REGULAR MEETING OF CITY COUNCIL
NOVEMBER 16, 2023 – 5:30 PM
MUNICIPAL COURTROOM
2222 HIGHMARKET STREET
GEORGETOWN, SOUTH CAROLINA

Notice of this meeting has been made in accordance with the South Carolina Code of Laws as amended.

https://www.facebook.com/cityofgtown

REVISED AGENDA 11/15/23

I. CALL TO ORDER

II. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES

III. INVOCATION AND PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS ON CURRENT AGENDA ITEMS

V. INTRODUCTION OF NEW EMPLOYEES

VI. PLANNING AND COMMUNITY DEVELOOPMENT

1. Motion to Approve Zoning Ordinance Text Amendment

Attachments:

a ARTICLE III DEFINITIONS-STVR FINAL (PDF)

b Fixed STVR Update Article 4 (PDF)

c update STVR USE TABLE Final (PDF)

VII. FINANCE

1. Motion to approve an ordinance to amend Article I of Chapter 22 by adding Section 22-4 titled Equalized Monthly Utility Payment and ratify previous actions the City of Georgetown took regarding the Budget Billing program.

Attachments:

a Equalized Monthly Utility Payment Ordinance (PDF)

b Equalized Monthly Payment Agreement (PDF)

2. Motion to approve an ordinance to amend the fiscal year 2023/2024 [FY 2024] budget for the city of Georgetown, South Carolina, to increase the General Fund budget by $163,365.84 and prescribe purposes for which certain earmarked funds supplemental appropriation shall be expended.

Attachments:

a FY 2024 2nd Budget Amendment General Fund Increase (PDF) b SCDPS GPD In-car video cameras grant award letter (PDF)

c SCDPS GPD Body-worn cameras grant award letter (PDF)

VIII. ENGINEERING

1. Motion to approve a contract in the amount of $155,000 for the City Hall project management services and award contract to LCK, Inc.

Attachments:

a 2023.07.28 #7-2 New City Hall Project Management Determination (PDF)

b RFQ

c ADDENDUM 1 - PROJ NUMBER (PDF)

d Addendum no. 2 (PDF)

e Exhibit A-AIA-C172-Owner PM Agreement (PDF)

f Summary of Ranking (PDF)

g RFP for PM Services -LCK (PDF)

h LCK PM Services Fee Proposal REV1 10.27.23 (PDF)

i RFP for PM Services -Cumming (PDF)

j Cumming- Fee Proposal (PDF)

k PM Services Memo (PDF)

IX. ADMINISTRATION

1. Motion to adopt a Resolution to Opt Out and/or file a request for Exclusion from the Nationwide Class Settlements related to PFAS Chemicals.

X. CITY ADMINISTRATOR REPORT

XI. OLD BUSINESS

XII. NEW BUSINESS

XIII. MONTHLY REPORTS

1. Electric Department Monthly Report

Attachments:

A Electric Department October 2023 Report (PDF)

2. Engineering Department Monthly Report

Attachments:

a Engineering Department October 2023 Report (PDF)

3. Fleet Service Monthly Report

Attachments:

a Fleet Services October 2023 Report (PDF)

4. Fire Department Monthly Report

Attachments:

a Fire Department October 2023 Report (PDF)

5. Human Resources Department Monthly Report

Attachments:

a Human Resources Department October 2023 Report (PDF)

6. Municipal Court Monthly Report

Attachments:

a Municipal Court October 2023 Report (PDF)

b Court Report Definitions (PDF)

7. Planning & Community Development Monthly Report

Attachments:

a Planning and Community Development November 2023 Monthly Report Statistics (PDF)

b Planning and Community Development November 2023 Monthly Report (PDF)

8. Police Department Monthly Report

Attachments:

a Police Department October 2023 Report Statistics (PDF)

b Police Department October 2023 Report (PDF)

9. Public Works Monthly Report

Attachments:

a Public Works October 2023 Report (PDF)

10. Risk Management Monthly Report

Attachments:

a Risk Management October 2023 Report (PDF)

11. Water Utilities Monthly Report

Attachments:

a Water Utilities Department October 2023 (PDF)

12. Finance and IT Department Monthly Report

Attachments:

a Finance Department Open PO October 2023 Report (PDF)

b Finance Department Grant Summary October 2023 Report (PDF)

c Finance and IT Department October 2023 Report (PDF)

d Finance Department Budget Performance September 2023 Report (PDF)

e Finance Department Active Businesses October 2023 Report (PDF)

f Finance Department Current Project October 2023 Report (PDF)

g Finance Department GovDeal October 2023 Report (PDF)

XIV. PUBLIC COMMENTS ON CITY SERVICES, BUSINESS, OR OTHER CITY MATTERS NOT ON THE AGENDA

XV. EXECUTIVE SESSION

1. **Motion to adjourn Regular Meeting and enter into Executive Session pursuant to Section 30-4-70(a)(2) to discuss potential utility claims and receive related legal advice.**
2. **Motion to adjourn Executive Session and reconvene Regular Meeting.**
3. **NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION.**
4. **City Council may take action on items discussed in Executive Session.**

XVI. ADJOURNMENT

1. **Motion to adjourn the Regular Meeting of City Council.**

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 3972

Council Meeting Date:	16 November 2023
Department:	Planning and Community Development
Issue Under Consideration:	Motion to Approve Zoning Ordiance Text Admendment
Amount Requested:	
Is Item in Current Budget?	
If no, please explain:	
Financial Impact:	
Points to Consider:	
Options:	
Staff Recommendation:	

Reviews:

Peter Gaytan Completed 11/06/2023 10:23 AM

City Attorney Completed 11/06/2023 2:43 PM

Stephanie Buccione Completed 11/09/2023 9:25 AM

Items approved

Georgetown City Council Pending 11/16/2023 5:30 PM

Attachments:

1. a ARTICLE III DEFINITIONS-STVR FINAL (PDF)
2. b Fixed STVR Update Article 4 (PDF)
3. c update STVR USE TABLE Final (PDF)

MOTION TO APPROVE ZONING ORDIANCE TEXT ADMENDMENT

ARTICLE III DEFINITIONS

300 The word "shall" is always mandatory. The word "lot" includes the word "plot" or "parcel." The word "building" includes the word "structure." The word "person" includes a firm, association, organization, partnership, trust company or corporation as well as an individual. The word "used" or "occupied," as applied to any land or building shall be construed to include the words intended, arranged, or designed to be used or occupied. The word "map" or "zoning map" shall mean the Official Zoning Map of the City of Georgetown, South Carolina.

301 **Access:** The right to cross between public and private property, thereby permitting pedestrians and vehicles to enter and leave the property.

302 **Adult Day Care Center:** A facility for adults eighteen years of age or older which offers, in a group setting, a program of individual and group activities and therapies for nineteen or more adults. Such facility shall not keep more adults than licensed by the City or by the South Carolina Department of Health and Environmental Control (DHEC) and shall meet all requirements of both organizations. In the event the number of adults licensed by the City and DHEC conflict, the lesser number of adults shall be allowed. The program is directed toward providing community-based day care services for those adults in need of a supportive setting, thereby preventing unnecessary institutionalization. The program shall provide a minimum of four and a maximum of fourteen hours of operation a day.

302.1 **Mini adult day care center**: An adult care center limited with respect to the number of adults allowed to be enrolled at any one time from thirteen to eighteen adults.

302.2 **Family adult day care home**: A licensed family abode of a person or persons who regularly provide direct care during part of the twenty-four hour day to twelve or fewer adults. Family adult care homes may be considered as a customary home occupation. Such facility shall not keep more adults than licensed by the City or DHEC and shall meet all requirements of both organizations. In the event the number of adults licensed by the City and DHEC conflict, the lesser number of adults shall be allowed.

303 **Agricultural Activity**: Farming activities including plowing, tillage, cropping, seeding, cultivating and harvesting for production of food and fiber products (except commercial logging and timber harvesting operations), the grazing and raising of livestock, aquaculture, sod production, orchards, nursery, and other products cultivated as part of a recognized commercial enterprise.

304 **Amusement Machine**: Amusement machines are classified as follows:

304.1 **Class I Machines**:

304.101 Any machine for the playing of music or kiddy rides operated by slot or mechanical amusement devices and juke boxes wherein is deposited any coin or thing of value.

304.102 Billiard or pocket billiard tables, foosball table, bowling-lane table and skeet ball.

304.2 **Class II Machines**: Any machine for the playing of amusements or video games, without free-play feature or machines of the crane type operated by a slot wherein is deposited any coin or thing of value; and any machine for the playing of games or amusements, which has a free-play feature, operated by a slot wherein is deposited any coin or thing of value and such machine is of the non payout pin table with levers or "flippers" operated by the player, by which the course of the balls can be altered or changed.

304.3 **Class III Machines**: Any machine of the non payout type, in-line pin game or video game with free-play feature operated by a slot where is deposited a coin or anything of value except machines of the nonpayment pin table type with levers or "flippers" operated by the player, by which the course of the balls may be changed or altered. This definition includes machines known commonly as "video poker" or "draw poker" machines.

305 **Apartment**: A part of a principal building consisting of a room or rooms intended, designed, or used as a residence by an individual or a single-family.

305.1 **Garage Apartment**: The upper floor of an accessory building consisting of a room or rooms intended, designed or used as a residence by an individual or a single-family. The lower floor of a garage apartment shall be designed and used for vehicle storage.

306 **Automobile wrecking, junk, and salvage yards**: [Deleted. Ord. of 11-16-2000.]

307 **Basal Area**: The cross-sectional area of a tree measured at breast height (4.5 feet from the ground) in square feet.

308 **Bed and Breakfast Inn**: A building designed, constructed or reconstructed and used to provide transient lodging for compensation with or without a morning meal for guests. Additionally, bed and breakfast inns are construed to be owner-operated and they also serve as the primary residence of the operator. Bed and breakfast inns may consist of nine or fewer guest rooms.

309 **Buffer Strip:** A screening material acceptable to the Zoning Administrator which has such characteristics as will provide an obscuring screen not less than six feet in height.

310 **Building:** Any structure having a roof supported by columns or walls and intended for the shelter, housing or enclosure of persons, animals, or chattel. The connection of two buildings by means of a porch, breezeway, carport or other similar structure with or without a roof, shall not be considered as one building.

310.1 **Accessory Building**: A building customarily incidental and subordinate to the principal building and located on the same lot with such building.

310.2 **Building Height**: The vertical distance measured from the finished grade at the building line to the midpoint of the roof.

310.3 **Principal Building**: A building in which is conducted the main or principal use of the lot on which said building is located.

310.4 **Building Setback Line**: A line delineating the minimum allowable distance between the property line and a building on a lot, within which no building or other structures shall be placed except as otherwise provided.

311 **Club:** Buildings and facilities owned or operated by an association or persons for a social or recreational purpose, but not operated primarily for profit or to render a service which is customarily carried on as a business.

312 **Communications Tower:** A tower of any size that supports communication equipment, transmission or reception, and is utilized by commercial, governmental, or other public or quasi-public users. This does not include communication towers for amateur radio operators licensed by the Federal Communications Commission, which are exempt from municipal zoning restrictions. Communication towers can be considered either a principal or accessory use.

313 **Condominiums**: A multi-unit building offering individual ownership to said units.

314 **Customary, Incidental Home Occupation**: Any use conducted within a dwelling and carried on by the occupants thereof, which is clearly incidental and secondary to the use of a dwelling for residential purposes and does not change the character thereof, and in the conduct of which no person not a resident on the premises is employed specifically in connection with the activity except that no more than one assistant may be employed by the following home occupations: lawyer, physician, dentist, chiropractor and family day care home operation. Provided further that no mechanical equipment is installed and used except such as is normally used for domestic or professional purposes, and that not over twenty-five per cent of the total floor space of any structure is used for home occupations. No traffic shall be generated by such home occupations in greater volumes than would normally be expected in a residential neighborhood and any need for parking generated by the conduct of such home occupation shall be met off the street and in the side and/or rear yard if possible.

315 **Day Care Center**: A licensed facility that regularly provides for the care of nineteen or more children. Such facility shall not keep more children than licensed by the City or the South Carolina Department of Social Services (DSS) and shall meet all requirements of both organizations. In the event the number of children licensed by the City and DSS conflict, the lesser number of children shall be allowed.

315.1 **<u>Mini Day Care Center</u>**: A licensed facility that regularly provides for the care of thirteen to eighteen children. Such facility shall not keep more children than licensed by the City or the South Carolina Department of Social Services (DSS) and shall meet all requirements of both organizations. In the event the number of children licensed by the City and DSS conflict, the lesser number of children shall be allowed.

315.2 **<u>Family Day Care Home</u>**: A licensed family abode of a person or persons who regularly provide direct care during part of the twenty-four-hour day to twelve or fewer children, including the licensee's own and foster children less than thirteen years of age on the premises. Family day care homes may be considered as a customary home occupation. Such facility shall not keep more children than licensed by the City or the South Carolina Department of Social Services (DSS) and shall meet all requirements of both organizations. In the event the number of children licensed by the City and DSS conflict, the lesser number of children shall be allowed.

316 **Developed Property**: Property upon which a building has been placed or for which a building permit has been issued.

317 **Diameter Breast Height (DBH)**: The diameter of a tree, measured at breast height (4.5 feet from the ground).

318 **District**: Any section of the City of Georgetown, South Carolina, for which the regulations governing the use of land, density, bulk, height, and coverage of buildings and other structures are uniform.

319 **Drip Line**: Means an imaginary vertical line that extends downward from the outermost branches of a tree to the ground.

320 **Dwelling**

320.1 **Group Dwelling**: A building designed, constructed or reconstructed to provide lodging for compensation with or without meals, and consisting of nine or fewer guest rooms. Group dwellings include the terms "rooming house," and "boardinghouse."

320.2 **Single Family Dwelling**: A building designed, constructed and used for one dwelling unit. (Does not include mobile homes)

320.3 **Accessory Dwelling Unit** (granny flat): A building intended, designed, and constructed for use as a single-family residential dwelling unit; and which is constructed on the same parcel as a larger single-family dwelling unit. Such buildings may not exceed 600 square feet in size, and they must meet all applicable building code standards and yard requirements herein. Only one accessory dwelling unit may be constructed on any residential lot, and only in the rear or side yard of a lot.

320.4 **Two-Family Dwelling or Duplex**: A building designed, constructed or reconstructed and used for two dwelling units that are connected by a common structural wall.

320.5 **Multi-Family Dwelling**: A building designed, constructed or reconstructed and used for more than two dwelling units, but each dwelling unit having a common structural wall with any other dwelling unit on the same floor.

321 **English Tea Service**: A social engagement consisting of the for-profit service to not more than twelve guests, of a limited selection of finger sandwiches, baked goods, pastries, hot tea, or similar foods prepared in non-commercial kitchens, in accordance with the Code of Laws of South Carolina, 1976, Section 45, as amended. Other restrictions are listed in Appendix A, Section 411.3 of this Ordinance.

322 **Family**: One or more persons occupying a premise and living together as a single housekeeping unit.

323 **Fence**: A barrier or enclosure designed and constructed to prevent escape or intrusion or to mark a boundary. Fences may be constructed of wood, wire, masonry or combinations thereof. (See Section 512 for specific regulations for fences.)

324 **Green Space or Open Space**: Identified areas of protected or conserved land on which will be preserved or protected and set aside from any development.

325 **Gross Area**: The total area of a site including upland, wetland, roads, and trails.

326 **Gross Density**: The total density of an identified site (including subdivisions, planned developments, and commercial developments) that includes all upland, wetland, road, and trail calculations.

327 **Historic Tree**: [Moved to § 372.5 pursuant to an ordinance adopted October 17, 2002.]

328 **Hospital:** The term "hospital" shall be defined as a community facility which provides a broad range of medically related services which expressly include but are not limited to, a cafeteria serving hospital staff, patients, and the general public; a commercial laundry operation, the provision of educational services, medical and dental clinics, clinical and radiological laboratories, nursing homes, convalescent centers and homes, residential care centers, drug stores and pharmacies, medical billing and transcription services, gift or curio stores, florist shops, automatic teller machines of any financial institution, day care centers of any type as set forth herein, health maintenance and counseling centers, and offices for professionals which, by definition, shall include but not be limited to physicians, including all advanced degrees or specialties, dentists, optometrists, osteopaths, pharmacologists, physical therapists, psychologists and psychiatrists, and chiropractors.

329 **Hotel**: An establishment where lodging is provided for compensation with or without meals for guests. Establishments with 10 or more rental units are considered hotels.

330 **Indoor Recreational Facility:** An establishment that includes, but is not limited to, arcades, bowling alleys, miniature golf, swimming pools, dance halls, billiard parlors, skating rinks, racquet and handball courts.

331 **Loading Space**: A space within the main building or on the same lot therewith, providing for the standing, loading, or unloading of a vehicle.

332 **Lot**: A parcel of land which fronts on and has access to a public street and which is occupied or intended to be occupied by a building or buildings with customary accessories and open space.

332.1 **Lot area**: The total surface area of land included within the lot lines (see "A" in Figure).

332.2 **Lot Frontage**: The distance for which the boundary line of the lot and the street right-of-way line are coincident (see "B" in Figure).

332.3 **Lot Lines**: The boundary dividing a given lot from the street, an alley, or adjacent lots (see "C" in Figure).

332.4 **Lot Width**: The width of a lot at the building setback line measured at right angles to its depth (see "D" in Figure).

332.5 **Lot of Record**: A lot, the boundaries of which are filed as legal record.

333 **Maintenance Shop, Public:** Facility used primarily for the routine maintenance and repair of any type of equipment utilized by any municipal, county, state, or federal governmental unit for any purpose.

334 **Manufactured Home**: Home built entirely in the factory under a federal building code administered by the U.S. Department of Housing and Urban Development (HUD,) and are transported to the site and installed.

335 **Mobile Home**: This is the term used for manufactured homes produced prior to June 15, 1976, when the HUD Code went into effect.

336 **Mobile Unit**: A structure, transportable in one or more sections, which is eight feet or more in width and built on a permanent chassis and designed to be used with or without a permanent foundation when connected to the required utilities and includes the plumbing and electrical systems contained therein. A mobile unit not intended to be used as a dwelling (except portable classrooms) shall be considered a temporary use and shall conform to the regulations herein (see Section 1103).

337 **Mobile Home Park**: Any plot of ground upon which two or more mobile homes are located or intended to be located (does not include sites where unoccupied mobile homes are on display for sale).

338 **Modular Home**: A stick built home constructed of pre-made parts and unit modules. Modular homes are built to conform to all specific residential codes.

339 **Modular Unit**: A structure consisting of two or more prefabricated components which is designed to be placed on a permanent foundation at the site and is not readily relocatable. The components generally arrive at the site complete except for exterior siding, furniture, and plumbing and electrical fixtures. Modular units shall be considered buildings and shall conform to the regulations for site-built units in the Standard Building Codes.

340 **Motor Vehicle Junk Yards**: Any lot or place which is exposed to the weather and upon which more than three motor vehicles of any kind, incapable of being operated and which it would not be economically feasible to make operative, are placed, located or found.

340.1 **Junk or Salvage Yards**: The use of any part of a lot, whether inside or outside a building, for the storage, abandonment, sale or resale of junk, salvage, debris, or scrap materials; or the dismantling or demolition of automobiles and other vehicles, machinery, equipment, or parts thereof. (Ord. of 11-16-2000)

Editor's note: An ordinance adopted November 16, 2000 added a new § 335 as set out above, and renumbered the remaining sections, former §§ 335--376, as §§ 336--377.

341 **Natural Regeneration**: The natural establishment of trees and other vegetation with at least 400 wood, free-to-grow seedlings per acre, which are capable of reaching a height of at least 20 feet at maturity.

342 **Net Density**: The total density of an identified site (including subdivisions, planned developments, and commercial developments) that includes only upland calculations

343 **Nonconforming Use**: Any structure or land lawfully occupied by a use that does not conform to the use regulations of the district in which it is situated.

344 **Noxious Matter:** Any material (in gaseous, liquid, solid, particulate or any other form) which is capable of causing injury to living organisms, chemical reactions or detrimental effects on the social, economic, or psychological well-being of individuals.

345 **Nursing Home**: One licensed by the State of South Carolina.

346 **Offices, Government**: Facilities used primarily for administrative functions associated with governance at the municipal, county, state, or federal level.

347 **One-hundred-year Floodplain**: An area along or adjacent to a stream or body of water, except tidal waters, that is capable of storing or conveying floodwaters during a 100-year frequency storm event.

348 **Parking Space**: An off-street space available for parking one motor vehicle and having an area of not less than nine feet by eighteen feet exclusive of passageways and driveways giving access thereto, and having direct access to a street or alley.

349 **Planned Development**: A planned residential, commercial, or industrial development professionally designed as a unit and reviewed by the City of Georgetown Planning Commission and approved by City Council.

349.1 **Master Planned District:** A planned residential, commercial, or industrial development professionally designed as a unit and reviewed by the City of Georgetown Planning Commission and approved by City Council. The Master Planned District is established for the purpose of encouraging innovative land planning and site design concepts that support the socio-economic vitality of the city through flexible and diversified land development standards.

350 **Planning Commission**: The City of Georgetown Planning and Zoning Commission.

351 **Plat:** A map, plan, or layout indicating the location and boundaries of individual properties.

352 **Property, Private**: Any parcel that is not owned by a governmental entity but rather is owned by any individual(s), firm or corporation, whether in whole or in part, profit or nonprofit.

353 **Protective Barricade**: A physical structure not less than four feet in height, limiting access to protected trees. A suitable protective barrier shall be composed of wood or other durable material which insures protection to trees during development.

354 **Recycling Material Recovering Facility**: Any facility or operation used primarily for the processing of recyclables such as glass, paper, plastic, oils, metals, etc. collected by any governmental entity or private concern.

355 **Restaurant**: A commercial enterprise whose primary function is the preparation and serving of foods. Outdoor cafes and delicatessens shall be considered as restaurants. This definition shall not include establishments operated as "drive-in" restaurants.

356 **Right-of-way**: Access over or across property for a specific purpose or purposes.

357 **Sewer, Sanitary**: A sewage collection treatment and disposal system of a type approved by the South Carolina Department of Health and Environmental Control.

358 **Sewer, Storm**: A collection and disposal system for the control of storm drainage.

359 **Sexually Oriented Business**: A commercial enterprise for adult entertainment which may include, but not be limited to, the following:

359.1 **Adult arcade**: Any place to which the public is permitted or invited wherein, coin-operated or slug-operated or electronically or mechanically controlled still or motion picture machine, projectors or other image-producing devices are maintained to show at any time, and where the images so displayed are distinguished or characterized by the depicting or describing of "specified sexual activities" or "specified anatomical areas".

359.2 **Adult bookstore or adult video store**: A commercial establishment which devotes at least three per cent of its retail floor area, or twenty-five square feet, whichever is less, to the sale of one or more of the following:

1. Books, magazines, periodicals or other printed matter, or photographs, films, motion pictures, video reproductions, slides, or other visual representations which depict or describe "specified sexual activities" or "specified anatomical areas"; or
2. Instruments, devices, or paraphernalia which are designed for use in connection with "specified sexual activities." A commercial establishment may have other principal business purposes that do not involve the offering for sale or for rental of material depicting or describing "specified sexual activities" or "specified anatomical areas" and still be categorized as an adult bookstore or adult video store.

359.3 **Adult Cabaret**: A nightclub, bar, restaurant, or similar commercial establishment which regularly features:

1. Person who appears in a state of nudity or semi nudity; or
2. Live performances which are characterized by exposure of "specified anatomical areas" or by "specified sexual activities"; or
3. Films, motion pictures, video cassettes, slides, or other photographic reproduction which are characterized by the depiction of "specified sexual activities" or "specified anatomical areas."
4. Regularly offers shall mean such activity is conducted at least once monthly.

359.4 **Adult Motel**: A hotel, motel, or similar commercial establishment which:

1. Offers accommodations to the public for any form of consideration; provides patrons with closed-circuit television transmissions, films, video cassettes, slides, or other photographic reproduction which are characterized by the depiction or description of "specified sexual activities" or "specified anatomical areas";
2. Offers sleeping room for rent for a period of time that is less than ten hours; or
3. Allows a tenant or occupant of a sleeping room to sub rent the room for a period of time that is less than ten hours.

359.5 Adult motion picture theatre: A commercial establishment where for any form of consideration, films, motion pictures, video cassettes, slides or similar photographic reproductions are regularly shown which are characterized by the depiction or description of "specified sexual activities" or "specified anatomical areas."

359.501 Regularly offers shall mean such activity is conducted at least once monthly.

359.6 **Adult Theatre**: A theatre, concert hall, auditorium, or similar commercial establishment which regularly features persons who appear in a state of nudity or live performances which are characterized by the exposure of "specified sexual activities" or "specified anatomical areas."

359.601 Regularly offers shall mean such activity is conducted at least once monthly.

359.7 **Escort**: A person who, for consideration, agrees or offers to act as a companion, guide, or date for another person, or who agrees or offers to privately perform a striptease for another person.

359.8 **Escort Agency**: A person or business association, who furnishes, offers to furnish, or advertises to furnish escorts as one of its primary business purposes for a fee, or other consideration.

359.9 **Establishment**: Includes any of the following:

1. The opening or commencement of any sexually oriented business as a new business; or
2. The conversion of an existing business, whether or not it is sexually oriented, to any sexually oriented business; or
3. The relocation of any sexually oriented business.

359.10 **Nude Model Studio**: Any place where a person who appears in a state of nudity or displays "specified anatomical areas" is provided to be observed, sketched, drawn, painted, sculptured, photographed, or similarly depicted by other persons who pay money or any form of consideration.

359.11 **Nudity or state of nudity**: The appearance of a human bare buttock, anus, male genitals, female genitals, or female breast.

359.12 **Person**: An individual, proprietorship, partnership, corporation, association, or other legal entity.

359.13 **Semi-nude**: A state of dress in which clothing covers no more than the genitals, pubic region, and areola of the female breast, as well as portions of the body, supporting straps or devices.

359.14 **Sexual Encounter Center**: A business or commercial establishment that regularly offers, for any form of consideration:

1. Physical contact in the form of wrestling or tumbling between persons of the opposite sex; or
2. Activities between male and female persons and/or persons of the same sex when one or more of the persons is in a state of semi-nudity.
3. Regularly offers shall mean such activity is conducted at least once monthly.

359.15 Sexually oriented business: An adult arcade, adult bookstore or adult video store, adult cabaret, adult motel, adult motion picture theatre, adult theatre, escort agency, nude model studio, or sexual encounter center.

359.16 Specified anatomical areas: The male genitals and/or the vulva or more intimate parts of the female genitals.

1. Specified sexual activities: Includes any of the following:

2. The fondling or erotic touching of human genitals, pubic region, buttocks, anus, or female breast; or
3. Sex acts, normal or perverted, actual or simulated, including intercourse, oral copulation, or sodomy; or
4. Masturbation, actual or simulated; or
5. Excretory function as part of, or in connection with, any of the activities set forth above.

360 **Shopping Center**: Any grouping of 2 or more commercial tenants or uses located within a single structure, with each having their own electrical service and exterior electrical meter. Shopping centers are categorized by size, as follows:

360.1 **Mini-shopping Centers**: Shopping centers with a total floor area of the principal building not exceeding 10,000 square feet.

360.2 **Regional Shopping Centers**: Shopping centers with a total floor area of the principal building exceeding 10,000 square feet. Upon any lot containing any sort of shopping center, the property owner may construct up to 2 free-standing accessory buildings, each not to exceed 400 square feet in size; to house uses customarily considered accessory to a shopping center, such as automated teller machines, one-hour photo labs, and the like.

361 **Short-Term Vacation Rental:** an accommodation for transient guests where, in exchange for compensation, a residential dwelling unit is provided for lodging for a period of time not to exceed thirty (30) consecutive days. Such use may or may not include an on-site manager. For the purposes of this definition, a residential dwelling shall include all housing types and shall exclude group living, hotel/motel, or other lodging uses.

Renumber all after Short-term Vacation Rental Definition

361 **Signs: See Article X: Sign Ordinance**

362 **Small Wind Energy System:** Small Wind Energy System: An energy system that consists of one or more wind turbines or other such devices and their related or supporting facilities that produces electric power from wind that has a rated capacity of 100 kilowatts or less. Power produced by such a system will be used primarily for onsite consumption.

363 **Street**: Any public way set aside for public travel, twenty-one feet or more in width. The word "street" shall include the words "road," "highway," and "thoroughfare."

363.1 Reserved.

363.2 Reserved.

363.3 **Minor Street**: A street used primarily for access to abutting properties.
363.301 **Alley**: A minor street used for service access to the back or side of properties otherwise abutting on a street.
363.302 **Cul-de-sac**: A minor street with only one outlet, sometimes called a "dead-end" street.

364 **Structure** Any man-made device, whether free standing or attached to another structure. This definition includes, but is not limited to: buildings, fences, signs, canopies, trellises, arboretums, swimming pools, docks, piers, flag poles, gazebos, satellite dishes, antennae, greenhouses, decks, dumpster screens, etc.

364.1 **<u>Accessory Structure</u>**: Any structure not meeting the definition of a principal structure.

364.2 **Principal Structure**: Any building in which is conducted the main or principal use of the lot on which said building is located (principal building); or any off-premise sign.

365 **Townhouse:** A single-family dwelling unit attached by fire resistant common walls to another similar type unit, each unit having an open space for light, air, and access in front or rear.

366 **Trees: See Article XII: Tree Ordinance**

367 **Use:** The purpose or activity for which a piece of land or its buildings is designed, arranged, or intended, or for which it is occupied or maintained.

367.1 **Accessory Use**: A use customarily incidental, appropriate and subordinate to the principal use of land and located on the same lot therewith.

370.2 **Principal Use:** The primary purpose for which a lot is occupied and/or used.

368 **Variance:** A modification of the strict terms of this Ordinance granted by the Board of Zoning Appeals where such modification will not be contrary to the public interest, and where, owing to conditions peculiar to the property and not as a result of any action on the part of the property owner, a literal enforcement of this Ordinance would result in unnecessary and undue hardship, and where such modification will not authorize a principal or accessory use of the property which is not permitted within the Zoning District in which the property is located.

369 **Yard:** An open space on the same lot with the principal building, open, unoccupied, and unobstructed by buildings from the ground to the sky except as otherwise provided in this Ordinance.

369.1 **Front Yard**: A yard extending across the full width of the lot, the depth of which is the horizontal distance between the street and the front building line (see Figure).

369.2 **Rear Yard**: The yard extending across the rear of the lot between inner side yard lines (see Figure).

369.3 **Side Yard**: A yard extending along the side lot line from the front yard to the rear lot line and lying between the side lot line and the building line (see Figure).

370 **Zoning Administrator**: The local official responsible for granting permits and interpreting the regulations contained herein.

371 **Excavation:** As used in Sec. 440, "Excavation for Development", excavation is the act of excavating, or of making hollow, by cutting, scooping, or digging out a part of a solid mass; an uncovered cutting in the earth. The word "excavation" shall include the words "removal", "mine", "quarry", and "ditch". (ref. Sec.440)

372 **Solar Energy System:** A complete assembly consisting of one or more solar collectors and associated mounting hardware or equipment (ref. Sec.443).

372.1 **Solar Energy System, Accessory** A solar energy system that is roof-mounted as a secondary activity or use, incidental to the principal use of the property. Solar collectors and inverters shall meet zoning setbacks as an accessory structure.

372.2 Solar Energy Radiant energy received from the sun collected in the form of heat or light by a solar collector to produce energy.

372.3 Solar Collector A solar device that absorbs and accumulates solar rays for the use as a source of energy.

372.4 Solar Farm Any freestanding energy system that is a principal land use and commercial enterprise located on a site larger than one (1) acre being the minimum zoning district requirement.

Editor's note (Ord. of 11-16-2000) (renumbered alphabetically and added Article III, Sections 324, 325, 326, 327, 334, 336, 338, 342 and 362; and amended Section 310.2 ord. of 4-21-11) (Sec. 371 amended 3-19-2015) (Sec. 349.1 amended 5-16-2019) (Sec. 372 amended 2-18-2021)

441 Short-Term Vacation Rentals (STVR)

Short-Term vacation rentals are subject to the following requirements:

441.1 Applicability, Definitions, Purpose

441.2 Definitions; general provisions.

Business license - is a document executed by a short-term vacation owner certifying that the short-term vacation unit complies with applicable zoning, building, health and safety code provisions. No person shall allow occupancy or possession of any short-term vacation rental unit if the premises is in violation of any applicable zoning, building, health and safety code provisions.

Short-term vacation rental - means an accommodation for transient guests where, in exchange for compensation, a residential dwelling unit is provided for lodging for a period of time not to exceed thirty (30) consecutive days. Such use may or may not include an on-site manager. For the purposes of this definition, a residential dwelling shall include all housing types and shall exclude group living, hotel/motel, or other lodging uses.

Short-term vacation rental agent - means a natural person or agency designated by the owner of a short- term vacation rental on the short-term vacation rental business license application. Such person shall be available for and responsive to contact at all times and someone who is customarily present at a location within the city for purposes of transacting business.

Short-term vacation rental operator- Any property owner who receives payment for operating a residential dwelling unit, or portion thereof, as a short-term rental.

Short-term vacation rental occupants - means guests, tourists, lessees, vacationers or any other person who, in exchange for compensation, occupy a dwelling unit for lodging for a period of time not to exceed thirty (30) consecutive days.

Purpose. It is the purpose of this section to protect the public health, safety and general welfare of individuals and the community at large; to monitor and provide reasonable means for citizens to mitigate impacts created by occupancy of short-term vacation units; Establish a system to track and manage STVR inventory in the city; and to implement rationally based, reasonably tailored regulations to protect the integrity of the city's neighborhoods.

***Maximum number allowed**.* At no time shall the maximum number of residential dwelling units used as short-term vacation rentals exceed 250 properties (the “Cap”), except as otherwise set forth in Section 441.4.

441.3 Short term vacation rental business license.

No person shall rent, lease or otherwise exchange for compensation all or any portion of a dwelling unit as short-term vacation rental, as defined in Section 441.2, without first obtaining a STVR Permit and a business license from the Revenues Manager and complying with the regulations contained in this section. No business license issued under this section may be transferred or assigned or used by any person other than the one to whom it is issued, or at any location other than the one for which it is issued.

441.4 Application for short-term vacation rental permit and short-term vacation rental business license.

(a) Short-term vacation rental permit. To operate each short-term vacation rental, a property owner must obtain a short-term vacation rental permit from the Planning and Community Development Department, which must be applied for on an annual basis no later than May 1 as follows:

1. Short-term vacation rental permit requirements. The following requirements must be met prior to issuance of a short-term vacation rental permit.
    a. The approved short-term vacation rental application.
    b. Payment of short-term vacation rental permit application fees; and
2. Annual registration.
    a. The Short-term vacation rental permit application and registration fees shall be paid at the time the application is submitted. Any outstanding penalty fees must be paid prior to an application being reviewed. For current Short-term vacation rental operators, applications must be submitted and associated fees paid, starting April 1, and ending May 1. Current Short-term vacation rental operators that submit an application by the May 1 deadline and are able to provide proof that all requirements were met during the previous operating year, shall not be subject to the cap, as set forth in 441.2. Applications received from current Short-term vacation rental operators after May 1 will be subject to the "cap", as set forth in 441.2, and will be treated as a new Short-term vacation rental operator application.
    b. Beginning April 1, STVR applications may be considered, starting with the waitlist, for issuance of an STVR permit.
    c. Beginning April 1, STVR applications may be considered, starting with the waitlist, for issuance of an STVR permit if the cap has not been reached after current STVR operators have completed their applications. Any application received for an STVR that was illegally operating the prior year will be assessed a penalty fee of $500 in addition to the standard permit fees. If an application is found to be incomplete, the primary contact will be notified, and will have ten business days to submit missing information. If not received within ten business days of notification, the application will be denied.
3. Inaccurate or incomplete registration information. It shall be a violation of this subsection for an owner to intentionally provide inaccurate information for the registration of a residential dwelling unit used as an STVR, or to fail to provide information required by the application form.
4. Permit application fee. At the time of the application, a non-refundable application fee of $250 shall be paid for owner-occupied STVRs. In the case of whole-house rentals and ADUs (accessory Dwelling Units), a non-refundable application fee of $500 shall be paid. These fees are established by City Council and may be changed from time to time during the budget process. Applications must be submitted annually with a renewal fee of $250.

5. Annual application requirements. An application must be submitted annually to the Planning and Community Development Department.
6. A parking plan must be submitted with the STVR permit application.

(b) Applicants for a short-term vacation rental business license shall submit, on an annual basis, no later than May 1, an application for a short-term vacation rental business license to the Revenues Manager of the City of Georgetown. The business license application shall be provided by the Revenues Manager or Zoning Administrator and accompanied by a non-refundable application fee as set forth in the City's business license fee ordinance. Such application should include:

1. The name, address, telephone number and/or email address of the owner(s) of record of the dwelling unit for which a license is sought. If such owner is not a natural person, the application shall identify all partners, officers and/or directors of any such entity, including personal contacts information;
2. The address of the unit to be used as a short-term vacation rental;
3. The name, address, telephone number and/or email address of the short-term vacation rental agent, which shall constitute his or her 24-hour contact information;
4. The owner's signature of sworn acknowledgement that he or she has received a copy of this section, has reviewed it and understands its requirements;
5. The owner's agreement to use his or her best efforts to assure that use of the premises by short- term vacation rental occupants will not disrupt the neighborhood, and will not interfere with the rights of neighboring property owners to the quiet enjoyment of their properties; and
6. Any other information that this chapter requires the owner to provide to the city as part of an application for a short-term vacation rental business license. The Zoning Administrator or his or her designee shall have the authority to obtain additional information from the applicant as necessary to achieve the objectives of this chapter.

(c) Attached to and concurrent with submission of the business license application described in this section, the owner shall provide:

a. A written exemplar agreement, which shall consist of the form of document to be executed between the owner and occupant(s) and which shall contain the following provisions:

1. The occupant(s)' agreement, to abide by all of the requirements of this section, any other City of Georgetown ordinances, state and federal law and acknowledgement that his or her rights under the agreement may not be transferred or assigned to anyone else;
2. The occupant(s)' acknowledgement that it shall be unlawful to allow or make any noise or sound that exceeds the limits set forth in Georgetown County's Noise Ordinance (Section 13.8-2);
3. The occupant(s)' acknowledgement and agreement that they shall conform to the regulations stated in the City of Georgetown Zoning Ordinance, Article XI: Off-Street Parking.
4. The occupant(s)' acknowledgement and agreement that they shall conform to the regulations stated in the International Property Maintenance Code on Overcrowding and Bedroom

requirements (IPMC 404.4 & 404.5), as adopted by city council; and

5. The occupant(s)' acknowledgement and agreement that violation of the agreement or this section may result in immediate termination of the agreement and eviction from the short-term vacation rental unit by the owner or agent, as well as the potential liability for payments of fines levied by the city.

b. Proof of the owner's current ownership of the short-term vacation rental unit;
c. Proof of property and liability insurance; and
d. A written certification from the short-term vacation rental agent that he or she agrees to perform the duties specified in Section 441.5(b).

441.5 Short-term vacation rental agent

(a) The owner of a short-term vacation rental shall designate a short-term vacation rental agent on its application for a short-term vacation rental license. A property owner may serve as the short-term vacation rental agent. Alternatively, the owner may designate a natural person as his or her agent who is over age eighteen (18).

(b) The duties of the short-term vacation rental agent are to:

1. Be reasonably available to handle any problems arising from use of the short-term vacation rental unit;
2. Appear on the premises of any short-term vacation rental unit within one (1) hour following notification from the city of issues related to the use or occupancy of the premises. This includes, but is not limited to, notification that occupants of the short-term vacation rental unit have created unreasonable noise or disturbances, engaged in disorderly conduct or committed violations of the City of Georgetown Code of Ordinances and/or Zoning Ordinance or other applicable law pertaining to noise, disorderly conduct, overcrowding, consumption of alcohol or use of illegal drugs. Failure of the agent to timely appear to two or more complaints regarding violations may be grounds for penalties as set forth in the section. This is not intended to impose a duty to act as a peace officer or otherwise require the agent to place himself or herself in a perilous situation;
3. Receive and accept service of any notice of violation related to the use or occupancy of the premises; and
4. Monitor the short-term vacation rental unit for compliance with this section.

(c) An owner may change his or her designation of a short-term vacation rental agent temporarily or permanently; however there shall only be one such agent for a property at any given time. To change the designated agent, the owner shall notify the Zoning Administrator in writing of the new agent's identity, together with all information regarding such person as required by the applicable provisions of this section (441).

441.6 Grant or denial of application

Review of an application shall be conducted in accordance with due process principles and shall be granted unless the applicant fails to meet the conditions and requirements of this section, or otherwise fails to demonstrate the ability to comply with local, state or federal law. Any false statements or information provided in the application are grounds for revocation, suspension and/or imposition of penalties, including denial of future applications.

441.7 Short-term vacation rental units.

(a) A copy of the short-term vacation rental business license shall be posted within the unit and include all of the following information:
  1. The name and address of the short-term vacation rental owner and/or agent;
  2. The business license number;
  3. The maximum number of occupants allowed in the rental unit;
  4. License effective and expiration date; and

(b) Short-term vacation rental units shall be properly maintained and regularly inspected by the owner to ensure continued compliance with applicable zoning, building, health and safety code provisions.

441.8 Short-term vacation regulation procedure.

(a) To ensure the continued application of the intent and purpose of this section, the Zoning Administrator of the city shall notify the owner of a short-term vacation rental unit of all instances in which nuisance behavior of the rental guest or the conduct of his or her short-term vacation rental unit occupant results in a citation for a code violation or other legal infraction.

(b) The Zoning Administrator shall maintain in each short-term vacation rental location file a record of all code violation charges, founded accusations and convictions occurring at or relating to a short-term vacation rental unit. When a property owner has accumulated three (3) code violations for a particular property within a period of twelve (12) consecutive months, any pending certificates or applications shall be rejected or suspended for a period of twelve (12) consecutive months.

(c) If a short-term vacation rental unit owner has been cited and found to be in violation of any zoning, building, health or life safety code provision, the owner must demonstrate compliance with the applicable code prior to being eligible to receive a short-term vacation rental certificate.

(d) Citations for code violations and any other violation of the city code may be heard by the Zoning Administrator or Code Enforcer of the City of Georgetown.

(e) Violations of this section are subject to fines that can be found in the official records on file with the City Clerk, which shall not be waived or reduced and which may be combined with any other legal remedy available to the City.

(f) A person aggrieved by the city's decision to revoke, suspend or deny a short-term vacation rental certificate may appeal the decision to the Board of Zoning Appeals (BZA). The appeal must be filed with the Zoning Administrator in writing, within thirty (30) calendar days after the adverse action and it shall contain a concise statement of the reasons for the appeal. Timely filing of an appeal shall state the revocation, suspension or denial pending a decision by the BZA.

(g) The Board of Zoning Appeals shall consider the appeal within thirty (30) days after receipt by the zoning administrator of a request unless otherwise agreed in writing by the city and aggrieved party. All interested parties shall have the right to be represented by counsel, to present testimony and evidence, and to cross-examine witnesses. The BZA shall render a determination, which will constitute a final ruling on the application.

(h) Nothing in this section shall limit the city from enforcement of its code, state or federal law by any other legal remedy available to the city. Nothing in this section shall be construed to limit or supplant the power of any city inspector, deputy marshal or other duly empowered code official under the city's ordinances, rules and regulations and the authority granted under state law, as amended, to take necessary action, consistent with the law, to protect the public from property which constitutes a public nuisance or to abate a nuisance by any other lawful means of proceedings.

441.9 Taxes.

Short-term vacation rental unit owners are subject to state sales tax, city hospitality and accommodation taxes, business license fees and annual permit fees, and are liable for payment thereof as established by state law and the city code. The city may seek to enforce payment of all applicable taxes to the extent provided by law, including injunctive relief.

ARTICLE VII: PROVISIONS GOVERNING USE DISTRICTS

700 Zoning District Definition and Intent

700.1 R1 District (Low Density Residential) It is the intent of this district to establish low density residential areas along with open areas which appear likely to develop in a similar manner. The requirements for the district are designed to protect essential characteristics of the district, to promote and encourage an environment for family life and to prohibit all business activities. In order to achieve the intent of the R1 District as shown on the Zoning Map of the City of Georgetown, South Carolina.

700.2 R2 District (Medium Density Residential) It is the intent of this district to establish medium density residential areas which will provide for single and duplex family units and maintain open space. In order to achieve the intent of the R2 District, as shown on the Zoning Map of the City of Georgetown, South Carolina.

700.3 R3 District (Medium and Limited High Density Residential) It is the intent of this district to establish medium to high density residential areas which will provide for single and multi-family dwellings and mobile home units in a manner that will preserve open space, prevent noise, improve visual character of the environment; avoid overcrowding of development on parcels and provide for adequate landscaping and screening of multi-family developments. In order to achieve the intent of the R3 District, as shown on the Zoning Map of the City of Georgetown, South Carolina. (amended 11-15-07)

700.4 R4 District (High Density Residential) It is the intent of this district to provide areas for high density residential development and open areas where similar development is likely to occur. Limited professional services are permitted in the district provided that they meet applicable standards, and are limited so as not to encourage general business activity. In order to achieve the intent of the R4 District as shown on the Zoning Map of the City of Georgetown, South Carolina.

700.5 R5 District (High Density Residential) It is the intent of this district to promote and enhance the development and redevelopment of certain existing neighborhoods, providing for single and multi-family dwellings and maintaining open areas. In order to achieve the intent of the R5 District, as shown on the Zoning Map of the City of Georgetown, South Carolina.

700.6 MR District (Medical Residential) It is the intent of this district to provide an area for residential and medical facilities, which will allow for the long-term operation of a hospital facility and its customary ancillary and accessory uses; and also protect adjacent residential property from incompatible land uses. The regulations which apply to and within this district are designed to encourage the existence of an economically viable medical campus. In order to achieve the intent of the MR District as shown on the Zoning Map of the City of Georgetown, South Carolina.

700.7 IC District (Intermediate Commercial) It is the intent of this district to establish an area for limited business development which does not create excessive demands for vehicular parking. The requirements of the district are designed to promote business development and to minimize adverse effects to adjoining properties. In order to achieve the intent of the IC District as shown on the Zoning Map of the City of Georgetown, South Carolina,

700.8 CC District (Core Commercial) It is the intent of this district to establish an area for concentrated general business development that the general public requires. The regulations are designed to protect the essential characteristics of the district by promotion of business and public uses which serve the general public and to discourage industrial and wholesale developments which do not lend themselves to pedestrian traffic. In order to achieve the intent of the CC District as shown on the Zoning Map of the City of Georgetown, South Carolina,

700.9 WC District (Waterfront Commercial) It is the intent of this district to set apart and protect areas considered vital for the maintenance and enhancement of the City's image as a seaport. To these ends, it is intended to permit in such districts the full range of facilities necessary for successful and efficient utilization of the waterfront. Further, it is the intent of this district that permitted uses be conducted so that noise, odor, dust and glare shall be, to the extent possible, completely confined within enclosed buildings or controlled in other ways so that they do not constitute a public nuisance. This is intended to prevent frictions between uses within the district and also to protect nearby residential districts.

700.10 NC District (Neighborhood Commercial) The intent of this district is to establish and reserve appropriate land for local or neighborhood-oriented business purposes. The regulations which apply within this district are designed to encourage the formation and continuance of a stable, healthy, and compatible environment for uses that are located so as to provide nearby residential areas with convenient shopping and service facilities; reduce traffic congestion; avoid the development of strip business districts; and to discourage industrial and other development capable of adversely affecting the localized commercial character of the district. In order to achieve the intent of the NC District, as shown on the Zoning Map of the City of Georgetown, South Carolina

700.11 GC District (General Commercial) It is the intent of this district to establish business areas that encourage the grouping of compatible business activities in which parking and traffic congestion can be reduced to a minimum. In order to achieve the intent of the GC District, as shown on the Zoning Map of the City of Georgetown, South Carolina,

700.12 HI District (Heavy Industrial) It is the intent of this district to establish industrial areas along with open areas, which will develop in a similar manner. The requirements established in the district regulations are designed to protect the essential characteristics, to promote and encourage industrial wholesaling and business uses and to discourage residential development. In order to achieve the intent of the HI District, as shown on the Zoning Map for the City of Georgetown, South Carolina,

700.13 LI District (Limited Industrial) It is the intent of this district to establish areas in which the principal use of land is for light manufacturing and warehousing. It is the intent that permitted uses are conducted so that noise, odor, dust, and glare of each operation are completely confined within an enclosed building. These regulations are intended to prevent frictions between uses within the district and also to protect nearby residential districts. In order to achieve the intent of the LI District, as shown on the Zoning Map of the City of Georgetown, South Carolina,

700.14 CP District (Conservation Preservation) The intent of this district to preserve and control development within certain land, marsh and/or water areas of the City which serve as wildlife refuges, possess great natural beauty or historical significance, are utilized for outdoor recreational purposes, provide needed space for the health and general welfare of the City's inhabitants, or are subject to periodic flooding. The regulations which apply within the district are designed to reserve such areas for the purposes outlined herein and to discourage any encroachment by residential, commercial, industrial or other uses capable of adversely affecting the relatively undeveloped character of this district. In order to achieve the intent of the CP District, as shown on the Zoning Map of the City of Georgetown, South Carolina.

700.15 PS District (Public Service) The intent of this district is to designate certain areas of town for the use of Public Service facilities. This district is intended to allow for Local, State and Federal governmental agencies as well as Educational Facilities as defined to use with the intent to be harmonious with surrounding zoning districts.

701 Special Districts

701.1 **Main Corridor Overlay District** It is the intent of this district to delineate a design overlay through the main corridors. The purpose of establishing this overlay is to (1) identify areas of the City which reflect the culture of the City of Georgetown; (2) protect and enhance the aesthetic and visual character of all commercial and residential development within the overlay district; (3) promote the cultural, economic and general welfare of the people of Georgetown; (4) foster civic pride; (5)encourage harmonious, orderly and efficient growth and development of the City of Georgetown; and (6) improve property values (see Article XIII: Design Overlay District For Main Corridors and Appendix C: Design Overlay District for Main Corridors Approval Application).

701.2 **HB District (Historic Buildings)** It is the intent of this district to (1) protect, preserve and enhance the distinctive architectural and cultural heritage of the City of Georgetown as part of the educational and patriotic heritage of future generations; (2) promote the cultural, economic and general welfare of the people of the City of Georgetown; (3) foster civic pride; (4) encourage harmonious, orderly and efficient growth and development of the City of Georgetown; to strengthen the local economy; and (6) improve property values. It is the hope of the City that by encouraging a general harmony of style, form, proportion and material between buildings of historic design and those of contemporary design, the City's historic building district will continue to be a distinctive aspect of the City and will serve as visible reminders of the significant historical and cultural heritage of the City of Georgetown and the State of South Carolina. No building permit for construction, alteration, repair, moving, or demolition to be carried on within the district shall be issued by the Zoning Administrator until it is submitted to the Board of Architectural Review for its approval.
(Ord. of 8-17-2000, § 1)

702 PD District (Planned Development) (*amended 5-17-07*) (*Amended 5-15-12*)
The purpose of this district (hereinafter referred to as PD) is to provide opportunities to create more desirable environments through the application of flexible and diversified land development standards under a comprehensive plan and program that is professionally prepared. The PD District is intended to be used to encourage the application of new techniques and technology to community development which will result in superior living or development arrangements with lasting values. It is further intended to achieve economics in land development, maintenance of street systems and utility networks while providing buildings groupings for privacy, usable, attractive open space, green space, buffer zones, safe circulation and the general well-being of the inhabitants.

702.1 Planned Development Requirements

702.2 **Site Plan Requirements:** The site utilized for a PD District shall contain the following:

702.201 A minimum of ten (10) contiguous acres of land.

702.202 A PD must include both Residential Use and Commercial Use. Any proposed uses shall be approved by the Planning Commission and City Council. A list of permitted uses in the PD shall be adopted as part of the Ordinance. Thereafter, the uses permitted in the district shall be restricted to those listed and adopted.

702.203 Setbacks from both interior and exterior property lines shall be proposed for each PD as part of the master plan submittal and shall be subject to approval or modifications by the City

Planning Commission and/or City Council.

702.204 Maximum building heights shall be proposed for each PD as part of the master plan submittal and shall be subject to approval or modifications by the City Planning Commission and/or City Council.

702.205 Density shall be proposed for each PD as part of the master plan submittal and shall be subject to approval or modifications by the City Planning Commission and/or City Council.

702.206 The plans shall be prepared in accordance with the standards set forth in the City of Georgetown Land Development Regulations;

702.3 **Common Open or Green Space Requirements** The total common open or green space within a PD shall be a minimum of 20% percent of the gross acreage of the PD. On-site usable open or green space shall be centrally located relative to the development and/or neighborhood with the intent to service the people of the PD and should be easily accessible to all parcels. Wetlands shall not be included as being part of the required 20% of open space.

702.4 **Minimum Buffer Requirements** For the prevention of noise, improvement of visual character and generally more pleasing environment, adequate landscaping and screening shall be required and shown on the PD plan. A minimum 25 foot exterior landscaped buffer shall be required around the PD and adjacent properties and or Public right-of-ways.

702.5 **Wetland Buffer Requirements** All proposed buildings / parcel boundaries adjacent to delineated wetlands shall have a required minimum buffer of ten (10) feet for structures at or below 35 ft. in height. Structures over 35 ft. in height shall be required to add an additional (5) feet of setback for every 10 ft. of height requested.

For the purpose of Sections 702.4 and 702.5 Buffer shall be defined as landscape areas, fences, walls or any combination thereof used to physically separate or screen one use or property from another so as to visually shield or block noise, lights, or other nuisance. Berms shall not be allowed within buffer areas.

702.6 **Utilities, Services, and Easements** Structures within a PD shall be connected to City electric and all utility lines shall be placed underground except for major electrical transmission lines. Structures within a PD shall be connected City water and sewer lines. Adequate provisions to maintain on-site and off-site drainage shall be provided. All utility and drainage easements shall be approved by the applicable City Department.

702.7 **Street and Sidewalks** All dedicated public streets, private streets and sidewalks within the PD shall be constructed to conform to SCDOT standards.

702.8 **Access and Circulation** A circulation system shall be designed so as to provide for safe and convenient access to dwelling units, open space, community facilities, commercial uses, and industrial uses in the planned development. Principal vehicular access points shall be designed to permit smooth traffic flow and minimum hazards to vehicular, bicycle, or pedestrian traffic, sidewalks, walking trails and bicycle lanes shall be encouraged. Adequate access and circulation for emergency and service vehicles shall be provided.

702.9 **Signs** All proposed signage for the PD shall be submitted and approved by Planning Commission and City Council.

702.10 **Trip Generation Data and Traffic Study** Trip generation data is required for a PD. An engineered traffic study shall be required if the trip generation exceeds 500 trips per day. The traffic study shall consider the current traffic conditions; traffic generated by the proposed PD site at full development; traffic generated by developments approved in the areas that would affect future traffic flows; and an estimate of future traffic on the system at the time of build out. Calculations shall reference to the current edition of the Institute of Transportation Engineer's Trip Generation Manual.

702.11 Application and Approval of Planned Developments
A. Prior to filing an application to rezone property to PD, a conceptual plan shall be submitted to the Building and Planning Department for review. Such plan shall illustrate the boundaries of the proposed area to be rezoned to PD and the proposed site plan.

B. The Applicant shall then prepare and submit an application including a complete conceptual plan and detailed PD narrative. See Appendix B: Planned Development Narrative for the narrative requirements.

C. The Planning Commission shall hold a Public Hearing on the proposed rezoning to PD. The Planning Commission shall make a recommendation to the City Council as to whether to approve or deny the requested rezoning to PD. City Council shall consider an ordinance rezoning the property to PD. If the request is approved by two (2) readings of the ordinance, the rezoning shall be considered complete and the master plan shall become the zoning standards for the PD.

702.12 Procedure for Phased Development Nothing in this section shall prevent an applicant from developing a PD in phases provided the following conditions are met:

a. A phase of development shall be part of an overall approved PD.
b. The proposed phases shall be delineated on the plan of development.
c. A construction timetable shall be submitted and approved showing the estimated completion dates for each phase.
e. In a phased planned development, each phase shall provide a minimum of twenty (20) percent as open space of the gross site area of that particular phase in order to meet the twenty (20) percent requirement of open space for the PD.
f. When any phase of a PD is developed, such phase shall conform to the master plan for the PD as approved or amended.

702.13 Plat Approval A PD which requires the subdivision of property shall adhere to the requirements for plat approval in the City of Georgetown Land Development Regulations.

702.14 Amendment Procedures

702.1401 Major Changes. Major changes in the PD plan after it has been adopted shall be considered the same as a new petition and shall be made in accordance with the procedures specified in Section 1800 of this ordinance. Major changes include, but are not limited to,

1. Increase the density
2. Change the outside (exterior) boundaries
3. Change in use
4. Change the location or amount of land devoted to specific land use
5. Significantly change the exterior appearance from those shown on any plans which may be submitted or presented by the developers

702.1402 Minor Changes. Minor changes in the PD may be approved by the Zoning Administrator. Minor changes may include, but are not limited to:

1. Decrease in density
2. Minor shifting of the location of buildings, proposed streets, public or private ways, utility easements, parks or other public open spaces, or other features of the approved plan.

702.15 **Zoning and Building Permits** Zoning and building permits shall not be issued until after the final PD plan and narrative are approved by City Council; all requirements and conditions have been satisfied, and a final plat for any portion of the property contained within the area encompassed by the final PD plan is recorded in the Georgetown County Courthouse.

703 Master Planned District (*amended 5-16-19*)

703.1 Master Planned (MP) districts are established for the purpose of encouraging innovative land planning and site design concepts that support a high quality of life, and that achieve a high quality of development, environmental sensitivity, energy efficiency, and other City goals as follows:

a. Reducing or diminishing the uniform design that results from the strict application of zoning and development standards that are designed primarily for individual lots.
b. Allowing greater freedom in selecting the means to provide access, open space, and design amenities.
c. Allowing greater freedom in providing a well-integrated mix of residential and non-residential land uses throughout the development and on individual lots, including a mix of housing types, lot sizes, and densities. Mixed uses are strongly encouraged.
d. Providing of an efficient use of land resulting in smaller networks of utilities and streets, and thereby lowering development and housing costs.
e. Promoting quality design and environmentally sensitive development by allowing development to take advantage of special site characteristics, locations, and uses.
f. In specific instances, encouraging quality design and environmentally sensitive development by allowing increases in residential density or non-residential square footage when such increases can be justified by superior design or the provision of additional amenities, such as public open space and natural storm water features.
g. Architectural style must reflect the historic character of the City of Georgetown.

703.2 **Master Planned District Types**

703.201 **Master Planned Residential (MP-R):** The intent of the MP-R district is to provide a mix of residential uses using innovative and creative design elements, while at the same time providing an efficient use of open space. Limited commercial uses will be allowed in the MP-R district to serve the needs of the residents in the development, unless it can be demonstrated that commercial/retail targeted towards the larger community is justified.

703.202 **Master Planned Commercial (MP-C):** The intent of the MP-C district is to provide mixed-use retail and office development, with limited moderate and higher-density residential uses integrated into the development above street levels and as separate stand-alone uses. MP-C districts must utilize at least two (2) uses.

703.203 **Master Planned Business/Industrial Park (MP-BIP):** The intent of the MP-BIP district is to encourage the development of a mix of employment and residential uses (office, research, light industrial, limited commercial, and high-density residential) on appropriate corridors within the city in a planned and aesthetically pleasing way. This is done by allowing design flexibility as well as a mix of uses that are reviewed as a plan for development.

703.3 **Principles of Master Plans**

703.301 **Foundation for Standards:** The City of Georgetown Zoning Ordinance serves as the foundation of regulations applying to the project. Unless the Master Plan Exhibits or "Terms and Conditions" document specifically call out deviation from Zoning Ordinance standards, the current Zoning Ordinance's standards at time of creation of the Master Plan apply.

Environmental regulations such as wetland buffers and open space should only be modified when the specific intent of those regulations within the Zoning Ordinance is met. Other types of regulations, such as but not limited to, land-use buffers, parking standards, and amenities may be modified based on the unique design of the project, provided that the general intent of the regulations within the Zoning Ordinance is met.

703.302 <u>Status of Exhibits</u>: The Master Plan and other attached exhibits are specifically designed to reflect the overall design intent, as well as the required elements and commitments defined for the project. No inadvertent detail or graphic not clearly specified on the exhibits is intended to contradict the specific requirements of the Zoning Ordinance. The Master Plan and other attached exhibits are intended to be conceptual in nature, with civil and construction drawings submitted and reviewed according to the process set forth in the Land Development Regulations and/or Zoning Ordinance for individual buildings and other project components as the overall plan is developed.

703.303 <u>Order of Control</u>: In the case of contradiction, the order of control is:
1. The Master Plan Terms and Conditions;
2. The Master Plan or other exhibits where specific details have been called out;
3. The Zoning Ordinance (if amended after the creation of this document, then the amended version of the Zoning Ordinance applies); and
4. The Master Plan or other exhibits for general items that have not been specifically called out.

703.4 <u>Components of Master Plans</u>

Master Planned districts are established through the creation of a Master Plan and associated Terms and Conditions.

703.401 <u>Master Plan</u>: A master plan shall:

a. Be prepared by a licensed engineer, architect, landscape architect, or land planner;

b. Identify the general location of land uses within individual development areas, and the mix of land uses;

c. Calculate the acreage, number, type, and mix of land uses, including the total number of residential units, residential densities, and non-residential intensities within each development area, and the total number, type, and mix of land uses for the entire Master Plan;

d. Identify the general location, amount, and type (whether designated for active or passive recreation) of open space. Open space, as defined in Sec. 324 of the Zoning Ordinance, shall be incorporated into the Master Planned District. A percentage based on the total acreage shall be provided and approved by the Zoning Administrator and Planning Commission.

e. Identify the on-site transportation circulation system, including all public and private streets, existing or projected transit corridors, pedestrian and bicycle pathways, and how such on-site improvements will connect with existing adjacent city facilities. Pervious asphalt shall be used to decrease storm water runoff;

f. Identify the location of environmentally-sensitive lands such a wetland buffers, wildlife habitat, streams, open space, historic trees, floodplains, and wetlands;

g. Establish the general location of on-site water and wastewater facilities, and how these would connect to the existing utility infrastructure in the area;

h. Identify the general location of all public facility sites serving the development, including transportation, water, wastewater, parks, emergency management services, storm water management, and schools.

703.402 <u>Terms and Conditions</u> document (narrative) must include the following components:

a. A brief statement of planning objectives and intent for the project;
b. A completed Impact Analysis of the proposed rezoning and answers to the following questions:

1. Does the zoning proposal permit a use that is suitable in view of the use and development of adjacent and nearby property?
2. Does the zoning proposal adversely affect the existing use or usability of adjacent or nearby property?
3. Does the property to be rezoned have a reasonable economic use as currently zoned?
4. Will the zoning proposal result in a use that could cause an excessive or burdensome use of existing streets, transportation facilities, utilities or schools?
5. Is the zoning proposal in conformity with the policies and intent of the Land Use Plan?
6. Are there existing or changing conditions that affect the use and development of the property which support either approval or denial of the zoning proposal?
7. Does the zoning proposal permit a use that can be considered environmentally adverse to the natural resources, environment and citizens of the City of Georgetown?

c. A list of principal and accessory uses allowed, and by what mechanism (permitted by right, by conditional uses, or by special exception);
d. Any modification being requested from use-specific standards for principle and accessory uses;
e. Lot standards (such as but not limited to setbacks, land-use buffers, height, density, and size of buildings);
f. Development and design standards on topics such as but not limited to parking, landscaping, exterior lighting, amenities, signage, and architectural design.

703.403 **<u>Other Exhibits</u>:** Depending on the particular project, other exhibits may be included as well. Examples include the following:
a. <u>Traffic Impact Analysis</u>: In cases where a proposed Master Planned district triggers the threshold requirements given in the Institute of Transportation Engineer's Trip Generation Manuel, a traffic impact study shall be required (ref. Sec. 409 of the Land Development Regulations).
b. <u>Phasing Plan</u>: If the Master Planned district is proposing to have multiple phases, a development phasing plan must be provided that identifies the general sequence or phases in which the land is proposed to be developed, including how residential and non-residential development will be timed, how infrastructure (public and private) and open space will be provided and timed, and how development will be coordinated with the City's capital improvements program. The phasing plan may allow modification based on future market conditions and demands.
c. <u>Conversion Schedule</u>: The Master Plan may include a conversion schedule that identifies the range of conversion that may occur between different types of residential and non-residential uses.
d. <u>Other Specialized Plans</u>: Other specialized plans, such as but not limited to the following, may be included as well: a lighting plan; a signage plan; and open space plan; a landscaping plan (as pertains to Article XIII, Overlay District for Main Corridors); an amenities plan; and architectural renderings, elevations, or examples.
e. <u>Bonds:</u> A surety bond (performance or contract) shall be provided to guarantee the satisfactory completion of the project by the developer or contractor.

703.5 <u>General Standards for Master Planned Districts</u>
The following general standards shall apply for all Master Planned districts.

<u>Consistency with the Comprehensive Plan</u>: The Master Planned zoning district designation and the Master Plan shall be consistent with the current City of Georgetown Comprehensive Plan.

<u>Compatibility with Surrounding Areas</u>: Development along the perimeter of a Master

Attachment: update STVR USE TABLE Final (3972 : Zoning Ordiance Text Admendment)

Planned District must be compatible with adjacent existing or proposed future development. In cases where there are issues of compatibility, the Master Plan shall provide for transition areas at the edges of the Master Planned district that allow for appropriate buffering and/or ensure a complementary character of uses. Complementary character is identified based on densities/intensities, lot size and dimensions, street and block grid pattern, building height, building mass and scale, hours of operation, exterior lighting, landscaping, and siting of service areas.

Consistency with the Zoning Ordinance: Along with the consistency to the current Comprehensive Plan, the Master Planned zoning district and development shall conform to the minimum standards of the City of Georgetown Zoning Ordinance, including the Overlay District where applicable, unless more stringent standards are detailed in the Terms and Conditions section of the Master Planned district design.

Location: All Master Planned districts may be located anywhere within the city as long as other standards of this ordinance can be met.

Size: Minimum size restrictions are as follows:

a. Master Plan-Residential (MP-R) districts shall be at least three (3) acres.

b. Master Planned Commercial (MP-C) and Master Planned Business/Industrial Park (MP-BIP) districts shall be at least five (5) acres.

**However, City Council may reduce these size requirements where appropriate based on physical development constraints, protection of environmentally–sensitive natural areas, or the promotion of a community goal when more conventional development or subdivision would be difficult or undesirable give the constraints on development.*

704 Zoning District Use Classifications Chart

The Use Classifications Chart identifies both permitted and conditional uses for each Zoning District. See Table 704: Use Classification.

"P" indicates that the use is a permitted use in the Zoning District

"C" indicates that the use is a conditional use in the Zoning District. The Article and Section Number noted in the "Conditions" column reference the additional requirements for approval.

Blank space indicates that the use is not permitted in the Zoning District.

Residential Use Classifications	RI	R2	R3	R4	R5	MR	Conditions
Accessory Dwelling	P	P	P	P	P		
Adult Mini-day Care	C	C	C	C	C		Article 4, Section 417
Barber Shop					C		Article 4, Section 418
Beauty Shop					C		Article 4, Section 418
Bed & Breakfast Inn	C	C	C	C	C		Article 4, Section 408
Church	C	C	C	C	C		Article 4, Section 418
Courthouse		C	C	C	C		Article 4, Section 418
Customary General Farming	P	P	P	P	P		
Duplex		C	C	C	C		Article 4, Section 420

Residential Use Classifications	R1	R2	R3	R4	R5	MR	Conditions
Eleemosynary Club					C		Article 4, Section 418
Fraternal Organization	C	C	C	C	C		Article 4, Section 421
Funeral Home				C			Article 4, Section 421
Garage Apartment		P	P	P	P		
Group Dwelling			P	P			
Home Occupation	P	P	P	P	P	P	
Hospital						P	
Accessory Building to Hospital						P	
Library			C	C	C		Article 4, Section 418
Lodges					C		Article 4, Section 418
Mini-day Care	C	C	C	C	C		Article 4, Section 416
Manufactured Home			C		C		Article 4, Section 419
Multi-Family			C	C	P		Article 4, Section 415
Multi-level Parking Facility						P	
Museum				C			Article 4, Section 418
Non-commercial Accessory Building	P						
Not for Profit Clubs				C			Article 4, Section 421
Nursing Home	C	C	C	C	C		Article 4, Section 413
Offices				C			Article 4, Section 421
Park	C	C	C	C	C		Article 4, Section 418
Post Office				C			Article 4, Section 418
Public Assembly Hall				C			Article 4, Section 418
School for General Education	C	C	C	C	C		Article 4, Section 414
Short-Term Vacation Rental	C	C	C	C	C	C	Article 4, Section 441
Single Family Home	P	P	P	P	P	P	
Solar Energy Systems	C	C	C	C	C	C	Article 4, Section 443
Substation	C	C	C	C	C		Article 4, Section 412
Taxi Stand			C	C			Article 4, Section 418
Two Family Dwelling		P	P	P	P		
Water Tower	C	C	C	C	C		Article 4, Section 411
Commercial Use Classifications	**IC**	**CC**	**WC**	**NC**	**GC**		**Conditions**
Adult Day Care Center					C		
Animal Hospitals and Veterinary Clinics	C	C			P		Article 4, Section 438
Armory	P				P		Article 4, Section 438
Assembly Halls, Coliseums, Gymnasiums, and Similar Uses	C				P		Article 4, Section 438
Automotive Repair Shop	P				P		
Automotive Sales and Service (excluding automotive junk yard)	C				P		Article 4, Section 438

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Commercial Use Classifications	IC	CC	WC	NC	GC		Conditions
Automated Teller Machine (free standing)	C				C		Article 4, Section 418
Automotive Washing Establishment	C				P		Article 4, Section 438
Bakery		C		C			Article 4, Section 425
Bank	C	P			P		Article 4, Section 438
Bank Teller Machine				P			
Barber shop	P	P		P	P		
Beauty Shop	P	P		P	P		
Bed and Breakfast		C		C			Article 4, Section 408
Billiard Parlor	C	P			P		Article 4, Section 438
Bingo Parlor	C				P		Article 4, Section 438
Boat Sales, Service, and Supplies	C				P		Article 4, Section 438
Bowling Alley	C				P		Article 4, Section 438
Building Supply/Equipment Sales	C				P		Article 4, Section 438
Bus Station	C				P		Article 4, Section 438
Cemetery	C				P		Article 4, Section 438
Church	C	P		P	P		Article 4, Section 438
Club	C	P			P		Article 4, Section 438
Cold Storage/Freezer Locker	P				P		
Communication Tower					C		Article 4, Section 428
Convenience Commercial Establishment				C			Article 4, Section 426
Courthouse	P	P			P		
Day Care Center				P	P		Article 4, Section 416
Dock, Pier and Warf	C		P		P		Article 4, Section 441
Dog Pound					C		Article 4, Section 429
Drive-in Theater					C		Article 4, Section 430
Electrical Appliance/Equipment Sales and Repair	C				P		Article 4, Section 438
Small Fabricating Shop (including Cabinet, upholstery, and sheet metal)	P				P		
Family Day Care Home				P	P		
Farm Equipment Sales/Service	C				P		Article 4, Section 438
Other Financial Institutions	C	P			P		Article 4, Section 438
Fire Station	P	P		C	P		Article 4, Section 418
Fraternal Organization	C	P			P		Article 4, Section 438

Attachment: update STVR USE TABLE Final (3972 : Zoning Ordiance Text Admendment)

Commercial Use Classifications	IC	CC	WC	NC	GC		Conditions
Funeral Home	C			P	P		Article 4, Section 438
Gas Service Station					C		Article 4, Section 436
Golf Driving Range and Par 3 Course	C				P		Article 4, Section 438
Greenhouse/Horticulture Nursery	C				P		Article 4, Section 438
Group Dwelling		C					Article 4, Section 422
Horse Drawn Carriage		C					Article 4, Section 407
Hospital	C				P		Article 4, Section 418
Hotel	C	P			P		Article 4, Section 438
Ice Processing and Storage	C	P			P		Article 4, Section 438
Jail	P				P		
Laundromat	C	P		P	P		Article 4, Section 438
Library	P	P			P		
Lodge	C	P		P	P		Article 4, Section 438
Maintenance Shop	C				P		Article 4, Section 438
Marina (wet or dry)	C		P		P		Article 4, Section 438
Marine-related Storage Yard			C		C		Article 4, Section 424
Miniature Golf and Similar Outdoor Recreational Facilities	C				P		Article 4, Section 438
Mini-day Care Center	C			P	P		Article 4, Section 438
Manufactured Home Sales Lot/Office					C		Article 4, Section 437
Mortuary	C				P		Article 4, Section 438
Multi-Family Dwelling		C					Article 4, Section 422
Museum	P	P			P		
Mini-shopping Center	P	P			P		
News Stand				P			
Nursing Home	C				P		Article 4, Section 438
Office (Business, professional, government)	P	P		P	P		
Park	C	C		C	C		Article 4, Section 418
Parking Lot	P	P			P		
Plumbing Shop					P		
Police Station	P	P		C	P		Article 4, Section 418
Post Office	C	P			P		Article 4, Section 418
Printing Establishment	P	P			P		
Produce Stand and Market (excluding flea market)	C				P		Article 4, Section 438
Public Assembly Hall	C	p			P		Article 4, Section 438

Commercial Use Classifications	IC	CC	WC	NC	GC		Conditions
Publicly Owned and Operated Buildings, Facilities, and Land				C			Article 4, Section 427
Recycling Material Recovery Centers					C		Article 4, Section 418
Repair Shop (excluding automotive)	P	P			P		
Restaurant (excluding drive-In)	C	P			P		Article 4, Section 438
Restaurant	C				P		Article 4, Section 438
Retail Store	P	P			P		
Schools	C				P		Article 4, Section 438
Seafood Establishment (wholesale/retail)			P				
Short-term Vacation Rental		C	C	C	C		Article 4, Section 441
Sign Painting and Fabrication Shop	P				P		
Single Family Dwelling	C			P	P		Article 4, Section 438
Skating Rink	C				P		Article 4, Section 438
Solar Energy System	C	C	C	C	C		Article 4, Section 443
Substation	C	P	C	C	P		Article 4, Section 417
Taxi Stand				P			
Theater (Indoor only)	C	P			P		Article 4, Section 438
Trucking Terminal/Transfer Co	C				P		Article 4, Section 438
Union Hall				P			
Uses Located Over Water		C					Article 4, Section 423
Utility Installation			C		C		Article 4, Section 418
Watchmen/Caretaker Dwelling			P		P		
Water Tower	C				C		Article 4, Section 411
Wholesale and warehouse in enclosed building	P				P		
Uses customarily accessory to permitted uses, but not to include open air storage		P		P			
Other Use Classifications	**HI**	**LI**	**CP**	**PS**			**Conditions**
Accessory Structure (Detached)				P			
Animal Hospitals and Veterinary Clinics		P					
Animal Shelter, including crematorium	P						
Armory	P	P		P			

Attachment: update STVR USE TABLE Final (3972 : Zoning Ordiance Text Admendment)

Other Use Classifications	HI	LI	CP	PS			Conditions
Automotive Repair Shop							
Automotive Sales and Service (excluding automotive junk yard)		P					
Automotive Washing Establishment		P					
Bank		P					
Barber shop		P					
Beauty Shop		P					
Billiard Parlor		P					
Bingo Parlor		P					
Boat Sales, Service, and Supplies		P					
Bowling Alley		P					
Building Supply/Equipment Sales		P					
Bus Station		P					
Campgrounds		C					Article 4, Section 439
Cemetery		P					
Church		P					
Club		P					
Cold Storage/Freezer Locker		P					
Communication Towers	C	C					Article 4, Section 428
Concrete Batching Plant	P						
Dock, Pier, and Warf		P					
Dog Pounds		P					
Educational Facility - All Levels				P			
Electrical Appliance/Equipment Sales and Repair		P					
Employment Agencies				P			
Excavation for Development		C					Article 4, Section 440
Small Fabricating Shop (including Cabinet, upholstery, and sheet metal)		P					
Family Day Care Home		P					
Farm Equipment Sales/Service		P					
Financial Institutions (other than banks)		P					
Fire Station	P	P		P			
Fire Tower			P				
Fraternal Organization		P					
Funeral Home		P					

Other Use Classifications	HI	LI	CP	PS			Conditions
Gas Service Station		P					
Golf Driving Range, and Par 3 Course		P					
Government Offices				P			
Greenhouse/Horticulture Nursery		P					
Hospital		P					
Hotel		P					
Ice Processing and Storage		P					
Industrial Use / Processing Plant	C	C					Article 4, Section 433
Jail	P	P					
Judicial Center/Courthouse				P			
Laundromat		P					
Law Enforcement				P			
Library				P			
Lodge		P					
Maintenance Shop	P	P					
Manufactured Home Sales Lot/Office		C					Article 4, Section 437
Marina (wet or dry)		P					
Military Service Building							
Miniature Golf and Similar Outdoor Recreational Facilities		P					
Mini-day Care Center		P					
Mortuary		P					
Mini-shopping Center		P					
Office (Business, professional, government)		P					
Park		C					Article 4, Section 418
Parking Lot		P		P			
Plumbing Shop		P					
Police Station	P	P					
Printing Establishment		P					
Private Dock or Boat House			P				
Produce Stand and Market (excluding flea market)		P					
Public Utility Line			P				
Public Utilities Infrastructure (water storage tanks, water pump station, sewer pump station,				P			

telephone switching station, electrical substation, and natural gas substation)							
Other Use Classifications	**HI**	**LI**	**CP**	**PS**			**Conditions**
Publicly Owned and/or Operated Park, Open Space, Recreational Facility or Use, Boat Landing, Dock, and non-commercial Water Oriented Facility		P	P				
Recreational Facility				P			
Recycling Material Recovery Center	C	C					Article 4, Section 418
Repair Shop (excluding automotive)		P					
Rescue Squad				P			
Restaurant		P					
Restaurant (excluding drive-In)		P					
Retail Store		P					
School		P					
Sexually Oriented Business	C	C					Article 4, Section 432
Sign Painting and Fabrication Shop		P					
Skating Rink		P					
Small Wind Energy System	C	C	C				Article 4, Section 406
Solar Energy System	C	C		C			Article 4, Section 443
Storage Plant, Tanks, and Businesses	P	P					
Storage or Laydown Area				C			Article 4, Section 431
Storage Yards	C	C					Article 4, Section 431
Substation		P	P				
Theater (Indoor only)		P					
Treatment Plant		C					Article 4, Section 435
Trucking Terminal/Transfer Co		P					
Water Tower	P	P	P				
Wholesale and warehouse in enclosed building		P					
Uses customarily accessory to permitted use and structures when located on the same lot as the principal structure		P					

705 Zoning District Requirements

Unless otherwise specified elsewhere in this Ordinance, uses permitted in Districts shall be required to conform to the following requirements:

705.1 Shall meet the area, yard and height requirements of Article VIII: Area, Yard and Height Requirements;

705.2 Signs permitted within the district, including the conditions under which they may be located, are set forth in Article X: Sign Regulations; and

705.3 All uses permitted within the District shall meet all standards set forth in Article XI, Off-Street Parking and other requirements when applicable. CC District is excluded from this requirement.

706 Additional Requirements

706.1 IC (Intermediate Commercial): Buffer strips are required along rear property lines when any lot within this district abuts a residential zoning district.

706.2 R5 Zoning District

706.201 The construction of exterior walls located less than seven (7') feet from the property line shall use 2" × 4" wood studs at 16" on center; outside finish shall consist of brick, stucco, fiber cement siding or other non-combustible siding over a vapor retarder and approved one-hour fire rated structural sheathing.

706.202 All uses permitted within R5 Districts shall also meet all loading and other requirements set forth in Article XI: Off-Street Parking.

(Ord. of 2-19-04; Amended Ord. of 4-17-12; Ord. 704 chart of 3-19-15; Master Planned District Ord of 5/16/19; Solar Energy Systems Ord of 2/18/21)

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 3978

Council Meeting Date:	16 November 2023
Department:	Electric
Issue Under Consideration:	Motion to approve an ordinance to amend Article I of Chapter 22 by adding Section 22-4 titled Equalized Monthly Utility Payment and ratify previous actions the City of Georgetown took regarding the Budget Billing program.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	The Equalized Utility Payment or Budget Billing program is established for residential utility customers. This program is offered as a customer service, to help remove seasonal variations in monthly utility bills, making them more predictable. Customers enrolled in Budget Billing will be billed an equal amount each month based on the prior 12 months' consumption.
Options:	Approve/Deny
Staff Recommendations:	Approve

Reviews:

Scott Whittier Pending

City Attorney Pending

Stephanie Buccione Pending

Georgetown City Council Pending 11/16/2023 5:30 PM

Attachments:

1. a Equalized Monthly Utility Payment Ordinance (PDF)
2. b Equalized Monthly Payment Agreement (PDF)

MOTION TO APPROVE AN ORDINANCE TO AMEND ARTICLE I OF CHAPTER 22 BY ADDING SECTION 22-4 TITLED EQUALIZED MONTHLY UTILITY PAYMENT AND RATIFY PREVIOUS ACTIONS THE CITY OF GEORGETOWN TOOK REGARDING THE BUDGET BILLING PROGRAM.

AN ORDINANCE TO AMEND ARTICLE I OF CHAPTER 22 BY ADDING SECTION 22-4 TITLED EQUALIZED MONTHLY UTILITY PAYMENT

WHEREAS, Section 5-7-30 of the South Carolina Code of Laws confers municipalities the power to enact regulations, resolutions, and ordinances, not inconsistent with the Constitution and general law of the State; and

WHEREAS, Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and

WHEREAS, In 2007, City staff published an advertisement indicating "The City of Georgetown has established an Equalized Payment Program for use by its residential utility customers;" and

WHEREAS, Historical City Council minutes do not show City Council formally adopted the Equalized Monthly Payment program (known as "Budget Billing"); and

WHEREAS, The City Council desires to establish the Equalized Monthly Payment or Budget Billing program officially to continue assisting residential utility customers who could benefit by Budget Billing.

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the City of Georgetown Code of Ordinances be amended as follows, by adding Section 22-4, previously reserved, as follows:

22-4 Equalized Monthly Utility Payment

1. Purpose. The Equalized Utility Payment or Budget Billing program is established for residential utility customers. This program is offered as customer service, to help remove seasonal variations in monthly utility bills, making them more predictable. Customers enrolled in Budget Billing will be billed an equal amount each month based on the prior 12 months' consumption.

2. Eligibility. To be eligible to enroll in the program, utility customers must comply with the following:

   (a) Residential property must be owner-occupied; and
   (b) Have been at the same location for more than 12 months to establish consumption history; and
   (c) Be in good standing and have a satisfactory payment record with the city; and
   (d) Have not requested an extension or deferment to pay the utility bill; and
   (e) Have not had a payment returned for insufficient funds; and
   (f) Have not had penalties or late fees applied to the account.

3. Enrollment. Enrollment shall be by application on an Agreement form prescribed by the City of Georgetown Finance Department, to contain terms for enrollment and continuing participation.

4. Program Maintenance. Budget Billing accounts shall be monitored, audited, and re-calculated on an annual basis consistent with the City of Georgetown fiscal year, regardless of enrollment

date. At the end of the fiscal year, Budget Billing accounts shall be trued up and the bill for the month ending the fiscal year shall reflect the variance in usage averages and reflected as a credit or outstanding balance, with notice of the new monthly billing amount.

5. Discontinuance/Remedies. Participants or the City may discontinue the program or participation with one month's notice, to be delivered to the Finance Department (if to the City) or by customer bill (if to the participant.) Balance or credit shall be applied under Section 4, above, except in the case of a closed account, for which balances shall be billed. Any claim against the City of Georgetown for credit must be brought within twelve (12) months of the date of the utility bill containing the recalculation or be forever barred.

BE IT FURTHER ORDAINED, City Council ratifies previous actions the City of Georgetown took regarding the Budget Billing program and directs the city administrator and finance director to update the Equalized Monthly Payment Agreement and develop an efficient process for residential utility customers to follow it, in the best interest of the city.

ATTEST:

______________________	______________________
Stephanie Buccione, City Clerk	Carol Jayroe, Mayor
First Reading: __________________	Approved as to Form:
Second Reading: ________________	______________________
	Elise F. Crosby, City Attorney

City of Georgetown
SOUTH CAROLINA

Equalized Monthly Payment Agreement
(Budget Billing)

Date: ____________________

Customer Name: ____________________

Account Number: ____________________

Service Address: ____________________

Telephone Number: ____________________ Email: ____________________

The City of Georgetown Equalized Monthly Payment program (known as "Budget Billing") allows utility customers to pay an equal amount each month based on the prior 12-months consumption. This program helps with removing seasonal variations in monthly utility bills making them more predictable. To be eligible for this program, utility customer accounts must comply with the following eligibility criteria:

(a) Residential property must be owner occupied; and
(b) Have been at the same location for more than 12 months to establish consumption history; and
(c) Be in good standing and have a satisfactory payment record with the city; and
(d) Have not requested an extension or deferment to pay the utility bill; and
(e) Have not had a payment returned for insufficient funds; and
(f) Have not had penalties or late fees applied to the account.

By placing my initials besides the following statements, I acknowledge that I read and understood my obligations under the Equalize Monthly Payment Agreement requirements:

________ I am, hereby, applying for equalized payment for the purpose of paying utility services provided by the City of Georgetown, as set forth in a separate Application for Residential Utility Service.

________ I understand the equalized payment amount is based on the past 12 months of utility services received at the location above, which is based on my consumption.

________ I understand the city will audit and true up my account each year based on my consumption. At renewal, each year, the Finance Department will review my energy usage for the previous 12 months. If needed, the Finance Department will adjust the next year's equal payment amount up or down from the previous year's equalized amount.

________ I understand that if I owe a balance after the true up audit, I will pay the balance at once or request the city to prorate the balance over the next 12 months and add it to my new budget billing amount (see example on next page).

________ I understand that if the city owes me a balance after the true up audit, the city will credit my account and deduct my new budget billing amount from the credit until it is depleted. Then, I will begin making monthly payments by the due date to the city based on the new budget billing amount (see example on next page).

________ I understand that my equalized payment amount must be paid by the due date each month, as noted on my utility bill. Failure to pay by the due date will terminate this Equalized Payment Agreement immediately and a settlement balance will be billed or credited to my account and applied to my next month's bill.

________ I understand my account must remain in good standing and no payment extensions or deferments can be made while on equalized payment.

I also understand that if my bank returns a check or payment due to insufficient funds or if I have penalties or late fees on my account, this agreement will terminate immediately, and I will not be eligible for the program in the future. ________

I understand the City of Georgetown may terminate this Agreement for convenience and will notify me 30 days in advance of its termination. ________

I understand that I may opt to have my budget billing amount drafted from my bank account each month and, by initializing this option, I must provide the city with my bank account information. ________

I understand that my actual consumption will be noted in my monthly bill to track any balance I will owe to the city or a credit I will receive to my account at the end of the budget billing period. ________

I understand that any claim against the City of Georgetown for credit must be brought within twelve (12) months of the date of the utility bill containing the recalculation or be forever barred. ________

Customer Name	Customer Signature	Date

FOR OFFICIAL USE ONLY

Revenue Manager Name	Revenue Manager Signature	Date

Equalized Payment Amount: $ ____________________

This agreement must be signed in ink or electronically by the utility account holder and submitted to the Finance Department located at City Hall, mailed to the address shown below, or emailed to utilitybilling@georgetownsc.gov

Examples of Audited Accounts (True Up)

Balance owed to city after true up

- Budget billing payment before true up is $250/month
- True up audit based on actual consumption:
  - New budget billing amount is $280.00
  - Balance owed to city from previous 12 months consumption: $213.27
    - Option 1: pay balance at once to continue paying $280/month
    - Option 2: pay balance over next 12 months: $17.77/month
      - Add $17.77 to current budget billing amount of $280 = $297.77
  - New budget billing payment for next 12 months with balance prorated:
    - $297.77

Credit to customer after true up

- Budget billing payment before true up
  - $320/month
- True up audit based on actual consumption
  - Balance is a credit to customer $916.38
  - New budget billing payment $330/month
  - $330 will be deducted each month from credit until depleted
  - Once credit is depleted, customer begins to pay new budget billing payment of $330/month

City Hall address: 1134 N Fraser Street, Georgetown, SC 29440 Mailing address: Drawer 939, Georgetown, SC 29442

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 3979

Council Meeting Date:	16 November 2023
Department:	Electric
Issue Under Consideration:	Motion to approve an ordinance to amend the fiscal year 2023/2024 [FY 2024] budget for the city of Georgetown, South Carolina, to increase the General Fund budget by $163,365.84 and prescribe purposes for which certain earmarked funds supplemental appropriation shall be expended.
Amount Requested:	$163,365.84
Is Item in Current Budget?	No
If no, please explain:	The grant award letter was not received prior to 2nd reading of the FY2023/ 2024 budget.
Financial Impact:	Grant funded
Points to Consider:	Increases the ability to prosecute cases, decreases complaints and they are required by state law.
Options:	Approve/Deny
Staff Recommendations:	Approve

Reviews:

Scott Whittier Pending

City Attorney Pending

Stephanie Buccione Pending

Georgetown City Council Pending 11/16/2023 5:30 PM

Attachments:

1. a FY 2024 2nd Budget Amendment General Fund Increase (PDF)
2. b SCDPS GPD In-car video cameras grant award letter (PDF)
3. c SCDPS GPD Body-worn cameras grant award letter (PDF)

MOTION TO APPROVE AN ORDINANCE TO AMEND THE FISCAL YEAR 2023/2024 [FY 2024] BUDGET FOR THE CITY OF GEORGETOWN, SOUTH CAROLINA, TO INCREASE THE GENERAL FUND BUDGET BY $163,365.84 AND PRESCRIBE PURPOSES FOR WHICH CERTAIN EARMARKED FUNDS SUPPLEMENTAL APPROPRIATION SHALL BE EXPENDED.

AN ORDINANCE TO AMEND THE FISCAL YEAR 2023/2024 [FY 2024] BUDGET FOR THE CITY OF GEORGETOWN, SOUTH CAROLINA, TO INCREASE THE GENERAL FUND BUDGET AND PRESCRIBE PURPOSES FOR WHICH CERTAIN EARMARKED FUNDS SUPPLEMENTAL APPROPRIATION SHALL BE EXPENDED

WHEREAS, Section 2-41(3) (Ordinances required for certain actions) of the City of Georgetown Code of Ordinances authorizes the City Council of the City of Georgetown to appropriate public funds for public purposes and adopt a budget; and

WHEREAS, Section 2-41(10) of the City of Georgetown Code of Ordinances authorizes the City Council of the City of Georgetown to amend or repeal any ordinance; and

WHEREAS, By ordinance dated June 15, 2023, the City Council of the City of Georgetown, under its authority as the governing body of the municipal corporation, enacted the Fiscal Year 2023-2024 Budget for the City of Georgetown ("FY 2024"); and

WHEREAS, on September 21, 2023, the Mayor, and City Council desired to move forward with reimbursing The Hotel George developer the cost of repairing and improving the sidewalk in front of the hotel on Front Street with an amount up to Eighty Thousand 00/100 dollars ($80,000.00), specifically finding this expenditure has a public purpose including facilitating tourism and public infrastructure improvement that outweighs the incidental benefit to the private entity; and

WHEREAS, On September 21, 2023, the City held a public hearing regarding the First Budget Amendment supplemental appropriation; and

WHEREAS, on October 2, 2023, the South Carolina Department of Public Safety (SCDPS) notified the City of Georgetown it had awarded grants to purchase In-Car Video Cameras ($113,444.61) and Body-Worn Cameras ($49,921.23) pursuant to the SCDPS' budget proviso 63.8.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown that the FY 2024 Budget be amended to accept the SCDPS grants, which will increase the FY 2024 General Fund budget by $163,365.84 (Ex. A), and spend the funds as required by the grant awards.

ATTEST:

______________________________	______________________________
Stephanie Buccione, City Clerk	Carol Jayroe, Mayor
First Reading: __________________	Approved as to Form:
Second Reading: ________________	______________________________
	Elise F. Crosby, City Attorney
Public Hearing: _________________	

Ex. A

FY 2024 BUDGET WITH SECOND SUPPLEMENTAL APPROPRIATION

	Original Appropriations	First Supplemental Appropriation	Second Supplemental Appropriation	Total Amended Fund Budget
General Fund	$13,705,866.00	$0.00	$163,365.84	$13,869,231.84
Debt Service	$180,000.00	$0.00	$0.00	$180,000.00
Capital Projects Reserve Fund	$2,421,277.00	$0.00	$0.00	$2,421,277.00
TIF District	$91,612.00	$0.00	$0.00	$91,612.00
State and Local Grants	$12,000.00	$0.00	$0.00	$12,000.00
State Accommodations Tax	$160,500.00	$0.00	$0.00	$160,500.00
Local Hospitality/Accommodations Tax	$2,344,513.00	$80,000.00	$0.00	$2,424,513.00
Electric Fund	$14,131,705.00	$0.00	$0.00	$14,131,705.00
Water Fund	$4,019,638.00	$0.00	$0.00	$4,019,638.00
Wastewater Fund	$4,708,192.00	$0.00	$0.00	$4,708,192.00
Stormwater Fund	$1,497,374.00	$0.00	$0.00	$1,497,374.00
Waste Management Fund	$1,280,169.00	$0.00	$0.00	$1,280,169.00
	$44,552,846.00	$80,000.00	$163,365.84	$44,796,211.84

south carolina
DEPARTMENT of PUBLIC SAFETY
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Office of Highway Safety
and Justice Programs

10311 WILSON BLVD.
BLYTHEWOOD, SC 29016

September 22, 2023

RECEIVED
OCT - 2 2023
CITY HALL
ADMINISTRATION

Chief Bill Pierce
Georgetown Police Department
2222 Highmarket Street
Georgetown, South Carolina 29440

Dear Chief Pierce:

I am pleased to provide you with a Cash Award in the amount of $113,444.61 for In-Car Video Cameras (ICVC), supporting item costs and ICVC-related maintenance and/or storage costs. This funding is being provided pursuant to South Carolina Department of Public Safety Proviso 63.8 and may be applied to the initial purchase of expenditures as indicated in your agency's ICVC Request for Financial Support document. To complete the contract for this award, it is necessary for you, as the Official Authorized to Sign, to return the signed award within 30 days from the date of this notification.

The Office of Highway Safety and Justice Programs (OHSJP) offers awardees the option to use electronic or digital signatures to execute OHSJP award documents. The signed Cash Award document affirms your acceptance of the award and your understanding of the conditions for receiving and using the funds. Your signed documents can be emailed to DavidGarcia@SCDPS.gov, or mailed to the address below:

South Carolina Department of Public Safety
Office of Highway Safety and Justice Programs
ATTN: Mr. David Colorado Garcia
Post Office Box 1993
Blythewood, South Carolina 29016

Thank you for your prompt attention to this matter. Should you have any questions, please do not hesitate to contact Mr. David Colorado Garcia, who serves as our ICVC Grant Program Coordinator, at 803-896-0754. Congratulations on your agency's award! Our staff looks forward to working with you.

Sincerely,

Phil Riley
Director

cc: David Colorado Garcia

Attachments

SOUTH CAROLINA DEPARTMENT OF PUBLIC SAFETY
OFFICE OF HIGHWAY SAFETY AND JUSTICE PROGRAMS
P. O. BOX 1993
BLYTHEWOOD, SOUTH CAROLINA 29016

IN-CAR VIDEO CAMERA GRANT PROGRAM

CASH AWARD

Award Recipient:	Georgetown Police Department
Date of Award:	September 22, 2023
Amount of Award:	**$113,444.61**
Award Period:	July 1, 2023 – June 30, 2024

Pursuant to the SCDPS Proviso 63.8, the South Carolina Public Safety Coordinating Council (SCPSCC) has been given oversight of the funding and disbursement of the "In-Car Video Camera (ICVC) Fund." The legislation states that the SCPSCC "…shall oversee the fund…and disburse the funds in a fair and equitable manner, taking into consideration the DUI enforcement activity of the law enforcement agencies, with priority given to those law enforcement agencies who prioritize DUI enforcement activity." In accordance with the above, your agency is receiving a cash award for the purchase of **in-car video cameras, supporting item costs, and ICVC-related maintenance and/or storage during the grant period July 1, 2023 – June 30, 2024.**

This agreement shall become effective as of the Date of Award, contingent upon the return of this form to the Office of Highway Safety and Justice Programs, signed by the Chief/Sheriff/Director (Official Authorized to Sign) in the space provided below. This award must be returned to the Office of Highway Safety and Justice Programs within 30 days of the Date of Award.

ACCEPTANCE OF THE SUBGRANTEE	ACCEPTANCE FOR THE SFA
	P C Riley
Signature of Official Authorized to Sign	Phil Riley, Director Office of Highway Safety and Justice Programs

THIS AWARD IS SUBJECT TO THE ATTACHED CONDITIONS.

Attachment: SCDPS GPD In-car video cameras grant award letter (3979 : Ordinance to amend the fiscal year 2023/2024)

IN-CAR VIDEO CAMERA GRANT PROGRAM
CASH AWARD CONDITIONS

AWARDED AGENCY: Georgetown Police Department

AWARD DATE: September 22, 2023

AWARD PERIOD: July 1, 2023 – June 30, 2024

AUTHORIZED SIGNATURE ON THE IN-CAR VIDEO CAMERA GRANT PROGRAM CASH AWARD DOCUMENT IS INDICATIVE OF THE AWARDED AGENCY UNDERSTANDING AND AGREEING TO THE STATED CONDITIONS BELOW.

* *

1) This award is contingent upon approval and availability of funds from the state funding source.

2) **Your agency can only use the awarded funds as follows: $72,799.22 for In-Car Video Cameras (ICVC); $15,695.39 for supporting item costs; $24,950.00 for ICVC-related maintenance and/or storage costs.**

3) Documentation of the purchase of in-car video cameras, supporting item costs, and ICVC-related maintenance and/or storage during the grant period of July 1, 2023 – June 30, 2024 must be submitted, after all items have been ordered, received, and paid, to the Office of Highway Safety and Justice Programs (OHSJP), as soon as possible, but no later than June 30, 2024. Documentation must demonstrate clearly that any and all procurement procedures operative within your agency have been followed. Funds may not be held by an agency and carried forward into the following fiscal year. **Funds not expended by June 30, 2024 are subject to be returned to the SC Department of Public Safety.**

4) Funds awarded to the agency may only be used for the intended purpose (i.e., purchase of in-car video cameras, supporting item cost, and ICVC-related maintenance, and/or storage costs) of the award. Funds awarded are subject to audit by the awarding agency.

5) Any proceeds received from the disposal of previously purchased in-car video cameras and/or equipment (i.e., sale or trade-in agreements) must be used for the agency's In-Car Video Camera Program.

6) Any and all items purchased with ICVC Grant Program funds not authorized for the In-Car Video Camera Grant Program will be the responsibility of the awarded agency.

7) The signed In-Car Video Camera (ICVC) Grant Program Cash Award document may be mailed to the OHSJP, or emailed to David Colorado Garcia at DavidGarcia@SCDPS.gov within 30 days of the Date of Award specified on the Cash Award document.

8) The Georgetown Police Department is encouraged to participate in the 15th Circuit Law Enforcement Network

9) Funds shall not be used to purchase printers or laptops.

* *

FOR OHSJP USE ONLY

* *

Cleared by: ______________________________ Date: _____________

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DEPARTMENT of PUBLIC SAFETY
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Office of Highway Safety
and Justice Programs

10311 WILSON BLVD.
BLYTHEWOOD, SC 29016

September 22, 2023

RECEIVED
OCT - 2 2023
CITY HALL
ADMINISTRATION

Chief Bill Pierce
Georgetown Police Department
2222 Highmarket Street
Georgetown, South Carolina 29440

Dear Chief Pierce:

I am pleased to provide you with a Cash Award in the amount of $49,921.23 for Body-Worn Cameras (BWC), equipment, and BWC-related maintenance and/or storage costs. This funding is being provided pursuant to SC Code of Laws §23-1-240 and may be applied to the initial purchase or reimbursement of expenditures as indicated in your agency's BWC Request for Financial Support document. To complete the contract for this award, it is necessary for you, as the Official Authorized to Sign, to return the signed award within 30 days from the date of this notification.

The Office of Highway Safety and Justice Programs (OHSJP) offers awardees the option to use electronic or digital signatures to execute OHSJP award documents. The signed Cash Award document affirms your acceptance of the award and your understanding of the conditions for receiving and using the funds. Your signed documents can be emailed to JohnAPrice@SCDPS.gov, or mailed to the address below:

South Carolina Department of Public Safety
Office of Highway Safety and Justice Programs
ATTN: Mr. Johnny Price
Post Office Box 1993
Blythewood, South Carolina 29016

Thank you for your prompt attention to this matter. Should you have any questions, please do not hesitate to contact Mr. Johnny Price, who serves as our BWC Grant Program Coordinator, at 803-896-7789. Congratulations on your agency's award! Our staff looks forward to working with you.

Sincerely,

P C Riley

Phil Riley
Director

cc: Johnny Price

Attachments

Attachment: SCDPS GPD Body-worn cameras grant award letter (3979 : Ordinance to amend the fiscal year 2023/2024)

SOUTH CAROLINA DEPARTMENT OF PUBLIC SAFETY
OFFICE OF HIGHWAY SAFETY AND JUSTICE PROGRAMS
P. O. BOX 1993
BLYTHEWOOD, SOUTH CAROLINA 29016

BODY-WORN CAMERA GRANT PROGRAM

CASH AWARD

Award Recipient: Georgetown Police Department

Date of Award: September 22, 2023

Amount of Award: **$49,921.23**

Pursuant to the SC Code of Laws §23-1-240, the South Carolina Public Safety Coordinating Council (SCPSCC) has been given oversight of the funding and disbursement of the "Body-Worn Cameras (BWC) Fund." The legislation states that the SCPSCC "…shall oversee the fund…and disburse the funds in a fair and equitable manner, taking into consideration priorities in funding." In accordance with the above, your agency is being awarded funding to be used for the purchase of body-worn cameras, equipment, and BWC-related maintenance and/or storage costs.

This agreement shall become effective as of the Date of Award, contingent upon the return of this form to the Office of Highway Safety and Justice Programs, signed by the Chief/Sheriff/Director (Official Authorized to Sign) in the space provided below. This award must be returned to the Office of Highway Safety and Justice Programs within 30 days of the Date of Award.

ACCEPTANCE FOR THE SUBGRANTEE

Signature of Official Authorized to Sign

ACCEPTANCE FOR THE SFA

Phil Riley, Director
Office of Highway Safety and Justice Programs

THIS AWARD IS SUBJECT TO THE ATTACHED CONDITIONS.

BODY-WORN CAMERA GRANT PROGRAM
CASH AWARD CONDITIONS

AWARDED AGENCY: Georgetown Police Department

AWARD DATE: September 22, 2023

AUTHORIZED SIGNATURE ON THE BODY-WORN CAMERA (BWC) GRANT PROGRAM CASH AWARD DOCUMENT IS INDICATIVE OF THE AWARDED AGENCY UNDERSTANDING AND AGREEING TO THE STATED CONDITIONS BELOW.

* *

1) This award is contingent upon approval and availability of funds from the state funding source.

2) **Your agency can only use the awarded funds as follows: $30,000.00 for Body-Worn Cameras; $7,280.50 for BWC equipment costs; and $12,640.73 for BWC-related maintenance and/or storage costs.**

3) Documentation of purchases for body-worn cameras, equipment, and BWC-related maintenance, and/or storage, whether initial purchase or reimbursement, must be submitted, after all items have been ordered, received, and paid, to the Office of Highway Safety and Justice Programs (OHSJP) as soon as possible. Documentation must demonstrate clearly that any and all procurement procedures operative within your agency have been followed.

4) Funds awarded to the agency may only be used for the intended purpose (i.e., purchase of body-worn cameras, equipment, and BWC-related maintenance, and/or storage costs) of the award. Funds awarded will be monitored by the awarding agency.

5) Any proceeds received from the disposal of previously purchased body-worn cameras and/or equipment (i.e., sale or trade-in agreements) must be used for the agency's Body-Worn Camera Program.

6) Any and all items purchased with BWC Grant Program funds not authorized for the BWC Grant Program will be the responsibility of the awarded agency.

7) The signed BWC Grant Program Cash Award document may be mailed to the OHSJP, or emailed to Johnny Price at JohnAPrice@SCDPS.gov within 30 days of the Date of Award specified on the Cash Award document.

8) Funds shall not be used to purchase printers or laptops.

* *

FOR OHSJP USE ONLY

* *

Cleared by: ______________________________ Date: _____________

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 3975

Council Meeting Date:	16 November 2023
Department:	Engineering
Issue Under Consideration:	Motion to approve a contract in the amount of $155,000 for the City Hall project management services and award contract to LCK, Inc.
Amount Requested:	$155,000.00
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	The fees will be paid with funds from the City Hall.
Points to Consider:	1. Per Council's direction, City staff solicited the services of a project management consultant to assist staff in managing the City Hall Renovations project. 2. An RFQ for PM services was released on 9/6/23. 3. LCK, Inc. was identified as the top ranked firm based on qualifications and committee evaluation. Cumming ranked 2nd. 4. Two proposals were received: LCK: $155,000 and Cumming: $112,792 on 10/20/23.
Options:	Award the PM contract to Cumming Inc. , 2nd ranked consultant
Staff Recommendation:	Award project management (PM) services contract to LCK, Inc.

Reviews:

Orlando Arteaga Completed 11/07/2023 10:44 AM
Scott Whittier Completed 11/07/2023 10:55 AM
Finance Completed 11/08/2023 12:10 PM
City Attorney Completed 11/09/2023 9:25 AM
Items approved
Stephanie Buccione Completed 11/09/2023 9:27 AM
Approve item
Georgetown City Council Pending 11/16/2023 5:30 PM

Attachments:

1. a 2023.07.28 #7-2 New City Hall Project Management Determination (PDF)
2. b RFQ
3. c ADDENDUM 1 - PROJ NUMBER (PDF)
4. d Addendum no. 2 (PDF)
5. e Exhibit A-AIA-C172-Owner PM Agreement (PDF)
6. f Summary of Ranking (PDF)
7. g RFP for PM Services -LCK (PDF)

Updated: 11/7/2023 10:44 AM by Orlando Arteaga (Page 1)

8. h LCK PM Services Fee Proposal REV1 10.27.23 (PDF)
9. i RFP for PM Services -Cumming (PDF)
10. j Cumming- Fee Proposal (PDF)
11. k PM Services Memo (PDF)

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE

City of Georgetown
SOUTH CAROLINA

COUNCIL MEMBERS
JIM CLEMENTS
MAYOR PRO TEMPORE

JONATHAN ANGNER
HOBSON H. MILTON
JIMMY MORRIS
CLARENCE SMALLS
TAMIKA WILLIAMS-OBENG

Executive Office
(843) 545-4001

Memorandum #7-2 (2023)

To: Mayor Carol Jayroe and Members of City Council

From: Sandra E. Yúdice, Ph.D., City Administrator

Re: Determination to use a Project Management firm for the new City Hall project

Date: July 28, 2023

CC: Scott Whittier, Deputy City Administrator
Kathy Vermeland, Finance Director
Orlando Arteaga, City Engineer
Elise Crosby, City Attorney

Pursuant to the Procurement Ordinance (i.e., Section 2-187 Professional and Construction Management Services, Design-Build Services, Turnkey Management), at his/her discretion, the city administrator is required to determine the construction contracting administration approach that is most advantageous to the city to complete existing building renovations for the new City Hall. As required and, as part of this determination, the city administrator shall determine if the city should prepare a Request for Proposals (RFP) or a Request for Qualifications (RFQ) for providing such method of construction contracting administration or if the city should retain outside consulting services to prepare such requests for proposals. I have determined the city has experienced personnel with skills and capacity to prepare the request for qualifications to solicit project management services under the design-build approach to complete the renovations to existing buildings for the new City Hall. Therefore, city staff will prepare the RFQ for publication under the attached timeline.

Further, we have major stormwater, water, and wastewater capital projects coming online within the next few months that city engineering staff needs to focus on. Therefore, I have determined it will be more advantageous to the city to solicit proposals for project management services for the new City Hall project. These project management services will include issuing solicitations for architect/engineering design and constructions services as well as managing those services until the project is complete, making this a turnkey project. Acting as an arm of the city, the selected project management firm will be a city partner and look for the best interests of the city through the completion of the project. Given the current circumstances, it is expected the design-build turnkey approach is the most economical, expedient and advantageous means for the city to secure timely completion of the City Hall project.

Per Section 2-176 (Communication) of the Procurement Ordinance, it is the policy of the City of Georgetown to commit to transparency, ensure impartiality, and complete procurement processes free of internal and external influences. To accomplish this policy, **ex parte communication about the bid, between the time of commencement of preparation of the solicitation document and the bid award (written or oral), is prohibited**. Therefore, potential respondents and/or respondents submitting proposals, bids, qualifications, quotes, etc. shall not engage in communication with any City employee, including elected officials, except the City official(s) designated as the contact in the Solicitation Document. Any communication outside the one between the designated City contact in the Solicitation Document and respondents shall be considered ex parte communication and shall not be relied upon. The City shall disqualify any potential respondent and/or respondent's proposal if the City discovers that potential respondent and/or respondent engaged in ex parte communication. **City employees and/or elected officials shall neither initiate nor engage in ex parte communication with potential respondent and/or respondents**.

Section 2-187 of the Procurement Ordinance also requires the city administrator to submit this determination to city council for review at a regular meeting. Thus, this determination will be included in the August 17, 2023, council meeting agenda.

Please let me know if you have any questions. Thank you.

PROPOSED PROJECT TIMELINE

MILESTONE EVENTS	DATES
Council approval to release RFQ for PM services	Thursday, August 17, 2023
Issue RFQ for Project Management (PM) Services	Wednesday, August 23, 2023
Pre-Proposal Conference (via Go to Meeting) - Non-Mandatory Meeting @ 2 PM	Wednesday, September 6, 2023
Deadline for written questions - emailed to: purchasing@georgetownsc.gov @ 2 PM	Wednesday, September 13, 2023
Deadline for addenda to be posted to the City's website, www.georgetownsc.gov @ 2 PM	Monday, September 18, 2023
Statement of Qualifications due date @ 2 PM	Wednesday, September 27, 2023
Complete Committee Review of Qualification Statements (Tentative)	Friday, October 13, 2023
Submit PM Fee Proposals @ 2 PM	Friday, October 20, 2023
Approval by City Council of project management services contract	Thursday, November 16, 2023
Issue Notice of Award	Monday, November 20, 2023
Start Project Management Services (Tentative)	Friday, December 1, 2023
Solicit Design-Build Services (30 calendar days)	Monday, December 11, 2023
Start Design Build (A/E) Services (NTP date)	Wednesday, January 10, 2024
Finish A/E Services (150 calendar days after NTP date)	Friday, June 7, 2024
Council Approval of Guaranteed Maximum Price (GMP)	Thursday, June 20, 2024
Procure Construction Services (30 calendar days after GMP approval)	Friday, July 19, 2024
Award Construction Services	Monday, July 29, 2024
Start Construction (NTP date)	Monday, August 12, 2024
Finish Construction (185 calendar days after NTP date)	Thursday, February 13, 2025
Security, Multimedia, and Telecom System Installs	Thursday, March 6, 2025
Furnishings, Furniture, Equipment (FF&E) Installs	Saturday, April 5, 2025
Complete Punch List	Friday, April 25, 2025
Move-in	Wednesday, April 30, 2025
Project closeout and finish PM services	Wednesday, June 4, 2025

CITY HALL PROJECT MANAGEMENT SERVICES

REQUEST FOR QUALIFICATION (RFQ)

Friday, September 15, 2023

ADDENDUM I

Important notice, the project number has been changed from 2001 to 2005.

Going forward, please make sure that all documentation reflects this change.

City Hall Project Management Services
RFQ
ADDENDUM NO. II

Project no. 2005

Monday, September 25, 2023

Answers to Questions Received

1. What is the square footage of the building being renovated?
Answer: The site area is 4.0 acres, and the building(s) area is 16,680 square feet. There is a main office building, one ancillary building, one storage building, and one storage shed.

2. Do you have an estimated budget for construction? This information will help us understand the scale of the project contemplated by the RFQ.
Answer: At this point, there is no estimated budget for construction. The PM along with the Design-Builder will be tasked to determine a Guaranteed Maximum Price (GMP) construction budget. The overall project has a flexible range of $2 million to $3 million.

3. On Page 4 of 18 in the RFQ, the project description references a "New City Hall" and lists the departments to be located there. Please confirm the current occupancy of the building to be renovated and will any occupants be relocated during construction of renovations?

   Answer: The New City Hall will house the following staff Mayor, City Clerk, City Administrator, Deputy Administrator, Finance Director, Planning Director and all their support staff. Currently, the building has been vacated by the previous owner and will remain vacant during construction renovations.

AIA® Document C172™ – 2014

Standard Form of Agreement Between Owner and Program Manager for use on a Single Project

AGREEMENT made as of the ________ day of ________ in the year ________
(In words, indicate day, month and year.)

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

BETWEEN the Program Manager's client identified as the Owner:
(Name, legal status, address and other information)

and the Program Manager:
(Name, legal status, address and other information)

for the following Project:
(Name, location, and detailed description)

The Owner and Program Manager agree as follows.

TABLE OF ARTICLES

ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Article 1.
(Note the disposition for the following items by inserting the requested information or a statement such as "not applicable" or "unknown at time of execution.")

§ 1.2 Definitions
§ 1.2.1 Unless otherwise specifically defined in this Agreement, terms in this Agreement shall have the same meaning as those in AIA Document A201–2007, General Conditions of the Contract for Construction.

§ 1.3 Project Information
§ 1.3.1 The Owner's program for the Project:
(Identify documentation or state the manner in which the program will be developed.)

§ 1.3.2 The Project's physical characteristics:
(Identify or describe, if appropriate, size, location, dimensions, or other pertinent information, such as geotechnical reports; site, boundary and topographical surveys; traffic and utility studies; availability of public and private utilities and services; legal description of the site; etc.)

§ 1.3.3 Preliminary assessment of the condition of existing facilities or site, if any:
(Identify or describe written reports of the conditions of existing facilities or site.)

§ 1.3.4 Funding source:
(Identify anticipated funding sources, and deadlines or schedules related to funding, as well as whether funding is authorized.)

§ 1.3.5 The Owner's budget for the Project:
(Provide the Owner's total budget for the Project and, if known, a line-item breakdown of all costs described in Section 3.5.1.)

§ 1.3.6 The Owner's intended procurement or delivery method for design and construction of the Project:
(Identify method such as competitive bid, negotiated contract, multiple prime contracts, or construction management.)

§ 1.3.7 Anticipated scheduling information:
(Include overall Project duration and milestones. If known, include proposed dates for commencement and completion of design, commencement and completion of construction, occupancy, and any other critical scheduling information for the Project.)

.1 Anticipated dates of Project commencement and completion:

.1 Commencement of design, if other than the date of this Agreement:

.2 Completion of design:

.3 Commencement of construction:

.4 Completion of construction:

.2 Other Project scheduling information:

§ 1.3.8 Other information regarding the Project:
(Identify any other available studies or reports, as well as special characteristics or needs of the Project, such as historic preservation requirements, not provided elsewhere.)

§ 1.3.9 The Owner's anticipated sustainable objective for the Project, if any:
(Identify the Owner's sustainable objective for the Project such as sustainability certification, benefit to the environment, enhancement to the health and well-being of building occupants, or improvement of energy efficiency.)

§ 1.4 Project Team
§ 1.4.1 The Owner will retain the following consultants and contractors:
(List name, discipline, address, and other information.)

§ 1.4.2 The Program Manager will retain the consultants identified in Sections 1.4.2.1 and 1.4.2.2:

§ 1.4.2.1 Consultants retained under Basic Services:
(List name, discipline, address, and other information.)

§ 1.4.2.2 Consultants retained under Additional Services:
(List name, discipline, address, and other information.)

§ 1.4.3 The Owner identifies the following representative in accordance with Section 5.4:
(List name, address, and other information.)

§ 1.4.4 The persons or entities, in addition to the Owner's representative, who are required to review and approve the Program Manager's submittals to the Owner are as follows:
(List name, address, and other information.)

§ 1.4.5 The Program Manager identifies the following representative in accordance with Section 2.4:
(List name, address, and other information.)

§ 1.5 Other Initial Information on which the Agreement is based:

§ 1.6 The Owner and Program Manager may rely on the Initial Information. Both parties, however, recognize that such information may materially change and, in that event, the Owner and the Program Manager shall appropriately adjust the schedule, the Program Manager's services, and the Program Manager's compensation.

ARTICLE 2 PROGRAM MANAGER'S RESPONSIBILITIES

§ 2.1 The Program Manager shall provide the services as set forth in this Agreement.

§ 2.2 The Program Manager shall perform its services consistent with the skill and care ordinarily provided by program managers practicing in the same or similar locality under the same or similar circumstances. The Program Manager shall perform its services as expeditiously as is consistent with such skill and care and the orderly progress of the Project.

§ 2.3 The Program Manager, as soon as practicable after execution of the Agreement, shall confirm in writing to the Owner the names and qualifications of its proposed key staff members. Within 14 days of receipt of the names and qualifications of the Program Manager's proposed key staff members, the Owner may reply to the Program Manager in writing stating (1) whether the Owner has reasonable objection to a proposed key staff member or (2) that the Owner requires additional time to review. Failure of the Owner to reply within the 14 day period shall constitute notice of no reasonable objection. The Program Manager shall not staff any employees on the Project to whom the Owner has made reasonable and timely objection. The Program Manager shall not change its key staff members without the Owner's consent, which shall not unreasonably be withheld or delayed.

§ 2.4 The Program Manager shall identify a representative authorized to act on behalf of the Program Manager with respect to the Project.

§ 2.5 Except with the Owner's knowledge and consent, the Program Manager shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Program Manager's judgment with respect to the Project.

§ 2.6 The Program Manager shall provide its services in cooperation with the services provided by the Owner and the Owner's consultants and contractors and shall coordinate its services with those services provided by the Owner and the Owner's consultants and contractors. The Program Manager shall be entitled to rely on the accuracy and completeness of services and information furnished by the Owner and the Owner's consultants and contractors. The Program Manager shall provide prompt written notice to the Owner if the Program Manager becomes aware of any error, omission, or inconsistency in such services or information.

§ 2.7 Insurance. The Program Manager shall maintain the following insurance for the duration of this Agreement. If any of the requirements set forth below exceed the types and limits the Program Manager normally maintains, the Owner shall reimburse the Program Manager for any additional cost as set forth in Section 10.6.3.

§ 2.7.1 Commercial General Liability with policy limits of not less than ________ ($__) for each occurrence and ________ ($__) in the aggregate for bodily injury and property damage.

§ 2.7.2 Automobile Liability covering vehicles owned by the Program Manager and non-owned vehicles used by the Program Manager with policy limits of not less than ________ ($__) per claim and ________ ($__) in the aggregate for bodily injury and property damage along with any other statutorily required automobile coverage.

§ 2.7.3 The Program Manager may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess liability insurance, provided such primary and excess insurance policies result in the same or greater coverage as those required under Sections 2.7.1 and 2.7.2.

§ 2.7.4 Workers' Compensation at statutory limits and Employers Liability with policy limits of not less than ________ ($__).

§ 2.7.5 Professional Liability covering negligent acts, errors, and omissions in the performance of professional services, with policy limits of not less than ________ ($__) per claim and ________ ($__) in the aggregate.

§ 2.7.6 The Owner shall be an additional insured on the Program Manager's primary and excess insurance policies for Commercial General Liability and Automobile Liability. The additional insured coverage shall be primary and non-contributory to any of the Owner's insurance policies. The additional insured coverage shall apply to both ongoing operations and completed operations.

§ 2.7.7 The Program Manager shall provide to the Owner certificates of insurance evidencing compliance with the requirements in this Section 2.7. The certificates will show the Owner as an additional insured on the Commercial General Liability, Automobile Liability, and any excess policies.

ARTICLE 3 SCOPE OF PROGRAM MANAGER'S BASIC SERVICES

§ 3.1 General

§ 3.1.1 The Program Manager's Basic Services consist of those described in this Article 3. The Program Manager shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Program Manager shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs employed in connection with the construction of the Project, nor shall the Program Manager be responsible for the failure of the Owner's consultants or contractors to perform services for, or the construction of, the Project in accordance with the plans, specifications, or other contract or legal requirements. The Program Manager shall be responsible for the Program Manager's negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Owner's consultants or contractors.

§ 3.1.2 The Program Manager shall provide the Owner with a preliminary evaluation of the Owner's program, schedule, and construction budget requirements, each in terms of the other.

§ 3.1.3 The Program Manager shall assist the Owner in determining the Owner's need for retaining consultants to provide professional and other services for the Project, and assist the Owner in reviewing qualifications and selecting any such consultants. The Program Manager shall periodically review the development of the design for the Project, and provide recommendations to the Owner for systems, materials, equipment, and techniques that may be utilized to achieve design standards for the Project, if any.

§ 3.1.4 The Program Manager shall assist the Owner in selecting the services of independent testing laboratories, review their reports, and make recommendations, if any, to the Owner based on that review.

§ 3.1.5 The Program Manager shall assist the Owner in coordinating the professional services of surveyors, special consultants, and testing laboratories required for the Project.

§ 3.1.6 The Program Manager shall assist the Owner in reviewing the qualifications of, and in selecting and retaining, the Contractor for Project.

§ 3.1.7 The Program Manager shall assist the Owner and Architect in establishing building information modeling and digital data protocols for the Project as appropriate.

§ 3.1.8 The Program Manager shall develop a strategy, procedure, and schedule to assist the Owner in obtaining the required reviews and approvals of authorities having jurisdiction over the Project; and shall assist the Owner in connection with the Owner's responsibility for filing documents required for such approvals. The Program Manager shall assist the Owner in obtaining building permits and special permits for permanent improvements, except for permits required to be obtained directly by the Contractor. The Program Manager shall verify that the Owner has paid applicable fees and assessments.

§ 3.1.9 The Program Manager and the Owner shall discuss the feasibility of incorporating sustainable objectives in the Project.

§ 3.1.10 The Program Manager shall retain all Project related documents and information it receives. Upon reasonable notice, the Owner shall have access to all such documents and information. Project participants shall have access to such documents and information only as approved by the Owner. The Program Manager shall preserve such documentation and information for a period of one year from the date of Substantial Completion and at that time provide a copy to the Owner.

§ 3.2 Project Management Plan

§ 3.2.1 In order to ascertain the requirements of the Project, the Program Manager shall review and discuss with the Owner the Initial Information, along with any other information to be furnished by the Owner and listed below.
(List other information to be furnished by the Owner.)

§ 3.2.2 The Program Manager shall develop and document a Project Management Plan with recommendations for the Owner's internal management of the Project, including a description of, and requirements pertaining to, the following:

.1 Project management approach and organization, including executive, management and team staffing plan and responsibilities;

.2 Project planning and development activities, including strategic planning; prioritizing; and defining scope, schedule, and budget for the Project;

.3 Cost estimates, if selected in Section 4.1;

.4 Project management controls, including scope, budget/cost, schedule, and quality management plan;

.5 Procurement strategies and procedures, including strategy for procurement of design services and construction; procedures for pre-purchase of material, systems, and equipment; procedures for evaluating and approving substitutions; and strategy for affirmative action or diversity planning;

.6 Authorization processes and procedures, including administrative approval processes and responsibilities, and key documentation for: professional services and preconstruction services; processes and procedures for Project construction procurement, such as award, contracting, notice to proceed, Change Orders, payment certification; and Project closeout;

.7 Project communication procedures, including systems, meetings, reporting, investigation, and records;
.8 Development of design process guidelines, including coordination and permit process;
.9 Development of construction process guidelines, including preconstruction and construction administration services, construction phase processes and procedures, program coordination, Change Order management, commissioning, and Project closeout procedures; and
.10 Project acceptance and turnover guidelines relating to contract completion and closeout management, including record documentation, manuals and warranties.

§ 3.2.3 The Project Management Plan shall also include the Program Manager's recommendations regarding the delivery method for design and construction of the Project.

§ 3.2.4 The Program Manager shall obtain the Owner's approval of the Project Management Plan, and any subsequent revisions to the Project Management Plan.

§ 3.3 Information Management and Standards
§ 3.3.1 The Information Management System is a web-based system used to distribute Project related information. Unless otherwise indicated in Section 3.3.2 below, the Program Manager shall implement a File Sharing System, as described in Section 3.3.3, as the Information Management System for the Project.

§ 3.3.2 If the Program Manager is to implement an Information Management System other than the File Sharing System, check the appropriate box below. If the Program Manager is not going to implement an Information Management System, select None below. Nothing in this Section 3.3 is intended to relieve the Program Manager of the information retention obligations set forth in Section 3.1.10.

☐ Project Management Information System (pursuant to section 3.3.4 below).

☐ Other Information Management System.
(Describe in detail the web-based system to be implemented, maintained and upgraded, as necessary, by the Program Manager)

☐ None.

§ 3.3.3 File Sharing System. The Program Manager shall implement, maintain, and upgrade as necessary, a web-based File Sharing System to be used to receive and distribute Project Reports, Project Schedules, and other information as agreed by the Owner and the Program Manager.

§ 3.3.4 Project Management Information System. The Program Manager shall implement, maintain, and upgrade as necessary, a web-based Project Management Information System to be used to receive, distribute, and maintain Project Reports, Project Schedules, and other information as agreed by the Owner and the Program Manager. Activities under the Project will be scheduled and documented through the Project Management Information System. The Project Management Information System shall organize information by activity or other relevant categories, as determined by the Program Manager and Owner. The Program Manager shall collect information pertaining to the Project, and update the Project Management Information System on a weekly basis unless otherwise agreed. The Project Management Information System shall contain, at a minimum, the current status on contracts, budget, and schedule, and the documents identified in this Section 3.3.4, including the following:
.1 The Contract Documents;
.2 Addenda;
.3 Change Orders and Construction Change Directives;
.4 Modifications;
.5 Construction schedules and submittal schedules;
.6 Requests for information and any responses, logs, or compilations pertaining to requests for information;
.7 Approved Shop Drawings, Product Data, and similar required submittals;
.8 Certificates of insurance received from the Contractor;
.9 Consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment;
.10 Affidavits, receipts, releases and waivers of liens, or bonds indemnifying the Owner against liens;

.11 Minutes for any meeting the Program Manager attends;
.12 Any other documentation required of the Contractor under the Contract Documents, including warranties and similar submittals; and
.13 Other:

§ 3.3.5 The Owner shall have access to all information in the Information Management System. Other Project participants shall have access to specific information only as approved by the Owner. The Program Manager shall preserve the documentation and information contained in the Information Management System for a period of one year from the date of Substantial Completion and at that time provide a copy of all documentation and information contained in the Information Management System to the Owner.

§ 3.3.6 The Program Manager shall develop protocols and standards for the exchange and use of information in digital form to be integrated into the Information Management System. The Program Manager shall provide information to the Owner and the Owner's consultants and contractors, as required, regarding the use of the Information Management System.

§ 3.4 Project Report. On a monthly basis, or as otherwise agreed to by the Owner, the Program Manager shall prepare a Project Report. The Project Report shall include the following:
.1 A summary update of the Project status, including photographs to document the progress of the Project;
.2 An updated Project Schedule;
.3 Actual and anticipated costs related to the Project;
.4 Cost and payment reports for each consultant and construction contract;
.5 Updated cash flow projections;
.6 Tests and inspection reports;
.7 A status report of nonconforming and rejected Work;
.8 Proposed and approved Change Orders;
.9 Any actual or potential claims pertaining to the Project;
.10 A status update of the Contractor's submittals; and
.11 Other:

§ 3.5 Project Budget Control
§ 3.5.1 If the Owner has not established a budget for the Project, the Program Manager and the Owner shall collaborate to prepare a Project Budget, which shall include the costs for the Program Manager's services, the costs of the services of the Owner's other consultants, the costs for design and construction of the Project, reasonable cost contingencies, and additional cost projections and information as necessary. The Owner shall review and approve the Project Budget in writing. On a monthly basis, or as otherwise agreed to by the Owner, the Program shall update and provide reports on the Project Budget. If a Project Management Information System is selected in Section 3.3, the Program Manager shall organize the Project Budget in a manner that will allow costs to be tracked using the Project Management Information System.

§ 3.5.2 The Program Manager shall develop and implement a system of budget and cost controls to assist the Owner in the management of Project costs. The Program Manager shall prepare cash flow projections of costs for the Project.

§ 3.5.3 The Program Manager shall share information regarding the Project Budget with the Owner's consultants as authorized by the Owner.

§ 3.5.4 The Program Manager shall report the impact on the Project Budget of contracts and Modifications proposed by the Owner and the Owner's consultants and contractors.

§ 3.6 Project Schedule Control
§ 3.6.1 The Program Manager shall prepare a Project Schedule showing priorities, sequences, durations, and responsible parties, for major design, pricing, construction, and Owner activities. The Project Schedule shall also identify critical milestone dates and schedule contingencies. As the Project progresses, the Program Manager shall update the status and expand the level of detail of the Project Schedule. The Project Schedule shall also incorporate or identify:
.1 dates for approvals and permits;

.2 the design and construction schedules, including dates of commencement and completion, and other Project milestones;
.3 Project components that need to be ordered or procured by the Owner, if any; and
.4 the Owner's occupancy requirements, and any portions of the Project having occupancy priority.

§ 3.6.2 The Program Manager shall provide recommendations for sequencing and phasing to meet overall Project objectives.

§ 3.6.3 The Program Manager shall monitor and report on the progress of the Project and advise the Owner of observed deviations from the Project Schedule or key milestones that may impact Substantial Completion or final completion. The Program Manager shall include the reports in the Project Management Information System if selected in Section 3.3. The Program Manager shall consult with the Owner and the Owner's consultants and contractors and assist the Owner in developing recovery plans when the schedules or objectives are not being met.

§ 3.7 Project Quality Control
§ 3.7.1 The Program Manager shall establish quality control guidelines, that the Owner may include in agreements between the Owner and the Owner's consultants or contractors, and distribute them through the Information Management System, if one is selected in Section 3.3.

§ 3.7.2 The Program Manager shall confirm that the Contractor has prepared a safety program and quality control plan.

§ 3.7.3 Unless the Program Manager shall provide on-site representation as an additional service pursuant to Section 4.2.1, the Program Manager shall visit the site at intervals appropriate to the state of construction, or at the specific intervals or milestones set forth in Section 3.7.3.1, to become generally familiar with the progress and quality of the portion of the Work completed.

§ 3.7.3.1 If the Program Manager is required to visit the site at specific intervals or milestones, set forth such intervals or milestones below.

§ 3.7.4 The Program Manager shall advise the Owner of observations it makes regarding deficiencies in the performance of the Owner's consultants and contractors.

§ 3.8 Other Services
§ 3.8.1 Subject to Sections 4.3.1 and 4.5.1, upon the Owner's written request, the Program Manager shall provide reasonable assistance in the areas of community and public relations, in order to enhance and maintain public awareness in furtherance of the interests of the Project and the Owner.

§ 3.8.2 The Program Manager shall schedule and conduct meetings with the necessary Project participants to coordinate the progress of the Project. The Program Manager shall also prepare minutes of such meetings. The Program Manager shall include its meeting minutes, as appropriate, in the Project Management Information System if selected in Section 3.3.

§ 3.8.3 The Program Manager shall assist the Owner in preparing construction contracts and advise the Owner on the acceptability of Subcontractors and material suppliers proposed by the Contractor.

§ 3.8.4 The Program Manager shall assist the Owner in selecting the dispute resolution procedures to be included in the agreements between the Owner and consultants and contractors for disputes arising out of the Project.

§ 3.8.5 Upon the written request of the Owner, the Program Manager shall evaluate and provide input to the Owner on claims arising out of the Project.

ARTICLE 4 ADDITIONAL SERVICES
Additional Services listed below are not included in Basic Services but may be required for the Project.

§ 4.1 Cost Estimating Services
The Program Manager shall provide to the Owner only the services in this Section that are designated by a check or "X" in the box adjacent to the listed service. The Owner shall compensate the Program Manager for the Additional Services selected in this Section 4.1 as set forth in Section 10.3.
(Designate the services the Program Manager shall provide by placing a check or "X" in the box adjacent to the listed service. If necessary, provide expanded or modified descriptions of the designated services in the section or in an exhibit attached to this document.)

	§ 4.1.1 Based on the preliminary design and other design criteria prepared by the Architect and provided by the Owner, the Program Manager shall prepare a written preliminary estimate of the Cost of the Work using area, volume, or similar conceptual estimating techniques. If the Architect suggests alternative materials and systems, at the request of the Owner the Program Manager shall provide written cost evaluations of those alternative materials and systems, and may also provide its own suggestions for review and consideration by the Owner. The Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include the Contractor's general conditions costs, overhead, and profit. The Cost of the Work does not include the compensation of the Architect or Program Manager, the costs of the land, rights-of-way, financing, contingencies for changes in the Work, or other costs that are the responsibility of the Owner.
	§ 4.1.2 As the Architect progresses with the preparation of the schematic design, design development, and construction documents, the Program Manager shall prepare and update, at appropriate intervals agreed to by the Owner and Program Manager, written estimates of the Cost of the Work in increasing detail and refinement. The Program Manager shall include appropriate contingencies for design, bidding or negotiating, price escalation, and market conditions in the estimates of the Cost of the Work. The Program Manager shall advise the Owner in writing if it appears that the Cost of the Work may exceed the Project Budget and make recommendations for corrective action to be considered by the Owner and Architect, and if appropriate, incorporated by the Architect.
	§ 4.1.3 The Program Manager shall provide written recommendations regarding add and deduct alternates to be considered by the Owner and Architect, and if appropriate, incorporated by the Architect. in the Drawings and Specifications.

§ 4.2 Construction Contract Administration Services
The Program Manager shall provide to the Owner only the services in this Section that are designated by a check or "X" in the box adjacent to the listed service. The Owner shall compensate the Program Manager for the Additional Services selected in this Section 4.2 as set forth in Section 10.3.
(Designate the services the Program Manager shall provide by placing a check or "X" in the box adjacent to the listed service. If necessary, provide expanded or modified descriptions of the designated services in the section or in an exhibit attached to this document.)

	§ 4.2.1 The Program Manager shall provide a staffing plan to include one or more representatives who shall be in attendance at the Project site whenever the Work is being performed. The Program Manager shall determine in general that the Work of the Contractor is being performed in accordance with the requirements of the Contract Documents and notify the Owner and Architect in writing of observed defects and deficiencies in the Work.
	§ 4.2.2 The Program Manager shall review information regarding tests and inspections provided by the Contractor, and provide written comments to the Owner, for consideration by the Owner and Architect, regarding any questions or concerns the Program Manager has with the information provided by the Contractor.
	§ 4.2.3 If the Program Manager reasonably believes the Architect should reject Work or require additional inspection or testing of the Work, the Program Manager shall promptly recommend such actions to the Owner and Architect in writing. The Program Manager shall also recommend to the Owner, in writing, courses of action when requirements of a contract are not being fulfilled. The Program Manager shall include all recommendations required by this Section 4.2.3 in its Project Reports.
	§ 4.2.4 The Program Manager shall review the Contractor's Applications for Payment and provide written recommendations, if any, to the Owner and Architect.
	§ 4.2.5 If requested by the Architect and Owner, the Program Manager shall evaluate Contractor requests for information regarding the Contract Documents and provide written recommendations to the Owner and Architect.
	§ 4.2.6 When requested by the Owner, the Program Manager shall review requests for changes, assist the Owner and Architect in evaluating and negotiating Contractors' proposals, and submit written recommendations to the Architect and Owner. Upon request by the Owner, the Program Manager will review Change Orders and Construction Change Directives prepared by the Architect and provide written comments regarding any questions or concerns the Program Manager has regarding the Change Orders or Construction Change Directives.
	§ 4.2.7 The Program Manager shall review the Contractor's daily logs and other similar relevant data as the

	Owner may require, and provide written comments to the Owner regarding any questions or concerns the Program Manager has regarding the daily logs or other data.
	§ 4.2.8 The Program Manager shall evaluate whether the Work, or a designated portion thereof, is substantially complete and provide its written recommendations to the Owner and Architect. Upon the Contractor's completion of the Work, the Program Manager shall inspect the Work and provide written recommendations to the Owner and Architect.
	§ 4.2.9 With the Architect and the Owner's maintenance personnel, the Program Manager shall observe the Contractor's final testing and start-up of utilities, operational systems and equipment, and observe any commissioning as the Contract Documents may require.
	§ 4.2.10 The Program Manager shall assist the Owner in establishing a procedure for tracking and submission of records, warranties, guarantees, and documents pertaining to systems verification and Project close-out. The Program Manager shall deliver to the Owner all keys, manuals, record drawings, and maintenance stocks it receives from the Contractor.
	§ 4.2.11 The Program Manager shall review the Contractor's final Application for Payment and provide written recommendations, if any, to the Owner and Architect.
	§ 4.2.12 Upon request of the Owner, and prior to the expiration of one year from the date of Substantial Completion, the Program Manager shall, without additional compensation, attend a meeting with the Owner and Architect to review the facility operations and performance.

§ 4.3 The Program Manager shall provide the listed Additional Services only if specifically designated in the table below as the Program Manager's responsibility, and the Owner shall compensate the Program Manager as provided in Section 10.3.
(Designate the Additional Services the Program Manager shall provide in the second column of the table below. In the third column indicate whether the service description is located in Section 4.4 or in an attached exhibit. If in an exhibit, identify the exhibit. AIA Contract Document numbers are cited, where applicable, to provide a basis for the proposed scope of services, but may need to be revised to be applicable in the program management context.)

Services	**Responsibility** *(Program Manager, Owner or not provided)*	**Location of Service Description** *(Section 4.4 below or in an exhibit attached to this document and identified below)*
§ 4.3.1 Community communications not included in Section 3.8.1		
§ 4.3.2 Capital campaign support		
§ 4.3.3 Assistance with sustainability certifications		
§ 4.3.4 Affirmative action/diversity compliance and outreach		
§ 4.3.5 Existing facilities analysis		
§ 4.3.6 Site Selection Analysis (B203™–2007)		
§ 4.3.7 Economic analysis		
§ 4.3.8 Programming (B202™–2009)		
§ 4.3.9 Master planning		
§ 4.3.10 Design standards services		
§ 4.3.11 Early procurement of materials and equipment		
§ 4.3.12 FF&E procurement coordination		
§ 4.3.13 Life cycle analysis		
§ 4.3.14 Move management		
§ 4.3.15 Coordination of hazardous material testing or abatement		
§ 4.3.16 Payroll compliance services		
§ 4.3.17 Stakeholder relationships management		
§ 4.3.18 Other services:		

§ 4.4 Insert a description of each Additional Service designated in Section 4.3 as the Program Manager's responsibility, if not further described in an exhibit attached to this document.

§ 4.5 Additional Services may be provided after execution of this Agreement without invalidating this Agreement. Except for services required due to the fault of the Program Manager, any Additional Services provided in accordance with this Section 4.5 shall entitle the Program Manager to compensation pursuant to Section 10.4.

§ 4.5.1 Upon recognizing the need to perform the following Additional Services, the Program Manager shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Program Manager shall not proceed to provide the following services until the Program Manager receives the Owner's written authorization:

.1 Services necessitated by a change in the Initial Information; a change to previous instructions or approvals given by the Owner; or a material change in the Project including, but not limited to, size, quality, complexity, the Owner's Project Schedule or Project Budget, or procurement or delivery methods listed in Section 1.3.6;

.2 Services necessitated by the enactment or revision of codes, laws or regulations, or by official interpretations, after the date of this Agreement;

.3 Preparation for, and attendance at, public presentations, meetings, or hearings, in excess of ________ (__) total hours;

.4 Preparation for, and attendance at, a dispute resolution proceeding or legal proceeding, except where the Program Manager is party thereto;

.5 Services required to assist in the repair or replacement of any elements of construction for any cause except the negligence of the Program Manager; or

.6 Services required by deficiencies in the performance or default of Owner's consultants or contractors.

§ 4.5.2 If the services covered by this Agreement have not been completed within ________ (__) months of the date of this Agreement, through no fault of the Program Manager, an extension of the Program Manager's services beyond that time shall be compensated as Additional Services pursuant to Section 10.4.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 The Owner shall provide and update information regarding requirements for, and limitations on, the Project in a timely manner, including the information in Article 1; information pertaining to other objectives, schedule constraints and criteria, and site requirements; and any other information either described in Article 5 or required for the Program Manager to perform its services.

§ 5.2 The Owner shall collaborate with the Program Manager to establish and periodically update the Project Budget including (1) the Program Manager's costs, (2) design and constructions costs, (3) the Owner's other costs, and (4) reasonable contingencies related to all of these costs. The Owner shall promptly notify the Program Manager if the Owner if significantly increases or decreases the Project Budget.

§ 5.3 The Owner shall retain all contractors and consultants necessary to carry out the Project except for those consultants retained by the Program Manager as listed in Section 1.4.2. The Owner shall provide the Program Manager with a copy of all executed agreements between the Owner and its consultants and contractors, and any modifications to those agreements. The Owner shall require that its consultants maintain professional liability insurance and other liability insurance as appropriate to the services provided, and require that its contractors maintain commercial general liability insurance and other liability insurance as appropriate to the services or work provided. The Owner shall require all contractors to name the Program Manager and its consultants as Additional Insureds on all insurance policies where available.

§ 5.4 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Program Manager's services.

§ 5.5 The Owner shall furnish surveys to describe the physical characteristics, legal limitations, utility locations and written legal description of the Project site. The survey and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions and necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to an appropriate benchmark.

§ 5.6 The Owner shall furnish services of a geotechnical engineer, which may include but are not limited to test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests, and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 5.7 The Owner shall furnish tests, inspections, and reports required by law or the Project, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.8 The Owner shall furnish all legal, insurance, financing, and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.9 The Owner shall provide, and shall require that its consultants and contractors provide, prompt written notice to the Program Manager if they become aware of any fault or defect in the Project, including errors, omissions or inconsistencies in any documents produced by, or services provided by, the Program Manager.

§ 5.10 In the agreements between the Owner and the Owner's consultants or contractors, the Owner shall include a duty that the consultant or contractor cooperate with the Program Manager and provide information and documents reasonably necessary for the Program Manager to prepare and update the Project Management Plan or as otherwise required for the Program Manager to perform its services.

§ 5.11 Except as otherwise provided in this Agreement, or when direct communications have been specially authorized, the Owner shall endeavor to communicate with the Program Manager's consultants through the Program Manager about matters arising out of or relating to the Project. The Owner shall communicate with its own forces, consultants, and contractors, and coordinate its own internal information and communications that are necessary for the Project. The Owner shall notify the Program Manager of any such communication that affects the Project. The Owner shall promptly notify the Program Manager of any direct communications that may affect the Program Manager's services.

§ 5.12 The Owner shall provide the Program Manager access to the Project site and other facilities under the Owner's control and associated with the Project. The Owner shall obligate its contractors to provide the Program Manager access to the Project site wherever Work is in preparation or progress.

§ 5.13 The Owner shall purchase and maintain, or require its contractors to purchase and maintain, property insurance written on a builder's risk "all-risk" or equivalent policy form in the amount of the initial contract sum, plus the value of subsequent contract modifications and cost of materials supplied or installed by others, comprising total value for the entire Project at the site on a replacement cost basis without optional deductibles. This policy shall cover reasonable compensation for Program Manager's services and expenses required as a result of such insured loss.

ARTICLE 6 COPYRIGHTS AND LICENSES

§ 6.1 The Program Manager assigns to the Owner its rights, including copyright, in its Instruments of Service. The Program Manager shall obtain a similar assignment to the Owner from the Program Manager's consultants consistent with this Agreement. For purposes of this Agreement, Instruments of Service are representations, in any medium of expression now known or later developed, of the tangible and intangible creative work performed by the Program Manager, the Owner, and their consultants and contractors under their respective services agreements. Instruments of Service may include, without limitation, studies, surveys, models, sketches, drawings, specifications, digital models, and other similar materials.

§ 6.2 The Program Manager and Owner warrant that in transmitting any information, including Instruments of Service, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.

§ 6.3 The Owner shall have exclusive ownership of all data in the Information Management System and the Project Management Plan developed or contributed by the Program Manager or the Program Manager's consultants and contractors. Ownership of the data in the Information Management System and the Project Management Plan does not include ownership of any proprietary software developed and owned by the Program Manager and used in connection with the collection, manipulation, or publication of the data in the Information Management System and the Project Management Plan. Unless the Owner pays the licensing fee described in Section 10.7, the Owner's right to use any such proprietary software shall terminate at the time of termination of this Agreement. The Program Manager shall take all steps reasonably necessary to allow the Owner to exercise the Owner's rights to own and utilize the data in the Information Management System and the Project Management Plan after termination of the Owner's rights to use any proprietary software. The Program Manager shall include provisions consistent with the provisions in this Section 6.3 in the Program Manager's agreements with the Program Manager's consultants. If the Program Manager rightfully terminates this Agreement for cause as provided in Section 8.4, the Program Manager's obligations under, and the Owner's rights to further use of proprietary software granted in, this Section 6.3 shall terminate. Ownership of data obtained from, or compiled, developed or contributed by, the Owner's consultants or contractors will be controlled by the terms of the Owner's agreements with those consultants or contractors.

ARTICLE 7 CLAIMS AND DISPUTES

§ 7.1 General

§ 7.1.1 The Owner and Program Manager shall commence all claims and causes of action, whether in contract, tort, or otherwise, against the other, arising out of or related to this Agreement, in accordance with the requirements of the method of binding dispute resolution selected in this Agreement, within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work on the Project. The Owner and Program Manager waive all claims and causes of action not commenced in accordance with this Section 7.1.1.

§ 7.1.2 To the extent damages are covered by property insurance required under Section 5.13, the Owner and Program Manager waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in Section 5.13. The Owner or the Program Manager, as appropriate, shall require of their contractors, consultants, and agents and employees of any of them, similar waivers in favor of the other parties enumerated herein.

§ 7.1.3 The Program Manager shall indemnify and hold the Owner and the Owner's officers and employees harmless from and against damages, losses and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law, but only to the extent they are caused by the negligent acts or omissions of the Program Manager, its employees and its consultants in the performance of services under this Agreement. The Program Manager's duty to indemnify the Owner under this provision shall be limited to the available proceeds of insurance coverage.

§ 7.1.4 The Program Manager and Owner waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 8.7.

§ 7.2 Mediation

§ 7.2.1 Any claim, dispute, or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution.

§ 7.2.2 The Owner and Program Manager shall endeavor to resolve claims, disputes, and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of the Agreement. A request for mediation shall be made in writing, delivered to the other party to the Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 7.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 7.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 7.2, the method of binding dispute resolution shall be the following:
(Check the appropriate box. If the Owner and Program Manager do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.)

☐ Arbitration pursuant to Section 7.3 of this Agreement

☐ Litigation in a court of competent jurisdiction

☐ Other: *(Specify)*

§ 7.3 Arbitration
§ 7.3.1 If the parties have selected arbitration as the method for binding dispute resolution in this Agreement any claim, dispute or other matter in question arising out of or related to this Agreement subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of the Agreement. A demand for arbitration shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the arbitration.

§ 7.3.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the claim, dispute or other matter in question would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the claim, dispute or other matter in question.

§ 7.3.2 The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by the parties to this Agreement shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.

§ 7.3.3 The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 7.3.4 Consolidation or Joinder
§ 7.3.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation, (2) the arbitrations to be consolidated substantially involve common questions of law or fact, and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 7.3.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 7.3.4.3 The Owner and Program Manager grant to any person or entity made a party to an arbitration conducted under this Section 7.3, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Program Manager under this Agreement.

ARTICLE 8 TERMINATION OR SUSPENSION
§ 8.1 If the Owner fails to make payments to the Program Manager in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Program Manager's option, cause for suspension of performance of services under this Agreement. If the Program Manager elects to suspend services, the Program Manager shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Program Manager shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Program Manager shall be paid all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Program Manager's services. The Program Manager's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 8.2 If the Owner suspends the Project, the Program Manager shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Program Manager shall be compensated for expenses incurred in the interruption and resumption of the Program Manager's services. The Program Manager's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 8.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Program Manager, the Program Manager may terminate this Agreement by giving not less than seven days' written notice.

§ 8.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 8.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Program Manager for the Owner's convenience and without cause.

§ 8.6 In the event of termination not the fault of the Program Manager, the Program Manager shall be compensated for services performed prior to termination, together with Reimbursable Expenses then due and all Termination Expenses as defined in Section 8.7.

§ 8.7 Termination Expenses are in addition to compensation for the Program Manager's services and include expenses directly attributable to termination for which the Program Manager is not otherwise compensated.

§ 8.8 In the event of termination of this Agreement, the Owner's rights to use information and materials provided by the Program Manager are set forth in Article 6.

ARTICLE 9 MISCELLANEOUS PROVISIONS

§ 9.1 This Agreement shall be governed by the law of the place where the Project is located, except that if the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 7.3.

§ 9.2 The Owner and Program Manager, respectively, bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Owner nor the Program Manager shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement.

§ 9.3 If the Owner requests the Program Manager to execute certificates, the proposed language of such certificates shall be submitted to the Program Manager for review at least 14 days prior to the requested dates of execution. If the Owner requests the Program Manager to execute consents reasonably required to facilitate assignment to a lender, the Program Manager shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Program Manager for review at least 14 days prior to execution. The Program Manager shall not be required to execute certificates or consents that would require knowledge, services or responsibilities beyond the scope of this Agreement.

§ 9.4 Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Program Manager.

§ 9.5 Unless otherwise required in this Agreement, the Program Manager shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 9.6 The Program Manager shall have the right to include photographs of the Project among the Program Manager's promotional and professional materials. The Program Manager shall be given reasonable access to the Project to take photographs. However, the Program Manager's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Program Manager in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Program Manager in the Owner's promotional materials for the Project.

§ 9.7 If the Program Manager or Owner receives information specifically designated by the other party as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person or entity except as set forth in Section 9.7.1.

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§ 9.7.1 If the Program Manager or Owner receives information specifically designated by the other party as "confidential" or "business proprietary," the receiving party may disclose such information as required by law or court order, including a subpoena or other form of compulsory legal process issued by a court or governmental entity. The Party receiving such information may also disclose it to its employees, consultants or contractors in order to perform services or work solely and exclusively for the Project, provided those employees, consultants and contractors are subject to the restrictions on the disclosure and use of such information as set forth in this Section 9.7.

§ 9.8 Written notice shall be deemed to have been duly served if delivered in person to the individual, to a member of the firm or entity, or to an officer of the corporation for which it was intended; or if delivered at, or sent by registered or certified mail or by courier service providing proof of delivery to, the last business address known to the party giving notice.

§ 9.9 The Owner agrees not to solicit or hire the Program Manager's employees who are involved with the Project prior to one year after completion of the Project. If the Owner hires a Program Manager's employee involved with the Project prior to one year after completion of the Project, the Owner agrees to pay the Program Manager an amount as set forth below.
(Insert stipulated sum or method of calculation for the amount to be paid to the Program Manager.)

ARTICLE 10 COMPENSATION

§ 10.1 For the Program Manager's Basic Services described under Article 3, the Owner shall compensate the Program Manager as follows:
(Insert amount of, or basis for, compensation, including stipulated sums, hourly or monthly billing rates, direct salary expense plus multiple, or monthly fee.)

§ 10.2 The hourly labor cost rates and billing rates for services of the Program Manager and the Program Manager's consultants, if any, are set forth below. The rates shall be adjusted in accordance with the Program Manager's and Program Manager's consultants' normal review practices.
(If applicable, attach an exhibit of hourly billing rates or insert them below.)

Employee or Category	Rate

§ 10.3 For Additional Services designated in Sections 4.1, 4.2, or 4.3, the Owner shall compensate the Program Manager as follows:
(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

§ 10.4 For Additional Services that may arise during the course of the Project, including those under Section 4.5, the Owner shall compensate the Program Manager as follows:
(Insert amount of, or basis for, compensation.)

§ 10.5 Compensation for Additional Services of the Program Manager's consultants when not included in Sections 10.3 and 10.4 shall be the amount invoiced to the Program Manager plus ________ percent (__ %), or as otherwise stated below:

§ 10.6 Compensation for Reimbursable Expenses
§ 10.6.1 Reimbursable Expenses are in addition to compensation for Basic and Additional Services and include expenses incurred by the Program Manager and the Program Manager's consultants directly related to the Project, as follows:

- **.1** Transportation and authorized out-of-town travel and subsistence;
- **.2** Long distance services, dedicated data and communication services, teleconferences;
- **.3** Fees paid for securing approval of authorities having jurisdiction over the Project;
- **.4** Fees paid for testing, surveys or other data obtained at the request of the Owner;
- **.5** Printing, reproductions, plots, standard form documents;
- **.6** Postage, handling, and delivery;
- **.7** Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
- **.8** Professional photography and presentation materials requested by the Owner;
- **.9** Program Manager's consultants' expense of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits if the Owner requests such insurance in excess of that normally carried by the Program Manager's consultants;
- **.10** All taxes levied on professional services and on reimbursable expenses;
- **.11** Site office expenses, if authorized in advance by the Owner;
- **.12** Customization of the Information Management System; and
- **.13** Other similar Project-related expenditures.

§ 10.6.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Program Manager and the Program Manager's consultants plus ________ percent (__%) of the expenses incurred.

§ 10.6.3 If the insurance requirements listed in Section 2.7 exceed the types and limits the Program Manager normally maintains and the Program Manager incurs additional costs to satisfy such requirements, the Owner shall reimburse the Program Manager for such costs as set forth below:

§ 10.7 Compensation for Use of Program Manager's Proprietary Software
If the Owner terminates the Program Manager for its convenience under Section 8.5, or the Program Manager terminates this Agreement under Section 8.3, or upon completion of the Program Manager's services under this Agreement, the Owner shall pay a licensing fee, as compensation for the Owner's continued use of the Program Manager's proprietary software developed and owned by the Program Manager in accordance with Section 6.3, as follows:

§ 10.8 Payments to the Program Manager
§ 10.8.1 An initial payment of ________ ($__) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 10.8.2 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Program Manager's invoice. Amounts unpaid ________ (__) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Program Manager.
(Insert rate of monthly or annual interest agreed upon.)

§ 10.8.3 The Owner shall not withhold amounts from the Program Manager's compensation to impose a penalty or liquidated damages on the Program Manager, or to offset sums requested by or paid to contractors or other consultants for the cost of changes to the Project, unless the Program Manager agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 10.8.4 Records of Reimbursable Expenses, expenses pertaining to Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times for a period of three years after the termination or completion of this Agreement.

ARTICLE 11 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

ARTICLE 12 SCOPE OF THE AGREEMENT

§ 12.1 This Agreement represents the entire and integrated agreement between the Owner and the Program Manager and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Program Manager.

§ 12.2 This Agreement is comprised of the following documents listed below:

.1 AIA Document C172™–2014, Standard Form Agreement Between Owner and Program Manager for use on a Single Project

.2 AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, if completed, or the following:

.3 Other documents:
(List other documents, if any, including additional scopes of service forming part of the Agreement.)

This Agreement is entered into as of the day and year first written above.

OWNER *(Signature)*	**PROGRAM MANAGER** *(Signature)*
(Printed name and title)	*(Printed name and title)*

City Hall Project Management Services Project 2005

Proposals received: October 4 2023

Summary of Ranking

Wednesday, October 6, 2023

LCK	1
Cumming Management Group Inc	2
Owner Rep Consulting	3

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE

City of Georgetown
SOUTH CAROLINA

COUNCIL MEMBERS
JIM CLEMENTS
MAYOR PRO TEMPORE

JONATHAN ANGNER
HOBSON H. MILTON
JIMMY MORRIS
CLARENCE SMALLS
TAMIKA WILLIAMS-OBENG

REQUEST FOR PROPOSAL

To: Dale Stigamier – Senior VP

Company: LCK, LLC

From: Orlando Arteaga, PE – City Engineer

Date: October 11, 2023

RE: City Hall Project Management Services- Project # 2005

Mr. Stigamier,

In accordance with Section 2-187 Professional and Construction Management Services, Design-Build, Turnkey Management of the Procurement Policy, the City must receive at least two (2) responsive, bona fide quotes in response to its RFQ solicitation.

Kindly submit a proposal in a PDF format via electronic email to purchasing@georgetownsc.gov by no later than Friday, October 20th by 2:00 PM per the following scope of work identified in the City's RFQ.

Scope of Work

The Project Manager will be retained to provide services during pre-design, design, construction, closeout and commissioning.

The work includes the following primary tasks:

1. The Project Manager shall have the authority to act on behalf of the City in all matters related to the project upon consultation with the Owner's representative.
2. Prepare solicitation documents for Design-Build services.
3. Interview design-build contractors and provide recommendation of award to the City.
4. Conduct a kick-off meeting with the Owner and Design Builder staff to understand the project expectations and goals.
5. Review and evaluate Owner's space needs analysis.
6. Prepare preliminary Project Management Plan (PMP) including scope of work, schedule, and budget for Owner's review and approval.
7. Prepare final Project Management Plan (PMP) for implementation and execution.
8. Develop a project master schedule.
9. Prepare preliminary and final project budgets.

10. Assist the Owner in soliciting and selecting the Design-Builder (aka Contractor) and other independent consultants.
11. Coordinate all project work with the Design-Builder.
12. Assist the Owner in the selection of material finishes and types.
13. Evaluate conceptual design plans and material specifications.
14. Review estimates prepared by the Contractor and alignment with Owner's budget.
15. Conduct design and construction progress meetings. Prepare meeting minutes of such meetings.
16. Coordinate design work with the Contractor and its agents.
17. Evaluate the feasibility of incorporating sustainable materials and systems into the project in consultation with the Contractor.
18. Perform any necessary value engineering in consultation with Owner and Contractor.
19. Keep and maintain all project records and files in paper and electronic format.
20. Maintain a Management Information System and provide access to Owner.
21. Monitor and report progress via monthly project reports.
22. Establish and enforce quality control guidelines.
23. Review the Contractor's safety plan.
24. Visit the site and observe construction activities at least once a week. (Allow for 25 site visits for a six-month construction period)
25. Evaluate the Contractor's schedule of cost values for the Owner's approval.
26. Review contractor's and consultants' monthly invoices and make recommendations of payment by the Owner.
27. Evaluate the Contractor's Request for Information (RFIs) with the Owner.
28. Review, evaluate, and provide feedback on the Contractor's baseline schedule and monthly updates.
29. Coordinate construction permit requirements with the Contractor.
30. Assist the Owner in the procurement of furniture, fixtures, and equipment (FFE).
31. Manage the work of the building's security and internet communication system contractors.
32. Observe Contractor's final testing and start-up of utilities, mechanical and electrical equipment.
33. Assist the Owner in obtaining the warranty letters, record drawings, and maintenance and operation manuals at time of closeout.
34. Assist the Owner with the Contractor's punch list work at the project completion.
35. Review Property Condition Assessment (PCA) report, site survey, ESA-Phase I report, and building as-built plans.
36. Make recommendations to the Owner on the best project management approach considering time and budget restrictions.

Services Not Included

1. Design
2. Construction
3. Safety Observations
4. Claims and Dispute Resolution

The City is looking for a partner to assist the City in completing this project; therefore, it is important that respondents commit to form a partnership with the City and act on behalf and in the City's best interest rather than a business-only transaction. The anticipated completion date for the project is 12 months from the Contractor's Notice to Proceed date. The City intends to engage the Consultant using AIA document C172-2014 Standard Form of Agreement between Owner and Project Manager.

October 27, 2023

Orlando Arteaga, PE
City Engineer
City of Georgetown
PO Box 939
Georgetown, SC 29442

Dear Orlando:

It was a pleasure to meet you and Scott previously and further learn about your plans to redevelop the property at 420 South Hazard Street into your new City Hall. It is exciting to know that the Project Review Committee has recommended awarding the Project Management Services to LCK subject to approval by City Council. We look forward to working with you to make this priority project happen!

We understand the project to include interior architectural renovations, plumbing, HVAC, fire protection and electrical upgrades, and ADA compliance improvements. The redevelopment will also include council chambers, conference room(s), kitchenette area for staff, main lobby, a drive-through for utility payments, restroom facilities, vandal-proof exterior doors, potentially impact-resistant exterior windows and doors, bullet-proof glass for customer service counters, HEPA-type air filters, a standby emergency generator adequate to power up the facility(s). We also understand the main office building will house the following departments: Administration, Finance, Planning and Community Development, the Mayor's Office, and the City Clerk's Office.

Based upon the Request for Proposal (RFP) for Project #2005 received on October 11, 2023, we are proposing based upon the aforementioned project description and the following Scope of Work. The Project Manager will be retained to provide services during pre-design, design, construction, closeout, and commissioning.

The work includes the following primary tasks:

1. The Project Manager shall have the authority to act on behalf of the City in all matters related to the project upon consultation with the Owner's representative.
2. Review Property Condition Assessment (PCA) report, site survey, ESA-Phase I report,

and building as-built plans.

3. Make recommendations to the Owner on the best project management approach considering time and budget restrictions.
4. Prepare solicitation documents for Design-Build services.
5. Interview design-build contractors and provide recommendation of award to the City.
6. Conduct a kick-off meeting with the Owner and Design Builder staff to understand the project expectations and goals.
7. Review and evaluate Owner's space needs analysis.
8. Prepare preliminary Project Management Plan (PMP) including scope of work, schedule, and budget for Owner's review and approval.
9. Prepare final Project Management Plan (PMP) for implementation and execution.
10. Develop a project master schedule.
11. Prepare preliminary and final project budgets.
12. Assist the Owner in soliciting and selecting the Design-Builder (aka Contractor) and other independent consultants.
13. Coordinate all project work with the Design-Builder.
14. Assist the Owner in the selection of material finishes and types.
15. Evaluate conceptual design plans and material specifications.
16. Review estimates prepared by the Contractor and alignment with Owner's budget.
17. Conduct design and construction progress meetings. Prepare meeting minutes of such meetings.
18. Coordinate design work with the Contractor and its agents.
19. Evaluate the feasibility of incorporating sustainable materials and systems into the project in consultation with the Contractor.
20. Perform any necessary value engineering in consultation with Owner and Contractor.
21. Keep and maintain all project records and files in paper and electronic format.
22. Maintain a Management Information System and provide access to Owner.
23. Monitor and report progress via monthly project reports.
24. Establish and enforce quality control guidelines.
25. Review the Contractor's safety plan.
26. Visit the site and observe construction activities at least once a week. (Allow for 25 site visits for a six-month construction period)
27. Evaluate the Contractor's schedule of cost values for the Owner's approval.
28. Review contractor's and consultants' monthly invoices and make recommendations of payment by the Owner.
29. Evaluate the Contractor's Request for Information (RFIs) with the Owner.

30. Review, evaluate, and provide feedback on the Contractor's baseline schedule and monthly updates.
31. Coordinate construction permit requirements with the Contractor.
32. Assist the Owner in the procurement of furniture, fixtures, and equipment (FFE).
33. Manage the work of the building's security and internet communication system contractors.
34. Observe Contractor's final testing and start-up of utilities, mechanical and electrical equipment.
35. Assist the Owner in obtaining the warranty letters, record drawings, and maintenance and operation manuals at time of closeout.
36. Assist the Owner with the Contractor's punch list work at the project completion.

Services Not Included:
1. Design
2. Construction
3. Safety Observations
4. Claims and Dispute Resolution

The LCK project management team will include myself as project executive, Maggie Stackley of our preconstruction team, Brian Davis and Max Kastenholz, both of whom you also met. They will be supported by Windy Lucas who will assist with furniture procurement and placements.

For the services generally outlined herein, our fee will be fixed at $150,000.00. Fees will be payable in monthly installments of $8,333.33 during the duration of the project, beginning in November and continuing through 30 days beyond completion of construction and furniture placement. The project duration is currently planned for 18 months. Reimbursable expenses will be limited to mileage at the current IRS reimbursement rate and will not exceed a total of $5,000.00. The total cost for the project management fee and not-to-exceed mileage reimbursement is $155,000.00. If the duration extends materially beyond that assumed, we reserve the right to revisit the fee at that time.

This is a very high-level summary of the tasks we will perform on your behalf. However, we commit to do whatever is required to come alongside you to deliver a successful project and relieve you of the project management related functions to deliver the City Hall facilities. This will allow you to focus your attention on providing services to the citizens and businesses of

Georgetown.

Please let me know if you have any questions about any of the information provided or if you need additional data. I am happy to schedule a call to discuss any details you may need. We hope to be selected as your partner for this exciting assignment!

Sincerely,

Dale A. Stigamier
Senior Vice President

CC: Mickey Layden, President/CEO

REQUEST FOR PROPOSAL

To: Rick Holt – Vice President

Company: Cumming Group

From: Orlando Arteaga, PE – City Engineer

Date: October 11, 2023

RE: City Hall Project Management Services- Project # 2005

Mr. Holt,

In accordance with Section 2-187 Professional and Construction Management Services, Design-Build, Turnkey Management of the Procurement Policy, the City must receive at least two (2) responsive, bona fide quotes in response to its RFQ solicitation.

Kindly submit a proposal in a PDF format via electronic email to purchasing@georgetownsc.gov by no later than Friday, October 20th by 2:00 PM per the following scope of work identified in the City's RFQ.

Scope of Work

The Project Manager will be retained to provide services during pre-design, design, construction, closeout and commissioning.

The work includes the following primary tasks:

1. The Project Manager shall have the authority to act on behalf of the City in all matters related to the project upon consultation with the Owner's representative.
2. Prepare solicitation documents for Design-Build services.
3. Interview design-build contractors and provide recommendation of award to the City.
4. Conduct a kick-off meeting with the Owner and Design Builder staff to understand the project expectations and goals.
5. Review and evaluate Owner's space needs analysis.
6. Prepare preliminary Project Management Plan (PMP) including scope of work, schedule, and budget for Owner's review and approval.
7. Prepare final Project Management Plan (PMP) for implementation and execution.
8. Develop a project master schedule.
9. Prepare preliminary and final project budgets.

Drawer 939
Georgetown, SC 29442

10. Assist the Owner in soliciting and selecting the Design-Builder (aka Contractor) and other independent consultants.
11. Coordinate all project work with the Design-Builder.
12. Assist the Owner in the selection of material finishes and types.
13. Evaluate conceptual design plans and material specifications.
14. Review estimates prepared by the Contractor and alignment with Owner's budget.
15. Conduct design and construction progress meetings. Prepare meeting minutes of such meetings.
16. Coordinate design work with the Contractor and its agents.
17. Evaluate the feasibility of incorporating sustainable materials and systems into the project in consultation with the Contractor.
18. Perform any necessary value engineering in consultation with Owner and Contractor.
19. Keep and maintain all project records and files in paper and electronic format.
20. Maintain a Management Information System and provide access to Owner.
21. Monitor and report progress via monthly project reports.
22. Establish and enforce quality control guidelines.
23. Review the Contractor's safety plan.
24. Visit the site and observe construction activities at least once a week. (Allow for 25 site visits for a six-month construction period)
25. Evaluate the Contractor's schedule of cost values for the Owner's approval.
26. Review contractor's and consultants' monthly invoices and make recommendations of payment by the Owner.
27. Evaluate the Contractor's Request for Information (RFIs) with the Owner.
28. Review, evaluate, and provide feedback on the Contractor's baseline schedule and monthly updates.
29. Coordinate construction permit requirements with the Contractor.
30. Assist the Owner in the procurement of furniture, fixtures, and equipment (FFE).
31. Manage the work of the building's security and internet communication system contractors.
32. Observe Contractor's final testing and start-up of utilities, mechanical and electrical equipment.
33. Assist the Owner in obtaining the warranty letters, record drawings, and maintenance and operation manuals at time of closeout.
34. Assist the Owner with the Contractor's punch list work at the project completion.
35. Review Property Condition Assessment (PCA) report, site survey, ESA-Phase I report, and building as-built plans.
36. Make recommendations to the Owner on the best project management approach considering time and budget restrictions.

Services Not Included

1. Design
2. Construction
3. Safety Observations
4. Claims and Dispute Resolution

The City is looking for a partner to assist the City in completing this project; therefore, it is important that respondents commit to form a partnership with the City and act on behalf and in the City's best interest rather than a business-only transaction. The anticipated completion date for the project is 12 months from the Contractor's Notice to Proceed date. The City intends to engage the Consultant using AIA document C172-2014 Standard Form of Agreement between Owner and Project Manager.

CUMMING
Building Value Through Expertise

720 Lady Street
Columbia, SC 29201
Phone 803-256-1989
Fax 803-254-5620
ccorpusa.com

October 20, 2023

Mr. Orlando Arteaga
City of Georgetown
2377 Maybank Drive
Georgetown, SC 29440

Re: Fee Proposal – Project Management Services

Dear Mr. Arteaga:

Thank you for the opportunity to provide a proposal for Project Management Services for the City of Georgetown. Our fee proposal is based upon the Scope of Work as detailed in the RFQ on page five (5), continuing to page six (6). This proposal is also based upon a duration of just over eighteen (18) months, December 1, 2023, through June 4, 2024, as shown on the schedule on page seven (7) of the RFQ. We are happy to review the details of our proposal upon request.

FEE PROPOSAL

After careful evaluation, we propose a fee of $112,792. This fee is based upon both the Scope of Work and the schedule provided. Should the City require Cumming to perform any detailed estimating (a detailed material take-off to compare against the Design-Build team's price), this would be an additional service.

CONTRACT TERMS

Our fees assume any required design information (including drawings, specifications, and reports) required for the performance of our work will be provided in hard copy or electronic format at no cost to Cumming.

Fees are valid for 90 days from the date of this proposal. Should any tasks be added or deleted from our scope of services, we reserve the right to adjust the fee to reflect possible resultant changes to the scope of the services.

Please note we will require written authorization to proceed.

Invoices will be issued at the end of each calendar month and shall be based upon a fixed fee monthly billing. Each invoice will require payment within a period of 30 days from the date of the invoice.

720 Lady Street
Columbia, SC 29201
Phone 803-256-1989
Fax 803-254-5620
ccorpusa.com

CONFIDENTIALITY

Cumming agrees to maintain all information as confidential, and not to disclose any information to any person unless specifically directed to by Columbia County School District. Thank you again for the opportunity to be part of your team. Should you have any questions relating to the above then please feel free to contact me anytime.

Sincerely,

Jeff Holstein, CCM
Executive Vice President

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SCOTT WHITTIER

CITY CLERK
STEPHANIE BUCCIONE

City of Georgetown
SOUTH CAROLINA

COUNCIL MEMBERS
JIM CLEMENTS
MAYOR PRO TEMPORE

JONATHAN ANGNER
HOBSON H. MILTON
JIMMY MORRIS
CLARENCE SMALLS
TAMIKA WILLIAMS-OBENG

MEMORANDUM

TO: Mayor and City Council

FROM: Scott Whittier, City Administrator

DATE: November 6, 2023

RE: Project Management Consulting Services -Project # 2005

C.C.: Orlando Arteaga, PE

On September 6, 2023, the City issued an RFQ soliciting submittal of qualifications for Project Management services.

On October 4, 2023, the City received a total of three statements of qualifications from three firms: LCK Inc., Cumming Management Group, and Owner Rep Consulting.

Ms. Sandra Yudice, former City Administrator, appointed a selection committee to review the qualifications of the three mentioned firms independently. On October 6, 2023, the committee's evaluation ranked the two top firms as follows: 1st Rank- LCK Inc.; 2nd Rank- Cumming Management Group.

In accordance with Section 2-187 Professional and Construction Management Services, Design-Build, Turnkey Management, the City must receive at least two (2) responsive, bona fide quotes in response to its RFQ solicitation. On October 10, 2023, the City issued a Request for Proposal (RFP) to LCK Inc. and the Cumming Group Inc.

The fee proposals, received on October 20, 2023, are as follows:
1) LCK Inc-Fee: $155,000
2) Cumming Management Group Inc.- $112,792.

Staff recommends the award to LCK, Inc. based on the selection committee's review and evaluation of their professional qualifications, their interaction with staff during site visits, and their attention to detail.

With your approval, City staff can proceed to make the award to the selected consultant. The anticipated start date is December 1, 2023, with a forecasted duration of 18 months. This timeline includes environmental testing and abatement (as applicable), procurement of design-build contractor, design, construction renovations, FFE procurement and acquisition, and project closeout.

Drawer 939
Georgetown, SC 29442

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

RESOLUTION

DOC ID: 3981

Council Meeting Date:	16 November 2023
Department:	Administration
Issue Under Consideration:	Motion to adopt a Resolution to Opt Out and/or file a request for Exclusion from the Nationwide Class Settlements related to PFAS Chemicals.
Amount Requested:	N/A
Is Item in Current Budget?	No
If no, please explain:	N/A
Financial Impact:	The City of Georgetown's water utility filtration plant will need to modify/upgrade its facilities to meet the anticipated new EPA maximum threshold for PFAS. Based on any settlements received will reduce the cost impact to meet the new anticipated standard
Points to Consider:	There have been nationwide class settlements entered into with multiple defendants, including 3M Company, The Chemours Company, The Chemours Company FC, LLC, DuPont de Nemours, Inc., Corteva, Inc., and E.I. DuPont de Nemours and Company for release of a chemical abbreviated as PFAS into water streams. The City of Georgetown, as well as many other water utility systems, has been identified to have limits greater than the anticipated regulation EPA is intending to enforce. The City is automatically included with the nationwide settlement. By opting out of the nationwide settlement, the City has the option to proceed with its own actions to obtain a favorable result.
Options:	Adopt resolution to opt out of nationwide class settlement or stay in nationwide class settlement.
Staff Recommendations:	Adopt resolution to opt out of nationwide class settlement

Reviews:

Scott Whittier Completed 11/15/2023 10:58 AM

Stephanie Buccione Completed 11/15/2023 10:59 AM

approve document

Georgetown City Council Pending 11/16/2023 5:30 PM

Attachments:

MOTION TO ADOPT A RESOLUTION TO OPT OUT AND/OR FILE A REQUEST FOR EXCLUSION FROM THE NATIONWIDE CLASS SETTLEMENTS RELATED TO PFAS CHEMICALS.

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

Meeting: 11/16/23 05:30 PM
Department: Electric
Category: Report
Prepared By: Scott Whittier

SCHEDULED

Initiator: Scott Whittier
Sponsors:

MONTHLY REPORT (ID # 3970)

DOC ID: 3970

Electric Department Monthly Report

Electric Utility Department
Office: (843) 545-4600
Fax: (843) 527-7591

November 6, 2023

The following is a summary of major activities in the Electric Utility Department for October 2023:

Peak shaving was successful for the month of October. The coincidental electrical peak load, with Santee Cooper, was correctly projected and the generation plant operated during those hours. The electric peak load occurred on October 3, 2023, at 5:00 p.m.

The Front Street Electric Distribution Upgrade project was awarded to Sumter Utilities in October. This project is the continuation of the effort to remove electric facilities from flood prone areas. The equipment that is currently located in Constitution Park, at the intersection of Front and Orange Street, will be moved across Front Street. A request for proposals was advertised in December 2022 and bids were received on January 26, 2023. Two bids were received and exceeded the funds allocated for this project. After rebudgeting funds for fiscal year 2023/2024 and negotiating with the lowest qualified bidder, the City was able to reduce the cost of this project by approximately $90,000. The majority of the cost savings came from having the City supply the materials. It is anticipated the project will start in February 2024.

The October safety meeting was held on the 27th. The topic was "Protection from Flames & Electric Arcs".

Other statistics of interest for October:

Electric Department Statistics (FY 2024)													
Description	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Totals
Cut-on – regular	165	163	140	145									613
Cut-off – regular	104	90	60	107									361
Cut-off – non-pay	115	244	156	232									747
Non-pay restores	89	121	101	162									473
Re-read orders	2,006	2,230	2,223	2,837									9,296
Miscellaneous order	5	3	3	7									18
Void orders	1	-											1
Total orders worked	2,483	2,851	2,683	3,490	-	-	-	-	-	-	-	-	11,507
PUPS locates	107	130	177	181									595

Drawer 939
Georgetown, SC 29442

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 11/16/23 05:30 PM
Department: Engineering
Category: Report
Prepared By: Orlando Arteaga
Initiator: Orlando Arteaga
Sponsors:
DOC ID: 3973

MONTHLY REPORT (ID # 3973)

Engineering Department Monthly Report

City of Georgetown
Engineering Department October 2023 Report

Date: November 6, 2023

DESIGN

PUBLIC WORKS

1. Cleland Street Parking Lot

- CDBG Grant Award Date: 12/14/2022
- CDBG Grant Amount: $250,000
- Engineer: Hanna Engineering
- Engineering Fee: $22,500
- Design Notice to Proceed: April 3, 2023
- Status:
  1. Design is on hold.
  2. We need to resolve the use of adjacent 17-ft. alley due to landscaping buffer requirements.
  3. City attorney is currently working on quit claim acquisition of 17-ft alley for council approval.
  4. A CAB application for a variance of landscape buffer distances within the new parking lot will be necessary after acquisition and council approval.
  5. Dept. of Commerce has been notified that this process may take 3 to 5 months.

2. Gilbert, Hawkins, and Butts Street Sidewalk Extension Program

- Award Date: 12/8/2022
- Award from Rep. Carl Andersen Amount: $375,000
- Engineer: Cagle Engineering
- Engineering Fee: $44,900
- Design Notice to Proceed: March 20, 2023
- Design and Permitting: 9 to 10 months.
- Construction: 6 months from NTP
- Status:
  1. Design is 100% complete.
  2. Permit set has been submitted to DHEC and SCDOT for approval.

City of Georgetown
Engineering Department October 2023 Report

WATER & WASTEWATER

1. Maryville Water Distribution Improvements-Phase I (ARPA)

- Engineer: G3 Engineering & Surveying, LLC
- Notice of Award: 4/11/2023
- Fee: $62,500.
- Status:
  1. Design is 100% complete.
  2. Permit set submitted to DHEC-Bureau of Water, OCRM, and CZC for approval.
  3. Permit set submitted to SCDOT for approval.

2. Sanitary Sewer Line and Manhole Inspections and Repairs-S. Fraser St. (ARPA)

- Engineer: Weston and Sampson Inc.
- Fee: $100,525
- Notice of Award:3/17/2023
- Notice to Proceed: 5/15/2023.
- Status:
  1. Design is 100% complete.
  2. No DHEC permits are required.
  3. Permit set plans have been submitted to SCDOT for approval.
  4. Bid documents will be released once we obtain SCDOT encroachment permit.

3. SCDOT Black River Road Widening Project- Water and Sewer Relocations

- Engineer: Rowe
- Design Fee: $36,100
- Engineering Notice of Award: 3/31/2023
- Status:

  Project has been suspended indefinitely.

City of Georgetown
Engineering Department October 2023 Report

4. Raw Water Station Electrical Upgrades (Project # 1607)

- Engineering RFP released on 10/4/23.
- Engineering Proposals received on 11/1/2023.
- Three proposals were submitted by the following vendors: UTEC, WK Dickson, and Howard Engineering.
- Proposals are currently under review.

5. Pump Station #11 and 20-in. Force Main Replacement (Project #1820 and #1821)

- Engineer: WK Dickson
- Fee: $1,223,000
- SCIIP Grant funded.
- RFQ:7/24/2023
- Notice of Award: 10/24/2023
- Notice to Proceed: 11/15/23 (Anticipated)
- Status:

1. Pending release of Purchase Order from Finance Department
2. Design kickoff meeting planned for 11/9/23.

CONSTRUCTION

STORMWATER

1. Historic District Stormwater System Improvements-EDA Grant

- Engineer: WK. Dickson
- Contractor: Green Wave Contracting, Inc.
- Contract Amount: $6,251,220.
- Status:
  1. Notice of Award issued on 8/31/23.
  2. Contract executed on 9/20/23.
  3. Pre-Construction Conference held on 9/28/23.
  4. Notice to Proceed issued on 10/12/23.
  5. Construction Start Date: 1/8/23.

City of Georgetown
Engineering Department October 2023 Report

WATER

1. West End District Water Main Upgrades –CDBG Grant

- CDBG grant approved on 6/23/2021.
- Grant Award: $750,000 (Amended)
- Engineer: In-house
- Contractor: ARC, Inc.
- Notice of Award: 1/23/23
- Notice to Proceed: 3/6/2023.
- Bid amount: $1,013,380.
- Status:
  1. Contractor remobilized in early October.
  2. Work is ongoing on Henry and John Streets.
  3. Extension of time until April 2024 has been approved by Dept. of Commerce.

2. WTP Secondary Sedimentation Basin –EDA Grant

- EDA grant award: 6/7/2022.
- Engineer: WK Dickson
- Contractor: Consensus Construction Inc.
- Contract Amount: $5,223,180.87
- Status:
  1. Notice of Award:7/25/23
  2. Contract executed on: 9/1/23.
  3. Pre-Construction Conference held: 9/6/23.
  4. Administrative Notice to Proceed: 9/6/23.
  5. There are some long-lead item materials such as DIP, valves, and S.S. settler plates. An administrative Notice to Proceed was issued to allow the contractor to begin procurement, approve submittals, and secure long-lead items.
  6. Construction Start Date: 1/8/2023.

4. WTP SCADA System Upgrades (ARPA)

- Vendor: CITI Inc.
- PO Amount: $160,773.00
- Status:

City of Georgetown
Engineering Department October 2023 Report

1. Programming work started with panel design being 100% complete and 95% of equipment secured per WTP Manager.
2. Field Work Start Date: 11/6/23 (Actual)
3. Field Work Finish Date: 11/9/23.

WASTEWATER

1. WWTP Grit Removal System Replacement (#1822)

- Request for Bid issued on: 8/30/2023.
- Bid Received: 9/27/2023.
- Bid Award: 10/25/23.
- Bid Amount: $454,500.
- Contractor: North American Construction Company
- Status:
  Council approved contractor's bid at the 10/19/23 council meeting.
  North American Construction Company was awarded the bid.

2. Sewer Pump Station Generators-FEMA Grant

- FEMA grant amount: $160,665.75
- Contractor: Melton Electric.
- Bid Amount: $215,862
- Notice of Award:7/26/2022
- Pre-Construction Meeting: 11/16/22.
- Project Start date: March 2024 (Revised)
- Status Comments:
  Contractor has provided a new revised delivery date of March 2024!

PUBLIC WORKS

1. Bobby Alford Picnic Pavilion –CDBG Grant

- Architect: Rosenblum Coe
- Contractor: Pyramid Contracting LLC
- Notice of Award: April 11, 2023
- Notice to Proceed: May 30, 2023
- Bid amount: $887,098

City of Georgetown
Engineering Department October 2023 Report

- CO #01: 90,091.80 (Approved)
- Status:
  1. Grant award has been amended for another: $90,091.80 with a 90-day time extension as of 8/31/2023.
  2. The contractor remobilized on 10/9/23.
  3. The contractor discovered a 16-in void under the slab.
  4. The structural engineer is requesting a geotechnical study to determine the soil conditions within the building footprint.
  5. All work has ceased until we obtain a recommendation from geotechnical engineer.
  6. Architect is requesting an amendment for an increase of fees and time:$20,000.
  7. Geotechnical study proposal is $18,600.

2. Duke Street Laydown Yard Site Improvements

Contractor: ARC, Inc.
Award Amount: $60,727.50
Status:

- All trees and shrubbery are removed.
- Site is graded.
- Fence is installed, except for entrance gate.
- Entrance gate needs to be modified to 20-foot-wide roller-type gate.
- Fence work should be renewed by 11/15/23.

3. Baruch Park Bathroom

- Council Approval: 1/19/2023
- CXT Contract Amount: $79,560.79
- Coastal Structures PO Amount: 39,016.45
- Status:
  1. Prefab bathroom unit delivered on Friday 10/13/23.
  2. All work is complete, and the final CO was issued on 11/2/23.

City of Georgetown
Engineering Department October 2023 Report

CITY HALL BLDG.

Project Management Services Solicitation Status:

- Request for Qualifications released on 9/6/23.
- Statement of Qualifications received on 10/4/23.
- Fee proposals received on 10/20/23.
- Staff will seek approval of PM firm at the council meeting on 11/16/23.

MUNICIPAL COMPLEX (ELECTRIC, PUBLIC WORKS, FLEET) BLDG.

Status:

1. City has made an award to Tych & Walker Architects to assist in the transition from an auto dealership facility to a municipal government office and shop facility to house the electric, public works, and fleet departments.

SCDOT ENCROACHMENT PERMITS PROCESSED:

- Encroachment permits processed: 1.

OTHER ACTIVITIES:

- Attended Teams meeting with Joy Brown to discuss permit requirements for Living Shoreline project.
- Participated in Electric Department Manager interviews.
- Attended Teams meeting with Raftelis to discuss stormwater study.

Prepared by: Orlando Arteaga, P.E., City Engineer

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 11/16/23 05:30 PM
Department: Fleet Services
Category: Report
Prepared By: Natrona Simmons
Initiator: Isaac Williams
Sponsors:
DOC ID: 3966

MONTHLY REPORT (ID # 3966)

Fleet Service Monthly Report

FLEET SERVICES MONTHLY REPORT (FY 23-24)

Task	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Cummulative
Repairs	54	82	56	71									263
Preventative Maintenance	14	19	13	14									60
Tires repaired or Replaced	35	20	23	22									100
Services Past Due	-	-											-
Monthly Totals	**103**	**121**	**92**	**107**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**423**

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 11/16/23 05:30 PM
Department: Fire Department
Category: Report
Prepared By: Amy Skidmore
Initiator: Charles W. Cribb
Sponsors:
DOC ID: 3968

MONTHLY REPORT (ID # 3968)

Fire Department Monthly Report

The FIRE Report

A monthly report of Fire Department activities to City Council

November 2023

Fire Prevention Bureau

	2023 October
Inspections	21
Violations Found	20
Buildings without Violations	7
Buildings Cleared of Violations	7
Violations Corrected	12
Violations Not Corrected	8
3rd Party Inspection Review	1
Assemblies Inspected:	0
Business Inspected:	4
Educational Buildings Inspected:	3
Factories Inspected:	0
Mobile Food Trucks	0
Hazardous Buildings Inspected	0
Institutional Inspected:	0
Mercantile Inspected:	8
Residential Inspected:	3
Storage Buildings Inspected:	3
Construction Meetings:	0
Plans Review:	1
Test Conducted:	0
Compliance Issues:	0
Complaints Reviewed:	0
Business License:	4
Citation Issued:	0

Public Education

Programs	12
Participants	2734

Suppression Division

A Brief Look at Emergency Responses

October 2023

1. Nine Medical Calls; Two Detector Activations; One Alarm Activation; One Electrical Issue; One Boiler Malfunction
2. Four Medical Calls; Two Detector Activations
3. Four Medical Calls; One False Call; Two MVA's
4. Nine Medical Calls; Two Alarm Activations; One False Alarm; One Electrical Issue; Two Public Service Calls
5. Eleven Medical Calls; One Detector Activation; One MVA
6. Six Medical Calls; One Trash Fire; One Police Matter; One Public Service Call
7. One Medical Call; One MVA; Two Public Service Calls
8. Eight Medical Calls; One Smoke Scare
9. Five Medical Calls; One MVA; Three Police Matters
10. Four Medical Calls; Two False Alarm; One Electrical Issue; One MVA
11. Seven Medical Calls
12. Five Medical Calls; One Gas Leak; One Public Service Call
13. Seven Medical Calls; One MVA; One Assist Police Agency; Two Public Service Calls
14. Nine Medical Calls; One Accidental Alarm Transmission; One MVA
15. Two Medical Calls; One Detector Activations
16. Five Medical Calls; Two MVA's; Three Public Service Calls
17. Seven Medical Calls
18. Two Medical Calls; One False Alarm; Two Public Service Calls
19. Seven Medical Calls; One Alarm Activation; One Detector Activation
20. Six Medical Calls; One Detector Activation
21. Six Medical Calls; One MVA; Two Public Service Calls
22. Eight Medical Calls; One Public Service Call
23. Nine Medical Calls; Two MVA's
24. Four Medical Calls
25. Five Medical Calls; One Public Service Calls
26. Six Medical Calls
27. Ten Medical Calls; One Scorch Burns; One Electrical Issue; Three MVA's; Four Public Service Calls
28. Three Medical Calls; One MVA; One Unauthorized Burn
29. Six Medical Calls; One Public Service Call
30. Ten Medical Calls; One False Alarm; One MVA; One Public Service Call
31. Three Medical Calls

Page Two

Total Call Volume	October 2023	October 2022	Year to Date 2023	Year to Date 2022
As defined by the National Fire Incident Report System				
Fires	3	3	47	30
Rescue Calls/EMS	194	209	1940	2019
Hazardous Conditions	5	0	39	58
Service Calls	26	45	358	362
Good Intent Calls	13	24	186	206
False Alarms	16	15	136	162
Weather/Flood	0	0	0	0
Special Incident Type	2	9	5	18
Total Calls	259	305	2711	2855

Save/Loss Analysis

	Losses	Property Values
October 2023	$ 200	$ 2,500
October 2022	$ 3,401	$ 64,001
Year to Date	$ 76,879	$ 13,832,580

Property values are estimates based on the Georgetown County Assessor's Office 2020 Market Values.

Mutual Aid Calls

	October	YTD
To Georgetown County Fire	0	7
To Midway Fire	2	13
To other Departments	0	0
From Georgetown County Fire	1	2
From Midway	6	17
From other Departments	0	0

	October	YTD
Staff Training Hours	747	7484.50

Attachment: Fire Department October 2023 Report (3968 : Fire Department Monthly Report)

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

Meeting: 11/16/23 05:30 PM
Department: Administration
Category: Report
Prepared By: Gladys Rutledge-Livingston
Initiator: Gladys Rutledge-Livingston
Sponsors:
DOC ID: 3969

SCHEDULED

MONTHLY REPORT (ID # 3969)

Human Resources Department Monthly Report

City of Georgetown
SOUTH CAROLINA

Administration
Human Resources
Gladys Livingston, Consultant
Office: (843) 545.4001
Fax: (843) 527.6173

Human Resources Department October 2023 Report

New Hires:

Department	Employee Name	Position
Finance	Holly Poston	Customer Service Representative
Finance	Debra Rouse	Utility Billing Technician
Police	Vernice Syndab	Office Assistant
Police	Haydee Sencion	Victim Advocate
Public Works - Waste Management	Kewanee Dease	Heavy Equipment Operator II
Water Utilities - Water Distribution	William Small	Water Distribution Mechanic I

Separations:

Department	Employee Name	Position
Police	Alpressa Linen	Office Assistant

Promotions: None

Department	Employee Name	Position

Positions Opened in October:

Department	Title
Police	Police Sergeant
Police	Office Assistant

Open Until Filled Positions:

Department	Job Title	Date Position Opened
Police	Police Sergeant	October 25, 2023
Police	Office Assistant	October 13, 2023

Drawer 939
Georgetown, SC 29442

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 11/16/23 05:30 PM
Department: Municipal Court
Category: Report
Prepared By: Cindy Owens
Initiator: Cindy Owens
Sponsors:
DOC ID: 3964

MONTHLY REPORT (ID # 3964)

Municipal Court Monthly Report

Municipal Court Monthly Report (Fiscal Year 2024)

Cases Disposed	July		August		September		October		November		December	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	49	$ 7,622.00	86	$ 17,781.23	57	$ 12,079.50	45	$ 8,557.50				
Served Time	0	$ -	7	$ 8,035.00	6	$ 8,392.50	18	$ 13,357.50				
Scheduled Time Payment	5	$ 2,295.88	9	$ 2,888.56	21	$ 11,418.58	16	$ 5,968.18				
NRVC	14	$ 2,475.25	18	$ 5,660.00	19	$ 9,212.50	25	$ 8,043.00				
Tried in Absence	3	$ 3,055.00	11	$ 8,654.95	13	$ 8,810.00	9	$ 2,980.00				
Parking Tickets Paid	70	$ 2,320.00	64	$ 2,345.00	42	$ 780.00	45	$ 1,500.00				
Nolle Prosequi/Dismissed/Not Guilty	37		77		96		59					
Transferred to General Sessions Court	26		11		30		51					
Voided	18		9		8		8					
Fine Suspended			0		0		1	$ 2,125.00				
Code Enforcement Tried in Absence			5	$ 5,437.50	1	$ 1,087.50	0					
Code Enforcement Fine Suspended			1	$ 1,087.50	0		1	$ 1,087.50				
Code Enforcement Fine Paid			0	$ -			0					
Code Enforcement Nolle Prosequi							8					
Total	222	$ 17,768.13	298	$ 51,889.74	293	$ 51,780.58	286	$ 43,618.68	0	$ -	0	$ -

Cases Disposed	January		February		March		April		May		June	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid												
Served Time												
Scheduled Time Payment												
NRVC												
Tried in Absence												
Parking Tickets Paid												
Nolle Prosequi/Dismissed/Not Guilty												
Transferred to General Sessions Court												
Voided												
Fine Suspended												
Code Enforcement Tried in Absence												
Code Enforcement Fine Suspended												
Code Enforcement Fine Paid												
Code Enforcement Nolle Prosequi												
Total	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -

Cases Disposed	Cummulative Totals	
	# of Cases Disposed	Fine Amounts
Paid	237	$ 46,040.23
Served Time	31	$ 29,785.00
Scheduled Time Payment	51	$ 22,571.20
NRVC	76	$ 25,390.75
Tried in Absence	36	$ 23,499.95
Parking Tickets Paid	221	$ 6,945.00
Nolle Prosequi/Dismissed/Not Guilty	269	$ -
Transferred to General Sessions Court	118	$ -
Voided	43	$ -
Fine Suspended		
Code Enforcement Tried in Absence	6	$ 6,525.00
Code Enforcement Fine Suspended	2	$ 2,175.00
Code Enforcement Fine Paid	0	$ -
Code Enforcement Nolle Prosequi	8	$ -
Total	1090	$ 162,932.13

Definitions

Paid: Criminal and traffic fines paid on cases disposed during this specific month. Paid by cash, money

Served time: Defendant served time in jail in lieu of paying a fine. Dollar amount listed reflects amoun

Scheduled time payment: Defendant arranged for fine to be paid in payments by a certain date.

NRVC: Non-resident violators compact - Defendant did not appear in court for a traffic offense. Case d
NRVC notice sent to DMV will suspend driver's license until fine paid. Dollar amount listed re

Tried in absence: Defendant did not appear in court for a criminal and some traffic offenses. Bench tri
Dollar amount listed reflects the amount due to the court.

Parking tickets paid: This reflects the number and dollar amount of parking ticket fines paid during this

Nolle Prosequi/Dismissed/Not Guilty: These dispositions are for the specific month indicated. Cases h

Transferred to General Sessions Court: The number of cases transferred to General Sessions Court bec
limits of the Municipal Court as allowed by state law.

Voided: This number reflects the criminal, traffic and parking tickets voided during this specific month.

Fine suspended: Cases disposed with a guilty verdict, but the judge suspended the fine.

Code Enforcement Tried in Absence: Code enforcement citations disposed for defendants that did not
the fine amount due to court. Bench warrants cannot be issed for these offenses. Unpaid fi
Setoff Debt Collection Program.

Code Enforcement Fine Suspended: Code enforcement citations disposed with a guilty verdict, but the
The dollar amount reflects the fine amount suspended.

Code Enforcement Fine Paid: Cases disposed with a guilty verdict and paid during this specific month.

Code Enforcement Nolle Prosequi: Case dismissed by the Code Enforcement Officer.

order, credit card, online.
t of the fine that would have been paid.

isposed as Tried in Absence.
eflects amount due to court.
al or jury trial held. Bench warrant may be issued.

specific month.
ave this disposition for a number of reasons.
ause the penalty for the offense is above the

Most are voided because of errors on the ticket.

appear in court. This dollar amount reflects the
ines will be forwarded to the South Carolina

judge suspended the fine.

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 11/16/23 05:30 PM
Department: Planning and Community Development
Category: Report
Prepared By: Brittany Powell
Initiator: Peter Gaytan
Sponsors:
DOC ID: 3976

MONTHLY REPORT (ID # 3976)

Planning & Community Development Monthly Report

Planning & Community Development
Monthly Report (2023)

Boards and Commissions Applications Heard													
Boards & Commissions	January	February	March	April	May	June	July	August	September	October	November	December	Total
Architectural Review Board	1	1	4	1	2	2	5	1	5	4			26
Board of Zoning Appeals	1	1	0	1	1	0	0	1	1	1			7
Planning Commission	0	0	2	0	2	0	0	0	0	2			6
Community Appearance Board	1	1	1	2	0	0	1	1	1	0			8
Construction Board of Appeals	0	0	0	0	0	0	0	0	0	0			0
Totals	3	3	7	4	5	2	6	3	7	7	0	0	47

Number of Inspections													
Inspection Type	January	February	March	April	May	June	July	August	September	October	November	December	Total
Certificates of Occupancy Issued	3	3	2		4	3	2	0	0	0			17
Stop Work	3	4	3	3	2	2	1	0	2	1			21
Inspections	129	123	148	94	104	165	109	134	135	184			1325
Technical Review Committee	0	0			0	0		0	0	0			0
Plan Review & Sign	1	0			0	0	0	0	0	0			1
Business Licenses	3	3	4	3	4	3	2	4	4	2			32
Totals	139	133	157	100	114	173	114	138	141	187	0	0	1396

Code Enforcement													
Enforcement	January	February	March	April	May	June	July	August	September	October	November	December	Total
Calls/Complaints	25	19	28	0	0	0	5	4	12	7			100
Site Vistis	95	68	33	0	0	0	182	145	111	89			723
Courtesy Notices sent/In person notice	66	45	25	0	0	0	67	44	29	22			298
Sign Violations	16	8	53	0	0	0	1	17	25	1			121
Other Issues Addressed and Meetings	6	17	4	0	0	0	2	2	4	5			40
Totals	208	157	143	0	0	0	257	212	181	124	0	0	1282

FRIENDS OF THE KAMINSKI HOUSE REPORT – OCTOBER 2023

- Visitors came from 26 different states and 2 foreign countries in October. We have seen a 70% decrease in house tour visitors due to the house being closed for tours because of the painting of the interior of the house, a 1% increase for museum shop visitors for the month, and a 12% decrease in total visitors for the year-to-date (due to the house being closed for tours for 2.5 weeks)
- Volunteers put in a total of 235 hours of work in October.
- Family Fun & Literacy Day on October 14th was well received by the community and more than 160 people were in attendance. The event was underwritten by grants from the SC Humanities Council and the SC Arts Commission.
- Our Christmas Committee is in the final stages of planning all of the events for November and December. Designers began decorating the rooms of the house the week of October 30th and the preview of the Designer Showcase will be after the Jazz Luncheon on Sunday, November 5th.
- The Interior Stabilization Project (ISP) work:
    a) The majority of the HVAC work has been completed. As we make the switch to heat, there will likely be some tweaks needed.
    b) Phase 2 of the ISP project kicked into high gear in October with the painting of the interior of the Kaminski House. The house interior has been restored to the colors that Julia Kaminski used circa 1950-1960.
    c) The majority of the house has been repainted, and only the library and Harold's Sun Porch remain to be painted. Harold's Sun Porch needs some carpentry work done on the windows and once that is completed, we anticipate painting the room and the library in early 2024.
    d) Carpentry restoration work was completed on some of the wainscotting panels in the dining room and the drawing room. Due to the previous moisture issues in the house, the panels had become badly warped.
- Upcoming Events:
    - Nov. 5th Jazz Luncheon Fundraiser
    - Nov. 6 – Dec 30 Holiday Magic, House decorated for the holidays.
    - Dec. 1 & 2. Holiday Market
    - Dec. 2 Light Up the Lawn
    - Dec. 7 Candlelight Open House
    - Dec. 14 Candlelight Open House
    - Dec 16 Family Night Open House

Robin Gabriel

Executive Director

October 2023 Main Street Report – Al Joseph, Main Street Coordinator

- Was interviewed by the city marketing firm about the Charters of Freedom for the purpose of including this setting in our marketing plan.
- Monthly interview with GAB News
- Participated in the October P&CD staff meeting.
- Meeting with Perry Collins, Billy Owens, Buddy Hucks, and their team about the Cannon St. project
- Attended the boards and commissions procedural training.
- Attended the October board meeting of Keep Georgetown Beautiful
- Attended the October meeting of the Arts and Cultural Commission
- Toured the George Hotel with the hotel group.
- Met with Scott Whittier and Susan Lumpkin about the painting of the Front St transformers.
- Submitted a resolution and supporting documents to be included in the October meeting of city council.
- Attended the board meeting and regular meeting of the GBA.
- Attended the Christmas Committee planning meeting.
- Attended the 4-year anniversary event for Art Harbor Gallery
- Attended a special meeting of the Arts Commission
- Presented at the regular meeting of city council.
- Meeting with the Friends of the Georgetown Library and other stakeholders to commission a sculpture for display in the new library.
- Participated in the BASSMASTERS media day and angler meet and greet prior to the tournament.
- Meeting with two retired military members who have relocated to Georgetown and want to open a business.

October 2023 Report – Ryan Call, Building Official

- Inspections: 184
- Stop Works: 1
- Business License: 2

October 2023 Report – Peter Gaytan, Zoning Administrator/Planner

- Comp Plan Update Meetings
- Comp Plan Update Steering Committee Meeting and Public Input Session
- Attended FEMA's NFIP Course
- Three ARB Applications
- One ARB Meeting
- One BZA Application

- One PC Meeting
- One PC Application
- 6 Sign Permits Issued
- 2 Encroachment Permits Issued
- One Temp Sign Permits Issued
- One Plat Approval
- Attended Goal Setting FY25 Meeting
- Obtained new GIS Software System
- Attended Historic Preservation Webinar on Building Connections with Realtors
- Attended Annual Community Development Conference
- Meet with Design Works and Team about Tarbox Properties
- Attended Boards, Commissions, and Committees meeting.
- Attended GSATS Policy Committee Meeting
- Attended Streamline Your Land Management Process webinar
- Attended Grants Webinar: Support for Growing South Carolina's Trees for Shade, Food, Habitat and Health

October 2023 Report – Derek Harrelson, Code Enforcement

- Calls/complaints - 7
- Site Visits - 89
- Courtesy Notices Sent - 10
- In Person Notices - 21
- Sign violations - 1
- Other issues addressed and meetings:
    a) Dilapidated house grant:
    b) Bid Tab Certification
    c) Responsiveness certification
    d) Short Term Vacation Rentals Worksheet
    e) City Dilapidated House Worksheet Update

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 11/16/23 05:30 PM
Department: Police Department
Category: Report
Prepared By: Tenetra Sellers
Initiator: William Pierce
Sponsors:
DOC ID: 3963

MONTHLY REPORT (ID # 3963)

Police Department Monthly Report

Enforcement	January	February	March	April	May	June	July	August	September	October	November	December	Total
Calls for Service	**1430**	**1193**	**1513**	**1418**	**1498**	**1524**	**1458**	**1416**	**1314**	**1325**			**14089**
Incident Reports	**187**	**161**	**154**	**151**	**164**	**180**	**165**	**192**	**188**	**166**			**1708**
Arrest	**42**	**40**	**68**	**61**	**62**	**56**	**46**	**71**	**66**	**70**			**582**
Traffic Accidents													
Responded To	54	54	68	53	74	82	93	88	45	61			672
TR310s completed	41	32	49	39	49	48	58	66	36	55			473
Uniform Traffic Ticket	**200**	**141**	**199**	**228**	**139**	**195**	**143**	**182**	**134**	**156**			**1717**
Male	116	78	102	124	101	102	83	120	86	88			1000
Female	84	63	97	104	38	93	60	62	48	68			717
Caucasian	97	71	90	125	59	110	78	75	71	78			854
African American	36	17	35	31	35	35	17	38	25	23			292
Hispanic	17	19	13	22	11	13	14	15	10	6			140
Other	50	34	61	50	34	37	34	54	28	49			431
Warning/Public Contact	**300**	**198**	**245**	**183**	**213**	**174**	**196**	**179**	**198**	**169**			**2055**
Male	167	102	129	88	124	106	108	93	106	83			1106
Female	133	90	116	98	89	68	88	89	92	86			949
Caucasian	166	122	143	98	119	90	106	96	104	91			1135
African American	120	21	29	24	79	75	32	33	26	74			513
Hispanic	12	4	7	7	12	8	7	6	4	2			69
Other	2	51	66	51	3	1	51	44	64	2			335
Property Check	**2428**	**1783**	**1056**	**356**	**506**	**278**	**80**	**35**	**37**	**11/UK**			**6559**
Signal 99	**69**	**109**	**58**	**49**	**33**	**26**	**29**	**42**	**17**	**UK**			**432**
Overdose	**2**	**1**	**3**	**1**	**3**	**1**	**2**	**4**	**4**	**11**			**32**
Non-death	1	1	3	1	3	1	2	4	3	10			29
Death	1	0	0	0	0	0	0	0	1	1			3
Narcan by GPD	0	0	0	0	0	0	0	0	0	0			0
Parking Tickets	**59**	**42**	**106**	**130**	**139**	**130**	**82**	**66**	**44**	**51**			**849**
Derelict Vehicles	**2**	**0**	**0**	**0**	0	**0**	**0**	**0**	**0**	**0**			**2**
Follow Up	0	0	0	**0**	0	0	0	0	0	0			**0**
Removed	0	0	0	0	0	0	0	0	0	0			**0**
Ticket Issued	0	0	0	0	0	0	0	0	0	0			**0**
Corrected	0	0	0	0	0	0	0	0	0	0			**0**

City of Georgetown
SOUTH CAROLINA

Georgetown Police Department
William Pierce Jr, Chief of Police
Office: (843) 545-4300
Fax: (843) 520–5848

November 3, 2023

Honorable Mayor Carol Jayroe
And Members of City Council
City of Georgetown, South Carolina

Dear Mayor Carol Jayroe and Council Members:

This year the Georgetown Police Department's very own Sergeant Shep Bone was awarded the Impact Award from Serve and Connect. On October 3rd Sergeant Bone was recognized as the officer of the year across South Carolina for midsized departments for his efforts with the program at a ceremony in Columbia.

October 3rd we hosted National Night Out at the Beck Recreational Center. This was by far the largest National Night Out event that I have ever attended. Staff Sergeant Blair Cribb and Investigator Alan Morris did an outstanding job organizing this event. This year's success could not be possible without the commitment and involvement of our many partners and sponsors.

October 4th was National Coffee with a Cop. We spent the morning at The Landings of Georgetown where they invited us to enjoy coffee with the residents.

Thursday and Friday, October 5-6 The South Carolina Police Accreditation Coalition (SCPAC) hosted its annual fall training conference at the Columbia Metropolitan Convention Center in Columbia, South Carolina. This is the second year we have attended this conference as we continue working toward State Accreditation. We are entering phase three of the accreditation process, the on-sit review. Soon assessors provided by the South Carolina Police Accreditation Coalition (SCPAC) will conduct an on-site comprehensive review of the agency's accreditation files and produce a written report of their findings. The final step is to attend an assessment hearing in Columbia, as part of the SCLEA Council's quarterly meeting where the Council will determine eligibility for accreditation.

On October 7th we were awarded the Justice Assistance Grant in the amount of $190,191.00 by the South Carolina Department of Public Safety. These funds have been allocated for the replacement of outdated radios and tasers, averaging 20 years of usage.

On October 9th, Haydee Sencion started work. She was hired to serve as our victim's advocate and comes very well qualified with many years of related experience.

Mingz Bar and Grill located at 203 N. Merriman Rd is a local business owned and operated by Monta Moore. On October 9th 2023, Mingz was served with notice of prohibition against maintaining a public nuisance and warned that because of the history, and ongoing recurring criminal activity associated with this business, any future offenses could result in criminal prosecution under City Code Section 16-234 (Prohibition against maintaining nuisances). Between January 3, 2023, and October 6, 2023, the Georgetown Police Department has responded to 60 calls for service at this establishment for incidents ranging from assaults, to shots fired, to disorderly persons. On October 14th 2023, Georgetown Police were dispatched to Mingz for a fight. As police were arriving 4 to 5 shots were fired from an unidentified individual near the front door of the establishment. Patrons on scene were uncooperative and would not provide information to police. Fifteen minutes later, police were dispatched to Prince Street where they met with a victim (Jenkins) who reported he was at Mingz earlier the same evening when suspect (Greene) allegedly shot at him. Jenkins walked home followed by Greene where Greene allegedly shot at him a second time. On October 14th 2023, Mingz was charged for maintaining a public nuisance following the aforementioned incidents. It should be noted that on August 10th 2023, Mingz was charged by SLED for violating SC Code 64-04-0580, by permitting a criminal act, simple possession of marijuana/ecstasy, after an individual was found on the back porch of the establishment allegedly smoking marijuana. That case is still pending. It is my intention to contact the City's business license manager to request revocation of Mingz business license.

Sincerely,

William Pierce,
Chief of Police

Drawer 939
Georgetown, SC 29442

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

Meeting: 11/16/23 05:30 PM
Department: Public Works
Category: Report
Prepared By: Natrona Simmons

SCHEDULED

Initiator: Natrona Simmons
Sponsors:

MONTHLY REPORT (ID # 3965)

DOC ID: 3965

Public Works Monthly Report

PUBLIC WORKS CURBSIDE COLLECTIONS MONTHLY REPORT (FY 2023-2024)

Division	Task	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Cummulative
Curbside Debris	Yard Waste: Leaves, Grass & Straw collected	66	90	81	64									302
Curbside Debris	Brown & White Goods collected (Net Tons)	84	33	5	149									271
Garbage Collections	Residential Solid Waste Collection (Net Tons)	348	332	316	342									1,338
Recycle Collections	Recyclables Collected (Net Tons)	11	13	12	12									48
	Monthly Totals (Net Tons)	**509**	**469**	**413**	**567**	-	-	-	-	-	-	-	-	**1,958**

Residential Bulk Waste Collections completed for October. Next Bulk Waste collections will be January, 2025.

PUBLIC WORKS MONTHLY WORK ORDERS REPORT (FY 2023-2024

Division	Task	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Cummulative
Solid Waste Maintenance	# of work orders requests completed for new roll out cart deliveries, and/or replacements, recycle bins and special events.	67	59	58	25									209
Streets/Curbside Crews & Grounds Maintenance	Work Order requests/assignments completed for repairs or installations of residential street signs, curbside debris collections, pot holes and sidewalks, park maintenance, grass cutting, park and sidewalk maintenance, litter, curbside collections.	35	24	14	36									109
	Monthly Work Orders Totals	**102**	**83**	**72**	**61**	-	-	-	-	-	-	-	-	**318**

KEEP GEORGETOWN BEAUTIFUL - MONTH OF OCTOBER, 2023

Blue Star Park Marker Dedication

Halloween Decorating Contest for Business & Residents:

Business Winners : 1st Place - Winyah Dental 419 Wood Street, 2nd Place - ReMax 606 Front Street and 3rd Place Art Harbor - 914 Front Street.

Residential Winners : 1st Place - 914 Prince Street, 2nd Place - 503 Britt Street and 3rd Place - 206 Bolick Street

Upcoming Events:

Holiday Decorating - Decorating dates from November 24th to December 13th. Juding will take place from December 14th to December 20th.

E-Waste recycling - Saturday, November 18th from 9 a.m. to 12 noon taking place at the new Front Street public parking lot locations.

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

MONTHLY REPORT (ID # 3967)

Meeting: 11/16/23 05:30 PM
Department: Fire Department
Category: Report
Prepared By: Amy Skidmore
Initiator: Charles W. Cribb
Sponsors:
DOC ID: 3967

Risk Management Monthly Report

City of Georgetown
SOUTH CAROLINA

Georgetown City Fire Department
Charles W. Cribb, Fire Chief
Office: (843) 545-4200
Fax: (843) 527-1650

Risk Management October 2023 Report

Risk Management

Department	SCMIT/SCMIRF	Loss Description
Public Works	**SCMIT – 1** **SCMIRF – 0**	Debris in Eye
Water Utilities	**SCMIT – 0** **SCMIRF – 0**	
Electric Utilities	**SCMIT – 0** **SCMIRF – 0**	
Fleet	**SCMIT – 0** **SCMIRF – 0**	
Finance	**SCMIT – 0** **SCMIRF – 0**	
Fire	**SCMIT – 0** **SCMIRF – 0**	
Administration	**SCMIT – 0** **SCMIRF – 0**	
Engineering	**SCMIT – 0** **SCMIRF – 0**	
Municipal Court	**SCMIT – 0** **SCMIRF – 0**	
Planning & Community Development	**SCMIT – 0** **SCMIRF – 0**	
Police Department	**SCMIT – 1** **SCMIRF –1**	Injured Knee Vehicle Prisoner Barrier

Drawer 939
Georgetown, SC 29442

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 11/16/23 05:30 PM
Department: Water Utilities
Category: Report
Prepared By: Chris Mullis
Initiator: Chris Mullis
Sponsors:

MONTHLY REPORT (ID # 3971)

DOC ID: 3971 A

Water Utilities Monthly Report

WATER - WASTEWATER - STORMWATER UTILITY REPORT (FY 2024)

Description of Work Performed	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Cumulative
Water Treatment Plant (WTP)													
Filtered Water Total (MG)	44.021	42.946	42.493	39.403									168.863
Average Daily Flow Finished Water (MGD)	1.420	1.385	1.416	1.271									5.492
King Well (MG)	1.250	0.000	0.000	0.000									1.25
Maryville Well (MG)	2.843	0.000	0.000	0.000									2.843
Wastewater Treatment Plant (WWTP)													
Influent Flow Total (MG)	102.216	113.355	112.102	110.947									438.620
Average Daily Influent Flow (MGD)	3.297	3.657	3.736	3.578									14.268
Effluent Flow Total (MG)	98.360	113.689	95.166	97.640									404.855
Average Daily Effluent Flow (MGD)	3.173	3.667	3.172	3.150									13.162
Rainfall Total (Inches)	8.010	5.870	3.030	3.910									20.820
Water Distribution													
Work Orders Completed	52	65	36	51									204
Water Leak Repairs	16	14	16	24									70
Water Meter Replacements	1	0	3	4									8
Locates Completed	113	110	172	307									702
Wastewater Collection													
Work Orders Completed	30	34	28	51									143
Backup Responses	16	17	12	30									75
Locates Completed	113	110	172	307									702
Maintenance													
Work Orders Completed	22	26	24	25									97
Work Orders on Pump Stations Completed	3	3	3	2									11
Work Orders for the WWTP Completed	3	2	2	7									14
Work Orders for the WTP Completed	1	1	1	1									4
Stormwater													
Work Orders Completed	2	3	10	1									16
Locates Completed	113	110	172	307									702

DRAINAGE SYSTEM INSPECTION AND MAINTENANCE LOG

ADDRESS OF INSPECTION	DATE	INSPECTED BY	PROBLEMS OBSERVED	ASSIGNED TO	ACTION TAKEN	PIPE SIZE	CLEANING FOOTAGE	COMPLETED DATE
2101 Winyah st	10/3/23	Freddie Darby	Drainage lines need cleaning	Stormwater	Clean drainage line	24"		10/5/2023
2828 Front st	10/4/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/4/2023
2812 Front st	10/4/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/4/2023
2810 Front st	10/4/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/4/2023
2710 Front st	10/5/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/5/2023
2708 Front st	10/5/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/5/2023
2412 Front st	10/5/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/5/2023
Prince st and Washington st	10/6/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/6/2023
2420 Winyah st	10/6/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/6/2023
North Merriman Rd and Hampton st	10/6/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/6/2023
625 Dekalb st	10/6/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/6/2023
B st and Winyah st	10/9/23	Freddie Darby	Drainage lines need cleaning	Stormwater	Clean drainage line	18"		10/9/2023
2108 Winyah st	10/9/23	John Britton	Drainage lines need cleaning	Stormwater	Clean drainage line	18"		10/9/2023
2106 Winyah st	10/9/23	John Britton	Drainage lines need cleaning	Stormwater	Clean drainage line	18"		10/9/2023
2102 Winyah st	10/9/23	John Britton	Drainage lines need cleaning	Stormwater	Clean drainage line	18"		10/9/2023
2202 Winyah st	10/9/23	John Britton	Drainage lines need cleaning	Stormwater	Clean drainage line	18"		10/9/2023
2204 Winyah st	10/9/23	John Britton	Drainage lines need cleaning	Stormwater	Clean drainage line	18"		10/9/2023
2206 Winyah st	10/9/23	John Britton	Drainage lines need cleaning	Stormwater	Clean drainage line	18"		10/9/2023
2208 Winyah st	10/9/23	John Britton	Drainage lines need cleaning	Stormwater	Clean drainage line	18"		10/9/2023
2210 Winyah st	10/9/23	John Britton	Drainage lines need cleaning	Stormwater	Clean drainage line	18"		10/9/2023
Emanuel st and H ave	10/10/23	John Britton	Debris on catch basin grate / in box	Stormwater	Remove debris			10/10/2023
Alex Alford Dr and Winyah st	10/10/23	John Britton	Debris on catch basin grate / in box	Stormwater	Remove debris			10/10/2023
930 Gilbert st	10/10/23	John Britton	Debris on catch basin grate / in box	Stormwater	Remove debris			10/10/2023
Gilbert st and Alex Alford Dr	10/10/23	John Britton	Debris on catch basin grate / in box	Stormwater	Remove debris			10/10/2023
1921 Winyah st	10/10/23	John Britton	Debris on catch basin grate / in box	Stormwater	Remove debris			10/10/2023
South Merriman Rd and Winyah st	10/10/23	John Britton	Debris on catch basin grate / in box	Stormwater	Remove debris			10/10/2023
D st and Emanuel st	10/10/23	John Britton	Debris on catch basin grate / in box	Stormwater	Remove debris			10/10/2023
Winyah st and South Congdon st	10/10/23	John Britton	Debris on catch basin grate / in box	Stormwater	Remove debris			10/10/2023
2615 Duke st	10/10/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/10/2023
Maybank Dr and Church st	10/10/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/10/2023
509 Elizabeth st	10/11/23	John Britton	Ditch need mowing	Stormwater	Mow ditch			10/11/2023

DRAINAGE SYSTEM INSPECTION AND MAINTENANCE LOG

ADDRESS OF INSPECTION	DATE	INSPECTED BY	PROBLEMS OBSERVED	ASSIGNED TO	ACTION TAKEN	PIPE SIZE	CLEANING FOOTAGE	COMPLETED DATE
601 Elizabeth st	10/11/23	John Britton	Ditch need mowing	Stormwater	Mow ditch			10/11/2023
2213 Winyah st	10/11/23	John Britton	Drainage lines need cleaning	Stormwater	Clean drainage lines	18"		10/11/2023
2215 Winyah st	10/11/23	John Britton	Drainage lines need cleaning	Stormwater	Clean drainage lines	18"		10/11/2023
2217 Winyah st	10/11/23	John Britton	Drainage lines need cleaning	Stormwater	Clean drainage lines	18"		10/11/2023
2219 Winyah st	10/11/23	John Britton	Drainage lines need cleaning	Stormwater	Clean drainage lines	18"		10/11/2023
H st and Winyah st	10/11/23	John Britton	Drainage lines need cleaning	Stormwater	Clean drainage lines	18"		10/11/2023
2505 Winyah st	10/11/23	John Britton	Drainage lines need cleaning	Stormwater	Clean drainage lines	24"		10/11/2023
108 Railroad ave	10/11/23	John Britton	Drainage lines need cleaning	Stormwater	Clean drainage lines	24"		10/11/2023
416 Queen st	10/27/70	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			10/12/2023
Duke st and Reservoir st	10/13/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/13/2023
Legion st	10/13/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/13/2023
2018 Church st	10/13/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/13/2023
State st and North Merriman Rd	10/13/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/13/2023
Palm st and Hampton st	10/13/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/13/2023
811 Highmarket st	10/13/23	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			10/13/2023
Dozier st and Highmarket st	10/13/23	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			10/13/2023
1011 Prince st	10/13/23	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			10/13/2023
212 Front st	10/13/23	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			10/13/2023
510 Front st	10/13/23	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			10/13/2023
209 Cannon st	10/16/23	John Britton	Drainage lines need cleaning	Stormwater	Clean drainage lines	12"		10/16/2023
213 Cannon st	10/16/23	John Britton	Drainage lines need cleaning	Stormwater	Clean drainage lines	12"		10/16/2023
215 Cannon st	10/16/23	John Britton	Drainage lines need cleaning	Stormwater	Clean drainage lines	12"		10/16/2023
217 Cannon st	10/16/23	John Britton	Drainage lines need cleaning	Stormwater	Clean drainage lines	12"		10/16/2023
1113 Front st	10/16/23	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			10/16/2023
2901 White Bridge st	10/17/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/17/2023
Butts st and Alex Alford Dr	10/17/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/17/2023
Nimmer Ln and Cypress Ct	10/17/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/17/2023
Black River Rd and Landgrave st	10/17/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/17/2023
Saville st and North Hazard st	10/17/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/17/2023
Nimmer Ln and Marshview st	10/17/23	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			10/17/2023
Bayview Dr and South Fraser st	10/19/23	John Britton	Drainage lines need cleaning	Stormwater	Clean drainage lines	18"		10/20/2023

DRAINAGE SYSTEM INSPECTION AND MAINTENANCE LOG

ADDRESS OF INSPECTION	DATE	INSPECTED BY	PROBLEMS OBSERVED	ASSIGNED TO	ACTION TAKEN	PIPE SIZE	CLEANING FOOTAGE	COMPLETED DATE
Maybank Dr and Church st	10/24/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/24/2023
Rutledge st and Palm st	10/24/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/24/2023
Park st	10/25/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/25/2023
Oak st and Bayview Dr	10/25/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/25/2023
Oak st and Harrelson st	10/26/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/26/2023
Cherry st and Wilkinson st	10/26/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/26/2023
814 Britt st	10/26/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/26/2023
Sloan st and Ward st	10/26/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/26/2023
408 Cleland st	10/26/23	Michael Miller	Debris on catch basin / in CB box	Stormwater	Remove debris			10/26/2023
107-A Queen st	10/26/23	Michael Miller	Debris on catch basin / in CB box	Stormwater	Remove debris			10/26/2023
611 Wood st	10/26/23	Michael Miller	Debris on catch basin / in CB box	Stormwater	Remove debris			10/26/2023
639 Wood st	10/26/23	Michael Miller	Debris on catch basin / in CB box	Stormwater	Remove debris			10/26/2023
334 Orange st	10/26/23	Michael Miller	Debris on catch basin / in CB box	Stormwater	Remove debris			10/26/2023
417 Orange st	10/26/23	Michael Miller	Debris on catch basin / in CB box	Stormwater	Remove debris			10/26/2023
520 Duke st	10/26/23	Michael Miller	Debris on catch basin / in CB box	Stormwater	Remove debris			10/26/2023
205 Highmarket st	10/26/23	Michael Miller	Debris on catch basin / in CB box	Stormwater	Remove debris			10/26/2023
416 Highmarket st	10/26/23	Michael Miller	Debris on catch basin / in CB box	Stormwater	Remove debris			10/26/2023
417 Highmarket st	10/26/23	Michael Miller	Debris on catch basin / in CB box	Stormwater	Remove debris			10/26/2023
403 Prince st	10/26/23	Michael Miller	Debris on catch basin / in CB box	Stormwater	Remove debris			10/26/2023
E Bay st and Highmarket st	10/26/23	Michael Miller	Debris on catch basin / in CB box	Stormwater	Remove debris			10/26/2023
721 Prince st	10/26/23	Michael Miller	Debris on catch basin / in CB box	Stormwater	Remove debris			10/26/2023
1011 Prince st	10/26/23	Michael Miller	Debris on catch basin / in CB box	Stormwater	Remove debris			10/26/2023
King st and Prince st	10/26/23	Michael Miller	Debris on catch basin / in CB box	Stormwater	Remove debris			10/26/2023
610 Cedar st	10/27/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/27/2023
Fogel st	10/27/23	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			10/27/2023
228 Meeting st	10/27/23	John Britton	Debris on catch basin / in CB box	Stormwater	Remove debris			10/27/2023
720 Willowbank Rd	10/30/23	John Britton	Debris on catch basin / in CB box	Stormwater	Remove debris			10/30/2023
1160 Palmetto st	10/30/23	John Britton	Debris on catch basin / in CB box	Stormwater	Remove debris			10/30/2023
Magnolia Dr and Palmetto st	10/30/23	John Britton	Debris on catch basin / in CB box	Stormwater	Remove debris			10/30/2023
Willowbank Rd and Palmetto st	10/30/23	John Britton	Debris on catch basin / in CB box	Stormwater	Remove debris			10/30/2023
533 Black River Rd	10/30/23	John Britton	Debris on catch basin / in CB box	Stormwater	Remove debris			10/30/2023

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 11/16/23 05:30 PM
Department: Finance
Category: Report
Prepared By: Kathy Vermeland
Initiator: Kathy Vermeland
Sponsors:
DOC ID: 3974

MONTHLY REPORT (ID # 3974)

Finance and IT Department Monthly Report

OPEN PURCHASE ORDER REPORT - MONTHLY

As of G/L Date 10/31/23
Report by Department - Purchase Order Number
Summary Listing

Department **01 Administration**

Purchase Order	2024-00000005	Department	01 Administration	G/L Date	07/01/2023	Amount	229,904
Description	SCMIT QUARTERLY BILLING	Vendor	7475 - SCMIT	Deliver by Date	06/30/2024	Voided	
Type	Standard		SC MUNICIPAL INSURANCE TRUST	Printed Date	06/30/2023	Discounted	
Status	Open ok		PO BOX 12220	Completed Date		Expensed	114,952
Bill To Location	P-04 - Finance		COLUMBIA, SC 29211-2220	Expiration Date	07/30/2024	Remaining	114,952
Assigned To Buyer						Encumbered	114,952
Resolution Number	SCMIT QUARTERLY BILLING						

Purchase Order	2024-00000029	Department	01 Administration	G/L Date	07/10/2023	Amount	25,000
Description	ROBERT DURANT COX DBA COMMERCIAL CONSULTANTS	Vendor	19377 - COX, ROBERT DURANT	Deliver by Date	07/30/2023	Voided	
Type	Standard		ROBERT D COX	Printed Date	07/14/2023	Discounted	
Status	Open ok		DBA COMMERCIAL COSULTANTS	Completed Date		Expensed	17,835
Bill To Location	P-04 - Finance		6320 CHOPPEE RD	Expiration Date	12/31/2023	Remaining	7,165
Assigned To Buyer			GEORGETOWN, SC 29440			Encumbered	7,165
Resolution Number	COMMERCIAL CONSULTANT						

Purchase Order	2024-00000036	Department	01 Administration	G/L Date	07/17/2023	Amount	9,452
Description	CARAHSOFT	Vendor	16119 - CARAHSOFT TECHNOLOGY CORP	Deliver by Date	06/30/2024	Voided	
Type	Blanket		CARAHSOFT	Printed Date	07/21/2023	Discounted	
Status	Open ok		11493 SUNSET HILLS RD SUITE 100	Completed Date		Expensed	3,150
Bill To Location	P-04 - Finance		RESTON, VA 20190	Expiration Date	07/30/2024	Remaining	6,301
Assigned To Buyer						Encumbered	6,301
Resolution Number	BLANKET - COUNCIL MEETING SOFTWARE HOSTING FEES						

Purchase Order	2024-00000080	Department	01 Administration	G/L Date	08/23/2023	Amount	23,500
Description	SET SOLUTIONS	Vendor	7196 - SET SOLUTIONS, LLC	Deliver by Date	06/30/2024	Voided	
Type	Standard		SET SOLUTIONS, LLC	Printed Date	08/23/2023	Discounted	
Status	Open ok		710 EAST MAIN STREET	Completed Date		Expensed	3,280
Bill To Location	P-04 - Finance		LEXINGTON, SC 29072	Expiration Date	07/30/2024	Remaining	20,220
Assigned To Buyer						Encumbered	20,220
Resolution Number	PROFESSIONAL SERVICES						

Purchase Order	2024-00000084	Department	01 Administration	G/L Date	08/25/2023	Amount	9,883
Description	CARAHSOFT - DOCUSIGN	Vendor	16119 - CARAHSOFT TECHNOLOGY CORP	Deliver by Date	09/30/2023	Voided	
Type	Blanket		CARAHSOFT	Printed Date	08/25/2023	Discounted	
Status	Open manually closed		11493 SUNSET HILLS RD SUITE 100	Completed Date		Expensed	9,883
Bill To Location	P-04 - Finance		RESTON, VA 20190	Expiration Date	06/30/2024	Remaining	
Assigned To Buyer						Encumbered	
Resolution Number	SUBSCRIPTION FOR DOCUSIGN						

Purchase Order	2024-00000086	Department	01 Administration	G/L Date	08/15/2023	Amount	25,000

OPEN PURCHASE ORDER REPORT - MONTHLY

As of G/L Date 10/31/23
Report by Department - Purchase Order Number
Summary Listing

Department **01 Administration**

Description	CROSBY LAW FIRM LLC - BLANKET	Vendor	10151 - CROSBY LAW FIRM LLC	Deliver by Date	12/31/2023	Voided	
Type	Standard		CROSBY LAW FIRM LLC	Printed Date	09/01/2023	Discounted	
Status	Open ok		405 DOZIER STREET	Completed Date		Expensed	12,911
Bill To Location	P-04 - Finance		GEORGETOWN, SC 29440	Expiration Date	06/30/2024	Remaining	12,088
Assigned To Buyer						Encumbered	12,088
Resolution Number	LEGAL FEES						

Purchase Order	2024-00000129	Department	01 Administration	G/L Date	09/14/2023	Amount	15,000
Description	HERITAGE LOGISTICS	Vendor	19435 - HERITAGE LOGISTICS LLP	Deliver by Date	12/31/2023	Voided	
Type	Standard		HERITAGE LOGISTICS LLP	Printed Date	09/22/2023	Discounted	
Status	Open ok		604 FRONT ST SUITE 104	Completed Date		Expensed	5,963
Bill To Location	P-04 - Finance		GEORGETOWN, SC 29440	Expiration Date	06/30/2024	Remaining	9,036
Assigned To Buyer						Encumbered	9,036
Resolution Number	PROFESSIONAL SERVICES						

Purchase Order	2024-00000155	Department	01 Administration	G/L Date	10/25/2023	Amount	38,100
Description	BEVERLY CONSTRUCTION GROUP -	Vendor	19355 - BEVERLY CONSTRUCTION GROUP	Deliver by Date	11/30/2023	Voided	
Type	Standard		BEVERLY CONSTRUCTION GROUP	Printed Date	10/26/2023	Discounted	
Status	Open ok		1516 E HWY 501 SUITE 103	Completed Date		Expensed	
Bill To Location	P-04 - Finance		CONWAY, SC 29526	Expiration Date	12/31/2023	Remaining	38,100
Assigned To Buyer						Encumbered	38,100
Resolution Number	INCENTIVE AGREEMENT						

Department **01 Administration** Totals — Purchase Orders 8

Amount	$375,839
Voided	$0
Discounted	$0
Expensed	$167,975
Remaining	$207,863
Encumbered	$207,863

Department **04 Finance**

Purchase Order	2024-00000001	Department	04 Finance	G/L Date	07/01/2023	Amount	70,000
Description	HTC - CLOUD MANAGEMENT	Vendor	5615 - HTC COMMUNICATIONS INC	Deliver by Date	06/30/2024	Voided	
Type	Blanket		HTC COMMUNICATIONS INC	Printed Date	07/21/2023	Discounted	
Status	Open ok		PO BOX 1819	Completed Date		Expensed	39,013
Bill To Location	P-04 - Finance		CONWAY, SC 29528-1819	Expiration Date	07/30/2024	Remaining	30,986
Assigned To Buyer						Encumbered	30,986
Resolution Number	BLANKET - CLOUD MANAGEMENT SERVICES						

Purchase Order	2024-00000033	Department	04 Finance	G/L Date	07/20/2023	Amount	25,000
Description	ERIN BAILEY - TO REPRESENT INDIGENT DEFENDANTS	Vendor	18315 - THE LAW OFFICE OF ERIN E BAILEY LLC	Deliver by Date	06/30/2024	Voided	
Type	Blanket		THE LAW OFFICE OF ERIN E BAILEY LLC	Printed Date	07/21/2023	Discounted	

OPEN PURCHASE ORDER REPORT - MONTHLY

As of G/L Date 10/31/23
Report by Department - Purchase Order Numb
Summary Listi

Department **04 Finance**

ok

Status	Open		407 CHURCH ST SUITE G	Completed Date		Expensed	9,000
Bill To Location	P-04 - Finance		GEORGETOWN, SC 29440	Expiration Date	07/30/2024	Remaining	16,000
Assigned To Buyer						Encumbered	16,000
Resolution Number	PROFESSIONAL SERVICES						

manually closed

Purchase Order	2024-00000074	Department	04 Finance	G/L Date	08/18/2023	Amount	5,975
Description	TERMINIX - ROUTINE PEST CONTROL SERVICES CITYWIDE	Vendor	1083 - TERMINIX SERVICE INC	Deliver by Date	06/30/2024	Voided	
Type	Standard		Terminix Service	Printed Date	08/21/2023	Discounted	
Status	Open		PO BOX 1301	Completed Date		Expensed	5,975
Bill To Location	P-04 - Finance		GEORGETOWN, SC 29442	Expiration Date	06/30/2024	Remaining	
Assigned To Buyer						Encumbered	
Resolution Number	ROUTINE PEST CONTROL SERVICES CITYWIDE						

ok

Purchase Order	2024-00000141	Department	04 Finance	G/L Date	10/11/2023	Amount	30,000
Description	SWIFTWATER STRATEGIES	Vendor	19509 - SWIFTWATER STRATEGIES LLC	Deliver by Date	06/24/2024	Voided	
Type	Standard		SWIFTWATER STRATEGIES LLC	Printed Date	10/11/2023	Discounted	
Status	Open		145 CULVER ROAD	Completed Date		Expensed	12,431
Bill To Location	P-04 - Finance		SUITE 160	Expiration Date	06/24/2024	Remaining	17,568
Assigned To Buyer			ROCHESTER, NY 14620			Encumbered	
Resolution Number	PROFESSIONAL SERVICES						

Department **04 Finance** Totals Purchase Orders 4

Amount	$130,975
Voided	$0
Discounted	$0
Expensed	$66,420
Remaining	$64,554
Encumbered	$46,986

Department **05 Police**

ok

Purchase Order	2024-00000006	Department	05 Police	G/L Date	07/03/2023	Amount	75,000
Description	SAINT FRANCES ANIMAL CENTER	Vendor	6700 - ST FRANCES ANIMAL CENTER	Deliver by Date	06/30/2024	Voided	
Type	Standard		ST FRANCES ANIMAL CENTER	Printed Date	07/10/2023	Discounted	
Status	Open		125 RIDGE ST	Completed Date		Expensed	18,750
Bill To Location	P-05 - Police		GEORGETOWN, SC 29440	Expiration Date	06/30/2024	Remaining	56,250
Assigned To Buyer						Encumbered	56,250
Resolution Number	CONTRACT SERVICES - ANIMAL CONTROL						

ok

Purchase Order	2024-00000042	Department	05 Police	G/L Date	07/11/2023	Amount	7,291
Description	MOTOROLA - FY24 SCDPS SRO GRANT #SR-033-N2202-24	Vendor	3613 - MOTOROLA SOLUTIONS INC	Deliver by Date	10/31/2023	Voided	
Type	Standard		MOTOROLA SOLUTIONS INC	Printed Date	07/21/2023	Discounted	
Status	Open		PO BOX 404059	Completed Date		Expensed	

OPEN PURCHASE ORDER REPORT - MONTHLY

As of G/L Date 10/31/23
Report by Department - Purchase Order Numb
Summary Listi

Department **05 Police**

Bill To Location	P-04 - Finance		ATLANTA, GA 30384-4059	Expiration Date	11/30/2023	Remaining	7,291
Assigned To Buyer						Encumbered	7,291
Resolution Number	EQUIPMENT - HANDHELD RADIOS						

Purchase Order	2024-00000043	Department	05 Police	G/L Date	07/11/2023	Amount	8,722
Description	MOTOROLA - FY24 SCDPS SRO GRANT #SR-033-N2202-24	Vendor	3613 - MOTOROLA SOLUTIONS INC	Deliver by Date	10/31/2023	Voided	
Type	Standard ok		MOTOROLA SOLUTIONS INC	Printed Date	07/21/2023	Discounted	
Status	Open		PO BOX 404059	Completed Date		Expensed	
Bill To Location	P-04 - Finance		ATLANTA, GA 30384-4059	Expiration Date	11/30/2023	Remaining	8,722
Assigned To Buyer						Encumbered	8,722
Resolution Number	EQUIPMENT - MOBILE RADIOS						

Purchase Order	2024-00000050	Department	05 Police	G/L Date	07/20/2023	Amount	43,729
Description	VIC BAILEY FORD - POLICE DEPT ANIMAL CONTROL	Vendor	745 - VIC BAILEY FORD INC	Deliver by Date	10/30/2023	Voided	
Type	Standard ok		VIC BAILEY FORD INC	Printed Date	07/21/2023	Discounted	
Status	Open		501 E DANIEL MORGAN	Completed Date		Expensed	
Bill To Location	P-04 - Finance		SPARTANBURG, SC 29304	Expiration Date	11/30/2023	Remaining	43,729
Assigned To Buyer						Encumbered	43,729
Resolution Number	REPLACES VEH #619						

Purchase Order	2024-00000054	Department	05 Police	G/L Date	07/24/2023	Amount	20,000
Description	LENSLOCK INC - EQUIPMENT	Vendor	19359 - LENSLOCK INC	Deliver by Date	10/30/2023	Voided	
Type	Standard		LENSLOCK INC	Printed Date	07/31/2023	Discounted	
Status	Open ok		13125 DANIELSON ST #112	Completed Date		Expensed	20,000
Bill To Location	P-04 - Finance		POWAY, CA 92064	Expiration Date	11/30/2023	Remaining	
Assigned To Buyer						Encumbered	15,000
Resolution Number	REPLACEMENT OF VEHICLES						

Purchase Order	2024-00000055	Department	05 Police	G/L Date	07/26/2023	Amount	23,853
Description	K9 WORKING DOGS INTERNATIONAL	Vendor	19450 - K9 WORKING DOGS INTERNATIONAL LLC	Deliver by Date	10/30/2023	Voided	
Type	Standard		K9 WORKING DOGS INTERNATIONAL LLC	Printed Date	07/31/2023	Discounted	
Status	Open ok		1245 TOWNSHIP ROAD 856	Completed Date		Expensed	
Bill To Location	P-04 - Finance		ASHLAND, OH 44805	Expiration Date	11/30/2023	Remaining	23,853
Assigned To Buyer						Encumbered	23,853
Resolution Number	K9 WORKING DOGS						

Purchase Order	2024-00000068	Department	05 Police	G/L Date	08/07/2023	Amount	10,000
Description	SC DJJ	Vendor	4085 - SC DEPARTMENT OF JUVENILE JUSTICE	Deliver by Date	06/30/2024	Voided	
Type	Standard ok		SC DEPARTMENT OF JUVENILE JUSTICE	Printed Date	08/11/2023	Discounted	
Status	Open		P O BOX 21069	Completed Date		Expensed	1,550
Bill To Location	P-04 - Finance		COLUMBIA, SC 29221	Expiration Date	07/30/2024	Remaining	8,450

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Department **05 Police**

Assigned To Buyer						Encumbered	8,450
Resolution Number	BLANKET - JUVENILE HOUSING						

Purchase Order	2024-00000078	Department	05 Police	G/L Date	08/15/2023	Amount	12,859
Description	MOBILE COMMUNICATIONS - VEH #619	Vendor	18200 - MOBILE COMMUNICATIONS AMERICA INC	Deliver by Date	11/30/2023	Voided	
Type	Standard ok		MOBILE COMMUNICATIONS AMERICA INC	Printed Date	08/21/2023	Discounted	
Status	Open		DEPT #125	Completed Date		Expensed	
Bill To Location	P-04 - Finance		PO BOX 37904	Expiration Date	12/31/2023	Remaining	12,859
Assigned To Buyer			CHARLOTTE, NC 28237-7904			Encumbered	12,859
Resolution Number	REPLACEMENT OF VEH #619						

Purchase Order	2024-00000121	Department	05 Police	G/L Date	09/06/2023	Amount	174,700
Description	SANTEE AUTOMOTIVE	Vendor	18781 - SANTEE AUTOMOTIVE	Deliver by Date	12/31/2023	Voided	
Type	Standard ok		SANTEE AUTOMOTIVE	Printed Date	09/08/2023	Discounted	
Status	Open		2601 PAXVILLE HIGHWAY	Completed Date		Expensed	
Bill To Location	P-04 - Finance		MANNING, SC 29102	Expiration Date	06/30/2024	Remaining	174,700
Assigned To Buyer						Encumbered	174,700
Resolution Number	STATE CONTRACT 4400029870						

Department **05 Police** Totals	Purchase Orders 9	Amount	$376,156
		Voided	$0
		Discounted	$0
		Expensed	$40,300
		Remaining	$335,856
		Encumbered	$350,856

Department **09 Housing and Community Dev.**

Purchase Order	2024-00000145	Department	09 Housing and Community Dev.	G/L Date	10/12/2023	Amount	15,500
Description	ESRI - NEW SOFTWARE FOR GIS	Vendor	17008 - ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC	Deliver by Date	06/30/2024	Voided	
Type	Standard ok		ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC	Printed Date	10/13/2023	Discounted	
Status	Open		380 NEW YORK STREET	Completed Date		Expensed	
Bill To Location	P-04 - Finance		REDLANDS, CA 92373-8100	Expiration Date	06/30/2024	Remaining	15,500
Assigned To Buyer						Encumbered	15,500
Resolution Number	GIS SOFTWARE						

Purchase Order	2024-00000146	Department	09 Housing and Community Dev.	G/L Date	10/12/2023	Amount	10,950
Description	TACTICAL PRESSURE WASHING - CHRISTMAS LIGHTS	Vendor	19510 - TACTICAL PRESSURE WASHING	Deliver by Date	11/30/2023	Voided	
Type	Standard ok		TACTICAL PRESSURE WASHING	Printed Date	10/13/2023	Discounted	
Status	Open		4375 CREPE MYRTLE CT	Completed Date		Expensed	
Bill To Location	P-04 - Finance		UNIT H	Expiration Date	12/31/2023	Remaining	10,950

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Department **09 Housing and Community Dev.**

Assigned To Buyer			MURRELLS INLET, SC 29576			Encumbered	10,950
Resolution Number	CHRISTMAS LIGHTS						

Purchase Order	2024-00000147	Department	09 Housing and Community Dev.	G/L Date	09/15/2023	Amount	5,770
Description	SUMMIT ENGINEERING - CDBG GRANT #4-CE-20-007 - WEST END DEMO PRO	Vendor	19232 - SUMMIT ENGINEERING LABORATORY & TESTING INC	Deliver by Date	06/30/2024	Voided	
Type	Standard		SUMMIT ENGINEERING LABORATORY & TESTING INC	Printed Date	10/19/2023	Discounted	
Status	Open ok		3575 CENTRE CIRCLE	Completed Date		Expensed	
Bill To Location	P-04 - Finance		FORT MILL, SC 29715	Expiration Date	06/30/2024	Remaining	5,770
Assigned To Buyer						Encumbered	5,770
Resolution Number	WEST END NEIGHBORHOOD DEMO PROJECT - ASBESTOS TESTING						

Department **09 Housing and Community Dev.** Totals — Purchase Orders 3

Amount	$32,220
Voided	$0
Discounted	$0
Expensed	$0
Remaining	$32,220
Encumbered	$32,220

Department **11 Fire**

Purchase Order	2024-00000057	Department	11 Fire	G/L Date	07/26/2023	Amount	63,120
Description	COASTAL CHEVROLET - REPLACEMENT OF VEH #1131	Vendor	82 - COASTAL CHEVROLET/CADILLAC	Deliver by Date	09/30/2023	Voided	
Type	Standard ok		COASTAL CHEVROLET/CADILLAC	Printed Date	07/31/2023	Discounted	
Status	Open		PO BOX 9	Completed Date		Expensed	
Bill To Location	P-04 - Finance		PAWLEYS ISLAND, SC 29585	Expiration Date	10/30/2023	Remaining	63,120
Assigned To Buyer						Encumbered	63,120
Resolution Number	REPLACEMENT OF VEH #1131						

Purchase Order	2024-00000065	Department	11 Fire	G/L Date	07/31/2023	Amount	49,778
Description	MOTOROLA - FIRE DEPT	Vendor	3613 - MOTOROLA SOLUTIONS INC	Deliver by Date	12/31/2023	Voided	
Type	Standard		MOTOROLA SOLUTIONS INC	Printed Date	08/11/2023	Discounted	
Status	Open ok		PO BOX 404059	Completed Date		Expensed	
Bill To Location	P-04 - Finance		ATLANTA, GA 30384-4059	Expiration Date	01/30/2024	Remaining	49,778
Assigned To Buyer						Encumbered	49,778
Resolution Number	PORTABLE AND IN-CAR RADIO REPLACEMENT						

Purchase Order	2024-00000082	Department	11 Fire	G/L Date	08/11/2023	Amount	25,000
Description	SCMIRF - MONTHLY DEDUCTIBLE FOR PROPERTY/LIAB INS	Vendor	330 - SCMIRF	Deliver by Date	12/31/2023	Voided	
Type	Standard		SCMIRF	Printed Date	08/25/2023	Discounted	
Status	Open ok		SC MUNICIPAL INSURANCE RISK AND	Completed Date		Expensed	1,229.04

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Department **11 Fire**

Bill To Location	P-04 - Finance		FINANCING FUND	Expiration Date	06/30/2024	Remaining	23,770
Assigned To Buyer			PO BOX 12220			Encumbered	23,770
Resolution Number	PROPERTY INSURANCE		COLUMBIA, SC 29211				

Purchase Order	2024-00000088	Department	11 Fire	G/L Date	08/17/2023	Amount	84,333
Description	RHINEHART FIRE SERVICES	Vendor	16567 - RHINEHART FIRE SERVICES	Deliver by Date	04/30/2024	Voided	
Type	Standard		RHINEHART FIRE SERVICES	Printed Date	09/01/2023	Discounted	
Status	Open ok		PO BOX 36	Completed Date		Expensed	
Bill To Location	P-04 - Finance		CANDLER, NC 28715	Expiration Date	06/30/2024	Remaining	84,333
Assigned To Buyer						Encumbered	84,333
Resolution Number	SCOTT AIR PAK REPLACEMENT						

Purchase Order	2024-00000135	Department	11 Fire	G/L Date	10/02/2023	Amount	8,550
Description	FITNESS FORUM	Vendor	16470 - FITNESS FORUM	Deliver by Date	11/30/2023	Voided	
Type	Standard		FITNESS FORUM	Printed Date	10/06/2023	Discounted	
Status	Open ok		120 E ELM STREET	Completed Date		Expensed	
Bill To Location	P-04 - Finance		FLORENCE, SC 29506	Expiration Date	12/30/2023	Remaining	8,550
Assigned To Buyer						Encumbered	8,550
Resolution Number	ANNUAL NFPA 1582 REQUIRED PHYSICALS FOR FIRE FIGHTERS						

Purchase Order	2024-00000136	Department	11 Fire	G/L Date	10/02/2023	Amount	12,804
Description	MOTOROLA - FIRE DEPT RADIOS	Vendor	3613 - MOTOROLA SOLUTIONS INC	Deliver by Date	12/23/2023	Voided	
Type	Standard		MOTOROLA SOLUTIONS INC	Printed Date	10/06/2023	Discounted	
Status	Open ok		PO BOX 404059	Completed Date		Expensed	
Bill To Location	P-04 - Finance		ATLANTA, GA 30384-4059	Expiration Date	12/31/2023	Remaining	12,804
Assigned To Buyer						Encumbered	12,804
Resolution Number	RADIOS						

Purchase Order	2024-00000148	Department	11 Fire	G/L Date	10/02/2023	Amount	67,146
Description	RHINEHART FIRE SERVICES - SCBA FOR FIRE DEPT	Vendor	16567 - RHINEHART FIRE SERVICES	Deliver by Date	12/31/2023	Voided	
Type	Standard		RHINEHART FIRE SERVICES	Printed Date	10/19/2023	Discounted	
Status	Open ok		PO BOX 36	Completed Date		Expensed	
Bill To Location	P-04 - Finance		CANDLER, NC 28715	Expiration Date	06/30/2024	Remaining	67,146
Assigned To Buyer						Encumbered	67,146
Resolution Number	SCBA COMPRESSOR REPLACEMENT						

Department **11 Fire** Totals	Purchase Orders 7	Amount	$310,733
		Voided	$0
		Discounted	$0
		Expensed	$1,229
		Remaining	$309,503

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Encumbered $309,503

Department **12 Public Works**

Purchase Order	2024-00000015	Department	12 Public Works	G/L Date	07/06/2023	Amount	12,990
Description	S & ME INC PROJ 1222	Vendor	1008 - S & ME INC	Deliver by Date	09/06/2023	Voided	
Type	Standard ok		S & ME INC	Printed Date	07/10/2023	Discounted	
Status	Open		PO BOX 277523	Completed Date		Expensed	
Bill To Location	P-04 - Finance		ATLANTA, GA 30384-7523	Expiration Date	12/31/2023	Remaining	12,990
Assigned To Buyer						Encumbered	12,990
Resolution Number	BOBBY ALFORD CONTINGENCY PROJ 1222						
Purchase Order	2024-00000030	Department	12 Public Works	G/L Date	07/12/2023	Amount	37,466
Description	DESTINY BREE BUTLER	Vendor	19306 - DESTINY BREE BUTLER	Deliver by Date	08/30/2023	Voided	
Type	Standard		DESTINY BREE BUTLER	Printed Date	07/14/2023	Discounted	
Status	Open ok		DBA SONGBIRD NURSERY	Completed Date		Expensed	
Bill To Location	P-04 - Finance		1735 RICE STREET	Expiration Date	12/31/2023	Remaining	37,466
Assigned To Buyer			GEORGETOWN, SC 29440			Encumbered	37,466
Resolution Number	FLORAL INSTALLATION & MAINTENANCE						
Purchase Order	2024-00000034	Department	12 Public Works	G/L Date	07/12/2023	Amount	60,727
Description	ARC - DUKE STREET YARD PROJ #2001	Vendor	18295 - ASSOCIATES ROOFING & CONSTRUCTION INC	Deliver by Date	08/30/2023	Voided	
Type	Standard		ASSOCIATES ROOFING & CONSTRUCTION INC	Printed Date	07/21/2023	Discounted	
Status	Open		1135 BURGESS RD	Completed Date		Expensed	44,444
Bill To Location	P-04 - Finance ok		MURRELLS INLET, SC 29576	Expiration Date	09/30/2023	Remaining	16,283
Assigned To Buyer						Encumbered	16,283
Resolution Number	PROJ #2001						
Purchase Order	2024-00000035	Department	12 Public Works	G/L Date	07/12/2023	Amount	7,771
Description	BELSON OUTDOORS	Vendor	18855 - BELSON OUTDOORS LLC	Deliver by Date	09/30/2023	Voided	
Type	Standard		BELSON OUTDOORS LLC	Printed Date	07/21/2023	Discounted	
Status	Open ok		627 AMERSALE DR	Completed Date		Expensed	
Bill To Location	P-04 - Finance		NAPERVILLE, IL 60563	Expiration Date	10/30/2023	Remaining	7,771
Assigned To Buyer						Encumbered	7,771
Resolution Number	CONCRETE PLANTERS FOR FRONT STREET						
Purchase Order	2024-00000039	Department	12 Public Works	G/L Date	07/17/2023	Amount	38,400
Description	GEORGETOWN COUNTY BOARD OF DISABILITIES	Vendor	4200 - GEORGETOWN COUNTY BOARD OF DISABILITIES	Deliver by Date	06/30/2024	Voided	
Type	Standard		GEORGETOWN COUNTY BOARD OF	Printed Date	07/21/2023	Discounted	
Status	Open		& SPECIAL NEEDS	Completed Date		Expensed	6,537
Bill To Location	P-04 - Finance ok		PO BOX 1471	Expiration Date	07/30/2024	Remaining	31,862
Assigned To Buyer			GEORGETOWN, SC 29442			Encumbered	31,862
Resolution Number	6 MONTH BLANKET						

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Department **12 Public Works**

Purchase Order	2024-00000051	Department	12 Public Works	G/L Date	07/17/2023	Amount	71,000
Description	WRANGLER HOLDCO - DBA WASTE INDUSTRIES A GFL	Vendor	18736 - WRANGLER HOLDCO CORP	Deliver by Date	06/30/2024	Voided	
Type	Standard ok		WRANGLER HOLDCO CORP	Printed Date	07/21/2023	Discounted	
Status	Open		DBA WASTE INDUSTRIES LLC	Completed Date		Expensed	19,264
Bill To Location	P-04 - Finance		A GFL ENVIRONMENTAL COMPANY	Expiration Date	07/30/2024	Remaining	51,735
Assigned To Buyer			3301 BENSON DR SUITE 601			Encumbered	51,735
Resolution Number	BLANKET FOR 12 MONTHS OF SERVICE		RALEIGH, NC 27609				

Purchase Order	2024-00000062	Department	12 Public Works	G/L Date	07/26/2023	Amount	18,290
Description	COLLINS ENGINEERS - HARBORWALK AND KHM	Vendor	15309 - COLLINS ENGINEERS INC	Deliver by Date	09/30/2023	Voided	
Type	Standard		COLLINS ENGINEERS INC	Printed Date	08/11/2023	Discounted	
Status	Open ok		1180 SAM RITTENBURG BLVD	Completed Date		Expensed	16,461
Bill To Location	P-04 - Finance		SUITE 105	Expiration Date	10/30/2023	Remaining	1,829
Assigned To Buyer			CHARLESTON, SC 29407			Encumbered	1,829
Resolution Number	PROFESSIONAL SERVICES						

Purchase Order	2024-00000067	Department	12 Public Works	G/L Date	08/02/2023	Amount	23,927
Description	RISE ABOVE CONSULTING - WAYFINDING SIGNS	Vendor	19441 - RISE ABOVE CONSULTING LLC	Deliver by Date	06/30/2024	Voided	
Type	Standard		RISE ABOVE CONSULTING LLC	Printed Date	08/11/2023	Discounted	
Status	Open ok		7171 BRYHAWKE CIRCLE	Completed Date		Expensed	11,937
Bill To Location	P-04 - Finance		SUITE 100	Expiration Date	07/30/2024	Remaining	11,989
Assigned To Buyer			NORTH CHARLESTON, SC 29418			Encumbered	11,989
Resolution Number	WAYFINDING SIGNS						

Purchase Order	2024-00000075	Department	12 Public Works	G/L Date	07/27/2023	Amount	77,120
Description	KISHA GAMBLE - DBA RANDOLPHS KRAZY KLEANING	Vendor	19431 - KISHA GAMBLE	Deliver by Date	06/30/2024	Voided	
Type	Standard ok		KISHA GAMBLE	Printed Date	08/21/2023	Discounted	
Status	Open		DBA RANDOLPH KRAZY KLEANING SERVICES LLC	Completed Date		Expensed	7,765
Bill To Location	P-04 - Finance		793 SOUTH SANTEE RD	Expiration Date	07/30/2024	Remaining	69,355
Assigned To Buyer			MC CLELLANVILLE, SC 29458			Encumbered	
Resolution Number	JANITORIAL SERVICES						

Purchase Order	2024-00000077	Department	12 Public Works	G/L Date	08/15/2023	Amount	7,200
Description	CINTAS - SAFETY BOOTS	Vendor	6945 - CINTAS CORPORATION	Deliver by Date	05/30/2024	Voided	
Type	Standard		CINTAS CORPORATION	Printed Date	08/21/2023	Discounted	
Status	Open ok		1359 CANNON ROAD	Completed Date		Expensed	
Bill To Location	P-04 - Finance		MYRTLE BEACH, SC 29577	Expiration Date	06/30/2024	Remaining	7,200
Assigned To Buyer						Encumbered	7,200
Resolution Number	SAFETY BOOTS						

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Department **12 Public Works**

Purchase Order	2024-00000079	Department	12 Public Works	G/L Date	08/15/2023	Amount	11,453
Description	AMICK - DOWNTOWN SANITATION DISCTRICT - BLACK COLOR	Vendor	19 - AMICK EQUIPMENT COMPANY INC	Deliver by Date	09/30/2023	Voided	
Type	Standard ok		AMICK EQUIPMENT COMPANY INC	Printed Date	08/21/2023	Discounted	
Status	Open		PO BOX 1965	Completed Date		Expensed	
Bill To Location	P-04 - Finance		LEXINGTON, SC 29071	Expiration Date	12/31/2023	Remaining	11,453
Assigned To Buyer						Encumbered	11,453
Resolution Number	DSD ROLL OUT CARTS BLACK						

Purchase Order	2024-00000087	Department	12 Public Works	G/L Date	08/15/2023	Amount	11,932
Description	THE CART GUY LLC	Vendor	18827 - THE CART GUY LLC	Deliver by Date	10/30/2023	Voided	
Type	Standard ok		THE CART GUY LLC	Printed Date	09/01/2023	Discounted	
Status	Open		2929 N 215TH ST W	Completed Date		Expensed	
Bill To Location	P-04 - Finance		COLWICH, KS 67030	Expiration Date	12/31/2023	Remaining	11,932
Assigned To Buyer						Encumbered	11,932
Resolution Number	ROLL OUT CARTS						

Purchase Order	2024-00000091	Department	12 Public Works	G/L Date	08/28/2023	Amount	39,016
Description	COASTAL STRUCTURES - PROJ 1237	Vendor	6524 - COASTAL STRUCTURES CORPORATION	Deliver by Date	09/30/2023	Voided	
Type	Standard ok		COASTAL STRUCTURES CORPORATION	Printed Date	09/01/2023	Discounted	
Status	Open		PO BOX 937	Completed Date		Expensed	
Bill To Location	P-04 - Finance		GEORGETOWN, SC 29442	Expiration Date	12/31/2023	Remaining	39,016
Assigned To Buyer						Encumbered	39,016
Resolution Number	BARUCH PARK BATHROOM - PROJ 1237						

Purchase Order	2024-00000094	Department	12 Public Works	G/L Date	07/17/2023	Amount	5,090
Description	ASSOCIATES ROOFING & CONSTRUCTION INC - PROJ #1230	Vendor	18295 - ASSOCIATES ROOFING & CONSTRUCTION INC	Deliver by Date	06/30/2024	Voided	
Type	Standard ok		ASSOCIATES ROOFING & CONSTRUCTION INC	Printed Date	09/08/2023	Discounted	
Status	Open		1135 BURGESS RD	Completed Date		Expensed	
Bill To Location	P-04 - Finance		MURRELLS INLET, SC 29576	Expiration Date	06/30/2024	Remaining	5,090
Assigned To Buyer						Encumbered	5,090
Resolution Number	EAST BAY PARK PUBLIC BOAT LANDING IMPROVEMENT PROJ #1230						

Purchase Order	2024-00000095	Department	12 Public Works	G/L Date	07/17/2023	Amount	13,949
Description	ROSENBLUM COE - EBP BOBBY ALFORD BLDG PROJ #1222 - CV1-019	Vendor	18750 - ROSENBLUM COE ARCHITECTS INC	Deliver by Date	06/30/2024	Voided	
Type	Standard		ROSENBLUM COE ARCHITECTS INC	Printed Date	09/08/2023	Discounted	
Status	Open ok		1643 MEANS ST	Completed Date		Expensed	5,398
Bill To Location	P-04 - Finance		CHARLESTON, SC 29412	Expiration Date	06/30/2024	Remaining	8,550
Assigned To Buyer						Encumbered	8,550

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Department **12 Public Works**

Resolution Number EAST BAY PARK IMPROVEMENTS - BOBBY ALFORD BLDG PROJ #1222

Purchase Order	2024-00000096	Department	12 Public Works	G/L Date	07/17/2023	Amount	285,483
Description	AMICK EQUIPMENT - REPLACEMENT OF GARBAGE TRUCK #1305	Vendor	19 - AMICK EQUIPMENT COMPANY INC	Deliver by Date	12/31/2023	Voided	
Type	Standard		AMICK EQUIPMENT COMPANY INC	Printed Date	09/08/2023	Discounted	
Status	Open ok		PO BOX 1965	Completed Date		Expensed	
Bill To Location	P-04 - Finance		LEXINGTON, SC 29071	Expiration Date	06/30/2024	Remaining	285,483
Assigned To Buyer						Encumbered	285,483
Resolution Number	REPLACEMENT OF GARBAGE TRUCK #1305						

Purchase Order	2024-00000097	Department	12 Public Works	G/L Date	07/17/2023	Amount	125,609
Description	DOBBS EQUIPMENT - 244 K WHEEL LOADER - TRACTOR	Vendor	19249 - DOBBS EQUIPMENT SOUTHEAST LLC	Deliver by Date	12/31/2023	Voided	
Type	Standard ok		DOBBS EQUIPMENT SOUTHEAST LLC	Printed Date	09/08/2023	Discounted	
Status	Open		1206 BLAYLOCK ST	Completed Date		Expensed	
Bill To Location	P-04 - Finance		ALBANY, GA 31705	Expiration Date	06/30/2024	Remaining	125,609
Assigned To Buyer						Encumbered	125,609
Resolution Number	244 K WHEEL LOADER - TRACTOR						

Purchase Order	2024-00000098	Department	12 Public Works	G/L Date	07/17/2023	Amount	28,400
Description	CAGLE CONSULTING - GILBERT, HAWKINS, BUTT ST SIDEWALK PROJ #1236	Vendor	17829 - CAGLE CONSULTING ENGINEERS LLC	Deliver by Date	06/30/2024	Voided	
Type	Standard		CAGLE CONSULTING ENGINEERS LLC	Printed Date	09/08/2023	Discounted	
Status	Open ok		181 E EVANS ST SUITE E2	Completed Date		Expensed	8,500
Bill To Location	P-04 - Finance		FLORENCE, SC 29508	Expiration Date	06/30/2024	Remaining	19,900
Assigned To Buyer						Encumbered	19,900
Resolution Number	PROJ #1236						

Purchase Order	2024-00000099	Department	12 Public Works	G/L Date	07/17/2023	Amount	15,430
Description	HANNA ENGINEERING - PROJ #2402 - CDGB #4-SP-22-004	Vendor	18731 - HANNA ENGINEERING LLC	Deliver by Date	06/30/2024	Voided	
Type	Standard		HANNA ENGINEERING LLC	Printed Date	09/08/2023	Discounted	
Status	Open ok		2412 PISGAH RD	Completed Date		Expensed	1,130
Bill To Location	P-04 - Finance		FLORENCE, SC 29501	Expiration Date	06/30/2024	Remaining	14,300
Assigned To Buyer						Encumbered	14,300
Resolution Number	PROJ #2402 - CDGB #4-SP-22-004 CLELAND ST PARKING LOT						

Purchase Order	2024-00000100	Department	12 Public Works	G/L Date	07/17/2023	Amount	79,560
Description	CXT INCORPORATED - PROJ #1237	Vendor	19298 - CXT INCORPORATED	Deliver by Date	06/30/2024	Voided	
Type	Standard		CXT INCORPORATED	Printed Date	09/08/2023	Discounted	
Status	Open ok		415 HOLIDAY DR	Completed Date		Expensed	

Attachment: Finance Department Open PO October 2023 Report (3974 : Finance and IT Department

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Department **12 Public Works**

Bill To Location	P-04 - Finance		PITTSBURGH, PA 15220	Expiration Date	06/30/2024	Remaining	79,560
Assigned To Buyer						Encumbered	79,560
Resolution Number	BARUCH PARK RESTROOMS - PROJECT #1237						

Purchase Order	2024-00000101	Department	12 Public Works	G/L Date	07/17/2023	Amount	875,951
Description	PYRAMID CONTRACTING - PROJ 1222	Vendor	19376 - PYRAMID CONTRACTING	Deliver by Date	06/30/2024	Voided	
Type	Standard		PYRAMID CONTRACTING	Printed Date	09/08/2023	Discounted	
Status	Open ok		951 WESTERN LANE	Completed Date		Expensed	
Bill To Location	P-04 - Finance		IRMO, SC 29063	Expiration Date	06/30/2024	Remaining	875,951
Assigned To Buyer						Encumbered	875,951
Resolution Number	EAST BAY PARK - BOBBY ALFORD PAVILLION PROJ #1222						

Purchase Order	2024-00000102	Department	12 Public Works	G/L Date	07/19/2023	Amount	25,000
Description	ROWE PROFESSIONAL SERVICE - PROJECT #2403	Vendor	18619 - ROWE PROFESSIONAL SERVICES COMPANY	Deliver by Date	12/30/2023	Voided	
Type	Standard		ROWE PROFESSIONAL SERVICES COMPANY	Printed Date	09/08/2023	Discounted	
Status	Open ok		540 S SAGINAW ST STE 200	Completed Date		Expensed	4,200
Bill To Location	P-04 - Finance		FLINT, MI 48502	Expiration Date	06/30/2024	Remaining	20,800
Assigned To Buyer						Encumbered	20,800
Resolution Number	HOWARD SCHOOL PARK PROJECT #2403						

Purchase Order	2024-00000103	Department	12 Public Works	G/L Date	07/19/2023	Amount	31,025
Description	GREENBERG FARROW ARCH - PROJ #2403	Vendor	19433 - GREENBERG FARROW ARCHITECTURE INC	Deliver by Date	06/30/2024	Voided	
Type	Standard		GREENBERG FARROW ARCHITECTURE INC	Printed Date	09/08/2023	Discounted	
Status	Open		DBA SGA NW, A GF DESIGN COMPANY	Completed Date		Expensed	3,707
Bill To Location	P-04 - Finance ok		1230 PEACHTREE ST NE SUITE 2900	Expiration Date	06/30/2024	Remaining	27,317
Assigned To Buyer			ATLANTA, GA 30309			Encumbered	27,317
Resolution Number	HOWARD SCHOOL PARK PROJ #2403						

Department **12 Public Works** Totals Purchase Orders 23

Amount	$1,902,794
Voided	$0
Discounted	$0
Expensed	$129,346
Remaining	$1,773,448
Encumbered	$1,704,093

Department **19 Electric**

Purchase Order	2024-00000018	Department	19 Electric	G/L Date	07/05/2023	Amount	75,000
Description	BORDER STATES INDUSTRIES	Vendor	18809 - BORDER STATES INDUSTRIES INC	Deliver by Date	06/30/2024	Voided	
Type	Blanket		BORDER STATES INDUSTRIES INC	Printed Date	07/14/2023	Discounted	
Status	Open ok		PO BOX 603585	Completed Date		Expensed	46,745
Bill To Location	P-04 - Finance		CHARLOTTE, NC 28260-3585	Expiration Date	06/30/2024	Remaining	28,254

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Department **19 Electric**

Assigned To Buyer						Encumbered	
Resolution Number	BLANKET INVENTORY MATERIALS						
Purchase Order	2024-00000019	Department	19 Electric	G/L Date	07/05/2023	Amount	75,000
Description	LINE EQUIPMENT SALES CO INC	Vendor	8540 - LINE EQUIPMENT SALES CO INC	Deliver by Date	06/30/2024	Voided	
Type	Blanket		LINE EQUIPMENT SALES CO INC	Printed Date	07/14/2023	Discounted	
Status	Open ok		ELECTRIC UTILITY SUPPLY LTD	Completed Date		Expensed	49,106
Bill To Location	P-04 - Finance		PO BOX 3269	Expiration Date	06/30/2024	Remaining	25,893
Assigned To Buyer			WEST COLUMBIA, SC 29171-3269			Encumbered	
Resolution Number	BLANKET - INVENTORY MATERIALS						
Purchase Order	2024-00000020	Department	19 Electric	G/L Date	07/05/2023	Amount	25,000
Description	WESCO DISTRIBUTION I NC	Vendor	367 - WESCO DISTRIBUTION INC	Deliver by Date	06/30/2024	Voided	
Type	Blanket		WESCO DISTRIBUTION INC	Printed Date	07/14/2023	Discounted	
Status	Open ok		1050 CHRIS CIRCLE	Completed Date		Expensed	
Bill To Location	P-04 - Finance		WEST COLUMBIA, SC 29170	Expiration Date	06/30/2024	Remaining	25,000
Assigned To Buyer						Encumbered	
Resolution Number	BLANKET - INVENTORY MATERIALS						
Purchase Order	2024-00000021	Department	19 Electric	G/L Date	07/05/2023	Amount	22,611
Description	CANNON TECHNOLOGIES - METERS	Vendor	16312 - CANNON TECHNOLOGIES INC	Deliver by Date	06/30/2024	Voided	
Type	Standard		CANNON TECHNOLOGIES INC	Printed Date	07/14/2023	Discounted	
Status	Open ok		DBA EATON CORP	Completed Date		Expensed	19,800
Bill To Location	P-04 - Finance		28370 NETWORK PLACE	Expiration Date	06/30/2024	Remaining	2,811
Assigned To Buyer			CHICAGO, IL 60673-1283			Encumbered	
Resolution Number	INVENTORY						
Purchase Order	2024-00000023	Department	19 Electric	G/L Date	07/05/2023	Amount	75,000
Description	UTILITY TRANSFORMER BROKERS	Vendor	19316 - UTILITY TRANSFORMER BROKERS LLC	Deliver by Date	06/30/2024	Voided	
Type	Blanket		UTILITY TRANSFORMER BROKERS LLC	Printed Date	07/14/2023	Discounted	
Status	Open ok		PO BOX 535	Completed Date		Expensed	
Bill To Location	P-04 - Finance		SANTAQUIN, UT 84655	Expiration Date	06/30/2024	Remaining	75,000
Assigned To Buyer						Encumbered	
Resolution Number	INVENTORY						
Purchase Order	2024-00000024	Department	19 Electric	G/L Date	07/05/2023	Amount	69,200
Description	UTILITY TRANSFORMER BROKERS	Vendor	19316 - UTILITY TRANSFORMER BROKERS LLC	Deliver by Date	06/30/2024	Voided	
Type	Standard		UTILITY TRANSFORMER BROKERS LLC	Printed Date	07/14/2023	Discounted	
Status	Open ok		PO BOX 535	Completed Date		Expensed	
Bill To Location	P-04 - Finance		SANTAQUIN, UT 84655	Expiration Date	06/30/2024	Remaining	69,200
Assigned To Buyer						Encumbered	
Resolution Number	INVENTORY						

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Department **19 Electric**

Purchase Order	2024-00000025	Department	19 Electric	G/L Date	07/05/2023	Amount	65,000
Description	COASTAL STRUCTURES - CONTRACTING OF EMPLOYEE	Vendor	6524 - COASTAL STRUCTURES CORPORATION	Deliver by Date	06/30/2024	Voided	
Type	Blanket ok		COASTAL STRUCTURES CORPORATION	Printed Date	07/14/2023	Discounted	
Status	Open		PO BOX 937	Completed Date		Expensed	12,825
Bill To Location	P-04 - Finance		GEORGETOWN, SC 29442	Expiration Date	06/30/2024	Remaining	52,175
Assigned To Buyer						Encumbered	52,175
Resolution Number	PROFESSIONAL SERVICES						

Purchase Order	2024-00000027	Department	19 Electric	G/L Date	07/07/2023	Amount	75,000
Description	SUNBELT SOLOMON SERVICES	Vendor	19074 - SUNBELT SOLOMON SERVICES LLC	Deliver by Date	06/30/2024	Voided	
Type	Standard		SUNBELT SOLOMON SERVICES LLC	Printed Date	07/14/2023	Discounted	
Status	Open ok		PO BOX 245	Completed Date		Expensed	
Bill To Location	P-04 - Finance		SOLOMON, KS 67480	Expiration Date	06/30/2024	Remaining	75,000
Assigned To Buyer						Encumbered	
Resolution Number	BLANKET - SOLE SOURCE						

Purchase Order	2024-00000072	Department	19 Electric	G/L Date	07/26/2023	Amount	445,000
Description	SUMTER UTILITIES	Vendor	16338 - SUMTER UTILITIES INC	Deliver by Date	06/30/2024	Voided	
Type	Blanket ok		SUMTER UTILITIES	Printed Date	08/11/2023	Discounted	
Status	Open		PO BOX 579	Completed Date		Expensed	64,037
Bill To Location	P-04 - Finance		SUMTER, SC 29151-0579	Expiration Date	07/30/2024	Remaining	380,962
Assigned To Buyer						Encumbered	380,962
Resolution Number	ELECTRIC DISTRIBUTION CONTRACTOR - LINE CREW ASSISTANCE						

Purchase Order	2024-00000089	Department	19 Electric	G/L Date	08/23/2023	Amount	75,000
Description	SUNBELT SOLOMON SERVICES	Vendor	19074 - SUNBELT SOLOMON SERVICES LLC	Deliver by Date	06/30/2024	Voided	
Type	Standard		SUNBELT SOLOMON SERVICES LLC	Printed Date	09/01/2023	Discounted	
Status	Open ok		PO BOX 245	Completed Date		Expensed	
Bill To Location	P-04 - Finance		SOLOMON, KS 67480	Expiration Date	06/30/2024	Remaining	75,000
Assigned To Buyer						Encumbered	
Resolution Number	BLANKET - SOLE SOURCE						

Purchase Order	2024-00000090	Department	19 Electric	G/L Date	08/24/2023	Amount	75,000
Description	BORDER STATES INDUSTRIES	Vendor	18809 - BORDER STATES INDUSTRIES INC	Deliver by Date	06/30/2024	Voided	
Type	Blanket		BORDER STATES INDUSTRIES INC	Printed Date	09/01/2023	Discounted	
Status	Open ok		PO BOX 603585	Completed Date		Expensed	
Bill To Location	P-04 - Finance		CHARLOTTE, NC 28260-3585	Expiration Date	06/30/2024	Remaining	75,000
Assigned To Buyer						Encumbered	
Resolution Number	BLANKET INVENTORY MATERIALS						

Purchase Order	2024-00000113	Department	19 Electric	G/L Date	08/16/2023	Amount	125,000

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Department **19 Electric**

Description	XYLEM INC	Vendor	19243 - XYLEM INC	Deliver by Date	06/30/2024	Voided	
Type	Blanket ok		XYLEM INC	Printed Date	09/08/2023	Discounted	
Status	Open		208 E PLUME ST SUITE 250	Completed Date		Expensed	4,114
Bill To Location	P-04 - Finance		NORFOLK, VA 23510	Expiration Date	06/30/2024	Remaining	120,886
Assigned To Buyer						Encumbered	120,886
Resolution Number	TREE CREW SERVICES CONTRACT LABOR						

Purchase Order	2024-00000124	Department	19 Electric	G/L Date	07/10/2023	Amount	45,839
Description	UTILITY TECHNOLOGY - PROJ 1927	Vendor	6254 - UTILITY TECHNOLOGY ENGINEERS-CONSULTANTS PLLC	Deliver by Date	06/30/2024	Voided	
Type	Blanket ok		UTILITY TECHNOLOGY ENGINEERS-CONSULTANTS PLLC	Printed Date	09/15/2023	Discounted	
Status	Open		DBA UTILITY TECHNOLOGY	Completed Date		Expensed	
Bill To Location	P-04 - Finance		147 DUBLIN SQUARE RD	Expiration Date	06/30/2024	Remaining	45,839
Assigned To Buyer			ASHEBORO, NC 27203			Encumbered	45,839
Resolution Number	PROFESSIONAL SERVICES						

Purchase Order	2024-00000128	Department	19 Electric	G/L Date	09/14/2023	Amount	24,750
Description	CANNON TECHNOLOGIES - METER INVENTORY	Vendor	16312 - CANNON TECHNOLOGIES INC	Deliver by Date	03/31/2024	Voided	
Type	Standard		CANNON TECHNOLOGIES INC	Printed Date	09/22/2023	Discounted	
Status	Open ok		DBA EATON CORP	Completed Date		Expensed	
Bill To Location	P-04 - Finance		28370 NETWORK PLACE	Expiration Date	06/30/2024	Remaining	24,750
Assigned To Buyer			CHICAGO, IL 60673-1283			Encumbered	
Resolution Number	INVENTORY						

Purchase Order	2024-00000138	Department	19 Electric	G/L Date	10/03/2023	Amount	43,749
Description	LINE EQUIPMENT - PROJ 1927	Vendor	8540 - LINE EQUIPMENT SALES CO INC	Deliver by Date	06/30/2024	Voided	
Type	Standard ok		LINE EQUIPMENT SALES CO INC	Printed Date	10/06/2023	Discounted	
Status	Open		ELECTRIC UTILITY SUPPLY LTD	Completed Date		Expensed	
Bill To Location	P-04 - Finance		PO BOX 3269	Expiration Date	06/30/2024	Remaining	43,749
Assigned To Buyer			WEST COLUMBIA, SC 29171-3269			Encumbered	43,749
Resolution Number	MATERIALS FOR FRONT ST UG UPGRADE PROJ 1927						

Purchase Order	2024-00000139	Department	19 Electric	G/L Date	10/03/2023	Amount	19,458
Description	LINE EQUIPMENT - INVENTORY	Vendor	8540 - LINE EQUIPMENT SALES CO INC	Deliver by Date	06/30/2024	Voided	
Type	Standard		LINE EQUIPMENT SALES CO INC	Printed Date	10/06/2023	Discounted	
Status	Open ok		ELECTRIC UTILITY SUPPLY LTD	Completed Date		Expensed	
Bill To Location	P-04 - Finance		PO BOX 3269	Expiration Date	06/30/2024	Remaining	19,458
Assigned To Buyer			WEST COLUMBIA, SC 29171-3269			Encumbered	
Resolution Number	INVENTORY						

Purchase Order	2024-00000140	Department	19 Electric	G/L Date	10/03/2023	Amount	31,613

Georgetown SOUTH CAROLINA

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Department **19 Electric**

Description	BORDER STATES INDUSTRIES - INVENTORY	Vendor	18809 - BORDER STATES INDUSTRIES INC	Deliver by Date	06/30/2024	Voided	
Type	Standard		BORDER STATES INDUSTRIES INC	Printed Date	10/06/2023	Discounted	
Status	Open ok		PO BOX 603585	Completed Date		Expensed	31,457
Bill To Location	P-04 - Finance		CHARLOTTE, NC 28260-3585	Expiration Date	06/30/2024	Remaining	3,810
Assigned To Buyer						Encumbered	
Resolution Number	INVENTORY ITEMS						

Purchase Order	2024-00000142	Department	19 Electric	G/L Date	10/09/2023	Amount	26,009
Description	COLONIAL OIL INDUSTRIES - DIESEL FUEL FOR GENERATORS	Vendor	18729 - COLONIAL OIL INDUSTRIES INC	Deliver by Date	06/30/2024	Voided	
Type	Standard		COLONIAL OIL INDUSTRIES INC	Printed Date	10/13/2023	Discounted	
Status	Open ok		PO BOX 576	Completed Date		Expensed	26,009
Bill To Location	P-04 - Finance		SAVANNAH, GA 31402-0576	Expiration Date	06/30/2024	Remaining	
Assigned To Buyer						Encumbered	
Resolution Number	FUEL FOR GENERATORS						

Purchase Order	2024-00000144	Department	19 Electric	G/L Date	10/11/2023	Amount	5,910
Description	DISPLAY SALES - DECORATIVE POLES	Vendor	1168 - DISPLAY SALES	Deliver by Date	06/30/2024	Voided	
Type	Standard		DISPLAY SALES	Printed Date	10/13/2023	Discounted	
Status	Open ok		10925 NESBIT AVE S	Completed Date		Expensed	
Bill To Location	P-04 - Finance		BLOOMINGTON, MN 55437	Expiration Date	06/30/2024	Remaining	5,910
Assigned To Buyer						Encumbered	5,910
Resolution Number	DECORATIVE POLES						

Purchase Order	2024-00000152	Department	19 Electric	G/L Date	10/24/2023	Amount	688,931
Description	SUMTER UTILITIES - PROJ 1927	Vendor	16338 - SUMTER UTILITIES INC	Deliver by Date	06/30/2024	Voided	
Type	Blanket		SUMTER UTILITIES	Printed Date	10/26/2023	Discounted	
Status	Open ok		PO BOX 579	Completed Date		Expensed	
Bill To Location	P-19 - Electric		SUMTER, SC 29151-0579	Expiration Date	06/30/2024	Remaining	688,931
Assigned To Buyer						Encumbered	688,931
Resolution Number	FRONT ST UNDERGROUND UPGRADE - PROJ 1927						

Department **19 Electric** Totals	Purchase Orders 20	Amount	$2,088,074
		Voided	$0
		Discounted	$0
		Expensed	$254,096
		Remaining	$1,837,632
		Encumbered	$1,338,453

Department **21 G & A**

Purchase Order	2024-00000007	Department	21 G & A	G/L Date	07/05/2023	Amount	75,000
Description	PVS TECHNOLOGIES - FERRIC CHLORIDE	Vendor	8905 - PVS TECHNOLOGIES INC	Deliver by Date	06/30/2024	Voided	

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Department **21 G & A**

Type	Standard		PVS TECHNOLOGIES INC	Printed Date	07/10/2023	Discounted	
Status	Open ok		25212 NETWORK PLACE	Completed Date		Expensed	53,850
Bill To Location	P-04 - Finance		CHICAGO, IL 60673-1503	Expiration Date	06/30/2024	Remaining	21,149
Assigned To Buyer						Encumbered	21,149
Resolution Number	FERRIC CHOLRIDE FOR WTP						

Purchase Order	2024-00000008	Department	21 G & A	G/L Date	07/05/2023	Amount	75,000
Description	JONES CHEMICALS	Vendor	9909 - JONES CHEMICALS INC	Deliver by Date	06/30/2024	Voided	
Type	Standard		JCI JONES CHEMICALS INC	Printed Date	07/10/2023	Discounted	
Status	Open ok		PO BOX 748240	Completed Date		Expensed	23,530
Bill To Location	P-04 - Finance		ATLANTA, GA 30374-8240	Expiration Date	06/30/2024	Remaining	51,469
Assigned To Buyer						Encumbered	51,469
Resolution Number	BLANKET - CHOLRINE FOR WWTP						

Purchase Order	2024-00000009	Department	21 G & A	G/L Date	07/05/2023	Amount	25,000
Description	BRENNTAG MID-SOUTH - CAUSTIC SODIUM HYDROXIDE	Vendor	9902 - BRENNTAG MID-SOUTH INC	Deliver by Date	06/30/2024	Voided	
Type	Standard		BRENNTAG MID-SOUTH INC	Printed Date	07/10/2023	Discounted	
Status	Open ok		PO BOX 7410714	Completed Date		Expensed	12,639
Bill To Location	P-04 - Finance		CHICAGO, IL 60674-0714	Expiration Date	06/30/2024	Remaining	12,360
Assigned To Buyer						Encumbered	12,360
Resolution Number	CHEMICALS						

Purchase Order	2024-00000010	Department	21 G & A	G/L Date	07/05/2023	Amount	25,000
Description	INDUSTRIAL SOLUTIONS - CAUSTIC WTP	Vendor	89 - INDUSTRIAL SOLUTIONS & SUPPLY	Deliver by Date	06/30/2024	Voided	
Type	Standard		INDUSTRIAL SOLUTIONS & SUPPLY	Printed Date	07/10/2023	Discounted	
Status	Open		PO BOX 1172	Completed Date		Expensed	17,766
Bill To Location	P-04 - Finance ok		MARION, SC 29571	Expiration Date	06/30/2024	Remaining	7,233
Assigned To Buyer						Encumbered	7,233
Resolution Number	CAUSTIC FOR WTP						

Purchase Order	2024-00000011	Department	21 G & A	G/L Date	07/05/2023	Amount	25,000
Description	JONES CHEMICALS	Vendor	9909 - JONES CHEMICALS INC	Deliver by Date	06/30/2024	Voided	
Type	Standard ok		JCI JONES CHEMICALS INC	Printed Date	07/10/2023	Discounted	
Status	Open		PO BOX 748240	Completed Date		Expensed	11,041
Bill To Location	P-04 - Finance		ATLANTA, GA 30374-8240	Expiration Date	06/30/2024	Remaining	13,958
Assigned To Buyer						Encumbered	13,958
Resolution Number	BLANKET - CHLORINE FOR WTP						

Purchase Order	2024-00000016	Department	21 G & A	G/L Date	07/07/2023	Amount	59,103
Description	PUMPS PARTS AND SERVICE	Vendor	924 - PUMPS PARTS & SERVICE INC	Deliver by Date	12/31/2023	Voided	
Type	Standard		PUMPS PARTS & SERVICE INC	Printed Date	09/08/2023	Discounted	
Status	Open ok		PO BOX 538247	Completed Date		Expensed	

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Department **21 G & A**

Bill To Location	P-04 - Finance		ATLANTA, GA 30353-8247	Expiration Date	06/30/2024	Remaining	59,103
Assigned To Buyer						Encumbered	59,103
Resolution Number	WASTE WATER TREATMENT PUMP REPLACEMENT						

Purchase Order	2024-00000026	Department	21 G & A	G/L Date	07/05/2023	Amount	25,000
Description	INDUSTRIAL SOLUTIONS -CHEMICALS	Vendor	89 - INDUSTRIAL SOLUTIONS & SUPPLY	Deliver by Date	06/30/2024	Voided	
Type	Standard ok		INDUSTRIAL SOLUTIONS & SUPPLY	Printed Date	07/14/2023	Discounted	
Status	Open		PO BOX 1172	Completed Date		Expensed	13,848
Bill To Location	P-04 - Finance		MARION, SC 29571	Expiration Date	06/30/2024	Remaining	11,151
Assigned To Buyer						Encumbered	11,151
Resolution Number	BLANKET - CHEMICALS						

Purchase Order	2024-00000032	Department	21 G & A	G/L Date	07/14/2023	Amount	9,000
Description	G3 ENGINEERING & SURVEYING LLC - ALTA SURVEY	Vendor	19372 - G3 ENGINEERING & SURVEYING LLC	Deliver by Date		Voided	
Type	Standard ok		G3 ENGINEERING & SURVEYING LLC	Printed Date	07/14/2023	Discounted	
Status	Open		24 COMMERCE DR	Completed Date		Expensed	
Bill To Location	P-04 - Finance		PAWLEYS ISLAND, SC 29585	Expiration Date	12/31/2023	Remaining	9,000
Assigned To Buyer						Encumbered	9,000
Resolution Number	PROFESSIONAL SERVICES						

Purchase Order	2024-00000041	Department	21 G & A	G/L Date	07/17/2023	Amount	25,000
Description	INDUSTRIAL REWINDING - WWTP 32.34	Vendor	1128 - INDUSTRIAL REWINDING INC	Deliver by Date	06/30/2024	Voided	
Type	Standard ok		INDUSTRIAL REWINDING INC	Printed Date	07/21/2023	Discounted	
Status	Open		PO BOX 3442	Completed Date		Expensed	4,767
Bill To Location	P-04 - Finance		MYRTLE BEACH , SC 29578	Expiration Date	07/30/2024	Remaining	20,232
Assigned To Buyer						Encumbered	20,232
Resolution Number	BLANKET - ELECTRIC MOTOR REPAIRS - WWTP 32.34						

Purchase Order	2024-00000046	Department	21 G & A	G/L Date	07/18/2023	Amount	61,983
Description	TENCARVA - 32.34 WWTP - DECANT PUMP	Vendor	15565 - TENCARVA	Deliver by Date	06/30/2024	Voided	
Type	Standard ok		TENCARVA	Printed Date	07/21/2023	Discounted	
Status	Open		MACHINERY COMPANY	Completed Date		Expensed	
Bill To Location	P-04 - Finance		2460 REMOUNT ROAD	Expiration Date	07/30/2024	Remaining	61,983
Assigned To Buyer			STE 107			Encumbered	61,983
Resolution Number	DECANT PUMP		NORTH CHARLESTON, SC 29406				

Purchase Order	2024-00000047	Department	21 G & A	G/L Date	07/17/2023	Amount	10,000
Description	THOMAS SUPPLY - ELECTRICAL WIRE	Vendor	356 - THOMAS SUPPLY CO INC	Deliver by Date	06/30/2024	Voided	
Type	Standard ok		THOMAS SUPPLY CO INC	Printed Date	07/21/2023	Discounted	
Status	Open		PO BOX 610	Completed Date		Expensed	
Bill To Location	P-04 - Finance		MARION, SC 29571	Expiration Date	07/30/2024	Remaining	10,000

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Department **21 G & A**

Assigned To Buyer						Encumbered	10,000
Resolution Number	SUPPLIES - ELECTRICAL WIRE						
Purchase Order	2024-00000071	Department	21 G & A	G/L Date	07/31/2023	Amount	27,000
Description	STONE CONSTRUCTION	Vendor	9046 - STONE CONSTRUCTION	Deliver by Date	06/30/2024	Voided	
Type	Blanket ok		STONE CONSTRUCTION	Printed Date	08/11/2023	Discounted	
Status	Open		11191 GAPWAY RD	Completed Date		Expensed	350
Bill To Location	P-04 - Finance		ANDREWS, SC 29510	Expiration Date	07/30/2024	Remaining	26,650
Assigned To Buyer						Encumbered	26,650
Resolution Number	BLANKET - SOLE SOURCE						
Purchase Order	2024-00000076	Department	21 G & A	G/L Date	08/14/2023	Amount	25,000
Description	COASTAL ASPHALT - WATER	Vendor	15796 - COASTAL ASPHALT LLC	Deliver by Date	06/30/2024	Voided	
Type	Standard ok		COASTAL ASPHALT LLC	Printed Date	08/21/2023	Discounted	
Status	Open		2142 WINBURN ST	Completed Date		Expensed	
Bill To Location	P-04 - Finance		CONWAY, SC 29527	Expiration Date	07/31/2024	Remaining	25,000
Assigned To Buyer						Encumbered	25,000
Resolution Number	BLANKET - ANNUAL CITYWIDE ASPHALT PAVING SERVICES						
Purchase Order	2024-00000081	Department	21 G & A	G/L Date	08/25/2023	Amount	5,500
Description	G3 ENGINEERING & SURVEYING LLC - PROJ 2001	Vendor	19372 - G3 ENGINEERING & SURVEYING LLC	Deliver by Date	09/30/2023	Voided	
Type	Standard manually closed		G3 ENGINEERING & SURVEYING LLC	Printed Date	08/25/2023	Discounted	
Status	Open		24 COMMERCE DR	Completed Date		Expensed	5,500
Bill To Location	P-04 - Finance		PAWLEYS ISLAND, SC 29585	Expiration Date	12/31/2023	Remaining	
Assigned To Buyer						Encumbered	
Resolution Number	PROFESSIONAL SERVICES						
Purchase Order	2024-00000085	Department	21 G & A	G/L Date	08/15/2023	Amount	5,223,180
Description	CONSENSUS CONSTRUCTION & CONSULTING - PROJ #1606	Vendor	16490 - CONSENSUS CONSTRUCTION & CONSULTING INC	Deliver by Date	08/30/2024	Voided	
Type	Standard ok		CONSENSUS CONSTRUCTION & CONSULTING INC	Printed Date	09/01/2023	Discounted	
Status	Open		4722-A HWY 17 BY PASS SOUTH	Completed Date		Expensed	208,304
Bill To Location	P-04 - Finance		MYRTLE BEACH, SC 29588	Expiration Date	06/30/2024	Remaining	5,014,876
Assigned To Buyer						Encumbered	5,014,876
Resolution Number	WTP CONSTRUCTION - EDA GRANT NO 04-79-07777						
Purchase Order	2024-00000093	Department	21 G & A	G/L Date	07/07/2023	Amount	160,773
Description	CITI INC - WTP SCADA SYSTEM - ARPA	Vendor	19356 - CITI INC	Deliver by Date	06/30/2024	Voided	
Type	Standard ok		CITI INC	Printed Date	09/08/2023	Discounted	
Status	Open		4030 YANCEY RD	Completed Date		Expensed	45,048

OPEN PURCHASE ORDER REPORT - MONTHLY

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Summary Listing

Department **21 G & A**

Bill To Location	P-04 - Finance		CHARLOTTE, NC 28217	Expiration Date	06/30/2024	Remaining	115,724
Assigned To Buyer						Encumbered	115,724
Resolution Number	WTP SCADA SYSTEM - ARPA						
Purchase Order	2024-00000104	Department	21 G & A	G/L Date	07/25/2023	Amount	864,236
Description	ASSOCIATES ROOFING & CONST - PROJ #1515 - CDGG #4-CI-21-008	Vendor	18295 - ASSOCIATES ROOFING & CONSTRUCTION INC	Deliver by Date	06/30/2024	Voided	
Type	Standard ok		ASSOCIATES ROOFING & CONSTRUCTION INC	Printed Date	09/08/2023	Discounted	
Status	Open		1135 BURGESS RD	Completed Date		Expensed	
Bill To Location	P-04 - Finance		MURRELLS INLET, SC 29576	Expiration Date	06/30/2024	Remaining	864,236
Assigned To Buyer						Encumbered	864,236
Resolution Number	PROJ #1515 - CDGG #4-CI-21-008						
Purchase Order	2024-00000105	Department	21 G & A	G/L Date	07/25/2023	Amount	44,590
Description	G3 ENGINEERING & SURVEYING LLC - PROJ 1516 - ARPA	Vendor	19372 - G3 ENGINEERING & SURVEYING LLC	Deliver by Date	06/30/2024	Voided	
Type	Standard ok		G3 ENGINEERING & SURVEYING LLC	Printed Date	09/08/2023	Discounted	
Status	Open		24 COMMERCE DR	Completed Date		Expensed	8,861
Bill To Location	P-04 - Finance		PAWLEYS ISLAND, SC 29585	Expiration Date	06/30/2024	Remaining	35,729
Assigned To Buyer						Encumbered	35,729
Resolution Number	PROJ #1516						
Purchase Order	2024-00000106	Department	21 G & A	G/L Date	07/25/2023	Amount	13,537
Description	ROWE PROFESSIONAL SERVICE - PROJECT #1517	Vendor	18619 - ROWE PROFESSIONAL SERVICES COMPANY	Deliver by Date	06/30/2024	Voided	
Type	Standard ok		ROWE PROFESSIONAL SERVICES COMPANY	Printed Date	09/08/2023	Discounted	
Status	Open		540 S SAGINAW ST STE 200	Completed Date		Expensed	1,805
Bill To Location	P-04 - Finance		FLINT, MI 48502	Expiration Date	06/30/2024	Remaining	11,732
Assigned To Buyer						Encumbered	11,732
Resolution Number	PROJECT #1517						
Purchase Order	2024-00000107	Department	21 G & A	G/L Date	07/25/2023	Amount	13,537
Description	ROWE PROFESSIONAL SERVICE - PROJECT #1817	Vendor	18619 - ROWE PROFESSIONAL SERVICES COMPANY	Deliver by Date	12/31/2023	Voided	
Type	Standard ok		ROWE PROFESSIONAL SERVICES COMPANY	Printed Date	09/08/2023	Discounted	
Status	Open		540 S SAGINAW ST STE 200	Completed Date		Expensed	
Bill To Location	P-04 - Finance		FLINT, MI 48502	Expiration Date	06/30/2024	Remaining	13,537
Assigned To Buyer						Encumbered	13,537
Resolution Number	PROJECT #1817						
Purchase Order	2024-00000108	Department	21 G & A	G/L Date	07/25/2023	Amount	133,133
Description	WK DICKSON - PROJ #1606	Vendor	5417 - W K DICKSON & CO INC	Deliver by Date	12/31/2023	Voided	
Type	Standard ok		W K DICKSON & CO INC	Printed Date	09/08/2023	Discounted	

OPEN PURCHASE ORDER REPORT - MONTHLY

As of G/L Date 10/31/23
Report by Department - Purchase Order Numb
Summary Listi

Department **21 G & A**

Status	Open		PO BOX 36005	Completed Date		Expensed	5,917
Bill To Location	P-04 - Finance		CHARLOTTE, NC 28236	Expiration Date	06/30/2024	Remaining	127,216
Assigned To Buyer						Encumbered	127,216
Resolution Number	PROJ #1606						

Purchase Order	2024-00000109	Department	21 G & A	G/L Date	07/31/2023	Amount	74,766
Description	WESTON & SAMPSON ENGINEERS INC PROJ #1818	Vendor	18055 - WESTON & SAMPSON ENGINEERS INC	Deliver by Date	12/31/2023	Voided	
Type	Standard ok		WESTON & SAMPSON ENGINEERS INC	Printed Date	09/08/2023	Discounted	
Status	Open		5 CENTENNIAL DR	Completed Date		Expensed	
Bill To Location	P-04 - Finance		PEABODY, MA 01960	Expiration Date	06/30/2024	Remaining	74,766
Assigned To Buyer						Encumbered	74,766
Resolution Number	SANITARY AND MH SURVEY PROJECT #1818 ARPA						

Purchase Order	2024-00000110	Department	21 G & A	G/L Date	07/31/2023	Amount	3,669
Description	LE WOOTEN & COMPANY - PROJ #1815	Vendor	18836 - L.E WOOTEN & COMPANY	Deliver by Date	12/31/2023	Voided	
Type	Standard		L.E WOOTEN & COMPANY	Printed Date	09/08/2023	Discounted	
Status	Open ok		DBA THE WOOTEN COMPANY	Completed Date		Expensed	2,169
Bill To Location	P-04 - Finance		120 N BOYLAN AVENUE	Expiration Date	06/30/2024	Remaining	1,500
Assigned To Buyer			RALEIGH, NC 27603			Encumbered	1,500
Resolution Number	MARYVILLE SCHOOL LIFT STATION #16 PROJ #1815						

Purchase Order	2024-00000111	Department	21 G & A	G/L Date	07/31/2023	Amount	180,953
Description	AQUA AEROBIC - WWTP SCADA UPGRADE PROJ #3407	Vendor	9140 - AQUA - AEROBIC SYSTEMS INC	Deliver by Date	06/30/2024	Voided	
Type	Standard ok		AQUA - AEROBIC SYSTEMS INC	Printed Date	09/08/2023	Discounted	
Status	Open		6306 NORTH ALPINE RD	Completed Date		Expensed	156,984
Bill To Location	P-04 - Finance		ROCKFORD, IL 61130-0026	Expiration Date	06/30/2024	Remaining	23,968
Assigned To Buyer						Encumbered	23,968
Resolution Number	WWTP SCADA UPGRADE PROJ #3407						

Purchase Order	2024-00000114	Department	21 G & A	G/L Date	08/21/2023	Amount	114,665
Description	MB KAHN CONSTRUCTION CO - PROJ #1815 - ARPA FUNDS	Vendor	5906 - MB KAHN CONSTRUCTION CO INC	Deliver by Date	06/30/2024	Voided	
Type	Standard		MB KAHN CONSTRUCTION CO INC	Printed Date	09/08/2023	Discounted	
Status	Open ok		PO BOX 578	Completed Date		Expensed	87,938
Bill To Location	P-04 - Finance		GREENWOOD, SC 29648-0578	Expiration Date	06/30/2024	Remaining	26,726
Assigned To Buyer						Encumbered	26,726
Resolution Number	PROJ #1815 - SC RIA GRANT #S-21-1287						

Purchase Order	2024-00000115	Department	21 G & A	G/L Date	08/21/2023	Amount	215,862

Attachment: Finance Department Open PO October 2023 Report (3974 : Finance and IT Department

OPEN PURCHASE ORDER REPORT - MONTHLY

As of G/L Date 10/31/23
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Summary Listi

Department **21 G & A**

Description	MELTON ELECTRIC - PUMP STATION GENERATORS	Vendor	18607 - MELTON ELECTRIC CO INC	Deliver by Date	06/30/2024	Voided	
Type	Standard ok		MELTON ELECTRIC CO INC	Printed Date	09/08/2023	Discounted	
Status	Open		111 JACOB LANE	Completed Date		Expensed	
Bill To Location	P-04 - Finance		MYRTLE BEACH, SC 29579	Expiration Date	06/30/2024	Remaining	215,862
Assigned To Buyer						Encumbered	215,862
Resolution Number	PUMP STATION GENERATORS - FEMA/SCEMD HMGP #4542 PROJ #F4-S132						

Purchase Order	2024-00000116	Department	21 G & A	G/L Date	08/21/2023	Amount	300,633
Description	W K DICKSON - PROJ #4015 - EDA GRANT #04-79-07494	Vendor	5417 - W K DICKSON & CO INC	Deliver by Date	12/31/2023	Voided	
Type	Standard ok		W K DICKSON & CO INC	Printed Date	09/08/2023	Discounted	
Status	Open		PO BOX 36005	Completed Date		Expensed	
Bill To Location	P-04 - Finance		CHARLOTTE, NC 28236	Expiration Date	06/30/2024	Remaining	300,633
Assigned To Buyer						Encumbered	300,633
Resolution Number	PROJ #4015 - EDA GRANT #04-79-07494						

Purchase Order	2024-00000117	Department	21 G & A	G/L Date	08/21/2023	Amount	18,503
Description	WRCOG - PROJ #1606 - EDA GRANT #04-79-07777	Vendor	1137 - WACCAMAW REGIONAL & PLANNING	Deliver by Date	06/30/2024	Voided	
Type	Standard ok		WACCAMAW REGIONAL COUNCIL OF GOVERNMENT	Printed Date	09/08/2023	Discounted	
Status	Open		1230 HIGHMARKET ST	Completed Date		Expensed	
Bill To Location	P-04 - Finance		GEORGETOWN, SC 29440	Expiration Date	06/30/2024	Remaining	18,503
Assigned To Buyer						Encumbered	18,503
Resolution Number	PROFESSIONAL SERVICES - PROJ #1606						

Purchase Order	2024-00000118	Department	21 G & A	G/L Date	08/21/2023	Amount	16,699
Description	WRCOG - PROJ #1515 - CDBG #4-CI-21-008	Vendor	1137 - WACCAMAW REGIONAL & PLANNING	Deliver by Date	12/31/2023	Voided	
Type	Standard		WACCAMAW REGIONAL COUNCIL OF GOVERNMENT	Printed Date	09/08/2023	Discounted	
Status	Open ok		1230 HIGHMARKET ST	Completed Date		Expensed	
Bill To Location	P-04 - Finance		GEORGETOWN, SC 29440	Expiration Date	06/30/2024	Remaining	16,699
Assigned To Buyer						Encumbered	16,699
Resolution Number	PROFESSIONAL SERVICES - PROJ #1515						

Purchase Order	2024-00000119	Department	21 G & A	G/L Date	08/21/2023	Amount	14,472
Description	WRCOG - PROJ #4015 - EDA GRANT #04-79-07494	Vendor	1137 - WACCAMAW REGIONAL & PLANNING	Deliver by Date	12/31/2023	Voided	
Type	Standard ok		WACCAMAW REGIONAL COUNCIL OF GOVERNMENT	Printed Date	09/08/2023	Discounted	
Status	Open		1230 HIGHMARKET ST	Completed Date		Expensed	
Bill To Location	P-04 - Finance		GEORGETOWN, SC 29440	Expiration Date	06/30/2024	Remaining	14,472

OPEN PURCHASE ORDER REPORT - MONTHLY

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Summary Listing

Department **21 G & A**

Assigned To Buyer		Encumbered	14,472
Resolution Number	PROFESSIONAL SERVICES - PROJ #4015		

Purchase Order	2024-00000126	Department	21 G & A	G/L Date	09/12/2023	Amount	6,251,220
Description	GREEN WAVE CONTRACTING - PROJ 4015	Vendor	16954 - GREEN WAVE CONTRACTING INC	Deliver by Date	06/30/2024	Voided	
Type	Standard ok		GREEN WAVE CONTRACTING INC	Printed Date	09/15/2023	Discounted	
Status	Open		3989 HIGHMARKET ST	Completed Date		Expensed	
Bill To Location	P-04 - Finance		GEORGETOWN, SC 29440	Expiration Date	06/30/2024	Remaining	6,251,220
Assigned To Buyer						Encumbered	6,251,220
Resolution Number	HISTORIC DISTRICT STORMWATER IMPROVEMENTS						

Purchase Order	2024-00000130	Department	21 G & A	G/L Date	09/19/2023	Amount	45,441
Description	CANNON TECHNOLOGIES INC	Vendor	16312 - CANNON TECHNOLOGIES INC	Deliver by Date	06/30/2024	Voided	
Type	Standard ok		CANNON TECHNOLOGIES INC	Printed Date	09/22/2023	Discounted	
Status	Open		DBA EATON CORP	Completed Date		Expensed	
Bill To Location	P-04 - Finance		28370 NETWORK PLACE	Expiration Date	06/30/2024	Remaining	45,441
Assigned To Buyer			CHICAGO, IL 60673-1283			Encumbered	45,441
Resolution Number	WATER METER NODES						

Purchase Order	2024-00000131	Department	21 G & A	G/L Date	09/19/2023	Amount	14,674
Description	CANNON TECHNOLOGIES	Vendor	16312 - CANNON TECHNOLOGIES INC	Deliver by Date	12/31/2023	Voided	
Type	Standard ok		CANNON TECHNOLOGIES INC	Printed Date	09/22/2023	Discounted	
Status	Open		DBA EATON CORP	Completed Date		Expensed	
Bill To Location	P-04 - Finance		28370 NETWORK PLACE	Expiration Date	06/30/2024	Remaining	14,674
Assigned To Buyer			CHICAGO, IL 60673-1283			Encumbered	14,674
Resolution Number	WATER METER NODES						

Purchase Order	2024-00000132	Department	21 G & A	G/L Date	09/19/2023	Amount	14,630
Description	CANNON TECHNOLOGIES - WATER METER NODES	Vendor	16312 - CANNON TECHNOLOGIES INC	Deliver by Date	06/30/2024	Voided	
Type	Standard ok		CANNON TECHNOLOGIES INC	Printed Date	09/22/2023	Discounted	
Status	Open		DBA EATON CORP	Completed Date		Expensed	
Bill To Location	P-04 - Finance		28370 NETWORK PLACE	Expiration Date	06/30/2024	Remaining	14,630
Assigned To Buyer			CHICAGO, IL 60673-1283			Encumbered	14,630
Resolution Number	WATER METER NODES						

Purchase Order	2024-00000143	Department	21 G & A	G/L Date	10/10/2023	Amount	5,370
Description	ESRI - ONLINE TRAINING	Vendor	17008 - ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC	Deliver by Date	12/31/2023	Voided	
Type	Standard ok		ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC	Printed Date	10/13/2023	Discounted	
Status	Open		FILE #54630	Completed Date		Expensed	

OPEN PURCHASE ORDER REPORT - MONTHLY

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Summary Listing

Department **21 G & A**

Bill To Location	P-04 - Finance		LOS ANGELES, CA 90074-4630	Expiration Date	12/31/2023	Remaining	5,370
Assigned To Buyer						Encumbered	5,370
Resolution Number	TRAINING						

Purchase Order	2024-00000149	Department	21 G & A	G/L Date	10/10/2023	Amount	6,576
Description	ANDRITZ SEPARATION INC	Vendor	9846 - ANDRITZ SEPARATION INC	Deliver by Date	12/31/2023	Voided	
Type	Standard		ANDRITZ SEPARATION INC	Printed Date	10/19/2023	Discounted	
Status	Open ok		DEPT 0312	Completed Date		Expensed	
Bill To Location	P-04 - Finance		PO BOX 120312	Expiration Date	12/31/2023	Remaining	6,576
Assigned To Buyer			DALLAX, TX 75312-0312			Encumbered	6,576
Resolution Number	REPAIR AND MAINTENANCE						

Purchase Order	2024-00000150	Department	21 G & A	G/L Date	10/17/2023	Amount	39,650
Description	RAFTELIS	Vendor	19062 - RAFTELIS FINANCIAL CONSULTANTS INC	Deliver by Date	12/31/2023	Voided	
Type	Standard ok		RAFTELIS FINANCIAL CONSULTANTS INC	Printed Date	10/19/2023	Discounted	
Status	Open		DBA RAFTELIS	Completed Date		Expensed	1,226
Bill To Location	P-04 - Finance		227 WEST TRADE ST SUITE 1400	Expiration Date	06/30/2024	Remaining	38,423
Assigned To Buyer			CHARLOTTE, NC 28202			Encumbered	38,423
Resolution Number	PROFESSIONAL SERVICES						

Purchase Order	2024-00000153	Department	21 G & A	G/L Date	10/24/2023	Amount	11,228
Description	AQUA AEROBIC	Vendor	9140 - AQUA - AEROBIC SYSTEMS INC	Deliver by Date	12/31/2023	Voided	
Type	Standard		AQUA - AEROBIC SYSTEMS INC	Printed Date	10/26/2023	Discounted	
Status	Open ok		6306 NORTH ALPINE RD	Completed Date		Expensed	
Bill To Location	P-04 - Finance		ROCKFORD, IL 61130-0026	Expiration Date	06/30/2024	Remaining	11,228
Assigned To Buyer						Encumbered	11,228
Resolution Number	20 HP SS ENDURA SERIES MIXER						

Purchase Order	2024-00000154	Department	21 G & A	G/L Date	10/25/2023	Amount	81,515
Description	WRCOG - ARPA	Vendor	1137 - WACCAMAW REGIONAL & PLANNING	Deliver by Date	06/30/2024	Voided	
Type	Standard		WACCAMAW REGIONAL COUNCIL OF GOVERNMENT	Printed Date	10/26/2023	Discounted	
Status	Open ok		1230 HIGHMARKET ST	Completed Date		Expensed	
Bill To Location	P-04 - Finance		GEORGETOWN, SC 29440	Expiration Date	06/30/2024	Remaining	81,515
Assigned To Buyer						Encumbered	81,515
Resolution Number	PROFESSIONAL SERVICES						

Purchase Order	2024-00000156	Department	21 G & A	G/L Date	10/25/2023	Amount	31,000
Description	HERITAGE LOGISTICS - ROBBIE GEATHERS	Vendor	19435 - HERITAGE LOGISTICS LLP	Deliver by Date	06/30/2024	Voided	
Type	Standard		HERITAGE LOGISTICS LLP	Printed Date	10/26/2023	Discounted	
Status	Open ok		604 FRONT ST SUITE 104	Completed Date		Expensed	
Bill To Location	P-04 - Finance		GEORGETOWN, SC 29440	Expiration Date	06/30/2024	Remaining	31,000
Assigned To Buyer						Encumbered	31,000.00

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OPEN PURCHASE ORDER REPORT - MONTHLY

As of G/L Date 10/31/23

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Summary Listi

Department **21 G & A**

Resolution Number PROFESSIONAL SERVICES

Department **21 G & A** Totals	Purchase Orders	40	Amount	$14,367,106
			Voided	$0
			Discounted	$0
			Expensed	$661,549
			Remaining	$13,705,556
			Encumbered	$13,705,556
Grand Totals	Purchase Orders	114	Amount	$19,583,899
			Voided	$0
			Discounted	$0
			Expensed	$1,320,917
			Remaining	$18,266,635
			Encumbered	$17,695,533

CITY OF GEORGETOWN
FY 2023/2024 GRANTS
October 31, 2023

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
FEDERAL GRANTS								
1	US Department of Agriculture	Fire Training Center and Equipment for Fire Station II	49,900.00	41,100.00	68,050.44	22,949.56	-	
2	US Department of Commerce	Stormwater System Improvements (EDA) Proj #4015	3,365,409.00	841,353.00	341,934.57	3,864,827.43	04-79-07494	
3	US Department of Commerce	Water Treatment Plant Improvements (EDA) Proj #1606	3,428,000.00	857,000.00	563,869.50	3,721,130.50	04-79-07777	
4	SC Department of Commerce	Demolition of Dilapidated Units : West End (CDBG)	375,000.00	37,500.00	35,839.96	376,660.04	4-CE-20-007	
5	SC Department of Commerce	West End District Water Upgrades (CDBG) Proj #1515	750,000.00	36,628.00	184,874.44	601,753.56	4-CI-21-008	
6	SC Department of Commerce	Cleland Street Public Parking Lot (CDBG) Proj #2402	250,000.00	110,933.00	9,377.50	351,555.50	4-SP-22-004	
7	SC Department of Commerce	Bobby Alford Pavilion (CDBG-CV1) Proj #1222	844,298.00	150,000.00	70,438.26	923,859.74	CV1-019	
8	SC Department of Commerce	WI-FI in Parks (CDBG-CV1)	144,604.00	-	-	144,604.00	-	
9	Federal Emergency Management Agency (FEMA)	HMGP : Pump Station Generators	192,798.90	21,422.10	-	214,221.00	4542-0004-R	
10	SC Infrastructure Investment Program (SCIIP)	Sewer Pump Station #11 Replacement	3,888,325.00	686,175.00	-	4,574,500.00	A-23-C079	
	Award $9,733,783 Match $1,717,718	Sewer Force Main Replacement	5,845,413.00	1,031,543.00	-	6,876,956.00		
11	Justice Assistance Grant (SCDPS)	Radios and Tasers	$190,191.00	$21,132.00	-	211,323.00	5G000923	NEW
STATE GRANTS								
12	SC Department of Public Safety	FY24 School Resource Officer Program	214,730.00	-	55,265.53	159,464.47	SR-033-C2202-24	
13	Body Armor Award Grant Program	Bulletproof Vest	11,636.00	-	4,953.87	6,682.13	1BA23077	
OTHER GRANTS								
14	Palmetto Pride	Keep South Carolina Beautiful 2023	6,100.00	-	3,490.20	2,609.80	-	
15	State of South Carolina	Gilbert/Hawkins/Butts St Sidewalk Extension Program	375,000.00	-	25,000.00	350,000.00	-	
16	SC Municipal Risk & Financing	2023 Law Enforcement Liability Reduction Grant	4,000.00	4,000.00	3,225.20	4,774.80	-	
17	SC Municipal Risk & Financing	2023 Public Works Safety Grant	4,000.00	4,000.00	8,675.09	(675.09)	-	

Attachment: Finance Department Grant Summary October 2023 Report (3974 : Finance and IT Department

CITY OF GEORGETOWN
FY 2023/2024 GRANTS
October 31, 2023

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
18	SC Muni Insurance Trust	2023 Law Enforcement Officer Safety Grant	2,000.00	2,000.00	-	4,000.00	-	
19	SC Muni Insurance Trust	2023 Public Works Equipment Cost Sharing	4,000.00	4,000.00	1,948.30	6,051.70	-	
20	SC Muni Insurance Trust	2023 Fire Service Grant	4,000.00	4,000.00	1,805.98	6,194.02	-	
		TOTAL	**19,949,404.90**	**3,852,786.10**	**1,378,748.84**	**22,423,442.16**		

Finance and IT Department October 2023 Report

Statistics:

New Business Licenses Issued:

License Activity Report

Activity Date Range 10/01/23 - 10/31/23

Detail Listing

License For	Activity Date
WILLOW ASHE, LLC	10/05/2023
PANDOORABOX-Kahlelaih Wilson	10/02/2023
2	
Smoked and Shredded, LLC	10/04/2023
Haynes Automotive, LLC	10/23/2023
Black River Photography	10/03/2023
3	
5	

Projects Progress:

Grants: Please see the attached schedule for the details on each grant award.

American Rescue Plan Act – The proposed budget plan was presented to Council passing 2nd reading in January 2022. City staff has initiated the process of seeking bids for projects. **The City has received the 2nd and Final Payment for APRA proceeds.**

Our ARPA funds will be subject to Single Audit reporting back to the federal government.

FY23, 24, and 25 Financial Statement Audit RFP. As required, procurement initiated a request for a proposal for financial statement audit services for FY23, 24, and 25. Based on the information provided, Finance recommended that we go forward with Mauldin & Jenkins (https://www.mjcpa.com). Council approved on May 19, 2022.

Update:
Audit work has begun, and the auditors completed their on-site fieldwork on October 9, 2023, through October 11, 2023. They anticipate the audit to be completed by December 31, 2023.

Finance and City Administrator met with Mauldin & Jenkins for an introductory Audit Meeting on April 25, 2023, to discuss the FY23 audit requirements.

South Carolina Business License Tax Standardization Act 176: Our first season of issuing business Council approved the Business License Ordinance to include the new Standardization procedures and requirements on **September 15, 2022.**

Chapter 1, Article II, "Business Licenses" of the Code of Ordinances for the City of Georgetown by replacing Article II in its entirety.

Annual Business License Renewals were sent out on January 31, 2023. Businesses are accessing the online portal.

DataMax/HDL Companies: DataMax has been acquired by HDL Companies. Day-to-day business will continue as normal and our contacts will remain the same. HDL Companies can provide more diverse service offerings and additional resources for local governments.

The City received and approved the listing of potential businesses operating within the City without a business license for October 2023. (See Active Businesses Report)

The City received approved payments from five companies totaling 9,215.92 before reimbursement to HDL Companies, per contract.

Lease Purchase Resolution: Council approved a Resolution on September 22, 2022 in the amount of $600,000 to lease purchase four vehicles budgeted for FY23 to include: Ford F-250, Electric Line Truck, Garbage Truck, and a Chevy Tahoe. The City closed on October 4, 2022, and will move forward to procure these vehicles.

All vehicles except the Garbage Truck (estimated delivery is Fall 2023) have been purchased and delivered.

Santee Cooper Legal Settlement: All active utility accounts have received their credit. We are continuing to work through the remaining inactive utility accounts. A Santee Cooper Credit Voicemail line has been set up (843) 545-4050 for customers to call and leave a message concerning their credit or provide us with information needed on where to send their check if they are no longer a customer with the City of Georgetown.

The process of distributing approximately 11,000 checks for all amounts due no matter how small has required a high administrative burden on the Finance Department staff. Many checks will go uncashed due to mail problems, bad addresses, or small amounts the recipient fails to cash. An additional settlement distribution is expected in the coming months. Uncashed checks must be reconciled on monthly bank reconciliations and eventually reported to the SC State Treasurer as uncashed checks. We have to send out one follow-up letter for each uncashed check regardless of amount, and we have to submit funds related to all uncashed checks $50 and above to the State Treasurer. In some instances, we have been asked to reissue checks that have been uncashed for 90 days. We are approaching the end of the project. The refunds are in the amount of $3.00 or less at this current point. We are about to wrap up the first round of issued refunds. There will be additional work required related to bank reconciliation and uncashed checks reporting to the State Treasurer. An additional 2nd settlement check is expected from Santee Cooper in the coming months.

Update: Council approved Swiftwater Strategies proposed reimbursement methodology at the regular September 21st meeting. These reimbursements are expected to be completed on or before December 31, 2023.

The City received the 2nd settlement check from Santee Cooper on March 6th in the amount of $519,385.81. Dr. Yudice has informed Council that the City will seek an outside 3rd party to handle these reimbursements.

IT

BS&A software contract has been executed and project work for implementation began in August 2023.

GO Bond Ordinance for this project was adopted by Council on September 21, 2023.

Update: A meeting is scheduled for the end of November to discuss implementation.

IT continues conversations with HTC and Engineering on connecting the two new locations to the City's fiber network and how to convey this to contractors.

Other

Finance recently filled the vacancies for Customer Service Representative and Utility Billing Technician positions.

Attached are the Budget Performance Reports for September 2023. With the earlier Council Meeting Agenda deadline, monthly financial information will be for the previous month.

Budget Performance Report

Fiscal Year to Date 09/30/2?

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0010 - General Fund**										
REVENUE										
Department **00 - Revenue**										
302.008	Opioid Recovery Program	141,211.00	.00	141,211.00	25,000.00	.00	25,000.00	116,211.00	18	
311.001	Property Taxes - Real	4,287,807.00	.00	4,287,807.00	.00	.00	34,827.58	4,252,979.42	1	89,50
311.003	Property Taxes - Vehicles	350,000.00	.00	350,000.00	38,278.27	.00	79,044.55	270,955.45	23	63,73
311.004	Inventory Tax	132,978.00	.00	132,978.00	.00	.00	33,244.53	99,733.47	25	
311.005	Prop Tax-Penalties & Cost	32,000.00	.00	32,000.00	.00	.00	.00	32,000.00	0	
311.006	Homestead Exemption Tax	148,000.00	.00	148,000.00	.00	.00	.00	148,000.00	0	
311.007	Manufacturer's Tax Reduce	60,000.00	.00	60,000.00	.00	.00	.00	60,000.00	0	
311.008	Motor Carrier Lieu of Tax	15,000.00	.00	15,000.00	.00	.00	4,241.33	10,758.67	28	3,48
311.011	Boat and Motor Taxes	35,000.00	.00	35,000.00	11,462.54	.00	20,652.29	14,347.71	59	
321.001	Business Licenses	3,310,000.00	.00	3,310,000.00	30,536.25	.00	196,618.87	3,113,381.13	6	126,95
321.002	Business Lic - Penalites	6,000.00	.00	6,000.00	412.10	.00	61,625.72	(55,625.72)	1027	(74
322.001	Cable TV Franchise	116,000.00	.00	116,000.00	.00	.00	.00	116,000.00	0	
322.002	S.C. Electric & Gas Co.	65,000.00	.00	65,000.00	.00	.00	.00	65,000.00	0	
323.001	Electrical Permits	5,000.00	.00	5,000.00	286.00	.00	1,194.00	3,806.00	24	1,54
323.002	Plumbing Permits	2,500.00	.00	2,500.00	185.00	.00	422.00	2,078.00	17	43
323.003	Gas Permits	2,500.00	.00	2,500.00	47.00	.00	155.00	2,345.00	6	13
323.004	Building Permits	110,000.00	.00	110,000.00	27,802.00	.00	53,739.50	56,260.50	49	69,85
323.005	Yard Sale Permits	50.00	.00	50.00	.00	.00	6.00	44.00	12	[illegible]
323.006	Mobile Home Permits	500.00	.00	500.00	.00	.00	164.40	335.60	33	30
323.007	Demolition & Clearance	2,000.00	.00	2,000.00	.00	.00	150.00	1,850.00	8	1,50
323.008	Mechanical Permits	5,000.00	.00	5,000.00	816.00	.00	2,834.00	2,166.00	57	2,22
323.010	Bus Lic Inspection Fee	50.00	.00	50.00	.00	.00	.00	50.00	0	
323.013	Burning Permit	50.00	.00	50.00	.00	.00	.00	50.00	0	
323.014	Construct Parking Permit	50.00	.00	50.00	100.00	.00	160.00	(110.00)	320	3
323.015	Reinspection Fee	4,000.00	.00	4,000.00	300.00	.00	975.00	3,025.00	24	2,04
323.016	Permit Not Posted On-Site	50.00	.00	50.00	.00	.00	.00	50.00	0	
323.019	Stop Work Order Fee	1,000.00	.00	1,000.00	.00	.00	61.00	939.00	6	1,26
323.020	Board of Appeals Fee	500.00	.00	500.00	.00	.00	.00	500.00	0	
323.021	Zoning Fees	7,200.00	.00	7,200.00	2,400.00	.00	5,170.00	2,030.00	72	4,00
323.022	Plan Review Fee	60,000.00	.00	60,000.00	5,545.50	.00	20,392.50	39,607.50	34	32,94
323.023	Sign Permit Fee	2,000.00	.00	2,000.00	100.00	.00	950.00	1,050.00	48	1,84
323.024	Planning Commission Fees	50.00	.00	50.00	.00	.00	.00	50.00	0	
323.025	ARB Fees	1,000.00	.00	1,000.00	120.00	.00	330.00	670.00	33	45
323.026	Plat Approval Fees	500.00	.00	500.00	100.00	.00	445.00	55.00	89	6
323.027	Special Events Permit	750.00	.00	750.00	1,580.00	.00	2,215.00	(1,465.00)	295	17
323.028	Miscellaneous permits	200.00	.00	200.00	625.00	.00	1,500.00	(1,300.00)	750	5
324.008	Fire Impact Fee	55,000.00	.00	55,000.00	3,821.81	.00	27,296.39	27,703.61	50	55,90
331.000	Federal Grants	375,000.00	.00	375,000.00	.00	.00	.00	375,000.00	0	

Budget Performance Report

Fiscal Year to Date 09/30/2[illegible]

Exclude Rollup Accou[illegible]

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year [illegible]
Fund **0010 - General Fund**										
REVENUE										
Department **00 - Revenue**										
332.000	State Grants	219,114.00	11,636.00	230,750.00	11,636.00	.00	11,636.00	219,114.00	5	
332.008	Other Local Grants	6,100.00	.00	6,100.00	.00	.00	.00	6,100.00	0	
335.001	Local Government Fund	196,933.00	.00	196,933.00	.00	.00	.00	196,933.00	0	
344.005	SRO Reimbursement	148,000.00	.00	148,000.00	.00	.00	.00	148,000.00	0	
351.001	Police Fines	63,000.00	.00	63,000.00	10,688.96	.00	23,672.24	39,327.76	38	13,73[illegible]
351.003	Parking Fines	9,700.00	.00	9,700.00	800.00	.00	3,130.00	6,570.00	32	1,89[illegible]
351.007	Sunday Liquor Sales	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	
351.008	Victim's Asst. Fees-(%)	5,000.00	.00	5,000.00	1,017.98	.00	2,839.81	2,160.19	57	1,57[illegible]
351.009	Victim's Asst. Flat Fees	2,500.00	.00	2,500.00	271.94	.00	888.59	1,611.41	36	61[illegible]
351.010	Misc Police Revenue	5,000.00	.00	5,000.00	501.70	.00	534.20	4,465.80	11	8,14[illegible]
361.001	Investment Earnings	150,000.00	.00	150,000.00	33,639.47	.00	123,138.46	26,861.54	82	47,52[illegible]
362.000	Rents and Royalties	16,478.00	.00	16,478.00	.00	.00	.00	16,478.00	0	
363.001	Fees for GIS/B&P Documents	50.00	.00	50.00	.00	.00	.00	50.00	0	
363.005	FOIA Fees	500.00	.00	500.00	9.00	.00	9.00	491.00	2	37[illegible]
364.000	Housing Authority FILOT	45,000.00	.00	45,000.00	.00	.00	.00	45,000.00	0	
364.001	Steel Mill FILOT	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
367.007	Donations and Promotions-Police Dept	.00	.00	.00	1,370.00	.00	2,777.00	(2,777.00)	+++	
368.000	Work Comp Reimbursement	41,003.00	.00	41,003.00	.00	.00	.00	41,003.00	0	
369.000	Cash Over & Short	100.00	.00	100.00	(40.00)	.00	(40.00)	140.00	-40	
369.002	Miscellaneous Revenue	15,000.00	.00	15,000.00	(500.38)	.00	(425.38)	15,425.38	-3	8,48[illegible]
369.003	Insurance Proceeds	15,000.00	.00	15,000.00	.00	.00	15,363.65	(363.65)	102	2,10[illegible]
369.005	Set-off Debt Collection Fees	500.00	.00	500.00	.00	.00	50.00	450.00	10	5[illegible]
369.013	Returned Check Fees	2,000.00	.00	2,000.00	420.00	.00	750.00	1,250.00	38	48[illegible]
391.001	Sale of Assets	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
392.001	From Electric Fund	819,987.00	.00	819,987.00	68,332.25	.00	204,996.75	614,990.25	25	182,65[illegible]
392.002	From Water Fund	326,554.00	.00	326,554.00	27,212.83	.00	81,638.49	244,915.51	25	73,82[illegible]
392.003	From Accom Tax Fund	32,000.00	.00	32,000.00	.00	.00	.00	32,000.00	0	
392.005	From Wastewater Fund	338,082.00	.00	338,082.00	28,173.49	.00	84,520.47	253,561.53	25	79,95[illegible]
392.009	From Hospitality Fund	125,000.00	.00	125,000.00	.00	.00	.00	125,000.00	0	31,25[illegible]
393.003	GO Bond Proceeds	250,000.00	.00	250,000.00	.00	.00	.00	250,000.00	0	
394.002	Transfer from fund balance	1,517,819.00	.00	1,517,819.00	.00	.00	.00	1,517,819.00	0	
	Department **00 - Revenue** Totals	$13,705,866.00	$11,636.00	$13,717,502.00	$333,050.71	$0.00	$1,128,893.94	$12,588,608.06	8%	$911,04[illegible]
	REVENUE TOTALS	$13,705,866.00	$11,636.00	$13,717,502.00	$333,050.71	$0.00	$1,128,893.94	$12,588,608.06	8%	$911,04[illegible]
EXPENSE										
Department **01 - Administration**										
400.101	Regular Pay	412,950.00	.00	412,950.00	34,770.56	.00	101,011.88	311,938.12	24	90,82[illegible]
401.103	Overtime	3,000.00	.00	3,000.00	708.95	.00	3,315.84	(315.84)	111	2,43[illegible]
401.106	Contract Labor	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	

Attachment: Finance Department Budget Performance September 2023 Report (3974 : Finance and IT

Budget Performance Report

Fiscal Year to Date 09/30/2?
Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0010 - General Fund**										
EXPENSE										
Department **01 - Administration**										
405.114	FICA	31,820.00	.00	31,820.00	2,591.04	.00	7,694.37	24,125.63	24	6,98
406.116	Retirement	77,200.00	.00	77,200.00	6,551.98	.00	19,438.33	57,761.67	25	15,91
408.125	SCMIT Worker's Comp Ins.	8,500.00	.00	8,500.00	2,264.57	2,264.58	4,529.15	1,706.27	80	3,98
410.001	Health Claims Cost	28,331.00	.00	28,331.00	2,680.38	.00	7,656.20	20,674.80	27	3,77
410.002	Health Claim Costs-Retire	.00	.00	.00	609.80	.00	1,823.40	(1,823.40)	+++	
500.101	Supplies and Materials	4,000.00	.00	4,000.00	561.31	.00	998.52	3,001.48	25	1,46
500.102	Equipment	200.00	.00	200.00	.00	.00	.00	200.00	0	2,48
500.105	Printing and Binding	300.00	.00	300.00	.00	.00	.00	300.00	0	
500.107	Technology Supplies	250.00	.00	250.00	.00	.00	.00	250.00	0	
610.111	Communications- Landline	6,000.00	.00	6,000.00	540.23	.00	1,639.17	4,360.83	27	1,54
610.112	Postage	500.00	.00	500.00	114.44	.00	208.53	291.47	42	9
610.1110	Communications- Wireless	3,000.00	.00	3,000.00	174.76	.00	174.76	2,825.24	6	27
620.114	Advertising	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
640.124	Travel Expense	3,500.00	.00	3,500.00	41.00	.00	41.00	3,459.00	1	61
650.127	Electricity	3,552.00	.00	3,552.00	169.86	.00	812.16	2,739.84	23	81
650.128	Water	745.00	.00	745.00	63.06	.00	183.54	561.46	25	15
650.129	Wastewater	800.00	.00	800.00	68.83	.00	200.77	599.23	25	17
650.130	Sanitation	1,208.00	.00	1,208.00	85.24	.00	255.72	952.28	21	25
650.133	Stormwater	700.00	.00	700.00	102.39	.00	307.17	392.83	44	22
650.134	Security Lights	1,900.00	.00	1,900.00	157.50	.00	472.50	1,427.50	25	47
650.1271	Electricity- Sales Tax	111.00	.00	111.00	10.83	.00	32.31	78.69	29	3
660.105	COVID-19 Pandemic Expense	.00	.00	.00	.00	.00	.00	.00	+++	1,64
660.139	Fleet Services-RTA Mtce Allocation	100.00	.00	100.00	.00	.00	.00	100.00	0	15
660.145	Gasoline & Oil	500.00	.00	500.00	.00	.00	.00	500.00	0	
660.1391	Fleet Services -Departmental Expense Allocation	424.00	.00	424.00	45.26	.00	137.45	286.55	32	24
660.1392	Fleet Svcs- Outside Vends	500.00	.00	500.00	.00	.00	.00	500.00	0	
670.156	Equipment Rental/Lease	5,900.00	.00	5,900.00	79.50	.00	793.38	5,106.62	13	1,51
685.180	Membership Dues and Fees	2,454.00	.00	2,454.00	1,239.00	.00	1,239.00	1,215.00	50	1,51
685.182	Other Operating Expenses	3,000.00	.00	3,000.00	.00	.00	20.14	2,979.86	1	28
685.186	Training	5,375.00	.00	5,375.00	.00	.00	150.00	5,225.00	3	
685.1801	Subscriptions	.00	.00	.00	.00	.00	25.31	(25.31)	+++	2
686.187	Professional Services	.00	.00	.00	7,020.00	15,000.00	22,477.65	(37,477.65)	+++	
686.195	Repair/Maint Svc Contract	2,400.00	.00	2,400.00	.00	.00	186.36	2,213.64	8	37
686.1895	Employee wellness services	3,009.00	.00	3,009.00	102.53	.00	241.43	2,767.57	8	29
687.204	Janitorial Services	6,106.00	.00	6,106.00	.00	.00	.00	6,106.00	0	
795.001	IT Internal Allocations	52,470.00	.00	52,470.00	1,696.44	.00	5,815.64	46,654.36	11	5,46
795.995	GF Cost Distribution	(387,425.00)	.00	(387,425.00)	(32,285.42)	.00	(96,856.26)	(290,568.74)	25	(64,485

Attachment: Finance Department Budget Performance September 2023 Report (3974 : Finance and IT

Budget Performance Report

Fiscal Year to Date 09/30/2

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0010 - General Fund**										
EXPENSE										
Department **01 - Administration**										
Sub Department **02 - Mayor and Council**										
400.101	Regular Pay	101,710.00	.00	101,710.00	12,018.34	.00	29,114.50	72,595.50	29	29,14
405.114	FICA	7,780.00	.00	7,780.00	837.39	.00	2,014.36	5,765.64	26	2,03
406.116	Retirement	18,877.00	.00	18,877.00	1,432.13	.00	3,541.28	15,335.72	19	3,57
408.125	SCMIT Worker's Comp Ins.	2,055.00	.00	2,055.00	.00	.00	.00	2,055.00	0	
410.001	Health Claims Cost	34,156.00	.00	34,156.00	2,461.78	.00	6,100.16	28,055.84	18	5,87
500.101	Supplies and Materials	2,000.00	.00	2,000.00	46.52	.00	81.70	1,918.30	4	19
500.102	Equipment	500.00	.00	500.00	.00	.00	.00	500.00	0	
500.105	Printing and Binding	600.00	.00	600.00	.00	.00	.00	600.00	0	
610.111	Communications- Landline	600.00	.00	600.00	85.65	.00	263.19	336.81	44	13
610.112	Postage	400.00	.00	400.00	.00	.00	13.20	386.80	3	3
610.1110	Communications- Wireless	6,300.00	.00	6,300.00	515.03	.00	515.03	5,784.97	8	94
620.114	Advertising	3,000.00	.00	3,000.00	.00	.00	84.00	2,916.00	3	88
640.124	Travel Expense	19,275.00	.00	19,275.00	.00	.00	1,042.42	18,232.58	5	92
670.156	Equipment Rental/Lease	11,000.00	.00	11,000.00	1,575.36	7,089.12	2,363.04	1,547.84	86	3,02
685.180	Membership Dues and Fees	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
685.182	Other Operating Expenses	4,800.00	.00	4,800.00	.00	.00	.00	4,800.00	0	
685.186	Training	12,305.00	.00	12,305.00	70.00	.00	795.00	11,510.00	6	84
686.187	Professional Services	.00	.00	.00	.00	.00	261.38	(261.38)	+++	
686.1895	Employee wellness services	11,004.00	.00	11,004.00	375.96	.00	885.27	10,118.73	8	1,07
795.001	IT Internal Allocations	59,966.00	.00	59,966.00	1,938.79	.00	6,646.45	53,319.55	11	6,25
	Sub Department **02 - Mayor and Council** Totals	$298,328.00	$0.00	$298,328.00	$21,356.95	$7,089.12	$53,720.98	$237,517.90	20%	$54,94
	Department **01 - Administration** Totals	$584,208.00	$0.00	$584,208.00	$51,520.99	$24,353.70	$138,746.40	$421,107.90	28%	$134,49
Department **04 - Finance**										
400.101	Regular Pay	558,498.00	.00	558,498.00	46,768.72	.00	145,083.02	413,414.98	26	110,77
401.103	Overtime	3,500.00	.00	3,500.00	1,839.77	.00	3,068.75	431.25	88	1,28
401.106	Contract Labor	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	6,77
405.114	FICA	42,996.00	.00	42,996.00	3,541.32	.00	10,854.46	32,141.54	25	8,22
406.116	Retirement	104,308.00	.00	104,308.00	8,962.81	.00	27,336.31	76,971.69	26	19,36
408.125	SCMIT Worker's Comp Ins.	5,200.00	.00	5,200.00	1,241.49	1,241.48	2,482.97	1,475.55	72	2,18
410.001	Health Claims Cost	56,810.00	.00	56,810.00	3,998.96	.00	12,336.20	44,473.80	22	10,06
410.002	Health Claim Costs-Retire	2,015.00	.00	2,015.00	138.80	.00	416.40	1,598.60	21	41
500.101	Supplies and Materials	5,000.00	.00	5,000.00	281.28	.00	443.31	4,556.69	9	96
500.102	Equipment	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	42
500.103	Furniture	400.00	.00	400.00	.00	.00	.00	400.00	0	
610.111	Communications- Landline	3,500.00	.00	3,500.00	391.69	.00	1,198.44	2,301.56	34	77
610.112	Postage	6,500.00	.00	6,500.00	332.88	.00	1,063.64	5,436.36	16	1,48
610.1110	Communications- Wireless	750.00	.00	750.00	46.19	.00	46.19	703.81	6	9

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 09/30/2

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0010 - General Fund**										
EXPENSE										
Department **04 - Finance**										
640.124	Travel Expense	5,000.00	.00	5,000.00	30.00	(950.00)	30.00	5,920.00	-18	204
650.127	Electricity	3,200.00	.00	3,200.00	2,936.46	.00	3,487.01	(287.01)	109	66
650.128	Water	630.00	.00	630.00	54.05	.00	157.32	472.68	25	134
650.129	Wastewater	686.00	.00	686.00	59.00	.00	172.09	513.91	25	14
650.130	Sanitation	1,035.00	.00	1,035.00	73.06	.00	219.18	815.82	21	21
650.133	Stormwater	750.00	.00	750.00	91.39	.00	274.17	475.83	37	19
650.134	Security Lights	1,750.00	.00	1,750.00	135.00	.00	405.00	1,345.00	23	40
650.1271	Electricity- Sales Tax	200.00	.00	200.00	9.28	.00	27.70	172.30	14	2
670.156	Equipment Rental/Lease	9,000.00	.00	9,000.00	190.80	.00	1,402.56	7,597.44	16	2,54
685.180	Membership Dues and Fees	1,800.00	.00	1,800.00	.00	.00	.00	1,800.00	0	16
685.182	Other Operating Expenses	10,000.00	.00	10,000.00	459.12	.00	625.49	9,374.51	6	5,13
685.184	Continuing Education	1,350.00	.00	1,350.00	.00	.00	.00	1,350.00	0	
685.186	Training	3,250.00	.00	3,250.00	.00	.00	25.00	3,225.00	1	66
686.189	Employee Medical	750.00	.00	750.00	.00	.00	.00	750.00	0	
686.1895	Employee wellness services	10,007.00	.00	10,007.00	341.78	.00	804.79	9,202.21	8	98
795.001	IT Internal Allocations	52,470.00	.00	52,470.00	1,696.44	.00	5,815.65	46,654.35	11	5,46
795.995	GF Cost Distribution	(377,214.00)	.00	(377,214.00)	(31,434.50)	.00	(94,303.50)	(282,910.50)	25	(95,255
	Department **04 - Finance** Totals	$521,141.00	$0.00	$521,141.00	$42,185.79	$291.48	$123,472.15	$397,377.37	24%	$84,53
Department **05 - Police**										
Sub Department **05 - Police Staff Services**										
400.101	Regular Pay	2,308,986.00	.00	2,308,986.00	191,408.86	.00	556,352.03	1,752,633.97	24	443,17
401.103	Overtime	120,300.00	.00	120,300.00	13,533.05	.00	39,814.63	80,485.37	33	30,12
401.105	On-call pay	6,000.00	.00	6,000.00	600.00	.00	1,400.00	4,600.00	23	1,40
405.114	FICA	182,995.00	.00	182,995.00	14,890.93	.00	43,873.76	139,121.24	24	34,45
406.116	Retirement	504,694.00	.00	504,694.00	38,151.94	.00	115,567.38	389,126.62	23	93,47
408.125	SCMIT Worker's Comp Ins.	138,000.00	.00	138,000.00	34,807.57	31,600.30	66,407.87	39,991.83	71	55,60
410.001	Health Claims Cost	278,431.00	.00	278,431.00	23,362.26	.00	66,420.50	212,010.50	24	57,95
410.002	Health Claim Costs-Retire	53,966.00	.00	53,966.00	5,375.53	.00	14,719.66	39,246.34	27	9,92
500.101	Supplies and Materials	12,754.00	.00	12,754.00	1,948.41	.00	8,696.33	4,057.67	68	6,27
500.102	Equipment	6,319.00	.00	6,319.00	140.39	.00	952.29	5,366.71	15	7
500.103	Furniture	450.00	.00	450.00	.00	.00	.00	450.00	0	1,53
501.101	Uniforms and Clothing	37,100.00	11,636.00	48,736.00	2,195.03	.00	5,209.66	43,526.34	11	6,43
610.111	Communications- Landline	7,000.00	.00	7,000.00	948.11	.00	2,879.86	4,120.14	41	1,82
610.112	Postage	500.00	.00	500.00	16.96	.00	32.85	467.15	7	2
610.1110	Communications- Wireless	75,484.00	.00	75,484.00	4,396.74	.00	6,591.12	68,892.88	9	12,51
640.124	Travel Expense	19,234.00	.00	19,234.00	1,189.67	.00	1,556.79	17,677.21	8	4,39
650.127	Electricity	32,082.00	.00	32,082.00	546.05	.00	7,223.52	24,858.48	23	8,04
650.128	Water	4,235.00	.00	4,235.00	372.24	.00	1,074.78	3,160.22	25	92

Budget Performance Report

Fiscal Year to Date 09/30/23

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0010 - General Fund**										
EXPENSE										
Department **05 - Police**										
Sub Department **05 - Police Staff Services**										
650.129	Wastewater	3,180.00	.00	3,180.00	284.68	.00	811.49	2,368.51	26	70:
650.130	Sanitation	2,584.00	.00	2,584.00	182.46	.00	547.38	2,036.62	21	54:
650.133	Stormwater	3,157.00	.00	3,157.00	295.78	.00	887.34	2,269.66	28	78:
650.134	Security Lights	3,720.00	.00	3,720.00	309.89	.00	929.67	2,790.33	25	92!
650.1271	Electricity- Sales Tax	954.00	.00	954.00	92.67	.00	284.02	669.98	30	28:
660.103	Emergency Preparedness	.00	.00	.00	.00	.00	12.82	(12.82)	+++	
660.105	COVID-19 Pandemic Expense	.00	.00	.00	.00	.00	.00	.00	+++	1,52(
660.133	Repairs & Maint. Services	28,000.00	.00	28,000.00	773.52	.00	1,705.50	26,294.50	6	12,62(
660.139	Fleet Services-RTA Mtce Allocation	32,800.00	.00	32,800.00	1,864.35	.00	5,403.21	27,396.79	16	18,81!
660.145	Gasoline & Oil	89,212.00	.00	89,212.00	10,686.89	.00	18,931.95	70,280.05	21	18,68!
660.1391	Fleet Services -Departmental Expense Allocation	34,938.00	.00	34,938.00	4,976.21	.00	15,258.69	19,679.31	44	14,26:
660.1392	Fleet Svcs- Outside Vends	25,500.00	.00	25,500.00	900.50	.00	10,523.55	14,976.45	41	12,89(
670.156	Equipment Rental/Lease	6,200.00	.00	6,200.00	45.32	.00	955.86	5,244.14	15	1,86!
682.1721	Prisoner Housing	70,000.00	.00	70,000.00	5,850.00	10,000.00	5,850.00	54,150.00	23	9,47:
685.180	Membership Dues and Fees	1,775.00	.00	1,775.00	.00	.00	300.00	1,475.00	17	30(
685.182	Other Operating Expenses	28,850.00	.00	28,850.00	1,150.04	23,853.67	1,303.27	3,693.06	87	1,67:
685.186	Training	8,378.00	.00	8,378.00	1,130.00	.00	1,470.00	6,908.00	18	1,90!
685.187	Special Projects	2,000.00	.00	2,000.00	2,609.67	.00	4,864.97	(2,864.97)	243	1,40.
685.1801	Subscriptions	10,385.00	.00	10,385.00	406.94	.00	5,014.49	5,370.51	48	77!
685.1861	Law Enforce Accreditation/Policy	7,600.00	.00	7,600.00	.00	.00	3,225.19	4,374.81	42	5,20:
686.184	Technology Services	39,884.00	.00	39,884.00	.00	.00	38,350.00	1,534.00	96	
686.189	Employee Medical	2,775.00	.00	2,775.00	1,208.00	.00	1,353.00	1,422.00	49	27(
686.194	Other Prof/Tech Services	75,000.00	.00	75,000.00	.00	56,250.00	18,750.00	.00	100	
686.195	Repair/Maint Svc Contract	24,000.00	.00	24,000.00	.00	.00	2,145.60	21,854.40	9	3,22!
686.1895	Employee wellness services	36,021.00	.00	36,021.00	1,196.23	.00	2,816.75	33,204.25	8	3,43:
687.203	Contract Services	5,500.00	.00	5,500.00	350.00	.00	350.00	5,150.00	6	1,97!
687.204	Janitorial Services	6,106.00	.00	6,106.00	1,170.00	.00	2,340.00	3,766.00	38	
795.001	IT Internal Allocations	59,966.00	.00	59,966.00	1,696.44	.00	5,815.65	54,150.35	10	5,46!
795.010	911 Expense Billing	(1,888.00)	.00	(1,888.00)	.00	.00	(157.30)	(1,730.70)	8	(8,373
900.4100	Vehicles	.00	.00	.00	.00	(6,106.26)	.00	6,106.26	+++	
900.4300	Other Equipment	.00	.00	.00	.00	16,014.22	.00	(16,014.22)	+++	
Sub Department **05 - Police Staff Services** Totals		$4,395,127.00	$11,636.00	$4,406,763.00	$371,063.33	$131,611.93	$1,088,816.13	$3,186,334.94	28%	$878,83(
Sub Department **07 - Victim's Advocate**										
400.101	Regular Pay	.00	.00	.00	.00	.00	.00	.00	+++	9,15:
401.103	Overtime	.00	.00	.00	.00	.00	.00	.00	+++	28.
405.114	FICA	.00	.00	.00	.00	.00	.00	.00	+++	68!
406.116	Retirement	.00	.00	.00	.00	.00	.00	.00	+++	1,62:

Budget Performance Report

Fiscal Year to Date 09/30/23
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0010 - General Fund**										
EXPENSE										
Department **05 - Police**										
Sub Department **07 - Victim's Advocate**										
408.125	SCMIT Worker's Comp Ins.	.00	.00	.00	275.89	275.88	551.77	(827.65)	+++	485
410.001	Health Claims Cost	.00	.00	.00	.00	.00	.00	.00	+++	1,259
501.101	Uniforms and Clothing	.00	.00	.00	.00	.00	.00	.00	+++	290
610.111	Communications- Landline	.00	.00	.00	21.41	.00	65.80	(65.80)	+++	32
610.1110	Communications- Wireless	.00	.00	.00	.00	.00	57.93	(57.93)	+++	198
660.145	Gasoline & Oil	.00	.00	.00	.00	.00	.00	.00	+++	105
660.1391	Fleet Services -Departmental Expense Allocation	.00	.00	.00	67.89	.00	206.18	(206.18)	+++	174
685.182	Other Operating Expenses	.00	.00	.00	.00	.00	.00	.00	+++	30
686.1895	Employee wellness services	.00	.00	.00	34.18	.00	80.48	(80.48)	+++	98
795.001	IT Internal Allocations	.00	.00	.00	242.35	.00	830.81	(830.81)	+++	781
	Sub Department **07 - Victim's Advocate** Totals	$0.00	$0.00	$0.00	$641.72	$275.88	$1,792.97	($2,068.85)	+++	$15,208
Sub Department **26 - Grants**										
610.1110	Communications- Wireless	.00	.00	.00	.00	.00	115.56	(115.56)	+++	548
660.139	Fleet Services-RTA Mtce Allocation	.00	.00	.00	.00	.00	1,231.51	(1,231.51)	+++	497
660.145	Gasoline & Oil	.00	.00	.00	.00	.00	.00	.00	+++	403
660.1391	Fleet Services -Departmental Expense Allocation	.00	.00	.00	111.23	.00	694.29	(694.29)	+++	476
660.1392	Fleet Svcs- Outside Vends	.00	.00	.00	.00	.00	6,116.86	(6,116.86)	+++	2,063
685.182	Other Operating Expenses	.00	.00	.00	.00	.00	.00	.00	+++	53
	Sub Department **26 - Grants** Totals	$0.00	$0.00	$0.00	$111.23	$0.00	$8,158.22	($8,158.22)	+++	$4,042
	Department **05 - Police** Totals	$4,395,127.00	$11,636.00	$4,406,763.00	$371,816.28	$131,887.81	$1,098,767.32	$3,176,107.87	28%	$898,081
Department **06 - Planning and Economic Dev.**										
685.186	Training	.00	.00	.00	(290.00)	.00	(290.00)	290.00	+++	
	Department **06 - Planning and Economic Dev.** Totals	$0.00	$0.00	$0.00	($290.00)	$0.00	($290.00)	$290.00	+++	$0
Department **09 - Planning & Community Development**										
400.101	Regular Pay	320,518.00	.00	320,518.00	30,579.27	.00	96,790.48	223,727.52	30	83,451
401.103	Overtime	2,500.00	.00	2,500.00	(513.43)	.00	1,380.21	1,119.79	55	427
401.106	Contract Labor	124,800.00	.00	124,800.00	6,330.00	.00	11,490.00	113,310.00	9	
405.114	FICA	24,711.00	.00	24,711.00	2,194.82	.00	7,276.86	17,434.14	29	6,187
406.116	Retirement	59,952.00	.00	59,952.00	5,765.20	.00	18,746.83	41,205.17	31	14,957
408.125	SCMIT Worker's Comp Ins.	4,500.00	.00	4,500.00	1,092.05	1,092.04	2,184.09	1,223.87	73	1,921
410.001	Health Claims Cost	53,195.00	.00	53,195.00	3,182.44	.00	7,258.42	45,936.58	14	8,026
500.101	Supplies and Materials	3,220.00	.00	3,220.00	.00	.00	392.74	2,827.26	12	1,034
500.102	Equipment	2,300.00	.00	2,300.00	.00	.00	2,468.60	(168.60)	107	1,707
500.103	Furniture	200.00	.00	200.00	.00	.00	.00	200.00	0	
500.105	Printing and Binding	1,820.00	.00	1,820.00	.00	.00	74.53	1,745.47	4	
610.111	Communications- Landline	1,600.00	.00	1,600.00	177.87	.00	541.41	1,058.59	34	451
610.112	Postage	2,000.00	.00	2,000.00	220.60	.00	1,444.28	555.72	72	1,016

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 09/30/
Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0010 - General Fund**										
EXPENSE										
Department **09 - Planning & Community Development**										
610.1110	Communications- Wireless	3,600.00	.00	3,600.00	364.37	.00	364.37	3,235.63	10	1,42
620.114	Advertising	4,322.00	.00	4,322.00	.00	.00	194.25	4,127.75	4	41
640.124	Travel Expense	3,399.00	.00	3,399.00	.00	.00	683.04	2,715.96	20	
650.127	Electricity	6,100.00	.00	6,100.00	254.79	.00	621.82	5,478.18	10	44
650.128	Water	655.00	.00	655.00	36.03	.00	104.87	550.13	16	8
650.129	Wastewater	490.00	.00	490.00	39.33	.00	114.72	375.28	23	9
650.130	Sanitation	137.00	.00	137.00	48.70	.00	146.10	(9.10)	107	14
650.133	Stormwater	515.00	.00	515.00	69.33	.00	207.99	307.01	40	12
650.134	Security Lights	1,080.00	.00	1,080.00	90.00	.00	270.00	810.00	25	27
650.1271	Electricity- Sales Tax	180.00	.00	180.00	6.19	.00	18.47	161.53	10	1
660.133	Repairs & Maint. Services	927.00	.00	927.00	.00	.00	.00	927.00	0	
660.139	Fleet Services-RTA Mtce Allocation	500.00	.00	500.00	162.73	.00	272.94	227.06	55	
660.145	Gasoline & Oil	3,867.00	.00	3,867.00	416.54	.00	671.20	3,195.80	17	77
660.1391	Fleet Services -Departmental Expense Allocation	1,400.00	.00	1,400.00	204.36	.00	673.60	726.40	48	38
660.1392	Fleet Svcs- Outside Vends	150.00	.00	150.00	.00	.00	.00	150.00	0	
670.156	Equipment Rental/Lease	7,500.00	.00	7,500.00	464.22	.00	1,804.25	5,695.75	24	2,34
685.180	Membership Dues and Fees	2,000.00	.00	2,000.00	310.00	.00	500.00	1,500.00	25	1,24
685.182	Other Operating Expenses	600.00	.00	600.00	276.36	.00	433.13	166.87	72	12
685.184	Continuing Education	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	5
685.186	Training	5,219.00	.00	5,219.00	475.00	.00	475.00	4,744.00	9	39
686.187	Professional Services	.00	.00	.00	.00	13,510.00	261.38	(13,771.38)	+++	
686.189	Employee Medical	.00	.00	.00	.00	.00	.00	.00	+++	13
686.191	Contract Services/Studies	486,000.00	.00	486,000.00	.00	(14,137.77)	.00	500,137.77	-3	25,54
686.201	Main Street Coordinator Operating Expenses	14,500.00	.00	14,500.00	.00	.00	125.00	14,375.00	1	
686.1895	Employee wellness services	5,004.00	.00	5,004.00	170.89	.00	402.39	4,601.61	8	49
795.001	IT Internal Allocations	22,487.00	.00	22,487.00	727.05	.00	2,492.43	19,994.57	11	2,34
Department **09 - Planning & Community Development** Totals		$1,174,948.00	$0.00	$1,174,948.00	$53,144.71	$464.27	$160,885.40	$1,013,598.33	14%	$156,05
Department **10 - Municipal Court**										
400.101	Regular Pay	149,525.00	.00	149,525.00	15,674.00	.00	44,311.65	105,213.35	30	36,15
401.103	Overtime	4,500.00	.00	4,500.00	598.75	.00	1,023.00	3,477.00	23	1,10
401.105	On-call pay	5,200.00	.00	5,200.00	600.00	.00	1,400.00	3,800.00	27	1,40
405.114	FICA	12,180.00	.00	12,180.00	1,275.95	.00	2,779.46	9,400.54	23	2,92
406.116	Retirement	29,552.00	.00	29,552.00	3,124.77	.00	6,967.27	22,584.73	24	6,69
408.125	SCMIT Worker's Comp Ins.	3,000.00	.00	3,000.00	678.22	678.22	1,356.44	965.34	68	1,19
410.001	Health Claims Cost	12,927.00	.00	12,927.00	497.70	.00	1,432.70	11,494.30	11	1,31
500.101	Supplies and Materials	2,500.00	.00	2,500.00	315.15	.00	634.84	1,865.16	25	80
500.102	Equipment	500.00	.00	500.00	.00	.00	.00	500.00	0	

Budget Performance Report

Fiscal Year to Date 09/30/2?

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund	**0010 - General Fund**									
EXPENSE										
Department	**10 - Municipal Court**									
610.111	Communications- Landline	.00	.00	.00	64.23	.00	197.39	(197.39)	+++	9
610.112	Postage	3,300.00	.00	3,300.00	436.93	.00	1,060.71	2,239.29	32	91
640.124	Travel Expense	900.00	.00	900.00	.00	.00	.00	900.00	0	
650.127	Electricity	6,100.00	.00	6,100.00	1,166.93	.00	2,279.99	3,820.01	37	1,49
650.128	Water	646.00	.00	646.00	56.76	.00	163.89	482.11	25	14
650.129	Wastewater	485.00	.00	485.00	43.41	.00	123.73	361.27	26	10
650.130	Sanitation	137.00	.00	137.00	9.67	.00	29.01	107.99	21	2
650.133	Stormwater	277.00	.00	277.00	48.96	.00	146.88	130.12	53	6
650.134	Security Lights	458.00	.00	458.00	38.11	.00	114.33	343.67	25	11
650.1271	Electricity- Sales Tax	178.00	.00	178.00	17.23	.00	52.80	125.20	30	5
660.105	COVID-19 Pandemic Expense	.00	.00	.00	540.00	.00	1,080.00	(1,080.00)	+++	
660.133	Repairs & Maint. Services	2,500.00	.00	2,500.00	90.00	.00	1,026.46	1,473.54	41	96
660.139	Fleet Services-RTA Mtce Allocation	500.00	.00	500.00	.00	.00	.00	500.00	0	
660.145	Gasoline & Oil	350.00	.00	350.00	41.28	.00	84.77	265.23	24	5
660.1391	Fleet Services -Departmental Expense Allocation	424.00	.00	424.00	45.26	.00	137.45	286.55	32	11
670.156	Equipment Rental/Lease	2,300.00	.00	2,300.00	.00	.00	.00	2,300.00	0	36
685.180	Membership Dues and Fees	110.00	.00	110.00	.00	.00	.00	110.00	0	
685.182	Other Operating Expenses	3,435.00	.00	3,435.00	.00	.00	.00	3,435.00	0	69
685.186	Training	400.00	.00	400.00	.00	.00	.00	400.00	0	
686.187	Professional Services	41,350.00	.00	41,350.00	12,368.43	16,000.00	12,629.87	12,720.13	69	4,57
686.189	Employee Medical	.00	.00	.00	.00	.00	150.00	(150.00)	+++	
686.195	Repair/Maint Svc Contract	2,200.00	.00	2,200.00	.00	.00	201.75	1,998.25	9	
686.1895	Employee wellness services	3,009.00	.00	3,009.00	102.53	.00	241.43	2,767.57	8	29
795.001	IT Internal Allocations	37,479.00	.00	37,479.00	1,211.75	.00	4,154.04	33,324.96	11	3,90
	Department **10 - Municipal Court** Totals	$326,422.00	$0.00	$326,422.00	$39,046.02	$16,678.22	$83,779.86	$225,963.92	31%	$65,57
Department	**11 - Fire**									
400.101	Regular Pay	1,730,900.00	.00	1,730,900.00	138,373.42	.00	403,300.15	1,327,599.85	23	358,39
401.103	Overtime	120,000.00	.00	120,000.00	37,871.37	.00	96,830.01	23,169.99	81	57,19
402.111	Volunteer Employees	1,000.00	.00	1,000.00	30.00	.00	90.00	910.00	9	3
405.114	FICA	141,595.00	.00	141,595.00	12,842.00	.00	37,544.14	104,050.86	27	29,95
406.116	Retirement	393,131.00	.00	393,131.00	37,046.74	.00	107,937.40	285,193.60	27	78,52
408.125	SCMIT Worker's Comp Ins.	78,000.00	.00	78,000.00	17,798.90	17,254.30	38,599.31	22,146.39	72	30,36
410.001	Health Claims Cost	266,098.00	.00	266,098.00	16,324.12	.00	46,837.80	219,260.20	18	52,32
410.002	Health Claim Costs-Retire	38,225.00	.00	38,225.00	2,439.32	.00	7,319.12	30,905.88	19	7,18
500.101	Supplies and Materials	23,000.00	.00	23,000.00	3,643.18	.00	6,693.57	16,306.43	29	4,22
500.102	Equipment	34,800.00	.00	34,800.00	454.02	.00	454.02	34,345.98	1	75
500.103	Furniture	6,200.00	.00	6,200.00	1,966.32	.00	1,966.32	4,233.68	32	1,02
500.105	Printing and Binding	500.00	.00	500.00	.00	.00	.00	500.00	0	

Budget Performance Report

Fiscal Year to Date 09/30/23

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0010 - General Fund**										
EXPENSE										
Department **11 - Fire**										
500.107	Technology Supplies	11,440.00	.00	11,440.00	205.00	.00	584.38	10,855.62	5	1,31
501.101	Uniforms and Clothing	34,500.00	.00	34,500.00	850.60	.00	968.00	33,532.00	3	2,85
515.121	Safety Supplies	9,000.00	.00	9,000.00	377.56	.00	377.56	8,622.44	4	5,22
515.128	Medical Supplies	16,500.00	.00	16,500.00	476.36	.00	3,482.46	13,017.54	21	3,12
531.140	Haz Mat Supplies/Equipmnt	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	4,35
610.111	Communications- Landline	6,500.00	.00	6,500.00	761.37	.00	2,308.70	4,191.30	36	1,90
610.112	Postage	1,000.00	.00	1,000.00	29.37	.00	85.84	914.16	9	2
610.1110	Communications- Wireless	33,000.00	.00	33,000.00	2,201.26	.00	5,756.67	27,243.33	17	6,61
620.114	Advertising	750.00	.00	750.00	.00	.00	.00	750.00	0	
630.121	Fire Prevention Materials	9,000.00	.00	9,000.00	.00	.00	266.22	8,733.78	3	22
640.124	Travel Expense	5,156.00	.00	5,156.00	.00	.00	.00	5,156.00	0	72
650.127	Electricity	17,793.00	.00	17,793.00	314.45	.00	3,295.94	14,497.06	19	3,67
650.128	Water	4,862.00	.00	4,862.00	451.11	.00	959.08	3,902.92	20	68
650.129	Wastewater	3,337.00	.00	3,337.00	288.95	.00	839.60	2,497.40	25	73
650.130	Sanitation	1,116.00	.00	1,116.00	78.76	.00	236.28	879.72	21	23
650.133	Stormwater	1,849.00	.00	1,849.00	183.70	.00	551.10	1,297.90	30	46
650.134	Security Lights	1,812.00	.00	1,812.00	151.00	.00	453.00	1,359.00	25	45
650.1271	Electricity- Sales Tax	370.00	.00	370.00	37.04	.00	115.53	254.47	31	10
660.103	Emergency Preparedness	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
660.105	COVID-19 Pandemic Expense	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
660.133	Repairs & Maint. Services	38,000.00	.00	38,000.00	8,455.83	.00	11,833.49	26,166.51	31	3,34
660.139	Fleet Services-RTA Mtce Allocation	30,000.00	.00	30,000.00	1,611.88	.00	5,457.34	24,542.66	18	9,63
660.145	Gasoline & Oil	40,000.00	.00	40,000.00	3,809.67	.00	6,548.15	33,451.85	16	7,41
660.1391	Fleet Services -Departmental Expense Allocation	11,095.00	.00	11,095.00	1,295.46	.00	4,103.32	6,991.68	37	3,23
660.1392	Fleet Svcs- Outside Vends	40,000.00	.00	40,000.00	2,883.41	.00	5,050.96	34,949.04	13	2,34
670.156	Equipment Rental/Lease	8,500.00	.00	8,500.00	114.92	.00	666.91	7,833.09	8	1,11
682.169	Laundry & Linen	2,000.00	.00	2,000.00	120.88	.00	182.09	1,817.91	9	15
685.180	Membership Dues and Fees	2,218.00	.00	2,218.00	.00	.00	75.00	2,143.00	3	10
685.182	Other Operating Expenses	3,000.00	.00	3,000.00	111.00	.00	513.33	2,486.67	17	25
685.184	Continuing Education	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
685.186	Training	19,890.00	.00	19,890.00	(728.88)	.00	(682.28)	20,572.28	-3	4,38
685.1801	Subscriptions	13,223.00	.00	13,223.00	.00	.00	4,962.00	8,261.00	38	5,77
686.187	Professional Services	.00	.00	.00	.00	.00	261.38	(261.38)	+++	
686.189	Employee Medical	13,800.00	.00	13,800.00	1,526.00	.00	1,618.00	12,182.00	12	84
686.195	Repair/Maint Svc Contract	69,936.00	.00	69,936.00	2,064.72	.00	8,848.43	61,087.57	13	7,16
686.1895	Employee wellness services	30,004.00	.00	30,004.00	1,025.34	.00	2,414.39	27,589.61	8	2,98
795.001	IT Internal Allocations	44,975.00	.00	44,975.00	1,454.09	.00	4,984.83	39,990.17	11	4,68
	Department **11 - Fire** Totals	$3,376,075.00	$0.00	$3,376,075.00	$298,940.24	$17,254.30	$824,689.54	$2,534,131.16	25%	$706,15

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Budget Performance Report

Fiscal Year to Date 09/30/2?

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0010 - General Fund**										
EXPENSE										
Department **12 - Public Works**										
400.101	Regular Pay	465,355.00	.00	465,355.00	47,114.90	.00	119,721.85	345,633.15	26	135,64
401.103	Overtime	25,000.00	.00	25,000.00	2,366.36	.00	7,148.10	17,851.90	29	6,46
401.106	Contract Labor	17,500.00	.00	17,500.00	.00	.00	.00	17,500.00	0	
405.114	FICA	37,181.00	.00	37,181.00	3,601.97	.00	9,237.83	27,943.17	25	10,11
406.116	Retirement	90,204.00	.00	90,204.00	9,110.01	.00	23,380.73	66,823.27	26	22,96
408.125	SCMIT Worker's Comp Ins.	35,000.00	.00	35,000.00	7,837.31	7,747.76	15,599.87	11,652.37	67	13,63
410.001	Health Claims Cost	87,104.00	.00	87,104.00	5,310.30	.00	14,485.33	72,618.67	17	20,43
410.002	Health Claim Costs-Retire	31,050.00	.00	31,050.00	1,833.64	.00	6,535.84	24,514.16	21	5,75
500.101	Supplies and Materials	12,000.00	.00	12,000.00	910.38	.00	2,060.13	9,939.87	17	3,41
500.102	Equipment	13,000.00	.00	13,000.00	240.72	.00	434.01	12,565.99	3	3,69
500.103	Furniture	1,000.00	.00	1,000.00	.00	.00	30.00	970.00	3	1,03
500.105	Printing and Binding	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
501.101	Uniforms and Clothing	16,000.00	.00	16,000.00	717.33	.00	1,845.26	14,154.74	12	2,89
513.112	Asphalt/Concrete/Gravel	17,500.00	.00	17,500.00	946.05	.00	1,957.82	15,542.18	11	4,63
515.121	Safety Supplies	2,750.00	.00	2,750.00	446.95	3,600.00	1,187.66	(2,037.66)	174	68
610.111	Communications- Landline	3,500.00	.00	3,500.00	300.81	.00	992.07	2,507.93	28	1,17
610.112	Postage	700.00	.00	700.00	.00	.00	106.39	593.61	15	13
610.1110	Communications- Wireless	5,000.00	.00	5,000.00	272.96	.00	272.96	4,727.04	5	52
620.114	Advertising	150.00	.00	150.00	.00	.00	.00	150.00	0	8
640.124	Travel Expense	1,500.00	.00	1,500.00	(82.00)	.00	56.54	1,443.46	4	21
650.127	Electricity	1,782.00	.00	1,782.00	84.93	.00	334.97	1,447.03	19	42
650.128	Water	877.00	.00	877.00	73.02	.00	215.48	661.52	25	18
650.129	Wastewater	908.00	.00	908.00	75.63	.00	223.45	684.55	25	19
650.130	Sanitation	584.00	.00	584.00	38.03	.00	114.09	469.91	20	11
650.133	Stormwater	556.00	.00	556.00	72.82	.00	218.46	337.54	39	13
650.134	Security Lights	535.00	.00	535.00	44.54	.00	133.62	401.38	25	13
650.1271	Electricity- Sales Tax	90.00	.00	90.00	.25	.00	.46	89.54	1	[illegible]
660.133	Repairs & Maint. Services	10,000.00	.00	10,000.00	353.93	.00	2,398.39	7,601.61	24	1,76
660.139	Fleet Services-RTA Mtce Allocation	15,000.00	.00	15,000.00	842.58	.00	8,035.57	6,964.43	54	9,39
660.145	Gasoline & Oil	26,000.00	.00	26,000.00	2,701.46	.00	4,970.28	21,029.72	19	6,22
660.1391	Fleet Services -Departmental Expense Allocation	34,450.00	.00	34,450.00	4,238.93	.00	13,567.50	20,882.50	39	10,86
660.1392	Fleet Svcs- Outside Vends	5,000.00	.00	5,000.00	3,011.38	.00	3,011.38	1,988.62	60	
663.142	Street Sign Maintenance	12,000.00	.00	12,000.00	305.06	.00	1,341.64	10,658.36	11	4,49
663.148	Maintenance of Parks	.00	.00	.00	.00	.00	503.46	(503.46)	+++	2,86
670.156	Equipment Rental/Lease	3,000.00	.00	3,000.00	.00	.00	569.08	2,430.92	19	83
685.180	Membership Dues and Fees	600.00	.00	600.00	.00	.00	50.00	550.00	8	23
685.182	Other Operating Expenses	1,500.00	.00	1,500.00	488.19	.00	588.14	911.86	39	9
685.186	Training	2,000.00	.00	2,000.00	.00	.00	675.00	1,325.00	34	59

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Budget Performance Report

Fiscal Year to Date 09/30/2?

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0010 - General Fund**										
EXPENSE										
Department **12 - Public Works**										
685.187	Special Projects	95,675.00	.00	95,675.00	.00	.00	.00	95,675.00	0	40
685.192	KGB Operations	.00	.00	.00	383.35	.00	668.14	(668.14)	+++	1,36
685.1821	Hurricane/Storm Expense	.00	.00	.00	3,373.99	.00	3,373.99	(3,373.99)	+++	22
685.1921	KGB grant expenses	.00	.00	.00	626.84	.00	1,254.20	(1,254.20)	+++	58
686.187	Professional Services	7,000.00	.00	7,000.00	593.27	6,739.33	1,854.55	(1,593.88)	123	1,49
686.189	Employee Medical	1,000.00	.00	1,000.00	150.00	.00	240.00	760.00	24	
686.195	Repair/Maint Svc Contract	13,500.00	.00	13,500.00	89.44	.00	1,352.82	12,147.18	10	3,27
686.1895	Employee wellness services	13,996.00	.00	13,996.00	478.49	.00	1,126.70	12,869.30	8	1,37
687.203	Contract Services	.00	.00	.00	.00	.00	259.92	(259.92)	+++	76
687.204	Janitorial Services	2,458.00	.00	2,458.00	180.00	.00	360.00	2,098.00	15	61
795.001	IT Internal Allocations	14,992.00	.00	14,992.00	484.70	.00	1,661.61	13,330.39	11	1,56
	Department **12 - Public Works** Totals	$1,126,497.00	$0.00	$1,126,497.00	$99,618.52	$18,087.09	$254,155.29	$854,254.62	24%	$283,74
Department **13 - Information Technology**										
400.101	Regular Pay	95,905.00	.00	95,905.00	9,598.54	.00	27,318.95	68,586.05	28	22,98
405.114	FICA	7,340.00	.00	7,340.00	703.47	.00	1,943.93	5,396.07	26	1,68
406.116	Retirement	17,800.00	.00	17,800.00	1,779.42	.00	4,931.60	12,868.40	28	3,98
408.125	SCMIT Worker's Comp Ins.	1,200.00	.00	1,200.00	275.89	275.88	551.77	372.35	69	48
410.001	Health Claims Cost	9,959.00	.00	9,959.00	918.18	.00	2,605.06	7,353.94	26	2,30
500.101	Supplies and Materials	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	2
500.102	Equipment	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	8
500.107	Technology Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	
610.111	Communications- Landline	500.00	.00	500.00	64.23	.00	197.39	302.61	39	9
610.1110	Communications- Wireless	700.00	.00	700.00	46.19	.00	46.19	653.81	7	9
640.124	Travel Expense	500.00	.00	500.00	.00	.00	.00	500.00	0	
650.127	Electricity	1,100.00	.00	1,100.00	824.66	.00	1,008.18	91.82	92	22
650.128	Water	209.00	.00	209.00	18.02	.00	52.44	156.56	25	4
650.129	Wastewater	250.00	.00	250.00	19.67	.00	57.37	192.63	23	4
650.130	Sanitation	400.00	.00	400.00	24.35	.00	73.05	326.95	18	7
650.133	Stormwater	1,562.00	.00	1,562.00	161.64	.00	484.92	1,077.08	31	39
650.134	Security Lights	540.00	.00	540.00	45.00	.00	135.00	405.00	25	13
650.1271	Electricity- Sales Tax	45.00	.00	45.00	3.09	.00	9.23	35.77	21	[illegible]
660.145	Gasoline & Oil	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
685.180	Membership Dues and Fees	50.00	.00	50.00	.00	.00	.00	50.00	0	
685.182	Other Operating Expenses	7,000.00	.00	7,000.00	271.36	.00	1,085.44	5,914.56	16	3,20
685.1801	Subscriptions	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	4,87
686.184	Technology Services	340,488.00	.00	340,488.00	9,447.01	42,349.64	42,239.42	255,898.94	25	34,02
686.195	Repair/Maint Svc Contract	250.00	.00	250.00	.00	.00	.00	250.00	0	
686.1895	Employee wellness services	998.00	.00	998.00	34.18	.00	80.48	917.52	8	9

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Budget Performance Report

Fiscal Year to Date 09/30/23

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0010 - General Fund**										
EXPENSE										
Department **13 - Information Technology**										
795.001	IT Internal Allocations	(749,577.00)	.00	(749,577.00)	(24,234.90)	.00	(83,080.70)	(666,496.30)	11	(78,137
900.3950	Computer Software	250,000.00	.00	250,000.00	.00	(5,625.00)	.00	255,625.00	-2	
900.4300	Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	5,43
	Department **13 - Information Technology** Totals	$219.00	$0.00	$219.00	$0.00	$37,000.52	($260.28)	($36,521.24)	16776%	$2,18
Department **14 - Fleet Services**										
400.101	Regular Pay	164,559.00	.00	164,559.00	16,533.82	.00	47,057.81	117,501.19	29	38,53
401.103	Overtime	500.00	.00	500.00	.00	.00	45.11	454.89	9	
405.114	FICA	12,666.00	.00	12,666.00	1,216.96	.00	3,484.80	9,181.20	28	2,84
406.116	Retirement	30,728.00	.00	30,728.00	3,054.97	.00	8,752.96	21,975.04	28	6,66
408.125	SCMIT Worker's Comp Ins.	8,000.00	.00	8,000.00	1,931.21	1,931.19	3,862.40	2,206.41	72	3,39
410.001	Health Claims Cost	24,536.00	.00	24,536.00	2,028.40	.00	5,762.08	18,773.92	23	5,65
410.002	Health Claim Costs-Retire	12,454.00	.00	12,454.00	1,308.02	.00	3,559.60	8,894.40	29	2,34
500.101	Supplies and Materials	5,600.00	.00	5,600.00	23.53	.00	23.53	5,576.47	0	
500.102	Equipment	5,000.00	.00	5,000.00	.00	.00	388.76	4,611.24	8	86
500.105	Printing and Binding	600.00	.00	600.00	.00	.00	.00	600.00	0	20
501.101	Uniforms and Clothing	2,700.00	.00	2,700.00	324.45	.00	604.00	2,096.00	22	49
515.121	Safety Supplies	600.00	.00	600.00	.00	.00	.00	600.00	0	
610.111	Communications- Landline	2,000.00	.00	2,000.00	103.77	.00	306.51	1,693.49	15	50
610.112	Postage	50.00	.00	50.00	.00	.00	.00	50.00	0	
610.1110	Communications- Wireless	600.00	.00	600.00	41.19	.00	41.19	558.81	7	8
620.114	Advertising	100.00	.00	100.00	.00	.00	.00	100.00	0	
640.124	Travel Expense	300.00	.00	300.00	.00	.00	.00	300.00	0	
650.127	Electricity	16,391.00	.00	16,391.00	211.88	.00	2,584.44	13,806.56	16	3,89
650.128	Water	877.00	.00	877.00	73.02	.00	215.48	661.52	25	18
650.129	Wastewater	908.00	.00	908.00	75.63	.00	223.45	684.55	25	19
650.130	Sanitation	523.00	.00	523.00	36.92	.00	110.76	412.24	21	11
650.133	Stormwater	1,010.00	.00	1,010.00	111.78	.00	335.34	674.66	33	25
650.134	Security Lights	511.00	.00	511.00	42.57	.00	127.71	383.29	25	12
650.1271	Electricity- Sales Tax	561.00	.00	561.00	59.63	.00	170.20	390.80	30	16
660.133	Repairs & Maint. Services	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
660.139	Fleet Services-RTA Mtce Allocation	6,000.00	.00	6,000.00	.00	.00	132.90	5,867.10	2	5,11
660.145	Gasoline & Oil	3,000.00	.00	3,000.00	424.50	.00	700.42	2,299.58	23	59
660.1391	Fleet Services -Departmental Expense Allocation	1,745.00	.00	1,745.00	.00	.00	137.50	1,607.50	8	1,41
660.1392	Fleet Svcs- Outside Vends	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
662.140	Building Repairs	1,000.00	.00	1,000.00	179.79	.00	179.79	820.21	18	
685.182	Other Operating Expenses	58,484.00	.00	58,484.00	.00	.00	.00	58,484.00	0	10
685.186	Training	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
686.189	Employee Medical	.00	.00	.00	60.00	.00	60.00	(60.00)	+++	

Attachment: Finance Department Budget Performance September 2023 Report (3974 : Finance and IT

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 09/30/

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0010 - General Fund**										
EXPENSE										
Department **14 - Fleet Services**										
686.195	Repair/Maint Svc Contract	10,700.00	.00	10,700.00	.00	.00	5,121.00	5,579.00	48	5,76
686.1895	Employee wellness services	1,995.00	.00	1,995.00	68.36	.00	160.96	1,834.04	8	19
735.122	Services Billed	(212,130.00)	.00	(212,130.00)	(27,910.40)	.00	(85,254.38)	(126,875.62)	40	(76,064
795.001	IT Internal Allocations	14,992.00	.00	14,992.00	484.69	.00	1,661.60	13,330.40	11	1,56
	Department **14 - Fleet Services** Totals	$182,060.00	$0.00	$182,060.00	$484.69	$1,931.19	$555.92	$179,572.89	1%	$5,22
Department **20 - General Government**										
401.106	Contract Labor	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	
410.002	Health Claim Costs-Retire	20,087.00	.00	20,087.00	8,946.85	.00	10,602.12	9,484.88	53	3,34
510.106	Cleaning & Sanitation Sup	3,000.00	.00	3,000.00	.00	.00	167.98	2,832.02	6	41
600.110	SCMIRF Property/Liab Ins	250,368.00	.00	250,368.00	1,229.64	23,770.36	139,960.27	86,637.37	65	128,84
600.111	Retirees Health Insurance	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	
600.112	Survivors Health Ins	6,500.00	.00	6,500.00	1,990.94	.00	3,004.36	3,495.64	46	1,10
600.1051	Employee Wellness &Safety	23,100.00	.00	23,100.00	1,259.77	.00	3,760.77	19,339.23	16	3,62
600.1052	Unemployment Insurance	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	
620.114	Advertising	200.00	.00	200.00	.00	.00	.00	200.00	0	8
640.124	Travel Expense	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
650.127	Electricity	2,494.00	.00	2,494.00	297.26	.00	802.34	1,691.66	32	50
650.128	Water	282.00	.00	282.00	23.48	.00	75.81	206.19	27	6
650.129	Wastewater	328.00	.00	328.00	27.31	.00	87.38	240.62	27	7
650.133	Stormwater	1,649.00	.00	1,649.00	166.51	.00	499.53	1,149.47	30	41
650.1271	Electricity- Sales Tax	218.00	.00	218.00	7.16	.00	22.90	195.10	11	7
660.113	Opioid Recovery Program Expenses	141,211.00	.00	141,211.00	.00	.00	.00	141,211.00	0	
660.133	Repairs & Maint. Services	10,000.00	(10,000.00)	.00	.00	.00	428.65	(428.65)	+++	85
685.180	Membership Dues and Fees	3,000.00	.00	3,000.00	183.65	.00	183.65	2,816.35	6	9
685.182	Other Operating Expenses	73,588.00	.00	73,588.00	67,733.90	.00	73,681.07	(93.07)	100	15,89
685.1822	City Hall - Temporary Locations	130,200.00	.00	130,200.00	17,304.00	.00	34,608.00	95,592.00	27	34,60
686.186	Legal Services	75,000.00	.00	75,000.00	720.00	25,000.00	1,692.25	48,307.75	36	18,48
686.187	Professional Services	14,500.00	.00	14,500.00	.00	.00	261.38	14,238.62	2	13,80
686.192	Elections	10,500.00	.00	10,500.00	218.36	.00	218.36	10,281.64	2	
686.194	Other Prof/Tech Services	.00	.00	.00	.00	.00	1,500.00	(1,500.00)	+++	
686.195	Repair/Maint Svc Contract	2,200.00	.00	2,200.00	.00	.00	1,089.77	1,110.23	50	32
686.196	Bank Charges/Fees	3,500.00	.00	3,500.00	6.00	.00	718.63	2,781.37	21	1,13
686.199	Internal Engineering	45,504.00	.00	45,504.00	4,160.06	.00	12,048.59	33,455.41	26	8,82
686.1871	Audit Services	47,000.00	.00	47,000.00	.00	.00	.00	47,000.00	0	
687.204	Janitorial Services	10,874.00	.00	10,874.00	.00	.00	2,400.00	8,474.00	22	2,71
691.002	Clearing Expense Account	.00	.00	.00	7,765.00	.00	19,101.20	(19,101.20)	+++	
720.002	Unclaimed funds to the State	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
795.995	GF Cost Distribution	(284,437.00)	.00	(284,437.00)	(23,703.08)	.00	(71,109.24)	(213,327.76)	25	(80,231

Attachment: Finance Department Budget Performance September 2023 Report (3974 : Finance and IT

Budget Performance Report

Fiscal Year to Date 09/30/2?
Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0010 - General Fund**										
EXPENSE										
	Department **20 - General Government** Totals	$615,866.00	($10,000.00)	$605,866.00	$88,336.81	$48,770.36	$235,805.77	$321,289.87	47%	$155,04
Department **21 - Debt Service**										
681.100	Capital Lease Principal	23,521.00	.00	23,521.00	23,520.00	.00	23,520.00	1.00	100	
681.120	Capital Lease Interest	4,162.00	.00	4,162.00	4,160.83	.00	4,160.83	1.17	100	
	Department **21 - Debt Service** Totals	$27,683.00	$0.00	$27,683.00	$27,680.83	$0.00	$27,680.83	$2.17	100%	$(
Department **22 - Other Financing Uses**										
750.127	Transfers to Waste Mgmt	.00	.00	.00	.00	.00	.00	.00	+++	5,63
750.128	Transfer to Electric Fund	.00	.00	.00	.00	.00	.00	.00	+++	106,94
750.134	Transfer to Storm Water	192,867.00	.00	192,867.00	.00	.00	.00	192,867.00	0	37,48
750.140	Transfer to Capital Projects Reserve Fund	1,182,753.00	.00	1,182,753.00	.00	.00	.00	1,182,753.00	0	575,88
750.141	Transfer to Water Utility	.00	.00	.00	.00	.00	.00	.00	+++	51,71
750.142	Transfer to Wastewater	.00	.00	.00	.00	.00	.00	.00	+++	1,62
	Department **22 - Other Financing Uses** Totals	$1,375,620.00	$0.00	$1,375,620.00	$0.00	$0.00	$0.00	$1,375,620.00	0%	$779,27
	EXPENSE TOTALS	$13,705,866.00	$1,636.00	$13,707,502.00	$1,072,484.88	$296,718.94	$2,947,988.20	$10,462,794.86	24%	$3,270,37
	Fund **0010 - General Fund** Totals									
	REVENUE TOTALS	13,705,866.00	11,636.00	13,717,502.00	333,050.71	.00	1,128,893.94	12,588,608.06	8%	911,04
	EXPENSE TOTALS	13,705,866.00	1,636.00	13,707,502.00	1,072,484.88	296,718.94	2,947,988.20	10,462,794.86	24%	3,270,37
	Fund **0010 - General Fund** Totals	$0.00	$10,000.00	$10,000.00	($739,434.17)	($296,718.94)	($1,819,094.26)	$2,125,813.20		($2,359,330
Fund **0011 - Debt Service**										
REVENUE										
Department **00 - Revenue**										
311.002	Property Taxes -Debt Mill	180,000.00	.00	180,000.00	10,103.28	.00	11,367.39	168,632.61	6	3,46
	Department **00 - Revenue** Totals	$180,000.00	$0.00	$180,000.00	$10,103.28	$0.00	$11,367.39	$168,632.61	6%	$3,46
	REVENUE TOTALS	$180,000.00	$0.00	$180,000.00	$10,103.28	$0.00	$11,367.39	$168,632.61	6%	$3,46
EXPENSE										
Department **21 - Debt Service**										
681.130	GO Bond Principal	85,113.00	.00	85,113.00	.00	.00	.00	85,113.00	0	
681.140	GO Bond Interest	46,248.00	.00	46,248.00	.00	.00	.00	46,248.00	0	
750.137	Trns from/to Fund Balance	48,639.00	.00	48,639.00	.00	.00	.00	48,639.00	0	
	Department **21 - Debt Service** Totals	$180,000.00	$0.00	$180,000.00	$0.00	$0.00	$0.00	$180,000.00	0%	$(
	EXPENSE TOTALS	$180,000.00	$0.00	$180,000.00	$0.00	$0.00	$0.00	$180,000.00	0%	$(
	Fund **0011 - Debt Service** Totals									
	REVENUE TOTALS	180,000.00	.00	180,000.00	10,103.28	.00	11,367.39	168,632.61	6%	3,46
	EXPENSE TOTALS	180,000.00	.00	180,000.00	.00	.00	.00	180,000.00	0%	
	Fund **0011 - Debt Service** Totals	$0.00	$0.00	$0.00	$10,103.28	$0.00	$11,367.39	($11,367.39)		$3,46

Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0012 - Capital Projects Reserve Fund**										
REVENUE										
Department **00 - Revenue**										
331.000	Federal Grants	144,604.00	.00	144,604.00	.00	.00	.00	144,604.00	0	
331.010	Grant Revenue	595,412.00	(11,636.00)	583,776.00	.00	.00	.00	583,776.00	0	
331.069	Match Revenue	33,636.00	.00	33,636.00	.00	.00	.00	33,636.00	0	
392.004	From General Fund	1,182,753.00	.00	1,182,753.00	.00	.00	.00	1,182,753.00	0	575,88
392.015	Transfer from Capital Projects Fund	464,872.00	.00	464,872.00	.00	.00	.00	464,872.00	0	
	Department **00 - Revenue** Totals	$2,421,277.00	($11,636.00)	$2,409,641.00	$0.00	$0.00	$0.00	$2,409,641.00	0%	$575,88
	REVENUE TOTALS	$2,421,277.00	($11,636.00)	$2,409,641.00	$0.00	$0.00	$0.00	$2,409,641.00	0%	$575,88
EXPENSE										
Department **26 - Special Projects**										
900.903	Sidewalk Program	330,000.00	.00	330,000.00	.00	.00	.00	330,000.00	0	
900.1000	Infrastructure Improvemts	.00	.00	.00	8,500.00	(8,500.00)	8,500.00	.00	+++	
900.2000	Land	.00	.00	.00	1,100.00	.00	1,800.00	(1,800.00)	+++	
900.3000	Buildings & Improvements	1,175,000.00	6,880.00	1,181,880.00	4,400.00	5,500.00	22,830.00	1,153,550.00	2	
900.4100	Vehicles	339,375.00	3,120.00	342,495.00	.00	240,081.88	20,000.00	82,413.12	76	
900.4200	Heavy Equipment	.00	.00	.00	.00	.00	.00	.00	+++	549,75
900.4300	Other Equipment	419,794.00	(11,636.00)	408,158.00	3,245.04	54,160.61	3,245.04	350,752.35	14	53,16
900.6000	Other Improvements	157,108.00	.00	157,108.00	2,750.00	(20,813.53)	32,083.09	145,838.44	7	
	Department **26 - Special Projects** Totals	$2,421,277.00	($1,636.00)	$2,419,641.00	$19,995.04	$270,428.96	$88,458.13	$2,060,753.91	15%	$602,91
	EXPENSE TOTALS	$2,421,277.00	($1,636.00)	$2,419,641.00	$19,995.04	$270,428.96	$88,458.13	$2,060,753.91	15%	$602,91
	Fund **0012 - Capital Projects Reserve Fund** Totals									
	REVENUE TOTALS	2,421,277.00	(11,636.00)	2,409,641.00	.00	.00	.00	2,409,641.00	0%	575,88
	EXPENSE TOTALS	2,421,277.00	(1,636.00)	2,419,641.00	19,995.04	270,428.96	88,458.13	2,060,753.91	15%	602,91
	Fund **0012 - Capital Projects Reserve Fund** Totals	$0.00	($10,000.00)	($10,000.00)	($19,995.04)	($270,428.96)	($88,458.13)	$348,887.09		($27,034
Fund **0013 - TIF District**										
REVENUE										
Department **00 - Revenue**										
302.006	TIF Proceeds	91,612.00	.00	91,612.00	.00	.00	.00	91,612.00	0	
	Department **00 - Revenue** Totals	$91,612.00	$0.00	$91,612.00	$0.00	$0.00	$0.00	$91,612.00	0%	$(
	REVENUE TOTALS	$91,612.00	$0.00	$91,612.00	$0.00	$0.00	$0.00	$91,612.00	0%	$(
EXPENSE										
750.137	Trns from/to Fund Balance	91,612.00	.00	91,612.00	.00	.00	.00	91,612.00	0	
	EXPENSE TOTALS	$91,612.00	$0.00	$91,612.00	$0.00	$0.00	$0.00	$91,612.00	0%	$(
	Fund **0013 - TIF District** Totals									
	REVENUE TOTALS	91,612.00	.00	91,612.00	.00	.00	.00	91,612.00	0%	
	EXPENSE TOTALS	91,612.00	.00	91,612.00	.00	.00	.00	91,612.00	0%	
	Fund **0013 - TIF District** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		$(

Run by Kathy Vermeland on 11/06/2023 03:17:51 PM

Budget Performance Report

Fiscal Year to Date 09/30/2?

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0014 - American Rescue Plan Act (ARP)**										
REVENUE										
Department **00 - Revenue**										
306.001	Investment Earnings	.00	.00	.00	13,002.66	.00	39,216.51	(39,216.51)	+++	8,56
	Department **00 - Revenue** Totals	$0.00	$0.00	$0.00	$13,002.66	$0.00	$39,216.51	($39,216.51)	+++	$8,56
	REVENUE TOTALS	$0.00	$0.00	$0.00	$13,002.66	$0.00	$39,216.51	($39,216.51)	+++	$8,56
EXPENSE										
687.203	Contract Services	.00	.00	.00	.00	(81,515.97)	.00	81,515.97	+++	
	EXPENSE TOTALS	$0.00	$0.00	$0.00	$0.00	($81,515.97)	$0.00	$81,515.97	+++	$(
	Fund **0014 - American Rescue Plan Act (ARP)** Totals									
	REVENUE TOTALS	.00	.00	.00	13,002.66	.00	39,216.51	(39,216.51)	+++	8,56
	EXPENSE TOTALS	.00	.00	.00	.00	(81,515.97)	.00	81,515.97	+++	
	Fund **0014 - American Rescue Plan Act (ARP)** Totals	$0.00	$0.00	$0.00	$13,002.66	$81,515.97	$39,216.51	($120,732.48)		$8,56
Fund **0015 - Agency Fund**										
REVENUE										
Department **00 - Revenue**										
361.001	Investment Earnings	.00	.00	.00	163.06	.00	491.77	(491.77)	+++	18
	Department **00 - Revenue** Totals	$0.00	$0.00	$0.00	$163.06	$0.00	$491.77	($491.77)	+++	$18
	REVENUE TOTALS	$0.00	$0.00	$0.00	$163.06	$0.00	$491.77	($491.77)	+++	$18
	Fund **0015 - Agency Fund** Totals									
	REVENUE TOTALS	.00	.00	.00	163.06	.00	491.77	(491.77)	+++	18
	EXPENSE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	
	Fund **0015 - Agency Fund** Totals	$0.00	$0.00	$0.00	$163.06	$0.00	$491.77	($491.77)		$18
Fund **0018 - State and Local Grants**										
REVENUE										
Department **00 - Revenue**										
332.000	State Grants	12,000.00	.00	12,000.00	.00	.00	.00	12,000.00	0	3,41
	Department **00 - Revenue** Totals	$12,000.00	$0.00	$12,000.00	$0.00	$0.00	$0.00	$12,000.00	0%	$3,41
	REVENUE TOTALS	$12,000.00	$0.00	$12,000.00	$0.00	$0.00	$0.00	$12,000.00	0%	$3,41
EXPENSE										
Department **70 - State and Local Grants**										
500.101	Supplies and Materials	8,000.00	.00	8,000.00	.00	.00	3,225.20	4,774.80	40	7,96
500.102	Equipment	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	
	Department **70 - State and Local Grants** Totals	$12,000.00	$0.00	$12,000.00	$0.00	$0.00	$3,225.20	$8,774.80	27%	$7,96
	EXPENSE TOTALS	$12,000.00	$0.00	$12,000.00	$0.00	$0.00	$3,225.20	$8,774.80	27%	$7,96
	Fund **0018 - State and Local Grants** Totals									
	REVENUE TOTALS	12,000.00	.00	12,000.00	.00	.00	.00	12,000.00	0%	3,41
	EXPENSE TOTALS	12,000.00	.00	12,000.00	.00	.00	3,225.20	8,774.80	27%	7,96

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 09/30/2

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
	Fund **0018 - State and Local Grants** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	($3,225.20)	$3,225.20		($4,550
Fund **0019 - Res. Utilities Round Up Program**										
REVENUE										
Department **00 - Revenue**										
302.007	Residential Utilities Round Up Program	.00	.00	.00	364.50	.00	533.40	(533.40)	+++	
	Department **00 - Revenue** Totals	$0.00	$0.00	$0.00	$364.50	$0.00	$533.40	($533.40)	+++	$(
	REVENUE TOTALS	$0.00	$0.00	$0.00	$364.50	$0.00	$533.40	($533.40)	+++	$(
	Fund **0019 - Res. Utilities Round Up Program** Totals									
	REVENUE TOTALS	.00	.00	.00	364.50	.00	533.40	(533.40)	+++	
	EXPENSE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	
	Fund **0019 - Res. Utilities Round Up Program** Totals	$0.00	$0.00	$0.00	$364.50	$0.00	$533.40	($533.40)		$(
Fund **0020 - State Accommodations Tax**										
REVENUE										
Department **00 - Revenue**										
318.001	Accommodations Tax	160,000.00	.00	160,000.00	.00	.00	.00	160,000.00	0	
361.001	Investment Earnings	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Department **00 - Revenue** Totals	$160,500.00	$0.00	$160,500.00	$0.00	$0.00	$0.00	$160,500.00	0%	$(
	REVENUE TOTALS	$160,500.00	$0.00	$160,500.00	$0.00	$0.00	$0.00	$160,500.00	0%	$(
EXPENSE										
Department **33 - State Accommodations Tax**										
620.114	Advertising	100.00	.00	100.00	.00	.00	.00	100.00	0	84
683.173	Tourism Related	50,000.00	.00	50,000.00	.00	.00	.00	50,000.00	0	4,76
683.174	Tourism Advertise/Promote	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0	
750.124	Transfers to General Fund	32,000.00	.00	32,000.00	.00	.00	.00	32,000.00	0	
750.137	Trns from/to Fund Balance	38,400.00	.00	38,400.00	.00	.00	.00	38,400.00	0	
	Department **33 - State Accommodations Tax** Totals	$160,500.00	$0.00	$160,500.00	$0.00	$0.00	$0.00	$160,500.00	0%	$4,85
	EXPENSE TOTALS	$160,500.00	$0.00	$160,500.00	$0.00	$0.00	$0.00	$160,500.00	0%	$4,85
	Fund **0020 - State Accommodations Tax** Totals									
	REVENUE TOTALS	160,500.00	.00	160,500.00	.00	.00	.00	160,500.00	0%	
	EXPENSE TOTALS	160,500.00	.00	160,500.00	.00	.00	.00	160,500.00	0%	4,85
	Fund **0020 - State Accommodations Tax** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		($4,853
Fund **0022 - Local Hospitality/ATax**										
REVENUE										
Department **00 - Revenue**										
324.001	Hospitality Fee	935,000.00	.00	935,000.00	121,721.61	.00	337,793.49	597,206.51	36	143,60
324.002	Accommodation Fees	160,000.00	.00	160,000.00	17,112.95	.00	51,496.14	108,503.86	32	40,51
331.000	Federal Grants	250,000.00	.00	250,000.00	.00	.00	.00	250,000.00	0	
331.069	Match Revenue	251,933.00	.00	251,933.00	.00	.00	.00	251,933.00	0	
332.015	DBA State Grant	77,060.00	.00	77,060.00	.00	.00	42,717.00	34,343.00	55	42,71

Budget Performance Report

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Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0022 - Local Hospitality/ATax**										
REVENUE										
Department **00 - Revenue**										
361.001	Investment Earnings	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
394.002	Transfer from fund balance	667,520.00	80,000.00	747,520.00	.00	.00	.00	747,520.00	0	
	Department **00 - Revenue** Totals	$2,344,513.00	$80,000.00	$2,424,513.00	$138,834.56	$0.00	$432,006.63	$1,992,506.37	18%	$226,83
	REVENUE TOTALS	$2,344,513.00	$80,000.00	$2,424,513.00	$138,834.56	$0.00	$432,006.63	$1,992,506.37	18%	$226,83
EXPENSE										
Department **08 - Winyah Auditorium**										
650.127	Electricity	9,000.00	.00	9,000.00	1,231.80	.00	3,022.21	5,977.79	34	3,32
685.182	Other Operating Expenses	26,000.00	.00	26,000.00	.00	.00	26,000.00	.00	100	
	Department **08 - Winyah Auditorium** Totals	$35,000.00	$0.00	$35,000.00	$1,231.80	$0.00	$29,022.21	$5,977.79	83%	$3,32
Department **23 - Accommodation Taxes (ATAX)**										
400.101	Regular Pay	129,022.00	.00	129,022.00	4,864.86	.00	14,827.39	114,194.61	11	11,45
401.103	Overtime	44,150.00	.00	44,150.00	3,851.53	.00	11,124.59	33,025.41	25	
405.114	FICA	13,248.00	.00	13,248.00	641.19	.00	2,002.31	11,245.69	15	84
406.116	Retirement	35,911.00	.00	35,911.00	954.32	.00	3,251.90	32,659.10	9	2,30
410.001	Health Claims Cost	3,615.00	.00	3,615.00	290.50	.00	871.50	2,743.50	24	87
620.114	Advertising	150.00	.00	150.00	.00	.00	.00	150.00	0	
681.100	Capital Lease Principal	12,992.00	.00	12,992.00	12,992.00	.00	12,992.00	.00	100	
681.120	Capital Lease Interest	2,298.00	.00	2,298.00	2,298.37	.00	2,298.37	(.37)	100	
685.182	Other Operating Expenses	.00	.00	.00	.00	.00	.00	.00	+++	2
750.124	Transfers to General Fund	125,000.00	.00	125,000.00	.00	.00	.00	125,000.00	0	31,25
	Department **23 - Accommodation Taxes (ATAX)** Totals	$366,386.00	$0.00	$366,386.00	$25,892.77	$0.00	$47,368.06	$319,017.94	13%	$46,75
Department **24 - Hospitality Taxes (HTAX)**										
683.174	Tourism Advertise/Promote	194,000.00	.00	194,000.00	.00	.00	14,131.45	179,868.55	7	35,12
685.182	Other Operating Expenses	98,100.00	.00	98,100.00	571.86	24,997.32	4,658.24	68,444.44	30	3,96
685.187	Special Projects	114,700.00	.00	114,700.00	19,832.00	14,297.68	21,032.00	79,370.32	31	10,20
685.1871	Way-finding project	50,000.00	.00	50,000.00	.00	11,989.50	11,937.70	26,072.80	48	1,50
686.191	Contract Services/Studies	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	
686.195	Repair/Maint Svc Contract	56,000.00	.00	56,000.00	2,268.64	.00	5,408.66	50,591.34	10	4,86
687.204	Janitorial Services	65,000.00	.00	65,000.00	.00	.00	.00	65,000.00	0	15,01
900.905	Park Improvements	362,500.00	(15,017.00)	347,483.00	13,306.17	97,945.63	23,806.17	225,731.20	35	
900.1000	Infrastructure Improvemts	360,933.00	.00	360,933.00	1,130.00	(1,130.00)	1,130.00	360,933.00	0	
900.2000	Land	145,000.00	.00	145,000.00	.00	3,500.00	1,695.00	139,805.00	4	
900.3000	Buildings & Improvements	24,000.00	15,017.00	39,017.00	.00	39,016.45	.00	.55	100	
900.4100	Vehicles	53,125.00	.00	53,125.00	.00	48,100.00	.00	5,025.00	91	
900.4300	Other Equipment	69,000.00	.00	69,000.00	11,010.34	7,771.38	11,010.34	50,218.28	27	
900.6000	Other Improvements	.00	.00	.00	.00	.00	9,430.18	(9,430.18)	+++	
	Department **24 - Hospitality Taxes (HTAX)** Totals	$1,617,358.00	$0.00	$1,617,358.00	$48,119.01	$246,487.96	$104,239.74	$1,266,630.30	22%	$70,66

Budget Performance Report

Fiscal Year to Date 09/30/2?

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0022 - Local Hospitality/ATax**										
EXPENSE										
Department **29 - Kaminski House**										
600.110	SCMIRF Property/Liab Ins	23,520.00	.00	23,520.00	.00	.00	11,311.96	12,208.04	48	9,85
650.127	Electricity	3,326.00	.00	3,326.00	246.37	.00	698.61	2,627.39	21	63
650.133	Stormwater	1,806.00	.00	1,806.00	180.01	.00	540.03	1,265.97	30	45
650.1271	Electricity- Sales Tax	117.00	.00	117.00	7.86	.00	20.88	96.12	18	2
687.203	Contract Services	297,000.00	.00	297,000.00	.00	.00	47,500.00	249,500.00	16	82,50
	Department **29 - Kaminski House** Totals	$325,769.00	$0.00	$325,769.00	$434.24	$0.00	$60,071.48	$265,697.52	18%	$93,46
	EXPENSE TOTALS	$2,344,513.00	$0.00	$2,344,513.00	$75,677.82	$246,487.96	$240,701.49	$1,857,323.55	21%	$214,21
	Fund **0022 - Local Hospitality/ATax** Totals									
	REVENUE TOTALS	2,344,513.00	80,000.00	2,424,513.00	138,834.56	.00	432,006.63	1,992,506.37	18%	226,83
	EXPENSE TOTALS	2,344,513.00	.00	2,344,513.00	75,677.82	246,487.96	240,701.49	1,857,323.55	21%	214,21
	Fund **0022 - Local Hospitality/ATax** Totals	$0.00	$80,000.00	$80,000.00	$63,156.74	($246,487.96)	$191,305.14	$135,182.82		$12,62
Fund **0030 - Electric Utility Fund**										
REVENUE										
Department **00 - Revenue**										
301.000	Sale Of Utilities	13,635,876.00	.00	13,635,876.00	1,452,582.24	.00	4,077,318.15	9,558,557.85	30	2,420,28
301.001	Revenue from Energy Efficiency Program	30,000.00	.00	30,000.00	1,486.14	.00	4,458.42	25,541.58	15	5,51
301.002	New Turn Ons	4,500.00	.00	4,500.00	330.00	.00	1,110.00	3,390.00	25	1,16
301.004	Security Lights	290,000.00	.00	290,000.00	26,566.97	.00	77,760.97	212,239.03	27	73,25
301.012	Restores	70,000.00	.00	70,000.00	4,890.00	.00	19,381.95	50,618.05	28	19,75
302.001	Penalties	120,000.00	.00	120,000.00	16,710.73	.00	42,156.07	77,843.93	35	35,15
302.002	Pole Rental	250,000.00	.00	250,000.00	.00	.00	.00	250,000.00	0	
306.001	Investment Earnings	30,000.00	.00	30,000.00	22,848.81	.00	68,912.77	(38,912.77)	230	28,37
307.002	Sale Of Scrap	500.00	.00	500.00	.00	.00	.00	500.00	0	
369.002	Miscellaneous Revenue	3,000.00	.00	3,000.00	.00	.00	2,770.11	229.89	92	48
371.000	Budget Balancing Account	(821,557.00)	.00	(821,557.00)	.00	.00	.00	(821,557.00)	0	
394.002	Transfer from fund balance	519,386.00	.00	519,386.00	.00	.00	.00	519,386.00	0	
395.001	Transfer from General Fund	.00	.00	.00	.00	.00	.00	.00	+++	106,94
	Department **00 - Revenue** Totals	$14,131,705.00	$0.00	$14,131,705.00	$1,525,414.89	$0.00	$4,293,868.44	$9,837,836.56	30%	$2,690,92
	REVENUE TOTALS	$14,131,705.00	$0.00	$14,131,705.00	$1,525,414.89	$0.00	$4,293,868.44	$9,837,836.56	30%	$2,690,92
EXPENSE										
Department **19 - Electric**										
400.101	Regular Pay	946,840.00	.00	946,840.00	68,036.80	.00	204,935.67	741,904.33	22	196,85
401.103	Overtime	17,000.00	.00	17,000.00	1,777.48	.00	5,100.19	11,899.81	30	2,87
401.105	On-call pay	12,000.00	.00	12,000.00	1,200.00	.00	2,800.00	9,200.00	23	2,80
401.106	Contract Labor	665,000.00	.00	665,000.00	4,410.00	626,382.50	8,617.50	30,000.00	95	8,82
401.107	Labor Billed	.00	.00	.00	.00	.00	(1,073.04)	1,073.04	+++	
405.114	FICA	77,714.00	.00	77,714.00	5,155.53	.00	15,656.13	62,057.87	20	14,79

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Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0030 - Electric Utility Fund**										
EXPENSE										
Department **19 - Electric**										
406.116	Retirement	188,543.00	.00	188,543.00	13,094.00	.00	39,611.50	148,931.50	21	34,79
408.125	SCMIT Worker's Comp Ins.	77,000.00	.00	77,000.00	19,346.67	19,208.48	39,235.72	18,555.80	76	33,80
410.001	Health Claims Cost	104,386.00	.00	104,386.00	7,325.96	.00	20,886.68	83,499.32	20	19,96
410.002	Health Claim Costs-Retire	36,994.00	.00	36,994.00	3,671.42	.00	10,108.15	26,885.85	27	6,72
500.101	Supplies and Materials	14,300.00	.00	14,300.00	234.35	.00	2,321.23	11,978.77	16	2,70
500.102	Equipment	7,500.00	.00	7,500.00	.00	.00	.00	7,500.00	0	1,56
500.103	Furniture	1,800.00	.00	1,800.00	.00	.00	.00	1,800.00	0	
500.105	Printing and Binding	600.00	.00	600.00	.00	.00	.00	600.00	0	
501.101	Uniforms and Clothing	15,900.00	.00	15,900.00	21.03	.00	206.40	15,693.60	1	6,29
514.114	Wire Expense	35,000.00	.00	35,000.00	1,141.97	.00	4,572.81	30,427.19	13	8,50
514.115	Christmas Decorations	23,350.00	.00	23,350.00	.00	.00	2,510.72	20,839.28	11	
514.116	Pole Line Hardware	12,000.00	.00	12,000.00	1,986.71	.00	548.45	11,451.55	5	3,30
514.117	Poles & Crossarms	15,000.00	.00	15,000.00	.00	.00	566.61	14,433.39	4	1,54
514.118	Fuel for Peak Shaving Generation	125,000.00	.00	125,000.00	.00	.00	21,043.32	103,956.68	17	61,34
515.121	Safety Supplies	300.00	.00	300.00	.00	.00	.00	300.00	0	
515.123	Special Dept Supplies	16,000.00	.00	16,000.00	.00	.00	.00	16,000.00	0	2,83
521.128	Meter Supplies	35,000.00	.00	35,000.00	11,408.91	.00	12,113.81	22,886.19	35	9,96
523.133	Street Light Supplies	4,000.00	.00	4,000.00	67.84	.00	213.59	3,786.41	5	37
531.143	Security Lights	32,000.00	.00	32,000.00	1,048.48	.00	7,180.47	24,819.53	22	11,08
531.145	Transformer Supplies	80,000.00	.00	80,000.00	9,970.49	.00	21,011.45	58,988.55	26	4,98
540.150	Power Purchases	7,540,000.00	.00	7,540,000.00	825,045.50	.00	1,580,176.41	5,959,823.59	21	2,133,38
540.153	Energy Efficiency Program	50,000.00	.00	50,000.00	1,157.81	.00	2,447.48	47,552.52	5	6,63
541.001	Santee Cooper Settlement Expenses	519,386.00	.00	519,386.00	.00	.00	.00	519,386.00	0	
600.110	SCMIRF Property/Liab Ins	101,952.00	.00	101,952.00	.00	.00	49,033.87	52,918.13	48	42,73
610.111	Communications- Landline	5,500.00	.00	5,500.00	528.76	.00	1,534.36	3,965.64	28	1,41
610.112	Postage	6,000.00	.00	6,000.00	1,361.08	.00	4,767.45	1,232.55	79	1,67
610.1110	Communications- Wireless	10,000.00	.00	10,000.00	748.64	.00	1,613.08	8,386.92	16	1,94
620.114	Advertising	600.00	.00	600.00	.00	.00	.00	600.00	0	7
640.124	Travel Expense	12,100.00	.00	12,100.00	.00	.00	.00	12,100.00	0	
650.127	Electricity	24,709.00	.00	24,709.00	2,409.27	.00	6,440.85	18,268.15	26	5,46
650.128	Water	2,613.00	.00	2,613.00	243.23	.00	697.47	1,915.53	27	53
650.129	Wastewater	2,753.00	.00	2,753.00	240.32	.00	688.26	2,064.74	25	58
650.130	Sanitation	2,389.00	.00	2,389.00	168.66	.00	505.98	1,883.02	21	50
650.133	Stormwater	1,960.00	.00	1,960.00	193.16	.00	579.48	1,380.52	30	48
650.134	Security Lights	10,188.00	.00	10,188.00	849.00	.00	2,547.00	7,641.00	25	2,54
650.1271	Electricity- Sales Tax	470.00	.00	470.00	41.98	.00	125.73	344.27	27	12
660.133	Repairs & Maint. Services	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	38
660.139	Fleet Services-RTA Mtce Allocation	10,000.00	.00	10,000.00	86.09	.00	1,570.01	8,429.99	16	3,48

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Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0030 - Electric Utility Fund**										
EXPENSE										
Department **19 - Electric**										
660.140	Hydraulic Repair	12,000.00	.00	12,000.00	.00	.00	.00	12,000.00	0	44
660.145	Gasoline & Oil	32,000.00	.00	32,000.00	3,115.37	.00	5,123.12	26,876.88	16	6,79
660.1391	Fleet Services -Departmental Expense Allocation	19,919.00	.00	19,919.00	2,248.74	.00	7,415.95	12,503.05	37	6,76
660.1392	Fleet Svcs- Outside Vends	10,000.00	.00	10,000.00	.00	.00	864.20	9,135.80	9	12,47
662.140	Building Repairs	500.00	.00	500.00	.00	.00	.00	500.00	0	
662.141	Department Repairs	123,809.00	.00	123,809.00	4,936.82	60,696.00	5,832.37	57,280.63	54	5,52
663.145	Sub-Station Maintenance	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
663.146	Transformers Repairs	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	
664.101	Community Education	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
670.155	Building Rental	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	
670.156	Equipment Rental/Lease	3,800.00	.00	3,800.00	499.92	.00	1,002.68	2,797.32	26	97
681.100	Capital Lease Principal	34,347.00	.00	34,347.00	34,346.67	.00	34,346.67	.33	100	
681.120	Capital Lease Interest	6,077.00	.00	6,077.00	6,076.14	.00	6,076.14	.86	100	
682.170	Infrared Test	850.00	.00	850.00	.00	.00	.00	850.00	0	73
682.171	Safety Testing/Compliance	3,500.00	.00	3,500.00	.00	.00	1,219.85	2,280.15	35	1,89
682.173	Tree Crew Maintenance	12,000.00	.00	12,000.00	269.45	.00	3,280.45	8,719.55	27	1,61
685.180	Membership Dues and Fees	27,219.00	.00	27,219.00	.00	.00	.00	27,219.00	0	9,98
685.182	Other Operating Expenses	50,000.00	.00	50,000.00	714.55	.00	7,601.03	42,398.97	15	14
685.183	Depreciation	858,534.00	.00	858,534.00	64,246.52	.00	192,767.37	665,766.63	22	181,60
685.186	Training	19,950.00	.00	19,950.00	.00	.00	.00	19,950.00	0	99
685.190	Landfill Fees	8,000.00	.00	8,000.00	1,251.80	.00	1,488.70	6,511.30	19	1,91
686.186	Legal Services	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
686.187	Professional Services	10,200.00	.00	10,200.00	709.19	6,739.33	1,940.93	1,519.74	85	9,03
686.188	Architect/Engineer Servcs	50,000.00	.00	50,000.00	12,060.78	.00	12,060.78	37,939.22	24	18,81
686.189	Employee Medical	.00	.00	.00	60.00	.00	160.00	(160.00)	+++	2
686.191	Contract Services/Studies	2,400.00	.00	2,400.00	.00	.00	214.73	2,185.27	9	39
686.195	Repair/Maint Svc Contract	23,700.00	.00	23,700.00	145.15	.00	1,626.76	22,073.24	7	3,64
686.196	Bank Charges/Fees	19,500.00	.00	19,500.00	27.60	.00	3,305.73	16,194.27	17	5,22
686.199	Internal Engineering	22,753.00	.00	22,753.00	2,080.03	.00	6,024.29	16,728.71	26	4,41
686.1895	Employee wellness services	13,996.00	.00	13,996.00	478.49	.00	1,126.70	12,869.30	8	1,37
687.202	Utility Billing Services	50,000.00	.00	50,000.00	1,427.97	5,034.93	14,742.13	30,222.94	40	13,59
687.204	Janitorial Services	2,495.00	.00	2,495.00	.00	.00	.00	2,495.00	0	62
702.105	Interest on Bonds	54,755.00	.00	54,755.00	.00	.00	.00	54,755.00	0	
702.110	Bond Principal	719,539.00	.00	719,539.00	.00	.00	.00	719,539.00	0	
703.1001	Agent Fees	.00	.00	.00	.00	.00	2,500.00	(2,500.00)	+++	
720.001	Provision for Bad Debts	40,000.00	.00	40,000.00	3,333.33	.00	9,999.99	30,000.01	25	9,99
750.124	Transfers to General Fund	819,987.00	.00	819,987.00	68,332.25	.00	204,996.75	614,990.25	25	182,65
750.142	Transfer to Wastewater	89,605.00	.00	89,605.00	.00	.00	.00	89,605.00	0	

Budget Performance Report

Fiscal Year to Date 09/30/2

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0030 - Electric Utility Fund**										
EXPENSE										
Department **19 - Electric**										
795.001	IT Internal Allocations	187,394.00	.00	187,394.00	6,058.73	.00	20,770.18	166,623.82	11	19,534
795.995	GF Cost Distribution	505,966.00	.00	505,966.00	42,163.83	.00	126,491.49	379,474.51	25	115,73
900.3100	Electric Distribution	2,045,000.00	.00	2,045,000.00	10,359.57	(11,831.28)	32,393.74	2,024,437.54	1	
900.4300	Other Equipment	61,250.00	.00	61,250.00	.00	.00	.00	61,250.00	0	
900.6000	Other Improvements	.00	.00	.00	.00	(10,722.11)	15,110.98	(4,388.87)	+++	
7999.9999	Principal Reclassified	(615,167.00)	.00	(615,167.00)	.00	.00	.00	(615,167.00)	0	
9999.9999	Assets Reclassified	(2,106,250.00)	.00	(2,106,250.00)	.00	.00	.00	(2,106,250.00)	0	
	Department **19 - Electric** Totals	$14,106,475.00	$0.00	$14,106,475.00	$1,247,914.04	$695,507.85	$2,791,378.50	$10,619,588.65	25%	$3,254,89
Department **36 - Fiber Optics**										
662.141	Department Repairs	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	
685.183	Depreciation	230.00	.00	230.00	19.11	.00	57.32	172.68	25	5
	Department **36 - Fiber Optics** Totals	$25,230.00	$0.00	$25,230.00	$19.11	$0.00	$57.32	$25,172.68	0%	$5
	EXPENSE TOTALS	$14,131,705.00	$0.00	$14,131,705.00	$1,247,933.15	$695,507.85	$2,791,435.82	$10,644,761.33	25%	$3,254,94
	Fund **0030 - Electric Utility Fund** Totals									
	REVENUE TOTALS	14,131,705.00	.00	14,131,705.00	1,525,414.89	.00	4,293,868.44	9,837,836.56	30%	2,690,92
	EXPENSE TOTALS	14,131,705.00	.00	14,131,705.00	1,247,933.15	695,507.85	2,791,435.82	10,644,761.33	25%	3,254,94
	Fund **0030 - Electric Utility Fund** Totals	$0.00	$0.00	$0.00	$277,481.74	($695,507.85)	$1,502,432.62	($806,924.77)		($564,022
Fund **0031 - Water Utility Fund**										
REVENUE										
Department **00 - Revenue**										
301.000	Sale Of Utilities	4,143,439.00	.00	4,143,439.00	387,419.64	.00	1,083,748.11	3,059,690.89	26	678,44
301.002	New Turn Ons	3,500.00	.00	3,500.00	305.00	.00	930.00	2,570.00	27	79
301.006	Sale Of Raw Water	13,000.00	.00	13,000.00	1,209.17	.00	3,555.58	9,444.42	27	3,49
301.009	New Service Taps	25,000.00	.00	25,000.00	1,100.00	.00	5,200.00	19,800.00	21	12,00
301.013	Meter Installation	12,000.00	.00	12,000.00	150.00	.00	1,350.00	10,650.00	11	7,95
302.001	Penalties	26,000.00	.00	26,000.00	4,879.61	.00	13,474.38	12,525.62	52	9,58
306.001	Investment Earnings	.00	.00	.00	4,517.51	.00	13,624.98	(13,624.98)	+++	5,43
324.020	Water Impact Fee	19,000.00	.00	19,000.00	1,620.00	.00	9,890.00	9,110.00	52	34,83
369.002	Miscellaneous Revenue	5,000.00	.00	5,000.00	4,015.00	.00	55,410.38	(50,410.38)	1108	1,85
371.000	Budget Balancing Account	(227,301.00)	.00	(227,301.00)	.00	.00	.00	(227,301.00)	0	
395.001	Transfer from General Fund	.00	.00	.00	.00	.00	.00	.00	+++	51,71
	Department **00 - Revenue** Totals	$4,019,638.00	$0.00	$4,019,638.00	$405,215.93	$0.00	$1,187,183.43	$2,832,454.57	30%	$806,11
	REVENUE TOTALS	$4,019,638.00	$0.00	$4,019,638.00	$405,215.93	$0.00	$1,187,183.43	$2,832,454.57	30%	$806,11
EXPENSE										
Department **15 - Water Distribution**										
400.101	Regular Pay	178,397.00	.00	178,397.00	9,360.53	.00	17,438.06	160,958.94	10	43,15
401.103	Overtime	17,000.00	.00	17,000.00	147.89	.00	1,094.45	15,905.55	6	5,20

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 09/30/2

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0031 - Water Utility Fund**										
EXPENSE										
Department **15 - Water Distribution**										
401.105	On-call pay	5,200.00	.00	5,200.00	.00	.00	.00	5,200.00	0	1,40
405.114	FICA	15,348.00	.00	15,348.00	705.73	.00	1,396.08	13,951.92	9	3,60
406.116	Retirement	37,231.00	.00	37,231.00	1,758.22	.00	3,428.25	33,802.75	9	8,58
408.125	SCMIT Worker's Comp Ins.	18,500.00	.00	18,500.00	3,816.44	3,816.41	6,748.21	7,935.38	57	6,71
410.001	Health Claims Cost	23,110.00	.00	23,110.00	1,791.20	.00	1,612.08	21,497.92	7	5,08
410.002	Health Claim Costs-Retire	1,145.00	.00	1,145.00	919.72	.00	946.84	198.16	83	9
500.101	Supplies and Materials	3,500.00	.00	3,500.00	1,579.98	.00	3,055.34	444.66	87	1,16
500.102	Equipment	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	81
501.101	Uniforms and Clothing	4,400.00	.00	4,400.00	303.03	.00	303.03	4,096.97	7	1,00
513.112	Asphalt/Concrete/Gravel	51,000.00	.00	51,000.00	129.50	9,870.50	129.50	41,000.00	20	6,87
514.110	Water Dist System Supply	70,000.00	.00	70,000.00	2,880.84	.00	9,729.34	60,270.66	14	22,25
515.129	Permit Fees Due To Others	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
523.136	Hydrant Replacement	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	(1,838
532.148	Small Hand Tools	300.00	.00	300.00	209.86	.00	209.86	90.14	70	
600.110	SCMIRF Property/Liab Ins	54,048.00	.00	54,048.00	.00	.00	25,994.41	28,053.59	48	22,65
610.112	Postage	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
610.1110	Communications- Wireless	2,040.00	.00	2,040.00	79.20	.00	79.20	1,960.80	4	19
620.114	Advertising	600.00	.00	600.00	.00	.00	.00	600.00	0	8
640.124	Travel Expense	100.00	.00	100.00	.00	.00	.00	100.00	0	
650.127	Electricity	9,978.00	.00	9,978.00	872.53	.00	2,578.81	7,399.19	26	2,24
650.128	Water	37,706.00	.00	37,706.00	4,106.72	.00	12,223.51	25,482.49	32	8,29
650.129	Wastewater	12,788.00	.00	12,788.00	1,058.61	.00	3,410.18	9,377.82	27	2,61
650.130	Sanitation	793.00	.00	793.00	55.96	.00	167.88	625.12	21	16
650.133	Stormwater	5,671.00	.00	5,671.00	511.30	.00	1,533.90	4,137.10	27	1,41
650.1271	Electricity- Sales Tax	279.00	.00	279.00	37.27	.00	102.41	176.59	37	5
660.133	Repairs & Maint. Services	23,000.00	.00	23,000.00	.00	.00	.00	23,000.00	0	
660.139	Fleet Services-RTA Mtce Allocation	7,500.00	.00	7,500.00	18.68	.00	49.38	7,450.62	1	1,77
660.145	Gasoline & Oil	10,000.00	.00	10,000.00	281.91	.00	652.57	9,347.43	7	2,77
660.1391	Fleet Services -Departmental Expense Allocation	4,709.00	.00	4,709.00	722.25	.00	2,151.16	2,557.84	46	2,43
660.1392	Fleet Svcs- Outside Vends	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	3,18
670.156	Equipment Rental/Lease	500.00	.00	500.00	.00	.00	.00	500.00	0	
685.180	Membership Dues and Fees	200.00	.00	200.00	.00	.00	.00	200.00	0	
685.182	Other Operating Expenses	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	27
685.183	Depreciation	515,598.00	.00	515,598.00	38,133.42	.00	114,470.04	401,127.96	22	113,63
685.186	Training	1,100.00	.00	1,100.00	.00	.00	.00	1,100.00	0	
686.187	Professional Services	3,700.00	.00	3,700.00	197.94	2,248.46	792.92	658.62	82	50
686.189	Employee Medical	1,500.00	.00	1,500.00	.00	.00	150.00	1,350.00	10	
686.191	Contract Services/Studies	252,000.00	.00	252,000.00	600.00	25,000.00	21,440.75	205,559.25	18	39

Budget Performance Report

Fiscal Year to Date 09/30/23
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0031 - Water Utility Fund**										
EXPENSE										
Department **15 - Water Distribution**										
686.196	Bank Charges/Fees	7,750.00	.00	7,750.00	10.80	.00	1,293.54	6,456.46	17	2,04
686.199	Internal Engineering	22,752.00	.00	22,752.00	2,080.03	.00	6,024.29	16,727.71	26	4,41
686.1895	Employee wellness services	5,004.00	.00	5,004.00	170.89	.00	402.39	4,601.61	8	49
687.202	Utility Billing Services	7,500.00	.00	7,500.00	216.00	761.58	2,229.88	4,508.54	40	2,05
687.204	Janitorial Services	824.00	.00	824.00	53.34	.00	106.68	717.32	13	20
702.106	Interest- Bonds	99,372.00	.00	99,372.00	.00	.00	.00	99,372.00	0	10,25
702.110	Bond Principal	396,021.00	.00	396,021.00	.00	.00	.00	396,021.00	0	35,69
703.109	Agents Fee	8,000.00	.00	8,000.00	1,250.00	.00	2,862.50	5,137.50	36	2,93
720.001	Provision for Bad Debts	9,000.00	.00	9,000.00	666.67	.00	2,000.01	6,999.99	22	2,00
750.124	Transfers to General Fund	172,681.00	.00	172,681.00	14,390.08	.00	43,170.24	129,510.76	25	39,03
795.995	GF Cost Distribution	109,190.00	.00	109,190.00	9,099.17	.00	27,297.51	81,892.49	25	24,97
795.999	Allocation G&A Services	90,990.00	.00	90,990.00	.00	.00	5,586.28	85,403.72	6	16,46
900.3500	Water Distribution	700,000.00	.00	700,000.00	5,074.37	59,803.13	5,074.37	635,122.50	9	
900.4100	Vehicles	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0	
900.4300	Other Equipment	31,250.00	.00	31,250.00	.00	.00	.00	31,250.00	0	
7999.9999	Principal Reclassified	(396,021.00)	.00	(396,021.00)	.00	.00	.00	(396,021.00)	0	(35,698
9999.9999	Assets Reclassified	(771,250.00)	.00	(771,250.00)	.00	.00	.00	(771,250.00)	0	
	Department **15 - Water Distribution** Totals	$1,925,004.00	$0.00	$1,925,004.00	$103,290.08	$101,500.08	$327,935.85	$1,495,568.07	22%	$371,62
Department **16 - Filtration**										
400.101	Regular Pay	289,752.00	.00	289,752.00	25,250.29	.00	74,796.18	214,955.82	26	65,47
401.103	Overtime	8,000.00	.00	8,000.00	1,766.44	.00	2,278.34	5,721.66	28	(970
401.105	On-call pay	5,200.00	.00	5,200.00	800.04	.00	1,866.76	3,333.24	36	1,66
405.114	FICA	23,176.00	.00	23,176.00	2,008.18	.00	5,736.16	17,439.84	25	4,71
406.116	Retirement	56,228.00	.00	56,228.00	5,128.72	.00	14,627.45	41,600.55	26	11,42
408.125	SCMIT Worker's Comp Ins.	13,500.00	.00	13,500.00	3,437.09	3,437.06	6,874.15	3,188.79	76	6,04
410.001	Health Claims Cost	42,884.00	.00	42,884.00	3,449.69	.00	10,980.20	31,903.80	26	10,90
410.002	Health Claim Costs-Retire	10,925.00	.00	10,925.00	.00	.00	.00	10,925.00	0	1,68
500.101	Supplies and Materials	2,500.00	.00	2,500.00	155.23	.00	263.06	2,236.94	11	36
500.102	Equipment	6,500.00	.00	6,500.00	246.06	.00	246.06	6,253.94	4	
501.101	Uniforms and Clothing	4,000.00	.00	4,000.00	.00	.00	174.79	3,825.21	4	
512.108	Chemicals	352,600.00	.00	352,600.00	33,975.96	101,622.28	67,351.80	183,625.92	48	61,89
512.109	Laboratory Supplies	28,000.00	.00	28,000.00	294.14	.00	5,936.23	22,063.77	21	7,79
515.121	Safety Supplies	1,600.00	.00	1,600.00	.00	.00	.00	1,600.00	0	
515.129	Permit Fees Due To Others	23,000.00	.00	23,000.00	.00	.00	20,712.00	2,288.00	90	20,42
532.148	Small Hand Tools	300.00	.00	300.00	.00	.00	.00	300.00	0	
540.151	IP Raw Water Contract-Cty	22,960.00	.00	22,960.00	2,222.12	.00	4,258.84	18,701.16	19	2,96
540.152	Raw Water Pump Maint.	65,000.00	.00	65,000.00	6,275.07	.00	18,229.17	46,770.83	28	14,89
540.157	Treated Water Purchase	200.00	.00	200.00	7.02	.00	7.02	192.98	4	[illegible]

Budget Performance Report

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Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0031 - Water Utility Fund**										
EXPENSE										
Department **16 - Filtration**										
540.1510	IP Raw Water Contract-Stl	11,808.00	.00	11,808.00	577.59	.00	1,144.76	10,663.24	10	1,24
600.110	SCMIRF Property/Liab Ins	162,912.00	.00	162,912.00	.00	.00	78,352.61	84,559.39	48	68,29
610.111	Communications- Landline	1,500.00	.00	1,500.00	82.36	.00	245.31	1,254.69	16	30
610.112	Postage	800.00	.00	800.00	.00	.00	.00	800.00	0	
610.1110	Communications- Wireless	660.00	.00	660.00	41.19	.00	41.19	618.81	6	8
620.114	Advertising	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
640.124	Travel Expense	100.00	.00	100.00	.00	.00	.00	100.00	0	
650.127	Electricity	104,948.00	.00	104,948.00	8,156.87	.00	25,433.14	79,514.86	24	21,79
650.130	Sanitation	1,056.00	.00	1,056.00	75.20	.00	225.60	830.40	21	22
650.133	Stormwater	2,860.00	.00	2,860.00	270.33	.00	810.99	2,049.01	28	71
650.134	Security Lights	1,584.00	.00	1,584.00	132.00	.00	396.00	1,188.00	25	39
650.1271	Electricity- Sales Tax	107.00	.00	107.00	8.88	.00	24.85	82.15	23	2
660.133	Repairs & Maint. Services	60,000.00	.00	60,000.00	105.30	.00	125.78	59,874.22	0	5,38
660.139	Fleet Services-RTA Mtce Allocation	1,000.00	.00	1,000.00	.00	.00	98.55	901.45	10	20
660.145	Gasoline & Oil	1,750.00	.00	1,750.00	82.97	.00	82.97	1,667.03	5	
660.1391	Fleet Services -Departmental Expense Allocation	1,464.00	.00	1,464.00	156.15	.00	542.96	921.04	37	84
660.1392	Fleet Svcs- Outside Vends	500.00	.00	500.00	.00	.00	.00	500.00	0	
670.156	Equipment Rental/Lease	500.00	.00	500.00	.00	.00	.00	500.00	0	
685.180	Membership Dues and Fees	1,100.00	.00	1,100.00	.00	.00	45.00	1,055.00	4	4
685.182	Other Operating Expenses	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	10
685.183	Depreciation	346,292.00	.00	346,292.00	21,764.18	.00	65,292.45	280,999.55	19	71,57
685.186	Training	2,420.00	.00	2,420.00	.00	.00	290.00	2,130.00	12	22
686.187	Professional Services	23,300.00	.00	23,300.00	517.50	.00	517.50	22,782.50	2	60
686.189	Employee Medical	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	38
686.195	Repair/Maint Svc Contract	2,000.00	.00	2,000.00	.00	.00	557.15	1,442.85	28	80
686.199	Internal Engineering	22,752.00	.00	22,752.00	2,080.03	.00	6,024.29	16,727.71	26	4,41
686.1895	Employee wellness services	6,001.00	.00	6,001.00	205.07	.00	482.87	5,518.13	8	58
687.204	Janitorial Services	2,458.00	.00	2,458.00	160.00	.00	320.00	2,138.00	13	61
750.124	Transfers to General Fund	153,873.00	.00	153,873.00	12,822.75	.00	38,468.25	115,404.75	25	34,78
795.995	GF Cost Distribution	97,296.00	.00	97,296.00	8,108.00	.00	24,324.00	72,972.00	25	22,25
795.999	Allocation G&A Services	90,990.00	.00	90,990.00	.00	.00	5,586.28	85,403.72	6	16,46
900.3300	Water Filtration Plant	2,320,000.00	.00	2,320,000.00	1,599.25	5,221,581.62	1,599.25	(2,903,180.87)	225	8,37
9999.9999	Assets Reclassified	(2,320,000.00)	.00	(2,320,000.00)	.00	.00	.00	(2,320,000.00)	0	(8,374
	Department **16 - Filtration** Totals	$2,085,556.00	$0.00	$2,085,556.00	$141,961.67	$5,326,640.96	$485,369.96	($3,726,454.92)	279%	$461,67
Department **41 - General & Administrative**										
400.101	Regular Pay	149,015.00	.00	149,015.00	17,726.93	.00	30,572.00	118,443.00	21	38,42
405.114	FICA	11,400.00	.00	11,400.00	1,310.55	.00	2,239.40	9,160.60	20	2,80
406.116	Retirement	27,659.00	.00	27,659.00	3,273.04	.00	5,657.75	22,001.25	20	6,63

Budget Performance Report

Fiscal Year to Date 09/30/2

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0031 - Water Utility Fund**										
EXPENSE										
Department **41 - General & Administrative**										
408.125	SCMIT Worker's Comp Ins.	4,100.00	.00	4,100.00	1,046.07	1,046.06	2,092.13	961.81	77	1,84
410.001	Health Claims Cost	18,220.00	.00	18,220.00	982.18	.00	2,785.72	15,434.28	15	4,39
500.101	Supplies and Materials	5,400.00	.00	5,400.00	457.89	.00	890.86	4,509.14	16	65
500.102	Equipment	2,000.00	.00	2,000.00	42.04	.00	42.04	1,957.96	2	
500.103	Furniture	1,000.00	.00	1,000.00	190.79	.00	190.79	809.21	19	
501.101	Uniforms and Clothing	500.00	.00	500.00	.00	.00	.00	500.00	0	
600.110	SCMIRF Property/Liab Ins	288.00	.00	288.00	.00	.00	138.51	149.49	48	12
610.111	Communications- Landline	4,800.00	.00	4,800.00	564.59	.00	1,729.59	3,070.41	36	1,04
610.112	Postage	1,500.00	.00	1,500.00	205.88	.00	707.74	792.26	47	22
610.1110	Communications- Wireless	660.00	.00	660.00	41.19	.00	41.19	618.81	6	8
620.114	Advertising	200.00	.00	200.00	.00	.00	111.00	89.00	56	
640.124	Travel Expense	100.00	.00	100.00	.00	.00	.00	100.00	0	
650.127	Electricity	2,860.00	.00	2,860.00	292.88	.00	883.27	1,976.73	31	72
650.128	Water	411.00	.00	411.00	34.22	.00	118.77	292.23	29	9
650.129	Wastewater	459.00	.00	459.00	38.21	.00	130.98	328.02	29	10
650.130	Sanitation	557.00	.00	557.00	39.33	.00	117.99	439.01	21	11
650.133	Stormwater	2,643.00	.00	2,643.00	251.75	.00	755.25	1,887.75	29	65
650.134	Security Lights	636.00	.00	636.00	53.00	.00	159.00	477.00	25	15
650.1271	Electricity- Sales Tax	91.00	.00	91.00	10.12	.00	29.01	61.99	32	2
660.133	Repairs & Maint. Services	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	22
660.139	Fleet Services-RTA Mtce Allocation	250.00	.00	250.00	.00	.00	315.07	(65.07)	126	4
660.145	Gasoline & Oil	2,500.00	.00	2,500.00	156.69	.00	358.31	2,141.69	14	44
660.1391	Fleet Services -Departmental Expense Allocation	1,803.00	.00	1,803.00	192.36	.00	735.43	1,067.57	41	59
660.1392	Fleet Svcs- Outside Vends	500.00	.00	500.00	.00	.00	.00	500.00	0	
670.156	Equipment Rental/Lease	3,800.00	.00	3,800.00	.00	.00	628.80	3,171.20	17	80
685.180	Membership Dues and Fees	1,600.00	.00	1,600.00	.00	.00	418.00	1,182.00	26	40
685.182	Other Operating Expenses	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	5
685.183	Depreciation	7,090.00	.00	7,090.00	590.84	.00	1,772.50	5,317.50	25	1,77
685.186	Training	800.00	.00	800.00	.00	.00	.00	800.00	0	
686.187	Professional Services	1,640.00	.00	1,640.00	.00	.00	822.87	817.13	50	3,09
686.189	Employee Medical	500.00	.00	500.00	.00	.00	.00	500.00	0	15
686.195	Repair/Maint Svc Contract	2,200.00	.00	2,200.00	.00	.00	482.28	1,717.72	22	61
686.1895	Employee wellness services	1,995.00	.00	1,995.00	68.36	.00	160.96	1,834.04	8	19
687.204	Janitorial Services	2,472.00	.00	2,472.00	160.00	.00	320.00	2,152.00	13	61
795.001	IT Internal Allocations	187,394.00	.00	187,394.00	6,058.73	.00	20,770.18	166,623.82	11	19,53
795.999	Allocation G&A Services	(454,950.00)	.00	(454,950.00)	.00	.00	(27,931.40)	(427,018.60)	6	(82,312
	Department **41 - General & Administrative** Totals	$3,593.00	$0.00	$3,593.00	$33,787.64	$1,046.06	$48,245.99	($45,699.05)	1372%	$4,35

Budget Performance Report

Fiscal Year to Date 09/30/2

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0031 - Water Utility Fund**										
EXPENSE										
Department **42 - Engineering Services**										
400.101	Regular Pay	145,750.00	.00	145,750.00	14,586.17	.00	41,514.48	104,235.52	28	30,27
405.114	FICA	11,150.00	.00	11,150.00	1,030.71	.00	2,977.21	8,172.79	27	2,14
406.116	Retirement	27,052.00	.00	27,052.00	2,693.52	.00	7,726.71	19,325.29	29	5,24
408.125	SCMIT Worker's Comp Ins.	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
410.001	Health Claims Cost	15,504.00	.00	15,504.00	1,719.86	.00	4,895.44	10,608.56	32	3,10
500.101	Supplies and Materials	250.00	.00	250.00	184.22	.00	184.22	65.78	74	19
500.105	Printing and Binding	300.00	.00	300.00	.00	.00	81.13	218.87	27	11
501.101	Uniforms and Clothing	600.00	.00	600.00	.00	.00	.00	600.00	0	12
515.121	Safety Supplies	250.00	.00	250.00	.00	.00	.00	250.00	0	
515.124	Department Supplies	250.00	.00	250.00	.00	.00	.00	250.00	0	
600.110	SCMIRF Property/Liab Ins	480.00	.00	480.00	.00	.00	230.85	249.15	48	20
610.112	Postage	50.00	.00	50.00	.00	.00	.00	50.00	0	
610.1110	Communications- Wireless	1,200.00	.00	1,200.00	82.38	.00	82.38	1,117.62	7	17
640.124	Travel Expense	550.00	.00	550.00	.00	.00	.00	550.00	0	
660.1391	Fleet Services -Departmental Expense Allocation	1,803.00	.00	1,803.00	.00	.00	.00	1,803.00	0	
685.180	Membership Dues and Fees	600.00	.00	600.00	.00	.00	.00	600.00	0	
685.183	Depreciation	5,222.00	.00	5,222.00	435.10	.00	1,305.30	3,916.70	25	1,30
685.184	Continuing Education	7,500.00	.00	7,500.00	.00	.00	.00	7,500.00	0	
685.186	Training	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
686.187	Professional Services	9,500.00	.00	9,500.00	.00	.00	1,084.25	8,415.75	11	4,36
686.1895	Employee wellness services	1,995.00	.00	1,995.00	68.36	.00	160.96	1,834.04	8	19
735.122	Services Billed	(227,521.00)	.00	(227,521.00)	(20,800.32)	.00	(60,242.93)	(167,278.07)	26	(44,114
	Department **42 - Engineering Services** Totals	$5,485.00	$0.00	$5,485.00	$0.00	$0.00	$0.00	$5,485.00	0%	$3,34
	EXPENSE TOTALS	$4,019,638.00	$0.00	$4,019,638.00	$279,039.39	$5,429,187.10	$861,551.80	($2,271,100.90)	157%	$841,01
	Fund **0031 - Water Utility Fund** Totals									
	REVENUE TOTALS	4,019,638.00	.00	4,019,638.00	405,215.93	.00	1,187,183.43	2,832,454.57	30%	806,11
	EXPENSE TOTALS	4,019,638.00	.00	4,019,638.00	279,039.39	5,429,187.10	861,551.80	(2,271,100.90)	157%	841,01
	Fund **0031 - Water Utility Fund** Totals	$0.00	$0.00	$0.00	$126,176.54	($5,429,187.10)	$325,631.63	$5,103,555.47		($34,898
Fund **0032 - Wastewater Fund**										
REVENUE										
Department **00 - Revenue**										
301.000	Sale Of Utilities	3,764,324.00	.00	3,764,324.00	349,599.26	.00	976,325.02	2,787,998.98	26	608,43
301.002	New Turn Ons	3,000.00	.00	3,000.00	290.00	.00	885.00	2,115.00	30	76
301.009	New Service Taps	11,000.00	.00	11,000.00	.00	.00	4,500.00	6,500.00	41	8,10
301.014	Fixed Charges - Andrews	91,946.00	.00	91,946.00	.00	.00	.00	91,946.00	0	30,35
301.015	Fixed Charges - GCWSD	174,861.00	.00	174,861.00	66,357.06	.00	66,357.06	108,503.94	38	57,72
301.016	Fixed Charges - COG	477,254.00	.00	477,254.00	27,651.27	.00	82,953.81	394,300.19	17	82,95

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Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0032 - Wastewater Fund**										
REVENUE										
Department **00 - Revenue**										
301.017	Volume Charges - Andrews	129,350.00	.00	129,350.00	14,022.76	.00	38,510.14	90,839.86	30	25,36
301.018	Volume Charges - GCWSD	333,356.00	.00	333,356.00	31,647.11	.00	76,738.01	256,617.99	23	81,14
301.019	Volume Charges - COG	851,357.00	.00	851,357.00	85,380.97	.00	237,295.28	614,061.72	28	203,79
301.026	Fixed- Elim Georgetown	(477,254.00)	.00	(477,254.00)	(27,651.27)	.00	(82,953.81)	(394,300.19)	17	(82,953
301.029	Volume-Elim-Georgetown	(851,357.00)	.00	(851,357.00)	(85,380.97)	.00	(237,295.28)	(614,061.72)	28	(203,794
302.001	Penalties	35,000.00	.00	35,000.00	4,704.43	.00	12,830.03	22,169.97	37	9,87
303.006	Septic Tank Dumping	35,000.00	.00	35,000.00	2,490.00	.00	8,260.00	26,740.00	24	7,91
306.001	Investment Earnings	.00	.00	.00	.00	.00	.00	.00	+++	38
324.017	Wastewater Impact Fee	19,800.00	.00	19,800.00	.00	.00	10,545.00	9,255.00	53	56,65
331.000	Federal Grants	19,800.00	.00	19,800.00	.00	.00	.00	19,800.00	0	
361.001	Investment Earnings	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
369.002	Miscellaneous Revenue	150.00	.00	150.00	.00	.00	.00	150.00	0	3
392.001	From Electric Fund	89,605.00	.00	89,605.00	.00	.00	.00	89,605.00	0	
395.001	Transfer from General Fund	.00	.00	.00	.00	.00	.00	.00	+++	1,62
	Department **00 - Revenue** Totals	$4,708,192.00	$0.00	$4,708,192.00	$469,110.62	$0.00	$1,194,950.26	$3,513,241.74	25%	$888,35
	REVENUE TOTALS	$4,708,192.00	$0.00	$4,708,192.00	$469,110.62	$0.00	$1,194,950.26	$3,513,241.74	25%	$888,35
EXPENSE										
Department **18 - Wastewater Collections**										
400.101	Regular Pay	243,006.00	.00	243,006.00	18,141.46	.00	56,042.19	186,963.81	23	49,01
401.103	Overtime	3,000.00	.00	3,000.00	1,010.42	.00	1,663.28	1,336.72	55	45
401.105	On-call pay	5,200.00	.00	5,200.00	799.98	.00	1,866.62	3,333.38	36	96
405.114	FICA	18,655.00	.00	18,655.00	1,434.39	.00	4,338.56	14,316.44	23	3,57
406.116	Retirement	46,624.00	.00	46,624.00	3,677.97	.00	11,053.78	35,570.22	24	8,68
408.125	SCMIT Worker's Comp Ins.	25,000.00	.00	25,000.00	6,368.40	6,368.34	12,760.42	5,871.24	77	11,20
410.001	Health Claims Cost	54,006.00	.00	54,006.00	2,958.66	.00	9,587.22	44,418.78	18	9,77
410.002	Health Claim Costs-Retire	16,989.00	.00	16,989.00	1,308.02	.00	3,924.06	13,064.94	23	3,44
500.101	Supplies and Materials	5,500.00	.00	5,500.00	138.78	.00	1,067.53	4,432.47	19	85
500.102	Equipment	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	3,80
501.101	Uniforms and Clothing	5,500.00	.00	5,500.00	251.77	.00	1,780.30	3,719.70	32	1,39
512.108	Chemicals	5,500.00	.00	5,500.00	964.75	.00	1,115.20	4,384.80	20	1,08
513.112	Asphalt/Concrete/Gravel	40,000.00	.00	40,000.00	154.00	11,846.00	154.00	28,000.00	30	4,31
514.111	WW Collection Syst Supply	10,000.00	.00	10,000.00	738.20	.00	3,504.90	6,495.10	35	2,29
515.121	Safety Supplies	900.00	.00	900.00	.00	.00	.00	900.00	0	
532.148	Small Hand Tools	300.00	.00	300.00	.00	.00	.00	300.00	0	
532.1481	Small Hand Tools - Maintenance	450.00	.00	450.00	.00	.00	.00	450.00	0	
600.110	SCMIRF Property/Liab Ins	45,984.00	.00	45,984.00	.00	.00	22,116.03	23,867.97	48	19,27
610.112	Postage	1,000.00	.00	1,000.00	186.39	.00	640.76	359.24	64	20
610.1110	Communications- Wireless	3,100.00	.00	3,100.00	185.58	.00	185.58	2,914.42	6	37

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Budget Performance Report

Fiscal Year to Date 09/30/23

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0032 - Wastewater Fund										
EXPENSE										
Department 18 - Wastewater Collections										
620.114	Advertising	500.00	.00	500.00	.00	.00	84.00	416.00	17	74
640.124	Travel Expense	200.00	.00	200.00	.00	.00	.00	200.00	0	
650.127	Electricity	78,673.00	.00	78,673.00	8,697.10	.00	23,742.97	54,930.03	30	16,14
650.133	Stormwater	12,756.00	.00	12,756.00	1,118.58	.00	3,355.74	9,400.26	26	3,18
650.134	Security Lights	1,452.00	.00	1,452.00	121.00	.00	363.00	1,089.00	25	36
650.1271	Electricity- Sales Tax	2,185.00	.00	2,185.00	265.11	.00	681.12	1,503.88	31	46
660.133	Repairs & Maint. Services	120,000.00	.00	120,000.00	.00	.00	668.65	119,331.35	1	1,30
660.139	Fleet Services-RTA Mtce Allocation	15,000.00	.00	15,000.00	374.66	.00	4,071.86	10,928.14	27	5,28
660.145	Gasoline & Oil	23,625.00	.00	23,625.00	2,297.18	.00	3,821.85	19,803.15	16	4,96
660.1391	Fleet Services -Departmental Expense Allocation	20,513.00	.00	20,513.00	2,628.36	.00	7,512.14	13,000.86	37	7,38
660.1392	Fleet Svcs- Outside Vends	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	1,86
670.156	Equipment Rental/Lease	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	
681.100	Capital Lease Principal	57,000.00	.00	57,000.00	57,000.00	.00	57,000.00	.00	100	
681.120	Capital Lease Interest	7,220.00	.00	7,220.00	7,220.00	.00	7,220.00	.00	100	
685.180	Membership Dues and Fees	600.00	.00	600.00	.00	.00	45.00	555.00	8	4
685.182	Other Operating Expenses	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	8
685.183	Depreciation	460,293.00	.00	460,293.00	34,428.11	.00	104,974.36	355,318.64	23	92,53
685.186	Training	2,250.00	.00	2,250.00	.00	.00	.00	2,250.00	0	
686.187	Professional Services	6,400.00	.00	6,400.00	197.76	2,246.44	531.06	3,622.50	43	2,95
686.189	Employee Medical	1,000.00	.00	1,000.00	164.00	.00	164.00	836.00	16	6
686.191	Contract Services/Studies	2,220.00	.00	2,220.00	.00	.00	214.80	2,005.20	10	39
686.195	Repair/Maint Svc Contract	15,000.00	.00	15,000.00	.00	14,999.27	.00	.73	100	
686.196	Bank Charges/Fees	6,750.00	.00	6,750.00	9.00	.00	1,077.96	5,672.04	16	1,70
686.199	Internal Engineering	22,752.00	.00	22,752.00	2,080.03	.00	6,024.29	16,727.71	26	4,41
686.1895	Employee wellness services	6,998.00	.00	6,998.00	239.25	.00	563.35	6,434.65	8	68
687.202	Utility Billing Services	7,000.00	.00	7,000.00	195.57	689.53	2,018.93	4,291.54	39	1,86
687.204	Janitorial Services	3,282.00	.00	3,282.00	213.33	.00	426.66	2,855.34	13	82
702.106	Interest- Bonds	29,122.00	.00	29,122.00	.00	.00	.00	29,122.00	0	7,98
702.110	Bond Principal	107,967.00	.00	107,967.00	.00	.00	.00	107,967.00	0	26,28
703.1001	Agent Fees	.00	.00	.00	.00	.00	1,612.50	(1,612.50)	+++	4,11
720.001	Provision for Bad Debts	8,000.00	.00	8,000.00	625.00	.00	1,875.00	6,125.00	23	1,87
750.124	Transfers to General Fund	203,158.00	.00	203,158.00	16,929.83	.00	50,789.49	152,368.51	25	48,04
795.995	GF Cost Distribution	101,342.00	.00	101,342.00	8,445.17	.00	25,335.51	76,006.49	25	23,18
795.999	Allocation G&A Services	113,737.00	.00	113,737.00	.00	.00	6,982.85	106,754.15	6	20,57
900.911	Sewer Improvement Projects	1,717,718.00	.00	1,717,718.00	.00	.00	.00	1,717,718.00	0	
900.3700	Wastewater Collection Sys	535,000.00	.00	535,000.00	90,108.21	(131,350.71)	90,108.21	576,242.50	-8	46,70
900.4100	Vehicles	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0	
900.4300	Other Equipment	31,250.00	.00	31,250.00	.00	.00	.00	31,250.00	0	161,54

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0032 - Wastewater Fund**										
EXPENSE										
Department **18 - Wastewater Collections**										
7999.9999	Principal Reclassified	(107,967.00)	.00	(107,967.00)	.00	.00	.00	(107,967.00)	0	(26,282
9999.9999	Assets Reclassified	(2,323,968.00)	.00	(2,323,968.00)	.00	.00	.00	(2,323,968.00)	0	(208,248
	Department **18 - Wastewater Collections** Totals	$1,887,742.00	$0.00	$1,887,742.00	$271,676.02	($95,201.13)	$533,065.73	$1,449,877.40	23%	$373,10
Department **34 - Regional Wastewater Plant**										
400.101	Regular Pay	328,606.00	.00	328,606.00	26,607.04	.00	82,653.57	245,952.43	25	69,61
401.103	Overtime	11,000.00	.00	11,000.00	2,372.53	.00	5,326.53	5,673.47	48	2,44
401.105	On-call pay	7,000.00	.00	7,000.00	799.98	.00	1,866.62	5,133.38	27	1,86
405.114	FICA	26,513.00	.00	26,513.00	2,161.37	.00	6,592.19	19,920.81	25	5,17
406.116	Retirement	64,330.00	.00	64,330.00	5,582.46	.00	16,888.59	47,441.41	26	12,76
408.125	SCMIT Worker's Comp Ins.	6,000.00	.00	6,000.00	1,379.44	1,379.42	2,758.86	1,861.72	69	2,42
410.001	Health Claims Cost	58,236.00	.00	58,236.00	4,440.31	.00	13,762.98	44,473.02	24	13,20
500.101	Supplies and Materials	2,500.00	.00	2,500.00	159.54	.00	796.15	1,703.85	32	91
500.102	Equipment	7,300.00	.00	7,300.00	53.00	.00	2,081.49	5,218.51	29	76
501.101	Uniforms and Clothing	4,000.00	.00	4,000.00	1,372.64	.00	1,539.70	2,460.30	38	57
512.108	Chemicals	151,000.00	.00	151,000.00	18,936.45	77,490.55	37,577.10	35,932.35	76	14,02
512.109	Laboratory Supplies	24,000.00	.00	24,000.00	571.71	.00	3,360.85	20,639.15	14	1,84
515.121	Safety Supplies	900.00	.00	900.00	.00	.00	.00	900.00	0	
515.129	Permit Fees Due To Others	9,700.00	.00	9,700.00	75.00	.00	5,438.98	4,261.02	56	58
532.148	Small Hand Tools	300.00	.00	300.00	.00	.00	155.04	144.96	52	6
600.110	SCMIRF Property/Liab Ins	254,208.00	.00	254,208.00	.00	.00	122,261.47	131,946.53	48	106,56
610.111	Communications- Landline	2,400.00	.00	2,400.00	152.83	.00	458.34	1,941.66	19	62
610.112	Postage	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	
610.1110	Communications- Wireless	660.00	.00	660.00	65.19	.00	65.19	594.81	10	13
620.114	Advertising	500.00	.00	500.00	.00	.00	.00	500.00	0	
640.124	Travel Expense	100.00	.00	100.00	.00	.00	.00	100.00	0	22
650.127	Electricity	316,710.00	.00	316,710.00	29,190.33	.00	88,023.78	228,686.22	28	68,50
650.128	Water	2,533.00	.00	2,533.00	255.79	.00	659.97	1,873.03	26	60
650.130	Sanitation	3,681.00	.00	3,681.00	262.13	.00	786.39	2,894.61	21	78
650.133	Stormwater	3,353.00	.00	3,353.00	312.62	.00	937.86	2,415.14	28	83
650.134	Security Lights	4,164.00	.00	4,164.00	347.00	.00	1,041.00	3,123.00	25	1,04
650.1271	Electricity- Sales Tax	13,010.00	.00	13,010.00	961.94	.00	2,736.20	10,273.80	21	3,05
660.133	Repairs & Maint. Services	159,586.00	.00	159,586.00	13,832.56	37,378.82	20,891.66	101,315.52	37	22,88
660.139	Fleet Services-RTA Mtce Allocation	3,000.00	.00	3,000.00	.00	.00	859.78	2,140.22	29	36
660.145	Gasoline & Oil	3,707.00	.00	3,707.00	773.74	.00	943.48	2,763.52	25	45
660.1391	Fleet Services -Departmental Expense Allocation	955.00	.00	955.00	198.09	.00	818.02	136.98	86	50
660.1392	Fleet Svcs- Outside Vends	150.00	.00	150.00	.00	.00	.00	150.00	0	
670.156	Equipment Rental/Lease	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	
685.180	Membership Dues and Fees	425.00	.00	425.00	.00	.00	45.00	380.00	11	9

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Budget Performance Report

Fiscal Year to Date 09/30/2

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0032 - Wastewater Fund**										
EXPENSE										
Department **34 - Regional Wastewater Plant**										
685.182	Other Operating Expenses	1,000.00	.00	1,000.00	.00	.00	51.00	949.00	5	
685.183	Depreciation	696,881.00	.00	696,881.00	646.15	.00	1,938.45	694,942.55	0	64
685.186	Training	2,150.00	.00	2,150.00	.00	.00	.00	2,150.00	0	51
685.190	Landfill Fees	75,000.00	.00	75,000.00	4,192.96	.00	5,665.92	69,334.08	8	16,36
686.187	Professional Services	42,775.00	.00	42,775.00	472.50	.00	2,072.50	40,702.50	5	32
686.189	Employee Medical	1,100.00	.00	1,100.00	.00	.00	.00	1,100.00	0	
686.195	Repair/Maint Svc Contract	2,220.00	.00	2,220.00	.00	.00	977.25	1,242.75	44	1,25
686.199	Internal Engineering	45,504.00	.00	45,504.00	4,160.07	.00	12,048.59	33,455.41	26	8,82
686.1895	Employee wellness services	5,004.00	.00	5,004.00	170.89	.00	402.39	4,601.61	8	49
702.106	Interest- Bonds	151,549.00	.00	151,549.00	.00	.00	.00	151,549.00	0	
702.110	Bond Principal	605,768.00	.00	605,768.00	.00	.00	.00	605,768.00	0	
703.109	Agents Fee	5,800.00	.00	5,800.00	1,250.00	.00	1,250.00	4,550.00	22	1,25
750.124	Transfers to General Fund	134,924.00	.00	134,924.00	11,243.66	.00	33,730.98	101,193.02	25	31,90
795.995	GF Cost Distribution	67,305.00	.00	67,305.00	5,608.75	.00	16,826.25	50,478.75	25	15,39
795.999	Allocation G&A Services	113,738.00	.00	113,738.00	.00	.00	6,982.85	106,755.15	6	20,57
900.3900	Wastewater Treatment Plnt	530,000.00	.00	530,000.00	555.36	(555.36)	555.36	530,000.00	0	
900.4300	Other Equipment	95,000.00	.00	95,000.00	.00	77,926.68	.00	17,073.32	82	
7999.9999	Principal Reclassified	(605,768.00)	.00	(605,768.00)	.00	.00	.00	(605,768.00)	0	
9999.9999	Assets Reclassified	(625,000.00)	.00	(625,000.00)	.00	.00	.00	(625,000.00)	0	
Sub Department **17 - Wastewater Treatment**										
685.183	Depreciation	2,573.00	.00	2,573.00	53,338.35	.00	160,015.21	(157,442.21)	6219	160,98
	Sub Department **17 - Wastewater Treatment** Totals	$2,573.00	$0.00	$2,573.00	$53,338.35	$0.00	$160,015.21	($157,442.21)	6219%	$160,98
	Department **34 - Regional Wastewater Plant** Totals	$2,820,450.00	$0.00	$2,820,450.00	$192,502.38	$193,620.11	$663,843.54	$1,962,986.35	30%	$591,50
	EXPENSE TOTALS	$4,708,192.00	$0.00	$4,708,192.00	$464,178.40	$98,418.98	$1,196,909.27	$3,412,863.75	28%	$964,60
	Fund **0032 - Wastewater Fund** Totals									
	REVENUE TOTALS	4,708,192.00	.00	4,708,192.00	469,110.62	.00	1,194,950.26	3,513,241.74	25%	888,35
	EXPENSE TOTALS	4,708,192.00	.00	4,708,192.00	464,178.40	98,418.98	1,196,909.27	3,412,863.75	28%	964,60
	Fund **0032 - Wastewater Fund** Totals	$0.00	$0.00	$0.00	$4,932.22	($98,418.98)	($1,959.01)	$100,377.99		($76,251
Fund **0033 - Stormwater Utility Fund**										
REVENUE										
Department **00 - Revenue**										
301.000	Sale Of Utilities	1,295,007.00	.00	1,295,007.00	111,400.36	.00	326,702.32	968,304.68	25	286,80
302.001	Penalties	9,500.00	.00	9,500.00	1,281.78	.00	3,566.34	5,933.66	38	2,97
369.002	Miscellaneous Revenue	.00	.00	.00	.00	.00	221.22	(221.22)	+++	38,51
395.001	Transfer from General Fund	192,867.00	.00	192,867.00	.00	.00	.00	192,867.00	0	37,48
	Department **00 - Revenue** Totals	$1,497,374.00	$0.00	$1,497,374.00	$112,682.14	$0.00	$330,489.88	$1,166,884.12	22%	$365,78
	REVENUE TOTALS	$1,497,374.00	$0.00	$1,497,374.00	$112,682.14	$0.00	$330,489.88	$1,166,884.12	22%	$365,78

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Budget Performance Report

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0033 - Stormwater Utility Fund										
EXPENSE										
Department 40 - Storm Water Utlity Exp.										
400.101	Regular Pay	239,535.00	.00	239,535.00	18,653.92	.00	54,593.56	184,941.44	23	55,68
401.103	Overtime	3,000.00	.00	3,000.00	396.57	.00	601.64	2,398.36	20	30
401.105	On-call pay	3,000.00	.00	3,000.00	600.00	.00	1,400.00	1,600.00	47	90
405.114	FICA	18,937.00	.00	18,937.00	1,374.56	.00	4,069.69	14,867.31	21	4,02
406.116	Retirement	45,943.00	.00	45,943.00	3,546.20	.00	10,431.89	35,511.11	23	9,78
408.125	SCMIT Worker's Comp Ins.	17,000.00	.00	17,000.00	4,356.72	4,356.68	8,713.40	3,929.92	77	7,66
410.001	Health Claims Cost	53,580.00	.00	53,580.00	2,719.34	.00	6,896.22	46,683.78	13	9,99
410.002	Health Claim Costs-Retire	610.00	.00	610.00	.00	.00	.00	610.00	0	
500.101	Supplies and Materials	2,300.00	.00	2,300.00	267.76	.00	302.99	1,997.01	13	47
500.102	Equipment	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	51
501.101	Uniforms and Clothing	5,000.00	.00	5,000.00	(114.50)	.00	452.26	4,547.74	9	89
513.112	Asphalt/Concrete/Gravel	7,750.00	.00	7,750.00	66.50	4,933.50	283.80	2,532.70	67	85
514.112	SW Collection Syst Supply	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	86
515.121	Safety Supplies	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	
532.148	Small Hand Tools	300.00	.00	300.00	.00	.00	18.54	281.46	6	
600.110	SCMIRF Property/Liab Ins	61,248.00	.00	61,248.00	.00	.00	29,457.26	31,790.74	48	25,67
610.111	Communications- Landline	1,500.00	.00	1,500.00	170.69	.00	421.46	1,078.54	28	46
610.112	Postage	300.00	.00	300.00	64.28	.00	220.97	79.03	74	7
610.1110	Communications- Wireless	1,260.00	.00	1,260.00	79.20	.00	79.20	1,180.80	6	15
620.114	Advertising	200.00	.00	200.00	.00	.00	.00	200.00	0	
640.124	Travel Expense	100.00	.00	100.00	.00	.00	.00	100.00	0	
650.127	Electricity	5,500.00	.00	5,500.00	31.33	.00	94.09	5,405.91	2	8
650.128	Water	470.00	.00	470.00	39.14	.00	39.14	430.86	8	10
650.133	Stormwater	21,875.00	.00	21,875.00	1,900.01	.00	5,700.03	16,174.97	26	5,46
650.134	Security Lights	960.00	.00	960.00	80.00	.00	240.00	720.00	25	24
650.1271	Electricity- Sales Tax	125.00	.00	125.00	.04	.00	.12	124.88	0	
660.133	Repairs & Maint. Services	72,000.00	.00	72,000.00	444.94	.00	444.94	71,555.06	1	31,68
660.139	Fleet Services-RTA Mtce Allocation	12,000.00	.00	12,000.00	1,875.65	.00	4,544.43	7,455.57	38	10,70
660.145	Gasoline & Oil	28,000.00	.00	28,000.00	1,629.24	.00	2,867.37	25,132.63	10	4,33
660.1391	Fleet Services -Departmental Expense Allocation	21,468.00	.00	21,468.00	2,963.95	.00	9,072.67	12,395.33	42	7,46
660.1392	Fleet Svcs- Outside Vends	7,000.00	.00	7,000.00	.00	.00	3,122.76	3,877.24	45	4,08
670.156	Equipment Rental/Lease	200.00	.00	200.00	.00	.00	.00	200.00	0	
681.100	Capital Lease Principal	48,061.00	.00	48,061.00	48,060.63	.00	48,060.63	.37	100	
681.120	Capital Lease Interest	2,247.00	.00	2,247.00	2,246.05	.00	2,246.05	.95	100	
685.180	Membership Dues and Fees	200.00	.00	200.00	.00	.00	.00	200.00	0	
685.182	Other Operating Expenses	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	42
685.183	Depreciation	571,583.00	.00	571,583.00	43,012.29	.00	129,036.75	442,546.25	23	129,87
685.186	Training	250.00	.00	250.00	.00	.00	.00	250.00	0	

Budget Performance Report

Fiscal Year to Date 09/30/

Exclude Rollup Accou

Georgetown SOUTH CAROLINA

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0033 - Stormwater Utility Fund**										
EXPENSE										
Department **40 - Storm Water Utlity Exp.**										
686.187	Professional Services	3,200.00	.00	3,200.00	197.76	2,246.44	531.06	422.50	87	49
686.189	Employee Medical	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	12
686.191	Contract Services/Studies	57,420.00	.00	57,420.00	21,726.45	(21,726.45)	21,726.45	57,420.00	0	
686.196	Bank Charges/Fees	2,500.00	.00	2,500.00	3.00	.00	359.32	2,140.68	14	56
686.199	Internal Engineering	45,504.00	.00	45,504.00	4,160.07	.00	12,048.59	33,455.41	26	8,82
686.1895	Employee wellness services	5,004.00	.00	5,004.00	170.89	.00	402.39	4,601.61	8	49
687.202	Utility Billing Services	3,000.00	.00	3,000.00	67.44	237.77	696.19	2,066.04	31	64
687.204	Janitorial Services	824.00	.00	824.00	53.33	.00	106.66	717.34	13	20
720.001	Provision for Bad Debts	2,000.00	.00	2,000.00	129.17	.00	387.51	1,612.49	19	38
795.995	GF Cost Distribution	60,725.00	.00	60,725.00	5,060.42	.00	15,181.26	45,543.74	25	13,89
795.999	Allocation G&A Services	45,495.00	.00	45,495.00	.00	.00	2,793.14	42,701.86	6	8,23
900.956	Stormwater System Improvements EDA #04-79-07494	2,700,000.00	.00	2,700,000.00	.00	6,251,220.00	.00	(3,551,220.00)	232	80,14
900.4100	Vehicles	55,000.00	.00	55,000.00	.00	.00	.00	55,000.00	0	
900.4200	Heavy Equipment	450,000.00	.00	450,000.00	.00	.00	.00	450,000.00	0	
9999.9999	Assets Reclassified	(3,205,000.00)	.00	(3,205,000.00)	.00	.00	.00	(3,205,000.00)	0	(80,141
Sub Department **40 - City Hall Drainage Project**										
685.1821	Hurricane/Storm Expense	.00	.00	.00	2,162.90	.00	2,162.90	(2,162.90)	+++	
	Sub Department **40 - City Hall Drainage Project** Totals	$0.00	$0.00	$0.00	$2,162.90	$0.00	$2,162.90	($2,162.90)	+++	$
	Department **40 - Storm Water Utlity Exp.** Totals	$1,497,374.00	$0.00	$1,497,374.00	$168,195.94	$6,241,267.94	$379,807.33	($5,123,701.27)	442%	$346,66
	EXPENSE TOTALS	$1,497,374.00	$0.00	$1,497,374.00	$168,195.94	$6,241,267.94	$379,807.33	($5,123,701.27)	442%	$346,66
	Fund **0033 - Stormwater Utility Fund** Totals									
	REVENUE TOTALS	1,497,374.00	.00	1,497,374.00	112,682.14	.00	330,489.88	1,166,884.12	22%	365,78
	EXPENSE TOTALS	1,497,374.00	.00	1,497,374.00	168,195.94	6,241,267.94	379,807.33	(5,123,701.27)	442%	346,66
	Fund **0033 - Stormwater Utility Fund** Totals	$0.00	$0.00	$0.00	($55,513.80)	($6,241,267.94)	($49,317.45)	$6,290,585.39		$19,11
Fund **0035 - Waste Management Fund**										
REVENUE										
Department **00 - Revenue**										
344.001	Refuse Col Chge-Resident	1,089,509.00	.00	1,089,509.00	90,804.96	.00	265,768.60	823,740.40	24	211,66
344.002	Refuse Col Chge-Comm	195,840.00	.00	195,840.00	25,073.15	.00	66,473.03	129,366.97	34	38,02
344.003	Sanitation Fee Penalties	15,000.00	.00	15,000.00	2,263.37	.00	5,747.09	9,252.91	38	4,14
344.006	Brown Goods Fees	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
369.002	Miscellaneous Revenue	.00	.00	.00	.00	.00	78.00	(78.00)	+++	
371.000	Budget Balancing Account	(21,680.00)	.00	(21,680.00)	.00	.00	.00	(21,680.00)	0	
392.004	From General Fund	.00	.00	.00	.00	.00	.00	.00	+++	5,63
	Department **00 - Revenue** Totals	$1,280,169.00	$0.00	$1,280,169.00	$118,141.48	$0.00	$338,066.72	$942,102.28	26%	$259,47
	REVENUE TOTALS	$1,280,169.00	$0.00	$1,280,169.00	$118,141.48	$0.00	$338,066.72	$942,102.28	26%	$259,47

Budget Performance Report

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0035 - Waste Management Fund**										
EXPENSE										
Department **31 - Residential Sanitation**										
400.101	Regular Pay	388,867.00	.00	388,867.00	27,082.88	.00	89,325.77	299,541.23	23	64,21
401.103	Overtime	30,000.00	.00	30,000.00	639.54	.00	2,408.20	27,591.80	8	4,48
405.114	FICA	32,044.00	.00	32,044.00	1,978.20	.00	6,652.49	25,391.51	21	4,97
406.116	Retirement	77,742.00	.00	77,742.00	4,508.43	.00	15,663.72	62,078.28	20	11,49
408.125	SCMIT Worker's Comp Ins.	46,000.00	.00	46,000.00	10,978.01	10,977.92	21,985.53	13,036.55	72	19,31
410.001	Health Claims Cost	51,946.00	.00	51,946.00	2,786.28	.00	9,587.43	42,358.57	18	8,76
410.002	Health Claim Costs-Retire	6,841.00	.00	6,841.00	4,055.00	.00	5,266.76	1,574.24	77	1,28
500.101	Supplies and Materials	3,500.00	.00	3,500.00	225.21	.00	225.21	3,274.79	6	39
501.101	Uniforms and Clothing	14,100.00	.00	14,100.00	707.88	.00	1,435.18	12,664.82	10	1,80
515.121	Safety Supplies	5,250.00	.00	5,250.00	525.16	3,600.00	1,270.84	379.16	93	
600.110	SCMIRF Property/Liab Ins	4,992.00	.00	4,992.00	.00	.00	2,400.91	2,591.09	48	2,09
610.111	Communications- Landline	200.00	.00	200.00	21.11	.00	64.88	135.12	32	3
610.112	Postage	500.00	.00	500.00	130.11	.00	447.27	52.73	89	14
620.114	Advertising	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
640.124	Travel Expense	150.00	.00	150.00	.00	.00	.00	150.00	0	
650.127	Electricity	1,782.00	.00	1,782.00	92.20	.00	342.23	1,439.77	19	42
650.128	Water	877.00	.00	877.00	73.04	.00	215.54	661.46	25	18
650.129	Wastewater	1,064.00	.00	1,064.00	88.64	.00	261.90	802.10	25	22
650.130	Sanitation	523.00	.00	523.00	36.92	.00	110.76	412.24	21	11
650.133	Stormwater	68.00	.00	68.00	31.05	.00	93.15	(25.15)	137	1
650.134	Security Lights	527.00	.00	527.00	43.89	.00	131.67	395.33	25	13
650.1271	Electricity- Sales Tax	60.00	.00	60.00	.00	.00	.21	59.79	0	[illegible]
660.136	Container Repairs	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
660.139	Fleet Services-RTA Mtce Allocation	35,000.00	.00	35,000.00	6,371.30	.00	14,037.81	20,962.19	40	9,76
660.145	Gasoline & Oil	77,467.00	.00	77,467.00	5,285.60	.00	9,904.54	67,562.46	13	15,71
660.1362	Roll-Out Purchases	.00	.00	.00	.00	.00	.00	.00	+++	13,39
660.1391	Fleet Services -Departmental Expense Allocation	56,766.00	.00	56,766.00	7,815.90	.00	21,828.82	34,937.18	38	18,65
660.1392	Fleet Svcs- Outside Vends	25,000.00	.00	25,000.00	.00	.00	2,451.25	22,548.75	10	24
681.100	Capital Lease Principal	41,142.00	.00	41,142.00	41,141.33	.00	41,141.33	.67	100	
681.120	Capital Lease Interest	7,279.00	.00	7,279.00	7,278.16	.00	7,278.16	.84	100	
685.180	Membership Dues and Fees	600.00	.00	600.00	.00	.00	245.00	355.00	41	
685.182	Other Operating Expenses	32,892.00	.00	32,892.00	102.00	.00	153.00	32,739.00	0	3,30
685.183	Depreciation	65,142.00	.00	65,142.00	4,224.11	.00	12,672.33	52,469.67	19	13,90
685.186	Training	500.00	.00	500.00	.00	.00	.00	500.00	0	
685.190	Landfill Fees	1,000.00	.00	1,000.00	61.20	.00	61.20	938.80	6	17
686.189	Employee Medical	800.00	.00	800.00	.00	.00	.00	800.00	0	
686.196	Bank Charges/Fees	3,750.00	.00	3,750.00	3.60	.00	431.18	3,318.82	11	68
686.1895	Employee wellness services	7,996.00	.00	7,996.00	273.40	.00	643.81	7,352.19	8	78

Budget Performance Report

Fiscal Year to Date 09/30/2?

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0035 - Waste Management Fund**										
EXPENSE										
Department **31 - Residential Sanitation**										
687.202	Utility Billing Services	4,500.00	.00	4,500.00	136.50	481.30	1,409.23	2,609.47	42	1,29
687.203	Contract Services	71,000.00	.00	71,000.00	.00	58,157.24	12,842.76	.00	100	17,61
687.204	Janitorial Services	2,458.00	.00	2,458.00	180.00	.00	360.00	2,098.00	15	61
720.001	Provision for Bad Debts	1,500.00	.00	1,500.00	125.00	.00	375.00	1,125.00	25	37
730.120	Recycling Labor	38,400.00	.00	38,400.00	6,537.98	32,798.32	6,537.98	(936.30)	102	6,26
730.122	Recycling Operating	13,700.00	.00	13,700.00	483.37	.00	1,671.24	12,028.76	12	2,16
795.001	IT Internal Allocations	14,992.00	.00	14,992.00	484.70	.00	1,661.63	13,330.37	11	1,56
795.995	GF Cost Distribution	107,252.00	.00	107,252.00	8,937.66	.00	26,812.98	80,439.02	25	24,53
900.4200	Heavy Equipment	350,000.00	.00	350,000.00	.00	.00	.00	350,000.00	0	
900.4300	Other Equipment	105,000.00	.00	105,000.00	.00	23,386.00	.00	81,614.00	22	
9999.9999	Assets Reclassified	(455,000.00)	.00	(455,000.00)	.00	.00	.00	(455,000.00)	0	
	Department **31 - Residential Sanitation** Totals	$1,280,169.00	$0.00	$1,280,169.00	$143,445.36	$129,400.78	$320,408.90	$830,359.32	35%	$251,18
Department **32 - Commercial Sanitation**										
410.001	Health Claims Cost	.00	.00	.00	266.64	.00	266.64	(266.64)	+++	
	Department **32 - Commercial Sanitation** Totals	$0.00	$0.00	$0.00	$266.64	$0.00	$266.64	($266.64)	+++	$
	EXPENSE TOTALS	$1,280,169.00	$0.00	$1,280,169.00	$143,712.00	$129,400.78	$320,675.54	$830,092.68	35%	$251,18
	Fund **0035 - Waste Management Fund** Totals									
	REVENUE TOTALS	1,280,169.00	.00	1,280,169.00	118,141.48	.00	338,066.72	942,102.28	26%	259,47
	EXPENSE TOTALS	1,280,169.00	.00	1,280,169.00	143,712.00	129,400.78	320,675.54	830,092.68	35%	251,18
	Fund **0035 - Waste Management Fund** Totals	$0.00	$0.00	$0.00	($25,570.52)	($129,400.78)	$17,391.18	$112,009.60		$8,29
Fund **0081 - Governmental Cap Assets**										
EXPENSE										
Department **01 - Administration**										
685.183	Depreciation	.00	.00	.00	48,330.57	.00	145,038.08	(145,038.08)	+++	144,17
900.0000	Capital Outlay Eliminatio	.00	.00	.00	.00	.00	.00	.00	+++	(58,595
	Department **01 - Administration** Totals	$0.00	$0.00	$0.00	$48,330.57	$0.00	$145,038.08	($145,038.08)	+++	$85,58
Department **05 - Police**										
685.183	Depreciation	.00	.00	.00	40,132.79	.00	125,676.93	(125,676.93)	+++	96,50
	Department **05 - Police** Totals	$0.00	$0.00	$0.00	$40,132.79	$0.00	$125,676.93	($125,676.93)	+++	$96,50
Department **12 - Public Works**										
685.183	Depreciation	.00	.00	.00	12,892.77	.00	38,960.46	(38,960.46)	+++	23,52
	Department **12 - Public Works** Totals	$0.00	$0.00	$0.00	$12,892.77	$0.00	$38,960.46	($38,960.46)	+++	$23,52
	EXPENSE TOTALS	$0.00	$0.00	$0.00	$101,356.13	$0.00	$309,675.47	($309,675.47)	+++	$205,61
	Fund **0081 - Governmental Cap Assets** Totals									
	REVENUE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	
	EXPENSE TOTALS	.00	.00	.00	101,356.13	.00	309,675.47	(309,675.47)	+++	205,61

Attachment: Finance Department Budget Performance September 2023 Report (3974 : Finance and IT

Budget Performance Report

Fiscal Year to Date 09/30/23

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
	Fund **0081 - Governmental Cap Assets** Totals	$0.00	$0.00	$0.00	($101,356.13)	$0.00	($309,675.47)	$309,675.47		($205,611
Fund **0086 - Seized and Forfeited**										
EXPENSE										
Department **05 - Police**										
660.145	Gasoline & Oil	.00	.00	.00	80.81	.00	119.13	(119.13)	+++	1,34
685.180	Membership Dues and Fees	.00	.00	.00	.00	.00	850.00	(850.00)	+++	80
	Department **05 - Police** Totals	$0.00	$0.00	$0.00	$80.81	$0.00	$969.13	($969.13)	+++	$2,14
	EXPENSE TOTALS	$0.00	$0.00	$0.00	$80.81	$0.00	$969.13	($969.13)	+++	$2,14
	Fund **0086 - Seized and Forfeited** Totals									
	REVENUE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	
	EXPENSE TOTALS	.00	.00	.00	80.81	.00	969.13	(969.13)	+++	2,14
	Fund **0086 - Seized and Forfeited** Totals	$0.00	$0.00	$0.00	($80.81)	$0.00	($969.13)	$969.13		($2,144
	Grand Totals									
	REVENUE TOTALS	44,552,846.00	80,000.00	44,632,846.00	3,126,083.83	.00	8,957,068.37	35,675,777.63	20%	6,740,04
	EXPENSE TOTALS	44,552,846.00	.00	44,552,846.00	3,572,653.56	13,325,902.54	9,141,397.38	22,085,546.08	50%	9,966,49
	Grand Totals	$0.00	$80,000.00	$80,000.00	($446,569.73)	($13,325,902.54)	($184,329.01)	$13,590,231.55		($3,226,445

Active Businesses				
Business	**Type of Business**	**Source**	**Status**	**Last Worked**
3Chords Inc	Staffing agency for school districts, clinicians, and educators	Business Requested	PAID-INITIAL	5/26/2023
3M Company	Lease Equipment	Georgetown County Business Personal Property Tax	CALCULATION SENT	11/2/2023
A American Custom Garage Door & Service	Garage door installation, repair, and service	City Vendor List	AVENUE EXHAUSTED	6/19/2024
A&A Seamless Gutters	Gutter installation and cleaning	City Vendor List	AVENUE EXHAUSTED	10/13/2027
ABM Industries dba ABM Electrical Power Services LLC	Facility Management and Cleaning	Common Business	PAID-INITIAL	2/8/2023
Active Glass and Mirror (AG&M)	Commercial and residential glass services	City Vendor List	APPLICATION-1ST FOLLOW UP	10/26/2023
ADP, Inc.	Payroll Processing	City Vendor List	PAID-INITIAL	12/29/2022
ADT Commercial LLC (The ADT Security Corporation)	Commercial Electronic Security Svcs.	Georgetown County Business Personal Property Tax	CALCULATION SENT	10/26/2023
Advanced Imaging Systems (AIS)	Document management services	City Vendor List	PHONE CALL	10/18/2023
All Source Enterprises, LLC (DBA Safe Industries)	Fire protection	Common Business	PAID-INITIAL	12/29/2022
Al-Tar	Cold storage, histology, calibration, on-site lab equipment repair, centrifuge services, lab balances	City Vendor List	APPLICATION-2ND FOLLOW UP	10/23/2023
American Builders & Contractors Supply dba ABC Supply Co	Distributor of roofing, siding, windows, gutters and more	City Vendor List	PAID-INITIAL	11/30/2022
American Greeting Corp	Greeting cards-Marketing services	Common Business	PAID-INITIAL	11/30/2022
Amplify Education	Professional School Teacher Development plan and Tech Support	Georgetown County School Transparency List	APPLICATION-1ST FOLLOW UP	10/31/2023
Another Printer Inc	Printing and binding	City Vendor List	AVENUE EXHAUSTED	1/26/2024
Apex Learning	Digital Curriculum Consulting	Georgetown County School Transparency List	APPLICATION-1ST FOLLOW UP	10/16/2023
Apollo Piping Design Services dba Aalberts Integrated Piping Systems	Piping design, AIPS calibration, OEM manufacturing, sales reps	City Vendor List	APPLICATION-2ND FOLLOW UP	10/17/2023
Arc3 Gases South	Welding Products and Gases, rentals and repairs	Common Business	PAID-INITIAL	10/31/2022
Ascentium Capital LLC	Finance new and used equipment	Common Business	PAID-INITIAL	4/24/2023
ATCO International	Distributor of maintenance products	City Vendor List	PAID-INITIAL	2/8/2023
At-Net Services Inc	on-site and remote managed IT services, Security system installation, structured cable installation, and cyber security	City Vendor List	APPLICATION-INITIAL	10/24/2023
Augusta Fiberglass Coatings Inc	Engineering & Field service, repair, and maintenance	City Vendor List	AVENUE EXHAUSTED	1/26/2024
B&M Well Drilling	Well drilling services	City Vendor List	AVENUE EXHAUSTED	5/23/2025
Beckman Coulter Inc	Lease medical equipment	Common Business	PAID-INITIAL	11/30/2022
Beltram Edge Tool Supply, Inc. dba Beltram of the Carolinas	Full Service Restaurant Equipment Dealer, Deliver and Installation	Common Business	APPLICATION-INITIAL	11/1/2023
Benton Roofing Inc	Roof installation, replacement, maintenance, and repair	Georgetown County School Transparency List	AVENUE EXHAUSTED	12/7/2023
Binswanger Enterprises, LLC	Glass & Repair	Common Business	PAID-INITIAL	11/30/2022
Blossman Gas and Appliance	Propane gas, appliance and service	Common Business	PAID-INITIAL	8/31/2023
Bobby's Appliance Center	Appliances and mattress sale. Home delivery and installation. Appliance repair	Georgetown County School Transparency List	PENDING APPLICATIONS	11/1/2023
Boston Scientific Corp	Surgical Supplies	Common Business	PAID-INITIAL	8/16/2023
Brink's Incorporated	Armored truck services	Common Business	PAID-INITIAL	5/8/2023
C&S Solutions Inc	Locating, Inspecting, & Fault Finding Utilities Equipment, on-site training and demonstration	City Vendor List	AVENUE EXHAUSTED	1/4/2024
Camden Fire Extinguishers Services	Fire Extinguishers Installation, Test, Repair, Services, and Inspections	Common Business	PAID-INITIAL	4/4/2023

Canon Financial Services Inc	Lease office equipment	Common Business	PAID-INITIAL	12/29/2022
Carolina FireMasters Inc	Fire apparatus manufacturing, on-site mobile pump testing and service	City Vendor List	AVENUE EXHAUSTED	10/17/2023
Carolina Office Systems Inc	Computer and office machine repair	Common Business	PAID-INITIAL	4/24/2023
Carolina Shine LLC	Cleaning supplies distributor, deliver via own company trucks, travelling sales reps	City Vendor List	CALCULATION SENT	10/17/2023
Carolina Turf Farms	Turf supplier, delivery via company owned fleet	City Vendor List	AVENUE EXHAUSTED	10/12/2023
Coast 2 Coast Lawns LLC	Land maintenance and lawn care	Georgetown County School Transparency List	PHONE CALL	10/17/2023
Coastal Staffing Services LLC	Staffin	City Vendor List	PAID-INITIAL	8/30/2023
Coastal Transfer and Storage	Moving/relocation services, self storage facilities	City Vendor List	AVENUE EXHAUSTED	1/26/2024
Coastal Waterworks Plumbing	Residential and commercial plumbing services	City Vendor List	PHONE CALL	10/23/2023
CodeLynx	Audio visual and physical security design and installation for A/V, access control and video surveillance	Georgetown County School Transparency List	APPLICATION-INITIAL	8/31/2023
CoinCloud (Cash Cloud, Inc)	Bitcoin atm rental	Common Business	PAID-INITIAL	2/8/2023
Combs and Associates (Combs Technologies Inc)	Equipment for Water and Waterwater Treatment. Territory sales reps	City Vendor List	APPLICATION-1ST FOLLOW UP	10/23/2023
ComeBack Propane	SERVICE, INSTALL, AND SELL Propane. Have own company fleet of vehicles	Discovery	WAITING ON PROOF RESPONSE-(discovery)	10/17/2023
Commercial Openings	Doors and frames, door hardware, bathroom partitions and accessories. On-site installation. Have own company fleet of vehicles	City Vendor List	APPLICATION-2ND FOLLOW UP	10/16/2023
Community Design Solutions	Community Design & Planning services	City Vendor List	APPLICATION-INITIAL	8/1/2023
ComputerPlus Sales and Service Inc	Systems maintenance, hardware contract maintenance, managed imac services, depot repair and advanced exchange, printer equipment and supplies, on-site services	City Vendor List	APPLICATION-1ST FOLLOW UP	10/23/2023
Conway Rental Center (CRC)	Party and equipment rental	City Vendor List	APPLICATION-2ND FOLLOW UP	10/27/2023
Core & Main LP	Maintenance & repairs	Common Business	PAID-INITIAL	4/24/2023
CR JACKSON	Asphalt repaving	City Vendor List	APPLICATION-2ND FOLLOW UP	10/31/2023
Crane 1 Services Inc	Maintenance/Repair and Training on Hoist and Cranes. Have own company fleet of vehicles.	City Vendor List	APPLICATION-1ST FOLLOW UP	10/16/2023
CSC Leasing Company	Equipment leasing and financing	Georgetown County Business Personal Property Tax	PENDING APPLICATIONS	11/3/2023
CSC Serviceworks Inc	Lease Equipment	Common Business	PAID-INITIAL	4/24/2023
CSI Leasing	Lease Equipment	Common Business	PAID-INITIAL	10/31/2022
Culinary Depot - Columbia Office	Restaurant equipment, commercial refrigeration, smallwares, storage and transport, tabletop, disposable, furniture, janitorial supply. Installation team with own company fleet	Georgetown County School Transparency List	PHONE CALL	11/6/2023
Custom Signs and Graphics Inc	screen printing, window graphics and store lettering, signage, vehicle wraps	City Vendor List	CLOSED-NO ACTIVITY	10/17/2023
CWB Events and Design	Event and wedding rentals, consulting	Georgetown County School Transparency List	APPLICATION-1ST FOLLOW UP	10/27/2023
D&W Sitework LLC	Demolition and Excavation services	City Vendor List	APPLICATION-1ST FOLLOW UP	10/16/2023
Daikin Applied Americas Inc.	Commercial HVAC systems for heating, ventilation and air conditioning	Common Business	PAID-INITIAL	6/27/2023
Danny's Pest Control	Pest control services	City Vendor List	APPLICATION-INITIAL	10/27/2023

Decatur Electronics	Police radars, speed trailers and signs, fluid surface velocity, special application doppler. Travelling sales reps	City Vendor List	APPLICATION-INITIAL	11/1/2023
Delta Industrial Electric	Electrical Contractor	City Vendor List	APPLICATION-INITIAL	11/1/2023
Delta Medical Systems Inc	Medical imaging solutions, field service, project management, applications training. c-arm leasing program, marketing, service agreements	City Vendor List	APPLICATION-INITIAL	11/2/2023
Dependable Service Plumbing and Air Inc	HVAC and plumbing services	City Vendor List	APPLICATION-INITIAL	11/2/2023
Digitalmint Bitcoin ATM	Bitcoin ATM	Common Business	ONE AT A TIME	10/31/2023
Dish Network LLC	Satellite service provider	Georgetown County Business Personal Property Tax	CALCULATION SENT	10/30/2023
DJB Entertainment	Audio video specialist, lighting services, dj services	Georgetown County School Transparency List	APPLICATION-1ST FOLLOW UP	10/27/2023
DocuSystems	Office copiers and equipment, managed IT, managed print services, document management service	City Vendor List	APPLICATION-INITIAL	11/1/2023
Donald Withers Photography	Photograph services	City Vendor List	APPLICATION-INITIAL	11/2/2023
Dowco Power Transmission Products	Power Transmission distributor. We also specialize in Hydraulic and Pneumatic systems and accessories. Delivery via company owned fleet offered	City Vendor List	APPLICATION-INITIAL	11/2/2023
D's Door Company	Garage door installation	City Vendor List	AVENUE EXHAUSTED	2/14/2024
Dukes Root Control Inc	Root maintenance, sanitary sewer maintenance, sewer evaluation services, rehabilitation. Have own company fleet of vehicles	City Vendor List	APPLICATION-INITIAL	11/1/2023
Dunmar Moving Systems	Professional moving, distribution and logistics, self storage containers	City Vendor List	APPLICATION-INITIAL	11/2/2023
Eadie's Construction Company Inc	Storm drain install/repair, sewer main install/repair, water main install/repair, sewer lift station install/repair, hydrant install/repair, jack and bore, directional drilling, septic systems, box culverts, demolition	City Vendor List	APPLICATION-INITIAL	11/2/2023
Eadie's Industrial Inc	Industrial Vacuum services, combo sewer jet, sewer lift stations, water blasting, storage tank cleaning, video/camera inspections, drainage maintenance, remediation services	City Vendor List	APPLICATION-INITIAL	11/2/2023
East Coast Metal Distributors	HVAC product suppliers. Deliver via own truck	Common Business	PAID-INITIAL	2/8/2023
Eastland Pest Control	Pest control service	Georgetown County School Transparency List	2nd Phone Call	10/16/2023
Ecolab Inc	Ecolab offers water, hygiene and infection prevention solutions and services	Common Business	APPLICATION-INITIAL	10/26/2023
Event Works Rentals (Peach Tree Tents and Events LLC)	Event Rentals, Tent Set Up, Consultation and Delivery	Georgetown County School Transparency List	PAID-INITIAL	7/12/2023
Eye Shadow Photography	Wedding and event photographer	Georgetown County School Transparency List	Verifying Liability	10/18/2023
Ferrellgas LP (dba Blue Rhino)	Propane supplier	Common Business	PAID-INITIAL	11/30/2022
FujiFilm North America Corporation	Medical imaging Equipment	Common Business	PAID-INITIAL	8/16/2023
Georgetown Executive Center	Virtual office and temporary office leasing	Discovery	AVENUE EXHAUSTED	6/12/2024
GSI-Generator Services Inc	Sales, service and repair	Common Business	PAID-INITIAL	3/1/2023
GXC Inc	Armed and unarmed security personnel, metal detectors, rental services with on site setup	Georgetown County School Transparency List	2nd Phone Call	10/18/2023

H&E Equipment Services	Earthmoving, construction, industrial, material handling, and heavy equipment rental	Georgetown County School Transparency List	PAID-INITIAL	9/28/2023
Hallmark Marketing Company LLC	Greeting cards, gift wrap, ornaments & gifts	Common Business	PAID-INITIAL	10/31/2022
Hardwick's Landscaping LLC	Excavating and landscaping services	Georgetown County School Transparency List	APPLICATION-2ND FOLLOW UP	10/18/2023
Herff Jones LLC	Sells educational recognition, achievement and motivational products/materials	Common Business	PAID-INITIAL	7/13/2023
Hershey Creamery Company	Ice Cream	Common Business	PAID-INITIAL	10/31/2022
I-Leadr Inc	School development training services	Georgetown County School Transparency List	CALCULATION SENT	10/30/2023
Imperial Dade & Paper Co LLC	Supplies-Maintenance	Common Business	PAID-INITIAL	10/31/2022
Interface Security Systems LLC	Lease Equipment	Common Business	Addr Complete/Pending apps	10/31/2023
Johnson-Lambe Company	sports equipment jersey designs, trophies and awards, Sales reps in SC	Georgetown County School Transparency List	PAID-INITIAL	10/19/2023
KCI USA, Inc. dba 3M Medical Solutions	Sell and rent medical equipment	Common Business	PENDING APPLICATIONS	11/3/2023
Kelly Services Global LLC	Employment Agency	Georgetown County School Transparency List	PAID-INITIAL	10/31/2022
Kelly Services Inc	Employment Agency	Georgetown County School Transparency List	PAID-INITIAL	10/31/2022
Kelly Services USA LLC	Employment Agency	Georgetown County School Transparency List	PAID-INITIAL	10/31/2022
L&W Supply Corporation dba Acoustical & Drywall Supply (ABC Supply)	Products Supply/Delivery	Common Business	PAID-INITIAL	6/20/2023
Lake City Electric Motor Repair	Electric motor repair services. Have own company fleet of vehicles	Georgetown County School Transparency List	APPLICATION-2ND FOLLOW UP	10/18/2023
Leading Up LLC	On-site professional and personal development	Georgetown County School Transparency List	PHONE CALL	10/16/2023
LiftOne, LLC	Lease Equipment	Common Business	PAID-INITIAL	10/31/2022
Live Productions	Lighting, sound, staging, entertainment, planning/management/design, equipment rentals, power management	Georgetown County School Transparency List	APPLICATION-1ST FOLLOW UP	10/19/2023
Loomis Armored US LLC	Armored truck services	Common Business	PAID-INITIAL	4/24/2023
Lux Vending dba Bitcoin Depot	Bitcoin atm rentals	Common Business	PAID-INITIAL	11/30/2022
Meco Inc of Florence	Petroleum refueling, technicians come on site for maintenance/repairs, have own company fleet of vehicles	City Vendor List	PAID-INITIAL	11/30/2022
Modern Turf, Inc	Sport field landscaping	Georgetown County School Transparency List	AVENUE EXHAUSTED	7/5/2026
Motorola Solutions Inc	Access control systems, video security, body worn cameras, cybersecurity services, on-site preventative maintenance, technology lifecycle management	Common Business	CALCULATION SENT	10/16/2023
Nalco Company LLC	Water treatment	Georgetown County Business Personal Property Tax	PAID-INITIAL	8/22/2023
NetSource ET, LLC	Educational Technology	Georgetown County School Transparency List	PHONE CALL	10/18/2023
Nu-Idea School Supply Co.	Furniture supplier	Georgetown County School Transparency List	PAID-INITIAL	6/26/2023
Olympus America Inc	Equipment rental	Common Business	PAID-INITIAL	4/4/2023
Pace Analytical Services, LLC	Environmental, Life, and Scientific Professional Services	Common Business	APPLICATION-INITIAL	11/1/2023
Pawleys Island Locksmith	Locksmith services	City Vendor List	PAID-INITIAL	8/31/2023
Pitney Bowes Global Financial Services	Lease postage equipment	Georgetown County Business Personal Property Tax	CALCULATION SENT	10/27/2023
Pro Kitchen LLC	Kitchen Equipment Installation and Service/Repair	Common Business	PHONE CALL	10/18/2023
ProHelp LLC	Residential and commercial movers, packing, storage, and designer services	Georgetown County School Transparency List	APPLICATION-INITIAL	10/27/2023
Pugh Lubricants, LLC dba Apollo Oil, LLC	Distributor of automotive-fleet oils and greases, oil and fuel absorbents, and car oil,fuel, air filters	Common Business	PAID-INITIAL	10/31/2022

Quest Resource Management Group	Recycling & Disposal Services and equipment rentals	Common Business	PAID-INITIAL	6/14/2023
Rentokil North America Inc dba J C Ehrlich Co, Inc	Pest control & consulting	Common Business	PAID-INITIAL	12/29/2022
Robert Half International Inc	Accounting Staffing Agency	Common Business	APPLICATION-INITIAL	11/1/2023
Roto Rooter Plumbing and Drain Service of Myrtle Beach SC	Plumbing services	Georgetown County School Transparency List	AVENUE EXHAUSTED	11/25/2023
Royal Cup Inc	sale of coffee and tea	Common Business	PAID-INITIAL	4/24/2023
Rug Doctor LLC	Rental cleaning supplies	Common Business	PAID-INITIAL	12/29/2022
Schneider Electric USA	Electrical distribution service, critical power and cooling services, industrial automation services, building management services, maintenance services	Common Business	CALCULATION SENT	10/17/2023
Shutterfly Lifetouch, LLC (Previously Lifetouch National School Studios Inc)	Pictures taken at school locations	Common Business	APPLICATION-1ST FOLLOW UP	10/24/2023
Smith's Addressing Machine Services	Installation, onsite service, and preventive maintenance-	Georgetown County School Transparency List	APPLICATION-1ST FOLLOW UP	10/16/2023
Snider Tire Inc dba Snider Fleet Solutions	Roadside service with mobile service trucks, tire retread, fleet management, onsite scheduled services, forklift repairs. Have own company fleet of vehicles	Common Business	CALCULATION SENT	11/2/2023
SPATCO Energy Solutions	Equipment installation & repairs	Common Business	PAID-INITIAL	11/30/2022
Stryker Sales LLC (dba Stryker Medical)	Medical devices and equipment	Common Business	APPLICATION-1ST FOLLOW UP	10/31/2023
The Hertz Corporation	Passenger Rental Cars	Georgetown County Business Personal Property Tax	APPLICATION-2ND FOLLOW UP	10/17/2023
Therapy Travelers LLC	Staffing agency for school districts, clinicians, and educators	Business request	PAID-INITIAL	5/26/2023
TIAA Commercial Finance, Inc	Commercial equipment leasing	Common Business	PAID-INITIAL	11/30/2022
TIAA FSB	Commercial Equipment Leasing (Separate Entity from TIAA Commercial Finance)	discovery	PAID-INITIAL	11/30/2022
Tisdale Plumbing Company	Plumbing services	Georgetown County School Transparency List	APPLICATION-1ST FOLLOW UP	10/16/2023
Toyota Industries Commercial Finance INC	Forklifts Financial Services	Common Business	Addr Complete/Pending apps	11/3/2023
Trane US Inc	Maintenance Repairs	Georgetown County School Transparency List	PAID-INITIAL	11/30/2022
US Foods, Inc.	Food supplier (retail)	Georgetown County School Transparency List & City Vendor List	PAID-INITIAL	11/30/2022
ViaSat, Inc.	Lease and install internet equipment	Common Business	CALCULATION SENT	10/27/2023
W.W. Grainger, Inc	Cleaning and Sanitation	Common Business	PAID-INITIAL	12/30/2022
W.W. Williams Company, LLC	Vehicle Parts/Service/Repair	Common Business	PAID-INITIAL	11/30/2022
Wells Fargo Vendor Financial Services	Equipment leasing	Common Business	APPLICATION-1ST FOLLOW UP	10/31/2023
Williams Scotsman, Inc. (dba WillScot dba Mobile Mini)	Builds/leases modular buildings, portable classrooms, and mobile office space	Common Business	PAID-INITIAL	2/8/2023
WIN LLC	Recruitment, schedule management, cost management, risk management, quality management, process management, 3rd party consulting/support	Georgetown County School Transparency List	PHONE CALL	10/30/2023
WM Building Envelope Consultants LLC	Exterior Walls, Roofing and Waterproofing consulting services	Georgetown County School Transparency List	AVENUE EXHAUSTED	12/15/2023
Wyeth Holdings, LLC (Pfizer Inc)	Medical Equipment sales and rental	Common Business	PAID-INITIAL	2/8/2023
Xerox Corporation	Lease Equipment		Biz bypassed	10/26/2023
Zimmer US, Inc.	Lease Equipment	Common Business	BUSINESS STATING PAID	10/26/2023

CURRENT PROJECT LISTING REPORT

FOR THE PERIOD ENDING 9.30.2023

PROJ #	PO #	PROJECT NAME - DESC/COMMENTS	NOTES FROM ENGINEERS MONTHLY REPORT DATED 9.08.2023	Vendor	Cost	% Complete
2005	2005	**City Hall Rebuild - RFQ for Project Management Services to be issued Wednesday, September 6, 2023**	Status 1. Request for Qualifications for Project Management Services issued on 09.06.2023. 2. Statement of Qualifications received 10.04.2023 3. Will fast track review and recommendation at the October Council meeting. 4. A PM firm should be identified for recommendation at the October Council meeting.	TBD		
2002	TBD	**Wi-Fi in Public Parks - State CDBG Cares Act Funding - CDBG-CV1-022 -** RFP Rebid issued - Bids received 6.21.2023, but were non-responsive - asked COG for guidance on how to proceed		TBD		
1220	TBD	**Public Works Office Building Improvements** - The city is looking at other site options at this time.		TBD		
1222	2024.095	**East Bay Park Bobby Alford Pavilion - CDBG Project #CV1-019 -** A/E Services - PO issued 9.08.2022	Contract is fully executed. 2. Pre-construction meeting held on May 9, 2023 3. Contractor mobilized on May 30, 2023. 4. Asbestos abatement and demolition complete as of 6/30/23. 5. Steel frame has some heavy rusting and corrosion. Steel column sections will need to be replaced via change order. Currently, contractor is pricing up the design revisions. 6.Contractor submitted a change order proposal in the amount of $91,611.80 and is requesting a 90 calendar days of time extension. 7. Change order proposal is currently under review by A/E and City staff. - Change order #01 approved by CDBG, Friday, September 1, 2023 8.. Grant award has been amended for another $90,091.80 with a 90 day time extension. 9. Contractor plans to remobilize on :10.09.2023	ROSENBLUM COE	68,000.00	0.87
1222	2024.101	**East Bay Park Bobby Alford Pavilion - CDBG Project #CV1-019**	Contract is fully executed. 2. Pre-construction meeting held on May 9, 2023 3. Contractor mobilized on May 30, 2023. 4. Asbestos abatement and demolition complete as of 6/30/23. 5. Steel frame has some heavy rusting and corrosion. Steel column sections will need to be replaced via change order. Currently, contractor is pricing up the design revisions. 6.Contractor submitted a change order proposal in the amount of $91,611.80 and is requesting a 90 calendar days of time extension. 7. Change order proposal is currently under review by A/E and City staff. - Change order #01 approved by CDBG, Friday, September 1, 2023 8. Change order no 1 approved by council and SC Department of Commerce. 9. Grant award has been amended for another $90,091.80 with a 90 day time approval. 10. Contractor plans to remobilize on:TBD (Waining for steel shop drawings approvals)	Pyramid Contracting	887,098.00	0.01
1230	2024.094	**East Bay Park Boat Landing Repairs** - SCPARD GRANT #2022020 - PO issued 8.26.2022 with anticipated completion date of 1.30.2023		ASSOCIATES ROOFING & CONSTRUCTION (ARC)	48,759.00	0.90

CURRENT PROJECT LISTING REPORT

FOR THE PERIOD ENDING 9.30.2023

PROJ #	PO #	PROJECT NAME - DESC/COMMENTS	NOTES FROM ENGINEERS MONTHLY REPORT DATED 9.08.2023	Vendor	Cost	% Complete
1236	2024.098	**Gilbert Hawkins Butts Street Sidewalk Extension -** Rep Anderson Grant	Status Comments: 1. Kick-off meeting was held on 3/28/23. 2. Surveying completed as of 6/30/23. 3. Design is 60% complete. 4. 60% plan set is under City's and SCDOT's review. 5. Consultant is currently working on the permit set.	Cagle Consulting Engineers, LLC	44,900.00	0.56
1515	2024.104	**West End District Water Main Improvements -** Construction - PO issued 2.02.2023	Status Comments: 1. Pre-construction meeting: 2/16/2023. 2. Contractor mobilized on 5/1/2023. 3. Work on Bourne Street is complete. 4. Waiting for additional materials (brass connectors for water services) 5. Contractor is scheduled to remobilize in September. 6. Extension of time until April 2024 has been approved by Dept. of Commerce.	ARC Inc.	1,013,380.00	0.15
1516	2024.105	**Maryville Water Distribution Improvements Phase I** - Notice of Intent to Award issued 4.05.2023	Status: 1. Design is 70% complete. 2. Consultant is currently working on the permit set. 3. Permit set will be submitted to DHEC and SCDOT for approval in the next coming weeks.	G3 Engineering	62,500.00	0.67
1606	2024.108	**WTP Secondary Sedimentation Basin -** Engineering Services - EDA Grant #04-79-07777		WK Dickson	428,000.00	0.70
1606	2024.085	**WTP Secondary Sedimentation Basin/WTP FLOC/SED Basin No. 2 -** Construction	Status: 1. Notice of Award issued on July 25, 2023. 2. Pre-Construction meeting held on September 6, 2023. 3. There are some long-lead item materials such as DIP, valves and s.s. settler plates. 4. Contractor mobilization date is TBD.	Consensus	5,223,180.87	0.04
1607		**Raw Water Station Electrical Upgrades**	1. Engineering RFP released on 10.04.2023 2. Proposals are due on 10.25.2023			
1815	2024.114	**Maryville School Lift Station Replacement Proj - SC RIA grant -** Construction	Status Comments: 1. Housekeeping pad completed. 2. Generator arrived and installed on 7/13/2023. Testing and startup is pending. 3. Project substantially complete on 5/1/2023. 4. An extension of time has been approved until 9/30/2023 to allow for RIA's closeout. 5. Project was funder by RIA and ARPA grants. 6. Closeout is ongoing.	MB Kahn Inc.	403,178.00	0.93
1818	2024.109	**Sanitary Sewer and Manhole Surveys** - RFP for Engineering issued 1.25.2023 - proposals received 2.22.2023 - Notice of Intent to Award issued	Status: 1. Vortex mobilized on May 15th to begin CCTV sewer line inspection work. 2. CCTV work is still incomplete to this date. No activity in June and July. 3. Weston & Sampson anticipates the survey completion and submittal of plans and technical specifications by August 18th. 4. Reports and design plans submitted for the City's review and approval. 5. Design is 90% complete. 6. Consultant submitted permit set for City's review. 7. Permit set plans have been submitted to SCDOT for approval. 8. Bid documents will be released once we obtain SCDOT enroachment permit.	Weston & Sampson	100,525.00	0.26

CURRENT PROJECT LISTING REPORT

FOR THE PERIOD ENDING 9.30.2023

PROJ #	PO #	PROJECT NAME - DESC/COMMENTS	NOTES FROM ENGINEERS MONTHLY REPORT DATED 9.08.2023	Vendor	Cost	% Complete
1822	TBD	**Grit Removal System Replacement Project -** RFB issued 8.30.2023	Status 1. Request for bid issued on 08.30.2023 2. Bid received 09.27.2023 3. Bid amount $454,500 4. Only one bid received from North American Construction Company. Bid will be presented at the October council meeting for approval.			
1927	2024-124	**Front St Under Ground (UG) Infrastructure Upgrade Project - Engineering**		Utility Technology	102,500.00	0.55
2001	2024.034	**Duke St Laydown Yard Site Improvements**	Status 1. All trees and shrubbery are removed 2. Site is graded 3. Fence is installed except for entrance gate 4. Entrance gate needs to be modified to 20 foot wide roller type gate 5. Waiting for additinal funding to continue with the yard emprovements	ASSOCIATES ROOFING & CONSTRUCTION (ARC)	60,727.50	0.73
2402	2024.099	**Cleland Street Parking Lot -** RFP for engineering	Status Comments: 1. Design is on hold 2. We need to resolve the use of adjacent 17-ft. alley due to landscaping buffer requirements. 3. City attorney needs to prepare easement acquisition documentation for council approval. 4. Need to submit a CAB application for a variance of landscape setback distances within the new parking lot. 5. Dept. of Commerce has been notified that this process may take 2 to 5 months	Hanna Enginering	22,500.00	0.36
2403	2024.102	**Howard School Park**	Status: ▪ Per City council's direction at council meeting on 7/20/23, the project design has been suspended until further notice due to the lack of funding availability for the construction of the park. The consultants have been put on notice.	Rowe	25,000.00	0.17
3407	2024.111	**WasteWater Treatment Plant SCADA Ugrades**	Status: 1. All electronics components arrived in July and are in storage at WWTP. 2. Contractor mobilized week of September 5, 2023.	Auqa Aerobics	184,000.00	0.87
4015	2024.116	**Stormwater System Improvements** - Engineering - EDA Grant number 04-79-07494 - Change orders 1, 2 & 3 processed 2.17.2023	Status Comments: 1. Contractor: Green Wave Contracting Inc. 2. Bid Amount: $6,251,220. 3. Notice of Intent to Award issued on May 25, 2023. 4. Council approved bid on 7/20/23. 5. City has applied for additional funding with the EDA. Approval is pending. 6. Notice of Award issued on August 31, 2023 7. PO and execution of contract is pending. 8. Contract executed on 09.20.2023. 9. Pre Construction conference held in 09.28.2023. 10. Need to get all materials approved before construction starts. 11. Construction start date:Easrly December (Tentative)	WK Dickson	567,200.00	0.47

CITY OF GEORGETOWN

SALE OF ASSETS - FY24

GovDeal Payment	Govdeal #	Asset ID	Dept.	Description	Amount/Total Proceeds	Notations	Receipt #
				no activity	-		
				Total July	-		
				no activity			
				Total August	**-**		
				no activity			
				Total September	**-**		
				no activity			
				Total October	**-**		
				Total November	**-**		
				Total December	**-**		
				Total January	**-**		
				Total February	**-**		
				Total March	**-**		
				Total April	**-**		
				Total May	**-**		
				Total June	**-**		
				TOTAL PER G/L	**-**		