



**PUBLIC HEARING & REGULAR MEETING
OF CITY COUNCIL
JUNE 20, 2019 – 5:30 PM
MUNICIPAL COURTROOM
GEORGETOWN, SOUTH CAROLINA**

****Clerk Note – 04/15/20 – There is a scrivener’s error on the minutes from the 06/20/19 Public Hearing and Regular Meeting of City Council. Items 7A, 7B, and 7C should state they are Second Readings, not First Readings****

1. CALL TO ORDER

Notice of this meeting has been made in accordance with the South Carolina Code of Laws as amended.

MEMBERS PRESENT

Mayor Brendon M. Barber, Sr.
Mayor Pro Tempore Rudolph A. Bradley
Council Member Sheldon A. Butts
Council Member Tupelo Humes
Council Member Carol R. Jayroe
Council Member Al Joseph
Council Member Clarence C. Smalls

ALSO PRESENT

Mr. Carey F. Smith, Interim City Administrator
Mrs. Elise Crosby, City Attorney
Ms. Stephanie Buccione, City Clerk
Mrs. Suzanne Anderson, HR Manager
Mr. Orlando Arteaga, Engineer
Mrs. Debra Bivens, Director of Finance
Mr. Tim Chatman, Streets and Sanitation Manager
Mr. Will Gunter, Water Utilities Director
Chief Charlie Cribb, Georgetown Fire Department
Mr. Alan Loveless, Director of Electric Utilities
Ms. Angela Rambeau, Director of Planning and Community Development
Chief Kelvin Waites, Georgetown Police Department
Mr. Isaac Williams, Fleet Superintendent

MEDIA

Georgetown Times - Mr. David Purtell
GAB News - Mr. Scott Harper

2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES

Mayor Brendon M. Barber, Sr. called the Public Hearing and Regular Meeting of City Council to order at 5:30p.m. and requested all cell phones or electronic devices be turned off or placed on mute, with the exception of first responders, so as to not interrupt the meeting.

3. PUBLIC HEARING

The purpose of the Public Hearing is to receive citizen input regarding the proposed 2019/2020 operating budget and a lease to Coastal Carolina University for Mooring Locations.

Mayor Barber opened the Public Hearing to receive citizen input. No one appeared to speak for or against the proposed 2019/2020 operating budget and a lease to Coastal Carolina University for Mooring locations. Council Member Jayroe moved to close the Public Hearing, Council Member Butts seconded.

Mayor Barber called for the vote.

RESULT:	ADOPTED [6 TO 0]
MOVER:	Carol R. Jayroe, Council Member
SECONDER:	Sheldon A. Butts, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Smalls
AWAY:	Humes

4. INVOCATION & PLEDGE OF ALLEGIANCE

Dr. Betty Clark from Bethel AME Church rendered the invocation and Council Member Joseph led the Pledge of Allegiance.

5. PUBLIC COMMENTS

Mayor Barber opened the Public Comments portion of the meeting and announced no one signed up to address City Council. The Public Comments portion was closed.

6. INTRODUCTION OF NEW EMPLOYEES

Mr. Alan Loveless introduced three new employees in the Electric Department. Mr. Nathan Miller, Tree Trimmer, and both Mr. Brandon Godwin and Mr. Thomas Rogers, Line Technician-C. Mrs. Debra Bivens introduced one new employees in the Finance Department, Ms. Kara Watford, Customer Service Representative and one new Intern, Mr. Christian Hendrickson. Mr. Will Gunter introduced one new employee in the Water Department, Mr. Thomas Rivers, Water Plant Operator II. Police Chief Waites introduced two new interns, Tyra Goodson and Lauren Alcorn from Carolina Coastal University.

7. FINANCE

- A. Motion to Approve First Reading of an Ordinance to Adopt a Budget and Raise Revenue for The City of Georgetown, South Carolina, for Fiscal Year Ending June 30, 2020.**

Mayor Pro Tempore Bradley moved, seconded by Council Member Joseph. Mrs. Debra Bivens stated that the budget as presented is balanced in the amount of \$33,207,781. The General Fund had a surplus of \$69,324 and this has not happened in ten years. Half of the amount of surplus, \$34,662, will be transferred into the Capital Projects Fund. The changes from the first reading of the budget are the Seized and Forfeited Fund, the Police Department has added \$11,500 for drone equipment and training. In the Hospitality Fund, there are two changes. One is \$23,900 for Janitorial Services and \$33,750 carried over from FY18 plus \$25,000 budgeted for this fiscal year, totaling \$58,750 for Winyah Auditorium for FY20. Council Member Joseph asked Mrs. Bivens if approved would the funds be distributed to them at any time based on their audit stating that they are in good financial standing and Mrs. Bivens confirmed that is correct and that it would come before Council for approval at that time. Council Member Jayroe requested the audit of the Winyah Auditorium be shared with Council. Mrs. Bivens stated that based on the results from their auditor there were no material weaknesses and it was a clean audit. She agreed to follow up with the auditors. Council Member Butts stated concern of the timing of the audit and the approval of the budget. Council Member Butts stated that he could not go forward with allocating the \$58,750 that is proposed to be included in the FY20 budget for the Winyah Auditorium. Mayor Barber and Mrs. Bivens clarified that if the budget is approved, the funds that are allocated to the Winyah Auditorium are not set in stone. Council would still need to approve the funds be distributed to them. Items not included in the budget is the Family Justice Center and compensation for Mayor and Council. Discussions followed.

Mayor Barber called for the vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rudolph A. Bradley, Mayor Pro Tempore
SECONDER:	Al Joseph, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

B. Motion to Approve First Reading of an Ordinance to Amend the Water Utility Rates Contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges for the City of Georgetown, South Carolina, Effective July 1, 2019.

Council Member Humes moved, seconded by Mayor Pro Tempore Bradley. Mrs. Bivens stated the Water Utility Rates will be increased 5% for an annual revenue of \$112,645. The impact it will have on a residential customer using 3,000 gallons a month will be less than \$1.00 a month and less than \$12.00 annually.

Mayor Barber called for the vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tupelo Humes, Council Member
SECONDER:	Rudolph A. Bradley, Mayor Pro Tempore
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

C. Motion to Approve First Reading of an Ordinance to Amend the Wastewater Utility Rates Contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges for the City of Georgetown, South Carolina, Effective July 1, 2019.

Council Member Smalls moved, seconded by Council Member Joseph. Mrs. Bivens stated the Wastewater Utility Rate increase of 5% will result in an annual revenue of \$121,540. The impact to a residential customer using 3,000 gallons will be \$1.38 per month and \$16.58 annually.

Mayor Barber called for the vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Al Joseph, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

8. HOUSING AND COMMUNITY DEVELOPMENT

A. Motion to amend Chapter 17 Planning, Article IV, Economic Development Incentive Program, Sections 17.33 (B) of the City of Georgetown Code of Ordinances.

Mayor Pro Tempore Bradley moved, seconded by Council Member Butts.

Mayor Barber called for the vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rudolph A. Bradley, Mayor Pro Tempore
SECONDER:	Sheldon A. Butts, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

B. Motion to approve 2nd reading of an ordinance authorizing lease to Coastal Carolina University for mooring locations.

Council Member Butts moved, seconded by Council Member Joseph.

Mayor Barber called for the vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sheldon A. Butts, Council Member
SECONDER:	Al Joseph, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

C. Motion to approve lease agreement for mooring buoy location in riverbed.

Council Member Joseph moved, seconded by Council Member Humes. Ms. Angela Rambeau pointed out maps that were done by Earthworks that are included in the agreement as Exhibit A that defines the possible locations of the Mooring Buoys. Ms. Rambeau also reviewed Exhibit B which refers to how the Mooring Buoys would be installed.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Tupelo Humes, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

D. Motion to approve second reading of an ordinance Annexing 10.55 Acres of Land, Owned by Northgate of Georgetown, LLC, into the Corporate Limits of the City of Georgetown, South Carolina.

Council Member Butts moved, seconded by Council Member Jayroe.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS] Next: 7/25/2019 5:30 PM
MOVER:	Sheldon A. Butts, Council Member
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

E. Motion to approve second reading of an ordinance Rezoning 10.55 Acres of Land, Owned by Northgate of Georgetown, LLC, from Residential (R1) to General Commercial (GC).

Council Member Joseph moved, seconded by Council Member Jayroe.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS] Next: 7/25/2019 5:30 PM
MOVER:	Al Joseph, Council Member
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

9. FIRE DEPARTMENT

A. Fire Chief Charlie Cribb to present new fire truck after Council meeting

Chief Cribb thanked Mayor, Council, and staff for making it possible to get the process started in 2016 for the new fire truck, Ladder #2. Chief Cribb stated that the new fire truck, Ladder #2 was parked outside for viewing after the Council Meeting.

10. PUBLIC WORKS

A. Motion to approve annual janitorial service agreement and make payment to Jani King in the amount of \$59,000.56.

Council Member Butts moved, seconded by Council Member Humes. Mr. Tim Chatman stated that the contract would include all of the public restrooms that often requires attention twice a day during the tourist months and City Hall.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sheldon A. Butts, Council Member
SECONDER:	Tupelo Humes, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

11. ELECTRIC UTILITIES

A. Motion to Approve Purchase Order and Payment in the Amount of \$300,000.00 with Sumter Utilities of Sumter SC for Overhead Line Construction Services.

Council Member Joseph moved, seconded by Council Member Jayroe. Mr. Alan Loveless stated that this is in the current budget and is needed for setting poles, building transformers, handling underground work, and installing new service and lines. Mr. Loveless stated that the City has to have a contractor on call at all times in case of severe weather or other emergencies.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

- B. Motion to Approve a Contract and Payment with Lee Electrical Construction, Inc. of Aberdeen NC in the Amount of \$803,764.96 for the Construction of Phase 1 of the Front St Underground Infrastructure Upgrade Project.**

Council Member Joseph moved, seconded by Mayor Pro Tempore Bradley.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Rudolph A. Bradley, Mayor Pro Tempore
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

12. WATER DEPARTMENT

- A. AN ORDINANCE TO AMEND CHAPTER 22, ARTICLE VII, OF THE CODE OF ORDINANCES OF THE CITY OF GEORGETOWN, SOUTH CAROLINA PROVIDING FOR CROSS-CONNECTION CONTROL PROGRAM.**

Council Member Butts moved, seconded by Council Member Joseph.

Mayor Barber called for the vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sheldon A. Butts, Council Member
SECONDER:	Al Joseph, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

13. ENGINEERING

- A. Motion to approve agreement with and to make payments to Creech & Associates, PLLC in the not-to-exceed amount of \$443,350.00 for architectural, engineering, and construction administration services for the new City Hall building.**

Council Member Smalls moved, seconded by Council Member Butts. Mr. Orlando Arteaga stated that the design phase will take twelve months.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Sheldon A. Butts, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

B. Motion to approve proposal and make payment to RL Morrison & Sons Inc. in the amount of \$46,697.00 to repair Harborwalk deck due to fire damage.

Council Member Humes moved, seconded by Mayor Pro Tempore Bradley.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tupelo Humes, Council Member
SECONDER:	Rudolph A. Bradley, Mayor Pro Tempore
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

14. ADMINISTRATION DEPARTMENT

A. Motion to Approve 2019 National Safety Month Resolution.

Council Member Joseph moved, seconded by Mayor Pro Tempore Bradley.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Rudolph A. Bradley, Mayor Pro Tempore
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

B. Motion to Approve Second Semi-Annual Payment to SCMIRF in the Amount of \$329,671.50 for Property, Liability and Vehicle Insurance and Two Quarterly payments to SCMIT in the Amount of \$231,558.50 for Workers Compensation Insurance.

Mayor Pro Tempore Bradley moved, seconded by Council Member Humes.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rudolph A. Bradley, Mayor Pro Tempore
SECONDER:	Tupelo Humes, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

C. Motion to approve second reading of a Franchise ordinance with Dominion Energy South Carolina, Inc.

Mayor Pro Tempore Bradley moved, seconded by Council Member Jayroe.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS] Next: 7/25/2019 5:30 PM
MOVER:	Rudolph A. Bradley, Mayor Pro Tempore
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

D. Motion to Approve Second Amendment to the Memorandum of Understanding between the City of Georgetown and Project Vista.

Council Member Joseph moved, seconded by Mayor Pro Tempore Bradley. Mr. Carey Smith introduced Ms. Rambeau to present the amendment to the MOU between the City and Project Vista. Ms. Rambeau stated that the current MOU only requires Project Vista to give the City a ninety day notice when their five year parking lease with the Georgetown Communications is due. The amendment will extend it to a twelve month notice.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Rudolph A. Bradley, Mayor Pro Tempore
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

E. Discuss Rescheduling date for July 18, 2019 Regular Council meeting.

The July 18, 2019 Regular Council Meeting will be rescheduled to July 25, 2019 at 5:30pm.

15. CITY ADMINISTRATOR REPORT

Mr. Carey Smith stated that the main water line improvements in the historic district is completed except for a few minor areas that need resurfacing and cleaned up. A new project in the area of Cannon Street is under way that will be replacing the sewer line. Mr. Smith provided an update on the Parking Enforcement Program on Front Street. In April and May, there were 53 citations written by the Georgetown Police Department. There is a need to continue the program in the future. The City plans to obtain a hand held digital device to cover more area and improve efficiency. Mr. Smith stated he would like to discuss the Parking

Enforcement Program at the next Council Workshop. Mr. Smith said the Georgetown Police Department will be purchasing two Drones in the next fiscal year to start a Drone Program. Some of the highlights of the Drones they will be purchasing is an infrared light so it can be used at night, loud speakers to communicate with, and a powerful spotlight to use in dark areas. The Drones will give Police Officers and the Fire Department another tool to use in searches and in emergency situations. The Drones will be purchased through the Seize and Forfeited Fund.

Mr. Smith provided an update on the Tax Increment Finance performance analysis. Mr. Smith stated the analysis is a forecast and does not determine exact revenues. There is an initialized assessed value that determines the base. The base from future increments will be used to provide actual TIF revenues. The base will remain the same for a term of forty years. The projected projects will be used to determine assessed values and what the City would get in revenue if they were built. The revenue that would be kept between the City, County, and School District can also be calculated. The performance analysis demonstrates how that would be done and will be used as an informative tool in the negotiations between the three entities.

16. MINUTES

Motion to approve minutes of March 28, 2019 and April 11, 2019 Georgetown City Council meetings.

Council Member Butts moved, seconded by Council Member Jayroe.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sheldon A. Butts, Council Member
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

17. OLD BUSINESS

Council Member Smalls requested West End housing be discussed and have the Planning and Community Development Director be available to answer questions regarding that topic at a future Council Workshop.

18. NEW BUSINESS

Council Member Humes requested that rezoning or amending R5 be put on a future Council Workshop for discussion. Mayor Barber stated there was great collaboration between the City, Habitat for Humanity, and other agencies last Saturday on the West End cleanup day. Also, Habitat for Humanity will start doing renovations and repairs in addition to new construction.

19. DEPARTMENT MONTHLY REPORTS

Mayor Barber announced the department monthly reports are included in the agenda for Council's review.

- A. JUNE 2019 HR/RISK MANAGEMENT REPORT**
- B. GPD May 2019 Monthly Report**
- C. May 2019 Municipal Court Report**
- D. May 2019 Fire Report**
- E. MAY 2019 Public Works Department Report**
- F. May 2019 Fleet service Report**
- G. May 2019 Electric Utility Department Report**
- H. May 2019 Water Utilities Report**
- I. May 2019 Engineering Monthly Report**
- J. May 2019 Planning & Community Development Report**
- K. May 2019 Finance & IT Departments Report**

20. EXECUTIVE SESSION

Motion to enter Executive Session pursuant to Sec 30-4-70(a)(1) to discuss employment agreement between the City of Georgetown and Sandra E. Yudice.

Council Member Joseph moved, seconded by Council Member Butts.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Sheldon A. Butts, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

Motion to adjourn Executive Session and reconvene Regular Session.

Council Member Jayroe moved, seconded by Council Member Humes.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carol R. Jayroe, Council Member
SECONDER:	Tupelo Humes, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION.

A. City Council may take action on items discussed in Executive Session.

Motion to approve employment agreement between the City of Georgetown and Dr. Sandra E. Yudice.

Council Member Butts moved, seconded by Council Member Humes.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sheldon A. Butts, Council Member
SECONDER:	Tupelo Humes, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

21. ADJOURNMENT

Motion to adjourn the Regular Meeting of City Council.

Council Member Smalls moved, seconded by Council Member Humes.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Tupelo Humes, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

The Regular Meeting was adjourned at 8:03pm.

Stephanie Buccione
City Clerk

Date Approved: 08/15/19