

**PUBLIC HEARING & REGULAR MEETING OF CITY COUNCIL
MAY 21, 2020 – 5:30 PM
TELECONFERENCE**



LIVE STREAM:

<https://www.facebook.com/cityofgtown/>

Notice of this meeting has been made in accordance with the
South Carolina Code of Laws as amended.

1. **CALL TO ORDER**
2. **ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES**
3. **INVOCATION & PLEDGE OF ALLEGIANCE**
4. **ANNOUNCEMENT**
 - A. Due to health concerns regarding COVID-19, City Council will be conducting a Public Hearing & Regular Meeting via teleconference. If you would like to give input for the Public Hearing or Public Comments portions of the meeting, you can email publiccomments@georgetownsc.gov or call 843-545-4090 to leave a voice message no later than 12:00pm on Thursday, May 21, 2020. If leaving a voice message, please speak clearly and identify yourself by stating your name, address, and phone number to be recorded correctly.
5. **PUBLIC HEARING**
 - A. The purpose of the Public Hearing will be to receive citizen input concerning an Ordinance granting a non-exclusive right, privilege, and franchise to HTC Inc., to construct, operate, and maintain a telecommunications system in the City of Georgetown, South Carolina.
6. **PUBLIC COMMENTS**
7. **INTRODUCTION OF NEW EMPLOYEES**
8. **PLANNING AND COMMUNITY DEVELOPMENT**
 - A. Motion to Approve Second Reading of an Ordinance Rezoning Approximately 0.2 Acres of Land, Owned by Oasis Residential Home, Inc., from General Commercial (GC) to Residential (R3).
Attachments:

1	Rezoning .2 Acres Oasis Res Home	(PDF)
2	Rezoning Application	(PDF)
3	Section 704 Group Dwelling	(PDF)
4	Current Zoning	(PDF)

5 Proposed Zoning (PDF)

6 Minutes Feb 2020 PC Meeting (PDF)

B. Motion to Approve First Reading of an Ordinance to amend Chapter 2, Section 2-41, Ordinances Required for Certain Actions, of the Code of Ordinances for the City of Georgetown.

Attachments:

1 Sec 2_41 Amendment Ord (PDF)

2 Code of Ordinances Sec 2_41 Amendment (PDF)

9. FINANCE

A. Motion to Approve First Reading of an Ordinance to Adopt a Budget and Raise Revenue for The City of Georgetown, South Carolina, for Fiscal Year Ending June 30, 2021.

Attachments:

1 Proposed Budget - FY2021 (PDF)

B. Motion to Approve First Reading of an Ordinance to Amend the Wastewater Rates Contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges for the City of Georgetown, South Carolina, Effective July 1, 2020.

Attachments:

1 Wastewater Rate Ordinance (PDF)

C. Motion to Approve First Reading of an Ordinance to Amend the Water Rates Contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges for the City of Georgetown, South Carolina, Effective July 1, 2020.

Attachments:

1 Water Rate Ordinance (PDF)

D. Motion to Approve First Reading of an Ordinance Restricting the use of Certain Funds of the City to the Construction of a New City Hall Facility.

Attachments:

1 Ordinance- Establishing Committed Fund 4849-9952-7868 v.2 4845-2950-5468 v.2 (PDF)

10. ENGINEERING

A. Motion to Approve First Reading of Chapter 23-Drainage Ordinance.

Attachments:

1 Chapter 23_DRAINAGE ORDINANCE_1ST Reading Rev.1 (PDF)

11. ADMINISTRATION

A. Motion to Approve Second Reading of an Ordinance granting a non-exclusive right, privilege and franchise to HTC Inc., to construct, operate and maintain a telecommunications system in the City of Georgetown, South Carolina.

Attachments:

1 City of Georgetown Telecommunications Franchise - 01.02.20 (PDF)

2 1999.10.28 HTC Ordinance (PDF)

3 2012 SC Code, Title 58, Chapter 9 Public Utilities, Services, and
Carriers Telephone, Telegraph and Express Companies (PDF)

**B. Motion to Approve First Reading of an Ordinance amending Division III
"Administrator" of Chapter 2, Article III of the Code of Ordinances for the City
of Georgetown by Amending Sections 2.-85, "General Duties."**

Attachments:

1 2010 Powers of Mayor re department heads (PDF)

2 Sec. 2_85. __General_duties (PDF)

3 03-18-20 powers of administrator 2-85 (PDF)

12. CITY ADMINISTRATOR REPORT

13. MINUTES

**A. Motion to Approve Minutes of April 16, April 23, and April 30, 2020 City
Council Meetings.**

14. OLD BUSINESS

15. NEW BUSINESS

16. DEPARTMENT MONTHLY REPORTS

A. April 2020 Electric Utility Department Report

Attachments:

1 april20 (PDF)

B. Engineering Monthly Report April 2020

Attachments:

1 Engineering Monthly Report_April 2020 (PDF)

C. April 2020 Fire Report

Attachments:

1 APRIL 2020 (PDF)

D. April 2020 Fleet service Report

Attachments:

1 APRIL RTA FLEET REPORT 2020 (PDF)

E. GPD - April 2020 Monthly Report

Attachments:

1 GPD April 2020 -Monthly Report (PDF)

F. April 2020 - Human Resources/Risk Report

Attachments:

1 April 2020 Human Resources-Risk Management Monthly Report
(PDF)

G. April 2020 Municipal Court Report

Attachments:

- 1 Municipal court report (PDF)

H. Planning & Community Development April 2020 Report

Attachments:

- 1 Monthly reports April 2020 (PDF)
- 2 List of Projects 5_6_20 (PDF)

I. April 2020 Public Works Department Report

Attachments:

- 1 APR. 2020 (PDF)

J. April 2020 Water Utilities Report

Attachments:

- 1 April 2020 Water Utilities Report (PDF)

K. April 2020 Finance and IT Departments Reports

Attachments:

- 1 April 2020 Finance and IT Reports (PDF)
- 2 Grants-Monthly Rpts FY 19.20 (PDF)
- 3 Monthly GovDeal Report (PDF)
- 4 BudgetPerformanceReport-April 2020 (PDF)

17. EXECUTIVE SESSION

- A. Motion to adjourn Regular Meeting and enter into Executive Session pursuant to Section 30-4-70 a(1)(2) to discuss appointments and reappointments for the Community Appearance Board, the Architectural Review Board, and the Assistant Municipal Court Judge position and to receive a quarterly legal update from the City Attorney on pending and adjudicated cases since last update.**
- B. Motion to adjourn Executive Session and reconvene Regular Meeting.**
- C. NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION.**
- D. City Council may take action on items discussed in Executive Session.**

18. APPOINTMENTS

19. ADJOURNMENT

- A. Motion to adjourn the Regular Meeting of City Council.**



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 2987

Council Meeting Date:	21 May 2020
Department:	Housing and Community Development
Issue Under Consideration:	Motion to Approve an Ordinance Rezoning Approximately 0.2 Acres of Land, Owned by Oasis Residential Home, Inc., from General Commercial (GC) to Residential (R3).
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• General Commercial (GC) does not allow Group Homes, but Residential (R3) does. • Mazzie Graham, owner of Oasis Residential Home, Inc. wants to transform a manufactured home into a Group Dwelling. • This would help several people in the area that need assisted living. • The site is located directly across from Park. • Planning Commission held a Public Hearing on this rezoning on February 25, 2020. • After hearing the request, PC made a recommendation to approve the rezoning from GC to R3 by unanimous vote (6-0). • The property is adjacent to the R3 zoning so it is allowed to be rezoned, even though it is only .2 acres.
Options:	Approve or deny the rezoning request from GC to R3.
Staff Recommendation:	Approve request along with PCs recommendation.

Reviews:

Angela Rambeau Completed 03/09/2020 5:04 PM

City Attorney Completed 03/10/2020 11:02 AM

Sandra E. Yudice Ph.D. Completed 03/10/2020 12:38 PM

Stephanie Buccione Completed 03/11/2020 8:34 AM

Georgetown City Council Completed 04/16/2020 5:30 PM

Attachments:

1. 1 Rezoning .2 Acres Oasis Res Home (PDF)
2. 2 Rezoning Application (PDF)
3. 3 Section 704 Group Dwelling (PDF)
4. 4 Current Zoning(PDF)
5. 5 Proposed Zoning (PDF)
6. 6 Minutes Feb 2020 PC Meeting (PDF)

**MOTION TO APPROVE AN ORDINANCE REZONING APPROXIMATELY 0.2 ACRES OF
LAND, OWNED BY OASIS RESIDENTIAL HOME, INC., FROM GENERAL COMMERCIAL
(GC) TO RESIDENTIAL (R3).**

**AN ORDINANCE REZONING APPROXIMATELY .2 ACRES, OWNED BY OASIS
RESIDENTIAL HOME, INC., FROM GENERAL COMMERCIAL (GC) TO RESIDENTIAL (R3)**

WHEREAS, pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

WHEREAS, the Planning Commission of the City of Georgetown, South Carolina held a special meeting and public hearing to receive public input regarding the rezoning request; and

WHEREAS, following the public hearing on February 25, 2020 and the 6-0 vote in favor of rezoning by the Planning Commission, the Mayor and City Council of the City of Georgetown have determined that the zoning boundaries as shown on the Official Zoning Map be revised and amended as follows:

Rezoning of property from General Commercial (GC) to Residential (R3), property totaling approximately .2 acres located off Prince Street, identified by the Georgetown County Tax Map as TMS# (05-0012-138-00-00).

For a more specific description of said property, see attached map.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that the Future Land Use Map and Official Zoning Map of the City of Georgetown be amended by revising and amending the zoning boundaries of the Official Zoning Map, together with all explanatory matter herein as follows:

Rezoning of property from General Commercial (GC) to Residential (R3), property totaling approximately .2 acres located off Prince Street, identified by the Georgetown County Tax Map as TMS# (05-0012-138-00-00).

BE IT FURTHER ORDAINED, that such changes shall be made on the Official Zoning Map and Future Land Use Map. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

Brendon M. Barber, Sr., Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney

Attachment: Rezoning .2 Acres Oasis Res Home (2987 : Rezoning .2 acres from GC to R3)



Rezoning
\$150.00

Rezoning Application

Tax Map Number 5-12-1378138
 Area (sq. ft. or acres) 149.99 x 49.91 (0.34 acre)
 Physical Address of Property 2206 Prince St.
Georgetown
 Existing Use of Property Mobile Home
 Location of Property 2206 Prince St.
 Existing Zoning District GC Requested Zoning District R3

Ownership Information:

Name: Mazie E Graham
 Address: PO Box 2135
 City: Georgetown State: SC Zip: 29442 Phone: 843-240-2061

Agent Information:

Name: Same
 Address: _____
 City: _____ State: _____ Zip: _____ Phone: _____

What road will provide access to the site: Prince St.
 Is the access road a paved or unpaved road: Paved
 Approximately how many acres of the site is considered wetlands: None
 Is any of the site considered a floodplain or floodway: _____ Yes ☒ No
 Are high traffic patterns a concern in your area: _____ Yes ☒ No

Important Notes:

- A plat of the property to be rezoned shall be submitted with this application.
- An application fee of **\$150.00** must accompany application. GL# (0010.00.323.024)
- Notice to Adjacent Property Owners: The person requesting the Zoning Map Amendment must submit to the Building & Planning Department stamped envelopes with the following return address on the envelope: "Georgetown City Zoning" 120 N Fraser St, Georgetown, South Carolina 29440. Building & Planning staff will comprise a letter and a map and send them to the residents or businesses within two hundred (200) feet of the proposed rezoned property to notify them.
- It is understood by the undersigned that while this application will be carefully reviewed and considered the burden of proving the need for the proposed rezoning rest with the applicant.



Signature Page

Applicant/Agent hereby certifies that the information provided in this application is correct.

Owners:

Mazie E Graham Mazie E. Graham 2/3/20
 Print Name Signature Date

 Print Name Signature Date

Corporation/Partnership

Oasis Residential Home, Inc
 Print Corporation/Partnership Name (if in LLC or Corp. name please, provide authorization to sign)

Mazie E Graham Mazie E. Graham 2/3/20
 Print Name Signature Date

Mazie E Graham, Owner
 Print Title and Name

Designation of Agent:

I (we) hereby appoint the person named as applicant as my (our) agent to represent me (us) and act on my (our) behalf in this request for rezoning, as he/she deems necessary and proper.

Mazie E Graham
 Print Agents Name

Mazie E. Graham 2/3/20
 Signature of Agent Date

Mazie E. Graham 2/3/20
 Signature of Owner Date

 Witness Signature Date

Attachment: Rezoning Application (2987 : Rezoning .2 acres from GC to R3)

703.501 Consistency with the Comprehensive Plan: The Master Planned zoning district designation and the Master Plan shall be consistent with the current City of Georgetown Comprehensive Plan.

703.502 Compatibility with Surrounding Areas: Development along the perimeter of a Master Planned District must be compatible with adjacent existing or proposed future development. In cases where there are issues of compatibility, the Master Plan shall provide for transition areas at the edges of the Master Planned district that allow for appropriate buffering and/or ensure a complementary character of uses. Complementary character is identified based on densities/intensities, lot size and dimensions, street and block grid pattern, building height, building mass and scale, hours of operation, exterior lighting, landscaping, and siting of service areas.

703.503 Consistency with the Zoning Ordinance: Along with the consistency to the current Comprehensive Plan, the Master Planned zoning district and development shall conform to the minimum standards of the City of Georgetown Zoning Ordinance, including the Overlay District where applicable, unless more stringent standards are detailed in the Terms and Conditions section of the Master Planned district design.

703.504 Location: All Master Planned districts may be located anywhere within the city as long as other standards of this ordinance can be met.

703.505 Size: Minimum size restrictions are as follows:

- Master Plan-Residential (MP-R) districts shall be at least three (3) acres.
- Master Planned Commercial (MP-C) and Master Planned Business/Industrial Park (MP-BIP) districts shall be at least five (5) acres.

**However, City Council may reduce these size requirements where appropriate based on physical development constraints, protection of environmentally-sensitive natural areas, or the promotion of a community goal when more conventional development or subdivision would be difficult or undesirable given the constraints on development.*

704 Zoning District Use Classifications Chart

The Use Classifications Chart identifies both permitted and conditional uses for each Zoning District. See Table 704: Use Classification.

"P" indicates that the use is a permitted use in the Zoning District

"C" indicates that the use is a conditional use in the Zoning District. The Article and Section Number noted in the "Conditions" column reference the additional requirements for approval.

Blank space indicates that the use is not permitted in the Zoning District.

Residential Use Classifications	RI	R2	R3	R4	R5	MR	Conditions
Accessory Dwelling	P	P	P	P	P		
Adult Mini-day Care	C	C	C	C	C		Article 4, Section 417
Barber Shop					C		Article 4, Section 418
Beauty Shop					C		Article 4, Section 418
Bed & Breakfast Inn	C	C	C	C	C		Article 4, Section 408
Church	C	C	C	C	C		Article 4, Section 418
Courthouse		C	C	C	C		Article 4, Section 418
Customary General Farming	P	P	P	P	P		

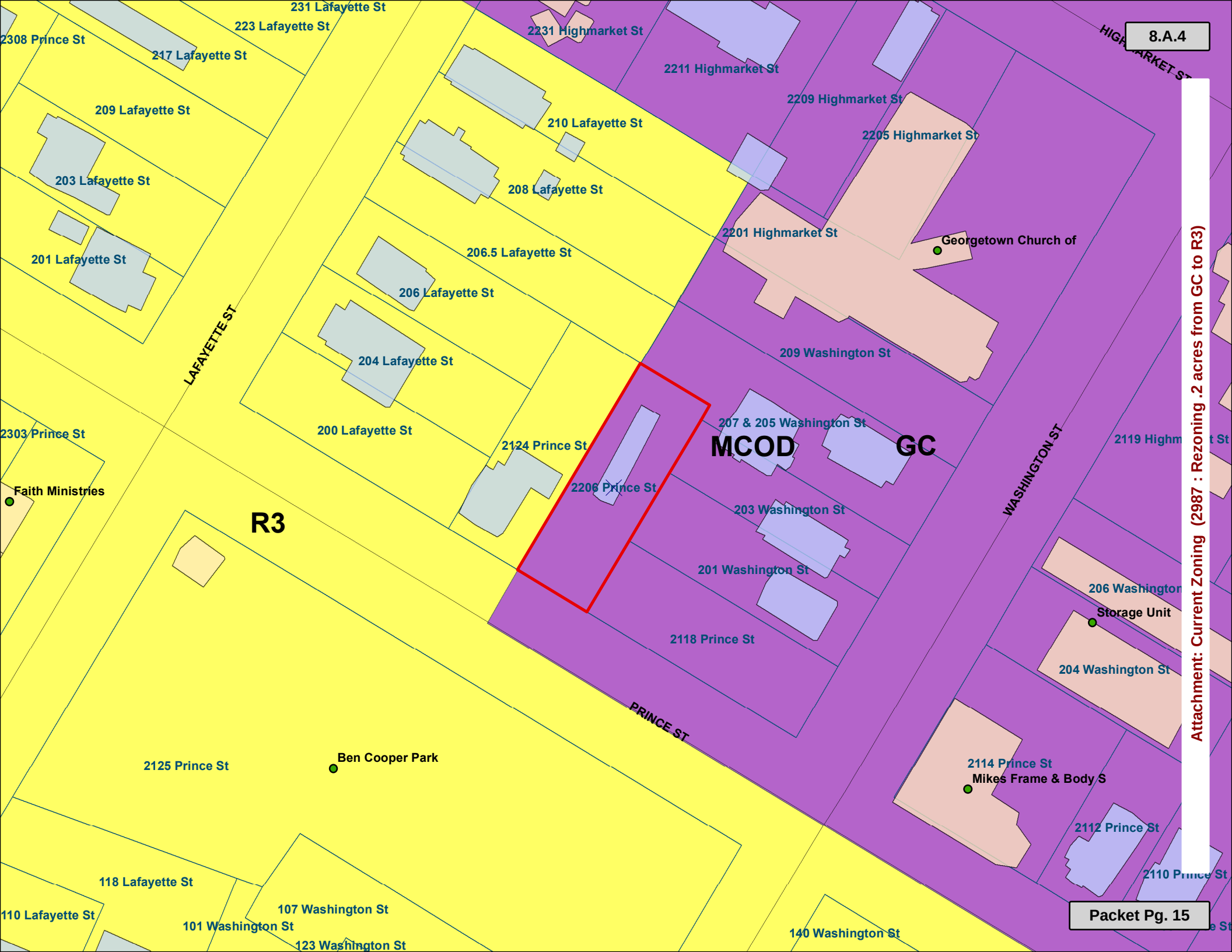
Residential Use Classifications	R1	R2	R3	R4	R5	MR	Conditions
Duplex		C	C	C	C		Article 4, Section 420
Eleemosynary Club					C		Article 4, Section 418
Fraternal Organization	C	C	C	C	C		Article 4, Section 421
Funeral Home				C			Article 4, Section 421
Garage Apartment		P	P	P	P		
Group Dwelling			P	P			
Home Occupation	P	P	P	P	P	P	
Hospital						P	
Accessory Building to Hospital						P	
Library			C	C	C		Article 4, Section 418
Lodges					C		Article 4, Section 418
Mini-day Care	C	C	C	C	C		Article 4, Section 416
Manufactured Home			C		C		Article 4, Section 419
Multi-Family			C	C	P		Article 4, Section 415
Multi-level Parking Facility						P	
Museum				C			Article 4, Section 418
Non-commercial Accessory Building	P						
Not for Profit Clubs				C			Article 4, Section 421
Nursing Home	C	C	C	C	C		Article 4, Section 413
Offices				C			Article 4, Section 421
Park	C	C	C	C	C		Article 4, Section 418
Post Office				C			Article 4, Section 418
Public Assembly Hall				C			Article 4, Section 418
School for General Education	C	C	C	C	C		Article 4, Section 414
Single Family Home	P	P	P	P	P	P	
Substation	C	C	C	C	C		Article 4, Section 412
Taxi Stand			C	C			Article 4, Section 418
Two Family Dwelling		P	P	P	P		
Water Tower	C	C	C	C	C		Article 4, Section 411
Commercial Use Classifications	IC	CC	WC	NC	GC		Conditions
Adult Day Care Center					C		
Animal Hospitals and Veterinary Clinics	C	C			P		Article 4, Section 438
Armory	P				P		Article 4, Section 438
Assembly Halls, Coliseums, Gymnasiums, and Similar Uses	C				P		Article 4, Section 438
Automotive Repair Shop	P				P		

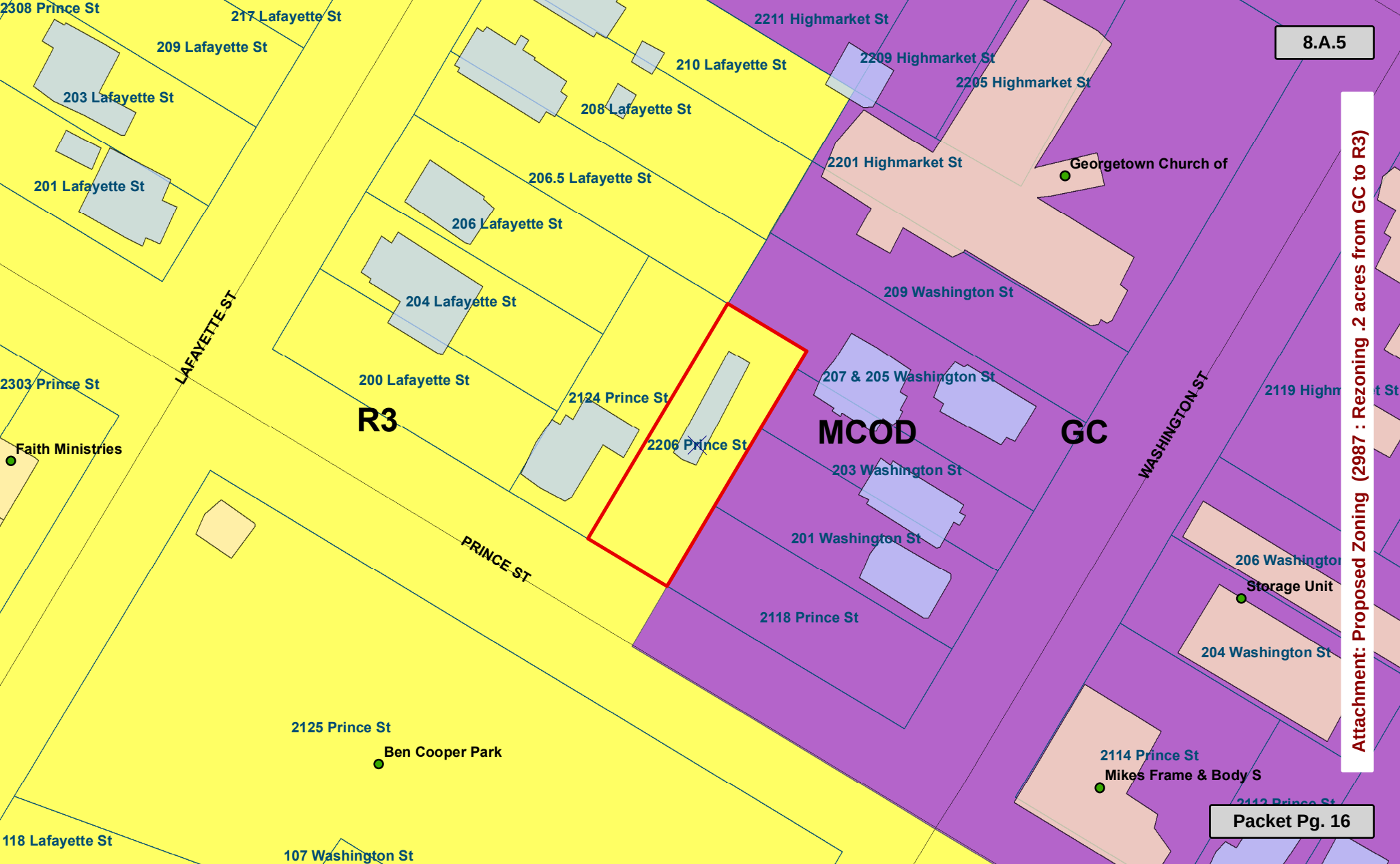
Attachment: Section 704 Group Dwelling (2987 : Rezoning .2 acres from GC to R3)

Commercial Use Classifications	IC	CC	WC	NC	GC	Conditions
Automotive Sales and Service (excluding automotive junk yard)	C				P	Article 4, Section 438
Automated Teller Machine (free standing)	C				C	Article 4, Section 418
Automotive Washing Establishment	C				P	Article 4, Section 438
Bakery		C		C		Article 4, Section 425
Bank	C	P			P	Article 4, Section 438
Bank Teller Machine				P		
Barber shop	P	P		P	P	
Beauty Shop	P	P		P	P	
Bed and Breakfast		C		C		Article 4, Section 408
Billiard Parlor	C	P			P	Article 4, Section 438
Bingo Parlor	C				P	Article 4, Section 438
Boat Sales, Service, and Supplies	C				P	Article 4, Section 438
Bowling Alley	C				P	Article 4, Section 438
Building Supply/Equipment Sales	C				P	Article 4, Section 438
Bus Station	C				P	Article 4, Section 438
Cemetery	C				P	Article 4, Section 438
Church	C	P		P	P	Article 4, Section 438
Club	C	P			P	Article 4, Section 438
Cold Storage/Freezer Locker	P				P	
Communication Tower					C	Article 4, Section 428
Convenience Commercial Establishment				C		Article 4, Section 426
Courthouse	P	P			P	
Day Care Center				P	P	Article 4, Section 416
Dock, Pier and Warf	C		P		P	Article 4, Section 441
Dog Pound					C	Article 4, Section 429
Drive-in Theater					C	Article 4, Section 430
Electrical Appliance/Equipment Sales and Repair	C				P	Article 4, Section 438
Small Fabricating Shop (including Cabinet, upholstery, and sheet metal)	P				P	
Family Day Care Home				P	P	
Farm Equipment Sales/Service	C				P	Article 4, Section 438
Other Financial Institutions	C	P			P	Article 4, Section 438
Fire Station	P	P		C	P	Article 4, Section 418
Fraternal Organization	C	P			P	Article 4, Section 438

Commercial Use Classifications	IC	CC	WC	NC	GC	Conditions
Funeral Home	C			P	P	Article 4, Section 438
Gas Service Station					C	Article 4, Section 436
Golf Driving Range and Par 3 Course	C				P	Article 4, Section 438
Greenhouse/Horticulture Nursery	C				P	Article 4, Section 438
Group Dwelling		C				Article 4, Section 422
Horse Drawn Carriage		C				Article 4, Section 407
Hospital	C				P	Article 4, Section 418
Hotel	C	P			P	Article 4, Section 438
Ice Processing and Storage	C	P			P	Article 4, Section 438
Jail	P				P	
Laundromat	C	P		P	P	Article 4, Section 438
Library	P	P			P	
Lodge	C	P		P	P	Article 4, Section 438
Maintenance Shop	C				P	Article 4, Section 438
Marina (wet or dry)	C		P		P	Article 4, Section 438
Marine-related Storage Yard			C		C	Article 4, Section 424
Miniature Golf and Similar Outdoor Recreational Facilities	C				P	Article 4, Section 438
Mini-day Care Center	C			P	P	Article 4, Section 438
Manufactured Home Sales Lot/Office					C	Article 4, Section 437
Mortuary	C				P	Article 4, Section 438
Multi-Family Dwelling		C				Article 4, Section 422
Museum	P	P			P	
Mini-shopping Center	P	P			P	
News Stand				P		
Nursing Home	C				P	Article 4, Section 438
Office (Business, professional, government)	P	P		P	P	
Park	C	C		C	C	Article 4, Section 418
Parking Lot	P	P			P	
Plumbing Shop					P	
Police Station	P	P		C	P	Article 4, Section 418
Post Office	C	P			P	Article 4, Section 418
Printing Establishment	P	P			P	
Produce Stand and Market (excluding flea market)	C				P	Article 4, Section 438
Public Assembly Hall	C	p			P	Article 4, Section 438

Attachment: Section 704 Group Dwelling (2987 : Rezoning .2 acres from GC to R3)





determine who owns the road; SCDOT nor the City knows who owns the road. At this time the request is to sub-divide 4 parcels on Park Street. **Mr. Pieterse** said he is excited about the development, however he feels a plan needs to be submitted to show exactly how the layout will be designed. He said the March 10th meeting will give more information and feels after that meeting then this request can be considered for approval. **Ms. Gibson** asked if there was a reason that the owners were piece-milling the property. **Mr. Smith** said the reason for this request is because they don't have access at this time to the previously approved 4 parcels on Harbor Street, and they need to generate capital, by building on Park Street. **Ms. Schmid** said the residents of this area had a lot of concerns about the traffic and the original plans included a bridge, she wanted to know what happened to that plan and she also said if the owner of the road on Park Street is never found the owners could submit a master plan and install a wall or fencing and loop the road around to gain access. **Mr. Smith** answered the question on the construction of a bridge, by stating that the density of the development was decreased and the bridge is no longer necessary. **Ms. Schmid** said that is why a master plan would be beneficial, because it would show this decrease in density.

Motion: Mr. Pieterse made a motion to table the application to gather more information at the March 10th TRC meeting; seconded by Ms. Schmid; the motion was approved 6 to 0 by a roll call vote.

2. Consider and recommend rezoning of .17 acre, TMS# 05-0012-138-00-00, owned by Oasis Residential Home, to be rezoned from General Commercial (GC) to Residential (R3). **Matt Millwood/City Staff** told the Commissioners that Ms. Mazie Graham is looking to rezone this property; she met with the city staff to discuss what she could do with the property and said she wanted to use it for a group dwelling, however that is not allowed in the GC zoning district, and even though this is a residential home it is within the General Commercial zone. The property is adjacent to the Residential (R-3) zone, and her request is to rezone this property to R-3, this would allow her to use it as a group dwelling. **Ms. Graham/owner** said she would like to expand her business and be able to use this mobile home to facilitate at least 4 people that would otherwise be homeless. **Ms. Graham** said initially she had an opportunity to get a mobile home and contracted a moving company to bring it into the city; they were supposed to get all the necessary paperwork to do the job and unfortunately they did not, so the mobile home was brought in and when she met with the city staff she then found out that the property was zoned General Commercial, not R-3. **Mr. Pieterse** asked City Staff if a mobile home is allowed on this property. **Matt** said if the property is rezoned to R-3 it would be allowed and it does meet all the setbacks.

Motion: Ms. Schmid made a motion to approve the rezoning from GC to R-3; seconded by Mr. Gunter; the motion carried 6 to 0 by a roll call vote.

VII. Board Discussion: There was no Board Discussion.

VIII. Board Elections:

Nominations:

Ms. Schmid nominated Mr. Pieterse to remain as board Chair for 2020-2021; seconded by Ms. Gibson (with there being no other nominations); the nomination was passed 6 to 0.



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 2956

Council Meeting Date:	21 May 2020
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve an Ordinance to amend Chapter 2, Section 2-41, Ordinances Required for Certain Actions, of the Code of Ordinances for the City of Georgetown.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	It was recommended by City Attorney that we add Economic Development Incentives to Section 2-41 of the Code of Ordinances so they shall always be acted on by ordinance.
Options:	Approve or deny the amendment.
Staff Recommendations:	Staff recommends approval.

Reviews:

Angela Rambeau Completed 03/09/2020 5:02 PM

City Attorney Completed 03/10/2020 11:03 AM

Sandra E. Yudice Ph.D. Completed 03/10/2020 12:21 PM

Stephanie Buccione Completed 03/11/2020 8:29 AM

Georgetown City Council Pending 05/21/2020 5:30 PM

Georgetown City Council Pending 03/19/2020 5:30 PM

Attachments:

1. 1 Sec 2_41 Amendment Ord (PDF)
2. 2 Code of Ordinances Sec 2_41 Amendment (PDF)

**MOTION TO APPROVE AN ORDINANCE TO AMEND CHAPTER 2, SECTION 2-41,
ORDINANCES REQUIRED FOR CERTAIN ACTIONS, OF THE CODE OF ORDINANCES
FOR THE CITY OF GEORGETOWN.**

**AN ORDINANCE AMENDING CHAPTER 2 ADMINISTRATION, ARTICLE 1, IN GENERAL,
SECTIONS 2-41 OF THE CITY OF GEORGETOWN CODE OF ORDINANCES**

- WHEREAS,** Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and
- WHEREAS,** The City of Georgetown understands and appreciates the importance of maintaining and encouraging the city's economic vitality; and
- WHEREAS,** The City of Georgetown acknowledges the value of increasing tourism and commercial activity, increasing property values and revenue through preservation and new construction, and the creation of employment opportunities; and
- WHEREAS,** The City of Georgetown seeks to incentivize economic development in some commercial zones, consistent with the Comprehensive Plan; and
- WHEREAS,** The City of Georgetown adopted the Economic Development Incentive Program on December 15, 2016;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the City of Georgetown Code of Ordinances Chapter 2, Division 3, Section 2-41, be amended as follows:

§2-41 Ordinances required for certain actions.

- (a) The council shall act by ordinance in all matters required by law to be done by ordinance, including:
 - (1) Adopt or amend an administrative code or ordinances, create, alter or abolish any municipal department, office or agency;
 - (2) Provide for a fine or other penalty or establish a rule or regulation in which a fine or other penalty is imposed for violations;
 - (3) Appropriate funds and adopt a budget;
 - (4) Grant, renew or extend franchises, licenses or rights in public streets or public property, and close abandoned streets;
 - (5) Authorize the borrowing of money or the issuance of bonds;
 - (6) Levy taxes, assess property for improvements or establish charges for services;
 - (7) Annex area to the city;
 - (8) Convey or lease or authorize the conveyance or lease of any lands of the city;
 - (9) Authorize economic development incentives pursuant to Article III of Chapter 17, the Economic Development Incentive Program; and
 - (10) Amend or repeal any ordinance described in subsections (1) through (9), above.
- (b) In all other matters, council may act either by ordinance or resolution, written or oral, recorded in the minutes.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione
City Clerk

First Reading: _____

Second Reading: _____

Brendon M. Barber, Sr.
Mayor

APPROVED AS TO FORM:

Elise F. Crosby
City Attorney

Sec. 2-41. Ordinance required for certain actions.

- (a) The council shall act by ordinance in all matters required by law to be done by ordinance, including:
 - (1) Adopt or amend an administrative code or ordinances, create, alter or abolish any municipal department, office or agency;
 - (2) Provide for a fine or other penalty or establish a rule or regulation in which a fine or other penalty is imposed for violations;
 - (3) Appropriate funds and adopt a budget;
 - (4) Grant, renew or extend franchises, licenses or rights in public streets or public property, and close abandoned streets;
 - (5) Authorize the borrowing of money or the issuance of bonds;
 - (6) Levy taxes, assess property for improvements or establish charges for services;
 - (7) Annex area to the city;
 - (8) Convey or lease or authorize the conveyance or lease of any lands of the city; ~~and~~
 - (9) **Authorize economic development incentives pursuant to Article III of Chapter 17, the Economic Development Incentive Program; and**
 - (10)** Amend or repeal any ordinance described in subsections (1) through **(89)**, above.
- (b) In all other matters, council may act either by ordinance or resolution, written or oral, recorded in the minutes.

(Ord. of 1-18-79, §11, **6-18-20**)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 3039

Council Meeting Date:	21 May 2020
Department:	Finance
Issue Under Consideration:	Motion to Approve First Reading of an Ordinance to Adopt a Budget and Raise Revenue for The City of Georgetown, South Carolina, for Fiscal Year Ending June 30, 2021.
Amount Requested:	\$32,176,918
Is Item in Current Budget?	
If no, please explain:	
Financial Impact:	NA
Points to Consider:	Budget was presented at the Council Retreat on March 13, 2020. Budget Workshop #1 was on April 23, 2020. Budget Workshop #2 was on May 7, 2020. A third workshop is scheduled for June 4, 2020.
Options:	
Staff Recommendations:	

Reviews:

Debra Bivens Completed 05/13/2020 2:56 PM

Sandra E. Yudice Ph.D. Completed 05/13/2020 5:07 PM

Stephanie Buccione Completed 05/14/2020 11:45 AM

Georgetown City Council Pending 05/21/2020 5:30 PM

Attachments:

1. 1 Proposed Budget - FY2021 (PDF)

**MOTION TO APPROVE FIRST READING OF AN ORDINANCE TO ADOPT A BUDGET AND
RAISE REVENUE FOR THE CITY OF GEORGETOWN, SOUTH CAROLINA, FOR FISCAL
YEAR ENDING JUNE 30, 2021.**

**AN ORDINANCE TO ADOPT A BUDGET AND RAISE REVENUE
FOR THE CITY OF GEORGETOWN, SOUTH CAROLINA
FOR THE FISCAL YEAR ENDING JUNE 30, 2021**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GEORGETOWN, SOUTH CAROLINA:

SECTION 1. That this Ordinance was adopted by the Georgetown City Council by a positive majority vote.

SECTION 2. That this Ordinance is enacted in order to comply with Section 6-1-320 of the South Carolina Code, 1976 (as amended), following public notice of a public hearing and meeting held on June 18, 2020, at 5:30 pm in the City Municipal Court Courtroom with public input duly noted.

SECTION 3. That the proposed budget with proposed estimated revenue for payment thereof, as prepared and as contained in an archived copy on file in the office of the Municipal Clerk, and available for public inspection, which copy is incorporated herein by reference, is adopted and made a part hereof. That the budget as shown therein and on the City of Georgetown Annual Budget by Organization Report, attached as Exhibit A and incorporated herein, is balanced as to receipts and disbursements in the total sum of \$32,176,918.

SECTION 4. That for the fiscal year 2020/2021, a tax of 98.4 mills upon every dollar of the value of all taxable property, real and personal, within the corporate limits of the City of Georgetown be and the same is hereby imposed and levied for the purposes of: (1) defraying the ordinary current expenses of the government of the City of Georgetown for the year 2020/2021; (2) paying the floating indebtedness of said City, if any, during the year 2020/2021; (3) paying interest on the indebtedness of the City of Georgetown, past due or that may become due during the year 2020/2021; provided, however, that pursuant to the provisions of S.C. Code of 1976, Section 12-37-2640, the millage applied by the County Auditor in calculating taxes on motor vehicles licensed during 2020/2021 shall be the millage applicable to other taxable property within the City (i.e., .984 mills). In addition, a debt millage of 4 mills will be assessed for Fire Department Equipment Purchase/Debt Service Payments.

SECTION 5. That for the fiscal year 2020/2021, in the Water Fund, a rate increase of 5% is included in the budget and will apply to all utility customers. It is prudent and fiscally responsible for the City of Georgetown to periodically review established utility rates to facilitate operations.

SECTION 6. That for the fiscal year 2020/2021, in the Wastewater Fund, a rate increase of 5% is included in the budget and will apply to all utility customers. It is prudent and fiscally responsible for the City of Georgetown to periodically review established utility rates to facilitate operations.

SECTION 7. That to facilitate operations, there shall be established and maintained a General Fund, Enterprise Funds, and other appropriate funds, in such amounts as are provided for in the budget aforesaid, as hereby adopted or as hereafter modified pursuant to law.

SECTION 8. That the City Administrator is hereby authorized to administer the budget and to transfer appropriations within and between departments of each fund if necessary to achieve the goals of the budget.

However, no such transfer shall (a) be made from one fund to another fund established pursuant to Section (2) above, or (b) conflict with any previously adopted policy of the City Council. Any change in the budget which would increase or decrease the total of all authorized expenditures must be approved by City Council.

SECTION 9. That if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by valid judgment or decree of any Court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this Ordinance, which remaining parts shall be considered as severable and shall continue in full force and effect.

SECTION 10. That this ordinance shall take effect, following its first and second reading and adoption, in the manner required by law, effective as of and from July 1, 2020, and shall continue in effect during the next twelve (12) months of the fiscal year 2020/2021.

SECTION 11. In the event that unforeseen expenditures become necessary during the budget year, and such expenditures would cause appropriations of a fund to be exceeded in total, an ordinance amending the original budget will be necessary to appropriate additional funds.

SECTION 12. In accordance with the provisions of Governmental Accounting Standards Board Statement No. 54, "Fund Balance Reporting and Governmental Fund Balance Definitions", the City hereby commits \$1,500,000 ("Committed Fund Balance") from the General Fund for Disaster Recovery. Spending for disaster recovery expenditures may occur as approved by City Council.

SECTION 13. Respecting the City's Combined Public Utility System (the "System"), the City maintains its Water Fund, Wastewater Fund and Electric Fund for the collection of revenues derived from each component piece of the System (collectively, the "Funds"). For purposes of the City's outstanding combined public utility system revenue bonds (the "Bonds"), the revenues of the System and amounts on deposit in the Funds are all pledged as security for the Bonds. In keeping with the City's Master Bond Ordinance dated July 28, 2011, as amended on August 20, 2015 and for purposes of the City's Fiscal Year 2021 Budget, the City Council hereby finds and determines, as a fact and after appropriate investigation, as follows:

- The Fiscal Year 2021 Budget appropriates sufficient revenues within the Funds to pay the principal of and interest on all Bonds secured by revenues of the System as and when they become due and payable in one or more bond and interest redemption funds (a.k.a "debt service funds").
- The Fiscal Year 2021 Budget appropriates sufficient revenues within the Funds to provide for the payment of all expenses of administration and operation of the System, as well as such expenses for maintenance as may be necessary to preserve the System in good repair and working order. These appropriations are made to the Funds into multiple accounts, organized by department and line items that collectively serve as the "operation and maintenance fund."

- The City has adopted a formal 'Transfer Policy' to allocate funds to and otherwise reimburse its General Fund for costs attributable to the Enterprise Funds established for the City's Combined Public Utility System (the "**System**"). Any transfer from the Enterprise Fund to the General Fund are considered an expense of the Enterprise Fund, but shall only be made from those revenues which constitute surplus funds under the provisions of the Bond Ordinance of the City dated August 20, 2015.
As a part of its annual budget process (or as a budget amendment), the City shall determine the annual transfer from the Enterprise Funds to the General Fund based upon its omnibus allocation methodology, the components of which consist of one or all of the following: (1) Cost of Service, (2) Operations Fee, and (3) Payment in Lieu of Tax.

PASSED by City Council duly assembled this 18th day of June, 2020.

ATTEST:

Stephanie Buccione, City Clerk

Brendon M. Barber, Sr., Mayor

First Reading: 21 May 2020
Second Reading: 18 June 2020

Approved as to Form:

Elise F Crosby, City Attorney

City of Georgetown										Exhibit A			
Annual Budget by Organization Report													
Summary													
	2018 Actual Amount	2019 Actual Amount	2020 Amended Budget	2020 Actual Amount	2020 Estimated Amount	2021 Department Requested	2021 City Administrator (1)	2021 City Administrator (2)					
Fund: 0010 General Fund													
Revenue													
0010 - General Fund	\$13,333,081.44	\$10,500,459.86	\$9,668,996.00	\$6,629,426.07	\$10,144,385.00	\$0.00	\$9,826,125.00	\$9,409,760.00					
Revenue Totals	\$13,333,081.44	\$10,500,459.86	\$9,668,996.00	\$6,629,426.07	\$10,144,385.00	\$0.00	\$9,826,125.00	\$9,409,760.00					
Expenditures													
0010 - General Fund	\$10,601,712.99	\$9,352,674.02	\$9,668,996.00	\$8,186,983.86	\$10,573,905.00	\$11,720,104.00	\$9,826,125.00	\$9,409,760.00					
Revenue Totals:	\$13,333,081.44	\$10,500,459.86	\$9,668,996.00	\$6,629,426.07	\$10,144,385.00	\$0.00	\$9,826,125.00	\$9,409,760.00					
Expenditure Totals	\$10,601,712.99	\$9,352,674.02	\$9,668,996.00	\$8,186,983.86	\$10,573,905.00	\$11,720,104.00	\$9,826,125.00	\$9,409,760.00					
Fund Total: General Fund	\$2,731,368.45	\$1,147,785.84	\$0.00	(\$1,557,557.79)	(\$429,520.00)	(\$11,720,104.00)	\$0.00	\$0.00					
Fund: 0011 Debt Service													
Revenue													
0011 - Debt Service	\$139,636.23	\$137,802.33	\$261,360.00	\$136,740.85	\$150,000.00	\$0.00	\$180,000.00	\$180,000.00					
Revenue Totals	\$139,636.23	\$137,802.33	\$261,360.00	\$136,740.85	\$150,000.00	\$0.00	\$180,000.00	\$180,000.00					
Expenditures													
0011 - Debt Service	\$0.00	\$0.00	\$261,360.00	\$0.00	\$130,000.00	\$0.00	\$180,000.00	\$180,000.00					
Revenue Totals:	\$139,636.23	\$137,802.33	\$261,360.00	\$136,740.85	\$150,000.00	\$0.00	\$180,000.00	\$180,000.00					
Expenditure Totals	\$0.00	\$0.00	\$261,360.00	\$0.00	\$130,000.00	\$0.00	\$180,000.00	\$180,000.00					
Fund Total: Debt Service	\$139,636.23	\$137,802.33	\$0.00	\$136,740.85	\$20,000.00	\$0.00	\$0.00	\$0.00					
Fund: 0012 Capital Projects Reserve Fund													
Revenue													
0012 - Capital Projects Reserve Fund	\$0.00	\$0.00	\$586,000.00	\$0.00	\$0.00	\$0.00	\$643,000.00	\$435,500.00					
Revenue Totals	\$0.00	\$0.00	\$586,000.00	\$0.00	\$0.00	\$0.00	\$643,000.00	\$435,500.00					
Expenditures													
0012 - Capital Projects Reserve Fund	\$230,158.45	\$990,348.58	\$586,000.00	\$317,461.98	\$592,911.00	\$659,696.00	\$643,000.00	\$435,500.00					
Revenue Totals:	\$0.00	\$0.00	\$586,000.00	\$0.00	\$0.00	\$0.00	\$643,000.00	\$435,500.00					
Expenditure Totals	\$230,158.45	\$990,348.58	\$586,000.00	\$317,461.98	\$592,911.00	\$659,696.00	\$643,000.00	\$435,500.00					
Fund Total: Capital Projects Reserve Fund	(\$230,158.45)	(\$990,348.58)	\$0.00	(\$317,461.98)	(\$592,911.00)	(\$659,696.00)	\$0.00	\$0.00					
Fund: 0020 State Accommodations Tax													
Revenue													
0020 - State Accommodations Tax	\$147,712.34	\$157,273.56	\$141,500.00	\$95,634.73	\$141,800.00	\$0.00	\$141,600.00	\$126,500.00					
Revenue Totals	\$147,712.34	\$157,273.56	\$141,500.00	\$95,634.73	\$141,800.00	\$0.00	\$141,600.00	\$126,500.00					
Expenditures													
0020 - State Accommodations Tax	\$135,070.23	\$137,631.50	\$141,500.00	\$93,319.50	\$141,500.00	\$0.00	\$141,600.00	\$126,500.00					
Revenue Totals:	\$147,712.34	\$157,273.56	\$141,500.00	\$95,634.73	\$141,800.00	\$0.00	\$141,600.00	\$126,500.00					
Expenditure Totals	\$135,070.23	\$137,631.50	\$141,500.00	\$93,319.50	\$141,500.00	\$0.00	\$141,600.00	\$126,500.00					
Fund Total: State Accommodations Tax	\$12,642.11	\$19,642.06	\$0.00	\$2,315.23	\$300.00	\$0.00	\$0.00	\$0.00					
Fund: 0022 Local Hospitality/ATax													
Revenue													
0022 - Local Hospitality/ATax	\$1,038,671.68	\$1,131,260.31	\$1,141,647.00	\$894,135.92	\$962,500.00	\$0.00	\$1,653,142.00	\$820,176.00					

City of Georgetown										Exhibit A	
Annual Budget by Organization Report											
Summary											
	2018 Actual Amount	2019 Actual Amount	2020 Amended Budget	2020 Actual Amount	2020 Estimated Amount	2021 Department Requested	2021 City Administrator (1)	2021 City Administrator (2)			
Revenue Totals	\$1,038,671.68	\$1,131,260.31	\$1,141,647.00	\$894,135.92	\$962,500.00	\$0.00	\$1,653,142.00	\$820,176.00			
Expenditures											
0022 - Local Hospitality/ATax	\$1,769,659.94	\$879,716.06	\$1,141,647.00	\$709,859.07	\$1,021,836.00	\$153,425.00	\$1,653,142.00	\$820,176.00			
Revenue Totals:	\$1,038,671.68	\$1,131,260.31	\$1,141,647.00	\$894,135.92	\$962,500.00	\$0.00	\$1,653,142.00	\$820,176.00			
Expenditure Totals	\$1,769,659.94	\$879,716.06	\$1,141,647.00	\$709,859.07	\$1,021,836.00	\$153,425.00	\$1,653,142.00	\$820,176.00			
Fund Total: Local Hospitality/ATax	(\$730,988.26)	\$251,544.25	\$0.00	\$184,276.85	(\$59,336.00)	(\$153,425.00)	\$0.00	\$0.00			
Fund: 0030 Electric Utility Fund											
Revenue											
0030 - Electric Utility Fund	\$12,591,720.00	\$12,193,190.26	\$12,523,073.00	\$10,480,037.83	\$12,442,020.00	\$0.00	\$12,387,288.00	\$12,361,027.00			
Revenue Totals	\$12,591,720.00	\$12,193,190.26	\$12,523,073.00	\$10,480,037.83	\$12,442,020.00	\$0.00	\$12,387,288.00	\$12,361,027.00			
Expenditures											
0030 - Electric Utility Fund	\$12,701,580.92	\$12,280,517.08	\$12,523,073.00	\$9,916,068.02	\$12,368,362.00	\$11,375,760.00	\$12,387,288.00	\$12,361,027.00			
Revenue Totals:	\$12,591,720.00	\$12,193,190.26	\$12,523,073.00	\$10,480,037.83	\$12,442,020.00	\$0.00	\$12,387,288.00	\$12,361,027.00			
Expenditure Totals	\$12,701,580.92	\$12,280,517.08	\$12,523,073.00	\$9,916,068.02	\$12,368,362.00	\$11,375,760.00	\$12,387,288.00	\$12,361,027.00			
Fund Total: Electric Utility Fund	(\$109,860.92)	(\$87,326.82)	\$0.00	\$563,969.81	\$73,658.00	(\$11,375,760.00)	\$0.00	\$0.00			
Fund: 0031 Water Utility Fund											
Revenue											
0031 - Water Utility Fund	\$3,052,102.63	\$2,060,721.44	\$2,951,510.00	\$2,071,265.01	\$2,359,200.00	\$0.00	\$3,010,817.00	\$2,794,821.00			
Revenue Totals	\$3,052,102.63	\$2,060,721.44	\$2,951,510.00	\$2,071,265.01	\$2,359,200.00	\$0.00	\$3,010,817.00	\$2,794,821.00			
Expenditures											
0031 - Water Utility Fund	\$2,442,141.72	\$2,864,233.95	\$2,951,510.00	\$2,853,837.42	\$4,184,709.00	\$4,505,778.00	\$3,010,817.00	\$2,794,821.00			
Revenue Totals:	\$3,052,102.63	\$2,060,721.44	\$2,951,510.00	\$2,071,265.01	\$2,359,200.00	\$0.00	\$3,010,817.00	\$2,794,821.00			
Expenditure Totals	\$2,442,141.72	\$2,864,233.95	\$2,951,510.00	\$2,853,837.42	\$4,184,709.00	\$4,505,778.00	\$3,010,817.00	\$2,794,821.00			
Fund Total: Water Utility Fund	\$609,960.91	(\$803,512.51)	\$0.00	(\$782,572.41)	(\$1,825,509.00)	(\$4,505,778.00)	\$0.00	\$0.00			
Fund: 0032 Wastewater Fund											
Revenue											
0032 - Wastewater Fund	\$3,644,691.60	\$3,441,354.59	\$3,700,007.00	\$3,355,151.79	\$3,736,543.00	\$0.00	\$3,695,683.00	\$3,688,832.00			
Revenue Totals	\$3,644,691.60	\$3,441,354.59	\$3,700,007.00	\$3,355,151.79	\$3,736,543.00	\$0.00	\$3,695,683.00	\$3,688,832.00			
Expenditures											
0032 - Wastewater Fund	\$3,349,630.76	\$3,515,354.11	\$3,700,007.00	\$2,889,371.00	\$3,600,682.00	\$2,802,615.00	\$3,695,683.00	\$3,688,832.00			
Revenue Totals:	\$3,644,691.60	\$3,441,354.59	\$3,700,007.00	\$3,355,151.79	\$3,736,543.00	\$0.00	\$3,695,683.00	\$3,688,832.00			
Expenditure Totals	\$3,349,630.76	\$3,515,354.11	\$3,700,007.00	\$2,889,371.00	\$3,600,682.00	\$2,802,615.00	\$3,695,683.00	\$3,688,832.00			
Fund Total: Wastewater Fund	\$295,060.84	(\$73,999.52)	\$0.00	\$465,780.79	\$135,861.00	(\$2,802,615.00)	\$0.00	\$0.00			
Fund: 0033 Stormwater Utility Fund											
Revenue											
0033 - Stormwater Utility Fund	\$1,554,600.73	\$1,337,674.91	\$1,213,321.00	\$751,851.11	\$864,000.00	\$0.00	\$1,416,368.00	\$1,348,172.00			
Revenue Totals	\$1,554,600.73	\$1,337,674.91	\$1,213,321.00	\$751,851.11	\$864,000.00	\$0.00	\$1,416,368.00	\$1,348,172.00			
Expenditures											
0033 - Stormwater Utility Fund	\$1,083,066.38	\$1,700,075.26	\$1,213,321.00	\$1,165,078.11	\$995,141.00	\$1,031,906.00	\$1,416,368.00	\$1,348,172.00			

City of Georgetown											
Annual Budget by Organization Report										Exhibit A	
Summary											
	2018 Actual Amount	2019 Actual Amount	2020 Amended Budget	2020 Actual Amount	2020 Estimated Amount	2021 Department Requested	2021 City Administrator (1)	2021 City Administrator (2)			
Revenue Totals:	\$1,554,600.73	\$1,337,674.91	\$1,213,321.00	\$751,851.11	\$864,000.00	\$0.00	\$1,416,368.00	\$1,348,172.00			
Expenditure Totals	\$1,083,066.38	\$1,700,075.26	\$1,213,321.00	\$1,165,078.11	\$995,141.00	\$1,031,906.00	\$1,416,368.00	\$1,348,172.00			
Fund Total: Stormwater Utility Fund	\$471,534.35	(\$362,400.35)	\$0.00	(\$413,227.00)	(\$131,141.00)	(\$1,031,906.00)	\$0.00	\$0.00			
Fund: 0035 Waste Management Fund											
Revenue											
0035 - Waste Management Fund	\$941,362.99	\$944,856.05	\$928,967.00	\$823,640.32	\$942,000.00	\$0.00	\$973,123.00	\$964,162.00			
Revenue Totals	\$941,362.99	\$944,856.05	\$928,967.00	\$823,640.32	\$942,000.00	\$0.00	\$973,123.00	\$964,162.00			
Expenditures											
0035 - Waste Management Fund	\$867,915.35	\$930,319.38	\$928,967.00	\$802,193.52	\$924,237.00	\$856,456.00	\$973,123.00	\$964,162.00			
Revenue Totals:	\$941,362.99	\$944,856.05	\$928,967.00	\$823,640.32	\$942,000.00	\$0.00	\$973,123.00	\$964,162.00			
Expenditure Totals	\$867,915.35	\$930,319.38	\$928,967.00	\$802,193.52	\$924,237.00	\$856,456.00	\$973,123.00	\$964,162.00			
Fund Total: Waste Management Fund	\$73,447.64	\$14,536.67	\$0.00	\$21,446.80	\$17,763.00	(\$856,456.00)	\$0.00	\$0.00			
Fund: 0086 Seized and Forfeited											
Revenue											
0086 - Seized and Forfeited	\$35,300.88	\$30,954.45	\$91,400.00	\$0.00	\$2,000.00	\$0.00	\$47,968.00	\$47,968.00			
Revenue Totals	\$35,300.88	\$30,954.45	\$91,400.00	\$0.00	\$2,000.00	\$0.00	\$47,968.00	\$47,968.00			
Expenditures											
0086 - Seized and Forfeited	\$28,369.94	\$11,239.88	\$91,400.00	\$48,010.37	\$65,337.00	\$47,968.00	\$47,968.00	\$47,968.00			
Revenue Totals:	\$35,300.88	\$30,954.45	\$91,400.00	\$0.00	\$2,000.00	\$0.00	\$47,968.00	\$47,968.00			
Expenditure Totals	\$28,369.94	\$11,239.88	\$91,400.00	\$48,010.37	\$65,337.00	\$47,968.00	\$47,968.00	\$47,968.00			
Fund Total: Seized and Forfeited	\$6,930.94	\$19,714.57	\$0.00	(\$48,010.37)	(\$63,337.00)	(\$47,968.00)	\$0.00	\$0.00			
Revenue Grand Totals:	\$36,478,880.52	\$31,935,547.76	\$33,207,781.00	\$25,237,883.63	\$31,744,448.00	\$0.00	\$33,975,094.00	\$32,176,918.00			
Expenditure Grand Totals:	\$33,209,306.68	\$32,662,109.82	\$33,207,781.00	\$26,982,182.85	\$34,598,620.00	\$33,153,708.00	\$33,975,094.00	\$32,176,918.00			
Net Grand Totals:	\$3,269,573.84	(\$726,562.06)	\$0.00	(\$1,744,299.22)	(\$2,854,172.00)	(\$33,153,708.00)	\$0.00	\$0.00			



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 3042

Council Meeting Date:	21 May 2020
Department:	Finance
Issue Under Consideration:	Motion to Approve First Reading of an Ordinance to Amend the Wastewater Rates Contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges for the City of Georgetown, South Carolina, Effective July 1, 2020.
Amount Requested:	Five percent (5%) rate adjustment.
Is Item in Current Budget?	
If no, please explain:	
Financial Impact:	Increase in revenue in the Wastewater Fund to offset increased expenditures and infrastructure improvements.
Points to Consider:	
Options:	Approve, Amend or Deny Rate Adjustments.
Staff Recommendations:	Approve Rate Adjustment.

Reviews:

Debra Bivens Completed 05/13/2020 4:35 PM

Sandra E. Yudice Ph.D. Completed 05/13/2020 4:38 PM

Stephanie Buccione Completed 05/14/2020 12:14 PM

Georgetown City Council Pending 05/21/2020 5:30 PM

Attachments:

1. 1 Wastewater Rate Ordinance (PDF)

**MOTION TO APPROVE FIRST READING OF AN ORDINANCE TO AMEND THE
WASTEWATER RATES CONTAINED IN THE CITY CLERK'S OFFICIAL RECORD OF
UTILITY RATES, DEPOSITS, AND MISCELLANEOUS FEES AND CHARGES FOR THE
CITY OF GEORGETOWN, SOUTH CAROLINA, EFFECTIVE JULY 1, 2020.**

AN ORDINANCE TO AMEND THE WASTEWATER UTILITY RATES CONTAINED IN THE CITY CLERK'S OFFICIAL RECORD OF UTILITY RATES, DEPOSITS, AND MISCELLANEOUS FEES AND CHARGES FOR THE CITY OF GEORGETOWN, SOUTH CAROLINA

WHEREAS, it is prudent and fiscally responsible for the City of Georgetown to periodically review established utility policies, and

WHEREAS, the provisions referred to above are contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges.

NOW, THEREFORE, BE IT ORDAINED by City Council of The City of Georgetown, South Carolina, that the wastewater utility rates contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges be revised as follows with an effective date of July 1, 2020:

Wastewater Utility Rates

In-City Rates

In-City rates apply to all wastewater service located within the City limits of the City of Georgetown.

<u>Meter Size</u>	<u>Customer Charge</u>	<u>Usage Charge (Per Thousand Gallons)</u>
0.75"	\$ 19.03	3.80
1.00"	\$ 30.16	3.80
1.50"	\$ 60.30	3.80
2.00"	\$ 95.48	3.80
3.00"	\$ 179.25	3.80
4.00"	\$ 298.16	3.80
6.00"	\$ 594.63	3.80
8.00"	\$ 1,068.67	3.80

Out-of-City Rates

Out-of-City rates apply to all wastewater service located outside the City limits of the City of Georgetown.

<u>Meter Size</u>	<u>Customer Charge</u>	<u>Usage Charge (Per Thousand Gallons)</u>
0.75"	\$ 38.05	7.61
1.00"	\$ 60.31	7.61
1.50"	\$ 120.60	7.61
2.00"	\$ 190.95	7.61
3.00"	\$ 358.49	7.61
4.00"	\$ 596.32	7.61
6.00"	\$ 1,189.25	7.61
8.00"	\$ 2,137.34	7.61

The above customer charges, based upon nominal meter size, shall be the minimum charge each month. No allowance for usage is included in the customer charge.

PASSED

ATTEST:

Stephanie Buccione, City Clerk

Brendon M. Barber, Sr., Mayor

First Reading: 21 May 2020
Second Reading: 18 June 2020

Approved as to Form:

Elise F Crosby, City Attorney



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 3041

Council Meeting Date:	21 May 2020
Department:	Finance
Issue Under Consideration:	Motion to Approve First Reading of an Ordinance to Amend the Water Rates Contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges for the City of Georgetown, South Carolina, Effective July 1, 2020.
Amount Requested:	Five percent (5%) rate adjustment.
Is Item in Current Budget?	
If no, please explain:	
Financial Impact:	Increase in revenue in the Water Fund to offset increased expenditures and infrastructure improvements.
Points to Consider:	
Options:	Approve, Amend or Deny Rate Adjustments.
Staff Recommendations:	Approve Rate Adjustment.

Reviews:

Debra Bivens Completed 05/13/2020 4:29 PM

Sandra E. Yudice Ph.D. Completed 05/13/2020 4:38 PM

Stephanie Buccione Completed 05/14/2020 12:14 PM

Georgetown City Council Pending 05/21/2020 5:30 PM

Attachments:

1. 1 Water Rate Ordinance (PDF)

**MOTION TO APPROVE FIRST READING OF AN ORDINANCE TO AMEND THE WATER
RATES CONTAINED IN THE CITY CLERK'S OFFICIAL RECORD OF UTILITY RATES,
DEPOSITS, AND MISCELLANEOUS FEES AND CHARGES FOR THE CITY OF
GEORGETOWN, SOUTH CAROLINA, EFFECTIVE JULY 1, 2020.**

**AN ORDINANCE TO AMEND THE WATER UTILITY RATES CONTAINED IN THE CITY CLERK'S
OFFICIAL RECORD OF UTILITY RATES, DEPOSITS, AND MISCELLANEOUS FEES AND CHARGES
FOR THE CITY OF GEORGETOWN, SOUTH CAROLINA**

WHEREAS, it is prudent and fiscally responsible for the City of Georgetown to periodically review established utility policies, and

WHEREAS, the provisions referred to above are contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges.

NOW, THEREFORE, BE IT ORDAINED by City Council of The City of Georgetown, South Carolina, that the water utility rates contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges be revised as follows with an effective date of July 1, 2020:

Water Utility Rates

In-City Rates

In-City rates apply to all water service located within the City limits of the City of Georgetown.

<u>Meter Size</u>	<u>Customer Charge</u>	<u>Usage Charge (Per Thousand Gallons)</u>
0.75"	\$ 12.87	2.94
1.00"	\$ 21.44	2.94
1.50"	\$ 42.77	2.94
2.00"	\$ 68.43	2.94
3.00"	\$ 128.36	2.94
4.00"	\$ 214.02	2.94
6.00"	\$ 427.88	2.94
8.00"	\$ 770.26	2.94

Out-of-City Rates

Out-of-City rates apply to all water service located outside the City limits of the City of Georgetown.

<u>Meter Size</u>	<u>Customer Charge</u>	<u>Usage Charge (Per Thousand Gallons)</u>
0.75"	\$ 25.75	5.89
1.00"	\$ 42.88	5.89
1.50"	\$ 85.53	5.89
2.00"	\$ 136.86	5.89
3.00"	\$ 256.73	5.89
4.00"	\$ 428.04	5.89
6.00"	\$ 855.75	5.89
8.00"	\$ 1,540.52	5.89

The above customer charges, based upon nominal meter size, shall be the minimum charge each month. No allowance for usage is included in the customer charge.

PASSED

ATTEST:

Stephanie Buccione, City Clerk

Brendon M. Barber, Sr., Mayor

First Reading: 21 May 2020
Second Reading: 18 June 2020

Approved as to Form:

Elise F Crosby, City Attorney

Attachment: Water Rate Ordinance (3041 : Motion to Amend Water Rates)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 3040

Council Meeting Date:	21 May 2020
Department:	Finance
Issue Under Consideration:	Motion to Approve First Reading of an Ordinance Restricting the use of Certain Funds of the City to the Construction of a New City Hall Facility.
Amount Requested:	\$3,500,000
Is Item in Current Budget?	
If no, please explain:	
Financial Impact:	
Points to Consider:	
Options:	
Staff Recommendations:	

Reviews:

Debra Bivens Completed 05/13/2020 3:20 PM

Sandra E. Yudice Ph.D. Completed 05/13/2020 4:10 PM

Stephanie Buccione Completed 05/14/2020 12:14 PM

Georgetown City Council Pending 05/21/2020 5:30 PM

Attachments:

1. 1 Ordinance- Establishing Committed Fund 4849-9952-7868 v.2 4845-2950-5468 v.2 (PDF)

**MOTION TO APPROVE FIRST READING OF AN ORDINANCE RESTRICTING THE USE OF
CERTAIN FUNDS OF THE CITY TO THE CONSTRUCTION OF A NEW CITY HALL
FACILITY.**

**AN ORDINANCE RESTRICTING THE USE OF CERTAIN FUNDS OF
THE CITY TO THE CONSTRUCTION OF A NEW CITY HALL
FACILITY; AND OTHER MATTERS RELATED THERETO**

The City Council of the City of Georgetown (the “**City Council**”), the governing body of the City of Georgetown, South Carolina (the “**City**”), hereby makes the following findings of fact in connection with the enactment of this ordinance (this “**Ordinance**”):

A. The City’s historic City Hall, located at 120 N. Fraser Street, (the “**City Hall**”), was vacated in 2016 due to concerns regarding the building’s structural integrity, causing the City demolish the old City Hall and to relocate its administrative functions in various other facilities throughout the City.

B. The City has initiated plans and intends to undertake the construction of a new city administrative facility on the site of the former City Hall (the “**Project**”).

C. The City has identified certain funds totaling \$3,500,000, which consists of funds derived from a combination of sources, namely: (i) settlement funds derived from various lawsuits regarding City Hall; (ii) insurance proceeds received in connection with City Hall; and (iii) proceeds obtained from the sale the City’s Eagle Electric Building (collectively, the “**Project Funds**”) that the City Council wishes to commit to defraying the costs of the Project.

D. While the City Council is committed to the Project, the City Council is uncertain how issues related to the 2019 Novel Coronavirus pandemic and the declared emergency associated therewith will affect the City and its revenues.

E. In an abundance of caution, the City Council has determined to cancel the Project and seeks to set-aside the Project Funds for future use whenever the Project is reinitiated.

F. Consistent with Statement No. 54 of the Governmental Accounting Standards Board (GASB) wherein governmental funds constrained to a specific purpose shall be treated as “Committed Fund Balance”, the City seeks to restrict the Project Funds and treat such funds as Committed Fund Balance for accounting purposes.

G. The City shall establish a special fund to house the Project Funds (the “**City Hall Fund**”), and upon the establishment of such fund, the monies therein shall only be withdrawn to defray the costs of the Project.

H. Any change in use or termination of the City Hall Fund may only be implemented by subsequent action of the City Council to repeal or amend this Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, in Council duly assembled, as follows:

Section 1. Creation and Funding of City Hall Fund; Use of Project Funds.

A. The City's Finance Director (the "***Finance Director***") is hereby directed to create the City Hall Fund within the City's general fund. The Project Funds, totaling \$3,500,000, shall be held in the City Hall Fund and segregated from other funds of the City. The Project Funds shall be treated as Committed Fund Balance for accounting purposes.

B. Notwithstanding any amendment or change to this Ordinance, the Project Funds and the interest accrued thereon may be applied solely to defray costs of the Project.

Section 2. Investment of Project Funds. In the discretion of the Finance Director, the Project Funds may be invested and reinvested in legal investments for political subdivisions pursuant to South Carolina law. Income derived from the investment of the Project Funds shall become Project Funds and shall be retained in the City Hall Fund to be used in the manner set forth in Section 1 of this Ordinance.

Section 3. Changes. The provisions of this Ordinance, including the creation of the City Hall Fund and the restrictions on the use of the Project Funds, may only be amended, revised, repealed or rescinded by subsequent action of the City Council acting by ordinance.

Section 4. Severability. If any one or more of the provisions this Ordinance should be found to be contrary to law, then such provision shall be deemed severable from the remaining provisions and shall in no way affect the validity of the other provisions of this Ordinance.

Section 5. Repealer. Nothing in this Ordinance shall be construed to affect any suit or proceeding pending in any court, or any rights acquired or liability incurred, or any cause of action acquired or existing, under any act or ordinance hereby repealed; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance. All ordinances, resolutions or parts of any ordinances or resolutions inconsistent or in conflict with the provisions of this Ordinance are hereby repealed to the extent of the conflict or inconsistency.

Section 6. Effective Date. This Ordinance shall be effective as of its date of enactment upon second reading by City Council.

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DONE, RATIFIED AND ENACTED this 18th day of June 2020.

**CITY OF GEORGETOWN, SOUTH
CAROLINA**

(SEAL)

ATTEST:

Brendon M. Barber, Sr. Mayor

Stephanie Buccione, City Clerk

First Reading: May 21, 2020

Second Reading: June 18, 2020

APPROVED AS TO FORM

Elise Crosby, Esq.
City Attorney



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 3037

Council Meeting Date:	21 May 2020
Department:	Engineering
Issue Under Consideration:	Motion to Approve first reading of Chapter 23-Drainage Ordinance.
Amount Requested:	None
Is Item in Current Budget?	N/A
If no, please explain:	
Financial Impact:	None
Points to Consider:	• Current stormwater ordinances date back to 1993 and need to be updated to reflect new design standards. • This revision deletes Appendix B and adds Chapter 23-Drainage Ordinance. • Chapter 23-Drainage Ordinance revises the definitions of the design storm events, establishes pre and post development discharge criteria, provides clarification of maintenance responsibility, establishes an appeals protocol, and provides a set of design standards for developers and contractors to use on new projects. • It reaffirms the plan review fee of \$150 per hour for all new developments with stormwater plans disturbing one acre or more.
Options:	Approve, Disapprove, Amend
Staff Recommendations:	Approve

Reviews:

Orlando Arteaga Completed 05/13/2020 11:37 AM

Sandra E. Yudice Ph.D. Completed 05/13/2020 12:58 PM

Stephanie Buccione Completed 05/14/2020 11:44 AM

Georgetown City Council Pending 05/21/2020 5:30 PM

Attachments:

- 1 Chapter 23_DRAINAGE ORDINANCE_1ST Reading Rev.1 (PDF)

MOTION TO APPROVE FIRST READING OF CHAPTER 23-DRAINAGE ORDINANCE.

CHAPTER 23- DRAINAGE ORDINANCE

(This revision deletes Appendix B and adds Chapter 23-Drainage Ordinance)

Ordinance of April 2020

ARTICLE I. - AUTHORITY AND ENACTMENT CLAUSE

In pursuance of authority conferred by the General Statutes of South Carolina, 5-7-30, Code of Laws, 1976 as amended, and for the purpose of promoting the health, safety, morals, or general welfare of the community, the City Council of the City of Georgetown does ordain and enact into law the following articles and sections.

ARTICLE II. - DEFINITIONS

200 City's authorized agent: The Director of Water Utilities, the City Engineer or such other official (s) as designated by the City Administrator shall be the representative responsible for reviewing stormwater management plans, design reports, granting variances, determining requirements, approving calculation methods, and any other decisions pertaining to the enforcement of this ordinance.

201 Development: Any activity which meets any of the following criteria:

- (1) The construction, installation, demolition or removal of a structure, impervious surface, or drainage facility;
- (2) Cleaning, scraping, grubbing, killing or otherwise removing the vegetation from a site; or
- (3) Adding, removing, exposing, excavating, leveling, grading, digging, burrowing, dumping, piling, dredging, or otherwise significantly disturbing the soil, mud, sand, or rock of a site.

202 Developer: Any person who engages in development either on his/her own behalf or as the agent of an owner of the property.

203 Designer: The following persons/professions are authorized by the Code of Laws of South Carolina, 1976, as amended, to design and certify storm drainage plans/systems:

- (1) Professional engineers registered and licensed in the State of South Carolina.
- (2) Landscape architects registered and licensed in the State of South Carolina.
- (3) Land surveyors registered and licensed in the State of South Carolina.

204 Design storm event:

- (1) Ten-Year frequency storm: A storm that is capable of producing rainfall expected to be equaled or exceeded on the average of once in 10 years. It may also be expressed as an exceedance probability with a 10 percent chance of being equaled or exceeded in any given year.
- (2) Twenty-five Year frequency storm: A storm that is capable of producing rainfall expected to be equaled or exceeded on the average of once in 25 years. It may also be expressed as an exceedance probability with a 4 percent chance of being equaled or exceeded in any given year.

205 *Free flow*: Flow through a pipe system that does not rely on hydraulic head to provide the required capacity.

ARTICLE III. - CONFLICTS WITH OTHER ORDINANCES, REGULATIONS

300 All the requirements of this ordinance are in addition to federal, state, and local requirements. Where regulations are not consistent between agencies, the developer shall adhere to the most stringent. Other agencies include, but are not limited to the Environmental Protection Agency, the South Carolina Department of Health and Environmental Control, and the South Carolina Department of Natural Resources.

ARTICLE IV. - FREE FLOW

400 All new stormwater drainage facilities on site shall be designed for minimum free flow at a 10-year, frequency storm event. The design of all permanent structural facilities (pipes, structures, channels, ponds, etc.) shall be based on post-development flow.

ARTICLE V. - POST-DEVELOPMENT STORMWATER DISCHARGE

500 The post-development stormwater discharge rate from all one acre or more developments shall not exceed the predevelopment rate of a 10-year, frequency storm for all rainfalls up to a 25-year, frequency storm.

ARTICLE VI. - DOWNSTREAM IMPROVEMENTS

600 The developer shall be required to make all downstream drainage improvements if necessary to accommodate increased post-development peak rate and volume of runoff from the site, or provide adequate detention so that post-development peak rate and volume of runoff does not exceed the capacity of the downstream facilities.

ARTICLE VII. - STORMWATER MANAGEMENT PLAN

700 All new developments of one acre or greater, except single-family house parcels, shall be required to submit a stormwater management plan, designed and stamped by a designer registered in the State of South Carolina, for approval by the City's Authorized Agent, prior to development. The plan should address both temporary and permanent erosion and sedimentation control facilities, and permanent structural facilities such as the pipe system, detention/retention ponds, channels, swales, etc. The stormwater management plan shall also demonstrate that storm events up to a 100-year flood will not result in property damage on-site or off-site.

701 The stormwater management plan shall include pre and post-development calculations.

ARTICLE VIII. - MAINTENANCE

- 800 The maintenance of all on-site stormwater management facilities such as detention basins, drainage swales, drainage channels, yard inlets, manholes, catch basins, and pipe systems outside the public right-of-way shall be the responsibility of the property owner unless dedicated to the City by easement agreement.
- 801 Upon entry approval, the City may conduct regular inspections of private stormwater management facilities and implement measures to enforce maintenance by property owners. Inspections may also be performed from the street provided that there are no barriers impeding a clear view of the stormwater management facilities in question.
- 802 The City shall give written notice to the property owner of record for failure to properly maintain stormwater management facilities and order corrective action as necessary, within 30 calendar days from the date of the City's discovery of the said failure.
- 803 In the event that a property owner fails to take corrective action within the determined time period, the City shall issue a fine to the property owner in the amount of \$ 20 per day per notice until such time that the property owner has taken the required corrective action or filed an appeal with the Stormwater Appeals Board.

ARTICLE IX. - APPEALS

- 900 Any person alleging an error in the interpretation of this ordinance by the City or who maintains that the literal enforcement of the provisions of this ordinance results in unnecessary hardship may appeal said matter to the Stormwater Appeals Board (the "Board"), following all procedures associated with said Board, which procedures shall be promulgated by the Board once constituted, and which may be modified from time to time. The appeal procedures shall be made available to any petitioner requesting such an appeal.
- 901 The Board shall be constituted by three (3) City residents appointed by Council to serve on a three-year term. The Board shall not have any members currently employed with the City of Georgetown. The residents shall select a Chairperson amongst themselves, and if none can be selected, then the Mayor shall appoint a Chairperson as needed from time to time. The Board members shall be city residents fully acquainted with the stormwater ordinances.
- 902 The City Engineer, Water Utilities Director, or his/her designee shall act as the liaison between the Board and the petitioner.
- 903 Following the conclusion of the Board's consideration of the petitioner's appeal, the Board shall make a decision related to the appeal and inform the petitioner, in writing, on the results of the decision within 30 calendar days thereafter.
- 904 In the event that the petitioner is unsatisfied with the Board's decision, the petitioner is entitled to a second round of appeals with an Alternate Stormwater Appeals Board (the "Alternate Board")
- 905 The Alternate Stormwater Appeals Board shall be constituted by three (3) City residents appointed by the Mayor to serve on a three-year term. The Alternate Board shall not have any members currently

employed with the City of Georgetown. The Alternate Board members shall be City residents fully acquainted with the stormwater ordinances. The Alternate Board's decision shall be determined to be final.

906 Should the petitioner disagree with the Alternate Board's final decision; the petitioner is entitled to further appeals of that decision through the legal system.

ARTICLE X. - FEES

1000 A base rate of one hundred and fifty dollars per hour (\$150/Hr.) of plan review time shall be charged for plan review. This fee is nonrefundable. The fee shall be paid upon completion of plan review and the hourly charge paid before any building permit is issued or development takes place. The City shall timely provide an estimate of fees as requested by any developer or contractor. Fees collected shall be deposited into the Stormwater Utility Fund.

ARTICLE XI. - SEVERABILITY

Should any particular requirement or section hereof be found to be invalid, said requirement or section shall be null and void. Invalidity of any one or more provisions of this ordinance shall not nullify otherwise valid requirements or sections of the ordinance.

ARTICLE XII- DESIGN STANDARDS

- 1.0 Introduction
- 2.0 Stormwater Management Plan
- 3.0 Hydrologic Analysis
- 4.0 Storm Drainage Systems
- 5.0 Culvert Design
- 6.0 Open Channel Hydraulics
- 7.0 Stormwater Detention Design
- 8.0 Erosion and Sediment Control
- 9.0 Drainage Easements
- 10.0 Plan Submittal Checklist

1.0 INTRODUCTION

The Stormwater Design Standards (the “Standards”) have been developed to assist in the design and evaluation of stormwater drainage systems within the City of Georgetown, South Carolina. It provides engineering design guidance to:

- Engineers responsible for the design of stormwater drainage systems and management structures; and
- Developers involved in site planning and design.

Design engineers are encouraged to work with the City Engineering Department as early in the planning and development process as possible.

The Standards are intended to establish the minimum uniform design practices; they neither replace the need for sound engineering judgment nor preclude the use of information or methods not presented. The City’s Standards and ordinances are based on SCDHEC’s Standards for Stormwater Management and Sediment Reduction Regulations.

Application of the Standards will contribute to more uniform design and analysis of stormwater drainage systems throughout the City of Georgetown. Implementation of the Standards and adherence to the Plan Submittal Checklist will also create uniformity in plan submittal, and therefore allow the City to provide more consistent engineering review services.

In addition to the engineering procedures and criteria necessary for stormwater management, there are many drainage planning concepts that should be considered during the design phase. When considered early in a project, these concepts can be worked into the design to benefit developers, residents and local governments:

- Land use planning and location of developments should be carefully coordinated with drainage planning to prevent drainage problems.
- Consideration should be given to major flood events, local drainage from small areas, and environmental consequences of proposed actions. As an example, when planning a new subdivision, various drainage configurations should be considered before decisions are made on block layout and street location.
- Sensitive environmental areas should be identified and integrated into the final plan. It is perhaps at this point in the development process where the greatest impact can be made on the cost of proposed drainage facilities.
- Consider flood hazard areas at an early stage to avoid unnecessary complications.

Advantages may include lower cost drainage systems, decreased flooding and maintenance problems, and facilities that provide more benefits.

There are also many secondary benefits received from proper drainage planning:

- Reduced street maintenance costs;
- Reduced street construction costs;
- Improved movement of traffic;
- Improved public health;
- Lower cost open space;
- Lower cost park areas and more recreational opportunities;
- Development of otherwise undevelopable land;
- Opportunities for lower building costs;

- Reduced city administrative costs, and;
- Reduced maintenance costs of drainage facilities.

Engineering design methods other than those referenced in this document can be used if approved by the City Engineer. Complete documentation of other methods may be required for approval.

All requirements outlined in this document are in addition to federal, state, and local requirements. Where regulations are not consistent between agencies, the developer shall adhere to the most stringent. Other agencies include, but are not limited to, U.S. Environmental Protection Agency, South Carolina Department of Health and Environmental Control, and South Carolina Department of Natural Resources.

2.0 STORMWATER MANAGEMENT PLAN

All site development activities which disturb one acre or greater, except for single-family parcels, shall be required to submit a stormwater management plan, designed and stamped by a designer registered in the State of South Carolina, for approval by the SC Department of Health and Environmental Control, and the City's Authorized Agent, prior to development. The plan should address both temporary and permanent erosion and sedimentation control and permanent structural facilities such as the pipe system, stormwater control measures, channels, swales, etc.

The submittal shall consist of three parts and must include:

1. The approved SCDHEC NPDES stormwater permit;
2. Technical engineering calculations including pre and post-development discharge calculations signed and sealed by a design professional; and
3. Construction Documents and Plans (plans, details, specifications, stormwater pollution prevention plan, erosion control plan), signed and sealed by a design professional.

The Stormwater Management Plan ("SWMP") will be reviewed after the City receives payment of plan review fees. The SWMP approval is contingent upon approval by the SCDHEC.

Stormwater Engineering Plans must include soil erosion and sediment controls, drainage pipe systems, stormwater structures, detention ponds, channels, swales, grading plans, pipe profiles, 100-year flood elevation, etc. Refer to SCDHEC Standards for Stormwater Management and Sediment Reduction Regulations for design standards and details in addition to these minimum standards.

3.0 HYDROLOGIC ANALYSIS

The purpose of the hydrologic analysis of a site is to define and address change in stormwater runoff and the impacts of that change on and off the site. Hydrologic analysis should be performed in accordance with the following general guidelines:

- Methodology for analysis shall follow the National Resource Conservation Service (NRCS) Technical Release No.55 (TR-55), June 1986.
- Design storm duration shall be the 24-hour rainfall event, using the NRCS Type III rainfall distribution with no more than a 6-minute time increment.
- The following rainfall depths should be used in hydrologic design and analysis.

	24-Hour Rainfall Depth for City of Georgetown					
Return Period (Years)	2	5	10	25	50	100
Depth (inches)	4.56	5.90	6.99	8.52	9.79	11.1

Source: NOAA Atlas 14 Point Precipitation Frequency Estimates - Georgetown 2 E (38-3468) Station

In consideration of the hydrologic function of the stormwater drainage elements on a site, the following is a list of minimum stormwater drainage system design requirements for a residential subdivision and commercial development.

Summary of Design Frequencies

<u>Description</u>	<u>Design Storm</u>
Roadway Inlets	10 year
Storm drainage systems	25 year
Open Channels	25 year
Culverts (subdivision streets)	25 year
Culverts (thoroughfare streets)	50 year
Permanent Storage Facilities	25 year
Emergency Spillways	100 year
Energy Dissipaters	Same as Outlet System

Additional analysis may be required. See the section on storm drainage systems for further clarification.

The use of hydrologic software for the design of detention basins and open channels is encouraged. Acceptable models include, but are not limited to, Pond Pack, HEC RAS, Flow Master, and Hydraflow.

4.0 STORM DRAINAGE SYSTEMS

The design of a storm drainage system should demonstrate adequate capacity to convey storm events for design frequencies as specified below under free-flow (no surcharge) conditions. In addition to pipe capacity, attention should be given to the proper design of surface drainage characteristics, gutter flow and inlet capacity. For more detailed guidance on the design of these systems, see Federal Highway Administration (FHWA) HEC-12, Drainage of Highway Pavements (1984) and American Association of State Highway Transportation Officials (AASHTO) Model Drainage Manual (1991).

Hydraulic analysis should be performed in accordance with the following general guidelines:

- Methodology for analysis may follow NRCS TR-55 or the Rational Method.
- Design storm duration shall be the 24-hour rainfall event, using the NRCS Type III rainfall distribution with no more than a 6-minute time increment.
- The following rainfall depths should be used in hydraulic design and analysis.

	24-Hour Rainfall Depth for City of Georgetown					
Return Period (Years)	2	5	10	25	50	100
Depth (inches)	4.56	5.90	6.99	8.52	9.79	11.1

Source: NOAA Atlas 14 Point Precipitation Frequency Estimates - Georgetown 2 E (38-3468) Station

All drainage structures and pipes installed within City limits shall comply with SCDOT standards.

As part of the drainage analysis, the capacity of the downstream facilities to which the development discharges shall be evaluated to ensure said capacity is not exceeded. In the event that the capacity is exceeded, the project design and construction shall include all downstream drainage improvements if necessary to accommodate increased post-development peak rate and volume of runoff from the site or provide adequate detention so that post-development peak rate and volume of runoff does not exceed the capacity of the downstream facilities.

The following criteria shall be used for inlet design within either existing City of Georgetown Rights-of-Way or proposed Rights-of-Way that are to be included in the City system.

Design Frequencies

	Facility Design Storm			
Roadway Type	Gutter Spread	Roadside Ditch	Storm Drain	Culvert Drainage
Arterial	10-yr	25-yr	25-yr	50-yr
Collectors	10-yr	25-yr	10-yr	25-yr

Additional considerations to be incorporated into the design of the system:

- No curb overtopping may occur in a sag.
- Maximum spread of eight (8) feet in a travel lane for all curb types.
- Depth of spread should not exceed six (6) inches.
- Inlet spacing should not exceed 300 feet.

The maximum and minimum slopes for storm drains should conform to the following criteria:

- The maximum pipe velocity shall not exceed 20 feet per second and shall not cause scour or other erosion problems in the receiving channel.
- Slopes required to maintain minimum velocity of three (3) feet per second at full flow are as follows:

Minimum Slope		
Manning n:	0.013	0.013
Pipe Size (in.)	RCP (ft.)	Corrugated HDPE (ft.)
15	0.00325	0.00325
18	0.00255	0.00255
24	0.00174	0.00174
30	0.00129	0.00129
36	0.00101	0.00101
42	0.00082	0.00082
48	0.00069	0.00069

Additional criteria for storm drainage system design includes the following:

1. All structures shall allow for access to the storm drainage system with a grate, manhole ring, and cover, or a lid capable of being removed. No “blind boxes” are permitted.
2. Structures shall be required at changes in grade and/or alignment and at pipe junctions.
3. The maximum spacing between two manholes, or inlet structures, in any instance, shall be 300 feet.
4. Headwall or flared end sections shall be required at the inlet and outlet of all pipe systems.
5. Energy dissipaters shall be designed and constructed at the outlets of all pipe systems to prevent erosion in the receiving watercourse.
6. The minimum size storm drain pipe diameter shall be 15 inches.
7. All storm drainage pipe used within a City right-of-way shall be corrugated High-Density Polyethylene (HDPE) or Reinforced Concrete Pipe (RCP) in compliance with SCDOT standards. All RCP shall be Class III or higher.
8. A minimum of one (1) foot cover shall be provided for all storm drain pipes unless otherwise specified in the SCDOT standards (SCDOT Standard 714-205-01, 714-205-02, 714-605-01, and 714-605-02).
9. Alternative pipe shapes may be approved where required by cover and/or utility conflicts.

5.0 DESIGN OF CULVERTS

Culverts shall be checked for overtopping for the following flood frequencies:

- Cross-drainage culverts under arterial streets¹ – 100-year frequency
- Cross drainage culverts under other streets – 50-year frequency
- Other culverts – 25-year frequency.

Outlet protection shall be provided where discharge velocities will cause erosion problems.

Culvert skews shall not exceed 45 degrees as measured from a line perpendicular to the roadway centerline without approval.

The minimum culvert diameter shall be 18 inches for those culverts located within subdivision streets.

The minimum culvert diameter shall be 24 inches for those culverts located on arterial roads.¹

Notes:

¹Arterial streets include all numbered routes and all roads with four or more travel lanes or otherwise designated “arterial” by the City of Georgetown.

6.0 OPEN CHANNEL HYDRAULICS

In general, the following criteria should be used for open channels:

- Low flow sections shall be considered in the design of channels with large cross-sections ($Q > 100\text{cfs}$).
- Channel side slopes shall be stable throughout the entire length and side slope shall depend on the channel material. A maximum of 3:1 is allowed for vegetative cover and 2:1 for rip rap unless otherwise justified by calculations.
- Super elevation of the water surface at horizontal curves shall be accounted for with increased freeboard. See SCDHEC design standards for further information.
- Trapezoidal or parabolic cross-sections are preferred, and triangular shapes should be avoided.

The following criteria shall be considered at channel transitions:

- Transition to channel sections shall be smooth and gradual.
- Energy losses in transitions shall be accounted for as part of water surface profile calculations.

Open channel drainage systems shall be sized to handle a 25-year design storm. If for the specified design storm, the peak flow in the channel equals or exceeds fifty (50) cubic feet per second under ultimate build-out conditions, the 100-year design storm shall be routed through the channel system to determine if the 100-year flood elevation restrictions are exceeded, structures are flooded, or flood damages are increased. The post-development 100-year flood elevations and limits shall be shown on the recorded subdivision plat.

Additional analysis or measures may be required in areas that are documented as known drainage problems. For further information contact City Engineering.

Notes:

The intent/purpose of analyzing the 100-year storm is to verify that no structures will be flooded by the 100-year event and that any flooding that occurs within the streets is acceptable as determined by the staff of the governing authority. It is not the intent that the channel or pipe contains the 100-year event, but that buildings are not flooded, and no streets made impassable by the flooding.

7.0 STORMWATER DETENTION AND QUANTITY CONTROL

In accordance with the City of Georgetown code of ordinances, the post-development stormwater discharge rate from developments of one acre or more shall not exceed the predevelopment rate of a 10-year, frequency storm for all rainfalls up to a 25-year, frequency storm.

All other development shall be evaluated on a case-by-case basis, depending on the impact of the proposed development of the stormwater drainage basin. The City's Authorized Agent will determine the requirements of developments under one acre.

8.0 EROSION AND SEDIMENT CONTROL

For erosion and sediment control, see the South Carolina Department of Health and Environmental Control (SCDHEC) Stormwater BMP Handbook.

The South Carolina Stormwater and Sediment Reduction Act is administered by the State in the City of Georgetown. All subject projects must submit plans to the regional office of the South Carolina Department of Health and Environmental Control (SCDHEC). Projects that are 5 acres or larger will also need to obtain a permit for the discharge of stormwater from construction sites. NPDES General Permit SCR100000 is available for this discharge.

9.0 DRAINAGE EASEMENTS

Drainage easements will be required by the City for all open ditches, closed pipe systems, swales, or other systems dedicated to the City outside of public rights-of-way. Such rights-of-way or easements shall be centered over the closed pipe, culvert or watercourse with minimum widths based on the following:

- Easement Widths for Closed Pipe Systems
- Easement Width = the greater of 20 feet or;
- $10' + (\text{the diameter or total outside width for multiple pipes}) + (2 \times \text{invert depth})$, rounded to the nearest five (5) foot increment.

Drainage easements associated with culverts may be offset as long as a minimum of 10 feet is provided on both sides.

Easement Widths for Open Channels

<u>Drainage Area, ac</u>	<u>Easement Width, ft.</u>
< 50 ac	10' on each side
> 50 ac	20' on each side

10.0 Development Plan Submittal Checklist for Engineering Review

The following items are required for Development Plan Submittals. Enclose this checklist with the final design plan submittal. The construction plans must show all the information required on the preliminary subdivision plat, plus the following as it relates to the particular project. The contractor shall maintain a full-size set of approved plans on site which may be subject to inspections by the City during construction. Upon completion of the project, record drawings must be certified by the design engineer of record.

Name of Project: _____ Name of Project Contact: _____

Phone Number: _____

General Plan Requirements

Engineer	Reviewer	N/A	Item
☐	☐	☐	Name, address and phone number of developer, property owner and design engineer on the Cover Sheet.
☐	☐	☐	Plan shall bear the note: "All construction to be in accordance with all City of Georgetown Standards and Specifications."
☐	☐	☐	Vicinity Map
☐	☐	☐	The scale on plan view no smaller than 1"=50'; scale on profile view no smaller than 1"=50' horizontally and 1"=5' vertically using a grid showing 1' intervals.
☐	☐	☐	All elevations in relation to mean sea level.
☐	☐	☐	Benchmark elevations and locations shall be shown on plan view. Show elevations to the nearest 0.01'
☐	☐	☐	Plan view shall have a north arrow on each drawing.
☐	☐	☐	Building setback lines on plan view.
☐	☐	☐	All driveways and parking lots shall be shown.
☐	☐	☐	Houses, building numbers, and property owners shown on the existing property.
☐	☐	☐	Plan view shall show all property lines rights-of-way and easements. All street rights-of-way and easement widths shall be clearly labeled.
☐	☐	☐	Plan view shall show all street names and state road numbers, if applicable.
☐	☐	☐	Floodplain boundaries and elevations, where applicable.

☐	☐	☐	Delineated wetlands surveyed and shown all plans, where applicable.
☐	☐	☐	Proposed and existing curb and gutter, storm sewers, drainage structures, driveway pipes, water mains, sanitary sewers, etc. All existing and proposed pipes shall have clearly labeled the material, size, class, slope, and length.
☐	☐	☐	Plan views shall show all existing and proposed utility layout, including fiber optic, electric, gas, and cable located on the right-of-way.
☐	☐	☐	Profile views shall show existing and proposed centerline elevations; slopes; invert elevations to the nearest 0.01'; stations; pipe size, length, and material description.
☐	☐	☐	Street typical sections include street and right-of-way width, sidewalk location, cross-slopes, street width (measured to front of curb), and pavement design.
☐	☐	☐	Dimensions and construction details of all pertinent items including but not limited to curb and gutters, handicap ramps, sidewalks, catch basins, manholes, outlet protection, erosion control measures, and headwalls.

Storm Drainage Design Requirements

Provide the following engineering design calculations where applicable. Refer to the City Storm Drainage Minimum Design Standards for specific requirements.

Engineer	Reviewer	N/A	Item
☐	☐	☐	Narrative describing how water entering, traveling within, and leaving the site will be controlled and the extent the development will impact existing conditions on-site and off-site.
☐	☐	☐	Topographic maps (min. 2' contours) clearly showing site limits. Maps extend a minimum of 1000 feet beyond the site boundaries or to the ridgelines of the contributing areas if less than 1000 feet.
☐	☐	☐	Gutter spacing and spread calculations.
☐	☐	☐	Pipe sizing calculations, including proposed flows and velocities.
☐	☐	☐	Post-development discharges for specified design storm at all outlets.
☐	☐	☐	Culvert sizing calculations and headwater analysis.
	☐	☐	Open channel sizing calculations, including proposed flows and velocities.
☐	☐	☐	Where applicable, 100-year flood routing calculations through a channel system. Provide post-development 100-year flood elevations on the plan.
☐	☐	☐	2-year, 10-year, 25-year, and 100-year flood routing analysis through all detention/retention facilities.

If a 100-year floodplain analysis is required, provide the following:

Engineer	Reviewer	N/A	Item
☐	☐	☐	100-year flood elevations
☐	☐	☐	100-year floodplain limits
☐	☐	☐	Location and Elevation of the lowest floor in all proposed and existing buildings adjacent to the floodplain
☐	☐	☐	Summary of impacts from the 100-year flood

Provide the following information where applicable:

Engineer	Reviewer	N/A	Item
☐	☐	☐	Maintenance Plan for all stormwater facilities
☐	☐	☐	Name and address of entity responsible for maintenance
☐	☐	☐	Statement of certified record drawings for stormwater management system shall be provided by SC licensed engineer or surveyor.

Provide the following site information. For proposed residential subdivisions, use planned average house sizes to determine the proposed impervious area.

		Percentage of Total Site
Total Parcel Area	_____ ac	
Existing Impervious Area	_____ ac	_____ %
Proposed Impervious Area	_____ ac	_____ %
Percentage Increase in Impervious Area	_____ %	

Comments:

ARTICLE XIII. – EFFECTIVE DATE

This ordinance shall take effect on January 1, 2021



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 2975

Council Meeting Date:	21 May 2020
Department:	Administration
Issue Under Consideration:	Motion to approve an ordinance granting a non-exclusive right, privilege and franchise to HTC Inc., to construct, operate and maintain a telecommunications system in the City of Georgetown, South Carolina.
Amount Requested:	
Is Item in Current Budget?	
If no, please explain:	
Financial Impact:	
Points to Consider:	
Options:	
Staff Recommendations:	

Reviews:

Sandra E. Yudice Ph.D. Completed 02/14/2020 12:08 PM

Stephanie Buccione Completed 02/14/2020 2:54 PM

Georgetown City Council Completed 02/20/2020 5:30 PM

Georgetown City Council Pending 05/21/2020 5:30 PM

Attachments:

1. 1 City of Georgetown Telecommunications Franchise - 01.02.20 (PDF)
2. 2 1999.10.28 HTC Ordinance (PDF)
3. 3 2012 SC Code, Title 58, Chapter 9 Public Utilities, Services, and Carriers Telephone, Telegraph and Express Companies (PDF)

**MOTION TO APPROVE AN ORDINANCE GRANTING A NON-EXCLUSIVE RIGHT,
PRIVILEGE AND FRANCHISE TO HTC INC., TO CONSTRUCT, OPERATE AND MAINTAIN
A TELECOMMUNICATIONS SYSTEM IN THE CITY OF GEORGETOWN, SOUTH
CAROLINA.**

AN ORDINANCE GRANTING A NON-EXCLUSIVE RIGHT, PRIVILEGE AND FRANCHISE TO HTC, INC., TO CONSTRUCT, OPERATE AND MAINTAIN A TELECOMMUNICATIONS SYSTEM IN THE CITY OF GEORGETOWN, SOUTH CAROLINA, SUBJECT TO THE CONDITIONS, RESEVATIONS AND LIMITATIONS HEREIN STATED

WHEREAS, HTC, Inc., hereinafter referred to as the “Telephone Company”, is now and has been engaged in the telephone and communications business in the State of South Carolina; and

WHEREAS, Telephone Company now wishes to construct, operate and maintain its telephone and communications facilities and business within the City of Georgetown, hereinafter referred to as the “City”; and

WHEREAS, it is to the mutual advantage of both the City and the Telephone Company that an agreement should be entered into between the Telephone Company and the City establishing the conditions under which the Telephone Company shall operate in Georgetown;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina that:

SECTION I. Construction and Maintenance of Telephone Plant in Service.

That the right, privilege and franchise be, and the same is hereby granted HTC, Inc., hereinafter referred to as the “Telephone Company”, and its successors or assigns, subject to the terms and conditions hereinafter set forth, to construct, erect, build, equip, own, maintain and operate in, along, under, over and across the streets, avenues, alleys, bridges, viaducts, and public grounds of the City, any and all such appliances, structures and fixtures necessary or convenient for rendering telephone and other communications service and for conducting a communication business including the rendition of local and long distance telephone service. Any appliance, structures and fixtures of the Telephone Company in said City shall remain as now constructed, subject to such changes, under the limitations and conditions herein prescribed, as may be considered necessary by the City in the exercise of its lawful powers and by the Telephone Company in the conduct of its business.

SECTION 2. Location of Poles and Conduit.

The Telephone Company shall have the right to determine the number and location of poles, wires, cables, conduits, markers and other property and appliances to be placed in, over, upon, under and across streets, avenues, alleys and other public places of said City, so long as such poles, wires, cables, conduits, markers, property and appliances do not interfere with or obstruct the normal flow of traffic, or otherwise impede the common uses of the streets, avenues, alleys and other public places of said City. However, prior to increasing the number of poles within the City, the Telephone Company shall confer and consult with the City.

Notwithstanding the above, the Telephone Company shall, whenever practical, use the existing poles of either the incumbent telephone company or the power company. If a pole is needed in an area

where no pole exists, the Telephone Company shall first investigate the option of having the power company or incumbent telephone company install a new pole. If the power company or incumbent telephone company is unwilling to place a new pole, then the Telephone Company shall have the right to place its own pole.

Moreover, the Telephone Company agrees to act in good faith in working with the City should other utilities be placed underground in the future. However, nothing herein shall be construed as to require the Telephone Company to bury its facilities in the future.

SECTION 3. Streets to be Restored to Good Condition.

The surface of any street, alley, highway or public place disturbed by the Telephone Company in building, constructing, renewing or maintaining its plant and system shall be restored within a reasonable time after the completion of the work to as good a condition as before the commencement of the work and maintained to the satisfaction of the City, or of any City official to whom such duties have been or may be delegated, for one (1) year from the date the surface of said street, alley, highway or public place is broken for such construction or maintenance work, after which time responsibility for the maintenance shall become the duty of the City. No street, alley, highway or public place shall be encumbered for a longer period than shall be necessary to execute the work. Telephone Company shall be responsible for the repair or replacement of any properly located City facilities damaged by Telephone Company's construction or repair activities.

SECTION 4. Operation and Maintenance of Telephone Plant.

The Telephone Company shall maintain its system in reasonable operating condition at all normal times during the continuance of this agreement. An exception to this condition is automatically in effect when service furnished by the Telephone Company is interrupted impaired, or prevented by fires, strikes, riots, or other occurrences beyond the control of the Telephone Company, or by storms, floods or other casualties, in any of which events the Telephone Company shall do all things reasonably within its power to do, to restore normal service.

SECTION 5. Temporary Removal of Wires.

The Telephone Company on the request of any person shall remove or raise or lower its wires temporarily to permit the moving of houses or other bulky structures. The expense of such temporary removal, raising or lowering of wires shall be paid by the benefited party or parties, and the Telephone Company may require such payment in advance. The Telephone Company shall be given not less than forty-eight (48) hours advance notice to arrange for such temporary wire changes.

SECTION 6. Tree Trimming.

The right, license, privilege and permission is hereby granted to the Telephone Company its successors and assigns, to trim trees upon and overhanging the streets, alleys, sidewalks, and public places of the City as needed and giving due consideration to the importance and aesthetics qualities of vegetation in a historic town so as to prevent branches of such trees from coming in contact with the wires or cables of the Telephone Company. Such trimming shall be done under the supervision and direction of a City official to whom said duties have been or may be delegated.

SECTION 7. Annual Franchise Fees.

Telephone Company shall pay an annual franchise fee for use of the public streets and public property to provide its services. Such franchise fees shall be calculated in accordance with South Carolina §58-9-2230(B) and will be subject to change in the event new legislation is enacted. The initial annual fee shall be Five Hundred Dollars (\$500.00). In the event state and local laws allow for increased franchise fees in the future, the Telephone Company shall agree to the higher fees.

SECTION 8. Period of Time of this Ordinance.

This agreement shall be in force and effect for a full term and period of twenty (20) years from and after its effective date hereinafter provided.

SECTION 9. No Exclusive Privileges Conferred by this Ordinance.

Nothing herein contained shall be construed as giving to the Telephone Company any exclusive rights, privileges or franchise.

SECTION 10. Successors and Assigns.

The rights, powers, limitations, duties and restrictions herein provided for shall inure to and be binding upon the parties hereto and upon their respective successors and assigns.

SECTION 11. Partial Invalidity Provisions.

If any section, sentence, clause, or phrase of this ordinance is for any reason held to be illegal, ultra vires or unconstitutional, such invalidity shall not affect the validity of the remaining portions of this ordinance. All ordinances and agreements and parts of ordinances and agreements in conflict herewith shall not apply.

SECTION 12. Liability of The City and Telephone Company.

During the period this Ordinance is in existence and enjoyed by the Telephone Company, the Telephone Company shall indemnify and hold harmless the City from any and all claims or losses, damages, including attorney's fees and court costs, and injuries occasioned to or sustained by any persons, firms or corporations, or their property by reason of the existence, maintenance, operation or continuance of this ordinance and the exercise of all rights herein contracted for, except as herein otherwise provided.

The Telephone Company shall at all times during the existence of this Ordinance maintain in force, at its own expense, a general comprehensive liability policy with an insurance company authorized to do business in the State of South Carolina, protecting the City against liability for loss or damage for personal injury, death or property damage caused by the operations of the Telephone Company under this Ordinance, with minimum liability limits of One Million Dollars (\$1,000,000) for personal injury or death of any one person, One Million Dollars (\$1,000,000) for personal injury or death of two or more persons in any one occurrence, and One Million Dollars (\$1,000,000) for damage to property resulting from any one occurrence.

SECTION 13. Acceptance of Agreement.

The Telephone Company shall have sixty (60) days from and after the notification of the passage and approval of this ordinance to file its written acceptance thereof with the City Clerk, and upon such acceptance being filed, this ordinance shall take effect and be in force from and after the date of its passage and approval by the Mayor, and shall effectuate and make binding the agreement provided by the terms hereof.

PASSED by City Council duly assembled this _____ day of _____, 2020.

ATTEST:

Stephanie Buccione
City Clerk

Brendon Barber
Mayor

APPROVED AS TO FORM:

First Reading:
Second Reading:

Elise Crosby
City Attorney

CERTIFICATION OF ACCEPTANCE BY FRANCHISEE:

HTC, Inc., hereby accepts and agrees to the terms and provisions of this Franchise.

DATE: _____ HTC Communications, Inc.

BY: _____

WITNESS: _____

Printed Name of Officer/Title

AN ORDINANCE GRANTING A NON-EXCLUSIVE RIGHT, PRIVILEGE AND FRANCHISE TO HTC COMMUNICATIONS, INC., TO CONSTRUCT, OPERATE AND MAINTAIN A TELECOMMUNICATIONS SYSTEM IN THE CITY OF GEORGETOWN, SOUTH CAROLINA, SUBJECT TO THE CONDITIONS, RESEVATIONS AND LIMITATIONS HEREIN STATED

WHEREAS, HTC COMMUNICATIONS, Inc., hereinafter referred to as the "Telephone Company", is now and has been engaged in the telephone and communications business in the State of South Carolina; and

WHEREAS, Telephone Company now wishes to construct, operate and maintain its telephone and communications facilities and business within the City of Georgetown, hereinafter referred to as the "City"; and

WHEREAS, it is to the mutual advantage of both the City and the Telephone Company that an agreement should be entered into between the Telephone Company and the City establishing the conditions under which the Telephone Company shall operate in Georgetown;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina that:

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The surface of any street, alley, highway or public place disturbed by the Telephone Company in building, constructing, renewing or maintaining its plant and system shall be restored within a reasonable time after the completion of the work to as good a condition as before the commencement of the work and maintained to the satisfaction of the City, or of any City official to whom such duties have been or may be delegated, for one (1) year from the date the surface of said street, alley, highway or public place is broken for such construction or maintenance work, after which time responsibility for the maintenance shall become the duty of the City. No street, alley, highway or public place shall be encumbered for a longer period than shall be necessary to execute the work. Telephone Company shall be responsible for the repair or replacement of any properly located the City facilities damaged by Telephone Company's construction or repair activities.

SECTION 4. Operation and Maintenance of Telephone Plant.

The Telephone Company shall maintain its system in reasonable operating condition at all normal times during the continuance of this agreement. An exception to this condition is automatically in effect when service furnished by the Telephone Company is interrupted impaired, or prevented by fires, strikes, riots, or other occurrences beyond the control of the Telephone Company, or by storms, floods or other casualties, in any of which events the Telephone Company shall do all things, reasonably within its power to do, to restore normal service.

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SECTION 12. Liability of The City and Telephone Company.

During the period this Ordinance is in existence and enjoyed by the Telephone Company, the Telephone Company shall indemnify and hold harmless the City from any and all claims or losses, damages, including attorney's fees and court costs, and injuries occasioned to or sustained by any persons, firms or corporations, or their property by reason of the existence, maintenance, operation or continuance of this ordinance and the exercise of all rights herein contracted for, except as herein otherwise provided.

The Telephone Company shall at all times during the existence of this Ordinance maintain in force, at its own expense, a general comprehensive liability policy with an insurance company authorized to do business in the State of South Carolina, protecting the City against liability for loss or damage for personal injury, death or property damage caused by the operations of the Telephone Company under this Ordinance, with minimum liability limits of One Million Dollars (\$1,000,000) for personal injury or death of any one person, One Million Dollars (\$1,000,000) for personal injury or death of two or more persons in any one occurrence, and One Million Dollars (\$1,000,000) for damage to property resulting from any one occurrence.

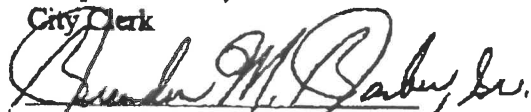
SECTION 13. Acceptance of Agreement.

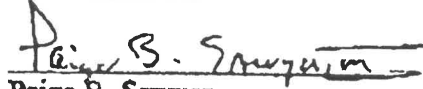
The Telephone Company shall have sixty (60) days from and after the notification of the passage and approval of this ordinance to file its written acceptance thereof with the City Clerk; and upon such acceptance being filed, this ordinance shall take effect and be in force from and after the date of its passage and approval by the Mayor, and shall effectuate and make binding the agreement provided by the terms hereof.

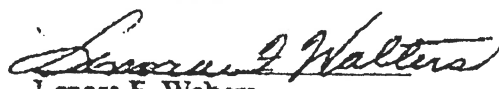
PASSED by City Council duly assembled this 28th day of October, 1999.

ATTEST:


Joseph C. Steen, Jr.
City Clerk

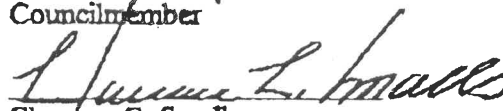

Brendon M. Barber, Sr.
Councilmember

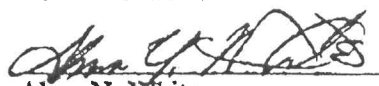

Paige B. Sawyer
Councilmember


Lenora F. Walters
Councilmember

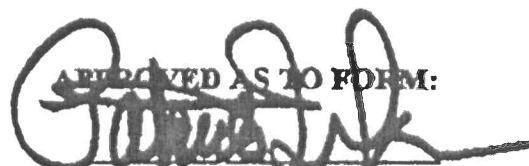

Lynn Wood Wilson
Mayor


Ricky F. Ferdon
Councilmember


Clarence C. Smalls
Councilmember


Alma Y. White
Mayor Pro Tempore

First Reading: September 23, 1999
Second Reading: October 28, 1999

APPROVED AS TO FORM:

Patrick J. Doyle
City Attorney

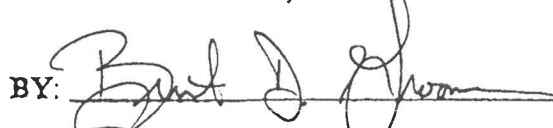
CERTIFICATION OF ACCEPTANCE BY FRANCHISEE:

HTC Communications, Inc., hereby accepts and agrees to the terms and provisions of this Franchise.

DATE: Dec. 17, 1999

WITNESS: 

HTC Communications, Inc.

BY: 
Brent D. Groome
Printed Name of Officer/Title

Chief Executive - Customer Operations

Attachment: 1999.10.28 HTC Ordinance (2975 : HTC Franchise Agreement)

View the 2019 South Carolina Code of Laws | View Previous Versions of the South Carolina Code of Laws

**2012 South Carolina Code of Laws
Title 58 - Public Utilities, Services and Carriers
Chapter 9 - TELEPHONE, TELEGRAPH AND EXPRESS COMPANIES
Section 58-9-2230 - Public rights-of-way franchise, consent and administrative fees; authorized taxes; mobile telecommunications services.**

Universal Citation: SC Code § 58-9-2230 (2012)

(A) A municipality shall manage its public rights of way on a competitively neutral and nondiscriminatory basis and may impose a fair and reasonable franchise or consent fee on a telecommunications company for use of the public streets and public property to provide telecommunications service unless the telecommunications company has an existing contractual, constitutional, statutory, or other right to construct or operate in the public streets and public property including, but not limited to, consent previously granted by a municipality. A fair and reasonable franchise or consent fee imposed upon a telecommunications company shall not exceed the annual sum set forth in the following schedule based on population:

Tier I--1--1,000--\$ 100.00

Tier II--1,001--3,000--\$ 200.00

Tier III--3,001--5,000--\$ 300.00

Tier IV--5,001--10,000--\$ 500.00

Tier V--10,001--25,000--\$ 750.00

Tier VI--Over 25,000--\$1,000.00

This franchise or consent fee is in lieu of any permit fee, encroachment fee, degradation fee, or other fee assessed on a telecommunications provider for its occupation of or work within the public right of way.

(B) A municipality shall manage its public rights of way on a competitively neutral and nondiscriminatory basis and may impose an administrative fee upon a telecommunications company that is not subject to subsection (A) in this section and that constructs or installs or has previously constructed or installed facilities in the public streets and public property to provide telecommunications service. The fee imposed on a telecommunications company shall not exceed the annual sum set forth in the following schedule based on population:

Tier I--1--1,000--\$ 100.00

Tier II--1,001--3,000--\$ 200.00

Tier III--3,001--5,000--\$ 300.00

Tier IV--5,001--10,000--\$ 500.00

Tier V--10,001--25,000--\$ 750.00

Tier VI--Over 25,000--\$1,000.00

This administrative fee is in lieu of any permit fee, encroachment fee, degradation fee, or other fee assessed on a telecommunications provider for its occupation of or work within the public right of way.

(C) A municipality shall not levy any tax, license, fee, or other assessment on a telecommunications service, other than (1) the business license tax authorized by this article, and (2) franchise fees as defined and regulated under 47 U.S.C. Section 542; provided, however, that nothing in this subsection restricts the right of a municipality to impose ad valorem taxes, sales taxes, or other taxes lawfully imposed on other businesses within the municipalities. This subsection does not prohibit a municipality from assessing upon a telecommunications company fees of general applicability such as sanitation fees, building permit fees, and zoning permit fees that are not related to the telecommunications company's occupation of or work within the public right of way.

(D) A telecommunications company, including a mobile telecommunications company providing mobile telecommunications services, is not considered to be using public streets or public property unless it has constructed or installed physical facilities in public streets or on public property. The use of public streets or public property under lease, site license, or other similar contractual arrangement between a municipality and a telecommunications company does not constitute the use of public streets or public property for purposes of this article. Without limiting the generality of the foregoing, a telecommunications company is not considered to be using public streets or public property for purposes of this article solely because of its use of airwaves within a municipality. If a telecommunications company, including a telecommunications company providing mobile telecommunications services, requests of a municipality permission to construct or install physical facilities in public streets or on public property, that request must be considered by the municipality in a manner that is competitively neutral and nondiscriminatory as among all telecommunications companies.

HISTORY: 1999 Act No. 112, Section 1, eff June 30, 1999; 2005 Act No. 8, Section 4, eff January 13, 2005.

Disclaimer: These codes may not be the most recent version. South Carolina may have more current or accurate information. We make no warranties or guarantees about the accuracy, completeness, or adequacy of the information contained on this site or the information linked to on the state site. Please check official sources.



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 3008

Council Meeting Date:	21 May 2020
Department:	Administration
Issue Under Consideration:	Motion to approve an ordinance amending Division III "Administrator" of Chapter 2, Article III of the Code of Ordinances for the City of Georgetown by Amending Sections 2.-85, "General Duties."
Amount Requested:	
Is Item in Current Budget?	
If no, please explain:	
Financial Impact:	
Points to Consider:	
Options:	
Staff Recommendation:	

Reviews:

Sandra E. Yudice Ph.D. Completed 03/19/2020 4:22 PM
 Sandra E. Yudice Ph.D. Completed 03/19/2020 4:22 PM
 Stephanie Buccione Completed 03/19/2020 4:30 PM
 Georgetown City Council Pending 05/21/2020 5:30 PM
 Georgetown City Council Pending 03/30/2020 1:00 PM
 Georgetown City Council Pending 03/26/2020 4:00 PM

Attachments:

1. 1 2010 Powers of Mayor re department heads (PDF)
2. 2 Sec._2_85.___General_duties (PDF)
3. 3 03-18-20 powers of administrator 2-85 (PDF)



HENRY McMASTER
ATTORNEY GENERAL

March 30, 2009

Elise F. Crosby, Esquire
City Attorney, City of Georgetown
P.O. Box 939
Georgetown, South Carolina 29442

Dear Ms. Crosby:

We received your letter and amended email requesting an opinion of this Office concerning the City of Georgetown's Mayor-Council form of government. You asked whether the "city ordinance giving power to the council to approve appointment or dismissal of department heads [is] consistent with state law regarding the mayor-council form of government." You also asked whether the council alone may reinstate an "employee or department head" who resigned (hereinafter "municipal employee"). Several prior opinions of this Office have addressed questions of what authority is given to the mayor and the council under a mayor-council form of government. This opinion will address those prior opinions, relevant statutes and caselaw.

Law/Analysis

S.C. Code Ann. § 5-5-10 lists the various forms of municipal government in this State. The City of Georgetown has complied with S.C. Code Ann. § 5-5-10 and adopted the mayor-council form of municipal government.

Under the mayor-council form of government, it is clear that the "mayor shall be the chief administrative officer of the municipality" and that the mayor has the power and duty to "appoint, and when he deems it necessary for the good of the municipality, suspend or remove all municipal employees . . . except as otherwise provided by law."¹ S.C. Code Ann. § 5-9-30.

¹ The council in a mayor-council form of government has more powers when appointing and approving the city administrator than it has for other municipal employees. S.C. Code § 5-9-40 "authorizes a city council to appoint, and thus remove, a city administrator. Additionally, we conclude it does not grant a mayor separate authority to approve or disapprove the appointment or removal of a city administrator." Op. S.C. Atty. Gen., April 27, 2006. This opinion will not address the council's power regarding the city administrator because the question posed regards other municipal employees.

Ms. Crosby
Page 2
March 30, 2010

In an opinion of this Office dated March 3, 2008, we concluded that “a municipal ordinance may not vary state law,”² but we recognized that an “ordinance is entitled to a presumption of validity. Thus, only a court may set an ordinance aside.” We analyzed that position as follows:

[A]n ordinance requiring the mayor – who is given exclusive authority to suspend or remove municipal employees under the mayor-council form of government – to “consult” with council before taking such removal or suspension action pursuant to § 5-9-30(1), is invalid. . . . the requirement to “consult” . . . unnecessarily “chills” the discretion given the mayor pursuant to state law.

In the March 3, 2008 opinion, two Supreme Court decisions - State v. Pechilis, 273 S.C. 628, 258 S.E.2d 433 (1979) and State v. Green, 220 S.C. 315, 67 S.E.2d 509 (1951) - were referenced to explain the chilling effect that could take place:

In Pechilis[,] the Court concluded that the procedure whereby nominations for the office of magistrate through advisory elections impermissibly chilled the appointment power of the Governor and Senate. . . .

In Green, the trial court, after a guilty verdict was rendered, requested the jury to . . . make a recommendation as to the sentence to be imposed on the defendant. [The Court concluded that] while we have no doubt that the course pursued by the trial judge was prompted by the best motives . . . we feel bound to regard it as highly irregular if not a dangerous innovation upon well settled principles. . . .

“An ordinance establishing such a requirement would, in our opinion, impose conditions upon the mayor’s discretion which state law does not authorize.” Op. S.C. Atty. Gen., March 3, 2008.

Georgetown’s City Ordinance § 2-85 explains that the mayor and council shall approve appointments or dismissals of department heads. However, in the South Carolina Code of Laws 1976, authority to approve appointments and dismissals is not given to the council under the mayor-council form of government. On numerous occasions, we have opined that the mayor has the authority to hire and fire all municipal employees. See e.g., Ops. S.C. Atty. Gen., May 3, 1977; March 27, 1981; March 3, 2008.

The South Carolina Administrative Law Court explained that the mayor has the “sole authority to

² Op. S.C. Atty. Gen., March 3, 2008 (citing City of North Chas. V. Harper, 306 S.C. 153, 410 S.E.2d 569 (1991)).

Ms. Crosby
Page 3
March 30, 2010

terminate employment of an individual employee.” SC Dep’t of Labor, Licensing, & Regulation v. Town of Hollywood, 2005 WL 643877.⁴ See also § 5-9-30.

In SC Dep’t of Labor, Licensing, & Regulation v. Town of Hollywood, the Administrative Law Court held that “the statutes do not extend to council the executive authority of dismissing individual employees.” The court cites Miller v Town of Batesburg, 273 S.C. 434, 257 S.E.2d 159 (1979), where the South Carolina Supreme Court held “that the mayor is ‘vested’ under § 5-9-30 with the power to remove municipal employees.” Town of Hollywood, 2005 WL 643877.

Conclusion

A court would likely conclude that Georgetown’s City Ordinance § 2-85 is inconsistent with state law and “unnecessarily chills” the mayor’s discretion. S.C. Code § 5-9-30 establishes that the “mayor shall be the chief administrative officer of the municipality,” and shall have the power to “appoint . . . suspend or remove all municipal employees.” Georgetown’s City Ordinance authorizing the council to approve appointments gives the council authority that it does not have under the mayor-council form of government. While the council has authority under S.C. Code § 5-9-40 to establish municipal departments, offices, and agencies, the council does not have authority to approve the mayor’s decisions regarding municipal employee appointments or dismissals. The mayor has sole authority to appoint or dismiss all municipal employees, except for the city administrator; therefore, the council’s approval authority is unnecessary and a court would likely conclude that such approval authority as provided in the ordinance is invalid.

Under title 5, chapter 9 of the South Carolina Code of Laws 1976, there is no indication that council

³ S.C. Code § 5-9-30 goes on to explain that the mayor “shall be responsible to the council for the administration of all city affairs.” Councils may have incorrectly interpreted this clause as giving the council approval power. However, it is the opinion of this Office that the clause is instructing the mayor that he shall operate within the processes determined by the council.

⁴ In SC Dep’t of Labor, Licensing, & Regulation v. Town of Hollywood, the mayor appointed and the council approved an individual for the position of Town Planning and Zoning Administrator. The Town of Hollywood is organized under the mayor-council form of government. Even though the council does not have authority to approve, no issue was raised regarding the council’s ability to approve the appointment. The issue arose when the council attempted to terminate the individual’s employment. After speaking with the Municipal Association of South Carolina, this Office is aware that many councils exercise some sort of approval power; in other words, many councils operate under municipal ordinances that are in conflict with state law.

⁵ Op. S.C. Atty. Gen., March 3, 2008 (discussion of State v. Pechilis, 273 S.C. 628, 258 S.E.2d 433 (1979) and State v. Green, 220 S.C. 315, 67 S.E.2d 509 (1951)).

Ms. Crosby
Page 4
March 30, 2010

alone may reinstate or hire an employee. Black's Law Dictionary defines "reinstate" as "to reinstall; to reestablish; to place again in a former state, condition, or office; to restore to a state or position from which the object or person has been removed." Black's Law Dictionary. As mentioned above, in the March 3, 2008 opinion, this Office found that there was no need for the mayor to consult the council for removal or suspension of an employee. Inherently within the power to remove or suspend is the power to reinstate. Since the mayor has exclusive authority to suspend – and therefore authority to reinstate – without consulting the council, then the council alone could not logically have the authority to reinstate an employee.

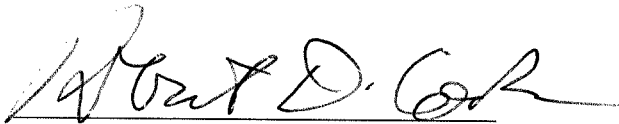
Sincerely,

Henry McMaster
Attorney General



By: Leigha Blackwell
Assistant Attorney General

REVIEWED AND APPROVED BY:



Robert D. Cook
Deputy Attorney General

Sec. 2-85. - General duties.

The city administrator shall be responsible to the mayor for the proper administration of the policies and affairs of the city, and to that end shall have the power and authority and be required to:

- (1) Direct, supervise and coordinate administrative activities and operations.
- (2) Appoint department heads with approval of the mayor and council.
- (3) Appoint other city employees with approval of mayor.
- (4) Suspend or dismiss department heads with approval of mayor and council.
- (5) Suspend or dismiss other city employees with approval of mayor.
- (6) Prepare and submit an annual operating budget and capital program to the mayor and council for their consideration and approval.
- (7) Have responsibility for administration of annual operating budget after adoption.
- (8) Prepare and annually update a five-year capital improvements program and budget.
- (9) Recommend and administer personnel policies, classification, compensation and evaluation for all city employees.
- (10) Monitor the financial condition of the city, estimate present and future financial needs.
- (11) Prepare a quarterly analysis on the financial position of the city.
- (12) Prepare a quarterly analysis on personnel and administrative activities.
- (13) Combine or consolidate job positions within departments as necessary or prudent to maximize manpower utilization and efficiency.
- (14) Recommend and administer policies governing purchasing procedures and inventory control.
- (15) Authorize the purchase of services, materials, supplies and equipment which do not require the taking of bids, provided such items are appropriated in the city's various fund accounts.
- (16) Authorize shifts in departmental budget line items, provided overall departmental budget appropriations do not change.
- (17) Authorize shifts in departmental budgets, provided overall budget appropriations do not change but with approval of the mayor and council.
- (18) Investigate complaints concerning administrative matters and personnel performance with the heads of departments.
- (19) Prepare and submit to the mayor and city council at the end of each fiscal year a complete annual report on the finances and administrative activities of the city.
- (20) May, with approval of the mayor, delegate to other administrative officers subject to his direction and supervision the authority to exercise specified duties and responsibilities as may be considered appropriate.
- (21) Provide the mayor and city council with information, guidance and leadership in matters of policy determination.
- (22) Actively investigate the opportunities and position of the city in relation to federal grants, state- and county-shared services and money, and prepare the necessary papers, etc., upon approval of the city council.

(Code 1964, § 2-78; Ord. No. 1977-6, § 4, 11-17-77)

AN ORDINANCE AMENDING DIVISION III "ADMINISTRATOR" OF CHAPTER 2, ARTICLE III
OF THE CODE OF ORDINANCES FOR THE CITY OF GEORGETOWN BY AMENDING
SECTIONS 2-85, "GENERAL DUTIES"

- WHEREAS, Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and
- WHEREAS, The City of Georgetown operates under a Mayor-Council form of government; and
- WHEREAS, Under Division III of Chapter 2 of the City of Georgetown Code of Ordinances, the City Council of the City of Georgetown has appointed a City Administrator to assist the Mayor with the proper administration of the policies and affairs of the city; and
- WHEREAS, Pursuant to Section 2-85 of the City Code, the Duties of the Administrator include appointment, suspension, and dismissal of department heads, with approval of the Mayor and City Council; and
- WHEREAS, Pursuant to state law, the General Assembly has delegated certain powers and duties to the Mayor in the Mayor-Council form of government, which "shall include" the exclusive power to appoint, suspend, or dismiss certain municipal employees, including department heads; and
- WHEREAS, The South Carolina Attorney General has rendered opinions, including to the City of Georgetown in March, 2009, that pursuant to state law, the Mayor's authority under the mayor-council form of government includes "exclusive authority to suspend or remove municipal employees...when he deems it necessary for the good of the municipality..." and further that "an ordinance requiring the mayor to "consult" with council before taking...action pursuant to § 5-9-30(1), is invalid." (A.G. Op. May 2009); § 5-9-30(1) S.C. Code of Laws; and
- WHEREAS, The Mayor and Council of the City of Georgetown desire for the city's codified ordinances to be valid and consistent with state law; and
- WHEREAS, At a meeting of City Council in February, 2020, the Administration received a request from councilmembers to amend Section 2-85 to conform to state law,

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the City of Georgetown Code of Ordinances Chapter 2, be amended by deleting "and council" as it appears in Sections 2-85(2) and 2-85(4), as follows, all other parts remaining unamended:

Sec. 2-85. - General duties.

The city administrator shall be responsible to the mayor for the proper administration of the policies and affairs of the city, and to that end shall have the power and authority and be required to:

- (2) Appoint department heads with approval of the mayor ~~and council~~.
- (4) Suspend or dismiss department heads with approval of mayor ~~and council~~.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

Brendon M. Barber, Sr., Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3038)**

Meeting: 05/21/20 05:30 PM

Department: Electric

Category: Report

Prepared By: Alan Loveless

Initiator: Alan Loveless

Sponsors:

DOC ID: 3038

April 2020 Electric Utility Department Report

MAYOR
BRENDON M. BARBER, SR.

CTTY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
HOBSON H. MILTON
RUDOLPH A. BRADLEY
TUPELO HUMES
AL JOSEPH
CAROL JAYROE
CLARENCE C. SMALLS

Electric Utility Department
Alan J. Loveless, P.E.
Director of Electric Utility
Office: (843) 545-4600
Fax: (843) 527-7591

May 13, 2020

Following is a brief summary of major activities in the Electric Utility Department for April 2020:

Much of our normal work flow has obviously been disrupted because of the pandemic. Unfortunately, utility work does not lend itself to telecommuting or working remotely from home. We are doing what is necessary to provide service while attempting to maintain distance between people when possible. Much of our work is outdoors, so this helps us maintain some distance while we work in many cases. Extra effort is being taken to sanitize facilities and provide supplies so that staff can take extra precautions with hygiene.

We were successful in predicting the monthly Santee Cooper system peak for the month and were running our generators at the peak shaving plant during the correct hour. Peaks in the 'shoulder months' in between winter and summer temperature extremes are often more difficult to predict and require more run hours during the month to ensure that the peak is captured. But we managed to be running at this right time with 3 runs totaling about 13 hours of run time.

The contractor crew continues to work on the replacement of bad poles and reworking some primary lines in the hospital area and providing occasional support to our line crew.

We have done some line work to provide service to the new senior apartments under construction on Legion Street. We are now making provisions to provide them with temporary construction service and are in position to provide the 48 apartments with permanent service when they are ready.

In early October, I attended a meeting conducted by the Green Infrastructure Center (GIC) and the SC Forestry Commission. GIC has obtained a grant to evaluate public tree inventories in communities along the east coast and provide actionable plans as to what needs to be done to make the public tree infrastructure more resilient. The City's public tree inventory will be included in this study. It appears, at first glance, that this study is exactly what we need to address the aging tree canopy in the City, especially in the Historic District. While the study will not resolve our issues for us, it should provide us with expert opinions on what our tree canopy needs. This should be in the form of recommendations that can be presented to Council for budgetary considerations in coming years. A meeting of stakeholders was held in March, along with a public information meeting. GIC is already working on maps of some areas within the study, but they have not done much work on the City's tree canopy yet. They do intend to spend some on this in the near future, but it will probably be delayed by the pandemic.

P.O. Box 1146
Georgetown, SC 29442

Attachment: april20 (3038 : April 2020 Electric Utility Department Report)

Comments from Coastal Conservation League and Coastal Carolina University regarding our solar ordinance and interconnection agreement were not received in December as we expected them to be. They have been received in early January and are now under review. A follow-up meeting with CCL and CCU was held in mid-January. They are strongly advocating a 'net metering' approach, which would credit customers for energy at the same retail rate that we charge for energy. I still feel that this would be unfair to our other rate-payers because our retail rates include provisions to recover costs in addition to the cost of procuring energy. Additional information, including a poll of other municipal utilities in South Carolina, will be put together and this was scheduled to be brought to City Council in the March workshop. Discussion on this topic will be postponed until the pandemic is over, or until Council desires to prioritize it.

Lee Electrical Construction is nearing completion on Phase 1 of the Front St UG infrastructure upgrade project. Outages to transfer customers from the old system to the new system were successful, but took longer than expected. There is some additional work the contractor needs to do to finish up the project. This punch list work will be completed in early May and we will then be able to wrap up this phase of the project.

Cooper continues to provide us with replacement water nodes as warranty replacements to allow us to do a better job of staying ahead of failed nodes prior to billing reads. Our meter technicians are working to get these nodes installed as time permits. We are starting to experience the failure of some of the new nodes after just a few months of service. We suspect that this might be due to the fact that our AMI software package is not up to date, but we are trying to confirm this. Our software cannot be brought up to date until the City's computer network is upgraded to Windows 10 for all staff who would be using the AMI software. All computers have been upgraded to Windows 10, but it now appears that servers also have to be updated. This work was completed in mid-March and the upgrade was completed shortly thereafter..

Meetings continue with representatives of Tidelands Health concerning electric service to the expanding campus. As mentioned earlier, we have also started setting poles that will allow us to provide an alternate feed to the campus and to serve the entire campus through one meter. We are now in the process of consolidating these accounts under one primary meter.

Much of late January and early February was dedicated to the development of budget proposals for FY 2020/21. These proposals were presented to Council at the March retreat. These numbers have been reevaluated in light of the continuing pandemic, and final budget proposals are now being discussed with Council.

We continue to be hopeful about the development of commercial property across from Wal Mart adjacent to the new credit union. With the annexation of 10.5 acres along N Fraser St, we will have to deal with the location of a Santee Electric Cooperative line that borders this property on N Fraser. This will require some legal and engineering assistance and could possibly end up in an arbitrated settlement.

The April safety meeting was held virtually via an online presentation on heat stress.

Other statistics of interest for April (note that non-pay cut-offs have been suspended since March 14th according to Gov. McMaster's request):

• Cut-on – regular	151
• Cut-off – regular	55
• Cut-off – non-pay	0
• Non-pay restores	0
• Re-read orders	1024
• Accidents – lost time	0
• Accidents – first aid/property damage	0
• PUPS locates	116
• Total orders worked	1244

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3034)**

Meeting: 05/21/20 05:30 PM

Department: Engineering

Category: Report

Prepared By: Orlando Arteaga

Initiator: Orlando Arteaga

Sponsors:

DOC ID: 3034

Engineering Monthly Report_April 2020



**City of Georgetown
Engineering Monthly Report
April 2020**

Engineering - Orlando Arteaga, P.E.

Date: May 11, 2020

CAPITAL IMPROVEMENT PROJECTS (CIP) STATUS UPDATE

1. Port Tank Rehab

- Engineer: Hanna Engineering
- Contractor: Scott I. Enterprises, Inc.
- Bid Amount: \$425,700
- Notice to Proceed: 5/11/2020
- Scope: Sandblast and paint 500,000-gallon tank. The project requires a containment system to remove lead-based paint.
- Status: Contractor mobilized week of 5/11/2020.

2. WTP Generator & High Service Drives

- Engineer: WK Dickson
- Contractor: Melton Electric
- Bid Amount: \$500,000
- Construction Notice to Proceed: 9/16/2019
- Substantial Completion: 3/26/2020
- Scope: New generator, ATS, VFDs, MCC, transformer, and electrical upgrades at WTP.
- Status: Project is substantially complete.
Contractor is working on punch list completion and closeout documentation.
Punch list work and closeout are expected to be complete by 5/30/2020.

3. Queen Street Drainage Improvements

- Engineer: Stantec Consulting
- Contractor: Gulf Stream Construction Co. Inc.
- Bid Amount: \$222,453.25
- Design Notice to Proceed: 9/3/2019
- Design completed as of 10/28/2019
- Construction Notice to Proceed: Pending
- Status: Bid awarded to Gulf Stream Construction Co.
Notice to Proceed scheduled for late May or early June.

Attachment: Engineering Monthly Report_April 2020 (3034 : Engineering Monthly Report_April 2020)



**City of Georgetown
Engineering Monthly Report
April 2020**

5. Constitution Park Bulkhead Repairs

- Contractor: Seven Seas Marine Construction Inc.
- Bid Amount: \$53,828.99
- Final Contract Amount: \$54,906.00
- Bid Approved: 12/19/2019
- Notice of Award: 12/23/2019
- Notice to Proceed: 2/10/2020
- Completion Date: 4/23/2020
- Scope: Repair of 21 LF of bulkhead with concrete sidewalk restoration.
- Status: Work is completed.

6. Sidewalk Improvements-Gilbert Street Sidewalk

- Engineer: Cagle Consulting Engineers, LLC
 - Design Fee: \$20,900
 - Design NTP: 10/24/2019
 - Design Completion: 4/16/2020
 - Status: Design is 100% complete.
- Construction of new sidewalk has been postponed until further notice due to Covid 19.

7. East Bay Park- Bobby Alford Bldg. Renovations and Sports Fields

- Design awarded to Rosenblum Coe Architects, Inc.
- Design Fee: \$ 74,828
- Design NTP: 3/23/2020
- Design Completion: 6/30/2020 (Anticipated)
- Status: Design on going. Architect plans a presentation of conceptual design to council on 5/28/2020.



**City of Georgetown
Engineering Monthly Report
April 2020**

8. East Coast Greenway- Bicycle Path in Historic and West End Districts

- The proposed map route was submitted to SCDOT on 9/27/2019.
- Darrohn Engineering Feasibility report and drawings submitted to SCDOT on 10/8/2019.
- SCDOT responded that the majority of proposed roads are not wide enough to accommodate bicycle lanes on both directions of the road on 10/24/2019.
- Discussed the use of shared road alternatives with SCDOT and Darrohn Engineering on 12/4/2019. SCDOT was receptive to the use of shared road approach.
- SCDOT approved encroachment permit on 3/16/2020 based on the shared road concept.
- The SCDOT Transportation Alternative Program (TAP) grant application was submitted to council for approval at the April 16th, 2020 meeting. No formal action was taken by City Council.

9. City Hall Rebuild Project

- Architect: Creech & Associates, PLLC
- Consulting Fee: \$443,350.00
- Design Notice to Proceed issued on 7/22/2019
- CMAR: Edifice General Contractors (Phase I-Preconstruction)
- CMAR Fee: \$24,000.00
- Status: City Council canceled City Hall project effective 5/5/2020.

SCDOT ENCROACHMENT PERMITS PROCESSED: None

PRIVATE DEVELOPMENT SITE PLAN REVIEWS: Two

PRESENTATIONS: None

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3025)**

Meeting: 05/21/20 05:30 PM

Department: Fire Department

Category: Report

Prepared By: Amy Skidmore

Initiator: Charles W. Cribb

Sponsors:

DOC ID: 3025

April 2020 Fire Report

The **FIRE** Report

A monthly report of Fire Department activities to City Council

MAY
2020



Fire Prevention Bureau

2020

APRIL

Inspections	5
Violations Found	2
Buildings without Violations	3
Buildings Cleared of Violations	1
Violations Corrected	2
Violations Not Corrected	0
3rd Party Inspection Review	3

Assemblies Inspected:	2
Business Inspected:	2
Educational Buildings Inspected:	0
Hazardous Buildings Inspected:	0
Factories Inspected:	0
Institutional Inspected:	0
Mercantile Inspected:	1
Residential Inspected:	0
Storage Buildings Inspected:	0

Construction Meetings:	1
Plans Review:	8
Test Conducted:	0
Compliance Issues:	0
Complaints Reviewed:	0
Business License:	5
Citation Issued:	0

Public Education

Programs	0
Participants	0

Suppression Division

A Brief Look at Emergency Responses

APRIL 2020

1. One MVA
2. Two Medical Calls; One system Malfunction; One Unauthorized Burn; One Public Service Call
3. Four Medical Calls; Two MVA's; One Unauthorized Burn; Three Public Service Calls
4. One Medical Call; One Electrical Short; One Trash Fire
5. One Medical Call; One MVA
6. Five Medical Calls
7. Five Medical Calls; One MVA; Two Alarm Activations
8. Three Medical Calls
9. Seven Medical Calls; One Grass Fire
10. Three Medical Calls; One Alarm Activation; One MVA; Two Smoke Scare; One Dumpster fire; One Grass Fire
11. Two Medical Calls; One Alarm Malfunction; One MVA; Three Public Service Calls
12. Two Medical Calls; One Unauthorized Burn; One Woods Fire
13. Four Medical Calls
14. Three Medical Calls; One Alarm Activation; One MVA
15. Three Medical Calls
16. Six Medical Calls; One Structure Fire; One MVA; One False Call
17. Three Medical Calls; One Overheated Motor
18. Five Medical Calls; One Electrical Short; One False Alarm
19. Six Medical Calls
20. Nine Medical Calls; Two Public Service Calls
21. Three Medical Calls; One Detector Activation; One Alarm Activation
22. One Medical Calls; Three Detector Activations
23. One Medical Call; One MVA
24. Five Medical Calls; One Detector Activation; One Public Service Call
25. Five Medical Calls
26. Two Medical Calls
27. Nine Medical Calls; One Alarm Activation; One Public Service Call
28. Four Medical Calls; One MVA
29. Seven Medical Calls; One Alarm Activation; One MVA; One Public Service Calls
30. Three Medical Calls

Attachment: APRIL 2020 (3025 : April 2020 Fire Report)



Total Call Volume	APRIL		Year to Date	
	2020	2019	2020	2019
As defined by the National Fire Incident Report System				
Fires	6	6	12	23
Rescue Calls/EMS	126	200	654	777
Hazardous Conditions	3	33	23	151
Service Calls	16	36	115	150
Good Intent Calls	9	13	37	34
False Alarms	15	13	38	55
Weather/Flood	0	0	1	0
Special Incident Type	1	12	17	31
Total Calls	176	313	897	1221

Save/Loss Analysis

	Losses	Property Values
April 2020	\$ 400	\$ 2,500
April 2019	\$ 227,300	\$ 638,500
Year to Date	\$ 121,026	\$ 279,950

Property values are estimates based on the Georgetown County Assessor's Office 2006 Market Values.

Mutual Aid Calls

	April	YTD
To Georgetown County Fire	0	0
To Midway Fire	1	3
To other Departments	0	1
From Georgetown County Fire	0	2
From Midway	0	3
From other Departments	0	0

	April	YTD
Staff Training Hours	906.00	4332.58

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3028)**

Meeting: 05/21/20 05:30 PM

Department: Fleet Services

Category: Report

Prepared By: Isaac Williams

Initiator: Isaac Williams

Sponsors:

DOC ID: 3028

April 2020 Fleet service Report



APRIL MONTHLY REPORT 2020

- Repairs 85
-
- PM Services 16
- Tires repaired or replace 17
- Services past due 2

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3036)**

Meeting: 05/21/20 05:30 PM
Department: Police Department
Category: Report
Prepared By: Johnnie Deas
Initiator: Kelvin Waites
Sponsors:
DOC ID: 3036

GPD - April 2020 Monthly Report

MAYOR
BRENDON M. BARBER, SR.
CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.
CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
RUDOLPH A. BRADLEY
TUPELO HUMES
AL JOSEPH
CAROL JAYROE
CLARENCE C. SMALLS
HOBSON H. MILTON

Georgetown Police Department
Chief of Police, Kelvin Waite
Office: (843) 545-4302
Fax: (843) 520-5848

May 12, 2020

Honorable Mayor Brendon Barber, Sr.
And the Members of City Council
City of Georgetown, South Carolina

Dear Mayor Barber and Council Members:

During the month of April 2020 the Georgetown Police Department continued dealing with the impacts of the COVID-19 virus. Up until this point I am happy to report to Mayor and Council that none of our employees at the Georgetown Police Department have missed any time away from work due to any sickness associated with the Coronavirus. I attribute this to the measures/protocols that were put in place early on during this crisis to protect our employees as well as the citizens from exposure to the COVID-19 virus.

This has been a very challenging time for the police department in dealing with this crisis, due to the possibility of exposure, as well as dealing with the many changes to the executive orders being sent down from the state level on almost a daily basis. We've stood tall in maintaining our professionalism while also maintaining the highest level of service for the community. We have also given guidance to several churches in the area who wanted feedback on how to do parking lot church services, as well as show their appreciation for medical personnel and first responders, while keeping social distancing in mind. This crisis has also prompted us as an agency to upgrade and put in policies that allow us to operate more efficiently during Pandemics. We have done the very best that we can to execute the Governor's Executive Orders while using common sense and overall good judgment. Still yet we have had to issue some citations for individuals who chose to violate the Governor's Executive Orders.

During this time we received multiple complaints of a local business possibly using price gouging tactics during this crisis. These complaints were forwarded to the State Attorney General's Office, and Chief Waite personally visited the business to bring the complaints to their attention. Since the crisis started staff from the Georgetown Police Department have participated with weekly conference calls, facilitated by the Georgetown Emergency Management Director, Brandon Ellis, who has managed this crisis on a county level.

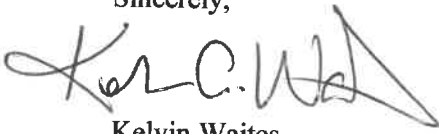
Drawer 939
Georgetown, SC 29442

Attachment: GPD April 2020 -Monthly Report (3036 : GPD - April 2020 Monthly Report)

Mayor and City Council Members
May 12, 2020
Page Two

On these calls we routinely hear from every government entity in our region, and the challenges that they have faced during this crisis. These calls are also beneficial to the Georgetown Police Department due to the fact that we can relay information to the group, as well as make any supply request to the state through our local Emergency Operations Center. We appreciate all of your support and will continue to navigate this crisis and do what's best to keep our staff and the citizens of the city of Georgetown safe.

Sincerely,

A handwritten signature in dark ink, appearing to read "Kelvin Waite", with a stylized flourish at the end.

Kelvin Waite
Chief of Police

KW: pc

Attachments

Attachment: GPD April 2020 -Monthly Report (3036 : GPD - April 2020 Monthly Report)

GEORGETOWN POLICE DEPARTMENT **2020 YEAR-TO-DATE ACTIVITY REPORT**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
ARRESTS	65	74	54	53								

TOTAL ARRESTS **246**

CRIMINAL INCIDENTS	16	167	153	137								
DOMESTIC INCIDENTS	1	2	4	5								
TOTALS	17	169	157	142	0	0	0	0	0	0	0	0

TOTAL INCIDENTS **485**

GEORGETOWN POLICE DEPARTMENT 2020 YEAR-TO-DATE ACTIVITY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
SPEEDING CITATIONS	30	26	15	1									
OTHER TRAFFIC CITATIONS	83	77	72	33									
WARNING - OTHER	83	132	73	12									
WARNING - SPEEDING	91	82	55	15									
PARKING CITATIONS	73	30	4	0									
TOTALS	360	347	219	61	0	0	0	0	0	0	0	0	987

TOTAL CITATIONS

987

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
STATE ACCIDENTS	18	33	38	21									
PARKING LOT ACCIDENTS	8	10	8	8									
TOTALS	26	43	46	29	0	0	0	0	0	0	0	0	144

TOTAL ACCIDENTS

144

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3032)**

Meeting: 05/21/20 05:30 PM

Department: Administration

Category: Report

Prepared By: Gladys Rutledge-Livingston

Initiator: Gladys Rutledge-Livingston

Sponsors:

DOC ID: 3032

April 2020 - Human Resources/Risk Report

MAYOR
BRENDON M. BARBER, SR.

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
HOBSON H. MILTON
RUDOLPH A. BRADLEY
TUPELO HUMES
AL JOSEPH
CAROL JAYROE
CLARENCE C. SMALLS

Executive Offices

(843) 545-4001

April 2020 Human Resources / Risk Management Monthly Report

Hires:

- Waste Water Treatment: Paul A. Fodor – Wastewater Treatment Plant Supervisor

Separations:

- Waste Water Treatment: Patrick T. Matthews – Wastewater Plant Operator III
- Water Filtration: Thomas C. Rivers – Water Plant Operator II
- Police: Kyle A. Areias – Police Officer II
- Police: Evan K. Myers – Police Officer I

Open Positions:

- | | |
|---|---------------------------------------|
| • Wastewater Treatment Plant Operator I or II | • Facilities Maintenance Technician I |
| • Assistant Municipal Judge/Recorder | • Police Officer |
| • Municipal Court Assistant | • Water Distribution Mechanic I |

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3033)**

Meeting: 05/21/20 05:30 PM

Department: Municipal Court

Category: Report

Prepared By: Cindy Owens

Initiator: Cindy Owens

Sponsors:

DOC ID: 3033

April 2020 Municipal Court Report

Municipal Court Report
April 2020

16.G.1

Cases Disposed

Disposition	# of Cases Disposed	Fine Amounts	
Paid	0		\$0.00
Served Time	1	\$	232.50
Scheduled Time Payment	6	\$	9,324.08
NRVC	0	\$	-
Tried in Absence	0	\$	-
Parking Tickets Paid	3	\$	95.00
Nolle Prosequi/Dismissed/ Not Guilty	6		
Transferred to General Sessions Court	15		
Voided	4		
Fine Suspended	0	\$	-
Total	35		\$9,651.58

Attachment: Municipal court report (3033 : April 2020 Municipal Court Report)

Municipal Court Report

April 2020

16.G.1

Other Court Activity

During the month of April 33 defendants were seen in bond court for 66 charges.

Bond hearings held	16
Warrants Prepared	38
Payments posted	32
Tickets entered	27
Expungements processed	20
Cases Filed & scheduled for court	111
Juror notices prepared	0

Types of Cases Filed & Scheduled for Trial

DUI	4
Driving under suspension	12
Seatbelt Violations	2
Child restraint	0
Uninsured vehicle	2
Speeding	2
Reckless driving	3
Drug charges	5
Felony charges	7
Other criminal charges	59
Other traffic charges	14
Parking	1
Void	0
Total	111

Attachment: Municipal court report (3033 : April 2020 Municipal Court Report)

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3030)**

Meeting: 05/21/20 05:30 PM

Department: Housing and Community Development

Category: Report

Prepared By: Matt Millwood

Initiator: Angela Rambeau

Sponsors:

DOC ID: 3030

Planning & Community Development April 2020 Report

**Housing & Community Development
Monthly Report
April 2020**

Building Official

Inspections and Permits

Checked areas for non-permitted as well as permitted work, site conditions, and responded to calls.

Monthly Report:

Business License	8
Stop Work	2
Re-Inspection	0
Footings	13
Rough Inspections	27
Electrical	19
Mobile Home	0
On-site	31
CO	2
TRC	0
Plan Review & Sign	5
City Alarm System	1
Total	108

Meetings: ARB 1 Item, BZA 0 Item; KGB 0 meeting; CBA- no meeting, CAB- 0 meeting, PC-0

Review Meetings/On-site visits

Safety inspections

Honorable Mayor & Council:

During April:

- Construction continues at the Tideland Chillers, the Wildes building on Church Street, and a commercial building on Broad Street;
- Plans have been received and being reviewed for the Hotel on Front Street and 126 apartments behind City Hall is are ready for the contractor to pick up. We have been informed that both projects are on hold due to the Covid 19 health crises.;
- The permit for the 42 Senior apartments that will be on Lincoln Street has been issued. Construction is underway
- There are currently 31 new homes permitted and most are under construction plus a Duplex on Kaminski Street;
- We have issued certificates of occupancy for 2 residential properties, and on the commercial side we are working on the Eagle site addition, Ridgeway Funeral Home Chapel, and the car wash next to Bojangles;
- We are also working on scanning all of our records into digital files;
- Ryan is working with me learning the Building Codes and inspections. He will be attending class and is working on his next set of commercial certifications;
- Debra is doing an excellent job as our office manager issuing permits, scheduling inspections, and recording/transcribing meeting minutes for the City boards as well as scheduling meetings for the department; and
- Debra and Ryan work extremely hard to assist the public in meeting their needs. We would like to thank you for your support.

Thank you, *Ricky Martin*

Attachment: Monthly reports April 2020 (3030 : P&CD April 2020 Report)

Letters Issued for Violations	
Total Letters Issued for Overgrown Lots	24
Total Letters Issued for Neglect of Structures	1
Total Letters Issued for Yard Debris/Solid Waste/Construction Debris/Inoperable Vehicles/Electronic Devices	0
Total Letters Issued for Vision Clearance	0
Total Work Orders Sent to Streets & Sanitation	2
Total Letters Sent for Dilapidated Structures	4
Total Letters Sent for Sign Violations	4
Total Referrals for Water & Sewer	2
Citations Issued for Violations	
Total Citations Issued for Overgrown Lots	0
Total Citation Issued for Trash Violations	0
Total Citations Issued for Business Licenses	0
Total Citations Issued for Dilapidated Structures	0
Total Citations Issued for Hospitality Taxes	0
Total Violations Issued for Signage	0
Total Citations Issued for Encroachment Permits	0
Total Demolitions	
Total Dilapidated Structures Removed 1	1922 Gilbert St. TMS# 05-0022-148-00-00
Other Miscellaneous Complaints	
Complaints	11
Permits	
Total Letters Issued for Encroachments	0
Total Referrals to Electric – Tree Crew	0

- Risk Management Training(s) Discipline & Determination and COVID-19 For Local Government Personnel was completed for April 2020.
- Attended all departmental /dilapidated property meetings.
- Assist other city departments when needed (Water, Electric, Public Works & Animal Control)
- Commercial Corridor/ Businesses- Signs (w/o permits or permission) were removed from the city right-of-ways to include political signs.
- Assisting businesses on the corridor to help bring properties up to code.
- Completed (1 hour) on-line training through MASC. (Studying & training using the Comprehensive Planning Guide to complete other on-line training(s).
- Picking up mail and answering phones.
- Organizing (Board) files for scanning project.
- Architectural Review Board (ARB) – Meeting was cancelled on April 6, 2020 (due to COVID-19)
- Communicated with all ARB members about future meetings and workshops. Took pictures as well as put signs in the yard of the properties that are on the agenda for May 4, 2020 meeting; packets were delivered to members for via tele-conference meeting.
- Resiliency Task Force met via computer/conference call on April 21, 2020 (due to COVID-19).
- Communicating w/ property owners about dilapidated properties. The option for the property owners to demolish the properties themselves or the city to demolish (if properties are beyond repair). If the property owners decide that they want the city to demolish, I forward the property

information to the Building Inspector(s) to process, otherwise property owners come into the office to obtain a demolition permit to demolish their own property.

-If the property owner wants to rebuild a new structure on the property, the owner needs to come into the office to discuss future plans for the property with Angela, Matt & Rick. Multiple property owners was misled that they weren't able to rebuild a structure on the property, if it was less than 5000 sq. ft.

Office Manager Debra Grant

Board & Commissions: *ALL MEETINGS WERE POSTPONED DUE TO COVID-19

Permit Valuation Report:

Commercial Addition	0
Commercial Alteration	1
Commercial Electric	1
Commercial Gas	0
Commercial Mechanical	3
Commercial New Build	2
Commercial Plumbing	0
Commercial Roofing	1
Demolition	0
Mobile Home	0
Residential Addition	1
Residential Alteration	5
Residential Electrical	1
Residential Gas	3
Residential Mechanical	5
Residential New Build	7
Residential Plumbing	1
Residential Roofing	5

Administrative Assistant's Daily Duties:

- Daily operation of the front desk
- Daily scheduling of inspections
- Preparing timesheets
- Rotating my office hours with working from home
- I took the online training on COVID-19

Community Planner/GIS Technician Matthew Millwood

- Sign Permits: Villas at Winyah Bay, Wildes Financial, & SoCo Grille.
- Temporary Sign Permits: Multiple political sign permits and \$250 check for holding, Georgetown Rotary, & Tideland Hospital.
- April was the first full month that we have been working from home part time.

- Working with Norma Rubin and her husband on a new location for their storage shed and wrecker business. They bought the land beside the Exxon on Highmarket Street which is zoned General Commercial (GC). There have been some neighbors that have called with complaints so we are trying to stay on top of them to make sure they meet the zoning code at this location.
- Got a new cutter part for the large format plotter in my office. This was a manufacture faulty part which they send me for free so I could get the printer back up and running.
- Completed two (2) MASC trainings this month. One was the regular monthly training on one was on COVID-19 epidemic.
- Put together our Council agenda items in Minute Traq for the regular April council meeting. We had a couple second readings and needed to get some other items pushed through, even though it was a teleconference meeting.
- Working on the Oxner storage buildings issue. He submitted a permit to build more units on his property which we denied because of zoning issues. He chose to appeal our decision to the Board of Zoning Appeals which will be held via teleconference on May 6, 2020 at 6PM. Made packets for board members, delivered them, and posted signs on the applicant's property.
- Received another letter from Mr. Singleton about moving his modular unit on the corner of Alex Alford and Winyah Street about 2.5 feet back so that it would meet setbacks. I did an onsite review of this and told him that we needed an updated survey plat showing the new location of the structure. Then we would be in compliance with zoning.
- Received plans from Orlando on a Georgetown County School District project beside Howard School on South Kaminski and Butts Street. They proposed to build a new maintenance facility warehouse, but it is zoned Residential (R2). I had to talk with GCSD and our attorney to smooth some issues out over this proposed new build. We will be going through the rezoning process from Residential (R2) to Public Service (PS) but it will not hold up the project for GCSD.
- We received a check for the Gaiser HMGP grant for home elevation at 2019 Asbury Street in the amount of \$21k. This is about a fifth of the total grant but it is good to see the reimbursement coming in.
- Continue to work on The Oaks private/public streets issue. We, the city, feels that the streets were adopt by Council in 2007, but The Oaks POA shows information otherwise.
- Went through two more boxes of BZA files and sorted them for scanning by the intern.

Building Inspector/Code Enforcement

Ryan Call

During the month of April:

- I was out in the field on a daily basis doing numerous residential inspections;
- I have also assisted with numerous commercial inspections;
- I have also assisted in doing numerous inspections for business license applicants;
- I have answered phones and assisted with walk-ins at City Hall daily;
- I put up event signs at the foot of both bridges;
- I surveyed the City every Monday, Wednesday, and Friday, for violators working without building permits;

Dilapidated structures:

- The below two properties will be put out for bid for demolition in approximately four days:
 - 2203 Front Street
 - 313 Alex Alford Drive
- There are two dilapidated structures, 2118 and 2013 Emanuel Street, which I received title work on from Elise. The two properties will be presented in an upcoming Construction Board of Appeals meeting.
- The six dilapidated properties approved by Council on 3/30/20 were sent to the City Attorney to secure title work.

I am planning on taking the next class available, after Covid-19, to acquire my next commercial certification.

FRIENDS OF THE KAMINSKI HOUSE REPORT – April 2020

The museum remains closed to the public due to the COVID-19 pandemic. Our staff continues to either work from home or with proper social distancing at the museum. We continue to do regular cleanings in the museum office and in rooms where staff are working.

Since our closing, the staff continues to be busy working on a number of behind-the-scenes projects. We continue to work on an inventory of the museum's collection that includes condition reports, photographing, and updating all of the database records for the items in the museum's collection.

We have been busy keeping our audience engaged with the museum on all of our social media platforms and have been posting more indepth articles on our blog:
<http://www.kaminskimuseum.org/blog>

Staff has also been busy writing year-end reports for several grants and writing grant proposals for the next fiscal year.

We have been busy watching/attending webinars and online meetings on COVID-19 related topics and on topics specific to non-profits organizations.

The Friends of the Kaminski House was lucky to receive a Small Business Association Paycheck Protection Plan (PPP) loan through South Atlantic Bank.

The museum staff has also been busy promotting Palmetto Giving Day (May 5th and 6th) to our friends and donors.

Robin Gabriel, Executive Director

Residential Single Family Residence

Willowbank

East Bay (Daniel)

N.Merriman CO 4/28

Legion

Peachtree (1)

Peachtree (2)

1905 Butt CO #/11

Bayview(1) CO 11/19/19

Bayview(2) CO

1912 Butt

1914 Butt

Oaks Lot 57

2219 A Winyah

2219B Winyah

Lot 75 Charlton

Lot 68 Charlton

Lot 76 Charlton

Lot 52 Charlton

2210 Beck

100 Oak Bay Drive

2902 Whitesbridge Dr C/O 5/5/20

276 Craven St.

510 Antibellium

Legion St

224 East Bay

1902 Church

518 Grainfield Dr

2813 Grassland

512 Charlton

Bayview (3) CO

Bayview (4)

1918 Cherry

2628 Beaty

1823 Emanuel

623 Olde Bay Drive

Addition

2425 S. Bay

231 King

231 King

COMMERCIAL

2425 Highmarket St

Church St Wildes

Eagle

Senior Apts

Broad St. Swinnie

126 Apts- PR waiting on permit

Hotel -PR waiting on permit

Scrubbies waiting on infrastructure

Ridgeway Chapel

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3027)**

Meeting: 05/21/20 05:30 PM

Department: Public Works

Category: Report

Prepared By: Natrona Simmons

Initiator: Tim Chatman

Sponsors:

DOC ID: 3027

April 2020 Public Works Department Report



**APRIL 2020
PUBLIC WORKS DEPT.
CITY COUNCIL MONTHLY REPORT**

STREETS and GROUND MAINTENANCE

1. Crews assisted sanitation crews with garbage and debris collection.
2. Street sign maintenance and repairs.
3. Delivery of roll out carts, barricades and other needed equipment for special events and other emergency assistance.
4. Maintenance of all city parks and welcome sign areas completed.

RESIDENTIAL SANITATION

	TOTAL	
1. Yard Waste: Leaves, Grass & Straw collected:	300.60	Net Tons
2. Brown & White Goods collected:	98.83	Net Tons
3. Residential Solid Waste Collection:	302.53	Net Tons
4. Recyclables Collected:	12.40	Net Tons
5. Work orders requests completed for roll-out cart repairs, new roll out cart deliveries and/or replacements and recycle bins.		

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3031)**

Meeting: 05/21/20 05:30 PM

Department: Water Utilities

Category: Report

Prepared By: Will Gunter

Initiator: Will Gunter

Sponsors:

DOC ID: 3031

April 2020 Water Utilities Report

Water Treatment Plant

• WTP Filtered Water Total	27.102 MG
• Average Daily Flow Finished Water	0.903 MGD
• King Well	6.387 MG
• Maryville Well	7.541 MG

Wastewater Treatment Plant

• Influent Flow Total	119.247 MG
• Average Daily Influent Flow	3.975 MGD
• Effluent Flow Total	107.234 MG
• Average Daily Effluent Flow	3.574 MGD
• Rainfall Total	3.84 inches

Water Distribution

- Completed 71 work orders
- Repaired 16 water leaks
- Replaced 3 water meters
- Completed 125 locates

Wastewater Collection

- Completed 41 work orders
- Responded to 32 backups
- Routine line cleaning
- Completed 125 locates

Maintenance

- Completed 22 work orders
- Completed 6 work orders on pump stations throughout City
- Completed 6 work orders for the WWTP
- Completed 0 work orders for the WTP

Stormwater

- Completed 5 work orders
- Routine line and ditch cleaning
- Completed 125 locates

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3035)**

Meeting: 05/21/20 05:30 PM

Department: Finance

Category: Report

Prepared By: Debra Bivens

Initiator: Debra Bivens

Sponsors:

DOC ID: 3035

April 2020 Finance and IT Departments Reports

April 2020 Finance and IT Departments Report

Statistics:

New Business Licenses Issued: Evergreen Designs, Frank Callahan Co., Speared Olive LLC.

Projects Progress:

Grants: Please see the attached schedule for the detail on each grant award.

FY 2020/2021 Budget: We continue with budget discussions. We have conducted two budget workshops and a third is scheduled for June 4th. As always, if you have any questions or suggestions about the budget, please do not hesitate to contact us.

Business License: Business License Renewals are due by June 1, 2020. The deadline was extended this year due to the delay in mailing out renewals as well as the COVID-19 pandemic. Business License revenues continue to be the second largest revenue source in the General Fund.

HTAX/ATAX: The next HTAX/ATAX committee meeting is scheduled to take place in August, with applications due in July.

Current Procurement Projects:

- SCADA Upgrade Project
- Front Street UG System Upgrade Project
- Generator & High Service Drives Project
- WWTP Chlorination System Modification Project
- Cannon Street Sewer Improvements Project
- Port Tank Rehabilitation
- Constitution Park Bulkhead Project
- Kaminski House Museum Wall and Brick Paver Repairs
- Queen Street Drainage Project

Attached are the Budget Performance Reports for April 2020.

CITY OF GEORGETOWN
FY 2019/2020 GRANTS
April 30, 2020

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
<u>FEDERAL GRANTS</u>								
1	Bureau of Justice Assistance	Bullet Proof Vest Grant 2018 Regular Solicitation	2,140.00	-	1,130.00	1,010.00	-	
2	Bureau of Justice Assistance	Bullet Proof Vest Grant 2019 Regular Solicitation	1,193.48	-	-	1,193.48	-	
3	US Department of Agriculture	Generator for Maryville Fire Station	33,000.00	-	33,000.00	-	-	
4	US Department of Agriculture	Furniture and Equipment for Maryville Fire Station	49,900.00	-	49,900.00	-	-	
<u>STATE GRANTS</u>								
5	SC DHEC	Solid Waste Management	35,000.00	-	16,971.06	18,028.94	22.01SW20	
6	Rural Infrastructure Authority	Port Tank Rehab Project	341,438.00	158,562.00	29,723.73	470,276.27	-	
7	SC Parks, Recreation, & Tourism (PARD)	Dog Park, Engineering/Architecture for Bobby Alford Building	47,824.02	11,956.01	43,543.10	16,236.93	2020046	
<u>OTHER GRANTS</u>								
8	Palmetto Pride	Keep South Carolina Beautiful 2020	5,220.00	-	2,133.98	3,086.02	-	
9	SC Muni Insurance Trust	2020 COVID-19 Safety Grant	2,000.00	-	2,000.00	-	-	CLOSED
10	SC Muni Insurance Trust	2020 Public Works Equipment Cost Sharing	2,000.00	2,000.00	3,659.21	340.79	-	
11	SC Muni Insurance Trust	2020 Law Enforcement Officer Safety Grant	2,000.00	2,000.00	-	4,000.00	-	NEW
TOTAL			521,715.50	174,518.01	182,061.08	514,172.43		

GovDeal Payment	Govdeal #	Asset ID	Dept.	Description	Amount	Sales Tax	Total Proceeds	Notations
				No Activity	-	-	-	
				Total July	-	-	-	
				No Activity	-	-	-	
				Total August	-	-	-	
	567	-	Fire	Angus fire hose	-	-	-	No bid
	568	-	Fire	Angus fire hose	-	-	-	No bid
	569	-	Fire	Angus fire hose	-	-	-	No bid
	570	-	Fire	Angus fire hose	-	-	-	No bid
				Total September	-	-	-	
10/22/19	564	1203	Waste Manag.	1996 Ford dump truck	5,825.00	349.50	6,174.50	Olivia Walker; Receipt 2020-17237
10/09/19	565	10720	Waste Manag.	Recycle trailer	4,501.00	270.06	4,771.06	Judith Werts; Receipt 2020-15474
10/22/19	572	10159	Police	2005 Ford Crown	200.00	-	200.00	Humphrey Auto Sales; Receipt 2020-17235
	575-578		Water	power saw & trailer				Void, due to updated system on Govdeal
				Total October	10,526.00	619.56	11,145.56	
11/12/19	566	1502	Water	1992 GMC dump truck	4,577.00	-	4,577.00	John Kapicka; Receipt 2020-20342
11/22/19	579	11034	Water	1995 Hudson trailer	2,575.00	-	2,575.00	Robert Cooper; Receipt 2020-21956
11/22/19	580		Water	Bobcat grader attachment	1,525.00		1,525.00	Stuart Abel; Receipt 2020-21957
				Total November	8,677.00	-	8,677.00	
12/04/19	581		Water	Husqvarna power saw	23.00	-	23.00	Graham Arborist; Receipt 2020-3953
12/04/19	582		Water	Husqvarna power saw	61.00	-	61.00	Graham Arborist; Receipt 2020-3954
12/04/19	583		Water	Husqvarna power saw	66.00	-	66.00	Graham Arborist; Receipt 2020-3956
				Total December	150.00		150.00	
01/03/20	571	-	Police	1998 Ford Crown			-	bidder default
				Total January			-	
	573		Police	Recumbent Exercise Bike				Linda Adams; Receipt 2020-35164
	584		Fire	Extendo bed tray			-	No bid
				Total February			-	
	586		Fire	2003 Ford Expedition				waiting on payment
	588		Finance	Dell PCS				waiting on payment
	589		Finance	Dell PCS				no bid
	590		Finance	Dell PCS			-	no bid
				Total March			-	
	574		Police	Stairstepper Machine	25.00	-	25.00	Johnathan Guiles; Receipt 2020-42398
	585	12240	Stormwater	2009 GMC T-7500 Sweeper	5,025.00	-	5,025.00	Ghyslain Lalonde; Receipt 2020-42398
	586	10025	Fire	2003 Ford Expedition	2,225.00	-	2,225.00	Leann Day; Receipt 2020-44887
	587		Finance	Dell Laptops	320.00	-	320.00	Eric Tandia; Receipt 2020-42398
				Total April	7,595.00		7,595.00	
							-	
				Total May			-	
							-	
				Total June			-	
							-	
				TOTAL PER G/L	26,948.00	-	27,567.56	

Govdeal started taking over the
taxes October 1, 2019

*Govdeal started taken over the taxes as October 1, 2019. (payment made on Govdeal, not when City received the check)



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 0010 - General Fund								
REVENUE								
Department 00 - Revenue								
Property Taxes								
311.001	Property Taxes - Real	3,272,000.00	98,827.46	.00	3,085,852.17	186,147.83	94	2,983,428.00
311.003	Property Taxes - Vehicles	272,000.00	.00	.00	171,864.42	100,135.58	63	263,283.00
311.005	Prop Tax-Penalties & Cost	32,000.00	.00	.00	.00	32,000.00	0	31,867.00
	<i>Property Taxes Totals</i>	\$3,576,000.00	\$98,827.46	\$0.00	\$3,257,716.59	\$318,283.41	91%	\$3,278,578.00
Licenses and Permits								
321.001	Business Licenses	2,940,000.00	20,194.00	.00	515,866.53	2,424,133.47	18	2,703,154.00
321.002	Business Lic - Penalties	10,000.00	.00	.00	7,928.01	2,071.99	79	10,011.00
322.001	Cable TV Franchise	100,000.00	1,493.37	.00	61,924.62	38,075.38	62	112,750.00
322.002	S.C. Electric & Gas Co.	42,000.00	.00	.00	.00	42,000.00	0	81,751.00
323.001	Electrical Permits	3,500.00	197.00	.00	5,390.00	(1,890.00)	154	6,124.00
323.002	Plumbing Permits	1,000.00	84.00	.00	1,075.00	(75.00)	108	1,631.00
323.003	Gas Permits	600.00	66.00	.00	605.00	(5.00)	101	1,073.00
323.004	Building Permits	85,000.00	21,256.00	.00	64,869.50	20,130.50	76	78,537.00
323.005	Yard Sale Permits	50.00	.00	.00	24.00	26.00	48	39.00
323.006	Mobile Home Permits	200.00	.00	.00	225.00	(25.00)	112	300.00
323.007	Demolition & Clearance	1,500.00	.00	.00	1,205.00	295.00	80	900.00
323.008	Mechanical Permits	7,000.00	786.00	.00	5,689.00	1,311.00	81	9,653.00
323.010	Bus Lic Inspection Fee	1,000.00	25.00	.00	700.00	300.00	70	925.00
323.013	Burning Permit	50.00	.00	.00	150.00	(100.00)	300	200.00
323.014	Construct Parking Permit	50.00	.00	.00	20.00	30.00	40	10.00
323.015	Reinspection Fee	500.00	75.00	.00	600.00	(100.00)	120	1,425.00
323.016	Permit Not Posted On-Site	100.00	.00	.00	.00	100.00	0	75.00

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Fiscal Year to Date 04/30/2020

Exclude Rollup Account

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Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Fiscal Year to Date 04/30/20

Exclude Rollup Account

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
362.000	Rents and Royalties	32,000.00	.00	.00	20,277.95	11,722.05	63	15,954.4
364.001	Steel Mill FILOT	18,000.00	.00	.00	.00	18,000.00	0	13,106.9
368.000	Work Comp Reimbursement	15,000.00	.00	.00	.00	15,000.00	0	61,853.7
368.100	Retirement System Reimbursement Credit	.00	.00	.00	45,557.36	(45,557.36)	+++	.0
369.000	Cash Over & Short	100.00	.00	.00	.18	99.82	0	73.9
369.002	Miscellaneous Revenue	10,000.00	.00	.00	21,607.06	(11,607.06)	216	106,963.7
369.003	Insurance Proceeds	140,000.00	.00	.00	125,606.91	14,393.09	90	1,369,628.8
369.005	Set-off Debt Collection Fees	1,500.00	.00	.00	900.00	600.00	60	1,450.0
369.013	Returned Check Fees	3,500.00	300.00	.00	3,240.00	260.00	93	3,360.0
Miscellaneous Totals		\$220,100.00	\$300.00	\$0.00	\$217,189.46	\$2,910.54	99%	\$1,572,391.7
Operating Transfers In								
392.001	From Electric Fund	741,054.00	61,754.50	.00	617,545.00	123,509.00	83	749,115.0
392.002	From Water Fund	220,838.00	18,403.17	.00	184,031.70	36,806.30	83	212,727.0
392.003	From Accom Tax Fund	36,000.00	.00	.00	27,399.46	8,600.54	76	31,481.4
392.005	From Wastewater Fund	286,426.00	23,868.83	.00	238,688.30	47,737.70	83	275,121.9
392.007	From Stormwater Fund	156,889.00	13,074.08	.00	130,740.80	26,148.20	83	133,161.0
392.009	From Hospitality Fund	125,000.00	10,416.67	.00	104,166.70	20,833.30	83	108,000.0
392.014	Transfer from debt service	131,360.00	.00	.00	.00	131,360.00	0	.0
394.002	Transfer from fund balance	(69,324.00)	.00	.00	.00	(69,324.00)	0	.0
Operating Transfers In Totals		\$1,628,243.00	\$127,517.25	\$0.00	\$1,302,571.96	\$325,671.04	80%	\$1,509,606.7
Financing Proceeds								
393.002	Lease Purchase Proceeds	.00	.00	.00	112,572.00	(112,572.00)	+++	.0
Financing Proceeds Totals		\$0.00	\$0.00	\$0.00	\$112,572.00	(\$112,572.00)	+++	\$0.0
Sale of Assets								
391.001	Sale of Assets	5,000.00	2,570.00	.00	270,922.25	(265,922.25)	5418	9,886.4
Sale of Assets Totals		\$5,000.00	\$2,570.00	\$0.00	\$270,922.25	(\$265,922.25)	5418%	\$9,886.4

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Department 00 - Revenue Totals		\$9,668,996.00	\$332,378.76	\$0.00	\$6,420,261.91	\$3,248,734.09	66%	\$10,500,459.8
REVENUE TOTALS		\$9,668,996.00	\$332,378.76	\$0.00	\$6,420,261.91	\$3,248,734.09	66%	\$10,500,459.8
EXPENSE								
Department 01 - Administration								
Personal Services								
400.101	Regular Pay	312,296.00	24,903.07	.00	251,624.90	60,671.10	81	333,554.0
401.103	Overtime	5,000.00	(28.79)	.00	4,140.06	859.94	83	1,588.0
401.106	Contract Labor	.00	.00	.00	1,942.50	(1,942.50)	+++	10,170.0
405.114	FICA	24,383.00	1,850.24	.00	18,987.72	5,395.28	78	25,405.0
406.116	Retirement	46,118.00	3,901.05	.00	39,317.42	6,800.58	85	46,079.0
408.125	SCMIT Worker's Comp Ins.	7,950.00	.00	.00	9,117.98	(1,167.98)	115	8,215.0
410.001	Health Claims Cost	15,928.00	2,386.64	.00	20,187.54	(4,259.54)	127	15,462.0
Personal Services Totals		\$411,675.00	\$33,012.21	\$0.00	\$345,318.12	\$66,356.88	84%	\$440,477.0
Supplies								
500.101	Supplies and Materials	6,000.00	249.80	.00	5,454.51	545.49	91	6,339.0
500.102	Equipment	1,500.00	.00	.00	1,948.42	(448.42)	130	566.0
500.105	Printing and Binding	500.00	.00	.00	187.62	312.38	38	199.0
Supplies Totals		\$8,000.00	\$249.80	\$0.00	\$7,590.55	\$409.45	95%	\$7,105.0
Other Services & Charges								
610.111	Communications- Landline	5,500.00	413.66	.00	4,475.05	1,024.95	81	5,071.0
610.112	Postage	600.00	.00	.00	511.08	88.92	85	496.0
610.1110	Communications- Wireless	3,000.00	127.53	.00	1,327.57	1,672.43	44	2,427.0
620.114	Advertising	250.00	.00	.00	.00	250.00	0	50.0
640.124	Travel Expense	5,500.00	.00	.00	1,900.48	3,599.52	35	1,286.0
650.127	Electricity	5,157.00	236.20	.00	2,357.98	2,799.02	46	4,020.0
650.128	Water	613.00	31.92	.00	329.98	283.02	54	516.0

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Fiscal Year to Date 04/30/20

Exclude Rollup Account

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Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
405.114	FICA	9,251.00	801.29	.00	8,083.05	1,167.95	87	7,889.9
406.116	Retirement	15,486.00	1,314.20	.00	13,272.32	2,213.68	86	15,093.0
410.001	Health Claims Cost	45,795.00	2,580.68	.00	39,766.13	6,028.87	87	46,006.0
Personal Services Totals		\$191,461.00	\$16,100.99	\$0.00	\$178,097.25	\$13,363.75	93%	\$193,330.0
Supplies								
500.101	Supplies and Materials	1,200.00	.00	.00	894.22	305.78	75	761.0
500.102	Equipment	500.00	920.03	.00	920.03	(420.03)	184	1,117.0
500.105	Printing and Binding	600.00	.00	.00	44.52	555.48	7	105.0
Supplies Totals		\$2,300.00	\$920.03	\$0.00	\$1,858.77	\$441.23	81%	\$1,984.0
Other Services & Charges								
610.111	Communications- Landline	700.00	43.98	.00	455.76	244.24	65	562.0
610.112	Postage	250.00	.00	.00	72.95	177.05	29	132.0
610.1110	Communications- Wireless	4,500.00	358.66	.00	3,493.13	1,006.87	78	5,037.0
620.114	Advertising	600.00	37.00	.00	776.26	(176.26)	129	772.0
640.124	Travel Expense	15,000.00	.00	.00	12,813.18	2,186.82	85	10,328.0
670.156	Equipment Rental/Lease	10,000.00	618.25	1,236.50	6,182.50	2,581.00	74	6,933.0
685.180	Membership Dues and Fees	1,200.00	.00	.00	1,205.00	(5.00)	100	1,018.0
685.182	Other Operating Expenses	3,200.00	.00	.00	5,821.95	(2,621.95)	182	3,802.0
685.186	Training	5,300.00	.00	.00	1,608.65	3,691.35	30	4,708.0
685.1801	Subscriptions	1,500.00	.00	.00	.00	1,500.00	0	.0
686.187	Professional Services	500.00	.00	.00	.00	500.00	0	233.0
686.1895	Employee wellness services	3,000.00	512.63	.00	4,082.07	(1,082.07)	136	4,874.0
Other Services & Charges Totals		\$45,750.00	\$1,570.52	\$1,236.50	\$36,511.45	\$8,002.05	83%	\$38,403.0
Other Objects								
795.001	IT Internal Allocations	7,000.00	1,694.52	.00	13,942.92	(6,942.92)	199	10,299.0
Other Objects Totals		\$7,000.00	\$1,694.52	\$0.00	\$13,942.92	(\$6,942.92)	199%	\$10,299.0

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Sub Department 02 - Mayor and Council Totals		\$246,511.00	\$20,286.06	\$1,236.50	\$230,410.39	\$14,864.11	94%	\$244,018.00
Department 01 - Administration Totals		\$445,381.00	\$32,700.40	\$1,236.50	\$391,898.06	\$52,246.44	88%	\$484,498.00
Department 04 - Finance								
Personal Services								
400.101	Regular Pay	461,068.00	40,858.45	.00	381,006.26	80,061.74	83	432,856.00
401.103	Overtime	2,000.00	16.44	.00	2,547.81	(547.81)	127	1,143.00
405.114	FICA	35,321.00	3,027.17	.00	28,118.40	7,202.60	80	31,786.00
406.116	Retirement	65,215.00	6,340.12	.00	58,889.15	6,325.85	90	62,847.00
408.125	SCMIT Worker's Comp Ins.	4,000.00	.00	.00	5,267.60	(1,267.60)	132	4,504.00
410.001	Health Claims Cost	47,062.00	4,183.10	.00	49,111.06	(2,049.06)	104	45,460.00
Personal Services Totals		\$614,666.00	\$54,425.28	\$0.00	\$524,940.28	\$89,725.72	85%	\$578,597.00
Supplies								
500.101	Supplies and Materials	8,000.00	292.85	.00	5,138.68	2,861.32	64	6,476.00
500.102	Equipment	1,500.00	.00	.00	2,064.74	(564.74)	138	.00
500.103	Furniture	1,000.00	.00	.00	.00	1,000.00	0	.00
500.105	Printing and Binding	100.00	.00	.00	.00	100.00	0	.00
Supplies Totals		\$10,600.00	\$292.85	\$0.00	\$7,203.42	\$3,396.58	68%	\$6,476.00
Other Services & Charges								
610.111	Communications- Landline	3,500.00	235.19	.00	2,484.51	1,015.49	71	2,953.00
610.112	Postage	4,000.00	520.31	.00	3,677.80	322.20	92	6,011.00
610.1110	Communications- Wireless	2,000.00	89.52	.00	945.48	1,054.52	47	1,741.00
620.114	Advertising	200.00	.00	.00	.00	200.00	0	.00
640.124	Travel Expense	4,200.00	.00	.00	2,325.65	1,874.35	55	447.00
650.127	Electricity	4,420.00	180.54	.00	1,757.35	2,662.65	40	3,445.00
650.128	Water	526.00	27.36	.00	282.84	243.16	54	442.00
650.129	Wastewater	711.00	38.07	.00	392.64	318.36	55	602.00

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
650.130	Sanitation	873.00	73.06	.00	730.60	142.40	84	859.0
650.133	Stormwater	599.00	48.47	.00	484.70	114.30	81	581.0
650.134	Security Lights	1,669.00	135.00	.00	1,350.00	319.00	81	1,620.0
650.1271	Electricity- Sales Tax	216.00	6.58	.00	98.23	117.77	45	177.0
660.103	Emergency Preparedness	.00	205.64	.00	205.64	(205.64)	+++	.0
670.156	Equipment Rental/Lease	8,500.00	587.88	.00	6,382.35	2,117.65	75	8,606.0
685.180	Membership Dues and Fees	1,200.00	.00	.00	1,710.00	(510.00)	142	1,455.0
685.182	Other Operating Expenses	38,000.00	89.00	.00	2,056.52	35,943.48	5	35,505.0
685.184	Continuing Education	2,200.00	.00	.00	900.00	1,300.00	41	640.0
685.186	Training	3,500.00	.00	.00	834.39	2,665.61	24	1,074.0
685.1801	Subscriptions	500.00	.00	.00	292.00	208.00	58	322.0
685.1821	Hurricane/Storm Expense	.00	922.20	.00	922.20	(922.20)	+++	.0
686.187	Professional Services	500.00	.00	.00	.00	500.00	0	.0
686.189	Employee Medical	100.00	.00	.00	45.00	55.00	45	90.0
686.195	Repair/Maint Svc Contract	1,000.00	.00	.00	.00	1,000.00	0	.0
686.1895	Employee wellness services	3,000.00	466.03	.00	3,710.97	(710.97)	124	4,740.0
Other Services & Charges Totals		\$81,414.00	\$3,624.85	\$0.00	\$31,588.87	\$49,825.13	39%	\$71,317.0
Other Objects								
795.001	IT Internal Allocations	17,500.00	1,059.08	.00	16,892.38	607.62	97	33,745.0
795.995	GF Cost Distribution	(282,670.00)	(23,555.83)	.00	(235,558.30)	(47,111.70)	83	(295,340.0
Other Objects Totals		(\$265,170.00)	(\$22,496.75)	\$0.00	(\$218,665.92)	(\$46,504.08)	82%	(\$261,595.0
Department 04 - Finance Totals		\$441,510.00	\$35,846.23	\$0.00	\$345,066.65	\$96,443.35	78%	\$394,796.0
Department 05 - Police								
Sub Department 05 - Police Staff Services								
Personal Services								
400.101	Regular Pay	1,774,022.00	146,603.10	.00	1,474,572.65	299,449.35	83	1,638,766.0

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
401.103	Overtime	109,380.00	9,347.83	.00	98,079.84	11,300.16	90	154,036.7
401.105	On-call pay	5,200.00	400.00	.00	4,200.00	1,000.00	81	4,500.0
405.114	FICA	139,937.00	11,032.52	.00	114,130.50	25,806.50	82	130,030.7
406.116	Retirement	314,481.00	26,965.42	.00	275,842.43	38,638.57	88	299,317.4
408.125	SCMIT Worker's Comp Ins.	90,000.00	4,215.01	.00	136,400.96	(46,400.96)	152	115,486.0
410.001	Health Claims Cost	246,305.00	21,609.96	.00	251,033.74	(4,728.74)	102	241,595.7
410.002	Health Claim Costs-Retire	49,914.00	4,915.52	.00	28,908.60	21,005.40	58	44,818.7
<i>Personal Services Totals</i>		\$2,729,239.00	\$225,089.36	\$0.00	\$2,383,168.72	\$346,070.28	87%	\$2,628,551.7
<i>Supplies</i>								
500.101	Supplies and Materials	33,200.00	1,910.06	740.95	22,442.30	10,016.75	70	20,696.8
500.102	Equipment	9,448.00	44.50	209.38	9,951.91	(713.29)	108	13,054.9
500.103	Furniture	5,000.00	.00	.00	633.95	4,366.05	13	2,524.7
501.101	Uniforms and Clothing	32,000.00	1,688.21	8,245.93	18,153.21	5,600.86	82	33,460.7
<i>Supplies Totals</i>		\$79,648.00	\$3,642.77	\$9,196.26	\$51,181.37	\$19,270.37	76%	\$69,736.7
<i>Other Services & Charges</i>								
610.111	Communications- Landline	7,000.00	528.26	.00	5,589.13	1,410.87	80	6,558.7
610.112	Postage	1,500.00	.00	.00	34.95	1,465.05	2	1,040.7
610.1110	Communications- Wireless	65,400.00	4,896.14	5,159.98	48,195.70	12,044.32	82	64,814.7
620.114	Advertising	1,500.00	.00	.00	190.00	1,310.00	13	415.0
640.124	Travel Expense	15,012.00	(321.00)	.00	6,239.12	8,772.88	42	9,430.7
650.127	Electricity	29,286.00	1,953.58	.00	22,424.67	6,861.33	77	27,953.8
650.128	Water	2,352.00	189.34	.00	1,922.60	429.40	82	2,372.9
650.129	Wastewater	2,235.00	182.68	.00	1,864.47	370.53	83	2,150.8
650.130	Sanitation	2,255.00	182.46	.00	1,824.60	430.40	81	2,189.7
650.133	Stormwater	2,450.00	198.20	.00	1,982.00	468.00	81	2,378.4
650.134	Security Lights	3,830.00	309.89	.00	3,098.90	731.10	81	3,718.0

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
650.1271	Electricity- Sales Tax	1,290.00	62.01	.00	845.90	444.10	66	1,169.00
660.103	Emergency Preparedness	.00	383.72	.00	383.72	(383.72)	+++	.00
660.133	Repairs & Maint. Services	30,350.00	.00	.00	13,358.77	16,991.23	44	18,839.00
660.139	Fleet Services-RTA Mtce Allocation	35,000.00	791.24	.00	21,051.14	13,948.86	60	30,604.00
660.145	Gasoline & Oil	65,000.00	5,762.43	.00	58,334.89	6,665.11	90	73,585.00
660.1391	Fleet Services -Departmental Expense Allocation	34,000.00	2,837.30	.00	27,201.52	6,798.48	80	37,694.00
660.1392	Fleet Svcs- Outside Vends	.00	1,079.49	.00	8,043.93	(8,043.93)	+++	.00
670.156	Equipment Rental/Lease	10,500.00	599.81	.00	5,336.19	5,163.81	51	6,001.00
682.1721	Prisoner Housing	90,000.00	5,202.50	7,350.00	48,280.59	34,369.41	62	63,665.00
685.180	Membership Dues and Fees	1,815.00	.00	.00	1,505.00	310.00	83	1,468.00
685.182	Other Operating Expenses	19,701.00	299.42	.00	8,283.93	11,417.07	42	6,342.00
685.184	Continuing Education	5,000.00	.00	.00	2,000.00	3,000.00	40	.00
685.186	Training	11,895.00	.00	.00	3,388.68	8,506.32	28	5,531.00
685.187	Special Projects	13,775.00	.00	.00	3,967.69	9,807.31	29	11,926.00
685.189	Reserve Program	2,000.00	.00	.00	.00	2,000.00	0	.00
685.1801	Subscriptions	7,175.00	329.38	.00	3,808.04	3,366.96	53	5,054.00
685.1821	Hurricane/Storm Expense	.00	.00	.00	3,875.43	(3,875.43)	+++	2,014.00
685.1861	Law Enforce Accreditation/Policy	3,500.00	.00	.00	2,024.18	1,475.82	58	1,983.00
686.186	Legal Services	2,000.00	.00	.00	.00	2,000.00	0	1,105.00
686.189	Employee Medical	14,550.00	310.00	.00	2,357.45	12,192.55	16	3,744.00
686.194	Other Prof/Tech Services	75,000.00	.00	37,500.00	37,500.00	.00	100	75,000.00
686.195	Repair/Maint Svc Contract	29,000.00	450.00	2,500.00	11,813.68	14,686.32	49	18,230.00
686.1895	Employee wellness services	15,000.00	1,631.09	.00	12,988.41	2,011.59	87	17,080.00
687.203	Contract Services	19,100.00	1,009.95	.00	7,789.50	11,310.50	41	8,251.00
Other Services & Charges Totals		\$618,471.00	\$28,867.89	\$52,509.98	\$377,504.78	\$188,456.24	70%	\$512,316.00
Other Objects								

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
795.001	IT Internal Allocations	50,000.00	1,482.71	.00	26,083.72	23,916.28	52	60,917.1
795.010	911 Expense Billing	(2,100.00)	(157.30)	.00	(1,573.00)	(527.00)	75	(1,992.6
Other Objects Totals		\$47,900.00	\$1,325.41	\$0.00	\$24,510.72	\$23,389.28	51%	\$58,924.1
Sub Department 05 - Police Staff Services Totals		\$3,475,258.00	\$258,925.43	\$61,706.24	\$2,836,365.59	\$577,186.17	83%	\$3,269,529.0
Sub Department 07 - Victim's Advocate								
Personal Services								
400.101	Regular Pay	41,075.00	2,861.05	.00	33,426.31	7,648.69	81	38,623.1
401.103	Overtime	2,000.00	.00	.00	1,082.88	917.12	54	5,176.1
405.114	FICA	3,295.00	209.74	.00	2,536.26	758.74	77	2,999.9
406.116	Retirement	6,822.00	441.45	.00	5,362.58	1,459.42	79	6,246.1
408.125	SCMIT Worker's Comp Ins.	1,000.00	.00	.00	1,110.82	(110.82)	111	1,000.9
410.001	Health Claims Cost	7,990.00	440.24	.00	5,368.06	2,621.94	67	7,757.4
Personal Services Totals		\$62,182.00	\$3,952.48	\$0.00	\$48,886.91	\$13,295.09	79%	\$61,804.1
Supplies								
500.101	Supplies and Materials	1,000.00	.00	.00	526.72	473.28	53	718.1
501.101	Uniforms and Clothing	400.00	10.70	.00	10.70	389.30	3	.0
Supplies Totals		\$1,400.00	\$10.70	\$0.00	\$537.42	\$862.58	38%	\$718.1
Other Services & Charges								
610.111	Communications- Landline	180.00	11.00	.00	113.97	66.03	63	140.0
610.112	Postage	300.00	.00	.00	.00	300.00	0	.0
610.1110	Communications- Wireless	1,300.00	98.57	111.59	941.89	246.52	81	1,300.1
640.124	Travel Expense	2,300.00	(102.00)	.00	698.17	1,601.83	30	1,101.9
660.133	Repairs & Maint. Services	500.00	.00	.00	.00	500.00	0	.0
660.139	Fleet Services-RTA Mtce Allocation	500.00	.00	.00	.00	500.00	0	123.1
660.145	Gasoline & Oil	1,500.00	87.75	.00	741.36	758.64	49	1,808.1
660.1391	Fleet Services -Departmental Expense Allocation	1,150.00	39.43	.00	315.57	834.43	27	.0

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
670.156	Equipment Rental/Lease	450.00	.00	.00	.00	450.00	0	529.00
685.180	Membership Dues and Fees	75.00	.00	.00	.00	75.00	0	.00
685.182	Other Operating Expenses	500.00	.00	.00	890.35	(390.35)	178	214.00
685.186	Training	800.00	.00	.00	325.00	475.00	41	1,225.00
685.187	Special Projects	200.00	.00	.00	.00	200.00	0	113.00
686.189	Employee Medical	425.00	.00	.00	.00	425.00	0	.00
686.195	Repair/Maint Svc Contract	500.00	.00	.00	385.00	115.00	77	375.00
686.1895	Employee wellness services	400.00	46.60	.00	371.10	28.90	93	443.00
Other Services & Charges Totals		\$11,080.00	\$181.35	\$111.59	\$4,782.41	\$6,186.00	44%	\$7,375.00
Other Objects								
795.001	IT Internal Allocations	3,500.00	211.82	.00	3,074.18	425.82	88	4,285.00
Other Objects Totals		\$3,500.00	\$211.82	\$0.00	\$3,074.18	\$425.82	88%	\$4,285.00
Sub Department 07 - Victim's Advocate Totals		\$78,162.00	\$4,356.35	\$111.59	\$57,280.92	\$20,769.49	73%	\$74,183.00
Sub Department 26 - Grants								
Supplies								
500.101	Supplies and Materials	3,000.00	.00	.00	526.55	2,473.45	18	816.00
500.102	Equipment	500.00	401.36	.00	401.36	98.64	80	.00
501.101	Uniforms and Clothing	800.00	.00	.00	224.44	575.56	28	513.00
Supplies Totals		\$4,300.00	\$401.36	\$0.00	\$1,152.35	\$3,147.65	27%	\$1,329.00
Other Services & Charges								
610.1110	Communications- Wireless	3,000.00	272.88	222.10	2,567.35	210.55	93	3,629.00
640.124	Travel Expense	1,700.00	.00	.00	261.00	1,439.00	15	805.00
660.133	Repairs & Maint. Services	1,000.00	.00	.00	.00	1,000.00	0	.00
660.139	Fleet Services-RTA Mtce Allocation	1,200.00	.00	.00	760.62	439.38	63	233.00
660.145	Gasoline & Oil	2,800.00	212.29	.00	2,111.89	688.11	75	2,762.00
660.1391	Fleet Services -Departmental Expense Allocation	1,000.00	48.63	.00	625.21	374.79	63	1,087.00

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
685.182	Other Operating Expenses	2,500.00	.00	.00	.00	2,500.00	0	978.8
685.186	Training	1,300.00	.00	.00	.00	1,300.00	0	500.0
685.187	Special Projects	2,000.00	.00	.00	.00	2,000.00	0	.0
Other Services & Charges Totals		\$16,500.00	\$533.80	\$222.10	\$6,326.07	\$9,951.83	40%	\$9,996.0
Sub Department 26 - Grants Totals		\$20,800.00	\$935.16	\$222.10	\$7,478.42	\$13,099.48	37%	\$11,326.0
Department 05 - Police Totals		\$3,574,220.00	\$264,216.94	\$62,039.93	\$2,901,124.93	\$611,055.14	83%	\$3,355,039.0
Department 09 - Planning & Community Development								
Personal Services								
400.101	Regular Pay	380,065.00	31,140.56	.00	312,208.37	67,856.63	82	312,689.0
401.103	Overtime	3,000.00	(5.84)	.00	2,150.05	849.95	72	2,414.0
405.114	FICA	29,295.00	2,234.40	.00	22,470.61	6,824.39	77	22,758.0
406.116	Retirement	43,526.00	4,920.08	.00	49,141.15	(5,615.15)	113	46,701.0
408.125	SCMIT Worker's Comp Ins.	3,500.00	.00	.00	4,396.98	(896.98)	126	3,961.0
410.001	Health Claims Cost	46,850.00	4,961.14	.00	57,331.42	(10,481.42)	122	45,485.0
Personal Services Totals		\$506,236.00	\$43,250.34	\$0.00	\$447,698.58	\$58,537.42	88%	\$434,011.0
Supplies								
500.101	Supplies and Materials	4,236.00	42.93	.00	2,138.72	2,097.28	50	3,844.0
500.102	Equipment	2,900.00	.00	.00	2,133.49	766.51	74	9,373.0
500.103	Furniture	200.00	.00	.00	35.97	164.03	18	210.0
500.105	Printing and Binding	2,030.00	.00	.00	.00	2,030.00	0	.0
Supplies Totals		\$9,366.00	\$42.93	\$0.00	\$4,308.18	\$5,057.82	46%	\$13,428.0
Other Services & Charges								
610.111	Communications- Landline	2,000.00	125.42	.00	1,346.85	653.15	67	1,549.0
610.112	Postage	1,500.00	31.10	.00	509.95	990.05	34	575.0
610.1110	Communications- Wireless	1,800.00	179.04	.00	1,657.91	142.09	92	2,073.0
620.114	Advertising	2,245.00	203.50	.00	2,195.15	49.85	98	1,590.0

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
640.124	Travel Expense	1,063.00	.00	.00	1,303.36	(240.36)	123	1,855.4
650.127	Electricity	2,947.00	120.36	.00	1,171.55	1,775.45	40	2,297.1
650.128	Water	350.00	18.24	.00	188.56	161.44	54	294.9
650.129	Wastewater	474.00	25.38	.00	261.75	212.25	55	401.8
650.130	Sanitation	582.00	48.71	.00	487.10	94.90	84	573.1
650.133	Stormwater	400.00	32.31	.00	323.10	76.90	81	387.1
650.134	Security Lights	1,080.00	90.00	.00	900.00	180.00	83	1,080.0
650.1271	Electricity- Sales Tax	144.00	4.39	.00	65.48	78.52	45	118.4
660.103	Emergency Preparedness	.00	17.27	.00	17.27	(17.27)	+++	.0
660.139	Fleet Services-RTA Mtce Allocation	1,500.00	49.62	.00	782.05	717.95	52	1,300.1
660.145	Gasoline & Oil	2,710.00	137.96	.00	2,123.40	586.60	78	3,296.4
660.1391	Fleet Services -Departmental Expense Allocation	1,000.00	224.25	.00	1,173.58	(173.58)	117	726.0
660.1392	Fleet Svcs- Outside Vends	.00	.00	.00	626.89	(626.89)	+++	.0
670.156	Equipment Rental/Lease	7,500.00	540.11	.00	6,204.78	1,295.22	83	6,490.1
685.180	Membership Dues and Fees	2,155.00	.00	.00	1,039.04	1,115.96	48	1,302.0
685.182	Other Operating Expenses	1,470.00	.00	.00	489.28	980.72	33	1,496.0
685.184	Continuing Education	840.00	.00	.00	.00	840.00	0	1,326.1
685.186	Training	9,807.00	.00	.00	5,261.61	4,545.39	54	5,194.9
685.192	KGB Operations	7,000.00	113.30	.00	5,035.03	1,964.97	72	4,479.1
685.1801	Subscriptions	100.00	.00	.00	.00	100.00	0	.0
685.1821	Hurricane/Storm Expense	.00	922.20	.00	1,079.91	(1,079.91)	+++	799.1
685.1921	KGB grant expenses	7,000.00	.00	.00	3,013.02	3,986.98	43	6,072.1
686.187	Professional Services	150.00	.00	.00	.00	150.00	0	138.0
686.189	Employee Medical	500.00	.00	.00	.00	500.00	0	348.1
686.191	Contract Services/Studies	79,500.00	.00	.00	294.42	79,205.58	0	15,297.0
686.195	Repair/Maint Svc Contract	500.00	.00	.00	.00	500.00	0	231.1

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.1895	Employee wellness services	2,000.00	233.01	.00	1,855.48	144.52	93	2,571.1
	<i>Other Services & Charges Totals</i>	\$138,317.00	\$3,116.17	\$0.00	\$39,406.52	\$98,910.48	28%	\$63,870.0
	<i>Other Objects</i>							
795.001	IT Internal Allocations	20,000.00	635.45	.00	12,265.53	7,734.47	61	21,436.1
	<i>Other Objects Totals</i>	\$20,000.00	\$635.45	\$0.00	\$12,265.53	\$7,734.47	61%	\$21,436.1
	Department 09 - Planning & Community Development Totals	\$673,919.00	\$47,044.89	\$0.00	\$503,678.81	\$170,240.19	75%	\$532,746.1
	Department 10 - Municipal Court							
	<i>Personal Services</i>							
400.101	Regular Pay	125,013.00	10,898.24	.00	109,858.94	15,154.06	88	120,475.1
401.103	Overtime	5,160.00	288.42	.00	3,497.55	1,662.45	68	4,602.1
401.105	On-call pay	5,356.00	400.00	.00	4,200.00	1,156.00	78	5,200.0
405.114	FICA	10,368.00	844.08	.00	8,669.71	1,698.29	84	9,573.1
406.116	Retirement	18,698.00	1,769.13	.00	17,877.88	820.12	96	18,496.0
408.125	SCMIT Worker's Comp Ins.	2,200.00	.00	.00	2,730.76	(530.76)	124	2,460.0
410.001	Health Claims Cost	18,581.00	1,552.46	.00	17,996.24	584.76	97	18,045.1
	<i>Personal Services Totals</i>	\$185,376.00	\$15,752.33	\$0.00	\$164,831.08	\$20,544.92	89%	\$178,854.1
	<i>Supplies</i>							
500.101	Supplies and Materials	4,000.00	.00	.00	2,190.57	1,809.43	55	2,847.1
500.102	Equipment	3,945.00	.00	.00	3,937.23	7.77	100	42.1
	<i>Supplies Totals</i>	\$7,945.00	\$0.00	\$0.00	\$6,127.80	\$1,817.20	77%	\$2,890.1
	<i>Other Services & Charges</i>							
610.111	Communications- Landline	550.00	32.98	.00	341.83	208.17	62	421.1
610.112	Postage	3,500.00	58.65	.00	2,093.35	1,406.65	60	2,481.0
610.1110	Communications- Wireless	350.00	.00	.00	85.54	264.46	24	350.0
620.114	Advertising	500.00	.00	.00	.00	500.00	0	.0
640.124	Travel Expense	1,550.00	.00	.00	710.98	839.02	46	614.1

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Fiscal Year to Date 04/30/20

Exclude Rollup Account

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
401.103	Overtime	44,500.00	(157.65)	.00	120,276.80	(75,776.80)	270	155,865.0
402.111	Volunteer Employees	7,000.00	.00	.00	1,575.00	5,425.00	22	3,915.0
405.114	FICA	110,964.00	8,301.30	.00	87,461.13	23,502.87	79	101,107.4
406.116	Retirement	253,462.00	21,054.80	.00	219,829.95	33,632.05	87	243,560.0
408.125	SCMIT Worker's Comp Ins.	50,000.00	87.50	.00	70,356.87	(20,356.87)	141	75,252.0
410.001	Health Claims Cost	260,733.00	21,593.10	.00	254,163.30	6,569.70	97	250,046.0
410.002	Health Claim Costs-Retire	42,204.00	2,726.26	.00	31,292.48	10,911.52	74	35,833.0
<i>Personal Services Totals</i>		\$2,147,678.00	\$166,500.82	\$0.00	\$1,895,724.26	\$251,953.74	88%	\$2,144,909.0
<i>Supplies</i>								
500.101	Supplies and Materials	18,000.00	663.64	.00	14,054.67	3,945.33	78	21,086.0
500.102	Equipment	32,600.00	5,588.60	.00	19,771.93	12,828.07	61	33,505.0
500.103	Furniture	5,484.00	.00	.00	3,766.79	1,717.21	69	2,172.0
500.105	Printing and Binding	500.00	.00	.00	98.45	401.55	20	.0
500.107	Technology Supplies	4,000.00	348.29	.00	3,998.56	1.44	100	3,934.0
501.101	Uniforms and Clothing	28,900.00	155.94	10,388.00	16,357.93	2,154.07	93	20,249.0
515.121	Safety Supplies	5,000.00	.00	.00	679.61	4,320.39	14	4,758.0
515.128	Medical Supplies	14,000.00	894.43	.00	10,059.86	3,940.14	72	11,905.0
531.140	Haz Mat Supplies/Equipmnt	10,000.00	.00	.00	9,341.56	658.44	93	11,213.0
<i>Supplies Totals</i>		\$118,484.00	\$7,650.90	\$10,388.00	\$78,129.36	\$29,966.64	75%	\$108,827.0
<i>Other Services & Charges</i>								
610.111	Communications- Landline	6,500.00	523.44	.00	5,628.58	871.42	87	6,379.0
610.112	Postage	500.00	5.20	.00	319.27	180.73	64	1,101.4
610.1110	Communications- Wireless	30,000.00	2,563.21	3,741.98	25,076.67	1,181.35	96	34,432.0
620.114	Advertising	750.00	.00	.00	.00	750.00	0	.0
630.121	Fire Prevention Materials	11,945.00	.00	.00	5,234.95	6,710.05	44	9,545.0
640.124	Travel Expense	5,192.00	.00	.00	4,793.67	398.33	92	4,068.0

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
650.127	Electricity	23,850.00	861.56	.00	12,610.62	11,239.38	53	10,690.00
650.128	Water	4,720.00	310.50	.00	2,891.29	1,828.71	61	4,293.00
650.129	Wastewater	2,435.00	206.28	.00	1,975.92	459.08	81	2,302.00
650.130	Sanitation	973.00	78.76	.00	825.64	147.36	85	945.00
650.133	Stormwater	1,435.00	116.10	.00	1,161.00	274.00	81	1,393.00
650.134	Security Lights	1,866.00	151.00	.00	1,510.00	356.00	81	1,812.00
650.1271	Electricity- Sales Tax	1,430.00	25.00	.00	314.39	1,115.61	22	183.00
660.103	Emergency Preparedness	2,500.00	2,893.93	.00	3,431.40	(931.40)	137	5,138.00
660.133	Repairs & Maint. Services	15,000.00	10,381.12	70,003.98	36,959.08	(91,963.06)	713	29,573.00
660.139	Fleet Services-RTA Mtce Allocation	26,000.00	1,065.35	.00	28,210.87	(2,210.87)	109	37,644.00
660.145	Gasoline & Oil	27,346.00	1,831.79	.00	19,392.01	7,953.99	71	30,112.00
660.1391	Fleet Services -Departmental Expense Allocation	15,000.00	751.94	.00	9,525.79	5,474.21	64	14,200.00
660.1392	Fleet Svcs- Outside Vends	20,000.00	260.34	.00	19,833.11	166.89	99	21,203.00
670.156	Equipment Rental/Lease	6,500.00	301.19	.00	3,601.17	2,898.83	55	4,428.00
682.169	Laundry & Linen	2,000.00	.00	.00	731.68	1,268.32	37	901.00
685.180	Membership Dues and Fees	2,218.00	.00	.00	1,210.00	1,008.00	55	1,978.00
685.182	Other Operating Expenses	3,000.00	.00	.00	2,995.15	4.85	100	5,923.00
685.184	Continuing Education	5,000.00	.00	.00	.00	5,000.00	0	.00
685.186	Training	21,009.00	120.00	.00	7,097.74	13,911.26	34	19,169.00
685.1801	Subscriptions	14,868.00	221.53	.00	10,863.00	4,005.00	73	5,790.00
685.1821	Hurricane/Storm Expense	.00	.00	2,094.06	2,946.54	(5,040.60)	+++	8,557.00
686.187	Professional Services	.00	.00	.00	.00	.00	+++	138.00
686.189	Employee Medical	13,500.00	205.00	.00	10,094.22	3,405.78	75	10,232.00
686.195	Repair/Maint Svc Contract	56,802.00	4,454.02	.00	54,187.52	2,614.48	95	63,624.00
686.1895	Employee wellness services	9,500.00	1,398.08	.00	11,132.92	(1,632.92)	117	13,958.00
Other Services & Charges Totals		\$331,839.00	\$28,725.34	\$75,840.02	\$284,554.20	(\$28,555.22)	109%	\$349,722.00

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	<i>Other Objects</i>							
700.105	Matched Expenses	.00	.00	.00	.00	.00	+++	2,000.0
795.001	IT Internal Allocations	30,000.00	1,270.89	.00	18,445.06	11,554.94	61	33,745.0
	<i>Other Objects Totals</i>	\$30,000.00	\$1,270.89	\$0.00	\$18,445.06	\$11,554.94	61%	\$35,745.0
	Department 11 - Fire Totals	\$2,628,001.00	\$204,147.95	\$86,228.02	\$2,276,852.88	\$264,920.10	90%	\$2,639,204.0
	Department 12 - Public Works							
	<i>Personal Services</i>							
400.101	Regular Pay	513,319.00	31,991.55	.00	345,694.69	167,624.31	67	464,373.0
401.103	Overtime	18,000.00	826.80	.00	10,512.62	7,487.38	58	17,219.0
405.114	FICA	39,581.00	2,347.33	.00	25,446.38	14,134.62	64	34,181.0
406.116	Retirement	71,334.00	5,065.89	.00	53,866.25	17,467.75	76	68,592.0
408.125	SCMIT Worker's Comp Ins.	23,000.00	.00	.00	31,452.14	(8,452.14)	137	28,136.0
410.001	Health Claims Cost	101,206.00	6,774.60	.00	82,833.74	18,372.26	82	97,722.0
410.002	Health Claim Costs-Retire	45,016.00	3,081.54	.00	29,290.20	15,725.80	65	34,004.0
	<i>Personal Services Totals</i>	\$811,456.00	\$50,087.71	\$0.00	\$579,096.02	\$232,359.98	71%	\$744,231.0
	<i>Supplies</i>							
500.101	Supplies and Materials	18,000.00	396.88	.00	12,919.31	5,080.69	72	14,966.0
500.102	Equipment	11,000.00	179.34	.00	5,304.08	5,695.92	48	9,335.0
500.103	Furniture	2,500.00	.00	.00	2,124.24	375.76	85	2,180.0
500.105	Printing and Binding	1,500.00	.00	.00	825.87	674.13	55	2,495.0
501.101	Uniforms and Clothing	20,000.00	519.70	.00	14,956.69	5,043.31	75	16,858.0
513.112	Asphalt/Concrete/Gravel	15,000.00	.00	.00	4,213.06	10,786.94	28	10,074.0
515.121	Safety Supplies	5,000.00	.00	.00	1,897.70	3,102.30	38	4,355.0
	<i>Supplies Totals</i>	\$73,000.00	\$1,095.92	\$0.00	\$42,240.95	\$30,759.05	58%	\$60,266.0
	<i>Other Services & Charges</i>							
610.111	Communications- Landline	3,500.00	295.70	.00	3,242.56	257.44	93	3,530.0

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
610.112	Postage	100.00	.00	.00	86.85	13.15	87	41.8
610.1110	Communications- Wireless	5,000.00	259.03	.00	2,441.83	2,558.17	49	4,446.0
620.114	Advertising	750.00	148.00	.00	222.00	528.00	30	1,381.0
640.124	Travel Expense	1,000.00	.00	.00	1,217.73	(217.73)	122	254.7
650.127	Electricity	1,206.00	69.51	.00	1,039.43	166.57	86	1,153.0
650.128	Water	441.00	37.17	.00	378.26	62.74	86	427.1
650.129	Wastewater	581.00	49.06	.00	498.58	82.42	86	564.0
650.130	Sanitation	470.00	38.04	.00	342.36	127.64	73	456.4
650.133	Stormwater	430.00	34.87	.00	348.70	81.30	81	418.4
650.134	Security Lights	551.00	44.54	.00	445.40	105.60	81	534.4
650.1271	Electricity- Sales Tax	4.00	.20	.00	3.03	.97	76	1.8
660.103	Emergency Preparedness	.00	1,036.83	.00	1,350.51	(1,350.51)	+++	.0
660.133	Repairs & Maint. Services	10,000.00	139.46	.00	10,518.12	(518.12)	105	16,791.0
660.139	Fleet Services-RTA Mtce Allocation	22,000.00	910.94	.00	17,550.74	4,449.26	80	16,171.7
660.145	Gasoline & Oil	20,948.00	434.70	.00	12,872.05	8,075.95	61	23,294.7
660.1391	Fleet Services -Departmental Expense Allocation	32,000.00	2,753.40	.00	24,997.22	7,002.78	78	38,309.7
660.1392	Fleet Svcs- Outside Vends	.00	.00	.00	950.00	(950.00)	+++	.0
663.142	Street Sign Maintenance	5,000.00	.00	.00	2,150.42	2,849.58	43	3,963.8
663.148	Maintenance of Parks	20,000.00	.00	.00	8,570.53	11,429.47	43	17,992.0
670.156	Equipment Rental/Lease	3,000.00	394.12	.00	3,500.03	(500.03)	117	3,144.4
685.180	Membership Dues and Fees	750.00	.00	.00	467.00	283.00	62	452.1
685.182	Other Operating Expenses	3,000.00	.00	.00	1,438.44	1,561.56	48	703.7
685.186	Training	3,000.00	.00	.00	595.00	2,405.00	20	1,569.0
685.192	KGB Operations	.00	.00	.00	184.39	(184.39)	+++	.0
685.1821	Hurricane/Storm Expense	.00	.00	.00	1,524.68	(1,524.68)	+++	6,040.0
686.187	Professional Services	5,000.00	499.95	2,833.05	5,499.45	(3,332.50)	167	7,383.7

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.189	Employee Medical	1,000.00	.00	.00	423.25	576.75	42	197.0
686.195	Repair/Maint Svc Contract	8,500.00	774.31	156.75	5,396.70	2,946.55	65	6,325.0
686.1895	Employee wellness services	3,505.00	652.44	.00	5,195.37	(1,690.37)	148	6,811.0
687.203	Contract Services	10,000.00	.00	.00	.00	10,000.00	0	12,200.0
687.204	Janitorial Services	3,000.00	(245.84)	737.47	2,212.56	49.97	98	.0
Other Services & Charges Totals		\$164,736.00	\$8,326.43	\$3,727.27	\$115,663.19	\$45,345.54	72%	\$174,559.0
Other Objects								
700.105	Matched Expenses	.00	.00	.00	.00	.00	+++	2,000.0
795.001	IT Internal Allocations	4,000.00	423.63	.00	4,626.86	(626.86)	116	5,295.0
Other Objects Totals		\$4,000.00	\$423.63	\$0.00	\$4,626.86	(\$626.86)	116%	\$7,295.0
Department 12 - Public Works Totals		\$1,053,192.00	\$59,933.69	\$3,727.27	\$741,627.02	\$307,837.71	71%	\$986,352.0
Department 13 - Information Technology								
Personal Services								
400.101	Regular Pay	81,440.00	7,098.57	.00	68,716.31	12,723.69	84	76,905.0
405.114	FICA	6,230.00	523.21	.00	5,045.33	1,184.67	81	5,657.0
406.116	Retirement	11,561.00	1,103.44	.00	10,619.55	941.45	92	11,174.0
408.125	SCMIT Worker's Comp Ins.	725.00	.00	.00	1,110.82	(385.82)	153	1,000.0
410.001	Health Claims Cost	8,041.00	670.72	.00	7,811.78	229.22	97	7,806.0
Personal Services Totals		\$107,997.00	\$9,395.94	\$0.00	\$93,303.79	\$14,693.21	86%	\$102,545.0
Supplies								
500.101	Supplies and Materials	4,000.00	.00	.00	1,117.95	2,882.05	28	4,866.0
500.102	Equipment	10,000.00	.00	.00	.00	10,000.00	0	3,432.0
500.107	Technology Supplies	500.00	.00	.00	95.00	405.00	19	.0
Supplies Totals		\$14,500.00	\$0.00	\$0.00	\$1,212.95	\$13,287.05	8%	\$8,299.0
Other Services & Charges								
610.111	Communications- Landline	600.00	32.98	.00	341.83	258.17	57	421.0

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
610.112	Postage	50.00	.00	.00	.00	50.00	0	.0
610.1110	Communications- Wireless	800.00	44.76	.00	444.50	355.50	56	723.0
640.124	Travel Expense	500.00	.00	.00	.00	500.00	0	144.0
650.127	Electricity	1,473.00	60.17	.00	585.76	887.24	40	1,148.0
650.128	Water	175.00	9.11	.00	94.18	80.82	54	147.0
650.129	Wastewater	237.00	12.69	.00	130.88	106.12	55	200.0
650.130	Sanitation	290.00	24.34	.00	243.40	46.60	84	286.0
650.133	Stormwater	920.00	99.94	.00	999.40	(79.40)	109	1,055.0
650.134	Security Lights	540.00	45.00	.00	450.00	90.00	83	540.0
650.1271	Electricity- Sales Tax	72.00	2.19	.00	32.74	39.26	45	59.0
685.180	Membership Dues and Fees	50.00	.00	.00	35.00	15.00	70	35.0
685.182	Other Operating Expenses	500.00	.00	.00	.00	500.00	0	.0
685.186	Training	.00	.00	.00	2,560.00	(2,560.00)	+++	.0
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	1,280.0
686.184	Technology Services	185,340.00	11,191.80	24,363.37	140,467.20	20,509.43	89	191,501.0
686.194	Other Prof/Tech Services	6,000.00	.00	.00	3,395.98	2,604.02	57	4,309.0
686.195	Repair/Maint Svc Contract	10,000.00	216.00	.00	216.00	9,784.00	2	289.0
686.1895	Employee wellness services	300.00	46.60	.00	371.10	(71.10)	124	443.0
Other Services & Charges Totals		\$207,847.00	\$11,785.58	\$24,363.37	\$150,367.97	\$33,115.66	84%	\$202,586.0
Other Objects								
795.001	IT Internal Allocations	(357,070.00)	(20,334.26)	.00	(180,828.94)	(176,241.06)	51	(311,483.6
Other Objects Totals		(\$357,070.00)	(\$20,334.26)	\$0.00	(\$180,828.94)	(\$176,241.06)	51%	(\$311,483.6
Capital Outlay								
900.3950	Computer Software	16,200.00	.00	.00	14,902.83	1,297.17	92	16,688.0
900.4300	Other Equipment	11,000.00	.00	.00	.00	11,000.00	0	.0
Capital Outlay Totals		\$27,200.00	\$0.00	\$0.00	\$14,902.83	\$12,297.17	55%	\$16,688.0

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Department 13 - Information Technology Totals		\$474.00	\$847.26	\$24,363.37	\$78,958.60	(\$102,847.97)	21798%	\$18,636.00
Department 14 - Fleet Services								
Personal Services								
400.101	Regular Pay	127,203.00	11,116.91	.00	111,249.83	15,953.17	87	123,366.00
401.103	Overtime	1,000.00	(13.60)	.00	272.33	727.67	27	9.00
405.114	FICA	9,732.00	800.01	.00	7,980.25	1,751.75	82	8,798.00
406.116	Retirement	17,918.00	1,721.26	.00	17,092.09	825.91	95	17,800.00
408.125	SCMIT Worker's Comp Ins.	7,000.00	.00	.00	7,775.72	(775.72)	111	7,006.00
410.001	Health Claims Cost	21,993.00	1,600.72	.00	22,643.92	(650.92)	103	21,352.00
410.002	Health Claim Costs-Retire	14,377.00	1,182.32	.00	8,820.62	5,556.38	61	9,503.00
Personal Services Totals		\$199,223.00	\$16,407.62	\$0.00	\$175,834.76	\$23,388.24	88%	\$187,836.00
Supplies								
500.101	Supplies and Materials	9,000.00	.00	.00	4,008.87	4,991.13	45	7,178.00
500.102	Equipment	2,000.00	.00	.00	1,600.07	399.93	80	1,818.00
500.105	Printing and Binding	500.00	.00	.00	69.80	430.20	14	155.00
501.101	Uniforms and Clothing	4,800.00	422.60	.00	4,048.43	751.57	84	5,088.00
515.121	Safety Supplies	1,600.00	.00	.00	457.65	1,142.35	29	133.00
Supplies Totals		\$17,900.00	\$422.60	\$0.00	\$10,184.82	\$7,715.18	57%	\$14,374.00
Other Services & Charges								
610.111	Communications- Landline	1,500.00	144.08	.00	1,482.02	17.98	99	1,360.00
610.112	Postage	100.00	.00	.00	.00	100.00	0	.00
610.1110	Communications- Wireless	600.00	44.76	.00	405.95	194.05	68	619.00
620.114	Advertising	100.00	.00	.00	.00	100.00	0	.00
640.124	Travel Expense	500.00	.00	.00	60.95	439.05	12	27.00
650.127	Electricity	11,764.00	601.74	.00	8,771.98	2,992.02	75	11,130.00
650.128	Water	440.00	37.16	.00	378.08	61.92	86	427.00



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
650.129	Wastewater	581.00	49.04	.00	498.38	82.62	86	563.1
650.130	Sanitation	456.00	36.90	.00	369.00	87.00	81	442.8
650.133	Stormwater	784.00	63.41	.00	634.10	149.90	81	760.9
650.134	Security Lights	526.00	42.57	.00	425.70	100.30	81	510.8
650.1271	Electricity- Sales Tax	611.00	22.56	.00	367.32	243.68	60	537.2
660.139	Fleet Services-RTA Mtce Allocation	1,000.00	.00	.00	953.41	46.59	95	609.2
660.145	Gasoline & Oil	1,770.00	88.66	.00	1,317.85	452.15	74	2,118.0
660.1391	Fleet Services -Departmental Expense Allocation	800.00	.00	.00	331.10	468.90	41	371.2
660.1392	Fleet Svcs- Outside Vends	.00	.00	.00	216.65	(216.65)	+++	.0
662.140	Building Repairs	1,000.00	.00	.00	980.64	19.36	98	7,021.8
685.182	Other Operating Expenses	500.00	.00	.00	211.97	288.03	42	285.2
685.186	Training	500.00	.00	.00	.00	500.00	0	.0
685.1801	Subscriptions	150.00	.00	.00	.00	150.00	0	.0
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	44.2
686.189	Employee Medical	200.00	60.00	.00	160.00	40.00	80	92.0
686.195	Repair/Maint Svc Contract	6,850.00	57.00	57.00	6,573.00	220.00	97	6,293.1
686.1895	Employee wellness services	1,000.00	93.21	.00	742.21	257.79	74	1,204.2
Other Services & Charges Totals		\$31,732.00	\$1,341.09	\$57.00	\$24,880.31	\$6,794.69	79%	\$34,421.2
Other Objects								
735.122	Services Billed	(245,496.00)	(18,171.31)	.00	(169,003.88)	(76,492.12)	69	(236,764.8
795.001	IT Internal Allocations	2,000.00	423.63	.00	3,105.37	(1,105.37)	155	2,008.0
Other Objects Totals		(\$243,496.00)	(\$17,747.68)	\$0.00	(\$165,898.51)	(\$77,597.49)	68%	(\$234,756.1
Department 14 - Fleet Services Totals		\$5,359.00	\$423.63	\$57.00	\$45,001.38	(\$39,699.38)	841%	\$1,876.1
Department 20 - General Government								
Personal Services								
410.001	Health Claims Cost	500.00	.00	.00	108,305.84	(107,805.84)	21661	.0

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
410.002	Health Claim Costs-Retire	13,162.00	2,593.27	.00	30,383.65	(17,221.65)	231	41,941.1
	<i>Personal Services Totals</i>	\$13,662.00	\$2,593.27	\$0.00	\$138,689.49	(\$125,027.49)	1015%	\$41,941.1
	<i>Supplies</i>							
500.103	Furniture	1,000.00	.00	.00	.00	1,000.00	0	.0
510.106	Cleaning & Sanitation Sup	2,200.00	252.60	.00	1,778.11	421.89	81	1,049.1
	<i>Supplies Totals</i>	\$3,200.00	\$252.60	\$0.00	\$1,778.11	\$1,421.89	56%	\$1,049.1
	<i>Other Services & Charges</i>							
600.110	SCMIRF Property/Liab Ins	275,000.00	727.38	5,266.60	297,662.77	(27,929.37)	110	300,702.1
600.112	Survivors Health Ins	6,000.00	830.90	.00	8,539.64	(2,539.64)	142	6,044.1
600.1051	Employee Wellness &Safety	20,700.00	455.00	.00	7,793.99	12,906.01	38	18,836.0
600.1052	Unemployment Insurance	3,600.00	.00	.00	.00	3,600.00	0	3,653.4
620.114	Advertising	200.00	.00	.00	58.00	142.00	29	174.0
640.124	Travel Expense	.00	.00	.00	716.28	(716.28)	+++	3,471.0
650.133	Stormwater	812.00	65.71	.00	657.10	154.90	81	788.1
660.133	Repairs & Maint. Services	5,000.00	.00	.00	725.45	4,274.55	15	4,487.0
685.180	Membership Dues and Fees	4,500.00	.00	.00	3,031.41	1,468.59	67	2,941.4
685.181	City Hall Demolition/Rebuild Expenses	125,000.00	7,000.00	307,746.24	169,153.76	(351,900.00)	382	100,725.0
685.182	Other Operating Expenses	7,250.00	527.45	.00	15,923.79	(8,673.79)	220	154,268.1
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	3,312.1
685.1822	City Hall - Temporary Locations	103,824.00	8,652.00	.00	86,695.00	17,129.00	84	.0
686.186	Legal Services	60,000.00	22,416.40	20,840.55	113,002.41	(73,842.96)	223	69,993.4
686.187	Professional Services	9,000.00	.00	.00	6,026.17	2,973.83	67	22,170.1
686.189	Employee Medical	.00	.00	.00	400.00	(400.00)	+++	.0
686.192	Elections	9,000.00	.00	.00	6,988.10	2,011.90	78	7,770.1
686.194	Other Prof/Tech Services	2,000.00	.00	.00	.00	2,000.00	0	5,000.0
686.195	Repair/Maint Svc Contract	5,860.00	.00	.00	913.27	4,946.73	16	1,362.1

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

		Amended	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Tot
686.196	Bank Charges/Fees	.00	.00	.00	31,355.57	(31,355.57)	+++	.00
686.199	Internal Engineering	35,000.00	1,993.00	.00	26,506.67	8,493.33	76	33,618.00
686.1871	Audit Services	36,000.00	.00	.00	30,400.00	5,600.00	84	38,600.00
686.1895	Employee wellness services	2,500.00	.00	.00	.00	2,500.00	0	2,339.00
687.204	Janitorial Services	8,200.00	(688.32)	2,065.19	6,194.88	(60.07)	101	.00
	<i>Other Services & Charges Totals</i>	\$719,446.00	\$41,979.52	\$335,918.58	\$812,744.26	(\$429,216.84)	160%	\$780,260.00
	<i>Other Objects</i>							
720.002	Unclaimed funds to the State	.00	.00	.00	.00	.00	+++	2,552.00
795.995	GF Cost Distribution	(291,240.00)	(24,270.00)	.00	(242,700.00)	(48,540.00)	83	(263,130.00)
	<i>Other Objects Totals</i>	(\$291,240.00)	(\$24,270.00)	\$0.00	(\$242,700.00)	(\$48,540.00)	83%	(\$260,577.00)
	Department 20 - General Government Totals	\$445,068.00	\$20,555.39	\$335,918.58	\$710,511.86	(\$601,362.44)	235%	\$562,674.00
	EXPENSE TOTALS	\$9,537,637.00	\$683,577.14	\$514,070.67	\$8,219,301.07	\$804,265.26	92%	\$9,234,804.00
	Fund 0010 - General Fund Totals							
	REVENUE TOTALS	9,668,996.00	332,378.76	.00	6,420,261.91	3,248,734.09	66%	10,500,459.00
	EXPENSE TOTALS	9,537,637.00	683,577.14	514,070.67	8,219,301.07	804,265.26	92%	9,234,804.00
	Fund 0010 - General Fund Totals	\$131,359.00	(\$351,198.38)	(\$514,070.67)	(\$1,799,039.16)	\$2,444,468.83		\$1,265,655.00
	Fund 0011 - Debt Service							
	REVENUE							
	Department 00 - Revenue							
	<i>Property Taxes</i>							
311.002	Property Taxes -Debt Mill	261,360.00	4,023.09	.00	136,740.85	124,619.15	52	137,802.00
	<i>Property Taxes Totals</i>	\$261,360.00	\$4,023.09	\$0.00	\$136,740.85	\$124,619.15	52%	\$137,802.00
	Department 00 - Revenue Totals	\$261,360.00	\$4,023.09	\$0.00	\$136,740.85	\$124,619.15	52%	\$137,802.00
	REVENUE TOTALS	\$261,360.00	\$4,023.09	\$0.00	\$136,740.85	\$124,619.15	52%	\$137,802.00
	EXPENSE							

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

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Fiscal Year to Date 04/30/20

Exclude Rollup Account

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	<i>Other Services & Charges Totals</i>	\$0.00	\$0.00	\$0.00	(\$6,911.00)	\$6,911.00	+++	(\$471,089.00)
	Department 00 - Revenue Totals	\$0.00	\$0.00	\$0.00	(\$6,911.00)	\$6,911.00	+++	(\$471,089.00)
	Department 26 - Special Projects							
	<i>Capital Outlay</i>							
900.903	Sidewalk Program	100,000.00	5,800.00	6,500.00	24,417.00	69,083.00	31	95,916.00
900.904	Street Re-Surfacing Program	50,000.00	.00	.00	2,850.00	47,150.00	6	33,161.00
900.918	Ladder One	.00	.00	(6,911.00)	6,911.00	.00	+++	849,076.00
900.920	Station I Kitchen Repair	50,000.00	2,879.98	20,894.92	15,536.12	13,568.96	73	.00
900.3000	Buildings & Improvements	108,000.00	15,743.00	.00	40,593.50	67,406.50	38	96,141.00
900.3950	Computer Software	10,500.00	.00	.00	.00	10,500.00	0	10,022.00
900.4000	Office Equipment	18,000.00	.00	.00	16,002.30	1,997.70	89	31,586.00
900.4100	Vehicles	60,000.00	.00	33,876.00	30,939.58	(4,815.58)	108	205,215.00
900.4300	Other Equipment	139,500.00	52,658.14	814.75	187,123.48	(48,438.23)	135	140,317.00
900.6000	Other Improvements	50,000.00	.00	15,900.00	.00	34,100.00	32	.00
	<i>Capital Outlay Totals</i>	\$586,000.00	\$77,081.12	\$71,074.67	\$324,372.98	\$190,552.35	67%	\$1,461,437.00
	Department 26 - Special Projects Totals	\$586,000.00	\$77,081.12	\$71,074.67	\$324,372.98	\$190,552.35	67%	\$1,461,437.00
	EXPENSE TOTALS	\$586,000.00	\$77,081.12	\$71,074.67	\$317,461.98	\$197,463.35	66%	\$990,348.00
	Fund 0012 - Capital Projects Reserve Fund Totals							
	REVENUE TOTALS	586,000.00	.00	.00	.00	586,000.00	0%	.00
	EXPENSE TOTALS	586,000.00	77,081.12	71,074.67	317,461.98	197,463.35	66%	990,348.00
	Fund 0012 - Capital Projects Reserve Fund Totals	\$0.00	(\$77,081.12)	(\$71,074.67)	(\$317,461.98)	\$388,536.65		(\$990,348.50)
	Fund 0017 - Federal Grants							
	EXPENSE							
	Department 69 - Federal Grants							
	<i>Supplies</i>							



Budget Performance Report

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Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
500.101	Supplies and Materials	.00	.00	.00	.00	.00	+++	1,130.0
	<i>Supplies Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,130.0
	Department 69 - Federal Grants Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,130.0
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,130.0
	Fund 0017 - Federal Grants Totals							
	REVENUE TOTALS	.00	.00	.00	.00	.00	+++	.0
	EXPENSE TOTALS	.00	.00	.00	.00	.00	+++	1,130.0
	Fund 0017 - Federal Grants Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		(\$1,130.0
	Fund 0020 - State Accommodations Tax							
	REVENUE							
	Department 00 - Revenue							
	<i>State Shared</i>							
318.001	Accommodations Tax	140,000.00	.00	.00	72,989.18	67,010.82	52	154,628.0
	<i>State Shared Totals</i>	\$140,000.00	\$0.00	\$0.00	\$72,989.18	\$67,010.82	52%	\$154,628.0
	<i>Investment Earnings</i>							
361.001	Investment Earnings	1,500.00	.00	.00	1,770.79	(270.79)	118	2,645.0
	<i>Investment Earnings Totals</i>	\$1,500.00	\$0.00	\$0.00	\$1,770.79	(\$270.79)	118%	\$2,645.0
	Department 00 - Revenue Totals	\$141,500.00	\$0.00	\$0.00	\$74,759.97	\$66,740.03	53%	\$157,273.0
	REVENUE TOTALS	\$141,500.00	\$0.00	\$0.00	\$74,759.97	\$66,740.03	53%	\$157,273.0
	EXPENSE							
	Department 33 - State Accommodations Tax							
	<i>Other Services & Charges</i>							
620.114	Advertising	500.00	.00	.00	.00	500.00	0	58.0
683.173	Tourism Related	75,000.00	6,269.25	.00	50,479.54	24,520.46	67	67,203.0
683.174	Tourism Advertise/Promote	30,000.00	.00	.00	14,396.76	15,603.24	48	38,888.0

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

		Amended	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Tot
	<i>Other Services & Charges Totals</i>	\$105,500.00	\$6,269.25	\$0.00	\$64,876.30	\$40,623.70	61%	\$106,150.00
	<i>Other Objects</i>							
750.124	Transfers to General Fund	36,000.00	.00	.00	27,399.46	8,600.54	76	31,481.46
	<i>Other Objects Totals</i>	\$36,000.00	\$0.00	\$0.00	\$27,399.46	\$8,600.54	76%	\$31,481.46
	Department 33 - State Accommodations Tax Totals	\$141,500.00	\$6,269.25	\$0.00	\$92,275.76	\$49,224.24	65%	\$137,631.11
	EXPENSE TOTALS	\$141,500.00	\$6,269.25	\$0.00	\$92,275.76	\$49,224.24	65%	\$137,631.11
	Fund 0020 - State Accommodations Tax Totals							
	REVENUE TOTALS	141,500.00	.00	.00	74,759.97	66,740.03	53%	157,273.11
	EXPENSE TOTALS	141,500.00	6,269.25	.00	92,275.76	49,224.24	65%	137,631.11
	Fund 0020 - State Accommodations Tax Totals	\$0.00	(\$6,269.25)	\$0.00	(\$17,515.79)	\$17,515.79		\$19,642.00
	Fund 0022 - Local Hospitality/ATax							
	REVENUE							
	Department 00 - Revenue							
	Fees							
324.001	Hospitality Fee	710,000.00	47,982.97	.00	625,256.01	84,743.99	88	728,385.46
324.002	Accommodation Fees	220,000.00	19,227.00	.00	177,800.30	42,199.70	81	237,710.00
	<i>Fees Totals</i>	\$930,000.00	\$67,209.97	\$0.00	\$803,056.31	\$126,943.69	86%	\$966,096.00
	<i>State Grants</i>							
332.015	DBA State Grant	.00	.00	.00	60,858.56	(60,858.56)	+++	72,095.00
	<i>State Grants Totals</i>	\$0.00	\$0.00	\$0.00	\$60,858.56	(\$60,858.56)	+++	\$72,095.00
	<i>Investment Earnings</i>							
361.001	Investment Earnings	13,000.00	.00	.00	19,096.10	(6,096.10)	147	26,076.00
	<i>Investment Earnings Totals</i>	\$13,000.00	\$0.00	\$0.00	\$19,096.10	(\$6,096.10)	147%	\$26,076.00
	<i>Miscellaneous</i>							
367.001	Operating Contributions	.00	.00	.00	.00	.00	+++	20,000.00

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

		Amended	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Tot
368.100	Retirement System Reimbursement Credit	.00	.00	.00	394.51	(394.51)	+++	.00
369.002	Miscellaneous Revenue	.00	.00	.00	4,500.00	(4,500.00)	+++	46,992.00
	<i>Miscellaneous Totals</i>	\$0.00	\$0.00	\$0.00	\$4,894.51	(\$4,894.51)	+++	\$66,992.00
	<i>Capital Contributions</i>							
367.005	Donations/Private Sources	.00	.00	.00	5,000.00	(5,000.00)	+++	.00
	<i>Capital Contributions Totals</i>	\$0.00	\$0.00	\$0.00	\$5,000.00	(\$5,000.00)	+++	\$0.00
	<i>Operating Transfers In</i>							
394.002	Transfer from fund balance	198,647.00	.00	.00	.00	198,647.00	0	.00
	<i>Operating Transfers In Totals</i>	\$198,647.00	\$0.00	\$0.00	\$0.00	\$198,647.00	0%	\$0.00
	Department 00 - Revenue Totals	\$1,141,647.00	\$67,209.97	\$0.00	\$892,905.48	\$248,741.52	78%	\$1,131,260.00
	REVENUE TOTALS	\$1,141,647.00	\$67,209.97	\$0.00	\$892,905.48	\$248,741.52	78%	\$1,131,260.00
	EXPENSE							
	Department 08 - Winyah Auditorium							
	<i>Other Services & Charges</i>							
650.127	Electricity	3,105.00	301.53	.00	6,962.22	(3,857.22)	224	4,690.00
	<i>Other Services & Charges Totals</i>	\$3,105.00	\$301.53	\$0.00	\$6,962.22	(\$3,857.22)	224%	\$4,690.00
	Department 08 - Winyah Auditorium Totals	\$3,105.00	\$301.53	\$0.00	\$6,962.22	(\$3,857.22)	224%	\$4,690.00
	Department 23 - Old Hospitality Fees							
	<i>Other Services & Charges</i>							
620.114	Advertising	200.00	.00	.00	.00	200.00	0	.00
620.1141	Advertising- Other	500.00	.00	.00	190.00	310.00	38	.00
685.182	Other Operating Expenses	2,500.00	.00	.00	9.72	2,490.28	0	630.00
	<i>Other Services & Charges Totals</i>	\$3,200.00	\$0.00	\$0.00	\$199.72	\$3,000.28	6%	\$630.00
	<i>Other Objects</i>							
750.124	Transfers to General Fund	125,000.00	10,416.67	.00	104,166.70	20,833.30	83	108,000.00
	<i>Other Objects Totals</i>	\$125,000.00	\$10,416.67	\$0.00	\$104,166.70	\$20,833.30	83%	\$108,000.00

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<i>Capital Outlay</i>								
900.905	Park Improvements	75,000.00	4,212.50	70,615.50	48,543.10	(44,158.60)	159	69,773.0
	<i>Capital Outlay Totals</i>	\$75,000.00	\$4,212.50	\$70,615.50	\$48,543.10	(\$44,158.60)	159%	\$69,773.0
	Department 23 - Old Hospitality Fees Totals	\$203,200.00	\$14,629.17	\$70,615.50	\$152,909.52	(\$20,325.02)	110%	\$178,404.0
	Department 24 - New Hospitality Fees							
<i>Personal Services</i>								
400.101	Regular Pay	33,000.00	3,122.33	.00	31,336.37	1,663.63	95	34,077.0
401.103	Overtime	1,500.00	.00	.00	258.79	1,241.21	17	1,353.0
405.114	FICA	2,500.00	228.93	.00	2,311.62	188.38	92	2,589.0
406.116	Retirement	4,500.00	561.91	.00	5,682.24	(1,182.24)	126	6,078.0
410.001	Health Claims Cost	3,291.00	290.50	.00	2,905.00	386.00	88	3,195.0
	<i>Personal Services Totals</i>	\$44,791.00	\$4,203.67	\$0.00	\$42,494.02	\$2,296.98	95%	\$47,294.0
<i>Other Services & Charges</i>								
620.1141	Advertising- Other	500.00	.00	.00	132.00	368.00	26	116.0
683.174	Tourism Advertise/Promote	198,750.00	6,875.00	3,937.50	126,985.71	67,826.79	66	140,321.0
685.180	Membership Dues and Fees	2,500.00	.00	.00	.00	2,500.00	0	1,550.0
685.182	Other Operating Expenses	19,300.00	769.50	769.50	10,065.03	8,465.47	56	26,145.0
685.187	Special Projects	221,200.00	4,500.00	28,500.00	74,295.42	118,404.58	46	157,939.0
685.1871	Way-finding project	50,000.00	.00	4,176.20	1,507.90	44,315.90	11	3,586.0
686.195	Repair/Maint Svc Contract	11,800.00	950.00	950.00	12,611.74	(1,761.74)	115	12,787.0
687.198	Donations & Promotions	500.00	.00	.00	.00	500.00	0	500.0
687.204	Janitorial Services	32,900.00	(2,802.52)	8,407.64	25,502.68	(1,010.32)	103	.0
	<i>Other Services & Charges Totals</i>	\$537,450.00	\$10,291.98	\$46,740.84	\$251,100.48	\$239,608.68	55%	\$342,947.0
<i>Capital Outlay</i>								
900.905	Park Improvements	18,000.00	.00	10,547.00	.00	7,453.00	59	6,150.0
900.1000	Infrastructure Improvemts	60,000.00	16,161.00	722.00	54,906.00	4,372.00	93	4,526.0

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Budget Performance Report

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Exclude Rollup Account

		Amended	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Tot
900.2500	Land Improvements	40,000.00	.00	.00	.00	40,000.00	0	26,490.00
900.3000	Buildings & Improvements	48,000.00	.00	.00	47,892.18	107.82	100	.00
900.6000	Other Improvements	.00	.00	.00	.00	.00	+++	75,625.00
	<i>Capital Outlay Totals</i>	\$166,000.00	\$16,161.00	\$11,269.00	\$102,798.18	\$51,932.82	69%	\$112,791.00
	Department 24 - New Hospitality Fees Totals	\$748,241.00	\$30,656.65	\$58,009.84	\$396,392.68	\$293,838.48	61%	\$503,034.00
	Department 29 - Kaminski House							
	<i>Other Services & Charges</i>							
600.110	SCMIRF Property/Liab Ins	13,500.00	.00	.00	.00	13,500.00	0	.00
650.127	Electricity	2,238.00	195.16	.00	1,682.82	555.18	75	2,168.00
650.133	Stormwater	1,268.00	113.40	.00	1,134.00	134.00	89	1,285.00
650.1271	Electricity- Sales Tax	95.00	6.29	.00	60.70	34.30	64	90.00
685.182	Other Operating Expenses	.00	.00	.00	43.00	(43.00)	+++	43.00
687.203	Contract Services	170,000.00	.00	.00	145,000.00	25,000.00	85	170,000.00
	<i>Other Services & Charges Totals</i>	\$187,101.00	\$314.85	\$0.00	\$147,920.52	\$39,180.48	79%	\$173,587.00
	<i>Other Objects</i>							
720.120	Donations and Promotions	.00	.00	.00	.00	.00	+++	20,000.00
	<i>Other Objects Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$20,000.00
	Department 29 - Kaminski House Totals	\$187,101.00	\$314.85	\$0.00	\$147,920.52	\$39,180.48	79%	\$193,587.00
	EXPENSE TOTALS	\$1,141,647.00	\$45,902.20	\$128,625.34	\$704,184.94	\$308,836.72	73%	\$879,716.00
	Fund 0022 - Local Hospitality/ATax Totals							
	REVENUE TOTALS	1,141,647.00	67,209.97	.00	892,905.48	248,741.52	78%	1,131,260.00
	EXPENSE TOTALS	1,141,647.00	45,902.20	128,625.34	704,184.94	308,836.72	73%	879,716.00
	Fund 0022 - Local Hospitality/ATax Totals	\$0.00	\$21,307.77	(\$128,625.34)	\$188,720.54	(\$60,095.20)		\$251,544.00
	Fund 0030 - Electric Utility Fund							
	REVENUE							

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

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Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Department	00 - Revenue							
	Operating Revenues							
301.000	Sale Of Utilities	12,600,000.00	778,023.72	.00	9,410,745.09	3,189,254.91	75	11,216,091.1
301.002	New Turn Ons	5,000.00	325.00	.00	3,180.00	1,820.00	64	3,985.0
301.004	Security Lights	250,000.00	23,044.00	.00	232,665.00	17,335.00	93	283,046.1
301.012	Restores	60,000.00	.00	.00	47,550.00	12,450.00	79	71,124.9
302.001	Penalties	125,000.00	.00	.00	94,358.87	30,641.13	75	124,554.1
302.002	Pole Rental	200,000.00	5,872.69	.00	183,854.08	16,145.92	92	193,866.0
302.003	Fiber Rental	25,000.00	2,000.00	.00	20,000.00	5,000.00	80	24,000.0
	Operating Revenues Totals	\$13,265,000.00	\$809,265.41	\$0.00	\$9,992,353.04	\$3,272,646.96	75%	\$11,916,669.0
	Federal Grants							
335.004	Fema Recovery	25,000.00	58,010.31	.00	73,268.29	(48,268.29)	293	55,258.1
	Federal Grants Totals	\$25,000.00	\$58,010.31	\$0.00	\$73,268.29	(\$48,268.29)	293%	\$55,258.1
	Investment Earnings							
306.001	Investment Earnings	70,000.00	5,597.35	.00	80,918.84	(10,918.84)	116	120,690.9
	Investment Earnings Totals	\$70,000.00	\$5,597.35	\$0.00	\$80,918.84	(\$10,918.84)	116%	\$120,690.9
	Miscellaneous							
301.001	Revenue from Energy Efficiency Program	55,000.00	4,202.64	.00	52,592.33	2,407.67	96	78,443.4
307.002	Sale Of Scrap	500.00	.00	.00	.00	500.00	0	.0
368.100	Retirement System Reimbursement Credit	.00	.00	.00	5,805.71	(5,805.71)	+++	.0
369.002	Miscellaneous Revenue	5,000.00	.00	.00	4,913.44	86.56	98	21,528.0
369.003	Insurance Proceeds	.00	10,474.15	.00	12,993.91	(12,993.91)	+++	.0
	Miscellaneous Totals	\$60,500.00	\$14,676.79	\$0.00	\$76,305.39	(\$15,805.39)	126%	\$99,972.0
	Operating Transfers In							
394.002	Transfer from fund balance	(897,427.00)	.00	.00	.00	(897,427.00)	0	.0
	Operating Transfers In Totals	(\$897,427.00)	\$0.00	\$0.00	\$0.00	(\$897,427.00)	0%	\$0.0

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	<i>Sale of Assets</i>							
391.001	Sale of Assets	.00	.00	.00	.00	.00	+++	600.0
	<i>Sale of Assets Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$600.0
	Department 00 - Revenue Totals	\$12,523,073.00	\$887,549.86	\$0.00	\$10,222,845.56	\$2,300,227.44	82%	\$12,193,190.0
	REVENUE TOTALS	\$12,523,073.00	\$887,549.86	\$0.00	\$10,222,845.56	\$2,300,227.44	82%	\$12,193,190.0
	EXPENSE							
	Department 19 - Electric							
	<i>Personal Services</i>							
400.101	Regular Pay	643,935.00	59,756.10	.00	593,162.80	50,772.20	92	602,142.0
401.103	Overtime	10,000.00	554.19	.00	7,965.47	2,034.53	80	4,352.0
401.105	On-call pay	10,400.00	800.00	.00	8,400.00	2,000.00	81	10,400.0
401.106	Contract Labor	500,000.00	8,842.50	4,615.00	344,015.12	151,369.88	70	587,815.0
405.114	FICA	50,748.00	4,452.07	.00	44,485.83	6,262.17	88	44,687.0
406.116	Retirement	93,905.00	9,416.20	.00	93,603.03	301.97	100	89,457.0
408.125	SCMIT Worker's Comp Ins.	60,000.00	.00	.00	77,572.19	(17,572.19)	129	71,198.0
410.001	Health Claims Cost	92,717.00	8,007.76	.00	94,194.02	(1,477.02)	102	88,429.0
410.002	Health Claim Costs-Retire	40,615.00	2,293.03	.00	24,137.46	16,477.54	59	27,652.0
410.003	OPEB cost	14,000.00	.00	.00	.00	14,000.00	0	(11,543.8
	<i>Personal Services Totals</i>	\$1,516,320.00	\$94,121.85	\$4,615.00	\$1,287,535.92	\$224,169.08	85%	\$1,514,590.0
	<i>Supplies</i>							
500.101	Supplies and Materials	26,300.00	1,316.97	.00	10,995.49	15,304.51	42	18,927.0
500.102	Equipment	6,500.00	.00	2,227.25	507.69	3,765.06	42	5,545.0
500.103	Furniture	1,500.00	.00	.00	.00	1,500.00	0	600.0
500.105	Printing and Binding	600.00	.00	.00	.00	600.00	0	.0
501.101	Uniforms and Clothing	13,700.00	400.20	.00	12,969.20	730.80	95	8,410.0
514.114	Wire Expense	8,000.00	.00	.00	7,395.86	604.14	92	46,362.0

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Fiscal Year to Date 04/30/20

Exclude Rollup Account

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
650.1271	Electricity- Sales Tax	4,230.00	153.87	.00	2,800.59	1,429.41	66	3,847.0
660.133	Repairs & Maint. Services	8,000.00	.00	.00	5,088.56	2,911.44	64	2,703.0
660.139	Fleet Services-RTA Mtce Allocation	16,000.00	2,026.40	.00	11,345.22	4,654.78	71	42,047.0
660.140	Hydraulic Repair	12,000.00	.00	.00	12,310.71	(310.71)	103	21,859.0
660.145	Gasoline & Oil	21,100.00	1,428.85	.00	17,650.44	3,449.56	84	21,343.0
660.1391	Fleet Services -Departmental Expense Allocation	20,500.00	1,963.00	.00	24,509.96	(4,009.96)	120	19,748.0
660.1392	Fleet Svcs- Outside Vends	.00	.00	.00	400.40	(400.40)	+++	.0
662.140	Building Repairs	2,000.00	.00	.00	.00	2,000.00	0	.0
662.141	Department Repairs	10,000.00	.00	.00	10,266.87	(266.87)	103	.0
663.145	Sub-Station Maintenance	3,000.00	.00	.00	.00	3,000.00	0	.0
663.146	Transformers Repairs	6,000.00	.00	.00	.00	6,000.00	0	25.0
664.101	Community Education	1,500.00	.00	.00	808.51	691.49	54	.0
670.156	Equipment Rental/Lease	3,800.00	218.30	.00	3,928.79	(128.79)	103	2,537.0
670.157	Equipment Lease	.00	.00	.00	3.60	(3.60)	+++	65.0
682.170	Infrared Test	800.00	.00	.00	.00	800.00	0	590.0
682.171	Safety Testing/Compliance	3,500.00	.00	.00	4,470.91	(970.91)	128	295.0
682.172	Ground Maint. Expenses	1,000.00	.00	.00	8.50	991.50	1	.0
682.173	Tree Crew Maintenance	15,500.00	365.94	.00	8,583.66	6,916.34	55	11,014.0
685.180	Membership Dues and Fees	18,015.00	.00	.00	16,883.99	1,131.01	94	16,502.0
685.182	Other Operating Expenses	2,000.00	.00	.00	782.20	1,217.80	39	28,219.0
685.183	Depreciation	530,700.00	58,491.56	.00	589,844.15	(59,144.15)	111	520,600.0
685.186	Training	16,200.00	.00	.00	6,893.00	9,307.00	43	8,471.0
685.190	Landfill Fees	5,000.00	264.80	.00	7,006.30	(2,006.30)	140	7,418.0
685.1801	Subscriptions	40.00	.00	.00	.00	40.00	0	.0
685.1821	Hurricane/Storm Expense	.00	.00	.00	41,668.24	(41,668.24)	+++	29,507.0
686.186	Legal Services	10,000.00	.00	.00	.00	10,000.00	0	.0

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



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Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
900.3100	Electric Distribution	2,189,983.00	19,584.76	796,007.41	82,933.04	1,311,042.55	40	201,220.1
900.3101	Transformer-Pad Mounts 99900	.00	.00	.00	4,068.00	(4,068.00)	+++	29,651.1
900.3102	Meters & Equipment 99901	.00	.00	.00	283.08	(283.08)	+++	2,896.4
900.3103	Wire Expense 99902	.00	.00	.00	2,312.92	(2,312.92)	+++	8,485.4
900.3104	Pole Line Hardware 99903	.00	.00	.00	2,467.43	(2,467.43)	+++	7,340.1
900.3105	Transformer-Pole Mounted 99904	.00	.00	.00	673.00	(673.00)	+++	4,293.1
900.3106	Poles 99905	.00	.00	.00	2,401.68	(2,401.68)	+++	3,569.1
900.3107	Security & Street Lights 99906	.00	.00	.00	1,937.24	(1,937.24)	+++	1,396.1
900.3108	Misc. Line Upgrades - Sumter Utilities	.00	48,968.00	132,709.40	117,290.60	(250,000.00)	+++	212,722.1
900.4100	Vehicles	153,000.00	.00	156,840.63	.00	(3,840.63)	103	.0
900.4300	Other Equipment	90,017.00	.00	.00	21,770.78	68,246.22	24	783,979.1
9999.9999	Assets Reclassified	(2,433,000.00)	(59,357.26)	.00	(226,942.27)	(2,206,057.73)	9	(1,307,917.6
Capital Outlay Totals		\$0.00	\$9,195.50	\$1,085,557.44	\$9,195.50	(\$1,094,752.94)	+++	\$0.0
Department 19 - Electric Totals		\$12,521,935.00	\$353,360.31	\$1,095,822.73	\$9,963,034.66	\$1,463,077.61	88%	\$12,312,295.1
Department 36 - Fiber Optics								
Other Services & Charges								
685.183	Depreciation	1,138.00	19.11	.00	191.10	946.90	17	229.1
Other Services & Charges Totals		\$1,138.00	\$19.11	\$0.00	\$191.10	\$946.90	17%	\$229.1
Department 36 - Fiber Optics Totals		\$1,138.00	\$19.11	\$0.00	\$191.10	\$946.90	17%	\$229.1
EXPENSE TOTALS		\$12,523,073.00	\$353,379.42	\$1,095,822.73	\$9,963,225.76	\$1,464,024.51	88%	\$12,312,524.4
Fund 0030 - Electric Utility Fund Totals								
REVENUE TOTALS		12,523,073.00	887,549.86	.00	10,222,845.56	2,300,227.44	82%	12,193,190.1
EXPENSE TOTALS		12,523,073.00	353,379.42	1,095,822.73	9,963,225.76	1,464,024.51	88%	12,312,524.4
Fund 0030 - Electric Utility Fund Totals		\$0.00	\$534,170.44	(\$1,095,822.73)	\$259,619.80	\$836,202.93		(\$119,334.2
Fund 0031 - Water Utility Fund								

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Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
REVENUE								
Department 00 - Revenue								
<i>Operating Revenues</i>								
301.000	Sale Of Utilities	2,212,644.00	180,200.70	.00	1,865,771.70	346,872.30	84	1,845,989.4
301.002	New Turn Ons	3,000.00	300.00	.00	2,695.00	305.00	90	3,385.0
301.006	Sale Of Raw Water	13,000.00	796.35	.00	9,782.88	3,217.12	75	13,297.9
301.009	New Service Taps	8,000.00	6,320.00	.00	24,176.10	(16,176.10)	302	34,256.0
301.013	Meter Installation	1,000.00	600.00	.00	3,750.00	(2,750.00)	375	4,200.0
302.001	Penalties	30,000.00	.00	.00	18,144.51	11,855.49	60	28,231.9
<i>Operating Revenues Totals</i>		\$2,267,644.00	\$188,217.05	\$0.00	\$1,924,320.19	\$343,323.81	85%	\$1,929,360.0
<i>Impact Fees</i>								
324.020	Water Impact Fee	10,000.00	18,680.00	.00	29,320.00	(19,320.00)	293	16,248.0
<i>Impact Fees Totals</i>		\$10,000.00	\$18,680.00	\$0.00	\$29,320.00	(\$19,320.00)	293%	\$16,248.0
<i>Federal Grants</i>								
335.004	Fema Recovery	5,000.00	.00	.00	10,768.10	(5,768.10)	215	37,952.0
<i>Federal Grants Totals</i>		\$5,000.00	\$0.00	\$0.00	\$10,768.10	(\$5,768.10)	215%	\$37,952.0
<i>Investment Earnings</i>								
306.001	Investment Earnings	38,000.00	1,517.69	.00	23,094.18	14,905.82	61	54,249.0
<i>Investment Earnings Totals</i>		\$38,000.00	\$1,517.69	\$0.00	\$23,094.18	\$14,905.82	61%	\$54,249.0
<i>Miscellaneous</i>								
368.100	Retirement System Reimbursement Credit	.00	.00	.00	6,713.50	(6,713.50)	+++	.0
369.002	Miscellaneous Revenue	10,000.00	(85.00)	.00	6,765.16	3,234.84	68	16,496.0
<i>Miscellaneous Totals</i>		\$10,000.00	(\$85.00)	\$0.00	\$13,478.66	(\$3,478.66)	135%	\$16,496.0
<i>Operating Transfers In</i>								
394.002	Transfer from fund balance	620,366.00	.00	.00	.00	620,366.00	0	.0
<i>Operating Transfers In Totals</i>		\$620,366.00	\$0.00	\$0.00	\$0.00	\$620,366.00	0%	\$0.0



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Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	<i>Sale of Assets</i>							
391.001	Sale of Assets	500.00	.00	.00	6,191.00	(5,691.00)	1238	6,413.00
	<i>Sale of Assets Totals</i>	\$500.00	\$0.00	\$0.00	\$6,191.00	(\$5,691.00)	1238%	\$6,413.00
	Department 00 - Revenue Totals	\$2,951,510.00	\$208,329.74	\$0.00	\$2,007,172.13	\$944,337.87	68%	\$2,060,721.40
	REVENUE TOTALS	\$2,951,510.00	\$208,329.74	\$0.00	\$2,007,172.13	\$944,337.87	68%	\$2,060,721.40
	EXPENSE							
	Department 15 - Water Distribution							
	<i>Personal Services</i>							
400.101	Regular Pay	202,319.00	14,775.65	.00	158,357.58	43,961.42	78	186,858.00
401.103	Overtime	14,000.00	472.02	.00	11,865.74	2,134.26	85	14,024.00
401.105	On-call pay	5,200.00	400.00	.00	4,200.00	1,000.00	81	5,200.00
405.114	FICA	17,014.00	1,152.95	.00	12,858.60	4,155.40	76	14,791.00
406.116	Retirement	31,458.00	2,438.00	.00	26,893.03	4,564.97	85	29,750.00
408.125	SCMIT Worker's Comp Ins.	11,000.00	113.17	.00	15,479.47	(4,479.47)	141	14,534.00
410.001	Health Claims Cost	27,075.00	1,950.28	.00	21,408.72	5,666.28	79	28,291.00
410.002	Health Claim Costs-Retire	13,501.00	3.00	.00	3,235.24	10,265.76	24	10,104.00
410.003	OPEB cost	4,000.00	.00	.00	.00	4,000.00	0	(3,206.60)
	<i>Personal Services Totals</i>	\$325,567.00	\$21,305.07	\$0.00	\$254,298.38	\$71,268.62	78%	\$300,348.00
	<i>Supplies</i>							
500.101	Supplies and Materials	5,060.00	287.94	.00	3,802.02	1,257.98	75	4,134.00
500.102	Equipment	3,950.00	.00	.00	2,440.29	1,509.71	62	2,953.00
501.101	Uniforms and Clothing	5,150.00	173.41	.00	2,753.01	2,396.99	53	4,304.00
513.112	Asphalt/Concrete/Gravel	28,680.00	1,117.07	8,562.72	24,309.48	(4,192.20)	115	25,741.00
514.110	Water Dist System Supply	40,100.00	.00	.00	32,142.05	7,957.95	80	56,199.00
515.121	Safety Supplies	300.00	.00	.00	.00	300.00	0	.00
523.136	Hydrant Replacement	8,400.00	.00	.00	.00	8,400.00	0	6,517.00

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Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
532.148	Small Hand Tools	550.00	.00	.00	439.37	110.63	80	351.0
<i>Supplies Totals</i>		\$92,190.00	\$1,578.42	\$8,562.72	\$65,886.22	\$17,741.06	81%	\$100,202.4
<i>Other Services & Charges</i>								
515.129	Permit Fees Due To Others	900.00	.00	.00	631.19	268.81	70	623.0
600.110	SCMIRF Property/Liab Ins	19,500.00	.00	.00	21,184.84	(1,684.84)	109	19,301.0
610.112	Postage	900.00	.00	.00	643.41	256.59	71	880.0
610.1110	Communications- Wireless	660.00	44.76	.00	404.50	255.50	61	619.0
620.114	Advertising	750.00	.00	.00	226.25	523.75	30	.0
640.124	Travel Expense	966.00	.00	.00	803.78	162.22	83	369.0
650.127	Electricity	6,990.00	796.38	.00	6,807.30	182.70	97	6,639.0
650.128	Water	15,264.00	1,440.01	.00	15,155.29	108.71	99	15,700.0
650.129	Wastewater	9,073.00	735.44	.00	8,697.57	375.43	96	9,682.0
650.130	Sanitation	692.00	55.96	.00	559.60	132.40	81	671.0
650.133	Stormwater	4,868.00	356.08	.00	3,560.80	1,307.20	73	4,688.0
650.1271	Electricity- Sales Tax	342.00	6.08	.00	279.74	62.26	82	313.0
660.103	Emergency Preparedness	.00	152.43	.00	152.43	(152.43)	+++	.0
660.133	Repairs & Maint. Services	12,500.00	.00	.00	1,056.59	11,443.41	8	10,025.0
660.139	Fleet Services-RTA Mtce Allocation	9,000.00	.00	.00	2,937.00	6,063.00	33	5,055.0
660.145	Gasoline & Oil	7,954.00	541.94	.00	6,557.62	1,396.38	82	8,453.0
660.1391	Fleet Services -Departmental Expense Allocation	7,000.00	403.53	.00	5,662.47	1,337.53	81	7,249.0
670.156	Equipment Rental/Lease	560.00	.00	.00	.00	560.00	0	.0
685.180	Membership Dues and Fees	475.00	.00	.00	50.00	425.00	11	110.0
685.182	Other Operating Expenses	1,500.00	.00	.00	111.99	1,388.01	7	9,725.0
685.183	Depreciation	360,000.00	36,913.41	.00	327,397.11	32,602.89	91	339,945.0
685.186	Training	2,360.00	.00	.00	1,415.00	945.00	60	1,735.0
685.1821	Hurricane/Storm Expense	.00	.00	.00	168.83	(168.83)	+++	.0

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.187	Professional Services	3,320.00	166.80	945.20	1,834.80	540.00	84	2,509.0
686.189	Employee Medical	840.00	.00	.00	205.00	635.00	24	137.0
686.191	Contract Services/Studies	2,400.00	.00	.00	717.77	1,682.23	30	1,997.0
686.195	Repair/Maint Svc Contract	700.00	.00	.00	.00	700.00	0	20.0
686.199	Internal Engineering	17,000.00	996.50	.00	13,253.36	3,746.64	78	16,809.0
686.1895	Employee wellness services	2,400.00	233.01	.00	1,855.48	544.52	77	2,599.0
687.202	Utility Billing Services	8,000.00	123.40	.00	6,363.15	1,636.85	80	5,504.0
687.204	Janitorial Services	2,000.00	(49.17)	147.48	442.53	1,409.99	30	.0
Other Services & Charges Totals		\$498,914.00	\$42,916.56	\$1,092.68	\$429,135.40	\$68,685.92	86%	\$471,368.0
Other Objects								
702.106	Interest- Bonds	129,405.00	10,706.10	.00	107,484.13	21,920.87	83	122,581.0
702.110	Bond Principal	385,150.00	52,558.03	.00	318,541.19	66,608.81	83	343,555.0
703.109	Agents Fee	8,000.00	.00	.00	7,162.50	837.50	90	4,862.0
720.001	Provision for Bad Debts	8,000.00	666.67	.00	6,666.70	1,333.30	83	8,709.0
750.124	Transfers to General Fund	116,778.00	9,731.50	.00	97,315.00	19,463.00	83	112,750.0
795.995	GF Cost Distribution	89,600.00	7,466.67	.00	74,666.70	14,933.30	83	86,300.0
7999.9999	Principal Reclassified	(385,150.00)	(46,918.17)	.00	(262,461.67)	(122,688.33)	68	(343,555.9
Other Objects Totals		\$351,783.00	\$34,210.80	\$0.00	\$349,374.55	\$2,408.45	99%	\$335,203.0
Inter-Dept. Allocations								
795.999	Allocation G&A Services	67,700.00	5,378.27	.00	43,471.62	24,228.38	64	67,131.0
Inter-Dept. Allocations Totals		\$67,700.00	\$5,378.27	\$0.00	\$43,471.62	\$24,228.38	64%	\$67,131.0
Capital Outlay								
900.3000	Buildings & Improvements	.00	.00	.00	.00	.00	+++	10,260.0
900.3500	Water Distribution	500,000.00	2,000.00	(450,408.58)	476,800.85	473,607.73	5	2,458,653.0
9999.9999	Assets Reclassified	(500,000.00)	(2,000.00)	.00	(476,800.85)	(23,199.15)	95	(2,468,913.7
Capital Outlay Totals		\$0.00	\$0.00	(\$450,408.58)	\$0.00	\$450,408.58	+++	\$0.0

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

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Fiscal Year to Date 04/30/20

Exclude Rollup Account

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Department 15 - Water Distribution Totals		\$1,336,154.00	\$105,389.12	(\$440,753.18)	\$1,142,166.17	\$634,741.01	52%	\$1,274,255.17
Department 16 - Filtration								
Personal Services								
400.101	Regular Pay	268,835.00	21,504.20	.00	213,364.29	55,470.71	79	242,628.17
401.103	Overtime	8,000.00	527.81	.00	5,416.71	2,583.29	68	8,413.91
401.105	On-call pay	7,020.00	533.36	.00	5,600.28	1,419.72	80	6,933.00
405.114	FICA	22,027.00	1,582.74	.00	15,845.74	6,181.26	72	18,316.17
406.116	Retirement	40,789.00	3,447.84	.00	34,421.14	6,367.86	84	37,316.17
408.125	SCMIT Worker's Comp Ins.	10,000.00	.00	.00	13,838.94	(3,838.94)	138	12,469.17
410.001	Health Claims Cost	36,751.00	3,770.54	.00	42,980.10	(6,229.10)	117	36,159.17
410.002	Health Claim Costs-Retire	11,618.00	617.48	.00	6,375.92	5,242.08	55	7,167.91
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	(4,489.20)
Personal Services Totals		\$410,040.00	\$31,983.97	\$0.00	\$337,843.12	\$72,196.88	82%	\$364,916.17
Supplies								
500.101	Supplies and Materials	4,175.00	52.95	.00	3,541.48	633.52	85	3,415.00
500.102	Equipment	11,100.00	100.47	.00	5,179.76	5,920.24	47	5,328.17
501.101	Uniforms and Clothing	3,300.00	14.16	.00	2,363.04	936.96	72	2,009.17
512.108	Chemicals	279,920.00	24,015.88	26,608.50	239,572.31	13,739.19	95	357,251.17
512.109	Laboratory Supplies	15,577.00	1,030.16	.00	16,041.08	(464.08)	103	15,957.17
515.121	Safety Supplies	1,900.00	.00	.00	.00	1,900.00	0	600.17
532.148	Small Hand Tools	490.00	.00	.00	514.61	(24.61)	105	61.17
540.151	IP Raw Water Contract-Cty	22,960.00	1,430.72	.00	15,064.03	7,895.97	66	32,076.17
540.152	Raw Water Pump Maint.	26,000.00	5,004.52	.00	48,288.46	(22,288.46)	186	60,316.17
540.157	Treated Water Purchase	500.00	6.50	.00	58.50	441.50	12	84.17
540.1510	IP Raw Water Contract-Stl	11,808.00	373.54	.00	2,414.81	9,393.19	20	.17
Supplies Totals		\$377,730.00	\$32,028.90	\$26,608.50	\$333,038.08	\$18,083.42	95%	\$477,101.17



Budget Performance Report

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Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	<i>Other Services & Charges</i>							
515.129	Permit Fees Due To Others	22,000.00	.00	.00	19,389.00	2,611.00	88	20,639.00
600.110	SCMIRF Property/Liab Ins	15,000.00	.00	.00	16,508.59	(1,508.59)	110	15,040.00
610.111	Communications- Landline	1,200.00	93.87	.00	944.41	255.59	79	1,105.00
610.112	Postage	1,000.00	.00	.00	12.48	987.52	1	100.00
610.1110	Communications- Wireless	420.00	44.76	.00	404.50	15.50	96	576.00
620.114	Advertising	1,000.00	.00	.00	916.17	83.83	92	941.00
640.124	Travel Expense	907.00	.00	.00	211.52	695.48	23	117.00
650.127	Electricity	82,400.00	6,711.29	.00	72,654.58	9,745.42	88	79,374.00
650.130	Sanitation	929.00	75.20	.00	752.00	177.00	81	902.00
650.133	Stormwater	2,219.00	179.55	.00	1,795.50	423.50	81	2,154.00
650.134	Security Lights	1,632.00	132.00	.00	1,320.00	312.00	81	1,584.00
650.1271	Electricity- Sales Tax	120.00	6.54	.00	79.32	40.68	66	97.00
660.133	Repairs & Maint. Services	45,000.00	16,317.20	.00	37,814.78	7,185.22	84	29,092.00
660.139	Fleet Services-RTA Mtce Allocation	5,000.00	.00	.00	1,493.72	3,506.28	30	4,985.00
660.145	Gasoline & Oil	1,796.00	85.10	.00	1,296.71	499.29	72	1,677.00
660.1391	Fleet Services -Departmental Expense Allocation	2,000.00	111.21	.00	2,110.83	(110.83)	106	2,101.00
660.1392	Fleet Svcs- Outside Vends	.00	.00	.00	1,107.55	(1,107.55)	+++	.00
662.140	Building Repairs	3,500.00	.00	.00	3,263.67	236.33	93	4,897.00
670.156	Equipment Rental/Lease	300.00	.00	.00	.00	300.00	0	.00
685.180	Membership Dues and Fees	525.00	50.00	.00	320.00	205.00	61	390.00
685.182	Other Operating Expenses	1,500.00	.00	.00	495.00	1,005.00	33	26.00
685.183	Depreciation	308,800.00	20,454.38	.00	218,325.52	90,474.48	71	270,659.00
685.186	Training	1,960.00	.00	.00	563.00	1,397.00	29	755.00
685.1821	Hurricane/Storm Expense	.00	.00	.00	322.31	(322.31)	+++	30,715.00
686.187	Professional Services	29,920.00	4,711.11	9,555.31	12,027.69	8,337.00	72	21,994.00

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

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Fiscal Year to Date 04/30/20

Exclude Rollup Account

		Amended	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Tot
686.189	Employee Medical	220.00	.00	.00	.00	220.00	0	187.0
686.195	Repair/Maint Svc Contract	1,800.00	.00	.00	1,215.00	585.00	68	1,227.0
686.199	Internal Engineering	16,000.00	996.50	.00	13,253.36	2,746.64	83	16,809.0
686.1895	Employee wellness services	2,760.00	279.62	.00	2,226.60	533.40	81	3,023.4
687.204	Janitorial Services	2,000.00	(196.67)	589.99	1,770.03	(360.02)	118	.0
	<i>Other Services & Charges Totals</i>	\$551,908.00	\$50,051.66	\$10,145.30	\$412,593.84	\$129,168.86	77%	\$511,175.4
	<i>Other Objects</i>							
720.005	Loss on Asset Disposal	.00	.00	.00	368,169.26	(368,169.26)	+++	.0
750.124	Transfers to General Fund	104,060.00	8,671.67	.00	86,716.70	17,343.30	83	99,980.0
795.995	GF Cost Distribution	79,840.00	6,653.33	.00	66,533.30	13,306.70	83	76,899.0
	<i>Other Objects Totals</i>	\$183,900.00	\$15,325.00	\$0.00	\$521,419.26	(\$337,519.26)	284%	\$176,880.0
	<i>Inter-Dept. Allocations</i>							
795.999	Allocation G&A Services	92,000.00	5,378.27	.00	43,471.62	48,528.38	47	67,131.0
	<i>Inter-Dept. Allocations Totals</i>	\$92,000.00	\$5,378.27	\$0.00	\$43,471.62	\$48,528.38	47%	\$67,131.0
	<i>Capital Outlay</i>							
900.3300	Water Filtration Plant	650,000.00	18,885.00	122,185.07	527,814.93	.00	100	220,812.0
900.4300	Other Equipment	175,000.00	.00	127,133.60	1,089.31	46,777.09	73	.0
9999.9999	Assets Reclassified	(825,000.00)	(18,885.00)	.00	(528,904.24)	(296,095.76)	64	(220,812.0
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$249,318.67	\$0.00	(\$249,318.67)	+++	\$0.0
	Department 16 - Filtration Totals	\$1,615,578.00	\$134,767.80	\$286,072.47	\$1,648,365.92	(\$318,860.39)	120%	\$1,597,205.0
	Department 41 - General & Administrative							
	<i>Personal Services</i>							
400.101	Regular Pay	113,744.00	9,548.13	.00	95,660.76	18,083.24	84	120,101.0
401.103	Overtime	200.00	.00	.00	.00	200.00	0	83.0
405.114	FICA	8,942.00	700.76	.00	6,979.42	1,962.58	78	8,710.0
406.116	Retirement	16,537.00	1,478.22	.00	14,710.88	1,826.12	89	17,417.0

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
408.125	SCMIT Worker's Comp Ins.	3,500.00	.00	.00	4,211.84	(711.84)	120	3,795.00
410.001	Health Claims Cost	18,052.00	1,298.58	.00	16,726.78	1,325.22	93	17,328.00
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	(2,565.20)
<i>Personal Services Totals</i>		\$165,975.00	\$13,025.69	\$0.00	\$138,289.68	\$27,685.32	83%	\$164,870.00
<i>Supplies</i>								
500.101	Supplies and Materials	4,830.00	136.85	.00	3,993.24	836.76	83	3,880.00
500.102	Equipment	200.00	.00	.00	96.90	103.10	48	750.00
500.103	Furniture	650.00	.00	.00	486.56	163.44	75	518.00
501.101	Uniforms and Clothing	1,350.00	.00	.00	86.83	1,263.17	6	596.00
<i>Supplies Totals</i>		\$7,030.00	\$136.85	\$0.00	\$4,663.53	\$2,366.47	66%	\$5,745.00
<i>Other Services & Charges</i>								
600.110	SCMIRF Property/Liab Ins	31,000.00	.00	.00	34,009.10	(3,009.10)	110	30,985.00
610.111	Communications- Landline	4,800.00	325.68	.00	3,423.86	1,376.14	71	4,085.00
610.112	Postage	500.00	.00	.00	10.76	489.24	2	7.00
610.1110	Communications- Wireless	2,400.00	44.76	.00	404.50	1,995.50	17	843.00
620.114	Advertising	500.00	.00	.00	.00	500.00	0	58.00
640.124	Travel Expense	445.00	.00	.00	127.85	317.15	29	26.00
650.127	Electricity	2,612.00	180.36	.00	1,971.70	640.30	75	2,412.00
650.128	Water	462.00	17.86	.00	170.20	291.80	37	399.00
650.129	Wastewater	270.00	25.36	.00	242.74	27.26	90	265.00
650.130	Sanitation	486.00	39.33	.00	393.30	92.70	81	471.00
650.133	Stormwater	2,051.00	165.94	.00	1,659.40	391.60	81	1,991.00
650.134	Security Lights	655.00	53.00	.00	530.00	125.00	81	636.00
650.1271	Electricity- Sales Tax	125.00	6.19	.00	79.65	45.35	64	110.00
660.103	Emergency Preparedness	.00	126.11	.00	126.11	(126.11)	+++	.00
660.133	Repairs & Maint. Services	1,000.00	365.00	.00	365.00	635.00	36	423.00

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

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Exclude Rollup Account

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
660.139	Fleet Services-RTA Mtce Allocation	2,000.00	374.46	.00	812.15	1,187.85	41	1,213.0
660.145	Gasoline & Oil	3,234.00	207.40	.00	2,060.25	1,173.75	64	3,392.0
660.1391	Fleet Services -Departmental Expense Allocation	2,500.00	221.73	.00	1,636.23	863.77	65	2,751.0
660.1392	Fleet Svcs- Outside Vends	.00	.00	.00	156.69	(156.69)	+++	.0
670.156	Equipment Rental/Lease	3,080.00	184.89	.00	2,362.38	717.62	77	2,433.0
685.180	Membership Dues and Fees	1,450.00	.00	.00	1,314.05	135.95	91	1,215.0
685.182	Other Operating Expenses	500.00	.00	.00	118.07	381.93	24	73.0
685.183	Depreciation	3,500.00	595.07	.00	5,285.92	(1,785.92)	151	5,290.0
685.186	Training	1,410.00	.00	.00	95.00	1,315.00	7	500.0
686.187	Professional Services	1,425.00	.00	.00	.00	1,425.00	0	1,306.0
686.189	Employee Medical	60.00	.00	.00	.00	60.00	0	.0
686.195	Repair/Maint Svc Contract	1,720.00	.00	.00	854.52	865.48	50	1,108.0
686.1895	Employee wellness services	1,800.00	93.21	.00	742.21	1,057.79	41	1,176.0
687.204	Janitorial Services	.00	(196.67)	589.99	1,770.03	(2,360.02)	+++	.0
Other Services & Charges Totals		\$69,985.00	\$2,829.68	\$589.99	\$60,721.67	\$8,673.34	88%	\$63,178.0
Other Objects								
795.001	IT Internal Allocations	120,250.00	5,295.37	.00	82,940.36	37,309.64	69	108,332.0
Other Objects Totals		\$120,250.00	\$5,295.37	\$0.00	\$82,940.36	\$37,309.64	69%	\$108,332.0
Inter-Dept. Allocations								
795.999	Allocation G&A Services	(366,064.00)	(26,891.36)	.00	(217,358.14)	(148,705.86)	59	(335,659.2
Inter-Dept. Allocations Totals		(\$366,064.00)	(\$26,891.36)	\$0.00	(\$217,358.14)	(\$148,705.86)	59%	(\$335,659.2
Capital Outlay								
900.3000	Buildings & Improvements	26,000.00	.00	.00	23,561.10	2,438.90	91	15,727.0
9999.9999	Assets Reclassified	(26,000.00)	.00	.00	(23,561.10)	(2,438.90)	91	(15,727.0
Capital Outlay Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.0
Department 41 - General & Administrative Totals		(\$2,824.00)	(\$5,603.77)	\$589.99	\$69,257.10	(\$72,671.09)	-2473%	\$6,467.0



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Exclude Rollup Account

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Department	42 - Engineering Services							
	<i>Personal Services</i>							
400.101	Regular Pay	135,797.00	7,148.41	.00	92,531.87	43,265.13	68	130,784.00
405.114	FICA	10,388.00	500.52	.00	6,539.60	3,848.40	63	9,280.00
406.116	Retirement	19,233.00	1,108.58	.00	14,243.02	4,989.98	74	18,960.00
408.125	SCMIT Worker's Comp Ins.	2,000.00	.00	.00	.00	2,000.00	0	.00
410.001	Health Claims Cost	18,101.00	1,069.52	.00	13,815.08	4,285.92	76	17,573.00
	<i>Personal Services Totals</i>	\$185,519.00	\$9,827.03	\$0.00	\$127,129.57	\$58,389.43	69%	\$176,599.00
	<i>Supplies</i>							
500.101	Supplies and Materials	550.00	.00	.00	30.07	519.93	5	497.00
500.105	Printing and Binding	100.00	.00	.00	95.40	4.60	95	.00
501.101	Uniforms and Clothing	1,000.00	.00	.00	547.97	452.03	55	644.00
515.121	Safety Supplies	200.00	.00	.00	84.77	115.23	42	203.00
	<i>Supplies Totals</i>	\$1,850.00	\$0.00	\$0.00	\$758.21	\$1,091.79	41%	\$1,344.00
	<i>Other Services & Charges</i>							
610.112	Postage	100.00	.00	.00	49.98	50.02	50	43.00
610.1110	Communications- Wireless	1,200.00	44.76	.00	692.00	508.00	58	1,239.00
640.124	Travel Expense	1,512.00	.00	.00	253.83	1,258.17	17	1,834.00
685.180	Membership Dues and Fees	325.00	.00	.00	299.00	26.00	92	299.00
685.182	Other Operating Expenses	.00	.00	.00	.00	.00	+++	25.00
685.183	Depreciation	.00	435.10	.00	435.10	(435.10)	+++	.00
685.184	Continuing Education	1,400.00	.00	.00	350.00	1,050.00	25	1,000.00
685.186	Training	1,500.00	.00	.00	.00	1,500.00	0	1,650.00
686.187	Professional Services	5,700.00	.00	.00	2,698.39	3,001.61	47	69.00
686.1895	Employee wellness services	1,200.00	93.21	.00	742.21	457.79	62	1,007.00
	<i>Other Services & Charges Totals</i>	\$12,937.00	\$573.07	\$0.00	\$5,520.51	\$7,416.49	43%	\$7,167.00



Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	<i>Other Objects</i>							
735.122	Services Billed	(197,704.00)	(9,965.00)	.00	(132,533.41)	(65,170.59)	67	(168,090.5
	<i>Other Objects Totals</i>	(\$197,704.00)	(\$9,965.00)	\$0.00	(\$132,533.41)	(\$65,170.59)	67%	(\$168,090.5
	<i>Capital Outlay</i>							
900.4100	Vehicles	32,000.00	.00	.00	31,327.29	672.71	98	.0
9999.9999	Assets Reclassified	(32,000.00)	.00	.00	(31,327.29)	(672.71)	98	.0
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.0
	Department 42 - Engineering Services Totals	\$2,602.00	\$435.10	\$0.00	\$874.88	\$1,727.12	34%	\$17,021.4
	EXPENSE TOTALS	\$2,951,510.00	\$234,988.25	(\$154,090.72)	\$2,860,664.07	\$244,936.65	92%	\$2,894,949.4
	Fund 0031 - Water Utility Fund Totals							
	REVENUE TOTALS	2,951,510.00	208,329.74	.00	2,007,172.13	944,337.87	68%	2,060,721.4
	EXPENSE TOTALS	2,951,510.00	234,988.25	(154,090.72)	2,860,664.07	244,936.65	92%	2,894,949.4
	Fund 0031 - Water Utility Fund Totals	\$0.00	(\$26,658.51)	\$154,090.72	(\$853,491.94)	\$699,401.22		(\$834,228.0
	Fund 0032 - Wastewater Fund							
	REVENUE							
	Department 00 - Revenue							
	<i>Operating Revenues</i>							
301.000	Sale Of Utilities	2,621,543.00	211,121.66	.00	2,149,623.81	471,919.19	82	2,506,933.1
301.002	New Turn Ons	3,300.00	290.00	.00	2,605.00	695.00	79	3,240.0
301.003	Transfers	6,500.00	.00	.00	.00	6,500.00	0	.0
301.009	New Service Taps	5,000.00	.00	.00	10,509.64	(5,509.64)	210	10,750.0
301.014	Fixed Charges - Andrews	120,000.00	10,119.80	.00	101,198.00	18,802.00	84	121,437.0
301.015	Fixed Charges - GCWSD	225,000.00	19,241.87	.00	192,418.70	32,581.30	86	230,902.4
301.016	Fixed Charges - COG	300,000.00	27,651.27	.00	276,512.70	23,487.30	92	331,815.7
301.017	Volume Charges - Andrews	280,000.00	26,795.61	.00	228,881.01	51,118.99	82	162,347.7

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



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Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
301.018	Volume Charges - GCWSD	350,000.00	43,022.07	.00	425,845.01	(75,845.01)	122	257,886.00
301.019	Volume Charges - COG	1,025,000.00	150,349.17	.00	1,067,092.87	(42,092.87)	104	830,074.50
301.026	Fixed- Elim Georgetown	(300,000.00)	(27,651.27)	.00	(276,512.70)	(23,487.30)	92	(331,815.20)
301.029	Volume-Elim-Georgetown	(1,025,000.00)	(150,349.17)	.00	(1,067,092.87)	42,092.87	104	(830,074.50)
302.001	Penalties	35,000.00	.00	.00	22,107.77	12,892.23	63	34,594.00
303.006	Septic Tank Dumping	60,000.00	5,950.00	.00	48,790.00	11,210.00	81	81,620.00
	<i>Operating Revenues Totals</i>	\$3,706,343.00	\$316,541.01	\$0.00	\$3,181,978.94	\$524,364.06	86%	\$3,409,711.00
	<i>Impact Fees</i>							
324.017	Wastewater Impact Fee	7,000.00	.00	.00	13,580.00	(6,580.00)	194	8,500.00
	<i>Impact Fees Totals</i>	\$7,000.00	\$0.00	\$0.00	\$13,580.00	(\$6,580.00)	194%	\$8,500.00
	<i>Investment Earnings</i>							
306.001	Investment Earnings	8,000.00	.00	.00	.00	8,000.00	0	10,438.00
	<i>Investment Earnings Totals</i>	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	0%	\$10,438.00
	<i>Miscellaneous</i>							
368.100	Retirement System Reimbursement Credit	.00	.00	.00	4,616.42	(4,616.42)	+++	.00
369.002	Miscellaneous Revenue	7,000.00	.00	.00	717.85	6,282.15	10	9,321.00
369.003	Insurance Proceeds	.00	.00	.00	.00	.00	+++	26,784.00
	<i>Miscellaneous Totals</i>	\$7,000.00	\$0.00	\$0.00	\$5,334.27	\$1,665.73	76%	\$36,105.00
	<i>Operating Transfers In</i>							
394.002	Transfer from fund balance	(28,836.00)	.00	.00	.00	(28,836.00)	0	.00
	<i>Operating Transfers In Totals</i>	(\$28,836.00)	\$0.00	\$0.00	\$0.00	(\$28,836.00)	0%	\$0.00
	<i>Sale of Assets</i>							
391.001	Sale of Assets	500.00	.00	.00	2,575.00	(2,075.00)	515	3,383.00
	<i>Sale of Assets Totals</i>	\$500.00	\$0.00	\$0.00	\$2,575.00	(\$2,075.00)	515%	\$3,383.00
	Department 00 - Revenue Totals	\$3,700,007.00	\$316,541.01	\$0.00	\$3,203,468.21	\$496,538.79	87%	\$3,468,138.00
	REVENUE TOTALS	\$3,700,007.00	\$316,541.01	\$0.00	\$3,203,468.21	\$496,538.79	87%	\$3,468,138.00

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
EXPENSE								
	Department 18 - Wastewater Collections							
	<i>Personal Services</i>							
400.101	Regular Pay	204,322.00	16,727.13	.00	161,377.12	42,944.88	79	196,330.8
401.103	Overtime	4,000.00	181.36	.00	2,083.45	1,916.55	52	3,602.9
401.105	On-call pay	4,420.00	233.32	.00	3,299.86	1,120.14	75	4,333.7
405.114	FICA	16,238.00	1,191.34	.00	11,667.54	4,570.46	72	13,994.8
406.116	Retirement	29,962.00	2,643.15	.00	25,540.09	4,421.91	85	29,553.9
408.125	SCMIT Worker's Comp Ins.	18,000.00	.00	.00	27,737.91	(9,737.91)	154	23,104.0
410.001	Health Claims Cost	55,608.00	4,516.44	.00	51,390.54	4,217.46	92	52,856.7
410.002	Health Claim Costs-Retire	.00	.00	.00	.00	.00	+++	6.0
410.003	OPEB cost	3,000.00	.00	.00	.00	3,000.00	0	(3,206.6
	<i>Personal Services Totals</i>	\$335,550.00	\$25,492.74	\$0.00	\$283,096.51	\$52,453.49	84%	\$320,576.0
	<i>Supplies</i>							
500.101	Supplies and Materials	6,600.00	166.04	.00	5,349.52	1,250.48	81	5,303.0
500.102	Equipment	6,850.00	.00	.00	1,854.74	4,995.26	27	9,253.7
500.103	Furniture	.00	.00	.00	.00	.00	+++	201.0
501.101	Uniforms and Clothing	8,420.00	247.39	.00	4,790.93	3,629.07	57	5,015.7
512.108	Chemicals	6,200.00	.00	.00	2,337.85	3,862.15	38	4,540.0
513.112	Asphalt/Concrete/Gravel	31,700.00	930.89	7,368.89	23,755.44	575.67	98	21,827.9
514.111	WW Collection Syst Supply	7,900.00	127.35	.00	6,688.65	1,211.35	85	9,706.9
515.121	Safety Supplies	900.00	.00	.00	900.00	.00	100	603.8
532.148	Small Hand Tools	510.00	.00	.00	222.02	287.98	44	842.7
532.1481	Small Hand Tools - Maintenance	550.00	.00	.00	.00	550.00	0	95.7
	<i>Supplies Totals</i>	\$69,630.00	\$1,471.67	\$7,368.89	\$45,899.15	\$16,361.96	77%	\$57,391.0
	<i>Other Services & Charges</i>							

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
600.110	SCMIRF Property/Liab Ins	34,000.00	.00	.00	36,276.38	(2,276.38)	107	33,050.8
610.112	Postage	1,100.00	.00	.00	654.16	445.84	59	760.0
610.1110	Communications- Wireless	2,220.00	160.89	.00	1,454.23	765.77	66	2,083.0
620.114	Advertising	1,000.00	.00	.00	.00	1,000.00	0	232.0
640.124	Travel Expense	770.00	.00	.00	.00	770.00	0	121.8
650.127	Electricity	98,163.00	6,391.69	.00	65,108.68	33,054.32	66	82,970.4
650.133	Stormwater	9,900.00	800.95	.00	8,009.50	1,890.50	81	9,611.4
650.134	Security Lights	1,496.00	121.00	.00	1,210.00	286.00	81	1,452.0
650.1271	Electricity- Sales Tax	2,811.00	180.15	.00	1,976.94	834.06	70	2,488.8
660.133	Repairs & Maint. Services	51,000.00	13,713.15	367.95	46,033.89	4,598.16	91	84,067.8
660.139	Fleet Services-RTA Mtce Allocation	25,000.00	2,363.07	.00	18,151.11	6,848.89	73	32,433.0
660.145	Gasoline & Oil	13,943.00	1,324.54	.00	11,775.79	2,167.21	84	17,274.0
660.1391	Fleet Services -Departmental Expense Allocation	20,000.00	1,884.30	.00	16,457.82	3,542.18	82	26,037.4
660.1392	Fleet Svcs- Outside Vends	.00	.00	.00	6,614.90	(6,614.90)	+++	.0
670.156	Equipment Rental/Lease	2,000.00	.00	.00	.00	2,000.00	0	5,952.0
685.180	Membership Dues and Fees	685.00	50.00	.00	100.00	585.00	15	195.0
685.182	Other Operating Expenses	1,500.00	.00	.00	223.00	1,277.00	15	8,263.0
685.183	Depreciation	280,000.00	25,402.22	.00	214,059.60	65,940.40	76	251,672.8
685.186	Training	1,400.00	.00	.00	.00	1,400.00	0	(500.0
685.1821	Hurricane/Storm Expense	.00	.00	.00	6,856.06	(6,856.06)	+++	3,645.0
686.187	Professional Services	7,040.00	166.65	944.35	3,323.93	2,771.72	61	2,838.0
686.189	Employee Medical	840.00	.00	.00	453.25	386.75	54	255.0
686.191	Contract Services/Studies	2,040.00	.00	.00	717.97	1,322.03	35	1,997.0
686.195	Repair/Maint Svc Contract	10,000.00	.00	15,000.00	899.66	(5,899.66)	159	15,012.9
686.199	Internal Engineering	18,000.00	996.50	.00	13,253.36	4,746.64	74	16,809.0
686.1895	Employee wellness services	4,560.00	326.22	.00	2,597.68	1,962.32	57	3,606.9

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687.202	Utility Billing Services	7,500.00	111.70	.00	5,761.18	1,738.82	77	4,984.1
687.204	Janitorial Services	2,000.00	(49.17)	147.48	442.53	1,409.99	30	.0
Other Services & Charges Totals		\$598,968.00	\$53,943.86	\$16,459.78	\$462,411.62	\$120,096.60	80%	\$607,316.4
Other Objects								
702.106	Interest- Bonds	6,251.00	2,953.89	.00	30,055.31	(23,804.31)	481	6,627.1
702.110	Bond Principal	20,090.00	8,470.00	.00	84,095.67	(64,005.67)	419	19,711.1
703.1001	Agent Fees	2,000.00	.00	.00	2,687.50	(687.50)	134	2,000.0
720.001	Provision for Bad Debts	7,500.00	625.00	.00	6,250.00	1,250.00	83	11,902.1
750.124	Transfers to General Fund	172,117.00	14,343.08	.00	143,430.80	28,686.20	83	165,069.9
795.995	GF Cost Distribution	83,160.00	6,930.00	.00	69,300.00	13,860.00	83	80,100.0
7999.9999	Principal Reclassified	(20,090.00)	(6,786.68)	.00	(67,381.42)	47,291.42	335	(19,711.7
Other Objects Totals		\$271,028.00	\$26,535.29	\$0.00	\$268,437.86	\$2,590.14	99%	\$265,699.1
Inter-Dept. Allocations								
795.999	Allocation G&A Services	84,100.00	6,722.84	.00	54,339.54	29,760.46	65	83,914.8
Inter-Dept. Allocations Totals		\$84,100.00	\$6,722.84	\$0.00	\$54,339.54	\$29,760.46	65%	\$83,914.8
Capital Outlay								
900.911	Sewer Improvement Projects	.00	.00	(1,073,094.45)	682,023.80	391,070.65	+++	1,427,006.0
900.3700	Wastewater Collection Sys	10,000.00	.00	(6,241.48)	16,241.48	.00	100	171,234.0
9999.9999	Assets Reclassified	(10,000.00)	.00	.00	(698,265.28)	688,265.28	6983	(1,598,240.6
Capital Outlay Totals		\$0.00	\$0.00	(\$1,079,335.93)	\$0.00	\$1,079,335.93	+++	\$0.0
Department 18 - Wastewater Collections Totals		\$1,359,276.00	\$114,166.40	(\$1,055,507.26)	\$1,114,184.68	\$1,300,598.58	4%	\$1,334,897.1
Department 34 - Regional Wastewater Plant								
Personal Services								
400.101	Regular Pay	281,085.00	20,266.44	.00	227,347.86	53,737.14	81	268,969.4
401.103	Overtime	12,000.00	916.89	.00	9,080.01	2,919.99	76	11,759.1
401.105	On-call pay	7,020.00	533.32	.00	5,599.86	1,420.14	80	6,933.1

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405.114	FICA	23,445.00	1,499.71	.00	16,855.34	6,589.66	72	19,980.00
406.116	Retirement	43,277.00	3,322.17	.00	37,091.77	6,185.23	86	41,578.00
408.125	SCMIT Worker's Comp Ins.	.00	.00	.00	5,554.08	(5,554.08)	+++	6,130.00
410.001	Health Claims Cost	65,461.00	5,051.54	.00	58,625.56	6,835.44	90	63,128.00
<i>Personal Services Totals</i>		\$432,288.00	\$31,590.07	\$0.00	\$360,154.48	\$72,133.52	83%	\$418,479.00
<i>Supplies</i>								
500.101	Supplies and Materials	5,550.00	38.05	.00	3,318.71	2,231.29	60	6,016.00
500.102	Equipment	12,550.00	1,324.76	.00	7,674.77	4,875.23	61	7,222.00
501.101	Uniforms and Clothing	4,250.00	.00	.00	1,252.70	2,997.30	29	2,494.00
512.108	Chemicals	128,400.00	4,691.60	30,322.08	93,246.94	4,830.98	96	122,219.00
512.109	Laboratory Supplies	20,570.00	2,046.80	5,171.13	13,805.38	1,593.49	92	19,157.00
515.121	Safety Supplies	1,500.00	.00	.00	600.00	900.00	40	332.00
532.148	Small Hand Tools	510.00	.00	.00	290.21	219.79	57	145.00
<i>Supplies Totals</i>		\$173,330.00	\$8,101.21	\$35,493.21	\$120,188.71	\$17,648.08	90%	\$157,589.00
<i>Other Services & Charges</i>								
515.129	Permit Fees Due To Others	8,200.00	.00	.00	8,098.98	101.02	99	7,830.00
600.110	SCMIRF Property/Liab Ins	13,900.00	.00	.00	15,233.25	(1,333.25)	110	13,878.00
610.111	Communications- Landline	2,400.00	150.48	.00	1,668.46	731.54	70	1,807.00
610.112	Postage	500.00	.00	.00	581.09	(81.09)	116	19.00
610.1110	Communications- Wireless	780.00	53.22	.00	481.46	298.54	62	691.00
620.114	Advertising	500.00	.00	.00	.00	500.00	0	101.00
640.124	Travel Expense	1,510.00	.00	.00	28.00	1,482.00	2	107.00
650.127	Electricity	336,820.00	27,827.68	.00	276,943.50	59,876.50	82	338,722.00
650.128	Water	1,275.00	248.23	.00	2,513.10	(1,238.10)	197	1,555.00
650.130	Sanitation	3,240.00	262.13	.00	2,359.17	880.83	73	3,145.00
650.133	Stormwater	2,600.00	210.53	.00	2,105.30	494.70	81	2,526.00

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650.134	Security Lights	4,290.00	347.00	.00	3,470.00	820.00	81	4,164.00
650.1271	Electricity- Sales Tax	15,665.00	901.82	.00	10,410.38	5,254.62	66	14,878.00
660.133	Repairs & Maint. Services	90,250.00	1,486.33	2,882.40	57,991.72	29,375.88	67	58,759.00
660.139	Fleet Services-RTA Mtce Allocation	8,000.00	33.94	.00	5,295.36	2,704.64	66	2,388.00
660.145	Gasoline & Oil	3,054.00	92.45	.00	1,246.68	1,807.32	41	2,951.00
660.1391	Fleet Services -Departmental Expense Allocation	2,000.00	127.90	.00	1,197.04	802.96	60	1,775.00
660.1392	Fleet Svcs- Outside Vends	.00	.00	.00	450.00	(450.00)	+++	.00
670.156	Equipment Rental/Lease	1,200.00	.00	.00	.00	1,200.00	0	300.00
685.180	Membership Dues and Fees	435.00	.00	.00	135.00	300.00	31	460.00
685.182	Other Operating Expenses	1,000.00	.00	.00	.00	1,000.00	0	106.00
685.183	Depreciation	700.00	184.82	.00	1,848.25	(1,148.25)	264	1,146.00
685.186	Training	10,850.00	.00	.00	4,828.00	6,022.00	44	4,179.00
685.190	Landfill Fees	44,000.00	2,498.31	.00	24,607.81	19,392.19	56	32,107.00
686.187	Professional Services	57,080.00	4,860.00	6,442.42	11,627.31	39,010.27	32	34,228.00
686.189	Employee Medical	880.00	45.00	.00	45.00	835.00	5	291.00
686.195	Repair/Maint Svc Contract	2,220.00	.00	.00	1,727.20	492.80	78	1,651.00
686.199	Internal Engineering	36,000.00	1,993.00	.00	26,506.67	9,493.33	74	33,618.00
686.1895	Employee wellness services	3,240.00	233.01	.00	1,855.48	1,384.52	57	2,533.00
687.204	Janitorial Services	2,000.00	(196.67)	589.99	1,770.03	(360.02)	118	.00
Other Services & Charges Totals		\$654,589.00	\$41,359.18	\$9,914.81	\$465,024.24	\$179,649.95	73%	\$565,927.00
Other Objects								
702.106	Interest- Bonds	196,085.00	16,406.80	.00	164,068.00	32,017.00	84	205,504.00
702.110	Bond Principal	553,440.00	92,240.00	.00	461,200.00	92,240.00	83	543,754.00
703.109	Agents Fee	5,800.00	.00	.00	4,475.00	1,325.00	77	2,862.00
750.124	Transfers to General Fund	114,309.00	9,525.74	.00	95,257.40	19,051.60	83	110,049.00
795.995	GF Cost Distribution	55,230.00	4,602.50	.00	46,025.00	9,205.00	83	53,199.00

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
7999.9999	Principal Reclassified	(553,440.00)	(92,240.00)	.00	(461,200.00)	(92,240.00)	83	(543,754.8
	<i>Other Objects Totals</i>	\$371,424.00	\$30,535.04	\$0.00	\$309,825.40	\$61,598.60	83%	\$371,617..
	<i>Inter-Dept. Allocations</i>							
795.999	Allocation G&A Services	84,100.00	6,722.84	.00	54,339.54	29,760.46	65	83,914.8
	<i>Inter-Dept. Allocations Totals</i>	\$84,100.00	\$6,722.84	\$0.00	\$54,339.54	\$29,760.46	65%	\$83,914.8
	<i>Capital Outlay</i>							
900.3000	Buildings & Improvements	.00	.00	.00	.00	.00	+++	4,239.0
900.3900	Wastewater Treatment Plnt	.00	.00	(355,710.90)	543,014.04	(187,303.14)	+++	648,289.9
900.4300	Other Equipment	13,000.00	.00	.00	8,503.98	4,496.02	65	14,585..
9999.9999	Assets Reclassified	(13,000.00)	.00	.00	(551,518.02)	538,518.02	4242	(667,114.1
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	(\$355,710.90)	\$0.00	\$355,710.90	+++	\$0.0
	Sub Department 17 - Wastewater Treatment							
	<i>Personal Services</i>							
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	(5,130.5
	<i>Personal Services Totals</i>	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	(\$5,130.5
	<i>Other Services & Charges</i>							
685.183	Depreciation	620,000.00	46,676.31	.00	465,883.10	154,116.90	75	591,703.8
	<i>Other Services & Charges Totals</i>	\$620,000.00	\$46,676.31	\$0.00	\$465,883.10	\$154,116.90	75%	\$591,703.8
	Sub Department 17 - Wastewater Treatment Totals	\$625,000.00	\$46,676.31	\$0.00	\$465,883.10	\$159,116.90	75%	\$586,573..
	Department 34 - Regional Wastewater Plant Totals	\$2,340,731.00	\$164,984.65	(\$310,302.88)	\$1,775,415.47	\$875,618.41	63%	\$2,184,101..
	EXPENSE TOTALS	\$3,700,007.00	\$279,151.05	(\$1,365,810.14)	\$2,889,600.15	\$2,176,216.99	41%	\$3,518,999..
	Fund 0032 - Wastewater Fund Totals							
	REVENUE TOTALS	3,700,007.00	316,541.01	.00	3,203,468.21	496,538.79	87%	3,468,138.0
	EXPENSE TOTALS	3,700,007.00	279,151.05	(1,365,810.14)	2,889,600.15	2,176,216.99	41%	3,518,999..
	Fund 0032 - Wastewater Fund Totals	\$0.00	\$37,389.96	\$1,365,810.14	\$313,868.06	(\$1,679,678.20)		(\$50,860.8

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 0033 - Stormwater Utility Fund								
REVENUE								
Department 00 - Revenue								
Operating Revenues								
301.000	Sale Of Utilities	850,000.00	71,080.73	.00	713,388.77	136,611.23	84	863,673.77
302.001	Penalties	7,500.00	.00	.00	6,178.79	1,321.21	82	9,480.00
	<i>Operating Revenues Totals</i>	\$857,500.00	\$71,080.73	\$0.00	\$719,567.56	\$137,932.44	84%	\$873,153.77
State Grants								
332.000	State Grants	.00	.00	.00	.00	.00	+++	159,365.00
	<i>State Grants Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$159,365.00
Investment Earnings								
361.001	Investment Earnings	5,000.00	.00	.00	.00	5,000.00	0	381.00
	<i>Investment Earnings Totals</i>	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	\$381.00
Miscellaneous								
368.100	Retirement System Reimbursement Credit	.00	.00	.00	1,815.90	(1,815.90)	+++	.00
369.002	Miscellaneous Revenue	1,000.00	525.00	.00	1,875.00	(875.00)	188	4,347.00
	<i>Miscellaneous Totals</i>	\$1,000.00	\$525.00	\$0.00	\$3,690.90	(\$2,690.90)	369%	\$4,347.00
Capital Contributions								
371.002	Capital Contrib-Grants	.00	.00	.00	.00	.00	+++	300,427.00
	<i>Capital Contributions Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$300,427.00
Operating Transfers In								
394.002	Transfer from fund balance	349,821.00	.00	.00	.00	349,821.00	0	.00
	<i>Operating Transfers In Totals</i>	\$349,821.00	\$0.00	\$0.00	\$0.00	\$349,821.00	0%	\$0.00
Sale of Assets								
391.001	Sale of Assets	.00	5,025.00	.00	5,025.00	(5,025.00)	+++	.00
	<i>Sale of Assets Totals</i>	\$0.00	\$5,025.00	\$0.00	\$5,025.00	(\$5,025.00)	+++	\$0.00

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Department 00 - Revenue Totals		\$1,213,321.00	\$76,630.73	\$0.00	\$728,283.46	\$485,037.54	60%	\$1,337,674.9
REVENUE TOTALS		\$1,213,321.00	\$76,630.73	\$0.00	\$728,283.46	\$485,037.54	60%	\$1,337,674.9
EXPENSE								
Department 40 - Storm Water Utility Exp.								
Personal Services								
400.101	Regular Pay	193,799.00	15,485.77	.00	158,360.99	35,438.01	82	187,345.7
401.103	Overtime	4,500.00	321.37	.00	2,659.42	1,840.58	59	3,281.7
401.105	On-call pay	2,600.00	300.00	.00	2,300.00	300.00	88	2,600.0
405.114	FICA	15,369.00	1,092.80	.00	11,188.20	4,180.80	73	13,186.7
406.116	Retirement	28,415.00	2,462.22	.00	25,014.60	3,400.40	88	27,980.4
408.125	SCMIT Worker's Comp Ins.	12,000.00	.00	.00	17,541.64	(5,541.64)	146	16,166.9
410.001	Health Claims Cost	51,728.00	4,315.68	.00	50,180.96	1,547.04	97	50,221.4
410.002	Health Claim Costs-Retire	21,026.00	3.00	.00	1,752.24	19,273.76	8	15,854.9
410.003	OPEB cost	4,000.00	.00	.00	.00	4,000.00	0	(5,130.5
Personal Services Totals		\$333,437.00	\$23,980.84	\$0.00	\$268,998.05	\$64,438.95	81%	\$311,505.7
Supplies								
500.101	Supplies and Materials	2,310.00	.00	.00	1,312.35	997.65	57	1,195.7
500.102	Equipment	5,600.00	.00	1,775.50	1,511.05	2,313.45	59	1,543.7
501.101	Uniforms and Clothing	5,100.00	185.20	.00	2,434.03	2,665.97	48	3,674.7
513.112	Asphalt/Concrete/Gravel	7,460.00	279.27	4,480.52	2,868.43	111.05	99	7,746.7
514.112	SW Collection Syst Supply	5,400.00	.00	.00	1,083.35	4,316.65	20	7,187.7
515.121	Safety Supplies	900.00	.00	.00	300.00	600.00	33	238.7
532.148	Small Hand Tools	180.00	.00	.00	.00	180.00	0	.0
Supplies Totals		\$26,950.00	\$464.47	\$6,256.02	\$9,509.21	\$11,184.77	58%	\$21,586.0
Other Services & Charges								
600.110	SCMIRF Property/Liab Ins	5,400.00	.00	.00	5,880.74	(480.74)	109	5,357.8

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
610.111	Communications- Landline	1,500.00	54.46	.00	1,149.65	350.35	77	1,289.00
610.112	Postage	500.00	.00	.00	200.87	299.13	40	256.00
610.1110	Communications- Wireless	720.00	44.76	.00	404.50	315.50	56	619.00
620.114	Advertising	600.00	74.00	.00	74.00	526.00	12	.00
640.124	Travel Expense	236.00	.00	.00	.00	236.00	0	.00
650.127	Electricity	2,366.00	171.96	.00	2,608.01	(242.01)	110	2,159.00
650.128	Water	500.00	20.42	.00	204.20	295.80	41	315.00
650.129	Wastewater	213.00	.00	.00	.00	213.00	0	120.00
650.133	Stormwater	16,975.00	1,373.40	.00	13,734.00	3,241.00	81	16,480.00
650.134	Security Lights	990.00	80.00	.00	800.00	190.00	81	960.00
650.1271	Electricity- Sales Tax	25.00	.92	.00	20.98	4.02	84	18.00
660.133	Repairs & Maint. Services	12,250.00	8,300.72	56.30	11,763.48	430.22	96	132,567.00
660.139	Fleet Services-RTA Mtce Allocation	25,000.00	1,003.32	.00	26,299.54	(1,299.54)	105	18,382.00
660.145	Gasoline & Oil	19,240.00	1,557.23	.00	11,523.27	7,716.73	60	21,563.00
660.1391	Fleet Services -Departmental Expense Allocation	22,000.00	1,591.45	.00	15,248.61	6,751.39	69	24,867.00
660.1392	Fleet Svcs- Outside Vends	.00	.00	.00	1,491.04	(1,491.04)	+++	.00
670.156	Equipment Rental/Lease	350.00	.00	.00	.00	350.00	0	.00
685.180	Membership Dues and Fees	230.00	25.00	.00	25.00	205.00	11	(120.40)
685.182	Other Operating Expenses	1,500.00	.00	.00	(.01)	1,500.01	0	2,690.00
685.183	Depreciation	455,000.00	42,973.38	.00	426,959.42	28,040.58	94	414,567.00
685.186	Training	150.00	.00	.00	.00	150.00	0	.00
685.1821	Hurricane/Storm Expense	.00	.00	.00	131.14	(131.14)	+++	6,955.00
686.187	Professional Services	3,610.00	166.65	(7,172.46)	11,699.96	(917.50)	125	227,600.00
686.189	Employee Medical	780.00	160.00	.00	280.00	500.00	36	212.00
686.195	Repair/Maint Svc Contract	2,500.00	.00	.00	.00	2,500.00	0	933.00
686.199	Internal Engineering	33,100.00	1,993.00	.00	26,506.67	6,593.33	80	33,618.00

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Fiscal Year to Date 04/30/20

Exclude Rollup Account

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

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Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 0033 - Stormwater Utility Fund Totals		\$0.00	(\$77,021.63)	(\$7,651.59)	(\$436,156.01)	\$443,807.60		(\$129,355.60)
Fund 0035 - Waste Management Fund								
REVENUE								
Department 00 - Revenue								
Charges for Services								
344.001	Refuse Col Chge-Resident	780,000.00	64,753.79	.00	650,911.25	129,088.75	83	773,071.00
344.002	Refuse Col Chge-Comm	130,000.00	12,296.97	.00	123,151.54	6,848.46	95	137,652.00
344.003	Sanitation Fee Penalties	15,000.00	.00	.00	11,116.27	3,883.73	74	15,685.00
Charges for Services Totals		\$925,000.00	\$77,050.76	\$0.00	\$785,179.06	\$139,820.94	85%	\$926,409.00
Miscellaneous								
368.100	Retirement System Reimbursement Credit	.00	.00	.00	2,499.12	(2,499.12)	+++	.00
369.002	Miscellaneous Revenue	2,500.00	.00	.00	.00	2,500.00	0	5,771.00
Miscellaneous Totals		\$2,500.00	\$0.00	\$0.00	\$2,499.12	\$0.88	100%	\$5,771.00
Sale of Assets								
391.001	Sale of Assets	1,467.00	.00	.00	10,326.00	(8,859.00)	704	12,675.00
Sale of Assets Totals		\$1,467.00	\$0.00	\$0.00	\$10,326.00	(\$8,859.00)	704%	\$12,675.00
Department 00 - Revenue Totals		\$928,967.00	\$77,050.76	\$0.00	\$798,004.18	\$130,962.82	86%	\$944,856.00
REVENUE TOTALS		\$928,967.00	\$77,050.76	\$0.00	\$798,004.18	\$130,962.82	86%	\$944,856.00
EXPENSE								
Department 31 - Residential Sanitation								
Personal Services								
400.101	Regular Pay	262,268.00	21,558.00	.00	213,458.70	48,809.30	81	249,553.00
401.103	Overtime	17,763.00	1,438.33	.00	21,811.72	(4,048.72)	123	17,924.00
405.114	FICA	21,422.00	1,625.37	.00	16,885.18	4,536.82	79	18,995.00
406.116	Retirement	39,161.00	3,521.72	.00	35,874.05	3,286.95	92	38,415.00
408.125	SCMIT Worker's Comp Ins.	32,000.00	5,581.75	.00	52,446.33	(20,446.33)	164	42,090.00

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Fiscal Year to Date 04/30/20

Exclude Rollup Account

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
660.1362	Roll-Out Purchases	19,485.00	.00	.00	9,742.73	9,742.27	50	21,416.8
660.1391	Fleet Services -Departmental Expense Allocation	50,000.00	5,029.92	.00	45,728.45	4,271.55	91	60,463.1
660.1392	Fleet Svcs- Outside Vends	12,416.00	123.75	.00	17,431.87	(5,015.87)	140	385.0
685.182	Other Operating Expenses	1,500.00	.00	.00	434.27	1,065.73	29	3,485.1
685.183	Depreciation	58,400.00	3,665.74	.00	44,660.83	13,739.17	76	56,309.1
685.190	Landfill Fees	2,000.00	.00	.00	43.20	1,956.80	2	810.1
686.189	Employee Medical	1,800.00	60.00	.00	641.90	1,158.10	36	92.0
686.195	Repair/Maint Svc Contract	.00	.00	.00	.00	.00	+++	12.9
686.1895	Employee wellness services	3,000.00	372.80	.00	2,968.69	31.31	99	3,806.9
687.202	Utility Billing Services	4,000.00	77.94	.00	4,021.29	(21.29)	101	3,478.9
687.203	Contract Services	65,000.00	5,614.71	10,857.03	55,199.49	(1,056.52)	102	64,874.1
687.204	Janitorial Services	2,000.00	(245.84)	737.47	2,212.56	(950.03)	148	.0
Other Services & Charges Totals		\$319,232.00	\$18,814.92	\$11,594.50	\$278,293.42	\$29,344.08	91%	\$327,472.1
Other Objects								
720.001	Provision for Bad Debts	1,500.00	125.00	.00	1,250.00	250.00	83	7,581.0
720.005	Loss on Asset Disposal	.00	.00	.00	.00	.00	+++	15,253.4
730.120	Recycling Labor	37,000.00	.00	13,727.86	23,272.14	.00	100	34,894.1
730.122	Recycling Operating	5,000.00	698.78	.00	5,958.37	(958.37)	119	5,431.1
795.001	IT Internal Allocations	6,500.00	423.63	.00	6,148.25	351.75	95	6,572.0
795.995	GF Cost Distribution	88,010.00	7,334.17	.00	73,341.70	14,668.30	83	84,770.0
Other Objects Totals		\$138,010.00	\$8,581.58	\$13,727.86	\$109,970.46	\$14,311.68	90%	\$154,504.0
Capital Outlay								
900.4100	Vehicles	31,000.00	.00	.00	30,904.00	96.00	100	.0
900.4200	Heavy Equipment	143,000.00	.00	116,344.00	.00	26,656.00	81	.0
9999.9999	Assets Reclassified	(174,000.00)	.00	.00	(30,904.00)	(143,096.00)	18	.0
Capital Outlay Totals		\$0.00	\$0.00	\$116,344.00	\$0.00	(\$116,344.00)	+++	\$0.0

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Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Department 31 - Residential Sanitation Totals	\$928,967.00	\$66,453.27	\$141,666.36	\$802,889.05	(\$15,588.41)	102%	\$929,542.1
	EXPENSE TOTALS	\$928,967.00	\$66,453.27	\$141,666.36	\$802,889.05	(\$15,588.41)	102%	\$929,542.1
	Fund 0035 - Waste Management Fund Totals							
	REVENUE TOTALS	928,967.00	77,050.76	.00	798,004.18	130,962.82	86%	944,856.0
	EXPENSE TOTALS	928,967.00	66,453.27	141,666.36	802,889.05	(15,588.41)	102%	929,542.1
	Fund 0035 - Waste Management Fund Totals	\$0.00	\$10,597.49	(\$141,666.36)	(\$4,884.87)	\$146,551.23		\$15,313.1
	Fund 0086 - Seized and Forfeited							
	REVENUE							
	Department 00 - Revenue							
	<i>Fines and Forfeitures</i>							
367.000	Drug Enforcement Revenue	2,000.00	.00	.00	.00	2,000.00	0	30,954.4
	<i>Fines and Forfeitures Totals</i>	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%	\$30,954.4
	<i>Operating Transfers In</i>							
394.002	Transfer from fund balance	89,400.00	.00	.00	.00	89,400.00	0	.0
	<i>Operating Transfers In Totals</i>	\$89,400.00	\$0.00	\$0.00	\$0.00	\$89,400.00	0%	\$0.0
	Department 00 - Revenue Totals	\$91,400.00	\$0.00	\$0.00	\$0.00	\$91,400.00	0%	\$30,954.4
	REVENUE TOTALS	\$91,400.00	\$0.00	\$0.00	\$0.00	\$91,400.00	0%	\$30,954.4
	EXPENSE							
	Department 05 - Police							
	<i>Supplies</i>							
500.101	Supplies and Materials	2,500.00	.00	.00	.00	2,500.00	0	.0
500.102	Equipment	3,000.00	44.76	.00	807.94	2,192.06	27	.0
501.101	Uniforms and Clothing	1,800.00	.00	.00	.00	1,800.00	0	.0
	<i>Supplies Totals</i>	\$7,300.00	\$44.76	\$0.00	\$807.94	\$6,492.06	11%	\$0.0
	<i>Other Services & Charges</i>							

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

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Fiscal Year to Date 04/30/20

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
610.1110	Communications- Wireless	1,200.00	98.57	111.59	896.87	191.54	84	1,295.7
640.124	Travel Expense	1,200.00	.00	.00	.00	1,200.00	0	698.9
660.133	Repairs & Maint. Services	5,000.00	.00	.00	.00	5,000.00	0	.0
660.134	Radio Repairs	2,000.00	.00	.00	.00	2,000.00	0	.0
660.145	Gasoline & Oil	1,850.00	256.82	.00	1,660.51	189.49	90	2,353.9
685.180	Membership Dues and Fees	1,450.00	.00	.00	800.00	650.00	55	971.0
685.182	Other Operating Expenses	6,000.00	.00	.00	.00	6,000.00	0	287.1
685.186	Training	1,900.00	.00	.00	672.00	1,228.00	35	.0
685.191	Canine Unit Operations	6,000.00	.00	.00	1,600.42	4,399.58	27	1,632.0
686.194	Other Prof/Tech Services	10,000.00	.00	.00	.00	10,000.00	0	4,000.0
Other Services & Charges Totals		\$36,600.00	\$355.39	\$111.59	\$5,629.80	\$30,858.61	16%	\$11,239.8
Capital Outlay								
900.4100	Vehicles	37,500.00	31,608.00	3,902.80	31,608.00	1,989.20	95	.0
900.4300	Other Equipment	10,000.00	.00	.00	9,964.63	35.37	100	.0
Capital Outlay Totals		\$47,500.00	\$31,608.00	\$3,902.80	\$41,572.63	\$2,024.57	96%	\$0.0
Department 05 - Police Totals		\$91,400.00	\$32,008.15	\$4,014.39	\$48,010.37	\$39,375.24	57%	\$11,239.8
EXPENSE TOTALS		\$91,400.00	\$32,008.15	\$4,014.39	\$48,010.37	\$39,375.24	57%	\$11,239.8
Fund 0086 - Seized and Forfeited Totals								
REVENUE TOTALS		91,400.00	.00	.00	.00	91,400.00	0%	30,954.4
EXPENSE TOTALS		91,400.00	32,008.15	4,014.39	48,010.37	39,375.24	57%	11,239.8
Fund 0086 - Seized and Forfeited Totals		\$0.00	(\$32,008.15)	(\$4,014.39)	(\$48,010.37)	\$52,024.76		\$19,714.1
Grand Totals								
REVENUE TOTALS		33,207,781.00	1,969,713.92	.00	24,484,441.75	8,723,339.25	74%	31,962,331.8
EXPENSE TOTALS		33,076,422.00	1,932,462.21	443,024.89	27,062,052.62	5,571,344.49	83%	32,377,917.4

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments



Budget Performance Report

16.K.4

Fiscal Year to Date 04/30/20
Exclude Rollup Account

		Amended	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Tot
	Grand Totals	\$131,359.00	\$37,251.71	(\$443,024.89)	(\$2,577,610.87)	\$3,151,994.76		(\$415,585.5

Attachment: BudgetPerformanceReport-April 2020 (3035 : April 2020 Finance and IT Departments