

**PUBLIC HEARING & REGULAR MEETING OF CITY COUNCIL
OCTOBER 20, 2022 - 5:30 PM
MUNICIPAL COURTROOM
2222 HIGHMARKET STREET
GEORGETOWN, SOUTH CAROLINA
AND LIVESTREAM:**



<https://www.facebook.com/cityofgtown/>

**Notice of this meeting has been made in accordance with the
South Carolina Code of Laws as amended.**

- 1. CALL TO ORDER**
- 2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES**
- 3. INVOCATION & PLEDGE OF ALLEGIANCE**
- 4. PUBLIC HEARING**

The purpose of the Public Hearings will be to receive citizen input concerning the following items.

- A. An ordinance authorizing establishing an application fee for the Community Appearance Board to cover administrative costs necessary to effect the duties delegated to the CAB and Planning staff associated with this application process.**
- B. An ordinance authorizing the sale of public property located at 1907 Hampton Court, Georgetown, SC, County Tax Map No. 05-0013-015-01-00, to Habitat for Humanity.**
- C. An ordinance authorizing the sub-lease of public property located at 2104 Lincoln Street, Georgetown, SC (portion of parcel no. 05-0003-004-00-00) to the Low Country Veterans Group to provide services to veterans.**

- 5. PUBLIC COMMENTS ON CURRENT AGENDA ITEMS**
- 6. INTRODUCTION OF NEW EMPLOYEES**
- 7. PRESENTATION**
- 8. PLANNING AND COMMUNITY DEVELOPMENT**

- A. United Way Campaign**

- A. Motion to approve first reading of an ordinance granting rights on public property to the Foundation Forward, Inc. to build The Charters of Freedom.**

Attachments:

- 1 ORDINANCE - Foundation Forward Inc - The Charters of Freedom - City Council September 15 2022 (1)**

- 2 Rainey Park - Charters of Freedom Oct 6 2022 (added to Leg file for CC Oct 2022)

9. PUBLIC WORKS

- A. **Motion to approve second reading of an ordinance establishing a four-way stop intersection at Front and Wood Streets.**

Attachments:

- 1 Four-way STOP at Wood and Front streets
- 2 Front Wood St Stop Sign Proposal Aug 2022

10. WATER UTILITIES

- A. **Motion to approve first reading of an ordinance for the deletion, in its entirety, Chapter 22 Article VI Section 22-201 (Appeals) and Section 22-203 (Stormwater appeals board).**

Attachments:

- 1 10-07-22 to delete stormwater board
- 2 Sec. 22_202.____Stormwater_appeals_board

- B. **Motion to approve payment of \$180,953.00 to Aqua-Aerobic Systems Inc. for the WWTP SCADA Upgrade project using FY2023 funds.**

Attachments:

- 1 2022-10-10 Georgetown WWTP proposal #166514
- 2 McKim and Creed

11. ENGINEERING

- A. **Motion to approve submission of a grant application to SC Office of Resilience-Mitigation Department under the ARPA funded Stormwater Infrastructure Program (ASIP) for the N. Merriman Congdon Street Stormwater System Improvements project estimated at \$2,639,016.**

Attachments:

- 1 Map 1-N. Merriman-Congdon Street Drainage System-Existing
- 2 Map 2- N. Merriman Congdon Proposed System-Proposed
- 3 Map 3A-N. Merriman Congdon Street Project-Service Area Map
- 4 2022.10.10 N. Merriman Congdon Street Stormwater System Improvements Estimate

12. ELECTRIC UTILITIES

- A. **Motion to approve purchase order and payment in the amount of \$76,600 to Utility Technology Engineers-Consultants for engineering and construction service for the Front Street Phase 2 Upgrade Project.**

Attachments:

- 1 Front St UG Upgrade T3 Cost Opinion Memo

13. ADMINISTRATION

- A. Motion to approve second reading of an ordinance authorizing the sale of public property located at 1907 Hampton Court, Georgetown, SC, County Tax Map No. 05-0013-015-01-00, to Habitat for Humanity.**

Attachments:

- 1 Ordinance authorizing the sale of public property (Habitat for Humanity)

- B. Motion to approve second reading of an ordinance authorizing the sub-lease of public property located at 2104 Lincoln Street, Georgetown, SC (portion of parcel no. 05-0003-004-00-00) to the Low Country Veterans Group to provide services to veterans.**

Attachments:

- 1 Ordinance to Sub-Lease 2104 Lincoln Street building

- C. Motion to approve first reading of an ordinance creating the Arts and Cultural Commission in the City of Georgetown by Amending Chapter 17 by Adding Article IV. – Arts and Cultural Commission.**

Attachments:

- 1 Proposed Arts and Cultural Commission ordinance

- D. Motion to approve first reading of an ordinance amending Section 46 of Chapter 2, Article II of the Code of Ordinances for the City Of Georgetown amending Section 2-46 “Public Hearings.”**

Attachments:

- 1 Public Hearing Amendment
2 EX. A Sec. 2-46 Public Hearings clean
3 EX. A Sec. 2-46. Public_hearings redline

- E. Motion to direct Planning and Community Development staff and the Planning Commission to review Article XXI: Redevelopment District of the City of Georgetown Zoning Ordinance and bring a proposal for City Council’s review.**

14. CITY ADMINISTRATOR REPORT

15. MINUTES

- A. Motion to approve minutes of August 18, August 25, September 15, and September 22 council meetings.**

16. OLD BUSINESS

17. NEW BUSINESS

18. DEPARTMENT MONTHLY REPORTS

- A. September 2022 Electric Department Report**
Attachments:
 - 1 September22report
- B. Engineering Monthly Report September 2022**
Attachments:
 - 1 Engineering Monthly Report September 2022
- C. September 2022 Fire Report**
Attachments:
 - 1 SEPTEMBER 2022 FIRE REPORT
- D. September 2022 Fleet Service Report**
Attachments:
 - 1 Fleet Services Monthly Report.FY2023
- E. GPD- Monthly Report September**
Attachments:
 - 1 GPD Monthly Report September 2022
- F. HR Risk Management Monthly Reports**
Attachments:
 - 1 September 2022 Human Resources-Risk Management Report
- G. September 2022 Municipal Court Report**
Attachments:
 - 1 MC Monthly Report
- H. Planning & Community Development 2022**
Attachments:
 - 1 Sept 2022 Monthly Report
- I. September 2022 Public Works Department Report**
Attachments:
 - 1 Public Works Monthly Report.FY2023
- J. September 2022 Water Utilities Report**
Attachments:
 - 1 September 2022 Water Utilities Report
- K. September 2022 Finance and IT Reports**
Attachments:
 - 1 FY23 Monthly Grant Report
 - 2 Current Project Listing 2022.09.30
 - 3 GovDeal Report FY23 Period of SEP 2022
 - 4 Open PO Report 2022.09.30
 - 5 August 2022 Budget Performance Report
 - 6 DataMax September 2022
 - 7 September 2022 Finance and IT Reports

19. EXECUTIVE SESSION

- A. Motion to adjourn Regular Meeting and enter into Executive Session pursuant to Section 30-4-70(a)(2) to discuss purchasing property for the Electric department, Public Works, and Fleet Services and to receive related legal advice and to receive a quarterly legal update from the city attorney on pending cases and cases adjudicated since last update.**
- B. Motion to adjourn Executive Session and reconvene Regular Meeting.**

- C. NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION.
- D. City Council may take action on items discussed in Executive Session.

20. RESOLUTION

- A. Motion to approve a resolution authorizing and approving a purchase and sale agreement and other matters relating thereto.

Attachments:

- 1 Resolution - Approving Purchase/Sale Agreement

21. PUBLIC COMMENTS ON CITY SERVICES, BUSINESS, OR OTHER CITY MATTERS NOT ON THE AGENDA

22. ADJOURNMENT

- A. Motion to adjourn the Regular Meeting of City Council.



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 3675

Council Meeting Date:	20 October 2022
Department:	Planning and Community Development
Issue Under Consideration:	Motion to approve an ordinance granting rights on public property to the Foundation Forward, Inc. to build The Charters of Freedom.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	Staff time and equipment for site preparation and minimal maintenance, if located on public property.
Points to Consider:	• Foundation Forward requested a highly visible and visited site. • Local education opportunities. • Promote history and civic events. • Add to local ceremonies held within the City and County.
Options:	Approve/Deny
Staff Recommendations:	Staff recommended Rainey Park as the place to build the monuments. Should this change, staff will follow Council's directive on this matter.

Reviews:

City Attorney Completed 09/06/2022 4:17 PM

Tammy J. Kinsley Completed 09/06/2022 4:20 PM

Sandra E. Yudice Ph.D. Completed 09/06/2022 5:17 PM

Stephanie Buccione Completed 09/08/2022 5:47 PM

Georgetown City Council Completed 09/15/2022 5:30 PM

Attachments:

1. 1 ORDINANCE - Foundation Forward Inc - The Charters of Freedom - City Council September 15 2022 (1) (PDF)
2. 2 Rainey Park - Charters of Freedom Oct 6 2022 (added to Leg file for CC Oct 2022) (PDF)

**MOTION TO APPROVE AN ORDINANCE GRANTING RIGHTS ON PUBLIC PROPERTY TO
THE FOUNDATION FORWARD, INC. TO BUILD THE CHARTERS OF FREEDOM.**

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
JIM CLEMENTS
MAYOR PRO TEMPORE

JONATHAN ANGNER
HOBSON H. MILTON
JIMMY MORRIS
CLARENCE SMALLS

Planning & Community Development
(843) 545-4010

To: City Council
Prepared by: Tammy J. Kinsley, Director
Department: Planning and Community Development
Date Prepared: September 2, 2022
Subject: ORDINANCE – Granting rights on public property to the Foundation Forward, Inc. to build The Charters of Freedom

Issue Background:

Georgetown County was approached by Foundation Forward, Inc. to have the installation of The Charters of Freedom located within the County. The County does not have a location, they felt was suitable for this type of project and therefore offered it to the City to locate within the City's boundaries.

Discussion:

- On August 19, 2022 the City Administrator, City Main Street Coordinator, Utilities & Public Works Director, the Director of Planning and Community Development met with the Founders and Marketing representative of Foundation Forward, Inc. at Rainey Park, as being a possible location for the Charters of Freedom.
- The Foundation Forward, Inc. Founders, Mr. and Mrs. Patterson explained their vision and desire to have these Charters of Freedom located in Georgetown. Mr. Mike Unruh, Marketing Director of the Foundation further explained the construction process, time frame to construct, and letter of Intent requirement.
- On August 25, 2022 Mr. Mike Unruh presented the project to City Council at their Workshop.
- Email discussions have been received from Mayor Jayroe and Councilman, Mayor Pro Tempore Jim Clements, to the City Administrator and City Staff, regarding other possible sites, such as the VFW location or future City Hall location for the Charters of Freedom to be placed.

Alternatives:

- Approve the proposed ordinance to the Foundation Forward, Inc. to Grant rights on public property for The Charters of Freedom at a location to be determined by City Council.
- Approve with conditions the proposed ordinance to Grant rights on public property for The Charters of Freedom at a location to be determined by City Council.
- Deny the proposed ordinance to Grant rights on public property to the Foundation Forward, Inc. to build The Charters of Freedom.
- Continue the proposed ordinance to Grant rights on public property for The Charters of Freedom at a location to be determined by City Council.

Drawer 939
Georgetown, SC 29442

Recommended Course of Action:

1. City Council to decide if Council wants to grant rights on public property for The Charters of Freedom at a location to be determined by City Council.
2. City Council to determine location of the public property to locate The Charters of Freedom.

Timeline for Recommendation:

- First reading of the Ordinance - Granting rights on public property to the Foundation Forward, Inc. to build The Charters of Freedom this September 15, 2022 date.
- Second reading of the Ordinance - Granting rights on public property to the Foundation Forward, Inc. to build The Charters of Freedom on October 20, 2022.

Fiscal Impact:

- No cash required from the City of Georgetown. Only staff time and equipment for site preparation and minimal cost to maintain monuments free of debris.
- Foundation Forward conducts fundraising efforts for private citizens to make a donation to the Foundation, on their own behalf.

Social Impact:

- Local education opportunity
- Promote history and civic events
- Add to local ceremonies held within the City and County

Environmental Impact:

- None

Attachments:

- Foundation Forward, Inc. submittal materials

Vance & Mary Jo Patterson

In 2011, Founders Vance and Mary Jo Patterson took a trip to Washington, DC. They visited the National Archives and experienced the United States' founding documents for the very first time.

Vance recalls that when he saw something the Founding Fathers had actually penned it gave him goosebumps. When they read the words, "We the People", he saw tears in Mary Jo's eyes.

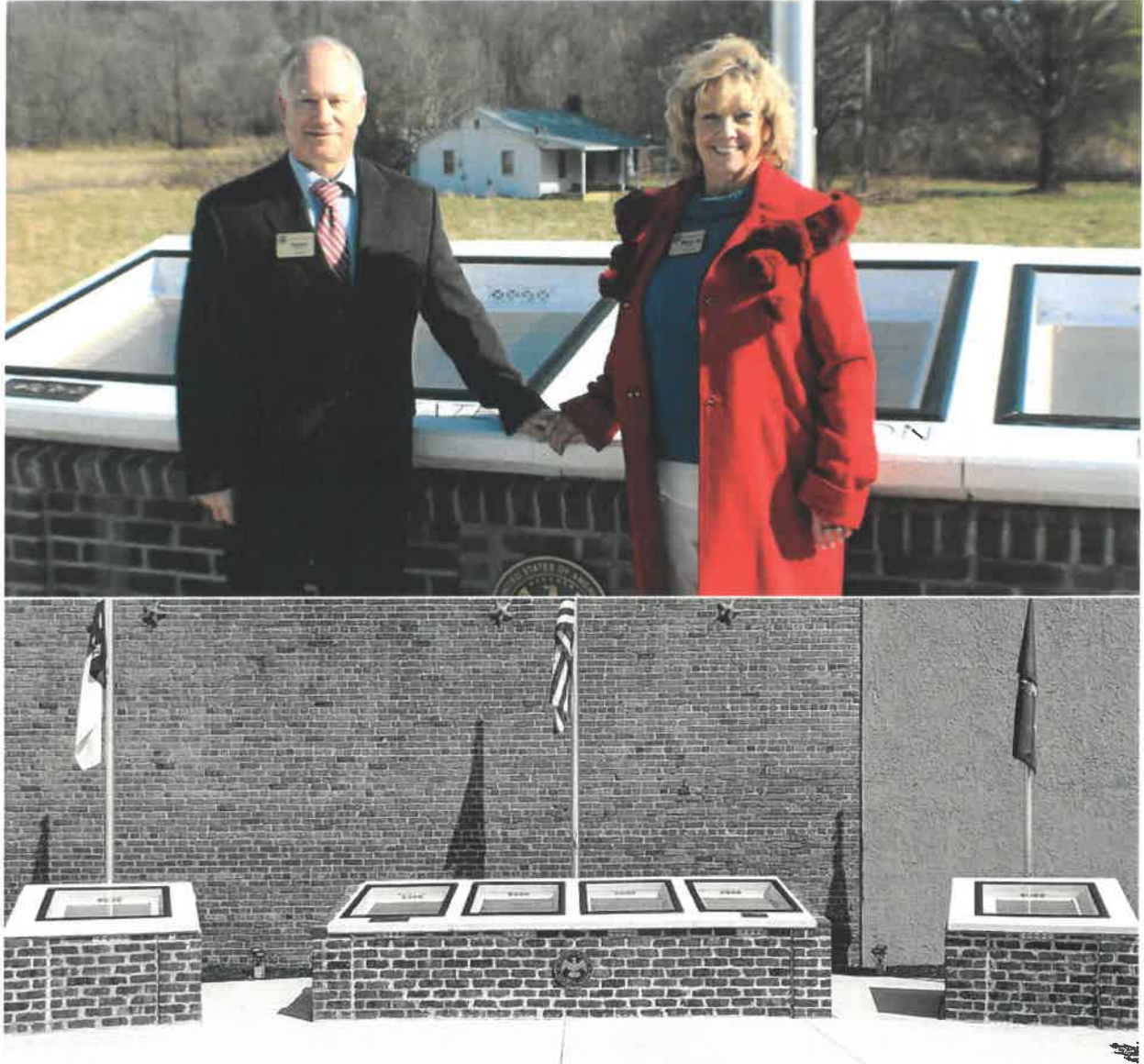
This emotional experience made a lasting impression on the couple and would go on to shape the organization that exists today.

The Vision

In 2012, Vance had an idea, "What if we could duplicate that experience we had in Washington, D.C.? What if we could bring that experience back to the citizens of Burke County, North Carolina?"

Two years later, the couple gifted the very first Charters of Freedom setting outside of Washington, D.C. to the citizens of Burke County. Carrying that same vision, with the goal to reach other communities across America, Foundation Forward, Inc. was officially formed.

It now operates as a nonprofit educational project that promotes civics, education, and the preservation of American history. Over 30 settings have been dedicated across the country in nine states.



January 14, 2022
 Steuben Co., Bath, NY,
 Jack Wheeler
 County Manager
 3 East Pulteney Square
 Bath, NY 14810

SAMPLE

Re: Steuben County - Charters of Freedom

Letter of Intent

Whereby a presentation was made by Foundation Forward, Inc. to Steuben County on September 7, 2021, and The Board of Commissioners, having taken the matter under consideration, then voted to accept the terms outlined in this Letter of Intent and the attached Addendum, necessary for the placement of the Steuben County Charters of Freedom Setting from Foundation Forward, Inc. in Bath, NY.

By this letter, Foundation Forward, Inc. affirms its intent to place a three-part setting which will consist of the Declaration of Independence, four pages of the United States Constitution, and the Bill of Rights as displayed in The National Archives, in Washington, D.C. This setting will include donors' recognition pedestal(s), a Field of Honor consisting of engravable pavers, and a time capsule vault.

The selected and approved site will be adjacent to the Historic Steuben County Court House, located at the corner of Pulteney Square and East Steuben Street. This site was selected jointly by Foundation Forward, Inc. and the County for its prominent location, providing high visibility, high foot traffic, and easy access by school children and veterans.

All funds for this project will be kept in a Truist Bank account in Burke County, North Carolina under the account named "Foundation Forward, Inc." Foundation Forward, Inc. will make the Steuben County account balance available to County Manager, Jack Wheeler upon request.

The County of Steuben will be responsible for site preparation, ADA compliance (see Addendum), and any new landscaping upon completion of the construction. The targeted start date will be determined by the Foundation's current build schedule. Planning for a dedication ceremony will be concurrent with the construction.

Time Capsule letter packets will be mailed out to Community Leaders, Educational Institutions, Law Enforcement, Veteran's Groups, and Local Businesses and Organizations. These letters are to be returned via SASE envelope to be included in the time capsule that will be sealed during a Time Capsule and Donors Recognition ceremony to be conducted at least 5-6 months after the Dedication.

Foundation Forward, Inc.

By: _____ Date: _____

Title: Founder, Vance Patterson

Steuben County, Bath New York

By: _____ Date: _____

Title: County Manager, Jack Wheeler



**FOUNDATION FORWARD LETTER OF INTENT
DESCRIPTIONS AND GUIDELINES (Revised October 1, 2021)**

POINT OF CONTACT - The process of receiving a Charters of Freedom setting begins with The County establishing a Point of Contact (POC) who Foundation Forward will coordinate with throughout the process. If needed, the POC may form a Steering Committee for planning events and community involvement.

FUNDING – NO DIRECT TAX DOLLARS WILL BE USED IN THE COMPLETION OF YOUR SETTING.

If you have received a letter of intent from Foundation Forward then plans are in place to design, build, and dedicate your Charters of Freedom setting. However, we know that people like to participate in these projects by donating money, materials, labor, or other forms of support. Foundation Forward's Resources and Communications group will work with your POC to get this message out so your community can get the most out of this project, taking ownership as the process takes place.

SITE PREPARATION – Any utilities, trees, bushes, boulders, or concrete must be moved so Foundation Forward can proceed with the excavation of the site. The ground must be fairly level and free of standing water. Once the site is prepared Foundation Forward will begin excavation and construction of the setting. If a county backhoe is available and can assist, this is not required but would be greatly appreciated.

CONSTRUCTION – Unless otherwise agreed upon, Foundation Forward, Inc. will be responsible for all of the construction of the setting. Any assistance from the community via donated masonry, electrical, trade classes, etc. is appreciated, but not required.

ELECTRICAL – While it is not necessary to have power to the setting, having 110-volt outlets for speakers and teachers works very well for presentations, ceremonies, and celebrations at the site. We can assist by showing what other communities have done in this regard. Also, if power is available, Foundation Forward will include an LED package to light the chambers so the setting will glow at night and the documents can be viewed.

ADA ACCESSIBLE – The setting itself is ADA Compliant with the proper height and angle for viewing. Approach sidewalks and an apron in front of the setting may be ADA requisite and would be the responsibility of The County. Foundation Forward will incorporate the Field of Honor area of pavers, measuring 6' x 12', in front of the U.S. Constitution. This area does not require concrete, but these specifications must be met if The County includes an apron. Foundation Forward installs the pavers and will assist with the layout and design of the apron.

TIMELINE – Typically the timeline from the signing of the Letter of Intent to the Dedication Ceremony is around six months. Delays in weather and other unforeseen circumstances can lengthen this process, while other factors including donated labor and materials can shorten the process. A sample timeline can be provided.

DEDICATION – Foundation Forward has dedicated over 30 settings across the country, so our experience is thorough. We will provide you with a sample dedication that can be modified to showcase your community. Typical dedications last 45 minutes complete with bands, choirs, color guards, speeches, and a presentation by Foundation Forward which includes a traditional cannon salute to The Articles of The United States Constitution. It is a life experience for all to attend.

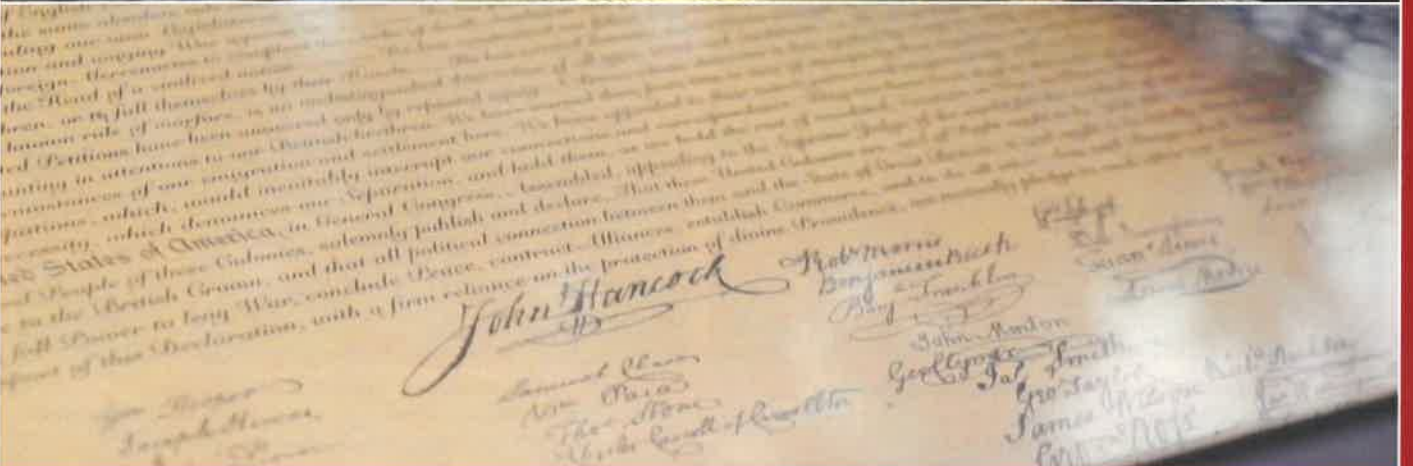
ADDITIONAL SETTINGS – We have found there are sometimes requests for additional Charters of Freedom settings in a county. This requires special consideration and approval making sure they do not conflict with one another in attention or Community Support.





THE CHARTERS OF FREEDOM

DECLARATION OF INDEPENDENCE ★ UNITED STATES CONSTITUTION ★ BILL OF RIGHTS



Attachment: ORDINANCE - Foundation Forward Inc - The Charters of Freedom - City Council September 15 2022 (1) (3675 : To Grant Rights on

North Carolina Settings

8.A.1



Burke County, Morganton, North Carolina

First Charters of Freedom Setting outside of Washington, D.C.
Polished Granite. Dedicated July 2, 2014



Cherokee County, Murphy, North Carolina

Polished Granite
Dedicated September 17, 2014



Bertie County, Windsor, North Carolina

Local Brick with Cast Stone Cap and Chambers
Dedicated August 24, 2017



Caldwell County, Lenoir, North Carolina

Local Brick with Cast Stone Cap and Chambers
Dedicated July 3, 2019



Catawba County, Conover, North Carolina

Local Brick with Cast Stone Cap and Chambers
Dedicated October 9, 2019



Halifax County, Halifax, North Carolina

Local Brick with Cast Stone Cap and Chambers With Halifax
Resolves on the far left. Dedicated April 12, 2019

Where history meets the future.

Settings Across the Country

8.A.1



Hamilton County, Noblesville, Indiana
Local Brick with Indiana Limestone Cap and Chambers; Internally lighted with Donor Pedestals; Dedicated September 28, 2019



Richland County, Columbia, South Carolina
Polished Granite Setting
Dedicated May 26, 2016



Howard County, Kokomo, Indiana
Indiana Limestone Setting
Dedicated September 26, 2015



Carson City, Nevada
Polished Granite Setting
Dedicated June 14, 2018



Dodge County, Uehling, Nebraska
Local Brick with Cast Stone Top and Chambers
Dedicated November 12, 2018



Clark County, Clark, South Dakota
Local Brick with Cast Stone Top and Chambers
Dedicated November 11, 2018



Hanover College, Hanover, Indiana
Indiana Limestone Setting
Dedicated September 19, 2017



Tripp County, Winner, South Dakota
Custom Concrete Fascia with Cast Stone Caps and Chambers
Dedicated September 2, 2019



Morgan County, Jacksonville, Illinois
Indiana Limestone Setting
Dedicated May 26, 2015

Where history meets the future.



Our Founding Fathers authored the Declaration of Independence, the United States Constitution, and the Bill of Rights. These three founding documents are known as:

The Charters of Freedom

These three documents declare:

- We are an independent people;
- We are governed as a Democratic Republic;
- We are secure in our freedom and rights as citizens of the United States of America.

Foundation Forward is an educational, nonprofit organization that builds Charters of Freedom settings in communities across the country. These settings are replicas of the displays of our founding documents as seen in the National Archives in Washington, D.C. These settings are built to last 300-500 years.

Our Mission is to teach and preserve American history and civics, so all will know how our government is meant to serve and protect *We the People*.



Grade school children are taking field trips to their local Charters of Freedom setting to learn about American history and civics. These field trips are remarkable life experiences for our young future leaders and they love them!



It all started in the Fall of 2011 when Vance and Mary Jo Patterson were in Washington, D.C. They decided to go to the National Archives because they had never seen the Declaration of Independence and the United States Constitution.

Vance recalls, "Seeing something our Founding Fathers had actually penned and then seeing their signatures, Thomas Jefferson, Benjamin Franklin, John Adams, Rutledge, Wilson, and the others, I just got goosebumps. And, then when we moved over to see the Constitution and those three words, *We the People*, I got a lump in my throat. I looked over at Mary Jo and she had tears in her eyes. It was, really, an emotional experience for us."

The next year, back home in western North Carolina, Vance was thinking about the experience and the thought came to him, "What if I could duplicate that experience we had in Washington when we saw the founding documents for the first time? What if I could bring that experience back to the citizens of Burke County?"

Two years later, on July 2, 2014, Vance and Mary Jo gifted and dedicated the first Charters of Freedom setting outside of Washington, D.C. to the children, veterans, and citizens of Burke County, on the Historic Courthouse green in downtown Morganton, NC. This was only the beginning.

In 2013, the Pattersons started Foundation Forward, Inc. a 501(c)(3) nonprofit educational project to promote civics education and preserve American history. Over 30 settings have been dedicated across the country. Locations include North Carolina, South Carolina, Kentucky, Indiana, Illinois, Nebraska, South Dakota, and as far west as Nevada.

The long-term goal is to place Charters of Freedom settings in as many communities as possible over the next 10 years.



Where history meets the future.



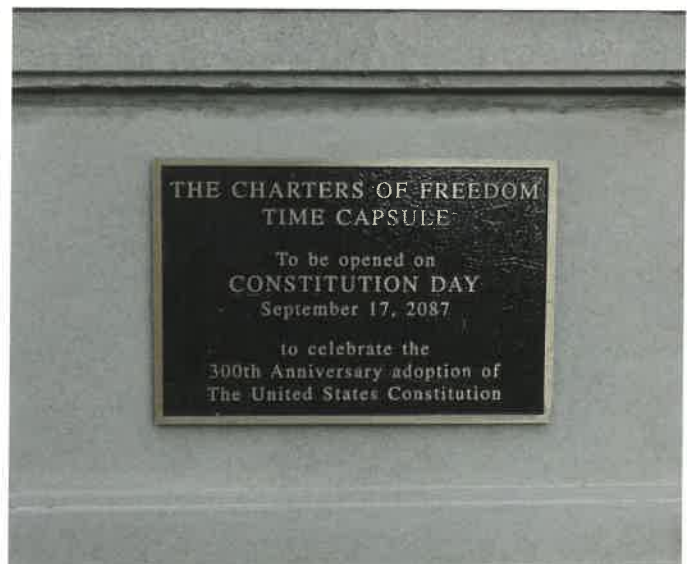
Not everyone can get to our nation's capital to see the Declaration of Independence, the United States Constitution, and the Bill of Rights. "It took me over 60 years to get to the National Archives in Washington, D.C. to see our founding documents," Founder Vance Patterson explains. "Even though it's free and open to the public, most people will never see and experience these documents in a proper setting."

The goal of Foundation Forward is to bring these documents to local communities in life-sized replicas of the settings in the National Archives. Your Charters of Freedom setting will be placed in a location central to the community, with high visibility, high foot traffic, and easy access for schoolchildren and veterans. They are built to last 300 to 500 years!

Your Charters of Freedom will be a firm basis on which to teach and preserve American history surrounding the time of our country's founding. Civics and government can be taught so all will know how our government is meant to serve and protect *We the People*.

Veterans will feel a renewed sense of pride and comfort because they swore an allegiance to the United States Constitution.

On the 300th anniversary of our United States Constitution Day, September 17, 2087, your community will participate in the opening of the vaults containing the time capsules, along with all the other communities around the country.





History Government Civics

It's amazing how many people come to the Charters of Freedom setting, read the documents and say, "That's all there is to our Constitution . . . only four pages?"

You would not believe how many people do not know that our first approved Ten Amendments are our Bill of Rights! Many citizens do not realize the First Amendment, which guarantees Freedom of Speech, Freedom of Assembly, Freedom of the Press, and the Freedom and Right to Petition the Government is only 45 words!

After the presentation dedication ceremony of Your Charters of Freedom setting, schoolteachers will begin bringing their 3rd-5th-grade classes on field trips to see these founding documents in a proper setting. While students are there, they learn about American history, at the time of our County's founding. Schoolchildren will learn about government and how it is to serve and protect, *We the People*. Students will also learn about civics and how they can participate in local, state, and national programs, to serve our Country. This is now happening in communities across the Country where students and others have their Charters of Freedom setting. The students love it!

"Our hope is that our future leaders will come from communities with their own Charters of Freedom," says Vance. "They will grow up not just talking about the Constitution and Bill of Rights in Washington, but talking about *their* Constitution and *their* Bill of Rights, the ones they grew up with, right in their home community. And they will know how government is supposed to work to protect and serve *We the People*."

Where history meets the future.

Dedications and Celebrations

8.A.1

The dedication and gifting of the Charters of Freedom is a historic event for the community.



PRESENTATION OF COLORS



PRAYER



PLEDGE



HIGH SCHOOL BANDS & CHOIRS



HIGH SCHOOL STUDENTS



COLLEGE STUDENTS



FAMILIES



DEDICATION CANNON SALUTE



SCOUTS FIRING CANNON SALUTE



HONORED SPEAKERS



EVENTS

Attachment: ORDINANCE - Foundation Forward Inc - The Charters of Freedom - City Council September 15 2022 (1) (3675 : To Grant Rights on

**AN ORDINANCE GRANTING RIGHTS ON PUBLIC PROPERTY TO THE
FOUNDATION FORWARD, INC. TO BUILD THE CHARTERS OF FREEDOM**

WHEREAS, Section 2-41(4) of the City of Georgetown Code of Ordinances authorizes Georgetown City Council to “Grant, renew or extend franchises, licenses or rights in public streets or public property, and close abandoned streets;” and

WHEREAS, The Foundation Forward, Inc., (the “Foundation”) “operates as a nonprofit educational project that promotes civics, education, and the preservation of American history” by raising funds, building, and dedicating life-size replicas of the Charters of Freedom; and

WHEREAS, The Charters of Freedom include three individual monuments consisting of the Declaration of Independence, the United States Constitution, and the Bill of Rights as displayed in The National Archives, in Washington, D.C.; and

WHEREAS, The Foundation has dedicated over 30 settings across the country in nine states to “The People of the United States;” and

WHEREAS, The only cost to the City of Georgetown is the preparation of the site and, periodically, maintaining the Charters of Freedom monuments free of debris.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the Charters of Freedom monuments be placed at _____ to provide access and educate the children of Georgetown County, residents, and visitors.

ATTEST:

Stephanie Buccione, City Clerk

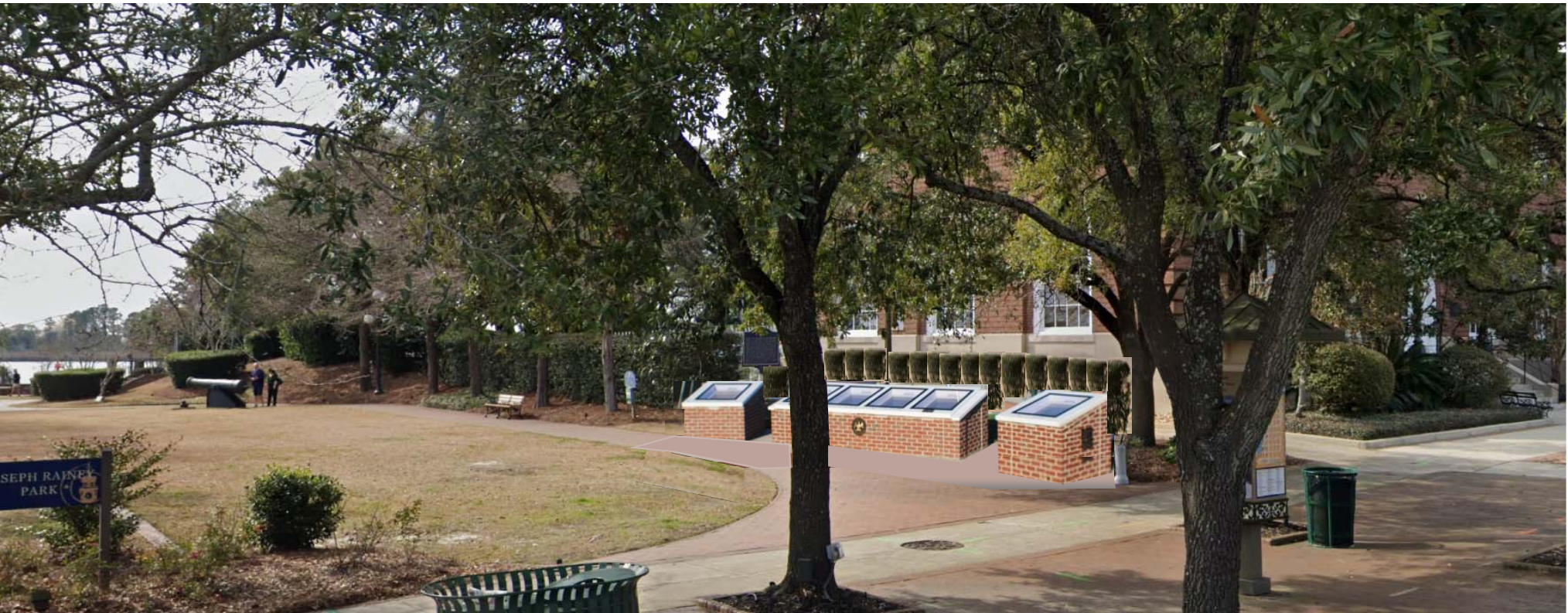
Carol Jayroe, Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney





120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 3662

Council Meeting Date:	20 October 2022
Department:	Public Works
Issue Under Consideration:	Motion to approve an ordinance establishing a four-way stop intersection at Front and Wood Streets.
Amount Requested:	n/a
Is Item in Current Budget?	n/a
If no, please explain:	
Financial Impact:	
Points to Consider:	• Traffic has increased causing a safety issue in this area due to new restaurant on Wood Street. • The City is preparing to install a public parking lot on Cleland St. • Need to construct a curb cut on the sidewalk at the corner where the bank is.
Options:	Council to approve/disapprove ordinance.
Staff Recommendations:	Staff request to approve ordinance.

Reviews:

Scott Whittier Completed 09/06/2022 12:03 PM

Elise Crosby Completed 09/06/2022 2:26 PM

Sandra E. Yudice Ph.D. Completed 09/06/2022 5:02 PM

Stephanie Buccione Completed 09/08/2022 5:46 PM

Georgetown City Council Completed 09/15/2022 5:30 PM

Attachments:

1. 1 Four-way STOP at Wood and Front streets (PDF)
2. 2 Front Wood St Stop Sign Proposal Aug 2022 (PDF)

**MOTION TO APPROVE AN ORDINANCE ESTABLISHING A FOUR-WAY STOP
INTERSECTION AT FRONT AND WOOD STREETS.**

**AN ORDINANCE ESTABLISHING A FOUR-WAY STOP AT THE
INTERSECTION OF FRONT AND WOOD STREETS IN THE CITY**

WHEREAS, Under Sections 19 and 20 of Chapter 14 of the City of Georgetown Code of Ordinances, the City Council of the City of Georgetown is authorized to establish right-of-way priorities over streets of the city; and

WHEREAS, The City of Georgetown is authorized to place traffic control signage on streets of the city as deemed necessary to carry out the provisions of Title 56 of the South Carolina Code to regulate traffic; and

WHEREAS, The City Council of the City of Georgetown recognizes the importance of maintaining safe streets for drivers and pedestrians in the City of Georgetown; and

WHEREAS, The intersection of Front and Wood Streets is not an all-way stop: Wood Street between Front and Prince is a SCDOT street with a stop sign at the intersection; Wood Street between Front Street and the river is a city street with a stop sign at the intersection; and Front Street is a city through-street with no traffic control devices at the intersection; and

WHEREAS, The City of Georgetown is preparing to install a public parking lot in the vicinity, and desires to prepare for the safety of increased pedestrian traffic crossing Front Street at the Wood Street intersection;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that two (2) stop signs be placed on Front Street at the intersection of Front and Wood Streets in the city, to create a four-way/all-way stop at that intersection and to install crosswalks, in the interests of public safety.

BE IT FURTHER ORDAINED that violations for disregarding a traffic signal shall be subject to the penalties authorized by law and under Title 56, S.C. Code, as applicable, and enforceable in the city at the intersection of Front and Wood Streets, once a four-way stop is established.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

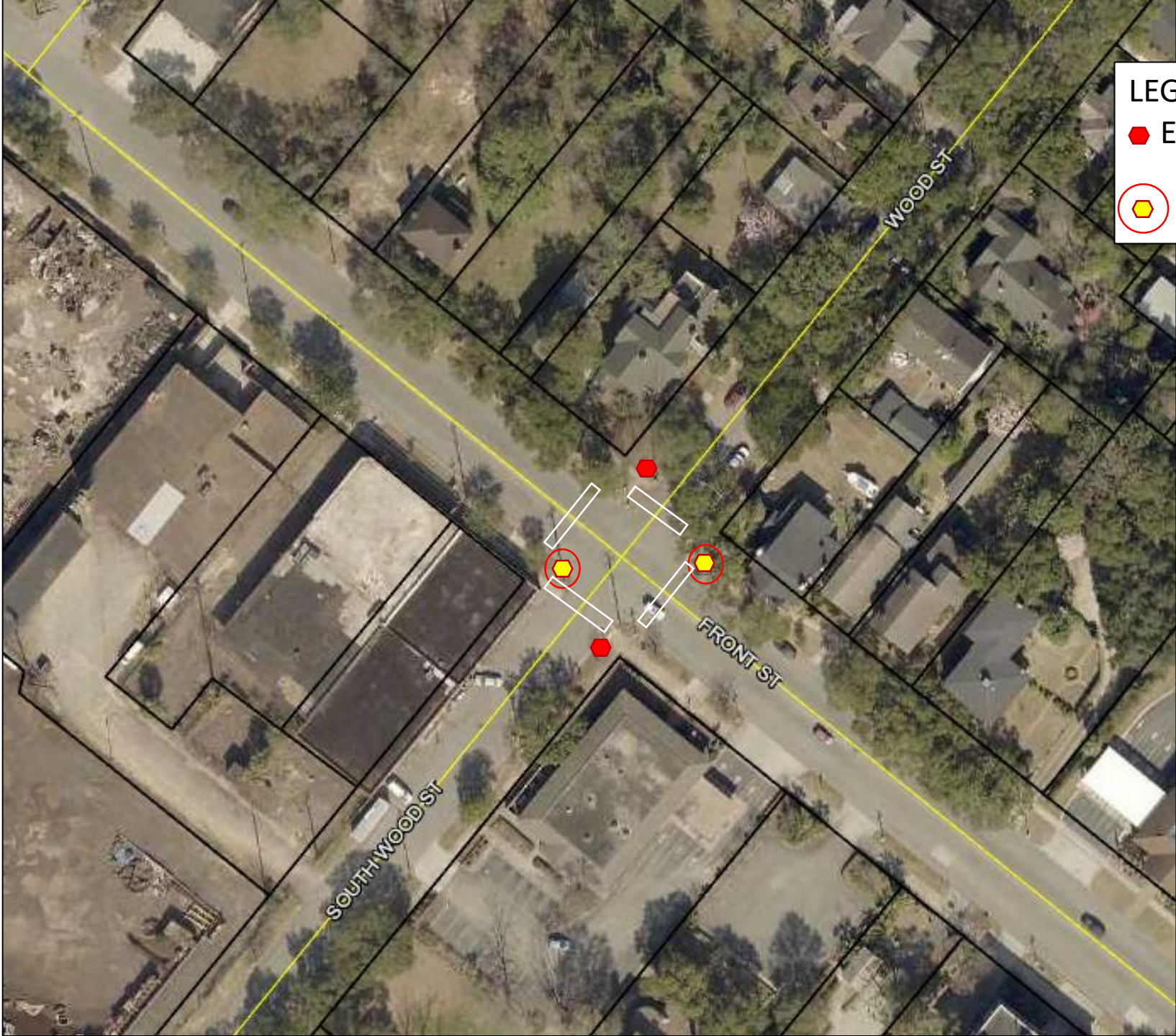
Carol Jayroe, Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney



LEGEND:

- Existing Stop Sign
- Proposed Stop Sign



FRONT STREET LOOKING WEST

Attachment: Front Wood St Stop Sign Proposal Aug 2022 (3662 : Public Works & Utilities -



Attachment: Front Wood St Stop Sign Proposal Aug 2022 (3662 : Public Works & Utilities -



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 3696

Council Meeting Date:	20 October 2022
Department:	Water Utilities
Issue Under Consideration:	Motion to approve an ordinance for the deletion, in its entirety, Chapter 22 Article VI Section 22-201 (Appeals) and Section 22-203 (Stormwater appeals board)
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	
Financial Impact:	N/A
Points to Consider:	The stormwater utility rates have been established by ordinance. They are based on meter count for residential and acreage for non-residential. The rates are fixed based either by meter count or acreage, therefore there is no reason of an appeal or to have a stormwater appeals board
Options:	Approve or do not approve the deletion of the two sections of the Ordinance.
Staff Recommendations:	Staff recommends approval to delete the two sections

Reviews:

Scott Whittier Completed 10/10/2022 7:35 AM
 Elise Crosby Completed 10/10/2022 10:04 AM
 Sandra E. Yudice Ph.D. Completed 10/10/2022 11:37 AM
 Stephanie Buccione Completed 10/14/2022 3:45 PM
 Georgetown City Council Pending 10/20/2022 5:30 PM

Attachments:

1. 1 10-07-22 to delete stormwater board (PDF)
2. 2 Sec._22_202.___Stormwater_appeals_board (PDF)

**MOTION TO APPROVE AN ORDINANCE FOR THE DELETION, IN ITS ENTIRETY,
CHAPTER 22 ARTICLE VI SECTION 22-201 (APPEALS) AND SECTION 22-203
(STORMWATER APPEALS BOARD)**

**AN ORDINANCE AMENDING CHAPTER 22, ARTICLE VI “STORMWATER”
OF THE CODE OF ORDINANCES FOR THE CITY OF GEORGETOWN, TO
DELETE SECTIONS 22-201 AND 22-202**

WHEREAS, Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and

WHEREAS, The City Council of the City of Georgetown desires for its Code of Ordinances to be consistent with sound stormwater and enterprise fund management; and

WHEREAS, It has come to the attention of the Mayor and City Council that its process permitting appeal of the stormwater fee calculated under the city’s uniform ordinance could result in unfairness, abuse, and a reduction of sustaining fees in the enterprise fund for stormwater management;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that Sections 22-201 “Appeals” and 22-202 Stormwater Appeals Board, be DELETED and those sections RESERVED for future use.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

Carol Jayroe, Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney

Attachment: 10-07-22 to delete stormwater board (3696 : Chapter 22 Article VI Sec. 22-201 & 202)

City of Georgetown, South Carolina Code of Ordinance
Chapter 22- Utilities
Article VI.- Stormwater

Sec. 22-201. Appeals.

A property owner may appeal to the city's stormwater appeals board once per twelve (12) months for a reduction in the fee. This board shall be appointed by city council and may grant a reduction in fees only due to the presence of any pervious type surface such as pervious concrete, pervious pavers, gravel, grass, detention ponds, swales, or rain gardens. In no event shall the board grant a reduction in fee, which equals less than the fee would total if all impervious surfaces were considered the full lot size.

The appeal must be filed in writing along with a twenty-five dollars (\$25.00) fee to pay for administrative costs in connection to this petition. The stormwater appeals board shall hear the petition on a regularly scheduled meeting.

(Ord. of 1-21-21)

Sec. 22-202. Stormwater appeals board.

The city council shall appoint a three-person board to review appeals regarding the stormwater management fee and notices of violation. The terms for members shall be three (3) years, with the initial appointment being staggered. The board shall develop written procedures that must be reviewed and approved by city council.

(Ord. of 1-21-21)

Attachment: Sec. 22 202. Stormwater appeals board (3696 : Chapter 22 Article VI Sec. 22-201 & 202)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 3691

Council Meeting Date:	20 October 2022
Department:	Water Utilities
Issue Under Consideration:	Motion to approve payment of \$180,953.00 to Aqua-Aerobic Systems Inc. for the WWTP SCADA Upgrade project using FY2023 funds.
Amount Requested:	\$180,953.00
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	\$180,953.00
Points to Consider:	1. This SCADA upgrade is necessary because the current system is obsolete and can't be upgraded. 2. The PLC and Interface software will maintain the integrity and reliability of the original system, while providing more reliable communication and operator friendly controls. 3. Project came in well under the budgeted amount of \$250,000. 4. This is a sole source procurement since Aqua-Aerobic Systems Inc. is the contractor on the existing SCADA system and the other bid was higher than the budgeted amount.
Options:	Approve or Not Approve
Staff Recommendation:	Approve

Reviews:

Scott Whittier Completed 10/07/2022 1:41 PM
 Kathy Vermeland Completed 10/07/2022 3:36 PM
 Sandra E. Yudice Ph.D. Completed 10/12/2022 9:05 AM
 Stephanie Buccione Completed 10/14/2022 3:52 PM
 Georgetown City Council Pending 10/20/2022 5:30 PM

Attachments:

1. 1 2022-10-10 Georgetown WWTP proposal #166514 (PDF)
2. 2 McKim and Creed (PDF)

Updated: 10/12/2022 9:05 AM by Sandra E. Yudice Ph.D. (Page 1)



AQUA-AEROBIC SYSTEMS, INC.
A Metawater Company

Proposal#: 166514

TO: Georgetown (City of) WWTP
126 North Ridge Street
Georgetown
South Carolina 29940
USA

PROJECT: GEORGETOWN (CITY OF) WWTP

ATN: Pamela Gaddy

PROPOSAL DATE: October 10, 2022

CC: Heyward Incorporated / ph#: 704-583-2305 / fx#: 704-583-2900
Kathryn Baker

The following Notes apply to Aqua-Aerobic Systems' proposal:

- We are pleased to quote, for acceptance within 30 days of this date, prices and terms on goods listed below.
- Equipment will be furnished by Aqua-Aerobic Systems, Inc. with unloading of goods and civil work, if necessary, by the Buyer. AASI representative will complete all wiring and installation of components inside the SBR main PLC panel, the Lab PLC panel, and the Mixer PLC panel. Aqua to test and start-up the PLC/Interface upgrades and SCADA Windows 10 upgrades

One PLC and Interface upgrade to be provided to include all hardware, software, and installation. PLC and Interface upgrade hardware for the three panels include:

- * CompactLogixProcessor and Panelview Plus 700 Color Touchscreen HMI display programmed (SBR main panel)
- * I/O modules, ethernet module, power supplies, end caps, etc for all three panels.
- * Remote IO module (for Lab and Mixer panels)
- * AAS to supply new and updated electrical drawings and new control strategy (with current storm flow logic).
- * AASI field service technician will dispose of the existing controls equipment.

NOTE: The existing PLC enclosures, starters, selector switches, fuses, circuit breakers, will be reused. Any additional parts not identified in the scope below will be reused.

The PLC and Interface software will maintain the integrity and reliability of the original system, while providing additional features and benefits common to the latest Aqua control strategies. The new system will provide higher speed and more reliable communication between the PLC and Operator Interface, operator friendly LCD touchscreen, and ready hardware and software support from AAS and locally. There will be minimal downtime through the use of pre-terminated I/O cards, shipped and pre-labeled with wiring information.

An upgrade is required to the existing SCADA system to allow communication with the new CompactLogix platform via ETHERNET (DH+ capability is not available with CompactLogix). A new PC, flash drive, software packages, cable, programming, and field service startup will be provided.

ADDITIONAL NOTES:

- * Aqua field service personnel to complete wiring and terminations inside the control panels. The CompactLogix platform is ethernet based. Any ethernet wiring, if required, outside of the PLC panels (i.e SCADA) to external devices is the responsibility of the purchaser.
- * Owner to provide personnel to operate the plant by hand during periods when the old PLC/Interface and panels are disabled.
- * AASI field service technician will dispose of the existing controls equipment.
- * Any additional programming changes or modifications that are requested above and beyond our standard programming scope are not included in the price and may require an additional price adder.
- * Updated O&M manual drawings, cutsheets, and unlimited phone support will be provided.

Attachment: 2022-10-10 Georgetown WWTP proposal #166514 (3691 : WWTP SCADA Upgrade)

PROPOSAL DATE: October 10, 2022

Proposal#: 166514



AquaSBR

Instrumentation

1 P.C. Based Control and Monitoring System will be provided as follows:

- Dell Precision Tower 5810 XL, Intel Xeon Processor E5-1620 v3 (4C, 3.5GHz), 16GB 2400MHz DDR4 RDIMM ECC memory, (2) 500GB Hard Drives in RAID 1 configuration, Integrated 1GB NIC, (1) 1GB NIC add-in card (PCIe), USB Laser 6-button mouse, 16X DVD+/-RW drive, 63 month ProSupport 7x24, 1GB video card, 24" Dell Monitor
- Microsoft Windows 10 Operating System
- Microsoft Office Home and Business Edition 2016
- Malware/Antivirus software
- RS Logix 5000 Lite Edition software.
- FactoryTalk View SE Station software.
- FactoryTalk View SE Development software.
- NetGear GS-105NA Ethernet Switch.
- USB Printer cable.
- Hubbell Cat 6 Ethernet Cable.

Controls

Controls wo/Starters

1 Main SBR Control Panel Upgrade Package(s) consisting of the following:

- CompactLogix Processor.
- Compactflash.
- PanelView Plus 7 7" color touch screen display(s).
- Panelview Plus Adapter Plate
- Input card(s)
- Relay output(s).
- Analog input(s).
- Analog output card(s).
- Power supply(s).
- Ethernet Module
- 2.5 amp power supply(ies).
- Terminal(s).
- HMI cable(s).
- 16 GA MTW wire.

1 Lab Panel Upgrade Package(s) consisting of the following:

- CompactLogix remote I/O module(s).
- Input card(s)
- Relay output(s).
- Analog input(s).
- Ethernet Module
- 2.5 amp power supply(ies).
- Power supply(s).
- 16 GA MTW wire.
- HMI cable(s).

1 Mixer Control Panel Upgrade Package(s) consisting of the following:

- CompactLogix remote I/O module(s).
- Power supply(s).
- Input card(s)
- Relay output(s).
- Analog input(s).
- Analog output card(s).
- Ethernet module
- 2.5 amp power supply(ies).

Attachment: 2022-10-10 Georgetown WWTP proposal #166514 (3691 : WWTP SCADA Upgrade)

PROPOSAL DATE: October 10, 2022

Proposal#: 166514



- 16 GA MTW wire.
- HMI cable(s).

Supervision/Freight

Supervision/Freight Domestic

1 Supervision Services and Freight Package(s) will be provided as follows:

- Aqua field service installation and startup of the PLC/Interface/IO upgrades of the three panels and startup of the SCADA.
- Freight to jobsite.

The Following Notes apply to Aqua-Aerobic Systems' Proposal:

- We expect record set drawings and equipment to be completed and in transit to you approximately 32-36* weeks after receipt of order with acceptable terms and conditions and guarantee of payment. Any changes to the record set drawings may result in price adder(s). *Schedules may be adjusted at time of order placement, depending upon existing order backlog. Weeks quoted are actual working weeks.
- Materials and Services not specifically described/itemized in this proposal are not included in the quoted total price, and are to be supplied by the installing contractor/purchaser.
- Schedule changes due to supply chain disruption may impact the above quoted shipment time(s). Aqua-Aerobic Systems will advise if/when any such disruption applies.
- F.O.B. ORIGIN; TITLE AND RISK OF LOSS: All prices and all shipments of goods are F.O.B. Aqua-Aerobic Systems, Inc.'s plant at Loves Park, Illinois. Delivery of the goods sold hereunder to the carrier shall be deemed delivery to the Buyer, and upon such delivery, title to such goods and risk of loss or damage shall be upon Buyer.
- TAXES: State and/or local taxes are not included in the price but will be charged unless we receive a valid sales exemption certificate, direct pay permit, or other documentation required specifically by the taxing entity prior to shipment.
- PAYMENT TERMS: Subject to credit approval and guarantee of payment, payment Net 30 days from date of each shipment; no retainage allowed.
- Supervision services included in Aqua-Aerobic Systems' proposal are based upon supply of the quantity of trips and days stated. Additional supervision services can be provided for an additional charge of \$1450/day plus travel and living expenses.

GOODS QUOTED ABOVE WILL BE SOLD SUBJECT ONLY TO THE TERMS AND CONDITIONS OF SALE SET FORTH HEREIN. ANY DIFFERENT OR ADDITIONAL TERMS ARE HEREBY OBJECTED TO.

Total Price: \$180,953

Attachment: 2022-10-10 Georgetown WWTP proposal #166514 (3691 : WWTP SCADA Upgrade)

PROPOSAL DATE: October 10, 2022

Proposal#: 166514

**TERMS AND CONDITIONS OF AQUA-AEROBIC SYSTEMS, INC. (A Metawater Company)****Page 1 of 2**

This offer and all of the goods and sales of Aqua-Aerobic Systems, Inc. are subject only to the following terms and conditions. The acceptance of any order resulting from this proposal is based on the express condition that the Buyer agrees to all the terms and conditions herein contained. Any terms and conditions in any order, which are in addition to or inconsistent with the following, shall not be binding upon Aqua-Aerobic Systems, Inc. This proposal and any contract resulting therefrom, shall be governed by and construed in accordance with the laws of the State of Illinois, without regard to conflicts of laws principles.

PAYMENT

Unless specifically stated otherwise, quoted terms are Net 30 Days from shipping date. Past-due charges are 1.5% per month and will apply only on any past-due balance. Aqua-Aerobic Systems, Inc. does not allow retainage of any invoice amount, unless authorized in writing by an authorized representative of our Loves Park, Illinois office.

DURATION OF QUOTATION

This proposal of Aqua-Aerobic Systems, Inc. shall in no event be effective more than 30 days from date thereof, unless specifically stated otherwise, and is subject to change at any time prior to acceptance.

SHIPMENT

Shipping dates are not a guarantee of a particular day of shipment and are approximate, being based upon present production information, and are subject to change per the production schedules existing at time of receipt of purchase order. Aqua-Aerobic Systems, Inc. shall not be responsible for any delay in shipment for causes beyond its control including, but not limited to, war, riots, strikes, labor trouble causing interruption of work, fires, other casualties, transportation delays, modification of order, any act of governmental authorities or acts of God. Quoted shipment dates in this proposal are approximate dates goods will be shipped and, unless agreed to in writing by Aqua-Aerobic Systems, Inc., Buyer may not postpone or delay the dates of shipment of goods from our plant or from our supplier's plants beyond the dates set forth in this proposal.

TITLE AND RISK OF LOSS

All prices and all shipments of goods are F.O.B. Aqua-Aerobic Systems, Inc.'s plant at Loves Park, Illinois unless specifically stated otherwise. Delivery of the goods sold hereunder to the carrier shall be deemed delivery to the Buyer, and upon such delivery, title to such goods and risk of loss or damage shall be upon Buyer.

TAXES

Prices quoted do not include any taxes, customs duties, or import fees. Buyer shall pay any and all use, sales, privilege or other tax or customs duties or import fees levied by any governmental authority with respect to the sale or transportation of any goods covered hereby. If Aqua-Aerobic Systems, Inc. is required by any taxing authority to collect or to pay any such tax, duty or fee, the Buyer shall be separately billed at such time for the amounts Aqua-Aerobic Systems, Inc. is required to pay.

INSURANCE

Unless the goods are sold on a CIF basis, the Buyer shall provide marine insurance for all risks, including war and general coverage.

SECURITY

If at any time the financial responsibility of the Buyer becomes unsatisfactory to Aqua-Aerobic Systems, Inc., or Aqua-Aerobic Systems, Inc. otherwise deems itself insecure as to receipt of full payment of the purchase price from Buyer hereunder, Aqua-Aerobic Systems, Inc. reserves the right to require payment in advance or security or guarantee satisfactory to Aqua-Aerobic Systems, Inc. of payment in full of the purchase price.

LIMITATION OF ACTION

No action shall be brought against Aqua-Aerobic Systems, Inc. for any breach of its contract of sale more than two years after the accrual of the cause of action thereof, and, in no event, unless the Buyer shall first have given written notice to Aqua-Aerobic Systems, Inc., of any claim of breach of contract within 30 days after the discovery thereof.

CANCELLATION CLAUSE

No acceptance of this proposal, by purchase order or otherwise, may be modified except by written consent of Aqua-Aerobic Systems, Inc. nor may it be cancelled except by prior payment to Aqua-Aerobic Systems, Inc. the following sums as liquidated damages therefore: 1) If cancellation is prior to commencement of production and prior to the assumption of any obligations by Aqua-Aerobic Systems, Inc. for any materials or component parts, a sum equal to 15% of the total purchase price; 2) If cancellation is after the commencement of production or after the assumption of any obligations by Aqua-Aerobic Systems, Inc. for any materials or component parts, a sum equal to the total of the direct, out-of-pocket expenses incurred to the date of cancellation for labor, machine time, materials and any charges made to us by suppliers for cancellation, plus 30% of the total purchase price. All charges and expenses shall be as determined by Aqua-Aerobic Systems, Inc. In the event any items are used by Aqua-Aerobic Systems, Inc. to fill a subsequent order, then upon receipt of payment for such order, Aqua-Aerobic Systems, Inc. shall pay the Buyer a sum equal to the direct out-of-pocket expenses previously charged and received from Buyer.

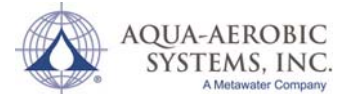
PROPRIETARY INFORMATION

This proposal, including all descriptive data, drawings, material, information and know-how disclosed by Aqua-Aerobic Systems, Inc. to Buyer in relation hereto is confidential information intended solely for the confidential use of Buyer, shall remain the property of Aqua-Aerobic Systems, Inc. and shall not be disclosed or otherwise used to the disadvantage or detriment of Aqua-Aerobic Systems, Inc. in any manner.

Attachment: 2022-10-10 Georgetown WWTP proposal #166514 (3691 : WWTP SCADA Upgrade)

PROPOSAL DATE: October 10, 2022

Proposal#: 166514



TERMS AND CONDITIONS OF AQUA-AEROBIC SYSTEMS, INC. (A Metawater Company)

Page 2 of 2

QUALIFIED ACCEPTANCE AND INDEMNITY

In the event the acceptance of this proposal by Buyer either is contingent upon or subject to the approval by any third party such as, but not limited to, a consulting engineer, with respect to goods, parts, materials, descriptive data, drawings, calculations, or any other matter, then upon such approval by any third party, Aqua-Aerobic Systems, Inc. shall have no liability to Buyer or to any third party so long as the goods sold and delivered by Aqua-Aerobic Systems, Inc. conform to this proposal. In the event any such third party requires modifications in the proposal prior to the approval thereof, Aqua-Aerobic Systems, Inc. may at its sole option and without liability to any party elect to cancel this proposal or return the purchase order to Buyer. In the event Aqua-Aerobic Systems, Inc. elects to modify this proposal to conform to the requirements for approval by any third party, Aqua-Aerobic Systems, Inc. in such event shall have no liability to Buyer or to any third party so long as the goods sold and delivered by Aqua-Aerobic Systems, Inc. conform to this proposal as modified.

Buyer agrees to indemnify and save harmless Aqua-Aerobic Systems, Inc. from and against all costs and expenses and liability of any kind whatsoever arising out of or in connection with claims by third parties so long as the goods sold hereunder conform to the requirements of this proposal as approved by any third party.

WARRANTY; LIMITATION OF LIABILITY; AND DISCLAIMER

In return for purchase and full payment for Aqua-Aerobic Systems, Inc. goods, we warrant new goods provided by us to be free from defects in materials and workmanship under normal conditions and use for a period of one year from the date the goods are put into service, or eighteen months from date of shipment (whichever first occurs). If the goods include an "Endura Series" motor, the complete Endura Series unit shall be warranted by Aqua-Aerobic to be free from defects in materials and workmanship under normal conditions and use for three years from the date the product is put into service or 42 months from the date of shipment (whichever occurs first).

OUR OBLIGATION UNDER THIS WARRANTY IS EXPRESSLY AND EXCLUSIVELY LIMITED to replacing or repairing (at our factory at Loves Park, Illinois) any part or parts returned to our factory with transportation charges prepaid, and which our examination shall show to have been defective. Prior to return of any goods or its parts to our factory, Buyer shall notify Aqua-Aerobic Systems, Inc. of claimed defect, and Aqua-Aerobic Systems, Inc. shall have the privilege of examining the goods at Buyer's place of business at or where the goods have otherwise been placed in service. In the event this examination discloses no defect, Buyer shall have no authority to return the goods or parts to our factory for the further examination or repair. All goods or parts shall be returned to Buyer, F.O.B. Loves Park, Illinois. This warranty shall not apply to any goods or part which has been repaired or altered outside our factory, or applied, operated or installed contrary to our instruction, or subjected to misuse, chemical attack/degradation, negligence or accident. This warranty and any warranty and guaranty of process or performance shall no longer be applicable or valid if any product, including any software program, supplied by Aqua-Aerobic Systems, Inc., is modified or altered without the written approval of Aqua-Aerobic Systems, Inc. Our warranty on accessories and component parts not manufactured by us is expressly limited to that of the manufacturer thereof.

THE FOREGOING WARRANTY IS MADE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, AND OF ALL OTHER LIABILITIES AND OBLIGATIONS ON OUR PART, INCLUDING ANY LIABILITY FOR NEGLIGENCE, STRICT LIABILITY, OR OTHERWISE; AND ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE IS EXPRESSLY DISCLAIMED; AND WE EXPRESSLY DENY THE RIGHT OF ANY OTHER PERSON TO INCUR OR ASSUME FOR US ANY OTHER LIABILITY IN CONNECTION WITH THE SALE OF ANY GOODS PROVIDED BY US. THERE ARE NO WARRANTIES OR GUARANTEES OF PERFORMANCE UNLESS SPECIFICALLY STATED OTHERWISE.

UNDER NO CIRCUMSTANCES, INCLUDING ANY CLAIM OF NEGLIGENCE, STRICT LIABILITY, OR OTHERWISE, SHALL AQUA-AEROBIC SYSTEMS, INC. BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES, COSTS OF CONNECTING, DISCONNECTING, OR ANY LOSS OR DAMAGE RESULTING FROM A DEFECT IN THE GOODS. LIMIT OF LIABILITY: AQUA-AEROBIC SYSTEMS, INC.'S TOTAL LIABILITY UNDER THE ABOVE WARRANTY IS LIMITED TO THE REPAIR OR REPLACEMENT OF ANY DEFECTIVE PART. THE REMEDIES SET FORTH HEREIN ARE EXCLUSIVE, AND OUR LIABILITY WITH RESPECT TO ANY CONTRACT OR SALE, OR ANYTHING DONE IN CONNECTION THEREWITH, WHETHER IN CONTRACT, IN TORT, UNDER ANY WARRANTY, OR OTHERWISE, SHALL NOT, IN ANY CASE, EXCEED THE PRICE OF THE GOODS UPON WHICH SUCH LIABILITY IS BASED.

Final acceptance of this proposal must be given to Aqua-Aerobic Systems, Inc. at their office in Loves Park, Illinois. Please acknowledge acceptance by signing the proposal and returning it to Aqua-Aerobic Systems, Inc.

Accepted by:

Company: _____

By: _____ Date: _____

Offer Respectfully Submitted,

Tim Lamont

Tim Lamont, Senior Customer Service Representative
Aqua-Aerobic Systems, Inc.



ENGINEERS

SURVEYORS

PLANNERS

September 9, 2022

213824

Ms. Pamela Gaddy
126 Ridge St.
Georgetown, SC 29440

RE: City of Georgetown WWTP PLC and SCADA Upgrades

Dear Ms. Gaddy,

Per your request we are pleased to offer the following proposal for your consideration.

If you have any questions, or require additional information, please feel free to give me a call.

Sincerely,

A handwritten signature in black ink, appearing to read "B. Slightom", written over a horizontal line.

Brian Slightom
Programmer

1730 Varsity Dr. Ste 500

Raleigh, NC

919.233.8091

Fax 727.461.3827

Attachment: McKim and Creed (3691 : WWTP SCADA Upgrade)

**CITY OF GEORGETOWN
WWTP PLC REPLACEMENT AND SCADA UPGRADE
SCOPE OF SERVICES**

September 9, 2022

I. PROJECT DESCRIPTION

The City of Georgetown has PLC components at their wastewater treatment plant (WWTP) that have reached their end of product life. The cost to maintain these systems has increased and recent supply chain problems have made acquiring spare parts difficult.

The City would like to upgrade their discontinued PLC components and develop a new SCADA system using VTSCADA. The City has asked McKim & Creed (M&C) to provide a proposal to perform this work.

The City and M&C have identified the following areas of the WWTP that would be upgraded.

FCP-SBR-1

Responsible for WWTP Sequencing Batch Reactors (SBR). The WWTP has three (3) SBRs, which each having controls for weirs, valves, mixers, aerators, and pumps

FCP-SBR-1A

Controls additional mixers for the SBRs

Belt Filter Control Panel (BFP)

Controls one (1) BFP for WWTP

PLC 2

Controls influent pumps, bar screens, and sludge tanks

Wireless Access Point

Add new wireless access point to take advantage of VTSCADA mobile thin clients.

Attachment: McKim and Creed (3691 : WWTP SCADA Upgrade)

II. SCOPE OF SERVICES

McKim & Creed will perform the following services:

TASK 1 – Preliminary Planning and Control Panel Design

- A. Provide project management for the project including coordination of meetings.
- B. System Scoping and Design Workshop.
- C. Prepare design drawings for the following PLC replacements:
 - a. FCP-SBR-1 / FCP-SBR-1A
 - b. Belt Filter Press Panel
 - c. PLC 2
 - d. Wireless Access Panel

TASK 2 – PLC Components

- A. Replace the following PLCs with new CompactLogix PLCs
 - a. FCP-SBR-1
 - b. Belt Filter Press Panel
 - c. PLC 2
- B. Replace the following PLC with Remote Point I/O
 - a. FCP-SBR-1A
- C. Provide new
 - a. Wireless Access Point
- D. Provide O&M manuals for replaced components

TASK 3 – LOCAL HMI Programming

- A. Reprogram existing HMI in FCP-SBR-1A with functionality that will primarily match that of the existing programs

TASK 4 – SCADA Components

- A. Provide one (1) VTSCADA Dual Server Redundant Bundle
 - a. 1,000 Tags
 - b. Dual Server Redundant ability
 - c. Two (2) additional thin clients
 - d. Alarms and Event Logging
 - e. Email/SMS/Pager/Voice Alarms
 - f. Historian with Backup
 - g. 1 year of Trihedral Support



- h. 1 year of Software upgrades
- B. Provide two new computers to be SCADA servers
 - a. 64-Bit Windows
 - b. 3 GHz processor
 - c. 1 TB Solid state hard drive
 - d. 16 GB of RAM
 - e. 1 Gb/s Ethernet Card

TASK 5 – PLC Programming and HMI programming

- A. Develop new PLC programs for the PLC's in the three panels listed above. Control will mimic existing functionality.
- B. Develop VTScada screens and tags to duplicate the look and functionality of the existing WWTP SCADA Application.
- C. Deploy the new PLC programs and VTScada application in the plant and test the new system.
- D. Procure and configure a new tablet for remote viewing of the VTScada application.
- E. Procure and install a new Wi-Fi wireless access point for tablet viewing. McKim & Creed will work with the City's IT staff to ensure proper security is followed.
- F. Provide SCADA User Manual and Training.

TASK 6 – System Startup

- A. Install PLC Components at the following panels
 - a. FCP-SBR-1 / FCP-SBR-1A
 - b. Belt Filter Press Panel
 - c. PLC 2
- B. Complete Functional I/O checkout with Owner
- C. Provide one (1) onsite training session, eight (8) hours for the Owner
- D. Provide forty (40) hours of remote assistance with City after startup to assist with any questions concerning new system.

III. ASSUMPTIONS and CLARIFICATIONS

- 1. We have assumed that the existing plant fiber network and cabling is in good condition and fully operational.
- 2. Cost of electrician's services is excluded.
- 3. We have included time for an extensive site visit to document and verify the field cabling on each of the panels to be replaced.



4. The functionality of the new PLC programs will primarily match that of the existing programs, with time included for small, desired changes.
5. Time has been included for due diligence in verifying the existing functionality of the cabinets to be replaced, via creation of control descriptions or obtaining existing programs.
6. The functionality of the new WWTP SCADA application will match that of the existing application, with time included for small, desired changes.

IV. BUDGET

M&C has provided the attached price breakdown for convenience. We propose to provide the above scope for the lump sum fee of:

PROJECT FEE

\$ 332,991.75

V. PROJECT SCHEDULE

We anticipate project completion approximately eighteen (18) months after receipt of work authorization to deliver all equipment, complete, and test specified system integration.

Schedule delays due to supply chain issues outside of the control of McKim & Creed are not the responsibility of McKim & Creed.

Billing and Payment. Invoices will be submitted by McKim & Creed, Inc. (the "Consultant") to the Client monthly for services performed and expenses incurred pursuant to this Agreement. Payment of each such invoice will be due upon receipt and considered past due if not paid within thirty (30) days of the date of the invoice. Any retainers shall be credited on the final invoice.

a) Interest. A service charge will be added to delinquent accounts at 18 percent per annum (1.5 percent per month).

b) Suspension of Services. If the Client fails to make any payment due the Consultant for services and expenses within thirty (30) days of the invoice date on the project(s) covered by this agreement or any other project(s) being performed by Consultant for Client, the Consultant may suspend services under this Agreement until it has been paid in full for all past due amounts owed by Client for services and expenses. The Consultant shall have no liability whatsoever to the Client for any costs or damages occurring as a result of such suspension caused by any such breach of this Agreement by Client.

c) Collection Costs. In the event legal action is necessary to enforce the payment provisions of this Agreement, the Consultant shall be entitled to collect from the Client any judgment or settlement sums due, reasonable attorneys' fees, court costs and expenses incurred by the Consultant in connection therewith and, in addition, the reasonable value of the Consultant's time and expenses spent in connection with such collection action, computed at the Consultant's prevailing fee schedule and expense policies.

d) Termination of Services. The failure of the Client to make payment to the Consultant in accordance with the payment terms set forth herein shall constitute a material breach of this Agreement and shall entitle the Consultant, at its option, to terminate the Agreement. Any material breach of this Agreement by the Client shall, at the Consultant's option and in its sole discretion, constitute a breach of and default under any and/or all other agreements between the Client and Consultant.

Confidentiality. The Consultant agrees to keep confidential and not to disclose to any person or entity, other than the Consultant's employees, sub-consultants and the general contractor and subcontractors, if appropriate, any data and information not previously known to and generated by the Consultant or furnished to the Consultant and marked CONFIDENTIAL by the Client. These provisions shall not apply to information in whatever form that comes into the public domain, nor shall it restrict the Consultant from giving notices required by law or complying with an order to provide information or data when such order is issued by a court, administrative agency or other authority with proper jurisdiction, or if it is reasonably necessary for the Consultant to defend itself from any suit or claim.

The Client agrees that the technical methods, techniques and pricing information contained in any proposal submitted by the Consultant pertaining to this project or in this Agreement or any addendum thereto, are to be considered confidential and proprietary, and shall not be released or otherwise made available to any third party without the express written consent of the Consultant.

Consequential Damages. Notwithstanding any other provision of the Agreement, neither party shall be liable to the other for any consequential damages incurred due to the fault of the other party, regardless of the nature of the fault or whether it was committed by the Client or the Consultant, their employees, agents, sub-consultants or subcontractors. Consequential damages include, but are not limited to, loss of use and lost profit.

Non-Contingency. The Client acknowledges and agrees that the payment for services rendered and expenses incurred by the Consultant pursuant to this Agreement is not subject to any contingency unless the same is expressly set forth in this Agreement. Payments to the Consultant shall not be withheld, postponed or made contingent on the financing, construction, completion or success of the project or upon receipt by the Client of offsetting reimbursement or credit from other parties causing Additional Services or expenses. No withholdings, deductions or offsets shall be made from the Consultant's compensation for any reason.

Opinions of Cost.

(a) Since the Consultant has no control over the cost of labor, materials, equipment or services furnished by others, or over methods of determining prices, or over competitive bidding or market conditions, any and all opinions as to costs rendered hereunder, including but not limited to opinions as to the costs of construction and materials, are estimates only and shall be made on the basis of its experience and qualifications and represent its best judgment as an experienced and qualified professional Consultant, familiar with the construction industry; but the Consultant cannot and does not guarantee that proposals, bids or actual costs will not vary from opinions of probable cost prepared by it and the Consultant shall have no liability whatsoever if the actual cost differs from the Consultants estimate. If at any time the Client wishes greater assurance as to the amount of any cost, Client shall employ an independent cost estimator to make such determination. Consulting services required to bring costs within any limitation established by the Client will be paid for as additional services hereunder by the Client.

Termination. The obligation to provide further services under this Agreement may be terminated by either party upon seven (7) days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of any termination, the Consultant shall provide a final statement of charges due and will be paid for all services rendered to the date of termination, all expenses subject to reimbursement hereunder, and other reasonable expenses incurred by the Consultant as a result of such termination. In the event the Consultant's compensation under this Agreement is a fixed fee, upon such termination the amount payable to the Consultant for services rendered will be determined using a proportional amount of the total fee based on a ratio of the amount of the work done, as reasonably determined by the Consultant, to the total amount of work which was to have been performed, less prior partial payments, if any, which have been made.

Reuse of Documents. All documents, including but not limited to drawings and specifications, prepared by the Consultant pursuant to this Agreement are related exclusively to the services described herein. They are not intended or represented to be suitable for reuse by the Client or others on extensions of this project or on any other project. Any reuse without written verification or adaptation by the Consultant for specific purposes intended will be at the Client's sole risk and without liability or legal exposure to the Consultant; and the Client releases and shall indemnify and hold the Consultant harmless from all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting there from. Any such verification or

adaptation will entitle the Consultant to further compensation at rates to be agreed upon by the Client and the Consultant.

Liability. The Consultant is protected by Workmen's Compensation Insurance (and/or employer's liability insurance), professional liability insurance, and by public liability insurance for bodily injury and property damage and will furnish certificates of insurance upon request. The Consultant agrees to compensate the Client for loss, damage, injury or liability arising directly and exclusively from the negligent acts or omissions of the Consultant, its employees, agent, subcontractors and their employees and agents but only to the extent that the same is actually covered and paid under the foregoing policies of insurance. If the Client requires increased insurance coverage, the Consultant will, if specifically directed by the Client, take out additional insurance, if obtainable, at the Client's expense. The Client shall provide prompt written notice to the Consultant if the Client becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Consultant's Instruments of Service.

Limitation of Liability. In performing its professional services hereunder, the Consultant will use that degree of care and skill ordinarily exercised, under similar circumstances, by reputable members of its profession practicing in the same or similar locality. No other warranty, express or implied, is made or intended by the Consultant's undertaking herein or its performance of services hereunder. THE CLIENT UNDERSTANDS AND AGREES THAT THE CONSULTANT HAS NOT MADE AND IS NOT MAKING ANY PROMISE, WARRANTY OR REPRESENTATION EXCEPT THE WARRANTIES EXPRESSLY MADE HEREIN, AND THE CONSULTANT EXPRESSLY DISCLAIMS ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR ANY OTHER IMPLIED WARRANTIES. It is agreed that, in accordance with and subject to the provisions of the foregoing paragraph (Liability) and this paragraph, any claim for damages, cost of defense, or expenses which the Client or any third party may assert against the Consultant on account of any and all design defects, errors, omissions, and professional negligence shall be limited to \$50,000 or the amount of Consultant's fee for this project, whichever is greater. Under no circumstances shall the Consultant be liable for extra costs or other consequences due to changed conditions or for costs related to the failure of the contractor or material men to install work in accordance with the plans and specifications. The limitation of liability to \$50,000 or the amount of Consultant's fee for this project is a specifically bargained-for provision of this agreement, reflected in Consultant's fee. The Consultant shall not be liable for errors in judgment or for any loss or damage, which occurs for any reason beyond the control of the Consultant. No action may be instituted hereunder more than one year after the cause of action accrued or should have been discovered by reasonable diligence. The provisions of this paragraph and the previous paragraph (Liability) shall survive the termination of this Agreement.

Limitation of Liability for Construction Staking. It is agreed that, in accordance with and subject to the provisions of the foregoing paragraphs (Liability), (Limitation of Liability) and this paragraph, any claim for damages, cost of defense, or expenses which the Client or any third party may assert against the Consultant on account of or related to construction staking shall be limited to \$_____, which amount shall be less than \$50,000, or the amount of the Consultant's fee for this project, whichever is greater. The limitation of liability for construction staking is a specifically bargained-for provision of this agreement, reflected in Consultant's fee.

Client initials

Expenses of Litigation. In the event litigation in any way related to the services performed hereunder is initiated against the Consultant by the Client, its contractors, or subcontractors, and such litigation concludes with the entry of a final judgment favorable to the Consultant, the Client shall reimburse the Consultant for all of its reasonable attorneys' fees and other expenses related to said litigation. Such expenses shall include, but shall not be limited to, the cost, determined at the Consultant's normal hourly billing rates, of the time devoted to the defense of such litigation by the Consultant's employees.

Controlling Law. This Agreement is to be governed by the law of the State of North Carolina. The parties agree that any suit or action related to this Agreement shall be instituted and prosecuted in the courts of the County of Wake, State of North Carolina, and each party waives any right or defense relating to such jurisdiction or venue.

Binding Effect. This Agreement shall bind, and the benefits thereof shall inure to the respective parties hereto, their legal representatives, executors, administrators, successors and permitted assigns.

Merger; Amendment. This Agreement constitutes the entire agreement between the Consultant and the Client with respect to its subject matter, and all negotiations and oral understandings between the parties are merged herein. This Agreement can be supplemented and/or amended only by a written document executed by both the Consultant and the Client.

Ownership of Instruments of Service. All reports, plans, specifications, field data, notes and other documents, including all documents on electronic media, prepared by the Consultant as instruments of service shall remain the property of the Consultant. The Consultant shall retain all common law, statutory and other reserved rights, including the copyright thereto.

Photographs. Photographs of any completed project embodying the services of the Consultant provided hereunder may be made by the Consultant and shall be considered as its property, and may be used by it for publication.

Assignment. Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement, including but not limited to fees that are due or fees that may be due, without the prior written consent of the other party.

Archiving of Project Documentation. Consultant shall maintain copies of printed project documentation for a period of three years from substantial completion of Consultant's services. Consultant shall maintain copies of all electronic media related to the project for a period of one year from substantial completion of Consultant's services. Requests for reproduction of project documentation after these periods have expired will be considered additional services and will be invoiced at the Consultant's prevailing hourly rates at the time of the request, plus expenses.

Betterment. If, due to the Consultant's error, any required item or component of the project is omitted from the Consultant's construction documents, the Consultant shall not be responsible for paying the cost to

add such item or component to the extent that such item or component would have been otherwise necessary to the project or otherwise adds value or betterment to the project. In no event will the Consultant be responsible for any cost or expense that provides betterment, upgrade or enhancement of the project.

Electronic Files. Because data stored on electronic media can deteriorate undetected or be modified without the Consultant's knowledge, the Client agrees that it will accept responsibility for the completeness, correctness, or readability of any electronic media delivered to the Client after an acceptance period of 30 days after delivery of the electronic files, and that upon the expiration of this acceptance period, Client will release, indemnify and save harmless the Consultant from any and all claims, losses, costs, damages, awards or judgments arising from use of the electronic media files or output generated from them. The Consultant agrees that it is responsible only for the printed and sealed drawings and documents, and if there is a conflict between these printed documents and the electronic media, the sealed documents will govern. Consultant makes no warranties, express or implied, under this agreement or otherwise, in connection with the Consultant's delivery of electronic files.

Certifications, Guarantees and Warranties. The Consultant shall not be required to sign any documents, no matter by whom they may be requested, that would result in the Consultant's having to certify, guarantee or warrant the existence of conditions which the Consultant cannot ascertain. The Client also agrees that it has no right to make the resolution of any dispute with the Consultant or the payment of any amounts due to the Consultant in any way contingent upon the Consultant's signing any such certification.

Corporate Protection. It is intended by the parties to this Agreement that the Consultant's services in connection with the project shall not subject the Consultant's individual employees, officers or directors to any personal legal exposure for the risks associated with this project. Therefore, and notwithstanding anything to the contrary contained herein, the Client agrees that as the Client's sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against the Consultant, a North Carolina corporation, and not against any of the Consultant's employees, shareholders, officers or directors.

Extension of Protection. The Client agrees to extend any and all liability limitations and indemnification's provided by the Client to the Consultant to those individuals and entities the Consultant retains for performance of the services under this Agreement, including but not limited to the Consultant's officers and employees and their heirs and assigns, as well as the Consultant's sub-consultants and their officers, employees, heirs and assigns.

Job-Site Safety. Neither the professional activities of the Consultant, nor the presence of the Consultant or its employees and sub-consultants at a construction site, shall relieve the General Contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the Work of construction in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The Consultant and its personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions. The Client agrees that the General Contractor is solely responsible for job-site safety, and warrants that this intent shall be made evident in the Client's

agreement with the General Contractor. The Client also agrees that the Client, the Consultant and the Consultant's consultants shall be indemnified and shall be made additional insured under the General Contractor's general liability insurance policy.

Scope of Services. Services not set forth as Basic Services or Additional Services and listed in this Agreement are excluded from the scope of the Consultant's services and the Consultant assumes no responsibility to perform such services.

Severability and Survival. Any provision of this Agreement later held to be unenforceable for any reason shall be deemed void, and all remaining provisions shall continue in full force and effect. All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating responsibility or liability between the Client and the Consultant shall survive the completion of the services hereunder and the termination of this Agreement.

Shop Drawing Review. If included in the scope of services to be provided, the Consultant shall review and approve Contractor submittals, such as shop drawings, product data, samples and other data, as required by the Consultant, but only for the limited purpose of checking for conformance with the design concept and the information expressed in the contract documents. This review shall not include review of the accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes, construction means or methods, coordination of the work with other trades or construction safety precautions, all of which are the sole responsibility of the Contractor. The Consultant's review shall be conducted with reasonable promptness while allowing sufficient time in the Consultant's judgment to permit adequate review. Review of a specific item shall not indicate that the Consultant has reviewed the entire assembly of which the item is a component. The Consultant shall not be responsible for any deviations from the contract documents not brought to the attention of the Consultant in writing by the Contractor and approved by the Consultant. The Consultant shall not be required to review partial submissions or those for which submissions of correlated items have not been received.

Specification of Materials. The Client understands and agrees that products or building materials, which are permissible under current building codes or ordinances, may, at some future date, be banned or limited in use in the construction industry because of presently unknown hazardous characteristics. The Client agrees that if the Client directs the Consultant to specify any product or material, after the Consultant has informed the Client that such product or material may not be suitable or may embody characteristics that are suspected of causing or may cause the product or material to be considered a hazardous substance in the future, the Client waives all claims as a result thereof against the Consultant. The Client further agrees that if any product or material specified for this project by the Consultant shall, at any future date be suspected or discovered to be a health or safety hazard, the Client hereby releases the Consultant from any and all liabilities and waives all claims against the Consultant relating thereto.

Standard of Care. Services provided by the Consultant under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances in the same geographic area.

Suspension of Services. If the project is suspended for more than thirty (30) calendar days in the aggregate, the Consultant shall be compensated

for services performed and charges incurred prior to such suspension and, upon resumption of services, the Consultant shall be entitled to an equitable adjustment in fees to accommodate the resulting demobilization and re-mobilization costs. In addition, there shall be an equitable adjustment in the project schedule based on the delay caused by the suspension. If the project is suspended for more than ninety (90) calendar days in the aggregate, the Consultant may, at its option, terminate this Agreement upon giving notice in writing to the Client.

Unauthorized Changes to Documents. In the event the Client consents to, allows, authorizes or approves of changes to any plans, specifications, construction documents or electronic media, and these changes are not approved in writing by the Consultant, the Client recognizes that such changes and the results thereof are not the responsibility of the Consultant. Therefore, the Client releases the Consultant from any liability arising from the construction, use or result of such changes. In addition, the Client agrees, to the fullest extent permitted by law, to indemnify and hold the Consultant harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) arising from such changes.

Compensation for Additional Services. The undertaking of the Consultant to perform professional services under this Agreement extends only to those services specifically described herein. If upon the request of the Client, the Consultant agrees to perform additional services hereunder, the Client and the Consultant shall negotiate and agree upon an additional fee to be paid to the Consultant for completion of the agreed upon Additional Services. The Consultant will be under no obligation to begin or complete requested Additional Services until the additional fee has been negotiated and agreed upon in writing by the Client and the Consultant.

Hourly Billing Rates. All services to be billed on an hourly basis under this agreement will be billed using the Consultant's prevailing billing rate schedule at the time services are provided. If a specific rate schedule is to be used for this Agreement, it shall expire no later than one year from the date of this Agreement and will be replaced with the prevailing rate schedule in effect at that time.

Priority over Form Agreements. The parties agree that the provisions of this Agreement shall control and govern over any Work Orders, Purchase Orders or other documents, which the Client may issue to Consultant in regard to the project(s) which is (are) the subject of this Agreement. The Client may issue such documents to Consultant for its convenience for accounting or other purposes, but any such Orders will not alter the terms of this Agreement, regardless of any contrary language appearing therein.

Indemnity. The Client shall and hereby agrees to indemnify and hold harmless the Consultant from and against all losses, costs, damages, expenses and liability of whatever nature, including but not limited to reasonable attorney's fees, litigation and court costs, expert witness fees and expenses, amounts paid in settlement, amounts paid to discharge judgments, penalties, punitive damages, and interest, directly or indirectly resulting from, arising out of or related to one or more Claims, as hereinafter defined. The word "Claims" as used herein shall mean all claims (whether valid or not), lawsuits, causes of action, liens, investigations, administrative proceedings, and other legal actions and proceedings of whatsoever nature that directly or indirectly result from, arise out of or relate to this Agreement, the project which is the subject of this Agreement, and/or any other matter or transaction contemplated hereunder, including without limitation, any failure by the Client to

adhere to or comply with any drawing, design, plans, specifications, recommendation or advice given or furnished by the Consultant to the Client; provided however, that the foregoing shall not apply to any claim resulting primarily from the negligence of the Consultant.

Paragraph Headings. The paragraph headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.

Third Parties. Nothing in this Agreement shall be construed as giving any person, firm, corporation or other entity other than the parties to this Agreement and their respective successors and permitted assigns, any right, remedy or claim under or in respect of this Agreement or any of its provisions.

Default. The Client shall be in default under this Agreement if (i) it fails to pay in full any invoice from the Consultant on the due date or fails to make any other payment due to the Consultant under this Agreement, (ii) it fails to observe or perform any other term, condition or covenant under this Agreement, (iii) it breaches any warranty or representation made under this Agreement, (iv) it dissolves, terminates or liquidates its business, or its business fails or its legal existence is terminated or suspended, (v) any voluntary or involuntary bankruptcy, reorganization, insolvency, receivership, or other similar proceeding is commenced by or against the Client, or (vi) it becomes insolvent, makes an assignment for the benefit of creditors, or conveys substantially all of its assets.

Design without Construction Phase Services. If the services to be provided by Consultant hereunder do not include construction observation and/or construction administration services, or if such services are included in Consultants contracted services and Client later decides to perform these services itself or decides to retain other consultants or individuals to perform these services, Consultant assumes no responsibility for interpretations of the Consultant's services or for any construction observation, construction administration and/or supervision performed by Client or other parties and Client waives any and all claims against Consultant for any losses, claims, costs or damages of any kind whatsoever that may be in any way connected thereto.

In addition Client agrees, to the fullest extent permitted by law, to indemnify and hold Consultant harmless from any loss, claim, damage or cost, including reasonable attorneys' fees and costs of defense, arising or resulting from the performance of construction observation, construction administration and/or supervision by Client, its employees, agents or consultants, and including any and all claims arising from the modification or adjustment of, or any clarifications or interpretations of, the Consultant's Work by others.

Unless, in the Consultant's sole opinion, appropriate levels of construction observation and construction administration services are contracted for and performed by Consultant, Consultant will not be responsible to provide any Consulting or other certifications related to the construction or installation of any improvements.

Reliance on Data Provided by Others. Consultant shall be entitled to reasonably rely on the accuracy of information provided to it by Client or any of Client's other consultants or sub-consultants. Consultant shall not be responsible to extensively review the information provided to insure the accuracy thereof. Client agrees to not hold Consultant responsible for errors or omissions in Consultant's work that are directly

attributable to errors or incorrect data provided to Consultant by Client or Client's other consultants. Client further acknowledges that any redesign or corrective efforts required by Consultant resulting from incorrect information provided by Client or Client's other consultants will be paid for by the Client as additional services.

Consultant Retaining Consultants. In the event that Consultant is required by Client to retain other Consultants to perform necessary services related to the project, the Client agrees to defend, indemnify and hold the Consultant harmless from and against all claims, losses, liabilities and damages arising out of the performance of services by such Consultants. In the event that Client suffers any financial loss or expense resulting from or alleged to result from the performance or the failed performance of any Consultant retained by Consultant, the Client agrees to pursue recovery of and assert any claims based upon its losses, expenses and/or damages solely and directly against those Consultants. The Client agrees to waive any claims, losses, liabilities or damages against Consultant arising out of the performance of such Consultants. In consideration of such indemnity and waiver, the Consultant agrees to assign its rights and/or claims against those Consultants pursuant to the Consultants' agreements with the Consultant to the Owner.

Credit and Financial Obligations. Prior to commencement of the work, Consultant may require that Client provide reasonable credit information and other documentation to confirm that the Client has made financial arrangements to fulfill the Client's payment obligations under this Agreement. Consultant may also require such information at any time during the performance of Consultant's services should the Client fail to make payments per this Agreement, a change in the scope materially changes the contract sum, or Consultant identifies in writing a reasonable concern regarding the Client's ability to make payment when payment is due. The Client may be required to furnish this information prior to further commencement or continuation of services by Consultant and Consultant shall not be responsible for the cost of any delay occurring as a result of such a request.

Markup on Expenses. Unless specified otherwise in our proposal, all sub consultant costs and other project related costs incurred by Consultant will be billed with a 15% markup. Company vehicle mileage and internal reproduction costs will be billed at the Consultant's prevailing rate for those items. Personal vehicle mileage costs incurred on the project by employees of Consultant will be billed at the prevailing IRS mileage rate in effect at the time of travel.

SUE Technical Standards. Quality Level A information obtained by direct exposure of the existing utilities can greatly increase the level of confidence with respect to the location of underground utilities at a particular jobsite. Utility exposure (Quality Level A) permits three-dimensional measurements to be taken on utilities for accurate location at each test hole. The overall level of confidence with respect to the location of site utilities can be raised by increasing the number of test holes examined; however, Consultant provides no guarantee of the location of utilities on the site other than at the locations where test holes have been established.

Quality Level B services include the horizontal, above ground detection, marking and mapping of underground utilities. Geophysical prospecting methods are used to indicate the presence and surface position of buried utilities. Utilities are identified and marked in the field in order to be surveyed and mapped. Quality Level B information

should not be used for construction purposes, or where exact horizontal and vertical measurements are required.

The accuracy of Quality Level B designating information and depth of cover readings obtained by utilizing Geophysical and Ground Penetrating Radar equipment and techniques are subject to field and soil conditions beyond our control. Consultant will make reasonable efforts to provide comprehensive and correct positional utility marks to the limits obtainable by the instrumentation used and the existing ground conditions; however, Consultant provides no guarantee that all existing utilities on a particular site will be properly located using these methods.

Utilizing Consultant's SUE services does not relieve any party from their obligation to contact the utility damage prevention system before digging begins. Utility marks placed on the ground by Consultant are not to be used for construction purposes.



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 3700

Council Meeting Date:	20 October 2022
Department:	Engineering
Issue Under Consideration:	Motion to approve submission of a grant application to SC Office of Resilience-Mitigation Department under the ARPA funded Stormwater Infrastructure Program (ASIP) for the N. Merriman Congdon Street Stormwater System Improvements project estimated at \$2,639,016.
Amount Requested:	\$2,639,016
Is Item in Current Budget?	No
If no, please explain:	Project was not placed in current FY 22-23 budget due to lack of funding.
Financial Impact:	If awarded, the City will need to amend budget to pay for project upfront since this is reimbursable type grant. No match is required.
Points to Consider:	This is a grant offered by the SC Office of Resilience (SCOR) under the ARPA funding for stormwater related projects. The criteria is very strict and based on the Benefit-Cost Ratio Analysis method.
Options:	Approve or Disapprove
Staff Recommendation:	Approve

Reviews:

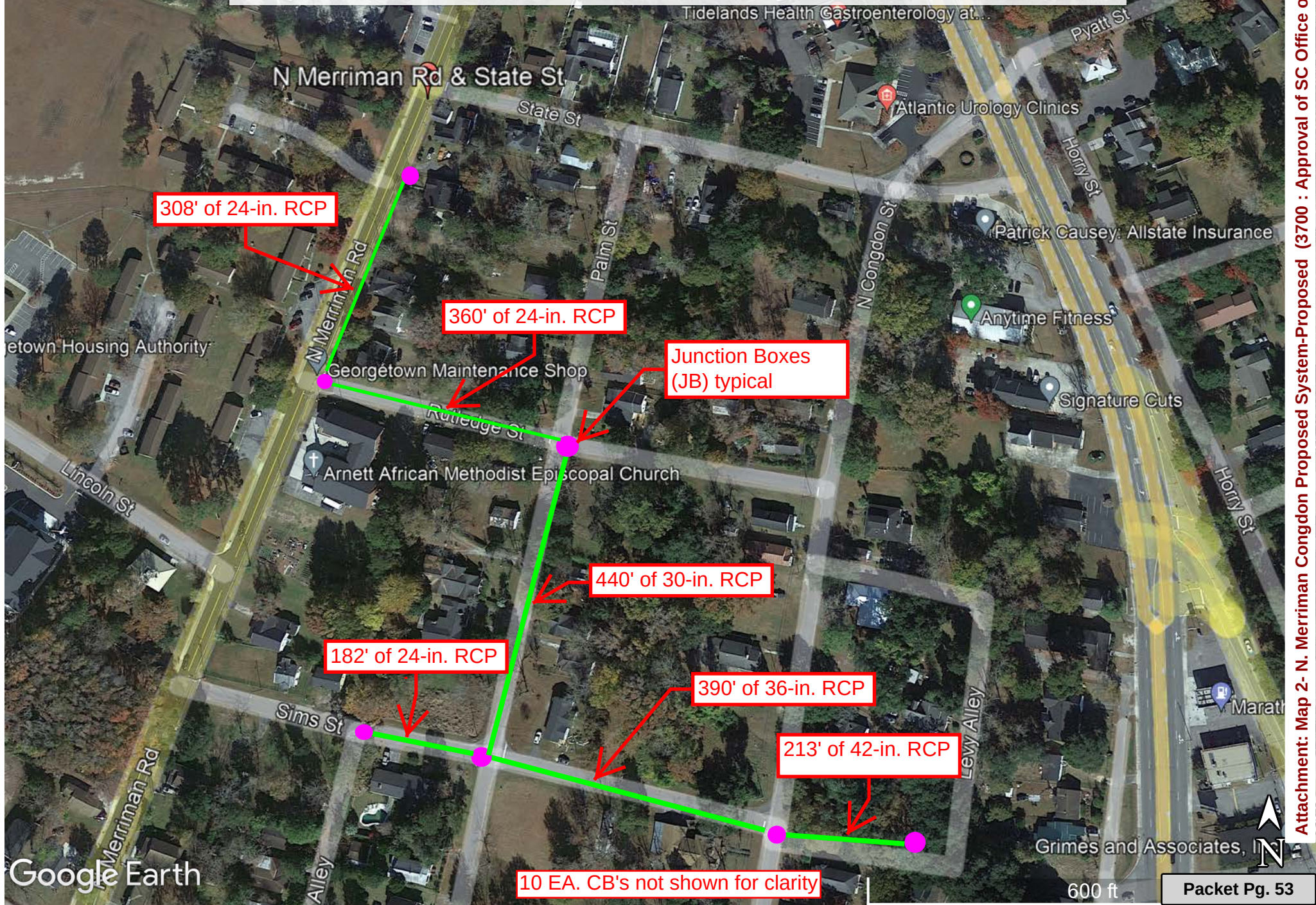
Scott Whittier Completed 10/10/2022 4:04 PM
 Sandra E. Yudice Ph.D. Completed 10/12/2022 8:50 AM
 Stephanie Buccione Completed 10/14/2022 3:43 PM
 Georgetown City Council Pending 10/20/2022 5:30 PM

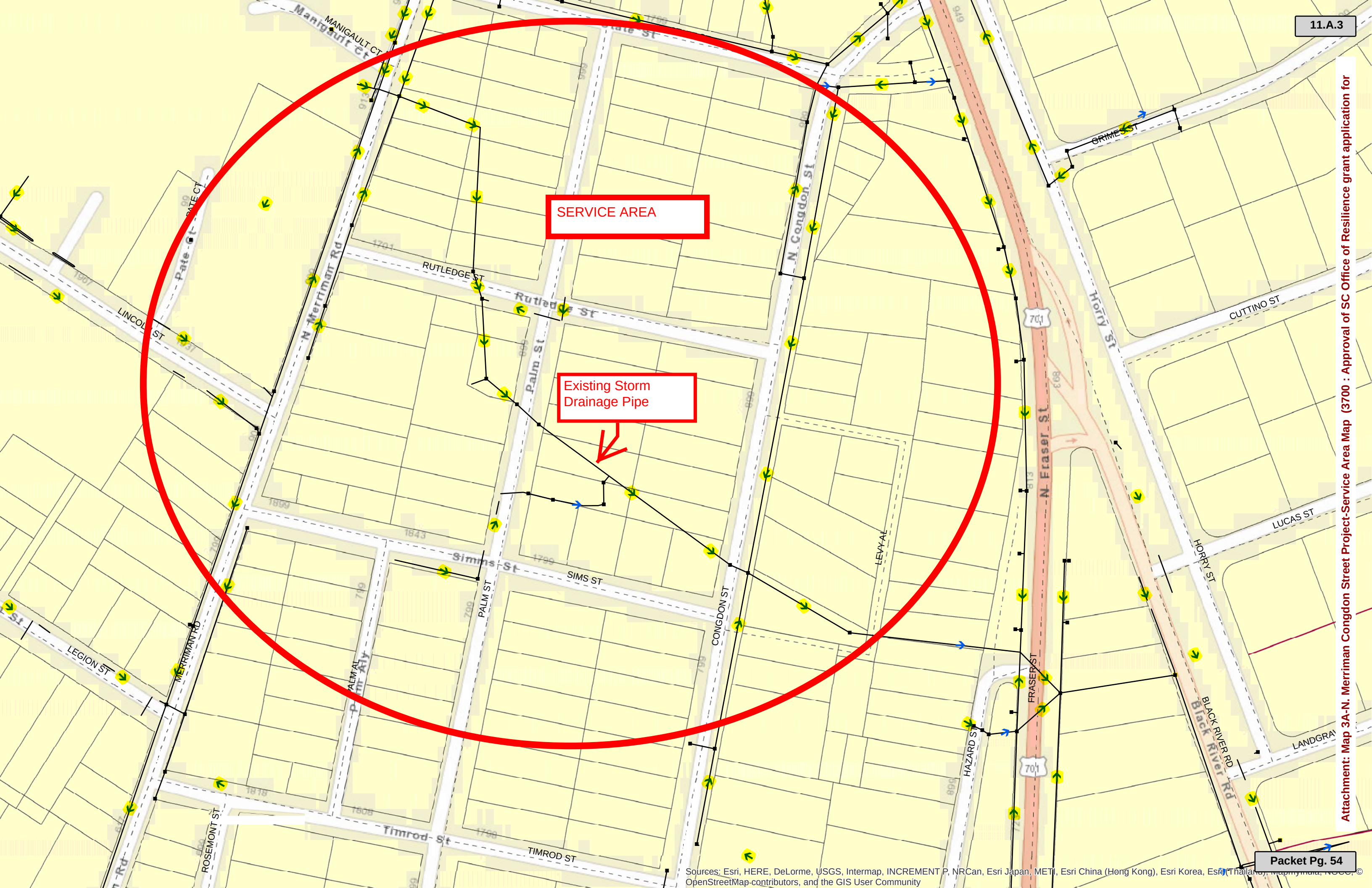
Attachments:

1. 1 Map 1-N. Merriman-Congdon Street Drainage System-Existing (PDF)
2. 2 Map 2- N. Merriman Congdon Proposed System-Proposed (PDF)
3. 3 Map 3A-N. Merriman Congdon Street Project-Service Area Map (PDF)
4. 4 2022.10.10 N. Merriman Congdon Street Stormwater System Improvements Estimate (PDF)

Updated: 10/12/2022 8:50 AM by Sandra E. Yudice Ph.D. (Page 1)

N. Merriman - Congdon Street Stormwater Plan (Proposed)





SERVICE AREA

Existing Storm
Drainage Pipe

City of Georgetown
OPINION OF PROBABLE CONSTRUCTION COST (CONCEPTUAL)

Project: N. Merriman - Congdon Street Stormwater System Improvements

Date: 10/10/2022

Item No.	Description	Quantity	Unit	Unit Price	Total
	CONSTRUCTION				
1	General Conditions: Mobilization, Supervision, Insurance, Bonds, Permits, Demobilization	1	LS	\$120,000	\$120,000
2	Construction Surveying and As-Builts	1	LS	\$15,000	\$15,000
3	Sediment and Erosion Control	1	LS	\$20,000	\$20,000
4	Removal of existing stormwater pipe	385	LF	\$55	\$21,175
5	Removal of existing drainage structures	5	EA	\$3,000	\$15,000
6	Select Fill Material	2,215	CY	\$55	\$121,825
7	15-in. RCP	100	LF	\$250	\$25,000
8	24-in. RCP	850	LF	\$300	\$255,000
9	30-in. RCP	440	LF	\$350	\$154,000
10	36-in. RCP	390	LF	\$400	\$156,000
11	42-in. RCP	213	LF	\$450	\$95,850
12	Stormwater Drainage Inlets/Catch Basins	10	EA	\$6,000	\$60,000
13	Stormwater Junction Boxes	7	EA	\$15,000	\$105,000
14	Concrete Driveway	5	EA	\$9,000	\$45,000
15	Asphalt Replacement 2-in. (SCDOT Type B)	4,872	SY	\$80	\$389,760
16	Graded Aggregate Base Course (GABC) 10-in.	4,872	SY	\$40	\$194,880
17	Utility Conflict Relocates (Gas, Water, Cable, Electric) Allowance	1	LS	\$100,000	\$100,000
	Subtotal Construction				\$1,893,490
	Construction Contingency	10%			\$189,349
	Inflation & Material Escalation Factor	10%			\$189,349
	TOTAL CONSTRUCTION				\$2,272,188
	NON-CONSTRUCTION				
1	Route and Topo Surveying	1	LS	\$15,000	\$15,000
2	Engineering, Cons. Admin, Inspections	15%			\$340,828
3	Testing Allowance (soil compaction, concrete, asphalt)	1	LS	\$10,000	\$10,000
4	Permits Allowance	1	LS	\$1,000	\$1,000
	TOTAL NON-CONSTRUCTION				\$366,828
	TOTAL				\$2,639,016

Prepared by: Orlando Arteaga, PE

Note 1: This is an opinion of probable construction costs based on historical cost data and/or schematic diagrams prepared for the purposes of estimating a budget for this project. No engineering plans and specifications have been prepared at this point in time; therefore, the final estimate is subject to change at the final design stage and market conditions of the time.



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 3701

Council Meeting Date:	20 October 2022
Department:	Electric
Issue Under Consideration:	Motion to approve purchase order and payment in the amount of \$76,600 to Utility Technology Engineers-Consultants for engineering and construction service for the Front Street Phase 2 Upgrade Project.
Amount Requested:	\$76,600
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	
Points to Consider:	About five years ago, Utility Technology Engineers-Consultants (dba UTEC) designed an electrical underground upgrade project for Front Street in the Historic District (Queen Street to King Street). The effort was to make the electrical system more resilient by moving the electrical facilities near the harbor to areas less prone to flooding as well as making it more accessible. Originally, the project was designed as one project to address the entire area; however, after obtaining bids, it was decided to complete the project in three phases to spread the cost over several years. The first phase was completed in 2020, which was near Queen Street. This request is to move forward with phase 2. UTEC will need to modify the original design to include the area at Constitution Park. The cost requested is for UTEC to modify the design for phase 2 only, ascertain bids and oversee the construction. The intent is to complete this project before the stormwater project begins in this area in 2023.
Options:	Approve or Not Approve
Staff Recommendation:	Approve

Reviews:

Scott Whittier Completed 10/10/2022 4:02 PM
 Kathy Vermeland Completed 10/10/2022 4:25 PM
 Sandra E. Yudice Ph.D. Completed 10/12/2022 8:59 AM
 Stephanie Buccione Completed 10/14/2022 3:53 PM
 Georgetown City Council Pending 10/20/2022 5:30 PM

Attachments:

1. 1 Front St UG Upgrade T3 Cost Opinion Memo (PDF)

Updated: 10/12/2022 8:58 AM by Sandra E. Yudice Ph.D. (Page 1)

MEMORANDUM**UTEC**

City of Georgetown
Front St Underground Upgrade – Phase 2 Cost Opinion

To: Scott Whittier

October 10, 2022

From: Heather Sudduth

The City of Georgetown has requested that Utility Technology Engineers-Consultants (UTEC) prepare an opinion of probable cost for Phase 2 of the Front Street Underground System Upgrade. Phase 2 of the project involves the upgrade and replacement of Transclosure T3. This upgrade is required before the Historic District Stormwater System Improvements along Front St, Orange St, and in Constitution Park can be constructed. There is currently a conflict between the existing T3 ductbank and the preferred location of the stormwater outfall routes in Constitution Park. Below is a summary of Phase 2 construction.

- Remove Transclosure T3 from Constitution Park and locate new pad-mounted transformers T3 along Orange Street. Install new elbow cabinet next to T3 for primary conductors.
- Replace existing primary conductor between new T3 location and Manhole T3 and Transformer TF that serves the Fogel Building. Splice new primary cables to existing primary services to Transformers T2 and T4.
- Replace all existing secondary conductor between new T3 location and Manhole T3, and Pull Boxes PB9 and PB10.
- Install new secondary conductor to new junction boxes to be located in Constitution Park to feed services previously served directly from Transclosure T3.
- Install new services conductors as needed for customers in Constitution Park.
- Refurbish/repair Manhole T3 and Pull Boxes PB9 and PB10.

UTEC prepared an opinion of probable cost for Construction and Installation of Phase 2 of the Underground Electrical System Upgrade. Below is a summary of our cost opinion.

Construction & Installation		
Item	Description	Cost Estimate
1	Equipment and Conductor Removal	\$ 4,500
2	Directional Boring	\$ 76,000
3	Refurbish/Repair Manholes & Pull Boxes	\$ 51,900
4	Transformer Installation	\$ 12,700
5	Elbow/Junction Box Installation	\$ 11,200

Memo: Front St Underground Upgrade – T3 Cost Opinion

Date: October 10, 2022

Construction & Installation		
Item	Description	Cost Estimate
6	Primary Cable & Termination Installation	\$ 24,200
7	Secondary Cable & Termination Installation	\$ 80,300
8	Constitution Park Rework	\$ 63,200
9	Site Work, Asphalt & Concrete Cut/Repair	\$ 8,100
10	Traffic Control & Permitting	\$ 4,000
11	Mobilization	\$ 16,800
	Contingency	\$ 33,600
	Construction Total	\$ 386,500

Below is a summary of the Engineering services for Phase 2 of the Electrical System Upgrade.

- Data Collection – Review original design with Georgetown staff to determine recent changes. Review latest area flood data, customer service locations, etc.
- Design Criteria – Update flood requirements, document support/shoring requirements for stormwater trenching near electrical services.
- Analysis – Determine best new cable routes in Constitution Park. Update cable pulling calculations. Update CYME model for revised voltage drop and fault current calculations
- Cost Opinion – Prepare cost opinion for construction and installation of Phase 2.
- Meetings – Kickoff zoom meeting, public meeting for customer questions, final drawing review, pre-bid and bid opening.
- Detailed Construction Drawings – Update original design drawings to reflect changes required in Constitution Park by Stormwater Improvements and any flood elevation changes. Prepare material list, cable and conduit schedules for Phase 2 work.
- Equipment Specifications and/or Review – Provide specifications for purchase of new secondary junction boxes, elbow cabinets, and primary and secondary cables.
- Shop Drawing Review and Approval – Review and approve equipment drawings provided by construction contractor prior to purchase.
- Construction Specification – Prepare construction specification on behalf of the City to solicit bids, receive and evaluate bids, prepare recommendation to the City and present to City Council if required.
- Quality Control Review – Review analysis, cost opinion, design, and specifications for accuracy and completeness.
- Administration – Prepare and update scope and schedule.

Memo: Front St Underground Upgrade – T3 Cost Opinion

Date: October 10, 2022

UTEC prepared a cost estimate for Engineering Services associated with Phase 2 of the Underground Electrical System Upgrade. Below is a summary of our cost estimate.

UTEC Engineering / Administration		
Task No.	Task Description	Fee Estimate
1.01	Data Collection	\$ 1,000
1.02	Design Criteria	\$ 1,700
1.03	Analysis	\$ 2,100
1.04	Cost Opinions	\$ 1,900
1.05	Meetings	\$ 7,000
1.06	Site Investigations	\$ 1,200
1.07	Detailed Construction Drawings	\$ 6,900
1.08	Equipment Specifications and/or Review	\$ 1,200
1.09	Shop Drawing Review and Approval	\$ 1,000
1.10	Construction Specification	\$ 4,700
1.11	Quality Control Review	\$ 1,900
1.12	Administration	\$ 1,800
	Contingency 10%	\$ 3,200
	Engineering Total	\$ 35,600

Below is a summary of the Construction Services for Phase 2 of the Electrical System Upgrade.

- Pre-Construction Meeting – Meeting with selected contractor to review construction schedule, issued for construction drawings, safety, etc.
- Construction Status Calls – Zoom calls with selected contractor to discuss progress of construction and answer questions.
- Periodic Inspection – On site inspection of construction to confirm the selected contractor is following engineered design.
- RFI Response and Change Orders – Provide answers to Requests for Information. Review and approve change orders.
- Review and Approve Pay Requests – Review selected contractor pay request based on percentage of work completed and provide recommendation to City for payment of contractor invoices.
- Final Inspection – Perform final inspection of Phase 2 prior to energization.
- Record Drawings – Prepare Record Drawings for the City based on any field modifications.

UTEC prepared a cost estimate for Construction Services associated with Phase 2 of the Underground Electrical System Upgrade. Below is a summary of our cost estimate.

Memo: Front St Underground Upgrade – T3 Cost Opinion

Date: October 10, 2022

UTEC Construction Services for T3 Only		
Task No.	Task Description	Fee Estimate
2.01	Pre-construction Meeting	\$ 7,000
2.02	Construction Status Calls	\$ 7,800
2.03	Periodic Inspection	\$ 9,900
2.04	RFI response and change orders	\$ 1,900
2.05	Review/approve pay requests	\$ 1,100
2.06	Final Inspection	\$ 7,000
2.07	Record Drawings	\$ 2,600
	Contingency 10%	\$ 3,700
	Construction Services Total	\$ 41,000

The total cost opinion for Construction & Installation, Engineering & Administration, and Construction Services for Phase 2 is \$463,100.



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ORDINANCE

DOC ID: 3656

Council Meeting Date:	20 October 2022
Department:	Administration
Issue Under Consideration:	Motion to approve an ordinance authorizing the sale of public property located at 1907 Hampton Court, Georgetown, SC, County Tax Map No. 05-0013-015-01-00, to Habitat for Humanity.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	Habitat for Humanity will be responsible for maintenance of the property, including the stormwater retention pond. 1 st Reading: September 15, 2022 Public Hearing: October 20, 2022 2 nd Reading: October 20, 2022
Options:	Approve/Deny
Staff Recommendation:	Approve

Reviews:

Sandra E. Yudice Ph.D. Completed 08/18/2022 10:46 AM
 City Attorney Completed 08/18/2022 1:03 PM
 Finance Completed 08/18/2022 1:31 PM
 Sandra E. Yudice Ph.D. Completed 08/19/2022 10:48 AM
 Stephanie Buccione Completed 09/08/2022 5:43 PM
 Georgetown City Council Completed 09/15/2022 5:30 PM

Attachments:

1. 1 Ordinance authorizing the sale of public property (Habitat for Humanity) (PDF)

**MOTION TO APPROVE AN ORDINANCE AUTHORIZING THE SALE OF PUBLIC
PROPERTY LOCATED AT 1907 HAMPTON COURT, GEORGETOWN, SC, COUNTY TAX
MAP NO. 05-0013-015-01-00, TO HABITAT FOR HUMANITY.**

**AN ORDINANCE AUTHORIZING THE SALE OF PUBLIC PROPERTY
(Habitat for Humanity)**

WHEREAS, The City owns certain property known as 1907 Hampton Street, a/k/a the Spangenburg Center, comprised of improved land and a stormwater retention pond (“the Property”), in the City of Georgetown; and

WHEREAS, The Property was conveyed by Habitat for Humanity for Georgetown County South Carolina Inc. to the City by Deed approved by the City Council for the City of Georgetown and executed July 2, 1999, for nominal consideration (\$5.00); and

WHEREAS, By Lease Agreement effective July 2, 1999, the City leased the property back to Habitat for twenty (20) years, with subsequent renewal terms; and

WHEREAS, In 2003, City Council approved the West End Redevelopment Plan, which included a focus on revitalization of housing, and in 2016, appointed the West End Redevelopment subcommittee with goals including: “encourage development of new or renovated housing...” and “upgrade under-maintained housing”; and

WHEREAS, The Housing Element of the City’s Comprehensive Plan includes: “[C]oncentration should be given on the neighborhood level to address the needs of...Property maintenance, [and] rehabilitation...”; and

WHEREAS, On December 19, 2019, Mayor and Council partnered with Habitat for Humanity in its “Habitat Georgetown Repairs and Revitalizes” project to facilitate repairs to existing owner-occupied homes in the West End; and

WHEREAS, Habitat’s current renewal term under the Lease expires July 2, 2023, Habitat for Humanity remains a tenant in good standing, and it is continuing its work under its mission; and

WHEREAS, The City Council maintains the property at public expense, including the stormwater retention pond, and provides property and liability insurance coverage, among other expenditures of public funds; and

WHEREAS, On April 21, 2022, the Mayor and Council authorized negotiation of the transfer of the Property back to Habitat for Humanity to eliminate these financial burdens on the taxpayers and to facilitate and support Habitat For Humanity’s continued presence, activities, and progress in the City, for the public benefit; and

WHEREAS, the City and Habitat for Humanity have negotiated certain mutually agreeable terms to terminate the Lease and transfer the Property back to Habitat for Humanity in a Property Conveyance and Acceptance Agreement (Ex. I, attached, “Agreement”), subject to the approval of Mayor and Council; and

WHEREAS, the City Council of the City of Georgetown is authorized to grant rights in and transfer public property by ordinance after Public Hearing, pursuant to the City of Georgetown Code of Ordinances; and

WHEREAS, On _____, 2022, the City Council held a Public Hearing regarding the sale of public property pursuant to § 2-46, City of Georgetown Code of Ordinances;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, in Council duly assembled, that the sale of public land to Habitat for Humanity be approved under such terms as fully contained in Ex. I, Property Conveyance and Acceptance Agreement, attached and incorporated, and that its Mayor or Administrator be authorized to execute same for the following parcel:

Property description:

ALL that certain piece, parcel or tract of land, situate, lying and being in the City of Georgetown, State of South Carolina, known and designated as Lot 17, Habitat Place, Merriman Road, prepared for Habitat for Humanity by Powers and Associates Surveyors, Inc., dated February 26, 1999, and recorded in the R.O.D. Office for Georgetown County at Plat Slide 317, Page 9. This parcel being the same parcel conveyed to the City of Georgetown by Habitat for Humanity by Deed recorded September 10, 1999, Deed Book 01012 Page 0001; and being a portion of the parcel conveyed to Habitat for Humanity by Georgetown County by Deed recorded January 30, 1998, Deed Book 843 Page 84, all recording in the R.O.D. Office for Georgetown County, the parcel being conveyed bearing Georgetown County Tax Map No. **05-0013-015-01-00**.

Consideration \$5.00, and including indirect benefits.

BE IT FURTHER ORDAINED, that Mayor and Council find this conveyance primarily serves a public purpose and, in consideration of indirect benefits, the negotiated Agreement (Ex. I) is for reasonably equivalent value to the city based on the Recitals hereinabove, incorporated, and:

1. The City acquired this property at nominal cost (\$5.00) from Habitat for Humanity;
2. Habitat for Humanity will be able to proceed with its projects in the City with permanency of administrative location, not subject to annual negotiation of lease renewal;
3. Habitat for Humanity is actively engaging in property revitalization and support of home ownership in the City, consistent with goals of Mayor and Council;

4. The transfer will eliminate required ongoing expenditures of public funds dedicated to maintenance of the stormwater retention pond, property and liability coverage on the property, and others; and

5. The Agreement includes a reversion clause with Option to Repurchase under the covenants included therein.

BE IT FURTHER ORDAINED, that such deed to effect the conveyance referenced hereinabove be delivered and recorded pursuant to the terms of the Agreement.

ATTEST:

Stephanie Buccione, City Clerk

Carol Jayroe, Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Public Hearing: _____

Elise F. Crosby, City Attorney

STATE OF SOUTH CAROLINA)
) HAMPTON COURT

) PROPERTY CONVEYANCE AND
COUNTY OF GEORGETOWN) ACCEPTANCE AGREEMENT

1. Termination of the Lease. The parties expressly intend for this Agreement and property conveyance to terminate the Lease upon closing, and each party acknowledges the adequacy of Notice requirements for cancellation, and waives any related challenge.

2. Conveyance by the City of Georgetown. The parties agree that as soon as is practicable, at a mutually-agreed-upon time and contingent upon approval by ordinance of the City Council of the City of Georgetown after a Public Hearing, Seller agrees to convey to Buyer the property further identified as:

All that certain piece, parcel or tract of land, situate, lying and being in the City of Georgetown, State of South Carolina, known and designated as Lot 17, Habitat Place, Merriman Road, prepared for Habitat for Humanity by Powers and Associates Surveyors, Inc., dated February 26, 1999, and recorded in the R.O.D. Office for Georgetown County at Plat Slide 317, Page 9. This parcel being the same parcel conveyed to the City of Georgetown by Habitat for Humanity by Deed recorded September 10, 1999, Deed Book 01012 Page 0001; and being a portion of the parcel conveyed to Habitat for Humanity by Georgetown County by Deed recorded January 30, 1998, Deed Book 843 Page 84, all recording in the R.O.D. Office for Georgetown County, the parcel being conveyed bearing Georgetown County Tax Map No. **05-0013-015-01-00** and being shown on Ex. A.

3. Obligations of the Buyer

In consideration of the nominal purchase price, Habitat for Humanity agrees:

- (a) to maintain property and general liability insurance in an amount deemed necessary, to include liability coverage for the stormwater retention pond located on the east side (Merriman Rd. side) of the parcel;
- (b) to maintain the property to current standards of the City of Georgetown property maintenance codes and ordinances, as amended;
- (c) to maintain the stormwater retention pond in accordance with insurance carrier requirements and standard applicable safety standards approved and required by the city code of ordinances, and to include but not be limited to regular landscape maintenance and minimization of vegetation, long grasses, visibility-reducing algae, insects, vermin, and litter;
- (d) to remain a 501(c)(3) charitable organization in good standing with the Internal Revenue Service and S.C. Secretary of State, and to continue to provide program services in the City of Georgetown in accordance with Buyer's charitable mission;

- (e) to hold harmless the City of Georgetown, its subsidiaries, affiliates, officers, employees and assigns from and against any and all loss, liability, claims damage or expenses, including attorney fees, arising out of, or related to contamination of the subject property existing prior to the date of closing, and for losses on or about the property after the date of closing;
 - (f) to deliver agreed upon nominal monetary consideration (\$5.00) to the Seller; and
 - (g) to grant to the Seller the right to retain the option to repurchase the property under the reversion terms in Sec. 5 hereinbelow.
4. Obligations of Seller. In consideration of the above-referenced promises and deliverables by the Buyer, the City of Georgetown agrees to deliver marketable title, contingent on approval of this Agreement by City Council.
5. Reversion. In the event of Buyer's failure to perform under the terms set forth hereinabove or in the event Buyer does not need the property to operate, the parties acknowledge Seller retains an option to repurchase the parcel for the nominal consideration amount of this conveyance, under the following terms:
- (a) Seller shall deliver Notice to Buyer of failure of performance under the covenants in 3 (a-f) hereinabove, with the deficiency noted with specificity.
 - (b) Buyer shall have a right to cure the deficiency within a period of sixty (60) days from the date of Notice.
 - (c) Within sixty (60) days after the Buyer's right to cure period has expired, Seller may send Notice of failure to cure to Buyer if the deficiency has not been cured.
 - (d) Upon delivery of the Notice of failure to cure, Seller may exercise its right to repurchase the parcel by delivering Notice to Buyer of this intent within sixty (60) days, after which Seller's right shall be extinguished as to the related deficiency.

- (e) No conveyance to a third party shall be commenced if Buyer is under an unresolved Notice of Deficiency, unless Seller's right to repurchase is declined in writing, after which it shall be deemed extinguished.
- (f) Seller will take back the property if there is no failure/deficiency but Habitat chooses to no longer reside in the building, provided the property is in similar conditions as of the date of this conveyance.
6. Mutual Cooperation. Each party agrees to use good-faith best efforts to complete this transaction.
7. Diligence Period. The parties agree the term of this Agreement shall be four (4) months from the date of execution with the understanding and agreement that if said conveyance is not complete by four months' time, this Agreement may mutually be extended upon the written agreement of the parties.
8. Notices. Any notices which may be associated with this Agreement shall be in writing and addressed as follows, with an email copy acceptable with proof of delivery:
- TO SELLER:
City of Georgetown
Attn: Carol Jayroe, Mayor
P.O. Box 939
Georgetown, SC 29442
- with a copy to:
Sandra Yúdice, Ph.D.
City Administrator
syudice@georgetownsc.gov
- TO BUYER:
Habitat for Humanity, Georgetown
Attn: Laura Gassler, Executive Director
P.O. Box 2411
Georgetown, SC 29442
ExecDirector@habitatgeorgetown.com
9. Savings. This Agreement contains the entire agreement of the parties hereto, and no representations, promises or agreements, oral or otherwise, between the parties not

embodied herein shall be of any force or effect. Any amendment shall not be binding upon the parties unless such amendment is in writing, executed by all parties. The provisions of this Agreement shall inure to the benefit of and be binding upon the parties and their respective personal representatives, heirs, successors and assigns. This Agreement shall be governed by and construed under the laws of the State of South Carolina.

10. Recording. The parties acknowledge this Agreement may be incorporated into a deed or other document(s) recorded in the Office of the Georgetown County Register of Deeds. Upon demand from either party, either party shall execute and deliver this Agreement in recordable form. Buyer is solely responsible for recording the deed and associated costs.

11. Confidentiality. The parties acknowledge all documents are subject to release under the South Carolina Freedom of Information Act (FOIA) and will be released to the public unless exempt from disclosure under the FOIA.

WITNESSES:

CITY OF GEORGETOWN, SOUTH
CAROLINA, a body politic

By: _____

Its: _____

Date: _____

WITNESSES:

HABITAT FOR HUMANITY FOR
GEORGETOWN COUNTY SOUTH
CAROLINA INC., a registered
charitable corporation

By: _____

Its: _____

Date: _____



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ORDINANCE

DOC ID: 3658

Council Meeting Date:	20 October 2022
Department:	Administration
Issue Under Consideration:	Motion to approve an ordinance authorizing the sub-lease of public property located at 2104 Lincoln Street, Georgetown, SC (portion of parcel no. 05-0003-004-00-00) to the Low Country Veterans Group to provide services to veterans
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	The LCVG will assume maintenance and repairs of the property during the term of the sub-lease.
Points to Consider:	• GHA Board of Directors approved sub-leasing the building at its meeting on 8/23/2022, pending an inspection of the building by a third party. • The City and the LCVG will share the space and the cost of property insurance based on the heated square footage. • LCVG provides similar services that the Georgetown County Aging Services was providing while operating in the same building.
Options:	Approve/Deny
Staff Recommendations:	Approve

Reviews:

Sandra E. Yudice Ph.D. Completed 08/31/2022 6:30 PM

City Attorney Completed 09/06/2022 2:27 PM

Sandra E. Yudice Ph.D. Completed 09/06/2022 4:25 PM

Stephanie Buccione Completed 09/08/2022 5:18 PM

Georgetown City Council Completed 09/15/2022 5:30 PM

Attachments:

- 1 Ordinance to Sub-Lease 2104 Lincoln Street building (PDF)

**MOTION TO APPROVE AN ORDINANCE AUTHORIZING THE SUB-LEASE OF PUBLIC
PROPERTY LOCATED AT 2104 LINCOLN STREET, GEORGETOWN, SC (PORTION OF
PARCEL NO. 05-0003-004-00-00) TO THE LOW COUNTRY VETERANS GROUP TO
PROVIDE SERVICES TO VETERANS**

AN ORDINANCE AUTHORIZING THE SUB-LEASE OF PUBLIC PROPERTY LOCATED AT 2104 LINCOLN STREET, GEORGETOWN, SC (PORTION OF PARCEL NO. 05-0003-004-00-00) TO THE LOW COUNTRY VETERANS GROUP TO PROVIDE SERVICES TO VETERANS

WHEREAS, Section 2-41(8) of the City of Georgetown Code of Ordinances authorizes the City Council of the City of Georgetown to convey or lease or authorize the conveyance or lease of any lands of the city by ordinance after a Public Hearing; and

WHEREAS, The City of Georgetown ("City") leases a property located at 2104 Lincoln Street, Georgetown, SC (portion of parcel no. 05-0003-004-00-00), hereinafter "Premises," from the Georgetown Housing Authority (GHA) as described in the August 1, 1996 Lease and Addendum to Lease last dated September 20, 2021 (Ex. 1), which will expire on June 30, 2026; and

WHEREAS, The Georgetown County Aging Services Department (GCASD) operated in the Premises since the late 1990s until June 2021; and

WHEREAS, the Low Country Veterans Group (LCVG) desires to use and operate the Premises to provide services to Georgetown veterans; and

WHEREAS, the City finds that the LCVG provides similar services the GCASD provided to the community for many years on the Premises; and

WHEREAS, the City has conferred with and sought written consent and approval from the GHA Board of Directors ("Board") to enter into a Sub-Lease Agreement with the LCVG, and on August 23, 2022, the Board voted to authorize to sub-lease the Premises (Ex. 2); and

WHEREAS, The City and the LCVG desire to enter into a sub-lease agreement defining their respective rights, duties, and liabilities relating to the Premises and to provide for the sub-lease of a portion of the Premises through an agreement to the LCVG; and

WHEREAS, On October 20, 2022, the City Council held a Public Hearing regarding the sub-lease of public property pursuant to Section 2-46(6) of the City of Georgetown Code of Ordinances.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, in Council meeting duly assembled, that the sub-lease of public land to the Low Country Veterans Group be approved under such terms as fully contained in Ex. 3, Sub-Lease Agreement (Portion of Parcel No. 05-0003-004-00-00, Located at 2104 Lincoln Street, Georgetown, SC), excepting rooms to be retained by the City for storage, as described in Ex. 3, and that its Mayor be authorized to execute same.

BE IT FURTHER ORDAINED, that Mayor and Council find this sub-lease conveyance primarily serves a public purpose and, in consideration of indirect benefits, the negotiated Sub-Lease Agreement (Ex. 3) is for reasonably equivalent value to the city based on the Recitals hereinabove, incorporated, and:

1. In exchange for the required maintenance and repairs on the Premises by the LCVG, the rent for the term of this lease is Ten and 00/100 Dollar (\$10.00), payable without demand or notice in one payment of Ten and 00/100 Dollar, payable upon final execution by both, the City and

the LCVG, of this Sub-Lease Agreement. Receipt is hereby acknowledged by the Lessor of the rental for the full term in advance.

ATTEST:

Stephanie Buccione, City Clerk

Carol Jayroe, Mayor

Approved as to Form:

Elise F. Crosby, City Attorney

First Reading: September 15, 2022
Second Reading: October 20, 2022
Public Hearing: October 20, 2022

STATE OF SOUTH CAROLINA)

CITY OF GEORGETOWN)

LEASE

This lease agreement entered into this 1st day of AUGUST, 1996 by and between Georgetown Housing Authority hereinafter referred to as the Lessor and The City of Georgetown hereinafter referred to as the Lessee.

Witnesseth that in consideration of the rental below specified and of the covenants hereinafter stipulated, the Lessor agrees to lease the following described property situated in the City and County of Georgetown, State of South Carolina, more particularly described as:

ONE POINT FOUR THREE ACRES OF LAND

All that certain piece, parcel, or tract of land, lying and being in the City of Georgetown, State of South Carolina, containing 1.43 acres, and being more particularly described as follows.

Beginning at an iron pipe on the northern right-of-way of Lincoln Street, said pipe located 117.0' southeasterly of the intersection of the right-of-ways of Lincoln Street and Washington Street and running thence N34-43E for 220 feet to a pipe, thence S63-56E for 237.07 feet to a pipe, thence S34-43W for 78.2 feet to a pipe, thence S16-40E for 52 feet to a pipe, thence S34-43W for 145.0 feet to a pipe on the northern right-of-way of Lincoln Street, thence along the right-of-way of Lincoln Street, N55-17W for 275 feet to a pipe which is the point of beginning.

Said tract of land butts and bounds as follows:

North - Housing Authority of Georgetown

East - Housing Authority of Georgetown

South - Lincoln Street

West - Housing Authority of Georgetown

To have and to hold the demised premises unto the Lessee, his/her successors and assigns for the terms of Fifty (50) years (with and option to renew), commencing the 1st day of AUGUST, 1996 and ending the 31st day of JULY, 2044.

The rent for the term of this lease is One and No/100 (\$1.00) Dollar, payable without demand or notice in one payment of One and No/100 Dollar, payable at the beginning of this lease. Receipt is hereby acknowledged by the Lessor of the Fifty years (50 with an option to renew) rental in advance.

The Lessee agrees to construct a 3200 Square foot structure with adequate parking and site development on said property to be used as a Senior Citizen Center primarily by the Georgetown County Council on Aging. The Lessee shall be responsible for the premises which are in the confines of 1.43 acres described above.

The said Lessee hereby covenants and agrees that if the Lessee shall violate any of the covenants of this lease, then said Lessee shall become a tenant at sufferance, hereby waiving all right of notice, and the Lessor shall be entitled immediately to re-enter and retake possession of the demised premises.

The Lessee agrees to quit and deliver up said premises at the end of said term or renew the lease under the same lease conditions.

As long as the Lessee performs all of the covenants and conditions of this lease and abides by the rules and regulations he shall have peaceful and quiet enjoyment of the demised premises for the term of this lease.

In witness whereof, the Lessor and Lessee have executed this lease the day and year first above written.

Witnesses:

Johanna Jimmy

J.F. M

Sharon C. Sutton

Ann H. Mercer

GEORGETOWN HOUSING AUTHORITY

By: Paul Stachette
Executive Director

THE CITY OF GEORGETOWN

By: 2 Boyd Johnson
ADMINISTRATOR

Ex. 2
Letter from
GHA

Letter is pending completion of an inspection by a third party. Expected to be included prior to 2nd reading of the ordinance.

STATE OF SOUTH CAROLINA	)	SUB-LEASE AGREEMENT
	)	Portion of Parcel No. 05-0003-004-00-00
	)	Located at 2104 Lincoln Street
COUNTY OF GEORGETOWN	)	Georgetown, South Carolina

This Sub-Lease Agreement ("Agreement") made this _____ day of _____, 2022 between the City of Georgetown, South Carolina, a body politic and incorporated under the Laws of South Carolina, hereinafter "Lessor," and the Low Country Veterans Group (LCVG), a non-profit, 501(c)(3) organization, hereinafter "Lessee," collectively "Parties."

RECITALS

WHEREAS, Lessor has a lease on the property described herein, hereinafter "Premises," from the Georgetown Housing Authority (GHA) as described in the August 1, 1996 Lease and Addendum to Lease last dated September 20, 2021 (Ex. 1), which will expire on June 30, 2026; and

WHEREAS, The Georgetown County Aging Services Department (GCASD) operated in the Premises since the late 1990s until June 2021; and

WHEREAS, Lessee desires to use and operate the Premises to provide services to Georgetown veterans; and

WHEREAS, Lessor agrees that the LCVG provides similar services the GCASD provided to the community for many years on the Premises; and

WHEREAS, Lessor has conferred with and sought written consent and approval from the GHA to enter into a Sub-Lease Agreement with Lessee, and on August 23, 2022, the GHA voted to authorize this sub-lease; and

WHEREAS, The Parties desire to enter into a lease and agreement defining their respective rights, duties, and liabilities relating to the Premises and to provide for the conveyance of a portion of the Premises through a Sub-Lease to the Lessee.

THEREFORE, in consideration of the matters described above and of the mutual benefits and obligations set forth in this Agreement, the Parties agree as follows:

DESCRIPTION OF PREMISES

In consideration of the rental hereinafter reserved and mutual covenants and agreements hereinafter contained, Lessor agrees to sub-lease "as is" a portion of the Premises located at 2104 Lincoln Street in the City and County of Georgetown, State of South Carolina, more particularly described as:

All that certain piece, parcel, or tract of land, lying and being in the City of Georgetown, State of South Carolina, containing 1.43 acres, included in Parcel No. 05-0003-004-00-00 owned by the Georgetown Housing Authority as described in Ex. 1.

Excepting rooms to be retained by Lessor for storage, described hereinbelow.

LEASE TERM AND RENT PAYMENT

To have and to hold the leased Premises unto the Lessee, its successors and assigns for the term of 3 years and 8 months, commencing the 21st day of October, 2022 and ending the 30th day of June, 2026.

In exchange for the required maintenance and repairs by the LCVG, the rent for the term of this lease is Ten and 00/100 Dollar (\$10.00), payable without demand or notice in one payment of Ten and 00/100 Dollar, payable upon final execution by both Parties of this Agreement. Receipt is hereby acknowledged by the Lessor of the rental for the full term in advance.

RESPONSIBILITIES OF LESSOR

1. Premises: Lessor will use the rooms identified as R-1, R-2, R-3, R-5, and R-6 in Ex. 2 totaling approximately 888 sq. ft. for storage. Should less or additional storage space be needed, Lessor will negotiate with Lessee and adjust the prorated insurance cost noted below accordingly.
2. Insurance: Lessor shall provide insurance coverage on the Premises leased to Lessee. The costs of the premiums for such insurance shall be prorated between the Parties based on what the total heated square footage the portion of the building remaining under Lessor for storage bears to the total square footage of the building as a whole. Lessor shall bill Lessee the prorated amount on an annual basis.
3. Lessor shall not be liable and shall not indemnify Lessee for damages to personal property of Lessee or claims for bodily injury, death or property damage, loss, or theft, occurring on, in, and/or about the leased Premises.
4. Lessor shall share the cost of electricity, which shall be prorated between the Parties based on what the total heated square footage the portion of the building conveyed to Lessor and Lessee bears to the total square footage of the building as a whole.
5. Lessor shall keep the roof, exterior and supporting walls, and other structural portions of the leased Premises in good repair.
6. Lessor shall not be responsible for or required to make, and Lessee shall make, any repairs which may have been occasioned or necessitated by Lessee, its agents or employees, or by the failure of Lessee to comply with its covenants under this Lease.
7. In the event of a total destruction of the Premises during the term of this Agreement from any cause, Lessor shall repair the damaged Premises from the total insurance proceeds.

RESPONSIBILITIES OF LESSEE

1. Insurance:
 - (a) Lessee shall pay the prorated property insurance premium annually for the occupied property, which includes contents insurance, upon receipt of an invoice from Lessor.
 - (b) Lessee shall maintain and keep in force general liability insurance against claims for the bodily injury, death or property damage occurring on, in, and/or about the leased Premises and to the limit of not less than \$1,000,000.00, name the City of Georgetown as an additional insured, and furnish proof of such continuing insurance coverage to Lessor on a regular basis during the duration of this lease or any extension thereof.
2. Utilities:
 - (a) Lessee shall pay 100% of water, wastewater, and stormwater utilities.

- (b) Lessee shall pay the prorated amount for electricity based on what the total heated square footage the portion of the building conveyed to Lessee bears to the total square footage of the building as a whole.
3. Waste management: Lessee shall pay waste management fees for sanitation services.
 4. Maintenance and Repairs:
 - (a) Lessee shall cover the cost of janitorial services on the Premises.
 - (b) Lessee, at its sole cost and expense after expiration of any warranty period by contractors and/or suppliers, whether the same be the property of Lessee or Lessor, shall keep the interior of the leased Premises in good repair. This shall include, but is not limited to, all interior painting, floor maintenance, replacement of damaged ceiling tile (exception caused by roof leaks), window screen repair, repair of all hardware, interior and exterior doors, trade fixtures, water, electrical, plumbing, other equipment and normal maintenance of heating and air conditioning provided for the leased Premises, whether or not originally installed by Lessor or Lessee. Lessee is responsible for the cost of pest infestation control.
 - (c) Lessee shall take good care of the Premises and shall be responsible for maintaining the lot/land on which the leased Premises is located in terms of grounds care/grass mowing, etc.
 - (d) Lessee shall not make major alterations, repairs, or changes to the Premises without the prior, express, and written consent of Lessor and the Georgetown Housing Authority Board of Directors.
 - (e) Lessee desires and agrees that minor cosmetic repairs such as, but not limited to, painting, replacing carpet or tiles, and landscaping shall be done at the expense of Lessee.
 5. Damage to Premises: Lessee shall pay any expenses for all damage or injury done to the Premises by Lessee or any person who may be in or on the Premises with the consent of Lessee.
 6. Permitted uses: Lessee shall not use or permit the leased Premises or any part of the Premises to be used for any purposes other than those set forth in this Agreement.
 7. Destruction of Premises: In the event of a partial destruction of the Premises during the term of this Agreement due to the Lessee's or its visitors' negligence from any cause, Lessee shall promptly repair the damage Premises. Any partial destruction of the Premises shall neither annul nor void this Agreement.
 8. At the termination of the Agreement, Lessee shall surrender the Premises to Lessor or the Georgetown Housing Authority and deliver the Premises to Lessor or the Georgetown Housing Authority in as good condition and repair as reasonable and proper use of the Premises will permit.
 9. Timely notify Lessor of impending circumstances where Lessee may be unable to continue offering services and is in need of vacating Premises.

BREACH OR DEFAULT

Lessee shall have breached this Agreement and shall be considered in default under this Agreement if Lessee fails to perform or comply with any of the covenants or conditions of this Agreement and such failure continues for a period of thirty (30) days after receipt of notice from Lessor.

In the event of a breach of this Agreement, Lessor shall have the right to cancel and terminate this Agreement by giving Lessee not less than sixty (60) days' notice of cancellation and termination. On expiration of the time fixed in the notice, this Agreement shall terminate in the same manner and with the same force and effect, except as to Lessee's liability, as if the date fixed in the notice of cancellation and termination were the end of the lease term.

OPTION TO RENEW

Prior to the termination of the Agreement, the GHA Board of Directors, Lessor, and Lessee may negotiate an extension of the Agreement and its terms and conditions. Lessee must provide a written notice of request to begin this process to Lessor one hundred and eighty (180) days prior to the expiration of this Agreement.

DISPUTES AND REMEDIES

Any dispute under this Agreement shall be settled in a South Carolina court with jurisdiction.

The remedies given to Parties in this Agreement shall be cumulative and the exercise of any one remedy by a party shall not be to the exclusion of any other remedy.

NOTICES

Notices should be given as follows to each party

As to Low Country Veterans Group:

Commander Franklin E. Rutledge
P.O. Box 1726
Georgetown, SC 29442

Copy to:
Theodore Russell
P.O. Box 1726
Georgetown, SC 29442

As to City of Georgetown:

Attn: City Administrator
Drawer Box 939
Georgetown, SC 29442

Copy to:
Attn: Municipal Clerk
Drawer Box 939
Georgetown, SC 29442

GOVERNING LAW

It is agreed that this Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of South Carolina.

ENTIRE AGREEMENT

This Agreement is entered into in good faith and shall constitute the entire agreement between the Parties. Any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either Party except to the extent incorporated in this Agreement.

Any modification of this Agreement or additional obligation assumed by Lessor or Lessee in connection with this agreement shall be binding only if evidenced in a written addendum signed and dated by Lessor and Lessee or an authorized representative of each party.

COUNTERPARTS

This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute but one and the same instrument.

In witness, each party to this Agreement has caused it to be executed at the City of Georgetown, SC, on the date indicated below.

WITNESSETH:

Date: _____ Carol Jayroe, Mayor
City of Georgetown, SC

Date: _____ Commander Franklin E. Rutledge
Low Country Veterans Group

DRAFT

Attachment: Ordinance to Sub-Lease 2104 Lincoln Street building (3658 : 2104 Lincoln St. Property Sub-Lease)

STATE OF SOUTH CAROLINA)
COUNTY OF GEORGETOWN) ADDENDUM TO LEASE
CITY OF GEORGETOWN)

Ex. 1

The City of Georgetown ("City" or "Lessee") desires to enter into this Addendum to its August 1, 1996, lease ("Lease") attached as Exhibit A and incorporated, made by and between the City and the Georgetown Housing Authority ("GHA" or "Lessor").

THEREFORE, WITNESSETH:

WHEREAS, on August 1, 1996, the City entered into a lease agreement for \$1.00 with the GHA for 1.43 acres of land currently located at 2104 Lincoln Street ("Property"); and

WHEREAS, the City agreed "to construct a 3200 Square foot structure with adequate parking and site development on said property to be used as a Senior Citizen Center primally [sic] by the Georgetown County Council on Aging. The Lessee [that is the City] shall be responsible for the premises which are in the confines of 1.43 acres described above [that is, the lease]"; and

WHEREAS, the lease will expire on July 31, 2044, with an option to renew; and

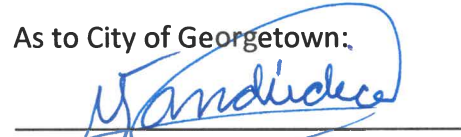
WHEREAS, the Georgetown County Council on Aging, which is a department of Georgetown County, has relocated and is no longer in need of the facility.

NOW THEREFORE, in consideration of the mutual covenants herein contained and those incorporated by reference to Exhibit A, the parties agree as follows:

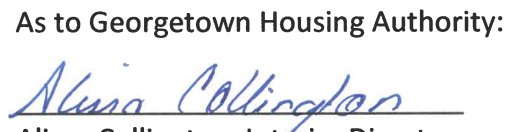
- (1) To amend the last paragraph on p.1, replacing the words "...as a Senior Citizens Center primally [sic] by the Georgetown County Council on Aging..." to "...for use by the Lessee exclusively for City of Georgetown Administrative Offices...";
- (2) To amend the term of the lease to expire on June 30, 2026, with an option to renew for an additional five (5) years.
- (3) To add a term: "Lessee is solely responsible for all maintenance of the property."
- (4) To add a term: "Lessee is solely responsible for insurance on property including hazard and liability insurances."
- (5) To add a term: "Lessee is authorized to execute a sublease for the property only upon obtaining the Lessor's written consent and approval."

The other applicable terms and conditions of the Lease shall remain in place.

IN WITNESS WHEREOF, this Addendum to Lease is signed and executed by the City Administrator of the City of Georgetown and the Interim Director of the Georgetown Housing Authority. The Effective Date is July 1, 2021 through June 30, 2026.

As to City of Georgetown:

Sandra E. Yúdice, Ph.D.
City Administrator
Date: September 17, 2021


Witness

As to Georgetown Housing Authority:

Alissa Collington, Interim Director
Date: September 20, 2021


Witness

Attachment: Ordinance to Sub-Lease 2104 Lincoln Street building (3658 : 2104 Lincoln St. Property Sub-Lease)

STATE OF SOUTH CAROLINA)

CITY OF GEORGETOWN)

LEASE

This lease agreement entered into this 1st day of AUGUST, 1996 by and between Georgetown Housing Authority hereinafter referred to as the Lessor and The City of Georgetown hereinafter referred to as the Lessee.

Witnesseth that in consideration of the rental below specified and of the covenants hereinafter stipulated, the Lessor agrees to lease the following described property situated in the City and County of Georgetown, State of South Carolina, more particularly described as:

ONE POINT FOUR THREE ACRES OF LAND

All that certain piece, parcel, or tract of land, lying and being in the City of Georgetown, State of South Carolina, containing 1.43 acres, and being more particularly described as follows.

Beginning at an iron pipe on the northern right-of-way of Lincoln Street, said pipe located 117.0' southeasterly of the intersection of the right-of-ways of Lincoln Street and Washington Street and running thence N34-43E for 220 feet to a pipe, thence S63-56E for 237.07 feet to a pipe, thence S34-43W for 78.2 feet to a pipe, thence S16-40E for 52 feet to a pipe, thence S34-43W for 145.0 feet to a pipe on the northern right-of-way of Lincoln Street, thence along the right-of-way of Lincoln Street, N55-17W for 275 feet to a pipe which is the point of beginning.

Said tract of land butts and bounds as follows:

North - Housing Authority of Georgetown

East - Housing Authority of Georgetown

South - Lincoln Street

West - Housing Authority of Georgetown

To have and to hold the demised premises unto the Lessee, his/her successors and assigns for the terms of Fifty (50) years (with and option to renew), commencing the 1st day of AUGUST, 1996 and ending the 31st day of July, 2044.

The rent for the term of this lease is One and No/100 (\$1.00) Dollar, payable without demand or notice in one payment of One and No/100 Dollar, payable at the beginning of this lease. Receipt is hereby acknowledged by the Lessor of the Fifty years (50 with an option to renew) rental in advance.

The Lessee agrees to construct a 3200 Square foot structure with adequate parking and site development on said property to be used as a Senior Citizen Center primarily by the Georgetown County Council on Aging. The Lessee shall be responsible for the premises which are in the confines of 1.43 acres described above.

The said Lessee hereby covenants and agrees that if the Lessee shall violate any of the covenants of this lease, then said Lessee shall become a tenant at sufferance, hereby waiving all right of notice, and the Lessor shall be entitled immediately to re-enter and retake possession of the demised premises.

The Lessee agrees to quit and deliver up said premises at the end of said term or renew the lease under the same lease conditions.

As long as the Lessee performs all of the covenants and conditions of this lease and abides by the rules and regulations he shall have peaceful and quiet enjoyment of the demised premises for the term of this lease.

In witness whereof, the Lessor and Lessee have executed this lease the day and year first above written.

Witnesses:

Johanna Jimmy

J.F. M

Sharon C. Sutton

Ann H. Mercer

GEORGETOWN HOUSING AUTHORITY

By: Paul Hackett
Executive Director

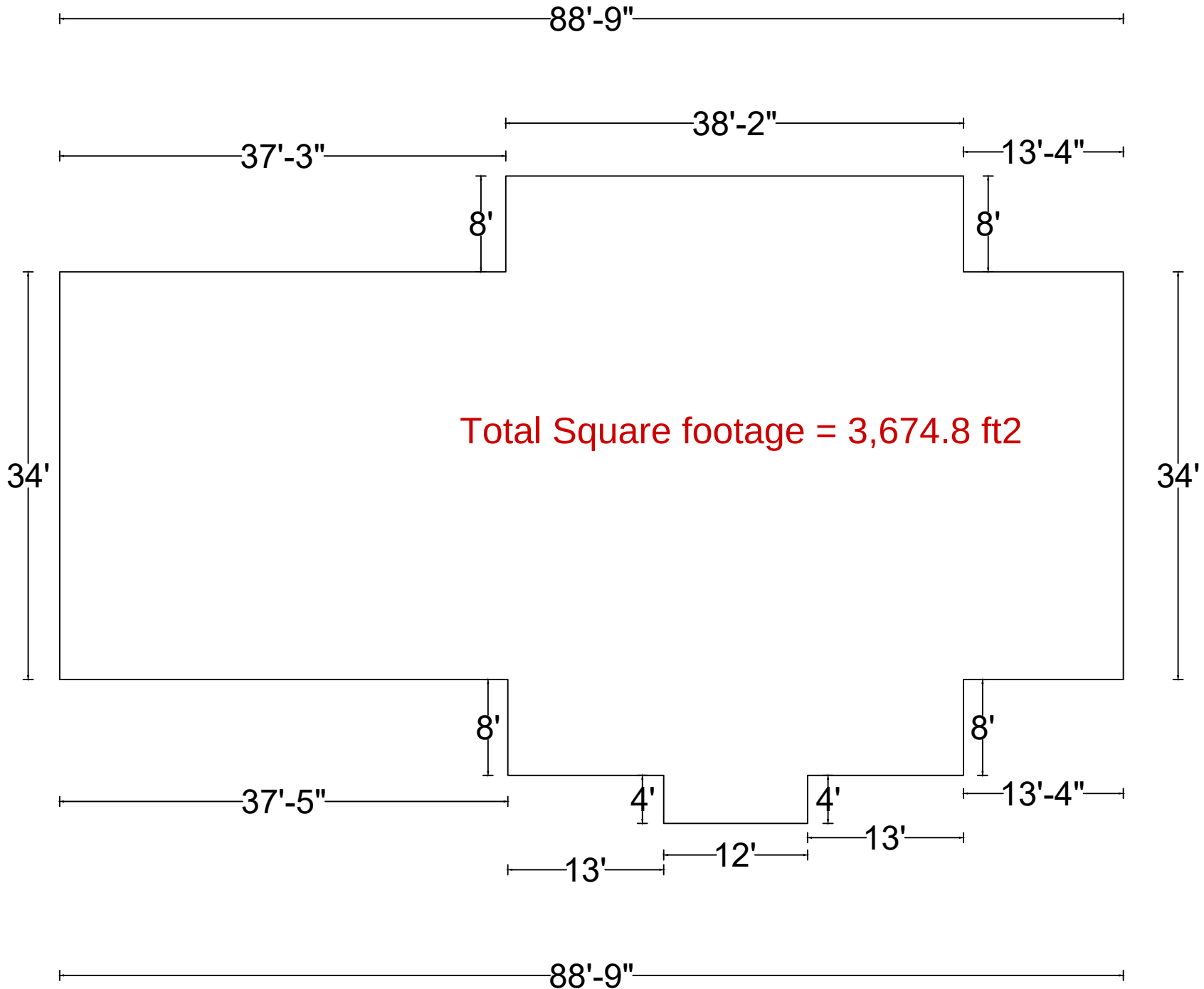
THE CITY OF GEORGETOWN

By: 2 Boyd Johnson
ADMINISTRATOR

Lincoln Street Building Outside

13.B.1

Ex.2



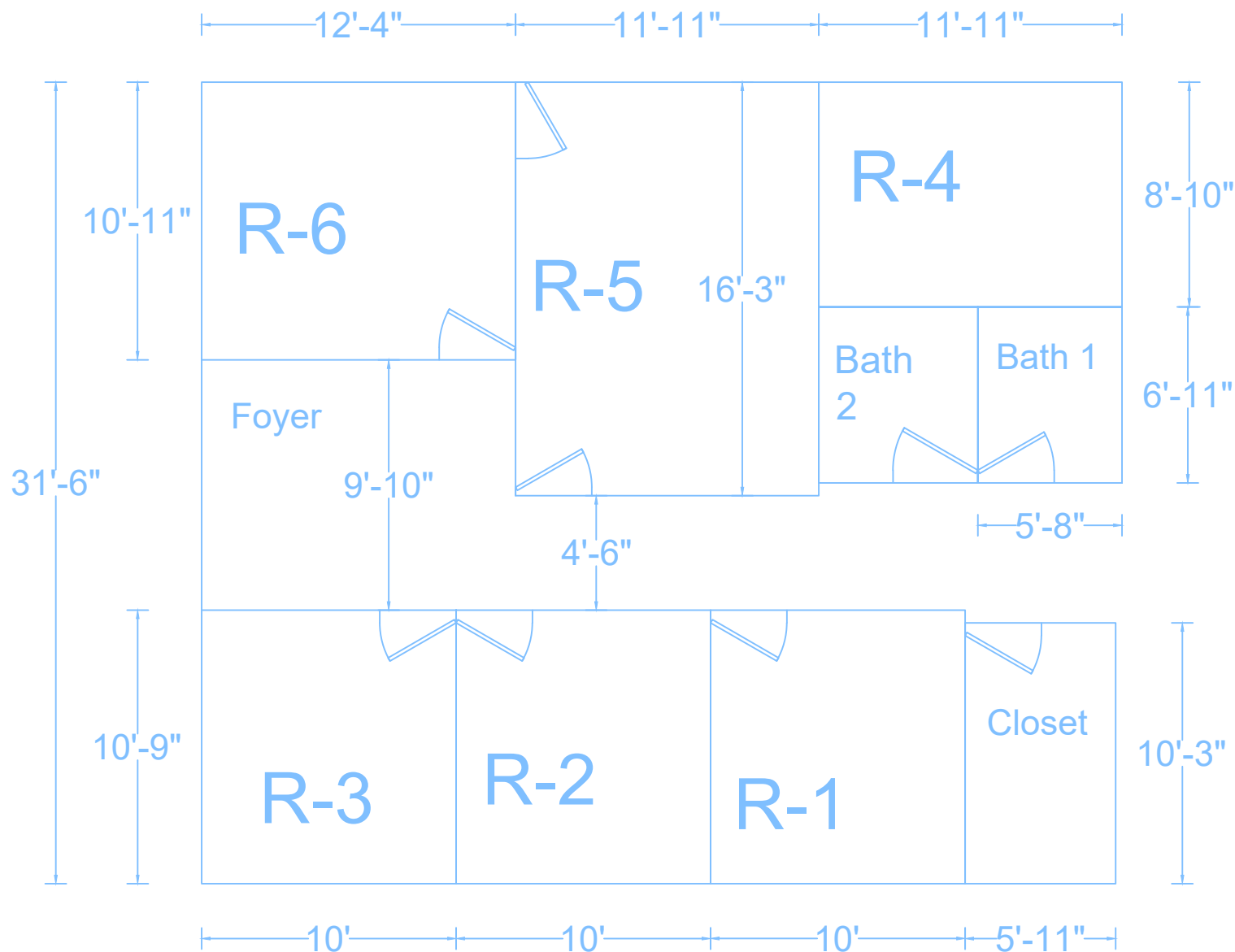
Attachment: Ordinance to Sub-Lease 2104 Lincoln Street building (3658 : 2104 Lincoln St. Property Sub-

Lincoln Street Building Left Wing

13.B.1

Total Square Footage = 1135.3 sq. ft.

Square footage excluding
R-4, restrooms 1 and 2, and
closet = 888 sq. ft.



Attachment: Ordinance to Sub-Lease 2104 Lincoln Street building (3658 : 2104 Lincoln St. Property Sub-



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 3698

Council Meeting Date:	20 October 2022
Department:	Administration
Issue Under Consideration:	Motion to approve an ordinance creating the Arts and Cultural Commission in the City of Georgetown by Amending Chapter 17 by Adding Article IV. – Arts and Cultural Commission.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	This is a draft ordinance presented to Council for 1 st reading to establish a new commission to promote the City as an arts and cultural tourism destination. Staff will revised the draft ordinance per Council's amendments prior to 2 nd reading.
Options:	Approve/Deny
Staff Recommendations:	Approve

Reviews:

Sandra E. Yudice Ph.D. Completed 10/10/2022 12:20 PM

City Attorney Completed 10/10/2022 3:50 PM

Sandra E. Yudice Ph.D. Completed 10/12/2022 8:51 AM

Stephanie Buccione Completed 10/14/2022 3:44 PM

Georgetown City Council Pending 10/20/2022 5:30 PM

Attachments:

1. 1 Proposed Arts and Cultural Commission ordinance (PDF)

**MOTION TO APPROVE AN ORDINANCE CREATING THE ARTS AND CULTURAL
COMMISSION IN THE CITY OF GEORGETOWN BY AMENDING CHAPTER 17 BY ADDING
ARTICLE IV. – ARTS AND CULTURAL COMMISSION.**

**AN ORDINANCE CREATING THE ARTS AND CULTURAL COMMISSION IN THE CITY OF
GEORGETOWN BY AMENDING CHAPTER 17 BY ADDING ARTICLE IV. – ARTS AND CULTURAL
COMMISSION.**

WHEREAS, Title 5, Code of Laws of South Carolina (1976), including, without limitation, S.C. Code Ann. Section 5-7-10 (Supp. 1992), and S.C. Code Ann. Section 5-7-30 (Supp. 1992), which provide, in relevant part, that municipalities may adopt all ordinances which appear necessary; and

WHEREAS, Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and

WHEREAS, research has shown that the arts and culture (also known as “creative industries”) have positive economic effects and provide direct economic benefits to local communities in the form of creating jobs, attracting investments, generating tax revenues, improving the quality of life, and stimulating local economies through tourism and consumer purchases; and

WHEREAS, because the creative industries enhance quality of life, the arts and culture highly complement community development, enriching local amenities and attracting young professionals to an area; and

WHEREAS, factors emphasizing the link between economic competitiveness and creativity include businesses’ decisions to locate or relocate their firms are often influenced by the availability of a creative workforce and the quality of life accessible to their employees and tourism centered on arts and culture contribute to local economic growth by providing a diversified and sustainable economic means for creating jobs and attracting revenue; and

WHEREAS, City Council finds that thousands of tourists visit the City of Georgetown each year, drawn by the pleasant climate, the sense of history and tradition, and the amenities provided by the city and local hospitality industry; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the Code of Ordinances, City of Georgetown, South Carolina, Chapter 17 is hereby amended by adding Article IV – Arts and Cultural Commission which shall read as described in Exhibit A.

ATTEST:

Stephanie Buccione, City Clerk

Carol Jayroe, Mayor

First Reading: _____, 2022 Approved as to Form:

Second Reading: _____, 2022 Elise F. Crosby, City Attorney

Exhibit A

ARTS AND CULTURAL COMMISSION

PURPOSE.

The Arts and Cultural Commission is created to (a) enrich and improve the quality of life of residents; (b) attract visitors to the City of Georgetown; (c) promote visual, performing, culinary, and literary arts; (d) foster the city's cultural heritage; and (e) improve tourism and economic development by advising and assisting the city with the provision of public art place making and recommending artistic and cultural events, projects or initiatives in the city.

RESPONSIBILITIES.

The duties of the Commission may include, but are not limited to, the following:

- (A) Create a public arts policy to enhance the city's history, culture, heritage, character, and identity.
- (B) Act in an advisory capacity to the City Council in all matters pertaining to artistic, aesthetic, and cultural aspects of the City.
- (C) Researching, creating and recommending cultural and artistic events, projects or initiatives in the city with the goal of making such events, projects or initiatives an annual attraction.
- (D) Assisting city staff in the preparation and execution of cultural and artistic events, projects or initiatives designed to showcase the cultural and artistic diversity of the city and its residents.
- (E) Advising city staff on matters of artistic interpretation and evaluation.
- (F) Recommend city staff funding opportunities through grants, donations, bequests, etc.
- (G) Research the feasibility of establishing an Arts District located within the city.
- (H) Research partnership opportunities with the private sector, the State of South Carolina, etc. to display temporary and/or permanent public art to promote local artists.
- (I) Research partnership opportunities with local private businesses to display temporary and/or permanent art within their facilities to promote local artists.
- (J) Research opportunities to establish cultural and arts corridors to promote tourism.
- (K) Research ways to strategically use arts and culture in community development.
- (L) Work with the South Carolina Arts Commission to improve the city's efforts to become an artistic tourist destination.
- (M) Develop an annual Distinguished Artist Awards program to reward the achievements of City of Georgetown's artists and creative thinkers and be recognized for their efforts by city council.
- (N) Create an Arts and Culture Master Plan for the city to include placing public art on city's main corridors and gateways, improve aesthetics, tell the city's history as the third oldest city in South Carolina, developing a children's theater program, and other related matters.

- (O) Work with the Planning and Community Development Department to develop standards for creative public art placemaking throughout the city.
- (P) Work with the Georgetown County School District's arts programs to enhance the City's arts and culture and develop initiatives.
- (Q) Serving as ambassadors for the city within the cultural and arts community in order to recruit art and artists to participate in city events, projects, or initiatives.

COMPOSITION.

The Arts and Cultural Commission shall consist of five members and shall reflect the city's population diversity, all of which shall be city residents or owners of a business located within the city limits of Georgetown. In the event where members cannot be found within the city, members shall be residents of Georgetown County. Members shall serve without pay, but may be reimbursed for any expense incurred while representing the Commission. City Council may remove any member of the board which it has appointed.

TERMS OF OFFICE.

The initial terms of office for the members shall be established as follows: one member for a term of one year; two members for a term of two years; and two members for a term of three years. All subsequent terms shall be for three years. Members shall serve until their respective successors are appointed and qualified. In no event will individual appointments to the Commission exceed two consecutive full terms, exclusive of appointments to fill unexpired terms.

Any vacancy in the membership shall be filled for the unexpired term and the appointed member may be reappointed or City Council may appoint a new member. If a vacancy occurs within six (6) months from the expiration of the term, the City Council has the discretion to appoint a replacement to serve the balance of the unexpired term plus one (1) full term of two (2) years.

If a member is absent for three consecutive regular meetings of the Commission, unless by permission expressed by the Commission minutes, or ceases to be a qualified elector of the City or County of Georgetown, his or her office shall become vacant and shall be so declared by the City Council.

ELIGIBILITY REQUIREMENTS.

- (A) Be a registered voter.
- (B) Have a vested interest in the arts and culture in general.
- (C) One member must be a working professional artist.
- (D) One member must teach arts in the Georgetown County School District.
- (E) One member must be the chair of the Winyah Auditorium Board of Directors.
- (F) One member must be the City's Main Street Coordinator and serve as ex officio member.



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ORDINANCE

DOC ID: 3704

Council Meeting Date:	20 October 2022
Department:	Administration
Issue Under Consideration:	Motion to approve an ordinance amending Section 46 of Chapter 2, Article II of the Code of Ordinances for the City Of Georgetown amending Section 2-46 "Public Hearings."
Amount Requested:	
Is Item in Current Budget?	
If no, please explain:	
Financial Impact:	
Points to Consider:	
Options:	
Staff Recommendations:	

Reviews:

Sandra E. Yudice Ph.D. Completed 10/14/2022 3:09 PM

Sandra E. Yudice Ph.D. Completed 10/14/2022 3:09 PM

Stephanie Buccione Completed 10/14/2022 3:55 PM

Georgetown City Council Pending 10/20/2022 5:30 PM

Attachments:

1. 1 Public Hearing Amendment (PDF)
2. 2 EX. A Sec. 2-46 Public_Hearings clean (PDF)
3. 3 EX. A Sec. 2-46. Public_hearings redline (PDF)

**MOTION TO APPROVE AN ORDINANCE AMENDING SECTION 46 OF CHAPTER 2,
ARTICLE II OF THE CODE OF ORDINANCES FOR THE CITY OF GEORGETOWN
AMENDING SECTION 2-46 "PUBLIC HEARINGS."**

**AN ORDINANCE AMENDING SECTION 46 OF CHAPTER 2, ARTICLE II OF THE
CODE OF ORDINANCES FOR THE CITY OF GEORGETOWN AMENDING SECTION
2-46 "PUBLIC HEARINGS"**

WHEREAS, Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and

WHEREAS, The City Council of the City of Georgetown recognizes the importance of the efficient conduct of the city's business;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that Sections 2-46(4), 2-46(6), and 2-46(8) of the City of Georgetown Code of Ordinances be amended to read as follows, with changes depicted in redline on Ex. A.:

Sec. 2-46. Public hearings.

City council shall hold a public hearing, after reasonable public notice, prior to second reading of any ordinance to take action on the matters below. A public hearing may be held on the same day as the final reading.

- (1) Adopt annual operational and capital budgets;
- (2) Make appropriations, including supplemental appropriations;
- (3) Adopt building, housing, electrical, plumbing, gas and all other regulatory codes involving penalties;
- (4) Adopt a Comprehensive Plan and zoning and subdivision regulations, for which hearings may be held by the Planning Commission;
- (5) Levy taxes;
- (6) Sell real property owned by the city;
- (7) Propose a new service fee or user fee;
- (8) Approve the permanent closing of any city street.

Reasonable public notice includes not less than fifteen (15) days' notice of the time and place of such hearings published in at least one newspaper of general circulation in the county, and compliance with public meeting notice under the South Carolina Freedom of Information Act.

(Ord. of 2-8-16(1))

State law reference(s)—(§§ 4-9-130; 6-1-330; 6-29-530; 6-29-760; 30-4-80(A) S.C. Code, as amended; sections 2-31; 2-43, supra.; Ch. 20, Art. VIII, infra.)

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

Carol Jayroe, Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney

Sec. 2-46. Public hearings.

City council shall hold a public hearing, after reasonable public notice, prior to second reading of any ordinance to take action on the matters below. A public hearing may be held on the same day as the final reading.

- (1) Adopt annual operational and capital budgets;
- (2) Make appropriations, including supplemental appropriations;
- (3) Adopt building, housing, electrical, plumbing, gas and all other regulatory codes involving penalties;
- (4) Adopt a Comprehensive Plan and zoning and land development regulations, for which hearings may be held by the Planning Commission;
- (5) Levy taxes;
- (6) Sell real property owned by the city;
- (7) Propose a new service fee or user fee;
- (8) Approve the permanent closing of any city street.

Reasonable public notice includes not less than fifteen (15) days' notice of the time and place of such hearings published in at least one newspaper of general circulation in the county, and compliance with public meeting notice under the South Carolina Freedom of Information Act.

(Ord. of 2-8-16(1))

State law reference(s)—(§§ 4-9-130; 6-1-330; 6-29-530; 6-29-760; 30-4-80(A) S.C. Code, as amended; sections 2-31; 2-43, supra.; Ch. 20, Art. VIII, infra.)

Editor's note(s)—An ordinance of February 8, 2016, deleted the former § 2-46, and enacted a new § 2-46 as set out herein. The former § 2-46 pertained to preparation and introduction of ordinances and derived from an ordinance January 18, 1979.

Sec. 2-46. Public hearings.

City council shall hold a public hearing, after reasonable public notice, prior to second reading of any ordinance to take action on the matters below. A public hearing may be held on the same day as the final reading.

- (1) Adopt annual operational and capital budgets;
- (2) Make appropriations, including supplemental appropriations;
- (3) Adopt building, housing, electrical, plumbing, gas and all other regulatory codes involving penalties;
- (4) Adopt a Comprehensive Plan and zoning and land development-subdivision regulations, for which hearings may be held by the Planning Commission;
- (5) Levy taxes;
- (6) Sell, ~~lease or contract to sell or lease~~ real property owned by the city, ~~with contiguous property owners notified in writing of the time, date, and location of the public hearing;~~
- (7) Propose a new service fee or user fee;
- (8) ~~Grant or renew a contracted right for use of any public street or property, or for~~Approve the permanent closing of any city abandoned street. ~~This will not apply to the temporary closing of a public street initiated by city council or in connection with an approved event under the special events policy.~~

Reasonable public notice includes not less than fifteen (15) days' notice of the time and place of such hearings published in at least one newspaper of general circulation in the county, and compliance with public meeting notice under the South Carolina Freedom of Information Act.

(Ord. of 2-8-16(1))

State law reference(s)—(§§ 4-9-130; 6-1-330; 6-29-530; 6-29-760; 30-4-80(A) S.C. Code, as amended; sections 2-31; 2-43, supra.; Ch. 20, Art. VIII, infra.)

Editor's note(s)—An ordinance of February 8, 2016, deleted the former § 2-46, and enacted a new § 2-46 as set out herein. The former § 2-46 pertained to preparation and introduction of ordinances and derived from an ordinance January 18, 1979.



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 3705

Council Meeting Date:	20 October 2022
Department:	Administration
Issue Under Consideration:	Motion to direct Planning and Community Development staff and the Planning Commission to review Article XXI: Redevelopment District of the City of Georgetown Zoning Ordinance and bring a proposal for City Council's review.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	City Council has requested revisions to Article XXI: Redevelopment District of the City of Georgetown Zoning Ordinance. Under the Zoning Ordinance, there are three ways to initiate an amendment: 1802.1 Initiation of amendments. A proposed amendment to the Zoning Ordinance may be initiated by the Planning Commission or at the direction of City Council for Planning Commission review and recommendation, or by the owner or owners of the property.
Options:	Approve/Deny
Staff Recommendation:	Staff will follow City Council's directive.

Reviews:

Sandra E. Yudice Ph.D. Completed 10/14/2022 3:33 PM
 City Attorney Completed 10/14/2022 3:43 PM
 Sandra E. Yudice Ph.D. Completed 10/14/2022 3:44 PM
 Stephanie Buccione Completed 10/14/2022 3:46 PM
 Georgetown City Council Pending 10/20/2022 5:30 PM

Attachments:

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3695)**

Meeting: 10/20/22 05:30 PM

Department: Electric

Category: Report

Prepared By: Scott Whittier

Initiator: Scott Whittier

Sponsors:

DOC ID: 3695

September 2022 Electric Department Report

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
JIM CLEMENTS
MAYOR PRO TEMPORE

JONATHAN ANGNER
HOBSON H. MILTON
JIMMY MORRIS
CLARENCE SMALLS
VACANT

Electric Utility Department
Office: (843) 545-4600
Fax: (843) 527-7591

October 7, 2022

Following is a brief summary of major activities in the Electric Utility Department for September 2022:

Peak shaving was successful for the month of September. The coincidental electrical peak load with Santee Cooper was correctly projected and the plant fully operated during that time.

As a result of the delay in receiving the water nodes, Eaton has elected to provide the City with additional meter readers to assist. Eaton has hire Second Sight Systems to work along with the City's Meter Technicians. Second Sight Systems' employees started on September 21st. They have been assigned to read all the water meters that did not communicate through the Advance Metering infrastructure (AMI) system. With a program on their smart phones, they enter the meter reads and take a picture of the register. Before providing the reads back to the City they have another person in their office reviewing the reads against the photos taken. Once the reads have gone through their quality assurance process, they are sent to the City in a file that can be uploaded into the billing system. Eaton has informed the City, nodes have been shipped and they will start installing them in October.

The Electric Department has selected ElectriCities of NC as a replacement for the SCAMPS/Dominion Energy line technician training that is no longer available. The ElectriCities board, over the winter of 2022, had accepted the City as an associate member, which was the first step to being able to enroll in their program. After many months of negotiation, the City and ElectriCities have signed an agreement. It will be a little bit more expensive than the SCAMPS/Dominion training, however it appears to be a much more thorough program and will provide much needed additional documentation regarding the knowledge and qualifications of our staff. Considering the potential liabilities involved, this documentation is very important. Two employees of the electric department's staff have enrolled into the program and will start classes in the winter of 2023.

The September safety meeting was held on the 16th. The topic was work zone safety.

Other statistics of interest for September:

Electric Department Statistics (FY 2023)													
Description	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Totals
Cut-on – regular	114	209	177										500
Cut-off – regular	43	68	103										214
Cut-off – non-pay	131	235	126										492
Non-pay restores	112	170	88										370
Re-read orders (City Staff)	2,543	4,426	2,337										9,306
Re-read orders (Contractor)			1,051										
Miscellaneous order	-	2	6										8
Void orders	1	9	4										14
Total orders worked	2,944	5,119	3,892	-	-	-	-	-	-	-	-	-	11,955
PUPS locates	131	137	108										376
Accidents – lost time	-	-	-										-
Accidents – first aid/property damage	-	-	-										-

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3688)**

Meeting: 10/20/22 05:30 PM

Department: Engineering

Category: Report

Prepared By: Orlando Arteaga

Initiator: Scott Whittier

Sponsors:

DOC ID: 3688

Engineering Monthly Report_September 2022



**City of Georgetown
Engineering Monthly Report
September 2022**

Date: October 5, 2022

CAPITAL IMPROVEMENT PROJECTS (CIP)

PLANNING

PUBLIC WORKS

1. Charlotte Street Sidewalk

- Work is pending resolution of ROW ownership by the Grimes family and has been rescheduled for fiscal year FY22-23.

2. Gilbert, Hawkins, and Butts Street Sidewalk Extension Program

- This is a new grant from Rep. Anderson's office
- Grant award letter is pending.

DESIGN

PUBLIC WORKS

1. Bobby Alford Picnic Pavilion –CDBG Grant

- CDBG amount: \$458,200 through the County.
- The City is the grant sub-recipient
- Council approved conceptual plan on 8/18/22.
- A/E amendment executed on 9/6/2022.
- A/E Fee NTE: \$68,000.
- Design Notice To Proceed: 9/6/22
- Comments: There is degradation of existing steel members and scouring under the concrete slab since A/E last visited the site some 16 months ago that has caused them some concern, structural engineer will have a 2nd site visit for further investigation.



**City of Georgetown
Engineering Monthly Report
September 2022**

WATER/SEWER

1. West End District Water Main Upgrades –CDBG Grant

- CDBG grant approved on 6/23/2021 for the amount of \$453,292
- Engineer: In-house
- Design work is 100% complete.
- DHEC's water permit is approved, SCDOT permit is approved.
- Request for Bid (RFB): 8/27/2022.
- Conducted non-mandatory pre-bid conference on 9/7/22.
- Due to lack of contractor's attendance at pre-bid meeting, the bid due date has been extended until 10/6/22.

2. WTP Secondary Sedimentation Basin –EDA Grant

- EDA approved grant application on 6/7/2022. Total grant award is \$3,428,000. City's cost share is \$857,000.
- Engineer: WK Dickson
- Design Fee: \$428,000
- Design Notice to Proceed: 2/15/2021
- Status:
 - a. Design is 100% complete.
 - b. Bid documents: project manual and plans must be submitted to EDA for approval before bid solicitation. Both City and WRCOG staff provided comments and input to WK Dickson on EDA requirements to be incorporated in project manual.
 - c. Anticipated bid release date is 11/1/22.

3. SCDOT Black River Road Widening Project- Water and Sewer Relocations

1. RFP for engineering services is needed. A firm will need to be hired by early spring of 2023 to design water and sewer utility relocation package and meet SCDOT's schedule.
2. Utility relocation plans are due to SCDOT by the spring of 2024.



**City of Georgetown
Engineering Monthly Report
September 2022**

STORMWATER

1. Historic District Stormwater System Improvements-EDA Grant

- This project is 80% funded by EDA and the 20% match is funded by the county.
- Consultant: WK Dickson
- Fee: \$567,200
- Design Notice to Proceed: 1/11/22.
- Design work is scheduled for the next 12 months.
- Change Order No. 01:\$15,450 -Bulkhead mitigation plan. Approved by EDA.
- Design work is approximately 90% complete.
- Meeting with representatives of El Cerro Restaurant and AME Bethel Church about upcoming construction activities and easements in their parking lots.
- Consultant should complete plans next month and then obtain DHEC, OCRM, and SCDOT permit approvals. This might take another month or more.

CONSTRUCTION

SEWER

1. Maryville School Lift Station Replacement-RIA Grant

- RIA grant amount: \$403,178
- Engineer: The Wooten Company
- Contractor: MB Kahn Construction, Co.
- Bid: \$927,729
- Notice to Proceed dated 4/7/2022.
- Project Start Date: 9/6/22
- Progress meeting held on 9/8/22.
- Project will not be completed until mid-June 2023 due to delay on electric generator delivery date. A time extension request will be sent to RIA.
- An old underground septic concrete tank was found during excavation. This is an unforeseen field condition and contractor will demand additional compensation for the removal.



**City of Georgetown
Engineering Monthly Report
September 2022**

2. Sewer Pump Station Generators-FEMA Grant

- FEMA grant amount:\$160,665.75
- Contractor: Melton Electric.
- Bid Amount: \$215,862
- Notice of Award:7/26/2022
- Project Start date: TBD
- Comment: This is lead time on units once order is placed after approved submittals

ATS – 20 weeks

Generator – 52 Weeks

Portable Units- 29 weeks

3. Diesel Portable Pumps for Sewer Pump Stations –ARPA Grant

- Bids were submitted on 6/29/2022.
- Quote Amount: \$161,796.36
- Council approved bid on 7/21/2022.
- PO issued to Xylem Godwin Pumps on 8/2/2022.
- Delivery date: 9/12/2022

4. Historic District Sewer Line Repairs: King Street-ARPA Grant

- Request for Bid (RFB): 7/20/22.
- Bid Amount: \$395,661.
- Contractor: Green Wave Contracting Inc.
- Notice of Award: 9/19/22.
- Construction Start: TBD



**City of Georgetown
Engineering Monthly Report
September 2022**

PUBLIC WORKS

2. East Bay Park Boat Landing Repairs – SCPARD Grant

- SCPARD Grant Amount: \$42,117.58
- Request for Bid (RFB): 6/22/2022.
- Bid Amount: \$48,759.00
- Contractor: ARC Inc.
- Notice of Award: 8/22/22.
- Held pre-construction conference with contractor on 9/22/22.
- Construction Start: Early November.

3. Gilbert Street Sidewalk. –CTC Grant funds

- Grant amount: \$124,608.
- Request for Bids (RFB): 7/27/2022.
- Bid Amount: \$74,600
- Contractor: Green Wave Contracting, Inc.
- Notice of Award: 9/19/22
- Construction Start: TBD

SCDOT ENCROACHMENT PERMITS PROCESSED:

Three encroachment permits: 901 Lakeside Dr, 333 Meeting Street and 123 Collins Street.

OTHER ACTIVITIES:

- SCIIP RIA grant reviewed and finalized application for 1) Pumps Station #11 and 2) Sewer Force Main
- Prepared project narrative for CDBG application for Cleland Street parking lot.
- CDBG grant reviewed and finalized application for Cleland Street Public Parking
- Attended CDBG public hearing for Cleland Street Parking Lot.
- Discussed SCOR grant stormwater project at Congdon and Merriman Streets with WRCOG.
- Attended pre-construction conference for Parker's Kitchen –N. Fraser Street project
- Prepared engineering comments for Library Addition.
- Started review of plans for South Island Landing Development Phases 2 and 3
- Coordinated ESA Phase II study for PWs Laydown Yard with Terracon.
- Approved city encroachment permit for Dominion Gas Company: Bonds Street.

Prepared by: Orlando Arteaga, P.E., City Engineer

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3690)**

Meeting: 10/20/22 05:30 PM

Department: Fire Department

Category: Report

Prepared By: Amy Skidmore

Initiator: Charles W. Cribb

Sponsors:

DOC ID: 3690

September 2022 Fire Report

The FIRE Report

A monthly report of Fire Department activities to City Council

OCTOBER
2022



Fire Prevention Bureau

2022

September

Inspections	26
Violations Found	11
Buildings without Violations	15
Buildings Cleared of Violations	5
Violations Corrected	7
Violations Not Corrected	4
3rd Party Inspection Review	5
Assemblies Inspected:	3
Business Inspected:	2
Educational Buildings Inspected:	2
Factories Inspected:	0
Mobile Food Trucks	0
Hazardous Buildings Inspected	0
Institutional Inspected:	4
Mercantile Inspected:	3
Residential Inspected:	12
Storage Buildings Inspected:	0
Construction Meetings:	1
Plans Review:	1
Test Conducted:	2
Compliance Issues:	0
Complaints Reviewed:	2
Business License:	4
Citation Issued:	0

Public Education

Programs	2
Participants	109

Suppression Division

A Brief Look at Emergency Responses

September 2022

1. Six Medical Calls; One Detector Activation; One Building Damage; One False Call; One Assist Police; Four Public Service Calls
2. Six Medical Calls; One MVA; One Public Service Call
3. Seven Medical Calls; Five Public Service Calls
4. Five Medical Calls; One False Alarm; Three Public Service Calls
5. Seven Medical Calls; One Detector Activation
6. Five Medical Calls; Three Alarm Activations; One Power Line Down; One Public Service Call
7. Five Medical Calls; One MVA; One Electrical Short; One Public Service Call
8. Seven Medical Calls; One Alarm Activation; One MVA; Two Public Service Calls
9. Six Medical Calls; Two Alarm Activations; One MVA; One Public Service Call
10. Six Medical Calls; One Alarm Activation; One False Alarm; One Overheated Motor
11. Ten Medical Calls; Two Public Service Calls
12. Five Medical Calls; Three Public Service Calls
13. Three Medical Calls; One Unauthorized Burn; three Public Service Calls
14. Seven Medical Calls; Two False Alarms; Two MVA's; One Assist other Agency; One Animal Rescue; One Public Service Call
15. Nine Medical Calls; One Smoke Scare
16. Nine Medical Calls; Three MVA's; One Power Line Down; One False Alarm; One Brush Fire; Two Public Service Calls
17. Ten Medical Calls; Two MVA's; One Assist Other Agency; Two Animal Rescue; Two Public Service Calls
18. Six Medical Calls; One Odor Removal; One Public Service Call
19. Thirteen Medical Calls; One Hazardous Condition
20. Six Medical Calls; One Alarm Activation
21. Five Medical Calls; One Alarm Activation
22. Ten Medical Calls; Three Alarm Activations; One False Alarm; One MVA
23. Seven Medical Calls; One Mutual Aid Call; One Public Service Call
24. One Medical Calls; One Alarm Activation; One Detector Activation
25. Seven Medical Calls; Two Alarm Activations; Two MVA's; One False Alarm; One Unauthorized Burn; Two Public Service Calls
26. Six Medical Calls
27. Five Medical Calls; Two Public Service Calls
28. Eight Medical Calls; One MVA; One Smoke Scare; One Public Service Call
29. Ten Medical Calls; Two Public Service Calls
30. Six Medical Calls; Four Alarm Activations; Six Power Line Down Calls; One Electrical Short; One Elevator Rescue; Two Public Service Calls

Attachment: SEPTEMBER 2022 FIRE REPORT (3690 : September 2022 Fire Report)



Total Call Volume	September		Year to Date	
	2022	2021	2022	2021
As defined by the National Fire Incident Report System				
Fires	1	6	27	48
Rescue Calls/EMS	219	168	1810	1682
Hazardous Conditions	13	3	58	39
Service Calls	51	30	317	259
Good Intent Calls	30	22	182	112
False Alarms	29	4	147	102
Weather/Flood	0	0	0	0
Special Incident Type	0	1	9	16
Total Calls	343	234	2550	2258

Save/Loss Analysis

	Losses	Property Values
September 2022	\$ 150,000	\$ 175,000
September 2021	\$ 20,370	\$ 208,000
Year to Date	\$ 390,203	\$ 996,026

Property values are estimates based on the Georgetown County Assessor's Office 2020 Market Values.

Mutual Aid Calls

	September	YTD
To Georgetown County Fire	0	3
To Midway Fire	1	10
To other Departments	0	0
From Georgetown County Fire	0	5
From Midway	0	3
From other Departments	0	0

	September	YTD
Staff Training Hours	771.50	8,705.50

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3694)**

Meeting: 10/20/22 05:30 PM

Department: Fleet Services

Category: Report

Prepared By: Natrona Simmons

Initiator: Isaac Williams

Sponsors:

DOC ID: 3694

September 2022 Fleet Service Report

FLEET SERVICES MONTHLY REPORT (FY 22-23)													
Task	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Cummulative
Repairs	67	96	68										231
Preventative Maintenance	15	38	16										69
Tires repaired or Replaced	32	24	37										93
Services Past Due	-	-											-
Monthly Totals	114	158	121	-	-	-	-	-	-	-	-	-	393

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3699)**

Meeting: 10/20/22 05:30 PM
Department: Police Department
Category: Report
Prepared By: Tenetra Sellers
Initiator: William Pierce
Sponsors:
DOC ID: 3699

GPD- Monthly Report September

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
JIM CLEMENTS
MAYOR PRO TEMPORE

JONATHAN ANGNER
HOBSON H. MILTON
JIMMY MORRIS
CLARENCE SMALLS
VACANT

Georgetown Police Department
William Pierce, Jr, Chief of Police
Office: (843) 545-4300
Fax: (843) 520-5848

October 6, 2022

Honorable Mayor Carol Jayroe
And Members of City Council
City of Georgetown, South Carolina

Dear Mayor Carol Jayroe and Council Members:

I am happy to announce the promotions of two employees. Tenetra Sellers was promoted to administrative supervisor. Tenetra has a wealth of knowledge and experience to offer and will significantly improve our efficiency in this area. Genise Prior has been promoted to administrative assistant and will assume Tenetra's former duties. Genise is a dedicated employee with a strong work ethic and is very deserving of this promotion. These promotions will allow us to start to build some redundancy among the administrative staff so we are not limited by only one person knowing how to perform certain tasks.

On September 14th, I hosted the monthly Chief's meeting here in Georgetown. We met for lunch at the Manor House in Wedgefield Plantation.

September 29th – October 1st, I attended the South Carolina Police Chief's Association's annual conference in Myrtle Beach. The conference provides an opportunity for Chiefs, Legislators, Prosecutors, and Directors from around the State to discuss current trends, law changes, best practices, and various other issues and concerns that impact our industry daily.

SCDPS has announced open enrollment statewide for agencies needing to fill school resource officer vacancies. The goal is to put an SRO in every public school in the State. We are applying for a SRO for Howard School through this grant program. As with the SRO we were recently awarded for Maryville, this is a 100 percent fully reimbursable grant. Once awarded, this grant will auto-renew and continue as long as funds are available through the State.

We are working on a new/updated ordinance to better deal with abandoned boats in the waterway around Front St. We have met with DNR whom we work with regularly to deal with this epidemic. DNR has pledged to continue to help us identify these vessels once they become abandoned. DNR has the ability to remove abandoned vessels, however this is an arduous and lengthy task. In meeting with DNR we recognize that a strong city ordinance is needed and would streamline this process should it become necessary to remove abandoned vessels. The ordinance being prepared is modeled after the ordinance currently utilized by Folly Beach. It is my understanding this ordinance has been challenged and has withstood scrutiny in court.

We continue to make progress in our endeavor for State Accreditation. We are on-track to have our mock assessment around the first of the year, with the final assessment shortly thereafter.

Our new operating platform SOMA continues being built. We attend weekly meeting with all stakeholders from SOMA and the GCSO. The projected "go live" date is planned for some time before the end of the calendar year in conjunction with the Sheriff's Office.

Sincerely,

William Pierce,
Chief of Police

Drawer 939
Georgetown, SC 29442

Attachment: GPD Monthly Report September 2022 (3699 : GPD- Monthly Report September)

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3702)**

Meeting: 10/20/22 05:30 PM

Department: Administration

Category: Report

Prepared By: Ieshia Tucker

Initiator: Ieshia Tucker

Sponsors:

DOC ID: 3702

HR Risk Management Monthly Reports

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
JIM CLEMENTS
MAYOR PRO TEMPORE

JONATHAN ANGNER
HOBSON H. MILTON
JIMMY MORRIS
CLARENCE SMALLS
VACANT

Administration
Human Resources & Risk Management
Ieshia Tucker, Director
Office: (843) 545-4001
Fax: (843) 527-6173

September 2022 Human Resources / Risk Management Monthly Report

New Hires:

Department	Employee Name	Position
Finance	Mitchell, Da'jua	Customer Service Representative
Public Works	Jason, Terry	Grounds Maintenance
Waste Management Resd	Phillips, DeAndre	Solid Waste General Laborer
Waste Water Collection	Smith, Levi	Waste/ Stormwater Mech II
Administration	Tucker, Ieshia	Director of HR & Risk Management

Separations:

Department	Employee Name	Position
Police Department	Coachman, Patrice	Administrative Supervisor
Fire Department	Annunziato, Justin	Firefighter
Electric Utility	Coker, Hunter	Electric Line Technician
	Delaney, Kevin	Grounds Maintenance
Public Works	Ford, Malik	Solid Waste General Laborer
Housing and Community Development	Martin, Ricky	Building Official

Promotions:

Department	Employee Name	Position
Police Department	Sellers, Tenetra	Administrative Supervisor
Police Department	Prior, Genise	Administrative Assistant I
Housing and Community Development	Call, Ryan	Building Official

Positions Opened in September:

Department	Job Title
Public Works	Heavy Equipment Operator I (1)
Water - Filtration	Water Plant Operator I or II (1)
Fire	Firefighter/EMT (5)
Police	Police Officer (5)

Open Until Filled Positions:

Department	Job Title	Date Position Opened
Water Filtration	Water Treatment Plant Supervisor (1)	July, 31, 2022
Water Utilities	Water Distribution Mechanic I or II (2)	May 19, 2021
Water Utilities	Waste Water Treatment Plant Operator I or II (1)	September 16, 2020
Police Department	Police Officer	August 23, 2022
Fire Department	Firefighter	August 23, 2022
Fire Department	Firefighter EMT	August 23, 2022
Finance	Accountant	June 3, 2022

Risk Management

Department	SCMIT/SCMIRF	Loss Description
Public Works	SCMIT – 0 SCMIRF – 1	Damage to Baruch Park Fence due to Hurricane Ian
Water Utility	SCMIT – 0 SCMIRF – 0	
Electric Utility	SCMIT – 0 SCMIRF – 0	
Fleet	SCMIT – 0 SCMIRF – 0	-
Fire	SCMIT – 0 SCMIRF – 1	Damage to Station#1 Carport due to Hurricane Ian
Administration	SCMIT – 0 SCMIRF – 0	-
Engineering	SCMIT – 0 SCMIRF – 0	-
Municipal Court	SCMIT – 0 SCMIRF – 0	-
Planning & Community Development	SCMIT – 0 SCMIRF – 1	Damage to the Kaminski House due to Hurricane Ian
Police Department	SCMIT – 0 SCMIRF – 0	

Safety Committee Meeting: Meeting was held on September 29, 2022

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3687)**

Meeting: 10/20/22 05:30 PM

Department: Municipal Court

Category: Report

Prepared By: Cindy Owens

Initiator: Cindy Owens

Sponsors:

DOC ID: 3687

September 2022 Municipal Court Report

Municipal Court Monthly Report (Fiscal Year 2023)

Cases Disposed	July		August		September		October		November		December	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	21	\$ 4,433.00	20	\$ 3,795.00	28	\$ 5,855.00						
Served Time	8	\$ 9,530.00	12	\$ 14,877.50	7	\$ 8,235.00						
Scheduled Time Payment	13	\$ 4,011.89	24	\$ 11,809.78	15	\$ 4,839.52						
NRVC	5	\$ 1,577.50	13	\$ 3,870.00	9	\$ 2,257.50						
Tried in Absence	24	\$ 13,967.50	9	\$ 5,153.34	20	\$ 11,333.50						
Parking Tickets Paid	34	\$ 460.00	43	\$ 1,255.00	14	\$ 245.00						
Nolle Prosequi/Dismissed/Not Guilty	27		53		43							
Transferred to General Sessions Court	18		25		31							
Voided	10		3		5							
Fine Suspended	1	\$ 1,087.50										
Total	161	\$ 35,067.39	202	\$ 40,760.62	172	\$ 32,765.52	0	\$ -	0	\$ -	0	\$ -

Cases Disposed	January		February		March		April		May		June	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid												
Served Time												
Scheduled Time Payment												
NRVC												
Tried in Absence												
Parking Tickets Paid												
Nolle Prosequi/Dismissed/Not Guilty												
Transferred to General Sessions Court												
Voided												
Fine Suspended												
Total	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -

Cases Disposed	Cummulative Totals	
	# of Cases Disposed	Fine Amounts
Paid	69	\$ 14,083.00
Served Time	27	\$ 32,642.50
Scheduled Time Payment	52	\$ 20,661.19
NRVC	27	\$ 7,705.00
Tried in Absence	53	\$ 30,454.34
Parking Tickets Paid	91	\$ 1,960.00
Nolle Prosequi/Dismissed/Not Guilty	123	\$ -
Transferred to General Sessions Court	74	\$ -
Voided	18	\$ -
Fine Suspended	1	\$ 1,087.50
Total	535	\$ 108,593.53

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3692)**

Meeting: 10/20/22 05:30 PM

Department: Planning and Community Development

Category: Report

Prepared By: Debra Grant

Initiator: Tammy J. Kinsley

Sponsors:

DOC ID: 3692

Planning & Community Development 2022

**Planning & Community Development
Monthly Report
September 2022**

Boards & Commissions:	Applications Heard:
ARB	1
BZA	0
Planning Commission	0
CAB	3
CBA	0

Permit Type:	# of permits issued:
Commercial Permits	3
Residential Permits	17
FOIA	0

Inspection Type:	# of Inspections:
C/O's Issued	0
Stop Work	3-4
Inspections	165
TRC	0
Plan Review & Sign	1
Business Licenses	2-3
Total	185

Code Enforcement:	# Issued:
Call/Complaints	24
Site Visits	24
Courtesy Notices sent/In person notifications	24

FRIENDS OF THE KAMINSKI HOUSE REPORT – September 2022

- Visitors for September came from 28 different states and 2 foreign countries (UK and Iceland). For the fiscal year to-date, our visitors came from 36 different states and 9 foreign countries. The majority of our visitors continue to come from South Carolina.
- For the month of September, house tour visitor numbers were down 14% from last year. Visitors to the museum shop were up 17%. Total visitors for the year to the museum (includes, tours, event rentals, shop, programs) were up 12% compared to last year.
- The Kaminski House Oversight Committee, comprised of the Mayor of Georgetown, The President of the Friends of the Kaminski House, and the President of the Georgetown Historical Society, met on September 8, 2022. The committee meets twice a year to review the condition of the Kaminski House and to approve any major projects. The committee approved the signing of the final contract between Coastal Structures Corporation and the Friends of the Kaminski House for the Interior Stabilization Project.
- Interior Stabilization Project : The HVAC equipment has been ordered and we are hoping to start the instalation in January.
- Painters have started working on the front façade of the Kaminski House. As of the end of September, they were still in the process of preparing the house for new coats of paint.
- Volunteers put in more than 110 hours of service to the museum in September.



On September 4th the museum hosted about 375 people on the lawn of the museum for a Labor Day Concert. Originally scheduled to be held on July 4th, the concert had to be rescheduled due to inclement weather.

Thanks to the sponsorship of South Atlantic Bank, HTC, and many loyal local donors, the concert was brought to the public for free.



On September 28th, local residents Kevin Jayroe and Douglas Waldroup hosted a fundraiser for the museum at their lovely home. Loril Young and Karen Price gave an excellent reading presenting excerpts from their mother, Mildred Higgins' book, *Remember When*.

More than 50 people attended this wonderful event, which raised funds for the museum's upcoming holiday events and lighting of the lawn.

Robin Gabriel, Executive Director

September 2022 Report- Margaret Murray, Zoning Administrator/GIS Planner

Three ARB (Architectural Review Board) Applications

Two staff level approval

One board approval required

Three CAB (Community Appearance Board) Applications submitted

Two continued sign application

Once building preliminary/final review (Georgetown County Library Extension)

One Sign Permit Application

Two Temporary Sign Permit Applications

Prepared Internal/ Public City Wide Contact List – waiting for approval to distribute.

Letter Sent to property owners and contactor regarding their plans for the restoration for the property located at 902 Front St. They received approval from ARB to demo back on 9/13/ 2021, but no further work has been completed.

One Address Verification letter prepared.

One Zoning Determination Letter prepared.

Three Tree Investigation Forms given to the Electrical Department

City Limits map prepared for Police department

Shapefiles of the Police Response Zones for the CAD system created

Updated Official City of Georgetown Zoning Map produced for website, based on the two Zoning Map Amendment approvals.

Damage Assessment Windshield Survey for Hurricane Ian

Working on corrections to City of Georgetown Response Districts to send to the County for the CAD system

Assisted with the mailing out of 700 NFIP Letters sent to Property Owners

Updated map of Baruch Park for grant submittal

Monthly Update September 2022 – Al Joseph

Met with Natrona Simmons and Cindy Thompson about swings for public parks. We will revisit this issue when we have a clear budget number to work with.

Spent a day in Florence, SC with their Main Street director. They are a mentor city and one of the best programs in the state.

Attended the September GBA meeting at the County Museum

Attended the monthly DMO meeting with Three Ring Focus and the GBA

Presented to council at the September regular meeting of City Council about the gift of the Charters of Freedom monument.

Attended Keep Georgetown Beautiful board meeting, spoke about the proposed Historic District color scheme

Attended the ARB meeting, spoke about the proposed Historic District color scheme

Finalized the Main Street Action Committee. Nine (9) board members have accepted the invitation to serve on the committee. Our first meeting is October 5 at 5:30

Compiled a business inventory list of all businesses in the Historic Business District. This will be used for all communication from Main Street through Constant Contact.

Participated in a Zoom conference with MASC and Main Street SC on WeShopSC Marketplace

Requested through the City Administrator that the abandoned boats in the inner harbor be cleared out prior to Boat Show weekend

Met with Margaret Murray, Susan Davis and Hope McFadden about Wooden Boat Show signage

Meeting with Mayor Jayroe, Dr. Yúdice and Mr. Whittier on a variety of Main Street topics

Attended the Christmas Committee meeting at Erin Anger's house

Participated in multiple ZOOM conferences over a two week period with Beyond Main, MASC and WeShopSC

Received quotes for nine (9) swings to be placed in Francis Marion, Constitution and Rainey Parks. Confirmed that we will be purchasing the swings from True Blue Nursery, they should be in place in early October.

Attended the Chamber of Commerce Business After Hours at Wildes Financial

Lunch meeting with the incoming and outgoing GBA presidents to discuss future plans. Prepared a first draft of a MOU between Main Street and the GBA.

Met with state Main Street Director to finalize the Georgetown Main Street Implementation Plan

Completed an inventory list of all signs on the Harborwalk and Front St that are colors other than Georgetown Blue. Will send to Public Works and City Administrator to develop action plan for replacement

Planning & Community Development Department –
Monthly Report for September 2022
Tammy Kinsley, Director

CDBG Demo Grant –

- prepared 10 Complaint Petitions and mailed out to property owners (these 10 property owners did not respond to July 26th letter of the CDBG Demo Grant letter to provide permission to be a part of the Grant)
- initiated setting up the CBA meeting to hear the petitions
- initiated the posting in the paper of the CBA meeting
- Prepared the CBA agenda
- Prepared a Time line from Procurement to current actions to date of the process of the CDBG Demo grant for Administrator.
- Received a permission signed form from a property owner after the Aug 31 due date.
- Coordinated with the Asbestos contractor to do the inspection of properties beginning Sept 26th. Report should be due to us by October 19th.
- Directed Daniella in Finance to reach out the WRCOG to get the RFB ready to post as soon as Report it received.
- Sent all letters sent to property owner to the WRCOG for their records.
- Sent courtesy letters to property owners, who gave permission that Asbestos contractor would be on their property on Sept 26th. To remove any all items out of structures, as stated on the Permission forms.

Floodplain Development CRS items –

- Updated City Hall office with current and prelim Flood Maps for public view.
- Updated City Hall office with hurricane preparedness information for public view.
- Reviewed Six Building Permits for structures being constructed in a Special Flood Hazard Area.

- Reviewed and prepared the Floodplain Development Applications
- Reviewed the Elevation Certificates based on Construction drawings
- Put in Floodplain Development tracking sheet

Attended meeting with Dr. Yúdice and Scott Whittier at SCDOT

- To inquire the possibility and costs associated with a local bus route for citizens

Charters of Freedom – Prepared exhibit for Main Street Coordinator and Administrator

Met with New world software programmer with Nick and Debra –

- To show staff how to input PR fee and leave a balance due for BP fees.

Conference call with Winyah Fishing Village owner for app to CAB in November CC Workshop on Sept 22

Outstanding items from State DNR CAV 2019 Visit:

- Sent letters and emails regarding correcting Final Elevation Certificates for 2003 Asbury and 253 Church St Storage area. These items are outstanding (not completed by previous staff in 2019).
- Met with Property owner and Surveyor on site at 2003 Asbury regarding: flood venting not correct or installed and Final Elevation Certificate needs to be prepared.

Attended CAB meeting of Sept 20th.

Continue to prepare documents for CRS visit.

Updated the Community Development Emergency Operations Plan document for our department. (Last update was 2012)

Continue to receive phone calls, walk in and email inquiries regarding, new development, building permits, and flood zone questions, code enforcement issues, from our citizens.

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3693)**

Meeting: 10/20/22 05:30 PM

Department: Public Works

Category: Report

Prepared By: Natrona Simmons

Initiator: Scott Whittier

Sponsors:

DOC ID: 3693

September 2022 Public Works Department Report

PUBLIC WORKS MONTHLY REPORT (FY 2022-2023)

Division	Task	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Cummulative
Curbside Debris	Yard Waste: Leaves, Grass & Straw collected (Net Tons)	60	93	57										211
Curbside Debris	Brown & White Goods collected (Net Tons)	161	189	165										515
Garbage Collections	Residential Solid Waste Collection (Net Tons)	291	331	291										913
Recycle Collections	Recyclables Collected (Net Tons)	12	10	10										32
	Monthly Totals (Net Tons)	525	623	523	-	-	-	-	-	-	-	-	-	1,671

Note: Hurricane Ian yard debris will be included in the October 2022 report since it has not been delivered to the landfill yet.

PUBLIC WORKS MONTHLY WORK ORDERS REPORT (FY 2022-2023)

Division	Task	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Cummulative
Solid Waste Maintenance	# of work orders requests completed for roll-out cart repairs, new roll out cart deliveries, and/or replacements and recycle bins	8	27	13										48
Streets/Curbside Crews	Work Order requests/assignments completed for repairs or installations of residential street signs, curbside debris collections, pot holes and sidewalks	21	32	41										94
	Monthly Work Orders Totals	29	59	54	-	-	-	-	-	-	-	-	-	142
Grounds Maintenance	Assigned areas consists of grass cutting, park and sidewalk maintenance, litter, curbside and garbage collections.													

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3689)**

Meeting: 10/20/22 05:30 PM

Department: Water Utilities

Category: Report

Prepared By: Will Gunter

Initiator: Scott Whittier

Sponsors:

DOC ID: 3689

September 2022 Water Utilities Report

WATER - WASTEWATER - STORMWATER UTILITY REPORT (FY 2023)

Description of Work Performed	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Cumulative
Water Treatment Plant (WTP)													
Filtered Water Total (MG)	31.649	30.890	29.822										92.361
Average Daily Flow Finished Water (MGD)	1.021	0.996	0.994										3.011
King Well (MG)	6.505	6.734	6.256										19.495
Maryville Well (MG)	7.472	7.455	7.057										21.984

Wastewater Treatment Plant (WWTP)

Influent Flow Total (MG)	95.496	97.347	101.359										294.202
Average Daily Influent Flow (MGD)	3.081	3.140	3.379										9.600
Effluent Flow Total (MG)	74.918	90.397	97.207										262.522
Average Daily Effluent Flow (MGD)	2.417	2.916	3.240										8.573
Rainfall Total (Inches)	6.260	5.020	7.260										18.540

Water Distribution

Work Orders Completed	62	64	86										212
Water Leak Repairs	19	20	9										48
Water Meter Replacements	1	3	2										6
Locates Completed	131	136	107										374

Wastewater Collection

Work Orders Completed	40	37	45										122
Backup Responses	17	16	12										45
Locates Completed	131	136	107										374
Routine Line Cleaning													0

Maintenance

Work Orders Completed	28	31	40										99
Work Orders on Pump Stations Completed	0	0	1										1
Work Orders for the WWTP Completed	7	10	11										28
Work Orders for the WTP Completed	0	3	8										11

Stormwater

Work Orders Completed	3	7	3										13
Locates Completed	131	136	107										374
Routine Line and Ditch Cleaning													

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3697)**

Meeting: 10/20/22 05:30 PM

Department: Finance

Category: Report

Prepared By: Kathy Vermeland

Initiator: Kathy Vermeland

Sponsors:

DOC ID: 3697

September 2022 Finance and IT Reports

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
<u>FEDERAL GRANTS</u>								
1	Bureau of Justice Assistance	Bullet Proof Vest Grant 2020 Regular Solicitation	1,515.00	-	1,515.00	-	-	CLOSED
2	Bureau of Justice Assistance	Bullet Proof Vest Grant 2021 Regular Solicitation	4,327.12	-	1,190.89	3,136.23	-	
3	US Department of Agriculture	Fire Training Center and Equipment for Fire Station II	33,000.00	27,000.00	51,937.85	8,062.15	-	
4	US Department of Agriculture	Fire Training Center and Equipment for Fire Station II	49,900.00	41,100.00		91,000.00	-	
5	US Department of Commerce	Stormwater System Improvements (EDA)	3,365,409.00	841,353.00	223,525.63	3,983,236.37	04-79-07494	
6	US Department of Commerce	Water Treatment Plant Improvements (EDA)	3,428,000.00	857,000.00	285,807.31	3,999,192.69	04-79-07777	
7	SC Department of Commerce	Demolition of Dilapidated Units : West End (CDBG)	375,000.00	37,500.00	23,166.46	389,333.54	4-CE-20-007	
8	SC Department of Commerce	West End District Water Upgrades (CDBG)	453,292.00	36,628.00	26,825.80	463,094.20	4-CI-21-008	
9	SC Department of Commerce	Bobby Alford Pavilion (CDBG-CV1)	458,200.00	150,000.00	-	608,200.00		
10	SC Department of Commerce	WI-FI in Parks (CDBG-CV1)	144,604.00	-	-	144,604.00		
11	Federal Emergency Management Agency (FEMA)	HMGP : Pump Station Generators	160,665.75	53,555.25	-	214,221.00	4542-0004-R	
<u>STATE GRANTS</u>								
12	Rural Infrastructure Authority	Maryville Lift Station	403,178.00	182,308.00	82,895.04	502,590.96	S-21-1287	
13	SC Parks, Recreation, & Tourism (PARD)	East Bay Park Boat Landing	42,117.58	10,529.40	-	52,646.98	2022020	
14	Municipal Association of South Carolina	Front Street Parks Improvements	25,000.00	9,000.00	6,683.32	27,316.68	-	
15	SC Department of Public Safety	FY22 School Resource Officer Program	105,544.00	-	24,348.08	81,195.92	SR-024-2202-22	
16	SC Department of Public Safety	FY23 School Resource Officer Program	83,936.00	-	-	83,936.00	SR-05-C2202-23	
17	SC DHEC	FY23 Solid Waste Grant	15,000.00	-	3,412.96	11,587.04	22.01SW23	

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
<u>OTHER GRANTS</u>								
18	Palmetto Pride	Litter Enforcement Grant	1,252.00	-	491.80	760.20	-	
19	SC Muni Insurance Trust	2022 Public Works Equipment Cost Sharing	4,000.00	4,000.00	2,094.32	5,905.68	-	
20	SC Municipal Risk & Financing	2022 Public Works Property Liability Reduction Grant	4,000.00	4,000.00	1,706.33	6,293.67	-	
21	SC Municipal Risk & Financing	2022 Law Enforcement Liability Reduction Grant	4,000.00	4,000.00	2,568.12	5,431.88	-	
22	SC Muni Insurance Trust	2022 Law Enforcement Officer Safety Grant	2,000.00	2,000.00	853.37	3,146.63	-	
23	Palmetto Pride	Keep South Carolina Beautiful 2022	1,826.00	-	1,394.80	431.20	-	
24	Arbor Day Foundation and International Paper <i>*Balance will go to Butterfly Garden</i>	2022 International Paper Tree Distribution	13,750.00	-	11,561.81	2,188.19	-	
25	Georgetown Cnty Transportation Committee (CTC)	Gilber Street Sidewalk Program	124,608.00	-	-	124,608.00	-	
26	State of South Carolina	Gilbert/Hawkins/Butts St Sidewalk Extension Program	379,730.00	-	-	379,730.00	-	
TOTAL			9,683,854.45	2,259,973.65	751,978.89	11,191,849.21		

CURRENT PROJECT LISTING REPORT

FOR THE PERIOD ENDING 9.30.2022

PROJ #	PO #	PROJECT NAME - DESC/COMMENTS	NOTES FROM ENGINEERS MONTHLY REPORT DATED 9.06.2022	Vendor	Cost	% complete
2001	TBD	Wi-Fi in Public Parks - State CDBG Cares Act Funding - CDBG-CV1-022 - RFQ issued 8.03.2022 with a due date of 8.31.2022 - quotes received 9.21.2022 - currently under review		TBD		
1220	TBD	Public Works Office Building Improvements - The city is looking at other site options at this time.		TBD		
1222	2023.087	East Bay Park Bobby Alford Pavilion - CDBG Project #CV1-019 - A/E Services - PO issued 9.08.2022		ROSENBLUM COE	68,000.00	0
1222	TBD	East Bay Park Bobby Alford Pavilion - CDBG Project #CV1-019 - Construction Services to be requested once design work is complete		TBD		
1230	2023.068	East Bay Park Boat Landing Repairs - SCPARD GRANT #2022020 - PO issued 8.26.2022 with anticipated completion date of 1.30.2023		ASSOCIATES ROOFING & CONSTRUCTION (ARC)	48,759.00	0
N/A	TBD	Charlotte Street Sidewalk	Work is pending resolution of ROW ownership by the Grimes family and has been rescheduled for the next fiscal year FY22-23.	TBD		
1235	TBD	Gilbert Street Sidewalk Installation Project - Bids received 8.24.2022 - County Transportation Committee (CTC) Grant Related - approved by council 9.15.2022 - PO to be issued soon		Green Wave Contracting Inc	74,600.00	0
N/A	TBD	Gilbert, Hawkins, and Butts Street Sidewalk Extension Program	This is a new grant from Rep. Anderson's office - The official grant award letter is pending	TBD		
1515	2023.078	West End District Water Main Improvements - drafting and engineering support	Wetland delineation pending USACE determination - Field survey completed - Environmental assessment pending from CDBG - Design work on-going and 100% complete. Will submit permit applications to SCDHEC and SCDOT in May	Rowe	24,860.00	56.68%
1515	TBD	West End District Water Main Improvements - Construction - RFB issued 8.17.2022 - due date extended to 10.06.2022 due to Hurricane Ian		TBD		
1606	2023.08	WTP Secondary Sedimentation Basin - Engineering Services - EDA Grant #04-79-07777	Design plans and technical specifications are 99% complete - PER submitted to SCDHEC on 10/28/21 - SCDHEC permits are approved - EDA approved grant application on 6/7/2022. Total grant award is \$3,428,000 - City's cost share is \$857,000 - EDA kickoff meeting held on 7/6/2022 - Engineer working on EDA and Bid Documents - draft documents to be reviewed and approved by EDA before they are released	WK Dickson	428,000.00	66.22%

Attachment: Current Project Listing 2022.09.30 (3697 : September 2022 Finance and IT Reports)

CURRENT PROJECT LISTING REPORT

FOR THE PERIOD ENDING 9.30.2022

PROJ #	PO #	PROJECT NAME - DESC/COMMENTS	NOTES FROM ENGINEERS MONTHLY REPORT DATED 9.06.2022	Vendor	Cost	% complete
1815	2023.077	Maryville School Lift Station Replacement Proj - SC RIA grant - Construction	Notice of Award issued to MB Kahn on 1/25/22 - Bid: \$927,729 - Pre-construction conference held on 4/7/2022 - Notice to Proceed dated 4/7/2022 - Work will extend to the end of this calendar year due to supply issues with electrical equipment and pump equipment - Engineering submittal approvals are ongoing- Project start date is September 1st 2022 - possible delay due electric generator delivery date change	MB Kahn Inc.	403,178.00	10.59%
1815	2023.076	Maryville School Lift Station Replacement Proj - ARPA funds - Construction	Notice of Award issued to MB Kahn on 1/25/22 - Bid: \$927,729 - Pre-construction conference held on 4/7/2022 - Notice to Proceed dated 4/7/2022 - Work will extend to the end of this calendar year due to supply issues with electrical equipment and pump equipment - Engineering submittal approvals are ongoing- Project start date is September 1st 2022 - possible delay due electric generator delivery date change	MB Kahn Inc.	524,551.00	0.00%
1815	2022.057	Maryville School Lift Station Replacement Proj - Engineering and design	Notice of Award issued to MB Kahn on 1/25/22 - Bid: \$927,729 - Pre-construction conference held on 4/7/2022 - Notice to Proceed dated 4/7/2022 - Work will extend to the end of this calendar year due to supply issues with electrical equipment and pump equipment - Engineering submittal approvals are ongoing- Project start date is September 1st 2022 - possible delay due electric generator delivery date change	LE Wooten Company	47,816.00	83.37%
1819	TBD	Historic District Sewer Line Repairs - King Street Project - ARPA Related - bids received 8.17.2022 - Green Wave Contracting approved by council 9.15.2022		Green Wave Contracting Inc	395,661.00	0.00%
4015	2022.187	Stormwater System Improvements - Engineering - EDA Grant number 04-79-07494	Report dated 4.11.2022 - issued Notice of Award on 11.29.2021 - Kickoff meeting held 1/11/2022 - This project is 80% funded by EDA and the county funds the 20% match - Design work ongoing - Surveying work completed - Geotechnical work completed - Change Order No. 01:\$15,450 -Bulkhead mitigation plan - Approved by EDA - Design revisions completed on Front Street and on Duke Street - Design work continues.	WK Dickson	567,200.00	38.09%

Attachment: Current Project Listing 2022.09.30 (3697 : September 2022 Finance and IT Reports)

CITY OF GEORGETOWN

SALE OF ASSETS - FY23

GovDeal								
Payment	Govdeal #	Asset ID	Dept.	Description	Amount/Total Proceeds	Notations	Receipt #	
				no activity	-			
				Total July	-			
				no activity				
				Total August	-			
				no activity				
				Total September	-			
				Total October	-			
				Total November	-			
				Total December	-			
				Total January	-			
				Total February	-			
				Total March	-			
				Total April	-			
				Total May	-			
				Total June	-			
				TOTAL PER G/L	-			



OPEN PURCHASE ORDER REPORT - MONTHLY

18.K.4

As of G/L Date 09/30/22

Report by Department - Purchase Order Number
Summary Listing

Department **01 Administration**

Purchase Order 2023-00000018
Description CARASOFT
Type Blanket
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number BLANKET - COUNCIL MEETING SOFTWARE HOSTING FEES

Department 01 Administration
Vendor 16119 - CARASOFT TECHNOLOGY CORP
CARASOFT
11493 SUNSET HILLS RD SUITE 100
RESTON, VA 20190

G/L Date	07/01/2022	Amount	9,088
Deliver by Date	06/30/2023	Voided	
Printed Date	07/07/2022	Discounted	
Completed Date		Expensed	3,029
Expiration Date	07/30/2023	Remaining	6,059
		Encumbered	6,059

Purchase Order 2023-00000030
Description SCMIT QUARTERLY BILLING
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number SCMIT QUARTERLY BILLING

Department 01 Administration
Vendor 7475 - SCMIT
SC MUNICIPAL INSURANCE TRUST
PO BOX 12220
COLUMBIA, SC 29211-2220

G/L Date	07/01/2022	Amount	202,290
Deliver by Date	06/30/2023	Voided	
Printed Date	07/07/2022	Discounted	
Completed Date		Expensed	101,145
Expiration Date	07/30/2023	Remaining	101,145
		Encumbered	101,145

Purchase Order 2023-00000055
Description CROSBY LAW FIRM
Type Blanket
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number BLANKET - LEGAL FEES

Department 01 Administration
Vendor 10151 - CROSBY LAW FIRM LLC
CROSBY LAW FIRM LLC
405 DOZIER STREET
GEORGETOWN, SC 29440

G/L Date	07/28/2022	Amount	25,000
Deliver by Date	06/30/2023	Voided	
Printed Date	08/04/2022	Discounted	
Completed Date		Expensed	10,914
Expiration Date	07/30/2023	Remaining	14,085
		Encumbered	14,085

Purchase Order 2023-00000059
Description SCMIRF - BLANKET
Type Blanket
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number PROPERTY INSURANCE

Department 01 Administration
Vendor 330 - SCMIRF
SCMIRF
SC MUNICIPAL INSURANCE RISK AND FINANCING FUND
PO BOX 12220
COLUMBIA, SC 29211

G/L Date	07/28/2022	Amount	25,000
Deliver by Date	06/30/2023	Voided	
Printed Date	08/04/2022	Discounted	
Completed Date		Expensed	876
Expiration Date	07/30/2023	Remaining	24,123
		Encumbered	24,123

Purchase Order 2023-00000060
Description SET SOLUTIONS
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number PROFESSIONAL SERVICES

Department 01 Administration
Vendor 7196 - SET SOLUTIONS, LLC
SET SOLUTIONS, LLC
710 EAST MAIN STREET
LEXINGTON, SC 29072

G/L Date	07/28/2022	Amount	25,000
Deliver by Date	06/30/2023	Voided	
Printed Date	08/04/2022	Discounted	
Completed Date		Expensed	1,500
Expiration Date	07/30/2023	Remaining	23,500
		Encumbered	23,500

Department 01 Administration Totals	Purchase Orders	5	Amount	\$286,378
			Voided	\$0.00



OPEN PURCHASE ORDER REPORT - MONTHLY

18.K.4

As of G/L Date 09/30/22

Report by Department - Purchase Order Number
Summary Listing

					Discounted	\$0	
					Expensed	\$117,465	
					Remaining	\$168,913	
					Encumbered	\$168,913	
Department 04 Finance							
Purchase Order	2023-00000002	Department	04 Finance	G/L Date	07/01/2022	Amount	68,000
Description	HTC - CLOUD MANAGEMENT	Vendor	5615 - HTC COMMUNICATIONS INC	Deliver by Date	06/30/2023	Voided	
Type	Blanket		HTC COMMUNICATIONS INC	Printed Date	07/08/2022	Discounted	
Status	Open		PO BOX 1819	Completed Date		Expensed	34,022
Bill To Location	P-04 - Finance		CONWAY, SC 29528-1819	Expiration Date	08/30/2023	Remaining	33,977
Assigned To Buyer						Encumbered	33,977
Resolution Number	BLANKET - CLOUD MANAGEMENT SERVICES						
Purchase Order	2023-00000004	Department	04 Finance	G/L Date	07/01/2022	Amount	18,180
Description	STATEWIDE	Vendor	16313 - STATEWIDE SECURITY SYSTEMS INC	Deliver by Date	06/30/2023	Voided	
Type	Blanket		STATEWIDE SECURITY SYSTEMS INC	Printed Date	07/07/2022	Discounted	
Status	Open		3120 N BELTLINE BLVD SUITE 100	Completed Date		Expensed	6,060
Bill To Location	P-04 - Finance		COLUMBIA, SC 29204	Expiration Date	07/30/2023	Remaining	12,120
Assigned To Buyer						Encumbered	12,120
Resolution Number	BLANKET						
Purchase Order	2023-00000064	Department	04 Finance	G/L Date	08/18/2022	Amount	25,000
Description	ERIN BAILEY - TO REPRESENT INDIGENT DEFENDANTS	Vendor	18315 - THE LAW OFFICE OF ERIN E BAILEY LLC	Deliver by Date	06/30/2023	Voided	
Type	Blanket		THE LAW OFFICE OF ERIN E BAILEY LLC	Printed Date	08/18/2022	Discounted	
Status	Open		407 CHURCH ST SUITE G	Completed Date		Expensed	2,500
Bill To Location	P-04 - Finance		GEORGETOWN, SC 29440	Expiration Date	07/30/2023	Remaining	22,500
Assigned To Buyer						Encumbered	22,500
Resolution Number	PROFESSIONAL SERVICES						
Purchase Order	2023-00000081	Department	04 Finance	G/L Date	09/01/2022	Amount	25,000
Description	SUNBELT SOLOMON SERVICES	Vendor	19074 - SUNBELT SOLOMON SERVICES LLC	Deliver by Date	06/30/2023	Voided	
Type	Standard		SUNBELT SOLOMON SERVICES LLC	Printed Date	09/02/2022	Discounted	
Status	Open		PO BOX 245	Completed Date		Expensed	24,540
Bill To Location	P-04 - Finance		SOLOMON, KS 67480	Expiration Date	06/30/2023	Remaining	459
Assigned To Buyer						Encumbered	
Resolution Number	BLANKET - SOLE SOURCE						
Purchase Order	2023-00000100	Department	04 Finance	G/L Date	09/26/2022	Amount	78,559
Description	ALAN JAY FLEET SALES - REPLACES VEH #1815	Vendor	19241 - ALAN JAY AUTOMOTIVE MANAGEMENT	Deliver by Date	06/30/2023	Voided	
Type	Standard		ALAN JAY AUTOMOTIVE MANAGEMENT	Printed Date	09/26/2022	Discounted	
Status	Open		DBA ALAN JAY FLEET SALES	Completed Date		Expensed	
Bill To Location	P-04 - Finance		PO BOX 9200	Expiration Date	07/30/2023	Remaining	78,559.00

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OPEN PURCHASE ORDER REPORT - MONTHLY

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Report by Department - Purchase Order Number
Summary Listing

Department 04 Finance

Assigned To Buyer

Resolution Number REPLACES VEH #1815

SEBRING, FL 33871-9200

Encumbered 78,559

Department 04 Finance Totals

Purchase Orders 5

Amount \$214,739
Voided \$0
Discounted \$0
Expensed \$67,122
Remaining \$147,616
Encumbered \$147,156

Department 05 Police

Purchase Order 2023-00000052

Description AIKEN MOTORCYCLE SALES - UTV FOR SPECIAL EVENTS

Type Standard

Status Open

Bill To Location P-04 - Finance

Assigned To Buyer

Resolution Number UTV FOR SPECIAL EVENTS

Department 05 Police

Vendor 19195 - AIKEN MOTORCYCLE SALES & SERVICE INC

AIKEN MOTORCYCLE SALES & SERVICE INC

2129 WHISKEY RD

AIKEN, SC 29803

G/L Date 08/03/2022

Deliver by Date 12/31/2022

Printed Date 08/05/2022

Completed Date

Expiration Date 01/30/2023

Amount 20,366
Voided

Discounted

Expensed

Remaining 20,366

Encumbered 20,366

Purchase Order 2023-00000089

Description SAINT FRANCES ANIMAL CENTER

Type Standard

Status Open

Bill To Location P-05 - Police

Assigned To Buyer

Resolution Number CONTRACT SERVICES - ANIMAL CONTROL

Department 05 Police

Vendor 6700 - ST FRANCES ANIMAL CENTER

ST FRANCES ANIMAL CENTER

125 RIDGE ST

GEORGETOWN, SC 29440

G/L Date 08/08/2022

Deliver by Date 06/30/2023

Printed Date 09/15/2022

Completed Date

Expiration Date 07/30/2023

Amount 75,000

Voided

Discounted

Expensed

Remaining 75,000

Encumbered 75,000

Department 05 Police Totals

Purchase Orders 2

Amount \$95,366
Voided \$0
Discounted \$0
Expensed \$0
Remaining \$95,366
Encumbered \$95,366

Department 09 Housing and Community Dev.

Purchase Order 2023-00000093

Description WRCOG - CDBG GRANT #4-CE-20-007

Type Standard

Status Open

Bill To Location P-04 - Finance

Assigned To Buyer

Department 09 Housing and Community Dev.

Vendor 1137 - WACCAMAW REGIONAL & PLANNING

WACCAMAW REGIONAL COUNCIL OF

GOVERNMENT

1230 HIGHMARKET ST

GEORGETOWN, SC 29440

G/L Date 09/15/2022

Deliver by Date 06/30/2023

Printed Date 09/15/2022

Completed Date

Expiration Date 07/30/2023

Amount 19,886

Voided

Discounted

Expensed

Remaining 19,886

Encumbered 19,886



OPEN PURCHASE ORDER REPORT - MONTHLY

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Report by Department - Purchase Order Number
Summary Listing

Department 09 Housing and Community Dev.

Resolution Number PROFESSIONAL SERVICES - CDBG GRANT #4-CE-20-007

Purchase Order 2023-00000097
Description SUMMIT ENGINEERING - CDBG GRANT #4-CE-20-007 - WEST END DEMO PRO
Type Standard

Status Open
Bill To Location P-04 - Finance

Assigned To Buyer
Resolution Number WEST END NEIGHBORHOOD DEMO PROJECT - ASBESTOS TESTING

Department 09 Housing and Community Dev.
Vendor 19232 - SUMMIT ENGINEERING LABORATORY & TESTING INC
SUMMIT ENGINEERING LABORATORY & TESTING INC
3575 CENTRE CIRCLE
FORT MILL, SC 29715

G/L Date	09/19/2022	Amount	14,190
Deliver by Date	06/30/2023	Voided	
Printed Date	09/23/2022	Discounted	
Completed Date		Expensed	
Expiration Date	07/30/2023	Remaining	14,190
		Encumbered	14,190

Department 09 Housing and Community Dev. Totals	Purchase Orders	2	Amount	\$34,076
			Voided	\$0
			Discounted	\$0
			Expensed	\$0
			Remaining	\$34,076
			Encumbered	\$34,076

Department 11 Fire

Purchase Order 2023-00000006
Description COASTAL STRUCTURES - FIRE STATION III TRAINING CENTER
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number PROJ #1103 - FIRE STATION III TRAINING CENTER

Department 11 Fire
Vendor 6524 - COASTAL STRUCTURES CORPORATION
COASTAL STRUCTURES CORPORATION
PO BOX 937
GEORGETOWN, SC 29442

G/L Date	07/01/2022	Amount	39,886
Deliver by Date	12/30/2022	Voided	
Printed Date	06/30/2022	Discounted	
Completed Date		Expensed	
Expiration Date	01/30/2023	Remaining	39,886
		Encumbered	39,886

Purchase Order 2023-00000008
Description FITNESS FORUM
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number ANNUAL NFPA 1582 REQUIRED PHYSICALS FOR FIRE FIGHTERS

Department 11 Fire
Vendor 16470 - FITNESS FORUM
FITNESS FORUM
120 E ELM STREET
FLORENCE, SC 29506

G/L Date	07/01/2022	Amount	11,037
Deliver by Date	06/30/2023	Voided	
Printed Date	06/30/2022	Discounted	
Completed Date		Expensed	
Expiration Date	07/30/2023	Remaining	11,037
		Encumbered	11,037

Purchase Order 2023-00000032
Description SPARTAN FIRE & EMERGENCY - ENGINE 22 REPLACEMENT

Department 11 Fire
Vendor 16070 - SPARTAN FIRE & EMERGENCY APPARATUS INC

G/L Date	07/07/2022	Amount	549,750
Deliver by Date	08/30/2022	Voided	

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Report by Department - Purchase Order Number
Summary Listing**Department 11 Fire**

Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number ENGINE 22 REPLACEMENT

SPARTAN FIRE & EMERGENCY APPARATUS INC
319 SOUTHPORT ROAD
ROEBUCK, SC 29376

Printed Date 07/08/2022
Completed Date
Expiration Date 09/30/2022
Discounted Expensed
Remaining 549,750
Encumbered 549,750

Purchase Order 2023-00000034
Description VIC BAILEY FORD - FIRE DEPT
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number REPLACE ASSISTANT FIRE CHIEF VEH #1144

Department 11 Fire
Vendor 745 - VIC BAILEY FORD INC
VIC BAILEY FORD INC
501 E DANIEL MORGAN
SPARTANBURG, SC 29304

G/L Date 07/07/2022
Deliver by Date 08/30/2022
Printed Date 07/08/2022
Completed Date
Expiration Date 09/30/2022
Amount 35,366
Voided
Discounted Expensed
Remaining 35,366
Encumbered 35,366

Purchase Order 2023-00000050
Description SPARTAN FIRE - VEHICLE EXTRICATION EQUIPMENT REPLACEMENT
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number VEHICLE EXTRICATION EQUIPMENT REPLACEMENT - USDA

Department 11 Fire
Vendor 16070 - SPARTAN FIRE & EMERGENCY APPARATUS INC
SPARTAN FIRE & EMERGENCY APPARATUS INC
319 SOUTHPORT ROAD
ROEBUCK, SC 29376

G/L Date 07/21/2022
Deliver by Date 11/30/2022
Printed Date 07/29/2022
Completed Date
Expiration Date 12/30/2022
Amount 59,847
Voided
Discounted Expensed
Remaining 59,847
Encumbered 59,847

Department 11 Fire Totals Purchase Orders 5
Amount \$695,886
Voided \$0
Discounted \$0
Expensed \$0
Remaining \$695,886
Encumbered \$695,886

Department 12 Public Works

Purchase Order 2023-00000020
Description GEORGETOWN COUNTY BOARD OF DISABILITIES
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number 6 MONTH BLANKET

Department 12 Public Works
Vendor 4200 - GEORGETOWN COUNTY BOARD OF DISABILITIES
GEORGETOWN COUNTY BOARD OF
& SPECIAL NEEDS
PO BOX 1471
GEORGETOWN, SC 29442

G/L Date 07/07/2022
Deliver by Date 12/31/2022
Printed Date 07/07/2022
Completed Date
Expiration Date 01/30/2023
Amount 18,500
Voided
Discounted Expensed 6,266
Remaining 12,233
Encumbered 12,233

Purchase Order 2023-00000037 Department 12 Public Works G/L Date 07/01/2022 Amount 37,000

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OPEN PURCHASE ORDER REPORT - MONTHLY

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Report by Department - Purchase Order Number
Summary Listing

Department **12 Public Works**

Description	WRANGLER HOLDCO - DBA WASTE INDUSTRIES	Vendor	18736 - WRANGLER HOLDCO CORP	Deliver by Date	12/31/2022	Voiced	
Type	A GFL			Printed Date	07/07/2022	Discounted	
Status	Standard		WRANGLER HOLDCO CORP	Completed Date	01/30/2023	Expensed	17,616
Bill To Location	Open		DBA WASTE INDUSTRIES LLC	Expiration Date		Remaining	19,383
Assigned To Buyer	P-04 - Finance		A GFL ENVIRONMENTAL COMPANY			Encumbered	19,383
Resolution Number	3301 BENSON DR SUITE 601		RALEIGH, NC 27609				
	BLANKET FOR 6 MONTHS OF SERVICE						
Purchase Order	2023-00000049	Department	12 Public Works	G/L Date	07/25/2022	Amount	100,411
Description	JANI KING - JANITORIAL SERVICES FOR CITY OF GEORGETOWN	Vendor	18564 - SYNERGY FRANCHISING CORPORATION	Deliver by Date	06/30/2023	Voiced	
Type	Standard			Printed Date	07/29/2022	Discounted	
Status	Open		SYNERGY FRANCHISING CORPORATION	Completed Date	07/30/2023	Expensed	25,102
Bill To Location	P-04 - Finance		DBA JANI-KING OF MYRTLE BEACH	Expiration Date		Remaining	75,308
Assigned To Buyer			5000 HIGHWAY 17 BYPASS SOUTH			Encumbered	
Resolution Number	MYRTLE BEACH, SC 29588						
Purchase Order	2023-00000068	Department	12 Public Works	G/L Date	08/24/2022	Amount	48,759
Description	ASSOCIATES ROOFING & CONSTRUCTION DBA ARC - PARD #2022020	Vendor	18295 - ASSOCIATES ROOFING & CONSTRUCTION INC	Deliver by Date	01/30/2023	Voiced	
Type	Standard			Printed Date	08/26/2022	Discounted	
Status	Open		ASSOCIATES ROOFING & CONSTRUCTION INC	Completed Date	03/30/2023	Expensed	48,759
Bill To Location	P-04 - Finance		1135 BURGESS RD	Expiration Date		Remaining	48,759
Assigned To Buyer			MURRELLS INLET, SC 29576			Encumbered	
Resolution Number	EAST BAY PARK PUBLIC BOAT LANDING IMPROVEMENTS PROJ #1230						
Purchase Order	2023-00000086	Department	12 Public Works	G/L Date	09/13/2022	Amount	14,003
Description	DEERE & COMPANY	Vendor	8898 - DEERE & COMPANY	Deliver by Date	10/30/2022	Voiced	
Type	Standard			Printed Date	09/15/2022	Discounted	
Status	Open		DEERE & COMPANY	Completed Date	11/30/2022	Expensed	14,003
Bill To Location	P-04 - Finance		2000 JOHN DEERE RUN	Expiration Date		Remaining	14,003
Assigned To Buyer			CARY, NC 27513			Encumbered	
Resolution Number	GATOR FOR PARK MAINTENANCE						
Purchase Order	2023-00000087	Department	12 Public Works	G/L Date	09/08/2022	Amount	68,000
Description	ROSENBLUM COE - EBP BOBBY ALFORD BLDG PROJ #1222 - CV1-019	Vendor	18750 - ROSENBLUM COE ARCHITECTS INC	Deliver by Date	06/30/2023	Voiced	
Type	Standard			Printed Date	09/15/2022	Discounted	
Status	Open		ROSENBLUM COE ARCHITECTS INC	Completed Date	07/30/2023	Expensed	68,000
Bill To Location	P-04 - Finance		1643 MEANS ST	Expiration Date		Remaining	68,000
Assigned To Buyer			CHARLESTON, SC 29412			Encumbered	
Resolution Number	EAST BAY PARK IMPROVEMENTS - BOBBY ALFORD BLDG PROJ #1222						

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Report by Department - Purchase Order Number
Summary Listing

Department 12 Public Works

Purchase Order 2023-00000096
Description RAFTELIS FINANCIAL CONSULTANTS INC - SOLID WASTE STUDY
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number PROFESSIONAL SERVICES

Department 12 Public Works
Vendor 19062 - RAFTELIS FINANCIAL CONSULTANTS INC
RAFTELIS FINANCIAL CONSULTANTS INC
DBA RAFTELIS
227 WEST TRADE ST SUITE 1400
CHARLOTTE, NC 28202

G/L Date 09/19/2022
Deliver by Date 06/30/2023
Printed Date 09/22/2022
Completed Date
Expiration Date 07/30/2023
Amount 24,870
Voided
Discounted
Expensed
Remaining 24,870
Encumbered 24,870

Department 12 Public Works Totals
Purchase Orders 7
Amount \$311,543
Voided \$0
Discounted \$0
Expensed \$48,986
Remaining \$262,557
Encumbered \$187,249

Department 19 Electric

Purchase Order 2023-00000015
Description BORDER STATES (FORMERLY SHEALY ELECTRICAL) - BLANKET
Type Blanket
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number BLANKET - INVENTORY & MATERIALS

Department 19 Electric
Vendor 18809 - BORDER STATES INDUSTRIES INC
BORDER STATES INDUSTRIES INC
PO BOX 603585
CHARLOTTE, NC 28260-3585

G/L Date 07/07/2022
Deliver by Date 06/30/2023
Printed Date 07/07/2022
Completed Date
Expiration Date 07/30/2023
Amount 25,000
Voided
Discounted
Expensed 24,166
Remaining 833
Encumbered

Purchase Order 2023-00000016
Description CANNON TECHNOLOGIES - METER SUPPLIES
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number METER SUPPLIES

Department 19 Electric
Vendor 16312 - CANNON TECHNOLOGIES INC
CANNON TECHNOLOGIES INC
DBA EATON CORP
28370 NETWORK PLACE
CHICAGO, IL 60673-1283

G/L Date 07/07/2022
Deliver by Date 11/18/2022
Printed Date 07/07/2022
Completed Date
Expiration Date 12/30/2022
Amount 24,671
Voided
Discounted
Expensed
Remaining 24,671
Encumbered

Purchase Order 2023-00000017
Description CANNON TECHNOLOGIES - METER SUPPLIES
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number METER SUPPLIES

Department 19 Electric
Vendor 16312 - CANNON TECHNOLOGIES INC
CANNON TECHNOLOGIES INC
DBA EATON CORP
28370 NETWORK PLACE
CHICAGO, IL 60673-1283

G/L Date 07/01/2022
Deliver by Date 10/07/2022
Printed Date 07/07/2022
Completed Date
Expiration Date 11/30/2022
Amount 5,075
Voided
Discounted
Expensed 2,655
Remaining 2,420
Encumbered 2,420

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Report by Department - Purchase Order Number
Summary Listing

Department 19 Electric

Purchase Order 2023-00000019
Description COASTAL STRUCTURES - CONTRACTING OF EMPLOYEE
Type Blanket
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number PROFESSIONAL SERVICES

Department 19 Electric
Vendor 6524 - COASTAL STRUCTURES CORPORATION
COASTAL STRUCTURES CORPORATION
PO BOX 937
GEORGETOWN, SC 29442

G/L Date 07/07/2022 Amount 25,000
Deliver by Date 02/28/2023 Voided
Printed Date 07/08/2022 Discounted
Completed Date Expensed 8,820
Expiration Date 03/30/2023 Remaining 16,180
Encumbered 16,180

Purchase Order 2023-00000027
Description LINE EQUIPMENT - BLANKET
Type Blanket
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number BLANKET - INVENTORY & MATERIALS

Department 19 Electric
Vendor 8540 - LINE EQUIPMENT SALES CO INC
LINE EQUIPMENT SALES CO INC
ELECTRIC UTILITY SUPPLY LTD
PO BOX 3269
WEST COLUMBIA, SC 29171-3269

G/L Date 07/01/2022 Amount 25,000
Deliver by Date 06/30/2023 Voided
Printed Date 07/07/2022 Discounted
Completed Date Expensed 12,841
Expiration Date 07/30/2023 Remaining 12,158
Encumbered

Purchase Order 2023-00000036
Description WESCO DISTRIBUTION - INVENTORY
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number BLANKET - INVENTORY & MATERIALS

Department 19 Electric
Vendor 367 - WESCO DISTRIBUTION INC
WESCO DISTRIBUTION INC
1050 CHRIS CIRCLE
WEST COLUMBIA, SC 29170

G/L Date 07/01/2022 Amount 25,000
Deliver by Date 06/30/2023 Voided
Printed Date 07/07/2022 Discounted
Completed Date Expensed
Expiration Date 07/30/2023 Remaining 25,000
Encumbered

Purchase Order 2023-00000040
Description UTEC - PROFESSIONAL SERVICES - ASSOC WITH NEW WHOLESALE POWER
Type Blanket
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number PROFESSIONAL SERVICES

Department 19 Electric
Vendor 6254 - UTILITY TECHNOLOGY ENGINEERS-CONSULTANTS PLLC
UTILITY TECHNOLOGY ENGINEERS-CONSULTANTS PLLC
DBA UTILITY TECHNOLOGY
147 DUBLIN SQUARE RD
ASHEBORO, NC 27203

G/L Date 07/13/2022 Amount 25,000
Deliver by Date 06/30/2023 Voided
Printed Date 07/13/2022 Discounted
Completed Date Expensed
Expiration Date 07/30/2023 Remaining 25,000
Encumbered 25,000

Purchase Order 2023-00000069
Description BORDER STATES
Type Blanket
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number BLANKET - INVENTORY & MATERIALS

Department 19 Electric
Vendor 18809 - BORDER STATES INDUSTRIES INC
BORDER STATES INDUSTRIES INC
PO BOX 603585
CHARLOTTE, NC 28260-3585

G/L Date 08/24/2022 Amount 25,000
Deliver by Date 06/30/2023 Voided
Printed Date 08/26/2022 Discounted
Completed Date Expensed 18,141
Expiration Date 07/30/2023 Remaining 6,858
Encumbered

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Report by Department - Purchase Order Number
Summary Listing

Department 19 Electric

Purchase Order 2023-00000082
Description VIC BAILEY FORD - ELEC DEPT
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number STATE CONTRACT #4400027192

Department 19 Electric
Vendor 745 - VIC BAILEY FORD INC
VIC BAILEY FORD INC
501 E DANIEL MORGAN
SPARTANBURG, SC 29304

G/L Date 09/01/2022 Amount 26,636
Deliver by Date 01/30/2023 Voided
Printed Date 09/02/2022 Discounted
Completed Date Expensed
Expiration Date 02/28/2023 Remaining 26,636
Encumbered 26,636

Purchase Order 2023-00000085
Description BORDER STATES
Type Blanket
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number BLANKET - INVENTORY & MATERIALS

Department 19 Electric
Vendor 18809 - BORDER STATES INDUSTRIES INC
BORDER STATES INDUSTRIES INC
PO BOX 603585
CHARLOTTE, NC 28260-3585

G/L Date 09/12/2022 Amount 25,000
Deliver by Date 06/30/2023 Voided
Printed Date 09/15/2022 Discounted
Completed Date Expensed
Expiration Date 07/30/2023 Remaining 25,000
Encumbered

Purchase Order 2023-00000094
Description COLONIAL - FUEL FOR GENERATORS
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number FUEL FOR GENERATORS

Department 19 Electric
Vendor 18729 - COLONIAL OIL INDUSTRIES INC
COLONIAL OIL INDUSTRIES INC
PO BOX 576
SAVANNAH, GA 31402-0576

G/L Date 09/22/2022 Amount 28,080
Deliver by Date 10/30/2022 Voided
Printed Date 09/22/2022 Discounted
Completed Date Expensed 28,080
Expiration Date 11/30/2022 Remaining
Encumbered

Purchase Order 2023-00000095
Description LINE EQUIPMENT - BLANKET
Type Blanket
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number BLANKET - INVENTORY & MATERIALS

Department 19 Electric
Vendor 8540 - LINE EQUIPMENT SALES CO INC
LINE EQUIPMENT SALES CO INC
ELECTRIC UTILITY SUPPLY LTD
PO BOX 3269
WEST COLUMBIA, SC 29171-3269

G/L Date 09/19/2022 Amount 25,000
Deliver by Date 10/30/2022 Voided
Printed Date 09/22/2022 Discounted
Completed Date Expensed
Expiration Date 11/30/2022 Remaining 25,000
Encumbered

Purchase Order 2023-00000098
Description SUNBELT SOLOMON SERVICES
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number BLANKET - SOLE SOURCE

Department 19 Electric
Vendor 19074 - SUNBELT SOLOMON SERVICES LLC
SUNBELT SOLOMON SERVICES LLC
PO BOX 245
SOLOMON, KS 67480

G/L Date 09/19/2022 Amount 25,000
Deliver by Date 06/30/2023 Voided
Printed Date 09/22/2022 Discounted
Completed Date Expensed
Expiration Date 07/30/2023 Remaining 25,000
Encumbered

Purchase Order 2023-00000099
Description UTEC - PROFESSIONAL SERVICES

Department 19 Electric
Vendor 6254 - UTILITY TECHNOLOGY ENGINEERS-CONSULTANTS PLLC

G/L Date 09/22/2022 Amount 11,185
Deliver by Date 10/30/2022 Voided

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Report by Department - Purchase Order Number
Summary Listing

Department **19 Electric**
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number PROFESSIONAL SERVICES

UTILITY TECHNOLOGY ENGINEERS-CONSULTANTS
PLLC
DBA UTILITY TECHNOLOGY
147 DUBLIN SQUARE RD
ASHEBORO, NC 27203

Printed Date 09/22/2022
Completed Date
Expiration Date 11/30/2022
Discounted
Expensed
Remaining
Encumbered

11,185

Department **19 Electric** Totals Purchase Orders 14
Amount \$320,648
Voided \$0
Discounted \$0
Expensed \$105,890
Remaining \$214,758
Encumbered \$70,236

Department **21 G & A**
Purchase Order 2023-00000022
Description INDUSTRIAL REWINDING - 32.34
Type Blanket
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number SOLE SOURCE REPAIRS

Department **21 G & A**
Vendor 1128 - INDUSTRIAL REWINDING INC
INDUSTRIAL REWINDING INC
PO BOX 3442
MYRTLE BEACH , SC 29578

G/L Date 07/05/2022
Deliver by Date 06/30/2023
Printed Date 07/07/2022
Completed Date
Expiration Date 07/30/2023
Amount 25,000
Voided
Discounted
Expensed 6,292
Remaining 18,707
Encumbered 18,707

Purchase Order 2023-00000023
Description INDUSTRIAL REWINDING - ELECTRIC MOTOR
REPAIRS 32.18
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number BLANKET - ELECTRIC MOTOR REPAIRS

Department **21 G & A**
Vendor 1128 - INDUSTRIAL REWINDING INC
INDUSTRIAL REWINDING INC
PO BOX 3442
MYRTLE BEACH , SC 29578

G/L Date 07/05/2022
Deliver by Date 06/30/2023
Printed Date 07/07/2022
Completed Date
Expiration Date 07/30/2023
Amount 25,000
Voided
Discounted
Expensed
Remaining 25,000
Encumbered 25,000

Purchase Order 2023-00000024
Description INDUSTRIAL SOLUTIONS - SULFURIC ACID 50%
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number BLANKET - CHEMICALS

Department **21 G & A**
Vendor 89 - INDUSTRIAL SOLUTIONS & SUPPLY
INDUSTRIAL SOLUTIONS & SUPPLY
PO BOX 1172
MARION, SC 29571

G/L Date 07/05/2022
Deliver by Date 06/30/2023
Printed Date 07/07/2022
Completed Date
Expiration Date 07/30/2023
Amount 25,000
Voided
Discounted
Expensed 6,649
Remaining 18,350
Encumbered 18,350

Purchase Order 2023-00000025
Description INDUSTRIAL SOLUTIONS - CAUSTIC WTP
Type Blanket

Department **21 G & A**
Vendor 89 - INDUSTRIAL SOLUTIONS & SUPPLY
INDUSTRIAL SOLUTIONS & SUPPLY

G/L Date 07/05/2022
Deliver by Date 06/30/2023
Printed Date 07/08/2022
Amount 25,000
Voided
Discounted



OPEN PURCHASE ORDER REPORT - MONTHLY

18.K.4

As of G/L Date 09/30/22

Report by Department - Purchase Order Number
Summary Listing

Department **21 G & A**

Status	Open	PO BOX 1172	Completed Date	Expensed	13,257	
Bill To Location	P-04 - Finance	MARION, SC 29571	Expiration Date	07/30/2023	Remaining	11,742
Assigned To Buyer				Encumbered	11,742	
Resolution Number	CAUSTIC FOR WTP					

Purchase Order	2023-00000026	Department	21 G & A	G/L Date	07/05/2022	Amount	25,000
Description	Jones Chemicals - WWTP Chlorine Cylinders	Vendor	9909 - JONES CHEMICALS INC	Deliver by Date	06/30/2023	Voided	
Type	Blanket		JONES CHEMICALS INC	Printed Date	07/07/2022	Discounted	
Status	Open		PO BOX 25035	Completed Date		Expensed	7,291
Bill To Location	P-04 - Finance		BRADENTON, FL 34206	Expiration Date	07/30/2023	Remaining	17,708
Assigned To Buyer						Encumbered	17,708
Resolution Number	BLANKET - CHLORINE FOR WWTP						

Purchase Order	2023-00000033	Department	21 G & A	G/L Date	07/05/2022	Amount	20,600
Description	STONE CONSTRUCTION	Vendor	9046 - STONE CONSTRUCTION	Deliver by Date	06/30/2023	Voided	
Type	Blanket		STONE CONSTRUCTION	Printed Date	07/07/2022	Discounted	
Status	Open		11191 GAPWAY RD	Completed Date		Expensed	5,231
Bill To Location	P-04 - Finance		ANDREWS, SC 29510	Expiration Date	07/30/2023	Remaining	15,368
Assigned To Buyer						Encumbered	15,368
Resolution Number	BLANKET - SOLE SOURCE						

Purchase Order	2023-00000035	Department	21 G & A	G/L Date	07/05/2022	Amount	27,308
Description	VIC BAILEY FORD - WATER DEPT	Vendor	745 - VIC BAILEY FORD INC	Deliver by Date	06/30/2023	Voided	
Type	Standard		VIC BAILEY FORD INC	Printed Date	07/08/2022	Discounted	
Status	Open		501 E DANIEL MORGAN	Completed Date		Expensed	
Bill To Location	P-04 - Finance		SPARTANBURG, SC 29304	Expiration Date	07/30/2023	Remaining	27,308
Assigned To Buyer						Encumbered	27,308
Resolution Number	REPLACE TRUCK #3301						

Purchase Order	2023-00000039	Department	21 G & A	G/L Date	07/05/2022	Amount	10,000
Description	THOMAS SUPPLY - ELECTRICAL WIRE	Vendor	356 - THOMAS SUPPLY CO INC	Deliver by Date	06/30/2023	Voided	
Type	Standard		THOMAS SUPPLY CO INC	Printed Date	07/13/2022	Discounted	
Status	Open		PO BOX 610	Completed Date		Expensed	8,109
Bill To Location	P-04 - Finance		MARION, SC 29571	Expiration Date	07/30/2023	Remaining	1,891
Assigned To Buyer						Encumbered	1,891
Resolution Number	SUPPLIES - ELECTRICAL WIRE						

Purchase Order	2023-00000044	Department	21 G & A	G/L Date	07/14/2022	Amount	57,187
Description	TENCARVA - 32.34 WWTP DECANT PUMP REPLACEMENT	Vendor	15565 - TENCARVA	Deliver by Date	06/30/2023	Voided	
Type	Standard		TENCARVA	Printed Date	07/21/2022	Discounted	
Status	Open		MACHINERY COMPANY	Completed Date		Expensed	
Bill To Location	P-04 - Finance		2460 REMOUNT ROAD	Expiration Date	08/30/2023	Remaining	57,187.00



OPEN PURCHASE ORDER REPORT - MONTHLY

18.K.4

As of G/L Date 09/30/22

Report by Department - Purchase Order Number
Summary Listing

Department **21 G & A**

Assigned To Buyer

Resolution Number WASTEWATER TREATMENT PLANT DECANT
PUMP REPLACEMENT

STE 107
NORTH CHARLESTON, SC 29406

Encumbered 57,187

Purchase Order 2023-00000045
Description WACCAMAW REGIONAL & PLANNING - ANNUAL
Type 208 WATER QUALITY MGMT
Standard

Department 21 G & A
Vendor 1137 - WACCAMAW REGIONAL & PLANNING

WACCAMAW REGIONAL COUNCIL OF
GOVERNMENT
1230 HIGHMARKET ST
GEORGETOWN, SC 29440

G/L Date 07/11/2022 Amount 5,148
Deliver by Date 08/30/2022 Voided

Printed Date 07/21/2022 Discounted

Completed Date Expensed
Expiration Date 09/30/2022 Remaining 5,148
Encumbered 5,148

Status Open
Bill To Location P-04 - Finance

Assigned To Buyer

Resolution Number ANNUAL 208 WATER QUALITY MGMT

Purchase Order 2023-00000048
Description GODWIN PUMPS OF AMERICA - ARPA 2021
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number LIFT STATION PORTABLE DIESEL PUMPS - ARPA
2021

Department 21 G & A
Vendor 3574 - GODWIN PUMPS OF AMERICA, INC.
GODWIN PUMPS OF AMERICA INC
XYLEM DEWATERING SOLUTIONS INC
28611 NETWORK PLACE
CHICAGO, IL 60673-1286

G/L Date 07/22/2022 Amount 161,796
Deliver by Date 06/30/2023 Voided
Printed Date 07/29/2022 Discounted
Completed Date Expensed
Expiration Date 07/30/2023 Remaining 161,796
Encumbered 161,796

Purchase Order 2023-00000054
Description COASTAL ASPHALT LLC - CONTRACT LABOR
Type Blanket
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number CONTRACT LABOR

Department 21 G & A
Vendor 15796 - COASTAL ASPHALT LLC
COASTAL ASPHALT LLC
2142 WINBURN ST
CONWAY, SC 29527

G/L Date 08/01/2022 Amount 25,000
Deliver by Date 06/30/2023 Voided
Printed Date 08/04/2022 Discounted
Completed Date Expensed
Expiration Date 07/30/2023 Remaining 25,000
Encumbered 25,000

Purchase Order 2023-00000070
Description Jones Chemicals - WTP Chlorine Cylinders 31.16
Type Blanket
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number BLANKET - CHLORINE FOR WTP

Department 21 G & A
Vendor 9909 - JONES CHEMICALS INC
JONES CHEMICALS INC
PO BOX 25035
BRADENTON, FL 34206

G/L Date 08/25/2022 Amount 25,000
Deliver by Date 06/30/2023 Voided
Printed Date 08/26/2022 Discounted
Completed Date Expensed
Expiration Date 07/30/2023 Remaining 25,000
Encumbered 25,000

Purchase Order 2023-00000071
Description PVS - FERRIC CHLORIDE
Type Blanket
Status Open

Department 21 G & A
Vendor 8905 - PVS TECHNOLOGIES INC
PVS TECHNOLOGIES INC
25212 NETWORK PLACE

G/L Date 08/25/2022 Amount 21,000
Deliver by Date 06/30/2023 Voided
Printed Date 08/26/2022 Discounted
Completed Date Expensed 9,097

Attachment: Open PO Report 2022.09.30 (3697 : September 2022 Finance and IT Reports)



OPEN PURCHASE ORDER REPORT - MONTHLY

18.K.4

As of G/L Date 09/30/22

Report by Department - Purchase Order Number
Summary ListingDepartment **21 G & A**

Bill To Location	P-04 - Finance	CHICAGO, IL 60673-1503	Expiration Date	07/30/2023	Remaining	11,902	
Assigned To Buyer					Encumbered	11,902	
Resolution Number	BLANKET - FERRIC CHLORIDE FOR WTP						
Purchase Order	2023-00000075	Department	21 G & A	G/L Date	07/07/2022	Amount	11,974
Description	LE WOOTEN & COMPANY - PROJ #1815	Vendor	18836 - L.E WOOTEN & COMPANY	Deliver by Date	06/30/2023	Voided	
Type	Standard		L.E WOOTEN & COMPANY	Printed Date	09/01/2022	Discounted	
Status	Open		DBA THE WOOTEN COMPANY	Completed Date		Expensed	4,025
Bill To Location	P-04 - Finance		120 N BOYLAN AVENUE	Expiration Date	07/30/2023	Remaining	7,949
Assigned To Buyer			RALEIGH, NC 27603			Encumbered	7,949
Resolution Number	MARYVILLE SCHOOL LIFT STATION #16 PROJ #1815						
Purchase Order	2023-00000076	Department	21 G & A	G/L Date	09/01/2022	Amount	524,551
Description	MB KAHN CONSTRUCTION CO - PROJ #1815 - ARPA FUNDS	Vendor	5906 - MB KAHN CONSTRUCTION CO INC	Deliver by Date	06/30/2023	Voided	
Type	Standard		MB KAHN CONSTRUCTION CO INC	Printed Date	09/01/2022	Discounted	
Status	Open		PO BOX 578	Completed Date		Expensed	
Bill To Location	P-04 - Finance		GREENWOOD, SC 29648-0578	Expiration Date	07/30/2023	Remaining	524,551
Assigned To Buyer						Encumbered	524,551
Resolution Number	PROJ #1815 - ARPA FUNDS SUPPLEMENT						
Purchase Order	2023-00000077	Department	21 G & A	G/L Date	09/01/2022	Amount	403,178
Description	MB KAHN CONSTRUCTION CO - PROJ #1815 RIA GRANT	Vendor	5906 - MB KAHN CONSTRUCTION CO INC	Deliver by Date	06/30/2023	Voided	
Type	Standard		MB KAHN CONSTRUCTION CO IN	Printed Date	09/01/2022	Discounted	
Status	Open		101 FLINTLAKE ROAD	Completed Date		Expensed	42,678
Bill To Location	P-04 - Finance		COLUMBIA, SC 29223	Expiration Date	07/30/2023	Remaining	360,499
Assigned To Buyer						Encumbered	360,499
Resolution Number	PROJ #1815 - SC RIA GRANT #S-21-1287						
Purchase Order	2023-00000078	Department	21 G & A	G/L Date	07/07/2022	Amount	10,770
Description	ROWE PROFESSIONAL SERVICE - PROJ #1515	Vendor	18619 - ROWE PROFESSIONAL SERVICES COMPANY	Deliver by Date	06/30/2023	Voided	
Type	Standard		ROWE PROFESSIONAL SERVICES COMPANY	Printed Date	09/01/2022	Discounted	
Status	Open		540 S SAGINAW ST STE 200	Completed Date		Expensed	
Bill To Location	P-04 - Finance		FLINT, MI 48502	Expiration Date	07/30/2023	Remaining	10,770
Assigned To Buyer						Encumbered	10,770
Resolution Number	PROJ #1515						
Purchase Order	2023-00000079	Department	21 G & A	G/L Date	07/07/2022	Amount	431,292
Description	W K DICKSON - PROJ #4015 - EDA GRANT #04-79-07494	Vendor	5417 - W K DICKSON & CO INC	Deliver by Date	06/30/2023	Voided	
Type	Standard		W K DICKSON & CO INC	Printed Date	09/01/2022	Discounted	

Attachment: Open PO Report 2022.09.30 (3697 : September 2022 Finance and IT Reports)



OPEN PURCHASE ORDER REPORT - MONTHLY

18.K.4

As of G/L Date 09/30/22

Report by Department - Purchase Order Number
Summary Listing

Department 21 G & A

Status	Open	PO BOX 36005	Completed Date		Expensed	80,141
Bill To Location	P-04 - Finance	CHARLOTTE, NC 28236	Expiration Date	07/30/2023	Remaining	351,150
Assigned To Buyer					Encumbered	351,150
Resolution Number	PROJ #4015 - EDA GRANT #04-79-07494					

Purchase Order	2023-00000080	Department	21 G & A	G/L Date	08/04/2022	Amount	152,113
Description	WK DICKSON - PROJ #1606	Vendor	5417 - W K DICKSON & CO INC	Deliver by Date	06/30/2023	Voided	
Type	Standard		W K DICKSON & CO INC	Printed Date	09/01/2022	Discounted	
Status	Open		PO BOX 36005	Completed Date		Expensed	7,522
Bill To Location	P-04 - Finance		CHARLOTTE, NC 28236	Expiration Date	07/30/2023	Remaining	144,591
Assigned To Buyer						Encumbered	144,591
Resolution Number	PROJ #1606						

Purchase Order	2023-00000084	Department	21 G & A	G/L Date	09/15/2022	Amount	94,308
Description	WRCOG - ARPA	Vendor	1137 - WACCAMAW REGIONAL & PLANNING	Deliver by Date	06/30/2023	Voided	
Type	Standard		WACCAMAW REGIONAL COUNCIL OF GOVERNMENT	Printed Date	09/15/2022	Discounted	
Status	Open		1230 HIGHMARKET ST	Completed Date		Expensed	
Bill To Location	P-04 - Finance		GEORGETOWN, SC 29440	Expiration Date	07/30/2023	Remaining	94,308
Assigned To Buyer						Encumbered	94,308
Resolution Number	PROFESSIONAL SERVICES						

Purchase Order	2023-00000090	Department	21 G & A	G/L Date	09/13/2022	Amount	124,352
Description	VIC BAILEY FORD - WATER DEPT	Vendor	745 - VIC BAILEY FORD INC	Deliver by Date	06/30/2023	Voided	
Type	Standard		VIC BAILEY FORD INC	Printed Date	09/15/2022	Discounted	
Status	Open		501 E DANIEL MORGAN	Completed Date		Expensed	
Bill To Location	P-04 - Finance		SPARTANBURG, SC 29304	Expiration Date	07/30/2023	Remaining	124,352
Assigned To Buyer						Encumbered	124,352
Resolution Number	STATE CONTRACT #4400027196						

Purchase Order	2023-00000091	Department	21 G & A	G/L Date	07/05/2022	Amount	31,420
Description	WRCOG - PROJ #1515 - CDBG #4-CI-21-008	Vendor	1137 - WACCAMAW REGIONAL & PLANNING	Deliver by Date	06/30/2023	Voided	
Type	Standard		WACCAMAW REGIONAL COUNCIL OF GOVERNMENT	Printed Date	09/15/2022	Discounted	
Status	Open		1230 HIGHMARKET ST	Completed Date		Expensed	
Bill To Location	P-04 - Finance		GEORGETOWN, SC 29440	Expiration Date	07/30/2023	Remaining	31,420
Assigned To Buyer						Encumbered	31,420
Resolution Number	PROFESSIONAL SERVICES - PROJ #1515						

Purchase Order	2023-00000092	Department	21 G & A	G/L Date	07/05/2022	Amount	22,764
Description	WRCOG - PROJ #4015 - EDA GRANT #04-79-07494	Vendor	1137 - WACCAMAW REGIONAL & PLANNING	Deliver by Date	06/30/2023	Voided	

Attachment: Open PO Report 2022.09.30 (3697 : September 2022 Finance and IT Reports)



OPEN PURCHASE ORDER REPORT - MONTHLY

18.K.4

As of G/L Date 09/30/22
Report by Department - Purchase Order Number
Summary Listing

Department **21 G & A**
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number PROFESSIONAL SERVICES - PROJ #4015

WACCAMAW REGIONAL COUNCIL OF
GOVERNMENT
1230 HIGHMARKET ST
GEORGETOWN, SC 29440

Printed Date 09/15/2022
Completed Date
Expiration Date 07/30/2023
Discounted
Expensed
Remaining 22,764
Encumbered 22,764

Department 21 G & A Totals	Purchase Orders	24	Amount	\$2,284,765
			Voided	\$0
			Discounted	\$0
			Expensed	\$190,297
			Remaining	\$2,094,467
			Encumbered	\$2,094,467
Grand Totals	Purchase Orders	64	Amount	\$4,243,404
			Voided	\$0
			Discounted	\$0
			Expensed	\$529,761
			Remaining	\$3,713,643
			Encumbered	\$3,493,352

Attachment: Open PO Report 2022.09.30 (3697 : September 2022 Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
REVENUE										
Department 00 - Revenue										
311.001	Property Taxes - Real	3,637,037.00	682.00	3,637,719.00	10,751.38	.00	10,751.38	3,626,967.62	0	1,851,000.00
311.003	Property Taxes - Vehicles	335,647.00	.00	335,647.00	33,794.99	.00	33,794.99	301,852.01	10	27,460.00
311.004	Inventory Tax	133,000.00	.00	133,000.00	.00	.00	.00	133,000.00	0	0.00
311.005	Prop Tax-Penalties & Cost	32,000.00	.00	32,000.00	.00	.00	.00	32,000.00	0	0.00
311.006	Homestead Exemption Tax	150,000.00	.00	150,000.00	.00	.00	.00	150,000.00	0	0.00
311.007	Manufacturer's Tax Reduce	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0	0.00
311.008	Motor Carrier Lieu of Tax	15,000.00	.00	15,000.00	3,487.85	.00	3,487.85	11,512.15	23	3,170.00
321.001	Business Licenses	3,100,000.00	.00	3,100,000.00	30,055.58	.00	70,542.84	3,029,457.16	2	78,780.00
321.002	Business Lic - Penalties	2,000.00	.00	2,000.00	1,393.53	.00	2,103.72	(103.72)	105	4,880.00
322.001	Cable TV Franchise	112,500.00	.00	112,500.00	.00	.00	.00	112,500.00	0	0.00
322.002	S.C. Electric & Gas Co.	65,000.00	.00	65,000.00	.00	.00	.00	65,000.00	0	0.00
323.001	Electrical Permits	5,000.00	.00	5,000.00	647.00	.00	1,033.00	3,967.00	21	790.00
323.002	Plumbing Permits	3,200.00	.00	3,200.00	250.00	.00	290.00	2,910.00	9	260.00
323.003	Gas Permits	2,500.00	.00	2,500.00	87.00	.00	134.00	2,366.00	5	180.00
323.004	Building Permits	110,000.00	.00	110,000.00	15,243.00	.00	24,572.00	85,428.00	22	13,160.00
323.005	Yard Sale Permits	75.00	.00	75.00	.00	.00	3.00	72.00	4	0.00
323.006	Mobile Home Permits	500.00	.00	500.00	.00	.00	.00	500.00	0	0.00
323.007	Demolition & Clearance	2,500.00	.00	2,500.00	450.00	.00	900.00	1,600.00	36	300.00
323.008	Mechanical Permits	9,000.00	.00	9,000.00	893.00	.00	1,586.00	7,414.00	18	1,250.00
323.010	Bus Lic Inspection Fee	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	270.00
323.013	Burning Permit	100.00	.00	100.00	.00	.00	.00	100.00	0	50.00
323.014	Construct Parking Permit	50.00	.00	50.00	10.00	.00	10.00	40.00	20	0.00
323.015	Reinspection Fee	5,000.00	.00	5,000.00	695.00	.00	1,220.00	3,780.00	24	900.00
323.016	Permit Not Posted On-Site	100.00	.00	100.00	.00	.00	.00	100.00	0	0.00
323.019	Stop Work Order Fee	1,000.00	.00	1,000.00	342.00	.00	485.00	515.00	48	60.00
323.020	Board of Appeals Fee	500.00	.00	500.00	.00	.00	.00	500.00	0	0.00
323.021	Zoning Fees	7,500.00	.00	7,500.00	1,350.00	.00	2,300.00	5,200.00	31	1,350.00
323.022	Plan Review Fee	40,000.00	.00	40,000.00	7,332.00	.00	10,954.50	29,045.50	27	5,100.00
323.023	Sign Permit Fee	2,000.00	.00	2,000.00	1,408.71	.00	1,610.70	389.30	81	380.00
323.024	Planning Commission Fees	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	0.00
323.025	ARB Fees	1,000.00	.00	1,000.00	200.00	.00	275.00	725.00	28	470.00
323.026	Plat Approval Fees	500.00	.00	500.00	20.00	.00	60.00	440.00	12	140.00
323.027	Special Events Permit	750.00	.00	750.00	.00	.00	152.00	598.00	20	160.00
323.028	Miscellaneous permits	500.00	.00	500.00	.00	.00	.00	500.00	0	0.00
324.008	Fire Impact Fee	55,000.00	.00	55,000.00	8,994.64	.00	13,630.66	41,369.34	25	6,980.00
331.000	Federal Grants	519,604.00	.00	519,604.00	.00	.00	.00	519,604.00	0	0.00
332.000	State Grants	284,235.00	.00	284,235.00	.00	.00	.00	284,235.00	0	0.00
332.008	Other Local Grants	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	0.00

Attachment: August 2022 Budget Performance Report (3697 : September 2022 Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
REVENUE										
Department 00 - Revenue										
335.001	Local Government Fund	230,000.00	.00	230,000.00	.00	.00	.00	230,000.00	0	
344.005	SRO Reimbursement	150,000.00	.00	150,000.00	148,125.52	.00	148,125.52	1,874.48	99	
351.001	Police Fines	55,000.00	.00	55,000.00	.00	.00	4,665.97	50,334.03	8	3,681
351.003	Parking Fines	5,500.00	.00	5,500.00	1,215.00	.00	1,771.48	3,728.52	32	734
351.007	Sunday Liquor Sales	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	
351.008	Victim's Asst. Fees-(%)	5,000.00	.00	5,000.00	.00	.00	543.77	4,456.23	11	661
351.009	Victim's Asst. Flat Fees	3,000.00	.00	3,000.00	.00	.00	194.16	2,805.84	6	451
351.010	Misc Police Revenue	5,000.00	.00	5,000.00	438.93	.00	938.93	4,061.07	19	754
351.012	Traffic Education Program Fees	100.00	.00	100.00	.00	.00	.00	100.00	0	
361.001	Investment Earnings	15,000.00	.00	15,000.00	12,798.02	.00	24,282.47	(9,282.47)	162	2,681
362.000	Rents and Royalties	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	
363.001	Fees for GIS/B&P Documents	75.00	.00	75.00	.00	.00	.00	75.00	0	61
363.005	FOIA Fees	500.00	.00	500.00	130.20	.00	130.20	369.80	26	101
364.000	Housing Authority FILOT	45,000.00	.00	45,000.00	.00	.00	.00	45,000.00	0	
364.001	Steel Mill FILOT	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
368.000	Work Comp Reimbursement	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	
369.000	Cash Over & Short	100.00	.00	100.00	.00	.00	.00	100.00	0	
369.002	Miscellaneous Revenue	70,000.00	.00	70,000.00	.00	.00	682.46	69,317.54	1	391
369.003	Insurance Proceeds	15,000.00	.00	15,000.00	2,100.00	.00	2,100.00	12,900.00	14	
369.005	Set-off Debt Collection Fees	1,500.00	.00	1,500.00	50.00	.00	50.00	1,450.00	3	511
369.013	Returned Check Fees	3,400.00	.00	3,400.00	270.00	.00	330.00	3,070.00	10	511
391.001	Sale of Assets	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
392.001	From Electric Fund	730,628.00	.00	730,628.00	60,885.67	.00	121,771.34	608,856.66	17	120,651
392.002	From Water Fund	295,279.00	.00	295,279.00	24,606.67	.00	49,213.34	246,065.66	17	43,431
392.003	From Accom Tax Fund	32,000.00	.00	32,000.00	.00	.00	.00	32,000.00	0	
392.005	From Wastewater Fund	319,817.00	.00	319,817.00	26,651.33	.00	53,302.66	266,514.34	17	52,721
392.007	From Stormwater Fund	.00	.00	.00	14,217.25	.00	28,434.50	(28,434.50)	+++	28,431
392.009	From Hospitality Fund	125,000.00	.00	125,000.00	10,416.67	.00	20,833.34	104,166.66	17	20,831
394.002	Transfer from fund balance	1,800,000.00	.00	1,800,000.00	.00	.00	.00	1,800,000.00	0	
Department 00 - Revenue Totals		\$12,636,697.00	\$682.00	\$12,637,379.00	\$419,310.94	\$0.00	\$637,266.78	\$12,000,112.22	5%	\$424,201
REVENUE TOTALS		\$12,636,697.00	\$682.00	\$12,637,379.00	\$419,310.94	\$0.00	\$637,266.78	\$12,000,112.22	5%	\$424,201
EXPENSE										
Department 01 - Administration										
400.101	Regular Pay	372,929.00	.00	372,929.00	13,239.82	.00	42,502.36	330,426.64	11	52,741
401.103	Overtime	3,000.00	.00	3,000.00	508.70	.00	1,181.89	1,818.11	39	381
401.106	Contract Labor	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
405.114	FICA	28,874.00	.00	28,874.00	1,009.19	.00	3,256.33	25,617.67	11	3,901
406.116	Retirement	66,276.00	.00	66,276.00	2,543.01	.00	7,462.49	58,813.51	11	8,231



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 01 - Administration										
408.125	SCMIT Worker's Comp Ins.	11,638.00	.00	11,638.00	.00	1,992.54	1,992.54	7,652.92	34	2,139
410.001	Health Claims Cost	50,050.00	.00	50,050.00	1,259.44	.00	2,518.88	47,531.12	5	4,770
500.101	Supplies and Materials	5,000.00	.00	5,000.00	1,287.92	.00	1,294.28	3,705.72	26	560
500.102	Equipment	2,900.00	.00	2,900.00	939.82	.00	939.82	1,960.18	32	800
500.103	Furniture	125.00	.00	125.00	.00	.00	.00	125.00	0	1,030
500.105	Printing and Binding	250.00	.00	250.00	.00	.00	.00	250.00	0	
610.111	Communications- Landline	6,000.00	.00	6,000.00	551.44	.00	1,255.22	4,744.78	21	1,180
610.112	Postage	600.00	.00	600.00	68.09	.00	68.09	531.91	11	700
610.1110	Communications- Wireless	3,000.00	.00	3,000.00	136.18	.00	136.18	2,863.82	5	110
620.114	Advertising	500.00	.00	500.00	.00	.00	.00	500.00	0	380
640.124	Travel Expense	3,000.00	.00	3,000.00	296.63	.00	296.63	2,703.37	10	1,090
650.127	Electricity	3,900.00	.00	3,900.00	263.74	.00	530.38	3,369.62	14	480
650.128	Water	500.00	.00	500.00	52.29	.00	104.58	395.42	21	700
650.129	Wastewater	700.00	.00	700.00	57.20	.00	114.40	585.60	16	900
650.130	Sanitation	1,000.00	.00	1,000.00	85.24	.00	170.48	829.52	17	1700
650.133	Stormwater	700.00	.00	700.00	74.69	.00	150.08	549.92	21	1100
650.134	Security Lights	1,900.00	.00	1,900.00	157.50	.00	315.00	1,585.00	17	3100
650.1271	Electricity- Sales Tax	150.00	.00	150.00	10.23	.00	20.38	129.62	14	200
660.105	COVID-19 Pandemic Expense	1,500.00	.00	1,500.00	1,057.88	.00	1,098.16	401.84	73	1,520
660.139	Fleet Services-RTA Mtce Allocation	100.00	.00	100.00	151.96	.00	151.96	(51.96)	152	
660.145	Gasoline & Oil	500.00	.00	500.00	.00	.00	.00	500.00	0	500
660.1391	Fleet Services -Departmental Expense Allocation	600.00	.00	600.00	123.75	.00	123.75	476.25	21	600
660.1392	Fleet Svcs- Outside Vends	500.00	.00	500.00	.00	.00	.00	500.00	0	
670.156	Equipment Rental/Lease	5,900.00	.00	5,900.00	418.42	.00	1,175.76	4,724.24	20	1,010
685.180	Membership Dues and Fees	3,184.00	.00	3,184.00	210.00	.00	210.00	2,974.00	7	1,160
685.182	Other Operating Expenses	3,750.00	.00	3,750.00	181.28	.00	181.28	3,568.72	5	300
685.186	Training	5,375.00	.00	5,375.00	.00	.00	.00	5,375.00	0	3700
685.1801	Subscriptions	300.00	.00	300.00	25.31	.00	25.31	274.69	8	200
686.187	Professional Services	55,000.00	.00	55,000.00	.00	.00	.00	55,000.00	0	
686.195	Repair/Maint Svc Contract	2,400.00	.00	2,400.00	.00	.00	186.36	2,213.64	8	1800
686.1895	Employee wellness services	1,250.00	.00	1,250.00	148.39	.00	148.39	1,101.61	12	1000
795.001	IT Internal Allocations	.00	.00	.00	.00	.00	.00	.00	+++	2,200
795.995	GF Cost Distribution	(257,940.00)	.00	(257,940.00)	(21,495.00)	.00	(42,990.00)	(214,950.00)	17	(52,129)
Sub Department 02 - Mayor and Council										
400.101	Regular Pay	111,105.00	.00	111,105.00	4,446.05	.00	14,050.31	97,054.69	13	18,990
405.114	FICA	8,499.00	.00	8,499.00	280.74	.00	956.11	7,542.89	11	1,330
406.116	Retirement	19,509.00	.00	19,509.00	402.65	.00	1,576.66	17,932.34	8	2,260
408.125	SCMIT Worker's Comp Ins.	2,832.00	.00	2,832.00	.00	.00	.00	2,832.00	0	

Attachment: August 2022 Budget Performance Report (3697 : September 2022 Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 01 - Administration										
Sub Department 02 - Mayor and Council										
410.001	Health Claims Cost	63,700.00	.00	63,700.00	2,098.38	.00	4,196.76	59,503.24	7	4,350
500.101	Supplies and Materials	1,000.00	.00	1,000.00	48.90	.00	48.90	951.10	5	240
500.102	Equipment	500.00	.00	500.00	.00	.00	.00	500.00	0	
500.105	Printing and Binding	600.00	.00	600.00	.00	.00	.00	600.00	0	
610.111	Communications- Landline	600.00	.00	600.00	87.16	.00	130.55	469.45	22	100
610.112	Postage	250.00	.00	250.00	8.93	.00	21.47	228.53	9	
610.1110	Communications- Wireless	6,300.00	.00	6,300.00	474.68	.00	474.68	5,825.32	8	380
620.114	Advertising	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
640.124	Travel Expense	7,200.00	.00	7,200.00	48.00	.00	920.48	6,279.52	13	5,540
660.105	COVID-19 Pandemic Expense	250.00	.00	250.00	.00	.00	.00	250.00	0	
670.156	Equipment Rental/Lease	10,000.00	.00	10,000.00	1,514.78	7,573.85	1,514.78	911.37	91	1,410
685.180	Membership Dues and Fees	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	150
685.182	Other Operating Expenses	2,700.00	.00	2,700.00	.00	.00	.00	2,700.00	0	170
685.186	Training	6,200.00	.00	6,200.00	840.00	.00	840.00	5,360.00	14	1,060
686.187	Professional Services	300.00	.00	300.00	.00	.00	.00	300.00	0	
686.1895	Employee wellness services	5,500.00	.00	5,500.00	544.07	.00	544.07	4,955.93	10	370
795.001	IT Internal Allocations	19,300.00	.00	19,300.00	.00	.00	.00	19,300.00	0	4,220
Sub Department 02 - Mayor and Council Totals		\$270,845.00	\$0.00	\$270,845.00	\$10,794.34	\$7,573.85	\$25,274.77	\$237,996.38	12%	\$40,650
Department 01 - Administration Totals		\$657,756.00	\$0.00	\$657,756.00	\$14,157.46	\$9,566.39	\$49,895.75	\$598,293.86	9%	\$73,270
Department 04 - Finance										
400.101	Regular Pay	533,374.00	.00	533,374.00	15,754.26	.00	50,723.26	482,650.74	10	72,560
401.103	Overtime	5,000.00	.00	5,000.00	400.57	.00	750.64	4,249.36	15	230
401.106	Contract Labor	10,000.00	.00	10,000.00	4,713.75	.00	5,466.38	4,533.62	55	
405.114	FICA	41,949.00	.00	41,949.00	1,149.21	.00	3,739.12	38,209.88	9	5,310
406.116	Retirement	96,294.00	.00	96,294.00	2,976.73	.00	8,769.96	87,524.04	9	11,260
408.125	SCMIT Worker's Comp Ins.	16,426.00	.00	16,426.00	.00	1,092.37	1,092.37	14,241.26	13	1,170
410.001	Health Claims Cost	118,755.00	.00	118,755.00	3,009.84	.00	7,055.40	111,699.60	6	9,950
410.002	Health Claim Costs-Retire	10,535.00	.00	10,535.00	138.80	.00	277.60	10,257.40	3	400
500.101	Supplies and Materials	6,500.00	.00	6,500.00	548.37	.00	548.37	5,951.63	8	700
500.102	Equipment	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
500.103	Furniture	400.00	.00	400.00	.00	.00	.00	400.00	0	390
610.111	Communications- Landline	3,500.00	.00	3,500.00	399.02	.00	704.98	2,795.02	20	610
610.112	Postage	11,600.00	.00	11,600.00	308.75	.00	1,145.24	10,454.76	10	670
610.1110	Communications- Wireless	750.00	.00	750.00	46.40	.00	46.40	703.60	6	40
640.124	Travel Expense	5,000.00	.00	5,000.00	.00	.00	204.26	4,795.74	4	30
650.127	Electricity	3,200.00	.00	3,200.00	208.13	.00	436.68	2,763.32	14	390
650.128	Water	500.00	.00	500.00	44.81	.00	89.63	410.37	18	60



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 04 - Finance										
650.129	Wastewater	600.00	.00	600.00	49.02	.00	98.05	501.95	16	8%
650.130	Sanitation	1,000.00	.00	1,000.00	73.06	.00	146.12	853.88	15	14%
650.133	Stormwater	625.00	.00	625.00	64.03	.00	128.66	496.34	21	9%
650.134	Security Lights	1,750.00	.00	1,750.00	135.00	.00	270.00	1,480.00	15	27%
650.1271	Electricity- Sales Tax	200.00	.00	200.00	8.76	.00	17.46	182.54	9	1%
660.105	COVID-19 Pandemic Expense	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
670.156	Equipment Rental/Lease	9,000.00	.00	9,000.00	778.68	.00	1,954.44	7,045.56	22	1,95%
685.180	Membership Dues and Fees	1,800.00	.00	1,800.00	165.00	.00	165.00	1,635.00	9	17%
685.182	Other Operating Expenses	25,000.00	.00	25,000.00	1,431.68	(847.98)	2,409.50	23,438.48	6	
685.184	Continuing Education	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	1,74%
685.186	Training	3,250.00	.00	3,250.00	488.00	.00	488.00	2,762.00	15	74%
685.1801	Subscriptions	550.00	.00	550.00	.00	.00	.00	550.00	0	
686.189	Employee Medical	750.00	.00	750.00	.00	.00	.00	750.00	0	
686.195	Repair/Maint Svc Contract	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
686.1895	Employee wellness services	6,250.00	.00	6,250.00	494.62	.00	494.62	5,755.38	8	34%
795.001	IT Internal Allocations	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	2,20%
795.995	GF Cost Distribution	(381,023.00)	.00	(381,023.00)	(31,751.92)	.00	(63,503.84)	(317,519.16)	17	(47,376%
Department 04 - Finance Totals		\$571,535.00	\$0.00	\$571,535.00	\$1,634.57	\$244.39	\$23,718.30	\$547,572.31	4%	\$64,24%
Department 05 - Police										
Sub Department 05 - Police Staff Services										
400.101	Regular Pay	1,950,574.00	682.00	1,951,256.00	64,433.72	.00	203,875.13	1,747,380.87	10	287,25%
401.103	Overtime	105,000.00	.00	105,000.00	(1,885.17)	.00	19,579.61	85,420.39	19	16,62%
401.105	On-call pay	6,000.00	.00	6,000.00	400.00	.00	800.00	5,200.00	13	80%
405.114	FICA	157,706.00	.00	157,706.00	4,283.48	.00	16,063.33	141,642.67	10	22,14%
406.116	Retirement	417,261.00	.00	417,261.00	13,128.89	.00	43,449.48	373,811.52	10	53,57%
408.125	SCMIT Worker's Comp Ins.	138,421.00	.00	138,421.00	.00	27,804.76	27,804.76	82,811.48	40	30,28%
410.001	Health Claims Cost	356,265.00	.00	356,265.00	19,463.88	.00	38,894.34	317,370.66	11	42,07%
410.002	Health Claim Costs-Retire	38,179.00	.00	38,179.00	3,307.56	.00	6,615.12	31,563.88	17	11,88%
500.101	Supplies and Materials	22,005.00	.00	22,005.00	2,816.77	.00	5,128.91	16,876.09	23	91%
500.102	Equipment	20,650.00	.00	20,650.00	.00	.00	.00	20,650.00	0	10%
500.103	Furniture	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	
501.101	Uniforms and Clothing	47,900.00	.00	47,900.00	3,900.60	.00	4,034.20	43,865.80	8	5,72%
610.111	Communications- Landline	7,000.00	.00	7,000.00	904.14	.00	1,626.94	5,373.06	23	1,42%
610.112	Postage	250.00	.00	250.00	9.84	.00	18.90	231.10	8	
610.1110	Communications- Wireless	68,084.00	.00	68,084.00	5,480.24	4,772.25	11,981.76	51,329.99	25	8,95%
620.114	Advertising	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
640.124	Travel Expense	17,712.00	.00	17,712.00	1,468.84	.00	2,699.35	15,012.65	15	1,06%
650.127	Electricity	29,500.00	.00	29,500.00	2,607.55	.00	5,508.39	23,991.61	19	5,17%

Attachment: August 2022 Budget Performance Report (3697 : September 2022 Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 05 - Police										
Sub Department 05 - Police Staff Services										
650.128	Water	2,800.00	.00	2,800.00	310.21	.00	616.42	2,183.58	22	42%
650.129	Wastewater	2,600.00	.00	2,600.00	235.25	.00	466.46	2,133.54	18	38%
650.130	Sanitation	2,300.00	.00	2,300.00	182.46	.00	364.92	1,935.08	16	36%
650.133	Stormwater	2,500.00	.00	2,500.00	261.82	.00	526.09	1,973.91	21	39%
650.134	Security Lights	4,000.00	.00	4,000.00	309.89	.00	619.78	3,380.22	15	61%
650.1271	Electricity- Sales Tax	1,200.00	.00	1,200.00	93.70	.00	190.68	1,009.32	16	19%
660.105	COVID-19 Pandemic Expense	1,500.00	.00	1,500.00	1,017.60	.00	1,017.60	482.40	68	1,44%
660.133	Repairs & Maint. Services	23,150.00	.00	23,150.00	6,966.19	.00	11,407.29	11,742.71	49	32%
660.139	Fleet Services-RTA Mtce Allocation	15,000.00	.00	15,000.00	6,470.67	.00	9,856.35	5,143.65	66	4,83%
660.145	Gasoline & Oil	83,780.00	.00	83,780.00	9,651.67	.00	9,651.67	74,128.33	12	6,27%
660.1391	Fleet Services -Departmental Expense Allocation	30,000.00	.00	30,000.00	2,021.25	.00	3,148.75	26,851.25	10	8,79%
660.1392	Fleet Svcs- Outside Vends	30,000.00	.00	30,000.00	2,690.59	.00	8,529.86	21,470.14	28	1,74%
670.156	Equipment Rental/Lease	6,600.00	.00	6,600.00	423.23	.00	1,435.57	5,164.43	22	1,26%
682.1721	Prisoner Housing	70,000.00	.00	70,000.00	5,467.50	.00	5,467.50	64,532.50	8	4,56%
685.180	Membership Dues and Fees	1,800.00	.00	1,800.00	.00	.00	300.00	1,500.00	17	30%
685.182	Other Operating Expenses	6,900.00	.00	6,900.00	386.85	.00	464.16	6,435.84	7	1,47%
685.184	Continuing Education	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	2,00%
685.186	Training	8,946.00	.00	8,946.00	585.00	.00	1,870.00	7,076.00	21	3,62%
685.187	Special Projects	18,779.00	.00	18,779.00	535.65	.00	1,037.69	17,741.31	6	7%
685.189	Reserve Program	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
685.1801	Subscriptions	4,825.00	.00	4,825.00	363.16	.00	363.16	4,461.84	8	44%
685.1861	Law Enforce Accreditation/Policy	6,500.00	.00	6,500.00	5,207.11	.00	5,207.11	1,292.89	80	3,96%
686.184	Technology Services	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0	
686.189	Employee Medical	14,550.00	.00	14,550.00	210.00	.00	210.00	14,340.00	1	15%
686.194	Other Prof/Tech Services	75,000.00	.00	75,000.00	.00	75,000.00	.00	.00	100	
686.195	Repair/Maint Svc Contract	36,800.00	.00	36,800.00	1,338.60	.00	2,347.35	34,452.65	6	1,87%
686.1895	Employee wellness services	15,000.00	.00	15,000.00	1,731.15	.00	1,731.15	13,268.85	12	1,20%
687.203	Contract Services	15,170.00	.00	15,170.00	659.95	.00	1,319.90	13,850.10	9	65%
795.001	IT Internal Allocations	22,500.00	.00	22,500.00	.00	.00	.00	22,500.00	0	3,08%
795.010	911 Expense Billing	(2,000.00)	.00	(2,000.00)	(857.30)	.00	(8,216.41)	6,216.41	411	
Sub Department 05 - Police Staff Services Totals		\$3,935,707.00	\$682.00	\$3,936,389.00	\$166,582.54	\$107,577.01	\$448,013.27	\$3,380,798.72	14%	\$538,511.00
Sub Department 07 - Victim's Advocate										
400.101	Regular Pay	35,797.00	.00	35,797.00	2,777.16	.00	4,293.83	31,503.17	12	5,37%
401.103	Overtime	2,000.00	.00	2,000.00	87.17	.00	284.44	1,715.56	14	18%
405.114	FICA	2,891.00	.00	2,891.00	209.92	.00	331.85	2,559.15	11	40%
406.116	Retirement	7,245.00	.00	7,245.00	484.90	.00	776.18	6,468.82	11	85%
408.125	SCMIT Worker's Comp Ins.	723.00	.00	723.00	.00	242.75	242.75	237.50	67	26%

Attachment: August 2022 Budget Performance Report (3697 : September 2022 Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 05 - Police										
Sub Department 07 - Victim's Advocate										
410.001	Health Claims Cost	9,100.00	.00	9,100.00	419.72	.00	839.44	8,260.56	9	88%
500.101	Supplies and Materials	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
501.101	Uniforms and Clothing	400.00	.00	400.00	290.90	.00	290.90	109.10	73	
610.111	Communications- Landline	180.00	.00	180.00	21.78	.00	32.63	147.37	18	21%
610.112	Postage	100.00	.00	100.00	.00	.00	.00	100.00	0	
610.1110	Communications- Wireless	1,300.00	.00	1,300.00	82.64	.00	198.50	1,101.50	15	15%
640.124	Travel Expense	552.00	.00	552.00	.00	.00	.00	552.00	0	
660.133	Repairs & Maint. Services	500.00	.00	500.00	.00	.00	.00	500.00	0	
660.139	Fleet Services-RTA Mtce Allocation	200.00	.00	200.00	.00	.00	.00	200.00	0	
660.145	Gasoline & Oil	1,000.00	.00	1,000.00	50.45	.00	50.45	949.55	5	3%
660.1391	Fleet Services -Departmental Expense Allocation	600.00	.00	600.00	.00	.00	.00	600.00	0	10%
670.156	Equipment Rental/Lease	200.00	.00	200.00	.00	.00	.00	200.00	0	
685.180	Membership Dues and Fees	250.00	.00	250.00	.00	.00	.00	250.00	0	
685.182	Other Operating Expenses	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	
685.186	Training	650.00	.00	650.00	.00	.00	.00	650.00	0	13%
685.187	Special Projects	200.00	.00	200.00	.00	.00	.00	200.00	0	
686.189	Employee Medical	425.00	.00	425.00	.00	.00	.00	425.00	0	
686.195	Repair/Maint Svc Contract	500.00	.00	500.00	.00	.00	.00	500.00	0	
686.1895	Employee wellness services	500.00	.00	500.00	49.46	.00	49.46	450.54	10	3%
795.001	IT Internal Allocations	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	44%
Sub Department 07 - Victim's Advocate Totals		\$72,013.00	\$0.00	\$72,013.00	\$4,474.10	\$242.75	\$7,390.43	\$64,379.82	11%	\$8,897.00
Sub Department 26 - Grants										
500.101	Supplies and Materials	1,350.00	.00	1,350.00	.00	.00	.00	1,350.00	0	
500.102	Equipment	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
501.101	Uniforms and Clothing	800.00	.00	800.00	.00	.00	.00	800.00	0	9%
610.1110	Communications- Wireless	3,000.00	.00	3,000.00	317.32	.00	548.44	2,451.56	18	39%
640.124	Travel Expense	2,732.00	.00	2,732.00	.00	.00	.00	2,732.00	0	1,83%
660.133	Repairs & Maint. Services	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
660.139	Fleet Services-RTA Mtce Allocation	600.00	.00	600.00	428.35	.00	497.89	102.11	83	29%
660.145	Gasoline & Oil	3,500.00	.00	3,500.00	145.51	.00	145.51	3,354.49	4	9%
660.1391	Fleet Services -Departmental Expense Allocation	1,000.00	.00	1,000.00	165.00	.00	261.25	738.75	26	16%
660.1392	Fleet Svcs- Outside Vends	.00	.00	.00	2,063.18	.00	2,063.18	(2,063.18)	+++	
685.182	Other Operating Expenses	2,500.00	.00	2,500.00	53.00	.00	53.00	2,447.00	2	
685.186	Training	800.00	.00	800.00	.00	.00	.00	800.00	0	
685.187	Special Projects	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
Sub Department 26 - Grants Totals		\$20,282.00	\$0.00	\$20,282.00	\$3,172.36	\$0.00	\$3,569.27	\$16,712.73	18%	\$2,877.00
Department 05 - Police Totals		\$4,028,002.00	\$682.00	\$4,028,684.00	\$174,229.00	\$107,819.76	\$458,972.97	\$3,461,891.27	14%	\$550,281.00

Attachment: August 2022 Budget Performance Report (3697 : September 2022 Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 09 - Planning & Community Development										
400.101	Regular Pay	494,977.00	.00	494,977.00	11,100.99	.00	36,190.87	458,786.13	7	49,471
401.103	Overtime	2,500.00	.00	2,500.00	191.27	.00	312.63	2,187.37	13	431
405.114	FICA	38,057.00	.00	38,057.00	803.81	.00	2,671.75	35,385.25	7	3,641
406.116	Retirement	87,357.00	.00	87,357.00	2,211.05	.00	6,475.94	80,881.06	7	7,931
408.125	SCMIT Worker's Comp Ins.	8,748.00	.00	8,748.00	.00	960.88	960.88	6,826.24	22	1,031
410.001	Health Claims Cost	72,800.00	.00	72,800.00	2,445.70	.00	4,891.40	67,908.60	7	6,481
500.101	Supplies and Materials	3,540.00	.00	3,540.00	422.00	.00	766.78	2,773.22	22	671
500.102	Equipment	3,500.00	.00	3,500.00	1,650.00	.00	1,650.00	1,850.00	47	2,101
500.103	Furniture	200.00	.00	200.00	.00	.00	.00	200.00	0	
500.105	Printing and Binding	2,320.00	.00	2,320.00	.00	.00	.00	2,320.00	0	191
610.111	Communications- Landline	2,000.00	.00	2,000.00	181.45	.00	379.09	1,620.91	19	351
610.112	Postage	1,300.00	.00	1,300.00	146.82	.00	343.18	956.82	26	531
610.1110	Communications- Wireless	3,000.00	.00	3,000.00	1,077.17	.00	1,077.17	1,922.83	36	201
620.114	Advertising	3,820.00	.00	3,820.00	223.50	.00	223.50	3,596.50	6	141
640.124	Travel Expense	2,640.00	.00	2,640.00	.00	.00	.00	2,640.00	0	211
650.127	Electricity	2,000.00	.00	2,000.00	138.76	.00	291.12	1,708.88	15	261
650.128	Water	300.00	.00	300.00	29.88	.00	59.76	240.24	20	41
650.129	Wastewater	400.00	.00	400.00	32.68	.00	65.37	334.63	16	51
650.130	Sanitation	625.00	.00	625.00	48.71	.00	97.42	527.58	16	91
650.133	Stormwater	450.00	.00	450.00	42.68	.00	85.76	364.24	19	61
650.134	Security Lights	1,250.00	.00	1,250.00	90.00	.00	180.00	1,070.00	14	181
650.1271	Electricity- Sales Tax	75.00	.00	75.00	5.84	.00	11.64	63.36	16	11
660.103	Emergency Preparedness	.00	.00	.00	.00	.00	.00	.00	+++	71
660.105	COVID-19 Pandemic Expense	500.00	.00	500.00	.00	.00	.00	500.00	0	
660.133	Repairs & Maint. Services	927.00	.00	927.00	.00	.00	.00	927.00	0	
660.139	Fleet Services-RTA Mtce Allocation	500.00	.00	500.00	.00	.00	.00	500.00	0	
660.145	Gasoline & Oil	3,500.00	.00	3,500.00	391.69	.00	391.69	3,108.31	11	291
660.1391	Fleet Services -Departmental Expense Allocation	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	261
670.156	Equipment Rental/Lease	7,500.00	.00	7,500.00	718.11	.00	2,128.51	5,371.49	28	1,541
685.180	Membership Dues and Fees	1,623.00	.00	1,623.00	194.00	.00	1,243.00	380.00	77	
685.182	Other Operating Expenses	600.00	.00	600.00	12.60	.00	12.60	587.40	2	141
685.184	Continuing Education	450.00	.00	450.00	.00	.00	.00	450.00	0	
685.186	Training	3,783.00	.00	3,783.00	69.00	.00	69.00	3,714.00	2	381
685.192	KGB Operations	.00	.00	.00	.00	.00	.00	.00	+++	301
685.1801	Subscriptions	500.00	.00	500.00	.00	.00	.00	500.00	0	
686.191	Contract Services/Studies	391,000.00	.00	391,000.00	10,873.75	.00	11,886.25	379,113.75	3	5,621
686.1895	Employee wellness services	.00	.00	.00	247.31	.00	247.31	(247.31)	+++	171
795.001	IT Internal Allocations	18,400.00	.00	18,400.00	.00	.00	.00	18,400.00	0	1,321



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 09 - Planning & Community Development Totals		\$1,162,142.00	\$0.00	\$1,162,142.00	\$33,348.77	\$960.88	\$72,712.62	\$1,088,468.50	6%	\$84,299.00
Department 10 - Municipal Court										
400.101	Regular Pay	135,379.00	.00	135,379.00	5,458.27	.00	16,865.29	118,513.71	12	21,099.00
401.103	Overtime	5,000.00	.00	5,000.00	296.02	.00	478.14	4,521.86	10	920.00
401.105	On-call pay	6,000.00	.00	6,000.00	400.00	.00	800.00	5,200.00	13	800.00
405.114	FICA	11,198.00	.00	11,198.00	460.95	.00	1,367.40	9,830.60	12	1,710.00
406.116	Retirement	25,704.00	.00	25,704.00	1,127.55	.00	3,098.60	22,605.40	12	3,530.00
408.125	SCMIT Worker's Comp Ins.	4,386.00	.00	4,386.00	.00	596.76	596.76	3,192.48	27	640.00
410.001	Health Claims Cost	31,850.00	.00	31,850.00	437.30	.00	874.60	30,975.40	3	1,140.00
500.101	Supplies and Materials	2,500.00	.00	2,500.00	.00	.00	385.57	2,114.43	15	440.00
500.102	Equipment	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
610.111	Communications- Landline	400.00	.00	400.00	65.36	.00	97.90	302.10	24	80.00
610.112	Postage	3,000.00	.00	3,000.00	135.80	.00	468.82	2,531.18	16	430.00
610.1110	Communications- Wireless	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
640.124	Travel Expense	1,600.00	.00	1,600.00	.00	.00	.00	1,600.00	0	.00
650.127	Electricity	5,100.00	.00	5,100.00	484.89	.00	1,024.33	4,075.67	20	960.00
650.128	Water	400.00	.00	400.00	47.29	.00	93.98	306.02	23	60.00
650.129	Wastewater	300.00	.00	300.00	35.87	.00	71.12	228.88	24	50.00
650.130	Sanitation	100.00	.00	100.00	9.67	.00	19.34	80.66	19	10.00
650.133	Stormwater	200.00	.00	200.00	22.97	.00	46.16	153.84	23	30.00
650.134	Security Lights	500.00	.00	500.00	38.11	.00	76.22	423.78	15	70.00
650.1271	Electricity- Sales Tax	200.00	.00	200.00	17.42	.00	35.45	164.55	18	30.00
660.105	COVID-19 Pandemic Expense	400.00	.00	400.00	.00	.00	.00	400.00	0	170.00
660.133	Repairs & Maint. Services	9,300.00	.00	9,300.00	242.60	.00	942.60	8,357.40	10	310.00
660.139	Fleet Services-RTA Mtce Allocation	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
660.145	Gasoline & Oil	800.00	.00	800.00	51.03	.00	51.03	748.97	6	30.00
660.1391	Fleet Services -Departmental Expense Allocation	500.00	.00	500.00	.00	.00	.00	500.00	0	60.00
670.156	Equipment Rental/Lease	2,300.00	.00	2,300.00	190.99	.00	190.99	2,109.01	8	.00
685.180	Membership Dues and Fees	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
685.182	Other Operating Expenses	3,600.00	.00	3,600.00	696.00	.00	696.00	2,904.00	19	.00
685.186	Training	500.00	.00	500.00	.00	.00	.00	500.00	0	130.00
686.187	Professional Services	66,300.00	.00	66,300.00	2,750.00	22,500.00	2,750.00	41,050.00	38	250.00
686.189	Employee Medical	250.00	.00	250.00	.00	.00	.00	250.00	0	.00
686.195	Repair/Maint Svc Contract	2,200.00	.00	2,200.00	.00	.00	.00	2,200.00	0	.00
686.1895	Employee wellness services	1,500.00	.00	1,500.00	148.39	.00	148.39	1,351.61	10	100.00
795.001	IT Internal Allocations	22,500.00	.00	22,500.00	.00	.00	.00	22,500.00	0	2,200.00
Department 10 - Municipal Court Totals		\$346,267.00	\$0.00	\$346,267.00	\$13,116.48	\$23,096.76	\$31,178.69	\$291,991.55	16%	\$35,350.00

Attachment: August 2022 Budget Performance Report (3697 : September 2022 Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 11 - Fire										
400.101	Regular Pay	1,533,053.00	.00	1,533,053.00	55,286.50	.00	174,647.33	1,358,405.67	11	236,421
401.103	Overtime	125,000.00	.00	125,000.00	12,223.69	.00	26,980.52	98,019.48	22	13,759
402.111	Volunteer Employees	3,000.00	.00	3,000.00	30.00	.00	30.00	2,970.00	1	150
405.114	FICA	126,840.00	.00	126,840.00	4,661.92	.00	14,316.97	112,523.03	11	17,921
406.116	Retirement	335,586.00	.00	335,586.00	10,003.36	.00	35,523.84	300,062.16	11	44,561
408.125	SCMIT Worker's Comp Ins.	89,092.00	.00	89,092.00	.00	15,181.86	15,181.86	58,728.28	34	16,441
410.001	Health Claims Cost	304,850.00	.00	304,850.00	17,071.88	.00	35,646.66	269,203.34	12	40,621
410.002	Health Claim Costs-Retire	49,969.00	.00	49,969.00	2,852.18	.00	5,392.38	44,576.62	11	11,861
500.101	Supplies and Materials	20,000.00	.00	20,000.00	1,715.01	.00	2,592.20	17,407.80	13	2,241
500.102	Equipment	35,800.00	.00	35,800.00	71.88	.00	177.73	35,622.27	0	3,051
500.103	Furniture	6,200.00	.00	6,200.00	1,027.14	.00	1,027.14	5,172.86	17	891
500.105	Printing and Binding	500.00	.00	500.00	.00	.00	.00	500.00	0	171
500.107	Technology Supplies	11,440.00	.00	11,440.00	594.37	.00	645.99	10,794.01	6	411
501.101	Uniforms and Clothing	31,700.00	.00	31,700.00	840.94	.00	1,455.45	30,244.55	5	821
515.121	Safety Supplies	9,000.00	.00	9,000.00	1,210.67	.00	5,228.07	3,771.93	58	
515.128	Medical Supplies	16,500.00	.00	16,500.00	1,994.10	.00	2,083.12	14,416.88	13	2,751
531.140	Haz Mat Supplies/Equipmnt	10,000.00	.00	10,000.00	4,359.86	.00	4,359.86	5,640.14	44	
610.111	Communications- Landline	6,500.00	.00	6,500.00	764.91	.00	1,597.35	4,902.65	25	1,471
610.112	Postage	1,000.00	.00	1,000.00	26.83	.00	26.83	973.17	3	41
610.1110	Communications- Wireless	30,000.00	.00	30,000.00	2,257.25	.00	4,178.22	25,821.78	14	781
620.114	Advertising	750.00	.00	750.00	.00	.00	.00	750.00	0	
630.121	Fire Prevention Materials	9,000.00	.00	9,000.00	211.55	.00	211.55	8,788.45	2	1,011
640.124	Travel Expense	8,942.00	.00	8,942.00	214.00	.00	726.00	8,216.00	8	1,231
650.127	Electricity	16,000.00	.00	16,000.00	1,230.65	.00	2,460.20	13,539.80	15	2,011
650.128	Water	4,000.00	.00	4,000.00	224.58	.00	448.55	3,551.45	11	531
650.129	Wastewater	3,000.00	.00	3,000.00	237.67	.00	480.00	2,520.00	16	441
650.130	Sanitation	1,000.00	.00	1,000.00	78.76	.00	157.52	842.48	16	151
650.133	Stormwater	1,600.00	.00	1,600.00	153.36	.00	308.16	1,291.84	19	231
650.134	Security Lights	2,000.00	.00	2,000.00	151.00	.00	302.00	1,698.00	15	301
650.1271	Electricity- Sales Tax	500.00	.00	500.00	36.58	.00	74.75	425.25	15	61
660.103	Emergency Preparedness	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
660.105	COVID-19 Pandemic Expense	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	291
660.133	Repairs & Maint. Services	38,000.00	.00	38,000.00	2,019.85	.00	2,139.13	35,860.87	6	1,551
660.139	Fleet Services-RTA Mtce Allocation	28,000.00	.00	28,000.00	457.34	.00	585.49	27,414.51	2	2,121
660.145	Gasoline & Oil	36,000.00	.00	36,000.00	3,888.11	.00	3,888.11	32,111.89	11	3,251
660.1391	Fleet Services -Departmental Expense Allocation	15,000.00	.00	15,000.00	165.00	.00	192.50	14,807.50	1	1,871
660.1392	Fleet Svcs- Outside Vends	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0	4,921
670.156	Equipment Rental/Lease	8,500.00	.00	8,500.00	388.26	.00	728.01	7,771.99	9	621

Attachment: August 2022 Budget Performance Report (3697 : September 2022 Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 11 - Fire										
682.169	Laundry & Linen	2,000.00	.00	2,000.00	63.72	.00	115.56	1,884.44	6	3%
685.180	Membership Dues and Fees	2,218.00	.00	2,218.00	75.00	.00	75.00	2,143.00	3	
685.182	Other Operating Expenses	3,000.00	.00	3,000.00	83.62	.00	83.62	2,916.38	3	17%
685.184	Continuing Education	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
685.186	Training	23,840.00	.00	23,840.00	1,078.00	.00	1,098.00	22,742.00	5	2,59%
685.1801	Subscriptions	14,943.00	.00	14,943.00	.00	.00	5,776.80	9,166.20	39	5,10%
686.189	Employee Medical	13,800.00	.00	13,800.00	260.00	11,037.00	260.00	2,503.00	82	6%
686.195	Repair/Maint Svc Contract	67,552.00	.00	67,552.00	2,568.59	.00	5,139.09	62,412.91	8	6,68%
686.1895	Employee wellness services	15,000.00	.00	15,000.00	1,483.84	.00	1,483.84	13,516.16	10	1,03%
795.001	IT Internal Allocations	22,000.00	.00	22,000.00	.00	.00	.00	22,000.00	0	2,64%
Department 11 - Fire Totals		\$3,148,175.00	\$0.00	\$3,148,175.00	\$132,061.97	\$26,218.86	\$357,825.40	\$2,764,130.74	12%	\$433,41%
Department 12 - Public Works										
400.101	Regular Pay	406,431.00	.00	406,431.00	21,552.53	.00	70,092.07	336,338.93	17	72,40%
401.103	Overtime	18,000.00	.00	18,000.00	534.21	.00	2,476.38	15,523.62	14	63%
401.106	Contract Labor	35,000.00	.00	35,000.00	.00	.00	.00	35,000.00	0	
405.114	FICA	32,470.00	.00	32,470.00	1,465.81	.00	5,105.19	27,364.81	16	5,15%
406.116	Retirement	74,531.00	.00	74,531.00	3,533.65	.00	11,274.22	63,256.78	15	11,43%
408.125	SCMIT Worker's Comp Ins.	25,549.00	.00	25,549.00	.00	6,817.17	6,817.17	11,914.66	53	8,12%
410.001	Health Claims Cost	92,820.00	.00	92,820.00	6,951.86	.00	13,903.72	78,916.28	15	14,42%
410.002	Health Claim Costs-Retire	20,361.00	.00	20,361.00	1,919.60	.00	3,839.20	16,521.80	19	4,86%
500.101	Supplies and Materials	10,000.00	.00	10,000.00	891.65	.00	1,034.54	8,965.46	10	2,79%
500.102	Equipment	11,000.00	.00	11,000.00	384.47	.00	3,692.23	7,307.77	34	4,51%
500.103	Furniture	1,000.00	.00	1,000.00	358.39	.00	358.39	641.61	36	
500.105	Printing and Binding	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	20%
501.101	Uniforms and Clothing	16,000.00	.00	16,000.00	1,672.02	.00	2,147.80	13,852.20	13	2,05%
513.112	Asphalt/Concrete/Gravel	67,500.00	.00	67,500.00	2,265.76	.00	4,321.06	63,178.94	6	1,89%
515.121	Safety Supplies	7,500.00	.00	7,500.00	.00	.00	684.20	6,815.80	9	73%
610.111	Communications- Landline	3,500.00	.00	3,500.00	349.84	.00	911.89	2,588.11	26	89%
610.112	Postage	700.00	.00	700.00	50.55	.00	50.55	649.45	7	
610.1110	Communications- Wireless	5,150.00	.00	5,150.00	271.09	.00	271.09	4,878.91	5	33%
620.114	Advertising	750.00	.00	750.00	84.00	.00	84.00	666.00	11	
640.124	Travel Expense	500.00	.00	500.00	137.00	.00	137.00	363.00	27	
650.127	Electricity	1,500.00	.00	1,500.00	134.30	.00	281.27	1,218.73	19	21%
650.128	Water	600.00	.00	600.00	62.42	.00	124.85	475.15	21	8%
650.129	Wastewater	750.00	.00	750.00	64.65	.00	129.30	620.70	17	10%
650.130	Sanitation	500.00	.00	500.00	38.04	.00	76.08	423.92	15	7%
650.133	Stormwater	500.00	.00	500.00	46.06	.00	92.55	407.45	19	6%
650.134	Security Lights	600.00	.00	600.00	44.54	.00	89.08	510.92	15	8%



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 12 - Public Works										
650.1271	Electricity- Sales Tax	90.00	.00	90.00	.43	.00	.88	89.12	1	
660.105	COVID-19 Pandemic Expense	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	78%
660.133	Repairs & Maint. Services	10,000.00	.00	10,000.00	140.15	.00	1,337.33	8,662.67	13	1,85%
660.139	Fleet Services-RTA Mtce Allocation	10,000.00	.00	10,000.00	660.91	.00	1,475.04	8,524.96	15	5,96%
660.145	Gasoline & Oil	28,000.00	.00	28,000.00	3,449.50	.00	3,449.50	24,550.50	12	2,36%
660.1391	Fleet Services -Departmental Expense Allocation	25,000.00	.00	25,000.00	275.00	.00	976.25	24,023.75	4	7,85%
660.1392	Fleet Svcs- Outside Vends	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	18%
663.142	Street Sign Maintenance	6,000.00	.00	6,000.00	641.19	.00	641.19	5,358.81	11	27%
663.148	Maintenance of Parks	40,000.00	.00	40,000.00	644.70	.00	1,297.33	38,702.67	3	1,84%
670.156	Equipment Rental/Lease	3,000.00	.00	3,000.00	273.98	.00	547.96	2,452.04	18	52%
685.180	Membership Dues and Fees	200.00	.00	200.00	.00	.00	232.00	(32.00)	116	
685.182	Other Operating Expenses	1,500.00	.00	1,500.00	42.91	.00	42.91	1,457.09	3	
685.186	Training	1,700.00	.00	1,700.00	.00	.00	595.00	1,105.00	35	13%
685.187	Special Projects	5,000.00	.00	5,000.00	.00	.00	185.00	4,815.00	4	
685.192	KGB Operations	6,000.00	.00	6,000.00	988.57	.00	1,135.28	4,864.72	19	38%
685.1921	KGB grant expenses	6,000.00	.00	6,000.00	.00	.00	585.00	5,415.00	10	
686.187	Professional Services	5,000.00	.00	5,000.00	499.95	7,832.55	499.95	(3,332.50)	167	49%
686.189	Employee Medical	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
686.195	Repair/Maint Svc Contract	10,000.00	.00	10,000.00	1,625.29	1,363.50	2,900.42	5,736.08	43	1,23%
686.1895	Employee wellness services	3,505.00	.00	3,505.00	692.46	.00	692.46	2,812.54	20	48%
687.203	Contract Services	65,000.00	.00	65,000.00	500.00	.00	500.00	64,500.00	1	3,67%
687.204	Janitorial Services	5,000.00	.00	5,000.00	409.58	.00	409.58	4,590.42	8	67%
795.001	IT Internal Allocations	6,500.00	.00	6,500.00	.00	.00	.00	6,500.00	0	88%
Department 12 - Public Works Totals		\$1,077,207.00	\$0.00	\$1,077,207.00	\$53,657.06	\$16,013.22	\$145,496.91	\$915,696.87	15%	\$160,71%
Department 13 - Information Technology										
400.101	Regular Pay	94,228.00	.00	94,228.00	3,487.10	.00	10,782.95	83,445.05	11	13,67%
405.114	FICA	7,209.00	.00	7,209.00	246.21	.00	783.78	6,425.22	11	99%
406.116	Retirement	16,546.00	.00	16,546.00	645.94	.00	1,846.98	14,699.02	11	2,12%
408.125	SCMIT Worker's Comp Ins.	1,983.00	.00	1,983.00	.00	242.75	242.75	1,497.50	24	26%
410.001	Health Claims Cost	13,195.00	.00	13,195.00	768.70	.00	1,537.40	11,657.60	12	1,84%
500.101	Supplies and Materials	2,000.00	.00	2,000.00	.00	.00	29.91	1,970.09	1	
500.102	Equipment	89,825.00	.00	89,825.00	.00	.00	82.50	89,742.50	0	3,40%
500.107	Technology Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	
610.111	Communications- Landline	500.00	.00	500.00	65.36	.00	97.90	402.10	20	8%
610.1110	Communications- Wireless	700.00	.00	700.00	46.40	.00	46.40	653.60	7	4%
640.124	Travel Expense	500.00	.00	500.00	.00	.00	.00	500.00	0	
650.127	Electricity	1,000.00	.00	1,000.00	69.38	.00	145.56	854.44	15	13%
650.128	Water	150.00	.00	150.00	14.93	.00	29.86	120.14	20	2%



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 13 - Information Technology										
650.129	Wastewater	200.00	.00	200.00	16.34	.00	32.68	167.32	16	21
650.130	Sanitation	375.00	.00	375.00	24.34	.00	48.68	326.32	13	41
650.133	Stormwater	750.00	.00	750.00	132.01	.00	265.26	484.74	35	19
650.134	Security Lights	650.00	.00	650.00	45.00	.00	90.00	560.00	14	9
650.1271	Electricity- Sales Tax	40.00	.00	40.00	2.92	.00	5.82	34.18	15	!
685.180	Membership Dues and Fees	50.00	.00	50.00	.00	.00	.00	50.00	0	
685.182	Other Operating Expenses	5,000.00	.00	5,000.00	493.96	.00	2,709.36	2,290.64	54	
685.186	Training	.00	.00	.00	.00	.00	.00	.00	+++	13
685.1801	Subscriptions	.00	5,172.00	5,172.00	.00	5,171.85	.00	.15	100	
686.184	Technology Services	166,508.00	.00	166,508.00	22,681.80	33,977.30	34,022.70	98,508.00	41	22,630
686.195	Repair/Maint Svc Contract	250.00	.00	250.00	.00	.00	.00	250.00	0	
686.1895	Employee wellness services	.00	.00	.00	49.46	.00	49.46	(49.46)	+++	3
795.001	IT Internal Allocations	(325,000.00)	.00	(325,000.00)	.00	.00	.00	(325,000.00)	0	(42,315)
900.3950	Computer Software	81,750.00	(5,172.00)	76,578.00	.00	.00	.00	76,578.00	0	
900.4300	Other Equipment	.00	.00	.00	.00	.00	5,431.91	(5,431.91)	+++	
Department 13 - Information Technology Totals		\$158,909.00	\$0.00	\$158,909.00	\$28,789.85	\$39,391.90	\$58,281.86	\$61,235.24	61%	\$3,441
Department 14 - Fleet Services										
400.101	Regular Pay	152,264.00	.00	152,264.00	5,846.47	.00	18,076.61	134,187.39	12	22,471
401.103	Overtime	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
405.114	FICA	11,725.00	.00	11,725.00	418.60	.00	1,325.57	10,399.43	11	1,641
406.116	Retirement	26,913.00	.00	26,913.00	1,076.74	.00	3,083.80	23,829.20	11	3,471
408.125	SCMIT Worker's Comp Ins.	4,590.00	.00	4,590.00	.00	1,699.24	1,699.24	1,191.52	74	1,821
410.001	Health Claims Cost	27,300.00	.00	27,300.00	1,883.86	.00	3,767.72	23,532.28	14	3,921
410.002	Health Claim Costs-Retire	10,535.00	.00	10,535.00	782.74	.00	1,565.48	8,969.52	15	2,681
500.101	Supplies and Materials	5,600.00	.00	5,600.00	.00	.00	.00	5,600.00	0	781
500.102	Equipment	3,000.00	.00	3,000.00	.00	.00	736.32	2,263.68	25	
500.105	Printing and Binding	500.00	.00	500.00	206.29	.00	206.29	293.71	41	
501.101	Uniforms and Clothing	2,700.00	.00	2,700.00	289.49	.00	369.03	2,330.97	14	261
515.121	Safety Supplies	2,300.00	.00	2,300.00	.00	.00	.00	2,300.00	0	391
610.111	Communications- Landline	1,500.00	.00	1,500.00	167.84	.00	465.26	1,034.74	31	441
610.112	Postage	100.00	.00	100.00	.00	.00	.00	100.00	0	
610.1110	Communications- Wireless	600.00	.00	600.00	41.40	.00	41.40	558.60	7	41
620.114	Advertising	100.00	.00	100.00	.00	.00	.00	100.00	0	
640.124	Travel Expense	500.00	.00	500.00	.00	.00	.00	500.00	0	
650.127	Electricity	11,500.00	.00	11,500.00	1,236.92	.00	2,587.31	8,912.69	22	2,031
650.128	Water	590.00	.00	590.00	62.40	.00	124.79	465.21	21	81
650.129	Wastewater	800.00	.00	800.00	64.64	.00	129.26	670.74	16	101
650.130	Sanitation	550.00	.00	550.00	36.90	.00	73.80	476.20	13	71

Attachment: August 2022 Budget Performance Report (3697 : September 2022 Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 14 - Fleet Services										
650.133	Stormwater	925.00	.00	925.00	83.77	.00	168.32	756.68	18	126
650.134	Security Lights	615.00	.00	615.00	42.57	.00	85.14	529.86	14	81
650.1271	Electricity- Sales Tax	575.00	.00	575.00	54.76	.00	110.08	464.92	19	91
660.133	Repairs & Maint. Services	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
660.139	Fleet Services-RTA Mtce Allocation	750.00	.00	750.00	2,825.00	.00	3,981.33	(3,231.33)	531	21
660.145	Gasoline & Oil	3,000.00	.00	3,000.00	191.73	.00	191.73	2,808.27	6	164
660.1391	Fleet Services -Departmental Expense Allocation	600.00	.00	600.00	385.00	.00	907.50	(307.50)	151	11
660.1392	Fleet Svcs- Outside Vends	500.00	.00	500.00	.00	.00	.00	500.00	0	
662.140	Building Repairs	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
685.182	Other Operating Expenses	500.00	.00	500.00	.00	.00	101.80	398.20	20	
685.186	Training	500.00	.00	500.00	.00	.00	.00	500.00	0	13
686.189	Employee Medical	250.00	.00	250.00	.00	.00	.00	250.00	0	
686.195	Repair/Maint Svc Contract	11,100.00	.00	11,100.00	60.60	545.40	5,603.76	4,950.84	55	5,324
686.1895	Employee wellness services	1,150.00	.00	1,150.00	98.91	.00	98.91	1,051.09	9	61
735.122	Services Billed	(255,000.00)	.00	(255,000.00)	(6,875.00)	.00	(12,141.25)	(242,858.75)	5	(45,256)
795.001	IT Internal Allocations	5,500.00	.00	5,500.00	.00	.00	.00	5,500.00	0	88
Department 14 - Fleet Services Totals		\$40,632.00	\$0.00	\$40,632.00	\$8,981.63	\$2,244.64	\$33,359.20	\$5,028.16	88%	\$1,931
Department 20 - General Government										
401.106	Contract Labor	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	
410.002	Health Claim Costs-Retire	27,295.00	.00	27,295.00	910.44	.00	2,331.28	24,963.72	9	3,531
510.106	Cleaning & Sanitation Sup	2,500.00	.00	2,500.00	269.85	.00	394.52	2,105.48	16	101
600.110	SCMIRF Property/Liab Ins	270,000.00	.00	270,000.00	3,833.73	24,123.27	123,318.17	122,558.56	55	128,431
600.112	Survivors Health Ins	10,000.00	.00	10,000.00	369.82	.00	739.64	9,260.36	7	2,171
600.1051	Employee Wellness &Safety	20,700.00	.00	20,700.00	2,170.00	.00	2,170.00	18,530.00	10	2,311
600.1052	Unemployment Insurance	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	
620.114	Advertising	5,200.00	.00	5,200.00	.00	.00	.00	5,200.00	0	
640.124	Travel Expense	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
650.127	Electricity	600.00	.00	600.00	168.64	.00	352.67	247.33	59	
650.128	Water	320.00	.00	320.00	20.07	.00	40.14	279.86	13	
650.129	Wastewater	420.00	.00	420.00	23.34	.00	46.68	373.32	11	
650.133	Stormwater	1,000.00	.00	1,000.00	136.73	.00	274.74	725.26	27	13
650.1271	Electricity- Sales Tax	80.00	.00	80.00	22.35	.00	45.33	34.67	57	
660.105	COVID-19 Pandemic Expense	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	2,174
660.133	Repairs & Maint. Services	5,000.00	.00	5,000.00	.00	.00	855.02	4,144.98	17	461
685.180	Membership Dues and Fees	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	91
685.182	Other Operating Expenses	30,000.00	.00	30,000.00	13,894.88	.00	14,820.47	15,179.53	49	1,421
685.187	Special Projects	125,780.00	.00	125,780.00	.00	.00	.00	125,780.00	0	
685.1822	City Hall - Temporary Locations	130,200.00	.00	130,200.00	8,652.00	.00	25,956.00	104,244.00	20	25,956



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 20 - General Government										
686.186	Legal Services	65,000.00	.00	65,000.00	20,996.51	14,085.88	20,996.51	29,917.61	54	52%
686.187	Professional Services	14,500.00	.00	14,500.00	9,225.00	.00	11,837.50	2,662.50	82	
686.192	Elections	10,500.00	.00	10,500.00	.00	.00	.00	10,500.00	0	
686.194	Other Prof/Tech Services	.00	.00	.00	.00	.00	.00	.00	+++	1,500
686.195	Repair/Maint Svc Contract	6,000.00	.00	6,000.00	.00	.00	211.09	5,788.91	4	30%
686.196	Bank Charges/Fees	5,000.00	.00	5,000.00	.00	.00	300.11	4,699.89	6	1,095
686.199	Internal Engineering	35,000.00	.00	35,000.00	.00	.00	.00	35,000.00	0	3,345
686.1871	Audit Services	55,000.00	.00	55,000.00	.00	.00	.00	55,000.00	0	
686.1895	Employee wellness services	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
687.203	Contract Services	75,000.00	.00	75,000.00	.00	.00	.00	75,000.00	0	
687.204	Janitorial Services	10,000.00	.00	10,000.00	1,812.28	.00	1,812.28	8,187.72	18	1,275
720.002	Unclaimed funds to the State	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	1,925
795.995	GF Cost Distribution	(320,926.00)	.00	(320,926.00)	(26,743.83)	.00	(53,487.66)	(267,438.34)	17	(42,775)
900.6000	Other Improvements	18,824.00	.00	18,824.00	.00	.00	.00	18,824.00	0	
Department 20 - General Government Totals		\$625,993.00	\$0.00	\$625,993.00	\$35,761.81	\$38,209.15	\$153,014.49	\$434,769.36	31%	\$133,995
Department 21 - Debt Service										
681.100	Capital Lease Principal	38,000.00	.00	38,000.00	.00	.00	.00	38,000.00	0	
681.120	Capital Lease Interest	2,800.00	.00	2,800.00	.00	.00	.00	2,800.00	0	
Department 21 - Debt Service Totals		\$40,800.00	\$0.00	\$40,800.00	\$0.00	\$0.00	\$0.00	\$40,800.00	0%	\$0
Department 22 - Other Financing Uses										
750.127	Transfers to Waste Mgmt	5,635.00	.00	5,635.00	.00	.00	.00	5,635.00	0	
750.128	Transfer to Electric Fund	106,940.00	.00	106,940.00	.00	.00	.00	106,940.00	0	
750.134	Transfer to Storm Water	37,487.00	.00	37,487.00	.00	.00	.00	37,487.00	0	309,415
750.140	Transfer to Capital Projects Reserve Fund	575,880.00	.00	575,880.00	.00	.00	.00	575,880.00	0	892,275
750.141	Transfer to Water Utility	51,710.00	.00	51,710.00	.00	.00	.00	51,710.00	0	471,405
750.142	Transfer to Wastewater	1,627.00	.00	1,627.00	.00	.00	.00	1,627.00	0	11,555
Department 22 - Other Financing Uses Totals		\$779,279.00	\$0.00	\$779,279.00	\$0.00	\$0.00	\$0.00	\$779,279.00	0%	\$1,684,645
EXPENSE TOTALS		\$12,636,697.00	\$682.00	\$12,637,379.00	\$495,738.60	\$263,765.95	\$1,384,456.19	\$10,989,156.86	13%	\$3,225,605
Fund 0010 - General Fund Totals										
REVENUE TOTALS		12,636,697.00	682.00	12,637,379.00	419,310.94	.00	637,266.78	12,000,112.22	5%	424,205
EXPENSE TOTALS		12,636,697.00	682.00	12,637,379.00	495,738.60	263,765.95	1,384,456.19	10,989,156.86	13%	3,225,605
Fund 0010 - General Fund Totals		\$0.00	\$0.00	\$0.00	(\$76,427.66)	(\$263,765.95)	(\$747,189.41)	\$1,010,955.36		(\$2,801,393)
Fund 0011 - Debt Service										
REVENUE										
Department 00 - Revenue										
311.002	Property Taxes -Debt Mill	145,000.00	.00	145,000.00	413.98	.00	413.98	144,586.02	0	1,855
Department 00 - Revenue Totals		\$145,000.00	\$0.00	\$145,000.00	\$413.98	\$0.00	\$413.98	\$144,586.02	0%	\$1,855



Budget Performance Report

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Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0011 - Debt Service										
REVENUE TOTALS		\$145,000.00	\$0.00	\$145,000.00	\$413.98	\$0.00	\$413.98	\$144,586.02	0%	\$1,851.00
EXPENSE										
Department 21 - Debt Service										
681.130	GO Bond Principal	84,000.00	.00	84,000.00	.00	.00	.00	84,000.00	0	
681.140	GO Bond Interest	47,360.00	.00	47,360.00	.00	.00	.00	47,360.00	0	
750.137	Trns from/to Fund Balance	13,640.00	.00	13,640.00	.00	.00	.00	13,640.00	0	
Department 21 - Debt Service Totals		\$145,000.00	\$0.00	\$145,000.00	\$0.00	\$0.00	\$0.00	\$145,000.00	0%	\$1,851.00
EXPENSE TOTALS		\$145,000.00	\$0.00	\$145,000.00	\$0.00	\$0.00	\$0.00	\$145,000.00	0%	\$1,851.00
Fund 0011 - Debt Service Totals										
REVENUE TOTALS		145,000.00	.00	145,000.00	413.98	.00	413.98	144,586.02	0%	1,851.00
EXPENSE TOTALS		145,000.00	.00	145,000.00	.00	.00	.00	145,000.00	0%	
Fund 0011 - Debt Service Totals		\$0.00	\$0.00	\$0.00	\$413.98	\$0.00	\$413.98	(\$413.98)		\$1,851.00
Fund 0012 - Capital Projects Reserve Fund										
REVENUE										
394.002	Transfer from fund balance	80,699.00	.00	80,699.00	.00	.00	.00	80,699.00	0	
Department 00 - Revenue										
331.000	Federal Grants	60,110.00	.00	60,110.00	.00	.00	.00	60,110.00	0	
331.010	Grant Revenue	504,338.00	.00	504,338.00	.00	.00	.00	504,338.00	0	
392.004	From General Fund	575,880.00	.00	575,880.00	.00	.00	.00	575,880.00	0	892,273.00
Department 00 - Revenue Totals		\$1,140,328.00	\$0.00	\$1,140,328.00	\$0.00	\$0.00	\$0.00	\$1,140,328.00	0%	\$892,273.00
REVENUE TOTALS		\$1,221,027.00	\$0.00	\$1,221,027.00	\$0.00	\$0.00	\$0.00	\$1,221,027.00	0%	\$892,273.00
EXPENSE										
Department 26 - Special Projects										
900.903	Sidewalk Program	564,838.00	.00	564,838.00	.00	.00	.00	564,838.00	0	
900.3000	Buildings & Improvements	55,500.00	.00	55,500.00	.00	.00	.00	55,500.00	0	233,000.00
900.3950	Computer Software	82,500.00	.00	82,500.00	.00	.00	.00	82,500.00	0	
900.4100	Vehicles	271,439.00	.00	271,439.00	.00	35,366.00	.00	236,073.00	13	
900.4200	Heavy Equipment	.00	.00	.00	.00	549,750.00	.00	(549,750.00)	+++	
900.4300	Other Equipment	246,750.00	.00	246,750.00	53,164.00	59,847.75	53,164.00	133,738.25	46	
900.6000	Other Improvements	.00	.00	.00	.00	39,886.00	.00	(39,886.00)	+++	
Department 26 - Special Projects Totals		\$1,221,027.00	\$0.00	\$1,221,027.00	\$53,164.00	\$684,849.75	\$53,164.00	\$483,013.25	60%	\$233,000.00
EXPENSE TOTALS		\$1,221,027.00	\$0.00	\$1,221,027.00	\$53,164.00	\$684,849.75	\$53,164.00	\$483,013.25	60%	\$233,000.00
Fund 0012 - Capital Projects Reserve Fund Totals										
REVENUE TOTALS		1,221,027.00	.00	1,221,027.00	.00	.00	.00	1,221,027.00	0%	892,273.00
EXPENSE TOTALS		1,221,027.00	.00	1,221,027.00	53,164.00	684,849.75	53,164.00	483,013.25	60%	233,000.00
Fund 0012 - Capital Projects Reserve Fund Totals		\$0.00	\$0.00	\$0.00	(\$53,164.00)	(\$684,849.75)	(\$53,164.00)	\$738,013.75		\$892,033.00

Attachment: August 2022 Budget Performance Report (3697 : September 2022 Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0013 - TIF District										
REVENUE										
302.006	TIF Proceeds	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0	(32,689)
Department 00 - Revenue										
302.006	TIF Proceeds	.00	.00	.00	.00	.00	.00	.00	+++	42,741
Department 00 - Revenue Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$42,741
REVENUE TOTALS		\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0%	\$10,051
EXPENSE										
750.137	Trns from/to Fund Balance	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0	
EXPENSE TOTALS		\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0%	\$0
Fund 0013 - TIF District Totals										
REVENUE TOTALS		40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0%	10,051
EXPENSE TOTALS		40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0%	
Fund 0013 - TIF District Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$10,051
Fund 0014 - American Rescue Plan Act (ARP)										
REVENUE										
Department 00 - Revenue										
306.001	Investment Earnings	5,000.00	.00	5,000.00	3,015.42	.00	5,255.16	(255.16)	105	
331.011	American Rescue Plan (ARP) Proceeds	2,176,075.00	.00	2,176,075.00	.00	.00	.00	2,176,075.00	0	
Department 00 - Revenue Totals		\$2,181,075.00	\$0.00	\$2,181,075.00	\$3,015.42	\$0.00	\$5,255.16	\$2,175,819.84	0%	\$0
REVENUE TOTALS		\$2,181,075.00	\$0.00	\$2,181,075.00	\$3,015.42	\$0.00	\$5,255.16	\$2,175,819.84	0%	\$0
EXPENSE										
750.137	Trns from/to Fund Balance	2,181,075.00	.00	2,181,075.00	.00	.00	.00	2,181,075.00	0	
EXPENSE TOTALS		\$2,181,075.00	\$0.00	\$2,181,075.00	\$0.00	\$0.00	\$0.00	\$2,181,075.00	0%	\$0
Fund 0014 - American Rescue Plan Act (ARP) Totals										
REVENUE TOTALS		2,181,075.00	.00	2,181,075.00	3,015.42	.00	5,255.16	2,175,819.84	0%	
EXPENSE TOTALS		2,181,075.00	.00	2,181,075.00	.00	.00	.00	2,181,075.00	0%	
Fund 0014 - American Rescue Plan Act (ARP) Totals		\$0.00	\$0.00	\$0.00	\$3,015.42	\$0.00	\$5,255.16	(\$5,255.16)		\$0
Fund 0015 - Agency Fund										
REVENUE										
Department 00 - Revenue										
361.001	Investment Earnings	.00	.00	.00	66.35	.00	115.64	(115.64)	+++	\$0
Department 00 - Revenue Totals		\$0.00	\$0.00	\$0.00	\$66.35	\$0.00	\$115.64	(\$115.64)	+++	\$0
REVENUE TOTALS		\$0.00	\$0.00	\$0.00	\$66.35	\$0.00	\$115.64	(\$115.64)	+++	\$0
Fund 0015 - Agency Fund Totals										
REVENUE TOTALS		.00	.00	.00	66.35	.00	115.64	(115.64)	+++	\$0
EXPENSE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	
Fund 0015 - Agency Fund Totals		\$0.00	\$0.00	\$0.00	\$66.35	\$0.00	\$115.64	(\$115.64)		\$0

Attachment: August 2022 Budget Performance Report (3697 : September 2022 Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0017 - Federal Grants										
EXPENSE										
Department 69 - Federal Grants										
500.101	Supplies and Materials	.00	.00	.00	.00	.00	.00	.00	+++	48%
Department 69 - Federal Grants Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$480
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$480
Fund 0017 - Federal Grants Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	
EXPENSE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	48%
Fund 0017 - Federal Grants Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		(\$480)
Fund 0018 - State and Local Grants										
REVENUE										
Department 00 - Revenue										
331.069	Match Revenue	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0	
331.070	Hazard Mitigation Grant	.00	.00	.00	.00	.00	.00	.00	+++	19,93%
332.008	Other Local Grants	.00	.00	.00	.00	.00	.00	.00	+++	65%
Department 00 - Revenue Totals		\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0%	\$20,59%
REVENUE TOTALS		\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0%	\$20,59%
EXPENSE										
Department 70 - State and Local Grants										
500.101	Supplies and Materials	.00	.00	.00	5,981.08	.00	7,651.63	(7,651.63)	+++	66%
685.187	Special Projects	.00	.00	.00	.00	.00	.00	.00	+++	19,93%
750.137	Trns from/to Fund Balance	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0	
Department 70 - State and Local Grants Totals		\$100,000.00	\$0.00	\$100,000.00	\$5,981.08	\$0.00	\$7,651.63	\$92,348.37	8%	\$20,59%
EXPENSE TOTALS		\$100,000.00	\$0.00	\$100,000.00	\$5,981.08	\$0.00	\$7,651.63	\$92,348.37	8%	\$20,59%
Fund 0018 - State and Local Grants Totals										
REVENUE TOTALS		100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0%	20,59%
EXPENSE TOTALS		100,000.00	.00	100,000.00	5,981.08	.00	7,651.63	92,348.37	8%	20,59%
Fund 0018 - State and Local Grants Totals		\$0.00	\$0.00	\$0.00	(\$5,981.08)	\$0.00	(\$7,651.63)	\$7,651.63		(\$0)
Fund 0020 - State Accommodations Tax										
REVENUE										
Department 00 - Revenue										
318.001	Accommodations Tax	130,000.00	.00	130,000.00	.00	.00	.00	130,000.00	0	
361.001	Investment Earnings	250.00	.00	250.00	.00	.00	.00	250.00	0	
Department 00 - Revenue Totals		\$130,250.00	\$0.00	\$130,250.00	\$0.00	\$0.00	\$0.00	\$130,250.00	0%	\$130,250.00
REVENUE TOTALS		\$130,250.00	\$0.00	\$130,250.00	\$0.00	\$0.00	\$0.00	\$130,250.00	0%	\$130,250.00
EXPENSE										
Department 33 - State Accommodations Tax										
620.114	Advertising	250.00	.00	250.00	84.00	.00	84.00	166.00	34	7%



Budget Performance Report

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Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0020 - State Accommodations Tax										
EXPENSE										
Department 33 - State Accommodations Tax										
683.173	Tourism Related	75,000.00	.00	75,000.00	.00	.00	.00	75,000.00	0	
683.174	Tourism Advertise/Promote	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	
750.124	Transfers to General Fund	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	
Department 33 - State Accommodations Tax Totals		\$130,250.00	\$0.00	\$130,250.00	\$84.00	\$0.00	\$84.00	\$130,166.00	0%	\$74.00
EXPENSE TOTALS		\$130,250.00	\$0.00	\$130,250.00	\$84.00	\$0.00	\$84.00	\$130,166.00	0%	\$74.00
Fund 0020 - State Accommodations Tax Totals										
REVENUE TOTALS		130,250.00	.00	130,250.00	.00	.00	.00	130,250.00	0%	
EXPENSE TOTALS		130,250.00	.00	130,250.00	84.00	.00	84.00	130,166.00	0%	74.00
Fund 0020 - State Accommodations Tax Totals		\$0.00	\$0.00	\$0.00	(\$84.00)	\$0.00	(\$84.00)	\$84.00		(\$74.00)
Fund 0022 - Local Hospitality/ATax										
REVENUE										
Department 00 - Revenue										
324.001	Hospitality Fee	850,000.00	.00	850,000.00	79,123.72	.00	153,716.94	696,283.06	18	75,541.00
324.002	Accommodation Fees	160,000.00	.00	160,000.00	23,332.95	.00	43,616.37	116,383.63	27	36,371.00
331.000	Federal Grants	458,200.00	.00	458,200.00	.00	.00	.00	458,200.00	0	
331.069	Match Revenue	150,000.00	.00	150,000.00	.00	.00	.00	150,000.00	0	
332.015	DBA State Grant	78,178.00	.00	78,178.00	.00	.00	42,717.00	35,461.00	55	36,061.00
361.001	Investment Earnings	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
369.002	Miscellaneous Revenue	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
394.002	Transfer from fund balance	705,949.00	.00	705,949.00	.00	.00	.00	705,949.00	0	
Department 00 - Revenue Totals		\$2,406,827.00	\$0.00	\$2,406,827.00	\$102,456.67	\$0.00	\$240,050.31	\$2,166,776.69	10%	\$147,981.00
REVENUE TOTALS		\$2,406,827.00	\$0.00	\$2,406,827.00	\$102,456.67	\$0.00	\$240,050.31	\$2,166,776.69	10%	\$147,981.00
EXPENSE										
Department 08 - Winyah Auditorium										
650.127	Electricity	9,000.00	.00	9,000.00	1,079.84	.00	2,414.13	6,585.87	27	2,321.00
685.182	Other Operating Expenses	16,000.00	.00	16,000.00	.00	.00	.00	16,000.00	0	
Department 08 - Winyah Auditorium Totals		\$25,000.00	\$0.00	\$25,000.00	\$1,079.84	\$0.00	\$2,414.13	\$22,585.87	10%	\$2,321.00
Department 23 - Accommodation Taxes (ATAX)										
400.101	Regular Pay	141,727.00	.00	141,727.00	1,633.61	.00	5,051.41	136,675.59	4	
405.114	FICA	10,842.00	.00	10,842.00	115.03	.00	366.53	10,475.47	3	
406.116	Retirement	26,038.00	.00	26,038.00	390.73	.00	1,038.05	24,999.95	4	
408.125	SCMIT Worker's Comp Ins.	5,838.00	.00	5,838.00	.00	.00	.00	5,838.00	0	
410.001	Health Claims Cost	25,935.00	.00	25,935.00	290.50	.00	581.00	25,354.00	2	
685.182	Other Operating Expenses	.00	.00	.00	27.90	.00	27.90	(27.90)	+++	
750.124	Transfers to General Fund	125,000.00	.00	125,000.00	10,416.67	.00	20,833.34	104,166.66	17	20,833.33
Department 23 - Accommodation Taxes (ATAX) Totals		\$335,380.00	\$0.00	\$335,380.00	\$12,874.44	\$0.00	\$27,898.23	\$307,481.77	8%	\$20,833.33

Attachment: August 2022 Budget Performance Report (3697 : September 2022 Finance and IT Reports)



Budget Performance Report

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Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0022 - Local Hospitality/ATax										
EXPENSE										
Department 24 - Hospitality Taxes (HTAX)										
400.101	Regular Pay	.00	.00	.00	.00	.00	.00	.00	+++	6,321
405.114	FICA	.00	.00	.00	.00	.00	.00	.00	+++	461
406.116	Retirement	.00	.00	.00	.00	.00	.00	.00	+++	1,141
410.001	Health Claims Cost	.00	.00	.00	.00	.00	.00	.00	+++	581
660.105	COVID-19 Pandemic Expense	.00	.00	.00	.00	.00	.00	.00	+++	1,351
683.174	Tourism Advertise/Promote	279,000.00	.00	279,000.00	7,364.08	.00	34,949.08	244,050.92	13	6,901
685.182	Other Operating Expenses	25,000.00	.00	25,000.00	1,672.46	6,953.85	3,367.43	14,678.72	41	1,751
685.187	Special Projects	112,647.00	.00	112,647.00	200.00	48,759.00	200.00	63,688.00	43	14,501
685.1871	Way-finding project	50,000.00	.00	50,000.00	.00	.00	1,500.00	48,500.00	3	
686.195	Repair/Maint Svc Contract	20,000.00	.00	20,000.00	2,429.00	.00	3,918.00	16,082.00	20	1,901
687.204	Janitorial Services	40,000.00	.00	40,000.00	10,009.94	.00	10,009.94	29,990.06	25	5,491
900.905	Park Improvements	760,700.00	.00	760,700.00	.00	.00	.00	760,700.00	0	
900.2000	Land	237,500.00	.00	237,500.00	.00	.00	.00	237,500.00	0	
900.3000	Buildings & Improvements	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0	
900.4300	Other Equipment	73,500.00	.00	73,500.00	.00	20,366.64	.00	53,133.36	28	
900.6000	Other Improvements	.00	.00	.00	.00	.00	.00	.00	+++	8,001
Department 24 - Hospitality Taxes (HTAX) Totals		\$1,698,347.00	\$0.00	\$1,698,347.00	\$21,675.48	\$76,079.49	\$53,944.45	\$1,568,323.06	8%	\$48,411
Department 29 - Kaminski House										
600.110	SCMIRF Property/Liab Ins	24,000.00	.00	24,000.00	.00	.00	9,859.98	14,140.02	41	9,881
650.127	Electricity	2,600.00	.00	2,600.00	201.65	.00	414.92	2,185.08	16	331
650.133	Stormwater	1,500.00	.00	1,500.00	149.80	.00	301.00	1,199.00	20	221
650.1271	Electricity- Sales Tax	.00	.00	.00	7.42	.00	14.53	(14.53)	+++	11
687.203	Contract Services	320,000.00	.00	320,000.00	41,250.00	.00	82,500.00	237,500.00	26	41,251
Department 29 - Kaminski House Totals		\$348,100.00	\$0.00	\$348,100.00	\$41,608.87	\$0.00	\$93,090.43	\$255,009.57	27%	\$51,701
EXPENSE TOTALS		\$2,406,827.00	\$0.00	\$2,406,827.00	\$77,238.63	\$76,079.49	\$177,347.24	\$2,153,400.27	11%	\$123,271
Fund 0022 - Local Hospitality/ATax Totals										
REVENUE TOTALS		2,406,827.00	.00	2,406,827.00	102,456.67	.00	240,050.31	2,166,776.69	10%	147,981
EXPENSE TOTALS		2,406,827.00	.00	2,406,827.00	77,238.63	76,079.49	177,347.24	2,153,400.27	11%	123,271
Fund 0022 - Local Hospitality/ATax Totals		\$0.00	\$0.00	\$0.00	\$25,218.04	(\$76,079.49)	\$62,703.07	\$13,376.42		\$24,701
Fund 0030 - Electric Utility Fund										
REVENUE										
Department 00 - Revenue										
301.000	Sale Of Utilities	11,810,126.00	.00	11,810,126.00	1,130,082.16	.00	2,202,302.73	9,607,823.27	19	2,066,191
301.001	Revenue from Energy Efficiency Program	50,000.00	.00	50,000.00	1,838.01	.00	3,676.02	46,323.98	7	6,871
301.002	New Turn Ons	4,250.00	.00	4,250.00	490.00	.00	770.00	3,480.00	18	691
301.004	Security Lights	290,000.00	.00	290,000.00	24,405.00	.00	48,806.00	241,194.00	17	48,001
301.012	Restores	70,000.00	.00	70,000.00	7,380.00	.00	14,880.00	55,120.00	21	9,551



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0030 - Electric Utility Fund										
REVENUE										
Department 00 - Revenue										
302.001	Penalties	120,000.00	.00	120,000.00	12,340.22	.00	21,463.58	98,536.42	18	19,470
302.002	Pole Rental	250,000.00	.00	250,000.00	.00	.00	.00	250,000.00	0	
302.003	Fiber Rental	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	4,000
306.001	Investment Earnings	5,000.00	.00	5,000.00	9,775.06	.00	17,035.59	(12,035.59)	341	760
307.002	Sale Of Scrap	500.00	.00	500.00	.00	.00	.00	500.00	0	
369.002	Miscellaneous Revenue	3,000.00	.00	3,000.00	.00	.00	482.82	2,517.18	16	100
369.003	Insurance Proceeds	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
395.001	Transfer from General Fund	106,940.00	.00	106,940.00	.00	.00	.00	106,940.00	0	
Department 00 - Revenue Totals		\$12,735,816.00	\$0.00	\$12,735,816.00	\$1,186,310.45	\$0.00	\$2,309,416.74	\$10,426,399.26	18%	\$2,155,650
REVENUE TOTALS		\$12,735,816.00	\$0.00	\$12,735,816.00	\$1,186,310.45	\$0.00	\$2,309,416.74	\$10,426,399.26	18%	\$2,155,650
EXPENSE										
Department 19 - Electric										
400.101	Regular Pay	871,314.00	.00	871,314.00	29,617.79	.00	104,841.93	766,472.07	12	128,530
401.103	Overtime	15,000.00	.00	15,000.00	1,011.99	.00	2,314.87	12,685.13	15	2,620
401.105	On-call pay	12,000.00	.00	12,000.00	800.00	.00	1,600.00	10,400.00	13	1,600
401.106	Contract Labor	630,000.00	.00	630,000.00	4,140.00	20,860.00	4,140.00	605,000.00	4	5,100
401.107	Labor Billed	.00	.00	.00	.00	.00	.00	.00	+++	(1,331)
405.114	FICA	68,721.00	.00	68,721.00	2,208.26	.00	7,917.28	60,803.72	12	9,720
406.116	Retirement	157,744.00	.00	157,744.00	5,744.36	.00	18,417.66	139,326.34	12	20,560
408.125	SCMIT Worker's Comp Ins.	56,003.00	.00	56,003.00	.00	16,901.33	16,901.33	22,200.34	60	18,140
410.001	Health Claims Cost	149,240.00	.00	149,240.00	6,654.76	.00	13,313.06	135,926.94	9	16,200
410.002	Health Claim Costs-Retire	29,000.00	.00	29,000.00	2,241.33	.00	4,482.66	24,517.34	15	6,260
500.101	Supplies and Materials	13,800.00	.00	13,800.00	876.77	.00	2,273.41	11,526.59	16	3,610
500.102	Equipment	11,500.00	.00	11,500.00	1,511.67	.00	1,511.67	9,988.33	13	2,120
500.103	Furniture	1,800.00	.00	1,800.00	.00	.00	.00	1,800.00	0	
500.105	Printing and Binding	600.00	.00	600.00	.00	.00	.00	600.00	0	
501.101	Uniforms and Clothing	15,900.00	.00	15,900.00	2.52	.00	840.57	15,059.43	5	950
514.114	Wire Expense	25,000.00	.00	25,000.00	728.63	.00	728.63	24,271.37	3	930
514.115	Christmas Decorations	8,800.00	.00	8,800.00	.00	.00	.00	8,800.00	0	
514.116	Pole Line Hardware	12,000.00	.00	12,000.00	2,178.43	.00	2,178.43	9,821.57	18	1,390
514.117	Poles & Crossarms	10,000.00	.00	10,000.00	1,198.22	.00	1,198.22	8,801.78	12	300
514.118	Fuel for Peak Shaving Generation	130,000.00	.00	130,000.00	399.36	.00	33,262.44	96,737.56	26	
515.121	Safety Supplies	300.00	.00	300.00	.00	.00	.00	300.00	0	
515.123	Special Dept Supplies	16,000.00	.00	16,000.00	2,698.64	.00	2,698.64	13,301.36	17	1,690
521.128	Meter Supplies	40,000.00	.00	40,000.00	2,655.40	2,420.00	2,665.55	34,914.45	13	440
523.133	Street Light Supplies	3,000.00	.00	3,000.00	194.40	.00	194.40	2,805.60	6	700
531.143	Security Lights	32,000.00	.00	32,000.00	3,045.70	.00	3,045.70	28,954.30	10	3,600
531.145	Transformer Supplies	128,000.00	.00	128,000.00	.00	.00	.00	128,000.00	0	4,750



Budget Performance Report

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Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0030 - Electric Utility Fund										
EXPENSE										
Department 19 - Electric										
540.150	Power Purchases	7,270,000.00	.00	7,270,000.00	783,242.70	.00	1,481,793.80	5,788,206.20	20	1,400,377.00
540.153	Energy Efficiency Program	50,000.00	.00	50,000.00	2,211.09	.00	4,422.18	45,577.82	9	7,814.00
600.110	SCMRF Property/Liab Ins	100,000.00	.00	100,000.00	.00	.00	42,739.98	57,260.02	43	42,849.00
610.111	Communications- Landline	5,000.00	.00	5,000.00	578.48	.00	1,111.96	3,888.04	22	1,000.00
610.112	Postage	5,000.00	.00	5,000.00	606.22	.00	1,071.85	3,928.15	21	850.00
610.1110	Communications- Wireless	10,000.00	.00	10,000.00	787.55	.00	1,219.77	8,780.23	12	1,090.00
620.114	Advertising	600.00	.00	600.00	74.00	.00	74.00	526.00	12	0.00
640.124	Travel Expense	9,600.00	.00	9,600.00	.00	.00	.00	9,600.00	0	0.00
650.127	Electricity	25,000.00	.00	25,000.00	1,420.22	.00	3,446.48	21,553.52	14	3,470.00
650.128	Water	1,700.00	.00	1,700.00	169.46	.00	338.92	1,361.08	20	260.00
650.129	Wastewater	2,500.00	.00	2,500.00	186.77	.00	373.54	2,126.46	15	350.00
650.130	Sanitation	2,000.00	.00	2,000.00	168.66	.00	337.32	1,662.68	17	330.00
650.133	Stormwater	1,600.00	.00	1,600.00	162.51	.00	326.54	1,273.46	20	240.00
650.134	Security Lights	11,000.00	.00	11,000.00	849.00	.00	1,698.00	9,302.00	15	1,690.00
650.1271	Electricity- Sales Tax	3,200.00	.00	3,200.00	41.60	.00	85.33	3,114.67	3	90.00
660.105	COVID-19 Pandemic Expense	500.00	.00	500.00	.00	.00	.00	500.00	0	370.00
660.133	Repairs & Maint. Services	8,000.00	.00	8,000.00	384.10	.00	384.10	7,615.90	5	1,360.00
660.139	Fleet Services-RTA Mtce Allocation	15,000.00	.00	15,000.00	1,379.28	.00	2,304.43	12,695.57	15	2,770.00
660.140	Hydraulic Repair	12,000.00	.00	12,000.00	440.30	.00	440.30	11,559.70	4	0.00
660.145	Gasoline & Oil	25,000.00	.00	25,000.00	4,034.18	.00	4,034.18	20,965.82	16	1,530.00
660.1391	Fleet Services -Departmental Expense Allocation	25,000.00	.00	25,000.00	508.75	.00	783.75	24,216.25	3	4,510.00
660.1392	Fleet Svcs- Outside Vends	2,500.00	.00	2,500.00	11,894.22	.00	12,279.27	(9,779.27)	491	0.00
662.140	Building Repairs	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	0.00
662.141	Department Repairs	38,500.00	.00	38,500.00	3,898.27	.00	5,524.54	32,975.46	14	1,900.00
663.145	Sub-Station Maintenance	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	0.00
663.146	Transformers Repairs	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	0.00
664.101	Community Education	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	0.00
670.155	Building Rental	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	0.00
670.156	Equipment Rental/Lease	3,800.00	.00	3,800.00	249.96	.00	955.80	2,844.20	25	700.00
682.170	Infrared Test	800.00	.00	800.00	735.00	.00	735.00	65.00	92	0.00
682.171	Safety Testing/Compliance	3,500.00	.00	3,500.00	668.57	.00	1,886.08	1,613.92	54	0.00
682.173	Tree Crew Maintenance	12,000.00	.00	12,000.00	.00	.00	654.24	11,345.76	5	2,230.00
685.180	Membership Dues and Fees	30,415.00	.00	30,415.00	366.00	.00	9,987.00	20,428.00	33	9,810.00
685.182	Other Operating Expenses	75,000.00	.00	75,000.00	142.39	.00	142.39	74,857.61	0	0.00
685.183	Depreciation	900,000.00	.00	900,000.00	60,544.51	.00	121,089.27	778,910.73	13	125,150.00
685.186	Training	18,700.00	.00	18,700.00	.00	.00	.00	18,700.00	0	130.00
685.190	Landfill Fees	8,000.00	.00	8,000.00	1,312.45	.00	1,312.45	6,687.55	16	140.00
686.186	Legal Services	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	0.00

Attachment: August 2022 Budget Performance Report (3697 : September 2022 Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0030 - Electric Utility Fund										
EXPENSE										
Department 19 - Electric										
686.187	Professional Services	10,200.00	.00	10,200.00	779.63	7,832.55	919.47	1,447.98	86	77%
686.188	Architect/Engineer Servcs	121,000.00	.00	121,000.00	7,634.80	25,000.00	7,634.80	88,365.20	27	4,611
686.189	Employee Medical	1,000.00	.00	1,000.00	28.00	.00	28.00	972.00	3	60
686.191	Contract Services/Studies	2,400.00	.00	2,400.00	139.31	.00	286.99	2,113.01	12	24
686.195	Repair/Maint Svc Contract	23,500.00	.00	23,500.00	2,355.77	.00	2,827.82	20,672.18	12	2,000
686.196	Bank Charges/Fees	.00	.00	.00	.00	.00	1,380.52	(1,380.52)	+++	5,051
686.199	Internal Engineering	21,500.00	.00	21,500.00	.00	.00	.00	21,500.00	0	1,670
686.1895	Employee wellness services	8,000.00	.00	8,000.00	692.46	.00	692.46	7,307.54	9	480
687.202	Utility Billing Services	55,000.00	.00	55,000.00	1,603.22	.00	13,401.75	41,598.25	24	12,460
687.204	Janitorial Services	2,500.00	.00	2,500.00	415.74	.00	415.74	2,084.26	17	410
702.105	Interest on Bonds	70,000.00	.00	70,000.00	.00	.00	.00	70,000.00	0	
702.110	Bond Principal	600,000.00	.00	600,000.00	.00	.00	.00	600,000.00	0	
720.001	Provision for Bad Debts	40,000.00	.00	40,000.00	3,333.33	.00	6,666.66	33,333.34	17	6,660
720.006	Public Assistance Program	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	
750.124	Transfers to General Fund	730,628.00	.00	730,628.00	60,885.67	.00	121,771.34	608,856.66	17	120,650
795.001	IT Internal Allocations	.00	.00	.00	.00	.00	.00	.00	+++	11,010
795.995	GF Cost Distribution	462,951.00	.00	462,951.00	38,579.25	.00	77,158.50	385,792.50	17	68,620
900.3100	Electric Distribution	880,000.00	.00	880,000.00	.00	.00	.00	880,000.00	0	
900.4100	Vehicles	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0	
900.4200	Heavy Equipment	180,000.00	.00	180,000.00	.00	.00	.00	180,000.00	0	
900.4300	Other Equipment	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	
7999.9999	Principal Reclassified	(600,000.00)	.00	(600,000.00)	.00	.00	.00	(600,000.00)	0	
9999.9999	Assets Reclassified	(1,106,000.00)	.00	(1,106,000.00)	.00	.00	.00	(1,106,000.00)	0	
Department 19 - Electric Totals		\$12,710,816.00	\$0.00	\$12,710,816.00	\$1,061,411.65	\$73,013.88	\$2,159,262.97	\$10,478,539.15	18%	\$2,072,940
Department 36 - Fiber Optics										
662.141	Department Repairs	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	
685.183	Depreciation	.00	.00	.00	19.10	.00	38.21	(38.21)	+++	30
900.1000	Infrastructure Improvemts	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	
9999.9999	Assets Reclassified	(15,000.00)	.00	(15,000.00)	.00	.00	.00	(15,000.00)	0	
Department 36 - Fiber Optics Totals		\$25,000.00	\$0.00	\$25,000.00	\$19.10	\$0.00	\$38.21	\$24,961.79	0%	\$30
EXPENSE TOTALS		\$12,735,816.00	\$0.00	\$12,735,816.00	\$1,061,430.75	\$73,013.88	\$2,159,301.18	\$10,503,500.94	18%	\$2,072,980
Fund 0030 - Electric Utility Fund Totals										
REVENUE TOTALS		12,735,816.00	.00	12,735,816.00	1,186,310.45	.00	2,309,416.74	10,426,399.26	18%	2,155,650
EXPENSE TOTALS		12,735,816.00	.00	12,735,816.00	1,061,430.75	73,013.88	2,159,301.18	10,503,500.94	18%	2,072,980
Fund 0030 - Electric Utility Fund Totals		\$0.00	\$0.00	\$0.00	\$124,879.70	(\$73,013.88)	\$150,115.56	(\$77,101.68)		\$82,660

Attachment: August 2022 Budget Performance Report (3697 : September 2022 Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0031 - Water Utility Fund										
REVENUE										
Department 00 - Revenue										
301.000	Sale Of Utilities	3,476,665.00	.00	3,476,665.00	303,887.94	.00	592,177.51	2,884,487.49	17	399,387.00
301.002	New Turn Ons	3,500.00	.00	3,500.00	290.00	.00	530.00	2,970.00	15	550.00
301.006	Sale Of Raw Water	7,500.00	.00	7,500.00	1,352.35	.00	2,191.88	5,308.12	29	2,100.00
301.009	New Service Taps	21,500.00	.00	21,500.00	3,000.00	.00	6,000.00	15,500.00	28	4,020.00
301.013	Meter Installation	10,000.00	.00	10,000.00	1,350.00	.00	5,237.10	4,762.90	52	2,250.00
302.001	Penalties	27,000.00	.00	27,000.00	3,531.02	.00	5,871.98	21,128.02	22	3,980.00
306.001	Investment Earnings	1,500.00	.00	1,500.00	1,838.56	.00	3,204.15	(1,704.15)	214	170.00
324.020	Water Impact Fee	21,000.00	.00	21,000.00	1,650.00	.00	21,260.00	(260.00)	101	3,120.00
369.002	Miscellaneous Revenue	5,000.00	.00	5,000.00	315.00	.00	1,043.25	3,956.75	21	780.00
391.001	Sale of Assets	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	.00
395.001	Transfer from General Fund	51,710.00	.00	51,710.00	.00	.00	.00	51,710.00	0	471,400.00
Department 00 - Revenue Totals		\$3,628,875.00	\$0.00	\$3,628,875.00	\$317,214.87	\$0.00	\$637,515.87	\$2,991,359.13	18%	\$887,760.00
REVENUE TOTALS		\$3,628,875.00	\$0.00	\$3,628,875.00	\$317,214.87	\$0.00	\$637,515.87	\$2,991,359.13	18%	\$887,760.00
EXPENSE										
Department 15 - Water Distribution										
400.101	Regular Pay	173,741.00	.00	173,741.00	6,575.88	.00	20,253.77	153,487.23	12	17,440.00
401.103	Overtime	12,000.00	.00	12,000.00	509.03	.00	2,254.80	9,745.20	19	1,200.00
401.105	On-call pay	6,000.00	.00	6,000.00	400.00	.00	800.00	5,200.00	13	800.00
405.114	FICA	14,668.00	.00	14,668.00	518.48	.00	1,667.32	13,000.68	11	1,400.00
406.116	Retirement	33,669.00	.00	33,669.00	1,377.86	.00	3,962.04	29,706.96	12	3,000.00
408.125	SCMIT Worker's Comp Ins.	7,908.00	.00	7,908.00	.00	3,358.01	3,358.01	1,191.98	85	3,600.00
410.001	Health Claims Cost	27,300.00	.00	27,300.00	1,696.60	.00	3,393.20	23,906.80	12	3,020.00
410.002	Health Claim Costs-Retire	10,535.00	.00	10,535.00	3.00	.00	6.00	10,529.00	0	300.00
500.101	Supplies and Materials	3,500.00	.00	3,500.00	646.73	.00	701.53	2,798.47	20	980.00
500.102	Equipment	11,500.00	.00	11,500.00	190.11	.00	664.51	10,835.49	6	.00
501.101	Uniforms and Clothing	4,400.00	.00	4,400.00	683.88	.00	898.67	3,501.33	20	470.00
513.112	Asphalt/Concrete/Gravel	25,000.00	.00	25,000.00	4,647.96	7,695.00	4,729.68	12,575.32	50	170.00
514.110	Water Dist System Supply	90,000.00	.00	90,000.00	1,802.95	.00	1,802.95	88,197.05	2	4,110.00
515.129	Permit Fees Due To Others	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
523.136	Hydrant Replacement	6,000.00	.00	6,000.00	.00	.00	(9,709.26)	15,709.26	-162	.00
532.148	Small Hand Tools	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
600.110	SCMIRF Property/Liab Ins	55,000.00	.00	55,000.00	.00	.00	22,657.82	32,342.18	41	22,710.00
610.112	Postage	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	120.00
610.1110	Communications- Wireless	2,040.00	.00	2,040.00	79.41	.00	79.41	1,960.59	4	.00
620.114	Advertising	600.00	.00	600.00	.00	.00	.00	600.00	0	.00
640.124	Travel Expense	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
650.127	Electricity	8,500.00	.00	8,500.00	714.15	.00	1,482.50	7,017.50	17	1,320.00
650.128	Water	24,000.00	.00	24,000.00	2,722.39	.00	5,549.85	18,450.15	23	3,490.00



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0031 - Water Utility Fund										
EXPENSE										
Department 15 - Water Distribution										
650.129	Wastewater	12,000.00	.00	12,000.00	830.35	.00	1,784.37	10,215.63	15	1,661
650.130	Sanitation	750.00	.00	750.00	55.96	.00	111.92	638.08	15	111
650.133	Stormwater	5,000.00	.00	5,000.00	470.36	.00	945.13	4,054.87	19	711
650.1271	Electricity- Sales Tax	500.00	.00	500.00	18.79	.00	37.47	462.53	7	61
660.105	COVID-19 Pandemic Expense	200.00	.00	200.00	.00	.00	.00	200.00	0	41
660.133	Repairs & Maint. Services	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	241
660.139	Fleet Services-RTA Mtce Allocation	6,000.00	.00	6,000.00	717.03	.00	950.74	5,049.26	16	471
660.145	Gasoline & Oil	9,000.00	.00	9,000.00	1,635.56	.00	1,635.56	7,364.44	18	761
660.1391	Fleet Services -Departmental Expense Allocation	8,000.00	.00	8,000.00	343.75	.00	495.00	7,505.00	6	1,401
660.1392	Fleet Svcs- Outside Vends	2,000.00	.00	2,000.00	3,180.00	.00	3,180.00	(1,180.00)	159	1,041
670.156	Equipment Rental/Lease	500.00	.00	500.00	.00	.00	.00	500.00	0	
685.180	Membership Dues and Fees	475.00	.00	475.00	.00	.00	.00	475.00	0	
685.182	Other Operating Expenses	1,500.00	.00	1,500.00	270.96	.00	270.96	1,229.04	18	
685.183	Depreciation	455,000.00	.00	455,000.00	37,878.27	.00	75,756.55	379,243.45	17	75,851
685.186	Training	2,100.00	.00	2,100.00	.00	.00	.00	2,100.00	0	131
686.187	Professional Services	6,420.00	.00	6,420.00	166.80	2,613.20	166.80	3,640.00	43	161
686.189	Employee Medical	900.00	.00	900.00	.00	.00	.00	900.00	0	
686.191	Contract Services/Studies	67,100.00	.00	67,100.00	139.30	25,000.00	286.98	41,813.02	38	241
686.196	Bank Charges/Fees	.00	.00	.00	.00	.00	540.20	(540.20)	+++	1,971
686.199	Internal Engineering	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	1,671
686.1895	Employee wellness services	2,700.00	.00	2,700.00	247.31	.00	247.31	2,452.69	9	171
687.202	Utility Billing Services	9,000.00	.00	9,000.00	242.49	.00	2,027.12	6,972.88	23	1,881
687.204	Janitorial Services	1,000.00	.00	1,000.00	137.28	.00	137.28	862.72	14	131
702.106	Interest- Bonds	115,000.00	.00	115,000.00	.00	.00	.00	115,000.00	0	10,871
702.110	Bond Principal	401,000.00	.00	401,000.00	.00	.00	.00	401,000.00	0	35,081
703.109	Agents Fee	8,000.00	.00	8,000.00	2,862.50	.00	2,862.50	5,137.50	36	1,611
720.001	Provision for Bad Debts	9,000.00	.00	9,000.00	666.67	.00	1,333.34	7,666.66	15	1,331
750.124	Transfers to General Fund	156,143.00	.00	156,143.00	13,011.92	.00	26,023.84	130,119.16	17	22,961
795.995	GF Cost Distribution	99,907.00	.00	99,907.00	8,325.58	.00	16,651.16	83,255.84	17	14,801
795.999	Allocation G&A Services	65,000.00	.00	65,000.00	.00	.00	.00	65,000.00	0	8,961
900.3500	Water Distribution	800,000.00	.00	800,000.00	.00	31,420.20	.00	768,579.80	4	
900.4100	Vehicles	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0	
7999.9999	Principal Reclassified	(401,000.00)	.00	(401,000.00)	.00	.00	.00	(401,000.00)	0	(35,081)
9999.9999	Assets Reclassified	(840,000.00)	.00	(840,000.00)	.00	.00	.00	(840,000.00)	0	
Department 15 - Water Distribution Totals		\$1,586,956.00	\$0.00	\$1,586,956.00	\$93,769.31	\$70,086.41	\$199,997.03	\$1,316,872.56	17%	\$213,301
Department 16 - Filtration										
400.101	Regular Pay	278,565.00	.00	278,565.00	16,624.12	.00	35,348.80	243,216.20	13	41,451
401.103	Overtime	7,500.00	.00	7,500.00	705.13	.00	(1,362.34)	8,862.34	-18	121



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year
Fund 0031 - Water Utility Fund										
EXPENSE										
Department 16 - Filtration										
401.105	On-call pay	6,000.00	.00	6,000.00	433.36	.00	966.72	5,033.28	16	1,060
405.114	FICA	22,344.00	.00	22,344.00	1,265.51	.00	2,465.68	19,878.32	11	3,040
406.116	Retirement	51,287.00	.00	51,287.00	3,180.65	.00	5,974.72	45,312.28	12	6,590
408.125	SCMIT Worker's Comp Ins.	11,863.00	.00	11,863.00	.00	3,024.24	3,024.24	5,814.52	51	3,240
410.001	Health Claims Cost	50,052.00	.00	50,052.00	3,775.10	.00	7,550.20	42,501.80	15	6,530
410.002	Health Claim Costs-Retire	10,535.00	.00	10,535.00	562.80	.00	1,125.60	9,409.40	11	2,030
500.101	Supplies and Materials	2,300.00	.00	2,300.00	98.06	.00	107.57	2,192.43	5	350
500.102	Equipment	6,500.00	.00	6,500.00	.00	.00	.00	6,500.00	0	500
501.101	Uniforms and Clothing	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	
512.108	Chemicals	304,000.00	.00	304,000.00	35,706.84	45,742.85	45,933.56	212,323.59	30	16,780
512.109	Laboratory Supplies	20,000.00	.00	20,000.00	.00	.00	7,471.42	12,528.58	37	3,960
515.121	Safety Supplies	1,550.00	.00	1,550.00	.00	.00	.00	1,550.00	0	
515.129	Permit Fees Due To Others	22,000.00	.00	22,000.00	19,422.00	.00	20,422.00	1,578.00	93	20,630
532.148	Small Hand Tools	300.00	.00	300.00	.00	.00	.00	300.00	0	40
540.151	IP Raw Water Contract-Cty	22,960.00	.00	22,960.00	1,528.18	.00	1,528.18	21,431.82	7	2,830
540.152	Raw Water Pump Maint.	60,000.00	.00	60,000.00	4,720.25	.00	9,821.26	50,178.74	16	8,930
540.157	Treated Water Purchase	200.00	.00	200.00	.00	.00	6.84	193.16	3	
540.1510	IP Raw Water Contract-Stl	11,808.00	.00	11,808.00	634.33	.00	634.33	11,173.67	5	980
600.110	SCMIRF Property/Liab Ins	150,000.00	.00	150,000.00	.00	.00	68,295.43	81,704.57	46	68,470
610.111	Communications- Landline	1,300.00	.00	1,300.00	104.02	.00	205.32	1,094.68	16	190
610.112	Postage	800.00	.00	800.00	.00	.00	.00	800.00	0	
610.1110	Communications- Wireless	660.00	.00	660.00	41.40	.00	41.40	618.60	6	40
620.114	Advertising	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
640.124	Travel Expense	100.00	.00	100.00	.00	.00	.00	100.00	0	
650.127	Electricity	85,000.00	.00	85,000.00	6,724.51	.00	14,299.69	70,700.31	17	12,150
650.130	Sanitation	975.00	.00	975.00	75.20	.00	150.40	824.60	15	150
650.133	Stormwater	2,500.00	.00	2,500.00	237.18	.00	476.58	2,023.42	19	350
650.134	Security Lights	1,700.00	.00	1,700.00	132.00	.00	264.00	1,436.00	16	260
650.1271	Electricity- Sales Tax	1,000.00	.00	1,000.00	7.26	.00	15.10	984.90	2	10
660.105	COVID-19 Pandemic Expense	400.00	.00	400.00	.00	.00	.00	400.00	0	120
660.133	Repairs & Maint. Services	68,589.00	.00	68,589.00	1,790.92	.00	5,347.16	63,241.84	8	90
660.139	Fleet Services-RTA Mtce Allocation	500.00	.00	500.00	6.61	.00	203.89	296.11	41	
660.145	Gasoline & Oil	1,750.00	.00	1,750.00	.00	.00	.00	1,750.00	0	150
660.1391	Fleet Services -Departmental Expense Allocation	900.00	.00	900.00	55.00	.00	440.00	460.00	49	230
670.156	Equipment Rental/Lease	500.00	.00	500.00	.00	.00	.00	500.00	0	
685.180	Membership Dues and Fees	955.00	.00	955.00	.00	.00	45.00	910.00	5	
685.182	Other Operating Expenses	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	
685.183	Depreciation	325,000.00	.00	325,000.00	24,005.72	.00	48,011.59	276,988.41	15	49,480

Attachment: August 2022 Budget Performance Report (3697 : September 2022 Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0031 - Water Utility Fund										
EXPENSE										
Department 16 - Filtration										
685.186	Training	1,450.00	.00	1,450.00	.00	.00	112.00	1,338.00	8	13
686.187	Professional Services	17,625.00	.00	17,625.00	486.00	.00	607.56	17,017.44	3	59
686.189	Employee Medical	1,000.00	.00	1,000.00	80.00	.00	80.00	920.00	8	
686.195	Repair/Maint Svc Contract	1,800.00	.00	1,800.00	310.40	.00	557.15	1,242.85	31	47
686.199	Internal Engineering	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	1,67
686.1895	Employee wellness services	3,000.00	.00	3,000.00	296.77	.00	296.77	2,703.23	10	20
687.204	Janitorial Services	2,000.00	.00	2,000.00	409.60	.00	409.60	1,590.40	20	40
750.124	Transfers to General Fund	139,136.00	.00	139,136.00	11,594.75	.00	23,189.50	115,946.50	17	20,46
795.995	GF Cost Distribution	89,024.00	.00	89,024.00	7,418.66	.00	14,837.32	74,186.68	17	13,19
795.999	Allocation G&A Services	92,000.00	.00	92,000.00	.00	.00	.00	92,000.00	0	8,96
900.3300	Water Filtration Plant	4,500,000.00	.00	4,500,000.00	6,235.50	146,730.33	6,235.50	4,347,034.17	3	39,76
900.4100	Vehicles	.00	.00	.00	.00	27,308.00	.00	(27,308.00)	+++	
9999.9999	Assets Reclassified	(4,500,000.00)	.00	(4,500,000.00)	.00	.00	.00	(4,500,000.00)	0	(39,767
Department 16 - Filtration Totals		\$1,924,428.00	\$0.00	\$1,924,428.00	\$148,667.83	\$222,805.42	\$325,139.74	\$1,376,482.84	28%	\$297,01
Department 41 - General & Administrative										
400.101	Regular Pay	151,317.00	.00	151,317.00	5,836.49	.00	18,026.49	133,290.51	12	19,14
405.114	FICA	11,576.00	.00	11,576.00	407.89	.00	1,301.79	10,274.21	11	1,40
406.116	Retirement	26,571.00	.00	26,571.00	1,071.22	.00	3,068.96	23,502.04	12	2,96
408.125	SCMIT Worker's Comp Ins.	3,478.00	.00	3,478.00	.00	920.42	920.42	1,637.16	53	98
410.001	Health Claims Cost	20,020.00	.00	20,020.00	1,464.14	.00	2,928.28	17,091.72	15	2,59
500.101	Supplies and Materials	4,800.00	.00	4,800.00	131.08	.00	532.40	4,267.60	11	42
500.102	Equipment	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	28
500.103	Furniture	800.00	.00	800.00	.00	.00	.00	800.00	0	
501.101	Uniforms and Clothing	500.00	.00	500.00	.00	.00	.00	500.00	0	
600.110	SCMIRF Property/Liab Ins	.00	.00	.00	.00	.00	120.73	(120.73)	+++	12
610.111	Communications- Landline	4,800.00	.00	4,800.00	576.21	.00	974.07	3,825.93	20	83
610.112	Postage	250.00	.00	250.00	68.20	.00	138.63	111.37	55	
610.1110	Communications- Wireless	660.00	.00	660.00	41.40	.00	41.40	618.60	6	4
620.114	Advertising	200.00	.00	200.00	.00	.00	.00	200.00	0	
640.124	Travel Expense	100.00	.00	100.00	.00	.00	.00	100.00	0	
650.127	Electricity	2,700.00	.00	2,700.00	233.65	.00	488.64	2,211.36	18	44
650.128	Water	260.00	.00	260.00	29.25	.00	58.50	201.50	22	3
650.129	Wastewater	375.00	.00	375.00	32.66	.00	65.32	309.68	17	5
650.130	Sanitation	525.00	.00	525.00	39.33	.00	78.66	446.34	15	7
650.133	Stormwater	2,100.00	.00	2,100.00	219.20	.00	440.45	1,659.55	21	33
650.134	Security Lights	700.00	.00	700.00	53.00	.00	106.00	594.00	15	10
650.1271	Electricity- Sales Tax	150.00	.00	150.00	9.32	.00	18.75	131.25	12	1
660.105	COVID-19 Pandemic Expense	500.00	.00	500.00	.00	.00	.00	500.00	0	12



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0031 - Water Utility Fund										
EXPENSE										
Department 41 - General & Administrative										
660.133	Repairs & Maint. Services	30,000.00	.00	30,000.00	85.00	.00	85.00	29,915.00	0	70%
660.139	Fleet Services-RTA Mtce Allocation	500.00	.00	500.00	43.39	.00	43.39	456.61	9	12%
660.145	Gasoline & Oil	3,000.00	.00	3,000.00	288.99	.00	288.99	2,711.01	10	18%
660.1391	Fleet Services -Departmental Expense Allocation	1,800.00	.00	1,800.00	82.50	.00	82.50	1,717.50	5	32%
670.156	Equipment Rental/Lease	3,120.00	.00	3,120.00	198.15	.00	594.45	2,525.55	19	58%
685.180	Membership Dues and Fees	1,500.00	.00	1,500.00	.00	.00	406.00	1,094.00	27	39%
685.182	Other Operating Expenses	1,500.00	.00	1,500.00	51.00	.00	51.00	1,449.00	3	
685.183	Depreciation	.00	.00	.00	590.82	.00	1,181.66	(1,181.66)	+++	1,181.66
685.186	Training	460.00	.00	460.00	.00	.00	.00	460.00	0	13%
686.187	Professional Services	1,640.00	.00	1,640.00	550.00	.00	550.00	1,090.00	34	
686.189	Employee Medical	250.00	.00	250.00	150.00	.00	150.00	100.00	60	
686.195	Repair/Maint Svc Contract	2,000.00	.00	2,000.00	349.20	.00	482.28	1,517.72	24	46%
686.1895	Employee wellness services	1,200.00	.00	1,200.00	98.91	.00	98.91	1,101.09	8	6%
687.204	Janitorial Services	2,000.00	.00	2,000.00	411.84	.00	411.84	1,588.16	21	41%
795.001	IT Internal Allocations	80,000.00	.00	80,000.00	.00	.00	.00	80,000.00	0	11,011.00
795.999	Allocation G&A Services	(300,000.00)	.00	(300,000.00)	.00	.00	.00	(300,000.00)	0	(44,804.00)
Department 41 - General & Administrative Totals		\$63,352.00	\$0.00	\$63,352.00	\$13,112.84	\$920.42	\$33,735.51	\$28,696.07	55%	\$80,000.00
Department 42 - Engineering Services										
400.101	Regular Pay	147,654.00	.00	147,654.00	3,738.68	.00	11,560.71	136,093.29	8	14,471.00
405.114	FICA	11,295.00	.00	11,295.00	241.00	.00	794.40	10,500.60	7	1,014.00
406.116	Retirement	25,928.00	.00	25,928.00	689.71	.00	1,974.61	23,953.39	8	2,241.00
408.125	SCMIT Worker's Comp Ins.	2,362.00	.00	2,362.00	.00	.00	.00	2,362.00	0	
410.001	Health Claims Cost	18,200.00	.00	18,200.00	1,036.00	.00	2,072.00	16,128.00	11	2,131.00
500.101	Supplies and Materials	250.00	.00	250.00	180.65	.00	180.65	69.35	72	
500.105	Printing and Binding	300.00	.00	300.00	79.08	.00	117.24	182.76	39	60.00
501.101	Uniforms and Clothing	1,000.00	.00	1,000.00	.00	.00	127.18	872.82	13	
515.121	Safety Supplies	250.00	.00	250.00	.00	.00	.00	250.00	0	
515.124	Department Supplies	2,550.00	.00	2,550.00	.00	.00	.00	2,550.00	0	
600.110	SCMIRF Property/Liab Ins	475.00	.00	475.00	.00	.00	201.22	273.78	42	201.22
610.112	Postage	75.00	.00	75.00	.00	.00	.00	75.00	0	
610.1110	Communications- Wireless	1,200.00	.00	1,200.00	41.40	.00	41.40	1,158.60	3	41.40
640.124	Travel Expense	300.00	.00	300.00	.00	.00	.00	300.00	0	
685.180	Membership Dues and Fees	600.00	.00	600.00	.00	.00	.00	600.00	0	
685.183	Depreciation	5,500.00	.00	5,500.00	435.10	.00	870.20	4,629.80	16	870.20
685.184	Continuing Education	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
685.186	Training	800.00	.00	800.00	.00	.00	.00	800.00	0	
686.187	Professional Services	7,700.00	.00	7,700.00	4,065.68	.00	4,065.68	3,634.32	53	2,951.00
686.1895	Employee wellness services	1,200.00	.00	1,200.00	98.91	.00	98.91	1,101.09	8	6%

Attachment: August 2022 Budget Performance Report (3697 : September 2022 Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0031 - Water Utility Fund										
EXPENSE										
Department 42 - Engineering Services										
735.122	Services Billed	(175,000.00)	.00	(175,000.00)	.00	.00	.00	(175,000.00)	0	(16,716
Department 42 - Engineering Services Totals		\$54,139.00	\$0.00	\$54,139.00	\$10,606.21	\$0.00	\$22,104.20	\$32,034.80	41%	\$7,351
EXPENSE TOTALS		\$3,628,875.00	\$0.00	\$3,628,875.00	\$266,156.19	\$293,812.25	\$580,976.48	\$2,754,086.27	24%	\$518,471
Fund 0031 - Water Utility Fund Totals										
REVENUE TOTALS		3,628,875.00	.00	3,628,875.00	317,214.87	.00	637,515.87	2,991,359.13	18%	887,761
EXPENSE TOTALS		3,628,875.00	.00	3,628,875.00	266,156.19	293,812.25	580,976.48	2,754,086.27	24%	518,471
Fund 0031 - Water Utility Fund Totals		\$0.00	\$0.00	\$0.00	\$51,058.68	(\$293,812.25)	\$56,539.39	\$237,272.86		\$369,291
Fund 0032 - Wastewater Fund										
REVENUE										
Department 00 - Revenue										
301.000	Sale Of Utilities	3,043,332.00	(57,187.00)	2,986,145.00	269,824.66	.00	542,597.18	2,443,547.82	18	455,861
301.002	New Turn Ons	3,000.00	.00	3,000.00	285.00	.00	500.00	2,500.00	17	531
301.009	New Service Taps	9,500.00	.00	9,500.00	1,800.00	.00	4,500.00	5,000.00	47	1,800
301.014	Fixed Charges - Andrews	120,000.00	.00	120,000.00	10,119.80	.00	20,239.60	99,760.40	17	20,239
301.015	Fixed Charges - GCWSD	232,000.00	.00	232,000.00	19,241.87	.00	38,483.74	193,516.26	17	38,483
301.016	Fixed Charges - COG	336,000.00	.00	336,000.00	27,651.27	.00	55,302.54	280,697.46	16	55,302
301.017	Volume Charges - Andrews	220,000.00	.00	220,000.00	9,050.81	.00	15,369.09	204,630.91	7	33,221
301.018	Volume Charges - GCWSD	450,000.00	.00	450,000.00	28,328.57	.00	53,279.03	396,720.97	12	59,861
301.019	Volume Charges - COG	1,250,000.00	.00	1,250,000.00	70,940.00	.00	131,307.82	1,118,692.18	11	182,410
301.026	Fixed- Elim Georgetown	(336,000.00)	.00	(336,000.00)	(27,651.27)	.00	(55,302.54)	(280,697.46)	16	(55,302
301.029	Volume-Elim-Georgetown	(1,250,000.00)	.00	(1,250,000.00)	(70,940.00)	.00	(131,307.82)	(1,118,692.18)	11	(182,410
302.001	Penalties	35,000.00	.00	35,000.00	3,491.24	.00	6,169.00	28,831.00	18	4,891
303.006	Septic Tank Dumping	50,000.00	.00	50,000.00	2,990.00	.00	5,150.00	44,850.00	10	5,410
306.001	Investment Earnings	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	;
324.017	Wastewater Impact Fee	12,000.00	.00	12,000.00	1,700.00	.00	49,850.00	(37,850.00)	415	2,550
369.002	Miscellaneous Revenue	2,000.00	.00	2,000.00	.00	.00	33.63	1,966.37	2	
395.001	Transfer from General Fund	1,627.00	.00	1,627.00	.00	.00	.00	1,627.00	0	11,551
Department 00 - Revenue Totals		\$4,179,459.00	(\$57,187.00)	\$4,122,272.00	\$346,831.95	\$0.00	\$736,171.27	\$3,386,100.73	18%	\$634,421
REVENUE TOTALS		\$4,179,459.00	(\$57,187.00)	\$4,122,272.00	\$346,831.95	\$0.00	\$736,171.27	\$3,386,100.73	18%	\$634,421
EXPENSE										
Department 18 - Wastewater Collections										
400.101	Regular Pay	244,335.00	.00	244,335.00	7,012.71	.00	23,295.10	221,039.90	10	35,731
401.103	Overtime	5,000.00	.00	5,000.00	49.41	.00	309.88	4,690.12	6	231
401.105	On-call pay	6,000.00	.00	6,000.00	233.32	.00	566.64	5,433.36	9	660
405.114	FICA	19,534.00	.00	19,534.00	477.69	.00	1,687.56	17,846.44	9	2,581
406.116	Retirement	44,836.00	.00	44,836.00	1,333.62	.00	4,099.30	40,736.70	9	5,661
408.125	SCMIT Worker's Comp Ins.	9,586.00	.00	9,586.00	.00	5,603.43	5,603.43	(1,620.86)	117	6,011



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0032 - Wastewater Fund										
EXPENSE										
Department 18 - Wastewater Collections										
410.001	Health Claims Cost	54,599.00	.00	54,599.00	3,256.70	.00	6,513.40	48,085.60	12	8,420
410.002	Health Claim Costs-Retire	10,535.00	.00	10,535.00	1,147.20	.00	2,294.40	8,240.60	22	3,411
500.101	Supplies and Materials	5,500.00	.00	5,500.00	321.33	.00	514.18	4,985.82	9	90
500.102	Equipment	24,000.00	.00	24,000.00	.00	.00	963.54	23,036.46	4	111
501.101	Uniforms and Clothing	7,200.00	.00	7,200.00	777.33	.00	1,165.83	6,034.17	16	97
512.108	Chemicals	4,500.00	.00	4,500.00	41.76	.00	41.76	4,458.24	1	3
513.112	Asphalt/Concrete/Gravel	28,300.00	.00	28,300.00	1,516.05	10,530.00	1,549.68	16,220.32	43	280
514.111	WW Collection Syst Supply	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	2,030
515.121	Safety Supplies	900.00	.00	900.00	.00	.00	.00	900.00	0	
515.126	Department Equipment	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
532.148	Small Hand Tools	350.00	.00	350.00	.00	.00	.00	350.00	0	110
532.1481	Small Hand Tools - Maintenance	450.00	.00	450.00	.00	.00	.00	450.00	0	
600.110	SCMIRF Property/Liab Ins	42,500.00	.00	42,500.00	.00	.00	19,277.26	23,222.74	45	19,320
610.112	Postage	1,000.00	.00	1,000.00	61.75	.00	125.52	874.48	13	111
610.1110	Communications- Wireless	3,120.00	.00	3,120.00	186.37	.00	186.37	2,933.63	6	180
620.114	Advertising	500.00	.00	500.00	74.00	.00	74.00	426.00	15	111
640.124	Travel Expense	200.00	.00	200.00	.00	.00	.00	200.00	0	
650.127	Electricity	85,000.00	.00	85,000.00	5,109.61	.00	10,600.70	74,399.30	12	13,650
650.133	Stormwater	10,000.00	.00	10,000.00	1,058.02	.00	2,125.95	7,874.05	21	1,600
650.134	Security Lights	1,750.00	.00	1,750.00	121.00	.00	242.00	1,508.00	14	240
650.1271	Electricity- Sales Tax	2,750.00	.00	2,750.00	151.88	.00	293.13	2,456.87	11	460
660.105	COVID-19 Pandemic Expense	250.00	.00	250.00	.00	.00	.00	250.00	0	160
660.133	Repairs & Maint. Services	126,500.00	.00	126,500.00	.00	25,000.00	462.79	101,037.21	20	17,560
660.139	Fleet Services-RTA Mtce Allocation	19,000.00	.00	19,000.00	420.29	.00	3,452.59	15,547.41	18	2,350
660.145	Gasoline & Oil	20,000.00	.00	20,000.00	2,054.68	.00	2,054.68	17,945.32	10	1,750
660.1391	Fleet Services -Departmental Expense Allocation	25,000.00	.00	25,000.00	673.75	.00	1,388.75	23,611.25	6	3,910
660.1392	Fleet Svcs- Outside Vends	2,000.00	.00	2,000.00	1,867.70	.00	1,867.70	132.30	93	660
670.156	Equipment Rental/Lease	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	
685.180	Membership Dues and Fees	1,100.00	.00	1,100.00	.00	.00	45.00	1,055.00	4	
685.182	Other Operating Expenses	5,000.00	.00	5,000.00	33.63	.00	33.63	4,966.37	1	
685.183	Depreciation	400,000.00	.00	400,000.00	30,846.25	.00	61,692.65	338,307.35	15	55,430
685.186	Training	2,810.00	.00	2,810.00	.00	.00	.00	2,810.00	0	130
686.187	Professional Services	9,400.00	.00	9,400.00	166.65	2,610.85	166.65	6,622.50	30	160
686.189	Employee Medical	1,000.00	.00	1,000.00	68.00	.00	68.00	932.00	7	100
686.191	Contract Services/Studies	2,040.00	.00	2,040.00	139.34	.00	287.07	1,752.93	14	240
686.195	Repair/Maint Svc Contract	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	
686.196	Bank Charges/Fees	.00	.00	.00	.00	.00	450.17	(450.17)	+++	1,640
686.199	Internal Engineering	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	1,670

Attachment: August 2022 Budget Performance Report (3697 : September 2022 Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0032 - Wastewater Fund										
EXPENSE										
Department 18 - Wastewater Collections										
686.1895	Employee wellness services	4,800.00	.00	4,800.00	346.23	.00	346.23	4,453.77	7	24,687
687.202	Utility Billing Services	9,000.00	.00	9,000.00	219.56	.00	1,835.36	7,164.64	20	1,701
687.204	Janitorial Services	3,000.00	.00	3,000.00	546.86	.00	546.86	2,453.14	18	546
702.106	Interest- Bonds	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	6,991
702.110	Bond Principal	107,000.00	.00	107,000.00	.00	.00	.00	107,000.00	0	20,687
703.1001	Agent Fees	8,000.00	.00	8,000.00	4,112.50	.00	4,112.50	3,887.50	51	1,611
720.001	Provision for Bad Debts	8,000.00	.00	8,000.00	625.00	.00	1,250.00	6,750.00	16	1,250
750.124	Transfers to General Fund	192,183.00	.00	192,183.00	16,015.17	.00	32,030.34	160,152.66	17	31,687
795.995	GF Cost Distribution	92,727.00	.00	92,727.00	7,727.25	.00	15,454.50	77,272.50	17	13,741
795.999	Allocation G&A Services	.00	.00	.00	.00	.00	.00	.00	+++	11,201
900.3700	Wastewater Collection Sys	635,353.00	.00	635,353.00	.00	(927,729.00)	.00	1,563,082.00	-146	
900.4100	Vehicles	80,000.00	.00	80,000.00	.00	89,065.00	.00	(9,065.00)	111	
900.4300	Other Equipment	250,581.00	.00	250,581.00	.00	161,796.36	.00	88,784.64	65	
7999.9999	Principal Reclassified	(107,000.00)	.00	(107,000.00)	.00	.00	.00	(107,000.00)	0	(20,687)
9999.9999	Assets Reclassified	(965,934.00)	.00	(965,934.00)	.00	.00	.00	(965,934.00)	0	
Department 18 - Wastewater Collections Totals		\$1,625,255.00	\$0.00	\$1,625,255.00	\$88,792.61	(\$633,123.36)	\$209,075.10	\$2,049,303.26	-26%	\$256,891
Department 34 - Regional Wastewater Plant										
400.101	Regular Pay	257,846.00	.00	257,846.00	10,546.11	.00	32,699.92	225,146.08	13	40,541
401.103	Overtime	10,000.00	.00	10,000.00	275.68	.00	1,092.26	8,907.74	11	1,251
401.105	On-call pay	8,000.00	.00	8,000.00	533.32	.00	1,066.64	6,933.36	13	1,061
405.114	FICA	21,102.00	.00	21,102.00	733.33	.00	2,394.02	18,707.98	11	3,001
406.116	Retirement	48,437.00	.00	48,437.00	2,081.82	.00	5,934.89	42,502.11	12	6,631
408.125	SCMIT Worker's Comp Ins.	12,813.00	.00	12,813.00	.00	1,213.74	1,213.74	10,385.52	19	1,301
410.001	Health Claims Cost	50,049.00	.00	50,049.00	4,402.48	.00	8,804.96	41,244.04	18	8,231
500.101	Supplies and Materials	2,300.00	.00	2,300.00	141.97	.00	577.88	1,722.12	25	631
500.102	Equipment	7,800.00	.00	7,800.00	.00	.00	765.61	7,034.39	10	4,621
501.101	Uniforms and Clothing	4,000.00	.00	4,000.00	358.29	.00	397.49	3,602.51	10	261
512.108	Chemicals	120,400.00	.00	120,400.00	.00	50,000.00	82.90	70,317.10	42	15,211
512.109	Laboratory Supplies	22,400.00	.00	22,400.00	1,270.25	.00	1,406.13	20,993.87	6	2,341
515.121	Safety Supplies	900.00	.00	900.00	.00	.00	.00	900.00	0	
515.129	Permit Fees Due To Others	9,100.00	.00	9,100.00	75.00	5,148.98	580.00	3,371.02	63	5,361
532.148	Small Hand Tools	300.00	.00	300.00	.00	.00	.00	300.00	0	61
600.110	SCMIRF Property/Liab Ins	250,000.00	.00	250,000.00	.00	.00	106,568.23	143,431.77	43	106,841
610.111	Communications- Landline	2,400.00	.00	2,400.00	158.48	.00	469.21	1,930.79	20	471
610.112	Postage	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
610.1110	Communications- Wireless	660.00	.00	660.00	65.56	.00	65.56	594.44	10	61
620.114	Advertising	500.00	.00	500.00	.00	.00	.00	500.00	0	
640.124	Travel Expense	100.00	.00	100.00	.00	.00	50.00	50.00	50	11



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0032 - Wastewater Fund										
EXPENSE										
Department 34 - Regional Wastewater Plant										
650.127	Electricity	360,000.00	.00	360,000.00	24,200.21	.00	41,608.78	318,391.22	12	54,387.00
650.128	Water	3,600.00	.00	3,600.00	218.63	.00	437.26	3,162.74	12	180.00
650.130	Sanitation	3,600.00	.00	3,600.00	262.13	.00	524.26	3,075.74	15	520.00
650.133	Stormwater	3,000.00	.00	3,000.00	278.11	.00	558.82	2,441.18	19	420.00
650.134	Security Lights	5,000.00	.00	5,000.00	347.00	.00	694.00	4,306.00	14	690.00
650.1271	Electricity- Sales Tax	15,000.00	.00	15,000.00	956.45	.00	1,958.40	13,041.60	13	1,990.00
660.133	Repairs & Maint. Services	165,000.00	(57,187.00)	107,813.00	17,075.44	20,598.78	18,479.59	68,734.63	36	15,450.00
660.139	Fleet Services-RTA Mtce Allocation	4,000.00	.00	4,000.00	259.86	.00	259.86	3,740.14	6	500.00
660.145	Gasoline & Oil	2,500.00	.00	2,500.00	377.92	.00	377.92	2,122.08	15	500.00
660.1391	Fleet Services -Departmental Expense Allocation	3,000.00	.00	3,000.00	82.50	.00	82.50	2,917.50	3	210.00
670.156	Equipment Rental/Lease	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	.00
685.180	Membership Dues and Fees	425.00	.00	425.00	.00	.00	45.00	380.00	11	.00
685.182	Other Operating Expenses	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
685.183	Depreciation	2,800.00	.00	2,800.00	214.37	.00	428.75	2,371.25	15	420.00
685.186	Training	1,710.00	.00	1,710.00	.00	.00	287.00	1,423.00	17	310.00
685.190	Landfill Fees	75,000.00	.00	75,000.00	5,351.70	.00	10,612.00	64,388.00	14	4,060.00
686.187	Professional Services	59,775.00	.00	59,775.00	324.00	.00	324.00	59,451.00	1	260.00
686.189	Employee Medical	1,010.00	.00	1,010.00	.00	.00	.00	1,010.00	0	.00
686.195	Repair/Maint Svc Contract	2,220.00	.00	2,220.00	698.40	.00	977.25	1,242.75	44	900.00
686.199	Internal Engineering	.00	.00	.00	.00	.00	.00	.00	+++	3,340.00
686.1895	Employee wellness services	3,240.00	.00	3,240.00	247.31	.00	247.31	2,992.69	8	170.00
702.106	Interest- Bonds	166,000.00	.00	166,000.00	.00	.00	.00	166,000.00	0	.00
702.110	Bond Principal	582,000.00	.00	582,000.00	.00	.00	.00	582,000.00	0	.00
703.109	Agents Fee	5,800.00	.00	5,800.00	1,250.00	.00	1,250.00	4,550.00	22	.00
750.124	Transfers to General Fund	127,634.00	.00	127,634.00	10,636.17	.00	21,272.34	106,361.66	17	21,040.00
795.995	GF Cost Distribution	61,583.00	.00	61,583.00	5,131.92	.00	10,263.84	51,319.16	17	9,120.00
795.999	Allocation G&A Services	.00	.00	.00	.00	.00	.00	.00	+++	11,200.00
900.3900	Wastewater Treatment Plnt	250,000.00	57,187.00	307,187.00	.00	57,187.00	.00	250,000.00	19	.00
900.4100	Vehicles	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0	.00
900.7000	Regional Wstewtr Treatmnt	.00	.00	.00	.00	.00	.00	.00	+++	960.00
7999.9999	Principal Reclassified	(582,000.00)	.00	(582,000.00)	.00	.00	.00	(582,000.00)	0	.00
9999.9999	Assets Reclassified	(290,000.00)	(57,187.00)	(347,187.00)	.00	.00	.00	(347,187.00)	0	(968.00)
Sub Department 17 - Wastewater Treatment										
685.183	Depreciation	650,000.00	.00	650,000.00	53,662.12	.00	107,324.05	542,675.95	17	106,220.00
Sub Department 17 - Wastewater Treatment Totals		\$650,000.00	\$0.00	\$650,000.00	\$53,662.12	\$0.00	\$107,324.05	\$542,675.95	17%	\$106,220.00
Department 34 - Regional Wastewater Plant Totals		\$2,554,204.00	(\$57,187.00)	\$2,497,017.00	\$142,216.53	\$134,148.50	\$382,182.37	\$1,980,686.13	21%	\$429,020.00
EXPENSE TOTALS		\$4,179,459.00	(\$57,187.00)	\$4,122,272.00	\$231,009.14	(\$498,974.86)	\$591,257.47	\$4,029,989.39	2%	\$685,920.00

Attachment: August 2022 Budget Performance Report (3697 : September 2022 Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0032 - Wastewater Fund Totals										
REVENUE TOTALS		4,179,459.00	(57,187.00)	4,122,272.00	346,831.95	.00	736,171.27	3,386,100.73	18%	634,421
EXPENSE TOTALS		4,179,459.00	(57,187.00)	4,122,272.00	231,009.14	(498,974.86)	591,257.47	4,029,989.39	2%	685,921
Fund 0032 - Wastewater Fund Totals		\$0.00	\$0.00	\$0.00	\$115,822.81	\$498,974.86	\$144,913.80	(\$643,888.66)		(\$51,497)
Fund 0033 - Stormwater Utility Fund										
REVENUE										
Department 00 - Revenue										
301.000	Sale Of Utilities	1,177,600.00	.00	1,177,600.00	95,009.84	.00	191,469.68	986,130.32	16	157,521
302.001	Penalties	8,500.00	.00	8,500.00	968.73	.00	1,824.87	6,675.13	21	1,519
332.000	State Grants	300,000.00	.00	300,000.00	.00	.00	.00	300,000.00	0	
395.001	Transfer from General Fund	37,487.00	.00	37,487.00	.00	.00	.00	37,487.00	0	309,411
Department 00 - Revenue Totals		\$1,523,587.00	\$0.00	\$1,523,587.00	\$95,978.57	\$0.00	\$193,294.55	\$1,330,292.45	13%	\$468,461
REVENUE TOTALS		\$1,523,587.00	\$0.00	\$1,523,587.00	\$95,978.57	\$0.00	\$193,294.55	\$1,330,292.45	13%	\$468,461
EXPENSE										
Department 40 - Storm Water Utility Exp.										
400.101	Regular Pay	212,958.00	.00	212,958.00	7,522.17	.00	26,962.15	185,995.85	13	(33,413)
401.103	Overtime	3,500.00	.00	3,500.00	(58.26)	.00	105.51	3,394.49	3	91
401.105	On-call pay	3,000.00	.00	3,000.00	300.00	.00	500.00	2,500.00	17	400
405.114	FICA	16,789.00	.00	16,789.00	499.76	.00	1,920.57	14,868.43	11	(2,758)
406.116	Retirement	38,536.00	.00	38,536.00	1,430.98	.00	4,665.25	33,870.75	12	(5,152)
408.125	SCMIT Worker's Comp Ins.	10,717.00	.00	10,717.00	.00	3,833.40	3,833.40	3,050.20	72	4,110
410.001	Health Claims Cost	45,500.00	.00	45,500.00	3,330.38	.00	6,660.76	38,839.24	15	8,631
500.101	Supplies and Materials	2,100.00	.00	2,100.00	265.12	.00	463.06	1,636.94	22	121
500.102	Equipment	5,000.00	.00	5,000.00	337.92	.00	513.35	4,486.65	10	23,351
501.101	Uniforms and Clothing	5,000.00	.00	5,000.00	437.46	.00	622.96	4,377.04	12	290
513.112	Asphalt/Concrete/Gravel	6,250.00	.00	6,250.00	366.92	2,025.00	366.92	3,858.08	38	
514.112	SW Collection Syst Supply	10,000.00	.00	10,000.00	865.08	.00	865.08	9,134.92	9	
515.121	Safety Supplies	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	
532.148	Small Hand Tools	300.00	.00	300.00	.00	.00	.00	300.00	0	
600.110	SCMIRF Property/Liab Ins	62,500.00	.00	62,500.00	.00	.00	25,676.18	36,823.82	41	25,741
610.111	Communications- Landline	1,500.00	.00	1,500.00	197.30	.00	395.09	1,104.91	26	281
610.112	Postage	300.00	.00	300.00	21.29	.00	43.28	256.72	14	31
610.1110	Communications- Wireless	1,260.00	.00	1,260.00	79.41	.00	79.41	1,180.59	6	41
620.114	Advertising	200.00	.00	200.00	.00	.00	.00	200.00	0	
640.124	Travel Expense	100.00	.00	100.00	.00	.00	.00	100.00	0	
650.127	Electricity	5,500.00	.00	5,500.00	26.77	.00	53.37	5,446.63	1	831
650.128	Water	350.00	.00	350.00	33.45	.00	66.90	283.10	19	41
650.133	Stormwater	17,000.00	.00	17,000.00	1,814.65	.00	3,645.85	13,354.15	21	2,741
650.134	Security Lights	1,000.00	.00	1,000.00	80.00	.00	160.00	840.00	16	160
650.1271	Electricity- Sales Tax	125.00	.00	125.00	.04	.00	.07	124.93	0	
660.105	COVID-19 Pandemic Expense	.00	.00	.00	.00	.00	.00	.00	+++	41

Attachment: August 2022 Budget Performance Report (3697 : September 2022 Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0033 - Stormwater Utility Fund										
EXPENSE										
Department 40 - Storm Water Utility Exp.										
660.133	Repairs & Maint. Services	350,000.00	.00	350,000.00	30,322.88	.00	31,060.83	318,939.17	9	15,770
660.139	Fleet Services-RTA Mtce Allocation	10,250.00	.00	10,250.00	7,774.09	.00	7,954.05	2,295.95	78	2,220
660.145	Gasoline & Oil	28,000.00	.00	28,000.00	2,108.34	.00	2,108.34	25,891.66	8	1,960
660.1391	Fleet Services -Departmental Expense Allocation	15,500.00	.00	15,500.00	935.00	.00	1,045.00	14,455.00	7	4,280
660.1392	Fleet Svcs- Outside Vends	4,500.00	.00	4,500.00	1,196.20	.00	2,465.60	2,034.40	55	
670.156	Equipment Rental/Lease	200.00	.00	200.00	.00	.00	.00	200.00	0	
681.100	Capital Lease Principal	47,000.00	.00	47,000.00	.00	.00	.00	47,000.00	0	
681.120	Capital Lease Interest	5,250.00	.00	5,250.00	.00	.00	.00	5,250.00	0	
685.180	Membership Dues and Fees	200.00	.00	200.00	.00	.00	.00	200.00	0	
685.182	Other Operating Expenses	1,000.00	.00	1,000.00	421.30	.00	421.30	578.70	42	
685.183	Depreciation	525,000.00	.00	525,000.00	43,291.32	.00	86,582.73	438,417.27	16	87,180
685.186	Training	250.00	.00	250.00	.00	.00	.00	250.00	0	130
686.187	Professional Services	6,040.00	.00	6,040.00	166.65	2,610.85	166.65	3,262.50	46	160
686.189	Employee Medical	1,000.00	.00	1,000.00	124.00	.00	124.00	876.00	12	
686.195	Repair/Maint Svc Contract	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	
686.196	Bank Charges/Fees	.00	.00	.00	.00	.00	150.06	(150.06)	+++	540
686.199	Internal Engineering	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	3,340
686.1895	Employee wellness services	3,300.00	.00	3,300.00	247.31	.00	247.31	3,052.69	7	170
687.202	Utility Billing Services	3,000.00	.00	3,000.00	75.72	.00	632.89	2,367.11	21	580
687.204	Janitorial Services	850.00	.00	850.00	137.28	.00	137.28	712.72	16	130
720.001	Provision for Bad Debts	2,000.00	.00	2,000.00	129.17	.00	258.34	1,741.66	13	250
750.124	Transfers to General Fund	.00	.00	.00	14,217.25	.00	28,434.50	(28,434.50)	+++	28,430
795.995	GF Cost Distribution	55,562.00	.00	55,562.00	4,630.17	.00	9,260.34	46,301.66	17	8,230
795.999	Allocation G&A Services	31,500.00	.00	31,500.00	.00	.00	.00	31,500.00	0	4,480
900.956	Stormwater System Improvements EDA #04-79-07494	2,166,000.00	.00	2,166,000.00	.00	22,764.00	.00	2,143,236.00	1	
7999.9999	Principal Reclassified	(47,000.00)	.00	(47,000.00)	.00	.00	.00	(47,000.00)	0	
9999.9999	Assets Reclassified	(2,166,000.00)	.00	(2,166,000.00)	.00	.00	.00	(2,166,000.00)	0	
Department 40 - Storm Water Utility Exp. Totals		\$1,523,587.00	\$0.00	\$1,523,587.00	\$123,327.12	\$31,233.25	\$248,648.38	\$1,243,705.37	18%	\$183,560
EXPENSE TOTALS		\$1,523,587.00	\$0.00	\$1,523,587.00	\$123,327.12	\$31,233.25	\$248,648.38	\$1,243,705.37	18%	\$183,560
Fund 0033 - Stormwater Utility Fund Totals										
REVENUE TOTALS		1,523,587.00	.00	1,523,587.00	95,978.57	.00	193,294.55	1,330,292.45	13%	468,460
EXPENSE TOTALS		1,523,587.00	.00	1,523,587.00	123,327.12	31,233.25	248,648.38	1,243,705.37	18%	183,560
Fund 0033 - Stormwater Utility Fund Totals		\$0.00	\$0.00	\$0.00	(\$27,348.55)	(\$31,233.25)	(\$55,353.83)	\$86,587.08		\$284,890
Fund 0035 - Waste Management Fund										
REVENUE										
Department 00 - Revenue										
344.001	Refuse Col Chge-Resident	867,661.00	.00	867,661.00	71,352.79	.00	140,334.58	727,326.42	16	129,620



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0035 - Waste Management Fund										
REVENUE										
Department 00 - Revenue										
344.002	Refuse Col Chge-Comm	155,000.00	.00	155,000.00	12,640.97	.00	25,189.94	129,810.06	16	25,390
344.003	Sanitation Fee Penalties	15,000.00	.00	15,000.00	1,457.31	.00	2,580.18	12,419.82	17	2,330
361.001	Investment Earnings	.00	.00	.00	.00	.00	.00	.00	+++	
369.002	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00	.00	+++	150
392.004	From General Fund	5,635.00	.00	5,635.00	.00	.00	.00	5,635.00	0	
Department 00 - Revenue Totals		\$1,043,296.00	\$0.00	\$1,043,296.00	\$85,451.07	\$0.00	\$168,104.70	\$875,191.30	16%	\$157,500
REVENUE TOTALS		\$1,043,296.00	\$0.00	\$1,043,296.00	\$85,451.07	\$0.00	\$168,104.70	\$875,191.30	16%	\$157,500
EXPENSE										
Department 31 - Residential Sanitation										
400.101	Regular Pay	253,696.00	.00	253,696.00	10,190.98	.00	30,412.62	223,283.38	12	46,320
401.103	Overtime	12,000.00	.00	12,000.00	577.01	.00	2,118.02	9,881.98	18	5,540
405.114	FICA	20,327.00	.00	20,327.00	741.63	.00	2,320.52	18,006.48	11	3,760
406.116	Retirement	46,656.00	.00	46,656.00	1,962.18	.00	5,506.66	41,149.34	12	7,830
408.125	SCMIT Worker's Comp Ins.	14,537.00	.00	14,537.00	.00	9,659.35	9,659.35	(4,781.70)	133	13,080
410.001	Health Claims Cost	65,520.00	.00	65,520.00	2,948.54	.00	5,897.08	59,622.92	9	7,530
410.002	Health Claim Costs-Retire	10,535.00	.00	10,535.00	429.36	.00	858.72	9,676.28	8	370
500.101	Supplies and Materials	3,500.00	.00	3,500.00	142.00	.00	142.00	3,358.00	4	290
501.101	Uniforms and Clothing	14,100.00	.00	14,100.00	1,087.99	.00	1,312.87	12,787.13	9	1,620
515.121	Safety Supplies	10,500.00	.00	10,500.00	.00	.00	.00	10,500.00	0	40
600.110	SCMIRF Property/Liab Ins	5,000.00	.00	5,000.00	.00	.00	2,092.73	2,907.27	42	2,090
610.111	Communications- Landline	200.00	.00	200.00	21.48	.00	32.19	167.81	16	200
610.112	Postage	800.00	.00	800.00	43.10	.00	87.61	712.39	11	410
620.114	Advertising	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
640.124	Travel Expense	150.00	.00	150.00	.00	.00	.00	150.00	0	
650.127	Electricity	1,200.00	.00	1,200.00	134.30	.00	281.27	918.73	23	210
650.128	Water	.00	.00	.00	62.43	.00	124.86	(124.86)	+++	80
650.129	Wastewater	800.00	.00	800.00	75.78	.00	151.56	648.44	19	120
650.130	Sanitation	450.00	.00	450.00	36.92	.00	73.84	376.16	16	70
650.133	Stormwater	55.00	.00	55.00	5.63	.00	11.31	43.69	21	0
650.134	Security Lights	550.00	.00	550.00	43.89	.00	87.78	462.22	16	80
650.1271	Electricity- Sales Tax	50.00	.00	50.00	.43	.00	.89	49.11	2	
660.105	COVID-19 Pandemic Expense	500.00	.00	500.00	.00	.00	.00	500.00	0	320
660.136	Container Repairs	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
660.139	Fleet Services-RTA Mtce Allocation	35,000.00	.00	35,000.00	1,503.25	.00	4,470.04	30,529.96	13	5,470
660.145	Gasoline & Oil	55,000.00	.00	55,000.00	8,276.90	.00	8,276.90	46,723.10	15	4,800
660.1362	Roll-Out Purchases	40,000.00	.00	40,000.00	1,642.21	.00	13,394.96	26,605.04	33	10,720
660.1391	Fleet Services -Departmental Expense Allocation	45,000.00	.00	45,000.00	811.25	.00	1,966.25	43,033.75	4	11,050
660.1392	Fleet Svcs- Outside Vends	8,000.00	.00	8,000.00	247.50	.00	247.50	7,752.50	3	740



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0035 - Waste Management Fund										
EXPENSE										
Department 31 - Residential Sanitation										
681.100	Capital Lease Principal	112,000.00	.00	112,000.00	.00	.00	.00	112,000.00	0	
681.120	Capital Lease Interest	8,250.00	.00	8,250.00	.00	.00	.00	8,250.00	0	
685.180	Membership Dues and Fees	300.00	.00	300.00	.00	.00	.00	300.00	0	
685.182	Other Operating Expenses	80,235.00	.00	80,235.00	.00	.00	.00	80,235.00	0	5
685.183	Depreciation	55,000.00	.00	55,000.00	4,635.49	.00	9,270.97	45,729.03	17	9,270.97
685.186	Training	.00	.00	.00	.00	.00	.00	.00	+++	13
685.190	Landfill Fees	1,000.00	.00	1,000.00	126.00	.00	176.40	823.60	18	
686.189	Employee Medical	800.00	.00	800.00	.00	.00	.00	800.00	0	15
686.196	Bank Charges/Fees	.00	.00	.00	.00	.00	180.07	(180.07)	+++	65
686.1895	Employee wellness services	3,000.00	.00	3,000.00	395.71	.00	395.71	2,604.29	13	27
687.202	Utility Billing Services	5,000.00	.00	5,000.00	153.25	.00	1,281.10	3,718.90	26	1,19
687.203	Contract Services	74,000.00	.00	74,000.00	5,918.72	25,302.32	11,697.68	37,000.00	50	12,54
687.204	Janitorial Services	3,500.00	.00	3,500.00	409.60	.00	409.60	3,090.40	12	67
720.001	Provision for Bad Debts	1,500.00	.00	1,500.00	125.00	.00	250.00	1,250.00	17	25
730.120	Recycling Labor	50,000.00	.00	50,000.00	.00	15,557.09	2,942.91	31,500.00	37	3,05
730.122	Recycling Operating	7,200.00	.00	7,200.00	1,684.40	.00	1,684.40	5,515.60	23	41
795.001	IT Internal Allocations	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	46
795.002	IT Billable Services	750.00	.00	750.00	.00	.00	.00	750.00	0	41
795.995	GF Cost Distribution	98,135.00	.00	98,135.00	8,177.92	.00	16,355.84	81,779.16	17	14,54
900.4200	Heavy Equipment	350,000.00	.00	350,000.00	.00	.00	.00	350,000.00	0	
900.4300	Other Equipment	150,000.00	.00	150,000.00	.00	.00	.00	150,000.00	0	
7999.9999	Principal Reclassified	(112,000.00)	.00	(112,000.00)	.00	.00	.00	(112,000.00)	0	
9999.9999	Assets Reclassified	(500,000.00)	.00	(500,000.00)	.00	.00	.00	(500,000.00)	0	
Department 31 - Residential Sanitation Totals		\$1,043,296.00	\$0.00	\$1,043,296.00	\$52,610.85	\$50,518.76	\$134,172.21	\$858,605.03	18%	\$166,81
EXPENSE TOTALS		\$1,043,296.00	\$0.00	\$1,043,296.00	\$52,610.85	\$50,518.76	\$134,172.21	\$858,605.03	18%	\$166,81
Fund 0035 - Waste Management Fund Totals										
REVENUE TOTALS		1,043,296.00	.00	1,043,296.00	85,451.07	.00	168,104.70	875,191.30	16%	157,50
EXPENSE TOTALS		1,043,296.00	.00	1,043,296.00	52,610.85	50,518.76	134,172.21	858,605.03	18%	166,81
Fund 0035 - Waste Management Fund Totals		\$0.00	\$0.00	\$0.00	\$32,840.22	(\$50,518.76)	\$33,932.49	\$16,586.27		(\$9,307
Fund 0081 - Governmental Cap Assets										
EXPENSE										
Department 01 - Administration										
685.183	Depreciation	.00	.00	.00	48,059.49	.00	96,119.15	(96,119.15)	+++	100,54
900.0000	Capital Outlay Eliminatio	.00	.00	.00	.00	.00	.00	.00	+++	(8,001
Department 01 - Administration Totals		\$0.00	\$0.00	\$0.00	\$48,059.49	\$0.00	\$96,119.15	(\$96,119.15)	+++	\$92,54
Department 05 - Police										
685.183	Depreciation	.00	.00	.00	32,167.19	.00	64,334.46	(64,334.46)	+++	77,33



Budget Performance Report

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Fiscal Year to Date 08/31/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0081 - Governmental Cap Assets										
EXPENSE										
	Department 05 - Police Totals	\$0.00	\$0.00	\$0.00	\$32,167.19	\$0.00	\$64,334.46	(\$64,334.46)	+++	\$77,334.46
	Department 12 - Public Works									
685.183	Depreciation	.00	.00	.00	7,842.18	.00	15,684.65	(15,684.65)	+++	16,079.18
	Department 12 - Public Works Totals	\$0.00	\$0.00	\$0.00	\$7,842.18	\$0.00	\$15,684.65	(\$15,684.65)	+++	\$16,079.18
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$88,068.86	\$0.00	\$176,138.26	(\$176,138.26)	+++	\$185,958.86
Fund 0081 - Governmental Cap Assets Totals										
	REVENUE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	
	EXPENSE TOTALS	.00	.00	.00	88,068.86	.00	176,138.26	(176,138.26)	+++	185,958.86
	Fund 0081 - Governmental Cap Assets Totals	\$0.00	\$0.00	\$0.00	(\$88,068.86)	\$0.00	(\$176,138.26)	\$176,138.26		(\$185,958.86)
Fund 0086 - Seized and Forfeited										
REVENUE										
	Department 00 - Revenue									
394.002	Transfer from fund balance	25,450.00	.00	25,450.00	.00	.00	.00	25,450.00	0	
	Department 00 - Revenue Totals	\$25,450.00	\$0.00	\$25,450.00	\$0.00	\$0.00	\$0.00	\$25,450.00	0%	\$0.00
	REVENUE TOTALS	\$25,450.00	\$0.00	\$25,450.00	\$0.00	\$0.00	\$0.00	\$25,450.00	0%	\$0.00
EXPENSE										
	Department 05 - Police									
500.101	Supplies and Materials	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
500.102	Equipment	5,700.00	.00	5,700.00	.00	.00	.00	5,700.00	0	
501.101	Uniforms and Clothing	1,800.00	.00	1,800.00	.00	.00	.00	1,800.00	0	
610.1110	Communications- Wireless	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	15,000.00
660.134	Radio Repairs	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
660.145	Gasoline & Oil	.00	.00	.00	675.73	.00	675.73	(675.73)	+++	42,000.00
685.180	Membership Dues and Fees	1,250.00	.00	1,250.00	.00	.00	800.00	450.00	64	800.00
685.182	Other Operating Expenses	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
685.186	Training	500.00	.00	500.00	.00	.00	.00	500.00	0	
685.191	Canine Unit Operations	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	
686.194	Other Prof/Tech Services	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
	Department 05 - Police Totals	\$25,450.00	\$0.00	\$25,450.00	\$675.73	\$0.00	\$1,475.73	\$23,974.27	6%	\$1,375.73
	EXPENSE TOTALS	\$25,450.00	\$0.00	\$25,450.00	\$675.73	\$0.00	\$1,475.73	\$23,974.27	6%	\$1,375.73
Fund 0086 - Seized and Forfeited Totals										
	REVENUE TOTALS	25,450.00	.00	25,450.00	.00	.00	.00	25,450.00	0%	
	EXPENSE TOTALS	25,450.00	.00	25,450.00	675.73	.00	1,475.73	23,974.27	6%	1,375.73
	Fund 0086 - Seized and Forfeited Totals	\$0.00	\$0.00	\$0.00	(\$675.73)	\$0.00	(\$1,475.73)	\$1,475.73		(\$1,375.73)
Grand Totals										
	REVENUE TOTALS	41,997,359.00	(56,505.00)	41,940,854.00	2,557,050.27	.00	4,927,605.00	37,013,249.00	12%	5,800,784.00



Budget Performance Report

18.K.5

Fiscal Year to Date 08/31/22
Exclude Rollup Accounts

EXPENSE TOTALS	41,997,359.00	(56,505.00)	41,940,854.00	2,455,484.95	974,298.47	5,514,672.77	35,451,882.76	15%	7,185,354.00
Grand Totals	\$0.00	\$0.00	\$0.00	\$101,565.32	(\$974,298.47)	(\$587,067.77)	\$1,561,366.24		(\$1,384,570.00)

Attachment: August 2022 Budget Performance Report (3697 : September 2022 Finance and IT Reports)

Active Businesses				
Business	Type of Business	Source	Status	Last Worked
American Greeting Corp	Greeting cards-Marketing services	Common Business	CALCULATION SENT	10/10/2022
Arc3 Gases South	Welding Products and Gases, rentals and repairs	Common Business	CALCULATION SENT	9/28/2022
ATCO International	Distributor of maintenance products	Common Business	APPLICATION-INITIAL	10/5/2022
Beckman Coulter Inc	Lease medical equipment	Common Business	CALCULATION SENT	10/31/2022
Binswanger Enterprises, LLC	Glass & Repair	Common Business	CALCULATION SENT	9/30/2022
CSI Leasing	Lease Equipment	Common Business	CALCULATION SENT	10/5/2022
GSI-Generator Services Inc	Sales, service and repair	Common Business	APPLICATION-INITIAL	9/29/2022
Hallmark Marketing Company LLC	Greeting cards, gift wrap, ornaments & gifts	Common Business	CALCULATION SENT	9/27/2022
Herff Jones LLC	Sells educational recognition, achievement and motivational products/materials	Common Business	APPLICATION-1ST FOLLOW UP	10/10/2022
Hershey Creamery Company	Ice Cream	Common Business	CALCULATION SENT	9/29/2022
Imperial Dade & Paper Co LLC	Supplies-Maintenance	Common Business	CALCULATION SENT	10/10/2022
Kelly Services Global LLC	Employment Agency	Georgetown County School Transparency List	CALCULATION SENT	10/10/2022
Kelly Services Inc	Employment Agency	Georgetown County School Transparency List	CALCULATION SENT	10/10/2022
Kelly Services USA LLC	Employment Agency	Georgetown County School Transparency List	CALCULATION SENT	10/10/2022
Koldrok Water and Coffee	Coffee and water delivery service	Georgetown County School Transparency List	2nd Phone Call	10/4/2022
LiftOne, LLC	Lease Equipment	Common Business	CALCULATION SENT	10/7/2022
Meco Inc of Florence	Petroleum refueling, technicians come on site for maintenance/repairs, have own compa	City Vendor List	APPLICATION-INITIAL	9/23/2022
Pugh Lubricants, LLC dba Apollo Oil, LLC	Distributor of automotive-fleet oils and greases, oil and fuel absorbents, and car oil,fuel, a	Common Business	CALCULATION SENT	9/27/2022
SPATCO Energy Solutions	Equipment installation & repairs	Common Business	APPLICATION-1ST FOLLOW UP	10/6/2022
The Merchants Company (Merchants Foodservices)	Food supplier (retail)	Common Business	APPLICATION-1ST FOLLOW UP	10/5/2022
Trane US Inc	Maintenance Repairs	Georgetown County School Transparency List	CALCULATION SENT	10/3/2022
Trident Labs Services, Inc.	Soil, water, wastewater & industrial chemical analysis	City Vendor List	APPLICATION-INITIAL	9/23/2022
US Foods, Inc.	Food supplier (retail)	Georgetown County School Transparency List & City	APPLICATION-1ST FOLLOW UP	10/5/2022
W.W. Williams Company, LLC	Vehicle Parts/Service/Repair	Common Business	BIZ RESEARCHING	10/4/2022
Zimmer US, Inc.	Lease Equipment	Common Business	APPLICATION-1ST FOLLOW UP	10/10/2022

Statistics:

New Business Licenses Issued:

License Activity Report	
Activity Date Range 09/01/22 - 09/30/22	
Detail Listing	
License For	Activity Date
Green Tides-John Angeles	09/20/2022
15 1	
Scubby's(CCC Car Wash, LLC)-Charles & Chase Howard	09/02/2022
KL Greene's Pro Auto Detailing-Rebecca Greene	09/20/2022
15 2	
3	
Page 1 of 1	

Projects Progress:

Grants: Please see the attached schedule for the detail on each grant award.

American Rescue Plan Act – Proposed budget plan was presented to Council passing 2nd reading in January 2022. City staff has initiated the process of seeking bids for projects.

Our ARP funds will be subject to Single Audit reporting back to the federal government.

FY22 Financial Statement Audit FY22 Planning. Greene Finney began preliminary audit work for the FY22 financial statements on May 16, 2022. A significant new governmental accounting standard, GASB 87, Leases will be implemented for FY22. Staff will continue year end processes and Greene Finney is scheduled to be on-site the week of **October 17, 2022 to complete field work.**

FY23, 24, and 25 Financial Statement Audit RFP. As required, procurement initiated a request for proposal for financial statement audit services for FY23, 24, and 25. Based on the information provided, Finance recommended that we go forward with Mauldin & Jenkins (<https://www.mjcpa.com>). Council approved on May 19, 2022.

FY23 Budget Development: Preparation for the FY23 Budget is in the Finance Review stage with adjustments being made as requested by the City Administrator. Council budget workshops have been held on Thursday, April 28 and Thursday, May 5. Council approved first reading of the FY23 Budget on Thursday, May 19. Second reading of FY23 Budget was held on Thursday, June 16. FY23 Budget was approved.

South Carolina Business License Tax Standardization Act 176: Our first season of issuing business licenses under the new State guidance is underway. During 2021, the City of Georgetown revised the Business License Ordinance to begin taking the necessary steps for standardization to be effective January 1, 2022. This process includes the following:

- Accepting and using standard business license applications
- Calculating tax based gross income for calendar year, or business fiscal year
- Implementing April 30 as the new standard due date, with May 1 being the start of the license year.
- Using a newly available online business license renewal payment portal
- Updating our usage of the North American Industry Classification System (NAICS) to code type of business for billing purposes.

Staff attended training in August 2022 to gain a better working knowledge of Standardization procedures Business License requirements.

Council approved the Business License Ordinance to include the new Standardization procedures and requirements on **September 15, 2022.**

Chapter 1, Article II, “Business Licenses” of the Code of Ordinances for the City of Georgetown by replacing Article II in its entirety.

DataMax: The City received and approved the first listing of potential businesses operating within the City without a business license. (File is attached)

From the approved list we have received payments from two companies:

Hershey Creamery Company	\$ 842.42
Arc3 Gases South	\$ 595.63

Lease Purchase Resolution: Council approved a Resolution on September 22, 2022 in the amount of \$600,000 to lease purchase four vehicles budgeted for FY23 to include: Ford F-250, Electric Line Truck, Garbage Truck, and a Chevy Tahoe. The City closed on October 4, 2022, and will move forward to procure these vehicles per the Council approved Resolution.

Santee Cooper Legal Settlement: All active utility accounts have received their credit. We are continuing to work through the remaining inactive utility accounts. A Santee Cooper Credit Voicemail line has been set up (843) 545-4050 for customers to call and leave a message concerning their credit or provide us with information needed on where to send their check if they are no longer a customer with the City of Georgetown.

The process of distributing approximately 11,000 checks for all amounts due no matter how small has required a high administrative burden on the Finance Department staff. Many checks will go uncashed due to mail problems, bad addresses, or small amounts the recipient fail to cash. An additional settlement distribution is expected in the coming months. Uncashed checks must be reconciled on monthly bank reconciliations and eventually reported to the SC State Treasurer as uncashed checks. We have to send out one follow-up letter for each uncashed check regardless of amount, and we have to submit funds related to all uncashed checks \$50 and above to the State Treasurer. In some instances we have been asked to re-issue checks that have been uncashed for 90 days. We are approaching the end of the project. The refunds are in the amount of \$3.00 and less at this current point. We

are about to wrap-up the first round of issued refunds. There will be additional work required related to bank reconciliation and uncashed check reporting to the State Treasurer. An additional 2nd settlement check is expected from Santee Cooper in the coming months. No new updates.

Current Procurement Projects:

- Charlotte Street Sidewalk
- Gilbert Street Sidewalk
- Bobby Alford/Eastbay Park Pavilion
- East Bay Park Boat Landing Repairs
- Maryville School Lift Station Replacement Project
- Public Works Building Improvements
- Stormwater System Improvements
- Corridor Enhancement Beautification
- Street Condition Assessment
- West End District Water Main Improvements
- WTP Secondary Sedimentation Basin – Engineering
- WIFI for Public Parks

Attached are the Budget Performance Reports August 2022. With the earlier Council Meeting Agenda deadline, monthly financial information will be for the previous month.

AN AMENDED AND RESTATED RESOLUTION OF THE CITY OF GEORGETOWN TO AUTHORIZE A LEASE-PURCHASE FINANCING IN AN AMOUNT NOT EXCEEDING SIX HUNDRED THOUSAND DOLLARS (\$600,000), AND OTHER MATTERS RELATING THERETO.

WHEREAS, the City of Georgetown, South Carolina (the “**City**”) is a municipal corporation of the State of South Carolina, located in Georgetown County, South Carolina, and as such possesses all general powers granted to municipal corporations;

WHEREAS, the City has determined that the need exists to acquire various trucks and equipment, all generally described on Exhibit A attached hereto (collectively, the “**Equipment**”);

WHEREAS, the Equipment is essential to the operations of the City;

WHEREAS, the Equipment shall be acquired by and titled (as applicable) in the name of the City;

WHEREAS, the City has determined to negotiate with financial institutions and receive proposals to finance the Equipment; and

WHEREAS, this Resolution, and the Financing (as defined below) approved hereunder, amends and restates that certain Resolution dated September 15, 2022 (the “**Prior Resolution**”).

BE IT THEREFORE RESOLVED, as follows:

1. The City hereby determines to finance the acquisition of the Equipment (the “**Financing**”). The City hereby authorizes the City Administrator of the City (the “**City Administrator**”) to negotiate the Financing with certain financial institutions and award the Financing to the lessor that the City Administrator, in her sole discretion, determines. To the extent the City Administrator has already begun such negotiations, all such actions associated therewith are ratified and approved in their entirety. The Financing may be separated into multiple series of obligations, which may be issued on tax-exempt and/or taxable basis as determined by legal counsel to the City. The amount of the Financing, including any costs of issuance associated therewith, shall not exceed \$600,000 (the “**Lease Amount**”) and the final Lease Amount, term, closing date, and other material terms for the Financing shall be determined by the City Administrator. However, in no event shall the interest rate on the Financing exceed 6.00% per annum.

2. All financing contracts and all related documents for the closing of the Financing (the “**Financing Documents**”) shall be consistent with the foregoing terms. The City Administrator is hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable to carry out the Financing as contemplated by the provisions of this resolution (this “**Resolution**”).

3. The City Administrator is hereby directed and authorized to hold executed copies of the Financing Documents until the conditions for delivery of the Financing Documents have

been completed to her satisfaction. The Financing Documents shall be in such final forms as the City Administrator shall approve, with the City Administrator's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the final form of any of the Financing Documents.

4. The City shall not take or omit to take any action the taking or omission of which shall cause its interest payments on the Financing to be includable in the gross income for federal tax purposes of the registered owners of the Financing. To the extent the City does not intend to issue more than \$10 million of tax-exempt obligations in calendar year 2022, the City hereby designates the Financing as a "qualified tax-exempt obligation" for the purpose of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

5. The City intends that the adoption of this Resolution will be a declaration of the City's official intent to reimburse expenditures for the Equipment that are to be financed from the proceeds of monies received under the Financing.

6. The City understands that certain costs of issuance are associated with the Financing and the City covenants and agrees that all such costs will be timely paid upon the closing of the Financing Documents and may be included in the Lease Amount.

7. All prior actions of City officers in furtherance of the purposes of this Resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this Resolution, expressly including the Prior Resolution, are hereby repealed, to the extent of the conflict. This Resolution shall take effect immediately.

DONE, RATIFIED AND ADOPTED this 22nd day of September 2022.

**CITY OF GEORGETOWN,
SOUTH CAROLINA**

(SEAL)

Mayor

Attest:

City Clerk

EXHIBIT A**Description of Vehicles/Equipment**

Ford F-250
Electric Line Truck
Garbage Truck
Chevy Tahoe



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

RESOLUTION

DOC ID: 3703

Council Meeting Date:	20 October 2022
Department:	Administration
Issue Under Consideration:	Motion to approve a resolution authorizing and approving a purchase and sale agreement and other matters relating thereto.
Amount Requested:	None at this time.
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	Negotiated sale price payable upon closing as authorized by City Council.
Points to Consider:	Purchasing the property would allow the co-location of the Electric, Public Works, and Fleet Services departments.
Options:	Approve/Deny
Staff Recommendations:	Approve

Reviews:

Sandra E. Yudice Ph.D. Completed 10/12/2022 9:32 AM

City Attorney Completed 10/12/2022 4:29 PM

Sandra E. Yudice Ph.D. Completed 10/12/2022 5:29 PM

Stephanie Buccione Completed 10/14/2022 3:47 PM

Georgetown City Council Pending 10/20/2022 5:30 PM

Attachments:

1. 1 Resolution - Approving Purchase/Sale Agreement (PDF)

**MOTION TO APPROVE A RESOLUTION AUTHORIZING AND APPROVING A PURCHASE
AND SALE AGREEMENT AND OTHER MATTERS RELATING THERETO.**

A RESOLUTION AUTHORIZING AND APPROVING A PURCHASE AND SALE AGREEMENT AND OTHER MATTERS RELATING THERETO

- WHEREAS,** The City of Georgetown (the “**City**”) is a municipal corporation organized under the laws of the State of South Carolina and possesses all general powers granted by the Constitution and statutes to such public entities; and
- WHEREAS,** The Mayor and City Council of the City of Georgetown are pursuing a location for the necessary relocation of the City of Georgetown Electric Utilities Department; and
- WHEREAS,** The City desires to consolidate the City’s Public Works and Fleet Services Departments at a physical location with the relocated Electric Utilities Department, in the best interests of the citizens and the provision of city services; and
- WHEREAS,** The City has identified a parcel or parcels of interest that may be well suited to accommodate the need for a combined facility to serve the City’s needs, has conducted certain value analyses, and desires to offer to purchase property; and
- WHEREAS,** The City intends to enter into an agreement with the Owner(s) of the parcel(s) for the purchase and sale thereof (the “**Purchase and Sale Agreement**”), pursuant to which the City has a specified period of time to perform necessary due diligence and determine whether it will pursue the purchase of the Property in accordance with the terms of the Purchase and Sale Agreement, and to enter into such other written agreements for interests in real and personal property attendant thereto; and
- WHEREAS,** The Mayor and City Council have determined to adopt this Resolution to authorize the negotiation, memorialization, and execution of the Purchase and Sale Agreement and the performance of the terms therein, to secure the City’s interests, and to perform due diligence;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Georgetown (the “**Council**”) in meeting duly assembled as follows:

Section 1 Approval of Purchase and Sale Agreement; Lease Agreement. The Council authorizes and approves the purchase of the Property under the Purchase and Sale Agreement, certain terms which remain to be negotiated, the draft form of which is attached hereto as Exhibit A. The Purchase and Sale Agreement shall be finally negotiated by the Mayor or her designee(s), and executed and delivered on behalf of the City by the City Administrator (the “**City Administrator**”). Upon such execution, the Council shall be timely informed of the execution of the Purchase and Sale Agreement and informed as to any material deviation of terms in the current draft. In the absence of material changes to the terms of the Purchase and Sale Agreement, generally including the purchase price or the closing date, the execution of the

final form of the Purchase and Sale Agreement by the City Administrator shall serve as conclusive evidence of Council's approval thereof. The consummation of the transactions and undertakings described in the Purchase and Sale Agreement, and such additional transactions and undertakings as may be determined by the City Administrator, in consultation with legal counsel to be necessary or advisable in connection therewith, are approved. Additionally, the final term of any Lease Agreement (as contemplated in the Purchase and Sale Agreement) between the City and the Property Owner(s), as lessee, shall be separately approved by ordinance of Council – assuming the City is acting in the capacity of lessor.

Section 2 Authorization to Undertake Due Diligence Efforts; Payment of Deposit. The Council hereby authorizes the City Administrator to obtain environmental, geotechnical, and soil studies for the Property and to cause the performance of any other testing, investigation, or legal work as required for due diligence purposes. The authorizations in this Section expressly permit expenditure of funds and the engagement of engineers, consultants, and other professionals as necessary to perform and deliver any due diligence activities. Additionally, the City Administrator, or her assigns, are authorized to appropriate sums as necessary to make payment of the initial deposit as considered and described in the Purchase and Sale Agreement. Funds available for expenditure shall include proceeds derived from the sale of City's Electric Department facilities.

Section 3 Inconsistency. All resolutions or parts of any resolutions inconsistent or in conflict with the provisions of this Resolution are hereby repealed to the extent of the conflict or inconsistency.

Section 4. Effective Date. The provisions of this Resolution shall be effective immediately upon the adoption hereof.

DONE AND ADOPTED this _____ day of October, 2022.

**CITY OF GEORGETOWN,
SOUTH CAROLINA**

(SEAL)

Carol Jayroe, Mayor

ATTEST:

Stephanie Buccione, City Clerk