PUBLIC HEARING/REGULAR MEETING OF CITY COUNCIL
JUNE 15, 2017 – 5:30 PM
MUNICIPAL COURTROOM
GEORGETOWN, SC

Notice of this meeting has been made in accordance with the 1976 Code of Laws of South Carolina Freedom of Information Act.

1. **CALL TO ORDER**

2. **ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES**

   PUBLIC HEARING

   The purpose of the hearing is to receive citizen input regarding the proposed 2017/2018 operating budget.

3. **INVOCATION & PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENTS**

5. **INTRODUCTION OF NEW EMPLOYEES/EMPLOYEE RECOGNITION**

6. **HOUSING AND COMMUNITY DEVELOPMENT**

   A. **Motion to approve first reading of an ordinance annexing 2.61 acres of land into the corporate limits of the City of Georgetown, South Carolina.**

   Attachments:

1	WFV Annexation Ordinance	(PDF)
2	Petition for Annexation	(PDF)
3	May PC Minutes Annex 2.61	(PDF)
4	711 Partners Plat	(PDF)
5	Quit Claim Deed for County 2.61 ac	(PDF)

   B. **Motion to approve first reading of an ordinance to rezone approximately 10.47 acres owned by 711 Partners LLC, located on Hwy 17 North adjacent to the Black River bridge, from General Commercial (GC) to Planned Development (PD).**

   Attachments:

1	WFV Rezoning Ord	(PDF)
2	May PC Minutes Rezone 10.47	(PDF)

   C. **Motion to approve second reading of an ordinance to correct a Scrivener's Error in the Short-Term Vacation Rental Ordinance.**

   Attachments:

1	Short Term Vac Rentals Ord Error	(PDF)
2	SHORT TERM VACA RENTALS ORD signed	(PDF)

3 Marked Up Version (PDF)

7. FINANCE

A. Motion to approve second reading of an Ordinance to Amend the Water Utility Rates Contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges for the City of Georgetown, South Carolina - Effective July 1, 2017.

Attachments:

1 Water Rate Ordinance (PDF)

B. Motion to approve second reading of an Ordinance to Amend the Wastewater Utility Rates Contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges for the City of Georgetown, South Carolina - Effective July 1, 2017.

Attachments:

1 Wastewater Rate Ordinance (PDF)

C. Motion to approve second reading of an Ordinance to Amend the Stormwater Utility Rates Contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges for the City of Georgetown, South Carolina - Effective July 1, 2017.

Attachments:

1 Stormwater Rate Ordinance (PDF)

D. Motion to approve second reading of an Ordinance to Amend the Miscellaneous Utility Fees and Charges Contained in the City Clerk's Official Record to Change Wastehauler Fees to $30/500gals.

Attachments:

1 Wastehauler Rate Ordinance (PDF)

E. Motion to approve second reading of an ordinance to Establish an Application Fee for the Rehabilitation Property Tax Assessment for historic and low and moderate income rental properties in the amount of $150 for Residential and $300 for Commercial Property Owners.

Attachments:

1 ORDINANCE BAILEY BILL FEES II (PDF)

F. Motion to approve second reading of an Ordinance to Adopt a Budget and Raise Revenue for The City of Georgetown, South Carolina for Fiscal Year Ending June 30, 2018.

Attachments:

1 Budget Ordinance 17-18-Second Reading (PDF)

2 BudgetByOrganization05092017 (PDF)

8. ADMINISTRATION

A. Motion to Approve Employee Handbook Revisions

Attachments:

1 2017-06-01 Handbook revisions (PDF)

9. CITY ADMINISTRATOR REPORT

10. MINUTES

A. Motion to approve minutes of Regular Meetings dated April 20, 2017 and May 18, 2017 and Special Meeting dated April 27, 2017 and May 10, 2017.

11. OLD BUSINESS

12. NEW BUSINESS

13. DEPARTMENT MONTHLY REPORTS

A. GPD - June 2017 Report

Attachments:

1 GPD JUNE 2017 MONTHLY REPORT (PDF)

B. May 2017 Municipal Court Report

Attachments:

1 Municipal court report (PDF)

C. May 2017 Fire Report

Attachments:

1 May 2017 Fire Report (PDF)

D. May 2017 Public Works Department Report

Attachments:

1 MAY.2017 (PDF)

E. May 2017 Fleet Services Report

Attachments:

1 Monthly Report (PDF)

F. May 2017 Water Utilities Report

Attachments:

1 May 2017 Water Utilities Report (PDF)

G. May 2017 Engineering Report

Attachments:

1 Engineering Monthly Report_May 2017 (PDF)

H. May 2017 Housing & Community Development Report

Attachments:

1 May 2017 Report (PDF)

I. May 2017 Finance and IT Departments Report

Attachments:

1 May 2017 Finance & IT Report (PDF)
2 Grants-Monthly Rpts FY 16.17 (PDF)
3 GovDeals-Monthly Rpts FY 16.17 (PDF)
4 BudgetPerformanceReport05.31.17 (PDF)

14. EXECUTIVE SESSION

Motion to enter Executive Session pursuant to Section 30-4-70(a)(1) to discuss appointments to the Accommodations and Hospitality Tax Committee.

Motion to adjourn Executive Session and return to Regular Session.

NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION.

COUNCIL MAY TAKE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

15. APPOINTMENTS

A. Motion to appoint member to the Accommodations and Hospitality Tax Committee.

16. ADJOURNMENT

A. Motion to adjourn the Regular Meeting of City Council.

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 2310

Council Meeting Date:	15 June 2017
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve first reading of an ordinance annexing 2.61 acres of land into the corporate limits of the City of Georgetown, South Carolina.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• 711 Partners, LLC has purchased an additional 2.61 acres of land, adjacent to their property, from Georgetown County. • This property is located adjacent to the Black River off Pier Road. • The parking lot for the public fishing pier and oyster recycling area was retained by the County. • When combined with the other 7.86 acres, 711 Partners now has 10.47 acres fronting the Black River just north of the bridge.
Options:	Approve or deny the annexation request.
Staff Recommendations:	Staff recommends approving this annexation request.

Reviews:

Rick Martin	Completed	06/05/2017 9:56 AM	
Paul Gardner	Completed	06/05/2017 11:37 AM	
Ann U. Mercer	Completed	06/05/2017 1:13 PM	
Georgetown City Council		Pending	06/15/2017 5:30 PM

Attachments:

1. 1 WFV Annexation Ordinance (PDF)
2. 2 Petition for Annexation (PDF)
3. 3 May PC Minutes Annex 2.61 (PDF)
4. 4 711 Partners Plat (PDF)
5. 5 Quit Claim Deed for County 2.61 ac (PDF)

MOTION TO APPROVE FIRST READING OF AN ORDINANCE ANNEXING 2.61 ACRES OF LAND INTO THE CORPORATE LIMITS OF THE CITY OF GEORGETOWN, SOUTH CAROLINA.

AN ORDINANCE ANNEXING 2.61 ACRES OF LAND INTO THE CORPORATE LIMITS OF THE CITY OF GEORGETOWN, SOUTH CAROLINA

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF GEORGETOWN, SOUTH CAROLINA:

SECTION 1. FINDINGS

South Carolina Code § 5-3-100 allows for property owned by a municipality and adjacent thereto; to be annexed by resolution of the council and passage of an ordinance to that effect. A petition for annexation executed by 711 Partners, LLC and being the freeholder owning one hundred (100%) percent of the real property to be annexed into the City of Georgetown, having been filed with the City of Georgetown, and the same having been considered and approved by the Mayor and City Council of the City of Georgetown. The property is approximately 2.61 acres just off Hwy 17 North (Church Street), with contiguity to parcel TMS# 05-0056-001-05-00, and described below and shown and represented on a map or maps described below to be incorporated herein. The Mayor and the City Council of the City of Georgetown have considered and approved the Petition for Annexation, and accept the property and its applicable zoning into the corporate limits of the City of Georgetown, South Carolina.

SECTION 2. APPLICATION OF ZONING ORDINANCE

The property is admitted as Low Density Residential (R-1) area under the zoning laws of the municipality as stated in Article V, Section 508 of the City of Georgetown Zoning Ordinance.

SECTION 3. EFFECTIVE DATE

The annexation is effective as of the date of the final reading of this Ordinance.

WHEREAS, the Planning Commission of the City of Georgetown, South Carolina held a public hearing regarding the proposed petition for annexation, and following the public hearing on May 23, 2017, the Planning Commission voted 6-1 in favor of the rezoning;

IT IS NOW HEREBY DECLARED, pursuant to Section 5-3-150(3) of the Code of Laws of South Carolina, 1976 as amended, that the following real property is made part and parcel of the corporate limits of the City of Georgetown:

Said property is described as follows:

All that certain piece, parcel or tract of land situate, lying and being in City and County of Georgetown, South Carolina, designated as **Parcel 1 Residual, Tax #02-1010-005-00-00, 113,807 Sq Ft, 2.61 Acres**, as shown and delineated on that certain "Combination/Subdivision Plat showing New Tract B & Lot C along US Hwy 17 Church Street), Tax District 2, City of Georgetown, Georgetown County, South Carolina for 711 Partners, LLC" dated March 2, 2017, prepared by Harry F. Bruton & Associates, Professional Land Surveying & Design, PLS, and recorded in the Office of the Register of Deeds for Georgetown County, South Carolina, in Plat Slide Book 781 at Page 7. Said property having such metes, bounds, courses, marks and distances as will more fully appear by reference to the aforesaid plat which is hereby made, pro tanto, a part and parcel hereof.

LESS AND EXCEPT: All that certain piece, parcel or tract of land situate, lying and being in City and County of Georgetown, South Carolina, designated as **Lot C containing 8,656 Sq Ft., 0.19 Acre**, as shown and delineated on that certain "Combination/Subdivision Plat showing New Tract B & Lot C along US Hwy 17 (Church Street), Tax District 2, City of Georgetown, South Carolina for 711 Partners, LLC" dated March 2, 2017, prepared by Harry F. Bruton & Associates, Professional Land Surveying & design, PLS, and recorded in the Office of the Register of Deeds for Georgetown County, South Carolina, in Plat Slide Book 781 at Page 7. Said property having such metes, bounds, courses, marks and distances as will more fully appear by reference to the aforesaid plat which is hereby made, pro tanto, a part and parcel hereof.

This conveyance is subject to any and all applicable restrictive covenants, restrictions and easements of record.

Entire 2.61 acres parcel to be annexed is part of Georgetown County Tax Parcel 02-1010-005-00-00.

DONE AND RATIFIED BY THE CITY COUNCIL duly assembled this 12th day of July 2017.

ATTEST:

______________________________	______________________________
Ann U. Mercer, City Clerk	Jack M. Scoville, Jr., Mayor
First Reading: __________________	Approved as to Form:
Second Reading: _______________	______________________________
	Elise F. Crosby, City Attorney

STATE OF SOUTH CAROLINA)
)
COUNTY OF GEORGETOWN)

PETITION OF ANNEXATION

TO THE HONORABLE MAYOR AND CITY COUNCIL OF GEORGETOWN

WHEREAS, § 5-3-150 (3) of the Code of Laws of South Carolina provides for the annexation of an area or property which is contiguous to a City by filing with the municipal governing body a petition signed by all persons owning real estate in the area requesting annexation; and

WHEREAS, the undersigned are all persons owning real estate in the area requesting annexation; and

WHEREAS, the area requesting annexation is described as follows, to wit:

NOW, THEREFORE, the undersigned petition the City Council of Georgetown to annex the below described area into the municipal limits of the City of Georgetown.

PROPERTY LOCATION/SUBDIVISION: Church Street - Winyah Fishing Villa

TMS#: part of 02-1010-005-000 ACREAGE: approx. 2.61 Ac ±

PROPERTY ADDRESS: Pier Road

PROPERTY OWNERS:

711 Partners (Print) [signature], member (Signature) DATE: 5/15/17

(Print) (Signature) DATE:

The information requested below is being gathered for statistical purposes:

Number of persons residing at the address to be annexed ________.

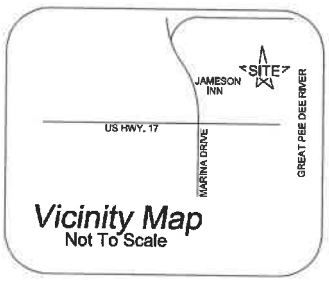
RACE: White ✓ Black ________ Other ________

2. **Review and recommend a Petition for Annexation by 711 Partners (TMS #02-1010-005-00-00), located along Pier Road just outside the city limits, to annex approximately 2.61 acres into the corporate limits of the City of Georgetown.**
Matt Millwood/City Staff told the Board that since the agenda was done the 711 Partners has bought the property and it no longer belongs to Georgetown County. This property is adjacent to the City limits and it can be annexed into the City. This property was purchased so that the owners would have the required 10 acres needed for a Planned Development. The owners now have a total of 10.48 acres.
Mr. Steve Strickland/Earthworks, representing 711 Partners introduced himself and offered to answer any questions the Board might have *(the Board did not have any questions)*.

Public: None

Motion: Mr. Moore made a motion to approve the petition for annexation into the City, seconded by Ms. Johnson, the motion carried 7 to 0 by a roll call vote.

3. **Review and recommend for adoption a rezoning request, for approximately 10.47 acres, from 711 Partners, LLC, to rezone from General Commercial (GC) to Planned Development (PD).**
Matt Millwood/City Staff told the Board that the applicant had all the necessary information in their packet that includes all Army Corp. and SCDOT approvals. This application was brought before this Board previously and they also went before the Board of Zoning & Appeals to try and get a variance from the required 10 acres, which was denied. At this time they have over 10 acres and they are back to try and get the property rezoned to Planned Development. They are proposing residential as well as commercial on the property. There is approximately 9 ½ acres of wetlands on this property, so the structures will be put on pilings, and docks will be in the rear. **Mr. Pieterse** asked about the traffic entrance to the property. Matt said he would defer that question to Mr. Strickland. **Mr. Williams** asked if the Fishing Village would be accessible to the public. Matt said they will be sold as private residents, but there are a couple of different uses listed just in case the sales don't go well. **Ms. Johnson** asked is the access to the public fishing pier through the proposed development. **Matt** said no there is still access on Pier Road that was retained by the County.
Mr. Steve Strickland/Representing 711 Partners said the access will be off the Jameson Inn entrance at the traffic light, there will be a drop off and pick up for coolers and other items. There is an easement in place for all utilities. Mr. Strickland said this area will be great for those people that want to come and fish and enjoy the Marsh. **Ms. Schmid** ask what is the advantage of rezoning this area Planned Development. **Mr. Strickland** said because of the setbacks and how the units will have to be placed on the lot this property it would be hard to work with a straight zoning. **Ms. Schmid** said this proposal is for a single use and a Planned Development is not for a single use. **Mr. Strickland** said they will have residential components as well as commercial on the property. **Ms. Schmid** read into the record the definition of a Fish Camp to clarify any confusion, although Ms. Schmid said she did not oppose the plan she felt like it would be a better fit for General Commercial rather than Planned Development. **Mr. Strickland** said again that the development will have residential and commercial. **Ms. Schmid** asked if it was assumed that someone would be living in the units year round. **Mr. Strickland** said because of the size of the units he doesn't believe



Vicinity Map
Not To Scale

"I hereby certify that the (development plan/plat) shown hereon has been found to comply with the land development regulations for Georgetown County, South Carolina, with the exception of such variances, if any, as noted in the minutes of the Planning Commission and that it has been approved for recording in the office of the Registrar of Deeds.

(Date)________ (Planning Signature)________________

(Date)________ (Planning Signature)________________

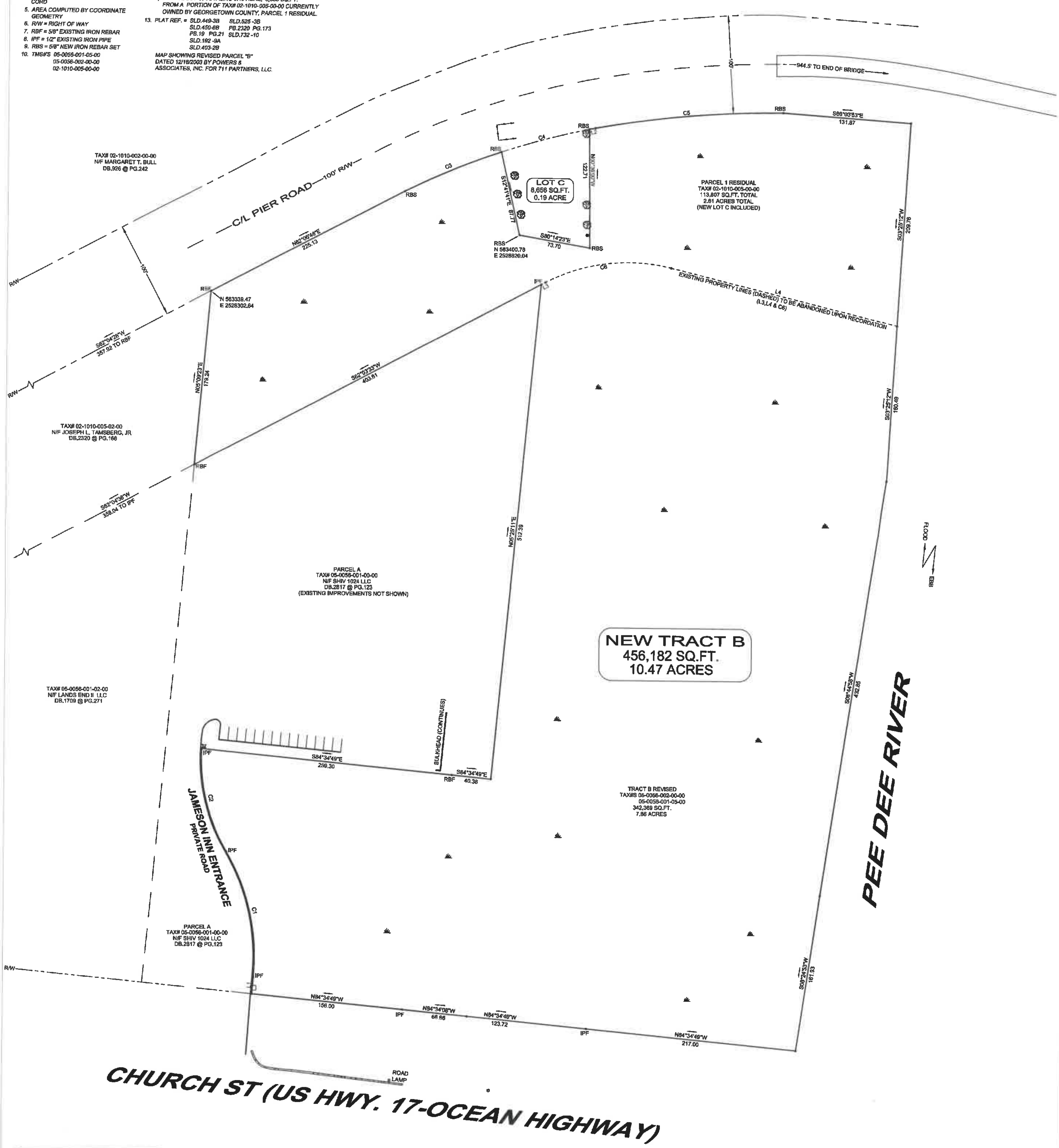
REVIEW COPY 12-05-2016

I hereby state to the best of my knowledge, information, and belief, the survey shown hereon was made in accordance with the requirements of the minimum standards manual for the practice of land surveying in South Carolina, and meets or exceeds the requirements for a Class "A" survey as specified therein; that there are no visible encroachments or projections other than shown: that the unadjusted ratio of precision is 1:10,000+; that this property is subject to any easements of record that may be shown on an up-to-date title search not furnished me this date; that the area was determined by the coordinate method of area calculation. Date: DECEMBER 5 2016

SIGNED ________________

PROFESSIONAL LAND SURVEYOR
HARRY F. BRUTON, PLS 24275

1. OTHER UTILITIES MAY EXIST, BUT THEIR LOCATIONS ARE NOT KNOWN.
2. SURVEY SUBJECT TO FULL TITLE SEARCH
3. THIS PROPERTY MAY BE SUBJECT TO RIGHT OF WAYS, EASEMENTS OR RESTRICTIONS EITHER RECORDED OR IMPLIED
4. OWNERS TO VERIFY COMPLIANCE ZONING, RESTRICTIVE COVENANTS OR HOMEOWNERS ASSOC. REQUIREMENTS OF RECORD
5. AREA COMPUTED BY COORDINATE GEOMETRY
6. R/W = RIGHT OF WAY
7. RBF = 5/8" EXISTING IRON REBAR
8. IPF = 1/2" EXISTING IRON PIPE
9. RBS = 5/8" NEW IRON REBAR SET
10. TMS#'S 05-0056-001-05-00
    05-0056-002-00-00
    02-1010-005-00-00
11. DEED REF. DB.1268 @ PG.279
    DB.1346 @ PG.291
12. THE PURPOSE OF THIS PLAT IS TO ACCOMPLISH THE FOLLOWING:
    1) COMBINE EXISTING TRACT B REVISED, 7.86 ACRES WHICH WAS COMBINED PER SLIDE 732 @ PG.10 CURRENTLY HAVING TWO TAX#'S 05-0056-002-00-00 & 05-0056-001-05-00 WITH A 2.61 ACRE PORTION OF TAX# 02-1010-005-00-00 CURRENTLY OWNED BY GEORGETOWN COUNTY (PARCEL 1 RESIDUAL) CREATING NEW NEW TRACT B, TOTALING 10.47 ACRES TOTAL.
    2) CREATE LOT C, TOTALING 0.19 ACRE, 8,656 SQ.FT. FROM A PORTION OF TAX# 02-1010-005-00-00 CURRENTLY OWNED BY GEORGETOWN COUNTY, PARCEL 1 RESIDUAL.
13. PLAT REF. = SLD.449-3B SLD.525-3B
    SLD.450-6B PB.2320 PG.173
    PB.19 PG.21 SLD.732-10
    SLD.192-9A
    SLD.403-2B
    MAP SHOWING REVISED PARCEL "B" DATED 12/18/2003 BY POWERS & ASSOCIATES, INC. FOR 711 PARTNERS, LLC.
14. CURRENT ZONING: GC
15. CURRENT OWNERS NAME & ADDRESS:
    711 PARTNERS, LLC.
    P.O. BOX 1289
    GEORGETOWN, SC 29442
16. = FIRE HYDRANT
17. = 6' WOOD FENCE
18. ● = CONCRETE POLE
19. = OAK W/ DIAMETER
20. COORDIATES ARE SC STATE PLANE, NAD83
21. = MARSHGRASS



LINE	LENGTH	BEARING
L1	17.01	N05°25'11"E
L2	6.30	N78°35'27"E
*L3	5.00	N62°02'11"E
*L4	240.00	S76°18'49"E

LINE TABLE

* = DENOTES TO BE ABANDONED

CURVE TABLE

CURVE	LENGTH	RADIUS	CHORD DIR	CHORD
C1	134.99	214.00	N12°39'29"W	132.76
C2	109.68	186.00	S13°49'49"E	108.10
C3	107.61	759.35	S67°13'08"W	107.52
C4	93.97	759.35	S74°49'25"W	93.91
C5	194.36	1043.22	S84°40'29"W	194.08
*C6	133.08	183.07	S82°51'41"W	130.17

CERTIFICATE OF OWNERSHIP & DEDICATION

THE UNDERSIGNED HEREBY ACKNOWLEDGE THAT I AM (WE ARE) THE OWNER(S) OF THE PROPERTY SHOWN AND DESCRIBED HEREON AND THAT I (WE) HEREBY ADOPT THIS PLAN OF DEVELOPMENT/PLAT) WITH MY (OUR) FREE CONSENT AND THAT I (WE) HEREBY DEDICATE ALL ITEMS AS SPECIFICALLY SHOWN OR INDICATED ON SAID PLAT.

NAME________________ SIGNED________________ DATE________

GRAPHIC SCALE
50 0 25 50 100 200
(IN FEET)
1 inch = 50 ft.

Harry F. Bruton & Associates
Professional Land Surveying & Design

RESIDENTAL & COMMERCIAL IN S.C.
905-2 Sea Mountain Hwy.
North Myrtle Beach, SC 29582
hfbruton@gmail.com
OFFICE (843) 281 - 8822
FAX (843) 280 - 0920

A COMBINATION / SUBDIVISION PLAT
SHOWING
NEW TRACT B & LOT C
ALONG US HWY 17 (CHURCH STREET), TAX DISTRICT #2
CITY OF GEORGETOWN, GEORGETOWN COUNTY, SOUTH CAROLINA
SCALE 1"=50'
THE BENEFIT OF 711 PARTNERS, LLC.
MAP REFERENCE IN BOOK SEE PAGE NOTE #13
DEED REFERENCE IN BOOK 1268/1346 PAGE 279/291
JOB NO. 08256 ACAD: 711 COMBINATION 12-05-16 (GEORGETOWN)

201700004337
Filed for Record in
GEORGETOWN SC
WANDA PREVATTE, REGISTER OF DE
05-03-2017 At 08:48:21 am.
DEED 12.00
STATE TAX 10.40
COUNTY TAX 4.40
Book 3023 Page 289 - 294

STATE OF SOUTH CAROLINA)
) QUIT CLAIM DEED
COUNTY OF GEORGETOWN)

KNOW ALL MEN BY THESE PRESENTS, THAT, **Georgetown County**, a body politic organized under the laws of South Carolina for and in consideration of the sum of Three Thousand Six Hundred Thirty and 00/100 ($3,630.00) Dollars and other good and valuable consideration, to it in hand paid at and before the sealing of these Presents by **711 Partners, LLC, a South Carolina Limited Liability Company,** the receipt whereof is hereby acknowledged, have remised, released, and forever quit claimed and by these presents does remise, release and forever quit-claim, without warranty and subject to all matters of record, unto the said **711 Partners, LLC, a South Carolina Limited Liability Company,** its Successors and/or Assigns, forever, the following described real property, to wit:

All that certain piece, parcel or tract of land situate, lying and being in City and County of Georgetown, South Carolina, designated as **Parcel 1 Residual, Tax #02-0101-005-00–00, 113,807 Sq Ft 2.61 Acres,** as shown and delineated on that certain "Combination/Subdivision Plat showing New Tract B & Lot C along US Hwy 17 (Church Street), Tax District 2, City of Georgetown, Georgetown County, South Carolina for 711 Partners, LLC" dated March 2, 2017, prepared by Harry F. Bruton & Associates, Professional Land Surveying & Design, PLS, and recorded in the Office of the Register of Deeds for Georgetown County, South Carolina, in Plat Slide/~~Record~~ Book 781 at Page 7. Said property having such metes, bounds, courses, marks and distances as will more fully appear by reference to the aforesaid plat which is hereby made, pro tanto, a part and parcel hereof.

LESS AND EXCEPT: All that certain piece, parcel or tract of land situate, lying and being in City and County of Georgetown, South Carolina, designated as **Lot C containing 8,656 Sq Ft., 0.19 Acre**, as shown and delineated on that certain "Combination/Subdivision Plat showing New Tract B & Lot C along US Hwy 17 (Church Street), Tax District 2, City of Georgetown, Georgetown County, South Carolina for 711 Partners, LLC" dated March 2, 2017, prepared by Harry F. Bruton & Associates, Professional Land Surveying & Design, PLS, and recorded in the Office of the Register of Deeds for Georgetown County, South Carolina, in Plat Slide/~~Record~~ Book 781 at Page 7. Said property having such

Deed Prep Only - Title Not Examined by Elliott & Phelan LLC metes, bounds, courses, marks and distances as will more fully appear by reference to the aforesaid plat which is hereby made, pro tanto, a part and parcel hereof.

This conveyance is subject to any and all applicable restrictive covenants, restrictions and easements of record.

This being a portion of the same property conveyed to Georgetown County by Deed of the South Carolina State Highway Department dated May 22, 1968 and recorded June 20, 1968 in the Office of the Clerk of Court, now Register of Deeds for Georgetown County on in Deed Book 82 at Page 325.

TMS# Portion of 02-0101-005-00-00

* * * * * * * * * * * *

GRANTEE(S) ADDRESS:

P O Box 1289

Georgetown, SC 29442

* * * * * * * * * * * *

TOGETHER with all and singular, the Rights, Members, Hereditaments and Appurtenances to the said Premises belonging, or in anywise incident or appertaining.

TO HAVE AND TO HOLD, all and singular, the said Premises before mentioned, without warranty and subject to all matters of record, unto the said 711 Partners, LLC, a South Carolina Limited Liability Company, its Successors and/or Assigns, forever.

WITNESS its Officer(s) Hand(s) and Seal(s) this 2nd day of May in the year of our Lord two thousand seventeen and in the two hundred and forty first year of the Sovereignty and Independence of the United States of America.

SIGNED, SEALED AND DELIVERED IN THE PRESENCE OF:

(Witness #1)

(Witness #2)

Georgetown County, a body politic organized under the laws of South Carolina

By: H. E. Hemingway, Jr.
Its: County Administrator

* * * * * * * * * * * *

STATE OF SOUTH CAROLINA)
)
COUNTY OF GEORGETOWN)

ACKNOWLEDGMENT

I, Wesley P. Bryant, a notary public, for the State of South Carolina, do hereby certify that, Georgetown County, a body politic organized under the laws of South Carolina, by and through its County Administrator, H. E. Hemingway, Jr. (The Grantor herein), personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal this the 2nd day of May, 2017.

(L.S.)
Notary Public
My Commission Expires: October 10, 2017

Deed Prep Only - Title Not Examined by Elliott & Phelan, LLC

STATE OF SOUTH CAROLINA)
) AFFIDAVIT
COUNTY OF GEORGETOWN)

PERSONALLY appeared before me the undersigned, who being duly sworn, deposes and says:

1. I have read the information on this affidavit and I understand such information.

2. The property being transferred is located at Portion of Parcel 1 Residual, TMS 02-0101-005-00-00 containing 2.61 Acres Less and Excepting Lot C containing 0.19 Acres, Georgetown, SC, was transferred by Georgetown County, a body politic organized under the laws of South Carolina to 711 Partners, LLC, TMS# Portion of 02-0101-005-00-00.

3. Check one of the following: The deed is:
   (a) ☒ subject to the deed recording fee as a transfer for consideration paid or to be paid in money or money's worth.
   (b) ☐ subject to the deed recording fee as a transfer between a corporation, a partnership, or other entity and a stockholder, partner, or owner of the entity, or is a transfer to a trust or as a distribution to a trust beneficiary.
   (c) ☐ exempt from the deed recording fee because (See Information section of affidavit):
   ____
   (If exempt, please skip items 4 – 7, and go to item 8 of this affidavit.

If exempt under exemption #14 as described in the information section of this affidavit, did the agent and principal relationship exist at the time of the original sale and was the purpose of this relationship to purchase the realty? Check Yes ☐ or No ☐

4. Check one of the following if either item 3(a) or item 3(b) above has been checked (See Information section of this affidavit):

   (a) ☒ The fee is computed on the consideration paid or to be paid in money or money's worth in the amount of \$ __$3,630.00__________________
   (b) ☐ The fee is computed on the fair market value of the realty which is
   ______________________________.
   (c) ☐ The fee is computed on the fair market value of the realty as established for property tax purposes which is \$0.

5. Check Yes ☐ or No ☒ to the following: A lien or encumbrance existed on the land, tenement, or realty before the transfer and remained on the land, tenement, or realty after the transfer. If "Yes," the amount of the outstanding balance of this lien or encumbrance is: .

Deed Prep Only - Title Not Examined by Elliott & Phelan, LLC

6. The deed recording fee is computed as follows:
   (a) Place the amount listed in item 4 above here: $3,630.00
   (b) Place the amount listed in item 5 above here: $0.00
   (If no amount is listed, place zero here.) ________________
   (c) Subtract line 6(b) from Line 6(a) and place result here: $3,630.00

7. The deed recording fee due is based on the amount listed on Line 6 (c) above and the deed recording fee due is: $14.80

8. As required by Code Section 12-24-70, I state that I am a responsible person who was connected with the transaction as the grantor

9. I understand that a person required to furnish this affidavit who willfully furnishes a false or fraudulent affidavit is guilty of a misdemeanor and, upon conviction, must be fined not more than one thousand dollars or imprisoned not more than one year, or both.

Georgetown County, a body politic
organized under the laws of South Carolina

7/27/17 ______________________
By: H. E. Hemingway, Jr.
Its: County Administrator

SWORN to before me this
2nd day of May, 2017

____
Notary Public
My Commission Expires: October 10, 2017

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 2311

Council Meeting Date:	15 June 2017
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve first reading of an ordinance to rezone approximately 10.47 acres owned by 711 Partners LLC, located on Hwy 17 North adjacent to the Black River bridge, from General Commercial (GC) to Planned Development (PD).
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• This Winyah Fishing Village development has been a concept for about 10 years now. • 711 Partners has purchase an additional 2.61 acres from Georgetown County to combine with their 7.86 acres to form this Planned Development (PD). • The 2.61 acres needs to be annexed into the City. • Planning Commission held a Public Hearing on May 23, 2017 on this rezoning request. • Planning Commission then voted 6-1 in favor of the rezoning request from GC to PD.
Options:	Approve or deny rezoning recommendation.
Staff Recommendation:	Staff recommends approving the rezoning along with the Planning Commission.

Reviews:

Rick Martin	Completed	06/05/2017 9:57 AM	
Paul Gardner	Completed	06/05/2017 11:40 AM	
Ann U. Mercer	Completed	06/05/2017 1:14 PM	
Georgetown City Council		Pending	06/15/2017 5:30 PM

Attachments:

1. 1 WFV Rezoning Ord (PDF)
2. 2 May PC Minutes Rezone 10.47 (PDF)

MOTION TO APPROVE FIRST READING OF AN ORDINANCE TO REZONE APPROXIMATELY 10.47 ACRES OWNED BY 711 PARTNERS LLC, LOCATED ON HWY 17 NORTH ADJACENT TO THE BLACK RIVER BRIDGE, FROM GENERAL COMMERCIAL (GC) TO PLANNED DEVELOPMENT (PD).

AN ORDINANCE REZONING APPROXIMATELY 10.47 ACRES OWNED BY 711 PARTNERS, LLC, LOCATED ON HWY 17 NORTH ADJACENT TO THE BLACK RIVER BRIDGE, FROM GENERAL COMMERCIAL (GC) TO PLANNDED DEVELOPMENT (PD)

WHEREAS, pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

WHEREAS, the Planning Commission of the City of Georgetown, South Carolina held a public hearing to receive public input regarding the rezoning request; and

WHEREAS, following the public hearing on May 23, 2017 and the 6-1 vote in favor of rezoning by the Planning Commission, the Mayor and City Council of the City of Georgetown have determined that the zoning boundaries as shown on the Official Zoning Map be revised and amended as follows:

Rezoning from General Commercial (GC) to Planned Development (PD), property totaling approximately 10.47 acres located on Hwy 17 North, identified by the Georgetown County Tax Map as TMS# (05-0056-01-05-00).

For a more specific description of said property, please see attached map.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that the Future Land Use Map and Official Zoning Map of the City of Georgetown be amended by revising and amending the zoning boundaries of the Official Zoning Map, together with all explanatory matter herein as follows:

Rezoning from General Commercial (GC) to Planned Development (PD), property totaling approximately 10.47 acres located on Hwy 17 North, identified by the Georgetown County Tax Map as TMS# (05-0056-001-05-00).

BE IT FURTHER ORDAINED, that such changes shall be made on the Official Zoning Map and Future Land Use Map. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

______________________________	______________________________
Ann U. Mercer, City Clerk	Jack M. Scoville, Jr., Mayor
First Reading: __________________	Approved as to Form:
Second Reading: ________________	______________________________
	Elise F. Crosby, City Attorney

2. **Review and recommend a Petition for Annexation by 711 Partners (TMS #02-1010-005-00-00), located along Pier Road just outside the city limits, to annex approximately 2.61 acres into the corporate limits of the City of Georgetown.**
   Matt Millwood/City Staff told the Board that since the agenda was done the 711 Partners has bought the property and it no longer belongs to Georgetown County. This property is adjacent to the City limits and it can be annexed into the City. This property was purchased so that the owners would have the required 10 acres needed for a Planned Development. The owners now have a total of 10.48 acres.
   Mr. Steve Strickland/Earthworks, representing 711 Partners introduced himself and offered to answer any questions the Board might have *(the Board did not have any questions)*.

   Public: None

   Motion: Mr. Moore made a motion to approve the petition for annexation into the City, seconded by Ms. Johnson, the motion carried 7 to 0 by a roll call vote.

3. **Review and recommend for adoption a rezoning request, for approximately 10.47 acres, from 711 Partners, LLC, to rezone from General Commercial (GC) to Planned Development (PD).**
   Matt Millwood/City Staff told the Board that the applicant had all the necessary information in their packet that includes all Army Corp. and SCDOT approvals. This application was brought before this Board previously and they also went before the Board of Zoning & Appeals to try and get a variance from the required 10 acres, which was denied. At this time they have over 10 acres and they are back to try and get the property rezoned to Planned Development. They are proposing residential as well as commercial on the property. There is approximately 9 ½ acres of wetlands on this property, so the structures will be put on pilings, and docks will be in the rear. **Mr. Pieterse** asked about the traffic entrance to the property. Matt said he would defer that question to Mr. Strickland. **Mr. Williams** asked if the Fishing Village would be accessible to the public. Matt said they will be sold as private residents, but there are a couple of different uses listed just in case the sales don't go well. **Ms. Johnson** asked is the access to the public fishing pier through the proposed development. **Matt** said no there is still access on Pier Road that was retained by the County.
   Mr. Steve Strickland/Representing 711 Partners said the access will be off the Jameson Inn entrance at the traffic light, there will be a drop off and pick up for coolers and other items. There is an easement in place for all utilities. Mr. Strickland said this area will be great for those people that want to come and fish and enjoy the Marsh. **Ms. Schmid** ask what is the advantage of rezoning this area Planned Development. **Mr. Strickland** said because of the setbacks and how the units will have to be placed on the lot this property it would be hard to work with a straight zoning. **Ms. Schmid** said this proposal is for a single use and a Planned Development is not for a single use. **Mr. Strickland** said they will have residential components as well as commercial on the property. **Ms. Schmid** read into the record the definition of a Fish Camp to clarify any confusion, although Ms. Schmid said she did not oppose the plan she felt like it would be a better fit for General Commercial rather than Planned Development. **Mr. Strickland** said again that the development will have residential and commercial. **Ms. Schmid** asked if it was assumed that someone would be living in the units year round. **Mr. Strickland** said because of the size of the units he doesn't believe

someone would live in these "fishing village" units full time, but is unsure. It could be done as rentals or leased units. **Ms. Schmid** said the units are substandard houses, because of the size of the second bedroom. **Mr. Strickland** said the design of the units are not in question at this time, the land use is the only thing being discussed. **Ms. Schmid** said she just does not want it to turn into a residential development that has nothing to do with a fish camp. **Ms. Schmid** asked about the parking for the boat-trailers. **Mr. Strickland** said there is no area on the property but there are two boat landing within 2 miles, and there is no trailer parking on any local rental property. **Mr. Moore** asked if the construction of the docks were in phase I or phase II. **Mr. Strickland** said they really don't have a timeline for the construction of the docks, because they will come as the residents come.

Public Input: None

Motion: Mr. Moore made a motion to approve the rezoning request, seconded by Mr. Williams, the motion carried 6 to 1 *(Ms. Schmid cast the downward vote)*.

V. Board Discussion:

Matt told the Board that there has been 2 West End Development meetings since the last Planning Commission meeting, and Ms. Gloria Tinubu has decided to add more meetings to move things along. Matt offered the minutes of the meetings to anyone that was interested. Mr. Pieterse said sidewalks were discussed, and cameras being installed. Mr. Williams said he feels the discussion of the mobile homes will be brought back up again.

VII. Adjournment: With there being no further business the meeting was adjourned.

Submitted By,

Debra Grant
Board Secretary

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 2295

Council Meeting Date:	15 June 2017
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve second reading of an ordinance to correct a Scrivener's Error in the Short-Term Vacation Rental Ordinance.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• The Short-Term Vacation Rental ordinance received second reading and approval by council on April 20, 2017. • I (Matthew Millwood) made a numerical error on the section numbers for this ordinance. • Section 439 (439.1-439.8) already exists for Campgrounds, and Section 440 (440.1-440.8) already exists for Excavation for Development. • So we are asking to amend the Short-Term Vacation Rental ordinance to read Sections 441, instead of 439.
Options:	Approve or deny the ordinance to correct a staff error.
Staff Recommendations:	Staff recommends approving this scrivener's error.

Reviews:

Rick Martin Completed 05/09/2017 2:26 PM

City Attorney Completed 05/10/2017 12:16 PM

Paul Gardner Completed 05/10/2017 5:12 PM

Ann U. Mercer Completed 05/11/2017 8:55 AM

Georgetown City Council Completed 05/18/2017 5:30 PM

Attachments:

1. 1 Short Term Vac Rentals Ord Error (PDF)
2. 2 SHORT TERM VACA RENTALS ORD signed (PDF)
3. 3 Marked Up Version (PDF)

MOTION TO APPROVE SECOND READING OF AN ORDINANCE TO CORRECT A SCRIVENER'S ERROR IN THE SHORT-TERM VACATION RENTAL ORDINANCE.

AN ORDINANCE TO CORRECT A SCRIVENER'S ERROR IN ORDINANCE TITLED
ORDINANCE AMENDING THE CITY OF GEORGETOWN ZONING ORDINANCE ARTICLE IV, SECTION 439 SHORT-TERM VACATION RENTALS

WHEREAS, this ordinance seeks to correct a scrivener's error within the text of an ordinance titled ORDINANCE AMENDING THE CITY OF GEORGETOWN ZONING ORDINANCE ARTICLE IV, SECTION 439 SHORT-TERM VACATION RENTALS, which received second reading approval on April 20, 2017; and

WHEREAS, the aforementioned ordinance amended the City of Georgetown Zoning Ordinance, Article IV, Section 439, but incorrectly identified the correct Section numbers; and

WHEREAS, the current Section 439, Campgrounds, of the City of Georgetown Zoning Ordinance was not intended to be repealed or amended; and

WHEREAS, the correct Section numbers are 441 through 441.9

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina that the ordinance titled ORDINANCE AMENDING THE CITY OF GEORGETOWN ZONING ORDINANCE ARTICLE IV, SECTION 439 SHORT-TERM VACATION RENTALS be amended as follows:

Change all Section numbers and citations throughout the aforementioned ordinance from Section 439 to Section 441.

ATTEST:

______________________________	______________________________
Ann U. Mercer, City Clerk	Jack M. Scoville, Jr., Mayor
First Reading: ________________	Approved as to Form:
Second Reading: ______________	______________________________
	Elise F. Crosby, City Attorney

AN ORDINANCE AMENDING THE CITY OF GEORGETOWN ZONING ORDINANCE ARTICLE IV, SECTION 439 SHORT-TERM VACATION RENTALS

WHEREAS, pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

WHEREAS, the Planning Commission of the City of Georgetown, South Carolina held a public hearing regarding the proposed amendment to Article IV, Section 439 Short-Term Vacation Rentals; and

WHEREAS, following the public hearing on February 28, 2017 and the unanimous 6-0 vote by Planning Commission in favor of amending the Zoning Ordinance to change the text for Section 439, Short-Term Vacation Rentals, the Mayor and City Council of the City of Georgetown feel it is in the best interest of the City of Georgetown to amend the Zoning Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina that Article IV, Section 439 of the City of Georgetown Zoning Ordinance be amended as follows:

439 Short-Term Vacation Rentals

Short-term vacation rentals are subject to the following requirements:

439.1 Intent; purpose.

It is the purpose of this section to protect the public health, safety and general welfare of individuals and the community at large; to monitor and provide reasonable means for citizens to mitigate impacts created by occupancy of short-term vacation units; and to implement rationally based, reasonably tailored regulations to protect the integrity of the city's neighborhoods.

439.2 Definitions; general provisions.

Business license - is a document executed by a short-term vacation owner certifying that the short-term vacation unit complies with applicable zoning, building, health and safety code provisions. No person shall allow occupancy or possession of any short-term vacation rental unit if the premises is in violation of any applicable zoning, building, health and safety code provisions.

Short-term vacation rental - means an accommodation for transient guests where, in exchange for compensation, a residential dwelling unit is provided for lodging for a period of time not to exceed thirty (30) consecutive days. Such use may or may not include an on-site manager. For the purposes of this definition, a residential dwelling shall include all housing types and shall exclude group living, hotel/motel, or other lodging uses.

Short-term vacation rental agent - means a natural person designated by the owner of a short-term vacation rental on the short-term vacation rental business license application. Such person shall be available for and responsive to contact at all times and someone who is customarily present at a location within the city for purposes of transacting business.

Short-term vacation rental occupants - means guests, tourists, lessees, vacationers or any other person who, in exchange for compensation, occupy a dwelling unit for lodging for a period of time not to exceed thirty (30) consecutive days.

439.3 Short-term vacation rental business license.

No person shall rent, lease or otherwise exchange for compensation all or any portion of a dwelling unit as short-term vacation rental, as defined in Section 439.2, without first obtaining a business license from the Revenues Manager and complying with the regulations contained in this section. No business license issued under this section may be transferred or assigned or used by any person other than the one to whom it is issued, or at any location other than the one for which it is issued.

439.4 Application for short-term vacation rental business license.

(a) Applicants for a short-term vacation rental business license shall submit, on an annual basis, an application for a short-term vacation rental business license to the Revenues Manager of the City of Georgetown. The business license application shall be furnished by the Revenues Manager or Zoning Administrator and accompanied by a non-refundable application fee as set forth in the City's business license fee ordinance. Such application should include:

1. The name, address, telephone number and/or email address of the owner(s) of record of the dwelling unit for which a license is sought. If such owner is not a natural person, the application shall identify all partners, officers and/or directors of any such entity, including personal contacts information;
2. The address of the unit to be used as a short-term vacation rental;
3. The name, address, telephone number and/or email address of the short-term vacation rental agent, which shall constitute his or her 24-hour contact information;
4. The owner's signature of sworn acknowledgement that he or she has received a copy of this section, has reviewed it and understands its requirements;
5. The owner's agreement to use his or her best efforts to assure that use of the premises by short-term vacation rental occupants will not disrupt the neighborhood, and will not interfere with the rights of neighboring property owners to the quiet enjoyment of their properties; and
6. Any other information that this chapter requires the owner to provide to the city as part of an application for a short-term vacation rental business license. The Zoning Administrator or his or her designee shall have the authority to obtain additional information from the applicant as necessary to achieve the objectives of this chapter.

(b) Attached to and concurrent with submission of the business license application described in this section, the owner shall provide:

1. A written exemplar agreement, which shall consist of the form of document to be executed between the owner and occupant(s) and which shall contain the following provisions:
   a. The occupant(s)' agreement, to abide by all of the requirements of this section, any other City of Georgetown ordinances, state and federal law and acknowledgement that his or her rights under the agreement may not be transferred or assigned to anyone else;
   b. The occupant(s)' acknowledgement that it shall be unlawful to allow or make any noise or sound that exceeds the limits set forth in Georgetown County's Noise Ordinance (Section 13.8-2);
   c. The occupant(s)' acknowledgement and agreement that they shall conform to the regulations stated in the City of Georgetown Zoning Ordinance, Article XI: Off-Street Parking.
   d. The occupant(s)' acknowledgement and agreement that they shall conform to the regulations stated in the 2015 International Property Maintenance Code on Overcrowding and Bedroom requirements (IPMC 404.4 & 404.5); and
   e. The occupant(s)' acknowledgement and agreement that violation of the agreement or this section may result in immediate termination of the agreement and eviction from the short-term vacation rental unit by the owner or agent, as well as the potential liability for payments of fines levied by the city.
2. Proof of the owner's current ownership of the short-term vacation rental unit;
3. Proof of property and liability insurance; and

4. A written certification from the short-term vacation rental agent that he or she agrees to perform the duties specified in Section 439.5(b).

439.5 Short-term vacation rental agent.
(a) The owner of a short-term vacation rental shall designate a short-term vacation rental agent on its application for a short-term vacation rental license. A property owner may serve as the short-term vacation rental agent. Alternatively, the owner may designate a natural person as his or her agent who is over age eighteen (18).
(b) The duties of the short-term vacation rental agent are to:

1. Be reasonably available to handle any problems arising from use of the short-term vacation rental unit;
2. Appear on the premises of any short-term vacation rental unit within one (1) hour following notification from the city of issues related to the use or occupancy of the premises. This includes, but is not limited to, notification that occupants of the short-term vacation rental unit have created unreasonable noise or disturbances, engaged in disorderly conduct or committed violations of the City of Georgetown Code of Ordinances and/or Zoning Ordinance or other applicable law pertaining to noise, disorderly conduct, overcrowding, consumption of alcohol or use of illegal drugs. Failure of the agent to timely appear to two or more complaints regarding violations may be grounds for penalties as set forth in the section. This is not intended to impose a duty to act as a peace officer or otherwise require the agent to place himself or herself in a perilous situation;
3. Receive and accept service of any notice of violation related to the use or occupancy of the premises; and
4. Monitor the short-term vacation rental unit for compliance with this section.

(c) An owner may change his or her designation of a short-term vacation rental agent temporarily or permanently; however there shall only be one such agent for a property at any given time. To change the designated agent, the owner shall notify the Zoning Administrator in writing of the new agent's identity, together with all information regarding such person as required by the applicable provisions of this section (539).

439.6 Grant or denial of application.
Review of an application shall be conducted in accordance with due process principles and shall be granted unless the applicant fails to meet the conditions and requirements of this section, or otherwise fails to demonstrate the ability to comply with local, state or federal law. Any false statements or information provided in the application are grounds for revocation, suspension and/or imposition of penalties, including denial of future applications.

439.7 Short-term vacation rental units.
(a) A copy of the short-term vacation rental business license shall be posted within the unit and include all of the following information:

1. The name and address of the short-term vacation rental owner and/or agent;
2. The business license number;
3. The maximum number of occupants allowed in the rental unit;
4. License effective and expiration date; and

(b) Short-term vacation rental units shall be properly maintained and regularly inspected by the owner to ensure continued compliance with applicable zoning, building, health and safety code provisions.

439.8 Short-term vacation regulation procedure.
(a) To ensure the continued application of the intent and purpose of this section, the Zoning Administrator of the city shall notify the owner of a short-term vacation rental unit of all instances in which nuisance behavior of the rental guest or the conduct of his or her short-term vacation rental unit occupant results in a citation for a code violation or other legal infraction.
(b) The Zoning Administrator shall maintain in each short-term vacation rental location file a record of all code violation charges, founded accusations and convictions occurring at or

relating to a short-term vacation rental unit. When a property owner has accumulated three (3) code violations for a particular property within a period of twelve (12) consecutive months, any pending certificates or applications shall be rejected or suspended for a period of twelve (12) consecutive months.

(c) If a short-term vacation rental unit owner has been cited and found to be in violation of any zoning, building, health or life safety code provision, the owner must demonstrate compliance with the applicable code prior to being eligible to receive a short-term vacation rental certificate.

(d) Citations for code violations and any other violation of the city code may be heard by the Zoning Administrator or Code Enforcer of the City of Georgetown.

(e) Violations of this section are subject to fines that can be found in the official records on file with the City Clerk, which shall not be waived or reduced and which may be combined with any other legal remedy available to the City.

(f) A person aggrieved by the city's decision to revoke, suspend or deny a short-term vacation rental certificate may appeal the decision to the Board of Zoning Appeals (BZA). The appeal must be filed with the Zoning Administrator in writing, within thirty (30) calendar days after the adverse action and it shall contain a concise statement of the reasons for the appeal. Timely filing of an appeal shall state the revocation, suspension or denial pending a decision by the BZA.

(g) The Board of Zoning Appeals shall consider the appeal within thirty (30) days after receipt by the zoning administrator of a request unless otherwise agreed in writing by the city and aggrieved party. All interested parties shall have the right to be represented by counsel, to present testimony and evidence, and to cross-examine witnesses. The BZA shall render a determination, which will constitute a final ruling on the application.

(h) Nothing in this section shall limit the city from enforcement of its code, state or federal law by any other legal remedy available to the city. Nothing in this section shall be construed to limit or supplant the power of any city inspector, deputy marshal or other duly empowered code official under the city's ordinances, rules and regulations and the authority granted under state law, as amended, to take necessary action, consistent with the law, to protect the public from property which constitutes a public nuisance or to abate a nuisance by any other lawful means of proceedings.

439.9 Taxes.

Short-term vacation rental unit owners are subject to state sales tax, city hospitality and accommodation taxes, business license fees and are liable for payment thereof as established by state law and the city code. The city may seek to enforce payment of all applicable taxes to the extent provided by law, including injunctive relief.

ATTEST:

Ann U. Mercer

Ann U. Mercer, City Clerk

Jack M. Scoville Jr.

Jack M. Scoville, Jr., Mayor

First Reading: 03/16/17

Second Reading: 04/20/17

Approved as to Form:

EFCrosby

Elise F. Crosby, City Attorney

441 Short-Term Vacation Rentals
Short-term vacation rentals are subject to the following requirements:

441.1 Intent; purpose.
It is the purpose of this section to protect the public health, safety and general welfare of individuals and the community at large; to monitor and provide reasonable means for citizens to mitigate impacts created by occupancy of short-term vacation units; and to implement rationally based, reasonably tailored regulations to protect the integrity of the city's neighborhoods.

441.2 Definitions; general provisions.
Business license - is a document executed by a short-term vacation owner certifying that the short-term vacation unit complies with applicable zoning, building, health and safety code provisions. No person shall allow occupancy or possession of any short-term vacation rental unit if the premises is in violation of any applicable zoning, building, health and safety code provisions.
Short-term vacation rental - means an accommodation for transient guests where, in exchange for compensation, a residential dwelling unit is provided for lodging for a period of time not to exceed thirty (30) consecutive days. Such use may or may not include an on-site manager. For the purposes of this definition, a residential dwelling shall include all housing types and shall exclude group living, hotel/motel, or other lodging uses.
Short-term vacation rental agent - means a natural person designated by the owner of a short-term vacation rental on the short-term vacation rental business license application. Such person shall be available for and responsive to contact at all times and someone who is customarily present at a location within the city for purposes of transacting business.
Short-term vacation rental occupants - means guests, tourists, lessees, vacationers or any other person who, in exchange for compensation, occupy a dwelling unit for lodging for a period of time not to exceed thirty (30) consecutive days.

441.3 Short-term vacation rental business license.
No person shall rent, lease or otherwise exchange for compensation all or any portion of a dwelling unit as short-term vacation rental, as defined in Section 441.2, without first obtaining a business license from the Revenues Manager and complying with the regulations contained in this section. No business license issued under this section may be transferred or assigned or used by any person other than the one to whom it is issued, or at any location other than the one for which it is issued.

441.4 Application for short-term vacation rental business license.
(a) Applicants for a short-term vacation rental business license shall submit, on an annual basis, an application for a short-term vacation rental business license to the Revenues Manager of the City of Georgetown. The business license application shall be furnished by the Revenues Manager or Zoning Administrator and accompanied by a non-refundable application fee as set forth in the City's business license fee ordinance. Such application should include:

1. The name, address, telephone number and/or email address of the owner(s) of record of the dwelling unit for which a license is sought. If such owner is not a natural person, the application shall identify all partners, officers and/or directors of any such entity, including personal contacts information;
2. The address of the unit to be used as a short-term vacation rental;
3. The name, address, telephone number and/or email address of the short-term vacation rental agent, which shall constitute his or her 24-hour contact information;
4. The owner's signature of sworn acknowledgement that he or she has received a copy of this section, has reviewed it and understands its requirements;
5. The owner's agreement to use his or her best efforts to assure that use of the premises by short-term vacation rental occupants will not disrupt the neighborhood, and will not

interfere with the rights of neighboring property owners to the quiet enjoyment of their properties; and

6. Any other information that this chapter requires the owner to provide to the city as part of an application for a short-term vacation rental business license. The Zoning Administrator or his or her designee shall have the authority to obtain additional information from the applicant as necessary to achieve the objectives of this chapter.

(b) Attached to and concurrent with submission of the business license application described in this section, the owner shall provide:

1. A written exemplar agreement, which shall consist of the form of document to be executed between the owner and occupant(s) and which shall contain the following provisions:
    a. The occupant(s)' agreement, to abide by all of the requirements of this section, any other City of Georgetown ordinances, state and federal law and acknowledgement that his or her rights under the agreement may not be transferred or assigned to anyone else;
    b. The occupant(s)' acknowledgement that it shall be unlawful to allow or make any noise or sound that exceeds the limits set forth in Georgetown County's Noise Ordinance (Section 13.8-2);
    c. The occupant(s)' acknowledgement and agreement that they shall conform to the regulations stated in the City of Georgetown Zoning Ordinance, Article XI: Off-Street Parking.
    d. The occupant(s)' acknowledgement and agreement that they shall conform to the regulations stated in the 2015 International Property Maintenance Code on Overcrowding and Bedroom requirements (IPMC 404.4 & 404.5); and
    e. The occupant(s)' acknowledgement and agreement that violation of the agreement or this section may result in immediate termination of the agreement and eviction from the short-term vacation rental unit by the owner or agent, as well as the potential liability for payments of fines levied by the city.
2. Proof of the owner's current ownership of the short-term vacation rental unit;
3. Proof of property and liability insurance; and
4. A written certification from the short-term vacation rental agent that he or she agrees to perform the duties specified in Section 441.5(b).

441.5 Short-term vacation rental agent.

(a) The owner of a short-term vacation rental shall designate a short-term vacation rental agent on its application for a short-term vacation rental license. A property owner may serve as the short-term vacation rental agent. Alternatively, the owner may designate a natural person as his or her agent who is over age eighteen (18).

(b) The duties of the short-term vacation rental agent are to:

1. Be reasonably available to handle any problems arising from use of the short-term vacation rental unit;
2. Appear on the premises of any short-term vacation rental unit within one (1) hour following notification from the city of issues related to the use or occupancy of the premises. This includes, but is not limited to, notification that occupants of the short-term vacation rental unit have created unreasonable noise or disturbances, engaged in disorderly conduct or committed violations of the City of Georgetown Code of Ordinances and/or Zoning Ordinance or other applicable law pertaining to noise, disorderly conduct, overcrowding, consumption of alcohol or use of illegal drugs. Failure of the agent to timely appear to two or more complaints regarding violations may be grounds for penalties as set forth in the section. This is not intended to impose a duty to act as a peace officer or otherwise require the agent to place himself or herself in a perilous situation;
3. Receive and accept service of any notice of violation related to the use or occupancy of the premises; and

4. Monitor the short-term vacation rental unit for compliance with this section.

(c) An owner may change his or her designation of a short-term vacation rental agent temporarily or permanently; however there shall only be one such agent for a property at any given time. To change the designated agent, the owner shall notify the Zoning Administrator in writing of the new agent's identity, together with all information regarding such person as required by the applicable provisions of this section (441).

441.6 Grant or denial of application.

Review of an application shall be conducted in accordance with due process principles and shall be granted unless the applicant fails to meet the conditions and requirements of this section, or otherwise fails to demonstrate the ability to comply with local, state or federal law. Any false statements or information provided in the application are grounds for revocation, suspension and/or imposition of penalties, including denial of future applications.

441.7 Short-term vacation rental units.

(a) A copy of the short-term vacation rental business license shall be posted within the unit and include all of the following information:

1. The name and address of the short-term vacation rental owner and/or agent;
2. The business license number;
3. The maximum number of occupants allowed in the rental unit;
4. License effective and expiration date; and

(b) Short-term vacation rental units shall be properly maintained and regularly inspected by the owner to ensure continued compliance with applicable zoning, building, health and safety code provisions.

441.8 Short-term vacation regulation procedure.

(a) To ensure the continued application of the intent and purpose of this section, the Zoning Administrator of the city shall notify the owner of a short-term vacation rental unit of all instances in which nuisance behavior of the rental guest or the conduct of his or her short-term vacation rental unit occupant results in a citation for a code violation or other legal infraction.

(b) The Zoning Administrator shall maintain in each short-term vacation rental location file a record of all code violation charges, founded accusations and convictions occurring at or relating to a short-term vacation rental unit. When a property owner has accumulated three (3) code violations for a particular property within a period of twelve (12) consecutive months, any pending certificates or applications shall be rejected or suspended for a period of twelve (12) consecutive months.

(c) If a short-term vacation rental unit owner has been cited and found to be in violation of any zoning, building, health or life safety code provision, the owner must demonstrate compliance with the applicable code prior to being eligible to receive a short-term vacation rental certificate.

(d) Citations for code violations and any other violation of the city code may be heard by the Zoning Administrator or Code Enforcer of the City of Georgetown.

(e) Violations of this section are subject to fines that can be found in the official records on file with the City Clerk, which shall not be waived or reduced and which may be combined with any other legal remedy available to the City.

(f) A person aggrieved by the city's decision to revoke, suspend or deny a short-term vacation rental certificate may appeal the decision to the Board of Zoning Appeals (BZA). The appeal must be filed with the Zoning Administrator in writing, within thirty (30) calendar days after the adverse action and it shall contain a concise statement of the reasons for the appeal. Timely filing of an appeal shall state the revocation, suspension or denial pending a decision by the BZA.

(g) The Board of Zoning Appeals shall consider the appeal within thirty (30) days after receipt by the zoning administrator of a request unless otherwise agreed in writing by the city and aggrieved party. All interested parties shall have the right to be represented by counsel, to present testimony and evidence, and to cross-examine witnesses. The BZA shall render a

determination, which will constitute a final ruling on the application.
(h) Nothing in this section shall limit the city from enforcement of its code, state or federal law by any other legal remedy available to the city. Nothing in this section shall be construed to limit or supplant the power of any city inspector, deputy marshal or other duly empowered code official under the city's ordinances, rules and regulations and the authority granted under state law, as amended, to take necessary action, consistent with the law, to protect the public from property which constitutes a public nuisance or to abate a nuisance by any other lawful means of proceedings.

441.9 Taxes.

Short-term vacation rental unit owners are subject to state sales tax, city hospitality and accommodation taxes, business license fees and are liable for payment thereof as established by state law and the city code. The city may seek to enforce payment of all applicable taxes to the extent provided by law, including injunctive relief.

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 2291

Council Meeting Date:	15 June 2017
Department:	Finance
Issue Under Consideration:	Motion to Approve an Ordinance to Amend the Water Utility Rates Contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges for the City of Georgetown, South Carolina - Effective July 1, 2017.
Amount Requested:	NA
Is Item in Current Budget?	NA
If no, please explain:	
Financial Impact:	Increase in revenue in the Water Fund to offset increased expenditures and infrastructure improvements.
Points to Consider:	Last water rate adjustment was in FY2014/2015.
Options:	Approve, Amend or Deny Rate Adjustment.
Staff Recommendations:	Approve Rate Adjustment.

Reviews:

Debra Bivens Completed 05/09/2017 11:43 AM

Paul Gardner Completed 05/09/2017 2:41 PM

Ann U. Mercer Completed 05/11/2017 8:46 AM

Georgetown City Council Completed 05/18/2017 5:30 PM

Attachments:

1. 1 Water Rate Ordinance (PDF)

MOTION TO APPROVE AN ORDINANCE TO AMEND THE WATER UTILITY RATES CONTAINED IN THE CITY CLERK'S OFFICIAL RECORD OF UTILITY RATES, DEPOSITS, AND MISCELLANEOUS FEES AND CHARGES FOR THE CITY OF GEORGETOWN, SOUTH CAROLINA - EFFECTIVE JULY 1, 2017.

AN ORDINANCE TO AMEND THE WATER UTILITY RATES CONTAINED IN THE CITY CLERK'S OFFICIAL RECORD OF UTILITY RATES, DEPOSITS, AND MISCELLANEOUS FEES AND CHARGES FOR THE CITY OF GEORGETOWN, SOUTH CAROLINA

WHEREAS, it is prudent and fiscally responsible for the City of Georgetown to periodically review established utility policies, and

WHEREAS, the provisions referred to above are contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges.

NOW, THEREFORE, BE IT ORDAINED by City Council of The City of Georgetown, South Carolina, that the water utility rates contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges be revised as follows:

Water Utility Rates

In-City Rates
In-City rates apply to all water service located within the City limits of the City of Georgetown.

Meter Size	Customer Charge	Usage Charge (Per Thousand Gallons)
0.75"	$ 11.50	2.63
1.00"	$ 19.16	2.63
1.50"	$ 38.21	2.63
2.00"	$ 61.15	2.63
3.00"	$ 114.71	2.63
4.00"	$ 191.25	2.63
6.00"	$ 382.36	2.63
8.00"	$ 688.32	2.63

Out-of-City Rates
Out-of-City rates apply to all water service located outside the City limits of the City of Georgetown.

Meter Size	Customer Charge	Usage Charge (Per Thousand Gallons)
0.75"	$ 23.00	5.26
1.00"	$ 38.33	5.26
1.50"	$ 76.42	5.26
2.00"	$ 122.30	5.26
3.00"	$ 229.43	5.26
4.00"	$ 382.49	5.26
6.00"	$ 764.72	5.26
8.00"	$ 1,376.63	5.26

The above customer charges, based upon nominal meter size, shall be the minimum charge each month. No allowance for usage is included in the customer charge.

PASSED

ATTEST:

Ann U Mercer, City Clerk

Jack M Scoville, Mayor

First Reading: 18 May 2017
Second Reading: 15 June 2017

Approved as to Form:

Elise F Crosby, City Attorney

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 2292

Council Meeting Date:	15 June 2017
Department:	Finance
Issue Under Consideration:	Motion to Approve an Ordinance to Amend the Wastewater Utility Rates Contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges for the City of Georgetown, South Carolina - Effective July 1, 2017
Amount Requested:	NA
Is Item in Current Budget?	NA
If no, please explain:	
Financial Impact:	Increase in revenue in the Wastewater Fund to offset increased expenditures and infrastructure improvements.
Points to Consider:	Last wastewater rate adjustment was in FY2014/2015.
Options:	Approve, Amend or Deny Rate Adjustment.
Staff Recommendations:	Approve Rate Adjustment.

Reviews:

Debra Bivens Completed 05/09/2017 11:52 AM

Paul Gardner Completed 05/09/2017 2:42 PM

Ann U. Mercer Completed 05/11/2017 8:48 AM

Georgetown City Council Completed 05/18/2017 5:30 PM

Attachments:

1. 1 Wastewater Rate Ordinance (PDF)

MOTION TO APPROVE AN ORDINANCE TO AMEND THE WASTEWATER UTILITY RATES CONTAINED IN THE CITY CLERK'S OFFICIAL RECORD OF UTILITY RATES, DEPOSITS, AND MISCELLANEOUS FEES AND CHARGES FOR THE CITY OF GEORGETOWN, SOUTH CAROLINA - EFFECTIVE JULY 1, 2017

AN ORDINANCE TO AMEND THE WASTEWATER UTILITY RATES CONTAINED IN THE CITY CLERK'S OFFICIAL RECORD OF UTILITY RATES, DEPOSITS, AND MISCELLANEOUS FEES AND CHARGES FOR THE CITY OF GEORGETOWN, SOUTH CAROLINA

WHEREAS, it is prudent and fiscally responsible for the City of Georgetown to periodically review established utility policies, and

WHEREAS, the provisions referred to above are contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges.

NOW, THEREFORE, BE IT ORDAINED by City Council of The City of Georgetown, South Carolina, that the wastewater utility rates contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges be revised as follows:

Wastewater Utility Rates

In-City Rates

In-City rates apply to all wastewater service located within the City limits of the City of Georgetown.

Meter Size	Customer Charge	Usage Charge (Per Thousand Gallons)
0.75"	$ 17.00	3.40
1.00"	$ 26.94	3.40
1.50"	$ 53.89	3.40
2.00"	$ 85.32	3.40
3.00"	$ 160.17	3.40
4.00"	$ 266.44	3.40
6.00"	$ 531.37	3.40
8.00"	$ 954.99	3.40

Out-of-City Rates

Out-of-City rates apply to all wastewater service located outside the City limits of the City of Georgetown.

Meter Size	Customer Charge	Usage Charge (Per Thousand Gallons)
0.75"	$ 34.00	6.80
1.00"	$ 53.88	6.80
1.50"	$ 107.78	6.80
2.00"	$ 170.64	6.80
3.00"	$ 320.34	6.80
4.00"	$ 532.88	6.80
6.00"	$ 1,062.74	6.80
8.00"	$ 1,909.98	6.80

The above customer charges, based upon nominal meter size, shall be the minimum charge each month. No allowance for usage is included in the customer charge.

PASSED

ATTEST:

Ann U Mercer, City Clerk

Jack M Scoville, Mayor

First Reading: 18 May 2017
Second Reading: 15 June 2017

Approved as to Form:

Elise F Crosby, City Attorney

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 2293

Council Meeting Date:	15 June 2017
Department:	Finance
Issue Under Consideration:	Motion to Approve an Ordinance to Amend the Stormwater Utility Rates Contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges for the City of Georgetown, South Carolina - Effective July 1, 2017
Amount Requested:	NA
Is Item in Current Budget?	NA
If no, please explain:	
Financial Impact:	Increase in revenue in the Stormwater Fund to offset increased expenditures and infrastructure improvements.
Points to Consider:	Last stormwater rate adjustment was in FY2006/2007. The City intend to develop a Stormwater Plan to address infrastructure improvements.
Options:	Approve, Amend or Deny Rate Adjustment.
Staff Recommendations:	Approve Rate Adjustment.

Reviews:

Debra Bivens Completed 05/09/2017 1:29 PM

Paul Gardner Completed 05/09/2017 2:39 PM

Ann U. Mercer Completed 05/11/2017 8:50 AM

Georgetown City Council Completed 05/18/2017 5:30 PM

Attachments:

1. 1 Stormwater Rate Ordinance (PDF)

MOTION TO APPROVE AN ORDINANCE TO AMEND THE STORMWATER UTILITY RATES CONTAINED IN THE CITY CLERK'S OFFICIAL RECORD OF UTILITY RATES, DEPOSITS, AND MISCELLANEOUS FEES AND CHARGES FOR THE CITY OF GEORGETOWN, SOUTH CAROLINA - EFFECTIVE JULY 1, 2017

AN ORDINANCE TO AMEND THE STORMWATER UTILITY RATES CONTAINED IN THE CITY CLERK'S OFFICIAL RECORD OF UTILITY RATES, DEPOSITS, AND MISCELLANEOUS FEES AND CHARGES FOR THE CITY OF GEORGETOWN, SOUTH CAROLINA

WHEREAS, it is prudent and fiscally responsible for the City of Georgetown to periodically review established utility policies, and

WHEREAS, the provisions referred to above are contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges.

NOW, THEREFORE, BE IT ORDAINED by City Council of The City of Georgetown, South Carolina, that the Stormwater utility rates contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges be revised as follows:

Stormwater Utility Rates

Residential Rates

Residential rates shall apply to a private residence or an individual family apartment. Residential rates are not applicable for structures designed for short-term occupancy such as bed and breakfast establishments and overnight boarding houses. Such structures shall be subject to commercial rates. Fees billed each month for residential lots with more than a single-family use shall be based on a residential equivalency unit (REU) equal to the number of electric or water meters, whichever is greater.

Monthly fee for residential shall be equal to: $6.00 per REU

Commercial Rates

Commercial rates shall apply to commercial and all other users not qualifying for residential rates. One acre of commercial, industrial, nonprofit, public, or semipublic property shall be equal to 6.3 REU's or Residential Equivalency Units. Accordingly, fees will be assessed at a standard rate per REU, as determined by City Council. Any commercial property less than one acre shall be considered one acre when computing the fee.

Monthly fee for commercial shall be equal to: $6.00 per REU

PASSED this 15th day of June, 2017

ATTEST:

Ann U Mercer, City Clerk

Jack M Scoville, Mayor

First Reading: 18 May 2017
Second Reading: 15 June 2017

Approved as to Form:

Elise F Crosby, City Attorney

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 2296

Council Meeting Date:	15 June 2017
Department:	Finance
Issue Under Consideration:	Motion to Approve First Reading of An Ordinance to Amend the Miscellaneous Utility Fees and Charges Contained in the City Clerk's Official Record to Change Wastehauler Fees to $30/500gals.
Amount Requested:	NA
Is Item in Current Budget?	NA
If no, please explain:	
Financial Impact:	Increase Revenue in the Wastewater Fund to offset existing expenditures. The adjustment to this rate class was to take place over a two year period (FY2016/17 and FY2017/18).
Points to Consider:	Treatment of this waste is higher concentrated than normal wastewater that we collect in our system.
Options:	Approve, Amend or Deny Rate Adjustment.
Staff Recommendations:	Approve Rate Adjustment.

Reviews:

Debra Bivens Completed 05/09/2017 3:06 PM

Paul Gardner Completed 05/09/2017 3:09 PM

Ann U. Mercer Completed 05/11/2017 8:58 AM

Georgetown City Council Completed 05/18/2017 5:30 PM

Attachments:

1. 1 Wastehauler Rate Ordinance (PDF)

MOTION TO APPROVE FIRST READING OF AN ORDINANCE TO AMEND THE MISCELLANEOUS UTILITY FEES AND CHARGES CONTAINED IN THE CITY CLERK'S OFFICIAL RECORD TO CHANGE WASTEHAULER FEES TO $30/500GALS.

AN ORDINANCE TO AMEND MISCELLANEOUS UTILITY FEES AND CHARGES CONTAINED IN THE CITY CLERK'S OFFICIAL RECORD OF UTILITY RATES, DEPOSITS, AND MISCELLANEOUS FEES AND CHARGES FOR THE CITY OF GEORGETOWN, SOUTH CAROLINA

WHEREAS, it is prudent and fiscally responsible for the City of Georgetown to periodically review established fees and charges; and

WHEREAS, City Council has previously adopted certain provisions addressing applicability of miscellaneous fees and charges to City utility customers; and

WHEREAS, the provisions referred to above are contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges.

NOW, THEREFORE, BE IT ORDAINED by City Council of the City of Georgetown, South Carolina, that the miscellaneous fees and charges contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges be revised as follows:

Amendments:

Waste Haulers Fees **$30.00 per 500 gallons**

The effective date of this amendment: July 1, 2017.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

____________________	____________________
Ann U Mercer City Clerk	Jack M Scoville, Jr Mayor

APPROVED AS TO FORM:

____

First Reading:	May 18, 2017	Elise F Crosby
Second Reading:	June 15, 2017	City Attorney

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 2298

Council Meeting Date:	15 June 2017
Department:	Finance
Issue Under Consideration:	Motion to approve first reading of an ordinance to Establish an Application Fee for the Rehabilitation Property Tax Assessment for historic and low and moderate income rental properties in the amount of $150 for Residential and $300 for Commercial Property Owners.
Amount Requested:	NA
Is Item in Current Budget?	NA
If no, please explain:	
Financial Impact:	NA
Points to Consider:	This fee will be charged for each application for inspection of rehabilitation work before final certification is granted.
Options:	Approve, Disapprove or Amend.
Staff Recommendations:	Approve.

Reviews:

Debra Bivens Completed 05/09/2017 3:35 PM

Paul Gardner Completed 05/10/2017 5:09 PM

Ann U. Mercer Completed 05/11/2017 8:59 AM

Georgetown City Council Completed 05/18/2017 5:30 PM

Attachments:

1. 1 ORDINANCE BAILEY BILL FEES II (PDF)

MOTION TO APPROVE FIRST READING OF AN ORDINANCE TO ESTABLISH AN APPLICATION FEE FOR THE REHABILITATION PROPERTY TAX ASSESSMENT FOR HISTORIC AND LOW AND MODERATE INCOME RENTAL PROPERTIES IN THE AMOUNT OF $150 FOR RESIDENTIAL AND $300 FOR COMMERCIAL PROPERTY OWNERS.

AN ORDINANCE TO ESTABLISH AN APPLICATION FEE FOR THE REHABILITATION PROPERTY TAX ASSESSMENT TO BE CONTAINED IN THE CITY CLERK'S OFFICIAL RECORD OF UTILITY RATES, DEPOSITS AND MISCELLANEOUS FEES AND CHARGES

WHEREAS, Georgetown City Council has adopted a Rehabilitation Property Tax Assessment to encourage the rehabilitation and restoration of historic and low and moderate income rental properties; promote community development and redevelopment; encourage sound community planning; and promote the general health, safety, and welfare of the community; and

WHEREAS, it is prudent and fiscally responsible for the City of Georgetown to periodically establish rates, deposits, fees and charges; and

WHEREAS, the City desires to establish a fair and equitable Fee to accompany each application for the Rehabilitation Property Tax Assessment to recover costs associated with the preliminary certification, final certification, and inspection of rehabilitation work.

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Georgetown, South Carolina that the following fees be established:

$150.00 Application Fee for Residential Property Owners
$300.00 Application Fee for Commercial Property Owners

PASSED by City Council duly assembled this 15th day of June, 2017.

ATTEST:

______________________________ ______________________________
Ann U. Mercer, City Clerk Jack M. Scoville, Jr., Mayor

First Reading: May 18, 2017
Second Reading: June 15, 2017

Approved as to Form:

____
Elise F. Crosby, City Attorney

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 2299

Council Meeting Date:	15 June 2017
Department:	Finance
Issue Under Consideration:	Motion to Approve an Ordinance to Adopt a Budget and Raise Revenue for The City of Georgetown, South Carolina for Fiscal Year Ending June 30, 2018.
Amount Requested:	NA
Is Item in Current Budget?	NA
If no, please explain:	
Financial Impact:	NA
Points to Consider:	NA
Options:	
Staff Recommendations:	

Reviews:

Debra Bivens Completed 05/10/2017 3:41 PM

Paul Gardner Completed 05/10/2017 5:08 PM

Ann U. Mercer Completed 05/11/2017 9:34 AM

Georgetown City Council Completed 05/18/2017 5:30 PM

Attachments:

1. 1 Budget Ordinance 17-18-Second Reading (PDF)
2. 2 BudgetByOrganization05092017 (PDF)

MOTION TO APPROVE AN ORDINANCE TO ADOPT A BUDGET AND RAISE REVENUE FOR THE CITY OF GEORGETOWN, SOUTH CAROLINA FOR FISCAL YEAR ENDING JUNE 30, 2018.

AN ORDINANCE TO ADOPT A BUDGET AND RAISE REVENUE FOR THE CITY OF GEORGETOWN, SOUTH CAROLINA FOR THE FISCAL YEAR ENDING JUNE 30, 2018

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GEORGETOWN, SOUTH CAROLINA:

SECTION 1. That this Ordinance was adopted by the Georgetown City Council by a positive majority vote.

SECTION 2. That this Ordinance is enacted in order to comply with Section 6-1-320 of the South Carolina Code, 1976 (as amended), following public notice of a public hearing and meeting held on June 15, 2017, at 5:30 pm in the City Municipal Court Courtroom with public input duly noted.

SECTION 3. That the proposed budget with proposed estimated revenue for payment thereof, as prepared and as contained in and shown by an archived copy on file in the office of the Municipal Clerk, and available for public inspection, which copy is incorporated herein by reference, is hereby adopted and made a part hereof. The budget as shown therein is balanced as to receipts and disbursements in the total sum of $35,022,339.

SECTION 4. That for the fiscal year 2017/2018, a tax of 95.0 mills upon every dollar of the value of all taxable property, real and personal, within the corporate limits of the City of Georgetown be and the same is hereby imposed and levied for the purposes of: (1) defraying the ordinary current expenses of the government of the City of Georgetown for the year 2017/2018; (2) paying the floating indebtedness of said City, if any, during the year 2017/2018; (3) paying interest on the indebtedness of the City of Georgetown, past due or that may become due during the year 2017/2018; provided, however, that pursuant to the provisions of S.C. Code of 1976, Section 12-37-2640, the millage applied by the County Auditor in calculating taxes on motor vehicles licensed during 2017/2018 shall be the millage applicable to other taxable property within the City (i.e., .950 mills). In addition, a debt millage of 4 mills will be assessed for Fire Department Equipment Purchase.

SECTION 5. That to facilitate operations, there shall be established and maintained a General Fund, Enterprise Funds, and other appropriate funds, in such amounts as are provided for in the budget aforesaid, as hereby adopted or as hereafter modified pursuant to law.

SECTION 6. That the City Administrator is hereby authorized to administer the budget and to transfer appropriations within and between departments of each fund if necessary to achieve the goals of the budget. However, no such transfer shall (a) be made from one fund to another fund established pursuant to Section (2) above, or (b) conflict with any previously adopted policy of the City Council. Any change in the budget which would increase or decrease the total of all authorized expenditures must be approved by City Council.

SECTION 7. That if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by valid judgment or decree of any Court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this Ordinance, which remaining parts shall be considered as severable and shall continue in full force and effect.

SECTION 8. That this ordinance shall take effect, following its first and second reading and adoption, in the manner required by law, effective as of and from July 1, 2017, and shall continue in effect during the next twelve (12) months of the fiscal year 2017/2018.

SECTION 9. In the event that unforeseen expenditures become necessary during the budget year, and such expenditures would cause appropriations of a fund to be exceeded in total, an ordinance amending the original budget will be necessary to appropriate additional funds.

SECTION 10. In accordance with the provisions of Governmental Accounting Standards Board Statement No. 54, "Fund Balance Reporting and Governmental Fund Balance Definitions", the City hereby commits $1,500,000 ("Committed Fund Balance") from the General Fund for Disaster Recovery. Spending for disaster recovery expenditures may occur as approved by City Council.

SECTION 11. Respecting the City's Combined Public Utility System (the "System"), the City maintains its Water Fund, Wastewater Fund and Electric Fund for the collection of revenues derived from each component piece of the System (collectively, the "Funds"). For purposes of the City's outstanding combined public utility system revenue bonds (the "Bonds"), the revenues of the System and amounts on deposit in the Funds are all pledged as security for the Bonds. In keeping with the City's Master Bond Ordinance dated July 28, 2011, as amended on August 20, 2015 and for purposes of the City's Fiscal Year 2018 Budget, the City Council hereby finds and determines, as a fact and after appropriate investigation, as follows:

- The Fiscal Year 2018 Budget appropriates sufficient revenues within the Funds to pay the principal of and interest on all Bonds secured by revenues of the System as and when they become due and payable in one or more bond and interest redemption funds (a.k.a "debt service funds").

- The Fiscal Year 2018 Budget appropriates sufficient revenues within the Funds to provide for the payment of all expenses of administration and operation of the System, as well as such expenses for maintenance as may be necessary to preserve the System in good repair and working order. These appropriations are made to the Funds into multiple accounts, organized by department and line items that collectively serve as the "operation and maintenance fund."

- The City maintains within its Funds an account described generally as the "depreciation expense". Within the Funds there exists:

  - "Depreciation Accounts" that are restricted for purposes of funding depreciation of the respective portions of the System. The Fiscal Year 2018 Budget appropriates $660,300 to the Water Depreciation Account, $863,570 to the Wastewater Depreciation Account and $453,770 to the Electric Depreciation Account. In addition, the Fiscal Year 2018 Budget appropriates through multiple line items in excess of $10.2 million to fund capital improvements for depreciating infrastructure. Upon advice of the City Administrator, and as supported by capital improvement plans prepared by the City's engineers, the Council hereby finds and declares that such appropriations are sufficient to build up a reserve for depreciation of the System.

Based on the current levels of funding in the Depreciation Accounts and various capital funding appropriations in the Fiscal Year 2018 Budget, the Council believes that the City's depreciation and contingency fund is adequately and appropriately funded.

- After giving effect to the funding described above, the budgeted revenues for the System exceed the budgeted expenses for the System by an amount of not less than $1,400,000. Accordingly, the Council hereby determines and finds, as a fact and based on the information described above, that the amount of $1,400,000 shall be considered surplus revenues of the System and are hereby budgeted for discretionary transfer to the General Fund.

PASSED by City Council duly assembled this 15th day of June, 2017.

ATTEST:

Ann U Mercer, City Clerk

Jack M Scoville, Jr, Mayor

First Reading: 18 May 2017
Second Reading: 15 June 2017

Approved as to Form:

Elise F Crosby, City Attorney

City of Georgetown

Preliminary FY 2017/18 Annual Budget by Orginization Report

Summary

	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	2017 Estimated Amount	2018 Department Requested	2018 City Administrator (1)	2018 City Administrator (2)	2018 Coun Approval
Fund: 0010 General Fund								
Revenue								
0010.00 - General Fund,Revenue	$8,651,088.08	$8,804,312.40	$8,451,078.00	$8,950,569.00	$8,496,403.00	$10,792,812.00	$10,777,409.00	$10,777,409.
Revenue Totals	$8,651,088.08	$8,804,312.40	$8,451,078.00	$8,950,569.00	$8,496,403.00	$10,792,812.00	$10,777,409.00	$10,777,409.
Expenditures								
0010.01 - General Fund,Administration	$296,634.94	$285,119.34	$294,841.00	$324,824.00	$345,825.00	$312,825.00	$336,203.00	$336,203.
0010.01.02 - General Fund,Administration,Mayor and Council	$232,411.32	$205,601.06	$212,402.00	$227,072.00	$232,370.00	$247,370.00	$247,990.00	$247,990.
0010.04 - General Fund,Finance	$315,547.86	$282,635.64	$295,077.00	$268,114.00	$265,390.00	$268,390.00	$271,782.00	$271,782.
0010.05.05 - General Fund,Police,Police Staff Services	$3,213,572.89	$2,906,447.09	$2,964,181.00	$3,141,667.00	$3,320,345.00	$3,223,345.00	$3,218,205.00	$3,218,205.
0010.05.07 - General Fund,Police,Victim's Advocate	$54,458.71	$51,419.53	$56,448.00	$56,720.00	$57,489.00	$57,489.00	$57,614.00	$57,614.
0010.05.26 - General Fund,Police,Grants	$17,283.33	$25,518.26	$19,600.00	$19,600.00	$20,700.00	$20,700.00	$20,700.00	$20,700.
0010.05.28 - General Fund,Police,Safe Streets	$4,185.51	$3,446.34	$6,625.00	$6,625.00	$0.00	$0.00	$0.00	$0.
0010.09 - General Fund,Housing and Community Dev.	$377,626.25	$442,178.94	$466,672.00	$476,217.00	$482,021.00	$482,021.00	$483,442.00	$483,442.
0010.10 - General Fund,Municipal Court	$183,119.98	$179,964.94	$186,757.00	$179,869.00	$188,757.00	$188,757.00	$189,525.00	$189,525.
0010.10.06 - General Fund,Municipal Court,Victim's Advocate	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.
0010.11 - General Fund,Fire	$2,371,092.38	$2,381,664.96	$2,411,421.00	$2,510,247.00	$2,543,385.00	$4,334,773.00	$4,310,080.00	$4,310,080.
0010.12 - General Fund,Public Works	$1,241,966.42	$1,104,225.22	$1,033,137.00	$1,056,508.00	$1,064,025.00	$1,036,025.00	$1,030,200.00	$1,030,200.
0010.13 - General Fund,Information Technology	$14,036.36	$30,968.46	$400.00	$0.00	$0.00	$0.00	$429.00	$429.
0010.14 - General Fund,Fleet Services	$25,704.35	($38,624.53)	$670.00	$0.00	$0.00	$0.00	$922.00	$922.
0010.20 - General Fund,General Government	$537,750.50	$545,952.62	$472,377.00	$624,377.00	$560,177.00	$560,177.00	$549,377.00	$549,377.
0010.21 - General Fund,Debt Service	$0.00	$0.00	$30,470.00	$0.00	$60,940.00	$60,940.00	$60,940.00	$60,940.
Revenue Totals:	$8,651,088.08	$8,804,312.40	$8,451,078.00	$8,950,569.00	$8,496,403.00	$10,792,812.00	$10,777,409.00	$10,777,409.
Expenditure Totals	$8,885,390.80	$8,406,517.87	$8,451,078.00	$8,891,840.00	$9,141,424.00	$10,792,812.00	$10,777,409.00	$10,777,409.
Fund Total: General Fund	($234,302.72)	$397,794.53	$0.00	$58,729.00	($645,021.00)	$0.00	$0.00	$0.
Fund: 0011 Debt Service								
Revenue								
0011.00 - Debt Service,Revenue	$1,503.77	$19.02	$128,778.00	$128,778.00	$0.00	$128,000.00	$128,000.00	$128,000.
Revenue Totals	$1,503.77	$19.02	$128,778.00	$128,778.00	$0.00	$128,000.00	$128,000.00	$128,000.
Expenditures								
0011.21 - Debt Service,Debt Service	$0.00	$0.00	$128,778.00	$128,778.00	$0.00	$128,000.00	$128,000.00	$128,000.
Revenue Totals:	$1,503.77	$19.02	$128,778.00	$128,778.00	$0.00	$128,000.00	$128,000.00	$128,000.
Expenditure Totals	$0.00	$0.00	$128,778.00	$128,778.00	$0.00	$128,000.00	$128,000.00	$128,000.
Fund Total: Debt Service	$1,503.77	$19.02	$0.00	$0.00	$0.00	$0.00	$0.00	$0.
Fund: 0012 Capital Projects Reserve Fund								
Revenue								
0012.00 - Capital Projects Reserve Fund,Revenue	$0.00	$0.00	$733,535.00	$784,000.00	$0.00	$342,808.00	$1,142,808.00	$1,142,808.
Revenue Totals	$0.00	$0.00	$733,535.00	$784,000.00	$0.00	$342,808.00	$1,142,808.00	$1,142,808.

City of Georgetown

Preliminary FY 2017/18 Annual Budget by Orginization Report

Summary

	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	2017 Estimated Amount	2018 Department Requested	2018 City Administrator (1)	2018 City Administrator (2)	2018 Coun Approval
Expenditures								
0012.00 - Capital Projects Reserve Fund,Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.
0012.26 - Capital Projects Reserve Fund,Special Projects	$0.00	$482,849.71	$733,535.00	$784,228.00	$284,808.00	$342,808.00	$1,142,808.00	$1,142,808.
Revenue Totals:	$0.00	$0.00	$733,535.00	$784,000.00	$0.00	$342,808.00	$1,142,808.00	$1,142,808.
Expenditure Totals	$0.00	$482,849.71	$733,535.00	$784,228.00	$284,808.00	$342,808.00	$1,142,808.00	$1,142,808.
Fund Total: Capital Projects Reserve Fund	$0.00	($482,849.71)	$0.00	($228.00)	($284,808.00)	$0.00	$0.00	$0.
Fund: 0018 State and Local Grants								
Revenue								
0018.00 - State and Local Grants,Revenue	$3,994.60	$6,000.00	$6,000.00	$0.00	$0.00	$6,000.00	$6,000.00	$6,000.
Revenue Totals	$3,994.60	$6,000.00	$6,000.00	$0.00	$0.00	$6,000.00	$6,000.00	$6,000.
Expenditures								
0018.70 - State and Local Grants,State and Local Grants	$3,994.60	$4,000.00	$6,000.00	$0.00	$0.00	$6,000.00	$6,000.00	$6,000.
Revenue Totals:	$3,994.60	$6,000.00	$6,000.00	$0.00	$0.00	$6,000.00	$6,000.00	$6,000.
Expenditure Totals	$3,994.60	$4,000.00	$6,000.00	$0.00	$0.00	$6,000.00	$6,000.00	$6,000.
Fund Total: State and Local Grants	$0.00	$2,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.
Fund: 0020 State Accommodations Tax								
Revenue								
0020.00 - State Accommodations Tax,Revenue	$121,334.89	$122,879.13	$105,175.00	$105,500.00	$110,500.00	$110,500.00	$110,500.00	$110,500.
Revenue Totals	$121,334.89	$122,879.13	$105,175.00	$105,500.00	$110,500.00	$110,500.00	$110,500.00	$110,500.
Expenditures								
0020.33 - State Accommodations Tax,State Accommodations Tax	$92,466.66	$121,548.34	$105,175.00	$106,000.00	$0.00	$110,500.00	$110,500.00	$110,500.
Revenue Totals:	$121,334.89	$122,879.13	$105,175.00	$105,500.00	$110,500.00	$110,500.00	$110,500.00	$110,500.
Expenditure Totals	$92,466.66	$121,548.34	$105,175.00	$106,000.00	$0.00	$110,500.00	$110,500.00	$110,500.
Fund Total: State Accommodations Tax	$28,868.23	$1,330.79	$0.00	($500.00)	$110,500.00	$0.00	$0.00	$0.
Fund: 0022 Local Hospitality/ATax								
Revenue								
0022.00 - Local Hospitality/ATax,Revenue	$864,783.27	$919,670.13	$1,172,944.00	$910,000.00	$875,000.00	$1,608,712.00	$1,894,130.00	$1,894,130.
Revenue Totals	$864,783.27	$919,670.13	$1,172,944.00	$910,000.00	$875,000.00	$1,608,712.00	$1,894,130.00	$1,894,130.
Expenditures								
0022.08 - Local Hospitality/ATax,Winyah Auditorium	$6,812.30	$40,907.87	$4,910.00	$8,398.00	$7,368.00	$7,368.00	$7,368.00	$7,368.
0022.23 - Local Hospitality/ATax,Old Hospitality Fees	$260,379.40	$112,448.02	$508,000.00	$210,500.00	$758,000.00	$760,500.00	$1,010,500.00	$1,010,500.
0022.24 - Local Hospitality/ATax,New Hospitality Fees	$117,969.52	$334,658.54	$422,482.00	$443,482.00	$436,500.00	$635,082.00	$670,500.00	$670,500.
0022.29 - Local Hospitality/ATax,Kaminski House	$194,671.16	$205,561.17	$237,552.00	$205,124.00	$15,762.00	$205,762.00	$205,762.00	$205,762.
Revenue Totals:	$864,783.27	$919,670.13	$1,172,944.00	$910,000.00	$875,000.00	$1,608,712.00	$1,894,130.00	$1,894,130.
Expenditure Totals	$579,832.38	$693,575.60	$1,172,944.00	$867,504.00	$1,217,630.00	$1,608,712.00	$1,894,130.00	$1,894,130.
Fund Total: Local Hospitality/ATax	$284,950.89	$226,094.53	$0.00	$42,496.00	($342,630.00)	$0.00	$0.00	$0.
Fund: 0030 Electric Utility Fund								

City of Georgetown

Preliminary FY 2017/18 Annual Budget by Orginization Report

Summary

	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	2017 Estimated Amount	2018 Department Requested	2018 City Administrator (1)	2018 City Administrator (2)	2018 Coun Approval
Revenue								
0030.00 - Electric Utility Fund,Revenue	$13,385,129.92	$11,928,302.02	$12,735,255.00	$11,801,230.00	$12,754,500.00	$12,983,841.00	$12,992,193.00	$12,992,193.
Revenue Totals	$13,385,129.92	$11,928,302.02	$12,735,255.00	$11,801,230.00	$12,754,500.00	$12,983,841.00	$12,992,193.00	$12,992,193.
Expenditures								
0030.19 - Electric Utility Fund,Electric	$12,655,413.79	$11,963,033.47	$12,734,034.00	$12,149,462.00	$12,884,961.00	$12,982,620.00	$12,990,972.00	$12,990,972.
0030.36 - Electric Utility Fund,Fiber Optics	$1,220.52	$1,220.51	$1,221.00	$1,221.00	$1,221.00	$1,221.00	$1,221.00	$1,221.
Revenue Totals:	$13,385,129.92	$11,928,302.02	$12,735,255.00	$11,801,230.00	$12,754,500.00	$12,983,841.00	$12,992,193.00	$12,992,193.
Expenditure Totals	$12,656,634.31	$11,964,253.98	$12,735,255.00	$12,150,683.00	$12,886,182.00	$12,983,841.00	$12,992,193.00	$12,992,193.
Fund Total: Electric Utility Fund	$728,495.61	($35,951.96)	$0.00	($349,453.00)	($131,682.00)	$0.00	$0.00	$0.
Fund: 0031 Water Utility Fund								
Revenue								
0031.00 - Water Utility Fund,Revenue	$2,458,679.66	$1,896,105.37	$2,509,440.00	$1,980,500.00	$1,972,000.00	$2,511,060.00	$2,515,861.00	$2,515,861.
Revenue Totals	$2,458,679.66	$1,896,105.37	$2,509,440.00	$1,980,500.00	$1,972,000.00	$2,511,060.00	$2,515,861.00	$2,515,861.
Expenditures								
0031.15 - Water Utility Fund,Water Distribution	($633,740.93)	$888,015.81	$1,076,855.00	$1,060,927.00	$1,109,722.00	$1,156,382.00	$1,156,265.00	$1,156,265.
0031.16 - Water Utility Fund,Filtration	$2,653,266.41	$1,344,436.91	$1,301,825.00	$1,200,003.00	$1,362,058.00	$1,354,678.00	$1,354,093.00	$1,354,093.
0031.41 - Water Utility Fund,General & Administrative	$6,689.03	$5,561.68	$0.00	($4,125.00)	$5,128.00	$0.00	$5,303.00	$5,303.
0031.42 - Water Utility Fund,Engineering Services	$0.00	$0.00	$185,760.00	$0.00	$0.00	$0.00	$200.00	$200.
Revenue Totals:	$2,458,679.66	$1,896,105.37	$2,509,440.00	$1,980,500.00	$1,972,000.00	$2,511,060.00	$2,515,861.00	$2,515,861.
Expenditure Totals	$2,026,214.51	$2,238,014.40	$2,564,440.00	$2,256,805.00	$2,476,908.00	$2,511,060.00	$2,515,861.00	$2,515,861.
Fund Total: Water Utility Fund	$432,465.15	($341,909.03)	($55,000.00)	($276,305.00)	($504,908.00)	$0.00	$0.00	$0.
Fund: 0032 Wastewater Fund								
Revenue								
0032.00 - Wastewater Fund,Revenue	$3,939,247.62	$3,116,248.21	$3,113,904.00	$3,254,000.00	$3,301,600.00	$3,370,403.00	$3,440,279.00	$3,440,279.
Revenue Totals	$3,939,247.62	$3,116,248.21	$3,113,904.00	$3,254,000.00	$3,301,600.00	$3,370,403.00	$3,440,279.00	$3,440,279.
Expenditures								
0032.18 - Wastewater Fund,Wastewater Collections	$1,198,194.65	$1,168,951.04	$1,165,309.00	$1,111,107.00	$1,282,114.00	$1,282,114.00	$1,286,784.00	$1,286,784.
0032.34 - Wastewater Fund,Regional Wastewater Plant	$1,440,499.06	$1,226,891.85	$1,528,380.00	$1,480,912.00	$1,540,207.00	$1,543,707.00	$1,608,913.00	$1,608,913.
0032.34.17 - Wastewater Fund,Regional Wastewater Plant,Wastewater Treatment	$541,089.27	$538,667.61	$545,215.00	$542,282.00	$544,582.00	$544,582.00	$544,582.00	$544,582.
Revenue Totals:	$3,939,247.62	$3,116,248.21	$3,113,904.00	$3,254,000.00	$3,301,600.00	$3,370,403.00	$3,440,279.00	$3,440,279.
Expenditure Totals	$3,179,782.98	$2,934,510.50	$3,238,904.00	$3,134,301.00	$3,366,903.00	$3,370,403.00	$3,440,279.00	$3,440,279.
Fund Total: Wastewater Fund	$759,464.64	$181,737.71	($125,000.00)	$119,699.00	($65,303.00)	$0.00	$0.00	$0.
Fund: 0033 Stormwater Utility Fund								
Revenue								
0033.00 - Stormwater Utility Fund,Revenue	$503,679.68	$526,154.20	$911,811.00	$518,000.00	$505,000.00	$989,978.00	$992,698.00	$992,698.
Revenue Totals	$503,679.68	$526,154.20	$911,811.00	$518,000.00	$505,000.00	$989,978.00	$992,698.00	$992,698.
Expenditures								
0033.40 - Stormwater Utility Fund,Storm Water Utlity Exp.	$882,206.46	$888,677.21	$911,811.00	$979,999.00	$1,179,978.00	$989,978.00	$992,698.00	$992,698.

City of Georgetown

Preliminary FY 2017/18 Annual Budget by Orginization Report

Summary

	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	2017 Estimated Amount	2018 Department Requested	2018 City Administrator (1)	2018 City Administrator (2)	2018 Coun Approval
Revenue Totals:	$503,679.68	$526,154.20	$911,811.00	$518,000.00	$505,000.00	$989,978.00	$992,698.00	$992,698.
Expenditure Totals	$882,206.46	$888,677.21	$911,811.00	$979,999.00	$1,179,978.00	$989,978.00	$992,698.00	$992,698.
Fund Total: Stormwater Utility Fund	($378,526.78)	($362,523.01)	$0.00	($461,999.00)	($674,978.00)	$0.00	$0.00	$0.
Fund: 0035 Waste Management Fund								
Revenue								
0035.00 - Waste Management Fund,Revenue	$913,785.18	$903,688.09	$872,909.00	$984,100.00	$918,100.00	$953,340.00	$954,981.00	$954,981.
Revenue Totals	$913,785.18	$903,688.09	$872,909.00	$984,100.00	$918,100.00	$953,340.00	$954,981.00	$954,981.
Expenditures								
0035.31 - Waste Management Fund,Residential Sanitation	$929,575.66	$838,813.21	$872,909.00	$963,156.00	$953,340.00	$953,340.00	$954,981.00	$954,981.
Revenue Totals:	$913,785.18	$903,688.09	$872,909.00	$984,100.00	$918,100.00	$953,340.00	$954,981.00	$954,981.
Expenditure Totals	$929,575.66	$838,813.21	$872,909.00	$963,156.00	$953,340.00	$953,340.00	$954,981.00	$954,981.
Fund Total: Waste Management Fund	($15,790.48)	$64,874.88	$0.00	$20,944.00	($35,240.00)	$0.00	$0.00	$0.
Fund: 0086 Seized and Forfeited								
Revenue								
0086.00 - Seized and Forfeited,Revenue	$13,516.19	$35,241.11	$33,000.00	$31,000.00	$2,000.00	$67,480.00	$67,480.00	$67,480.
Revenue Totals	$13,516.19	$35,241.11	$33,000.00	$31,000.00	$2,000.00	$67,480.00	$67,480.00	$67,480.
Expenditures								
0086.05 - Seized and Forfeited,Police	$10,380.69	$14,894.34	$33,000.00	$33,250.00	$67,280.00	$67,480.00	$67,480.00	$67,480.
Revenue Totals:	$13,516.19	$35,241.11	$33,000.00	$31,000.00	$2,000.00	$67,480.00	$67,480.00	$67,480.
Expenditure Totals	$10,380.69	$14,894.34	$33,000.00	$33,250.00	$67,280.00	$67,480.00	$67,480.00	$67,480.
Fund Total: Seized and Forfeited	$3,135.50	$20,346.77	$0.00	($2,250.00)	($65,280.00)	$0.00	$0.00	$0.
Revenue Grand Totals:	$30,856,742.86	$28,258,619.68	$30,773,829.00	$29,447,677.00	$28,935,103.00	$33,864,934.00	$35,022,339.00	$35,022,339.
Expenditure Grand Totals:	$29,246,479.05	$28,587,655.16	$30,953,829.00	$30,296,544.00	$31,574,453.00	$33,864,934.00	$35,022,339.00	$35,022,339.
Net Grand Totals:	$1,610,263.81	($329,035.48)	($180,000.00)	($848,867.00)	($2,639,350.00)	$0.00	$0.00	$0.

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 2319

Council Meeting Date:	15 June 2017
Department:	Administration
Issue Under Consideration:	Motion to Approve Employee Handbook Revisions
Amount Requested:	NA
Is Item in Current Budget?	NA
If no, please explain:	NA
Financial Impact:	An additional two holidays per year and increased per diem rates in accordance with the state standard rates
Points to Consider:	The City's Employee Handbook had not been comprehensively reviewed since 2004. Many policies needed to be updated and/or added to ensure federal, state and City compliance. These revisions will take effect July 1, 2017.
Options:	1. Approve handbook revisions 2. Do Not Approve handbook revisions
Staff Recommendation:	Approve handbook revisions

Reviews:

Paul Gardner Completed 06/07/2017 12:59 PM
Ann U. Mercer Completed 06/07/2017 2:55 PM
Georgetown City Council Pending 06/15/2017 5:30 PM

Attachments:

1. 1 2017-06-01 Handbook revisions (PDF)

HANDBOOK REVISIONS

June 1, 2017

Suzanne Abed-El-Latif, Human Resources Manager

HANDBOOK REVISIONS

- Handbook was last reviewed in 2004
- City Handbook was sent to the MASC Labor Attorney, Kevin Sturm, who reviewed each policy and modified as necessary.
- Reviewed all changes during phone conference with HR
- General Changes throughout handbook
  - *Any policy that mentioned the terms "sick time", "vacation time", or "annual leave" has been changed to "general leave"*
  - *Overall re-wording of policies to sound more cohesive and readable*
  - *Replaced the term "Personnel" with "Human Resources" (department, director, etc.)*
  - *Removed any redundant verbiage*
    - Ex: "Employee's, including supervisors, who are determined to have violated this policy will be subject to serious disciplinary action up to and including termination, ~~commensurate with the seriousness of the conduct.~~

FILLING OF VACANCIES (4)

- Removed - ~~If a probationary employee is required to attend a formal training program of five or more days in length, which is conducted outside the City, the period of such training shall not be counted as time in service toward completion of the probationary period.~~

NEPOTISM (5)
Copied from MASC Model Handbook

- Employees in the same immediate family will not be employed or continue to be employed if one directly or indirectly supervises another, has responsibility for reviewing the work of the other family member or interacts with another in the handling of money or compensation. For purposes of this policy, immediate family includes spouse, parent, child, grandparent, grandchild, brother, sister, parent in-law, grandparent in-law, brother in-law, and sister in-law. Step relatives are considered family members under this policy when the employee and the step-relative have lived together regularly in the same household. Elected officials and members of the immediate family of elected officials of the City are not eligible for full time City employment.
- If employees become related by marriage and create a situation prohibited by this policy, one of the employees must give up his position. If the employee cannot choose which of them it will be, the employee having the lowest budgeted annual compensation will be removed. The City will make an effort to find another position for removed employees, but the City does not guarantee the result of such an effort.
- Unrelated employees residing together in an apparently romantic relationship (such as domestic partner, co-habitant or significant other) will be treated as being within the immediate family of each other for the purposes of this policy.
- Situations not specifically addressed in this policy that, in the City's opinion, create a conflict of interest or give the appearance of a conflict of interest, will be handled at the City's discretion. Only the City Administrator, with the approval of the Mayor has the authority to make an exception to this policy.

LEAVE OF ABSENCE (6)

- Re-worded Physical Disability & Personal Leave to mimic Labor Lawyer's policy.
- An employee who has completed his initial probation (and any extension thereof) may request a leave of absence for up to 12 weeks when unable to work because of sickness, pregnancy, or injury on or off the job. Such an employee may also apply for leave of absence for personal reasons. Personal leaves are granted only at the discretion of the Administrator upon recommendation by the employee's department head. Employees still in their probation periods who are absent for more than five consecutive scheduled workdays because of any physical disability are generally terminated, but are eligible for rehire. The circumstances of each employee situation will be reviewed by the Administrator before termination.
- Employees are requested to apply for leaves of absence as far in advance of need as is possible, but an employee may be placed on leave status without application when the circumstances warrant such action.
- Physical disability leaves begin on the first day of absence.
- After the employee has exhausted their general leave time, as a general rule, an employee on leave of absence is not entitled to wages or fringe benefits and does not accrue fringe benefits. Certain exceptions may be established by law.
- Employees on leave of absence may not engage in other employment.
- Employees desiring to return to work from an unpaid leave of absence should notify the Administrator in writing at least ten (10) days prior to their desired date of return. If the City of Georgetown finds that the employee is fit to resume his duties, the employee may be recalled to his former job if a vacancy exists which is to be filled. If no such vacancy exists, the employee may be recalled to any job in which there is a vacancy which is to be filled and for which he is qualified. If no such vacancy exists at the time the employee desires to return to work, the employee's leave of absence may be continued. Any employee who has not been reinstated within six (6) months following the commencement of a leave of absence is generally terminated. This action does not affect the employee's eligibility to be considered for hire as a new employee at some future time. The circumstances of each employee situation will be reviewed by the Administrator before termination.

OFFICIAL HOLIDAYS (7)

- Added - Good Friday
- Amended - Three days at Christmas – ~~two days when Christmas falls on Friday through Monday~~
  - *Example for 2017 - City will observe Christmas Eve on Friday, 12/22/2017 , Christmas Day on Monday, 12/25/2017 and the day after on Tuesday, 12/26/2017.*
  - *Mirrors the County & State's holiday listing*
  - *Makes a total of 13 holidays observed each year*

- Added - All Police & Fire Department employees who are required to work on the holiday when the actual holiday falls on a weekend but the observed day is on the next business day, will receive the holiday pay for the actual day worked as long as it does not exceed the total amount of days allowed by the City for that holiday.
  - *Example: 2016 – Christmas fell on Sunday 12/25/2016. However, the City observed Christmas on Monday 12/26/2016. The police shift that worked Friday 12/23 – Sunday 12/25 or the Fire Shift that worked on Sunday 12/25 would not have received any holiday pay due to the fact that they technically did not work on the City observed holiday…*

TRAVEL & SUBSISTENCE ALLOWANCE (9)

- Added - If it becomes necessary for the City employee to use his/her own vehicle on City business, he/she will be reimbursed at a rate of equivalent to that allowed by the Internal Revenue Services. However, if there is a City vehicle available for an employee to use but they choose to drive their own personal vehicle, they will be reimbursed only half of the mileage for the trip.
- Added - Employees shall be paid a daily meal allowance per day while on official City business away from Georgetown for an entire workday or more. Per diem rates will be paid in accordance to the current standard South Carolina Federal Per Diem Rates (removed old rates for breakfast, lunch and dinner).

VEHICLE MANAGEMENT PROGRAM (10)

- Added: Fleet gas cards for City vehicles
  - *Each Fleet Gas Card will contain the City's Fleet Gas Account number, prefix number, card number (different for each card), expiration date and specific City vehicle tag and asset number.*
  - *Fleet Gas Cards are to remain in their assigned vehicles at* **ALL TIMES**. *Gas cards should never be removed from the assigned vehicles unless they are being used to purchase gas. Each card contains specific vehicle identification information and should only be used for* **that** *vehicle. There is no need to keep receipts from vehicle fuel purchases. All purchases are automatically logged into the Fleet Management FuelNet System.*
  - *Each department will have a MISCELLANEOUS gas card for fuel purchases for Non-Vehicle Equipment. Employees will need to keep receipts when using a Department MISCELLANEOUS card and indicate which piece of equipment it was used for.*
  - *When using a vehicle, employees should always verify that the correct gas card is in the vehicle before use. If there is no gas card or there is the incorrect gas card in a vehicle, employees must* **immediately** *report it to their supervisor.*
  - *Employees must immediately report a lost or stolen gas card to their supervisor/department, who should then report it to the Fleet Superintendent.*
  - *All employees are responsible for remembering their driver pin numbers. Driver pin numbers are the only way an employee can use the gas card. Driver pin numbers are unique to each employee therefore there is absolutely* **no** *sharing of pin numbers amongst employees. If an employee forgets their pin number, they are to contact their department or HR to retrieve it.*
  - *Employee's personal use of the City's Fleet Gas Cards is* **strictly prohibited**. *Any employee who violates this policy will be subject to disciplinary action, up to and including termination.*
  - *A Driver Guide with instructions on how to use the gas cards will be distributed with all cards and should remain in the vehicles with the gas cards. There is a WEX Connect Mobile App that can be downloaded to an IPHONE or ANDROID to quickly find fuel locations in our area that accept our fleet gas cards, as well as maps and directions and current fuel prices. Employees are encouraged to utilize this tool. Employees can also visit this link to find locations - http://www.wexinc.com/accepting-locations/*
  - *Reports of fuel usage by driver pin number, vehicle card number and department will be reviewed monthly by the Fleet Superintendent and each department in order to verify invoice amounts and identify any irregularities.*

- Amended: Only those City employees with a valid ~~South Carolina~~ State driver's license may operate City owned vehicles.

EMPLOYEE / POLICE DEPARTMENT DRUG USE AND DRUG TESTING / EMPLOYEE ALCOHOL USE AND ALCOHOL TESTING (14,15,16)

- Added - All City employees will be subject to drug testing by urinalysis (or any other methodology deemed appropriate by the City) where "particularized suspicion" of drug use in violation of this policy exists or under other lawful conditions.
- Added - Particularized suspicion can result from various types of employee behavior. The following is a list of some examples of when particularized suspicion is deemed to exist:
- Amended - Require the employee to submit to unannounced follow-up drug or alcohol testing for a period not to exceed ~~five~~ two years.
- Removed (POLICE)- ~~Effective immediately, all promotion applicants may be required to pass a drug test before being considered for a promotion to a position which is subject to random testing. ("Promotion" is defined as the assignment of an employee from one established position to a different established position having a higher rate of pay.)~~
- Removed (POLICE)- ~~Employee Assistance Program section as Police Department employees are not eligible to use EAP for drug use.~~
- Added - The City shall terminate a probationary employee and any employee in a safety sensitive position to include all sworn police officers and firefighter/EMTs who violates this policy.

WORKER'S COMPENSATION / LIGHT DUTY POLICY 19

- The purpose of this policy is to ensure employees are aware of work-related and non-work related injury policies.
- Added - Employees injured outside of employment with the City that as a result, will need to miss work time or be on restricted duty, must report all related information to their supervisor. All medical information should be sent to the Human Resources Department.
- Added - Family Medical Leave will run concurrently with lost time due to a worker's compensation injury or a non-work related injury.
- Added - Employees who miss time due to a non-work related injury will need to fill out the necessary leave forms with their department per the parameters of the City's General Leave policy (#28). Employees will be placed on Family Medical Leave if necessary. All necessary Family Medical Leave forms will be processed through the Human Resources Department.
- Amended - Light/Modified duty means services to the city ~~which are normally performed by employees or contractors~~ other than an employee's regular position or work that is less than the full scope of the employee's essential job functions per their job description
- Added - Assignment of Light/Modified Duty – The City will not create light duty assignments, but will attempt to identify and assign work the employee can perform based on light duty tasks that are available and the parameters of the employee's injury. If there is light duty available in the employee's department, that assignment will be considered first. If light duty is not available in the employee's department, Human Resources will assign the employee to another department that has light duty assignments available. In this case, employees must conform to any additional workplace regulations of the department in which the light duty assignment exists. The Human Resources Department will maintain a light/modified duty task bank submitted by all departments. Light duty may be assigned by the employee's Department Head, Human Resources or the City Administrator. In the event that there are more employees seeking light duty than there are available light duty assignments, the City reserves the right to give preference to an employee who has a work-related injury.
- Duration of Light/Modified Duty – All light/modified duty must be approved by the City Administrator. Light/modified duty will be available for a maximum of 180 calendar days per disability. An employee may apply for an extension of light/modified duty. The extension of light/modified duty shall be granted at the discretion of the City Administrator. If a light duty assignment runs out, the affected employee will be placed on Family Medical Leave

PAYMENT OF WAGES (21)

- Added - COMPENSATION
- The City believes in rewarding employees for both their years of continuous service and exceptional performance through longevity and merit raises. The City will distribute longevity and merit raises at the start of each new fiscal year (July 1st) based on the funding the City has to allocate towards raises.
- Longevity: The City recognizes that it must attract and retain top talent by rewarding loyalty and inspiring new or potential employees to see that the City values experience and perseverance. Longevity raises will be based on total years of service with the City.
- The ultimate goal of the City is to have employees reach the 40th percentile of their salary range in their current position after a certain amount of years. Once an employee has reached this threshold of a salary range, they will receive half of their longevity raise allocation per year hereafter.
- Merit: The City acknowledges that hard working employees should be incentivized for performing above standards. Performance evaluations are completed to allow employees to receive feedback on their performance and a chance for supervisors and employees to exchange ideas, improvements, constructive criticism, and praises. Merit raises will be based on scores from performance evaluations completed for the prior calendar year for all regular employees. Probationary employees will need to have their evaluation completed prior to June 1st in order to be eligible for merit raises for the next fiscal year.
- Merit percent allocations will be determined by a standard deviation formula of scores by department. Percent allocations will normally range from one (1) to three (3) percent but may be changed due to availability of funding each year.
- All raises will be effective in either the first or second payroll of July, depending on which pay period the July 1st date falls.

ATTENDANCE & ELECTRONIC TIME RECORDING POLICY(22)

- Amended - Formerly known as Electronic Time Clock (E-TIME) Policy
- Removed - "badge" term when referencing clocking in and out
- Added - The purpose of this policy is to establish clear expectations to employees regarding time and attendance. Punctual and regular attendance is an essential responsibility of each City employee. The City recognizes the need for employees to be absent from work due to illness, planned vacations, appointments, bereavement, etc. However, it is also the responsibility of the City to provide excellent and continuous service to its residents and customers, which cannot be achieved without adequate staff. The City has obligations under multiple laws to maintain accurate attendance and time records with regard to its employees. In an effort to facilitate its record keeping responsibilities, the City has implemented an electronic time clock system (E-TIME) for tracking employee attendance and hours worked. Every City employee has important individual responsibilities with regard to attendance, record keeping, and the use of the City's electronic time clock system.
- Added - Definitions
  - *Exempt Employee – Pursuant to the FLSA, exempt employees do not receive overtime pay or compensatory time off for those hours worked over 40 in a workweek. Exempt employees are expected to work whatever hours are necessary to satisfactorily perform their job responsibilities without regard to the number of hours worked.*
  - *Fair Labor Standards Act (FLSA) – The FLSA of 1938 as amended establishes minimum wage, overtime pay, exemptions from overtime, recordkeeping, and timekeeping standards.*
  - *Nonexempt Employee – Employees classified as nonexempt receive hourly wages. Nonexempt employees must be compensated either overtime or compensatory time for all hours worked over 40 hours in a workweek. Special overtime rules exist for non-exempt law enforcement and fire service personnel.*
  - *Tardiness – When an employee fails to report to work at his / her scheduled starting time and / or return to duty promptly at any point during the normal schedule (e.g. lunch) without supervisory approval.*
  - *Unscheduled Absence – Absence for which the employee has not received pre-approval.*

ATTENDANCE & ELECTRONIC TIME RECORDING POLICY(22)

- Added – Attendance Policy
- Authorized Absence – Occurs when all of the following conditions are met:
  - *The employee provides advance notice to the supervisor compliant with the City's General Leave Policy (28), or in the case of an emergency or sudden illness, the employee has notified their supervisor or Department Head within 30 minutes of their scheduled start time.*
  - *The employee's supervisor has approved the absence.*
  - *With the exception of pre-approved FMLA, Worker' Compensation or other unpaid leave, the employee has sufficiently accrued leave time to cover the absence.*
- Excessive Absences – Excessive absences exist when an employee's absence from work, whether authorized or not, has an adverse effect on the department's ability to complete normal work requirements, or provide normal services. The employee's frequent absences render the employee unavailable for work, thus creating a hardship on the department. Such absences do not include pre-approved general leave, Family Medical Leave, jury duty, worker's compensation, bereavement leave, etc. However, leave for Family Medical Leave and Jury Duty should be scheduled with the employee's department and any updates or deviations from the schedule should be reported to department immediately. In cases where there is a pattern of excessive, unauthorized or unscheduled absences, additional time and documentation restrictions such as a physician's excuse will be required of the employee for requesting and obtaining leave approval, or the employee will be subject to disciplinary action up to and including termination.
- Added - Attendance Procedure
- If an employee is going to be absent (unplanned) or tardy for work, they must notify their Supervisor or Department Head within 30 minutes of their scheduled start time or it will be marked as an unscheduled absence.
- If an employee is absent from work for three consecutive days without any contact with their supervisor, department head or Human Resources, they will be considered to have abandoned their position and be terminated from employment.

REHIRING OF FORMER EMPLOYEES (23)

- Updated in accordance with PEBA - Return-to-work rules for SCRS & PORS members changed January 2, 2013. To return to work after you retire, you must first have a complete, bona fide severance or termination of employment. After 30 days of retirement, you may be hired by an employer covered by one of the retirement systems administered by PEBA. For Class Two members, the TERI period counts toward the 30-day break requirement. If you return to covered employment sooner than 30 consecutive calendar days after retirement, your monthly annuity will be suspended while you remain employed by a covered employer. A severance from employment is required at the end of the TERI program before a member may receive his accumulated benefits or return to covered employment.
- Added in accordance with PEBA - In accordance with PEBA, former employees who retire before the age 62 and return to covered employment, will be subject to a $10,000 per year earnings limitation. These retirees are eligible to earn up to $10,000 per year from covered employment and continue to receive their retirement annuity. If they continue covered employment after earning more than $10,000 in a calendar year, their monthly annuity will be suspended for the remainder of that year. The $10,000 earnings limitation applies regardless of age when returning to covered employment. For example, if an employee retires at age 58 with 30 years of service and return to covered employment when they are 63 years old, they would still be subject to the $10,000 earnings limitation since they retired before the age of 62.
- Changed - Consistent with City's General Leave Policy, the City pays terminating employees the cash value of half of accumulated but unused ~~annual~~ general leave, provided the employee satisfies the requisite conditions for receiving such payment.
- Removed - ~~Consistent with City policy, the City does not under any circumstances compensate terminating employees for accumulated but unused sick leave. Former employees who are rehired by the City shall return with a "zero" sick leave balance. Former employees who are rehired by the City shall return with a "zero" annual leave balance. All former employees shall not be permitted to utilize prior length of service credit for annual leave and sick leave purposes (and shall be treated as brand new employees for sick and annual leave accumulation purposes).~~
  - *City does not have sick leave anymore and above information can be summed up in amended statement below*
- Added - All former employees rehired will be treated as a new hire in regards to general leave and longevity.
- Removed - ~~Current employees who previously retired under either the PORS or SCRS retirement options, and who returned to employment prior to the adoption of this policy, will be allowed to retain their current pay, vacation and sick leave balances.~~
  - *Unnecessary grandfather clause to keep in since this policy has been in effect since 2009*

RETIREE INSURANCE COVERAGE (26)

- To be eligible for City-funded retiree insurance benefits, an employee must:
    - be eligible for benefits under the S.C. Retirement Systems and fully retire with the City of Georgetown
    - have at least twenty (20) years of continuous service

GENERAL LEAVE POLICY (28)

- Added– If a regular employee is hired with significant experience for their position and is in a situation where they are leaving a considerable amount of accrued leave time from another employer, the City may offer up to one week (40 hours) of general leave for the employee to use after they have successfully completed their probationary period. This decision will be at the sole discretion of the City.
- Added - If an employee who received up to one week of general leave upon hire leaves employment within two years, the original amount of general leave given upon hire will not be eligible for pay out.

LEAVE DONATION POLICY (29)

- Amended– Employees who donate general leave hours must be employed with the City of Georgetown for a minimum of 1 year. ~~Employees must donate at the time the policy has been approved or after they have completed one year of employment to be eligible.~~ Employees can donate and join the pool each June for the next fiscal year. ~~Employees are allowed to depart from the program during the month of June but will not be permitted to rejoin at a later date.~~ Employees must re-donate hours each June in order to remain the pool year after year. If an employee does not donate one year, they will not be in the pool for that next fiscal year but can re-join the following year..
- Added -The maximum amount of hours that can be requested/given to an employee is up to 160 hours, depending on the available balance of the pool, circumstance of the request and discretion of the City Administrator.
- Removed - Requests for donations of general leave time must be approved by ~~Safety and Wellness Committee~~, Human Resources, the employee's Department Head and City Administrator.

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

Meeting: 06/15/17 05:30 PM
Department: Police Department
Category: Report
Prepared By: Johnnie Deas
Initiator: Kelvin Waites
Sponsors:
DOC ID: 2320

SCHEDULED

MONTHLY REPORT (ID # 2320)

GPD - June 2017 Report

MAYOR
JACK, M. SCOVILLE, Jr.

POLICE CHIEF
KELVIN WAITES

City of Georgetown
POLICE DEPARTMENT
OFFICE 843-545-4300
FAX 843-520-5848

June 8, 2017

Honorable Mayor Jack M. Scoville, Jr.
And the Members of City Council
City of Georgetown, South Carolina

Dear Mayor Scoville and Council Members:

The Following is a list of activities that the police were involved in during the month of May 2017:

During the month of May the Georgetown Police department sent 28 survey letters to the citizens who had some type of contact with an employee from the department. Out of 28 letters the department received 3 responses: 2 positive and one negative.

On May 4th the entire police department had their blood drawn for our annual physical assessment to make sure that everyone is physically fit and able to participate with our Physical Fitness test.

On May 6th the Georgetown Police Department worked the March for Babies event at East Bay Park. No problems were noted.

On May 9th Chief Waites met with the command staff at the Georgetown Police Department regarding splitting the City of Georgetown into sectors for the officers to be responsible for a specific area. This will increase our response time and assist the police department in getting to know its' citizens better. The police department will continue to move forward with this project.

On May 10th the Georgetown Police Department held a hiring process to fill one police officer vacancy.

On May 11th Chief Waites met with Ms. Alma White at the county courthouse regarding a large event that was going to take place at Howard Auditorium. We discussed what roll the police department would play in making visitors and citizens from out of town feel safe during the event.

2222 Highmarket Street
Georgetown, S.C. 29440

Honorable Mayor and City Council Members
June 8, 2017
Page Two

On May 12th – 14th the Georgetown Police Department worked the Art Walk on Front Street. It was well attended and no problems were noted.

On May 15th Chief Waites had the honor of awarding Maya Morris, a senior at Georgetown High School, the first annual Courtney Baynes Dorsey Memorial Scholarship in the amount of ($500). Maya will be attending the University of South Carolina in the fall.

On May 16th the Command Staff from the Georgetown Police Department attended a luncheon at the Solicitor's Office. The purpose of the luncheon was to show off possible court house dogs that would assistant citizens if needed.

On May 17th officers at the Georgetown Police Department went through a series of test to make sure that they were fit enough for our physical finest. This test tested strength and conditioning which consisted of a stress test, EKG, pushups, sit ups, and a series of other exercises.

On May 17th Chief Waites spoke with Mrs. Moultrie from the West End Association regarding the police department putting on a defensive tactics class for young ladies going to college for the first time. This class will be at the police department on July 22nd. This class is being put on at the request of the community.

On May 24th Chief Waites was the speaker for the Solicitor's Officer Project Lead program. It was a graduation of 5th graders from McDonald Elementary who were graduating from a 20 week leadership course put on by the Solicitor's Office.

On May 24th Chief Waites, Officer Teresa Walker, and Victim's Advocate Chanda Robinson participated with a community forum at Dickerson A.M.E. Church.

Sincerely,

K. G. Wait

Kelvin Waites
Chief of Police
KW: pc

Attachments

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

Meeting: 06/15/17 05:30 PM
Department: Municipal Court
Category: Report
Prepared By: Cindy Owens

SCHEDULED

Initiator: Cindy Owens
Sponsors:

MONTHLY REPORT (ID # 2315)

DOC ID: 2315

May 2017 Municipal Court Report

Municipal Court Report
May 2017

Cases Disposed

Disposition	# of Cases Disposed	Fine Amounts
Paid	52	$9,820.39
Served Time	14	$ 19,602.22
Scheduled Time Payment	32	$ 15,256.37
NRVC	21	$ 2,795.00
Bench Warrant	14	$ 9,645.00
Parking Tickets Paid	5	$ 90.00
Nolle Prosequi/Dismissed/ Not Guilty	84	
Transferred to General Sessions Court	63	
Voided	1	
Fine Suspended	3	$ 2,790.00
Total	289	$59,998.98

Actual fine revenue collected in May	$39,532.71
Bond hearings held	25
Warrants Prepared	60
Bench Warrants Issued	47
Payments posted	179
Tickets entered	278
Expungements processed	84
Cases Filed & scheduled for court	289
Tickets transmitted to DMV	212
Juror notices prepared	0

Municipal Court Report
May 2017

Throughout the month of May, 82 defendants were seen in bond court with a total of 141 charges.

Jury trials were held May 8 - 12. There were 46 cases on the docket. They were disposed in the following manner: Conditonal discharge - 3, Dismissed - 8, Trials - 4, Continued to next term - 17, Pled Guilty - 12, Pre-trial intervention - 2.

New carpet was installed in the court office, judge's chambers and the hallway behind the judge's bench.

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 06/15/17 05:30 PM
Department: Fire Department
Category: Report
Prepared By: Amy Skidmore
Initiator: Charles W. Cribb
Sponsors:
DOC ID: 2313

MONTHLY REPORT (ID # 2313)

May 2017 Fire Report

The FIRE Report

A monthly report of Fire Department activities to City Council

JUNE 2017

Fire Prevention Bureau

	2017 MAY
Inspections	99
Violations Found	63
Buildings without Violations	44
Buildings Cleared of Violations	18
Violations Corrected	25
Violations Not Corrected	6
3rd Party Inspection Review	1

Assemblies Inspected:	20
Business Inspected:	39
Educational Buildings Inspected:	4
Hazardous Buildings Inspected:	1
Factories Inspected:	0
Institutional Inspected:	0
Mercantile Inspected:	33
Residential Inspected:	0
Storage Buildings Inspected:	2

Construction Meetings:	0
Plans Review:	2
Test Conducted:	0
Compliance Issues:	3
Complaints Reviewed:	1
Business License:	8
Citation Issued:	0

Public Education

Programs	4
Participants	712

Suppression Division

A Brief Look at Emergency Responses

MAY 2017

1. One Medical Call; One MVA; Two Public Service Calls
2. Eight Medical Calls; One Alarm Activation; Three Public Service Calls
3. Six Medical Calls; One Grass Fire; Two Public Service Calls
4. Six Medical Calls; Two MVA's; One Power Line Down; One Trash Fire; One Scorch Burn
5. Seven Medical Calls; Three Public Service Calls
6. Nine Medical Calls; Three Public Service Calls
7. Three Medical Calls; One MVA; One Public Service Call
8. Six Medical Calls; Three Public Service Calls
9. Seven Medical Calls; One Alarm Activation; One MVA; One Police Matter; One Animal Rescue; Four Public Service Calls
10. Nine Medical Calls; One Alarm Activation; One MVA; Two Public Service Calls
11. Seven Medical Calls; One MVA; Five Public Service Calls
12. Five Medical Calls; Two MVA's; Two Public Service Calls
13. Ten Medical calls; One Gas Spill; One Public Service Call
14. Three Medical Calls
15. Six medical Calls; Four MVA's; One Public Service Call
16. Eight Medical Calls; One Alarm Activation; One Gas Spill; Three Public Service Calls
17. Seven Medical Calls; Two MVA's; Two Public Service Calls
18. Three Medical Calls; One Mutual Aid Call; Two Public Service Call
19. Eight Medical Calls; One MVA; Three Public Service Calls
20. Nine Medical Calls
21. Twelve Medical Calls
22. Four Medical Calls; One Alarm Activation; Three Public Service Calls
23. Seven Medical Calls; One MVA; Three Public Serviice Calls
24. Eight Medical Calls; One Power Line Down; Three Public Service Calls
25. Six Medical Calls; Three MVA's; Two Public Service Calls
26. Ten Medical Calls; One Structure Fire; Two Public Service Calls
27. Six Medical Calls; One System Malfunction
28. Two Medical Calls; One False Call; One Public Service Call
29. Five Medical Calls; One Public Service Calls
30. Ten Medical Calls; One Assist Public Agency; Three Public Service Calls
31. Four Medical Calls; One MVA; One False Alarm; Three Public Service Calls

Page Two

Total Call Volume	MAY 2017	MAY 2016	Year to Date 2017	Year to Date 2016
As defined by the National Fire Incident Report System				
Fires	4	5	20	16
Rescue Calls/EMS	221	209	962	782
Hazardous Conditions	48	47	212	203
Service Calls	29	25	175	141
Good Intent Calls	11	10	44	46
False Alarms	9	14	63	60
Weather/Flood	0	0	0	1
Special Incident Type	6	7	37	38
Total Calls	328	317	1513	1287

Save/Loss Analysis

	Losses	Property Values
MAY 2017	$ 55,000	$ 105,000
MAY 2016	$ 14,650	$ 83,600
Year to Date	$ 344,501	$ 8,017,100

Property values are estimates based on the Georgetown County Assessor's Office 2006 Market Values.

Mutual Aid Calls

	MAY	YTD
To Georgetown County Fire	0	2
To Midway Fire	0	2
To other Departments	0	3
From Georgetown County Fire	1	3
From Midway	0	3
From other Departments	1	1

	MAY	YTD
Staff Training Hours	1124.50	5291.92

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 06/15/17 05:30 PM
Department: Public Works
Category: Report
Prepared By: Natrona Simmons
Initiator: Tim Chatman
Sponsors:
DOC ID: 2316

MONTHLY REPORT (ID # 2316)

May 2017 Public Works Department Report

MAY, 2017
PUBLIC WORKS DEPT.
CITY COUNCIL MONTHLY REPORT

RESIDENTIAL SANITATION

1. Crews completed work orders requests for roll-out carts repairs, new roll out cart deliveries and/or replacements; recycle bins; and collected yard waste, brown and white goods.
2. Crews collected yard waste, brown and white goods, dead animals along city right of ways.
3. Delivered roll out carts, barricades and tents for special events and emergency assistance.

STREETS and GROUND MAINTENANCE

1. Grounds Maintenance Crews supported residential sanitation crews with garbage collections.
2. Crews completed work orders for sidewalk, curbside collections and street maintenance.
3. Grounds Maintenance completed maintenance of City Parks, Welcome Sign areas and right of ways.

Drawer 939
Georgetown, SC 29442

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 06/15/17 05:30 PM
Department: Fleet Services
Category: Report
Prepared By: Glenn Dixon
Initiator: Glenn Dixon
Sponsors:
DOC ID: 2314

MONTHLY REPORT (ID # 2314)

May 2017 Fleet Services Report

FLEET SERVICES DEPARTMENT

MAY 2017 MONTHLY REPORT

• Repairs	55
• PM Services	7
• Tires repaired or replaced	32
• Services past due	26

Drawer 939
Georgetown, SC 29442

Drawer 939
Georgetown, SC 29442

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 06/15/17 05:30 PM
Department: Water Utilities
Category: Report
Prepared By: Will Cook
Initiator: Will Cook
Sponsors:
DOC ID: 2318

MONTHLY REPORT (ID # 2318)

May 2017 Water Utilities Report

MAY 2017 WATER UTILITIES REPORT

Water Treatment Plant

- WTP Filtered Water Total 29.445 MG
- Average Daily Flow Finished Water 0.950 MGD
- King Well 7.501 MG
- Maryville Well 7.362 MG
- Maryville Well AccuTab system installed and permitted.

Wastewater Treatment Plant

- Influent Flow Total 113.547 MG
- Average Daily Influent Flow 3.663 MGD
- Effluent Flow Total 110.862 MG
- Average Daily Effluent Flow 3.576 MGD
- Rainfall Total 3.42 inches

Water Distribution

- Completed 60 work orders
- Repaired 36 water leaks
- Replaced 5 water meters
- Repaired 5 fire hydrants
- Replaced 1 fire hydrant
- Completed 127 locates

Wastewater Collection

- Completed 34 work orders
- Responded to 26 backups
- Routine line cleaning
- Completed 127 locates

Maintenance

- Completed 40 work orders
- Completed 15 work orders on pump stations throughout City
- Completed 16 work orders for the WWTP

- Completed 0 work orders for the WTP

Stormwater

- Completed 11 work orders
- Completed 127 locates
- Routine line and ditch cleaning

Customer Surveys

- We received a score of 5 out of 5 this month.

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

Meeting: 06/15/17 05:30 PM
Department: Engineering
Category: Report
Prepared By: Orlando Arteaga
Initiator: Orlando Arteaga
Sponsors:
DOC ID: 2321

SCHEDULED

MONTHLY REPORT (ID # 2321)

May 2017 Engineering Report

City of Georgetown
Engineering Monthly Report
May 2017

Engineering - Orlando Arteaga, PE **Date: June 7, 2017**

CAPITAL IMPROVEMENT PROJECTS

1. **Ben Cooper Park- Landscaping and Bathhouse (Phase 3)**
   - Contractor: CP&G
   - Bid Amount: $231,671
   - Bid date: 2/28/2017
   - Construction Start: 4/12/2017
   - Construction Finish: 6/12/2017 (Planned)
   - Scope: New landscaping, sod, irrigation, perimeter fence, light posts, sidewalks, and bathhouse.
   - Status: Project is currently under construction. All underground pipe work complete. Started construction of bathhouse building foundation and masonry walls completed this month. Chain link perimeter fence and irrigation partially complete.

2. **Drainage Improvements Project for Congdon, Highmarket, Lynch/Duke Streets Phase I and Phase II**
   - Engineer: AECOM
   - Design Start: 4/12/2016
   - Design Completion: 12/6/2016
   - Re-bid date: 12/8/16
   - Contractor: Green Wave Contracting, Inc.
   - Phase I Bid Amount: ~~$1,874,257.60~~ $1,967,970.48-Revised
   - Phase II Bid Amount: ~~$308,323.50~~ $323,739.68-Revised
   - Scope of Work: New 60”, 48”, 42”, 36”, 24”, 18” storm drain pipe, catch basins, manholes, yard inlets, headwalls, junction chambers, ditch excavation, sidewalk, curb/gutter and street restoration.
   - Status: Contract was approved by Council on 12/15/2016. City Council approved revised bid amounts for both Phase I and Phase II on 5/18/2017.
   - CSX permit approved on 5/12/2017. SCDOT Encroachment permit approved on 5/18/2017.

City of Georgetown
Engineering Monthly Report
May 2017

Engineering - Orlando Arteaga, PE **Date: June 7, 2017**

- Phase I contract approved by SC Department of Commerce (CDBG) on 6/5/2017. Phase II contract approved by RIA on 5/23/2017
- Revised Notice of Award issued to Contractor on 6/6/2017. A pre-construction meeting needs to be scheduled with all stakeholders within the next two weeks.

3. East Bay Park-Demolition
- Contractor: 4Seasons Site and Demo, Inc.
- Bid Amount: $17,000
- Bid Date: 3/31/2017
- Award Date: 4/6/2017
- Completion Date: 5/18/2017
- Scope: Remove existing concessions building and ballfield electrical utility poles and overhead lines. Remove all concrete pads on south side of park.
- Status: Demolition work completed.

4. East Bay Park - Bathrooms
- Architect: Tych & Walker
- Design Fee: $10,000
- Design Start: 2/2/2017
- Design Finish: ~~5/15/2017~~ 6/5/2017 (Actual)
- Scope: New 700 S.F. bathroom facilities at East Bay Park
- Design is 100% complete
- Status: Bid advertised for July 6 bid opening.

5. East Bay Park - Boat Trailer Parking
- Engineer: Mead & Hunt, Inc.
- Design Fee: $69,515 (Revised)
- Design Start: 7/5/2016
- Design Finish: 3/31/2017
- Bid Due Date: 6/29/2017

City of Georgetown
Engineering Monthly Report
May 2017

Engineering - Orlando Arteaga, PE **Date: June 7, 2017**

- Scope of Work: New trailer boat parking (35 spaces including 2 handicap parking space) and some drainage improvements.
- Status: Design is 100% complete.
- SCDHEC permit approved on 6/2/2017. SCDOT permit approval pending.

6. East Bay Park – Recreational Walking Trail

- Engineer: Cagle Consulting Engineers, LLC
- Design Fee: $9,750
- Design Start: 2/8/2017
- Design Finish: 5/30/2017 (Planned)
- Design is 90% complete
- Scope of Work: Six-foot wide, one-mile long walking trail around East Bay Park.
- Status: Engineer completed 90% design.
- SCDHEC for permit approval is pending.

7. Georgetown Fire Station #2

- Design-Builder: Coastal Structures Corporation
- Architect: Tych & Walker Architects, LLP
- Design Start: 5/24/2016
- Design Finish: Sitework design complete as of 1/20/2017. Architectural design finish date revised due to value engineering of project. Date TBD.
- Sitework Construction Start: 4/11/2017
- Sitework Construction Finish: 6/11/2017 (Planned)
- Building Construction Start: TBD
- Building Construction Finish: TBD
- Scope of work: New 8,000 SF Fire Station Building
- Status: DHEC site permit approved on 4/11/2017. Excavation of pond and grading are completed. Contractor installed 12-in storm drains and catch basins. Building pad is completed. Contractor indicated that they will submit geo-technical testing reports.

City of Georgetown
Engineering Monthly Report
May 2017

Engineering - Orlando Arteaga, PE **Date: June 7, 2017**

Meeting held with Contractor on 5/31/2017. Architect still needs to submit to City the final building design plans and specifications. USDA to provide contract approval.

8. North Side Water Storage Tank

- Engineer: WK Dickson
- Design Fee: $74,710
- Design Start: 11/17/2016
- Design Finish: 7/5/2017 (Planned)
- Design status: 90% complete
- Scope: New elevated water storage tank with a capacity of 250,000 gallons located behind Middle School. Project includes open cut, HDD and Jack & Bore trenching for a 12-in. water main. Agencies involved: DHEC and SCDOT.
- Status: 90% review with Engineer and City staff held on 5/24/2017.

PRIVATE DEVELOPMENT PROJECTS

None reviewed this month

SCDOT ENCROACHMENT PERMITS

Three (3) permits filed.

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 06/15/17 05:30 PM
Department: Housing and Community Development
Category: Report
Prepared By: Rick Martin
Initiator: Rick Martin
Sponsors:
DOC ID: 2308

MONTHLY REPORT (ID # 2308)

May 2017 Housing & Community Development Report

Housing & Community Development
Monthly Report
May 2017

Building Official

Inspections and Permits

Checked areas for non-permitted as well as permitted work, site conditions, and responded to calls.

Monthly Report:

Business License	1
Stop Work	1
Re-Inspection	1
Footings	2
Rough Inspections	27
Electrical	25
Mobile Home	1
On-site	21
CO	6
CC	0
TRC	0
Plan Review & Sign	8
City Alarm System	0
Total	**93**

Review Meetings/On-site visits

Safety inspections

Other Meeting

Weekly Staff Meeting

Monthly Safety Meeting

Monthly Council Meeting

Council Workshops

Monthly Updates on Projects for March

Honorable Mayor & Council:

- Construction continues at the Georgetown Hospital, the new Surgical Wing, and the new medical temporary office
- Renovations continue at the new dialysis center at 1120 N. Fraser Street
- Construction continues for the new Dollar General on Church St.
- Construction is ongoing for the S. Island Assisted Living, the Maritime Museum, and the Maryville Fire Station.
- Moe's, Buzz's Roost rear deck, Rose's Express, and the temporary Medical office building at the Hospital have all received final inspections.
- 4 permits were issued to the Salkehatchie Youth program to do work on the homes in our area.
- We are working on the plans for the Peak Shaving Plant and updating the Historic District Guidelines
- I have submitted all my training hours and ICC, LLR, and my Floodplain Managers certifications have been renewed.
- We had a building department audit from ISO and should be getting their approval soon.
- Janet is extremely busy with overgrown lots, helping with signage and ARB.
- Cindy is busy with Keep Georgetown Beautiful and working on our parks and entrances and areas around City Hall as well as Morgan Park. She is doing site visits on the main corridors and Front Street each Monday and Friday.
- Matt is working with all departments as well as Planning and Zoning as well as beginning to work with the Planning Commission on the Land Use Element primarily with the Hi COG

- Debra is doing an excellent job as our office manager issuing permits, scheduling and recording meetings as the Board Secretary, scheduling inspections and meetings for the office
- Debra, Janet, Cindy, and Matt have worked extremely hard to make sure that all request were handled efficiently and that our citizen's needs were met in a timely manner. We would like to thank you for your support.

Thanks Again,
Rick Martin

Code Enforcement

Overgrown Lots/Trash Violations/Business Licenses/Streets & Sanitation

Total Letters Issued for Overgrown Lots	43
Total Letters Issued for Neglect of Structures	0
Total letters issued for Yard Debris/Solid Waste/Construction Debris/Inoperable Vehicles/ Electronic Devices	2
Total Letter Issued for Vision Clearance	0
Total Work Orders Sent to Streets and Sanitation	2
Total Letters Sent for Dilapidated Structures	1
Total Letters sent for Sign Violations	0
Total Referrals for Water and Sewer	0
Total Citations Issued for Overgrown Lots	0
Total Citations Issued for Trash Violations	0
Total Citations Issued for Business Licenses	1
Total Citations Issued for Dilapidated Structures	0
Total Citations Issued for Hospitality Taxes	0
Total Violations Issued for Signage	0

Total Demolitions

Total Dilapidated Structures Removed **1**	Richard Singleton Hrs. 1921 Butts Street (Accessory Building) TMS# 05-22-222

Permits

Total Letters Issued for Encroachments	0
Total Citations Issued for Encroachments	0

Complaints

Total Complaints	4
Total referrals to Electric-Tree Crew	2

Administrative Assistant II

Board & Commissions:
ARB:

1. 605 Prince St. requesting approval for alterations
2. 222 Cannon St. requesting approval for alterations
3. City of Georgetown requesting a fence on the 700 Block of Front St.
4. 406 Queen St. requesting approval for alterations
5. 409 Screven St. requesting approval for new construction
6. 119 Broad St. requesting approval for alterations

ARB (On-Site):

None

BZA:
None

Planning Commission:
1. Review and recommend for adoption a rezoning request, for approximately 5.78 acres, from the property owner at 1040 N. Fraser St. to rezone from PD and CP to GC.
2. Review and recommend a petition for annexation by 711 Partners, LLC, located along Pier Road just outside the city limits, to annex approximately 2.61 acres into the corporate limits of the City of Georgetown.
3. Review and recommend for adoption a rezoning request, for approximately 10.47 acres, from 711 Partners, LLC, to rezone from GC to PD.

CAB (Community Appearance Board):
None

CBA (Construction Board of Appeals):
Consideration for Demolition:
1. 1902 Winyah St.
2. 703 N. Merriman Rd.
3. 308 Alex Alford Dr.
4. 1912 Butts St.
5. 1914 Butts St. sd

TRC:
None

Permit Valuation Report:

Commercial Addition	0
Commercial Alteration	1
Commercial Electric	3
Commercial Gas	0
Commercial Mechanical	1
Commercial New Build	0
Commercial Plumbing	0
Commercial Roofing	2
Demolition	2
Mobile Home	0
Residential Addition	1
Residential Alteration	8
Residential Electrical	2
Residential Gas	1
Residential Mechanical	0
Residential New Build	2
Residential Plumbing	1
Residential Roofing	10

Administrative Assistant's Daily Duties:
- Daily operation of the front desk
- Transcribing minutes for the Board(s) meetings
- Daily scheduling of inspections
- Preparing timesheets
- Put the packets together for Board meetings
- Attended 2017 Historic Preservation Conference for required credit hours
- Attended the telephone conference for ARB

Community Planner/GIS Technician

- Sign Permits: Laundromat on Church Street and Spectrum Cable.
- Temporary Sign Permits: Tuck's General Store, Event board signs for GBA with Concerts in the Park, and Rice Birds II.
- Off work on May 1st to help with the Georgetown Chamber Golf Tournament.
- Continue to make edits and updates to the City website. Added some events, calendar corrections, edits to Kaminski House page, edits to H&CD pages, etc.
- Talks with Zzorco to bring their business into the city on Hawkins Street. They have been slowly moving to an abandoned business here, and have needed help getting permits, business license, etc. to get up and running.
- Drafted ordinances for the proposed REDD district and rezoning of the steel mill property and worked with city attorney on them. They were then pulled from the Council agenda because of the proposed purchase of the steel mill by Liberty House Group.
- Wrote a couple zoning compliance letters as well as multiple phone calls helping the public, real estate agents, etc. with zoning, lot area & setbacks, addressing, and floodplain management.
- Continued talks with the Smith brothers on the Riverside PD site on the Sampit River. They are trying to look into multiple options of how to develop their land.
- Received the Repetitive Loss update information from ISO/FEMA. Had to go through all RL worksheets and make edits/updates for floodplain mitigation and submit them back to ISO. Because of the recent flood events in our state, we went from only 11 Repetitive Loss properties up to 26.
- Continued to work with Ken Gaiser on the Hazard Mitigation Grant Program offered through SCEMD, to help raise his house. I needed to submit a few more pieces of information and documentation and resubmit it back to SCEMD. We should know if he gets this grant in a couple months after deadline.
- Off for Memorial Day.
- Prepared packets and conducted a Planning Commission meeting on May 23rd in Municipal Court. Two agenda items:
  1. Dr. Miller trying to rezone Conservation Preservation (CP) property that he purchased from DNR to General Commercial (GC). There were many residents from Country Club Estates in attendance asking PC to deny this request.
  2. 711 Partners, LLC wants to annex 2.61 acres they acquired from Georgetown County, merge it with their 7.86 acres that they already have in the city on the Black River, and then want to rezone it from General Commercial (GC) to Planned Development (PD) for the Winyah Fishing Village.

  I then went ahead and drafted these three ordinances to take to Council in June.

Keep Georgetown Beautiful

-ARB Meeting-did presentation for Front Street Fence for 700 Block.
-Attended Rotary Club Meeting and spoke about Keep Georgetown Beautiful. Also will be one of their regular Service projects as they will be picking up litter at designated areas.
-Organized hosting the SC Litter Association Lowcountry Region meeting held at Hobcaw Barony.
-Attended West End Redevelopment Committee Meeting and gave brief report.
-Loaned supplies for Litter Pick ups.
-Calculated the results from the City Wide Litter Index and we remained at 1.3
Assessed the results for problem areas and also compared them sectio
improvement or decline.

-Assisted with the Music in Park setup.
-Prepared and sent the Great American Clean up Report and Tree Grant Summary to Palmetto Pride.
-Participated in Kensington Elementary School's Science Day by doing litter presentations and also coordinated materials for Career Day.
-Rode assigned areas of City for Code Violations.
-Sent Code Enforcement letters, made visits and phone calls to violators.
-Various other duties and tasks as related to Keep Georgetown Beautiful and Housing & Community Development.

FRIENDS OF THE KAMINSKI HOUSE REPORT – May 2017

May has been a busy month at the Kaminski House Museum. Visitors to the Kaminski House were up 29% over last May and year-to-date, visitors for house tours were up 17%. Visitors came from 31 different states and seven foreign country in May.

Restoration work on a three of the second floor windows has been completed at the Stewart-Parker House. The windows, which are on the river front of the house, have had the rotten wood removed and rebuilt, and have been reglazed.

The lawn of the Kaminski House and the new Kossove Terrace were the site for two weddings in May. Thanks to increased marketing efforts, the museum has become a popular place for weddings.

The lawn was also used for several days as a concert venue for Art Walk 2017.

The museum continues to be a popular location for area residents to photograph siginificant events in their lives. In May, many teenagers chose to meet for photographs on the museum grounds.

Volunteers continue to play a vital role in the daily operation of the Kaminski House Museum. In May, our volunteers worked a total of 125.5 hours (the equivalent of 3.6 full-time employees).

Robin Gabriel, Executive Director

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 06/15/17 05:30 PM
Department: Finance
Category: Report
Prepared By: Debra Bivens
Initiator: Debra Bivens
Sponsors:
DOC ID: 2317

MONTHLY REPORT (ID # 2317)

May 2017 Finance and IT Departments Report

May 2017 Finance and IT Departments Report

Statistics:

New Business Licenses Issued: Allied Universal Security Service, Harborside Seafood & Italian, Moe's Original BBQ, Outdoor Experts LLC, Palmetto Cleaning, Roses Express, Whismy Roost LLC.

Projects Progress:

Grants: Please see the attached schedule for the detail on each grant award.

Interim Audit FY 2016/17: The Auditors will be on site the week of June 19th for their preliminary review and will return in the fall for the full audit.

Business License Renewal: Business license renewals were due on May 15, 2017. We have been diligently processing the renewals and mailing new business licenses. This is a massive undertaking each May and increases the strain on the revenue collections area. Your patience during this period is appreciated. Business License revenue continues to be the second largest source of revenue in the general fund.

HTAX/ATAX: The next Hospitality and Accommodation Tax Committee meeting is scheduled for June 20, 2017 at the Police Department Training Room at 4:00. The City has approximately $90,000 available for distribution. Funding recommendations will be presented to Council at the July meeting.

Upcoming Procurement Projects:

- Fire Station II
- Drainage Project (Phase I & Phase II)
- East Bay Park Improvements
- Peak Shaving Project

Attached are the Budget Performance Reports for May 2017.

CITY OF GEORGETOWN
FY 2016/2017 GRANTS
May 31, 2017

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
FEDERAL GRANTS								
1	US Department of Agriculture	Rural Business Enterprise Grant	44,000.00	-	44,819.94	-	00-01	
2	Bureau of Justice Assistance	Bullet Proof Vest Grant 2015 Regular Solicitation	1,896.68	-	1,896.68	-	-	Closed
3	SC Department of Commerce	Highmarket & Duke Drainage Improvements (CDBG)	1,000,000.00	1,045,258.00	83,527.50	1,961,730.50	CDBG #4-CI-15-012	
4	SC Department of Archives & History	FY 2015 Federal Historic Preservation Grant: NAPC Scholarship	2,000.00	-	340.00	-	-	Closed
5	SC Department of Archives & History	FY 2016 Federal Historic Preservation Grant: COG Design Guidelines	24,225.00	24,225.00	26,892.50	21,557.50	-	
6	Federal Highway Administration	East Bay Park Recreational Trail (SCPRT)	77,758.60	19,439.65	5,050.00	92,148.25	P28051500715	
7	SC Department of Commerce	Ladder Fire Truck	500,000.00	340,000.00	12,000.00	828,000.00	CDBG #4-CE-16-003	
STATE GRANTS								
8	SC Rural Infrastructure Authority	N. Congdon St & CSX Drainage Ditch Improvement Project	159,365.00	133,720.00	40,565.00	252,520.00	#R-16-1094	
9	SC Parks, Recreation, & Tourism	Ben Cooper Park Improvements - Phase I (SCPARD)	51,418.17	12,854.54	61,701.80	2,570.91	2017050	
10	SC Parks, Recreation, & Tourism	Ben Cooper Park Improvements - Phase II (SCPARD)	8,371.53	2,092.88	7,794.90	2,669.51	2017051	
11	SC Department of Public Safety	Body Warn Cameras	20,090.00	-	20,090.00	-	-	Closed
12	SC Muni Insurance Trust	2017 Public Works Equipment	2,000.00	2,000.00	2,114.95	1,885.05	-	
OTHER GRANTS								
13	International Paper Company	Outdoor Classroom at Morgan Park	15,000.00	-	15,000.00	-	-	Closed
14	Palmetto Pride	Keep South Carolina Beautiful 2016	8,000.00	-	8,000.00	-	-	Closed
15	Palmetto Pride	Keep South Carolina Beautiful 2017	8,000.00	-	4,038.07	3,961.93	-	
		TOTAL	**1,922,124.98**	**1,579,590.07**	**333,831.34**	**3,167,043.65**		

CITY OF GEORGETOWN
SALE OF ASSETS - FY 2016/2017
Account #0010-00-391-001

G/L Date	Gov Deal #	Asset #	Dept.	Description	Amount	Sales Tax	Total Proceeds	GovDeals Fee	Notations
-		-		No Activity	-	-	-	-	
				Total July	-	-	-	-	
-				No Activity	-	-	-	-	
				Total August	**-**	**-**	**-**	**-**	
09/21/16	489	10068	Public Works	2000 Ford F150	521.00	36.47	557.47	39.07	Billy Barbare; Rec# 2017-12754
09/12/16	491	12163	Public Works	2009 John Deere Mower	1,151.99	80.64	1,232.63	86.40	Wes Redick; Rec# 2017-00294
09/14/16	492	10709	Waste Management	2008 Ford F750	1,675.00	117.25	1,792.25	125.62	Sonny Nguyen; Rec# 2017-11669
09/23/16	493	12126	Waste Management	2008 Crain Carrier	2,642.00	184.94	2,826.94	198.15	Auto Wholesalers; Rec# 2017-00327
09/23/16	494	12179	Waste Management	2009 Crain Carrier	2,802.77	196.19	2,998.96	210.21	Auto Wholesalers; Rec# 2017-00327
09/14/16	495	10173	H & C Dev.	2002 Ford Explorer	975.00	68.25	1,043.25	73.12	Strand Classic Cars; Rec# 2017-11677
				Total September	**9,767.76**	**683.74**	**10,451.50**	**732.57**	
-		-		No Activity					
				Total October	**-**	**-**	**-**	**-**	
		-		No Activity					
				Total November	**-**	**-**	**-**	**-**	
12/30/16	484	10172	Police	2001 Ford Crown Victoria Veh. # 626	500.00	$ 35.00	535.00	37.50	Isaac Williams; Rec#2017-28174
12/14/16	485	10162	Police	2002 Dodge Durango Veh. #616	1,450.00	$ 101.50	1,551.50	108.75	Kendrick Geddis; Rec# 2017-25712
12/15/16	486	10175	Police	2002 Ford Crown Victoria Veh. #629	226.00	$ 15.82	241.82	16.95	Strand Classic Cars; Rec# 2017-25922
12/14/16	487	10169	Police	1998 Ford Crown Victoria Veh. #623	481.00	exempt	481.00	36.07	East Coast Sport & Import; Rec# 2017-25801
12/14/16	488	10178	Police	2003 Dodge Durango Veh. #632	2,252.50	157.68	2,410.18	168.94	Kendrick Geddis; Rec# 2017-25712
12/16/16	490	10648	Public Works	1997 Ford Ranger Veh. #1212	301.00	21.07	322.07	22.57	Delton Grissett; Rec#2017-26151
12/14/16	497	10171	Police Dept.	2001 Ford Crown Victoria Veh. #625	1,601.00	112.07	1,713.07	120.07	Kendrick Geddis; Rec# 2017-25712
				Total December	**6,811.50**	**443.14**	**7,254.64**	**510.85**	
-	496	10822	Water Department	Alamo Buck Hog	-	-	-	-	no bids
-	499	10717	Waste Management	2005 Sideloader (Body only)	-	-	-	-	sold for scrap
				Total January	**-**	**-**	**-**	**-**	
02/13/17	498	11013	Wastewater Dept.	1997 Ford LNT 8000	7,025.00	491.75	7,516.75	526.87	CC&D Trucking Inc;Rec#2017-00733
02/13/17	500	10643	Electric	2000 Chevrolet CS1065	1,200.00	84.00	1,284.00	90.00	Gregory Colvin; Rec#2017-35013
02/13/17	500	10643	Electric	2000 Chevrolet CS1065	(1,200.00)	(84.00)	(1,284.00)	(90.00)	Gregory Colvin; Rec#2017-35013; Refund
				Total February	**7,025.00**	**491.75**	**7,516.75**	**526.87**	
-		-		No Activity					
				Total March	-	-	-	-	
04/21/17	501	-	Water Department	Lot of cylinders, circuit boards, photo cell, etc.	1,000.00	-	1,000.00	75.00	Robert Brown; Rec#2017-46126
	502	-	Wastewater Dept.	Electric brush aerator	-	-	-	-	no bids
04/19/17	503	-	Water Department	HP 3745 deskjet printer	15.00	1.05	16.05	2.50	Herman Vanderhorst; Rec#2017-45703
	504	-	Water Department	Incubator 120V	-	-	-	-	no bids
04/24/17	505	-	Water Department	Tekmar Dohrmann analyzer	1,000.00	70.00	1,070.00	75.00	Steven Kim; Rec#2017-46441
				Total April	**2,015.00**	**71.05**	**2,086.05**	**152.50**	
-	506	-	Water Department	24" Plotter	**-**	**-**	**-**	**-**	auction
-	507	12191	Finance	Backup battery	**-**	**-**	**-**	**-**	auction
				Total May	-	-	-	-	
				Total June	-	-	-	-	
				TOTAL PER G/L	**25,619.26**	**1,689.68**	**27,308.94**	**1,922.79**	

Attachment: GovDeals-Monthly Rpts FY 16.17 (2317 : May 2017 Finance and IT Departments Report)

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund **0010 - General Fund**								
REVENUE								
Department **00 - Revenue**								
Property Taxes								
311.001	Property Taxes - Real	2,975,000.00	13,053.44	.00	3,030,771.29	(55,771.29)	102	3,011,900.07
311.003	Property Taxes - Vehicles	260,000.00	22,286.94	.00	243,629.59	16,370.41	94	285,882.62
311.005	Prop Tax-Penalties & Cost	31,000.00	.00	.00	.00	31,000.00	0	39,263.69
	Property Taxes Totals	$3,266,000.00	$35,340.38	$0.00	$3,274,400.88	($8,400.88)	100%	$3,337,046.38
Licenses and Permits								
321.001	Business Licenses	2,509,000.00	591,296.11	.00	1,028,307.12	1,480,692.88	41	2,656,965.32
321.002	Business Lic - Penalites	13,000.00	3,784.67	.00	9,458.13	3,541.87	73	13,102.00
322.001	Cable TV Franchise	52,000.00	20,154.02	.00	99,129.88	(47,129.88)	191	80,929.13
322.002	S.C. Electric & Gas Co.	42,000.00	.00	.00	.00	42,000.00	0	44,094.25
323.001	Electrical Permits	3,500.00	283.00	.00	5,699.00	(2,199.00)	163	3,763.00
323.002	Plumbing Permits	500.00	.00	.00	5,843.00	(5,343.00)	1169	665.00
323.003	Gas Permits	600.00	30.00	.00	853.00	(253.00)	142	642.00
323.004	Building Permits	67,000.00	3,851.00	.00	146,068.55	(79,068.55)	218	63,297.00
323.005	Yard Sale Permits	100.00	15.00	.00	69.00	31.00	69	75.00
323.006	Mobile Home Permits	100.00	75.00	.00	375.00	(275.00)	375	225.00
323.007	Demolition & Clearance	1,500.00	300.00	.00	36,784.00	(35,284.00)	2452	1,675.00
323.008	Mechanical Permits	6,000.00	87.00	.00	5,754.00	246.00	96	7,318.00
323.010	Bus Lic Inspection Fee	1,000.00	175.00	.00	1,200.00	(200.00)	120	1,250.00
323.014	Construct Parking Permit	50.00	.00	.00	.00	50.00	0	50.00
323.015	Reinspection Fee	500.00	150.00	.00	150.00	350.00	30	300.00
323.018	Moving Permit	.00	100.00	.00	100.00	(100.00)	+++	.00
323.019	Stop Work Order Fee	300.00	.00	.00	120.00	180.00	40	504.00
323.020	Board of Appeals Fee	500.00	.00	.00	450.00	50.00	90	600.00
323.021	Zoning Fees	1,000.00	150.00	.00	750.00	250.00	75	1,100.00
323.022	Plan Review Fee	13,000.00	609.00	.00	60,367.00	(47,367.00)	464	11,302.50
323.023	Sign Permit Fee	4,500.00	350.00	.00	4,435.00	65.00	99	5,839.00
323.024	Planning Commission Fees	200.00	.00	.00	150.00	50.00	75	150.00
323.025	ARB Fees	900.00	120.00	.00	915.00	(15.00)	102	1,050.00
323.026	Plat Approval Fees	300.00	20.00	.00	440.00	(140.00)	147	240.00
323.027	Special Events Permit	500.00	.00	.00	375.00	125.00	75	511.00
323.028	Miscellaneous permits	500.00	225.00	.00	720.91	(220.91)	144	525.00

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
364.000	Housing Authority FILOT	36,000.00	.00	.00	.00	36,000.00	0	38,336.50
	Licenses and Permits Totals	$2,754,550.00	$621,774.80	$0.00	$1,408,513.59	$1,346,036.41	51%	$2,934,508.70
	Impact Fees							
324.008	Fire Impact Fee	50,000.00	1,007.60	.00	204,061.97	(154,061.97)	408	44,761.06
	Impact Fees Totals	$50,000.00	$1,007.60	$0.00	$204,061.97	($154,061.97)	408%	$44,761.06
	Fines and Forfeitures							
351.001	Police Fines	170,000.00	15,076.85	.00	163,884.70	6,115.30	96	148,245.42
351.003	Parking Fines	4,000.00	80.00	.00	1,120.00	2,880.00	28	2,985.00
351.005	Safe Street Fees	150.00	.00	.00	.00	150.00	0	.00
351.008	Victim's Asst. Fees-(%)	15,000.00	1,822.73	.00	17,548.16	(2,548.16)	117	17,623.88
351.009	Victim's Asst. Flat Fees	7,000.00	1,005.67	.00	8,315.82	(1,315.82)	119	6,772.52
351.012	Traffic Education Program Fees	1,100.00	.00	.00	840.00	260.00	76	1,260.00
	Fines and Forfeitures Totals	$197,250.00	$17,985.25	$0.00	$191,708.68	$5,541.32	97%	$176,886.82
	Charges for Services							
344.005	SRO Reimbursement	65,000.00	70,578.00	.00	70,578.00	(5,578.00)	109	69,419.00
351.010	Misc Police Revenue	1,500.00	1,406.50	.00	4,623.75	(3,123.75)	308	2,382.50
363.001	Fees for GIS/B&P Documents	.00	.00	.00	22.50	(22.50)	+++	10.00
363.005	FOIA Fees	750.00	29.00	.00	106.75	643.25	14	476.00
	Charges for Services Totals	$67,250.00	$72,013.50	$0.00	$75,331.00	($8,081.00)	112%	$72,287.50
	State Shared							
311.004	Inventory Tax	132,978.00	33,244.53	.00	99,733.59	33,244.41	75	132,978.12
311.006	Homestead Exemption Tax	125,000.00	.00	.00	131,476.18	(6,476.18)	105	125,610.84
311.007	Manufacturer's Tax Reduce	14,500.00	.00	.00	30,684.98	(16,184.98)	212	26,931.87
311.008	Motor Carrier Lieu of Tax	6,000.00	.00	.00	10,620.90	(4,620.90)	177	9,156.56
335.001	Local Government Fund	185,000.00	49,416.80	.00	158,104.97	26,895.03	85	200,572.44
351.007	Sunday Liquor Sales	15,000.00	6,000.00	.00	9,030.00	5,970.00	60	17,350.00
	State Shared Totals	$478,478.00	$88,661.33	$0.00	$439,650.62	$38,827.38	92%	$512,599.83
	Local Grants							
332.008	Other Local Grants	7,000.00	.00	.00	11,866.52	(4,866.52)	170	9,614.33
	Local Grants Totals	$7,000.00	$0.00	$0.00	$11,866.52	($4,866.52)	170%	$9,614.33
	Federal Grants							
335.004	Fema Recovery	.00	.00	.00	23,880.94	(23,880.94)	+++	103,405.75
	Federal Grants Totals	$0.00	$0.00	$0.00	$23,880.94	($23,880.94)	+++	$103,405.75
	Investment Earnings							
361.001	Investment Earnings	16,000.00	6,270.67	.00	33,134.48	(17,134.48)	207	14,952.17

Attachment: BudgetPerformanceReport05.31.17 (2317 : May 2017 Finance and IT Departments Report)

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
361.002	Invest Earnings-Restrict	.00	.00	.00	.00	.00	+++	(50,000.00)
	Investment Earnings Totals	$16,000.00	$6,270.67	$0.00	$33,134.48	($17,134.48)	207%	($35,047.83)
	Miscellaneous							
362.000	Rents and Royalties	26,000.00	3,042.00	.00	32,538.30	(6,538.30)	125	26,083.15
364.001	Steel Mill FILOT	.00	.00	.00	22,155.07	(22,155.07)	+++	26,754.33
368.000	Work Comp Reimbursement	2,000.00	.00	.00	1,372.30	627.70	69	1,964.76
369.000	Cash Over & Short	50.00	(.12)	.00	(311.30)	361.30	-623	18.95
369.002	Miscellaneous Revenue	3,000.00	8,293.26	.00	21,184.74	(18,184.74)	706	2,881.65
369.003	Insurance Proceeds	35,000.00	48.00	.00	15,809.61	19,190.39	45	45,031.12
369.005	Set-off Debt Collection Fees	1,500.00	225.00	.00	1,025.00	475.00	68	2,632.17
369.013	Returned Check Fees	5,000.00	180.00	.00	3,660.00	1,340.00	73	4,200.00
370.000	Overpayments	.00	.00	.00	15,558.00	(15,558.00)	+++	.00
	Miscellaneous Totals	$72,550.00	$11,788.14	$0.00	$112,991.72	($40,441.72)	156%	$109,566.13
	Operating Transfers In							
392.001	From Electric Fund	1,400,000.00	116,666.63	.00	1,283,332.93	116,667.07	92	1,399,999.56
392.003	From Accom Tax Fund	29,000.00	915.60	.00	27,817.93	1,182.07	96	29,874.56
392.009	From Hospitality Fund	108,000.00	9,000.00	.00	99,000.00	9,000.00	92	108,000.00
	Operating Transfers In Totals	$1,537,000.00	$126,582.23	$0.00	$1,410,150.86	$126,849.14	92%	$1,537,874.12
	Sale of Assets							
391.001	Sale of Assets	5,000.00	(152.50)	.00	9,260.90	(4,260.90)	185	809.61
	Sale of Assets Totals	$5,000.00	($152.50)	$0.00	$9,260.90	($4,260.90)	185%	$809.61
	Department **00 - Revenue** Totals	$8,451,078.00	$981,271.40	$0.00	$7,194,952.16	$1,256,125.84	85%	$8,804,312.40
	REVENUE TOTALS	$8,451,078.00	$981,271.40	$0.00	$7,194,952.16	$1,256,125.84	85%	$8,804,312.40
EXPENSE								
	Department **01 - Administration**							
	Personal Services							
400.101	Regular Pay	327,493.00	27,901.07	.00	320,771.16	6,721.84	98	325,080.93
401.103	Overtime	6,000.00	.00	.00	1,812.69	4,187.31	30	6,107.32
405.114	FICA	24,333.00	2,086.51	.00	24,001.36	331.64	99	24,181.31
406.116	Retirement	37,189.00	3,197.68	.00	35,224.51	1,964.49	95	35,953.59
408.125	SCMIT Worker's Comp Ins.	3,000.00	.00	.00	5,236.85	(2,236.85)	175	2,426.44
410.001	Health Claims Cost	36,228.00	1,534.72	.00	19,557.24	16,670.76	54	32,375.36
410.002	Health Claim Costs-Retire	230.00	.00	.00	.00	230.00	0	.00
	Personal Services Totals	$434,473.00	$34,719.98	$0.00	$406,603.81	$27,869.19	94%	$426,124.95
	Supplies							

Attachment: BudgetPerformanceReport05.31.17 (2317 : May 2017 Finance and IT Departments Report)

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
500.101	Supplies and Materials	4,500.00	698.57	.00	5,865.31	(1,365.31)	130	5,105.79
500.102	Equipment	2,000.00	.00	.00	1,375.59	624.41	69	237.56
500.103	Furniture	8,500.00	.00	.00	.00	8,500.00	0	1,119.76
500.105	Printing and Binding	.00	.00	.00	84.53	(84.53)	+++	.00
	Supplies Totals	$15,000.00	$698.57	$0.00	$7,325.43	$7,674.57	49%	$6,463.11
	Other Services & Charges							
610.111	Communications- Landline	5,000.00	355.87	.00	4,908.71	91.29	98	5,114.84
610.112	Postage	500.00	43.03	.00	627.37	(127.37)	125	624.42
610.1110	Communications- Wireless	3,800.00	266.26	.00	2,382.24	1,417.76	63	2,853.22
620.114	Advertising	300.00	78.00	.00	130.00	170.00	43	399.75
640.124	Travel Expense	5,750.00	.00	.00	2,031.06	3,718.94	35	4,541.77
650.127	Electricity	6,184.00	555.19	.00	5,648.51	535.49	91	6,524.28
650.128	Water	1,125.00	99.40	.00	581.65	543.35	52	1,095.09
650.129	Wastewater	1,480.00	131.54	.00	779.60	700.40	53	1,443.53
650.130	Sanitation	562.00	78.59	.00	731.49	(169.49)	130	623.88
650.133	Stormwater	373.00	43.31	.00	441.13	(68.13)	118	413.88
650.134	Security Lights	1,703.00	157.50	.00	1,732.50	(29.50)	102	1,890.00
650.1271	Electricity- Sales Tax	291.00	24.68	.00	261.24	29.76	90	298.82
660.139	Fleet Services Materials	800.00	24.41	.00	1,059.32	(259.32)	132	737.38
660.145	Gasoline & Oil	1,300.00	127.48	.00	1,278.81	21.19	98	796.06
660.1391	Fleet Services Labor	300.00	41.25	.00	536.25	(236.25)	179	206.25
670.156	Equipment Rental/Lease	7,000.00	466.94	.00	5,507.44	1,492.56	79	6,623.63
685.180	Membership Dues and Fees	2,500.00	.00	.00	2,410.00	90.00	96	1,510.00
685.182	Other Operating Expenses	1,800.00	199.46	.00	8,292.10	(6,492.10)	461	1,679.88
685.186	Training	1,750.00	.00	.00	431.02	1,318.98	25	1,011.17
685.1801	Subscriptions	300.00	.00	.00	25.55	274.45	9	39.00
686.187	Professional Services	100.00	.00	.00	103.28	(3.28)	103	46.57
686.189	Employee Medical	200.00	.00	.00	.00	200.00	0	125.00
686.195	Repair/Maint Svc Contract	1,000.00	.00	.00	42.00	958.00	4	651.38
686.1895	Employee wellness services	1,250.00	87.84	.00	1,363.60	(113.60)	109	1,462.20
	Other Services & Charges Totals	$45,368.00	$2,780.75	$0.00	$41,304.87	$4,063.13	91%	$40,712.00
	Other Objects							
795.001	IT Internal Allocations	15,000.00	419.37	.00	15,659.73	(659.73)	104	26,819.32
795.995	GF Cost Distribution	(215,000.00)	(17,916.67)	.00	(197,083.37)	(17,916.63)	92	(215,000.04)
	Other Objects Totals	($200,000.00)	($17,497.30)	$0.00	($181,423.64)	($18,576.36)	91%	($188,180.72)

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Sub Department **02 - Mayor and Council**								
Personal Services								
400.101	Regular Pay	100,000.00	9,578.56	.00	102,105.85	(2,105.85)	102	112,879.53
405.114	FICA	7,299.00	637.99	.00	6,698.41	600.59	92	7,286.06
406.116	Retirement	10,688.00	972.82	.00	9,975.32	712.68	93	10,309.50
410.001	Health Claims Cost	41,965.00	3,405.92	.00	41,248.04	716.96	98	39,931.31
	Personal Services Totals	$159,952.00	$14,595.29	$0.00	$160,027.62	($75.62)	100%	$170,406.40
Supplies								
500.101	Supplies and Materials	1,000.00	148.75	.00	1,242.97	(242.97)	124	1,388.75
500.102	Equipment	6,500.00	.00	.00	.00	6,500.00	0	.00
500.105	Printing and Binding	500.00	.00	.00	.00	500.00	0	.00
	Supplies Totals	$8,000.00	$148.75	$0.00	$1,242.97	$6,757.03	16%	$1,388.75
Other Services & Charges								
610.111	Communications- Landline	800.00	26.20	.00	503.26	296.74	63	783.07
610.112	Postage	100.00	10.12	.00	129.05	(29.05)	129	24.68
610.1110	Communications- Wireless	3,500.00	336.57	.00	5,628.25	(2,128.25)	161	4,199.27
620.114	Advertising	500.00	572.00	.00	1,127.75	(627.75)	226	484.25
640.124	Travel Expense	14,500.00	.00	.00	6,569.99	7,930.01	45	4,179.99
670.156	Equipment Rental/Lease	11,000.00	810.00	810.00	8,910.00	1,280.00	88	9,720.00
685.180	Membership Dues and Fees	1,200.00	.00	.00	.00	1,200.00	0	.00
685.182	Other Operating Expenses	1,400.00	109.75	.00	1,817.77	(417.77)	130	1,776.39
685.186	Training	3,100.00	.00	.00	575.00	2,525.00	19	585.82
685.1801	Subscriptions	1,500.00	.00	.00	1,360.20	139.80	91	1,347.20
686.187	Professional Services	150.00	.00	.00	309.84	(159.84)	207	1,336.74
686.1895	Employee wellness services	2,700.00	204.95	.00	941.37	1,758.63	35	46.87
	Other Services & Charges Totals	$40,450.00	$2,069.59	$810.00	$27,872.48	$11,767.52	71%	$24,484.28
Other Objects								
795.001	IT Internal Allocations	4,000.00	83.87	.00	2,647.92	1,352.08	66	9,321.63
	Other Objects Totals	$4,000.00	$83.87	$0.00	$2,647.92	$1,352.08	66%	$9,321.63
	Sub Department **02 - Mayor and Council** Totals	$212,402.00	$16,897.50	$810.00	$191,790.99	$19,801.01	91%	$205,601.06
	Department **01 - Administration** Totals	$507,243.00	$37,599.50	$810.00	$465,601.46	$40,831.54	92%	$490,720.40
Department **04 - Finance**								
Personal Services								
400.101	Regular Pay	447,748.00	39,785.58	.00	404,719.94	43,028.06	90	440,657.44
401.103	Overtime	3,000.00	247.86	.00	1,624.28	1,375.72	54	2,585.73

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
401.106	Contract Labor	.00	.00	.00	.00	.00	+++	4,455.00
405.114	FICA	32,516.00	2,903.87	.00	29,378.81	3,137.19	90	32,182.17
406.116	Retirement	50,954.00	4,589.85	.00	46,709.56	4,244.44	92	48,134.50
408.125	SCMIT Worker's Comp Ins.	2,000.00	.00	.00	2,870.94	(870.94)	144	1,330.23
410.001	Health Claims Cost	52,395.00	4,721.52	.00	50,773.94	1,621.06	97	46,857.00
410.002	Health Claim Costs-Retire	5,000.00	.00	.00	.00	5,000.00	0	982.28
	Personal Services Totals	$593,613.00	$52,248.68	$0.00	$536,077.47	$57,535.53	90%	$577,184.35
	Supplies							
500.101	Supplies and Materials	8,000.00	283.08	.00	5,440.38	2,559.62	68	8,250.77
500.102	Equipment	1,500.00	.00	.00	160.50	1,339.50	11	.00
500.103	Furniture	100.00	.00	.00	.00	100.00	0	524.84
500.105	Printing and Binding	250.00	.00	.00	.00	250.00	0	.00
	Supplies Totals	$9,850.00	$283.08	$0.00	$5,600.88	$4,249.12	57%	$8,775.61
	Other Services & Charges							
610.111	Communications- Landline	3,500.00	167.45	.00	2,735.26	764.74	78	2,938.65
610.112	Postage	4,300.00	933.88	.00	4,865.36	(565.36)	113	4,287.96
610.1110	Communications- Wireless	2,500.00	149.91	.00	1,487.77	1,012.23	60	1,897.91
620.114	Advertising	500.00	.00	.00	.00	500.00	0	801.60
640.124	Travel Expense	2,500.00	1,025.49	.00	2,466.54	33.46	99	2,215.98
650.127	Electricity	5,301.00	475.88	.00	4,841.59	459.41	91	5,592.22
650.128	Water	964.00	85.20	.00	498.57	465.43	52	938.64
650.129	Wastewater	1,268.00	112.75	.00	668.24	599.76	53	1,237.30
650.130	Sanitation	482.00	67.36	.00	626.96	(144.96)	130	534.72
650.133	Stormwater	320.00	37.13	.00	378.19	(58.19)	118	354.84
650.134	Security Lights	1,460.00	135.00	.00	1,485.00	(25.00)	102	1,620.00
650.1271	Electricity- Sales Tax	249.00	21.15	.00	223.91	25.09	90	256.10
670.156	Equipment Rental/Lease	7,000.00	566.44	.00	6,447.67	552.33	92	7,612.75
685.180	Membership Dues and Fees	1,000.00	.00	.00	1,135.00	(135.00)	114	789.00
685.182	Other Operating Expenses	41,500.00	349.49	.00	28,919.08	12,580.92	70	39,735.07
685.184	Continuing Education	2,000.00	.00	.00	1,439.00	561.00	72	1,451.40
685.186	Training	1,500.00	.00	.00	1,081.00	419.00	72	617.79
685.1801	Subscriptions	500.00	.00	.00	406.80	93.20	81	318.00
686.187	Professional Services	600.00	.00	.00	51.64	548.36	9	23.28
686.189	Employee Medical	200.00	.00	.00	45.00	155.00	22	.00
686.195	Repair/Maint Svc Contract	3,000.00	77.25	.00	1,031.27	1,968.73	34	4,004.25

Attachment: BudgetPerformanceReport05.31.17 (2317 : May 2017 Finance and IT Departments Report)

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.1895	Employee wellness services	2,500.00	234.23	.00	1,624.50	875.50	65	923.65
	Other Services & Charges Totals	$83,144.00	$4,438.61	$0.00	$62,458.35	$20,685.65	75%	$78,151.11
	Other Objects							
795.001	IT Internal Allocations	21,000.00	503.24	.00	15,887.67	5,112.33	76	31,054.33
795.995	GF Cost Distribution	(412,530.00)	(34,654.63)	.00	(381,200.93)	(31,329.07)	92	(412,529.76)
	Other Objects Totals	($391,530.00)	($34,151.39)	$0.00	($365,313.26)	($26,216.74)	93%	($381,475.43)
	Department **04 - Finance** Totals	$295,077.00	$22,818.98	$0.00	$238,823.44	$56,253.56	81%	$282,635.64
	Department **05 - Police**							
	Sub Department **05 - Police Staff Services**							
	Personal Services							
400.101	Regular Pay	1,497,300.00	141,911.83	.00	1,476,963.33	20,336.67	99	1,486,866.67
401.103	Overtime	85,100.00	1,036.18	.00	95,364.00	(10,264.00)	112	82,701.08
401.105	On-call pay	.00	300.00	.00	4,000.00	(4,000.00)	+++	.00
405.114	FICA	112,304.00	10,434.12	.00	114,508.41	(2,204.41)	102	112,845.73
406.116	Retirement	215,041.00	19,977.59	.00	220,947.19	(5,906.19)	103	207,162.58
408.125	SCMIT Worker's Comp Ins.	50,000.00	.00	1,518.59	87,370.27	(38,888.86)	178	49,218.84
410.001	Health Claims Cost	193,229.00	20,320.70	.00	203,655.06	(10,426.06)	105	178,159.38
410.002	Health Claim Costs-Retire	45,085.00	6,297.56	.00	38,133.02	6,951.98	85	.00
	Personal Services Totals	$2,198,059.00	$200,277.98	$1,518.59	$2,240,941.28	($44,400.87)	102%	$2,116,954.28
	Supplies							
500.101	Supplies and Materials	29,000.00	4,070.36	.00	21,456.29	7,543.71	74	30,346.79
500.102	Equipment	28,210.00	9,571.16	.00	24,379.43	3,830.57	86	20,578.05
500.103	Furniture	2,000.00	.00	.00	1,318.88	681.12	66	1,845.11
501.101	Uniforms and Clothing	31,982.00	458.61	.00	19,940.89	12,041.11	62	21,888.30
	Supplies Totals	$91,192.00	$14,100.13	$0.00	$67,095.49	$24,096.51	74%	$74,658.25
	Other Services & Charges							
610.111	Communications- Landline	7,500.00	373.74	.00	6,034.72	1,465.28	80	6,498.66
610.112	Postage	2,000.00	14.57	.00	274.24	1,725.76	14	690.93
610.1110	Communications- Wireless	47,000.00	4,144.46	4,669.17	46,134.99	(3,804.16)	108	47,005.77
620.114	Advertising	1,500.00	.00	.00	632.30	867.70	42	491.90
640.124	Travel Expense	10,775.00	784.54	.00	4,559.06	6,215.94	42	7,129.48
650.127	Electricity	22,531.00	2,353.81	.00	25,478.04	(2,947.04)	113	24,573.67
650.128	Water	3,056.00	216.91	.00	2,958.72	97.28	97	3,615.99
650.129	Wastewater	1,814.00	219.51	.00	2,158.79	(344.79)	119	1,922.85
650.130	Sanitation	1,973.00	182.46	.00	2,007.06	(34.06)	102	2,189.52

Attachment: BudgetPerformanceReport05.31.17 (2317 : May 2017 Finance and IT Departments Report)

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
650.133	Stormwater	1,190.00	135.20	.00	1,235.20	(45.20)	104	1,320.00
650.134	Security Lights	3,351.00	309.89	.00	3,408.79	(57.79)	102	3,718.68
650.1271	Electricity- Sales Tax	1,040.00	99.77	.00	1,105.43	(65.43)	106	1,087.09
660.133	Repairs & Maint. Services	30,350.00	304.59	.00	12,079.73	18,270.27	40	21,289.04
660.139	Fleet Services Materials	33,000.00	1,287.24	.00	20,279.66	12,720.34	61	28,231.77
660.145	Gasoline & Oil	50,000.00	4,313.41	.00	48,983.55	1,016.45	98	54,061.60
660.1391	Fleet Services Labor	39,000.00	3,286.10	.00	34,651.24	4,348.76	89	43,108.47
670.156	Equipment Rental/Lease	7,200.00	561.97	.00	5,216.80	1,983.20	72	4,541.81
682.1721	Prisoner Housing	183,000.00	9,077.10	9,800.00	127,735.39	45,464.61	75	172,593.10
685.180	Membership Dues and Fees	1,225.00	.00	.00	1,595.00	(370.00)	130	835.00
685.182	Other Operating Expenses	13,450.00	1,008.79	.00	13,889.22	(439.22)	103	14,816.81
685.184	Continuing Education	.00	.00	.00	.00	.00	+++	4,836.71
685.186	Training	11,000.00	247.00	.00	5,878.00	5,122.00	53	12,831.99
685.187	Special Projects	4,000.00	.00	.00	2,200.00	1,800.00	55	241.77
685.189	Reserve Program	3,500.00	.00	.00	.00	3,500.00	0	1,134.43
685.1801	Subscriptions	6,675.00	287.21	.00	4,495.82	2,179.18	67	4,747.20
685.1861	Law Enforce Accreditation	600.00	.00	.00	.00	600.00	0	.00
686.186	Legal Services	.00	.00	.00	.00	.00	+++	198.80
686.187	Professional Services	.00	.00	.00	103.28	(103.28)	+++	46.57
686.189	Employee Medical	13,400.00	199.00	9,124.00	2,833.66	1,442.34	89	11,017.00
686.194	Other Prof/Tech Services	53,000.00	.00	26,500.00	39,750.00	(13,250.00)	125	53,000.00
686.195	Repair/Maint Svc Contract	31,500.00	2,246.71	.00	25,828.48	5,671.52	82	24,687.12
686.1895	Employee wellness services	15,000.00	1,112.58	.00	14,718.29	281.71	98	18,406.07
687.203	Contract Services	45,000.00	35,853.23	.00	41,903.23	3,096.77	93	54,200.00
	Other Services & Charges Totals	$644,630.00	$68,619.79	$50,093.17	$498,128.69	$96,408.14	85%	$625,069.80
	Other Objects							
795.001	IT Internal Allocations	32,000.00	838.73	.00	26,479.44	5,520.56	83	55,903.12
795.010	911 Expense Billing	(1,700.00)	(157.30)	.00	(2,705.80)	1,005.80	159	(2,078.10)
	Other Objects Totals	$30,300.00	$681.43	$0.00	$23,773.64	$6,526.36	78%	$53,825.02
	Capital Outlay							
900.4300	Other Equipment	.00	.00	.00	.00	.00	+++	35,939.74
	Capital Outlay Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$35,939.74
	Sub Department **05 - Police Staff Services** Totals	$2,964,181.00	$283,679.33	$51,611.76	$2,829,939.10	$82,630.14	97%	$2,906,447.09
	Sub Department **07 - Victim's Advocate**							
	Personal Services							

Run by Debra Bivens on 06/06/2017 04:51:53 PM

Attachment: BudgetPerformanceReport05.31.17 (2317 : May 2017 Finance and IT Departments Report)

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
400.101	Regular Pay	32,136.00	2,862.70	.00	29,984.87	2,151.13	93	31,903.30
401.103	Overtime	507.00	.00	.00	1,470.24	(963.24)	290	421.46
405.114	FICA	2,255.00	196.52	.00	2,162.11	92.89	96	2,239.15
406.116	Retirement	3,667.00	325.25	.00	3,573.99	93.01	97	3,479.67
408.125	SCMIT Worker's Comp Ins.	400.00	.00	.00	637.98	(237.98)	159	295.62
410.001	Health Claims Cost	5,678.00	574.36	.00	3,990.98	1,687.02	70	4,055.85
	Personal Services Totals	$44,643.00	$3,958.83	$0.00	$41,820.17	$2,822.83	94%	$42,395.05
	Supplies							
500.101	Supplies and Materials	975.00	.00	.00	387.77	587.23	40	762.96
501.101	Uniforms and Clothing	400.00	.00	.00	.00	400.00	0	182.97
	Supplies Totals	$1,375.00	$0.00	$0.00	$387.77	$987.23	28%	$945.93
	Other Services & Charges							
610.111	Communications- Landline	180.00	6.54	.00	125.82	54.18	70	140.45
610.112	Postage	500.00	.00	.00	.00	500.00	0	300.00
610.1110	Communications- Wireless	900.00	65.20	94.09	713.12	92.79	90	841.16
640.124	Travel Expense	1,275.00	.00	.00	947.44	327.56	74	537.24
660.133	Repairs & Maint. Services	250.00	.00	.00	.00	250.00	0	.00
660.139	Fleet Services Materials	100.00	.00	.00	.00	100.00	0	.00
660.145	Gasoline & Oil	450.00	.00	.00	.00	450.00	0	415.05
660.1391	Fleet Services Labor	100.00	.00	.00	.00	100.00	0	.00
670.156	Equipment Rental/Lease	450.00	88.29	.00	341.37	108.63	76	459.00
685.180	Membership Dues and Fees	50.00	.00	.00	50.00	.00	100	25.00
685.182	Other Operating Expenses	500.00	.00	.00	.00	500.00	0	130.00
685.186	Training	1,150.00	.00	.00	500.00	650.00	43	475.00
685.187	Special Projects	600.00	.00	.00	.00	600.00	0	392.33
686.189	Employee Medical	425.00	.00	.00	.00	425.00	0	.00
686.195	Repair/Maint Svc Contract	500.00	.00	.00	375.00	125.00	75	375.00
686.1895	Employee wellness services	.00	29.28	.00	184.47	(184.47)	+++	.00
	Other Services & Charges Totals	$7,430.00	$189.31	$94.09	$3,237.22	$4,098.69	45%	$4,090.23
	Other Objects							
795.001	IT Internal Allocations	3,000.00	83.87	.00	2,647.92	352.08	88	3,988.32
	Other Objects Totals	$3,000.00	$83.87	$0.00	$2,647.92	$352.08	88%	$3,988.32
	Sub Department **07 - Victim's Advocate** Totals	$56,448.00	$4,232.01	$94.09	$48,093.08	$8,260.83	85%	$51,419.53
	Sub Department **26 - Grants**							
	Supplies							

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
500.101	Supplies and Materials	4,200.00	.00	.00	486.53	3,713.47	12	512.16
500.102	Equipment	500.00	.00	.00	.00	500.00	0	18,302.35
501.101	Uniforms and Clothing	800.00	260.87	.00	439.84	360.16	55	.00
	Supplies Totals	$5,500.00	$260.87	$0.00	$926.37	$4,573.63	17%	$18,814.51
	Other Services & Charges							
610.1110	Communications- Wireless	2,000.00	208.91	188.18	1,704.78	107.04	95	1,665.73
640.124	Travel Expense	1,200.00	.00	.00	418.47	781.53	35	374.80
660.133	Repairs & Maint. Services	1,000.00	.00	.00	.00	1,000.00	0	.00
660.139	Fleet Services Materials	1,200.00	.00	.00	1,005.44	194.56	84	763.95
660.145	Gasoline & Oil	2,000.00	.00	.00	1,273.68	726.32	64	1,635.11
660.1391	Fleet Services Labor	1,000.00	58.44	.00	715.05	284.95	72	820.62
685.182	Other Operating Expenses	2,500.00	475.00	.00	757.31	1,742.69	30	1,406.30
685.186	Training	1,200.00	.00	.00	.00	1,200.00	0	60.00
685.187	Special Projects	2,000.00	.00	.00	.00	2,000.00	0	(22.76)
	Other Services & Charges Totals	$14,100.00	$742.35	$188.18	$5,874.73	$8,037.09	43%	$6,703.75
	Sub Department **26 - Grants** Totals	$19,600.00	$1,003.22	$188.18	$6,801.10	$12,610.72	36%	$25,518.26
	Sub Department **28 - Safe Streets**							
	Supplies							
500.101	Supplies and Materials	2,000.00	.00	.00	276.21	1,723.79	14	650.84
	Supplies Totals	$2,000.00	$0.00	$0.00	$276.21	$1,723.79	14%	$650.84
	Other Services & Charges							
685.182	Other Operating Expenses	2,225.00	251.64	.00	819.74	1,405.26	37	1,859.74
685.187	Special Projects	2,400.00	.00	.00	.00	2,400.00	0	935.76
	Other Services & Charges Totals	$4,625.00	$251.64	$0.00	$819.74	$3,805.26	18%	$2,795.50
	Sub Department **28 - Safe Streets** Totals	$6,625.00	$251.64	$0.00	$1,095.95	$5,529.05	17%	$3,446.34
	Department **05 - Police** Totals	$3,046,854.00	$289,166.20	$51,894.03	$2,885,929.23	$109,030.74	96%	$2,986,831.22
	Department **09 - Housing and Community Dev.**							
	Personal Services							
400.101	Regular Pay	217,260.00	19,616.87	.00	205,065.31	12,194.69	94	214,030.01
401.103	Overtime	3,000.00	818.43	.00	3,628.13	(628.13)	121	3,691.10
405.114	FICA	15,550.00	1,452.62	.00	14,808.01	741.99	95	15,369.14
406.116	Retirement	24,600.00	2,304.08	.00	23,691.83	908.17	96	23,229.16
408.125	SCMIT Worker's Comp Ins.	1,500.00	.00	.00	2,525.37	(1,025.37)	168	1,170.11
410.001	Health Claims Cost	44,364.00	3,331.60	.00	39,676.24	4,687.76	89	40,510.68
	Personal Services Totals	$306,274.00	$27,523.60	$0.00	$289,394.89	$16,879.11	94%	$298,000.20

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Supplies								
500.101	Supplies and Materials	3,000.00	.00	.00	3,421.70	(421.70)	114	4,300.42
500.102	Equipment	3,827.00	26.74	.00	3,631.78	195.22	95	344.27
500.103	Furniture	200.00	.00	.00	90.00	110.00	45	665.19
500.105	Printing and Binding	2,030.00	.00	.00	808.48	1,221.52	40	1,424.79
	Supplies Totals	$9,057.00	$26.74	$0.00	$7,951.96	$1,105.04	88%	$6,734.67
Other Services & Charges								
610.111	Communications- Landline	1,500.00	102.08	.00	1,479.05	20.95	99	1,535.94
610.112	Postage	1,500.00	40.68	.00	690.54	809.46	46	1,546.65
610.1110	Communications- Wireless	1,500.00	161.85	.00	1,378.57	121.43	92	1,423.47
620.114	Advertising	2,041.00	312.00	.00	1,812.73	228.27	89	2,036.56
640.124	Travel Expense	574.00	.00	.00	182.20	391.80	32	562.25
650.127	Electricity	3,534.00	317.25	.00	3,227.71	306.29	91	3,728.17
650.128	Water	643.00	56.80	.00	332.40	310.60	52	625.80
650.129	Wastewater	846.00	75.17	.00	445.48	400.52	53	824.90
650.130	Sanitation	321.00	44.91	.00	418.01	(97.01)	130	356.52
650.133	Stormwater	213.00	24.75	.00	252.09	(39.09)	118	236.52
650.134	Security Lights	973.00	90.00	.00	990.00	(17.00)	102	1,080.00
650.1271	Electricity- Sales Tax	166.00	14.10	.00	149.26	16.74	90	170.75
660.139	Fleet Services Materials	500.00	.00	.00	324.86	175.14	65	307.85
660.145	Gasoline & Oil	1,800.00	118.93	.00	1,319.60	480.40	73	1,555.14
660.1391	Fleet Services Labor	600.00	42.24	.00	2,308.87	(1,708.87)	385	629.59
670.156	Equipment Rental/Lease	7,500.00	1,117.00	.00	9,244.19	(1,744.19)	123	7,309.87
685.180	Membership Dues and Fees	860.00	145.00	.00	1,372.93	(512.93)	160	982.50
685.182	Other Operating Expenses	1,500.00	346.10	.00	1,611.56	(111.56)	107	2,037.83
685.184	Continuing Education	840.00	.00	.00	154.65	685.35	18	1,730.46
685.186	Training	3,580.00	324.62	.00	1,548.23	2,031.77	43	1,634.84
685.192	KGB Operations	7,000.00	369.82	.00	5,184.54	1,815.46	74	5,381.33
685.1801	Subscriptions	50.00	.00	.00	39.00	11.00	78	39.00
685.1921	KGB grant expenses	7,000.00	763.41	.00	7,904.59	(904.59)	113	9,614.33
686.187	Professional Services	100.00	.00	.00	103.28	(3.28)	103	46.57
686.191	Contract Services/Studies	92,000.00	3,913.62	17,478.75	52,896.51	21,624.74	76	69,967.03
686.195	Repair/Maint Svc Contract	1,200.00	.00	.00	119.25	1,080.75	10	1,301.13
686.1895	Employee wellness services	1,000.00	146.39	.00	1,213.17	(213.17)	121	827.47
	Other Services & Charges Totals	$139,341.00	$8,526.72	$17,478.75	$96,703.27	$25,158.98	82%	$117,492.47

Attachment: BudgetPerformanceReport05.31.17 (2317 : May 2017 Finance and IT Departments Report)

Budget Performance Report

Fiscal Year to Date 05/31/17
Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Other Objects							
795.001	IT Internal Allocations	12,000.00	419.37	.00	13,239.73	(1,239.73)	110	19,951.60
	Other Objects Totals	$12,000.00	$419.37	$0.00	$13,239.73	($1,239.73)	110%	$19,951.60
	Department **09 - Housing and Community Dev.** Totals	$466,672.00	$36,496.43	$17,478.75	$407,289.85	$41,903.40	91%	$442,178.94
	Department **10 - Municipal Court**							
	Personal Services							
400.101	Regular Pay	98,960.00	9,178.02	.00	92,742.43	6,217.57	94	96,155.14
401.103	Overtime	4,700.00	462.89	.00	4,797.23	(97.23)	102	4,425.37
401.105	On-call pay	.00	400.00	.00	4,500.00	(4,500.00)	+++	.00
405.114	FICA	7,436.00	736.85	.00	7,465.22	(29.22)	100	7,271.34
406.116	Retirement	11,516.00	1,113.43	.00	11,319.58	196.42	98	10,665.45
408.125	SCMIT Worker's Comp Ins.	1,000.00	.00	.00	1,568.40	(568.40)	157	726.72
410.001	Health Claims Cost	20,100.00	1,334.84	.00	15,637.24	4,462.76	78	17,570.67
	Personal Services Totals	$143,712.00	$13,226.03	$0.00	$138,030.10	$5,681.90	96%	$136,814.69
	Supplies							
500.101	Supplies and Materials	3,000.00	241.79	.00	3,235.32	(235.32)	108	2,162.30
500.102	Equipment	2,000.00	242.49	.00	1,720.63	279.37	86	1,679.15
500.103	Furniture	.00	.00	.00	1,591.00	(1,591.00)	+++	.00
	Supplies Totals	$5,000.00	$484.28	$0.00	$6,546.95	($1,546.95)	131%	$3,841.45
	Other Services & Charges							
610.111	Communications- Landline	550.00	19.64	.00	377.45	172.55	69	421.39
610.112	Postage	2,500.00	155.65	.00	2,041.27	458.73	82	2,445.51
610.1110	Communications- Wireless	350.00	33.94	.00	335.67	14.33	96	432.73
640.124	Travel Expense	2,000.00	.00	.00	232.95	1,767.05	12	728.21
650.127	Electricity	4,119.00	437.71	.00	4,737.85	(618.85)	115	4,523.93
650.128	Water	466.00	33.08	.00	451.17	14.83	97	551.39
650.129	Wastewater	277.00	33.47	.00	329.15	(52.15)	119	293.19
650.130	Sanitation	105.00	9.67	.00	106.37	(1.37)	101	116.04
650.133	Stormwater	188.00	17.39	.00	191.29	(3.29)	102	208.68
650.134	Security Lights	412.00	38.11	.00	419.21	(7.21)	102	457.32
650.1271	Electricity- Sales Tax	193.00	18.55	.00	205.56	(12.56)	107	195.17
660.133	Repairs & Maint. Services	1,500.00	.00	4,716.36	617.77	(3,834.13)	356	368.05
660.139	Fleet Services Materials	100.00	.00	.00	226.65	(126.65)	227	.00
660.145	Gasoline & Oil	500.00	39.70	.00	437.74	62.26	88	445.26
660.1391	Fleet Services Labor	100.00	.00	.00	233.75	(133.75)	234	567.02

Attachment: BudgetPerformanceReport05.31.17 (2317 : May 2017 Finance and IT Departments Report)

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
670.156	Equipment Rental/Lease	3,000.00	.00	.00	1,599.24	1,400.76	53	1,318.96
685.180	Membership Dues and Fees	75.00	.00	.00	88.91	(13.91)	119	75.00
685.182	Other Operating Expenses	3,000.00	720.00	.00	3,564.43	(564.43)	119	2,608.40
685.184	Continuing Education	1,800.00	.00	.00	.00	1,800.00	0	.00
685.186	Training	160.00	.00	.00	75.00	85.00	47	160.00
686.187	Professional Services	50.00	.00	.00	51.64	(1.64)	103	23.28
686.195	Repair/Maint Svc Contract	1,000.00	.00	.00	232.50	767.50	23	1,145.00
686.1895	Employee wellness services	600.00	87.84	.00	716.50	(116.50)	119	491.58
	Other Services & Charges Totals	$23,045.00	$1,644.75	$4,716.36	$17,272.07	$1,056.57	95%	$17,576.11
	Other Objects							
795.001	IT Internal Allocations	15,000.00	419.37	.00	13,239.73	1,760.27	88	21,732.69
	Other Objects Totals	$15,000.00	$419.37	$0.00	$13,239.73	$1,760.27	88%	$21,732.69
	Department **10 - Municipal Court** Totals	$186,757.00	$15,774.43	$4,716.36	$175,088.85	$6,951.79	96%	$179,964.94
	Department **11 - Fire**							
	Personal Services							
400.101	Regular Pay	1,249,196.00	107,922.97	.00	1,090,120.97	159,075.03	87	1,213,268.53
401.103	Overtime	60,000.00	6,101.60	.00	92,112.59	(32,112.59)	154	114,715.74
402.111	Volunteer Employees	9,000.00	585.00	.00	4,080.00	4,920.00	45	3,735.00
405.114	FICA	104,600.00	8,169.93	.00	82,856.74	21,743.26	79	92,932.66
406.116	Retirement	181,000.00	16,044.13	.00	163,825.29	17,174.71	91	172,767.94
408.125	SCMIT Worker's Comp Ins.	29,000.00	.00	.00	41,598.70	(12,598.70)	143	20,999.56
410.001	Health Claims Cost	209,000.00	18,738.56	.00	215,927.12	(6,927.12)	103	197,601.94
410.002	Health Claim Costs-Retire	52,000.00	9,099.60	.00	41,170.08	10,829.92	79	.00
	Personal Services Totals	$1,893,796.00	$166,661.79	$0.00	$1,731,691.49	$162,104.51	91%	$1,816,021.37
	Supplies							
500.101	Supplies and Materials	25,000.00	1,395.76	.00	25,191.41	(191.41)	101	69,801.41
500.102	Equipment	55,000.00	4,574.13	.00	41,897.25	13,102.75	76	50,430.29
500.103	Furniture	2,000.00	.00	.00	1,828.84	171.16	91	2,131.52
500.105	Printing and Binding	1,000.00	.00	.00	108.73	891.27	11	367.37
500.107	Technology Supplies	5,000.00	310.56	.00	3,882.99	1,117.01	78	3,536.14
501.101	Uniforms and Clothing	36,400.00	1,704.27	7,702.00	23,335.48	5,362.52	85	39,547.49
515.121	Safety Supplies	5,000.00	232.37	.00	4,575.59	424.41	92	5,129.76
515.128	Medical Supplies	10,000.00	360.20	.00	8,472.49	1,527.51	85	8,236.03
531.140	Haz Mat Supplies/Equipmnt	10,000.00	.00	.00	9,978.90	21.10	100	9,154.02
	Supplies Totals	$149,400.00	$8,577.29	$7,702.00	$119,271.68	$22,426.32	85%	$188,334.03

Attachment: BudgetPerformanceReport05.31.17 (2317 : May 2017 Finance and IT Departments Report)

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Other Services & Charges							
610.111	Communications- Landline	6,500.00	331.52	.00	5,045.70	1,454.30	78	5,435.37
610.112	Postage	500.00	71.64	.00	966.12	(466.12)	193	880.49
610.1110	Communications- Wireless	27,000.00	4,011.70	.00	28,000.08	(1,000.08)	104	29,129.67
620.114	Advertising	500.00	.00	.00	156.00	344.00	31	370.50
630.121	Fire Prevention Materials	9,054.00	125.00	.00	9,446.22	(392.22)	104	8,478.58
640.124	Travel Expense	3,561.00	.00	.00	699.30	2,861.70	20	2,363.11
650.127	Electricity	22,642.00	1,759.26	.00	22,032.77	609.23	97	21,562.72
650.128	Water	1,591.00	152.13	.00	1,688.43	(97.43)	106	1,728.06
650.129	Wastewater	2,170.00	207.10	.00	2,297.54	(127.54)	106	2,358.84
650.130	Sanitation	852.00	78.76	.00	866.36	(14.36)	102	945.12
650.133	Stormwater	711.00	90.90	.00	747.90	(36.90)	105	788.40
650.134	Security Lights	1,633.00	151.00	.00	1,661.00	(28.00)	102	1,812.00
650.1271	Electricity- Sales Tax	2,652.00	74.68	.00	906.06	1,745.94	34	3,374.49
660.103	Emergency Preparedness	5,000.00	.00	.00	.00	5,000.00	0	3,316.03
660.133	Repairs & Maint. Services	40,000.00	11,866.31	(410.05)	36,307.16	4,102.89	90	36,692.24
660.139	Fleet Services Materials	30,000.00	2,037.62	.00	24,310.90	5,689.10	81	34,026.22
660.145	Gasoline & Oil	20,000.00	1,669.63	.00	15,847.65	4,152.35	79	18,669.61
660.1391	Fleet Services Labor	15,000.00	928.17	.00	13,479.15	1,520.85	90	15,939.54
660.1392	Fleet Svcs- Outside Vends	20,000.00	.00	.00	11,181.56	8,818.44	56	16,265.15
670.156	Equipment Rental/Lease	9,000.00	492.51	.00	8,076.22	923.78	90	8,405.94
682.169	Laundry & Linen	2,500.00	.00	.00	977.00	1,523.00	39	910.49
685.180	Membership Dues and Fees	1,355.00	.00	.00	729.00	626.00	54	563.00
685.182	Other Operating Expenses	5,000.00	508.24	.00	15,568.18	(10,568.18)	311	4,368.78
685.184	Continuing Education	.00	.00	.00	.00	.00	+++	75.00
685.186	Training	18,290.00	588.00	.00	15,968.58	2,321.42	87	14,446.83
685.1801	Subscriptions	12,720.00	10.00	.00	10,616.30	2,103.70	83	12,756.77
686.187	Professional Services	.00	.00	.00	154.92	(154.92)	+++	46.57
686.189	Employee Medical	15,000.00	718.00	.00	16,386.45	(1,386.45)	109	11,335.00
686.195	Repair/Maint Svc Contract	70,994.00	14,082.48	950.00	54,512.23	15,531.77	78	70,331.92
686.1895	Employee wellness services	8,000.00	849.07	.00	8,113.06	(113.06)	101	8,928.79
	Other Services & Charges Totals	$352,225.00	$40,803.72	$539.95	$306,741.84	$44,943.21	87%	$336,305.23
	Other Objects							
795.001	IT Internal Allocations	16,000.00	503.24	.00	15,887.67	112.33	99	31,054.33
	Other Objects Totals	$16,000.00	$503.24	$0.00	$15,887.67	$112.33	99%	$31,054.33

Attachment: BudgetPerformanceReport05.31.17 (2317 : May 2017 Finance and IT Departments Report)

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Capital Outlay							
900.3000	Buildings & Improvements	.00	2,594.00	(59,752.68)	62,346.68	(2,594.00)	+++	9,950.00
	Capital Outlay Totals	$0.00	$2,594.00	($59,752.68)	$62,346.68	($2,594.00)	+++	$9,950.00
	Department 11 - Fire Totals	$2,411,421.00	$219,140.04	($51,510.73)	$2,235,939.36	$226,992.37	91%	$2,381,664.96
	Department 12 - Public Works							
	Personal Services							
400.101	Regular Pay	517,400.00	37,418.89	.00	405,598.43	111,801.57	78	505,479.38
401.103	Overtime	30,000.00	3,049.51	.00	29,803.14	196.86	99	32,249.64
401.109	Seasonal City employee labor	(58,000.00)	.00	.00	.00	(58,000.00)	0	.00
405.114	FICA	38,179.00	2,788.11	.00	30,621.52	7,557.48	80	37,200.27
406.116	Retirement	60,545.00	4,464.10	.00	48,795.48	11,749.52	81	56,523.19
408.125	SCMIT Worker's Comp Ins.	16,000.00	.00	.00	18,251.06	(2,251.06)	114	14,056.22
410.001	Health Claims Cost	133,261.00	7,468.84	.00	87,622.76	45,638.24	66	116,598.84
410.002	Health Claim Costs-Retire	14,500.00	4,438.88	.00	24,411.52	(9,911.52)	168	.00
	Personal Services Totals	$751,885.00	$59,628.33	$0.00	$645,103.91	$106,781.09	86%	$762,107.54
	Supplies							
500.101	Supplies and Materials	20,000.00	1,638.65	.00	16,268.70	3,731.30	81	26,044.60
500.102	Equipment	21,000.00	523.69	.00	8,879.10	12,120.90	42	10,993.60
500.103	Furniture	3,000.00	.00	.00	2,031.74	968.26	68	2,374.69
500.105	Printing and Binding	1,000.00	.00	.00	1,836.88	(836.88)	184	244.25
501.101	Uniforms and Clothing	16,000.00	2,702.45	.00	18,554.77	(2,554.77)	116	17,346.33
513.112	Asphalt/Concrete/Gravel	10,000.00	723.00	.00	15,455.67	(5,455.67)	155	18,040.58
515.121	Safety Supplies	7,000.00	.00	.00	4,525.13	2,474.87	65	2,341.47
	Supplies Totals	$78,000.00	$5,587.79	$0.00	$67,551.99	$10,448.01	87%	$77,385.52
	Other Services & Charges							
610.111	Communications- Landline	3,500.00	272.06	.00	3,538.09	(38.09)	101	3,738.18
610.112	Postage	100.00	.00	.00	92.61	7.39	93	127.95
610.1110	Communications- Wireless	6,000.00	425.33	.00	4,177.25	1,822.75	70	7,243.39
620.114	Advertising	500.00	.00	.00	907.90	(407.90)	182	247.00
640.124	Travel Expense	1,800.00	.00	.00	593.81	1,206.19	33	175.67
650.127	Electricity	881.00	71.48	.00	1,009.42	(128.42)	115	1,026.37
650.128	Water	364.00	33.22	.00	366.25	(2.25)	101	401.96
650.129	Wastewater	481.00	43.85	.00	483.37	(2.37)	100	530.28
650.130	Sanitation	415.00	38.04	.00	418.44	(3.44)	101	456.48
650.133	Stormwater	121.00	11.17	.00	122.87	(1.87)	102	134.04

Attachment: BudgetPerformanceReport05.31.17 (2317 : May 2017 Finance and IT Departments Report)

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
650.134	Security Lights	482.00	44.54	.00	489.94	(7.94)	102	534.48
650.1271	Electricity- Sales Tax	3.00	.16	.00	3.51	(.51)	117	4.20
660.133	Repairs & Maint. Services	10,000.00	811.22	.00	7,027.05	2,972.95	70	10,064.18
660.134	Radio Repairs	.00	.00	.00	.00	.00	+++	39.96
660.139	Fleet Services Materials	25,000.00	2,907.19	.00	26,312.59	(1,312.59)	105	23,843.41
660.145	Gasoline & Oil	29,000.00	2,037.78	.00	15,639.64	13,360.36	54	24,965.26
660.1391	Fleet Services Labor	40,000.00	4,068.95	.00	39,428.40	571.60	99	42,143.08
663.142	Street Sign Maintenance	4,000.00	2,153.78	.00	4,062.04	(62.04)	102	7,202.02
663.144	Sidewalk Repairs	.00	.00	.00	15,426.92	(15,426.92)	+++	.00
663.148	Maintenance of Parks	30,000.00	4,139.53	6,056.09	18,359.31	5,584.60	81	23,445.04
670.156	Equipment Rental/Lease	5,000.00	223.12	.00	3,111.99	1,888.01	62	2,962.31
685.180	Membership Dues and Fees	200.00	.00	.00	290.00	(90.00)	145	189.00
685.182	Other Operating Expenses	3,000.00	48.15	2,129.82	13,807.90	(12,937.72)	531	4,093.06
685.186	Training	1,100.00	.00	.00	1,632.00	(532.00)	148	251.79
685.192	KGB Operations	.00	.00	.00	.00	.00	+++	(15.00)
686.187	Professional Services	1,000.00	.00	.00	2,510.17	(1,510.17)	251	1,501.72
686.189	Employee Medical	1,800.00	45.00	.00	759.56	1,040.44	42	455.00
686.195	Repair/Maint Svc Contract	12,000.00	1,706.96	.00	14,680.81	(2,680.81)	122	20,253.57
686.1895	Employee wellness services	3,505.00	380.62	.00	4,124.40	(619.40)	118	4,552.31
687.203	Contract Services	20,000.00	.00	.00	28,896.00	(8,896.00)	144	77,281.61
	Other Services & Charges Totals	$200,252.00	$19,462.15	$8,185.91	$208,272.24	($16,206.15)	108%	$257,848.32
	Other Objects							
700.105	Matched Expenses	.00	.00	.00	.00	.00	+++	2,000.00
795.001	IT Internal Allocations	3,000.00	83.87	.00	2,647.92	352.08	88	4,883.84
	Other Objects Totals	$3,000.00	$83.87	$0.00	$2,647.92	$352.08	88%	$6,883.84
	Department 12 - Public Works Totals	$1,033,137.00	$84,762.14	$8,185.91	$923,576.06	$101,375.03	90%	$1,104,225.22
	Department 13 - Information Technology							
	Personal Services							
400.101	Regular Pay	68,200.00	6,221.91	.00	65,016.71	3,183.29	95	67,662.84
405.114	FICA	4,988.00	459.48	.00	4,783.43	204.57	96	4,962.94
406.116	Retirement	7,843.00	715.49	.00	7,501.58	341.42	96	7,394.84
408.125	SCMIT Worker's Comp Ins.	350.00	.00	.00	637.98	(287.98)	182	295.62
410.001	Health Claims Cost	7,768.00	578.48	.00	6,825.08	942.92	88	7,053.49
	Personal Services Totals	$89,149.00	$7,975.36	$0.00	$84,764.78	$4,384.22	95%	$87,369.73
	Supplies							

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
500.101	Supplies and Materials	5,000.00	.00	.00	1,149.91	3,850.09	23	2,893.02
500.102	Equipment	12,000.00	.00	.00	2,537.00	9,463.00	21	16,971.88
500.107	Technology Supplies	500.00	.00	.00	.00	500.00	0	.00
	Supplies Totals	$17,500.00	$0.00	$0.00	$3,686.91	$13,813.09	21%	$19,864.90
	Other Services & Charges							
610.111	Communications- Landline	700.00	19.64	.00	377.45	322.55	54	421.39
610.112	Postage	50.00	.00	.00	11.57	38.43	23	.00
610.1110	Communications- Wireless	1,000.00	63.95	.00	636.88	363.12	64	1,165.74
620.114	Advertising	5.00	.00	.00	.00	5.00	0	.00
640.124	Travel Expense	1,000.00	.00	.00	501.77	498.23	50	474.30
650.127	Electricity	1,767.00	158.64	.00	1,613.88	153.12	91	1,864.02
650.128	Water	321.00	28.39	.00	166.19	154.81	52	312.90
650.129	Wastewater	423.00	37.59	.00	222.76	200.24	53	412.44
650.130	Sanitation	161.00	22.44	.00	208.89	(47.89)	130	178.20
650.133	Stormwater	107.00	12.37	.00	125.99	(18.99)	118	118.20
650.134	Security Lights	487.00	45.00	.00	495.00	(8.00)	102	540.00
650.1271	Electricity- Sales Tax	83.00	7.05	.00	74.63	8.37	90	85.38
685.180	Membership Dues and Fees	100.00	.00	.00	35.00	65.00	35	35.00
685.182	Other Operating Expenses	500.00	.00	.00	156.76	343.24	31	239.80
685.186	Training	500.00	.00	.00	.00	500.00	0	180.00
685.1801	Subscriptions	50.00	.00	.00	.00	50.00	0	.00
686.184	Technology Services	184,800.00	.00	31,433.21	153,838.63	(471.84)	100	185,163.23
686.194	Other Prof/Tech Services	10,000.00	.00	.00	4,582.88	5,417.12	46	5,662.70
686.195	Repair/Maint Svc Contract	13,000.00	.00	.00	5,664.29	7,335.71	44	11,278.35
686.1895	Employee wellness services	245.00	29.28	.00	250.56	(5.56)	102	189.65
	Other Services & Charges Totals	$215,299.00	$424.35	$31,433.21	$168,963.13	$14,902.66	93%	$208,321.30
	Other Objects							
795.001	IT Internal Allocations	(333,548.00)	(8,051.85)	.00	(254,202.67)	(79,345.33)	76	(294,312.90)
	Other Objects Totals	($333,548.00)	($8,051.85)	$0.00	($254,202.67)	($79,345.33)	76%	($294,312.90)
	Capital Outlay							
900.3950	Computer Software	7,000.00	.00	.00	9,618.48	(2,618.48)	137	9,725.43
900.4300	Other Equipment	5,000.00	.00	.00	.00	5,000.00	0	.00
	Capital Outlay Totals	$12,000.00	$0.00	$0.00	$9,618.48	$2,381.52	80%	$9,725.43
	Department **13 - Information Technology** Totals	$400.00	$347.86	$31,433.21	$12,830.63	($43,863.84)	11066%	$30,968.46
	Department **14 - Fleet Services**							

Run by Debra Bivens on 06/06/2017 04:51:53 PM

Attachment: BudgetPerformanceReport05.31.17 (2317 : May 2017 Finance and IT Departments Report)

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Personal Services							
400.101	Regular Pay	131,550.00	11,289.07	.00	113,479.64	18,070.36	86	129,328.40
401.103	Overtime	2,748.00	215.39	.00	2,867.69	(119.69)	104	2,065.18
405.114	FICA	9,364.00	819.05	.00	8,171.28	1,192.72	87	9,217.26
406.116	Retirement	15,095.00	1,308.22	.00	13,213.98	1,881.02	88	14,145.52
408.125	SCMIT Worker's Comp Ins.	3,500.00	.00	.00	9,324.56	(5,824.56)	266	2,210.62
410.001	Health Claims Cost	28,329.00	1,690.84	.00	20,628.88	7,700.12	73	25,059.37
	Personal Services Totals	$190,586.00	$15,322.57	$0.00	$167,686.03	$22,899.97	88%	$182,026.35
	Supplies							
500.101	Supplies and Materials	9,000.00	91.46	.00	6,492.20	2,507.80	72	9,058.67
500.102	Equipment	1,500.00	.00	.00	1,477.56	22.44	99	1,810.44
500.105	Printing and Binding	400.00	144.27	.00	144.27	255.73	36	49.73
501.101	Uniforms and Clothing	5,300.00	402.55	.00	5,077.07	222.93	96	4,010.22
515.121	Safety Supplies	750.00	.00	.00	392.88	357.12	52	667.78
	Supplies Totals	$16,950.00	$638.28	$0.00	$13,583.98	$3,366.02	80%	$15,596.84
	Other Services & Charges							
610.111	Communications- Landline	1,500.00	107.17	.00	1,462.82	37.18	98	1,616.94
610.112	Postage	200.00	.00	.00	.00	200.00	0	25.36
610.1110	Communications- Wireless	800.00	53.95	.00	535.13	264.87	67	691.68
640.124	Travel Expense	500.00	.00	.00	.00	500.00	0	.00
650.127	Electricity	7,878.00	673.13	.00	9,269.18	(1,391.18)	118	9,103.80
650.128	Water	364.00	33.19	.00	365.93	(1.93)	101	401.64
650.129	Wastewater	480.00	43.81	.00	482.95	(2.95)	101	529.80
650.130	Sanitation	400.00	36.90	.00	405.90	(5.90)	101	442.80
650.133	Stormwater	117.00	10.84	.00	119.24	(2.24)	102	130.08
650.134	Security Lights	460.00	42.57	.00	468.27	(8.27)	102	510.84
650.1271	Electricity- Sales Tax	471.00	35.52	.00	455.09	15.91	97	487.90
660.139	Fleet Services Materials	1,500.00	281.05	.00	889.43	610.57	59	737.03
660.145	Gasoline & Oil	1,700.00	270.66	.00	1,305.55	394.45	77	1,353.33
660.1391	Fleet Services Labor	1,000.00	82.50	.00	591.25	408.75	59	398.75
662.140	Building Repairs	4,000.00	.00	.00	.00	4,000.00	0	7,220.51
685.182	Other Operating Expenses	200.00	.00	.00	3,475.99	(3,275.99)	1738	184.44
685.186	Training	250.00	.00	.00	.00	250.00	0	51.00
685.1801	Subscriptions	50.00	.00	.00	.00	50.00	0	.00
686.189	Employee Medical	200.00	.00	.00	147.55	52.45	74	165.00

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.195	Repair/Maint Svc Contract	5,700.00	62.50	.00	3,654.44	2,045.56	64	2,406.60
686.1895	Employee wellness services	1,000.00	87.84	.00	1,022.55	(22.55)	102	1,223.98
	Other Services & Charges Totals	$28,770.00	$1,821.63	$0.00	$24,651.27	$4,118.73	86%	$27,681.48
	Other Objects							
735.122	Services Billed	(235,636.00)	(21,760.32)	.00	(229,362.70)	(6,273.30)	97	(265,710.29)
795.001	IT Internal Allocations	.00	.00	.00	.00	.00	+++	1,781.09
	Other Objects Totals	($235,636.00)	($21,760.32)	$0.00	($229,362.70)	($6,273.30)	97%	($263,929.20)
	Department **14 - Fleet Services** Totals	$670.00	($3,977.84)	$0.00	($23,441.42)	$24,111.42	-3499%	($38,624.53)
	Department **20 - General Government**							
	Personal Services							
410.001	Health Claims Cost	1,000.00	.00	.00	.00	1,000.00	0	333.36
410.002	Health Claim Costs-Retire	35,000.00	9,424.96	.00	37,678.22	(2,678.22)	108	130,651.60
	Personal Services Totals	$36,000.00	$9,424.96	$0.00	$37,678.22	($1,678.22)	105%	$130,984.96
	Supplies							
500.103	Furniture	1,000.00	.00	.00	.00	1,000.00	0	.00
510.106	Cleaning & Sanitation Sup	2,200.00	224.80	.00	1,983.93	216.07	90	2,972.68
	Supplies Totals	$3,200.00	$224.80	$0.00	$1,983.93	$1,216.07	62%	$2,972.68
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	250,000.00	3,541.03	.00	245,739.03	4,260.97	98	266,692.79
600.112	Survivors Health Ins	500.00	32.96	.00	187.20	312.80	37	230.24
600.1051	Employee Wellness &Safety	23,300.00	6,580.69	1,730.42	17,510.18	4,059.40	83	16,304.23
600.1052	Unemployment Insurance	7,000.00	.00	.00	.00	7,000.00	0	626.07
620.114	Advertising	200.00	.00	.00	.00	200.00	0	280.00
640.124	Travel Expense	.00	.00	.00	.00	.00	+++	151.78
650.133	Stormwater	715.00	65.71	.00	722.81	(7.81)	101	788.52
660.133	Repairs & Maint. Services	85,000.00	350.00	.00	59,303.35	25,696.65	70	10,270.38
662.140	Building Repairs	2,000.00	.00	.00	.00	2,000.00	0	.00
685.180	Membership Dues and Fees	3,500.00	.00	.00	3,606.41	(106.41)	103	3,931.85
685.182	Other Operating Expenses	15,000.00	8,339.98	.00	112,932.04	(97,932.04)	753	12,695.54
685.187	Special Projects	5,000.00	.00	.00	2,552.97	2,447.03	51	(14,100.00)
686.186	Legal Services	50,000.00	8,743.35	14,967.62	108,862.07	(73,829.69)	248	93,700.83
686.187	Professional Services	1,000.00	.00	.00	950.00	50.00	95	1,274.00
686.189	Employee Medical	250.00	.00	.00	.00	250.00	0	.00
686.190	Consulting Services	1,000.00	.00	.00	.00	1,000.00	0	.00
686.192	Elections	6,500.00	506.11	.00	506.11	5,993.89	8	7,340.94

Attachment: BudgetPerformanceReport05.31.17 (2317 : May 2017 Finance and IT Departments Report)

Budget Performance Report

Fiscal Year to Date 05/31/17
Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.194	Other Prof/Tech Services	5,000.00	.00	.00	.00	5,000.00	0	4,650.00
686.195	Repair/Maint Svc Contract	19,000.00	1,730.53	.00	12,937.35	6,062.65	68	20,566.11
686.199	Internal Engineering	.00	.00	.00	25,496.94	(25,496.94)	+++	14,102.62
686.1871	Audit Services	40,000.00	.00	5,500.00	34,500.00	.00	100	36,100.00
686.1895	Employee wellness services	4,000.00	.00	.00	1,861.62	2,138.38	47	2,318.60
687.203	Contract Services	18,000.00	.00	.00	15,007.29	2,992.71	83	.00
	Other Services & Charges Totals	$536,965.00	$29,890.36	$22,198.04	$642,675.37	($127,908.41)	124%	$477,924.50
	Other Objects							
700.105	Matched Expenses	.00	.00	.00	.00	.00	+++	46,858.48
795.995	GF Cost Distribution	(112,788.00)	(9,399.00)	.00	(103,389.00)	(9,399.00)	92	(112,788.00)
	Other Objects Totals	($112,788.00)	($9,399.00)	$0.00	($103,389.00)	($9,399.00)	92%	($65,929.52)
	Capital Outlay							
900.3000	Buildings & Improvements	5,000.00	.00	.00	.00	5,000.00	0	.00
	Capital Outlay Totals	$5,000.00	$0.00	$0.00	$0.00	$5,000.00	0%	$0.00
	Department **20 - General Government** Totals	$468,377.00	$30,141.12	$22,198.04	$578,948.52	($132,769.56)	128%	$545,952.62
	EXPENSE TOTALS	$8,416,608.00	$732,268.86	$85,205.57	$7,900,585.98	$430,816.45	95%	$8,406,517.87
	Fund **0010 - General Fund** Totals							
	REVENUE TOTALS	8,451,078.00	981,271.40	.00	7,194,952.16	1,256,125.84	85%	8,804,312.40
	EXPENSE TOTALS	8,416,608.00	732,268.86	85,205.57	7,900,585.98	430,816.45	95%	8,406,517.87
	Fund **0010 - General Fund** Totals	$34,470.00	$249,002.54	($85,205.57)	($705,633.82)	$825,309.39		$397,794.53
Fund **0011 - Debt Service**								
REVENUE								
	Department **00 - Revenue**							
	Property Taxes							
311.002	Property Taxes -Debt Mill	128,778.00	1,667.56	.00	130,371.02	(1,593.02)	101	19.02
	Property Taxes Totals	$128,778.00	$1,667.56	$0.00	$130,371.02	($1,593.02)	101%	$19.02
	Department **00 - Revenue** Totals	$128,778.00	$1,667.56	$0.00	$130,371.02	($1,593.02)	101%	$19.02
	REVENUE TOTALS	$128,778.00	$1,667.56	$0.00	$130,371.02	($1,593.02)	101%	$19.02
EXPENSE								
	Department **21 - Debt Service**							
	Other Services & Charges							
681.130	GO Bond Principal	119,246.00	.00	.00	.00	119,246.00	0	.00
681.140	GO Bond Interest	9,532.00	.00	.00	.00	9,532.00	0	.00
	Other Services & Charges Totals	$128,778.00	$0.00	$0.00	$0.00	$128,778.00	0%	$0.00

Attachment: BudgetPerformanceReport05.31.17 (2317 : May 2017 Finance and IT Departments Report)

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Department 21 - Debt Service Totals	$128,778.00	$0.00	$0.00	$0.00	$128,778.00	0%	$0.00
	EXPENSE TOTALS	$128,778.00	$0.00	$0.00	$0.00	$128,778.00	0%	$0.00
	Fund 0011 - Debt Service Totals							
	REVENUE TOTALS	128,778.00	1,667.56	.00	130,371.02	(1,593.02)	101%	19.02
	EXPENSE TOTALS	128,778.00	.00	.00	.00	128,778.00	0%	.00
	Fund 0011 - Debt Service Totals	$0.00	$1,667.56	$0.00	$130,371.02	($130,371.02)		$19.02
Fund 0012 - Capital Projects Reserve Fund								
EXPENSE								
Department 26 - Special Projects								
Capital Outlay								
900.903	Sidewalk Program	75,000.00	.00	.00	71,950.00	3,050.00	96	68,652.07
900.904	Street Re-Surfacing Program	50,000.00	.00	.00	43,266.05	6,733.95	87	44,720.77
900.918	Ladder One	200,000.00	12,000.00	28,000.00	12,000.00	160,000.00	20	.00
900.3000	Buildings & Improvements	31,500.00	.00	.00	14,200.00	17,300.00	45	.00
900.4100	Vehicles	115,518.00	.00	.00	116,211.00	(693.00)	101	130,629.00
900.4200	Heavy Equipment	48,000.00	.00	25,527.19	.00	22,472.81	53	.00
900.4300	Other Equipment	191,817.00	(3.00)	44,195.00	120,373.27	27,248.73	86	238,847.87
900.6000	Other Improvements	21,700.00	.00	.00	6,468.00	15,232.00	30	.00
900.9002	Harborwalk Fire Protection	.00	.00	.00	302,509.00	(302,509.00)	+++	.00
	Capital Outlay Totals	$733,535.00	$11,997.00	$97,722.19	$686,977.32	($51,164.51)	107%	$482,849.71
	Department 26 - Special Projects Totals	$733,535.00	$11,997.00	$97,722.19	$686,977.32	($51,164.51)	107%	$482,849.71
	EXPENSE TOTALS	$733,535.00	$11,997.00	$97,722.19	$686,977.32	($51,164.51)	107%	$482,849.71
	Fund 0012 - Capital Projects Reserve Fund Totals							
	REVENUE TOTALS	.00	.00	.00	.00	.00	+++	.00
	EXPENSE TOTALS	733,535.00	11,997.00	97,722.19	686,977.32	(51,164.51)	107%	482,849.71
	Fund 0012 - Capital Projects Reserve Fund Totals	($733,535.00)	($11,997.00)	($97,722.19)	($686,977.32)	$51,164.51		($482,849.71)
Fund 0017 - Federal Grants								
REVENUE								
Department 00 - Revenue								
Federal Grants								
331.000	Federal Grants	.00	.00	.00	340.00	(340.00)	+++	.00
	Federal Grants Totals	$0.00	$0.00	$0.00	$340.00	($340.00)	+++	$0.00
City Funding								

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
331.069	Match Revenue	.00	.00	.00	.00	.00	+++	46,858.48
	City Funding Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$46,858.48
	Department **00 - Revenue** Totals	$0.00	$0.00	$0.00	$340.00	($340.00)	+++	$46,858.48
	REVENUE TOTALS	$0.00	$0.00	$0.00	$340.00	($340.00)	+++	$46,858.48
EXPENSE								
Department **69 - Federal Grants**								
Supplies								
500.101	Supplies and Materials	.00	.00	.00	650.36	(650.36)	+++	.00
	Supplies Totals	$0.00	$0.00	$0.00	$650.36	($650.36)	+++	$0.00
Other Services & Charges								
685.186	Training	.00	.00	.00	50.00	(50.00)	+++	.00
686.191	Contract Services/Studies	.00	3,913.62	10,778.75	13,446.25	(24,225.00)	+++	.00
	Other Services & Charges Totals	$0.00	$3,913.62	$10,778.75	$13,496.25	($24,275.00)	+++	$0.00
	Department **69 - Federal Grants** Totals	$0.00	$3,913.62	$10,778.75	$14,146.61	($24,925.36)	+++	$0.00
	EXPENSE TOTALS	$0.00	$3,913.62	$10,778.75	$14,146.61	($24,925.36)	+++	$0.00
	Fund **0017 - Federal Grants** Totals							
	REVENUE TOTALS	.00	.00	.00	340.00	(340.00)	+++	46,858.48
	EXPENSE TOTALS	.00	3,913.62	10,778.75	14,146.61	(24,925.36)	+++	.00
	Fund **0017 - Federal Grants** Totals	$0.00	($3,913.62)	($10,778.75)	($13,806.61)	$24,585.36		$46,858.48
Fund **0020 - State Accommodations Tax**								
REVENUE								
Department **00 - Revenue**								
State Shared								
318.001	Accommodations Tax	105,000.00	18,312.12	.00	81,358.80	23,641.20	77	122,491.13
	State Shared Totals	$105,000.00	$18,312.12	$0.00	$81,358.80	$23,641.20	77%	$122,491.13
Investment Earnings								
361.001	Investment Earnings	175.00	.00	.00	567.75	(392.75)	324	388.00
	Investment Earnings Totals	$175.00	$0.00	$0.00	$567.75	($392.75)	324%	$388.00
	Department **00 - Revenue** Totals	$105,175.00	$18,312.12	$0.00	$81,926.55	$23,248.45	78%	$122,879.13
	REVENUE TOTALS	$105,175.00	$18,312.12	$0.00	$81,926.55	$23,248.45	78%	$122,879.13
EXPENSE								
Department **33 - State Accommodations Tax**								
Other Services & Charges								
620.114	Advertising	1,175.00	.00	.00	.00	1,175.00	0	156.00

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
683.173	Tourism Related	51,000.00	7,904.00	.00	34,619.21	16,380.79	68	62,270.44
683.174	Tourism Advertise/Promote	24,000.00	5,493.64	.00	16,907.65	7,092.35	70	29,247.34
	Other Services & Charges Totals	$76,175.00	$13,397.64	$0.00	$51,526.86	$24,648.14	68%	$91,673.78
	Other Objects							
750.124	Transfers to General Fund	29,000.00	915.60	.00	27,817.93	1,182.07	96	29,874.56
	Other Objects Totals	$29,000.00	$915.60	$0.00	$27,817.93	$1,182.07	96%	$29,874.56
	Department **33 - State Accommodations Tax** Totals	$105,175.00	$14,313.24	$0.00	$79,344.79	$25,830.21	75%	$121,548.34
	EXPENSE TOTALS	$105,175.00	$14,313.24	$0.00	$79,344.79	$25,830.21	75%	$121,548.34
	Fund **0020 - State Accommodations Tax** Totals							
	REVENUE TOTALS	105,175.00	18,312.12	.00	81,926.55	23,248.45	78%	122,879.13
	EXPENSE TOTALS	105,175.00	14,313.24	.00	79,344.79	25,830.21	75%	121,548.34
	Fund **0020 - State Accommodations Tax** Totals	$0.00	$3,998.88	$0.00	$2,581.76	($2,581.76)		$1,330.79
Fund **0022 - Local Hospitality/ATax**								
REVENUE								
Department **00 - Revenue**								
Fees								
324.001	Hospitality Fee	650,000.00	63,951.12	.00	655,750.25	(5,750.25)	101	680,550.93
324.002	Accommodation Fees	190,000.00	20,423.44	.00	173,243.94	16,756.06	91	202,021.25
	Fees Totals	$840,000.00	$84,374.56	$0.00	$828,994.19	$11,005.81	99%	$882,572.18
State Grants								
332.015	DBA State Grant	.00	.00	.00	30,000.00	(30,000.00)	+++	.00
	State Grants Totals	$0.00	$0.00	$0.00	$30,000.00	($30,000.00)	+++	$0.00
Federal Grants								
331.000	Federal Grants	.00	11,700.00	.00	24,300.00	(24,300.00)	+++	16,200.00
	Federal Grants Totals	$0.00	$11,700.00	$0.00	$24,300.00	($24,300.00)	+++	$16,200.00
Investment Earnings								
361.001	Investment Earnings	4,000.00	.00	.00	13,437.67	(9,437.67)	336	10,198.83
	Investment Earnings Totals	$4,000.00	$0.00	$0.00	$13,437.67	($9,437.67)	336%	$10,198.83
Miscellaneous								
367.001	Operating Contributions	.00	.00	.00	35,000.00	(35,000.00)	+++	(35,000.00)
369.002	Miscellaneous Revenue	.00	.00	.00	.00	.00	+++	61,899.12
	Miscellaneous Totals	$0.00	$0.00	$0.00	$35,000.00	($35,000.00)	+++	$26,899.12
Operating Transfers In								
394.002	Transfer from fund balance	328,944.00	.00	.00	.00	328,944.00	0	.00

Run by Debra Bivens on 06/06/2017 04:51:53 PM

Attachment: BudgetPerformanceReport05.31.17 (2317 : May 2017 Finance and IT Departments Report)

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Operating Transfers In Totals	$328,944.00	$0.00	$0.00	$0.00	$328,944.00	0%	$0.00
	Department **00 - Revenue** Totals	$1,172,944.00	$96,074.56	$0.00	$931,731.86	$241,212.14	79%	$935,870.13
	REVENUE TOTALS	$1,172,944.00	$96,074.56	$0.00	$931,731.86	$241,212.14	79%	$935,870.13
EXPENSE								
Department **08 - Winyah Auditorium**								
Other Services & Charges								
650.127	Electricity	4,910.00	459.79	.00	6,890.47	(1,980.47)	140	5,907.87
	Other Services & Charges Totals	$4,910.00	$459.79	$0.00	$6,890.47	($1,980.47)	140%	$5,907.87
Other Objects								
750.133	Trsf to Winyah Aud Fund	.00	.00	.00	.00	.00	+++	35,000.00
	Other Objects Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$35,000.00
	Department **08 - Winyah Auditorium** Totals	$4,910.00	$459.79	$0.00	$6,890.47	($1,980.47)	140%	$40,907.87
Department **23 - Old Hospitality Fees**								
Other Services & Charges								
620.1141	Advertising- Other	.00	.00	.00	136.50	(136.50)	+++	.00
685.182	Other Operating Expenses	.00	226.38	.00	1,568.02	(1,568.02)	+++	3,920.12
685.1871	Way-finding project	.00	.00	.00	.00	.00	+++	527.90
	Other Services & Charges Totals	$0.00	$226.38	$0.00	$1,704.52	($1,704.52)	+++	$4,448.02
Other Objects								
750.124	Transfers to General Fund	108,000.00	9,000.00	.00	99,000.00	9,000.00	92	108,000.00
	Other Objects Totals	$108,000.00	$9,000.00	$0.00	$99,000.00	$9,000.00	92%	$108,000.00
Capital Outlay								
900.905	Park Improvements	400,000.00	21,420.00	35,225.00	73,552.00	291,223.00	27	.00
	Capital Outlay Totals	$400,000.00	$21,420.00	$35,225.00	$73,552.00	$291,223.00	27%	$0.00
	Department **23 - Old Hospitality Fees** Totals	$508,000.00	$30,646.38	$35,225.00	$174,256.52	$298,518.48	41%	$112,448.02
Department **24 - New Hospitality Fees**								
Other Services & Charges								
683.174	Tourism Advertise/Promote	59,582.00	.00	.00	31,454.89	28,127.11	53	13,365.34
685.180	Membership Dues and Fees	7,500.00	.00	.00	7,500.00	.00	100	17,500.00
685.182	Other Operating Expenses	.00	1,539.90	.00	22,423.26	(22,423.26)	+++	35,856.40
685.187	Special Projects	32,000.00	.00	1,851.06	18,812.97	11,335.97	65	22,125.90
685.1871	Way-finding project	8,500.00	568.00	.00	4,336.06	4,163.94	51	.00
686.195	Repair/Maint Svc Contract	12,000.00	3,348.00	.00	18,714.00	(6,714.00)	156	29,404.13
	Other Services & Charges Totals	$119,582.00	$5,455.90	$1,851.06	$103,241.18	$14,489.76	88%	$118,251.77
Capital Outlay								

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
900.905	Park Improvements	250,000.00	720.00	77,513.74	294,004.29	(121,518.03)	149	216,406.77
900.4300	Other Equipment	52,900.00	52,306.49	940.00	52,306.49	(346.49)	101	.00
	Capital Outlay Totals	$302,900.00	$53,026.49	$78,453.74	$346,310.78	($121,864.52)	140%	$216,406.77
	Department **24 - New Hospitality Fees** Totals	$422,482.00	$58,482.39	$80,304.80	$449,551.96	($107,374.76)	125%	$334,658.54
Department **29 - Kaminski House**								
Other Services & Charges								
600.110	SCMIRF Property/Liab Ins	10,000.00	.00	.00	13,024.00	(3,024.00)	130	13,024.00
650.127	Electricity	2,446.00	170.72	.00	1,939.63	506.37	79	2,391.41
650.133	Stormwater	.00	75.60	.00	75.60	(75.60)	+++	.00
650.1271	Electricity- Sales Tax	106.00	7.33	.00	86.22	19.78	81	102.76
685.182	Other Operating Expenses	35,000.00	.00	.00	36,091.00	(1,091.00)	103	43.00
687.203	Contract Services	190,000.00	.00	.00	190,000.00	.00	100	190,000.00
	Other Services & Charges Totals	$237,552.00	$253.65	$0.00	$241,216.45	($3,664.45)	102%	$205,561.17
	Department **29 - Kaminski House** Totals	$237,552.00	$253.65	$0.00	$241,216.45	($3,664.45)	102%	$205,561.17
	EXPENSE TOTALS	$1,172,944.00	$89,842.21	$115,529.80	$871,915.40	$185,498.80	84%	$693,575.60
	Fund **0022 - Local Hospitality/ATax** Totals							
	REVENUE TOTALS	1,172,944.00	96,074.56	.00	931,731.86	241,212.14	79%	935,870.13
	EXPENSE TOTALS	1,172,944.00	89,842.21	115,529.80	871,915.40	185,498.80	84%	693,575.60
	Fund **0022 - Local Hospitality/ATax** Totals	$0.00	$6,232.35	($115,529.80)	$59,816.46	$55,713.34		$242,294.53
Fund **0030 - Electric Utility Fund**								
REVENUE								
Department **00 - Revenue**								
Operating Revenues								
301.000	Sale Of Utilities	12,500,000.00	665,692.74	.00	9,713,580.73	2,786,419.27	78	11,178,332.26
301.002	New Turn Ons	5,000.00	350.00	.00	3,850.00	1,150.00	77	4,070.00
301.004	Security Lights	275,000.00	22,156.00	.00	239,734.00	35,266.00	87	260,897.46
301.012	Restores	9,000.00	7,402.77	.00	74,184.13	(65,184.13)	824	10,800.00
302.000	Other Operating Revenues	.00	.00	.00	4,106.09	(4,106.09)	+++	.00
302.001	Penalties	225,000.00	6,367.69	.00	110,521.23	114,478.77	49	134,682.67
302.002	Pole Rental	200,000.00	.00	.00	186,230.00	13,770.00	93	199,787.37
302.003	Fiber Rental	32,000.00	2,000.00	.00	25,000.00	7,000.00	78	41,584.00
	Operating Revenues Totals	$13,246,000.00	$703,969.20	$0.00	$10,357,206.18	$2,888,793.82	78%	$11,830,153.76
Federal Grants								
335.004	Fema Recovery	.00	.00	.00	.00	.00	+++	23,431.57

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Federal Grants Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$23,431.57
	Investment Earnings							
306.001	Investment Earnings	16,000.00	4,362.61	.00	43,951.90	(27,951.90)	275	26,593.02
361.003	Fv Chg In Investments	.00	.00	.00	.00	.00	+++	(9.31)
	Investment Earnings Totals	$16,000.00	$4,362.61	$0.00	$43,951.90	($27,951.90)	275%	$26,583.71
	Miscellaneous							
301.001	Revenue from Energu Efficiency Program	45,000.00	13,553.62	.00	55,731.47	(10,731.47)	124	44,892.12
307.002	Sale Of Scrap	700.00	14,784.00	.00	14,784.00	(14,084.00)	2112	337.10
369.002	Miscellaneous Revenue	3,000.00	137.66	.00	3,100.35	(100.35)	103	2,903.76
	Miscellaneous Totals	$48,700.00	$28,475.28	$0.00	$73,615.82	($24,915.82)	151%	$48,132.98
	Operating Transfers In							
394.002	Transfer from fund balance	(575,445.00)	.00	.00	.00	(575,445.00)	0	.00
	Operating Transfers In Totals	($575,445.00)	$0.00	$0.00	$0.00	($575,445.00)	0%	$0.00
	Department **00 - Revenue** Totals	$12,735,255.00	$736,807.09	$0.00	$10,474,773.90	$2,260,481.10	82%	$11,928,302.02
	REVENUE TOTALS	$12,735,255.00	$736,807.09	$0.00	$10,474,773.90	$2,260,481.10	82%	$11,928,302.02
EXPENSE								
	Department **19 - Electric**							
	Personal Services							
400.101	Regular Pay	662,120.00	50,709.72	.00	563,914.28	98,205.72	85	564,202.27
401.103	Overtime	25,000.00	698.64	.00	29,976.43	(4,976.43)	120	23,044.49
401.105	On-call pay	.00	800.00	.00	9,200.00	(9,200.00)	+++	.00
401.106	Contract Labor	60,000.00	.00	.00	.00	60,000.00	0	139,200.00
401.107	Labor Billed	.00	(79.10)	.00	(79.10)	79.10	+++	(1,792.83)
405.114	FICA	42,296.00	3,722.01	.00	43,278.30	(982.30)	102	41,986.34
406.116	Retirement	67,077.00	5,889.74	.00	68,629.86	(1,552.86)	102	63,082.63
408.125	SCMIT Worker's Comp Ins.	29,000.00	.00	.00	44,420.03	(15,420.03)	153	23,275.06
410.001	Health Claims Cost	106,659.00	8,535.24	.00	101,499.92	5,159.08	95	98,059.70
410.002	Health Claim Costs-Retire	31,500.00	4,321.20	.00	24,063.76	7,436.24	76	21,736.88
410.003	OPEB cost	10,000.00	.00	.00	.00	10,000.00	0	11,175.65
	Personal Services Totals	$1,033,652.00	$74,597.45	$0.00	$884,903.48	$148,748.52	86%	$983,970.19
	Supplies							
500.101	Supplies and Materials	17,300.00	1,392.03	.00	18,390.31	(1,090.31)	106	96,549.12
500.102	Equipment	6,500.00	.00	.00	229.13	6,270.87	4	.00
500.103	Furniture	1,000.00	.00	.00	.00	1,000.00	0	229.57
500.105	Printing and Binding	600.00	.00	.00	.00	600.00	0	.00

Attachment: BudgetPerformanceReport05.31.17 (2317 : May 2017 Finance and IT Departments Report)

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
501.101	Uniforms and Clothing	15,600.00	4,752.98	.00	12,081.46	3,518.54	77	11,659.63
514.114	Wire Expense	8,000.00	.00	.00	3,167.31	4,832.69	40	7,737.29
514.115	Christmas Decorations	9,000.00	.00	.00	14,469.52	(5,469.52)	161	9,635.15
514.116	Pole Line Hardware	8,000.00	(129.69)	.00	1,890.16	6,109.84	24	7,964.67
514.117	Poles & Crossarms	4,000.00	(280.50)	.00	1,735.00	2,265.00	43	2,599.25
514.118	Fuel for Peak Shaving Generation	80,000.00	16,716.21	8,418.02	79,635.60	(8,053.62)	110	75,767.30
515.121	Safety Supplies	.00	.00	.00	266.43	(266.43)	+++	.00
515.123	Special Dept Supplies	14,000.00	977.63	.00	12,071.17	1,928.83	86	13,105.35
521.128	Meter Supplies	48,000.00	.00	.00	26,533.08	21,466.92	55	85,349.87
523.133	Street Light Supplies	21,000.00	.00	.00	16,134.26	4,865.74	77	15,754.55
531.143	Security Lights	18,000.00	.00	.00	5,793.30	12,206.70	32	23,828.41
531.145	Transformer Supplies	8,000.00	.00	.00	2,359.37	5,640.63	29	22,384.77
540.150	Power Purchases	8,200,000.00	620,872.13	.00	6,783,684.37	1,416,315.63	83	7,453,394.66
	Supplies Totals	$8,459,000.00	$644,300.79	$8,418.02	$6,978,440.47	$1,472,141.51	83%	$7,825,959.59
	Other Services & Charges							
540.153	Energy Efficiency Program	60,000.00	5,701.26	.00	68,355.60	(8,355.60)	114	69,071.86
600.110	SCMIRF Property/Liab Ins	250,000.00	.00	.00	246,036.87	3,963.13	98	231,194.40
610.111	Communications- Landline	5,000.00	281.30	.00	3,969.60	1,030.40	79	4,213.63
610.112	Postage	1,000.00	357.77	.00	5,127.81	(4,127.81)	513	1,530.06
610.1110	Communications- Wireless	5,000.00	663.34	.00	7,772.38	(2,772.38)	155	8,141.99
620.114	Advertising	600.00	109.02	.00	1,050.27	(450.27)	175	137.07
640.124	Travel Expense	5,300.00	.00	.00	1,697.37	3,602.63	32	3,550.91
650.127	Electricity	18,203.00	2,095.66	.00	20,951.58	(2,748.58)	115	21,034.33
650.128	Water	1,007.00	112.24	.00	1,246.26	(239.26)	124	1,191.54
650.129	Wastewater	1,406.00	155.26	.00	1,718.48	(312.48)	122	1,655.88
650.130	Sanitation	1,824.00	168.66	.00	1,855.26	(31.26)	102	2,023.92
650.133	Stormwater	469.00	43.38	.00	477.18	(8.18)	102	520.56
650.134	Security Lights	9,182.00	849.00	.00	9,339.00	(157.00)	102	10,188.00
650.1271	Electricity- Sales Tax	3,046.00	161.06	.00	3,513.34	(467.34)	115	3,010.83
660.133	Repairs & Maint. Services	25,000.00	.00	.00	1,392.51	23,607.49	6	3,636.07
660.139	Fleet Services Materials	16,000.00	1,517.90	.00	12,941.24	3,058.76	81	17,636.23
660.140	Hydraulic Repair	12,000.00	2,919.96	.00	4,077.17	7,922.83	34	3,270.62
660.145	Gasoline & Oil	17,000.00	1,530.30	.00	15,461.65	1,538.35	91	16,445.31
660.1391	Fleet Services Labor	20,000.00	2,175.71	.00	19,312.08	687.92	97	22,624.75
662.140	Building Repairs	2,000.00	.00	.00	.00	2,000.00	0	.00

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
663.145	Sub-Station Maintenance	3,000.00	1,964.19	.00	3,758.30	(758.30)	125	.00
663.146	Transformers Repairs	6,000.00	.00	.00	3,654.20	2,345.80	61	3,491.05
664.101	Community Education	1,500.00	.00	.00	.00	1,500.00	0	.00
670.156	Equipment Rental/Lease	3,800.00	231.42	.00	2,301.68	1,498.32	61	3,162.23
670.157	Equipment Lease	260,810.00	.00	52,160.68	234,723.06	(26,073.74)	110	313,050.39
682.170	Infrared Test	800.00	.00	.00	565.00	235.00	71	565.00
682.171	Safety Testing/Compliance	3,500.00	.00	.00	615.67	2,884.33	18	1,595.69
682.172	Ground Maint. Expenses	1,000.00	.00	.00	9.63	990.37	1	.00
682.173	Tree Crew Maintenance	14,000.00	1,014.44	.00	8,622.31	5,377.69	62	13,507.00
685.180	Membership Dues and Fees	16,915.00	.00	.00	15,492.80	1,422.20	92	16,042.99
685.182	Other Operating Expenses	22,000.00	2,190.07	.00	177,508.87	(155,508.87)	807	23,559.59
685.183	Depreciation	385,880.00	33,253.64	.00	359,751.12	26,128.88	93	357,261.33
685.186	Training	8,350.00	250.00	.00	1,506.00	6,844.00	18	204.23
685.187	Special Projects	2,500.00	.00	.00	49.06	2,450.94	2	4,832.99
685.190	Landfill Fees	1,500.00	.00	.00	498.40	1,001.60	33	963.55
685.1801	Subscriptions	40.00	.00	.00	.00	40.00	0	.00
686.186	Legal Services	10,000.00	.00	.00	.00	10,000.00	0	.00
686.187	Professional Services	11,700.00	1,301.15	.00	11,048.13	651.87	94	23,728.72
686.188	Architect/Engineer Servcs	35,000.00	1,406.25	.00	19,684.13	15,315.87	56	7,596.83
686.189	Employee Medical	700.00	92.00	.00	404.55	295.45	58	515.00
686.190	Consulting Services	20,000.00	.00	.00	.00	20,000.00	0	.00
686.191	Contract Services/Studies	3,000.00	192.23	.00	2,371.50	628.50	79	1,869.27
686.195	Repair/Maint Svc Contract	30,000.00	2,573.72	.00	26,505.00	3,495.00	88	30,849.12
686.199	Internal Engineering	.00	.00	.00	12,748.49	(12,748.49)	+++	7,051.31
686.1895	Employee wellness services	9,000.00	117.11	.00	6,122.12	2,877.88	68	10,932.22
687.202	Utility Billing Services	36,000.00	1,053.49	.00	38,515.06	(2,515.06)	107	39,395.12
689.800	Equipment Charges	.00	(105.63)	.00	(105.63)	105.63	+++	(2,373.54)
	Other Services & Charges Totals	$1,341,032.00	$64,375.90	$52,160.68	$1,352,645.10	($63,773.78)	105%	$1,278,878.05
	Other Objects							
720.001	Provision for Bad Debts	40,000.00	3,333.33	.00	36,666.63	3,333.37	92	26,868.79
720.006	Public Assistance Program	10,000.00	.00	.00	10,000.00	.00	100	.00
750.124	Transfers to General Fund	1,400,000.00	116,666.63	.00	1,283,332.93	116,667.07	92	1,399,999.56
795.001	IT Internal Allocations	85,000.00	2,096.84	.00	66,198.65	18,801.35	78	82,006.85
795.995	GF Cost Distribution	365,350.00	30,445.81	.00	334,903.91	30,446.09	92	365,350.44
	Other Objects Totals	$1,900,350.00	$152,542.61	$0.00	$1,731,102.12	$169,247.88	91%	$1,874,225.64

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Capital Outlay								
900.906	SCDOT US 17/521 Improvements	450,000.00	.00	15,787.58	.00	434,212.42	4	454,432.00
900.915	CIP Projects - Current Year	60,000.00	.00	.00	.00	60,000.00	0	.00
900.952	Peak Shaving Generation	3,935,000.00	37,512.54	2,116,141.60	595,834.87	1,223,023.53	69	93,078.92
900.3000	Buildings & Improvements	50,000.00	.00	.00	.00	50,000.00	0	35,733.00
900.3100	Electric Distribution	830,000.00	39,995.00	120,400.00	173,887.98	535,712.02	35	266,475.43
900.4100	Vehicles	.00	.00	.00	.00	.00	+++	24,608.00
900.4300	Other Equipment	575,000.00	.00	.00	24,956.26	550,043.74	4	40,054.97
9999.9999	Assets Reclassified	(5,900,000.00)	(77,507.54)	.00	(794,679.11)	(5,105,320.89)	13	(914,382.32)
	Capital Outlay Totals	$0.00	$0.00	$2,252,329.18	$0.00	($2,252,329.18)	+++	$0.00
	Department **19 - Electric** Totals	$12,734,034.00	$935,816.75	$2,312,907.88	$10,947,091.17	($525,965.05)	104%	$11,963,033.47
Department **36 - Fiber Optics**								
Other Services & Charges								
685.183	Depreciation	1,221.00	101.71	.00	1,118.81	102.19	92	1,220.51
	Other Services & Charges Totals	$1,221.00	$101.71	$0.00	$1,118.81	$102.19	92%	$1,220.51
	Department **36 - Fiber Optics** Totals	$1,221.00	$101.71	$0.00	$1,118.81	$102.19	92%	$1,220.51
	EXPENSE TOTALS	$12,735,255.00	$935,918.46	$2,312,907.88	$10,948,209.98	($525,862.86)	104%	$11,964,253.98
	Fund **0030 - Electric Utility Fund** Totals							
	REVENUE TOTALS	12,735,255.00	736,807.09	.00	10,474,773.90	2,260,481.10	82%	11,928,302.02
	EXPENSE TOTALS	12,735,255.00	935,918.46	2,312,907.88	10,948,209.98	(525,862.86)	104%	11,964,253.98
	Fund **0030 - Electric Utility Fund** Totals	$0.00	($199,111.37)	($2,312,907.88)	($473,436.08)	$2,786,343.96		($35,951.96)
Fund **0031 - Water Utility Fund**								
REVENUE								
Department **00 - Revenue**								
Operating Revenues								
301.000	Sale Of Utilities	1,825,000.00	1,245,256.08	.00	2,904,651.81	(1,079,651.81)	159	1,804,095.22
301.002	New Turn Ons	3,000.00	265.00	.00	3,325.00	(325.00)	111	3,355.00
301.006	Sale Of Raw Water	.00	.00	.00	.00	.00	+++	5,651.83
301.009	New Service Taps	11,000.00	1,000.00	.00	20,488.84	(9,488.84)	186	10,038.01
301.013	Meter Installation	1,500.00	150.00	.00	1,800.00	(300.00)	120	1,350.00
302.001	Penalties	28,000.00	(16,089.75)	.00	24,229.33	3,770.67	87	28,340.84
	Operating Revenues Totals	$1,868,500.00	$1,230,581.33	$0.00	$2,954,494.98	($1,085,994.98)	158%	$1,852,830.90
Impact Fees								
324.020	Water Impact Fee	8,000.00	550.00	.00	30,250.00	(22,250.00)	378	6,050.00

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Impact Fees Totals	$8,000.00	$550.00	$0.00	$30,250.00	($22,250.00)	378%	$6,050.00
	Charges for Services							
324.007	Fees- Services	3,000.00	.00	.00	.00	3,000.00	0	2,617.10
	Charges for Services Totals	$3,000.00	$0.00	$0.00	$0.00	$3,000.00	0%	$2,617.10
	Federal Grants							
335.004	Fema Recovery	.00	.00	.00	5,521.49	(5,521.49)	+++	147.03
	Federal Grants Totals	$0.00	$0.00	$0.00	$5,521.49	($5,521.49)	+++	$147.03
	Investment Earnings							
306.001	Investment Earnings	15,000.00	2,097.63	.00	19,784.06	(4,784.06)	132	25,945.88
	Investment Earnings Totals	$15,000.00	$2,097.63	$0.00	$19,784.06	($4,784.06)	132%	$25,945.88
	Miscellaneous							
369.002	Miscellaneous Revenue	12,000.00	500.00	.00	3,800.52	8,199.48	32	8,458.21
	Miscellaneous Totals	$12,000.00	$500.00	$0.00	$3,800.52	$8,199.48	32%	$8,458.21
	Operating Transfers In							
394.002	Transfer from fund balance	602,440.00	.00	.00	.00	602,440.00	0	.00
	Operating Transfers In Totals	$602,440.00	$0.00	$0.00	$0.00	$602,440.00	0%	$0.00
	Sale of Assets							
391.001	Sale of Assets	500.00	.00	.00	2,015.00	(1,515.00)	403	56.25
	Sale of Assets Totals	$500.00	$0.00	$0.00	$2,015.00	($1,515.00)	403%	$56.25
	Department **00 - Revenue** Totals	$2,509,440.00	$1,233,728.96	$0.00	$3,015,866.05	($506,426.05)	120%	$1,896,105.37
	REVENUE TOTALS	$2,509,440.00	$1,233,728.96	$0.00	$3,015,866.05	($506,426.05)	120%	$1,896,105.37
EXPENSE								
	Department **15 - Water Distribution**							
	Personal Services							
400.101	Regular Pay	138,900.00	10,571.27	.00	134,762.94	4,137.06	97	132,389.06
401.103	Overtime	14,000.00	2,021.76	.00	14,513.54	(513.54)	104	17,936.10
401.105	On-call pay	.00	400.00	.00	4,600.00	(4,600.00)	+++	.00
405.114	FICA	11,506.00	897.72	.00	11,194.97	311.03	97	10,878.47
406.116	Retirement	17,908.00	1,400.03	.00	17,504.25	403.75	98	16,192.99
408.125	SCMIT Worker's Comp Ins.	6,000.00	.00	.00	8,825.52	(2,825.52)	147	4,089.25
410.001	Health Claims Cost	19,447.00	1,013.82	.00	15,650.42	3,796.58	80	16,374.76
410.002	Health Claim Costs-Retire	13,350.00	1,992.92	.00	11,912.64	1,437.36	89	8,060.88
410.003	OPEB cost	4,000.00	.00	.00	.00	4,000.00	0	3,104.35
	Personal Services Totals	$225,111.00	$18,297.52	$0.00	$218,964.28	$6,146.72	97%	$209,025.86
	Supplies							

Attachment: BudgetPerformanceReport05.31.17 (2317 : May 2017 Finance and IT Departments Report)

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
500.101	Supplies and Materials	5,260.00	165.54	.00	2,067.64	3,192.36	39	4,501.86
500.102	Equipment	3,950.00	.00	.00	1,286.01	2,663.99	33	5,237.49
501.101	Uniforms and Clothing	3,800.00	252.74	.00	2,996.74	803.26	79	3,338.79
513.112	Asphalt/Concrete/Gravel	27,650.00	.00	15,419.88	12,453.37	(223.25)	101	27,007.70
514.110	Water Dist System Supply	32,750.00	556.78	.00	28,011.04	4,738.96	86	45,618.05
515.121	Safety Supplies	300.00	.00	.00	.00	300.00	0	.00
523.136	Hydrant Replacement	8,000.00	.00	.00	5,751.92	2,248.08	72	7,340.20
532.148	Small Hand Tools	865.00	.00	.00	607.05	257.95	70	358.10
	Supplies Totals	$82,575.00	$975.06	$15,419.88	$53,173.77	$13,981.35	83%	$93,402.19
	Other Services & Charges							
515.129	Permit Fees Due To Others	870.00	.00	.00	599.08	270.92	69	593.79
600.110	SCMIRF Property/Liab Ins	20,000.00	.00	.00	17,645.72	2,354.28	88	16,581.22
610.112	Postage	300.00	209.22	.00	863.53	(563.53)	288	61.72
610.1110	Communications- Wireless	720.00	53.95	.00	527.95	192.05	73	609.64
620.114	Advertising	500.00	16.99	.00	172.99	327.01	35	125.24
640.124	Travel Expense	1,230.00	17.41	.00	402.23	827.77	33	1,886.64
650.127	Electricity	6,778.00	512.78	.00	5,867.94	910.06	87	6,750.38
650.128	Water	17,789.00	1,567.60	.00	16,205.10	1,583.90	91	22,191.26
650.129	Wastewater	15,378.00	705.02	.00	12,756.07	2,621.93	83	17,312.88
650.130	Sanitation	605.00	55.96	.00	615.56	(10.56)	102	671.52
650.133	Stormwater	2,659.00	296.23	.00	2,754.53	(95.53)	104	2,949.96
650.1271	Electricity- Sales Tax	315.00	23.84	.00	270.69	44.31	86	307.89
660.133	Repairs & Maint. Services	20,000.00	8,177.38	297.37	18,884.09	818.54	96	21,524.20
660.139	Fleet Services Materials	10,000.00	1,435.23	.00	8,216.05	1,783.95	82	9,558.12
660.145	Gasoline & Oil	9,500.00	647.79	.00	5,667.21	3,832.79	60	7,988.37
660.1391	Fleet Services Labor	9,000.00	1,041.57	.00	7,841.60	1,158.40	87	7,972.90
670.156	Equipment Rental/Lease	560.00	.00	.00	.00	560.00	0	87.75
685.180	Membership Dues and Fees	360.00	60.00	.00	60.00	300.00	17	60.00
685.182	Other Operating Expenses	9,140.00	853.09	.00	8,396.27	743.73	92	8,610.61
685.183	Depreciation	275,175.00	26,802.18	.00	280,579.89	(5,404.89)	102	273,212.60
685.186	Training	2,580.00	.00	.00	1,924.00	656.00	75	482.10
685.187	Special Projects	60,000.00	.00	.00	.00	60,000.00	0	1,483.20
686.187	Professional Services	3,860.00	190.85	.00	750.54	3,109.46	19	3,555.86
686.189	Employee Medical	360.00	.00	.00	60.00	300.00	17	275.00
686.191	Contract Services/Studies	2,040.00	192.23	.00	1,956.37	83.63	96	1,869.28

Attachment: BudgetPerformanceReport05.31.17 (2317 : May 2017 Finance and IT Departments Report)

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.195	Repair/Maint Svc Contract	2,520.00	408.38	.00	2,246.03	273.97	89	2,665.83
686.199	Internal Engineering	.00	.00	.00	12,748.49	(12,748.49)	+++	7,051.31
686.1895	Employee wellness services	1,920.00	87.84	.00	1,630.08	289.92	85	2,143.54
687.202	Utility Billing Services	7,000.00	159.37	.00	5,825.81	1,174.19	83	5,958.92
	Other Services & Charges Totals	$481,159.00	$43,514.91	$297.37	$415,467.82	$65,393.81	86%	$424,541.73
	Other Objects							
702.106	Interest- Bonds	120,095.00	9,989.71	.00	110,441.52	9,653.48	92	15,571.32
702.110	Bond Principal	297,920.00	44,392.09	.00	292,564.95	5,355.05	98	290,379.64
703.109	Agents Fee	3,000.00	1,612.50	.00	4,475.00	(1,475.00)	149	1,343.75
720.001	Provision for Bad Debts	8,000.00	666.67	.00	7,333.37	666.63	92	7,029.42
795.995	GF Cost Distribution	75,415.00	6,284.58	.00	69,130.38	6,284.62	92	75,412.56
7999.9999	Principal Reclassified	(297,920.00)	(39,038.67)	.00	(234,232.02)	(63,687.98)	79	(290,379.64)
	Other Objects Totals	$206,510.00	$23,906.88	$0.00	$249,713.20	($43,203.20)	121%	$99,357.05
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	86,000.00	3,468.48	.00	52,758.74	33,241.26	61	61,688.98
	Inter-Dept. Allocations Totals	$86,000.00	$3,468.48	$0.00	$52,758.74	$33,241.26	61%	$61,688.98
	Capital Outlay							
900.906	SCDOT US 17/521 Improvements	.00	.00	(8,066.23)	.00	8,066.23	+++	601,758.01
900.907	High Service Pumps & Drives	.00	.00	(166,777.20)	135,641.20	31,136.00	+++	33,222.80
900.908	Maryville Water Line Improvements	.00	.00	.00	.00	.00	+++	.00
900.915	CIP Projects - Current Year	.00	.00	.00	.00	.00	+++	.00
900.3500	Water Distribution	326,500.00	15,621.00	85,733.85	230,504.03	10,262.12	97	5,118.61
900.4300	Other Equipment	22,000.00	23,251.49	.00	23,251.49	(1,251.49)	106	.00
9999.9999	Assets Reclassified	(353,000.00)	(38,872.49)	.00	(739,396.72)	386,396.72	209	(640,099.42)
	Capital Outlay Totals	($4,500.00)	$0.00	($89,109.58)	($350,000.00)	$434,609.58	9758%	$0.00
	Department **15 - Water Distribution** Totals	$1,076,855.00	$90,162.85	($73,392.33)	$640,077.81	$510,169.52	53%	$888,015.81
	Department **16 - Filtration**							
	Personal Services							
400.101	Regular Pay	201,840.00	17,918.98	.00	153,382.48	48,457.52	76	189,770.86
401.103	Overtime	6,000.00	1,460.90	.00	9,932.61	(3,932.61)	166	5,522.59
401.105	On-call pay	.00	533.36	.00	6,133.64	(6,133.64)	+++	.00
405.114	FICA	14,077.00	1,417.08	.00	12,179.52	1,897.48	87	14,037.29
406.116	Retirement	21,810.00	2,164.16	.00	18,729.35	3,080.65	86	20,919.35
408.125	SCMIT Worker's Comp Ins.	6,000.00	.00	.00	7,948.29	(1,948.29)	132	3,682.79
410.001	Health Claims Cost	30,860.00	2,447.39	.00	27,967.30	2,892.70	91	28,785.80

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
410.002	Health Claim Costs-Retire	11,650.00	1,725.16	.00	10,303.32	1,346.68	88	9,491.66
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	4,346.09
	Personal Services Totals	$297,237.00	$27,667.03	$0.00	$246,576.51	$50,660.49	83%	$276,556.43
	Supplies							
500.101	Supplies and Materials	2,500.00	1,109.56	.00	3,308.13	(808.13)	132	4,095.29
500.102	Equipment	1,200.00	.00	.00	1,497.64	(297.64)	125	1,411.22
501.101	Uniforms and Clothing	3,300.00	.00	.00	1,693.83	1,606.17	51	1,389.24
512.108	Chemicals	224,920.00	12,845.34	53,055.91	146,201.06	25,663.03	89	320,858.52
512.109	Laboratory Supplies	14,535.00	1,378.14	.00	13,910.19	624.81	96	17,997.37
515.121	Safety Supplies	600.00	.00	.00	222.70	377.30	37	542.20
532.148	Small Hand Tools	490.00	.00	.00	130.80	359.20	27	791.90
540.151	IP Raw Water Contract-Cty	18,800.00	1,367.26	.00	14,800.61	3,999.39	79	18,645.68
540.152	Raw Water Pump Maint.	44,000.00	4,298.63	.00	48,484.81	(4,484.81)	110	45,211.63
540.157	Treated Water Purchase	500.00	13.00	.00	65.00	435.00	13	84.50
	Supplies Totals	$310,845.00	$21,011.93	$53,055.91	$230,314.77	$27,474.32	91%	$411,027.55
	Other Services & Charges							
515.129	Permit Fees Due To Others	22,000.00	.00	.00	20,183.00	1,817.00	92	20,183.00
600.110	SCMIRF Property/Liab Ins	16,000.00	.00	.00	13,750.68	2,249.32	86	12,921.15
610.111	Communications- Landline	1,200.00	90.51	.00	1,004.59	195.41	84	1,157.31
610.112	Postage	2,000.00	1,000.00	.00	1,053.12	946.88	53	68.64
610.1110	Communications- Wireless	420.00	33.94	.00	328.42	91.58	78	432.73
620.114	Advertising	1,000.00	435.50	.00	435.50	564.50	44	435.50
640.124	Travel Expense	366.00	.00	.00	21.34	344.66	6	69.35
650.127	Electricity	79,845.00	6,971.28	.00	77,097.04	2,747.96	97	85,197.16
650.130	Sanitation	813.00	75.20	.00	827.20	(14.20)	102	902.40
650.133	Stormwater	.00	50.40	.00	50.40	(50.40)	+++	.00
650.134	Security Lights	1,428.00	132.00	.00	1,452.00	(24.00)	102	1,584.00
650.1271	Electricity- Sales Tax	102.00	9.27	.00	102.34	(.34)	100	108.22
660.133	Repairs & Maint. Services	30,000.00	7,097.08	9,565.80	24,773.89	(4,339.69)	114	47,935.31
660.139	Fleet Services Materials	5,500.00	955.19	.00	2,138.44	3,361.56	39	4,403.43
660.145	Gasoline & Oil	1,400.00	79.04	.00	776.22	623.78	55	1,116.02
660.1391	Fleet Services Labor	2,500.00	413.59	.00	2,486.56	13.44	99	2,482.30
664.101	Community Education	500.00	.00	.00	.00	500.00	0	.00
670.156	Equipment Rental/Lease	1,000.00	118.25	.00	613.37	386.63	61	838.20
685.180	Membership Dues and Fees	320.00	320.00	.00	540.00	(220.00)	169	395.00

Run by Debra Bivens on 06/06/2017 04:51:53 PM

Attachment: BudgetPerformanceReport05.31.17 (2317 : May 2017 Finance and IT Departments Report)

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
685.182	Other Operating Expenses	500.00	.00	.00	1,641.76	(1,141.76)	328	.00
685.183	Depreciation	326,260.00	26,411.86	.00	291,507.06	34,752.94	89	321,254.78
685.186	Training	2,950.00	1,236.00	.00	1,902.00	1,048.00	64	731.00
686.187	Professional Services	34,500.00	6,900.76	.00	8,941.24	25,558.76	26	14,897.60
686.189	Employee Medical	220.00	.00	.00	165.00	55.00	75	105.00
686.195	Repair/Maint Svc Contract	9,060.00	408.42	.00	3,216.46	5,843.54	36	3,634.39
686.199	Internal Engineering	.00	.00	.00	12,748.49	(12,748.49)	+++	7,051.31
686.1895	Employee wellness services	1,680.00	146.39	.00	1,702.69	(22.69)	101	2,050.11
	Other Services & Charges Totals	$541,564.00	$52,884.68	$9,565.80	$469,458.81	$62,539.39	88%	$529,953.91
	Other Objects							
795.995	GF Cost Distribution	67,179.00	5,598.25	.00	61,580.75	5,598.25	92	65,210.04
	Other Objects Totals	$67,179.00	$5,598.25	$0.00	$61,580.75	$5,598.25	92%	$65,210.04
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	85,000.00	3,468.48	.00	52,758.74	32,241.26	62	61,688.98
	Inter-Dept. Allocations Totals	$85,000.00	$3,468.48	$0.00	$52,758.74	$32,241.26	62%	$61,688.98
	Capital Outlay							
900.915	CIP Projects - Current Year	.00	.00	.00	.00	.00	+++	.00
900.3300	Water Filtration Plant	.00	.00	.00	.00	.00	+++	24,734.00
900.4300	Other Equipment	70,000.00	4,089.54	.00	29,884.87	40,115.13	43	.00
9999.9999	Assets Reclassified	(70,000.00)	(4,089.54)	.00	(29,884.87)	(40,115.13)	43	(24,734.00)
	Capital Outlay Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$0.00
	Department **16 - Filtration** Totals	$1,301,825.00	$110,630.37	$62,621.71	$1,060,689.58	$178,513.71	86%	$1,344,436.91
	Department **41 - General & Administrative**							
	Personal Services							
400.101	Regular Pay	103,290.00	9,239.81	.00	96,559.70	6,730.30	93	100,218.34
401.103	Overtime	1,700.00	.00	.00	(9.50)	1,709.50	-1	1,773.38
405.114	FICA	7,540.00	686.50	.00	7,160.38	379.62	95	7,520.38
406.116	Retirement	11,650.00	1,058.98	.00	11,108.23	541.77	95	11,097.32
408.125	SCMIT Worker's Comp Ins.	1,500.00	.00	.00	2,419.04	(919.04)	161	1,288.94
410.001	Health Claims Cost	12,760.00	954.60	.00	12,401.68	358.32	97	12,133.76
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	1,862.61
	Personal Services Totals	$143,440.00	$11,939.89	$0.00	$129,639.53	$13,800.47	90%	$135,894.73
	Supplies							
500.101	Supplies and Materials	4,380.00	427.68	.00	5,374.59	(994.59)	123	4,630.45
500.102	Equipment	200.00	.00	.00	.00	200.00	0	239.84

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
500.103	Furniture	400.00	476.97	.00	476.97	(76.97)	119	688.72
501.101	Uniforms and Clothing	675.00	.00	.00	488.98	186.02	72	411.06
	Supplies Totals	$5,655.00	$904.65	$0.00	$6,340.54	($685.54)	112%	$5,970.07
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	35,000.00	.00	.00	28,327.58	6,672.42	81	26,618.68
610.111	Communications- Landline	4,080.00	221.11	.00	3,758.86	321.14	92	4,102.71
610.112	Postage	500.00	.00	.00	104.83	395.17	21	462.57
610.1110	Communications- Wireless	3,120.00	172.80	.00	1,813.43	1,306.57	58	3,036.90
620.114	Advertising	500.00	.00	.00	.00	500.00	0	253.50
640.124	Travel Expense	435.00	.00	.00	183.01	251.99	42	.00
650.127	Electricity	2,134.00	241.51	.00	2,333.81	(199.81)	109	2,328.37
650.128	Water	853.00	31.68	.00	408.23	444.77	48	819.16
650.129	Wastewater	610.00	18.92	.00	236.76	373.24	39	512.16
650.130	Sanitation	425.00	39.33	.00	432.63	(7.63)	102	471.96
650.133	Stormwater	977.00	140.74	.00	1,044.14	(67.14)	107	1,084.08
650.134	Security Lights	573.00	53.00	.00	583.00	(10.00)	102	636.00
650.1271	Electricity- Sales Tax	94.00	10.70	.00	104.07	(10.07)	111	103.64
660.133	Repairs & Maint. Services	1,000.00	.95	.00	352.13	647.87	35	10,178.59
660.139	Fleet Services Materials	2,000.00	113.34	.00	3,819.55	(1,819.55)	191	2,022.03
660.145	Gasoline & Oil	1,100.00	142.24	.00	1,213.12	(113.12)	110	934.95
660.1391	Fleet Services Labor	2,000.00	163.81	.00	1,759.55	240.45	88	1,959.86
662.140	Building Repairs	.00	.00	.00	.00	.00	+++	3,000.00
670.156	Equipment Rental/Lease	3,020.00	307.77	.00	2,831.86	188.14	94	2,642.54
685.180	Membership Dues and Fees	1,350.00	60.00	.00	1,230.00	120.00	91	1,004.00
685.182	Other Operating Expenses	1,000.00	.00	.00	155.64	844.36	16	1,024.94
685.183	Depreciation	200.00	15.83	.00	174.03	25.97	87	189.84
685.186	Training	1,060.00	.00	.00	588.00	472.00	55	506.00
685.1801	Subscriptions	100.00	.00	.00	.00	100.00	0	.00
686.187	Professional Services	25.00	.00	.00	51.67	(26.67)	207	23.28
686.189	Employee Medical	60.00	.00	.00	45.00	15.00	75	45.00
686.195	Repair/Maint Svc Contract	6,520.00	408.42	.00	3,263.39	3,256.61	50	6,013.67
686.1895	Employee wellness services	480.00	204.95	.00	1,292.31	(812.31)	269	635.07
	Other Services & Charges Totals	$69,216.00	$2,347.10	$0.00	$56,106.60	$13,109.40	81%	$70,609.50
	Other Objects							
795.001	IT Internal Allocations	80,000.00	2,432.33	.00	76,790.40	3,209.60	96	101,532.26

Attachment: BudgetPerformanceReport05.31.17 (2317 : May 2017 Finance and IT Departments Report)

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Other Objects Totals	$80,000.00	$2,432.33	$0.00	$76,790.40	$3,209.60	96%	$101,532.26
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	(298,311.00)	(17,342.39)	.00	(263,793.63)	(34,517.37)	88	(308,444.88)
	Inter-Dept. Allocations Totals	($298,311.00)	($17,342.39)	$0.00	($263,793.63)	($34,517.37)	88%	($308,444.88)
	Department **41 - General & Administrative** Totals	$0.00	$281.58	$0.00	$5,083.44	($5,083.44)	+++	$5,561.68
	Department **42 - Engineering Services**							
	Personal Services							
400.101	Regular Pay	127,000.00	11,049.39	.00	103,276.13	23,723.87	81	46,880.07
405.114	FICA	9,150.00	790.60	.00	7,261.38	1,888.62	79	3,333.59
406.116	Retirement	14,300.00	1,258.54	.00	11,785.23	2,514.77	82	5,062.12
408.125	SCMIT Worker's Comp Ins.	500.00	.00	.00	.00	500.00	0	.00
410.001	Health Claims Cost	15,000.00	1,297.68	.00	12,690.84	2,309.16	85	5,451.24
	Personal Services Totals	$165,950.00	$14,396.21	$0.00	$135,013.58	$30,936.42	81%	$60,727.02
	Supplies							
500.101	Supplies and Materials	325.00	115.44	.00	365.19	(40.19)	112	460.88
500.102	Equipment	2,000.00	.00	.00	1,087.02	912.98	54	239.67
500.103	Furniture	900.00	900.00	.00	900.00	.00	100	.00
500.105	Printing and Binding	500.00	.00	.00	619.32	(119.32)	124	392.69
501.101	Uniforms and Clothing	500.00	.00	.00	501.33	(1.33)	100	260.21
515.121	Safety Supplies	200.00	.00	.00	.00	200.00	0	.00
515.124	Department Supplies	150.00	.00	.00	238.86	(88.86)	159	.00
	Supplies Totals	$4,575.00	$1,015.44	$0.00	$3,711.72	$863.28	81%	$1,353.45
	Other Services & Charges							
610.112	Postage	150.00	.00	.00	21.22	128.78	14	133.08
610.1110	Communications- Wireless	1,560.00	.00	.00	.00	1,560.00	0	.00
620.114	Advertising	150.00	.00	.00	.00	150.00	0	.00
640.124	Travel Expense	925.00	.00	.00	804.14	120.86	87	.00
685.180	Membership Dues and Fees	350.00	30.00	.00	334.00	16.00	95	220.00
685.184	Continuing Education	600.00	.00	.00	.00	600.00	0	.00
685.186	Training	900.00	.00	.00	1,045.00	(145.00)	116	.00
686.187	Professional Services	10,000.00	.00	.00	1,306.47	8,693.53	13	8,079.57
686.189	Employee Medical	100.00	.00	.00	.00	100.00	0	.00
686.1895	Employee wellness services	500.00	409.90	.00	2,011.64	(1,511.64)	402	.00
	Other Services & Charges Totals	$15,235.00	$439.90	$0.00	$5,522.47	$9,712.53	36%	$8,432.65
	Other Objects							

Attachment: BudgetPerformanceReport05.31.17 (2317 : May 2017 Finance and IT Departments Report)

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
735.122	Services Billed	.00	.00	.00	(127,484.76)	127,484.76	+++	(70,513.12)
	Other Objects Totals	$0.00	$0.00	$0.00	($127,484.76)	$127,484.76	+++	($70,513.12)
	Department **42 - Engineering Services** Totals	$185,760.00	$15,851.55	$0.00	$16,763.01	$168,996.99	9%	$0.00
	EXPENSE TOTALS	$2,564,440.00	$216,926.35	($10,770.62)	$1,722,613.84	$852,596.78	67%	$2,238,014.40
	Fund **0031 - Water Utility Fund** Totals							
	REVENUE TOTALS	2,509,440.00	1,233,728.96	.00	3,015,866.05	(506,426.05)	120%	1,896,105.37
	EXPENSE TOTALS	2,564,440.00	216,926.35	(10,770.62)	1,722,613.84	852,596.78	67%	2,238,014.40
	Fund **0031 - Water Utility Fund** Totals	($55,000.00)	$1,016,802.61	$10,770.62	$1,293,252.21	($1,359,022.83)		($341,909.03)
Fund **0032 - Wastewater Fund**								
REVENUE								
Department **00 - Revenue**								
Operating Revenues								
301.000	Sale Of Utilities	2,200,000.00	187,771.13	.00	2,115,642.65	84,357.35	96	2,060,070.00
301.002	New Turn Ons	3,500.00	250.00	.00	3,145.00	355.00	90	3,155.00
301.009	New Service Taps	10,000.00	900.00	.00	1,000.00	9,000.00	10	14,042.16
301.014	Fixed Charges - Andrews	120,000.00	10,119.80	.00	111,317.80	8,682.20	93	121,437.60
301.015	Fixed Charges - GCWSD	225,000.00	19,241.87	.00	211,660.57	13,339.43	94	230,902.44
301.016	Fixed Charges - COG	300,000.00	27,651.27	.00	304,163.97	(4,163.97)	101	331,815.24
301.017	Volume Charges - Andrews	280,000.00	17,305.66	.00	202,284.07	77,715.93	72	250,545.17
301.018	Volume Charges - GCWSD	350,000.00	37,355.60	.00	254,362.94	95,637.06	73	357,834.62
301.019	Volume Charges - COG	1,025,000.00	48,756.04	.00	848,235.55	176,764.45	83	1,269,021.54
301.026	Fixed- Elim Georgetown	(300,000.00)	(27,651.27)	.00	(304,163.97)	4,163.97	101	(331,815.24)
301.029	Volume-Elim-Georgetown	(1,025,000.00)	(48,756.04)	.00	(848,235.55)	(176,764.45)	83	(1,269,021.54)
302.001	Penalties	35,000.00	(21,016.80)	.00	29,952.05	5,047.95	86	34,038.49
303.006	Septic Tank Dumping	60,000.00	.00	.00	10,505.00	49,495.00	18	14,350.00
	Operating Revenues Totals	$3,283,500.00	$251,927.26	$0.00	$2,939,870.08	$343,629.92	90%	$3,086,375.48
Impact Fees								
324.017	Wastewater Impact Fee	19,000.00	850.00	.00	6,900.00	12,100.00	36	18,600.00
	Impact Fees Totals	$19,000.00	$850.00	$0.00	$6,900.00	$12,100.00	36%	$18,600.00
Investment Earnings								
306.001	Investment Earnings	3,000.00	.00	.00	5,581.71	(2,581.71)	186	4,686.37
	Investment Earnings Totals	$3,000.00	$0.00	$0.00	$5,581.71	($2,581.71)	186%	$4,686.37
Miscellaneous								
369.002	Miscellaneous Revenue	3,000.00	.00	.00	2,288.00	712.00	76	6,586.36

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Miscellaneous Totals	$3,000.00	$0.00	$0.00	$2,288.00	$712.00	76%	$6,586.36
	Operating Transfers In							
394.002	Transfer from fund balance	(194,596.00)	.00	.00	.00	(194,596.00)	0	.00
	Operating Transfers In Totals	($194,596.00)	$0.00	$0.00	$0.00	($194,596.00)	0%	$0.00
	Sale of Assets							
391.001	Sale of Assets	.00	.00	.00	7,025.00	(7,025.00)	+++	.00
	Sale of Assets Totals	$0.00	$0.00	$0.00	$7,025.00	($7,025.00)	+++	$0.00
	Department **00 - Revenue** Totals	$3,113,904.00	$252,777.26	$0.00	$2,961,664.79	$152,239.21	95%	$3,116,248.21
	REVENUE TOTALS	$3,113,904.00	$252,777.26	$0.00	$2,961,664.79	$152,239.21	95%	$3,116,248.21
EXPENSE								
	Department **18 - Wastewater Collections**							
	Personal Services							
400.101	Regular Pay	253,350.00	13,936.18	.00	175,141.98	78,208.02	69	239,630.14
401.103	Overtime	12,000.00	337.49	.00	11,244.86	755.14	94	19,115.63
401.105	On-call pay	.00	333.32	.00	4,133.18	(4,133.18)	+++	.00
405.114	FICA	19,100.00	994.78	.00	13,085.41	6,014.59	69	17,808.64
406.116	Retirement	29,300.00	1,349.87	.00	20,650.25	8,649.75	70	27,306.01
408.125	SCMIT Worker's Comp Ins.	6,500.00	.00	12.00	17,790.98	(11,302.98)	274	5,087.57
410.001	Health Claims Cost	70,600.00	4,166.43	.00	53,070.95	17,529.05	75	62,858.77
410.002	Health Claim Costs-Retire	90.00	.00	.00	.00	90.00	0	56.60
410.003	OPEB cost	3,000.00	.00	.00	.00	3,000.00	0	3,104.35
	Personal Services Totals	$393,940.00	$21,118.07	$12.00	$295,117.61	$98,810.39	75%	$374,967.71
	Supplies							
500.101	Supplies and Materials	8,200.00	270.61	.00	5,461.60	2,738.40	67	6,886.92
500.102	Equipment	11,650.00	807.62	4,908.00	4,710.95	2,031.05	83	9,450.52
501.101	Uniforms and Clothing	8,900.00	130.85	.00	4,387.20	4,512.80	49	6,908.62
512.108	Chemicals	4,700.00	.00	.00	.00	4,700.00	0	5,038.73
513.112	Asphalt/Concrete/Gravel	20,600.00	.00	12,766.82	26,565.33	(18,732.15)	191	28,159.07
514.111	WW Collection Syst Supply	6,400.00	.00	.00	4,472.99	1,927.01	70	7,458.16
515.121	Safety Supplies	900.00	.00	.00	.00	900.00	0	744.28
532.148	Small Hand Tools	510.00	.00	.00	592.09	(82.09)	116	29.91
532.1481	Small Hand Tools - Maintenance	850.00	.00	.00	543.61	306.39	64	1,128.71
	Supplies Totals	$62,710.00	$1,209.08	$17,674.82	$46,733.77	($1,698.59)	103%	$65,804.92
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	36,000.00	.00	.00	30,216.09	5,783.91	84	30,313.54

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
610.112	Postage	500.00	49.00	.00	641.40	(141.40)	128	133.98
610.1110	Communications- Wireless	2,160.00	188.84	.00	1,561.48	598.52	72	2,188.09
620.114	Advertising	500.00	14.93	.00	14.93	485.07	3	124.46
640.124	Travel Expense	750.00	.00	.00	42.68	707.32	6	4,490.82
650.127	Electricity	66,445.00	6,501.32	.00	63,578.50	2,866.50	96	69,499.42
650.133	Stormwater	628.00	539.37	.00	1,119.87	(491.87)	178	696.60
650.134	Security Lights	1,309.00	121.00	.00	1,331.00	(22.00)	102	1,452.00
650.1271	Electricity- Sales Tax	2,871.00	245.18	.00	2,474.04	396.96	86	2,865.52
660.133	Repairs & Maint. Services	60,000.00	7,060.44	.00	42,054.25	17,945.75	70	110,770.02
660.139	Fleet Services Materials	16,000.00	1,024.72	.00	28,258.05	(12,258.05)	177	14,651.92
660.145	Gasoline & Oil	20,000.00	928.48	.00	13,627.23	6,372.77	68	17,538.08
660.1391	Fleet Services Labor	24,000.00	1,848.81	.00	22,497.17	1,502.83	94	22,815.45
670.156	Equipment Rental/Lease	6,000.00	.00	.00	.00	6,000.00	0	9,822.77
685.180	Membership Dues and Fees	525.00	30.00	.00	175.00	350.00	33	225.00
685.182	Other Operating Expenses	7,700.00	797.46	.00	9,259.59	(1,559.59)	120	6,866.82
685.183	Depreciation	283,990.00	22,302.48	.00	241,321.17	42,668.83	85	254,632.20
685.186	Training	1,400.00	.00	.00	640.50	759.50	46	161.79
685.187	Special Projects	.00	.00	.00	(817.90)	817.90	+++	15,311.61
686.187	Professional Services	5,500.00	1,607.10	.00	2,050.86	3,449.14	37	.00
686.189	Employee Medical	480.00	60.00	.00	432.55	47.45	90	275.00
686.191	Contract Services/Studies	2,040.00	192.29	.00	1,956.95	83.05	96	1,869.82
686.195	Repair/Maint Svc Contract	6,300.00	408.42	.00	2,246.23	4,053.77	36	2,666.07
686.199	Internal Engineering	.00	.00	.00	12,748.49	(12,748.49)	+++	7,051.31
686.1895	Employee wellness services	2,700.00	58.56	.00	2,129.79	570.21	79	3,763.58
687.202	Utility Billing Services	6,000.00	144.29	.00	5,274.68	725.32	88	5,395.20
	Other Services & Charges Totals	$553,798.00	$44,122.69	$0.00	$484,834.60	$68,963.40	88%	$585,581.07
	Other Objects							
702.106	Interest- Bonds	7,361.00	604.64	.00	6,763.54	597.46	92	7,716.95
702.110	Bond Principal	18,978.00	1,590.28	.00	17,380.58	1,597.42	92	18,622.09
720.001	Provision for Bad Debts	7,500.00	625.00	.00	6,875.00	625.00	92	9,335.02
795.995	GF Cost Distribution	70,000.00	5,833.33	.00	64,166.63	5,833.37	92	69,414.96
7999.9999	Principal Reclassified	(18,978.00)	.00	.00	.00	(18,978.00)	0	(18,622.09)
	Other Objects Totals	$84,861.00	$8,653.25	$0.00	$95,185.75	($10,324.75)	112%	$86,466.93
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	70,000.00	4,335.60	.00	65,948.43	4,051.57	94	77,111.22

Attachment: BudgetPerformanceReport05.31.17 (2317 : May 2017 Finance and IT Departments Report)

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Inter-Dept. Allocations Totals	$70,000.00	$4,335.60	$0.00	$65,948.43	$4,051.57	94%	$77,111.22
	Capital Outlay							
900.906	SCDOT US 17/521 Improvements	.00	.00	(8,390.10)	.00	8,390.10	+++	727,048.86
900.911	Sewer Improvement Projects	170,000.00	806.22	26,288.91	28,336.82	115,374.27	32	184,693.22
900.915	CIP Projects - Current Year	.00	.00	.00	.00	.00	+++	.00
900.3700	Wastewater Collection Sys	.00	.00	(7,311.69)	1,316.53	5,995.16	+++	134,672.33
900.4200	Heavy Equipment	100,000.00	103,472.00	.00	103,472.00	(3,472.00)	103	.00
900.4300	Other Equipment	35,000.00	.00	5,645.32	10,566.28	18,788.40	46	.00
9999.9999	Assets Reclassified	(305,000.00)	(104,278.22)	.00	(143,691.63)	(161,308.37)	47	(1,052,083.61)
	Capital Outlay Totals	$0.00	$0.00	$16,232.44	$0.00	($16,232.44)	+++	($5,669.20)
	Department **18 - Wastewater Collections** Totals	$1,165,309.00	$79,438.69	$33,919.26	$987,820.16	$143,569.58	88%	$1,184,262.65
	Department **34 - Regional Wastewater Plant**							
	Personal Services							
400.101	Regular Pay	222,900.00	24,236.63	.00	254,685.39	(31,785.39)	114	237,930.09
401.103	Overtime	10,000.00	1,337.27	.00	13,377.21	(3,377.21)	134	9,195.09
401.105	On-call pay	.00	533.32	.00	6,133.18	(6,133.18)	+++	.00
405.114	FICA	16,200.00	1,827.31	.00	19,191.14	(2,991.14)	118	17,266.46
406.116	Retirement	24,900.00	2,861.61	.00	30,674.42	(5,774.42)	123	26,460.44
408.125	SCMIT Worker's Comp Ins.	2,000.00	.00	.00	3,189.96	(1,189.96)	159	1,478.03
410.001	Health Claims Cost	50,400.00	4,626.78	.00	54,845.05	(4,445.05)	109	48,509.33
	Personal Services Totals	$326,400.00	$35,422.92	$0.00	$382,096.35	($55,696.35)	117%	$340,839.44
	Supplies							
500.101	Supplies and Materials	5,500.00	389.76	.00	6,588.73	(1,088.73)	120	7,979.33
500.102	Equipment	6,550.00	1,235.18	.00	6,584.42	(34.42)	101	4,643.79
501.101	Uniforms and Clothing	4,250.00	52.22	.00	2,879.39	1,370.61	68	3,661.18
512.108	Chemicals	88,400.00	17,964.00	37,305.71	61,961.19	(10,866.90)	112	102,699.10
512.109	Laboratory Supplies	18,000.00	2,723.25	937.84	17,137.96	(75.80)	100	19,059.05
515.121	Safety Supplies	1,200.00	279.50	.00	879.50	320.50	73	1,001.16
532.148	Small Hand Tools	510.00	.00	.00	53.31	456.69	10	832.78
	Supplies Totals	$124,410.00	$22,643.91	$38,243.55	$96,084.50	($9,918.05)	108%	$139,876.39
	Other Services & Charges							
515.129	Permit Fees Due To Others	8,100.00	.00	.00	7,527.37	572.63	93	8,077.37
600.110	SCMIRF Property/Liab Ins	15,000.00	.00	.00	12,688.40	2,311.60	85	11,922.96
610.111	Communications- Landline	2,520.00	182.81	.00	2,312.53	207.47	92	2,200.81
610.112	Postage	500.00	.00	.00	42.92	457.08	9	102.82

Attachment: BudgetPerformanceReport05.31.17 (2317 : May 2017 Finance and IT Departments Report)

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
610.1110	Communications- Wireless	900.00	36.48	.00	354.10	545.90	39	887.82
620.114	Advertising	500.00	.00	.00	.00	500.00	0	156.00
640.124	Travel Expense	1,950.00	154.84	.00	273.17	1,676.83	14	221.43
650.127	Electricity	291,970.00	37,582.06	.00	310,794.36	(18,824.36)	106	315,706.80
650.128	Water	1,432.00	116.67	.00	865.87	566.13	60	1,305.04
650.130	Sanitation	2,835.00	262.13	.00	2,883.43	(48.43)	102	3,145.56
650.133	Stormwater	824.00	151.81	.00	913.91	(89.91)	111	914.52
650.134	Security Lights	3,753.00	347.00	.00	3,817.00	(64.00)	102	4,164.00
650.1271	Electricity- Sales Tax	13,731.00	1,595.18	.00	13,937.55	(206.55)	102	14,187.35
660.133	Repairs & Maint. Services	211,000.00	7,530.83	8,171.50	183,663.83	19,164.67	91	118,054.75
660.139	Fleet Services Materials	5,000.00	479.20	.00	4,055.27	944.73	81	4,181.32
660.145	Gasoline & Oil	4,600.00	268.89	.00	1,422.61	3,177.39	31	3,408.53
660.1391	Fleet Services Labor	3,200.00	374.29	.00	2,235.68	964.32	70	2,455.70
670.156	Equipment Rental/Lease	3,820.00	205.10	.00	2,650.53	1,169.47	69	3,062.69
685.180	Membership Dues and Fees	385.00	180.00	.00	370.00	15.00	96	320.00
685.182	Other Operating Expenses	2,000.00	.00	.00	17,138.79	(15,138.79)	857	1,548.00
685.186	Training	1,830.00	.00	.00	480.00	1,350.00	26	1,724.88
685.190	Landfill Fees	42,120.00	3,574.26	.00	13,627.96	28,492.04	32	27,986.11
686.186	Legal Services	1,000.00	.00	.00	.00	1,000.00	0	.00
686.187	Professional Services	62,810.00	127.25	3,805.75	57,961.34	1,042.91	98	61,515.88
686.189	Employee Medical	400.00	32.00	.00	124.00	276.00	31	170.00
686.195	Repair/Maint Svc Contract	4,740.00	408.18	.00	3,923.50	816.50	83	4,107.51
686.199	Internal Engineering	.00	.00	.00	25,496.94	(25,496.94)	+++	14,102.62
686.1895	Employee wellness services	820.00	263.51	.00	1,881.24	(1,061.24)	229	985.30
	Other Services & Charges Totals	$687,740.00	$53,872.49	$11,977.25	$671,442.30	$4,320.45	99%	$606,615.77
	Other Objects							
702.106	Interest- Bonds	231,240.00	18,719.68	.00	205,916.46	25,323.54	89	4,542.64
702.110	Bond Principal	544,746.00	87,628.00	.00	525,768.00	18,978.00	97	513,311.88
703.109	Agents Fee	4,500.00	1,612.50	.00	4,475.00	25.00	99	5,843.75
795.995	GF Cost Distribution	46,500.00	3,875.00	.00	42,625.00	3,875.00	92	46,393.44
7999.9999	Principal Reclassified	(544,746.00)	(87,628.00)	.00	(525,768.00)	(18,978.00)	97	(513,311.88)
	Other Objects Totals	$282,240.00	$24,207.18	$0.00	$253,016.46	$29,223.54	90%	$56,779.83
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	107,590.00	4,335.60	.00	65,948.43	41,641.57	61	77,111.22
	Inter-Dept. Allocations Totals	$107,590.00	$4,335.60	$0.00	$65,948.43	$41,641.57	61%	$77,111.22

Attachment: BudgetPerformanceReport05.31.17 (2317 : May 2017 Finance and IT Departments Report)

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Capital Outlay							
900.909	Headworks Modifications - Phase I	.00	.00	(26,200.00)	15,923.00	10,277.00	+++	731,596.09
900.910	SBR Reactor #3 Modifications	1,195,000.00	64,550.29	(1,314,837.15)	1,532,789.31	977,047.84	18	543,644.59
900.915	CIP Projects - Current Year	.00	.00	.00	.00	.00	+++	.00
9999.9999	Assets Reclassified	(1,195,000.00)	(64,550.29)	.00	(1,548,712.31)	353,712.31	130	(1,269,571.48)
	Capital Outlay Totals	$0.00	$0.00	($1,341,037.15)	$0.00	$1,341,037.15	+++	$5,669.20
	Sub Department **17 - Wastewater Treatment**							
	Personal Services							
410.003	OPEB cost	2,000.00	.00	.00	.00	2,000.00	0	4,966.96
	Personal Services Totals	$2,000.00	$0.00	$0.00	$0.00	$2,000.00	0%	$4,966.96
	Other Services & Charges							
685.183	Depreciation	543,215.00	47,401.72	.00	496,353.43	46,861.57	91	533,700.65
	Other Services & Charges Totals	$543,215.00	$47,401.72	$0.00	$496,353.43	$46,861.57	91%	$533,700.65
	Sub Department **17 - Wastewater Treatment** Totals	$545,215.00	$47,401.72	$0.00	$496,353.43	$48,861.57	91%	$538,667.61
	Department **34 - Regional Wastewater Plant** Totals	$2,073,595.00	$187,883.82	($1,290,816.35)	$1,964,941.47	$1,399,469.88	33%	$1,765,559.46
	EXPENSE TOTALS	$3,238,904.00	$267,322.51	($1,256,897.09)	$2,952,761.63	$1,543,039.46	52%	$2,949,822.11
	Fund **0032 - Wastewater Fund** Totals							
	REVENUE TOTALS	3,113,904.00	252,777.26	.00	2,961,664.79	152,239.21	95%	3,116,248.21
	EXPENSE TOTALS	3,238,904.00	267,322.51	(1,256,897.09)	2,952,761.63	1,543,039.46	52%	2,949,822.11
	Fund **0032 - Wastewater Fund** Totals	($125,000.00)	($14,545.25)	$1,256,897.09	$8,903.16	($1,390,800.25)		$166,426.10
Fund **0033 - Stormwater Utility Fund**								
REVENUE								
	Department **00 - Revenue**							
	Operating Revenues							
301.000	Sale Of Utilities	500,000.00	43,490.75	.00	451,561.76	48,438.24	90	491,262.64
302.001	Penalties	6,000.00	400.08	.00	5,592.97	407.03	93	6,613.56
	Operating Revenues Totals	$506,000.00	$43,890.83	$0.00	$457,154.73	$48,845.27	90%	$497,876.20
	Investment Earnings							
361.001	Investment Earnings	3,500.00	.00	.00	8,482.58	(4,982.58)	242	8,477.93
	Investment Earnings Totals	$3,500.00	$0.00	$0.00	$8,482.58	($4,982.58)	242%	$8,477.93
	Miscellaneous							
369.002	Miscellaneous Revenue	.00	.00	.00	.00	.00	+++	.07
	Miscellaneous Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$0.07
	Capital Contributions							

Attachment: BudgetPerformanceReport05.31.17 (2317 : May 2017 Finance and IT Departments Report)

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
371.002	Capital Contrib-Grants	.00	.00	.00	13,000.00	(13,000.00)	+++	19,800.00
	Capital Contributions Totals	$0.00	$0.00	$0.00	$13,000.00	($13,000.00)	+++	$19,800.00
	Operating Transfers In							
394.002	Transfer from fund balance	402,311.00	.00	.00	.00	402,311.00	0	.00
	Operating Transfers In Totals	$402,311.00	$0.00	$0.00	$0.00	$402,311.00	0%	$0.00
	Department 00 - Revenue Totals	$911,811.00	$43,890.83	$0.00	$478,637.31	$433,173.69	52%	$526,154.20
	REVENUE TOTALS	$911,811.00	$43,890.83	$0.00	$478,637.31	$433,173.69	52%	$526,154.20
	EXPENSE							
	Department **40 - Storm Water Utlity Exp.**							
	Personal Services							
400.101	Regular Pay	197,400.00	15,480.34	.00	185,890.49	11,509.51	94	187,633.65
401.103	Overtime	6,000.00	(279.11)	.00	6,778.69	(778.69)	113	12,802.92
401.105	On-call pay	.00	200.00	.00	2,000.00	(2,000.00)	+++	.00
405.114	FICA	14,600.00	1,085.22	.00	13,506.44	1,093.56	93	13,751.57
406.116	Retirement	22,500.00	1,771.41	.00	22,043.59	456.41	98	21,278.76
408.125	SCMIT Worker's Comp Ins.	7,000.00	.00	87.30	10,430.97	(3,518.27)	150	5,011.73
410.001	Health Claims Cost	50,000.00	3,706.92	.00	47,681.72	2,318.28	95	46,650.19
410.002	Health Claim Costs-Retire	13,250.00	3,237.28	.00	17,577.52	(4,327.52)	133	10,456.46
410.003	OPEB cost	4,000.00	.00	.00	.00	4,000.00	0	4,346.09
	Personal Services Totals	$314,750.00	$25,202.06	$87.30	$305,909.42	$8,753.28	97%	$301,931.37
	Supplies							
500.101	Supplies and Materials	2,660.00	692.01	.00	1,776.11	883.89	67	2,021.73
500.102	Equipment	5,600.00	500.88	.00	2,304.22	3,295.78	41	513.51
501.101	Uniforms and Clothing	4,750.00	171.70	.00	3,953.64	796.36	83	4,485.88
513.112	Asphalt/Concrete/Gravel	5,460.00	.00	.00	3,178.85	2,281.15	58	3,015.94
514.112	SW Collection Syst Supply	5,500.00	.00	.00	1,608.28	3,891.72	29	6,964.61
515.121	Safety Supplies	600.00	.00	.00	.00	600.00	0	258.94
532.148	Small Hand Tools	230.00	.00	.00	28.91	201.09	13	.00
	Supplies Totals	$24,800.00	$1,364.59	$0.00	$12,850.01	$11,949.99	52%	$17,260.61
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	6,000.00	.00	.00	4,898.31	1,101.69	82	4,602.81
610.111	Communications- Landline	1,200.00	152.65	.00	1,168.43	31.57	97	1,138.19
610.112	Postage	100.00	16.90	.00	255.38	(155.38)	255	29.00
610.1110	Communications- Wireless	660.00	53.95	.00	535.13	124.87	81	547.06
620.114	Advertising	250.00	5.15	.00	356.15	(106.15)	142	2.57

Attachment: BudgetPerformanceReport05.31.17 (2317 : May 2017 Finance and IT Departments Report)

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
640.124	Travel Expense	390.00	8.71	.00	30.05	359.95	8	339.80
650.127	Electricity	1,587.00	110.93	.00	1,467.84	119.16	92	1,907.97
650.128	Water	319.00	29.18	.00	320.98	(1.98)	101	365.16
650.129	Wastewater	170.00	15.68	.00	172.48	(2.48)	101	188.16
650.133	Stormwater	.00	907.20	.00	907.20	(907.20)	+++	.00
650.134	Security Lights	865.00	80.00	.00	880.00	(15.00)	102	960.00
650.1271	Electricity- Sales Tax	30.00	.89	.00	11.89	18.11	40	25.24
660.133	Repairs & Maint. Services	14,750.00	.00	.00	10,561.04	4,188.96	72	17,413.60
660.139	Fleet Services Materials	11,000.00	578.96	.00	14,518.02	(3,518.02)	132	11,004.34
660.145	Gasoline & Oil	10,000.00	1,571.77	.00	13,409.12	(3,409.12)	134	8,192.12
660.1391	Fleet Services Labor	25,000.00	1,975.61	.00	22,054.39	2,945.61	88	23,960.51
670.156	Equipment Rental/Lease	280.00	.00	.00	.00	280.00	0	.00
685.180	Membership Dues and Fees	190.00	.00	.00	25.00	165.00	13	25.00
685.182	Other Operating Expenses	2,400.00	236.97	.00	2,946.60	(546.60)	123	2,383.38
685.183	Depreciation	411,050.00	34,626.76	.00	377,401.29	33,648.71	92	396,896.42
685.186	Training	150.00	.00	.00	74.00	76.00	49	51.00
686.187	Professional Services	2,500.00	190.84	.00	507.11	1,992.89	20	2,312.39
686.189	Employee Medical	300.00	.00	.00	.00	300.00	0	559.00
686.195	Repair/Maint Svc Contract	3,370.00	408.18	.00	3,047.66	322.34	90	2,456.31
686.199	Internal Engineering	.00	.00	.00	25,496.94	(25,496.94)	+++	14,102.62
686.1895	Employee wellness services	2,100.00	175.67	.00	2,269.26	(169.26)	108	2,553.98
687.202	Utility Billing Services	2,200.00	49.76	.00	1,818.85	381.15	83	1,860.44
687.203	Contract Services	2,000.00	.00	.00	.00	2,000.00	0	1,824.00
	Other Services & Charges Totals	$498,861.00	$41,195.76	$0.00	$485,133.12	$13,727.88	97%	$495,701.07
	Other Objects							
720.001	Provision for Bad Debts	1,400.00	116.67	.00	1,283.37	116.63	92	1,579.23
795.995	GF Cost Distribution	42,000.00	3,500.00	.00	38,500.00	3,500.00	92	41,360.52
	Other Objects Totals	$43,400.00	$3,616.67	$0.00	$39,783.37	$3,616.63	92%	$42,939.75
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	30,000.00	1,734.23	.00	26,379.29	3,620.71	88	30,844.41
	Inter-Dept. Allocations Totals	$30,000.00	$1,734.23	$0.00	$26,379.29	$3,620.71	88%	$30,844.41
	Capital Outlay							
900.912	Oakley Street Improvements	.00	.00	.00	.00	.00	+++	13,122.51
900.915	CIP Projects - Current Year	.00	.00	.00	.00	.00	+++	.00
900.1000	Infrastructure Improvemts	1,527,300.00	.00	(7,170.44)	21,375.28	1,513,095.16	1	68,585.82

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
900.4100	Vehicles	.00	.00	.00	.00	.00	+++	21,847.00
900.4200	Heavy Equipment	225,000.00	.00	.00	185,211.49	39,788.51	82	.00
900.4300	Other Equipment	.00	.00	.00	.00	.00	+++	23,448.41
950.962	Drainage Improvements	.00	10,225.00	(3,122.50)	13,347.50	(10,225.00)	+++	27,187.50
9999.9999	Assets Reclassified	(1,752,300.00)	(10,225.00)	.00	(219,934.27)	(1,532,365.73)	13	(154,191.24)
	Capital Outlay Totals	$0.00	$0.00	($10,292.94)	$0.00	$10,292.94	+++	$0.00
	Department **40 - Storm Water Utlity Exp.** Totals	$911,811.00	$73,113.31	($10,205.64)	$870,055.21	$51,961.43	94%	$888,677.21
	EXPENSE TOTALS	$911,811.00	$73,113.31	($10,205.64)	$870,055.21	$51,961.43	94%	$888,677.21
	Fund **0033 - Stormwater Utility Fund** Totals							
	REVENUE TOTALS	911,811.00	43,890.83	.00	478,637.31	433,173.69	52%	526,154.20
	EXPENSE TOTALS	911,811.00	73,113.31	(10,205.64)	870,055.21	51,961.43	94%	888,677.21
	Fund **0033 - Stormwater Utility Fund** Totals	$0.00	($29,222.48)	$10,205.64	($391,417.90)	$381,212.26		($362,523.01)
Fund **0035 - Waste Management Fund**								
REVENUE								
Department **00 - Revenue**								
Charges for Services								
344.001	Refuse Col Chge-Resident	780,000.00	65,569.00	.00	714,102.63	65,897.37	92	759,010.63
344.002	Refuse Col Chge-Comm	125,000.00	11,102.83	.00	120,781.71	4,218.29	97	128,590.53
344.003	Sanitation Fee Penalties	15,000.00	1,355.17	.00	15,038.52	(38.52)	100	15,897.93
	Charges for Services Totals	$920,000.00	$78,027.00	$0.00	$849,922.86	$70,077.14	92%	$903,499.09
Miscellaneous								
369.002	Miscellaneous Revenue	200.00	.00	.00	664.20	(464.20)	332	189.00
	Miscellaneous Totals	$200.00	$0.00	$0.00	$664.20	($464.20)	332%	$189.00
Operating Transfers In								
394.002	Transfer from fund balance	(47,291.00)	.00	.00	.00	(47,291.00)	0	.00
	Operating Transfers In Totals	($47,291.00)	$0.00	$0.00	$0.00	($47,291.00)	0%	$0.00
Sale of Assets								
391.001	Sale of Assets	.00	.00	.00	6,585.79	(6,585.79)	+++	.00
	Sale of Assets Totals	$0.00	$0.00	$0.00	$6,585.79	($6,585.79)	+++	$0.00
	Department **00 - Revenue** Totals	$872,909.00	$78,027.00	$0.00	$857,172.85	$15,736.15	98%	$903,688.09
	REVENUE TOTALS	$872,909.00	$78,027.00	$0.00	$857,172.85	$15,736.15	98%	$903,688.09
EXPENSE								
Department **31 - Residential Sanitation**								
Personal Services								

Attachment: BudgetPerformanceReport05.31.17 (2317 : May 2017 Finance and IT Departments Report)

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
400.101	Regular Pay	202,000.00	21,086.08	.00	206,201.14	(4,201.14)	102	200,757.63
401.103	Overtime	20,460.00	1,529.27	.00	19,893.86	566.14	97	18,860.63
401.109	Seasonal City employee labor	58,000.00	.00	.00	.00	58,000.00	0	.00
405.114	FICA	15,560.00	1,579.27	.00	15,847.79	(287.79)	102	15,299.74
406.116	Retirement	23,760.00	2,531.53	.00	25,543.65	(1,783.65)	108	23,401.03
408.125	SCMIT Worker's Comp Ins.	15,000.00	.00	.00	29,308.65	(14,308.65)	195	17,878.08
410.001	Health Claims Cost	46,200.00	3,786.16	.00	46,035.28	164.72	100	43,847.10
410.002	Health Claim Costs-Retire	14,300.00	2,125.84	.00	12,710.16	1,589.84	89	8,238.48
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	5,587.83
	Personal Services Totals	$400,280.00	$32,638.15	$0.00	$355,540.53	$44,739.47	89%	$333,870.52
	Supplies							
500.101	Supplies and Materials	1,500.00	339.98	.00	5,183.25	(3,683.25)	346	3,823.18
500.102	Equipment	.00	.00	.00	(224.70)	224.70	+++	.00
501.101	Uniforms and Clothing	19,000.00	1,957.59	.00	21,327.01	(2,327.01)	112	26,924.95
515.121	Safety Supplies	2,000.00	.00	.00	784.77	1,215.23	39	1,601.85
	Supplies Totals	$22,500.00	$2,297.57	$0.00	$27,070.33	($4,570.33)	120%	$32,349.98
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	26,000.00	.00	.00	23,606.32	2,393.68	91	22,182.24
610.111	Communications- Landline	300.00	6.52	.00	124.82	175.18	42	140.05
610.112	Postage	150.00	34.20	.00	447.72	(297.72)	298	39.01
610.1110	Communications- Wireless	500.00	.00	.00	.00	500.00	0	.00
620.114	Advertising	2,100.00	(159.95)	.00	868.30	1,231.70	41	1,362.09
650.127	Electricity	881.00	71.47	.00	1,009.67	(128.67)	115	1,026.28
650.128	Water	364.00	33.22	.00	366.25	(2.25)	101	401.96
650.129	Wastewater	563.00	51.40	.00	566.58	(3.58)	101	621.60
650.130	Sanitation	399.00	36.92	.00	406.12	(7.12)	102	443.04
650.133	Stormwater	326.00	30.15	.00	331.65	(5.65)	102	361.80
650.134	Security Lights	475.00	43.89	.00	482.79	(7.79)	102	526.68
650.1271	Electricity- Sales Tax	3.00	.16	.00	3.27	(.27)	109	4.21
660.133	Repairs & Maint. Services	4,000.00	.00	.00	.00	4,000.00	0	2,246.67
660.136	Container Repairs	5,000.00	1,018.94	.00	4,915.30	84.70	98	5,202.65
660.139	Fleet Services Materials	50,000.00	854.97	.00	31,447.92	18,552.08	63	66,644.96
660.145	Gasoline & Oil	32,000.00	2,525.49	.00	27,278.05	4,721.95	85	34,733.25
660.1362	Roll-Out Purchases	20,000.00	.00	.00	21,064.55	(1,064.55)	105	29,328.93
660.1391	Fleet Services Labor	64,500.00	5,080.53	.00	56,669.24	7,830.76	88	75,766.75

Attachment: BudgetPerformanceReport05.31.17 (2317 : May 2017 Finance and IT Departments Report)

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
660.1392	Fleet Svcs- Outside Vends	2,000.00	178.75	.00	1,636.25	363.75	82	2,158.75
685.182	Other Operating Expenses	2,500.00	284.36	.00	2,877.24	(377.24)	115	3,044.39
685.183	Depreciation	69,020.00	4,816.65	.00	123,244.34	(54,224.34)	179	56,275.31
685.190	Landfill Fees	26,000.00	.00	.00	1,363.57	24,636.43	5	22,775.80
686.189	Employee Medical	1,800.00	.00	.00	45.00	1,755.00	2	480.00
686.195	Repair/Maint Svc Contract	2,800.00	385.00	.00	2,117.50	682.50	76	4,035.00
686.1895	Employee wellness services	3,000.00	58.53	.00	3,027.69	(27.69)	101	5,924.35
687.202	Utility Billing Services	4,000.00	100.70	.00	3,681.84	318.16	92	3,765.83
687.203	Contract Services	5,000.00	5,137.81	4,681.81	56,501.20	(56,183.01)	1224	1,512.00
	Other Services & Charges Totals	$323,681.00	$20,589.71	$4,681.81	$364,083.18	($45,083.99)	114%	$341,003.60
	Other Objects							
720.001	Provision for Bad Debts	1,500.00	125.00	.00	1,375.00	125.00	92	5,396.55
730.120	Recycling Labor	37,000.00	2,561.90	4,710.32	26,278.19	6,011.49	84	33,760.52
730.122	Recycling Operating	12,000.00	2,104.65	.00	7,418.51	4,581.49	62	9,050.56
795.001	IT Internal Allocations	7,000.00	167.75	.00	5,295.89	1,704.11	76	6,205.52
795.995	GF Cost Distribution	77,200.00	6,433.33	.00	70,766.63	6,433.37	92	77,175.96
7999.9999	Principal Reclassified	(48,252.00)	.00	.00	.00	(48,252.00)	0	.00
	Other Objects Totals	$86,448.00	$11,392.63	$4,710.32	$111,134.22	($29,396.54)	134%	$131,589.11
	Capital Outlay							
900.4100	Vehicles	40,000.00	.00	20,890.57	29,619.00	(10,509.57)	126	.00
900.4200	Heavy Equipment	140,000.00	.00	.00	140,756.00	(756.00)	101	321,077.00
900.4300	Other Equipment	38,500.00	.00	.00	17,954.60	20,545.40	47	.00
9999.9999	Assets Reclassified	(178,500.00)	.00	.00	(133,329.60)	(45,170.40)	75	(321,077.00)
	Capital Outlay Totals	$40,000.00	$0.00	$20,890.57	$55,000.00	($35,890.57)	190%	$0.00
	Department **31 - Residential Sanitation** Totals	$872,909.00	$66,918.06	$30,282.70	$912,828.26	($70,201.96)	108%	$838,813.21
	EXPENSE TOTALS	$872,909.00	$66,918.06	$30,282.70	$912,828.26	($70,201.96)	108%	$838,813.21
	Fund **0035 - Waste Management Fund** Totals							
	REVENUE TOTALS	872,909.00	78,027.00	.00	857,172.85	15,736.15	98%	903,688.09
	EXPENSE TOTALS	872,909.00	66,918.06	30,282.70	912,828.26	(70,201.96)	108%	838,813.21
	Fund **0035 - Waste Management Fund** Totals	$0.00	$11,108.94	($30,282.70)	($55,655.41)	$85,938.11		$64,874.88
Fund **0086 - Seized and Forfeited**								
REVENUE								
	Department **00 - Revenue**							
	Fines and Forfeitures							

Run by Debra Bivens on 06/06/2017 04:51:53 PM

Attachment: BudgetPerformanceReport05.31.17 (2317 : May 2017 Finance and IT Departments Report)

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
367.000	Drug Enforcement Revenue	2,000.00	.00	.00	.00	2,000.00	0	35,241.11
	Fines and Forfeitures Totals	$2,000.00	$0.00	$0.00	$0.00	$2,000.00	0%	$35,241.11
	Operating Transfers In							
394.002	Transfer from fund balance	31,000.00	.00	.00	.00	31,000.00	0	.00
	Operating Transfers In Totals	$31,000.00	$0.00	$0.00	$0.00	$31,000.00	0%	$0.00
	Department 00 - Revenue Totals	$33,000.00	$0.00	$0.00	$0.00	$33,000.00	0%	$35,241.11
	REVENUE TOTALS	$33,000.00	$0.00	$0.00	$0.00	$33,000.00	0%	$35,241.11
	EXPENSE							
	Department 05 - Police							
	Supplies							
500.101	Supplies and Materials	250.00	.00	.00	318.43	(68.43)	127	.00
501.101	Uniforms and Clothing	800.00	.00	.00	6.44	793.56	1	315.08
	Supplies Totals	$1,050.00	$0.00	$0.00	$324.87	$725.13	31%	$315.08
	Other Services & Charges							
610.1110	Communications- Wireless	500.00	.00	.00	.00	500.00	0	.00
640.124	Travel Expense	1,000.00	.00	.00	380.34	619.66	38	918.32
660.133	Repairs & Maint. Services	5,000.00	.00	.00	.00	5,000.00	0	108.08
660.134	Radio Repairs	2,000.00	.00	.00	.00	2,000.00	0	.00
660.145	Gasoline & Oil	200.00	.00	.00	63.97	136.03	32	118.71
685.180	Membership Dues and Fees	1,250.00	150.00	.00	150.00	1,100.00	12	951.00
685.182	Other Operating Expenses	6,000.00	.00	.00	.00	6,000.00	0	.00
685.186	Training	1,000.00	.00	.00	149.00	851.00	15	.00
685.191	Canine Unit Operations	5,000.00	275.00	.00	4,726.73	273.27	95	8,483.15
686.194	Other Prof/Tech Services	10,000.00	.00	.00	1,000.00	9,000.00	10	4,000.00
	Other Services & Charges Totals	$31,950.00	$425.00	$0.00	$6,470.04	$25,479.96	20%	$14,579.26
	Capital Outlay							
900.4300	Other Equipment	.00	9,865.40	.00	9,865.40	(9,865.40)	+++	.00
	Capital Outlay Totals	$0.00	$9,865.40	$0.00	$9,865.40	($9,865.40)	+++	$0.00
	Department 05 - Police Totals	$33,000.00	$10,290.40	$0.00	$16,660.31	$16,339.69	50%	$14,894.34
	EXPENSE TOTALS	$33,000.00	$10,290.40	$0.00	$16,660.31	$16,339.69	50%	$14,894.34
	Fund 0086 - Seized and Forfeited Totals							
	REVENUE TOTALS	33,000.00	.00	.00	.00	33,000.00	0%	35,241.11
	EXPENSE TOTALS	33,000.00	10,290.40	.00	16,660.31	16,339.69	50%	14,894.34
	Fund 0086 - Seized and Forfeited Totals	$0.00	($10,290.40)	$0.00	($16,660.31)	$16,660.31		$20,346.77

Run by Debra Bivens on 06/06/2017 04:51:53 PM

Budget Performance Report

Fiscal Year to Date 05/31/17

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Grand Totals							
	REVENUE TOTALS	30,034,294.00	3,442,556.78	.00	26,127,436.49	3,906,857.51	87%	28,315,678.16
	EXPENSE TOTALS	30,913,359.00	2,422,824.02	1,374,553.54	26,976,099.33	2,562,706.13	92%	28,598,966.77
	Grand Totals	($879,065.00)	$1,019,732.76	($1,374,553.54)	($848,662.84)	$1,344,151.38		($283,288.61)

Run by Debra Bivens on 06/06/2017 04:51:53 PM