**PUBLIC HEARING & REGULAR MEETING OF**
**CITY COUNCIL**
**JUNE 25, 2015 – 5:30 PM**
**COUNCIL CHAMBERS**
**GEORGETOWN, SOUTH CAROLINA**

## 1. CALL TO ORDER

Notice of this meeting has been made in accordance with the 1976 Code of Laws of South Carolina Freedom of Information Act.

**MEMBERS PRESENT**
Mayor Jack M. Scoville, Jr.
Council Member Brendon M. Barber, Sr.
Council Member Rudolph A. Bradley
Council Member Edward S. Kimbrough, Jr.
Council Member Clarence C. Smalls
Mayor Pro Tempore Peggy Wayne

**MEMBERS ABSENT**
Council Member Carol R. Jayroe

**ALSO PRESENT**
Mr. Chris Carter, City Administrator
Mrs. Elise Crosby, City Attorney
Ms. Ann U. Mercer, City Clerk
Miss Suzanne Abed-El-Latif, HR Manager
Mrs. Debra Bivens, Director of Finance
Mr. Will Cook, Water Utilities Director
Mr. Glen Dixon, Fleet Superintendent
Chief Paul Gardner, Georgetown Police Department
Mr. Jonathan Heald, City Engineer
Mr. Alan Loveless, Director of Electric Utilities
Mr. Rick Martin, Building Official/Zoning Administrator
Chief Joey Tanner, Georgetown Fire Department

**MEDIA**
Georgetown Times - Ms. Taylor Griffith

## 2. PUBLIC HEARING

**A. The purpose of the Public Hearing is to receive citizen input regarding the proposed millage increase from 87 mills to 93 mills.**

Mayor Jack M. Scoville, Jr. called the Regular Meeting of City Council to order at 5:30 PM and opened the Public Hearing to receive citizens input. No one appeared in support of or in opposition to the ordinance and the Public Hearing was concluded at 5:31 PM.

**3. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES**

Mayor Scoville requested all cell phones or electronic devices be turned off or placed on mute so as to not interrupt the meeting.

**4. INVOCATION & PLEDGE OF ALLEGIANCE**

Council Member Brendon Barber rendered the invocation. The D.E.F.F. Girls Basketball Team for Georgetown County and the USBA South Carolina State Champions led the Pledge of Allegiance. Mayor Scoville announced the team is advancing to the USBA National Championship in Atlanta on July 7th.

Mayor Scoville made a **motion to amend the agenda to add, after the Public Comment Section, a Resolution to encourage the South Carolina General Assembly to remove the Confederate Battle Flag of the Confederate States of America from the South Carolina State House grounds**, seconded by Council Member Bradley.

Mayor Scoville called for the question.

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| **RESULT:** | **FAILED [5-1]** |
| **MOVER:** | Jack M. Scoville Jr., Mayor |
| **SECONDER:** | Rudolph A. Bradley, Council Member |
| **AYES:** | Scoville Jr., Barber Sr., Bradley, Kimbrough, Smalls |
| **NAYS:** | Wayne |
| **ABSENT:** | Jayroe |

The current Ordinance requires unanimous vote to amend the agenda.

Council Member Bradley asked the Mayor to include the Resolution on the agenda at the next meeting. Mayor Scoville confirmed.

**5. PUBLIC COMMENTS**

Mayor Scoville recognized Mrs. Susan Fleming. Mrs. Fleming of 316 Cleland Street addressed Council concerning the care and replacement of Oak trees in the City. She asked Council to consider establishing an ordinance to protect the trees and a tree commission that will oversee a professional arborist. Mrs. Fleming stated where she lives on Cleland Street (near the old high school) there is one power pole that has a safety light which is not enough to provide light on that street. She was told the electric lines were relocated underground in front of the eye clinic and City Council approved a budget to install decorative street lights on that block of Cleland. This did not occur and she requested Council to revisit the issue since it is a safety matter. Mayor Scoville asked Chris Carter to look into the matter, and he noted the City secures the services of a tree contractor to trim the trees.

Mayor Scoville recognized Ms. Jean Brown. Ms. Brown has been appointed by Governor Nikki Haley as Commissioner to the 7TH Congressional District of the

South Carolina Human Affairs Commission. She informed City Council the Georgetown County Community Relations Council was re-established in May 2015 and Dr. Peter Mitchell is working with her on this endeavor. In order to help with this effort she asked City Council to appoint two citizens of different hues to serve on the Council. A handout was provided listing the mission and six specific goals of the Georgetown County Community Relations Council. Mayor Scoville asked Ms. Brown if she had any recommendations. She said she and Dr. Mitchell would meet and provide the names.

## 6. INTRODUCTION OF NEW EMPLOYEES

There are no new employees.

## 7. HOUSING AND COMMUNITY DEVELOPMENT

**A. Motion to approve contract and payment to 4 Seasons Site and Demo Inc. for demolition of five (5) dilapidated houses in the amount of $19,354.00.**

Council Member Bradley moved, seconded by Council Member Kimbrough. Mr. Rick Martin stated bids were solicited for the demolition of five dilapidated structures and 4 Seasons is the low bidder. Mayor Scoville asked for comments. Council Member Kimbrough asked if liens would be placed on the homes. Mr. Martin said these homes were part of a one year amnesty period and no liens would be attached to the property.

Mayor Scoville called for the question.

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| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Rudolph A. Bradley, Council Member |
| **SECONDER:** | Edward S Kimbrough, Council Member |
| **AYES:** | Scoville Jr., Barber Sr., Bradley, Kimbrough, Smalls, Wayne |
| **ABSENT:** | Jayroe |

## 8. FINANCE

**A. Motion to approve second reading of an Ordinance to Adopt a Budget and Raise Revenue for The City of Georgetown, South Carolina for Fiscal Year Ending June 30, 2016.**

Council Member Bradley moved, seconded by Council Member Kimbrough. Mrs. Debra Bivens stated the budget as presented $36,415,854, is a balanced budget. Staff was instructed to make the following changes in the budget before second reading. General Fund: KGB personnel expenses, $24,700, were added; Police Department Georgetown DEU Task Force expenses, $30,000, were added; the millage rate was increased to 93 mills, generating $184,000 in revenue. The Hospitality Fund was reduced by $15,000 for the Veterans Memorial.

Mayor Scoville called for the question.

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| **RESULT:** | **ADOPTED [4 TO 2]** |
| **MOVER:** | Rudolph A. Bradley, Council Member |
| **SECONDER:** | Edward S Kimbrough, Council Member |
| **AYES:** | Scoville Jr., Barber Sr., Bradley, Kimbrough |
| **NAYS:** | Smalls, Wayne |
| **ABSENT:** | Jayroe |

**B. Motion to Approve the Capital Improvement Plan for FY 2015-2016.**

Council Member Smalls moved, seconded by Council Member Barber. Mrs. Bivens presented the Resolution to adopt the CIP for 2015/2016. This is the first year of the Plan that we would add into the budget as a whole. Currently a capital project is defined as equipment with a useful life of more than one year. Mr. Chris Carter stated there has been discussion about changing this to five years. Staff plans to present this to Council at a later date. The City has received a revised amount on repairs to City Hall and Fire Station #1. Mr. Carter said if the claim is honored at the higher amount, we would amend the budget, and show the revenue as insurance proceeds.

Mayor Scoville called for the question.

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| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Clarence C. Smalls, Council Member |
| **SECONDER:** | Brendon M. Barber Sr., Council Member |
| **AYES:** | Scoville Jr., Barber Sr., Bradley, Kimbrough, Smalls, Wayne |
| **ABSENT:** | Jayroe |

**C. Discuss Amendment to the Revenue Bond Ordinance to Fund Water & Wastewater Projects.**

Mr. Jonathan Heald presented a list of completed projects which include the City Hall Retention Pond, East Bay Boat Landing, Rainey Park Stabilization, Ben Cooper Park Splash Pad, Historic District Manhole Rehabilitation, Municipal Center Water Tank, 13/14 Sidewalks, Front Street Streetscape Phase II-A, Clarifiers Demolition, Day Dock Renovation, AMI Water Meter Conversion, Church Street 6 inch Water Main and Seaboard Street Resurfacing. Next he reviewed a list of current projects under construction: The King Well Rehabilitation, Broad Street Sewer Rehabilitation, Well Disinfection Conversion and 14/15 Sidewalks. Current projects in the bidding process: 17/701/521 Utility Relocation, Wastewater Treatment Plant Headworks Modifications and Broad Street Water Services. Current projects under design: Broad Street Stormwater, Cherry Street Improvements, Ben Cooper Park Loading Area, Duke/Lynch/Congdon/Highmarket Streets Stormwater Improvements, Merriman Road Wastewater Main, East Bay Boat Landing Parking Lot, East Coast Greenway Master Plan and the Wastewater Treatment Plant SBR Modifications. Future projects in Water Utility include New Elevated Water Tank and Central Business District Water System Improvements. After the water tank at

City Hall was removed staff has been looking at a need to erect another tank on the north side of town. This would give a third pressure zone. This would be a $1.5 to $2 million project with a two year process from start to groundbreaking and one year to construct. This tank is required before needed refurbishments can be performed on the Port Authority tank…the main tank. The Central Business Water System will require 15,500 feet of water mains and 10 fire hydrants. The cost would be $1.5 to $2 million. This project can be divided into phases and can be completed internally, over time. Mr. Heald told Council, in his opinion, the tank project is necessary and more important. Future Wastewater Utility projects include WWTP Upgrades and West End Wastewater Rehabilitation: Bids on the headworks modifications will be opened next week, approximately $550,000-$750,000. Then we are under design for SBRs 2 and 3, approximately $1.5 million each. The projects are mandated and a Consent Order has been signed. The West End Wastewater Rehab project involves 62,500 feet of gravity mains and 215 manholes. The condition of the underground sewer mains is not known; therefore, staff has set up a design/build contract to televise these mains. Based on the results, a determination will be made on the best solution and implementation. The cost is estimated at $4.5 million. Mr. Heald said the majority of the lines are vitrified clay pipe. Any structural defects found will be replaced with plastic pipe. Discussions followed. Future projects include: Black River Road Widening; Wastewater Rehabilitation in the Central Business District, the North side, Maryville and Willowbank; City Hall Lift Station; Merriman and Highmarket Intersection; Ben Cooper Park Improvements; East Bay Park Improvements; Water System Improvements in West End, North Side and Maryville; WWTP Improvements, and US 521-701 Truck By-pass.

Mrs. Bivens referred to information provided that indicates the proposed debt, if Council amends the ordinance, will increase the revenue bond by adding the WWTP modifications and the new water tank. The existing revenue bond for the Wastewater Treatment Plant and the water meter project has eight years left. By including the two new projects the time would be extended by two years. The ten year period would then have a reduction in the new monies and would step down. After ten years we would be able to begin new projects. By recommending this option our debt service would be reduced by $100,000 annually which would compensate for some of the lost revenue from the steel mill closing and we would not have to increase water or wastewater rates. The WWTP partners reimburse the City of Georgetown for their share.

Council Member Bradley made a **motion to proceed with staff's recommendations,** seconded by Council Member Kimbrough.

Mayor Scoville called for the question.

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| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Rudolph A. Bradley, Council Member |
| **SECONDER:** | Edward S. Kimbrough, Council Member |
| **AYES:** | Scoville Jr., Barber Sr., Bradley, Kimbrough, Smalls, Wayne |
| **ABSENT:** | Jayroe |

## 9. ENGINEERING

**A. Motion to authorize staff to enter into a contract with Greenwall Construction and approve payment in an amount not to exceed $1.5 million for the relocation of overhead electric and underground water and wastewater utilities in the US 17/701/521 corridor between Highmarket and Five Points in advance of the proposed SC DOT road improvements.**

Council Member Barber moved, seconded by Council Member Bradley. Mr. Heald referred to the projected timeline presented at the April 23, 2015 meeting and noted two changes. Council approval is tonight rather than the original date of June 18 which pushes back the construction start date from July 6 to July 13. Bids were opened on June 1; Greenwall Construction for $2.4 million and RH Moore for $3.7 million. The engineer's estimate, $865,000, was extremely low. Staff immediately began negotiating with the low bidder and SCDOT. DOT, has allowed us a substandard trench section because we know they are going to scrape it all off to bring the road base back in. They have also allowed us to change the traffic control plan to permit daytime work. He presented the anticipated stages of lane closures. Discussions followed. Mr. Heald stated this project is necessary. If we don't commit to relocate our utilities, it jeopardizes this project as well as other projects with DOT. He recommended Council to authorize staff, on behalf of the City, to enter into a contract and authorize payment to Greenwall Construction for the relocation of water, wastewater and electric utilities in the US 17/701/521 corridor in an amount not to exceed $1.5 million. The original bid was for $2.4 million.

Mr. Carter noted this project was not included in refinancing of the 2011 Revenue Bond. He suggested redirecting unused funds from the AMI Water Meter Project, as well as monies designated for Maryville Water and Sewer Improvements and repair upgrades to fund the difference of what was allocated in the Capital Improvement Plan.

Mayor Scoville called for the question.

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| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Brendon M. Barber Sr., Council Member |
| **SECONDER:** | Rudolph A. Bradley, Council Member |
| **AYES:** | Scoville Jr., Barber Sr., Bradley, Kimbrough, Smalls, Wayne |
| **ABSENT:** | Jayroe |

## 10. ELECTRIC UTILITIES

### A. Motion to approve purchase order and payment to Sumter Utilities in the amount of $200,000 for distribution line work.

Council Member Barber moved, seconded by Council Member Bradley. Mr. Alan Loveless stated as in past years, this is to bring in a contractor crew to help with capital improvements and upgrades on the distribution system. Mayor Scoville asked for comments.

Mayor Scoville called for the question.

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| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Brendon M. Barber Sr., Council Member |
| **SECONDER:** | Rudolph A. Bradley, Council Member |
| **AYES:** | Scoville Jr., Barber Sr., Bradley, Kimbrough, Smalls, Wayne |
| **ABSENT:** | Jayroe |

### B. Motion to approve purchase order and payment to Ricky's Tree Service of Manning, SC in the amount of $140,000 for electric line clearance tree work.

Mayor Pro Tempore Wayne moved, seconded by Council Member Barber. Mr. Loveless stated every few years a tree contractor is brought in to help with tree clearance around electric distribution lines. The Electric Department's tree crew works to keep up with customer related orders. There are public trees which present liability issues for the City if they are dead, damaged or diseased or have limbs that infringe on private property. Mayor Scoville referenced Mrs. Fleming's comments and said in next year's budget we need to consider buying another bucket truck and adding two or three people to the crew.

Mayor Scoville called for the question.

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| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Peggy P. Wayne, Mayor Pro Tempore |
| **SECONDER:** | Brendon M. Barber Sr., Council Member |
| **AYES:** | Scoville Jr., Barber Sr., Bradley, Kimbrough, Smalls, Wayne |
| **ABSENT:** | Jayroe |

## 11. ADMINISTRATION

### A. Motion to Approve 2015 Safety Resolution.

Council Member Bradley moved, seconded by Council Member Barber.

Mayor Scoville called for the question.

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| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Rudolph A. Bradley, Council Member |
| **SECONDER:** | Brendon M. Barber Sr., Council Member |
| **AYES:** | Scoville Jr., Barber Sr., Bradley, Kimbrough, Smalls, Wayne |
| **ABSENT:** | Jayroe |

**B. Motion to approve first semi-annual payment to SCMIRF in the amount of $273,170 for property, liability and vehicle insurance and first and second quarter payments to SCMIT in the amount of $69,322 for Workers Compensation Insurance.**

Council Member Barber moved, seconded by Council Member Bradley.

Mayor Scoville called for the question.

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| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Brendon M. Barber Sr., Council Member |
| **SECONDER:** | Rudolph A. Bradley, Council Member |
| **AYES:** | Scoville Jr., Barber Sr., Bradley, Kimbrough, Smalls, Wayne |
| **ABSENT:** | Jayroe |

**C. Motion to approve first reading of an Ordinance amending Section 2-31, Agenda, Order of Business and Regular Meetings, of the Code of Ordinances for the City of Georgetown.**

Council Member Bradley moved, seconded by Council Member Kimbrough. Mrs. Elise Crosby stated the draft ordinance provided in the agenda was proposed several years ago but was not approved. First reading will be approved by Title and finalized before second reading. Mayor Scoville asked for discussion.

Mayor Scoville called for the question.

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| **RESULT:** | **APPROVED [UNANIMOUS] Next: 7/23/2015 5:30 PM** |
| **MOVER:** | Rudolph A. Bradley, Council Member |
| **SECONDER:** | Edward S Kimbrough, Council Member |
| **AYES:** | Scoville Jr., Barber Sr., Bradley, Kimbrough, Smalls, Wayne |
| **ABSENT:** | Jayroe |

## 12. CITY ADMINISTRATOR REPORT

Mr. Carter requested Council meet on July 30, 2015 to discuss City Hall and Fire Station #1 and possible second reading on an annexation.

## 13. MINUTES

**Motion to approve minutes of Special Meetings dated April 2, 2015 and April 23, 2015 and Regular Meeting dated April 16, 2015.**

Council Member Kimbrough moved, seconded by Mayor Pro Tempore Wayne.

Mayor Scoville called for the question.

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| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Edward S Kimbrough, Council Member |
| **SECONDER:** | Peggy P. Wayne, Mayor Pro Tempore |
| **AYES:** | Scoville Jr., Barber Sr., Bradley, Kimbrough, Smalls, Wayne |
| **ABSENT:** | Jayroe |

## 14. OLD BUSINESS

There was no old business.

## 15. NEW BUSINESS

Council Member Kimbrough recommended to Council Members that Council request staff to submit a written request to the Planning Commission to conduct a study of an area soon to be in transition; the area of the steel mill and surrounding properties such as vacant buildings on Fraser Street, as well as City Hall and the Fire Station. He has received calls to consider change of use needs and stay out in front of any redevelopment. This could be the first step in moving towards that process. Mayor Scoville said that would be considered.

## 16. DEPARTMENT MONTHLY REPORTS

**A. May 2015 Georgetown PD Report**

**B. May 2015 Fire Report**

**C. May 2015 Public Works Department Report**

**D. May 2015 Fleet Services Report**

**E. May 2015 Electric Utility Department Monthly Report**

**F. May 2015 Water Utilities Report**

**G. May 2015 Housing and Community Development Report**

**H. May 2015 Finance & IT Department Report**

## 17. EXECUTIVE SESSION

**Motion to adjourn Regular Meeting and enter Executive Session to discuss appointment to Community Appearance Board; receive legal advice on pending litigation concerning sink holes issues; and update on economic development issues concerning the proposed hotel and Arcelor Mittal property.**

Mayor Scoville removed development issues concerning 700 block of Front Street from the motion.

Council Member Bradley moved, seconded by Mayor Scoville.

Mayor Scoville called for the question.

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| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Rudolph A. Bradley, Council Member |
| **SECONDER:** | Jack M. Scoville Jr., Mayor |
| **AYES:** | Scoville Jr., Barber Sr., Bradley, Kimbrough, Smalls, Wayne |
| **ABSENT:** | Jayroe |

The Regular Meeting was adjourned at 6:50 PM.

**Motion to adjourn Executive Session and reconvene Regular Meeting.**

Council Member Barber moved, seconded by Council Member Bradley.

Mayor Scoville called for the question.

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| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Brendon M. Barber Sr., Council Member |
| **SECONDER:** | Rudolph A. Bradley, Council Member |
| **AYES:** | Scoville Jr., Barber Sr., Bradley, Kimbrough, Smalls, Wayne |
| **ABSENT:** | Jayroe |

Executive Session was adjourned and the Regular Meeting was reconvened at 7:02 PM.

Mayor Scoville announced no formal action was taken in Executive Session.

## 18. APPOINTMENTS

**Motion to appoint member to Community Appearance Board.**

Mayor Scoville moved to appoint Ms. Brenda England to the Community Appearance Board, seconded by Council Member Bradley.

Mayor Scoville called for the question.

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| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Jack M. Scoville Jr., Mayor |
| **SECONDER:** | Rudolph A. Bradley, Council Member |
| **AYES:** | Scoville Jr., Barber Sr., Bradley, Kimbrough, Smalls, Wayne |
| **ABSENT:** | Jayroe |

## 19. ADJOURNMENT

**Motion to adjourn the Regular Meeting of City Council.**

Mayor Scoville moved, seconded by Council Member Bradley.

Mayor Scoville called for the question.

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| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Jack M. Scoville Jr., Mayor |
| **SECONDER:** | Rudolph A. Bradley, Council Member |
| **AYES:** | Scoville Jr., Barber Sr., Bradley, Kimbrough, Smalls, Wayne |
| **ABSENT:** | Jayroe |

The Regular Meeting of City Council was adjourned at 7:03 PM.

Ann U. Mercer
City Clerk

Date Approved: 09/17/15