PUBLIC HEARING & REGULAR MEETING OF CITY COUNCIL
OCTOBER 20, 2016 – 5:30 PM
MUNICIPAL COURT COURTROOM
GEORGETOWN, SC

Notice of this meeting has been made in accordance with the 1976 Code of Laws of South Carolina Freedom of Information Act.

1. CALL TO ORDER

2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES

3. PUBLIC HEARING

A. The purpose of the hearing is to receive citizen input concerning an ordinance to establish an application fee for the Rehabilitation Tax Assessment.

4. INVOCATION & PLEDGE OF ALLEGIANCE

5. PUBLIC COMMENTS

6. INTRODUCTION OF NEW EMPLOYEES/EMPLOYEE RECOGNITION

7. HOUSING AND COMMUNITY DEVELOPMENT

A. Motion to approve second reading of an Ordinance to Amend Chapter 21, Taxation and Finance, of the Code of Ordinances for the City of Georgetown by Adding Article V, Rehabilitation Tax Incentive Assessment, Sections 21-80 through 21-84.

Attachments:

1	10-13-16 Bailey Bill Final Ordinance	(PDF)
2	10-13-16 Bailey Bill Final Ord marked up	(PDF)
3	Historic Rehab Tax Form Application Final	(PDF)
4	07-11-16 Bailey Bill ordinance efc (2)	(PDF)

B. Motion to approve second reading of an ordinance to amend Article XVI, Board of Architectural Review, of the City of Georgetown Zoning Ordinance.

Attachments:

1	Ordinance for Text Amend to Art XVI	(PDF)
2	ARTICLE XVI ARB	(PDF)

C. Motion to approve first reading of an ordinance rezoning approximately 1.4 acres owned by PURAH, LLC, located on South Fraser Street, from Residential (R1) to General Commercial (GC).

Attachments:

1	Gtown Small Engine Rezoning Ord	(PDF)
2	Aerial Map	(PDF)

3 Existing Zoning (PDF)
4 Proposed Zoning (PDF)
5 September 27 2016 PC Minutes (PDF)

8. FINANCE

A. Motion to approve first reading of an ordinance to Establish an Application Fee for the Rehabilitation Property Tax Assessment for historic and low and moderate income rental properties in the amount of $100.00.

Attachments:

1 ORDINANCE BAILEY BILL FEES II (PDF)

9. POLICE

A. Motion to approve purchase from WatchGuard Video and payment for an Interview Room Camera System, which includes two cameras, one dome and one covert camera. Also includes a microphone, DVR, integrated 200GB automotive grade hard drive, 16 GB USB removable thumb drive, desktop stand & cabling, 1 year warranty in the amount of $5,745.90

Attachments:

1 WatchGuard Interview Room Came (PDF)

B. Motion to approve purchase from WatchGuard Video and payment of Body Cameras, 1 year warranty for each camera, Web Software, License for each camera, and etc in the amount of $58,523.65

Attachments:

1 WatchGuard Body Camera (PDF)

10. ENGINEERING

A. Motion to assign WK Dickson as the engineer of record for the North Side Water Storage Tank-Project no. 1508 and to approve payment of $74,710 for engineering design, permitting, bidding, construction administration & observations.

Attachments:

1 RFP_Water Tank 7.18.16 (PDF)
2 evaluation form analysis 9.22.2016 (PDF)
3 2016-09-29 WKD Letter and Proposal (PDF)

11. ADMINISTRATION

A. Motion to Approve Consent Order Between Applecool Storage, LLC and the City of Georgetown Regarding Closing A Portion of Old Charleston Road

Attachments:

1 Applecool Consent Order (PDF)

B. Motion to Approve Purchase and Payment to HTC for Repairs to the City's Fiber Optic System in the Amount of $21,060.63

Attachments:

1 HTC Fiber Repairs (PDF)

C. **Motion to Approve Scope and Payment for Legal Services and Advice Related to a Zoning Text Amendment from White & Smith, LLC, Planning and Law Group, in an Amount Not To Exceed $12,500.00.**

12. CITY ADMINISTRATOR REPORT

13. MINUTES

A. **Motion to approve minutes of Regular Meetings dated August 18 & September 15 and Special Meetings/Workshops dated August 25 & September 22, 2016.**

14. OLD BUSINESS

15. NEW BUSINESS

16. DEPARTMENT MONTHLY REPORTS

A. **September 2016 GPD Report**

Attachments:

1	September 2016 Monthly Reports	(PDF)

B. **September 2016 Municipal Court Report**

Attachments:

1	Municipal court report	(PDF)

C. **September 2016 Fire Report**

Attachments:

1	September 2016 Fire Report	(PDF)

D. **September 2016 Public Works Department Report**

Attachments:

1	SEPT.2016	(PDF)

E. **September 2016 Fleet Services Report**

Attachments:

1	Monthly Report	(PDF)

F. **September 2016 Engineering Monthly Report**

Attachments:

1	Engineering Monthly Report_September 2016	(PDF)

G. **September 2016 Housing & Community Development Report**

Attachments:

1	September 2016 Monthly Report	(PDF)

H. **September 2016 Finance and IT Departments Report**

Attachments:

1	September 2016 Finance & IT Report	(PDF)
2	Grants-Monthly Rpts FY 16.17	(PDF)
3	GovDeals-Monthly Rpts FY 16.17	(PDF)
4	BudgetPerformanceReport-09302016	(PDF)

17. EXECUTIVE SESSION

Motion to enter Executive Session pursuant to Section 30-4-70-(a)(2) to discuss proposed contractual agreement relating to Goat Island, and pending litigation on the 17/701 Project.

Motion to adjourn Executive Session and reconvene Regular Meeting.

NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION.

18. CITY COUNCIL MAY TAKE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION.

19. ADJOURNMENT

A. Motion to adjourn the Regular Meeting of City Council

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 2104 A

Council Meeting Date:	20 October 2016
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve second reading of an Ordinance to Amend Chapter 21, Taxation and Finance, of the Code of Ordinances for the City of Georgetown by Adding Article V, Rehabilitation Tax Incentive Assessment, Sections 21-80 through 21-84.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• This was a directive from Mayor and Council during the June 23, 2016 Council Workshop. • Ordinance involves the Bailey Bill on tax incentives for the rehabilitation of historic properties that are fifty (50) years and older, that could be considered historical in nature. • This is the second draft ordinance and has been reviewed by staff and City attorney after first reading.
Options:	Approve or deny the second reading of this Tax Incentive for Rehabilitated Properties ordinance.
Staff Recommendations:	Staff recommends approving the second reading of this ordinance.

Reviews:

Rick Martin Completed 07/14/2016 2:23 PM

Paul Gardner Completed 07/14/2016 2:28 PM

Ann U. Mercer Completed 07/14/2016 3:56 PM

Georgetown City Council Completed 07/21/2016 5:30 PM

Attachments:

1. a 10-13-16 Bailey Bill Final Ordinance (PDF)
2. b 10-13-16 Bailey Bill Final Ord marked up (PDF)
3. c Historic Rehab Tax Form Application Final (PDF)
4. d 07-11-16 Bailey Bill ordinance efc (2) (PDF)

MOTION TO APPROVE SECOND READING OF AN ORDINANCE TO AMEND CHAPTER 21, TAXATION AND FINANCE, OF THE CODE OF ORDINANCES FOR THE CITY OF GEORGETOWN BY ADDING ARTICLE V, REHABILITATION TAX INCENTIVE ASSESSMENT, SECTIONS 21-80 THROUGH 21-84.

TAX INCENTIVE FOR REHABILITATED PROPERTY

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES FOR THE CITY OF GEORGETOWN BY ADDING ARTICLE V TO CHAPTER 21

WHEREAS, Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and

WHEREAS, The City of Georgetown understands and appreciates the importance of the city's rich history and its historic homes; and

WHEREAS, The City of Georgetown includes a National Register Historic District and homes and buildings identified at the federal, state, and local level as having historic significance; and

WHEREAS, The City of Georgetown wishes to encourage rehabilitation of housing rented to the city's low to moderate income residents; and

WHEREAS The City of Georgetown recognizes the aesthetic, economic, and public safety value in revitalizing historic structures and existing low and moderate income rental property; and

WHEREAS, The South Carolina General Assembly has empowered counties and municipalities to create special property tax assessments to incentivize rehabilitation of historic property and low to moderate income rental property; and

WHEREAS, In 1997, the County of Georgetown adopted a Preservation and Rehabilitative Tax Incentive Ordinance;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the City of Georgetown Code of Ordinances Chapter 21 Taxation and Finance be amended by the addition of a new Article V:

(sections 21-69 through 21-79 are reserved)

§21-80 Rehabilitation Tax Incentive Assessment: Special property tax assessment created

A special city property tax assessment is created for eligible rehabilitated historic properties and low and moderate income rental properties located within the municipal boundaries of the City of Georgetown for a period of ten (10) years. The County Assessor shall continue to determine the applicable assessment rate (4% or 6%.) The appropriate rate will apply as follows:

For two (2) years based on the appraised value of the property at the time of preliminary certification;

For eight (8) years, once certified, based on the greater of: (1) the appraised value of the property at the time of preliminary certification, or (2) 40% of what the assessment would be on the appraised value after rehabilitation.

For historic properties, this shall be known as the Historic Rehabilitation Tax Assessment(HRTA).

For low to moderate income rental properties, this shall be known as the Low and Moderate Income Rental Property Rehabilitation Tax Assessment (RPRTA)

(*ref.* §§4-9-195, 5-21-140, S.C. Code of Laws, as amended, the "Bailey Bill")

§21-81 Purpose

It is the purpose of this ordinance to:

(1) Encourage the rehabilitation of historic properties;
(2) Encourage the rehabilitation of low and moderate income rental properties;
(3) Promote community development and redevelopment;
(4) Encourage sound community planning; and
(5) Promote the general health, safety, and welfare of the community.

§21-82 Eligible properties

If a property is eligible for both the Historic Rehabilitation Tax Assessment and the Low and Moderate Income Rental Property Tax Assessment, the property shall be evaluated under the HRTA process.

I. The **Historic Rehabilitation Tax Assessment** (HRTA) is available to owners of properties as follows:

A. Certification. In order to be eligible, a historic property must receive both preliminary certification prior to beginning work, and final certification.

1. To receive preliminary certification, a property must have met the following conditions:

(a) Received Historic Designation as defined in §21-82(B) hereinbelow

(b) The proposed rehabilitation work has received a Certificate of Appropriateness from the City of Georgetown Architectural Review Board (herein "ARB")

(c) Be a rehabilitation project that commences on or after the date of the adoption of this ordinance.

2. To receive final certification, a property must have met the following conditions:

(a) Received preliminary certification;

(b) The minimum expenditures for rehabilitation were incurred and paid;

(c) The rehabilitation must have been completed within the time limits specified in §21-83(D) hereinbelow;

(d) The completed rehabilitation has received approval from the Chief Building Inspector and ARB Chairman as being consistent with the plans granted a Certificate of Appropriateness by the ARB as part of preliminary certification.

B. Historic Designation. As used in this section, "Historic Designation" means the property maintains one or more of the following:

1. The property is listed on the National Register of Historic Places

2. The property is at least fifty (50) years old and is a contributing property to the National Register Historic District, identified as such in the current edition of the city's cultural resources survey.

3. The property is at least fifty (50) years old, is a commercial property, and has been designated as a “Significant Structure” by the City Council according to the criteria identified in §5-111, City of Georgetown Code of Ordinances.
(also *ref*. criteria for historic designation, §1600.3, City of Georgetown Zoning Ordinance “Zoning Ordinance”.)

4. The property is at least fifty (50) years old and has been designated by City Council as “Historic” according to the criteria for historic designation, §1600.3, Zoning Ordinance, and appearing on the city Zoning Map identified as such (ref. §1600.302, Zoning Ordinance.)

For properties achieving historic designation under §21-82(B) (3) or (4) in conjunction with an application for the Historic Rehabilitation Tax Assessment, the applicant shall utilize the process outlined in §21-84(B) hereinbelow.

II. The **Low and Moderate Income Rental Property Rehabilitation Tax Assessment** (RPRTA) is available to owners of low and moderate income rental property, eligible as follows:

1. the property provides accommodations under the Section 8 Program as defined in the United States Housing Act of 1937, as amended by the Housing and Community Act of 1974 for low and moderate income families and persons defined by Section 31-13-170(p) S.C. Code; or

2. the expenditures for rehabilitation of income-producing rental real estate exceed the appraised value of the property; and the low and moderate income rental housing is located in an area designated by the local government as a Low and Moderate Housing Rehabilitation District; and

3. the rehabilitation was not commenced or undertaken as a result of a natural disaster, catastrophe, accident, or force majeure.

§21-83 Eligible historic rehabilitation work

The Historic Rehabilitation Tax Assessment is available to owners of eligible properties, to include structures rehabilitated and the real property on which the building is located, for rehabilitation work that meets the expenditures standards of Section C, below, as follows:

A. Work to be Reviewed. The following work will be reviewed according to the standards set forth below:

(1) Repairs to the exterior of the designated building

(2) Alterations to the exterior of the designated building

(3) Any new construction on the property on which the building for which credit was sought or given is located (review only; *ref*. §21-84(2)(b) for eligible renovation expenditures)

(4) Alterations to interior primary public spaces, substantiated by documentary, physical, or pictorial evidence (ref. §21-83(B)(5))

B. Standards for rehabilitation work. To be eligible, historic rehabilitations must be appropriate for the historic building and the historic district or area in which it is located. This is achieved through adherence to the following standards:

1. The historic character of a property shall be retained and preserved; the removal of historic materials or alterations of features and spaces that characterize each property shall be avoided.

2. Each property shall be recognized as a physical record of its time, place and use; changes that create a false sense of historical development shall not be undertaken.

3. Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.

4. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a property should be preserved.

5. Deteriorated historic features shall be repaired rather than replaced; where the severity of deterioration requires replacement of a distinctive feature, the new should match the old in design, color, texture, and other visual qualities and, where economically feasible, materials; replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.

6. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used; the surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.

7. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property; the new work shall be differentiated from and subordinate to the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the historic property and its environment.

8. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

§21-84. **Minimum expenditures for rehabilitation .**

1. HRTA owner-occupied: The owner's expenditures for rehabilitation must equal or exceed fifty (50) percent of the fair market value of the building at the time of preliminary certification

   HRTA income-producing (6% assessment) and RPRTA: The owner's expenditures for rehabilitation must exceed the fair market value of the building

   "Fair market value" means the appraised value as certified by a real estate appraiser licensed by the State of South Carolina, or the most recent appraised value published by the Georgetown County Tax Assessor.

2. "Expenditures for rehabilitation" means the actual cost of rehabilitation relating to one or more of the following:

   (a) Improvements located on or within the building as designated

   (b) Improvements outside of but directly attached to the building which are necessary to make the building fully useable (such as vertical circulation) but shall not include rentable/habitable floor space attributable to new construction

   (c) Architectural and engineering services attributable to the design of the improvements

   (d) For HRTA, costs necessary to maintain the historic character or integrity of the building

§21-84 **Process.**

A. Fees. Fees may be charged for each application, preliminary certification, final certification, and inspection of rehabilitation work at the rates set forth from time to time in the official City records on file with the City Clerk. Fees are payable to the City of Georgetown, and final certification will not be given without payment all fees.

B. Application and Plan required. Owners of property seeking approval of rehabilitation work and preliminary certification must submit an application to the city to include a plan, prior to beginning work. For the HRTA, the applicant shall submit supporting documentation that the property has an Historic Designation as defined in §21-82(B), hereinabove. If the applicant is seeking Historic Designation in conjunction with the application, he or she shall, in conjunction with staff, initiate the process for City Council review under §1600.304, Zoning Ordinance. No action on preliminary certification will be taken unless and until the Historic Designation is achieved.

The city's design review process is for city standards. The owner bears responsibility for whether plans are consistent with state and/or federal historic standards.

C. Preliminary certification. Upon receipt of the completed application, the proposal shall be (1) reviewed by staff (RPRTA), or (2) placed on the next available agenda of the ARB to determine if the project is consistent with the standards for rehabilitation in §21-83(B) hereinabove. After the ARB makes its determination, which may or may not include review by the South Carolina Department of Archives and History, the owner shall be notified in writing. Upon receipt of this determination the owner may:

1. If the application is approved by staff (RPRTA) or, a Certificate of Appropriateness issued (HRTA), the owner may deliver the Preliminary Certification to the Georgetown County Tax Assessor in accordance with the two year initial Rehabilitation Tax Assessment, and begin rehabilitation in accordance with the City's building permit requirements;

2. For the HRTA, if the application is not approved, revise such application for the ARB

D. Substantive changes. Once preliminary certification is granted, substantive changes must be approved by the city or the ARB. Unapproved substantive changes are conducted at the risk of the property owner and may disqualify the project from eligibility. Additional expenditures will not qualify the project for an extension on the special assessment.

E. Final certification

1. Inspection: The Chief Building Inspector will inspect completed projects to determine if the work is consistent with the approved application or Certificate of Appropriateness. Upon verification that the project is consistent with the preliminary certification and that expenditures have been made in accordance with §21-83(C), the City shall issue Final Certification.

. 2. Notice: The City shall, upon final certification, notify the Georgetown County Assessor that such property has been duly certified and is eligible for the City's Historic Rehabilitation Tax Assessment or Low and Moderate Income Rental Property

Rehabilitation Tax Assessment. Any further or other process with the Georgetown County Assessor is the responsibility of the property owner.

3. Assessment: Upon receiving Final Certification, and the city's providing notice to the County, city property tax will be assessed for the remainder of the two (2) year initial special assessment period, if any, on the appraised value of the property at the time the preliminary certification was made, and for the next eight (8) years at the greater of (1) the appraised value of the property at the time of preliminary certification, or (2) 40% of what the assessment would be on the appraised value after rehabilitation. (*ref*. sec. 21-80)

4. Term: The Final Certification for the Rehabilitation Tax Assessment shall remain valid and apply for ten (10) years from preliminary certification, including the tax year in which it was first issued, absent decertification. (*ref*. sec.21-80, 21-84(H)).

F. <u>Time limits</u>. Upon receiving preliminary certification, a property may be assessed on the value of the property at the time of the preliminary certification. Such assessment shall be for a period ending two years after the preliminary certification date, during which the project must be completed and final certification received.

If the minimum expenditures for rehabilitation have been incurred but the rehabilitation project has not been completed before the final certification deadline, the property owner may apply for a one time extension. Upon receipt of a written extension application and supporting documentation and for good cause shown, the city may grant an extension of the final certification deadline for an additional reasonable period not to exceed two years.

If a completed project does not comply with all requirements for final certification before the deadline and no extension has been granted, any monies not collected by the City due to the special assessment must be paid to the City with interest at the rate charged for delinquent tax payments.

G. <u>Additional work</u>. For the remainder of the special assessment period after final certification, any remodeling or construction on the property, other than ordinary maintenance, shall be subject to a Certificate of Appropriateness to include a finding that the overall project is consistent with the standards for rehabilitation. If the Certificate of Appropriateness does not issue with this finding, the property owner may withdraw the request, revise the proposed additional work demonstrating that the reasons given for denial have been addressed (*ref*. §1600.2(7), Zoning Ordinance), or face decertification.

H. <u>Decertification</u>. When the property has received final certification and has been assessed as rehabilitated property, it remains so certified and must be granted the HRTA or RPRTA through the end of the special assessment period or until the property becomes decertified by any one of the following:

1. Written request from the owner to the Director of Finance for the City of Georgetown for removal of the HRTA or RPRTA; or

2. Rescission because of any change, alteration, or renovation which causes the property to no longer possess the qualities which made it eligible. (*ref.* §21-82.) Notification of rescission and/or decertification shall be given to the owner, the city Finance Director, and the Georgetown County Assessor.

H. Tax year effective. If an application for preliminary or final certification is filed by May 1 or the preliminary or final certification is approved by August 1, the special assessment authorized herein is effective for that year. Otherwise, it is effective beginning with the following year. In no instance may the special assessment be applied retroactively.

[State law reference-- §4-9-195 Grant of special property tax assessments to "rehabilitated historic property and "low and moderate income rental property"§5-21-140 authority of municipalities to grant special property tax assessments to rehabilitated historic properties and low and moderate income rental properties]

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

______________________________	______________________________
Ann U. Mercer, City Clerk	Jack M. Scoville, Jr., Mayor
First Reading: ________________	Approved as to Form:
Second Reading: ______________	______________________________
	Elise F. Crosby, City Attorney

TAX INCENTIVE FOR REHABILITATED ~~HISTORIC~~ PROPERTY

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES FOR THE CITY OF GEORGETOWN BY ADDING ARTICLE V TO CHAPTER 21

WHEREAS, Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and

WHEREAS, The City of Georgetown understands and appreciates the importance of the city's rich history and its historic homes; and

WHEREAS, The City of Georgetown includes a National Register Historic District and homes and buildings identified at the federal, state, and local level as having historic significance; and

WHEREAS, The City of Georgetown recognizes the aesthetic and economic importance of maintaining and revitalizing historic structures; and

WHEREAS, The City of Georgetown wishes to encourage rehabilitation of housing rented to the city's low to moderate income residents; and

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WHEREAS The City of Georgetown recognizes the aesthetic, economic, and public safety value in revitalizing exisitng low and moderate income rental property; and

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WHEREAS, The South Carolina General Assembly has empowered counties and municipalities to create special property tax assessments to incentivize rehabilitation of historic property and low to moderate income rental property; and

WHEREAS, In 1997, the County of Georgetown adopted a Preservation and Rehabilitative Tax Incentive Ordinance;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the City of Georgetown Code of Ordinances Chapter 21 Taxation and Finance be amended by the addition of a new Article V:

(sections 21-69 through 21-79 are reserved)

§21-80 ~~Historic~~ Rehabilitation Tax Incentive Assessment: Special property tax assessment created

A special city property tax assessment is created for eligible rehabilitated historic properties and low and moderate income rental properties located within the municipal boundaries of the City of Georgetown for a period of ten (10) years. The County Assessor shall continue to determine the applicable assessement rate (4% or 6%.) The appropriate rate will apply as follows:

For two (2) years based on the appraised value of the property at the time of preliminary certification;

For eight (8) years, once certified, based on the greater of: (1) the appraised value of the property at the time of preliminary certification, or (2) 40% of what the assessement would be on the appraised value after rehabilitation.

For historic properties, tThis shall be known as the Historic Rehabilitation Tax Assessment (HRTA).

For low to moderate income rental properties, this shall be known as the Low and Moderate Income Rental Property Rehabilitation Tax Assessment (RPRTA)

(*ref.* §§4-9-195, 5-21-140, S.C. Code of Laws, as amended, the "Bailey Bill")

§21-81 Purpose

It is the purpose of this ordinance to:

(1) Encourage the rehabilitation of historic properties;
(2) Encourage the rehabilitation of low and moderate income rental properties;
(32)Promote community development and redevelopment;
(43)Encourage sound community planning; and
(54)Promote the general health, safety, and welfare of the community.

§21-82 Eligible properties

If a property is eligible for for both the Historic Rehabilitation Tax Assessment and the Low and Moderate Income Rental Property Tax Assessment, the property shall be evaluated under the HRTA process.

I. The **Historic Rehabilitation Tax Assessment** (HRTA) is available to owners of properties as follows:

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A. Certification. In order to be eligible, a historic property must receive both preliminary certification prior to beginning work, and final certification.

1. To receive preliminary certification, a property must have met the following conditions:

(a) Received Historic Designation as defined in §21-82(B) hereinbelow

(b) The proposed rehabilitation work has received a Certificate of Appropriateness from the City of Georgetown Architectural Review Board (herein "ARB")

(c) Be a rehabilitation project that commences on or after the date of the adoption of this ordinance.

2. To receive final certification, a property must have met the following conditions:

(a) Received preliminary certification;

(b) The minimum expenditures for rehabilitation were incurred and paid;

(c) The rehabilitation must have been completed within the time limits specified in §21-83(D) hereinbelow;

(d) The completed rehabilitation has received approval from the Chief Building Inspector and ARB Chairman as being consistent with the plans granted a Certificate of Appropriateness by the ARB as part of preliminary certification.

B. Historic Designation. As used in this section, "Historic Designation" means the property maintains one or more of the following:

1. The property is listed on the National Register of Historic Places

2. The property is at least fifty (50) years old and is a contributing property to the National Register Historic District, identified as such in the current edition of the city's cultural resources survey.

3. The property is at least fifty (50) years old, is a commercial property, and has been designated as a "Significant Structure" by the City Council according to the criteria identified in §5-111, City of Georgetown Code of Ordinances.
(also *ref*. criteria for historic designation, §1600.3, City of Georgetown Zoning Ordinance "Zoning Ordinance".)

4. The property is at least fifty (50) years old and has been designated by City Council as "Historic" according to the criteria for historic designation, §1600.3, Zoning Ordinance, and appearing on the city Zoning Map identified as such (ref. §1600.302, Zoning Ordinance.)

For properties achieving historic designation under §21-82(B) (3) or (4) in conjunction with an application for the Historic Rehabilitation Tax Assessment, the applicant shall utilize the process outlined in §21-84(B) hereinbelow.

II. The **Low and Moderate Income Rental Property Rehabilitation Tax Assessment** (RPRTA) is available to owenrs of properties as follows:

To be eligible to preliminary and final receive certification, a low and moderate income rental property must have met the following conditions:

1. the property provides accomodations under the Section 8 Program as defined in the United States Housing Act of 1937, as amended by the Housing and Community Act of 1974 for low and moderate income families and persons defined by Section 31-13-170(p) S.C.Code; or

2. the expenditures for rehabilitation of income-producing rental real estate exceed the appraised value of the property; and the low and moderate income rental housing is located in

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an area designated by the local government as a Low and Moderate Housing Rehabilitation District; and

3. the rehabilitation was not commenced or undertaken as a result of a natural disaster, catastrophe, accident, or force majeure.

§21-83 Eligible historic rehabilitation work

The Historic Rehabilitation Tax Assessment is available to owners of eligible properties, to include structures rehabilitated and the real property on which the building is located, for rehabilitation work that meets the expenditures standards of Section C, below, as follows:

A. Work to be Reviewed. The following work will be reviewed according to the standards set forth below:

(1) Repairs to the exterior of the designated building

(2) Alterations to the exterior of the designated building

(3) Any new construction on the property on which the building for which credit was sought or given is located (review only, *ref.* §21-84(2)(b) for eligible renovation expenditures)

(4) Alterations to interior primary public spaces, substantiated by documentary, physical, or pictorial evidence (ref. §21-83(B)(5))

B. Standards for rehabilitation work. To be eligible, historic rehabilitations must be appropriate for the historic building and the historic district or area in which it is located. This is achieved through adherence to the following standards:

1. The historic character of a property shall be retained and preserved; the removal of historic materials or alterations of features and spaces that characterize each property shall be avoided.

2. Each property shall be recognized as a physical record of its time, place and use; changes that create a false sense of historical development shall not be undertaken.

3. Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.

4. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a property should be preserved.

5. Deteriorated historic features shall be repaired rather than replaced; where the severity of deterioration requires replacement of a distinctive feature, the new should match the old in design, color, texture, and other visual qualities and, where

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economically feasible, materials; replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.

6. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used; the surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.

7. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property; the new work shall be differentiated from and subordinate to the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the historic property and its environment.

8. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

§21-84~~C~~. Minimum expenditures for rehabilitation ~~required~~.

1. HRTA owner-occupied: The owner's expenditures for ~~in~~ rehabilitationing ~~the building~~ must equal or exceed fifty~~twenty~~ (5~~2~~0) percent of the fair market value of the building at the time of preliminary certification

HRTA income-producing (6% assessment) and RPRTA: The owner's expenditures for rehabilitation must exceed the fair market value of the building

"Fair market value" means the appraised value as certified by a real estate appraiser licensed by the State of South Carolina, or the most recent appraised value published by the Georgetown County Tax Assessor.

2. "Expenditures for rehabilitation" means the actual cost of rehabilitation relating to one or more of the following:

(a) Improvements located on or within the ~~historic~~ building as designated

(b) Improvements outside of but directly attached to the ~~historic~~ building which are necessary to make the building fully useable (such as vertical circulation) but shall not include rentable/habitable floor space attributable to new construction

(c) Architectural and engineering services attributable to the design of the improvements

(d) For HRTA, c~~C~~osts necessary to maintain the historic character or integrity of the building

~~D. Time limits. Upon receiving preliminary certification, a property may be assessed on the appraised value of the property at the time of the preliminary certification.~~

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~~Such assessment shall be for a period ending two years after the preliminary certification date, during which the rehabilitation project must be completed and final certification received.~~

~~The rehabilitation project must receive final certification prior to the final certification deadline to be eligible for the Historic Rehabilitation Tax Assessment.~~

~~If the minimum expenditures for rehabilitation have been incurred but the rehabilitation project has not been completed and final certification received before the final certification deadline, the property owner may apply to the ARB for a one time extension of the final certification deadline. Upon receipt of a written extension application and supporting documentation and for good cause shown, the ARB may grant an extension of the final certification deadline for an additional reasonable period not to exceed two years. Upon approval of such extension the property shall continue to receive the conditional special assessment until the project is completed and final certification is received, or expiration of the final certification deadline, which ever shall first occur.~~

~~If a completed project does not comply with all requirements for final certification before the final certification deadline, final certification must not be granted, and any monies not collected by the City due to the special assessment must be paid to the City, with interest at the rate charged from time to time for delinquent tax payments.~~

§21-84 Process.

A. Fees. Fees may be charged for each application, preliminary certification, final certification, and inspection of rehabilitation work at the rates set forth from time to time in the official City records on file with the City Clerk. Fees are payable to the City of Georgetown, and final certification will not be given without payment all fees.

B. Application and Plan required. Owners of property seeking approval of rehabilitation work and preliminary certification must submit an application to the city. ~~Rehabilitation of Historic Property application,~~ to include a plan, prior to beginning work. For the HRTA, t~~T~~he applicant shall submit supporting documentation that the property has an Historic Desgination as defined in §21-82(B), hereinabove. If the applicant is seeking Historic Designation in conjunction with the application, he or she shall, in conjunction with staff, initiate the process for City Council review under §1600.304, Zoning Ordinance. No action on preliminary certification will be taken unless and until the Historic Designation is achieved.

The city's design review process is for city standards. The owner bears responsibility for whether plans are consistent with state and/or federal historic standards.

C. Preliminary certification. Upon receipt of the completed application, the proposal shall be (1) reviewed by staff (RPRTA), or (2) placed on the next available agenda of the ARB to determine if the project is consistent with the standards for rehabilitation in §21-83(B) hereinabove. After the ARB makes its determination, which may or may not include review by the South Carolina Department of Archives and History, the owner shall be notified in writing. Upon receipt of this determination the owner may:

1. If the application is approved by staff (RPRTA) or, ~~and~~ a Certificate of Appropriateness issued (HRTA), the owner may deliver the Preliminary Certification to the Georgetown County Tax Assessor in accordance with the two year initial Rehabilitation Tax Assessment ~~HRTA~~, and begin rehabilitation in accordance with the City's building permit requirements;

2. For the HRTA, i~~I~~f the application is not approved~~,~~ revise such application for ~~in accordance with comments provided by~~ the ARB

D. Substantive changes. Once preliminary certification is granted, substantive changes must be approved by the city or the ARB. Unapproved substantive changes are conducted at the risk of the property owner and may disqualify the project from eligibility. Additional expenditures will not qualify the project for an extension on the special assessment.

E. Final certification

1. Inspection: The Chief Building Inspector ~~and ARB Chairman~~ will inspect completed projects to determine if the work is consistent with the approved application or Certificate of Appropriateness. Upon verification that the project is consistent with the preliminary certification and that expenditures have been made in accordance with §21-83(C), the City shall issue Final Certification.

. 2. Notice: The City shall, upon final certification, notify the Georgetown County Assessor that such property has been duly certified and is eligible for the City's Historic Rehabilitation Tax Assessment or Low and Moderate Income Rental Property Rehabilitaiton Tax Assessment. Any further or other process with the Georgetown County Assessor is the responsibility of the property owner.

3. Assessment: Upon receiving Final Certification, and the city's providing notice to the County, city ~~the~~ property tax will be assessed for the remainder of the two (2) year initial ~~HRTA~~ special assessment period, if any, on the appraised value of the property at the time the preliminary certification was made, and for the next eight (8) years at the greater of (1) the appraised value of the property at the time of preliminary certification, or (2) 40% of what the assessement would be on the appraised value after rehabilitation. (*ref*. sec. 21-80)

4. Term: The Final Certification for the ~~Historic~~ Rehabilitation Tax Assessment shall remain valid and apply for ten (10) years from preliminary certification, including the tax year in which it was first issued, absent decertification. (*ref*. sec.21-80, 21-84(H)).

F. Time limits. Upon receiving preliminary certification, a property may be assessed on the appraised value of the property at the time of the preliminary certification. Such assessment shall be for a period ending two years after the preliminary certification

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date, during which the rehabilitation project must be completed and final certification received.

The rehabilitation project must receive final certification prior to the final certification deadline to be eligible for the Rehabilitation Tax Assessment.

If the minimum expenditures for rehabilitation have been incurred but the rehabilitation project has not been completed and final certification received before the final certification deadline, the property owner may apply for a one time extension of the final certification deadline. Upon receipt of a written extension application and supporting documentation and for good cause shown, the citymay grant an extension of the final certification deadline for an additional reasonable period not to exceed two years. Upon approval of such extension the property shall continue to receive the conditional special assessment until the project is completed and final certification is received, or expiration of the final certification deadline, which ever shall first occur.

If a completed project does not comply with all requirements for final certification before the final certification deadline, final certification must not be granted, and any monies not collected by the City due to the special assessment must be paid to the City, with interest at the rate charged from time to time for delinquent tax payments.

G~~F~~. Additional work. For the remainder of the special assessment period after final certification, any remodeling or construction on the property, other than ordinary maintenance, shall be subject to a Certificate of Appropriateness to include a finding that the overall project is consistent with the standards for rehabilitation. If the Certificate of Appropriateness does not issue with this finding, the property owner may withdraw the request, revise the proposed additional work demonstrating that the reasons given for denial have been addressed (*ref*. §1600.2(7), Zoning Ordinance), or face decertification.

H~~G~~. Decertification. When the property has received final certification and has been assessed as rehabilitated historic property, it remains so certified and must be granted the HRTA through the end of the special assessment period or until the property becomes decertified by any one of the following:

1. Written request from the owner to the Director of Finance for the City of Georgetown for removal of the HRTA or RPRTA; or

2. Rescission because of any change, alteration, or renovation which causes the property to no longer possess the qualities ~~and features~~ which made it eligible. (*ref.* §21-82.) Notification of rescission and/or decertification shall be given to the owner, the city Finance Director, and the Georgetown County Assessor.

H. Tax year effective. If an application for preliminary or final certification is filed by May 1 or the preliminary or final certification is approved by August 1, the special assessment authorized herein is effective for that year. Otherwise, it is effective beginning with the following year. In no instance may the special assessment be applied retroactively.

[State law reference-- §4-9-195 Grant of special property tax assessments to "rehabilitated historic property~~"~~ and "low and moderate income rental property"~~;~~ §5-21-140 authority of municipalities to grant special property tax assessments to rehabilitated historic properties and low and moderate income rental properties]~~.~~

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

____________________________	____________________________
Ann U. Mercer, City Clerk	Jack M. Scoville, Jr., Mayor
First Reading: _________________	Approved as to Form:
Second Reading: _______________	____________________________
	Elise F. Crosby, City Attorney

City of Georgetown Housing & Community Development Department

REHABILITATED HISTORIC PROPERTY APPLICATION

PART A - PRELIMINARY REVIEW FORM

This application is used by the City to review rehabilitation work on historic properties, in accordance with South Carolina 1976 Code Sectio 4-9-195, and pertinent regulations. A separate application should be submitted for each historic building, unless they were functionally related during the historic period, in which case they can be submitted as a historic complex. Applications must include attachments a listed below and the required review fee to be considered complete. Submit application to the Housing & Community Developmen Department, PO Drawer 939, Georgetown, SC 29442. Phone: 843.545.4010; fax 843.527.1285.

1. PROPERTY INFORMATION

Historic Name of Property (if known)____

Address____

City____

Use: [ ] Owner-occupied [ ] Income-producing

Estimated project start date____________________ Estimated project completion date__________________________

Estimated project costs $______________________

*Fair Market Value of building $_______________________ Taxable value of property $_________________________

(PLEASE NOTE: *FMV and taxable value of a property may be different. FMV of the building is used to determine the threshold for qualifying expenses for the Bailey Bill. The* ***applicant*** *is responsible for verification of the* ***taxable value*** *of a property and should consult with the City of Georgetown on this matter; the taxable value as understood by the City of a property* ***at the time of preliminary certification*** *will determine the value at which the property will be assessed for the 20 year abatement period).*

2. HISTORIC DESIGNATION

The property must have been designated "historic" by the local government allowing this incentive.

This building is a:
[ ] City Landmark Building
[ ] Contributing structure in local historic district
[ ] Contributing structure in National Register District outside of City
[ ] National Register structure

Give BRIEF overview of the history of the building:

____

____

Significance:

Construction Date:___________________ Describe major alterations or additions (give dates)___________________

____

3. ATTACHMENTS

The following information is needed to process your application. Please send complete information with the initial submission:

[X] An original signed and completed application;
[ ] $100 check, made out to the City of Georgetown, for all properties; application fees are non-refundable.
[ ] Photographs clearly showing not only the areas to be rehabilitated, but also overall views of the building;
[ ] Sketched or architectural floor plans of pre-rehabilitation conditions; and
[ ] Sketched or architectural floor plans of the proposed work.
[ ] Estimates for proposed work on each architectural feature.

4. OWNER INFORMATION

Name____ Signature____

Address_______________________________________ Date____

Daytime Phone_______________________________________

HOUSING & COMMUNITY DEVELOPMENT DEPARTMENT USE ONLY

[ ] The work as described in this application and attachments **appears to meet** the Standards for Rehabilitation and would receive final approval if completed as described.
[ ] The work as described in this application and attachments **would meet** the Standards for Rehabilitation if the Special Conditions on the attached sheet are met.
[ ] The work as described in this application and attachments **does not appear to meet** the Standards for Rehabilitation and is not approved for this property. The attached sheet describes the specific problems with the proposed work.

Authorized Signature ______________________ Date ______________________

5. DESCRIPTION OF PROPOSED WORK

Use the spaces below to describe the proposed work. Architectural features would include items such as: roof; exterior brick or siding; windows; doors; site/landscape features; entrance hall; main stair; parlors; fireplaces/mantles; floors/walls/ceilings; mechanical/electrical/plumbing; etc. If an application has been submitted for the federal Investment Tax Credits, you may use a copy of the description of the proposed work from the federal form for this section, but your submittal must still include the information in sections 1 through 4.

Architectural feature: Roof **Approximate date of feature:** Unknown **Describe feature and its condition:** Roof is old and has damage / deterioration. Shingles are close to the end of their useful life and there is sheathing rot on the eaves. There is evidence of roof leaking on the rear addition. Photograph No. 1 - 5 Drawing No.______	**Describe work and impact on feature:** Remove old shingles from original house and rear addition. Repair / replace roof decking where needed. Install new 30 year shingles. This should extend the life of the roof and prevent future water infiltration into the house.
Architectural feature: Chimney **Approximate date of feature:** 1930 **Describe feature and its condition:** Roof is old and has damage / deterioration. Shingles are close to the end of their useful life and there is sheathing rot on the eaves. There is evidence of roof leaking on the rear addition. Photograph No. 6 Drawing No.______	**Describe work and impact on feature:** Replace top section of chimney and repoint remaining portion. Add chimney cap. This will restore the chimney and prevent future deterioration. Also will prevent animals from getting into the chimney.
Architectural feature: Front Porch **Approximate date of feature:** Unknown **Describe feature and its condition:** Roof is old and has damage / deterioration. Shingles are close to the end of their useful life and there is sheathing rot on the eaves. There is evidence of roof leaking on the rear addition. Photograph No. 7 - 13 Drawing No.______	**Describe work and impact on feature:** Remove old flooring and repair any damage to supporting structure. Replace flooring with new tongue and groove boards. Paint / seal new flooring. Replace damaged ceiling boards with new and paint ceiling. Add new wood railing that conforms to code. This will improve safety of porch, lengthen its useful life and improve aesthetics of the house.

City of Georgetown Housing & Community Development Department

REHABILITATED HISTORIC PROPERTY APPLICATION

PART B - FINAL REVIEW FORM

Use this form to request Final Approval for Rehabilitated Historic Properties. This form is designed to follow the Part A-Preliminary Review Form, in which the owner describes the proposed rehabilitation work. Submit application to the Housing & Community Development Dept PO Drawer 939, Georgetown, SC 29442. Phone: 843.545.4010; fax 843.527.1285.

1. PROPERTY INFORMATION

Historic Name of Property (if known)____

Address____

City____, South Carolina Zip______________________________

2. ATTACHMENTS

The following information is needed to process your application. Incomplete applications will unnecessarily delay the City's review of your project. Please send complete information with the initial submission:

[ ] A complete and signed Part B form;

[ ] Paid itemized invoices clearly indicating qualified rehabilitation expenses;

[ ] Photographs, keyed to the rehabilitation plans of the exterior and the interior showing not only the areas where rehabilitation was performed, but also overall views of the completed project.

3. OWNER INFORMATION

Name____ Signature____

Address____ Date____

Daytime Phone_______________________________________

HOUSING & COMMUNITY DEVELOPMENT DEPARTMENT USE ONLY

[ ] The completed work as documented in this application and attachments **meets** the Standards for Rehabilitation and is approved for this property. This approval is on step in qualifying for the special property tax assessment for Rehabilitated Historic Property. OWNERS SHOULD NOTE THAT the City reserves the right to inspect the property within the (20 year) time period that is covered by this special tax assessment. Work that is not as it was represented in the application and/or additional work that is not in conformance with the Standards for Rehabilitation may be cause for the City to rescind the approval. Work causing the approval to be rescinded would make the entire project ineligible for the special tax assessment, and written notice of the rescinded approval shall be provided to all appropriate local officials. Additional work on the property that is proposed after the Final Approval should be submitted on a Part A - Amendment Form.

[ ] The completed work **does not meet** the Standards for Rehabilitation and is not approved for this property. The attached sheet describes the specific problems with the proposed work.

____ ___________________________________

Authorized Signature Date

_____ See attached sheet

AN ORDINANCE TO AMEND CHAPTER 21, TAXATION AND FINANCE, OF THE CODE OF ORDINANCES FOR THE CITY OF GEORGETOWN BY ADDING ARTICLE V, HISTORIC RENOVATION TAX INCENTIVE ASSESSMENT, SECTIONS 21-80 THROUGH 21-84

WHEREAS, Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and

WHEREAS, The City of Georgetown understands and appreciates the importance of the city's rich history and its historic homes; and

WHEREAS, The City of Georgetown includes a National Register Historic District and homes and buildings identified at the federal, state, and local level as having historic significance; and

WHEREAS, The City of Georgetown recognizes the aesthetic and economic importance of maintaining and revitalizing historic structures; and

WHEREAS, The South Carolina General Assembly has empowered counties and municipalities to create special property tax assessments to incentivize rehabilitation of historic property; and

WHEREAS, The County of Georgetown has a Preservation and Rehabilitative Tax Incentive Ordinance;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the City of Georgetown Code of Ordinances Chapter 21 Taxation and Finance be amended by the addition of a new Article V, Sections 21-80 through 21-84.

(sections 21-69 through 21-79 are reserved)

ARTICLE V. HISTORIC RENOVATION TAX INCENTIVE ASSESSMENT

§21-80 Special property tax assessment created

A special property tax assessment is created for eligible rehabilitated historic properties located within the municipal boundaries of the City of Georgetown for a period of twenty (20) years equal to the appraised value of the property at the time of preliminary certification. This shall be known as the Historic Renovation Tax Incentive Assessment.

(*ref*. §§4-9-195, 5-21-140, S.C. Code of Laws, as amended, the "Bailey Bill")

§21-81 Purpose

It is the purpose of this ordinance to:

(1) Encourage the restoration of historic properties;

(2) Promote community development and redevelopment;
(3) Encourage sound community planning; and
(4) Promote the general health, safety, and welfare of the community.

§21-82 Eligible properties

The Historic Renovation Tax Incentive Assessment is available to owners of properties as follows:

A. Certification. In order to be eligible, a historic property must receive both preliminary certification prior to beginning work, and final certification.

1. To receive preliminary certification, a property must have met the following conditions:

   (a) Received Historic Designation as defined in §21-82 A.2.(b) hereinbelow

   (b) The proposed rehabilitation work has received a Certificate of Appropriateness from the City of Georgetown Architectural Review Board (herein "ARB")

   (c) Be a rehabilitation project that commences on or after the date of the adoption of this ordinance.

2. To receive final certification, a property must have met the following conditions:

   (a) Received preliminary certification;

   (b) The minimum expenditures for rehabilitation were incurred and paid;

   (c) The rehabilitation must have been completed within the time limits specified in §21-83(D) hereinbelow;

   (d) The completed rehabilitation has received approval from the Chief Building Inspector and ARB Chairman as being consistent with the plans granted a Certificate of Appropriateness by the ARB as part of preliminary certification.

B. Historic Designation. As used in this section, "Historic Designation" means the property maintains one or more of the following:

1. The property is listed on the National Register of Historic Places either individually or as a contributing property in the National Register listed Historic District.

2. The property is at least fifty (50) years old and is a contributing property in a local historic district as designated by the City Council.

3. The property is at least fifty (50) years old, and has been designated as historic by the City Council and/or is a significant structure as defined in §5-111, City of Georgetown Code of Ordinances.

(also *ref*. criteria for historic designation, §1600.3, City of Georgetown Zoning Ordinance.)

§21-83 Eligible rehabilitation work

The Historic Renovation Tax Incentive Assessment is available to owners of eligible properties, to include structures rehabilitated and the real property on which the building is located, for rehabilitation work as follows:

A. Eligible Work. The following work will be reviewed according to the standards set forth below:

(1) Repairs to the exterior of the designated building

(2) Alterations to the exterior of the designated building

(3) New construction on the property on which the building is located

(4) Alterations to interior primary public spaces

(5) Any remaining work where the expenditures for such work are being used to satisfy the minimum expenditures for rehabilitation.

B. Standards for rehabilitation work. To be eligible, historic rehabilitations must be appropriate for the historic building and the historic district or area in which it is located. This is achieved through adherence to the following standards:

1. The historic character of a property shall be retained and preserved; the removal of historic materials or alterations of features and spaces that characterize each property shall be avoided.

2. Each property shall be recognized as a physical record of its time, place and use; changes that create a false sense of historical development shall not be undertaken.

3. Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.

4. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a property should be preserved.

5. Deteriorated historic features shall be repaired rather than replaced; where the severity of deterioration requires replacement of a distinctive feature, the new should match the old in design, color, texture, and other visual qualities and, where economically feasible, materials; replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.

6. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used; the surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.

7. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property; the new work shall be differentiated from and subordinate to the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the historic property and its environment.

8. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

C. Minimum expenditures for rehabilitation required.

1. The owner's expenditures in rehabilitating the building exceed twenty (20) percent of the fair market value of the building. "Fair market value" means the appraised value as certified by a real estate appraiser licensed by the State of South Carolina, the sales price as delineated in a *bona fide* contract of sale within twelve (12) months of the time it is submitted, or the most recent appraised value published by the Georgetown County Tax Assessor.

2. "Expenditures for rehabilitation" means the actual cost of rehabilitation relating to one or more of the following:

   (a) Improvements located on or within the historic building as designated

   (b) Improvements outside of but directly attached to the historic building which are necessary to make the building fully useable (such as vertical circulation) but shall not include rentable/habitable floor space attributable to new construction

   (c) Architectural and engineering services attributable to the design of the improvements

   (d) Costs necessary to maintain the historic character or integrity of the building

D. Time limits. Upon receiving preliminary certification, a property shall be conditionally assessed on the fair market value of the property at the time of the preliminary certification. Such conditional special assessment shall be for a period ending two years after the preliminary certification date (herein "final certification deadline'), during which the rehabilitation project must be completed and final certification received.

The rehabilitation project must receive final certification prior to the final certification deadline to be eligible for the Historic Rehabilitation Tax Incentive Assessment.

If the minimum expenditures for rehabilitation have been incurred but the rehabilitation project has not been completed and final certification received before the final certification deadline, the property owner may apply to the ARB for a one time extension of the final certification deadline. Upon receipt of a written extension application and supporting documentation and for good cause shown, the ARB may grant an extension of the final certification deadline for an additional reasonable period not to exceed two years. Upon approval of such extension the property shall continue to receive the conditional special assessment until the project is completed and final certification is received, or expiration of the final certification deadline, which ever shall first occur.

If a completed project does not comply with all requirements for final certification before the final certification deadline, final certification must not be granted, and any monies not collected by the City due to the special assessment must be paid to the City, with interest at the rate charged from time to time for delinquent tax payments.

§21-84 Process.

A. Fees. Fees may be charged for each application, preliminary certification, final certification, and inspection of rehabilitation work at the rates set forth from to time in the official City records on file with the City Clerk. Fees are payable to the City of Georgetown, and final certification will not be given without payment all fees.

B. Plan required. Owners of property seeking approval of rehabilitation work and preliminary certification must submit a rehabilitation of historic property application with supporting documentation prior to beginning work.

C. Preliminary certification. Upon receipt of the completed application, the proposal shall be placed on the next available agenda of the ARB to determine if the project is consistent with the standards for rehabilitation in §21-83(B) hereinabove. After the ARB makes its determination, the owner shall be notified in writing. Upon receipt of this determination the owner may:

1. If the application is approved, and a Certificate of Appropriateness issued, begin rehabilitation in accordance with the City's building permit requirements;

2. If the application is not approved, revise such application in accordance with comments provided by the ARB

D. Substantive changes. Once preliminary certification is granted, substantive changes must be approved by the ARB. Unapproved substantive changes are conducted at the risk of the property owner and may disqualify the project from eligibility. Additional expenditures will not qualify the project for an extension on the special assessment.

E. Final certification

1. Inspection: The Chief Building Inspector and ARB Chairman will inspect completed projects to determine if the work is consistent with the Certificate of Appropriateness.

Upon verification that the project is consistent with the preliminary certification and that expenditures have been made in accordance with §21-83(C), the City shall issue Final Certification.

.

2. Assessment: Upon receiving Final Certification, the property will be assessed by the municipality for the remainder of the twenty (20) year special assessment period on the fair market value of the property at the time the preliminary certification was made. This is the Historic Rehabilitation Tax Incentive Assessment.

3. Notice: The City shall, upon final certification, notify the Georgetown County Assessor, Auditor and Treasurer that such property has been duly certified and is eligible for the City's Historic Rehabilitation Tax Incentive Assessment. The application process at the County, if any, is the responsibility of the property owner.

4. Term: The Final Certification for the Historic Rehabilitation Tax Incentive Assessment shall remain valid and apply for twenty (20) years, including the tax year in which it was first issued, absent decertification. (*ref*. sec.21-84(H)).

G. Additional work. For the remainder of the special assessment period after final certification, any remodeling or construction on the property, other than ordinary maintenance, shall be subject to a Certificate of Appropriateness to include that the overall project is consistent with the standards for rehabilitation. If the Certificate of Appropriateness does not issue with this finding, the property owner may withdraw the request, revise the proposed additional work, or face decertification.

H. Decertification. When the property has received final certification and has been assessed as rehabilitated historic property, it remains so certified and must be granted the Historic Rehabilitation Tax Incentive Assessment through the end of the special assessment period or until the property becomes decertified by any one of the following:

1. Written request from the owner to the Director of Finance for the City of Georgetown for removal of the Historic Rehabilitation Tax Incentive Assessment; or

2. Rescission because of alterations or renovation which cause the property to no longer possess the qualities and features which made it eligible for final certification. (*ref.* §21-84(G)

3. Notification of decertification by the City shall be given to the Georgetown County Assessor, Auditor, and Treasurer.

I. Tax year effective. If an application for preliminary or final certification is filed by May 1 or the preliminary or final certification is approved by August 1, the special assessment authorized herein is effective for that year. Otherwise, it is effective beginning with the following year. In no instance may the special assessment be applied retroactively.

State law reference-- §4-9-195 Grant of special property tax assessments to "rehabilitated historic property"; §5-21-40 authority of municipalities to grant special property tax assessments to rehabilitated historic properties.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

______________________________	______________________________
Ann U. Mercer, City Clerk	Jack M. Scoville, Jr., Mayor
First Reading: ________________	Approved as to Form:
Second Reading: ______________	______________________________
	Elise F. Crosby, City Attorney

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 2142

Council Meeting Date:	20 October 2016
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve second reading of an ordinance to amend Article XVI, Board of Architectural Review, of the City of Georgetown Zoning Ordinance.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	Could help residents save money on their taxes for the rehabilitation of a historic (50 yrs or more) home.
Points to Consider:	• A Bailey Bill ordinance, that resembles Georgetown County's, will be introduced to City Council in October 2016. • This zoning ordinance text amendment will give the Architectural Review Board the powers to hear and enforce the upcoming Bailey Bill ordinance. • Planning Commission voted unanimously to approve the text amendment after the word "renovation" is changed to "rehabilitation".
Options:	Approve or deny 1st reading of an ordinance to amend Article XVI (ARB) of the Georgetown Zoning Ordinance.
Staff Recommendation:	Staff recommends approving ordinance amendment because Bailey Bill ordinance will follow next month.

Reviews:

Rick Martin Completed 09/08/2016 4:37 PM

City Attorney Completed 09/08/2016 4:43 PM

could be done simultaneously

Paul Gardner Completed 09/09/2016 7:59 AM

Ann U. Mercer Completed 09/12/2016 11:54 AM

Georgetown City Council Completed 09/15/2016 5:30 PM

Attachments:

1. 1 Ordinance for Text Amend to Art XVI (PDF)
2. 2 ARTICLE XVI ARB (PDF)

MOTION TO APPROVE SECOND READING OF AN ORDINANCE TO AMEND ARTICLE XVI, BOARD OF ARCHITECTURAL REVIEW, OF THE CITY OF GEORGETOWN ZONING ORDINANCE.

ZONING ORDINANCE PROVISIONS FOR BAILEY BILL

AN ORDINANCE AMENDING ARTICLE XVI: BOARD OF ARCHITECTURAL REVIEW, OF THE CITY OF GEORGETOWN ZONING ORDINANCE

WHEREAS, Pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

WHEREAS, The Planning Commission of the City of Georgetown, South Carolina held a public hearing regarding the proposed amendment to Article XVI: Board of Architectural Review; and

WHEREAS, The City of Georgetown Planning Commission on August 23, 2016, recommended approval of certain amendments to the City of Georgetown Zoning Ordinance regarding the Architectural Review Board's role in the city's Historic Rehabilitation Tax Incentive Assessment program;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina that Article XVI of the City of Georgetown Zoning Ordinance be amended as follows:

§1600 Establishment of Board of Architectural Review

In order to achieve the purpose of the **city's Nation Register** Historic District **and to further historic preservation city-wide**, and in accordance with Section 6-29-870 of the Code of Laws of South Carolina, as amended, a Board of Architectural Review is hereby created, **which shall also be known as the Architectural Review Board**... [*no other changes remainder of this section*]

§1600.2 Powers and Duties of the Board of Architectural Review

In addition to other powers and duties in the Article, the Board of Architectural Review shall have the following powers and duties **with respect to properties for which a Certificate of Appropriateness is prerequisite to a building or demolition permit, or an application for a Historic Rehabilitation Tax Incentive Assessment**:

[*1, 3, 4, and 5 remain, no changes*]

(2) in its consideration of an application for new construction [**delete "in the Historic Buildings District"**], [*the rest of 2 has no changes*]
[(6) **is deleted in its entirety** *and moved under section 1600.3*]
[(7) **is deleted in its entirety** *and moved under section 1600.4*]

Add new (6) in its review under an application for the Historic Rehabilitation Tax Incentive Assessment, the Board and its chair shall have the powers and duties delegated in Article V, Chapter 21 (§21 80-84 Bailey Bill).

§1600.3 <u>Historic Designation</u> **["*criteria for' was deleted]***

The Board shall review the local inventory **for Historic buildings, The Board shall conduct first review and evaluation of proposed nominations for the National Register of Historic Places and send those recommendations to the State Historic Preservation Office for consideration by the state board**. [*this sentence was taken, in part, from deleted 1600.2(6)*] **The Board shall further** make recommendations for historic designation to the City Planning Commission. The Planning Commission will then make a recommendation to City Council based on the following criteria:

[include criteria 1-10 no changes]

§1600.304 <u>Application for Historic Rehabilitation Tax Incentive Assessment</u> [*this is new*]

Where an Historic Designation is originally sought in conjunction with an application for the Historic Rehabilitation Tax Incentive Assessment under Article V, Chapter 21 of the City of Georgetown Code of Ordinances, the Board shall conduct the review contemplated by §1600.3, making its recommendation to Planning Commission on the property for which designation is sought. (ref. §21-84(B), City Code of Ordinances)

§1600.4 <u>Decisions of the Board</u> [**"of Architectural Review" deleted**]

[**deleted last sentence and replace with former section 1600.2(7)**]

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

______________________________	______________________________
Ann U. Mercer, City Clerk	Jack M. Scoville, Jr., Mayor
First Reading: ___________________	Approved as to Form:
Second Reading: _________________	______________________________
	Elise F. Crosby, City Attorney

ARTICLE XVI: BOARD OF ARCHITECTURAL REVIEW

1600 Establishment of Board of Architectural Review

Board of Architectural Review In order to achieve the purpose of the city's National Register Historic District and to further historic preservation city-wide, and in accordance with Section §6-29-870 of the Code of Laws of South Carolina, 1676, as amended, a Board of Architectural Review is hereby created, which shall also be known as the Architectural Review Board. The Review Board shall consist of seven members who shall be appointed by the City Council. All members appointed to serve on the Board shall be residents of the City of Georgetown with the exception of the slot to be filled by an architect. Any non-city resident appointed to fill the architect position must be a resident of Georgetown County. All members shall demonstrate an interest, competence or knowledge of historic preservation. The Board shall be made up of the following; (1) a historian knowledgeable in local history, (2) a planner, (3) an archaeologist, (4) an architect, or if an architect is not available to serve, someone knowledgeable in building design and construction, (5) a resident of the Historic Buildings District, (6) a representative from the Core Commercial Buildings District, (7) a member of the Georgetown Historical Society. In the event an architect, historian, planner and archaeologist are unavailable, then a resident of the Historic Buildings District and two at-large members shall be selected for these positions. The initial terms of office for the members shall be established as follows: one member for a term of four years; two members for a term of three years; two members for a term of two years; and two members for a term of one year. All subsequent terms shall be for four years. Any vacancy in the membership shall be filled for the unexpired term in the same manner as the initial appointment. Members shall serve without pay, but may be reimbursed for any expense incurred while representing the Board.

1600.1 Proceedings of the Board of Architectural Review. The Board of Architectural Review shall elect a chairman and vice-chairman from its members who shall serve for one year or until reelected or until their successors are elected. The Board shall appoint a secretary, who may be a City employee. The Board shall adopt rules, regulations and by-laws in accordance with the provisions of this Ordinance and with Section §6-29-387 of the Code of Laws of South Carolina, 1676, as amended. Meetings of the Board shall be held at the call of the Chairman and at such other times as the Board may determine. All meetings of the Board shall be open to the public.

1600.2 Powers and duties of the Board of Architectural Review. In addition to other powers and duties in this Article, the Board of Architectural Review shall have the following powers and duties with respect to properties for which a Certificate of Appropriateness is a prerequisite to a building or demolition permit, or an application for a Historic Rehabilitation Tax Incentive Assessment:

> (1) In its consideration of an application to demolish in whole or in part, remove, or alter the exterior architectural appearance of any existing structure, the Georgetown Board of Architectural Review shall consider, among other things, the historic, architectural, and aesthetic arrangement, composition or features of such structure, the relationship between such structures and the surrounding area, and its importance to the City;
>
> (2) in its consideration of an application for new construction ~~in the Historic Buildings District~~, the Georgetown Board of Architectural Review shall consider, among other things, character and appropriateness of the design, scale, texture and materials of the structure in question, and the relationship of such design elements to similar features of structures in the surrounding area;

(3) the Board shall not consider interior arrangement or interior design; nor shall it make requirements except for the purpose of preventing developments which are not in harmony with the prevailing character of the Historic Buildings District or which are obviously incongruous with its character;

(4) the Georgetown Board of Architectural Review may refuse a Certificate of Appropriateness for the erection, reconstruction, alteration, demolition in whole or in part, or removal of any structure, sign, freestanding mailbox, newspaper receptacle or other similar structure within the Historic Buildings District which in the opinion of the Board would be detrimental to the interests of the Historic Buildings District and against the public interest of the City of Georgetown;

(5) in its consideration for application to demolish, remove, alter or construct a structure; the Board shall use the design guidelines approved by City Council for use by the Board in reviewing requests; and,

(6) in its review under an application for the Historic Rehabilitation Tax Incentive Assessment, the Board and its chair shall have the powers and duties delegated in Article V, Chapter 21 (§21 80-84 Bailey Bill).

~~(6) the Board may conduct first review and evaluation of all proposed nominations for the National Register of Historic Places for properties that are within its jurisdiction, prior to consideration by the State Board of Review. The Board may send their recommendations to the State Historic Preservation Office for consideration at the meeting of the State Board of Review. The State Board of Review has final review authority to nominate properties directly to the National Register. This section shall not apply to gravestones, monuments or memorials located on church or synagogue property.~~

~~(7) If an application for a Certificate of Appropriateness is denied, the application may not be considered by the Board for one year unless the applicant can demonstrate to the Board that the reasons given for denial have been addressed or new information can be presented to support the previous request.~~

1600.3 ~~Criteria for~~ Historic Designation. The Board shall review the local inventory for Historic Buildings. The Board shall conduct first review and evaluation of proposed nominations for the National Register of Historic Places and send those recommendations to the State Historic Preservation Office for consideration by the state board. The Board shall further ~~and~~ make recommendations for historic designation to the City Planning Commission. The Commission will then make a recommendation to City Council. The Board's recommendation shall be based on the following criteria:

A property may be designated historic if it:

1. Has significant inherent character, interest, or value as part of the development or heritage of the community, state, or nation; or

2. Is the site of an event significant in history; or

3. Is associated with a person or persons who contributed significantly to the culture and development of the community, state or nation; or

4. Exemplifies the cultural, political, economic, social, ethnic, or historic heritage of the community, state, or nation; or

5. Individually, or as a collection of resources, embodies distinguishing characteristics of a type, style, period, or specimen in architecture or engineering; or

6. Is the work of a designer whose work has influenced significantly the development of the community, state or nation; or

7. Contains elements of design, detail, materials, or craftsmanship which represent a significant innovation; or

8. is part of or related to a square or other distinctive element of community planning; or

9. Represents an established and familiar visual feature of the neighborhood or community; or

10. Has yielded, or may be likely to yield, information important in pre-history or history.

1600.301 Owner Notification. Owners of properties proposed to be designated historic shall be notified in writing thirty days prior to consideration by City Council. Owners may appear before the City Council to voice approval or opposition to such designation.
1600.302 Identification on City Zoning Map. All locally designated historic properties and historic districts shall be clearly shown on the zoning map.
1600.303 Opposition to Designation. Any property owner may object to the decision by the City Council to designate his or her property as historic by filing suit against the City of Georgetown before the Courts of the State of South Carolina.
1600.304 Application for Historic Rehabilitation Tax Incentive Assessment. Where an Historic Designation is originally sought in conjunction with an application for the Historic Rehabilitation Tax Incentive Assessment under Article V, Chapter 21 of the City of Georgetown Code of Ordinances, the Board shall conduct the review contemplated by 1600.3, making its recommendation to Planning Commission on the property for which designation is sought. (ref. 21-84(B), City Code of Ordinances)

Editor's note: An ordinance adopted August 17, 2000 added a new § 1600.3 as set out above, deleting the former § 1600.3, which pertained to decisions of the Board of Architectural View, and added a new § 1600.4 as set out below, thereby renumbering former §§ 1600.4 and 1600.5 as §§ 1600.5 and 1600.6.

1600.4 Decisions of the Board ~~of Architectural Review~~. The concurring vote of a majority of the members present shall be necessary to approve any application that comes before the Board. The Board shall keep minutes of its proceedings, showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall be immediately filed in the office of the Board and shall be public record. On all applications and other matters brought before the Board of Architectural Review, the Board shall inform in writing all the parties involved of its decisions and the reasons therefore. ~~Any Board member who has a personal or financial interest, either directly or indirectly, in any property~~

Attachment: ARTICLE XVI ARB (2142 : An ordinance to amend Article XVI of the Zoning Ordinance)

~~which is the subject of, or affected by, a decision of the Board shall be disqualified from participating in the decision of the Board concerning the property.~~ If an application for a Certificate of Appropriateness is denied, the application may not be considered by the Board for one year unless the applicant can demonstrate to the Board that the reasons given for denial have been addressed or new information can be presented to support the previous request.

1600.5 Review procedures. An application for a building permit in the Historic Buildings District shall be accompanied by plans and other information necessary to determine the appropriateness of the features to be passed upon. The Board shall meet within thirty days after notification of the Zoning Administrator of the filing of an application and at such other times as the Board may determine necessary, or upon call of the Chairman.

1600.501 The Board shall give adequate public notice of all applications to be considered by the Board, as well as due notice to the parties in interest. Public notice shall be published in a newspaper of general circulation within the City at least seven days in advance of such meeting.

1600.502 Upon approval, disapproval or modification of any application presented to the Board, the Board of Architectural Review shall immediately transmit a report to the Zoning Administrator stating the basis upon which the decision was made. If approval or modification of the application was determined, the Board shall cause a Certificate of Appropriateness to be issued to the applicant. Upon failure of the Board to act upon the application within forty-five days after submission to the Zoning Administrator, the application shall be deemed to be approved, except when mutual agreement has been made for an extension of the time limit. When a Certificate of Appropriateness has been issued, a copy thereof shall be transmitted to the Zoning Administrator, who shall from time to time inspect the construction or alteration approved by such Certificate, and report to the board any work not in accordance with such Certificate. In case of disapproval of any application, the Board of Architectural Review shall state the reasons there for in writing to the applicant. Notice of such disapproval and a copy of any written statements shall also be transmitted to the Zoning Administrator. In addition to stating the reasons for denial, the Board may also make general or specific recommendations in order for the application to be approved.

1600.6 Appeals. Any person or any officer, department or Board of the city aggrieved by any final decision of the Board may appeal to a court of record having competent jurisdiction. A duly verified petition, setting forth that the decision of the Board is illegal in whole or in part and specifying the ground of the illegality shall be presented to the Court within thirty days after the filing of the decision of the Board.

Editor's note- (Ord. of 8-17-2000, §§ 1--4; Ord. of 1-16-2003; Ord. of 9-16-04) (renumbered Article IV, Sections 407, 407.1, 407.2, 407.3, 407.31, 407.32, 407.33, 407.4, 405.5, 407.51, 407.52, and 407.6. to new Article XVI, Sections 1600, 1600.1, 1600.2, 1600.3, 1600.301, 1600.302, 1600.303, 1600.4, 1600.5, 1600.501, 1600.502 and 1600.6, ord. of 4-21-2011).

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 2156

Council Meeting Date:	20 October 2016
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve first reading of an ordinance rezoning approximately 1.4 acres owned by PURAH, LLC, located on South Fraser Street, from Residential (R1) to General Commercial(GC).
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• Current property, owned by Purah, LLC, is a horseshoe shaped parcel that surrounds Georgetown Small Engine in Maryville. • The Parcel is currently split zoned between R1 and GC. • Planning Commission recommended the rezoning from R1 to GC with the condition that there be no access to the property other than Highway 17 (South Fraser entrance).
Options:	Approve or deny 1st reading of this rezoning ordinance.
Staff Recommendations:	Staff recommends to approve the rezoning request.

Reviews:

Rick Martin	Completed	10/13/2016 2:14 PM	
Paul Gardner	Completed	10/17/2016 10:21 AM	
Ann U. Mercer	Completed	10/17/2016 2:18 PM	
Georgetown City Council		Pending	10/20/2016 5:30 PM

Attachments:

1. 1 Gtown Small Engine Rezoning Ord (PDF)
2. 2 Aerial Map (PDF)
3. 3 Existing Zoning (PDF)
4. 4 Proposed Zoning (PDF)
5. 5 September 27 2016 PC Minutes (PDF)

MOTION TO APPROVE FIRST READING OF AN ORDINANCE REZONING APPROXIMATELY 1.4 ACRES OWNED BY PURAH, LLC, LOCATED ON SOUTH FRASER STREET, FROM RESIDENTIAL (R1) TO GENERAL COMMERCIAL(GC).

AN ORDINANCE REZONING APPROXIMATELY 1.4 ACRES OWNED BY PURAH, LLC, LOCATED ON SOUTH FRASER STREET, FROM RESIDENTIAL (R1) TO GENERAL COMMERCIAL (GC)

WHEREAS, pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article 18, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

WHEREAS, the Planning Commission of the City of Georgetown, South Carolina held a public hearing to receive public input regarding the rezoning request; and

WHEREAS, following the public hearing on September 27, 2016 and the unanimous 6-0 vote in favor of rezoning by the Planning Commission, the Mayor and City Council of the City of Georgetown have determined that the zoning boundaries as shown on the Official Zoning Map be revised and amended as follows:

Rezoning from Residential (R1) to General Commercial (GC) property totaling approximately 1.4 acres located on South Fraser Street, identified by the Georgetown County Tax Map as TMS# (05-0043-008-00-00).

For a more specific description of said property, please see attached map.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that the Official Zoning Map of the City of Georgetown be amended by revising and amending the zoning boundaries of the Official Zoning Map, together with all explanatory matter herein as follows:

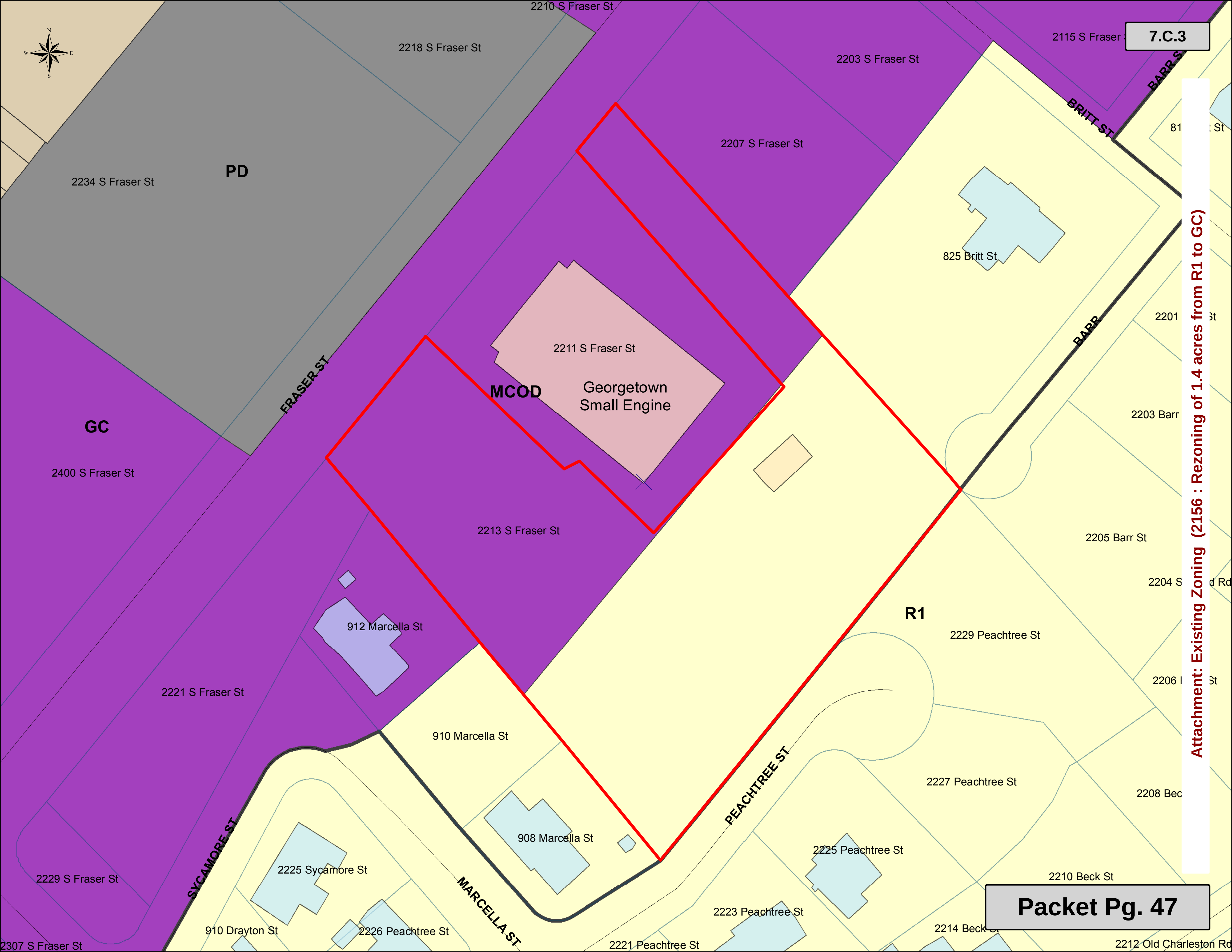
Rezoning from Residential (R1) to General Commercial (GC), property totaling approximately 1.4 acres located on South Fraser Street, identified by the Georgetown County Tax Map as TMS# (05-0043-008-00-00).

BE IT FURTHER ORDAINED, that such changes shall be made on the Official Zoning Map. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

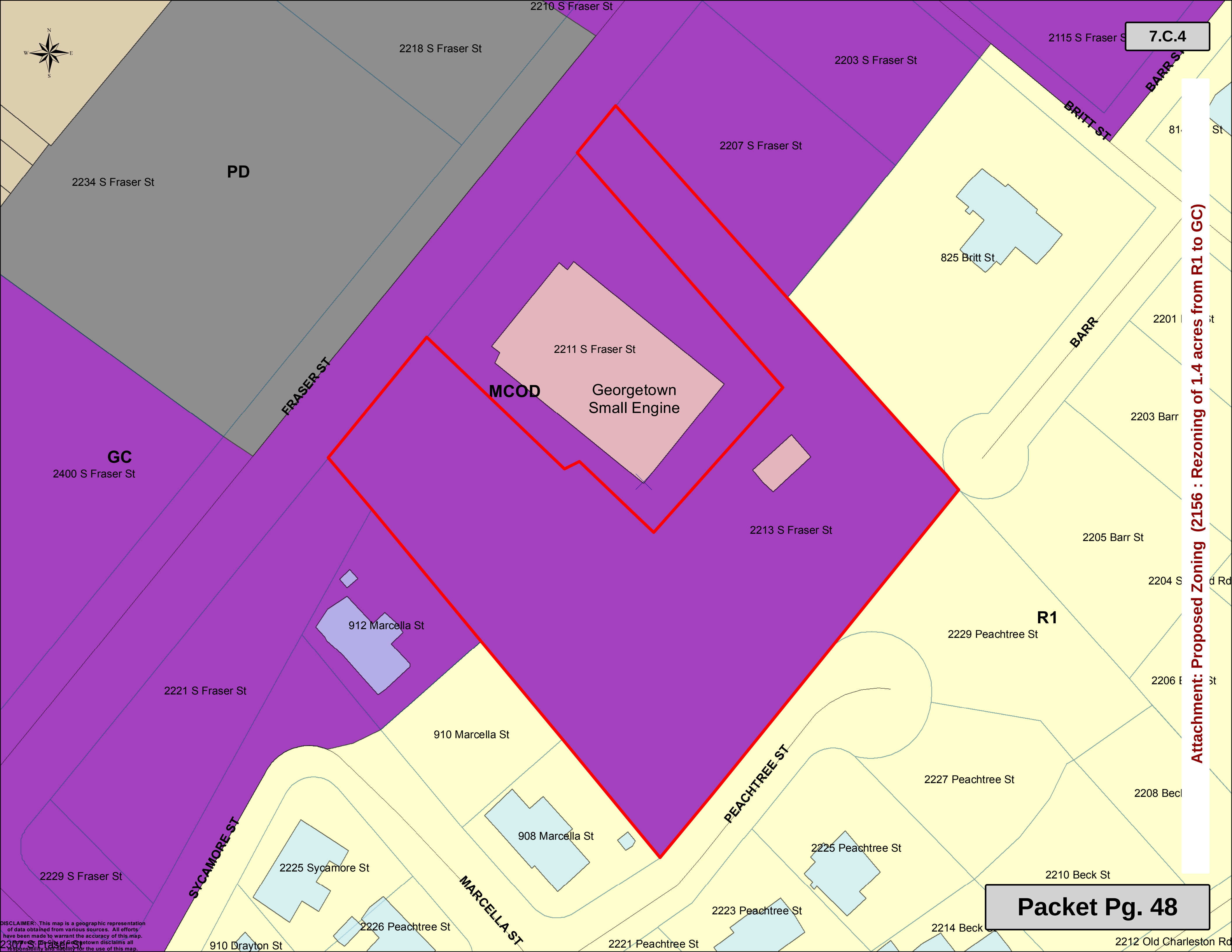
ATTEST:

______________________________	______________________________
Ann U. Mercer, City Clerk	Jack M. Scoville, Jr., Mayor
First Reading: ________________	Approved as to Form:
Second Reading: ______________	______________________________
	Elise F. Crosby, City Attorney

Attachment: Aerial Map (2156 : Rezoning of 1.4 acres from R1 to GC)



Attachment: Existing Zoning (2156 : Rezoning of 1.4 acres from R1 to GC)



Attachment: Proposed Zoning (2156 : Rezoning of 1.4 acres from R1 to GC)

Planning Commission
Minutes
September 27, 2016

MEMBERS PRESENT: Bernard Jones, Brittany Johnson, Chris Moore, Paul Smith, Winfred Pieterse, Gerald Williams

MEMBERS ABSENT: Bob Sizemore

OTHERS PRESENT: Rick Martin, Matt Millwood, & Debra Grant

I. **Call to Order**
II. **Minutes:** The minutes for August 23, 2016; **Mr. Paul Smith made a motion to approve the minutes as presented, seconded by Mr. Bernard Jones; the motion carried unanimously.**
III. **Public Hearing:**
   1. **Mr. David Drayton** stated that his sister Ms. Felita D. Johnson submitted a letter and he is present to voice his opinion that he along with his sister oppose the rezoning request and feel it would pose a negative impact on the community.
   2. **Mr. Peter Hemingway** said he feels the rezoning would create a problem for the residents, if a road is cut through the community it would pose additional traffic to a quiet community. Mr. Hemingway said he has been a resident since 1964.
   3. **Ms. Michelle Smith** said she is against the proposal because initially the company said there would be no expansion and she felt that was untrue. The neighborhood is private and quiet and if the neighborhood is going to be exposed she feels a wall should be built. Additional traffic will bring more noise.
   4. **Ms. Marilyn Hemingway** said the change from R1 to GC needs to be explained to the surrounding residents. The noise and additional traffic will be a negative impact. The residents would like to protect their community and their investment, and feels like everyone was not contacted about this rezoning request.
   5. **Ms. Mary A. Turner** has concerns about the noise, she said the adjacent property owners live out of town and were not notified.
   6. **Mr. Melvin Smith** said he agrees with all the other comments and he opposes the request. *(The public hearing was closed)*

IV. **Consideration**
   1. **Review and recommend a rezoning request for Purah, LLC to rezone approximately 1.4 acres of parcel TMS #05-0043-008-00-00 from Residential (R1) to General Commercial (GC).**
   Matt Millwood/City Staff told the Commissioners that the owner of the Georgetown Small Engine is seeking the approval to rezone their surrounding property that is currently half residential and half General Commercial, into GC (General Commercial) to be able to construct a larger storage building/warehouse to house their inventory and larger equipment. The surrounding properties are single family homes. The owner currently has a shed on the rear of his property that will be demolished and the new warehouse will be built. There is a large pond on the parcel which makes that part of the property unbuildable. **Mr. Pieterse** asked what were the setbacks, **Matt** said for GC the setbacks are 50 front, 10 sides, and 10 rear; however for GC that abuts a residential neighborhood there are buffer requirements, which are either a 10 ft. landscape buffer or a 6 or 8 ft. fence. The two streets

that are in the rear of the property are not accessible to the referenced property. **Mr. Pieterse** asked if the owner wanted to put a road in the rear at a later date would he have to come back before the Board or would they be able to do it without permission. **Matt** said that would depend on a few certain things; however, the Planning Commissioners and City Council could put conditions to not allow access from the rear of the property. **Ms. Brittany Johnson** asked if the original building is at its maximum footprint. Matt said he was not sure but it looks like it is due to the setbacks allowed. **Mr. Chris Moore** asked why the buffer does not go on the sides to the residential, **Matt** said if the rezoning is approved a buffer would be required for the side and rear. **Mr. Moore** asked is there a way the City could enforce the noise that may come from the business. **Matt** said the City does not have a noise ordinance. **Mr. Williams** asked about the property owners that were not notified. **Matt** said the Staff did its due diligence in sending letters, posting the property, and advertising in the local papers. **Mr. Pieterse** then read into the record the two letters submitted by surrounding property owners: Ms. Johnson and Ms. Wright.

Mr. James Cardinale-Owner/Applicant said that he wants to rezone his property to be able to store his equipment and he is not interested in accessing the property from the rear. He has several wetlands on the property that cannot be disturbed. He had the underbrush cleaned on his property because the City asked to have the area on the front cleared. The surrounding neighborhood would not be impacted. The new warehouse will be built in the same area of the existing storage shed and the new building will be approximately 8,000 sq. ft.

Mr. Paul Smith asked why the property had to be rezoned, **Matt** told him that it would have to be zoned GC for him to construct a warehouse on the property. **Mr. Gerald Williams** asked if the request is for this parcel only. **Mr. Pieterse** said that any other request for other properties would have to come before the Board.

Motion: Mr. Chris Moore made a motion/recommendation to approve the request as written with the condition that there be no access to the property other than Highway 17 (South Fraser entrance), seconded by Mr. Paul Smith; the motion carried 6 to 0 by a roll call vote.

2. **Discussion on the 2016 Comprehensive Plan update. Matt/ City Staff** told the Commissioners that the WRCOG is working on three (3) more elements of the Comp. Plan (Housing Element, Economic Development Element, & Natural Resources Element) and as soon as Staff gets a draft of the elements the sub-committee will be called back together and the final draft will be brought before the Planning Commissioners.
Mr. Pieterse asked about updates on the West End Development because he had not heard anything about it and said this is something that is very important to the Planning Commission. **Matt** said he had not heard anything but would contact Councilman Butts to get some information and will pass it to the Board. **Mr. Chris Moore** made comments on the ULI conference and asked how the Board could be proactive with things that they may see that needs to be addressed. **Matt** said the Comprehensive Plan is very important to have in place and to make sure it is well put together, and the Mixed Use zoning will be key. **Mr. Moore** also said more code enforcement is needed in the City, and asked if the Ordinance have enough teeth to require businesses to clean up the outside of their buildings or re-invest in their businesses especially the main corridors. **Rick Martin /City Staff** said there is nothing in the ordinance, however he would like a recommendation from this body to help

get something in the ordinance. **Mr. Pieterse** said they are a recommending body and can send a recommendation to City Staff and City Council, and asked Staff to look into making some suggestions to help with the issues.

V. **Adjournment:** With there being no further business the meeting was adjourned.

Submitted By,

Debra Grant
Board Secretary

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 2166

Council Meeting Date:	20 October 2016
Department:	Finance
Issue Under Consideration:	Motion to approve first reading of an ordinance to Establish an Application Fee for the Rehabilitation Property Tax Assessment for historic and low and moderate income rental properties in the amount of $100.00.
Amount Requested:	NA
Is Item in Current Budget?	NA
If no, please explain:	
Financial Impact:	NA
Points to Consider:	This fee will be charged for each application for inspection of rehabilitation work before final certification is granted.
Options:	Approve, Disapprove or Amend.
Staff Recommendations:	Approve.

Reviews:

Debra Bivens Completed 10/12/2016 6:16 PM

Paul Gardner Completed 10/17/2016 11:24 AM

Ann U. Mercer Completed 10/17/2016 2:53 PM

Georgetown City Council Pending 10/20/2016 5:30 PM

Attachments:

1. 1 ORDINANCE BAILEY BILL FEES II (PDF)

MOTION TO APPROVE FIRST READING OF AN ORDINANCE TO ESTABLISH AN APPLICATION FEE FOR THE REHABILITATION PROPERTY TAX ASSESSMENT FOR HISTORIC AND LOW AND MODERATE INCOME RENTAL PROPERTIES IN THE AMOUNT OF $100.00.

AN ORDINANCE TO ESTABLISH AN APPLICATION FEE FOR THE REHABILITATION PROPERTY TAX ASSESSMENT TO BE CONTAINED IN THE CITY CLERK'S OFFICIAL RECORD OF UTILITY RATES, DEPOSITS AND MISCELLANEOUS FEES AND CHARGES

WHEREAS, Georgetown City Council has adopted a Rehabilitation Property Tax Assessment to encourage the rehabilitation and restoration of historic and low and moderate income rental properties; promote community development and redevelopment; encourage sound community planning; and promote the general health, safety, and welfare of the community; and

WHEREAS, it is prudent and fiscally responsible for the City of Georgetown to periodically establish rates, deposits, fees and charges; and

WHEREAS, the City desires to establish a fair and equitable Fee to accompany each application for the Rehabilitation Property Tax Assessment to recover costs associated with the preliminary certification, final certification, and inspection of rehabilitation work.

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Georgetown, South Carolina that a $100.00 (one hundred) Application Fee be established.

PASSED by City Council duly assembled this ____ day of October 2016

ATTEST:

______________________________	______________________________
Ann U. Mercer, City Clerk	Jack M. Scoville, Jr., Mayor
First Reading: ____________________	Approved as to Form:
Second Reading: __________________	______________________________
	Elise F. Crosby, City Attorney

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 2161

Council Meeting Date:	20 October 2016
Department:	Police Department
Issue Under Consideration:	Motion to approve purchase from WatchGuard Video and payment for an Interview Room Camera System, which includes two cameras, one dome and one covert camera. Also includes a microphone, DVR, integrated 200GB automotive grade hard drive, 16 GB USB removable thumb drive, desktop stand & cabling, 1 year warranty in the amount of $5,745.90
Amount Requested:	$5,745.90
Is Item in Current Budget?	Yes - (Account #0012.26.900.3000)
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	
Options:	1. Approve purchase of Interview Room/Digital Media 2. Disapprove the purchase of Interview Room/Digital Media
Staff Recommendation:	Staff recommends that Council approve the purchase of the Interview Room/Digital Media.

Reviews:

Kelvin Waites Completed 10/05/2016 5:31 PM
Paul Gardner Completed 10/06/2016 1:20 PM
Debra Bivens Completed 10/06/2016 2:00 PM
Ann U. Mercer Completed 10/11/2016 1:54 PM
Georgetown City Council Pending 10/20/2016 5:30 PM

Attachments:

1. 1 WatchGuard Interview Room Came (PDF)

WATCH GUARD

4RE/VISTA Price Quote

CUSTOMER: Georgetown Police Department

ISSUED: 9/20/2016 8:51 AM

EXPIRATION: 10/31/2016 8:00 PM

TOTAL PROJECT ESTIMATED AT: $5,745.90

ATTENTION: Capt Nelson Brown

SALES CONTACT: John Adams

PHONE: (843) 241-4188

E-MAIL: brownn@cogsc.com

DIRECT: (214) 785-2647

E-MAIL: JAdams@WatchGuardVideo.com

4RE and VISTA Proposal

Evidence Library 4 Web Software and Licensing

Part Number	Detail	Qty	Direct	Discount	Total Price
KEY-EL4-DEV-001	Evidence Library 4 Web 4RE In-Car Device License Key	1.00	$150.00	$0.00	$150.00

4RE Interview System and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
4RE-STD-GPS-RV2	4RE Interview Room Camera System. Includes two cameras, one dome and one covert camera. Also includes a microphone, DVR, integrated 200GB automotive grade hard drive, 16GB USB removable thumb drive, desktop stand & cabling, 1 yr. warranty and remote viewing software.	1.00	$5,195.00	$0.00	$5,195.00

4RE Hardware Warranties

Part Number	Detail	Qty	Direct	Discount	Total Price
WAR-4RE-CAR-1ST	Warranty, 4RE, In-Car, 1st Year (Months 1-12)	1.00	$0.00	$0.00	$0.00

Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price

WATCH GUARD

4RE/VISTA Price Quote

Freight	Shipping and Handling Charges	1.00	$25.00	$0.00	$25.00
					$5,370.00

Total Estimated Tax, may vary from State to State	**$375.90**
Configuration Discounts	**$0.00**
Additional Quote Discount	**$0.00**
Total Amount	**$5,745.90**

NOTE: This is only an estimate for 4RE & VISTA related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. Please contact your sales representative for more details.

To accept this quotation, sign, date and return with Purchase Order: ______________________________ DATE: ______________

415 Century Parkway • Allen, TX • 75013
Toll Free (800) 605-6734 • Main (972) 423-9777 • Fax (972) 423-9778
www.WatchGuardVideo.com

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 2163

Council Meeting Date:	20 October 2016
Department:	Police Department
Issue Under Consideration:	Motion to approve purchase from WatchGuard Video and payment of Body Cameras, 1 year warranty for each camera, Web Software, License for each camera, and etc in the amount of $58,523.65
Amount Requested:	$58,523.65
Is Item in Current Budget?	No – $35,000 was budgeted (Account #0012-26-900.4300)
If no, please explain:	N/A
Financial Impact:	Yes.
Points to Consider:	
Options:	1. Approve purchase of Body Cameras from WatchGuard 2. Disapprove purchase of Body Cameras from WatchGuard
Staff Recommendation:	Staff recommends that Council approve the purchase of the Body Cameras from WatchGuard

Reviews:

Kelvin Waites Completed 10/05/2016 5:46 PM
Debra Bivens Completed 10/06/2016 2:03 PM
Paul Gardner Completed 10/06/2016 4:19 PM
Ann U. Mercer Completed 10/11/2016 2:02 PM
Georgetown City Council Pending 10/20/2016 5:30 PM

Attachments:

1. 1 WatchGuard Body Camera (PDF)

WATCHGUARD 4RE/VISTA Price Quote

CUSTOMER: Georgetown Police Department

ISSUED: 9/20/2016 8:41 AM

EXPIRATION: 10/31/2016 3:00 PM

TOTAL PROJECT ESTIMATED AT: $58,523.65

ATTENTION: Capt Nelson Brown

SALES CONTACT: John Adams

PHONE: (843) 241-4188

E-MAIL: brownn@cogsc.com

DIRECT: (214) 785-2647

E-MAIL: JAdams@WatchGuardVideo.com

4RE and VISTA Proposal

VISTA HD Cameras and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
VIS-CAM-EXT-002	VISTA HD Extended Capacity Wearable Camera with 9 hours continuous HD recording. Includes one camera mount, 32 GB of storage, USB charging/upload docking base and 1 year warranty.	35.00	$895.00	$0.00	$31,325.00
VIS-VTS-DTC-001	VISTA Transfer Station Assy, for 8 Cameras, Ethernet	2.00	$1,495.00	$0.00	$2,990.00
VIS-BLT-CLP-001	VISTA HD, Duty Belt Clip	10.00	$20.00	$0.00	$200.00
VIS-MNT-MOL-001	VISTA HD, Molle Vest Adapter Clip	10.00	$20.00	$0.00	$200.00
VIS-MNT-TRI-001	VISTA HD, Tripod Mount Base Adapter	4.00	$35.00	$0.00	$140.00

VISTA HD Warranties

Part Number	Detail	Qty	Direct	Discount	Total Price
WAR-VIS-CAM-1ST	Warranty, VISTA 1st Year (Months 1-12) Included	35.00	$0.00	$0.00	$0.00

Evidence Library 4 Web Software and Licensing

Part Number	Detail	Qty	Direct	Discount	Total Price
KEY-EL4-SRV-001	Evidence Library 4 Web Server Site License Key	1.00	$1,000.00	$0.00	$1,000.00
KEY-EL4-DEV-002	Evidence Library 4 Web VISTA Device License Key	35.00	$150.00	$0.00	$5,250.00

Software Maintenance and CLOUD-Share

Part Number	Detail	Qty	Direct	Discount	Total Price

4RE/VISTA Price Quote

SFW-MNT-EL4-001	Software Maintenance, Evidence Library, 1st Year (Months 1-12)	35.00	$0.00	$0.00	$0.00
SFW-EL4-CLD-BAS	Evidence Library 4 Web CLOUD-SHARE - Basic	35.00	$0.00	$0.00	$0.00

Server Hardware and Software

Part Number	Detail	Qty	Direct	Discount	Total Price
HDW-4RE-SRV-102	Server, 4RE, 16 HDD, 3U, 6-15 Concurrent Cars, 5CAL, Gen 3	1.00	$7,750.00	$0.00	$7,750.00
HDW-4RE-HDD-6TB	Hard Drive, 4RE, 6TB	6.00	$425.00	$0.00	$2,550.00

WatchGuard Video Technical Services

Part Number	Detail	Qty	Direct	Discount	Total Price
SVC-4RE-ONS-400	4RE System Setup, Configuration, Testing and Training (WG-TS)	1.00	$2,500.00	$0.00	$2,500.00

Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price
Freight	Shipping and Handling Charges	1.00	$790.00	$0.00	$790.00
					$54,695.00

Total Estimated Tax, may vary from State to State $3,828.65

Configuration Discounts	$0.00
Additional Quote Discount	$0.00
Total Amount	$58,523.65

NOTE: This is only an estimate for 4RE & VISTA related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. Please contact your sales representative for more details.

To accept this quotation, sign, date and return with Purchase Order: ______________________ DATE: ____________

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www.WatchGuardVideo.com

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ACTION ITEM

DOC ID: 2159

Council Meeting Date:	20 October 2016
Department:	Engineering
Issue Under Consideration:	Motion to assign WK Dickson as the engineer of record for the North Side Water Storage Tank-Project no. 1508 and to approve payment of $74,710 for engineering design, permitting, bidding, construction administration & observations.
Amount Requested:	$74,710
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	None
Points to Consider:	WK Dickson meets the experience and qualification requirements to achieve the water tank design work. The proposal fee is deemed fair and reasonable.
Options:	Stantec and AECOM
Staff Recommendation:	Based on the decision of the selection committee, I recommend WK Dickson to be selected as the designer of record. The firm already has an existing agreement with the City and the work will be performed as Task Order #3.

Reviews:

Orlando Arteaga Completed 10/05/2016 2:24 PM
Debra Bivens Completed 10/06/2016 2:00 PM
Paul Gardner Completed 10/06/2016 4:14 PM
Ann U. Mercer Completed 10/11/2016 1:53 PM
Georgetown City Council Pending 10/20/2016 5:30 PM

Attachments:

1. 1 RFP_Water Tank 7.18.16 (PDF)
2. 2 evaluation form analysis 9.22.2016 (PDF)
3. 3 2016-09-29 WKD Letter and Proposal (PDF)

City of Georgetown, SC

REQUEST FOR PROPOSAL

Engineering Services
For
North Side Water Storage Tank
with
250,000 Gallon Capacity

Project # 1508

Due: August 15, 2016 at 3:00 PM EST

Release Date: July 18, 2016

TABLE OF CONTENTS

I. INVITATION TO RESPOND TO REQUEST FOR PROPOSAL

Proposal package must be submitted in sealed envelopes and clearly marked as follows:

REQUEST FOR PROPOSAL FOR
ENGINEERING SERVICES

PROJECT NAME: NORTH SIDE WATER STORAGE TANK
PROJECT No. : 1508

CITY OF GEORGETOWN, SC

Proposals submitted by mail must meet the same requirements as hand delivered submittals and should be addressed as follows:

Engineering Services
For North Side Water Storage Tank in the City of Georgetown, SC
c/o Purchasing Agent
City of Georgetown
P.O. Drawer 939 (29442)
120 N. Fraser Street (29440)
Georgetown, South Carolina

The deadline for submittal is **3:00 pm EST on Monday, August 15, 2016**. Proposals received after the deadline will not be accepted for any reason. The City will not accept faxed or emailed proposals. The official clock shall be that of the Purchasing Agent.

Three (3) copies of the written proposal package of reproducible quality must be submitted.

All project updates and/or Addenda, if any, will be posted on the City's website at www.cogsc.com under "Current Bids". It is the responsibility of the proposer to obtain this information from the City's website.

All procurement procedures are subject to the City of Georgetown's procurement policies as outlined in Section 2-188 of the City's Municipal Code.

QUESTIONS:

Questions regarding this Request for Proposal (RFP) should be submitted in writing to Will Cook., Water Utilities Manager, via email to wcook@cogsc.com, no later than 5:00 pm EST on Friday, August 5, 2016. All submittals shall include the following:

Questions – Project # 1508
Engineering Services – North Side Water Storage Tank

Answers to questions will be posted on the City's website at www.cogsc.com under "Current Bids" as an Addendum no later than 5:00 pm EST on Wednesday, August 10th, 2016. No questions will be accepted after the aforementioned deadline.

II. RFP PROCESS:

The City of Georgetown will conduct the selection of a pre-qualified and experienced firm in providing Design, Permitting, Bidding, Construction Management and Inspection Services as described on this RFP. Award for this project will be handled in the following manner:

1. In August of 2014, the City of Georgetown accepted submittal packages in response to a Request for Qualification (RFQ) for engineering services for public improvement projects. Firms eligible to work for the City of Georgetown have been pre-qualified.

2. This RFP document is available to pre-qualified firms and accessible on the City's website at www.cogsc.com under "Current Bids" or by contacting the City Engineer at 843-545-4501 or oarteaga@cogsc.com.

3. The submittals will be received and evaluated as described in this RFP. At the City's discretion, a short list of the most qualified proposers may be compiled and these may be asked to make oral presentations to the City of Georgetown.

4. At the conclusion of the RFP process, City staff will identify a candidate firm based on qualifications and competitive fee.

5. The pre-selected firm will then be presented to the Georgetown City Council for approval.

6. The City of Georgetown will notify the approved consultant of the intent to enter into an agreement for professional consulting services as outlined on this RFP.

III. BACKGROUND

Georgetown, South Carolina is an incorporated municipality with a population of approximately 9,163 residents. The City is located 60 miles north of Charleston and 36 miles south of Myrtle Beach and is the end point to the area commonly known as the "Grand Strand". Tourism is a major economic driver in the area and major employers include International Paper, Georgetown Memorial Hospital and local government and educational agencies.

The City is currently soliciting proposals from pre-qualified consultants to provide civil engineering design services for a new 250,000-gallon elevated water storage tank to be located behind Georgetown Middle School located at 2400 Anthuan Maybank Drive, Georgetown, SC 29440. This tank will replace an old tank removed from the City Hall site.

The engineering consultant whose principals are registered professional engineers in the State of South Carolina must have a minimum of five (5) years of experience in engineering; preparation of plans, specifications, and inspection services; in the design, construction and maintenance of elevated water storage tanks.

The City intends to enter into a contract with the selected consultant during the 2016-2017 fiscal year. It is anticipated that the construction of the new elevated water storage tank will take place during the 2017-2018 fiscal year.

IV. SCOPE OF WORK

Provide engineering services to design a 250,000 gallon elevated potable water tank, including the necessary sitework, water main tie-in, foundations, structural support, coating, mechanical, electrical, control and instrumentation systems.

The consultant will be required to provide construction management and quality control inspections during field installation.

Consultant will be required to file permits on behalf of the City and to coordinate with local, county, state, federal and other public utility agencies as applicable. Permit fees will be paid by the City of Georgetown.

The consultant's scope of work will generally include the following:

1) The consultant will produce a subsurface geotechnical study of the site prepared by a geotechnical engineer licensed in the State of South Carolina.

2) The consultant shall prepare and provide all necessary bid documents and drawings for the tower, foundations, and accessories as follows: All civil, structural, mechanical, electrical and instrumentation drawings.

3) The consultant shall prepare a Project Manual including both General Conditions and Technical Specifications.

4) Provide a preliminary (60% design) and final engineering estimate (100% design) of the construction of new elevated water tank.

5) Manage a pre bid meeting at the Owner's facility.

6) Provide bidding support services including responding to bidder's questions, preparation of addendum, assist in receipt of bids, analysis of bids received, and assist in award of the construction contract.

7) Provide construction administration services including field progress reports, pre-construction and construction meeting minutes, review and approval of submittals, response to RFI's, review of contractor's payment requests, change order review and closeout documentation: punch list, as-builds, O& M manuals. Allow for ten (10) construction meetings which will be held once a month.

8) Provide inspection of water tank installation. The inspectors assigned to the work in the field are required to be experienced NACE Certified inspectors. Experienced welding inspectors are required to be AWS Certified Welding Inspectors working under the direction of a SC licensed structural engineer. Inspectors must have a minimum of five (5) years of experience. Submit inspection reports. Allow for ten (10) tank inspections.

9) Coordinate with city's staff, county and state other public utility agencies.

V. RESPONSIBILITIES OF THE CITY

1) Provide boundary and topographic survey of the one-acre site and easement.
2) Review the submittals in a timely fashion in order to maintain the Consultants schedule. Provide comments and final approval of the drawings.
3) Provide Front-End Documents for incorporation with the bid drawings and specifications.

VI. PROPOSAL REQUIREMENTS

Submit proposal package in a sealed envelope to include the following:

A. Letter of Interest
B. Summary of Qualifications and Experience.
C. Short bio of key staff directly involved in this project.
D. Hourly rate sheet by title. Hourly rates shall include overhead and profit.
E. Reimbursable expenses include cost of document reproduction only. All other overhead expenses such as insurance, city's business license, mileage, meals, etc. will not be reimbursed and are to be included as part of the hourly rates.
F. Consultant shall submit a lump sum proposal with all design, construction management and inspection services fees itemized. Include a total estimate of hours for each phase: design, construction management and inspection with their associated hourly labor fees.
G. Lump sum fee must include plans and specifications reproduction.
H. All costs incurred in preparing this proposal will be the responsibility of the Consultant.
I. Documentation of minority/woman/veteran owned business, if applicable.

VII. PROJECT SCHEDULE

Release of RFP	July 18, 2016
Deadline for submitting questions to the regarding this RFP to oarteaga@cogsc.com.	August 5, 2016
Answers to all submitted questions will be posted on the City's website at www.cogsc.com under "Current Bids"	August 10, 2016
RFP Submittal Deadline	August 15, 2016
Consideration of submittals and consultant selection (Tentative)	Week of August 22, 2016
Recommendations for Approval to City Council (Tentative)	September 15, 2016
Agreement for Professional Services Executed (Tentative)	October 3, 2016
Design Start (Tentative)	October 17, 2016
Design Finish (Tentative)	May 30, 2016
Construction Start (Tentative)	August 2017
Construction Finish (Tentative)	June 2018

VIII. SELECTION CRITERIA

Proposals will be evaluated and pre-selected for Council approval on the basis of the following criteria:

A. Letter of Interest
Provide a statement of the Consultant's understanding of the project. Discuss compliance with AWWA, NACE, ASTM, AWS and OSHA as well as other applicable standards. State your quality assurance and control (QA/QC) approach to this project.

B. Project Related Experience
Submit a summary of qualifications and a list of similar projects successfully completed including owner's representative name and phone number, project cost and duration.

C. Personnel Assigned to Project
Submit list of key staff directly assigned to the project and a short bio.

D. Consulting Fee
The City reserves the right to negotiate the fee seeking the best qualified consultant offering the most economical fee for the preeminent interest of the City of Georgetown.

IX. ATTACHMENTS

A. Exhibit A-Site Map

EXHIBIT A

Issue Status: PRELIMINARY

LOCATION MAP NOT TO SCALE
WATER SYSTEM IMPROVEMENTS FOR THE CITY OF GEORGETOWN
FUTURE ELEVATED WATER STORAGE TANK

SELECTION COMMITTEE ANALYSIS			
PROPOSALS RECEIVED 8.15.2016			
SELECTION COMMITTEE MEMBER #	ENGINEER		
	WK DICKSON	STANTEC	AECOM
1	51	37	37
2	55	36	51
3	61	47	60
TOTAL RATING	167	120	148

WK DICKSON
community infrastructure consultants

September 29, 2016

Mr. Orlando Arteaga, PE
City of Georgetown
PO Box 939
Georgetown, SC 29442

Re: North Side Water Storage Tank – Project #1508

Dear Orlando:

We appreciate the opportunity to provide our Proposal for the North Side Water Storage Tank (Project #1508). Attached we have included our scope tasks and fee proposal as requested. Some key features that are important to note from our proposal include:

- WK Dickson and our Project Manager, Paul Smith, PE, have designed and permitted many elevated water storage tanks, including both composite and multi-legged elevated tanks. Bob Hoffman, PE, who has completed many successful water system projects with the City over the past 20 years, will provide technical advisory and QA/QC services for this project.
- We have assembled an experienced team of WK Dickson staff and subconsultants that have worked together on many water and wastewater projects, and several of our team members are currently serving the City for the Wastewater Treatment Facility Modifications project.
- Our funding specialist, Angie Mettlen, has reviewed this project and it is eligible for a basic infrastructure grant with the SC Rural Infrastructure Authority (RIA). Should the City be interested in pursuing an RIA grant to supplement construction in 2017/2018, we can assist with the grant application and administration. Angie has helped our clients secure over $30 million for community infrastructure improvements over the course of her career.

We are ready to go to work immediately, and we look forward to our continued relationship with the City of Georgetown.

Sincerely,

W.K. Dickson & Co., Inc.

Bill Young, PE
Charleston Regional Manager

162 Seven Farms Drive, Suite 210
Charleston, SC 29492
Tel. 843.416.5560
www.wkdickson.com

Aviation • Water Resources • Urban Development • Geomatics

WK DICKSON
community infrastructure consultants

FEE AND MAN-HOUR ESTIMATE

PROJECT: City of Georgetown North Side Water Storage Tank

DATE: Friday, September 09, 2016

PROJECT DESCRIPTION - Engineering Services to Design, Permit, Bid and Construct 250,000 Gallon Water Storage Tank

	Task	SR PM $190	DES $102	ADMIN $65	TOTAL HOURS	TERRACON (Geotech & Const. Obs.)	K&P ENGR. (Structural)	CORNERSTONE (Electrical)	REIMBURSABLES (Document Reproduction)	FEE
Task 1	**Design & Permit**									
	Project Management	12			12					$2,280
	Kick-off and Design Progress Meetings	6	12		18					$2,364
	Coordinate / Review Geotechnical Investigations	2	4		6	$5,800				$6,588
	Preliminary Design and Abbreviated PER	8	16		24					$3,152
	Plans	32	70		102					$13,220
	Specifications	8	16	6	30					$3,542
	Electrical Design							$4,386		$4,386
	QA / QC	4			4					$760
	60% and 100% Cost Estimates	2	4		6					$788
	SC DHEC Constuction Permit	2	8	2	12					$1,326
	OCRM Coastal Zone Consistency Certification	2	10	1	13					$1,465
	SC DHEC Stormwater Permit	2	10	1	13					$1,465
	SC DOT Encroachment Permit	2	8	1	11					$1,261
	FAA Permit		2							$204
	Subtotal	**82**	**160**	**11**	**251**	**$5,800**	**$0**	**$4,386**	**$0**	**$42,801**
Task 2	**Bidding & Award**									
	Bid Advertisement	1		1	2					$255
	Pre-Bid Meeting	3	6		9					$1,182
	RFIs and Addendum	2	6	2	10					$1,122
	Bid Opening, Tabulate/Review Bids, Recommendation	4	2	4	10					$1,224
	Conform Contract Documents	2	4	1	7					$853
	Pre-construction Conference and Minutes	4	6		10				$200	$1,572
	Subtotal	**16**	**24**	**8**	**48**	**$0**	**$0**	**$0**	**$200**	**$6,208**
Task 3	**Construction Administration & Observation**									
	Review Submittals and RFIs	8	14		22		$600	$600		$4,148
	Review/ Process Contractor Pay Requests	4	8		12					$1,576
	Change Order Review	4	10		14					$1,780
	Monthly Progress Meetings and Minutes (10)	40	40		80					$11,680
	Punch List and Closeout Documentation	6	8		14					$1,956
	SC DHEC Permit to Operate and Record Drawings	2	8	1	11					$1,261
	NACE/AWS Certified Construction Inspections (10)					$3,300				$3,300
	Subtotal	**64**	**88**	**1**	**153**	**$3,300**	**$600**	**$600**	**$0**	**$25,701**
	Total	**162**	**272**	**20**	**452**	**$9,100**	**$600**	**$4,986**	**$200**	**$74,710**

TOTAL FEE=	**$74,710**

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 2168

Council Meeting Date:	20 October 2016
Department:	Administration
Issue Under Consideration:	Motion to Approve Consent Order Between Applecool Storage, LLC and the City of Georgetown Regarding Closing A Portion Of Old Charleston Road
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	
Financial Impact:	N/A
Points to Consider:	N/A
Options:	1. Approve 2. Disapprove
Staff Recommendation:	Staff recommends approval.

Reviews:

Paul Gardner Completed 10/17/2016 2:09 PM
Finance Skipped 10/17/2016 4:00 PM
Per City Administrator
City Attorney Skipped 10/17/2016 4:01 PM
City Attorney crafted document.
Ann U. Mercer Completed 10/17/2016 4:02 PM
Georgetown City Council Pending 10/20/2016 5:30 PM

Attachments:

1. 1 Applecool Consent Order (PDF)

State of South Carolina	)	**In the Court of Common Pleas**
	)	**Fifteenth Judicial Circuit**
County of Georgetown	)	Civil Action Number 2015-CP-22-00870

Applecool Storage, LLC,

Plaintiff,

vs.

CONSENT ORDER CLOSING ROAD

State of South Carolina Department of Highways and Public Transportation, The County of Georgetown, The City of Georgetown, 711 Partners, LLC, Glenn D. Cecchine, and Carol A. Cecchine,

Defendants.

This declaratory judgment action is commenced pursuant to S.C. Code Ann. Section 57-9-10, et seq. (1976), which provides a statutory vehicle for the closure of any street, road or highway located within the State of South Carolina. After reviewing the documents as filed and reviewing the documentary evidence submitted as an attachment to this Consent Order, and considering the procedural chronology as reflected in the documents filed in the Office of the Register of Deeds for and the Clerk of Court for the County of Georgetown, I find the following to be the pertinent and salient facts of this action:

FINDINGS OF FACT

1. A Summons and Petition and Exhibits were filed on September 22, 2015.

2. These proceedings have been commenced pursuant to S.C. Code Ann. 57-9-10, et seq., (1976), which provides a statutory vehicle for the closure of streets, roads and highways.

3. The primary purpose of this civil action is to judicially declare the property more particularly described in the exhibit attached to the Petition to be closed as a street and to exclude all

Defendants and other persons from asserting or claiming any right, title, interest or lien to the subject property.

4. The street in question to be closed is more particularly shown on Exhibit "A" attached to the Petition and incorporated therein by reference, a plat entitled "PLAT OF 2.4 ACRES IN TAX DISTRICT #1 SURVEYED FOR JAMES G. MOODY," prepared by J. Luckey Sanders, R.L.S., dated March 14, 1995, filed of record in the Office of the Register of Deeds for Georgetown County in Plat Book 15 at Page 198, and is a portion of "OLD CHARLESTON ROAD 50/ R/W" as shown thereon. A copy of this Exhibit is attached to this Consent Order and is expressly incorporated herein by reference.

5. Plaintiff is a corporation duly organized and existing under the laws of the State of South Carolina and is the owner of a tract of land containing 2.4 acres, more or less, which is contiguous to that portion of the road which is the subject of the civil action.

6. Plaintiff seeks to close that portion of Old Charleston Road from a point being the North-Eastern boundary of the tract owned by Plaintiff to the point wherein the Closed Portion of Old Charleston Road intersects with U. S. Highway 17.

7. Plaintiff also seeks to have all traffic which would otherwise travel on the portion of Old Charleston Road to be closed, to be diverted and re-routed and gain access to, from and between the remainder of Old Charleston Road which shall remain open and U. S. Highway 17, over and across a "50' STREET" as shown on a plat entitled "PLAT OF 2.4 ACRES IN TAX DISTRICT #1 SURVEYED FOR JAMES G. MOODY," prepared by J. Luckey Sanders, R.L.S., dated March 14, 1995, filed of record March 14, 1995, in the Office of the Register of Deeds for Georgetown County in Plat Book 15 at Page 198, hereinafter "50' STREET."

8. Defendant South Carolina Department of Highways and Public Transportation is a political subdivision of the State of South Carolina charged with the duty of maintaining and supervising the primary and secondary highway system in South Carolina.

9. Defendant The County of Georgetown, is a political subdivision of the State of South Carolina and has or may claim to have some interest in the Closed Portion of Old Charleston Road.

10. Defendant, The City of Georgetown, is a political subdivision of the State of South Carolina and has or may claim to have some interest in the Closed Portion of Old Charleston Road.

11. Defendant, 711 Partners, LLC, is a limited liability company organized and existing under the laws of the State of South Carolina and has a claim to a portion of the Closed Portion of Old Charleston Road.

12. Defendants, Glenn D. Cecchine and Carol A. Cecchine, are citizens and residents of County of Georgetown, State of South Carolina and may have a claim in and to the Closed Portion of Old Charleston Road.

13. All necessary parties are before this Honorable Court which has jurisdiction of the subject matter of this civil action, and the Court has jurisdiction over all necessary parties and the subject matter of this action.

14. The Old Charleston Road, a portion of which is the subject of this action, was created following the passage of a Resolution adopted at a regular City Council meeting for the City of Georgetown on November 14, 1963, and by the filing of a Deed to Right of Way on January 6, 1964, in the Office of the Register of Deeds in the County of Georgetown in Deed Book 58 at Page 206, and by the filing of a Deed to Right of Way on August 5, 1965, in the Office of the Register of Deeds in the County of Georgetown in Deed Book 66 at Page 446. The portion of Old Charleston Highway which Plaintiff seeks to close is more fully shown and delineated as the shaded area on Exhibit "A", and shall hereinafter be referred to as "the Closed Portion of Old Charleston Road."

15. While the Closed Portion of Old Charleston Road is not located within the limits of the City of Georgetown, utilities owed by Defendant, The City of Georgetown, are located within the 50' STREET, and the 50' STREET is located within the limits of the City of Georgetown as reflected on a plat entitled "PLAT OF 2.4 ACRES IN TAX DISTRICT #1 SURVEYED FOR JAMES G. MOODY," prepared by J. Luckey Sanders, R.L.S., dated March 14, 1995, filed of record in the Office of the Register of Deeds for Georgetown County in Plat Book 15 at Page 198.

16. The closure of the Closed Portion of Old Charleston Road and the re-routing of traffic over and across the street shown as 50' STREET will provide a safer intersection for the public to gain access to U.S. Highway 17, and will be a general and permanent benefit to the citizens and residents of the surrounding area.

17. Plaintiff, and Defendant, 711 Partners, LLC, are the property owners abutting the Closed Portion of Old Charleston Road.

18. Plaintiff, and Defendants, Glenn D. Cecchine and Carol A. Cecchine, are the property owners abutting the 50' STREET to be improved to accept any traffic which would otherwise gain access to U. S. Highway 17 over and across the Closed Portion of Old Charleston Road.

19. Plaintiff is desirous of judicially extinguishing the implied and express private and public easements which affect the subject property and has properly asserted its entitlement to an Order closing and abandoning that portion of Old Charleston Road which is described within the Petition.

20. Prior to filing the Petition for the closure of the Closed Portion of Old Charleston Road, Plaintiff published a NOTICE OF INTENTION TO FILE once a week for three consecutive weeks in the Georgetown Times, a newspaper published in Georgetown County, State of South Carolina, the county and state where the Closed Portion of Old Charleston Road is located, as evidenced by an Affidavit of Publication attached to the Petition, in full compliance with S.C. Code Section 57-9-10, et seq. Plaintiff also mailed notice to each abutting property owner and posted signage giving notice of the filing of the Petition in accordance with S.C. Code Section 57-9-10, et seq. A NOTICE OF INTENTION TO FILE to be published once a week for three (3) consecutive weeks, the dates of publication being August 12, 2015, August 19, 2015, and August 26, 2015, and all abutting property owners whose property could conceivably be affected by the closure of the rights-of-way and easements are necessarily aware of the intent of Plaintiff to commence this action, and have been notified of its intent to file their Petition by reason of the aforementioned publication.

21. It would be in the best interest of all concerned to close the portion of Old Charleston Road, and vesting title to the closed portion of the aforementioned road in the names of Plaintiff in accordance with the Petition.

22. The parties desire to settle the civil action by having an order filed which reflects the Closed Portion of Old Charleston Road to be permanently abandoned and closed, and vesting fee simple title to the Closed Portion of Old Charleston Road in and to Plaintiff and Defendant 711 Partners, LLC, conditioned, nevertheless upon the construction and improvement of an "all weather" road within the 50' STREET at the sole expense of Plaintiff. The term "all weather" road shall mean a road with a suitable subgrade and shall not include an asphalt surface; the road to be constructed shall be one acceptable to Plaintiff which shall permitted by and within the Road Improvement Permit with a suitable Graded Aggregate Base Coarse of crushed rock or native fill from the site.

CONCLUSIONS OF LAW

Based upon the Findings of Fact Listed Above, I conclude the statutory requirement pertaining to the publication of NOTICE OF INTENTION TO FILE has been fully complied with, and conclude the owners within The County of Georgetown, by reason of the publication, are aware of these proceedings. I conclude title to that portion of the street which Plaintiff is requesting to be closed is owned in fee simple by The County of Georgetown, and the property is subject to an appurtenant public easement in favor of members of the public.

With regard to the implied private easement, "[w]here a deed describes land as is shown on a certain plat, said plat becomes a part of the deed. It is generally held that when the owner of land has it subdivided and platted into lots and streets and sells and conveys lots with reference to the plat, he thereby dedicates said streets to the use of such lot owners, their successors in title and the public." Blueridge Realty Co. vs. Williamson, 247 S.C. 112, 118, 145 S.E. 2nd 922 (1965) (Citations Omitted). The transfer of the property now owned by Plaintiff and Defendants, Glenn D. Cecchine, and Carol A. Cecchine, with reference to the plat of the subdivision therefore conveys ". . . every easement, privilege and advantage shown upon said plat, including the right to the use of all the streets, near or remote, as laid down on that plat by which the lots were purchased [and] as between the owner, who has conveyed lots according to a plat, and his grantee or grantees, the dedication is complete when the conveyance is made, even though the street is not accepted by the public authorities." Carolina Land Co., Inc. vs. Bland, 265 S.C. 98, 105-06, 217 S.E. 2nd 22 (1975). Defendant, The City of Georgetown, has accepted the dedication because it maintains utilities within the 50' STREET as shown on the Plat. "[W]here property sold is described in the conveyance with reference to a plat or map on which streets, alleys, parks and other open areas are shown, an easement therein is created in favor of the grantee. Such an easement is deemed a part of the property to which the grantee is entitled and of which he cannot be divested except by due process of law." Epps vs. Freeman, 261 S.C. 375, 388, 200 S.E. 2nd 235 (1973).

With regard to the implied public easement, "where land is divided into lots according to a plan showing streets, and lots are sold and conveyed with reference to said plat, the owner thereby dedicates the street to the public. Ordinarily, there must be an express or implied acceptance before the dedication is complete . . . and such acceptance must be made within a reasonable time."

Outlaw vs. Moise, 222 S.C. 24, 30, 71 S.E. 2nd 509 (1952). See also Walker vs. Guignard, et al., 293 S.C. 247, 359 S.E.2d 528 (Ct. App. 1987). The offer of dedication, it seems, and the rights-of-way and easements in question, were never deeded to the City of Georgetown, or to the County of Georgetown. There is evidence the portion of the road in question has been opened, maintained, and used as a street. There are express acts taken by The City of Georgetown, which establish an express acceptance made within a reasonable time following the grant of the easement in 1961. Given this acceptance of the 50' STREET within the public sphere by reason of the utilities owned by Defendant, The City of Georgetown, I conclude there is a public easement in the right-of-way and easement over which the traffic is to be re-routed by reason of the closure of the property which is the subject of this action.

I conclude the parties have reached an agreement on all the issues to be presented to the court as are reflected below.

Defendant, The State of South Carolina Department of Highways and Transportation, has no objection to the relief because the portion of road to be closed is not in the State System; further, based on the agreement of the parties, the closure of a portion of Old Charleston Road and the re-routing of traffic over the 50' STREET is in the best interests of all parties. I conclude no appearance or protest against the Petition has been filed or voiced by any person, Plaintiff has fully complied with the requirements of Section 57-9-10, et seq., and has established ownership to a portion of a street which it is requesting to close. Further, hearing no objection from any party, it further appears it is in the best interest of all concerned for the portion of Old Charleston Road in question to be closed. All appurtenant easements shall, on recordation of this Consent Order, be extinguished and the underlying fee simple title to the property shall be free and clear of any and all easements, and be vested equally in the names of Applecool Storage, LLC, and 711 Partners, LLC.

Based upon the above the agreement as outlined above and the conclusions of law, **IT IS HEREBY ORDERED AS FOLLOWS**:

a. Plaintiff shall pay Defendants, Glenn D. Cecchine, and Carol A. Cecchine, the sum of FOUR THOUSAND AND 00/100 DOLLARS ($4,000.00), by delivering certified funds to Nation Law Firm, P.C. within ten (10) days following the filing of this Consent Order, for delivery to the attorney for Defendants, Glenn D. Cecchine, and Carol A. Cecchine; and

a. Plaintiff, at its expense, shall cause an "all weather" road to be constructed within the 50' STREET within one (1) year following the date on which the City of Georgetown, on application by Plaintiff, issues a permit for the construction of the "all weather" road, hereinafter the "Road Improvement Permit"; Plaintiff, without liability following the issuance of the Road Improvement Permit, shall endeavor to ensure the design features of the "all weather" road include drainage structures so as not to unreasonably impede the natural drainage of the properties on either side of the 50' STREET. Following construction of the "all weather" road in accordance with the Road Improvement Permit, Plaintiff shall have the obligation to reasonably maintain the "all weather" road until such time as Defendant, The City of Georgetown, causes the 50' STREET to be further improved or paved after which, Defendant, The City of Georgetown, shall thereafter have the sole responsibility to maintain the road located within the 50' STREET and Plaintiff shall be relieved of its maintenance obligation; and

b. Following construction of the "all weather" road in accordance with the Road Improvement Permit, Plaintiff shall have the obligation to reasonably maintain the "all weather" road until such time as Defendant, The City of Georgetown, causes the 50' STREET to be paved or further improved after which, Defendant, The City of Georgetown, shall have the responsibility to maintain the road located within the 50' STREET and Plaintiff shall be relieved of its maintenance obligation; and

c. All those certain easements and rights-of-way for the use and maintenance of the road, street, and highway over that portion of Old Charleston Road more particularly shown on Exhibit "A" attached hereto and expressly incorporated herein by reference, be and hereby are closed as a street, are removed as a public and private road, street, or avenue from any and all highway systems, and all private and public easements on, over, upon, and under the closed portions of the road which may be implied by dedication or otherwise be and hereby are extinguished; provided, however, subject to the closure of the street as ordered herein, Defendant, The City of

Attachment: Applecool Consent Order (2168 : Consent Order)

Georgetown, shall have the right to the continuous use of the Closed Portion of Old Charleston Road until the "all weather" road within the 50' STREET is completed in accordance with the Road Improvement Permit, at which time following completion of the "all weather" road, Plaintiff and Defendant, 711 Partners, LLC, shall have the right to erect and thereafter maintain a gate across the Closed Portion of Old Charleston Road, and thereafter wholly exclude any and all persons from access over, across, upon or under any portion of the Closed Portion of Old Charleston Road; and

d. Any and all easements on, over, upon, and under the closed portion of the Closed Portion of Old Charleston Road described above which may be implied by dedication or otherwise are extinguished; provided, however, subject to the closure of the street as ordered herein, Defendant, The City of Georgetown, shall have the right to the continuous use of the Closed Portion of Old Charleston Road until the "all weather" road within the 50' STREET is completed in accordance to and in full compliance with the terms of the permit to be issued by the City of Georgetown for its construction on application by Plaintiff, at which time following completion of the "all weather" road Plaintiff and Defendant, 711 Partners, LLC, shall have the right to erect and thereafter maintain a gate across the Closed Portion of Old Charleston Road, and thereafter exclude any and all persons from access over, across, upon or under any portion of the Closed Portion of Old Charleston Road; and

e. Title to real property within the Closed Portion of Old Charleston Road be and hereby is equally vested in the name of Applecool Storage, LLC and 711 Partners, LLC, as tenants in common, their successors and assigns; provided, however, subject to the closure of the street as ordered herein, Defendant, The City of Georgetown, shall have the right to the continuous use of the Closed Portion of Old Charleston Road until the "all weather" road within the 50' STREET is completed in accordance with the Road Improvement Permit, at which time following completion of the "all weather" road, Plaintiff and Defendant, 711 Partners, LLC, shall have the right to erect and thereafter maintain a gate across the Closed Portion of Old Charleston Road, and thereafter wholly exclude any and all persons from access over, across, upon or under any portion of the Closed Portion of Old Charleston Road; and

f. The Clerk of Court for the County of Georgetown be and hereby is directed to record and index this Final Order Closing Road in the Book of Deeds to Real Property in the name of The County of Georgetown, Inc., as the Grantor, and Applecool Storage, LLC and 711 Partners, LLC as Grantees; and

g. The City of Georgetown shall have an easement and right of way in, over and across the 50' STREET for the purpose of (a) ingress, egress, and regress to and from Old Charleston Road and U. S. Highway 17, (b) the installation, maintenance and repair of any and all improvements, (c) the maintenance and repair of drainage for the benefit of the public, and (d) the installation, maintenance and repair of any and all utilities for the benefit of the public; and

h. No party shall have the right to erect and thereafter maintain a gate across the 50' STREET so as to exclude any person from any portion of the 50' STREET; and

i. No party shall do any act which shall substantially increase the cost of maintenance of the 50' STREET, or cause damage to the drainage features located upon or within the 50' STREET, or damage the utilities located upon or within the 50' STREET; and

j. Plaintiff, its successors and assigns, shall have the permission necessary to request the South Carolina Department of Transportation and any other regulatory body to amend any Permit necessary to improve the 50' STREET; and

k. Each party shall be responsible for his or her or their own attorney's fees and expenses related to the litigation within the case.

AND IT IS SO ORDERED.

Dated at Georgetown this _______ day of October, 2016.

____
The Honorable Benjamin H. Culbertson
Circuit Court Judge

I so move:

Dated at Georgetown, South Carolina, this _______ day of October, 2016.

Nation Law Firm, P. C.:

By: ____

Charles Owen Nation, II
Post Office Drawer 1657
Georgetown, SC 29442-1657
Telephone No. 843.545.8877
Facsimile No. 843.545.8677
charles@nationlawfirmpc.com
Attorney for Plaintiff

We Consent:

Dated at Georgetown, South Carolina, this _______ day of October, 2016.

State of South Carolina Department of Highways and Public Transportation:

By: ______________________________________

Barbara M. Wessinger
Assistant Chief Counsel
955 Park Street, Suite 343
Post Office Box 191
Columbia, SC 29202
Telephone Number 843.737.1347
Facsimile Number 803.737.2071
wessingebm@scdot.org
Attorney for Defendant,
State of South Carolina Department of Highways and Public Transportation

We Consent:

Dated at Georgetown, South Carolina, this _______ day of October, 2016.

The County of Georgetown:

By: ______________________________________

Wesley Paul Bryant
County Attorney
716 Prince Street
Georgetown, SC 29442
Telephone Number 843.546.3194
wbryant@gtcounty.org
Attorney for County of Georgetown

We Consent:

Dated at Georgetown, South Carolina, this _______ day of October, 2016.

Crosby Law Firm, LLC:

By: ____

Elise F. Crosby
405 Dozier Street
Georgetown, SC 29440
Telephone Number 843.546.3103
ecrosby@crosbyfirm.com
Attorney for Defendant, The City of Georgetown

We Consent:

Dated at Pawleys Island, South Carolina, this _______ day of October, 2016.

Weathers Law Firm, LLC:

By: ____

Gregory R. Weathers Esquire
44 Business Center Drive
Post Office Box 4209
Pawleys Island, SC 29585
Telephone Number 843.237.9550
Facsimile Number 843.237.9056
greg@weatherslaw.org
Attorney for Defendants, Glenn D. Cecchine, and Carol A. Cecchine

We Consent:

Dated at Georgetown, South Carolina, this _______ day of October, 2016.

711 Partners, LLC:

By: ______________________________________
Perry R. Collins, its Duly Authorized Member
1011 Front Street
Georgetown, SC 29440
Telephone Number 843.458.7891
perry@gamsllc.com

Dated at Myrtle Beach, South Carolina, this _______ day of October, 2016.

711 Partners, LLC:

By: ______________________________________
Edward F. Hucks, its Duly Authorized Member
2411 North Oak Street
Suite 403
Myrtle Beach, SC 29577
Telephone Number 843.443.3159
efhucks@gmail.com

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 2170

Council Meeting Date:	20 October 2016
Department:	Administration
Issue Under Consideration:	Motion to Approve Purchase and Payment to HTC for Repairs to the City's Fiber Optic System in the Amount of $21,060.63
Amount Requested:	$21,060.63
Is Item in Current Budget?	No
If no, please explain:	Damage due to Hurricane Matthew.
Financial Impact:	$21,060.63 added to current fiscal year budget.
Points to Consider:	Fiber essential to City’s operations.
Options:	1. Approve 2. Disapprove
Staff Recommendation:	Staff recommends approval.

Reviews:

Paul Gardner Completed 10/17/2016 3:59 PM
Debra Bivens Skipped 10/17/2016 3:59 PM
Item needed for Thursday's meeting.
Ann U. Mercer Completed 10/17/2016 4:28 PM
Georgetown City Council Pending 10/20/2016 5:30 PM

Attachments:

1. 1 HTC Fiber Repairs (PDF)

Work Authorization

Quote Good Thru: November 12, 2016

Customer Name:	City Of Georgetown
Sold To Account#:	971
Customer PO #:	
Order Type:	☑ Sale ☑ Rental
Prepared by:	Ricky Huggins 843-369-8420 ricky.huggins@htcinc.net

Order Date:	October 13, 2016
Customer request date:	
Ship Method:	Technician
Customer Premise Address:	3480 Hwy 701 Conway SC 29526

The prices quoted in this document are estimated based upon the information available at the time of this quote. The final billing amount may vary depending on the actual labor hours required to complete the work and will include taxes. Any changes to this work authorization involving extra costs will be implemented only upon written customer authorization via the Work Order Change Authorization form or another quote and will become an extra charge over and above this quotation.

Prices in this document are valid for 30 days from the date of this quotation. Customer authorizes HTC to proceed on the basis of a signed facsimile copy of this document. Customer hereby accepts this proposal and authorizes work to proceed. Customer agrees to pay HTC invoice, net 30 days from the date of the invoice.

Wiring: Customer will be responsible for any additional cost that may be incurred for cabling/wiring that is required by HTC for installation as necessary to provide service within this Work Authorization. It is assumed that any existing cabling/wiring will be sufficient for this installation. If HTC finds your data and/or voice network is not properly wired, installation of equipment/services will be delayed. HTC will access Customer's wiring needs and provide an estimated quote at request. HTC adheres to the Telecommunications Industry Association (TIA) structured cabling standard.
Standard CAT5 and IP camera pulls are billed at $85.00 per pull and standard CAT6 and analog camera pulls are billed at $110.00 per pull. A standard wire pull is defined as: a pull no greater than 150 feet in length, one standard jack and plate (dependent on type - CAT5, CAT6 or camera), requires no more than one hour of labor and does not require a ladder over six feet in height.

Non-standard wire pulls are billed at standard rates plus any additional time and/or materials for the pull. A non-standard wire pull is more than 150 feet in length, requires special jacks, plates or other termination devices, requires more than one hour of labor, requires walls to be fished, requires a large apparatus to complete (such as in a warehouse or multi-level building) and could include underground or special cabling to withstand specific environmental tendencies.

City Of Georgetown

Customer Approval Signature

Printed Name

Date

Scope of Work
Fiber Evaluation/Splicing for temporary repair following storm damage (Georgetown County)

Qty	Description	Item Number	Unit Price	Ext Price
	Purchase Items			
1	Fiber Evaluation/Splicing (Gtown County)	C0049	$1,513.04	$1,513.04
	Total Purchase Items			**$1,513.04**
	Down Payment			$226.96
	Taxes Not Included on Total Monthly Recurring or Total Purchase Items			

Rates are approximated and subject to change due to regulatory filings and/or equipment cost changes. *Taxes not included. Rates quoted do not represent pricing of other service providers who may be a part of this service provisioning.
HTC is a communications company providing a full spectrum of customized service for business and residential use....Local Telephone Services & Features, Business Systems, Data, Cable Television, Long Distance, Internet, Wireless and more.

HTC

Work Authorization

Quote Good Thru: November 12, 2016

Customer Name: City Of Georgetown
Sold To Account#: 971
Customer PO #:

Order Type: ☑ Sale ☑ Rental

Prepared by: Ricky Huggins
843-369-8420
ricky.huggins@htcinc.net

Order Date: October 13, 2016
Customer request date:
Ship Method: Technician
Customer Premise Address:
3480 Hwy 701
Conway SC 29526

The prices quoted in this document are estimated based upon the information available at the time of this quote. The final billing amount may vary depending on the actual labor hours required to complete the work and will include taxes. Any changes to this work authorization involving extra costs will be implemented only upon written customer authorization via the Work Order Change Authorization form or another quote and will become an extra charge over and above this quotation.

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Standard CAT5 and IP camera pulls are billed at $85.00 per pull and standard CAT6 and analog camera pulls are billed at $110.00 per pull. A standard wire pull is defined as: a pull no greater than 150 feet in length, one standard jack and plate (dependent on type - CAT5, CAT6 or camera), requires no more than one hour of labor and does not require a ladder over six feet in height.

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City Of Georgetown

Customer Approval Signature

Printed Name

Date

Scope of Work
Fiber Evaluation/Splicing for City of Georgetown

Qty	Description	Item Number	Unit Price	Ext Price
	Purchase Items			
1	Fiber Evaluation/Splicing (City of Georgetown)	C0049	$1,570.37	$1,570.37
	Total Purchase Items			**$1,570.37**
	Down Payment			$235.56
	Taxes Not Included on Total Monthly Recurring or Total Purchase Items.			

Rates are approximated and subject to change due to regulatory filings and/or equipment cost changes. *Taxes not included. Rates quoted do not represent pricing of other service providers who may be a part of this service provisioning.
HTC is a communications company providing a full spectrum of customized service for business and residential use....Local Telephone Services & Features, Business Systems, Data, Cable Television, Long Distance, Internet, Wireless and more.

Work Authorization

Quote Good Thru: November 11, 2016

Customer Name: City Of Georgetown
Sold To Account#: 971
Customer PO #:

Order Type: ☑ Sale ☑ Rental

Prepared by: Ricky Huggins
843-369-8420
ricky.huggins@htcinc.net

Order Date: October 12, 2016
Customer request date:
Ship Method: Technician
Customer Premise Address:

Georgetown, SC

The prices quoted in this document are estimated based upon the information available at the time of this quote. The final billing amount may vary depending on the actual labor hours required to complete the work and will include taxes. Any changes to this work authorization involving extra costs will be implemented only upon written customer authorization via the Work Order Change Authorization form or another quote and will become an extra charge over and above this quotation.

Prices in this document are valid for 30 days from the date of this quotation. Customer authorizes HTC to proceed on the basis of a signed facsimile copy of this document. Customer hereby accepts this proposal and authorizes work to proceed. Customer agrees to pay HTC invoice, net 30 days from the date of the invoice.

Wiring: Customer will be responsible for any additional cost that may be incurred for cabling/wiring that is required by HTC for installation as necessary to provide service within this Work Authorization. It is assumed that any existing cabling/wiring will be sufficient for this installation. If HTC finds your data and/or voice network is not properly wired, installation of equipment/services will be delayed. HTC will access Customer's wiring needs and provide an estimated quote at request. HTC adheres to the Telecommunications Industry Association (TIA) structured cabling standard.

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Non-standard wire pulls are billed at standard rates plus any additional time and/or materials for the pull. A non-standard wire pull is more than 150 feet in length, requires special jacks, plates or other termination devices, requires more than one hour of labor, requires walls to be fished, requires a large apparatus to complete (such as in a warehouse or multi-level building) and could include underground or special cabling to withstand specific environmental tendencies.

City Of Georgetown

Customer Approval Signature

Printed Name

Date

Scope of Work
HTC will evaluate and replace damaged fiber at Harrelson St and Donham Ave, Georgetown which resulted from Hurricane Matthew. HTC will install fiber to restore ADSS-60 fiber ring in the Maryville area. ** HTC will not restore fiber in areas where downed power lines are active; fiber cannot be restored until power is restored.*

Qty	Description	Item Number	Unit Price	Ext Price
	Purchase Items			
1	Fiber evaluation and replacement	C0049	$17,977.22	$17,977.22
	Total Purchase Items			**$17,977.22**
	Down Payment			$2,696.58
	Taxes Not Included on Total Monthly Recurring or Total Purchase Items			

Rates are approximated and subject to change due to regulatory filings and/or equipment cost changes. *Taxes not included. Rates quoted do not represent pricing of other service providers who may be a part of this service provisioning.

HTC is a communications company providing a full spectrum of customized service for business and residential use....Local Telephone Services & Features, Business Systems, Data, Cable Television, Long Distance, Internet, Wireless and more.

Hurricane Matthew -Damage Assessment For City of Georgetown Fiber Network

	Location	GPS Coordinates		Fault	Solution	Service(s) Affected	Estimate Status	Estimate
1	Collins St./ W. Prince St.	33.383293	-79.310512	Fallen tree limb on fiber cable		None	Not required	$ -
2	South Kaminski/Winyah St	33.370824	-79.294435	Fallen tree limb on fiber cable		None	Not required	$ -
3	Harrelson St / Venture Dr.	33.354414	-79.293678	Damaged fiber due to fallen tree	HTC to replace span of ADSS-60 fiber	HGTC, Georgetown Material Management	Yes	$ -
4	Donham Ave	33.346017	-79.296066	Damaged fiber due to fallen tree	Gtown Elec/HTC to use slack span to repair ADSS-60 fiber	Maryville Water Tank, Public Works	Yes	$ -
5	South Island Rd./Britt St.	33.342537	-79.296674	Splice case damage/ Cable seperated from case	Replace splice case. Schedule maintenance window with City required	None	No	$ -
6	Poplar St./Britt St.	33.341954	-79.293429	Damaged fiber due to rodent or tree	Gtown Elec/HTC to repair ADSS-12 fiber	Well and Lift station	No	$ -
7	Cleland St. (Library)	33.374408	-79.284647	Damaged fiber due to fallen tree	Gtown Elec/HTC to repair ADSS-12 fiber	Georgetwown County dark fiber pairs	No	$ -

HURRICANE MATTHEW_ DAMAGE ASSESSMENT FOR THE CITY OF GEORGETOWN, SC

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 2171

Council Meeting Date:	20 October 2016
Department:	Administration
Issue Under Consideration:	Motion to Approve Scope and Payment for Legal Services and Advice Related to a Zoning Text Amendment from White & Smith, LLC, Planning and Law Group, in an Amount Not To Exceed $12,500.00.
Amount Requested:	$12,500.00
Is Item in Current Budget?	No
If no, please explain:	Costs associated with zoning changes were not placed in budget.
Financial Impact:	Budget amendment in the amount of $12,500.00.
Points to Consider:	These services are essential to create mixed use zoning within our ordinance.
Options:	1. Approve 2. Disapprove
Staff Recommendation:	Staff recommends approval.

Reviews:

Paul Gardner Completed 10/18/2016 9:06 AM
Finance Skipped 10/18/2016 9:05 AM
City Attorney Skipped 10/18/2016 9:05 AM
Ann U. Mercer Completed 10/18/2016 9:22 AM
Georgetown City Council Pending 10/20/2016 5:30 PM

Attachments:

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 10/20/16 05:30 PM
Department: Police Department
Category: Report
Prepared By: Johnnie Deas
Initiator: Kelvin Waites
Sponsors:
DOC ID: 2160

MONTHLY REPORT (ID # 2160)

September 2016 GPD Report

MAYOR
JACK, M. SCOVILLE, Jr.

POLICE CHIEF
KELVIN WAITES

City of Georgetown
POLICE DEPARTMENT
OFFICE 843-545-4300
FAX 843-520-5848

October 5, 2016

Honorable Mayor Jack M. Scoville, Jr.
And the Members of City Council
City of Georgetown, South Carolina

Dear Mayor Scoville and Council Members:

I was officially sworn in as the new Police Chief for the Georgetown Police Department on September 7th.

On September 13th employees from the Georgetown Police Department attended CPR training at the City Fire Department.

The Police Community Advisory Board met on September 13th. See attached minutes from the advisory board meeting.

I attended the 15th Judicial Circuit Drug Enforcement Unit Chief's meeting in Pawleys Island on September 14th.

The department is working diligently to secure proposals for body worn cameras. On September 15th WatchGuard Video did a body camera and interview room presentation at the Georgetown Police Department.

On September 16th the Georgetown Police Department provided traffic control and security during the Georgetown High School Homecoming Parade.

On September 19th the Georgetown Police Department provided an escort/security for the ULI panel members, while they toured the City of Georgetown.

I attended a community redevelopment meeting at Howard Auditorium on September 19th, which was hosted by ULI.

Honorable Mayor & City Council Members
October 5, 2016
Page Two

I, along with Georgetown City Leaders were invited to have a panel discussion with ULI Panelist on September 20th regarding the redevelopment of the steel mill property as well as the future of Georgetown.

On September 20th employees from the Georgetown Police Department conducted Active Shooter Training for the Georgetown Housing Authority Staff, which included about 25 staff members.

On September 21st Victim Advocate Chanda Robinson met with the Georgetown County Advocates and Mrs. Vicki Burrous of the Family Justice Center to discuss activities for Domestic Violence Month which begins in October.

I attended ULI final presentation and the Georgetown Police Department provided traffic control at Winyah Auditorium on September 22nd.

On September 22nd employees from the Georgetown Police Department conducted Active Shooter Training for Georgetown City Hall Employees.

The Georgetown Police Department hosted the "CATE" Program, which consisted about 20 high school juniors and seniors throughout the Georgetown County School District on September 27th. They listened to several presentations from staff members of the police department regarding a career in law enforcement.

The Georgetown Police Department attended a school safety meeting at Andrews High School, which was hosted by the Georgetown County School District and on September 28th.

On September 28th the Georgetown Police Department also attended a meeting at the Meeting Place, which was sponsored by "My Brother's Keeper" to discuss the impact of Heroin on our community.

On September 29th and 30th the Georgetown Police Department conducted our diagnostic physical training assessment at the Georgetown County Airport.

Sincerely,

Kelvin Waites
Chief of Police

Attachments
KW: pc

Police-Community Advisory Board

September 13, 2016 at 6:00 PM

Minutes

ATTENDANCE:

Board Member Present:
Ms. Harold Jean Brown
Mr. Fred Keith
Ms. Carol McCants
Mrs. Irene Mobley

Board Member Absent
Ms. Rena Dennison
Mr. David Essex
Bishop Richard Frasier
Mrs. Laura Hutto
Ms. Johnnie Shaw

Police Department Personnel Present:
Mrs. Patrice Coachman
Major Johnnie Deas
Chief Kelvin Waites

Other Persons Present:
Councilman Sheldon Butts
Ms. Rhonda Green
Miss Sarah Green

The Police-Community Advisory Board (P-CAB) meeting of the Georgetown Police Department was held at the City of Georgetown Law Enforcement Center with Chief Kelvin Waites presiding.

Chief Waites opened the meeting by welcoming everyone in attendance and thanking the P-CAB members for their commitment to the board. Chief Waites also thanked the P-CAB members for accepting him as the new Police Chief for the Georgetown Police Department.

Chief Waites began the meeting by discussing his vision for the department and building a relationship with the community before a crisis or tragedy. Chief told the P-CAB members that he wants the department to be a catalyst, while working with other organizations in the community to make the city a better place.

Chief Waites discussed the position reassignments within the GPD and why these changes were made with the P-CAB members. He told the P-CAB members that Shannon Burbage is coming off the road to fill the new technology position at the police department and what her new responsibilities will be.

Chief Waites also thanked Ms. Harold Jean Brown for being a panelist on the recent corporal selection board. He also told the members that there will be times when they will be asked to sit in on the hiring board.

Chief Waites talked about the Bethel A.M.E Conference and how well everything turned out. He told the P-CAB members that the police department met with the pastor and the security team from Bethel A.M.E Church to make sure that a solid security plan was in place for the event because of the affiliation with the Charleston 9 and Mother Emanuel Church.

Chief Waites then talked about the different vendors who did body camera presentations for the department. He told the P-CAB members that the department was awarded funds from the state to help purchase the body cameras. Councilman Butts asked if our officers are trained to use the cameras when they come in. Chief Waites responded "No", but the vendor will provide the necessary training for the officers.

Chief Waites talked about the new customer service survey implemented by the City Administrator in order to get feedback from the public about their experience with the department.

Chief Waites talked about the Employee Recognition Program that was implemented at the police department. He told the P-CAB members that the program is a way to boost employee morale and let the officers know they are appreciated.

Chief Waites talked about a complaint involving a Sovereign Citizen. He told the P-CAB members that he contacted other agencies, informing them of a situation the police department just encountered. He then explained what it means to be a Sovereign Citizen. Councilman Butts said that Sovereign Citizens are more frequently encountered in metropolitan area.

Chief Waites informed the P-CAB members that Officer Dennis Gravelle will be leaving for the South Carolina Criminal Justice Academy on Sunday, September 18th for a six weeks training.

Visitor Rhonda Green asked are we going to announce the employee of the month publically. Chief Waites replied not right now.

Ms. Brown talked about her experience on the Corporal Board and mentioned that she wanted to do a ride-along in the future. Chief Waites responded just let him know when she wants to do it.

Mrs. Mobley stated that she would like to do a ride-a-long in the near future.

Chief Waites thanked everyone for attending and adjourned the meeting at 7:30 p.m.

Minutes recorded by Patrice Coachman

GEORGETOWN POLICE DEPARTMENT
2016 YEAR-TO-DATE ACTIVITY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
SPEEDING CITATIONS	99	79	88	124	142	110	90	112	68			
OTHER TRAFFIC CITATIONS	62	89	59	79	78	48	103	86	67			
WARNING - SPEEDING	96	57	97	66	69	88	93	107	85			
WARNING - OTHER	128	112	102	97	89	84	87	94	174			
PARKING CITATIONS	8	3	6	1	0	7	2	6	2			
TOTALS	393	340	352	367	378	337	375	405	396	0	0	0

TOTAL CITATIONS 3,343

STATE ACCIDENTS	30	36	39	46	49	36	47	47	59			
PARKING LOT ACCIDENTS	23	17	20	15	19	24	19	16	14			
TOTALS	53	53	59	61	68	60	66	63	73	0	0	0

TOTAL ACCIDENTS 556

GEORGETOWN POLICE DEPARTMENT
2016 YEAR-TO-DATE ACTIVITY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
ARRESTS	108	98	88	86	126	84	120	104	130			

TOTAL ARRESTS ***944***

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
CRIMINAL INCIDENTS	193	220	241	268	378	319	189	187	218			
DOMESTIC INCIDENTS	7	4	12	6	14	17	4	8	6			
	200	224	253	274	392	336	193	195	224			

TOTALS *TOTAL INCIDENTS* ***2,291***

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 10/20/16 05:30 PM
Department: Municipal Court
Category: Report
Prepared By: Cindy Owens
Initiator: Cindy Owens
Sponsors:
DOC ID: 2169

MONTHLY REPORT (ID # 2169)

September 2016 Municipal Court Report

Municipal Court Report
September 2016

Cases Disposed

Disposition	# of Cases Disposed	Fine Amounts
Paid	149	$ 21,446.55
Served Time	24	$ 16,791.25
Scheduled Time Payment	41	$ 24,636.90
NRVC	23	$ 2,275.50
Bench Warrant	17	$ 14,327.50
Parking Tickets Paid	1	$ 10.00
Nolle Prosequi	87	$ -
Transferred to General Sessions Court	61	$ -
Total	403	$ 79,487.70

Bond hearings held	26
Warrants Prepared	74
Bench Warrants Issued	17
Payments posted	195
Tickets entered	206
Expungements processed	87
Cases Filed & scheduled for court	276
Tickets transmitted to DMV	252
Juror notices prepared	175

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

Meeting: 10/20/16 05:30 PM
Department: Fire Department
Category: Report
Prepared By: Amy Skidmore
Initiator: Charles W. Cribb
Sponsors:
DOC ID: 2165

SCHEDULED

MONTHLY REPORT (ID # 2165)

September 2016 Fire Report

The FIRE Report

A monthly report of Fire Department activities to City Council

October 2016

Fire Prevention Bureau

	2016 September
Inspections	49
Violations Found	43
Buildings without Violations	27
Buildings Cleared of Violations	5
Violations Corrected	14
Violations Not Corrected	0
3rd Party Inspection Review	12

Assemblies Inspected:	12
Business Inspected:	22
Educational Buildings Inspected:	0
Hazardous Buildings Inspected:	0
Factories Inspected:	0
Institutionals Inspected:	1
Mercantiles Inspected:	6
Residentials Inspected:	1
Storage Buildings Inspected:	6

Construction Meetings:	0
Plans Review:	1
Test Conducted:	1
Compliance Issues:	0
Complaints Reviewed:	1
Business License:	3
Citation Issued:	0

Public Education

Programs	3
Participants	62

Suppression Division

A Brief Look at Emergency Responses

September 2016

1. Seven Medical Calls; Three Alarm Activations; One MVA; Four Public Service Calls
2. Four Medical Calls; One MVA; One Detector Activation; One Power Line Down; Four Public Service Calls
3. Five Medical Calls; Two Public Service Calls
4. Three Medical Calls; One Public Service
5. Six Medical Calls; One Smoke Scare
6. Ten Medical Calls; One Detector Activation; Two Public Service Calls
7. Three Medical Calls; Three Public Service Calls
8. Seven Medical Calls; Three MVA's; One System Malfunction; One Smoke Scare; One Carbon Monoxide Incident; Two Public Service Calls
9. Eight Medical Calls; Four Public Service Calls
10. Two Medical Calls; One Electrical Short; Two Public Service Calls
11. Nine Medical Calls; One Powerline Down
12. Seven Medical Calls; One Flood Assessment; Three Public Service Calls
13. Fire Medical Calls; Two Detector Activations; Two Public Service Calls
14. Eight Medical Calls; One Structure Fire; Two MVA's; One Hazardous Condition
15. Eleven Medical Calls; One MVA; Three Public Service Calls
16. Six Medical Calls; Two MVA; Four Public Service Calls
17. Eight Medical Calls; One Smoke Scare; One Alarm Activation; One Assist Police Agency; Three Public Service Calls
18. Four Medical Calls; One Detector Activation
19. Five Medical Calls; One MVA; Two Detector Activations; One Smoke Scare; Four Public Service
20. Four Medical Calls; Three MVA's; One Vehicle Fire; Two Alarm Activations; Four Public Service Calls
21. Eight Medical Calls; One MVA; One Detector Activation; Three Public Service Calls
22. Four Medical Calls; One MVA; One Alarm Activation; One Flood Assessment; Four Public Service Calls
23. Ten Medical Calls; One Explosion; One MVA; Two Public Service Calls
24. Seven Medical Calls; Three Public Service Calls
25. Five Medical Calls; Two Public Service Calls
26. Four Medical Calls; One Electrical Short; One Detector Activation; One Alarm Activation; Four Public Service Calls
27. Five Medical Calls; One MVA; Five Public Service Calls
28. Six Medical Calls; One Alarm Activation; One MVA; Five Public Service Calls
29. Six Medical Calls; Two Detector Activations; One MVA; One Flood Assessment; Two Public Service Calls
30. Five Medical Calls; The MVA's; One Detector Activation; Two Public Service Calls

Page Two

Total Call Volume	**September 2016**	**September 2015**	**Year to Date 2016**	**Year to Date 2015**
As defined by the National Fire Incident Report System				
Fires	3	3	28	38
Rescue Calls/EMS	204	104	1594	837
Hazardous Conditions	45	43	289	295
Service Calls	43	37	278	267
Good Intent Calls	16	9	91	37
False Alarms	22	6	120	119
Weather/Flood	3	1	6	10
Special Incident Type	11	8	73	95
Total Calls	347	211	2479	1698

Save/Loss Analysis

	Losses	Property Values
September 2016	$ 23,000	$ 32,000
September 2015	$ 3,300	$ 112,600
Year to Date	$ 402,165	$ 4,418,705

Property values are estimates based on the Georgetown County Assessor's Office 2006 Market Values.

Mutual Aid Calls

	September	YTD
To Georgetown County Fire	1	9
To Midway Fire	1	11
To other Departments	0	1
From Georgetown County Fire	1	10
From Midway	0	5
From other Departments	0	0

	September	YTD
Staff Training Hours	640.00	8247.05

Attachment: September 2016 Fire Report (2165 : September 2016 Fire Report)

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

Meeting: 10/20/16 05:30 PM
Department: Public Works
Category: Report
Prepared By: Natrona Simmons
Initiator: Tim Chatman
Sponsors:
DOC ID: 2158

SCHEDULED

MONTHLY REPORT (ID # 2158)

September 2016 Public Works Department Report

SEPTEMBER 2016
PUBLIC WORKS DEPT.
CITY COUNCIL MONTHLY REPORT

RESIDENTIAL SANITATION

1. Number of .Net work orders requests of roll-out carts repairs, new roll out cart deliveries and/or replacements; recycle bins and cancelled sanitation services; yard waste and brown and white goods collected this month**: 43**
2. Crews collected yard waste, brown and white goods, dead animals along city right of ways.
3. Delivered roll out carts, barricades and tents for special events and emergency assistance.

STREETS and GROUND MAINTENANCE

1. Crews supported residential sanitation crews with sidewalk maintenance, curbside debris and garbage collections from city right of ways.
2. Ground Maintenance and Street crews completed maintenance of city parks, welcome sign areas and right of ways.

Drawer 939
Georgetown, SC 29442

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 10/20/16 05:30 PM
Department: Fleet Services
Category: Report
Prepared By: Glenn Dixon
Initiator: Glenn Dixon
Sponsors:
DOC ID: 2164

MONTHLY REPORT (ID # 2164)

September 2016 Fleet Services Report

FLEET SERVICES DEPARTMENT

SEPTEMBER 2016 MONTHLY REPORT

- Repairs 88
- PM Services 17
- Tires repaired or replaced 67
- Services past due 52

Drawer 939
Georgetown, SC 29442

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 10/20/16 05:30 PM
Department: Engineering
Category: Report
Prepared By: Orlando Arteaga
Initiator: Orlando Arteaga
Sponsors:
DOC ID: 2162

MONTHLY REPORT (ID # 2162)

September 2016 Engineering Monthly Report

City of Georgetown
Engineering Monthly Report
September 2016

Engineering - Orlando Arteaga, PE **Date: October 5, 2016**

Capital Improvement Projects

1. Broad Street Streetscape

- Landscape Architect: Walsh Krowka Architects
- Contractor: Green Wave Contracting, Corp.
- Bid Price: $183,250
- Bid date: 1/21/2016 (Actual)
- Start: 3/10/2016 (Actual)
- Status: Construction is about 70% complete.
- SCDOT completed concrete sidewalk and curb/gutter restoration from 6/7/2016 to 7/31/2016.
- Milling and paving work started on 9/6/2016 and completed on 9/27/2016.
- Scope of work will take place in two phases:
  - Before Paving: Horizontal Directional Boring, Light Pole Bases, Landscaping, Pervious Concrete Sidewalk-Completed
  - After Paving: Parking line stripping-Completed. Cross walks, installation of light poles, and street name signs-Pending
- This project was delayed over six (6) months as SCDOT was supposed to pave Broad Street in March of 2016.

2. Ben Cooper Park Improvements-Parking Lot (Phase 2)

- Engineer: Stantec
- Contractor: Green Wave Contracting, Corp.
- Bid Price: $69,340
- Construction Start: 8/4/2016 (Actual)
- Scope of Work: Seventeen (17) parking spaces and minor drainage improvements
- Status: Excavation, drainage work and base complete. Paving and parking stalls complete. Pending detention pond fine grading and hydrosseding and bollards.

City of Georgetown
Engineering Monthly Report
September 2016

3. Ben Cooper Park- Landscaping and Bathhouse (Phase 3)

- Architect: Walsh Krowka Associates, Inc.
- Design Value: $22,350
- Contractor: N/A
- Design kickoff meeting: 9/28/2016
- Construction Estimate $200K
- Scope: new landscaping, sod, irrigation, perimeter fence, gazebo, light posts, sidewalks, bathhouse.

4. Cherry Street Water

- Engineer: Stantec
- Design is 100% complete.
- Contractor: N/A
- Bid ad: 10/5/16
- Bid due: 11/2/16
- Engineer's estimate: $457,800 (w/ 10% contingency) <u>Note: Will require budget amendment</u>
- Scope of Work: New 1,725 lineal feet of 6-in. PVC water main on Cherry Street and Wilkinson Street.

5. Drainage Improvements Project for Congdon, Highmarket, Lynch/Duke Streets Phase I and Phase II

- Engineer: AECOM
- Design Start: 4/12/2016 (Actual)
- Design Completion: 9/23/2016 (Actual)
- Design drawings are 100% complete. SCDHEC permits issued. <u>SCDOT and CSX permits still pending</u>. <u>Anticipate CSX permit issue date is 11/15/2016</u>.
- Engineer's estimate prepared (90%): Phase I-$1,520,295.46; Phase II: $282,161.42
- Easement acquisition still pending. Six out of sever property owners have signed easements. Ms. Brown and Ms. White easements are recorded with the County. Mr. McKenzie easement is still pending.
- Scope of Work: New 60", 48", 42", 36", 24", 18" storm drain pipe, catch basins, manholes, yard inlets, headwalls, junction chambers, ditch excavation, sidewalk, curb/gutter and street restoration

City of Georgetown
Engineering Monthly Report
September 2016

6. **East Bay Park Development**
- Engineer: Mead & Hunt, Inc.
- Design start: 7/5/2016
- Design value: $74,250
- Design kickoff meeting on 7/20/2016
- Scope of Work: New trailer boat and vehicular parking and drainage improvements
- Status: Surveying for drainage and parking lots complete. Surveying for recreational trail complete. Geotechnical site exploration complete. Mead & Hunt to submit topographic survey and geotechnical report. Presentation of preliminary drawings to City Council on September 22nd. Received feedback form SCDOT. Engineer is proceeding with design work.

7. **Georgetown Fire Station #2**
- Design-Builder: Coastal Structures Corporation
- Architect: Tych & Walker Architects, LLP
- Scope: Maryville Fire Station Administration, Support Facilities and Site Development.
- Design-Build Agreement dated 5/24/16
- Design-Build team presented to Council workshop on 8/25/2016 two schemes: a) 6,000 SF bldg. and 2) 8,000 SF bldg. Council approved estimate for $2,000,000 for 8,000 SF building.

8. **Harborwalk Fire Protection**
- Engineer: N/A
- Bid ad date: 8/10/2016
- Bid date: 9/12/2016
- Contractor: Coastal Structures, Inc.
- Bid Price: $283,256
- Scope: Approximately 1,500 lineal feet of stand pipe with FD connections.
- Status: Notice of Award issued on 9/28/2016

City of Georgetown
Engineering Monthly Report
September 2016

9. North Side Water Storage Tank

- WK Dickson has been recommended to Council as engineer of record. Council to approve on 10/20/2016.
- City needs to order a topographic and utility survey of the water tank easement area
- Survey must be submitted to Georgetown School District for proceedings of easement approval.

Private Development Projects Reviewed:

None

SCDOT Road Encroachment Permits Prepared:

None

Meetings Attended

- WWT Plant Phase 2
- SCDOT Five Points Intersection
- AECOM Utilities and Pre-bid meetings for Phase I and Phase II Drainage Improvements
- Staff

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 10/20/16 05:30 PM
Department: Housing and Community Development
Category: Report
Prepared By: Rick Martin
Initiator: Rick Martin
Sponsors:
DOC ID: 2157

MONTHLY REPORT (ID # 2157)

September 2016 Housing & Community Development Report

Housing & Community Development
Monthly Report
September 2016

Building Official

Inspections and Permits
Checked areas for non-permitted as well as permitted work, site conditions, and responded to calls.

Monthly Report:

Business License	3
Stop Work	0
Re-Inspection	0
Footings	2
Rough Inspections	9
Electrical	7
Mobile Home	0
On-site	11
CO	1
CC	1
Plan Review & Sign	2
City Alarm System	0
Total	**36**

Review Meetings/On-site visits
Safety inspections

Other Meeting
Weekly Staff Meeting
Monthly Safety Meeting
Monthly Council Meeting
Council Workshops

Monthly Updates on Projects for March
Honorable Mayor & Council:

- Construction continues at the Georgetown Hospital and the new Surgical Wing
- Los Aries has received their C/O and are open at the location
- I continue to monitor and send updates to the Attorneys in Charleston on the condition of City Hall (120 N. Fraser)
- We worked Friday, Saturday, and Sunday boing inside.
- We currently have two single family homes permitted.
- Janet is extremely busy with overgrown lots, helping with signage and ARB
- Cindy is busy with Keep Georgetown Beautiful and working on our parks and entrances and areas around City Hall as well as Morgan Park. She is doing site visits on the main corridors and Front Street each Monday and Friday.
- Matt is working with all departments as well as Planning and Zoning as well as beginning to work with the Planning Commission on the Land Use Element primarily with the Hi District, as well the COG
- Debra is doing an excellent job as our office manager issuing permits, scheduling and recording meetings as the Board Secretary, scheduling inspections and meetings for the

- Debra, Janet, Cindy, and Matt have worked extremely hard to make sure that all request were handled efficiently and that our citizen's needs were met in a timely manner. We would like to thank you for your support.

  Thanks Again,

  Rick Martin

Code Enforcement

Overgrown Lots/Trash Violations/Business Licenses/Streets & Sanitation

Total Letters Issued for Overgrown Lots	34
Total Letters Issued for Neglect of Structures	0
Total letters issued for Yard Debris/Solid Waste/Construction Debris/Inoperable Vehicles/ Electronic Devices	0
Total Letter Issued for Vision Clearance	0
Total Work Orders Sent to Streets and Sanitation	3
Total Letters Sent for Dilapidated Structures	0
Total Letters sent for Sign Violations	0
Total Referrals for Water and Sewer	0
Total Citations Issued for Overgrown Lots	0
Total Citations Issued for Trash Violations	2
Total Citations Issued for Business Licenses	3
Total Citations Issued for Dilapidated Structures	0
Total Citations Issued for Hospitality Taxes	0
Total Violations Issued for Signage	0

Total Demolitions

Total Dilapidated Structures Removed **0**	

Permits

Total Letters Issued for Encroachments	0
Total Citations Issued for Encroachments	0

Complaints

Total Complaints	6
Total referrals to Electric-Tree Crew	1

Administrative Assistant II

Board & Commissions:

ARB:

1. Property owners request approvals for alterations at 316 Front Street.
2. Property owner request approvals for revisions of previously approved plans at 612 Highmarket Street.
3. Property owners request approvals for new construction at 307 Queen Street.
4. Property owners request approvals for alterations at 419 Queen Street.

ARB (On-Site):
None

BZA:
1. Property owner requested a variance to Article VIII (lot area) of the Zoning Ordinance.

Planning Commission:
1. Review and recommend a rezoning request to rezone approximately .4 acres (TMS# 05-43-8) from R-1 to GC.

CAB (Community Appearance Board):
None

CBA (Construction Board of Appeals):
None

TRC:
None

FOIA:
None

Permit Valuation Report:

Commercial Addition	0
Commercial Alteration	3
Commercial Electric	0
Commercial Gas	2
Commercial Mechanical	1
Commercial New Build	0
Commercial Plumbing	1
Commercial Roofing	1
Demolition	0
Mobile Home	0
Residential Addition	1
Residential Alteration	20
Residential Electrical	10
Residential Gas	0
Residential Mechanical	3
Residential New Build	4
Residential Plumbing	1
Residential Roofing	8

Administrative Assistant's Daily Duties:
- Daily operation of the front desk
- Transcribing minutes for the Board(s) meetings
- Daily scheduling of inspections
- Preparing timesheets
- Put the packets together for Board meetings

Community Planner/GIS Technician

- **Sign Permits**: Optimum Defense Solutions, Parson's Auto, Georgetown Memorial Hospital, & Moe's Original BBQ.
- **Temporary Sign Permits**: Wooden Boat Show & Georgetown First Assembly of God.
- Had to type up three ordinances for the Council Meeting, one for a text amendment to ARB section of Zoning Ordinance, one for the Bailey Bill, and one for a Georgetown County Rezoning.
- Worked on and mailed off the 2016 Credit Rating System (CRS) recertification information which was due October 1st. This is the annual project that involves a $900 newsletter to SFHA properties as well as updates to Hazard Mitigation Plan and Repetitive Loss properties packets. Next year is the 5 year cycle visit for CRS.
- Continue to work with the HMGP for the Haselden flood mitigation grant. The state has asked for additional forms and all have been updated and returned. The expiration date was moved back but I think everything is in now. Just have to wait.
- Made multiple maps and printouts for Tee with the ULI group study that was in town for a week. Also had a panel meeting with the ULI group at the Hampton Inn.
- I have been helping organize with Earthworks the newly proposed Winyah Fishing Village that is starting again. We have a group that is protesting against it so they decided to hold off on going to the BZA for a variance to the minimum Planned Development size (10 acres) at this time.
- Plat approvals for 712 Duke Street and 729 Front Street.
- Off on personal leave two days this month and off for Labor Day.
- Reviewed an ordinance from Surfside on Open Displays and started drafting an ordinance similar to it for Georgetown.
- Answer phones, emails, help walk-in customers, help fill out permits, & write up inspections while providing excellent customer service.

Keep Georgetown Beautiful

Wrote and applied for Palmetto Pride Tree Grant

Presentation to Georgetown Garden Club

Organized River Sweep to clean the Sampit River in City

Attended Architectural Review Board meeting for Guidelines

Assisted with application and plans for the Pawleys Island Festival of Music & Arts

Ordered plants and planters for City Hall

Re-supplied dog poop stations

Ordered dog sign for

Commercial Code Enforcement:

Rode City several days

Contacted owners about property conditions either by visit, phone or letters

Worked on designing a City Brochure

Various other Keep Georgetown Beautiful duties

Various duty assistance in Housing and Community Development

FRIENDS OF THE KAMINSKI HOUSE REPORT – September 2016

Plans are underway to enlarge the new side garden terrace and the project was advertised in the Georgetown Times in August. Bids were due at the end of September and Waccamaw Landscaping has been awarded the project. We expect to have the project completed before the end of the year.

The museum participated in the Black River United Way's Day of Caring on September 22^{nd}. Volunteers helped with garden cleanup and by planting lots of bulbs and bushes. In addition to the museum's dedicated corps of volunteers and staff, we were very greatful to have volunteer help from the Georgetown County Board of Disabilities and Special Needs participants.

On September 24^{th}, the Kaminski House Lawn was used by the Pawleys Island Festival of Music & Art's 4^{th} Annual Seaside Palette for a wet paint sale. The event was well attended and everyone had a good time.

The museum staff have been busy promoting the museum and Georgetown as a destination wedding site. Event rental site advertisements are currently running in Sasse Magazine, Grand Strand Magazine's Bridal Issue, as well as on The Knot and Wedding Wire websites.

Coming up in October, the museum is hosting Jazz Under the Oaks on October 9^{th}. The Denny Hess Trio and Kevin Jayroe will be entertaining an audience on the lawn of the Kaminski House Museum. Staff have also been busy planning for our *Family Fun and Literacy Day* on October 29^{th} from 1-4 PM on the Kaminski House Lawn. Funded by a grant from the International Paper Company, the museum will be partnering with Freedom Readers, the Georgetown County Library, Healthy Learners, and Miss Ruby's Kids, for a fun-filled afternoon.

Robin Gabriel, Executive Director

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 10/20/16 05:30 PM
Department: Finance
Category: Report
Prepared By: Debra Bivens
Initiator: Debra Bivens
Sponsors:
DOC ID: 2167

MONTHLY REPORT (ID # 2167)

September 2016 Finance and IT Departments Report

September 2016 Finance and IT Departments Report

Statistics:

New Business Licenses Issued: Happy Rugs, JMM Marketing, JT Marine, Robert Tibbetts.

Projects Progress:

Grants: Please see the attached schedule for the detail on each grant award. The City applied for and *received* a grant award for $30,000 from South Carolina Department of Parks, Recreation & Tourism for the East Bay Park Restroom Facilities Project.

Year End Audit: Finance Staff is continuing the year end closing process in order to be prepared for the full audit and auditor field work in October.

CIP 2017-2018 Planning: We will begin the process to update our five (5) year capital projects planning. The first year of the plan will be recommended as the fiscal year 2017-2018 capital budget.

FEMA – Request for Public Assistance: We have begun the process of documenting and cataloging the cost incurred and estimates of future cost associated with the Hurricane Matthew storm event.

Upcoming Request for Bids/Proposals/Qualifications:

- North Side Water Storage Tank – Engineering Services awarded to WK Dickson – Purchase Order will be issued after City Council Approval on October 20, 2016.
- Drainage Project (Phase I & Phase II) – Bid Opening: October 19, 2016.
- Fire Station II – Preliminary Cost approved by City Council – Awaiting Geotechnical Report from GS2.
- Historic Guidelines Project -- Bid document is still under review for additional specifications. We received a 50% grant up to $27,500 for this project.

Attached are the Budget Performance Reports for September 2016.

CITY OF GEORGETOWN
FY 2016/2017 GRANTS
September 30, 2016

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
FEDERAL GRANTS								
1	US Department of Agriculture	Rural Business Enterprise Grant	44,000.00	-	29,871.00	14,129.00	00-01	
2	Bureau of Justice Assistance	Bullet Proof Vest Grant 2015 Regular Solicitation	1,896.68	-	-	1,896.68	-	
3	SC Department of Commerce	Highmarket & Duke Drainage Improvements (CDBG)	1,000,000.00	698,262.00	63,468.75	1,634,793.25	CDBG #4-CI-15-012	
4	SC Department of Archives & History	FY 2016 Federal Historic Preservation Grant: COG Design Guidelines	27,500.00	27,500.00	-	55,000.00	-	New
STATE GRANTS								
5	SC Rural Infrastructure Authority	N. Congdon St & CSX Drainage Ditch Improvement Project	159,365.00	133,720.00	27,187.50	265,897.50	#R-16-1094	
6	SC Department of Public Safety	Body Warn Cameras	20,090.00	-	-	20,090.00	-	New
OTHER GRANTS								
7	International Paper Company	Outdoor Classroom at Morgan Park	15,000.00	-	15,000.00	-	-	Closed
8	Palmetto Pride	Keep South Carolina Beautiful 2016	8,000.00	-	4,133.48	3,866.52	-	
		TOTAL	**1,275,851.68**	**859,482.00**	**139,660.73**	**1,995,672.95**		

CITY OF GEORGETOWN
SALE OF ASSETS - FY 2016/2017
Account #0010-00-391-001

G/L Date	Gov Deal #	Asset #	Dept	Description	Amount	Sales Tax	Total Proceeds	GovDeals Fee	Notations
-		-		No Activity	-	-	-	-	
				Total July	-	-	-	-	
-	484	626	Police	2001 Ford Crown Victoria	-				NA-no bids
-	485	616	Police	2002 Dodge Durango	-				NA-no bids
-	486	629	Police	2002 Ford Crown Victoria	-				NA-no bids
-	487	623	Police	1998 Ford Crown Victoria	-				NA-no bids
-	488	632	Police	2003 Dodge Durango	-				NA-no bids
-	490	1212	Public Works	1997 Ford Ranger	-				NA-no bids
				Total August	-	-	-	-	
09/21/16	489	1208	Public Works	2000 Ford F150	521.00	36.47	557.47	39.07	Billy Barbare; Rec# 2017-12754
09/12/16	491	1235	Public Works	2009 John Deere Mower	1,151.99	80.64	1,232.63	86.40	Wes Redick; Rec# 2017-00294
09/14/16	492	1215	Public Works	2008 Ford F750	1,675.00	117.25	1,792.25	125.62	Sonny Nguyen; Rec# 2017-11669
09/23/16	493	1306	Public Works	2008 Crain Carrier	2,642.00	184.94	2,826.94	198.15	Auto Wholesalers; Rec# 2017-00327
09/23/16	494	1307	Public Works	2009 Crain Carrier	2,802.77	196.19	2,998.96	210.21	Auto Wholesalers; Rec# 2017-00327
09/14/16	495	1407	Fleet	2002 Ford Explorer	975.00	68.25	1,043.25	73.12	Strand Classic Cars; Rec# 2017-11677
				Total September	**9,767.76**	**683.74**	**10,451.50**	**732.57**	
				Total October	-	-	-	-	
				Total November	-	-	-	-	
				Total December	-	-	-	-	
				Total January	-	-	-	-	
				Total February	-	-	-	-	
				Total March	-	-	-	-	
				Total April	-	-	-	-	
				Total May	-	-	-	-	
				Total June	-	-	-	-	
				TOTAL PER G/L	**9,767.76**	**683.74**	**10,451.50**	**732.57**	

Budget Performance Report

Fiscal Year to Date 09/30/16

Georgetown SOUTH CAROLINA

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund **0010 - General Fund**								
REVENUE								
Department **00 - Revenue**								
Property Taxes								
311.001	Property Taxes - Real	2,975,000.00	5,606.94	.00	12,411.98	2,962,588.02	0	3,011,900.07
311.003	Property Taxes - Vehicles	260,000.00	40,434.61	.00	64,517.82	195,482.18	25	285,882.62
311.005	Prop Tax-Penalties & Cost	31,000.00	.00	.00	.00	31,000.00	0	39,263.69
	Property Taxes Totals	$3,266,000.00	$46,041.55	$0.00	$76,929.80	$3,189,070.20	2%	$3,337,046.38
Licenses and Permits								
321.001	Business Licenses	2,509,000.00	41,796.60	.00	76,511.79	2,432,488.21	3	2,656,730.57
321.002	Business Lic - Penalites	13,000.00	279.12	.00	3,670.07	9,329.93	28	13,102.00
322.001	Cable TV Franchise	52,000.00	.00	.00	.00	52,000.00	0	80,929.13
322.002	S.C. Electric & Gas Co.	42,000.00	.00	.00	.00	42,000.00	0	44,094.25
323.001	Electrical Permits	3,500.00	360.00	.00	966.00	2,534.00	28	3,763.00
323.002	Plumbing Permits	500.00	114.00	.00	210.00	290.00	42	665.00
323.003	Gas Permits	600.00	90.00	.00	120.00	480.00	20	642.00
323.004	Building Permits	67,000.00	97,260.55	.00	100,846.55	(33,846.55)	151	63,297.00
323.005	Yard Sale Permits	100.00	12.00	.00	27.00	73.00	27	75.00
323.006	Mobile Home Permits	100.00	.00	.00	75.00	25.00	75	225.00
323.007	Demolition & Clearance	1,500.00	35,134.00	.00	35,584.00	(34,084.00)	2372	1,675.00
323.008	Mechanical Permits	6,000.00	371.00	.00	2,295.00	3,705.00	38	7,318.00
323.010	Bus Lic Inspection Fee	1,000.00	75.00	.00	475.00	525.00	48	1,250.00
323.014	Construct Parking Permit	50.00	.00	.00	.00	50.00	0	50.00
323.015	Reinspection Fee	500.00	.00	.00	.00	500.00	0	300.00
323.019	Stop Work Order Fee	300.00	.00	.00	.00	300.00	0	504.00
323.020	Board of Appeals Fee	500.00	150.00	.00	150.00	350.00	30	600.00
323.021	Zoning Fees	1,000.00	150.00	.00	450.00	550.00	45	1,100.00
323.022	Plan Review Fee	13,000.00	46,908.00	.00	46,908.00	(33,908.00)	361	11,302.50
323.023	Sign Permit Fee	4,500.00	569.00	.00	1,610.00	2,890.00	36	5,839.00
323.024	Planning Commission Fees	200.00	.00	.00	.00	200.00	0	150.00
323.025	ARB Fees	900.00	90.00	.00	240.00	660.00	27	1,050.00
323.026	Plat Approval Fees	300.00	40.00	.00	160.00	140.00	53	240.00
323.027	Special Events Permit	500.00	75.00	.00	150.00	350.00	30	511.00
323.028	Miscellaneous permits	500.00	.00	.00	.00	500.00	0	525.00
364.000	Housing Authority FILOT	36,000.00	.00	.00	.00	36,000.00	0	38,336.50

Attachment: BudgetPerformanceReport-09302016 (2167 : September 2016 Finance and IT Departments

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Licenses and Permits Totals	$2,754,550.00	$223,474.27	$0.00	$270,448.41	$2,484,101.59	10%	$2,934,273.95
	Impact Fees							
324.008	Fire Impact Fee	50,000.00	185,575.45	.00	185,757.84	(135,757.84)	372	44,761.06
	Impact Fees Totals	$50,000.00	$185,575.45	$0.00	$185,757.84	($135,757.84)	372%	$44,761.06
	Fines and Forfeitures							
351.001	Police Fines	170,000.00	12,270.13	.00	18,117.47	151,882.53	11	166,052.48
351.003	Parking Fines	4,000.00	.00	.00	.00	4,000.00	0	2,985.00
351.005	Safe Street Fees	150.00	.00	.00	.00	150.00	0	.00
351.008	Victim's Asst. Fees-(%)	15,000.00	1,608.35	.00	4,325.29	10,674.71	29	17,623.88
351.009	Victim's Asst. Flat Fees	7,000.00	691.39	.00	2,062.24	4,937.76	29	6,772.52
351.012	Traffic Education Program Fees	1,100.00	.00	.00	280.00	820.00	25	1,260.00
	Fines and Forfeitures Totals	$197,250.00	$14,569.87	$0.00	$24,785.00	$172,465.00	13%	$194,693.88
	Charges for Services							
344.005	SRO Reimbursement	65,000.00	.00	.00	.00	65,000.00	0	69,419.00
351.010	Misc Police Revenue	1,500.00	1,037.25	.00	1,336.25	163.75	89	2,382.50
363.001	Fees for GIS/B&P Documents	.00	.00	.00	.00	.00	+++	10.00
363.005	FOIA Fees	750.00	3.00	.00	40.00	710.00	5	476.00
	Charges for Services Totals	$67,250.00	$1,040.25	$0.00	$1,376.25	$65,873.75	2%	$72,287.50
	State Shared							
311.004	Inventory Tax	132,978.00	.00	.00	.00	132,978.00	0	132,978.12
311.006	Homestead Exemption Tax	125,000.00	.00	.00	.00	125,000.00	0	125,610.84
311.007	Manufacturer's Tax Reduce	14,500.00	.00	.00	.00	14,500.00	0	26,931.87
311.008	Motor Carrier Lieu of Tax	6,000.00	988.37	.00	1,083.15	4,916.85	18	9,156.56
335.001	Local Government Fund	185,000.00	.00	.00	.00	185,000.00	0	154,060.88
351.007	Sunday Liquor Sales	15,000.00	.00	.00	.00	15,000.00	0	10,450.00
	State Shared Totals	$478,478.00	$988.37	$0.00	$1,083.15	$477,394.85	0%	$459,188.27
	Local Grants							
332.008	Other Local Grants	7,000.00	.00	.00	.00	7,000.00	0	9,614.33
	Local Grants Totals	$7,000.00	$0.00	$0.00	$0.00	$7,000.00	0%	$9,614.33
	Federal Grants							
335.004	Fema Recovery	.00	.00	.00	.00	.00	+++	(22,735.61)
	Federal Grants Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	($22,735.61)
	Investment Earnings							
361.001	Investment Earnings	16,000.00	(2,276.16)	.00	9,049.57	6,950.43	57	14,952.17
361.002	Invest Earnings-Restrict	.00	.00	.00	.00	.00	+++	(50,000.00)

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Investment Earnings Totals	$16,000.00	($2,276.16)	$0.00	$9,049.57	$6,950.43	57%	($35,047.83)
	Miscellaneous							
362.000	Rents and Royalties	26,000.00	.00	.00	.00	26,000.00	0	26,083.15
364.001	Steel Mill FILOT	.00	.00	.00	.00	.00	+++	26,754.33
368.000	Work Comp Reimbursement	2,000.00	.00	.00	.00	2,000.00	0	1,964.76
369.000	Cash Over & Short	50.00	(.97)	.00	(1.06)	51.06	-2	18.95
369.002	Miscellaneous Revenue	3,000.00	4,440.77	.00	4,959.10	(1,959.10)	165	2,881.65
369.003	Insurance Proceeds	35,000.00	769.95	.00	1,798.90	33,201.10	5	45,031.12
369.005	Set-off Debt Collection Fees	1,500.00	.00	.00	.00	1,500.00	0	2,632.17
369.013	Returned Check Fees	5,000.00	390.00	.00	1,470.00	3,530.00	29	4,200.00
	Miscellaneous Totals	$72,550.00	$5,599.75	$0.00	$8,226.94	$64,323.06	11%	$109,566.13
	Operating Transfers In							
392.001	From Electric Fund	1,400,000.00	.00	.00	.00	1,400,000.00	0	1,399,999.56
392.003	From Accom Tax Fund	29,000.00	.00	.00	.00	29,000.00	0	29,874.56
392.009	From Hospitality Fund	108,000.00	.00	.00	.00	108,000.00	0	108,000.00
	Operating Transfers In Totals	$1,537,000.00	$0.00	$0.00	$0.00	$1,537,000.00	0%	$1,537,874.12
	Sale of Assets							
391.001	Sale of Assets	5,000.00	9,767.76	.00	9,767.76	(4,767.76)	195	809.61
	Sale of Assets Totals	$5,000.00	$9,767.76	$0.00	$9,767.76	($4,767.76)	195%	$809.61
	Department **00 - Revenue** Totals	$8,451,078.00	$484,781.11	$0.00	$587,424.72	$7,863,653.28	7%	$8,642,331.79
	REVENUE TOTALS	$8,451,078.00	$484,781.11	$0.00	$587,424.72	$7,863,653.28	7%	$8,642,331.79
EXPENSE								
	Department **01 - Administration**							
	Personal Services							
400.101	Regular Pay	327,493.00	28,592.23	.00	118,555.79	208,937.21	36	325,080.93
401.103	Overtime	6,000.00	(239.10)	.00	806.90	5,193.10	13	6,107.32
405.114	FICA	24,333.00	2,105.81	.00	8,838.92	15,494.08	36	24,181.31
406.116	Retirement	37,189.00	3,031.90	.00	12,404.90	24,784.10	33	35,953.59
408.125	SCMIT Worker's Comp Ins.	3,000.00	1,028.62	.00	2,057.25	942.75	69	2,426.44
410.001	Health Claims Cost	36,228.00	2,047.34	.00	6,686.48	29,541.52	18	32,375.36
410.002	Health Claim Costs-Retire	230.00	.00	.00	.00	230.00	0	.00
	Personal Services Totals	$434,473.00	$36,566.80	$0.00	$149,350.24	$285,122.76	34%	$426,124.95
	Supplies							
500.101	Supplies and Materials	4,500.00	169.62	.00	1,295.51	3,204.49	29	5,105.79
500.102	Equipment	2,000.00	.00	.00	237.12	1,762.88	12	237.56

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
500.103	Furniture	8,500.00	.00	.00	.00	8,500.00	0	1,119.76
	Supplies Totals	$15,000.00	$169.62	$0.00	$1,532.63	$13,467.37	10%	$6,463.11
	Other Services & Charges							
610.111	Communications- Landline	5,000.00	279.24	.00	1,543.79	3,456.21	31	5,114.84
610.112	Postage	500.00	177.37	.00	218.43	281.57	44	624.42
610.1110	Communications- Wireless	3,800.00	164.57	.00	386.85	3,413.15	10	2,853.22
620.114	Advertising	300.00	.00	.00	.00	300.00	0	399.75
640.124	Travel Expense	5,750.00	.00	.00	445.98	5,304.02	8	4,541.77
650.127	Electricity	6,184.00	365.49	.00	1,541.21	4,642.79	25	6,524.28
650.128	Water	1,125.00	82.51	.00	297.40	827.60	26	1,095.09
650.129	Wastewater	1,480.00	108.96	.00	391.51	1,088.49	26	1,443.53
650.130	Sanitation	562.00	51.99	.00	155.97	406.03	28	623.88
650.133	Stormwater	373.00	34.49	.00	103.47	269.53	28	413.88
650.134	Security Lights	1,703.00	157.50	.00	472.50	1,230.50	28	1,890.00
650.1271	Electricity- Sales Tax	291.00	35.04	.00	89.56	201.44	31	298.82
660.139	Fleet Services Materials	800.00	39.61	.00	99.61	700.39	12	737.38
660.145	Gasoline & Oil	1,300.00	71.22	.00	71.22	1,228.78	5	796.06
660.1391	Fleet Services Labor	300.00	13.75	.00	13.75	286.25	5	206.25
670.156	Equipment Rental/Lease	7,000.00	833.21	.00	1,646.14	5,353.86	24	6,623.63
685.180	Membership Dues and Fees	2,500.00	685.00	.00	685.00	1,815.00	27	1,510.00
685.182	Other Operating Expenses	1,800.00	.00	.00	.00	1,800.00	0	1,679.88
685.186	Training	1,750.00	.00	.00	.00	1,750.00	0	1,011.17
685.1801	Subscriptions	300.00	.00	.00	25.55	274.45	9	39.00
686.187	Professional Services	100.00	.00	.00	.00	100.00	0	46.57
686.189	Employee Medical	200.00	.00	.00	.00	200.00	0	125.00
686.195	Repair/Maint Svc Contract	1,000.00	.00	.00	42.00	958.00	4	651.38
686.1895	Employee wellness services	1,250.00	83.75	.00	168.83	1,081.17	14	1,462.20
	Other Services & Charges Totals	$45,368.00	$3,183.70	$0.00	$8,398.77	$36,969.23	19%	$40,712.00
	Other Objects							
795.001	IT Internal Allocations	15,000.00	396.15	.00	3,648.33	11,351.67	24	26,819.32
795.995	GF Cost Distribution	(215,000.00)	.00	.00	.00	(215,000.00)	0	(215,000.04)
	Other Objects Totals	($200,000.00)	$396.15	$0.00	$3,648.33	($203,648.33)	-2%	($188,180.72)
	Sub Department **02 - Mayor and Council**							
	Personal Services							
400.101	Regular Pay	100,000.00	9,174.47	.00	27,483.75	72,516.25	27	112,879.53

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
405.114	FICA	7,299.00	607.04	.00	1,749.25	5,549.75	24	7,286.06
406.116	Retirement	10,688.00	936.90	.00	2,746.39	7,941.61	26	10,309.50
410.001	Health Claims Cost	41,965.00	3,367.52	.00	10,808.88	31,156.12	26	39,931.31
	Personal Services Totals	$159,952.00	$14,085.93	$0.00	$42,788.27	$117,163.73	27%	$170,406.40
	Supplies							
500.101	Supplies and Materials	1,000.00	217.74	.00	550.56	449.44	55	1,388.75
500.102	Equipment	6,500.00	.00	.00	.00	6,500.00	0	.00
500.105	Printing and Binding	500.00	.00	.00	.00	500.00	0	.00
	Supplies Totals	$8,000.00	$217.74	$0.00	$550.56	$7,449.44	7%	$1,388.75
	Other Services & Charges							
610.111	Communications- Landline	800.00	.19	.00	143.26	656.74	18	783.07
610.112	Postage	100.00	10.70	.00	30.86	69.14	31	24.68
610.1110	Communications- Wireless	3,500.00	265.86	.00	531.72	2,968.28	15	4,199.27
620.114	Advertising	500.00	39.00	.00	39.00	461.00	8	484.25
640.124	Travel Expense	14,500.00	48.60	.00	2,699.50	11,800.50	19	4,179.99
670.156	Equipment Rental/Lease	11,000.00	.00	8,100.00	1,620.00	1,280.00	88	9,720.00
685.180	Membership Dues and Fees	1,200.00	.00	.00	.00	1,200.00	0	.00
685.182	Other Operating Expenses	1,400.00	185.60	.00	229.38	1,170.62	16	1,776.39
685.186	Training	3,100.00	.00	.00	.00	3,100.00	0	585.82
685.1801	Subscriptions	1,500.00	.00	.00	.00	1,500.00	0	1,347.20
686.187	Professional Services	150.00	.00	.00	.00	150.00	0	1,336.74
686.1895	Employee wellness services	2,700.00	.00	.00	.00	2,700.00	0	46.87
	Other Services & Charges Totals	$40,450.00	$549.95	$8,100.00	$5,293.72	$27,056.28	33%	$24,484.28
	Other Objects							
795.001	IT Internal Allocations	4,000.00	79.23	.00	729.66	3,270.34	18	9,321.63
	Other Objects Totals	$4,000.00	$79.23	$0.00	$729.66	$3,270.34	18%	$9,321.63
	Sub Department **02 - Mayor and Council** Totals	$212,402.00	$14,932.85	$8,100.00	$49,362.21	$154,939.79	27%	$205,601.06
	Department **01 - Administration** Totals	$507,243.00	$55,249.12	$8,100.00	$212,292.18	$286,850.82	43%	$490,720.40
	Department **04 - Finance**							
	Personal Services							
400.101	Regular Pay	447,748.00	36,908.14	.00	108,192.32	339,555.68	24	440,657.44
401.103	Overtime	3,000.00	117.46	.00	290.02	2,709.98	10	2,585.73
401.106	Contract Labor	.00	.00	.00	.00	.00	+++	4,455.00
405.114	FICA	32,516.00	2,699.48	.00	7,833.71	24,682.29	24	32,182.17
406.116	Retirement	50,954.00	4,279.97	.00	12,581.38	38,372.62	25	48,134.50

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
408.125	SCMIT Worker's Comp Ins.	2,000.00	563.91	.00	1,127.83	872.17	56	1,330.23
410.001	Health Claims Cost	52,395.00	3,545.26	.00	10,786.02	41,608.98	21	46,857.00
410.002	Health Claim Costs-Retire	5,000.00	.00	.00	.00	5,000.00	0	982.28
	Personal Services Totals	$593,613.00	$48,114.22	$0.00	$140,811.28	$452,801.72	24%	$577,184.35
	Supplies							
500.101	Supplies and Materials	8,000.00	625.88	.00	1,789.15	6,210.85	22	8,250.77
500.102	Equipment	1,500.00	.00	.00	160.50	1,339.50	11	.00
500.103	Furniture	100.00	.00	.00	.00	100.00	0	524.84
500.105	Printing and Binding	250.00	.00	.00	.00	250.00	0	.00
	Supplies Totals	$9,850.00	$625.88	$0.00	$1,949.65	$7,900.35	20%	$8,775.61
	Other Services & Charges							
610.111	Communications- Landline	3,500.00	70.39	.00	815.29	2,684.71	23	2,938.65
610.112	Postage	4,300.00	264.70	.00	1,005.41	3,294.59	23	4,287.96
610.1110	Communications- Wireless	2,500.00	148.20	.00	296.40	2,203.60	12	1,897.91
620.114	Advertising	500.00	.00	.00	.00	500.00	0	801.60
640.124	Travel Expense	2,500.00	497.48	.00	652.12	1,847.88	26	2,215.98
650.127	Electricity	5,301.00	313.28	.00	1,321.04	3,979.96	25	5,592.22
650.128	Water	964.00	70.72	.00	254.91	709.09	26	938.64
650.129	Wastewater	1,268.00	93.39	.00	335.57	932.43	26	1,237.30
650.130	Sanitation	482.00	44.56	.00	133.68	348.32	28	534.72
650.133	Stormwater	320.00	29.57	.00	88.71	231.29	28	354.84
650.134	Security Lights	1,460.00	135.00	.00	405.00	1,055.00	28	1,620.00
650.1271	Electricity- Sales Tax	249.00	30.04	.00	76.77	172.23	31	256.10
670.156	Equipment Rental/Lease	7,000.00	989.97	.00	1,674.64	5,325.36	24	7,612.75
685.180	Membership Dues and Fees	1,000.00	.00	.00	325.00	675.00	32	789.00
685.182	Other Operating Expenses	41,500.00	2,632.00	.00	7,397.48	34,102.52	18	39,735.07
685.184	Continuing Education	2,000.00	.00	.00	695.00	1,305.00	35	1,451.40
685.186	Training	1,500.00	207.00	.00	647.00	853.00	43	617.79
685.1801	Subscriptions	500.00	.00	.00	150.00	350.00	30	318.00
686.187	Professional Services	600.00	.00	.00	.00	600.00	0	23.28
686.189	Employee Medical	200.00	.00	.00	.00	200.00	0	.00
686.195	Repair/Maint Svc Contract	3,000.00	77.25	.00	567.77	2,432.23	19	4,004.25
686.1895	Employee wellness services	2,500.00	45.92	.00	92.56	2,407.44	4	923.65
	Other Services & Charges Totals	$83,144.00	$5,649.47	$0.00	$16,934.35	$66,209.65	20%	$78,151.11
	Other Objects							

Attachment: BudgetPerformanceReport-09302016 (2167 : September 2016 Finance and IT Departments

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
795.001	IT Internal Allocations	21,000.00	475.37	.00	4,377.99	16,622.01	21	31,054.33
795.995	GF Cost Distribution	(412,530.00)	.00	.00	.00	(412,530.00)	0	(412,529.76)
	Other Objects Totals	($391,530.00)	$475.37	$0.00	$4,377.99	($395,907.99)	-1%	($381,475.43)
	Department **04 - Finance** Totals	$295,077.00	$54,864.94	$0.00	$164,073.27	$131,003.73	56%	$282,635.64
	Department **05 - Police**							
	Sub Department **05 - Police Staff Services**							
	Personal Services							
400.101	Regular Pay	1,497,300.00	134,618.29	.00	404,994.95	1,092,305.05	27	1,486,866.67
401.103	Overtime	85,100.00	7,811.94	.00	23,445.38	61,654.62	28	82,701.08
401.105	On-call pay	.00	400.00	.00	1,000.00	(1,000.00)	+++	.00
405.114	FICA	112,304.00	10,311.59	.00	31,206.12	81,097.88	28	112,845.73
406.116	Retirement	215,041.00	19,827.61	.00	61,010.13	154,030.87	28	207,162.58
408.125	SCMIT Worker's Comp Ins.	50,000.00	14,765.42	.00	29,119.32	20,880.68	58	49,218.84
410.001	Health Claims Cost	193,229.00	15,269.80	.00	43,549.74	149,679.26	23	178,159.38
410.002	Health Claim Costs-Retire	45,085.00	3,122.48	.00	9,367.44	35,717.56	21	.00
	Personal Services Totals	$2,198,059.00	$206,127.13	$0.00	$603,693.08	$1,594,365.92	27%	$2,116,954.28
	Supplies							
500.101	Supplies and Materials	29,000.00	207.87	.00	1,759.28	27,240.72	6	30,346.79
500.102	Equipment	28,210.00	6,420.00	.00	6,580.50	21,629.50	23	20,578.05
500.103	Furniture	2,000.00	.00	.00	269.83	1,730.17	13	1,845.11
501.101	Uniforms and Clothing	31,982.00	208.35	.00	2,300.10	29,681.90	7	21,888.30
	Supplies Totals	$91,192.00	$6,836.22	$0.00	$10,909.71	$80,282.29	12%	$74,658.25
	Other Services & Charges							
610.111	Communications- Landline	7,500.00	158.38	.00	1,806.99	5,693.01	24	6,498.66
610.112	Postage	2,000.00	.00	.00	.00	2,000.00	0	690.93
610.1110	Communications- Wireless	47,000.00	5,559.10	19,208.71	11,415.13	16,376.16	65	47,005.77
620.114	Advertising	1,500.00	.00	.00	442.30	1,057.70	29	491.90
640.124	Travel Expense	10,775.00	233.22	.00	960.74	9,814.26	9	7,129.48
650.127	Electricity	22,531.00	2,878.66	.00	8,945.00	13,586.00	40	24,573.67
650.128	Water	3,056.00	572.67	.00	1,370.93	1,685.07	45	3,615.99
650.129	Wastewater	1,814.00	219.51	.00	605.12	1,208.88	33	1,922.85
650.130	Sanitation	1,973.00	182.46	.00	547.38	1,425.62	28	2,189.52
650.133	Stormwater	1,190.00	110.00	.00	330.00	860.00	28	1,320.00
650.134	Security Lights	3,351.00	309.89	.00	929.67	2,421.33	28	3,718.68
650.1271	Electricity- Sales Tax	1,040.00	141.39	.00	401.79	638.21	39	1,087.09

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
660.133	Repairs & Maint. Services	30,350.00	657.39	.00	1,797.64	28,552.36	6	21,289.04
660.139	Fleet Services Materials	33,000.00	2,766.06	.00	7,020.64	25,979.36	21	28,231.77
660.145	Gasoline & Oil	50,000.00	4,759.82	.00	3,527.73	46,472.27	7	54,061.60
660.1391	Fleet Services Labor	39,000.00	2,629.38	.00	6,929.36	32,070.64	18	43,108.47
670.156	Equipment Rental/Lease	7,200.00	964.01	.00	1,210.71	5,989.29	17	4,541.81
682.1721	Prisoner Housing	183,000.00	12,982.50	10,000.00	27,287.70	145,712.30	20	172,593.10
685.180	Membership Dues and Fees	1,225.00	.00	.00	510.00	715.00	42	835.00
685.182	Other Operating Expenses	13,450.00	(99.23)	.00	763.42	12,686.58	6	14,816.81
685.184	Continuing Education	.00	.00	.00	.00	.00	+++	4,836.71
685.186	Training	11,000.00	.00	.00	.00	11,000.00	0	12,831.99
685.187	Special Projects	4,000.00	.00	.00	.00	4,000.00	0	241.77
685.189	Reserve Program	3,500.00	.00	.00	.00	3,500.00	0	1,134.43
685.1801	Subscriptions	6,675.00	.00	.00	.00	6,675.00	0	4,747.20
685.1861	Law Enforce Accreditation	600.00	.00	.00	.00	600.00	0	.00
686.186	Legal Services	.00	.00	.00	.00	.00	+++	198.80
686.187	Professional Services	.00	.00	.00	.00	.00	+++	46.57
686.189	Employee Medical	13,400.00	239.00	.00	489.00	12,911.00	4	11,017.00
686.194	Other Prof/Tech Services	53,000.00	.00	.00	.00	53,000.00	0	53,000.00
686.195	Repair/Maint Svc Contract	31,500.00	524.90	.00	11,950.86	19,549.14	38	24,687.12
686.1895	Employee wellness services	15,000.00	1,178.96	.00	2,376.50	12,623.50	16	18,406.07
687.203	Contract Services	45,000.00	700.00	.00	700.00	44,300.00	2	54,200.00
	Other Services & Charges Totals	$644,630.00	$37,668.07	$29,208.71	$92,318.61	$523,102.68	19%	$625,069.80
	Other Objects							
795.001	IT Internal Allocations	32,000.00	792.29	.00	7,296.65	24,703.35	23	55,903.12
795.010	911 Expense Billing	(1,700.00)	(157.30)	.00	(580.45)	(1,119.55)	34	(2,078.10)
	Other Objects Totals	$30,300.00	$634.99	$0.00	$6,716.20	$23,583.80	22%	$53,825.02
	Capital Outlay							
900.4300	Other Equipment	.00	.00	405.93	.00	(405.93)	+++	35,939.74
	Capital Outlay Totals	$0.00	$0.00	$405.93	$0.00	($405.93)	+++	$35,939.74
	Sub Department **05 - Police Staff Services** Totals	$2,964,181.00	$251,266.41	$29,614.64	$713,637.60	$2,220,928.76	25%	$2,906,447.09
	Sub Department **07 - Victim's Advocate**							
	Personal Services							
400.101	Regular Pay	32,136.00	2,738.23	.00	8,226.95	23,909.05	26	31,903.30
401.103	Overtime	507.00	81.34	.00	138.28	368.72	27	421.46
405.114	FICA	2,255.00	194.96	.00	568.92	1,686.08	25	2,239.15

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
406.116	Retirement	3,667.00	323.09	.00	961.62	2,705.38	26	3,479.67
408.125	SCMIT Worker's Comp Ins.	400.00	125.31	.00	250.63	149.37	63	295.62
410.001	Health Claims Cost	5,678.00	.00	.00	.00	5,678.00	0	4,055.85
	Personal Services Totals	$44,643.00	$3,462.93	$0.00	$10,146.40	$34,496.60	23%	$42,395.05
	Supplies							
500.101	Supplies and Materials	975.00	.00	.00	.00	975.00	0	762.96
501.101	Uniforms and Clothing	400.00	.00	.00	.00	400.00	0	182.97
	Supplies Totals	$1,375.00	$0.00	$0.00	$0.00	$1,375.00	0%	$945.93
	Other Services & Charges							
610.111	Communications- Landline	180.00	.05	.00	35.83	144.17	20	140.45
610.112	Postage	500.00	.00	.00	.00	500.00	0	300.00
610.1110	Communications- Wireless	900.00	66.60	346.86	162.54	390.60	57	841.16
640.124	Travel Expense	1,275.00	.00	.00	.00	1,275.00	0	537.24
660.133	Repairs & Maint. Services	250.00	.00	.00	.00	250.00	0	.00
660.139	Fleet Services Materials	100.00	.00	.00	.00	100.00	0	.00
660.145	Gasoline & Oil	450.00	.00	.00	.00	450.00	0	415.05
660.1391	Fleet Services Labor	100.00	.00	.00	.00	100.00	0	.00
670.156	Equipment Rental/Lease	450.00	76.50	.00	76.50	373.50	17	459.00
685.180	Membership Dues and Fees	50.00	.00	.00	.00	50.00	0	25.00
685.182	Other Operating Expenses	500.00	.00	.00	.00	500.00	0	130.00
685.186	Training	1,150.00	.00	.00	.00	1,150.00	0	475.00
685.187	Special Projects	600.00	.00	.00	.00	600.00	0	392.33
686.189	Employee Medical	425.00	.00	.00	.00	425.00	0	.00
686.195	Repair/Maint Svc Contract	500.00	.00	.00	.00	500.00	0	375.00
	Other Services & Charges Totals	$7,430.00	$143.15	$346.86	$274.87	$6,808.27	8%	$4,090.23
	Other Objects							
795.001	IT Internal Allocations	3,000.00	79.23	.00	729.66	2,270.34	24	3,988.32
	Other Objects Totals	$3,000.00	$79.23	$0.00	$729.66	$2,270.34	24%	$3,988.32
	Sub Department **07 - Victim's Advocate** Totals	$56,448.00	$3,685.31	$346.86	$11,150.93	$44,950.21	20%	$51,419.53
	Sub Department **26 - Grants**							
	Supplies							
500.101	Supplies and Materials	4,200.00	.00	.00	.00	4,200.00	0	512.16
500.102	Equipment	500.00	.00	.00	.00	500.00	0	18,302.35
501.101	Uniforms and Clothing	800.00	.00	.00	.00	800.00	0	.00
	Supplies Totals	$5,500.00	$0.00	$0.00	$0.00	$5,500.00	0%	$18,814.51

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Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Other Services & Charges							
610.1110	Communications- Wireless	2,000.00	133.20	693.72	325.08	981.20	51	1,665.73
640.124	Travel Expense	1,200.00	.00	.00	418.47	781.53	35	374.80
660.133	Repairs & Maint. Services	1,000.00	.00	.00	.00	1,000.00	0	.00
660.139	Fleet Services Materials	1,200.00	232.23	.00	1,005.44	194.56	84	763.95
660.145	Gasoline & Oil	2,000.00	.00	.00	.00	2,000.00	0	1,635.11
660.1391	Fleet Services Labor	1,000.00	74.38	.00	232.21	767.79	23	820.62
685.182	Other Operating Expenses	2,500.00	.00	.00	145.17	2,354.83	6	1,406.30
685.186	Training	1,200.00	.00	.00	.00	1,200.00	0	60.00
685.187	Special Projects	2,000.00	.00	.00	.00	2,000.00	0	(22.76)
	Other Services & Charges Totals	$14,100.00	$439.81	$693.72	$2,126.37	$11,279.91	20%	$6,703.75
	Sub Department **26 - Grants** Totals	$19,600.00	$439.81	$693.72	$2,126.37	$16,779.91	14%	$25,518.26
	Sub Department **28 - Safe Streets**							
	Supplies							
500.101	Supplies and Materials	2,000.00	.00	.00	232.70	1,767.30	12	650.84
	Supplies Totals	$2,000.00	$0.00	$0.00	$232.70	$1,767.30	12%	$650.84
	Other Services & Charges							
685.182	Other Operating Expenses	2,225.00	.00	.00	91.08	2,133.92	4	1,859.74
685.187	Special Projects	2,400.00	.00	.00	.00	2,400.00	0	935.76
	Other Services & Charges Totals	$4,625.00	$0.00	$0.00	$91.08	$4,533.92	2%	$2,795.50
	Sub Department **28 - Safe Streets** Totals	$6,625.00	$0.00	$0.00	$323.78	$6,301.22	5%	$3,446.34
	Department **05 - Police** Totals	$3,046,854.00	$255,391.53	$30,655.22	$727,238.68	$2,288,960.10	25%	$2,986,831.22
	Department **09 - Housing and Community Dev.**							
	Personal Services							
400.101	Regular Pay	217,260.00	18,763.98	.00	56,452.18	160,807.82	26	214,030.01
401.103	Overtime	3,000.00	446.28	.00	916.06	2,083.94	31	3,691.10
405.114	FICA	15,550.00	1,355.03	.00	4,039.68	11,510.32	26	15,369.14
406.116	Retirement	24,600.00	2,182.00	.00	6,588.23	18,011.77	27	23,229.16
408.125	SCMIT Worker's Comp Ins.	1,500.00	496.03	.00	992.07	507.93	66	1,170.11
410.001	Health Claims Cost	44,364.00	3,297.04	.00	9,891.12	34,472.88	22	40,510.68
	Personal Services Totals	$306,274.00	$26,540.36	$0.00	$78,879.34	$227,394.66	26%	$298,000.20
	Supplies							
500.101	Supplies and Materials	3,000.00	241.18	.00	718.43	2,281.57	24	4,300.42
500.102	Equipment	3,827.00	168.01	.00	2,728.57	1,098.43	71	344.27
500.103	Furniture	200.00	.00	.00	90.00	110.00	45	665.19

Attachment: BudgetPerformanceReport-09302016 (2167 : September 2016 Finance and IT Departments

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
500.105	Printing and Binding	2,030.00	808.48	.00	808.48	1,221.52	40	1,424.79
	Supplies Totals	$9,057.00	$1,217.67	$0.00	$4,345.48	$4,711.52	48%	$6,734.67
	Other Services & Charges							
610.111	Communications- Landline	1,500.00	69.91	.00	457.63	1,042.37	31	1,535.94
610.112	Postage	1,500.00	91.29	.00	221.59	1,278.41	15	1,546.65
610.1110	Communications- Wireless	1,500.00	186.03	.00	292.59	1,207.41	20	1,423.47
620.114	Advertising	2,041.00	181.59	.00	285.59	1,755.41	14	2,036.56
640.124	Travel Expense	574.00	.00	.00	.00	574.00	0	562.25
650.127	Electricity	3,534.00	208.85	.00	880.69	2,653.31	25	3,728.17
650.128	Water	643.00	47.15	.00	169.95	473.05	26	625.80
650.129	Wastewater	846.00	62.26	.00	223.72	622.28	26	824.90
650.130	Sanitation	321.00	29.71	.00	89.13	231.87	28	356.52
650.133	Stormwater	213.00	19.71	.00	59.13	153.87	28	236.52
650.134	Security Lights	973.00	90.00	.00	270.00	703.00	28	1,080.00
650.1271	Electricity- Sales Tax	166.00	20.02	.00	51.17	114.83	31	170.75
660.139	Fleet Services Materials	500.00	27.97	.00	63.86	436.14	13	307.85
660.145	Gasoline & Oil	1,800.00	85.55	.00	85.55	1,714.45	5	1,555.14
660.1391	Fleet Services Labor	600.00	51.45	.00	219.71	380.29	37	629.59
670.156	Equipment Rental/Lease	7,500.00	.00	.00	1,466.91	6,033.09	20	7,309.87
685.180	Membership Dues and Fees	860.00	.00	.00	.00	860.00	0	982.50
685.182	Other Operating Expenses	1,500.00	8.56	.00	264.73	1,235.27	18	2,037.83
685.184	Continuing Education	840.00	.00	.00	.00	840.00	0	1,730.46
685.186	Training	3,580.00	.00	.00	.00	3,580.00	0	1,634.84
685.192	KGB Operations	7,000.00	641.79	.00	1,310.32	5,689.68	19	5,381.33
685.1801	Subscriptions	50.00	.00	.00	.00	50.00	0	39.00
685.1921	KGB grant expenses	7,000.00	.00	.00	.00	7,000.00	0	9,614.33
686.187	Professional Services	100.00	.00	.00	.00	100.00	0	46.57
686.191	Contract Services/Studies	92,000.00	.00	(6,000.00)	6,000.00	92,000.00	0	69,967.03
686.195	Repair/Maint Svc Contract	1,200.00	.00	.00	42.00	1,158.00	4	1,301.13
686.1895	Employee wellness services	1,000.00	40.39	.00	81.42	918.58	8	827.47
	Other Services & Charges Totals	$139,341.00	$1,862.23	($6,000.00)	$12,535.69	$132,805.31	5%	$117,492.47
	Other Objects							
795.001	IT Internal Allocations	12,000.00	396.15	.00	3,648.33	8,351.67	30	19,951.60
	Other Objects Totals	$12,000.00	$396.15	$0.00	$3,648.33	$8,351.67	30%	$19,951.60
	Department **09 - Housing and Community Dev.** Totals	$466,672.00	$30,016.41	($6,000.00)	$99,408.84	$373,263.16	20%	$442,178.94

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Department **10 - Municipal Court**							
	Personal Services							
400.101	Regular Pay	98,960.00	8,597.49	.00	25,605.74	73,354.26	26	96,155.14
401.103	Overtime	4,700.00	453.90	.00	1,177.32	3,522.68	25	4,425.37
401.105	On-call pay	.00	400.00	.00	1,200.00	(1,200.00)	+++	.00
405.114	FICA	7,436.00	690.80	.00	2,042.32	5,393.68	27	7,271.34
406.116	Retirement	11,516.00	1,085.16	.00	3,226.34	8,289.66	28	10,665.45
408.125	SCMIT Worker's Comp Ins.	1,000.00	308.06	.00	616.13	383.87	62	726.72
410.001	Health Claims Cost	20,100.00	1,319.38	.00	3,807.90	16,292.10	19	17,570.67
	Personal Services Totals	$143,712.00	$12,854.79	$0.00	$37,675.75	$106,036.25	26%	$136,814.69
	Supplies							
500.101	Supplies and Materials	3,000.00	116.50	.00	1,250.20	1,749.80	42	2,162.30
500.102	Equipment	2,000.00	.00	.00	.00	2,000.00	0	1,679.15
	Supplies Totals	$5,000.00	$116.50	$0.00	$1,250.20	$3,749.80	25%	$3,841.45
	Other Services & Charges							
610.111	Communications- Landline	550.00	.14	.00	107.45	442.55	20	421.39
610.112	Postage	2,500.00	314.99	.00	557.42	1,942.58	22	2,445.51
610.1110	Communications- Wireless	350.00	33.35	.00	66.70	283.30	19	432.73
640.124	Travel Expense	2,000.00	.00	.00	.00	2,000.00	0	728.21
650.127	Electricity	4,119.00	535.31	.00	1,663.39	2,455.61	40	4,523.93
650.128	Water	466.00	87.32	.00	209.04	256.96	45	551.39
650.129	Wastewater	277.00	33.47	.00	92.26	184.74	33	293.19
650.130	Sanitation	105.00	9.67	.00	29.01	75.99	28	116.04
650.133	Stormwater	188.00	17.39	.00	52.17	135.83	28	208.68
650.134	Security Lights	412.00	38.11	.00	114.33	297.67	28	457.32
650.1271	Electricity- Sales Tax	193.00	26.29	.00	74.71	118.29	39	195.17
660.133	Repairs & Maint. Services	1,500.00	.00	.00	.00	1,500.00	0	368.05
660.139	Fleet Services Materials	100.00	.00	.00	124.84	(24.84)	125	.00
660.145	Gasoline & Oil	500.00	34.58	.00	34.58	465.42	7	445.26
660.1391	Fleet Services Labor	100.00	.00	.00	165.00	(65.00)	165	567.02
670.156	Equipment Rental/Lease	3,000.00	322.42	.00	500.48	2,499.52	17	1,318.96
685.180	Membership Dues and Fees	75.00	.00	.00	.00	75.00	0	75.00
685.182	Other Operating Expenses	3,000.00	.00	.00	1,056.00	1,944.00	35	2,608.40
685.184	Continuing Education	1,800.00	.00	.00	.00	1,800.00	0	.00
685.186	Training	160.00	.00	.00	.00	160.00	0	160.00

Attachment: BudgetPerformanceReport-09302016 (2167 : September 2016 Finance and IT Departments

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
686.187	Professional Services	50.00	.00	.00	.00	50.00	0	23.28
686.195	Repair/Maint Svc Contract	1,000.00	.00	.00	150.55	849.45	15	1,145.00
686.1895	Employee wellness services	600.00	25.08	.00	50.56	549.44	8	491.58
	Other Services & Charges Totals	$23,045.00	$1,478.12	$0.00	$5,048.49	$17,996.51	22%	$17,576.11
	Other Objects							
795.001	IT Internal Allocations	15,000.00	396.15	.00	3,648.33	11,351.67	24	21,732.69
	Other Objects Totals	$15,000.00	$396.15	$0.00	$3,648.33	$11,351.67	24%	$21,732.69
	Department **10 - Municipal Court** Totals	$186,757.00	$14,845.56	$0.00	$47,622.77	$139,134.23	25%	$179,964.94
	Department **11 - Fire**							
	Personal Services							
400.101	Regular Pay	1,249,196.00	94,365.13	.00	277,487.80	971,708.20	22	1,213,268.53
401.103	Overtime	60,000.00	5,964.38	.00	17,947.90	42,052.10	30	114,715.74
402.111	Volunteer Employees	9,000.00	360.00	.00	675.00	8,325.00	8	3,735.00
405.114	FICA	104,600.00	7,014.25	.00	20,580.01	84,019.99	20	92,932.66
406.116	Retirement	181,000.00	14,225.33	.00	42,554.97	138,445.03	24	172,767.94
408.125	SCMIT Worker's Comp Ins.	29,000.00	8,865.09	.00	16,702.56	12,297.44	58	20,999.56
410.001	Health Claims Cost	209,000.00	17,965.08	.00	51,882.34	157,117.66	25	197,601.94
410.002	Health Claim Costs-Retire	52,000.00	3,195.24	.00	9,585.72	42,414.28	18	.00
	Personal Services Totals	$1,893,796.00	$151,954.50	$0.00	$437,416.30	$1,456,379.70	23%	$1,816,021.37
	Supplies							
500.101	Supplies and Materials	25,000.00	2,554.93	.00	4,362.25	20,637.75	17	23,834.49
500.102	Equipment	55,000.00	2,985.31	.00	9,732.13	45,267.87	18	50,430.29
500.103	Furniture	2,000.00	1,652.62	.00	1,652.62	347.38	83	2,131.52
500.105	Printing and Binding	1,000.00	.00	.00	29.96	970.04	3	367.37
500.107	Technology Supplies	5,000.00	27.28	.00	1,016.34	3,983.66	20	3,536.14
501.101	Uniforms and Clothing	36,400.00	2,453.12	.00	2,779.82	33,620.18	8	39,547.49
515.121	Safety Supplies	5,000.00	.00	.00	.00	5,000.00	0	5,129.76
515.128	Medical Supplies	10,000.00	175.92	.00	1,041.68	8,958.32	10	8,236.03
531.140	Haz Mat Supplies/Equipmnt	10,000.00	.00	.00	.00	10,000.00	0	9,154.02
	Supplies Totals	$149,400.00	$9,849.18	$0.00	$20,614.80	$128,785.20	14%	$142,367.11
	Other Services & Charges							
610.111	Communications- Landline	6,500.00	209.50	.00	1,585.05	4,914.95	24	5,435.37
610.112	Postage	500.00	191.16	.00	291.58	208.42	58	880.49
610.1110	Communications- Wireless	27,000.00	2,468.08	.00	6,348.61	20,651.39	24	29,129.67
620.114	Advertising	500.00	156.00	.00	156.00	344.00	31	370.50

Attachment: BudgetPerformanceReport-09302016 (2167 : September 2016 Finance and IT Departments

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
630.121	Fire Prevention Materials	9,054.00	1,901.64	.00	2,665.35	6,388.65	29	8,478.58
640.124	Travel Expense	3,561.00	.00	.00	501.96	3,059.04	14	2,363.11
650.127	Electricity	22,642.00	1,999.02	.00	5,461.92	17,180.08	24	21,562.72
650.128	Water	1,591.00	157.13	.00	481.39	1,109.61	30	1,728.06
650.129	Wastewater	2,170.00	213.58	.00	653.70	1,516.30	30	2,358.84
650.130	Sanitation	852.00	78.76	.00	236.28	615.72	28	945.12
650.133	Stormwater	711.00	65.70	.00	197.10	513.90	28	788.40
650.134	Security Lights	1,633.00	151.00	.00	453.00	1,180.00	28	1,812.00
650.1271	Electricity- Sales Tax	2,652.00	79.48	.00	249.56	2,402.44	9	3,374.49
660.103	Emergency Preparedness	5,000.00	.00	.00	.00	5,000.00	0	3,316.03
660.133	Repairs & Maint. Services	40,000.00	8,796.96	(410.05)	12,421.33	27,988.72	30	36,692.24
660.139	Fleet Services Materials	30,000.00	465.96	.00	4,165.34	25,834.66	14	34,026.22
660.145	Gasoline & Oil	20,000.00	1,265.68	.00	1,265.68	18,734.32	6	18,669.61
660.1391	Fleet Services Labor	15,000.00	1,285.17	.00	3,189.33	11,810.67	21	15,939.54
660.1392	Fleet Svcs- Outside Vends	20,000.00	100.00	.00	5,243.15	14,756.85	26	16,265.15
670.156	Equipment Rental/Lease	9,000.00	1,075.32	.00	1,776.19	7,223.81	20	8,405.94
682.169	Laundry & Linen	2,500.00	236.26	.00	236.26	2,263.74	9	910.49
685.180	Membership Dues and Fees	1,355.00	.00	.00	45.00	1,310.00	3	563.00
685.182	Other Operating Expenses	5,000.00	640.30	12,000.00	926.12	(7,926.12)	259	4,368.78
685.184	Continuing Education	.00	.00	.00	.00	.00	+++	75.00
685.186	Training	18,290.00	475.33	.00	620.47	17,669.53	3	14,446.83
685.1801	Subscriptions	12,720.00	.00	.00	.00	12,720.00	0	12,756.77
686.187	Professional Services	.00	.00	.00	.00	.00	+++	46.57
686.189	Employee Medical	15,000.00	5,350.18	.00	5,350.18	9,649.82	36	11,335.00
686.195	Repair/Maint Svc Contract	70,994.00	4,714.85	11,055.53	8,595.39	51,343.08	28	70,331.92
686.1895	Employee wellness services	8,000.00	638.16	.00	1,286.38	6,713.62	16	8,928.79
	Other Services & Charges Totals	$352,225.00	$32,715.22	$22,645.48	$64,402.32	$265,177.20	25%	$336,305.23
	Other Objects							
795.001	IT Internal Allocations	16,000.00	475.37	.00	4,377.99	11,622.01	27	31,054.33
	Other Objects Totals	$16,000.00	$475.37	$0.00	$4,377.99	$11,622.01	27%	$31,054.33
	Capital Outlay							
900.3000	Buildings & Improvements	.00	.00	(1,451,050.00)	1,495.00	1,449,555.00	+++	9,950.00
	Capital Outlay Totals	$0.00	$0.00	($1,451,050.00)	$1,495.00	$1,449,555.00	+++	$9,950.00
	Department **11 - Fire** Totals	$2,411,421.00	$194,994.27	($1,428,404.52)	$528,306.41	$3,311,519.11	-37%	$2,335,698.04
	Department **12 - Public Works**							

Budget Performance Report

Fiscal Year to Date 09/30/16

Georgetown SOUTH CAROLINA

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Personal Services							
400.101	Regular Pay	517,400.00	35,643.15	.00	120,940.40	396,459.60	23	505,479.38
401.103	Overtime	30,000.00	6,359.06	.00	10,335.79	19,664.21	34	32,249.64
401.109	Seasonal City employee labor	(58,000.00)	.00	.00	.00	(58,000.00)	0	.00
405.114	FICA	38,179.00	2,797.57	.00	9,007.40	29,171.60	24	37,200.27
406.116	Retirement	60,545.00	4,543.80	.00	14,252.00	46,293.00	24	56,523.19
408.125	SCMIT Worker's Comp Ins.	16,000.00	3,519.22	.00	7,038.51	8,961.49	44	14,056.22
410.001	Health Claims Cost	133,261.00	7,014.48	.00	23,207.28	110,053.72	17	116,598.84
410.002	Health Claim Costs-Retire	14,500.00	2,200.96	.00	4,492.00	10,008.00	31	.00
	Personal Services Totals	$751,885.00	$62,078.24	$0.00	$189,273.38	$562,611.62	25%	$762,107.54
	Supplies							
500.101	Supplies and Materials	20,000.00	1,696.99	.00	4,069.39	15,930.61	20	26,044.60
500.102	Equipment	21,000.00	1,145.53	.00	1,752.30	19,247.70	8	10,993.60
500.103	Furniture	3,000.00	.00	.00	632.35	2,367.65	21	2,374.69
500.105	Printing and Binding	1,000.00	.00	.00	.00	1,000.00	0	244.25
501.101	Uniforms and Clothing	16,000.00	1,311.96	.00	3,126.72	12,873.28	20	17,346.33
513.112	Asphalt/Concrete/Gravel	10,000.00	1,243.88	.00	4,477.78	5,522.22	45	18,040.58
515.121	Safety Supplies	7,000.00	1,138.80	.00	2,459.13	4,540.87	35	2,341.47
	Supplies Totals	$78,000.00	$6,537.16	$0.00	$16,517.67	$61,482.33	21%	$77,385.52
	Other Services & Charges							
610.111	Communications- Landline	3,500.00	270.17	.00	1,208.70	2,291.30	35	3,738.18
610.112	Postage	100.00	.00	.00	20.25	79.75	20	127.95
610.1110	Communications- Wireless	6,000.00	426.13	.00	847.19	5,152.81	14	7,243.39
620.114	Advertising	500.00	465.90	.00	582.90	(82.90)	117	247.00
640.124	Travel Expense	1,800.00	.00	.00	.00	1,800.00	0	175.67
650.127	Electricity	881.00	76.86	.00	304.22	576.78	35	1,026.37
650.128	Water	364.00	33.22	.00	99.66	264.34	27	401.96
650.129	Wastewater	481.00	43.85	.00	131.55	349.45	27	530.28
650.130	Sanitation	415.00	38.04	.00	114.12	300.88	27	456.48
650.133	Stormwater	121.00	11.17	.00	33.51	87.49	28	134.04
650.134	Security Lights	482.00	44.54	.00	133.62	348.38	28	534.48
650.1271	Electricity- Sales Tax	3.00	.26	.00	1.34	1.66	45	4.20
660.133	Repairs & Maint. Services	10,000.00	241.65	.00	2,390.72	7,609.28	24	10,064.18
660.134	Radio Repairs	.00	.00	.00	.00	.00	+++	39.96
660.139	Fleet Services Materials	25,000.00	5,762.30	.00	8,278.24	16,721.76	33	23,843.41

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
660.145	Gasoline & Oil	29,000.00	1,481.17	.00	1,481.17	27,518.83	5	24,965.26
660.1391	Fleet Services Labor	40,000.00	3,016.70	.00	7,446.69	32,553.31	19	42,143.08
663.142	Street Sign Maintenance	4,000.00	.00	.00	.00	4,000.00	0	7,202.02
663.144	Sidewalk Repairs	.00	.00	15,000.00	.00	(15,000.00)	+++	.00
663.148	Maintenance of Parks	30,000.00	465.45	4,047.12	2,992.52	22,960.36	23	23,445.04
670.156	Equipment Rental/Lease	5,000.00	347.13	.00	716.57	4,283.43	14	2,962.31
685.180	Membership Dues and Fees	200.00	.00	.00	.00	200.00	0	189.00
685.182	Other Operating Expenses	3,000.00	.00	.00	792.85	2,207.15	26	4,093.06
685.186	Training	1,100.00	.00	.00	.00	1,100.00	0	251.79
685.192	KGB Operations	.00	.00	.00	.00	.00	+++	(15.00)
686.187	Professional Services	1,000.00	.00	.00	.00	1,000.00	0	1,501.72
686.189	Employee Medical	1,800.00	182.00	.00	182.00	1,618.00	10	455.00
686.195	Repair/Maint Svc Contract	12,000.00	3,147.43	.00	4,677.43	7,322.57	39	20,253.57
686.1895	Employee wellness services	3,505.00	286.56	.00	577.63	2,927.37	16	4,552.31
687.203	Contract Services	20,000.00	6,279.00	.00	16,876.00	3,124.00	84	77,281.61
	Other Services & Charges Totals	$200,252.00	$22,619.53	$19,047.12	$49,888.88	$131,316.00	34%	$257,848.32
	Other Objects							
700.105	Matched Expenses	.00	.00	.00	.00	.00	+++	2,000.00
795.001	IT Internal Allocations	3,000.00	79.23	.00	729.66	2,270.34	24	4,883.84
	Other Objects Totals	$3,000.00	$79.23	$0.00	$729.66	$2,270.34	24%	$6,883.84
	Department **12 - Public Works** Totals	$1,033,137.00	$91,314.16	$19,047.12	$256,409.59	$757,680.29	27%	$1,104,225.22
	Department **13 - Information Technology**							
	Personal Services							
400.101	Regular Pay	68,200.00	5,951.40	.00	17,908.28	50,291.72	26	67,662.84
405.114	FICA	4,988.00	438.79	.00	1,312.26	3,675.74	26	4,962.94
406.116	Retirement	7,843.00	692.31	.00	2,091.17	5,751.83	27	7,394.84
408.125	SCMIT Worker's Comp Ins.	350.00	125.31	.00	250.63	99.37	72	295.62
410.001	Health Claims Cost	7,768.00	571.78	.00	1,715.34	6,052.66	22	7,053.49
	Personal Services Totals	$89,149.00	$7,779.59	$0.00	$23,277.68	$65,871.32	26%	$87,369.73
	Supplies							
500.101	Supplies and Materials	5,000.00	.00	.00	.00	5,000.00	0	2,893.02
500.102	Equipment	12,000.00	.00	2,371.03	.00	9,628.97	20	16,971.88
500.107	Technology Supplies	500.00	.00	.00	.00	500.00	0	.00
	Supplies Totals	$17,500.00	$0.00	$2,371.03	$0.00	$15,128.97	14%	$19,864.90
	Other Services & Charges							

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
610.111	Communications- Landline	700.00	.14	.00	107.45	592.55	15	421.39
610.112	Postage	50.00	.00	.00	.00	50.00	0	.00
610.1110	Communications- Wireless	1,000.00	63.28	.00	126.56	873.44	13	1,165.74
620.114	Advertising	5.00	.00	.00	.00	5.00	0	.00
640.124	Travel Expense	1,000.00	.00	.00	.00	1,000.00	0	474.30
650.127	Electricity	1,767.00	104.43	.00	440.35	1,326.65	25	1,864.02
650.128	Water	321.00	23.57	.00	84.97	236.03	26	312.90
650.129	Wastewater	423.00	31.13	.00	111.86	311.14	26	412.44
650.130	Sanitation	161.00	14.85	.00	44.55	116.45	28	178.20
650.133	Stormwater	107.00	9.85	.00	29.55	77.45	28	118.20
650.134	Security Lights	487.00	45.00	.00	135.00	352.00	28	540.00
650.1271	Electricity- Sales Tax	83.00	10.01	.00	25.58	57.42	31	85.38
685.180	Membership Dues and Fees	100.00	.00	.00	.00	100.00	0	35.00
685.182	Other Operating Expenses	500.00	.00	.00	.00	500.00	0	239.80
685.186	Training	500.00	.00	.00	.00	500.00	0	180.00
685.1801	Subscriptions	50.00	.00	.00	.00	50.00	0	.00
686.184	Technology Services	184,800.00	.00	138,967.26	46,304.58	(471.84)	100	185,163.23
686.194	Other Prof/Tech Services	10,000.00	.00	.00	2,646.00	7,354.00	26	5,662.70
686.195	Repair/Maint Svc Contract	13,000.00	.00	.00	42.00	12,958.00	0	11,278.35
686.1895	Employee wellness services	245.00	10.20	.00	20.56	224.44	8	189.65
	Other Services & Charges Totals	$215,299.00	$312.46	$138,967.26	$50,119.01	$26,212.73	88%	$208,321.30
	Other Objects							
795.001	IT Internal Allocations	(333,548.00)	(7,606.00)	.00	(70,047.84)	(263,500.16)	21	(294,312.90)
	Other Objects Totals	($333,548.00)	($7,606.00)	$0.00	($70,047.84)	($263,500.16)	21%	($294,312.90)
	Capital Outlay							
900.3950	Computer Software	7,000.00	.00	.00	.00	7,000.00	0	9,725.43
900.4300	Other Equipment	5,000.00	.00	.00	.00	5,000.00	0	.00
	Capital Outlay Totals	$12,000.00	$0.00	$0.00	$0.00	$12,000.00	0%	$9,725.43
	Department **13 - Information Technology** Totals	$400.00	$486.05	$141,338.29	$3,348.85	($144,287.14)	36172%	$30,968.46
	Department **14 - Fleet Services**							
	Personal Services							
400.101	Regular Pay	131,550.00	10,692.89	.00	27,829.87	103,720.13	21	129,328.40
401.103	Overtime	2,748.00	297.86	.00	1,096.99	1,651.01	40	2,065.18
405.114	FICA	9,364.00	765.41	.00	2,008.48	7,355.52	21	9,217.26
406.116	Retirement	15,095.00	1,253.92	.00	3,317.94	11,777.06	22	14,145.52

Attachment: BudgetPerformanceReport-09302016 (2167 : September 2016 Finance and IT Departments

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
408.125	SCMIT Worker's Comp Ins.	3,500.00	964.05	.00	1,841.26	1,658.74	53	2,210.62
410.001	Health Claims Cost	28,329.00	2,025.70	.00	4,619.58	23,709.42	16	25,059.37
	Personal Services Totals	$190,586.00	$15,999.83	$0.00	$40,714.12	$149,871.88	21%	$182,026.35
	Supplies							
500.101	Supplies and Materials	9,000.00	70.73	.00	1,721.11	7,278.89	19	9,058.67
500.102	Equipment	1,500.00	.00	.00	.00	1,500.00	0	1,810.44
500.105	Printing and Binding	400.00	.00	.00	.00	400.00	0	49.73
501.101	Uniforms and Clothing	5,300.00	298.67	.00	697.65	4,602.35	13	4,010.22
515.121	Safety Supplies	750.00	.00	.00	.00	750.00	0	667.78
	Supplies Totals	$16,950.00	$369.40	$0.00	$2,418.76	$14,531.24	14%	$15,596.84
	Other Services & Charges							
610.111	Communications- Landline	1,500.00	210.22	.00	530.41	969.59	35	1,616.94
610.112	Postage	200.00	.00	.00	.00	200.00	0	25.36
610.1110	Communications- Wireless	800.00	53.28	.00	106.56	693.44	13	691.68
640.124	Travel Expense	500.00	.00	.00	.00	500.00	0	.00
650.127	Electricity	7,878.00	700.29	.00	2,729.76	5,148.24	35	9,103.80
650.128	Water	364.00	33.19	.00	99.57	264.43	27	401.64
650.129	Wastewater	480.00	43.82	.00	131.45	348.55	27	529.80
650.130	Sanitation	400.00	36.90	.00	110.70	289.30	28	442.80
650.133	Stormwater	117.00	10.84	.00	32.52	84.48	28	130.08
650.134	Security Lights	460.00	42.57	.00	127.71	332.29	28	510.84
650.1271	Electricity- Sales Tax	471.00	42.48	.00	149.53	321.47	32	487.90
660.139	Fleet Services Materials	1,500.00	.00	.00	.00	1,500.00	0	737.03
660.145	Gasoline & Oil	1,700.00	37.00	.00	37.00	1,663.00	2	1,353.33
660.1391	Fleet Services Labor	1,000.00	27.50	.00	27.50	972.50	3	398.75
662.140	Building Repairs	4,000.00	.00	.00	.00	4,000.00	0	7,220.51
685.182	Other Operating Expenses	200.00	.00	.00	.00	200.00	0	184.44
685.186	Training	250.00	.00	.00	.00	250.00	0	51.00
685.1801	Subscriptions	50.00	.00	.00	.00	50.00	0	.00
686.189	Employee Medical	200.00	92.00	.00	92.00	108.00	46	165.00
686.195	Repair/Maint Svc Contract	5,700.00	871.25	.00	871.25	4,828.75	15	2,406.60
686.1895	Employee wellness services	1,000.00	71.43	.00	143.98	856.02	14	1,223.98
	Other Services & Charges Totals	$28,770.00	$2,272.77	$0.00	$5,189.94	$23,580.06	18%	$27,681.48
	Other Objects							
735.122	Services Billed	(235,636.00)	(17,731.91)	.00	(45,315.20)	(190,320.80)	19	(265,710.29)

Attachment: BudgetPerformanceReport-09302016 (2167 : September 2016 Finance and IT Departments)

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Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
795.001	IT Internal Allocations	.00	.00	.00	.00	.00	+++	1,781.09
	Other Objects Totals	($235,636.00)	($17,731.91)	$0.00	($45,315.20)	($190,320.80)	19%	($263,929.20)
	Department **14 - Fleet Services** Totals	$670.00	$910.09	$0.00	$3,007.62	($2,337.62)	449%	($38,624.53)
	Department **20 - General Government**							
	Personal Services							
410.001	Health Claims Cost	1,000.00	.00	.00	91,692.70	(90,692.70)	9169	333.36
410.002	Health Claim Costs-Retire	35,000.00	2,755.62	.00	7,354.76	27,645.24	21	130,651.60
	Personal Services Totals	$36,000.00	$2,755.62	$0.00	$99,047.46	($63,047.46)	275%	$130,984.96
	Supplies							
500.103	Furniture	1,000.00	.00	.00	.00	1,000.00	0	.00
510.106	Cleaning & Sanitation Sup	2,200.00	.00	.00	460.02	1,739.98	21	2,972.68
	Supplies Totals	$3,200.00	$0.00	$0.00	$460.02	$2,739.98	14%	$2,972.68
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	250,000.00	5,461.10	.00	125,170.49	124,829.51	50	266,692.79
600.112	Survivors Health Ins	500.00	14.72	.00	44.16	455.84	9	230.24
600.1051	Employee Wellness &Safety	23,300.00	325.00	.00	1,001.00	22,299.00	4	16,304.23
600.1052	Unemployment Insurance	7,000.00	.00	.00	.00	7,000.00	0	626.07
620.114	Advertising	200.00	.00	.00	.00	200.00	0	280.00
640.124	Travel Expense	.00	.00	.00	.00	.00	+++	151.78
650.133	Stormwater	715.00	65.71	.00	197.13	517.87	28	788.52
660.133	Repairs & Maint. Services	85,000.00	2,864.43	51,480.00	3,964.31	29,555.69	65	10,270.38
662.140	Building Repairs	2,000.00	.00	.00	.00	2,000.00	0	.00
685.180	Membership Dues and Fees	3,500.00	.00	.00	.00	3,500.00	0	3,931.85
685.182	Other Operating Expenses	15,000.00	12,003.69	3,626.09	26,173.69	(14,799.78)	199	12,658.97
685.187	Special Projects	5,000.00	75.00	.00	1,587.80	3,412.20	32	(14,100.00)
686.186	Legal Services	50,000.00	8,196.08	7,669.27	8,901.08	33,429.65	33	93,700.83
686.187	Professional Services	1,000.00	.00	.00	950.00	50.00	95	1,274.00
686.189	Employee Medical	250.00	.00	.00	.00	250.00	0	.00
686.190	Consulting Services	1,000.00	.00	.00	.00	1,000.00	0	.00
686.192	Elections	6,500.00	.00	.00	.00	6,500.00	0	7,340.94
686.194	Other Prof/Tech Services	5,000.00	.00	.00	.00	5,000.00	0	4,650.00
686.195	Repair/Maint Svc Contract	19,000.00	197.06	.00	3,360.19	15,639.81	18	20,566.11
686.199	Internal Engineering	.00	.00	.00	.00	.00	+++	14,102.62
686.1871	Audit Services	40,000.00	8,600.00	31,400.00	8,600.00	.00	100	36,100.00
686.1895	Employee wellness services	4,000.00	.00	.00	.00	4,000.00	0	2,318.60

Attachment: BudgetPerformanceReport-09302016 (2167 : September 2016 Finance and IT Departments)

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
687.203	Contract Services	18,000.00	.00	.00	.00	18,000.00	0	.00
	Other Services & Charges Totals	$536,965.00	$37,802.79	$94,175.36	$179,949.85	$262,839.79	51%	$477,887.93
	Other Objects							
795.995	GF Cost Distribution	(112,788.00)	.00	.00	.00	(112,788.00)	0	(112,788.00)
	Other Objects Totals	($112,788.00)	$0.00	$0.00	$0.00	($112,788.00)	0%	($112,788.00)
	Capital Outlay							
900.3000	Buildings & Improvements	5,000.00	.00	.00	.00	5,000.00	0	.00
	Capital Outlay Totals	$5,000.00	$0.00	$0.00	$0.00	$5,000.00	0%	$0.00
	Department **20 - General Government** Totals	$468,377.00	$40,558.41	$94,175.36	$279,457.33	$94,744.31	80%	$499,057.57
	EXPENSE TOTALS	$8,416,608.00	$738,630.54	($1,141,088.53)	$2,321,165.54	$7,236,530.99	14%	$8,313,655.90
	Fund **0010 - General Fund** Totals							
	REVENUE TOTALS	8,451,078.00	484,781.11	.00	587,424.72	7,863,653.28	7	8,642,331.79
	EXPENSE TOTALS	8,416,608.00	738,630.54	(1,141,088.53)	2,321,165.54	7,236,530.99	14	8,313,655.90
	Fund **0010 - General Fund** Totals	$34,470.00	($253,849.43)	$1,141,088.53	($1,733,740.82)	$627,122.29		$328,675.89
Fund **0012 - Capital Projects Reserve Fund**								
EXPENSE								
	Department **26 - Special Projects**							
	Capital Outlay							
900.903	Sidewalk Program	75,000.00	.00	.00	.00	75,000.00	0	68,652.07
900.904	Street Re-Surfacing Program	50,000.00	.00	.00	.00	50,000.00	0	44,720.77
900.918	Lader 27	200,000.00	.00	.00	.00	200,000.00	0	.00
900.3000	Buildings & Improvements	31,500.00	.00	.00	.00	31,500.00	0	.00
900.4100	Vehicles	115,518.00	.00	116,309.00	.00	(791.00)	101	130,629.00
900.4200	Heavy Equipment	.00	.00	.00	.00	48,000.00	0	.00
900.4300	Other Equipment	239,817.00	.00	43,810.64	.00	148,006.36	23	238,847.87
900.6000	Other Improvements	21,700.00	.00	.00	.00	21,700.00	0	.00
	Capital Outlay Totals	$733,535.00	$0.00	$160,119.64	$0.00	$573,415.36	22%	$482,849.71
	Department **26 - Special Projects** Totals	$733,535.00	$0.00	$160,119.64	$0.00	$573,415.36	22%	$482,849.71
	EXPENSE TOTALS	$733,535.00	$0.00	$160,119.64	$0.00	$573,415.36	22%	$482,849.71
	Fund **0012 - Capital Projects Reserve Fund** Totals							
	REVENUE TOTALS	.00	.00	.00	.00	.00	+++	.00
	EXPENSE TOTALS	733,535.00	.00	160,119.64	.00	573,415.36	22	482,849.71
	Fund **0012 - Capital Projects Reserve Fund** Totals	($733,535.00)	$0.00	($160,119.64)	$0.00	($573,415.36)		($482,849.71)

Attachment: BudgetPerformanceReport-09302016 (2167 : September 2016 Finance and IT Departments

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund **0020 - State Accommodations Tax**								
REVENUE								
Department **00 - Revenue**								
State Shared								
318.001	Accommodations Tax	105,000.00	.00	.00	.00	105,000.00	0	122,491.13
	State Shared Totals	$105,000.00	$0.00	$0.00	$0.00	$105,000.00	0%	$122,491.13
Investment Earnings								
361.001	Investment Earnings	175.00	152.79	.00	152.79	22.21	87	388.00
	Investment Earnings Totals	$175.00	$152.79	$0.00	$152.79	$22.21	87%	$388.00
	Department **00 - Revenue** Totals	$105,175.00	$152.79	$0.00	$152.79	$105,022.21	0%	$122,879.13
	REVENUE TOTALS	$105,175.00	$152.79	$0.00	$152.79	$105,022.21	0%	$122,879.13
EXPENSE								
Department **33 - State Accommodations Tax**								
Other Services & Charges								
620.114	Advertising	1,175.00	.00	.00	.00	1,175.00	0	156.00
683.173	Tourism Related	51,000.00	.00	.00	.00	51,000.00	0	62,270.44
683.174	Tourism Advertise/Promote	24,000.00	.00	.00	.00	24,000.00	0	29,247.34
	Other Services & Charges Totals	$76,175.00	$0.00	$0.00	$0.00	$76,175.00	0%	$91,673.78
Other Objects								
750.124	Transfers to General Fund	29,000.00	.00	.00	.00	29,000.00	0	29,874.56
	Other Objects Totals	$29,000.00	$0.00	$0.00	$0.00	$29,000.00	0%	$29,874.56
	Department **33 - State Accommodations Tax** Totals	$105,175.00	$0.00	$0.00	$0.00	$105,175.00	0%	$121,548.34
	EXPENSE TOTALS	$105,175.00	$0.00	$0.00	$0.00	$105,175.00	0%	$121,548.34
	Fund **0020 - State Accommodations Tax** Totals							
	REVENUE TOTALS	105,175.00	152.79	.00	152.79	105,022.21	0	122,879.13
	EXPENSE TOTALS	105,175.00	.00	.00	.00	105,175.00	0	121,548.34
	Fund **0020 - State Accommodations Tax** Totals	$0.00	$152.79	$0.00	$152.79	($152.79)		$1,330.79
Fund **0022 - Local Hospitality/ATax**								
REVENUE								
Department **00 - Revenue**								
Fees								
324.001	Hospitality Fee	650,000.00	56,018.44	.00	191,703.86	458,296.14	29	680,550.93
324.002	Accommodation Fees	190,000.00	20,275.93	.00	63,423.29	126,576.71	33	202,021.25
	Fees Totals	$840,000.00	$76,294.37	$0.00	$255,127.15	$584,872.85	30%	$882,572.18

Attachment: BudgetPerformanceReport-09302016 (2167 : September 2016 Finance and IT Departments)

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Federal Grants							
331.000	Federal Grants	.00	.00	.00	.00	.00	+++	16,200.00
	Federal Grants Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$16,200.00
	Investment Earnings							
361.001	Investment Earnings	4,000.00	3,839.84	.00	3,839.84	160.16	96	10,198.83
	Investment Earnings Totals	$4,000.00	$3,839.84	$0.00	$3,839.84	$160.16	96%	$10,198.83
	Miscellaneous							
367.001	Operating Contributions	.00	.00	.00	35,000.00	(35,000.00)	+++	(35,000.00)
369.002	Miscellaneous Revenue	.00	.00	.00	.00	.00	+++	61,899.12
	Miscellaneous Totals	$0.00	$0.00	$0.00	$35,000.00	($35,000.00)	+++	$26,899.12
	Operating Transfers In							
394.002	Transfer from fund balance	328,944.00	.00	.00	.00	328,944.00	0	.00
	Operating Transfers In Totals	$328,944.00	$0.00	$0.00	$0.00	$328,944.00	0%	$0.00
	Department **00 - Revenue** Totals	$1,172,944.00	$80,134.21	$0.00	$293,966.99	$878,977.01	25%	$935,870.13
	REVENUE TOTALS	$1,172,944.00	$80,134.21	$0.00	$293,966.99	$878,977.01	25%	$935,870.13
EXPENSE								
	Department **08 - Winyah Auditorium**							
	Other Services & Charges							
650.127	Electricity	4,910.00	1,102.19	.00	3,174.34	1,735.66	65	5,907.87
	Other Services & Charges Totals	$4,910.00	$1,102.19	$0.00	$3,174.34	$1,735.66	65%	$5,907.87
	Other Objects							
750.133	Trsf to Winyah Aud Fund	.00	.00	.00	.00	.00	+++	35,000.00
	Other Objects Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$35,000.00
	Department **08 - Winyah Auditorium** Totals	$4,910.00	$1,102.19	$0.00	$3,174.34	$1,735.66	65%	$40,907.87
	Department **23 - Old Hospitality Fees**							
	Other Services & Charges							
685.182	Other Operating Expenses	.00	.00	.00	.00	.00	+++	3,920.12
685.1871	Way-finding project	.00	.00	.00	.00	.00	+++	527.90
	Other Services & Charges Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$4,448.02
	Other Objects							
750.124	Transfers to General Fund	108,000.00	.00	.00	.00	108,000.00	0	108,000.00
	Other Objects Totals	$108,000.00	$0.00	$0.00	$0.00	$108,000.00	0%	$108,000.00
	Capital Outlay							
900.905	Park Improvements	400,000.00	1,250.00	73,280.00	2,220.00	324,500.00	19	.00
	Capital Outlay Totals	$400,000.00	$1,250.00	$73,280.00	$2,220.00	$324,500.00	19%	$0.00

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Department **23 - Old Hospitality Fees** Totals	$508,000.00	$1,250.00	$73,280.00	$2,220.00	$432,500.00	15%	$112,448.02
	Department **24 - New Hospitality Fees**							
	Other Services & Charges							
683.174	Tourism Advertise/Promote	59,582.00	11,746.00	.00	12,746.00	46,836.00	21	13,365.34
685.180	Membership Dues and Fees	7,500.00	.00	.00	.00	7,500.00	0	17,500.00
685.182	Other Operating Expenses	.00	3,742.75	6,590.81	9,742.75	(16,333.56)	+++	35,856.40
685.187	Special Projects	32,000.00	206.10	.00	256.68	31,743.32	1	22,125.90
685.1871	Way-finding project	8,500.00	.00	.00	.00	8,500.00	0	.00
686.195	Repair/Maint Svc Contract	12,000.00	.00	.00	3,348.00	8,652.00	28	29,404.13
	Other Services & Charges Totals	$119,582.00	$15,694.85	$6,590.81	$26,093.43	$86,897.76	27%	$118,251.77
	Capital Outlay							
900.905	Park Improvements	250,000.00	2,131.25	73,443.46	3,091.25	173,465.29	31	216,406.77
900.4300	Other Equipment	52,900.00	.00	.00	.00	52,900.00	0	.00
	Capital Outlay Totals	$302,900.00	$2,131.25	$73,443.46	$3,091.25	$226,365.29	25%	$216,406.77
	Department **24 - New Hospitality Fees** Totals	$422,482.00	$17,826.10	$80,034.27	$29,184.68	$313,263.05	26%	$334,658.54
	Department **29 - Kaminski House**							
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	10,000.00	.00	.00	6,512.00	3,488.00	65	13,024.00
650.127	Electricity	2,446.00	226.76	.00	561.23	1,884.77	23	2,391.41
650.1271	Electricity- Sales Tax	106.00	9.00	.00	23.15	82.85	22	102.76
685.182	Other Operating Expenses	35,000.00	.00	.00	.00	35,000.00	0	43.00
687.203	Contract Services	190,000.00	.00	.00	47,500.00	142,500.00	25	190,000.00
	Other Services & Charges Totals	$237,552.00	$235.76	$0.00	$54,596.38	$182,955.62	23%	$205,561.17
	Department **29 - Kaminski House** Totals	$237,552.00	$235.76	$0.00	$54,596.38	$182,955.62	23%	$205,561.17
	EXPENSE TOTALS	$1,172,944.00	$20,414.05	$153,314.27	$89,175.40	$930,454.33	21%	$693,575.60
	Fund **0022 - Local Hospitality/ATax** Totals							
	REVENUE TOTALS	1,172,944.00	80,134.21	.00	293,966.99	878,977.01	25	935,870.13
	EXPENSE TOTALS	1,172,944.00	20,414.05	153,314.27	89,175.40	930,454.33	21	693,575.60
	Fund **0022 - Local Hospitality/ATax** Totals	$0.00	$59,720.16	($153,314.27)	$204,791.59	($51,477.32)		$242,294.53
Fund **0030 - Electric Utility Fund**								
REVENUE								
	Department **00 - Revenue**							
	Operating Revenues							
301.000	Sale Of Utilities	12,500,000.00	1,268,365.93	.00	3,441,536.65	9,058,463.35	28	11,178,319.58

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Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
301.002	New Turn Ons	5,000.00	330.00	.00	1,100.00	3,900.00	22	4,070.00
301.004	Security Lights	275,000.00	21,740.00	.00	64,997.00	210,003.00	24	260,897.46
301.012	Restores	9,000.00	7,724.99	.00	17,204.01	(8,204.01)	191	10,800.00
302.001	Penalties	225,000.00	14,951.96	.00	36,304.67	188,695.33	16	134,682.67
302.002	Pole Rental	200,000.00	.00	.00	.00	200,000.00	0	199,787.37
302.003	Fiber Rental	32,000.00	.00	.00	10,563.00	21,437.00	33	41,584.00
	Operating Revenues Totals	$13,246,000.00	$1,313,112.88	$0.00	$3,571,705.33	$9,674,294.67	27%	$11,830,141.08
	Federal Grants							
335.004	Fema Recovery	.00	.00	.00	.00	.00	+++	23,431.57
	Federal Grants Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$23,431.57
	Investment Earnings							
306.001	Investment Earnings	16,000.00	3,282.39	.00	9,494.75	6,505.25	59	26,593.02
361.003	Fv Chg In Investments	.00	.00	.00	.00	.00	+++	(9.31)
	Investment Earnings Totals	$16,000.00	$3,282.39	$0.00	$9,494.75	$6,505.25	59%	$26,583.71
	Miscellaneous							
301.001	Revenue from Energu Efficiency Program	45,000.00	3,361.45	.00	10,084.35	34,915.65	22	44,892.12
307.002	Sale Of Scrap	700.00	.00	.00	.00	700.00	0	337.10
369.002	Miscellaneous Revenue	3,000.00	150.00	.00	250.00	2,750.00	8	2,903.76
	Miscellaneous Totals	$48,700.00	$3,511.45	$0.00	$10,334.35	$38,365.65	21%	$48,132.98
	Operating Transfers In							
394.002	Transfer from fund balance	(575,445.00)	.00	.00	.00	(575,445.00)	0	.00
	Operating Transfers In Totals	($575,445.00)	$0.00	$0.00	$0.00	($575,445.00)	0%	$0.00
	Department **00 - Revenue** Totals	$12,735,255.00	$1,319,906.72	$0.00	$3,591,534.43	$9,143,720.57	28%	$11,928,289.34
	REVENUE TOTALS	$12,735,255.00	$1,319,906.72	$0.00	$3,591,534.43	$9,143,720.57	28%	$11,928,289.34
EXPENSE								
	Department **19 - Electric**							
	Personal Services							
400.101	Regular Pay	662,120.00	55,633.34	.00	161,548.92	500,571.08	24	564,202.27
401.103	Overtime	25,000.00	2,546.36	.00	5,856.24	19,143.76	23	23,044.49
401.105	On-call pay	.00	800.00	.00	2,400.00	(2,400.00)	+++	.00
401.106	Contract Labor	60,000.00	.00	.00	.00	60,000.00	0	139,200.00
401.107	Labor Billed	.00	.00	.00	.00	.00	+++	(1,792.83)
405.114	FICA	42,296.00	4,229.97	.00	12,155.99	30,140.01	29	41,986.34
406.116	Retirement	67,077.00	6,733.54	.00	19,508.45	47,568.55	29	63,082.63
408.125	SCMIT Worker's Comp Ins.	29,000.00	8,724.96	.00	17,450.09	11,549.91	60	23,275.06

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
410.001	Health Claims Cost	106,659.00	8,093.24	.00	24,279.72	82,379.28	23	98,059.70
410.002	Health Claim Costs-Retire	31,500.00	1,967.64	.00	5,902.92	25,597.08	19	21,736.88
410.003	OPEB cost	10,000.00	.00	.00	.00	10,000.00	0	.00
	Personal Services Totals	$1,033,652.00	$88,729.05	$0.00	$249,102.33	$784,549.67	24%	$972,794.54
	Supplies							
500.101	Supplies and Materials	17,300.00	5,163.37	.00	9,111.81	8,188.19	53	16,374.68
500.102	Equipment	6,500.00	.00	.00	.00	6,500.00	0	.00
500.103	Furniture	1,000.00	.00	.00	.00	1,000.00	0	229.57
500.105	Printing and Binding	600.00	.00	.00	.00	600.00	0	.00
501.101	Uniforms and Clothing	15,600.00	1,882.30	.00	2,167.24	13,432.76	14	11,659.63
514.114	Wire Expense	8,000.00	.00	.00	189.10	7,810.90	2	7,737.29
514.115	Christmas Decorations	9,000.00	.00	.00	.00	9,000.00	0	9,635.15
514.116	Pole Line Hardware	8,000.00	.00	.00	342.73	7,657.27	4	7,964.67
514.117	Poles & Crossarms	4,000.00	.00	.00	460.50	3,539.50	12	2,599.25
514.118	Fuel for Peak Shaving Generation	80,000.00	7,375.09	23,290.80	21,109.20	35,600.00	56	75,767.30
515.123	Special Dept Supplies	14,000.00	4,246.09	.00	4,977.65	9,022.35	36	13,105.35
521.128	Meter Supplies	48,000.00	.00	.00	1,777.30	46,222.70	4	85,349.87
523.133	Street Light Supplies	21,000.00	.00	.00	2,694.22	18,305.78	13	15,754.55
531.143	Security Lights	18,000.00	.00	.00	1,386.08	16,613.92	8	23,828.41
531.145	Transformer Supplies	8,000.00	.00	.00	.00	8,000.00	0	22,384.77
540.150	Power Purchases	8,200,000.00	700,669.66	.00	2,306,451.99	5,893,548.01	28	7,453,394.66
	Supplies Totals	$8,459,000.00	$719,336.51	$23,290.80	$2,350,667.82	$6,085,041.38	28%	$7,745,785.15
	Other Services & Charges							
540.153	Energy Efficiency Program	60,000.00	6,753.81	.00	15,921.60	44,078.40	27	69,071.86
600.110	SCMIRF Property/Liab Ins	250,000.00	.00	.00	120,024.68	129,975.32	48	231,194.40
610.111	Communications- Landline	5,000.00	200.80	.00	1,229.01	3,770.99	25	4,213.63
610.112	Postage	1,000.00	643.25	.00	1,198.25	(198.25)	120	1,530.06
610.1110	Communications- Wireless	5,000.00	682.76	.00	1,598.16	3,401.84	32	8,141.99
620.114	Advertising	600.00	.00	.00	.00	600.00	0	137.07
640.124	Travel Expense	5,300.00	72.00	.00	193.08	5,106.92	4	3,550.91
650.127	Electricity	18,203.00	1,247.23	.00	4,921.32	13,281.68	27	21,034.33
650.128	Water	1,007.00	137.42	.00	392.26	614.74	39	1,191.54
650.129	Wastewater	1,406.00	187.40	.00	536.28	869.72	38	1,655.88
650.130	Sanitation	1,824.00	168.66	.00	505.98	1,318.02	28	2,023.92
650.133	Stormwater	469.00	43.38	.00	130.14	338.86	28	520.56

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
650.134	Security Lights	9,182.00	849.00	.00	2,547.00	6,635.00	28	10,188.00
650.1271	Electricity- Sales Tax	3,046.00	145.83	.00	343.57	2,702.43	11	3,010.83
660.133	Repairs & Maint. Services	25,000.00	145.07	.00	1,364.80	23,635.20	5	3,636.07
660.139	Fleet Services Materials	16,000.00	1,347.12	.00	3,181.01	12,818.99	20	17,636.23
660.140	Hydraulic Repair	12,000.00	1,157.21	.00	1,157.21	10,842.79	10	3,270.62
660.145	Gasoline & Oil	17,000.00	1,274.83	.00	1,274.83	15,725.17	7	16,445.31
660.1391	Fleet Services Labor	20,000.00	1,346.52	.00	3,575.38	16,424.62	18	22,624.75
662.140	Building Repairs	2,000.00	.00	.00	.00	2,000.00	0	.00
663.145	Sub-Station Maintenance	3,000.00	.00	.00	808.00	2,192.00	27	.00
663.146	Transformers Repairs	6,000.00	.00	.00	465.00	5,535.00	8	3,491.05
664.101	Community Education	1,500.00	.00	.00	.00	1,500.00	0	.00
670.156	Equipment Rental/Lease	3,800.00	179.10	.00	546.99	3,253.01	14	3,162.23
670.157	Equipment Lease	260,810.00	26,080.34	104,321.36	39,120.51	117,368.13	55	313,050.39
682.170	Infrared Test	800.00	565.00	.00	565.00	235.00	71	565.00
682.171	Safety Testing/Compliance	3,500.00	219.70	.00	219.70	3,280.30	6	1,595.69
682.172	Ground Maint. Expenses	1,000.00	.00	.00	.00	1,000.00	0	.00
682.173	Tree Crew Maintenance	14,000.00	154.32	.00	1,488.66	12,511.34	11	13,507.00
685.180	Membership Dues and Fees	16,915.00	872.82	.00	7,934.82	8,980.18	47	16,042.99
685.182	Other Operating Expenses	22,000.00	3,499.29	.00	7,222.65	14,777.35	33	24,104.26
685.183	Depreciation	385,880.00	32,577.16	.00	97,801.88	288,078.12	25	272,613.38
685.186	Training	8,350.00	.00	.00	.00	8,350.00	0	204.23
685.187	Special Projects	2,500.00	.00	.00	49.06	2,450.94	2	4,832.99
685.190	Landfill Fees	1,500.00	106.75	.00	106.75	1,393.25	7	963.55
685.1801	Subscriptions	40.00	.00	.00	.00	40.00	0	.00
686.186	Legal Services	10,000.00	.00	.00	.00	10,000.00	0	.00
686.187	Professional Services	11,700.00	656.94	.00	1,412.28	10,287.72	12	23,728.72
686.188	Architect/Engineer Servcs	35,000.00	2,167.75	.00	4,403.25	30,596.75	13	7,596.83
686.189	Employee Medical	700.00	120.00	.00	120.00	580.00	17	515.00
686.190	Consulting Services	20,000.00	.00	.00	.00	20,000.00	0	.00
686.191	Contract Services/Studies	3,000.00	300.04	.00	1,099.92	1,900.08	37	1,869.27
686.195	Repair/Maint Svc Contract	30,000.00	2,138.13	.00	4,320.99	25,679.01	14	30,849.12
686.199	Internal Engineering	.00	.00	.00	.00	.00	+++	7,051.31
686.1895	Employee wellness services	9,000.00	710.44	.00	1,432.07	7,567.93	16	10,932.22
687.202	Utility Billing Services	36,000.00	1,588.16	.00	13,592.96	22,407.04	38	39,395.12
689.800	Equipment Charges	.00	.00	.00	.00	.00	+++	(2,373.54)

Attachment: BudgetPerformanceReport-09302016 (2167 : September 2016 Finance and IT Departments

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Other Services & Charges Totals	$1,341,032.00	$88,338.23	$104,321.36	$342,805.05	$893,905.59	33%	$1,194,774.77
	Other Objects							
720.001	Provision for Bad Debts	40,000.00	.00	.00	.00	40,000.00	0	26,868.79
720.006	Public Assistance Program	10,000.00	.00	.00	.00	10,000.00	0	.00
750.124	Transfers to General Fund	1,400,000.00	.00	.00	.00	1,400,000.00	0	1,399,999.56
795.001	IT Internal Allocations	85,000.00	1,980.73	.00	18,241.63	66,758.37	21	82,006.85
795.995	GF Cost Distribution	365,350.00	.00	.00	.00	365,350.00	0	365,350.44
	Other Objects Totals	$1,900,350.00	$1,980.73	$0.00	$18,241.63	$1,882,108.37	1%	$1,874,225.64
	Capital Outlay							
900.906	SCDOT US 17/521 Improvements	450,000.00	.00	15,787.58	.00	434,212.42	4	454,432.00
900.915	CIP Projects - Current Year	5,420,000.00	.00	.00	.00	60,000.00	0	.00
900.952	Peak Shaving Generation	.00	44,295.88	.00	44,295.88	3,890,704.12	1	93,078.92
900.3000	Buildings & Improvements	.00	.00	.00	.00	50,000.00	0	35,733.00
900.3100	Electric Distribution	.00	.00	.00	1,337.54	828,662.46	0	266,475.43
900.4100	Vehicles	.00	.00	.00	.00	.00	+++	24,608.00
900.4300	Other Equipment	30,000.00	.00	.00	.00	575,000.00	0	40,054.97
9999.9999	Assets Reclassified	(5,900,000.00)	.00	.00	(1,337.54)	(5,898,662.46)	0	(914,382.32)
	Capital Outlay Totals	$0.00	$44,295.88	$15,787.58	$44,295.88	($60,083.46)	+++	$0.00
	Department **19 - Electric** Totals	$12,734,034.00	$942,680.40	$143,399.74	$3,005,112.71	$9,585,521.55	25%	$11,787,580.10
	Department **36 - Fiber Optics**							
	Other Services & Charges							
685.183	Depreciation	1,221.00	101.71	.00	305.13	915.87	25	1,220.51
	Other Services & Charges Totals	$1,221.00	$101.71	$0.00	$305.13	$915.87	25%	$1,220.51
	Department **36 - Fiber Optics** Totals	$1,221.00	$101.71	$0.00	$305.13	$915.87	25%	$1,220.51
	EXPENSE TOTALS	$12,735,255.00	$942,782.11	$143,399.74	$3,005,417.84	$9,586,437.42	25%	$11,788,800.61
	Fund **0030 - Electric Utility Fund** Totals							
	REVENUE TOTALS	12,735,255.00	1,319,906.72	.00	3,591,534.43	9,143,720.57	28	11,928,289.34
	EXPENSE TOTALS	12,735,255.00	942,782.11	143,399.74	3,005,417.84	9,586,437.42	25	11,788,800.61
	Fund **0030 - Electric Utility Fund** Totals	$0.00	$377,124.61	($143,399.74)	$586,116.59	($442,716.85)		$139,488.73
Fund **0031 - Water Utility Fund**								
REVENUE								
	Department **00 - Revenue**							
	Operating Revenues							
301.000	Sale Of Utilities	1,825,000.00	195,777.44	.00	529,432.11	1,295,567.89	29	1,804,095.22

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Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
301.002	New Turn Ons	3,000.00	305.00	.00	960.00	2,040.00	32	3,355.00
301.006	Sale Of Raw Water	.00	.00	.00	.00	.00	+++	5,651.83
301.009	New Service Taps	11,000.00	5,000.00	.00	5,000.00	6,000.00	45	10,038.01
301.013	Meter Installation	1,500.00	450.00	.00	450.00	1,050.00	30	1,350.00
302.001	Penalties	28,000.00	2,407.12	.00	6,640.45	21,359.55	24	28,340.84
	Operating Revenues Totals	$1,868,500.00	$203,939.56	$0.00	$542,482.56	$1,326,017.44	29%	$1,852,830.90
	Impact Fees							
324.020	Water Impact Fee	8,000.00	1,650.00	.00	1,650.00	6,350.00	21	6,050.00
	Impact Fees Totals	$8,000.00	$1,650.00	$0.00	$1,650.00	$6,350.00	21%	$6,050.00
	Charges for Services							
324.007	Fees- Services	3,000.00	.00	.00	.00	3,000.00	0	2,617.10
	Charges for Services Totals	$3,000.00	$0.00	$0.00	$0.00	$3,000.00	0%	$2,617.10
	Federal Grants							
335.004	Fema Recovery	.00	.00	.00	.00	.00	+++	147.03
	Federal Grants Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$147.03
	Investment Earnings							
306.001	Investment Earnings	15,000.00	1,843.36	.00	4,830.39	10,169.61	32	25,945.88
	Investment Earnings Totals	$15,000.00	$1,843.36	$0.00	$4,830.39	$10,169.61	32%	$25,945.88
	Miscellaneous							
369.002	Miscellaneous Revenue	12,000.00	815.00	.00	1,315.00	10,685.00	11	8,458.21
	Miscellaneous Totals	$12,000.00	$815.00	$0.00	$1,315.00	$10,685.00	11%	$8,458.21
	Operating Transfers In							
394.002	Transfer from fund balance	602,440.00	.00	.00	.00	602,440.00	0	.00
	Operating Transfers In Totals	$602,440.00	$0.00	$0.00	$0.00	$602,440.00	0%	$0.00
	Sale of Assets							
391.001	Sale of Assets	500.00	.00	.00	.00	500.00	0	56.25
	Sale of Assets Totals	$500.00	$0.00	$0.00	$0.00	$500.00	0%	$56.25
	Department **00 - Revenue** Totals	$2,509,440.00	$208,247.92	$0.00	$550,277.95	$1,959,162.05	22%	$1,896,105.37
	REVENUE TOTALS	$2,509,440.00	$208,247.92	$0.00	$550,277.95	$1,959,162.05	22%	$1,896,105.37
EXPENSE								
	Department **15 - Water Distribution**							
	Personal Services							
400.101	Regular Pay	138,900.00	12,952.54	.00	41,166.32	97,733.68	30	132,389.06
401.103	Overtime	14,000.00	737.56	.00	3,030.67	10,969.33	22	17,936.10
401.105	On-call pay	.00	400.00	.00	1,200.00	(1,200.00)	+++	.00

Attachment: BudgetPerformanceReport-09302016 (2167 : September 2016 Finance and IT Departments

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
405.114	FICA	11,506.00	1,037.58	.00	3,312.69	8,193.31	29	10,878.47
406.116	Retirement	17,908.00	1,637.58	.00	5,243.59	12,664.41	29	16,192.99
408.125	SCMIT Worker's Comp Ins.	6,000.00	1,733.50	.00	3,467.04	2,532.96	58	4,089.25
410.001	Health Claims Cost	19,447.00	1,375.88	.00	4,127.64	15,319.36	21	16,374.76
410.002	Health Claim Costs-Retire	13,350.00	988.98	.00	2,966.94	10,383.06	22	8,060.88
410.003	OPEB cost	4,000.00	.00	.00	.00	4,000.00	0	.00
	Personal Services Totals	$225,111.00	$20,863.62	$0.00	$64,514.89	$160,596.11	29%	$205,921.51
	Supplies							
500.101	Supplies and Materials	5,260.00	59.59	.00	357.90	4,902.10	7	4,501.86
500.102	Equipment	3,950.00	155.00	.00	408.32	3,541.68	10	5,237.49
501.101	Uniforms and Clothing	3,800.00	979.93	.00	1,532.49	2,267.51	40	3,338.79
513.112	Asphalt/Concrete/Gravel	27,650.00	.00	20,910.50	1,589.50	5,150.00	81	27,007.70
514.110	Water Dist System Supply	32,750.00	.00	.00	4,503.42	28,246.58	14	45,618.05
515.121	Safety Supplies	300.00	.00	.00	.00	300.00	0	.00
523.136	Hydrant Replacement	8,000.00	.00	.00	1,865.37	6,134.63	23	7,340.20
532.148	Small Hand Tools	865.00	.00	.00	.00	865.00	0	358.10
	Supplies Totals	$82,575.00	$1,194.52	$20,910.50	$10,257.00	$51,407.50	38%	$93,402.19
	Other Services & Charges							
515.129	Permit Fees Due To Others	870.00	.00	.00	605.00	265.00	70	593.79
600.110	SCMIRF Property/Liab Ins	20,000.00	.00	.00	8,608.15	11,391.85	43	16,581.22
610.112	Postage	300.00	85.47	.00	169.42	130.58	56	61.72
610.1110	Communications- Wireless	720.00	53.28	.00	106.56	613.44	15	609.64
620.114	Advertising	500.00	.00	.00	.00	500.00	0	125.24
640.124	Travel Expense	1,230.00	10.67	.00	10.67	1,219.33	1	1,886.64
650.127	Electricity	6,778.00	597.93	.00	1,623.90	5,154.10	24	6,750.38
650.128	Water	17,789.00	1,550.10	.00	6,287.80	11,501.20	35	22,191.26
650.129	Wastewater	15,378.00	1,182.19	.00	5,678.49	9,699.51	37	17,312.88
650.130	Sanitation	605.00	55.96	.00	167.88	437.12	28	671.52
650.133	Stormwater	2,659.00	245.83	.00	737.49	1,921.51	28	2,949.96
650.1271	Electricity- Sales Tax	315.00	25.64	.00	73.40	241.60	23	307.89
660.133	Repairs & Maint. Services	20,000.00	69.96	.00	2,145.22	17,854.78	11	21,524.20
660.139	Fleet Services Materials	10,000.00	1,465.63	.00	2,527.99	7,472.01	25	9,558.12
660.145	Gasoline & Oil	9,500.00	409.51	.00	409.51	9,090.49	4	7,988.37
660.1391	Fleet Services Labor	9,000.00	801.19	.00	1,731.66	7,268.34	19	7,972.90
670.156	Equipment Rental/Lease	560.00	.00	.00	.00	560.00	0	87.75

Attachment: BudgetPerformanceReport-09302016 (2167 : September 2016 Finance and IT Departments

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Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
685.180	Membership Dues and Fees	360.00	.00	.00	.00	360.00	0	60.00
685.182	Other Operating Expenses	9,140.00	792.64	.00	2,241.82	6,898.18	25	8,206.92
685.183	Depreciation	275,175.00	24,815.37	.00	74,446.06	200,728.94	27	273,212.60
685.186	Training	2,580.00	.00	.00	.00	2,580.00	0	482.10
685.187	Special Projects	.00	.00	.00	.00	.00	+++	1,483.20
686.187	Professional Services	3,860.00	.00	.00	.00	3,860.00	0	3,555.86
686.189	Employee Medical	360.00	60.00	.00	60.00	300.00	17	275.00
686.191	Contract Services/Studies	2,040.00	300.05	.00	684.79	1,355.21	34	1,869.28
686.195	Repair/Maint Svc Contract	2,520.00	.00	.00	408.35	2,111.65	16	2,665.83
686.199	Internal Engineering	.00	.00	.00	.00	.00	+++	7,051.31
686.1895	Employee wellness services	1,920.00	141.15	.00	284.53	1,635.47	15	2,143.54
687.202	Utility Billing Services	7,000.00	240.23	.00	2,056.06	4,943.94	29	5,958.92
	Other Services & Charges Totals	$421,159.00	$32,902.80	$0.00	$111,064.75	$310,094.25	26%	$424,138.04
	Other Objects							
702.106	Interest- Bonds	120,095.00	10,065.28	.00	30,220.82	89,874.18	25	112,176.36
702.110	Bond Principal	297,920.00	5,277.85	.00	15,808.59	282,111.41	5	290,379.64
703.109	Agents Fee	3,000.00	1,612.50	.00	1,612.50	1,387.50	54	1,343.75
720.001	Provision for Bad Debts	8,000.00	.00	.00	.00	8,000.00	0	7,029.42
795.995	GF Cost Distribution	75,415.00	.00	.00	.00	75,415.00	0	75,412.56
7999.9999	Principal Reclassified	(297,920.00)	.00	.00	.00	(297,920.00)	0	(386,984.68)
	Other Objects Totals	$206,510.00	$16,955.63	$0.00	$47,641.91	$158,868.09	23%	$99,357.05
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	86,000.00	3,558.21	.00	15,711.76	70,288.24	18	61,688.98
	Inter-Dept. Allocations Totals	$86,000.00	$3,558.21	$0.00	$15,711.76	$70,288.24	18%	$61,688.98
	Capital Outlay							
900.906	SCDOT US 17/521 Improvements	.00	.00	(8,066.23)	.00	8,066.23	+++	601,758.01
900.907	High Service Pumps & Drives	.00	51,990.51	(83,126.51)	51,990.51	31,136.00	+++	33,222.80
900.908	Maryville Water Line Improvements	150,000.00	.00	.00	.00	.00	+++	.00
900.915	CIP Projects - Current Year	203,500.00	.00	.00	.00	.00	+++	.00
900.3500	Water Distribution	.00	.00	2,149.91	1,316.91	328,033.18	1	5,118.61
900.4300	Other Equipment	.00	.00	.00	.00	22,000.00	0	.00
9999.9999	Assets Reclassified	(353,000.00)	.00	.00	.00	(353,000.00)	0	(640,099.42)
	Capital Outlay Totals	$500.00	$51,990.51	($89,042.83)	$53,307.42	$36,235.41	-7147%	$0.00
	Department **15 - Water Distribution** Totals	$1,021,855.00	$127,465.29	($68,132.33)	$302,497.73	$787,489.60	23%	$884,507.77
	Department **16 - Filtration**							

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Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Personal Services							
400.101	Regular Pay	201,840.00	13,189.16	.00	40,108.07	161,731.93	20	189,770.86
401.103	Overtime	6,000.00	820.23	.00	1,980.94	4,019.06	33	5,522.59
401.105	On-call pay	.00	533.36	.00	1,600.08	(1,600.08)	+++	.00
405.114	FICA	14,077.00	1,043.70	.00	3,116.59	10,960.41	22	14,037.29
406.116	Retirement	21,810.00	1,576.15	.00	4,802.78	17,007.22	22	20,919.35
408.125	SCMIT Worker's Comp Ins.	6,000.00	1,561.20	.00	3,122.43	2,877.57	52	3,682.79
410.001	Health Claims Cost	30,860.00	2,428.06	.00	7,360.79	23,499.21	24	28,785.80
410.002	Health Claim Costs-Retire	11,650.00	854.64	.00	2,563.92	9,086.08	22	9,491.66
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	.00
	Personal Services Totals	$297,237.00	$22,006.50	$0.00	$64,655.60	$232,581.40	22%	$272,210.34
	Supplies							
500.101	Supplies and Materials	2,500.00	880.04	.00	1,019.28	1,480.72	41	4,095.29
500.102	Equipment	1,200.00	148.63	.00	362.61	837.39	30	1,411.22
501.101	Uniforms and Clothing	3,300.00	733.54	.00	1,269.15	2,030.85	38	1,389.24
512.108	Chemicals	224,920.00	.00	62,648.72	17,683.66	144,587.62	36	320,858.52
512.109	Laboratory Supplies	14,535.00	2,344.19	.00	3,863.26	10,671.74	27	17,997.37
515.121	Safety Supplies	600.00	.00	.00	.00	600.00	0	542.20
532.148	Small Hand Tools	490.00	.00	.00	.00	490.00	0	791.90
540.151	IP Raw Water Contract-Cty	18,800.00	3,475.56	.00	3,475.56	15,324.44	18	18,645.68
540.152	Raw Water Pump Maint.	44,000.00	4,876.79	.00	14,990.86	29,009.14	34	45,211.63
540.157	Treated Water Purchase	500.00	6.50	.00	6.50	493.50	1	84.50
	Supplies Totals	$310,845.00	$12,465.25	$62,648.72	$42,670.88	$205,525.40	34%	$411,027.55
	Other Services & Charges							
515.129	Permit Fees Due To Others	22,000.00	100.00	.00	20,183.00	1,817.00	92	20,183.00
600.110	SCMIRF Property/Liab Ins	16,000.00	.00	.00	6,708.02	9,291.98	42	12,921.15
610.111	Communications- Landline	1,200.00	97.30	.00	291.90	908.10	24	1,157.31
610.112	Postage	2,000.00	.00	.00	.00	2,000.00	0	68.64
610.1110	Communications- Wireless	420.00	33.35	.00	66.70	353.30	16	432.73
620.114	Advertising	1,000.00	.00	.00	.00	1,000.00	0	435.50
640.124	Travel Expense	366.00	.00	.00	.00	366.00	0	69.35
650.127	Electricity	79,845.00	8,472.84	.00	22,638.36	57,206.64	28	85,197.16
650.130	Sanitation	813.00	75.20	.00	225.60	587.40	28	902.40
650.134	Security Lights	1,428.00	132.00	.00	396.00	1,032.00	28	1,584.00
650.1271	Electricity- Sales Tax	102.00	10.76	.00	29.06	72.94	28	108.22

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
660.133	Repairs & Maint. Services	30,000.00	.00	.00	2,202.00	27,798.00	7	47,935.31
660.139	Fleet Services Materials	5,500.00	815.23	.00	815.23	4,684.77	15	4,403.43
660.145	Gasoline & Oil	1,400.00	92.29	.00	92.29	1,307.71	7	1,116.02
660.1391	Fleet Services Labor	2,500.00	337.98	.00	510.04	1,989.96	20	2,482.30
664.101	Community Education	500.00	.00	.00	.00	500.00	0	.00
670.156	Equipment Rental/Lease	1,000.00	43.06	.00	43.06	956.94	4	838.20
685.180	Membership Dues and Fees	320.00	.00	.00	35.00	285.00	11	395.00
685.182	Other Operating Expenses	500.00	.00	.00	.00	500.00	0	.00
685.183	Depreciation	326,260.00	26,731.16	.00	80,193.41	246,066.59	25	321,254.78
685.186	Training	2,950.00	.00	.00	.00	2,950.00	0	731.00
686.187	Professional Services	34,500.00	.00	.00	.00	34,500.00	0	14,897.60
686.189	Employee Medical	220.00	.00	.00	.00	220.00	0	105.00
686.195	Repair/Maint Svc Contract	9,060.00	246.75	.00	845.12	8,214.88	9	3,634.39
686.199	Internal Engineering	.00	.00	.00	.00	.00	+++	7,051.31
686.1895	Employee wellness services	1,680.00	127.12	.00	256.25	1,423.75	15	2,050.11
	Other Services & Charges Totals	$541,564.00	$37,315.04	$0.00	$135,531.04	$406,032.96	25%	$529,953.91
	Other Objects							
795.995	GF Cost Distribution	67,179.00	.00	.00	.00	67,179.00	0	65,210.04
	Other Objects Totals	$67,179.00	$0.00	$0.00	$0.00	$67,179.00	0%	$65,210.04
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	85,000.00	3,558.21	.00	15,711.76	69,288.24	18	61,688.98
	Inter-Dept. Allocations Totals	$85,000.00	$3,558.21	$0.00	$15,711.76	$69,288.24	18%	$61,688.98
	Capital Outlay							
900.915	CIP Projects - Current Year	70,000.00	.00	.00	.00	.00	+++	.00
900.3300	Water Filtration Plant	.00	.00	.00	.00	.00	+++	24,734.00
900.4300	Other Equipment	.00	.00	22,337.32	.00	47,662.68	32	.00
9999.9999	Assets Reclassified	(70,000.00)	.00	.00	.00	(70,000.00)	0	(24,734.00)
	Capital Outlay Totals	$0.00	$0.00	$22,337.32	$0.00	($22,337.32)	+++	$0.00
	Department **16 - Filtration** Totals	$1,301,825.00	$75,345.00	$84,986.04	$258,569.28	$958,269.68	26%	$1,340,090.82
	Department **41 - General & Administrative**							
	Personal Services							
400.101	Regular Pay	103,290.00	8,838.06	.00	26,599.82	76,690.18	26	100,218.34
401.103	Overtime	1,700.00	.00	.00	(9.50)	1,709.50	-1	1,773.38
405.114	FICA	7,540.00	655.75	.00	1,971.27	5,568.73	26	7,520.38
406.116	Retirement	11,650.00	1,024.48	.00	3,104.04	8,545.96	27	11,097.32

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
408.125	SCMIT Worker's Comp Ins.	1,500.00	475.15	.00	950.31	549.69	63	1,288.94
410.001	Health Claims Cost	12,760.00	943.78	.00	2,831.34	9,928.66	22	12,133.76
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	.00
	Personal Services Totals	$143,440.00	$11,937.22	$0.00	$35,447.28	$107,992.72	25%	$134,032.12
	Supplies							
500.101	Supplies and Materials	4,380.00	175.56	.00	1,034.11	3,345.89	24	4,630.45
500.102	Equipment	200.00	.00	.00	.00	200.00	0	239.84
500.103	Furniture	400.00	.00	.00	.00	400.00	0	688.72
501.101	Uniforms and Clothing	675.00	.00	.00	132.48	542.52	20	411.06
	Supplies Totals	$5,655.00	$175.56	$0.00	$1,166.59	$4,488.41	21%	$5,970.07
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	35,000.00	.00	.00	13,819.10	21,180.90	39	26,618.68
610.111	Communications- Landline	4,080.00	74.31	.00	1,115.82	2,964.18	27	4,102.71
610.112	Postage	500.00	.00	.00	.00	500.00	0	462.57
610.1110	Communications- Wireless	3,120.00	203.87	.00	407.74	2,712.26	13	3,036.90
620.114	Advertising	500.00	.00	.00	.00	500.00	0	253.50
640.124	Travel Expense	435.00	50.67	.00	50.67	384.33	12	.00
650.127	Electricity	2,134.00	272.34	.00	760.67	1,373.33	36	2,328.37
650.128	Water	853.00	54.93	.00	154.79	698.21	18	819.16
650.129	Wastewater	610.00	25.40	.00	63.24	546.76	10	512.16
650.130	Sanitation	425.00	39.33	.00	117.99	307.01	28	471.96
650.133	Stormwater	977.00	90.34	.00	271.02	705.98	28	1,084.08
650.134	Security Lights	573.00	53.00	.00	159.00	414.00	28	636.00
650.1271	Electricity- Sales Tax	94.00	12.19	.00	36.70	57.30	39	103.64
660.133	Repairs & Maint. Services	1,000.00	.00	.00	.00	1,000.00	0	10,178.59
660.139	Fleet Services Materials	2,000.00	2,031.61	.00	2,165.82	(165.82)	108	2,022.03
660.145	Gasoline & Oil	1,100.00	85.66	.00	85.66	1,014.34	8	934.95
660.1391	Fleet Services Labor	2,000.00	77.28	.00	275.91	1,724.09	14	1,959.86
662.140	Building Repairs	.00	.00	.00	.00	.00	+++	3,000.00
670.156	Equipment Rental/Lease	3,020.00	112.33	.00	460.88	2,559.12	15	2,642.54
685.180	Membership Dues and Fees	1,350.00	.00	.00	360.00	990.00	27	1,004.00
685.182	Other Operating Expenses	1,000.00	.00	.00	.00	1,000.00	0	1,024.94
685.183	Depreciation	200.00	15.83	.00	47.47	152.53	24	189.84
685.186	Training	1,060.00	398.00	.00	398.00	662.00	38	506.00
685.1801	Subscriptions	100.00	.00	.00	.00	100.00	0	.00

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
686.187	Professional Services	25.00	.00	.00	.00	25.00	0	23.28
686.189	Employee Medical	60.00	.00	.00	.00	60.00	0	45.00
686.195	Repair/Maint Svc Contract	6,520.00	125.52	.00	952.50	5,567.50	15	6,013.67
686.1895	Employee wellness services	480.00	38.69	.00	77.99	402.01	16	635.07
	Other Services & Charges Totals	$69,216.00	$3,761.30	$0.00	$21,780.97	$47,435.03	31%	$70,609.50
	Other Objects							
795.001	IT Internal Allocations	80,000.00	2,297.64	.00	21,160.28	58,839.72	26	101,532.26
	Other Objects Totals	$80,000.00	$2,297.64	$0.00	$21,160.28	$58,839.72	26%	$101,532.26
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	(298,311.00)	(17,791.03)	.00	(78,558.76)	(219,752.24)	26	(308,444.88)
	Inter-Dept. Allocations Totals	($298,311.00)	($17,791.03)	$0.00	($78,558.76)	($219,752.24)	26%	($308,444.88)
	Department **41 - General & Administrative** Totals	$0.00	$380.69	$0.00	$996.36	($996.36)	+++	$3,699.07
	Department **42 - Engineering Services**							
	Personal Services							
400.101	Regular Pay	127,000.00	6,913.59	.00	20,590.85	106,409.15	16	46,880.07
405.114	FICA	9,150.00	475.46	.00	1,388.20	7,761.80	15	3,333.59
406.116	Retirement	14,300.00	795.94	.00	2,375.54	11,924.46	17	5,062.12
408.125	SCMIT Worker's Comp Ins.	500.00	.00	.00	.00	500.00	0	.00
410.001	Health Claims Cost	15,000.00	908.54	.00	2,725.62	12,274.38	18	5,451.24
	Personal Services Totals	$165,950.00	$9,093.53	$0.00	$27,080.21	$138,869.79	16%	$60,727.02
	Supplies							
500.101	Supplies and Materials	325.00	132.68	.00	162.54	162.46	50	460.88
500.102	Equipment	2,000.00	.00	.00	.00	2,000.00	0	239.67
500.103	Furniture	900.00	.00	.00	.00	900.00	0	.00
500.105	Printing and Binding	500.00	.00	.00	.00	500.00	0	392.69
501.101	Uniforms and Clothing	500.00	.00	.00	.00	500.00	0	260.21
515.121	Safety Supplies	200.00	.00	.00	.00	200.00	0	.00
515.124	Department Supplies	150.00	.00	.00	.00	150.00	0	.00
	Supplies Totals	$4,575.00	$132.68	$0.00	$162.54	$4,412.46	4%	$1,353.45
	Other Services & Charges							
610.112	Postage	150.00	.00	.00	21.22	128.78	14	133.08
610.1110	Communications- Wireless	1,560.00	.00	.00	.00	1,560.00	0	.00
620.114	Advertising	150.00	.00	.00	.00	150.00	0	.00
640.124	Travel Expense	925.00	.00	.00	.00	925.00	0	.00
685.180	Membership Dues and Fees	350.00	.00	.00	.00	350.00	0	220.00

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
685.184	Continuing Education	600.00	.00	.00	.00	600.00	0	.00
685.186	Training	900.00	.00	.00	.00	900.00	0	.00
686.187	Professional Services	10,000.00	.00	.00	1,306.47	8,693.53	13	8,079.57
686.189	Employee Medical	100.00	.00	.00	.00	100.00	0	.00
686.1895	Employee wellness services	500.00	.00	.00	.00	500.00	0	.00
	Other Services & Charges Totals	$15,235.00	$0.00	$0.00	$1,327.69	$13,907.31	9%	$8,432.65
	Other Objects							
735.122	Services Billed	.00	.00	.00	.00	.00	+++	(70,513.12)
	Other Objects Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	($70,513.12)
	Department **42 - Engineering Services** Totals	$185,760.00	$9,226.21	$0.00	$28,570.44	$157,189.56	15%	$0.00
	EXPENSE TOTALS	$2,509,440.00	$212,417.19	$16,853.71	$590,633.81	$1,901,952.48	24%	$2,228,297.66
	Fund **0031 - Water Utility Fund** Totals							
	REVENUE TOTALS	2,509,440.00	208,247.92	.00	550,277.95	1,959,162.05	22	1,896,105.37
	EXPENSE TOTALS	2,509,440.00	212,417.19	16,853.71	590,633.81	1,901,952.48	24	2,228,297.66
	Fund **0031 - Water Utility Fund** Totals	$0.00	($4,169.27)	($16,853.71)	($40,355.86)	$57,209.57		($332,192.29)
Fund **0032 - Wastewater Fund**								
REVENUE								
Department **00 - Revenue**								
Operating Revenues								
301.000	Sale Of Utilities	2,200,000.00	225,662.48	.00	596,967.20	1,603,032.80	27	2,060,070.00
301.002	New Turn Ons	3,500.00	290.00	.00	880.00	2,620.00	25	3,155.00
301.009	New Service Taps	10,000.00	1,800.00	.00	1,800.00	8,200.00	18	14,042.16
301.014	Fixed Charges - Andrews	120,000.00	.00	.00	20,239.60	99,760.40	17	121,437.60
301.015	Fixed Charges - GCWSD	225,000.00	.00	.00	38,483.74	186,516.26	17	230,902.44
301.016	Fixed Charges - COG	300,000.00	.00	.00	55,302.54	244,697.46	18	331,815.24
301.017	Volume Charges - Andrews	280,000.00	.00	.00	40,191.56	239,808.44	14	295,144.73
301.018	Volume Charges - GCWSD	350,000.00	.00	.00	62,982.98	287,017.02	18	419,690.97
301.019	Volume Charges - COG	1,025,000.00	.00	.00	151,873.74	873,126.26	15	1,454,860.02
301.026	Fixed- Elim Georgetown	(300,000.00)	.00	.00	(55,302.54)	(244,697.46)	18	(331,815.24)
301.029	Volume-Elim-Georgetown	(1,025,000.00)	.00	.00	(151,873.74)	(873,126.26)	15	(1,454,860.02)
302.001	Penalties	35,000.00	2,841.80	.00	8,046.34	26,953.66	23	34,038.49
303.006	Septic Tank Dumping	60,000.00	680.00	.00	2,025.00	57,975.00	3	14,350.00
	Operating Revenues Totals	$3,283,500.00	$231,274.28	$0.00	$771,616.42	$2,511,883.58	23%	$3,192,831.39
	Impact Fees							

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
324.017	Wastewater Impact Fee	19,000.00	1,700.00	.00	1,700.00	17,300.00	9	18,600.00
	Impact Fees Totals	$19,000.00	$1,700.00	$0.00	$1,700.00	$17,300.00	9%	$18,600.00
	Investment Earnings							
306.001	Investment Earnings	3,000.00	1,206.50	.00	1,206.50	1,793.50	40	4,686.37
	Investment Earnings Totals	$3,000.00	$1,206.50	$0.00	$1,206.50	$1,793.50	40%	$4,686.37
	Miscellaneous							
369.002	Miscellaneous Revenue	3,000.00	874.00	.00	874.00	2,126.00	29	6,586.36
	Miscellaneous Totals	$3,000.00	$874.00	$0.00	$874.00	$2,126.00	29%	$6,586.36
	Operating Transfers In							
394.002	Transfer from fund balance	(194,596.00)	.00	.00	.00	(194,596.00)	0	.00
	Operating Transfers In Totals	($194,596.00)	$0.00	$0.00	$0.00	($194,596.00)	0%	$0.00
	Department **00 - Revenue** Totals	$3,113,904.00	$235,054.78	$0.00	$775,396.92	$2,338,507.08	25%	$3,222,704.12
	REVENUE TOTALS	$3,113,904.00	$235,054.78	$0.00	$775,396.92	$2,338,507.08	25%	$3,222,704.12
EXPENSE								
	Department **18 - Wastewater Collections**							
	Personal Services							
400.101	Regular Pay	253,350.00	15,147.89	.00	57,734.22	195,615.78	23	239,630.14
401.103	Overtime	12,000.00	315.71	.00	2,679.73	9,320.27	22	19,115.63
401.105	On-call pay	.00	433.32	.00	1,299.96	(1,299.96)	+++	.00
405.114	FICA	19,100.00	1,086.85	.00	4,239.85	14,860.15	22	17,808.64
406.116	Retirement	29,300.00	1,723.44	.00	6,776.50	22,523.50	23	27,306.01
408.125	SCMIT Worker's Comp Ins.	6,500.00	2,892.66	.00	5,785.37	714.63	89	5,087.57
410.001	Health Claims Cost	70,600.00	4,484.08	.00	13,904.54	56,695.46	20	62,858.77
410.002	Health Claim Costs-Retire	90.00	.00	.00	.00	90.00	0	56.60
410.003	OPEB cost	3,000.00	.00	.00	.00	3,000.00	0	.00
	Personal Services Totals	$393,940.00	$26,083.95	$0.00	$92,420.17	$301,519.83	23%	$371,863.36
	Supplies							
500.101	Supplies and Materials	8,200.00	267.50	.00	932.44	7,267.56	11	6,886.92
500.102	Equipment	11,650.00	.00	.00	256.76	11,393.24	2	9,450.52
501.101	Uniforms and Clothing	8,900.00	1,091.78	.00	2,552.22	6,347.78	29	6,908.62
512.108	Chemicals	4,700.00	.00	.00	.00	4,700.00	0	5,038.73
513.112	Asphalt/Concrete/Gravel	20,600.00	9,449.20	22,280.00	11,678.88	(13,358.88)	165	28,159.07
514.111	WW Collection Syst Supply	6,400.00	701.17	.00	1,998.99	4,401.01	31	7,458.16
515.121	Safety Supplies	900.00	.00	.00	.00	900.00	0	744.28
532.148	Small Hand Tools	510.00	.00	.00	.00	510.00	0	29.91

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Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
532.1481	Small Hand Tools - Maintenance	850.00	.00	.00	.00	850.00	0	1,128.71
	Supplies Totals	$62,710.00	$11,509.65	$22,280.00	$17,419.29	$23,010.71	63%	$65,804.92
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	36,000.00	.00	.00	14,740.38	21,259.62	41	30,313.54
610.112	Postage	500.00	77.39	.00	153.40	346.60	31	133.98
610.1110	Communications- Wireless	2,160.00	175.50	.00	351.57	1,808.43	16	2,188.09
620.114	Advertising	500.00	.00	.00	.00	500.00	0	124.46
640.124	Travel Expense	750.00	32.01	.00	32.01	717.99	4	4,490.82
650.127	Electricity	66,445.00	7,794.15	.00	17,272.03	49,172.97	26	69,499.42
650.133	Stormwater	628.00	58.05	.00	174.15	453.85	28	696.60
650.134	Security Lights	1,309.00	121.00	.00	363.00	946.00	28	1,452.00
650.1271	Electricity- Sales Tax	2,871.00	283.33	.00	629.36	2,241.64	22	2,865.52
660.133	Repairs & Maint. Services	60,000.00	11,866.81	5,703.38	14,510.23	39,786.39	34	110,770.02
660.139	Fleet Services Materials	16,000.00	6,268.07	.00	10,457.49	5,542.51	65	14,651.92
660.145	Gasoline & Oil	20,000.00	1,286.89	.00	1,286.89	18,713.11	6	17,538.08
660.1391	Fleet Services Labor	24,000.00	2,732.92	.00	5,654.77	18,345.23	24	22,815.45
670.156	Equipment Rental/Lease	6,000.00	.00	.00	.00	6,000.00	0	9,822.77
685.180	Membership Dues and Fees	525.00	.00	.00	70.00	455.00	13	225.00
685.182	Other Operating Expenses	7,700.00	660.54	.00	1,868.19	5,831.81	24	6,807.93
685.183	Depreciation	283,990.00	21,483.01	.00	64,449.03	219,540.97	23	254,632.20
685.186	Training	1,400.00	398.00	.00	398.00	1,002.00	28	161.79
685.187	Special Projects	.00	.00	.00	.00	.00	+++	15,311.61
686.187	Professional Services	5,500.00	.00	.00	127.50	5,372.50	2	.00
686.189	Employee Medical	480.00	60.00	.00	60.00	420.00	12	275.00
686.191	Contract Services/Studies	2,040.00	300.14	.00	684.99	1,355.01	34	1,869.82
686.195	Repair/Maint Svc Contract	6,300.00	.00	.00	408.38	5,891.62	6	2,666.07
686.199	Internal Engineering	.00	.00	.00	.00	.00	+++	7,051.31
686.1895	Employee wellness services	2,700.00	235.54	.00	474.79	2,225.21	18	3,763.58
687.202	Utility Billing Services	6,000.00	217.51	.00	1,861.56	4,138.44	31	5,395.20
	Other Services & Charges Totals	$553,798.00	$54,050.86	$5,703.38	$136,027.72	$412,066.90	26%	$585,522.18
	Other Objects							
702.106	Interest- Bonds	7,361.00	619.64	.00	1,873.83	5,487.17	25	7,716.95
702.110	Bond Principal	18,978.00	1,575.28	.00	4,710.93	14,267.07	25	18,622.09
720.001	Provision for Bad Debts	7,500.00	.00	.00	.00	7,500.00	0	9,335.02
795.995	GF Cost Distribution	70,000.00	.00	.00	.00	70,000.00	0	69,414.96

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
7999.9999	Principal Reclassified	(18,978.00)	.00	.00	.00	(18,978.00)	0	(18,622.09)
	Other Objects Totals	$84,861.00	$2,194.92	$0.00	$6,584.76	$78,276.24	8%	$86,466.93
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	70,000.00	4,447.76	.00	19,639.70	50,360.30	28	77,111.22
	Inter-Dept. Allocations Totals	$70,000.00	$4,447.76	$0.00	$19,639.70	$50,360.30	28%	$77,111.22
	Capital Outlay							
900.906	SCDOT US 17/521 Improvements	.00	.00	(8,390.10)	.00	8,390.10	+++	727,048.86
900.911	Sewer Improvement Projects	.00	9,352.83	(16,351.13)	14,871.13	171,480.00	-1	184,693.22
900.915	CIP Projects - Current Year	305,000.00	.00	.00	.00	.00	+++	.00
900.3700	Wastewater Collection Sys	.00	.00	(1,549.66)	1,316.53	233.13	+++	134,672.33
900.4200	Heavy Equipment	.00	.00	103,472.00	.00	(3,472.00)	103	.00
900.4300	Other Equipment	.00	.00	10,516.76	.00	24,483.24	30	.00
9999.9999	Assets Reclassified	(305,000.00)	230,012.54	.00	230,012.54	(535,012.54)	-75	(1,052,083.61)
	Capital Outlay Totals	$0.00	$239,365.37	$87,697.87	$246,200.20	($333,898.07)	+++	($5,669.20)
	Department **18 - Wastewater Collections** Totals	$1,165,309.00	$337,652.51	$115,681.25	$518,291.84	$531,335.91	54%	$1,181,099.41
	Department **34 - Regional Wastewater Plant**							
	Personal Services							
400.101	Regular Pay	222,900.00	24,140.37	.00	72,408.97	150,491.03	32	237,930.09
401.103	Overtime	10,000.00	3,795.88	.00	5,358.95	4,641.05	54	9,195.09
401.105	On-call pay	.00	533.32	.00	1,599.96	(1,599.96)	+++	.00
405.114	FICA	16,200.00	2,013.05	.00	5,536.28	10,663.72	34	17,266.46
406.116	Retirement	24,900.00	3,181.86	.00	8,925.69	15,974.31	36	26,460.44
408.125	SCMIT Worker's Comp Ins.	2,000.00	626.57	.00	1,253.15	746.85	63	1,478.03
410.001	Health Claims Cost	50,400.00	4,919.30	.00	14,458.97	35,941.03	29	48,509.33
	Personal Services Totals	$326,400.00	$39,210.35	$0.00	$109,541.97	$216,858.03	34%	$340,839.44
	Supplies							
500.101	Supplies and Materials	5,500.00	384.00	.00	1,273.57	4,226.43	23	7,979.33
500.102	Equipment	6,550.00	4,792.69	.00	4,407.50	2,142.50	67	4,643.79
501.101	Uniforms and Clothing	4,250.00	.00	.00	1,145.60	3,104.40	27	3,661.18
512.108	Chemicals	88,400.00	.00	35,373.71	9,626.29	43,400.00	51	102,699.10
512.109	Laboratory Supplies	18,000.00	1,532.31	.00	3,739.63	14,260.37	21	19,059.05
515.121	Safety Supplies	1,200.00	.00	.00	.00	1,200.00	0	1,001.16
532.148	Small Hand Tools	510.00	.00	.00	.00	510.00	0	832.78
	Supplies Totals	$124,410.00	$6,709.00	$35,373.71	$20,192.59	$68,843.70	45%	$139,876.39
	Other Services & Charges							

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
515.129	Permit Fees Due To Others	8,100.00	.00	.00	4,867.37	3,232.63	60	8,077.37
600.110	SCMIRF Property/Liab Ins	15,000.00	.00	.00	6,189.81	8,810.19	41	11,922.96
610.111	Communications- Landline	2,520.00	184.26	.00	736.48	1,783.52	29	2,200.81
610.112	Postage	500.00	42.92	.00	42.92	457.08	9	102.82
610.1110	Communications- Wireless	900.00	10.02	.00	77.71	822.29	9	887.82
620.114	Advertising	500.00	.00	.00	.00	500.00	0	156.00
640.124	Travel Expense	1,950.00	.00	.00	.00	1,950.00	0	221.43
650.127	Electricity	291,970.00	26,597.94	.00	74,654.48	217,315.52	26	315,706.80
650.128	Water	1,432.00	86.67	.00	225.01	1,206.99	16	1,305.04
650.130	Sanitation	2,835.00	262.13	.00	786.39	2,048.61	28	3,145.56
650.133	Stormwater	824.00	76.21	.00	228.63	595.37	28	914.52
650.134	Security Lights	3,753.00	347.00	.00	1,041.00	2,712.00	28	4,164.00
650.1271	Electricity- Sales Tax	13,731.00	1,311.60	.00	3,160.86	10,570.14	23	14,187.35
660.133	Repairs & Maint. Services	86,000.00	6,977.39	125,000.00	7,754.01	78,245.99	63	118,054.75
660.139	Fleet Services Materials	5,000.00	.00	.00	1,990.45	3,009.55	40	4,181.32
660.145	Gasoline & Oil	4,600.00	86.10	.00	86.10	4,513.90	2	3,408.53
660.1391	Fleet Services Labor	3,200.00	40.70	.00	487.59	2,712.41	15	2,455.70
670.156	Equipment Rental/Lease	3,820.00	160.05	.00	603.85	3,216.15	16	3,062.69
685.180	Membership Dues and Fees	385.00	.00	.00	70.00	315.00	18	320.00
685.182	Other Operating Expenses	2,000.00	.00	.00	.00	2,000.00	0	1,548.00
685.186	Training	1,830.00	.00	.00	255.00	1,575.00	14	1,724.88
685.190	Landfill Fees	42,120.00	409.86	.00	409.86	41,710.14	1	27,986.11
686.186	Legal Services	1,000.00	.00	.00	.00	1,000.00	0	.00
686.187	Professional Services	62,810.00	.00	39,467.29	558.54	22,784.17	64	61,515.88
686.189	Employee Medical	400.00	.00	.00	.00	400.00	0	170.00
686.195	Repair/Maint Svc Contract	4,740.00	278.85	.00	1,222.91	3,517.09	26	4,107.51
686.199	Internal Engineering	.00	.00	.00	.00	.00	+++	14,102.62
686.1895	Employee wellness services	820.00	51.02	.00	102.84	717.16	13	985.30
	Other Services & Charges Totals	$562,740.00	$36,922.72	$164,467.29	$105,551.81	$417,720.90	39%	$606,615.77
	Other Objects							
702.106	Interest- Bonds	231,240.00	18,719.68	.00	56,159.02	175,080.98	24	196,775.10
702.110	Bond Principal	544,746.00	.00	.00	.00	544,746.00	0	513,311.88
703.109	Agents Fee	4,500.00	1,612.50	.00	1,612.50	2,887.50	36	5,843.75
795.995	GF Cost Distribution	46,500.00	.00	.00	.00	46,500.00	0	46,393.44
7999.9999	Principal Reclassified	(544,746.00)	.00	.00	.00	(544,746.00)	0	(1,597,871.34)

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Attachment: BudgetPerformanceReport-09302016 (2167 : September 2016 Finance and IT Departments

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Other Objects Totals	$282,240.00	$20,332.18	$0.00	$57,771.52	$224,468.48	20%	($835,547.17)
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	107,590.00	4,447.76	.00	19,639.70	87,950.30	18	77,111.22
	Inter-Dept. Allocations Totals	$107,590.00	$4,447.76	$0.00	$19,639.70	$87,950.30	18%	$77,111.22
	Capital Outlay							
900.909	Headworks Modifications - Phase I	.00	.00	.00	.00	.00	+++	731,596.09
900.910	SBR Reactor #3 Modifications	845,000.00	148,912.18	(152,239.47)	152,239.47	1,195,000.00	0	543,644.59
900.915	CIP Projects - Current Year	350,000.00	.00	.00	.00	.00	+++	.00
9999.9999	Assets Reclassified	(1,195,000.00)	.00	.00	.00	(1,195,000.00)	0	(1,269,571.48)
	Capital Outlay Totals	$0.00	$148,912.18	($152,239.47)	$152,239.47	$0.00	+++	$5,669.20
	Sub Department **17 - Wastewater Treatment**							
	Personal Services							
410.003	OPEB cost	2,000.00	.00	.00	.00	2,000.00	0	.00
	Personal Services Totals	$2,000.00	$0.00	$0.00	$0.00	$2,000.00	0%	$0.00
	Other Services & Charges							
685.183	Depreciation	543,215.00	44,318.74	.00	132,956.35	410,258.65	24	533,700.65
	Other Services & Charges Totals	$543,215.00	$44,318.74	$0.00	$132,956.35	$410,258.65	24%	$533,700.65
	Sub Department **17 - Wastewater Treatment** Totals	$545,215.00	$44,318.74	$0.00	$132,956.35	$412,258.65	24%	$533,700.65
	Department **34 - Regional Wastewater Plant** Totals	$1,948,595.00	$300,852.93	$47,601.53	$597,893.41	$1,428,100.06	31%	$868,265.50
	EXPENSE TOTALS	$3,113,904.00	$638,505.44	$163,282.78	$1,116,185.25	$1,959,435.97	40%	$2,049,364.91
	Fund **0032 - Wastewater Fund** Totals							
	REVENUE TOTALS	3,113,904.00	235,054.78	.00	775,396.92	2,338,507.08	25	3,222,704.12
	EXPENSE TOTALS	3,113,904.00	638,505.44	163,282.78	1,116,185.25	1,959,435.97	40	2,049,364.91
	Fund **0032 - Wastewater Fund** Totals	$0.00	($403,450.66)	($163,282.78)	($340,788.33)	$379,071.11		$1,173,339.21
Fund **0033 - Stormwater Utility Fund**								
REVENUE								
	Department **00 - Revenue**							
	Operating Revenues							
301.000	Sale Of Utilities	500,000.00	40,961.98	.00	122,945.14	377,054.86	25	491,262.64
302.001	Penalties	6,000.00	556.21	.00	1,592.15	4,407.85	27	6,613.56
	Operating Revenues Totals	$506,000.00	$41,518.19	$0.00	$124,537.29	$381,462.71	25%	$497,876.20
	Investment Earnings							
361.001	Investment Earnings	3,500.00	2,635.22	.00	2,635.22	864.78	75	8,477.93
	Investment Earnings Totals	$3,500.00	$2,635.22	$0.00	$2,635.22	$864.78	75%	$8,477.93

Attachment: BudgetPerformanceReport-09302016 (2167 : September 2016 Finance and IT Departments)

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Miscellaneous							
369.002	Miscellaneous Revenue	.00	.00	.00	.00	.00	+++	.07
	Miscellaneous Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$0.07
	Capital Contributions							
371.002	Capital Contrib-Grants	.00	.00	.00	.00	.00	+++	19,800.00
	Capital Contributions Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$19,800.00
	Operating Transfers In							
394.002	Transfer from fund balance	402,311.00	.00	.00	.00	402,311.00	0	.00
	Operating Transfers In Totals	$402,311.00	$0.00	$0.00	$0.00	$402,311.00	0%	$0.00
	Department **00 - Revenue** Totals	$911,811.00	$44,153.41	$0.00	$127,172.51	$784,638.49	14%	$526,154.20
	REVENUE TOTALS	$911,811.00	$44,153.41	$0.00	$127,172.51	$784,638.49	14%	$526,154.20
EXPENSE								
	Department **40 - Storm Water Utlity Exp.**							
	Personal Services							
400.101	Regular Pay	197,400.00	17,383.65	.00	54,540.83	142,859.17	28	187,633.65
401.103	Overtime	6,000.00	957.92	.00	1,584.21	4,415.79	26	12,802.92
401.105	On-call pay	.00	100.00	.00	300.00	(300.00)	+++	.00
405.114	FICA	14,600.00	1,276.84	.00	3,907.40	10,692.60	27	13,751.57
406.116	Retirement	22,500.00	2,095.17	.00	6,489.30	16,010.70	29	21,278.76
408.125	SCMIT Worker's Comp Ins.	7,000.00	1,978.91	.00	3,957.86	3,042.14	57	5,011.73
410.001	Health Claims Cost	50,000.00	4,045.00	.00	11,759.40	38,240.60	24	46,650.19
410.002	Health Claim Costs-Retire	13,250.00	1,428.56	.00	4,285.68	8,964.32	32	10,456.46
410.003	OPEB cost	4,000.00	.00	.00	.00	4,000.00	0	.00
	Personal Services Totals	$314,750.00	$29,266.05	$0.00	$86,824.68	$227,925.32	28%	$297,585.28
	Supplies							
500.101	Supplies and Materials	2,660.00	101.57	.00	194.88	2,465.12	7	2,021.73
500.102	Equipment	5,600.00	.00	.00	.00	5,600.00	0	513.51
501.101	Uniforms and Clothing	4,750.00	755.85	.00	1,340.89	3,409.11	28	4,485.88
513.112	Asphalt/Concrete/Gravel	5,460.00	.00	.00	.00	5,460.00	0	3,015.94
514.112	SW Collection Syst Supply	5,500.00	178.27	.00	356.54	5,143.46	6	6,964.61
515.121	Safety Supplies	600.00	.00	.00	.00	600.00	0	258.94
532.148	Small Hand Tools	230.00	.00	.00	28.91	201.09	13	.00
	Supplies Totals	$24,800.00	$1,035.69	$0.00	$1,921.22	$22,878.78	8%	$17,260.61
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	6,000.00	.00	.00	2,389.55	3,610.45	40	4,602.81

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
610.111	Communications- Landline	1,200.00	47.71	.00	336.74	863.26	28	1,138.19
610.112	Postage	100.00	60.89	.00	87.10	12.90	87	29.00
610.1110	Communications- Wireless	660.00	53.28	.00	106.56	553.44	16	547.06
620.114	Advertising	250.00	.00	.00	.00	250.00	0	2.57
640.124	Travel Expense	390.00	21.34	.00	21.34	368.66	5	339.80
650.127	Electricity	1,587.00	70.63	.00	342.83	1,244.17	22	1,907.97
650.128	Water	319.00	29.18	.00	87.54	231.46	27	365.16
650.129	Wastewater	170.00	15.68	.00	47.04	122.96	28	188.16
650.134	Security Lights	865.00	80.00	.00	240.00	625.00	28	960.00
650.1271	Electricity- Sales Tax	30.00	2.07	.00	3.88	26.12	13	25.24
660.133	Repairs & Maint. Services	14,750.00	442.83	3,519.22	558.24	10,672.54	28	17,413.60
660.139	Fleet Services Materials	11,000.00	681.57	.00	3,826.18	7,173.82	35	11,004.34
660.145	Gasoline & Oil	10,000.00	1,247.13	.00	1,247.13	8,752.87	12	8,192.12
660.1391	Fleet Services Labor	25,000.00	1,453.62	.00	4,162.38	20,837.62	17	23,960.51
670.156	Equipment Rental/Lease	280.00	.00	.00	.00	280.00	0	.00
685.180	Membership Dues and Fees	190.00	.00	.00	.00	190.00	0	25.00
685.182	Other Operating Expenses	2,400.00	220.18	.00	681.58	1,718.42	28	2,383.38
685.183	Depreciation	411,050.00	34,280.70	.00	102,135.88	308,914.12	25	396,896.42
685.186	Training	150.00	.00	.00	.00	150.00	0	51.00
686.187	Professional Services	2,500.00	.00	.00	.00	2,500.00	0	2,312.39
686.189	Employee Medical	300.00	.00	.00	.00	300.00	0	559.00
686.195	Repair/Maint Svc Contract	3,370.00	.00	.00	1,210.77	2,159.23	36	2,456.31
686.199	Internal Engineering	.00	.00	.00	.00	.00	+++	14,102.62
686.1895	Employee wellness services	2,100.00	161.13	.00	324.80	1,775.20	15	2,553.98
687.202	Utility Billing Services	2,200.00	75.02	.00	641.91	1,558.09	29	1,860.44
687.203	Contract Services	2,000.00	.00	.00	.00	2,000.00	0	1,824.00
	Other Services & Charges Totals	$498,861.00	$38,942.96	$3,519.22	$118,451.45	$376,890.33	24%	$495,701.07
	Other Objects							
720.001	Provision for Bad Debts	1,400.00	.00	.00	.00	1,400.00	0	1,579.23
795.995	GF Cost Distribution	42,000.00	.00	.00	.00	42,000.00	0	41,360.52
	Other Objects Totals	$43,400.00	$0.00	$0.00	$0.00	$43,400.00	0%	$42,939.75
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	30,000.00	1,779.09	.00	7,855.84	22,144.16	26	30,844.41
	Inter-Dept. Allocations Totals	$30,000.00	$1,779.09	$0.00	$7,855.84	$22,144.16	26%	$30,844.41
	Capital Outlay							

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
900.912	Oakley Street Improvements	.00	.00	.00	.00	.00	+++	13,122.51
900.915	CIP Projects - Current Year	1,752,300.00	.00	.00	.00	.00	+++	.00
900.1000	Infrastructure Improvemts	.00	6,880.00	(8,429.66)	8,196.53	1,527,533.13	0	68,585.82
900.4100	Vehicles	.00	.00	.00	.00	.00	+++	21,847.00
900.4200	Heavy Equipment	.00	.00	99,894.49	85,317.00	39,788.51	82	.00
900.4300	Other Equipment	.00	.00	.00	.00	.00	+++	23,448.41
950.962	Drainage Improvements	.00	3,042.50	(3,042.50)	3,042.50	.00	+++	27,187.50
9999.9999	Assets Reclassified	(1,752,300.00)	17,700.57	.00	(67,299.43)	(1,685,000.57)	4	(154,191.24)
	Capital Outlay Totals	$0.00	$27,623.07	$88,422.33	$29,256.60	($117,678.93)	+++	$0.00
	Department **40 - Storm Water Utlity Exp.** Totals	$911,811.00	$98,646.86	$91,941.55	$244,309.79	$575,559.66	37%	$884,331.12
	EXPENSE TOTALS	$911,811.00	$98,646.86	$91,941.55	$244,309.79	$575,559.66	37%	$884,331.12
	Fund **0033 - Stormwater Utility Fund** Totals							
	REVENUE TOTALS	911,811.00	44,153.41	.00	127,172.51	784,638.49	14	526,154.20
	EXPENSE TOTALS	911,811.00	98,646.86	91,941.55	244,309.79	575,559.66	37	884,331.12
	Fund **0033 - Stormwater Utility Fund** Totals	$0.00	($54,493.45)	($91,941.55)	($117,137.28)	$209,078.83		($358,176.92)
Fund **0035 - Waste Management Fund**								
REVENUE								
	Department **00 - Revenue**							
	Charges for Services							
344.001	Refuse Col Chge-Resident	780,000.00	65,113.00	.00	193,838.00	586,162.00	25	759,010.63
344.002	Refuse Col Chge-Comm	125,000.00	11,229.27	.00	33,345.81	91,654.19	27	128,590.53
344.003	Sanitation Fee Penalties	15,000.00	1,533.31	.00	4,330.77	10,669.23	29	15,897.93
	Charges for Services Totals	$920,000.00	$77,875.58	$0.00	$231,514.58	$688,485.42	25%	$903,499.09
	Miscellaneous							
369.002	Miscellaneous Revenue	200.00	.00	.00	.00	200.00	0	189.00
	Miscellaneous Totals	$200.00	$0.00	$0.00	$0.00	$200.00	0%	$189.00
	Operating Transfers In							
394.002	Transfer from fund balance	(47,291.00)	.00	.00	.00	(47,291.00)	0	.00
	Operating Transfers In Totals	($47,291.00)	$0.00	$0.00	$0.00	($47,291.00)	0%	$0.00
	Department **00 - Revenue** Totals	$872,909.00	$77,875.58	$0.00	$231,514.58	$641,394.42	27%	$903,688.09
	REVENUE TOTALS	$872,909.00	$77,875.58	$0.00	$231,514.58	$641,394.42	27%	$903,688.09
EXPENSE								
	Department **31 - Residential Sanitation**							
	Personal Services							

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
400.101	Regular Pay	202,000.00	15,635.82	.00	45,092.44	156,907.56	22	200,757.63
401.103	Overtime	20,460.00	4,072.83	.00	6,316.63	14,143.37	31	18,860.63
401.109	Seasonal City employee labor	58,000.00	.00	.00	.00	58,000.00	0	.00
405.114	FICA	15,560.00	1,290.76	.00	3,468.76	12,091.24	22	15,299.74
406.116	Retirement	23,760.00	2,089.70	.00	5,766.35	17,993.65	24	23,401.03
408.125	SCMIT Worker's Comp Ins.	15,000.00	8,779.27	.00	13,765.80	1,234.20	92	17,878.08
410.001	Health Claims Cost	46,200.00	2,969.48	.00	9,659.64	36,540.36	21	43,847.10
410.002	Health Claim Costs-Retire	14,300.00	1,055.44	.00	3,166.32	11,133.68	22	8,238.48
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	.00
	Personal Services Totals	$400,280.00	$35,893.30	$0.00	$87,235.94	$313,044.06	22%	$328,282.69
	Supplies							
500.101	Supplies and Materials	1,500.00	480.72	.00	853.22	646.78	57	3,823.18
501.101	Uniforms and Clothing	19,000.00	1,519.65	.00	4,388.16	14,611.84	23	26,924.95
515.121	Safety Supplies	2,000.00	187.60	.00	698.55	1,301.45	35	1,601.85
	Supplies Totals	$22,500.00	$2,187.97	$0.00	$5,939.93	$16,560.07	26%	$32,349.98
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	26,000.00	.00	.00	11,515.92	14,484.08	44	22,182.24
610.111	Communications- Landline	300.00	.14	.00	35.49	264.51	12	140.05
610.112	Postage	150.00	54.02	.00	107.08	42.92	71	39.01
610.1110	Communications- Wireless	500.00	.00	.00	.00	500.00	0	.00
620.114	Advertising	2,100.00	.00	.00	.00	2,100.00	0	1,362.09
650.127	Electricity	881.00	77.12	.00	304.48	576.52	35	1,026.28
650.128	Water	364.00	33.22	.00	99.66	264.34	27	401.96
650.129	Wastewater	563.00	51.39	.00	154.18	408.82	27	621.60
650.130	Sanitation	399.00	36.92	.00	110.76	288.24	28	443.04
650.133	Stormwater	326.00	30.15	.00	90.45	235.55	28	361.80
650.134	Security Lights	475.00	43.89	.00	131.67	343.33	28	526.68
650.1271	Electricity- Sales Tax	3.00	.00	.00	1.09	1.91	36	4.21
660.133	Repairs & Maint. Services	4,000.00	.00	.00	.00	4,000.00	0	2,246.67
660.136	Container Repairs	5,000.00	.00	.00	.00	5,000.00	0	5,202.65
660.139	Fleet Services Materials	50,000.00	1,757.60	.00	4,895.33	45,104.67	10	66,644.96
660.145	Gasoline & Oil	32,000.00	2,370.65	.00	2,370.65	29,629.35	7	34,733.25
660.1362	Roll-Out Purchases	20,000.00	.00	6,666.10	5,687.74	7,646.16	62	29,328.93
660.1391	Fleet Services Labor	64,500.00	3,527.12	.00	10,295.17	54,204.83	16	75,766.75
660.1392	Fleet Svcs- Outside Vends	2,000.00	316.25	.00	398.75	1,601.25	20	2,158.75

Attachment: BudgetPerformanceReport-09302016 (2167 : September 2016 Finance and IT Departments

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
685.182	Other Operating Expenses	2,500.00	264.21	.00	747.27	1,752.73	30	3,044.39
685.183	Depreciation	69,020.00	5,803.62	.00	17,410.90	51,609.10	25	140,923.26
685.190	Landfill Fees	26,000.00	231.87	.00	231.87	25,768.13	1	22,775.80
686.189	Employee Medical	1,800.00	.00	.00	.00	1,800.00	0	480.00
686.195	Repair/Maint Svc Contract	2,800.00	.00	.00	385.00	2,415.00	14	4,035.00
686.1895	Employee wellness services	3,000.00	406.02	.00	818.44	2,181.56	27	5,924.35
687.202	Utility Billing Services	4,000.00	151.82	.00	1,299.40	2,700.60	32	3,765.83
687.203	Contract Services	5,000.00	5,137.81	14,972.14	15,398.72	(25,370.86)	607	1,512.00
	Other Services & Charges Totals	$323,681.00	$20,293.82	$21,638.24	$72,490.02	$229,552.74	29%	$425,651.55
	Other Objects							
720.001	Provision for Bad Debts	1,500.00	.00	.00	.00	1,500.00	0	5,396.55
730.120	Recycling Labor	37,000.00	3,038.75	11,961.25	3,038.75	22,000.00	41	33,760.52
730.122	Recycling Operating	12,000.00	991.61	.00	1,864.20	10,135.80	16	9,050.56
795.001	IT Internal Allocations	7,000.00	158.46	.00	1,459.33	5,540.67	21	6,205.52
795.995	GF Cost Distribution	77,200.00	.00	.00	.00	77,200.00	0	77,175.96
7999.9999	Principal Reclassified	(48,252.00)	.00	.00	.00	(48,252.00)	0	.00
	Other Objects Totals	$86,448.00	$4,188.82	$11,961.25	$6,362.28	$68,124.47	21%	$131,589.11
	Capital Outlay							
900.4100	Vehicles	40,000.00	.00	.00	.00	40,000.00	0	.00
900.4200	Heavy Equipment	140,000.00	.00	140,439.00	.00	(439.00)	100	321,077.00
900.4300	Other Equipment	38,500.00	.00	.00	.00	38,500.00	0	.00
9999.9999	Assets Reclassified	(178,500.00)	.00	.00	.00	(178,500.00)	0	(321,077.00)
	Capital Outlay Totals	$40,000.00	$0.00	$140,439.00	$0.00	($100,439.00)	351%	$0.00
	Department **31 - Residential Sanitation** Totals	$872,909.00	$62,563.91	$174,038.49	$172,028.17	$526,842.34	40%	$917,873.33
	EXPENSE TOTALS	$872,909.00	$62,563.91	$174,038.49	$172,028.17	$526,842.34	40%	$917,873.33
	Fund **0035 - Waste Management Fund** Totals							
	REVENUE TOTALS	872,909.00	77,875.58	.00	231,514.58	641,394.42	27	903,688.09
	EXPENSE TOTALS	872,909.00	62,563.91	174,038.49	172,028.17	526,842.34	40	917,873.33
	Fund **0035 - Waste Management Fund** Totals	$0.00	$15,311.67	($174,038.49)	$59,486.41	$114,552.08		($14,185.24)
Fund **0086 - Seized and Forfeited**								
REVENUE								
Department **00 - Revenue**								
Fines and Forfeitures								
367.000	Drug Enforcement Revenue	2,000.00	.00	.00	.00	2,000.00	0	35,241.11

Attachment: BudgetPerformanceReport-09302016 (2167 : September 2016 Finance and IT Departments

Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Fines and Forfeitures Totals	$2,000.00	$0.00	$0.00	$0.00	$2,000.00	0%	$35,241.11
	Operating Transfers In							
394.002	Transfer from fund balance	31,000.00	.00	.00	.00	31,000.00	0	.00
	Operating Transfers In Totals	$31,000.00	$0.00	$0.00	$0.00	$31,000.00	0%	$0.00
	Department **00 - Revenue** Totals	$33,000.00	$0.00	$0.00	$0.00	$33,000.00	0%	$35,241.11
	REVENUE TOTALS	$33,000.00	$0.00	$0.00	$0.00	$33,000.00	0%	$35,241.11
	EXPENSE							
	Department **05 - Police**							
	Supplies							
500.101	Supplies and Materials	250.00	254.40	.00	254.40	(4.40)	102	.00
501.101	Uniforms and Clothing	800.00	.00	.00	6.44	793.56	1	315.08
	Supplies Totals	$1,050.00	$254.40	$0.00	$260.84	$789.16	25%	$315.08
	Other Services & Charges							
610.1110	Communications- Wireless	500.00	.00	.00	.00	500.00	0	.00
640.124	Travel Expense	1,000.00	.00	.00	380.34	619.66	38	918.32
660.133	Repairs & Maint. Services	5,000.00	.00	.00	.00	5,000.00	0	108.08
660.134	Radio Repairs	2,000.00	.00	.00	.00	2,000.00	0	.00
660.145	Gasoline & Oil	200.00	.00	.00	63.97	136.03	32	118.71
685.180	Membership Dues and Fees	1,250.00	.00	.00	.00	1,250.00	0	951.00
685.182	Other Operating Expenses	6,000.00	.00	.00	.00	6,000.00	0	.00
685.186	Training	1,000.00	.00	.00	.00	1,000.00	0	.00
685.191	Canine Unit Operations	5,000.00	2,997.50	.00	3,371.99	1,628.01	67	8,483.15
686.194	Other Prof/Tech Services	10,000.00	.00	.00	1,000.00	9,000.00	10	4,000.00
	Other Services & Charges Totals	$31,950.00	$2,997.50	$0.00	$4,816.30	$27,133.70	15%	$14,579.26
	Department **05 - Police** Totals	$33,000.00	$3,251.90	$0.00	$5,077.14	$27,922.86	15%	$14,894.34
	EXPENSE TOTALS	$33,000.00	$3,251.90	$0.00	$5,077.14	$27,922.86	15%	$14,894.34
	Fund **0086 - Seized and Forfeited** Totals							
	REVENUE TOTALS	33,000.00	.00	.00	.00	33,000.00	0	35,241.11
	EXPENSE TOTALS	33,000.00	3,251.90	.00	5,077.14	27,922.86	15	14,894.34
	Fund **0086 - Seized and Forfeited** Totals	$0.00	($3,251.90)	$0.00	($5,077.14)	$5,077.14		$20,346.77
	Grand Totals							
	REVENUE TOTALS	29,905,516.00	2,450,306.52	.00	6,157,440.89	23,748,075.11	21	28,213,263.28
	EXPENSE TOTALS	30,604,581.00	2,717,212.00	(238,138.35)	7,543,992.94	23,423,726.41	24	27,495,191.52

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Budget Performance Report

Fiscal Year to Date 09/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Grand Totals	($699,065.00)	($266,905.48)	$238,138.35	($1,386,552.05)	$324,348.70		$718,071.76

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