

**PUBLIC HEARING & REGULAR MEETING OF CITY COUNCIL
JUNE 21, 2018 – 5:30 PM
MUNICIPAL COURTROOM
GEORGETOWN, SOUTH CAROLINA**



Notice of this meeting has been made in accordance with the
South Carolina Code of Laws as amended.

- 1. CALL TO ORDER**
- 2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES**
- 3. PUBLIC HEARING**
 - 1. The purpose of the Public Hearing is to receive citizen input regarding the proposed 2018/2019 operating budget.**
- 4. INVOCATION & PLEDGE OF ALLEGIANCE**
- 5. PUBLIC COMMENTS**
- 6. INTRODUCTION OF NEW EMPLOYEES**
- 7. PROCLAMATION**
 - A. Motion to approve a proclamation honoring Beppie LeGrand on her retirement as Manager of Main Street South Carolina, a program of the Municipal Association of South Carolina.**
- 8. HOUSING AND COMMUNITY DEVELOPMENT**
 - A. Motion to approve an agreement between the homeowner of 201 Bolick Street, Joanne F. Haselden, and the City of Georgetown for the Hazard Mitigation Grant Program (HMGP) #4241-F5-S256, awarded on November 8, 2017, and furthermore, authorize staff to execute the agreement as presented.**

Attachments:

1	2018.06.08 Signed Agreement and Right of Entry	(PDF)
2	HMGP Award Certificate	(PDF)
 - B. Motion to approve an agreement between the City of Georgetown and the South Carolina Emergency Management Division (SCEMD) for Hazard Mitigation Grant Program (HMGP) #4241-F5-S256, awarded on November 8, 2017, and furthermore, authorize staff to execute the agreement as presented.**

Attachments:

1	EDITED Agreement S256 Signed by SCEMD	(PDF)
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- 9. FINANCE**
 - A. Motion to Approve Second Reading of an Ordinance to Amend the Water Utility Rates Contained in the City Clerk's Official Record of Utility Rates,**

Deposits, and Miscellaneous Fees and Charges for the City of Georgetown, South Carolina effective July 1, 2018.

Attachments:

1 Water Rate Ordinance (PDF)

- B. Motion to Approve Second Reading of an Ordinance to Amend the Wastewater Utility Rates Contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges for the City of Georgetown, South Carolina effective July 1, 2018.**

Attachments:

1 Wastewater Rate Ordinance (PDF)

- C. Motion to Approve Second Reading of an Ordinance to Adopt a Budget and Raise Revenue for The City of Georgetown, South Carolina for Fiscal Year Ending June 30, 2019.**

Attachments:

1 Budget Ordinance 18-19- (PDF)

- D. Resolution to Authorize State Revolving Fund or SRF Loan Application for Historic District Water Improvement Project in the amount not to exceed \$1,650,000.**

Attachments:

1 DW FY18 Resolution(2) (PDF)

10. ENGINEERING

- A. Motion to award and make payment to Lawrimore Construction, Inc. for a not to exceed amount of \$330,950 to install 1,555 lineal feet of new 6-in. water main at Kaminski Street between Emanuel Street , and Hawkins Street (Project no. 1511) and to jack and bore and install 46 lineal feet for new 6-in water main at the intersection of Black River Road and Heyward Street (Project no. 1509).**

Attachments:

1 Bid ad final (PDF)

2 Certified Bid Tab (PDF)

3 LAWRIMORE (PDF)

4 Heyward St.- Lawrimore Const Revised Bid (PDF)

5 Engineers Recommendation for Award (PDF)

- B. Motion to approve proposal and make payment to ARC, Incorporated for a not to exceed amount of \$214,500 with a \$6,400 contingency for the replacement of bulkhead at Constitution Park.**

Attachments:

1 Certified Bid Tab (PDF)

2 Constitution Park Bulkhead ARC Proposal 6.4.2018 (PDF)

3 McSweeney Modification Letter (PDF)

4 Notice of Intent to Award (PDF)

- C. **Motion to approve bid and to make payments to Lawrimore Construction, Inc for a not to exceed amount of \$1,487,323.43 with a \$44,620 contingency fee for the Historic District Water System Improvements project.**

Attachments:

- | | | |
|---|--|-------|
| 1 | Ad | (PDF) |
| 2 | LAWRIMORE | (PDF) |
| 3 | Recommendation ltr Certified Bid Tab Notice of Intent to Award NOA (PDF) | |
| 4 | Notice of Intent to Award | (PDF) |

11. ELECTRIC UTILITIES

- A. **Motion to Approve Purchase Order With Sumter Utilities Inc for Contractor Assistance for the LED Street Light Replacement Project and Payment for the Replacement/Installation of Approximately 2100 Light Fixtures.**

Attachments:

- | | | |
|---|---------------------|-------|
| 1 | LEDConstrBidResults | (PDF) |
|---|---------------------|-------|

12. ADMINISTRATION

- A. **Motion to Approve 2018 National Safety Month Resolution**

Attachments:

- | | | |
|---|------------------------|-------|
| 1 | 2018 Safety Resolution | (PDF) |
|---|------------------------|-------|

- B. **Motion to Approve Second Semi-Annual payment to SCMIRF in the amount of \$315,852.00 for Property, Liability and Vehicle Insurance and Two Quarterly Payments to SCMIT in the amount of \$185,494.00 for Workers Compensation Insurance.**

Attachments:

- | | | |
|---|-------------------------|-------|
| 1 | SCMIRF & SCMIT INVOICES | (PDF) |
|---|-------------------------|-------|

- C. **Motion to accept City Administrator's recommendation to pursue the demolition of the existing City Hall building and build a new City Hall building on the same site as outlined in a letter dated May 22, 2018 from Weatherly Structural Engineers and further to secure an engineering peer analysis of the Weatherly proposal that would be shared with the Mayor and City Council prior to submitting a contract for engineering services from Weatherly.**

Attachments:

- | | | |
|---|--|-------|
| 1 | New Georgetown City Hall Structural Proposal | (PDF) |
|---|--|-------|

- D. **Motion to approve Agreement with Erin E. Bailey, Attorney at Law to provide Municipal Public Defender Services in an amount not to exceed \$18,750.00.**

Attachments:

- | | | |
|---|---|-------|
| 1 | Public defender contract one year FINAL | (PDF) |
| 2 | FEE PROPOSAL REDACTED | (PDF) |

13. CITY ADMINISTRATOR REPORT

14. MINUTES

- A. **Motion to approve minutes of City Council meetings dated March 8, 2018, March 15, 2018, March 22, 2018, April 19, 2018 and April 26, 2018.**

15. OLD BUSINESS

16. NEW BUSINESS

17. DEPARTMENT MONTHLY REPORTS

A. GPD May 2018 Monthly Report

Attachments:

- 1 GPD May Monthly Report (PDF)

B. May 2018 Municipal Court Report

Attachments:

- 1 Municipal court report (PDF)

C. May 2018 Fire Report

Attachments:

- 1 MAY 2018 (PDF)

D. May 2018 Public Works Department Report

Attachments:

- 1 MAY.2018. (PDF)
2 Baruch Park.new shelter installed (PDF)

E. May 2018 Fleet service Report

Attachments:

- 1 Monthly Report (PDF)

F. May 2018 Electric Utility Department Report

Attachments:

- 1 may18 (PDF)

G. May 2018 Water Utilities Report

Attachments:

- 1 May 2018 Water Utilities Report (PDF)

H. May 2018 Engineering Report

Attachments:

- 1 Engineering Monthly Report_May 2018 (PDF)

I. May 2018 Housing & Community Development Report

Attachments:

- 1 May 2018 Monthly Report (PDF)

J. May 2018 Finance and IT Reports

Attachments:

- 1 May 2018 Finance & IT Report (PDF)
2 Grants-Monthly Rpts FY 17.18 (PDF)

- 3 GovDeals-Monthly Rpts FY 17.18 (PDF)
- 4 BudgetPerformanceReport-May 2018 (PDF)

18. ADJOURNMENT

- A. Motion to adjourn the Regular Meeting of City Council.**



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2538

Council Meeting Date:	21 June 2018
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve an agreement between the homeowner of 201 Bolick Street, Joanne F. Haselden, and the City of Georgetown for the Hazard Mitigation Grant Program (HMGP) #4241-F5-S256, awarded on November 8, 2017, and furthermore, authorize staff to execute the agreement as presented.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• After a lengthy application process that started in early 2016, the HMGP grant was awarded on November 8, 2017 to Ms. Joanne Haselden at 201 Bolick Street in the amount of \$167,898. • This grant is 75% federal (\$125,924) and 25% homeowner (\$41,974). • On May 17, 2018 the city adopted an Administration Fee Ordinance for HMGP projects to compensate for staff's time and administration of this grant. This fee comprises 3% of the total grant awarded paid to the city at time of signed agreement. • Homeowner approved this agreement on June 8, 2018.
Options:	Approve or deny the execution of this agreement between the City and the homeowner of 201 Bolick St.
Staff Recommendation:	Staff recommends approval.

Reviews:

Rick Martin Completed 06/13/2018 11:51 AM
 Finance Completed 06/13/2018 12:14 PM
 City Attorney Completed 06/14/2018 9:33 AM
 Carey Smith Completed 06/15/2018 2:04 PM
 Ann U. Mercer Completed 06/15/2018 2:07 PM
 Georgetown City Council Pending 06/21/2018 5:30 PM

Attachments:

1. a 2018.06.08 Signed Agreement and Right of Entry (PDF)
2. b HMGP Award Certificate (PDF)

Updated: 6/13/2018 11:51 AM by Rick Martin (Page 1)

AGREEMENT AND RIGHT OF ENTRY FOR ADMINISTRATION OF HAZARD MITIGATION GRANT

NOW, THEREFORE, in consideration of these mutual covenants and conditions, the undersigned covenant and agree as follows:

I. Authority

Owner certifies by her signature hereinbelow she is the sole owner and possessed of good title to the Property and has the authority and capacity to grant the right of access described herein. Owner acknowledges the City has not conducted a title search and it is her sole responsibility to notify any of the Property's lienholders, mortgage holders, and property and casualty insurance carriers of her grant of this Right of Entry. To the extent her authority to grant the right of access described herein is challenged by a third party title claimant or creditor, Owner indemnifies City with respect to any such title-related claim.

The City warrants the undersigned signatory for the City has been granted the authority to execute this Agreement by the City Council, duly assembled.

II. Scope and Term.

This Agreement is entered into to memorialize the terms of the parties' roles in connection with the FEMA Grant above-referenced for flood hazard mitigation-related elevation of Owner's home ("the Project"), and the City's role as Subrecipient in administration of the project pursuant to the SCEMD Agreement. Owner acknowledges she has been provided a copy of the SCEMD Agreement. Both parties acknowledge the Grant may provide 75% reimbursement of eligible expenditures as covered by the Grant and approved by the Recipient.

The term of this Agreement extends from the signatory date through termination or completion of the project, as evidenced by a FEMA or SCEMD notice of termination or a certificate of occupancy issued by the city in conjunction with the issuance of the reimbursement monies, not to extend beyond April 1, 2020.

III. Owner's Construction Project

This is a flood hazard mitigation project to elevate Owner's home. The parties acknowledge the eligible activities as defined in the SCEMD Agreement and as otherwise specified in the Grant are required to be completed for the Subrecipient to obtain reimbursement for Owner. Owner acknowledges her obligation to include the specifications and eligible activities in any contract or agreement she has with any contractor(s) working on the project. Owner further acknowledges her familiarity with

Eligible HMGP Elevation Program Expenses (Exhibit A, attached and incorporated), and understands the eligible activities. She expressly acknowledges any work she does or contracts for work that is not covered is her sole responsibility.

Owner agrees to contract independently for the project authorized by the Grant. FEMA requires Recipients and subrecipients to design all structure elevation projects in accordance with ASCE 24-14. (Addendum A, HMGA, E.1.1). Additional elevation project specific requirements can be found in FEMA P-550, *Recommended Residential Construction for Coastal Areas: Building on Strong and Safe Foundations* (2009). Owner acknowledges that these are the minimum standards and requirements for the Project. (See Addendum B, Highlights of ASCE 24-14). However, Owner also understands their scope of knowledge is not required to go beyond the details in FEMA P-312, *Homeowner's Guide to Retrofitting – Third Edition* (2014), which is prepared specifically for the homeowner who wants to know how to protect their home from flooding. Owner agrees to secure a contractor who shall be in compliance with the provisions set out in SC Code Ann. 40-11, and to provide proof of same to the City upon request, prior to the issuance of a city permit related to the Project. Owner's contractor(s) shall be bonded in an amount of 100% of the contract amount for each's portion of the project.

Owner agrees the contractor she selects for the project will be her contractor, not the City's. Due to the special requirements of the project, Owner may be unable to secure three separate bids of contractors with sufficient expertise to complete the work. Owner will submit the name and contact information of the contractor selected and the criteria for selection with appropriate justification.

IV. City's Responsibilities

The City is the Subrecipient of the Grant in the SCEMD Agreement, and agrees to perform such work as is necessary to comply with its terms. The City acknowledges its responsibility for programmatic oversight of the project, inspections as required, applying for the reimbursement per the SCEMD Agreement, and making payment of any reimbursement received to Owner. The City agrees to commit such staff resources as necessary to meet its obligations under the SCEMD Agreement. The City agrees to maintain records provided to the City by Owner and all records of inspections and financial records in connection with the Project, for the term of this Agreement or through

the date of Reimbursement, whichever is later. The City agrees the contact person for the City for the grant is the City's Certified Floodplain Manager. After Final Inspection and payment of funds from SCEMD to the City as Subrecipient under the SCEMD contract, all reimbursements for Owner are due in fourteen (14) days of all funds received from SCEMD clearing the City's escrow account, or interest will accrue at the statutorily applicable interest rate.

V. Financial Instruments, Obligations, and Non-Federal Costs Share

Owner acknowledges her responsibility for 100% of the costs of the eligible expenditures for Grant-covered aspects of the elevation project, and an Administrative Fee of 3% of the total estimated cost of the project, payable to the City of Georgetown at the time this Agreement is signed. The Application Fee is \$5,036.94. The Application Fee is to be held in an escrow account until all contractors, permits, variances, and all additional requirements are approved. If the City Council does not approve the project as a whole, the Application Fee shall be refunded to the Owner within fourteen (14) days of such action. The estimated cost of this project is \$167,898.00 to be cost shared 75% / 25%, or approximately \$125,924 federal and \$41,974.00 local (Owner). According to FEMA the non-Federal match does not need to be cash; in-kind services or materials may be used. Owner acknowledges that she is responsible for the Non-Federal cost share of 25% of the total project cost. (Addendum C: Homeowner's Guide to The Hazard Mitigation Grant Program). The estimated cost of the Project is \$167,898.00, which would make the Owner responsible portion \$41,974.00. Owner further acknowledges that to meet her 25% obligation the following sources of additional financing, if applicable, may be used: Increased Cost of Compliance payments, insurance payments, U.S. Small Business Administration disaster loans, State/territory/federally-recognized tribe/local government, and donated resources (Addendum C: HG to HMGP). Additional information on cost sharing guidelines can be found in *Hazard Mitigation Assistance Cost Share Guide* (Addendum D).

Management costs are any indirect costs and administrative expenses that are reasonably incurred by a Recipient or subrecipient in administering an award or sub-award

and are further detailed in the Hazard Mitigation Assistance Grant Guidance. (Addendum A, HMAG, Part III E.1.5).

The City understands that it has sole responsibility as subrecipient in recouping any and all management costs it incurs regarding the Project, over and above the 3% Administrative Fee established by City Council.

Owner understands documentation as required by FEMA and SCEMD, as specified in the SCEMD Agreement, is a mandatory condition precedent for reimbursement. She understands the requirement of itemized invoices and agrees to provide copies to the City, itemized as to contractor's costs incurred sufficient to permit a formal audit comporting with ordinary, customary and prudent public accounting requirements. Owner agrees to include all supporting backup documentation provided by the Owner's contractor(s) (invoices, canceled checks, daily activity reports, payroll records, time sheets, executed contracts, receipts, purchase orders, billing statements, etc.). Owner agrees to pay any contractor(s) per her own independent agreement with the contractor(s), and maintain all records of payment in order to provide proof of payment.

Owner acknowledges the City requires proof she can meet her funding obligation prior to the City issuing a building permit. Owner will deposit the equivalent of the 25% obligation non-federal costs share in an escrow account, or obtain a bond or bank letter of credit in that amount, and provide proof of same. This in no way obligates Owner to fund her share in cash from this source; this is a verification provision.

The City and Owner understand the reporting and closeout requirements required for the Project. (Addendum A, HMAG, see also Addendum F, *Hazard Mitigation Assistance Guidance Addendum*; see also SCEMD Agreement.) Owner acknowledges that the Recipient has the primary responsibility for the closeout tasks associated with the grant.

VI. Right of Entry

Owner grants the City, its Building Inspector, and other agents as necessary to perform the duties required under the Agreement, the right and privilege to enter and access the Property, limited to access necessary to carry out such work as is necessary to inspections required for compliance with the City's role as Subrecipient of the Grant. The

Owner acknowledges this Right of Entry does not obligate the City to perform any action. The City understands that this right of entry is only for the performance of its role as Subrecipient and only by those individuals specifically tasked for its execution. This Right of Entry extends from the date of this grant entered hereinabove for a period of days not to extend beyond April 1, 2020. Upon final inspection of the project, this right of entry terminates.

VII. Voluntary Assumption of Risk

Owner acknowledges the assistance offered by the City in connection with the Grant was sought by Owner voluntarily and shall not obligate the City to provide any assistance or work by the city or its agents, employees, or assigns exceeding the scope of the City's obligations under the Agreement and Grant Project Summary. Owner declares she is not in receipt of legal advice from City.

Owner understands and acknowledges the risks of damage to her real property, home, structures, and possible bodily injury to herself and third parties on her property during this project. The City acknowledges the risks and dangers involved with its employees and agents regarding their role in the Project. Owner acknowledges the requirement to maintain flood insurance after the completion of the Project and through the life of the structure. (Addendum A; HMAG, E.7.1). The contractor executing the Project will possess insurance as indicated by S.C. Code Ann 40-11. Owner acknowledges obtaining property and liability insurance coverage for her property is at her sole discretion.

Owner avers she has read the SCEMD Agreement and understands SCEMD may claim default and unilaterally terminate its obligation to continue to fund the Grant Project, regardless of progress. She understands such a termination or deobligation of funding shall in no way obligate the City to fund the project on private property, and no private cause of action related thereto shall lie against the City.

VIII. Release and Covenant to Hold Harmless.

Owner agrees to release, indemnify, and hold harmless the City and its officers, agents, employees, and assigns, and the South Carolina Emergency Management Division,

from and against all claims, whether it be tort or contract, damages, losses and expenses, including attorney's fees, arising out of or resulting from acts or omissions arising out of, or related to the entry of the City on to Owner's property and the operation of related services whether or not caused, in whole or in part, by the negligence of the City of Georgetown or its agents, servants or employees.

This release and indemnification includes, but is not limited to, liability from property damage of any type, personal injury, diminution in property value, natural disaster-related damage, or as a potentially responsible party or property owner for recovery actions, and/or contribution claims from the federal government or third parties under the federal Superfund law, the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), or RCRA, or costs or in any way related to any archaeological impact from the City's administration of its role as subrecipient of the Grant. The City further acknowledges that the Owner does not waive any rights they may have under the Act.

IX. Prohibition on Duplication of Benefits

All parties involved in an HMA grant transaction are responsible for accurately reporting the availability or receipt of duplicative grants, loans, insurance payments, legal claims, gifts or other payments pertaining to the property being mitigated using HMA funds. (Addendum E; Hazard Mitigation Assistance (HMA) Tool for Identifying Duplication of Benefits pg.2). Owner understands she is responsible for reporting Duplication of Benefits (DOB) information to the sub-grantee/subrecipient. This includes the full disclosure of any existing or potential duplicative sources of assistance. Any person receiving duplicative benefits is legally responsible for the repayment of those benefits (Addendum E, HMA/DOB Tool Kit pg.2). Sub-grantee/Subrecipient will work with Owner to complete the DOB checklist. Sub-grantee will review the reported DOB and make appropriate deductions in applicable (Addendum E, HMA/DOB Tool Kit pg.3). Owner agrees to use all granted assistance for its intended purpose under FEMA guidelines. Owner further agrees to retain all records and receipts to demonstrate the use of funds. Owner acknowledges an individual who fraudulently misstates any fact in connection with these provisions may be liable under state and / or federal law.

X. Survival. This Agreement is binding on the Owner's heirs and assigns, to the extent allowed by South Carolina law. In the event of a new owner during the term of the Project, Owner agrees to provide the City with a copy of the deed of transfer and herein binds her estate to provide same. In the event the Property is transferred to different owner or an estate prior to final inspection and reimbursement, and the new owner abandons or fails to complete the Project during the Term, the Grant will be considered to be withdrawn, and reimbursement will not be made for any work done.

XI. Other Documents

The City is a party to the SCEMD Agreement and, as such, is the Subrecipient of the Grant. Owner acknowledges she has been provided a copy of that Agreement.

IN WITNESS WHEREOF, the parties have set their hands and seals for this Agreement to be effective as of this 8th day of June, 2018.

In the presence of:



(Notary)

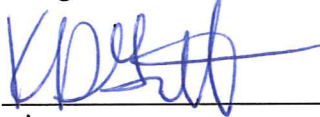


(Witness)



Joanne F. Haselden (Grantor)
201 Bolick Street
Georgetown, S.C. 29440

PERSONALLY, appeared before me the undersigned witness and made oath that s/he saw the within named grantor sign, seal and, as his/her/their act and deed, deliver the grant within and that s/he along with the other subscribing witness witnessed the execution thereof.



witness

Sworn to before me this
8th day of June, 2018

Notary Public for South Carolina

My Commission Expires: 10/9/2024



(Notary)

(Witness)

The City of Georgetown

By: _____

Its: _____

P.O. Box 939

Georgetown, S.C. 29442

PERSONALLY, appeared before me the undersigned witness and made oath that s/he saw the within named grantor sign, seal and, as his/her/their act and deed, deliver the grant within and that s/he along with the other subscribing witness witnessed the execution thereof.

Sworn to before me this
_____ day of _____, 2018

witness

Notary Public for South Carolina

My Commission Expires: _____

The State of South Carolina
Military Department



OFFICE OF THE ADJUTANT GENERAL

ROBERT E. LIVINGSTON, Jr.
MAJOR GENERAL
THE ADJUTANT GENERAL

November 8, 2017

Mr. Paul Gardner
City Administrator
City of Georgetown
120 N. Fraser Street
Georgetown, SC 29440

Reference: FEMA-DR-4241-SC HMGP Project 256 Haselden 201 Bolick Street Elevation

Dear Mr. Gardner:

South Carolina Emergency Management Division (SCEMD) is pleased to inform you that the above-referenced subgrant has been awarded by the Federal Emergency Management Agency (FEMA) for the DR-4241 Hazard Mitigation Grant Program (HMGP).

The Recipient-Subrecipient Agreement must be signed by both organizations. A copy of FEMA's approval letter with additional programmatic conditions is also enclosed. Please contact SCEMD Hazard Mitigation Manager Ryan Guerry at 803-807-8771 or rguerry@emd.sc.gov if you have any questions or concerns.

Sincerely,

A handwritten signature in dark ink, appearing to read "K. Stenson".

Kim Stenson
Director

Enclosures

Emergency Management Division
2779 Fish Hatchery Road
West Columbia, South Carolina 29172
(803) 737-8500 • Fax: (803) 737-8570



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2539

Council Meeting Date:	21 June 2018
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve an agreement between the City of Georgetown and the South Carolina Emergency Management Division (SCEMD) for Hazard Mitigation Grant Program (HMGP) #4241-F5-S256, awarded on November 8, 2017, and furthermore, authorize staff to execute the agreement as presented.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• The city is a participant in FEMA's Credit Rating System (CRS), issued by the National Flood Insurance Program (NFIP), which is a voluntary program that helps mitigate properties from flood losses. • This is a federal grant offered to property owners to help reduce the risk of flooding in our community. • On May 17, 2018 the city adopted an Administration Fee Ordinance for HMGP projects to compensate for staff's time and administration of this grant. This fee comprises 3% of the total grant awarded paid to the city at time of signed agreement. • SCEMD has approved this agreement and signed it on March 5, 2018.
Options:	Approve or deny the execution of this agreement between the City and SCEMD.
Staff Recommendation:	Staff recommends approval.

Reviews:

Rick Martin Completed 06/13/2018 11:52 AM
 Finance Completed 06/13/2018 12:13 PM
 City Attorney Completed 06/14/2018 9:32 AM
 Carey Smith Completed 06/15/2018 2:03 PM
 Ann U. Mercer Completed 06/15/2018 2:04 PM
 Georgetown City Council Pending 06/21/2018 5:30 PM

Attachments:

1. 1 EDITED Agreement S256 Signed by SCEMD (PDF)

Updated: 6/15/2018 2:05 PM by Ann U. Mercer (Page 1)



SOUTH CAROLINA

EMERGENCY MANAGEMENT DIVISION

Severe Storms and Flooding (FEMA DR-4241-SC)

Recipient-Subrecipient Hazard Mitigation Grant Program Federal Award Agreement

THIS AGREEMENT is entered into by the State of South Carolina, Office of the Adjutant General, South Carolina Emergency Management Division (hereinafter referred to as the "Recipient"), and the City of Georgetown, SC (hereinafter referred to as the "Subrecipient"). This Agreement covers the project described in Exhibit A.

THIS AGREEMENT IS ENTERED INTO BASED ON THE FOLLOWING FACTS AND CONDITIONS:

WHEREAS, on October 5, 2015 President Barack H. Obama issued a major disaster declaration designated FEMA-4241-DR-SC for the State of South Carolina as a result of severe storms and flooding. Federal funding is available on a cost-sharing basis for hazard mitigation measures statewide;

WHEREAS, the Federal Emergency Management Agency (hereinafter referred to as "FEMA"), as a result of a Presidential Declaration, made funding available under the Hazard Mitigation Grant Program (hereinafter referred to as "HMGP"); and

WHEREAS, on November 8, 2017, the South Carolina Emergency Management Division informed the Subrecipient City of Georgetown that a subgrant had been awarded by FEMA based on an application submitted under the HMGP for structural elevation of property located at 201 Bolick Street, Georgetown, S.C., within the city limits of the City of Georgetown, whose owner of record is Joanne F. Haselden ("Property Owner"); and

WHEREAS, the federal share is limited to 75 % of eligible expenditures and that the Subrecipient shall ensure the Property Owner provides the other 25 % of eligible expenditures of the total eligible costs.

The estimated cost of this project is \$167,898 to be cost shared \$125,924 federal and \$41,974 local.

NOW THEREFORE, the Recipient and the Subrecipient agree to the following:

1) DEFINITIONS

Unless otherwise indicated, the following terms shall be defined as stated herein.

- a) "Activities" shall be defined as stated in 44 CFR 206.431.
- b) "Eligible activities" are those activities authorized in the FEMA-State Agreement, and in the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended, 42 U.S.C §§ 5121-5207 (Stafford Act); in accordance with 44 CFR § 206.223; and applicable policies of FEMA.

- c) "FEMA-State Agreement" is the agreement dated October 5, 2015, between FEMA and the State of South Carolina, for a presidential emergency declaration designated FEMA-DR-4241-SC.

2) APPLICABLE STATUTES, RULES, AND AGREEMENTS

The parties agree to all the conditions, obligations, and duties imposed by the FEMA-State Agreement and all applicable State and federal legal requirements including, without any limitation on the generality of the foregoing, the requirements set forth in the Code of Federal Regulations, and the policies of FEMA. This grant program is administered under the FEMA Hazard Mitigation Assistance Unified Guidance dated February 27, 2015. Any reference to the HMGP Application refers to the application submitted by the Subrecipient to the Recipient dated July 12, 2016 and all associated documents, correspondences, and fulfilled requests for information (RFIs). The Subrecipient further agrees to comply with the Statement of Assurances attached hereto as Exhibit B.

3) FUNDING AND INSURANCE

- a) The Recipient shall provide funds to the Subrecipient for eligible mitigation activities for the projects approved by the Recipient and FEMA. Allowable costs shall be determined in accordance with 44 CFR 206.439, 2 CFR Part 200, and pertinent FEMA guidance documents.
- b) The Recipient or FEMA may obligate or deobligate funding, thereby amending the total funding for the project. The parties acknowledge the Subrecipient has no obligation to reimburse the Property Owner funds expended in anticipation of Grant monies deobligated by the Recipient or FEMA.
- c) As a condition to funding under this Agreement, the Subrecipient agrees that the Recipient may withhold funds otherwise payable to Subrecipient upon a determination by Recipient or FEMA that funds exceeding the eligible costs have been disbursed to Subrecipient pursuant to this Agreement or any other funding agreement administered by Recipient.
- d) The parties acknowledge Grant monies paid to Subrecipient by Recipient shall be paid in total at the conclusion of the eligible work on the Property, contingent on Recipient's inspection and approval by Recipient for eligibility under the enabling legislation referenced hereinabove.

4) DUPLICATION OF BENEFITS PROHIBITION

- a) Subrecipient agrees to take steps reasonably necessary to ensure Grant funding it receives under this Agreement is not used to pay for damage covered by insurance, nor may Subrecipient receive any other duplicate benefits under this Agreement.
- b) Without delay, Subrecipient shall advise Recipient of any insurance coverage for the mitigations measures identified in the HMGP Application, and of any entitlement to compensation or indemnification from such insurance, upon Subrecipient's being made aware of same. All such duplicate benefits are "ineligible costs." The Subrecipient shall also reimburse the Recipient if the Subrecipient receives any duplicate benefits from any other source for the work identified on the applicable HMGP Application for which Subrecipient has received payment from Recipient.

- c) Recipient expressly acknowledges Subrecipient has informed Recipient the Property Owner applied for ICC in connection with the subject property, and ICC funding received, if any, is not considered a duplicate or insurance benefit.
- d) In the event that Recipient should determine that Subrecipient has received or processed duplicate benefits, by its execution of this Agreement, the Subrecipient gives Recipient the authority to offset the sum of any such duplicate benefits by withholding it from any other funds otherwise due and owing to Subrecipient, or to use such remedies available at law or equity, including as to third parties, to obtain the repayment of said sums to Recipient.

5) ENVIRONMENTAL PLANNING & PERMITTING LAWS

- a) Subrecipient shall be responsible for the programmatic oversight necessary to carry out the program described in the HMGP Application in a manner acceptable to Recipient, and in accordance with applicable legal requirements.
- b) If applicable, the contract documents for any project undertaken by Subrecipient, and any land use permitted by or engaged in by Subrecipient, shall be consistent with the local government comprehensive plan.
- c) Subrecipient shall ensure that any development or development order complies with all applicable planning, permitting, and building requirements.
- d) Subrecipient shall engage such competent, properly licensed engineering, building, and other technical and professional assistance at all project sites as may be needed to ensure that the project complies with the contract documents. In the event Subrecipient's inspection reveals a discrepancy, Subrecipient shall timely notify Recipient and Property Owner.

6) REQUIRED DOCUMENTATION REVIEWS AND INSPECTIONS

- a) Subrecipient shall create and maintain documentation of work inspected and of the Property Owner's contractor's costs incurred sufficient to permit a formal audit comporting with ordinary, customary and prudent public accounting requirements. Upon the failure of Subrecipient to create and maintain such documentation, Recipient may terminate further funding under this Agreement.
- b) Documentation must include all supporting backup documentation provided by the Property Owner's contractor (invoices, canceled checks, daily activity reports, payroll records, time sheets, executed contracts, receipts, purchase orders, billing statements, etc.).
- c) Recipient will inspect all projects to ensure that all work has been performed within the scope of work specified in the HMGP Application. Costs of any work not performed within the approved scope of work shall not be eligible for funding.

7) COST SHARING

The HMGP funds for eligible costs shown in the HMGP Application and described in this Agreement shall be shared on a 75% Federal, 25% non-Federal cost share basis, unless otherwise specified in the Notice of Award. The parties acknowledge the non-federal share shall not be paid by the Recipient, Subrecipient, or FEMA.

8) REIMBURSEMENT OF SUBGRANTEE COSTS

Once the Award Agreement has been fully executed and funds are obligated and available for disbursement, Recipient shall disburse HMGP funds to Subrecipient in accordance with the following procedures:

- 1) Project funds are disbursed in response to receipt of a properly completed Request for Reimbursement (RFR) submitted through the SCRecoveryGrants Website.
- 2) A Request for Reimbursement (RFR) must be submitted via screcoverygrants website at least quarterly for work that was completed and paid for in that quarter.
- 3) The Subrecipient must submit accompanying documentation, as necessary, to demonstrate that costs were allowable and reasonable, and incurred during the authorized project period.
- 4) Acceptable documentation includes, but is not limited to contract documents, change orders, copies of original paid invoices, cancelled checks (front and back), purchase orders, bank statements, (or other proof of expenditure and disbursement of payment), time and attendance records, and reports from payroll and accounting systems, or other approved instruments.
- 5) The supporting documentation must also comply with the documentation requirements set forth in 2 CFR Part 200. Expenses must be for work included in the scope of work section of the specific Project Worksheet for which reimbursement is requested. Excel spreadsheets summarizing expenditures are not generally acceptable as a supporting document.
- 6) The final invoice shall be submitted within sixty (60) days after the expiration date of this Agreement.
- 7) An explanation of any circumstances prohibiting the submittal of quarterly invoices shall be submitted to the Recipient as part of the Subrecipient's quarterly reporting as referenced in Paragraph 21 of this Agreement.
- 8) If the necessary funds are not available to fund this Agreement as a result of action by the United States Congress, the federal Office of Management and Budgeting, the State Chief Financial Officer or as stated under Paragraph (3) of this Agreement, all obligations on the part of the Recipient to make any further payment of funds shall terminate, and the Subrecipient shall submit its closeout report within thirty (30) days of receiving notice from the Recipient.

9) FINAL PAYMENT

Recipient shall disburse the final payment to Subrecipient upon the performance of the following conditions:

- a) Subrecipient shall have completed the project to the satisfaction of FEMA and the Recipient in accordance with the approved scope of work;
- b) Subrecipient shall have submitted the proper documentation;
- c) Recipient shall have performed a final inspection;
- d) The project listing and certification shall have been reviewed by Recipient;
- e) Subrecipient shall have requested final reimbursement.

10) RECORDS MAINTENANCE

- a) The Subrecipient agrees to maintain all records pertaining to the project and the funds received under this Agreement until all issues relating to inspections and audits are complete and all actions or resolutions are resolved. Records shall be maintained for three (3) years after the date FEMA completes closeout of the Recipient's final project.
- b) Access to those records must be provided at reasonable times to the Comptroller General of the United States, the Recipient, its employees and agents, and to FEMA, its employees and agents.
- c) The Subrecipient, its employees or agents, including all subcontractors or consultants to be paid from funds provided under this Agreement, shall allow access to its records at reasonable times to the Recipient, its employees, and agents (including auditors retained by the Recipient), and to FEMA, its employees and agents. "Reasonable" shall ordinarily mean during normal business hours of 8:00 a.m. to 5:00 p.m., local time, on Monday through Friday.
- d) Recipient may unilaterally terminate this Agreement for refusal by the Subrecipient or its contractors or subcontractors to allow public access to all documents, papers, letters or other materials that are made or received by Subrecipient in connection with this Agreement.

11) RECOVERY OF FUNDS

If upon final inspection, final audit, or other review by Recipient, FEMA or other authority determines that the disbursements to Subrecipient under this Agreement exceed the eligible costs, Subrecipient shall reimburse to Recipient the sum by which the total disbursements exceed the eligible costs within forty-five (45) days from the date Subrecipient is notified of such determination.

12) REPAYMENT BY SUBRECIPIENT

All refunds or repayments due to the Recipient under this Agreement are to be made payable to the order of "South Carolina Emergency Management Division" and mailed directly to the following address: South Carolina Emergency Management Division, 2779 Fish Hatchery Road, West Columbia, SC 29172. In accordance with Title 24, Chapter 11, South Carolina Code of Laws, if a check or other draft is returned to the Recipient for collection, Subrecipient shall pay the Recipient a service fee of \$30.00.

13) AUDIT

- a) The Subrecipient shall provide for an annual audit. This audit will be conducted in accordance with 2 CFR Part 200, any federal or state legal requirements
- b) Within thirty (30) days of the receipt of a request by the Recipient, the Subrecipient shall provide the Recipient the following:
 - 1) Two copies of the Audit Report;
 - 2) An amended Federal Status Report in agreement with the audit, accompanied by a trial balance;
 - 3) Any unobligated fund balance due as a result of audit adjustments;

- 4) A response to management letter findings and recommendations;
- 5) A response to all questioned costs, relating to this Grant and;
- 6) Any other adjustments, explanations or information that may be pertinent to the Grant.

14) NONCOMPLIANCE

If the Subrecipient violates this Agreement or any statute, rule or other legal requirement applicable to the performance of this Agreement, the Recipient shall withhold any disbursement otherwise due Subrecipient for the project with respect to which the violation has occurred until the violation is cured or has otherwise come to final resolution. If the violation is not cured, Recipient may terminate this Agreement and invoke its remedies under the Agreement or that may otherwise be available.

15) MODIFICATION

The Recipient, the Subrecipient, or FEMA may request modifications to this Agreement, including work to be completed on the HMGP Application and the performance period. However, the party requesting the modifications must do so in writing. The requested modification may become effective only after approval by the Recipient, the Subrecipient, and FEMA.

16) TIME FOR PERFORMANCE

- a) FEMA will not establish activity completion timeframes for individual subawards. The period of performance for all subgrant awards will begin on April 2, 2017 and end April 2, 2020.
- b) Time extensions are, per Item 15 of this Agreement, a modification and requests must be submitted in writing. If any extension request is denied by the Recipient or not sought by the Subrecipient, Subrecipient shall only be reimbursed for eligible project costs incurred up to the latest extension for completed projects.
- c) Failure to complete any project will be adequate cause for the termination of funding for that project and reimbursement of any and all project costs to Recipient, that have been previously disbursed by Recipient to Subrecipient, prior to the final inspection.

17) CONTRACTS WITH OTHERS

- a) If the Subrecipient contracts with any other contractor or vendor for performance of all or any portion of the work required under this Agreement, the Subrecipient shall incorporate into its contract with such contractor or vendor an indemnification clause holding Recipient and Subrecipient harmless from liability to third parties for claims asserted under such contract. The Subrecipient shall also document in the quarterly report the contractor or subcontractor's progress in performing its work under this Agreement. Subrecipient shall ensure the Property Owner is aware the project contractor must be provided with a copy of this Agreement.
- b) To the extent that the Subrecipient has outstanding, uncompleted, contracts for work requiring reimbursement under this Agreement, the Subrecipient agrees to modify its contracts in accordance with this section.

18) MONITORING

- a) The Subrecipient shall monitor its performance under this Agreement, as well as that of contractors, subcontractors, vendors, and consultants whose payment may ultimately come from funds provided under this Agreement, to ensure that performance under this Agreement is achieved and satisfactorily performed and in compliance with applicable State and federal laws and rules.
- b) In addition to reviews of audits conducted in accordance with 2 C.F.R Part 200, monitoring procedures may include, but not be limited to, on-site visits by Recipient or its agent, limited scope audits as defined by 2 C.F.R Part 200, and/or other procedures. By entering into this Agreement, the Subrecipient agrees to comply and cooperate with all monitoring procedures/processes deemed appropriate by the Recipient. In the event that the Recipient determines that a limited scope audit of the Subrecipient is appropriate, the Subrecipient agrees to comply with any additional instructions provided by the Recipient to the Subrecipient regarding such audit. The Subrecipient further agrees to comply and cooperate with any inspections, reviews, investigations or audits deemed necessary by the Comptroller or Auditor General. In addition, the Recipient will monitor the performance and financial management by the Subrecipient throughout the contract term to ensure timely completion of all tasks.

19) DEFAULT; REMEDIES; TERMINATION

- a) Upon the occurrence of any one or more of the following events of default, all obligations of Recipient to disburse further funds under this Agreement shall terminate at the option of Recipient. Notwithstanding the preceding sentence, Recipient may at its option continue to make payments or portions of payments after the occurrence of any one or more such events without waiving the right to exercise such remedies and without incurring liability for further payment. Recipient may at its option terminate this Agreement and any and all funding under this Agreement upon the occurrence of any one or more of the following:
 - 1) Any representation by Subrecipient in this Agreement is inaccurate or incomplete in any material respect, or Subrecipient has breached any condition of this Agreement with Recipient and has not cured in timely fashion, or is unable or unwilling to meet its obligations under this Agreement;
 - 2) Subrecipient suffers any material adverse change in its financial condition while this Agreement is in effect, as compared to its financial condition as represented in any reports or other documents submitted to Recipient, if Subrecipient has not cured the condition within thirty (30) days after notice in writing from Recipient;
 - 3) Any reports required by this Agreement have not been submitted to Recipient or have been submitted with inaccurate, incomplete, or inadequate information, not outside the control of Subrecipient; or
 - 4) The monies necessary to fund this Agreement are unavailable due to any failure to appropriate or other action or inaction by Congress, the Office of Management and Budget, or any State agency/office, including the State Legislature or City Council.
- b) Upon the occurrence of any one or more of the foregoing events of default, Recipient may at its option give notice in writing to Subrecipient to cure its failure of performance

if such failure may be cured. Upon the failure of Subrecipient to cure, Recipient may exercise any one or more of the following remedies:

- 1) Terminate this Agreement upon not less than fifteen (15) days' notice of such termination by certified letter to the Subrecipient, such notice to take effect when delivered to Subrecipient;
 - 2) Commence a legal action for the judicial enforcement of this Agreement;
 - 3) Withhold the disbursement of any payment or any portion of a payment otherwise due and payable under this Agreement with Subrecipient; and
 - 4) Take any other remedial actions that may otherwise be available under law.
- c) Recipient may terminate this Agreement for any misrepresentation of material fact, for failure or nonperformance of any Agreement condition or obligation, or for noncompliance with any applicable legal requirement.
- d) Upon the rescission, suspension or termination of this Agreement, the Subrecipient shall refund to Recipient all funds disbursed to Subrecipient under this Agreement.
- e) It is the parties' express agreement no funds will be advanced to Subrecipient until Recipient's final inspection. In the event funds are disbursed in advance, and notwithstanding anything to the contrary elsewhere in this Agreement, the rescission, suspension or termination of this Agreement by Recipient shall not relieve Subrecipient of liability to Recipient for the restitution of funds advanced to Subrecipient under this Agreement, and Recipient may set off any such funds by withholding future disbursements otherwise due Subrecipient under this Agreement until such time as the exact amount of restitution due Recipient from Subrecipient is determined. In the event that FEMA should deobligate funds formerly allowed under this Agreement, the Subrecipient shall immediately repay such funds to Recipient. Any deobligation of funds or other determination by FEMA shall be addressed in accordance with the regulations of that Agency.

20) LIABILITIES

- a) Recipient assumes no liability to third parties in connection with this Agreement. The Subrecipient is a governmental entity covered under S.C. Code Ann. § 15-78-20 (1976), and shall not be responsible to any and all contractors, vendors, and other parties contracted in performing this Agreement.
- b) For the purpose of this Agreement, the Recipient and Subrecipient agree that neither one is an employee or agent of the other, but that each one stands as an independent contractor in relation to the other.
- c) Nothing in this Agreement shall be construed as a waiver by Recipient of any legal immunity, nor shall anything in this Agreement be construed as consent by either of the parties to be sued by third parties in connection with any matter arising from the performance of this Agreement.
- d) Subrecipient represents that to the best of its knowledge any hazardous substances at its project site or sites are present in quantities within statutory and regulatory limitations, and do not require remedial action under any federal, state, or local legal requirements concerning such substances.

- e) Subrecipient further represents that the presence of any such substance or any condition at the site caused by the presence of any such substance shall be addressed in accordance with all applicable legal requirements.

21) REPORTS AND INSPECTIONS

- a) The Subrecipient shall provide the Recipient the required documentation as quarterly programmatic progress reports for each project. The first report is due ten (10) days after the end of the first full quarter after project approval notification by the Recipient and quarterly thereafter until the project is complete and approved through final inspection. Quarterly reporting deadlines are January 10, April 10, July 10 and October 10. Quarterly programmatic progress reports should be submitted via www.screcoverygrants.org.
- b) The Recipient may require additional reports as needed. The Subrecipient, as soon as possible, shall provide any additional reports requested by the Recipient. The Recipient contact for all reports and requests for reimbursement will be the State Hazard Mitigation Officer.
- c) Interim inspections shall be scheduled by the Subrecipient prior to the final inspection and may be requested by the Recipient based on information supplied in the quarterly reports.

22) EQUIPMENT

- a) If the Subrecipient purchases any equipment (as defined in 2 CFR 200.33), Subrecipient must maintain property records that include a description of the property, a serial number or other identification number, the source of funding for the property (including the FAIN), who holds title, the acquisition date, the cost of the property, percentage of Federal participating in the project costs for the Federal award under which the property was acquired, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.
- b) Subrecipient must take a physical inventory of the property and reconcile the results with the property records at least once every two years.
- c) Subrecipient must abide by the maintenance plan included in their HMGP Application.
- d) Subrecipient must follow all equipment disposition requirements as set forth in 2 CFR 200.313.

23) ATTACHMENTS

- a) All attachments/exhibits to this Agreement are incorporated into this Agreement by reference as if set out fully in the text of the Agreement itself.
- b) In the event of any inconsistencies between the language of this Agreement and the Attachments to it if any, the language of the Attachments shall be controlling, but only to the extent of such inconsistencies.

24) TERM

This Agreement shall be effective upon execution and terminate upon completion of, and final payment for, all approved projects, subject to any modification.

25) NOTICE AND CONTACT

All notices under this Agreement shall be in writing and shall be delivered by email, by facsimile, by hand, or by certified letter to the Recipient at the following addresses:

a) For the Recipient:

Kim Stenson, Director
SC Emergency Management Division
2779 Fish Hatchery Road
West Columbia, SC 29172

b) For the Subrecipient:

Paul Gardner, City Administrator
City of Georgetown
P.O. Drawer 939
Georgetown, SC 29442

26) AUTHORIZATION

The Subrecipient hereby authorizes _____ as its primary designated agent, and _____ as its alternate agent to execute Payment Requests, necessary certifications, and other supplementary documentation.

IN WITNESS HEREOF, the Recipient and Subrecipient have executed this Agreement;

Recipient: K. Stenson

Kim Stenson, Governor's Authorized Representative

South Carolina Emergency Management Division

Date 5 MAR 18

Subrecipient: _____
Signature

Printed

Title _____

Date _____

Subrecipient's Federal Employer Identification No. (FEIN) _____

Subrecipient's Data Universal Numbering System (DUNS) No. _____

HMGP 4241-F5-S256: Haselden 201 Bolick Street Elevation

Attachment: EDITED Agreement S256 Signed by SCEMD (2539 : Agreement between the City and SCEMD for HMGP.)

EXHIBIT A

Project Summary

Project Title: Haselden 201 Bolick Street Elevation

Grant # FEMA 4241 – DR – SC 256 (F005)

Award Date: October 19, 2017

Total Project Cost	\$167,898	100 %
Total Federal Share	\$125,924	75%
Total Non-Federal Share	\$41,974	25%

Brief Project Description: The proposed project is to elevate the property above the Base Flood Elevation (BFE). The house is located in an AE flood zone. The scope of work for this project is to elevate the home on columns to at least 2 feet above the BCE to comply with the new proposed flood maps elevation as part of the city's Ordinance.

EXHIBIT B**Statement of Assurances and Conditions**

The Recipient hereby assures and certifies compliance with all Federal statutes, regulations, policies, guidelines and requirements. Additionally, to the extent the following provisions apply to this Agreement, the Subrecipient assures and certifies that:

1. It possesses legal authority to apply for the grant, and to finance and construct the proposed facilities; that a resolution, motion or similar action has been duly adopted or passed as an official act of the sub-recipient's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the subrecipient to act in connection with the application and to provide such additional information as may be required.
2. It will have sufficient funds available to meet the non-Federal share of the cost for construction projects. Sufficient funds will be available when construction is completed to assure effective operation and maintenance of the facility for the purpose constructed.
3. It will not enter into a construction contract(s) for the project or undertake other activities until the conditions of the grant program(s) have been met.
4. It will provide and maintain competent and adequate architectural engineering supervision and inspection at the construction site to insure that the completed work conforms to the approved plans and specifications; that it will furnish progress reports and such other information as the Federal grantor agency may need.
5. It will cause work on the project to be commenced within a reasonable time after receipt of notification from the approving Federal agency that funds have been approved and will see that work on the project will be prosecuted to completion with reasonable diligence.
6. It will not dispose of or encumber its title or other interests in the site and facilities during the period of Federal interest or while the Government holds bonds, whichever is the longer.
7. It will (1) provide without cost to the United States and the Recipient all lands, easements and rights-of-way necessary for accomplishments of the approved work; (2) hold and save the United States and the Recipient free from damages due to the approved work or Federal funding.
8. This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, reimbursements, advances, contracts, property, discounts of other Federal financial assistance extended after the date hereof to the subrecipient by FEMA, that such Federal Financial assistance will be extended in reliance on the representations and agreements made in this assurance and that the United States and the Recipient shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the subrecipient, its successors, transferees, and assignees, and the person or persons whose signatures appear on this agreement as authorized to sign this assurance on behalf of the subrecipient.

9. Bills for fees or other compensation for services or expenses must be submitted in detail sufficient for a proper pre-audit and post-audit.
10. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and federally-assisted programs.
11. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
12. Subrecipient agrees that no funds or other resources received from the Recipient disbursed to it under this Agreement will be used directly or indirectly to influence legislation or any other official action by the South Carolina Legislature or any State agency.
13. It will comply with the minimum wage and maximum hour's provisions of the Federal Fair Labor Standards Act.
14. It will comply with the Contract Work Hours and Safety Standards Act of 1962, 40 U.S.C. 327 et seq., requiring that mechanics and laborers (including watchmen and guards) employed on federally assisted contracts be paid wages of not less than one and one-half times their basic wage rates for all hours worked in excess of forty hours in a work week.
15. It will comply with the Federal Fair Labor Standards Act, 29 U.S.C. Section 201 et seq., requiring that covered employees be paid at least the minimum prescribed wage, and also that they be paid one and one-half times their basic wage rates for all hours worked in excess of the prescribed work-week.
16. It will comply with the Anti-Kickback Act of 1986, 41 U.S.C. Section 51 which outlaws and prescribes penalties for "kickbacks" of wages in federally financed or assisted construction activities.
17. It will give Recipient or the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.
18. It will comply with all requirements imposed by the Federal sponsoring agency concerning special requirements of law, program requirements, and other administrative requirements.
19. It will ensure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.
20. It will comply with all appropriate environmental and historical preservation laws. Any conditions set forth from FEMA or the Recipient relating to environmental and historical preservation shall be compulsory.
21. It will assist the Federal grantor agency in its compliance with Section 106 of the National

Historic Preservation Act of 1966 as amended (16 USC 470), Executive Order 11593, and the Archeological and Historical Preservation Act of 1966 (16 USC 569a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of Investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.

22. It will comply with the following Executive Orders: EO 11514 (NEPA); EO 11738 (violating facilities); EO 11988 (Floodplain Management); EO 11990 (Wetlands); and EO 2898 (Environmental Justice).

23. With respect to demolition activities, it will:

- a. Create and make available documentation sufficient to demonstrate that the Subrecipient and its demolition contractor have sufficient manpower and equipment to comply with the obligations as outlined in this Agreement.
- b. Return the property to its natural state as though no improvements had ever been contained thereon.
- c. Furnish documentation of all qualified personnel, licenses and all equipment necessary to inspect buildings located in Subrecipient's jurisdiction to detect the presence of asbestos and lead in accordance with requirements of the U.S. Environmental Protection Agency, the South Carolina Department of Health and Environmental Control and the county health department.
- d. Provide documentation of the inspection results for each structure to indicate: safety hazards present; health hazards present; and/or hazardous materials present.
- e. Provide supervision over contractors or employees employed by Subrecipient to remove asbestos and lead from demolished or otherwise applicable structures.
- f. Leave the demolished site clean, level and free of debris.
- g. Notify Recipient promptly of any unusual existing condition which hampers the contractors work.
- h. Obtain all required permits.
- i. Provide addresses and marked maps for each site where water wells and septic tanks are to be closed along with the number of wells and septic tanks located on each site, and provide documentation of such closures.
- j. Comply with mandatory standards and policies relating to energy efficiency which are contained in the State energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Public Law 94-163).
- k. Comply with all applicable standards, orders, or requirements issued under Section 112 and 306 of the Clean Air Act (42 U.S.C. 1857 (h), Section 508 of the Clean Water Act (33 U.S. 1368), Executive Order 11738, and the U.S. Environmental Protection Agency regulations (40 CFR Part 15 and 61). This clause shall be added to any subcontracts.
- l. Provide documentation of public notices for demolition activities.

24. It will comply, and all its contractors will comply, with the non-discrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 USC 3789(d), or Victims of Crime Act (as appropriate); Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; Subtitle A, Title II of the Americans with Disabilities Act (ADA) (1990); Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; Department of Justice Non-Discrimination Regulations, 28 CFR Part 42, Subparts C,D,E, and G; and Department of Justice regulations on disability discrimination, 28 CFR Part 35 and Part 39.
25. It will require the facility to be designed to comply with the "American Standard Specifications for Making Buildings and Facilities Accessible to, and Usable by the Physically Handicapped," Number A117.1-1961, as modified (41 CFR 101-17-7031). Subrecipient will be responsible for conducting inspections to insure compliance with these specifications by the contractor.
26. It will comply with the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, (42 U.S.C. 4521-45-94) relating to nondiscrimination on the basis of alcohol abuse or alcoholism.
27. It will comply with 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records.
28. In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the Grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, Recipient will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs.
29. It will provide an Equal Employment Opportunity Program if required to maintain one, where the application is for \$500,000 or more.
30. DRUG-FREE WORKPLACE (RECIPIENTS OTHER THAN INDIVIDUALS) As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for Recipients, as defined at 28 CFR Part 67 Sections 67.615 and 67.
31. Subrecipient agrees that responsibility for compliance with this Agreement rests with Subrecipient, and further agrees that noncompliance with this Agreement shall be cause for the rescission, suspension or termination of funding under this Agreement, and may affect eligibility for funding under future Subrecipient Agreements.
32. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime or on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with a public entity, and may not transact business with any public entity in excess of Category Two for a period of thirty-six (36) months from the date of being placed on the convicted vendor list or on the discriminatory vendor list.
33. The validity of this Agreement is subject to the truth and accuracy of all the information,

representations, and materials submitted or provided by the Subrecipient in this Agreement, in any subsequent submission or response to Recipient request, or in any submission or response to fulfill the requirements of this Agreement, and such information, representations, and materials are incorporated by reference. The lack of accuracy thereof or any material changes shall, at the option of the Recipient and with thirty (30) days written notice to the Subrecipient, cause the termination of this Agreement and the release of the Recipient from all its obligations to the Subrecipient.

34. This Agreement shall be construed under the laws of the State of South Carolina, and venue for any actions arising out of this Agreement shall lie in state circuit court in the county of the defendant (Richland County or Georgetown County.) If any provision hereof is in conflict with any applicable statute or rule, or is otherwise unenforceable, then such provision shall be deemed null and void to the extent of such conflict, and shall be deemed severable, but shall not invalidate any other provision of this Agreement.
35. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any federal contract, grant, loan or cooperative agreement.
36. Where the Subrecipient is unable to certify to any of the statements in this certification, the Subrecipient shall attach an explanation to this Agreement.

EXHIBIT C

Award conditions as noted in the FEMA award letter of October 19, 2017.

Attachment: EDITED Agreement S256 Signed by SCEMD (2539 : Agreement between the City and SCEMD for HMGP.)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 2523

Council Meeting Date:	21 June 2018
Department:	Finance
Issue Under Consideration:	Motion to Approve First Reading of an Ordinance to Amend the Water Utility Rates Contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges for the City of Georgetown, South Carolina effective July 1, 2018.
Amount Requested:	NA
Is Item in Current Budget?	NA
If no, please explain:	
Financial Impact:	TBD - Increase in revenue in the Water Fund to offset increased expenditures and infrastructure improvements.
Points to Consider:	Council recommendations will be determined at May 15, 2018 Budget Workshop.
Options:	Approve, Amend or Deny Rate Adjustments.
Staff Recommendations:	Approve Rate Adjustment.

Reviews:

Debra Bivens Completed 05/10/2018 4:14 PM

Carey Smith Skipped 05/11/2018 8:50 AM

Absent

Ann U. Mercer Completed 05/11/2018 8:51 AM

Georgetown City Council Completed 05/17/2018 5:30 PM

Attachments:

1. 1 Water Rate Ordinance (PDF)

**MOTION TO APPROVE FIRST READING OF AN ORDINANCE TO AMEND THE WATER
UTILITY RATES CONTAINED IN THE CITY CLERK'S OFFICIAL RECORD OF UTILITY
RATES, DEPOSITS, AND MISCELLANEOUS FEES AND CHARGES FOR THE CITY OF
GEORGETOWN, SOUTH CAROLINA EFFECTIVE JULY 1, 2018.**

**AN ORDINANCE TO AMEND THE WATER UTILITY RATES CONTAINED IN THE CITY CLERK'S
OFFICIAL RECORD OF UTILITY RATES, DEPOSITS, AND MISCELLANEOUS FEES AND CHARGES
FOR THE CITY OF GEORGETOWN, SOUTH CAROLINA**

WHEREAS, it is prudent and fiscally responsible for the City of Georgetown to periodically review established utility policies, and

WHEREAS, the provisions referred to above are contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges.

NOW, THEREFORE, BE IT ORDAINED by City Council of The City of Georgetown, South Carolina, that the water utility rates contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges be revised as follows with an effective date of July 1, 2018:

Water Utility Rates

In-City Rates

In-City rates apply to all water service located within the City limits of the City of Georgetown.

<u>Meter Size</u>	<u>Customer Charge</u>	<u>Usage Charge (Per Thousand Gallons)</u>
0.75"	\$ 11.68	2.67
1.00"	\$ 19.45	2.67
1.50"	\$ 38.79	2.67
2.00"	\$ 62.07	2.67
3.00"	\$ 116.43	2.67
4.00"	\$ 194.12	2.67
6.00"	\$ 388.10	2.67
8.00"	\$ 698.65	2.67

Out-of-City Rates

Out-of-City rates apply to all water service located outside the City limits of the City of Georgetown.

<u>Meter Size</u>	<u>Customer Charge</u>	<u>Usage Charge (Per Thousand Gallons)</u>
0.75"	\$ 23.35	5.34
1.00"	\$ 38.91	5.34
1.50"	\$ 77.57	5.34
2.00"	\$ 124.14	5.34
3.00"	\$ 232.88	5.34
4.00"	\$ 388.23	5.34
6.00"	\$ 776.19	5.34
8.00"	\$ 1,397.28	5.34

The above customer charges, based upon nominal meter size, shall be the minimum charge each month. No allowance for usage is included in the customer charge.

PASSED

ATTEST:

Ann U Mercer, City Clerk

Brendon M. Barber, Sr., Mayor

First Reading: 17 May 2018
Second Reading: 21 June 2018

Approved as to Form:

Elise F Crosby, City Attorney



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ORDINANCE

DOC ID: 2524

Council Meeting Date:	21 June 2018
Department:	Finance
Issue Under Consideration:	Motion to Approve First Reading of an Ordinance to Amend the Wastewater Utility Rates Contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges for the City of Georgetown, South Carolina effective July 1, 2018.
Amount Requested:	NA
Is Item in Current Budget?	NA
If no, please explain:	
Financial Impact:	TBD - Increase in revenue in the Wastewater Fund to offset increased expenditures and infrastructure improvements.
Points to Consider:	Council recommendations will be determined at May 15, 2018 Budget Workshop.
Options:	Approve, Amend or Deny Rate Adjustment.
Staff Recommendations:	Approve Rate Adjustment.

Reviews:

Debra Bivens Completed 05/10/2018 4:27 PM
 Carey Smith Completed 05/22/2018 3:07 PM
 Ann U. Mercer Completed 05/11/2018 8:50 AM
 Georgetown City Council Completed 05/17/2018 5:30 PM

Attachments:

1. 1 Wastewater Rate Ordinance (PDF)

**MOTION TO APPROVE FIRST READING OF AN ORDINANCE TO AMEND THE
WASTEWATER UTILITY RATES CONTAINED IN THE CITY CLERK'S OFFICIAL RECORD
OF UTILITY RATES, DEPOSITS, AND MISCELLANEOUS FEES AND CHARGES FOR THE
CITY OF GEORGETOWN, SOUTH CAROLINA EFFECTIVE JULY 1, 2018.**

AN ORDINANCE TO AMEND THE WASTEWATER UTILITY RATES CONTAINED IN THE CITY CLERK'S OFFICIAL RECORD OF UTILITY RATES, DEPOSITS, AND MISCELLANEOUS FEES AND CHARGES FOR THE CITY OF GEORGETOWN, SOUTH CAROLINA

WHEREAS, it is prudent and fiscally responsible for the City of Georgetown to periodically review established utility policies, and

WHEREAS, the provisions referred to above are contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges.

NOW, THEREFORE, BE IT ORDAINED by City Council of The City of Georgetown, South Carolina, that the wastewater utility rates contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges be revised as follows with an effective date of July 1, 2018:

Wastewater Utility Rates

In-City Rates

In-City rates apply to all wastewater service located within the City limits of the City of Georgetown.

<u>Meter Size</u>	<u>Customer Charge</u>	<u>Usage Charge (Per Thousand Gallons)</u>
0.75"	\$ 17.26	3.45
1.00"	\$ 27.35	3.45
1.50"	\$ 54.70	3.45
2.00"	\$ 86.60	3.45
3.00"	\$ 162.58	3.45
4.00"	\$ 270.44	3.45
6.00"	\$ 539.34	3.45
8.00"	\$ 969.32	3.45

Out-of-City Rates

Out-of-City rates apply to all wastewater service located outside the City limits of the City of Georgetown.

<u>Meter Size</u>	<u>Customer Charge</u>	<u>Usage Charge (Per Thousand Gallons)</u>
0.75"	\$ 34.51	6.90
1.00"	\$ 54.69	6.90
1.50"	\$ 109.40	6.90
2.00"	\$ 173.20	6.90
3.00"	\$ 325.15	6.90
4.00"	\$ 540.88	6.90
6.00"	\$ 1,078.69	6.90
8.00"	\$ 1,938.63	6.90

The above customer charges, based upon nominal meter size, shall be the minimum charge each month. No allowance for usage is included in the customer charge.

PASSED

ATTEST:

Ann U Mercer, City Clerk

Brendon M. Barber, Sr., Mayor

First Reading: 17 May 2018
Second Reading: 21 June 2018

Approved as to Form:

Elise F Crosby, City Attorney



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ORDINANCE

DOC ID: 2522

Council Meeting Date:	21 June 2018
Department:	Finance
Issue Under Consideration:	Motion to Approve Second Reading of an Ordinance to Adopt a Budget and Raise Revenue for The City of Georgetown, South Carolina for Fiscal Year Ending June 30, 2019.
Amount Requested:	NA
Is Item in Current Budget?	NA
If no, please explain:	
Financial Impact:	TBD
Points to Consider:	Council recommendations will be determined at May 15, 2018 Budget Workshop.
Options:	
Staff Recommendations:	

Reviews:

Debra Bivens Completed 05/10/2018 4:05 PM

Carey Smith Skipped 05/11/2018 8:44 AM

Absent

Ann U. Mercer Completed 05/11/2018 8:45 AM

Georgetown City Council Completed 05/17/2018 5:30 PM

Attachments:

1. 1 Budget Ordinance 18-19- (PDF)

**MOTION TO APPROVE SECOND READING OF AN ORDINANCE TO ADOPT A BUDGET
AND RAISE REVENUE FOR THE CITY OF GEORGETOWN, SOUTH CAROLINA FOR
FISCAL YEAR ENDING JUNE 30, 2019.**

**AN ORDINANCE TO ADOPT A BUDGET AND RAISE REVENUE
FOR THE CITY OF GEORGETOWN, SOUTH CAROLINA
FOR THE FISCAL YEAR ENDING JUNE 30, 2019**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GEORGETOWN, SOUTH CAROLINA:

SECTION 1. That this Ordinance was adopted by the Georgetown City Council by a positive majority vote.

SECTION 2. That this Ordinance is enacted in order to comply with Section 6-1-320 of the South Carolina Code, 1976 (as amended), following public notice of a public hearing and meeting held on June 21, 2018, at 5:30 pm in the City Municipal Court Courtroom with public input duly noted.

SECTION 3. That the proposed budget with proposed estimated revenue for payment thereof, as prepared and as contained in and shown by an archived copy on file in the office of the Municipal Clerk, and available for public inspection, which copy is incorporated herein by reference, is hereby adopted and made a part hereof. The budget as shown therein is balanced as to receipts and disbursements in the total sum of \$33,058,282.

SECTION 4. That for the fiscal year 2018/2019, a tax of 95.0 mills upon every dollar of the value of all taxable property, real and personal, within the corporate limits of the City of Georgetown be and the same is hereby imposed and levied for the purposes of: (1) defraying the ordinary current expenses of the government of the City of Georgetown for the year 2018/2019; (2) paying the floating indebtedness of said City, if any, during the year 2018/2019; (3) paying interest on the indebtedness of the City of Georgetown, past due or that may become due during the year 2018/2019; provided, however, that pursuant to the provisions of S.C. Code of 1976, Section 12-37-2640, the millage applied by the County Auditor in calculating taxes on motor vehicles licensed during 2018/2019 shall be the millage applicable to other taxable property within the City (i.e., .950 mills). In addition, a debt millage of 4 mills will be assessed for Fire Department Equipment Purchase.

SECTION 5. That to facilitate operations, there shall be established and maintained a General Fund, Enterprise Funds, and other appropriate funds, in such amounts as are provided for in the budget aforesaid, as hereby adopted or as hereafter modified pursuant to law.

SECTION 6. That the City Administrator is hereby authorized to administer the budget and to transfer appropriations within and between departments of each fund if necessary to achieve the goals of the budget. However, no such transfer shall (a) be made from one fund to another fund established pursuant to Section (2) above, or (b) conflict with any previously adopted policy of the City Council. Any change in the budget which would increase or decrease the total of all authorized expenditures must be approved by City Council.

SECTION 7. That if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by valid judgment or decree of any Court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this Ordinance, which remaining parts shall be considered as severable and shall continue in full force and

Attachment: Budget Ordinance 18-19- (2522 : Motion to Approve an Ordinance to Adopt a Budget)

effect.

SECTION 8. That this ordinance shall take effect, following its first and second reading and adoption, in the manner required by law, effective as of and from July 1, 2018, and shall continue in effect during the next twelve (12) months of the fiscal year 2018/2019.

SECTION 9. In the event that unforeseen expenditures become necessary during the budget year, and such expenditures would cause appropriations of a fund to be exceeded in total, an ordinance amending the original budget will be necessary to appropriate additional funds.

SECTION 10. In accordance with the provisions of Governmental Accounting Standards Board Statement No. 54, "Fund Balance Reporting and Governmental Fund Balance Definitions", the City hereby commits \$1,500,000 ("Committed Fund Balance") from the General Fund for Disaster Recovery. Spending for disaster recovery expenditures may occur as approved by City Council.

SECTION 11. Respecting the City's Combined Public Utility System (the "System"), the City maintains its Water Fund, Wastewater Fund and Electric Fund for the collection of revenues derived from each component piece of the System (collectively, the "Funds"). For purposes of the City's outstanding combined public utility system revenue bonds (the "Bonds"), the revenues of the System and amounts on deposit in the Funds are all pledged as security for the Bonds. In keeping with the City's Master Bond Ordinance dated July 28, 2011, as amended on August 20, 2015 and for purposes of the City's Fiscal Year 2019 Budget, the City Council hereby finds and determines, as a fact and after appropriate investigation, as follows:

- The Fiscal Year 2019 Budget appropriates sufficient revenues within the Funds to pay the principal of and interest on all Bonds secured by revenues of the System as and when they become due and payable in one or more bond and interest redemption funds (a.k.a "debt service funds").
- The Fiscal Year 2019 Budget appropriates sufficient revenues within the Funds to provide for the payment of all expenses of administration and operation of the System, as well as such expenses for maintenance as may be necessary to preserve the System in good repair and working order. These appropriations are made to the Funds into multiple accounts, organized by department and line items that collectively serve as the "operation and maintenance fund."
- The City has adopted a formal 'Transfer Policy' to allocate funds to and otherwise reimburse its General Fund for costs attributable to the Enterprise Funds established for the City's Combined Public Utility System (the "**System**"). Any transfer from the Enterprise Fund to the General Fund are considered an expense of the Enterprise Fund, but shall only be made from those revenues which constitute surplus funds under the provisions of the Bond Ordinance of the City dated August 20, 2015.
As a part of its annual budget process (or as a budget amendment), the City shall determine the annual transfer from the Enterprise Funds to the General Fund based upon its omnibus allocation methodology, the components of which consist of one or all of the following: (1) Cost of Service, (2) Operations Fee, and (3) Payment in Lieu of Tax.

PASSED by City Council duly assembled this 21st day of June, 2018.

ATTEST:

Ann U Mercer, City Clerk

Brendon M. Barber, Sr., Mayor

First Reading: 17 May 2018
Second Reading: 21 June 2018

Approved as to Form:

Elise F Crosby, City Attorney

Attachment: Budget Ordinance 18-19- (2522 : Motion to Approve an Ordinance to Adopt a Budget)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

RESOLUTION

DOC ID: 2545

Council Meeting Date:	21 June 2018
Department:	Finance
Issue Under Consideration:	Resolution to Authorize State Revolving Fund or SRF Loan Application for Historic District Water Improvement Project in the amount not to exceed \$1,650,000.
Amount Requested:	\$1,650,000.
Is Item in Current Budget?	Yes, Fiscal Year 2018/2019
If no, please explain:	
Financial Impact:	The City was able to qualify for the Small System Interest Rate of 1.6% versus the standard interest rate of 2.1%.
Points to Consider:	The term of the loan will be twenty (20) years. Debt Service Reserve fund is not needed because of the City's A1 credit rating.
Options:	Approve or Disapprove.
Staff Recommendations:	Approve.

Reviews:

Debra Bivens Completed 06/13/2018 8:19 AM
 Carey Smith Completed 06/15/2018 1:16 PM
 Ann U. Mercer Completed 06/15/2018 1:17 PM
 Georgetown City Council Pending 06/21/2018 5:30 PM

Attachments:

1. 1 DW FY18 Resolution(2) (PDF)

**RESOLUTION TO AUTHORIZE STATE REVOLVING FUND OR SRF LOAN APPLICATION
FOR HISTORIC DISTRICT WATER IMPROVEMENT PROJECT IN THE AMOUNT NOT TO
EXCEED \$1,650,000.**

DWSRF**RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF GEORGETOWN, SOUTH CAROLINA**

WHEREAS, the South Carolina Water Quality Revolving Fund Authority (the "State Authority") provides low-interest loan financing for the construction of public drinking water facilities from the Drinking Water Revolving Loan Fund (the "Fund") pursuant to the Federal Safe Drinking Water Act and Title 48, Chapter 5, Code of Laws of South Carolina, 1976, as amended; and

WHEREAS, The City of Georgetown is a legally constituted Municipality in the State of South Carolina and is authorized to incur debt pursuant to Title 6, Chapter 21, Code of Laws of South Carolina, 1976, as amended; and

WHEREAS, The City of Georgetown has determined that it is in the best interests of the City to apply to the State Authority for a loan from the Fund;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Georgetown, South Carolina (the "Council"), in a meeting duly assembled:

1. That the Council hereby authorizes the City Administrator to complete, and the Mayor to execute and submit an application to the State Authority for a loan from the Fund in the amount of approximately \$1,650,000 to finance the costs of The Historic District Water Improvement Project. The City Administrator is authorized to take such actions as may be necessary or convenient to complete the application process.
2. That the City will grant to the State Authority a pledge of, and lien on, all revenues of the City's Combined Public Utility System for repayment of the loan.
3. That the final terms and conditions of the loan and the loan documents shall be subject to the approval of this Council.

ADOPTED, this 21st day of June, 2018.

CITY OF GEORGETOWN, SOUTH CAROLINA

By: _____
Mayor

Attest:

City Clerk

Attachment: DW FY18 Resolution(2) (2545 : Resolution to Authorize SRF Loan for Historic District Water Improvement Project.)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2529

Council Meeting Date:	21 June 2018
Department:	Engineering
Issue Under Consideration:	Motion to award and make payment to Lawrimore Construction, Inc. for a not to exceed amount of \$330,950 to install 1,555 lineal feet of new 6-in. water main at Kaminski Street between Emanuel Street , and Hawkins Street (Project no. 1511) and to jack and bore and install 46 lineal feet for new 6-in water main at the intersection of Black River Road and Heyward Street (Project no. 1509).
Amount Requested:	\$330,950. Bid for Project #1509-Heyward was revised to \$38,710 by reducing the scope of work (jack and bore only). Bid for project # 1511-Kaminski is \$292,240.
Is Item in Current Budget?	Yes, in the 2019 budget.
If no, please explain:	
Financial Impact:	N/A
Points to Consider:	None
Options:	None
Staff Recommendation:	Award contract to Lawrimore Construction Inc.

Reviews:

Orlando Arteaga Completed 06/11/2018 11:47 AM
 Finance Completed 06/11/2018 12:08 PM
 City Attorney Completed 06/11/2018 1:01 PM
 Carey Smith Completed 06/11/2018 1:26 PM
 Ann U. Mercer Completed 06/12/2018 8:52 AM
 Georgetown City Council Pending 06/21/2018 5:30 PM

Attachments:

1. 1 Bid ad final (PDF)
2. 2 Certified Bid Tab (PDF)
3. 3 LAWRIMORE (PDF)
4. 4 Heyward St.- Lawrimore Const Revised Bid (PDF)
5. 5 Engineers Recommendation for Award (PDF)

Updated: 6/12/2018 8:52 AM by Ann U. Mercer (Page 1)



The City of Georgetown is soliciting sealed bids for the following items or services:

**Kaminski Street Project #1511 & Heyward Street Project #1509
Water Improvements - Request for Bid**

The City of Georgetown, (hereinafter called the “Owner and/or the “City”) requests sealed bids from qualified contractors for the above referenced project. The scope of work for this project is described in the complete Bid Documents

Bids will be publicly opened at 2:30 pm (EST), Tuesday, May 8, 2018, and read aloud at the Water Utilities and Engineering Dept. Building, 2377 Anthuan Maybank Drive, Georgetown, SC 29440.

Bid documents including, but not limited to forms, specifications and milestone events, may be downloaded free of charge from the City website: www.cogsc.com. Select “Bids” from the bottom of the home page. You may also send an email request to purchasing@cogsc.com for a direct link.

Bid documents will be modified only by written addenda. It is the responsibility of the Bidder to obtain information regarding projects directly from the City’s website, www.cogsc.com, under “Bids”. Bids received after the due date and specified time will not be considered for any reason and will remain unopened. City will not accept bids by fax or electronic mail.

Bid Schedule
City of Georgetown
Kaminski Street and Heyward Street Water Improvements
Bids Opened May 8th, 2018

					Lawrimore Construction Inc.		Anson Construction Company, Inc.	
Heyward Street					Unit Bid	Extended	Unit Bid	Extended
Item	Description	Unit	Quantity		Price	Total	Price	Total
A	Mobilization (3% of total cost, less items N and O)	LS	1		\$ 2,600.00	\$ 2,600.00	\$ 4,000.00	\$ 4,000.00
B	Tree Protection and Reseeding	LS	1		\$ 4,500.00	\$ 4,500.00	\$ 12,500.00	\$ 12,500.00
C	Traffic Control and Pedestrian Safety Plan	LS	1		\$ 3,500.00	\$ 3,500.00	\$ 8,000.00	\$ 8,000.00
D	Sediment & Erosion Control	LS	1		\$ 4,000.00	\$ 4,000.00	\$ 8,000.00	\$ 8,000.00
E	6-inch PVC C-900 Water Main, Fittings, Appurtenances, and Connections	LF	505		\$ 57.00	\$ 28,785.00	\$ 90.00	\$ 45,450.00
F	Asphalt Patch and Overlay	SF	5,700		\$ 1.50	\$ 8,550.00	\$ 4.00	\$ 22,800.00
G	Concrete Patch for Driveway	LS	1		\$ 9,500.00	\$ 9,500.00	\$ 30,000.00	\$ 30,000.00
I	Fire Hydrants	Ea.	2		\$ 2,000.00	\$ 4,000.00	\$ 6,000.00	\$ 12,000.00
J	Gate Valves and Valve Boxes	Ea.	1		\$ 1,500.00	\$ 1,500.00	\$ 940.00	\$ 940.00
K	Service Connections	-	-		-	-	-	-
-	1. General	Ea.	4		\$ 500.00	\$ 2,000.00	\$ 2,000.00	\$ 8,000.00
-	2. Directional Dry Bore	Ea.	1		\$ 1,500.00	\$ 1,500.00	\$ 3,000.00	\$ 3,000.00
L	Meter Boxes (Connection of existing meter to new service only)	Ea.	5		\$ 800.00	\$ 4,000.00	\$ 980.00	\$ 4,900.00
M	Jack and bore	LF	46		\$ 350.00	\$ 16,100.00	\$ 1,020.00	\$ 46,920.00
N	Contingency Allowance	LS	1		\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
O	Allowance for Materials Testing	LS	1		\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00
Heyward Street Sub-Total, Items A-O					-	\$ 92,785.00	-	\$ 208,760.00
Kaminski Street					Unit Bid	Extended	Unit Bid	Extended
Item	Description	Unit	Quantity		Price	Total	Price	Total
A	Mobilization (3% of total cost, less items N and O)	LS	1		\$ 8,300.00	\$ 8,300.00	\$ 14,000.00	\$ 14,000.00
B	Tree Protection and Reseeding	LS	1		\$ 26,250.00	\$ 26,250.00	\$ 22,000.00	\$ 22,000.00
C	Traffic Control and Pedestrian Safety Plan	LS	1		\$ 35,900.00	\$ 35,900.00	\$ 16,500.00	\$ 16,500.00
D	Sediment & Erosion Control	LS	1		\$ 20,500.00	\$ 20,500.00	\$ 18,000.00	\$ 18,000.00
E	6-inch PVC C-900 Water Main, Fittings, Appurtenances, & Connections	LF	1,555		\$ 68.00	\$ 105,740.00	\$ 90.00	\$ 139,950.00
F	Asphalt Patch and Overlay	SF	33,000		\$ 1.00	\$ 33,000.00	\$ 4.00	\$ 132,000.00
H	Sidewalk Demolition, Disposal, and Replacement	LS	1		\$ 26,000.00	\$ 26,000.00	\$ 90,000.00	\$ 90,000.00
I	Fire Hydrants	Ea.	3		\$ 2,000.00	\$ 6,000.00	\$ 6,000.00	\$ 18,000.00
J	Gate Valves and Valve Boxes	Ea.	5		\$ 1,500.00	\$ 7,500.00	\$ 940.00	\$ 4,700.00
K	Service Connections	-	-		-	-	-	-
-	1. General	Ea.	8		\$ 500.00	\$ 4,000.00	\$ 2,000.00	\$ 16,000.00
-	2. Directional Dry Bore	Ea.	1		\$ 4,600.00	\$ 4,600.00	\$ 3,000.00	\$ 3,000.00
L	Meter Boxes	Ea.	9		\$ 800.00	\$ 7,200.00	\$ 980.00	\$ 8,820.00
N	Contingency Allowance	LS	1		\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
O	Allowance for Materials Testing	LS	1		\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00
Kaminski Street Sub-Total, Items A-O					-	\$ 292,240.00	-	\$ 490,220.00
Total Entered on Bid Form for both Heyward and Kaminski Street					-	\$ 385,025.00	-	\$ 698,980.00

Certified to be True and Correct



Robert L. Horner, PE

May 9, 2018



3955 Faber Place Drive, Suite 300
 N. Charleston, South Carolina 29405
 tel: 843-881-9804

**KAMINSKI & HEYWARD STREET
WATER IMPROVEMENTS PROJECT**

**CITY OF GEORGETOWN
SOUTH CAROLINA**

**SECTION 00311
BID FORM**

**KAMINSKI STREET PROJECT #1511 & HEYWARD STREET PROJECT #1509
WATER IMPROVEMENTS PROJECT**

FOR THE
THE CITY OF GEORGETOWN
SOUTH CAROLINA

Georgetown, S.C.

Date: 5-8-2018

PROPOSAL OF Lawrimore Construction Inc

(Hereinafter called "Bidder"), a South Carolina (State)

Corporation ~~partnership/individual~~ (Strike out inapplicable terms) doing business as

Lawrimore Construction Inc.

TO: Mrs. Daniella Howard
Purchasing Agent
City of Georgetown

Gentlemen:

The Bidder, in compliance with your invitation for bids for the **KAMINSKI STREET AND HEYWARD STREET WATER IMPROVEMENTS PROJECT** having examined the drawings and specifications with related documents and the site of the proposed work, and being familiar with all of the conditions surrounding the construction of the proposed project, including the availability of materials and labor, hereby proposes to furnish all labor, materials, and supplies, and to construct the project in accordance with the Contract Documents, within the time set forth therein, for the Sum of:

Three hundred eighty five thousand twenty five Dollars (\$385,025.-)

The price indicated above shall include all labor, materials, overhead, profit, insurance, taxes, fees, etc., to cover all expenses incurred in performing the work required under the Contract Documents, of which this proposal is a part.

The price indicated above shall also include the amounts indicted as Allowances and as described in the Division 1 Section "Allowances". Should actual cost vary from the Allowance

BID FORM – UNIT PRICE
00311-1

**KAMINSKI & HEYWARD STREET
WATER IMPROVEMENTS PROJECT**

**CITY OF GEORGETOWN
SOUTH CAROLINA**

listed, The Contract Sum shall be adjusted by Change Order.

Bidder hereby agrees to commence work under this contract on or before a date to be specified in written "Notice to Proceed" of the Owner and to fully complete the project within **One Hundred (100) consecutive calendar days** thereafter as stipulated in the specifications.

Bidder further agrees to pay as liquidated damages the sum of \$500.00 for each consecutive calendar day thereafter as hereinafter provided in Paragraph 19 of the General Conditions.

The specifications and addenda are complementary of each other. What is called for by one shall be as binding as if called for by all. If a conflict between any of the above is discovered by the contractor, the problem shall be referred to the Owner as soon as possible for resolution by the Owner. Should a conflict occur which is not resolved before bid time and/or is necessary to comply with mandatory requirements (i.e., codes, ordinances, etc.), it shall be the contractor's responsibility to price and bid the more expensive method.

Bidder acknowledges receipt of the following addendum:

No.: 1 Dated: 4-30-18

No.: _____ Dated: _____

No.: _____ Dated: _____

No.: _____ Dated: _____

No.: _____ Dated: _____

Bidder understands that the Owner reserves the right to reject any or all bids and to waive any informality in the bidding.

The Bidder agrees that this Bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closed time for receiving bids.

**KAMINSKI & HEYWARD STREET
WATER IMPROVEMENTS PROJECT**
**CITY OF GEORGETOWN
SOUTH CAROLINA**
SCHEDULE OF UNIT PRICES

Additions and deletions from the Work shall be paid in accordance with the Unit Prices indicated below.

Heyward Street					
Item	Description	Unit	Quantity	Unit Price	Total Price
A	Mobilization (3% of total cost, less items N and O)	LS	1	2600.-	2600.-
B	Tree Protection and Reseeding	LS	1	4500.-	4500.-
C	Traffic Control and Pedestrian Safety Plan	LS	1	3500.-	3500.-
D	Sediment & Erosion Control	LS	1	4000.-	4000.-
E	6-inch PVC C-900 Water Main, Fittings, Appurtenances, and Connections	LF	505	57.-	28785.-
F	Asphalt Patch and Overlay (Repair of driveways and repaving intersection with Black River Rd.)	SF	5,700	1.5	8550.-
G	Concrete Patch for Driveway	LS	1	9500.-	9500.-
I	Fire Hydrants	Ea.	2	2000.-	4000.-
J	Gate Valves and Valve Boxes	Ea.	1	1500.-	1500.-
K	Service Connections				
-	1. General	Ea.	4	500.-	2000.-
-	2. Directional Dry Bore	Ea.	1	1500.-	1500.-
L	Meter Boxes (Connection of existing meter to new service only)	Ea.	5	800.-	4000.-
M	Jack and bore	LF	46	350.-	16100.-
N	Contingency Allowance	LS	1	\$ 1,500	\$ 1,500
O	Allowance for Materials Testing	LS	1	\$ 750	\$ 750
				Sub-Total	92785.-

Attachment: LAWRIMORE (2529 : Approval of construction bid for Kaminski & Heyward Streets Water Main Improvements)

**KAMINSKI & HEYWARD STREET
WATER IMPROVEMENTS PROJECT**
**CITY OF GEORGETOWN
SOUTH CAROLINA**

Kaminski Street					
Item	Description	Unit	Quantity	Unit Price	Total Price
A	Mobilization (3% of total cost, less items N and O)	LS	1	8300.-	8300.-
B	Tree Protection and Reseeding	LS	1	26250.-	26250.-
C	Traffic Control and Pedestrian Safety Plan	LS	1	35900.-	35900.-
D	Sediment & Erosion Control	LS	1	20500.-	20500.-
E	6-inch PVC C-900 Water Main, Fittings, Appurtenances, and Connections	LF	1,555	68.-	105740.-
F	Asphalt Patch and Overlay (Open cut patch and pavement overlay intersections per SCDOT permit)	SF	33,000	1.-	33000.-
H	Sidewalk Demolition, Disposal, and Replacement (including pedestrian ramps and driveway repairs)	LS	1	24000.-	24000.-
I	Fire Hydrants	Ea.	3	2000.-	6000.-
J	Gate Valves and Valve Boxes	Ea.	5	1500.-	7500.-
K	Service Connections				
-	1. General	Ea.	8	500.-	4000.-
-	2. Directional Dry Bore	Ea.	1	4600.-	4600.-
L	Meter Boxes	Ea.	9	800.-	7200.-
N	Contingency Allowance	LS	1	\$ 5,000	\$ 5,000
O	Allowance for Materials Testing	LS	1	\$ 2,250	\$ 2,250
Sub-Total					292,240.-

Heyward and Kaminski Street					
Total					385,025.-

**Note: See Section 01270 – Measurement and Payment for details about all items included in each of the above lists.

Total Bid: \$ Three hundred eighty five thousand twenty five dollars ^{no}/₁₀₀
 Note: Item letters match those in the Measurement and Payment section (01270).

The above Unit Prices shall include all labor, materials, overhead, profit, insurance, taxes, fees, etc., to cover the finished work called for.

The undersigned declares that his firm is (delete those not applicable):

A corporation organized and existing under the laws of the

State of South Carolina.

A partnership consisting of

_____.

The undersigned declares that the person or persons signing this proposal is fully authorized to

BID FORM – UNIT PRICE
00311-4

**KAMINSKI & HEYWARD STREET
WATER IMPROVEMENTS PROJECT**

**CITY OF GEORGETOWN
SOUTH CAROLINA**

sign the proposal on behalf of the firm listed and to fully bind the firm listed to all the conditions and provisions thereof.

It is agreed that no person or persons or company other than the firm listed below or as otherwise indicated hereinafter has any interest whatsoever in this proposal or the contract that may be entered into as a result thereof, and that in all respects the proposal is legal and fair, submitted in good faith, without collusion or fraud.

Respectfully Submitted:

Lawrimore Construction Inc.
Contractor

(SEAL – if bid is by a Corporation)

By:

Donna M. Lawrimore
(Type/Print Name)

VP
(Title)

6240 Cypress Swamp Rd
(Street Address)

Conway, SC 29527
(City, State, Zip Code)

S.C. General Contractor's License No. G - 97244

FID No. 58-2318591 and/or SSN _____

(END OF SECTION)

BID FORM – UNIT PRICE
00311-5

"See Attached"

**KAMINSKI & HEYWARD STREET
WATER IMPROVEMENTS PROJECT**

**CITY OF GEORGETOWN
SOUTH CAROLINA**

**SECTION 00350
BID BOND**

KNOW ALL MEN BY THESE PRESENT:

That we, the undersigned _____, as Principal,
and _____, as Surety, are hereby held and
firmly bound unto the City of Georgetown, South Carolina, as Owner, in the penal sum of (5%
of total bid) _____ Dollars _____ Cents
(\$ _____), for the payment of which, well and truly to be made, we hereby jointly
and severally bind ourselves, successors and assigns.

Signed this _____ day of _____, 20_____.

The condition of the above obligation is such that:

WHEREAS, the Principal has submitted to _____ a certain Bid,
attached hereby and by reference made a part hereof, to enter into a contract in writing for the
_____.

NOW, THEREFORE,

- (A) If said Bid shall be rejected, or
- (B) If said Bid shall be accepted and the Principal shall execute and deliver a contract in the
Form of Contract attached hereto (properly completed in accordance with said Bid) and
shall furnish a Bond for faithful performance of said contract, and for the payment of all
persons performing labor furnishing materials in connection therewith, and shall in all
other respects perform the agreement created by the acceptance of said Bid, then this
obligation shall be void; otherwise the same shall remain in force and effect - it being
expressly understood and agreed that the liability of the Surety for any and all claims
hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety
and its Bond shall be in no way impaired or affected by an extension of the time within which the
Owner may accept such Bid, and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and Surety have hereunto set their hands and seals,
and such of them as are corporations have caused their corporate seals to be hereto affixed and
these presents to be signed by their proper officers, the day and year first set forth above.

**BID BOND
00350-1**

Attachment: LAWRIMORE (2529 : Approval of construction bid for Kaminski & Heyward Streets Water Main Improvements)

**KAMINSKI & HEYWARD STREET
WATER IMPROVEMENTS PROJECT**

**CITY OF GEORGETOWN
SOUTH CAROLINA**

Principal

(Corporate Seal)

By : _____ (L.S)

Surety

(Corporate Seal)

By : _____ (L.S)

Important: Surety companies executing Bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the state where the project is located.

Note: Bond must be countersigned by a South Carolina resident agent.

(END OF SECTION)

BID BOND
00350-2

Attachment: LAWRIMORE (2529 : Approval of construction bid for Kaminski & Heyward Streets Water Main Improvements)

AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)

Lawrimore Construction, Inc.
6240 Cypress Swamp Road
Conway, SC 29527

SURETY:
(Name, legal status and principal place of business)

FCCI Insurance Company
6300 University Parkway
Sarasota, FL 34240

OWNER:
(Name, legal status and address)

City of Georgetown
2377 Anthuan Maybank Drive
Georgetown, SC

BOND AMOUNT: 5% of principal's bid-----

PROJECT:
(Name, location or address, and Project number, if any)

Kaminski Street Project #1511 and Heyward Street Project #1509 - Water Improvements

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 8th day of May, 2018


(Witness)


(Witness)

Lawrimore Construction, Inc.

(Contractor as Principal)


(Title)

FCCI Insurance Company

(Surety)


(Title)

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

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ACD430/0810

Attachment: LAWRIMORE (2529) : Approval of construction bid for Kaminski & Heyward Streets Water Main Improvements)



More than a policy. A promise.

GENERAL POWER OF ATTORNEY

Know all men by these presents: That the FCCI Insurance Company, a Corporation organized and existing under the laws of the State of Florida (the "Corporation") does make, constitute and appoint:

Frank W Hafner, III; Sherri W Hill; W. D. Morris, Jr.

Each, its true and lawful Attorney-In-Fact, to make, execute, seal and deliver, for and on its behalf as surety, and as its act and deed in all bonds and undertakings provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the sum of (not to exceed \$5,000,000): \$5,000,000.00

This Power of Attorney is made and executed by authority of a Resolution adopted by the Board of Directors. That resolution also authorized any further action by the officers of the Company necessary to effect such transaction.

The signatures below and the seal of the Corporation may be affixed by facsimile, and any such facsimile signatures or facsimile seal shall be binding upon the Corporation when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached.

In witness whereof, the FCCI Insurance Company has caused these presents to be signed by its duly authorized officers and its corporate Seal to be hereunto affixed, this 22ND day of September, 2011.

Attest:

Craig Johnson
Craig Johnson, President
FCCI Insurance Company



Thomas A. Koval
Thomas A. Koval Esq., EVP, Chief Legal Officer,
Government Affairs and Corporate Secretary
FCCI Insurance Company

State of Florida
County of Sarasota

Before me this day personally appeared Craig Johnson, who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 9/25/2020



Arlene Alonso
Notary Public

State of Florida
County of Sarasota

Before me this day personally appeared Thomas A. Koval, Esq., who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 9/25/2020



Arlene Alonso
Notary Public

CERTIFICATE

I, the undersigned Secretary of FCCI Insurance Company, a Florida Corporation, DO HEREBY CERTIFY that the foregoing Power of Attorney remains in full force and has not been revoked; and furthermore that the February 24, 2011 Resolution of the Board of Directors, referenced in said Power of Attorney, is now in force.

Dated this 8th day of May, 2018

Thomas A. Koval
Thomas A. Koval, Esq., EVP, Chief Legal Officer,
Government Affairs and Corporate Secretary

**KAMINSKI & HEYWARD STREET
WATER IMPROVEMENTS PROJECT**

**CITY OF GEORGETOWN
SOUTH CAROLINA**



MANDATORY VENDOR SUBMITTAL FORM

AN ORDINANCE TO AMEND
CHAPTER 2 ADMINISTRATION - ARTICLE IV
PROCUREMENT – JANUARY 19, 2017

SECTION 2-185 COMPETITIVE SEALED QUOTES LOCAL VENDOR PREFERENCE

ARTICLE IV.

PROCUREMENT

DIVISION 2. ETHICS IN CITY CONTRACTING

☐ I certify that [Company Name] _____
is a **Resident Bidder** of Georgetown City/County as defined in the City of Georgetown
Ordinance Chapter 2 Administration, Article IV Procurement, Section 2-185, and our principal
place of business is _____ [City and State].

☒ I certify that [Company Name] Lawrimore Construction Inc
is a **Non-Resident Bidder** of Georgetown City/County as defined in the City of Georgetown
Ordinance Chapter 2 Administration, Article IV Procurement, Section 2-185, and our principal
place of business is Conway, SC [City and State].

(X) Danna M. Lawrimore

Signature of Company Officer

LOCAL VENDOR PREFERENCE

01000-3

LAWRIMORE CONSTRUCTION, INC

6240 Cypress Swamp Road, Conway, SC 29527

(843) 397-4499 Office (843) 397-2220 Fax

May 17, 2018

Mr. Orlando Arteaga
 City of Georgetown Water Utilities Department
 2377 Anthuan Maybank Drive
 Georgetown, SC 29440

RE: Revised Heyward St. Bid

Mr. Arteaga,

As requested, we are proposing the following:

Item	Description	Unit	Quantity	Total Price
A	Mobilization	LS	1	\$2,600.00
B	Traffic Control & Pedestrian Safety	LS	1	\$3,500.00
C	6-inch PVC C-900 Water Main, Fittings, Appurtenances, and Connections	LS	1	\$4,560.00
D	Tapping Sleeve & Valve	LS	1	\$3,400.00
E	Bore & Jack	LS	1	\$16,100.00
F	Asphalt Patch and Overlay (Repair of Driveways and repaving intersection with Black River Rd.)	LS	1	\$8,550.00
Total				\$38,710.00

The work is not to exceed this amount. Asphalt (Item F) may or may not be required.

Thank you,
 Alexandria Lawrimore

May 9th, 2018

Orlando Arteaga, PE
City Engineer
City of Georgetown
PO Box 939
Georgetown, SC 29442

RE: **Engineer's Recommendation**
City of Georgetown – Kaminski Street and Heyward Street Water Improvements

Dear Mr. Arteaga,

On Tuesday, May 8 at 2:30 PM, bids were received for the referenced project. At that time two (2) contractors submitted bids. The bids were opened and read aloud. The low bid came from Lawrimore Construction Inc. The bid submitted by Lawrimore Construction Inc is \$ 385,025. The next low bid is Anson Construction Company, Inc in the amount of \$ 698,980.

The bids have been reviewed and the amounts verified. A certified copy of the bid tabulation is attached. We find the costs to be reasonable and recommend Lawrimore Construction Inc of Conway, South Carolina be awarded the bid in the amount of \$ 385,025, for the construction of the referenced project.

Respectfully Submitted,



Robert Horner, PE
HornerR@wseinc.com

Attachment: Engineers Recommendation for Award (2529 : Approval of construction bid for Kaminski & Heyward Streets Water Main



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2541

Council Meeting Date:	21 June 2018
Department:	Engineering
Issue Under Consideration:	Motion to approve proposal and make payment to ARC, Incorporated for a not to exceed amount of \$214,500 with a \$6,400 contingency for the replacement of bulkhead at Constitution Park.
Amount Requested:	\$220,900 (Contractor's proposal is \$214,500)
Is Item in Current Budget?	Yes, included in the 2019 budget.
If no, please explain:	
Financial Impact:	None
Points to Consider:	This price reflects an adjustment to the original scope of work in an effort to reduce the cost impact to the budget. The contractor's price has been revised from \$285,200 to \$214,500.
Options:	Accept the original contractor's bid.
Staff Recommendation:	Approve Request.

Reviews:

Orlando Arteaga Completed 06/11/2018 11:45 AM
 Finance Completed 06/11/2018 12:07 PM
 City Attorney Completed 06/11/2018 1:00 PM
 Carey Smith Completed 06/11/2018 1:27 PM
 Ann U. Mercer Completed 06/12/2018 8:42 AM
 Georgetown City Council Pending 06/21/2018 5:30 PM

Attachments:

1. 1 Certified Bid Tab (PDF)
2. 2 Constitution Park Bulkhead ARC Proposal 6.4.2018 (PDF)
3. 3 McSweeney Modification Letter (PDF)
4. 4 Notice of Intent to Award (PDF)

	ITEM	QUANTITY	UNIT	COST (Cape Romain)	Cost (ARC)
1	GENERAL CONDITIONS	1	LS	\$47,850.00	\$49,500.00
2	DEMOLITION	1	LS	\$4,750.00	\$35,000.00
3	SITE WORK	1	LS	\$15,000.00	\$42,000.00
4	TIMBER BULKHEAD AND WALES	77	LF	\$57,750.00	\$45,000.00
5	TIMBER PILES	17	EA	\$181,475.00	\$38,000.00
6	DEADMAN TIEBACK SYSTEM	13	EA	\$13,000.00	\$14,500.00
7	GRAVEL	4	CY	\$2,000.00	\$1,200.00
8	FILTER FABRIC	110	SY	\$1,650.00	\$1,500.00
9	STORMWATER PIPE AND CHECK VALVES	1	LS	\$25,000.00	\$45,000.00
10	CONCRETE SIDEWALK	1	LS	\$7,500.00	\$13,500.00
Total				\$355,975.00	\$285,200.00



William D. Barna, P.E.
5/10/2018

ARC INCORPORATED1135 BURGESS RD.-MURRELLS INLET, SC 29576
PHONE: (843) 357-0061 • FAX: (843) 357-0053Proposal #
6418Date:
06/04/2018**PROPOSAL SUBMITTED TO:**

Name: City of Georgetown C/O Mr. Orlando Arteaga

Address: 2377 Anthuan Maybank Drive

City, State: Georgetown, SC

Phone: 843-545-4501 office

WORK TO BE PERFORMED AT:

Address: Constitution Park Bulkhead Repair

City, State: Georgetown, SC

Approx. Start Date:

Email: oarteaga@cogsc.com

*We hereby submit specifications and estimates for:***We propose the following Scope for the negotiated work on Constitution Park Bulkhead:**

1. Remove sidewalk as recommended per specs.
2. Demo approximately 40' of wood timber sheeting
3. Remove existing 36" and 12" pipe as highlighted. Install new 36" and 12" pipe per the original drawing.
4. Straighten leaning piles by pulling them straight
5. Install approximately 40' 2"x 8" V groove wood timber to match existing.
6. Install (7) new dead men and anchors on parking lot side (Existing dead men on sidewalk side shall remain)
7. Install 18-20' vinyl sheet piling behind timber wall on the 40' side, the 11'5" side, and the 9' side.
Note: Once new sheeting on 11'5" and 9' is installed, reconnect existing tie backs or replace with new tie backs as needed.
8. Install 17' wing wall with vinyl sheet piling. Install rip rap in front of 17' wing wall.
9. Install new concrete sidewalk where removed.

We can do items 1-9 for a cost of \$214,500.00.

Note: Owner shall be responsible for Pull vibration monitoring.In the event payment is not received when due, Contractor shall be entitled to interest at the rate of 8 per year (1 1/2 per month) together with all costs of collection, including reasonable attorneys fees.**We Purpose hereby to furnish material and labor-complete in accordance with above specifications, for the sum of: \$214,500.00**
Payment to be made as follows: Monthly pay request shall be submitted.All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation insurance.Authorized
Signature: Note: This proposal may be
Withdrawn by us if not accepted within 10 days.**Acceptance of Proposal:** The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature: _____

Signature: _____



June 1, 2018

Orlando Arteaga, PE
City Engineer
City of Georgetown Engineering Dept.
2377 Maybank Drive (29440)
PO Box 939, Georgetown, SC 29442

Re: Constitution Park Bulkhead Replacement - Project Number 1207 - ARC Inc. Modification

Dear Mr. Arteaga,

McSweeney Engineers has reviewed the proposal from ARC Incorporated dated June 4, 2018 regarding the changes in scope and fee to the original contract documents and bid. We recommend that the City of Georgetown move forward as outlined within this proposal

Very truly yours,

A handwritten signature in black ink, appearing to read 'William Barna', is written over a faint, larger version of the same signature.

William Barna, P.E.

123 CANNON ST CHARLESTON, SC 29403
(843) 974-5621

www.mcsweeneyengineers.com

Attachment: McSweeney Modification Letter (2541 : Approval of construction bid for Bulkhead Replacement at Constitution Park)

NOTICE OF INTENT TO AWARD

OWNER: City of Georgetown, SC

PROJECT: CONSTITUTION PARK BULKHEAD REPLACEMENT, PROJECT NO. 1207

TO ALL BIDDERS

This is to notify all Bidders that it is the intent of the Owner to award a contract as follows:

NAME OF BIDDER: ARC INCORPORATEDDATE BIDS WERE RECEIVED: May 8, 2018AMOUNT OF BASE BID: \$ 285,200ALTERNATE(S) ACCEPTED: (\$70,700)TOTAL AMOUNT WITH ALTERNATE(S): \$ 214,500

The Owner has determined that the above named Bidder is responsible and has submitted the winning bid. The Owner may enter into a contract with this Bidder subject to the contract review and approval by city council on June 21st, 2018.

Orlando Arteaga, P.E.

City Engineer

(Print or Type Name)

(Award Authority Title)



(Signature)

June 4, 2018

(Date Posted)

(END OF SECTION)

NOTICE OF INTENT TO AWARD

00502



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2548 A

Council Meeting Date:	21 June 2018
Department:	Engineering
Issue Under Consideration:	Motion to approve bid and to make payments to Lawrimore Construction, Inc for a not to exceed amount of \$1,487,323.43 with a \$44,620 contingency fee for the Historic District Water System Improvements project.
Amount Requested:	\$1,531,943.00
Is Item in Current Budget?	Yes, in the 2019 budget
If no, please explain:	
Financial Impact:	None
Points to Consider:	This project is financed by a construction loan from the State Revolving Fund (SRF). Loan approval is pending. The project consists of 8,651 LF of 6" water line, 6 fire hydrant assemblies, 126 service connections and all necessary appurtenances.
Options:	RH Moore Construction's bid in the amount \$2,273,541.00
Staff Recommendation:	Award the project to Lawrimore in the amount of \$1,487,323.43

Reviews:

Orlando Arteaga Completed 06/12/2018 3:38 PM
 Finance Completed 06/13/2018 8:21 AM
 City Attorney Completed 06/14/2018 9:27 AM
 Carey Smith Completed 06/15/2018 2:05 PM
 Ann U. Mercer Completed 06/15/2018 3:32 PM
 Georgetown City Council Pending 06/21/2018 5:30 PM

Attachments:

1. 1 Ad (PDF)
2. 2 LAWRIMORE (PDF)
3. 3 Recommendation ltr Certified Bid Tab Notice of Intent to Award NOA (PDF)
4. 4 Notice of Intent to Award (PDF)

Updated: 6/15/2018 2:33 PM by Ann U. Mercer A (Page 1)



The City of Georgetown is soliciting sealed responses for the following items or services:

Historic District Water System Improvements Project #1501 – Request for Bid (RFB)

The City of Georgetown, requests sealed bids from qualified contractors for the above referenced project.

Bids will be publicly opened at 2:00 pm (EST), Wednesday, June 6, 2018, and read aloud at the Water Utilities and Engineering Dept. Building, 2377 Anthuan Maybank Drive, Georgetown, SC 29440.

There is a mandatory pre-bid meeting at the site at 2355 Anthuan Maybank Drive; Georgetown, SC, **Wednesday, May 16, 2018 at 2:00 PM.**

The work to be done consists of furnishing all materials, equipment and labor necessary to construct Historic District Water System Improvements, consisting of the following approximate quantities:

8,651 LF of 6" water line, 6 fire hydrant assemblies, 126 service connections and all necessary appurtenances.

Bidders must comply with Title VI of the Civil Rights Act of 1964, the Davis-Bacon Act, the Anti-Kickback Act, the Contract Work Hours and Safety Standards Act, and 40 CFR 33.240.

Bidder must make positive efforts to use small and minority owned businesses.

The Information for Bidders, Bid Form, Contract, Plans, Specifications, Bid Bond, Performance Bond and Payment Bond, and other contract documents may be examined at the following locations:

Owner: City of Georgetown.

Engineers: AECOM, Charleston, SC.

Office of SC Minority Business Development: 1515 Richland Street, Suite C, Columbia, SC 29201

Drawings, specifications and contract documents may be obtained from the office of AECOM, 4016 Salt Pointe Parkway, North Charleston, SC 29405 upon non-refundable payment of \$125.00. When requesting drawings, specifications or contract documents, provide the following information about your company: Mailing address; street (UPS) address; telephone number; and FAX number (if applicable) and e-mail address.

The project is being funded (in part) by a loan from the State Revolving Fund and therefore bidders must comply with all applicable State and Federal requirements identified in the contract documents. A requirement of this project is that prospective bidders must implement procedures that ensure disadvantaged business enterprise (DBE) firms are given opportunities for meaningful participation if subcontracts are awarded. The contractor must follow the "good faith" strategies outlined in the "Disadvantaged Business Enterprise" (DBE) compliance section of the Federal Requirements for SRF Funding. The goal stated in the contract documents for participation by MBE/WBE firms is MBE: 3.6% and WBE: 2.4%.

Any prospective bidder, offeror, contractor or subcontractor who is aggrieved in connection with the solicitation of this contract may protest to Engineer (or) Owner in accordance with Section 11-35-4210 of the SC Code of Laws, within 15 days of the date of issuance of the Notice of Intent to Award.

No bid will be considered unless the bidder is legally qualified under the provisions of the South Carolina Contractor's Licensing Law (South Carolina Code of Laws as amended on April 1, 1999, Chapter 11, Sections 40-11-10 through 40-11-428).

Contractors shall have a classification of WL.

No bidder may withdraw the bid within 90 days after the actual date of the opening and thereof.

Bid documents will be modified only by written addenda. It is the responsibility of the Bidder to obtain information regarding projects directly from the City's website, www.cogsc.com, under "Bids". Bids received after the due date and specified time will not be considered for any reason and will remain unopened. City will not accept bids by fax or electronic mail.

**WATER SYSTEM IMPROVEMENTS
IN THE HISTORIC DISTRICT**
**CITY OF GEORGETOWN
SOUTH CAROLINA**

No. 1 Dated 5-17-18 No. _____ Dated _____
 No. 2 Dated 5-25-18 No. _____ Dated _____

Bidder agrees to perform all of the Historic District Water System Improvements described in the specifications and shown on the plans for the following unit prices:

Church St (Sheet C2)

Item #	Qty	Unit	Description	Unit Price	Total
1	1,057	LF	6" Water Line	25.-	26425.-
2	6	LF	8" RJ Water Line	166.-	636.-
3	431	LF	6" RJ Water Line	36.50	15731.50
4	12	LF	6" RJ DI Water Line	284.-	3408.00
5	1.0	TON	Fittings	28500.-	28500.-
6	2	EA	8" Gate Valves w/ Valve Box	1583.-	3166.-
7	9	EA	6" Gate Valves w/ Valve Box	1272.-	11448.-
8	1	EA	6"x6" Tapping Sleeve & Valve w/ Valve Box	3952.-	3952.-
9	4	EA	8" Bell Restraints	745.25	3061.-
10	6	EA	6" Bell Restraints	740.-	4440.-
11	6	EA	New Water Meter Box	702.-	4212.-
12	11	EA	3/4" Short Side Service Connection	467.-	5137.-
13	17	EA	3/4" Long Side Service Connection	1040.-	17680.-
14	1,471	LF	Abandon 4W in Place w/ Flowable Fill	5.-	7355.-
15	2	EA	Fire Hydrant Assembly	2920.-	5840.-
16	2	EA	Remove Fire Hydrant Assembly	430.-	860.-
17	1	EA	Tie-in to Existing 8W	3235.-	3235.-
18	3	EA	Tie-in to Existing 6W	3176.-	9528.-
19	83	LF	Root Pruning	75.-	6225.-
20	33	LF	Air Spading	30.-	990.-
21	315	LF	Cut & Replace Asphalt (Driveway)	50.-	15750.-
22	205	LF	Cut & Replace Asphalt (Roadway)	27.75	5688.75
23	255	SY	Asphalt Mill and Overlay	48.02	12245.10
24	84	LF	Cut & Replace Concrete	46.-	3864.-
25	327	LF	Cut & Replace Concrete Sidewalk	35.-	11445.-
26	146	SY	Asphalt Mill and Overlay w/ Stamp Sidewalk	60.-	8760.-
27	32	LF	Cut & Replace Concrete Curb & Gutter	35.-	1120.-
28	276	LF	Tree Protection Barricade	10.20	2815.20
29	5	EA	Inlet Protection	200.-	1000.-
30	250	LF	Silt Fence	11.-	2750.-
31	1	LS	Traffic Control	3000.-	3000.-
Sub-total Church St (Sheet C2)					230,247.55

BID FORM – UNIT PRICE
00311-2

**WATER SYSTEM IMPROVEMENTS
IN THE HISTORIC DISTRICT**

**CITY OF GEORGETOWN
SOUTH CAROLINA**

Screven St (Sheet C3)

Item #	Qty	Unit	Description	Unit Price	Total
1	4	LF	12" RJ Water Line	142.50	570.00
2	748	LF	6" Water Line	25.00	18700.00
3	295	LF	6" RJ Water Line	36.50	10767.50
4	0.5	TON	Fittings	28500.00	14250.00
5	1	EA	6" Gate Valve w/ Valve Box	1285.00	1285.00
6	1	EA	12"x6" Tapping Sleeve & Valve w/ Valve Box	5090.00	5090.00
7	2	EA	6"x6" Tapping Sleeve & Valve w/ Valve Box	3952.50	7905.00
8	8	EA	3/4" Short Side Service Connection	476.25	3810.00
9	10	EA	3/4" Long Side Service Connection	1032.50	10325.00
10	1	LS	Abandon Existing Water Line	3225.00	3225.00
11	155	LF	Root Pruning	75.00	11625.00
12	50	LF	Air Spading	30.00	1500.00
13	1,048	LF	Cut & Replace Asphalt (Roadway)	27.75	29082.00
14	3,432	SY	Asphalt Mill and Overlay	19.33	66340.56
15	24	LF	Cut & Replace Concrete Curb & Gutter	35.00	840.00
16	527	LF	Tree Protection Barricade	10.20	5375.40
17	3	EA	Inlet Protection	200.00	600.00
18	100	LF	Silt Fence	11.00	1100.00
19	1	LS	Traffic Control	3000.00	3000.00
Sub-total Screven St (Sheet C3)					195,390.46

Highmarket St (Sheet C4)

Item #	Qty	Unit	Description	Unit Price	Total
1	314	LF	6" Water Line	25.00	7850.00
2	117	LF	6" RJ Water Line	36.20	4235.40
3	0.1	TON	Fittings	28500.00	2850.00
4	1	EA	6"x6" Tapping Sleeve & Valve w/ Valve Box	3952.00	3952.00
5	1	EA	New Water Meter Box	702.00	702.00
6	4	EA	3/4" Short Side Service Connection	474.00	1896.00
7	4	EA	3/4" Long Side Service Connection	1036.50	4146.00
8	48	LF	Root Pruning	75.00	3600.00
9	431	LF	Cut & Replace Asphalt (Roadway)	30.00	12930.00
10	2,046	SY	Asphalt Mill and Overlay	19.81	40531.26
11	6	LF	Cut & Replace Concrete	46.00	276.00
12	8	LF	Cut & Replace Concrete Curb & Gutter	35.00	280.00
13	185	LF	Tree Protection Barricade	10.20	1887.00
14	2	EA	Inlet Protection	200.00	400.00

BID FORM – UNIT PRICE
00311-3

**WATER SYSTEM IMPROVEMENTS
IN THE HISTORIC DISTRICT**

**CITY OF GEORGETOWN
SOUTH CAROLINA**

15	50	LF	Silt Fence	11.00	550.00
16	1	LS	Traffic Control	3000.00	3000.00
Sub-total Highmarket St (Sheet C4)					89085.66

Highmarket St (Sheet C5)

Item #	Qty	Unit	Description	Unit Price	Total
1	683	LF	6" Water Line	25.00	17075.00
2	302	LF	6" RJ Water Line	37.00	11174.00
3	0.4	TON	Fittings	28500.00	11400.00
4	1	EA	12"x6" Tapping Sleeve & Valve w/ Valve Box	5090.00	5090.00
5	4	EA	6" Gate Valve w/ Valve Box	1282.50	5130.00
6	1	EA	6"x6" Tapping Sleeve & Valve w/ Valve Box	3952.00	3952.00
7	3	EA	New Water Meter Box	702.00	2106.00
8	6	EA	3/4" Short Side Service Connection	605.00	3630.00
9	5	EA	3/4" Long Side Service Connection	1041.00	5205.00
10	1	EA	Tie-in to Existing 6W	3175.00	3175.00
11	463	LF	Abandon 4W in Place w/ Flowable Fill	51.50	23844.50
12	97	LF	Root Pruning	75.00	7275.00
13	36	LF	Air Spading	30.00	1080.00
14	675	LF	Cut & Replace Asphalt (Roadway)	27.75	18731.25
15	2,299	SY	Asphalt Mill and Overlay	19.31	44393.69
16	19	LF	Cut & Replace Concrete	46.00	874.00
17	380	LF	Cut & Replace Concrete Sidewalk	35.00	13300.00
18	35	LF	Cut & Replace Concrete Curb & Gutter	35.00	1225.00
19	505	LF	Tree Protection Barricade	10.20	5151.00
20	4	EA	Inlet Protection	200.00	800.00
21	300	LF	Silt Fence	11.00	3300.00
22	1	LS	Traffic Control	3000.00	3000.00
Sub-total Highmarket (Sheet C5)					190,911.44

Meeting St (Sheet C6)

Item #	Qty	Unit	Description	Unit Price	Total
1	412	LF	6" Water Line	25.00	10300.00
2	343	LF	6" RJ Water Line	36.80	12622.40
3	4	LF	6" RJ DI Water Line	154.00	616.00
4	0.30	TON	Fittings	28500.00	8550.00
5	1	EA	Fire Hydrant Assembly	2920.00	2920.00
6	3	EA	6" Gate Valves w/ Valve Box	1281.00	3843.00
7	1	EA	12"x6" Tapping Sleeve & Valve w/ Valve Box	5090.00	5090.00

BID FORM – UNIT PRICE

00311-4

Attachment: LAWRIMORE (2548 : Approval of construction bid for Historic District Water System Improvements)

**WATER SYSTEM IMPROVEMENTS
IN THE HISTORIC DISTRICT**

**CITY OF GEORGETOWN
SOUTH CAROLINA**

8	6	EA	3/4" Short Side Service Connection	604.00	3624.00
9	6	EA	3/4" Long Side Service Connection	1037.00	6222.00
10	127	LF	Root Pruning	75.00	9525.00
11	35	LF	Air Spading	30.00	1050.00
12	755	LF	Cut & Replace Asphalt (Roadway)	27.75	20951.25
13	2,196	SY	Asphalt Mill and Overlay	19.51	42843.96
14	10	LF	Cut & Replace Concrete Sidewalk	35.00	350.00
15	15	LF	Cut & Replace Concrete Curb & Gutter	35.00	525.00
16	521	LF	Tree Protection Barricade	10.20	5314.20
17	2	EA	Inlet Protection	200.00	400.00
18	250	LF	Silt Fence	11.00	2750.00
19	1	LS	Traffic Control	3000.00	3000.00
Sub-total Meeting St (Sheet C6)					140496.81

E. Bay St (Sheet C7)

Item #	Qty	Unit	Description	Unit Price	Total
1	337	LF	6" Water Line	25.00	8425.00
2	188	LF	6" RJ Water Line	37.00	6956.00
3	0.1	TON	Fittings	28500.00	2850.00
4	1	EA	6"x6" Tapping Sleeve & Valve w/ Valve Box	3952.00	3952.00
5	1	EA	3/4" Short Side Service Connection	475.00	475.00
6	3	EA	3/4" Long Side Service Connection	1045.00	3135.00
7	2	EA	Tie-in to Existing 2W	1587.50	3175.00
8	109	LF	Root Pruning	75.00	8175.00
9	34	LF	Air Spading	30.00	1020.00
10	515	LF	Cut & Replace Asphalt (Roadway)	27.75	14291.25
11	1,319	SY	Asphalt Mill and Overlay	22.24	29334.56
12	392	LF	Tree Protection Barricade	10.20	3998.40
13	3	EA	Inlet Protection	200.-	600.-
14	150	LF	Silt Fence	11.00	1650.-
15	1	LS	Traffic Control	3000.00	3000.-
Sub-total E. Bay St (Sheet C7)					91037.21

Howard St (Sheet C8)

Item #	Qty	Unit	Description	Unit Price	Total
1	262	LF	6" Water Line	25.00	6550.00
2	226	LF	6" RJ Water Line	37.00	8362.00
3	9	LF	6" RJ DI Water Line	118.50	1066.50
4	0.15	TON	Fittings	28500.00	4275.00

BID FORM – UNIT PRICE
00311-5

Attachment: LAWRIMORE (2548 : Approval of construction bid for Historic District Water System Improvements)

**WATER SYSTEM IMPROVEMENTS
IN THE HISTORIC DISTRICT**

**CITY OF GEORGETOWN
SOUTH CAROLINA**

5	1	EA	Fire Hydrant Assembly	2920.00	2920.00
6	1	EA	6" Gate Valves w/ Valve Box	1235.00	1235.00
7	1	EA	6"x6" Tapping Sleeve & Valve w/ Valve Box	3952.00	3952.00
8	3	EA	3/4" Short Side Service Connection	474.20	1422.60
9	5	EA	3/4" Long Side Service Connection	1032.50	5162.50
10	130	LF	Root Pruning	75.00	9750.00
11	47	LF	Air Spading	30.00	1410.00
12	488	LF	Cut & Replace Asphalt (Roadway)	27.75	13542.00
13	1,257	SY	Asphalt Mill and Overlay	22.58	28383.06
14	10	LF	Cut & Replace Concrete Curb & Gutter	35.00	350.00
15	422	LF	Tree Protection Barricade	10.20	4304.40
16	1	EA	Inlet Protection	200.00	200.00
17	100	LF	Silt Fence	11.00	1100.00
18	1	LS	Traffic Control	3000.00	3000.00
Sub-total Howard St (Sheet C8)					96985.06

Front St (Sheet C9)

Item #	Qty	Unit	Description	Unit Price	Total
1	389	LF	6" Water Line	25.00	9725.00
2	250	LF	6" RJ Water Line	40.50	10125.00
3	16	LF	6" RJ DI Water Line	106.00	1696.00
4	0.3	TON	Fittings	2850.00	855.00
5	4	EA	6" Gate Valves w/ Valve Box	1281.00	5124.00
6	1	EA	6" Tapping Sleeve & Valve w/ Valve Box	3952.00	3952.00
7	5	EA	3/4" Short Side Service Connection	474.20	2371.00
8	9	EA	3/4" Long Side Service Connection	1029.75	9267.75
9	637	LF	Abandon 4W in Place w/ Flowable Fill	6.00	3822.00
10	1	EA	Remove Existing Hydrant	1580.00	1580.00
12	1	EA	Fire Hydrant Assembly		2920.00
13	11	LF	Root Pruning	75.00	825.00
14	721	LF	Cut & Replace Asphalt (Roadway)	27.75	20007.75
15	2,207	SY	Asphalt Mill and Overlay	19.49	43014.43
16	5	LF	Cut & Replace Concrete Sidewalk	35.00	175.00
17	30	LF	Cut & Replace Concrete Curb & Gutter	35.00	1050.00
18	352	LF	Tree Protection Barricade	10.20	3590.40
19	3	EA	Inlet Protection	200.00	600.00
20	250	LF	Silt Fence	11.00	2750.00
21	1	LS	Traffic Control	3000.00	3000.00
Sub-total Front St (Sheet C9)					134145.33

BID FORM – UNIT PRICE
00311-6

**WATER SYSTEM IMPROVEMENTS
IN THE HISTORIC DISTRICT**

**CITY OF GEORGETOWN
SOUTH CAROLINA**

Front St, Meeting St, River Rd, & E. Bay St (Sheets C10 & C11)

Item #	Qty	Unit	Description	Unit Price	Total
1	1,664	LF	6" Water Line	25.00	41600.00
2	730	LF	6" RJ Water Line	35.75	26097.50
3	51	LF	6" RJ DI Water Line	105.00	5355.00
4	1	TON	Fittings	2850.00	2850.00
5	3	EA	Fire Hydrant Assembly	2920.00	8760.00
6	9	EA	6" Gate Valves w/ Valve Box	1195.50	10759.50
7	1	EA	6" Tapping Sleeve & Valve w/ Valve Box	3952.	3952.00
8	1	EA	Remove Existing Hydrant	430	430.00
9	18	EA	3/4" Short Side Service Connection	475	8550.00
10	5	EA	3/4" Long Side Service Connection	1032.50	5162.50
11	410	EA	Abandon 6W in Place w/ Flowable Fill	6.25	2562.50
12	2	EA	Tie-in to Existing 6W	3175.00	6350.00
13	351	LF	Root Pruning	75.00	26325.00
14	110	LF	Air Spading	30.00	3300.00
15	10	LF	Cut & Replace Asphalt (Driveway)	57.00	570.00
16	2,074	LF	Cut & Replace Asphalt (Roadway)	27.75	57553.50
17	5,151	SY	Asphalt Mill and Overlay	10.91	56197.41
18	3	LF	Cut & Replace Concrete Sidewalk	35.00	105.00
19	15	LF	Cut & Replace Concrete Curb & Gutter	35.00	525.00
20	15	LF	Cut & Replace Brick Driveway	240.00	3600.00
21	16	LF	Cut & Replace Concrete	46.00	736.00
22	1,315	LF	Tree Protection Barricade	10.20	13413.00
23	6	EA	Inlet Protection	200.00	1200.00
24	400	LF	Silt Fence	11.00	4400.00
25	1	LS	Traffic Control	3000.00	3000.00
Sub-total Front St, Meeting St, River Rd, & E. Bay St (Sheets C10 & C11)					319,003.91

TOTAL OF BID 1,487,323.43

Amounts shall be shown in both words and figures. In case of discrepancy, the amount in words shall govern.

one million four hundred eighty seven thousand three hundred
(DOLLARS)
twenty three dollars 43/100
(CENTS)

UNIT PRICES

For changing quantities of work items from those indicated by the contract drawings, upon written instructions from the Engineer, the following unit prices shall prevail:

BID FORM – UNIT PRICE

00311-7

Attachment: LAWRIMORE (2548 : Approval of construction bid for Historic District Water System Improvements)

**WATER SYSTEM IMPROVEMENTS
IN THE HISTORIC DISTRICT**

**CITY OF GEORGETOWN
SOUTH CAROLINA**

1. Minimum 4 man Crew with Equipment (including Supervision, Overhead and Profit : \$ 275.- per hour

The above unit prices shall include all labor, materials, bailing, shoring, removal, overhead, profit, insurance, etc., to cover the finished work of the several kinds called for.

The Bidder declares that he understands that the quantities shown in the Proposal are subject to adjustment by either increase or decrease and that should the quantities of any of the items of the work be increased, the undersigned proposed to do the additional work at the unit prices stated herein, and should the quantities be decreased, he also understands that payment will be made on actual quantities at the unit price bid, and will make no claim for anticipated profits for any decrease in the quantities and that actual quantities will be determined upon completion of the work, at which time adjustment will be made to the contract amount by direct increase or decrease.

Bidder understands that the Owner reserves the right to reject any or all bids and to waive any informalities in the bidding.

The Bidder agrees that this bid shall be good and may not be withdrawn for a period of 90 calendar days after the scheduled closing time for receiving bids.

Upon receipt of written notice of the acceptance of this bid, Bidder will execute the formal contract attached within 10 days and deliver a Surety Bond or Bonds as required by Paragraph 30 of the General Conditions. The bid security attached in the sum of _____

Dollars see attached Cents (\$ _____) is to become the property of the Owner in the event the contract and bond are not executed within the time above set forth, as liquidated damages for the delay and additional expense to the Owner caused thereby.

By submission of this bid, each bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, that this bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this bid, with any other bidder or with any competitor.

[SEAL – (If bid is by a corporation)]

Respectfully submitted: Lawrimore Construction II

BY: Donna M. Lawrimore

Donna M. Lawrimore
(Print Name)

VP
(Title)

6240 Cypress Swamp Rd
(Business Address) CONWAY, SC 29525

BID FORM – UNIT PRICE
00311-8

" See attached "

**WATER SYSTEM IMPROVEMENTS
IN THE HISTORIC DISTRICT**

**CITY OF GEORGETOWN
SOUTH CAROLINA**

**SECTION 00350
BID BOND**

KNOW ALL MEN BY THESE PRESENT:

That we, the undersigned _____, as Principal,
and _____, as Surety, are hereby held and
firmly bound unto the City of Georgetown, South Carolina, as Owner, in the penal sum of (5%
of total bid) _____ Dollars _____ Cents
(\$ _____), for the payment of which, well and truly to be made, we hereby
jointly and severally bind ourselves, successors and assigns.

Signed this _____ day of _____, 20_____.

The condition of the above obligation is such that:

WHEREAS, the Principal has submitted to _____ a certain Bid,
attached hereby and by reference made a part hereof, to enter into a contract in writing for the
HISTORIC DISTRICT WATER SYSTEM IMPROVEMENTS.

NOW, THEREFORE,

- (A) If said Bid shall be rejected, or
- (B) If said Bid shall be accepted and the Principal shall execute and deliver a contract in the
Form of Contract attached hereto (properly completed in accordance with said Bid) and
shall furnish a Bond for faithful performance of said contract, and for the payment of all
persons performing labor furnishing materials in connection therewith, and shall in all
other respects perform the agreement created by the acceptance of said Bid, then this
obligation shall be void; otherwise the same shall remain in force and effect - it being
expressly understood and agreed that the liability of the Surety for any and all claims
hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety
and its Bond shall be in no way impaired or affected by an extension of the time within which
the Owner may accept such Bid, and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and Surety have hereunto set their hands and seals,
and such of them as are corporations have caused their corporate seals to be hereto affixed and
these presents to be signed by their proper officers, the day and year first set forth above.

**BID BOND
00350-1**

AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)
Lawrimore Construction, Inc.
6240 Cypress Swamp Road
Conway, SC 29527

SURETY:

(Name, legal status and principal place of business)
FCCI Insurance Company
6300 University Parkway
Sarasota, FL 34240

OWNER:

(Name, legal status and address)
City of Georgetown
1134 North Fraser Street
Georgetown, SC 29440

BOND AMOUNT: 5% of principal's bid—

PROJECT:

(Name, location or address, and Project number, if any)

Historic District Water System Improvements - COG Proj. #1510

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

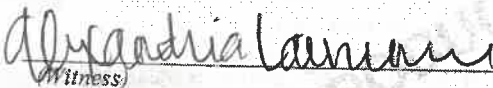
Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 6th day of June, 2018


(Witness)

Lawrimore Construction, Inc.

(Contractor as Principal)

 (Seal)

(Title)

FCCI Insurance Company

(Surety)

 (Seal)

(Title)

W. D. Morris, Jr. (Attorney-in-Fact)

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

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A310A31070810

Attachment: LAWLRIMORE (2548 : Approval of construction bid for Historic District Water System Improvements)



Know all men by these presents: That the FCCI Insurance Company, a Corporation organized and existing under the laws of the State of Florida (the "Corporation") does make, constitute and appoint:

Each, its true and lawful Attorney-In-Fact, to make, execute, seal and deliver, for and on its behalf as surety, and as its act and deed in all bonds and undertakings provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the sum of (not to exceed \$5,000,000): \$5,000,000 00

This Power of Attorney is made and executed by authority of a Resolution adopted by the Board of Directors. That resolution also authorized any further action by the officers of the Company necessary to effect such transaction.

The signatures below and the seal of the Corporation may be affixed by facsimile, and any such facsimile signatures or facsimile seal shall be binding upon the Corporation when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached.

In witness whereof, the FCCI Insurance Company has caused these presents to be signed by its duly authorized officers and its corporate Seal to be hereunto affixed, this 22ND day of September, 2011.

Craig Johnson
Craig Johnson, President
ECCI Insurance Company



Thomas A. Koval Esq., EVP, Chief Legal Officer,
Government Affairs and Corporate Secretary
FCCI Insurance Company

State of Florida
County of Sarasota

Before me this day personally appeared Craig Johnson, who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 9/25/2020



Arlene Alonso
Notary Public

State of Florida
County of Sarasota

Before me this day personally appeared Thomas A. Koval, Esq., who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 9/25/2020



Arlene Alonso
Notary Public

I, the undersigned Secretary of FCCI Insurance Company, a Florida Corporation, DO HEREBY CERTIFY that the foregoing Power of Attorney remains in full force and has not been revoked; and furthermore that the February 24, 2011 Resolution of the Board of Directors, referenced in said Power of Attorney, is now in force.

Dated this 6th day of June, 2018

Thomas A. Koval, Esq., EVP, Chief Legal Officer,
Government Affairs and Corporate Secretary



Sponsor: City of Georgetown
 Project Name: Historic District Water System
 SRF Project No.: 221001-03 improvements

STATE OF SOUTH CAROLINA STATE REVOLVING FUND (SRF) PROGRAM
CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND
OTHER RESPONSIBILITY MATTERS

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
2. Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and
4. Have not within a three year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 U.S.C. Sec. 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

LAWRIMORE Construction, Inc.

Name of Prospective Participant (Town, Utility, Contractor, Subcontractor, Supplier etc.)

DONNA M. LAWRIKORE, Vice President

Printed Name and Title of Authorized Official

Donna M. Lawrikore

Signature of Authorized Official

6.6.18

Date

 I am unable to certify to the above statements. Attached is my explanation.

Submit to:

SCDHEC, Water Facilities Permitting Division, SRF Section, 2600 Bull Street, Columbia, SC 29201



Bureau of Water – State Revolving Fund Program
Bidder's "American Iron And Steel" Certification

SRF Project Number: 221001-03

Project Name: Historic District Water System Improvements

Project Sponsor: City of Georgetown

With respect to the "American Iron and Steel" (AIS) provisions of the Consolidated Appropriations Act, 2014 under Section 436, I understand the AIS Requirement and that this requirement applies to any and all portions of the project, including subcontracted portions; and I certify to the best of my knowledge and belief that:

1. Identification of American Iron and Steel: Consistent with the terms of the Project Sponsor's bid solicitation and the AIS provisions, the bidder certifies that this bid reflects the bidder's best, good faith effort to identify domestic sources of iron and steel for every covered product contained in the bid solicitation where such American-made components are available on the schedule and consistent with the deadlines prescribed in or required by the bid solicitation.
2. Verification of U.S. Production: The bidder certifies that all covered products contained in the bid solicitation that are American-made have been so identified, and if this bid is accepted, the bidder agrees that it will provide reasonable, sufficient, and timely verification to the Project Sponsor of the U.S. production of each component so identified.
3. Documentation Regarding Non-American Iron and Steel: The bidder certifies that for any product or products that are not American-made and are so identified in this bid, the bidder has included in or attached to this certification one or both of the following, as applicable:
 - a. Identification of and citation to a categorical waiver published by the U.S. Environmental Protection Agency in the Federal Register that is applicable to such product or products, and an analysis that supports its applicability to the product or products;
 - b. Verifiable documentation sufficient to the Project Sponsor, as required in the bid solicitation or otherwise, that the bidder has sought to secure American-made products but has determined that such products are not available on the schedule and consistent with the deadlines prescribed in the bid solicitation, with assurance adequate for the bidder under the applicable conditions stated in the bid solicitation or otherwise.
4. Information and Detailed Justification Regarding Non-American-made Iron and Steel: The bidder certifies that for any such product or products that are not so available, the bidder has also provided in or attached to this certification, including but not limited to the verifiable documentation and a full description of the bidder's efforts to secure any such American-made product or products, that the bidder believes are sufficient to provide and as far as possible constitute the detailed justification required for an AIS waiver with respect to such product or products. The bidder further agrees that, if this bid is accepted, it will assist the Project Sponsor in amending, supplementing, or further supporting such information as required by the Project Sponsor to request and, as applicable, implement the terms of a waiver with respect to any such product or products.

**WATER SYSTEM IMPROVEMENTS
IN THE HISTORIC DISTRICT**

**CITY OF GEORGETOWN
SOUTH CAROLINA**

CERTIFICATION REGARDING SITE VISIT PRIOR TO BID

PROJECT: Historic District Water System Improvements

SRF #: 2210001-03

AECOM PROJECT NO.: 60554981

Alexandria Lawrimore, representing the bidding contractor, visited the project
(Name of Representative)
site on May 16, 2018 and became fully aware of all site conditions
pertaining to site access and working conditions associated with the work to be
performed on this project. This site condition information has been conveyed to all
necessary personnel and sub-contractors preparing the bid for work on this project.

I certify that the bid for this work includes all cost associated with the site conditions,
including but not limited to access, and restoration for a complete project.

Submitted by: Alexandria Lawrimore
Signature

Alexandria Lawrimore
Printed Name

Administrative Asst.
Title

Lawrimore Construction, Inc.
Company

(END OF SECTION)

**INFORMATION FOR BIDDERS
00100-6**

**WATER SYSTEM IMPROVEMENTS
IN THE HISTORIC DISTRICT**

**CITY OF GEORGETOWN
SOUTH CAROLINA**



MANDATORY VENDOR SUBMITTAL FORM

AN ORDINANCE TO AMEND
CHAPTER 2 ADMINISTRATION - ARTICLE IV
PROCUREMENT – JANUARY 19, 2017

SECTION 2-185 COMPETITIVE SEALED QUOTES LOCAL VENDOR PREFERENCE

ARTICLE IV.
PROCUREMENT
DIVISION 2. ETHICS IN CITY CONTRACTING

☐ I certify that [Company Name] _____
is a **Resident Bidder** of Georgetown City/County as defined in the City of Georgetown
Ordinance Chapter 2 Administration, Article IV Procurement, Section 2-185, and our principal
place of business is _____ [City and State].

☒ I certify that [Company Name] Lawrimore Construction, Inc.
is a **Non-Resident Bidder** of Georgetown City/County as defined in the City of Georgetown
Ordinance Chapter 2 Administration, Article IV Procurement, Section 2-185, and our principal
place of business is Cohway, SC [City and State].

(X) Donna M. Lawrimore

Signature of Company Officer

LOCAL VENDOR PREFERENCE OPTION-
MANDATORY VENDOR SUBMITTAL FORM
01000-3



June 8, 2018

Mr. Orlando Arteaga
City of Georgetown
2377 Anthuan Maybank Dr.
Georgetown, SC 29440

RE: Historic District Water System Improvements for
the City of Georgetown
Letter of Recommendation
AECOM Project No.: 60554981

Dear Mr. Arteaga:

This letter represents the recommendation of this office concerning the award of a construction contract by the City of Georgetown for the referenced project.

Bids for the project were received at 2:00 P.M. on June 6, 2018 at the City of Georgetown – Water Utilities and Engineering Department. Each of the sealed bids were publicly opened and read aloud. A total of five (5) bids were received ranging from a low of \$1,487,323.43 to a high bid of \$2,437,892.00. The low bid was submitted by Lawrimore Construction, Inc. from Conway, SC.

Based on our investigation, it appears that Lawrimore Construction, Inc. has the experience and resources to complete the project. It is therefore our recommendation that a construction contract be awarded to Lawrimore Construction, Inc.

Enclosed are the Certified Bid Tabulation, the Notice of Intent to Award, and the Notice of Award. Please have the Notice of Intent to Award and the Notice of Award signed and dated return to this office.

If you should have any questions, please do not hesitate to call.

Very truly yours,

AECOM



Carl Ragos, P.E.
Project Engineer

Enclosures

Attachment: Recommendation ltr Certified Bid Tab Notice of Intent to Award NOA (2548 : Approval of construction bid for Historic District



**CERTIFIED AS A TRUE AND CORRECT
TABULATION OF BIDS RECEIVED**



Carl Ragos, P.E.
Project Engineer

CERTIFIED BIDS RECEIVED

PROJECT: City of Georgetown
Historic District Water System Improvements

AECOM PROJECT NO.: 60554981

PLACE: City of Georgetown – Water Utilities and Engineering Dept.
2377 Anthuan Maybank Drive, Georgetown, SC

DATE: June 6, 2018

TIME: 2:00 P.M.

Contractor		Amount of Base Proposal	Order of Base Proposal
Lawrimore Construction, Inc.	Conway, SC	\$1,487,323.43	1
R.H. Moore Co., Inc.	Murrells Inlet, SC	\$2,273,541.00	2
Greenwall Construction	Myrtle Beach, SC	\$2,307,757.93	3
Anson Construction Co., Inc.	Ravenel, SC	\$2,332,928.00	4
Moorhead Construction Co., Inc.	Belton, SC	\$2,437,892.00	5

**WATER SYSTEM IMPROVEMENTS
IN THE HISTORIC DISTRICT**

**CITY OF GEORGETOWN
SOUTH CAROLINA**

SECTION 00601.2

NOTICE OF INTENT TO AWARD

OWNER: City of Georgetown
2377 Anthuan Maybank Drive
Georgetown, SC 29440

SRF #: 2210001-03

PROJECT DESCRIPTION: Historic District Water System Improvements

TO ALL BIDDERS:

This is to notify all bidders that it is the intent of the Owner to award a contract as follows:

NAME OF BIDDER: Lawrimore Construction, Inc.

DATE BIDS WERE RECEIVED: June 6, 2018

AMOUNT OF BASE BID: \$1,487,323.43

ALTERNATE(S) ACCEPTED: # \$0.00

TOTAL AMOUNT OF BASE BID WITH ALTERNATE(S): \$1,487,323.43

The Owner has determined that the above named Bidder is responsible and has submitted the lowest responsive bid. The Owner may enter into a contract with this Bidder subject to the contract review by the SC Department of Health and Environmental Control, State Revolving Fund Section.

Orlando Arteaga

(Print or Type Name)

City Engineer

(Award Authority Title)

(Signature)

(Date Posted)

**POST A COPY OF THIS FORM AT THE LOCATION ANNOUNCED AT THE BID
OPENING**

(END OF SECTION)

**NOTICE OF INTENT TO AWARD
00601.2**

**WATER SYSTEM IMPROVEMENTS
IN THE HISTORIC DISTRICT**

**CITY OF GEORGETOWN
SOUTH CAROLINA**

**SECTION 00602.4
NOTICE OF AWARD**

TO: Lawrimore Construction, Inc.
6240 Cypress Swamp Rd.
Conway, SC 29527

PROJECT DESCRIPTION: Historic District Water System Improvements

The City of Georgetown (Owner) has considered the bid dated June 6, 2018, submitted by you for the above described work in response to its Advertisement for Bids and its Information for Bidders.

You are hereby notified that your bid has been accepted for items in the amount of \$1,48,323.43.

You are required by the Information for Bidders to execute the Agreement and furnish the required Contractor's W-9 form, City's business license, performance bond, payment bond, and certificates of insurance within ten (10) business days from the date of this notice to you. If you fail to execute said agreement and to furnish said bonds within ten (10) days from the date of this notice, said Owner will be entitled to consider all your rights arising out of the Owner's acceptance of your bid as abandoned and as a forfeiture of your bid bond. The Owner will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this Notice of Award to the Owner.

Dated this _____ day of _____, 20 ____.

CITY OF GEORGETOWN, SOUTH CAROLINA

By: _____

Title: _____

Acceptance of Notice

Receipt of the above Notice of Award is hereby acknowledged this _____ day of _____, 20 ____.

(Signature)

By: _____

Title: _____

**NOTICE OF AWARD
00602.4**

**WATER SYSTEM IMPROVEMENTS
IN THE HISTORIC DISTRICT**

**CITY OF GEORGETOWN
SOUTH CAROLINA**

SECTION 00601.2

NOTICE OF INTENT TO AWARD

OWNER: City of Georgetown
2377 Anthuan Maybank Drive
Georgetown, SC 29440

SRF #: 2210001-03

PROJECT DESCRIPTION: Historic District Water System Improvements

TO ALL BIDDERS:

This is to notify all bidders that it is the intent of the Owner to award a contract as follows:

NAME OF BIDDER: Lawrimore Construction, Inc.

DATE BIDS WERE RECEIVED: June 6, 2018

AMOUNT OF BASE BID: \$1,487,323.43

ALTERNATE(S) ACCEPTED: # \$0.00

TOTAL AMOUNT OF BASE BID WITH ALTERNATE(S): \$1,487,323.43

The Owner has determined that the above named Bidder is responsible and has submitted the lowest responsive bid. The Owner may enter into a contract with this Bidder subject to the contract review by the SC Department of Health and Environmental Control, State Revolving Fund Section.

Orlando Arteaga

(Print or Type Name)

Orlando Arteaga
(Signature)

City Engineer

(Award Authority Title)

6/13/18

(Date Posted)

**POST A COPY OF THIS FORM AT THE LOCATION ANNOUNCED AT THE BID
OPENING**

(END OF SECTION)

NOTICE OF INTENT TO AWARD
00601.2



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2550

Council Meeting Date:	21 June 2018
Department:	Electric
Issue Under Consideration:	Motion to Approve Purchase Order With Sumter Utilities Inc for Contractor Assistance for the LED Street Light Replacement Project and Payment for the Replacement/Installation of Approximately 2100 Light Fixtures
Amount Requested:	Contractor will be paid according to unit pricing
Is Item in Current Budget?	Yes, \$550,000 is proposed in the FY 2018/19 capital improvements plan for this project
If no, please explain:	
Financial Impact:	Replacement of existing street lights with LED luminaires will result in significant reduction of energy cost required for street lighting.
Points to Consider:	Most of the luminaires were purchased in FY 2017/18. Some additional luminaires will be required in FY 2018/19, but much of the 2018/19 funding will go toward construction cost. The ultimate amount of the purchase is unknown because it has not been determined how many lights will fit into each unit cost price category. It is felt that this purchase order should not exceed \$380,000. The attachment to this item includes our bid document (RFP) and the certified bid tabulation for the three bids that we received. Sumter Utilities is the overall low bidder.
Options:	Approve or disapprove
Staff Recommendation:	Staff recommends approval

Reviews:

Alan Loveless Completed 06/13/2018 4:56 PM
 Debra Bivens Completed 06/14/2018 10:25 AM
 Carey Smith Completed 06/15/2018 2:06 PM
 Ann U. Mercer Completed 06/15/2018 3:33 PM
 Georgetown City Council Pending 06/21/2018 5:30 PM

Attachments:

1. 1 LEDConstrBidResults (PDF)



REQUEST FOR PROPOSAL (RFP)

REQUESTOR: City of Georgetown
 1134 North Fraser Street
 Georgetown, SC 29440
 Contact: Daniella Howard, Purchasing Agent
 Email: dhoward@cogsc.com
 Phone: 843.545.4043

PROJECT NAME: LED Street Light Replacement – Contractor Personnel and Equipment

Project # 1916

DATE OF ISSUE: Friday, May 11, 2018

DUE: no later than 2.00 pm EST (local time) Thursday, May 31, 2018

Return by mail or hand deliver to:

City of Georgetown
 Attn: Purchasing - Proposal
 LED Street Light Replacement
 Project #1916
 1134 N Fraser Street
 Georgetown, SC 29440

Background

The City of Georgetown is an incorporated municipality with a population of approximately 9,163 residents. The City is located 60 miles north of Charleston and 36 miles south of Myrtle Beach. It is the end point of the area commonly known as “The Grand Stand”. The City is bordered by the Winyah Bay to the east and the Sampit River to the South. Tourism is a major economic driver in the area, as well as local industries, such as International Paper. Georgetown operates under the Mayor-Council form of government as set forth in the State of South Carolina Code Chapter II, Article I, Section 2-1. Additional information is available on our website at www.cogsc.com.

Project Description

The City of Georgetown, is accepting proposals for contractor personnel and equipment for the replacement of existing street lights or the installation of new street lights on existing poles. **Bid security and bid bonds are not required under this RFP. Local vendor preference shall not apply.**

Scope of Services

The City is replacing approximately 2,000 street lights with new LED luminaires. Work will be issued by map sheet indicating lights to be replaced or added. City will provide all materials (luminaires, arms, hardware, etc.). Bidders shall provide bucket trucks and personnel qualified to perform work at secondary (less than 600 volts) voltage levels. It would be desirable to have two buckets working simultaneously. All equipment shall be in good operating condition. All personnel shall be properly trained according to their classification and documentation must be provided upon request to verify training. Contractor shall have an active safety program and shall provide all required safety equipment and PPE.

Work shall commence as soon as possible after award of bid and could continue through the end of 2018. It is possible that the City may need to suspend work for brief periods due to lead time on acquisition of lights or due to the timing of funding availability. The initial contract/purchase order will be issued for the installation of 700 lights with the possibility of up to approximately 1400 additional lights.

Questions

For questions regarding the City’s Request for Proposal process or services sought, please submit questions in writing, via email to purchasing@cogsc.com no later than 3.00 pm, Monday, May 21, 2018. All submittals shall include the following in the subject line:

Questions – LED Street Light Proj #1916.

Answers to questions will be posted on the City’s website www.cogsc.com under “Bids” as an Addendum no later than 5.00 pm, Thursday, May 24, 2018. No questions will be accepted after the aforementioned deadline.

Process

The City of Georgetown will conduct the selection of a qualified and experienced contractor for the LED Street Light Replacement Project #1916 – Contractor Personnel and Equipment as described in this Request for Proposal (RFP). Award for this project will be handled in the following manner:

1. This document will be made available to interested contractors and accessible on the City's website at www.cogsc.com under "Current Bids".
2. The submittals will be received and evaluated as described in this RFP.
3. Once approved by mayor and council, the City of Georgetown will notify winning bidder of intent to offer contract award.
4. Due to the possibility of negotiation with any bidder submitting a reasonable and responsible bid which appears to be eligible for contract award pursuant to the selection criteria set forth in this RFP, prices may not be divulged at the time of opening.

Project Schedule of Events

MILESTONE EVENT	DATE
1. RFP Issuance and advertisement	Friday, May 11, 2018
2. Deadline for questions to be posed to the City by interested participants and emailed to purchasing@cogsc.com	Monday, May 21, 2018 no later than 3:00 pm EST (local time)
3. Deadline for answers to questions to be posted to City's website www.cogsc.com under "Bids"	Thursday, May 24, 2018
4. RFP Submittals Due	Thursday, May 31, 2018 no later than 2.00 pm EST (local time)
5. Approval of Contract by City Council (tentative)	Thursday, June 21, 2018
6. Start date of project (tentative)	June, 2018
7. Project Duration (tentative)	240 calendar days (8 months)

Faxed or emailed bids will not be accepted for any reason. The City reserves the right to waive any technicalities or informalities and to accept or reject any and/or all submissions as deemed by its sole judgement to be in its best interest. The City also reserves the right to terminate the selection process without notice, to waive any irregularities in any submittal, and to request additional information from any of the firms submitting a bid.

The City of Georgetown reserves the right to change the project schedule as it deems necessary. In the event of a major date change, the City of Georgetown will notify known participants. The City of Georgetown reserves the right to issue addenda to this RFP up to three (3) days before the RFP due date as needed to clarify the City of Georgetown's desires, or to make corrections or changes to the RFP document or submittal process.

The City also reserves the right to cancel or reissue the RFP and/or revise the project schedule at any time.

The bidder will acknowledge receipt of all issued addenda in their submittals, if applicable. The City reserves the right to accept or reject any or all bids as deemed to be in its best interest, and to accept all or part of the scope of work herein as its project timeline and/or budget allows. All information will be updated and posted on the City's website www.cogsc.com under "Bids". It is the bidder's responsibility to obtain the information directly from the City's website regarding this project.

Submittal Instructions

1. To be considered, interested parties must submit one (1) original and three (3) copies of this complete initialed RFP to include the completed Mandatory Vendor Submittal Form, and Bid Form.
2. Background information and Vendor References - the City requires a list of three (3) client references whose comparable projects the proposing contractor has completed in the last five (5) years with contact information. The City reserves the right to waive any technicalities or informalities and to accept or reject any and/or all submissions as deemed by its sole judgement to be in its best interest. The City also reserves the right to terminate the selection process without notice, to waive any irregularities in any submittal, and to request additional information from any of the firms submitting a bid.
3. Detailed evidence of company's safety program, evidence of company's training program, and evidence of worker's compensation and liability insurance must be provided.
4. All proposals should be **clearly marked on the outside of the submittal package**, "LED Street Light Replacement Project #1916".
5. It is the sole responsibility of the bidder to have their bids delivered to the City of Georgetown before the closing hour and dated. The City assumes no responsibility for delivery of bid/proposals that are mailed. Late, faxed, or emailed bids will not be accepted nor considered for any reason. The official clock shall be that of the City's Purchasing Agent, or designee. When the Purchasing Division is closed due to force majeure, bid openings will be postponed to the same time on the next official business day.
6. All bids must be valid for a period of ninety (90) days following the bid opening date.
7. Bids must be submitted by bidder's own format and shall address all RFP requirements. Partial or incomplete bids may be rejected.
8. All costs incurred in preparing the bid, or costs incurred in any other manner by the bidder in responding to this RFP, will be wholly the responsibility of the bidder. All materials and documents submitted by the respondent in response to this RFP become the property of the City of Georgetown and will not be returned.
9. Any proprietary information contained in the bid should be so indicated as follows:
Vendor Disclosure—Notice of SC Freedom of Information Act
 "The parties acknowledge that all material submitted may be subject to release under the South Carolina Freedom of Information Act (FOIA) and will be released to the public unless exempt from disclosure under the FOIA. We discourage you from including any information you consider propriety or trade secret, as this material is subject to the FOIA once it's in the City's possession. If you must include any such information in your submission, please identify it by color, labeling, and/or bold font so that it can be readily recognized. In the event the City receives a request for this material, the City will notify

those parties who have identified information they believe is proprietary or trade secret of the request. The City has a ten (10) day deadline to produce the material. This is your window to file an action challenging the release. Please be on notice that if the City is not served with such an action, the information will be released.”

10. Bid/Proposal must be made in the official name of the company or individual under which business is conducted (showing official business address) and must be signed in ink by a person duly authorized to legally bind the person, partnership, company or corporation submitting the bid. Bids having any erasures or corrections must be initialed in ink by the vendor.
11. Disqualification and Rejection – The City of Georgetown reserves the right to reject any bid/proposal of a bidder who has failed to perform satisfactorily, or complete on time, or in a manner consistent with the RFP documents, contract of similar nature, or to reject the bid of a bidder who is not in a position to perform such a contract satisfactorily. The City expressly reserves the right to award the contract to the bid that best meets the requirements as set forth herein.
12. Assignment of Contract – Assignment by the selected bidder of any contract to be entered into in accordance with this RFP will not be recognized by the City of Georgetown unless such assignment has prior written approval of the City.
13. Insurance Provisions – The selected bidder will be required to provide and maintain proof of insurance throughout the contract term in the amount of \$1,000,000.00 and as required at point of contract negotiation by the City’s Risk Manager as follows:
 - Comprehensive General Liability (per occurrence);
 - Comprehensive Auto Liability (per occurrence); and
 - Workers’ Compensation Liability

The City of Georgetown is to be named as “**Additional Insured**” on the above insurance coverage as respect to the City’s interest under the contract. Certificates showing proof of insurance shall be submitted to the City prior to commencement of services under the Agreement. Further, it shall be an affirmative obligation upon the bid to advise the City’s Risk Management Department at Fax No. 843.527.6173; email, sanderson@cogsc.com, PO Box 939, Georgetown, SC 29442, within two (2) days of the cancellation herein, and failure to do so shall be construed to be a breach of the agreement.

14. Indemnification - The selected bid agrees to indemnify, defend and hold harmless the City of Georgetown and their authorized officers, employees, agents, and volunteers from any and all claims, actions, losses damages, and/or liabilities arising from their acts, errors, or omissions and for any costs or expenses incurred by the City therefore under an agreement.
15. Compliance With Law – The selected bid and its agents and employees shall be bound and comply with all federal, state and local laws, ordinance rules and regulations, as well as all other governing bodies having legal jurisdiction with respect to the area where such work is performed, including but not limited to, SCDOT.
16. Business License and Permits - The selected bid shall be required to obtain all applicable City of Georgetown permits and business licenses prior to work commencing. Contact Jestin Gilliard, Revenues Manager, 843.545.4041. The Housing and Community Development Department may be reached at 843.545.4017. These expenses shall be included in the total bid cost.

Submittal Evaluation

Contracts shall be awarded to the best qualified, and lowest responsive and responsible bid/proposal. Local vendor preference shall not apply. In determining the best qualified, responsive and responsible bid/proposal, in addition to price, the City, shall consider:

- (a) The ability, capacity, and skill of the bidder to perform the contract to provide the service required;
- (b) Whether the bid can perform or provide the service promptly, or within the time specified, without delay or interference;
- (c) The character, integrity, reputation, judgment, experience, and efficiency of the bidder;
- (d) The quality of performance of previous contracts or services similar to;
- (e) The previous and existing compliance by the bidder with laws and ordinances relating to the contract or services;
- (f) The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service;
- (g) The quality, availability, and adaptability of the supplies or contractual services to the particular use required;
- (h) The ability of the bidder to provide services for the nature of the requirements of an awarded contract as required in the RFP; and
- (i) Whether the bid has met the criteria of the RFP specifications, terms and conditions of the RFP.

Proposer acknowledges receipt of the following addendum:

No: _____ Dated: _____

No: _____ Dated: _____

No: _____ Dated: _____

Warranty

Contractor must guarantee all work and provide in writing a minimum of a one-year warranty commencing from the date all work is completed. Contractor and City shall agree and acknowledge the deadline for completing scope of work herein after mandatory site review which will enable the contractor to make its determination and submit such date on bid form. Accordingly, the contract period shall begin upon the notification of award.

Terms, Pricing and Payment

Prices quoted should include all labor and any and all equipment used in the performance of work, tax and applicable insurance, permits, or fees. Bid price must remain in effect for ninety (90) days from bid opening date. City reserves the right to accept all or part of this scope of work as budget allows and to make additions/removals as deemed necessary. Itemized invoices for services rendered should be submitted on a monthly basis. Payment terms are N30.

Non-Appropriation

In the event funds are not appropriated or become non-appropriated for an included fiscal year by City, it is agreed by the parties that any agreement resulting from this RFP will become null and void and the City's obligations cannot extend beyond the date of non-appropriation.

General Contractual Requirements

1. Force Majeure - The bidder shall not be liable for any excess costs if the failure to perform the contract arises out of causes beyond the control and without the fault or negligence of the bidder. Such causes may include, but are not limited to acts of God or of the public enemy, acts of Governments in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restriction, strikes, freight embargoes, and unusually severe weather; but in every case the failure to perform must be beyond the control and without the fault or negligence of the bidder.
2. Governing Law - Except to the extent that this agreement may be governed by any federal law, including federal bankruptcy law, this Agreement shall be governed by, constructed and interpreted under, and enforced exclusively in accordance with the laws of the State of South Carolina, and the courts in the State of South Carolina shall have jurisdiction with respect to any dispute arising hereunder.
3. Bid Qualifications - Bidder must, upon request of the City, furnish satisfactory evidence of its ability to furnish products and/or services in accordance with the terms and conditions of this RFP. The City of Georgetown reserves the right to make the final determination as to the bid's ability to provide the services herein.
4. Bidder Responsibility – Each bidder shall fully acquaint him/herself with conditions relating to the scope and restrictions attending the execution of the work under the conditions of this RFP. It is expected that this will sometimes require on-site observation. The failure or omission of the bidder to acquaint him/herself with existing conditions shall in no way relieve him/her of any obligation with respect to this RFP or to a contract.
5. Affirmative Action - The bid will take affirmative action in complying with all federal and state requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees without regard or discrimination by reason of race, color, religion, sex, national origin or physical handicap.

6. WMBE Statement - It is the policy of the City of Georgetown to provide minorities, and women equal opportunity for participating in all aspects of the City's contracting and procurement programs, including but not limited to employment, construction projects, and lease agreements consistent with the laws of the State of South Carolina. It is further the policy of the City of Georgetown to prohibit discrimination against any person or business in pursuit of these opportunities on the basis of race, color, national origin, religion, sex, age, handicap, or veteran status. It is further the policy of the City of Georgetown to conduct its contracting and procurement programs so as to prevent such discrimination and to resolve any and all claims of such discrimination.
7. Termination - Subject to the following provisions, any contract resulting from this request for proposals may be terminated by the City provided a thirty (30) day advance notice in writing by the City Administrator, or his designee, is given to the bid:
 - 7.1 Non-Appropriations - Funds for this contract are payable from local appropriations. If the sufficient appropriations are not made to pay the charges under the contract it shall terminate without any obligation to the City.
 - 7.2. Convenience - In the event that a contract is terminated or canceled upon request and for the convenience of the City without the required thirty (30) day advance written notice, then the City shall negotiate reasonable termination costs, if applicable.
 - 7.3 Cause - Termination by the City for the cause, default or negligence on part of the bidder, shall be excluded from the foregoing provisions; termination costs, if any shall not apply. The thirty (30) day advance notice requirement is waived and the default provision herein shall apply.
 - 7.4 Default – In case of default by the bidder, the City reserves the right to purchase any and all items/services in default in open market, charging bid with any excessive costs. SHOULD SUCH CHARGE BE ASSESSED, NO SUBSEQUENT BIDS OF THE DEFAULTING BID WILL BE CONSIDERED UNTIL THE ASSESSED CHARGE HAS BEEN SATISFIED.
8. Prime Bid Responsibilities - The bidder will be required to assume sole responsibility for the complete effort as required by this RFP. The City will consider the bidder to be the sole point of contact with regard to all contractual matters.
9. Subcontracting - If any part of the work covered by this RFP is to be subcontracted, the bidder shall identify the subcontracting organization and the contractual arrangements made therewith at the time of the offer. All subcontractors must be approved by the City. The successful bidder will also furnish the corporate or company name and the names of the officers of any subcontractors engaged by the bid.
10. Ownership of Material – All materials and documents submitted by the bidder in response to this specification become the property of the City of Georgetown and will not be returned to the bidder.
11. Compliance with State and Federal Requirements – State and Federal requirements that are more restrictive than these set forth herein shall be followed by the bidder.
12. Contract Amendments - Amendments to any agreement between the City and the bidder must be reviewed and approved in writing by the City of Georgetown City Administrator or his designee.
13. Assignment - No contract or its provisions may be assigned, sublet, or transferred without the written consent of the City of Georgetown Finance Department.

14. Records Retention and Right to Audit – The City shall have the right to audit the books and records of the bid as they pertain to this contract. Such books and records shall be maintained for a period of three (3) years from the date of final payment under contract.
15. The City may conduct performance audits of the bidder, as determined necessary by the City. Pertaining to all audits, the bidder shall make available to the City, access to its computer files containing the history of the contract performance and all other documents related to the audit. Additionally, any software used by the bid shall be made available for auditing purposes at no cost to the City.
16. Independent Contractor Status - The parties hereby agree that the contractor is an independent contractor of the City and that nothing in an agreement with the City shall be deemed to place the parties in a relationship of employer/employee, partners, or joint ventures. Neither party shall have the right to obligate or bind the other in any manner. Each party agrees and acknowledges that it will not hold itself out as an authorized agent with the power to bind the other party in any manner. Each party shall only be responsible for any withholding taxes, payroll taxes, disability insurance payments, unemployment taxes, or other similar taxes or charges with respect to its activities in relation to performance of its obligations of an agreement.
17. Representations of Bidder - Bidder represents, warrants, and covenants that:
 - (a) In providing the services bid shall utilize the care and skill used by members of bidder's profession practicing under similar circumstances at the same time and in the same locality.
 - (b) All employees provided by the bidder to the City shall have the qualifications, skills and experience necessary to perform his/her job in accordance with the requirements of the agreement. The City may request removal of any employee for good cause.
 - (c) Bidder is a business, validly existing and in good standing under the Laws of the State of South Carolina.
18. Indemnity Provisions - Proposer agrees to and shall indemnify and hold the City harmless from and against all liability, loss, damages or injury, and all costs and expenses (Including attorney fees and costs of any suit related thereto) suffered or incurred by the City, arising from or related to the terms of this project, or proposer's performance thereunder.
19. Insurance - The selected proposer will be required to provide and maintain proof of insurance throughout the project term in the amount of \$1,000,000.00, and as required at point of contract negotiation by the City's Risk Manager as follows:
 - Comprehensive General Liability (per occurrence)
 - Professional Liability
 - Comprehensive Auto Liability (per occurrence)
 - Workers' Compensation Liability (as required by State of South Carolina statutes)

The City of Georgetown is to be named as "Additional Insured" on the above insurance coverage as respect to the City's interest under the contract. Certificates showing proof of insurance shall be submitted to the City prior to commencement of services under an Agreement. Further, it shall be an affirmative obligation upon the proposer to advise the City's Risk Management Office at Fax No. 843.527.6173; email sanderson@cogsc.com; PO Box 939; Georgetown, SC 29442, within two (2) days of the cancellation herein, and failure to do so shall be construed to be a breach of an agreement.
20. City Business License and permits - The selected proposer shall be required to obtain all applicable City of Georgetown permits and business licenses **prior to work commencing**.

Contact Jestin Gilliard, Revenues Manager, 843.545.4041 for business license information. Contact the Housing & Community Development Department at 843.545.4017 for permitting information. These expenses shall be included in the total proposal cost.

21. Bid and Performance Bonds – Bid and performance bonds or other securities may be requested for supply contracts and service contracts as the Risk Manager, Purchasing Agent, and/or Department Head deems advisable to protect the City's interest. **Any such bonding requirement shall be set forth in the solicitation.**

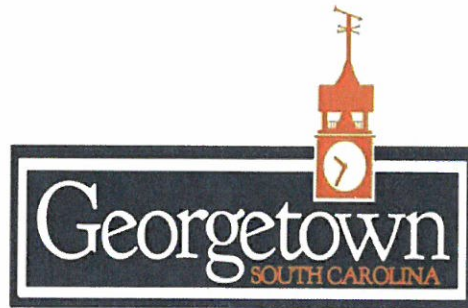
Bid Security: In an amount equal to or at least five percent (5%) of the amount of the bid shall be required for all competitive bidding for construction contracts exceeding one hundred thousand dollars (\$100,000). Bid security shall be a legitimate bid bond provided by a surety company authorized to do business in South Carolina, or the equivalent in cash, certified check, cashiers' check, or money order. The City, at its option, may require bid bonds on construction contracts under one hundred thousand dollars (\$100,000) when the circumstances warrant. Noncompliance with this provision mandates that the City reject the bid. Bid security will be returned to the unsuccessful bidders upon contract award by the Purchasing Agent.

When a construction contract is awarded in excess of one hundred thousand dollars (\$100,000) the following bonds or security shall be delivered by the successful bidder to the City and shall become binding on the parties upon execution of the contract. Bid or performance bonds shall not be used in substitution for determination of bidder's responsibility.

- (a) A performance bond shall be in an amount equal to one hundred and ten percent (110%) of the contract amount; and
- (b) A payment bond for the protection of all persons supplying labor and material to the contractor or its subcontractors for the performance of the work shall be in an amount equal to one hundred percent (100%) of the contract amount.

The Purchasing Agent shall make the award of bid after obtaining the recommendation from City Council. The award letter shall be issued by the Purchasing Agent or designee to the lowest responsible and responsive bidder meeting the requirements set forth in the Invitation for Bids.

- (a) The division/department head is responsible for obtaining the required insurance certificates and Business License verification for submittal to the Purchasing Agent and Risk Manager for approval.
- (b) A bid may be canceled and/or all bids rejected upon written recommendation of the division/department manager, and approval of the Purchasing Agent.



BID FORM

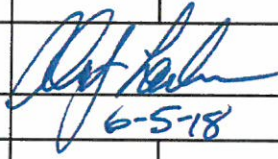
LED STREET LIGHT REPLACEMENT PROJECT #1916

UNIT PRICE BID SHEET

1 - Replace existing light, no arm replacement	_____
2 - Replace existing light and 4' arm	_____
3 - Replace existing light and 6' arm	_____
4 - Replace existing light and 10' arm	_____
5 - Install new light and 4' arm on existing pole	_____
6 - Install new light and 6' arm on existing pole	_____
7 - Install new light and 10' arm on existing pole	_____

LED Street Light Replacement Project 1916 - Contractor Personnel and Equipment

CERTIFIED BID TAB

VENDOR NAME	ITEM 1	ITEM 2	ITEM 3	ITEM 4	ITEM 5	ITEM 6	ITEM 7
RELIABLE SERVICES ELECTRICAL	170.00	200.00	225.00	250.00	200.00	225.00	250.00
SUMTER UTILITIES INC	113.85	151.80	189.75	303.61	102.47	136.62	273.25
J MOORE ELECTRICAL CONTRACTORS INC	500.00	550.00	650.00	725.00	700.00	750.00	825.00
			Certified by:				
				6-5-18			



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2533 A

Council Meeting Date:	21 June 2018
Department:	Administration
Issue Under Consideration:	Motion to Approve 2018 National Safety Month Resolution
Amount Requested:	NA
Is Item in Current Budget?	NA
If no, please explain:	NA
Financial Impact:	NA
Points to Consider:	June is National Safety Month adopted by the National Safety Council. It is continually in the best interest of the City to strive to provide the safest work environment possible for all of its employees by continuing to implement a successful safety program through the establishment and implementation of loss control policies and procedures. Adopting June as the City's Safety Month will support and promote a cohesive safety environment throughout the City. The City had a very good year in 2017 regarding Worker's Compensation claims and hopes to continue the same trend for 2018.
Options:	1. Approve Resolution 2. Do Not Approve Resolution
Staff Recommendation:	Approve Resolution

Reviews:

Carey Smith Completed 06/04/2018 3:35 PM

Ann U. Mercer Completed 06/12/2018 8:29 AM

Georgetown City Council Pending 06/21/2018 5:30 PM

Attachments:

1. 1 2018 Safety Resolution (PDF)

RESOLUTION

WHEREAS, the success of the City of Georgetown depends upon our efficient use of resources to produce a high quality product for the citizens of our community. Our most important resource is our employees. To protect this resource, we are committed to providing a safe and healthful work place for all employees by establishing and maintaining an effective safety and health program. We consider safety and health to be a fundamental part of our organization's operations; and

WHEREAS, the Mayor and City Council recognize that the prevention of accidental losses affecting employees, property and the public will enhance the operating efficiency of City government; and

WHEREAS, the City of Georgetown is committed to doing all in its power to make its safety and loss control program a success and expects all employees to assist in this effort by contributing expertise and by following all established rules and procedures; and

WHEREAS, a proactive loss control posture requires that sound loss prevention measures are of primary consideration and take precedence over expediency in all operations.

NOW, THEREFORE, BE IT RESOLVED that the City of Georgetown recognizes June 2018 as National Safety Month and will endeavor to provide a work environment free of recognized hazards through the establishment and implementation of loss control policies and procedures, and their subsequent amendments and additions, designed to provide protections to City employees, public and private property, and members of the public.

BE IT FURTHER RESOLVED that the City will support compliance with all Federal and State safety regulations; provide and require the use of personal protective equipment by all employees; and insure that all employees are advised of and understand their loss control responsibilities in the performance of their work.

ADOPTED by the City of Georgetown City Council in meeting duly assembled on June 12, 2018.

ATTEST:

CITY OF GEORGETOWN,
A Municipal Corporation

Ann U. Mercer
City Clerk

Brendon M. Barber, Sr.
Mayor



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2543

Council Meeting Date:	21 June 2018
Department:	Administration
Issue Under Consideration:	Motion to Approve Second Semi-Annual payment to SCMIRF in the amount of \$315,852.00 for Property, Liability and Vehicle Insurance and Two Quarterly Payments to SCMIT in the amount of \$185,494.00 for Workers Compensation Insurance.
Amount Requested:	SCMIRF \$315,852 (Second Semi-Annual Payment) SCMIT \$185,494 (Two Quarterly Payments)
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	\$315,852 & \$185,494 for a total requested amount of \$501,346
Points to Consider:	Pay invoices in order to keep insurance current.
Options:	1. Approve Payment 2. Do Not Approve Payment
Staff Recommendation:	Approve Payment

Reviews:

Carey Smith Completed 06/11/2018 5:08 PM

Debra Bivens Completed 06/11/2018 5:11 PM

Ann U. Mercer Completed 06/12/2018 8:30 AM

Georgetown City Council Pending 06/21/2018 5:30 PM

Attachments:

1. 1 SCMIRF & SCMIT INVOICES (PDF)

INVOICE

SC Muni Insurance Trust
1411 Gervais Street
PO Box 12109
Columbia, SC 29211

Invoice # 873543
Due Date: 7/1/2018
Customer # GEORGE2210
Invoice Date: 6/1/2018
Partic. ID SCMIT

Bill to:

City of Georgetown
P O Drawer 939
Georgetown, SC 29442-0939

Customer - Due on the 1st

Invoice Description: SCMIT 3rd Qtr 2018 Billing

External Ref. Number	Transactional Description	Total
	SCMIT 3rd Qtr 2018 Billing	\$92,747.00
Total Amount Due		\$92,747.00

3rd Quarter Billings are due on July 1, 2018. To avoid late penalties, payments must be received by July 20, 2018. If you are a member utilizing automatic bank draft, your account will be drafted on July 20, 2018. Thank you!

Please refer to the invoice number on your remittance check. Please return the bottom portion with your remittance check.

Invoice # 873543
Invoice Date: 6/1/2018
Due Date: 7/1/2018

Partic. ID SCMIT
Customer # GEORGE2210
City of Georgetown

Invoice Description: SCMIT 3rd Qtr 2018 Billing

Total Amount Due \$92,747.00

Total Amount Remitted:

Remit to:

SC Muni Insurance Trust, P. O. Box 12220, Columbia, SC 29211

Attachment: SCMIRF & SCMIT INVOICES (2543 : Motion to Approve SCMIRF/SCMIT Invoice)

INVOICE

SC Muni Ins Risk & Fin Fund
1411 Gervais Street
PO Box 12109
Columbia, SC 29211

Invoice # 873658
Due Date: 7/1/2018
Customer # GEORGE2210
Invoice Date: 6/1/2018
Partic. ID SCMIRF

Bill to:

City of Georgetown
P O Drawer 939
Georgetown, SC 29442-0939

Customer - Due on the 15th

Invoice Description: SCMIRF 2nd 2018 SemiAnnual

External Ref. Number	Transactional Description	Total
	SCMIRF 2nd 2018 SemiAnnual	\$315,852.00
Total Amount Due		\$315,852.00

2nd Semi-Annual Billings are due July 1, 2018. To avoid late penalties, payments must be received by July 20, 2018. If you are a member utilizing automatic bank draft, your account will be drafted on July 20, 2018. Thank you!

Please refer to the invoice number on your remittance check. Please return the bottom portion with your remittance check.

Invoice # 873658
Invoice Date: 6/1/2018
Due Date: 7/1/2018

Partic. ID SCMIRF
Customer # GEORGE2210
City of Georgetown

Invoice Description: SCMIRF 2nd 2018 SemiAnnual

Total Amount Due \$315,852.00

Total Amount Remitted:

Remit to:

SC Muni Ins Risk & Fin Fund, P. O. Box 12220, Columbia, SC 29211

Attachment: SCMIRF & SCMIT INVOICES (2543 : Motion to Approve SCMIRF/SCMIT Invoice)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2542 B

Council Meeting Date:	21 June 2018
Department:	Administration
Issue Under Consideration:	Motion to accept City Administrator's recommendation to pursue the demolition of the existing City Hall building and build a new City Hall building on the same site as outlined in a letter dated May 22, 2018 from Weatherly Structural Engineers and further to secure an engineering peer analysis of the Weatherly proposal that would be shared with the Mayor and City Council prior to submitting a contract for engineering services from Weatherly.
Amount Requested:	NA
Is Item in Current Budget?	NA
If no, please explain:	
Financial Impact:	NA
Points to Consider:	Approving Proposal to proceed with peer review analysis of Weatherly Engineering Services options in letter of May 22, 2018 and to share results with City Council prior to presenting contract for engineering services.
Options:	1. Approve Proposal 2. Do Not Approve Proposal
Staff Recommendation:	Approve Proposal

Reviews:

Carey Smith Completed 06/15/2018 4:45 PM
 Finance Completed 06/17/2018 2:38 PM
 City Attorney Completed 06/18/2018 9:13 AM
 Ann U. Mercer Completed 06/18/2018 9:42 AM
 Georgetown City Council Pending 06/21/2018 5:30 PM

Attachments:

1. 1 New Georgetown City Hall Structural Proposal (PDF)



June 11, 2018

Carey Smith
City Administrator
City of Georgetown
1134 North Fraser Street
Georgetown, SC 29440

Re: New City Hall Building
Georgetown, SC

We look forward to the opportunity of working on the above referenced project. Our understanding is that the project will consist of demolition of the existing City Hall structure and building a new City Hall building on the same site. The existing and new building will be approximately 14,000 sf. Weatherly Engineering will provide the structural engineering for the project and coordinate our efforts with the design team or design build team selected by the City of Georgetown.

The new structure will use deep foundations, likely steel H piles, which will support concrete grade beams and a structurally reinforced slab.

We will provide structural design services required including the following:

1. Design structures for gravity, wind, and seismic loading. Gravity loads will be based on dead load of the structure and live loads in accordance with the building code. Wind loads will be based on 148 mph ultimate winds. Seismic loads will be based on seismic design category D.
2. Production of construction drawings using the IBC 2015 Code.
3. Attend design coordination meetings as requested by architect.
4. Answer RFI's generated by contractor or sub-contractors.
5. Shop drawing review.
6. Visit site as required to answer any field questions.

We will provide the above structural services for a fee of \$38,800.

If I can be of any further assistance, please don't hesitate to contact me.

Sincerely,

Ashleigh Weatherly
Ashleigh Weatherly, P.E.

Attachment: New Georgetown City Hall Structural Proposal (2542 : Motion to Approve Proposal from Weatherly Structural Engineers)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2547 B

Council Meeting Date:	21 June 2018
Department:	Municipal Court
Issue Under Consideration:	Motion to approve Agreement with Erin E. Bailey, Attorney at Law to provide Municipal Public Defender Services in an amount not to exceed \$18,750.00.
Amount Requested:	\$18,750.00
Is Item in Current Budget?	No
If no, please explain:	2018-19 Budget Request
Financial Impact:	
Points to Consider:	Mandated by the South Carolina Chief Justice. The City solicited a Statement of Qualifications (SOQ) for legal services to provide legal defense services to indigent defendants charged with misdemeanor offenses in City of Georgetown Municipal Court. After advertising on two separate occasions, only one proposal was received.
Options:	Approve or Disapprove
Staff Recommendation:	Approve agreement

Reviews:

Cindy Owens Completed 06/12/2018 3:24 PM
 Finance Completed 06/13/2018 8:18 AM
 City Attorney Completed 06/14/2018 9:29 AM
 Carey Smith Completed 06/15/2018 2:05 PM
 Ann U. Mercer Completed 06/15/2018 2:18 PM
 Georgetown City Council Pending 06/21/2018 5:30 PM

Attachments:

1. 1 Public defender contract one year FINAL (PDF)
2. 2 FEE PROPOSAL REDACTED (PDF)

State of South Carolina	)	
	)	Agreement for Municipal
In the City of Georgetown	)	Public Defender Services

This Agreement is made and entered into this _____ day of _____, 20____, by and between the **City of Georgetown**, hereinafter referred to as "**City**," and _____, hereinafter referred to as "**Attorney**."

WHEREAS, the City has determined that the legal representation of defendants in criminal cases in Georgetown Municipal Court who have been determined indigent by the Court requires the attention of a qualified attorney, if requested; and

WHEREAS, the City desires to obtain the services of the Attorney to provide legal representation to qualified indigent defendants seeking criminal defense representation in Municipal Court; and

WHEREAS, Attorney submitted a response to the City's Request for Qualifications for provision of these services, and was selected; and

WHEREAS, Attorney desires to provide legal representation to qualified indigent defendants seeking representation in Municipal Court; and

WHEREAS, the parties to this Agreement wish to set forth in full their mutual agreements as to the terms, covenants, and conditions under which Attorney shall provide legal representation to qualified indigent defendants seeking representation in Georgetown Municipal Court criminal cases.

NOW, THEREFORE, the parties do hereby agree as follows:

- 1) The City agrees to utilize the services of Attorney to provide legal services on a case-by-case basis to defendants in municipal court criminal cases,

said defendants having been screened for indigence, found to qualify as indigent, and requesting appointment of criminal defense counsel.

- 2) Attorney has offered services, and the City wishes to accept same, for provision of representation as a contract legal service provider for each qualified indigent defendant requesting representation in Municipal Criminal Court, for which Attorney is not otherwise conflicted.
- 3) The parties acknowledge this Agreement serves as the parties' agreement for provision of legal services to the defendants in the cases assigned. Any such other engagement agreement is between Attorney and the client as s/he sees fit, in his or her professional opinion.
- 4) In the event Attorney determines there is doubt as to the entitlement of the defendant to free legal services based on indigence, S/he shall bring the matter promptly to the attention of the Court for redetermination of indigent status. It is intended that this be an affirmative duty of Attorney. Nothing shall prevent the attorney from continuing to represent a defendant as private counsel.
- 5) The City and Attorney agree the consideration for this Agreement is the Attorney's legal fees, payable in the amount of **\$500 per case**. The parties understand and acknowledge warrants served on one defendant for conduct alleged to have occurred on or about the same day or for one course of conduct constitute one "case" for purposes of this Agreement.
- 6) Case Assignment: The City agrees to endeavor to submit via email, written delivery, or facsimile, each assigned case, to include but not be limited to warrant(s) and bond paperwork ("Appointment packet") to Attorney within

ten (10) days of the defendant's approval for indigent defense, or not less than ten (10) days prior to any scheduled hearing, if practicable. Delivery of this Appointment packet shall be deemed assignment of the case, and Attorney agrees to execute an acknowledgment of receipt, if provided.

- 7) Conflicts: Attorney agrees to forego conflict representation in order to provide legal representation to those cases to which s/he is appointed. In order to facilitate the timely provision of legal services, Attorney agrees to notify the Municipal Court Clerk in writing (electronic or facsimile) of any conflicts within five (5) days of receiving Appointment packet, or within five (5) days of discovery of the Conflict.
- 8) The parties agree the compensation for these services shall be a flat fee for legal services per case paid as follows:
 - a. A payment of **\$500**, payable upon the final disposition of the criminal case assigned, and upon receipt of an invoice from the Attorney to the City Clerk for Municipal Court. The parties expressly agree this is a flat fee for service regardless of the disposition and is in no way tied to any disposition of the case.
 - b. The \$500 per case fee represents the entire compensation to be provided to the Attorney by the City in this case. The City shall not be responsible for any expenses related to third parties, professional liability insurance, continuing education, administrative costs, or any other costs, all of which shall be the sole responsibility of Attorney.
 - c. In the event an assigned case remains pending after the expiration of the term of this Agreement, or in the event the Agreement is cancelled under the terms hereinbelow, Attorney may elect whether to continue representation under the payment terms of this agreement, or submit a motion to be relieved.

- d. If Attorney is relieved from representation on his or her own motion for any reason other than disqualification of indigence, no funds will be paid to Attorney. If Attorney is relieved from representation upon motion of the represented defendant, Attorney will be paid one-fifth of the legal fee, if Attorney has filed a motion or made an appearance in the case, other than to defend a motion to be relieved. If Attorney is relieved because the defendant is not indigent, and Attorney raised this issue under the terms herein, Attorney is entitled to one-fifth of the legal fee unless s/he is retained as private counsel.
- 9) Attorney agrees to be present, upon notice, for all such sessions of Municipal Criminal Court as may be necessary for the provision of the contracted legal services, to include all scheduled court appearances for assigned defendants, including but not limited to plea or trial, unless excused by court order, protection, or otherwise under the Rules.
- 10) Attorney agrees to use best professional efforts to prepare any defense deemed appropriate, in his or her professional opinion, and otherwise to ensure the defendant receives adequate representation.
- 11) Attorney is not responsible for charges, appearances, bond settings or any other representation of any type related to any General Sessions or Summary Court charge. Attorney is not responsible for filing appeals in Common Pleas from Judgments entered in Municipal Court under this contract.
- 12) The parties agree Attorney is, for all purposes arising out of this agreement, an independent contractor, and neither Attorney nor his or her employees shall be deemed agents or employees of the City. The Attorney shall complete the requirements of this Contract according to his or her own means and methods of work, which shall be in the exclusive

- charge and control of Attorney and in the service of the indigent defendant. The parties acknowledge Attorney does not represent the city.
- 13)Attorney shall not, by entering into this Agreement, become a servant, agent, or employee of City, but shall remain an independent contractor.This Agreement shall not be deemed to create any joint venture, or common enterprise between Attorney and the City.
- 14)Attorney agrees to maintain a city business license and a valid license to practice law in South Carolina during the term of this Agreement. S/he shall be responsible for providing all legal services in compliance with the requirements and responsibilities of the practice of law outlined by the Supreme Court of South Carolina, the South Carolina Rules of Professional Conduct and the South Carolina Bar Association. In the event the attorney is suspended from the practice of law during the pendency of the case, the City will terminate this agreement, with approval by the Court for substitution of defense counsel, and no funds will be paid to the Attorney.
- 15)Attorney agrees to maintain professional liability insurance and indemnify and hold harmless the City as to any cause of action brought for negligence or any other malfeasance related or alleged to be related to the provision of legal services under this Agreement.
- 16)Pursuant to 29 USCS §701 et seq. of the Rehabilitation Act of 1973, Attorney, in providing services in accordance with the provisions of this Agreement, warrants that s/he will not discriminate against disabled persons.

17) The term of this Agreement shall begin on the ____ day of _____.
2018 and run for 364 days. This contract is automatically renewable in one
year increments.

18) Either party may terminate this Agreement with a thirty (30) day advance
notice in writing.

19) This agreement constitutes the entire understanding of the parties, and no
oral representations shall be binding unless specifically included herein.
Any change or modification must be in writing and signed by the parties.

IN WITNESS WHEREOF, the parties have hereunto set their hands and
seals this ____ day of _____, 2018.

THE CITY OF GEORGETOWN

BY: _____

ITS: _____

Witness 1: _____

Witness 2: _____

ATTORNEY

Witness 1: _____

Witness 2: _____



THE LAW OFFICE OF
ERIN E. BAILEY
LLC

4-18-18
O'Donnell
4,010 per
DTH

****This information is exempt from disclosure under the South Carolina Freedom of Information Act as it contains proprietary information and trade secrets, please notify the Law Office of Erin E. Bailey before releasing this material.****

Fee Proposal

Each case will take a different amount of time depending on the amount of discovery and material in the case, the complexity of the case, and the defenses available.



Attachment: FEE PROPOSAL REDACTED (2547 : Agreement for Municipal Public Defender Services)

FLAT FEE OF \$500 per case.

This flat fee arrangement will minimize cost by decreasing accounting (the need to keep track of hours), and represents a significant discount from my typical hourly rate.

Carey J. Smith 4-30-18

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2552)**

Meeting: 06/21/18 05:30 PM
Department: Police Department
Category: Report
Prepared By: Johnnie Deas
Initiator: Kelvin Waites
Sponsors:
DOC ID: 2552

GPD May 2018 Monthly Report

MAYOR
BRENDON M. BARBER, SR.



City of Georgetown

POLICE DEPARTMENT
OFFICE (843) 545-4300
FAX (843) 520-5848

POLICE CHIEF
KELVIN A. WAITES

June 14, 2018

Honorable Mayor Brendon Barber, Sr.
And the Members of City Council
City of Georgetown, South Carolina

Dear Mayor Barber and Council Members:

The following is a list of activities involving the Georgetown Police Department during the month of May 2018:

On May 1st Chief Waites attended a dynamic public speaking conference In Columbia South Carolina.

On May 2nd Chief Waites attended a Leadership and Team Building Conference in Columbia South Carolina.

On May 4th Chief Waites was invited to speak to 60 young people at the Presbyterian Church on Black River Road. The first Friday of each month they have an open gym night for the young people in the community. This event started at 10 pm that night and Chief Waites spoke to the young people about life. Great way to get the young people in a safe environment and off of the streets late at night.

On May 8th the command staff at the Georgetown Police Department brought 4 candidates in for a second interview for possible employment as patrol officers with the department.

On May 8th Chief Waites was asked to speak to kids at Brown's Ferry Elementary. The school had a pep rally for upcoming testing and asked Chief Waites to speak with the young people about the importance of staying focused.

On May 9th the Georgetown Police Department hosted the 15th Judicial Circuit's Chief's meeting. All agencies from Horry and Georgetown Counties got together to discuss public safety issues that affect us all. We thank Mr. Carey Smith for stopping by to fellowship with us.

2222 Highmarket Street
Georgetown, S.C. 29440

Attachment: GPD May Monthly Report (2552 : GPD May 2018 Monthly Report)

Honorable Mayor and City Council Members
June 14, 2018
Page Two

On May 10th Chief Waites attended the Ministerial Breakfast at the Salvation Army. Chief Waites enjoyed fellowshiping with some of our local Clergy as well as community members.

On May 15th Chief Waites and Cpl. Tim Burroughs presented Desideria Anderson at Georgetown High School's Senior night the second annual Courtney Baynes Dorsey Scholarship. We wish her well as she moves on to the next chapter of her life at USC Upstate.

On May 17th Chief Waites was asked to sit on an interview panel at the Darlington Police Department. This was at the request of Chief Kelvin Washington, who is the former U.S. Marshall for the state of South Carolina, and now the Chief of Police at the Darlington Police Department.

During the Month of May 2018, the Georgetown Police Department has worked diligently with the community to find 10 kids between the ages of 6 to 12 to take to the Salvation Army summer camp in N. Carolina this summer.

On May 21st Chief Waites met with Beth Goodale from the County Parks and Recreation Department to discuss public safety issues at a couple of our local gyms.

On May 25th Chief Waites was asked to participate in a "Blessing of the Bikes" ceremony at the Myrtle Beach Convention Center. This is an annual event to kick off the Memorial weekend Bike Festival where law enforcement and local clergy get together and pray for the safety of the bikers and everyone involved during that weekend.

Sincerely,


Kelvin Waites
Chief of Police

KW: pc

Attachments

Attachment: GPD May Monthly Report (2552 : GPD May 2018 Monthly Report)

GEORGETOWN POLICE DEPARTMENT 2018 YEAR-TO-DATE ACTIVITY REPORT

ARRESTS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
	83	67	60	68	69							

TOTAL ARRESTS

347

CRIMINAL INCIDENTS

DOMESTIC INCIDENTS

TOTALS

139	137	113	119	128								
2	2	3	3	7								
141	139	116	122	135	0	0	0	0	0	0	0	0

TOTAL INCIDENTS

653

GEORGETOWN POLICE DEPARTMENT 2018 YEAR-TO-DATE ACTIVITY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
SPEEDING CITATIONS	54	37	63	40	20								
OTHER TRAFFIC CITATIONS	122	90	117	80	82								214
WARNING - SPEEDING	96	92	154	133	81								491
WARNING - OTHER	161	93	139	112	90								556
PARKING CITATIONS	1	0	0	10	1								595
TOTALS	434	312	473	375	274	0	0	0	0	0	0	0	1,868

TOTAL CITATIONS

1,868

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
STATE ACCIDENTS	47	32	34	43	37								193
PARKING LOT ACCIDENTS	6	7	12	12	10								47
TOTALS	53	39	46	55	47	0	0	0	0	0	0	0	240

TOTAL ACCIDENTS

240

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2537)**

Meeting: 06/21/18 05:30 PM

Department: Municipal Court

Category: Report

Prepared By: Cindy Owens

Initiator: Cindy Owens

Sponsors:

DOC ID: 2537

May 2018 Municipal Court Report

Municipal Court Report May 2018

17.B.1

Cases Disposed

Disposition	# of Cases Disposed	Fine Amounts
Paid	105	\$12,544.01
Served Time	7	\$ 9,855.00
Scheduled Time Payment	49	\$ 31,943.27
NRVC	28	\$ 6,908.50
Sealed Sentence	18	\$ 16,530.00
Parking Tickets Paid	5	\$ 115.00
Nolle Prosequi/Dismissed/ Not Guilty	67	
Transferred to General Sessions Court	52	
Voided	1	
Fine Suspended	0	\$ -
Total	332	\$77,895.78

Actual fine revenue collected in February \$23,930.24

Bond hearings held	26
Warrants Prepared	61
Payments posted	131
Tickets entered	179
Expungements processed	36
Cases Filed & scheduled for court	244
Juror notices prepared	175

Attachment: Municipal court report (2537 : May 2018 Municipal Court Report)

Municipal Court Report May 2018

17.B.1

Throughout the month of May 90 defendants were seen in bond court with a total of 130 charges.

Jury trials are scheduled for the week of June 11 - 15.

Attachment: Municipal court report (2537 : May 2018 Municipal Court Report)

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2544)**

Meeting: 06/21/18 05:30 PM

Department: Fire Department

Category: Report

Prepared By: Amy Skidmore

Initiator: Charles W. Cribb

Sponsors:

DOC ID: 2544

May 2018 Fire Report

The **FIRE** Report

A monthly report of Fire Department activities to City Council

June
2018



Fire Prevention Bureau

	2018
	May
Inspections	88
Violations Found	73
Buildings without Violations	38
Buildings Cleared of Violations	9
Violations Corrected	12
Violations Not Corrected	1
3rd Party Inspection Review	0
Assemblies Inspected:	13
Business Inspected:	46
Educational Buildings Inspected:	0
Hazardous Buildings Inspected:	0
Factories Inspected:	0
Institutional Inspected:	3
Mercantile Inspected:	21
Residential Inspected:	3
Storage Buildings Inspected:	2
Construction Meetings:	0
Plans Review:	0
Test Conducted:	0
Compliance Issues:	0
Complaints Reviewed:	3
Business License:	21
Citation Issued:	0

Public Education

Programs	4
Participants	90

Suppression Division

A Brief Look at Emergency Responses

May 2018

- Seven Medical Calls; Two Detector Activation; System Malfunction; Smoke Scare; Dumpster Fire; Three Public Service Calls
- Nine Medical Calls; One MVA; Four Public Service Calls
- Eight Medical Calls; One Smoke Scare; Two Public Service calls
- Six Medical Calls; One Brush Fire; Three Public Service Calls
- Three Medical Calls; Two Public Service Calls
- One Medical Call
- Three Medical Calls; Three MVA's; Three Public Service Calls
- Six Medical Calls; One Structure Fire; Three Public Service Calls
- Six Medical Calls; One Assist other Agency; Four Public Service Calls
- Five Medical Calls; One Structure Fire; One Gas Spill; One False Call; Four Public Service calls
- Four Medical Calls; One MVA; Two Public Service Calls
- Four Medical Calls; One MVA; One Alarm activation; One Public Service
- Eleven Medical Calls; One MVA; One Public Service Call
- Twelve Medical Calls; One Cooking Fire; Five Public Service Calls
- Ten Medical Calls; Two MVA's; One Detector Activation; Two Public Service Calls
- Seven Medical Calls; Two Public Service Calls
- Six Medical Calls; One MVA; One Detector Activation; Three Public service Calls
- Six Medical Calls; One MVA; Three Public Service Calls
- Five Medical Calls; One Flood Assessment; One Fire Follow up; One Public Service Calls
- Four Medical Calls; One False Call; One MVA; One Gas Leak; One Assist Police Department
- Three Medical Calls; Three Public Service Calls
- Nine Medical Calls; One Detector Activation; Three Public Service Calls
- Eight Medical Calls; One MVA; One Power Line Down; One Public Service Call
- Two Medical Calls; Two MVA's; Two Public Service Calls
- Eight Medical Calls; Two MVA's; One Assist Other Agency; Three Public Service Calls
- Seven Medical Calls; Two Public Service Calls
- Four Medical Calls; One MVA; Three Public Service calls
- Four Medical Calls; Two MVA's; One Public Service Call
- Five Medical Calls; Two MVA's; One Watercraft Rescue; One Power Line down; One Scorch; Three Public Service Calls
- Seven Medical Calls; Two MVA's; One Alarm Activation; Three Public Service Calls
- Five Medical calls; One False Calls; Three Public service Calls

Attachment: MAY 2018 (2544 : May 2018 Fire Report)



Total Call Volume	May	Year to Date		
	2018	2017	2018	2017
As defined by the National Fire Incident Report System				
Fires	7	4	29	20
Rescue Calls/EMS	207	221	1021	962
Hazardous Conditions	47	48	201	212
Service Calls	36	29	201	175
Good Intent Calls	9	11	49	44
False Alarms	9	9	53	63
Weather/Flood	2	0	2	0
Special Incident Type	4	6	45	37
Total Calls	321	328	1601	1513

Save/Loss Analysis

	Losses	Property Values
May 2018	\$ 4,350	\$ 283,800
May 2017	\$ 55,000	\$ 105,000
Year to Date	\$ 105,223	\$ 754,880

Property values are estimates based on the Georgetown County Assessor's Office 2006 Market Values.

Mutual Aid Calls

	May	YTD
To Georgetown County Fire	0	7
To Midway Fire	0	5
To other Departments	0	0
From Georgetown County Fire	1	10
From Midway	0	3
From other Departments	1	3

	May	YTD
Staff Training Hours	1183.50	5453.75

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2535)**

Meeting: 06/21/18 05:30 PM

Department: Public Works

Category: Report

Prepared By: Natrona Simmons

Initiator: Tim Chatman

Sponsors:

DOC ID: 2535

May 2018 Public Works Department Report



**MAY, 2018
PUBLIC WORKS DEPT.
CITY COUNCIL MONTHLY REPORT**

STREETS and GROUND MAINTENANCE

	TOTAL	
1. Yard Waste: Leaves, Grass & Straw and tires collected:	149.08	Net Tons
2. Brown & White Goods collected:	193.46	Net Tons
3. Crews assisted sanitation crews with garbage and debris collection.		
4. Crews processed and completed work order requests for sidewalk, pothole repairs and road maintenance.		
5. Delivery of roll out carts and cones for special events and other emergency assistance.		
6. Park crews completed maintenance of all city parks and welcome sign areas.		
7. Park inspections completed in all city parks.		

RESIDENTIAL SANITATION

	TOTAL	
1. Residential Solid Waste Collection:	306.04	Net Tons
2. Recyclables Collected:	15.69	Net Tons
3. Crews completed work orders requests of roll-out cart repairs, new roll out cart deliveries and/or replacements; and recycle bins.		

CAPITAL IMPROVEMENT PROJECTS

- Screven Street Restrooms renovations are completed.
- New picnic shelter installed in Baruch Park. *(Photo Attached)*
- Ben Cooper Splash Park is now open till September, 2018.
- New sidewalks installed in front of Social Security offices on King Street and Prince Street in front of Clemson Extension offices.
- New benches installed at East Bay Park Walking trail areas.
- Morgan Park driveway rocked and graded.



**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2534)**

Meeting: 06/21/18 05:30 PM

Department: Fleet Services

Category: Report

Prepared By: Isaac Williams

Initiator: Isaac Williams

Sponsors:

DOC ID: 2534

May 2018 Fleet service Report



MAY 2018 MONTHLY REPORT

- Repairs 73
- PM Services 32
- Tires repaired or replace 37
- Services past due 35

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2551)**

Meeting: 06/21/18 05:30 PM

Department: Electric

Category: Report

Prepared By: Alan Loveless

Initiator: Alan Loveless

Sponsors:

DOC ID: 2551

May 2018 Electric Utility Department Report

BRENDON M. BARBER
Mayor

CAREY SMITH
Interim City Administrator



ALAN J. LOVELESS, P.E.
Director of Electric Utility

ELECTRIC UTILITY DEPARTMENT
OFFICE: (843) 545-4600
FAX: (843) 527-7591

June 13, 2018

Following is a brief summary of major activities in the Electric Utility Department for May 2018:

Peak shaving operation successfully predicted the Santee Cooper system peak for May and we had both units running at the correct time. Work during May was extremely busy, with the testing of the generators being completed. Testing included all sequences of operations, including automatic starting of the units upon loss of utility power at the waste water treatment plant, and all operations are working properly. The plant is functionally operational; we have run the generators at full load for 10-15 hours. However, the plant cannot be operated remotely due to delays in the installation of phone service. The fire alarm monitoring is dependent on telephone service for its operation. As soon as phone service is established and final testing can be performed on the fire suppression and monitoring system, we will commission the plant.

The contractor crew is now working on the replacement of bad poles in the West End area, installation of some final switches for the peak shaving operation, and providing occasional support to our line crew.

The contract tree crew has been working in Maryville, improving line clearance along South Island Road and some of the side streets. They have also done work in the historic district. We are having scheduling difficulties with the contract tree crew because of repeated absence of the crew.

We have received a couple of additional calls concerning customer-side solar generation. We have started the process of discussing our philosophy concerning rates and connection issues. A meeting was held with Santee Cooper staff to obtain their input and information on their rates and connection protocol. This could be a time-consuming process over the next few months. Rate issues are important so that we prevent all customers from subsidizing solar installations for a few customers. Progress will be slow on this.....Santee Cooper continues to assist in providing information. No progress has been made on this in the past few months.

We are working with the school district to remove a single-phase primary pole line adjacent to the softball field behind Georgetown High School. This will involve the relocation of a couple of underground services, so coordination with their staff and contractors will be required. The district has provided some additional

information about their plan to re-feed a couple of ball fields so that this work can proceed. We are also working with the school district on a service upgrade/relocation at Howard School, and removal/rearrangement of some overhead lines at Maryville Elementary. The district will want all of this work done over the summer months while school is not in session.

The proposed budget for FY 2018/19 has been completed and initial discussions were held at the retreat in March. These discussions were very positive and Council's support is greatly appreciated. Additional discussions will be held as we continue through the approval process.

One of the items discussed at the retreat was the staffing crisis in the Electric Department and our inability to recruit an experienced Line Technician who will accept our salary range. Council was very receptive to making changes in our salary ranges so that this situation can be corrected. Subsequent meetings have been held with HR to determine the level of adjustments that can be made to our salary ranges without causing inequities in other departments. We will do our best with this and keep attempting to recruit experienced Line Technicians. We are currently evaluating a few applications for these positions.

Cooper continues to provide us with replacement water nodes as warranty replacements to allow us to do a better job of staying ahead of failed nodes prior to billing reads. After falling behind and then sending us a supply of nodes, we are trying to catch up with replacements of nodes that have failed. We have also replaced many relays in Belle Isle which have failed due to water intrusion. With only a couple exceptions, the new nodes and relays installed in Belle Isle have worked their way into the system and are communicating.

Meetings continue with representatives of Tideland's Health concerning electric service to the expanding campus. Now that the surgical wing is energized, a new medical office building should be the final major expansion on this campus. Another meeting was held with them during January in which we discussed the need for an additional transformer to serve the main building while some work is being done on the existing service. This is necessary to allow them to tie in their existing service to their back-up generators. Provisions are being made to do this, and we are also discussing some line work that would tie the campus together and allow us to feed virtually the entire campus through one meter. This should fit into the CIP funding that has been approved for hospital infrastructure improvement. We are waiting for Tideland's to let us know of their desire to proceed with this work.

There have been recent meetings about the development of commercial property across from Wal Mart adjacent to the new credit union. Hopefully these meetings will result in a move to annex this property so that we can incorporate this into our electric service territory.

A purchase order has been placed for the purchase of new LED street lights. Bids were solicited for contractor assistance in replacing our street lights with the new LED fixtures. For some reason, no bids were received. This work was re-advertised in May with the local vendor preference removed. Three bids were received this time, and approval will be requested at the June council meeting.

There were no new complaints of radio noise made during May.

A couple of meetings have been held with owners of buildings in the 900 block of Fronts St. They are having sewer pumping issues which are complicated by the location of our electrical conduit bank serving transformer 4. We are reviewing the existing conduit construction as well as evaluating the possible relocation of this

transformer during the Front St. upgrade project and will continue trying to help these customers find a workable solution.

A meeting was held with HTC to review the strength of the fiber system in south Maryville with the upcoming addition of the new Fire Station in mind, along with the future use of the Eagle property. HTC has provided estimates for work to be done in Maryville and also at the peak shaving plant, which will include fiber needed for upgrades being planned for the waste water plant's chlorine system. We will make arrangements to get both of these projects accomplished. We have also discussed a new maintenance agreement and an evaluation/analysis of our fiber system to assess current capacity and the need for future upgrades. The first phase of the evaluation of our system has been initiated with current year funding...additional funding is being requested in FY 18/19 so that the second phase can continue next year. The fiber utilization study was completed in May; a meeting will be scheduled with HTC to discuss findings.

The Electric Department has provided some assistance to the drainage project now underway on South Congdon Street. We continue to work with this contractor to brace poles as needed so that their work can be performed safely.

The May safety meeting was held on the 18th. Pole-top and bucket rescue training was provided to staff.

Other statistics of interest for May:

• Cut-on – regular	123
• Cut-off – regular	70
• Cut-off – non-pay	186
• Non-pay restores	143
• Re-read orders	354
• CNP finals	46
• Accidents – lost time	0
• Accidents – first aid/property damage	0
• PUPS locates	113
• Total orders worked	937

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2549)**

Meeting: 06/21/18 05:30 PM

Department: Water Utilities

Category: Report

Prepared By: Will Cook

Initiator: Will Cook

Sponsors:

DOC ID: 2549

May 2018 Water Utilities Report

MAY 2018 WATER UTILITIES REPORT

Water Treatment Plant

- WTP Filtered Water Total 40.964 MG
- Average Daily Flow Finished Water 1.321 MGD
- King Well 0.000 MG
- Maryville Well 8.316 MG
- The old Maryville Tank has been demolished.

Wastewater Treatment Plant

- Influent Flow Total 114.549 MG
- Average Daily Influent Flow 3.695 MGD
- Effluent Flow Total 93.023 MG
- Average Daily Effluent Flow 3.000 MGD
- Rainfall Total 3.48 inches

Water Distribution

- Completed 52 work orders
- Repaired 31 water leaks
- Replaced 8 water meters
- Completed 103 locates

Wastewater Collection

- Completed 38 work orders
- Responded to 33 backups
- Routine line cleaning
- Completed 103 locates

Maintenance

- Completed 27 work orders
- Completed 11 work orders on pump stations throughout City
- Completed 7 work orders for the WWTP
- Completed 1 work orders for the WTP

Stormwater

- Completed 50 work orders
- Completed 103 locates
- Routine line and ditch cleaning

Customer Surveys

- We received a score of 4.67 out of 5 this month.

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2540)**

Meeting: 06/21/18 05:30 PM

Department: Engineering

Category: Report

Prepared By: Orlando Arteaga

Initiator: Orlando Arteaga

Sponsors:

DOC ID: 2540

May 2018 Engineering Report



**City of Georgetown
Engineering Monthly Report
May 2018**

Engineering - Orlando Arteaga, P.E.

Date: June 11, 2018

CAPITAL IMPROVEMENT PROJECTS

1. North Side Water Storage Tank

- Engineer: WK Dickson
- Contractor: Caldwell Tanks, Inc.
- Bid Price: \$1,574,700
- Notice to Proceed: 11/10/2017
- Construction Finish: 2/13/2019 (Planned)
- Scope: New elevated water storage tank with a capacity of 250,000 gallons located behind Middle School. Project includes open cut, HDD and Jack & Bore trenching for a 12-in. water main across Maybank Drive. Work also includes some upgrades at the Yogi Bear Tank.
- Status:
Work-in-place is 55% complete.
Piles and foundation complete on 3/12/18.
Steel tank erection complete on 6/4/2018.
Steel tank painting scheduled for mid-June.

2. Historic District Water Main Improvements

- Engineer: AECOM
- Design Fee: \$63,200.00
- Design Start: 10/2/2017
- Design Finish: 4/26/2018
- Design is 100% complete
- Bid Release Date: 4/27/2018
- Pre-bid Meeting Date: 5/16/2018
- Bid Opening Date: 6/6/2018
- Bid Price: \$1,487,323.43 (pending council approval)

Attachment: Engineering Monthly Report_May 2018 (2540 : May 2018 Engineering Monthly Report)



**City of Georgetown
Engineering Monthly Report
May 2018**

- Scope: Water system improvements include the replacement of approximately 8,700 linear feet of 6-in. water mains in the City's Historic District. Work includes new house service connections, new fire hydrants, and street and sidewalk restoration.
- Status:
Bids opened on Wednesday, June 6, 2018.
Apparent low bidder is Lawrimore Construction, Inc.
This project will be financed by the State Revolving Fund (SRF). COG Finance Dept. is preparing construction loan application to SRF.

3. Kaminski & Heyward Streets Water Mains

- Engineer: Weston & Sampson
- Design Fee: \$27,250.00
- Design Start: 10/5/2017
- Design Finish: 4/9/2018
- Bid Release Date: 4/11/2018
- Pre-Bid Meeting Date: 4/25/2018
- Bid Opening Date: 5/8/2017
- Bid Amount: \$330,950.00 (pending council approval)
- Scope: Install 505 LF of 6-in. PVC water main on Heyward Street and 1,555 LF of 6-in. PVC water main on Kaminski Street with new house service lines and fire hydrants. Work includes sidewalk and street restoration.
- Note: Scope at Heyward Street has been modified to do the jack and bore of water main only under Black River Road in order to stay within the budget. City will install the remaining of the water main.
- Status:
Bids were opened on 5/8/2018.
Apparent low bidder is Lawrimore Construction, Inc.



**City of Georgetown
Engineering Monthly Report
May 2018**

4. West End Sewer Rehabilitation-Design

- Engineer: AECOM
- Design Fee: \$219,500.00
- Design Start: 10/2/2017
- Design Finish: 11/15/2019 (Planned)
- Design is 60% complete
- Scope: The project consists in obtaining engineering services for conducting a sewer system evaluation survey (SSES) and preparing design plans and specifications for the rehabilitation of the West End sewer system. The work covers approximately 40,000 linear feet of sewer mains. The work includes identification of system deficiencies such as structural, operations and maintenance, and infiltration and inflow (I/I) problems. The rehab work will be performed in two Phases: Phase I includes the SSES work and Phase II consists of the rehabilitation of the sewer system by replacing sewer mains, manholes and lining the existing sewer mains as recommended by the Engineer.
- Status:
60% submittal completed and currently under review by City.
AECOM submitted Preliminary Engineering Report (PER) on 6/5/2018.
This project will be financed by the State Revolving Fund (SRF). COG Finance Dept. is preparing construction loan application to SRF.



**City of Georgetown
Engineering Monthly Report
May 2018**

**5. Drainage Improvements Project for Congdon, Highmarket, Lynch/Duke Streets
Phase I and Phase II-**

- Engineer: AECOM
- Contractor: Green Wave Contracting, Inc.
- Phase I Bid Amount: \$1,967,970.48-Revised
- Phase II Bid Amount: \$323,739.68-Revised
- Project duration: Phase I: 300 calendar days; Phase II: 390 calendar days.
- Change Order no. 1- \$51,500 approved
- Change Order no. 2- \$15,727 approved
- Change Order no. 3- \$ 32,494 approved
- Change Order no. 4- \$0 approved. This change order extends the Phase I contract duration until November 4, 2018 due to delays caused by CSX.
- Scope: New 60", 48", 42", 36", 24" storm drain pipe, catch basins, manholes, yard inlets, headwalls, junction chambers, ditch excavation, sidewalk, curb/gutter and street asphalt restoration. New relocated 6-in. water main on Duke Street. Relocation of 18-in. raw water line at railroad tracks.
- Status:
 Work-in-place is 58% complete.
 Progress meeting held on 5/31/2018.
 Work at CSX Right-of-Way is complete. Some incidental work remains such as re-grading of drainage ditch slopes due to storm, asphalt milling and paving near railroad tracks. City is responsible to pay CSX flagman and construction inspection services as per agreement with CSX.
 East bound traffic lanes closed on Highmarket Street on 4/30/2018. No issues with traffic lanes closure.
 Removal of existing storm drain and installation of new storm drain piping has been completed along the south side of Highmarket Street. Concrete sidewalk and curb and gutter restoration is ongoing.
 Contractor has partially installed 60-in storm drain pipe crossing Highmarket Street.



**City of Georgetown
Engineering Monthly Report
May 2018**

6. Storm Water Management Plan

- RFQ released on April 4th, 2018.
- Proposals received on May 9th, 2018.
- WK Dickson has been selected and approved by council to be the consultant of record for the SWMP.
- Council approved \$60,000 for initial Phase I study.
- Kickoff meeting held on 6/7/2018.

7. East Bay Park – Recreational Walking Trail

- Engineer: Cagle Consulting Engineers, LLC
- Contractor: Ben Cox, LLC
- Bid Price: \$138,700
- Scope: Install a 1-mile long, 6-foot wide asphalt-aggregate base-covered recreational walking trail along the perimeter of East Bay Park.
- Status
Work is 100% complete.
Punch list work is complete.
- Paving of trail will be performed under a separate contract next fiscal year after July 1st.

8. Constitution Park Bulkhead Replacement

- Engineer: McSweeney Engineers, LLC
- Design Fee: \$ 13,393
- Design Start: 10/5/2017
- Design Finish: 4/9/2018
- Bid ad date: 4/11/2018
- Pre-bid Meeting Date: 4/25/2018
- Bid Opening Date: 5/8/2018
- Bid amount: \$214,500 (pending council approval)
- Scope: Remove and replace approximately 70 linear feet of timber bulkhead at Constitution Park. Work includes replacement of storm drains and sidewalk restoration.
- Status:



**City of Georgetown
Engineering Monthly Report
May 2018**

Bids opened on May 8, 2018 at 2:00 PM.
Apparent low bidder is ARC Incorporated.

9. Screven Street Restroom Renovation

- Architect: None
- Contractor: Cade Construction, LLC
- Contract Amount: \$43,785.00
- Notice of Award: 1/22/2018
- Notice to Proceed: 2/13/2018
- Construction Start: 3/5/2018
- Scope: Interior fit-out includes replacement of toilet fixtures, accessories, partitions, ceramic tile wall, new drywall ceiling, new light fixtures, new epoxy-painted floor, new hurricane-rated doors, frames and hardware.
- Status:
Contractor mobilized on 3/5/2018.
Restoration work substantially complete on 5/25/2018.
Punch list work is pending.

10. West End Sidewalk Improvements

- Engineer: Cagle Engineers
- Design fee: \$21,500
- Contractor: TBD
- Scope: New sidewalk along Front Street between Alex Alford and Lafayette Streets
- Status:
Surveying work is complete.
Design work is about 90% complete.
SCDOT and SCDHEC permit applications are pending.

PRIVATE DEVELOPMENT PROJECTS: None

SCDOT ENCROACHMENT PERMITS: One (1)

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2536)**

Meeting: 06/21/18 05:30 PM

Department: Housing and Community Development

Category: Report

Prepared By: Rick Martin

Initiator: Rick Martin

Sponsors:

DOC ID: 2536

May 2018 Housing & Community Development Report

**Housing & Community Development
Monthly Report
May 2018**

Building Official

Inspections and Permits

Checked areas for non-permitted as well as permitted work, site conditions, and responded to calls.

Monthly Report:

Business License	9
Stop Work	3
Re-Inspection	1
Footings	5
Rough Inspections	22
Electrical	19
Mobile Home	16
On-site	17
CO	3
TRC	1
Plan Review & Sign	1
City Alarm System	0
Total	96

Meetings: ARB 1 Item, BZA 1 Item; KGB 1 meeting; CBA- no meeting, CAB- 0 meeting, PC-0

Review Meetings/On-site visits

Safety inspections

Other Meeting

Weekly Staff Meeting

Monthly Safety Meeting

Monthly Council Meeting

Council Workshops

Monthly Updates on Projects for March

Honorable Mayor & Council:

- Construction continued at the Harbor Walk Marina, the Peak Shaving building and a new office building on the corner of Fraser and Highmarket Street;
- We currently have 5 new residential homes under construction;
- We also have two other homes that will be permitted in the near future and are working with the developer for the 128 apartments that are going to be constructed behind our current location.
- I attended the BOASC conference in North Myrtle Beach for 3 days learning the new code changes for the 2018 Building Codes.
- We had ARB, BZA, & KGB meetings
- Janet Grant retired on the 31st and we are pleased that Tracy Gibson is on our staff and will be at the next monthly meeting to be introduced.
- Cindy is busy with Keep Georgetown Beautiful and working on our parks and entrances and areas around City Hall. She is doing site visits on the main corridors and Front Street each Monday and Friday;
- Matt is working with all departments as well as Planning and Zoning as well as beginning to work with the Planning Commission;

- Debra is doing an excellent job as our office manager issuing permits, scheduling and recording meetings as the Board Secretary, scheduling inspections and meetings for the office; and
- Debra, Janet, Cindy, and Matt have worked extremely hard to make sure that all request were handled efficiently and that our citizen's needs were met in a timely manner. We would like to thank you for your support.

Thanks Again,
Rick Martin

Code Enforcement

Letters Issued for Violations	
Total Letters Issued for Overgrown Lots	95
Total Letters Issued for Neglect of Structures	0
Total Letters Issued for Yard Debris/Solid Waste/Construction Debris/Inoperable Vehicles/Electronic Devises	2
Total Letters Issued for Vision Clearance	0
Total Work Orders Sent to Streets & Sanitation	0
Total Letters Sent for Dilapidated Structures	0
Total Letters Sent for Sign Violations	0
Total Referrals for Water & Sewer	0
Citations Issued for Violations	
Total Citations Issued for Overgrown Lots	1
Total Citation Issued for Trash Violations	0
Total Citations Issued for Business Licenses	11
Total Citations Issued for Dilapidated Structures	0
Total Citations Issued for Hospitality Taxes	0
Total Violations Issued for Signage	0
Total Citations Issued for Encroachment Permits	0
Total Demolitions	
Total Dilapidated Structures Removed (2)	1814 W. Prince Street TMS #05-0018-115-00-00 308 Alex Alford Dr. TMS #05-0022-087-00-00
Other Miscellaneous Complaints	
Complaints	8
Permits	
Total Letters Issued for Encroachments	0
Total Referrals to Electric – Tree Crew	0

Administrative Assistant II

Board & Commissions:

ARB:

1. Owners of 113 St. James Street was seeking approval for alterations.
2. The owners of 701/703 Front Street was seeking approval for alterations.
3. The owner of 419 Queen Street is seeking approval for alterations.

4. The owner of 816 Prince Street is seeking approval for alterations.

ARB (On-Site):

None

BZA:

1. Property owner of 222 Duke St. was seeking a variance from Article VIII (setbacks).

Planning Commission:

None

CAB (Community Appearance Board):

None

CBA (Construction Board of Appeals):

None

TRC:

None

FOIA:

None

Permit Valuation Report:

Commercial Addition	1
Commercial Alteration	1
Commercial Electric	1
Commercial Gas	1
Commercial Mechanical	1
Commercial New Build	1
Commercial Plumbing	1
Commercial Roofing	1
Demolition	1
Mobile Home	0
Residential Addition	3
Residential Alteration	14
Residential Electrical	4
Residential Gas	2
Residential Mechanical	3
Residential New Build	2
Residential Plumbing	5
Residential Roofing	3

Administrative Assistant's Daily Duties:

- Daily operation of the front desk
- Transcribing minutes for the Board(s) meetings
- Daily scheduling of inspections
- Preparing timesheets
- Put the packets together for Board meetings

- Sign Permits: LandVest Inc, Swifty's Seafood, Citgo Martha House Thrifts, Liberty Steel, & Sunoco.
- Temporary Sign Permits: Miss Ruby's Kids & Exxon on Highmarket.
- Continued to work on the agreements for the Hazard Mitigation Grant Program (HMGP) with Ms. Haselden of 201 Bolick Street.
- Plat approvals for 503 Highmarket, 1006 Pyatt, & amendment to Richmond Place PD.
- Worked on three ordinances for Harborwalk Hospitality that council gave first reading on in May. Delivered information letter to the 5 businesses that may take advantage of this proposed ordinance.
- In office discussion and then letters sent to Willie Singleton on his modular units in the West End and how he can bring them into compliance. Had several calls about how bad this looks in the West End.
- Continue to add and update information, agendas, and minutes on the city website.
- FOIA request information for 1620 Highmarket Street, the Piggly Wiggly.
- Another meeting with Thomas and Hutton engineer on the new apartments to go behind the post office.
- Helped Mr. Drayton find zoning and lot regs on several properties around town.
- Compiled information and essays to apply for the AICP exam in November.
- Issue permits, make maps, help walk-ins, and answer phone questions as usual.

Keep Georgetown Beautiful May 2018 Monthly Report

- Received form Keep America Beautiful the President's Circle Recognition Award.
- Attended onsite meeting with Amerigas on Highmarket Street for the purpose of their upcoming demolition of their building.
- Attended the S.C. Litter Association Lowcountry Region meeting in Moncks Corner.
- Had the monthly Keep Georgetown Beautiful Board Meeting.
- Met onsite with KGB volunteers to plan landscaping projects for the Lafayette Marker and the Welcome Sign between the bridges. Grant money will be used to buy the plants.
- Researched and reserved movies for the upcoming summer series of Movies in the Park to be held on June 29th and July 27th in Rainey Park.
- Designed and ordered water bottles for promotional items for Keep Georgetown Beautiful and paid for with grant money.
- Obtained the complete finished kiosk updates for Front Street and Rick installed them.
- Ordered doggie bags for maintained dog dispensers.
- Attended America Legion event for dedication of beautification project on Corridor.
- Have been coordinating and assisting group of individuals that want to donate water fountain and bench at East Bay Park to be located at City restrooms in memory of a friend.
- Conducted City Wide Litter Index.
- Met and have assisted community members with litter and recycling issues.
- Sent violation letters for debris items that City will not pick up on the right of way.
- Sent violation letters for overgrown lots.
- Rode corridors and Maryville checking code violations and assisted with others in the City.
- Sent letters, emails, and made phone calls and visits concerning code violations.
- Various other duties related to Keep Georgetown Beautiful, Housing and Community Development and Code Enforcement.

FRIENDS OF THE KAMINSKI HOUSE REPORT – May 2018

Year-to-date, the head-count for visitors taking tours of the house are up about 15% over last year. Visitors attending events at the Kaminski House are up 11% year-to-date. In May, visitors came from 34 states and 7 foreign countries. This fiscal year-to-date, we have had visitors from every state except Hawaii.



On May 6th the Long Bay Youth Symphony kicked off the 2018 Made in the Shade Concert Series with a wonderful concert on the lawn of the museum. More than 240 people were in attendance on the museum's lawn and the weather was perfect for a Sunday afternoon concert.



The Kaminski House Museum continues to host school and camp programs throughout the year. In May we had an active group of second graders from Lowcountry Preparatory School visit the museum for a two-hour hand-on program and a tour of the house. Students became history detectives as they explored the house, artifacts, and archival photos on their quest to learn how to make detailed observations and learned about how things change over time.

After their visit, the students sent the museum staff delightful thank-you notes (see the photo to the left).

The staff spent much of the month of May working on grant paperwork, 2019 budget forecasting, Point of Sale computer software issues, and creating an employee handbook. Event rental interest has increased since the museum's April Wedding Showcase and the Deputy Director has seen a marked increase in the number of future brides viewing the property.

Volunteers continue to play a vital role in the daily operation of the Kaminski House Museum. In May our volunteers worked about 177 hours giving tours, working in the museum shop, doing garden work, doing curatorial work, and helping in the offices.

Robin Gabriel, Executive Director

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2546)**

Meeting: 06/21/18 05:30 PM

Department: Finance

Category: Report

Prepared By: Debra Bivens

Initiator: Debra Bivens

Sponsors:

DOC ID: 2546

May 2018 Finance and IT Reports

May 2018 Finance and IT Departments Report

Statistics:

New Business Licenses Issued: Braids by Kristina Ivy, Care-Fully Done, Catalina Marketing Corp, Cedric Armstrong, Cedric Armstrong, Dare to be Different Hair Salon, Handy Hands Home and Lawn Services, Krafte Nails by Kalachia, Landvest Inc, Mavis Discount Tire, Movement Mortgage LLC, Royalty Cleaning, Saferack Construction Services, Sunbelt Rentals Inc, Tidelands Home Care, Winyah Bay Dermatology.

Projects Progress:

Grants: Please see the attached schedule for the detail on each grant award.

Interim Audit FY 2017/18: The Auditors were on site Monday, June 11th for their preliminary review and will return in the fall for the full audit.

HTAX/ATAX: The next HTAX/ATAX committee meeting is scheduled for June 26, 2018 at 4:00pm at the Police Department Training Room. Funding recommendations will be presented to Council thereafter.

The City has once again received the GFOA Award for Excellence in Financial Reporting for its FY 2017 CAFR for the 28th consecutive year.

Upcoming Procurement Projects:

- Drainage Project (Phase I & Phase II)
- Peak Shaving Project
- North Side Water Storage Tank
- Constitution Park Bulkhead Project
- LED Street Light Project
- Historic District Water Systems Improvements
- Kaminski And Heyward Streets Water Main Projects

Attached are the Budget Performance Reports for May 2018.

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
<u>FEDERAL GRANTS</u>								
1	SC Department of Commerce	Highmarket & Duke Drainage Improvements (CDBG)	1,000,000.00	1,259,207.02	1,121,400.81	1,137,806.21	CDBG #4-CI-15-012	
2	Federal Highway Administration	East Bay Park Recreational Trail (SCPRT)	77,758.60	19,439.65	74,561.90	22,636.35	P28051500715	
3	SC Department of Commerce	Ladder Fire Truck	500,000.00	377,987.00	22,000.00	855,987.00	CDBG #4-CE-16-003	
<u>STATE GRANTS</u>								
4	SC Rural Infrastructure Authority	N. Congdon St & CSX Drainage Ditch Improvement Project	159,365.00	133,720.00	177,943.05	115,141.95	#R-16-1094	
5	SC Parks, Recreation, & Tourism	East Bay Park Recreational Trail - Phase I (SCPARD)	41,003.52	10,250.88	51,254.40	-	2018101	
6	SC Muni Insurance Trust	2018 Public Works Equipment	2,000.00	2,000.00	4,000.00	-	-	Closed
7	SC Muni Insurance Trust	2018 Fire Equipment	2,000.00	2,000.00	1,680.57	2,319.43	-	
<u>OTHER GRANTS</u>								
8	Palmetto Pride	Keep South Carolina Beautiful 2018	7,821.00	-	2,259.05	5,561.95	-	
9	Palmetto Pride	Community Pride Grant 2018	8,000.00	-	8,000.00	-	-	Closed
TOTAL			1,797,948.12	1,804,604.55	1,463,099.78	2,139,452.89		

CITY OF GEORGETOWN

SALE OF ASSETS - FY 2017/2018

Account #0010-00-391-001

G/L Date	Gov Deal #	Asset #	Dept.	Description	Amount	Sales Tax	Total Proceeds	GovDeals Fee	Notations
-	507	12191	Finance	APC Symetra LX Battery	-	-	-	-	no bids
7/27/2017	509	-	Fire	File Lateral Cabinet (5 drawer)	20.00	1.40	23.90	2.50	Charlie Lee; Rec. # 2018-00091
				Total July	20.00	1.40	23.90	2.50	
08/16/17	508	12160	Fire	Fire Boat Pump	195.00	13.65	223.27	14.62	William Newkirk; Rec. #2018-7039
				Total August	195.00	13.65	223.27	14.62	
-	-	-	-	No Activity	-	-	-	-	-
				Total September	-	-	-	-	
-	-	-	-	No Activity	-	-	-	-	-
				Total October	-	-	-	-	
-	510	-	Finance	Glass Countertop	-	-	-	-	no bids
				Total November	-	-	-	-	
-	-	-	-		-	-	-	-	-
				Total December	-	-	-	-	
01/12/18	511	-	Wastewater	File Cabinets index card style	87.01	6.09	93.10	6.53	William Brown; Rec. # 2018-31811
				Total January	87.01	6.09	93.10	6.53	
-	-	-	-	-	-	-	-	-	-
				Total February	-	-	-	-	
03/01/18	512	-	Fire	Honda Generator	171.00	11.97	195.79	12.82	Matt Robinson; Rec # 2018-39939
				Total March	171.00	11.97	195.79	12.82	
04/11/18	513	-	Fire	BASR2 Refrigerator	151.00	10.57	172.89	11.32	Zachary Simpson; 2018-44198
				Total April	151.00	10.57	172.89	11.32	
-	514	-	Fire	Honda Generator	-	-	-	-	auction
-	515	-	Water Department	HACH pH meters, digital titrator; etc.	-	-	-	-	auction
-	516	-	Wastewater	Zeiss microscope, mettler toledo balance,	-	-	-	-	auction
				Total May	-	-	-	-	
-	-	-	-		-	-	-	-	-
				Total June	-	-	-	-	
-	-	-	-		-	-	-	-	-
				TOTAL PER G/L	624.01	43.68	708.95	47.79	

*As of Dec. 2016 the GovDeals Fee is included in the customers total. Therefore, the customer is responsible for the fee (Administrative Fee).



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 0010 - General Fund								
REVENUE								
Department 00 - Revenue								
Property Taxes								
311.001	Property Taxes - Real	3,065,142.00	32,052.68	.00	2,991,663.95	73,478.05	98	3,031,250.76
311.003	Property Taxes - Vehicles	270,000.00	25,838.94	.00	226,603.24	43,396.76	84	286,244.78
311.005	Prop Tax-Penalties & Cost	31,000.00	.00	.00	.00	31,000.00	0	35,674.17
Property Taxes Totals		\$3,366,142.00	\$57,891.62	\$0.00	\$3,218,267.19	\$147,874.81	96%	\$3,353,169.71
Licenses and Permits								
321.001	Business Licenses	2,500,000.00	599,833.30	.00	980,333.34	1,519,666.66	39	2,704,578.74
321.002	Business Lic - Penalties	11,000.00	1,622.09	.00	7,952.92	3,047.08	72	11,321.29
322.001	Cable TV Franchise	75,000.00	1,937.00	.00	78,514.87	(3,514.87)	105	121,838.13
322.002	S.C. Electric & Gas Co.	42,000.00	.00	.00	.00	42,000.00	0	39,536.78
323.001	Electrical Permits	3,500.00	244.00	.00	3,957.00	(457.00)	113	5,976.00
323.002	Plumbing Permits	1,000.00	153.00	.00	2,044.00	(1,044.00)	204	6,030.00
323.003	Gas Permits	600.00	105.00	.00	501.00	99.00	84	853.00
323.004	Building Permits	85,000.00	9,417.00	.00	50,685.00	34,315.00	60	151,114.55
323.005	Yard Sale Permits	100.00	9.00	.00	57.00	43.00	57	81.00
323.006	Mobile Home Permits	100.00	75.00	.00	525.00	(425.00)	525	375.00
323.007	Demolition & Clearance	1,500.00	300.00	.00	9,725.00	(8,225.00)	648	36,934.00
323.008	Mechanical Permits	6,000.00	736.00	.00	9,275.00	(3,275.00)	155	6,922.00
323.010	Bus Lic Inspection Fee	1,000.00	350.00	.00	1,275.00	(275.00)	128	1,300.00
323.013	Burning Permit	.00	.00	.00	50.00	(50.00)	+++	.00
323.014	Construct Parking Permit	50.00	.00	.00	30.00	20.00	60	.00
323.015	Reinspection Fee	250.00	75.00	.00	825.00	(575.00)	330	150.00
323.016	Permit Not Posted On-Site	.00	.00	.00	75.00	(75.00)	+++	75.00
323.018	Moving Permit	.00	.00	.00	100.00	(100.00)	+++	100.00

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
323.019	Stop Work Order Fee	200.00	354.00	.00	870.00	(670.00)	435	120.00
323.020	Board of Appeals Fee	500.00	.00	.00	150.00	350.00	30	600.00
323.021	Zoning Fees	1,000.00	.00	.00	450.00	550.00	45	755.00
323.022	Plan Review Fee	15,000.00	3,842.00	.00	13,637.50	1,362.50	91	61,479.50
323.023	Sign Permit Fee	4,500.00	725.00	.00	4,459.00	41.00	99	4,510.00
323.024	Planning Commission Fees	200.00	.00	.00	.00	200.00	0	300.00
323.025	ARB Fees	900.00	210.00	.00	1,500.00	(600.00)	167	1,005.00
323.026	Plat Approval Fees	300.00	40.00	.00	460.00	(160.00)	153	460.00
323.027	Special Events Permit	500.00	100.00	.00	686.00	(186.00)	137	659.00
323.028	Miscellaneous permits	500.00	.00	.00	225.00	275.00	45	795.91
364.000	Housing Authority FILOT	36,000.00	.00	.00	.00	36,000.00	0	43,024.87
Licenses and Permits Totals		\$2,786,700.00	\$620,127.39	\$0.00	\$1,168,362.63	\$1,618,337.37	42%	\$3,200,894.77
Impact Fees								
324.008	Fire Impact Fee	60,000.00	700.21	.00	40,071.63	19,928.37	67	205,904.26
Impact Fees Totals		\$60,000.00	\$700.21	\$0.00	\$40,071.63	\$19,928.37	67%	\$205,904.26
Fines and Forfeitures								
351.001	Police Fines	170,000.00	8,531.92	.00	110,588.38	59,411.62	65	151,459.89
351.003	Parking Fines	2,000.00	30.00	.00	760.00	1,240.00	38	1,170.00
351.008	Victim's Asst. Fees-(%)	15,000.00	1,200.30	.00	13,162.99	1,837.01	88	18,734.99
351.009	Victim's Asst. Flat Fees	7,000.00	513.54	.00	5,540.50	1,459.50	79	8,806.38
351.012	Traffic Education Program Fees	1,000.00	280.00	.00	700.00	300.00	70	980.00
Fines and Forfeitures Totals		\$195,000.00	\$10,555.76	\$0.00	\$130,751.87	\$64,248.13	67%	\$181,151.26
Charges for Services								
344.005	SRO Reimbursement	65,000.00	.00	.00	.00	65,000.00	0	70,578.00
351.010	Misc Police Revenue	2,000.00	151.00	.00	3,094.70	(1,094.70)	155	6,949.72
363.001	Fees for GIS/B&P Documents	25.00	.00	.00	20.50	4.50	82	22.50
363.005	FOIA Fees	100.00	.00	.00	126.30	(26.30)	126	109.75

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Charges for Services Totals	\$67,125.00	\$151.00	\$0.00	\$3,241.50	\$63,883.50	5%	\$77,659.97
	State Shared							
311.004	Inventory Tax	132,978.00	131,878.05	.00	231,611.64	(98,633.64)	174	132,978.12
311.006	Homestead Exemption Tax	128,000.00	.00	.00	.00	128,000.00	0	131,476.18
311.007	Manufacturer's Tax Reduce	20,000.00	24,183.62	.00	24,183.62	(4,183.62)	121	30,684.98
311.008	Motor Carrier Lieu of Tax	8,000.00	198.32	.00	10,636.94	(2,636.94)	133	10,825.81
335.001	Local Government Fund	185,000.00	.00	.00	155,222.97	29,777.03	84	209,845.96
351.007	Sunday Liquor Sales	15,000.00	9,600.00	.00	11,350.00	3,650.00	76	19,280.00
	State Shared Totals	\$488,978.00	\$165,859.99	\$0.00	\$433,005.17	\$55,972.83	89%	\$535,091.05
	Local Grants							
332.008	Other Local Grants	8,000.00	3,365.11	.00	11,186.11	(3,186.11)	140	8,501.41
	Local Grants Totals	\$8,000.00	\$3,365.11	\$0.00	\$11,186.11	(\$3,186.11)	140%	\$8,501.41
	Federal Grants							
335.004	Fema Recovery	75,000.00	.00	.00	65,041.91	9,958.09	87	162,739.86
	Federal Grants Totals	\$75,000.00	\$0.00	\$0.00	\$65,041.91	\$9,958.09	87%	\$162,739.86
	Investment Earnings							
361.001	Investment Earnings	30,000.00	11,694.58	.00	49,259.37	(19,259.37)	164	29,892.73
	Investment Earnings Totals	\$30,000.00	\$11,694.58	\$0.00	\$49,259.37	(\$19,259.37)	164%	\$29,892.73
	Miscellaneous							
362.000	Rents and Royalties	24,000.00	.00	.00	28,301.87	(4,301.87)	118	34,059.30
364.001	Steel Mill FILOT	.00	.00	.00	17,125.48	(17,125.48)	+++	22,155.07
368.000	Work Comp Reimbursement	600.00	.00	.00	15,718.88	(15,118.88)	2620	34,954.13
369.000	Cash Over & Short	.00	.51	.00	94.96	(94.96)	+++	(411.30)
369.002	Miscellaneous Revenue	3,000.00	81,457.99	.00	102,357.04	(99,357.04)	3412	32,738.03
369.003	Insurance Proceeds	15,000.00	2,225,000.00	.00	2,248,071.15	(2,233,071.15)	14987	75,573.98
369.005	Set-off Debt Collection Fees	1,500.00	550.00	.00	1,378.94	121.06	92	1,025.00
369.013	Returned Check Fees	4,500.00	180.00	.00	2,850.00	1,650.00	63	3,930.00

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
370.000	Overpayments	.00	.00	.00	.00	.00	+++	15,558.00
	Miscellaneous Totals	\$48,600.00	\$2,307,188.50	\$0.00	\$2,415,898.32	(\$2,367,298.32)	4971%	\$219,582.21
	Operating Transfers In							
392.001	From Electric Fund	1,400,000.00	116,666.63	.00	1,283,332.93	116,667.07	92	1,399,999.56
392.003	From Accom Tax Fund	29,000.00	.00	.00	28,286.13	713.87	98	30,364.32
392.009	From Hospitality Fund	108,000.00	9,000.00	.00	99,000.00	9,000.00	92	108,000.00
394.002	Transfer from fund balance	86,864.00	.00	.00	.00	86,864.00	0	.00
	Operating Transfers In Totals	\$1,623,864.00	\$125,666.63	\$0.00	\$1,410,619.06	\$213,244.94	87%	\$1,538,363.88
	Financing Proceeds							
393.003	GO Bond Proceeds	2,000,000.00	2,000,000.00	.00	2,000,000.00	.00	100	.00
	Financing Proceeds Totals	\$2,000,000.00	\$2,000,000.00	\$0.00	\$2,000,000.00	\$0.00	100%	\$0.00
	Sale of Assets							
391.001	Sale of Assets	5,000.00	.00	.00	537.00	4,463.00	11	9,260.90
	Sale of Assets Totals	\$5,000.00	\$0.00	\$0.00	\$537.00	\$4,463.00	11%	\$9,260.90
	Department 00 - Revenue Totals	\$10,754,409.00	\$5,303,200.79	\$0.00	\$10,946,241.76	(\$191,832.76)	102%	\$9,522,212.01
	REVENUE TOTALS	\$10,754,409.00	\$5,303,200.79	\$0.00	\$10,946,241.76	(\$191,832.76)	102%	\$9,522,212.01
	EXPENSE							
	Department 01 - Administration							
	Personal Services							
400.101	Regular Pay	340,000.00	31,464.36	.00	338,486.15	1,513.85	100	348,439.49
401.103	Overtime	5,000.00	1,138.92	.00	4,467.35	532.65	89	2,201.41
405.114	FICA	27,539.00	2,427.35	.00	25,707.70	1,831.30	93	26,071.30
406.116	Retirement	39,970.00	3,202.04	.00	41,173.29	(1,203.29)	103	38,192.34
408.125	SCMIT Worker's Comp Ins.	4,500.00	.00	.00	7,391.38	(2,891.38)	164	5,236.85
410.001	Health Claims Cost	26,000.00	784.60	.00	16,214.28	9,785.72	62	19,837.00
	Personal Services Totals	\$443,009.00	\$39,017.27	\$0.00	\$433,440.15	\$9,568.85	98%	\$439,978.39
	Supplies							

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
500.101	Supplies and Materials	5,000.00	24.41	.00	5,546.39	(546.39)	111	6,180.18
500.102	Equipment	2,000.00	.00	.00	810.59	1,189.41	41	1,375.59
500.103	Furniture	8,500.00	.00	.00	.00	8,500.00	0	.00
500.105	Printing and Binding	100.00	.00	.00	2,997.81	(2,897.81)	2998	84.53
Supplies Totals		\$15,600.00	\$24.41	\$0.00	\$9,354.79	\$6,245.21	60%	\$7,640.30
Other Services & Charges								
610.111	Communications- Landline	6,000.00	340.64	.00	5,009.20	990.80	83	5,112.35
610.112	Postage	1,000.00	48.44	.00	1,067.31	(67.31)	107	677.06
610.1110	Communications- Wireless	3,800.00	267.52	.00	2,751.86	1,048.14	72	2,917.93
620.114	Advertising	300.00	.00	.00	884.00	(584.00)	295	390.00
640.124	Travel Expense	7,750.00	.00	.00	4,466.65	3,283.35	58	2,795.51
650.127	Electricity	5,954.00	401.97	.00	5,335.03	618.97	90	6,306.85
650.128	Water	1,128.00	107.27	.00	652.06	475.94	58	632.92
650.129	Wastewater	1,487.00	141.63	.00	1,016.48	470.52	68	848.77
650.130	Sanitation	643.00	78.59	.00	864.49	(221.49)	134	810.08
650.133	Stormwater	400.00	56.54	.00	621.94	(221.94)	155	484.44
650.134	Security Lights	1,700.00	157.50	.00	1,732.50	(32.50)	102	1,890.00
650.1271	Electricity- Sales Tax	282.00	12.63	.00	280.71	1.29	100	292.39
660.139	Fleet Services Materials	1,200.00	21.36	.00	326.29	873.71	27	1,059.32
660.145	Gasoline & Oil	1,500.00	.00	.00	1,429.07	70.93	95	1,445.91
660.1391	Fleet Services Labor	1,000.00	41.25	.00	508.75	491.25	51	536.25
670.156	Equipment Rental/Lease	7,200.00	(182.07)	.00	6,864.05	335.95	95	6,979.95
685.180	Membership Dues and Fees	3,400.00	.00	.00	2,329.95	1,070.05	69	3,021.95
685.182	Other Operating Expenses	3,000.00	487.82	.00	3,380.82	(380.82)	113	8,758.81
685.186	Training	2,250.00	.00	.00	756.80	1,493.20	34	529.00
685.1801	Subscriptions	300.00	39.00	.00	90.45	209.55	30	63.05
686.187	Professional Services	100.00	.00	.00	.00	100.00	0	103.28

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.189	Employee Medical	200.00	.00	.00	.00	200.00	0	.00
686.195	Repair/Maint Svc Contract	1,000.00	.00	.00	.00	1,000.00	0	42.00
686.1895	Employee wellness services	1,250.00	.00	.00	1,513.23	(263.23)	121	1,573.35
Other Services & Charges Totals		\$52,844.00	\$2,020.09	\$0.00	\$41,881.64	\$10,962.36	79%	\$47,271.17
Other Objects								
795.001	IT Internal Allocations	16,750.00	1,223.80	.00	15,852.76	897.24	95	26,138.14
795.995	GF Cost Distribution	(215,000.00)	(17,916.66)	.00	(197,083.26)	(17,916.74)	92	(215,000.04)
Other Objects Totals		(\$198,250.00)	(\$16,692.86)	\$0.00	(\$181,230.50)	(\$17,019.50)	91%	(\$188,861.90)
Sub Department 02 - Mayor and Council								
Personal Services								
400.101	Regular Pay	110,414.00	9,498.08	.00	100,284.58	10,129.42	91	111,239.10
405.114	FICA	7,225.00	612.61	.00	6,572.08	652.92	91	7,254.93
406.116	Retirement	11,235.00	1,169.95	.00	10,875.37	359.63	97	10,765.22
410.001	Health Claims Cost	51,266.00	4,246.20	.00	39,583.76	11,682.24	77	42,072.62
Personal Services Totals		\$180,140.00	\$15,526.84	\$0.00	\$157,315.79	\$22,824.21	87%	\$171,331.87
Supplies								
500.101	Supplies and Materials	1,200.00	.00	.00	2,028.97	(828.97)	169	1,710.23
500.102	Equipment	1,500.00	.00	.00	.00	1,500.00	0	.00
500.105	Printing and Binding	1,000.00	11.38	.00	1,041.38	(41.38)	104	.00
Supplies Totals		\$3,700.00	\$11.38	\$0.00	\$3,070.35	\$629.65	83%	\$1,710.23
Other Services & Charges								
610.111	Communications- Landline	800.00	20.78	.00	556.45	243.55	70	571.16
610.112	Postage	1,000.00	1.42	.00	138.12	861.88	14	140.88
610.1110	Communications- Wireless	3,500.00	403.43	.00	4,115.85	(615.85)	118	6,301.39
620.114	Advertising	500.00	.00	.00	506.75	(6.75)	101	1,283.75
640.124	Travel Expense	14,500.00	.00	.00	4,959.71	9,540.29	34	8,952.07
670.156	Equipment Rental/Lease	10,000.00	.00	9,720.00	8,100.00	(7,820.00)	178	9,720.00

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
685.180	Membership Dues and Fees	1,200.00	.00	.00	.00	1,200.00	0	.00
685.182	Other Operating Expenses	17,400.00	85.31	.00	1,355.70	16,044.30	8	1,817.77
685.186	Training	3,100.00	119.70	.00	2,020.46	1,079.54	65	5,460.30
685.1801	Subscriptions	2,600.00	.00	.00	1,539.58	1,060.42	59	1,360.20
686.187	Professional Services	150.00	.00	.00	492.20	(342.20)	328	309.84
686.1895	Employee wellness services	2,700.00	.00	.00	3,978.39	(1,278.39)	147	1,430.78
	Other Services & Charges Totals	\$57,450.00	\$630.64	\$9,720.00	\$27,763.21	\$19,966.79	65%	\$37,348.14
	Other Objects							
795.001	IT Internal Allocations	6,700.00	244.76	.00	2,820.49	3,879.51	42	9,287.20
	Other Objects Totals	\$6,700.00	\$244.76	\$0.00	\$2,820.49	\$3,879.51	42%	\$9,287.20
	Sub Department 02 - Mayor and Council Totals	\$247,990.00	\$16,413.62	\$9,720.00	\$190,969.84	\$47,300.16	81%	\$219,677.44
	Department 01 - Administration Totals	\$561,193.00	\$40,782.53	\$9,720.00	\$494,415.92	\$57,057.08	90%	\$525,705.40
	Department 04 - Finance							
	Personal Services							
400.101	Regular Pay	429,498.00	33,792.99	.00	404,373.05	25,124.95	94	443,044.39
401.103	Overtime	3,000.00	(10.97)	.00	1,620.99	1,379.01	54	1,725.06
405.114	FICA	30,932.00	2,463.02	.00	29,478.51	1,453.49	95	32,098.62
406.116	Retirement	52,565.00	4,479.66	.00	49,894.39	2,670.61	95	50,781.69
408.125	SCMIT Worker's Comp Ins.	2,500.00	.00	.00	3,554.60	(1,054.60)	142	2,870.94
410.001	Health Claims Cost	58,000.00	4,079.48	.00	48,379.88	9,620.12	83	52,429.14
	Personal Services Totals	\$576,495.00	\$44,804.18	\$0.00	\$537,301.42	\$39,193.58	93%	\$582,949.84
	Supplies							
500.101	Supplies and Materials	8,000.00	166.80	.00	5,983.68	2,016.32	75	5,812.33
500.102	Equipment	1,500.00	.00	.00	268.33	1,231.67	18	160.50
500.103	Furniture	1,000.00	.00	.00	.00	1,000.00	0	.00
500.105	Printing and Binding	100.00	.00	.00	.00	100.00	0	.00
	Supplies Totals	\$10,600.00	\$166.80	\$0.00	\$6,252.01	\$4,347.99	59%	\$5,972.83

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Other Services & Charges							
610.111	Communications- Landline	3,500.00	147.44	.00	2,919.70	580.30	83	2,989.62
610.112	Postage	4,000.00	910.66	.00	5,582.76	(1,582.76)	140	5,366.69
610.1110	Communications- Wireless	2,000.00	150.85	.00	1,506.70	493.30	75	1,786.14
620.114	Advertising	200.00	.00	.00	117.00	83.00	58	.00
640.124	Travel Expense	3,500.00	155.88	.00	2,572.22	927.78	73	2,837.19
650.127	Electricity	5,103.00	344.55	.00	4,572.89	530.11	90	5,405.88
650.128	Water	967.00	91.95	.00	652.42	314.58	67	542.52
650.129	Wastewater	1,274.00	121.40	.00	871.30	402.70	68	727.53
650.130	Sanitation	551.00	67.36	.00	740.96	(189.96)	134	694.32
650.133	Stormwater	320.00	48.47	.00	533.17	(213.17)	167	415.32
650.134	Security Lights	1,460.00	135.00	.00	1,485.00	(25.00)	102	1,620.00
650.1271	Electricity- Sales Tax	242.00	10.83	.00	240.62	1.38	99	250.61
670.156	Equipment Rental/Lease	7,000.00	(105.50)	.00	7,074.27	(74.27)	101	8,056.02
685.180	Membership Dues and Fees	1,150.00	.00	.00	1,070.00	80.00	93	1,135.05
685.182	Other Operating Expenses	38,000.00	3,293.76	.00	41,396.03	(3,396.03)	109	35,024.89
685.184	Continuing Education	1,000.00	.00	.00	695.00	305.00	70	1,589.00
685.186	Training	3,500.00	.00	.00	1,156.55	2,343.45	33	1,600.22
685.1801	Subscriptions	500.00	39.00	.00	304.00	196.00	61	484.80
686.187	Professional Services	500.00	.00	.00	.00	500.00	0	51.64
686.189	Employee Medical	200.00	.00	.00	.00	200.00	0	45.00
686.195	Repair/Maint Svc Contract	3,000.00	.00	.00	154.50	2,845.50	5	1,031.27
686.1895	Employee wellness services	2,500.00	.00	.00	3,616.72	(1,116.72)	145	2,183.83
	Other Services & Charges Totals	\$80,467.00	\$5,411.65	\$0.00	\$77,261.81	\$3,205.19	96%	\$73,837.54
	Other Objects							
795.001	IT Internal Allocations	16,750.00	1,468.55	.00	16,172.80	577.20	97	30,277.56
795.995	GF Cost Distribution	(412,530.00)	(34,377.50)	.00	(378,152.50)	(34,377.50)	92	(415,855.56)

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Other Objects Totals	(\$395,780.00)	(\$32,908.95)	\$0.00	(\$361,979.70)	(\$33,800.30)	91%	(\$385,578.00)
	Department 04 - Finance Totals	\$271,782.00	\$17,473.68	\$0.00	\$258,835.54	\$12,946.46	95%	\$277,182.21
	Department 05 - Police							
	Sub Department 05 - Police Staff Services							
	Personal Services							
400.101	Regular Pay	1,578,064.00	128,958.92	.00	1,482,985.75	95,078.25	94	1,612,937.68
401.103	Overtime	85,000.00	8,347.34	.00	85,158.73	(158.73)	100	103,226.99
401.105	On-call pay	5,200.00	400.00	.00	4,600.00	600.00	88	4,500.00
405.114	FICA	125,482.00	9,740.79	.00	113,036.03	12,445.97	90	124,551.26
406.116	Retirement	250,810.00	20,751.85	.00	229,132.19	21,677.81	91	239,049.91
408.125	SCMIT Worker's Comp Ins.	70,000.00	.00	.00	98,319.95	(28,319.95)	140	91,023.49
410.001	Health Claims Cost	233,011.00	18,521.72	.00	220,091.94	12,919.06	94	210,268.40
410.002	Health Claim Costs-Retire	40,232.00	4,396.64	.00	46,955.56	(6,723.56)	117	38,133.02
	Personal Services Totals	\$2,387,799.00	\$191,117.26	\$0.00	\$2,280,280.15	\$107,518.85	95%	\$2,423,690.75
	Supplies							
500.101	Supplies and Materials	33,000.00	1,621.06	.00	20,097.20	12,902.80	61	24,937.46
500.102	Equipment	11,260.00	200.93	3,747.36	7,110.85	401.79	96	27,322.64
500.103	Furniture	5,000.00	.00	.00	.00	5,000.00	0	2,098.18
501.101	Uniforms and Clothing	32,000.00	6,880.61	.00	24,135.94	7,864.06	75	19,548.58
	Supplies Totals	\$81,260.00	\$8,702.60	\$3,747.36	\$51,343.99	\$26,168.65	68%	\$73,906.86
	Other Services & Charges							
610.111	Communications- Landline	7,500.00	330.33	.00	6,492.79	1,007.21	87	6,594.36
610.112	Postage	2,000.00	40.00	.00	961.70	1,038.30	48	313.44
610.1110	Communications- Wireless	68,040.00	5,138.65	18,940.90	55,011.18	(5,912.08)	109	50,091.15
620.114	Advertising	1,500.00	.00	.00	190.00	1,310.00	13	632.30
640.124	Travel Expense	12,054.00	333.36	.00	8,300.34	3,753.66	69	6,363.39
650.127	Electricity	25,311.00	2,322.08	.00	25,722.52	(411.52)	102	27,921.61

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Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
650.128	Water	3,724.00	186.82	.00	2,077.89	1,646.11	56	3,130.08
650.129	Wastewater	1,981.00	180.28	.00	2,030.29	(49.29)	102	2,324.89
650.130	Sanitation	2,255.00	182.46	.00	2,007.06	247.94	89	2,189.52
650.133	Stormwater	1,190.00	198.20	.00	2,180.20	(990.20)	183	1,370.40
650.134	Security Lights	3,351.00	309.89	.00	3,408.79	(57.79)	102	3,718.68
650.1271	Electricity- Sales Tax	1,120.00	82.58	.00	1,127.89	(7.89)	101	1,213.45
660.133	Repairs & Maint. Services	30,350.00	1,515.03	4,350.00	13,286.03	12,713.97	58	25,120.89
660.139	Fleet Services Materials	33,000.00	2,220.12	1,854.28	36,584.18	(5,438.46)	116	21,574.23
660.145	Gasoline & Oil	60,000.00	(298.68)	.00	51,404.56	8,595.44	86	59,154.61
660.1391	Fleet Services Labor	37,000.00	2,940.14	.00	35,151.62	1,848.38	95	43,130.80
670.156	Equipment Rental/Lease	7,200.00	105.63	.00	4,537.04	2,662.96	63	6,571.76
682.1721	Prisoner Housing	183,000.00	5,270.79	.00	73,402.68	109,597.32	40	155,515.82
685.180	Membership Dues and Fees	1,815.00	105.00	.00	685.00	1,130.00	38	1,921.75
685.182	Other Operating Expenses	15,000.00	503.22	.00	9,552.30	5,447.70	64	14,812.20
685.186	Training	11,255.00	.00	.00	5,573.00	5,682.00	50	6,973.22
685.187	Special Projects	5,375.00	341.43	.00	4,152.80	1,222.20	77	2,200.00
685.189	Reserve Program	2,000.00	.00	.00	.00	2,000.00	0	.00
685.1801	Subscriptions	7,025.00	301.57	.00	4,575.38	2,449.62	65	5,070.24
685.1821	Hurricane/Storm Expense	.00	.00	.00	1,163.79	(1,163.79)	+++	.00
685.1861	Law Enforce Accreditation	4,350.00	.00	.00	3,426.00	924.00	79	.00
686.186	Legal Services	.00	393.80	.00	980.72	(980.72)	+++	196.89
686.187	Professional Services	.00	.00	.00	.00	.00	+++	103.28
686.189	Employee Medical	14,550.00	265.00	.00	1,486.00	13,064.00	10	11,097.66
686.194	Other Prof/Tech Services	75,000.00	.00	56,250.00	75,000.00	(56,250.00)	175	53,000.00
686.195	Repair/Maint Svc Contract	41,100.00	1,201.33	7,633.55	6,202.55	27,263.90	34	25,966.19
686.1895	Employee wellness services	15,000.00	.00	.00	12,658.52	2,341.48	84	17,375.11
687.203	Contract Services	44,500.00	35,399.95	.00	39,399.45	5,100.55	89	42,303.18

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Other Services & Charges Totals	\$717,546.00	\$59,568.98	\$89,028.73	\$488,732.27	\$139,785.00	81%	\$597,951.10
	Other Objects							
795.001	IT Internal Allocations	33,500.00	2,447.59	.00	27,079.70	6,420.30	81	54,703.56
795.010	911 Expense Billing	(1,900.00)	(157.30)	.00	(1,920.80)	20.80	101	(2,863.10)
	Other Objects Totals	\$31,600.00	\$2,290.29	\$0.00	\$25,158.90	\$6,441.10	80%	\$51,840.46
	Sub Department 05 - Police Staff Services Totals	\$3,218,205.00	\$261,679.13	\$92,776.09	\$2,845,515.31	\$279,913.60	91%	\$3,147,389.17
	Sub Department 07 - Victim's Advocate							
	Personal Services							
400.101	Regular Pay	32,115.00	3,316.39	.00	31,664.35	450.65	99	32,741.31
401.103	Overtime	2,000.00	75.90	.00	526.32	1,473.68	26	1,580.05
405.114	FICA	2,387.00	236.11	.00	2,199.56	187.44	92	2,347.68
406.116	Retirement	4,054.00	446.25	.00	4,008.12	45.88	99	3,873.71
408.125	SCMIT Worker's Comp Ins.	550.00	.00	.00	789.90	(239.90)	144	637.98
410.001	Health Claims Cost	3,453.00	592.78	.00	6,410.06	(2,957.06)	186	4,128.82
	Personal Services Totals	\$44,559.00	\$4,667.43	\$0.00	\$45,598.31	(\$1,039.31)	102%	\$45,309.55
	Supplies							
500.101	Supplies and Materials	975.00	.00	.00	589.57	385.43	60	387.77
501.101	Uniforms and Clothing	400.00	.00	.00	405.92	(5.92)	101	.00
	Supplies Totals	\$1,375.00	\$0.00	\$0.00	\$995.49	\$379.51	72%	\$387.77
	Other Services & Charges							
610.111	Communications- Landline	180.00	5.20	.00	139.13	40.87	77	142.79
610.112	Postage	500.00	.00	.00	300.00	200.00	60	.00
610.1110	Communications- Wireless	1,000.00	104.17	347.20	1,083.05	(430.25)	143	778.33
640.124	Travel Expense	1,750.00	.00	.00	738.84	1,011.16	42	947.44
660.133	Repairs & Maint. Services	250.00	.00	.00	.00	250.00	0	.00
660.139	Fleet Services Materials	100.00	.00	.00	.00	100.00	0	.00
660.145	Gasoline & Oil	1,500.00	.00	.00	1,138.63	361.37	76	.00

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
660.1391	Fleet Services Labor	100.00	.00	.00	.00	100.00	0	.00
670.156	Equipment Rental/Lease	450.00	.00	.00	.00	450.00	0	341.37
685.180	Membership Dues and Fees	75.00	.00	.00	.00	75.00	0	52.90
685.182	Other Operating Expenses	500.00	.00	.00	40.82	459.18	8	.00
685.186	Training	400.00	.00	.00	565.00	(165.00)	141	500.00
685.187	Special Projects	600.00	.00	.00	18.32	581.68	3	.00
686.189	Employee Medical	425.00	.00	.00	.00	425.00	0	.00
686.195	Repair/Maint Svc Contract	500.00	.00	.00	375.00	125.00	75	375.00
686.1895	Employee wellness services	.00	.00	.00	361.67	(361.67)	+++	254.39
Other Services & Charges Totals		\$8,330.00	\$109.37	\$347.20	\$4,760.46	\$3,222.34	61%	\$3,392.22
Other Objects								
795.001	IT Internal Allocations	3,350.00	244.76	.00	2,659.69	690.31	79	3,831.62
Other Objects Totals		\$3,350.00	\$244.76	\$0.00	\$2,659.69	\$690.31	79%	\$3,831.62
Sub Department 07 - Victim's Advocate Totals		\$57,614.00	\$5,021.56	\$347.20	\$54,013.95	\$3,252.85	94%	\$52,921.16
Sub Department 26 - Grants								
Supplies								
500.101	Supplies and Materials	4,200.00	.00	.00	487.71	3,712.29	12	486.53
500.102	Equipment	500.00	.00	.00	.00	500.00	0	.00
501.101	Uniforms and Clothing	800.00	.00	.00	391.83	408.17	49	439.84
Supplies Totals		\$5,500.00	\$0.00	\$0.00	\$879.54	\$4,620.46	16%	\$926.37
Other Services & Charges								
610.1110	Communications- Wireless	3,000.00	250.68	694.39	2,720.97	(415.36)	114	1,914.89
640.124	Travel Expense	1,200.00	.00	.00	182.00	1,018.00	15	1,079.47
660.133	Repairs & Maint. Services	1,000.00	.00	.00	.00	1,000.00	0	.00
660.139	Fleet Services Materials	1,200.00	.00	.00	424.66	775.34	35	1,005.44
660.145	Gasoline & Oil	2,000.00	.00	.00	1,597.42	402.58	80	1,273.68
660.1391	Fleet Services Labor	1,000.00	27.86	.00	766.41	233.59	77	807.10

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
685.182	Other Operating Expenses	2,500.00	.00	.00	553.80	1,946.20	22	790.56
685.186	Training	1,300.00	.00	.00	350.00	950.00	27	500.00
685.187	Special Projects	2,000.00	.00	.00	.00	2,000.00	0	.00
	Other Services & Charges Totals	\$15,200.00	\$278.54	\$694.39	\$6,595.26	\$7,910.35	48%	\$7,371.14
	Sub Department 26 - Grants Totals	\$20,700.00	\$278.54	\$694.39	\$7,474.80	\$12,530.81	39%	\$8,297.51
	Sub Department 28 - Safe Streets							
	Supplies							
500.101	Supplies and Materials	.00	.00	.00	.00	.00	+++	276.21
	Supplies Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$276.21
	Other Services & Charges							
685.182	Other Operating Expenses	.00	.00	.00	.00	.00	+++	819.74
685.187	Special Projects	.00	.00	.00	11.56	(11.56)	+++	.00
	Other Services & Charges Totals	\$0.00	\$0.00	\$0.00	\$11.56	(\$11.56)	+++	\$819.74
	Sub Department 28 - Safe Streets Totals	\$0.00	\$0.00	\$0.00	\$11.56	(\$11.56)	+++	\$1,095.95
	Department 05 - Police Totals	\$3,296,519.00	\$266,979.23	\$93,817.68	\$2,907,015.62	\$295,685.70	91%	\$3,209,703.79
	Department 09 - Housing and Community Dev.							
	Personal Services							
400.101	Regular Pay	219,388.00	20,627.15	.00	207,657.07	11,730.93	95	223,899.82
401.103	Overtime	3,000.00	292.33	.00	2,118.24	881.76	71	3,741.43
405.114	FICA	15,755.00	1,511.00	.00	15,102.19	652.81	96	16,117.64
406.116	Retirement	26,692.00	2,729.68	.00	25,548.20	1,143.80	96	25,681.29
408.125	SCMIT Worker's Comp Ins.	2,200.00	.00	.00	3,126.74	(926.74)	142	2,525.37
410.001	Health Claims Cost	49,126.00	2,884.00	.00	31,186.40	17,939.60	63	40,437.24
	Personal Services Totals	\$316,161.00	\$28,044.16	\$0.00	\$284,738.84	\$31,422.16	90%	\$312,402.79
	Supplies							
500.101	Supplies and Materials	2,411.00	43.43	.00	2,235.40	175.60	93	3,628.00
500.102	Equipment	3,627.00	307.48	.00	1,032.77	2,594.23	28	3,810.78

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18
Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
500.103	Furniture	200.00	.00	.00	46.00	154.00	23	90.00
500.105	Printing and Binding	2,030.00	.00	.00	993.67	1,036.33	49	808.48
	Supplies Totals	\$8,268.00	\$350.91	\$0.00	\$4,307.84	\$3,960.16	52%	\$8,337.26
	Other Services & Charges							
610.111	Communications- Landline	1,500.00	95.54	.00	1,530.68	(30.68)	102	1,563.92
610.112	Postage	1,500.00	83.94	.00	1,004.87	495.13	67	716.53
610.1110	Communications- Wireless	1,500.00	162.51	.00	1,628.40	(128.40)	109	1,703.23
620.114	Advertising	2,041.00	145.00	.00	1,442.25	598.75	71	2,835.48
640.124	Travel Expense	574.00	.00	.00	970.79	(396.79)	169	475.20
650.127	Electricity	3,403.00	229.70	.00	3,048.60	354.40	90	3,603.91
650.128	Water	645.00	61.30	.00	434.95	210.05	67	361.70
650.129	Wastewater	850.00	80.93	.00	580.83	269.17	68	485.01
650.130	Sanitation	367.00	44.91	.00	494.01	(127.01)	135	462.92
650.133	Stormwater	213.00	32.31	.00	355.41	(142.41)	167	276.84
650.134	Security Lights	973.00	90.00	.00	990.00	(17.00)	102	1,080.00
650.1271	Electricity- Sales Tax	163.00	7.22	.00	160.42	2.58	98	167.06
660.139	Fleet Services Materials	500.00	.00	.00	564.86	(64.86)	113	324.86
660.145	Gasoline & Oil	1,500.00	.00	.00	2,301.14	(801.14)	153	1,688.31
660.1391	Fleet Services Labor	2,000.00	20.14	.00	531.65	1,468.35	27	2,375.41
670.156	Equipment Rental/Lease	7,500.00	223.15	.00	7,476.85	23.15	100	11,024.42
685.180	Membership Dues and Fees	955.00	.00	.00	885.80	69.20	93	1,552.88
685.182	Other Operating Expenses	1,000.00	149.80	.00	1,404.43	(404.43)	140	1,699.62
685.184	Continuing Education	840.00	.00	.00	490.64	349.36	58	154.65
685.186	Training	10,039.00	.00	.00	9,055.71	983.29	90	1,743.23
685.192	KGB Operations	7,000.00	659.74	.00	4,601.10	2,398.90	66	5,962.69
685.1801	Subscriptions	50.00	.00	.00	.00	50.00	0	39.00
685.1921	KGB grant expenses	7,000.00	994.59	.00	5,709.92	1,290.08	82	8,501.41

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.187	Professional Services	.00	.00	.00	.00	.00	+++	103.28
686.191	Contract Services/Studies	92,000.00	7,905.70	(4,839.99)	33,261.24	63,578.75	31	78,889.45
686.195	Repair/Maint Svc Contract	500.00	77.25	.00	618.00	(118.00)	124	196.50
686.1895	Employee wellness services	1,000.00	.00	.00	1,808.36	(808.36)	181	1,562.75
	Other Services & Charges Totals	\$145,613.00	\$11,063.73	(\$4,839.99)	\$81,350.91	\$69,102.08	53%	\$129,550.26
	Other Objects							
795.001	IT Internal Allocations	13,400.00	1,223.80	.00	13,298.66	101.34	99	19,168.44
	Other Objects Totals	\$13,400.00	\$1,223.80	\$0.00	\$13,298.66	\$101.34	99%	\$19,168.44
	Department 09 - Housing and Community Dev. Totals	\$483,442.00	\$40,682.60	(\$4,839.99)	\$383,696.25	\$104,585.74	78%	\$469,458.75
	Department 10 - Municipal Court							
	Personal Services							
400.101	Regular Pay	97,532.00	9,763.71	.00	101,967.63	(4,435.63)	105	101,637.44
401.103	Overtime	4,700.00	395.00	.00	4,295.33	404.67	91	4,979.81
401.105	On-call pay	4,830.00	300.00	.00	4,400.00	430.00	91	5,100.00
405.114	FICA	7,825.00	759.07	.00	8,121.30	(296.30)	104	8,173.48
406.116	Retirement	12,737.00	1,359.44	.00	13,272.95	(535.95)	104	12,359.15
408.125	SCMIT Worker's Comp Ins.	1,300.00	.00	.00	1,941.88	(641.88)	149	1,568.40
410.001	Health Claims Cost	19,125.00	1,377.30	.00	14,895.54	4,229.46	78	16,030.52
	Personal Services Totals	\$148,049.00	\$13,954.52	\$0.00	\$148,894.63	(\$845.63)	101%	\$149,848.80
	Supplies							
500.101	Supplies and Materials	3,000.00	256.75	.00	2,075.40	924.60	69	3,588.38
500.102	Equipment	5,000.00	.00	.00	1,716.77	3,283.23	34	1,720.63
500.103	Furniture	.00	.00	.00	.00	.00	+++	1,591.00
	Supplies Totals	\$8,000.00	\$256.75	\$0.00	\$3,792.17	\$4,207.83	47%	\$6,900.01
	Other Services & Charges							
610.111	Communications- Landline	550.00	15.59	.00	417.36	132.64	76	428.38
610.112	Postage	3,500.00	362.31	.00	2,473.33	1,026.67	71	2,140.01

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
610.1110	Communications- Wireless	350.00	34.14	.00	342.42	7.58	98	403.82
620.114	Advertising	.00	.00	.00	269.25	(269.25)	+++	.00
640.124	Travel Expense	1,555.00	.00	.00	1,224.91	330.09	79	232.95
650.127	Electricity	4,660.00	431.81	.00	4,783.31	(123.31)	103	5,192.25
650.128	Water	568.00	28.49	.00	316.82	251.18	56	477.30
650.129	Wastewater	302.00	27.49	.00	309.58	(7.58)	103	354.47
650.130	Sanitation	120.00	9.67	.00	106.37	13.63	89	116.04
650.133	Stormwater	188.00	17.39	.00	191.29	(3.29)	102	208.68
650.134	Security Lights	412.00	38.11	.00	419.21	(7.21)	102	457.32
650.1271	Electricity- Sales Tax	201.00	15.36	.00	209.75	(8.75)	104	225.65
660.133	Repairs & Maint. Services	1,500.00	202.70	.00	331.70	1,168.30	22	5,334.13
660.139	Fleet Services Materials	300.00	23.25	.00	947.09	(647.09)	316	226.65
660.145	Gasoline & Oil	500.00	.00	.00	532.14	(32.14)	106	545.88
660.1391	Fleet Services Labor	300.00	55.00	.00	935.00	(635.00)	312	233.75
670.156	Equipment Rental/Lease	3,000.00	173.66	.00	1,242.92	1,757.08	41	1,946.56
685.180	Membership Dues and Fees	75.00	.00	.00	75.00	.00	100	88.91
685.182	Other Operating Expenses	3,300.00	.00	.00	2,953.13	346.87	89	3,564.43
685.186	Training	445.00	.00	.00	236.32	208.68	53	75.00
686.187	Professional Services	.00	.00	.00	.00	.00	+++	51.64
686.195	Repair/Maint Svc Contract	1,000.00	302.62	.00	626.96	373.04	63	293.28
686.1895	Employee wellness services	600.00	.00	.00	1,085.02	(485.02)	181	926.25
	Other Services & Charges Totals	\$23,426.00	\$1,737.59	\$0.00	\$20,028.88	\$3,397.12	85%	\$23,523.35
	Other Objects							
795.001	IT Internal Allocations	10,050.00	1,223.80	.00	13,352.36	(3,302.36)	133	20,990.36
	Other Objects Totals	\$10,050.00	\$1,223.80	\$0.00	\$13,352.36	(\$3,302.36)	133%	\$20,990.36
	Department 10 - Municipal Court Totals	\$189,525.00	\$17,172.66	\$0.00	\$186,068.04	\$3,456.96	98%	\$201,262.52
	Department 11 - Fire							

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Personal Services							
400.101	Regular Pay	1,140,000.00	106,119.59	.00	1,159,245.86	(19,245.86)	102	1,196,840.44
401.103	Overtime	90,000.00	15,612.17	.00	106,351.72	(16,351.72)	118	93,087.74
402.111	Volunteer Employees	7,000.00	330.00	.00	8,310.00	(1,310.00)	119	4,635.00
405.114	FICA	88,236.00	8,373.81	.00	88,355.42	(119.42)	100	90,648.74
406.116	Retirement	184,431.00	18,622.04	.00	187,503.73	(3,072.73)	102	178,178.78
408.125	SCMIT Worker's Comp Ins.	35,000.00	.00	2,823.40	55,778.69	(23,602.09)	167	41,819.78
410.001	Health Claims Cost	266,987.00	19,180.16	.00	211,730.28	55,256.72	79	219,896.79
410.002	Health Claim Costs-Retire	39,353.00	4,670.64	.00	55,331.64	(15,978.64)	141	41,170.08
	Personal Services Totals	\$1,851,007.00	\$172,908.41	\$2,823.40	\$1,872,607.34	(\$24,423.74)	101%	\$1,866,277.35
	Supplies							
500.101	Supplies and Materials	18,000.00	621.34	.00	17,639.78	360.22	98	29,324.20
500.102	Equipment	41,000.00	7,971.42	.00	27,866.71	13,133.29	68	56,298.81
500.103	Furniture	2,000.00	.00	.00	2,228.77	(228.77)	111	2,000.02
500.105	Printing and Binding	1,000.00	.00	.00	82.51	917.49	8	108.73
500.107	Technology Supplies	5,000.00	134.87	.00	5,482.01	(482.01)	110	4,041.64
501.101	Uniforms and Clothing	28,900.00	2,018.04	.00	17,868.73	11,031.27	62	33,286.44
515.121	Safety Supplies	5,000.00	167.41	.00	2,778.75	2,221.25	56	4,805.48
515.128	Medical Supplies	10,000.00	2,264.36	.00	10,406.62	(406.62)	104	10,088.05
531.140	Haz Mat Supplies/Equipmnt	10,000.00	.00	.00	3,570.25	6,429.75	36	9,978.90
	Supplies Totals	\$120,900.00	\$13,177.44	\$0.00	\$87,924.13	\$32,975.87	73%	\$149,932.27
	Other Services & Charges							
610.111	Communications- Landline	6,500.00	384.78	.00	5,679.90	820.10	87	5,401.90
610.112	Postage	500.00	125.31	.00	577.76	(77.76)	116	979.86
610.1110	Communications- Wireless	28,200.00	2,915.37	20,506.73	30,659.96	(22,966.69)	181	30,096.09
620.114	Advertising	750.00	.00	.00	409.50	340.50	55	156.00
630.121	Fire Prevention Materials	9,054.00	.00	.00	7,625.95	1,428.05	84	9,520.09

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
640.124	Travel Expense	4,321.00	31.66	.00	2,376.62	1,944.38	55	699.30
650.127	Electricity	21,196.00	263.37	.00	17,913.56	3,282.44	85	23,883.97
650.128	Water	1,780.00	194.44	2,540.78	2,895.49	(3,656.27)	305	1,865.97
650.129	Wastewater	2,430.00	193.61	.00	2,323.50	106.50	96	2,485.20
650.130	Sanitation	973.00	78.76	.00	866.36	106.64	89	945.12
650.133	Stormwater	711.00	116.10	.00	1,280.50	(569.50)	180	838.80
650.134	Security Lights	1,633.00	151.00	.00	1,661.00	(28.00)	102	1,812.00
650.1271	Electricity- Sales Tax	2,168.00	3.00	.00	797.02	1,370.98	37	982.95
660.103	Emergency Preparedness	5,000.00	.00	.00	2,409.41	2,590.59	48	931.24
660.133	Repairs & Maint. Services	26,000.00	3,676.82	.00	36,050.48	(10,050.48)	139	37,943.31
660.139	Fleet Services Materials	26,000.00	550.18	.00	20,123.80	5,876.20	77	29,566.11
660.145	Gasoline & Oil	18,000.00	.00	.00	22,239.32	(4,239.32)	124	19,608.88
660.1391	Fleet Services Labor	15,000.00	790.01	.00	11,682.61	3,317.39	78	15,093.67
660.1392	Fleet Svcs- Outside Vends	20,000.00	3,076.20	.00	21,117.32	(1,117.32)	106	12,473.39
670.156	Equipment Rental/Lease	6,500.00	48.85	.00	5,761.98	738.02	89	9,318.38
682.169	Laundry & Linen	2,500.00	.00	.00	1,046.77	1,453.23	42	1,923.40
685.180	Membership Dues and Fees	1,355.00	.00	.00	643.00	712.00	47	760.78
685.182	Other Operating Expenses	5,000.00	46.90	.00	4,036.77	963.23	81	10,690.55
685.184	Continuing Education	5,000.00	.00	.00	594.00	4,406.00	12	.00
685.186	Training	20,210.00	1,459.32	.00	18,771.71	1,438.29	93	18,524.30
685.1801	Subscriptions	8,718.00	347.75	.00	4,582.26	4,135.74	53	11,812.56
685.1821	Hurricane/Storm Expense	.00	.00	.00	3,687.59	(3,687.59)	+++	.00
686.187	Professional Services	.00	.00	.00	.00	.00	+++	154.92
686.189	Employee Medical	13,500.00	138.80	9,275.00	9,823.80	(5,598.80)	141	16,591.45
686.195	Repair/Maint Svc Contract	59,074.00	8,565.81	.00	55,258.39	3,815.61	94	63,949.02
686.1895	Employee wellness services	8,000.00	.00	.00	10,850.16	(2,850.16)	136	10,140.63
Other Services & Charges Totals		\$320,073.00	\$23,158.04	\$32,322.51	\$303,746.49	(\$15,996.00)	105%	\$339,149.84

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Other Objects							
795.001	IT Internal Allocations	18,100.00	1,468.55	.00	16,172.80	1,927.20	89	30,277.56
	Other Objects Totals	\$18,100.00	\$1,468.55	\$0.00	\$16,172.80	\$1,927.20	89%	\$30,277.56
	Capital Outlay							
900.915	CIP Projects - Current Year	.00	.00	.00	.00	.00	+++	.00
900.3000	Buildings & Improvements	2,000,000.00	15,359.99	386,034.76	1,535,522.10	78,443.14	96	241,938.92
	Capital Outlay Totals	\$2,000,000.00	\$15,359.99	\$386,034.76	\$1,535,522.10	\$78,443.14	96%	\$241,938.92
	Department 11 - Fire Totals	\$4,310,080.00	\$226,072.43	\$421,180.67	\$3,815,972.86	\$72,926.47	98%	\$2,627,575.94
	Department 12 - Public Works							
	Personal Services							
400.101	Regular Pay	500,000.00	42,256.16	.00	386,368.22	113,631.78	77	441,752.89
401.103	Overtime	32,000.00	735.54	.00	14,326.21	17,673.79	45	30,708.04
405.114	FICA	34,164.00	3,054.86	.00	28,210.33	5,953.67	83	33,191.47
406.116	Retirement	55,326.00	5,625.75	.00	47,537.21	7,788.79	86	52,755.98
408.125	SCMIT Worker's Comp Ins.	17,000.00	.00	.00	22,198.94	(5,198.94)	131	18,251.06
410.001	Health Claims Cost	108,096.00	8,115.27	.00	79,890.61	28,205.39	74	88,927.53
410.002	Health Claim Costs-Retire	23,395.00	3,425.60	.00	28,115.24	(4,720.24)	120	24,411.52
	Personal Services Totals	\$769,981.00	\$63,213.18	\$0.00	\$606,646.76	\$163,334.24	79%	\$689,998.49
	Supplies							
500.101	Supplies and Materials	20,000.00	867.73	.00	13,766.12	6,233.88	69	18,146.64
500.102	Equipment	14,000.00	185.48	.00	8,083.97	5,916.03	58	10,373.68
500.103	Furniture	2,500.00	.00	.00	2,512.35	(12.35)	100	2,731.32
500.105	Printing and Binding	2,500.00	56.66	.00	2,072.00	428.00	83	1,836.88
501.101	Uniforms and Clothing	16,000.00	1,504.00	.00	20,024.81	(4,024.81)	125	20,063.76
513.112	Asphalt/Concrete/Gravel	15,000.00	.00	.00	5,083.77	9,916.23	34	16,468.03
515.121	Safety Supplies	7,000.00	467.38	.00	1,490.97	5,509.03	21	4,787.92
	Supplies Totals	\$77,000.00	\$3,081.25	\$0.00	\$53,033.99	\$23,966.01	69%	\$74,408.23

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Other Services & Charges							
610.111	Communications- Landline	3,500.00	267.95	.00	3,525.45	(25.45)	101	3,647.73
610.112	Postage	100.00	20.97	.00	20.97	79.03	21	92.61
610.1110	Communications- Wireless	5,000.00	398.46	.00	4,013.00	987.00	80	5,044.67
620.114	Advertising	1,500.00	.00	.00	1,175.31	324.69	78	1,217.10
640.124	Travel Expense	1,000.00	25.00	.00	675.51	324.49	68	593.81
650.127	Electricity	1,057.00	75.83	.00	1,035.09	21.91	98	1,079.45
650.128	Water	414.00	34.88	.00	384.56	29.44	93	398.63
650.129	Wastewater	546.00	46.04	.00	507.49	38.51	93	526.19
650.130	Sanitation	470.00	38.04	.00	418.44	51.56	89	456.48
650.133	Stormwater	121.00	34.87	.00	383.57	(262.57)	317	134.04
650.134	Security Lights	482.00	44.54	.00	489.94	(7.94)	102	534.48
650.1271	Electricity- Sales Tax	4.00	.04	.00	3.72	.28	93	3.71
660.133	Repairs & Maint. Services	10,000.00	2,576.36	.00	7,806.41	2,193.59	78	7,905.60
660.139	Fleet Services Materials	22,000.00	3,025.09	.00	23,140.44	(1,140.44)	105	26,915.06
660.145	Gasoline & Oil	18,120.00	.00	.00	15,582.94	2,537.06	86	19,134.56
660.1391	Fleet Services Labor	38,000.00	2,554.93	.00	30,652.64	7,347.36	81	50,409.17
663.142	Street Sign Maintenance	3,500.00	.00	.00	3,346.49	153.51	96	4,071.03
663.144	Sidewalk Repairs	.00	.00	.00	.00	.00	+++	15,426.92
663.148	Maintenance of Parks	20,000.00	186.29	.00	24,924.12	(4,924.12)	125	25,419.68
670.156	Equipment Rental/Lease	3,000.00	237.56	.00	2,899.73	100.27	97	3,673.62
685.180	Membership Dues and Fees	400.00	.00	.00	474.50	(74.50)	119	671.41
685.182	Other Operating Expenses	3,000.00	227.34	.00	1,805.10	1,194.90	60	16,191.67
685.186	Training	3,000.00	.00	.00	1,558.15	1,441.85	52	2,827.22
685.1821	Hurricane/Storm Expense	.00	.00	.00	1,224.45	(1,224.45)	+++	.00
686.187	Professional Services	5,000.00	500.00	9,453.81	3,599.85	(8,053.66)	261	3,082.71
686.189	Employee Medical	1,800.00	.00	.00	227.00	1,573.00	13	894.56

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.195	Repair/Maint Svc Contract	7,500.00	803.64	.00	9,915.17	(2,415.17)	132	15,924.10
686.1895	Employee wellness services	3,505.00	.00	.00	5,063.41	(1,558.41)	144	5,033.31
687.203	Contract Services	23,500.00	6,487.04	.00	15,494.67	8,005.33	66	29,260.51
Other Services & Charges Totals		\$176,519.00	\$17,584.87	\$9,453.81	\$160,348.12	\$6,717.07	96%	\$240,570.03
Other Objects								
700.105	Matched Expenses	.00	2,648.58	.00	2,648.58	(2,648.58)	+++	1,351.42
795.001	IT Internal Allocations	6,700.00	244.76	.00	2,686.69	4,013.31	40	4,747.68
Other Objects Totals		\$6,700.00	\$2,893.34	\$0.00	\$5,335.27	\$1,364.73	80%	\$6,099.10
Department 12 - Public Works Totals		\$1,030,200.00	\$86,772.64	\$9,453.81	\$825,364.14	\$195,382.05	81%	\$1,011,075.85
Department 13 - Information Technology								
Personal Services								
400.101	Regular Pay	69,543.00	6,601.21	.00	69,720.50	(177.50)	100	71,050.48
405.114	FICA	5,113.00	489.15	.00	5,149.17	(36.17)	101	5,220.26
406.116	Retirement	8,469.00	875.20	.00	8,622.94	(153.94)	102	8,144.93
408.125	SCMIT Worker's Comp Ins.	650.00	.00	.00	789.90	(139.90)	122	637.98
410.001	Health Claims Cost	8,359.00	596.90	.00	6,455.38	1,903.62	77	7,006.56
Personal Services Totals		\$92,134.00	\$8,562.46	\$0.00	\$90,737.89	\$1,396.11	98%	\$92,060.21
Supplies								
500.101	Supplies and Materials	5,000.00	.00	.00	2,045.49	2,954.51	41	3,470.53
500.102	Equipment	10,000.00	.00	.00	2,699.30	7,300.70	27	2,537.00
500.107	Technology Supplies	500.00	.00	.00	.00	500.00	0	.00
Supplies Totals		\$15,500.00	\$0.00	\$0.00	\$4,744.79	\$10,755.21	31%	\$6,007.53
Other Services & Charges								
610.111	Communications- Landline	700.00	15.59	.00	417.36	282.64	60	428.38
610.112	Postage	50.00	.00	.00	.00	50.00	0	11.57
610.1110	Communications- Wireless	1,000.00	64.17	.00	642.80	357.20	64	765.10
640.124	Travel Expense	1,000.00	.00	.00	59.96	940.04	6	501.77

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Fiscal Year to Date 05/31/18
Exclude Rollup Account

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
401.103	Overtime	4,000.00	.00	.00	1,007.11	2,992.89	25	3,593.82
405.114	FICA	8,578.00	596.38	.00	6,672.08	1,905.92	78	9,452.89
406.116	Retirement	14,858.00	1,075.67	.00	11,123.27	3,734.73	75	15,157.52
408.125	SCMIT Worker's Comp Ins.	7,000.00	.00	.00	5,529.38	1,470.62	79	9,324.56
410.001	Health Claims Cost	26,167.00	985.04	.00	12,932.76	13,234.24	49	20,744.53
410.002	Health Claim Costs-Retire	.00	1,091.00	.00	4,423.16	(4,423.16)	+++	.00
Personal Services Totals		\$179,089.00	\$11,915.64	\$0.00	\$134,059.01	\$45,029.99	75%	\$188,865.19
Supplies								
500.101	Supplies and Materials	9,000.00	504.33	.00	6,417.75	2,582.25	71	8,588.95
500.102	Equipment	1,500.00	.00	.00	1,057.40	442.60	70	1,386.62
500.105	Printing and Binding	500.00	.00	.00	312.06	187.94	62	154.37
501.101	Uniforms and Clothing	5,300.00	233.75	.00	3,532.70	1,767.30	67	5,501.43
515.121	Safety Supplies	1,000.00	.00	.00	692.30	307.70	69	481.94
Supplies Totals		\$17,300.00	\$738.08	\$0.00	\$12,012.21	\$5,287.79	69%	\$16,113.31
Other Services & Charges								
610.111	Communications- Landline	1,500.00	106.85	.00	1,388.14	111.86	93	1,517.13
610.112	Postage	100.00	.00	.00	.00	100.00	0	.00
610.1110	Communications- Wireless	800.00	54.17	.00	582.91	217.09	73	643.35
640.124	Travel Expense	500.00	25.00	.00	101.00	399.00	20	.00
650.127	Electricity	9,291.00	711.52	.00	9,335.21	(44.21)	100	9,902.19
650.128	Water	414.00	34.86	.00	384.33	29.67	93	398.30
650.129	Wastewater	546.00	46.01	.00	507.19	38.81	93	525.75
650.130	Sanitation	456.00	36.90	.00	405.90	50.10	89	442.80
650.133	Stormwater	117.00	63.41	.00	697.51	(580.51)	596	130.08
650.134	Security Lights	460.00	42.57	.00	468.27	(8.27)	102	510.84
650.1271	Electricity- Sales Tax	483.00	30.82	.00	478.54	4.46	99	488.62
660.139	Fleet Services Materials	1,000.00	.00	.00	1,984.54	(984.54)	198	889.43

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
660.145	Gasoline & Oil	1,700.00	.00	.00	1,316.41	383.59	77	1,559.94
660.1391	Fleet Services Labor	1,000.00	.00	.00	935.00	65.00	94	591.25
662.140	Building Repairs	4,000.00	.00	.00	3,900.00	100.00	98	808.91
685.182	Other Operating Expenses	200.00	.00	.00	227.38	(27.38)	114	3,475.99
685.186	Training	500.00	.00	.00	149.00	351.00	30	.00
686.189	Employee Medical	200.00	.00	.00	137.00	63.00	68	147.55
686.195	Repair/Maint Svc Contract	6,150.00	62.50	.00	2,622.50	3,527.50	43	8,238.44
686.1895	Employee wellness services	1,000.00	.00	.00	723.34	276.66	72	1,232.30
Other Services & Charges Totals		\$30,417.00	\$1,214.61	\$0.00	\$26,344.17	\$4,072.83	87%	\$31,502.87
Other Objects								
735.122	Services Billed	(225,884.00)	(13,868.33)	.00	(188,931.26)	(36,952.74)	84	(262,066.27)
795.001	IT Internal Allocations	.00	.00	.00	53.70	(53.70)	+++	1,821.92
Other Objects Totals		(\$225,884.00)	(\$13,868.33)	\$0.00	(\$188,877.56)	(\$37,006.44)	84%	(\$260,244.35)
Department 14 - Fleet Services Totals		\$922.00	\$0.00	\$0.00	(\$16,462.17)	\$17,384.17	-1785%	(\$23,762.98)
Department 20 - General Government								
Personal Services								
410.001	Health Claims Cost	1,000.00	.00	.00	.00	1,000.00	0	283.46
410.002	Health Claim Costs-Retire	35,000.00	395.05	.00	32,378.00	2,622.00	93	31,875.24
Personal Services Totals		\$36,000.00	\$395.05	\$0.00	\$32,378.00	\$3,622.00	90%	\$32,158.70
Supplies								
500.103	Furniture	1,000.00	.00	.00	.00	1,000.00	0	.00
510.106	Cleaning & Sanitation Sup	2,200.00	30.66	.00	1,285.02	914.98	58	2,081.86
Supplies Totals		\$3,200.00	\$30.66	\$0.00	\$1,285.02	\$1,914.98	40%	\$2,081.86
Other Services & Charges								
600.110	SCMIRF Property/Liab Ins	250,000.00	20.12	.00	278,209.46	(28,209.46)	111	267,882.01
600.112	Survivors Health Ins	500.00	125.80	.00	1,032.14	(532.14)	206	83.90
600.1051	Employee Wellness &Safety	23,300.00	2,715.73	.00	15,946.72	7,353.28	68	19,991.41

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18
Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
600.1052	Unemployment Insurance	3,500.00	.00	.00	.00	3,500.00	0	.00
620.114	Advertising	200.00	.00	.00	.00	200.00	0	.00
650.133	Stormwater	715.00	65.71	.00	722.81	(7.81)	101	788.52
660.133	Repairs & Maint. Services	10,000.00	7.28	.00	1,724.78	8,275.22	17	59,303.35
662.140	Building Repairs	2,000.00	.00	.00	41.07	1,958.93	2	.00
685.180	Membership Dues and Fees	3,800.00	.00	.00	4,806.41	(1,006.41)	126	3,606.41
685.182	Other Operating Expenses	100,000.00	14,914.72	3,100.00	116,475.89	(19,575.89)	120	116,238.90
685.187	Special Projects	5,000.00	.00	.00	.00	5,000.00	0	2,552.97
685.1821	Hurricane/Storm Expense	.00	.00	.00	80.02	(80.02)	+++	.00
686.186	Legal Services	100,000.00	20,151.73	36,364.32	163,860.76	(100,225.08)	200	133,156.39
686.187	Professional Services	2,000.00	.00	.00	950.00	1,050.00	48	950.00
686.189	Employee Medical	250.00	.00	.00	.00	250.00	0	.00
686.190	Consulting Services	1,000.00	.00	.00	.00	1,000.00	0	.00
686.192	Elections	6,500.00	.00	.00	8,711.55	(2,211.55)	134	10,417.90
686.194	Other Prof/Tech Services	5,000.00	.00	.00	.00	5,000.00	0	.00
686.195	Repair/Maint Svc Contract	8,200.00	.00	.00	4,018.83	4,181.17	49	13,851.88
686.199	Internal Engineering	30,000.00	3,230.62	.00	33,014.33	(3,014.33)	110	31,519.64
686.1871	Audit Services	40,000.00	.00	.00	29,450.00	10,550.00	74	41,500.00
686.1895	Employee wellness services	4,000.00	.00	.00	3,378.80	621.20	84	2,047.66
687.203	Contract Services	18,000.00	.00	27,000.00	9,000.00	(18,000.00)	200	24,007.29
Other Services & Charges Totals		\$613,965.00	\$41,231.71	\$66,464.32	\$671,423.57	(\$123,922.89)	120%	\$727,898.23
Other Objects								
795.995	GF Cost Distribution	(112,788.00)	(9,399.00)	.00	(103,389.00)	(9,399.00)	92	(112,788.00)
Other Objects Totals		(\$112,788.00)	(\$9,399.00)	\$0.00	(\$103,389.00)	(\$9,399.00)	92%	(\$112,788.00)
Capital Outlay								
900.3000	Buildings & Improvements	5,000.00	.00	.00	.00	5,000.00	0	.00
Capital Outlay Totals		\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	\$0.00

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Department 20 - General Government Totals	\$545,377.00	\$32,258.42	\$66,464.32	\$601,697.59	(\$122,784.91)	123%	\$649,350.79
	EXPENSE TOTALS	\$10,689,469.00	\$729,173.21	\$719,224.28	\$9,518,936.71	\$451,308.01	96%	\$8,978,431.03
	Fund 0010 - General Fund Totals							
	REVENUE TOTALS	10,754,409.00	5,303,200.79	.00	10,946,241.76	(191,832.76)	102%	9,522,212.01
	EXPENSE TOTALS	10,689,469.00	729,173.21	719,224.28	9,518,936.71	451,308.01	96%	8,978,431.03
	Fund 0010 - General Fund Totals	\$64,940.00	\$4,574,027.58	(\$719,224.28)	\$1,427,305.05	(\$643,140.77)		\$543,780.98
	Fund 0012 - Capital Projects Reserve Fund							
	REVENUE							
	Department 00 - Revenue							
	Capital Contributions							
371.002	Capital Contrib-Grants	450,000.00	.00	.00	.00	450,000.00	0	.00
	Capital Contributions Totals	\$450,000.00	\$0.00	\$0.00	\$0.00	\$450,000.00	0%	\$0.00
	Department 00 - Revenue Totals	\$450,000.00	\$0.00	\$0.00	\$0.00	\$450,000.00	0%	\$0.00
	REVENUE TOTALS	\$450,000.00	\$0.00	\$0.00	\$0.00	\$450,000.00	0%	\$0.00
	EXPENSE							
	Supplies							
501.101	Uniforms and Clothing	.00	.00	.00	(494.10)	494.10	+++	.00
	Supplies Totals	\$0.00	\$0.00	\$0.00	(\$494.10)	\$494.10	+++	\$0.00
	Department 00 - Revenue							
	Other Services & Charges							
686.1911	Grants	.00	.00	.00	(10,000.00)	10,000.00	+++	(32,090.00)
	Other Services & Charges Totals	\$0.00	\$0.00	\$0.00	(\$10,000.00)	\$10,000.00	+++	(\$32,090.00)
	Department 00 - Revenue Totals	\$0.00	\$0.00	\$0.00	(\$10,000.00)	\$10,000.00	+++	(\$32,090.00)
	Department 26 - Special Projects							
	Capital Outlay							
900.903	Sidewalk Program	100,000.00	.00	19,886.00	8,700.00	71,414.00	29	75,450.00

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
900.904	Street Re-Surfacing Program	25,000.00	.00	.00	.00	25,000.00	0	50,980.05
900.918	Ladder One	800,000.00	.00	855,987.00	10,000.00	(65,987.00)	108	12,000.00
900.3000	Buildings & Improvements	40,000.00	.00	20,982.00	17,900.00	1,118.00	97	14,200.00
900.4100	Vehicles	58,000.00	.00	56,291.00	56,325.00	(54,616.00)	194	116,211.00
900.4200	Heavy Equipment	.00	.00	.00	.00	.00	+++	23,204.92
900.4300	Other Equipment	119,808.00	.00	23,606.34	85,521.01	10,680.65	91	183,919.65
900.6000	Other Improvements	.00	.00	.00	4,732.20	(4,732.20)	+++	13,539.52
900.9002	Harborwalk Fire Protection	.00	.00	.00	.00	.00	+++	302,509.00
Capital Outlay Totals		\$1,142,808.00	\$0.00	\$976,752.34	\$183,178.21	(\$17,122.55)	101%	\$792,014.14
Department 26 - Special Projects Totals		\$1,142,808.00	\$0.00	\$976,752.34	\$183,178.21	(\$17,122.55)	101%	\$792,014.14
EXPENSE TOTALS		\$1,142,808.00	\$0.00	\$976,752.34	\$172,684.11	(\$6,628.45)	101%	\$759,924.14
Fund 0012 - Capital Projects Reserve Fund Totals								
REVENUE TOTALS		450,000.00	.00	.00	.00	450,000.00	0%	.00
EXPENSE TOTALS		1,142,808.00	.00	976,752.34	172,684.11	(6,628.45)	101%	759,924.14
Fund 0012 - Capital Projects Reserve Fund Totals		(\$692,808.00)	\$0.00	(\$976,752.34)	(\$172,684.11)	\$456,628.45		(\$759,924.14)
Fund 0017 - Federal Grants								
REVENUE								
Department 00 - Revenue								
Federal Grants								
331.000	Federal Grants	.00	(1,246.32)	.00	11,632.98	(11,632.98)	+++	18,128.38
Federal Grants Totals		\$0.00	(\$1,246.32)	\$0.00	\$11,632.98	(\$11,632.98)	+++	\$18,128.38
Department 00 - Revenue Totals		\$0.00	(\$1,246.32)	\$0.00	\$11,632.98	(\$11,632.98)	+++	\$18,128.38
REVENUE TOTALS		\$0.00	(\$1,246.32)	\$0.00	\$11,632.98	(\$11,632.98)	+++	\$18,128.38
EXPENSE								
Department 69 - Federal Grants								
Supplies								

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
500.101	Supplies and Materials	.00	.00	.00	.00	.00	+++	650.36
	Supplies Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$650.36
	Other Services & Charges							
685.186	Training	.00	.00	.00	.00	.00	+++	50.00
686.191	Contract Services/Studies	.00	4,844.30	(4,840.01)	12,879.30	(8,039.29)	+++	16,181.70
	Other Services & Charges Totals	\$0.00	\$4,844.30	(\$4,840.01)	\$12,879.30	(\$8,039.29)	+++	\$16,231.70
	Department 69 - Federal Grants Totals	\$0.00	\$4,844.30	(\$4,840.01)	\$12,879.30	(\$8,039.29)	+++	\$16,882.06
	EXPENSE TOTALS	\$0.00	\$4,844.30	(\$4,840.01)	\$12,879.30	(\$8,039.29)	+++	\$16,882.06
	Fund 0017 - Federal Grants Totals							
	REVENUE TOTALS	.00	(1,246.32)	.00	11,632.98	(11,632.98)	+++	18,128.38
	EXPENSE TOTALS	.00	4,844.30	(4,840.01)	12,879.30	(8,039.29)	+++	16,882.06
	Fund 0017 - Federal Grants Totals	\$0.00	(\$6,090.62)	\$4,840.01	(\$1,246.32)	(\$3,593.69)		\$1,246.32
	Fund 0020 - State Accommodations Tax							
	REVENUE							
	Department 00 - Revenue							
	State Shared							
318.001	Accommodations Tax	110,000.00	.00	.00	90,722.43	19,277.57	82	132,286.54
	State Shared Totals	\$110,000.00	\$0.00	\$0.00	\$90,722.43	\$19,277.57	82%	\$132,286.54
	Investment Earnings							
361.001	Investment Earnings	500.00	.00	.00	949.24	(449.24)	190	824.62
	Investment Earnings Totals	\$500.00	\$0.00	\$0.00	\$949.24	(\$449.24)	190%	\$824.62
	Department 00 - Revenue Totals	\$110,500.00	\$0.00	\$0.00	\$91,671.67	\$18,828.33	83%	\$133,111.16
	REVENUE TOTALS	\$110,500.00	\$0.00	\$0.00	\$91,671.67	\$18,828.33	83%	\$133,111.16
	EXPENSE							
	Department 33 - State Accommodations Tax							
	Other Services & Charges							

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

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Fiscal Year to Date 05/31/18
Exclude Rollup Account

		Amended	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
620.114	Advertising	2,000.00	.00	.00	58.00	1,942.00	3	52.00
683.173	Tourism Related	55,500.00	15,865.00	.00	62,716.27	(7,216.27)	113	45,289.06
683.174	Tourism Advertise/Promote	24,000.00	6,079.81	.00	19,716.73	4,283.27	82	32,185.97
	Other Services & Charges Totals	\$81,500.00	\$21,944.81	\$0.00	\$82,491.00	(\$991.00)	101%	\$77,527.03
	Other Objects							
750.124	Transfers to General Fund	29,000.00	.00	.00	28,286.13	713.87	98	30,364.32
	Other Objects Totals	\$29,000.00	\$0.00	\$0.00	\$28,286.13	\$713.87	98%	\$30,364.32
	Department 33 - State Accommodations Tax Totals	\$110,500.00	\$21,944.81	\$0.00	\$110,777.13	(\$277.13)	100%	\$107,891.35
	EXPENSE TOTALS	\$110,500.00	\$21,944.81	\$0.00	\$110,777.13	(\$277.13)	100%	\$107,891.35
	Fund 0020 - State Accommodations Tax Totals							
	REVENUE TOTALS	110,500.00	.00	.00	91,671.67	18,828.33	83%	133,111.16
	EXPENSE TOTALS	110,500.00	21,944.81	.00	110,777.13	(277.13)	100%	107,891.35
	Fund 0020 - State Accommodations Tax Totals	\$0.00	(\$21,944.81)	\$0.00	(\$19,105.46)	\$19,105.46		\$25,219.81
	Fund 0022 - Local Hospitality/ATax							
	REVENUE							
	Department 00 - Revenue							
	Fees							
324.001	Hospitality Fee	680,000.00	60,682.80	.00	644,592.03	35,407.97	95	714,008.37
324.002	Accommodation Fees	190,000.00	19,162.32	.00	199,183.46	(9,183.46)	105	201,606.01
	Fees Totals	\$870,000.00	\$79,845.12	\$0.00	\$843,775.49	\$26,224.51	97%	\$915,614.38
	State Grants							
332.015	DBA State Grant	.00	.00	.00	30,000.00	(30,000.00)	+++	89,789.70
	State Grants Totals	\$0.00	\$0.00	\$0.00	\$30,000.00	(\$30,000.00)	+++	\$89,789.70
	Federal Grants							
331.000	Federal Grants	.00	.00	.00	3,829.00	(3,829.00)	+++	13,500.00
	Federal Grants Totals	\$0.00	\$0.00	\$0.00	\$3,829.00	(\$3,829.00)	+++	\$13,500.00

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

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Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Investment Earnings							
361.001	Investment Earnings	5,000.00	.00	.00	14,761.70	(9,761.70)	295	18,770.89
	Investment Earnings Totals	\$5,000.00	\$0.00	\$0.00	\$14,761.70	(\$9,761.70)	295%	\$18,770.89
	Miscellaneous							
367.001	Operating Contributions	.00	.00	.00	.00	.00	+++	35,000.00
	Miscellaneous Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$35,000.00
	Operating Transfers In							
394.002	Transfer from fund balance	1,007,630.00	.00	.00	.00	1,007,630.00	0	.00
	Operating Transfers In Totals	\$1,007,630.00	\$0.00	\$0.00	\$0.00	\$1,007,630.00	0%	\$0.00
	Department 00 - Revenue Totals	\$1,882,630.00	\$79,845.12	\$0.00	\$892,366.19	\$990,263.81	47%	\$1,072,674.97
	REVENUE TOTALS	\$1,882,630.00	\$79,845.12	\$0.00	\$892,366.19	\$990,263.81	47%	\$1,072,674.97
	EXPENSE							
	Department 08 - Winyah Auditorium							
	Other Services & Charges							
650.127	Electricity	7,368.00	.00	.00	5,618.89	1,749.11	76	7,467.22
	Other Services & Charges Totals	\$7,368.00	\$0.00	\$0.00	\$5,618.89	\$1,749.11	76%	\$7,467.22
	Department 08 - Winyah Auditorium Totals	\$7,368.00	\$0.00	\$0.00	\$5,618.89	\$1,749.11	76%	\$7,467.22
	Department 23 - Old Hospitality Fees							
	Other Services & Charges							
620.114	Advertising	.00	.00	.00	117.00	(117.00)	+++	.00
620.1141	Advertising- Other	.00	.00	.00	331.50	(331.50)	+++	448.50
685.182	Other Operating Expenses	2,500.00	.00	.00	1,699.12	800.88	68	1,568.02
	Other Services & Charges Totals	\$2,500.00	\$0.00	\$0.00	\$2,147.62	\$352.38	86%	\$2,016.52
	Other Objects							
750.124	Transfers to General Fund	108,000.00	9,000.00	.00	99,000.00	9,000.00	92	108,000.00
	Other Objects Totals	\$108,000.00	\$9,000.00	\$0.00	\$99,000.00	\$9,000.00	92%	\$108,000.00
	Capital Outlay							

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
900.905	Park Improvements	900,000.00	31,404.14	744,271.17	969,616.09	(813,887.26)	190	117,819.60
	Capital Outlay Totals	\$900,000.00	\$31,404.14	\$744,271.17	\$969,616.09	(\$813,887.26)	190%	\$117,819.60
	Department 23 - Old Hospitality Fees Totals	\$1,010,500.00	\$40,404.14	\$744,271.17	\$1,070,763.71	(\$804,534.88)	180%	\$227,836.12
	Department 24 - New Hospitality Fees							
	Other Services & Charges							
620.1141	Advertising- Other	.00	58.00	.00	184.75	(184.75)	+++	.00
683.174	Tourism Advertise/Promote	115,500.00	875.00	32,173.97	33,103.06	50,222.97	57	35,704.12
685.180	Membership Dues and Fees	7,500.00	.00	.00	.00	7,500.00	0	7,500.00
685.182	Other Operating Expenses	12,100.00	826.16	12,929.60	35,386.08	(36,215.68)	399	28,423.26
685.187	Special Projects	80,000.00	76,460.00	5,200.00	86,960.00	(12,160.00)	115	18,812.97
685.1871	Way-finding project	35,000.00	374.50	.00	374.50	34,625.50	1	4,336.06
686.195	Repair/Maint Svc Contract	21,400.00	2,680.00	8,550.00	21,681.99	(8,831.99)	141	20,388.00
	Other Services & Charges Totals	\$271,500.00	\$81,273.66	\$58,853.57	\$177,690.38	\$34,956.05	87%	\$115,164.41
	Capital Outlay							
900.905	Park Improvements	38,000.00	10,025.90	(15,466.76)	38,063.73	15,403.03	59	433,060.16
900.1000	Infrastructure Improvemts	214,500.00	.00	4,513.60	8,879.20	201,107.20	6	.00
900.2500	Land Improvements	60,000.00	.00	.00	60,000.00	.00	100	.00
900.3000	Buildings & Improvements	75,000.00	36,264.35	3,392.65	43,072.35	28,535.00	62	.00
900.4300	Other Equipment	.00	.00	.00	.00	.00	+++	53,312.29
	Capital Outlay Totals	\$387,500.00	\$46,290.25	(\$7,560.51)	\$150,015.28	\$245,045.23	37%	\$486,372.45
	Department 24 - New Hospitality Fees Totals	\$659,000.00	\$127,563.91	\$51,293.06	\$327,705.66	\$280,001.28	58%	\$601,536.86
	Department 29 - Kaminski House							
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	13,500.00	.00	.00	6,512.00	6,988.00	48	13,024.00
650.127	Electricity	2,162.00	172.72	.00	2,119.39	42.61	98	2,103.86
650.133	Stormwater	.00	75.60	.00	1,209.60	(1,209.60)	+++	151.20
650.1271	Electricity- Sales Tax	100.00	6.10	.00	92.22	7.78	92	93.53

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
685.182	Other Operating Expenses	.00	.00	.00	43.00	(43.00)	+++	36,460.00
687.203	Contract Services	190,000.00	.00	.00	190,000.00	.00	100	190,000.00
	Other Services & Charges Totals	\$205,762.00	\$254.42	\$0.00	\$199,976.21	\$5,785.79	97%	\$241,832.59
	Department 29 - Kaminski House Totals	\$205,762.00	\$254.42	\$0.00	\$199,976.21	\$5,785.79	97%	\$241,832.59
	EXPENSE TOTALS	\$1,882,630.00	\$168,222.47	\$795,564.23	\$1,604,064.47	(\$516,998.70)	127%	\$1,078,672.79
	Fund 0022 - Local Hospitality/ATax Totals							
	REVENUE TOTALS	1,882,630.00	79,845.12	.00	892,366.19	990,263.81	47%	1,072,674.97
	EXPENSE TOTALS	1,882,630.00	168,222.47	795,564.23	1,604,064.47	(516,998.70)	127%	1,078,672.79
	Fund 0022 - Local Hospitality/ATax Totals	\$0.00	(\$88,377.35)	(\$795,564.23)	(\$711,698.28)	\$1,507,262.51		(\$5,997.82)
	Fund 0030 - Electric Utility Fund							
	REVENUE							
	Department 00 - Revenue							
	Operating Revenues							
301.000	Sale Of Utilities	12,250,000.00	812,125.21	.00	10,535,095.14	1,714,904.86	86	10,669,597.74
301.002	New Turn Ons	5,000.00	285.00	.00	3,600.00	1,400.00	72	4,245.00
301.004	Security Lights	250,000.00	22,795.00	.00	247,479.78	2,520.22	99	261,911.00
301.012	Restores	60,000.00	6,492.50	.00	56,290.69	3,709.31	94	79,947.38
302.000	Other Operating Revenues	.00	.00	.00	.00	.00	+++	4,106.09
302.001	Penalties	125,000.00	8,836.98	.00	113,383.45	11,616.55	91	119,904.77
302.002	Pole Rental	200,000.00	.00	.00	146,107.52	53,892.48	73	186,230.00
302.003	Fiber Rental	32,000.00	2,000.00	.00	25,521.00	6,479.00	80	27,000.00
	Operating Revenues Totals	\$12,922,000.00	\$852,534.69	\$0.00	\$11,127,477.58	\$1,794,522.42	86%	\$11,352,941.98
	Federal Grants							
335.004	Fema Recovery	125,925.00	21,643.84	.00	213,073.60	(87,148.60)	169	126,865.64
	Federal Grants Totals	\$125,925.00	\$21,643.84	\$0.00	\$213,073.60	(\$87,148.60)	169%	\$126,865.64
	Investment Earnings							

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
306.001	Investment Earnings	35,000.00	4,969.10	.00	48,006.48	(13,006.48)	137	48,434.23
	Investment Earnings Totals	\$35,000.00	\$4,969.10	\$0.00	\$48,006.48	(\$13,006.48)	137%	\$48,434.23
	Miscellaneous							
301.001	Revenue from Energu Efficiency Program	45,000.00	6,382.66	.00	5,827.62	39,172.38	13	61,265.25
307.002	Sale Of Scrap	500.00	.00	.00	.00	500.00	0	14,784.00
369.002	Miscellaneous Revenue	2,000.00	45,968.55	.00	144,484.41	(142,484.41)	7224	3,225.93
369.003	Insurance Proceeds	.00	13,500.00	.00	13,500.00	(13,500.00)	+++	.00
	Miscellaneous Totals	\$47,500.00	\$65,851.21	\$0.00	\$163,812.03	(\$116,312.03)	345%	\$79,275.18
	Operating Transfers In							
394.002	Transfer from fund balance	(149,732.00)	.00	.00	.00	(149,732.00)	0	.00
	Operating Transfers In Totals	(\$149,732.00)	\$0.00	\$0.00	\$0.00	(\$149,732.00)	0%	\$0.00
	Department 00 - Revenue Totals	\$12,980,693.00	\$944,998.84	\$0.00	\$11,552,369.69	\$1,428,323.31	89%	\$11,607,517.03
	REVENUE TOTALS	\$12,980,693.00	\$944,998.84	\$0.00	\$11,552,369.69	\$1,428,323.31	89%	\$11,607,517.03
	EXPENSE							
	Department 19 - Electric							
	Personal Services							
400.101	Regular Pay	719,850.00	52,609.10	.00	552,330.87	167,519.13	77	614,982.04
401.103	Overtime	25,000.00	(35.22)	.00	4,103.42	20,896.58	16	31,600.91
401.105	On-call pay	10,400.00	800.00	.00	9,200.00	1,200.00	88	10,400.00
401.106	Contract Labor	440,000.00	56,523.78	377,717.03	101,782.97	(39,500.00)	109	.00
401.107	Labor Billed	.00	.00	.00	.00	.00	+++	(79.10)
405.114	FICA	48,878.00	3,875.17	.00	40,767.23	8,110.77	83	47,096.79
406.116	Retirement	78,300.00	7,028.27	.00	68,730.56	9,569.44	88	74,313.24
408.125	SCMIT Worker's Comp Ins.	38,000.00	.00	.00	55,150.63	(17,150.63)	145	44,890.65
410.001	Health Claims Cost	110,000.00	7,364.08	.00	83,420.48	26,579.52	76	102,475.22
410.002	Health Claim Costs-Retire	27,000.00	3,420.82	.00	29,654.97	(2,654.97)	110	18,392.95
410.003	OPEB cost	11,500.00	.00	.00	.00	11,500.00	0	10,166.09

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Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Personal Services Totals	\$1,508,928.00	\$131,586.00	\$377,717.03	\$945,141.13	\$186,069.84	88%	\$954,238.79
	Supplies							
500.101	Supplies and Materials	15,300.00	2,292.41	.00	20,455.10	(5,155.10)	134	19,578.89
500.102	Equipment	6,500.00	1,604.09	.00	4,486.68	2,013.32	69	229.13
500.103	Furniture	1,000.00	.00	.00	.00	1,000.00	0	.00
500.105	Printing and Binding	600.00	.00	.00	.00	600.00	0	.00
501.101	Uniforms and Clothing	13,700.00	754.62	.00	12,235.01	1,464.99	89	12,676.16
514.114	Wire Expense	8,000.00	708.53	.00	7,918.15	81.85	99	15,930.39
514.115	Christmas Decorations	10,000.00	.00	.00	10,279.33	(279.33)	103	14,469.52
514.116	Pole Line Hardware	7,000.00	400.96	.00	7,781.81	(781.81)	111	7,951.82
514.117	Poles & Crossarms	4,000.00	864.50	.00	4,008.50	(8.50)	100	5,209.62
514.118	Fuel for Peak Shaving Generation	80,000.00	4,368.88	67,705.74	73,424.66	(61,130.40)	176	83,429.94
515.121	Safety Supplies	.00	.00	.00	.00	.00	+++	266.43
515.123	Special Dept Supplies	14,000.00	.00	.00	16,353.53	(2,353.53)	117	14,088.13
521.128	Meter Supplies	48,000.00	.00	.00	16,752.09	31,247.91	35	32,414.49
523.133	Street Light Supplies	14,000.00	81.70	.00	17,246.28	(3,246.28)	123	20,457.84
531.143	Security Lights	18,000.00	141.63	.00	14,466.03	3,533.97	80	15,987.12
531.145	Transformer Supplies	8,000.00	.00	.00	12,933.08	(4,933.08)	162	28,254.73
540.150	Power Purchases	8,000,000.00	42,313.43	.00	6,631,611.48	1,368,388.52	83	7,474,784.00
	Supplies Totals	\$8,248,100.00	\$53,530.75	\$67,705.74	\$6,849,951.73	\$1,330,442.53	84%	\$7,745,728.21
	Other Services & Charges							
540.153	Energy Efficiency Program	60,000.00	.00	.00	74,501.27	(14,501.27)	124	81,613.68
600.110	SCMIRF Property/Liab Ins	250,000.00	.00	.00	257,690.89	(7,690.89)	103	246,036.87
610.111	Communications- Landline	5,000.00	267.58	.00	4,146.47	853.53	83	4,226.06
610.112	Postage	2,000.00	550.85	.00	4,530.91	(2,530.91)	227	5,684.21
610.1110	Communications- Wireless	8,000.00	630.27	.00	6,600.04	1,399.96	83	9,104.92
620.114	Advertising	600.00	118.80	.00	625.80	(25.80)	104	1,258.27

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

		Amended	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
640.124	Travel Expense	5,650.00	.00	.00	2,096.35	3,553.65	37	2,414.07
650.127	Electricity	20,140.00	1,515.46	.00	19,263.41	876.59	96	23,047.77
650.128	Water	1,227.00	112.62	.00	1,230.93	(3.93)	100	1,351.00
650.129	Wastewater	1,706.00	156.20	.00	1,708.00	(2.00)	100	1,864.02
650.130	Sanitation	2,085.00	168.66	.00	1,855.26	229.74	89	2,023.92
650.133	Stormwater	469.00	123.02	.00	1,353.22	(884.22)	289	520.56
650.134	Security Lights	9,182.00	849.00	.00	9,339.00	(157.00)	102	10,188.00
650.1271	Electricity- Sales Tax	2,529.00	151.02	.00	3,601.44	(1,072.44)	142	49,607.88
660.133	Repairs & Maint. Services	25,000.00	53.78	.00	12,125.16	12,874.84	49	1,392.51
660.139	Fleet Services Materials	16,000.00	769.38	.00	20,552.86	(4,552.86)	128	19,081.31
660.140	Hydraulic Repair	12,000.00	.00	.00	8,313.65	3,686.35	69	4,077.17
660.145	Gasoline & Oil	18,000.00	.00	.00	17,369.40	630.60	96	18,727.58
660.1391	Fleet Services Labor	20,000.00	1,169.64	.00	16,359.46	3,640.54	82	22,730.20
662.140	Building Repairs	2,000.00	.00	.00	.00	2,000.00	0	.00
663.145	Sub-Station Maintenance	3,000.00	.00	.00	1,278.15	1,721.85	43	3,758.30
663.146	Transformers Repairs	6,000.00	.00	.00	.00	6,000.00	0	4,521.66
664.101	Community Education	1,500.00	.00	.00	.00	1,500.00	0	.00
670.156	Equipment Rental/Lease	3,800.00	124.29	.00	2,197.39	1,602.61	58	2,827.71
670.157	Equipment Lease	156,600.00	26,411.80	182,562.38	288,003.10	(313,965.48)	300	286,883.74
682.170	Infrared Test	800.00	.00	.00	590.00	210.00	74	565.00
682.171	Safety Testing/Compliance	3,500.00	.00	.00	946.26	2,553.74	27	615.67
682.172	Ground Maint. Expenses	1,000.00	.00	.00	.00	1,000.00	0	9.63
682.173	Tree Crew Maintenance	14,000.00	779.81	.00	6,623.34	7,376.66	47	11,042.81
685.180	Membership Dues and Fees	16,915.00	7,246.51	.00	15,804.18	1,110.82	93	17,026.85
685.182	Other Operating Expenses	22,000.00	2,062.63	.00	31,658.73	(9,658.73)	144	179,434.42
685.183	Depreciation	452,551.00	33,226.13	.00	367,265.76	85,285.24	81	393,173.49
685.186	Training	11,800.00	.00	.00	6,252.96	5,547.04	53	1,876.22

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
685.187	Special Projects	2,500.00	.00	.00	.00	2,500.00	0	49.06
685.190	Landfill Fees	1,500.00	434.20	.00	1,838.90	(338.90)	123	951.80
685.1801	Subscriptions	40.00	.00	.00	.00	40.00	0	115.50
685.1821	Hurricane/Storm Expense	.00	.00	.00	4,740.72	(4,740.72)	+++	.00
686.186	Legal Services	10,000.00	.00	.00	.00	10,000.00	0	.00
686.187	Professional Services	11,700.00	616.29	19,115.74	7,758.32	(15,174.06)	230	11,774.32
686.188	Architect/Engineer Servcs	25,000.00	.00	.00	11,082.53	13,917.47	44	22,318.12
686.189	Employee Medical	700.00	.00	.00	497.00	203.00	71	464.55
686.190	Consulting Services	20,000.00	.00	14,615.10	.00	5,384.90	73	.00
686.191	Contract Services/Studies	3,600.00	113.75	.00	1,319.94	2,280.06	37	2,371.50
686.194	Other Prof/Tech Services	.00	.00	.00	2,500.00	(2,500.00)	+++	.00
686.195	Repair/Maint Svc Contract	28,000.00	135.68	.00	28,934.91	(934.91)	103	28,344.50
686.199	Internal Engineering	15,000.00	1,615.31	.00	16,507.17	(1,507.17)	110	15,759.84
686.1895	Employee wellness services	9,000.00	.00	.00	5,063.41	3,936.59	56	6,401.79
687.202	Utility Billing Services	40,000.00	227.96	.00	38,786.57	1,213.43	97	40,364.93
689.800	Equipment Charges	.00	.00	.00	.00	.00	+++	(105.63)
Other Services & Charges Totals		\$1,322,094.00	\$79,630.64	\$216,293.22	\$1,302,912.86	(\$197,112.08)	115%	\$1,535,495.78
Other Objects								
702.105	Interest on Bonds	.00	14,850.00	.00	89,100.00	(89,100.00)	+++	.00
702.110	Bond Principal	.00	96,833.33	.00	580,999.98	(580,999.98)	+++	.00
703.110	Bond Issuance Cost	.00	.00	.00	62,000.00	(62,000.00)	+++	.00
703.1001	Agent Fees	.00	.00	.00	5,000.00	(5,000.00)	+++	.00
720.001	Provision for Bad Debts	40,000.00	3,333.33	.00	36,666.63	3,333.37	92	26,478.51
720.006	Public Assistance Program	10,000.00	.00	.00	10,000.00	.00	100	10,000.00
750.124	Transfers to General Fund	1,400,000.00	116,666.63	.00	1,283,332.93	116,667.07	92	1,399,999.56
795.001	IT Internal Allocations	85,000.00	6,118.98	.00	65,958.01	19,041.99	78	77,684.10
795.995	GF Cost Distribution	365,350.00	30,445.83	.00	334,904.13	30,445.87	92	365,349.72

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

		Amended	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
7999.9999	Principal Reclassified	.00	(96,833.33)	.00	(580,999.98)	580,999.98	+++	.00
	Other Objects Totals	\$1,900,350.00	\$171,414.77	\$0.00	\$1,886,961.70	\$13,388.30	99%	\$1,879,511.89
	Capital Outlay							
900.906	SCDOT US 17/521 Improvements	400,000.00	.00	.00	.00	400,000.00	0	5,000.00
900.952	Peak Shaving Generation	3,100,000.00	430,917.07	136,364.54	3,528,269.78	(564,634.32)	118	1,320,555.63
900.3100	Electric Distribution	1,130,000.00	28,586.61	152,358.09	344,400.44	633,241.47	44	257,903.88
900.4300	Other Equipment	560,000.00	.00	128,012.50	90,703.90	341,283.60	39	24,956.26
9999.9999	Assets Reclassified	(5,190,000.00)	(122,699.00)	.00	(3,629,971.16)	(1,560,028.84)	70	(1,608,415.77)
	Capital Outlay Totals	\$0.00	\$336,804.68	\$416,735.13	\$333,402.96	(\$750,138.09)	+++	\$0.00
	Department 19 - Electric Totals	\$12,979,472.00	\$772,966.84	\$1,078,451.12	\$11,318,370.38	\$582,650.50	96%	\$12,114,974.67
	Department 36 - Fiber Optics							
	Other Services & Charges							
685.183	Depreciation	1,221.00	101.71	.00	1,118.86	102.14	92	1,220.52
	Other Services & Charges Totals	\$1,221.00	\$101.71	\$0.00	\$1,118.86	\$102.14	92%	\$1,220.52
	Department 36 - Fiber Optics Totals	\$1,221.00	\$101.71	\$0.00	\$1,118.86	\$102.14	92%	\$1,220.52
	EXPENSE TOTALS	\$12,980,693.00	\$773,068.55	\$1,078,451.12	\$11,319,489.24	\$582,752.64	96%	\$12,116,195.19
	Fund 0030 - Electric Utility Fund Totals							
	REVENUE TOTALS	12,980,693.00	944,998.84	.00	11,552,369.69	1,428,323.31	89%	11,607,517.03
	EXPENSE TOTALS	12,980,693.00	773,068.55	1,078,451.12	11,319,489.24	582,752.64	96%	12,116,195.19
	Fund 0030 - Electric Utility Fund Totals	\$0.00	\$171,930.29	(\$1,078,451.12)	\$232,880.45	\$845,570.67		(\$508,678.16)
	Fund 0031 - Water Utility Fund							
	REVENUE							
	Department 00 - Revenue							
	Operating Revenues							
301.000	Sale Of Utilities	2,014,135.00	190,543.89	.00	2,472,688.89	(458,553.89)	123	2,010,366.64
301.002	New Turn Ons	3,000.00	245.00	.00	3,060.00	(60.00)	102	3,670.00

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
301.009	New Service Taps	11,000.00	.00	.00	3,025.00	7,975.00	28	24,588.84
301.013	Meter Installation	1,500.00	.00	.00	750.00	750.00	50	2,100.00
302.001	Penalties	28,000.00	2,145.49	.00	32,011.26	(4,011.26)	114	26,223.26
	Operating Revenues Totals	\$2,057,635.00	\$192,934.38	\$0.00	\$2,511,535.15	(\$453,900.15)	122%	\$2,066,948.74
	Impact Fees							
324.020	Water Impact Fee	6,000.00	.00	.00	11,735.00	(5,735.00)	196	31,720.00
	Impact Fees Totals	\$6,000.00	\$0.00	\$0.00	\$11,735.00	(\$5,735.00)	196%	\$31,720.00
	Charges for Services							
324.007	Fees- Services	2,000.00	.00	.00	.00	2,000.00	0	1,253.59
	Charges for Services Totals	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%	\$1,253.59
	Federal Grants							
335.004	Fema Recovery	32,000.00	.00	.00	43,056.46	(11,056.46)	135	58,507.37
	Federal Grants Totals	\$32,000.00	\$0.00	\$0.00	\$43,056.46	(\$11,056.46)	135%	\$58,507.37
	Investment Earnings							
306.001	Investment Earnings	15,000.00	4,070.20	.00	32,361.93	(17,361.93)	216	21,939.21
	Investment Earnings Totals	\$15,000.00	\$4,070.20	\$0.00	\$32,361.93	(\$17,361.93)	216%	\$21,939.21
	Miscellaneous							
369.002	Miscellaneous Revenue	5,000.00	1,000.00	.00	13,042.03	(8,042.03)	261	1,655.52
	Miscellaneous Totals	\$5,000.00	\$1,000.00	\$0.00	\$13,042.03	(\$8,042.03)	261%	\$1,655.52
	Capital Contributions							
371.003	Cap Contributions-Develop	.00	.00	.00	.00	.00	+++	350,000.00
	Capital Contributions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$350,000.00
	Operating Transfers In							
394.002	Transfer from fund balance	391,976.00	.00	.00	.00	391,976.00	0	.00
	Operating Transfers In Totals	\$391,976.00	\$0.00	\$0.00	\$0.00	\$391,976.00	0%	\$0.00
	Sale of Assets							
391.001	Sale of Assets	500.00	.00	.00	87.01	412.99	17	2,015.00

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Sale of Assets Totals	\$500.00	\$0.00	\$0.00	\$87.01	\$412.99	17%	\$2,015.00
	Department 00 - Revenue Totals	\$2,510,111.00	\$198,004.58	\$0.00	\$2,611,817.58	(\$101,706.58)	104%	\$2,534,039.43
	REVENUE TOTALS	\$2,510,111.00	\$198,004.58	\$0.00	\$2,611,817.58	(\$101,706.58)	104%	\$2,534,039.43
	EXPENSE							
	Department 15 - Water Distribution							
	Personal Services							
400.101	Regular Pay	178,000.00	17,744.13	.00	142,852.75	35,147.25	80	147,288.27
401.103	Overtime	12,000.00	1,835.21	.00	10,320.28	1,679.72	86	15,439.60
401.105	On-call pay	5,200.00	400.00	.00	4,600.00	600.00	88	5,200.00
405.114	FICA	15,460.00	1,399.80	.00	11,406.23	4,053.77	74	12,273.60
406.116	Retirement	25,000.00	2,522.46	.00	19,136.61	5,863.39	77	19,084.03
408.125	SCMIT Worker's Comp Ins.	7,000.00	.00	.00	10,927.12	(3,927.12)	156	8,825.52
410.001	Health Claims Cost	21,200.00	2,000.62	.00	14,571.66	6,628.34	69	18,827.32
410.002	Health Claim Costs-Retire	12,177.00	1,020.20	.00	12,099.96	77.04	99	8,308.08
410.003	OPEB cost	4,000.00	.00	.00	.00	4,000.00	0	3,025.67
	Personal Services Totals	\$280,037.00	\$26,922.42	\$0.00	\$225,914.61	\$54,122.39	81%	\$238,272.09
	Supplies							
500.101	Supplies and Materials	5,060.00	318.72	.00	2,255.26	2,804.74	45	2,871.76
500.102	Equipment	10,350.00	5,878.22	.00	10,972.80	(622.80)	106	1,286.01
501.101	Uniforms and Clothing	4,550.00	163.96	.00	2,411.95	2,138.05	53	3,143.32
513.112	Asphalt/Concrete/Gravel	23,680.00	753.25	35,501.68	18,850.16	(30,671.84)	230	20,832.64
514.110	Water Dist System Supply	32,750.00	1,603.04	.00	17,372.18	15,377.82	53	34,109.83
515.121	Safety Supplies	300.00	.00	.00	87.00	213.00	29	.00
521.128	Meter Supplies	.00	.00	.00	.00	.00	+++	(808.13)
523.136	Hydrant Replacement	8,000.00	.00	.00	.00	8,000.00	0	5,422.80
532.148	Small Hand Tools	550.00	.00	.00	18.44	531.56	3	671.41
	Supplies Totals	\$85,240.00	\$8,717.19	\$35,501.68	\$51,967.79	(\$2,229.47)	103%	\$67,529.64

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Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Other Services & Charges							
515.129	Permit Fees Due To Others	870.00	.00	.00	609.33	260.67	70	599.08
600.110	SCMIRF Property/Liab Ins	20,000.00	.00	.00	18,481.54	1,518.46	92	17,645.72
610.112	Postage	750.00	69.35	.00	649.18	100.82	87	947.26
610.1110	Communications- Wireless	660.00	54.17	.00	542.80	117.20	82	636.17
620.114	Advertising	750.00	458.70	.00	595.20	154.80	79	871.59
640.124	Travel Expense	948.00	.00	.00	.00	948.00	0	402.23
650.127	Electricity	6,293.00	448.64	.00	6,263.14	29.86	100	6,369.93
650.128	Water	22,857.00	1,372.34	.00	13,985.21	8,871.79	61	17,510.20
650.129	Wastewater	17,832.00	713.98	.00	7,054.78	10,777.22	40	13,347.69
650.130	Sanitation	692.00	55.96	.00	615.56	76.44	89	671.52
650.133	Stormwater	2,660.00	393.88	.00	4,332.68	(1,672.68)	163	3,050.76
650.1271	Electricity- Sales Tax	283.00	15.95	.00	316.22	(33.22)	112	294.32
660.133	Repairs & Maint. Services	22,500.00	3,570.41	.00	12,160.45	10,339.55	54	19,180.30
660.139	Fleet Services Materials	9,000.00	300.69	.00	8,388.10	611.90	93	8,428.60
660.145	Gasoline & Oil	7,000.00	.00	.00	5,639.48	1,360.52	81	6,764.67
660.1391	Fleet Services Labor	8,000.00	316.79	.00	5,628.86	2,371.14	70	8,767.09
670.156	Equipment Rental/Lease	560.00	.00	.00	.00	560.00	0	.00
685.180	Membership Dues and Fees	360.00	.00	.00	230.00	130.00	64	60.00
685.182	Other Operating Expenses	10,240.00	793.05	.00	8,954.09	1,285.91	87	9,119.97
685.183	Depreciation	334,873.00	28,393.50	.00	312,419.01	22,453.99	93	307,511.19
685.186	Training	2,210.00	.00	.00	3,722.97	(1,512.97)	168	1,924.00
685.187	Special Projects	60,000.00	29,600.00	.00	29,600.00	30,400.00	49	.00
685.1821	Hurricane/Storm Expense	.00	.00	.00	(62.28)	62.28	+++	.00
686.187	Professional Services	2,080.00	166.66	2,692.68	1,432.74	(2,045.42)	198	750.54
686.189	Employee Medical	360.00	.00	.00	210.00	150.00	58	150.00
686.191	Contract Services/Studies	2,400.00	113.75	.00	1,319.92	1,080.08	55	1,956.37

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Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.195	Repair/Maint Svc Contract	1,440.00	.00	.00	510.50	929.50	35	2,450.22
686.199	Internal Engineering	15,000.00	1,615.31	.00	16,507.18	(1,507.18)	110	15,759.84
686.1895	Employee wellness services	1,860.00	.00	.00	1,808.36	51.64	97	1,839.83
687.202	Utility Billing Services	7,000.00	34.48	.00	5,866.88	1,133.12	84	6,072.43
Other Services & Charges Totals		\$559,478.00	\$68,487.61	\$2,692.68	\$467,781.90	\$89,003.42	84%	\$453,081.52
Other Objects								
702.106	Interest- Bonds	120,095.00	9,549.62	.00	105,610.84	14,484.16	88	120,093.55
702.110	Bond Principal	300,000.00	45,162.30	.00	297,687.76	2,312.24	99	297,918.36
703.109	Agents Fee	3,000.00	2,687.50	.00	5,550.00	(2,550.00)	185	4,475.00
720.001	Provision for Bad Debts	8,000.00	666.67	.00	7,333.37	666.63	92	33,754.81
795.995	GF Cost Distribution	75,415.00	6,284.58	.00	69,130.38	6,284.62	92	75,414.96
7999.9999	Principal Reclassified	(300,000.00)	(39,706.45)	.00	(238,238.60)	(61,761.40)	79	(297,918.36)
Other Objects Totals		\$206,510.00	\$24,644.22	\$0.00	\$247,073.75	(\$40,563.75)	120%	\$233,738.32
Inter-Dept. Allocations								
795.999	Allocation G&A Services	85,000.00	4,444.03	.00	53,746.01	31,253.99	63	59,394.24
Inter-Dept. Allocations Totals		\$85,000.00	\$4,444.03	\$0.00	\$53,746.01	\$31,253.99	63%	\$59,394.24
Capital Outlay								
900.907	High Service Pumps & Drives	.00	.00	.00	.00	.00	+++	135,641.20
900.915	CIP Projects - Current Year	.00	.00	.00	.00	.00	+++	.00
900.3000	Buildings & Improvements	14,000.00	.00	.00	7,949.00	6,051.00	57	.00
900.3500	Water Distribution	2,480,000.00	3,785.67	1,404,938.82	392,361.09	682,700.09	72	275,720.30
900.4200	Heavy Equipment	105,000.00	.00	103,672.00	103,672.00	(102,344.00)	197	.00
900.4300	Other Equipment	25,000.00	.00	22,952.70	22,952.70	(20,905.40)	184	23,251.49
9999.9999	Assets Reclassified	(2,684,000.00)	(3,330.67)	.00	(526,479.79)	(2,157,520.21)	20	(434,612.99)
Capital Outlay Totals		(\$60,000.00)	\$455.00	\$1,531,563.52	\$455.00	(\$1,592,018.52)	-2553%	\$0.00
Department 15 - Water Distribution Totals		\$1,156,265.00	\$133,670.47	\$1,569,757.88	\$1,046,939.06	(\$1,460,431.94)	226%	\$1,052,015.81
Department 16 - Filtration								

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Personal Services							
400.101	Regular Pay	235,000.00	23,870.86	.00	213,650.08	21,349.92	91	172,474.95
401.103	Overtime	6,000.00	(53.84)	.00	8,076.99	(2,076.99)	135	11,227.14
401.105	On-call pay	7,020.00	533.36	.00	6,133.64	886.36	87	6,933.68
405.114	FICA	15,950.00	1,765.20	.00	16,184.49	(234.49)	101	13,651.45
406.116	Retirement	25,000.00	3,206.69	.00	28,009.88	(3,009.88)	112	20,853.18
408.125	SCMIT Worker's Comp Ins.	7,500.00	.00	.00	9,841.00	(2,341.00)	131	7,948.29
410.001	Health Claims Cost	33,337.00	2,852.09	.00	29,989.18	3,347.82	90	28,930.34
410.002	Health Claim Costs-Retire	10,525.00	886.30	.00	10,493.28	31.72	100	6,269.37
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	3,797.30
	Personal Services Totals	\$345,332.00	\$33,060.66	\$0.00	\$322,378.54	\$22,953.46	93%	\$272,085.70
	Supplies							
500.101	Supplies and Materials	3,000.00	152.51	.00	4,168.71	(1,168.71)	139	3,781.14
500.102	Equipment	3,200.00	.00	.00	1,579.84	1,620.16	49	1,497.64
501.101	Uniforms and Clothing	3,300.00	.00	.00	2,864.11	435.89	87	1,986.82
512.108	Chemicals	219,920.00	18,196.02	143,224.70	204,936.93	(128,241.63)	158	170,111.80
512.109	Laboratory Supplies	13,252.00	1,083.23	2,259.82	16,192.62	(5,200.44)	139	14,161.50
515.121	Safety Supplies	600.00	300.00	.00	642.00	(42.00)	107	615.40
532.148	Small Hand Tools	490.00	.00	.00	668.77	(178.77)	136	130.80
540.151	IP Raw Water Contract-Cty	19,364.00	1,860.35	.00	17,737.18	1,626.82	92	17,732.66
540.152	Raw Water Pump Maint.	47,000.00	4,763.39	.00	27,799.07	19,200.93	59	52,835.43
540.157	Treated Water Purchase	500.00	.00	.00	65.00	435.00	13	71.50
	Supplies Totals	\$310,626.00	\$26,355.50	\$145,484.52	\$276,654.23	(\$111,512.75)	136%	\$262,924.69
	Other Services & Charges							
515.129	Permit Fees Due To Others	22,000.00	.00	.00	20,665.00	1,335.00	94	20,503.00
600.110	SCMIRF Property/Liab Ins	15,000.00	.00	.00	14,402.01	597.99	96	13,750.68
610.111	Communications- Landline	1,200.00	91.44	.00	1,006.50	193.50	84	1,095.10

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
610.112	Postage	2,000.00	16.19	.00	83.97	1,916.03	4	1,083.07
610.1110	Communications- Wireless	420.00	34.14	.00	342.44	77.56	82	396.57
620.114	Advertising	1,000.00	.00	.00	1,068.61	(68.61)	107	435.50
640.124	Travel Expense	861.00	39.00	.00	330.24	530.76	38	21.34
650.127	Electricity	82,142.00	6,311.85	.00	77,445.76	4,696.24	94	83,672.39
650.130	Sanitation	929.00	75.20	.00	866.53	62.47	93	902.40
650.133	Stormwater	.00	179.55	.00	1,975.05	(1,975.05)	+++	100.80
650.134	Security Lights	1,428.00	132.00	.00	1,452.00	(24.00)	102	1,584.00
650.1271	Electricity- Sales Tax	106.00	6.78	.00	94.86	11.14	89	110.83
660.133	Repairs & Maint. Services	28,000.00	6,948.63	.00	50,477.49	(22,477.49)	180	31,700.25
660.139	Fleet Services Materials	3,000.00	348.06	.00	2,758.38	241.62	92	2,269.38
660.145	Gasoline & Oil	1,000.00	.00	.00	1,227.32	(227.32)	123	1,009.25
660.1391	Fleet Services Labor	2,500.00	451.70	.00	2,615.68	(115.68)	105	2,922.78
664.101	Community Education	500.00	.00	.00	.00	500.00	0	.00
670.156	Equipment Rental/Lease	.00	.00	.00	.00	.00	+++	613.37
685.180	Membership Dues and Fees	350.00	.00	.00	140.00	210.00	40	540.00
685.182	Other Operating Expenses	1,000.00	.00	.00	186.40	813.60	19	1,641.76
685.183	Depreciation	325,304.00	22,717.81	.00	271,937.66	53,366.34	84	317,918.83
685.186	Training	5,335.00	110.00	.00	4,693.81	641.19	88	2,810.00
685.1821	Hurricane/Storm Expense	.00	.00	.00	62.28	(62.28)	+++	.00
686.187	Professional Services	34,740.00	3,326.61	1,500.00	6,162.61	27,077.39	22	12,396.58
686.189	Employee Medical	220.00	.00	.00	171.00	49.00	78	165.00
686.195	Repair/Maint Svc Contract	3,240.00	.00	.00	1,440.77	1,799.23	44	4,039.69
686.199	Internal Engineering	12,000.00	1,615.31	.00	16,507.18	(4,507.18)	138	15,759.84
686.1895	Employee wellness services	1,680.00	.00	.00	2,170.03	(490.03)	129	2,052.27
Other Services & Charges Totals		\$545,955.00	\$42,404.27	\$1,500.00	\$480,283.58	\$64,171.42	88%	\$519,494.68
Other Objects								

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
795.995	GF Cost Distribution	67,180.00	5,598.25	.00	61,580.75	5,599.25	92	67,179.00
	Other Objects Totals	\$67,180.00	\$5,598.25	\$0.00	\$61,580.75	\$5,599.25	92%	\$67,179.00
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	85,000.00	4,444.03	.00	53,746.01	31,253.99	63	59,394.24
	Inter-Dept. Allocations Totals	\$85,000.00	\$4,444.03	\$0.00	\$53,746.01	\$31,253.99	63%	\$59,394.24
	Capital Outlay							
900.915	CIP Projects - Current Year	.00	.00	.00	.00	.00	+++	.00
900.3300	Water Filtration Plant	450,000.00	.00	67,909.00	.00	382,091.00	15	.00
900.4300	Other Equipment	.00	.00	.00	.00	.00	+++	29,884.87
9999.9999	Assets Reclassified	(450,000.00)	.00	.00	.00	(450,000.00)	0	(29,884.87)
	Capital Outlay Totals	\$0.00	\$0.00	\$67,909.00	\$0.00	(\$67,909.00)	+++	\$0.00
	Department 16 - Filtration Totals	\$1,354,093.00	\$111,862.71	\$214,893.52	\$1,194,643.11	(\$55,443.63)	104%	\$1,181,078.31
	Department 41 - General & Administrative							
	Personal Services							
400.101	Regular Pay	103,290.00	9,886.55	.00	101,929.72	1,360.28	99	107,548.03
401.103	Overtime	500.00	5.76	.00	65.14	434.86	13	(2.76)
405.114	FICA	7,660.00	729.91	.00	7,533.09	126.91	98	7,970.96
406.116	Retirement	12,541.00	1,303.88	.00	12,534.25	6.75	100	12,290.58
408.125	SCMIT Worker's Comp Ins.	2,000.00	.00	.00	3,342.29	(1,342.29)	167	2,419.04
410.001	Health Claims Cost	17,225.00	1,041.14	.00	11,193.04	6,031.96	65	11,796.37
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	1,648.77
	Personal Services Totals	\$148,216.00	\$12,967.24	\$0.00	\$136,597.53	\$11,618.47	92%	\$143,670.99
	Supplies							
500.101	Supplies and Materials	4,700.00	60.91	.00	5,424.07	(724.07)	115	5,564.24
500.102	Equipment	900.00	.00	.00	371.59	528.41	41	.00
500.103	Furniture	1,400.00	.00	.00	1,618.65	(218.65)	116	476.97
501.101	Uniforms and Clothing	675.00	.00	.00	483.63	191.37	72	488.98

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Supplies Totals	\$7,675.00	\$60.91	\$0.00	\$7,897.94	(\$222.94)	103%	\$6,530.19
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	31,000.00	.00	.00	29,669.38	1,330.62	96	28,327.58
610.111	Communications- Landline	4,200.00	190.28	.00	4,047.68	152.32	96	4,149.00
610.112	Postage	500.00	.00	.00	.00	500.00	0	135.23
610.1110	Communications- Wireless	2,820.00	193.58	.00	1,958.87	861.13	69	2,160.08
620.114	Advertising	500.00	.00	.00	.00	500.00	0	.00
640.124	Travel Expense	435.00	.00	.00	26.00	409.00	6	183.01
650.127	Electricity	2,352.00	184.06	.00	2,237.02	114.98	95	2,574.61
650.128	Water	844.00	52.68	.00	398.73	445.27	47	437.41
650.129	Wastewater	528.00	20.40	.00	241.40	286.60	46	252.44
650.130	Sanitation	486.00	39.33	.00	393.30	92.70	81	471.96
650.133	Stormwater	977.00	165.94	.00	1,825.34	(848.34)	187	1,184.88
650.134	Security Lights	573.00	53.00	.00	583.00	(10.00)	102	636.00
650.1271	Electricity- Sales Tax	105.00	7.06	.00	103.96	1.04	99	115.30
660.133	Repairs & Maint. Services	5,800.00	.00	4,075.00	4,160.00	(2,435.00)	142	352.13
660.139	Fleet Services Materials	4,000.00	242.11	.00	1,978.93	2,021.07	49	3,819.55
660.145	Gasoline & Oil	1,200.00	.00	.00	2,273.31	(1,073.31)	189	1,518.32
660.1391	Fleet Services Labor	1,800.00	312.47	.00	2,452.40	(652.40)	136	1,974.23
670.156	Equipment Rental/Lease	2,960.00	214.62	.00	2,110.64	849.36	71	3,300.03
685.180	Membership Dues and Fees	1,235.00	.00	.00	1,120.00	115.00	91	1,230.00
685.182	Other Operating Expenses	500.00	21.30	.00	251.00	249.00	50	155.64
685.183	Depreciation	190.00	397.18	.00	1,699.67	(1,509.67)	895	189.84
685.186	Training	660.00	.00	.00	.00	660.00	0	710.00
686.187	Professional Services	1,425.00	.00	.00	.00	1,425.00	0	51.67
686.189	Employee Medical	60.00	.00	.00	.00	60.00	0	45.00
686.195	Repair/Maint Svc Contract	3,160.00	.00	.00	1,401.68	1,758.32	44	3,593.12

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

		Amended	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
686.1895	Employee wellness services	480.00	.00	.00	723.34	(243.34)	151	1,781.72
	Other Services & Charges Totals	\$68,790.00	\$2,094.01	\$4,075.00	\$59,655.65	\$5,059.35	93%	\$59,348.75
	Other Objects							
795.001	IT Internal Allocations	80,000.00	7,098.01	.00	76,704.40	3,295.60	96	96,664.69
	Other Objects Totals	\$80,000.00	\$7,098.01	\$0.00	\$76,704.40	\$3,295.60	96%	\$96,664.69
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	(305,128.00)	(22,220.17)	.00	(268,730.11)	(36,397.89)	88	(296,971.13)
	Inter-Dept. Allocations Totals	(\$305,128.00)	(\$22,220.17)	\$0.00	(\$268,730.11)	(\$36,397.89)	88%	(\$296,971.13)
	Capital Outlay							
900.4100	Vehicles	27,500.00	.00	27,059.00	27,076.00	(26,635.00)	197	.00
9999.9999	Assets Reclassified	(27,500.00)	.00	.00	(27,076.00)	(424.00)	98	.00
	Capital Outlay Totals	\$0.00	\$0.00	\$27,059.00	\$0.00	(\$27,059.00)	+++	\$0.00
	Department 41 - General & Administrative Totals	(\$447.00)	\$0.00	\$31,134.00	\$12,125.41	(\$43,706.41)	-9678%	\$9,243.49
	Department 42 - Engineering Services							
	Personal Services							
400.101	Regular Pay	126,000.00	11,204.31	.00	116,722.05	9,277.95	93	113,387.61
405.114	FICA	9,640.00	801.50	.00	8,295.48	1,344.52	86	7,952.82
406.116	Retirement	14,700.00	1,475.51	.00	14,388.30	311.70	98	12,849.76
408.125	SCMIT Worker's Comp Ins.	.00	.00	.00	1,523.82	(1,523.82)	+++	.00
410.001	Health Claims Cost	13,179.00	1,339.46	.00	14,483.38	(1,304.38)	110	14,005.35
	Personal Services Totals	\$163,519.00	\$14,820.78	\$0.00	\$155,413.03	\$8,105.97	95%	\$148,195.54
	Supplies							
500.101	Supplies and Materials	450.00	.00	.00	283.65	166.35	63	365.19
500.102	Equipment	5,400.00	.00	.00	1,408.86	3,991.14	26	1,371.37
500.103	Furniture	150.00	.00	.00	.00	150.00	0	900.00
500.105	Printing and Binding	100.00	.00	.00	.00	100.00	0	619.32
501.101	Uniforms and Clothing	600.00	.00	.00	659.03	(59.03)	110	501.33

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Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
515.121	Safety Supplies	570.00	63.99	.00	139.54	430.46	24	.00
515.124	Department Supplies	.00	.00	.00	.00	.00	+++	238.86
	Supplies Totals	\$7,270.00	\$63.99	\$0.00	\$2,491.08	\$4,778.92	34%	\$3,996.07
	Other Services & Charges							
610.112	Postage	100.00	.00	.00	49.05	50.95	49	83.97
610.1110	Communications- Wireless	1,200.00	.00	.00	.00	1,200.00	0	.00
620.114	Advertising	150.00	.00	.00	.00	150.00	0	.00
640.124	Travel Expense	1,138.00	.00	.00	85.96	1,052.04	8	804.14
685.180	Membership Dues and Fees	325.00	.00	.00	304.00	21.00	94	334.00
685.182	Other Operating Expenses	.00	.00	.00	21.30	(21.30)	+++	.00
685.184	Continuing Education	600.00	1,268.33	.00	1,752.33	(1,152.33)	292	.00
685.186	Training	1,100.00	.00	.00	1,223.58	(123.58)	111	1,045.00
686.187	Professional Services	1,400.00	.00	.00	.00	1,400.00	0	1,306.47
686.189	Employee Medical	100.00	.00	.00	.00	100.00	0	.00
686.1895	Employee wellness services	500.00	.00	.00	723.34	(223.34)	145	2,990.47
	Other Services & Charges Totals	\$6,613.00	\$1,268.33	\$0.00	\$4,159.56	\$2,453.44	63%	\$6,564.05
	Other Objects							
735.122	Services Billed	(177,202.00)	(16,153.10)	.00	(165,071.66)	(12,130.34)	93	(157,598.25)
	Other Objects Totals	(\$177,202.00)	(\$16,153.10)	\$0.00	(\$165,071.66)	(\$12,130.34)	93%	(\$157,598.25)
	Department 42 - Engineering Services Totals	\$200.00	\$0.00	\$0.00	(\$3,007.99)	\$3,207.99	-1504%	\$1,157.41
	EXPENSE TOTALS	\$2,510,111.00	\$245,533.18	\$1,815,785.40	\$2,250,699.59	(\$1,556,373.99)	162%	\$2,243,495.02
	Fund 0031 - Water Utility Fund Totals							
	REVENUE TOTALS	2,510,111.00	198,004.58	.00	2,611,817.58	(101,706.58)	104%	2,534,039.43
	EXPENSE TOTALS	2,510,111.00	245,533.18	1,815,785.40	2,250,699.59	(1,556,373.99)	162%	2,243,495.02
	Fund 0031 - Water Utility Fund Totals	\$0.00	(\$47,528.60)	(\$1,815,785.40)	\$361,117.99	\$1,454,667.41		\$290,544.41
	Fund 0032 - Wastewater Fund							

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
REVENUE								
Department 00 - Revenue								
Operating Revenues								
301.000	Sale Of Utilities	2,379,256.00	220,628.32	.00	2,426,318.95	(47,062.95)	102	2,336,024.67
301.002	New Turn Ons	3,300.00	245.00	.00	2,905.00	395.00	88	3,455.00
301.009	New Service Taps	10,000.00	.00	.00	5,350.00	4,650.00	54	1,000.00
301.014	Fixed Charges - Andrews	120,000.00	10,119.80	.00	111,317.80	8,682.20	93	121,437.60
301.015	Fixed Charges - GCWSD	225,000.00	19,241.87	.00	211,660.57	13,339.43	94	230,902.44
301.016	Fixed Charges - COG	300,000.00	27,651.27	.00	304,163.97	(4,163.97)	101	331,815.24
301.017	Volume Charges - Andrews	280,000.00	12,183.60	.00	81,287.92	198,712.08	29	243,468.92
301.018	Volume Charges - GCWSD	350,000.00	19,529.19	.00	224,870.13	125,129.87	64	395,037.98
301.019	Volume Charges - COG	1,025,000.00	67,218.70	.00	962,703.12	62,296.88	94	1,091,023.40
301.026	Fixed- Elim Georgetown	(300,000.00)	(27,651.27)	.00	(304,163.97)	4,163.97	101	(331,815.24)
301.029	Volume-Elim-Georgetown	(1,025,000.00)	(67,218.70)	.00	(962,703.12)	(62,296.88)	94	(1,091,023.40)
302.001	Penalties	35,000.00	2,722.19	.00	40,806.89	(5,806.89)	117	32,442.93
303.006	Septic Tank Dumping	15,000.00	5,930.00	.00	59,850.00	(44,850.00)	399	12,585.00
Operating Revenues Totals		\$3,417,556.00	\$290,599.97	\$0.00	\$3,164,367.26	\$253,188.74	93%	\$3,376,354.54
Impact Fees								
324.017	Wastewater Impact Fee	7,000.00	.00	.00	4,250.00	2,750.00	61	6,900.00
Impact Fees Totals		\$7,000.00	\$0.00	\$0.00	\$4,250.00	\$2,750.00	61%	\$6,900.00
Investment Earnings								
306.001	Investment Earnings	3,300.00	.00	.00	4,915.56	(1,615.56)	149	7,233.44
Investment Earnings Totals		\$3,300.00	\$0.00	\$0.00	\$4,915.56	(\$1,615.56)	149%	\$7,233.44
Miscellaneous								
369.002	Miscellaneous Revenue	3,000.00	.00	.00	1,804.11	1,195.89	60	1,388.00
369.003	Insurance Proceeds	.00	.00	.00	4,272.92	(4,272.92)	+++	.00
Miscellaneous Totals		\$3,000.00	\$0.00	\$0.00	\$6,077.03	(\$3,077.03)	203%	\$1,388.00

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Operating Transfers In							
394.002	Transfer from fund balance	3,673.00	.00	.00	.00	3,673.00	0	.00
	Operating Transfers In Totals	\$3,673.00	\$0.00	\$0.00	\$0.00	\$3,673.00	0%	\$0.00
	Sale of Assets							
391.001	Sale of Assets	.00	.00	.00	.00	.00	+++	7,025.00
	Sale of Assets Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$7,025.00
	Department 00 - Revenue Totals	\$3,434,529.00	\$290,599.97	\$0.00	\$3,179,609.85	\$254,919.15	93%	\$3,398,900.98
	REVENUE TOTALS	\$3,434,529.00	\$290,599.97	\$0.00	\$3,179,609.85	\$254,919.15	93%	\$3,398,900.98
	EXPENSE							
	Department 18 - Wastewater Collections							
	Personal Services							
400.101	Regular Pay	240,083.00	16,330.81	.00	169,265.62	70,817.38	71	191,308.95
401.103	Overtime	12,000.00	372.55	.00	3,041.94	8,958.06	25	13,411.68
401.105	On-call pay	4,420.00	333.32	.00	4,433.18	(13.18)	100	4,733.16
405.114	FICA	15,411.00	1,161.56	.00	12,069.19	3,341.81	78	14,350.15
406.116	Retirement	24,758.00	2,206.73	.00	21,171.62	3,586.38	86	22,600.48
408.125	SCMIT Worker's Comp Ins.	10,000.00	.00	.00	18,233.80	(8,233.80)	182	19,726.94
410.001	Health Claims Cost	67,921.00	3,991.60	.00	44,600.60	23,320.40	66	52,588.90
410.002	Health Claim Costs-Retire	.00	497.12	.00	4,775.96	(4,775.96)	+++	.00
410.003	OPEB cost	3,000.00	.00	.00	.00	3,000.00	0	2,819.89
	Personal Services Totals	\$377,593.00	\$24,893.69	\$0.00	\$277,591.91	\$100,001.09	74%	\$321,540.15
	Supplies							
500.101	Supplies and Materials	7,600.00	155.15	.00	3,282.14	4,317.86	43	6,139.99
500.102	Equipment	13,350.00	.00	.00	4,551.10	8,798.90	34	12,443.84
500.103	Furniture	.00	.00	.00	139.99	(139.99)	+++	.00
501.101	Uniforms and Clothing	9,920.00	240.45	.00	5,922.61	3,997.39	60	4,924.34
512.108	Chemicals	4,700.00	.00	.00	1,080.16	3,619.84	23	200.88

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Fiscal Year to Date 05/31/18
Exclude Rollup Account

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.187	Professional Services	5,080.00	166.67	1,626.67	2,298.09	1,155.24	77	2,050.86
686.189	Employee Medical	480.00	.00	.00	45.00	435.00	9	432.55
686.191	Contract Services/Studies	2,460.00	113.79	.00	1,320.34	1,139.66	54	1,956.95
686.195	Repair/Maint Svc Contract	16,440.00	14,852.19	.00	15,362.71	1,077.29	93	2,450.44
686.199	Internal Engineering	13,000.00	1,615.31	.00	16,507.18	(3,507.18)	127	15,759.84
686.1895	Employee wellness services	3,000.00	.00	.00	2,531.70	468.30	84	2,269.63
687.202	Utility Billing Services	6,000.00	31.23	.00	5,311.87	688.13	89	5,509.67
Other Services & Charges Totals		\$610,853.00	\$53,392.12	\$4,450.54	\$508,669.34	\$97,733.12	84%	\$535,730.48
Other Objects								
702.106	Interest- Bonds	75,008.00	574.21	.00	6,430.93	68,577.07	9	7,360.62
702.110	Bond Principal	18,980.00	1,620.71	.00	17,713.19	1,266.81	93	18,978.42
720.001	Provision for Bad Debts	7,500.00	625.00	.00	6,875.00	625.00	92	43,720.76
795.995	GF Cost Distribution	70,000.00	5,833.33	.00	64,166.63	5,833.37	92	69,999.96
7999.9999	Principal Reclassified	(18,980.00)	.00	.00	.00	(18,980.00)	0	(18,978.42)
Other Objects Totals		\$152,508.00	\$8,653.25	\$0.00	\$95,185.75	\$57,322.25	62%	\$121,081.34
Inter-Dept. Allocations								
795.999	Allocation G&A Services	70,000.00	5,555.04	.00	67,182.54	2,817.46	96	74,242.81
Inter-Dept. Allocations Totals		\$70,000.00	\$5,555.04	\$0.00	\$67,182.54	\$2,817.46	96%	\$74,242.81
Capital Outlay								
900.911	Sewer Improvement Projects	435,000.00	100.00	346,062.50	179,489.70	(90,552.20)	121	66,870.57
900.915	CIP Projects - Current Year	.00	.00	.00	.00	.00	+++	.00
900.3700	Wastewater Collection Sys	120,000.00	.00	120,000.00	.00	.00	100	1,316.53
900.4200	Heavy Equipment	.00	.00	.00	.00	.00	+++	103,472.00
900.4300	Other Equipment	112,000.00	.00	97,952.70	33,101.65	(19,054.35)	117	13,745.65
9999.9999	Assets Reclassified	(667,000.00)	.00	.00	(212,491.35)	(454,508.65)	32	(185,404.75)
Capital Outlay Totals		\$0.00	\$100.00	\$564,015.20	\$100.00	(\$564,115.20)	+++	\$0.00
Department 18 - Wastewater Collections Totals		\$1,281,034.00	\$94,697.45	\$609,987.65	\$980,254.65	(\$309,208.30)	124%	\$1,120,629.73

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Department 34 - Regional Wastewater Plant							
	Personal Services							
400.101	Regular Pay	274,172.00	24,156.97	.00	247,303.60	26,868.40	90	282,150.27
401.103	Overtime	10,000.00	330.81	.00	8,196.54	1,803.46	82	14,986.84
401.105	On-call pay	7,020.00	533.32	.00	6,133.18	886.82	87	6,933.16
405.114	FICA	20,814.00	1,748.86	.00	18,135.81	2,678.19	87	21,279.59
406.116	Retirement	34,710.00	3,301.86	.00	31,458.67	3,251.33	91	33,767.54
408.125	SCMIT Worker's Comp Ins.	2,700.00	.00	571.91	4,306.67	(2,178.58)	181	3,189.96
410.001	Health Claims Cost	66,924.00	5,114.12	.00	53,329.21	13,594.79	80	56,832.15
	Personal Services Totals	\$416,340.00	\$35,185.94	\$571.91	\$368,863.68	\$46,904.41	89%	\$419,139.51
	Supplies							
500.101	Supplies and Materials	5,500.00	798.00	.00	6,325.34	(825.34)	115	7,466.29
500.102	Equipment	6,550.00	.00	.00	1,295.74	5,254.26	20	6,584.42
501.101	Uniforms and Clothing	4,250.00	90.41	.00	2,204.54	2,045.46	52	4,088.78
512.108	Chemicals	94,900.00	26,881.86	67,678.13	117,615.85	(90,393.98)	195	75,613.60
512.109	Laboratory Supplies	19,760.00	2,032.84	4,509.59	16,191.42	(941.01)	105	18,040.25
515.121	Safety Supplies	1,200.00	.00	.00	732.00	468.00	61	879.50
532.148	Small Hand Tools	510.00	691.85	.00	691.85	(181.85)	136	563.30
	Supplies Totals	\$132,670.00	\$30,494.96	\$72,187.72	\$145,056.74	(\$84,574.46)	164%	\$113,236.14
	Other Services & Charges							
515.129	Permit Fees Due To Others	7,900.00	.00	.00	7,830.07	69.93	99	7,527.37
600.110	SCMIRF Property/Liab Ins	14,000.00	.00	.00	13,289.41	710.59	95	12,688.40
610.111	Communications- Landline	2,520.00	183.80	.00	2,205.23	314.77	88	2,312.53
610.112	Postage	500.00	22.13	.00	22.13	477.87	4	42.92
610.1110	Communications- Wireless	420.00	66.04	.00	421.22	(1.22)	100	424.77
620.114	Advertising	500.00	.00	.00	.00	500.00	0	.00
640.124	Travel Expense	1,950.00	.00	.00	525.64	1,424.36	27	273.17

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
650.127	Electricity	294,709.00	32,699.07	.00	356,108.35	(61,399.35)	121	342,019.66
650.128	Water	1,344.00	109.47	.00	1,106.86	237.14	82	985.04
650.130	Sanitation	3,240.00	262.13	.00	2,883.43	356.57	89	3,145.56
650.133	Stormwater	825.00	210.53	.00	2,315.83	(1,490.83)	281	1,065.72
650.134	Security Lights	3,750.00	347.00	.00	3,817.00	(67.00)	102	4,164.00
650.1271	Electricity- Sales Tax	12,855.00	1,173.44	.00	16,991.90	(4,136.90)	132	15,389.48
660.133	Repairs & Maint. Services	86,000.00	10,903.50	16,590.15	118,365.54	(48,955.69)	157	203,265.98
660.139	Fleet Services Materials	4,000.00	.00	.00	3,109.43	890.57	78	4,148.35
660.145	Gasoline & Oil	2,000.00	.00	.00	2,133.71	(133.71)	107	1,728.34
660.1391	Fleet Services Labor	2,200.00	34.23	.00	1,171.71	1,028.29	53	2,390.00
670.156	Equipment Rental/Lease	3,820.00	.00	.00	2,697.14	1,122.86	71	3,873.53
685.180	Membership Dues and Fees	385.00	.00	.00	175.00	210.00	45	370.00
685.182	Other Operating Expenses	2,000.00	.00	.00	197.00	1,803.00	10	17,138.79
685.183	Depreciation	.00	68.15	.00	545.20	(545.20)	+++	.00
685.186	Training	5,355.00	.00	.00	1,361.00	3,994.00	25	1,455.00
685.190	Landfill Fees	52,650.00	.00	.00	48,702.20	3,947.80	93	22,207.91
686.186	Legal Services	1,000.00	.00	.00	.00	1,000.00	0	.00
686.187	Professional Services	168,860.00	.00	90,301.01	69,050.43	9,508.56	94	68,127.09
686.189	Employee Medical	400.00	.00	.00	355.00	45.00	89	124.00
686.195	Repair/Maint Svc Contract	3,660.00	.00	.00	1,882.57	1,777.43	51	4,685.29
686.199	Internal Engineering	25,000.00	3,230.62	.00	33,014.32	(8,014.32)	132	31,519.64
686.1895	Employee wellness services	820.00	.00	.00	1,808.36	(988.36)	221	2,510.49
Other Services & Charges Totals		\$702,663.00	\$49,310.11	\$106,891.16	\$692,085.68	(\$96,313.84)	114%	\$753,583.03
Other Objects								
702.106	Interest- Bonds	231,240.00	17,961.66	.00	197,578.58	33,661.42	85	223,878.16
702.110	Bond Principal	544,746.00	89,126.90	.00	534,761.40	9,984.60	98	525,768.00
703.109	Agents Fee	4,500.00	2,687.50	.00	5,550.00	(1,050.00)	123	4,475.00

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18
Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
795.995	GF Cost Distribution	46,500.00	3,875.00	.00	42,625.00	3,875.00	92	46,500.00
7999.9999	Principal Reclassified	(544,746.00)	(89,126.90)	.00	(534,761.40)	(9,984.60)	98	(525,768.00)
	Other Objects Totals	\$282,240.00	\$24,524.16	\$0.00	\$245,753.58	\$36,486.42	87%	\$274,853.16
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	75,000.00	5,555.04	.00	67,182.54	7,817.46	90	74,242.81
	Inter-Dept. Allocations Totals	\$75,000.00	\$5,555.04	\$0.00	\$67,182.54	\$7,817.46	90%	\$74,242.81
	Capital Outlay							
900.909	Headworks Modifications - Phase I	.00	.00	.00	.00	.00	+++	15,923.00
900.910	SBR Reactor #3 Modifications	1,210,600.00	99,937.00	(237,259.46)	491,584.68	956,274.78	21	1,928,272.08
900.915	CIP Projects - Current Year	.00	.00	.00	.00	.00	+++	.00
900.3000	Buildings & Improvements	12,000.00	.00	.00	8,178.00	3,822.00	68	.00
900.3900	Wastewater Treatment Plnt	92,800.00	1,147.50	224,500.00	64,510.00	(196,210.00)	311	.00
900.4300	Other Equipment	11,000.00	.00	10,216.57	9,916.55	(9,133.12)	183	.00
9999.9999	Assets Reclassified	(1,326,400.00)	(101,084.50)	.00	(574,189.23)	(752,210.77)	43	(1,944,195.08)
	Capital Outlay Totals	\$0.00	\$0.00	(\$2,542.89)	\$0.00	\$2,542.89	+++	\$0.00
	Sub Department 17 - Wastewater Treatment							
	Personal Services							
410.003	OPEB cost	.00	.00	.00	.00	.00	+++	4,522.29
	Personal Services Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$4,522.29
	Other Services & Charges							
685.183	Depreciation	544,582.00	59,752.15	.00	569,377.53	(24,795.53)	105	543,755.32
	Other Services & Charges Totals	\$544,582.00	\$59,752.15	\$0.00	\$569,377.53	(\$24,795.53)	105%	\$543,755.32
	Sub Department 17 - Wastewater Treatment Totals	\$544,582.00	\$59,752.15	\$0.00	\$569,377.53	(\$24,795.53)	105%	\$548,277.61
	Department 34 - Regional Wastewater Plant Totals	\$2,153,495.00	\$204,822.36	\$177,107.90	\$2,088,319.75	(\$111,932.65)	105%	\$2,183,332.26
	EXPENSE TOTALS	\$3,434,529.00	\$299,519.81	\$787,095.55	\$3,068,574.40	(\$421,140.95)	112%	\$3,303,961.99
	Fund 0032 - Wastewater Fund Totals							

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
REVENUE TOTALS		3,434,529.00	290,599.97	.00	3,179,609.85	254,919.15	93%	3,398,900.98
EXPENSE TOTALS		3,434,529.00	299,519.81	787,095.55	3,068,574.40	(421,140.95)	112%	3,303,961.99
Fund 0032 - Wastewater Fund Totals		\$0.00	(\$8,919.84)	(\$787,095.55)	\$111,035.45	\$676,060.10		\$94,938.99
Fund 0033 - Stormwater Utility Fund								
REVENUE								
Department 00 - Revenue								
Operating Revenues								
301.000	Sale Of Utilities	690,000.00	73,017.14	.00	790,786.56	(100,786.56)	115	502,907.88
302.001	Penalties	6,000.00	843.84	.00	8,488.24	(2,488.24)	141	6,136.04
Operating Revenues Totals		\$696,000.00	\$73,860.98	\$0.00	\$799,274.80	(\$103,274.80)	115%	\$509,043.92
Investment Earnings								
361.001	Investment Earnings	9,000.00	.00	.00	9,038.07	(38.07)	100	11,516.23
Investment Earnings Totals		\$9,000.00	\$0.00	\$0.00	\$9,038.07	(\$38.07)	100%	\$11,516.23
Capital Contributions								
371.002	Capital Contrib-Grants	.00	.00	.00	162,960.00	(162,960.00)	+++	16,375.00
Capital Contributions Totals		\$0.00	\$0.00	\$0.00	\$162,960.00	(\$162,960.00)	+++	\$16,375.00
Operating Transfers In								
394.002	Transfer from fund balance	287,698.00	.00	.00	.00	287,698.00	0	.00
Operating Transfers In Totals		\$287,698.00	\$0.00	\$0.00	\$0.00	\$287,698.00	0%	\$0.00
Department 00 - Revenue Totals		\$992,698.00	\$73,860.98	\$0.00	\$971,272.87	\$21,425.13	98%	\$536,935.15
REVENUE TOTALS		\$992,698.00	\$73,860.98	\$0.00	\$971,272.87	\$21,425.13	98%	\$536,935.15
EXPENSE								
Department 40 - Storm Water Utility Exp.								
Personal Services								
400.101	Regular Pay	180,000.00	15,738.76	.00	163,746.10	16,253.90	91	201,698.66
401.103	Overtime	6,000.00	.00	.00	993.94	5,006.06	17	8,704.28
401.105	On-call pay	2,600.00	200.00	.00	1,700.00	900.00	65	2,200.00

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Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
405.114	FICA	13,500.00	1,099.29	.00	11,389.50	2,110.50	84	14,706.87
406.116	Retirement	25,300.00	2,089.11	.00	19,895.18	5,404.82	79	23,911.54
408.125	SCMIT Worker's Comp Ins.	8,500.00	.00	.00	12,474.02	(3,974.02)	147	10,554.27
410.001	Health Claims Cost	59,312.00	3,826.64	.00	41,374.72	17,937.28	70	48,084.52
410.002	Health Claim Costs-Retire	17,596.00	1,486.52	.00	17,927.62	(331.62)	102	14,549.69
410.003	OPEB cost	4,000.00	.00	.00	.00	4,000.00	0	3,953.48
Personal Services Totals		\$316,808.00	\$24,440.32	\$0.00	\$269,501.08	\$47,306.92	85%	\$328,363.31
Supplies								
500.101	Supplies and Materials	2,660.00	38.48	.00	1,309.22	1,350.78	49	1,883.09
500.102	Equipment	7,200.00	.00	.00	2,478.69	4,721.31	34	2,304.22
501.101	Uniforms and Clothing	5,100.00	80.33	.00	3,101.33	1,998.67	61	4,125.34
513.112	Asphalt/Concrete/Gravel	5,460.00	5,175.00	.00	9,369.47	(3,909.47)	172	3,507.05
514.112	SW Collection Syst Supply	4,400.00	.00	.00	496.31	3,903.69	11	1,916.55
515.121	Safety Supplies	600.00	.00	.00	839.21	(239.21)	140	.00
532.148	Small Hand Tools	180.00	.00	.00	.00	180.00	0	28.91
Supplies Totals		\$25,600.00	\$5,293.81	\$0.00	\$17,594.23	\$8,005.77	69%	\$13,765.16
Other Services & Charges								
600.110	SCMIRF Property/Liab Ins	5,000.00	.00	.00	5,130.33	(130.33)	103	4,898.31
610.111	Communications- Landline	1,200.00	104.08	.00	1,248.31	(48.31)	104	1,168.43
610.112	Postage	200.00	21.65	.00	202.67	(2.67)	101	281.52
610.1110	Communications- Wireless	660.00	54.17	.00	542.80	117.20	82	643.35
620.114	Advertising	300.00	133.37	.00	250.37	49.63	83	356.15
640.124	Travel Expense	228.00	.00	.00	.00	228.00	0	51.39
650.127	Electricity	1,817.00	142.61	.00	1,443.39	373.61	79	1,637.85
650.128	Water	376.00	30.66	.00	531.88	(155.88)	141	350.16
650.129	Wastewater	194.00	17.00	.00	187.00	7.00	96	188.16
650.133	Stormwater	.00	1,373.40	.00	15,107.40	(15,107.40)	+++	1,814.40

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

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Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
650.134	Security Lights	.00	80.00	.00	880.00	(880.00)	+++	960.00
650.1271	Electricity- Sales Tax	20.00	.82	.00	12.35	7.65	62	13.25
660.133	Repairs & Maint. Services	244,756.00	.00	211,476.67	122,767.76	(89,488.43)	137	14,931.93
660.139	Fleet Services Materials	15,000.00	1,767.53	.00	29,807.91	(14,807.91)	199	18,681.16
660.145	Gasoline & Oil	13,000.00	.00	.00	15,547.11	(2,547.11)	120	17,489.83
660.1391	Fleet Services Labor	22,000.00	1,156.26	.00	18,483.39	3,516.61	84	25,510.45
670.156	Equipment Rental/Lease	280.00	.00	.00	54.91	225.09	20	.00
685.180	Membership Dues and Fees	190.00	.00	.00	.00	190.00	0	271.24
685.182	Other Operating Expenses	3,880.00	220.29	.00	2,424.85	1,455.15	62	3,137.63
685.183	Depreciation	409,645.00	34,623.81	.00	380,890.89	28,754.11	93	412,027.96
685.186	Training	150.00	.00	.00	.00	150.00	0	249.00
686.187	Professional Services	63,610.00	166.67	2,286.67	2,719.55	58,603.78	8	507.11
686.189	Employee Medical	300.00	.00	.00	.00	300.00	0	.00
686.195	Repair/Maint Svc Contract	2,290.00	.00	.00	1,372.92	917.08	60	3,251.75
686.199	Internal Engineering	25,000.00	3,230.62	.00	33,014.32	(8,014.32)	132	31,519.64
686.1895	Employee wellness services	2,100.00	.00	.00	1,808.36	291.64	86	2,688.76
687.202	Utility Billing Services	2,200.00	10.77	.00	1,831.68	368.32	83	1,899.89
Other Services & Charges Totals		\$814,396.00	\$43,133.71	\$213,763.34	\$636,260.15	(\$35,627.49)	104%	\$544,529.32
Other Objects								
720.001	Provision for Bad Debts	1,400.00	116.67	.00	1,283.37	116.63	92	1,746.38
795.995	GF Cost Distribution	42,000.00	3,500.00	.00	38,500.00	3,500.00	92	42,000.00
Other Objects Totals		\$43,400.00	\$3,616.67	\$0.00	\$39,783.37	\$3,616.63	92%	\$43,746.38
Inter-Dept. Allocations								
795.999	Allocation G&A Services	25,000.00	2,222.03	.00	26,873.01	(1,873.01)	107	29,697.03
Inter-Dept. Allocations Totals		\$25,000.00	\$2,222.03	\$0.00	\$26,873.01	(\$1,873.01)	107%	\$29,697.03
Capital Outlay								
900.915	CIP Projects - Current Year	.00	.00	.00	.00	.00	+++	.00

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

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Fiscal Year to Date 05/31/18

Exclude Rollup Account

		Amended	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
900.1000	Infrastructure Improvemts	2,117,721.00	148,638.47	3,130,163.74	1,031,656.18	(2,044,098.92)	197	46,807.78
900.4200	Heavy Equipment	.00	.00	.00	.00	.00	+++	185,211.49
950.962	Drainage Improvements	324,000.00	52,945.78	523,744.36	187,396.15	(387,140.51)	219	18,187.50
9999.9999	Assets Reclassified	(2,342,000.00)	(172,915.78)	.00	(1,190,383.86)	(1,151,616.14)	51	(250,206.77)
	Capital Outlay Totals	\$99,721.00	\$28,668.47	\$3,653,908.10	\$28,668.47	(\$3,582,855.57)	3693%	\$0.00
	Department 40 - Storm Water Utility Exp. Totals	\$1,324,925.00	\$107,375.01	\$3,867,671.44	\$1,018,680.31	(\$3,561,426.75)	369%	\$960,101.20
	EXPENSE TOTALS	\$1,324,925.00	\$107,375.01	\$3,867,671.44	\$1,018,680.31	(\$3,561,426.75)	369%	\$960,101.20
	Fund 0033 - Stormwater Utility Fund Totals							
	REVENUE TOTALS	992,698.00	73,860.98	.00	971,272.87	21,425.13	98%	536,935.15
	EXPENSE TOTALS	1,324,925.00	107,375.01	3,867,671.44	1,018,680.31	(3,561,426.75)	369%	960,101.20
	Fund 0033 - Stormwater Utility Fund Totals	(\$332,227.00)	(\$33,514.03)	(\$3,867,671.44)	(\$47,407.44)	\$3,582,851.88		(\$423,166.05)
	Fund 0035 - Waste Management Fund							
	REVENUE							
	Department 00 - Revenue							
	Charges for Services							
344.001	Refuse Col Chge-Resident	775,000.00	65,152.79	.00	717,786.76	57,213.24	93	779,597.77
344.002	Refuse Col Chge-Comm	128,000.00	11,122.45	.00	121,805.25	6,194.75	95	131,880.54
344.003	Sanitation Fee Penalties	15,000.00	1,313.13	.00	14,518.80	481.20	97	16,499.39
	Charges for Services Totals	\$918,000.00	\$77,588.37	\$0.00	\$854,110.81	\$63,889.19	93%	\$927,977.70
	Miscellaneous							
369.002	Miscellaneous Revenue	100.00	4,926.16	.00	6,764.16	(6,664.16)	6764	664.20
	Miscellaneous Totals	\$100.00	\$4,926.16	\$0.00	\$6,764.16	(\$6,664.16)	6764%	\$664.20
	Operating Transfers In							
394.002	Transfer from fund balance	36,881.00	.00	.00	.00	36,881.00	0	.00
	Operating Transfers In Totals	\$36,881.00	\$0.00	\$0.00	\$0.00	\$36,881.00	0%	\$0.00
	Sale of Assets							

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

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Fiscal Year to Date 05/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
391.001	Sale of Assets	.00	.00	.00	.00	.00	+++	6,585.79
	Sale of Assets Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$6,585.79
	Department 00 - Revenue Totals	\$954,981.00	\$82,514.53	\$0.00	\$860,874.97	\$94,106.03	90%	\$935,227.69
	REVENUE TOTALS	\$954,981.00	\$82,514.53	\$0.00	\$860,874.97	\$94,106.03	90%	\$935,227.69
	EXPENSE							
	Department 31 - Residential Sanitation							
	Personal Services							
400.101	Regular Pay	212,857.00	21,173.61	.00	218,115.85	(5,258.85)	102	226,010.67
401.103	Overtime	20,000.00	710.65	.00	17,479.09	2,520.91	87	21,629.21
401.109	Seasonal City employee labor	58,000.00	.00	.00	.00	58,000.00	0	.00
405.114	FICA	16,816.00	1,571.72	.00	16,611.79	204.21	99	17,308.39
406.116	Retirement	28,719.00	2,923.06	.00	28,673.22	45.78	100	27,810.41
408.125	SCMIT Worker's Comp Ins.	24,000.00	.00	.00	32,477.15	(8,477.15)	135	29,918.58
410.001	Health Claims Cost	57,339.00	3,331.40	.00	40,601.08	16,737.92	71	46,608.25
410.002	Health Claim Costs-Retire	12,996.00	1,091.00	.00	12,923.52	72.48	99	8,478.96
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	5,083.04
	Personal Services Totals	\$435,727.00	\$30,801.44	\$0.00	\$366,881.70	\$68,845.30	84%	\$382,847.51
	Supplies							
500.101	Supplies and Materials	5,000.00	334.07	.00	5,336.26	(336.26)	107	5,580.37
500.102	Equipment	.00	.00	.00	.00	.00	+++	(224.70)
501.101	Uniforms and Clothing	19,000.00	1,478.98	.00	18,664.56	335.44	98	22,809.28
515.121	Safety Supplies	2,000.00	300.47	.00	656.69	1,343.31	33	784.77
	Supplies Totals	\$26,000.00	\$2,113.52	\$0.00	\$24,657.51	\$1,342.49	95%	\$28,949.72
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	25,000.00	.00	.00	24,724.48	275.52	99	23,606.32
610.111	Communications- Landline	300.00	5.14	.00	137.55	162.45	46	141.66
610.112	Postage	150.00	43.83	.00	410.26	(260.26)	274	500.63

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
610.1110	Communications- Wireless	500.00	.00	.00	.00	500.00	0	.00
620.114	Advertising	500.00	5.80	.00	532.30	(32.30)	106	1,545.46
650.127	Electricity	1,057.00	75.82	.00	1,035.02	21.98	98	1,079.70
650.128	Water	414.00	34.88	.00	384.56	29.44	93	398.63
650.129	Wastewater	640.00	53.96	.00	594.83	45.17	93	616.78
650.130	Sanitation	456.00	36.92	.00	406.12	49.88	89	443.04
650.133	Stormwater	326.00	4.28	.00	47.08	278.92	14	361.80
650.134	Security Lights	475.00	43.89	.00	482.79	(7.79)	102	526.68
650.1271	Electricity- Sales Tax	4.00	.05	.00	3.73	.27	93	3.46
660.136	Container Repairs	5,000.00	.00	.00	4,414.38	585.62	88	4,915.30
660.139	Fleet Services Materials	35,000.00	3,269.76	.00	29,948.41	5,051.59	86	35,363.84
660.145	Gasoline & Oil	32,000.00	.00	.00	31,242.21	757.79	98	33,466.73
660.1362	Roll-Out Purchases	25,000.00	1,446.75	.00	22,364.26	2,635.74	89	21,064.55
660.1391	Fleet Services Labor	64,000.00	3,182.72	.00	45,547.13	18,452.87	71	64,834.70
660.1392	Fleet Svcs- Outside Vends	2,000.00	55.00	.00	728.75	1,271.25	36	1,966.25
685.182	Other Operating Expenses	1,500.00	450.35	.00	3,254.47	(1,754.47)	217	3,106.47
685.183	Depreciation	87,132.00	4,967.26	.00	53,935.18	33,196.82	62	165,374.31
685.190	Landfill Fees	5,000.00	.00	.00	953.68	4,046.32	19	1,537.87
686.189	Employee Medical	1,800.00	45.00	.00	242.00	1,558.00	13	45.00
686.195	Repair/Maint Svc Contract	2,800.00	.00	.00	489.37	2,310.63	17	2,310.00
686.1895	Employee wellness services	3,000.00	.00	.00	2,893.38	106.62	96	3,167.53
687.202	Utility Billing Services	4,000.00	21.79	.00	3,707.71	292.29	93	3,845.87
687.203	Contract Services	65,000.00	5,241.49	20,231.09	56,736.59	(11,967.68)	118	61,639.01
Other Services & Charges Totals		\$363,054.00	\$18,984.69	\$20,231.09	\$285,216.24	\$57,606.67	84%	\$431,861.59
Other Objects								
720.001	Provision for Bad Debts	1,500.00	125.00	.00	1,375.00	125.00	92	6,202.65
720.005	Loss on Asset Disposal	.00	.00	.00	.00	.00	+++	6,563.00

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Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
730.120	Recycling Labor	37,000.00	2,870.45	18,536.08	30,346.96	(11,883.04)	132	32,089.21
730.122	Recycling Operating	7,500.00	125.74	.00	3,271.49	4,228.51	44	10,007.44
795.001	IT Internal Allocations	7,000.00	489.52	.00	5,265.95	1,734.05	75	5,851.56
795.995	GF Cost Distribution	77,200.00	6,156.17	.00	67,717.87	9,482.13	88	77,199.96
Other Objects Totals		\$130,200.00	\$9,766.88	\$18,536.08	\$107,977.27	\$3,686.65	97%	\$137,913.82
Capital Outlay								
900.4100	Vehicles	.00	.00	.00	.00	.00	+++	50,652.88
900.4200	Heavy Equipment	145,185.00	.00	.00	.00	145,185.00	0	140,756.00
900.4300	Other Equipment	38,500.00	.00	.00	.00	38,500.00	0	17,954.60
9999.9999	Assets Reclassified	(183,685.00)	.00	.00	.00	(183,685.00)	0	(209,363.48)
Capital Outlay Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Department 31 - Residential Sanitation Totals		\$954,981.00	\$61,666.53	\$38,767.17	\$784,732.72	\$131,481.11	86%	\$981,572.64
EXPENSE TOTALS		\$954,981.00	\$61,666.53	\$38,767.17	\$784,732.72	\$131,481.11	86%	\$981,572.64
Fund 0035 - Waste Management Fund Totals								
REVENUE TOTALS		954,981.00	82,514.53	.00	860,874.97	94,106.03	90%	935,227.69
EXPENSE TOTALS		954,981.00	61,666.53	38,767.17	784,732.72	131,481.11	86%	981,572.64
Fund 0035 - Waste Management Fund Totals		\$0.00	\$20,848.00	(\$38,767.17)	\$76,142.25	(\$37,375.08)		(\$46,344.95)
Fund 0086 - Seized and Forfeited								
REVENUE								
Department 00 - Revenue								
Fines and Forfeitures								
367.000	Drug Enforcement Revenue	2,000.00	.00	.00	.00	2,000.00	0	.00
Fines and Forfeitures Totals		\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%	\$0.00
Local Grants								
332.008	Other Local Grants	.00	.00	.00	.00	.00	+++	4,000.00
Local Grants Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$4,000.00

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Miscellaneous							
369.002	Miscellaneous Revenue	.00	.00	.00	35,300.88	(35,300.88)	+++	.00
	Miscellaneous Totals	\$0.00	\$0.00	\$0.00	\$35,300.88	(\$35,300.88)	+++	\$0.00
	Operating Transfers In							
394.002	Transfer from fund balance	65,480.00	.00	.00	.00	65,480.00	0	.00
	Operating Transfers In Totals	\$65,480.00	\$0.00	\$0.00	\$0.00	\$65,480.00	0%	\$0.00
	Department 00 - Revenue Totals	\$67,480.00	\$0.00	\$0.00	\$35,300.88	\$32,179.12	52%	\$4,000.00
	REVENUE TOTALS	\$67,480.00	\$0.00	\$0.00	\$35,300.88	\$32,179.12	52%	\$4,000.00
	EXPENSE							
	Department 05 - Police							
	Supplies							
500.101	Supplies and Materials	250.00	.00	.00	43.61	206.39	17	318.43
500.102	Equipment	.00	.00	.00	14,477.10	(14,477.10)	+++	.00
500.103	Furniture	500.00	.00	.00	.00	500.00	0	.00
501.101	Uniforms and Clothing	800.00	.00	.00	562.24	237.76	70	6.44
	Supplies Totals	\$1,550.00	\$0.00	\$0.00	\$15,082.95	(\$13,532.95)	973%	\$324.87
	Other Services & Charges							
610.1110	Communications- Wireless	2,880.00	55.60	.00	1,335.32	1,544.68	46	134.78
640.124	Travel Expense	2,000.00	.00	.00	487.24	1,512.76	24	380.34
660.133	Repairs & Maint. Services	5,000.00	.00	.00	.00	5,000.00	0	.00
660.134	Radio Repairs	2,000.00	.00	.00	.00	2,000.00	0	.00
660.145	Gasoline & Oil	200.00	.00	.00	1,860.05	(1,660.05)	930	63.97
685.180	Membership Dues and Fees	1,250.00	151.00	.00	1,086.00	164.00	87	150.00
685.182	Other Operating Expenses	6,000.00	.00	.00	108.18	5,891.82	2	.00
685.186	Training	1,000.00	.00	.00	4,500.00	(3,500.00)	450	149.00
685.191	Canine Unit Operations	10,000.00	51.35	.00	1,716.95	8,283.05	17	5,582.01
686.194	Other Prof/Tech Services	10,000.00	.00	5,000.00	1,500.00	3,500.00	65	1,000.00

Attachment: BudgetPerformanceReport-May 2018 (2546 : May 2018 Finance and IT Reports)



Budget Performance Report

17.J.4

Fiscal Year to Date 05/31/18

Exclude Rollup Account

		Amended	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
	Other Services & Charges Totals	\$40,330.00	\$257.95	\$5,000.00	\$12,593.74	\$22,736.26	44%	\$7,460.10
	Capital Outlay							
900.4100	Vehicles	25,600.00	.00	.00	.00	25,600.00	0	.00
900.4300	Other Equipment	.00	.00	.00	.00	.00	+++	9,865.40
	Capital Outlay Totals	\$25,600.00	\$0.00	\$0.00	\$0.00	\$25,600.00	0%	\$9,865.40
	Department 05 - Police Totals	\$67,480.00	\$257.95	\$5,000.00	\$27,676.69	\$34,803.31	48%	\$17,650.37
	EXPENSE TOTALS	\$67,480.00	\$257.95	\$5,000.00	\$27,676.69	\$34,803.31	48%	\$17,650.37
	Fund 0086 - Seized and Forfeited Totals							
	REVENUE TOTALS	67,480.00	.00	.00	35,300.88	32,179.12	52%	4,000.00
	EXPENSE TOTALS	67,480.00	257.95	5,000.00	27,676.69	34,803.31	48%	17,650.37
	Fund 0086 - Seized and Forfeited Totals	\$0.00	(\$257.95)	(\$5,000.00)	\$7,624.19	(\$2,624.19)		(\$13,650.37)
	Grand Totals							
	REVENUE TOTALS	34,138,031.00	6,971,778.49	.00	31,153,158.44	2,984,872.56	91%	29,762,746.80
	EXPENSE TOTALS	35,098,126.00	2,411,605.82	10,079,471.52	29,889,194.67	(4,870,540.19)	114%	30,564,777.78
	Grand Totals	(\$960,095.00)	\$4,560,172.67	(\$10,079,471.52)	\$1,263,963.77	\$7,855,412.75		(\$802,030.98)

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