



**PUBLIC HEARING & REGULAR MEETING
OF CITY COUNCIL
JUNE 15, 2017 – 5:30 PM
MUNICIPAL COURTROOM
GEORGETOWN, SOUTH CAROLINA**

1. CALL TO ORDER

Notice of this meeting has been made in accordance with the 1976 Code of Laws of South Carolina Freedom of Information Act.

MEMBERS PRESENT

Mayor Jack M. Scoville, Jr.
Mayor Pro Tempore Brendon M. Barber, Sr.
Council Member Carol R. Jayroe
Council Member Al Joseph
Council Member Edward S. Kimbrough, Jr.
Council Member Clarence C. Smalls

MEMBERS ABSENT

Council Member Sheldon A. Butts

ALSO PRESENT

Mr. Paul A. Gardner, City Administrator
Mrs. Elise Crosby, City Attorney
Ms. Ann U. Mercer, City Clerk
Mr. Orlando Arteaga, Engineer
Mrs. Debra Bivens, Director of Finance
Mr. Tim Chatman, Streets and Sanitation Manager
Chief Charlie Cribb, Georgetown Fire Department
Mr. Glen Dixon, Fleet Superintendent
Mr. Rick Martin, Building Official/Zoning Administrator
Mrs. Gloria Bromell-Tinubu, Economic Development Director
Chief Kelvin Waites, Georgetown Police Department

ABSENT

Miss Suzanne Abed-El-Latif, HR Manager
Mr. Will Cook, Water Utilities Director
Mr. Alan Loveless, Director of Electric Utilities

MEDIA

Georgetown Times - Mr. David Purtell
GAB News - Mr. Scott Harper

2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES

Mayor Jack M. Scoville, Jr. called the Regular Meeting of City Council to order at 5:30 PM and requested all cell phones or electronic devices be turned off or placed on mute so as to not interrupt the meeting.

Mayor Scoville opened the Public Hearing to receive citizen input regarding the proposed 2017/2018 operating budget. No one signed up to speak and the Public Hearing concluded.

3. INVOCATION & PLEDGE OF ALLEGIANCE

Mr. Rick Martin rendered the invocation. Mayor Scoville led the Pledge of Allegiance.

4. PUBLIC COMMENTS

Mayor Scoville opened the Public Comments and recognized Ms. Shauna Simmons. Ms. Simmons addressed City Council concerning the West End Redevelopment progress. She thanked City Council for allowing citizens from the West End to support and chair the sub-committee. They have been meeting with Dr. Tinubu once or twice a month to discuss the changes and recommendations to be presented to City Council for completion of the redevelopment progress in August.

5. INTRODUCTION OF NEW EMPLOYEES/EMPLOYEE RECOGNITION

Mrs. Debra Bivens recognized Ms. Evette Heard the City's Utility Billing Technician who has been employed 15 years. She performs an outstanding job for the Finance Department, as well as working with utility employees identifying problems associated with billing. Evette does this every day with a smile as a cancer fighter and survivor. Ms. Heard thanked Council and told them she enjoys her job and its challenges.

6. HOUSING AND COMMUNITY DEVELOPMENT

A. Motion to approve first reading of an ordinance annexing 2.61 acres of land into the corporate limits of the City of Georgetown, South Carolina.

Council Member Kimbrough moved, seconded by Mayor Pro Tempore Barber. Mr. Rick Martin stated 711 Partners, LLC has purchased an additional 2.61 acres of land adjacent to their property off Highway 17 N. The acreage will total 10.47 and allow for a PD. Council Member Smalls questioned the marshland. Mr. Martin stated if the annexation is approved, there will be 9 ½ acres of wetlands and ½ acre of highland. There were no other questions, comments or discussions.

Mayor Scoville called for the question.

RESULT:	FIRST READING [UNANIMOUS]	Next: 7/13/2017 5:30 PM
MOVER:	Edward S Kimbrough, Council Member	
SECONDER:	Brendon M. Barber Sr., Mayor Pro Tempore	
AYES:	Scoville Jr., Barber Sr., Jayroe, Joseph, Kimbrough, Smalls	
ABSENT:	Butts	

- B. Motion to approve first reading of an ordinance to rezone approximately 10.47 acres owned by 711 Partners LLC, located on Hwy 17 North adjacent to the Black River Bridge, from General Commercial (GC) to Planned Development (PD).**

Council Member Joseph moved, seconded by Council Member Kimbrough.

Mayor Scoville called for the question.

RESULT:	FIRST READING [UNANIMOUS]	Next: 7/13/2017 5:30 PM
MOVER:	Al Joseph, Council Member	
SECONDER:	Edward S Kimbrough, Council Member	
AYES:	Scoville Jr., Barber Sr., Jayroe, Joseph, Kimbrough, Smalls	
ABSENT:	Butts	

- C. Motion to approve second reading of an ordinance to correct a Scrivener's Error in the Short-Term Vacation Rental Ordinance.**

Mayor Pro Tempore Barber moved, seconded by Council Member Joseph. Mr. Rick Martin explained the short-term vacation rental ordinance approved at the April 20 Council Meeting contained a numerical error. Sections 439 and 440 already existed. This amendment will read Section 441 rather than 439. Council Member Jayroe asked about the parking ordinance for short term vacation rental property. Mr. Martin said it will be viewed as a bed and breakfast; on-site or street parking needs to be provided, one parking space per bedroom. There were no further comments.

Mayor Scoville called for the question.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brendon M. Barber Sr., Mayor Pro Tempore
SECONDER:	Al Joseph, Council Member
AYES:	Scoville Jr., Barber Sr., Jayroe, Joseph, Kimbrough, Smalls
ABSENT:	Butts

7. FINANCE

- A. Motion to approve second reading of an Ordinance to Amend the Water Utility Rates Contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges for the City of Georgetown, South Carolina - Effective July 1, 2017.**

Council Member Smalls moved, seconded by Council Member Jayroe. There were no comments, questions or discussions.

Mayor Scoville called for the question.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Scoville Jr., Barber Sr., Jayroe, Joseph, Kimbrough, Smalls
ABSENT:	Butts

B. Motion to approve second reading of an Ordinance to Amend the Wastewater Utility Rates Contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges for the City of Georgetown, South Carolina - Effective July 1, 2017.

Council Member Joseph moved, seconded by Council Member Jayroe. There were no comments, questions or discussions.

Mayor Scoville called for the question.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Scoville Jr., Barber Sr., Jayroe, Joseph, Kimbrough, Smalls
ABSENT:	Butts

C. Motion to approve second reading of an Ordinance to Amend the Stormwater Utility Rates Contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges for the City of Georgetown, South Carolina - Effective July 1, 2017.

Mayor Pro Tempore Barber moved, seconded by Council Member Jayroe. There were no comments, questions or discussions.

Mayor Scoville called for the question.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brendon M. Barber Sr., Mayor Pro Tempore
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Scoville Jr., Barber Sr., Jayroe, Joseph, Kimbrough, Smalls
ABSENT:	Butts

D. Motion to approve second reading of an Ordinance to Amend the Miscellaneous Utility Fees and Charges Contained in the City Clerk's Official Record to Change Wastehauler Fees to \$30/500gals.

Council Member Smalls moved, seconded by Mayor Pro Tempore Barber. There were no comments, questions or discussions.

Mayor Scoville called for the question.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Brendon M. Barber Sr., Mayor Pro Tempore
AYES:	Scoville Jr., Barber Sr., Jayroe, Joseph, Kimbrough, Smalls
ABSENT:	Butts

- E. Motion to approve second reading of an ordinance to establish an Application Fee for the Rehabilitation Property Tax Assessment for historic and low and moderate income rental properties in the amount of \$150 for Residential and \$300 for Commercial Property Owners.**

Council Member Jayroe moved, seconded by Council Member Kimbrough. There were no comments, questions or discussions.

Mayor Scoville called for the question.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Carol R. Jayroe, Council Member
SECONDER:	Edward S Kimbrough, Council Member
AYES:	Scoville Jr., Barber Sr., Jayroe, Joseph, Kimbrough, Smalls
ABSENT:	Butts

- F. Motion to approve second reading of an Ordinance to Adopt a Budget and Raise Revenue for The City of Georgetown, South Carolina for Fiscal Year Ending June 30, 2018.**

Council Member Smalls moved, seconded by Council Member Joseph.

Mayor Scoville made a **Motion to amend the budget to delete the provisions for the Public Information Officer**. He has had discussions with many citizens and other Council Members and in light of the other fees and costs he agrees to this should not be included in this year's budget, although, he does feel this is necessary. Council Member Kimbrough seconded the motion.

Mayor Scoville called for the question on the motion to amend.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jack M. Scoville, Jr., Mayor
SECONDER:	Edward S Kimbrough, Council Member
AYES:	Scoville Jr., Barber Sr., Jayroe, Joseph, Kimbrough, Smalls
ABSENT:	Butts

Mayor Scoville called for the question on the main motion as amended. There were no comments, questions or discussions.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Al Joseph, Council Member
AYES:	Scoville Jr., Barber Sr., Jayroe, Joseph, Kimbrough, Smalls
ABSENT:	Butts

8. ADMINISTRATION

A. Motion to Approve Employee Handbook Revisions

Council Member Joseph moved, seconded by Council Member Smalls. Mr. Gardner stated the amendments are presented. The handbook had not been comprehensively reviewed since 2004. Many policies needed to be updated and/or added to ensure federal, state and city compliance. The revisions will take effect July 1, 2017. Mayor Pro Tempore Barber commended the City Administrator and HR for updating the policies.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Clarence C. Smalls, Council Member
AYES:	Scoville Jr., Barber Sr., Jayroe, Joseph, Kimbrough, Smalls
ABSENT:	Butts

9. CITY ADMINISTRATOR REPORT

Mr. Gardner reported leveling at East Bay Park is taking place to be followed by hydro seeding. Depending on the weather, paving of the boat landing may or may not take place tomorrow. ~ CDBG Phase I and II stormwater drainage improvements for Congdon, Lynch and continuing to the CSX right-of-way, will begin as soon as the Company's bonding is updated. No fault of the City, this project has been delayed so long Green Wave Contractors had to submit new financial statements. Some residents who will receive benefits from this project suffered flooding by the storm this afternoon. ~ Staff is in the processing of locating stop signs for the intersections on Front Street previously discussed at a workshop. ~ There will be an Economic Development breakfast Tuesday morning at 8:30 am. ~ USDA has scheduled a pre-construction meeting Tuesday morning for the new Fire Station. ~ Slag was found in one area of Ben Cooper Park. The estimate to remove this was \$12,000. Tim Chatman's crew performed this work in-house and saved the cost of a Change Order. ~ The County is working on bidding documents and specifications for the tennis courts in East Bay Park. ~ The fence on Front Street will be installed on July 18th. Public Works will demo the old fence the week before. ~ The storm this afternoon was a major event. Power is out in various locations of the

City and there is a transformer fire on Front Street. Extra crews from Sumter Utilities are traveling to Georgetown to assist in restoring power.

10. MINUTES

Motion to approve minutes of Regular Meetings dated April 20, 2017 and May 18, 2017 and Special Meeting dated April 27, 2017 and May 10, 2017.

Council Member Jayroe moved, seconded by Council Member Joseph. There were no additions or amendments.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carol R. Jayroe, Council Member
SECONDER:	Al Joseph, Council Member
AYES:	Scoville Jr., Barber Sr., Jayroe, Joseph, Kimbrough, Smalls
ABSENT:	Butts

11. OLD BUSINESS

Council Member Smalls asked for an update on trailers in the West End. Mayor Scoville said the West End Redevelopment sub-committee has been meeting regularly and plan to have a report in August. Mr. Smalls also inquired about the sink hole at City Hall located at 120 N Fraser Street. Mr. Gardner stated a mediation is scheduled for July 28 after which the City will decide on its path going forward.

12. NEW BUSINESS

No new business.

13. DEPARTMENT MONTHLY REPORTS

- A. GPD - June 2017 Report**
- B. May 2017 Municipal Court Report**
- C. May 2017 Fire Report**
- D. May 2017 Public Works Department Report**
- E. May 2017 Fleet Services Report**
- F. May 2017 Water Utilities Report**
- G. May 2017 Engineering Report**
- H. May 2017 Housing & Community Development Report**
- I. May 2017 Finance and IT Departments Report**

14. EXECUTIVE SESSION

Motion to enter Executive Session pursuant to Section 30-4-70(a)(1) to discuss appointments to the Accommodations and Hospitality Tax Committee.

Mayor Pro Tempore Barber moved, seconded by Council Member Kimbrough.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Brendon M. Barber Sr., Mayor Pro Tempore
SECONDER:	Edward S Kimbrough, Council Member
AYES:	Scoville Jr., Barber Sr., Jayroe, Joseph, Kimbrough, Smalls
ABSENT:	Butts

The Regular Meeting was adjourned at 5:57 pm.

Motion to adjourn Executive Session and return to Regular Session.

Council Member Joseph moved, seconded by Mayor Scoville.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Jack M. Scoville Jr., Mayor
AYES:	Scoville Jr., Barber Sr., Jayroe, Joseph, Kimbrough, Smalls
ABSENT:	Butts

Executive Session was adjourned and the Regular Meeting was reconvened at 6:04 pm.

Mayor Scoville announced no formal action was taken in Executive Session.

A. COUNCIL MAY TAKE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

15. APPOINTMENTS

Motion to appoint Mr. Keith Wilcox to the Accommodations and Hospitality Tax Committee as a member at large.

Mayor Scoville moved, seconded by Mayor Pro Tempore Barber. There were no comments or questions.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack M. Scoville Jr., Mayor
SECONDER:	Brendon M. Barber Sr., Mayor Pro Tempore
AYES:	Scoville Jr., Barber Sr., Jayroe, Joseph, Kimbrough, Smalls
ABSENT:	Butts

Mr. Gardner noted a handout was provided to Council that shows the 2018 budget by fund analysis along with a list of CIP 2017/2018 requests.

16. ADJOURNMENT

The Regular Meeting was adjourned at 6:05 pm.

Ann U. Mercer
City Clerk

Date Approved: 08/17/17