PUBLIC HEARING & REGULAR MEETING
OF CITY COUNCIL
JUNE 21, 2018 – 5:30 PM
MUNICIPAL COURTROOM
GEORGETOWN, SOUTH CAROLINA

1. CALL TO ORDER

Notice of this meeting has been made in accordance with the South Carolina Code of Laws as amended.

MEMBERS PRESENT
Mayor Brendon M. Barber, Sr.
Mayor Pro Tempore Rudolph A. Bradley
Council Member Sheldon A. Butts
Council Member Tupelo Humes
Council Member Carol R. Jayroe
Council Member Al Joseph
Council Member Clarence C. Smalls

ALSO PRESENT
Mr. Carey F. Smith, Interim City Administrator
Mrs. Elise Crosby, City Attorney
Ms. Ann U. Mercer, City Clerk
Mrs. Suzanne Anderson, HR Manager
Mr. Orlando Arteaga, Engineer
Mrs. Debra Bivens, Director of Finance
Mr. Tim Chatman, Streets and Sanitation Manager
Mr. Will Cook, Water Utilities Director
Chief Charlie Cribb, Georgetown Fire Department
Mr. Alan Loveless, Director of Electric Utilities
Mr. Rick Martin, Building Official/Zoning Administrator
Mr. Isaac Williams, Fleet Superintendent

ABSENT
Chief Kelvin Waites, Georgetown Police Department

MEDIA
Georgetown Times - Mr. David Purtell
GAB News - Mr. Scott Harper

2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES

Mayor Brendon M. Barber, Sr. called the Public Hearing and Regular Meeting of City Council to order at 5:30 pm and requested all cell phones or electronic devices be

turned off or placed on mute, with the exception of first responders, so as to not interrupt the meeting.

3. PUBLIC HEARING

A. The purpose of the Public Hearing is to receive citizen input regarding the proposed 2018/2019 operating budget.

Mayor Barber opened the Public Hearing to receive citizen input. No one appeared to speak for or against the proposed 2018/2019 budget and the Public Hearing concluded.

4. INVOCATION & PLEDGE OF ALLEGIANCE

Council Member Jayroe rendered the invocation. Mayor Pro Tempore Bradley led the Pledge of Allegiance.

5. PUBLIC COMMENTS

Mayor Barber opened the Public Comment portion of the meeting and recognized Mr. Kevin Boyce. Mr. Boyce addressed Council concerning RFP local vendor ordinance. (recording inaudible)

6. INTRODUCTION OF NEW EMPLOYEES

No new employees to introduce.

7. PROCLAMATION

Motion to approve a proclamation honoring Beppie LeGrand on her retirement as Manager of Main Street South Carolina, a program of the Municipal Association of South Carolina.

Mayor Pro Tempore Bradley moved, seconded by Council Member Jayroe. Mayor Barber presented Ms. LeGrand a Proclamation recognizing her many years of dedication to the Main Street South Carolina Program and wished her the best in retirement. (recording inaudible)

Mayor Barber called for the vote.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Rudolph A. Bradley, Mayor Pro Tempore
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

8. HOUSING AND COMMUNITY DEVELOPMENT

A. Motion to approve an agreement between the homeowner of 201 Bolick Street, Joanne F. Haselden, and the City of Georgetown for the Hazard Mitigation Grant Program (HMGP) #4241-F5-S256, awarded on November 8, 2017, and furthermore, authorize staff to execute the agreement as presented.

Council Member Joseph moved, seconded by Mayor Pro Tempore Bradley. Mr. Rick

Martin presented the agreement for approval. After a lengthy application process that started in early 2016, the HMGP grant in the amount of $167,898 was awarded to Ms. Joanne Haselden on November 8, 2017. The grant is 75% federal funding ($125,925) and 25% homeowner funding ($41,974). On May 17, 2018 the City adopted an Administration Fee Ordinance for HMGP projects to compensate for staff's time and administration of the grant. This fee comprises 3% of the total grant awarded paid to the City when the agreement is signed. The homeowner approved this agreement on June 8, 2018. (recording inaudible)

Mayor Barber called for the vote.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Al Joseph, Council Member
SECONDER:	Rudolph A. Bradley, Mayor Pro Tempore
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

B. Motion to approve an agreement between the City of Georgetown and the South Carolina Emergency Management Division (SCEMD) for Hazard Mitigation Grant Program (HMGP) #4241-F5-S256, awarded on November 8, 2017, and furthermore, authorize staff to execute the agreement as presented.

Council Member Smalls moved, seconded by Council Member Joseph. Mr. Martin presented the agreement for approval. (recording inaudible)

Mayor Barber called for the vote.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Al Joseph, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

9. FINANCE

A. Motion to approve second reading of an Ordinance to Amend the Water Utility Rates Contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges for the City of Georgetown, South Carolina effective July 1, 2018.

Council Member Butts moved, seconded by Council Member Humes. Mrs. Debra Bivens presented the ordinance for seconded reading. A rate increase of 1.5% is proposed for the Water Fund. This would net an annual revenue of $31,500. The impact for an average residential customer that uses 3000 gallons would be $3.60 per year. The additional revenue would be earmarked to fund the General Fund transfer.

Mayor Barber called for the vote.

RESULT:	**ADOPTED AS AMENDED [UNANIMOUS]**
MOVER:	Sheldon A. Butts, Council Member
SECONDER:	Tupelo Humes, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

B. Motion to approve second reading of an Ordinance to Amend the Wastewater Utility Rates Contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges for the City of Georgetown, South Carolina effective July 1, 2018.

Council Member Joseph moved, seconded by Council Member Jayroe. Mrs. Bivens presented the ordinance for second reading. A rate increase of 1.5% is proposed for the Wastewater Fund. The impact for an average residential customer that uses 3000 gallons would be $4.92 per year.

Mayor Barber called for the vote.

RESULT:	**ADOPTED AS AMENDED [UNANIMOUS]**
MOVER:	Al Joseph, Council Member
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

C. Motion to Approve Second Reading of an Ordinance to Adopt a Budget and Raise Revenue for The City of Georgetown, South Carolina for Fiscal Year Ending June 30, 2019.

Council Member Smalls moved, seconded by Council Member Joseph. Mrs. Bivens presented the ordinance for second reading. The budget as presented is balanced, $33,058,282. Mrs. Bivens thanked Mayor and Council for their support and engagement during the budget process.

Mayor Barber called for the vote.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Al Joseph, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

D. Resolution to Authorize State Revolving Fund or SRF Loan Application for Historic District Water Improvement Project in the amount not to exceed $1,650,000.

Mayor Pro Tempore Bradley moved, seconded by Council Member Joseph. Originally this project was budgeted at $1.8 million dollars; however, it came in under budget at $1,650,000. Mrs. Bivens stated the City qualified for the Small System Interest Rate of 1.6% versus the standard interest rate of 2.1%. The term of the loan is 20 years.

Mayor Barber called for the vote.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Rudolph A. Bradley, Mayor Pro Tempore
SECONDER:	Al Joseph, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

10. ENGINEERING

A. Motion to award and make payment to Lawrimore Construction, Inc. for a not to exceed amount of $330,950 to install 1,555 lineal feet of new 6-in. water main at Kaminski Street between Emanuel Street, and Hawkins Street (Project no. 1511) and to jack and bore and install 46 lineal feet for new 6-in water main at the intersection of Black River Road and Heyward Street (Project no. 1509).

Council Member Joseph moved, seconded by Council Member Smalls. Mr. Orlando Arteaga requested approval of the award. (recording inaudible)

Mayor Barber called for the vote.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Al Joseph, Council Member
SECONDER:	Clarence C. Smalls, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

B. Motion to approve proposal and make payment to ARC, Incorporated for a not to exceed amount of $214,500 with a $6,400 contingency for the replacement of bulkhead at Constitution Park.

Council Member Butts moved, seconded by Council Member Joseph. Mr. Arteaga stated the price reflects an adjustment to the original scope of work in an effort to reduce the cost impact to the budget. The contractor's price has been revised from $285,200 to $214,500. (recording inaudible)

Mayor Barber called for the vote.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sheldon A. Butts, Council Member
SECONDER:	Al Joseph, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

C. Motion to approve bid and to make payments to Lawrimore Construction, Inc for a not to exceed amount of $1,487,323.43 with a $44,620 contingency fee for the Historic District Water System Improvements project.

Council Member Joseph moved, seconded by Mayor Pro Tempore Bradley. Mr. Arteaga noted this project is financed by a construction loan from the State Revolving Fund. The loan approval is pending. The project consists of 8,651 LF of 6" water line, 6 fire hydrant assemblies, 126 service connections and all necessary

appurtenances. (recording inaudible)

Mayor Barber called for the vote.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Al Joseph, Council Member
SECONDER:	Rudolph A. Bradley, Mayor Pro Tempore
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

11. ELECTRIC UTILITIES

A. Motion to Approve Purchase Order With Sumter Utilities Inc for Contractor Assistance for the LED Street Light Replacement Project and Payment for the Replacement/Installation of Approximately 2100 Light Fixtures.

Mayor Pro Tempore Bradley moved, seconded by Council Member Humes. Mr. Alan Loveless requested approval of the purchase. Most of the luminaires were purchased in FY 2017/2018. Additional luminaries will be required in FY 2018/2019; however, most of the 18/19 funding will go toward construction cost. The ultimate amount of the purchase is unknown because it has not been determined how many lights will fit into each unit cost price category. Sumter Utilities was the overall low bidder. (recording inaudible)

Mayor Barber called for the vote.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Rudolph A. Bradley, Mayor Pro Tempore
SECONDER:	Tupelo Humes, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

12. ADMINISTRATION

A. Motion to Approve 2018 National Safety Month Resolution.

Council Member Joseph moved, seconded by Council Member Smalls. Mrs. Suzanne Anderson presented the Resolution for approval.

Mayor Barber called for the vote.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Al Joseph, Council Member
SECONDER:	Clarence C. Smalls, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

B. Motion to Approve Second Semi-Annual payment to SCMIRF in the amount of $315,852.00 for Property, Liability and Vehicle Insurance and Two Quarterly Payments to SCMIT in the amount of $185,494.00 for Workers Compensation Insurance.

Council Member Joseph moved, seconded by Mayor Pro Tempore Bradley. Mrs.

Anderson requested approval of payments to SCMIRF and SCMIT.

Mayor Barber called for the vote.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Al Joseph, Council Member
SECONDER:	Rudolph A. Bradley, Mayor Pro Tempore
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

C. Motion to accept City Administrator's recommendation to pursue the demolition of the existing City Hall building and build a new City Hall building on the same site as outlined in a letter dated May 22, 2018 from Weatherly Structural Engineers and further to secure an engineering peer analysis of the Weatherly proposal that would be shared with the Mayor and City Council prior to submitting a contract for engineering services from Weatherly.

Council Member Butts moved, seconded by Mayor Pro Tempore Bradley. Mr. Carey Smith provided a handout to Council outlining the City Hall construction planning process. He reviewed the steps which will be taken over the upcoming weeks and months to begin and ultimately complete the construction of a new City Hall. (recording inaudible)

Mayor Barber called for the vote.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sheldon A. Butts, Council Member
SECONDER:	Rudolph A. Bradley, Mayor Pro Tempore
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

D. Motion to approve Agreement with Erin E. Bailey, Attorney at Law to provide Municipal Public Defender Services in an amount not to exceed $18,750.00.

Council Member Butts moved, seconded by Council Member Joseph. This is mandated by the South Carolina Chief Justice. The City solicited a Statement of Qualifications, on two separate occasions, for legal services to provide legal defense services to indigent defendants charged with misdemeanor offenses in the City of Georgetown Municipal Court. One proposal was received. (recording inaudible)

Mayor Barber called for the vote.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sheldon A. Butts, Council Member
SECONDER:	Al Joseph, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

13. CITY ADMINISTRATOR REPORT

Mr. Smith reported staff has met with officials from the School District to discuss the school crossing matter at the corner of Highmarket and Lafayette Streets. The District indicated funds are not available to support a school crossing guard;

however, they would be open to sharing 50% of the cost of a traffic signal. The total cost is $150,000…$75,000 each. This could eliminate the need for the Fire Department to continue providing the school crossing service during the mornings and afternoons. Discussions followed. (recording inaudible). Mr. Smith told Council the search process for a City Administrator is going well. Mr. Slavin reports there are a number of well qualified candidates. (recording inaudible)

14. MINUTES

Motion to approve minutes of City Council meetings dated March 8, 2018, March 15, 2018, March 22, 2018, April 19, 2018 and April 26, 2018.

Council Member Joseph moved, seconded by Mayor Pro Tempore Bradley.

Mayor Barber called for the vote.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Al Joseph, Council Member
SECONDER:	Rudolph A. Bradley, Mayor Pro Tempore
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

15. OLD BUSINESS

Council Member Butts asked for an update concerning the structures at the corner of Emanuel and Merriman Road and Alex Alford and Winyah Streets. Mr. Rick Martin stated a stop work order has been issued at both locations and explained the upcoming process. (recording inaudible) Council Member Butts inquired about the REDD ordinance. Mr. Smith indicated an ordinance amending the text could be on the July agenda. (recording inaudible)

16. NEW BUSINESS

No new business.

17. DEPARTMENT MONTHLY REPORTS

A. GPD May 2018 Monthly Report

B. May 2018 Municipal Court Report

C. May 2018 Fire Report

D. May 2018 Public Works Department Report

E. May 2018 Fleet service Report

F. May 2018 Electric Utility Department Report

G. May 2018 Water Utilities Report

H. May 2018 Engineering Report

I. May 2018 Housing & Community Development Report

J. May 2018 Finance and IT Reports

18. ADJOURNMENT

Motion to adjourn the Regular Meeting of City Council.

Council Member Smalls moved, seconded by Mayor Pro Tempore Bradley.

Mayor Barber called for the vote.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Rudolph A. Bradley, Mayor Pro Tempore
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

The Regular Meeting of City Council was adjourned at 7:10 pm.

Ann U. Mercer
City Clerk

Date Approved: 10/18/18

NOTE: Technical problems contributed to the inaudible recording.