

**PUBLIC HEARING & REGULAR MEETING OF CITY COUNCIL
JUNE 20, 2019 – 5:30 PM
MUNICIPAL COURTROOM
GEORGETOWN, SOUTH CAROLINA**



Notice of this meeting has been made in accordance with the
South Carolina Code of Laws as amended.

1. **CALL TO ORDER**
2. **ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES**
3. **PUBLIC HEARING**
 - A. **The purpose of the Public Hearing is to receive citizen input regarding the proposed 2019/2020 operating budget and a lease to Coastal Carolina University for Mooring Locations.**
4. **INVOCATION & PLEDGE OF ALLEGIANCE**
5. **PUBLIC COMMENTS**
6. **INTRODUCTION OF NEW EMPLOYEES**
7. **FINANCE**
 - A. **Motion to approve second reading of an Ordinance to Adopt a Budget and Raise Revenue for The City of Georgetown, South Carolina, for Fiscal Year Ending June 30, 2020.**

Attachments:

1	Budget Ordinance 19-20-Second Reading	(PDF)
2	BudgetByOrganization06132019	(PDF)
 - B. **Motion to approve second reading of an Ordinance to Amend the Water Utility Rates Contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges for the City of Georgetown, South Carolina, Effective July 1, 2019.**

Attachments:

1	Water Rate Ordinance	(PDF)
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 - C. **Motion to approve second reading of an Ordinance to Amend the Wastewater Utility Rates Contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges for the City of Georgetown, South Carolina, Effective July 1, 2019.**

Attachments:

1	Wastewater Rate Ordinance	(PDF)
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8. **HOUSING AND COMMUNITY DEVELOPMENT**
 - A. **Motion to approve second reading of an Ordinance to amend Chapter 17 Planning, Article IV, Economic Development Incentive Program, Section 17.33 (B) of the City of Georgetown Code of Ordinances.**

Attachments:

- 1 ECONOMIC DEV INCENTIVES Ord (PDF)
- 2 ECONOMIC DEV INCENTIVES Sec B Redlined (PDF)
- 3 April 23 2019 PC Minutes (PDF)

B. Motion to approve second reading of an Ordinance authorizing lease to Coastal Carolina University for mooring locations.

Attachments:

- 1 05-21-19 Ordinance for Lease (PDF)

C. Motion to approve lease agreement for mooring buoy location in riverbed.

Attachments:

- 1 05-21-19 Mooring Buoy Lease to CCU (PDF)
- 2 Mooring Buoys USACE OCRM Package (PDF)

D. Motion to approve first reading of an Ordinance Annexing 10.55 Acres of Land, Owned by Northgate of Georgetown, LLC, into the Corporate Limits of the City of Georgetown, South Carolina.

Attachments:

- 1 Annexation 10.55 Acres Ord (PDF)
- 2 Petition for Annexation 10.55 ac (PDF)
- 3 Plat Phase I Northgate 2 lots (PDF)
- 4 May 28 2019 PC Minutes (PDF)

E. Motion to approve first reading of an Ordinance Rezoning 10.55 Acres of Land, Owned by Northgate of Georgetown, LLC, from Residential (R1) to General Commercial (GC).

Attachments:

- 1 Rezoning 10.55 Acres Ord (PDF)
- 2 Plat Phase I Northgate 2 lots (PDF)
- 3 Current Zoning (PDF)
- 4 Proposed Zoning (PDF)

9. FIRE DEPARTMENT

A. Fire Chief Charlie Cribb to present new fire truck after Council meeting.

10. PUBLIC WORKS

A. Motion to approve annual janitorial service agreement and make payment to Jani King in the amount of \$59,000.56.

Attachments:

- 1 Final Contract 06062019 (PDF)
- 2 Cost of Services Update 06052019 (PDF)
- 3 1 SIGN IN SHEET & SUBMITTAL LISTING (PDF)
- 4 JANI KING (PDF)

11. ELECTRIC UTILITIES

- A. Motion to approve Purchase Order and payment in the amount of \$300,000.00 with Sumter Utilities of Sumter SC for Overhead Line Construction Services.**
- B. Motion to approve a contract and payment with Lee Electrical Construction, Inc. of Aberdeen NC in the Amount of \$803,764.96 for the Construction of Phase 1 of the Front St Underground Infrastructure Upgrade Project.**

Attachments:

- 1 Ph 1 Construction Bid Evaluation (PDF)
- 2 Summary Memo Front St Upgrade - Phase 1 (PDF)

12. WATER DEPARTMENT

- A. Motion to approve second reading of an Ordinance to amend chapter 22, article vii, of the Code of Ordinances of the City of Georgetown, South Carolina providing for Cross-Connection Control Program.**

Attachments:

- 1 Cross Connection Control Amendment (PDF)

13. ENGINEERING

- A. Motion to approve agreement with and to make payments to Creech & Associates, PLLC in the not-to-exceed amount of \$443,350.00 for architectural, engineering, and construction administration services for the new City Hall building.**

Attachments:

- 1 B133-2014 - Final - 2019-05-17 (PDF)

- B. Motion to approve proposal and make payment to RL Morrison & Sons Inc. in the amount of \$46,697.00 to repair Harborwalk deck due to fire damage.**

Attachments:

- 1 Work Agreement City of Georgetown 060619 (PDF)

14. ADMINISTRATION DEPARTMENT

- A. Motion to approve 2019 National Safety Month Resolution.**

Attachments:

- 1 2019 Safety Resolution (PDF)

- B. Motion to approve second Semi-Annual payment to SCMIRF in the amount of \$329,671.50 for Property, Liability and Vehicle Insurance and Two Quarterly payments to SCMIT in the Amount of \$231,558.50 for Workers Compensation Insurance.**

Attachments:

- 1 SCMIRF & SCMIT INVOICES (PDF)

- C. Motion to approve first reading of a franchise Ordinance with Dominion Energy South Carolina, Inc.**

Attachments:

- 1 06-10-19 Georgetown Gas Franchise Agreement (DESC Edits CLEAN 1034) (PDF)

- D. Motion to approve second amendment to the Memorandum of Understanding between the City of Georgetown and Project Vista.**

Attachments:

- | | | |
|---|------------------------|-------|
| 1 | Amendment 2 MOU 6_9_19 | (PDF) |
| 2 | MOU Project Vista | (PDF) |

- E. Discuss rescheduling date for July 18, 2019 Regular Council meeting.**

15. CITY ADMINISTRATOR REPORT

16. MINUTES

- A. Motion to approve minutes of March 28, 2019 and April 11, 2019 Georgetown City Council meetings.**

17. OLD BUSINESS

18. NEW BUSINESS

19. DEPARTMENT MONTHLY REPORTS

- A. JUNE 2019 HR/RISK MANAGEMENT REPORT**

Attachments:

- | | | |
|---|-----------|-------|
| 1 | June 2019 | (PDF) |
|---|-----------|-------|

- B. GPD May 2019 Monthly Report**

Attachments:

- | | | |
|---|-----------------------------|-------|
| 1 | GPD May 2019 Monthly Report | (PDF) |
|---|-----------------------------|-------|

- C. May 2019 Municipal Court Report**

Attachments:

- | | | |
|---|------------------------|-------|
| 1 | Municipal court report | (PDF) |
|---|------------------------|-------|

- D. May 2019 Fire Report**

Attachments:

- | | | |
|---|----------------------|-------|
| 1 | MAY 2019 FIRE REPORT | (PDF) |
|---|----------------------|-------|

- E. MAY 2019 Public Works Department Report**

Attachments:

- | | | |
|---|----------|-------|
| 1 | MAY 2019 | (PDF) |
|---|----------|-------|

- F. May 2019 Fleet service Report**

Attachments:

- | | | |
|---|--------------------------|-------|
| 1 | May .2019 monthly report | (PDF) |
|---|--------------------------|-------|

- G. May 2019 Electric Utility Department Report**

Attachments:

- | | | |
|---|-------|-------|
| 1 | may19 | (PDF) |
|---|-------|-------|

- H. May 2019 Water Utilities Report**

Attachments:

- 1 May 2019 Water Utilities Report (PDF)
- I. **May 2019 Engineering Monthly Report**
Attachments:
 - 1 Engineering Monthly Report_May 2019 (PDF)
- J. **May 2019 Planning & Community Development Report**
Attachments:
 - 1 May 2019 Monthly Report (PDF)
- K. **May 2019 Finance & IT Departments Report**
Attachments:
 - 1 May 2019 Finance & IT Report (PDF)
 - 2 Grants-Monthly Rpts FY 18.19 (PDF)
 - 3 GovDeal Monthly Report (PDF)
 - 4 BudgetPerformanceReport05312019 (PDF)

20. EXECUTIVE SESSION

- A. **Motion to enter Executive Session pursuant to Sec 30-4-70(a)(1) to discuss employment agreement between the City of Georgetown and Sandra E. Yudice.**
- B. **Motion to adjourn Executive Session and reconvene Regular Session.**
- C. **NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION.**
- D. **City Council may take action on items discussed in Executive Session.**

21. ADJOURNMENT

- A. **Motion to adjourn the Regular Meeting of City Council.**

**AN ORDINANCE TO ADOPT A BUDGET AND RAISE REVENUE
FOR THE CITY OF GEORGETOWN, SOUTH CAROLINA
FOR THE FISCAL YEAR ENDING JUNE 30, 2020**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GEORGETOWN, SOUTH CAROLINA:

SECTION 1. That this Ordinance was adopted by the Georgetown City Council by a positive majority vote.

SECTION 2. That this Ordinance is enacted in order to comply with Section 6-1-320 of the South Carolina Code, 1976 (as amended), following public notice of a public hearing and meeting held on June 20, 2019, at 5:30 pm in the City Municipal Court Courtroom with public input duly noted.

SECTION 3. That the proposed budget with proposed estimated revenue for payment thereof, as prepared and as contained in and shown by an archived copy on file in the office of the Municipal Clerk, and available for public inspection, which copy is incorporated herein by reference, is hereby adopted and made a part hereof. The budget as shown therein is balanced as to receipts and disbursements in the total sum of \$33,207,781.

SECTION 4. That for the fiscal year 2019/2020, a tax of 98.4 mills upon every dollar of the value of all taxable property, real and personal, within the corporate limits of the City of Georgetown be and the same is hereby imposed and levied for the purposes of: (1) defraying the ordinary current expenses of the government of the City of Georgetown for the year 2019/2020; (2) paying the floating indebtedness of said City, if any, during the year 2019/2020; (3) paying interest on the indebtedness of the City of Georgetown, past due or that may become due during the year 2019/2020; provided, however, that pursuant to the provisions of S.C. Code of 1976, Section 12-37-2640, the millage applied by the County Auditor in calculating taxes on motor vehicles licensed during 2019/2020 shall be the millage applicable to other taxable property within the City (i.e., .984 mills). In addition, a debt millage of 4 mills will be assessed for Fire Department Equipment Purchase.

SECTION 5. That to facilitate operations, there shall be established and maintained a General Fund, Enterprise Funds, and other appropriate funds, in such amounts as are provided for in the budget aforesaid, as hereby adopted or as hereafter modified pursuant to law.

SECTION 6. That the City Administrator is hereby authorized to administer the budget and to transfer appropriations within and between departments of each fund if necessary to achieve the goals of the budget. However, no such transfer shall (a) be made from one fund to another fund established pursuant to Section (2) above, or (b) conflict with any previously adopted policy of the City Council. Any change in the budget which would increase or decrease the total of all authorized expenditures must be approved by City Council.

SECTION 7. That if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by valid judgment or decree of any Court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this Ordinance, which remaining parts shall be considered as severable and shall continue in full force and

effect.

SECTION 8. That this ordinance shall take effect, following its first and second reading and adoption, in the manner required by law, effective as of and from July 1, 2019, and shall continue in effect during the next twelve (12) months of the fiscal year 2019/2020.

SECTION 9. In the event that unforeseen expenditures become necessary during the budget year, and such expenditures would cause appropriations of a fund to be exceeded in total, an ordinance amending the original budget will be necessary to appropriate additional funds.

SECTION 10. In accordance with the provisions of Governmental Accounting Standards Board Statement No. 54, "Fund Balance Reporting and Governmental Fund Balance Definitions", the City hereby commits \$1,500,000 ("Committed Fund Balance") from the General Fund for Disaster Recovery. Spending for disaster recovery expenditures may occur as approved by City Council.

SECTION 11. Respecting the City's Combined Public Utility System (the "System"), the City maintains its Water Fund, Wastewater Fund and Electric Fund for the collection of revenues derived from each component piece of the System (collectively, the "Funds"). For purposes of the City's outstanding combined public utility system revenue bonds (the "Bonds"), the revenues of the System and amounts on deposit in the Funds are all pledged as security for the Bonds. In keeping with the City's Master Bond Ordinance dated July 28, 2011, as amended on August 20, 2015 and for purposes of the City's Fiscal Year 2020 Budget, the City Council hereby finds and determines, as a fact and after appropriate investigation, as follows:

- The Fiscal Year 2020 Budget appropriates sufficient revenues within the Funds to pay the principal of and interest on all Bonds secured by revenues of the System as and when they become due and payable in one or more bond and interest redemption funds (a.k.a "debt service funds").
- The Fiscal Year 2020 Budget appropriates sufficient revenues within the Funds to provide for the payment of all expenses of administration and operation of the System, as well as such expenses for maintenance as may be necessary to preserve the System in good repair and working order. These appropriations are made to the Funds into multiple accounts, organized by department and line items that collectively serve as the "operation and maintenance fund."
- The City has adopted a formal 'Transfer Policy' to allocate funds to and otherwise reimburse its General Fund for costs attributable to the Enterprise Funds established for the City's Combined Public Utility System (the "**System**"). Any transfer from the Enterprise Fund to the General Fund are considered an expense of the Enterprise Fund, but shall only be made from those revenues which constitute surplus funds under the provisions of the Bond Ordinance of the City dated August 20, 2015.
As a part of its annual budget process (or as a budget amendment), the City shall determine the annual transfer from the Enterprise Funds to the General Fund based upon its omnibus allocation methodology, the components of which consist of one or all of the following: (1) Cost of Service, (2) Operations Fee, and (3) Payment in Lieu of Tax.

PASSED by City Council duly assembled this 20th day of June, 2019.

ATTEST:

Stephanie Buccione, City Clerk

Brendon M. Barber, Sr., Mayor

First Reading: 16 May 2019
Second Reading: 20 June 2019

Approved as to Form:

Elise F Crosby, City Attorney

Annual Budget By Organization Report - FY 2019/2020

Summary								
	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Department Requested	2020 Council Approval
Fund: 0010 General Fund								
Revenue								
0010.00 - General Fund,Revenue	\$8,651,088.08	\$8,804,312.40	\$9,506,654.01	\$13,333,081.44	\$9,339,095.00	\$9,184,359.00	\$9,156,878.00	\$9,668,996.00
Revenue Totals	\$8,651,088.08	\$8,804,312.40	\$9,506,654.01	\$13,333,081.44	\$9,339,095.00	\$9,184,359.00	\$9,156,878.00	\$9,668,996.00
Expenditures								
0010.01 - General Fund,Administration	\$296,634.94	\$285,119.34	\$306,027.96	\$348,496.40	\$169,045.00	\$224,980.00	\$447,948.00	\$198,870.00
0010.01.02 - General Fund,Administration,Mayor and Council	\$232,411.32	\$205,601.06	\$219,677.44	\$220,590.43	\$234,497.00	\$239,748.00	\$236,388.00	\$246,511.00
0010.04 - General Fund,Finance	\$315,547.86	\$282,635.64	\$277,182.21	\$304,219.19	\$443,030.00	\$406,772.00	\$715,709.00	\$441,510.00
0010.05.05 - General Fund,Police,Police Staff Services	\$3,213,572.89	\$2,906,447.09	\$3,147,389.17	\$3,160,235.49	\$3,529,219.00	\$3,375,371.00	\$3,285,614.00	\$3,475,258.00
0010.05.07 - General Fund,Police,Victim's Advocate	\$54,458.71	\$51,419.53	\$52,921.16	\$60,769.60	\$71,057.00	\$81,307.00	\$74,908.00	\$78,162.00
0010.05.26 - General Fund,Police,Grants	\$17,283.33	\$25,518.26	\$8,297.51	\$9,732.94	\$19,302.00	\$20,800.00	\$21,900.00	\$20,800.00
0010.09 - General Fund,Planning & Community Development	\$377,626.25	\$442,178.94	\$469,458.75	\$434,184.57	\$621,746.00	\$611,846.00	\$626,084.00	\$673,919.00
0010.10 - General Fund,Municipal Court	\$183,119.98	\$179,964.94	\$201,262.52	\$211,627.23	\$244,640.00	\$247,788.00	\$241,513.00	\$270,513.00
0010.11 - General Fund,Fire	\$2,371,092.38	\$2,381,664.96	\$2,627,575.94	\$4,238,306.13	\$2,536,743.00	\$2,611,709.00	\$2,518,059.00	\$2,628,001.00
0010.12 - General Fund,Public Works	\$1,241,966.42	\$1,104,225.22	\$1,011,075.85	\$922,464.76	\$939,692.00	\$1,015,858.00	\$945,600.00	\$1,053,192.00
0010.13 - General Fund,Information Technology	\$14,036.36	\$30,968.46	\$30,878.76	\$12,199.86	\$0.00	(\$10,238.00)	\$410,870.00	\$474.00
0010.14 - General Fund,Fleet Services	\$25,704.35	(\$38,624.53)	(\$23,762.98)	(\$8,955.26)	(\$1,800.00)	\$21,747.00	\$236,312.00	\$5,359.00
0010.20 - General Fund,General Government	\$537,750.50	\$545,952.62	\$650,618.11	\$684,093.70	\$401,804.00	\$486,461.00	\$315,388.00	\$445,068.00
0010.21 - General Fund,Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$130,120.00	\$130,120.00	\$0.00	\$131,359.00
Revenue Totals:	\$8,651,088.08	\$8,804,312.40	\$9,506,654.01	\$13,333,081.44	\$9,339,095.00	\$9,184,359.00	\$9,156,878.00	\$9,668,996.00
Expenditure Totals	\$8,881,205.29	\$8,403,071.53	\$8,978,602.40	\$10,597,965.04	\$9,339,095.00	\$9,464,269.00	\$10,076,293.00	\$9,668,996.00
Fund Total: General Fund	(\$230,117.21)	\$401,240.87	\$528,051.61	\$2,735,116.40	\$0.00	(\$279,910.00)	(\$919,415.00)	\$0.00
Fund: 0011 Debt Service								
Revenue								
0011.00 - Debt Service,Revenue	\$1,503.77	\$19.02	\$133,866.65	\$139,636.23	\$130,000.00	\$130,000.00	\$0.00	\$261,360.00
Revenue Totals	\$1,503.77	\$19.02	\$133,866.65	\$139,636.23	\$130,000.00	\$130,000.00	\$0.00	\$261,360.00
Expenditures								
0011.21 - Debt Service,Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$130,000.00	\$130,120.00	\$0.00	\$261,360.00
Revenue Totals:	\$1,503.77	\$19.02	\$133,866.65	\$139,636.23	\$130,000.00	\$130,000.00	\$0.00	\$261,360.00
Expenditure Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$130,000.00	\$130,120.00	\$0.00	\$261,360.00
Fund Total: Debt Service	\$1,503.77	\$19.02	\$133,866.65	\$139,636.23	\$0.00	(\$120.00)	\$0.00	\$0.00
Fund: 0012 Capital Projects Reserve Fund								
Revenue								
0012.00 - Capital Projects Reserve Fund,Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$656,808.00	\$656,808.00	\$0.00	\$586,000.00
Revenue Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$656,808.00	\$656,808.00	\$0.00	\$586,000.00
Expenditures								

Attachment: BudgetByOrganization06132019 (2761 : Motion to Approve First Reading of an Ordinance to

Annual Budget By Organization Report - FY 2019/2020

	Summary							
	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Department Requested	2020 Council Approval
0012.00 - Capital Projects Reserve Fund,Revenue	\$0.00	\$0.00	(\$32,090.00)	(\$10,000.00)	\$0.00	\$0.00	\$0.00	\$0.00
0012.26 - Capital Projects Reserve Fund,Special Projects	\$0.00	\$482,849.71	\$792,014.14	\$240,652.55	\$656,808.00	\$656,808.00	\$881,951.00	\$586,000.00
Revenue Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$656,808.00	\$656,808.00	\$0.00	\$586,000.00
Expenditure Totals	\$0.00	\$482,849.71	\$759,924.14	\$230,652.55	\$656,808.00	\$656,808.00	\$881,951.00	\$586,000.00
Fund Total: Capital Projects Reserve Fund	\$0.00	(\$482,849.71)	(\$759,924.14)	(\$230,652.55)	\$0.00	\$0.00	(\$881,951.00)	\$0.00
Fund: 0018 State and Local Grants								
Revenue								
0018.00 - State and Local Grants,Revenue	\$3,994.60	\$6,000.00	\$4,265.32	\$16,250.32	\$6,000.00	\$0.00	\$0.00	\$0.00
Revenue Totals	\$3,994.60	\$6,000.00	\$4,265.32	\$16,250.32	\$6,000.00	\$0.00	\$0.00	\$0.00
Expenditures								
0018.70 - State and Local Grants,State and Local Grants	\$3,994.60	\$4,000.00	\$4,265.32	\$16,250.32	\$6,000.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	\$3,994.60	\$6,000.00	\$4,265.32	\$16,250.32	\$6,000.00	\$0.00	\$0.00	\$0.00
Expenditure Totals	\$3,994.60	\$4,000.00	\$4,265.32	\$16,250.32	\$6,000.00	\$0.00	\$0.00	\$0.00
Fund Total: State and Local Grants	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund: 0020 State Accommodations Tax								
Revenue								
0020.33 - State Accommodations Tax,Revenue	\$121,334.89	\$122,879.13	\$133,111.16	\$147,712.34	\$125,500.00	\$141,500.00	\$0.00	\$141,500.00
Revenue Totals	\$121,334.89	\$122,879.13	\$133,111.16	\$147,712.34	\$125,500.00	\$141,500.00	\$0.00	\$141,500.00
Expenditures								
0020.33 - State Accommodations Tax,State Accommodations Tax	\$92,466.66	\$121,548.34	\$107,891.35	\$135,070.23	\$125,500.00	\$130,200.00	\$0.00	\$141,500.00
Revenue Totals:	\$121,334.89	\$122,879.13	\$133,111.16	\$147,712.34	\$125,500.00	\$141,500.00	\$0.00	\$141,500.00
Expenditure Totals	\$92,466.66	\$121,548.34	\$107,891.35	\$135,070.23	\$125,500.00	\$130,200.00	\$0.00	\$141,500.00
Fund Total: State Accommodations Tax	\$28,868.23	\$1,330.79	\$25,219.81	\$12,642.11	\$0.00	\$11,300.00	\$0.00	\$0.00
Fund: 0022 Local Hospitality/ATax								
Revenue								
0022.00 - Local Hospitality/ATax,Revenue	\$864,783.27	\$919,670.13	\$1,059,174.97	\$1,038,671.68	\$1,328,785.00	\$971,000.00	\$0.00	\$1,141,647.00
Revenue Totals	\$864,783.27	\$919,670.13	\$1,059,174.97	\$1,038,671.68	\$1,328,785.00	\$971,000.00	\$0.00	\$1,141,647.00
Expenditures								
0022.08 - Local Hospitality/ATax,Winyah Auditorium	\$6,812.30	\$40,907.87	\$7,467.22	\$5,618.89	\$6,000.00	\$3,015.00	\$3,105.00	\$3,105.00
0022.23 - Local Hospitality/ATax,Old Hospitality Fees	\$260,379.40	\$112,448.02	\$227,836.12	\$1,135,252.64	\$231,200.00	\$230,700.00	\$143,000.00	\$203,200.00
0022.24 - Local Hospitality/ATax,New Hospitality Fees	\$117,969.52	\$334,658.54	\$601,536.86	\$428,559.31	\$904,275.00	\$307,576.00	\$1,251.00	\$748,241.00
0022.29 - Local Hospitality/ATax,Kaminski House	\$194,671.16	\$205,561.17	\$241,832.59	\$200,229.10	\$187,310.00	\$186,996.00	\$3,601.00	\$187,101.00
Revenue Totals:	\$864,783.27	\$919,670.13	\$1,059,174.97	\$1,038,671.68	\$1,328,785.00	\$971,000.00	\$0.00	\$1,141,647.00
Expenditure Totals	\$579,832.38	\$693,575.60	\$1,078,672.79	\$1,769,659.94	\$1,328,785.00	\$728,287.00	\$150,957.00	\$1,141,647.00
Fund Total: Local Hospitality/ATax	\$284,950.89	\$226,094.53	(\$19,497.82)	(\$730,988.26)	\$0.00	\$242,713.00	(\$150,957.00)	\$0.00

Attachment: BudgetByOrganization06132019 (2761 : Motion to Approve First Reading of an Ordinance to

Annual Budget By Organization Report - FY 2019/2020

	Summary							
	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Department Requested	2020 Council Approval
Fund: 0030 Electric Utility Fund								
Revenue								
0030.00 - Electric Utility Fund,Revenue	\$13,385,129.92	\$11,928,302.02	\$11,603,410.94	\$12,591,720.00	\$12,690,955.00	\$12,868,100.00	\$0.00	\$12,523,073.00
Revenue Totals	\$13,385,129.92	\$11,928,302.02	\$11,603,410.94	\$12,591,720.00	\$12,690,955.00	\$12,868,100.00	\$0.00	\$12,523,073.00
Expenditures								
0030.19 - Electric Utility Fund,Electric	\$12,655,413.79	\$11,963,033.47	\$12,114,974.67	\$12,700,442.95	\$12,607,734.00	\$12,942,170.00	\$5,918,503.00	\$12,521,935.00
0030.36 - Electric Utility Fund,Fiber Optics	\$1,220.52	\$1,220.51	\$1,220.52	\$1,137.97	\$83,221.00	\$33,138.00	\$40,000.00	\$1,138.00
Revenue Totals:	\$13,385,129.92	\$11,928,302.02	\$11,603,410.94	\$12,591,720.00	\$12,690,955.00	\$12,868,100.00	\$0.00	\$12,523,073.00
Expenditure Totals	\$12,656,634.31	\$11,964,253.98	\$12,116,195.19	\$12,701,580.92	\$12,690,955.00	\$12,975,308.00	\$5,958,503.00	\$12,523,073.00
Fund Total: Electric Utility Fund	\$728,495.61	(\$35,951.96)	(\$512,784.25)	(\$109,860.92)	\$0.00	(\$107,208.00)	(\$5,958,503.00)	\$0.00
Fund: 0031 Water Utility Fund								
Revenue								
0031.00 - Water Utility Fund,Revenue	\$2,458,679.66	\$1,896,105.37	\$2,534,039.43	\$3,052,102.63	\$2,764,495.00	\$2,124,000.00	\$0.00	\$2,951,510.00
Revenue Totals	\$2,458,679.66	\$1,896,105.37	\$2,534,039.43	\$3,052,102.63	\$2,764,495.00	\$2,124,000.00	\$0.00	\$2,951,510.00
Expenditures								
0031.15 - Water Utility Fund,Water Distribution	(\$633,740.93)	\$888,015.81	\$1,052,015.81	\$1,093,035.74	\$1,256,844.00	\$3,350,334.00	\$994,416.00	\$1,336,154.00
0031.16 - Water Utility Fund,Filtration	\$2,653,266.41	\$1,344,436.91	\$1,181,078.31	\$1,311,906.96	\$1,507,651.00	\$2,290,610.00	\$1,512,498.00	\$1,615,578.00
0031.41 - Water Utility Fund,General & Administrative	\$6,689.03	\$5,561.68	\$9,243.49	\$35,415.98	\$0.00	\$376,021.00	\$198,263.00	(\$2,824.00)
0031.42 - Water Utility Fund,Engineering Services	\$0.00	\$0.00	\$1,157.41	\$1,783.04	\$0.00	\$1,072.00	\$262,227.00	\$2,602.00
Revenue Totals:	\$2,458,679.66	\$1,896,105.37	\$2,534,039.43	\$3,052,102.63	\$2,764,495.00	\$2,124,000.00	\$0.00	\$2,951,510.00
Expenditure Totals	\$2,026,214.51	\$2,238,014.40	\$2,243,495.02	\$2,442,141.72	\$2,764,495.00	\$6,018,037.00	\$2,967,404.00	\$2,951,510.00
Fund Total: Water Utility Fund	\$432,465.15	(\$341,909.03)	\$290,544.41	\$609,960.91	\$0.00	(\$3,894,037.00)	(\$2,967,404.00)	\$0.00
Fund: 0032 Wastewater Fund								
Revenue								
0032.00 - Wastewater Fund,Revenue	\$3,939,247.62	\$3,116,248.21	\$3,398,900.98	\$3,644,691.60	\$3,732,560.00	\$1,114,900.00	\$0.00	\$3,700,007.00
Revenue Totals	\$3,939,247.62	\$3,116,248.21	\$3,398,900.98	\$3,644,691.60	\$3,732,560.00	\$1,114,900.00	\$0.00	\$3,700,007.00
Expenditures								
0032.18 - Wastewater Fund,Wastewater Collections	\$1,198,194.65	\$1,168,951.04	\$1,121,447.63	\$1,030,514.18	\$1,299,339.00	\$3,906,870.00	\$609,647.00	\$1,359,276.00
0032.34 - Wastewater Fund,Regional Wastewater Plant	\$1,440,499.06	\$1,226,891.85	\$1,635,054.65	\$1,684,184.05	\$1,800,807.00	\$1,666,302.00	\$1,218,179.00	\$1,715,731.00
0032.34.17 - Wastewater Fund,Regional Wastewater Plant,Wastewater Treatment	\$541,089.27	\$538,667.61	\$548,277.61	\$634,875.33	\$632,414.00	\$632,414.00	\$0.00	\$625,000.00
Revenue Totals:	\$3,939,247.62	\$3,116,248.21	\$3,398,900.98	\$3,644,691.60	\$3,732,560.00	\$1,114,900.00	\$0.00	\$3,700,007.00
Expenditure Totals	\$3,179,782.98	\$2,934,510.50	\$3,304,779.89	\$3,349,573.56	\$3,732,560.00	\$6,205,586.00	\$1,827,826.00	\$3,700,007.00
Fund Total: Wastewater Fund	\$759,464.64	\$181,737.71	\$94,121.09	\$295,118.04	\$0.00	(\$5,090,686.00)	(\$1,827,826.00)	\$0.00
Fund: 0033 Stormwater Utility Fund								
Revenue								
0033.00 - Stormwater Utility Fund,Revenue	\$503,679.68	\$526,154.20	\$536,935.15	\$1,554,600.73	\$1,338,731.00	\$867,500.00	\$0.00	\$1,213,321.00

Attachment: BudgetByOrganization06132019 (2761 : Motion to Approve First Reading of an Ordinance to

Annual Budget By Organization Report - FY 2019/2020

	Summary							
	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 Estimated Amount	2020 Department Requested	2020 Council Approval
Revenue Totals	\$503,679.68	\$526,154.20	\$536,935.15	\$1,554,600.73	\$1,338,731.00	\$867,500.00	\$0.00	\$1,213,321.00
Expenditures								
0033.40 - Stormwater Utility Fund, Storm Water Utility Exp.	\$882,206.46	\$888,677.21	\$960,101.20	\$1,083,066.38	\$1,338,731.00	\$1,642,141.00	\$950,816.00	\$1,213,321.00
Revenue Totals:	\$503,679.68	\$526,154.20	\$536,935.15	\$1,554,600.73	\$1,338,731.00	\$867,500.00	\$0.00	\$1,213,321.00
Expenditure Totals	\$882,206.46	\$888,677.21	\$960,101.20	\$1,083,066.38	\$1,338,731.00	\$1,642,141.00	\$950,816.00	\$1,213,321.00
Fund Total: Stormwater Utility Fund	(\$378,526.78)	(\$362,523.01)	(\$423,166.05)	\$471,534.35	\$0.00	(\$774,641.00)	(\$950,816.00)	\$0.00
Fund: 0035 Waste Management Fund								
Revenue								
0035.00 - Waste Management Fund, Revenue	\$913,785.18	\$903,688.09	\$935,227.69	\$941,362.99	\$898,627.00	\$940,300.00	\$0.00	\$928,967.00
Revenue Totals	\$913,785.18	\$903,688.09	\$935,227.69	\$941,362.99	\$898,627.00	\$940,300.00	\$0.00	\$928,967.00
Expenditures								
0035.31 - Waste Management Fund, Residential Sanitation	\$929,575.66	\$838,813.21	\$981,572.64	\$867,385.47	\$898,627.00	\$925,410.00	\$618,675.00	\$928,967.00
Revenue Totals:	\$913,785.18	\$903,688.09	\$935,227.69	\$941,362.99	\$898,627.00	\$940,300.00	\$0.00	\$928,967.00
Expenditure Totals	\$929,575.66	\$838,813.21	\$981,572.64	\$867,385.47	\$898,627.00	\$925,410.00	\$618,675.00	\$928,967.00
Fund Total: Waste Management Fund	(\$15,790.48)	\$64,874.88	(\$46,344.95)	\$73,977.52	\$0.00	\$14,890.00	(\$618,675.00)	\$0.00
Fund: 0086 Seized and Forfeited								
Revenue								
0086.00 - Seized and Forfeited, Revenue	\$13,516.19	\$35,241.11	\$4,000.00	\$35,300.88	\$46,726.00	\$30,955.00	\$2,000.00	\$91,400.00
Revenue Totals	\$13,516.19	\$35,241.11	\$4,000.00	\$35,300.88	\$46,726.00	\$30,955.00	\$2,000.00	\$91,400.00
Expenditures								
0086.05 - Seized and Forfeited, Police	\$10,380.69	\$14,894.34	\$17,650.37	\$28,369.94	\$46,726.00	\$37,900.00	\$83,500.00	\$91,400.00
Revenue Totals:	\$13,516.19	\$35,241.11	\$4,000.00	\$35,300.88	\$46,726.00	\$30,955.00	\$2,000.00	\$91,400.00
Expenditure Totals	\$10,380.69	\$14,894.34	\$17,650.37	\$28,369.94	\$46,726.00	\$37,900.00	\$83,500.00	\$91,400.00
Fund Total: Seized and Forfeited	\$3,135.50	\$20,346.77	(\$13,650.37)	\$6,930.94	\$0.00	(\$6,945.00)	(\$81,500.00)	\$0.00
Revenue Grand Totals:	\$30,856,742.86	\$28,258,619.68	\$29,849,586.30	\$36,495,130.84	\$33,058,282.00	\$29,029,422.00	\$9,158,878.00	\$33,207,781.00
Expenditure Grand Totals:	\$29,242,293.54	\$28,584,208.82	\$30,553,150.31	\$33,221,716.07	\$33,058,282.00	\$38,914,066.00	\$23,515,925.00	\$33,207,781.00
Net Grand Totals:	\$1,614,449.32	(\$325,589.14)	(\$703,564.01)	\$3,273,414.77	\$0.00	(\$9,884,644.00)	(\$14,357,047.00)	\$0.00

**AN ORDINANCE TO AMEND THE WATER UTILITY RATES CONTAINED IN THE CITY CLERK'S
OFFICIAL RECORD OF UTILITY RATES, DEPOSITS, AND MISCELLANEOUS FEES AND CHARGES
FOR THE CITY OF GEORGETOWN, SOUTH CAROLINA**

WHEREAS, it is prudent and fiscally responsible for the City of Georgetown to periodically review established utility policies, and

WHEREAS, the provisions referred to above are contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges.

NOW, THEREFORE, BE IT ORDAINED by City Council of The City of Georgetown, South Carolina, that the water utility rates contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges be revised as follows with an effective date of July 1, 2019:

Water Utility Rates

In-City Rates

In-City rates apply to all water service located within the City limits of the City of Georgetown.

<u>Meter Size</u>	<u>Customer Charge</u>	<u>Usage Charge (Per Thousand Gallons)</u>
0.75"	\$ 12.26	2.80
1.00"	\$ 20.42	2.80
1.50"	\$ 40.73	2.80
2.00"	\$ 65.17	2.80
3.00"	\$ 122.25	2.80
4.00"	\$ 203.83	2.80
6.00"	\$ 407.50	2.80
8.00"	\$ 733.58	2.80

Out-of-City Rates

Out-of-City rates apply to all water service located outside the City limits of the City of Georgetown.

<u>Meter Size</u>	<u>Customer Charge</u>	<u>Usage Charge (Per Thousand Gallons)</u>
0.75"	\$ 24.52	5.61
1.00"	\$ 40.84	5.61
1.50"	\$ 81.46	5.61
2.00"	\$ 130.34	5.61
3.00"	\$ 244.50	5.61
4.00"	\$ 407.66	5.61
6.00"	\$ 815.00	5.61
8.00"	\$ 1,467.16	5.61

The above customer charges, based upon nominal meter size, shall be the minimum charge each month. No allowance for usage is included in the customer charge.

PASSED

ATTEST:

Stephanie Buccione, City Clerk

Brendon M. Barber, Sr., Mayor

First Reading: 16 May 2019
Second Reading: 20 June 2019

Approved as to Form:

Elise F Crosby, City Attorney

AN ORDINANCE TO AMEND THE WASTEWATER UTILITY RATES CONTAINED IN THE CITY CLERK'S OFFICIAL RECORD OF UTILITY RATES, DEPOSITS, AND MISCELLANEOUS FEES AND CHARGES FOR THE CITY OF GEORGETOWN, SOUTH CAROLINA

WHEREAS, it is prudent and fiscally responsible for the City of Georgetown to periodically review established utility policies, and

WHEREAS, the provisions referred to above are contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges.

NOW, THEREFORE, BE IT ORDAINED by City Council of The City of Georgetown, South Carolina, that the wastewater utility rates contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges be revised as follows with an effective date of July 1, 2019:

Wastewater Utility Rates

In-City Rates

In-City rates apply to all wastewater service located within the City limits of the City of Georgetown.

<u>Meter Size</u>	<u>Customer Charge</u>	<u>Usage Charge (Per Thousand Gallons)</u>
0.75"	\$ 18.12	3.62
1.00"	\$ 28.72	3.62
1.50"	\$ 57.43	3.62
2.00"	\$ 90.93	3.62
3.00"	\$ 170.71	3.62
4.00"	\$ 283.96	3.62
6.00"	\$ 566.31	3.62
8.00"	\$ 1,017.78	3.62

Out-of-City Rates

Out-of-City rates apply to all wastewater service located outside the City limits of the City of Georgetown.

<u>Meter Size</u>	<u>Customer Charge</u>	<u>Usage Charge (Per Thousand Gallons)</u>
0.75"	\$ 36.24	7.25
1.00"	\$ 57.44	7.25
1.50"	\$ 114.86	7.25
2.00"	\$ 181.86	7.25
3.00"	\$ 341.42	7.25
4.00"	\$ 567.92	7.25
6.00"	\$ 1,132.62	7.25
8.00"	\$ 2,035.56	7.25

The above customer charges, based upon nominal meter size, shall be the minimum charge each month. No allowance for usage is included in the customer charge.

PASSED

ATTEST:

Stephanie Buccione, City Clerk

Brendon M. Barber, Sr., Mayor

First Reading: 16 May 2019
Second Reading: 20 June 2019

Approved as to Form:

Elise F Crosby, City Attorney

**AN ORDINANCE AMENDING CHAPTER 17 PLANNING, ARTICLE IV, ECONOMIC
DEVELOPMENT INCENTIVE PROGRAM, SECTIONS 17-33 (B) OF THE CITY OF
GEORGETOWN CODE OF ORDINANCES**

- WHEREAS,** Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and
- WHEREAS,** The City of Georgetown understands and appreciates the importance of maintaining and encouraging the city's economic vitality; and
- WHEREAS,** The City of Georgetown acknowledges the value of increasing tourism and commercial activity, increasing property values and revenue through preservation and new construction, and the creation of employment opportunities; and
- WHEREAS,** The City of Georgetown seeks to incentivize economic development in some commercial zones, consistent with the Comprehensive Plan; and
- WHEREAS,** The City of Georgetown adopted the Economic Development Incentive Program on December 15, 2016;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the City of Georgetown Code of Ordinances Chapter 17 Planning, Article IV, Economic Development Incentive Program, be amended as follows:

(Sections 17-20 through 17-29 are reserved)

ARTICLE IV. ECONOMIC DEVELOPMENT INCENTIVE PROGRAM

§17-30 The City of Georgetown Economic Development Incentive Program

The City of Georgetown Economic Development Incentive Program is enacted by Council to meet its goals and realize certain benefits as defined in §17-31, below.

§17-31 Definitions

As used in this Article, unless the context shall otherwise require, the following terms shall have the following respective meanings:

Benefits means the value to the city of providing the incentives, which generally includes: (a) increased property values within the incentive area and the city as a whole; (b) increased revenue from property taxes, business license fees and permit fees; (c) increased tourism and commercial activity within the incentive area and the city as a whole; and (d) the improvement of the character of the city by preserving historic buildings within the incentive area and promoting the construction of new buildings that are compatible with its historic character.

Development shall mean the activity of improving a real property to the extent of adding value to the tax base through real property improvements, and the creation of employment opportunities.

Goals shall mean the objectives of the city in offering the incentives, which generally includes: (a) promoting the construction of new buildings or the rehabilitation of existing buildings within the incentive

area; and (b) supporting the establishment of the categories of new businesses that will significantly increase the overall commercial activity within the incentive area, attract the city's residents and tourists into the incentive area, and increase property values within the city as a whole.

Incentive shall mean a grant of any inducement having monetary value by the city that is offered to a person, firm, or corporation to pursue a development that encourages private investment and/or the creation/retention of jobs. The incentive may also include grants from other entities that the city may be able to obtain.

Incentive area shall mean the area in which Council has determined that the revitalization and redevelopment thereof is essential to preserving and improving the economy, society and culture of the city and enhancing the quality of life of the citizens thereof. The incentive area shall include all properties located within the General Commercial, Core Commercial and Intermediate Commercial Districts of the City of Georgetown, attached hereto as EXHIBIT A, along with Planned Development Districts.

Incentive recipient shall mean the private parties receiving the incentives from the city.

Job shall mean each new full-time position or each full-time equivalent position that is created as a direct result of the ongoing operation of a development. For the purposes of calculating the number of jobs created by a development, only those employed at businesses directly associated with the development at positions permanently located within the incentive area shall be considered.

§17-32 Authorization

- (A) *Authorization. To grant incentives.* The Council, at its discretion and on a case-by-case basis, but subject to the general eligibility criteria provided for in §17-34 herein, may enter into an incentive agreement with a person, firm or corporation providing for incentives in order to encourage and support the development of real property within the incentive area.
- (B) *Incentive agreements.* The incentives shall only be provided to an incentive recipient after an agreement has been entered into between the city and such person, firm or corporation, which agreement shall set forth: the particulars of the development; the incentives to be provided; and sufficient assurances that the benefits will accrue to the city and the goals will be met by the development (an "incentive agreement"). Pending the approval by the council of any incentive agreement and subject to the provisions of §17-35 herein, the mayor and city administrator are authorized to discuss the provisions of this economic development incentive program, aid in the completion of any proposal (as defined herein) and, subject to the final approval by council, negotiate with the potential incentive recipient on behalf of the city. Each incentive agreement shall be approved by council by ordinance. Council is authorized to provide incentives in any amounts and for any period of time within the thresholds provided for herein or within the time periods and thresholds provided for in any applicable statutory authorization.

§17-33 Authorized incentives

- (A) *Multiple incentives.* Council may provide to an incentive recipient any combination of incentives provided for herein; provided, however, that the total amount of incentives given to a development must be in keeping with the goals and the value of the benefits accruing to the city (and its citizens) and must be greater than the financial value of the incentives to an incentive recipient.
- (B) *Incentives of the city.* All direct incentives of the city shall be granted in the form of reimbursements and refunds of fees and taxes that have been duly paid to the city. No upfront abatements of fees or taxes shall be permitted. Where incentives continue for a period of more than one year, such incentives may be graduated to increase or decrease year-to-year as the council sees fit, but subject to monitoring by the city to ensure compliance with the terms of any incentive agreement. Council may, at its discretion and on a case-by-case basis, enter into an incentive agreement to reimburse or refund any person, firm or corporation the following fees and taxes up to the amounts and percentages provided for herein:
- (1) Up to 50 percent of the building permit fees collected by the city;
 - (2) Up to 50 percent of the total gross development business license fees collected by the city at the time of permit issuance;
 - (3) Up to 50 percent of the local hospitality taxes collected by the city for as many as five years, but funds received through such incentive are to be spent only for purposes that are related to tourism, pursuant to S.C. Code§ 6-1-730, and which have been approved by council and included in the incentive agreement;
 - (4) Up to 50 percent of the local accommodations taxes collected by the city for as many as five years, but funds received through such incentive are to be spent only for purposes that are related to tourism, pursuant to S.C. Code§ 6-1-530, and which have been approved by council and included in the incentive agreement; and
 - (5) Such other incentives that Council, at its discretion on a case-by-case basis, determines are appropriate given the amount or type of investment made by the incentive recipient in the investment area.
- (C) *State incentive programs.* The state programs that may be considered by council to be included within any package of incentives or as a stand-alone set of incentives for in-city projects located outside of the development area, include the following:
- (1) Property tax credits authorized by the provisions of the South Carolina Abandoned Buildings Revitalization Act, S.C. Code Ann.§§ 12-67-100 et seq. Incentive recipients

requesting consideration of the Abandoned Building Act by the council shall submit an Abandoned Building Act Application form to the Department of Housing and Community Development.

- (2) Property tax credits authorized by the provisions of the South Carolina Retail Facilities Revitalization Act, S.C. Code Ann. §§ 6-34-10 et seq. Incentive recipients requesting consideration of the Retail Revitalization Act by the council shall submit a Retail Revitalization Act Application form to the Department of Housing and Community Development.
- (3) The South Carolina real property tax credit for the installation of a fire sprinkler system, S.C. Code Ann. § 12-6-3622.

§17-34 Eligibility criteria

(A) *General eligibility criteria.* Except for those state incentives discussed in §17-33(C) above as authorized by the state and which are intended by the terms of this economic development incentive program to be applied city-wide, in order for a development to be eligible to receive incentives, the council must determine that the development meets, or upon completion will meet, each of the following criteria:

- (1) The development is consistent with the Georgetown 2011 Comprehensive Plan (as may be amended), as well as the goals.
- (2) Absent the provision of incentives, the development would be unlikely to occur or unlikely to occur at the level or scale contemplated by the developer.
- (3) The development must be located within the incentive area, as defined in §17-31, above.
- (4) The development must have a minimum threshold investment of \$1,500,000.00 (the "minimum investment"). The minimum investment may be comprised of any combination of (i) real property acquisition costs, (ii) the costs of physical improvements to real property, (iii) or the costs of capital improvements to city infrastructure. The minimum investment may be calculated based upon investment in a single property or the cumulative investment in multiple properties, each within the incentive area. Where multiple uses or businesses are to be located within a single development as separate businesses, the council may, at its discretion on a case-by-case basis, allocate appropriate portions of the total investment in the development to such separate business in order to allow such business to meet the minimum investment eligibility requirement. In order to meet the threshold for the minimum investment, a development may be given a credit towards the minimum investment of \$50,000.00 for each job (as defined herein) that will be created by the development.

- (5) The intended use of the development must be for one or more of the following business purposes: (1) retail uses; (2) tourism-related business or activities; (3) cultural arts activities and associated businesses; (4) corporate headquarters; (5) research and development; (6) high technology growth businesses; and (7) other uses, as may be determined by the council, that are consistent with the goals, the comprehensive plan, ~~and~~ the master plan and the public purpose doctrine.
- (B) *Specific criteria.* Council may, at its discretion and on a case-by-case basis, include within an incentive agreement any other eligibility criteria that must be met upon completion of a development in order to ensure that the goals are met and that the development provides benefits to the city (and its citizens) in amounts that warrant the implementation of incentives.

§17-35 Application and award

- (A) *Application for incentives.* Except where an applicant seeks only those state incentives discussed in §17-33(C) above, in order to be eligible for incentives, a person, firm or corporation must submit to the Office of the Mayor and City Administrator a proposed set of incentives for a development (a "proposal"). The proposal must include a sufficient description of the development, to include, without limitation, the following information:
- (1) identification of the property or properties on which the development is to be located (the "subject property") and any acquisition costs thereof;
 - (2) the estimated start date and completion date for any work to be performed on the subject property;
 - (3) a list of any physical improvements that are to be made to the subject property as part of the development, including a good-faith estimate of the costs thereof;
 - (4) the then-current value of the subject property and a good-faith estimate of the value of the subject property upon completion of the improvements thereto;
 - (5) a good-faith estimate of the number of jobs that the development is projected to create, including an estimate of the date upon which the estimated number of jobs will have been created;
 - (6) a statement affirming that, based upon any acquisition costs for the subject property, along with good-faith estimates for the costs of physical improvements and the number of jobs created, the development will meet or exceed the minimum investment requirements of §17-34(A)(4);
 - (7) a good-faith estimate of other revenue for the city that will be created as a direct result of the development, including anticipated business license fees, additional property

tax revenue, capital improvements to city-owned infrastructure and utilities revenue; and

- (8) any other additional information that the incentive recipient or the Mayor or City Administrator deems may be necessary and helpful for Council to evaluate and give due consideration to the proposal.
- (B) *Determination of award and incentive amounts.* The determination of an incentive award lies within the sole discretion of City Council. The amount of incentives granted to a development shall be based upon the amount of the capital investment in the development, the amount of new revenue for the city directly created by the development and the number of new jobs that will be directly created by the development. The amount of incentives granted to a development shall in no case exceed the value of the direct and indirect benefits of the development to the city. These amounts shall be expressly included within any incentive agreement. Economic Development Incentives under this Article may be the subject of a closed council meeting. §30-4-70(a)(5), SC Code. The final incentive offer shall be authorized by ordinance. Consistent with the South Carolina Freedom of Information Act and upon request per city policy, documents related to an Economic Development Incentive offer and/or its fiscal impact may be released after:
- (1) the offer to attract the business to invest in the city is accepted by the business to whom it was made; and
 - (2) the public announcement of the project or finalization of the incentive agreement, whichever occurs later (§30-4-40(a)(9))
- (C) *Certification, commencement and continuation of incentives.*
- (1) No incentive shall commence or be given until such time as the development has been issued a certificate of occupancy and/or a business license as well as a certificate that all terms and benchmarks included within the applicable incentive agreement, including without limitation benchmarks for capital investment, property valuation, and job creation (the "benchmarks"), have been fully achieved or otherwise completed.
 - (2) Where benchmarks, such as the number of jobs created, are to be met continuously over a period of time, the incentive recipient shall provide to the city, on an annual basis, sufficient proof that the development has continuously achieved or otherwise complied with such benchmarks.
 - (3) If, at any time after completion of a development or at any time within the period of time during which a development is granted incentives, a development fails to achieve or otherwise comply with a benchmark, council may, at its discretion and on a case-by-case basis, declare the incentive agreement null and void and refuse to grant any future incentives; or decrease the amount of incentives based upon the actual direct and indirect benefits of the development to the city and its citizens.

§17-36 Administration of incentive agreements

The administration of the application process, specifically including the drafting of any proposal, presentation for Council's consideration, and continuous monitoring of developments pursuant to applicable incentive agreements shall be the responsibility of the mayor and city administrator and any person designated to oversee such process by the mayor and city administrator.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione
City Clerk

First Reading: 5/16/19
Second Reading: 6/20/19

Brendon M. Barber, Sr.
Mayor

APPROVED AS TO FORM:

Elise F. Crosby
City Attorney

- (B) *Incentives of the city.* All direct incentives of the city shall be granted in the form of reimbursements and refunds of fees and taxes that have been duly paid to the city. No upfront abatements of fees or taxes shall be permitted. Where incentives continue for a period of more than one year, such incentives may be graduated to increase or decrease year-to-year as the council sees fit, but subject to monitoring by the city to ensure compliance with the terms of any incentive agreement. Council may, at its discretion and on a case-by-case basis, enter into an incentive agreement to reimburse or refund any person, firm or corporation the following fees and taxes up to the amounts and percentages provided for herein:

- ~~(1)~~ Up to 100 percent of the applicable [tax] tap fees collected by the city;
- ~~(2)~~ Up to 50 percent of the building permit fees collected by the city;
- ~~(3)~~ Up to 50 percent of the **total gross development** business license fees collected by the city **at the time of permit issuance** ~~for as many as five years;~~
- ~~(4)~~ Up to 50 percent of the fire impact fees collected by the city;
- ~~(5)~~ Up to 50 percent of the local hospitality taxes collected by the city for as many as five years, but funds received through such incentive are to be spent only for purposes that are related to tourism, pursuant to S.C. Code§ 6-1-730, and which have been approved by council and included in the incentive agreement;
- ~~(6)~~ Up to 50 percent of the local accommodations taxes collected by the city for as many as five years, but funds received through such incentive are to be spent only for purposes that are related to tourism, pursuant to S.C. Code§ 6-1-530, and which have been approved by council and included in the incentive agreement; and
- ~~(7)~~ Such other incentives that Council, at its discretion on a case-by-case basis, determines are appropriate given the amount or type of investment made by the incentive recipient in the investment area.

**Planning Commission Meeting
Minutes
April 23, 2019**

MEMBERS PRESENT: William Johnson, Winfred Pieterse, William Gunter, Gerald Williams, & Glenn Roberts

MEMBERS ABSENT: Bernard Jones & Joan Schmid

OTHERS PRESENT: Matt Millwood & Debra Grant

- I. **Call to Order**
- II. **Welcome:** Mr. Pieterse welcomed Mr. William Johnson to the Board.
- III. **Public Hearing** (*Mr. Pieterse opened the Public Hearing*)
- IV. **Regular Meeting;** Mr. Gunter made a motion to close the public hearing and enter into the regular meeting, seconded by Mr. Johnson, the motion carried unanimously.
- V. **Public Input:** None
- VI. **Approval of Minutes for March 26, 2019;** Mr. Gunter made a motion to approve the minutes as written, seconded by Mr. Williams.
- VII. **Commission Considerations:**
 1. **Consider and recommend amendments to Chapter 17, Article IV, Economic Development Incentives Program of the City of Georgetown Code of Ordinances.** Matt Millwood/City Staff told the Commissioners that this text amendment is for an ordinance that was previously brought before this Commission and City Council in late 2018 to streamline it, and change a few things to make it fit the current economy. Since that time someone applied for this incentive and we noticed that some things under section 17-33 should not be allowed. The Finance Director saw the wordage and informed us that we could not allow the things that were listed as incentives, because of the utility bonds that the City has in place, the tap fees are not allowed to be given nor 50% of the fire impact fee, because that money goes for equipment and necessities for the Fire Department. **Mr. Roberts** asked if that was one of the conditions of the bond. **Matt/City Staff** said that is what the Finance Director says, she said the City has to try to except as much fees as possible as part of the bond. The City Attorney has review this and is in agreement. **Mr. Roberts** said his understanding was that if an incentive could not be given in the beginning it could possibly be given on the back end. **Matt/City Staff** said that he is not knowledgeable in the bonding area, however the City Attorney has given her approval. **Mr. Roberts** said he feels this ties the hands of the Economical Developer if they don't have the incentives to attract businesses to come to the area, and it seems the bond holders should work with the City to allow incentives for more revenue and taxes to come to the City. **Matt/City Staff** said the only other change was allowing a 50 % of the total gross development at the time of the permit issuance, instead of having to look at it every 5 years.

Motion: Mr. William Johnson made a motion to accept and recommend the text amendments to Chapter 17, Article IV, Economic Development Incentives Program, seconded by Mr. Gunter; the motion carried 4 to 0 by a roll call vote. (*Mr. Roberts abstained from the vote*).

**AN ORDINANCE AUTHORIZING LEASE
TO COASTAL CAROLINA UNIVERSITY FOR MOORING LOCATIONS**

WHEREAS, the City Council of the City of Georgetown is authorized to grant rights in public property or lease lands of the city by ordinance, pursuant to Sections 2-41(a)(4) and (9) of the City of Georgetown Code of Ordinances; and

WHEREAS, Coastal Carolina University has requested real property rights to secure two mooring buoys to the riverbed of the Sampit River adjacent to its Front Street location, for research vessels; and

WHEREAS, the City Council of the City of Georgetown established a Maritime Mooring Field in the Sampit River; and

WHEREAS, the City wishes to support the public purpose of the Coastal Carolina research vessels by leasing two locations for the desired mooring buoys;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the Mayor or City Administrator of the City of Georgetown be authorized to execute the lease attached and incorporated herein to Coastal Carolina University for two circular parcels, each approximately 140' in diameter, with a radius of 70', in the Sampit riverbed lands of the city, in the jurisdiction of the city and in its Maritime Mooring Field, for the establishment of mooring buoys to serve a public purpose.

BE IT FURTHER ORDAINED, that such lease is subject to the lessee's obtaining any and all necessary state or federal permits.

ATTEST:

Stephanie Buccione, City Clerk

Brendon M. Barber, Sr., Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney

Attachment: 05-21-19 Ordinance for Lease (2764 : Ordinance Authorizing Lease to CCU for Mooring)

STATE OF SOUTH CAROLINA	)	
	)	LEASE AGREEMENT
CITY OF GEORGETOWN	)	FOR MOORING BUOY LOCATION
	)	IN RIVERBED

KNOW ALL MEN BY THESE PRESENTS that the undersigned, CITY OF GEORGETOWN, ("Lessor"), for and in consideration of the sum of _____(\$____.00) Dollars and other consideration as stated herein paid by COASTAL CAROLINA UNIVERSITY, the receipt of which is hereby acknowledged, hereby leases to COASTAL CAROLINA UNIVERSITY ("Lessee"), two mooring buoy locations in the City Maritime Mooring Field in the Sampit River for establishment and placement of two mooring buoys. These parcels are circular, each approximately 140' in diameter, with a radius of 70', located to the West –Southwest of the Army Corps of Engineers channel in the Sampit River between Goat Island and the Georgetown Harborwalk, in the City of Georgetown, South Carolina. The specific locations for these two parcels for mooring buoys are depicted in Exhibit A.

TERM

The initial term of the lease shall be for a period of two (2) years, commencing on the latest execution date appearing hereinbelow. The lease may be terminated by either party with 30 days notice, delivered in writing, to the other party. At the conclusion of the initial lease term, if not terminated, the lease continues on a month-to-month basis.

LIMITED PURPOSE

The parties understand and agree that this Lease enables Lessee to access the leased parcel exclusively for a public benefit purpose, to wit: installing and maintaining mooring buoys in the Sampit River in the City of Georgetown. Lessee agrees both buoys shall be located at the locations depicted in Exhibit A, and be designed and installed consistent with the specifications in Exhibit B. Lessee agrees to use the buoys for a public purpose and acknowledges these are not commercial buoys and this lease may not be assigned. The Lessee shall bear the burden and responsibility for securing any and all

required permits, maintenance and assembly of the buoys, and for removal of same and any necessary site restoration upon conclusion of the lease, unless the parties mutually agree otherwise in writing.

LIMITATION OF LIABILITY

Lessee acknowledges this access was sought voluntarily and shall not obligate the City to provide any assistance or work by the city or its agents, employees, or assigns.

Lessee further acknowledges the leased premises are in the riverbed, and potential unmarked hazards may be present on the premises. Lessee acknowledges its risk of property damage and risks of bodily injury to its agents, contractors, and assigns, and fully assumes such risks and indemnifies Lessor for same. The City is not responsible to provide any insurance coverage related to Lessee's project. Lessee agrees property, liability, and/or flood insurance to secure its interests and those of his contractors, agents, and invitees is its sole responsibility.

In no event shall Lessor be liable to Lessee for any direct, indirect, special, incidental, exemplary, punitive, or consequential damages of any kind, including as to third parties, without limitation any personal injury, property damage, loss of profits, loss of use, or any other legal or equitable grounds.

COVENANT TO HOLD HARMLESS

Lessee agrees to release, indemnify, and hold harmless the City and its officers, agents, employees, and assigns against all claims, whether it be tort or contract, damages, losses and expenses, including attorney's fees, arising out of or resulting from acts or omissions arising out of, or related these two mooring buoys and the leased premises, whether or not caused, in whole or in part, by the negligence of the City of Georgetown or its agents, servants or employees.

The rights and privileges herein may not be assigned by the Lessee without the prior written consent of the Lessor.

SIGNED, SEALED, AND WITNESSED on the dates and in the year herein dated.

Witness

Carey Smith, Interim City Administrator
Georgetown, SC

June __, 2019

Witness

SIGNED, SEALED, AND WITNESSED on the dates and in the year herein dated.

Witness

Coastal Carolina University

June __, 2019

Witness

The EARTHWORKS Group

City of Georgetown Harbor Mooring Field

EW # 191077

Mooring Buoy Application Package

Jordan E. Rodes, M.S.

Attachment: Mooring Buoys USACE OCRM Package [Revision 1] (2755 : CCU MOORING BUOY LEASE AGREEMENT)

Acronyms

AIWW – Atlantic Intracoastal Waterway

AJD – Approved Jurisdictional Determination

BOW – Bureau of Water

CAD – Computer Aided Design (Autodesk AutoCAD Civil 3D Ver. 2017)

FEMA – Federal Emergency Management Agency

FWS – U.S. Fish and Wildlife Service

GIS – Geographic Information System (ESRI ArcGIS Ver. 10.X)

GP – General Permit

HTL – High Tide Line

JD – Jurisdictional Determination

MHW – Mean High Water

MLW – Mean Low Water

NOAA – National Oceanic and Atmospheric Administration

NMFS – National Marine Fisheries Service

NRCS – National Resource Conservation Service

NWI – National Wetland Inventory

NWP – Nationwide Permit

OCRM – (SCDHEC) Ocean and Coastal Resource Management

PCN – Pre-Construction Notification

PJD – Preliminary Jurisdictional Determination

RPW – Relatively Permanent Water

SCDNR – South Carolina Department of Natural Resources

SCDHEC – South Carolina Department of Health and Environmental Control

TNW – Traditional Navigable Waters

USACE – U.S. Army Corps of Engineers

WOUS – Waters of the United States

PROJECT NARRATIVE

LOCATION (Box 31)

This project is located in the Georgetown Harbor between the Sampit River Bypass Channel and Goat Island in Georgetown, South Carolina. Due to the location of the mooring buoys, the TMS numbers for Goat Island are provided (TMS # 05-0029-116-00-00, 05-0032-045-00-00, 05-0032-046-00-00, 05-0032-047-00-00, 05-0032-048-00-00). This property is owned by the City of Georgetown. The approximate location of the middle of the potential mooring field is 33.365364° by -79.283856° . To reach the site from Myrtle Beach follow US-17 BUS S to Ocean Hwy for 11.7 miles and then continue onto Ocean Hwy for 21.8 miles. Turn left onto St. James St. and continue for 0.7 miles. Turn right onto Front Street for parking and then walk to the Georgetown Harborwalk from Front Street. The proposed mooring field would extend from Kaminski House Museum southeast to approximately Hazzard Marina, on the southwest side of the Sampit River Bypass Channel.

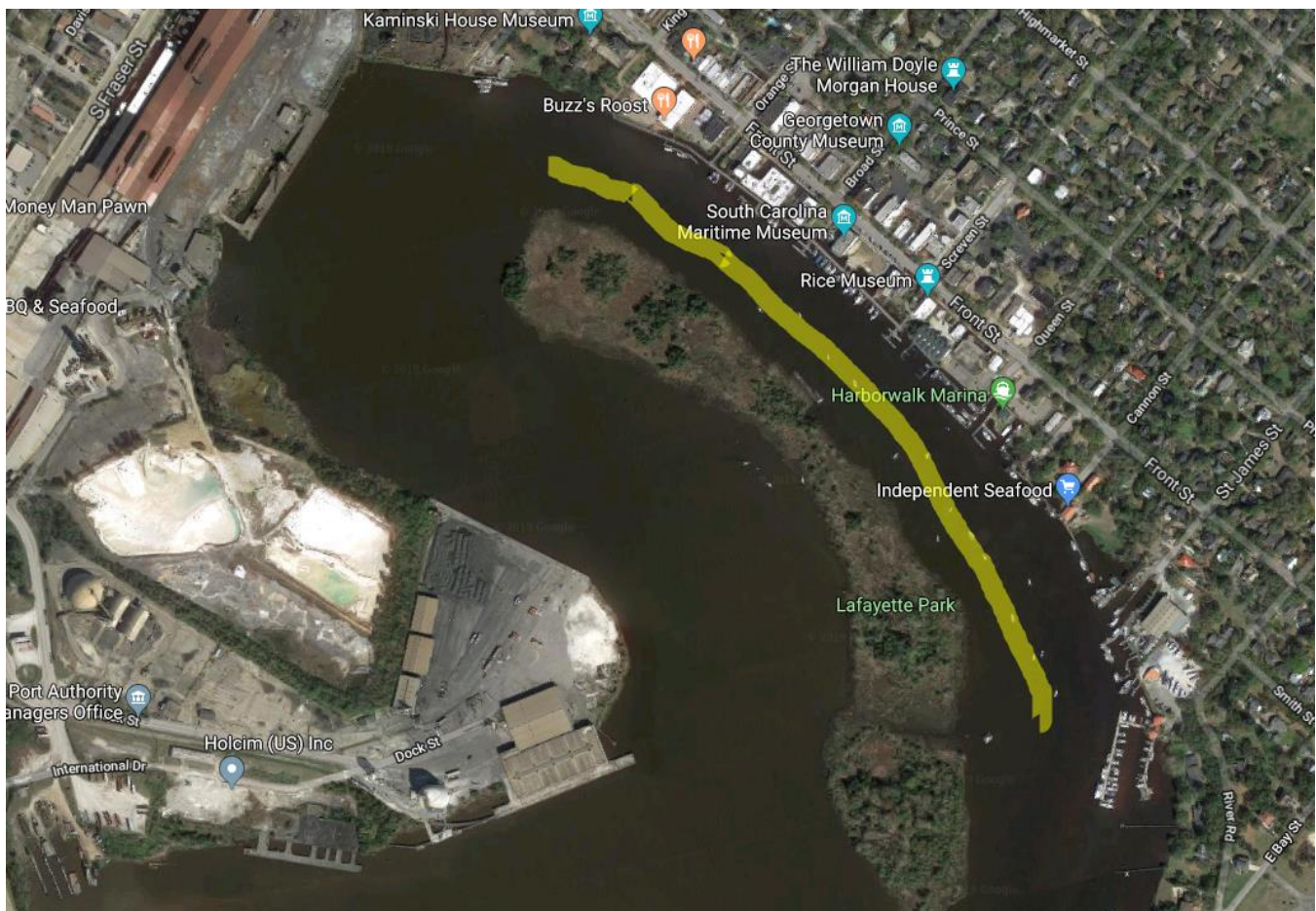


Photo 1 – Aerial View of Georgetown Harbor and approximate extent of proposed mooring field

PROPOSED ACTIVITY (Box 32)

The City of Georgetown is proposing a master mooring buoy plan in order to help reduce congestion of anchored boats adjacent to the Sampit River Bypass Channel and protect boats during storm events in the Georgetown Harbor. There will be a total of 29 mooring buoys included in this plan that will be managed by the City of Georgetown. The exact location of these buoys can be found on the Proposed Site plan. Mooring buoys are only being proposed in areas between the Sampit River Bypass Channel and portions of Goat Island that are owned by the City of Georgetown.

The buoys will be 24" white mooring buoys which will provide a 140' diameter swing radius for moored boats. The mooring buoys will be held in place by a 1000-pound pyramid anchor that will be connected to the buoy via a 20' chain. This mooring field will be located out of navigational channels and any right of ways.

PROJECT PURPOSE & JUSTIFICATION (Box 33)

The Georgetown Harbor and Sampit River Bypass Channel are actively used for recreational fishing, boating, and tourism. Due to the high volume of boats in the river, a mooring field is necessary for orderly mooring of boats in harbor and to minimize congestion and boat damage. A secondary purpose for this mooring field is to provide a secure location for boats to be moored away from docks during storms to prevent damage to docks and boats alike.

The 2003 Georgetown SAMP states that future development of the downtown waterfront favorably impact the natural and human environment, assure that private and public undertakings do not interfere with navigation in the Sampit River, and develop and provide for implementation of a comprehensive scheme within the boardwalk area. This mooring field would favorably impact the natural and human environment by alleviating congestion of the Sampit River Bypass Channel and providing a plan for spills for boats already present in the harbor; prevent interference with navigation by alleviating congestion pressures; this plan is the definition of a comprehensive scheme for boats in the Georgetown Harbor.

The site was visited by EARTHWORKS staff on May 2nd, 2019 to assess for potential issues in pursuing a master buoy plan. Climatic conditions were technically slightly drier than normal, but did not significantly impact the Sampit River Bypass Channel's volume (see photographic log for evidence).

CONCLUSION

Based on review of historic and current data collected during GIS mapping, implementation of this mooring buoy master plan will provide improved access for resident and transient boaters without causing undue harm to the environment or navigation. It will also provide improved protection for boats and docks in the Georgetown Harbor.

SAMPIT RIVER CHANNEL PHOTOGRAPHIC LOG

Attachment: Mooring Buoys USACE OCRM Package [Revision 1] (2755 : CCU MOORING BUOY LEASE AGREEMENT)



Attachment: Mooring Buoys USACE OCRM Package [Revision 1] (2755 : CCU MOORING BUOY LEASE AGREEMENT)



JOINT FEDERAL AND STATE APPLICATION FORM

Attachment: Mooring Buoys USACE OCRM Package [Revision 1] (2755 : CCU MOORING BUOY LEASE AGREEMENT)

Joint Federal and State Application Form For Activities Affecting Waters of the United States Or Critical Areas of the State of South Carolina		This Space for Official Use Only																																																																									
<i>Authorities:</i> 33 USC 401, 33 USC 403, 33 USC 407, 33 USC 408, 33 USC 1341, 33 USC 1344, 33 USC 1413 and Section 48-39-10 et. Seq of the South Carolina Code of Laws. These laws require permits for activities in, or affecting, navigable waters of the United States, the discharge of dredged or fill material into waters of the United States, and the transportation of dredged material for the purpose of dumping it into ocean waters. The Corps of Engineers and the State of South Carolina have established a joint application process for activities requiring both Federal and State review or approval. Under this joint process, you may use this form, together with the required drawings and supporting information, to apply for both the Federal and/or State permit(s).		Application No. _____ Date Received _____ Project Manager _____ Watershed # _____																																																																									
<i>Drawings and Supplemental Information Requirements:</i> In addition to the information on this form, you must submit a set of drawings and, in some cases, additional information. A completed application form together with all required drawings and supplemental information is required before an application can be considered complete. See the attached instruction sheets for details regarding these requirements. You may attach additional sheets if necessary to provide complete information.																																																																											
1. Applicant Last Name: Martin		11. Agent Last Name (agent is not required): Rodes																																																																									
2. Applicant First Name: Ricky		12. Agent First Name: Jordan																																																																									
3. Applicant Company Name: City of Georgetown Planning and Community Development Department		13. Agent Company Name: The EARTHWORKS Group																																																																									
4. Applicant Mailing Address: 1134 North Fraser St.		14. Agent Mailing Address: 11655 Hwy 707 PO Box 201																																																																									
5. Applicant City: Georgetown		15. Agent City: Murrells Inlet																																																																									
6. Applicant State: SC	7. Applicant Zip: 29442	16. Agent State: SC	17. Agent Zip: 29576																																																																								
8. Applicant Area Code and Phone No.: 843-545-4017		18. Agent Area Code and Phone No.: 843-651-7900																																																																									
9. Applicant Fax No.: 843-527-1285		19. Agent Fax No.:																																																																									
10. Applicant E-mail: martin@cogsc.com		20. Agent E-mail: Jrodes@earthworksgroup.com																																																																									
21. Project Name: Georgetown Harbor Mooring Field		22. Project Street Address: N/A																																																																									
23. Project City: Georgetown	24. Project County: Georgetown	25. Project Zip Code: 29440	26. Nearest Waterbody: Sampit River																																																																								
27. Tax Parcel ID: N/A		28. Property Size (acres):																																																																									
29. Latitude: 33.365364°		30. Longitude: -79.283856°																																																																									
31. Directions to Project Site (Include Street Numbers, Street Names, and Landmarks and attach additional sheet if necessary): See Project Narrative																																																																											
32. Description of the Overall Project and of Each Activity in or Affecting U.S. Waters or State Critical Areas (attach additional sheets if needed) See Project Narrative																																																																											
33. Overall Project Purpose and the Basic Purpose of Each Activity In or Affecting U.S. Waters (attach additional sheets if needed): See Project Narrative																																																																											
34. Type and quantity of Materials to Be Discharged <table style="width: 100%; border: none;"> <tr> <td>Dirt or Topsoil:</td> <td>_____</td> <td>☐ cubic yards</td> </tr> <tr> <td>Clean Sand:</td> <td>_____</td> <td>☐ cubic yards</td> </tr> <tr> <td>Mud:</td> <td>_____</td> <td>☐ cubic yards</td> </tr> <tr> <td>Clay:</td> <td>_____</td> <td>☐ cubic yards</td> </tr> <tr> <td>Gravel, Rock, or Stone:</td> <td>_____</td> <td>☐ cubic yards</td> </tr> <tr> <td>Concrete:</td> <td>_____</td> <td>☐ cubic yards</td> </tr> <tr> <td>Other (describe):</td> <td>_____</td> <td>☐ cubic yards</td> </tr> <tr> <td colspan="2" style="text-align: right;">TOTAL:</td> <td>_____ cubic yards</td> </tr> </table>		Dirt or Topsoil:	_____	☐ cubic yards	Clean Sand:	_____	☐ cubic yards	Mud:	_____	☐ cubic yards	Clay:	_____	☐ cubic yards	Gravel, Rock, or Stone:	_____	☐ cubic yards	Concrete:	_____	☐ cubic yards	Other (describe):	_____	☐ cubic yards	TOTAL:		_____ cubic yards	35. Type and Quantity of Impacts to U.S. Waters (including wetlands). <table style="width: 100%; border: none;"> <tr> <td>Filling:</td> <td>_____</td> <td>☐ acres</td> <td>☐ sq.ft.</td> <td>_____</td> <td>☐ cubic yards</td> </tr> <tr> <td>Backfill & Bedding:</td> <td>_____</td> <td>☐ acres</td> <td>☐ sq.ft.</td> <td>_____</td> <td>☐ cubic yards</td> </tr> <tr> <td>Landclearing:</td> <td>_____</td> <td>☐ acres</td> <td>☐ sq.ft.</td> <td>_____</td> <td>☐ cubic yards</td> </tr> <tr> <td>Dredging:</td> <td>_____</td> <td>☐ acres</td> <td>☐ sq.ft.</td> <td>_____</td> <td>☐ cubic yards</td> </tr> <tr> <td>Flooding:</td> <td>_____</td> <td>☐ acres</td> <td>☐ sq.ft.</td> <td>_____</td> <td>☐ cubic yards</td> </tr> <tr> <td>Draining/Excavation:</td> <td>_____</td> <td>☐ acres</td> <td>☐ sq.ft.</td> <td>_____</td> <td>☐ cubic yards</td> </tr> <tr> <td>Shading:</td> <td>_____</td> <td>☐ acres</td> <td>☐ sq.ft.</td> <td>_____</td> <td>☐ cubic yards</td> </tr> <tr> <td colspan="2" style="text-align: right;">TOTALS:</td> <td>_____ acres¹¹³</td> <td>_____ sq.ft.</td> <td>_____</td> <td>_____ cubic yards</td> </tr> </table>		Filling:	_____	☐ acres	☐ sq.ft.	_____	☐ cubic yards	Backfill & Bedding:	_____	☐ acres	☐ sq.ft.	_____	☐ cubic yards	Landclearing:	_____	☐ acres	☐ sq.ft.	_____	☐ cubic yards	Dredging:	_____	☐ acres	☐ sq.ft.	_____	☐ cubic yards	Flooding:	_____	☐ acres	☐ sq.ft.	_____	☐ cubic yards	Draining/Excavation:	_____	☐ acres	☐ sq.ft.	_____	☐ cubic yards	Shading:	_____	☐ acres	☐ sq.ft.	_____	☐ cubic yards	TOTALS:		_____ acres ¹¹³	_____ sq.ft.	_____	_____ cubic yards
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36. Individually list wetland impacts including mechanized clearing, fill, excavation, flooding, draining, shading, etc. and attach a site map with location of each impact (attach additional sheets if needed).

Impact No.	Wetland Type	Distance to Receiving Water body (LF)	Purpose of Impact (road crossing, impoundment, flooding, etc)	Impact Size (acres)
Total Wetland Impacts (acres)				

37. Individually list all seasonal and perennial stream impacts and attach a site map with location of each impact (attach additional sheets)

Impact No.	Seasonal or Perennial Flow	Average Stream Width (LF)	Impact Type (road crossing, impoundment, flooding, etc)	Impact Length (LF)
Total Stream Impacts (Linear Feet)				

38. Have you commenced work on the project site? ☐ YES ☒ NO If yes, describe all work that has occurred and provide dates.

39. Describe measures taken to avoid and minimize impacts to Waters of the United States:

The buoy anchors will be 1000 lb weights which will prevent dragging along river floor, no discharge of waste from boats moored allowed, no dredging under mooring areas, and the Marina Operation Maintenance Plan to address spills.

40. Provide a brief description of the proposed mitigation plan to compensate for impacts to aquatic resources or provide justification as to why mitigation should not be required (Attach a copy of the proposed mitigation plan for review).

Due to the nature of this project, no mitigation is proposed

41. See the attached sheet to list the names and addresses of adjacent property owners.

See attached Sheets

42. List all Corps Permit Authorizations and other Federal , State, or Local Certifications, Approvals, Denials received for work described in this application.

43. Authorization of Agent. I hereby authorize the agent whose name is given on page one of this application to act in my behalf in the processing of this application and to furnish supplemental information in support of this application.¹

Applicant's Signature

Date

44. Certification. Application is hereby made for a permit or permits to authorize the work and uses of the work as described in this application. I certify that the information in this application is complete and accurate. I further certify that I possess the authority to undertake the work described herein or am acting as the duly authorized agent for the applicant.¹

Applicant's Signature

Date

Agent's Signature

Date

¹The application must be signed by the person who desires to undertake the proposed activity or it may be signed by a duly authorized agent if the authorization statement in blocks 11 and 43 have been completed and signed. 18 U.S.C. Section 1001 provides that: Whoever, in any manner within the jurisdiction of any department of the United States knowingly and willfully falsifies, conceals, or covers up any trick, scheme, or disguises a material fact or makes any false, fictitious or fraudulent statements or representations or makes or uses any false writing or document knowing same to contain any false, fictitious or fraudulent statements or entry, shall be fined not more than \$10,000 or imprisoned not more than five years or both.

#41- Adjacent Property Owner Mailing List

NOTE: A depiction of the adjacent properties with identifying corresponding property owner names must accompany this mailing list.
(Attach additional sheets if necessary)

Applicant Name: Ricky Martin with the City of Georgetown

Project Name: Georgetown Harbor Mooring Field

Property Owner Name	Mailing Address
1 - City of Georgetown	PO Drawer 939 Georgetown SC 29442

DATA SHEETS

WETS Table

WETS Station: BROOKGREEN GARDENS, SC								
Requested years: 1979 - 2019								
Month	Avg Max Temp	Avg Min Temp	Avg Mean Temp	Avg Precip	30% chance precip less than	30% chance precip more than	Avg number days precip 0.10 or more	Avg Snowfall
Jan	57.3	36.8	47.1	3.80	2.32	4.60	6	0.2
Feb	60.6	39.4	50.0	3.42	2.22	4.12	6	0.1
Mar	67.2	45.1	56.2	4.21	2.63	5.08	6	0.2
Apr	74.8	52.5	63.7	3.56	1.97	4.34	5	0.0
May	81.6	61.0	71.3	3.69	2.42	4.43	6	0.0
Jun	87.3	68.9	78.1	4.76	2.98	5.75	7	0.0
Jul	90.1	72.3	81.2	5.93	4.21	7.02	9	0.0
Aug	88.5	71.5	80.0	6.32	3.74	7.68	8	0.0
Sep	84.0	66.1	75.1	6.81	3.63	8.31	7	0.0
Oct	76.6	55.9	66.3	4.57	2.37	5.52	5	0.0
Nov	68.0	46.1	57.1	3.09	1.54	3.78	5	0.0
Dec	60.2	39.3	49.8	4.02	2.38	4.88	6	0.4
Annual:					49.77	60.01		
Average	74.7	54.6	64.6	-	-	-	-	-
Total	-	-	-	54.18			75	0.8

GROWING SEASON DATES

Years with missing data:	24 deg = 11	28 deg = 8	32 deg = 7
Years with no occurrence:	24 deg = 4	28 deg = 0	32 deg = 0
Data years used:	24 deg = 30	28 deg = 33	32 deg = 34
Probability	24 F or higher	28 F or higher	32 F or higher
50 percent *	2/10 to 12/24: 317 days	3/3 to 12/3: 275 days	3/20 to 11/17: 242 days
70 percent *	1/31 to 1/3: 337 days	2/24 to 12/10: 289 days	3/14 to 11/24: 255 days

* Percent chance of the growing season occurring between the Beginning and Ending dates.

STATS TABLE - total precipitation (inches)

Yr	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annl
1957									M7.32	1.35	5.01	3.91	17.59
1958	4.73	4.52	5.74	8.66	2.68	11.50	5.81	9.34	6.35	3.58	0.74	2.73	66.38
1959	2.34	4.15	7.22	1.91	1.96	3.99	13.39	5.12	13.15	7.52	1.55	4.13	66.43
1960	5.68	4.25	4.62	1.83	2.13	3.16	13.42	4.31	8.38	1.48	0.85	1.92	52.03
1961	2.19	4.50	5.15	7.34	7.62	7.34	4.80	6.41	3.40	2.27	2.20	1.70	54.92
1962	3.67	1.78	6.26	3.10	2.97	4.59	4.40	3.45	3.97	2.49	5.09	2.25	44.02
1963	4.33	5.20	1.54	1.70	4.99	5.34	5.14	1.73	2.47	2.84	3.11	1.83	40.22
1964	8.22	8.02	3.85	2.70	1.67	10.42	13.86	10.94	5.01	8.28	1.08	7.21	81.26
1965	1.75	9.33	9.72	2.00	1.03	8.96	5.13	7.40	1.	2.	0.91	0.95	50.

									40	36		94
1966	6.94	4.72	3.24	0.91	7.89	6.01	8.32	5.06	4.81	0.98	0.54	54.12
1967	5.88	3.43	1.95	1.77	5.48	7.36	8.58	6.06	1.54	1.03	1.23	48.74
1968	2.93	1.61	1.28	2.54	4.54	2.35	8.73	4.36	0.47	11.37	4.13	48.26
1969	3.03	2.04	5.33	4.47	2.48	3.98	5.44	12.54	9.54	1.68	9.43	63.79
1970	3.22	2.23	6.92	0.96	2.57	3.62	6.60	6.62	3.00	12.47	0.59	51.87
1971	4.55	2.61	4.97	4.46	3.51	11.50	10.73	20.70	0.83	10.22	2.57	77.76
1972	4.90	4.96	2.29	0.11	4.68	3.62	6.68	5.91	3.85	0.09	7.08	49.45
1973	5.13	4.94	4.04	2.94	2.06	7.31	5.09	5.12	2.98	0.22	0.96	47.08
1974	3.07	5.07	3.31	1.21	8.04	4.69	4.07	9.12	1.96	1.43	2.47	49.01
1975	5.14	4.18	4.51	3.18	5.25	2.71	6.75	1.43	5.26	1.49	2.73	47.78
1976	2.92	1.35	3.08	0.02	11.14	7.44	8.15	7.88	3.84	4.04	2.55	60.57
1977	3.35	2.06	5.60	1.10	5.51	4.60	2.49	6.89	4.53	4.20	3.40	49.31
1978	4.40	1.18	2.55	2.29	5.23	1.64	8.15	5.72	3.94	1.16	2.71	41.75
1979	6.03	4.71	5.08	1.60	10.04	2.37	3.67	2.59	10.78	0.92	3.26	53.46
1980	5.13	1.66	8.21	1.98	2.24	1.07	1.90	0.51	4.60	2.79	2.49	35.70
1981	0.83	2.41	3.96	2.38	4.98	2.39	5.02	11.00	1.05	1.78	1.10	44.80
1982	3.66	6.09	0.84	8.17	0.79	10.00	6.53	4.25	6.09	8.12	1.45	61.05
1983	5.53	6.36	10.82	2.57	2.11	4.07	5.26	0.90	4.83	2.02	4.65	53.31
1984	3.48	4.78	4.11	5.03	4.22	1.36	8.29	2.12	8.67	1.84	0.95	45.76
1985	2.04	4.37	1.92	0.92	3.72	7.06	13.08	5.89	2.29	2.84	10.28	56.49
1986	2.79	2.73	4.12	1.60	3.31	4.16	2.67	14.19	1.93	4.13	4.62	52.64
1987	7.88	6.31	4.95	4.02	1.84	4.93	2.53	12.86	12.10	0.59	7.33	66.57
1988	4.69	2.24	2.33	5.89	2.94	1.61	1.68	7.37	7.91	1.11	3.48	42.27
1989	2.19	2.19	2.96	5.93	1.75	6.44	6.82	5.90	11.30	6.39	2.95	60.13
1990	2.21	2.23	5.38	1.12	5.72	0.79	3.43	10.46	0.75	8.63	1.32	44.35
1991	8.69	2.64	4.22	2.31	3.36	1.40	5.05	7.59	4.24	1.83	2.89	45.14
1992	4.97	2.12	3.64	2.66	6.78	7.37	2.93	9.27	7.13	5.44	6.40	61.85
1993	6.15	2.91	6.21	3.89	0.79	4.63	2.08	4.89	11.27	6.03	1.40	53.04
1994	6.97	1.58	6.06	1.69	2.93	5.64	10.42	4.03	4.71	7.89	3.19	69.14
1995	6.23	4.19	1.51	0.09	2.35	14.54	4.98	9.89	3.55	13.27	4.21	66.81
1996	2.78	1.17	5.73	2.70	3.04	7.34	7.10	2.20	11.36	5.82	1.50	54.14
1997	2.48	3.30	1.38	7.91	3.74	9.09	8.34	1.11	12.38	5.21	2.16	63.54
1998	10.72	12.13	4.41	3.78	3.49	3.33	6.36	M3.98	4.38	1.24	1.61	61.09
1999	5.84	2.11	3.69	8.19	3.15	3.20	7.02	4.37	19.38	9.24	1.35	70.28

									76	40			89
2000	6.35	0.82	4.75	2.94	1.65	2.35	9.31	4.71	14.96	0.00	4.29	4.09	56.22
2001	1.03	2.81	9.02	0.72	1.39	3.09	7.61	6.65	4.57	0.65	1.00	3.04	41.58
2002	2.49	2.48	3.03	1.70	2.62		8.59	9.90	6.24	5.22	3.83	4.87	50.97
2003	0.81	3.62	9.69	7.50	4.27	5.25	6.49	2.01	2.78		0.36	2.50	45.28
2004	2.30	5.42	1.18	2.90	2.55	5.57	8.42	14.85	3.46	3.92	1.56	2.40	54.53
2005	1.58	2.53	4.94	1.06	3.85	6.38	6.77	4.57	4.03			2.74	38.45
2006	3.26	2.83	2.32	3.40	4.20	4.57	3.26	4.05	5.50	5.05	6.82	M1.65	46.91
2007	3.77	2.05	M0.82	1.08	2.31	3.59	4.82	5.93	3.68	5.89	0.01	M3.15	37.10
2008	3.68	3.40	4.03	2.00	4.19	M3.59	3.93	8.02	8.52	9.36	3.62	1.89	56.23
2009	1.92	M1.46	M3.73	M2.07	4.87	6.06	3.18	4.68	2.00	3.25	4.61	10.51	48.34
2010	3.19	M3.93	5.40	M0.95	3.10	3.04	5.96	4.82	13.71	M1.11	1.08	3.72	50.01
2011	M1.70	M3.31	3.58	3.60	1.57	1.17	M1.50	6.18	3.45	2.43	2.34	0.34	31.17
2012	M0.51	M2.62	M1.13	M4.07	9.86	4.84	4.05	13.53	0.41	1.92	M2.98	3.67	49.59
2013	M1.01	M5.47	4.43	7.96	1.18	6.11	8.12	8.58	1.32	1.05	4.85	M2.90	52.98
2014	2.46	4.62	8.34	5.45	5.04	5.62	6.98	7.07	8.60	3.70	3.71	4.75	66.34
2015	4.56	4.13	3.05	4.40	4.74	2.39	4.08	6.17	5.69	16.79	5.03	3.36	64.39
2016	4.00	7.21	4.16	6.07	3.50	4.69	5.79	1.99	12.07	7.60	1.46	4.73	63.27
2017	2.69	1.19	1.17	3.61	4.55	7.76	5.59	9.69	4.37	5.29	1.15	6.01	53.07
2018	2.43	1.38	1.83	4.14	8.95	M6.93	M13.01	4.07	15.99	3.20	3.35	M9.09	74.37
2019	2.48	0.90	M1.20	5.80									10.38

Notes: Data missing in any month have an "M" flag. A "T" indicates a trace of precipitation.

Data missing for all days in a month or year is blank.

Creation date: 2016-07-22

NRCS method - Rainfall Documentation Worksheet Hydrology Tools for Wetland Determination
NRCS Engineering Field Handbook Chapter 19

Date	4/3/2019	Landowner/Project	Wade-Lott Wetland Delineation
Weather Station	USGS 02110701	State	South Carolina
County	Georgetown	Growing Season	
Photo/obs Date	4/1/2019	Soil Name	Yauhannah

shaded cells are
locked or calculated

Long-term rainfall statistics
(from WETS table or State
Climatology Office)

	Month	30% chance <	30% chance >	Precip	Condition Dry, Wet, Normal	Condition Value	Month Weight Value	Product of Previous 2 Columns
1st Prior Month*	February	2.22	4.12	0.90	D	1	3	3
2nd Prior Month*	March	2.63	5.08	1.20	D	1	2	2
3rd Prior Month*	April	1.97	4.34	5.80	W	3	1	3
Sum								8

*compared to photo/observation date

Note: If sum is

6 - 9	prior period has been drier than normal
10 - 14	prior period has been normal
15 - 18	prior period has been wetter than normal

Condition value:

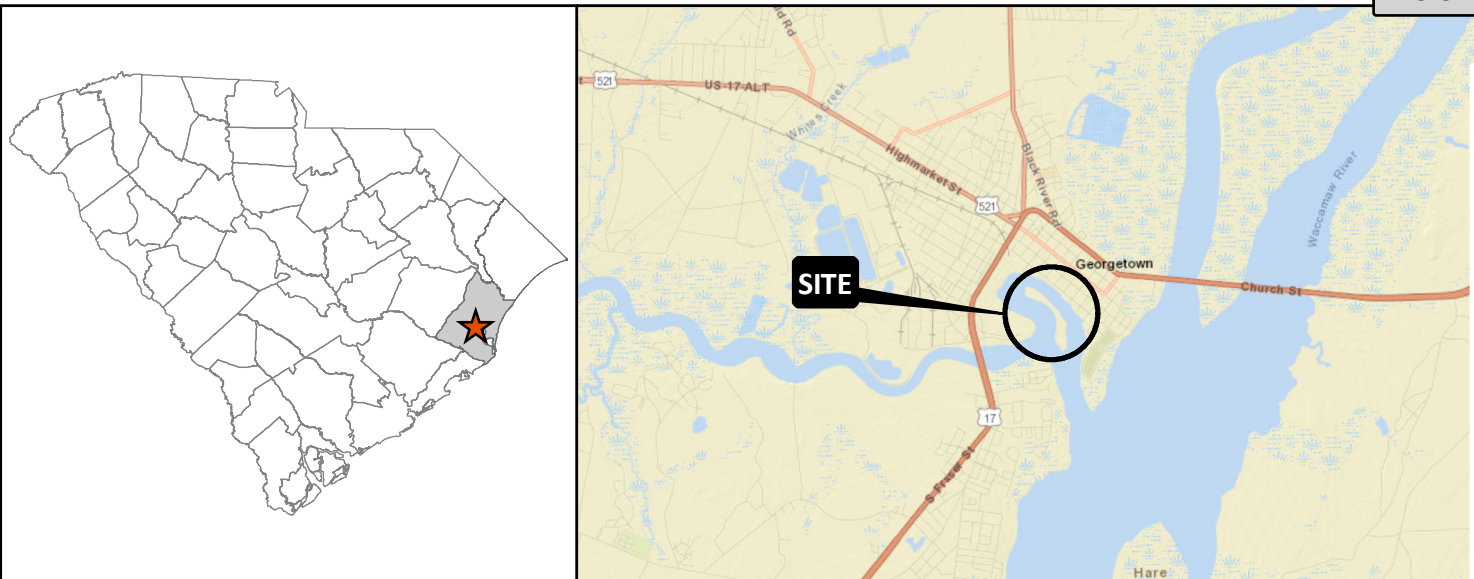
Dry =1

Normal =2

Wet =3

Conclusions: prior period has been drier than normal

MAPS



SHEET TITLE: SITE/VICINITY MAP		PREPARED FOR: Ricky Martin City of Georgetown		Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community													
PROJECT TITLE: Georgetown Harbor Mooring Field		PROJECT LOCATION: Business 17 Murrells Inlet, SC		DOCUMENT #:													
AGENT:  11655 HIGHWAY 707 MURRELLS INLET, SC 29576 phone - 843-651-7900 fax - 843-651-7903 www.earthworksgroup.com		 NORTH		SCALE: 0 300 600 1" = 593' FEET													
		LAT/LONG: 33.365364° by -79.283856°		DATE: 5/3/2019 TEG PN: 191077.000 AUTHOR: JRODES													
		USGS QUAD NAME: Georgetown South		REVISION SCHEDULE:													
		FIGURE: 1		<table border="1"> <thead> <tr> <th>NO</th> <th>DATE</th> <th>BY</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>		NO	DATE	BY									
NO	DATE	BY															



SHEET TITLE:

Adjacent Parcels

PREPARED FOR:

**Ricky Martin
City of Georgetown**

Adjacent Parcels

PROJECT TITLE:

Georgetown Harbor Mooring Field

PROJECT LOCATION:

**Sampit River
Georgetown, SC**

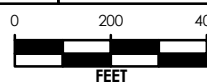
DOCUMENT #:

DATE: **5/3/2019**TEG PN: **191077.000**AUTHOR: **JRODES**

AGENT:


11655 HIGHWAY 707
MURRELLS INLET, SC 29576
phone - 843-651-7900
fax - 843-651-7903
www.earthworksgroup.com


SCALE:

1:4,800
1" = 400'

LAT/LONG: **33.365364°
by -79.283856°**

USGS QUAD NAME:
Georgetown South
FIGURE: **2**
Source: Esri, DigitalGlobe, GeoEye,
Earthstar Geographics, CNES/Airbus D
SDA, USDA, USGS, AeroGRID, IGN, and the
User Community

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SHEET TITLE:
Photo Locations

PREPARED FOR:
Ricky Martin
City of Georgetown

PROJECT TITLE:
Georgetown Harbor Mooring Field

PROJECT LOCATION:
Sampit River
Georgetown, SC

DOCUMENT #:

DATE: 5/16/2019
TEG PN: 191077.000
AUTHOR: JRODES

AGENT:
EARTHWORKS
planning and design consultants
11655 HIGHWAY 707
MURRELLS INLET, SC 29576
phone - 843-651-7900
fax - 843-651-7903
www.earthworksgroup.com

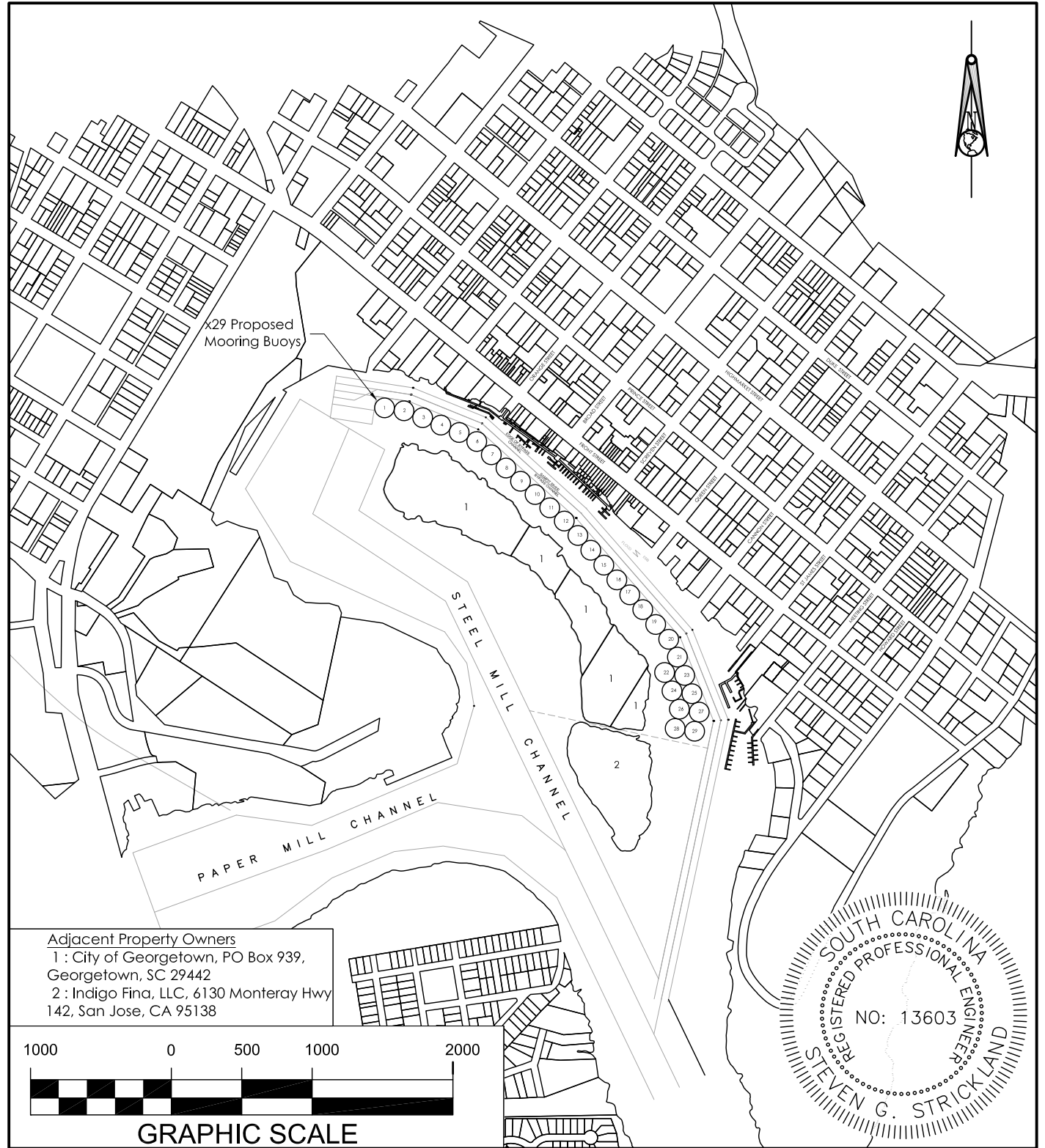


SCALE:
0 200 400
1:4,800
1" = 400'
FEET

LAT/LONG: 33.365364°
by -79.283856°
USGS QUAD NAME:
Georgetown South
FIGURE: 3

PERMIT DRAWINGS

Attachment: Mooring Buoys USACE OCRM Package [Revision 1] (2755 : CCU MOORING BUOY LEASE AGREEMENT)



Georgetown Harbor Mooring Field

Site Proposed

CLIENT:

City of Georgetown

LOCATION: Georgetown County, SC

DATE: 05/16/2019

JOB NUMBER: 191077

DRAWN BY: GG

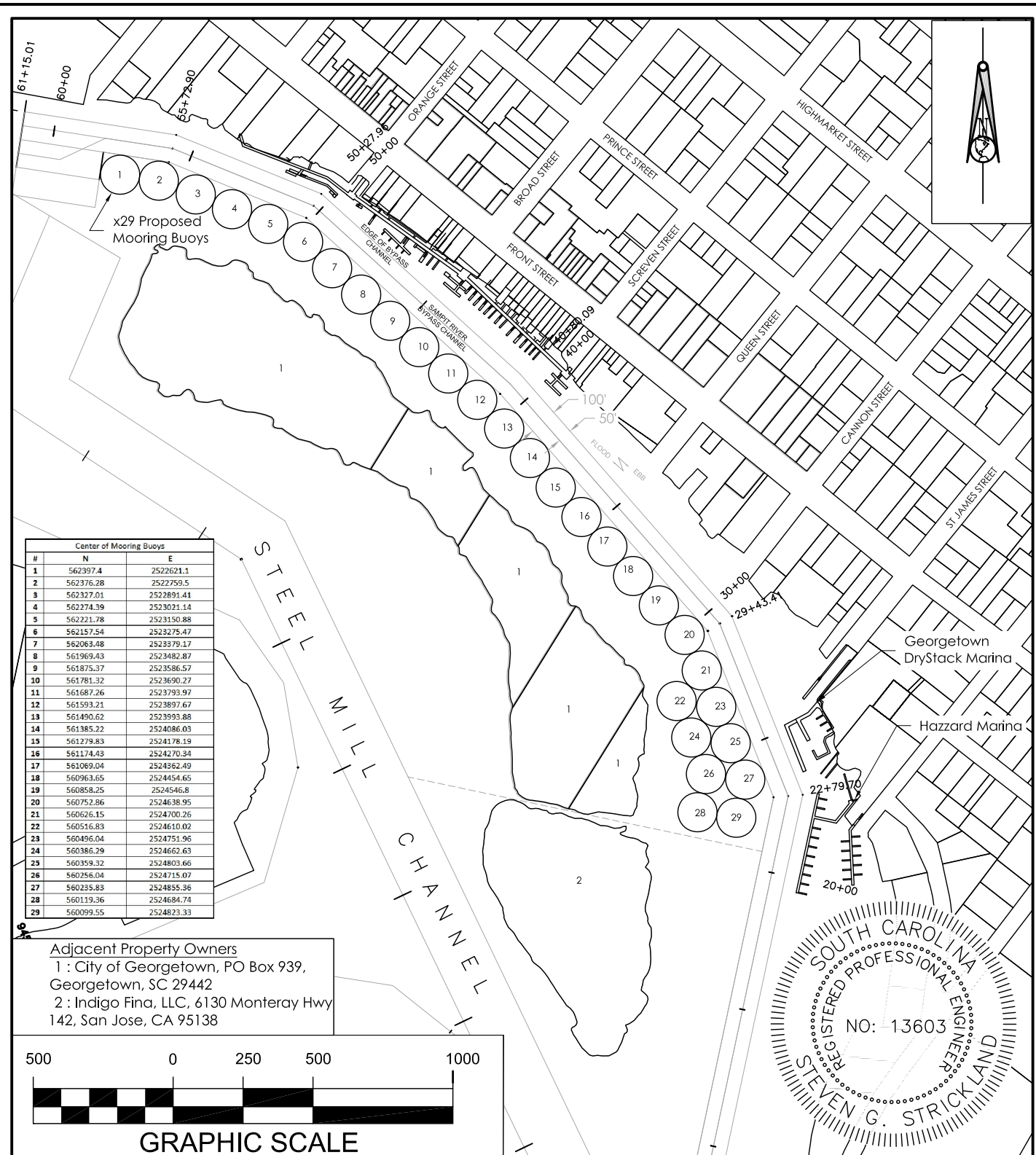
REVIEWED BY: TEG

SHEET: 2

SCALE: 1" = 1000'

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Georgetown Harbor Mooring Field

Site Details

CLIENT:

City of Georgetown

LOCATION: Georgetown County, SC

DATE: 05/16/2019

JOB NUMBER: 191077

DRAWN BY: GG

REVIEWED BY: TEG

SHEET: 3

SCALE: 1" = 500'

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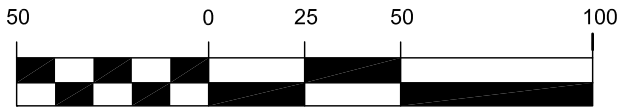
17

CHANNEL EDGE
CHANNEL CENTERLINE

18

140

19



GRAPHIC SCALE

Georgetown Harbor Mooring Field

Buoy Details

CLIENT:

City of Georgetown

LOCATION: Georgetown County, SC

DATE: 05/16/2019

JOB NUMBER: 191077

DRAWN BY: GG

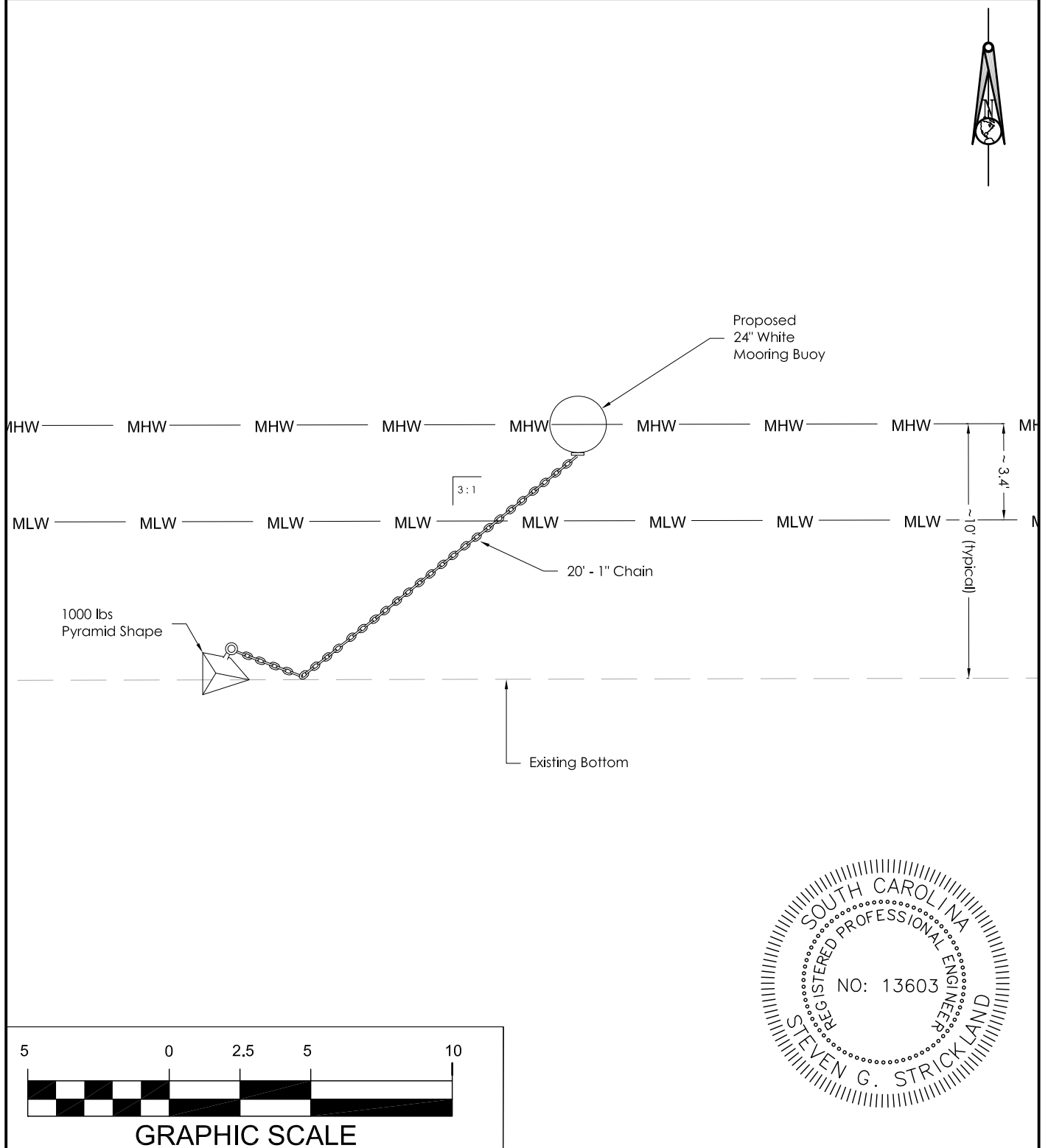
REVIEWED BY: TEG

SHEET: 4

SCALE: 1" = 500'

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Georgetown Harbor Mooring Field

Buoy Details

CLIENT:

City of Georgetown

LOCATION: Georgetown County, SC

DATE: 05/16/2019

JOB NUMBER: 191077

DRAWN BY: GG

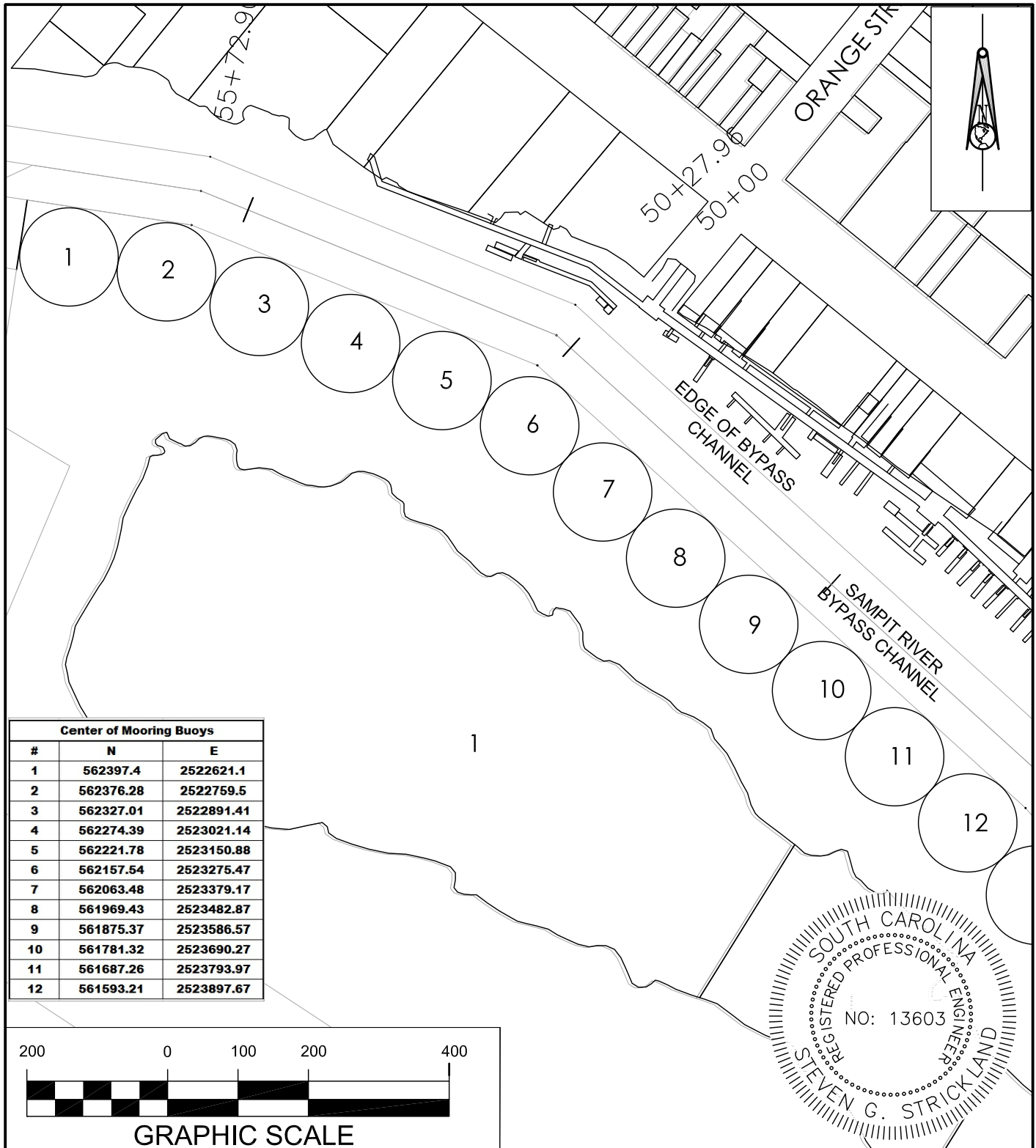
REVIEWED BY: TEG

SHEET: 5

SCALE: 1" = 500'

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843.651.7900
(FAX) 843.651.7903
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Georgetown Harbor Mooring Field

Site Details A

CLIENT:

City of Georgetown

LOCATION: Georgetown County, SC

DATE: 05/16/2019

JOB NUMBER: 191077

DRAWN BY: GG

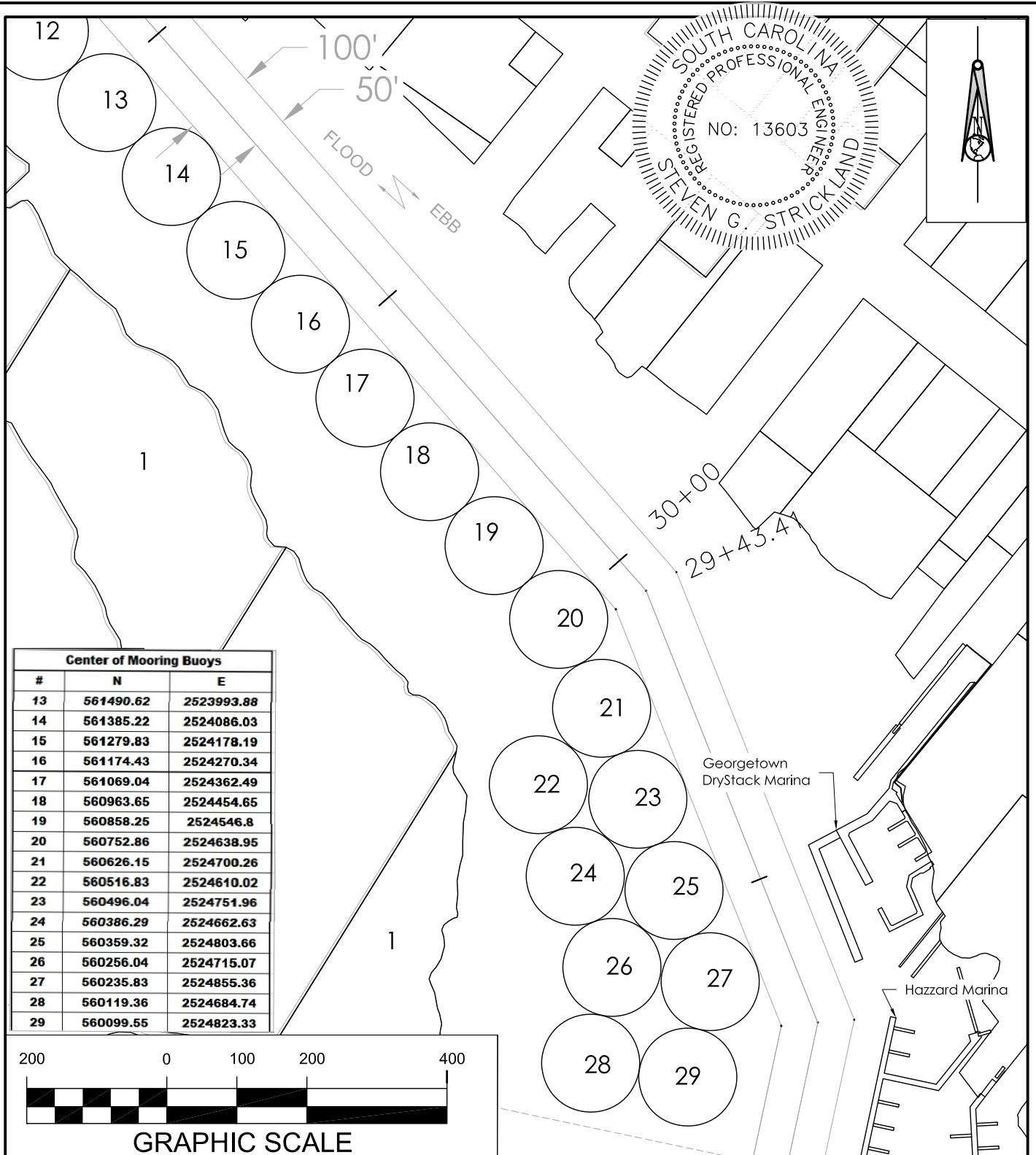
REVIEWED BY: TEG

SHEET: 6

SCALE: 1" = 200'

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Georgetown Harbor Mooring Field

Site Details B

CLIENT:

City of Georgetown

LOCATION: Georgetown County, SC

DATE: 05/16/2019

JOB NUMBER: 191077

DRAWN BY: GG

REVIEWED BY: TEG

SHEET: 7

SCALE: 1" = 200'

EARTHWORKS
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**AN ORDINANCE ANNEXING 10.55 ACRES OF LAND INTO THE CORPORATE LIMITS
OF THE CITY OF GEORGETOWN, SOUTH CAROLINA**

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF
THE CITY OF GEORGETOWN, SOUTH CAROLINA:

SECTION 1. FINDINGS

South Carolina Code § 5-3-100 allows for property owned by a municipality to be annexed by resolution of the council and passage of an ordinance to that effect. A petition for annexation executed by Mr. Grimes of Northgate of Georgetown, LLC, the freeholder owning one hundred (100%) percent of the real property to be annexed into the City of Georgetown, having been filed with the City of Georgetown. The property is approximately 10.55 acres just off Hwy 701 (North Fraser Street), with contiguity to parcels TMS# 05-0002B-004-00-00 & 05-0002C-002-03-00, and described below and shown and represented on a map described below to be incorporated herein. The Mayor and the City Council of the City of Georgetown have considered and approved the Petition for Annexation, and accept the property and its abutting SCDOT or other public Right of Way (N. Fraser Street/U.S. Highway 701), and its applicable zoning into the corporate limits of the City of Georgetown, South Carolina.

The abutting public Right of Way adjacent to the annexed parcel runs 450.46 feet along the length of the annexed property and for the width of the highway. The Mayor and the City Council of the City of Georgetown accept the adjacent public Right of Way into the corporate limits of the City of Georgetown, South Carolina. South Carolina Code § 5-3-110.

SECTION 2. APPLICATION OF ZONING ORDINANCE

The property is admitted as Low Density Residential (R-1) area under the zoning laws of the municipality as stated in Article V, Section 508 of the City of Georgetown Zoning Ordinance.

SECTION 3. EFFECTIVE DATE

The annexation is effective as of the date of the final reading of this Ordinance.

WHEREAS, the Planning Commission of the City of Georgetown, South Carolina held a public hearing regarding the proposed petition for annexation, and following the public hearing on May 28, 2019, the Planning Commission voted 6-0 in favor of the rezoning;

IT IS NOW HEREBY DECLARED, pursuant to Section 5-3-150(3) of the Code of Laws of South Carolina, 1976 as amended, that the following real property is made part and parcel of the corporate limits of the City of Georgetown:

Said property is described as follows:

All that certain piece, parcel or tract of land located on the West side of US Highway 701 near the North end of the City of Georgetown and being in the County of Georgetown, State of South Carolina, shown and delineated as

Attachment: Annexation 10.55 Acres Ord (2766 : Annexation petition for 10.55 acres by Northgate)

containing **10.55 acres**, on that certain survey entitled "PLAT OF TWO PARCELS OF LAND, PORTIONS OF RICHMOND PLANTATION< SURVEYED FOR RICHMOND REALTY COMPANY LLC GEORGETOWN COUNTY, SOUTH CAROLINA PORTION OF T.M.#02-1009-008-00-00" prepared by Tidewater Land Surveying LLC, dated November 15, 2018; the metes and bounds, courses and distances of which are incorporated herein by reference on exhibit A as parcel A.

This conveyance is subject to any and all applicable restrictive covenants, restrictions and easements of record.

Entire 10.55 acres parcel to be annexed is part of Georgetown County Tax Parcel 02-1009-0008-00-00.

DONE AND RATIFIED BY THE CITY COUNCIL duly assembled this 18th day of July 2019.

ATTEST:

Stephanie Buccione, City Clerk

Brendon M. Barber, Sr., Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney

Attachment: Annexation 10.55 Acres Ord (2766 : Annexation petition for 10.55 acres by Northgate)



STATE OF SOUTH CAROLINA)
)
 COUNTY OF GEORGETOWN)

PETITION OF ANNEXATION

TO THE HONORABLE MAYOR AND CITY COUNCIL OF GEORGETOWN

WHEREAS, § 5-3-150 (3) of the Code of Laws of South Carolina provides for the annexation of an area or property which is contiguous to a City by filing with the municipal governing body a petition signed by all persons owning real estate in the area requesting annexation; and

WHEREAS, the undersigned are all persons owning real estate in the area requesting annexation; and

WHEREAS, the area requesting annexation is described as follows, to wit:

NOW, THEREFORE, the undersigned petition the City Council of Georgetown to annex the below described area into the municipal limits of the City of Georgetown.

PROPERTY LOCATION/SUBDIVISION: Parcel A Northgate of Georgetown

TMS#: Part of 02-1009-008-60-00 ACREAGE: approx. 10.55 acres

PROPERTY ADDRESS: See attached map dated 11/15/2018

PROPERTY OWNERS: Northgate of Georgetown, LLC

John P. Crimes
 (Print) Member

[Signature]
 (Signature)

DATE: 4/24/19

(Print)

(Signature)

DATE: _____

The information requested below is being gathered for statistical purposes:

Number of persons residing at the address to be annexed 20

RACE: White _____ Black _____ Other _____

Attachment: Petition for Annexation 10.55 ac (2766 : Annexation petition for 10.55 acres by Northgate)

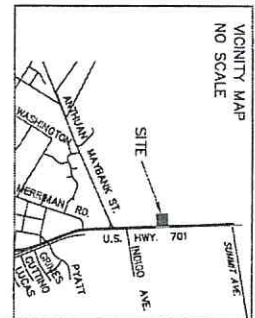
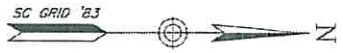
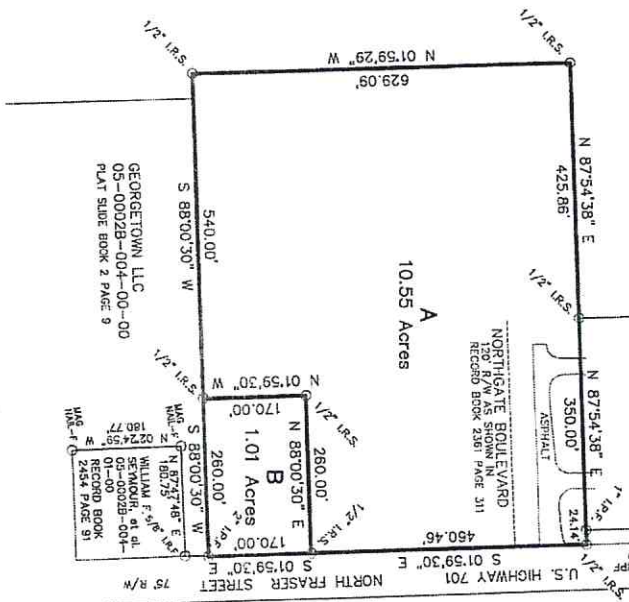
- REFERENCE:
1. DEED RECORDED IN RECORD BOOK 1628 PAGE 77
 2. OWNER OF RECORD: RICHMOND REALTY COMPANY LLC
P.O. BOX 459
GEORGETOWN, SC 29442
 3. ZONED: CC
 4. THIS PROPERTY IS SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD. NO TITLE SEARCH PERFORMED BY THIS OFFICE.
 5. THIS SURVEY WAS PREPARED FOR THE EXCLUSIVE USE OF THE PERSON(S) OR ENTITY APPEARING ON SAID SURVEY. THIS SURVEY DOES NOT EXTEND TO ANY UNNAMED PERSON(S) OR ENTITY WITHOUT AN EXPRESSED RECERTIFICATION BY L. BRUCE ABBOTT.
 6. THIS SURVEY IS NULL AND VOID IF SIGNATURE AND EMBOSSED SEAL ARE ABSENT.
 7. ALL BEARINGS AND COORDINATES SHOWN HEREON ARE BASED ON SOUTH CAROLINA STATE PLANE COORDINATE SYSTEM 1983. DISTANCES SHOWN HEREON ARE HORIZONTAL (GROUND) DISTANCES, NOT GRID DISTANCES.

I hereby state that to the best of my professional knowledge, information, and belief, the survey shown hereon was made in accordance with the requirements of the Standards of Practice Manual for Surveying in South Carolina, and meets or exceeds the requirements for a Class B as specified therein; also there are no visible encroachments or projections other than shown.

RICHMOND REALTY COMPANY LLC
REMAINDER 02-1009-008-00-00

GEORGETOWN KRAFT
CREDIT UNION
05-0002C-002-04-00
RECORD BOOK 2361 PAGE 311

GEORGETOWN KRAFT
CREDIT UNION
05-0002C-002-03-00
RECORD BOOK 2361 PAGE 311



- LEGEND
- 1.P.S. - IRON PIPE FOUND
 - 1.P.S. - IRON PIPE SET
 - 1.R.F. - IRON REBAR/ROD FOUND
 - 1.R.F. - IRON REBAR/ROD SET
 - C.I.P. - CONC. IRON FOUND
 - C.I.P. - CONC. IRON SET
 - CP - CALCULATED POINT

CERTIFICATE OF OWNERSHIP AND DEDICATION

The undersigned hereby acknowledge that I am (we are) the owner(s) of the property shown and described herein and that I (we) hereby adopt this plan (development/plot) with my (our) free consent and that I (we) dedicate all liens as specifically shown or indicated on this Plat.

SIGNED _____ DATE _____

SIGNED _____ DATE _____

I hereby certify that the subdivision plot shown here has been found to comply with the Land Development regulations for Georgetown County, South Carolina, with the exception of such variance, if any, as are noted in the minutes of the Planning Commission and that it has been approved for recording in the office of the Register of Deeds.

Dated _____

Planning Signature _____

Planning Signature _____



38 NEW CASTLE LANE
PAWLEYS ISLAND, SC 29985

L. BRUCE ABBOTT SCPLS#29904
843-833-2190 lbruceabbott@gmail.com

PLAT

OF TWO PARCELS OF LAND, PORTIONS OF
RICHMOND PLANTATION, SURVEYED FOR
RICHMOND REALTY COMPANY LLC
GEORGETOWN COUNTY, SOUTH CAROLINA
PORTION OF T.M.#02-1009-008-00-00

NOVEMBER 15, 2018

0 100 200 300 400
ONE INCH = 200'

REFERENCE:

1. DEED RECORDED IN RECORD BOOK 1628 PAGE 77

NOTES:

1. THIS PROPERTY IS LOCATED IN FLOOD ZONE X, PER F.I.R.M. COMMUNITY PANEL 450085 0243 D, DATED 3/16/89.

2. OWNER OF RECORD: RICHMOND REALTY COMPANY LLC
P.O. BOX 489
GEORGETOWN, SC 29442

3. ZONED: GC

*BUILDING SETBACKS: FRONT = 50'
SIDE = 10'
REAR = 15'

MINIMUM AREA = 10000 SQ.FT.

* SETBACKS TO BE VERIFIED BY GEORGETOWN COUNTY (AND IF APPLICABLE, VERIFIED BY APPROPRIATE HOA OR ARB).

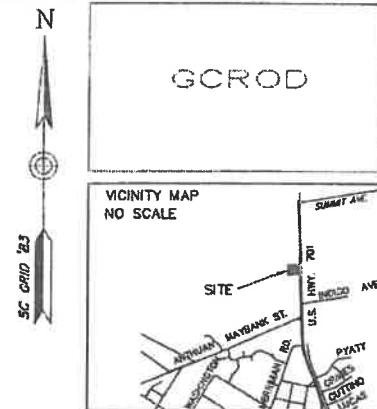
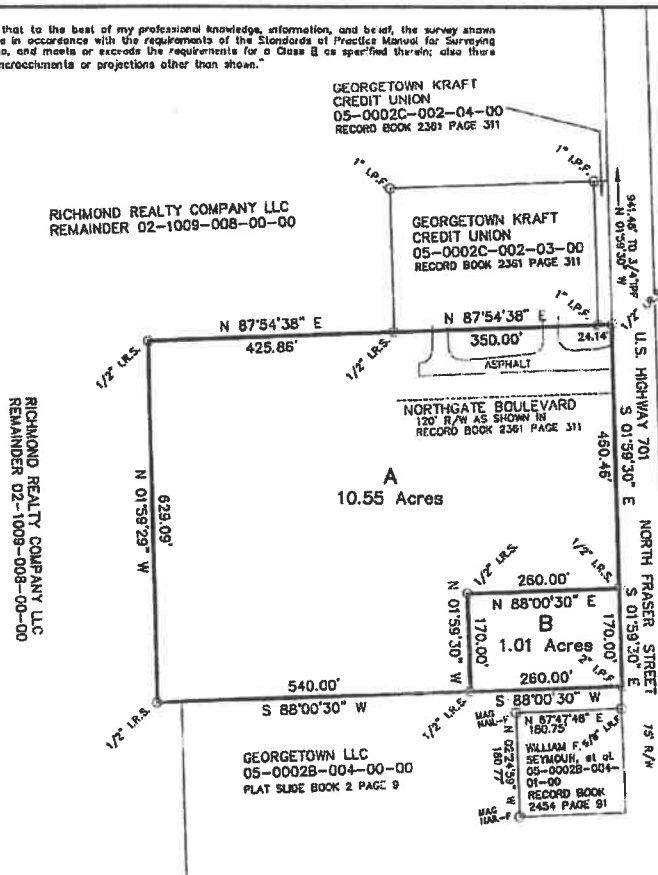
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"I hereby state that to the best of my professional knowledge, information, and belief, the survey shown herein was made in accordance with the requirements of the Standards of Practice Manual for Surveying in South Carolina, and meets or exceeds the requirements for a Class B as specified therein; also there are no visible encroachments or projections other than shown."



LEGEND

I.P.F. - IRON PIPE FOUND
I.P.S. - IRON PIPE SET
I.R.F. - IRON REBAR/ROD FOUND
I.R.S. - IRON REBAR/ROD SET
C.M.F. - CONC. MON. FOUND
C.M.S. - CONC. MON. SET
CP - CALCULATED POINT

CERTIFICATE OF OWNERSHIP AND DEDICATION

The undersigned hereby acknowledge that I am (we are) the owner(s) of the property shown and described herein and that I (we) hereby adopt this plan (development/plot) with my (our) free consent and that I (we) dedicate all items as specifically shown or indicated on this Plat.

SIGNED _____ DATE _____

SIGNED _____ DATE _____

PLAT

OF TWO PARCELS OF LAND, PORTIONS OF
RICHMOND PLANTATION, SURVEYED FOR
RICHMOND REALTY COMPANY LLC
GEORGETOWN COUNTY, SOUTH CAROLINA
PORTION OF T.M.#02-1009-008-00-00
NOVEMBER 15, 2018

0 100 200 300 400
ONE INCH = 200'

TIDEWATER
LAND SURVEYING LLC38 NEW CASTLE LANE
PAWLEY ISLAND, SC 29555L. BRUCE ABBOTT SCPLS#29504
843-833-2190 lbruceabbott@gmail.com

I hereby certify that the subdivision plot shown here has been found to comply with the Land Development regulations for Georgetown County, South Carolina, with the exception of such variance, if any, as are noted in the minutes of the Planning Commission and that it has been approved for recording in the office of the Register of Deeds.

Dated _____ Planning Signature _____

Planning Signature _____

**Planning Commission Meeting
Minutes
May 28, 2019**

MEMBERS PRESENT: Ms. Joan Schmid, Mr. William Johnson, Mr. Gerald Williams, Mr. Glenn Roberts, Mr. Bernard Jones, & Mr. Winfred Pieterse

MEMBERS ABSENT: Mr. William Gunter

OTHERS PRESENT: Matthew Millwood & Debra Grant

- I. **Call to Order**
- II. **Public Hearing** (*Mr. Pieterse opened the Public Hearing*)
- III. **Regular Meeting;** Ms. Joan Schmid made the motion to close the public hearing and enter into the regular meeting, seconded by Mr. Bernard Jones, the motion carried unanimously.
- IV. **Public Input:** None
- V. **Approval of minutes for April 23, 2019;** Mr. William Johnson made a motion to approve the minutes as written, seconded by Ms. Joan Schmid.
- VI. **Commission Consideration:**
 1. **Consider annexation and rezoning of 10.55 acres, part of TMS# 02-1009-002-00-00, owned by Northgate of Georgetown, LLC, into the corporate limits of the City of Georgetown.** **Matt Millwood/City Staff** told the Commissioners that Mr. Jack Grimes owner of Richmond Realty and his family are owners of this property, which is known as Northgate Development, LLC. The property in total is 11.56 acres, however 1.01 acre was cut out and annexed approximately 4 months ago, at this time the owners are seeking to annex the remaining 10.55 acres into the city. The area is currently wooded area. **Mr. Pieterse** asked if the 1.01 acre that was previously annexed was zoned General Commercial (GC). **Matt** said yes; when a parcel is annexed it initially comes in as R1, however this Commission recommended the rezoning to General Commercial and City Council agreed and voted for the zoning to be changed to GC. **Mr. William Johnson** asked who owns the parcel that the Georgetown Kraft Credit Union is located. **Matt/City Staff** said the GKCU owns the parcel they are on. **Mr. Johnson** said he was unclear about where the Northgate property was located and asked if the entrances into the GKCU would be eliminated if the annexation was approved. **Matt/City of Georgetown** said no, the access road that is directly under the traffic lights belong to the Northgate, LLC and there will be no changes made to the GKCU entrances. **Matt/City Staff** said if the property is annexed the City of be deeded the property, because it will maintained all infrastructure, electrical, water, and sewer installations. **Mr. Johnson** also asked if the street would be owned by SCDOT or the city. **Matt/City Staff** said the street could be given to the City or it could remain with the current owners he was not sure at this stage, but this could be a part of an incentive agreement. **Matt** said he would speak with Mr. Grimes and get some answers.

Attachment: May 28 2019 PC Minutes (2766 : Annexation petition for 10.55 acres by Northgate)

Motion: Mr. Johnson made a motion to recommend the annexation of 10.55 acres owned by Northgate of Georgetown, LLC, into the corporate limits of the City of Georgetown, seconded by Ms. Schmid; the motion carried 6 to 0 by a roll call vote.

Motion: Ms. Schmid made a motion to recommend the rezoning of the 10.55 acres owned by Northgate of Georgetown, LLC from R-1 to General Commercial (GC), seconded by Mr. Jones; the motion carried 6 to 0 by a roll call vote.

- VII. Board Discussion:** Matt told the Commissioners that Staff is prepared to take the Mooring Field ordinance before City Council at the next workshop. **Mr. Johnson** asked if someone was waiting for the approval of this. Matt said there is someone that has an interest in this however they are waiting for other approvals, so this delay will not hold them up.
- VIII. Board Election:**
Mr. Bernard Jones made a nomination to re-elect the Chairman and Vice Chairman for the 2019-2020 year. With there being no other nominations the elections were closed. The vote was 6 to 0 for the re-election of Mr. Winfred Pieterse as Chairman and Mr. Bernard Jones as Vice Chairman.
- IX. Adjournment:** With there no further business the meeting was adjourned.

Submitted By,

*Debra Grant
 Board Secretary*

AN ORDINANCE REZONING APPROXIMATELY 10.55 ACRE OWNED BY NORTHGATE OF GEORGETOWN, LLC, LOCATED ON NORTH FRASER STREET, FROM RESIDENTIAL (R1) TO GENERAL COMMERCIAL (GC)

WHEREAS, pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

WHEREAS, the Planning Commission of the City of Georgetown, South Carolina held a public hearing to receive public input regarding the rezoning request; and

WHEREAS, following the public hearing on May 28, 2019 and the 6-0 vote in favor of rezoning by the Planning Commission, the Mayor and City Council of the City of Georgetown have determined that the zoning boundaries as shown on the Official Zoning Map be revised and amended as follows:

Rezoning of recently annexed property from Residential (R1) to General Commercial (GC), property totaling approximately 10.55 acres located on North Fraser Street, identified by the Georgetown County Tax Map as TMS# (02-1009-008-00-00). Parcel will also be included in the Design Overlay District for Main Corridors.

For a more specific description of said property, please see attached plat.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that the Future Land Use Map and Official Zoning Map of the City of Georgetown be amended by revising and amending the zoning boundaries of the Official Zoning Map, together with all explanatory matter herein as follows:

Rezoning of recently annexed property from Residential (R1) to General Commercial (GC), property totaling approximately 10.55 acres located on North Fraser Street, identified by the Georgetown County Tax Map as TMS# (02-1009-008-00-00). Parcel will also be included in the Design Overlay District for Main Corridors.

BE IT FURTHER ORDAINED, that such changes shall be made on the Official Zoning Map and Future Land Use Map. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

Brendon M. Barber, Sr., Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney

Attachment: Rezoning 10.55 Acres Ord (2767 : Rezone 10.55 acres from R1 to GC)

REFERENCE:

1. DEED RECORDED IN RECORD BOOK 1628 PAGE 77

NOTES:

1. THIS PROPERTY IS LOCATED IN FLOOD ZONE X, PER F.I.R.M. COMMUNITY PANEL 450085 0243 D, DATED 3/16/89.

2. OWNER OF RECORD: RICHMOND REALTY COMPANY LLC
P.O. BOX 489
GEORGETOWN, SC 29442

3. ZONED: GC

*BUILDING SETBACKS: FRONT = 50'
SIDE = 10'
REAR = 15'

MINIMUM AREA = 10000 SQ.FT.

* SETBACKS TO BE VERIFIED BY GEORGETOWN COUNTY (AND IF APPLICABLE, VERIFIED BY APPROPRIATE HOA OR ARB).

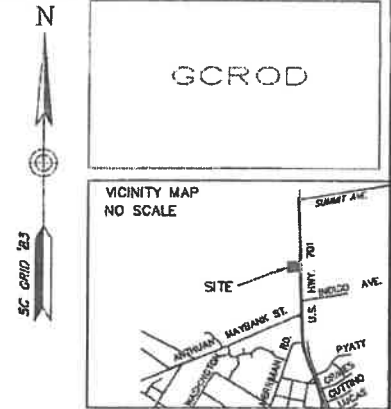
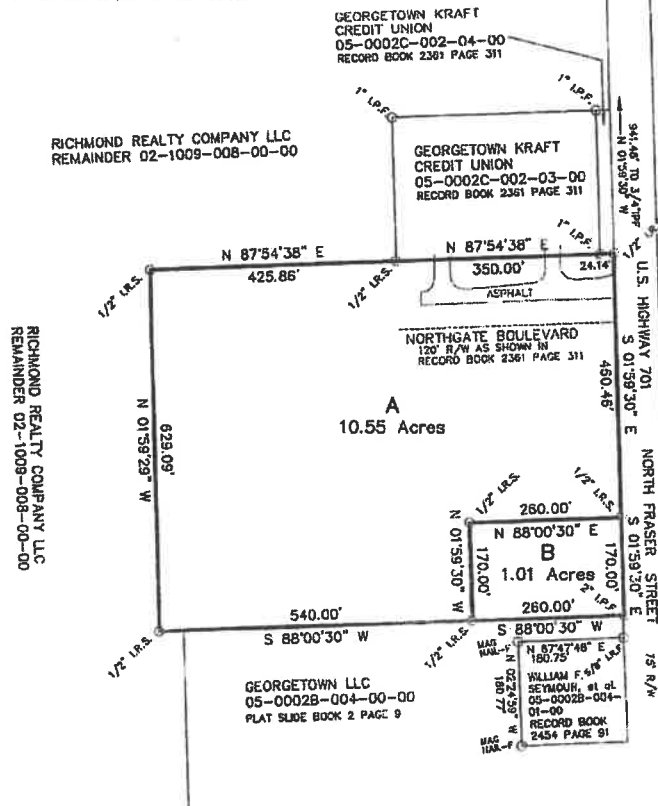
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I hereby state that to the best of my professional knowledge, information, and belief, the survey shown herein was made in accordance with the requirements of the Standards of Practice Manual for Surveying in South Carolina, and meets or exceeds the requirements for a Class II as specified therein; also there are no visible encroachments or projections other than shown.



LEGEND

I.P.F. - IRON PIPE FOUND
I.P.S. - IRON PIPE SET
I.R.F. - IRON REBAR/ROD FOUND
I.R.S. - IRON REBAR/ROD SET
C.M.F. - CONC. MON. FOUND
C.M.S. - CONC. MON. SET
CP - CALCULATED POINT

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SIGNED _____ DATE _____

SIGNED _____ DATE _____

PLAT

OF TWO PARCELS OF LAND, PORTIONS OF
RICHMOND PLANTATION, SURVEYED FOR
RICHMOND REALTY COMPANY LLC
GEORGETOWN COUNTY, SOUTH CAROLINA
PORTION OF T.M.#02-1009-008-00-00
NOVEMBER 15, 2018

0 100 200 300 400
ONE INCH = 200'

TIDEWATER
LAND SURVEYING LLC38 NEW CASTLE LANE
PAWLEY'S ISLAND, SC 29555L. BRUCE ABBOTT SCPLS#29504
843-833-2190 lbruceabbott@gmail.com

I hereby certify that the subdivision plot shown here has been found to comply with the Land Development regulations for Georgetown County, South Carolina, with the exception of such variance, if any, as are noted in the minutes of the Planning Commission and that it has been approved for recording in the office of the Register of Deeds.

Dated _____

Planning Signature_____
Planning Signature



PD

Walmart

1310 N Fraser St

MCOD

1311 N Fraser St

1305 N Fraser St

1295 N Fraser St

Tractor Supply

1293 N Fraser St

1257 N Fraser St

1600 Anthuan Maybank Dr

R41

1510 Anthuan Maybank Dr

GC

1306 N Fraser St

1280 N Fraser St

1218 N Fraser St

1212 N Fraser St
Mesa, AZ 85203

Belk

1206 N Fraser St

Packet Pg. 66

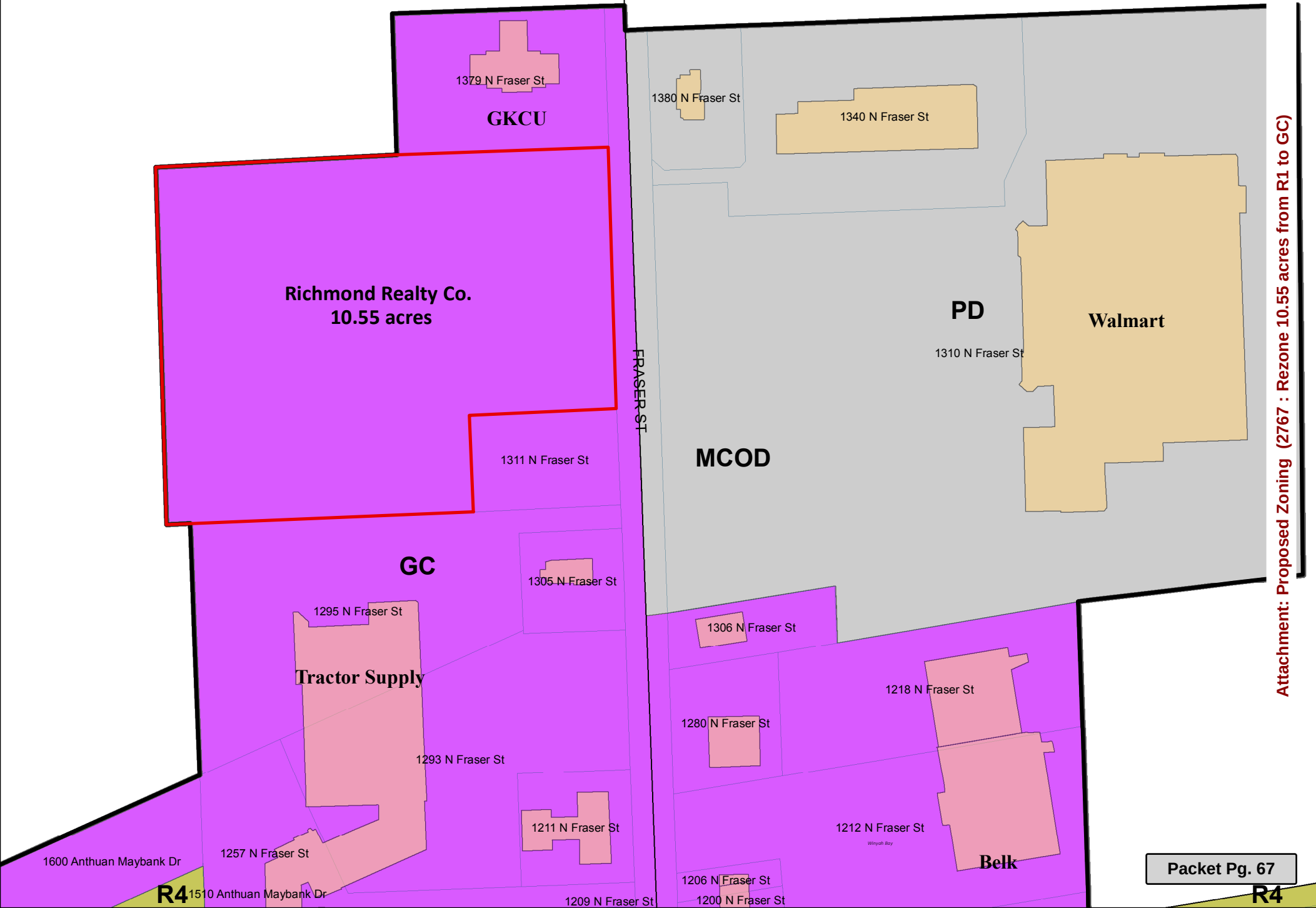
Attachment: Current Zoning (2767 : Rezone 10.55 acres from R1 to GC)

R4



Proposed Zoning

8.E.4





JANITORIAL SERVICES AGREEMENT BETWEEN THE CITY OF GEORGETOWN AND JANI KING

GENERAL REQUIREMENTS

Jani King shall provide timely and professional janitorial services in accordance with the requirements or scope of work herein.

Common Areas:

- Collect and remove all trash from the building, replace trash can liners
- Collect and deposit recycled materials to predetermined location
- Sweep and clean floors, area rugs and chair mats, entrance glass doors
- Dust all blinds, window treatments, pictures or wall-mounted items
- Dust all window sills, ledges, lamps/lampshades and other flat exposed surfaces and furniture. (i.e., desk and computer stations, bookcases, bookshelves, kitchen counter, tables and other)
- Remove all cobwebs
- Clean tables and counters in kitchens. Sanitize sinks, door handles and all glass in doors
- Vacuum all carpeted areas. Spot clean as needed. Clean plastic chair mats
- Maintain cleanliness of refrigerators, microwave and coffee pots
- Strip area floors with wax and/or seal, as needed
- Sweep and clean outside mats, porches and clean ashtray containers as needed
- Sweep and mop all uncarpeted floors using proper cleaner/detergent - (Note: some floors are sealed)

Restrooms:

- Empty trash containers and replace liners
- Sweep and mop floors with disinfectant detergent
- Clean and sanitize all fixtures and commode areas
- Clean walls and dust heating and air condition units as needed
- Polish mirrors and dust all flat surfaces

Stock paper and soap dispensers

Quarterly:

Dust all blinds and window treatments, dust pictures or wall-mounted items. Vacuum upholstered equipment. Wipe down all solid furniture surfaces, spot clean upholstery as needed, and remove all cobwebs. Clean kick boards, baseboards and chair molding in all areas including restrooms

Clean inside of all window areas

Bi-annually:

Strip all bathroom, kitchen & lobby and entrance area floors with wax and/or seal

Alternate services may be bid separately as needed (outside pressure washing, window cleaning and shampooing carpets)

Supplies and Equipment:

All cleaning supplies and equipment are to be furnished by the janitorial firm

Paper products such as toilet paper, paper towels, trash can liners, and kleenex are to be supplied by the City

On Call Services:

On Call services to be provided if needed during special events or unexpected situations which may occur requiring janitorial services. One week notice will be provided for special events.

WORK SCHEDULE

Jani King will be responsible for providing janitorial services for the duration of this contract. Cleaning is to be performed on all days and occurrences as scheduled with the only exception Holidays.

City Hall (1 location) - 1134 N Fraser St, Georgetown, SC 29440

Cleaning Schedule: Tuesday & Thursday - Minimum of 2 days/week - after 5:30 pm)

Kitchens: 1; Restrooms: 2

Administration (1 location) – 417 Wood St, Georgetown, SC 29440

Cleaning Schedule: Thursday - Minimum of 1 day/week - after 5:30 pm

Kitchens: 1; Restrooms: 2

Electric Department (1 location) - 800 Church St, Georgetown, SC 29440

Cleaning Schedule: Wednesday after 4 pm

Kitchens: 1; Restrooms: 5

Water Utilities Departments (4 locations)

Cleaning Schedule: One Time Each Week on Fridays after 4 pm – ALL LOCATIONS

Kitchens: 3; Restrooms: 8

- Water Field Services Building - 2377 Maybank Dr., Georgetown, SC 29440
- Water Utilities Offices - 2377 Maybank Dr., Georgetown, SC 29440
- Water Treatment Plant - 2355 Maybank Dr., Georgetown, SC 29440
- Wastewater Treatment Plant - 126 Ridge St, Georgetown, SC 29440

Public Works (1 location) - 125 N Kaminski St, Georgetown, SC 29440 (Administrative Office and Breakroom Areas)

Cleaning Schedule:

Break Room Areas - Every Wednesday after 4 pm (APRIL THRU SEPTEMBER ONLY)

Administration Offices - Every Wednesday after 5 pm (YEAR ROUND)

Kitchens: 1; Restrooms: 3

Public Restrooms (4 locations)

Cleaning Schedule for Public Restrooms:

East Bay Park & Ben Cooper Park

Jan thru Apr - 5 days per week, no weekends

May thru Jun - 7 days per week, including weekends

Jul thru Aug - 6 days per week, to include weekends -

no cleaning on either Tue or Wed during the week

Sep thru Dec - 5 days per week, to include 1 weekend clean (preferably on Saturday)

****PARKS ARE CLOSED AT 8:00 PM**

Screven & KHM

Jan thru Apr - 5 days per week, no weekends

May thru Jun - 7 days per week, including weekends

Jul thru Aug - 2x per day 6 days per week, to include weekends -

no cleaning on either Tue or Wed during the week

Sep thru Dec - 5 days per week, to include 1 weekend clean (preferably on Saturday)

**On Call Services for
Special Events**

On Call services to be provided if needed during special events or unexpected situations which may occur requiring janitorial services. One week notice will be provided for special events.

CLEANING SUPPLIES

- The City of Georgetown will furnish all paper products and trashcan liners. All paper products for City Hall and Public Restrooms will be stored at City Hall.
- Jani King will furnish all cleaning supplies and equipment necessary to complete the work.
- Jani King will be responsible for proper cleaning of any and all surfaces according to manufacturer instructions.
- Jani King shall notify the Public Works Department in writing of janitorial or maintenance issues on a timely basis.

EMERGENCY CONTACT

During business hours, Jani King must contact the Public Works Manager at (843) 545-4700 to report plumbing problems, fixtures or maintenance repairs and damages. Jani King must contact the Public Works Manager at (843) 325-9720 after business hours and during weekends.

ADDITIONAL REQUIREMENTS

Jani King must provide a current City business license and the City must receive the insurance certificate with the City named as an additional insured per our standard requirements as follows:

Insurance Provisions: The selected vendor will be required to provide and maintain proof of insurance throughout the contract term in the amount of \$1,000,000 as follows:

1. Comprehensive General Liability (per occurrence)
2. Comprehensive Auto Liability (per occurrence)
3. Workers' compensation Liability (as required by State of South Carolina statutes)
4. Bonding in an amount no less than \$10,000

HOLD HARMLESS

Jani King will indemnify, defend and hold harmless the City of Georgetown, its subsidiaries, affiliates, officers, directors, agents, servants, employees, and assigns from and against any all loss, liability, claims damage or expenses (including but not limited to attorney's fees) arising out of, or related to, the use or operation of janitorial services, whether or not caused, in whole or in part, by the negligence of the City of Georgetown, or its agents, servants or employees.

INVOICING AND PAYMENT

Jani King shall submit a monthly invoice for services rendered. Payments will be made on a monthly basis during the term of this Agreement.

341 East Bay Street (East Bay Park Public Restrooms)	653.76
417 Wood Street (Administration Dept.)	202.86
800 Church Street (Electric Dept.)	207.88
700 Screven Street (Public Restrooms)	777.65
1003 Front Street (Kaminski House Museum Public Restrooms)	769.19
125 Kaminski Street (Public Works Dept.)	469.56
2125 Prince Street (Ben Cooper Park Public Restrooms)	544.80
126 Ridge Street (Wastewater Treatment Plant)	204.79
2377 Maybank Drive (Water Utilities Dept.)	206.66
2377 Maybank Drive (Field Services Building)	205.91
2355 Maybank Drive (Water Treatment Plant)	204.79
1134 N Fraser Street (City Hall)	468.87
MONTHLY	4,916.71
Hourly rate for emergency/unplanned circumstance, or on call services	\$35.00 per person, per hour

TERMS OF CONTRACT

The terms of this contract will be effective _____, and is subject to an annual renewal for up to five (5) additional one-year terms upon mutual agreement of both parties. Either party, without cause, may terminate this contract or any portion thereof, with a 30 day advance written notice.

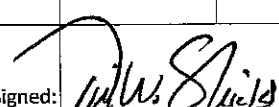

 _____ 6/6/2019
 Jani King Date
 Tim Shields, Regional Director

 Tim Chatman, Date
 Public Works Manager

 Carey F. Smith, Date
 Interim City Administrator
 City of Georgetown

Attachment: Final Contract 06062019 (2773 : Janitorial Services for City of Georgetown)

6/4/2019

JANITORIAL SERVICES			
COST OF SERVICES			
		JANI KING	
		<u>COSTS</u>	
		PER DAY	PER MONTH
1.	341 East Bay Street (East Bay Park Public Restrooms) - Frequency varies, see attached schedule	27.24	653.76
2.	417 Wood Street (Administration Dept.) 1 time per week	46.81	202.86
3.	800 Church Street (Electric Dept.) 1 time per week	47.97	207.88
4.	700 Screven Street (Public Restrooms) - Frequency varies, see attached schedule	27.77	777.65
5.	1003 Front Street (Kaminski House Museum Public Restrooms) Frequency varies, see attached schedule	27.47	769.19
6.	125 Kaminski Street (Public Works Dept.) 1 times per week	108.36	469.56
7.	2125 Prince Street (Ben Cooper Park Public Restrooms) Frequency varies, see attached schedule - this restroom is closed for 2 months out of the year (JAN - FEB)	27.24	544.80
8.	126 Ridge Street (Wastewater Treatment Plant) 1 time per week	47.26	204.79
9.	2377 Maybank Drive (Water Utilities Dept.) 1 time per week	47.69	206.66
10.	2377 Maybank Drive (Field Services Building) 1 time per week	47.52	205.91
11.	2355 Maybank Drive (Water Treatment Plant) 1 time per week	47.26	204.79
12.	1134 N Fraser Street (City Hall) 2 times per week	54.10	468.87
MONTHLY TOTALS		556.71	4,916.71
ANNUAL TOTALS			59,000.56
Signed: 			
Dated: 6/5/2019			

Attachment: Cost of Services Update 06052019 (2773 : Janitorial Services for City of Georgetown)

6.04.2019

Revised:

City Hall (1 location) - 1134 N Fraser St, Georgetown, SC 29440

Cleaning Schedule: Tuesday & Thursday - Minimum of 2 days/week - after 5:30 pm

Kitchens: 1; Restrooms: 2

Public Works (1 location) - 125 N Kaminski St, Georgetown, SC 29440 (Administrative Office and Breakroom Areas)

Cleaning Schedule:

Break Room Areas - Every Wednesday after 4 pm (APRIL THRU SEPTEMBER ONLY)

Administration Offices - Every Wednesday after 5 pm (YEAR ROUND)

Kitchens 1; Restrooms 3

Public Restrooms

East Bay Park & Ben Cooper Park

Jan thru Apr - 5 days per week, no weekends

May thru Jun - 7 days per week, including weekends

Jul thru Aug - 6 days per week, to include weekends -

no cleaning on either Tue or Wed during the week

Sep thru Dec - 5 days per week, to include 1 weekend clean (preferably on Saturday)

****PARKS ARE CLOSED AT 8:00 PM**

Screven & KHM

Jan thru Apr - 5 days per week, no weekends

May thru Jun - 7 days per week, including weekends

Jul thru Aug - 2x per day 6 days per week, to include weekends -

no cleaning on either Tue or Wed during the week

Sep thru Dec - 5 days per week, to include 1 weekend clean (preferably on Saturday)

6/15/19



CITY OF GEORGETOWN



SIGN IN SHEET

PROJECT:	Janitorial Services for Various City of Georgetown Facilities	DUE DATE:	Wednesday, May 15, 2019 2.00 pm
FACILITATOR:	Tim Chatman, Streets and Sanitation Manager Daniella Howard, Purchasing Agent	PLACE:	1134 N. Fraser Street

Bid Opening

COMPANY NAME & ADDRESS	COMPANY REPRESENTATIVE NAME & TITLE	EMAIL ADDRESS & PHONE NUMBER	SIGNATURE/ COMMENTS:
City of Georgetown	Tim Chatman, Streets and Sanitation Manager	tchatman@cogsc.com 843.545.4700	<i>Tim Chatman</i>
City of Georgetown	Daniella Howard, Purchasing Agent	dhoward@cogsc.com 843.545.4043	<i>Daniella Howard</i>

Attachment: 1 SIGN IN SHEET & SUBMITTAL LISTING (2773 : Janitorial Services for City of Georgetown)



CITY OF GEORGETOWN



SUBMITTAL LISTING

PROJECT:	Janitorial Services for Various City of Georgetown Facilities	DATE OF BID OPENING:	Wednesday, May 15, 2019 2.00 pm
		PLACE:	1134 N. Fraser Street

NOT CERTIFIED

SIGNED: *Janella Hower*

COMPANY NAME	MAILING ADDRESS	BID AMOUNT	COMMENTS:
MUSCLE CLEAN II	84 BRITTON AVE GEORGETOWN SC 29440	93,060.00	BID RECEIVED ON TIME - CURRENTLY UNDER REVIEW
JANI KING	5000 HIGHWAY 17 BYPASS MYRTLE BEACH SC	78,613.80	BID RECEIVED ON TIME - CURRENTLY UNDER REVIEW

Attachment: 1 SIGN IN SHEET & SUBMITTAL LISTING (2773 : Janitorial Services for City of Georgetown)

Jani King

The King of Clean®



Attachment: JANI KING (2773 : Janitorial Services for City of Georgetown)

People. Pride. Performance.
It's not just a slogan. It's what we stand for.

Communication Makes the Difference

DAILY

To keep the communication lines open with Jani-King clients, a memo pad will be left at a designated location in your building. If a specific area needs extra attention, just leave a note; it's quick, it's effective and it's the first thing Jani-King franchisees or their employees check when they come into the building. Also, if anything is found that needs attention in your building, such as leaking plumbing, loose outlet boxes or unsecured doors, the Jani-King representative will report it to you on the memo pad.

INSPECTIONS

Periodic customized inspections are performed to ensure all areas are being cleaned as specified in the cleaning schedule. Every inspection report is reviewed and, if necessary, utilized to modify your customized cleaning program. In addition, we maintain all documentation on your facility and contact you periodically to see that you are always satisfied with Jani-King's services.

FEEDBACK

We value the input of everyone who experiences our service. That is why at times a form requesting feedback will be left on each desk in your facility. Knowing first-hand from your employees or tenants their evaluation of Jani-King's services, as well as suggestions on how we can help improve your building, has proven to be an excellent tool in ensuring Jani-King is meeting everyone's expectations.

ONE-ON-ONE

We feel it's important to gather one-on-one feedback from the main contact person in the facility. The Contact Evaluation Sheet is an important tool for ongoing communication between clients and the Jani-King cleaning team. Not only will this form help communicate expectations, it will keep the performance level to your satisfaction. Each franchise owner has the forms available for you to complete.

Think of Us

as your business partner that works late **every night**



It's **our** business to make your business look good!

From floors to ceilings, fixtures to furniture, Jani-King provides complete cleaning services on a daily, weekly or monthly schedule. And since each customer is unique, every cleaning schedule is customized to meet your specific needs.

Jani-King franchise owners have a vested interest in the cleanliness of your building because their success is measured by your satisfaction. It's this dedication combined with expert training and support from a local regional office that contributes to delivering results day in and day out.





Official Cleaning Company of The PGA of America

May 2, 2019

City of Georgetown

1134 North Fraser Street
Georgetown, SC 29440

Dear Ms. Howard,

Thank you very much for inviting JaniKing to participate in your Request for Proposal regarding the janitorial services for The City of Georgetown.

Enclosed is our completed proposal for a customized professional cleaning program specifically designed to address the complex needs of your facilities.

The total monthly charge represents your only cost, and is inclusive of:

All labor and supervision

All material for cleaning

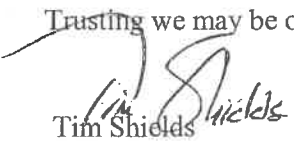
All equipment for cleaning

All payroll, payroll taxes, insurance, etc.

Our JANI-KING representative is fully covered by an insurance program that protects you in several ways. The General Liability, Workers' Compensation coverage and Employee Dishonesty Policy provide protection to our customers for claims due to loss of property or personal injuries that are the result of actions by JANI-KING personnel.

Please do not hesitate to contact me for any additional information you deem necessary in assessing our proposal. I can be reached at (843) 294-JANI.

Trusting we may be of service,


Tim Shields

Regional Director

Jani King Myrtle Beach/Georgetown/Wilmington

5000 Highway 17 Bypass South
Myrtle Beach, SC 29588
Phone: 843-294-5264 Fax 843-294-2444
www.janiking.com

Attachment: JANI KING (2773 : Janitorial Services for City of Georgetown)



Official Cleaning Company of The PGA of America

Jani-King of Myrtle Beach
5000 Highway 17 Bypass
S.
Myrtle Beach, SC 29588
(843) 294-JANI
Fax: (843) 294-2444

United States

Albuquerque • Atlanta
Austin • Baltimore
Baton Rouge
Birmingham • Boston
Buffalo • Charleston
Charlotte • Chicago
Cincinnati • Cleveland
Colton • Columbia
Columbus • Dallas
Dayton • Denver
Detroit • Fort Worth
Greensboro
Greenville/Spartanburg
Hampton Roads
Hartford • Hawaii
Houston • Indianapolis
Jackson • Jacksonville
Kansas City
Knoxville • Las Vegas
Los Angeles • Louisville
Madison • Memphis
Miami • Milwaukee
Minneapolis • Mobile
Myrtle Beach
Nashville • New Jersey
New Orleans
New York • Oakland
Oklahoma City
Orlando
Philadelphia
Phoenix • Pittsburgh
Portland
Raleigh/Durham
Rhode Island • Richmond
Sacramento
Salt Lake City
San Antonio • San Diego
San Francisco
Seattle • St. Louis
Tampa Bay • Tucson
Tulsa • Washington, D.C.

Argentina

Australia

Brazil

Canada

France

Great Britain

Hong Kong

Korea

Malaysia

Mexico

New Zealand

Singapore

Spain

Taiwan

Turkey

Commercial Cleaning and Franchising in Myrtle Beach, SC

Jani-King of Myrtle Beach, SC has been in the commercial cleaning business for over 26 years specializing not only in cleanliness but customer satisfaction! We can handle any cleaning challenge that you are facing. We work with locations small or large and can create a custom solution that fits your needs.

Our staff is highly trained and can accommodate any of your cleaning needs. We work hard to make your satisfaction our priority! We will work with your company to create a custom cleaning solution to fit your needs.

Service is our Mission. Clean is our Statement.

Jani-King is the world's largest commercial cleaning franchise company with more than 120 support offices in 10 countries. Through a global network of over 9,000 franchisees, Jani-King delivers a superior commercial cleaning program to a wide range of customer locations including office buildings, hospitals, hotels, sporting venues, universities, restaurants, manufacturing facilities and more.

Green Cleaning Service: Eco Friendly Cleaner

As society works to become greener, Jani-King has committed itself to providing all of our clients with safe and environmentally responsible green cleaning services. Our green cleaning services use environmentally friendly products while working to reduce contaminants that pollute our Earth. Jani-King franchise owners are trained in green cleaning service best practices and regularly use: Environmentally preferable products

- Microfiber systems
- Floor matting
- HEPA/ULPA vacuums
- Specialized chemical dispensing systems

Additional eco-friendly office cleaning practices include:

- Preferred vendors that offer eco-friendly and green cleaning service products
- Investing capital towards green cleaning initiatives

5000 Highway 17 Bypass South
Myrtle Beach, SC 29588
Phone: 843-294-5264 Fax 843-294-2444
www.janiking.com



A Secure Cleaning Contract You Can Count On

Our government institutions are pillars of the community, distinctive environments that require their own unique set of janitorial and maintenance standards. That is why all of Jani-King's commercial cleaning franchises and their employees receive training on the specific needs of government institutions.

For the government cleaning contracts, we specialize in:

- Carpet cleaning
- Hard floor care
- Window washing
- Office Cleaning
- Restroom cleaning
- Trash collection
- Grounds cleaning
- Common area cleaning

Jani-King offers more than just competitive pricing. We provide you with a sense of security and trust, with a comprehensive insurance policy, dishonesty bond, and value extensive background checks. You can trust your keys to Jani-King.

5000 Highway 17 Bypass So.
Myrtle Beach, SC 295
Phone: 843-294-5264 Fax 843-294-24
www.janiking.cc

Attachment: JANI KING (2773 : Janitorial Services for City of Georgetown)

Proposed Process Approach
JANI-KING'S UNIQUE CONCEPT
Our Answer to Your Cleaning Problems

I am pleased to introduce JANI-KING of MYRTLE BEACH to the City of Georgetown. The JANI-KING concept is dramatically changing the building maintenance industry.

JANI-KING recognizes that serious problems existed with conventional cleaning services. These problems stem from a lack of proper supervision and communication, and little concern about a job well done. JANI-KING realizes that work will be performed only as well as the individual workers are trained, motivated and supervised. Finding quality individuals who possess the ability to consistently supervise and motivate the service personnel can solve the problems found in the conventional service groups.

JANI-KING seeks individuals who will care as much about your buildings as you do. Because we cannot provide these individuals with ownership in your buildings, which would surely promote the quality and concern we are looking to achieve, we offer qualified individuals ownership in a business of their own - a JANI-KING FRANCHISE. As a further benefit to our Client, a team of professionals from the MYRTLE BEACH REGIONAL OFFICE supports our JANI-KING franchise owner and his or her staff. This "Double Check System" ensures the enhanced quality of service and the attention to detail that has become synonymous with the JANI-KING name.

The JANI-KING FRANCHISING CONCEPT has enabled us to provide buildings throughout the Grand Strand, both large and small, with a businessperson who has the intelligence, attitude, desire and determination to maintain the high level of cleaning standards that you demand for your building.

Our AUTHORIZED JANI-KING FRANCHISE OWNER has successfully completed an extensive training program and as a member of our team of dedicated professionals has the procedure, personnel, equipment, insurance, bonding and support necessary to become an integral part of your maintenance program. Our franchise owners' concern - the dedication to the appearance of your building - cannot be equaled.

Our program has been the answer to cleaning problems faced by building owners and managers throughout the country and around the world for more than thirty years.

Please do not hesitate to contact me direct at (843) 294-5264 for any additional information that you may require.

5000 Highway 17 Bypass South
Myrtle Beach, SC 29588
Phone: 843-294-5264 Fax 843-294-2444
www.janiking.com

GENERAL PROCEDURES

I. SUPERVISION

- A. JANI-KING will stay in close contact with the facility management concerning all work performed.
- B. JANI-KING personnel will be trained and supervised to perform to the best of their ability in order to accomplish the desired level of service.
- C. JANI-KING personnel will be checked regularly as to performance and ability to maintain JANI-KING standards.

II. WAGE SCALE

- A. JANI-KING personnel will be paid no less than minimum scale as required by Federal Law.
- B. JANI-KING will thoroughly explain to all personnel, work hours, workweek, job methods, procedures, pay periods and pay scale.

III. SECURITY PROCEDURES AND INSURANCE

- A. JANI-KING will set up and maintain a card file on all JANI-KING personnel.
- B. JANI-KING representatives will work closely with management in regard to the use of acceptable personnel.
- C. JANI-KING personnel will check to insure that the building is properly secured before they leave the property.
- D. JANI-KING will provide all necessary insurance and bonds on all its personnel.

IV. SAFETY PROCEDURES

- A. JANI-KING will ensure that all OSHA standards and regulations concerning blood-borne pathogens are adhered to strictly.
- B. JANI-KING will ensure that all general cleaning procedures are performed in a safe manner.
- C. JANI-KING will ensure that all employees are familiar with the content of required MSD sheets.

5000 Highway 17 Bypass South
Myrtle Beach, SC 29588
Phone: 843-294-5264 Fax 843-294-2444
www.janiking.com



CITY OF GEORGETOWN



SIGN IN SHEET

PROJECT:	Janitorial Services for Various City of Georgetown Facilities	DATE:	Thursday, April 25, 2019 9:00 am
FACILITATOR:	Alan Loveless, Director of Electric Utility Daniella Howard, Purchasing Agent	PLACE:	341 East Bay Street

Mandatory Pre Bid Meeting

****Please make sure all information is clear and legible****

COMPANY NAME & ADDRESS	COMPANY REPRESENTATIVE NAME & TITLE	EMAIL ADDRESS & PHONE NUMBER	SIGNATURE/ COMMENTS:
City of Georgetown	Tim Chatman, Streets and Sanitation Manager	tchatman@cogsc.com 843.545.4700	<i>Tim Chatman</i>
City of Georgetown	Daniella Howard, Purchasing Agent	dhoward@cogsc.com 843.545.4043	<i>Daniella Howard</i>
SW Cleaning, LLC	Eugenia Mishoe Co-owner	superiorwindup@aol.com 843-602-1403	<i>Eugenia Mishoe</i>
Jani-King of Myrtle Beach	Tim Shields Reg. Dir.	tshields@jani-king.com 843-602-2711	<i>Tim Shields</i>
Jani-King Myrtle Beach	Shane Anderson VP	sanderson@jani-king.com 919 356-7080	<i>Shane Anderson</i>
JACKIE S REED Muscle Clean II 84 BRITTON Ave. Georgetown SC 29140	Jackie Reed OWNER	(843) 527-7992 sreed19g@aol.com	<i>Jackie S Reed</i>

Attachment: JANI KING (2773 : Janitorial Services for City of Georgetown)



REQUEST FOR PROPOSAL (RFP)

REQUESTOR: City of Georgetown
1134 North Fraser Street
Georgetown, SC 29440
Contact: Daniella Howard, Purchasing Agent
Email: dhoward@cogsc.com
Phone: 843.545.4043

PROJECT: Janitorial Services for Various City of Georgetown Facilities

DATE OF ISSUE: Wednesday, April 17, 2019

DUE: On or before 2:00 pm EST (local time) Wednesday, May 15, 2019

Return by mail or hand deliver only to:

City of Georgetown
Attn: Purchasing
Janitorial Services
1134 N Fraser Street
Georgetown, SC 29440

Attachment: JANI KING (2773 : Janitorial Services for City of Georgetown)

Background

The City of Georgetown (City) is an incorporated municipality with a population of nearly 10,000 residents. The City is located 60 miles north of Charleston and 36 miles south of Myrtle Beach. It is the end point of the area commonly known as "The Grand Strand". The City is bordered by the Winyah Bay to the east and the Sampit River to the south. Tourism is a major economic driver in the area, as well as local industries, such as International Paper and Tideland Hospital. The City is the county seat and operates under the Mayor-Council form of government as set forth in the State of South Carolina Code Chapter II, Article I, Section 2-1. Additional information is available on our website at www.cogsc.com.

Purpose/ Project Description

The City of Georgetown is seeking competitive sealed bids for janitorial services to be performed in various City of Georgetown Facilities in accordance with the Requirements, Scope of Work, Terms, and Conditions provided in the Request for Proposal herein. The City's purpose is to enter into a contract with a qualified firm for providing janitorial services for various facilities of the City of Georgetown located within its City Limits.

Exceptions

The bidder shall list on a separate sheet provided, any variations from, or exceptions to, the conditions and specifications of this bid. The exception sheet must be included with the bid submittal. When proposers find instances where they must take exceptions with certain requirements or specifications of the bid, all exceptions shall be clearly identified. Written explanations shall include the scope of the exceptions, issues with the exceptions for the City, and a description of the advantage to be gained or disadvantages to be incurred by the City as a result of these exceptions.

Attachment: JANI KING (2773 : Janitorial Services for City of Georgetown)

Scope of Services

City Hall (1 location) - 1134 N Fraser St, Georgetown, SC 29440

Cleaning Schedule: Monday, Wednesday, Friday - Minimum of 3 days/week - after 5:30 pm)

Kitchens: 1; Restrooms: 2

Administration (1 location) – 417 Wood St, Georgetown, SC 29440

Cleaning Schedule: Thursday - Minimum of 1 day/week - after 5:30 pm

Kitchens: 1; Restrooms: 2

Electric Department (1 location) - 800 Church St, Georgetown, SC 29440

Cleaning Schedule: Wednesday after 4 pm

Kitchens: 1; Restrooms: 5

Water Utilities Departments (4 locations)

Cleaning Schedule: One Time Each Week on Fridays after 4 pm – ALL LOCATIONS

Kitchens: 3; Restrooms: 8

- Water Field Services Building - 2377 Maybank Dr., Georgetown, SC 29440
- Water Utilities Offices - 2377 Maybank Dr., Georgetown, SC 29440
- Water Treatment Plant - 2355 Maybank Dr., Georgetown, SC 29440
- Wastewater Treatment Plant - 126 Ridge St, Georgetown, SC 29440

Attachment: JANI KING (2773 : Janitorial Services for City of Georgetown)

Public Works (1 location) - 125 N Kaminski St, Georgetown, SC 29440 (Administrative Office and Breakroom Areas)

Cleaning Schedule:

Break Room Areas - Every Monday and Wednesday after 4 pm (YEAR ROUND)

Administration Offices - Every Monday and Wednesday after 5 pm (YEAR ROUND)

Kitchens: 1; Restrooms: 3

Public Restrooms (4 locations)

Cleaning Schedule for Public Restrooms:

- 341 East Bay Street (East Bay Park Public Restrooms)
- 2125 Prince Street (Ben Cooper Park Public Restrooms)
- 700 Screven Street (Public Restrooms)
- 1003 Front Street (Kaminski House Museum Public Restrooms)

January through Mid-March - 5 days per week, no weekends

Mid-March thru June - 7 days per week, including weekends

June thru August - 2x per day, once before 9 a.m. & once after 3 p.m. ~ including weekends

September thru December - 7 days per week, including weekends

COMPREHENSIVE LIST:

Common Areas:

Collect and remove all trash from the building, replace trash can liners

Collect and deposit recycled materials to predetermined location

Sweep and clean floors, area rugs and chair mats, entrance glass doors

Dust all blinds, window treatments, pictures or wall-mounted items

Dust all window sills, ledges, lamps/lampshades and other flat exposed surfaces and furniture. (i.e., desk and computer stations, bookcases, bookshelves, kitchen counter, tables and other)

Remove all cobwebs

Clean tables and counters in kitchens. Sanitize sinks, door handles and all glass in doors

Vacuum all carpeted areas. Spot clean as needed. Clean plastic chair mats

Maintain cleanliness of refrigerators, microwave and coffee pots

Strip area floors with wax and/or seal, as needed

Sweep and clean outside mats, porches and clean ashtray containers as needed

Sweep and mop all uncarpeted floors using proper cleaner/detergent - (Note: some floors are sealed)

Restrooms:

Empty trash containers and replace liners

Sweep and mop floors with disinfectant detergent

Clean and sanitize all fixtures and commode areas

Clean walls and dust heating and air condition units as needed

Polish mirrors and dust all flat surfaces

Stock paper and soap dispensers

Quarterly:

Dust all blinds and window treatments, dust pictures or wall-mounted items. Vacuum upholstered equipment. Wipe down all solid furniture surfaces, spot clean upholstery as needed, and remove all cobwebs. Clean kick boards, baseboards and chair molding in all areas including restrooms

Clean inside of all window areas

Bi-annually:

Strip all bathroom, kitchen & lobby and entrance area floors with wax and/or seal

Alternate services may be bid separately as needed (outside pressure washing, window cleaning and shampooing carpets)

Supplies and Equipment:

All cleaning supplies and equipment are to be furnished by the janitorial firm

Paper products such as toilet paper, paper towels, trash can liners, and Kleenex are to be supplied by the City

On Call Services:

On Call services to be provided if needed during special events or unexpected situations which may occur requiring janitorial services. One week notice will be provided for special events. Hourly rate to be provided in RFP Bid Form.

There will be a **mandatory** pre bid meeting at 9:00 am, Thursday, April 25, 2019, at 341 East Bay Street and will include a tour of sites listed below.

341 East Bay Street (East Bay Park Public Restrooms)
417 Wood Street (Administration Dept.)
800 Church Street (Electric Dept.)
700 Screven Street (Public Restrooms)
1003 Front Street (Kaminski House Museum Public Restrooms)
125 Kaminski Street (Public Works Dept.)
2125 Prince Street (Ben Cooper Park Public Restrooms)
126 Ridge Street (Wastewater Treatment Plant)
2377 Maybank Drive (Water Utilities Dept.)
2377 Maybank Drive (Field Services Building)
2355 Maybank Drive (Water Treatment Plant)
1134 N Fraser Street (City Hall)

No proposal will be accepted from any proposer whose name is not clearly listed on the attendance sheet of record for the mandatory pre bid meeting.

Attachment: JANI KING (2773 : Janitorial Services for City of Georgetown)

Process

The City of Georgetown will conduct the selection for firms experienced in providing professional janitorial services in the following manner:

1. This RFP document will be made available to interested firms and accessible on the City's website at www.cogsc.com under "Current Bids".
2. The submittals will be received and evaluated as described in this RFP. At the City of Georgetown's discretion, a short list of the most qualified proposers may be compiled and they may be asked to make oral presentations and/or demonstrations to the City of Georgetown.
3. At the conclusion of the RFP process, qualified submittals may be presented to the Georgetown City Council for review and approval, as required.
4. A proposer will be selected for contract negotiations as required.
5. The City of Georgetown will notify winning proposer of intent to offer contract award.
6. Submittal listing of proposals received will be posted on the City's website at www.cogsc.com under "Bids" not earlier than 48 hours after opening. Due to the possibility of negotiation with any proposer submitting a reasonable and responsible proposal which appears to be eligible for contract award pursuant to the selection criteria set forth in this RFP, prices will not be divulged at the time of opening.
7. The City reserves the right to award the contract in the aggregate, by individual location, or any combination, whichever is in the best interest of the city.

Evaluation

Contract shall be awarded to the lowest responsive and responsible proposer. In determining the best qualified, responsive and responsible proposer, in addition to price, the City, shall consider:

- (a) The ability, capacity, and skill of the proposer to perform the contract to provide the service required;
- (b) Whether the proposer can perform or provide the service promptly, or within the time specified, without delay or interference;
- (c) The character, integrity, reputation, judgment, experience, and efficiency of the proposer;
- (d) The quality of performance of previous contracts or services similar to;
- (e) The previous and existing compliance by the proposer with laws and ordinances relating to the contract or services;
- (f) The sufficiency of the financial resources and ability of the proposer to perform the contract or provide the service;
- (g) The quality, availability, and adaptability of the supplies or contractual services to the particular use required;
- (h) The ability of the proposer to provide services for the nature of the requirements of an awarded contract as required in the RFP; and
- (i) Whether the proposer has met the criteria of the RFP specifications, terms and conditions of the RFP.

Project Schedule of Events

The following is the schedule of events listed in the order of occurrence, showing the major milestones from issuance of the RFP to the contract award:

MILESTONE EVENT	DATE	TIME EST (LOCAL TIME)
1. Request for Proposal (RFP) issued	Wednesday, April 17, 2019	
2. Mandatory Pre-Bid meeting – to be held at 341 East Bay Street with site visits to the these locations to immediately follow:	Thursday, April 25, 2019	9:00 am
341 East Bay Street (East Bay Park Public Restrooms)		
417 Wood Street (Administration Dept.)		
800 Church Street (Electric Dept.)		
700 Screven Street (Public Restrooms)		
1003 Front Street (Kaminski House Museum Public Restrooms)		
125 Kaminski Street (Public Works Dept.)		
2125 Prince Street (Ben Cooper Park Public Restrooms)		
126 Ridge Street (Wastewater Treatment Plant)		
2377 Maybank Drive (Water Utilities Dept.)		
2377 Maybank Drive (Field Services Building)		
2355 Maybank Drive (Water Treatment Plant)		
1134 N Fraser Street (City Hall)		
3. Deadline for questions - questions should be emailed to: purchasing@cogsc.com	Tuesday, April 30, 2019	4:00 pm
4. Deadline for addenda to be posted to the City's website, www.cogsc.com , under "Bids"	Tuesday, May 7, 2019	5:00 pm
5. Proposal due date	Wednesday, May 15, 2019	On or before 2:00 pm
6. Approve of contract by City Council (tentative)	June 2019	
7. Notice to Proceed (NTP) issued (tentative)	June 2019	

Attachment: JANI KING (2773 : Janitorial Services for City of Georgetown)

Questions

Questions regarding this RFP should be submitted in writing to purchasing@cogsc.com, no later than 4:00 EST (local time), Tuesday, April 30, 2019. No questions will be accepted after the aforementioned deadline. All submittals shall include the following in the subject line:

Questions – Janitorial Services

No answers will be given over the phone.

You will receive email confirmation that your questions were received on time. If you do not receive confirmation of such within 2 hours (during office hours), it is the bidder's responsibility to call the purchasing agent at 843.545.4043 to verify that the questions were received before the deadline.

Answers to questions will be posted on the City's website at www.cogsc.com under "Current Bids" as an Addendum no later than 5:00 pm EST (local time), Tuesday, May 7, 2019.

The City of Georgetown reserves the right to change the project schedule as it deems necessary. In the event of a major date change, the City of Georgetown will notify known participants. The City of Georgetown reserves the right to issue addenda to this RFP up to 3 days before the RFP due date as needed to clarify the City of Georgetown's desires, or to make corrections or changes to the RFP document or submittal process.

When the Procurement Division is closed due to force majeure, bid openings will be postponed to the same time on the next official business day.

The City also reserves the right to cancel or reissue the RFP and/or revise the project schedule at any time.

The City also reserves the right to reject any or all proposals as deemed to be in its best interest, and to accept all or part of the scope of work herein as its project timeline and/or budget allows.

The City reserves the right to reject any or all bids as deemed to be in its best interest, and to accept all or part of the scope of work herein as its project timeline and/or budget allows. All information will be updated and posted on the City's website www.cogsc.com under "Bids". It is the proposer's responsibility to obtain the information directly from the City's website regarding this project.

The proposer will acknowledge receipt of all issued addenda in their submittals, if applicable.

No: 1 Dated: May 7, 2019

No: _____ Dated: _____

Submittal Instructions

To be considered responsive, interested parties **must** comply with the following:

- Submit sealed proposal by mail or hand deliver only to:
 City of Georgetown
 Attn: Purchasing
 Janitorial Services
 1134 N Fraser Street
 Georgetown, SC 29440
 - Sealed proposal clearly marked "Janitorial Services" on the outside of the package.
 - Sealed proposal received by the City on or before the deadline, 2:00 pm, Wednesday, May 15, 2019 EST (local time).
 - Sealed proposal to include the following:
 1. Complete initialed copy of this RFP document
 2. Completed Bid Form
 3. Completed Mandatory Vendor Submittal Form
 4. Minimum of 3 References
 5. Competed Exceptions Page
1. Proposals must be received no later than the aforementioned deadline. No proposal will be accepted after such time. Faxed or emailed proposals will not be accepted for any reason. No additional fees, costs, or any other reimbursable expenses will be allowed.
 2. The City reserves the right to waive any technicalities or informalities and to accept or reject any and/or all submissions as deemed by its sole judgement to be in its best interest. The City also reserves the right to terminate the selection process without notice, to waive any irregularities in any submittal, and to request additional information from any of the firms submitting a proposal.
 3. All proposals should be clearly marked on the outside, "Janitorial Services". Submissions must be sealed and clearly identify the name and number of the RFP on the outside of the envelope/package, as well as the submitter's business name, address, and license number (if applicable). No other information shall be included or written on the outside of the proposal envelope/package. The City shall not be responsible for unidentified proposals.
 4. It is the sole responsibility of the firm to have their proposals delivered to the City before the closing hour and dated. The City assumes no responsibility for delivery of proposals that are mailed. Late, faxed, or emailed proposals will not be accepted nor considered for any reason and will remain unopened. The official clock shall be that of the City's Purchasing Agent, or designee. The City reserves the right to reject any or all bids and to waive any informalities and technicalities in the bid process.
 5. Any firm may withdraw their qualifications either personally or by written request, at any time prior to the scheduled opening of responses. No firm may withdraw qualifications for a period of 60 days after the opening date. All firms shall be subject to approval of the City Council.

Attachment: JANI KING (2773 : Janitorial Services for City of Georgetown)

6. Proposals must be submitted by firm's own format and shall address all RFP requirements. Partial or incomplete proposals may be rejected.
7. All costs incurred in preparing the proposal, or costs incurred in any other manner by the firm in responding to this RFP, will be wholly the responsibility of the firm. All materials and documents submitted by the firm in response to this RFP become the property of the City and will not be returned.
8. Any proprietary information contained in the proposal should be so indicated as follows:

Vendor Disclosure

Notice of SC Freedom of Information Act

"The parties acknowledge that all material submitted may be subject to release under the South Carolina Freedom of Information Act (FOIA) and will be released to the public unless exempt from disclosure under the FOIA."

We discourage you from including any information you consider propriety or trade secret, as this material is subject to the FOIA once it's in the City's possession. If you must include any such information in your submission, please identify it by color, labeling, and/or bold font so that it can be readily recognized. In the event the City receives a request for this material, the City will notify those parties who have identified information they believe is proprietary or trade secret of the request. The City has a 10 day deadline to respond to the request. This is your window to file an action challenging the release. Please be on notice that if the City is not served with such an action, the information will be released.

9. Proposals must be made in the official name of the company or individual under which business is conducted (showing official business address) and must be signed in ink by a person duly authorized to legally bind the person, partnership, company or corporation submitting the proposal. Proposals having any erasures or corrections must be initialed in ink by the vendor.
10. Letter of Interest – Must be no more than 2 pages (1 page is 1 side of an 8.5" x 11" paper) in length and include contact information and signature.
11. Statement of Qualifications, Experience, and Availability – Must be no more than 5 pages. It should summarize qualifications, relevant experience, and availability to participate in the RFP process to provide requested services to the City. Key staff members participating should be identified.
12. Proposed Process Approach – Must be no more than 3 pages summarizing the method and approach to providing services to the City.
13. List of Professional References – **Mandatory** - must be no more than 1 page listing most recent professional references for similar projects and their contact information.
14. Disqualification and Rejection of Proposal – The City reserves the right to reject any proposal from a firm who has failed to perform satisfactorily, or complete on time, or in a manner consistent with the RFP documents, contract of similar nature, or to reject the proposal from a firm who is not in a position to perform such a contract satisfactorily. The City expressly reserves the right to award the contract to the firm that best meets the requirements as set forth herein.
15. Assignment of Contract – Assignment to the selected firm of any contract to be entered into in accordance with this RFP will not be recognized by the City unless such assignment has prior written approval of the City.

16. Insurance Provisions – (Applicable for work performed on site) - The selected firm will be required to provide and maintain proof of insurance throughout the contract term in the amount of \$1,000,000.00 and as required at point of contract negotiation by the City’s Risk Manager as follows:

- Comprehensive General Liability (per occurrence);
- Comprehensive Auto Liability (per occurrence); and
- Workers’ Compensation Liability
- Automobile Liability
- Professional Liability

The City of Georgetown is to be named as “Additional Insured” on the above insurance coverage as respect to the City’s interest under the contract. Certificates showing proof of insurance shall be submitted to the City prior to commencement of services under the Agreement. Further, it shall be an affirmative obligation upon the firm to advise the City’s Risk Management Department at Fax No. 843.527.6173; email, cmcdaniel@cogsc.com, PO Box 939, Georgetown, SC 29442, within 2 days of the cancellation herein, and failure to do so shall be construed to be a breach of the agreement.

17. Indemnification - The selected firm agrees to indemnify, defend and hold harmless the City of Georgetown and their authorized officers, employees, agents, and volunteers from any and all claims, actions, losses damages, and/or liabilities arising from their acts, errors, or omissions and for any costs or expenses incurred by the City therefore under an agreement.
18. Compliance With Law – The selected firm and its agents and employees shall be bound and comply with all federal, state and local laws, ordinance rules and regulations, as well as all other governing bodies having legal jurisdiction with respect to the area where such work is performed.
19. City Business License and Permits - (Applicable for work performed on site) - The selected firm shall be required to obtain all applicable City of Georgetown permits and business licenses prior to work commencing. Contact Jestin Gilliard, Revenues Manager, and 843.545.4041 for business license information. Contact the Housing & Community Development Department at 843.545.4017 for permitting information. These expenses shall be included in the total proposal cost.
20. Local Vendor Preference Option excerpt attached - (reference section 2-185 of City’s Procurement Policy “Competitive Sealed Proposals (Bidding)”.

Approved by council 1.19.2017

AN ORDINANCE TO AMEND
CHAPTER 2 ADMINISTRATION –
ARTICLE IV PROCUREMENT

SECTION 2-185 COMPETITIVE SEALED PROPOSALS LOCAL VENDOR PREFERENCE

WHEREAS, Council has determined that the existing Purchasing Regulations of the City of Georgetown should be revised and updated; and

WHEREAS, Council desires to further its support of local businesses when awarding contracts for the provision of supplies and construction services to the City through established procurement procedures.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Georgetown, South Carolina that the existing Chapter 2, Article IV, of the City Code of Ordinances.

ARTICLE IV. PROCUREMENT
DIVISION 2. ETHICS IN CITY CONTRACTING

Section 2-185 Competitive Sealed Proposals (Bidding)

Local Vendor Preference Option

1. A vendor shall be deemed a Local Georgetown City/County vendor for the purposes of this Section if such vendor is an individual, partnership, association or corporation that is authorized to transact business within the State, maintains an office in Georgetown County, and maintains a representative inventory or commodities within the City/County on which the bid is submitted, and has paid all taxes and business license fees duly assessed.
2. This option allows the lowest local bidder whose bid is within five-percent (5%) of the lowest non-local Bidder to match the bid submitted by the non -local Bidder and thereby be awarded the contract. This preference shall apply only when (a) the total dollar purchase is \$10,000 or more; (b) the vendor has a physical business address located and operating within the limits of Georgetown County and has been doing business in the City/County for a period of 12 months or more; and (c) the vendor provides proof of payment of all applicable Georgetown City/County taxes, business license and fees if so requested.
3. Should the lowest responsible and responsive Georgetown City/County bidder not exercise its right to match the bid as granted herein, the next lowest qualified Georgetown City/County bidder shall have that right and so on. The right to match the non-Georgetown City/County bidder's bid shall be exercised within 24 hours of notification.

4. In order to qualify for the local preference authorized by this Section, the vendor seeking same shall be required to submit with its bid a statement containing relevant information which demonstrates compliance with the provisions of this Section. This statement shall be on the "MANDATORY VENDOR SUBMITTAL" form included in this bid document. Failure to provide such affidavit at the time the bidder submits its bid shall constitute a waiver of any claim for preference.

5. For all contracts for architecture, professional engineering, or other professional services governed by Section 2-187, Professional and Construction Services, the City shall include the local business status of a firm among the factors considered when selecting which firms are "most highly qualified." In determining which firm is the "most q qualified" for purposes of negotiating a satisfactory contract, preference shall be given to a local business where all other relevant factors are equal.

6. Local preference shall not apply to the following categories of contracts:

- (a) Goods or services provided under a cooperative purchasing agreement or similar "piggyback" contract;
- (b) Contracts for professional services except as provided for in Section 2-187 above;
- (c) Purchases or contracts which are funded, in whole or in part, by a governmental or other funding entity, where the terms and conditions of receipt of the funds prohibit the preference;
- (d) Purchases or contracts made pursuant to a noncompetitive award process, unless otherwise provided by this section; or
- (e) Any bid announcement which specifically provides that the general local preference policies set forth in this section are suspended due to the unique nature of the goods or services sought, the existence of an emergency as found by either City Council or City Administrator, or where such suspension is, in the opinion of the City Attorney, required by law.



MANDATORY VENDOR SUBMITTAL FORM

AN ORDINANCE TO AMEND CHAPTER 2 ADMINISTRATION - ARTICLE IV PROCUREMENT – JANUARY 19, 2017

SECTION 2-185 COMPETITIVE SEALED PROPOSALS LOCAL VENDOR PREFERENCE

ARTICLE IV.

PROCUREMENT

DIVISION 2. ETHICS IN CITY CONTRACTING

☒ I certify that [Company Name] Jani-King
is a **Resident Bidder** of Georgetown City/County as defined in the City of Georgetown Ordinance Chapter 2 Administration, Article IV Procurement, Section 2-185, and our principal place of business is Myrtle Beach, S.C. [City and State].

☐ I certify that [Company Name] _____
is a **Non-Resident Bidder** of Georgetown City/County as defined in the City of Georgetown Ordinance Chapter 2 Administration, Article IV Procurement, Section 2-185, and our principal place of business is _____ [City and State].

(X) [Signature]

Signature of Company Officer

(X) May 9, 2019

Date

General Contractual Requirements

1. Force Majeure - The bidder shall not be liable for any excess costs if the failure to perform the contract arises out of causes beyond the control and without the fault or negligence of the bidder. Such causes may include, but are not limited to acts of God or of the public enemy, acts of Governments in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restriction, strikes, freight embargoes, and unusually severe weather; but in every case the failure to perform must be beyond the control and without the fault or negligence of the bidder.
2. Governing Law - Except to the extent that this agreement may be governed by any federal law, including federal bankruptcy law, this Agreement shall be governed by, constructed and interpreted under, and enforced exclusively in accordance with the laws of the State of South Carolina, and the courts in the State of South Carolina shall have jurisdiction with respect to any dispute arising hereunder.
3. Proposer Qualifications - Proposer must, upon request of the City, furnish satisfactory evidence of its ability to furnish products and/or services in accordance with the terms and conditions of this RFP. The City of Georgetown reserves the right to make the final determination as to the proposer's ability to provide the services herein.
4. Proposer Responsibility - Each proposer shall fully acquaint him/herself with conditions relating to the scope and restrictions attending the execution of the work under the conditions of this RFP. It is expected that this will sometimes require on-site observation. The failure or omission of the proposer to acquaint him/herself with existing conditions shall in no way relieve him/her of any obligation with respect to this RFP or to a contract.
5. Affirmative Action - The proposer will take affirmative action in complying with all federal and state requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees without regard or discrimination by reason of race, color, religion, sex, national origin or physical handicap.
6. Women and Minority Business Enterprise (WMBE) Statement - It is the policy of the City of Georgetown to provide minorities, and women equal opportunity for participating in all aspects of the City's contracting and procurement programs, including but not limited to employment, construction projects, and lease agreements consistent with the laws of the State of South Carolina. It is further the policy of the City of Georgetown to prohibit discrimination against any person or business in pursuit of these opportunities on the basis of race, color, national origin, religion, sex, age, handicap, or veteran status. It is further the policy of the City of Georgetown to conduct its contracting and procurement programs so as to prevent such discrimination and to resolve any and all claims of such discrimination.
7. Termination - Subject to the following provisions, any contract resulting from this request for proposals may be terminated by the City provided a 30 day advance notice in writing by the City Administrator, or his designee, is given to the proposer:
 - 7.1 Non-Appropriations - Funds for this contract are payable from local appropriations. If the sufficient appropriations are not made to pay the charges under the contract it shall terminate without any obligation to the City.
 - 7.2. Convenience - In the event that a contract is terminated or canceled upon request and for the convenience of the City without the required 30 day advance written notice, then the City shall negotiate reasonable termination costs, if applicable.

7.3 Cause - Termination by the City for the cause, default or negligence on part of the proposer, shall be excluded from the foregoing provisions; termination costs, if any shall not apply. The 30 day advance notice requirement is waived and the default provision herein shall apply.

7.4 Default – In case of default by the proposer, the City reserves the right to purchase any and all items/services in default in open market, charging proposer with any excessive costs. SHOULD SUCH CHARGE BE ASSESSED, NO SUBSEQUENT PROPOSALS OF THE DEFAULTING PROPOSER WILL BE CONSIDERED UNTIL THE ASSESSED CHARGE HAS BEEN SATISFIED.

8. Prime Proposer Responsibilities - The proposer will be required to assume sole responsibility for the complete effort as required by this RFP. The City will consider the proposer to be the sole point of contact with regard to all contractual matters.
9. Subcontracting - If any part of the work covered by this RFP is to be subcontracted, the proposer shall identify the subcontracting organization and the contractual arrangements made therewith at the time of the offer. All subcontractors must be approved by the City. The successful proposer will also furnish the corporate or company name and the names of the officers of any subcontractors engaged by the proposer.
10. Ownership of Material – All materials and documents submitted by the proposer in response to this specification become the property of the City of Georgetown and will not be returned to the proposer.
11. Compliance with State and Federal Requirements – State and Federal requirements that are more restrictive than these set forth herein shall be followed by the proposer.
12. Contract Amendments - Amendments to any agreement between the City and the proposer must be reviewed and approved in writing by the City of Georgetown City Administrator or his designee.
13. Assignment - No contract or its provisions may be assigned, sublet, or transferred without the written consent of the City of Georgetown Finance Department.
14. Records Retention and Right to Audit – The City shall have the right to audit the books and records of the proposer as they pertain to this contract. Such books and records shall be maintained for a period of 3 years from the date of final payment under contract.
15. The City may conduct performance audits of the proposer, as determined necessary by the City. Pertaining to all audits, the proposer shall make available to the City, access to its computer files containing the history of the contract performance and all other documents related to the audit. Additionally, any software used by the proposer shall be made available for auditing purposes at no cost to the City.
16. Independent Contractor Status - The parties hereby agree that the contractor is an independent contractor of the City and that nothing in an agreement with the City shall be deemed to place the parties in a relationship of employer/employee, partners, or joint ventures. Neither party shall have the right to obligate or bind the other in any manner. Each party agrees and acknowledges that it will not hold itself out as an authorized agent with the power to bind the other party in any manner. Each party shall only be responsible for any withholding taxes, payroll taxes, disability insurance payments, unemployment taxes, or other similar taxes or charges with respect to its activities in relation to performance of its obligations of an agreement.
17. Representations of Proposer - Proposer represents, warrants, and covenants that:

- (a) In providing the services proposer shall utilize the care and skill used by members of proposer's profession practicing under similar circumstances at the same time and in the same locality.
 - (b) All employees provided by the proposer (employees) to the City shall have the qualifications, skills and experience necessary to perform his/her job in accordance with the requirements of the agreement. The City may request removal of any employee for good cause.
 - (c) Proposer is a business, validly existing and in good standing under the Laws of the State of South Carolina.
18. Indemnity Provisions - Proposer agrees to and shall indemnify and hold the City harmless from and against all liability, loss, damages or injury, and all costs and expenses (Including attorney fees and costs of any suit related thereto) suffered or incurred by the City, arising from or related to the terms of this project, or proposer's performance thereunder.
19. City Business License and permits - The selected proposer shall be required to obtain all applicable City of Georgetown permits and business licenses **prior to work commencing**. Contact Jestin Gilliard, Revenues Manager, jgiilliard@cogsc.com or 843.545.4041, for business license information. Contact the Housing & Community Development Department at 843.545.4017 for permitting information. These expenses shall be included in the total proposal cost.

Janitorial Services for Various City of Georgetown Facilities RFP

BID FORM

COST OF SERVICES

<u>Base Cost of Service Per Department</u>		
	<u>Costs</u>	
<u>Facility & Frequency of Cleaning Needed</u>	Per Day	Per Month
1. 341 East Bay Street (East Bay Park Public Restrooms) Frequency varies, see attached schedule	\$30.30	\$912.54
2. 417 Wood Street (Administration Dept.) 1 time per week	\$23.29	\$202.86
3. 800 Church Street (Electric Dept.) 1 time per week	\$50.56	\$207.88
4. 700 Screven Street (Public Restrooms) Frequency varies, see attached schedule	\$30.69	\$930.40
5. 1003 Front Street (Kaminski House Museum Public Restrooms) Frequency varies, see attached schedule	\$30.33	\$920.28
6. 125 Kaminski Street (Public Works Dept.) 2 times per week	\$30.96	\$939.15
7. 2125 Prince Street (Ben Cooper Park Public Restrooms) Frequency varies, see attached schedule	\$30.30	\$912.54
8. 126 Ridge Street (Wastewater Treatment Plant) 1 time per week	\$29.01	\$204.79
9. 2377 Maybank Drive (Water Utilities Dept.) 1 time per week	\$34.56	\$206.66
10. 2377 Maybank Drive (Field Services Building) 1 time per week	\$32.34	\$205.91
11. 2355 Maybank Drive (Water Treatment Plant) 1 time per week	\$29.01	\$204.79
12. 1134 N Fraser Street (City Hall) 3 times per week	\$50.23	\$703.36
TOTAL	\$401.58	\$6551.16
Number of days to begin service after contract award: 25	Annual Cost: \$ <u>78,613.80</u>	
Hourly rate for emergency/unplanned circumstances, or on call services	Per Person/Per Hour <u>\$35.00</u>	

Attachment: JANI KING (2773 : Janitorial Services for City of Georgetown)

CITY OF GEORGETOWN PUBLIC RESTROOM LOCATIONS

Addresses	Time Period	FreQ.	Daily Cost	Monthly Cost
341 East Bay Street East Bay Park Public RR	Jan - Mid March	5 Days M-F	\$22.12	\$398.16
2125 Prince Street Ben Cooper Park Public RR	Jan - Mid March	5 Days M-F	\$32.75	\$589.30
700 Screven Street Public Restrooms	Jan - Mid March	5 Days M-F	\$31.96	\$575.78
1003 Front Street Kaminski House Museum RR	Jan - Mid March	5 Days M-F	\$33.03	\$594.54
Addresses	Time Period	FreQ.	Daily Cost	Monthly Cost
341 East Bay Street East Bay Park Public RR	Mid March - June	7 Days	\$30.30	\$912.54
2125 Prince Street Ben Cooper Park Public RR	Mid March - June	7 Days	\$30.30	\$912.54
700 Screven Street Public Restrooms	Mid March - June	7 Days	\$30.69	\$930.40
1003 Front Street Kaminski House Museum RR	Mid March - June	7 Days	\$30.33	\$920.28
Addresses	Time Period	FreQ.	Daily Cost	Monthly Cost
341 East Bay Street East Bay Park Public RR	June - August	7 Days 2x's per day	\$49.63	\$1,505.55
2125 Prince Street Ben Cooper Park Public RR	June - August	7 Days 2x's per day	\$49.63	\$1,505.55
700 Screven Street Public Restrooms	June - August	7 Days 2x's per day	\$52.21	\$1,674.72
1003 Front Street Kaminski House Museum RR	June - August	7 Days 2x's per day	\$55.01	\$1,656.50

Addresses	Time Period	FreQ.	Daily Cost	Monthly Cost
341 East Bay Street East Bay Park Public RR	Sept - December	7 Days	\$30.30	\$912.54
2125 Prince Street Ben Cooper Park Public RR	Sept - December	7 Days	\$30.30	\$912.54
700 Screven Street Public Restrooms	Sept - December	7 Days	\$30.69	\$930.40
1003 Front Street Kaminski House Museum RR	Sept - December	7 Days	\$30.33	\$920.28

Cost Proposal to be valid for ninety (90) days. Quoted price shall include all labor, equipment, supplies, materials, taxes, applicable insurance, business license fees, permits, or any other costs relative to the scope of work and requirements in the RFP. City is not tax exempt.

Company

Name: JANIKING OF MYRTLE BEACH/GEORGETOWN/WILMINGTON

Signature

By: Duly Authorized Officer

Date

Printed Name:

Title

Federal ID/SS# 59-3120367

Business Address 5000 HIGHWAY 17 BYPASS MB, SC Business Phone 843-294-5264

Email tshields@janikingmyr.com Cell 843-602-2711

By signature hereto the undersigned declares that I acknowledge that I have read and understand all items to be furnished and will comply fully with the requirements and specifications, except where otherwise specifically noted. I understand that the City shall evaluate proposals in accordance with its Municipal Code and policies, and that it reserves the right to reject any and all proposals and to waive any irregularities which it may deem to be in its best interest.

I affirm that I am a duly authorized legal agent and/or employee of the firm for which I am making the foregoing proposal on its behalf, and that no collusion in any form has occurred, either directly or indirectly.

I confirm that I have attended site visits for all locations to be provided janitorial services as outlined in the RFP. In addition, I acknowledge that I have read and understand any and all Addenda published in regard to this RFP.

Attachment: JANI KING (2773 : Janitorial Services for City of Georgetown)

Janitorial Services for Various City of Georgetown Facilities RFP

REFERENCES

<u>Reference #1 Entity Name</u>	GRAND STRAND WATER & SEWER
Contact:	JASON POSTON
Title:	MAINTENANCE MANAGER
Street:	166 JACKSON BLUFF ROAD
City, State & Zip:	CONWAY, SC 29526
Primary Telephone:	843-443-8287
Primary FAX:	
E-Mail Address:	JPOSTON@GSWSA.COM
Brief Explanation of Relationship:	PERFORM COMMERCIAL CLEANING SERVICES

Attachment: JANI KING (2773 : Janitorial Services for City of Georgetown)

Janitorial Services for Various City of Georgetown Facilities RFP

REFERENCES

<u>Reference #2 Entity Name</u>	Y.M.C.A.
Contact:	RYAN FINNEY
Title:	CEO
Street:	529 BROWNS FERRY ROAD
City, State & Zip:	GEORGETOWN, SC 295440
Primary Telephone:	843-449-9622
Primary FAX:	
E-Mail Address:	RYANFINNEY@COASTALCAROLINAYMCA.ORG
Brief Explanation of Relationship:	PERFORM COMMERCIAL CLEANING SERVICES

Attachment: JANI KING (2773 : Janitorial Services for City of Georgetown)

Janitorial Services for Various City of Georgetown Facilities RFP

REFERENCES

<u>Reference# 3 Entity Name</u>	KED PLASMA
Contact:	NATASHA BLACK
Title:	CENTER DIRECTOR
Street:	1890 JOE WHITE AVENUE
City, State & Zip:	MYRTLE BEACH, SC 29577
Primary Telephone:	843-353-3796
Primary FAX:	
E-Mail Address:	NBLACK@KEDPLASMAUSA.COM
Brief Explanation of Relationship:	PERFORM COMMERCIAL CLEANING SERVICES

Attachment: JANI KING (2773 : Janitorial Services for City of Georgetown)

Janitorial Services for Various City of Georgetown Facilities RFP

EXCEPTIONS PAGE

List any areas where you cannot or will not comply with the specifications or terms contained within the bid documentation. If none, write "NONE".

"NONE"



Attachment: JANI KING (2773 : Janitorial Services for City of Georgetown)

City of Georgetown
Front St UG Electrical System Upgrade #1919
Phase 1 Construction - Spec # 171007-03

11.B.1

Bid Opening Date	5/1/19 2:30 PM		
Company	Specified	Sumter Utilities Inc	Lee Electrical Construction Inc
Name of Bidder		Derek O'Bradovich	Jerry Lee
Option 1 Lump Sum Price (Material and Labor)		\$942,400.00	\$919,479.61
Option 2 Lump Sum Price (Labor)		\$805,000.00	\$803,764.96
Work Completed (Days)		120	Did not provide
Estimated Notice to Proceed	May 20, 2019	May 20, 2019	May 20, 2019
Estimated Completion Date	Oct 11, 2019	November 12, 2019	October 11, 2019
<u>Subcontractors</u>		Down Under Directional Boring (Boring and Duct Bank Installation)	CR Jackson (paving)
		Coastal Structures (Cast in Place Concrete)	
		GEI Testing, Inc (Cable Testing)	
		Landscaping TBD if applicable	
<u>Manufacturers</u>			
	UG 15kV primary cable	Okonite	Okonite
	UG 600 V secondary cable	Okonite	Houston Wire Cable
	15 kV elbow connectors	Elastimold	Elastimold
	15 kV straight splices	Elastimold	3-M
	15 kV cable terminations	Blackburn	3-M
	600 V secondary connectors	Blackburn	Homac Blackburn
	grounding connectors	Eritech	Hubbell or Blackburn
<u>Unit Prices</u>		Labor & Material	Labor Only
Conduit trenching, machine dug, per cubic yard		\$57.25	\$140.00
Conduit trenching, hand dug, per cubic yard		\$343.52	\$200.00
Rock excavation, per cubic yard		\$2,320.53	\$450.00
Cut and replace asphalt pavement (furnish all materials), per square yard		\$69.62	\$80.00
Cut and replace decorative concrete sidewalk (furnish all materials), per square yard		\$92.82	\$215.00
Re-seed and mulch (furnish all materials), per square yard		\$193.38	\$12.00
Re-sod (furnish all materials), per square yard		\$77.35	\$55.00
Concrete for transformer pads, including reinforcing and formwork, per cubic yard		\$1,470.00	\$6,250.00
Bore under roadway, including 4-inch conduit installation, per foot		\$34.00	\$140.00
Setup for bore, including excavation and backfill of pit, each		\$116.03	\$500.00
Repair lifting lug on existing pull box, each		\$1,109.47	\$850.00
Conduit, including fittings and supports, installed, per foot:			\$75
4 inch PVC schedule 40 direct buried		\$29.41	\$20.00
1-1/2 inch rigid steel		\$96.45	\$25.00
2 inch rigid steel		\$125.08	\$30.00
2 inch flexible liquid-tight conduit		\$22.46	\$20.00
Furnish and install 5/8 inch by 10 foot ground rod, install, test resistance, and connect to equipment with copper conductor (furnish exothermic welded connections to ground rod), each		\$246.58	\$100.00
Furnish and install 5/8 inch by 12 foot sectional ground rod, install, test resistance, and connect to equipment with copper conductor (furnish exothermic welded connections to ground rod), each		\$269.48	\$110.00

Attachment: Ph 1 Construction Bid Evaluation (2781 : Approval of Contract with Lee Electrical Construction for Front St UG Upgrade Phase 1)

Company	Specified	Sumter Utilities Inc		Lee Electrical Construction Inc	
No. 2/0 AWG bare copper ground wire, installed, per foot		\$36.11		\$7.00	
No. 2/0 AWG copper exothermic welded connection, each		\$101.27		\$50.00	
Three No. 1/0 AWG aluminum 15 kV URD cables in conduit, installed, per foot		\$23.34		\$15.00	
600 V cable in conduit, installed, per foot:					
Three 750 kcmil and one 350 kcmil copper		\$82.41	\$27.82	\$70.00	\$11.00
Three 750 kcmil and one 350 kcmil aluminum		\$77.13	\$27.82	\$20.00	\$10.00
Four 500 kcmil and one 350 kcmil aluminum 600 V		\$85.25	\$34.78	\$20.00	\$9.00
Three 500 kcmil and one 350 kcmil aluminum		\$67.86	\$27.82	\$18.00	\$7.00
Two 500 kcmil and one 350 kcmil aluminum		\$50.49	\$20.87	\$13.00	\$5.00
Three No. 4/0 AWG and one No. 1/0 AWG aluminum		\$55.01	\$27.82	\$10.00	\$5.00
Two No. 4/0 AWG and one No. 1/0 AWG aluminum		\$40.75	\$20.87	\$7.00	\$3.00
Three No. 4/0 AWG and one No. 2/0 AWG aluminum		\$53.01	\$27.82	\$10.00	\$5.00
Two No. 4/0 AWG and one No. 2/0 AWG aluminum		\$39.75	\$20.87	\$7.00	\$3.00
15 kV loadbreak elbow, installed, each		\$278.25	\$250.00	\$130.00	\$60.00
15 kV cable splice, installed, each		\$139.12	\$115.00	\$300.00	\$250.00
600 V submersible connector, six 2-hole NEMA pad outlets with insulating sleeves, installed, each				\$80.00	\$40.00
600 V submersible connector, three 1-hole NEMA pad outlets with insulating sleeves, installed, each		\$125.21	\$115.00	\$80.00	\$40.00
Dual adapter kits for 600 V submersible connectors		\$139.12	\$120.00	\$70.00	\$30.00
600 V terminal lugs, installed, each:					
750 kcmil aluminum 2-hole NEMA		\$60.89	\$34.78	\$30.00	\$14.00
500 kcmil aluminum 2-hole NEMA		\$53.27	\$34.78	\$25.00	\$14.00
350 kcmil aluminum 2-hole NEMA		\$48.52	\$34.78	\$20.00	\$14.00
No. 4/0 AWG aluminum 2-hole NEMA		\$40.77	\$34.78	\$20.00	\$10.00
No. 2/0 AWG aluminum 2-hole NEMA		\$45.35	\$34.78	\$20.00	\$10.00
No. 1/0 AWG aluminum 2-hole NEMA		\$50.35	\$34.78	\$20.00	\$10.00
No. 10 AWG aluminum 2-hole NEMA		\$45.35	\$34.78	\$20.00	\$10.00
No. 12 AWG aluminum 2-hole NEMA		\$45.35	\$34.78	\$20.00	\$10.00
500 kcmil aluminum 1-hole NEMA		\$50.63	\$34.78	\$25.00	\$10.00
350 kcmil aluminum 1-hole NEMA		\$43.58	\$34.78	\$20.00	\$10.00
No. 4/0 AWG aluminum 1-hole NEMA		\$40.06	\$34.78	\$20.00	\$10.00
No. 2/0 AWG aluminum 1-hole NEMA		\$40.06	\$34.78	\$20.00	\$10.00
No. 1/0 AWG aluminum 1-hole NEMA		\$40.06	\$34.78	\$20.00	\$10.00
No. 10 AWG aluminum 1-hole NEMA		\$40.06	\$34.78	\$20.00	\$10.00
No. 12 AWG aluminum 1-hole NEMA		\$40.06	\$34.78	\$20.00	\$10.00
Cable support bracket, stainless steel slotted channel, 18" long, 1-5/8" x 1-5/8", 12 GA, installed, each		\$491.74	\$104.34	\$225.00	\$175.00

Company	Specified	Sumter Utilities Inc		Lee Electrical Construction Inc	
Cable clamp, 1-7/8", polymer, with stainless steel strap, installed, each		\$45.91	\$35.91	\$80.00	\$50.00
Manhole wall support, stainless steel slotted channel, 72" long, 13/16" x 1-5/8", 12 GA, installed, each		\$420.87	\$139.12	\$250.00	\$175.00
Pull box wall support, stainless steel slotted channel, 38" long, 13/16" x 1-5/8", 12 GA, installed, each		\$139.12	\$120.00	\$200.00	\$125.00
Perform dc hipot cable test on completed single phase 15 kV cable section, each		\$695.61		\$600.00	
Perform dc hipot cable test on completed three phase 15 kV cable section, each		\$1,391.23		\$2,000.00	
Install 10 kVA single phase pad-mounted transformer, each			\$1,669.47		\$350.00
Install 50 kVA single phase pad-mounted transformer, each			\$1,669.47		\$350.00
Install 75 kVA single phase pad-mounted transformer, each			\$1,669.47		\$400.00
Install 100 kVA single phase pad-mounted transformer			\$1,669.47		\$400.00
Install 167 kVA single phase pad-mounted transformer			\$1,669.47		\$400.00
Install 500 kVA three phase pad-mounted transformer			\$2,504.21		\$850.00
Install 750 kVA three phase pad-mounted transformer			\$2,504.21		\$1,500.00
Furnish and install fireproofing tape on 15 kV URD cables, per foot				\$8.00	\$7.00
Stated Exceptions to Specification		Exception stated to insurance requirements, see proposal for full details Bid conditioned on negotiation of mutually acceptable terms & conditions, see proposal for full details.			
Comments		Conditions apply. Bid based on drawings E-1004-1 and E-1004-2, phases 1-4. Night work and road closures may be required. Proposal based on existing conduit, manholes, and pullboxes being intact and free from obstructions for removal of existing conductors and for installation of new conductors. 4 weeks for material delivery		Note comments provided on Certificate of Liability Insurance Sheet 2.	
Payment Terms		None Provided		None Provided	
Lump Sum Price - Option 1		\$942,400.00		\$919,479.61	
Price above low bid		\$22,920.39		\$0.00	
Percent above low bid		2.49%		0%	
Lump Sum Price - Option 2		\$805,000.00		\$803,764.96	
Price above low bid		\$1,235.04		\$0.00	
Percent above low bid		0.15%		0.00%	

Minimum Prices	Amount	Cell Name
Minimum Price - Option 1	\$919,479.61	minprice1
Minimum Price - Option 2	\$803,764.96	minprice2

*Red text indicates deviation from specification
**Green cells indicate the lower unit price

MEMORANDUM**UTEC**

City of Georgetown – Front St UG Electrical System Upgrade #1919
Phase 1 Construction & Materials – Spec # 171007-03/04

Project No.171007
File:40.0000
May 7, 2019

To: Alan Loveless
Director of Electric Utility
City of Georgetown, SC

From: Heather Sudduth

Bid proposals for Phase 1 Construction of the Front St Underground System Upgrade were received from two contractors:

1. Sumter Utilities, Inc
2. Lee Electrical Construction, Inc

Each bid was evaluated and the results are tabulated in the attached Ph 1 Construction Bid Eval spreadsheet, including subcontractors, manufacturers, and unit pricing.

The proposal requested bids for the following two options: Option 1: The Contractor to provide all materials and labor. Option 2: The Contractor to provide conduit and accessories, grounding materials, foundations, and all labor. The Owner to provide all other materials. The lowest bidder for both options was Lee Electrical Construction.

- Option 1: \$919,479.61
- Option 2: \$803,746.96

Lee Electrical Construction provided all required information and specified that they could complete construction prior to October 11, 2019, as specified. Lee Electrical Construction unit pricing was lower than Sumter Utilities for most items, but not all.

Bid proposals were also received for Phase 1 Materials for the Front St Underground System Upgrade from three suppliers:

1. Shealy Electrical Wholesales
2. Anixter, Inc
3. Line Equipment Sales

Memo: City of Georgetown – Front St UG Electrical System Upgrade #1919
Phase 1 Construction & Materials – Spec # 171007-03/04

Date: May 7, 2019

Each bid was evaluated and the results are tabulated in the attached Ph 1 Materials Bid Eval spreadsheet. Item manufacturers and catalog numbers were not included in the attached spreadsheet, but can be found on the individual bids.

Several items listed in the specifications were not quoted in any of the three proposals. For some items, the suppliers did not receive quotes from the manufacturers in time to submit for bid. For other items, the suppliers were unable to determine a manufacturer and catalog number. UTEC has followed-up with several suppliers to obtain quotes for the missing items. Unit prices for items quoted after the bid opening are highlighted in blue on the attached spreadsheet.

Shealy Electrical Wholesales quoted 17 of the 32 items, with lead times of up to 8 weeks. Of the 17 items quoted, Shealy provided the lowest unit price on 3 items. Anixter quoted 15 of the 32 items, with lead times of up to 6 weeks. Of the 15 items quoted, Anixter provided the lowest unit price on 5 items. Anixter was able to quote an additional 3 items after the bid opening date. Line Equipment Sales (LES) quoted 20 of the 32 items, with lead times up to 10 weeks. Of the 20 items quoted, LES provided the lowest unit price on 15 items. LES was able to quote an additional 6 items after the bid opening date.

The manhole and pull box wall supports quoted by Anixter are sold in 10' sections of stainless steel slotted channel that will need to be cut to the appropriate lengths. Assume each 10 foot piece can make one manhole and one pull box wall support. Anixter did not provide a quote for the cable support bracket. UTEC has used an estimate in the material bid evaluation spreadsheet for the cable support brackets.

If materials are purchased by the City for the project, UTEC recommends that materials be purchased from both LES and Anixter. The Ph 1 Material Bid Evaluation spreadsheet, Total Estimate of Materials tab, provides an estimate of the lump sum price of materials to be supplied by the Owner for Phase 1 Construction Option 2. The tab shows the item numbers, description, quantity, unit price, total price for each item, and the source of the unit price. The estimated lump sum price for materials to be supplied by the City for Construction Option 2 is \$51,971.64.

If materials are purchased by the City for the project, UTEC recommends that items 7-10 be purchased from Anixter, for an estimated total of \$14,861.42, triplex and quadruplex cables to be supplied from the City of Georgetown's stock estimated at \$2,483.65, and all other materials to be purchased from Line Equipment Sales for \$34,626.57.

Memo: City of Georgetown – Front St UG Electrical System Upgrade #1919
Phase 1 Construction & Materials – Spec # 171007-03/04

Date: May 7, 2019

If materials are purchased by the City, the City will be responsible for ensuring that materials are available to the construction contractor in a timely manner to avoid construction delays. The construction contractor could request additional compensation for delays due to material availability. Several important items including transformer stud connectors, certain terminal lug sizes, and Y-type bus connectors have lead times of 8-10 weeks. Without these items, the construction completion could be delayed.

If the City decides to pursue Option 2, UTEC will be happy to work with the City during construction to coordinate material delivery and construction activities in an attempt to avoid or minimize construction delays as much as possible. Once the City has selected how to proceed, UTEC can conform the Phase 1 Construction specifications and the Phase 1 Materials specification, if necessary, to be used as part of the City's purchase contract.

**AN ORDINANCE AMENDING CHAPTER 22, ARTICLE VII, OF THE CODE OF
ORDINANCES OF THE CITY OF GEORGETOWN, SOUTH CAROLINA
PROVIDING FOR CROSS-CONNECTION CONTROL PROGRAM**

WHEREAS, Council has determined that the existing Cross-Connection Control Program of the City of Georgetown should be revised; and

WHEREAS, Council further determined that the residential lawn irrigation systems, cross-connection control regulation program be revised per notification from SCDHEC, Bureau of Water, referencing amendment regulations to the State Primary Water Regulations R.61-58.7 (F) Cross Connection Control; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina that the following sections be amended to the City Code of Ordinance, Chapter 22, Article VII, Cross-Connection Control Program, Section 22-224, Section 22-226, Section 22-227, Section 22-228, Section 22-230, and Section 22-232.

ARTICLE VII.

CROSS-CONNECTION CONTROL PROGRAM

Sec. 22-224. Definitions.

Deleted Permit. A document issued by the utility which allows the use of a backflow preventer.

Sec. 22-226. Requirements.

(a) *Utility.*

- (1) On new installations, the utility will provide on-site evaluation and/or inspection of the plans in order to determine the type of backflow preventer, if any, that will be required. In any case, a minimum of a dual check valve will be required in any new construction.
- (2) For existing premises, the utility will perform evaluations and inspections of plans and/or premises, if needed, and inform the owner by letter of any corrective action deemed necessary and the time allowed for the correction to be made. Ordinarily, ninety (90) days will be allowed, however, this time period may be shortened depending upon the degree of hazard involved and the history of the device(s) in question.
- (3) The utility will not allow any cross-connection to remain unless it is protected by an approved backflow preventer which will be regularly tested to insure satisfactory operation.

(7) Deleted.

(b) *Owner.*

(10) The owner shall be responsible for annual device testing and retesting in the case that the device fails to operate correctly at the owner's expense.

Sec. 22-227. Clarifications and recommendations.

(c) *Low hazard residential irrigation system.* Each low hazard residential irrigation system connection shall be protected by the minimum of a residential dual check.

As a result of this minimum acceptable protection, the utility will have a change out frequency of the residential dual check which will occur every 10 years. Appropriate records will be maintained to verify compliance with the established change out requirements.

High hazard residential lawn irrigation systems. Any residential lawn irrigation system that includes chemical addition, or is also connected to another water source which is not an approved public water system, shall be considered a high hazard cross connection and must meet the requirements specified for high hazard cross connections. A high hazard cross connection is a connection between an approved public water system and a service or other water system which has or may have any material in the water dangerous to health, or connected to any material dangerous to health, that is or may be handled under pressure, or subject to negative pressure. Protection shall be by air gap separation or an approved reduced pressure principle backflow prevention assembly. Reduced pressure principle backflow prevention assemblies shall not be installed in any location subject to possible flooding. This includes pits or vaults which are not provided with a gravity drain to the ground's surface that is capable of exceeding the discharge rate of the relief valve.

Sec. 22-228. Permits

Deleted entire section.

Sec. 22-230. Periodic testing.

(b) Testing shall be performed by an approved contractor or tester. This testing will be done at the owner's expense.

(c) Deleted

Sec. 22-231. Records and reports.

- (a) Records. The utility will initiate and maintain the following:
- (1) Master files on customer cross-connection tests and/or inspections.
 - (2) Deleted.
 - (3) Deleted.
 - (4) Copies of lists and summaries supplied to the department.

Sec. 22-232. Fees and charges.

Deleted entire section.

PASSED this ___ day of _____ 2019.

ATTEST:

Ann U. Mercer, City Clerk

Brendon M. Barber, Sr., Mayor

First Reading:

APPROVED AS TO FORM

Second Reading:

Elise F. Crosby, City Attorney



AIA® Document B133™ – 2014

Standard Form of Agreement Between Owner and Architect, Construction Manager as Constructor Edition

AGREEMENT made as of the Sixth day of May in the year 2019
(In words, indicate day, month and year.)

BETWEEN the Architect's client identified as the Owner:
(Name, legal status, address and other information)

City of Georgetown
417 Wood Street
Georgetown, SC 29440
Telephone Number: 843.545.4100

and the Architect:
(Name, legal status, address and other information)

Creech & Associates, PLLC, Professional Limited Liability Company
1000 W. Morehead Street
Suite 120
Charlotte, NC 28208
Telephone Number: 704.376.6000

for the following Project:
(Name, location and detailed description)

Georgetown City Hall
Georgetown, SC

The scope of work is to rebuild the Georgetown City Hall on the former site located at 120 N. Fraser Street. The project will be approximately 15,000 square feet designed to provide office space for city staff and the council chamber.

The Construction Manager (if known):
(Name, legal status, address and other information)

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Documents A201™–2007, General Conditions of the Contract for Construction; A133™–2009 Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price; and A134™–2009 Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee without a Guaranteed Maximum Price. AIA Document A201™–2007 is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

Init.

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User Notes:

(1364481356)

Attachment: CITY HALLAEB133-2014 - Final - 2019-05-17.pdf (2772 : Approval of A/E design and construction administration fees for new City

1

TABLE OF ARTICLES

1	INITIAL INFORMATION
2	ARCHITECT'S RESPONSIBILITIES
3	SCOPE OF ARCHITECT'S BASIC SERVICES
4	ADDITIONAL SERVICES
5	OWNER'S RESPONSIBILITIES
6	COST OF THE WORK
7	COPYRIGHTS AND LICENSES
8	CLAIMS AND DISPUTES
9	TERMINATION OR SUSPENSION
10	MISCELLANEOUS PROVISIONS
11	COMPENSATION
12	SPECIAL TERMS AND CONDITIONS
13	SCOPE OF THE AGREEMENT

ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Section 1.1.

(Note the disposition for the following items by inserting the requested information or a statement such as "not applicable," "unknown at time of execution," or "to be determined later by mutual agreement.")

§ 1.1.1 The Owner's program for the Project:

(Identify documentation or state the manner in which the program will be developed.)

The scope of work for programming is defined under Article 12.1.

§ 1.1.2 The Project's physical characteristics:

(Identify or describe, if appropriate, size, location, dimensions, or other pertinent information, such as geotechnical reports; site, boundary and topographic surveys; traffic and utility studies; availability of public and private utilities and services; legal description of the site; etc.)

The scope of work is to rebuild the Georgetown City Hall on the former site located at 120 N. Fraser Street. The project will be approximately 15,000 square feet designed to provide office space for city staff and the council chamber.

§ 1.1.3 The Owner's budget for the Cost of the Work, as defined in Section 6.1:

(Provide total and, if known, a line item breakdown.)

TBD

§ 1.1.4 The Owner's anticipated design and construction schedule:

.1 Design phase milestone dates, if any:

Space Needs Study

6 Weeks

Owner Review	4 Weeks
Schematic Design	8 Weeks
Owner& CM@R Review	4 Weeks
Design Development	8 Weeks
Owner & CM@R Review	5 Weeks
Construction Documents	14 Weeks
Owner& CM@R Review	5 Weeks
Bidding	5 weeks

- .2 Commencement of construction:
- .3 Substantial Completion date or milestone dates:
- .4 Other:

§ 1.1.5 The Owner intends to retain a Construction Manager pursuant to the following agreement:
(Indicate agreement type.)

- [] AIA Document A133–2009, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price.
- [] AIA Document A134–2009, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee without a Guaranteed Maximum Price.

§ 1.1.6 The Owner's requirements for accelerated or fast-track scheduling or phased construction are set forth below:
(List number and type of bid/procurement packages.)

§ 1.1.7 Other Project information:
(Identify special characteristics or needs of the Project not provided elsewhere, such as the Owner's sustainable objective, if any, or historic preservation requirements.)

§ 1.1.8 The Owner identifies the following representative in accordance with Section 5.5:
(List name, address and other information.)

Carey Smith
417 Wood Street
Georgetown, SC 29440
Telephone Number: 843.545.4175

Email Address: csmith@cogsc.com

§ 1.1.9 The persons or entities, in addition to the Owner's representative, who are required to review the Architect's submittals to the Owner are as follows:
(List name, address and other information.)

§ 1.1.10 The Owner will retain the following consultants:
(List name, legal status, address and other information.)

- .1 Construction Manager:
(The Construction Manager is identified on the cover page. If a Construction Manager has not been retained as of the date of this Agreement, state the anticipated date of retention. If the Architect is to assist the Owner in selecting the Construction Manager, complete Section 4.1.1)
- .2 Cost Consultant (if in addition to the Construction Manager):
(If a Cost Consultant is retained, appropriate references to the Cost Consultant should be inserted in Sections 3.3.6, 3.3.7, 3.4.2, 3.4.3, 3.5.4, 3.5.5, 5.4, 6.3, 6.3.1, 6.4 and 11.6.)
- .3 Land Surveyor:
- .4 Geotechnical Engineer:
- .5 Civil Engineer:
- .6 Other consultants:
(List any other consultants retained by the Owner, such as a Project or Program Manager, or scheduling consultant.)

§ 1.1.11 The Architect identifies the following representative in accordance with Section 2.4:
(List name, address and other information.)

David A. Creech

1000 W. Morehead Street
Suite 120
Charlotte, NC 28208
Telephone Number: 704.376.6000

Email Address: dcreech@creech-design.com

§ 1.1.12 The Architect will retain the consultants identified in Sections 1.1.12.1 and 1.1.12.2:
(List name, legal status, address and other information.)

§ 1.1.12.1 Consultants retained under Basic Services:

.1 Structural Engineer:

Weatherly Structural Engineers
Ashleigh Weatherly
514 Alder Street Suite 2 Box B
Myrtle Beach, SC 29577

Telephone Number: 843.448.3428

.2 Civil Engineer:

ADC Engineering
Jeff Webb
1226 Yeamans Hall Road
Hanahan, SC 29410

Telephone Number: 843-566-0161

.3 Mechanical Engineer:

DWG Consulting Engineers
Mark Uyak
1009 Anna Knapp Blvd Suite 202
Mt Pleasant, SC 29464

Telephone Number: 843-849-1141

.4 Electrical Engineer:

DWG Consulting Engineers

1009 Anna Knapp Blvd Suite 202
Mt Pleasant, SC 29464

Telephone Number: 843-849-1141

§ 1.1.12.2 Consultants retained under Additional Services:

§ 1.1.13 Other Initial Information on which the Agreement is based:

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User Notes:

(1364481356)

§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that such information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the schedule, the Architect's services and the Architect's compensation.

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide the professional services as set forth in this Agreement.

§ 2.2 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 2.3 The Architect shall provide its services in conjunction with the services of a Construction Manager as described in the agreement identified in Section 1.1.5. The Architect shall not be responsible for actions taken by the Construction Manager.

§ 2.4 The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Project.

§ 2.5 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

§ 2.6 **Insurance.** The Architect shall maintain the following insurance for the duration of this Agreement. If any of the requirements set forth below exceed the types and limits the Architect normally maintains, the Owner shall reimburse the Architect for any additional cost as set forth in Section 11.8.3.

§ 2.6.1 Commercial General Liability with policy limits of not less than two million dollars (\$ 2,000,000) for each occurrence and four million dollars (\$ 4,000,000) in the aggregate for bodily injury and property damage.

§ 2.6.2 Automobile Liability covering vehicles owned by the Architect and non-owned vehicles used by the Architect with policy limits of not less than two million dollars (\$ 2,000,000) per claim and two million dollars (\$ 2,000,000) in the aggregate for bodily injury and property damage along with any other statutorily required automobile coverage.

§ 2.6.3 The Architect may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess liability insurance, provided such primary and excess insurance policies result in the same or greater coverage as those required under Sections 2.6.1 and 2.6.2.

§ 2.6.4 Workers' Compensation at statutory limits and Employers Liability with policy limits of not less than one million dollars (\$ 1,000,000).

§ 2.6.5 Professional Liability covering negligent acts, errors and omissions in the performance of professional services, with policy limits of not less than two million dollars (\$ 2,000,000) per claim and four million dollars (\$ 4,000,000) in the aggregate.

§ 2.6.6 The Owner shall be an additional insured on the Architect's primary and excess insurance policies for Commercial General Liability and Automobile Liability. The additional insured coverage shall be primary and non-contributory to any of the Owner's insurance policies. The additional insured coverage shall apply to both ongoing operations and completed operations.

§ 2.6.7 The Architect shall provide to the Owner certificates of insurance evidencing compliance with the requirements in this Section 2.6. The certificates will show the Owner as additional insureds on the Commercial General Liability, Automobile Liability, and any excess policies.

Init.

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in Article 3 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Additional Services.

§ 3.1.1 The Architect shall manage the Architect's services, consult with the Owner and the Construction Manager, research applicable design criteria, attend Project meetings, communicate with members of the Project team and report progress to the Owner.

§ 3.1.2 The Architect shall coordinate its services with those services provided by the Owner, the Construction Manager, and the Owner's consultants. The Architect shall be entitled to rely on the accuracy and completeness of services and information furnished by the Owner, the Construction Manager, and the Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission or inconsistency in such services or information.

§ 3.1.3 As soon as practicable after the date of this Agreement, the Architect shall submit to the Owner and the Construction Manager a schedule of the Architect's services for inclusion in the Project schedule prepared by the Construction Manager. The schedule of the Architect's services shall include design milestone dates, anticipated dates when cost estimates or design reviews may occur, and allowances for periods of time required (1) for the Owner's review, (2) for the Construction Manager's review, (3) for the performance of the Construction Manager's Preconstruction Phase services, (4) for the performance of the Owner's consultants, and (5) for approval of submissions by authorities having jurisdiction over the Project.

§ 3.1.4 The Architect shall submit information to the Construction Manager and participate in developing and revising the Project schedule as it relates to the Architect's services. The Architect shall review and approve, or take other appropriate action upon, the portion of the Project schedule relating to the performance of the Architect's services.

§ 3.1.5 Once the Owner, Construction Manager, and Architect agree to the time limits established by the Project schedule, the Owner and Architect shall not exceed them, except for reasonable cause.

§ 3.1.6 The Architect shall not be responsible for an Owner's directive or substitution, or for the Owner's acceptance of non-conforming work, made without the Architect's approval.

§ 3.1.7 The Architect shall, at appropriate times, in coordination with the Construction Manager, contact the governmental authorities required to approve the Construction Documents and the entities providing utility services to the Project. In designing the Project, the Architect shall respond to applicable design requirements imposed by such governmental authorities and by such entities providing utility services.

§ 3.1.8 The Architect shall assist the Owner and Construction Manager in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.2 Evaluation of the Construction Manager's Guaranteed Maximum Price Proposal or Control Estimate

§ 3.2.1 Prior to the Owner's acceptance of the Guaranteed Maximum Price proposal or Control Estimate, as applicable, the Architect shall consider the Construction Manager's requests for substitutions and, upon written request of the Construction Manager, provide clarification or interpretations pertaining to the Drawings, Specifications, and other documents submitted by the Architect. The Architect and Construction Manager shall include the Owner on all communications related to substitution requests, clarifications, and interpretations.

§ 3.2.2 During one of the design phases, the Owner will receive a Guaranteed Maximum Price proposal or Control Estimate, as appropriate, from the Construction Manager. The Architect shall assist the Owner in reviewing the Construction Manager's proposal or estimate. The Architect's review is not for the purpose of discovering errors, omissions, or inconsistencies; for the assumption of any responsibility for the Construction Manager's proposed means, methods, sequences, techniques, or procedures; or for the verification of any estimates of cost or estimated cost proposals. In the event that the Architect discovers any inconsistencies or inaccuracies in the information presented, the Architect shall promptly notify the Owner and Construction Manager.

Init.

§ 3.2.3 Upon authorization by the Owner, and subject to Section 4.3.1.15, the Architect shall update the Drawings, Specifications, and other documents to incorporate the agreed upon assumptions and clarifications contained in the Guaranteed Maximum Price Amendment or Control Estimate.

§ 3.3 Schematic Design Phase Services

§ 3.3.1 The Architect shall review the program and other information furnished by the Owner and Construction Manager, and shall review laws, codes, and regulations applicable to the Architect's services.

§ 3.3.2 The Architect shall prepare a preliminary evaluation of the Owner's program, schedule, budget for the Cost of the Work, Project site, and other Initial Information, each in terms of the other, to ascertain the requirements of the Project. The Architect shall notify the Owner of (1) any inconsistencies discovered in the information, and (2) other information or consulting services that may be reasonably needed for the Project.

§ 3.3.3 The Architect shall present its preliminary evaluation to the Owner and Construction Manager and shall discuss with the Owner and Construction Manager alternative approaches to design and construction of the Project, including the feasibility of incorporating sustainable design approaches, and consideration of the implementation of the Owner's sustainable objective, if any. The Architect shall reach an understanding with the Owner regarding the requirements of the Project.

§ 3.3.4 Based on the Project requirements agreed upon with the Owner, the Architect shall prepare and present to the Owner and Construction Manager, for the Owner's approval, a preliminary design illustrating the scale and relationship of the Project components.

§ 3.3.5 Based on the Owner's approval of the preliminary design, the Architect shall prepare Schematic Design Documents for the Owner's approval and the Construction Manager's review. The Schematic Design Documents shall consist of drawings and other documents including a site plan, if appropriate, and preliminary building plans, sections and elevations; and may include some combination of study models, perspective sketches, or digital modeling. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.

§ 3.3.5.1 The Architect shall consider sustainable design alternatives, such as material choices and building orientation, together with other considerations based on program and aesthetics, implications of sustainable code requirements enacted in the relevant jurisdiction, if any, in developing a design that is consistent with the Owner's program, schedule and budget for the Cost of the Work. The Owner may obtain other sustainable design services under Article 4.

§ 3.3.5.2 The Architect shall consider with the Owner and the Construction Manager the value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics in developing a design for the Project that is consistent with the Owner's schedule and budget for the Cost of the Work.

§ 3.3.6 The Architect shall submit the Schematic Design Documents to the Owner and the Construction Manager. The Architect shall meet with the Construction Manager to review the Schematic Design Documents.

§ 3.3.7 Upon receipt of the Construction Manager's review comments and cost estimate at the conclusion of the Schematic Design Phase, the Architect shall take action as required under Section 6.4, identify agreed upon adjustments to the Project's size, quality, or budget, and request the Owner's approval of the Schematic Design Documents. If revisions to the Schematic Design Documents are required to comply with the Owner's budget for the Cost of the Work at the conclusion of the Schematic Design Phase, the Architect shall incorporate the required revisions in the Design Development Phase.

§ 3.3.8 In the further development of the Drawings and Specifications during this and subsequent phases of design, the Architect shall be entitled to rely on the accuracy of the estimates of the Cost of the Work, which are to be provided by the Construction Manager under the Construction Manager's agreement with the Owner.

§ 3.4 Design Development Phase Services

§ 3.4.1 Based on the Owner's approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work pursuant to Section 5.4, the Architect

shall prepare Design Development Documents for the Owner's approval and Construction Manager's review. The Design Development Documents shall be based upon information provided, and estimates prepared by, the Construction Manager and shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and such other elements as may be appropriate. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish in general their quality levels.

§ 3.4.2 Prior to the conclusion of the Design Development Phase, the Architect shall submit the Design Development Documents to the Owner and the Construction Manager. The Architect shall meet with the Construction Manager to review the Design Development Documents.

§ 3.4.3 Upon receipt of the Construction Manager's information and estimate at the conclusion of the Design Development Phase, the Architect shall take action as required under Sections 6.5 and 6.6 and request the Owner's approval of the Design Development Documents.

§ 3.5 Construction Documents Phase Services

§ 3.5.1 Based on the Owner's approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Construction Documents for the Owner's approval and the Construction Manager's review. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels of materials and systems and other requirements for the construction of the Work. The Owner and Architect acknowledge that in order to construct the Work the Construction Manager will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.6.4.

§ 3.5.2 The Architect shall incorporate into the Construction Documents the design requirements of governmental authorities having jurisdiction over the Project.

§ 3.5.3 During the development of the Construction Documents, if requested by the Owner, the Architect shall assist the Owner and Construction Manager in the development and preparation of (1) the Conditions of the Contract for Construction (General, Supplementary and other Conditions) and (2) a project manual that includes the Conditions of the Contract for Construction and Specifications and may include sample forms.

§ 3.5.4 Prior to the conclusion of the Construction Documents Phase, the Architect shall submit the Construction Documents to the Owner and the Construction Manager. The Architect shall meet with the Construction Manager to review the Construction Documents.

§ 3.5.5 Upon receipt of the Construction Manager's information and estimate at the conclusion of the Construction Documents Phase, the Architect shall take action as required under Section 6.7 and obtain the Owner's approval of the Construction Documents.

§ 3.6 Construction Phase Services

§ 3.6.1 General

§ 3.6.1.1 The Architect shall provide administration of the Contract between the Owner and the Construction Manager as set forth below and in AIA Document A201™-2007, General Conditions of the Contract for Construction. If the Owner and Construction Manager modify AIA Document A201-2007, those modifications shall not affect the Architect's services under this Agreement unless the Owner and the Architect amend this Agreement.

§ 3.6.1.2 Subject to Section 4.3, the Architect's responsibility to provide Construction Phase Services commences upon the Owner's acceptance of the Construction Manager's Guaranteed Maximum Price proposal, the Owner's approval of the Construction Manager's Control Estimate, or the Owner's issuance of a Notice to Proceed to the Construction Manager. Subject to Section 4.3, the Architect's responsibility to provide Construction Phase Services terminates on the date the Architect issues the final Certificate for Payment.

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§ 3.6.1.3 The Architect shall advise and consult with the Owner and Construction Manager during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Construction Manager's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Construction Manager or of any other persons or entities performing portions of the Work.

§ 3.6.2 Evaluations of the Work

§ 3.6.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.3.3, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and report to the Owner (1) known deviations from the Contract Documents and from the most recent construction schedule, and (2) defects and deficiencies observed in the Work.

§ 3.6.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not such Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Construction Manager, Subcontractors, material and equipment suppliers, their agents or employees or other persons or entities performing portions of the Work.

§ 3.6.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Construction Manager. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 3.6.2.4 Interpretations and decisions of the Architect shall be consistent with the intent of and reasonably inferable from the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Construction Manager, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith. The Architect's decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.

§ 3.6.2.5 Unless the Owner and Construction Manager designate another person to serve as an Initial Decision Maker, as that term is defined in AIA Document A201-2007, the Architect shall render initial decisions on Claims between the Owner and Construction Manager as provided in the Contract Documents.

§ 3.6.3 Certificates for Payment to Construction Manager

§ 3.6.3.1 The Architect shall review and certify the amounts due the Construction Manager and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.6.2 and on the data comprising the Construction Manager's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated and that the quality of the Work is in accordance with the Contract Documents. The foregoing representations are subject (1) to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) to results of subsequent tests and inspections, (3) to correction of minor deviations from the Contract Documents prior to completion, and (4) to specific qualifications expressed by the Architect.

§ 3.6.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and material suppliers and other data requested by the Owner to substantiate the Construction

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Manager's right to payment, or (4) ascertained how or for what purpose the Construction Manager has used money previously paid on account of the Contract Sum.

§ 3.6.3.3 The Architect shall maintain a record of the Applications and Certificates for Payment.

§ 3.6.4 Submittals

§ 3.6.4.1 The Architect shall review the Construction Manager's submittal schedule and shall not unreasonably delay or withhold approval. The Architect's action in reviewing submittals shall be taken in accordance with the approved submittal schedule or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time in the Architect's professional judgment to permit adequate review.

§ 3.6.4.2 In accordance with the Architect-approved submittal schedule, the Architect shall review and approve or take other appropriate action upon the Construction Manager's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Construction Manager's responsibility. The Architect's review shall not constitute approval of safety precautions or, unless otherwise specifically stated by the Architect, of any construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 3.6.4.3 If the Contract Documents specifically require the Construction Manager to provide professional design services or certifications by a design professional related to systems, materials or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review shop drawings and other submittals related to the Work designed or certified by the design professional retained by the Construction Manager that bear such professional's seal and signature when submitted to the Architect. The Architect shall be entitled to rely upon the adequacy, accuracy and completeness of the services, certifications and approvals performed or provided by such design professionals.

§ 3.6.4.4 Subject to the provisions of Section 4.3, the Architect shall review and respond to requests for information about the Contract Documents. The Architect shall set forth in the Contract Documents the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness. If appropriate, the Architect shall prepare and issue supplemental Drawings and Specifications in response to requests for information.

§ 3.6.4.5 The Architect shall maintain a record of submittals and copies of submittals supplied by the Construction Manager in accordance with the requirements of the Contract Documents.

§ 3.6.5 Changes in the Work

§ 3.6.5.1 The Architect may authorize minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to the provisions of Section 4.3, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.6.5.2 The Architect shall maintain records relative to changes in the Work.

§ 3.6.6 Project Completion

§ 3.6.6.1 The Architect shall conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion; receive from the Construction Manager and forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and assembled by the Construction Manager; and issue a final Certificate for Payment based upon a final inspection indicating the Work complies with the requirements of the Contract Documents.

§ 3.6.6.2 The Architect's inspections shall be conducted with the Owner to check conformance of the Work with the requirements of the Contract Documents and to verify the accuracy and completeness of the list submitted by the Construction Manager of Work to be completed or corrected.

§ 3.6.6.3 When the Work is found to be substantially complete, the Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid the Construction Manager, including the amount to be retained from the Contract Sum, if any, for final completion or correction of the Work.

§ 3.6.6.4 The Architect shall forward to the Owner the following information received from the Construction Manager: (1) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (2) affidavits, receipts, releases and waivers of liens or bonds indemnifying the Owner against liens; and (3) any other documentation required of the Construction Manager under the Contract Documents.

§ 3.6.6.5 Upon request of the Owner, and prior to the expiration of one year from the date of Substantial Completion, the Architect shall, without additional compensation, conduct a meeting with the Owner to review the facility operations and performance.

ARTICLE 4 ADDITIONAL SERVICES

§ 4.1 Additional Services listed below are not included in Basic Services but may be required for the Project. The Architect shall provide the listed Additional Services only if specifically designated in the table below as the Architect's responsibility, and the Owner shall compensate the Architect as provided in Section 11.2.

(Designate the Additional Services the Architect shall provide in the second column of the table below. In the third column indicate whether the service description is located in Section 4.2 or in an attached exhibit. If in an exhibit, identify the exhibit.)

Services	Responsibility (Architect, Owner or Not Provided)	Location of Service Description (Section 4.2 below or in an exhibit attached to this document and identified below)
§ 4.1.1 Assistance with selection of the Construction Manager	Architect	Basic Service
§ 4.1.2 Programming (B202™-2009)	Architect	Article 11.2
§ 4.1.3 Multiple preliminary designs	Architect	Article 12
§ 4.1.4 Measured drawings	NP	
§ 4.1.5 Existing facilities surveys	NP	
§ 4.1.6 Site evaluation and planning (B203™-2007)	Architect	Article 12
§ 4.1.7 Building information modeling (E203™-2013)	NP	
§ 4.1.8 Civil engineering	Architect	Basic Service
§ 4.1.9 Landscape design	Architect	Basic Service
§ 4.1.10 Architectural interior design (B252™-2007)	Architect	Basic Service
§ 4.1.11 Value analysis (B204™-2007)	NP	
§ 4.1.12 Detailed cost estimating	NP	Additional Service if Requested by Owner
§ 4.1.13 On-site project representation (B207™-2008)	NP	
§ 4.1.14 Conformed construction documents	NP	
§ 4.1.15 As-designed record drawings	Architect	Shall consist of the Architect to provide CADD files to Owner or Third Party at the end of the project
§ 4.1.16 As-constructed record drawings	Architect	Shall consist of the Architect to require the CM@R to provide record drawings to the owner as part of the project close-out documents
§ 4.1.17 Post occupancy evaluation	Architect	Shall consist of the Architect to conduct an 11-month warranty

		inspection
§ 4.1.18 Facility support services (B210™-2007)	NP	
§ 4.1.19 Tenant-related services	NP	
§ 4.1.20 Coordination of Owner's consultants	Architect	Basic Service
§ 4.1.21 Telecommunications/data design	Architect	Shall consist of the Architect to coordinate with Owner's vendor. Data locations shall be shown on drawings
§ 4.1.22 Security evaluation and planning (B206™-2007)	Architect	Shall consist of the Architect to coordinate with Owner's vendor. Card Reader locations shall be shown on drawings
§ 4.1.23 Commissioning (B211™-2007)	NP	
§ 4.1.24 Extensive environmentally responsible design	NP	
§ 4.1.25 LEED® certification (B214™-2012)	NP	
§ 4.1.26 Historic preservation (B205™-2007)	NP	
§ 4.1.27 Furniture, furnishings, and equipment design (B253™-2007)	Architect	Shall consist of the Architect showing the furniture layout on the plans for coordination. Add service if the Architect is requested by the owner to select furniture and finishes of the furniture
4.1.28 Public presentation meeting	Architect	Shall consist of the Architect presenting to the public at one (1) meeting. Additional meeting shall be an add service

§ 4.2 Insert a description of each Additional Service designated in Section 4.1 as the Architect's responsibility, if not further described in an exhibit attached to this document.

4.1.2 A space needs assessment of the departments to be located in the facility that results in a building program of spaces will be provided for a lump sum fee of \$10,000.

§ 4.3 Additional Services may be provided after execution of this Agreement, without invalidating the Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.3 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect's schedule.

§ 4.3.1 Upon recognizing the need to perform the following Additional Services, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide the following services until the Architect receives the Owner's written authorization:

- .1 Services necessitated by a change in the Initial Information, previous instructions or recommendations given by the Construction Manager or the Owner, approvals given by the Owner, or a material change in the Project including, but not limited to, size, quality, complexity, the Owner's schedule or budget for Cost of the Work, or bid packages in addition to those listed in Section 1.1.6;
- .2 Making revisions in Drawings, Specifications, or other documents (as required pursuant to Section 6.7), when such revisions are required because the Construction Manager's estimate of the Cost of the Work, Guaranteed Maximum Price proposal, or Control Estimate exceeds the Owner's budget, except where such excess is due to changes initiated by the Architect in scope, capacities of basic systems, or the kinds and quality of materials, finishes, or equipment;
- .3 Services necessitated by the Owner's request for extensive sustainable design alternatives, such as unique system designs, in-depth material research, energy modeling, or LEED® certification;
- .4 Changing or editing previously prepared Instruments of Service necessitated by the enactment or revision of codes, laws or regulations, or official interpretations;
- .5 Services necessitated by decisions of the Owner or Construction Manager not rendered in a timely manner or any other failure of performance on the part of the Owner or the Owner's consultants or contractors;

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- .6 Preparing digital data for transmission to the Owner's consultants and contractors, or to other Owner authorized recipients;
- .7 Preparation of design and documentation for alternate bid or proposal requests proposed by the Owner or Construction Manager;
- .8 Preparation for, and attendance at, a public presentation, meeting or hearing;
- .9 Preparation for, and attendance at a dispute resolution proceeding or legal proceeding, except where the Architect is party thereto;
- .10 Evaluation of the qualifications of bidders or persons providing proposals;
- .11 Consultation concerning replacement of Work resulting from fire or other cause during construction;
- .12 Assistance to the Initial Decision Maker, if other than the Architect;
- .13 Services necessitated by replacement of the Construction Manager or conversion of the Construction Manager as constructor project delivery method to an alternative project delivery method;
- .14 Services necessitated by the Owner's delay in engaging the Construction Manager; and
- .15 Making revisions in Drawings, Specifications, and other documents resulting from substitutions included in the agreed to assumptions and clarifications contained in the Guaranteed Maximum Price Amendment or Control Estimate.

§ 4.3.2 To avoid delay in the Construction Phase, the Architect shall provide the following Additional Services, notify the Owner with reasonable promptness, and explain the facts and circumstances giving rise to the need. If the Owner subsequently determines that all or parts of those services are not required, the Owner shall give prompt written notice to the Architect, and the Owner shall have no further obligation to compensate the Architect for those services:

- .1 Reviewing a Construction Manager's submittal out of sequence from the submittal schedule agreed to by the Architect;
- .2 Responding to the Construction Manager's requests for information that are not prepared in accordance with the Contract Documents or where such information is available to the Construction Manager from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information, Construction Manager-prepared coordination drawings, or prior Project correspondence or documentation;
- .3 Preparing Change Orders, and Construction Change Directives that require evaluation of the Construction Manager's proposals and supporting data, or the preparation or revision of Instruments of Service;
- .4 Evaluating an extensive number of Claims as the Initial Decision Maker;
- .5 Evaluating substitutions proposed by the Owner or Construction Manager and making subsequent revisions to Instruments of Service resulting therefrom; or
- .6 To the extent the Architect's Basic Services are affected, providing Construction Phase Services 60 days after (1) the date of Substantial Completion of the Work or (2) the anticipated date of Substantial Completion, identified in Initial Information, whichever is earlier.

§ 4.3.3 The Architect shall provide Construction Phase Services exceeding the limits set forth below as Additional Services. When the limits below are reached, the Architect shall notify the Owner:

- .1 Two (2) reviews of each Shop Drawing, Product Data item, sample and similar submittals of the Construction Manager
- .2 Sixteen (16) visits to the site by the Architect over the duration of the Project during construction
- .3 One (1) inspections for any portion of the Work to determine whether such portion of the Work is substantially complete in accordance with the requirements of the Contract Documents
- .4 One (1) inspections for any portion of the Work to determine final completion

§ 4.3.4 If the services covered by this Agreement have not been completed within twenty-four (24) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner's objectives, schedule, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment, systems and site requirements. Within 15 days after receipt of a written request from

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the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of or enforce lien rights.

§ 5.2 The Owner shall retain a Construction Manager to provide services, duties, and responsibilities as described in the agreement selected in Section 1.1.5.

§ 5.3 The Owner shall furnish the services of a Construction Manager that shall be responsible for creating the overall Project schedule. The Owner shall adjust the Project schedule, if necessary, as the Project proceeds.

§ 5.4 The Owner shall establish and periodically update the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. The Owner shall furnish the services of a Construction Manager that shall be responsible for preparing all estimates of the Cost of the Work. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the budget for the Cost of the Work or in the Project's scope and quality.

§ 5.4.1 The Owner acknowledges that accelerated, phased or fast-track scheduling provides a benefit, but also carries with it associated risks. Such risks include the Owner incurring costs for the Architect to coordinate and redesign portions of the Project affected by procuring or installing elements of the Project prior to the completion of all relevant Construction Documents, and costs for the Construction Manager to remove and replace previously installed Work. If the Owner selects accelerated, phased or fast-track scheduling, the Owner agrees to include in the budget for the Project sufficient contingencies to cover such costs.

§ 5.5 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

§ 5.6 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions and necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

§ 5.7 The Owner shall furnish services of geotechnical engineers, which may include but are not limited to test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 5.8 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants maintain professional liability insurance and other liability insurance as appropriate to the services provided.

§ 5.9 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.10 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.11 The Owner shall provide prompt written notice to the Architect and Construction Manager if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.12 The Owner shall contemporaneously provide the Architect with any communications provided to the Construction Manager about matters arising out of or relating to the Contract Documents. Communications by and with the Architect's consultants shall be through the Architect.

§ 5.13 Before executing the Contract for Construction, the Owner shall coordinate the Architect's duties and responsibilities set forth in the Contract for Construction with the Architect's services set forth in this Agreement. The Owner shall provide the Architect a copy of the executed agreement between the Owner and Construction Manager, including the General Conditions of the Contract for Construction.

§ 5.14 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Construction Manager to provide the Architect access to the Work wherever it is in preparation or progress.

ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include the Construction Managers' general conditions costs, overhead, and profit. The Cost of the Work does not include the compensation of the Architect, the compensation of the Construction Manager for Preconstruction Phase services, the costs of the land, rights-of-way, financing, contingencies for changes in the Work or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in the Initial Information, and may be adjusted throughout the Project as required under Sections 5.4 and 6.4. Evaluations of the Owner's budget for the Cost of the Work represent the Architect's judgment as a design professional.

§ 6.3 The Owner shall require the Construction Manager to include appropriate contingencies for design, bidding or negotiating, price escalation, and market conditions in estimates of the Cost of the Work. The Architect shall be entitled to rely on the accuracy and completeness of estimates of the Cost of the Work the Construction Manager prepares as the Architect progresses with its Basic Services. The Architect shall prepare, as an Additional Service, revisions to the Drawings, Specifications or other documents required due to the Construction Manager's inaccuracies or incompleteness in preparing cost estimates. The Architect may review the Construction Manager's estimates solely for the Architect's guidance in completion of its services, however, the Architect shall report to the Owner any material inaccuracies and inconsistencies noted during any such review.

§ 6.3.1 If the Architect is providing detailed cost estimating services as an Additional Service, and a discrepancy exists between the Construction Manager's cost estimates and the Architect's cost estimates, the Architect shall work cooperatively with the Construction Manager to conform the cost estimates to one another.

§ 6.3.2 Subject to Section 4.3, if the Owner engages a Cost Consultant and a discrepancy exists between the Construction Manager's estimate and the Cost Consultant's estimate, the Architect shall assist the Cost Consultant and Construction Manager as necessary to conform the estimates to one another.

§ 6.4 If, prior to the conclusion of the Design Development Phase, the Construction Manager's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect, in consultation with the Construction Manager, shall make appropriate recommendations to the Owner to adjust the Project's size, quality or budget, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.5 If the Construction Manager's estimate of the Cost of the Work at the conclusion of the Design Development Phase exceeds the Owner's budget for the Cost of the Work, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 in consultation with the Architect and Construction Manager, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or
- .3 implement any other mutually acceptable alternative.

§ 6.6 If the Owner chooses to proceed under Section 6.5.2, the Architect, without additional compensation, shall incorporate the required modifications in the Construction Documents Phase as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Design Development Phase Services, or the budget as adjusted

under Section 6.5.1. The Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility as a Basic Service under this Article 6.

§ 6.7 After incorporation of modifications under Section 6.6, the Architect shall, as an Additional Service, make any required revisions to the Drawings, Specifications or other documents necessitated by the Construction Manager's subsequent cost estimates, the Guaranteed Maximum Price proposal, or Control Estimate that exceed the Owner's budget for the Cost of the Work, except when the excess is due to changes initiated by the Architect in scope, basic systems, or the kinds and quality of materials, finishes or equipment.

ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project. If the Owner and Architect intend to transmit Instruments of Service or any other information or documentation in digital form, they shall endeavor to establish necessary protocols governing such transmissions.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 Upon execution of this Agreement, the Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations, including prompt payment of all sums when due, under this Agreement. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Construction Manager, Subcontractors, Sub-subcontractors, and material or equipment suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate. Nothing herein is intended to abrogate the South Carolina Freedom of Information Act.

§ 7.3.1 The parties acknowledge that all documents are subject to release under the South Carolina Freedom of Information Act (FOIA) and will be released to the public unless exempt from disclosure under the FOIA. If Architect contends a document is exempt from disclosure under the FOIA, it shall mark any such documents plainly, and may seek protection from disclosure by filing an appropriate action in Circuit Court and shall bear the cost of the action and any monetary or attorney's fees awarded to the person or entity making the FOIA request. If Architect objects to release and litigation is commenced against the city under the FOIA, City agrees to promptly notify Architect, who may move to intervene as a party. Architect agrees to hold City harmless from and indemnify for all costs (including plaintiff's attorney's fees if awarded by the Court) incurred by the City in defending an action under the FOIA related to Architect's documents and the funds necessary to satisfy any judgment and costs on appeal, if any.

§ 7.4 Except for the licenses granted in this Article 7, and third-party rights referenced hereinabove under the FOIA, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 General

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action, whether in contract, tort, or otherwise, against the other arising out of or related to this Agreement in accordance with the requirements of the method of dispute resolution selected in this Agreement within the period specified by applicable law. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

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§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201–2007, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the Construction Manager, contractors, consultants, agents and employees of any of them similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Architect shall indemnify and hold the Owner and the Owner's officers and employees harmless from and against damages, losses and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law, but only to the extent they are caused by the negligent acts or omissions of the Architect, its employees and its consultants in the performance of professional services under this Agreement. The Architect's duty to indemnify the Owner under this provision shall be limited to the available proceeds of insurance coverage.

(Paragraph deleted)

§ 8.2 Mediation

§ 8.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 8.2.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be administered by a mediator certified by the South Carolina Supreme Court, as agreed upon between the parties. A request for mediation shall be made in writing, delivered to the other party to the Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint but, in such event, mediation shall proceed in advance of dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order.

§ 8.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:

(Check the appropriate box. If the Owner and Architect do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.)

☐ Arbitration pursuant to Section 8.3 of this Agreement

☒ Litigation in a court of competent jurisdiction

☐ Other: *(Specify)*

(Paragraphs deleted)

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Architect shall be paid all sums due prior to suspension and any expenses

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incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 9.6 In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed prior to termination, together with Reimbursable Expenses then due and all Termination Expenses then due.

(Paragraph deleted)

§ 9.8 The Owner's rights to use the Architect's Instruments of Service in the event of a termination of this Agreement are set forth in Article 7 and Section 11.9.

ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located, except that if the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.3.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A201-2007, General Conditions of the Contract for Construction, except as modified in this Agreement. The term "Contractor" as used in A201-2007 shall mean the Construction Manager.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement.

§ 10.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or Architect.

§ 10.6 Unless otherwise required in this Agreement, the Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the

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completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project.

§ 10.8 If the Architect or Owner receives information specifically designated by the other party as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except to (1) its employees, (2) those who need to know the content of such information in order to perform services or construction solely and exclusively for the Project, or (3) its consultants and contractors whose contracts include similar restrictions on the use of confidential information.

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

(Insert amount of, or basis for, compensation.)

The basis for compensation will be a lump sum fee of \$405,000 with an allowance of \$28,350.00 of reimbursable expenses that are stated in Article 11.8.1 and 12.8.

§ 11.2 For Additional Services designated in Section 4.1, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

4.1.2 Programming will be provided for a lump sum fee of \$10,000.

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.3, the Owner shall compensate the Architect as follows:

(Insert amount of, or basis for, compensation.)

Hourly per the rates in Article 11.7

§ 11.4 Compensation for Additional Services of the Architect's consultants when not included in Sections 11.2 or 11.3, shall be the amount invoiced to the Architect plus ten percent (10 %), or as otherwise stated below:

§ 11.5 Where compensation for Basic Services is based on a stipulated sum or percentage of the Cost of the Work, the compensation for each phase of services shall be as follows:

Schematic Design Phase	twenty	percent (	20	%)
Design Development Phase	fifteen	percent (	15	%)
Construction Documents Phase	fourty	percent (	40	%)
Bidding Phase	five	percent (	5	%)
Construction Phase	twenty	percent (	20	%)
<i>(Row deleted)</i>				
Total Basic Compensation	one hundred	percent (	100	%)

The Owner acknowledges that with an accelerated Project delivery, multiple bid package process, or Construction Manager as constructor project delivery method, the Architect may be providing its services in multiple Phases simultaneously. Therefore, the Architect shall be permitted to invoice monthly in proportion to services performed in each Phase of Services as appropriate.

§ 11.6 When compensation is based on a percentage of the Cost of the Work and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions, in accordance with the schedule set forth in Section 11.5 based on (1) the Owner-accepted Guaranteed Maximum Price Amendment or Control Estimate, as applicable, or (2) if the Guaranteed Maximum Price proposal or Control Estimate has not been accepted by the Owner, the most recent estimate of the

Cost of the Work prepared by the Construction Manager for such portions of the Project. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants, if any, are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices. *(If applicable, attach an exhibit of hourly billing rates or insert them below.)*

Employee or Category	Rate (\$0.00)
Managing Principal	\$200.00
Senior Associate / Team Leader	\$175.00
Project Architect	\$160.00
CAD / Technical	\$130.00
Administrative	\$90.00

§ 11.8 Compensation for Reimbursable Expenses

§ 11.8.1 Reimbursable Expenses are

(Paragraphs deleted)

stated as an allowance in addition to the lump sum fee and are specified in Article 12.8.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus Zero percent (0 %) of the expenses incurred.

§ 11.8.3 If the insurance requirements listed in Section 2.6 exceed the types and limits the Architect normally maintains and the Architect incurred additional costs to satisfy such requirements, the Owner shall reimburse the Architect for such costs as set forth below:

The amount equal to the related increase in premium payments.

§ 11.9 Compensation for Use of Architect's Instruments of Service

If the Owner terminates the Architect for its convenience under Section 9.5, or the Architect terminates this Agreement under Section 9.3, the Owner shall pay a licensing fee as compensation for the Owner's continued use of the Architect's Instruments of Service solely for purposes of completing, using and maintaining the Project as follows:

If Architect is terminated by the Owner, the Architect shall be paid in full for work completed to date. If the Architect's drawings (Instruments of Service) are given to third-party for its use, then Architect shall not be held liable for any problems resulting from the work.

§ 11.10 Payments to the Architect

§ 11.10.1 An initial payment of zero (\$ 0) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 11.10.2 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid sixty (60) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.

(Insert rate of monthly or annual interest agreed upon.)

prime + 2% monthly

§ 11.10.3 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.10.4 Records of Reimbursable Expenses, expenses pertaining to Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

12.1 One (1) public meeting will be part of the basic services. Any additional public meetings held for the purpose of gaining input regarding appearance and relationship to the site shall be billed hourly as an additional service.

12.2 The Schematic Design Phase shall consist of the development of two to three blocking concepts which shall be shared with the Leadership Committee and in the public workshop. If Council and/or the Leadership Committee desire to explore additional concepts, the architect shall bill these services on an hourly basis as an additional service.

12.3 This contract assumes the site for the new City Hall is the same site of the previous City Hall located at 120 N. Frazer Street. Any new site studies shall be billed on an hourly basis as an additional service.

12.4 This contract assumes the building will be +/- 15,000 square feet. Any reduction in size does not affect the total fee for basic services.

12.5 This contract allows for the following owner meetings with Council and/or the Leadership Committee during the project phases:

Schematic Design – 5 (including the one (1) public workshop)

Design Development – 2

Construction Documents – 2

Bidding or Negotiation – 2

Construction Administration – 2 (does not include the seventeen (20) meetings provided per Section 4.3.3)

Any owner meetings beyond those outlined (if requested) shall be billed hourly on an hourly basis as an additional service. (Please note the architect shall have multiple meetings beyond this with engineering consultants as part of the basic services)

12.6 During the Bidding and Negotiation Phase a construction cost and contingency shall be established. The City Administrator shall have the ability to approve changes to the contract cost as long as the contingency is not exceeded so as to keep the project moving forward on schedule.

12.7 Any professional cost estimating shall be provided as an additional service per the proposal + 10%.

12.8 Reimbursable expenses incurred during the full course of the project for printing, plots, mailing, overnight mail, couriers, photography, color copying and travel, etc. will be billed monthly as they occur with backup of each occurrence.

12.9 Site Evaluation and Planning will include a site plan study during the schematic design phase and will include up to 3 options. All other site evaluations would be provided by a third party outside the scope of this contract.

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents listed below:

- .1 AIA Document B133™–2014, Standard Form Agreement Between Owner and Architect, Construction Manager as Constructor Edition
- .2 AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, if completed, or the following:
- .3 Other documents:
(List other documents, if any, including additional scopes of service forming part of the Agreement.)

This Agreement entered into as of the day and year first written above.

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OWNER (Signature)

Carey Smith, City Administrator
(Printed name and title)

ARCHITECT (Signature)

David A. Creech, Managing Principal
(Printed name and title)

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This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

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PAGE 1

AGREEMENT made as of the Sixth day of May in the year 2019

...

City of Georgetown
417 Wood Street
Georgetown, SC 29440
Telephone Number: 843.545.4100

...

Creech & Associates, PLLC, Professional Limited Liability Company
1000 W. Morehead Street
Suite 120
Charlotte, NC 28208
Telephone Number: 704.376.6000

...

(Name, location and detailed description)

Georgetown City Hall
Georgetown, SC

...

The scope of work is to rebuild the Georgetown City Hall on the former site located at 120 N. Fraser Street. The project will be approximately 15,000 square feet designed to provide office space for city staff and the council chamber.

PAGE 2

The scope of work for programming is defined under Article 12.1.

...

The scope of work is to rebuild the Georgetown City Hall on the former site located at 120 N. Fraser Street. The project will be approximately 15,000 square feet designed to provide office space for city staff and the council chamber.

...

TBD

...

<u>Space Needs Study</u>	<u>6 Weeks</u>
<u>Owner Review</u>	<u>4 Weeks</u>
<u>Schematic Design</u>	<u>8 Weeks</u>
<u>Owner & CM@R Review</u>	<u>4 Weeks</u>
<u>Design Development</u>	<u>8 Weeks</u>
<u>Owner & CM@R Review</u>	<u>5 Weeks</u>
<u>Construction Documents</u>	<u>14 Weeks</u>
<u>Owner & CM@R Review</u>	<u>5 Weeks</u>
<u>Bidding</u>	<u>5 weeks</u>

PAGE 3

Carey Smith
417 Wood Street
Georgetown, SC 29440
Telephone Number: 843.545.4175

...

Email Address: csmith@cogsc.com

PAGE 4

David A. Creech
1000 W. Morehead Street
Suite 120
Charlotte, NC 28208
Telephone Number: 704.376.6000

PAGE 5

Email Address: dcreech@creech-design.com

...

Weatherly Structural Engineers
Ashleigh Weatherly
514 Alder Street Suite 2 Box B
Myrtle Beach, SC 29577

...

Telephone Number: 843.448.3428

...

.2 Civil Engineer:

ADC Engineering
Jeff Webb
1226 Yeamans Hall Road
Hanahan, SC 29410

Telephone Number: 843-566-0161

.3 Mechanical Engineer:

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DWG Consulting Engineers
Mark Uyak
1009 Anna Knapp Blvd Suite 202
Mt Pleasant, SC 29464

...

Telephone Number: 843-849-1141

...

3 —
4 Electrical Engineer:

DWG Consulting Engineers

...

1009 Anna Knapp Blvd Suite 202
Mt Pleasant, SC 29464
Telephone Number: 843-849-1141

PAGE 6

§ 2.6.1 Commercial General Liability with policy limits of not less than two million dollars (\$ 2,000,000) for each occurrence and four million dollars (\$ 4,000,000) in the aggregate for bodily injury and property damage.

§ 2.6.2 Automobile Liability covering vehicles owned by the Architect and non-owned vehicles used by the Architect with policy limits of not less than two million dollars (\$ 2,000,000) per claim and two million dollars (\$ 2,000,000) in the aggregate for bodily injury and property damage along with any other statutorily required automobile coverage.

...

§ 2.6.4 Workers' Compensation at statutory limits and Employers Liability with policy limits of not less than one million dollars (\$ 1,000,000).

§ 2.6.5 Professional Liability covering negligent acts, errors and omissions in the performance of professional services, with policy limits of not less than two million dollars (\$ 2,000,000) per claim and four million dollars (\$ 4,000,000) in the aggregate.

PAGE 12

§ 4.1.1 Assistance with selection of the Construction Manager	<u>Architect</u>	<u>Basic Service</u>
§ 4.1.2 Programming (B202™–2009)	<u>Architect</u>	<u>Article 11.2</u>
§ 4.1.3 Multiple preliminary designs	<u>Architect</u>	<u>Article 12</u>
§ 4.1.4 Measured drawings	<u>NP</u>	
§ 4.1.5 Existing facilities surveys	<u>NP</u>	
§ 4.1.6 Site evaluation and planning (B203™–2007)	<u>Architect</u>	<u>Article 12</u>
§ 4.1.7 Building information modeling (E203™–2013)	<u>NP</u>	
§ 4.1.8 Civil engineering	<u>Architect</u>	<u>Basic Service</u>
§ 4.1.9 Landscape design	<u>Architect</u>	<u>Basic Service</u>
§ 4.1.10 Architectural interior design (B252™–2007)	<u>Architect</u>	<u>Basic Service</u>
§ 4.1.11 Value analysis (B204™–2007)	<u>NP</u>	
§ 4.1.12 Detailed cost estimating	<u>NP</u>	<u>Additional Service if Requested by Owner</u>
§ 4.1.13 On-site project representation (B207™–2008)	<u>NP</u>	

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§ 4.1.14 Conformed construction documents	<u>NP</u>	
	<u>Architect</u>	<u>Shall consist of the Architect to provide CADD files to Owner or Third Party at the end of the project</u>
§ 4.1.15 As-designed record drawings		
	<u>Architect</u>	<u>Shall consist of the Architect to require the CM@R to provide record drawings to the owner as part of the project close-out documents</u>
§ 4.1.16 As-constructed record drawings		
	<u>Architect</u>	<u>Shall consist of the Architect to conduct an 11-month warranty inspection</u>
§ 4.1.17 Post occupancy evaluation		
§ 4.1.18 Facility support services (B210™-2007)	<u>NP</u>	
§ 4.1.19 Tenant-related services	<u>NP</u>	
§ 4.1.20 Coordination of Owner's consultants	<u>Architect</u>	<u>Basic Service</u>
	<u>Architect</u>	<u>Shall consist of the Architect to coordinate with Owner's vendor. Data locations shall be shown on drawings</u>
§ 4.1.21 Telecommunications/data design		
	<u>Architect</u>	<u>Shall consist of the Architect to coordinate with Owner's vendor. Card Reader locations shall be shown on drawings</u>
§ 4.1.22 Security evaluation and planning (B206™-2007)		
§ 4.1.23 Commissioning (B211™-2007)	<u>NP</u>	
§ 4.1.24 Extensive environmentally responsible design	<u>NP</u>	
§ 4.1.25 LEED® certification (B214™-2012)	<u>NP</u>	
§ 4.1.26 Historic preservation (B205™-2007)	<u>NP</u>	
	<u>Architect</u>	<u>Shall consist of the Architect showing the furniture layout on the plans for coordination. Add service if the Architect is requested by the owner to select furniture and finishes of the furniture</u>
§ 4.1.27 Furniture, furnishings, and equipment design (B253™-2007)		
	<u>Architect</u>	<u>Shall consist of the Architect presenting to the public at one (1) meeting. Additional meeting shall be an add service</u>
4.1.28 Public presentation meeting		

PAGE 13

4.1.2 A space needs assessment of the departments to be located in the facility that results in a building program of spaces will be provided for a lump sum fee of \$10,000.

PAGE 14

- .1 Two (2) reviews of each Shop Drawing, Product Data item, sample and similar submittals of the Construction Manager
- .2 Sixteen (16) visits to the site by the Architect over the duration of the Project during construction
- .3 One (1) inspections for any portion of the Work to determine whether such portion of the Work is substantially complete in accordance with the requirements of the Contract Documents
- .4 One (1) inspections for any portion of the Work to determine final completion

§ 4.3.4 If the services covered by this Agreement have not been completed within twenty-four (24) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

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§ 7.3 Upon execution of this Agreement, the Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering

and adding to the Project, provided that the Owner substantially performs its obligations, including prompt payment of all sums when due, under this Agreement. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Construction Manager, Subcontractors, Sub-subcontractors, and material or equipment suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate. Nothing herein is intended to abrogate the South Carolina Freedom of Information Act.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4. The parties acknowledge that all documents are subject to release under the South Carolina Freedom of Information Act (FOIA) and will be released to the public unless exempt from disclosure under the FOIA. If Architect contends a document is exempt from disclosure under the FOIA, it shall mark any such documents plainly, and may seek protection from disclosure by filing an appropriate action in Circuit Court and shall bear the cost of the action and any monetary or attorney's fees awarded to the person or entity making the FOIA request. If Architect objects to release and litigation is commenced against the city under the FOIA, City agrees to promptly notify Architect, who may move to intervene as a party. Architect agrees to hold City harmless from and indemnify for all costs (including plaintiff's attorney's fees if awarded by the Court) incurred by the City in defending an action under the FOIA related to Architect's documents and the funds necessary to satisfy any judgment and costs on appeal, if any.

§ 7.4 Except for the licenses granted in this Article 7, and third-party rights referenced hereinabove under the FOIA, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

...

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action, whether in contract, tort, or otherwise, against the other arising out of or related to this Agreement in accordance with the requirements of the method of ~~binding~~ dispute resolution selected in this Agreement within the period specified by applicable law, ~~but in any case not more than 10 years after the date of Substantial Completion of the Work-law.~~ The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

PAGE 18

~~§ 8.1.4 The Architect and Owner waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.7.~~

...

§ 8.2.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be administered by ~~the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of the Agreement.~~ a mediator certified by the South Carolina Supreme Court, as agreed upon between the parties. A request for mediation shall be made in writing, delivered to the other party to the Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint ~~or other appropriate demand for binding dispute resolution but~~, in such event, mediation shall proceed in advance of ~~binding dispute resolution proceedings~~, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless

stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

...

[☒] Litigation in a court of competent jurisdiction

...

§ 8.3 Arbitration

§ 8.3.1 If the parties have selected arbitration as the method for binding dispute resolution in this Agreement any claim, dispute or other matter in question arising out of or related to this Agreement subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of the Agreement. A demand for arbitration shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the arbitration.

§ 8.3.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the claim, dispute or other matter in question would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the claim, dispute or other matter in question.

§ 8.3.2 The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.3 The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.4 Consolidation or Joinder

§ 8.3.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation; (2) the arbitrations to be consolidated substantially involve common questions of law or fact; and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 8.3.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 8.3.4.3 The Owner and Architect grant to any person or entity made a party to an arbitration conducted under this Section 8.3, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Architect under this Agreement.

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§ 9.6 In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed prior to termination, together with Reimbursable Expenses then due and all Termination Expenses as defined in Section 9.7, then due.

§ 9.7 Termination Expenses are in addition to compensation for the Architect's services and include expenses directly attributable to termination for which the Architect is not otherwise compensated, plus an amount for the Architect's anticipated profit on the value of the services not performed by the Architect.

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(1364481356)

PAGE 20

The basis for compensation will be a lump sum fee of \$405,000 with an allowance of \$28,350.00 of reimbursable expenses that are stated in Article 11.8.1 and 12.8.

...

4.1.2 Programming will be provided for a lump sum fee of \$10,000.

...

Hourly per the rates in Article 11.7

§ 11.4 Compensation for Additional Services of the Architect's consultants when not included in Sections 11.2 or 11.3, shall be the amount invoiced to the Architect plus ten percent (10 %), or as otherwise stated below:

...

Schematic Design Phase	<u>twenty</u>	percent (	<u>20</u>	%)
Design Development Phase	<u>fifteen</u>	percent (	<u>15</u>	%)
Construction Documents Phase	<u>fourty</u>	percent (	<u>40</u>	%)
<u>Bidding Phase</u>	<u>five</u>	percent (	<u>5</u>	%)
Construction Phase	<u>twenty</u>	percent (	<u>20</u>	%)

PAGE 21

<u>Managing Principal</u>	<u>\$200.00</u>
<u>Senior Associate / Team Leader</u>	<u>\$175.00</u>
<u>Project Architect</u>	<u>\$160.00</u>
<u>CAD / Technical</u>	<u>\$130.00</u>
<u>Administrative</u>	<u>\$90.00</u>

...

§ 11.8.1 Reimbursable Expenses are ~~in addition to compensation for Basic and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:~~

- ~~.1 Transportation and authorized out of town travel and subsistence;~~
- ~~.2 Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets;~~
- ~~.3 Fees paid for securing approval of authorities having jurisdiction over the Project;~~
- ~~.4 Printing, reproductions, plots, standard form documents;~~
- ~~.5 Postage, handling and delivery;~~
- ~~.6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;~~
- ~~.7 Renderings, models, mock-ups, professional photography, and presentation materials requested by the Owner;~~
- ~~.8 Architect's consultants' expense of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits if the Owner requests such insurance in excess of that normally carried by the Architect's consultants;~~
- ~~.9 All taxes levied on professional services and on reimbursable expenses;~~
- ~~.10 Site office expenses; and~~
- ~~.11 Other similar Project related expenditures stated as an allowance in addition to the lump sum fee and are specified in Article 12.8.~~

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus Zero percent (0 %) of the expenses incurred.

...

The amount equal to the related increase in premium payments.

...

If Architect is terminated by the Owner, the Architect shall be paid in full for work completed to date. If the Architect's drawings (Instruments of Service) are given to third-party for its use, then Architect shall not be held liable for any problems resulting from the work.

...

§ 11.10.1 An initial payment of zero (\$ 0) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 11.10.2 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid sixty (60) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.

...

%—prime + 2% monthly

PAGE 22

12.1 One (1) public meeting will be part of the basic services. Any additional public meetings held for the purpose of gaining input regarding appearance and relationship to the site shall be billed hourly as an additional service.

12.2 The Schematic Design Phase shall consist of the development of two to three blocking concepts which shall be shared with the Leadership Committee and in the public workshop. If Council and/or the Leadership Committee desire to explore additional concepts, the architect shall bill these services on an hourly basis as an additional service.

12.3 This contract assumes the site for the new City Hall is the same site of the previous City Hall located at 120 N. Frazer Street. Any new site studies shall be billed on an hourly basis as an additional service.

12.4 This contract assumes the building will be +/- 15,000 square feet. Any reduction in size does not affect the total fee for basic services.

12.5 This contract allows for the following owner meetings with Council and/or the Leadership Committee during the project phases:

Schematic Design – 5 (including the one (1) public workshop)

Design Development – 2

Construction Documents – 2

Bidding or Negotiation – 2

Construction Administration – 2 (does not include the seventeen (20) meetings provided per Section 4.3.3)

Any owner meetings beyond those outlined (if requested) shall be billed hourly on an hourly basis as an additional service. (Please note the architect shall have multiple meetings beyond this with engineering consultants as part of the basic services)

12.6 During the Bidding and Negotiation Phase a construction cost and contingency shall be established. The City Administrator shall have the ability to approve changes to the contract cost as long as the contingency is not exceeded so as to keep the project moving forward on schedule.

12.7 Any professional cost estimating shall be provided as an additional service per the proposal + 10%.

12.8 Reimbursable expenses incurred during the full course of the project for printing, plots, mailing, overnight mail, couriers, photography, color copying and travel, etc. will be billed monthly as they occur with backup of each occurrence.

12.9 Site Evaluation and Planning will include a site plan study during the schematic design phase and will include up to 3 options. All other site evaluations would be provided by a third party outside the scope of this contract.

PAGE 23

Carey Smith, City Administrator

David A. Creech, Managing Principal

Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, , hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 11:24:19 ET on 05/17/2019 under Order No. 5495506621 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document B133™ – 2014, Standard Form of Agreement Between Owner and Architect, Construction Manager as Constructor Edition, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

(Signed)

(Title)

(Dated)

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User Notes:

(1364481356)

Attachment: CITY HALLAEB133-2014 - Final - 2019-05-17.pdf (2772 : Approval of A/E design and construction administration fees for new City

R.L. MORRISON & SONS, INC.*Heavy Marine Construction Since 1921*

R.L. Morrison Sr. (1871-1956)
 H.W. Morrison Sr. (1898-1979)
 R.L. Morrison Jr. (1901-1985)
 E.H. Morrison
 M.H. Morrison

623 Morrison Street
 P.O. Box 579
 McClellanville, S.C. 29458-0579

Telephone
 (843) 887-3261
 Facsimile
 (843) 887-3208

Work Agreement

Agreement made and executed this 6th day June, 2019

By and between the Owner: **City of Georgetown - Engineering**
P.O. Box 939
Georgetown, S.C. 29442

And the Contractor: ***R. L. Morrison & Sons, Inc.***

The Project is: **Repair Fire Damage to Harborwalk Near River Room/Francis Marion Park**

For and in consideration of suppliers promise to provide the following service:

- 1) Shift Floating Rig to Francis Marion Park Floating Docks
- 2) Remove 20' of Decking to Expose Ends of Damaged 3 x 8 Stringers
- 3) Remove Handrail System on Inshore Side
- 4) Remove (8) Damaged 3 x 8 x 10' Stringers
- 5) Temporarily Support Walkway with Steel Beam/Floating Crane
- 6) Replace (2) Damaged 4" x 14" x 14' Split Pile Caps
- 7) Install (8) New 3 x 8 x 12' Stringers
- 8) Reinstall IPE Decking, Replacing Damaged Boards with New
- 9) Reinstall Handrail System, Replacing Damaged IPE Members with New
- 10) Replace All (8) Wire Handrail Strands Subjected to Fire in 70' Area in the Inboard Side of Harborwalk
- 11) Pull (4) Piling and Remove (2) Floating Docks at Francis Marion Park for Barge Access
- 12) Install H Beams on Either Side of Damaged Pile Bent to Support Harborwalk During Piling Removal
- 13) Unbolt (2) Sets of Timber Braces

Page 2 of 3

Work Agreement (Total Contract \$46,697.00)

Re: Repair Fire Damage to Harborwalk Near River Room/Francis Marion Park
Georgetown, S.C.

cont.

- 14) Extract Damaged Piling**
- 15) Furnish and Install New 40' Class B Piling**
- 16) Reinstall Timber Braces**
- 17) Remove Temporary H Beam Supports**
- 18) Reinstall Floating Docks and Redrive (4) Existing Piling**

For The Sum Of: **\$46,697.00** .

Terms: Net 20 days .

Special Conditions:

***Please be advised this proposal does not include any utility work.**

“Exceptions/Requirements”

- A) Owner to furnish all Environmental, State and Federal Permits (Copies to R. L. Morrison & Sons, Inc.)
- B) Owner to furnish a copy of DHEC and Army Corps Permits to RLM&S for review and compliance.
- C) RLM&S excludes any excavation, silt fence, clearing and grubbing, landscaping, grassing and seeding, traffic control and utilities.
- D) Owner to be responsible for all pollution control, water quality monitoring and environmental protection and testing measures when required by permit.
- E) RLM&S will not be liable for any damages to owners structures or adjacent structures due to jetting or pile driving operations.
- F) Any delays more than two (2) hours caused by others than RLM&S will be billed at \$475/hour.
- G) Owner to maintain a passable road for vehicle and construction traffic under their own power.
- H) Owner agree to furnish necessary survey points for the layout of the work and a benchmark for elevation.

Attachment: Work Agreement City of Georgetown 060619 (2775 : Approval of Harborwalk construction repairs due fire damage)

Page 3 of 3

Work Agreement (Total Contract \$46,697.00)

Re: Repair Fire Damage to Harborwalk Near River Room/Francis Marion Park
Georgetown, S.C.

cont.

The work shall be in accordance with approved plans, drawings and/or specifications provided by Owner.

The Owner may order changes in the work consisting of additions or modifications, the contract sum and contract time being adjusted accordingly. Such changes shall be authorized by written Change Order signed by Owner and Contractor.

Owner shall be responsible for any and all Municipal, County, State or Federal Permits required; or any fines or litigation arising from construction.

**This written Agreement embodies the full agreement between the parties hereto.
Witness our Hands and Seals on the date first above written.**

R. L. Morrison & Sons, Inc.

By: 
Michael H. Morrison
Its: President

By: _____
Its: Owner

Attachment: Work Agreement City of Georgetown 060619 (2775 : Approval of Harborwalk construction repairs due fire damage)

RESOLUTION

WHEREAS, the success of the City of Georgetown depends upon our efficient use of resources to produce a high quality product for the citizens of our community. Our most important resource is our employees. To protect this resource, we are committed to providing a safe and healthful work place for all employees by establishing and maintaining an effective safety and health program. We consider safety and health to be a fundamental part of our organization's operations; and

WHEREAS, the Mayor and City Council recognize that the prevention of accidental losses affecting employees, property and the public will enhance the operating efficiency of City government; and

WHEREAS, the City of Georgetown is committed to doing all in its power to make its safety and loss control program a success and expects all employees to assist in this effort by contributing expertise and by following all established rules and procedures; and

WHEREAS, a proactive loss control posture requires that sound loss prevention measures are of primary consideration and take precedence over expediency in all operations.

NOW, THEREFORE, BE IT RESOLVED that the City of Georgetown recognizes June 2019 as National Safety Month and will endeavor to provide a work environment free of recognized hazards through the establishment and implementation of loss control policies and procedures, and their subsequent amendments and additions, designed to provide protections to City employees, public and private property, and members of the public.

BE IT FURTHER RESOLVED that the City will support compliance with all Federal and State safety regulations; provide and require the use of personal protective equipment by all employees; and insure that all employees are advised of and understand their loss control responsibilities in the performance of their work.

ADOPTED by the City of Georgetown City Council in meeting duly assembled on June 20, 2019.

ATTEST:

CITY OF GEORGETOWN,
A Municipal Corporation

Stephanie A. Buccione
City Clerk

Brendon M. Barber, Sr.
Mayor

INVOICE

SC Muni Ins Risk & Fin Fund
1411 Gervais Street
PO Box 12109
Columbia, SC 29211

Invoice # 876241
Due Date: 7/1/2019
Customer # GEORGE2210
Invoice Date: 6/1/2019
Partic. ID SCMIRF

Bill to:

City of Georgetown
P O Drawer 939
Georgetown, SC 29442-0939

Customer - Due on the 1st

Invoice Description: SCMIRF 2nd 2019 SemiAnnual

External Ref. Number	Transactional Description	Total
	SCMIRF 2nd 2019 SemiAnnual	\$329,671.50
Total Amount Due		\$329,671.50

2nd Semi- Annual Billings are due on July 1, 2019. To avoid late penalties, payments must be received by July 20, 2019. If you are a member that utilizes automatic bank draft, your account will be drafted on July 20, 2019. Make checks payable to

Please refer to the invoice number on your remittance check. Please return the bottom portion with your remittance check.

Invoice #	876241	Partic. ID	SCMIRF
Invoice Date:	6/1/2019	Customer #	GEORGE2210
Due Date:	7/1/2019		City of Georgetown

Invoice Description: SCMIRF 2nd 2019 SemiAnnual

Total Amount Due \$329,671.50

Total Amount Remitted:

Remit to:

SC Muni Ins Risk & Fin Fund, P. O. Box 12220, Columbia, SC
29211

Attachment: SCMIRF & SCMIT INVOICES (2783 : Motion to Approve SCMIRF/SCMIT Invoices for 2nd Half of 2019)

INVOICE

SC Muni Insurance Trust
1411 Gervais Street
PO Box 12109
Columbia, SC 29211

Invoice # 876371
Due Date: 7/1/2019
Customer # GEORGE2210
Invoice Date: 6/1/2019
Partic. ID SCMIT

Bill to:

City of Georgetown
P O Drawer 939
Georgetown, SC 29442-0939

Customer - Due on the 1st

Invoice Description: SCMIT 3rd Qtr 2019 Billing

External Ref. Number	Transactional Description	Total
	SCMIT 3rd Qtr 2019 Billing	\$115,779.25
Total Amount Due		\$115,779.25

3rd Quarter Billings are due on July 1, 2019. To avoid late penalties, payments must be received by July 20, 2019. If you are a member utilizing automatic bank draft, your account will be drafted on July 20, 2019. Make checks payable to SCMIT. Thanks!

Please refer to the invoice number on your remittance check. Please return the bottom portion with your remittance check.

Invoice #	876371	Partic. ID	SCMIT
Invoice Date:	6/1/2019	Customer #	GEORGE2210
Due Date:	7/1/2019		City of Georgetown

Invoice Description: SCMIT 3rd Qtr 2019 Billing

Total Amount Due \$115,779.25

Total Amount Remitted:

Remit to:

SC Muni Insurance Trust, P. O. Box 12220, Columbia, SC 29211

Attachment: SCMIRF & SCMIT INVOICES (2783 : Motion to Approve SCMIRF/SCMIT Invoices for 2nd Half of 2019)

ORDINANCE (“FRANCHISE ORDINANCE” OR “AGREEMENT”) TO GRANT TO DOMINION ENERGY SOUTH CAROLINA, INC., ITS SUCCESSORS AND ASSIGNS, THE NON-EXCLUSIVE RIGHT, POWER AND AUTHORITY TO INSTALL, MAINTAIN, AND OPERATE ON, ALONG, ACROSS, IN, OVER, UPON AND UNDER THE STREETS, ALLEYS, BRIDGES, RIGHTS-OF-WAY, AND OTHER PUBLIC PLACES OF THE CITY: (1) GAS MAINS, PIPES AND SERVICES AND OTHER APPURTENANT FACILITIES AND (2) COMMUNICATION LINES AND FACILITIES FOR ANY PURPOSE AND ANY USE BY THE COMPANY OR ANY DESIGNEE, TOGETHER WITH ANY NECESSARY RIGHT OF ACCESS THERETO, FOR SUCH PERIOD AS THE SAME IS NEEDED BY THE COMPANY TO CONDUCT GAS BUSINESS AND PROVIDE GAS SERVICE TO ITS CUSTOMERS IN THE CITY OF GEORGETOWN, SOUTH CAROLINA FROM THOSE FACILITIES; TO SET THE AMOUNT OF FRANCHISE FEE TO BE PAID BY DOMINION ENERGY SOUTH CAROLINA, INC. TO THE CITY; IF SO REQUIRED, TO LEVY FRANCHISE FEES ON THIRD PARTIES SELLING GAS USING THE COMPANY’S GAS DISTRIBUTION OR TRANSMISSION SYSTEMS; BE IT ORDAINED BY THE MAYOR AND COUNCIL OF GEORGETOWN, IN CITY COUNCIL ASSEMBLED:

Wherever the word "Company" appears in this Franchise Ordinance, it is hereby to designate, and shall be held to refer to natural gas service provider Dominion Energy South Carolina, Inc., a corporation duly authorized and doing business pursuant to the laws of the State of South Carolina, its successors and assigns, as provided for hereinbelow.

The non-exclusive right, power and authority is hereby granted and vested in the Company to install, maintain and operate on, along, across, in, over, upon and under the streets, alleys, bridges, rights-of-way, and other public places of the City for the purpose of providing natural gas service: (1) gas mains, pipes and services and other appurtenant facilities and (2) communications lines and facilities, with any necessary right of access thereto. The City does

not hereby consent to the use of any public streets, roads, or rights-of-way in the City for construction that is not for the purpose of providing natural gas service.

Section 3 Damage or Repair

Any street, alley, bridge, right-of-way or other public place used by the Company shall not be obstructed longer than necessary during its work of construction or repair, and shall be restored to the same good order and condition as when said work was commenced. No part of any street, alley, bridge, right-of-way, or other public place of the City, including any public drain, sewer, catch basin, water pipe, pavement or other public improvement, shall be injured. However, should any such damage occur due to Company's failure to use due care, the Company shall repair the same as promptly as possible, after notice from the City, and, in default thereof, the City may make such repairs and charge the reasonable cost thereof to and collect the same from the Company. The Company shall save the City harmless from all liability or damage (including judgment, decrees, and legal court costs) resulting from its failure to use due care in the exercise of the privileges hereby granted or of its rights under this Section.

Section 4 Rates

The Company shall construct and extend its gas distribution system within the present and/or extended City limits as allowed by law, and furnish gas, if available, to the City and applicants residing therein upon request, under rates and general terms and conditions as authorized by law.

Section 5 Gas to be Supplied

Subject to Section 8 herein and Public Service Commission of South Carolina Regulations 103-480, 103-481, and 103-482, as may be amended from time to time, the Company may supply

natural gas containing approximately one thousand (1,000) BTUs per cubic foot, and its obligation in respect thereto shall continue only so long as it is able to obtain an adequate supply of such natural gas satisfactory for service hereunder, provided however, that in the receipt of such gas, customers within the City, including the City, shall enjoy rights equal to other similarly situated customers served by the Company.

Section 6 Annexation

The City shall:

A. Pay monthly, within twenty-five (25) days after receipt, a proper bill from the Company for the preceding month's service in accordance with the amounts provided for in approved tariffs.

B. Notify the Company in writing of areas annexed into the City, including with the notification: (1) accurate maps, (2) tax map numbers, and (3) street addresses of all locations in the annexed areas so that newly annexed customers may be subject to franchise fees. Such notification is a precondition to franchise fee payments by the Company on those accounts. In addition, the City shall promptly update its municipal boundary maps with its County Geographical Information Systems (GIS) Office.

Section 7 Work Notice

All work upon the streets and public places of the City shall be done under the general supervision of the Mayor and Council (or other legally constituted governing body) of the City, and all sidewalks or street pavements or street surfaces which may be displaced by reason of such work shall be properly replaced and relayed by the Company, its successors and assigns, to the reasonable requirements of the Mayor and Council (or other legally constituted governing body) of the City.

Section 8 Public Service Commission

The Company shall, as to all other conditions and elements of service not fixed herein, be and remain subject to the reasonable rules and regulations of the Public Service Commission of South Carolina or its successors, applicable to gas service in the City. All service rendered in the City by the Company shall be in accordance with the tariffs, plans, regulations, forms and schedules on file with the Commission, as may be amended from time to time.

Section 9 Franchise Fee

A. As payment for the right to provide gas service, and any other services as may be permitted under this Franchise Ordinance, in the succeeding calendar year, the Company shall pre-pay into the Treasury of the City on the first business day of July each year, beginning with the year 2019, a sum of money (the "Franchise Fee") equal to 5 percent (5%) of the gross sales revenue accruing to the Company during the preceding calendar year from all residential and commercial sales of gas service in the municipality and all wheeling or transportation service to such customers, within the corporate limits of the City, not including sales made under legally authorized special sales programs which allow the Company to reduce prices to meet customers' competitive energy prices. To change the percentage of the revenue on which the Franchise Fee is calculated, the City must both (1) amend this Franchise Ordinance by means of an Amendatory Ordinance solely addressed to that purpose, and (2) provide the Company written notice including an attested copy of the Amendatory Ordinance at least ninety (90) days prior to the next Franchise Fee payment due date. So long as both conditions are met, the increase will apply to the next Franchise Fee payment due from the Company and the recovery of the higher fee will begin during the calendar year for which the Franchise Fee applies. During the term of this Franchise Ordinance, the percentage of the revenue on which the Franchise Fee is based shall not exceed

the highest percentage paid by the Company to any other town or city under a franchise agreement. Any other revenue accruing to the Company in the municipality may be subject to other fees and/or business license taxes as appropriate.

B. Subject to Section 9(A) above, the City's right to receive franchise fees as provided for herein shall be in lieu of all occupation, license, excise and special franchise taxes and fees, and shall be in full payment of all money demands, charges, or fees of any nature whatsoever imposed by the City, except ad valorem taxes on property. The Company may at its option pay and deduct from its franchise fee payments any amount that shall be required or exacted from the Company for the benefit of the City other than ad valorem taxes on property.

C. It is expressly understood that all franchise fees or other payments imposed by the City on the Company shall be collected from customers of the Company within the municipal boundaries, as is presently provided for in the orders of the Public Service Commission of South Carolina applicable to the Company. From time to time, but no more than once a year and no less than once every three years, the Company will provide the City a list of service addresses to which franchise fees are being applied (the "List"). The City shall have sixty (60) days from receipt to verify that all addresses included on the List are accurate and that no addresses are missing as of the date of response. Unless the City notifies the Company of any error: (1) the City shall be required to reimburse the Company for any Franchise Fee refund based on an address incorrectly included on the List; (2) the Company shall not be responsible for Franchise Fees for any service addresses not included on the List. Reimbursement shall be made to the Company within sixty (60) days of receipt of request by the City or the Company may agree, in its sole discretion, to deduct the amounts owed under this Subsection from the next Franchise Fee payment to the City. The Company acknowledges the List may be determined to be a public document subject to release under the South Carolina Freedom of Information Act (FOIA) unless exempt in whole or in part. Company will visibly mark this information "confidential and

proprietary” and the City shall immediately notify Company of any FOIA request for the List, if marked, so Company can timely file any action challenging release under the FOIA.

D. The City hereby levies, and the Company may collect and transmit to the City, a franchise fee on all gas sold by third parties to customers within the City using the Company mains or other facilities; said fee is to be in all respects equivalent to the franchise fees established herein plus a proportional share of all other payments to the City established hereunder which the Company is obligated to make on whatever basis during the life of this franchise.

E. The franchise rights are non-exclusive. Should the City grant to another provider of gas service the right to use public rights-of-way to deliver gas to City customers, then all such users or franchisees shall also be required to obtain permission by the City and be subject to the same percentage fee on gross receipts, so that Company will not be at a competitive disadvantage. Should the City itself ever at any time construct, purchase, lease, acquire, own, hold or operate a gas distribution system to provide such gas service within the City, then the payment of percentages of gross sales revenue herein provided to be paid by the Company, shall abate, cease and no longer be due and no other fee for the franchise rights shall be required.

Section 10 Assignment

This franchise shall not be leased or assigned without the consent of City Council incorporating the terms of this Franchise Ordinance or subsequent ordinance, except to a successor corporation or lessee, assignee, or grantee of all of the Company’s gas delivery properties and facilities in the City, and provided the transfer or assignment does not create an additional burden upon the public right-of-way.

Section 11 Governing Law

This Franchise Ordinance is subject to the constitution and laws of the State of South Carolina.

Section 12 Effective Date

This Franchise Ordinance shall not become effective until accepted in writing by the Company, which shall be within thirty (30) days from the date of its ratification by the City. Upon acceptance by the Company in writing, this Franchise Ordinance supersedes and replaces the Franchise Ordinance which became effective on August 11, 1969, and its subsequent Amendment, which the Company accepted on September 10, 1979.

Section 13 No Rights in Third Parties

The rights hereunder accrue exclusively to the parties, their successors and assigns. It is the express intent of the parties that this Franchise Ordinance shall not create any rights in third parties.

Section 14 Term and Notice

The terms, obligations and rights granted by this Franchise Ordinance, when accepted by the Company, shall constitute a contract between the City and the Company, and shall be in full force and effect for an initial term ending June 30, 2039, and shall thereafter continue in full force and effect year-to-year thereafter until properly terminated by either party as provided for herein.

Either party may terminate this Franchise Ordinance at the end of its initial term or at any annual anniversary thereafter by giving written notice of its intention to do so no less than two (2) years before the proposed date of termination. Notice under this franchise is to be delivered as follows:

City of Georgetown:

Office of the Mayor

PO Drawer 939

Georgetown, SC 29442

with email copy to the Mayor and City Administrator, (which shall not constitute notice)

Dominion Energy South Carolina, Inc.

ATTN: Law Department

220 Operation Way, Mail Code C222

Cayce, SC 29033

Dominion Energy Services, Inc.

Law Department

120 Tredegar Street

Richmond, VA 23219

ATTN: Managing Counsel and State Regulatory Team

Notwithstanding the initial term of this Franchise Ordinance, and without repeal of the basic rights granted herein, the Company and City agree that after this Franchise Ordinance has been in effect for not less than nine (9) years or more than ten (10) years, and at the request of either party, this Franchise Ordinance is subject to renegotiation:

- (a) if the City has commenced proceedings under applicable South Carolina statutes to acquire the electric or gas properties of the Company by passing an ordinance declaring its intention to do so and having completed hearings before the Public Service Commission of South Carolina pursuant to applicable state law, or
- (b) if legislative restructuring of the gas industry has resulted in gas retail access to all customers in the State of South Carolina.

Ratified in City Council this

_____ day of _____ in the year 20__.

(originally signed by:) _____
Brendon M. Barber, Sr., Mayor

ATTEST:
(originally signed by:) _____
Stephanie Buccione, Clerk of Council

ACCEPTANCE of the franchises granted by the within Ordinance acknowledged by
DOMINION ENERGY SOUTH CAROLINA, INC., THIS ____ DAY OF _____, 20__.

DOMINION ENERGY SOUTH CAROLINA, INC.

(originally signed by) _____
D. Russell Harris
Vice President and General Manager-Gas Operations

ATTEST:

Karen W. Doggett,
Its Assistant Corporate Secretary and Director-Governance

(Corporate Seal)

Second Amendment to the Memorandum of Understanding

This Second Amendment to the Memorandum of Understanding is made this ____ day of _____, 2019 (this “**Second Amendment**”), by and between the City of Georgetown, South Carolina (the “**City**”), and Project Vista (the “**Developer**” and together with the City, the “**Parties**”).

WITNESSETH

WHEREAS, the City is a municipal corporation organized and existing under the laws of the State of South Carolina (the “**State**”), and a political subdivision of the State, located in Georgetown County, South Carolina;

WHEREAS, the Developer is a South Carolina limited liability company formed under the laws of the State, and authorized to do business in the State; and

WHEREAS, the Parties did previously enter into that certain Memorandum of Understanding dated April 24, 2018 (the “**MOU**”), the provisions of which provide terms of actions and conditions precedent regarding the development of the Project (as defined in the MOU). Terms used herein and not otherwise defined shall have the meanings ascribed in the MOU; and

WHEREAS, the term provision of this MOU was amended by the parties pursuant to a the First Amendment to the Memorandum of Understanding March 21, 2019; and

WHEREAS, the Parties have determined it is necessary to amend certain other terms of the MOU to reflect developments related to the site plan;

WHEREAS, by and through the execution by the Parties below, this Second Amendment, as a written agreement between the Parties, shall constitute an amendment authorized by the provisions of Section 9 of the MOU; and

WHEREAS, unless modified by the provisions of this Second Amendment as further provided herein, all other provisions of the MOU, as amended, shall remain in full force and effect.

NOW THEREFORE, in witness hereof, and for and in consideration of the payment of Five (\$5.00) Dollars by the Developer to the City and the exchange of mutual promises and covenants, the sufficiency of which consideration is acknowledged by the Parties, the Parties hereby agree to modify the provisions of the MOU as follows:

SECTION 1. AMENDMENTS TO THE MOU. The MOU is hereby amended as follows:

- A. Section 4 – “Permitting; Zoning” of the MOU shall be amended and a subsection (D) shall be added as follows:

(D) The City agrees to work with the Developer to approve and permit its parking plan at a staff level, the parking plan being described on the May 2019 Stantec illustrated site plan plat provided to the Zoning Administrator. The parties acknowledge the proposed parking depicted thereon is off-site, on a parcel owned by a third party. The Developer agrees to make best efforts to execute a lease for same for a minimum initial term of five (5) years and to include in the terms of said lease a provision for 12 months' notice of termination and/or extension of the lease and to provide immediate notice of same to the City under the Notice provision (Sec. 8) of this MOU.

B. All other terms and provisions of the MOU, as amended, shall remain in full force and effect.

SECTION 2. EFFECTIVE DATE OF THIS SECOND AMENDMENT. This Second Amendment shall be effective as of the date first above written.

SECTION 3. COUNTERPARTS. This Second Amendment may be executed in several counterparts, all or any of which shall be regarded for all purposes as duplicate originals and shall constitute and be but one and the same instrument.

[Signatures on following pages]

IN WITNESS WHEREOF, the City has caused this MOU 2nd Amendment to be signed by its City Administrator, its corporate seal to be reproduced hereon and the same to be attested by the Clerk of the City, as of the 20th day of June, 2019.

CITY OF GEORGETOWN, SOUTH CAROLINA

BY: _____

NAME: Carey Smith

TITLE: Interim City Administrator

(SEAL)

Attest

Clerk

Attachment: Amendment 2 MOU 6_9_19 [Revision 1] (2776 : 2nd ammendment to the MOU for Hotel Parking)

IN WITNESS WHEREOF, the Developer has caused this MOU 2nd Amendment to be signed by its managing partner, its corporate seal to be reproduced hereon and the same to be attested by the witness described below as of the 20th day of June, 2019.

GEORGETOWN VENTURES, LLC

BY: _____

NAME: _____

TITLE: Managing Partner

WITNESS

BY: _____

NAME: _____

Attachment: Amendment 2 MOU 6_9_19 [Revision 1] (2776 : 2nd ammendment to the MOU for Hotel Parking)

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (this “**MOU**”) is made and entered into by and between the City of Georgetown, South Carolina (the “**City**”) and Project Vista (the “**Developer**” and together with the City, the “**Parties**”), and sets forth certain understandings between the Parties.

In exchange for the Developer’s commitment to initiate development of the Project (as defined herein), the Parties mutually recognize that they will share certain Eligible Predevelopment Costs (as defined herein) and all such costs will primarily be directed toward work product that will belong to the City. The Parties acknowledge that the incurrence of such costs represents good and valuable consideration to support the limited contractual obligations described in this MOU. The Developer explicitly acknowledges and agrees that the City is bound to only take the actions described under Section 1(A) – “Immediate Actions.” The City’s obligations under Section 1(C) – “Terms to be Provided in the Incentive Agreement” below are explicitly subject to the conditions precedent described in Section 1(B) – “Conditions Precedent to Execution and Delivery of an Incentive Agreement” below.

RECITALS

A. The City is a municipal corporation located in Georgetown County, South Carolina and as such possesses all general powers granted by the Constitution and laws of the State of South Carolina to such public entities.

B. The Developer is a South Carolina limited liability company experienced in the acquisition, development, construction, operation and maintenance of hotel facilities.

C. The City recognizes that it is necessary and potentially beneficial to promote economic development and redevelopment within the City.

D. By encouraging development and redevelopment, the City generally seeks to facilitate business growth and increase commercial activity within designated areas, particularly in its downtown business district.

E. The Developer has been in discussions with the City to develop a full-service, first-class waterfront hotel to be located in the City (the “**Project**”), which is expected to include the construction and development of a full-service restaurant, conference space and at-least 80 hotel rooms.

F. The development of the Project shall involve a minimum investment of \$15,000,000 and shall create at least 15 full time or full time equivalent (FTE) jobs.

G. In order to meet the minimum investment threshold established in (F) above, the Developer is in the process of seeking out and evaluating potential financing arrangements for the development of the Project.

H. The City, acting through City Council as its governing body (the “**Council**”), is duly empowered to expend public funds for public purposes.

I. The City is mindful of the requirements of *Nichols v. South Carolina Research Authority*, 290 S.C. 415 (1986), for determining when the expenditure of funds for the purpose of economic development project constitutes a public purpose, and assuming the requirements of *Nichols* are met, the City expects to provide certain incentives to the Developer in order to induce the development of the Project.

J. This MOU is intended to (i) generally establish the goals of the City and the Developer in connection with the Project, (ii) induce the initiation and development of Project through the City’s commitment to fund or reimburse certain Eligible Predevelopment Costs, and (iii) establish future incentives for the Project which shall be finally described and set forth in a separate incentive agreement (the “**Incentive Agreement**”) to be negotiated, executed and delivered by the Parties at a later date.

K. The City and the Developer commit themselves to work together for the success of the Project and to deal with each other with fairness, respect, cooperation and good faith.

SUMMARY OF TERMS

Section 1 Actions/Planned Incentives. The following actions have been negotiated by the Parties:

A. **Immediate Actions.** Upon the due execution of this MOU, the following actions shall be taken by the Parties as soon as possible:

1. (a) The City commits to reimburse Developer for the costs of certain predevelopment services, particularly those items that create value for the proposed site of the Project and its surrounding area; such items would include, without limitation, environmental assessments, geotechnical studies, survey, other engineering costs, feasibility and marketing studies, architectural drawings, development budgets and projections, and demolition costs (collectively, “Eligible Predevelopment Costs”). Eligible Predevelopment Costs also include the costs of an option to ground lease the property on which the Project is to be located (the “Property”); provided, however, that before receiving reimbursement for any such option costs, the Developer shall deliver to the City an instrument or agreement, in form satisfactory to the City, assigning and promising to pay to the City any amount refunded to the Developer by the owner of the Property in the event the ground lease of the Property is not entered into.

(b) Reimbursement for Eligible Predevelopment Costs shall be subject to the following restrictions:

(i) Not greater than \$131,250 may be reimbursed to the Developer for 100% of any single items (as shown on invoices from third party contractors) of Eligible Predevelopment Costs paid by the Developer.

(ii) The remaining \$131,250 may only be reimbursed by the City to the Developer for 50% of any single items (as shown on invoices from third party contractors) of Eligible Predevelopment Costs paid by the Developer.

(iii) In no event shall total Eligible Predevelopment Costs reimbursed by the City to the Developer exceed \$262,500.

2. Developer, acting alone, assumes all costs for its time, design and branding, legal and accounting services, and impact fees and similar costs associated with the development of the Project (together with the Eligible Predevelopment Costs, the “Predevelopment Costs”). Additionally, and except as provided in Section 1(A)(1)(a) above, the Developer, at its own cost and expense, shall procure purchase-options and other site control initiatives for the site of the Project and surrounding parcels required for and attendant to the Project.

3. The initial budget provided by the Developer provides \$650,000 in Predevelopment Costs for the Project, with line items for specific costs amounting to \$525,000 and contingency costs of \$125,000. The Parties agree to reorganize this budget to enable more funding for Eligible Predevelopment Costs – particularly architectural, environmental and geotechnical costs, as such items will likely result in more accurate and detailed cost estimating for the Project. The City’s share of the Eligible Predevelopment Costs is not intended to exceed \$262,500 (to include the initial \$50,000 provided in Section 1(A)(4) below).

4. Upon the execution of this MOU, the City shall immediately pay the sum of \$50,000 to the Developer in order to fund or reimburse certain initial Eligible Preconstruction Costs, particularly any third-party market studies and architectural documents. Any such reimbursable costs shall be properly supported by contracts or invoices necessary to justify the reimbursement. The City shall thereafter provide reimbursement of the balance of its not to exceed \$262,500 commitment as the Developer submits documentation reflecting that it has incurred and paid Eligible Preconstruction Costs.

5. The Developer shall work in earnest to finalize all documentation necessary for the City’s consultant, NDC, to complete its gap analysis. The required documentation necessary for NDC to complete its gap analysis includes the following:

(a) names and contact information for all members of the Developer’s development team;

(b) legal documentation evidencing site control for the Project and any necessary outparcels;

(c) a projected capital budget (all proposed construction and soft costs), specifically including line item breakdowns for demolition contract/costs, environmental assessments and any projected costs for remediation, geotechnical and soil studies to determine building and foundation requirements for the Project, architectural drawings (advanced to schematic design phase), engineering studies (providing sizing and requirements for HVAC, mechanical, electrical and plumbing);

(d) a statement from the architect as to the status of design drawings and engineering work, as well as the schedule for completing contract drawings;

(e) a statement from any cost estimator about the basis for any cost estimates;

(f) a five-year operating proforma for the Project (assuming completion and full operations) – the proforma should cite to any third-party references;

(g) a schedule indicating all sources of funds with relevant terms;

(h) relevant term sheets from all financiers, whether equity partners or debt providers. Such term sheets should provide detail about capital amounts, rates, pay-in schedule and conditions;

(i) evidence of the developer's financial capacity to provide equity needed for the Project and any necessary guarantees requested by financiers. Direct review of financial statements, bank statements and/or tax statements may be substituted by an affidavit from the Developer's accountant or other finance professional stating the Project's investment requirements and the capacity of the Developer to satisfy such requirements; and

(j) Any operating agreement with a hotel management company, even if in preliminary form.

See Section 3 herein regarding the confidentiality of information provided to NDC or the City.

6. All work-products, studies, tests, plans and the like related to or resulting from Eligible Preconstruction Costs paid or reimbursed by the City will be assigned to or become the property of the City.

7. The City will develop an ordinance for consideration by the Council, wherein the Council will consider an "Economic Development Rate Class" for its

combined water, sewer and electric utility system (the “**Economic Development Rate Ordinance**”). The Economic Development Rate Ordinance shall be structured such that the Project, upon its being placed in service, will receive annual utility savings of not more than \$80,000 per year for a ten-year period. The City will exercise its best efforts to facilitate the enactment of the Economic Development Rate Ordinance.

8. (a) The City will begin working to establish a redevelopment project area (a “**TIF District**”) as permitted by Title 31, Chapter 6 of the Code of Laws of South Carolina 1976, as amended (the “**South Carolina Code**”). As anticipated, the TIF District will encompass the City’s downtown area and surrounding areas, as more particularly shown on Exhibit A attached hereto. Exhibit A is being provided for informational purposes only and shall be subject to change or adjustment in the City’s sole discretion.

(b) In lieu of the establishment of a TIF District, the City may alternatively arrange with Georgetown County, South Carolina (the “**County**”) for creation of a multi-county business park (the “**Park**”) to be established pursuant to Article VIII, Section 13(D) of the South Carolina Constitution and Sections 4-1-70 through 4-1-172 of the South Carolina Code. If created, the City will consent to the inclusion within the Park of any properties, including the Project, located within the City. The City will endeavor to include the same or substantially the same properties proposed in the TIF District within the Park.

(c) The City will exercise its best efforts to facilitate the creation of a TIF District or the inclusion of the Project in a Park.

B. Conditions Precedent to Execution and Delivery of an Incentive Agreement. The Developer understands and acknowledges that no incentives for the Project, other than those agreed to and provided for in Section 1(A) – “Immediate Actions” above shall be provided to the Developer under the terms of this MOU. Any such reliance by the Developer to the contrary is at its own risk. Prior to the execution and delivery of the Incentive Agreement, the following actions shall be finalized and determined:

1. The gap analysis shall be completed by NDC and as presented, the gap analysis shall include a determination that the Project is feasible.

2. The City shall have paid the initial sum of \$50,000 to the Developer as described in Section 1(A)(4) above.

3. The Economic Development Rate Ordinance shall be enacted and based on planned utility usage for the Project, certified by the Developer or its consultants to the City, shall result in annual utility savings accruing to the Project of not more than \$80,000 per year for a ten-year period.

4. (a) Either the TIF District shall be established, or the Park shall be established under the parameters established below.

(b) If the TIF District has been established, both the County and Georgetown County School District, respectively, shall have agreed to either (i) fully participate in the TIF District, or (ii) participate at a level of at least 50% for a period of no less than 20 years (as negotiated pursuant to the terms of an intergovernmental agreement between the City and the affected taxing entity).

(c) If the Park has been established, proper authorizations shall be made for the issuance of special source revenue bonds under Section 4-1-175 of the South Carolina Code and/or the granting of special source revenue credits under Section 4-1-175 of the South Carolina Code. Fee in lieu of tax (“**FILOT**”) revenues generated from the Park should be structured (and payable by way of an intergovernmental agreement between the City and the County) such that (i) 50% of all FILOT revenues generated by the Park are payable to the City for a period of no less than 20 years, or (ii) the distribution of FILOT revenues shall mirror the distribution of tax revenues under the TIF District (assuming full participation by all affected taxing entities).

5. All necessary real property rights and interest associated with the development of the Project shall be procured and held by the Developer or its agents. Exercisable purchase or ground-lease options for any property shall be considered sufficient in lieu of actual ownership in fee simple so long the term of any such option shall be equal to or greater than the term of the Incentive Agreement.

C. Terms to be Provided in the Incentive Agreement. The aggregate value of all incentives to be provided to the Developer under the Incentive Agreement (which includes any incentives provided under this MOU) is intended to equal the sum of not exceeding \$2,065,500 (the “Total Incentives”). Assuming the due and timely delivery of all conditions precedent recited in Section 1(B) – “Conditions Precedent to Execution and Delivery of an Incentive Agreement” above, the Parties intend that the following incentives will be made available to the Developer under the terms of an Incentive Agreement to be executed and delivered at a later date.

1. Reimbursement to the Developer of Eligible Predevelopment Costs in an amount not exceeding \$212,500, which amount is in addition to the initial \$50,000 to be paid to the Developer under the terms of this MOU, but less any reimbursements over and above \$50,000 previously claimed by the Developer under the terms of this MOU. Any costs to be reimbursed upon the execution of the Incentive Agreement shall be properly supported by contracts or invoices sufficient to justify the reimbursement.

2. (a) If the TIF District has been established under the parameters of Section 1(B)(4)(b), the City will exercise its best efforts to issue tax increment revenue

bonds and identify one or more purchasers of said bonds to finance an amount not to exceed \$1,000,000.00 to defray the costs of some or all of the following improvements:

- (i) publicly-owned parking requirements for the Project; and
- (ii) publicly-owned utility infrastructure for the Project, including water, sewer, electric, stormwater and other related infrastructure necessary to serve the Project.

(b) In lieu of the process described in Section 1(C)(2)(a) above, if the Park has been established under the parameters of Section 1(B)(4)(c), the City will exercise its best efforts to issue special source revenue bonds and identify one or more purchasers of said bonds to finance an amount not to exceed \$1,000,000.00 to defray the costs of some or all of the following improvements:

- (i) parking requirements for the Project; and
- (ii) utility infrastructure for the Project, including water, sewer, electric, stormwater and other related infrastructure necessary to serve the Project.

(c) If, despite the City's best efforts, the City is unable to utilize the processes described in Section 1(C)(2)(a) or 1(C)(2)(b) above, the City may utilize the FILOT revenues to provide \$1,000,000.00 of special source revenue credits payable over a period of ten years to the Developer. In the event special source revenue credits are provided to the Developer, the Developer shall be solely responsible for all parking requirements for the Project and all public infrastructure, including water, sewer, electric, stormwater and other related infrastructure improvements necessary to serve the Project.

(d) If the City, under Section 1(C)(2)(a) or Section 1(C)(2)(b) hereof or the Developer under Section 1(C)(2)(c) above has incurred at least \$1,000,000 in costs to serve the parking requirements for the Project but such investment is insufficient to satisfy local zoning or other regulatory requirements providing for minimum parking for the Project, the City agrees to exercise its best efforts to lend support to the Developer's request for a variance or take such other action such that the Developer would not be required to incur any further costs associated with parking.

3. The Economic Development Rate Ordinance shall be applied to the Developer as described in Section 1(B)(3) above.

4. The City agrees to exercise its best efforts to effectuate a closing of that portion of Queen Street south of Front Street and to convey necessary access rights as required for the Project.

5. Any costs, values or property interests conveyed (or to be conveyed) by the City to the Developer shall be applied toward and offset against the value of the Total Incentives.

(a) Any property interests conveyed (or to be conveyed) by the City to the Developer shall be valued at their appraised value, as determined by a qualified MAI appraiser (as may be approved by the Parties), and such appraised value shall be the basis for any offset against the Total Incentives.

(b) Any costs or values described above specifically includes the actual costs incurred (or to be incurred) by the City to move or relocate existing public utilities for the Project.

Section 2 Expectation.

The Parties acknowledge that the Project will be an important catalyst in the revitalization and redevelopment of the City and the Parties espouse a mutual commitment to making the Project first class in all respects.

Section 3 Exclusivity and Good Faith.

The Parties acknowledge that the City is subject to the South Carolina Freedom of Information Act, which is codified at Title 30 Chapter 4 of the Code of Laws of South Carolina 1976, as amended (“**FOIA**”). To the extent any information exchanged by the Parties is not otherwise exempted from FOIA, it shall be subject to disclosure by the City.

Notwithstanding the foregoing paragraph, Section 30-4-40(9) of FOIA provides that “[m]emoranda, correspondence, documents and working papers relative to efforts or activities of a public body...to attract business or industry” are exempt from disclosure until such time as “(a) the offer to attract an industry or business to invest or locate in the offer’s jurisdiction is accepted by the industry or business to whom the offer was made; and (b) the public announcement of the project or finalization of any incentive agreement, whichever occurs later.” The City is attempting to attract the development of the Project within the City and until such time as the Incentive Agreement can be accepted and finalized by the Parties, information regarding the development of the Project provided by the Developer to the City or its agents under the provisions of this MOU is considered as confidential and exempt from disclosure. Any documents intended by either the Developer or the City to be confidential (the “**Confidential Materials**”) shall be clearly marked with the following statement: “Confidential Materials – DO NOT DISCLOSE.” In the event the City receives a request for any Confidential Materials, City will notify the Developer in writing within two business days of such request. Nothing herein obligates the City to withhold non-exempt documents or prevents the Developer from seeking a protective order or other appropriate remedy to limit disclosure of any Confidential Materials or other documents that may be withheld under FOIA.

Any documents provided to NDC under Section 1(A)(4) above may be subject to a separate Non-Disclosure Agreement among the City, the Developer and NDC dated the date of this MOU or such other date as may be agreeable to the Parties and NDC.

Section 4 Permitting; Zoning

(A) To the maximum extent allowed by law, the City will assist with the identification and coordination of, and will use its best commercially reasonable efforts to cause, all City, and any other local construction and other permits for which appropriate application is made by the Developer, and applicable fees paid by the Developer, including all environmental permits, approvals, and consents which may be necessary or desirable in connection with the construction and operation of the Project to be issued or obtained on a timely basis.

(B) To the best of the City's knowledge, the property for the Project is zoned for the Developer's intended present and contemplated future uses, which are permitted uses. To the extent the Developer is required to obtain any additional land use related approvals in order to carry out the Project (such as design review), the City agrees to exercise its best efforts to lend support to Developer's required approvals.

(C) The City agrees to exercise its best efforts to lend support to any of Developer's variance requests as may be required for any height restrictions related to Project (which is anticipated to be a four-story hotel).

Section 5 Term and Termination.

This MOU shall continue in effect until the earlier of: (1) the termination of this MOU; or (2) 210 days from the date of execution of this MOU. Either of the Parties may terminate this MOU at any time by providing thirty (30) days written notice to the other party.

Section 6 Corporate Action.

This MOU has been approved by all necessary corporate and municipal action of the Developer and the City, respectively.

Section 7 Default; Remedies

The Parties acknowledge and agree that they have only committed to undertake those actions provided in Section 1(A)- "Immediate Actions" above. Any failure by the either of the Parties to adequately perform the commitments in Section 1(A) above shall be considered a default under this MOU. In the event of such a default by the City, the Developer's remedies shall be limited to (a) an action for specific performance, or, alternatively (b) an action to seek damages in an amount not exceeding \$262,500, less any amounts previously paid by the City to the Developer. In the event of such a default by the Developer, the City's remedies shall be limited to (a) an action for specific performance, or, alternatively (b) an action to seek damages

in an amount not exceeding the total amounts paid by the City to the Developer under Section 1(A) hereinabove. This provision shall survive the termination of this MOU for any claim arising during the term of the MOU.

Section 8 Notice.

Any and all notices required under the terms of this MOU shall be in writing and shall be delivered in person or by U.S. Mail, by certified mail, return receipt requested, postage prepaid to the principal addresses of the Parties as follows:

City of Georgetown
Attn: City Administrator
1134 N. Fraser Street (in person)
P.O. Box 939 (by mail)
Georgetown, SC 29440 (29442)

Project Vista
Attn: Christy Cooper Whitlock
10554 Ocean Highway
Pawleys Island, SC 29585

Section 9 Amendment.

This MOU may be amended only by a written agreement executed by the Parties and delivered as set forth in the Notice section herein.

Section 10 Expiration.

This MOU will be void if the City and Developer do not fully execute this MOU by May 1, 2018.

Section 11 Execution of MOU.

This MOU may be signed by the Parties in one or more counterparts, which taken together shall constitute one and the same instrument. Signature pages may be exchanged electronically in PDF form, and any such signatures reflected therein shall have the same force and effect as original signatures.

Section 12 Governing Law.

This MOU shall be governed in all respects by the laws of the State of South Carolina, except with respect to any provisions that would refer the governance of this MOU to the laws of any other jurisdiction.

(Signature Pages Follow)

I, the undersigned representative of the City, DO HEREBY AGREE to the provisions of the foregoing MOU and shall adhere to its provisions to the extent practicable.

CITY OF GEORGETOWN, SOUTH CAROLINA

BY: _____

TITLE: _____

DATE: _____

(SEAL)

Attest

City Clerk

I, the undersigned representative of the Developer, DO HEREBY AGREE to the provisions of the foregoing MOU and shall adhere to its provisions to the extent practicable.

Project Vista, LLC

BY: _____

TITLE: _____

DATE: _____

WITNESS

BY: _____

NAME _____

DATE: _____

Attachment: MOU Project Vista (2776 : 2nd ammendment to the MOU for Hotel Parking)

EXHIBIT A

PROPOSED TIF DISTRICT



Attachment: MOU Project Vista (2776 : 2nd ammendment to the MOU for Hotel Parking)

MAYOR
BRENDON M. BARBER, SR.

INTERIM ADMINISTRATOR
CAREY SMITH

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
SHELDON A. BUTTS
RUDOLPH A. BRADLEY
TUPELO HUMES
AL JOSEPH
CAROL JAYROE
CLARENCE C. SMALLS

June 2019 Human Resources / Risk Management Monthly Report

Hiring

- Electric – Two Lineman
 - o Brandon Godwin – HGTC Lineman Certificate
 - o Thomas Rogers - HGTC Lineman Certificate
- Electric - Two Tree Trimmers
 - o Michael Atkinson
 - o Nathan Miller
- Fire – Firefighter/ EMT
 - o Joseph Kraft – Certified FF & EMT From Florida
- Water – Water Treatment Plant Operator II
 - o Thomas Rivers – A licensed Operator from City of West Columbia
- Finance – Customer Service Representative
 - o Kara Watford

Terminations

- Fire – George Anderson – Battalion Chief - Retirement
- Wastewater – Clemon Grant – WW Collection Supervisor

Promotions

- Derrick Grant- WW Collection Supervisor

Open Positions

- Firefighter EMT - 2
- Water Distribution Mechanic
- Facilities Maintenance Technician
- WW Mechanic II

MAYOR
BRENDON M. BARBER, SR.

POLICE CHIEF
KELVIN A. WAITES



City of Georgetown

POLICE DEPARTMENT
OFFICE (843) 545-4300
FAX (843) 520-5848

June 12, 2019

Honorable Mayor Brendon Barber, Sr.
And the Members of City Council
City of Georgetown, South Carolina

Dear Mayor Barber and Council Members:

The following is a list of activities involving the Georgetown Police Department during the month of May 2019:

During the month of May 2019 the Georgetown Police Department worked with Public Works to get a “children playing” sign put up on the west end of Front Street where the side walk has been extended to caution drivers that more children can be expected to be playing in the area.

During the month of May 2019 the Georgetown Police Department sent two of our officers to assist the Myrtle Beach Police Department with the Memorial Weekend Bike Festival. We look forward to continuing our partnership with the Myrtle Beach Police Department knowing that we can call on them anytime that we need them.

On May 2th Chief Waites along with the Command Staff at the Georgetown Police Department attended a National Day of Prayer ceremony at Rainey Park. This event was sponsored by the Georgetown Ministerial Association and was well attended by the community.

On Saturday May 4th the Georgetown Police Department worked the YMCA’s Georgetown Harbor event at Frances Marion Park. No problems or issues were noted.

On May 7th the Georgetown Police Department worked the Palmetto Giving Day sponsored by the Bunnelle Foundation on Front Street. This was a great community event.

2222 Highmarket Street
Georgetown, S.C. 29440

Honorable Mayor and City Council Members
June 12, 2019
Page Two

On May 7th the Georgetown Police Department planned an itinerary for and assisted S.L.E.D. with the security detail for Lt. Governor Evette's visit to The City of Georgetown. The Lt. Governor had a nice visit without any problems or concerns.

On May 11th Chief Waites spoke at the Mothers against Violence Conference in Myrtle Beach.

On May 14th Chief Waites hosted his Police Community Advisory Board Committee meeting. He updated the committee on what was going on at the police department as well as introduced new employees. Chief Long and his staff from the Conway Police Department attended this meeting so that he can use our police department's model to set up a similar program in Conway.

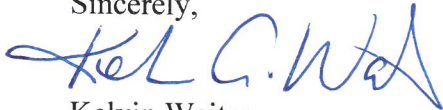
On May 17th Chief Waites attended an AMI Kids Board of Directors meeting to assist with planning the annual golf tournament at Caledonia Golf Club.

On Saturday May 18th the Georgetown Police Department participated with the May Festival celebration at the old fair grounds. We enjoyed meeting and fellowshiping with the community.

On May 21st the Georgetown Police Department hosted a crime watch meeting in Maryville at the new fire department. Approximately forty residents showed up and we shared information and had good dialogue with the community. More meetings will be scheduled in the near future across the city.

On May 28th Staff from the Georgetown Police Department put on an Active Shooter Training class for the staff at the Georgetown Housing Authority

Sincerely,



Kelvin Waites
Chief of Police

KW: pc

Attachments

Attachment: GPD May 2019 Monthly Report (2788 : GPD May 2019 Monthly Report)

Police-Community Advisory Board

May 14, 2019 at 6:00 PM

Minutes

ATTENDANCE:

Board Member Present:

Ms. Harold Jean Brown
Mr. David Essex
Bishop Richard Frasier
Ms. Carol McCants
Ms. Irene Rice
Ms. Deborah Smith

Police Department Personnel Present:

Officer Kyle Areias
Officer Michael Bishop
Patrice Coachman
Major Johnnie Deas
Officer Evan Myers
Chief Kelvin Waites

The Police-Community Advisory Board (P-CAB) meeting of the Georgetown Police Department was held at the City of Georgetown Law Enforcement Center with Chief Kelvin Waites presiding.

Chief Waites opened the meeting by welcoming everyone in attendance. He then introduced the new officers Kyle Areias, Michael Bishop, Evan Myers, Chief Dale Long and Lt. Selena Small from Conway Police Department to the P-CAB members. He then asked each of them to tell the P-CAB members a little a bit about themselves and asked the board members to do the same.

Chief Waites asked the members to give updates on what's going on in the community.

Member Frasier inform the board members that the Youth Night Out is shut down until they are able to find a new location. Member Frasier also spoke about the outstanding job the police department did in defusing a situation that occurred during one of his events. Member Frasier stated that approximately 40-60 youths attends the monthly Youth Night Out event.

Member Essex informed the board members that his father and son-n-law passed away and that he has a new grandchild. Member Essex thanked the police department for the great job they did in reference to his neighbor's stolen wallet and credit cards.

Member Smith responded to the Youth Night Out being shut down.

Member Brown welcomed the new officers and the visitors from Conway Police Department. Member Brown then informed the board members that she a new grandchild and that she got engage. She then spoke about the speeding condition that occurs on Merriman Road, especially near the train tracks.

Member Rice thanked Lt. Selena Small and Chief Dale Long for attending the P-CAB meeting.

Member McCants thanked Lt. Selena Small and Chief Dale Long for attending the P-CAB meeting. She then spoke about Gun Violence and thanked Chief Waites for inviting her to the Mothers against Gun Violence conference that was held on May 11th.

Chief Waites spoke at the Mothers against Gun Violence Conference on May 11th. He told the board members that it was a great experience for him to be a part of a movement that will help individuals who lost love ones due to gun violence heal.

Chief Waites told the board members that the police department delivered valentine goodie bags ten senior citizens at the Blue Ribbon Nursing Home and Prince George Nursing Home.

Member Brown spoke about Officer Truss and that takes time out of his day to visit the senior citizens whenever he's working. She told the board members that Officer Truss also dances with them and that he danced with her mother.

Chief Waites told the board members that Tideland's Health and & GPD started a pill give back. He told them that since the project got started, we have collected a lot of unused medication.

Chief Waites told the board members that Officer Asia Grimage and Officer Powers were promoted to Cpl.

Chief Waites told the board members that Officer Jaquan Wright and Officer Cameron Maguire graduated from the police academy on

Chief Waites informed the board members that the False Arrest Lawsuit that was reported by GAB News is a little fabricated.

Chief Waites told the board members that there was close to 400 kids at the annual GPD Easter Festival. He said the event was great success.

Chief Waites told the board members that the police department had participated in an active shooter training on April 13th with the high school special need class.

Chief Waites informed the board members that Gina Bellamy from Waccamaw Mental Health has an office space at the police department to assist with mentally ill suspects.

Chief Waites told the board members that Inv. Bryan Byrd and wife welcome a new baby boy in April. He also told them that Inv. Bryan Byrd was named Employee of The Year for the second time.

Chief Waites informed the board members that the department hosted the 25th Anniversary Line of Duty Death Ceremony in reference to Deputy Chief Spencer Guerry.

Chief Waites informed the board members that the police department participated in the 2019 Hoop Fest at Georgetown Middle School to help raise money for the athletic department.

Chief Waites informed the board members that Officer Michelle Schoenfeld is a National Accredited K-9 Handler.

Chief Waites informed the board members that there will be a Crime Watch meeting on May 21st at the new fire department in Maryville at 6:00 pm.

Member Brown inquired about the Courtney Baynes Scholarship Dinner Sale. Chief Waites responded that there is no information to provide at this time.

Member Brown complained about the parking situation at the Mitney Building on Front Street. Chief Waites responded that he will send an officer to observe the situation.

Member Rice requested an up to date department organization chart. Chief Waites responded that we mail out an updated chart.

Chief Long from Conway Police Department wanted to know how we select the board members. Major Deas and Chief Waites responded that they are referred by current board members and voted on by council members. They stated that these are individuals who are really interested and interacts well in the community.

Chief told the board members that National Night out is scheduled for the month of August 2019.

Chief Waites thanked everyone for coming and adjourned the meeting.

Minutes recorded by Patrice Coachman

GEORGETOWN POLICE DEPARTMENT 2019 YEAR-TO-DATE ACTIVITY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
SPEEDING CITATIONS	7	1	21	14	11								
OTHER TRAFFIC CITATIONS	80	49	78	104	107								
WARNING - SPEEDING	64	55	93	68	61								
WARNING - OTHER	109	58	106	84	85								
PARKING CITATIONS	0	3	19	15	23								
TOTALS	260	166	317	285	287	0	0	0	0	0	0	0	1,315

TOTAL CITATIONS

1,315

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
STATE ACCIDENTS	23	32	33	39	38								
PARKING LOT ACCIDENTS	9	9	12	9	13								
TOTALS	32	41	45	48	51	0	0	0	0	0	0	0	217

TOTAL ACCIDENTS

217

GEORGETOWN POLICE DEPARTMENT

2019 YEAR-TO-DATE ACTIVITY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
ARRESTS	39	42	44	64	58							

TOTAL ARRESTS 247

CRIMINAL INCIDENTS	115	117	137	143	156							
DOMESTIC INCIDENTS	7	1	5	9	7							
TOTALS	122	118	142	152	163	0	0	0	0	0	0	0

TOTAL INCIDENTS 697

**Municipal Court Report
May 2019**

19.C.1

Cases Disposed

Disposition	# of Cases Disposed	Fine Amounts
Paid	27	\$7,149.65
Served Time	13	\$ 16,742.50
Scheduled Time Payment	24	\$ 13,101.68
NRVC	17	\$ 6,775.00
Tried in Absence	5	\$ 4,045.00
Parking Tickets Paid	10	\$ 165.00
Nolle Prosequi/Dismissed/ Not Guilty	59	
Transferred to General Sessions Court	41	
Voided	1	
Fine Suspended	0	
Total	197	\$47,978.83

Attachment: Municipal court report (2777 : May 2019 Municipal Court Report)

Municipal Court Report

May 2019

19.C.1

Other Court Activity

During the month of May 54 defendants were seen in bond court for 85 charges.

Jury trials were held the week of May 20th - 24th. 68 cases were disposed in the following manner: 15 pled guilty, 23 dismissed, 24 continued, 2 referred to PTI, 2 guilty tried in absence, 1 not guilty by jury, 1 guilty by jury,

Bond hearings held	21
Warrants Prepared	30
Payments posted	109
Tickets entered	198
Expungements processed	15
Cases Filed & scheduled for court	234
Juror notices prepared	0

Types of Cases Filed & Scheduled for Trial

DUI	7
Driving under suspension	15
Seatbelt Violations	9
Child restraint	0
Uninsured vehicle	1
Speeding	16
Reckless driving	5
Drug charges	12
Felony charges	10
Other criminal charges	55
Other traffic charges	82
Parking	22
Total	234

Attachment: Municipal court report (2777 : May 2019 Municipal Court Report)

The FIRE Report

A monthly report of Fire Department activities to City Council

June
2019



Fire Prevention Bureau

	2019
	May
Inspections	80
Violations Found	58
Buildings without Violations	40
Buildings Cleared of Violations	4
Violations Corrected	8
Violations Not Corrected	10
3rd Party Inspection Review	2
Assemblies Inspected:	11
Business Inspected:	45
Educational Buildings Inspected:	1
Hazardous Buildings Inspected:	0
Factories Inspected:	0
Institutional Inspected:	2
Mercantile Inspected:	20
Residential Inspected:	0
Storage Buildings Inspected:	1
Construction Meetings:	3
Plans Review:	3
Test Conducted:	2
Compliance Issues:	0
Complaints Reviewed:	0
Business License:	9
Citation Issued:	0

Public Education

Programs	3
Participants	44

Suppression Division

A Brief Look at Emergency Responses

May 2019

- Five Medical Calls; One False Call; Three Public Service Calls
- Six Medical Calls; Three Public Service Calls
- Six Medical Calls; One MVA; Two Public Service Calls
- Eleven Medical Calls; One Water Issue;
- Four Medical Calls; One MVA; One False Alarm; One Public Service Call
- Three Medical Calls; One False Call; Four Public Service Calls
- Ten Medical Calls; One MVA; Four Public Service Calls
- Three Medical Calls; Two MVA's; Three Public Service Calls
- Six Medical Calls; One MVA; One Assist other Agency; Four Public Service Calls
- Four Medical Calls; Four Public Service Calls
- Two Medical Calls; Two Public Service Calls
- Five Medical Calls; Two Flood Assessments; Two MVA's; One Alarm Activation; One Smoke Scare; Three Public Service Calls
- Nine Medical Calls; Three Public Service Calls
- Five Medical Calls; Five Public Service Calls
- Seven Medical Calls; One MVA; One Cooking Fire; Three Public Service Calls
- Eleven Medical Calls; One MVA; Three Public Service Calls
- Three Medical Calls; Four Public Service Calls
- Six Medical Calls; Two Public Service Calls
- Four Medical Calls; One MVA; Three Public Service Calls
- Nine Medical Calls; Five Public Service Calls
- Six Medical Calls; Five Public Service Calls
- Six Medical Calls; Three Public Service Calls
- Three Medical Calls; One Structure Fire; One MVA; Four Public Service Calls
- Nine Medical Calls; One Alarm Activation; One Sprinkler Activation; One Rubbish Fire; One Assist Other Agency; Six Public Service Calls
- Seven Medical Calls; One Public Service Call
- Six Medical Calls; One MVA; One Mutual Aid Call; One Assist Other Agency
- Seven Medical Calls; One Electrical Issue; One False Call; One Public Service Call
- Four Medical Calls; Four Public Service Calls
- Six Medical Calls; One Boardwalk Fire; One Water Rescue; Five Public Service Calls
- Seven Medical Calls; One Alarm Activation; One Mutual Aid Call; Two Unauthorized Burns; One False Call; Three Public Service Calls
- Nine Medical Calls; Two Alarm Activations; One Brush Fire; Four Public Service Calls

Attachment: MAY 2019 FIRE REPORT (2768 : May 2019 Fire Report)



Total Call Volume	May 2019	2018	Year to Date 2019	2018
As defined by the National Fire Incident Report System				
Fires	6	7	29	29
Rescue Calls/EMS	204	207	981	1021
Hazardous Conditions	45	47	196	201
Service Calls	59	36	209	201
Good Intent Calls	11	9	45	49
False Alarms	7	9	62	53
Weather/Flood	2	2	2	2
Special Incident Type	8	4	39	45
Total Calls	342	321	1563	1601

Save/Loss Analysis

	Losses	Property Values
May 2019	\$ 25,900	\$ 575,200
May 2018	\$ 4,351	\$ 283,801
Year to Date	\$ 320,535	\$ 1,397,250

Property values are estimates based on the Georgetown County Assessor's Office 2006 Market Values.

Mutual Aid Calls

	May	YTD
To Georgetown County Fire	0	19
To Midway Fire	3	19
To other Departments	0	1
From Georgetown County Fire	1	26
From Midway	0	9
From other Departments	0	3

	May	YTD
Staff Training Hours	1058.50	5202.01



**MAY 2019
PUBLIC WORKS DEPT.
CITY COUNCIL MONTHLY REPORT**

STREETS and GROUND MAINTENANCE

1. Crews assisted sanitation crews with garbage and debris collection.
2. Work order requests completed for sidewalk, pothole repairs and road maintenance.
3. Delivery of roll out carts, barricades and other needed equipment for special events and other emergency assistance.
4. Maintenance of all city parks and welcome sign areas completed.

RESIDENTIAL SANITATION

	TOTAL	
1. Yard Waste: Leaves, Grass & Straw collected:	116.61	Net Tons
2. Brown & White Goods collected:	178.25	Net Tons
3. Residential Solid Waste Collection:	318.98	Net Tons
4. Recyclables Collected:	13.39	Net Tons
5. Work orders requests completed for roll-out cart repairs, new roll out cart deliveries and/or replacements and recycle bins.		



MAY 2019 MONTHLY REPORT

• Repairs	85
• PM Services	16
• Tires repaired or replace	25
• Services past due	21

Attachment: May .2019 monthly report (2770 : MAY 2019 Fleet Service Report)

BRENDON M. BARBER
Mayor

CAREY SMITH
Interim City Administrator



ALAN J. LOVELESS, P.E.
Director of Electric Utility

ELECTRIC UTILITY DEPARTMENT
OFFICE: (843) 545-4600
FAX: (843) 527-7591

June 12, 2019

Following is a brief summary of major activities in the Electric Utility Department for May 2019:

Peak shaving operation successfully predicted the Santee Cooper system peak for May and we had both units running at the correct times. May was an unusually hot month, and one day seemed to be hotter than the previous one, so it took about 30 hours of running to be sure we captured each new peak. Issues with the air compressor have been resolved. Issues with the fuel leak detection system have been resolved. There are a couple of other minor issues with the fuel system that I remain in communication with the contractor to resolve.

The contractor crew continues to work on the replacement of bad poles and reworking some primary lines in the West End area and providing occasional support to our line crew.

Some effort was put into the development of an interconnection agreement and a bi-directional rate which would allow customers to install renewable generation (namely solar) on their side of the meter. An interim rate has been developed for any energy that the customer feeds back on to our distribution system, and an interconnection standard is near a final draft. The interim rate for customer-to-utility energy will be based on our avoided cost of having to provide that energy ourselves. I will plan to review this information with Council at the next possible workshop so that the approval process can be started. The Mitney Project and now a couple of residential customers are trying to get solar projects started.

The LED street light replacement project is complete. All street lights should have been replaced, though it is possible that we missed one or two. We do not plan to do a wholesale replacement of customer security lights at this time, but these will be replaced over time as they require work. A total of 1758 streetlights were replaced, and we will be approximately \$100,000 under budget when all the final numbers are in.

Our engineering consultant has completed plans for the Front Street UG infrastructure upgrades. This plan has been expanded to include the block from Queen to Screven and includes provisions for the possibility of hotel construction. The recent severe tidal flooding also made us re-think the extent of some of the work being done to mitigate flooding around some of the transformer locations. We reviewed this plan with the Building and

Planning Department and are considering their comments in our proposal. A contract for construction of 1 will be brought to Council for approval in June.

We are working with the owner of a barge repair facility on property that is owned by International Paper. His service has historically been provided by IP but they are refusing to maintain service to this site, which is remote to their plant and is adjacent to Port property. We are trying to develop a way for us to provide service to this facility and set it up in a way that will be of benefit if the Port property ever redevelops. Meetings have been held with SPA to try to reach an agreement on the location of a line that will be satisfactory to all parties.

We continue to experience difficulty in recruiting experienced Line Technicians to fill our vacant positions. The competition for these individuals continues to grow, driving hourly wages even higher than we discussed at last year's budget retreat. We are now interviewing individuals to attempt to fill remaining vacancies. We have two strong candidates that we feel will fill two of our vacancies. Both of these candidates are young, but have completed a 16-week certificate program at HGTC.

After an extended health-related absence, our Tree Crew Supervisor will be returning to work April 15. As soon as he returns, we will work toward filling the two vacancies that we have on our tree crew. These vacancies have been open for quite a while because I did not want to hire new employees when those employees would not have a direct supervisor to report to. We have been able to find two good candidates for these vacancies and they will be starting in mid-June.

Cooper continues to provide us with replacement water nodes as warranty replacements to allow us to do a better job of staying ahead of failed nodes prior to billing reads. Over 800 new nodes have been received in that last couple of months, so we will devote some time to getting these installed and reducing our re-reads. Our meter technicians are working to get these nodes installed as time permits.

Meetings continue with representatives of Tidelands Health concerning electric service to the expanding campus. Now that the surgical wing is energized, a new medical office building should be the final major expansion on this campus. Another meeting was held with them during January in which we discussed the need for an additional transformer to serve the main building while some work is being done on the existing service. This is necessary to allow them to tie in their existing service to their back-up generators. Provisions are being made to do this, and we are also discussing some line work that would tie the campus together and allow us to feed virtually the entire campus through one meter. This should fit into the CIP funding that has been approved for hospital infrastructure improvement. Tidelands has informed us that some of this work is ready to begin. Some of the remaining work will probably tie in with the SCDOT widening of Black River Road, which will require the relocation of several utility poles.

We continue to be optimistic about the development of commercial property across from Wal Mart adjacent to the new credit union. Hopefully meetings will result in a move to annex this property so that we can incorporate this into our electric service territory. It needs to be noted that, as this property annexes, whether in total or in small parcels, we will have to deal with the location of a Santee Electric Cooperative line that borders this property on N Fraser. This will require some legal and engineering assistance and could possibly end up in an arbitrated settlement.

We are working with representatives of County Economic Development to provide information on the Eagle property to see if this property is marketable for commercial development.

The May safety meeting was held on the 10th. The topic was working with heat stress.

Other statistics of interest for March:

• Cut-on – regular	123
• Cut-off – regular	112
• Cut-off – non-pay	195
• Non-pay restores	130
• Re-read orders	460
• Accidents – lost time	0
• Accidents – first aid/property damage	2
• PUPS locates	146
• Total orders worked	1033

Water Treatment Plant

- WTP Filtered Water Total 43.706 MG
- Average Daily Flow Finished Water 1.410 MGD
- King Well 2.386 MG
- Maryville Well 8.227 MG

Wastewater Treatment Plant

- Influent Flow Total 98.262 MG
- Average Daily Influent Flow 3.170 MGD
- Effluent Flow Total 71.7503 MG
- Average Daily Effluent Flow 2.315 MGD
- Rainfall Total 2.70 inches

Water Distribution

- Completed 103 work orders
- Repaired 28 water leaks
- Replaced 28 water meters
- Completed 148 locates

Wastewater Collection

- Completed 34 work orders
- Responded to 16 backups
- Routine line cleaning
- Completed 148 locates

Maintenance

- Completed 13 work orders
- Completed 9 work orders on pump stations throughout City
- Completed 2 work orders for the WWTP
- Completed 0 work orders for the WTP

Stormwater

- Completed 7 work orders
- Completed 148 locates
- Routine line and ditch cleaning



**City of Georgetown
Engineering Monthly Report
May 2019**

Engineering - Orlando Arteaga, P.E.

Date: June 7, 2019

CAPITAL IMPROVEMENT PROJECTS (CIP) STATUS UPDATE

1. Northside Water Storage Tank

- Contractor: Caldwell Tanks, Inc.
- Bid Price: \$1,574,700
- Notice to Proceed: 11/10/2017
- Construction Finish: 4/30/2019 (Updated as per CO #03)
- Scope: New elevated water storage tank with a capacity of 250,000 gallons located behind Middle School. Project includes open cut, HDD and Jack & Bore trenching for a 12-in. water main. Work also includes some upgrades at the Yogi Bear Tank.
- Status:
Work is 95% complete.
Water testing completed. Received SCDHEC permit to operate on 4-26-2019.
Water quality issues were detected due to high level of rust in the inflow/outflow pipe riser.
Contract is responsible to clean and sanitize. Work is being done as of 6/7/19.
Work at Yogi Bear tank pending.
Possible Liquidated Damages!
- Approved Change Order #1: \$4,600.00
- Approved Change Order #2- \$0. No cost
- Approved Change Order #3- (\$2,739.00) Deduct

2. Historic District Water Main Improvements

- Contractor: Lawrimore Construction, Inc.
- Bid Price: \$1,487,323.4
- Notice to Proceed: 7/31/2018
- Construction Finish: 4/27/2019 (Updated as per Change Order #01)
Scope: Water system improvements on Screven, Meeting, Howard, River Road, East Bay, Highmarket, and Church Streets include the replacement of approximately 8,700 linear feet of 6-in. water mains in the City's Historic District. Work includes new house

Attachment: Engineering Monthly Report_May 2019 (2778 : May 2019 Engineering Monthly Report)



**City of Georgetown
Engineering Monthly Report
May 2019**

service connections, new fire hydrants, and street and sidewalk restoration. This project is financed by the State Revolving Fund (SRF)

- Status:
Construction work is 95% complete.
Installation of 6-in. water main on Church Street between Cannon and Queen Streets is complete. Obtained PTO from SCDHEC on 3/7/19.
Water services on Church Street complete.
Line Stop/Insta Valve work complete.
Sidewalk replacement on Church Street is complete.
Paving restoration at (8) street intersections is still pending.
Approved Change Order #01- (\$6,256.37) Deduct.

3. West End Sewer Rehabilitation- Phase II

- Contractor: Granite Inliner, LLC
- Notice to Proceed: October 22, 2018
- Construction Completion: July 19, 2019 (Planned)
- Approved Bid Amount: \$2,031,247.00
- Scope:
Phase II work consists of approximately 17,000 lineal feet of sewer rehabilitation using the Cure-in-Place-Pipe Method (CIPP), and about 1,500 lineal feet of open-cut sewer line replacement and point repairs. This project is financed by the State Revolving Fund (SRF).
- Status:
Work is about 70% complete.
Sewer manhole rehab work started this month and is ongoing.
Asphalt resurfacing is pending.
Cure-in-place pipe (CIPP) lining work ongoing.



**City of Georgetown
Engineering Monthly Report
May 2019**

4. Storm Water Management Plan (SWMP)

- Consultant: WK Dickson (WKD)
- Kickoff meeting held on 6/7/2018.
- Consulting fees: \$240,000
- Status:
 - 1 - The storm utility rate structure evaluation is well underway. Alternative scenarios for revisions to the structure have been presented to the City. WKD personnel and City staff are coordinating to verify current stormwater utility fees and projecting future fees. The current budget obligations are being reviewed and projected budgets for the next twenty years are being verified and modified in an attempt to match revenue streams with capital improvement planning. The team (City and WKD) intend to complete this process within the next 2-3 weeks.
 - 2 - The draft of the design standards has been provided to the City and is being edited based on the City staff input.
 - 3 - The SWMP draft report was presented to City staff at a workshop meeting held on Wednesday, May 29th in Georgetown. Staff will review the draft report and provide further comments to WKD. WKD requests this input a minimum of two weeks prior to submission of the Final SWMP. A date and time to present the Final SWMP to City Council will be determined in due time.
 - 4 - WKD anticipates to complete report by end of June of 2019.

5. Harborwalk Repairs

Contractor: RL Morrison
 Contract Bid Amount: \$75,625.00
 Scope: Structural repairs at certain areas of Harborwalk structure
 Notice to Proceed: 5-15-2019
 Duration: 90 calendar days
 Status: Work is pending



**City of Georgetown
Engineering Monthly Report
May 2019**

6. Landscaping at Highway 17 North Entry

Contractor: Grand Strand Landscaping

Contract Bid Amount: \$27,885.00

Scope: Install new planting beds with palmetto trees and new shrubbery along the south bound shoulder on Highway 17 between Marina Drive and Pier Street.

Notice to Proceed: 5-13-2019

Completion Date: 5-28-2019

Status: Work is complete.

7. City Hall Rebuild Project

Finalized A/E agreement form with Creech & Associates and will present to City council for approval on the June 20th meeting.

SCDOT ENCROACHEMNT PERMITS: Four (4) processed.

PLAN REVIEWS:

1. Bowtie Properties, LLC
2. Beck Recreation
3. Annexation of 10.55 acres across from Walmart

**Housing & Community Development
Monthly Report
May 2019**

Building Official

Inspections and Permits

Checked areas for non-permitted as well as permitted work, site conditions, and responded to calls.

Monthly Report:

Business License	8
Stop Work	3
Re-Inspection	2
Footings	3
Rough Inspections	17
Electrical	12
Mobile Home	0
On-site	27
CO	4
TRC	0
Plan Review & Sign	2
City Alarm System	0
Total	78

Meetings: ARB 1 Item, BZA 1 Item; KGB 1 meeting; CBA- no meeting, CAB- 0 meeting, PC-1

Review Meetings/On-site visits

Safety inspections

During the Month of February

Honorable Mayor & Council:

- Construction continued at the Asphalt Plant, Georgetown Dry Stack, Tidelands third floor, Tidelands ER, Tidelands Chillers, Food Lion North, Food Lion South, Drug and Alcohol office, Siau Insurance Agency, & Walmart;
- We currently have 8 new residential homes under construction; a duplex;
- We are working with developers on the 126 apartments behind City Hall, and 43 senior units on Lincoln Street.
- A developer has shown interest in buying 92 lots in the Harbor Club in Maryville.
- We are working on the annexation of 10 acres north of Bojangles;
- Attended the BOASC conference in N. Myrtle beach for education and certification hours;
- Cindy is busy with Keep Georgetown Beautiful and working on our parks and entrances and areas around the city as well as coordination for needs for special events. She is doing site visits on the main corridors and Front Street each Tuesday and Thursday;
- Ryan is working with me learning the Building Codes and Inspections. He also attended class and is working on becoming state certified in all our trades;
- Ryan and I conducted a class on litter control with Tim Chatman helping guide him on enforcement;
- Debra is doing an excellent job as our office manager issuing permits, scheduling and recording meetings as well as scheduling meetings for us and builders.
- Debra, Cindy, and Ryan, have worked extremely hard to make sure that all request were handled efficiently and that our citizen's needs were met in a timely manner. We would like to thank you for your support.

Code Enforcement

Tracy Gibson

Letters Issued for Violations	
Total Letters Issued for Overgrown Lots	25
Total Letters Issued for Neglect of Structures	0
Total Letters Issued for Yard Debris/Solid Waste/Construction Debris/Inoperable Vehicles/Electronic Devices	1
Total Letters Issued for Vision Clearance	0
Total Work Orders Sent to Streets & Sanitation	0
Total Letters Sent for Dilapidated Structures	3
Total Letters Sent for Sign Violations	1
Total Referrals for Water & Sewer	2
Citations Issued for Violations	
Total Citations Issued for Overgrown Lots	0
Total Citation Issued for Trash Violations	0
Total Citations Issued for Business Licenses	0
Total Citations Issued for Dilapidated Structures	0
Total Citations Issued for Hospitality Taxes	0
Total Violations Issued for Signage	0
Total Citations Issued for Encroachment Permits	0
Total Demolitions	
Total Dilapidated Structures Removed	814 Palm Street (May 8, 2019) TMS # 05-008-067-00-00
Other Miscellaneous Complaints	
Complaints	23
Permits	
Total Letters Issued for Encroachments	0
Total Referrals to Electric – Tree Crew	4

Office Manager

Debra Grant

Board & Commissions:

ARB:

Old Business:

1. 515 Prince Street was seeking the approval to revise previously approved roof material.

New Business:

1. 605 Prince Street was seeking the approval to add new fencing.
2. 120 Cannon Street was seeking the approval to install a new roof material.
3. 317 Broad Street was seeking the approval to relocate a house within the district.

ARB (On-Site):

None

BZA:

None

Attachment: May 2019 Monthly Report (2765 : May 2019 P&CD Report)

Planning Commission:

1. Consider annexation and rezoning of 10.55 acres, part of TMS# 02-1009-002-00-00, owned by Northgate of Georgetown, LLC, into the corporate limits of the City of Georgetown.

CAB (Community Appearance Board):

None

CBA (Construction Board of Appeals):

None

TRC:

None

FOIA:

None

Permit Valuation Report:

Commercial Addition	1
Commercial Alteration	5
Commercial Electric	7
Commercial Gas	0
Commercial Mechanical	2
Commercial New Build	1
Commercial Plumbing	1
Commercial Roofing	0
Demolition	2
Mobile Home	0
Residential Addition	0
Residential Alteration	4
Residential Electrical	4
Residential Gas	2
Residential Mechanical	3
Residential New Build	4
Residential Plumbing	1
Residential Roofing	4

Administrative Assistant's Daily Duties:

- Daily operation of the front desk
- Transcribing minutes for the Board(s) meetings
- Daily scheduling of inspections
- Preparing timesheets
- Put the packets together for Board meetings

Community Planner/GIS Technician

Matthew Millwood

- Completed the monthly online safety training through MASC website.
- Sign Permits: Richmond Office Park, Gtown County Alano Club, & Moody's Mechanical.
- Temporary Sign Permits: two event boards for Swamp Fox Players & Highmarket Exxon.
- Had a power surge on Friday, May 3rd that fried my hard drive in my computer. This caused all types of problems with the drive folders so I couldn't access files and GIS info. Worked with IT and ESRI Help Desk to try and get things back up and running with little success. Had HTC look into the reasons this isn't working even after we changed out computers. Problem still exists three weeks later but is at least functional now.
- Started gathering information for the upcoming DNR flood visit in June. I had to get all permits in the floodzone from 2014-present, as well as all Certificates of Elevation for this time frame

too. This visit is to make sure we are continuing to follow our Flood Damage Prevention ordinance and make sure building inspections in the floodzones are in compliance with FEMA regulations.

- Helped Angela get three first readings, with ordinances, and all supporting information, through Minute Traq for May council meeting.
- Council approved the Economic Incentive Agreement for Bowtie Properties, LLC, which is the 128-unit apartment complex behind the Post Office. Had to tie up some dates and construction deadline info on this agreement before getting it signed.
- Reviewed the stormwater ordinance revisions for Orlando and gave him feedback.
- Worked with the lady at 222 S. Congdon Street on an illegal shed she had placed in her front yard and was running a candle business out of it. She didn't have a building permit to put it there, nor a business license to operate.
- Plat approvals for 711 Front Street, 422 Front Street, 1127 Highmarket Street, 417 Bayview Ave, & old Riverside land in Bayview.
- Sent several zoning compliance letters out and addressed zoning complaints as they arise.
- Meeting on mooring buoy agreements for CCU and started research and PowerPoint for amendments to the mooring field ordinance coming up at next council workshop.
- Added the newly approved amendments to the Zoning Ordinance to the website. This is for the new zoning district, Master Planned (MP) zoning district to help spawn some infill development on the smaller tracts of land within the city limits.
- Met with architect and developer on the new Front Street Hotel about the parking situation that we needed to address. They now have a plan for about 80 off-street parking spots for the hotel employees and guests next door around the Chamber and marina. This parking requirement is actually exempt in Section 1100.6 of the zoning code but we know how important, and just how crucial, parking is of Front Street.

Keep Georgetown Beautiful

Cindy Thompson

- Conducted the City wide Litter Index.
- Assisted with the set up in Rainey Park for National Day of Prayer.
- Attended several meetings with Habitat for Humanity staff in planning and preparation for the upcoming West End Cleanup (June 15th). Currently, handling and organizing many details for the West End event.
- Worked with SC Department of Archives and History in arranging the repair of the McDonald Historical marker, prepared install at the proper location by working with assistant City Engineer to obtain encroachment permit, and contacting PUPS to clear the area for digging.
- Administered a Tour Guide test and made the Tour Guide identification badge.
- Finalized bids on some Wayfinding signs as well as obtain others and arrange for delivery.
- Worked on the planning of the first Plastic Education Awareness Task Force meeting. Sent initial invitation and information letter, secured meeting location, assisted with agenda and other items and attended the first meeting.
- Planted the planters at current City Hall.
- Picked up litter along certain city roads.
- Made flyers for the upcoming Movies in the Park and West End clean up.
- Attended Municipal Court concerning the hearing of a resident that cut a historical and protected tree that we had previously looked at and did not grant permission for it to be cut.
- Obtained info to begin working on writing a grant to apply for funding to go towards Dog Park.
- Organized and cleaned section of Old Fire Department storing Keep Georgetown Beautiful items as well as movie and sound equipment.
- Supplied Dog Dispensers.
- Sent out letters or contacted those on corridors in violation of various City Ordinances.

FRIENDS OF THE KAMINSKI HOUSE REPORT – May 2019

May was a busy month at the Kaminski House with three weddings on site, a school field trip, a concert, Palmetto Giving Day, and visitors from all over the country.

Year-to-date visitation to the museum continues to be effected by Hurricane Florence and TS Michael. Total visitors to the site were down 6% and tour visitors to the house were down 21% in May and are down 16% year-to-date. In May, visitors came from 32 different states and 6 foreign countries.



On Sunday, May 5th, the Long Bay Youth Symphony performed on the lawn of the Kaminski House. More than 225 people were in attendance and the audience loved it.

The museum participated in Palmetto Giving Day on Tuesday, May 7th and raised more than \$7,000 for the Kaminski House's climate control campaign.



Second grade students from Lowcountry Prep visited the museum on May 9th for a two hour hands-on learning experience. In addition to touring the Kaminski House, the students learned to write with a quill pen, played with rolling hoops, and did a lesson on learning to look at objects and old photographs. The museum's second grade field trip is based upon curriculum standards and is a fun educational experience.

Volunteers continue to play a vital role in the daily operation of the Kaminski House Museum. In May our volunteers worked more than 131 hours giving tours, working in the museum shop, and helping in the office.

Upcoming Kaminski House Lawn Events:

Thursday June 6th at 6:30 PM – 75th Anniversary of D-Day Concert by the Pawleys Island Concert Band

Thursday, July 4th at 7:30 PM – Annual Independence Day concert with Indigo Choral Society

Building Inspector/Code Enforcement

Ryan Call

- During the month of May I was out in the field on a daily basis doing numerous residential inspections;
- I have also assisted with numerous commercial inspections;
- I have also assisted in doing numerous inspections for business license applicants;
- I have answered phones and assisted with walk-ins at City Hall daily;
- Picked up signs in residential and commercial districts;
- Put up event signs at the foot of both bridges;
- I am still waiting for the City Attorney to secure title work for the two structures that were presented to Council in February. Once the information is secure I will be able to progress to the next step in the demolition process.

Attachment: May 2019 Monthly Report (2765 : May 2019 P&CD Report)

May 2019 Finance and IT Departments Report

Statistics:

New Business Licenses Issued: Carolina One Real Estate, Earthcare, EXP Realty LLC, Olive Branch, Phoenix Landscaping & Lawncare LLC, Synergy Franchising DBA Jani King, Winyah School Owners Association.

Projects Progress:

Grants: Please see the attached schedule for the detail on each grant award.

Interim Audit FY 2018/19: The Auditors will be on site Monday, June 10th for their preliminary review and will return in the fall for the full audit.

HTAX/ATAX: The next HTAX/ATAX committee meeting is scheduled for June 18, 2019 at 4:00pm at the Police Department Training Room. Funding recommendations will be presented to Council in July.

Current Procurement Projects:

- City Hall Rebuild Project
- Drainage Project (Phase I & Phase II)
- North Side Water Storage Tank
- Stormwater Management Plan
- LED Street Light Project
- Historic District Water Systems Improvements
- West End Sewer Rehabilitation Project
- Kaminski And Heyward Streets Water Main Projects
- King Well Rebuild
- Front Street UG System Upgrade Project
- Sidewalk Program Project
- WWTP Chlorination System Modification Project

Attached are the Budget Performance Reports for May 2019.

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
<u>FEDERAL GRANTS</u>								
1	SC Department of Commerce	Highmarket & Duke Drainage Improvements (CDBG)	1,000,000.00	1,393,347.58	2,384,174.58	9,173.00	CDBG #4-CI-15-012	
2	SC Department of Commerce	Ladder Fire Truck	500,000.00	377,987.00	22,000.00	855,987.00	CDBG #4-CE-16-003	
3	Bureau of Justice Assistance	Bullet Proof Vest Grant 2018 Regular Solicitation	2,140.00	-	1,130.00	1,010.00	-	
<u>STATE GRANTS</u>								
4	SC Rural Infrastructure Authority	N. Congdon St & CSX Drainage Ditch Improvement Project	159,365.00	307,964.71	467,329.71	-	#R-16-1094	CLOSED
5	SC Department of Public Safety	Body Warn Cameras	48,582.94	-	48,582.94	-	-	
<u>OTHER GRANTS</u>								
6	Palmetto Pride	Keep South Carolina Beautiful 2019	1,805.00	-	569.96	1,235.04	-	
TOTAL			1,711,892.94	2,079,299.29	2,923,787.19	867,405.04		

CITY OF GEORGETOWN

SALE OF ASSETS - FY 2018/2019

Account #0010-00-391-001

G/L Date	Gov Deal #	Asset #	Dept.	Description	Amount	Sales Tax	Total Proceeds	GovDeals Fee	Notations
-				No Activity	-	-	-	-	
				Total July	-	-	-	-	
-	515	-	Water	Lab Equipments	-	-	-	-	No Bids
-	517	-	Finance	Printers (7 HP and 1 Dell)	-	-	-	-	No Bids
-	518	-	Finance	Varies print cartridges	-	-	-	-	No Bids
				Total August	-	-	-	-	
09/07/18	457	-	Finance	Server Strips (Qty. 8)	100.00	7.00	114.50	7.50	Tom Sutherland; Rec. 2019-10674
09/06/18	470	-	Finance	Several HP Proliant DL 385 G7 Server	279.00	21.00	300.00	-	Clinton Johnson; Rec. 2019-10617
09/06/18	476	-	Finance	Five HP Proliant DL 380 G7 Server	100.00	7.00	114.50	7.50	Clinton Johnson; Rec. 2019-10502
-	519	-	Finance	Large Cubicle Desk	-	-	-	-	No Bids
-	520		Finance	Computer Monitors	-	-	-	-	No Bids
				Total September	479.00	35.00	529.00	15.00	
-	507	-	Finance	APC Symetra LX Battery	1,136.00	-	1,221.20	85.20	Ben Harrison; Rec 2019-14709
				Total October	1,136.00	-	1,221.20	85.20	
11/02/18	500	10643	Electric	2000 Chevrolet	600.00	-	645.00	45.00	Humphrey auto Sales; Rec 2019-18946
-	521	-	H & C	HP Designjet 4000	-	-	-	-	closed no bids
11/02/18	522	12157	Police	2008 Crown Victoria	1,115.00	78.05	1,276.67	83.62	Kyle Thomas; Rec 2019-19075
11/02/18	523	10160	Police	2005 Crown Victoria	1,000.00	70.00	1,145.00	75.00	Johnathan Guiles; Rec 2019-18896
11/05/18	527	10066	Waste Management	1996 Ford F350	1,026.00	71.82	1,174.77	76.95	Edward Wiley; Rec 2019-19251
11/01/18	528	14023	Public Works	2012 John Deere Mower	1,875.00	131.25	2,146.87	140.62	Lee Hipp; Rec 2019-18731
11/28/18	530	10716	Waste Management	2002 GMC Loader Truck	4,325.00	302.75	4,952.12	324.37	Abdullah Karim; Rec 2019-22907
11/01/18	532	10719	Waste Management	2000 Ford F350	5,824.00	-	6,260.80	436.80	Lovitts Auto Sales; Rec 2019-18713
11/08/18	533	-	Wastewater	1989 Ingrand Aircompressor	3,025.00	211.75	3,463.62	226.87	D Evans Construction; Rec 2019-20066
-	535			withdrawn from auction-duplicate of 534	-	-	-	-	No Bids
				Total November	18,790.00	865.62	21,064.85	1,409.23	
12/06/18	524	10164	Police	2005 Crown Victoria	1,124.00	78.68	1,286.98	84.30	Alan Stone; Rec 2019-00406
12/06/18	525	10174	Police	2001 Crown Victoria	1,050.00	73.50	1,202.25	78.75	Alan Stone; Rec 2019-24321
12/06/18	526	11014	Public Works	1994 Chevrolet	1,175.00	82.25	1,345.37	88.12	Francis Buckley; Rec 2019-24352
12/28/18	529	10713	Waste Management	1992 GMC Loader Truck	1,500.00	105.00	1,717.50	112.50	American Auto Sales; Rec 2019-27513
12/05/18	531	11237	Water	1997 Ford Taurus	900.00	63.00	1,030.50	67.50	Eugene Sanders; Rec 2019-24151
12/28/18	534	10161	Police	2005 Crown Victoria	625.00	-	671.87	46.87	American Auto Sales; Rec 2019-27489
12/21/18	536	-	Water	Stow Roller	1,225.00	85.75	1,402.62	91.87	Douglas Stebbins; Rec 2019-26824
12/28/18	538	-	Water	Husqvarna Power Saw	23.00	1.61	27.11	2.50	Doris Portolese; Rec 2019-27511
12/28/18	540	-	Water	Helac power Tilt	760.00	53.20	870.20	57.00	John Rich; Rec 2019-27538
12/19/18	541	-	Wastewater	Cues	358.00	25.06	409.91	26.85	Abdullah Karim; Rec 2019-29261
12/21/18	542	-	Water	Wacker Compactor	200.00	14.00	229.00	15.00	Douglas Stebbins; Rec 2019-26824
12/28/18	544	-	Water	Hydraulic Power Pack	1,030.00	72.10	1,179.35	77.25	Lawrimore Construction; Rec 2019-27191
12/21/18	545	-	Water	Generator	100.00	7.00	114.50	7.50	Oral Matthews; Rec 2019-26298
-	546	-	Water	IBM Typewriter	-	-	-	-	No Bids
-	547	-	Water	HP Printer/ Typewriter	-	-	-	-	No Bids
-	548	-	Water	Fax Machine	-	-	-	-	No Bids
-	549	-	Water	Leather Chair	-	-	-	-	No Bids
12/21/18	550	-	Water	Trimble Backpack	200.00	14.00	229.00	15.00	Rodney Brock; Rec 2019-26809
-	551	-	Water	TECO Motor 230/460V	-	-	-	-	No Bids
-	552	-	Water	TECO Motor 230/480V	-	-	-	-	No Bids
-	553	-	Water	Induction Motor	-	-	-	-	No Bids
-	554	-	Water	Induction Motor	-	-	-	-	No Bids
-	555	-	Water	Induction Motor	-	-	-	-	No Bids
				Total December	10,270.00	675.15	11,716.16	771.01	

Sale of Asset Report for Sept

\$ 107.50 9/7/2018 (amount and fee)

\$ 386.50 9/6/2018 (amount and fee)

\$ 494.00

*GovDeal 474 was not sold thru GovDeal

GovDeal Report for Sept.

HP Proliant 380 G7

\$ 107.50

Server Strips

\$ 107.50

exempt

\$ 215.00

exempt

exempt

01/02/19	537	11246	Water	Bobcat backhoe	1,676.00	117.32	1,919.02	125.70	Cardinal Corp. Equities; Rec 2019-28322
01/07/18	539	-	Water	Husqvarna Power Saw	23.00	1.61	27.11	2.50	Paul Capell; Rec 2019-29223
01/02/19	543	-	Water	Backhoe Buckets	276.00	19.32	316.02	20.70	John Frick; Rec 2019-28353
Total January					1,975.00	138.25	2,262.15	148.90	
-	-	-					-	-	
Total February					-	-	-	-	
-	-	-					-	-	
Total March					-	-	-	-	
-	556			Frigidaire freezer	-	-	-		void
-	557			Tandberg monitor	-	-	-		No Bids
-	558			Frigidaire freezer	-	-	-		No Bids
-	559	-		Elmo projector	-	-	-	-	No Bids
Total April					-	-	-	-	
				No Activity					
Total May					-	-	-	-	
	560	-	Finance	Dell Monitors	75.00	4.50	79.50	-	Matthew Nixon; Rec 2019-53566
	561	-	Finance	Dell Monitors	75.00	4.50	79.50	-	Matthew Nixon; Rec 2019-53566
-	562	-	Finance	Dell Monitors	75.00	4.50	79.50	-	Matthew Nixon; Rec 2019-53566
Total June					225.00	13.50	79.50	-	
TOTAL PER G/L					32,875.00	1,727.52	36,872.86	2,429.34	

*GovDeal 470-475 and 477-482 was bought as a group. Customer did not make a purchase thru GovDeal. He purchased the rest when he arrived to pick up GovDeal 476

*GovDeal 500; 507; 532-exempt from tax

***As of Dec. 2016 the GovDeals Fee is included in the customers total. Therefore, the customer is responsible for the fee (Administrative Fee).**

Govdeal buyers are now paying online; we will no longer send Govdeal a check for fees



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 0010 - General Fund								
REVENUE								
Department 00 - Revenue								
Property Taxes								
311.001	Property Taxes - Real	3,100,000.00	40,382.18	.00	2,951,735.93	148,264.07	95	2,993,213.1
311.003	Property Taxes - Vehicles	270,000.00	25,063.58	.00	222,066.04	47,933.96	82	267,900.5
311.005	Prop Tax-Penalties & Cost	31,000.00	.00	.00	.00	31,000.00	0	40,490.1
Property Taxes Totals		\$3,401,000.00	\$65,445.76	\$0.00	\$3,173,801.97	\$227,198.03	93%	\$3,301,604.1
Licenses and Permits								
321.001	Business Licenses	2,738,000.00	678,442.38	.00	1,061,050.13	1,676,949.87	39	2,789,292.1
321.002	Business Lic - Penalties	10,000.00	539.06	.00	5,601.63	4,398.37	56	9,804.0
322.001	Cable TV Franchise	85,000.00	10.74	.00	83,452.49	1,547.51	98	104,345.4
322.002	S.C. Electric & Gas Co.	42,000.00	.00	.00	.00	42,000.00	0	42,750.4
323.001	Electrical Permits	3,500.00	2,006.00	.00	5,559.00	(2,059.00)	159	4,287.0
323.002	Plumbing Permits	1,500.00	537.00	.00	1,586.00	(86.00)	106	2,171.0
323.003	Gas Permits	500.00	.00	.00	848.00	(348.00)	170	531.0
323.004	Building Permits	85,000.00	5,476.00	.00	76,344.35	8,655.65	90	55,453.0
323.005	Yard Sale Permits	100.00	9.00	.00	39.00	61.00	39	60.0
323.006	Mobile Home Permits	200.00	.00	.00	150.00	50.00	75	600.0
323.007	Demolition & Clearance	1,500.00	.00	.00	900.00	600.00	60	9,875.0
323.008	Mechanical Permits	7,000.00	1,102.00	.00	8,922.00	(1,922.00)	127	9,727.0
323.010	Bus Lic Inspection Fee	1,000.00	75.00	.00	875.00	125.00	88	1,575.0
323.013	Burning Permit	50.00	.00	.00	200.00	(150.00)	400	50.0
323.014	Construct Parking Permit	50.00	.00	.00	10.00	40.00	20	30.0
323.015	Reinspection Fee	500.00	75.00	.00	1,425.00	(925.00)	285	975.0
323.016	Permit Not Posted On-Site	100.00	.00	.00	75.00	25.00	75	75.0

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
323.018	Moving Permit	150.00	.00	.00	.00	150.00	0	200.00
323.019	Stop Work Order Fee	300.00	.00	.00	990.00	(690.00)	330	954.00
323.020	Board of Appeals Fee	300.00	.00	.00	150.00	150.00	50	150.00
323.021	Zoning Fees	1,000.00	150.00	.00	770.00	230.00	77	450.00
323.022	Plan Review Fee	15,000.00	1,800.00	.00	26,829.00	(11,829.00)	179	14,712.00
323.023	Sign Permit Fee	4,500.00	354.00	.00	4,303.00	197.00	96	4,579.00
323.024	Planning Commission Fees	200.00	.00	.00	.00	200.00	0	.00
323.025	ARB Fees	900.00	135.00	.00	1,110.00	(210.00)	123	1,595.00
323.026	Plat Approval Fees	300.00	100.00	.00	355.00	(55.00)	118	480.00
323.027	Special Events Permit	500.00	100.00	.00	1,406.00	(906.00)	281	711.00
323.028	Miscellaneous permits	500.00	.00	.00	650.00	(150.00)	130	5,261.00
364.000	Housing Authority FILOT	38,000.00	.00	.00	.00	38,000.00	0	43,483.00
Licenses and Permits Totals		\$3,037,650.00	\$690,911.18	\$0.00	\$1,283,600.60	\$1,754,049.40	42%	\$3,104,178.00
Impact Fees								
324.008	Fire Impact Fee	60,000.00	824.00	.00	41,121.82	18,878.18	69	42,364.00
Impact Fees Totals		\$60,000.00	\$824.00	\$0.00	\$41,121.82	\$18,878.18	69%	\$42,364.00
Fines and Forfeitures								
351.001	Police Fines	150,000.00	7,213.39	.00	67,386.80	82,613.20	45	109,476.00
351.003	Parking Fines	1,500.00	60.00	.00	2,408.75	(908.75)	161	770.00
351.008	Victim's Asst. Fees-(%)	15,000.00	786.12	.00	8,075.48	6,924.52	54	14,009.00
351.009	Victim's Asst. Flat Fees	7,000.00	424.57	.00	4,066.25	2,933.75	58	6,018.00
351.012	Traffic Education Program Fees	1,000.00	.00	.00	140.00	860.00	14	700.00
Fines and Forfeitures Totals		\$174,500.00	\$8,484.08	\$0.00	\$82,077.28	\$92,422.72	47%	\$130,974.00
Charges for Services								
344.005	SRO Reimbursement	143,400.00	.00	.00	.00	143,400.00	0	71,797.00
351.010	Misc Police Revenue	3,000.00	195.00	.00	2,058.30	941.70	69	6,237.00

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
363.001	Fees for GIS/B&P Documents	25.00	.00	.00	134.00	(109.00)	536	20.0
363.005	FOIA Fees	100.00	3.00	.00	529.05	(429.05)	529	179.0
Charges for Services Totals		\$146,525.00	\$198.00	\$0.00	\$2,721.35	\$143,803.65	2%	\$78,234.0
State Shared								
311.004	Inventory Tax	132,978.00	.00	.00	99,733.59	33,244.41	75	132,978.0
311.006	Homestead Exemption Tax	128,000.00	.00	.00	131,711.64	(3,711.64)	103	131,878.0
311.007	Manufacturer's Tax Reduce	20,000.00	25,199.35	.00	25,199.35	(5,199.35)	126	24,183.0
311.008	Motor Carrier Lieu of Tax	8,500.00	43.95	.00	12,515.86	(4,015.86)	147	10,947.0
335.001	Local Government Fund	205,000.00	.00	.00	155,196.91	49,803.09	76	206,963.0
351.007	Sunday Liquor Sales	15,000.00	6,450.00	.00	9,900.00	5,100.00	66	17,650.0
State Shared Totals		\$509,478.00	\$31,693.30	\$0.00	\$434,257.35	\$75,220.65	85%	\$524,601.0
Local Grants								
332.008	Other Local Grants	8,000.00	.00	.00	6,951.79	1,048.21	87	6,039.0
Local Grants Totals		\$8,000.00	\$0.00	\$0.00	\$6,951.79	\$1,048.21	87%	\$6,039.0
Federal Grants								
335.004	Fema Recovery	100,000.00	.00	.00	46,683.03	53,316.97	47	130,530.0
Federal Grants Totals		\$100,000.00	\$0.00	\$0.00	\$46,683.03	\$53,316.97	47%	\$130,530.0
Investment Earnings								
361.001	Investment Earnings	35,000.00	12,208.75	.00	97,544.47	(62,544.47)	279	49,005.0
Investment Earnings Totals		\$35,000.00	\$12,208.75	\$0.00	\$97,544.47	(\$62,544.47)	279%	\$49,005.0
Miscellaneous								
362.000	Rents and Royalties	32,000.00	.00	.00	15,954.42	16,045.58	50	28,301.0
364.001	Steel Mill FILOT	18,000.00	.00	.00	.00	18,000.00	0	17,125.0
368.000	Work Comp Reimbursement	15,000.00	.00	.00	21,710.00	(6,710.00)	145	50,957.0
369.000	Cash Over & Short	100.00	.00	.00	69.91	30.09	70	94.0
369.002	Miscellaneous Revenue	5,000.00	186,802.30	.00	316,956.63	(311,956.63)	6339	76,564.0

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

		Amended	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Tot
369.003	Insurance Proceeds	15,000.00	1,350,000.00	.00	1,366,707.90	(1,351,707.90)	9111	2,248,071.1
369.005	Set-off Debt Collection Fees	1,500.00	300.00	.00	1,425.00	75.00	95	1,403.9
369.013	Returned Check Fees	3,500.00	240.00	.00	3,060.00	440.00	87	3,330.0
	Miscellaneous Totals	\$90,100.00	\$1,537,342.30	\$0.00	\$1,725,883.86	(\$1,635,783.86)	1916%	\$2,425,849.1
	Operating Transfers In							
392.001	From Electric Fund	749,115.00	62,426.25	.00	686,688.75	62,426.25	92	1,399,999.1
392.002	From Water Fund	212,727.00	17,727.25	.00	194,999.75	17,727.25	92	.0
392.003	From Accom Tax Fund	30,000.00	.00	.00	28,494.19	1,505.81	95	31,066.1
392.005	From Wastewater Fund	275,122.00	22,926.83	.00	252,195.13	22,926.87	92	.0
392.007	From Stormwater Fund	133,161.00	11,096.75	.00	122,064.25	11,096.75	92	.0
392.009	From Hospitality Fund	108,000.00	9,000.00	.00	99,000.00	9,000.00	92	108,000.0
392.014	Transfer from debt service	100,000.00	.00	.00	.00	100,000.00	0	.0
394.002	Transfer from fund balance	166,717.00	.00	.00	.00	166,717.00	0	.0
	Operating Transfers In Totals	\$1,774,842.00	\$123,177.08	\$0.00	\$1,383,442.07	\$391,399.93	78%	\$1,539,066.1
	Financing Proceeds							
393.003	GO Bond Proceeds	.00	.00	.00	.00	.00	+++	2,000,000.0
	Financing Proceeds Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$2,000,000.0
	Sale of Assets							
391.001	Sale of Assets	2,000.00	.00	.00	12,966.77	(10,966.77)	648	632.1
	Sale of Assets Totals	\$2,000.00	\$0.00	\$0.00	\$12,966.77	(\$10,966.77)	648%	\$632.1
	Department 00 - Revenue Totals	\$9,339,095.00	\$2,470,284.45	\$0.00	\$8,291,052.36	\$1,048,042.64	89%	\$13,333,081.1
	REVENUE TOTALS	\$9,339,095.00	\$2,470,284.45	\$0.00	\$8,291,052.36	\$1,048,042.64	89%	\$13,333,081.1
	EXPENSE							
	Department 01 - Administration							
	Personal Services							
400.101	Regular Pay	271,720.00	(3,836.31)	.00	313,324.90	(41,604.90)	115	371,982.1

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
401.103	Overtime	5,000.00	(100.32)	.00	4,187.95	812.05	84	5,437.7
401.106	Contract Labor	.00	6,650.51	.00	8,850.51	(8,850.51)	+++	.0
405.114	FICA	21,850.00	(343.85)	.00	23,891.33	(2,041.33)	109	28,345.9
406.116	Retirement	38,630.00	(574.98)	.00	42,835.96	(4,205.96)	111	48,174.9
408.125	SCMIT Worker's Comp Ins.	5,500.00	.00	.00	8,215.91	(2,715.91)	149	7,391.7
410.001	Health Claims Cost	18,933.00	1,387.28	.00	14,076.38	4,856.62	74	16,831.7
Personal Services Totals		\$361,633.00	\$3,182.33	\$0.00	\$415,382.94	(\$53,749.94)	115%	\$478,163.7
Supplies								
500.101	Supplies and Materials	6,000.00	178.26	.00	6,339.68	(339.68)	106	6,307.8
500.102	Equipment	2,000.00	42.30	.00	566.50	1,433.50	28	1,235.9
500.105	Printing and Binding	1,000.00	.00	.00	115.56	884.44	12	2,997.8
Supplies Totals		\$9,000.00	\$220.56	\$0.00	\$7,021.74	\$1,978.26	78%	\$10,541.7
Other Services & Charges								
610.111	Communications- Landline	5,500.00	276.86	.00	4,932.53	567.47	90	5,087.8
610.112	Postage	1,000.00	42.53	.00	453.65	546.35	45	1,098.9
610.1110	Communications- Wireless	3,000.00	158.94	.00	2,086.20	913.80	70	3,202.0
620.114	Advertising	500.00	.00	.00	50.00	450.00	10	884.0
640.124	Travel Expense	6,500.00	33.06	.00	886.58	5,613.42	14	4,551.9
650.127	Electricity	6,143.00	205.14	.00	3,718.57	2,424.43	61	5,825.7
650.128	Water	569.00	41.62	.00	478.33	90.67	84	737.7
650.129	Wastewater	890.00	56.79	.00	651.24	238.76	73	1,129.9
650.130	Sanitation	889.00	85.24	.00	917.69	(28.69)	103	943.0
650.133	Stormwater	589.00	56.54	.00	621.94	(32.94)	106	678.4
650.134	Security Lights	1,918.00	157.50	.00	1,732.50	185.50	90	1,890.0
650.1271	Electricity- Sales Tax	350.00	8.65	.00	200.03	149.97	57	304.9
660.139	Fleet Services Labor-RTA Mtce Allocation	500.00	.00	.00	513.97	(13.97)	103	280.7

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
660.145	Gasoline & Oil	1,306.00	115.00	.00	1,461.16	(155.16)	112	1,809.9
660.1391	Fleet Services -Departmental Expense Allocation	2,275.00	.00	.00	398.75	1,876.25	18	398.7
670.156	Equipment Rental/Lease	7,200.00	338.92	.00	3,760.02	3,439.98	52	7,825.0
685.180	Membership Dues and Fees	3,400.00	310.00	.00	2,812.55	587.45	83	3,423.4
685.182	Other Operating Expenses	3,000.00	294.54	.00	2,904.73	95.27	97	3,561.0
685.186	Training	2,250.00	.00	.00	175.00	2,075.00	8	756.8
685.1801	Subscriptions	200.00	39.00	.00	39.00	161.00	20	90.4
686.187	Professional Services	100.00	.00	.00	.00	100.00	0	.0
686.189	Employee Medical	150.00	.00	.00	45.00	105.00	30	.0
686.195	Repair/Maint Svc Contract	500.00	.00	.00	361.92	138.08	72	.0
686.1895	Employee wellness services	1,250.00	136.10	.00	1,193.42	56.58	95	1,709.7
Other Services & Charges Totals		\$49,979.00	\$2,356.43	\$0.00	\$30,394.78	\$19,584.22	61%	\$46,188.9
Other Objects								
795.001	IT Internal Allocations	17,533.00	465.33	.00	25,267.01	(7,734.01)	144	28,603.0
795.995	GF Cost Distribution	(269,100.00)	(22,424.99)	.00	(246,674.89)	(22,425.11)	92	(214,999.9
Other Objects Totals		(\$251,567.00)	(\$21,959.66)	\$0.00	(\$221,407.88)	(\$30,159.12)	88%	(\$186,396.8
Sub Department 02 - Mayor and Council								
Personal Services								
400.101	Regular Pay	110,833.00	11,956.99	.00	111,542.51	(709.51)	101	108,924.7
405.114	FICA	8,500.00	787.86	.00	7,358.69	1,141.31	87	7,061.9
406.116	Retirement	15,000.00	1,177.00	.00	13,466.27	1,533.73	90	13,031.5
410.001	Health Claims Cost	41,701.00	4,290.68	.00	42,423.80	(722.80)	102	43,397.8
Personal Services Totals		\$176,034.00	\$18,212.53	\$0.00	\$174,791.27	\$1,242.73	99%	\$172,415.5
Supplies								
500.101	Supplies and Materials	1,200.00	.00	.00	665.70	534.30	55	2,028.9
500.102	Equipment	1,500.00	.00	.00	1,117.27	382.73	74	.0

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
500.105	Printing and Binding	1,000.00	.00	.00	105.93	894.07	11	1,041.0
	Supplies Totals	\$3,700.00	\$0.00	\$0.00	\$1,888.90	\$1,811.10	51%	\$3,070.0
	Other Services & Charges							
610.111	Communications- Landline	800.00	.11	.00	516.00	284.00	64	582.0
610.112	Postage	500.00	.50	.00	126.95	373.05	25	151.0
610.1110	Communications- Wireless	3,500.00	386.64	.00	4,263.48	(763.48)	122	5,269.0
620.114	Advertising	500.00	.00	.00	728.64	(228.64)	146	615.0
640.124	Travel Expense	12,950.00	899.98	.00	10,147.83	2,802.17	78	5,118.0
670.156	Equipment Rental/Lease	10,000.00	577.80	577.80	6,355.80	3,066.40	69	9,720.0
685.180	Membership Dues and Fees	1,200.00	.00	.00	1,018.86	181.14	85	.0
685.182	Other Operating Expenses	7,200.00	.00	.00	3,625.69	3,574.31	50	1,387.0
685.186	Training	5,300.00	.00	.00	1,071.70	4,228.30	20	5,433.0
685.1801	Subscriptions	2,600.00	.00	.00	.00	2,600.00	0	1,539.0
686.187	Professional Services	500.00	.00	.00	232.81	267.19	47	492.0
686.1895	Employee wellness services	2,700.00	499.02	.00	4,032.81	(1,332.81)	149	4,698.0
	Other Services & Charges Totals	\$47,750.00	\$2,364.05	\$577.80	\$32,120.57	\$15,051.63	68%	\$35,008.0
	Other Objects							
795.001	IT Internal Allocations	7,013.00	93.07	.00	9,578.71	(2,565.71)	137	10,095.0
	Other Objects Totals	\$7,013.00	\$93.07	\$0.00	\$9,578.71	(\$2,565.71)	137%	\$10,095.0
	Sub Department 02 - Mayor and Council Totals	\$234,497.00	\$20,669.65	\$577.80	\$218,379.45	\$15,539.75	93%	\$220,590.0
	Department 01 - Administration Totals	\$403,542.00	\$4,469.31	\$577.80	\$449,771.03	(\$46,806.83)	112%	\$569,086.0
	Department 04 - Finance							
	Personal Services							
400.101	Regular Pay	464,440.00	37,000.68	.00	399,049.40	65,390.60	86	439,991.0
401.103	Overtime	2,225.00	374.73	.00	993.33	1,231.67	45	1,786.0
405.114	FICA	36,009.00	2,706.66	.00	29,302.40	6,706.60	81	32,042.0

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
406.116	Retirement	68,534.00	5,405.42	.00	57,457.46	11,076.54	84	59,848.00
408.125	SCMIT Worker's Comp Ins.	3,000.00	.00	.00	4,504.17	(1,504.17)	150	3,554.00
410.001	Health Claims Cost	55,550.00	3,695.76	.00	41,064.42	14,485.58	74	52,065.00
Personal Services Totals		\$629,758.00	\$49,183.25	\$0.00	\$532,371.18	\$97,386.82	85%	\$589,289.00
Supplies								
500.101	Supplies and Materials	8,000.00	447.83	.00	5,288.58	2,711.42	66	6,390.00
500.102	Equipment	1,500.00	.00	.00	.00	1,500.00	0	268.00
500.103	Furniture	1,000.00	.00	.00	.00	1,000.00	0	.00
500.105	Printing and Binding	100.00	.00	.00	.00	100.00	0	.00
Supplies Totals		\$10,600.00	\$447.83	\$0.00	\$5,288.58	\$5,311.42	50%	\$6,659.00
Other Services & Charges								
610.111	Communications- Landline	3,500.00	69.56	.00	2,779.32	720.68	79	3,017.00
610.112	Postage	4,000.00	720.50	.00	5,406.11	(1,406.11)	135	6,167.00
610.1110	Communications- Wireless	2,000.00	121.10	.00	1,485.98	514.02	74	1,809.00
620.114	Advertising	200.00	.00	.00	.00	200.00	0	420.00
640.124	Travel Expense	3,500.00	.00	.00	383.54	3,116.46	11	2,601.00
650.127	Electricity	5,266.00	175.83	.00	3,187.33	2,078.67	61	4,993.00
650.128	Water	568.00	35.67	.00	410.01	157.99	72	725.00
650.129	Wastewater	763.00	48.68	.00	558.23	204.77	73	968.00
650.130	Sanitation	762.00	73.06	.00	786.56	(24.56)	103	808.00
650.133	Stormwater	505.00	48.47	.00	533.17	(28.17)	106	581.00
650.134	Security Lights	1,644.00	135.00	.00	1,485.00	159.00	90	1,620.00
650.1271	Electricity- Sales Tax	271.00	7.41	.00	171.45	99.55	63	261.00
670.156	Equipment Rental/Lease	7,000.00	736.28	.00	8,018.68	(1,018.68)	115	8,687.00
685.180	Membership Dues and Fees	1,200.00	.00	.00	1,355.00	(155.00)	113	1,044.00
685.182	Other Operating Expenses	38,000.00	53.00	.00	28,985.27	9,014.73	76	46,983.00

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
685.184	Continuing Education	2,200.00	.00	.00	640.00	1,560.00	29	695.0
685.186	Training	3,500.00	.00	.00	1,074.25	2,425.75	31	1,156.0
685.1801	Subscriptions	500.00	.00	.00	322.55	177.45	65	304.0
686.187	Professional Services	500.00	.00	.00	.00	500.00	0	.0
686.189	Employee Medical	100.00	.00	.00	45.00	55.00	45	90.0
686.195	Repair/Maint Svc Contract	2,000.00	.00	.00	.00	2,000.00	0	231.0
686.1895	Employee wellness services	2,500.00	453.65	.00	3,974.86	(1,474.86)	159	4,271.0
Other Services & Charges Totals		\$80,479.00	\$2,678.21	\$0.00	\$61,602.31	\$18,876.69	77%	\$87,439.0
Other Objects								
795.001	IT Internal Allocations	17,533.00	558.40	.00	29,418.33	(11,885.33)	168	33,361.0
795.995	GF Cost Distribution	(295,340.00)	(24,611.67)	.00	(270,728.37)	(24,611.63)	92	(412,530.0
Other Objects Totals		(\$277,807.00)	(\$24,053.27)	\$0.00	(\$241,310.04)	(\$36,496.96)	87%	(\$379,168.4
Department 04 - Finance Totals		\$443,030.00	\$28,256.02	\$0.00	\$357,952.03	\$85,077.97	81%	\$304,219.0
Department 05 - Police								
Sub Department 05 - Police Staff Services								
Personal Services								
400.101	Regular Pay	1,799,665.00	149,596.52	.00	1,507,033.56	292,631.44	84	1,613,373.0
401.103	Overtime	100,000.00	8,049.90	.00	143,503.86	(43,503.86)	144	92,518.0
401.105	On-call pay	5,200.00	500.00	.00	4,100.00	1,100.00	79	5,200.0
405.114	FICA	139,388.00	11,362.68	.00	119,811.48	19,576.52	86	122,877.0
406.116	Retirement	314,123.00	26,273.18	.00	273,455.85	40,667.15	87	268,554.0
408.125	SCMIT Worker's Comp Ins.	72,000.00	.00	.00	114,851.22	(42,851.22)	160	98,319.0
410.001	Health Claims Cost	249,743.00	22,044.04	.00	218,935.71	30,807.29	88	236,242.0
410.002	Health Claim Costs-Retire	51,857.00	4,311.24	.00	48,460.48	3,396.52	93	46,947.0
Personal Services Totals		\$2,731,976.00	\$222,137.56	\$0.00	\$2,430,152.16	\$301,823.84	89%	\$2,484,033.0
Supplies								

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
500.101	Supplies and Materials	33,200.00	1,349.22	.00	17,737.67	15,462.33	53	25,374.00
500.102	Equipment	8,198.00	.00	.00	10,993.20	(2,795.20)	134	16,560.00
500.103	Furniture	5,000.00	.00	2,563.00	.00	2,437.00	51	.00
501.101	Uniforms and Clothing	32,000.00	4,683.25	.00	27,890.11	4,109.89	87	26,309.00
	Supplies Totals	\$78,398.00	\$6,032.47	\$2,563.00	\$56,620.98	\$19,214.02	75%	\$68,244.00
	Other Services & Charges							
610.111	Communications- Landline	7,500.00	161.28	.00	6,175.59	1,324.41	82	6,708.00
610.112	Postage	2,000.00	.00	.00	1,008.04	991.96	50	961.00
610.1110	Communications- Wireless	75,240.00	4,206.68	2,613.96	58,503.12	14,122.92	81	59,869.00
620.114	Advertising	1,500.00	.00	.00	415.00	1,085.00	28	190.00
640.124	Travel Expense	13,943.00	349.00	.00	8,998.83	4,944.17	65	8,720.00
650.127	Electricity	29,573.00	2,625.78	.00	25,556.42	4,016.58	86	28,527.00
650.128	Water	2,754.00	277.67	.00	2,155.50	598.50	78	2,267.00
650.129	Wastewater	2,319.00	182.98	.00	1,976.86	342.14	85	2,201.00
650.130	Sanitation	2,222.00	182.46	.00	2,007.06	214.94	90	2,189.00
650.133	Stormwater	1,895.00	198.20	.00	2,180.20	(285.20)	115	2,378.00
650.134	Security Lights	3,774.00	309.89	.00	3,408.79	365.21	90	3,718.00
650.1271	Electricity- Sales Tax	1,287.00	95.59	.00	1,085.14	201.86	84	1,231.00
660.133	Repairs & Maint. Services	30,350.00	1,241.23	1,880.00	15,277.55	13,192.45	57	18,474.00
660.139	Fleet Services Labor-RTA Mtce Allocation	35,000.00	2,316.39	.00	28,987.35	6,012.65	83	38,042.00
660.145	Gasoline & Oil	56,948.00	6,660.52	.00	61,086.86	(4,138.86)	107	64,114.00
660.1391	Fleet Services -Departmental Expense Allocation	34,000.00	2,770.49	.00	41,885.33	(7,885.33)	123	36,601.00
670.156	Equipment Rental/Lease	7,700.00	599.81	.00	5,578.43	2,121.57	72	5,668.00
682.1721	Prisoner Housing	133,000.00	11,700.00	1,925.00	56,382.39	74,692.61	44	84,855.00
685.180	Membership Dues and Fees	1,815.00	.00	.00	1,118.38	696.62	62	778.00
685.182	Other Operating Expenses	15,000.00	535.70	.00	5,742.50	9,257.50	38	13,152.00

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
685.184	Continuing Education	5,000.00	.00	.00	.00	5,000.00	0	.00
685.186	Training	12,875.00	.00	.00	5,531.63	7,343.37	43	5,853.7
685.187	Special Projects	10,975.00	.00	.00	7,244.99	3,730.01	66	4,955.7
685.189	Reserve Program	2,000.00	.00	.00	.00	2,000.00	0	.00
685.1801	Subscriptions	7,025.00	316.65	.00	4,427.34	2,597.66	63	5,178.7
685.1821	Hurricane/Storm Expense	.00	.00	.00	2,014.20	(2,014.20)	+++	1,163.7
685.1861	Law Enforce Accreditation	3,100.00	.00	.00	1,983.78	1,116.22	64	3,426.0
686.186	Legal Services	2,000.00	.00	.00	908.15	1,091.85	45	1,047.0
686.189	Employee Medical	14,550.00	489.00	.00	3,639.00	10,911.00	25	2,138.0
686.194	Other Prof/Tech Services	75,000.00	.00	.00	75,000.00	.00	100	75,000.0
686.195	Repair/Maint Svc Contract	36,100.00	956.60	5,900.00	11,566.66	18,633.34	48	16,894.7
686.1895	Employee wellness services	15,000.00	1,587.78	.00	14,402.65	597.35	96	14,951.7
687.203	Contract Services	44,500.00	659.95	.00	5,591.61	38,908.39	13	39,799.7
Other Services & Charges Totals		\$685,945.00	\$38,423.65	\$12,318.96	\$461,839.35	\$211,786.69	69%	\$551,061.7
Other Objects								
795.001	IT Internal Allocations	35,000.00	930.67	.00	53,706.25	(18,706.25)	153	60,138.7
795.010	911 Expense Billing	(2,100.00)	(157.30)	.00	(1,835.30)	(264.70)	87	(2,078.1
Other Objects Totals		\$32,900.00	\$773.37	\$0.00	\$51,870.95	(\$18,970.95)	158%	\$58,060.7
Sub Department 05 - Police Staff Services Totals		\$3,529,219.00	\$267,367.05	\$14,881.96	\$3,000,483.44	\$513,853.60	85%	\$3,161,399.7
Sub Department 07 - Victim's Advocate								
Personal Services								
400.101	Regular Pay	35,308.00	3,383.82	.00	35,659.27	(351.27)	101	34,707.0
401.103	Overtime	2,000.00	452.19	.00	4,735.78	(2,735.78)	237	682.7
405.114	FICA	2,744.00	245.12	.00	2,791.69	(47.69)	102	2,409.7
406.116	Retirement	6,183.00	531.11	.00	5,764.89	418.11	93	4,744.0
408.125	SCMIT Worker's Comp Ins.	1,000.00	.00	.00	1,000.92	(.92)	100	789.7

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
410.001	Health Claims Cost	7,132.00	700.12	.00	7,057.28	74.72	99	6,933.1
	Personal Services Totals	\$54,367.00	\$5,312.36	\$0.00	\$57,009.83	(\$2,642.83)	105%	\$50,266.1
	Supplies							
500.101	Supplies and Materials	1,325.00	453.74	.00	655.97	669.03	50	589.1
501.101	Uniforms and Clothing	400.00	.00	.00	.00	400.00	0	405.1
	Supplies Totals	\$1,725.00	\$453.74	\$0.00	\$655.97	\$1,069.03	38%	\$995.1
	Other Services & Charges							
610.111	Communications- Landline	180.00	.03	.00	128.99	51.01	72	145.1
610.112	Postage	500.00	.00	.00	.00	500.00	0	300.1
610.1110	Communications- Wireless	1,300.00	85.40	57.02	1,156.57	86.41	93	1,190.1
640.124	Travel Expense	2,550.00	.00	.00	1,101.92	1,448.08	43	738.1
660.133	Repairs & Maint. Services	500.00	.00	.00	.00	500.00	0	.1
660.139	Fleet Services Labor-RTA Mtce Allocation	500.00	.00	.00	123.75	376.25	25	.1
660.145	Gasoline & Oil	1,000.00	116.81	.00	1,541.05	(541.05)	154	1,445.1
660.1391	Fleet Services -Departmental Expense Allocation	1,135.00	.00	.00	.00	1,135.00	0	.1
670.156	Equipment Rental/Lease	450.00	.00	.00	529.74	(79.74)	118	.1
685.180	Membership Dues and Fees	75.00	.00	.00	.00	75.00	0	.1
685.182	Other Operating Expenses	500.00	.00	.00	214.77	285.23	43	40.1
685.186	Training	850.00	.00	.00	1,225.00	(375.00)	144	565.1
685.187	Special Projects	600.00	.00	.00	113.16	486.84	19	18.1
686.189	Employee Medical	425.00	.00	.00	.00	425.00	0	.1
686.195	Repair/Maint Svc Contract	500.00	.00	.00	375.00	125.00	75	375.1
686.1895	Employee wellness services	400.00	45.37	.00	366.62	33.38	92	427.1
	Other Services & Charges Totals	\$11,465.00	\$247.61	\$57.02	\$6,876.57	\$4,531.41	60%	\$5,245.1
	Other Objects							
795.001	IT Internal Allocations	3,500.00	93.07	.00	3,563.97	(63.97)	102	4,261.1

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Other Objects Totals	\$3,500.00	\$93.07	\$0.00	\$3,563.97	(\$63.97)	102%	\$4,261.7
	Sub Department 07 - Victim's Advocate Totals	\$71,057.00	\$6,106.78	\$57.02	\$68,106.34	\$2,893.64	96%	\$60,769.1
	Sub Department 26 - Grants							
	Supplies							
500.101	Supplies and Materials	3,000.00	.00	.00	488.58	2,511.42	16	487.7
500.102	Equipment	500.00	.00	.00	.00	500.00	0	.0
501.101	Uniforms and Clothing	800.00	287.92	.00	287.92	512.08	36	391.8
	Supplies Totals	\$4,300.00	\$287.92	\$0.00	\$776.50	\$3,523.50	18%	\$879.1
	Other Services & Charges							
610.1110	Communications- Wireless	3,000.00	243.66	112.42	3,190.04	(302.46)	110	3,030.8
640.124	Travel Expense	1,700.00	.00	.00	317.00	1,383.00	19	182.0
660.133	Repairs & Maint. Services	1,000.00	.00	.00	.00	1,000.00	0	.0
660.139	Fleet Services Labor-RTA Mtce Allocation	1,200.00	.00	.00	233.01	966.99	19	424.0
660.145	Gasoline & Oil	1,302.00	168.50	.00	2,336.56	(1,034.56)	179	2,006.3
660.1391	Fleet Services -Departmental Expense Allocation	1,000.00	49.00	.00	1,179.66	(179.66)	118	793.3
685.182	Other Operating Expenses	2,500.00	.00	.00	99.84	2,400.16	4	2,066.3
685.186	Training	1,300.00	.00	.00	.00	1,300.00	0	350.0
685.187	Special Projects	2,000.00	.00	.00	.00	2,000.00	0	.0
	Other Services & Charges Totals	\$15,002.00	\$461.16	\$112.42	\$7,356.11	\$7,533.47	50%	\$8,853.4
	Sub Department 26 - Grants Totals	\$19,302.00	\$749.08	\$112.42	\$8,132.61	\$11,056.97	43%	\$9,732.9
	Sub Department 28 - Safe Streets							
	Other Services & Charges							
685.187	Special Projects	.00	.00	.00	.00	.00	+++	11.1
	Other Services & Charges Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$11.1
	Sub Department 28 - Safe Streets Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$11.1
	Department 05 - Police Totals	\$3,619,578.00	\$274,222.91	\$15,051.40	\$3,076,722.39	\$527,804.21	85%	\$3,231,913.3

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Department 09 - Planning & Community Development								
Personal Services								
400.101	Regular Pay	368,081.00	31,547.60	.00	285,084.50	82,996.50	77	231,867.7
401.103	Overtime	3,000.00	129.52	.00	2,193.28	806.72	73	2,289.8
405.114	FICA	21,315.00	2,231.85	.00	20,761.86	553.14	97	16,879.0
406.116	Retirement	37,780.00	4,733.58	.00	42,244.88	(4,464.88)	112	31,462.8
408.125	SCMIT Worker's Comp Ins.	2,500.00	.00	.00	3,961.99	(1,461.99)	158	3,126.7
410.001	Health Claims Cost	34,697.00	4,774.50	.00	40,710.50	(6,013.50)	117	32,995.0
Personal Services Totals		\$467,373.00	\$43,417.05	\$0.00	\$394,957.01	\$72,415.99	85%	\$318,622.9
Supplies								
500.101	Supplies and Materials	3,613.00	.00	.00	2,492.86	1,120.14	69	2,312.4
500.102	Equipment	3,935.00	.00	.00	9,373.55	(5,438.55)	238	3,695.9
500.103	Furniture	200.00	.00	.00	210.78	(10.78)	105	46.0
500.105	Printing and Binding	2,030.00	.00	.00	.00	2,030.00	0	993.0
Supplies Totals		\$9,778.00	\$0.00	\$0.00	\$12,077.19	(\$2,299.19)	124%	\$7,047.0
Other Services & Charges								
610.111	Communications- Landline	1,500.00	69.26	.00	1,491.38	8.62	99	1,563.4
610.112	Postage	1,500.00	.00	.00	631.80	868.20	42	1,044.4
610.1110	Communications- Wireless	1,500.00	170.85	.00	1,715.59	(215.59)	114	1,953.7
620.114	Advertising	2,041.00	101.50	.00	1,337.25	703.75	66	1,641.0
640.124	Travel Expense	763.00	.00	.00	1,771.95	(1,008.95)	232	1,118.7
650.127	Electricity	3,510.00	117.22	.00	2,124.88	1,385.12	61	3,329.0
650.128	Water	379.00	23.78	.00	273.32	105.68	72	483.0
650.129	Wastewater	509.00	32.45	.00	372.13	136.87	73	645.4
650.130	Sanitation	508.00	48.71	.00	524.41	(16.41)	103	538.9
650.133	Stormwater	336.00	32.31	.00	355.41	(19.41)	106	387.7

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
650.134	Security Lights	1,096.00	90.00	.00	990.00	106.00	90	1,080.00
650.1271	Electricity- Sales Tax	181.00	4.94	.00	114.32	66.68	63	174.00
660.139	Fleet Services Labor-RTA Mtce Allocation	700.00	151.43	.00	1,300.76	(600.76)	186	319.00
660.145	Gasoline & Oil	1,902.00	325.71	.00	2,626.49	(724.49)	138	2,814.00
660.1391	Fleet Services -Departmental Expense Allocation	2,275.00	104.17	.00	790.22	1,484.78	35	537.00
670.156	Equipment Rental/Lease	7,500.00	221.06	.00	6,232.13	1,267.87	83	8,012.00
685.180	Membership Dues and Fees	1,325.00	.00	.00	862.00	463.00	65	885.00
685.182	Other Operating Expenses	1,180.00	37.23	.00	1,381.54	(201.54)	117	1,859.00
685.184	Continuing Education	840.00	.00	.00	1,026.77	(186.77)	122	490.00
685.186	Training	6,050.00	304.00	.00	2,820.82	3,229.18	47	9,974.00
685.192	KGB Operations	7,000.00	105.99	.00	4,115.06	2,884.94	59	6,242.00
685.1821	Hurricane/Storm Expense	.00	.00	.00	799.79	(799.79)	+++	.00
685.1921	KGB grant expenses	7,000.00	.00	.00	5,716.70	1,283.30	82	6,039.00
686.187	Professional Services	.00	.00	.00	138.00	(138.00)	+++	.00
686.189	Employee Medical	.00	.00	.00	348.50	(348.50)	+++	45.00
686.191	Contract Services/Studies	79,500.00	.00	.00	7,250.00	72,250.00	9	33,261.00
686.195	Repair/Maint Svc Contract	500.00	.00	.00	231.75	268.25	46	618.00
686.1895	Employee wellness services	1,000.00	226.83	.00	2,188.55	(1,188.55)	219	2,135.00
Other Services & Charges Totals		\$130,595.00	\$2,167.44	\$0.00	\$49,531.52	\$81,063.48	38%	\$87,197.00
Other Objects								
795.001	IT Internal Allocations	14,000.00	465.33	.00	17,831.00	(3,831.00)	127	21,317.00
Other Objects Totals		\$14,000.00	\$465.33	\$0.00	\$17,831.00	(\$3,831.00)	127%	\$21,317.00
Department 09 - Planning & Community Development Totals		\$621,746.00	\$46,049.82	\$0.00	\$474,396.72	\$147,349.28	76%	\$434,184.00
Department 10 - Municipal Court								
Personal Services								
400.101	Regular Pay	125,900.00	11,066.63	.00	110,754.97	15,145.03	88	110,924.00

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
401.103	Overtime	5,000.00	265.62	.00	4,062.13	937.87	81	4,542.8
401.105	On-call pay	5,200.00	600.00	.00	4,800.00	400.00	92	5,000.0
405.114	FICA	9,722.00	879.56	.00	8,789.50	932.50	90	8,839.0
406.116	Retirement	18,504.00	1,738.57	.00	16,856.20	1,647.80	91	15,880.0
408.125	SCMIT Worker's Comp Ins.	1,500.00	.00	.00	2,460.61	(960.61)	164	1,941.0
410.001	Health Claims Cost	16,574.00	1,629.98	.00	16,415.80	158.20	99	16,112.0
Personal Services Totals		\$182,400.00	\$16,180.36	\$0.00	\$164,139.21	\$18,260.79	90%	\$163,240.0
Supplies								
500.101	Supplies and Materials	4,000.00	.00	.00	2,229.40	1,770.60	56	2,603.0
500.102	Equipment	500.00	.00	.00	42.77	457.23	9	1,716.0
500.103	Furniture	500.00	.00	.00	.00	500.00	0	.0
Supplies Totals		\$5,000.00	\$0.00	\$0.00	\$2,272.17	\$2,727.83	45%	\$4,319.0
Other Services & Charges								
610.111	Communications- Landline	550.00	.08	.00	387.02	162.98	70	437.0
610.112	Postage	4,000.00	139.60	.00	2,284.34	1,715.66	57	2,572.0
610.1110	Communications- Wireless	350.00	26.48	.00	296.74	53.26	85	410.0
620.114	Advertising	.00	.00	.00	.00	.00	+++	269.0
640.124	Travel Expense	1,550.00	.00	.00	614.44	935.56	40	1,224.0
650.127	Electricity	5,499.00	488.28	.00	4,752.39	746.61	86	5,304.0
650.128	Water	420.00	42.34	.00	453.54	(33.54)	108	345.0
650.129	Wastewater	354.00	27.90	.00	301.42	52.58	85	335.0
650.130	Sanitation	118.00	9.67	.00	106.37	11.63	90	116.0
650.133	Stormwater	212.00	17.39	.00	191.29	20.71	90	208.0
650.134	Security Lights	464.00	38.11	.00	419.21	44.79	90	457.0
650.1271	Electricity- Sales Tax	239.00	17.77	.00	201.80	37.20	84	229.0
660.133	Repairs & Maint. Services	2,000.00	11,039.15	470.00	13,547.53	(12,017.53)	701	331.0

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
660.139	Fleet Services Labor-RTA Mtce Allocation	1,200.00	.00	.00	703.31	496.69	59	738.0
660.145	Gasoline & Oil	544.00	45.70	.00	569.17	(25.17)	105	680.4
660.1391	Fleet Services -Departmental Expense Allocation	1,200.00	.00	.00	192.50	1,007.50	16	687.9
670.156	Equipment Rental/Lease	3,000.00	173.66	.00	1,585.66	1,414.34	53	1,599.9
685.180	Membership Dues and Fees	100.00	.00	.00	80.00	20.00	80	75.0
685.182	Other Operating Expenses	3,600.00	.00	.00	2,139.08	1,460.92	59	2,353.0
685.186	Training	570.00	.00	.00	175.00	395.00	31	236.9
686.187	Professional Services	18,750.00	9,000.00	.00	20,069.00	(1,319.00)	107	.0
686.195	Repair/Maint Svc Contract	1,000.00	.00	.00	784.95	215.05	78	905.9
686.1895	Employee wellness services	1,000.00	136.10	.00	1,240.20	(240.20)	124	1,281.9
Other Services & Charges Totals		\$46,720.00	\$21,202.23	\$470.00	\$51,094.96	(\$4,844.96)	110%	\$20,800.0
Other Objects								
795.001	IT Internal Allocations	10,520.00	465.33	.00	19,839.65	(9,319.65)	189	23,265.9
Other Objects Totals		\$10,520.00	\$465.33	\$0.00	\$19,839.65	(\$9,319.65)	189%	\$23,265.9
Department 10 - Municipal Court Totals		\$244,640.00	\$37,847.92	\$470.00	\$237,345.99	\$6,824.01	97%	\$211,627.9
Department 11 - Fire								
Personal Services								
400.101	Regular Pay	1,323,285.00	122,355.71	.00	1,188,036.32	135,248.68	90	1,262,449.9
401.103	Overtime	36,500.00	9,324.04	.00	142,747.21	(106,247.21)	391	111,150.4
402.111	Volunteer Employees	7,000.00	.00	.00	3,630.00	3,370.00	52	8,595.0
405.114	FICA	112,485.00	9,430.89	.00	93,746.51	18,738.49	83	96,253.9
406.116	Retirement	251,608.00	23,302.67	.00	224,465.97	27,142.03	89	219,530.9
408.125	SCMIT Worker's Comp Ins.	40,000.00	.00	.00	70,252.23	(30,252.23)	176	60,779.9
410.001	Health Claims Cost	241,446.00	22,962.54	.00	228,776.12	12,669.88	95	228,634.0
410.002	Health Claim Costs-Retire	64,712.00	4,736.62	.00	42,139.66	22,572.34	65	55,331.0
Personal Services Totals		\$2,077,036.00	\$192,112.47	\$0.00	\$1,993,794.02	\$83,241.98	96%	\$2,042,723.9

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
500.101	Supplies and Materials	18,000.00	1,110.53	.00	20,426.40	(2,426.40)	113	19,006.00
500.102	Equipment	32,600.00	3,618.39	.00	17,296.92	15,303.08	53	39,663.00
500.103	Furniture	2,000.00	.00	.00	2,083.02	(83.02)	104	2,228.00
500.105	Printing and Binding	500.00	.00	.00	.00	500.00	0	82.00
500.107	Technology Supplies	4,000.00	1,116.38	.00	3,934.67	65.33	98	5,482.00
501.101	Uniforms and Clothing	28,900.00	414.75	7,782.92	10,487.75	10,629.33	63	24,340.00
515.121	Safety Supplies	5,000.00	4,064.04	.00	4,758.74	241.26	95	4,770.00
515.128	Medical Supplies	12,000.00	1,089.34	.00	11,002.73	997.27	92	11,610.00
531.140	Haz Mat Supplies/Equipmnt	10,000.00	.00	2,423.55	8,740.77	(1,164.32)	112	4,057.00
Supplies Totals		\$113,000.00	\$11,413.43	\$10,206.47	\$78,731.00	\$24,062.53	79%	\$111,242.00
610.111	Communications- Landline	6,500.00	285.72	.00	6,135.31	364.69	94	5,817.00
610.112	Postage	500.00	88.12	.00	916.36	(416.36)	183	577.00
610.1110	Communications- Wireless	28,200.00	2,842.25	1,864.37	30,612.92	(4,277.29)	115	34,638.00
620.114	Advertising	750.00	.00	.00	.00	750.00	0	409.00
630.121	Fire Prevention Materials	9,054.00	.00	.00	6,194.95	2,859.05	68	8,739.00
640.124	Travel Expense	6,012.00	314.00	.00	3,236.77	2,775.23	54	2,848.00
650.127	Electricity	23,173.00	890.12	.00	9,695.73	13,477.27	42	18,269.00
650.128	Water	2,138.00	309.48	.00	3,737.31	(1,599.31)	175	9,135.00
650.129	Wastewater	2,561.00	182.70	.00	2,127.00	434.00	83	2,496.00
650.130	Sanitation	959.00	78.76	.00	866.36	92.64	90	945.00
650.133	Stormwater	1,131.00	116.10	.00	1,277.10	(146.10)	113	1,396.00
650.134	Security Lights	1,839.00	151.00	.00	1,661.00	178.00	90	1,812.00
650.1271	Electricity- Sales Tax	1,003.00	30.49	.00	157.24	845.76	16	803.00
660.103	Emergency Preparedness	5,000.00	1,416.65	.00	4,336.85	663.15	87	2,409.00

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
660.133	Repairs & Maint. Services	26,000.00	789.19	3,339.91	22,622.79	37.30	100	40,573.0
660.139	Fleet Services Labor-RTA Mtce Allocation	26,000.00	4,373.27	.00	32,673.62	(6,673.62)	126	22,887.0
660.145	Gasoline & Oil	21,288.00	2,560.26	.00	24,424.17	(3,136.17)	115	27,558.0
660.1391	Fleet Services -Departmental Expense Allocation	15,925.00	1,313.61	.00	15,124.48	800.52	95	12,391.0
660.1392	Fleet Svcs- Outside Vends	20,000.00	10,059.67	.00	20,487.17	(487.17)	102	21,117.0
670.156	Equipment Rental/Lease	6,500.00	336.11	.00	3,965.98	2,534.02	61	6,439.0
682.169	Laundry & Linen	2,500.00	86.40	.00	602.65	1,897.35	24	1,198.0
685.180	Membership Dues and Fees	1,793.00	.00	.00	1,979.03	(186.03)	110	676.0
685.182	Other Operating Expenses	5,000.00	1,876.15	.00	5,001.64	(1.64)	100	5,761.0
685.184	Continuing Education	5,000.00	.00	.00	.00	5,000.00	0	594.0
685.186	Training	21,609.00	2,416.12	.00	16,448.63	5,160.37	76	19,429.0
685.1801	Subscriptions	8,718.00	213.75	.00	5,790.49	2,927.51	66	4,582.0
685.1821	Hurricane/Storm Expense	.00	.00	.00	8,557.03	(8,557.03)	+++	3,687.0
686.187	Professional Services	.00	.00	.00	138.00	(138.00)	+++	.0
686.189	Employee Medical	13,500.00	.00	.00	8,890.00	4,610.00	66	11,657.0
686.195	Repair/Maint Svc Contract	55,054.00	9,400.48	.00	61,291.42	(6,237.42)	111	61,553.0
686.1895	Employee wellness services	8,000.00	1,360.95	.00	11,662.65	(3,662.65)	146	12,815.0
	Other Services & Charges Totals	\$325,707.00	\$41,491.35	\$5,204.28	\$310,614.65	\$9,888.07	97%	\$343,225.0
	Other Objects							
700.105	Matched Expenses	.00	.00	.00	2,000.00	(2,000.00)	+++	.0
795.001	IT Internal Allocations	21,000.00	558.40	.00	29,418.33	(8,418.33)	140	33,361.0
	Other Objects Totals	\$21,000.00	\$558.40	\$0.00	\$31,418.33	(\$10,418.33)	150%	\$33,361.0
	Capital Outlay							
900.3000	Buildings & Improvements	.00	.00	.00	.00	.00	+++	1,711,441.0
	Capital Outlay Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,711,441.0
	Department 11 - Fire Totals	\$2,536,743.00	\$245,575.65	\$15,410.75	\$2,414,558.00	\$106,774.25	96%	\$4,241,993.0

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Department 12 - Public Works							
	Personal Services							
400.101	Regular Pay	425,770.00	40,063.14	.00	429,249.64	(3,479.64)	101	429,113.0
401.103	Overtime	18,894.00	1,714.48	.00	15,926.13	2,967.87	84	15,392.0
405.114	FICA	34,443.00	2,914.23	.00	31,605.20	2,837.80	92	31,286.0
406.116	Retirement	65,555.00	6,072.84	.00	62,863.87	2,691.13	96	58,829.0
408.125	SCMIT Worker's Comp Ins.	17,000.00	.00	.00	28,136.52	(11,136.52)	166	22,308.0
410.001	Health Claims Cost	88,569.00	8,748.82	.00	88,915.44	(346.44)	100	86,287.0
410.002	Health Claim Costs-Retire	31,546.00	3,858.50	.00	43,704.60	(12,158.60)	139	28,115.0
	Personal Services Totals	\$681,777.00	\$63,372.01	\$0.00	\$700,401.40	(\$18,624.40)	103%	\$671,332.0
	Supplies							
500.101	Supplies and Materials	20,000.00	672.50	.00	13,269.54	6,730.46	66	15,591.0
500.102	Equipment	11,000.00	.00	.00	8,316.42	2,683.58	76	8,920.0
500.103	Furniture	2,500.00	.00	.00	2,180.63	319.37	87	2,512.0
500.105	Printing and Binding	2,500.00	.00	.00	2,495.00	5.00	100	2,072.0
501.101	Uniforms and Clothing	20,000.00	1,153.07	.00	15,451.54	4,548.46	77	21,487.0
513.112	Asphalt/Concrete/Gravel	15,000.00	2,343.11	.00	7,975.58	7,024.42	53	5,338.0
515.121	Safety Supplies	7,000.00	923.82	.00	4,290.49	2,709.51	61	2,863.0
	Supplies Totals	\$78,000.00	\$5,092.50	\$0.00	\$53,979.20	\$24,020.80	69%	\$58,785.0
	Other Services & Charges							
610.111	Communications- Landline	3,500.00	205.62	.00	3,443.59	56.41	98	3,551.0
610.112	Postage	100.00	.00	.00	41.89	58.11	42	20.0
610.1110	Communications- Wireless	5,000.00	270.92	.00	3,875.36	1,124.64	78	4,884.0
620.114	Advertising	1,500.00	11.58	.00	1,381.08	118.92	92	1,500.0
640.124	Travel Expense	1,000.00	.00	.00	254.39	745.61	25	675.0
650.127	Electricity	1,140.00	92.20	.00	1,068.65	71.35	94	1,123.0

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
650.128	Water	415.00	36.30	.00	392.18	22.82	95	419.4
650.129	Wastewater	548.00	47.82	.00	517.30	30.70	94	553.1
650.130	Sanitation	463.00	38.04	.00	418.44	44.56	90	456.4
650.133	Stormwater	278.00	34.87	.00	383.57	(105.57)	138	418.4
650.134	Security Lights	542.00	44.54	.00	489.94	52.06	90	534.4
650.1271	Electricity- Sales Tax	4.00	.20	.00	1.73	2.27	43	3.1
660.133	Repairs & Maint. Services	10,000.00	355.55	.00	5,726.68	4,273.32	57	10,946.0
660.139	Fleet Services Labor-RTA Mtce Allocation	22,000.00	3,387.62	.00	16,837.35	5,162.65	77	26,412.7
660.145	Gasoline & Oil	18,595.00	2,265.47	.00	19,224.03	(629.03)	103	21,151.0
660.1391	Fleet Services -Departmental Expense Allocation	32,125.00	3,881.09	.00	41,247.15	(9,122.15)	128	33,096.8
663.142	Street Sign Maintenance	5,000.00	263.34	.00	3,462.58	1,537.42	69	3,346.4
663.148	Maintenance of Parks	20,000.00	687.96	.00	17,070.46	2,929.54	85	26,115.0
670.156	Equipment Rental/Lease	3,000.00	342.05	.00	2,689.21	310.79	90	3,069.4
685.180	Membership Dues and Fees	400.00	.00	.00	297.50	102.50	74	540.0
685.182	Other Operating Expenses	3,000.00	.00	.00	703.14	2,296.86	23	3,054.7
685.186	Training	3,000.00	.00	.00	1,569.00	1,431.00	52	1,558.7
685.1821	Hurricane/Storm Expense	.00	.00	.00	6,040.02	(6,040.02)	+++	1,224.4
686.187	Professional Services	5,000.00	499.95	2,333.10	6,068.50	(3,401.60)	168	4,177.8
686.189	Employee Medical	1,800.00	.00	.00	137.00	1,663.00	8	362.0
686.195	Repair/Maint Svc Contract	8,500.00	262.50	.00	6,209.03	2,290.97	73	10,137.0
686.1895	Employee wellness services	3,505.00	635.11	.00	5,740.43	(2,235.43)	164	5,980.9
687.203	Contract Services	24,500.00	1,160.00	580.00	11,620.26	12,299.74	50	18,888.9
Other Services & Charges Totals		\$174,915.00	\$14,522.73	\$2,913.10	\$156,910.46	\$15,091.44	91%	\$184,204.0
Other Objects								
700.105	Matched Expenses	.00	2,000.00	.00	2,000.00	(2,000.00)	+++	4,125.7
795.001	IT Internal Allocations	5,000.00	93.07	.00	4,573.91	426.09	91	5,240.9

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Other Objects Totals	\$5,000.00	\$2,093.07	\$0.00	\$6,573.91	(\$1,573.91)	131%	\$9,366.00
	Department 12 - Public Works Totals	\$939,692.00	\$85,080.31	\$2,913.10	\$917,864.97	\$18,913.93	98%	\$923,689.00
	Department 13 - Information Technology							
	Personal Services							
400.101	Regular Pay	80,407.00	6,779.23	.00	70,964.74	9,442.26	88	75,786.00
405.114	FICA	6,151.00	488.14	.00	5,223.00	928.00	85	5,589.00
406.116	Retirement	11,707.00	985.39	.00	10,232.99	1,474.01	87	10,284.00
408.125	SCMIT Worker's Comp Ins.	650.00	.00	.00	1,000.92	(350.92)	154	789.00
410.001	Health Claims Cost	7,183.00	704.24	.00	7,102.60	80.40	99	6,982.00
	Personal Services Totals	\$106,098.00	\$8,957.00	\$0.00	\$94,524.25	\$11,573.75	89%	\$99,433.00
	Supplies							
500.101	Supplies and Materials	5,000.00	.00	.00	2,335.55	2,664.45	47	2,045.00
500.102	Equipment	10,000.00	.00	.00	3,432.90	6,567.10	34	2,699.00
500.107	Technology Supplies	500.00	.00	.00	.00	500.00	0	.00
	Supplies Totals	\$15,500.00	\$0.00	\$0.00	\$5,768.45	\$9,731.55	37%	\$4,744.00
	Other Services & Charges							
610.111	Communications- Landline	700.00	.08	.00	387.02	312.98	55	437.00
610.112	Postage	50.00	.00	.00	.00	50.00	0	.00
610.1110	Communications- Wireless	800.00	45.76	.00	623.62	176.38	78	771.00
640.124	Travel Expense	1,000.00	.00	.00	144.21	855.79	14	59.00
650.127	Electricity	1,755.00	58.61	.00	1,062.43	692.57	61	1,664.00
650.128	Water	189.00	11.88	.00	136.65	52.35	72	241.00
650.129	Wastewater	254.00	16.22	.00	186.03	67.97	73	322.00
650.130	Sanitation	254.00	24.34	.00	262.04	(8.04)	103	269.00
650.133	Stormwater	240.00	99.94	.00	955.70	(715.70)	398	337.00
650.134	Security Lights	548.00	45.00	.00	495.00	53.00	90	540.00

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
650.1271	Electricity- Sales Tax	90.00	2.47	.00	57.15	32.85	64	87.0
685.180	Membership Dues and Fees	50.00	.00	.00	35.00	15.00	70	35.0
685.182	Other Operating Expenses	500.00	.00	.00	.00	500.00	0	159.9
685.1801	Subscriptions	50.00	.00	.00	.00	50.00	0	.0
685.1821	Hurricane/Storm Expense	.00	.00	.00	1,280.00	(1,280.00)	+++	.0
686.184	Technology Services	185,340.00	.00	16,285.27	175,957.31	(6,902.58)	104	201,963.7
686.194	Other Prof/Tech Services	10,000.00	.00	.00	3,729.42	6,270.58	37	2,717.9
686.195	Repair/Maint Svc Contract	10,000.00	.00	.00	289.09	9,710.91	3	192.0
686.1895	Employee wellness services	245.00	45.37	.00	366.62	(121.62)	150	427.0
	Other Services & Charges Totals	\$212,065.00	\$349.67	\$16,285.27	\$185,967.29	\$9,812.44	95%	\$210,226.7
	Other Objects							
795.001	IT Internal Allocations	(414,663.00)	(8,934.40)	.00	(242,256.86)	(172,406.14)	58	(312,190.9
	Other Objects Totals	(\$414,663.00)	(\$8,934.40)	\$0.00	(\$242,256.86)	(\$172,406.14)	58%	(\$312,190.9
	Capital Outlay							
900.3950	Computer Software	32,900.00	.00	.00	16,688.64	16,211.36	51	9,986.7
900.4300	Other Equipment	48,100.00	.00	.00	.00	48,100.00	0	.0
	Capital Outlay Totals	\$81,000.00	\$0.00	\$0.00	\$16,688.64	\$64,311.36	21%	\$9,986.7
	Department 13 - Information Technology Totals	\$0.00	\$372.27	\$16,285.27	\$60,691.77	(\$76,977.04)	+++	\$12,199.8
	Department 14 - Fleet Services							
	Personal Services							
400.101	Regular Pay	110,488.00	11,330.63	.00	113,452.25	(2,964.25)	103	99,856.7
401.103	Overtime	1,798.00	.00	.00	9.18	1,788.82	1	1,007.7
405.114	FICA	8,590.00	787.35	.00	8,093.25	496.75	94	7,202.0
406.116	Retirement	16,349.00	1,633.32	.00	16,242.96	106.04	99	13,615.4
408.125	SCMIT Worker's Comp Ins.	7,000.00	.00	.00	7,006.46	(6.46)	100	5,529.7
410.001	Health Claims Cost	15,878.00	2,066.96	.00	19,285.12	(3,407.12)	121	13,780.9

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
410.002	Health Claim Costs-Retire	8,878.00	1,235.30	.00	13,957.80	(5,079.80)	157	4,423.00
	Personal Services Totals	\$168,981.00	\$17,053.56	\$0.00	\$178,047.02	(\$9,066.02)	105%	\$145,413.00
	Supplies							
500.101	Supplies and Materials	9,000.00	278.74	.00	6,412.18	2,587.82	71	8,952.00
500.102	Equipment	2,000.00	.00	.00	1,403.89	596.11	70	1,238.00
500.105	Printing and Binding	500.00	.00	.00	155.49	344.51	31	471.00
501.101	Uniforms and Clothing	4,800.00	332.13	.00	4,804.63	(4.63)	100	3,730.00
515.121	Safety Supplies	700.00	.00	.00	133.74	566.26	19	692.00
	Supplies Totals	\$17,000.00	\$610.87	\$0.00	\$12,909.93	\$4,090.07	76%	\$15,085.00
	Other Services & Charges							
610.111	Communications- Landline	1,500.00	65.07	.00	1,312.19	187.81	87	1,394.00
610.112	Postage	100.00	.00	.00	.00	100.00	0	81.00
610.1110	Communications- Wireless	801.00	41.79	.00	529.65	271.35	66	691.00
620.114	Advertising	200.00	.00	.00	.00	200.00	0	.00
640.124	Travel Expense	500.00	.00	.00	27.00	473.00	5	101.00
650.127	Electricity	10,416.00	875.25	.00	10,342.99	73.01	99	10,188.00
650.128	Water	415.00	36.27	.00	391.85	23.15	94	419.00
650.129	Wastewater	548.00	47.79	.00	516.89	31.11	94	553.00
650.130	Sanitation	449.00	36.90	.00	405.90	43.10	90	442.00
650.133	Stormwater	447.00	63.41	.00	697.51	(250.51)	156	760.00
650.134	Security Lights	519.00	42.57	.00	468.27	50.73	90	510.00
650.1271	Electricity- Sales Tax	515.00	36.41	.00	504.64	10.36	98	515.00
660.139	Fleet Services Labor-RTA Mtce Allocation	2,500.00	35.94	.00	401.66	2,098.34	16	1,984.00
660.145	Gasoline & Oil	1,455.00	190.45	.00	1,757.40	(302.40)	121	1,471.00
660.1391	Fleet Services -Departmental Expense Allocation	1,500.00	27.50	.00	261.25	1,238.75	17	687.00
662.140	Building Repairs	7,800.00	.00	.00	7,021.86	778.14	90	4,000.00

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
685.182	Other Operating Expenses	500.00	.00	.00	417.29	82.71	83	461.4
685.186	Training	500.00	.00	.00	.00	500.00	0	183.7
685.1801	Subscriptions	700.00	.00	.00	.00	700.00	0	.0
685.1821	Hurricane/Storm Expense	.00	.00	.00	44.15	(44.15)	+++	.0
686.189	Employee Medical	200.00	92.00	.00	92.00	108.00	46	182.0
686.195	Repair/Maint Svc Contract	6,150.00	62.50	.00	6,293.50	(143.50)	102	5,304.7
686.1895	Employee wellness services	1,000.00	90.73	.00	1,051.14	(51.14)	105	854.7
Other Services & Charges Totals		\$38,715.00	\$1,744.58	\$0.00	\$32,537.14	\$6,177.86	84%	\$30,788.4
Other Objects								
735.122	Services Billed	(227,496.00)	(19,409.01)	.00	(254,926.08)	27,430.08	112	(202,191.1
795.001	IT Internal Allocations	1,000.00	.00	.00	2,008.66	(1,008.66)	201	1,948.4
Other Objects Totals		(\$226,496.00)	(\$19,409.01)	\$0.00	(\$252,917.42)	\$26,421.42	112%	(\$200,242.6
Department 14 - Fleet Services Totals		(\$1,800.00)	\$0.00	\$0.00	(\$29,423.33)	\$27,623.33	1635%	(\$8,955.2
Department 20 - General Government								
Personal Services								
410.001	Health Claims Cost	500.00	(92,655.64)	.00	64.23	435.77	13	.0
410.002	Health Claim Costs-Retire	37,000.00	1,972.01	.00	18,589.58	18,410.42	50	30,292.0
Personal Services Totals		\$37,500.00	(\$90,683.63)	\$0.00	\$18,653.81	\$18,846.19	50%	\$30,292.0
Supplies								
500.103	Furniture	1,000.00	.00	.00	.00	1,000.00	0	.0
510.106	Cleaning & Sanitation Sup	2,200.00	137.41	.00	975.11	1,224.89	44	1,305.9
Supplies Totals		\$3,200.00	\$137.41	\$0.00	\$975.11	\$2,224.89	30%	\$1,305.9
Other Services & Charges								
600.110	SCMIRF Property/Liab Ins	275,000.00	2,409.30	5,203.30	295,197.43	(25,400.73)	109	280,200.7
600.112	Survivors Health Ins	700.00	1,251.78	.00	9,447.42	(8,747.42)	1350	451.7
600.1051	Employee Wellness &Safety	23,300.00	3,138.20	.00	16,288.10	7,011.90	70	16,596.7

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
600.1052	Unemployment Insurance	3,500.00	.00	.00	3,653.43	(153.43)	104	.0
620.114	Advertising	200.00	58.00	.00	174.00	26.00	87	.0
650.133	Stormwater	800.00	65.71	.00	722.81	77.19	90	788.9
660.133	Repairs & Maint. Services	5,000.00	.00	.00	4,487.00	513.00	90	1,724.7
662.140	Building Repairs	2,000.00	.00	.00	.00	2,000.00	0	41.0
685.180	Membership Dues and Fees	4,500.00	.00	.00	2,941.41	1,558.59	65	4,806.4
685.181	City Hall Demolition/Rebuild Expenses	.00	.00	.00	100,725.66	(100,725.66)	+++	1,569.0
685.182	Other Operating Expenses	97,624.00	9,192.79	1,778.00	148,677.94	(52,831.94)	154	130,396.7
685.187	Special Projects	5,000.00	.00	.00	.00	5,000.00	0	.0
685.1821	Hurricane/Storm Expense	.00	.00	.00	3,312.50	(3,312.50)	+++	80.0
686.186	Legal Services	100,000.00	10,960.11	1,940.33	54,522.22	43,537.45	56	205,898.4
686.187	Professional Services	9,000.00	.00	(4,215.00)	12,355.65	859.35	90	12,197.9
686.189	Employee Medical	250.00	.00	.00	.00	250.00	0	.0
686.190	Consulting Services	1,000.00	.00	.00	.00	1,000.00	0	.0
686.192	Elections	9,000.00	.00	.00	.00	9,000.00	0	8,711.9
686.194	Other Prof/Tech Services	5,000.00	5,000.00	.00	5,000.00	.00	100	.0
686.195	Repair/Maint Svc Contract	5,860.00	197.06	.00	1,263.83	4,596.17	22	4,117.9
686.199	Internal Engineering	30,000.00	3,109.76	.00	31,349.83	(1,349.83)	104	35,208.9
686.1871	Audit Services	40,000.00	.00	8,400.00	31,600.00	.00	100	36,450.0
686.1895	Employee wellness services	2,500.00	.00	.00	2,339.00	161.00	94	3,378.9
687.203	Contract Services	.00	.00	.00	.00	.00	+++	18,000.0
Other Services & Charges Totals		\$620,234.00	\$35,382.71	\$13,106.63	\$724,058.23	(\$116,930.86)	119%	\$760,617.9
Other Objects								
720.002	Unclaimed funds to the State	4,000.00	.00	.00	.00	4,000.00	0	4,745.9
795.995	GF Cost Distribution	(263,130.00)	(21,927.50)	.00	(241,202.50)	(21,927.50)	92	(112,788.0
Other Objects Totals		(\$259,130.00)	(\$21,927.50)	\$0.00	(\$241,202.50)	(\$17,927.50)	93%	(\$108,042.0

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Department 20 - General Government Totals		\$401,804.00	(\$77,091.01)	\$13,106.63	\$502,484.65	(\$113,787.28)	128%	\$684,173.7
EXPENSE TOTALS		\$9,208,975.00	\$644,783.20	\$63,814.95	\$8,462,364.22	\$682,795.83	93%	\$10,604,132.4
Fund 0010 - General Fund Totals								
REVENUE TOTALS		9,339,095.00	2,470,284.45	.00	8,291,052.36	1,048,042.64	89%	13,333,081.4
EXPENSE TOTALS		9,208,975.00	644,783.20	63,814.95	8,462,364.22	682,795.83	93%	10,604,132.4
Fund 0010 - General Fund Totals		\$130,120.00	\$1,825,501.25	(\$63,814.95)	(\$171,311.86)	\$365,246.81		\$2,728,948.9
Fund 0011 - Debt Service								
REVENUE								
Department 00 - Revenue								
Property Taxes								
311.002	Property Taxes -Debt Mill	130,000.00	2,759.32	.00	131,978.75	(1,978.75)	102	139,636.7
Property Taxes Totals		\$130,000.00	\$2,759.32	\$0.00	\$131,978.75	(\$1,978.75)	102%	\$139,636.7
Department 00 - Revenue Totals		\$130,000.00	\$2,759.32	\$0.00	\$131,978.75	(\$1,978.75)	102%	\$139,636.7
REVENUE TOTALS		\$130,000.00	\$2,759.32	\$0.00	\$131,978.75	(\$1,978.75)	102%	\$139,636.7
EXPENSE								
Department 21 - Debt Service								
Supplies								
500.102	Equipment	30,000.00	.00	.00	.00	30,000.00	0	.0
Supplies Totals		\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0%	\$0.0
Other Objects								
750.124	Transfers to General Fund	100,000.00	.00	.00	.00	100,000.00	0	.0
Other Objects Totals		\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0%	\$0.0
Department 21 - Debt Service Totals		\$130,000.00	\$0.00	\$0.00	\$0.00	\$130,000.00	0%	\$0.0
EXPENSE TOTALS		\$130,000.00	\$0.00	\$0.00	\$0.00	\$130,000.00	0%	\$0.0

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 0011 - Debt Service Totals								
REVENUE TOTALS		130,000.00	2,759.32	.00	131,978.75	(1,978.75)	102%	139,636.7
EXPENSE TOTALS		130,000.00	.00	.00	.00	130,000.00	0%	.0
Fund 0011 - Debt Service Totals		\$0.00	\$2,759.32	\$0.00	\$131,978.75	(\$131,978.75)		\$139,636.7
Fund 0012 - Capital Projects Reserve Fund								
REVENUE								
Department 00 - Revenue								
Operating Transfers In								
392.015	Transfer from Capital Projects Fund	656,808.00	.00	.00	.00	656,808.00	0	.0
Operating Transfers In Totals		\$656,808.00	\$0.00	\$0.00	\$0.00	\$656,808.00	0%	\$0.0
Department 00 - Revenue Totals		\$656,808.00	\$0.00	\$0.00	\$0.00	\$656,808.00	0%	\$0.0
REVENUE TOTALS		\$656,808.00	\$0.00	\$0.00	\$0.00	\$656,808.00	0%	\$0.0
EXPENSE								
Supplies								
501.101	Uniforms and Clothing	.00	.00	.00	.00	.00	+++	(494.1
Supplies Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$494.1
Department 00 - Revenue								
Other Services & Charges								
686.1911	Grants	.00	.00	.00	.00	.00	+++	(10,000.0
Other Services & Charges Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$10,000.0
Department 00 - Revenue Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$10,000.0
Department 26 - Special Projects								
Capital Outlay								
900.903	Sidewalk Program	100,000.00	.00	(7,000.00)	95,916.00	11,084.00	89	21,586.0
900.904	Street Re-Surfacing Program	80,000.00	.00	.00	33,161.70	46,838.30	41	.0
900.918	Ladder One	.00	.00	.00	.00	.00	+++	10,000.0

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

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Fiscal Year to Date 05/31/19

Exclude Rollup Account

		Amended	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Tot
900.3000	Buildings & Improvements	93,500.00	10,300.00	.00	73,641.79	19,858.21	79	38,882.0
900.3950	Computer Software	35,000.00	7,052.40	.00	10,022.40	24,977.60	29	.0
900.4000	Office Equipment	40,000.00	.00	.00	31,586.52	8,413.48	79	.0
900.4100	Vehicles	196,812.00	35,739.00	.00	204,688.58	(7,876.58)	104	56,325.0
900.4300	Other Equipment	111,496.00	56,537.88	112,239.42	84,198.09	(84,941.51)	176	109,127.5
900.6000	Other Improvements	.00	.00	.00	.00	.00	+++	4,732.5
	Capital Outlay Totals	\$656,808.00	\$109,629.28	\$105,239.42	\$533,215.08	\$18,353.50	97%	\$240,652.5
	Department 26 - Special Projects Totals	\$656,808.00	\$109,629.28	\$105,239.42	\$533,215.08	\$18,353.50	97%	\$240,652.5
	EXPENSE TOTALS	\$656,808.00	\$109,629.28	\$105,239.42	\$533,215.08	\$18,353.50	97%	\$230,158.4
	Fund 0012 - Capital Projects Reserve Fund Totals							
	REVENUE TOTALS	656,808.00	.00	.00	.00	656,808.00	0%	.0
	EXPENSE TOTALS	656,808.00	109,629.28	105,239.42	533,215.08	18,353.50	97%	230,158.4
	Fund 0012 - Capital Projects Reserve Fund Totals	\$0.00	(\$109,629.28)	(\$105,239.42)	(\$533,215.08)	\$638,454.50		(\$230,158.4
	Fund 0017 - Federal Grants							
	REVENUE							
	Department 00 - Revenue							
	Federal Grants							
331.000	Federal Grants	.00	.00	.00	.00	.00	+++	11,632.5
	Federal Grants Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$11,632.5
	Department 00 - Revenue Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$11,632.5
	REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$11,632.5
	EXPENSE							
	Department 69 - Federal Grants							
	Supplies							
500.101	Supplies and Materials	.00	.00	.00	1,130.00	(1,130.00)	+++	.0

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Supplies Totals	\$0.00	\$0.00	\$0.00	\$1,130.00	(\$1,130.00)	+++	\$0.00
	Other Services & Charges							
686.191	Contract Services/Studies	.00	.00	.00	.00	.00	+++	12,879.5
	Other Services & Charges Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$12,879.5
	Department 69 - Federal Grants Totals	\$0.00	\$0.00	\$0.00	\$1,130.00	(\$1,130.00)	+++	\$12,879.5
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$1,130.00	(\$1,130.00)	+++	\$12,879.5
	Fund 0017 - Federal Grants Totals							
	REVENUE TOTALS	.00	.00	.00	.00	.00	+++	11,632.9
	EXPENSE TOTALS	.00	.00	.00	1,130.00	(1,130.00)	+++	12,879.5
	Fund 0017 - Federal Grants Totals	\$0.00	\$0.00	\$0.00	(\$1,130.00)	\$1,130.00		(\$1,246.3
	Fund 0020 - State Accommodations Tax							
	REVENUE							
	Department 00 - Revenue							
	State Shared							
318.001	Accommodations Tax	125,000.00	.00	.00	94,883.63	30,116.37	76	146,331.0
	State Shared Totals	\$125,000.00	\$0.00	\$0.00	\$94,883.63	\$30,116.37	76%	\$146,331.0
	Investment Earnings							
361.001	Investment Earnings	500.00	.00	.00	2,027.14	(1,527.14)	405	1,381.5
	Investment Earnings Totals	\$500.00	\$0.00	\$0.00	\$2,027.14	(\$1,527.14)	405%	\$1,381.5
	Department 00 - Revenue Totals	\$125,500.00	\$0.00	\$0.00	\$96,910.77	\$28,589.23	77%	\$147,712.5
	REVENUE TOTALS	\$125,500.00	\$0.00	\$0.00	\$96,910.77	\$28,589.23	77%	\$147,712.5
	EXPENSE							
	Department 33 - State Accommodations Tax							
	Other Services & Charges							
620.114	Advertising	500.00	.00	.00	.00	500.00	0	116.0

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Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
683.173	Tourism Related	65,000.00	1,655.00	.00	37,935.00	27,065.00	58	67,488.00
683.174	Tourism Advertise/Promote	30,000.00	6,687.17	.00	20,965.09	9,034.91	70	36,399.00
	Other Services & Charges Totals	\$95,500.00	\$8,342.17	\$0.00	\$58,900.09	\$36,599.91	62%	\$104,003.00
	Other Objects							
750.124	Transfers to General Fund	30,000.00	.00	.00	28,494.19	1,505.81	95	31,066.00
	Other Objects Totals	\$30,000.00	\$0.00	\$0.00	\$28,494.19	\$1,505.81	95%	\$31,066.00
	Department 33 - State Accommodations Tax Totals	\$125,500.00	\$8,342.17	\$0.00	\$87,394.28	\$38,105.72	70%	\$135,070.00
	EXPENSE TOTALS	\$125,500.00	\$8,342.17	\$0.00	\$87,394.28	\$38,105.72	70%	\$135,070.00
	Fund 0020 - State Accommodations Tax Totals							
	REVENUE TOTALS	125,500.00	.00	.00	96,910.77	28,589.23	77%	147,712.00
	EXPENSE TOTALS	125,500.00	8,342.17	.00	87,394.28	38,105.72	70%	135,070.00
	Fund 0020 - State Accommodations Tax Totals	\$0.00	(\$8,342.17)	\$0.00	\$9,516.49	(\$9,516.49)		\$12,642.00
	Fund 0022 - Local Hospitality/ATax							
	REVENUE							
	Department 00 - Revenue							
	Fees							
324.001	Hospitality Fee	700,000.00	68,092.78	.00	656,159.29	43,840.71	94	721,697.00
324.002	Accommodation Fees	200,000.00	24,151.88	.00	215,274.38	(15,274.38)	108	226,480.00
	Fees Totals	\$900,000.00	\$92,244.66	\$0.00	\$871,433.67	\$28,566.33	97%	\$948,178.00
	State Grants							
332.015	DBA State Grant	.00	.00	.00	42,095.28	(42,095.28)	+++	71,003.00
	State Grants Totals	\$0.00	\$0.00	\$0.00	\$42,095.28	(\$42,095.28)	+++	\$71,003.00
	Federal Grants							
331.000	Federal Grants	.00	.00	.00	.00	.00	+++	78,387.00
	Federal Grants Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$78,387.00

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Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Investment Earnings							
361.001	Investment Earnings	11,000.00	.00	.00	19,539.08	(8,539.08)	178	19,489.7
	Investment Earnings Totals	\$11,000.00	\$0.00	\$0.00	\$19,539.08	(\$8,539.08)	178%	\$19,489.7
	Miscellaneous							
367.001	Operating Contributions	.00	.00	.00	20,000.00	(20,000.00)	+++	.0
	Miscellaneous Totals	\$0.00	\$0.00	\$0.00	\$20,000.00	(\$20,000.00)	+++	\$0.0
	Operating Transfers In							
394.002	Transfer from fund balance	417,785.00	.00	.00	.00	417,785.00	0	.0
	Operating Transfers In Totals	\$417,785.00	\$0.00	\$0.00	\$0.00	\$417,785.00	0%	\$0.0
	Department 00 - Revenue Totals	\$1,328,785.00	\$92,244.66	\$0.00	\$953,068.03	\$375,716.97	72%	\$1,117,059.7
	REVENUE TOTALS	\$1,328,785.00	\$92,244.66	\$0.00	\$953,068.03	\$375,716.97	72%	\$1,117,059.7
	EXPENSE							
	Department 08 - Winyah Auditorium							
	Other Services & Charges							
650.127	Electricity	6,000.00	755.40	.00	4,177.57	1,822.43	70	5,618.8
	Other Services & Charges Totals	\$6,000.00	\$755.40	\$0.00	\$4,177.57	\$1,822.43	70%	\$5,618.8
	Department 08 - Winyah Auditorium Totals	\$6,000.00	\$755.40	\$0.00	\$4,177.57	\$1,822.43	70%	\$5,618.8
	Department 23 - Old Hospitality Fees							
	Other Services & Charges							
620.114	Advertising	200.00	.00	.00	.00	200.00	0	117.0
620.1141	Advertising- Other	500.00	.00	.00	.00	500.00	0	331.5
685.182	Other Operating Expenses	2,500.00	.00	.00	159.00	2,341.00	6	1,699.7
	Other Services & Charges Totals	\$3,200.00	\$0.00	\$0.00	\$159.00	\$3,041.00	5%	\$2,147.0
	Other Objects							
750.124	Transfers to General Fund	108,000.00	9,000.00	.00	99,000.00	9,000.00	92	108,000.0
	Other Objects Totals	\$108,000.00	\$9,000.00	\$0.00	\$99,000.00	\$9,000.00	92%	\$108,000.0

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Capital Outlay							
900.905	Park Improvements	120,000.00	.00	.00	69,773.60	50,226.40	58	1,025,105.00
	Capital Outlay Totals	\$120,000.00	\$0.00	\$0.00	\$69,773.60	\$50,226.40	58%	\$1,025,105.00
	Department 23 - Old Hospitality Fees Totals	\$231,200.00	\$9,000.00	\$0.00	\$168,932.60	\$62,267.40	73%	\$1,135,252.00
	Department 24 - New Hospitality Fees							
	Personal Services							
400.101	Regular Pay	38,250.00	3,169.22	.00	31,300.90	6,949.10	82	.00
401.103	Overtime	.00	.00	.00	1,353.59	(1,353.59)	+++	.00
405.114	FICA	.00	227.30	.00	2,386.86	(2,386.86)	+++	.00
406.116	Retirement	.00	572.18	.00	5,559.63	(5,559.63)	+++	.00
410.001	Health Claims Cost	.00	290.50	.00	2,905.00	(2,905.00)	+++	.00
	Personal Services Totals	\$38,250.00	\$4,259.20	\$0.00	\$43,505.98	(\$5,255.98)	114%	\$0.00
	Other Services & Charges							
620.1141	Advertising- Other	500.00	.00	.00	116.00	384.00	23	184.00
683.174	Tourism Advertise/Promote	224,000.00	7,004.00	12,312.50	112,616.21	99,071.29	56	56,200.00
685.180	Membership Dues and Fees	2,500.00	.00	.00	1,550.00	950.00	62	.00
685.182	Other Operating Expenses	12,100.00	65.45	770.00	25,317.53	(13,987.53)	216	35,575.00
685.187	Special Projects	217,155.00	117,952.65	.00	132,939.03	84,215.97	61	149,340.00
685.1871	Way-finding project	25,000.00	784.49	.00	1,511.66	23,488.34	6	374.00
686.195	Repair/Maint Svc Contract	21,800.00	950.00	950.00	11,837.99	9,012.01	59	22,631.00
687.198	Donations & Promotions	.00	.00	.00	500.00	(500.00)	+++	.00
	Other Services & Charges Totals	\$503,055.00	\$126,756.59	\$14,032.50	\$286,388.42	\$202,634.08	60%	\$264,307.00
	Capital Outlay							
900.905	Park Improvements	7,000.00	.00	.00	5,444.27	1,555.73	78	47,040.00
900.1000	Infrastructure Improvemts	188,000.00	.00	(2,646.00)	4,526.00	186,120.00	1	10,746.00
900.2500	Land Improvements	27,970.00	26,490.75	1,479.25	26,490.75	.00	100	60,000.00



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
900.3000	Buildings & Improvements	65,000.00	.00	.00	.00	65,000.00	0	46,465.00
900.6000	Other Improvements	75,000.00	.00	75,625.00	.00	(625.00)	101	.00
Capital Outlay Totals		\$362,970.00	\$26,490.75	\$74,458.25	\$36,461.02	\$252,050.73	31%	\$164,251.92
Department 24 - New Hospitality Fees Totals		\$904,275.00	\$157,506.54	\$88,490.75	\$366,355.42	\$449,428.83	50%	\$428,559.92
Department 29 - Kaminski House								
Supplies								
515.125	Inventory Adjustment	.00	.00	.00	.00	.00	+++	138.75
Supplies Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$138.75
Other Services & Charges								
600.110	SCMIRF Property/Liab Ins	13,500.00	.00	.00	.00	13,500.00	0	6,512.00
650.127	Electricity	2,210.00	180.58	.00	2,003.61	206.39	91	2,290.00
650.133	Stormwater	1,500.00	113.40	.00	1,171.80	328.20	78	1,285.00
650.1271	Electricity- Sales Tax	100.00	6.66	.00	84.11	15.89	84	98.00
685.182	Other Operating Expenses	.00	.00	.00	43.00	(43.00)	+++	43.00
687.203	Contract Services	170,000.00	.00	.00	170,000.00	.00	100	190,000.00
Other Services & Charges Totals		\$187,310.00	\$300.64	\$0.00	\$173,302.52	\$14,007.48	93%	\$200,229.92
Other Objects								
720.120	Donations and Promotions	.00	.00	.00	20,000.00	(20,000.00)	+++	.00
Other Objects Totals		\$0.00	\$0.00	\$0.00	\$20,000.00	(\$20,000.00)	+++	\$0.00
Department 29 - Kaminski House Totals		\$187,310.00	\$300.64	\$0.00	\$193,302.52	(\$5,992.52)	103%	\$200,367.92
EXPENSE TOTALS		\$1,328,785.00	\$167,562.58	\$88,490.75	\$732,768.11	\$507,526.14	62%	\$1,769,798.92
Fund 0022 - Local Hospitality / ATax Totals								
REVENUE TOTALS		1,328,785.00	92,244.66	.00	953,068.03	375,716.97	72%	1,117,059.92
EXPENSE TOTALS		1,328,785.00	167,562.58	88,490.75	732,768.11	507,526.14	62%	1,769,798.92
Fund 0022 - Local Hospitality / ATax Totals		\$0.00	(\$75,317.92)	(\$88,490.75)	\$220,299.92	(\$131,809.17)		(\$652,739.40)

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 0030 - Electric Utility Fund								
REVENUE								
Department 00 - Revenue								
Operating Revenues								
301.000	Sale Of Utilities	12,600,000.00	881,168.41	.00	10,330,686.17	2,269,313.83	82	11,620,126.00
301.002	New Turn Ons	5,000.00	335.00	.00	3,705.00	1,295.00	74	3,935.00
301.004	Security Lights	250,000.00	23,009.00	.00	260,015.70	(10,015.70)	104	270,364.00
301.012	Restores	60,000.00	5,880.00	.00	63,429.96	(3,429.96)	106	63,694.00
302.001	Penalties	125,000.00	7,590.87	.00	113,744.17	11,255.83	91	121,849.00
302.002	Pole Rental	200,000.00	5,739.22	.00	176,649.03	23,350.97	88	151,994.00
302.003	Fiber Rental	32,000.00	2,000.00	.00	22,000.00	10,000.00	69	28,937.00
Operating Revenues Totals		\$13,272,000.00	\$925,722.50	\$0.00	\$10,970,230.03	\$2,301,769.97	83%	\$12,260,902.00
Federal Grants								
335.004	Fema Recovery	75,000.00	.00	.00	53,485.05	21,514.95	71	236,778.00
Federal Grants Totals		\$75,000.00	\$0.00	\$0.00	\$53,485.05	\$21,514.95	71%	\$236,778.00
Investment Earnings								
306.001	Investment Earnings	35,000.00	10,743.68	.00	110,399.74	(75,399.74)	315	54,932.00
361.003	Fv Chg In Investments	.00	.00	.00	.00	.00	+++	5.00
Investment Earnings Totals		\$35,000.00	\$10,743.68	\$0.00	\$110,399.74	(\$75,399.74)	315%	\$54,938.00
Miscellaneous								
301.001	Revenue from Energu Efficiency Program	.00	5,762.82	.00	68,609.15	(68,609.15)	+++	12,210.00
307.002	Sale Of Scrap	500.00	.00	.00	.00	500.00	0	.00
369.002	Miscellaneous Revenue	2,000.00	975.00	.00	22,107.50	(20,107.50)	1105	13,391.00
369.003	Insurance Proceeds	.00	.00	.00	.00	.00	+++	13,500.00
Miscellaneous Totals		\$2,500.00	\$6,737.82	\$0.00	\$90,716.65	(\$88,216.65)	3629%	\$39,101.00
Operating Transfers In								

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
394.002	Transfer from fund balance	(693,545.00)	.00	.00	.00	(693,545.00)	0	.0
	Operating Transfers In Totals	(\$693,545.00)	\$0.00	\$0.00	\$0.00	(\$693,545.00)	0%	\$0.0
	Sale of Assets							
391.001	Sale of Assets	.00	.00	.00	600.00	(600.00)	+++	.0
	Sale of Assets Totals	\$0.00	\$0.00	\$0.00	\$600.00	(\$600.00)	+++	\$0.0
	Department 00 - Revenue Totals	\$12,690,955.00	\$943,204.00	\$0.00	\$11,225,431.47	\$1,465,523.53	88%	\$12,591,720.0
	REVENUE TOTALS	\$12,690,955.00	\$943,204.00	\$0.00	\$11,225,431.47	\$1,465,523.53	88%	\$12,591,720.0
	EXPENSE							
	Department 19 - Electric							
	Personal Services							
400.101	Regular Pay	726,115.00	49,558.54	.00	545,688.47	180,426.53	75	606,907.8
401.103	Overtime	25,000.00	(11.99)	.00	3,942.38	21,057.62	16	4,410.9
401.105	On-call pay	10,400.00	1,200.00	.00	9,600.00	800.00	92	10,400.0
401.106	Contract Labor	525,000.00	74,859.55	122,026.71	490,854.31	(87,881.02)	117	173,494.4
405.114	FICA	49,686.00	3,616.63	.00	40,464.43	9,221.57	81	44,736.5
406.116	Retirement	94,566.00	7,350.13	.00	80,347.85	14,218.15	85	83,764.5
408.125	SCMIT Worker's Comp Ins.	40,000.00	372.48	.00	70,344.78	(30,344.78)	176	55,150.0
410.001	Health Claims Cost	92,732.00	7,502.18	.00	80,927.83	11,804.17	87	89,898.4
410.002	Health Claim Costs-Retire	28,850.00	3,032.82	.00	39,077.02	(10,227.02)	135	22,726.0
410.003	OPEB cost	11,500.00	.00	.00	.00	11,500.00	0	14,634.9
410.005	Pension Expense	.00	.00	.00	.00	.00	+++	86,347.5
	Personal Services Totals	\$1,603,849.00	\$147,480.34	\$122,026.71	\$1,361,247.07	\$120,575.22	92%	\$1,192,471.5
	Supplies							
500.101	Supplies and Materials	18,300.00	1,780.03	.00	17,109.93	1,190.07	93	22,661.9
500.102	Equipment	6,500.00	397.14	.00	4,066.63	2,433.37	63	5,528.9
500.103	Furniture	5,000.00	.00	.00	.00	5,000.00	0	.0

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
500.105	Printing and Binding	600.00	.00	.00	.00	600.00	0	.00
501.101	Uniforms and Clothing	13,700.00	657.81	.00	7,572.92	6,127.08	55	13,690.9
514.114	Wire Expense	8,000.00	1,076.03	.00	13,759.85	(5,759.85)	172	13,934.7
514.115	Christmas Decorations	10,000.00	.00	.00	11,081.48	(1,081.48)	111	10,279.5
514.116	Pole Line Hardware	7,000.00	1,403.47	.00	11,160.32	(4,160.32)	159	11,800.9
514.117	Poles & Crossarms	4,000.00	825.28	.00	10,970.73	(6,970.73)	274	5,432.7
514.118	Fuel for Peak Shaving Generation	80,000.00	17,962.25	25,000.00	81,860.39	(26,860.39)	134	84,277.6
515.121	Safety Supplies	.00	.00	.00	564.96	(564.96)	+++	.00
515.123	Special Dept Supplies	14,000.00	3,951.79	.00	16,941.69	(2,941.69)	121	16,353.9
521.128	Meter Supplies	48,000.00	.00	.00	17,373.27	30,626.73	36	30,461.9
523.133	Street Light Supplies	7,000.00	60.87	.00	3,054.78	3,945.22	44	23,288.5
531.143	Security Lights	18,000.00	382.04	.00	14,972.10	3,027.90	83	28,069.6
531.145	Transformer Supplies	8,000.00	3,445.00	.00	19,823.58	(11,823.58)	248	15,739.6
540.150	Power Purchases	8,000,000.00	718,416.99	.00	6,993,490.56	1,006,509.44	87	7,899,296.5
Supplies Totals		\$8,248,100.00	\$750,358.70	\$25,000.00	\$7,223,803.19	\$999,296.81	88%	\$8,180,815.5
Other Services & Charges								
540.153	Energy Efficiency Program	60,000.00	5,746.96	.00	65,043.66	(5,043.66)	108	86,099.7
600.110	SCMIRF Property/Liab Ins	260,000.00	.00	.00	273,012.75	(13,012.75)	105	257,690.8
610.111	Communications- Landline	5,000.00	337.31	.00	5,719.46	(719.46)	114	4,267.7
610.112	Postage	2,500.00	500.10	.00	4,963.28	(2,463.28)	199	5,007.9
610.1110	Communications- Wireless	8,000.00	527.66	.00	6,161.91	1,838.09	77	7,565.8
620.114	Advertising	600.00	58.00	.00	290.00	310.00	48	683.8
640.124	Travel Expense	5,650.00	.00	.00	2,181.86	3,468.14	39	2,977.6
650.127	Electricity	22,500.00	1,665.24	.00	22,336.24	163.76	99	21,727.5
650.128	Water	1,358.00	114.32	.00	1,262.86	95.14	93	1,340.9
650.129	Wastewater	1,880.00	158.55	.00	1,750.95	129.05	93	1,860.8

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Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
650.130	Sanitation	2,054.00	168.66	.00	1,855.26	198.74	90	2,023.9
650.133	Stormwater	1,006.00	123.02	.00	1,353.22	(347.22)	135	1,476.0
650.134	Security Lights	10,341.00	849.00	.00	9,339.00	1,002.00	90	10,188.0
650.1271	Electricity- Sales Tax	27,068.00	153.86	.00	3,604.52	23,463.48	13	3,873.4
660.133	Repairs & Maint. Services	25,000.00	34.20	.00	1,032.60	23,967.40	4	12,125.0
660.139	Fleet Services Labor-RTA Mtce Allocation	16,000.00	2,571.20	.00	20,391.18	(4,391.18)	127	19,201.0
660.140	Hydraulic Repair	12,000.00	.00	.00	10,897.78	1,102.22	91	8,313.0
660.145	Gasoline & Oil	18,400.00	1,504.15	.00	17,967.50	432.50	98	22,074.0
660.1391	Fleet Services -Departmental Expense Allocation	20,500.00	1,603.02	.00	21,326.84	(826.84)	104	17,423.0
662.140	Building Repairs	2,000.00	.00	.00	.00	2,000.00	0	.0
663.145	Sub-Station Maintenance	3,000.00	.00	.00	.00	3,000.00	0	1,278.0
663.146	Transformers Repairs	6,000.00	.00	.00	25.00	5,975.00	0	.0
664.101	Community Education	1,500.00	.00	.00	.00	1,500.00	0	.0
670.156	Equipment Rental/Lease	3,800.00	236.59	.00	2,535.68	1,264.32	67	2,511.0
670.157	Equipment Lease	.00	.00	.00	59.15	(59.15)	+++	314,313.0
682.170	Infrared Test	800.00	.00	.00	590.00	210.00	74	590.0
682.171	Safety Testing/Compliance	3,500.00	.00	.00	295.74	3,204.26	8	946.0
682.172	Ground Maint. Expenses	1,000.00	.00	.00	.00	1,000.00	0	.0
682.173	Tree Crew Maintenance	14,000.00	683.30	.00	8,666.15	5,333.85	62	10,122.0
685.180	Membership Dues and Fees	18,015.00	.00	.00	16,502.05	1,512.95	92	15,824.0
685.182	Other Operating Expenses	25,000.00	1,818.65	.00	25,658.08	(658.08)	103	34,390.0
685.183	Depreciation	600,000.00	52,675.15	.00	467,772.23	132,227.77	78	400,545.0
685.186	Training	14,650.00	.00	.00	8,221.00	6,429.00	56	6,502.0
685.190	Landfill Fees	1,500.00	.00	.00	6,591.46	(5,091.46)	439	1,838.0
685.1801	Subscriptions	40.00	.00	.00	.00	40.00	0	37.0
685.1821	Hurricane/Storm Expense	.00	.00	.00	29,507.41	(29,507.41)	+++	4,740.0

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.186	Legal Services	2,000.00	.00	.00	.00	2,000.00	0	.00
686.187	Professional Services	11,700.00	590.63	2,333.10	13,150.76	(3,783.86)	132	8,374.1
686.188	Architect/Engineer Servcs	25,000.00	3,044.48	.00	31,420.62	(6,420.62)	126	12,209.1
686.189	Employee Medical	700.00	152.00	.00	336.00	364.00	48	649.0
686.190	Consulting Services	.00	.00	32,838.00	.00	(32,838.00)	+++	14,601.0
686.191	Contract Services/Studies	3,600.00	139.30	.00	1,525.14	2,074.86	42	1,319.9
686.194	Other Prof/Tech Services	.00	.00	.00	.00	.00	+++	2,500.0
686.195	Repair/Maint Svc Contract	23,700.00	807.34	.00	22,958.84	741.16	97	29,790.9
686.199	Internal Engineering	18,800.00	1,554.89	.00	15,674.96	3,125.04	83	17,604.0
686.1895	Employee wellness services	5,000.00	635.11	.00	5,861.99	(861.99)	117	5,980.1
687.202	Utility Billing Services	40,000.00	888.30	.00	35,018.35	4,981.65	88	39,495.1
Other Services & Charges Totals		\$1,325,162.00	\$79,340.99	\$35,171.10	\$1,162,861.48	\$127,129.42	90%	\$1,412,088.1
Other Objects								
702.105	Interest on Bonds	118,208.00	9,934.83	.00	109,283.13	8,924.87	92	99,034.1
702.110	Bond Principal	552,000.00	45,916.67	.00	505,083.37	46,916.63	92	626,916.0
703.110	Bond Issuance Cost	.00	.00	.00	.00	.00	+++	62,000.0
703.1001	Agent Fees	.00	.00	.00	2,500.00	(2,500.00)	+++	5,000.0
720.001	Provision for Bad Debts	40,000.00	3,333.33	.00	36,666.63	3,333.37	92	44,605.0
720.006	Public Assistance Program	10,000.00	.00	.00	.00	10,000.00	0	10,000.0
750.124	Transfers to General Fund	749,115.00	62,426.25	.00	686,688.75	62,426.25	92	1,399,999.1
795.001	IT Internal Allocations	115,000.00	2,326.67	.00	69,135.80	45,864.20	60	87,166.0
795.995	GF Cost Distribution	398,300.00	33,191.67	.00	365,108.37	33,191.63	92	365,349.9
7999.9999	Principal Reclassified	(552,000.00)	(45,916.67)	.00	(505,083.37)	(46,916.63)	92	(626,916.6
Other Objects Totals		\$1,430,623.00	\$111,212.75	\$0.00	\$1,269,382.68	\$161,240.32	89%	\$2,073,155.1
Capital Outlay								
900.952	Peak Shaving Generation	.00	.00	(3,916.20)	52,362.69	(48,446.49)	+++	4,127,719.1

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
900.3100	Electric Distribution	390,000.00	57,890.79	(90,088.59)	187,567.82	292,520.77	25	357,546.00
900.3102	Meters & Equipment 99901	.00	.00	.00	1,185.82	(1,185.82)	+++	224.00
900.3103	Wire Expense 99902	.00	.00	.00	1,502.17	(1,502.17)	+++	297.00
900.3104	Pole Line Hardware 99903	.00	.00	.00	366.97	(366.97)	+++	36.00
900.3105	Transformer-Pole Mounted 99904	.00	.00	.00	828.18	(828.18)	+++	828.00
900.3106	Poles 99905	.00	.00	.00	1,904.00	(1,904.00)	+++	.00
900.3107	Security & Street Lights 99906	.00	.00	.00	1,396.55	(1,396.55)	+++	17,814.00
900.3108	Misc. Line Upgrades - Sumter Utilities	250,000.00	.00	12,574.50	212,722.55	24,702.95	90	.00
900.4100	Vehicles	100,000.00	.00	.00	.00	100,000.00	0	.00
900.4300	Other Equipment	690,000.00	.00	(51,279.16)	650,175.72	91,103.44	87	227,677.00
9999.9999	Assets Reclassified	(1,430,000.00)	(57,890.79)	.00	(1,110,012.47)	(319,987.53)	78	(4,732,144.40)
Capital Outlay Totals		\$0.00	\$0.00	(\$132,709.45)	\$0.00	\$132,709.45	+++	\$0.00
Department 19 - Electric Totals		\$12,607,734.00	\$1,088,392.78	\$49,488.36	\$11,017,294.42	\$1,540,951.22	88%	\$12,858,530.00
Department 36 - Fiber Optics								
Other Services & Charges								
660.133	Repairs & Maint. Services	32,000.00	.00	.00	.00	32,000.00	0	.00
662.141	Department Repairs	10,000.00	.00	.00	.00	10,000.00	0	.00
685.183	Depreciation	1,221.00	19.11	.00	210.21	1,010.79	17	1,137.00
Other Services & Charges Totals		\$43,221.00	\$19.11	\$0.00	\$210.21	\$43,010.79	0%	\$1,137.00
Capital Outlay								
900.1000	Infrastructure Improvemts	40,000.00	.00	.00	.00	40,000.00	0	.00
Capital Outlay Totals		\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0%	\$0.00
Department 36 - Fiber Optics Totals		\$83,221.00	\$19.11	\$0.00	\$210.21	\$83,010.79	0%	\$1,137.00
EXPENSE TOTALS		\$12,690,955.00	\$1,088,411.89	\$49,488.36	\$11,017,504.63	\$1,623,962.01	87%	\$12,859,668.00
Fund 0030 - Electric Utility Fund Totals								

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
REVENUE TOTALS		12,690,955.00	943,204.00	.00	11,225,431.47	1,465,523.53	88%	12,591,720.00
EXPENSE TOTALS		12,690,955.00	1,088,411.89	49,488.36	11,017,504.63	1,623,962.01	87%	12,859,668.00
Fund 0030 - Electric Utility Fund Totals		\$0.00	(\$145,207.89)	(\$49,488.36)	\$207,926.84	(\$158,438.48)		(\$267,948.70)
Fund 0031 - Water Utility Fund								
REVENUE								
Department 00 - Revenue								
Operating Revenues								
301.000	Sale Of Utilities	2,131,500.00	188,733.34	.00	1,647,777.22	483,722.78	77	2,854,858.00
301.002	New Turn Ons	3,000.00	275.00	.00	3,120.00	(120.00)	104	3,355.00
301.006	Sale Of Raw Water	.00	1,094.33	.00	11,962.05	(11,962.05)	+++	.00
301.009	New Service Taps	8,000.00	20,394.32	.00	29,917.15	(21,917.15)	374	3,025.00
301.013	Meter Installation	1,500.00	2,700.00	.00	3,750.00	(2,250.00)	250	900.00
302.001	Penalties	28,000.00	1,683.29	.00	25,701.30	2,298.70	92	34,382.00
Operating Revenues Totals		\$2,172,000.00	\$214,880.28	\$0.00	\$1,722,227.72	\$449,772.28	79%	\$2,896,521.00
Impact Fees								
324.020	Water Impact Fee	10,000.00	10,378.86	.00	14,598.86	(4,598.86)	146	11,735.00
Impact Fees Totals		\$10,000.00	\$10,378.86	\$0.00	\$14,598.86	(\$4,598.86)	146%	\$11,735.00
Charges for Services								
324.007	Fees- Services	500.00	.00	.00	.00	500.00	0	.00
Charges for Services Totals		\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$0.00
Federal Grants								
335.004	Fema Recovery	25,000.00	.00	.00	5,647.96	19,352.04	23	78,911.00
Federal Grants Totals		\$25,000.00	\$0.00	\$0.00	\$5,647.96	\$19,352.04	23%	\$78,911.00
Investment Earnings								
306.001	Investment Earnings	15,000.00	3,015.25	.00	49,190.14	(34,190.14)	328	38,201.00
Investment Earnings Totals		\$15,000.00	\$3,015.25	\$0.00	\$49,190.14	(\$34,190.14)	328%	\$38,201.00

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Miscellaneous							
369.002	Miscellaneous Revenue	5,000.00	.00	.00	15,650.60	(10,650.60)	313	18,545.00
	Miscellaneous Totals	\$5,000.00	\$0.00	\$0.00	\$15,650.60	(\$10,650.60)	313%	\$18,545.00
	Capital Contributions							
371.003	Cap Contributions-Develop	.00	.00	.00	.00	.00	+++	8,100.00
	Capital Contributions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$8,100.00
	Operating Transfers In							
394.002	Transfer from fund balance	536,795.00	.00	.00	.00	536,795.00	0	.00
	Operating Transfers In Totals	\$536,795.00	\$0.00	\$0.00	\$0.00	\$536,795.00	0%	\$0.00
	Sale of Assets							
391.001	Sale of Assets	200.00	.00	.00	6,413.00	(6,213.00)	3206	87.00
	Sale of Assets Totals	\$200.00	\$0.00	\$0.00	\$6,413.00	(\$6,213.00)	3206%	\$87.00
	Department 00 - Revenue Totals	\$2,764,495.00	\$228,274.39	\$0.00	\$1,813,728.28	\$950,766.72	66%	\$3,052,102.00
	REVENUE TOTALS	\$2,764,495.00	\$228,274.39	\$0.00	\$1,813,728.28	\$950,766.72	66%	\$3,052,102.00
	EXPENSE							
	Department 15 - Water Distribution							
	Personal Services							
400.101	Regular Pay	161,013.00	13,295.10	.00	172,395.75	(11,382.75)	107	161,109.00
401.103	Overtime	12,000.00	2,415.37	.00	12,536.49	(536.49)	104	10,755.00
401.105	On-call pay	5,200.00	600.00	.00	4,800.00	400.00	92	5,200.00
405.114	FICA	13,694.00	1,134.86	.00	13,596.04	97.96	99	12,840.00
406.116	Retirement	26,063.00	2,301.35	.00	27,207.81	(1,144.81)	104	23,810.00
408.125	SCMIT Worker's Comp Ins.	11,000.00	.00	.00	14,534.67	(3,534.67)	132	11,382.00
410.001	Health Claims Cost	15,481.00	2,430.44	.00	23,555.16	(8,074.16)	152	16,508.00
410.002	Health Claim Costs-Retire	14,160.00	1,164.50	.00	13,108.20	1,051.80	93	8,495.00
410.003	OPEB cost	4,000.00	.00	.00	.00	4,000.00	0	3,590.00

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Personal Services Totals	\$262,611.00	\$23,341.62	\$0.00	\$281,734.12	(\$19,123.12)	107%	\$253,694.12
	Supplies							
500.101	Supplies and Materials	5,060.00	180.44	.00	3,692.11	1,367.89	73	2,255.11
500.102	Equipment	4,750.00	192.91	.00	2,953.08	1,796.92	62	11,239.00
501.101	Uniforms and Clothing	4,130.00	449.30	.00	4,126.97	3.03	100	3,141.11
513.112	Asphalt/Concrete/Gravel	23,680.00	.00	6,695.14	19,873.19	(2,888.33)	112	23,745.11
514.110	Water Dist System Supply	32,750.00	4,314.40	.00	30,897.64	1,852.36	94	47,377.11
515.121	Safety Supplies	300.00	.00	.00	.00	300.00	0	87.11
523.136	Hydrant Replacement	8,000.00	.00	.00	4,383.87	3,616.13	55	.11
532.148	Small Hand Tools	550.00	34.75	.00	351.77	198.23	64	18.11
	Supplies Totals	\$79,220.00	\$5,171.80	\$6,695.14	\$66,278.63	\$6,246.23	92%	\$87,864.11
	Other Services & Charges							
515.129	Permit Fees Due To Others	870.00	.00	.00	623.02	246.98	72	609.11
600.110	SCMIRF Property/Liab Ins	18,500.00	.00	.00	19,301.15	(801.15)	104	18,481.11
610.112	Postage	750.00	75.64	.00	793.89	(43.89)	106	699.11
610.1110	Communications- Wireless	660.00	42.10	.00	529.96	130.04	80	652.11
620.114	Advertising	750.00	.00	.00	.00	750.00	0	653.11
640.124	Travel Expense	960.00	.00	.00	369.86	590.14	39	.11
650.127	Electricity	6,773.00	534.52	.00	6,131.57	641.43	91	6,751.11
650.128	Water	16,709.00	1,459.28	.00	13,995.85	2,713.15	84	15,324.11
650.129	Wastewater	10,721.00	976.54	.00	8,699.52	2,021.48	81	7,806.11
650.130	Sanitation	682.00	55.96	.00	615.56	66.44	90	671.11
650.133	Stormwater	3,934.00	393.88	.00	4,332.68	(398.68)	110	4,726.11
650.1271	Electricity- Sales Tax	327.00	19.68	.00	295.49	31.51	90	334.11
660.133	Repairs & Maint. Services	17,500.00	.00	.00	10,025.96	7,474.04	57	14,641.11
660.139	Fleet Services Labor-RTA Mtce Allocation	10,500.00	1,673.99	.00	4,234.27	6,265.73	40	8,238.11

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
660.145	Gasoline & Oil	6,534.00	614.62	.00	7,194.04	(660.04)	110	7,169.1
660.1391	Fleet Services -Departmental Expense Allocation	7,000.00	865.89	.00	7,792.45	(792.45)	111	6,061.7
670.156	Equipment Rental/Lease	560.00	.00	.00	.00	560.00	0	.0
685.180	Membership Dues and Fees	425.00	.00	.00	110.00	315.00	26	335.7
685.182	Other Operating Expenses	10,600.00	707.75	.00	8,821.97	1,778.03	83	9,995.2
685.183	Depreciation	373,888.00	28,042.75	.00	308,866.78	65,021.22	83	340,812.4
685.186	Training	2,360.00	.00	.00	1,735.00	625.00	74	3,722.9
685.187	Special Projects	.00	.00	.00	.00	.00	+++	29,600.0
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	(62.2
686.187	Professional Services	3,040.00	166.80	778.40	2,070.32	191.28	94	1,599.1
686.189	Employee Medical	360.00	.00	.00	92.00	268.00	26	210.0
686.191	Contract Services/Studies	1,680.00	139.31	.00	1,525.18	154.82	91	1,319.9
686.195	Repair/Maint Svc Contract	1,000.00	20.55	.00	20.55	979.45	2	510.1
686.199	Internal Engineering	18,800.00	1,554.88	.00	15,674.91	3,125.09	83	17,604.0
686.1895	Employee wellness services	1,080.00	226.83	.00	2,216.55	(1,136.55)	205	2,135.9
687.202	Utility Billing Services	8,000.00	134.36	.00	5,296.89	2,703.11	66	5,974.0
Other Services & Charges Totals		\$524,963.00	\$37,705.33	\$778.40	\$431,365.42	\$92,819.18	82%	\$506,580.0
Other Objects								
702.106	Interest- Bonds	109,500.00	11,279.00	.00	111,651.68	(2,151.68)	102	114,817.0
702.110	Bond Principal	308,400.00	51,806.77	.00	332,123.37	(23,723.37)	108	303,143.0
703.109	Agents Fee	5,800.00	.00	.00	4,862.50	937.50	84	5,550.0
720.001	Provision for Bad Debts	8,000.00	666.67	.00	7,333.37	666.63	92	(18,232.1
750.124	Transfers to General Fund	112,750.00	9,395.84	.00	103,354.24	9,395.76	92	.0
795.995	GF Cost Distribution	86,300.00	7,191.67	.00	79,108.37	7,191.63	92	75,414.9
7999.9999	Principal Reclassified	(308,400.00)	(46,246.52)	.00	(271,536.60)	(36,863.40)	88	(303,143.6
Other Objects Totals		\$322,350.00	\$34,093.43	\$0.00	\$366,896.93	(\$44,546.93)	114%	\$177,549.9

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	67,700.00	3,642.82	.00	61,594.26	6,105.74	91	59,184.0
	Inter-Dept. Allocations Totals	\$67,700.00	\$3,642.82	\$0.00	\$61,594.26	\$6,105.74	91%	\$59,184.0
	Capital Outlay							
900.915	CIP Projects - Current Year	.00	.00	.00	.00	.00	+++	.0
900.3000	Buildings & Improvements	15,000.00	.00	.00	10,260.00	4,740.00	68	7,949.0
900.3500	Water Distribution	2,333,000.00	189,478.00	(191,555.92)	2,267,092.20	257,463.72	89	878,824.9
900.4200	Heavy Equipment	.00	.00	.00	.00	.00	+++	103,672.0
900.4300	Other Equipment	.00	.00	.00	.00	.00	+++	22,952.0
9999.9999	Assets Reclassified	(2,348,000.00)	(185,878.00)	.00	(2,273,752.20)	(74,247.80)	97	(1,005,298.6
	Capital Outlay Totals	\$0.00	\$3,600.00	(\$191,555.92)	\$3,600.00	\$187,955.92	+++	\$8,100.0
	Department 15 - Water Distribution Totals	\$1,256,844.00	\$107,555.00	(\$184,082.38)	\$1,211,469.36	\$229,457.02	82%	\$1,092,973.0
	Department 16 - Filtration							
	Personal Services							
400.101	Regular Pay	233,720.00	17,387.49	.00	221,391.82	12,328.18	95	236,439.0
401.103	Overtime	8,000.00	2,500.45	.00	7,677.09	322.91	96	9,260.0
401.105	On-call pay	7,142.00	800.04	.00	6,400.32	741.68	90	6,933.0
405.114	FICA	19,662.00	1,412.51	.00	16,716.78	2,945.22	85	17,893.0
406.116	Retirement	37,421.00	2,951.29	.00	33,794.98	3,626.02	90	33,515.0
408.125	SCMIT Worker's Comp Ins.	10,000.00	.00	.00	12,469.85	(2,469.85)	125	9,841.0
410.001	Health Claims Cost	32,907.00	2,539.47	.00	32,339.92	567.08	98	32,517.0
410.002	Health Claim Costs-Retire	12,268.00	993.64	.00	11,279.64	988.36	92	9,839.0
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	5,027.0
	Personal Services Totals	\$366,120.00	\$28,584.89	\$0.00	\$342,070.40	\$24,049.60	93%	\$361,268.0
	Supplies							
500.101	Supplies and Materials	4,000.00	125.50	.00	3,094.69	905.31	77	4,426.0

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
500.102	Equipment	7,700.00	.00	.00	4,086.21	3,613.79	53	1,579.8
501.101	Uniforms and Clothing	3,300.00	.00	.00	1,862.57	1,437.43	56	2,956.4
512.108	Chemicals	222,720.00	26,072.07	102,764.90	326,733.69	(206,778.59)	193	233,929.8
512.109	Laboratory Supplies	14,812.00	338.66	.00	14,703.98	108.02	99	16,192.0
515.121	Safety Supplies	1,900.00	.00	.00	600.00	1,300.00	32	642.0
532.148	Small Hand Tools	490.00	.00	.00	61.51	428.49	13	668.7
540.151	IP Raw Water Contract-Cty	21,115.00	2,415.10	.00	27,155.27	(6,040.27)	129	22,622.0
540.152	Raw Water Pump Maint.	26,000.00	5,136.02	.00	55,749.05	(29,749.05)	214	32,714.7
540.157	Treated Water Purchase	500.00	6.50	.00	71.50	428.50	14	78.0
Supplies Totals		\$302,537.00	\$34,093.85	\$102,764.90	\$434,118.47	(\$234,346.37)	177%	\$315,811.7
Other Services & Charges								
515.129	Permit Fees Due To Others	22,000.00	.00	.00	20,639.00	1,361.00	94	20,665.0
600.110	SCMIRF Property/Liab Ins	14,400.00	.00	.00	15,040.70	(640.70)	104	14,402.0
610.111	Communications- Landline	1,200.00	91.99	.00	1,013.28	186.72	84	1,097.9
610.112	Postage	2,000.00	.00	.00	95.60	1,904.40	5	83.9
610.1110	Communications- Wireless	420.00	42.10	.00	486.76	(66.76)	116	410.0
620.114	Advertising	1,000.00	.00	.00	796.46	203.54	80	1,068.0
640.124	Travel Expense	895.00	.00	.00	117.00	778.00	13	343.7
650.127	Electricity	87,102.00	7,284.70	.00	72,602.28	14,499.72	83	83,645.7
650.130	Sanitation	950.00	75.20	.00	827.20	122.80	87	941.7
650.133	Stormwater	1,129.00	179.55	.00	1,975.05	(846.05)	175	2,154.0
650.134	Security Lights	1,608.00	132.00	.00	1,452.00	156.00	90	1,584.0
650.1271	Electricity- Sales Tax	115.00	7.96	.00	90.88	24.12	79	101.8
660.133	Repairs & Maint. Services	34,000.00	.00	5,954.33	22,224.16	5,821.51	83	53,230.7
660.139	Fleet Services Labor-RTA Mtce Allocation	2,000.00	.00	.00	4,742.95	(2,742.95)	237	2,874.0
660.145	Gasoline & Oil	1,200.00	149.98	.00	1,431.64	(231.64)	119	1,452.7

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Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
660.1391	Fleet Services -Departmental Expense Allocation	2,500.00	93.14	.00	2,011.24	488.76	80	2,790.00
662.140	Building Repairs	4,900.00	.00	.00	4,897.80	2.20	100	.00
664.101	Community Education	500.00	.00	.00	.00	500.00	0	.00
670.156	Equipment Rental/Lease	300.00	.00	.00	.00	300.00	0	.00
685.180	Membership Dues and Fees	475.00	.00	.00	210.00	265.00	44	470.00
685.182	Other Operating Expenses	1,500.00	26.00	.00	26.00	1,474.00	2	186.00
685.183	Depreciation	315,000.00	22,436.11	.00	248,210.49	66,789.51	79	294,613.00
685.186	Training	1,960.00	.00	.00	755.00	1,205.00	39	4,913.00
685.1821	Hurricane/Storm Expense	.00	.00	.00	30,715.50	(30,715.50)	+++	62.00
686.187	Professional Services	50,920.00	45.00	9,263.00	11,745.10	29,911.90	41	7,754.00
686.189	Employee Medical	220.00	187.00	.00	187.00	33.00	85	171.00
686.195	Repair/Maint Svc Contract	1,800.00	.00	.00	1,227.00	573.00	68	1,440.00
686.199	Internal Engineering	18,800.00	1,554.88	.00	15,674.91	3,125.09	83	17,604.00
686.1895	Employee wellness services	1,320.00	272.19	.00	2,564.38	(1,244.38)	194	2,563.00
	Other Services & Charges Totals	\$570,214.00	\$32,577.80	\$15,217.33	\$461,759.38	\$93,237.29	84%	\$516,626.00
	Other Objects							
750.124	Transfers to General Fund	99,980.00	8,331.67	.00	91,648.37	8,331.63	92	.00
795.995	GF Cost Distribution	76,900.00	6,408.33	.00	70,491.63	6,408.37	92	67,179.00
	Other Objects Totals	\$176,880.00	\$14,740.00	\$0.00	\$162,140.00	\$14,740.00	92%	\$67,179.00
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	91,900.00	3,642.82	.00	61,594.26	30,305.74	67	59,184.00
	Inter-Dept. Allocations Totals	\$91,900.00	\$3,642.82	\$0.00	\$61,594.26	\$30,305.74	67%	\$59,184.00
	Capital Outlay							
900.915	CIP Projects - Current Year	.00	.00	.00	.00	.00	+++	.00
900.3300	Water Filtration Plant	645,000.00	14,177.80	48,955.12	180,298.40	415,746.48	36	23,221.00
9999.9999	Assets Reclassified	(645,000.00)	(10,297.80)	.00	(176,418.40)	(468,581.60)	27	(31,321.80)

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Capital Outlay Totals	\$0.00	\$3,880.00	\$48,955.12	\$3,880.00	(\$52,835.12)	+++	(\$8,100.00)
	Department 16 - Filtration Totals	\$1,507,651.00	\$117,519.36	\$166,937.35	\$1,465,562.51	(\$124,848.86)	108%	\$1,311,969.00
	Department 41 - General & Administrative							
	Personal Services							
400.101	Regular Pay	116,000.00	9,789.81	.00	115,577.59	422.41	100	109,693.00
401.103	Overtime	73.00	.00	.00	83.21	(10.21)	114	103.00
405.114	FICA	8,900.00	698.18	.00	8,397.99	502.01	94	8,083.00
406.116	Retirement	16,900.00	1,414.45	.00	16,637.63	262.37	98	14,823.00
408.125	SCMIT Worker's Comp Ins.	3,500.00	.00	.00	3,795.17	(295.17)	108	3,342.00
410.001	Health Claims Cost	12,509.00	1,366.84	.00	15,961.25	(3,452.25)	128	12,113.00
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	4,197.00
410.005	Pension Expense	.00	.00	.00	.00	.00	+++	99,471.00
	Personal Services Totals	\$162,882.00	\$13,269.28	\$0.00	\$160,452.84	\$2,429.16	99%	\$251,829.00
	Supplies							
500.101	Supplies and Materials	5,530.00	17.18	.00	3,453.57	2,076.43	62	5,735.00
500.102	Equipment	2,600.00	.00	.00	686.96	1,913.04	26	371.00
500.103	Furniture	650.00	.00	.00	518.64	131.36	80	1,618.00
501.101	Uniforms and Clothing	1,350.00	174.37	.00	596.23	753.77	44	483.00
515.121	Safety Supplies	.00	.00	.00	.00	.00	+++	152.00
	Supplies Totals	\$10,130.00	\$191.55	\$0.00	\$5,255.40	\$4,874.60	52%	\$8,361.00
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	29,700.00	.00	.00	30,985.13	(1,285.13)	104	29,669.00
610.111	Communications- Landline	4,320.00	71.24	.00	3,818.99	501.01	88	4,198.00
610.112	Postage	500.00	.00	.00	.00	500.00	0	.00
610.1110	Communications- Wireless	2,400.00	42.10	.00	754.08	1,645.92	31	2,385.00
620.114	Advertising	500.00	.00	.00	.00	500.00	0	58.00

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
640.124	Travel Expense	435.00	.00	.00	26.00	409.00	6	26.0
650.127	Electricity	2,645.00	219.10	.00	2,210.92	434.08	84	2,478.0
650.128	Water	441.00	17.02	.00	385.39	55.61	87	432.0
650.129	Wastewater	273.00	24.16	.00	245.06	27.94	90	261.0
650.130	Sanitation	445.00	39.33	.00	432.63	12.37	97	432.0
650.133	Stormwater	1,606.00	165.94	.00	1,825.34	(219.34)	114	1,991.0
650.134	Security Lights	646.00	53.00	.00	583.00	63.00	90	636.0
650.1271	Electricity- Sales Tax	121.00	8.81	.00	102.11	18.89	84	113.0
660.133	Repairs & Maint. Services	1,000.00	217.25	.00	423.96	576.04	42	4,160.0
660.139	Fleet Services Labor-RTA Mtce Allocation	2,900.00	.00	.00	1,213.64	1,686.36	42	1,994.0
660.145	Gasoline & Oil	1,821.00	253.27	.00	2,821.60	(1,000.60)	155	2,991.0
660.1391	Fleet Services -Departmental Expense Allocation	2,800.00	210.53	.00	2,962.34	(162.34)	106	2,281.0
670.156	Equipment Rental/Lease	3,080.00	179.14	.00	2,365.64	714.36	77	2,327.0
685.180	Membership Dues and Fees	1,360.00	.00	.00	1,095.00	265.00	81	1,210.0
685.182	Other Operating Expenses	500.00	.00	.00	73.20	426.80	15	496.0
685.183	Depreciation	1,524.00	462.71	.00	4,827.59	(3,303.59)	317	2,096.0
685.186	Training	1,870.00	.00	.00	500.00	1,370.00	27	.0
686.187	Professional Services	1,425.00	.00	.00	1,306.47	118.53	92	.0
686.189	Employee Medical	60.00	.00	.00	.00	60.00	0	.0
686.195	Repair/Maint Svc Contract	1,720.00	.00	.00	1,108.56	611.44	64	1,401.0
686.1895	Employee wellness services	1,800.00	90.73	.00	1,023.14	776.86	57	854.0
Other Services & Charges Totals		\$65,892.00	\$2,054.33	\$0.00	\$61,089.79	\$4,802.21	93%	\$62,497.0
Other Objects								
795.001	IT Internal Allocations	120,250.00	2,698.93	.00	87,420.14	32,829.86	73	108,119.0
Other Objects Totals		\$120,250.00	\$2,698.93	\$0.00	\$87,420.14	\$32,829.86	73%	\$108,119.0
Inter-Dept. Allocations								

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
795.999	Allocation G&A Services	(359,154.00)	(18,214.09)	.00	(307,971.33)	(51,182.67)	86	(295,920.5)
	Inter-Dept. Allocations Totals	(\$359,154.00)	(\$18,214.09)	\$0.00	(\$307,971.33)	(\$51,182.67)	86%	(\$295,920.5)
	Capital Outlay							
900.915	CIP Projects - Current Year	.00	.00	.00	.00	.00	+++	.0
900.3000	Buildings & Improvements	20,000.00	.00	.00	15,727.03	4,272.97	79	.0
900.4100	Vehicles	.00	.00	.00	.00	.00	+++	27,076.0
9999.9999	Assets Reclassified	(20,000.00)	.00	.00	(15,727.03)	(4,272.97)	79	(27,076.0)
	Capital Outlay Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.0
	Department 41 - General & Administrative Totals	\$0.00	\$0.00	\$0.00	\$6,246.84	(\$6,246.84)	+++	\$134,887.0
	Department 42 - Engineering Services							
	Personal Services							
400.101	Regular Pay	132,850.00	11,324.14	.00	118,405.12	14,444.88	89	126,428.0
405.114	FICA	10,200.00	782.51	.00	8,389.14	1,810.86	82	8,954.0
406.116	Retirement	19,425.00	1,637.86	.00	17,024.45	2,400.55	88	17,033.0
408.125	SCMIT Worker's Comp Ins.	2,000.00	.00	.00	.00	2,000.00	0	1,523.0
410.001	Health Claims Cost	16,113.00	1,589.50	.00	15,984.26	128.74	99	15,666.0
	Personal Services Totals	\$180,588.00	\$15,334.01	\$0.00	\$159,802.97	\$20,785.03	88%	\$169,606.0
	Supplies							
500.101	Supplies and Materials	500.00	.00	.00	497.21	2.79	99	283.0
500.102	Equipment	.00	.00	.00	.00	.00	+++	1,408.0
500.103	Furniture	150.00	.00	.00	.00	150.00	0	.0
500.105	Printing and Binding	100.00	.00	.00	.00	100.00	0	.0
501.101	Uniforms and Clothing	1,000.00	.00	.00	644.31	355.69	64	659.0
515.121	Safety Supplies	150.00	39.85	.00	113.26	36.74	76	209.0
	Supplies Totals	\$1,900.00	\$39.85	\$0.00	\$1,254.78	\$645.22	66%	\$2,561.0
	Other Services & Charges							

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
610.112	Postage	100.00	.00	.00	43.03	56.97	43	77.9
610.1110	Communications- Wireless	900.00	84.20	.00	1,059.92	(159.92)	118	.0
640.124	Travel Expense	1,137.00	.00	.00	1,291.96	(154.96)	114	85.9
685.180	Membership Dues and Fees	325.00	.00	.00	299.00	26.00	92	334.0
685.182	Other Operating Expenses	.00	.00	.00	25.00	(25.00)	+++	21.5
685.184	Continuing Education	1,000.00	.00	.00	1,000.00	.00	100	1,752.5
685.186	Training	1,850.00	1,300.00	.00	1,650.00	200.00	89	1,223.9
686.187	Professional Services	1,500.00	.00	.00	69.00	1,431.00	5	1,306.4
686.1895	Employee wellness services	2,000.00	90.73	.00	854.80	1,145.20	43	854.5
Other Services & Charges Totals		\$8,812.00	\$1,474.93	\$0.00	\$6,292.71	\$2,519.29	71%	\$5,655.9
Other Objects								
735.122	Services Billed	(191,300.00)	(15,548.79)	.00	(156,749.15)	(34,550.85)	82	(176,040.7
Other Objects Totals		(\$191,300.00)	(\$15,548.79)	\$0.00	(\$156,749.15)	(\$34,550.85)	82%	(\$176,040.7
Department 42 - Engineering Services Totals		\$0.00	\$1,300.00	\$0.00	\$10,601.31	(\$10,601.31)	+++	\$1,783.0
EXPENSE TOTALS		\$2,764,495.00	\$226,374.36	(\$17,145.03)	\$2,693,880.02	\$87,760.01	97%	\$2,541,612.8
Fund 0031 - Water Utility Fund Totals								
REVENUE TOTALS		2,764,495.00	228,274.39	.00	1,813,728.28	950,766.72	66%	3,052,102.0
EXPENSE TOTALS		2,764,495.00	226,374.36	(17,145.03)	2,693,880.02	87,760.01	97%	2,541,612.8
Fund 0031 - Water Utility Fund Totals		\$0.00	\$1,900.03	\$17,145.03	(\$880,151.74)	\$863,006.71		\$510,489.7
Fund 0032 - Wastewater Fund								
REVENUE								
Department 00 - Revenue								
Operating Revenues								
301.000	Sale Of Utilities	2,436,000.00	217,314.22	.00	2,285,933.43	150,066.57	94	2,649,547.7
301.002	New Turn Ons	3,300.00	245.00	.00	2,975.00	325.00	90	3,180.0

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Fiscal Year to Date 05/31/19
Exclude Rollup Account

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
391.001	Sale of Assets	.00	.00	.00	3,383.00	(3,383.00)	+++	.00
	Sale of Assets Totals	\$0.00	\$0.00	\$0.00	\$3,383.00	(\$3,383.00)	+++	\$0.00
	Department 00 - Revenue Totals	\$3,732,560.00	\$301,113.36	\$0.00	\$3,305,622.61	\$426,937.39	89%	\$3,648,964.11
	REVENUE TOTALS	\$3,732,560.00	\$301,113.36	\$0.00	\$3,305,622.61	\$426,937.39	89%	\$3,648,964.11
	EXPENSE							
	Department 18 - Wastewater Collections							
	Personal Services							
400.101	Regular Pay	190,344.00	16,045.79	.00	176,301.90	14,042.10	93	187,315.91
401.103	Overtime	8,000.00	1,139.82	.00	3,622.52	4,377.48	45	3,119.91
401.105	On-call pay	4,420.00	499.98	.00	3,999.84	420.16	90	5,033.91
405.114	FICA	15,400.00	1,136.15	.00	12,529.43	2,870.57	81	13,325.91
406.116	Retirement	29,370.00	2,513.29	.00	26,352.90	3,017.10	90	25,977.91
408.125	SCMIT Worker's Comp Ins.	18,000.00	.00	.00	23,104.65	(5,104.65)	128	18,233.91
410.001	Health Claims Cost	50,560.00	4,671.56	.00	48,713.52	1,846.48	96	48,083.91
410.002	Health Claim Costs-Retire	4,922.00	(300.38)	.00	(294.38)	5,216.38	-6	4,775.91
410.003	OPEB cost	3,000.00	.00	.00	.00	3,000.00	0	5,355.91
410.005	Pension Expense	.00	.00	.00	.00	.00	+++	22,989.91
	Personal Services Totals	\$324,016.00	\$25,706.21	\$0.00	\$294,330.38	\$29,685.62	91%	\$334,209.91
	Supplies							
500.101	Supplies and Materials	7,600.00	1,422.22	.00	4,783.80	2,816.20	63	4,101.91
500.102	Equipment	13,250.00	.00	.00	3,116.08	10,133.92	24	4,551.91
500.103	Furniture	.00	.00	.00	201.02	(201.02)	+++	139.91
501.101	Uniforms and Clothing	10,460.00	376.12	.00	4,745.07	5,714.93	45	6,336.91
512.108	Chemicals	4,700.00	66.10	.00	3,944.60	755.40	84	1,080.91
513.112	Asphalt/Concrete/Gravel	21,800.00	.00	7,180.56	13,142.58	1,476.86	93	20,038.91
514.111	WW Collection Syst Supply	6,400.00	105.67	.00	4,928.08	1,471.92	77	4,202.91

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
515.121	Safety Supplies	900.00	.00	.00	603.88	296.12	67	687.0
532.148	Small Hand Tools	510.00	38.04	.00	500.94	9.06	98	.0
532.1481	Small Hand Tools - Maintenance	550.00	.00	.00	95.36	454.64	17	98.4
Supplies Totals		\$66,170.00	\$2,008.15	\$7,180.56	\$36,061.41	\$22,928.03	65%	\$41,235.1
Other Services & Charges								
600.110	SCMIRF Property/Liab Ins	31,700.00	.00	.00	33,050.80	(1,350.80)	104	31,681.9
610.112	Postage	1,100.00	68.49	.00	681.89	418.11	62	633.1
610.1110	Communications- Wireless	2,220.00	155.23	.00	1,759.87	460.13	79	2,172.1
620.114	Advertising	1,000.00	.00	.00	232.00	768.00	23	652.0
640.124	Travel Expense	755.00	.00	.00	121.86	633.14	16	.0
650.127	Electricity	76,488.00	5,658.69	.00	78,184.63	(1,696.63)	102	77,305.9
650.133	Stormwater	5,660.00	800.95	.00	8,810.45	(3,150.45)	156	9,611.4
650.134	Security Lights	1,474.00	121.00	.00	1,331.00	143.00	90	1,452.0
650.1271	Electricity- Sales Tax	2,967.00	165.02	.00	2,351.98	615.02	79	3,027.1
660.133	Repairs & Maint. Services	45,000.00	117.48	9,095.23	78,479.38	(42,574.61)	195	38,133.7
660.139	Fleet Services Labor-RTA Mtce Allocation	21,800.00	1,181.89	.00	28,786.40	(6,986.40)	132	27,449.1
660.145	Gasoline & Oil	14,214.00	1,938.07	.00	14,009.80	204.20	99	14,812.9
660.1391	Fleet Services -Departmental Expense Allocation	21,500.00	1,928.97	.00	26,778.01	(5,278.01)	125	21,536.1
670.156	Equipment Rental/Lease	6,000.00	.00	.00	4,037.29	1,962.71	67	.0
685.180	Membership Dues and Fees	585.00	.00	.00	195.00	390.00	33	100.0
685.182	Other Operating Expenses	8,800.00	675.79	.00	7,517.71	1,282.29	85	8,930.1
685.183	Depreciation	271,700.00	20,812.55	.00	230,860.38	40,839.62	85	267,552.4
685.186	Training	1,400.00	.00	.00	(500.00)	1,900.00	-36	500.0
685.1821	Hurricane/Storm Expense	.00	.00	.00	3,645.39	(3,645.39)	+++	3,562.0
686.187	Professional Services	7,040.00	166.65	777.70	2,399.84	3,862.46	45	2,464.7
686.189	Employee Medical	480.00	45.00	.00	255.00	225.00	53	45.0

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Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.191	Contract Services/Studies	1,800.00	139.35	.00	1,525.64	274.36	85	1,320.00
686.195	Repair/Maint Svc Contract	15,000.00	18.61	15,000.00	18.61	(18.61)	100	15,362.00
686.199	Internal Engineering	18,000.00	1,554.88	.00	15,674.91	2,325.09	87	17,604.00
686.1895	Employee wellness services	600.00	317.56	.00	3,071.34	(2,471.34)	512	2,990.00
687.202	Utility Billing Services	8,400.00	121.65	.00	4,795.82	3,604.18	57	5,408.00
Other Services & Charges Totals		\$565,683.00	\$35,987.83	\$24,872.93	\$548,075.00	(\$7,264.93)	101%	\$554,310.00
Other Objects								
702.106	Interest- Bonds	6,700.00	543.19	.00	6,091.94	608.06	91	6,997.00
702.110	Bond Principal	19,725.00	1,651.73	.00	18,052.18	1,672.82	92	19,341.00
703.1001	Agent Fees	.00	.00	.00	2,000.00	(2,000.00)	+++	.00
720.001	Provision for Bad Debts	7,500.00	625.00	.00	6,875.00	625.00	92	(23,666.90)
750.124	Transfers to General Fund	165,070.00	13,755.83	.00	151,314.13	13,755.87	92	.00
795.995	GF Cost Distribution	80,100.00	6,675.00	.00	73,425.00	6,675.00	92	69,999.00
7999.9999	Principal Reclassified	(19,725.00)	.00	.00	.00	(19,725.00)	0	(19,341.60)
Other Objects Totals		\$259,370.00	\$23,250.75	\$0.00	\$257,758.25	\$1,611.75	99%	\$53,330.00
Inter-Dept. Allocations								
795.999	Allocation G&A Services	84,100.00	4,553.52	.00	76,992.85	7,107.15	92	73,980.00
Inter-Dept. Allocations Totals		\$84,100.00	\$4,553.52	\$0.00	\$76,992.85	\$7,107.15	92%	\$73,980.00
Capital Outlay								
900.911	Sewer Improvement Projects	3,375,000.00	546,437.45	1,507,285.85	895,397.15	972,317.00	71	241,283.00
900.915	CIP Projects - Current Year	.00	.00	.00	.00	.00	+++	.00
900.3700	Wastewater Collection Sys	105,000.00	626.40	(67,519.72)	168,354.61	4,165.11	96	17,069.00
900.4300	Other Equipment	.00	.00	.00	.00	.00	+++	106,760.00
9999.9999	Assets Reclassified	(3,480,000.00)	(402,341.85)	.00	(919,029.76)	(2,560,970.24)	26	(365,112.80)
Capital Outlay Totals		\$0.00	\$144,722.00	\$1,439,766.13	\$144,722.00	(\$1,584,488.13)	+++	\$0.00
Department 18 - Wastewater Collections Totals		\$1,299,339.00	\$236,228.46	\$1,471,819.62	\$1,357,939.89	(\$1,530,420.51)	218%	\$1,057,065.00

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Department	34 - Regional Wastewater Plant							
Personal Services								
400.101	Regular Pay	276,370.00	22,790.74	.00	247,637.97	28,732.03	90	263,479.9
401.103	Overtime	10,000.00	979.05	.00	10,787.86	(787.86)	108	9,299.9
401.105	On-call pay	7,020.00	799.98	.00	6,399.84	620.16	91	6,933.0
405.114	FICA	22,743.00	1,650.15	.00	18,413.14	4,329.86	81	19,312.0
406.116	Retirement	43,286.00	3,580.57	.00	38,008.19	5,277.81	88	37,239.0
408.125	SCMIT Worker's Comp Ins.	4,000.00	.00	.00	6,130.12	(2,130.12)	153	7,823.0
410.001	Health Claims Cost	58,143.00	5,697.61	.00	57,055.38	1,087.62	98	56,929.0
	Personal Services Totals	\$421,562.00	\$35,498.10	\$0.00	\$384,432.50	\$37,129.50	91%	\$401,017.0
Supplies								
500.101	Supplies and Materials	6,100.00	332.76	.00	5,167.43	932.57	85	7,900.0
500.102	Equipment	9,150.00	.00	.00	6,472.36	2,677.64	71	1,295.0
501.101	Uniforms and Clothing	4,250.00	312.33	.00	2,363.53	1,886.47	56	2,369.0
512.108	Chemicals	108,400.00	14,499.37	36,146.52	111,028.80	(38,775.32)	136	133,714.0
512.109	Laboratory Supplies	20,570.00	1,766.35	2,685.90	17,588.24	295.86	99	18,670.0
515.121	Safety Supplies	1,500.00	.00	.00	332.07	1,167.93	22	732.0
532.148	Small Hand Tools	510.00	.00	.00	145.88	364.12	29	691.0
	Supplies Totals	\$150,480.00	\$16,910.81	\$38,832.42	\$143,098.31	(\$31,450.73)	121%	\$165,373.0
Other Services & Charges								
515.129	Permit Fees Due To Others	7,900.00	.00	.00	7,830.07	69.93	99	7,830.0
600.110	SCMIRF Property/Liab Ins	13,300.00	.00	.00	13,878.76	(578.76)	104	13,289.0
610.111	Communications- Landline	2,520.00	146.60	.00	1,807.27	712.73	72	2,205.0
610.112	Postage	500.00	.00	.00	19.64	480.36	4	88.0
610.1110	Communications- Wireless	480.00	52.96	.00	584.60	(104.60)	122	553.0
620.114	Advertising	500.00	.00	.00	101.50	398.50	20	.0

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
640.124	Travel Expense	1,975.00	.00	.00	94.75	1,880.25	5	525.0
650.127	Electricity	375,493.00	32,375.24	.00	311,333.60	64,159.40	83	386,867.0
650.128	Water	1,076.00	223.27	.00	1,326.56	(250.56)	123	1,208.4
650.130	Sanitation	3,193.00	262.13	.00	2,883.43	309.57	90	3,145.0
650.133	Stormwater	1,812.00	210.53	.00	2,315.83	(503.83)	128	2,526.0
650.134	Security Lights	4,226.00	347.00	.00	3,817.00	409.00	90	4,164.0
650.1271	Electricity- Sales Tax	17,570.00	1,230.75	.00	13,955.35	3,614.65	79	18,130.0
660.133	Repairs & Maint. Services	106,000.00	815.60	21,224.97	51,382.71	33,392.32	68	129,974.0
660.139	Fleet Services Labor-RTA Mtce Allocation	6,400.00	439.64	.00	2,388.99	4,011.01	37	2,033.0
660.145	Gasoline & Oil	1,745.00	140.72	.00	2,373.06	(628.06)	136	2,608.0
660.1391	Fleet Services -Departmental Expense Allocation	2,000.00	197.69	.00	1,887.51	112.49	94	1,383.0
670.156	Equipment Rental/Lease	3,120.00	.00	.00	300.83	2,819.17	10	3,062.0
685.180	Membership Dues and Fees	385.00	.00	.00	280.00	105.00	73	305.0
685.182	Other Operating Expenses	2,000.00	.00	.00	106.40	1,893.60	5	298.0
685.183	Depreciation	500.00	184.83	.00	961.26	(461.26)	192	613.0
685.186	Training	6,900.00	.00	.00	4,179.55	2,720.45	61	1,361.0
685.190	Landfill Fees	58,500.00	3,997.08	.00	32,107.86	26,392.14	55	58,367.0
686.186	Legal Services	1,000.00	.00	.00	.00	1,000.00	0	.0
686.187	Professional Services	110,080.00	.00	24,747.00	13,263.20	72,069.80	35	96,870.0
686.189	Employee Medical	400.00	.00	.00	291.00	109.00	73	355.0
686.195	Repair/Maint Svc Contract	2,220.00	.00	.00	1,651.20	568.80	74	1,882.0
686.199	Internal Engineering	36,000.00	3,109.76	.00	31,349.83	4,650.17	87	35,208.0
686.1895	Employee wellness services	2,320.00	226.83	.00	2,150.99	169.01	93	2,135.0
Other Services & Charges Totals		\$770,115.00	\$43,960.63	\$45,971.97	\$504,622.75	\$219,520.28	71%	\$776,993.0
Other Objects								
702.106	Interest- Bonds	205,500.00	17,190.74	.00	189,098.14	16,401.86	92	214,769.0

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
702.110	Bond Principal	543,760.00	90,625.80	.00	543,754.80	5.20	100	534,761.4
703.109	Agents Fee	5,800.00	.00	.00	2,862.50	2,937.50	49	5,550.0
750.124	Transfers to General Fund	110,050.00	9,170.83	.00	100,879.13	9,170.87	92	.0
795.995	GF Cost Distribution	53,200.00	4,433.33	.00	48,766.63	4,433.37	92	46,500.0
7999.9999	Principal Reclassified	(543,760.00)	(90,625.80)	.00	(543,754.80)	(5.20)	100	(534,761.4
Other Objects Totals		\$374,550.00	\$30,794.90	\$0.00	\$341,606.40	\$32,943.60	91%	\$266,819.0
Inter-Dept. Allocations								
795.999	Allocation G&A Services	84,100.00	4,553.52	.00	76,992.85	7,107.15	92	73,980.0
Inter-Dept. Allocations Totals		\$84,100.00	\$4,553.52	\$0.00	\$76,992.85	\$7,107.15	92%	\$73,980.0
Capital Outlay								
900.910	SBR Reactor #3 Modifications	.00	.00	.00	.00	.00	+++	491,584.0
900.915	CIP Projects - Current Year	.00	.00	.00	.00	.00	+++	.0
900.3000	Buildings & Improvements	8,500.00	.00	.00	4,239.00	4,261.00	50	8,178.0
900.3900	Wastewater Treatment Plnt	1,567,500.00	6,814.08	878,005.99	321,521.01	367,973.00	77	81,617.0
900.4300	Other Equipment	17,000.00	10,215.25	.00	14,585.25	2,414.75	86	9,916.0
9999.9999	Assets Reclassified	(1,593,000.00)	(15,794.20)	.00	(339,110.13)	(1,253,889.87)	21	(591,296.2
Capital Outlay Totals		\$0.00	\$1,235.13	\$878,005.99	\$1,235.13	(\$879,241.12)	+++	\$0.0
Sub Department 17 - Wastewater Treatment								
Personal Services								
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	5,745.0
Personal Services Totals		\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	\$5,745.0
Other Services & Charges								
685.183	Depreciation	627,414.00	46,270.09	.00	545,306.04	82,107.96	87	629,129.0
Other Services & Charges Totals		\$627,414.00	\$46,270.09	\$0.00	\$545,306.04	\$82,107.96	87%	\$629,129.0
Sub Department 17 - Wastewater Treatment Totals		\$632,414.00	\$46,270.09	\$0.00	\$545,306.04	\$87,107.96	86%	\$634,875.0
Department 34 - Regional Wastewater Plant Totals		\$2,433,221.00	\$179,223.18	\$962,810.38	\$1,997,293.98	(\$526,883.36)	122%	\$2,319,059.0

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	EXPENSE TOTALS	\$3,732,560.00	\$415,451.64	\$2,434,630.00	\$3,355,233.87	(\$2,057,303.87)	155%	\$3,376,125.00
	Fund 0032 - Wastewater Fund Totals							
	REVENUE TOTALS	3,732,560.00	301,113.36	.00	3,305,622.61	426,937.39	89%	3,648,964.00
	EXPENSE TOTALS	3,732,560.00	415,451.64	2,434,630.00	3,355,233.87	(2,057,303.87)	155%	3,376,125.00
	Fund 0032 - Wastewater Fund Totals	\$0.00	(\$114,338.28)	(\$2,434,630.00)	(\$49,611.26)	\$2,484,241.26		\$272,839.00
	Fund 0033 - Stormwater Utility Fund							
	REVENUE							
	Department 00 - Revenue							
	Operating Revenues							
301.000	Sale Of Utilities	750,000.00	72,142.32	.00	798,267.58	(48,267.58)	106%	868,743.00
302.001	Penalties	6,000.00	667.78	.00	8,731.04	(2,731.04)	146%	9,273.00
	Operating Revenues Totals	\$756,000.00	\$72,810.10	\$0.00	\$806,998.62	(\$50,998.62)	107%	\$878,017.00
	State Grants							
332.000	State Grants	.00	.00	.00	159,365.00	(159,365.00)	+++	.00
	State Grants Totals	\$0.00	\$0.00	\$0.00	\$159,365.00	(\$159,365.00)	+++	\$0.00
	Investment Earnings							
361.001	Investment Earnings	9,000.00	.00	.00	381.66	8,618.34	4%	11,085.00
	Investment Earnings Totals	\$9,000.00	\$0.00	\$0.00	\$381.66	\$8,618.34	4%	\$11,085.00
	Miscellaneous							
369.002	Miscellaneous Revenue	.00	.00	.00	4,647.55	(4,647.55)	+++	2,099.00
	Miscellaneous Totals	\$0.00	\$0.00	\$0.00	\$4,647.55	(\$4,647.55)	+++	\$2,099.00
	Capital Contributions							
371.002	Capital Contrib-Grants	700,000.00	.00	.00	10,395.00	689,605.00	1%	663,398.00
	Capital Contributions Totals	\$700,000.00	\$0.00	\$0.00	\$10,395.00	\$689,605.00	1%	\$663,398.00
	Operating Transfers In							

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
394.002	Transfer from fund balance	(126,269.00)	.00	.00	.00	(126,269.00)	0	.0
	Operating Transfers In Totals	(\$126,269.00)	\$0.00	\$0.00	\$0.00	(\$126,269.00)	0%	\$0.0
	Department 00 - Revenue Totals	\$1,338,731.00	\$72,810.10	\$0.00	\$981,787.83	\$356,943.17	73%	\$1,554,600.7
	REVENUE TOTALS	\$1,338,731.00	\$72,810.10	\$0.00	\$981,787.83	\$356,943.17	73%	\$1,554,600.7
	EXPENSE							
	Department 40 - Storm Water Utility Exp.							
	Personal Services							
400.101	Regular Pay	186,300.00	15,936.83	.00	168,140.18	18,159.82	90	177,925.7
401.103	Overtime	6,000.00	286.08	.00	3,193.15	2,806.85	53	1,680.4
401.105	On-call pay	2,600.00	300.00	.00	2,400.00	200.00	92	1,900.0
405.114	FICA	14,700.00	1,070.29	.00	11,824.01	2,875.99	80	12,338.7
406.116	Retirement	27,980.00	2,389.30	.00	24,954.54	3,025.46	89	24,246.9
408.125	SCMIT Worker's Comp Ins.	12,000.00	.00	.00	16,166.94	(4,166.94)	135	12,474.0
410.001	Health Claims Cost	46,029.00	4,543.58	.00	45,677.74	351.26	99	44,755.7
410.002	Health Claim Costs-Retire	21,156.00	864.12	.00	16,210.10	4,945.90	77	14,873.0
410.003	OPEB cost	4,000.00	.00	.00	.00	4,000.00	0	4,709.0
410.005	Pension Expense	.00	.00	.00	.00	.00	+++	14,843.8
	Personal Services Totals	\$320,765.00	\$25,390.20	\$0.00	\$288,566.66	\$32,198.34	90%	\$309,746.0
	Supplies							
500.101	Supplies and Materials	2,660.00	.00	.00	976.84	1,683.16	37	1,324.0
500.102	Equipment	6,400.00	.00	.00	1,543.25	4,856.75	24	2,478.0
501.101	Uniforms and Clothing	5,100.00	184.71	.00	3,324.63	1,775.37	65	3,684.0
513.112	Asphalt/Concrete/Gravel	5,460.00	.00	2,173.60	6,619.02	(3,332.62)	161	9,369.4
514.112	SW Collection Syst Supply	4,400.00	.00	.00	2,910.70	1,489.30	66	4,709.7
515.121	Safety Supplies	900.00	.00	.00	238.50	661.50	26	839.7
532.148	Small Hand Tools	180.00	.00	.00	.00	180.00	0	.0

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Supplies Totals	\$25,100.00	\$184.71	\$2,173.60	\$15,612.94	\$7,313.46	71%	\$22,405.7
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	5,000.00	.00	.00	5,357.84	(357.84)	107	5,130.5
610.111	Communications- Landline	1,260.00	105.80	.00	1,289.37	(29.37)	102	1,248.5
610.112	Postage	200.00	23.62	.00	229.72	(29.72)	115	247.5
610.1110	Communications- Wireless	660.00	41.79	.00	529.65	130.35	80	651.0
620.114	Advertising	300.00	.00	.00	.00	300.00	0	250.5
640.124	Travel Expense	230.00	.00	.00	.00	230.00	0	.0
650.127	Electricity	1,625.00	189.57	.00	2,015.50	(390.50)	124	1,766.5
650.128	Water	531.00	19.45	.00	295.71	235.29	56	562.5
650.129	Wastewater	199.00	.00	.00	120.82	78.18	61	204.0
650.133	Stormwater	9,175.00	1,373.40	.00	15,107.40	(5,932.40)	165	16,480.8
650.134	Security Lights	974.00	80.00	.00	880.00	94.00	90	960.0
650.1271	Electricity- Sales Tax	14.00	1.00	.00	18.17	(4.17)	130	13.0
660.133	Repairs & Maint. Services	12,250.00	.00	(127,826.66)	132,984.86	7,091.80	42	123,004.5
660.139	Fleet Services Labor-RTA Mtce Allocation	25,000.00	344.55	.00	17,792.48	7,207.52	71	31,066.5
660.145	Gasoline & Oil	16,769.00	1,799.97	.00	17,524.23	(755.23)	105	19,522.0
660.1391	Fleet Services -Departmental Expense Allocation	22,000.00	1,631.66	.00	26,930.30	(4,930.30)	122	19,930.5
670.156	Equipment Rental/Lease	280.00	.00	.00	.00	280.00	0	54.5
685.180	Membership Dues and Fees	190.00	.00	.00	25.00	165.00	13	(5.8
685.182	Other Operating Expenses	3,880.00	196.60	.00	2,441.79	1,438.21	63	3,848.5
685.183	Depreciation	453,909.00	34,547.38	.00	380,020.46	73,888.54	84	415,514.0
685.186	Training	150.00	.00	.00	.00	150.00	0	.0
685.1821	Hurricane/Storm Expense	.00	.00	.00	6,955.30	(6,955.30)	+++	.0
686.187	Professional Services	183,610.00	12,311.65	(11,450.62)	194,772.11	288.51	100	10,151.5
686.189	Employee Medical	300.00	.00	.00	152.00	148.00	51	.0

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.195	Repair/Maint Svc Contract	2,400.00	6.42	.00	933.82	1,466.18	39	1,372.9
686.199	Internal Engineering	33,100.00	3,109.77	.00	31,349.88	1,750.12	95	35,208.1
686.1895	Employee wellness services	2,100.00	226.83	.00	2,197.77	(97.77)	105	2,135.9
687.202	Utility Billing Services	2,700.00	41.95	.00	1,653.78	1,046.22	61	1,865.1
Other Services & Charges Totals		\$778,806.00	\$56,051.41	(\$139,277.28)	\$841,577.96	\$76,505.32	90%	\$691,183.1
Other Objects								
720.001	Provision for Bad Debts	1,550.00	129.17	.00	1,420.87	129.13	92	2,982.0
750.124	Transfers to General Fund	133,160.00	11,096.67	.00	122,063.37	11,096.63	92	.0
795.995	GF Cost Distribution	48,000.00	4,000.00	.00	44,000.00	4,000.00	92	42,000.0
Other Objects Totals		\$182,710.00	\$15,225.84	\$0.00	\$167,484.24	\$15,225.76	92%	\$44,982.0
Inter-Dept. Allocations								
795.999	Allocation G&A Services	31,350.00	1,821.41	.00	30,797.11	552.89	98	29,592.0
Inter-Dept. Allocations Totals		\$31,350.00	\$1,821.41	\$0.00	\$30,797.11	\$552.89	98%	\$29,592.0
Capital Outlay								
900.915	CIP Projects - Current Year	.00	.00	.00	.00	.00	+++	.0
900.1000	Infrastructure Improvemts	125,000.00	3,825.00	(874,652.71)	918,776.90	80,875.81	35	1,360,262.0
900.6000	Other Improvements	145,000.00	.00	.00	.00	145,000.00	0	.0
950.962	Drainage Improvements	45,000.00	320.12	(182,690.70)	209,244.02	18,446.68	59	203,717.1
9999.9999	Assets Reclassified	(315,000.00)	.00	.00	(1,123,875.80)	808,875.80	357	(1,563,980.2
Capital Outlay Totals		\$0.00	\$4,145.12	(\$1,057,343.41)	\$4,145.12	\$1,053,198.29	+++	\$0.0
Department 40 - Storm Water Utility Exp. Totals		\$1,338,731.00	\$102,818.69	(\$1,194,447.09)	\$1,348,184.03	\$1,184,994.06	11%	\$1,097,910.1
EXPENSE TOTALS		\$1,338,731.00	\$102,818.69	(\$1,194,447.09)	\$1,348,184.03	\$1,184,994.06	11%	\$1,097,910.1
Fund 0033 - Stormwater Utility Fund Totals								
REVENUE TOTALS		1,338,731.00	72,810.10	.00	981,787.83	356,943.17	73%	1,554,600.1
EXPENSE TOTALS		1,338,731.00	102,818.69	(1,194,447.09)	1,348,184.03	1,184,994.06	11%	1,097,910.1

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 0033 - Stormwater Utility Fund Totals		\$0.00	(\$30,008.59)	\$1,194,447.09	(\$366,396.20)	(\$828,050.89)		\$456,690.1
Fund 0035 - Waste Management Fund								
REVENUE								
Department 00 - Revenue								
Charges for Services								
344.001	Refuse Col Chge-Resident	780,000.00	64,221.79	.00	709,852.21	70,147.79	91	783,486.1
344.002	Refuse Col Chge-Comm	130,000.00	11,815.48	.00	125,778.53	4,221.47	97	132,832.7
344.003	Sanitation Fee Penalties	15,000.00	1,226.26	.00	14,330.71	669.29	96	15,823.1
Charges for Services Totals		\$925,000.00	\$77,263.53	\$0.00	\$849,961.45	\$75,038.55	92%	\$932,143.5
Miscellaneous								
369.002	Miscellaneous Revenue	2,000.00	.00	.00	5,707.31	(3,707.31)	285	9,219.0
Miscellaneous Totals		\$2,000.00	\$0.00	\$0.00	\$5,707.31	(\$3,707.31)	285%	\$9,219.0
Operating Transfers In								
394.002	Transfer from fund balance	(28,373.00)	.00	.00	.00	(28,373.00)	0	.0
Operating Transfers In Totals		(\$28,373.00)	\$0.00	\$0.00	\$0.00	(\$28,373.00)	0%	\$0.0
Sale of Assets								
391.001	Sale of Assets	.00	.00	.00	9,294.85	(9,294.85)	+++	.0
Sale of Assets Totals		\$0.00	\$0.00	\$0.00	\$9,294.85	(\$9,294.85)	+++	\$0.0
Department 00 - Revenue Totals		\$898,627.00	\$77,263.53	\$0.00	\$864,963.61	\$33,663.39	96%	\$941,362.1
REVENUE TOTALS		\$898,627.00	\$77,263.53	\$0.00	\$864,963.61	\$33,663.39	96%	\$941,362.1
EXPENSE								
Department 31 - Residential Sanitation								
Personal Services								
400.101	Regular Pay	245,050.00	22,059.63	.00	230,241.79	14,808.21	94	237,262.0
401.103	Overtime	20,035.00	1,749.34	.00	16,291.25	3,743.75	81	18,641.7
405.114	FICA	20,410.00	1,677.80	.00	17,493.23	2,916.77	86	18,013.0

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
406.116	Retirement	38,845.00	3,475.37	.00	35,104.70	3,740.30	90	34,268.9
408.125	SCMIT Worker's Comp Ins.	24,000.00	.00	.00	42,090.35	(18,090.35)	175	32,730.1
410.001	Health Claims Cost	46,744.00	4,617.16	.00	44,277.32	2,466.68	95	43,698.0
410.002	Health Claim Costs-Retire	15,114.00	1,781.20	.00	17,233.20	(2,119.20)	114	8,626.0
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	5,496.0
410.005	Pension Expense	.00	.00	.00	.00	.00	+++	6,361.1
Personal Services Totals		\$415,198.00	\$35,360.50	\$0.00	\$402,731.84	\$12,466.16	97%	\$405,099.1
Supplies								
500.101	Supplies and Materials	5,000.00	.00	.00	5,274.02	(274.02)	105	5,638.4
501.101	Uniforms and Clothing	19,000.00	1,288.21	.00	15,839.59	3,160.41	83	19,906.4
515.121	Safety Supplies	2,000.00	154.23	.00	1,912.05	87.95	96	656.0
Supplies Totals		\$26,000.00	\$1,442.44	\$0.00	\$23,025.66	\$2,974.34	89%	\$26,201.1
Other Services & Charges								
600.110	SCMIRF Property/Liab Ins	25,000.00	.00	.00	25,820.94	(820.94)	103	24,724.4
610.111	Communications- Landline	200.00	.09	.00	127.62	72.38	64	144.0
610.112	Postage	500.00	47.81	.00	465.05	34.95	93	442.1
610.1110	Communications- Wireless	100.00	.00	.00	.00	100.00	0	.0
620.114	Advertising	1,200.00	.00	.00	467.64	732.36	39	532.1
640.124	Travel Expense	200.00	.00	.00	13.00	187.00	6	.0
650.127	Electricity	1,140.00	92.20	.00	1,068.63	71.37	94	1,123.4
650.128	Water	415.00	36.30	.00	392.18	22.82	95	419.4
650.129	Wastewater	642.00	56.04	.00	606.36	35.64	94	648.1
650.130	Sanitation	450.00	36.92	.00	406.12	43.88	90	443.0
650.133	Stormwater	212.00	4.28	.00	47.08	164.92	22	51.1
650.134	Security Lights	535.00	43.89	.00	482.79	52.21	90	526.0
650.1271	Electricity- Sales Tax	4.00	.20	.00	1.71	2.29	43	3.1

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
660.136	Container Repairs	5,000.00	850.97	.00	3,337.77	1,662.23	67	5,708.1
660.139	Fleet Services Labor-RTA Mtce Allocation	35,000.00	2,266.61	.00	29,586.18	5,413.82	85	34,563.1
660.145	Gasoline & Oil	34,761.00	4,325.50	.00	37,789.48	(3,028.48)	109	38,315.1
660.1362	Roll-Out Purchases	25,000.00	6,720.93	3,203.98	21,416.83	379.19	98	23,401.1
660.1391	Fleet Services -Departmental Expense Allocation	50,000.00	4,594.75	.00	66,069.46	(16,069.46)	132	49,735.1
660.1392	Fleet Svcs- Outside Vends	2,000.00	137.50	.00	330.00	1,670.00	16	811.1
685.182	Other Operating Expenses	1,500.00	235.92	.00	3,187.35	(1,687.35)	212	3,907.1
685.183	Depreciation	58,400.00	4,555.01	.00	51,754.09	6,645.91	89	58,902.1
685.190	Landfill Fees	2,000.00	.00	.00	810.25	1,189.75	41	953.1
686.189	Employee Medical	1,800.00	.00	.00	92.00	1,708.00	5	242.1
686.195	Repair/Maint Svc Contract	2,800.00	12.99	.00	12.99	2,787.01	0	489.1
686.1895	Employee wellness services	3,000.00	362.89	.00	3,194.78	(194.78)	106	3,417.1
687.202	Utility Billing Services	4,000.00	84.91	.00	3,347.49	652.51	84	3,775.1
687.203	Contract Services	65,000.00	5,390.80	6,312.40	59,483.41	(795.81)	101	61,978.1
Other Services & Charges Totals		\$320,859.00	\$29,856.51	\$9,516.38	\$310,311.20	\$1,031.42	100%	\$315,261.1
Other Objects								
720.001	Provision for Bad Debts	1,500.00	125.00	.00	1,375.00	125.00	92	6,546.1
720.005	Loss on Asset Disposal	.00	.00	.00	15,253.43	(15,253.43)	+++	.1
730.120	Recycling Labor	37,000.00	2,636.70	6,531.99	28,990.00	1,478.01	96	36,641.1
730.122	Recycling Operating	5,000.00	1,384.73	.00	4,706.68	293.32	94	3,537.1
795.001	IT Internal Allocations	8,300.00	186.13	.00	5,130.49	3,169.51	62	6,584.1
795.995	GF Cost Distribution	84,770.00	7,064.17	.00	77,705.87	7,064.13	92	73,874.1
Other Objects Totals		\$136,570.00	\$11,396.73	\$6,531.99	\$133,161.47	(\$3,123.46)	102%	\$127,184.1
Department 31 - Residential Sanitation Totals		\$898,627.00	\$78,056.18	\$16,048.37	\$869,230.17	\$13,348.46	99%	\$873,747.1
EXPENSE TOTALS		\$898,627.00	\$78,056.18	\$16,048.37	\$869,230.17	\$13,348.46	99%	\$873,747.1

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 0035 - Waste Management Fund Totals								
REVENUE TOTALS		898,627.00	77,263.53	.00	864,963.61	33,663.39	96%	941,362.9
EXPENSE TOTALS		898,627.00	78,056.18	16,048.37	869,230.17	13,348.46	99%	873,747.2
Fund 0035 - Waste Management Fund Totals		\$0.00	(\$792.65)	(\$16,048.37)	(\$4,266.56)	\$20,314.93		\$67,615.8
Fund 0086 - Seized and Forfeited								
REVENUE								
Department 00 - Revenue								
Fines and Forfeitures								
367.000	Drug Enforcement Revenue	2,000.00	.00	.00	30,954.45	(28,954.45)	1548	.0
Fines and Forfeitures Totals		\$2,000.00	\$0.00	\$0.00	\$30,954.45	(\$28,954.45)	1548%	\$0.0
Miscellaneous								
369.002	Miscellaneous Revenue	2,000.00	.00	.00	.00	2,000.00	0	35,300.8
Miscellaneous Totals		\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%	\$35,300.8
Operating Transfers In								
394.002	Transfer from fund balance	42,726.00	.00	.00	.00	42,726.00	0	.0
Operating Transfers In Totals		\$42,726.00	\$0.00	\$0.00	\$0.00	\$42,726.00	0%	\$0.0
Department 00 - Revenue Totals		\$46,726.00	\$0.00	\$0.00	\$30,954.45	\$15,771.55	66%	\$35,300.8
REVENUE TOTALS		\$46,726.00	\$0.00	\$0.00	\$30,954.45	\$15,771.55	66%	\$35,300.8
EXPENSE								
Department 05 - Police								
Supplies								
500.101	Supplies and Materials	250.00	.00	.00	.00	250.00	0	43.0
500.102	Equipment	2,000.00	.00	.00	.00	2,000.00	0	14,477.2
500.103	Furniture	500.00	.00	.00	.00	500.00	0	.0
501.101	Uniforms and Clothing	1,800.00	.00	.00	.00	1,800.00	0	562.2
Supplies Totals		\$4,550.00	\$0.00	\$0.00	\$0.00	\$4,550.00	0%	\$15,082.9

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Budget Performance Report

19.K.4

Fiscal Year to Date 05/31/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Other Services & Charges							
610.1110	Communications- Wireless	2,920.00	107.46	57.02	1,256.71	1,606.27	45	1,444.00
640.124	Travel Expense	1,200.00	.00	.00	347.93	852.07	29	487.00
660.133	Repairs & Maint. Services	5,000.00	.00	.00	.00	5,000.00	0	.00
660.134	Radio Repairs	2,000.00	.00	.00	.00	2,000.00	0	.00
660.145	Gasoline & Oil	906.00	279.62	.00	1,927.78	(1,021.78)	213	2,307.00
685.180	Membership Dues and Fees	1,250.00	.00	.00	971.00	279.00	78	1,086.00
685.182	Other Operating Expenses	6,000.00	.00	.00	287.57	5,712.43	5	108.00
685.186	Training	400.00	.00	.00	.00	400.00	0	4,500.00
685.191	Canine Unit Operations	10,000.00	.00	.00	1,364.98	8,635.02	14	1,853.00
686.194	Other Prof/Tech Services	10,000.00	.00	.00	4,000.00	6,000.00	40	1,500.00
	Other Services & Charges Totals	\$39,676.00	\$387.08	\$57.02	\$10,155.97	\$29,463.01	26%	\$13,286.00
	Capital Outlay							
900.4300	Other Equipment	2,500.00	.00	.00	.00	2,500.00	0	.00
	Capital Outlay Totals	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0%	\$0.00
	Department 05 - Police Totals	\$46,726.00	\$387.08	\$57.02	\$10,155.97	\$36,513.01	22%	\$28,369.00
	EXPENSE TOTALS	\$46,726.00	\$387.08	\$57.02	\$10,155.97	\$36,513.01	22%	\$28,369.00
	Fund 0086 - Seized and Forfeited Totals							
	REVENUE TOTALS	46,726.00	.00	.00	30,954.45	15,771.55	66%	35,300.00
	EXPENSE TOTALS	46,726.00	387.08	57.02	10,155.97	36,513.01	22%	28,369.00
	Fund 0086 - Seized and Forfeited Totals	\$0.00	(\$387.08)	(\$57.02)	\$20,798.48	(\$20,741.46)		\$6,930.00
	Grand Totals							
	REVENUE TOTALS	33,052,282.00	4,187,953.81	.00	27,695,498.16	5,356,783.84	84%	36,573,174.00
	EXPENSE TOTALS	32,922,162.00	2,841,817.07	1,546,176.75	29,111,060.38	2,264,924.87	93%	33,529,473.00

Attachment: BudgetPerformanceReport05312019 (2774 : May 2019 Finance & IT Departments Report)



Exclude Rollup Account

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