



**PUBLIC HEARING & REGULAR MEETING
OF CITY COUNCIL
JUNE 16, 2016 – 5:30 PM
COUNCIL CHAMBERS
GEORGETOWN, SOUTH CAROLINA**

1. CALL TO ORDER

Notice of this meeting has been made in accordance with the 1976 Code of Laws of South Carolina Freedom of Information Act.

MEMBERS PRESENT

Mayor Jack M. Scoville, Jr.
Mayor Pro Tempore Brendon M. Barber, Sr.
Council Member Sheldon A. Butts
Council Member Carol R. Jayroe
Council Member Al Joseph
Council Member Edward S. Kimbrough, Jr.
Council Member Clarence C. Smalls

ALSO PRESENT

Mr. Chris Carter, City Administrator
Mrs. Elise Crosby, City Attorney
Ms. Ann U. Mercer, City Clerk
Miss Suzanne Abed-El-Latif, HR Manager
Mr. Orlando Arteaga, Engineer
Mrs. Debra Bivens, Director of Finance
Chief Charlie Cribb, Georgetown Fire Department
Chief Paul Gardner, Georgetown Police Department
Mr. Sammy Green, Interim Streets and Sanitation Manager
Mr. Alan Loveless, Director of Electric Utilities
Mr. Rick Martin, Building Official/Zoning Administrator

ABSENT

Mr. Will Cook, Water Utilities Director
Mr. Glen Dixon, Fleet Superintendent
Mr. Tee Miller, Assistant to the City Administrator for Economic Development

MEDIA

Georgetown Times - Mr. Max Hrenda

2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES

Mayor Jack M. Scoville, Jr. called the Regular Meeting of City Council to order at 5:30 PM and requested all cell phones or electronic devices be turned off or placed on mute so as to not interrupt the meeting.

3. PUBLIC HEARING

- A. The purpose of the hearing is to receive citizen input regarding the proposed operating budget and debt millage in the amount of 3.8 mils for five years for Fire Department Equipment purchase.**

Mayor Scoville opened the Public Hearing. No one appeared in support of or in opposition to the proposed ordinance. The Public Hearing was concluded.

4. INVOCATION & PLEDGE OF ALLEGIANCE

Council Member Butts rendered the invocation. Mayor Scoville led the Pledge of Allegiance.

5. PUBLIC COMMENTS

None.

6. INTRODUCTION OF NEW EMPLOYEES

Mr. Sammy Green introduced Marvin Cokley. Mr. Cokley is employed with the ground maintenance crew.

7. FINANCE

- A. Motion to approve second reading of an Ordinance to Adopt a Budget and Raise Revenue for The City of Georgetown, South Carolina for Fiscal Year Ending June 30, 2017.**

Council Member Joseph moved, seconded by Council Member Jayroe. Mrs. Debra Bivens stated the budget as presented, \$30,773,829, is balanced. The changes made after first reading include removal of the Fire Department training vehicle from the Capital Projects Fund; adding the new Fire Department ladder truck that will be funded with \$200,000 from the Capital Projects Fund and implementation of a debt millage of 4 mils for five years for the remaining \$600,000. The 4 mils will represent a \$24 increase in property taxes based on a \$150,000 home. Section 11 has been added to the budget ordinance. Based on the recommendation from the Municipal Association and our Bond Attorney regarding discretionary fund transfers from Enterprise Funds to the General Fund. Mayor Scoville asked for questions. Referring to a presentation made by Chris Carter at a previous workshop, Council Member Smalls noted the ISO rating will not change with the purchase of a new ladder truck. Also, construction has not begun on the new fire station in Maryville and not knowing the total cost for the furnishings he feels we could get by with truck 27 for another year. Council Member Kimbrough agreed with Council Member Smalls. Mayor Scoville said after witnessing the Front Street fire he is in favor of purchasing a new ladder truck. Council Members Small and Joseph applauded staff for all the hard work in presenting a balanced budget.

Mayor Scoville called for the question.

RESULT:	ADOPTED [6 TO 1]
MOVER:	Al Joseph, Council Member
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough
NAYS:	Smalls

B. Motion to Approve the Accommodations & Hospitality Tax Committee Funding Distributions to ten (10) applicants totaling \$77,951.

Council Member Jayroe moved, seconded by Council Member Joseph.

Atlantis Design for HistoricGeorgetown.com website \$4,300; Bethel AME Church for 106th Session of SC Palmetto Annual AME Conference \$4,386; Friends of the Kaminski House for marketing downtown Georgetown as a wedding destination \$8,050; Georgetown Bridge2Bridge Run Committee/Friendship Place for Georgetown Bridge2Bridge Run \$12,640; Georgetown Bulldog Booster Club for IPCo Baseball Classic \$7,240 and 23rd annual Steeltown Shootout \$1,040; Georgetown Business Association for Music in the Park \$14,934; Harbor Historical Association for 26th Annual Wooden Boat Show \$14,261 and SC Maritime Museum construction and display of the Henrietta \$9,600; and Winyah Auditorium for website \$1,500.

Mayor Scoville called for the question.

RESULT:	APPROVED [6 TO 1]
MOVER:	Carol R. Jayroe, Council Member
SECONDER:	Al Joseph, Council Member
AYES:	Scoville Jr., Barber Sr., Jayroe, Joseph, Kimbrough, Smalls
NAYS:	Butts

Mayor Scoville announced for the 26th year the City has received the Government Finance Officers Association Award of Financial Reporting Achievement from the Government Finance Officers Association of the United States and Canada. Also, the Certificate of Achievement for Excellence in Financial Reporting has been awarded to the City of Georgetown Finance Department by GFOA of the United States and Canada for its comprehensive annual financial report (CAFR) for fiscal year ending June 30, 2015. Mayor Scoville recognized Mrs. Bivens and the Finance staff for a great job and said they make the City proud every year. Mrs. Bivens thanked Council.

8. ENGINEERING

A. Motion to approve contract and payment in the amount of \$74,250.00 to Mead & Hunt, Inc. for engineering services for East Bay Park.

Mayor Pro Tempore Barber moved, Council Member Butts seconded. This is to engage the engineers of record for design and construction services for the improvements of East Bay Park based on the conceptual plan presented to Council

on April 8, 2016. Mr. Orlando Arteaga provided a picture of the area of work. The proposal is to provide drainage improvements, regrade and elevate low lying areas in the south tip of the Park, install parking lot for boat trailers in front of the boat landing, new parking lot adjacent and north of the boat landing, and a new parking lot east of the existing baseball fields. To access and elevate the site, Mr. Arteaga will coordinate with the County to remove the chain link fence and baseball field facilities on the southern tip. The proposal includes a base fee of \$66,650 and an alternate fee of \$7,600 in the event we receive approval for a new recreational walking trail. Council Member Barber questioned elevation of the southern tip. Mr. Arteaga stated the engineers have proposals they believe will work through the use of outfalls and filtering mini ponds to store the water on a temporary basis.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Brendon M. Barber Sr., Mayor Pro Tempore
SECONDER:	Sheldon A. Butts, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

9. ADMINISTRATION

A. Motion to Approve 2016 National Safety Month Resolution

Council Member Kimbrough moved, seconded by Council Member Butts.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Edward S Kimbrough, Council Member
SECONDER:	Sheldon A. Butts, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

B. Motion to approve Second Semi-Annual Payment to SCMIRF in the amount of \$294,410.00 For Property, Liability and Vehicle Insurance and Two Quarterly Payments to SCMIT in the amount of \$104,430.00 For Workers Compensation Insurance.

Mayor Pro Tempore Barber moved, seconded by Council Member Smalls.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Brendon M. Barber Sr., Mayor Pro Tempore
SECONDER:	Clarence C. Smalls, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

C. Motion to Approve Revised Payment of Wages Policy.

Council Member Smalls moved, seconded by Council Member Kimbrough.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Edward S Kimbrough, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

10. CITY ADMINISTRATOR REPORT

Mr. Chris Carter reported the City is preparing to undertake the major drainage project near the end of the summer. There will be a meeting next week with the eight property owners on Phase II, Congdon to Palm Streets, as the City prepares to acquire easements. There will be a workshop on June 23, 2016 when staff will present an in-depth, quarterly briefing of ongoing projects. The Bailey Bill will also be discussed at that time.

Council Member Smalls asked about problems with the belt press mentioned in correspondence from the Administrator to Council. Mr. Carter said there was a failure with the 14 year old belt press at the Waste Water Treatment Plant. This is the last mechanical portion of the waste treatment process that presses the sludge out of the water. The parts have been sent to Texas for repair. Currently the sludge is being placed in #3 SBR. The repair cost is estimated to be \$180,000 - \$200,000. This is not a budgeted line item; however, there will be funds left from the Revenue Bond financing of the Waste Water Treatment Plant. Technically, this was committed to the front end project in the Revenue Bond. At this time, he does not know if this can be switched over to the repair of the belt, by Resolution or Ordinance, or if a budget amendment will be required. This would be monies from the Wastewater Fund, not the General Fund.

11. MINUTES

Motion to approve minutes of Special Meetings/Workshops dated April 28, 2016, May 10, 2016 and May 26, 2016 and Regular Meeting dated May 19, 2016.

Council Member Butts moved, seconded by Council Member Jayroe.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sheldon A. Butts, Council Member
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

12. OLD BUSINESS

None

13. NEW BUSINESS

Council Member Butts requested a Resolution be prepared for Council approval to

erect a traffic light at the corner of Broad and Church Streets. Once approved, the Resolution would be send to the South Carolina Department of Transportation.

Mayor Scoville informed Council of a telephone conference with ArcelorMittal's real estate department. The Mayor, Tee Miller, Sel Hemingway and Bryan Tucker took part in the call. He said it was very amenable and informative. The Company, itself, has no intentions of reopening but indicated if someone met their price to reopen as a steel mill, they would not hesitate to sell. In the discussions it was clear the likelihood of that happening is very slim. City staff explained our pursuit of the Urban Land Institute Plan and requested they make a contribution but did not receive an immediate answer. Everyone recognizes we all benefit by working together.

14. DEPARTMENT MONTHLY REPORTS

- A. May 2016 Police Department Report**
- B. May 2016 Fire Report**
- C. May 2016 Public Works Department Report**
- D. May 2016 Fleet Services Report**
- E. May 2016 Electric Utility Department Report**
- F. May 2016 Water Utilities Report**
- G. May 2016 Engineering Report**
- H. May 2016 Housing & Community Development Report**
- I. May 2016 Finance and IT Departments Report**

15. EXECUTIVE SESSION

Motion to adjourn the Regular Meeting and enter Executive Session pursuant to Section 30-4-70(a)(1) to discuss hiring of City Administrator and appointments/reappointments to the Planning Commission and Section 30-4-70(a)(2) to receive legal advice and update related to 2016-CP-22-0044 and 0043 (re: 17 / 701 utility project) and Rainey Park.

Mayor Pro Tempore Barber moved, seconded by Council Member Joseph.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Brendon M. Barber Sr., Mayor Pro Tempore
SECONDER:	Al Joseph, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

The Regular Meeting was adjourned at 5:58 PM.

Motion to adjourn Executive Session and reconvene the Regular Meeting.

Council Member Jayroe moved, seconded by Mayor Pro Tempore Barber.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carol R. Jayroe, Council Member
SECONDER:	Brendon M. Barber Sr., Mayor Pro Tempore
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

Executive Session was adjourned and the Regular Meeting was reconvened at 6:32 PM

Mayor Scoville announced no formal action was taken in Executive Session.

16. POSSIBLE ACTION ITEMS UPON RETURN TO OPEN SESSION

A. Motion to reappoint Bernard M. Jones and Bob Sizemore to the City of Georgetown Planning Commission.

Council Member Smalls moved, seconded by Mayor Pro Tempore Barber.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Brendon M. Barber Sr., Mayor Pro Tempore
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

B. City Council may take action on matters discussed in Executive Session.

Motion to hire or appoint Mr. Paul Gardner as the new City Administrator subject to working out the terms of his contract.

Mayor Scoville moved, seconded by Council Member Joseph.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack M. Scoville, Jr., Mayor
SECONDER:	Al Joseph, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

Mayor Scoville announced Paul Gardner will assume his duties as soon as the Interim Police Chief can be appointed. Chris Carter and Paul Gardner will work out the terms of the transition. Mr. Carter will remain as City Administrator until July 8. Once an Interim Police Chief can assume his duties, Mr. Gardner will begin working with Mr. Carter to handle the transition.

17. ADJOURNMENT

Motion to adjourn the Regular Meeting of City Council.

Council Member Kimbrough moved, seconded by Council Member Joseph.

Mayor Scoville called for the question.

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Edward S Kimbrough, Council Member

SECONDER: Al Joseph, Council Member

AYES: Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

The Regular Meeting was adjourned at 6:34 PM.

Ann U. Mercer
City Clerk

Date Approved: 07/21/16