PUBLIC HEARING & REGULAR MEETING OF CITY COUNCIL
JANUARY 21, 2016 – 5:30 PM
COUNCIL CHAMBERS
GEORGETOWN, SC

Notice of this meeting has been made in accordance with the 1976 Code of Laws of South Carolina Freedom of Information Act.

1. CALL TO ORDER

2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES

3. PUBLIC HEARING

A. The purpose of the Public Hearing will be to receive citizen input concerning an ordinance to amend the Pretreatment Ordinance to reflect changes to the local limits and waste hauler rates.

4. INVOCATION & PLEDGE OF ALLEGIANCE

5. OATHS OF OFFICE

6. ELECT MAYOR PRO TEMPORE FOR TWO YEAR TERM

A. Nomination

7. PUBLIC COMMENTS

8. INTRODUCTION OF NEW EMPLOYEES

9. PRESENTATION

A. Presentation of the Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2015.

10. FINANCE

A. Motion to approve first reading of an Ordinance to Amend the SRF 2013 A & B Bond Ordinances Releasing the Debt Service Reserve in the amount of $129,329.40.

Attachments:

1 Ordinance - DSRF and Loan Agreement Modification(1) (PDF)

11. ELECTRIC UTILITIES

A. Motion to Approve Purchase of Decorative Poles from Shealy Electrical Wholesalers and Payment in the Amount of $26,847.37.

Attachments:

a washingtonpoles011115 (PDF)

12. WATER UTILITIES

A. **Motion to approve second reading of an ordinance to amend the Pretreatment Ordinance to reflect changes to the Local Limits and Waste Hauler Rates.**

Attachments:

1	Ordinance Amendment	(PDF)
2	COG Pretreatment Ordinance Draft	(PDF)

13. ENGINEERING

A. **Motion to approve bid/contract for Broad Street Revitalization Project. Bid opening for this project is January 21, 2016.**

14. ADMINISTRATION

A. **Motion to approve first reading of an ordinance to amend Chapter 2 Administration, Article II Council, Division 2 Meetings, Section 2-28 Quorum and Rules of Order, of the City of Georgetown Code of Ordinances.**

Attachments:

1	CURRENT ORD CHAP 2, ART II, DIV 2	(PDF)
2	PROPOSED ORD CHAP 2, ART II, DIV 2	(PDF)

B. **Motion to approve first reading of an ordinance to amend Chapter 2 Administration, Article II Council, Division 3 Ordinances and Resolutions of the City of Georgetown Code of Ordinances.**

Attachments:

1	CURRENT ORD CHAP 2, ART II, DIV 3	(PDF)
2	PROPOSED ORD CHAP 2, ART II, DIV 3	(PDF)

C. **Motion to approve second reading of an Ordinance amending Chapter 11, Article II, Section 11-26 of the City Code establishing additional conditions under which commercial properties may be deemed a nuisance.**

Attachments:

1	12- 8 Version for inclusion with Agenda	(PDF)

D. **Motion to approve First Semi-Annual Payment to SCMIRF in the amount of $294,410.00 For Property, Liability And Vehicle Insurance and Two Quarterly Payments to SCMIT in the amount of $104,430.00 For Workers Compensation Insurance.**

Attachments:

1	SCMIRF & SCMIT PO	(PDF)

15. CITY ADMINISTRATOR REPORT

16. MINUTES

A. **Motion to approve minutes of Regular Meeting of City Council dated December 17, 2015.**

17. OLD BUSINESS

18. NEW BUSINESS

19. DEPARTMENT MONTHLY REPORTS

A. December 2015 Georgetown Police Dept Report

Attachments:

1	Monthly letter - December 2015	(PDF)

B. December 2015 Fire Report

Attachments:

1	December 2015 Fire Report	(PDF)

C. December 2015 Public Works Department Report

Attachments:

1	DEC.2015	(PDF)

D. December 2015 Fleet Services Report

Attachments:

1	Monthly Report	(PDF)

E. December 2015 Electric Utility Department Report

Attachments:

1	december15report	(PDF)

F. December 2015 Water Utilities Report

Attachments:

1	December 2015 Water Utilities Report	(PDF)

G. December 2015 Housing and Community Development Report

Attachments:

1	December 2015 Monthly Report	(PDF)

H. December 2015 Finance and IT Departments Report

Attachments:

1	December 2015 Finance & IT Report	(PDF)
2	Grants-Monthly Rpts FY15.16	(PDF)
3	GovDeals-Monthly Rpts FY 15.16	(PDF)
4	Budget Performance Report - December 2015	(PDF)

20. EXECUTIVE SESSION

Motion to enter Executive Session pursuant to Section 30-4-70(a)(1) to discuss appointments/reappointments to the Accommodations & Hospitality Tax Committee and Architectural Review Board, and Section 30-4-70(a)(2) to receive legal advice as it relates to property damage claim 2015-CP-22-01115.

Motion to adjourn Executive Session and return to Regular Session.

NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION.

21. APPOINTMENTS

A. Motion to appoint/reappoint member(s) to the Accommodations & Hospitality Tax Committee.

B. Motion to appoint/reappoint member(s) to the Architectural Review Board.

22. MOTION

1. Motion to engage Law Firm to represent the City's interest in civil litigation referenced as 2015-CP-22-01115 pending in Georgetown County

23. ADJOURNMENT

A. Motion to adjourn the Regular Meeting of City Council.

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

INFORMATION ITEM

DOC ID: 1981

Council Meeting Date:	21 January 2016
Department:	Finance
Issue Under Consideration:	Presentation of the Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2015

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 1980

Council Meeting Date:	21 January 2016
Department:	Finance
Issue Under Consideration:	Motion to approve first reading of an Ordinance to Amend the SRF 2013 A & B Bond Ordinances Releasing the Debt Service Reserve in the amount of $129,329.40.
Amount Requested:	NA
Is Item in Current Budget?	NA
If no, please explain:	
Financial Impact:	These funds will no longer be restricted and are as follows: $96,887.60 (Water Fund) and $32,441.80 (Wastewater Fund).
Points to Consider:	The City currently maintains a published rating by Moody's Investors Service of "A1" on the 2015A Bonds. As a result of such ratings, under the SRF policy, and as authorized by this Ordinance and the Loan Agreement Amendments, the Reserve Requirement for each of the two (2) SRF Bonds shall be reduced to zero.
Options:	Approve or Disapprove Ordinance
Staff Recommendations:	Approve Ordinance

Reviews:

Debra Bivens Completed 01/08/2016 1:04 PM

City Attorney Completed 01/11/2016 3:30 PM

not bond attorney review

Chris Carter Completed 01/13/2016 9:52 AM

Ann U. Mercer Completed 01/13/2016 10:53 AM

Georgetown City Council Pending 01/21/2016 5:30 PM

Attachments:

1. 1 Ordinance - DSRF and Loan Agreement Modification(1) (PDF)

MOTION TO APPROVE FIRST READING OF AN ORDINANCE TO AMEND THE SRF 2013 A & B BOND ORDINANCES RELEASING THE DEBT SERVICE RESERVE IN THE AMOUNT OF $129,329.40.

AN ORDINANCE

ACKNOWLEDGING CHANGES TO THE PROGRAM POLICIES OF THE SOUTH CAROLINA WATER QUALITY REVOLVING FUND AUTHORITY; APPROVING CHANGES TO CERTAIN LOAN AGREEMENTS BETWEEN THE CITY OF GEORGETOWN, SOUTH CAROLINA AND THE SOUTH CAROLINA WATER QUALITY REVOLVING FUND AUTHORITY; AND APPROVING THE RELEASE OF DEBT SERVICE RESERVE FUND MONEYS RELATED TO LOAN NUMBERS X1-156-13-412-13 AND X3-056-13-2210001-02; AND OTHER MATTERS RELATING THERETO.

Incident to the enactment of this ordinance (this "***Ordinance***"), the City Council of the City of Georgetown (the "***Council***"), the governing body of the City of Georgetown, South Carolina (the "***Issuer***"), has made the following findings:

(a) The Issuer is a municipal corporation of the State of South Carolina (the "***State***"), located in Georgetown County and as such possesses all general powers granted by the Constitution and statutes of the State to municipal corporations.

(b) As authorized by the Constitution and laws of the State, the Council has made general provision for the issuance of waterworks and sewer system revenue bonds of the Issuer from time to time through the means of an ordinance of the Council entitled "AN ORDINANCE PROVIDING FOR THE RESTRUCTURING OF THE WATER AND SEWER SYSTEM TO CREATE THE COMBINED PUBLIC UTILITY SYSTEM OF THE CITY OF GEORGETOWN, SOUTH CAROLINA; AUTHORIZING THE ISSUANCE AND SALE OF COMBINED PUBLIC UTILITY SYSTEM REVENUE BONDS OF THE CITY OF GEORGETOWN, SOUTH CAROLINA; AND OTHER MATTERS RELATING THERETO" enacted by the Council on July 28, 2011, as amended on August 20, 2015 (the "***Bond Ordinance***"). Terms used herein and not otherwise defined shall have the meanings ascribed thereto in the Bond Ordinance.

(c) At the present time, the following Bonds of the Issuer are Outstanding:

(1) $437,398 Combined Public Utility System Improvement Revenue Bond, Series 2013A (South Carolina Water Pollution Control Revolving Loan Fund, Loan Number X1-156-13-412-13) dated September 20, 2013 ("***2013A SRF Bond***");

(2) $1,486,451 Combined Public Utility System Improvement Revenue Bond, Series 2013B (South Carolina Drinking Water Revolving Loan Fund, Loan Number X3-056-13-2210001-02) dated September 20, 2013 (the "***2013B SRF Bond***" and together with the 2013A SRF, the "***SRF Bonds***");

(3) $5,845,000 Combined Public Utility System Improvement and Refunding Revenue Bonds, Series 2015A dated November 23, 2015 (the "***2015A Bonds***"); and

(4) $5,772,000 Combined Public Utility System Refunding Revenue Bond, Series 2015B dated November 23, 2015.

(d) The 2013A SRF Bond was issued pursuant to the provisions of the 2013A Series Ordinance dated September 19, 2013 (the "***2013A Series Ordinance***").

(e) The 2013B SRF Bond was issued pursuant to the provisions of the 2013B Series Ordinance dated September 19, 2013 (the "***2013B Series Ordinance***").

(f) Pursuant to the terms of "FY 2014 AMENDMENT TO ALL PRIOR SRF LOAN POLICIES" (the "***Policy Statement***"), the South Carolina Water Quality Revolving Fund Authority (the "***Authority***") released certain loan policy amendments which effected a modification to certain provisions of all prior major loan policies for both the Authority's Clean Water State Revolving Fund and Drinking Water State Revolving Fund programs (collectively, the "***SRF Policy Changes***"). The SRF Policy Changes included, among other things, (1) modification of requirements related to the Authority's policies regarding an issuer establishing and maintaining a debt service reserve fund with respect to a particular loan or bond issue, subject to the issuer maintaining a minimum credit rating, and (2) provisions for the release of debt service reserve moneys held on behalf of the Authority as security for prior loans, subject to the issuer maintaining a minimum credit rating.

(g) The Issuer has entered into a loan agreements with the Authority with respect to the issuance and delivery of the SRF Bonds (the "***Loan Agreements***"). The Loan Agreements shall be amended and modified in order to provide for the effective implementation of the SRF Policy Changes (the "***Loan Agreement Amendments***").

(h) The Issuer has previously entered into certain Debt Service Reserve Fund Agreements for the SRF Bonds, each dated September 20, 2013 (the "***Prior Fund Agreements***") with the Office of the South Carolina State Treasurer (the "***STO***").

(i) The Issuer currently maintains a published rating by Moody's Investors Services, Inc. of "A1" on the 2015A Bonds. As a result of such rating and for so long as the Issuer maintains such rating, under the SRF Policy Changes and as authorized by this Ordinance and the Loan Agreement Amendments, the Reserve Requirement for each of the SRF Bonds shall equal $0.

(j) Pursuant to the terms of the Revised Policy Statement and in accordance with the terms of the Loan Agreement Amendments, the Authority will agree to the release of the debt service reserve fund moneys securing the SRF Bonds; after their release, such monies shall be transferred to the City in accordance with the terms of the Bond Ordinance.

(k) Neither the 2013A Series Ordinance nor the 2013B Series Ordinance require any amendments as the creation and funding of the respective debt service reserve funds for each of the SRF Bonds are delegated to and governed by the provisions of the respective Loan Agreements and changes thereto shall be effected through the implementation of the Loan Agreement Amendments.

(l) The purposes of this Ordinance are to (1) acknowledge the release of the Policy Statement and the implementation of the SRF Policy Changes, (2) acknowledge and approve the Loan Agreement Amendments, and (3) approve the release of the money in debt service reserve funds for the SRF Bonds upon full execution of the Loan Agreement Amendments by both the Issuer and the Authority.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GEORGETOWN AS FOLLOWS:

(1) The Council acknowledges that the Authority has issued the Revised Policy Statement for the purpose of implementing the SRF Policy Changes. The Council agrees to provide to the Authority any necessary information, documentation or materials that the Authority may require to effect such purposes with respect to the Issuer and its debt;

(2) The Council does hereby acknowledge and approve the Loan Agreement Amendments. The form of Loan Agreement Amendments for the 2013A SRF Bond is attached as Exhibit A hereto. The form of Loan Agreement Amendments for the 2013B SRF Bond is attached as Exhibit B hereto. The Loan Agreement Amendments shall be executed by the Authority and the Issuer, together with any other required documentation deemed necessary by the Authority and the Issuer in order to implement the SRF Policy Changes. The Loan Agreement Amendments shall be executed on behalf of the Issuer by the Mayor, or in his absence the Mayor Pro-Tempore and attested to by the City Clerk;

(3) As requested by the Authority, the Prior Fund Agreements, as applicable to both of the SRF Bonds, shall remain outstanding. Pursuant to the terms of the Revised Policy Statement and in accordance with the terms of the Loan Agreement Amendments, the Authority shall work with the STO to arrange the release of the debt service reserve fund moneys securing the SRF Bonds. The Authority shall confirm and acknowledge such release by delivering an acknowledgment to the City, the form of which is attached as Exhibit C hereto;

(4) The Council, upon the receipt of the the fully executed Loan Agreement Amendments, acknowledges that the Authority shall release its right to and the STO shall actually release the moneys in the debt service reserve funds held on behalf of the Authority as security for the SRF Bonds, and such moneys shall be transferred in accordance with the terms of the Bond Ordinance; and

(5) The Mayor, the City Administrator, the Director of Finance and City Clerk, either individually or in concert, are hereby authorized to do all things necessary to effect the purposes of this Ordinance, including, without limitation, negotiating, executing and delivering such certificates, showings, instruments, actions and agreements related hereto.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

DONE, RATIFIED AND ENACTED this 18th day of February, 2016.

CITY OF GEORGETOWN, SOUTH CAROLINA

(SEAL)

____
Mayor

Attest:

____
City Clerk

First Reading: January 21, 2016
Second Reading: February 18, 2016

EXHIBIT A

Loan Agreement Amendments related to:

$437,398 Combined Public Utility System Improvement Revenue Bond, Series 2013A (South Carolina Water Pollution Control Revolving Loan Fund, Loan Number X1-156-13-412-13) dated September 20, 2013

EXHIBIT B

Loan Agreement Amendments related to:

$1,486,451 Combined Public Utility System Improvement Revenue Bond, Series 2013B (South Carolina Drinking Water Revolving Loan Fund, Loan Number X3-056-13-2210001-02) dated September 20, 2013

Attachment: Ordinance - DSRF and Loan Agreement Modification(1) (1980 : First Reading to Amend the SRF 2013 A & B Bond Ordinances

EXHIBIT C

ACKNOWLEDGMENT OF AUTHORITY

Attachment: Ordinance - DSRF and Loan Agreement Modification(1) (1980 : First Reading to Amend the SRF 2013 A & B Bond Ordinances

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 1984

Council Meeting Date:	21 January 2016
Department:	Electric
Issue Under Consideration:	Motion to Approve Purchase of Decorative Poles from Shealy Electrical Wholesalers and Payment in the Amount of $26,847.37
Amount Requested:	$26,847.37
Is Item in Current Budget?	Yes, this is included in the project budget (Broad Street Upgrades)
If no, please explain:	
Financial Impact:	
Points to Consider:	These poles are being ordered for the Broad Street streetscape project. Single-globe post-top LED lights will be placed on these poles to match existing lighting in the area. These poles are sole-source as they must match existing decorative poles on Front Street and Shealy is the exclusive vendor for this product line in South Carolina.
Options:	Approve/disapprove
Staff Recommendation:	Staff recommends approval

Reviews:

Alan Loveless Completed 01/11/2016 3:06 PM
Debra Bivens Completed 01/13/2016 8:56 AM
Chris Carter Completed 01/13/2016 9:53 AM
Ann U. Mercer Completed 01/13/2016 11:06 AM
Georgetown City Council Pending 01/21/2016 5:30 PM

Attachments:

1. a washingtonpoles011115 (PDF)

SHEALY ELECTRICAL WHOLESALERS

Phone:(843)656-0088
www.shealyelectrical.com

ORDER ACKNOWLEDGE QUOTE ORDER

Order #	6228438-00
Date	12/17/15
PO #	QUOTE - ALAN
UPC Vendor	
Page #	1
Ship Point	Shealy - Florence
Ship Via	Best way
Shipped Date	
Terms	Net 30 Days

Cust. #: **20940**

Ship To: **CITY OF GEORGETOWN**
800 CHURCH ST
GEORGETOWN, SC 29440

Correspondence To: **Shealy - Florence**
906 W. Darlington Street
Florence, SC 29501

(843)656-0088

Bill To: **CITY OF GEORGETOWN**
ATTN: A/P DEPT
PO DRAWER 1146
GEORGETOWN, SC 29442

Instructions
PHONE: 843-545-4613

Ln#	Product # Description	Quantity Ordered	Quantity Backordered	Quantity Shipped	Qty UM	Unit Price	Price UM	Discount Multiplier	Net Amou
	** ** ** SHEALY IS THE SOLE REPRESENTATIVE FOR THIS SHAKESPEARE PRODUCT LINE IN SC ** ** **								
1	AP17-12FS9106 00000 SHAKESPEARE WASHINGTON POLE, CHAS GREEN ** LEAD-TIME: 10-12 WEEKS ON POLES **	**20**		**20**	each	**1254.55**	each	**0.00**	**25091.**
1	**Lines Total**		**Quantity Total**	**20**				**Total**	**25091.**
								Taxes	**1756.**
								Invoice Total	**26847.**

Attachment: washingtonpoles011115 (1984 : Motion to Approve Purchase of Decorative Poles)

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 1971

Council Meeting Date:	21 January 2016
Department:	Water Utilities
Issue Under Consideration:	Motion to approve second reading of an ordinance to amend the Pretreatment Ordinance to reflect changes to the Local Limits and Waste Hauler Rates.
Amount Requested:	None
Is Item in Current Budget?	N/A
If no, please explain:	
Financial Impact:	None
Points to Consider:	• The Pretreatment Ordinance was amended/updated in October 2014 per SCDHEC requirements. • The City completed a Long Term Monitoring Plan which sampled all influents into WWTP. • The recommendations of the Long Term Monitoring Plan included revising the Local Limits to include Ammonia, Total Petroleum Hydrocarbons, and Chemical Oxygen Demand. • The current Waste Hauler rates are $5.00 per 500 gallons. The recommendation is to raise this to $30.00 per 500 gallons. • This amendment to the Pretreatment Ordinance is included in the Corrective Action Plan for the Consent Order, which requires us to make the changes to the Local Limits.
Options:	Approve or Disapprove
Staff Recommendations:	Approve

Reviews:

Will Cook Completed 12/10/2015 2:11 PM

Chris Carter Completed 12/10/2015 2:23 PM

Ann U. Mercer Completed 12/10/2015 2:37 PM

Georgetown City Council Completed 12/17/2015 5:30 PM

Attachments:

1. 1 Ordinance Amendment (PDF)
2. 2 COG Pretreatment Ordinance Draft (PDF)

MOTION TO APPROVE SECOND READING OF AN ORDINANCE TO AMEND THE PRETREATMENT ORDINANCE TO REFLECT CHANGES TO THE LOCAL LIMITS AND WASTE HAULER RATES.

AN ORDINANCE AMENDING THE PRETREATMENT ORDINANCE TO ADD LOCAL LIMITS AND REVISE THE WASTE HAULER RATE

WHEREAS, On October 21, 2014, pursuant to Chapter 22 – Utilities, Article III, Division 6, Section 22-126, the City of Georgetown amended the Pretreatment Ordinance; and

WHEREAS, Section 22-55 of the Sewers and Sewer Service Ordinance of the City of Georgetown provides that the Sewers and Sewer Service Ordinance may be amended from time to time by the Mayor and City Council

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that the Pretreatment Ordinance of the City of Georgetown be amended by revising limits in Section 2, 2.4, B Local Limits to include as follows:

25 mg/L Ammonia
5.0 mg/L Total Petroleum Hydrocarbons (TPH)
500 mg/L COD

And that the Pretreatment Ordinance of the City of Georgetown be amended by revising a fee in Attachment B, Pretreatment Program Fees, Hauled Waste as follows:

Basic Charge (FOG and Septage) $ 0.060 per gallon based on truck capacity

BE IT FURTHER ORDAINED, that such changes shall be made to the Pretreatment Ordinance of the City of Georgetown. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

____
Ann U. Mercer, City Clerk

____
Jack M. Scoville, Jr., Mayor

First Reading:____________________

Second Reading:____________________

Approved as to Form:

____
Elise F. Crosby, City Attorney

CITY OF GEORGETOWN

SOUTH CAROLINA

PRETREATMENT ORDINANCE

Updated by Shealy Consulting LLC
September 2014

Updated by City of Georgetown
December 2015

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

TABLE OF CONTENTS

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

SECTION 1—GENERAL PROVISIONS

1.1 Purpose and Policy

This ordinance sets forth uniform requirements for Users of the Publicly Owned Treatment Works for the City of Georgetown and enables the City to comply with all applicable State and Federal laws. The Federal Clean Water Act of 1977 (Public Law 95-217) requires the U.S. Environmental Protection Agency (EPA) to establish a National Pretreatment Program. In accordance with the Federal Clean Water Act, EPA issued "General Pretreatment Regulations for Existing and New Sources" (40 CFR Part 403) on January 28, 1981. These regulations required the development, submission, review, and approval of Local Pretreatment Programs. The State of South Carolina accomplishes this under Regulation 61-9 Section 403.

A. To prevent the introduction of pollutants into the Publicly Owned Treatment Works that will interfere with its operation;

B. To prevent the introduction of pollutants into the Publicly Owned Treatment Works that will pass through the Publicly Owned Treatment Works, inadequately treated, into receiving waters, or otherwise be incompatible with the Publicly Owned Treatment Works;

C. To protect both Publicly Owned Treatment Works personnel who may be affected by wastewater and sludge in the course of their employment and the general public;

D. To promote reuse and recycling of industrial wastewater and sludge from the Publicly Owned Treatment Works;

E. To provide for fees for the equitable distribution of the cost of operation, maintenance, and improvement of the Publicly Owned Treatment Works; and

F. To enable City of Georgetown to comply with its National Pollutant Discharge Elimination System permit conditions, sludge use and disposal requirements, and any other Federal or State laws to which the Publicly Owned Treatment Works is subject.

This ordinance shall apply to all Users of the Publicly Owned Treatment Works. The ordinance authorizes the issuance of individual wastewater discharge permits; provides for monitoring, compliance, and enforcement activities; establishes administrative review procedures; requires User reporting; and provides for the setting of fees for the equitable distribution of costs resulting from the program established herein.

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

1.2 Administration

Except as otherwise provided herein, the Water Utilities Manager shall administer, implement, and enforce the provisions of this ordinance. Any powers granted to or duties imposed upon the Water Utilities Manager may be delegated by the Water Utilities Manager to a duly authorized City of Georgetown employee.

1.3 Abbreviations

The following abbreviations, when used in this ordinance, shall have the designated meanings:

BOD – Biochemical Oxygen Demand
BMP – Best Management Practice
BMR – Baseline Monitoring Report
CFR – *Code of Federal Regulations*
CIU – Categorical Industrial User
COD – Chemical Oxygen Demand
EPA – U.S. Environmental Protection Agency
gpd – gallons per day
IU – Industrial User
mg/l – milligrams per liter
NPDES – National Pollutant Discharge Elimination System
NSCIU – Non-Significant Categorical Industrial User
POTW – Publicly Owned Treatment Works
RCRA – Resource Conservation and Recovery Act
SIU – Significant Industrial User
SNC – Significant Noncompliance
TSS – Total Suspended Solids
U.S.C. – United States Code

1.4 Definitions

Unless a provision explicitly states otherwise, the following terms and phrases, as used in this ordinance, shall have the meanings hereinafter designated.

A. **Act or "the Act."** The Federal Water Pollution Control Act, also known as the Clean Water Act, as amended, 33 U.S.C. section 1251 et seq.

B. **Approval Authority**. The South Carolina Department of Health and Environmental Control, Division of Domestic Wastewater.

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

C. **Authorized or Duly Authorized Representative of the User**.

(1) If the User is a corporation:

(a) The president, secretary, treasurer, or a vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation; or

(b) The manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions that govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiate and direct other comprehensive measures to assure long-term environmental compliance with environmental laws and regulations; can ensure that the necessary systems are established or actions taken to gather complete and accurate information for individual wastewater discharge permit [or general permit {optional}] requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.

(2) If the User is a partnership or sole proprietorship: a general partner or proprietor, respectively.

(3) If the User is a Federal, State, or local governmental facility: a director or highest official appointed or designated to oversee the operation and performance of the activities of the government facility, or their designee.

(4) The individuals described in paragraphs 1 through 3, above, may designate a Duly Authorized Representative if the authorization is in writing, the authorization specifies the individual or position responsible for the overall operation of the facility from which the discharge originates or having overall responsibility for environmental matters for the company, and the written authorization is submitted to City of Georgetown.

D. **Biochemical Oxygen Demand or BOD**. The quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedures for five (5) days at 20 degrees centigrade, usually expressed as a concentration (e.g., mg/l).

E. **Best Management Practices or BMPs** means schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to implement the prohibitions listed in Section 2.1 A and B [40 CFR 403.5(a)(1) and (b)]. BMPs include treatment requirements, operating procedures, and practices to control plant site runoff, spillage or leaks, sludge or waste disposal, or drainage from raw materials storage.

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

F. **Categorical Pretreatment Standard or Categorical Standard**. Any regulation containing pollutant discharge limits promulgated by EPA in accordance with sections 307(b) and (c) of the Act (33 U.S.C. section 1317) that apply to a specific category of Users and that appear in 40 CFR Chapter I, Subchapter N, Parts 405-471.

G. **Categorical Industrial User**. An Industrial User subject to a categorical Pretreatment Standard or categorical Standard.

H. **The City**. The City of Georgetown or the City Council of the city of Georgetown.

I. **Chemical Oxygen Demand or COD**. A measure of the oxygen required to oxidize all compounds, both organic and inorganic, in water.

J. **Control Authority**. The City of Georgetown

K. **Daily Maximum**. The arithmetic average of all effluent samples for a pollutant collected during a calendar day.

L. **Daily Maximum Limit**. The maximum allowable discharge limit of a pollutant during a calendar day. Where Daily Maximum Limits are expressed in units of mass, the daily discharge is the total mass discharged over the course of the day. Where Daily Maximum Limits are expressed in terms of a concentration, the daily discharge is the arithmetic average measurement of the pollutant concentration derived from all measurements taken that day.

M. **Environmental Protection Agency or EPA**. The U.S. Environmental Protection Agency or, where appropriate, the Regional Water Management Division Director, the Regional Administrator, or other duly authorized official of said agency.

K. **Existing Source**. Any source of discharge that is not a "New Source."

L. **Grab Sample**. A sample that is taken from a wastestream without regard to the flow in the wastestream and over a period of time not to exceed fifteen (15) minutes.

M. **Indirect Discharge or Discharge**. The introduction of pollutants into the POTW from any nondomestic source.

N. **Instantaneous Maximum Allowable Discharge Limit.** The maximum concentration of a pollutant allowed to be discharged at any time, determined from the analysis of any discrete or composited sample collected, independent of the industrial flow rate and the duration of the sampling event.

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

O. **Interference**. A discharge that, alone or in conjunction with a discharge or discharges from other sources, inhibits or disrupts the POTW, its treatment processes or operations or its sludge processes, use or disposal; and therefore, is a cause of a violation of [the City's] NPDES permit or of the prevention of sewage sludge use or disposal in compliance with any of the following statutory/regulatory provisions or permits issued thereunder, or any more stringent State or local regulations: section 405 of the Act; the Solid Waste Disposal Act, including Title II commonly referred to as the Resource Conservation and Recovery Act (RCRA); any State regulations contained in any State sludge management plan prepared pursuant to Subtitle D of the Solid Waste Disposal Act; the Clean Air Act; the Toxic Substances Control Act; and the Marine Protection, Research, and Sanctuaries Act.

P. **Local Limit**. Specific discharge limits developed and enforced by City of Georgetown upon industrial or commercial facilities to implement the general and specific discharge prohibitions listed in 40 CFR 403.5(a)(1) and (b).

Q. **Medical Waste**. Isolation wastes, infectious agents, human blood and blood products, pathological wastes, sharps, body parts, contaminated bedding, surgical wastes, potentially contaminated laboratory wastes, and dialysis wastes.

R. **Monthly Average**. The sum of all "daily discharges" measured during a calendar month divided by the number of "daily discharges" measured during that month.

S. **Monthly Average Limit**. The highest allowable average of "daily discharges" over a calendar month, calculated as the sum of all "daily discharges" measured during a calendar month divided by the number of "daily discharges" measured during that month.

T. **New Source**.

(1) Any building, structure, facility, or installation from which there is (or may be) a discharge of pollutants, the construction of which commenced after the publication of proposed Pretreatment Standards under section 307(c) of the Act that will be applicable to such source if such Standards are thereafter promulgated in accordance with that section, provided that:

(a) The building, structure, facility, or installation is constructed at a site at which no other source is located; or
(b) The building, structure, facility, or installation totally replaces the process or production equipment that causes the discharge of pollutants at an Existing Source; or
(c) The production or wastewater generating processes of the building, structure, facility, or installation are substantially independent of an Existing Source at the same site. In determining whether these are

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substantially independent, factors such as the extent to which the new facility is integrated with the existing plant, and the extent to which the new facility is engaged in the same general type of activity as the Existing Source, should be considered.

(2) Construction on a site at which an Existing Source is located results in a modification rather than a New Source if the construction does not create a new building, structure, facility, or installation meeting the criteria of Section (1)(b) or (c) above but otherwise alters, replaces, or adds to existing process or production equipment.

(3) Construction of a New Source as defined under this paragraph has commenced if the owner or operator has:

(a) Begun, or caused to begin, as part of a continuous onsite construction program

(i) any placement, assembly, or installation of facilities or equipment; or
(ii) significant site preparation work including clearing, excavation, or removal of existing buildings, structures, or facilities which is necessary for the placement, assembly, or installation of new source facilities or equipment; or

(b) Entered into a binding contractual obligation for the purchase of facilities or equipment which are intended to be used in its operation within a reasonable time. Options to purchase or contracts which can be terminated or modified without substantial loss, and contracts for feasibility, engineering, and design studies do not constitute a contractual obligation under this paragraph.

U. **Noncontact Cooling Water**. Water used for cooling that does not come into direct contact with any raw material, intermediate product, waste product, or finished product.

V. **Pass Through**. A discharge which exits the POTW into waters of the United States in quantities or concentrations which, alone or in conjunction with a discharge or discharges from other sources, is a cause of a violation of any requirement of [the City's] NPDES permit, including an increase in the magnitude or duration of a violation.

W. **Person.** Any individual, partnership, co-partnership, firm, company, corporation, association, joint stock company, trust, estate, governmental entity, or any other legal entity; or their legal representatives, agents, or assigns. This definition includes all Federal, State, and local governmental entities.

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X. **pH**. A measure of the acidity or alkalinity of a solution, expressed in standard units.

Y. **Pollutant**. Dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, sewage sludge, munitions, Medical Wastes, chemical wastes, biological materials, radioactive materials, heat, wrecked or discarded equipment, rock, sand, cellar dirt, municipal, agricultural and industrial wastes, and certain characteristics of wastewater (e.g., pH, temperature, TSS, turbidity, color, BOD, COD, toxicity, or odor).

Z. **Pretreatment.** The reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in wastewater prior to, or in lieu of, introducing such pollutants into the POTW. This reduction or alteration can be obtained by physical, chemical, or biological processes; by process changes; or by other means, except by diluting the concentration of the pollutants unless allowed by an applicable Pretreatment Standard.

AA. **Pretreatment Requirements**. Any substantive or procedural requirement related to pretreatment imposed on a User, other than a Pretreatment Standard.

BB. **Pretreatment Standards or Standards**. Pretreatment Standards shall mean prohibited discharge standards, categorical Pretreatment Standards, and Local Limits.

CC. **Prohibited Discharge Standards or Prohibited Discharges**. Absolute prohibitions against the discharge of certain substances; these prohibitions appear in Section 2.1 of this ordinance.

DD. **Publicly Owned Treatment Works or POTW**. A treatment works, as defined by section 212 of the Act (33 U.S.C. section 1292), which is owned by City of Georgetown. This definition includes any devices or systems used in the collection, storage, treatment, recycling, and reclamation of sewage or industrial wastes of a liquid nature and any conveyances, which convey wastewater to a treatment plant.

EE. **Septic Tank Waste**. Any sewage from holding tanks such as vessels, chemical toilets, campers, trailers, and septic tanks.

FF. **Sewage**. Human excrement and gray water (household showers, dishwashing operations, etc.).

GG. **Significant Industrial User (SIU)**.

A Significant Industrial User is:

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(1) An Industrial User subject to categorical Pretreatment Standards; or

(2) An Industrial User that:

(a) Discharges an average of twenty-five thousand (25,000) gpd or more of process wastewater to the POTW (excluding sanitary, noncontact cooling and boiler blowdown wastewater);
(b) Contributes a process wastestream which makes up five (5) percent or more of the average dry weather hydraulic or organic capacity of the POTW treatment plant; or
(c) Is designated as such by City of Georgetown on the basis that it has a reasonable potential for adversely affecting the POTW's operation or for violating any Pretreatment Standard or Requirement.

(3) Upon a finding that a User meeting the criteria in Subsection (2) of this part has no reasonable potential for adversely affecting the POTW's operation or for violating any Pretreatment Standard or Requirement, City of Georgetown may at any time, on its own initiative or in response to a petition received from an Industrial User, and in accordance with procedures in 40 CFR 403.8(f)(6), determine that such User should not be considered a Significant Industrial User.

HH. Slug Load or Slug Discharge. Any discharge at a flow rate or concentration, which could cause a violation of the prohibited discharge standards in Section 2.1 of this ordinance. A Slug Discharge is any Discharge of a non-routine, episodic nature, including but not limited to an accidental spill or a non-customary batch Discharge, which has a reasonable potential to cause Interference or Pass Through, or in any other way violate the POTW's regulations, Local Limits or Permit conditions.

II. **Storm Water**. Any flow occurring during or following any form of natural precipitation, and resulting from such precipitation, including snowmelt.

JJ. Water Utilities Manager. The person designated by City of Georgetown to supervise the operation of the POTW, and who is charged with certain duties and responsibilities by this ordinance**.** The term also means a Duly Authorized Representative of the Water Utilities Manager.

KK. Total Suspended Solids or Suspended Solids. The total suspended matter that floats on the surface of, or is suspended in, water, wastewater, or other liquid, and that is removable by laboratory filtering.

LL. User or Industrial User. A source of indirect discharge.

MM. Wastewater. Liquid and water-carried industrial wastes and sewage from residential dwellings, commercial buildings, industrial and manufacturing

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facilities, and institutions, whether treated or untreated, which are contributed to the POTW.

NN. Wastewater Treatment Plant or Treatment Plant. That portion of the POTW which is designed to provide treatment of municipal sewage and industrial waste.

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SECTION 2—GENERAL SEWER USE REQUIREMENTS

2.1 Prohibited Discharge Standards

A. General Prohibitions. No User shall introduce or cause to be introduced into the POTW any pollutant or wastewater which causes Pass Through or Interference. These general prohibitions apply to all Users of the POTW whether or not they are subject to categorical Pretreatment Standards or any other National, State, or local Pretreatment Standards or Requirements.

B. Specific Prohibitions. No User shall introduce or cause to be introduced into the POTW the following pollutants, substances, or wastewater:

(1) Pollutants which create a fire or explosive hazard in the POTW, including, but not limited to, wastestreams with a closed-cup flashpoint of less than 140 degrees F (60 degrees C) using the test methods specified in 40 CFR 261.21;

(2) Wastewater having a pH less than 6.0 or more than 9.0, or otherwise causing corrosive structural damage to the POTW or equipment;

(3) Solid or viscous substances in amounts which will cause obstruction of the flow in the POTW resulting in Interference but in no case solids greater than ½ inch or 1.27 centimeter(s) in any dimension;

(4) Pollutants, including oxygen-demanding pollutants (BOD, etc.), released in a discharge at a flow rate and/or pollutant concentration which, either singly or by interaction with other pollutants, will cause Interference with the POTW;

(5) Wastewater having a temperature greater than 150 degrees F, or which will inhibit biological activity in the treatment plant resulting in Interference, but in no case wastewater which causes the temperature at the introduction into the treatment plant to exceed 104 degrees F;

(6) Petroleum oil, nonbiodegradable cutting oil, or products of mineral oil origin, in amounts that will cause Interference or Pass Through;

(7) Pollutants which result in the presence of toxic gases, vapors, or fumes within the POTW in a quantity that may cause acute worker health and safety problems;

(8) Trucked or hauled pollutants (see exceptions in Section 2.1.c)

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(9) Noxious or malodorous liquids, gases, solids, or other wastewater which, either singly or by interaction with other wastes, are sufficient to create a public nuisance or a hazard to life, or to prevent entry into the sewers for maintenance or repair;

(10) Wastewater which imparts color which cannot be removed by the treatment process, such as, but not limited to, dye wastes and vegetable tanning solutions, which consequently imparts color to the treatment plant's effluent;

(11) Wastewater containing any radioactive wastes or isotopes (see exceptions in Section 2.1.c)

(12) Storm Water, surface water, ground water, artesian well water, roof runoff, subsurface drainage, swimming pool drainage, condensate, deionized water, Noncontact Cooling Water, and unpolluted wastewater (see exceptions in Section 2.1.c)

(13) Sludges, screenings, or other residues from the pretreatment of industrial wastes;

(14) Medical Wastes (see exceptions in Section 2.1.c)

(15) Wastewater causing, alone or in conjunction with other sources, the treatment plant's effluent to fail a toxicity test;

(16) Detergents, surface-active agents, or other substances which that might cause excessive foaming in the POTW;

(17) Fats, oils, or greases of animal or vegetable origin in concentrations greater than 100 mg/L (See Section 15 for specific requirements for FOG control)

(18) Wastewater causing two readings on an explosion hazard meter at the point of discharge into the POTW, or at any point in the POTW, of more than 5 percent or any single reading over 10 percent of the Lower Explosive Limit of the meter.

(19) Concentrated plating solution whether neutralized or not.

(20) Wastewater which constitutes a slug discharge defined as follows: a discharge at a flow rate or concentration which could cause a violation of the prohibited discharge standards or any discharge of a non-routine

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nature including accidental spills or non-routine batch discharges (see exceptions in Section 2.1.c)
Non-routine batch discharges may be allowed with written approval from the City.

C. Exceptions to Specific Prohibitions

(1) Trucked or hauled pollutants may be allowed but only at discharge points designated by and in accordance with Section 3.4 of this ordinance;

(2) Wastewater containing radioactive wastes or isotopes may be allowed if in compliance with applicable State or Federal regulations;

(3) Storm Water, surface water, ground water, artesian well water, roof runoff, subsurface drainage, swimming pool drainage, condensate, deionized water, Noncontact Cooling Water, and unpolluted wastewater may be discharged only with the written authorization of the Water Utilities Manager.

(4) Medical Wastes may be discharged if authorized by the Water Utilities Manager in an individual wastewater discharge permit.

(5) Wastewater which constitutes a slug discharge defined as follows: a discharge at a flow rate or concentration which could cause a violation of the prohibited discharge standards or any discharge of a non-routine nature including accidental spills or non-routine batch discharges may be allowed with written approval from the City.

Pollutants, substances, or wastewater prohibited by this Section shall not be processed or stored in such a manner that they could be discharged to the POTW.

2.2 National Categorical Pretreatment Standards

Users must comply with the categorical Pretreatment Standards found at 40 CFR Chapter I, Subchapter N, Parts 405–471.

A. Where a categorical Pretreatment Standard is expressed only in terms of either the mass or the concentration of a pollutant in wastewater, the Water Utilities Manager may impose equivalent concentration or mass limits in accordance with Section 2.2E and 2.2F (R61-9 403.6)

B. When the limits in a categorical Pretreatment Standard are expressed only in terms of mass of pollutant per unit of production, the Water Utilities Manager may convert the limits to equivalent limitations expressed either as mass of pollutant

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discharged per day or effluent concentration for purposes of calculating effluent limitations applicable to individual Industrial Users (R61-9 403.6).

C. When wastewater subject to a categorical Pretreatment Standard is mixed with wastewater not regulated by the same Standard, the Water Utilities Manager shall impose an alternate limit in accordance with (R61-9 403.6).

D. A CIU may obtain a net/gross adjustment to a categorical Pretreatment Standard in accordance with the following paragraphs of this Section (R61-9 403.6).

E. When a categorical Pretreatment Standard is expressed only in terms of pollutant concentrations, an Industrial User may request that City of Georgetown convert the limits to equivalent mass limits. The determination to convert concentration limits to mass limits is within the discretion of the Water Utilities Manager. City of Georgetown may establish equivalent mass limits only if the Industrial User meets all the conditions set forth in Sections 2.2E(1)(a) through 2.2E(1)(e) below.

(1) To be eligible for equivalent mass limits, the Industrial User must:

a. Employ, or demonstrate that it will employ, water conservation methods and technologies that substantially reduce water use during the term of its individual wastewater discharge permit;
b. Currently use control and treatment technologies adequate to achieve compliance with the applicable categorical Pretreatment Standard, and not have used dilution as a substitute for treatment;
c. Provide sufficient information to establish the facility's actual average daily flow rate for all wastestreams, based on data from a continuous effluent flow monitoring device, as well as the facility's long-term average production rate. Both the actual average daily flow rate and the long-term average production rate must be representative of current operating conditions;
d. Not have daily flow rates, production levels, or pollutant levels that vary so significantly that equivalent mass limits are not appropriate to control the Discharge; and
e. Have consistently complied with all applicable categorical Pretreatment Standards during the period prior to the Industrial User's request for equivalent mass limits.

(2) An Industrial User subject to equivalent mass limits must:

a. Maintain and effectively operate control and treatment technologies adequate to achieve compliance with the equivalent mass limits;
b. Continue to record the facility's flow rates through the use of a continuous effluent flow monitoring device;
c. Continue to record the facility's production rates and notify the Water Utilities Manager whenever production rates are expected to vary by more than 20 percent from its baseline production rates determined in

paragraph 2.2F(1)(c) of this Section. Upon notification of a revised production rate, the Water Utilities Manager will reassess the equivalent mass limit and revise the limit as necessary to reflect changed conditions at the facility; and

d. Continue to employ the same or comparable water conservation methods and technologies as those implemented pursuant to paragraphs 2.2 E(1)(a) of this Section so long as it discharges under an equivalent mass limit.

(3) When developing equivalent mass limits, the Water Utilities Manager:

a. Will calculate the equivalent mass limit by multiplying the actual average daily flow rate of the regulated process(es) of the Industrial User by the concentration-based Daily Maximum and Monthly Average Standard for the applicable categorical Pretreatment Standard and the appropriate unit conversion factor;
b. Upon notification of a revised production rate, will reassess the equivalent mass limit and recalculate the limit as necessary to reflect changed conditions at the facility; and
c. May retain the same equivalent mass limit in subsequent individual wastewater discharger permit terms if the Industrial User's actual average daily flow rate was reduced solely as a result of the implementation of water conservation methods and technologies, and the actual average daily flow rates used in the original calculation of the equivalent mass limit were not based on the use of dilution as a substitute for treatment pursuant to Section 2.6. The Industrial User must also be in compliance with Section 13.1 regarding the prohibition of bypass.]

F. The Water Utilities Manager may convert the mass limits of the categorical Pretreatment Standards of 40 CFR Parts 414, 419, and 455 to concentration limits for purposes of calculating limitations applicable to individual Industrial Users. The conversion is at the discretion of the Water Utilities Manager.

G. Once included in its permit, the Industrial User must comply with the equivalent limitations developed in this Section (2.2) in lieu of the promulgated categorical Standards from which the equivalent limitations were derived.

H. Many categorical Pretreatment Standards specify one limit for calculating maximum daily discharge limitations and a second limit for calculating maximum Monthly Average, or 4-day average, limitations. Where such Standards are being applied, the same production or flow figure shall be used in calculating both the average and the maximum equivalent limitation.

I. Any Industrial User operating under a permit incorporating equivalent mass or concentration limits calculated from a production-based Standard shall notify the Water Utilities Manager within two (2) business days after the User has a reasonable basis to know that the production level will significantly change within

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the next calendar month. Any User not notifying the Water Utilities Manager of such anticipated change will be required to meet the mass or concentration limits in its permit that were based on the original estimate of the long term average production rate.

2.3 State Pretreatment Standards

SCDHEC requirements and limitations on discharges shall apply in any case where they are more stringent than Federal requirements and limitations or those in this ordinance. State pretreatment standards in Statute R61-9 403 are hereby incorporated.

2.4 Local Limits

A. The Water Utilities Manager is authorized to establish Local Limits pursuant to (R61-9 403.6).

B. The following pollutant limits are established to protect against Pass Through and Interference. No person shall discharge wastewater containing in excess of the following:

0.10 mg/l arsenic
250 mg/l BOD_5
0.10 mg/l cadmium
1.5 mg/l chromium
0.50 mg/l copper
0.05 mg/l cyanide
0.10 mg/l lead
0.01 mg/l mercury
0.25 mg/l nickel
100 mg/l total oil and grease
0.10 mg/l selenium
0.20 mg/l silver
50 mg/l total phenol
250 mg/l total suspended solids
1.0 mg/l zinc
25 mg/l Ammonia
5.0 mg/l Total Petroleum Hydrocarbons (TPH)
500 mg/l COD

The above limits apply at the point where the wastewater is discharged to the POTW. All concentrations for metallic substances are for total metal unless indicated otherwise. The Water Utilities Manager may impose mass limitations in addition to the concentration-based limitations above.

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2.5 City's Right of Revision

The City of Georgetown reserves the right to establish, by ordinance or in individual wastewater discharge permits, more stringent Standards or Requirements on discharges to the POTW consistent with the purpose of this ordinance.

2.6 Dilution

No User shall ever increase the use of process water, or in any way attempt to dilute a discharge, as a partial or complete substitute for adequate treatment to achieve compliance with a discharge limitation unless expressly authorized by an applicable Pretreatment Standard or Requirement. The Water Utilities Manager may impose mass limitations on Users who are using dilution to meet applicable Pretreatment Standards or Requirements, or in other cases when the imposition of mass limitations is appropriate.

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SECTION 3—PRETREATMENT OF WASTEWATER

3.1 Pretreatment Facilities

Users shall provide wastewater treatment as necessary to comply with this ordinance and shall achieve compliance with all categorical Pretreatment Standards, Local Limits, and the prohibitions set out in Section 2.1 of this ordinance within the time limitations specified by EPA, the State, or the Water Utilities Manager, whichever is more stringent. Any facilities necessary for compliance shall be provided, operated, and maintained at the User's expense. Detailed plans describing such facilities and operating procedures shall be submitted to the Water Utilities Manager for review, and shall be acceptable to the Water Utilities Manager before such facilities are constructed. The review of such plans and operating procedures shall in no way relieve the User from the responsibility of modifying such facilities as necessary to produce a discharge acceptable to City of Georgetown under the provisions of this ordinance.

3.2 Additional Pretreatment Measures

A. Whenever deemed necessary, the Water Utilities Manager may require Users to restrict their discharge during peak flow periods, designate that certain wastewater be discharged only into specific sewers, relocate and/or consolidate points of discharge, separate sewage wastestreams from industrial wastestreams, and such other conditions as may be necessary to protect the POTW and determine the User's compliance with the requirements of this ordinance.

B. The Water Utilities Manager may require any person discharging into the POTW to install and maintain, on their property and at their expense, a suitable storage and flow-control facility to ensure equalization of flow. An individual wastewater discharge permit may be issued solely for flow equalization.

C. Grease, oil, and sand interceptors shall be provided for all new food service establishments (FSE) opened in the City after the effective date of this ordinance. Grease, oil, and sand interceptors shall also be provided when, in the opinion of the Water Utilities Manager, they are necessary for the proper handling of wastewater containing excessive amounts of grease and oil, or sand; except that such interceptors shall not be required for residential users. All interception units shall be of a type and capacity approved by the City, shall comply with the City's Fats, Oils and Grease (FOG) Ordinance (Attachment A), and shall be so located to be easily accessible for cleaning and inspection. Such interceptors shall be inspected, cleaned, and repaired in accordance with the City's FOG Ordinance by the User at their expense.

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D. Users with the potential to discharge flammable substances may be required to install and maintain an approved combustible gas detection meter.

3.3 Accidental Discharge/Slug Discharge Control Plans

The Water Utilities Manager shall evaluate whether each SIU needs an accidental discharge/slug discharge control plan or other action to control Slug Discharges every two (2) years. The Water Utilities Manager may require any User to develop, submit for approval, and implement such a plan or take such other action that may be necessary to control Slug Discharges. Alternatively, the Water Utilities Manager may develop such a plan for any User. An accidental discharge/slug discharge control plan shall address, at a minimum, the following:

A. Description of discharge practices, including non-routine batch discharges;

B. Description of stored chemicals;

C. Procedures for immediately notifying the Water Utilities Manager of any accidental or Slug Discharge, as required by Section 6.6 of this ordinance; and

D. Procedures to prevent adverse impact from any accidental or Slug Discharge. Such procedures include, but are not limited to, inspection and maintenance of storage areas, handling and transfer of materials, loading and unloading operations, control of plant site runoff, worker training, building of containment structures or equipment, measures for containing toxic organic pollutants, including solvents, and/or measures and equipment for emergency response.

3.4 Hauled Wastewater

A. Septic tank waste and grease waste from Food Service Establishments may be introduced into the POTW only at locations designated by the Water Utilities Manager, and at such times as are established by the Water Utilities Manager. Such waste shall not violate Section 2 of this ordinance or any other requirements established by City of Georgetown.

B. The discharge of hauled industrial waste is prohibited.

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SECTION 4—INDIVIDUAL WASTEWATER DISCHARGE PERMITS

4.1 Wastewater Analysis

When requested by the Water Utilities Manager, a User must submit information on the nature and characteristics of its wastewater within 30 days of the request. The Water Utilities Manager is authorized to prepare a form for this purpose and may periodically require Users to update this information.

4.2 Individual Wastewater Discharge Permit Requirement

A. No Significant Industrial User shall discharge wastewater into the POTW without first obtaining an individual wastewater discharge permit from the Water Utilities Manager, except that a Significant Industrial User that has filed a timely application pursuant to Section 4.3 of this ordinance may continue to discharge for the time period specified therein.

B. The Water Utilities Manager may require other Users to obtain individual wastewater discharge permits as necessary to carry out the purposes of this ordinance.

C. Any violation of the terms and conditions of an individual wastewater discharge permit shall be deemed a violation of this ordinance and subjects the wastewater discharge permittee to the sanctions set out in Sections 10 through 12 of this ordinance. Obtaining an individual wastewater discharge permit does not relieve a permittee of its obligation to comply with all Federal and State Pretreatment Standards or Requirements or with any other requirements of Federal, State, and local law.

4.3 Individual Wastewater Discharge Permitting: Existing Connections

Any User required to obtain an individual wastewater discharge permit who was discharging wastewater into the POTW prior to the effective date of this ordinance and who wishes to continue such discharges in the future, shall, within 90 days after said date, apply to the Water Utilities Manager for an individual wastewater discharge permit in accordance with Section 4.5 of this ordinance, and shall not cause or allow discharges to the POTW to continue after 120 days of the effective date of this ordinance except in accordance with an individual wastewater discharge permit issued by the Water Utilities Manager.

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4.4 Individual Wastewater Discharge Permitting: New Connections

Any User required to obtain an individual wastewater discharge permit who proposes to begin or recommence discharging into the POTW must obtain such permit prior to the beginning or recommencing of such discharge. An application for this individual wastewater discharge permit, in accordance with Section 4.5 of this ordinance, must be filed at least 90 days prior to the date upon which any discharge will begin or recommence.

4.5 Individual Wastewater Discharge Permit Application Contents

A. All Users required to obtain an individual wastewater discharge permit must submit a permit application (Attachment B). Users that are eligible may request a general permit under Section 4.6. the Water Utilities Manager may require Users to submit all or some of the following information as part of a permit application:

(1) Identifying Information.

a. The name and address of the facility, including the name of the operator and owner.
b. Contact information, description of activities, facilities, and plant production processes on the premises;

(2) Environmental Permits. A list of any environmental control permits held by or for the facility.

(3) Description of Operations.

a. A brief description of the nature, average rate of production (including each product produced by type, amount, processes, and rate of production), and standard industrial classifications of the operation(s) carried out by such User. This description should include a schematic process diagram, which indicates points of discharge to the POTW from the regulated processes.
b. Types of wastes generated, and a list of all raw materials and chemicals used or stored at the facility which are, or could accidentally or intentionally be, discharged to the POTW;
c. Number and type of employees, hours of operation, and proposed or actual hours of operation;
d. Type and amount of raw materials processed (average and maximum per day);
e. Site plans, floor plans, mechanical and plumbing plans, and details to show all sewers, floor drains, and appurtenances by size, location, and elevation, and all points of discharge;

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(4) Time and duration of discharges;

(5) The location for monitoring all wastes covered by the permit;

(6) Flow Measurement. Information showing the measured average daily and maximum daily flow, in gallons per day, to the POTW from regulated process streams and other streams, as necessary, to allow use of the combined wastestream formula set out in Section 2.2C (R61-9 403.6).

(7) Measurement of Pollutants.

a. The categorical Pretreatment Standards applicable to each regulated process and any new categorically regulated processes for Existing Sources.
b. The results of sampling and analysis identifying the nature and concentration, and/or mass, where required by the Standard or by the Water Utilities Manager, of regulated pollutants in the discharge from each regulated process.
c. Instantaneous, Daily Maximum, and long-term average concentrations, or mass, where required, shall be reported.
d. The sample shall be representative of daily operations and shall be analyzed in accordance with procedures set out in Section 6.10 of this ordinance. Where the Standard requires compliance with a BMP or pollution prevention alternative, the User shall submit documentation as required by the Water Utilities Manager or the applicable Standards to determine compliance with the Standard.
e. Sampling must be performed in accordance with procedures set out in Section 6.11 of this ordinance.

(8) Any requests for a monitoring waiver (or a renewal of an approved monitoring waiver) for a pollutant neither present nor expected to be present in the discharge based on Section 6.4 B [40 CFR 403.12(e)(2)].

(9) Any other information as may be deemed necessary by the Water Utilities Manager to evaluate the permit application.

B. Incomplete or inaccurate applications will not be processed and will be returned to the User for revision.

4.6 Application Signatories and Certifications

A. All wastewater discharge permit applications, User reports and certification statements must be signed by an Authorized Representative of the User and contain the certification statement in Section 6.14 A.

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B. If the designation of an Authorized Representative is no longer accurate because a different individual or position has responsibility for the overall operation of the facility or overall responsibility for environmental matters for the company, a new written authorization satisfying the requirements of this Section must be submitted to the Water Utilities Manager prior to or together with any reports to be signed by an Authorized Representative.

C. A facility determined to be a Non-Significant Categorical Industrial User by the Water Utilities Manager pursuant to 1.4 GG must annually submit the signed certification statement in Section 6.14 B.

D. All wastewater discharge permit applications and user reports must contain the following statements:

I certify under penalty of law that the information provided above fully describes conditions at the facility at the present time.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

4.7 Individual Wastewater Discharge Permit Decisions

The Water Utilities Manager will evaluate the data furnished by the User and may require additional information. Within 30 days of receipt of a complete permit application, the Water Utilities Manager will determine whether to issue an individual wastewater discharge permit. The Water Utilities Manager may deny any application for an individual wastewater discharge permit.

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SECTION 5—INDIVIDUAL WASTEWATER DISCHARGE PERMIT ISSUANCE

5.1 Individual Wastewater Discharge Permit Duration

An individual wastewater discharge permit shall be issued for a specified time period, not to exceed five (5) years from the effective date of the permit. An individual wastewater discharge permit may be issued for a period less than five (5) years, at the discretion of the Water Utilities Manager. Each individual wastewater discharge permit will indicate a specific date upon which it will expire. A permit application is required to be submitted each time a wastewater discharge permit is renewed or at the request of the Water Utilities Manager.

5.2 Individual Wastewater Discharge Permit Contents

An individual wastewater discharge permit shall include such conditions as are deemed reasonably necessary by the Water Utilities Manager to prevent Pass Through or Interference, protect the quality of the water body receiving the treatment plant's effluent, protect worker health and safety, facilitate sludge management and disposal, and protect against damage to the POTW.

A. Individual wastewater discharge permits must contain:

(1) A statement that indicates the wastewater discharge permit issuance date, expiration date and effective date;

(2) A statement that the wastewater discharge permit is nontransferable without prior notification to City of Georgetown in accordance with Section 5.5 of this ordinance, and provisions for furnishing the new owner or operator with a copy of the existing wastewater discharge permit;

(3) Effluent limits, including Best Management Practices, based on applicable Pretreatment Standards;

(4) Self monitoring, sampling, reporting, notification, and record-keeping requirements. These requirements shall include an identification of pollutants (or best management practice) to be monitored, sampling location, sampling frequency, and sample type based on Federal, State, and local law.

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(5) The process for seeking a waiver from monitoring for a pollutant neither present nor expected to be present in the Discharge in accordance with Section 6.4 B.

(6) A statement of applicable civil and criminal penalties for violation of Pretreatment Standards and Requirements, and any applicable compliance schedule. Such schedule may not extend the time for compliance beyond that required by applicable Federal, State, or local law.

(7) Requirements to control Slug Discharge, if determined by the Water Utilities Manager to be necessary.

(8) Any grant of the monitoring waiver by the Water Utilities Manager (Section 6.4 B) must be included as a condition in the User's permit [or other control mechanism].

B. Individual wastewater discharge permits may contain, but need not be limited to, the following conditions:

(1) Limits on the average and/or maximum rate of discharge, time of discharge, and/or requirements for flow regulation and equalization;

(2) Requirements for the installation of pretreatment technology, pollution control, or construction of appropriate containment devices, designed to reduce, eliminate, or prevent the introduction of pollutants into the treatment works;

(3) Requirements for the development and implementation of spill control plans or other special conditions including management practices necessary to adequately prevent accidental, unanticipated, or non-routine discharges;

(4) Development and implementation of waste minimization plans to reduce the amount of pollutants discharged to the POTW;

(5) The unit charge or schedule of User charges and fees for the management of the wastewater discharged to the POTW;

(6) Requirements for installation and maintenance of inspection and sampling facilities and equipment, including flow measurement devices;

(7) A statement that compliance with the individual wastewater discharge permit does not relieve the permittee of responsibility for compliance with all applicable Federal and State Pretreatment Standards, including those

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which become effective during the term of the individual wastewater discharge permit [or the general permit **{optional}**]; and

(8) Other conditions as deemed appropriate by the Water Utilities Manager to ensure compliance with this ordinance, and State and Federal laws, rules, and regulations.

5.3 Permit Issuance and Appeals Process

A. Public Notification. The Water Utilities Manager will publish [in an official government publication and/or newspaper(s) of general circulation that provides meaningful public notice with the jurisdiction(s) served by the POTW, or on a Web page], a notice to issue a pretreatment permit. This notice will indicate a location where the draft permit may be reviewed and an address where written comments may be submitted.

B. Permit Appeals. The Water Utilities Manager shall provide public notice of the issuance of an individual wastewater discharge permit. Any person, including the User, may petition the Water Utilities Manager to reconsider the terms of an individual wastewater discharge permit within 30 days of notice of its issuance.

(1) Failure to submit a timely petition for review shall be deemed to be a waiver of the administrative appeal.

(2) In its petition, the appealing party must indicate the individual wastewater discharge permit provisions objected to, the reasons for this objection, and the alternative condition, if any, it seeks to place in the individual wastewater discharge permit.

(3) The effectiveness of the individual wastewater discharge permit shall not be stayed pending the appeal.

(4) If the Water Utilities Manager fails to act within 30 days, a request for reconsideration shall be deemed to be denied. Decisions not to reconsider an individual wastewater discharge permit, not to issue an individual wastewater discharge permit, or not to modify an individual wastewater discharge permit shall be considered final administrative actions for purposes of judicial review.

(5) Aggrieved parties seeking judicial review of the final administrative individual wastewater discharge permit decision must do so by filing a complaint with the Court of Common Pleas within 30 days.

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5.4 Permit Modification

A. The Water Utilities Manager may modify an individual wastewater discharge permit for good cause, including, but not limited to, the following reasons:

(1) To incorporate any new or revised Federal, State, or local pretreatment Standards or Requirements;

(2) To address significant alterations or additions to the User's operation, processes, or wastewater volume or character since the time of the individual wastewater discharge permit issuance;

(3) A change in the POTW that requires either a temporary or permanent reduction or elimination of the authorized discharge;

(4) Information indicating that the permitted discharge poses a threat to the City's POTW, City of Georgetown personnel, or the receiving waters;

(5) Violation of any terms or conditions of the individual wastewater discharge permit;

(6) Misrepresentations or failure to fully disclose all relevant facts in the wastewater discharge permit application or in any required reporting;

(7) Revision of or a grant of variance from categorical Pretreatment Standards pursuant to 40 CFR 403.13;

(8) To correct typographical or other errors in the individual wastewater discharge permit; or

(9) To reflect a transfer of the facility ownership or operation to a new owner or operator where requested in accordance with Section 5.5.

5.5 Individual Wastewater Discharge Permit Transfer

Individual wastewater discharge permits may be transferred to a new owner or operator only if the permittee gives at least 90 days advance notice to the Water Utilities Manager and the Water Utilities Manager approves the individual wastewater discharge permit. The notice to the Water Utilities Manager must include a written certification by the new owner or operator which:

A. States that the new owner and/or operator has no immediate intent to change the facility's operations and processes;

B. Identifies the specific date on which the transfer is to occur; and

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C. Acknowledges full responsibility for complying with the existing individual wastewater discharge permit.

Failure to provide advance notice of a transfer renders the wastewater discharge permit void as of the date of the facility transfer.

5.6 Individual Wastewater Discharge Permit Revocation

The Water Utilities Manager may revoke an individual wastewater discharge permit for good cause, including, but not limited to, the following reasons:

A. Failure to notify the Water Utilities Manager of significant changes to the wastewater prior to the changed discharge;

B. Failure to provide prior notification to the Water Utilities Manager of changed conditions pursuant to Section 6.5 of this ordinance;

C. Misrepresentation or failure to fully disclose all relevant facts in the wastewater discharge permit application;

D. Falsifying self-monitoring reports and certification statements;

E. Tampering with monitoring equipment;

F. Refusing to allow the Water Utilities Manager timely access to the facility premises and records;

G. Failure to meet effluent limitations;

H. Failure to pay fines;

I. Failure to pay sewer charges;

J. Failure to meet compliance schedules;

K. Failure to complete a wastewater survey or the wastewater discharge permit application;

L. Failure to provide advance notice of the transfer of business ownership of a permitted facility; or

M. Violation of any Pretreatment Standard or Requirement, or any terms of the wastewater discharge permit or this ordinance.

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Individual wastewater discharge permits shall be voidable upon cessation of operations or transfer of business ownership. All individual wastewater discharge permits issued to a User are void upon the issuance of a new individual wastewater discharge permit to that User.

5.7 Individual Wastewater Discharge Permit Reissuance

A User with an expiring individual wastewater discharge permit shall apply for individual wastewater discharge permit reissuance by submitting a complete permit application, in accordance with Section 4.5 of this ordinance, a minimum of 90 days prior to the expiration of the User's existing individual wastewater discharge permit.

5.8 Regulation of Waste Received from Other Jurisdictions

A. If another municipality, or User located within another municipality, contributes wastewater to the POTW, the Water Utilities Manager shall enter into an intermunicipal agreement with the contributing municipality.

B. Prior to entering into an agreement required by paragraph A, above, the Water Utilities Manager shall request the following information from the contributing municipality:

(1) A description of the quality and volume of wastewater discharged to the POTW by the contributing municipality;

(2) An inventory of all Users located within the contributing municipality that are discharging to the POTW; and

(3) Such other information as the Water Utilities Manager may deem necessary.

C. An intermunicipal agreement, as required by paragraph A, above, shall contain the following conditions:

(1) A requirement for the contributing municipality to adopt a sewer use ordinance which is at least as stringent as this ordinance and Local Limits, including required Baseline Monitoring Reports (BMRs) which are at least as stringent as those set out in Section 2.4 of this ordinance. The requirement shall specify that such ordinance and limits must be revised as necessary to reflect changes made to [the City's] ordinance or Local Limits;

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(2) A requirement for the contributing municipality to submit a revised User inventory on at least an annual basis;

(3) A provision specifying which pretreatment implementation activities, including individual wastewater discharge permit issuance, inspection and sampling, and enforcement, will be conducted by the contributing municipality; which of these activities will be conducted by the Water Utilities Manager; and which of these activities will be conducted jointly by the contributing municipality and the Water Utilities Manager;

(4) A requirement for the contributing municipality to provide the Water Utilities Manager with access to all information that the contributing municipality obtains as part of its pretreatment activities;

(5) Limits on the nature, quality, and volume of the contributing municipality's wastewater at the point where it discharges to the POTW;

(6) Requirements for monitoring the contributing municipality's discharge;

(7) A provision ensuring the Water Utilities Manager access to the facilities of Users located within the contributing municipality's jurisdictional boundaries for the purpose of inspection, sampling, and any other duties deemed necessary by the Water Utilities Manager; and

(8) A provision specifying remedies available for breach of the terms of the intermunicipal agreement.

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SECTION 6—REPORTING REQUIREMENTS

6.1 Baseline Monitoring Reports

A. Within either one hundred eighty (180) days after the effective date of a categorical Pretreatment Standard, or the final administrative decision on a category determination under R61-9 403.6, whichever is later, existing Categorical Industrial Users currently discharging to or scheduled to discharge to the POTW shall submit to the Water Utilities Manager a report which contains the information listed in paragraph B, below. At least ninety (90) days prior to commencement of their discharge, New Sources, and sources that become Categorical Industrial Users subsequent to the promulgation of an applicable categorical Standard, shall submit to the Water Utilities Manager a report which contains the information listed in paragraph B, below. A New Source shall report the method of pretreatment it intends to use to meet applicable categorical Standards. A New Source also shall give estimates of its anticipated flow and quantity of pollutants to be discharged.

B. Users described above shall submit the information set forth below.

(1) All information required in Section 4.5A (1) (a), Section 4.5A (2), Section 4.5A (3) (a), and Section 4.5A (6).

(2) Measurement of pollutants.

a. The User shall provide the information required in Section 4.5 A (7) (a) through (d).
b. The User shall take a minimum of one representative sample to compile that data necessary to comply with the requirements of this paragraph.
c. Samples should be taken immediately downstream from pretreatment facilities if such exist or immediately downstream from the regulated process if no pretreatment exists. If other wastewaters are mixed with the regulated wastewater prior to pretreatment the User should measure the flows and concentrations necessary to allow use of the combined wastestream formula in R61-9 403.6 to evaluate compliance with the Pretreatment Standards. Where an alternate concentration or mass limit has been calculated in accordance with R61-9 403.6 this adjusted limit along with supporting data shall be submitted to the Control Authority;
d. Sampling and analysis shall be performed in accordance with Section 6.10;
e. The Water Utilities Manager may allow the submission of a baseline report which utilizes only historical data so long as the data provides information sufficient to determine the need for industrial pretreatment measures;

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f. The baseline report shall indicate the time, date and place of sampling and methods of analysis, and shall certify that such sampling and analysis is representative of normal work cycles and expected pollutant Discharges to the POTW.

(3) Compliance Certification. A statement, reviewed by the User's Authorized Representative as defined in Section 1.4 C and certified by a qualified professional, indicating whether Pretreatment Standards are being met on a consistent basis, and, if not, whether additional operation and maintenance (O&M) and/or additional pretreatment is required to meet the Pretreatment Standards and Requirements.

(4) Compliance Schedule. If additional pretreatment and/or O&M will be required to meet the Pretreatment Standards, the shortest schedule by which the User will provide such additional pretreatment and/or O&M must be provided. The completion date in this schedule shall not be later than the compliance date established for the applicable Pretreatment Standard. A compliance schedule pursuant to this Section must meet the requirements set out in Section 6.2 of this ordinance.

(5) Signature and Report Certification. All baseline monitoring reports must be certified in accordance with Section 6.14 A of this ordinance and signed by an Authorized Representative as defined in Section 1.4C.

6.2 Compliance Schedule Progress Reports

The following conditions shall apply to the compliance schedule required by Section 6.1(B)(4) of this ordinance:

A. The schedule shall contain progress increments in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the User to meet the applicable Pretreatment Standards (such events include, but are not limited to, hiring an engineer, completing preliminary and final plans, executing contracts for major components, commencing and completing construction, and beginning and conducting routine operation);

B. No increment referred to above shall exceed nine (9) months;

C. The User shall submit a progress report to the Water Utilities Manager no later than fourteen (14) days following each date in the schedule and the final date of compliance including, as a minimum, whether or not it complied with the increment of progress, the reason for any delay, and, if appropriate, the steps being taken by the User to return to the established schedule; and

D. In no event shall more than nine (9) months elapse between such progress reports to the Water Utilities Manager.

6.3 Reports on Compliance with Categorical Pretreatment Standard Deadline

Within ninety (90) days following the date for final compliance with applicable categorical Pretreatment Standards, or in the case of a New Source following commencement of the introduction of wastewater into the POTW, any User subject to such Pretreatment Standards and Requirements shall submit to the Water Utilities Manager a report containing the information described in Section 4.5A(6) and (7) and 6.1(B)(2) of this ordinance. For Users subject to equivalent mass or concentration limits established in accordance with the procedures in Section 2.2, this report shall contain a reasonable measure of the User's long-term production rate. For all other Users subject to categorical Pretreatment Standards expressed in terms of allowable pollutant discharge per unit of production (or other measure of operation), this report shall include the User's actual production during the appropriate sampling period. All compliance reports must be signed and certified in accordance with Section 6.14 A of this ordinance. All sampling will be done in conformance with Section 6.11.

6.4 Periodic Compliance Reports

A. Except as specified in Section 6.4.C, all [Significant Industrial] Users must, at a frequency determined by the Water Utilities Manager submit no less than twice per year (June and December reports indicating the nature, concentration of pollutants in the discharge which are limited by Pretreatment Standards and the measured or estimated average and maximum daily flows for the reporting period. In cases where the Pretreatment Standard requires compliance with a Best Management Practice (BMP) or pollution prevention alternative, the User must submit documentation required by the Water Utilities Manager or the Pretreatment Standard necessary to determine the compliance status of the User.

B. The City of Georgetown may authorize an Industrial User subject to a categorical Pretreatment Standard to forego sampling of a pollutant regulated by a categorical Pretreatment Standard if the Industrial User has demonstrated through sampling and other technical factors that the pollutant is neither present nor expected to be present in the Discharge, or is present only at background levels from intake water and without any increase in the pollutant due to activities of the Industrial User. [see 40 CFR 403.12(e)(2)] This authorization is subject to the following conditions:

(1) The waiver may be authorized where a pollutant is determined to be present solely due to sanitary wastewater discharged from the facility

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provided that the sanitary wastewater is not regulated by an applicable categorical Standard and otherwise includes no process wastewater.

(2) The monitoring waiver is valid only for the duration of the effective period of the individual wastewater discharge permit, but in no case longer than 5 years. The User must submit a new request for the waiver before the waiver can be granted for each subsequent individual wastewater discharge permit. See Section 4.5A(8).

(3) In making a demonstration that a pollutant is not present, the Industrial User must provide data from at least one sampling of the facility's process wastewater prior to any treatment present at the facility that is representative of all wastewater from all processes.

(4) The request for a monitoring waiver must be signed in accordance with Section 1.4C, and include the certification statement in 6.14 A (R61-9 403.6).

(5) Non-detectable sample results may be used only as a demonstration that a pollutant is not present if the EPA approved method from 40 CFR Part 136 with the lowest minimum detection level for that pollutant was used in the analysis or at the lowest Practical Quantitation Limit specified by the Department, whichever is lower.

(6) Any grant of the monitoring waiver by the Water Utilities Manager must be included as a condition in the User's permit. The reasons supporting the waiver and any information submitted by the User in its request for the waiver must be maintained by the Water Utilities Manager for 3 years after expiration of the waiver.

(7) Upon approval of the monitoring waiver and revision of the User's permit by the Water Utilities Manager, the Industrial User must certify on each report with the statement in Section 6.14 C below, that there has been no increase in the pollutant in its wastestream due to activities of the Industrial User.

(8) In the event that a waived pollutant is found to be present or is expected to be present because of changes that occur in the User's operations, the User must immediately: Comply with the monitoring requirements of Section 6.4 A, or other more frequent monitoring requirements imposed by the Water Utilities Manager, and notify the Water Utilities Manager.

(9) This provision does not supersede certification processes and requirements established in categorical Pretreatment Standards, except as otherwise specified in the categorical Pretreatment Standard.

C. All periodic compliance reports must be signed and certified in accordance with Section 6.14 A of this ordinance.

D. All wastewater samples must be representative of the User's discharge. Wastewater monitoring and flow measurement facilities shall be properly operated, kept clean, and maintained in good working order at all times. The failure of a User to keep its monitoring facility in good working order shall not be grounds for the User to claim that sample results are unrepresentative of its discharge.

E. If a User subject to the reporting requirement in this section monitors any regulated pollutant at the appropriate sampling location more frequently than required by the Water Utilities Manager, using the procedures prescribed in Section 6.11 of this ordinance, the results of this monitoring shall be included in the report.

6.5 Reports of Changed Conditions

Each User must notify the Water Utilities Manager of any significant changes to the User's operations or system which might alter the nature, quality, or volume of its wastewater at least 90 days before the change.

A. The Water Utilities Manager may require the User to submit such information as may be deemed necessary to evaluate the changed condition, including the submission of a wastewater discharge permit application under Section 4.5 of this ordinance.

B. The Water Utilities Manager may issue an individual wastewater discharge permit under Section 5.7 of this ordinance or modify an existing wastewater discharge permit under Section 5.4 of this ordinance in response to changed conditions or anticipated changed conditions.

6.6 Reports of Potential Problems

A. In the case of any discharge, including, but not limited to, accidental discharges, discharges of a non-routine, episodic nature, a non-customary batch discharge, a Slug Discharge or Slug Load, that might cause potential problems for the POTW, the User shall notify the Water Utilities Manager of the incident within 24 hours. This notification shall include the location of the discharge, type of waste, concentration and volume, if known, and corrective actions taken by the User.

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B. Within five (5) working days following such discharge, the User shall, unless waived by the Water Utilities Manager, submit a detailed written report describing the cause(s) of the discharge and the measures to be taken by the User to prevent similar future occurrences. Such notification shall not relieve the User of any expense, loss, damage, or other liability which might be incurred as a result of damage to the POTW, natural resources, or any other damage to person or property; nor shall such notification relieve the User of any fines, penalties, or other liability which may be imposed pursuant to this ordinance.

C. A notice shall be permanently posted on the User's bulletin board or other prominent place advising employees who to call in the event of a discharge described in paragraph A, above. Employers shall ensure that all employees, who could cause such a discharge to occur, are advised of the emergency notification procedure.

D. Significant Industrial Users are required to notify the Water Utilities Manager immediately of any changes at its facility affecting the potential for a Slug Discharge.

6.7 Reports from Unpermitted Users

All Users not required to obtain an individual wastewater discharge permit shall provide appropriate reports to the Water Utilities Manager as the Water Utilities Manager may require.

6.8 Notice of Violation/Repeat Sampling and Reporting

If sampling performed by a User indicates a violation, the User must notify the Water Utilities Manager within twenty-four (24) hours of becoming aware of the violation. The User shall also repeat the sampling and analysis and submit the results of the repeat analysis to the Water Utilities Manager within thirty (30) days after becoming aware of the violation. Resampling by the Industrial User is not required if City of Georgetown performs sampling at the User's facility at least once a month, or if City of Georgetown performs sampling at the User between the time when the initial sampling was conducted and the time when the User or City of Georgetown receives the results of this sampling, or if City of Georgetown has performed the sampling and analysis in lieu of the Industrial User.

6.9 Notification of the Discharge of Hazardous Waste

Discharge of hazardous waste as defined in 40 CFR Part 261 is strictly prohibited.

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6.10 Analytical Requirements

All pollutant analyses, including sampling techniques, to be submitted as part of a wastewater discharge permit application or report shall be performed in accordance with the techniques prescribed in 40 CFR Part 136 and amendments thereto, unless otherwise specified in an applicable categorical Pretreatment Standard. If 40 CFR Part 136 does not contain sampling or analytical techniques for the pollutant in question, or where the EPA determines that the Part 136 sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analyses shall be performed by using validated analytical methods or any other applicable sampling and analytical procedures, including procedures suggested by the Water Utilities Manager or other parties approved by EPA.

6.11 Sample Collection

Samples collected to satisfy reporting requirements must be based on data obtained through appropriate sampling and analysis performed during the period covered by the report, based on data that is representative of conditions occurring during the reporting period.

A. Except as indicated in Section B and C below, the User must collect wastewater samples using 24-hour flow-proportional composite sampling techniques, unless time-proportional composite sampling or grab sampling is authorized by the Water Utilities Manager. Where time-proportional composite sampling or grab sampling is authorized by City of Georgetown, the samples must be representative of the discharge. Using protocols (including appropriate preservation) specified in 40 CFR Part 136 and appropriate EPA guidance, multiple grab samples collected during a 24-hour period may be composited prior to the analysis as follows: for cyanide, total phenols, and sulfides the samples may be composited in the laboratory or in the field; for volatile organics and oil and grease, the samples may be composited in the laboratory. Composite samples for other parameters unaffected by the compositing procedures as documented in approved EPA methodologies may be authorized by City of Georgetown, as appropriate. In addition, grab samples may be required to show compliance with Instantaneous Limits.

B. Samples for oil and grease, temperature, pH, cyanide, total phenols, sulfides, and volatile organic compounds must be obtained using grab collection techniques.

C. For sampling required in support of baseline monitoring and 90-day compliance reports required in Section 6.1 and 6.3 [40 CFR 403.12(b) and (d)], a minimum of four (4) grab samples must be used for pH, cyanide, total phenols, oil and grease, sulfide and volatile organic compounds for facilities for which historical sampling data do not exist; for facilities for which historical sampling data are available, the Water Utilities Manager may authorize a lower minimum.

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For the reports required by paragraphs Section 6.4 (40 CFR 403.12(e) and 403.12(h)), the Industrial User is required to collect the number of grab samples necessary to assess and assure compliance by with applicable Pretreatment Standards and Requirements.

6.12 Date of Receipt of Reports

Written reports will be deemed to have been submitted on the date postmarked. For reports, which are not mailed, postage prepaid, into a mail facility serviced by the United States Postal Service, the date of receipt of the report shall govern.

6.13 Recordkeeping

Users subject to the reporting requirements of this ordinance shall retain, and make available for inspection and copying, all records of information obtained pursuant to any monitoring activities required by this ordinance, any additional records of information obtained pursuant to monitoring activities undertaken by the User independent of such requirements. Records shall include the date, exact place, method, and time of sampling, and the name of the person(s) taking the samples; the dates analyses were performed; who performed the analyses; the analytical techniques or methods used; and the results of such analyses. These records shall remain available for a period of at least three (3) years. This period shall be automatically extended for the duration of any litigation concerning the User or City of Georgetown, or where the User has been specifically notified of a longer retention period by the Water Utilities Manager.

6.14 Certification Statements

A. Certification of Permit Applications, User Reports and Initial Monitoring Waiver—The following certification statement is required to be signed and submitted by Users submitting permit applications in accordance with Section 4.7; Users submitting baseline monitoring reports under Section 6.1 B (5) ; Users submitting reports on compliance with the categorical Pretreatment Standard deadlines under Section 6.3; Users submitting periodic compliance reports required by Section 6.4 A–D, and Users submitting an initial request to forego sampling of a pollutant on the basis of Section 6.4B(4). The following certification statement must be signed by an Authorized Representative as defined in Section 1.4 C:

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I certify under penalty of law that the information provided above fully describes conditions at the facility at the present time.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

B. Annual Certification for Non-Significant Categorical Industrial Users - A facility determined to be a Non-Significant Categorical Industrial User by the Water Utilities Manager pursuant to 1.4 GG(3) and 4.7 C must annually submit the following certification statement signed in accordance with the signatory requirements in 1.4 C. This certification must accompany an alternative report required by the Water Utilities Manager:

Based on my inquiry of the person or persons directly responsible for managing compliance with the categorical Pretreatment Standards under 40 CFR Part ___, I certify that, to the best of my knowledge and belief that during the period from __________, ________ to ________, ________ [months, days, year]:

(a) The facility described as ____________________________ [facility name] met the definition of a Non-Significant Categorical Industrial User as described in 1.4 GG (3); [Note: See 40 CFR 403.3(v)(2)]

(b) The facility complied with all applicable Pretreatment Standards and requirements during this reporting period; and (c) the facility never discharged more than 100 gallons of total categorical wastewater on any given day during this reporting period.

This compliance certification is based on the following information.

C. Certification of Pollutants Not Present

Users that have an approved monitoring waiver based on Section 6.4 B must certify on each report with the following statement that there has been no increase in the pollutant in its wastestream due to activities of the User.

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Based on my inquiry of the person or persons directly responsible for managing compliance with the Pretreatment Standard for 40 CFR Part 403 Part____ [specify applicable National Pretreatment Standard part(s)], I certify that, to the best of my knowledge and belief, there has been no increase in the level of ______ [list pollutant(s)] in the wastewaters due to the activities at the facility since filing of the last periodic report under Section 6.4.A.

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SECTION 7—COMPLIANCE MONITORING

7.1 Right of Entry: Inspection and Sampling

The Water Utilities Manager shall have the right to enter the premises of any User to determine whether the User is complying with all requirements of this ordinance and any individual wastewater discharge permit [or general permit **{optional}**] or order issued hereunder. Users shall allow the Water Utilities Manager ready access to all parts of the premises for the purposes of inspection, sampling, records examination and copying, and the performance of any additional duties.

A. Where a User has security measures in force which require proper identification and clearance before entry into its premises, the User shall make necessary arrangements with its security guards so that, upon presentation of suitable identification, the Water Utilities Manager shall be permitted to enter without delay for the purposes of performing specific responsibilities.

B. The Water Utilities Manager shall have the right to set up on the User's property, or require installation of, such devices as are necessary to conduct sampling and/or metering of the User's operations.

C. The Water Utilities Manager may require the User to install monitoring equipment as necessary. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the User at its own expense. All devices used to measure wastewater flow and quality shall be calibrated every six (6) months to ensure their accuracy.

D. Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the User at the written or verbal request of the Water Utilities Manager and shall not be replaced. The costs of clearing such access shall be born by the User.

E. Unreasonable delays in allowing the Water Utilities Manager access to the User's premises shall be a violation of this ordinance.

7.2 Search Warrants

If the Water Utilities Manager has been refused access to a building, structure, or property, or any part thereof, and is able to demonstrate probable cause to believe that there may be a violation of this ordinance, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program of City of Georgetown designed to verify compliance with this ordinance or any permit or order issued hereunder, or to protect the overall public health, safety and welfare of the community,

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the Water Utilities Manager may seek issuance of a search warrant from the Circuit Judge of Georgetown.

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SECTION 8—CONFIDENTIAL INFORMATION

Information and data on a User obtained from reports, surveys, wastewater discharge permit applications, individual wastewater discharge permits, and monitoring programs, and from the Water Utilities Manager's inspection and sampling activities, shall be available to the public without restriction, unless the User specifically requests, and is able to demonstrate to the satisfaction of the Water Utilities Manager, that the release of such information would divulge information, processes, or methods of production entitled to protection as trade secrets under applicable State law. Any such request must be asserted at the time of submission of the information or data. When requested and demonstrated by the User furnishing a report that such information should be held confidential, the portions of a report which might disclose trade secrets or secret processes shall not be made available for inspection by the public, but shall be made available immediately upon request to governmental agencies for uses related to the NPDES program or pretreatment program, and in enforcement proceedings involving the person furnishing the report. Wastewater constituents and characteristics and other effluent data, as defined at 40 CFR 2.302 shall not be recognized as confidential information and shall be available to the public without restriction.

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

SECTION 9—PUBLICATION OF USERS IN SIGNIFICANT NONCOMPLIANCE

The Water Utilities Manager shall publish annually, in a newspaper of general circulation that provides meaningful public notice within the jurisdictions served by the City of Georgetown, a list of the Users which, at any time during the previous twelve (12) months, were in Significant Noncompliance with applicable Pretreatment Standards and Requirements. The term Significant Noncompliance shall be applicable to all Significant Industrial Users (or any other Industrial User that violates paragraphs (C), (D) or (H) of this Section) and shall mean:

A. Chronic violations of wastewater discharge limits, defined here as those in which sixty-six percent (66%) or more of all the measurements taken for the same pollutant parameter taken during a six- (6-) month period exceed (by any magnitude) a numeric Pretreatment Standard or Requirement, including Instantaneous Limits as defined in Section 2;

B. Technical Review Criteria (TRC) violations, defined here as those in which thirty-three percent (33%) or more of wastewater measurements taken for each pollutant parameter during a six- (6-) month period equals or exceeds the product of the numeric Pretreatment Standard or Requirement including Instantaneous Limits, as defined by Section 2 multiplied by the applicable criteria (1.4 for BOD, TSS, fats, oils and grease, and 1.2 for all other pollutants except pH);

C. Any other violation of a Pretreatment Standard or Requirement as defined by Section 2 (Daily Maximum, long-term average, Instantaneous Limit, or narrative standard) that the Water Utilities Manager determines has caused, alone or in combination with other discharges, Interference or Pass Through, including endangering the health of POTW personnel or the general public;

D. Any discharge of a pollutant that has caused imminent endangerment to the public or to the environment, or has resulted in [the Water Utilities Manager's] exercise of its emergency authority to halt or prevent such a discharge;

E. Failure to meet, within ninety (90) days of the scheduled date, a compliance schedule milestone contained in an individual wastewater discharge permit or enforcement order for starting construction, completing construction, or attaining final compliance;

F. Failure to provide within forty-five (45) days after the due date, any required reports, including baseline monitoring reports, reports on compliance with categorical Pretreatment Standard deadlines, periodic self-monitoring reports, and reports on compliance with compliance schedules;

G. Failure to accurately report noncompliance; or

H. Any other violation(s), which the Water Utilities Manager determines will adversely affect the operation or implementation of the local pretreatment program which may include a violation of Best Management Practices.

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

SECTION 10—ADMINISTRATIVE ENFORCEMENT REMEDIES

10.1 Notification of Violation

When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the Water Utilities Manager may serve upon that User a written Notice of Violation. Within ten (10) working days of the receipt of such notice, an explanation of the violation and a plan for the satisfactory correction and prevention thereof, to include specific required actions, shall be submitted by the User to the Water Utilities Manager. Submission of such a plan in no way relieves the User of liability for any violations occurring before or after receipt of the Notice of Violation. Nothing in this Section shall limit the authority of the Water Utilities Manager to take any action, including emergency actions or any other enforcement action, without first issuing a Notice of Violation.

10.2 Consent Orders

The Water Utilities Manager may enter into Consent Orders, assurances of compliance, or other similar documents establishing an agreement with any User responsible for noncompliance. Such documents shall include specific action to be taken by the User to correct the noncompliance within a time period specified by the document. Such documents shall have the same force and effect as the administrative orders issued pursuant to Sections 10.4 and 10.5 of this ordinance and shall be judicially enforceable.

10.3 Show Cause Hearing

The Water Utilities Manager may order a User which has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, to appear before the Water Utilities Manager and show cause why the proposed enforcement action should not be taken. Notice shall be served on the User specifying the time and place for the meeting, the proposed enforcement action, the reasons for such action, and a request that the User show cause why the proposed enforcement action should not be taken. The notice of the meeting shall be served personally or by registered or certified mail (return receipt requested) at least ten (10) days prior to the hearing. Such notice may be served on any Authorized Representative of the User as defined in Section 1.4 C and required by Section 4.7 A. A show cause hearing shall not be a bar against, or prerequisite for, taking any other action against the User.

10.4 Compliance Orders

When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the Water

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Utilities Manager may issue an order to the User responsible for the discharge directing that the User come into compliance within a specified time. If the User does not come into compliance within the time provided, sewer service may be discontinued unless adequate treatment facilities, devices, or other related appurtenances are installed and properly operated. Compliance orders also may contain other requirements to address the noncompliance, including additional self-monitoring and management practices designed to minimize the amount of pollutants discharged to the sewer. A compliance order may not extend the deadline for compliance established for a Pretreatment Standard or Requirement, nor does a compliance order relieve the User of liability for any violation, including any continuing violation. Issuance of a compliance order shall not be a bar against, or a prerequisite for, taking any other action against the User.

10.5 Cease and Desist Orders

When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, or that the User's past violations are likely to recur, the Water Utilities Manager may issue an order to the User directing it to cease and desist all such violations and directing the User to:

A. Immediately comply with all requirements; and

B. Take such appropriate remedial or preventive action as may be needed to properly address a continuing or threatened violation, including halting operations and/or terminating the discharge.

Issuance of a cease and desist order shall not be a bar against, or a prerequisite for, taking any other action against the User.

10.6 Administrative Fines

A. When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the Water Utilities Manager may fine such User in an amount not to exceed $2000. Such fines shall be assessed on a per-violation, per-day basis. In the case of monthly or other long-term average discharge limits, fines shall be assessed for each day during the period of violation.

B. Unpaid charges, fines, and penalties shall, after 30 calendar days, be assessed an additional penalty of 1% of the unpaid balance, and interest shall accrue thereafter at a rate of 1% per month. A lien against the User's property shall be sought for unpaid charges, fines, and penalties.

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

C. Users desiring to dispute such fines must file a written request for the Water Utilities Manager to reconsider the fine along with full payment of the fine amount within thirty 30 days of being notified of the fine. Where a request has merit, the Water Utilities Manager may convene a hearing on the matter. In the event the User's appeal is successful, the payment, together with any interest accruing thereto, shall be returned to the User. The Water Utilities Manager may add the costs of preparing administrative enforcement actions, such as notices and orders, to the fine.

D. Issuance of an administrative fine shall not be a bar against, or a prerequisite for, taking any other action against the User.

10.7 Emergency Suspensions

the Water Utilities Manager may immediately suspend a User's discharge, after informal notice to the User, whenever such suspension is necessary to stop an actual or threatened discharge, which reasonably appears to present, or cause an imminent or substantial endangerment to the health or welfare of persons. the Water Utilities Manager may also immediately suspend a User's discharge, after notice and opportunity to respond, that threatens to interfere with the operation of the POTW, or which presents, or may present, an endangerment to the environment.

A. Any User notified of a suspension of its discharge shall immediately stop or eliminate its contribution. In the event of a User's failure to immediately comply voluntarily with the suspension order, the Water Utilities Manager may take such steps as deemed necessary, including immediate severance of the sewer connection, to prevent or minimize damage to the POTW, its receiving stream, or endangerment to any individuals. the Water Utilities Manager may allow the User to recommence its discharge when the User has demonstrated to the satisfaction of the Water Utilities Manager that the period of endangerment has passed, unless the termination proceedings in Section 10.8 of this ordinance are initiated against the User.

B. A User that is responsible, in whole or in part, for any discharge presenting imminent endangerment shall submit a detailed written statement, describing the causes of the harmful contribution and the measures taken to prevent any future occurrence, to the Water Utilities Manager prior to the date of any show cause or termination hearing under Sections 10.3 or 10.8 of this ordinance.

C. Nothing in this Section shall be interpreted as requiring a hearing prior to any emergency suspension under this Section.

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

10.8 Termination of Discharge

In addition to the provisions in Section 5.6 of this ordinance, any User who violates the following conditions is subject to discharge termination:

A. Violation of individual wastewater discharge permit [or general permit **{optional}**] conditions;

B. Failure to accurately report the wastewater constituents and characteristics of its discharge;

C. Failure to report significant changes in operations or wastewater volume, constituents, and characteristics prior to discharge;

D. Refusal of reasonable access to the User's premises for the purpose of inspection, monitoring, or sampling; or

E. Violation of the Pretreatment Standards in Section 2 of this ordinance.

Such User will be notified of the proposed termination of its discharge and be offered an opportunity to show cause under Section 10.3 of this ordinance why the proposed action should not be taken. Exercise of this option by the Water Utilities Manager shall not be a bar to, or a prerequisite for, taking any other action against the User.

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

SECTION 11—JUDICIAL ENFORCEMENT REMEDIES

11.1 Injunctive Relief

When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the Water Utilities Manager may petition the Court of Common Pleas through the City's Attorney for the issuance of a temporary or permanent injunction, as appropriate, which restrains or compels the specific performance of the individual wastewater discharge permit, order, or other requirement imposed by this ordinance on activities of the User. The Water Utilities Manager may also seek such other action as is appropriate for legal and/or equitable relief, including a requirement for the User to conduct environmental remediation. A petition for injunctive relief shall not be a bar against, or a prerequisite for, taking any other action against a User.

11.2 Civil Penalties

A. A User who has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement shall be liable to City of Georgetown for a maximum civil penalty of [insert maximum allowed under State law but not less than $2,000 per violation, per day. In the case of a monthly or other long-term average discharge limit, penalties shall accrue for each day during the period of the violation.

B. The Water Utilities Manager may recover reasonable attorneys' fees, court costs, and other expenses associated with enforcement activities, including sampling and monitoring expenses, and the cost of any actual damages incurred by City of Georgetown.

C. In determining the amount of civil liability, the Court shall take into account all relevant circumstances, including, but not limited to, the extent of harm caused by the violation, the magnitude and duration of the violation, any economic benefit gained through the User's violation, corrective actions by the User, the compliance history of the User, and any other factor as justice requires.

D. Filing a suit for civil penalties shall not be a bar against, or a prerequisite for, taking any other action against a User.

11.3 Criminal Prosecution

A. A User who willfully or negligently violates any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other

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Pretreatment Standard or Requirement shall, upon conviction, be guilty of a misdemeanor, punishable by a fine of not more than $2000 per violation, per day, or imprisonment for not more than one (1) year or both.

B. A User who willfully or negligently introduces any substance into the POTW which causes personal injury or property damage shall, upon conviction, be guilty of a [misdemeanor] and be subject to a penalty of at least $2000 per violation per day, or be subject to imprisonment for not more than one (1) year, or both. This penalty shall be in addition to any other cause of action for personal injury or property damage available under State law.

C. A User who knowingly makes any false statements, representations, or certifications in any application, record, report, plan, or other documentation filed, or required to be maintained, pursuant to this ordinance, individual wastewater discharge permit, or order issued hereunder, or who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required under this ordinance shall, upon conviction, be punished by a fine of not more than $2000 per violation, per day, or imprisonment for not more than two (2) years, or both.

D. In the event of a second conviction, a User shall be punished by a fine of not more than $2000 per violation, per day, or imprisonment for not more than two (2) years, or both.

11.4 Remedies Nonexclusive

The remedies provided for in this ordinance are not exclusive. The Water Utilities Manager may take any, all, or any combination of these actions against a noncompliant User. Enforcement of pretreatment violations will generally be in accordance with the City's enforcement response plan. However, the Water Utilities Manager may take other action against any User when the circumstances warrant. Further, the Water Utilities Manager is empowered to take more than one enforcement action against any noncompliant User.

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

SECTION 12—SUPPLEMENTAL ENFORCEMENT ACTION

12.1 Penalties for Late Reports

A penalty of $50 shall be assessed to any User for each day that a report required by this ordinance, a permit or order issued hereunder is late, beginning five days after the date the report is due [higher penalties may also be assessed where reports are more than 45 days late]. Actions taken by the Water Utilities Manager to collect late reporting penalties shall not limit the Water Utilities Manager's authority to initiate other enforcement actions that may include penalties for late reporting violations.

12.2 Performance Bonds

The Water Utilities Manager may decline to issue or reissue an individual wastewater discharge permit to any User who has failed to comply with any provision of this ordinance, a previous individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, unless such User first files a satisfactory bond, payable to City of Georgetown, in a sum not to exceed a value determined by the Water Utilities Manager to be necessary to achieve consistent compliance.

12.3 Liability Insurance

the Water Utilities Manager may decline to issue or reissue an individual wastewater discharge to any User who has failed to comply with any provision of this ordinance, a previous individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, unless the User first submits proof that it has obtained financial assurances sufficient to restore or repair damage to the POTW caused by its discharge.

12.4 Payment of Outstanding Fees and Penalties

The Water Utilities Manager may decline to issue or reissue an individual wastewater discharge permit to any User who has failed to pay any outstanding fees, fines or penalties incurred as a result of any provision of this ordinance, a previous individual wastewater discharge permit, or order issued hereunder.

12.5 Water Supply Severance

Whenever a User has violated or continues to violate any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

Pretreatment Standard or Requirement, water service to the User may be severed. Service will recommence, at the User's expense, only after the User has satisfactorily demonstrated its ability to comply.

12.6 Public Nuisances

A violation of any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement is hereby declared a public nuisance and shall be corrected or abated as directed by the Water Utilities Manager. Any person(s) creating a public nuisance shall be subject to the provisions of the City Code governing such nuisances, including reimbursing City of Georgetown for any costs incurred in removing, abating, or remedying said nuisance.

12.7 Contractor Listing

Users which have not achieved compliance with applicable Pretreatment Standards and Requirements are not eligible to receive a contractual award for the sale of goods or services to City of Georgetown. Existing contracts for the sale of goods or services to City of Georgetown held by a User found to be in Significant Noncompliance with Pretreatment Standards or Requirements may be terminated at the discretion of the Water Utilities Manager.

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SECTION 13—AFFIRMATIVE DEFENSES TO DISCHARGE VIOLATIONS

13.1 Bypass

A. For the purposes of this Section,

(1) Bypass means the intentional diversion of wastestreams from any portion of a User's treatment facility.

(2) Severe property damage means substantial physical damage to property, damage to the treatment facilities which causes them to become inoperable, or substantial and permanent loss of natural resources which can reasonably be expected to occur in the absence of a bypass. Severe property damage does not mean economic loss caused by delays in production.

B. A User may allow any bypass to occur which does not cause Pretreatment Standards or Requirements to be violated, but only if it also is for essential maintenance to assure efficient operation. These bypasses are not subject to the provision of paragraphs (C) and (D) of this Section.

C. Bypass Notifications

(1) If a User knows in advance of the need for a bypass, it shall submit prior notice to the Water Utilities Manager, at least ten (10) days before the date of the bypass, if possible.

(2) A User shall submit oral notice to the Water Utilities Manager of an unanticipated bypass that exceeds applicable Pretreatment Standards within twenty-four (24) hours from the time it becomes aware of the bypass. A written submission shall also be provided within five (5) days of the time the User becomes aware of the bypass. The written submission shall contain a description of the bypass and its cause; the duration of the bypass, including exact dates and times, and, if the bypass has not been corrected, the anticipated time it is expected to continue; and steps taken or planned to reduce, eliminate, and prevent reoccurrence of the bypass. the Water Utilities Manager may waive the written report on a case-by-case basis if the oral report has been received within twenty-four (24) hours.

D. Bypass

(1) Bypass is prohibited, and the Water Utilities Manager may take an enforcement action against a User for a bypass, unless

(a) Bypass was unavoidable to prevent loss of life, personal injury, or severe property damage;
(b) There were no feasible alternatives to the bypass, such as the use of auxiliary treatment facilities, retention of untreated wastes, or maintenance during normal periods of equipment downtime. This condition is not satisfied if adequate back-up equipment should have been installed in the exercise of reasonable engineering judgment to prevent a bypass which occurred during normal periods of equipment downtime or preventive maintenance; and
(c) The User submitted notices as required under paragraph (C) of this section.

(2) the Water Utilities Manager may approve an anticipated bypass, after considering its adverse effects, if the Water Utilities Manager determines that it will meet the three conditions listed in paragraph (D)(1) of this Section.

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

SECTION 14—MISCELLANEOUS PROVISIONS

14.1 Pretreatment Charges and Fees

General fees associated with the implementation of the City's pretreatment program are provided in Attachment C. The City of Georgetown may adopt any additional fees for reimbursement of costs of setting up and operating the City's Pretreatment Program, and may include:

A. Fees for wastewater discharge permit applications including the cost of processing such applications;
B. Fees for monitoring, inspection, and surveillance procedures including the cost of collection and analyzing a User's discharge, and reviewing monitoring reports and certification statements submitted by Users;
C. Fees for reviewing and responding to accidental discharge procedures and construction;
D. Fees for filing appeals;
E. Fees to recover administrative and legal costs associated with the enforcement activity taken by the Water Utilities Manager to address IU noncompliance; and
F. Other fees as City of Georgetown may deem necessary to carry out the requirements contained herein. These fees relate solely to the matters covered by this ordinance and are separate from all other fees, fines, and penalties chargeable by City of Georgetown.

14.2 Severability

If any provision of this ordinance is invalidated by any court of competent jurisdiction, the remaining provisions shall not be affected and shall continue in full force and effect.

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

SECTION 15 - FATS, OIL AND GREASE CONTROL

The City of Georgetown's Fats, Oil & Grease (FOG) Control Program is designed to protect residents, businesses and the environment from sanitary sewer backups and overflows resulting from the accumulation of FOG waste in the sanitary sewer system discharged from non-residential users involved in the preparation or serving of food or beverages. These backups and overflows can be a serious health concern, and depending on the severity of the incident, costly to clean up. This source of pollution is readily preventable by the installation and proper maintenance of a pretreatment device and the implementation of Best Management Practices (BMPs) by a user that uses or generates FOG in food preparation.

15.1 Purpose

The main objectives of the FOG Control Program are:

- To assist FSEs to stay in compliance with Federal, State, and Local environmental regulations, specifically, the City of Georgetown's Pretreatment Ordinance;
- To prevent sanitary sewer collection system overflows;
- To reduce the amount of FOG discharged to the sanitary sewer collection system; and
- To reduce maintenance costs for the sanitary sewer collection system and the wastewater treatment plant.

The legal authority for the City to implement a FOG Control Program is provided by Federal pretreatment standards, State pretreatment standards, and the City of Georgetown's Sewer Use Ordinance. The FOG Control Program will be evaluated by the Water Utilities Manager periodically and will be modified as necessary to maximize the effectiveness of the program.

This regulation contains requirements for sizing and maintenance of grease control devices, permitting, inspections, monitoring, reporting, and recordkeeping. All Users, including FOG Generators, i.e. Food Service Establishments, must comply with established grease limits set forth in the City of Georgetown's Pretreatment Ordinance Section 2.1.b. limiting the discharge of fats, oils, or greases of animal or vegetable origin in concentrations to 100 mg/l.

15.2 Applicability

Grease, oil, and sand interceptors shall be provided for all new food service establishments (FSE) opened in the City after the effective date of the City of Georgetown's Pretreatment Ordinance. Grease, oil, and sand interceptors shall also be provided when, in the opinion of the Water Utilities Manager, they are necessary for the

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

proper handling of wastewater containing excessive amounts of grease and oil, or sand; except that such interceptors shall not be required for residential users.
These Users include but are not limited to the following food service establishments (FSE): restaurants, cafeterias, delis, grocery stores, hospitals, hotels, motels, churches, school kitchens, assisted living facilities, ice cream shops, coffee shops, Food Courts, butcher shop operations and mobile food units involved in the preparation of food for commercial purposes. The FOG Ordinance also applies to Transporters of the FOG waste generated from these, and other facilities.
All new Food Service Establishments which are proposed, constructed, expanded, renovated, reconstructed, or change ownership shall meet the requirements included herein prior to opening, expanding, or reopening the Food Service Establishment.
Food Service Establishments may be required to upgrade and/or modify grease control devices to comply with the City of Georgetown's Ordinance if the Water utilities Manager deems it necessary. This includes, but is not limited to, proper sizing of Grease Interceptors, piping issues, manhole installation, and upgrade under-the-sink Grease Traps.
All new control devices shall be approved by City of Georgetown prior to installation.
A compliance schedule shall be developed and issued to Food Service Establishments found to be in violation of this Regulation or in need of the addition, repair or upgrade of a grease control device.
Accelerated compliance shall be required for users which are found to be discharging FOG in sufficient quantities to cause blockages or necessitate maintenance on the wastewater collection system to prevent blockages. The Food Service Establishment will be notified in writing of any non-compliance with the Ordinance. Failure to meet a compliance schedule or component of a schedule may be grounds for enforcement including monetary penalties.
Any requests for extensions shall be made in writing to City of Georgetown at least thirty days in advance of the compliance date. The request shall include the reasons for failure to comply, additional time required for compliance, and steps taken to avoid further delays.

15.3 Definitions

The following are supplemental to the definitions given in Section 1.4 of the Pretreatment Ordinance:
Chemical Additive shall mean liquids, gases or solids composed of non-living substances introduced into the grease control device for the purpose of changing the chemical nature or physical properties of the fats, oils and grease retained in the grease control device.
Disposal shall mean the discharge of grease trap or interceptor waste at the properly permitted and approved location.
Disposer shall mean a person who operates a facility at which grease waste is intentionally placed for final disposition.
FOG shall be the acronym used to describe fats, oils and grease of animal or vegetable origin.

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

FOG Control Program shall describe the City of Georgetown's regulatory, educational and customer service activities that support elimination of the deleterious impact of grease discharges on the wastewater collection and treatment facilities.
Food Courts shall mean areas predominantly found in shopping centers or amusement parks and festivals where several food preparation establishments having different owners may share seating space or plumbing facilities.
Food Service Establishment shall mean restaurants, cafeterias, delis, grocery stores, hospitals, hotels, motels, churches, school kitchens, assisted living facilities, ice cream shops, coffee shops, Food Courts, butcher shop operations, and mobile food units. A Food Service Establishment can include any facility which cuts, prepares, cooks, fries, bakes, or serves food; or which disposes of food related wastes.
Garbage Grinder shall mean a device which shreds or grinds up solid or semisolid garbage into smaller portions for discharge into the sanitary sewer.
Generator shall mean any User, including Food Service Establishments, which produces grease waste.
Grease Interceptor shall mean a device so constructed, typically in the ground, as to separate and hold fats, oils and grease (FOG) from the wastewater in order to reduce the fats, oils and grease (FOG) entering the sanitary sewer. Grease interceptors are often call "grease traps". Under-the-sink grease traps shall not be construed as meeting this definition.
Grease Trap shall mean a device placed inside a Food Service Establishment for removal of FOG from the waste stream. These devices shall be connected to a drain immediately following a sink or wash basin. A grease trap is often referred to as a "grease interceptor" but should not be confused with a grease interceptor as defined above.
Grease Waste shall mean any liquid, semi-liquid, or solid fats, oils and grease (FOG) that is removed from commercial operations through the use of a Grease Trap or Grease Interceptor.
Grease Waste Handling shall mean the collection, transportation, storage, transfer, processing, disposal, or other handling of grease waste. This term shall not apply to the Generator of grease waste or to the storage of grease waste in a Grease Interceptor.
Hauled Waste shall mean transported Holding Tank Waste including waste from vessels, chemical toilets, campers, trailers, septic tanks, grease traps, grease interceptors, and vacuum pump tank trucks.
Mobile Food Unit shall mean a self-propelled or vehicle mounted unit intended to be used as a food service facility. Mobile food units must have an approved location to discharge used oil and grease waste.
Polar Material shall mean analytically quantifiable oil and grease of animal or vegetable origin.
Transporter shall mean a person who owns or operates a vehicle for the purpose of transporting liquid waste.

15.4 Inspections

Provisions in the Pretreatment Ordinance regarding right of entry to the Generator's facility and the Transporter's vehicle and facilities are incorporated fully herein and shall

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

be implemented to ensure that maintenance is being completed as recorded. Generators shall provide access to City of Georgetown staff or its agents to inspect records, Grease Traps and Grease Interceptors or obtain representative samples and perform other duties as necessary to ensure compliance with the Regulation. Transporters shall provide City of Georgetown or its agent's access to inspect records, obtain representative samples and perform other duties as necessary to ensure compliance with the Regulation.

On an annual basis, FSE's required to comply with this ordinance shall provide to the Water Utilities Director certification that the grease trap or interceptor has been inspected by an independent agent and is in good working order.

15.5 Generator Requirements

All Generators required to comply with this ordinance shall have Best Management Practices (BMPs) in place to control excessive discharges of grease to the public sewer and to ensure proper performance of grease control devices. All employees are required to be trained on and made aware of all required and recommended BMPs for preventing FOG from entering the sewer system. They should have a general knowledge of the function of the grease trap.

Examples of BMPs may include, but are not limited to scraping excess food from plates, pans and food containers into the trash before washing, having proper sink, floor sink, and prewash dishwasher strainers on all drains, disposing of all yellow grease into proper recycling containers and procedures for observing and approving all maintenance activities that require access to the control device.

15.6 Grease Control Devices

Grease Traps and Grease Interceptors shall be purchased, maintained, and secured by the Generator at the Generator's expense. Grease trap maintenance is critical to the grease trap's performance. It is the Generator's responsibility to ensure that proper maintenance of the grease control device includes removal of all contents including floating materials, wastewater and solids at the maintenance frequency which will allow proper operation of the grease control device.

No grease control device, Grease Trap or Grease Interceptor shall be installed or replaced without City of Georgetown approval. City of Georgetown has established the following requirements for the installation, operation and maintenance of grease control devices:

15.6.1 In-ground Grease Interceptor Requirements

a. Grease Interceptors shall be sized based on 20 gallons per seat for FSEs or 20 gallons per bed for healthcare facilities.
b. Minimum Grease Interceptor size requirement is 1500 gallons. Maximum single Grease Interceptor size is 2000 gallons. If sizing requires more than 2000 gallons, two or more tanks shall be installed in series.
c. Grease Interceptors shall be installed in non-traffic areas where feasible. Traffic rated tops or tanks must be used in traffic areas.
d. Grease Interceptors shall be installed near garbage containment enclosures.

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e. Grease Interceptor access manholes shall be installed with 24" metal covers and rings, and the 90^{o} tee shall be visible from all manholes. Access manholes shall extend at least to finished grade and be designed and maintained to prevent water inflow and infiltration. Manhole covers shall be readily removable to facilitate inspection, grease removal and wastewater sampling activities and shall be kept clear of obstructions such as trees, shrubs, flowers, mulch, etc.

f. A potable water supply (hose bib) shall be located near all Grease Interceptors for maintenance and cleaning.

g. Vent lines from Grease Interceptors shall be vented according to local plumbing codes.

h. Mop sinks, floor drains, floor sinks, 3-compartment sinks, and the pre-rinse of the dishwasher shall be connected to the grease interceptor. Output of the dishwashing machine shall be connected to the sanitary line. Ice machines, hand sinks, tea/soda stations, food prep sinks shall be connected to the sanitary line.

i. All Grease Interceptors shall be adequately secured against unauthorized access.

15.6.2 Under-the-sink Grease Trap Requirements

a. All Grease Traps shall be constructed of non-metallic, non-corrosive materials.

b. Grease Trap shall be externally smooth-sided (without grooves, fins or ridges).

c. All Grease Traps shall be located above grade of floor.

d. All Grease Traps shall be located to allow access for maintenance and inspection.

e. A minimum Grease Trap size of 20# (pound) (10 gpm) is required.

f. Food Service Establishments shall maintain a written log of Grease Trap maintenance.

All grease control devices are evaluated and approved in accordance with the requirements listed above giving consideration to factors such as number of seats, menu, site plan and location. City of Georgetown reserves the right to make determination of grease control device sizing and adequacy based on performance and condition and may require repairs to, modifications, or replacement of control devices as such.

15.7 Transporter Requirements

Transporters shall maintain a current license from the Department of Health and Environmental Control Division of Onsite Wastewater Systems to maintain grease interceptors and haul grease waste.

Transporters shall use only disposal sites or methods approved in the license.

Transporters shall request and obtain approval from City of Georgetown to discharge hauled waste at disposal sites designated by City of Georgetown. Truck/tankers

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

licensed to discharge grease and septage at City of Georgetown facilities shall not be used to pump, contain, or transport any other type of waste.

15.8 Enforcement

Failure on the part of any User (Generator or Transporter) to maintain continued compliance with any of the requirements set forth in this Ordinance may result in revocation of the business license at the City of Georgetown.

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

SECTION 16—EFFECTIVE DATE

This ordinance shall be in full force and effect immediately following its passage, approval, and publication, as provided by law.

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

ATTACHMENT A

APPLICATION FORM FOR
WASTEWATER CONTRIBUTION PERMIT
CITY OF GEORGETOWN, SOUTH CAROLINA

Note: Please read all attached instructions prior to completing this application.

SECTION A – GENERAL INFORMATION

1. Facility Name: ____________________

    a. Operator Name: ____________________

    b. Is the operator identified in 1.a. the owner of the facility?
    [ ]Yes [ ] No

    If no, provide the name and address of the operator and submit a copy of the contract and/or other documents indicating the operator's scope of responsibility for the facility. ____________________
    ____

2. Facility Address:
    Street: ____________________
    City: ____________ State: ________ Zip Code: ________

3. Business Mailing Address:
    Street or P.O. Box: ____________________
    City: ____________ State: ________ Zip Code: ________

4. Designated signatory authority of the facility:
    (Attach similar information for each authorized representative)

    Name: ____________________
    Title: ____________________
    Address: ____________________
    City: ____________ State: ________ Zip Code: ________
    Phone Number: ____________________

5. Designated facility contact:

    Name: ____________________
    Title: ____________________
    Phone Number: ____________________

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

SECTION B – BUSINESS ACTIVITY

1. If your facility employs or will be employing processes in any of the industrial categories or business activities listed below (regardless of whether they generate wastewater, waste sludge, or hazardous wastes), place a check beside the category of business activity (check all that apply).

Industrial Categories*

[ ] Aluminum Forming
[ ] Asbestos Manufacturing
[ ] Battery Manufacturing
[ ] Can Making
[ ] Carbon Black
[ ] Coal Mining
[ ] Coil Coating
[ ] Copper Forming
[ ] Electric and Electronic Components Manufacturing
[ ] Electroplating
[ ] Feedlots
[ ] Fertilizer Manufacturing
[ ] Foundries (Metal Molding and Casting)
[ ] Glass Manufacturing
[ ] Grain Mills
[ ] Inorganic Chemicals
[ ] Iron and Steel
[ ] Leather and Tanning and Finishing
[ ] Metal Finishing
[ ] Nonferrous Metals Forming
[ ] Nonferrous Metals Manufacturing
[ ] Organic Chemicals Manufacturing
[ ] Paint and Ink Formulating
[ ] Paving and Roofing Manufacturing
[ ] Pesticides Manufacturing
[ ] Petroleum Refining
[ ] Pharmaceutical
[ ] Plastic and Synthetic Materials Manufacturing
[ ] Plastics Processing Manufacturing
[ ] Porcelain Enamel
[ ] Pulp, Paper and Fiberboard Manufacturing
[ ] Rubber
[ ] Soap and Detergent Manufacturing
[ ] Steam Electric
[ ] Sugar Processing
[ ] Textile Mills
[ ] Timber Products

A facility with processes inclusive in these business areas may be covered by Environmental Protection Agency's (EPA) categorical pretreatment standards. These facilities are termed "categorical users".

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

2. Give a brief description of all operations at this facility including primary products or services (attach additional sheets necessary):

____

____

____

____

____

____

____

3. Indicate applicable Standard Industrial Classification (SIC) for all processes. (If more than one applies, list in descending order of importance.):

a. ____________

b. ____________

c. ____________

d. ____________

e. ____________

4. Product Volume

PRODUCT (Brand Name) (levels with all others and no u.l.)	PAST CALENDAR YEAR Amounts per Day (Daily Units)		ESTIMATE THIS CALENDAR YEAR Amounts per Day (Daily Units)	
	Average	Maximum	Average	Maximum

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

SECTION C – WATER SUPPLY

1. Water Sources: (Check as many as are applicable)

   [ ] Private Well
   [ ] Surface Water
   [ ] Municipal Water Utility (Specify City): ______________________
   [ ] Other (Specify): ______________________

2. Name on the water bill:

   Name: ______________________
   Street: ______________________
   City: ______________ State: __________ Zip Code: __________

3. Water Service Account Number: ______________________

4. List average water usage on premises:
   (New Facilities may estimate)

	Type	Average Water Usage (gpd)	Indicate Estimated (E) or Measured (M)
a.	Contact cooling water	________	________
b.	Non-contact cooling water	________	________
c.	Boiler feed	________	________
d.	Process	________	________
e.	Sanitary	________	________
f.	Air pollution control	________	________
g.	Contained in product	________	________
h.	Plant and equipment wash down	________	________
i.	Irrigation and lawn watering	________	________
j.	Other	________	________
k.	Total of A-J	________	________

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

SECTION D – SEWER INFORMATION

1. a. <u>For an existing building</u>

Is the building presently connected to the public sanitary sewer system?

[ ] Yes: Sanitary Sewer Account Number ____________________
[ ] No: Have you applied for a sanitary sewer hookup? [ ] Yes [ ] No

b. For a new business:

i. Will you be occupying an existing vacant building (such as in an industrial park)? [ ] Yes [ ] No

ii. Have you applied for a building permit if a new facility will be constructed?

[ ] Yes [ ] No

iii. Will you be connected to the public sanitary sewer system?
[ ] Yes [ ] No

2. List size, descriptive location and flow of each facility sewer which connects to the City's sewer system. (If more than three, attach additional information on another sheet.)

Sewer Size	Descriptive Location of Sewer Connection or Discharge Point	Average Flow (gpd)
________	________________ ________________	________
________	________________ ________________	________
________	________________ ________________	________

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

SECTION E – WASTEWATER DISCHARGE INFORMATION

1. Does (or will) this facility discharge any wastewater other than from restrooms to the City sewer?

   [ ] Yes If the answer to this question is "yes", complete the remainder of the application.

   [ ] No If the answer to this question is "no", skip to Section I.

2. Provide the following information on wastewater flow rate.

   a. Hours/Day Discharged (e.g. 8 hours/day):

      M _____ T _____ W _____ TH _____ F _____ SAT _____ SUN _____

   b. Hours of Discharge (e.g. 8 a.m. to 5 p.m.)

      M _____ T _____ W _____ TH _____ F _____ SAT _____ SUN _____

   c. Peak hourly flow rate (GPD) ________________

   d. Maximum daily flow rate (GPD) ________________

   e. Annual daily average (GPD) ________________

3. If batch discharge occurs or will occur, indicate:
   [New facilities may estimate]

   a. Number of batch discharges ____________ per day.

   b. Average discharge per batch ____________ (GPD)

   c. Time of batch discharges ______________ at ______________
      (days of week) (hours of day)

   d. Flow rate ____________________ gallons/minute.

   e. Percent of total discharge ________________.

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

4. Schematic Flow Diagram – For each major activity in which wastewater is or will be generated, draw a diagram of the flow of materials, products, water and wastewater from the start of the activity to its completion, showing all unit processes. Indicate which processes use water and which generate wastestreams. Include the average daily volumes and maximum daily volumes of each wastestream (new facilities may estimate). If estimates are used for flow data this must be indicated. Number each unit process having wastewater discharges to the community sewer. Use these numbers when showing these unit processes in the building layout in Section II.

Facilities that checked activities in question 1 of Section B are considered Categorical Industrial Users and should skip to question 6.

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

5. For Non-Categorical Users Only: List average wastewater discharge, maximum discharge and type of discharge (batch, continuous, or both), for each plant process. Include the reference number from the process schematic that corresponds to each process. (New facilities provide estimates for each discharge).

No.	Process Description	Average Flow (gpd)	Maximum Flow (gpd)	Type of Discharge (Batch Continuous)

ANSWER QUESTIONS 6 & 7 ONLY IF YOU ARE SUBJECT TO CATEGORICAL PRETREATMENT STANDARDS.

6. For Categorical Users: Provide the wastewater discharge flows for each of your processes or proposed processes. Include the reference number from the process schematic that corresponds to each process. (New facilities should provide estimates for each discharge).

No.	Regulated Process	Average Flow (gpd)	Maximum Flow (gpd)	Type of Discharge (Batch Continuous)

No.	Unregulated Process	Average Flow (gpd)	Maximum Flow (gpd)	Type of Discharge (Batch Continuous)

No.	Dilution	Average Flow (gpd)	Maximum Flow (gpd)	Type of Discharge (Batch Continuous)

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

7. For Categorical Users Subject to Total Toxic Organic (TTO) Requirments:

Provide the following (TTO) information.

a. Does (or will) this facility use any of the toxic organics that are listed under the TTO standard of the applicable categorical pretreatment standards published by EPA?

[ ] Yes
[ ] No

b. Has a baseline monitoring report (BMR) been submitted which contains TTO information?

[ ] Yes
[ ] No

c. Has a toxic organics management plan (TOMP) been developed?

[ ] Yes
[ ] No

8. Do you have, or plan to have, automatic sampling equipment or continuous wastewater flow metering equipment at this facility?

Current:	Flow Metering	[ ] Yes	[ ] No	[ ] N/A
	Sampling Equipment	[ ] Yes	[ ] No	[ ] N/A
Planned:	Flow Metering	[ ] Yes	[ ] No	[ ] N/A
	Sampling Equipment	[ ] Yes	[ ] No	[ ] N/A

If so, please indicate the present or future location of this equipment on the sewer schematic and describe the equipment below:

____
____
____
____

9. Are any process changes or expansions planned during the next three years that could alter wastewater volumes or characteristics? Consider production processes as well as air or water pollution treatment processes that may affect the discharge.

[ ] Yes
[ ] No

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

10. Briefly describe these changes and their effects on the wastewater volume and characteristics: (Attach additional sheets if needed).

11. Are any materials or water reclamation systems in use or planned?

[ ] Yes
[ ] No

12. Briefly describe recovery process, substance recovered, percent recovered, and the concentration in the spent solution. Submit a flow diagram for each process: (Attach additional sheets if needed).

SECTION F – CHARACTERISTICS OF DISCHARGE

All current industrial users are required to submit monitoring data on all pollutants that are regulated specific to each process. Use the tables provided in this section to report the analytical results. DO NOT LEAVE BLANKS. For all other (nonregulated) pollutants, indicate whether the pollutant is known to be present (P), suspected to be present (S), or known not to be present (O), by placing the appropriate letter in the column for average reported values. Indicate on either the top of each table or on a separate sheet, if necessary, the sample location, and type of analysis used. Be sure methods conform to 40 CFR Part 136; if they do not, indicate what method was used.

New dischargers should use the table to indicate what pollutants will be present or are suspected to be present in proposed wastestreams by placing a P (expected to be present), S (may be present), or O (will not be present) under the average reported values.

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

Pollutant	Detection Level Used	Maximum Daily Value		Average of Analyses		Number of Analysis	Units	
		Conc.	Mass	Conc.	Mass		Conc.	Mass
Acenaphthene*								
Acrolein								
Acrylonitrile								
Benzene								
Benzidine								
Carbon tetrachloride								
Chlorobenzene								
1,2,4 - Trichlorobenzene								
Hexachlorobenzene								
1,2 - Dichloroethane								
1,1,1 - Trichloroethane								
Hexachloroethane								
1,1 - Dichloroethane								
1,1,2 - Trichloroethane								
1,1,2,2 - Tetrachloroethane								
Chloroethane								
Bis (2-chloroethyl) ether								
17 Bis (chloro methyl) ether								
2-Chloroethyl vinyl ether								
2 - Chloronaphthalene								
2,4,6 - Trichlorophenol								
Parachlorometa cresol								
Chloroform								
2 - Chlorophenol								
1,2 - Dichlorobenzene								
1,3 - Dichlorobenzene								
1,4 - Dichlorobenzene								
3,3 - Dichlorobenzidine								
1,1 - Cichloroethylene								
1,2 - Trans-dichloroethylene								
2,4 - Dichlorpheno								
1,2 - Dichloropropane								
1,2 - Dichloropropylene								
1,3- Dichloropropylene								

Pollutant	Detection Level Used	Maximum Daily Value		Average of Analyses		Number of Analysis	Units	
		Conc.	Mass	Conc.	Mass		Conc.	Mass
2,4 - Dimethylphenol*								
2,4 - Dinitrotoluene								
2,6 - Dinitrotoluene								
1,2 - Diphenylhydrazine								
Ethylbenzene								
Fluorantene								
4 - Chlorophenyl phenyl ether								
4 - Bromophenyl phenyl ether								
Bis (2-chloroisopropyl) ether								
Bis (2-chloroethoxy) methane								
Methylene chloride								
Methyl chloride								
Methyl bromide								
Bromoform								
Dichlorodibromomethane								
Chlorodibromomethane								
Hexachlorobutadiene								
Hexachlorocyclopentadiene								
Isophorone								
Naphthalene								
Nitrobenzene								
Nitrophenol								
2 - Nitrophenol								
4 - Nitrophenol								
2,4 - Dinitrophenol								
4,6 - Dinitro -o- cresol								
N-nitrosodimethylamine								
N-nitrosodiphenylamine								
N-nitrosodi-n-propylamine								
Pentachlorophenol								
Phenol								
Bis (2-ethylhexyl) phthalate								
Butyl bezyl phthalate								
Di-n-butyl phthalate								

Pollutant	Detection Level Used	Maximum Daily Value		Average of Analyses		Number of Analysis	Units	
		Conc.	Mass	Conc.	Mass		Conc.	Mass
Di-n-octyl phthalate*								
Diethyl phthalate								
Dimethyl phthalate								
Benzo (a) anthracene								
Benzo (a) pyrene								
3,4 - benzofuoroanthene								
Benzo (k) fluoroanthane								
Chrysene								
Acenaphthylene								
Anthracene								
Benzo (ghi) perylene								
Fluorene								
Phenanthrene								
Dibenzo (a,h,) anthracene								
Indeno (1,2,3 - cd) pyrene								
Pyrene								
Tetrachloroethylene								
Toluene								
Trichloroethylene								
Vinyl chloride								
Aldrin								
Dieldrin								
Chlordane								
4,4' - DDT								
4,4' - DDE								
4,4' - DDD								
Alpha - endosulfan								
Beta - endosulfan								
Endosulfan sulfate								
Endrin								
Endrin aldehyde								
Heptachlor								

Pollutant	Detection Level Used	Maximum Daily Value		Average of Analyses		Number of Analysis	Units	
		Conc.	Mass	Conc.	Mass		Conc.	Mass
Heptachlor epoxide								
Alpha - BHC								
Beta - BHC								
Gamma - BHC								
Delta - BHC								
PCB - 1242								
PCB - 1254								
PCB - 1221								
PCB - 1232								
PCB - 1248								
PCB - 1260								
PCB - 1016								
Toxaphene								
(TCDD)								
Asbestos								
Acidity								
Alkalinity								
Bacteria								
BOD5								
COD								
Chloride								
Chlorine								
Flouride								
Hardness								
Magnesium								
NH3 - N								
Oil and Grease								
TSS								
TOC								
Kjeldahl N								
Nitrate N								
Nitrite N								
Organic N								
Orthophosphate P								
Phosphorous								

Pollutant	Detection Level Used	Maximum Daily Value		Average of Analyses		Number of Analysis	Units	
		Conc.	Mass	Conc.	Mass		Conc.	Mass
Sodium								
Specific Conductivity								
Sulfate (SO4)								
Sulfide (S)								
Sulfite (SO3)								
Antimony								
Arsenic								
Barium								
Beryllium								
Cadmium								
Chromium								
Copper								
Cyanide								
Lead								
Mercury								
Nickel								
Selenium								
Silver								
Thallium								
Zinc								

SECTION G – TREATMENT

1. Is any form of wastewater treatment (see list below) practiced at this facility?

   [ ] Yes
   [ ] No

2. Is any form of wastewater treatment (or changes to a existing wastewater treatment) planned for this facility within the next three years?

   [ ] Yes, describe: ______________________________
   [ ] No

3. Treatment devices or processes used or proposed for treating wastewater or sludge (check as many as appropriate).

   [ ] Air flotation
   [ ] Centrifuge
   [ ] Chemical precipitation
   [ ] Chlorination
   [ ] Cyclone
   [ ] Filtration
   [ ] Flow equalization
   [ ] Grease or oil separation, type:
   [ ] Grease trap
   [ ] Grinding filter
   [ ] Grit removal
   [ ] Ion exchange
   [ ] Neutralization, pH correction
   [ ] Ozonation
   [ ] Reverse osmosis
   [ ] Screen
   [ ] Sedimentation
   [ ] Septic tank
   [ ] Solvent separation
   [ ] Spill protection
   [ ] Sump
   [ ] Biological treatment, type: ____________________
   [ ] Rainwater diversion or storage
   [ ] Other chemical treatment, type: ________________
   [ ] Other physical treatment, type: ________________
   [ ] Other, type: ______________________________

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

4. Description

Describe the pollutant loadings, flow rates, design capacity, physical size, and operating procedures of each treatment facility checked above.

____
____
____
____

5. Attach a process flow diagram for each existing treatment system. Include process equipment, by-products, by-product disposal method, waste and by-product volumes, and design and operating conditions.

6. Describe any changes in treatment or disposal methods planned or under construction for the wastewater discharge to the sanitary sewer. Please include estimated completion dates.

____
____
____
____

7. Do you have a treatment operator? [ ] Yes [ ] No

(if Yes,) Name: ______________________
Title: ______________________
Phone: ______________________
Full time: __________ (specify hours)
Part time: __________ (specify hours)

8. Do you have a manual on the correct operation of your treatment equipment?

[ ] Yes [ ] No

9. Do you have a written maintenance schedule for your treatment equipment?

[ ] Yes [ ] No

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

SECTION H - FACILITY OPERATIONAL CHARACTERISTICS

1. Shift Information

		Mon.	Tues.	Wed.	Thur.	Fri.	Sat.	Sun.
Work Days		[ ]	[ ]	[ ]	[ ]	[ ]	[ ]	[ ]
Shifts per work day:		______	______	______	______	______	______	______
Empl's per shift:	1st:	______	______	______	______	______	______	______
	2nd:	______	______	______	______	______	______	______
	3rd:	______	______	______	______	______	______	______
Shift start and end times:	1st:	______	______	______	______	______	______	______
	2nd:	______	______	______	______	______	______	______
	3rd:	______	______	______	______	______	______	______

2. Indicate whether the business activity is:

[ ] Continuous through the year, or
[ ] Seasonal - Circle the months of the year during which the business activity occurs:

J F M A M J J A S O N D

COMMENTS: ____
____

3. Indicate whether the facility discharge is:

[ ] Continuous through the year, or
[ ] Seasonal - Circle the months of the year during which the business activity occurs:

J F M A M J J A S O N D

COMMENTS: ____
____

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

4. Does operation shut down for vacation, maintenance, or other reasons?

   [ ] Yes; indicate reasons and period when shutdown occurs: ______________________________

   [ ] No

5. List types and amounts (mass or volume per day) of raw materials used or planned for use (attach list if needed):

   ____
   ____
   ____
   ____

6. List types and quantity of chemicals used or planned for use (attach list if needed). Include copies of Manufacturer's Safety Data Sheets (if available) for all chemicals identified:

Chemical	Quantity
____________	____________
____________	____________
____________	____________
____________	____________
____________	____________

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

7. Building Layout - Draw to scale the location of each building on the premises. Show map orientation and location of all water meters, storm drains, numbered unit processes (from schematic flow diagram), public sewers, and each facility sewer line connected to the public sewers. <u>Number each sewer</u> and show existing and proposed sampling locations. A State Registered Professional Engineer must certify this drawing.

A blueprint or drawing of the facilities showing the above items may be attached in lieu of submitting a drawing on this sheet.

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

SECTION I - SPILL PREVENTION

1. Do you have chemical storage containers, bins, or ponds at your facility?

   [ ] Yes [ ] No

   If yes, please give a description of their location, contents, size, type, and frequency and method of cleaning. Also, indicate in a diagram or comment on the proximity of these containers to a sewer or storm drain. Indicate if buried metal containers have cathodic protection.

2. Do you have floor drains in your manufacturing or chemical storage area(s)?

   [ ]Yes [ ] No

   If yes, where do they discharge? ______________________________

3. If you have chemical storage containers, bins, or ponds in manufacturing area, could an accidental spill lead to a discharge to: (check all that apply).

   [ ] an onsite disposal system
   [ ] public sanitary sewer system (e.g. through a floor drain)
   [ ] storm drain
   [ ] to ground
   [ ] other, specify: ______________________________
   [ ] not applicable, no possible discharge to any of the above routes

4. Do you have an accidental spill prevention plan (ASPP) to prevent spills of chemicals or slug discharges from entering the Control Authority's collection systems?

   [ ] Yes - [Please enclose a copy with the application]
   [ ] No
   [ ] N/A, Not applicable since there are no floor drains and/or the facility discharge(s) only domestic wastes.

5. Please describe below any previous spill events and remedial measures taken to prevent their reoccurrence.

____
____
____

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

SECTION J - NON-DISCHARGED WASTES

1. Are any waste liquids or sludges generated and <u>not</u> disposed of in the sanitary sewer system?

   [ ] Yes, please describe below

   [ ] No, skip the remainder of Section J.

Waste Generated	Quantity (per year)	Disposal Method
________________	________________	________________
________________	________________	________________
________________	________________	________________

2. Indicate which wastes identified above are disposed of at an off-site treatment facility and which are disposed of on-site.

3. If any of your wastes are sent to an off-site centralized waste treatment facility, identify the waste and the facility.

4. If an outside firm removes any of the above checked wastes, state the name(s) and addresses of all waste haulers:

   a. ____________________
   ____
   ____

   Permit No.
   (if applicable):____________

   b. ____________________
   ____
   ____

   Permit No.
   (if applicable): ____________

5. Have you been issued any Federal, State, or local environmental permits?

   [ ] Yes
   [ ] No

   If yes, please list the permit(s): ____
   ____
   ____

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

SECTION K - AUTHORIZED SIGNATURES

Compliance certification:

1. Are all applicable Federal, State, or local pretreatment standards and requirements being met on a consistent basis?

   [ ] Yes

   [ ] No

   [ ] Not yet discharging

2. <u>If No:</u>

   a. What additional operations and maintenance procedures are being considered to bring the facility into compliance? Also, list additional treatment technology or practice being considered in order to bring the facility into compliance.

   b. Provide a schedule for bringing the facility into compliance. Specify major events planned along with reasonable completion dates. Note that if the Control Authority issues a permit to the applicant, it may establish a schedule for compliance different from the one submitted by the facility.

Milestone Activity	Completion Date

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

ATTACHMENT B

PRETREATMENT PROGRAM FEES

Application and Renewal Fees

SIU Permit Application $680.00

Septic Tank/Grease Hauler $200.00

Addendum Fees

SIU $200.00

Annual Inspection Fees

SIU without Pretreatment $720.00

SIU with Pretreatment $1040.00

Late Reporting Fee

SIU $50.00 every day thereafter until report is received

Hauled Waste

Basic Charge (FOG and Septage) $ 0.060 per gallon based on truck capacity

Attachment: COG Pretreatment Ordinance Draft (1971 : Amendment to Pretreatment Ordinance)

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 1989

Council Meeting Date:	21 January 2016
Department:	Engineering
Issue Under Consideration:	Motion to approve bid/contract for Broad Street Revitalization Project. Bid opening for this project is January 21, 2016.
Amount Requested:	
Is Item in Current Budget?	Yes - $300,000
If no, please explain:	
Financial Impact:	
Points to Consider:	
Options:	
Staff Recommendation:	

Reviews:

Orlando Arteaga Completed 01/14/2016 11:30 AM
Debra Bivens Completed 01/14/2016 3:24 PM
Chris Carter Completed 01/15/2016 11:52 AM
Ann U. Mercer Completed 01/15/2016 12:30 PM
Georgetown City Council Pending 01/21/2016 5:30 PM

Attachments:

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 1988

Council Meeting Date:	21 January 2016
Department:	Administration
Issue Under Consideration:	Motion to approve first reading of an ordinance to amend Chapter 2 Administration, Article II Council, Division 2 Meetings, Section 2-28 Quorum and Rules of Order, of the City of Georgetown Code of Ordinances.
Amount Requested:	-0-
Is Item in Current Budget?	n/a
If no, please explain:	
Financial Impact:	none
Points to Consider:	
Options:	1) Adopt 2) refer for study 3) demur
Staff Recommendations:	None, Council prerogative on meeting procedure

Reviews:

Chris Carter	Completed	01/14/2016 10:40 AM
Chris Carter	Completed	01/14/2016 10:40 AM
Ann U. Mercer	Completed	01/15/2016 12:36 PM
Georgetown City Council	Pending	01/21/2016 5:30 PM

Attachments:

1. 1 CURRENT ORD CHAP 2, ART II, DIV 2 (PDF)
2. 2 PROPOSED ORD CHAP 2, ART II, DIV 2 (PDF)

MOTION TO APPROVE FIRST READING OF AN ORDINANCE TO AMEND CHAPTER 2 ADMINISTRATION, ARTICLE II COUNCIL, DIVISION 2 MEETINGS, SECTION 2-28 QUORUM AND RULES OF ORDER, OF THE CITY OF GEORGETOWN CODE OF ORDINANCES.

CURRENT ORDINANCE

Sec. 2-28. - Quorum and rules of order.

A majority of the council members serving shall constitute a quorum for the conduct of business at any meeting of the city council. The mayor or mayor pro tempore shall preside, except that in the absence of both, the members present shall elect a presiding member. Except as otherwise required by state law or ordinance, all proceedings of council shall be governed by "Robert's Rules of Order, Newly Revised," and the city attorney shall act as parliamentarian. Any policy adopted by the city regarding the video taping of council meetings, board meetings, and committee meetings shall be followed.

(Ord. of 9-18-03(2))

AN ORDINANCE TO AMEND CHAPTER 2 ADMINISTRATION, ARTICLE II COUNCIL, DIVISION 2 MEETINGS, SECTION 2-28, QUORUM AND RULES OF ORDER OF THE CODE OF ORDINANCES FOR THE CITY OF GEORGETOWN, SC

WHEREAS, Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and

WHEREAS, The City of Georgetown understands and appreciates the importance of orderly meetings compliant with state law for the benefit of the citizens and the smooth operation of council meetings; and

WHEREAS, State law provides Council shall determine its own rules for the orderly conduct of its business;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the City of Georgetown Code of Ordinances Chapter 2, Article II, Division 2, Section 2-28 be deleted in its entirety and replaced as follows:

§2-28 QUORUM AND RULES OF ORDER

I. Quorum

A majority of council members serving constitutes a quorum for the conduct of business at any meeting. The Mayor of Mayor Pro tempore shall preside, except that in the absence of both, the members present shall elect a presiding member. (*ref*. §§ 30-4-20(e), 5-7-190 S.C. Code of Laws)

II. Order

A. Debate

Debate is the discussion on the merits of a pending question to determine if the issue should be adopted or not. Debate shall be managed by the Mayor in an impartial manner. The term "mayor" used in this section is inclusive of the Mayor Pro Tempore or other elected presiding officer while serving as presiding officer in a meeting. Council members can participate in the debate only when they are recognized by the chair. Debate can be interrupted (i.e. a member may interrupt another member who has the floor), only to make a Motion to Adjourn, a Motion to Raise a Point of Privilege, or to Raise a Point of Order The council member making a motion is entitled to speak first; members who have not spoken on the issue shall be recognized ahead of those who have previously spoken.

B. Main Motions

In order for City Council to take official action on any subject, a member must first propose a main motion on a matter on the agenda, as published or amended. A

Attachment: PROPOSED ORD CHAP 2, ART II, DIV 2 (1988 : Amend Chapter 2 Article II Section 2-28 of the City Code)

Motion to Amend the Agenda is a Main Motion. Proposed main motion will not be recognized by the mayor until another council member seconds the motion. A second does not require the council member seconding the motion to support the motion. A council member may withdraw a main motion he or she made at any time before council has voted on that motion.
(*ref*. sec. 2-31(c); §30-4-80(a), S.C. Code of Laws)

C. Procedural Motions

During the course of debate, council members may introduce procedural motions, which are limited to those specific motions described in 1-3, below. Procedural motions are used to facilitate the orderly discussion of business. Privileged motions and Points of Order do not require a second.

1. Privileged Motions (Not requiring a Second)

Privileged motions are the highest ranking group of procedural motions, ranked in precedence a-c, below. Privileged motions can be made anytime; the Motion to Adjourn can interrupt another member who has the floor. When making one of these two motions, the member should get the attention of the mayor. The mayor, interrupting anyone then speaking, recognizes the council member, who then states the motion.

Privileged motions require no second, cannot be reconsidered and, except for the Motion to Take a Recess, are not debatable.

a. Motion to Adjourn

A Motion to Adjourn is the highest ranking privileged motion and requires, if approved by a majority vote, that the meeting end immediately and reconvene at the next regularly scheduled or called meeting. It can be raised anytime, except when a vote is being taken or being counted. It can be interrupted only by the motion to reconsider. It cannot be amended, debated or reconsidered.

b. Motion to Take a Recess.

A recess is a short intermission, taken immediately upon passage. Following the recess, the meeting takes up at the same point where it was interrupted. The motion cannot be debated or reconsidered, but can be amended as to the duration of the recess. This motion is out of order if anyone has the floor or a vote is being taken or counted.

c. Motion to Follow the Agenda.

This motion is used to get a meeting back on schedule and is appropriate when the meeting has been allowed to digress or when a specific time

Attachment: PROPOSED ORD CHAP 2, ART II, DIV 2 (1988 : Amend Chapter 2 Article II Section 2-28 of the City Code)

scheduled for an item of business has arrived and the chair has failed to take notice. Once the motion is made, the chair must conform with the agenda or put the motion to a vote. The motion cannot be amended, debated or reconsidered.

2. Subsidiary Motions

The six subsidiary motions help deliberative bodies reach a decision on other pending motions. Subsidiary motions are always applied to another pending motion. Three subsidiary motions – Motion to Amend, Motion to Limit/Extend Debate and Motion to Call for the Question – can be applied to other subsidiary motions. All subsidiary motions are out of order when another person has the floor.

a. Motion to Table

A Motion to Table proposes that the consideration of a motion be postponed until a later time. It is an appropriate motion to take up another matter, out of order, and to return later to the tabled motion. The main motion can be brought back for consideration if a Motion to Recall is later passed by city council. A motion that has been laid on the table will die if it has not been taken from the table by the close of the meeting following the meeting in which the motion was tabled. Amendments and debate are not allowed on a Motion to Table and it cannot be reconsidered.

b. Motion to Call for the Question

If passed, this motion cuts off debate and forces an immediate vote on the pending issue. The Motion to Call for the Question is neither debatable nor amendable, but can be reconsidered up until a vote is taken on the called question.

c. Motion to Limit/Extend Debate.

The Motion to Limit Debate and the Motion to Extend Debate regard length of debate -minimizing or expanding. The details of such motions are to be provided by the member making the motion. Either motion can be applied to any motion that is debatable. Debate is not allowed on either motion, nor can either be reconsidered. The motions can be amended as to the length of the time limitation.

d. Motion to Postpone

A Motion to Postpone is appropriate when a council member believes that the pending main motion should not be considered until some point in the future. This motion is in order even though

Attachment: PROPOSED ORD CHAP 2, ART II, DIV 2 (1988 : Amend Chapter 2 Article II Section 2-28 of the City Code)

debate has already occurred on the main motion. The Motion to Postpone may either be indefinite or for a Time Certain, setting a particular time for the main motion to be considered again, which may be later in the same meeting, at a future meeting or upon the occurrence of a specified event or the issuance of a necessary report. The motion is debatable, amendable as to the duration of postponement and can be reconsidered. If the motion is set for a time certain, the city clerk will assist the mayor in bringing the motion back to city council for further consideration at the specified time.

e. Motion to Refer to Committee

The mayor may refer any matter to a committee. If the mayor does not refer a matter to a committee and a council member believes further information or study is needed, he or she may move it be referred to a committee or to staff for further study. If an appropriate committee does not already exist, a special committee can be formed as a part of the motion. A Motion to Refer to Committee may specify the date the committee or staff will report back. If a special committee is formed, the mayor will appoint its members and chair. This motion is debatable and can be amended as to where the motion is to be committed and the date and time for report back.

f. Motion to Amend.

A Motion to Amend is used to make a change to a pending motion. Amendments must be closely related to the original motion. A Motion to Amend can itself be amended, but the Motion to Amend an amendment cannot. These rules are to be enforced by the mayor. If the amendment is adopted, City council will then consider the amended version of the motion.

3. Incidental Motions.

Incidental motions allow council members to appeal rulings by the mayor, raise points of order, question precedence of motions and raise objections to consideration of matters that are incidental to the discussions at hand but do not directly relate to the main question under discussion. Incidental motions are in order only if they pertain to the motion then pending. If the incidental motion is in order, it takes precedence over any other motions that are pending. Except as described below, incidental motions rank below privileged motions and the Motion to Table.

a. Point of Order

Attachment: PROPOSED ORD CHAP 2, ART II, DIV 2 (1988 : Amend Chapter 2 Article II Section 2-28 of the City Code)

The Point of Order takes precedence over any question from which it arose, but yields to any privileged motion and a motion table. The Point of Order is not debatable (except that the mayor may ask the member raising the point to explain it), is not amendable, and cannot be reconsidered. It does not require a second. The Point of Order is in order when another person has the floor and can interrupt a person speaking if the point genuinely requires attention at the time it is raised. Normally, the point is ruled on by the mayor and no vote is taken, unless there is an appeal or the mayor is in doubt.

b. Appeal

The duties of the mayor include making rulings on questions of parliamentary procedure. An Appeal to the Parliamentarian is the vehicle available to members of council who believe the ruling was erroneous. The Appeal is in order when another has the floor, but must be taken immediately after the ruling and is out of order if other business has intervened. An Appeal takes precedence over any pending question at the time the mayor makes the ruling. It yields to all privileged motions. An Appeal can be reconsidered.

c. Motion to Divide the Question

The Motion to Divide the Question allows members to require a question dealing with a single subject to be divided into parts and to have each part considered and voted on separately. This motion is not debatable and cannot be reconsidered. It is amendable only with regard to how the question should be divided. This motion is out of order when another has the floor. It takes precedence over the main motion. If applied to an amendment, it takes precedence over the amendment, but it cannot be made to the underlying matter with an amendment pending.

d. Motion to Consider by Section

Motions to Consider by Paragraph or to Consider by Section allow council to break down complex proposals into their component parts and consider, debate and amend each paragraph or section separately. This procedure can be applied by the mayor on his or her own initiative or by council following the adoption of a motion by any member. This motion is not debatable and cannot be reconsidered. It is amendable only with regard to how the question should be divided. It is out of order when another has the floor. It takes precedence over the main motion. If applied to an amendment, it takes precedence over the amendment, but cannot be made to the main motion with an amendment pending.

D. Requests and Inquiries.

From time to time, council members may need additional background information or may wish to provide such information, so council can understand better the issue under discussion. Requests and inquiries provide the vehicle for exchanging this information. Parliamentary Inquiries and Points of Information may interrupt another who has the floor, but only if the matter requires immediate attention. Requests and inquiries are not amendable, debatable or subject to reconsideration. No votes are taken on Parliamentary Inquiries or Points of Information; other requests/inquiries require a majority vote for passage, except that reading of papers requires unanimous consent. All share similar characteristics and can be subdivided into the following categories:

1. Parliamentary Inquiry

a. Such inquiries are always directed to and answered by the mayor and are used to clarify specific parliamentary or organization rules that have bearing on the issue at hand.

b. Point of Information

This inquiry is addressed through the mayor, for information relevant to the business at hand.

c. Reading of Papers

No member of council has the right to read or have another person read from any papers or books as part of that member's debate on any matter without unanimous consent of the other members of council. Even so, it is customary to grant leave to members to read short, pertinent printed matter.

d. Personal Privilege

Examples of other privileges include requesting to address council on a personal or non-business matter or, if there is no motion pending, requesting to make a presentation.

E. Recall Motions.

Two recall motions allow issues that have been previously disposed of or assigned to a committee to be brought back to city council.

Attachment: PROPOSED ORD CHAP 2, ART II, DIV 2 (1988 : Amend Chapter 2 Article II Section 2-28 of the City Code)

1. Motion to Reconsider.

Any council member who voted on the prevailing side can make a Motion to Reconsider. The motion to reconsider allows city council to debate whether or not to overturn a decision made at the meeting that is in progress or at the immediately preceding meeting; provided, however, that second reading to an ordinance may be reconsidered only at the same meeting. If the matter to be reconsidered was the adoption of a resolution that has already been published or acted upon, the motion is out of order. The motion is debatable if the matter to be reconsidered is debatable, but it cannot be amended or reconsidered. If the Motion to Reconsider passes, the original decision is voided and council will return to debate and vote again on the original motion. Subject to the time restriction above, the Motion to Reconsider can be made at any time unless another member has the floor, taking precedence over any other motion and yielding to nothing. A Motion to Reconsider temporarily suspends any action growing out of the motion to be reconsidered.

2. Motion to Recall from the Table or from Committee.

The Motions to Recall from the Table and to Recall from Committee allow the City council to consider a question that has been tabled or assigned but not yet reported out of committee. These motions take precedence over nothing and must be made when no other business is pending. The motions are not debatable or amendable. A tabled motion not recalled by the close of the meeting following the meeting in which it was tabled is dead.

(§5-7-250(b), S.C. Code of Laws, as amended)

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

______________________________	______________________________
Ann U. Mercer, City Clerk	Jack M. Scoville, Jr., Mayor
First Reading: ________________	Approved as to Form:
Second Reading: ______________	______________________________
	Elise F. Crosby, City Attorney

Attachment: PROPOSED ORD CHAP 2, ART II, DIV 2 (1988 : Amend Chapter 2 Article II Section 2-28 of the City Code)

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 1987

Council Meeting Date:	21 January 2016
Department:	Administration
Issue Under Consideration:	Motion to approve first reading of an ordinance to amend Chapter 2 Administration, Article II Council, Division 3 Ordinances and Resolutions of the City of Georgetown Code of Ordinances.
Amount Requested:	n/a
Is Item in Current Budget?	n/a
If no, please explain:	
Financial Impact:	none
Points to Consider:	
Options:	1) Adopt 2) refer for study 3) demur
Staff Recommendations:	None, Council prerogative on meeting procedure

Reviews:

Chris Carter	Completed	01/14/2016 10:39 AM	
Chris Carter	Completed	01/14/2016 10:40 AM	
Ann U. Mercer	Completed	01/15/2016 12:27 PM	
Georgetown City Council		Pending	01/21/2016 5:30 PM

Attachments:

1. 1 CURRENT ORD CHAP 2, ART II, DIV 3 (PDF)
2. 2 PROPOSED ORD CHAP 2, ART II, DIV 3 (PDF)

MOTION TO APPROVE FIRST READING OF AN ORDINANCE TO AMEND CHAPTER 2 ADMINISTRATION, ARTICLE II COUNCIL, DIVISION 3 ORDINANCES AND RESOLUTIONS OF THE CITY OF GEORGETOWN CODE OF ORDINANCES.

CURRENT ORDINANCE

DIVISION 3. - ORDINANCES AND RESOLUTIONS

Sec. 2-41. - Ordinances required for certain actions.

(a) The council shall act by ordinance in all matters required by law to be done by ordinance, including:

(1) Adopt or amend an administrative code or ordinances, create, alter or abolish any municipal department, office or agency;

(2) Provide for a fine or other penalty or establish a rule or regulation in which a fine or other penalty is imposed for violations;

(3) Appropriate funds and adopt a budget;

(4) Grant, renew or extend franchises, licenses or rights in public streets or public property, and close abandoned streets;

(5) Authorize the borrowing of money or the issuance of bonds;

(6) Levy taxes, assess property for improvements or establish charges for services;

(7) Annex area to the city;

(8) Convey or lease or authorize the conveyance or lease of any lands of the city; and

(9) Amend or repeal any ordinance described in subsections (1) through (8), above.

(b) In all other matters, council may act either by ordinance or resolution, written or oral, recorded in the minutes.

(Ord. of 1-18-79, § 11)

State Law reference— Similar provisions, S.C. Code 1976, § 5-7-260.

Sec. 2-42. - Ordinances to be codified; public inspection.

The city council shall provide by ordinance for the codification and indexing of all ordinances, either typewritten or printed, and the maintenance of ordinances in a current form reflecting all amendments and repeals. All ordinances as codified shall be available for public inspection at reasonable times.

(Ord. of 1-18-79, § 12)

State Law reference— Similar provisions, S.C. Code 1976, § 5-7-290.

Sec. 2-43. - Adoption of standard codes or technical regulations in ordinances.

(a) The council may adopt any standard code or technical regulations authorized under section 6-9-60 of the South Carolina Code of Laws 1976, by reference thereto in the adopting ordinance; provided that the council shall hold at least one public hearing before the adoption of any such standard code or technical regulations. The procedure and requirements governing such ordinance shall be as prescribed for ordinances listed in section 5-7-260 of the South Carolina Code of Laws 1976, and subject to the provisions of section 5-7-270 of the South Carolina Code of Laws 1976.

(b) Copies of any adopted code or technical regulations shall be made available by the municipal clerk for distribution or for purchase at a reasonable price.

State Law reference— Similar provisions, S.C. Code 1976, § 5-7-280.

Attachment: CURRENT ORD CHAP 2, ART II, DIV 3 (1987 : Amend Chapter 2, Article II, Division 3 of the City Code)

Sec. 2-44. - Notice required prior to introduction.

Prior to the introduction of an ordinance granting a franchise, license or right for the use of any street or public property, or for the permanent closing of any abandoned street, the applicant for such an ordinance shall publish a notice in three (3) issues of a newspaper having general circulation in the city stating the nature of the franchise, license or right sought or a description of the street sought to be closed, and the date on which the application is to be presented to city council, which shall be at least one week after the last notice. This requirement shall not apply to the temporary closing of a public street initiated by the city council.

(Ord. of 1-18-79, § 13)

Sec. 2-45. - Form of ordinances.

(a) Every proposed ordinance shall be introduced in writing and in the form required for final adoption which shall include:

(1) A title briefly describing the content;

(2) Findings, reasons or basis for the ordinance, if desired and appropriate;

(3) An enacting clause;

(4) Citation of any ordinance repealed;

(5) The provisions of the ordinance, including section numbers if the ordinance is to be codified or amends an existing codified ordinance;

(6) The effective date of the ordinance;

(7) The name of the person requesting introduction of the ordinance;

(8) The approval of the city attorney as to form and the assignment of an ordinance number; and

(9) Space for the signatures of the mayor or presiding member of council and the municipal clerk attesting notice, if required, and adoption.

(b) Written resolutions shall be in such similar form as deemed appropriate by the city attorney.

(Ord. of 1-18-79, § 14)

Sec. 2-46. - Preparation and introduction of ordinances.

An ordinance may be proposed by any member of the city council. A proposed ordinance shall be referred to the city attorney for approval as to form. The city attorney shall render assistance in the preparation of notices and ordinances. After an ordinance is in proper form and required notices have been given, the city attorney shall send the ordinance to the municipal clerk to be held for public inspection. An ordinance shall be deemed to be introduced when it appears on an agenda for a public meeting of the council and its title is read.

(Ord. of 1-18-79, § 15)

Sec. 2-47. - Introduction of resolutions.

A voice motion of a member of the city council shall be considered to be the introduction of an oral resolution which shall require no written record other than a notation of the municipal clerk in the council minutes. A resolution proposed in writing shall be introduced in the same manner as an ordinance.

(Ord. of 1-18-79, § 16)

Attachment: CURRENT ORD CHAP 2, ART II, DIV 3 (1987 : Amend Chapter 2, Article II, Division 3 of the City Code)

Sec. 2-48. - Enactment of ordinances.

(a) An ordinance to levy a tax, adopt a budget, appropriate funds, grant a franchise, license or right to use or occupy a public street or public property for commercial purposes shall be complete in the form in which it is finally passed, and in such form remain on file with the municipal clerk for public inspection at least one week before final adoption.

(b) No ordinance shall be adopted until it shall have been read two (2) times and on two (2) separate days with at least six (6) days between each reading.

(c) Emergency ordinances may be adopted on one reading without notice or hearing by affirmative vote of two-thirds of the members of the city council present. An emergency ordinance may not levy taxes, relate to a franchise or a service rate and shall expire automatically on the sixty-first day following enactment.

(d) The introduction and reading of any ordinance shall be by the reading of the title only unless full reading is requested by a member of the city council.

(e) After the introduction of an ordinance, any member of the city council or any citizen of the city interested therein may request a public hearing which may be held at any time designated by the council prior to final adoption.

(f) Upon final adoption by vote of the council, an ordinance shall be signed by the mayor or presiding member and attested by the municipal clerk, who shall maintain the original on file as a matter of record.

(Ord. of 1-18-79, § 17)

Sec. 2-49. - Adoption of resolutions.

Written or oral resolutions may be adopted on one reading unless a public hearing is set by a majority of the members of the city council present.

(Ord. of 1-18-79, § 18)

Secs. 2-50—2-60. - Reserved.

Attachment: CURRENT ORD CHAP 2, ART II, DIV 3 (1987 : Amend Chapter 2, Article II, Division 3 of the City Code)

AN ORDINANCE TO AMEND CHAPTER 2 ADMINISTRATION, ARTICLE II COUNCIL, DIVISION 3 ORDINANCES AND RESOLUTIONS, OF THE CODE OF ORDINANCES FOR THE CITY OF GEORGETOWN, SC

WHEREAS, Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and

WHEREAS, The City of Georgetown understands and appreciates the importance of acting by ordinance in certain matters, in concert with state law and the best interests of the City of Georgetown; and

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the City of Georgetown Code of Ordinances Chapter 2, Article II Division 3 be amended by the addition of previously reserved section 2-40, delete in its entirety 2-44, 2-45, and 2-46 and replace as follows, and delete in its entirety 2-47, 2-48 and 2-49 and reserve along with 2-50 through 2-60:

DIVISION 3. ORDINANCES AND RESOLUTIONS

§2-40 ACTION BY COUNCIL

City council shall take action by passing ordinances and resolutions. Proposed ordinances and resolutions are introduced for discussion by any member of council offering the ordinance or resolution as a main motion related to an agenda item.

I. Resolutions

A resolution is an expression of policy concerning some item of business coming within the city council's official cognizance and often deals with matters of special or temporary character. Resolutions may be introduced by motion of any member of council and may be oral or in writing. Resolutions may be adopted on one reading. An oral resolution shall require no written record other than its being recorded in the council minutes by the Clerk to Council. Resolutions in writing shall be introduced in the same manner as an ordinance.

II. Ordinances

An ordinance is local legislation passed by the governing body of the City, duly enacted pursuant to proper authority, relating to the corporate affairs of the City. Every proposed ordinance shall be introduced in writing and in the form required for final adoption. Ordinances may be introduced by any member of council. Ordinances require a reading at two public meetings on separate days, with at least six days between the first and second reading. (*ref*. §5-7-270 S.C.Code, as amended, sec. 2-25)

§2-41 ORDINANCES REQUIRED FOR CERTAIN ACTIONS *(maintain status quo)*

§2-42 ORDINANCES TO BE CODIFIED; PUBLIC INSPECTION *(maintain status quo)*

§2-43 ADOPTION OF STANDARD CODES OR TECHNICAL REGULATIONS IN ORDINANCES *(maintain status quo)*

§2-44 FORM OF ORDINANCES

Every proposed ordinance shall include the following:

(1) A title briefly describing the content;

(2) Findings or reasoning, if deemed appropriate;

(3) An enacting clause;

(4) Citation of any ordinance repealed and renumbering if the ordinance amends existing codified ordinance;

(5) The effective date;

(6) Approval as to form by city attorney;

(7) Space for the signature of the mayor or presiding member, city attorney, and Clerk to Council attesting notice, if required, and adoption.

§2-45 EMERGENCY ORDINANCES

Emergency ordinances may be passed after a single reading if a public emergency exists affecting the life, health, safety or property of people. Such ordinances shall not levy taxes, grant, renew or extend a franchise or impose or change a service rate. An emergency ordinance is effective immediately upon enactment, without regard to reading, public hearing, publication requirements or public notice requirements. An emergency ordinance is only valid for sixty days, after which it expires. Every emergency ordinance shall be designated as such and shall contain a declaration of the emergency and describe it. Emergency ordinances require a two-thirds majority for passage. (*ref.* §5-7-250(d); sec. 2-31(c))

§2-46 PUBLIC HEARINGS

City council shall hold a Public Hearing, after reasonable public notice, prior to second reading of any ordinance to take action on the matters below. A public hearing may be held on the same day as the final reading.

(1) Adopt annual operational and capital budgets;

(2) Make appropriations, including supplemental appropriations;

(3) Adopt building, housing, electrical, plumbing, gas and all other regulatory codes involving penalties;

(4) Adopt zoning and subdivision regulations;

(5) Levy taxes;

(6) Sell, lease or contract to sell or lease real property owned by the city, with contiguous property owners notified in writing of the time, date, and location of the public hearing;

(7) Propose a new service fee or user fee;

(8) Grant or renew a contracted right for use of any public street or property, or for the permanent closing of any abandoned street. This will not apply to the temporary closing of a public street initiated by City Council or in connection with an approved event under the Special Events Policy.

Reasonable public notice includes not less than fifteen days' notice of the time and place of such hearings published in at least one newspaper of general circulation in the county, and compliance with public meeting notice under the South Carolina Freedom of Information Act.

(§§4-9-130; 6-1-330; 30-4-80(A) S.C. Code, as amended; secs.2-31; 2-43, *supra*.; Ch. 20, Art. XIII, *infra*.)

47-49 deleted and reserved along with 2-50 through 2-60

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

____
Ann U. Mercer, City Clerk

____
Jack M. Scoville, Jr., Mayor

First Reading: __________________

Second Reading: ________________

Approved as to Form:

____
Elise F. Crosby, City Attorney

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 1973

Council Meeting Date:	21 January 2016
Department:	Administration
Issue Under Consideration:	Motion to approve second reading of an Ordinance amending Chapter 11, Article II, Section 11-26 of the City Code establishing additional conditions under which commercial properties may be deemed a nuisance.
Amount Requested:	n/a
Is Item in Current Budget?	n/a
If no, please explain:	
Financial Impact:	None presently
Points to Consider:	Adds criteria to nuisance definition for commercial buildings.
Options:	1) Adopt, 2) Defer adoption
Staff Recommendations:	Adopt to offer more objective criteria for evaluating nuisances

Reviews:

Chris Carter Completed 12/09/2015 10:42 AM

Chris Carter Completed 12/09/2015 10:42 AM

Ann U. Mercer Completed 12/09/2015 11:23 AM

Georgetown City Council Completed 12/17/2015 5:30 PM

Attachments:

1. 1 12- 8 Version for inclusion with Agenda (PDF)

MOTION TO APPROVE SECOND READING OF AN ORDINANCE AMENDING CHAPTER 11, ARTICLE II, SECTION 11-26 OF THE CITY CODE ESTABLISHING ADDITIONAL CONDITIONS UNDER WHICH COMMERCIAL PROPERTIES MAY BE DEEMED A NUISANCE.

AN ORDINANCE AMENDING CHAPTER 11 ARTICLE II SECTION 11-26 "PUBLIC NUISANCES" OF THE CODE OF ORDINANCES FOR THE CITY OF GEORGETOWN

WHEREAS, Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and

WHEREAS, The City of Georgetown understands and appreciates the need to prevent blighted and unsafe conditions caused by dereliction of both occupied and unoccupied buildings of commercial and industrial occupancies;

WHEREAS, The City Council of the City of Georgetown wishes to have the means to address these issues specifically when the protection of public health and safety and protection of adjoining properties is necessary;

WHEREAS, The City of Georgetown wishes to establish criteria to provide a prompt and fair means under Chapter 11 to address these situations as exist from time to time;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the City of Georgetown Code of Ordinances Chapter 11, be amended to add a subsection (B) as follows:

Section 11-26 – Public Nuisances

(A) Purpose and Scope. It is the purpose of the provisions of this Article to provide a just, equitable and practical method, whereby properties, buildings, or structures which from any cause, endanger the life, limb, health, property or safety or welfare of the general public or their occupants, may be required to be repaired, vacated, or demolished.

(B) All Private Property. In accordance with Section 5-7-80 of the Code of Laws, South Carolina, 1976, conditions on private property constituting a danger to human life, safety, or health are hereby declared to be public nuisances and hazards to public health. These shall include, but not be limited to, the following:

(1) Unsanitary conditions created by the improper disposal of waste, human or otherwise;
(2) The accumulation of water from any cause, which may promote the breeding of mosquito larvae;
(3) Any building or part of any building which, on account of its condition, its occupancy or use, may endanger life or health;
(4) The discharge of sewage, garbage or any other organic filth into or upon any place in such a manner that may endanger human life or health;
(5) The handling or storage of any material that may endanger life or health;
(6) Any business, industry or individual which causes dust, vapors, gases or any by-product that may be detrimental to life or health or that are obnoxious or objectionable to the esthetic senses;
(7) Any property, whether occupied or vacant, upon which grass, weeds or undergrowth exceeding eighteen (18) inches in height, trash, garbage, offal, stagnant water, building materials, glass, wood, metal or other matter deleterious to good health and public sanitation is permitted or caused to accumulate in any manner which is or may become a nuisance causing injuries or sickness to the public or neighboring property;

Attachment: 12- 8 Version for inclusion with Agenda (1973 : Ordinance amending Section 11-26)

(8) Any property which, because of its condition, may promote the breeding or harborage of flies, rats, snakes, vermin or other insects and animals.

(Ord. of 12-15-94)

(C) Commercial Property. For purposes of this section, a Commercial Property is one upon which was or is located a structure for which the most recent certificate of occupancy or building permit issued was for a building or structure to be used as a business or for commerce, and not primarily as a residence. The provisions of this Article apply, whether or not such building shall have been constructed, altered, or repaired before or after the enactment of this article, and irrespective of any permits or licenses which shall have been issued for the use or occupancy of the building or for the installment or repair of equipment or facilities prior to the effective date of this article, or whether it is occupied or vacant. In addition to the conditions of Public Nuisance in Subsection (B), *supra*., the following conditions on Commercial Property are declared to be public nuisance and hazards to public health:

(1) Such damage by fire, wind or other causes as to render the building unsafe.

(2) Dilapidation, decay, unsanitary conditions or disrepair which is dangerous to the health, safety and welfare of the occupants or other people in the city.

(3) Inadequate facilities for egress to such an extent that there does not exist at a minimum, sufficient operable doors that the building can be entered safely and exited in the same manner in case of fire or panic.

(4) Defects significantly increasing the hazards of fire, accident, or other calamities.

(5) Buildings and environs shall be kept clear of accumulations of garbage, trash, or rubbish, which creates health and sanitation problems. All garbage and solid waste shall be in approved containers or stored in a safe and sanitary way.

(6) Flammable, combustibles, explosive or other dangerous or hazardous materials shall be stored in a manner approved for such materials and consistent with the City Fire Prevention Code.

(7) The building and environs shall be kept free of loose and insufficiently anchored overhanging objects, which constitute a danger of falling on persons or property.

(8) The environs shall be kept free of insufficiently protected holes, excavations, breaks, projections, obstructions and other such dangerous impediments on and around walks, driveways, parking lots, alleyways and other areas which are accessible to and generally used by persons on or around the premises.

(9) The building and environs surfaces (ground, parking lot) shall be kept clear of broken glass, loose shingles, loose wood, crumbling stone or brick, broken plastic or other dangerous objects or similar hazardous conditions. Exterior surfaces shall be maintained in such material or treated in such a manner as to prevent deterioration and repaired or replaced to ensure the safety of the public.

(10) The building and environs shall be kept free of objects and elements protruding from building walls, roof and environs which are unsafe or not properly secured or which can create a hazard such as abandoned electrical boxes and conduits, wires, sign brackets and other brackets, and similar objects.

(11) All chimneys, shall be structurally safe.

(12) All exterior porches, landings, balconies, stairs and fire escapes shall be provided with banisters or railings and maintained to minimize the hazard of falling, and the same shall be kept structurally sound, in good repair, and free of defects.

(13) All cornices shall be made structurally sound. All exposed wood shall be treated or painted.

(14) Gutters and down-spouts shall be replaced or repaired as necessary and shall be appropriately located so as not to cause a hazard to pedestrian, vehicular traffic or property.

(15) Attached and unattached accessory structures shall not cause a nuisance or safety hazard

(16) Advertising sign structures, attached or freestanding awnings, marquees and their supporting members and other similar attachments and structures shall be maintained in good repair and shall not cause a nuisance or safety hazard to the occupants, pedestrians or other residents of the city.

(17) Walls, partitions, supporting members, sills, joists, rafters or other structural members shall not list, lean or buckle, and shall not have holes or cracks which might admit rodents.

(18) Floors or roofs shall have adequate supporting members and strength to be reasonably safe for the purpose used and shall not leak.

(19) Foundations, foundation walls, piers or other foundation supports shall not be deteriorated or damaged.

(20) All windows must be tight-fitting and have sashes of proper size and design.

(21) All windows shall be maintained free of broken glass that could be in danger of falling or shattering.

(22) All openings originally designed as windows, doors, loading docks, or other means of egress or ingress shall be maintained as such, unless the chief code enforcement officer approves the closing and the materials used to close the openings. If an opening is temporarily closed to secure the building, the boarding shall be trim fit, sealed to prevent water intrusion, and painted or stained to properly conform with the other exterior portions of the building.

(*ref*. Art VI, Sec. 5 Dwellings Unfit for Human Habitation; (*ref. Art. XIII, Zoning Ord.*)

BE IF FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Ann U. Mercer, City Clerk

Jack Scoville Jr. Mayor

First Reading:

Second Reading:

Approved as to Form
Elise F. Crosby

Attachment: 12- 8 Version for inclusion with Agenda (1973 : Ordinance amending Section 11-26)

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 1985

Council Meeting Date:	21 January 2016
Department:	Administration
Issue Under Consideration:	Motion to approve First Semi-Annual Payment to SCMIRF in the amount of $294,410.00 For Property, Liability And Vehicle Insurance and Two Quarterly Payments to SCMIT in the amount of $104,430.00 For Workers Compensation Insurance.
Amount Requested:	SCMIRF $294,410.00 (1st Semi-Annual Payment) SCMIT $104,430.00 (Two Quarterly Payments) Total PO Amount $398,840.00
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	$398,840.00
Points to Consider:	
Options:	1. Approve Payment 2. Do Not Approve Payment
Staff Recommendation:	Approve Payment

Reviews:

Chris Carter Completed 01/13/2016 9:54 AM
Chris Carter Completed 01/13/2016 9:54 AM
Ann U. Mercer Completed 01/13/2016 11:10 AM
Debra Bivens Completed 01/13/2016 1:59 PM
Georgetown City Council Pending 01/21/2016 5:30 PM

Attachments:

1. 1 SCMIRF & SCMIT PO (PDF)

INVOICE

SC Muni Ins Risk & Fin Fund
1411 Gervais Street
PO Box 12109
Columbia. SC 29211

Invoice #	**866585**
Due Date:	**1/1/2016**
Customer #	GEORGE2210
Invoice Date:	12/15/2015
Partic. ID	SCMIRF

Bill to:

City of Georgetown
P O Drawer 939
Georgetown, SC 29442-0939

Customer - Due on the 15th

Invoice Description: SCMIRF 1st SemiAnnual billing-

External Ref. Number	Transactional Description	Total
	SCMIRF 1st SemiAnnual billing-	$294,410.00
	Total Amount Due	**$294,410.00**

OKSA
12.18.15

1st Semi-Annual Billings are due on January 1, 2016. To avoid late penalties, payments must be received by January 20, 2016. If you are a member that utilizes automatic bank draft, your account will be drafted on January 20, 2016. Thanks!

Please refer to the invoice number on your remittance check. Please return the bottom portion with your remittance check.

Invoice #	**866585**
Invoice Date:	12/15/2015
Due Date:	1/1/2016

Partic. ID	SCMIRF
Customer #	GEORGE2210

City of Georgetown

Invoice Description: SCMIRF 1st SemiAnnual billing-

Total Amount Due **$294,410.00**

Total Amount Remitted :

Remit to:

SC Muni Ins Risk & Fin Fund, P. O. Box 12220, Columbia, SC 29211

Attachment: SCMIRF & SCMIT PO (1985 : Motion to approve 2nd SCMIRF & SCMIT 2015-2016 PO)

INVOICE

SC Muni Insurance Trust
1411 Gervais Street
PO Box 12109
Columbia. SC 29211

12.18.15

Invoice #	**866707**
Due Date:	**1/1/2016**
Customer #	GEORGE2210
Invoice Date:	12/15/2015
Partic. ID	SCMIT

Bill to:

City of Georgetown
P O Drawer 939
Georgetown, SC 29442-0939

Customer - Due on the 1st

Invoice Description: SCMIT 1ST Qtr 2016 Billing

External Ref. Number	Transactional Description	Total
	SCMIT 1ST Qtr 2016 Billing	$52,215.00
	Total Amount Due	**$52,215.00**

OK
SA
12.18.15

1st Quarter Billings are due on January 1, 2016. To avoid late penalties, payments must be received by January 20, 2016. If you are a member that utilizes automatic bank draft, your account will be drafted on January 20, 2016. Thanks!

Please refer to the invoice number on your remittance check. Please return the bottom portion with your remittance check.

Invoice #	**866707**
Invoice Date:	12/15/2015
Due Date:	1/1/2016

Partic. ID	SCMIT
Customer #	GEORGE2210

City of Georgetown

Invoice Description: SCMIT 1ST Qtr 2016 Billing

Total Amount Due **$52,215.00**

Total Amount Remitted :

Remit to:

SC Muni Insurance Trust, P. O. Box 12220, Columbia, SC 29211

Attachment: SCMIRF & SCMIT PO (1985 : Motion to approve 2nd SCMIRF & SCMIT 2015-2016 PO)

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

Meeting: 01/21/16 05:30 PM
Department: Police Department
Category: Report
Prepared By: Johnnie Deas
Initiator: Paul Gardner
Sponsors:
DOC ID: 1979

SCHEDULED

MONTHLY REPORT (ID # 1979)

December 2015 Georgetown Police Dept Report

MAYOR
JACK M. SCOVILLE, Jr.

POLICE CHIEF
PAUL GARDNER

City of Georgetown
POLICE DEPARTMENT
OFFICE (843) 545-4300
FAX (843) 520-5848

January 5, 2016

Honorable Mayor Jack M. Scoville, Jr.
And the Members of City Council
City of Georgetown, South Carolina

Dear Mayor Scoville and Council Members:

On December 5th, the department assisted with the Christmas Parade. Again this year, the weather and attendance were great. The police department participated in the parade as well with a float carrying the children of the employees.

On December 7th, the department hosted the Georgetown Human Relations Council at the department. A representative from SCHAC facilitated the meeting and committee assignments were made.

The December meeting of the Fifteenth Judicial Circuits Chiefs was held on December 9th which I attended.

On December 17th, Victim Advocate Chanda Robinson along with a few officers from the Georgetown Police Department attended the after school program at the housing authority and presented the children with Christmas gifts.

On December 18th, we held the Christmas luncheon for the VOICE Program and brought in our elderly clients for a great meal and bingo. A great time was had by all.

Sincerely,

Paul Gardner
Chief of Police

Attachments
PG: tws

2222 Highmarket Street
Georgetown, S.C. 29440

Attachment: Monthly letter - December 2015 (1979 : December 2015 Georgetown Police Dept Report)

GEORGETOWN POLICE DEPARTMENT 2015 YEAR-TO-DATE ACTIVITY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
ARRESTS	93	74	88	83	98	94	92	90	143	73	91	107

TOTAL ARRESTS **1126**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
CRIMINAL INCIDENTS	182	129	121	97	120	112	149	178	165	189	226	251
NON-CRIMINAL INCIDENTS	0	0	0	0	0	0	0	0	0	0	0	0
DOMESTIC INCIDENTS	5	1	6	7	3	2	4	4	6	5	11	9
TOTALS	187	130	127	104	123	114	153	182	171	194	237	260

TOTAL INCIDENTS **1982**

Attachment: Monthly letter - December 2015 (1979 : December 2015 Georgetown Police Dept Report)

GEORGETOWN POLICE DEPARTMENT
2015 YEAR-TO-DATE ACTIVITY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
SPEEDING CITATIONS	125	186	220	189	232	185	168	163	107	75	98	58
OTHER TRAFFIC CITATIONS	83	138	164	98	201	154	147	96	83	53	85	53
WARNING - SPEEDING	96	94	114	152	164	116	113	138	94	71	76	60
WARNING - OTHER	178	159	208	169	123	143	130	145	135	102	122	77
PARKING CITATIONS	13	4	2	7	4	9	6	3	5	6	9	5
TOTALS	495	581	708	615	724	607	564	545	424	307	390	253

TOTAL CITATIONS 6213

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATE ACCIDENTS	33	30	44	34	34	32	47	44	60	44	48	43
PARKING LOT ACCIDENTS	16	7	18	16	13	14	25	14	17	11	12	63
TOTALS	49	37	62	50	47	46	72	58	77	55	60	106

TOTAL ACCIDENTS 719

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

Meeting: 01/21/16 05:30 PM
Department: Fire Department
Category: Report
Prepared By: Amy Skidmore
Initiator: Charles W. Cribb
Sponsors:
DOC ID: 1975

SCHEDULED

MONTHLY REPORT (ID # 1975)

December 2015 Fire Report

The FIRE Report

A monthly report of Fire Department activities to City Council

January 2016

Fire Prevention Bureau

	2015 December
Inspections	42
Violations Found	13
Buildings without Violations	17
Buildings Cleared of Violations	15
Violations Corrected	40
Violations Not Corrected	2
3rd Party Inspection Review	6

Assemblies Inspected:	8
Business Inspected:	26
Educational Buildings Inspected:	0
Hazardous Buildings Inspected:	0
Factories Inspected:	0
Institutionals Inspected:	2
Mercantiles Inspected:	4
Residentials Inspected:	1
Storage Buildings Inspected:	1

Construction Meetings:	0
Plans Review:	0
Test Conducted:	0
Compliance Issues:	0
Complaints Reviewed:	0
Business License:	2
Citation Issued:	0

Public Education

Programs	1
Participants	10

Suppression Division

A Brief Look at Emergency Responses

December 2015

1. Seven Medical Calls; One Detector Activation; One Search for Missing Person
2. Four Medical Calls; One MVA
3. One Medical Call; One Alarm Activation
4. Three Medical Calls
5. One Parade; One Lockout; One Animal Problem
6. Two Medical Calls; One MVA
7. Two Medical Calls
8. Five Medical Calls; One Alarm Activation
9. Five Medical Calls
10. Three Medical Calls
11. One Medical Call
12. Two Medical Calls; One Structure Fire; One MVA; One Detector Activation
13. One Medical Call; One Person in Distress; One System Malfunction
14. Four Medical Calls; One Detector Activation; One System Malfunction
15. Two Medical Calls; One Alarm Activation
16. One Medical Call; Two MVA's; One Alarm Activation
17. Seven Medical Calls
18. Two Medical Calls; One Public Service Call
19. Two Medical Calls
20. One Medical Call; One Structure Fire
21. Four Medical Calls; One Unauthorized Burn
22. Two Medical Calls; Two MVA's; One Trash Fire
23. One Medical Call; Two MVA's; One Structure Fire
24. Four Medical Calls; One Alarm Activation; Christmas Eve Hospital Visit with Children
25. Six Medical Calls
26. One Medical Call
27. Five Medical Calls
28. Three Medical Calls; Three MVA's
29. One Medical Call
30. Two Medical Calls; Two Public Service Calls
31. Two Medical Calls; One Alarm Activation

Attachment: December 2015 Fire Report (1975 : December 2015 Fire Report)

Page Two

Total Call Volume	**December 2015**	**December 2014**	**Year to Date 2015**	**Year to Date 2014**
As defined by the National Fire Incident Report System				
Fires	4	6	50	83
Rescue Calls/EMS	100	71	1150	963
Hazardous Conditions	28	30	400	429
Service Calls	19	46	425	290
Good Intent Calls	2	4	56	53
False Alarms	12	13	169	133
Weather/Flood	0	0	31	19
Special Incident Type	8	11	133	101
Total Calls	173	181	2414	2071

Save/Loss Analysis

	Losses	Property Values
December 2015	$ 9,301	$ 398,300
December 2014	$ 32,201	$ 337,701
Year to Date	$ 159,436	$ 74,333,349

Property values are estimates based on the Georgetown County Assessor's Office 2006 Market Values.

Mutual Aid Calls

	December	YTD
To Georgetown County Fire	0	8
To Midway Fire	1	9
To other Departments	0	1
From Georgetown County Fire	1	9
From Midway	0	2
From other Departments	0	0

	December	YTD
Staff Training Hours	907.92	13,017.55

Attachment: December 2015 Fire Report (1975 : December 2015 Fire Report)

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 01/21/16 05:30 PM
Department: Public Works
Category: Report
Prepared By: Natrona Simmons
Initiator: IQM2 Admin
Sponsors:
DOC ID: 1976

MONTHLY REPORT (ID # 1976)

December 2015 Public Works Department Report

December 2015
PUBLIC WORKS DEPT.
CITY COUNCIL MONTHLY REPORT

RESIDENTIAL SANITATION

1. Number of .Net work orders requests of roll-out carts repairs, new roll out cart deliveries and/or replacements; recycle bins and cancelled sanitation services; yard waste and brown and white goods collected this month: **35**
2. Crews collected yard waste, brown and white goods, dead animals along city right of ways.
3. Southern Disaster Recovery services are completed with the collections of flood related materials from City right of ways.
4. Delivered roll out carts and cones for special events and emergency assistance.

STREETS and GROUND MAINTENANCE

1. Number of work orders for sidewalks, pot holes repairs, street name signs, pavements and/or resurfacing repairs were completed this month: **19**
2. Crews supported residential sanitation crews with curbside debris collections from city right of ways during the Christmas and New Year's Day Holiday.
3. Ground Maintenance and Street crews completed maintenance of all city parks, welcome sign areas and right of ways.

Drawer 939
Georgetown, SC 29442

Attachment: DEC.2015 (1976 : December 2015 Public Works Department Report)

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 01/21/16 05:30 PM
Department: Fleet Services
Category: Report
Prepared By: Glenn Dixon
Initiator: Glenn Dixon
Sponsors:
DOC ID: 1977

MONTHLY REPORT (ID # 1977)

December 2015 Fleet Services Report

FLEET SERVICES DEPARTMENT

DECEMBER 2015 MONTHLY REPORT

- Repairs 61
- PM Services 14
- Tires repaired or replaced 24
- Services past due 32
- Diesel fuel 3,236
- Unleaded fuel 4,727

Attachment: Monthly Report (1977 : DECEMBER 2015 Fleet Services Report)

Drawer 939
Georgetown, SC 29442

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 01/21/16 05:30 PM
Department: Electric
Category: Report
Prepared By: Alan Loveless
Initiator: Alan Loveless
Sponsors:
DOC ID: 1983

MONTHLY REPORT (ID # 1983)

December 2015 Electric Utility Department Report

JACK M. SCOVILLE, JR.
Mayor

CHRIS CARTER
City Administrator

ALAN J. LOVELESS, P.E.
Director of Electric Utility

ELECTRIC UTILITY DEPARTMENT
OFFICE: (843) 545-4600
FAX: (843) 527-7591

January 8, 2016

Following is a brief summary of major activities in the Electric Utility Department for December 2015:

Retrofit of light fixtures on Front Street continues. Progress has been slow due to limited resources and other commitments. We will continue to devote as much as we can to this project in between our customer orders. The commercial area of Front St. is complete along with all of the parks and parking lots (Orange and Screven). There remain a handful of globes in this area that have not been replaced. New globes have been ordered and should be received by mid-January.

We had another successful month operating our generators during Santee Cooper's peak hour in December. This December was extremely warm and we did not see the load patterns turn into the normal winter profile that we normally see. We were still successful in predicting the peak hours for Santee Cooper's system and were operating our generating units at the appropriate times.

The rain and flooding problems that had such a dramatic effect on much of the state did not do too much damage to the electric distribution system. We had a few scattered outages during the rain event and a little bit of follow-up work the following week. Costs have been summarized and submitted for potential FEMA reimbursement. Other than a couple of telephone conversations for clarification of information, there was no change in status for the Electric Department during December.

December brought the resignation of Earl Biggers, our Line Crew Supervisor. Earl started with us in August after the retirement of Harry Johnson, and cited issues with family relocation as the reason for his resignation. We are again advertising for his replacement.

Work on this phase of the Five Points/Highmarket project is nearing completion. This includes plans for underground conduit to be placed around both intersections for electric lines. I am maintaining contact with the contractor and coordinating work with Water Utilities as needed. Most of the installation of electric conduit was completed during August, though a couple of short conduit runs still remain. The actual conversion of overhead utilities to underground utilities will be budgeted in the FY 16/17 CIP.

P.O. Box 1146 | Georgetown SC 29442

Attachment: december15report (1983 : December 2015 Electric Utility Department Report)

Our distribution line contractor, Sumter Utilities, has been approved to return in FY2015/16 for assistance in line upgrades. They started work in September with the replacement of some poles. We will soon put them in Willowbank to replace some poles and rebuild some of those lines to get rid of old fragile copper lines and make them more reliable. Work in Willowbank has been made impossible due to wet conditions. Until things dry out enough to get trucks to work areas, we will keep them working on pole replacements and line relocations.

Gateways and related radio equipment have been installed in Belle Isle and South Island Plantation to complete the original implementation of the advanced meter infrastructure system. After installation, there was a problem with updating the license and software in the gateways, so these units have been returned to the manufacturer. They should be returned to us by mid-January and will be re-installed upon arrival. At that time, installation of nodes in the water meters in Belle Isle will commence.

Conceptual design work has been performed to determine what work will need to be done to serve two new businesses. Capt. D's can be served from the front of the property after installing an overhead line across the street. A proposed Bojangle's will also be served by extending existing line two spans along Fraser Street in front of Tractor Supply. Some of this line work was completed in September.

Temporary service to the new Georgetown Kraft Credit Union has been completed. Plans for permanent service are still in development and will depend on the plans for the adjoining property. Meetings continue with developers to determine the best course of action for all involved, though the developer's plans are still not finalized. It is likely that the overhead line built for single-phase temporary service will have to be upgraded to three-phase in order to provide them with permanent service. As soon as the developer's plans come to fruition, we will then install underground facilities in the development and incorporate the credit union, allowing the removal of the overhead line.

The first draft of the FY 16/17 Capital Improvements Plan was developed during November, culminating with a presentation to Administration on November 30th. After finalizing this plan with Admin, it will be ready for presentation to City Council at the budget retreat in January.

Budget Document Performance Measures:

- Respond to customer requests so that services can be connected within 2 days of inspection approval – 100% compliance
- No more than 1 lost time accident – 100 % compliance
- Respond to non-storm outages within 30 minutes – 100 % compliance
- Respond to requests for location of underground facilities within 3 days – 100 % compliance

Data is still being gathered for these performance measures. If conflicting data is found, results will be revised in subsequent report.

The December safety meeting was held on December 10th and covered a year-end review of 2015 topics including arc-flash, ergonomics, personal protective equipment, and cold-temperature protection.

Attachment: december15report (1983 : December 2015 Electric Utility Department Report)

Other statistics of interest for December:

• Cut-on – regular	118
• Cut-off – regular	41
• Cut-off – non-pay	327
• Non-pay restores	248
• Re-read orders	344
• CNP finals	125
• Accidents – lost time	0
• Accidents – first aid/property damage	0
• PUPS locates	112
• Total orders worked	1212

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 01/21/16 05:30 PM
Department: Water Utilities
Category: Report
Prepared By: Will Cook
Initiator: Will Cook
Sponsors:
DOC ID: 1986

MONTHLY REPORT (ID # 1986)

December 2015 Water Utilities Report

DECEMBER 2015 WATER UTILITIES REPORT

Water Treatment Plant

- WTP Filtered Water Total 26.068 MG
- Average Daily Flow Finished Water 0.841 MGD
- King Well 7.533 MG
- Maryville Well 7.813 MG
- Staff still making adjustments for chemicals and plant speed after flood event.

Wastewater Treatment Plant

- Influent Flow Total 147.103 MG
- Average Daily Influent Flow 4.745 MGD
- Effluent Flow Total 147.970 MG
- Average Daily Effluent Flow 4.773 MGD
- Rainfall Total 3.41 inches
- Contractor has installed some portions of the Headworks project.

Water Distribution

- Completed 116 work orders
- Repaired 35 water leaks
- Replaced 8 water meters
- Completed 113 locates

Wastewater Collection

- Completed 36 work orders
- Responded to 34 backups
- Routine line cleaning
- Completed 113 locates
- Paving completed on Merriman Rd. on January 12, 2016

Maintenance

- Completed 41 work orders
- Completed 14 work orders on pump stations throughout City

- Completed 3 work orders for the WTP
- Completed 4 work orders for the WWTP

Stormwater

- Completed 4 work orders associated with ditch cleaning/digging, cleaning drains, and repairing pipes
- Completed 113 locates
- Routine line cleaning
- Five of the six tide gates have been installed. The sixth should be installed middle of January.

Attachment: December 2015 Water Utilities Report (1986 : December 2015 Water Utilities Report)

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

Meeting: 01/21/16 05:30 PM
Department: Housing and Community Development
Category: Report
Prepared By: Rick Martin

SCHEDULED

Initiator: Rick Martin
Sponsors:

MONTHLY REPORT (ID # 1978)

DOC ID: 1978

December 2015 Housing and Community Development Report

Housing & Community Development
Monthly Report
December 2015

Building Official

Inspections and Permits
Checked areas for non-permitted as well as permitted work, site conditions, and responded to calls.

Monthly Report:

Business License	1
Stop Work	1
Re-Inspection	1
Footings	5
Rough Inspections	11
Electrical	7
Mobile Home	0
On-site	16
Final	1
CO	2
CC	1
Plan Review & Sign	1
City Alarm System	1
Total	**37**

Review Meetings/On-site visits
Safety inspections

Other Meeting
Weekly Staff Meeting
Monthly Safety Meeting
Monthly Council Meeting
Council Workshops

Monthly Updates on Projects for March
Honorable Mayor & Council:

- Construction continues at the Georgetown Hospital, Howard Auditorium and Gym, GKCU, Hampton Inn, Tideland's on Highmarket Street, Gentle Dentistry, Los Arrieros, Marshalls Marine, and Georgetown Healthcare on South Island Rd.
- We currently have two single family homes permitted.
- We are working with Bojangles on their new location.
- The contractor failed to supply asbestos permit for the commercial project on Screven and Church Street; we met and are going with the next contractor pending a meeting with Mr. Carter.
- Janet is extremely busy with overgrown lots, helping with signage and ARB
- Cindy is busy with Keep Georgetown Beautiful and working on our parks and entrances and areas around City Hall as well as Morgan Park.
- Matt is working with all departments as well as Planning and Zoning as well as beginning to work with the Planning Commission on the Land Use Element primarily with the Hi District.
- We also met with the land owners of the Harbor Club.

Attachment: December 2015 Monthly Report (1978 : December 2015 H&CD Report)

- Debra is doing an excellent job as our office manager issuing permits, scheduling and recording meetings as the Board Secretary, scheduling inspections and meetings for the office
- We have received the preliminary flood maps and have a tentative date with FEMA here on March 16th to go over the new maps.
- Debra, Janet, Cindy, and Matt have worked extremely hard to make sure that all request were handled efficiently and that our citizen's needs were met in a timely manner. We would like to thank you for your support.

Thanks Again,

Rick Martin

Code Enforcement

Overgrown Lots/Trash Violations/Business Licenses/Streets & Sanitation

Total Letters Issued for Overgrown Lots	24
Total Letters Issued for Neglect of Structures	0
Total letters issued for Yard Debris/Solid Waste/Construction Debris/Inoperable Vehicles/ Electronic Devices	0
Total Letter Issued for Vision Clearance	0
Total Work Orders Sent to Streets and Sanitation	1
Total Letters Sent for Dilapidated Structures	0
Total Letters sent for Sign Violations	0
Total Referrals for Water and Sewer	0
Total Citations Issued for Overgrown Lots	0
Total Citations Issued for Trash Violations	0
Total Citations Issued for Business Licenses	2
Total Citations Issued for Dilapidated Structures	0
Total Citations Issued for Hospitality Taxes	0
Total Violations Issued for Signage	0

Total Demolitions

Total Dilapidated Structures Removed	0

Permits

Total Letters Issued for Encroachments	0
Total Citations Issued for Encroachments	0

Complaints

Total Complaints	3
Total referrals to Electric-Tree Crew	0

Administrative Assistant II

Board & Commissions:

ARB:

1. 624 Front St. is requesting approvals for alterations.
2. 326 Duke St. is requesting approvals for alterations.
3. 224 Cannon St. is requesting approvals for demolition of garage and stairs.

ARB (On-Site):

None

BZA:

1. 1305 N. Fraser St. is seeking a variance to Article XI (parking requirements)
2. 121 Broad St. is seeking a variance to Article 511 (accessory building height) & Article VIII (setbacks)

Planning Commission:

None

CAB (Community Appearance Board):

1. 1305 N. Fraser St. is seeking a variance to Article XIII (overlay district)

CBA (Construction Board of Appeals):

None

TRC:

None

FOIA:

1. #637

Permit Valuation Report:

Commercial Addition	0
Commercial Alteration	2
Commercial Electric	1
Commercial Gas	0
Commercial Mechanical	3
Commercial New Build	0
Commercial Plumbing	2
Commercial Roofing	1
Demolition	0
Mobile Home	0
Residential Addition	2
Residential Alteration	11
Residential Electrical	5
Residential Gas	2
Residential Mechanical	5
Residential New Build	0
Residential Plumbing	0
Residential Roofing	7
Total	**41**

Attachment: December 2015 Monthly Report (1978 : December 2015 H&CD Report)

<u>Administrative Assistant's Daily Duties:</u>

- Daily operation of the front desk
- Transcribing minutes for the Board(s) meetings
- Daily scheduling of inspections
- Preparing timesheets
- Put the packets together for Board meetings
- Gathering information for Department Head retreat

Community Planner/GIS Technician

- Prepared PowerPoint and finished packets for December BZA meeting. Then had meeting in which there were two agenda items. One for Bojangles' parking and the other for a setback at 121 Broad Street.
- Did packets and got things ready for the Community Appearance Board meeting that we had for Bojangles' restaurant. They did get the variance needed for design.
- Helped Asst. Chief Cribb with some maps of the Georgetown Municipal Complex for the location of the new proposed fire station.
- Continue to help Bonnie with adding and updating Finance Bid Postings to the website. This normally includes multiple documents and addendums to be posted on a weekly basis.
- Put together our first real Comprehensive Plan 2011 update sub-committee meeting. Had about nine committee member show up to get the time table from WRCOG and a Land Use Element guide that I put together for them to review.
- Zoning compliance, floodzone, and addressing letters as they come in. There were a lot of FOIA type zoning requests this month for some reason.
- Got in the new Preliminary flood maps and made a GIS overlay version of them. This shows many of the differences between the old maps and these newly proposed ones.
- Entered in the rest of the permits from 2015 into GIS and scanned to the permits folder for organization and easy access to these files.
- Sign Permits: Brighton Dental, Tidelands Health Center, Remax, and 196 Vintage Antiques.
- Temporary Sign Permits: Henry IV play for school & Boost Mobile.
- Received and returned the Boundary and Annexation Survey (BAS) to the Census Bureau. This comes out once a year and requires all updates and some paperwork.
- After request from IT, I went through a lot of my emails and files on the S:/ drive and deleted thing that I don't need to save space on the hard drive.
- Off two days for Christmas and out sick one day this month.
- Put together and sent out BZA packets for the early January 2016 meeting.

Keep Georgetown Beautiful

Projects

Arbor Day Event with Kensington Elementary School (organized with Principal, press release, coordinated planting)
Electronic Waste and Christmas Tree Recycling for the City of Georgetown (reserving container, signs, newspaper ads, flyers, etc.)

Attachment: December 2015 Monthly Report (1978 : December 2015 H&CD Report)

Christmas Parade with the City Public Works equipment (purchased decorations and decorated)
Volunteers to clean some of the Historical Markers (coordinated with Nat'l Honor Society students, purchased cleaning supplies)
Landscape Project for the Detention Pond
(Dirt order and delivery, plant order and delivery, coordination of volunteers, Planting and straw placement)
Various other duties, preparations, and research for upcoming projects.

FRIENDS OF THE KAMINSKI HOUSE REPORT – December 2015

December was a very busy month at the Kaminski house Museum. Visitors taking tours and event rentals were up significantly from last year and our total participation head count was up 21% year-to-date from last year.

A large reason for our increased visitation numbers was due to our overwhelmingly successful holiday exhibition – *A Very Fashionable Christmas*. Eleven area interior designers and members of the Friends of the Kaminski House Board of Directors decorated the house and the lawn in festive holiday décor. The museum was open for daytime tours as well as for weekly candlelight open houses. The final candlelight open house of the season on December 17th was a special family night and included games, treats, and a hay-ride on the Swamp Fox Tours tram.

The Stewart-Parker House was also decked out for the holidays thanks to the Georgetown Garden Club. Garden Club members put in more than 48 hours of volunteer time creating and installing decorations.

Visitors were able to view the decorations while on tour, as well as at numerous private events held inside the Stewart-Parker House during the month.

The warm weather in December allowed us to do some much needed repair work at the Kaminski House. The house's gas heat had new venting equipment installed and the crawlspaces under the sides and back of the house had moisture remediation work completed.

We are looking forward to an active and wonderful 2016 and invite everyone to come visit the museum.

Robin Gabriel

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

Meeting: 01/21/16 05:30 PM
Department: Finance
Category: Report
Prepared By: Debra Bivens
Initiator: Debra Bivens
Sponsors:
DOC ID: 1982

SCHEDULED

MONTHLY REPORT (ID # 1982)

December 2015 Finance and IT Departments Report

December 2015 Finance and IT Departments Report

Statistics:

New Business Licenses Issued: DiAngelo's Italian Restaurant, Home Care Assistance of the Grand Strand, Kinloch Lawn Care.

Projects Progress:

Year End Audit: The audit for fiscal year ended June 30, 2015 is complete. We once again received an unmodified opinion which is the best opinion that the City can receive. Thanks to Mayor and Council for your continued support of the Finance Department. You will receive a copy of the CAFR (Comprehensive Annual Financial Report) at January's Council meeting.

Year End Processing: We are currently testing the required year end release of our accounting software in preparation for W-2 and 1099 processing. As always, these documents must be prepared by January 31st. In addition, this is the first year that we will be required to complete reporting on the Affordable Care Act (ACA).

FY2016/17 Budget: The beginning stages of the budget is underway and a budget retreat is scheduled for Saturday, January 23rd. In addition, we will begin with the preliminary projections for payroll and capital items. A budget calendar will be drafted and presented to Council in February for approval.

Purchasing: The following is a list of projects that purchasing is working on or toward bidding out:

- Fire Station #2
- Harborwalk Fire Protection
- Duke and Lynch Street Drainage Project/ CDBG Grant
- Broad Street Signage Phase II
- Wastewater Treatment Plant Modifications
- Rebid of Demolition RFQ for 631 Church Street – Deanne Property

Attached are the Budget Performance Reports for December 2015.

Attachment: December 2015 Finance & IT Report (1982 : December 2015 Finance and IT Departments Report)

CITY OF GEORGETOWN
FY 2015/2016 GRANTS
December 31, 2015

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
FEDERAL GRANTS								
1	US Department of Agriculture	Rural Business Enterprise Grant	44,000.00	-	13,671.00	30,329.00	00-01	
2	Bureau of Justice Assistance	Bullet Proof Vest Grant 2014 Regular Solicitation	1,814.17	-	1,814.17	-	-	Closed
3	Bureau of Justice Assistance	Bullet Proof Vest Grant 2015 Regular Solicitation	1,896.68	-	-	1,896.68	-	
4	SC Department of Commerce	Highmarket & Duke Drainage Improvements (CDBG)	1,000,000.00	698,262.00	-	1,698,262.00	CDBG #4-CI-15-012	
STATE GRANTS								
OTHER GRANTS								
5	International Paper Company	Outdoor Classroom at Morgan Park	15,000.00	-	900.00	14,100.00	-	
6	Palmetto Pride	Keep South Carolina Beautiful 2015	8,000.00	-	8,000.00	-	-	Closed
7	Palmetto Pride	Keep South Carolina Beautiful 2016	8,000.00	-	-	8,000.00	-	New
8	Frances P. Bunnelle Foundation	A) 2015 Student Leadership Retreat-Police Department	4,489.57	-	4,489.57	-	-	Closed
		B) 2015 Camp GPD Blue Program-Police Department	1,510.43		1,510.43	-	-	Closed
		TOTAL	**1,084,710.85**	**698,262.00**	**30,385.17**	**1,752,587.68**		

Attachment: Grants-Monthly Rpts FY15.16 (1982 : December 2015 Finance and IT Departments Report)

CITY OF GEORGETOWN
SALE OF ASSETS - FY 2015/2016
Account #0010-00-391-001

G/L Date	Gov Deal #	Asset #	Dept	Description	Amount	Sales Tax	Total Proceeds	GovDeals Fee	Notations
		-		No Activity	-	-	-	-	
				Total July	-	-	-	-	
-	451	No bids	Finance	2 Office Desk Chairs	-	-	-	-	N/A
-	452	No bids	Finance	Laptop Bag	-	-	-	-	N/A
-	453	No bids	Finance	Plastic Binding Combs	-	-	-	-	N/A
-	454	No bids	Finance	Server Strips (Qty. 8)	-	-	-	-	N/A
-	455	No bids	Finance	Analog Telephone Adapter	-	-	-	-	N/A
				Total August	-	-	-	-	
	457	No bids	Finance	Server Strips	-	-	-	-	N/A
				Total September	-	-	-	-	
10/19/15	456	-	Finance	Motorola Android Phone	20.00	1.40	21.40	2.50	Michel Bayiha; Rec# 2016-17209
10/19/15	458	-	Finance	Motorola Android Phone	20.00	1.40	21.40	2.50	Michel Bayiha; Rec# 2016-17210
10/19/15	459	-	Finance	Iphones (Qty 6)	250.00	17.50	267.50	18.75	Mama Mouncherou; Rec# 2016-15938
-	460	No bids	Finance	Wireless Card ((Qty 9)	-	-	-	-	N/A
-	461	No bids	Finance	Sprint USB	-	-	-	-	N/A
10/09/15	462	-	Finance	HTC Android Phone	20.00	1.40	21.40	2.50	Michel Bayiha; Rec# 2016-17208
-	466	No bids	Finance	Toner Cartridge	-	-	-	-	N/A
-	467	No bids	Finance	Ink Cartridge (Qty 2)	-	-	-	-	N/A
				Total October	**310.00**	**21.70**	**331.70**	**26.25**	
11/12/15	463	-	Water	Mega Pure One Liter (Lab Equipment)	50.00	3.50	53.50	3.75	Michael Connolly; Rec# 2016-0945
11/03/15	465	-	Water	Fish Aquarium 48" x 12 1/2" x 21" (50 gal)	5.00	0.35	5.35	2.50	Myles Chasseareau; Rec# 2016-9582
				Total November	**55.00**	**3.85**	**58.85**	**6.25**	
12/18/15	464	-	Water	Corning Glass Tuber 10mm x 48"	10.00	0.70	10.70	2.50	Milton Blacburn; Rec# 2016-26600
				Total December	**10.00**	**0.70**	**10.70**	**2.50**	
01/04/15	468	-	Fire	Honda Generator	-	-	-	-	Auction
				Total January	-	-	-	-	
					-	-	-	-	
				Total February	-	-	-	-	
					-	-	-	-	
				Total March	-	-	-	-	
					-	-	-	-	
				Total April	-	-	-	-	
					-	-	-	-	
				Total May	-	-	-	-	
					-	-	-	-	
				Total June	-	-	-	-	
				TOTAL PER G/L	**375.00**	**26.25**	**401.25**	**35.00**	

Budget Performance Report

Fiscal Year to Date 12/31/1

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0010 - General Fund**										
REVENUE										
Department **00 - Revenue**										
Property Taxes										
311.001	Property Taxes - Real	2,974,000.00	.00	2,974,000.00	36,549.89	.00	103,145.46	2,870,854.54	3	2,768,64
311.003	Property Taxes - Vehicles	260,000.00	.00	260,000.00	15,115.42	.00	114,728.63	145,271.37	44	277,36
311.005	Prop Tax-Penalties & Cost	31,000.00	.00	31,000.00	.00	.00	.00	31,000.00	0	33,61
	Property Taxes Totals	$3,265,000.00	$0.00	$3,265,000.00	$51,665.31	$0.00	$217,874.09	$3,047,125.91	7%	$3,079,62
State Shared										
311.004	Inventory Tax	132,978.00	.00	132,978.00	.00	.00	33,244.53	99,733.47	25	132,97
311.006	Homestead Exemption Tax	120,000.00	.00	120,000.00	.00	.00	.00	120,000.00	0	115,68
311.007	Manufacturer's Tax Reduce	14,500.00	.00	14,500.00	.00	.00	.00	14,500.00	0	14,57
311.008	Motor Carrier Lieu of Tax	5,000.00	.00	5,000.00	2,388.14	.00	5,643.37	(643.37)	113	5,20
335.001	Local Government Fund	175,000.00	.00	175,000.00	.00	.00	58,132.52	116,867.48	33	200,57
351.007	Sunday Liquor Sales	15,000.00	.00	15,000.00	.00	.00	4,300.00	10,700.00	29	17,45
	State Shared Totals	$462,478.00	$0.00	$462,478.00	$2,388.14	$0.00	$101,320.42	$361,157.58	22%	$486,46
Licenses and Permits										
321.001	Business Licenses	2,351,000.00	.00	2,351,000.00	2,562.00	.00	84,065.67	2,266,934.33	4	2,661,80
321.002	Business Lic - Penalites	13,000.00	.00	13,000.00	69.09	.00	3,821.44	9,178.56	29	11,83
322.001	Cable TV Franchise	52,000.00	.00	52,000.00	13,200.00	.00	38,170.95	13,829.05	73	97,79
322.002	S.C. Electric & Gas Co.	42,000.00	.00	42,000.00	.00	.00	.00	42,000.00	0	49,76
323.001	Electrical Permits	4,000.00	.00	4,000.00	201.00	.00	2,008.00	1,992.00	50	3,89
323.002	Plumbing Permits	2,000.00	.00	2,000.00	139.00	.00	259.00	1,741.00	13	1,25
323.003	Gas Permits	1,000.00	.00	1,000.00	60.00	.00	396.00	604.00	40	83
323.004	Building Permits	68,400.00	.00	68,400.00	1,830.00	.00	37,408.00	30,992.00	55	79,07
323.005	Yard Sale Permits	185.00	.00	185.00	.00	.00	36.00	149.00	19	10
323.006	Mobile Home Permits	200.00	.00	200.00	.00	.00	.00	200.00	0	30
323.007	Demolition & Clearance	1,500.00	.00	1,500.00	.00	.00	450.00	1,050.00	30	1,95
323.008	Mechanical Permits	7,000.00	.00	7,000.00	761.00	.00	3,906.00	3,094.00	56	7,44
323.010	Bus Lic Inspection Fee	1,200.00	.00	1,200.00	75.00	.00	425.00	775.00	35	1,45
323.014	Construct Parking Permit	50.00	.00	50.00	20.00	.00	50.00	.00	100	7
323.015	Reinspection Fee	500.00	.00	500.00	75.00	.00	150.00	350.00	30	42
323.018	Moving Permit	.00	.00	.00	.00	.00	.00	.00	+++	10
323.019	Stop Work Order Fee	200.00	.00	200.00	72.00	.00	354.00	(154.00)	177	18
323.020	Board of Appeals Fee	500.00	.00	500.00	.00	.00	300.00	200.00	60	
323.021	Zoning Fees	1,500.00	.00	1,500.00	.00	.00	350.00	1,150.00	23	1,67
323.022	Plan Review Fee	27,000.00	.00	27,000.00	.00	.00	7,401.00	19,599.00	27	29,17
323.023	Sign Permit Fee	4,500.00	.00	4,500.00	318.00	.00	2,180.00	2,320.00	48	5,11
323.024	Planning Commission Fees	200.00	.00	200.00	.00	.00	150.00	50.00	75	
323.025	ARB Fees	800.00	.00	800.00	60.00	.00	600.00	200.00	75	82
323.026	Plat Approval Fees	300.00	.00	300.00	20.00	.00	180.00	120.00	60	22

Attachment: Budget Performance Report - December 2015 (1982 : December 2015 Finance and IT

Budget Performance Report

Fiscal Year to Date 12/31/15
Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0010 - General Fund**										
REVENUE										
Department **00 - Revenue**										
Licenses and Permits										
323.027	Special Events Permit	1,000.00	.00	1,000.00	25.00	.00	175.00	825.00	18	95
323.028	Miscellaneous permits	500.00	.00	500.00	.00	.00	.00	500.00	0	1,05
364.000	Housing Authority FILOT	31,000.00	.00	31,000.00	.00	.00	.00	31,000.00	0	31,36
	Licenses and Permits Totals	$2,611,535.00	$0.00	$2,611,535.00	$19,487.09	$0.00	$182,836.06	$2,428,698.94	7%	$2,988,66
Impact Fees										
324.008	Fire Impact Fee	65,000.00	.00	65,000.00	.00	.00	15,143.80	49,856.20	23	66,55
	Impact Fees Totals	$65,000.00	$0.00	$65,000.00	$0.00	$0.00	$15,143.80	$49,856.20	23%	$66,55
Local Grants										
332.008	Other Local Grants	7,000.00	.00	7,000.00	13,480.85	.00	13,480.85	(6,480.85)	193	10,63
	Local Grants Totals	$7,000.00	$0.00	$7,000.00	$13,480.85	$0.00	$13,480.85	($6,480.85)	193%	$10,63
Federal Grants										
335.004	Fema Recovery	.00	.00	.00	.00	.00	17,093.99	(17,093.99)	+++	36,37
	Federal Grants Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$17,093.99	($17,093.99)	+++	$36,37
Charges for Services										
344.005	SRO Reimbursement	65,000.00	.00	65,000.00	.00	.00	.00	65,000.00	0	65,87
351.010	Misc Police Revenue	1,500.00	.00	1,500.00	105.00	.00	960.00	540.00	64	1,76
363.001	Fees for GIS/B&P Documents	.00	.00	.00	.00	.00	10.00	(10.00)	+++	
363.005	FOIA Fees	750.00	.00	750.00	37.00	.00	398.75	351.25	53	82
	Charges for Services Totals	$67,250.00	$0.00	$67,250.00	$142.00	$0.00	$1,368.75	$65,881.25	2%	$68,46
Fines and Forfeitures										
351.001	Police Fines	180,000.00	.00	180,000.00	35,084.77	.00	93,136.40	86,863.60	52	184,30
351.003	Parking Fines	4,000.00	.00	4,000.00	.00	.00	6,167.40	(2,167.40)	154	4,02
351.005	Safe Street Fees	150.00	.00	150.00	.00	.00	.00	150.00	0	10
351.008	Victim's Asst. Fees-(%)	15,000.00	.00	15,000.00	1,781.63	.00	9,381.63	5,618.37	63	20,23
351.009	Victim's Asst. Flat Fees	7,000.00	.00	7,000.00	627.16	.00	3,162.48	3,837.52	45	7,61
351.012	Traffic Education Program Fees	1,300.00	.00	1,300.00	140.00	.00	560.00	740.00	43	1,40
	Fines and Forfeitures Totals	$207,450.00	$0.00	$207,450.00	$37,633.56	$0.00	$112,407.91	$95,042.09	54%	$217,67
Investment Earnings										
361.001	Investment Earnings	14,000.00	.00	14,000.00	190.20	.00	10,636.72	3,363.28	76	15,10
361.002	Invest Earnings-Restrict	.00	.00	.00	.00	.00	(50,000.00)	50,000.00	+++	
	Investment Earnings Totals	$14,000.00	$0.00	$14,000.00	$190.20	$0.00	($39,363.28)	$53,363.28	-281%	$15,10
Miscellaneous										
362.000	Rents and Royalties	25,000.00	.00	25,000.00	2,321.00	.00	6,728.15	18,271.85	27	24,97
364.001	Steel Mill FILOT	31,000.00	.00	31,000.00	.00	.00	.00	31,000.00	0	30,94
368.000	Work Comp Reimbursement	4,000.00	.00	4,000.00	1,537.98	.00	1,537.98	2,462.02	38	7,29
369.000	Cash Over & Short	.00	.00	.00	19.03	.00	(47.21)	47.21	+++	(218
369.002	Miscellaneous Revenue	3,000.00	.00	3,000.00	153.00	.00	1,853.14	1,146.86	62	11,93

Budget Performance Report

Fiscal Year to Date 12/31/15
Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0010 - General Fund**										
REVENUE										
Department **00 - Revenue**										
Miscellaneous										
369.003	Insurance Proceeds	3,448,000.00	.00	3,448,000.00	.00	.00	18,736.04	3,429,263.96	1	57,58
369.005	Set-off Debt Collection Fees	1,500.00	.00	1,500.00	25.00	.00	982.17	517.83	65	2,32
369.013	Returned Check Fees	5,000.00	.00	5,000.00	240.00	.00	2,340.00	2,660.00	47	5,59
	Miscellaneous Totals	$3,517,500.00	$0.00	$3,517,500.00	$4,296.01	$0.00	$32,130.27	$3,485,369.73	1%	$140,43
Sale of Assets										
391.001	Sale of Assets	5,000.00	.00	5,000.00	(3.75)	.00	286.25	4,713.75	6	3,30
	Sale of Assets Totals	$5,000.00	$0.00	$5,000.00	($3.75)	$0.00	$286.25	$4,713.75	6%	$3,30
Operating Transfers In										
392.001	From Electric Fund	1,400,000.00	.00	1,400,000.00	.00	.00	.00	1,400,000.00	0	1,400,00
392.003	From Accom Tax Fund	25,000.00	.00	25,000.00	.00	.00	25,435.48	(435.48)	102	29,78
392.009	From Hospitality Fund	108,000.00	.00	108,000.00	.00	.00	.00	108,000.00	0	108,00
394.002	Transfer from fund balance	43,075.00	.00	43,075.00	.00	.00	.00	43,075.00	0	
	Operating Transfers In Totals	$1,576,075.00	$0.00	$1,576,075.00	$0.00	$0.00	$25,435.48	$1,550,639.52	2%	$1,537,78
Financing Proceeds										
393.003	GO Bond Proceeds	1,500,000.00	.00	1,500,000.00	.00	.00	.00	1,500,000.00	0	
	Financing Proceeds Totals	$1,500,000.00	$0.00	$1,500,000.00	$0.00	$0.00	$0.00	$1,500,000.00	0%	$0
	Department **00 - Revenue** Totals	$13,298,288.00	$0.00	$13,298,288.00	$129,279.41	$0.00	$680,014.59	$12,618,273.41	5%	$8,651,08
	REVENUE TOTALS	$13,298,288.00	$0.00	$13,298,288.00	$129,279.41	$0.00	$680,014.59	$12,618,273.41	5%	$8,651,08
EXPENSE										
Department **01 - Administration**										
Personal Services										
400.101	Regular Pay	325,900.00	.00	325,900.00	16,071.15	.00	151,934.42	173,965.58	47	312,77
401.103	Overtime	5,000.00	.00	5,000.00	139.65	.00	3,007.56	1,992.44	60	6,01
405.114	FICA	23,865.00	.00	23,865.00	1,177.52	.00	11,293.13	12,571.87	47	23,70
406.116	Retirement	34,925.00	.00	34,925.00	1,796.18	.00	16,776.35	18,148.65	48	35,07
408.125	SCMIT Worker's Comp Ins.	2,400.00	.00	2,400.00	.00	.00	1,233.95	1,166.05	51	1,78
410.001	Health Claims Cost	35,188.00	.00	35,188.00	2,482.98	.00	15,471.37	19,716.63	44	42,40
410.002	Health Claim Costs-Retire	.00	.00	.00	.00	.00	(31.51)	31.51	+++	27
	Personal Services Totals	$427,278.00	$0.00	$427,278.00	$21,667.48	$0.00	$199,685.27	$227,592.73	47%	$422,03
Supplies										
500.101	Supplies and Materials	5,000.00	.00	5,000.00	72.00	.00	1,855.16	3,144.84	37	4,49
500.102	Equipment	2,000.00	.00	2,000.00	.00	.00	237.56	1,762.44	12	2,03
500.103	Furniture	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	4,63
510.106	Cleaning & Sanitation Sup	.00	.00	.00	.00	.00	.00	.00	+++	81
	Supplies Totals	$10,000.00	$0.00	$10,000.00	$72.00	$0.00	$2,092.72	$7,907.28	21%	$11,98
Other Services & Charges										
610.111	Communications- Landline	5,050.00	.00	5,050.00	686.58	.00	2,781.52	2,268.48	55	5,76

Attachment: Budget Performance Report - December 2015 (1982 : December 2015 Finance and IT

19.H.4

Budget Performance Report

Fiscal Year to Date 12/31/15
Exclude Rollup Accou

Georgetown SOUTH CAROLINA

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0010 - General Fund**										
EXPENSE										
Department **01 - Administration**										
Other Services & Charges										
610.112	Postage	450.00	.00	450.00	104.43	.00	359.10	90.90	80	51
610.1110	Communications- Wireless	3,800.00	.00	3,800.00	214.87	.00	1,613.43	2,186.57	42	2,23
620.114	Advertising	800.00	.00	800.00	.00	.00	146.25	653.75	18	15
640.124	Travel Expense	7,500.00	.00	7,500.00	.00	.00	2,251.13	5,248.87	30	3,38
650.127	Electricity	10,916.00	.00	10,916.00	294.12	.00	3,539.03	7,376.97	32	9,98
650.128	Water	1,362.00	.00	1,362.00	98.26	.00	683.18	678.82	50	1,18
650.129	Wastewater	1,789.00	.00	1,789.00	129.37	.00	897.54	891.46	50	1,56
650.130	Sanitation	636.00	.00	636.00	51.99	.00	311.94	324.06	49	62
650.133	Stormwater	422.00	.00	422.00	34.49	.00	206.94	215.06	49	41
650.134	Security Lights	1,928.00	.00	1,928.00	157.50	.00	945.00	983.00	49	1,89
650.1271	Electricity- Sales Tax	365.00	.00	365.00	43.50	.00	186.52	178.48	51	33
660.139	Fleet Services Materials	500.00	.00	500.00	504.82	.00	623.28	(123.28)	125	42
660.145	Gasoline & Oil	1,361.00	.00	1,361.00	52.60	.00	422.80	938.20	31	1,26
660.1391	Fleet Services Labor	665.00	.00	665.00	27.50	.00	137.50	527.50	21	20
670.156	Equipment Rental/Lease	7,000.00	.00	7,000.00	488.36	.00	2,965.88	4,034.12	42	5,66
685.180	Membership Dues and Fees	2,500.00	.00	2,500.00	25.00	.00	1,040.00	1,460.00	42	1,80
685.182	Other Operating Expenses	1,200.00	.00	1,200.00	.00	.00	495.40	704.60	41	62
685.186	Training	2,000.00	.00	2,000.00	649.35	97.35	834.35	1,068.30	47	50
685.1801	Subscriptions	300.00	.00	300.00	.00	.00	39.00	261.00	13	
686.187	Professional Services	.00	.00	.00	.00	.00	46.57	(46.57)	+++	
686.189	Employee Medical	200.00	.00	200.00	125.00	.00	125.00	75.00	62	19
686.195	Repair/Maint Svc Contract	800.00	.00	800.00	51.42	.00	444.62	355.38	56	1,03
686.1895	Employee wellness services	1,224.00	.00	1,224.00	70.65	.00	455.70	768.30	37	1,32
	Other Services & Charges Totals	$52,768.00	$0.00	$52,768.00	$3,809.81	$97.35	$21,551.68	$31,118.97	41%	$41,11
Other Objects										
795.001	IT Internal Allocations	15,000.00	.00	15,000.00	1,211.27	.00	6,498.34	8,501.66	43	26,22
795.995	GF Cost Distribution	(215,000.00)	.00	(215,000.00)	.00	.00	.00	(215,000.00)	0	(203,904
	Other Objects Totals	($200,000.00)	$0.00	($200,000.00)	$1,211.27	$0.00	$6,498.34	($206,498.34)	-3%	($177,677
Capital Outlay										
900.3000	Buildings & Improvements	3,438,000.00	.00	3,438,000.00	.00	.00	.00	3,438,000.00	0	
	Capital Outlay Totals	$3,438,000.00	$0.00	$3,438,000.00	$0.00	$0.00	$0.00	$3,438,000.00	0%	$
Sub Department **02 - Mayor and Council**										
Personal Services										
400.101	Regular Pay	95,000.00	.00	95,000.00	5,322.11	.00	53,208.04	41,791.96	56	91,90
405.114	FICA	6,175.00	.00	6,175.00	304.62	.00	3,392.73	2,782.27	55	9,69
406.116	Retirement	9,100.00	.00	9,100.00	455.32	.00	4,696.74	4,403.26	52	9,39
410.001	Health Claims Cost	65,228.00	.00	65,228.00	3,032.70	.00	18,252.81	46,975.19	28	75,15

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Budget Performance Report

Fiscal Year to Date 12/31/1

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0010 - General Fund**										
EXPENSE										
Department **01 - Administration**										
Sub Department **02 - Mayor and Council**										
	Personal Services Totals	$175,503.00	$0.00	$175,503.00	$9,114.75	$0.00	$79,550.32	$95,952.68	45%	$186,15
Supplies										
500.101	Supplies and Materials	1,000.00	.00	1,000.00	.00	.00	200.24	799.76	20	2,69
500.102	Equipment	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	1,03
500.105	Printing and Binding	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Supplies Totals	$2,500.00	$0.00	$2,500.00	$0.00	$0.00	$200.24	$2,299.76	8%	$3,73
Other Services & Charges										
610.111	Communications- Landline	800.00	.00	800.00	44.01	.00	279.43	520.57	35	81
610.112	Postage	110.00	.00	110.00	.48	.00	6.79	103.21	6	2
610.1110	Communications- Wireless	3,500.00	.00	3,500.00	288.21	.00	1,236.66	2,263.34	35	4,15
620.114	Advertising	500.00	.00	500.00	.00	.00	104.00	396.00	21	66
640.124	Travel Expense	14,500.00	.00	14,500.00	.00	.00	(721.96)	15,221.96	-5	11,34
670.156	Equipment Rental/Lease	9,500.00	.00	9,500.00	.00	16,200.00	3,240.00	(9,940.00)	205	9,72
685.180	Membership Dues and Fees	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	
685.182	Other Operating Expenses	1,500.00	.00	1,500.00	110.21	.00	161.61	1,338.39	11	82
685.186	Training	3,100.00	.00	3,100.00	.00	.00	20.82	3,079.18	1	2,56
685.1801	Subscriptions	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	1,00
686.187	Professional Services	.00	.00	.00	.00	.00	139.70	(139.70)	+++	
686.1895	Employee wellness services	2,693.00	.00	2,693.00	.00	.00	.00	2,693.00	0	14
	Other Services & Charges Totals	$38,403.00	$0.00	$38,403.00	$442.91	$16,200.00	$4,467.05	$17,735.95	54%	$31,26
Other Objects										
795.001	IT Internal Allocations	6,000.00	.00	6,000.00	242.25	.00	1,299.65	4,700.35	22	10,32
	Other Objects Totals	$6,000.00	$0.00	$6,000.00	$242.25	$0.00	$1,299.65	$4,700.35	22%	$10,32
Capital Outlay										
900.4300	Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	94
	Capital Outlay Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$94
	Sub Department **02 - Mayor and Council** Totals	$222,406.00	$0.00	$222,406.00	$9,799.91	$16,200.00	$85,517.26	$120,688.74	46%	$232,41
	Department **01 - Administration** Totals	$3,950,452.00	$0.00	$3,950,452.00	$36,560.47	$16,297.35	$315,345.27	$3,618,809.38	8%	$529,85
Department **04 - Finance**										
Personal Services										
400.101	Regular Pay	441,600.00	.00	441,600.00	22,865.73	.00	206,762.19	234,837.81	47	425,00
401.103	Overtime	3,000.00	.00	3,000.00	245.08	.00	772.27	2,227.73	26	2,68
401.106	Contract Labor	.00	.00	.00	1,215.00	.00	4,455.00	(4,455.00)	+++	
405.114	FICA	33,120.00	.00	33,120.00	1,625.61	.00	15,025.26	18,094.74	45	31,70
406.116	Retirement	46,575.00	.00	46,575.00	2,492.83	.00	22,361.60	24,213.40	48	46,99
408.125	SCMIT Worker's Comp Ins.	1,315.00	.00	1,315.00	.00	.00	748.69	566.31	57	97
410.001	Health Claims Cost	46,033.00	.00	46,033.00	3,721.88	.00	22,519.89	23,513.11	49	55,04

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Budget Performance Report

Fiscal Year to Date 12/31/15
Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0010 - General Fund**										
EXPENSE										
Department **04 - Finance**										
Personal Services										
410.002	Health Claim Costs-Retire	7,018.00	.00	7,018.00	.00	.00	.00	7,018.00	0	9,15
	Personal Services Totals	$578,661.00	$0.00	$578,661.00	$32,166.13	$0.00	$272,644.90	$306,016.10	47%	$571,57
Supplies										
500.101	Supplies and Materials	7,000.00	.00	7,000.00	209.24	.00	3,268.62	3,731.38	47	7,64
500.102	Equipment	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,57
500.103	Furniture	1,000.00	.00	1,000.00	.00	.00	524.84	475.16	52	1,98
500.105	Printing and Binding	250.00	.00	250.00	.00	.00	.00	250.00	0	
	Supplies Totals	$9,750.00	$0.00	$9,750.00	$209.24	$0.00	$3,793.46	$5,956.54	39%	$11,19
Other Services & Charges										
610.111	Communications- Landline	3,500.00	.00	3,500.00	303.52	.00	1,532.70	1,967.30	44	3,87
610.112	Postage	4,300.00	.00	4,300.00	182.75	.00	1,154.02	3,145.98	27	4,84
610.1110	Communications- Wireless	2,500.00	.00	2,500.00	179.46	.00	860.95	1,639.05	34	1,82
620.114	Advertising	300.00	.00	300.00	97.50	.00	97.50	202.50	32	27
640.124	Travel Expense	3,500.00	.00	3,500.00	326.87	.00	1,081.84	2,418.16	31	2,28
650.127	Electricity	9,356.00	.00	9,356.00	252.10	.00	3,033.45	6,322.55	32	8,56
650.128	Water	1,167.00	.00	1,167.00	84.22	.00	585.57	581.43	50	1,01
650.129	Wastewater	1,534.00	.00	1,534.00	110.89	.00	769.31	764.69	50	1,34
650.130	Sanitation	545.00	.00	545.00	44.56	.00	267.36	277.64	49	56
650.133	Stormwater	362.00	.00	362.00	29.57	.00	177.42	184.58	49	32
650.134	Security Lights	1,652.00	.00	1,652.00	135.00	.00	810.00	842.00	49	1,62
650.1271	Electricity- Sales Tax	313.00	.00	313.00	37.29	.00	159.86	153.14	51	29
670.156	Equipment Rental/Lease	7,000.00	.00	7,000.00	820.72	.00	3,498.10	3,501.90	50	6,99
685.180	Membership Dues and Fees	1,000.00	.00	1,000.00	.00	.00	150.00	850.00	15	63
685.182	Other Operating Expenses	41,600.00	.00	41,600.00	3,971.56	.00	20,527.11	21,072.89	49	44,31
685.184	Continuing Education	2,500.00	.00	2,500.00	.00	.00	745.00	1,755.00	30	91
685.186	Training	1,500.00	.00	1,500.00	.00	97.38	195.00	1,207.62	19	1,29
685.1801	Subscriptions	300.00	.00	300.00	.00	.00	279.00	21.00	93	22
686.187	Professional Services	600.00	.00	600.00	.00	.00	23.28	576.72	4	60
686.189	Employee Medical	200.00	.00	200.00	.00	.00	.00	200.00	0	13
686.195	Repair/Maint Svc Contract	3,000.00	.00	3,000.00	411.34	.00	1,761.96	1,238.04	59	3,92
686.1895	Employee wellness services	2,693.00	.00	2,693.00	38.73	.00	249.84	2,443.16	9	84
	Other Services & Charges Totals	$89,422.00	$0.00	$89,422.00	$7,026.08	$97.38	$37,959.27	$51,365.35	43%	$86,70
Other Objects										
795.001	IT Internal Allocations	25,000.00	.00	25,000.00	1,453.53	.00	7,798.02	17,201.98	31	30,80
795.995	GF Cost Distribution	(412,530.00)	.00	(412,530.00)	.00	.00	.00	(412,530.00)	0	(384,737
	Other Objects Totals	($387,530.00)	$0.00	($387,530.00)	$1,453.53	$0.00	$7,798.02	($395,328.02)	-2%	($353,927
	Department **04 - Finance** Totals	$290,303.00	$0.00	$290,303.00	$40,854.98	$97.38	$322,195.65	($31,990.03)	111%	$315,54

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0010 - General Fund**										
EXPENSE										
Department **05 - Police**										
Sub Department **05 - Police Staff Services**										
Personal Services										
400.101	Regular Pay	1,505,000.00	.00	1,505,000.00	71,314.26	.00	701,369.91	803,630.09	47	1,450,98
401.103	Overtime	82,950.00	.00	82,950.00	8,912.23	.00	35,245.37	47,704.63	42	69,37
405.114	FICA	116,445.00	.00	116,445.00	5,741.50	.00	52,652.68	63,792.32	45	112,90
406.116	Retirement	207,080.00	.00	207,080.00	10,798.95	.00	96,922.18	110,157.82	47	202,08
407.122	Life Insurance	45.00	.00	45.00	.00	.00	.00	45.00	0	
408.125	SCMIT Worker's Comp Ins.	35,960.00	.00	35,960.00	.00	2,073.98	20,383.37	13,502.65	62	31,13
410.001	Health Claims Cost	221,157.00	.00	221,157.00	13,831.20	.00	84,233.01	136,923.99	38	294,96
410.002	Health Claim Costs-Retire	.00	.00	.00	3,213.68	.00	19,157.48	(19,157.48)	+++	3,97
	Personal Services Totals	$2,168,637.00	$0.00	$2,168,637.00	$113,811.82	$2,073.98	$1,009,964.00	$1,156,599.02	47%	$2,165,41
Supplies										
500.101	Supplies and Materials	29,000.00	.00	29,000.00	1,525.74	.00	5,889.29	23,110.71	20	26,05
500.102	Equipment	30,960.00	.00	30,960.00	15,780.08	8,139.73	16,460.39	6,359.88	79	18,59
500.103	Furniture	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	79
501.101	Uniforms and Clothing	30,223.00	.00	30,223.00	(31.25)	.00	2,158.32	28,064.68	7	30,64
	Supplies Totals	$92,183.00	$0.00	$92,183.00	$17,274.57	$8,139.73	$24,508.00	$59,535.27	35%	$76,08
Other Services & Charges										
610.111	Communications- Landline	7,500.00	.00	7,500.00	673.14	.00	3,389.32	4,110.68	45	8,55
610.112	Postage	2,000.00	.00	2,000.00	.00	.00	14.92	1,985.08	1	1,01
610.1110	Communications- Wireless	51,600.00	.00	51,600.00	3,999.13	3,351.24	20,838.65	27,410.11	47	46,81
620.114	Advertising	1,500.00	.00	1,500.00	.00	.00	190.00	1,310.00	13	34
640.124	Travel Expense	13,995.00	.00	13,995.00	175.00	.00	2,563.28	11,431.72	18	6,28
650.127	Electricity	31,460.00	.00	31,460.00	1,712.34	.00	12,872.94	18,587.06	41	29,17
650.128	Water	3,717.00	.00	3,717.00	156.17	.00	1,830.75	1,886.25	49	2,85
650.129	Wastewater	2,096.00	.00	2,096.00	143.60	.00	1,041.54	1,054.46	50	2,02
650.130	Sanitation	2,233.00	.00	2,233.00	182.46	.00	1,094.76	1,138.24	49	2,18
650.133	Stormwater	1,346.00	.00	1,346.00	110.00	.00	660.00	686.00	49	1,32
650.134	Security Lights	3,793.00	.00	3,793.00	309.89	.00	1,859.34	1,933.66	49	3,71
650.1271	Electricity- Sales Tax	1,147.00	.00	1,147.00	141.91	.00	640.05	506.95	56	1,11
660.133	Repairs & Maint. Services	29,100.00	.00	29,100.00	362.50	.00	2,028.42	27,071.58	7	22,19
660.139	Fleet Services Materials	35,000.00	.00	35,000.00	807.06	.00	11,005.83	23,994.17	31	34,10
660.145	Gasoline & Oil	73,881.00	.00	73,881.00	3,520.71	.00	26,542.95	47,338.05	36	66,17
660.1391	Fleet Services Labor	40,600.00	.00	40,600.00	2,128.19	.00	21,977.87	18,622.13	54	40,83
670.156	Equipment Rental/Lease	5,200.00	.00	5,200.00	393.32	.00	2,030.41	3,169.59	39	5,39
682.1721	Prisoner Housing	185,000.00	.00	185,000.00	11,497.50	(9,200.00)	74,962.30	119,237.70	36	186,77
685.180	Membership Dues and Fees	775.00	.00	775.00	.00	.00	585.00	190.00	75	87
685.182	Other Operating Expenses	10,600.00	.00	10,600.00	.00	.00	2,619.47	7,980.53	25	10,28

Budget Performance Report

Fiscal Year to Date 12/31/15

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0010 - General Fund**										
EXPENSE										
Department **05 - Police**										
Sub Department **05 - Police Staff Services**										
Other Services & Charges										
685.184	Continuing Education	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	1,22
685.186	Training	14,000.00	.00	14,000.00	790.64	635.50	2,591.35	10,773.15	23	6,18
685.187	Special Projects	8,000.00	.00	8,000.00	198.22	.00	198.22	7,801.78	2	
685.189	Reserve Program	6,050.00	.00	6,050.00	.00	.00	.00	6,050.00	0	
685.1801	Subscriptions	4,710.00	.00	4,710.00	1,450.19	.00	2,737.95	1,972.05	58	4,16
685.1861	Law Enforce Accreditation	600.00	.00	600.00	.00	.00	.00	600.00	0	30
686.186	Legal Services	.00	.00	.00	.00	.00	.00	.00	+++	5,50
686.187	Professional Services	.00	.00	.00	.00	.00	46.57	(46.57)	+++	
686.189	Employee Medical	12,075.00	.00	12,075.00	225.00	.00	450.00	11,625.00	4	13,57
686.194	Other Prof/Tech Services	53,000.00	.00	53,000.00	.00	26,500.00	26,500.00	.00	100	53,00
686.195	Repair/Maint Svc Contract	31,500.00	.00	31,500.00	751.55	(3,680.00)	16,599.05	18,580.95	41	24,28
686.1895	Employee wellness services	9,547.00	.00	9,547.00	994.43	.00	6,414.79	3,132.21	67	15,76
687.203	Contract Services	58,000.00	.00	58,000.00	9,000.00	.00	11,450.00	46,550.00	20	24,65
	Other Services & Charges Totals	$705,025.00	$0.00	$705,025.00	$39,722.95	$17,606.74	$255,735.73	$431,682.53	39%	$620,70
Other Objects										
795.001	IT Internal Allocations	40,000.00	.00	40,000.00	2,422.54	.00	12,996.68	27,003.32	32	56,61
795.010	911 Expense Billing	(1,600.00)	.00	(1,600.00)	(157.30)	.00	(1,052.35)	(547.65)	66	(1,856
	Other Objects Totals	$38,400.00	$0.00	$38,400.00	$2,265.24	$0.00	$11,944.33	$26,455.67	31%	$54,76
Capital Outlay										
900.4100	Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	106,32
900.4300	Other Equipment	.00	.00	.00	35,939.74	(40,165.33)	35,939.74	4,225.59	+++	190,27
	Capital Outlay Totals	$0.00	$0.00	$0.00	$35,939.74	($40,165.33)	$35,939.74	$4,225.59	+++	$296,60
	Sub Department **05 - Police Staff Services** Totals	$3,004,245.00	$0.00	$3,004,245.00	$209,014.32	($12,344.88)	$1,338,091.80	$1,678,498.08	44%	$3,213,57
Sub Department **07 - Victim's Advocate**										
Personal Services										
400.101	Regular Pay	31,800.00	.00	31,800.00	1,566.11	.00	14,906.88	16,893.12	47	30,50
401.103	Overtime	1,000.00	.00	1,000.00	.00	.00	240.28	759.72	24	39
405.114	FICA	2,300.00	.00	2,300.00	103.97	.00	1,055.80	1,244.20	46	2,21
406.116	Retirement	3,470.00	.00	3,470.00	170.28	.00	1,626.49	1,843.51	47	3,50
408.125	SCMIT Worker's Comp Ins.	290.00	.00	290.00	.00	.00	166.38	123.62	57	21
410.001	Health Claims Cost	7,357.00	.00	7,357.00	.00	.00	3,698.29	3,658.71	50	9,22
	Personal Services Totals	$46,217.00	$0.00	$46,217.00	$1,840.36	$0.00	$21,694.12	$24,522.88	47%	$46,07
Supplies										
500.101	Supplies and Materials	1,075.00	.00	1,075.00	190.46	.00	381.78	693.22	36	71
501.101	Uniforms and Clothing	400.00	.00	400.00	.00	.00	182.97	217.03	46	23
	Supplies Totals	$1,475.00	$0.00	$1,475.00	$190.46	$0.00	$564.75	$910.25	38%	$95

Attachment: Budget Performance Report - December 2015 (1982 : December 2015 Finance and IT

Budget Performance Report

Fiscal Year to Date 12/31/15

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0010 - General Fund**										
EXPENSE										
Department **05 - Police**										
Sub Department **07 - Victim's Advocate**										
Other Services & Charges										
610.111	Communications- Landline	180.00	.00	180.00	11.00	.00	69.85	110.15	39	20
610.112	Postage	500.00	.00	500.00	.00	.00	.00	500.00	0	46
610.1110	Communications- Wireless	900.00	.00	900.00	74.50	74.50	372.53	452.97	50	88
640.124	Travel Expense	1,225.00	.00	1,225.00	.00	.00	297.97	927.03	24	1,06
660.133	Repairs & Maint. Services	750.00	.00	750.00	.00	.00	.00	750.00	0	
660.139	Fleet Services Materials	100.00	.00	100.00	.00	.00	.00	100.00	0	
660.145	Gasoline & Oil	86.00	.00	86.00	51.55	.00	258.04	(172.04)	300	17
660.1391	Fleet Services Labor	100.00	.00	100.00	.00	.00	.00	100.00	0	
670.156	Equipment Rental/Lease	240.00	.00	240.00	.00	.00	76.50	163.50	32	
685.180	Membership Dues and Fees	.00	.00	.00	.00	.00	25.00	(25.00)	+++	
685.182	Other Operating Expenses	500.00	.00	500.00	.00	.00	.00	500.00	0	17
685.186	Training	950.00	.00	950.00	.00	.00	250.00	700.00	26	45
685.187	Special Projects	500.00	.00	500.00	.00	.00	.00	500.00	0	(
686.189	Employee Medical	425.00	.00	425.00	.00	.00	.00	425.00	0	
686.195	Repair/Maint Svc Contract	500.00	.00	500.00	375.00	.00	375.00	125.00	75	35
	Other Services & Charges Totals	$6,956.00	$0.00	$6,956.00	$512.05	$74.50	$1,724.89	$5,156.61	26%	$3,77
Other Objects										
795.001	IT Internal Allocations	4,000.00	.00	4,000.00	242.25	.00	1,299.65	2,700.35	32	3,65
	Other Objects Totals	$4,000.00	$0.00	$4,000.00	$242.25	$0.00	$1,299.65	$2,700.35	32%	$3,65
	Sub Department **07 - Victim's Advocate** Totals	$58,648.00	$0.00	$58,648.00	$2,785.12	$74.50	$25,283.41	$33,290.09	43%	$54,45
Sub Department **26 - Grants**										
Supplies										
500.101	Supplies and Materials	4,200.00	.00	4,200.00	.00	.00	.00	4,200.00	0	6
500.102	Equipment	18,200.00	.00	18,200.00	.00	.00	.00	18,200.00	0	
501.101	Uniforms and Clothing	800.00	.00	800.00	.00	.00	.00	800.00	0	38
	Supplies Totals	$23,200.00	$0.00	$23,200.00	$0.00	$0.00	$0.00	$23,200.00	0%	$45
Other Services & Charges										
610.1110	Communications- Wireless	2,720.00	.00	2,720.00	149.00	149.00	745.06	1,825.94	33	1,44
640.124	Travel Expense	2,600.00	.00	2,600.00	.00	.00	.00	2,600.00	0	(
660.133	Repairs & Maint. Services	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
660.139	Fleet Services Materials	.00	.00	.00	55.24	.00	717.38	(717.38)	+++	78
660.145	Gasoline & Oil	3,521.00	.00	3,521.00	110.21	.00	1,117.51	2,403.49	32	2,61
660.1391	Fleet Services Labor	.00	.00	.00	38.66	.00	440.81	(440.81)	+++	50
685.182	Other Operating Expenses	2,400.00	.00	2,400.00	.00	.00	30,017.90	(27,617.90)	1251	4,97
685.186	Training	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	
685.187	Special Projects	.00	.00	.00	.00	.00	(22.76)	22.76	+++	6,49

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Budget Performance Report

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0010 - General Fund**										
EXPENSE										
Department **05 - Police**										
Sub Department **26 - Grants**										
	Other Services & Charges Totals	$13,441.00	$0.00	$13,441.00	$353.11	$149.00	$33,015.90	($19,723.90)	247%	$16,82
	Sub Department **26 - Grants** Totals	$36,641.00	$0.00	$36,641.00	$353.11	$149.00	$33,015.90	$3,476.10	91%	$17,28
Sub Department **28 - Safe Streets**										
Supplies										
500.101	Supplies and Materials	2,000.00	.00	2,000.00	.00	.00	580.11	1,419.89	29	1,10
	Supplies Totals	$2,000.00	$0.00	$2,000.00	$0.00	$0.00	$580.11	$1,419.89	29%	$1,10
Other Services & Charges										
685.182	Other Operating Expenses	2,225.00	.00	2,225.00	.00	.00	1,030.72	1,194.28	46	1,73
685.187	Special Projects	2,400.00	.00	2,400.00	.00	.00	.00	2,400.00	0	1,33
	Other Services & Charges Totals	$4,625.00	$0.00	$4,625.00	$0.00	$0.00	$1,030.72	$3,594.28	22%	$3,07
	Sub Department **28 - Safe Streets** Totals	$6,625.00	$0.00	$6,625.00	$0.00	$0.00	$1,610.83	$5,014.17	24%	$4,18
	Department **05 - Police** Totals	$3,106,159.00	$0.00	$3,106,159.00	$212,152.55	($12,121.38)	$1,398,001.94	$1,720,278.44	45%	$3,289,50
Department **09 - Housing and Community Dev.**										
Personal Services										
400.101	Regular Pay	204,125.00	.00	204,125.00	10,549.16	.00	100,231.10	103,893.90	49	183,71
401.103	Overtime	2,500.00	.00	2,500.00	190.56	.00	1,384.96	1,115.04	55	2,57
405.114	FICA	15,300.00	.00	15,300.00	731.33	.00	7,165.39	8,134.61	47	13,59
406.116	Retirement	21,555.00	.00	21,555.00	1,147.79	.00	10,793.40	10,761.60	50	20,52
408.125	SCMIT Worker's Comp Ins.	1,150.00	.00	1,150.00	.00	.00	658.57	491.43	57	85
410.001	Health Claims Cost	35,260.00	.00	35,260.00	3,158.36	.00	19,006.77	16,253.23	54	33,78
	Personal Services Totals	$279,890.00	$0.00	$279,890.00	$15,777.20	$0.00	$139,240.19	$140,649.81	50%	$255,05
Supplies										
500.101	Supplies and Materials	5,000.00	.00	5,000.00	111.35	.00	959.47	4,040.53	19	6,08
500.102	Equipment	4,327.00	.00	4,327.00	.00	.00	176.25	4,150.75	4	33
500.103	Furniture	500.00	.00	500.00	.00	.00	.00	500.00	0	72
500.105	Printing and Binding	750.00	.00	750.00	.00	.00	741.70	8.30	99	70
	Supplies Totals	$10,577.00	$0.00	$10,577.00	$111.35	$0.00	$1,877.42	$8,699.58	18%	$7,84
Other Services & Charges										
610.111	Communications- Landline	1,500.00	.00	1,500.00	193.65	.00	835.09	664.91	56	1,84
610.112	Postage	1,500.00	.00	1,500.00	43.49	.00	906.02	593.98	60	1,74
610.1110	Communications- Wireless	2,400.00	.00	2,400.00	106.26	.00	677.79	1,722.21	28	1,26
620.114	Advertising	2,041.00	.00	2,041.00	247.00	.00	858.00	1,183.00	42	2,24
640.124	Travel Expense	832.00	.00	832.00	.00	.00	37.43	794.57	4	1,08
650.127	Electricity	6,238.00	.00	6,238.00	168.07	.00	2,022.31	4,215.69	32	5,70
650.128	Water	778.00	.00	778.00	56.15	.00	390.40	387.60	50	67
650.129	Wastewater	1,022.00	.00	1,022.00	73.92	.00	512.89	509.11	50	89
650.130	Sanitation	364.00	.00	364.00	29.71	.00	178.26	185.74	49	35

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Budget Performance Report

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Fund **0010 - General Fund**										
EXPENSE										
Department **09 - Housing and Community Dev.**										
Other Services & Charges										
650.133	Stormwater	241.00	.00	241.00	19.71	.00	118.26	122.74	49	23
650.134	Security Lights	1,102.00	.00	1,102.00	90.00	.00	540.00	562.00	49	1,08
650.1271	Electricity- Sales Tax	209.00	.00	209.00	24.86	.00	106.58	102.42	51	19
660.139	Fleet Services Materials	500.00	.00	500.00	.00	.00	83.94	416.06	17	84
660.145	Gasoline & Oil	2,835.00	.00	2,835.00	83.85	.00	835.09	1,999.91	29	2,30
660.1391	Fleet Services Labor	665.00	.00	665.00	27.94	.00	285.86	379.14	43	85
670.156	Equipment Rental/Lease	7,000.00	.00	7,000.00	416.53	.00	4,186.60	2,813.40	60	8,28
685.180	Membership Dues and Fees	1,000.00	.00	1,000.00	.00	.00	480.00	520.00	48	1,08
685.182	Other Operating Expenses	2,000.00	.00	2,000.00	.00	.00	724.61	1,275.39	36	1,74
685.184	Continuing Education	1,140.00	.00	1,140.00	.00	.00	850.00	290.00	75	52
685.186	Training	3,945.00	.00	3,945.00	.00	48.79	175.00	3,721.21	6	1,15
685.192	KGB Operations	7,000.00	.00	7,000.00	305.22	.00	2,038.50	4,961.50	29	5,32
685.1921	KGB grant expenses	7,000.00	.00	7,000.00	.00	.00	5,532.47	1,467.53	79	4,63
686.187	Professional Services	.00	.00	.00	.00	.00	46.57	(46.57)	+++	
686.191	Contract Services/Studies	92,000.00	.00	92,000.00	.00	17,000.00	21,354.00	53,646.00	42	25,01
686.195	Repair/Maint Svc Contract	1,000.00	.00	1,000.00	51.42	.00	668.12	331.88	67	1,41
686.1895	Employee wellness services	1,224.00	.00	1,224.00	34.07	.00	219.77	1,004.23	18	68
	Other Services & Charges Totals	$145,536.00	$0.00	$145,536.00	$1,971.85	$17,048.79	$44,663.56	$83,823.65	42%	$71,20
Other Objects										
795.001	IT Internal Allocations	12,000.00	.00	12,000.00	1,211.27	.00	6,498.34	5,501.66	54	18,14
	Other Objects Totals	$12,000.00	$0.00	$12,000.00	$1,211.27	$0.00	$6,498.34	$5,501.66	54%	$18,14
Capital Outlay										
900.4100	Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	25,38
	Capital Outlay Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$25,38
	Department **09 - Housing and Community Dev.** Totals	$448,003.00	$0.00	$448,003.00	$19,071.67	$17,048.79	$192,279.51	$238,674.70	47%	$377,62
Department **10 - Municipal Court**										
Personal Services										
400.101	Regular Pay	97,500.00	.00	97,500.00	4,823.89	.00	46,027.32	51,472.68	47	93,60
401.103	Overtime	3,500.00	.00	3,500.00	134.12	.00	2,167.94	1,332.06	62	3,49
405.114	FICA	8,000.00	.00	8,000.00	365.69	.00	3,462.93	4,537.07	43	7,16
406.116	Retirement	10,750.00	.00	10,750.00	565.48	.00	5,135.37	5,614.63	48	10,46
408.125	SCMIT Worker's Comp Ins.	725.00	.00	725.00	.00	.00	409.01	315.99	56	53
410.001	Health Claims Cost	19,032.00	.00	19,032.00	1,448.84	.00	8,749.65	10,282.35	46	23,44
	Personal Services Totals	$139,507.00	$0.00	$139,507.00	$7,338.02	$0.00	$65,952.22	$73,554.78	47%	$138,70
Supplies										
500.101	Supplies and Materials	3,000.00	.00	3,000.00	.00	.00	1,152.21	1,847.79	38	2,41
500.102	Equipment	1,500.00	.00	1,500.00	454.57	.00	1,679.15	(179.15)	112	

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Georgetown SOUTH CAROLINA

Budget Performance Report

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund	**0010 - General Fund**									
EXPENSE										
Department	**10 - Municipal Court**									
Supplies										
500.103	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	90
	Supplies Totals	$4,500.00	$0.00	$4,500.00	$454.57	$0.00	$2,831.36	$1,668.64	63%	$3,31
Other Services & Charges										
610.111	Communications- Landline	550.00	.00	550.00	33.00	.00	209.56	340.44	38	60
610.112	Postage	2,500.00	.00	2,500.00	140.78	.00	1,111.09	1,388.91	44	2,07
610.1110	Communications- Wireless	325.00	.00	325.00	33.24	.00	199.37	125.63	61	39
640.124	Travel Expense	2,000.00	.00	2,000.00	.00	.00	728.21	1,271.79	36	47
650.127	Electricity	5,850.00	.00	5,850.00	318.42	.00	2,348.09	3,501.91	40	5,42
650.128	Water	567.00	.00	567.00	23.82	.00	279.19	287.81	49	43
650.129	Wastewater	320.00	.00	320.00	21.90	.00	158.82	161.18	50	30
650.130	Sanitation	118.00	.00	118.00	9.67	.00	58.02	59.98	49	11
650.133	Stormwater	213.00	.00	213.00	17.39	.00	104.34	108.66	49	20
650.134	Security Lights	466.00	.00	466.00	38.11	.00	228.66	237.34	49	45
650.1271	Electricity- Sales Tax	213.00	.00	213.00	26.40	.00	119.03	93.97	56	20
660.133	Repairs & Maint. Services	9,500.00	.00	9,500.00	.00	.00	118.05	9,381.95	1	1,01
660.139	Fleet Services Materials	100.00	.00	100.00	.00	.00	.00	100.00	0	12
660.145	Gasoline & Oil	671.00	.00	671.00	32.11	.00	248.82	422.18	37	54
660.1391	Fleet Services Labor	100.00	.00	100.00	.00	.00	.00	100.00	0	11
670.156	Equipment Rental/Lease	3,000.00	.00	3,000.00	.00	.00	598.33	2,401.67	20	1,72
685.180	Membership Dues and Fees	75.00	.00	75.00	.00	.00	.00	75.00	0	12
685.182	Other Operating Expenses	2,500.00	.00	2,500.00	.00	.00	1,380.00	1,120.00	55	3,00
685.184	Continuing Education	1,800.00	.00	1,800.00	.00	.00	.00	1,800.00	0	
685.186	Training	.00	.00	.00	.00	.00	160.00	(160.00)	+++	60
686.187	Professional Services	.00	.00	.00	.00	.00	23.28	(23.28)	+++	
686.195	Repair/Maint Svc Contract	.00	.00	.00	133.37	.00	703.62	(703.62)	+++	2,18
686.1895	Employee wellness services	734.00	.00	734.00	21.16	.00	136.50	597.50	19	42
	Other Services & Charges Totals	$31,602.00	$0.00	$31,602.00	$849.37	$0.00	$8,912.98	$22,689.02	28%	$20,58
Other Objects										
795.001	IT Internal Allocations	20,500.00	.00	20,500.00	1,211.27	.00	6,498.34	14,001.66	32	20,51
	Other Objects Totals	$20,500.00	$0.00	$20,500.00	$1,211.27	$0.00	$6,498.34	$14,001.66	32%	$20,51
	Department **10 - Municipal Court** Totals	$196,109.00	$0.00	$196,109.00	$9,853.23	$0.00	$84,194.90	$111,914.10	43%	$183,11
Department	**11 - Fire**									
Personal Services										
400.101	Regular Pay	1,195,000.00	.00	1,195,000.00	73,687.35	.00	586,105.44	608,894.56	49	1,151,35
401.103	Overtime	60,000.00	.00	60,000.00	7,132.29	.00	68,102.57	(8,102.57)	114	103,50
402.111	Volunteer Employees	9,000.00	.00	9,000.00	60.00	.00	1,890.00	7,110.00	21	2,86
405.114	FICA	89,175.00	.00	89,175.00	5,671.65	.00	46,005.32	43,169.68	52	91,43

Run by Debra Bivens on 01/13/2016 08:47:33 AM

Attachment: Budget Performance Report - December 2015 (1982 : December 2015 Finance and IT

Budget Performance Report

Fiscal Year to Date 12/31/1

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0010 - General Fund**										
EXPENSE										
Department **11 - Fire**										
Personal Services										
406.116	Retirement	151,750.00	.00	151,750.00	8,887.50	.00	84,621.09	67,128.91	56	161,25
408.125	SCMIT Worker's Comp Ins.	18,400.00	.00	18,400.00	.00	.00	11,087.12	7,312.88	60	13,09
410.001	Health Claims Cost	219,673.00	.00	219,673.00	15,652.78	.00	91,463.58	128,209.42	42	274,30
410.002	Health Claim Costs-Retire	.00	.00	.00	4,030.30	.00	24,160.80	(24,160.80)	+++	4,19
	Personal Services Totals	$1,742,998.00	$0.00	$1,742,998.00	$115,121.87	$0.00	$913,435.92	$829,562.08	52%	$1,802,02
Supplies										
500.101	Supplies and Materials	25,000.00	.00	25,000.00	1,269.15	.00	8,867.69	16,132.31	35	28,80
500.102	Equipment	55,000.00	.00	55,000.00	1,754.80	.00	15,394.28	39,605.72	28	48,49
500.103	Furniture	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	1,69
500.105	Printing and Binding	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
500.107	Technology Supplies	5,200.00	.00	5,200.00	855.92	.00	1,712.86	3,487.14	33	5,94
501.101	Uniforms and Clothing	31,000.00	.00	31,000.00	.00	.00	26,504.98	4,495.02	85	34,13
515.121	Safety Supplies	5,000.00	.00	5,000.00	.00	.00	3,401.86	1,598.14	68	23
515.128	Medical Supplies	10,000.00	.00	10,000.00	.00	.00	2,596.55	7,403.45	26	12,46
531.140	Haz Mat Supplies/Equipmnt	10,000.00	.00	10,000.00	.00	.00	4,162.88	5,837.12	42	8,80
	Supplies Totals	$144,200.00	$0.00	$144,200.00	$3,879.87	$0.00	$62,641.10	$81,558.90	43%	$140,59
Other Services & Charges										
610.111	Communications- Landline	6,500.00	.00	6,500.00	644.08	.00	2,914.66	3,585.34	45	6,72
610.112	Postage	300.00	.00	300.00	10.18	.00	406.98	(106.98)	136	1,46
610.1110	Communications- Wireless	24,000.00	.00	24,000.00	2,643.56	.00	14,095.11	9,904.89	59	26,97
620.114	Advertising	500.00	.00	500.00	.00	.00	.00	500.00	0	
630.121	Fire Prevention Materials	8,500.00	.00	8,500.00	.00	.00	1,707.28	6,792.72	20	6,75
640.124	Travel Expense	5,986.00	.00	5,986.00	1,343.59	.00	2,603.73	3,382.27	43	5,24
650.127	Electricity	20,524.00	.00	20,524.00	1,880.53	.00	11,287.59	9,236.41	55	22,62
650.128	Water	2,214.00	.00	2,214.00	137.13	.00	885.28	1,328.72	40	1,95
650.129	Wastewater	2,991.00	.00	2,991.00	187.66	.00	1,206.96	1,784.04	40	2,65
650.130	Sanitation	964.00	.00	964.00	78.76	.00	472.56	491.44	49	94
650.133	Stormwater	804.00	.00	804.00	65.70	.00	394.20	409.80	49	78
650.134	Security Lights	1,848.00	.00	1,848.00	151.00	.00	906.00	942.00	49	1,81
650.1271	Electricity- Sales Tax	2,306.00	.00	2,306.00	203.25	.00	759.37	1,546.63	33	3,48
660.103	Emergency Preparedness	3,000.00	.00	3,000.00	.00	.00	3,316.03	(316.03)	111	3,17
660.133	Repairs & Maint. Services	35,000.00	.00	35,000.00	5,287.86	2,009.50	20,787.90	12,202.60	65	37,04
660.139	Fleet Services Materials	33,000.00	.00	33,000.00	705.88	.00	10,156.11	22,843.89	31	40,42
660.145	Gasoline & Oil	25,872.00	.00	25,872.00	1,021.43	.00	9,590.53	16,281.47	37	22,17
660.1391	Fleet Services Labor	11,493.00	.00	11,493.00	697.33	.00	7,996.45	3,496.55	70	12,90
660.1392	Fleet Svcs- Outside Vends	15,000.00	.00	15,000.00	.00	.00	13,518.98	1,481.02	90	35,29
670.156	Equipment Rental/Lease	8,000.00	.00	8,000.00	565.09	.00	4,229.41	3,770.59	53	8,52

Attachment: Budget Performance Report - December 2015 (1982 : December 2015 Finance and IT

Budget Performance Report

Fiscal Year to Date 12/31/1[illegible]
Exclude Rollup Accou[illegible]

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0010 - General Fund**										
EXPENSE										
Department **11 - Fire**										
Other Services & Charges										
682.169	Laundry & Linen	2,500.00	.00	2,500.00	.00	.00	165.50	2,334.50	7	1,34
685.180	Membership Dues and Fees	1,500.00	.00	1,500.00	.00	.00	295.00	1,205.00	20	88
685.182	Other Operating Expenses	5,000.00	.00	5,000.00	530.82	.00	1,722.41	3,277.59	34	10,40
685.184	Continuing Education	.00	.00	.00	.00	.00	.00	.00	+++	1,08
685.186	Training	23,000.00	.00	23,000.00	897.00	536.90	4,025.22	18,437.88	20	19,44
685.1801	Subscriptions	12,000.00	.00	12,000.00	104.65	.00	9,627.67	2,372.33	80	10,71
686.187	Professional Services	.00	.00	.00	.00	.00	46.57	(46.57)	+++	
686.189	Employee Medical	21,000.00	.00	21,000.00	9,971.00	.00	9,971.00	11,029.00	47	12,07
686.195	Repair/Maint Svc Contract	70,165.00	.00	70,165.00	9,375.23	5,700.00	25,709.77	38,755.23	45	67,80
686.1895	Employee wellness services	7,589.00	.00	7,589.00	538.28	.00	3,472.27	4,116.73	46	7,88
	Other Services & Charges Totals	$351,556.00	$0.00	$351,556.00	$37,040.01	$8,246.40	$162,270.54	$181,039.06	49%	$372,63
Other Objects										
795.001	IT Internal Allocations	18,000.00	.00	18,000.00	1,453.53	.00	7,798.02	10,201.98	43	30,91
	Other Objects Totals	$18,000.00	$0.00	$18,000.00	$1,453.53	$0.00	$7,798.02	$10,201.98	43%	$30,91
Capital Outlay										
900.3000	Buildings & Improvements	1,500,000.00	.00	1,500,000.00	.00	7,200.00	.00	1,492,800.00	0	
900.4300	Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	24,93
	Capital Outlay Totals	$1,500,000.00	$0.00	$1,500,000.00	$0.00	$7,200.00	$0.00	$1,492,800.00	0%	$24,93
	Department **11 - Fire** Totals	$3,756,754.00	$0.00	$3,756,754.00	$157,495.28	$15,446.40	$1,146,145.58	$2,595,162.02	31%	$2,371,09
Department **12 - Public Works**										
Personal Services										
400.101	Regular Pay	530,000.00	.00	530,000.00	24,543.21	.00	243,988.62	286,011.38	46	510,99
401.103	Overtime	30,000.00	.00	30,000.00	1,876.52	.00	19,214.19	10,785.81	64	35,62
401.109	Seasonal City employee labor	(58,000.00)	.00	(58,000.00)	.00	.00	.00	(58,000.00)	0	
405.114	FICA	39,330.00	.00	39,330.00	1,786.95	.00	18,203.94	21,126.06	46	39,45
406.116	Retirement	54,850.00	.00	54,850.00	2,885.75	.00	27,220.95	27,629.05	50	59,25
408.125	SCMIT Worker's Comp Ins.	8,100.00	.00	8,100.00	.00	.00	4,672.37	3,427.63	58	6,09
410.001	Health Claims Cost	137,745.00	.00	137,745.00	9,151.78	.00	58,141.53	79,603.47	42	169,82
410.002	Health Claim Costs-Retire	386.00	.00	386.00	1,039.98	.00	6,233.88	(5,847.88)	1615	1,93
	Personal Services Totals	$742,411.00	$0.00	$742,411.00	$41,284.19	$0.00	$377,675.48	$364,735.52	51%	$823,18
Supplies										
500.101	Supplies and Materials	15,000.00	.00	15,000.00	1,350.71	.00	13,364.46	1,635.54	89	23,29
500.102	Equipment	44,150.00	.00	44,150.00	.00	.00	157.04	43,992.96	0	9,61
500.103	Furniture	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	1,77
500.105	Printing and Binding	2,200.00	.00	2,200.00	.00	.00	244.25	1,955.75	11	63
501.101	Uniforms and Clothing	15,000.00	.00	15,000.00	869.20	.00	8,511.58	6,488.42	57	23,82
513.112	Asphalt/Concrete/Gravel	8,000.00	.00	8,000.00	450.00	.00	5,186.46	2,813.54	65	10,96

Attachment: Budget Performance Report - December 2015 (1982 : December 2015 Finance and IT

19.H.4

Budget Performance Report

Fiscal Year to Date 12/31/15

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund	**0010 - General Fund**									
EXPENSE										
Department	**12 - Public Works**									
Supplies										
515.121	Safety Supplies	7,000.00	.00	7,000.00	140.47	.00	1,059.84	5,940.16	15	3,57
	Supplies Totals	$93,350.00	$0.00	$93,350.00	$2,810.38	$0.00	$28,523.63	$64,826.37	31%	$73,69
Other Services & Charges										
610.111	Communications- Landline	3,000.00	.00	3,000.00	571.20	.00	2,133.79	866.21	71	3,97
610.112	Postage	100.00	.00	100.00	11.02	.00	30.09	69.91	30	10
610.1110	Communications- Wireless	6,000.00	.00	6,000.00	765.31	.00	3,607.69	2,392.31	60	7,03
620.114	Advertising	500.00	.00	500.00	.00	.00	130.00	370.00	26	30
640.124	Travel Expense	600.00	.00	600.00	.00	.00	175.67	424.33	29	25
650.127	Electricity	1,131.00	.00	1,131.00	86.37	.00	447.92	683.08	40	1,21
650.128	Water	711.00	.00	711.00	33.22	.00	201.81	509.19	28	57
650.129	Wastewater	910.00	.00	910.00	43.85	.00	266.16	643.84	29	73
650.130	Sanitation	466.00	.00	466.00	38.04	.00	228.24	237.76	49	45
650.133	Stormwater	137.00	.00	137.00	11.17	.00	67.02	69.98	49	13
650.134	Security Lights	545.00	.00	545.00	44.54	.00	267.24	277.76	49	53
650.1271	Electricity- Sales Tax	2.00	.00	2.00	.21	.00	1.34	.66	67	
660.133	Repairs & Maint. Services	10,000.00	.00	10,000.00	342.48	.00	5,372.74	4,627.26	54	9,57
660.134	Radio Repairs	.00	.00	.00	.00	.00	39.96	(39.96)	+++	70
660.139	Fleet Services Materials	20,000.00	.00	20,000.00	1,944.69	.00	16,363.72	3,636.28	82	18,04
660.145	Gasoline & Oil	36,382.00	.00	36,382.00	1,852.81	.00	12,742.14	23,639.86	35	32,37
660.1391	Fleet Services Labor	40,300.00	.00	40,300.00	2,378.86	.00	22,351.62	17,948.38	55	33,31
663.142	Street Sign Maintenance	4,000.00	.00	4,000.00	.00	.00	(19.87)	4,019.87	0	4,91
663.144	Sidewalk Repairs	.00	.00	.00	1,660.60	(70,000.00)	1,660.60	68,339.40	+++	(4,683
663.148	Maintenance of Parks	30,000.00	.00	30,000.00	2,526.73	(1,774.50)	12,482.62	19,291.88	36	45,51
670.156	Equipment Rental/Lease	7,500.00	.00	7,500.00	259.69	.00	1,515.03	5,984.97	20	3,93
685.180	Membership Dues and Fees	350.00	.00	350.00	.00	.00	39.00	311.00	11	15
685.182	Other Operating Expenses	5,000.00	.00	5,000.00	130.00	.00	730.94	4,269.06	15	3,96
685.184	Continuing Education	2,600.00	.00	2,600.00	.00	.00	.00	2,600.00	0	
685.186	Training	1,500.00	.00	1,500.00	.00	97.38	.00	1,402.62	6	60
686.187	Professional Services	2,000.00	.00	2,000.00	.00	.00	513.91	1,486.09	26	2,92
686.189	Employee Medical	1,800.00	.00	1,800.00	120.00	.00	300.00	1,500.00	17	1,03
686.195	Repair/Maint Svc Contract	12,000.00	.00	12,000.00	1,116.50	.00	5,535.91	6,464.09	46	17,89
686.1895	Employee wellness services	3,305.00	.00	3,305.00	241.70	.00	1,559.17	1,745.83	47	4,14
687.203	Contract Services	30,000.00	.00	30,000.00	3,722.40	.00	39,091.49	(9,091.49)	130	33,01
	Other Services & Charges Totals	$220,839.00	$0.00	$220,839.00	$17,901.39	($71,677.12)	$127,835.95	$164,680.17	25%	$222,76
Other Objects										
700.105	Matched Expenses	.00	.00	.00	.00	.00	.00	.00	+++	1,99
795.001	IT Internal Allocations	3,000.00	.00	3,000.00	242.25	.00	1,299.65	1,700.35	43	4,90

Attachment: Budget Performance Report - December 2015 (1982 : December 2015 Finance and IT

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 12/31/15
Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0010 - General Fund**										
EXPENSE										
Department **12 - Public Works**										
	Other Objects Totals	$3,000.00	$0.00	$3,000.00	$242.25	$0.00	$1,299.65	$1,700.35	43%	$6,90
Capital Outlay										
900.1000	Infrastructure Improvemts	.00	.00	.00	.00	.00	.00	.00	+++	30,80
900.4200	Heavy Equipment	.00	.00	.00	.00	.00	.00	.00	+++	72,98
900.4300	Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	11,62
	Capital Outlay Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$115,41
	Department **12 - Public Works** Totals	$1,059,600.00	$0.00	$1,059,600.00	$62,238.21	($71,677.12)	$535,334.71	$595,942.41	44%	$1,241,96
Department **13 - Information Technology**										
Personal Services										
400.101	Regular Pay	73,500.00	.00	73,500.00	3,340.46	.00	31,683.06	41,816.94	43	56,77
401.103	Overtime	.00	.00	.00	.00	.00	.00	.00	+++	66
401.106	Contract Labor	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	3,97
405.114	FICA	5,700.00	.00	5,700.00	239.11	.00	2,317.65	3,382.35	41	6,72
406.116	Retirement	9,000.00	.00	9,000.00	367.22	.00	3,449.01	5,550.99	38	6,51
408.125	SCMIT Worker's Comp Ins.	290.00	.00	290.00	.00	.00	166.38	123.62	57	21
410.001	Health Claims Cost	4,441.00	.00	4,441.00	547.98	.00	3,344.49	1,096.51	75	4,90
	Personal Services Totals	$93,931.00	$0.00	$93,931.00	$4,494.77	$0.00	$40,960.59	$52,970.41	44%	$79,77
Supplies										
500.101	Supplies and Materials	2,000.00	.00	2,000.00	.00	.00	2,223.25	(223.25)	111	57
500.102	Equipment	10,000.00	.00	10,000.00	.00	.00	232.19	9,767.81	2	2,98
500.107	Technology Supplies	200.00	.00	200.00	.00	.00	.00	200.00	0	
	Supplies Totals	$12,200.00	$0.00	$12,200.00	$0.00	$0.00	$2,455.44	$9,744.56	20%	$3,55
Other Services & Charges										
610.111	Communications- Landline	700.00	.00	700.00	33.00	.00	209.56	490.44	30	60
610.112	Postage	50.00	.00	50.00	.00	.00	.00	50.00	0	
610.1110	Communications- Wireless	1,000.00	.00	1,000.00	96.37	.00	578.21	421.79	58	1,04
620.114	Advertising	100.00	.00	100.00	.00	.00	.00	100.00	0	10
640.124	Travel Expense	1,000.00	.00	1,000.00	.00	.00	405.30	594.70	41	32
650.127	Electricity	3,119.00	.00	3,119.00	84.02	.00	1,011.12	2,107.88	32	2,85
650.128	Water	349.00	.00	349.00	28.07	.00	195.18	153.82	56	32
650.129	Wastewater	551.00	.00	551.00	36.96	.00	256.43	294.57	47	46
650.130	Sanitation	182.00	.00	182.00	14.85	.00	89.10	92.90	49	17
650.133	Stormwater	121.00	.00	121.00	9.85	.00	59.10	61.90	49	11
650.134	Security Lights	551.00	.00	551.00	45.00	.00	270.00	281.00	49	54
650.1271	Electricity- Sales Tax	104.00	.00	104.00	12.43	.00	53.30	50.70	51	9
685.180	Membership Dues and Fees	100.00	.00	100.00	.00	.00	.00	100.00	0	3
685.182	Other Operating Expenses	250.00	.00	250.00	.00	.00	239.80	10.20	96	
685.184	Continuing Education	.00	.00	.00	.00	.00	.00	.00	+++	2,21

Attachment: Budget Performance Report - December 2015 (1982 : December 2015 Finance and IT

Budget Performance Report

Fiscal Year to Date 12/31/1

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0010 - General Fund**										
EXPENSE										
Department **13 - Information Technology**										
Other Services & Charges										
685.186	Training	500.00	.00	500.00	.00	.00	180.00	320.00	36	15
685.1801	Subscriptions	50.00	.00	50.00	.00	.00	.00	50.00	0	
686.184	Technology Services	150,000.00	.00	150,000.00	15,416.12	92,621.52	92,533.20	(35,154.72)	123	125,81
686.194	Other Prof/Tech Services	10,000.00	.00	10,000.00	.00	.00	2,831.22	7,168.78	28	22,29
686.195	Repair/Maint Svc Contract	10,000.00	.00	10,000.00	4,176.57	.00	4,329.77	5,670.23	43	3,59
686.1895	Employee wellness services	245.00	.00	245.00	8.61	.00	55.53	189.47	23	19
	Other Services & Charges Totals	$178,972.00	$0.00	$178,972.00	$19,961.85	$92,621.52	$103,296.82	($16,946.34)	109%	$160,96
Other Objects										
795.001	IT Internal Allocations	(296,403.00)	.00	(296,403.00)	(23,256.41)	.00	(124,768.12)	(171,634.88)	42	(239,881
	Other Objects Totals	($296,403.00)	$0.00	($296,403.00)	($23,256.41)	$0.00	($124,768.12)	($171,634.88)	42%	($239,881
Capital Outlay										
900.4300	Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	9,61
	Capital Outlay Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$9,61
	Department **13 - Information Technology** Totals	($11,300.00)	$0.00	($11,300.00)	$1,200.21	$92,621.52	$21,944.73	($125,866.25)	-1014%	$14,03
Department **14 - Fleet Services**										
Personal Services										
400.101	Regular Pay	127,000.00	.00	127,000.00	6,339.72	.00	61,163.37	65,836.63	48	122,75
401.103	Overtime	2,000.00	.00	2,000.00	87.24	.00	1,065.02	934.98	53	3,00
405.114	FICA	10,145.00	.00	10,145.00	427.86	.00	4,334.82	5,810.18	43	9,02
406.116	Retirement	14,500.00	.00	14,500.00	694.08	.00	6,671.05	7,828.95	46	13,77
408.125	SCMIT Worker's Comp Ins.	3,380.00	.00	3,380.00	.00	.00	1,164.62	2,215.38	34	2,53
410.001	Health Claims Cost	30,115.00	.00	30,115.00	2,112.50	.00	12,857.61	17,257.39	43	38,00
	Personal Services Totals	$187,140.00	$0.00	$187,140.00	$9,661.40	$0.00	$87,256.49	$99,883.51	47%	$189,09
Supplies										
500.101	Supplies and Materials	8,000.00	.00	8,000.00	727.63	.00	4,501.06	3,498.94	56	8,35
500.102	Equipment	1,500.00	.00	1,500.00	.00	.00	604.05	895.95	40	1,26
500.105	Printing and Binding	400.00	.00	400.00	.00	.00	49.73	350.27	12	38
501.101	Uniforms and Clothing	5,150.00	.00	5,150.00	304.68	.00	1,769.16	3,380.84	34	5,73
515.121	Safety Supplies	500.00	.00	500.00	.00	.00	469.39	30.61	94	
	Supplies Totals	$15,550.00	$0.00	$15,550.00	$1,032.31	$0.00	$7,393.39	$8,156.61	48%	$15,73
Other Services & Charges										
610.111	Communications- Landline	1,500.00	.00	1,500.00	255.46	.00	928.21	571.79	62	1,64
610.112	Postage	200.00	.00	200.00	.00	.00	.00	200.00	0	
610.1110	Communications- Wireless	800.00	.00	800.00	53.13	.00	318.84	481.16	40	63
640.124	Travel Expense	500.00	.00	500.00	.00	.00	.00	500.00	0	
650.127	Electricity	10,520.00	.00	10,520.00	800.15	.00	3,974.97	6,545.03	38	10,92
650.128	Water	710.00	.00	710.00	33.19	.00	201.66	508.34	28	57

Attachment: Budget Performance Report - December 2015 (1982 : December 2015 Finance and IT

Budget Performance Report

Fiscal Year to Date 12/31/15

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0010 - General Fund**										
EXPENSE										
Department **14 - Fleet Services**										
Other Services & Charges										
650.129	Wastewater	909.00	.00	909.00	43.81	.00	265.92	643.08	29	73
650.130	Sanitation	452.00	.00	452.00	36.90	.00	221.40	230.60	49	44
650.133	Stormwater	133.00	.00	133.00	10.84	.00	65.04	67.96	49	13
650.134	Security Lights	521.00	.00	521.00	42.57	.00	255.42	265.58	49	51
650.1271	Electricity- Sales Tax	441.00	.00	441.00	59.96	.00	248.05	192.95	56	49
660.133	Repairs & Maint. Services	.00	.00	.00	.00	.00	.00	.00	+++	1,13
660.139	Fleet Services Materials	3,000.00	.00	3,000.00	.00	.00	187.03	2,812.97	6	2,40
660.145	Gasoline & Oil	2,827.00	.00	2,827.00	60.72	.00	770.83	2,056.17	27	2,47
660.1391	Fleet Services Labor	1,600.00	.00	1,600.00	.00	.00	288.75	1,311.25	18	1,49
662.140	Building Repairs	8,500.00	.00	8,500.00	.00	.00	.00	8,500.00	0	
685.182	Other Operating Expenses	150.00	.00	150.00	112.50	.00	165.97	(15.97)	111	7
685.186	Training	250.00	.00	250.00	.00	48.79	.00	201.21	20	
685.1801	Subscriptions	50.00	.00	50.00	.00	.00	.00	50.00	0	
686.189	Employee Medical	100.00	.00	100.00	120.00	.00	165.00	(65.00)	165	16
686.195	Repair/Maint Svc Contract	7,400.00	.00	7,400.00	.00	.00	591.60	6,808.40	8	6,20
686.1895	Employee wellness services	734.00	.00	734.00	60.25	.00	388.65	345.35	53	1,07
689.900	Inventory Parts & Supply	.00	.00	.00	.00	.00	.00	.00	+++	5,76
	Other Services & Charges Totals	$41,297.00	$0.00	$41,297.00	$1,689.48	$48.79	$9,037.34	$32,210.87	22%	$36,87
Other Objects										
735.122	Services Billed	(251,618.00)	.00	(251,618.00)	(15,865.97)	.00	(139,264.72)	(112,353.28)	55	(228,514
795.001	IT Internal Allocations	7,841.00	.00	7,841.00	.00	.00	.00	7,841.00	0	2,22
	Other Objects Totals	($243,777.00)	$0.00	($243,777.00)	($15,865.97)	$0.00	($139,264.72)	($104,512.28)	57%	($226,286
Capital Outlay										
900.4300	Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	10,28
	Capital Outlay Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$10,28
	Department **14 - Fleet Services** Totals	$210.00	$0.00	$210.00	($3,482.78)	$48.79	($35,577.50)	$35,738.71	-16918%	$25,70
Department **20 - General Government**										
Personal Services										
410.001	Health Claims Cost	3,000.00	.00	3,000.00	.00	.00	275.20	2,724.80	9	2,03
410.002	Health Claim Costs-Retire	168,326.00	.00	168,326.00	2,639.11	.00	16,030.40	152,295.60	10	181,07
	Personal Services Totals	$171,326.00	$0.00	$171,326.00	$2,639.11	$0.00	$16,305.60	$155,020.40	10%	$183,10
Supplies										
500.103	Furniture	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
510.106	Cleaning & Sanitation Sup	2,000.00	.00	2,000.00	313.56	.00	1,665.51	334.49	83	1,75
	Supplies Totals	$3,000.00	$0.00	$3,000.00	$313.56	$0.00	$1,665.51	$1,334.49	56%	$1,75

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 12/31/1

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0010 - General Fund**										
EXPENSE										
Department **20 - General Government**										
Other Services & Charges										
600.110	SCMIRF Property/Liab Ins	215,000.00	.00	215,000.00	.00	6,036.53	126,912.27	82,051.20	62	189,02
600.112	Survivors Health Ins	8,000.00	.00	8,000.00	14.72	.00	141.92	7,858.08	2	5,36
600.1051	Employee Wellness &Safety	21,300.00	.00	21,300.00	325.00	.00	2,761.15	18,538.85	13	23,30
600.1052	Unemployment Insurance	7,000.00	.00	7,000.00	.00	.00	.00	7,000.00	0	
620.114	Advertising	200.00	.00	200.00	.00	.00	130.00	70.00	65	
650.128	Water	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
650.133	Stormwater	804.00	.00	804.00	65.71	.00	394.26	409.74	49	78
660.133	Repairs & Maint. Services	23,500.00	.00	23,500.00	85.00	3,431.65	2,500.12	17,568.23	25	21,82
662.140	Building Repairs	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
685.180	Membership Dues and Fees	3,500.00	.00	3,500.00	2,941.41	.00	3,945.41	(445.41)	113	2,94
685.182	Other Operating Expenses	15,000.00	.00	15,000.00	8,301.80	.00	12,046.58	2,953.42	80	15,39
685.187	Special Projects	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	9,07
686.186	Legal Services	50,000.00	.00	50,000.00	8,713.41	1,755.63	20,945.62	27,298.75	45	65,56
686.187	Professional Services	5,000.00	.00	5,000.00	.00	.00	749.00	4,251.00	15	19,05
686.189	Employee Medical	250.00	.00	250.00	.00	.00	.00	250.00	0	
686.190	Consulting Services	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	1,35
686.192	Elections	6,500.00	.00	6,500.00	447.30	.00	7,340.94	(840.94)	113	5,16
686.194	Other Prof/Tech Services	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	19,20
686.195	Repair/Maint Svc Contract	21,000.00	.00	21,000.00	1,598.53	.00	8,995.83	12,004.17	43	20,24
686.1871	Audit Services	35,000.00	.00	35,000.00	20,000.00	5,600.00	29,000.00	400.00	99	33,65
686.1895	Employee wellness services	4,406.00	.00	4,406.00	.00	.00	.00	4,406.00	0	2,55
	Other Services & Charges Totals	$431,460.00	$0.00	$431,460.00	$42,492.88	$16,823.81	$215,863.10	$198,773.09	54%	$434,51
Other Objects										
700.105	Matched Expenses	.00	.00	.00	.00	.00	.00	.00	+++	13,32
795.995	GF Cost Distribution	(112,788.00)	.00	(112,788.00)	.00	.00	.00	(112,788.00)	0	(105,909
	Other Objects Totals	($112,788.00)	$0.00	($112,788.00)	$0.00	$0.00	$0.00	($112,788.00)	0%	($92,585
Capital Outlay										
900.3000	Buildings & Improvements	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
	Capital Outlay Totals	$5,000.00	$0.00	$5,000.00	$0.00	$0.00	$0.00	$5,000.00	0%	$
	Department **20 - General Government** Totals	$497,998.00	$0.00	$497,998.00	$45,445.55	$16,823.81	$233,834.21	$247,339.98	50%	$526,78
	EXPENSE TOTALS	$13,294,288.00	$0.00	$13,294,288.00	$581,389.37	$74,585.54	$4,213,699.00	$9,006,003.46	32%	$8,875,24
	Fund **0010 - General Fund** Totals									
	REVENUE TOTALS	13,298,288.00	.00	13,298,288.00	129,279.41	.00	680,014.59	12,618,273.41	5	8,651,08
	EXPENSE TOTALS	13,294,288.00	.00	13,294,288.00	581,389.37	74,585.54	4,213,699.00	9,006,003.46	32	8,875,24
	Fund **0010 - General Fund** Totals	$4,000.00	$0.00	$4,000.00	($452,109.96)	($74,585.54)	($3,533,684.41)	$3,612,269.95		($224,158

Attachment: Budget Performance Report - December 2015 (1982 : December 2015 Finance and IT

Budget Performance Report

Fiscal Year to Date 12/31/15
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund **0011 - Debt Service**										
REVENUE										
Department **00 - Revenue**										
Property Taxes										
311.002	Property Taxes -Debt Mill	.00	.00	.00	.00	.00	7.74	(7.74)	+++	1,50
	Property Taxes Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$7.74	($7.74)	+++	$1,50
	Department **00 - Revenue** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$7.74	($7.74)	+++	$1,50
	REVENUE TOTALS	$0.00	$0.00	$0.00	$0.00	$0.00	$7.74	($7.74)	+++	$1,50
	Fund **0011 - Debt Service** Totals									
	REVENUE TOTALS	.00	.00	.00	.00	.00	7.74	(7.74)	+++	1,50
	EXPENSE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	
	Fund **0011 - Debt Service** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$7.74	($7.74)		$1,50
Fund **0012 - Capital Projects Reserve Fund**										
REVENUE										
Department **00 - Revenue**										
Operating Transfers In										
392.004	From General Fund	664,050.00	.00	664,050.00	.00	.00	.00	664,050.00	0	
	Operating Transfers In Totals	$664,050.00	$0.00	$664,050.00	$0.00	$0.00	$0.00	$664,050.00	0%	$(
	Department **00 - Revenue** Totals	$664,050.00	$0.00	$664,050.00	$0.00	$0.00	$0.00	$664,050.00	0%	$(
	REVENUE TOTALS	$664,050.00	$0.00	$664,050.00	$0.00	$0.00	$0.00	$664,050.00	0%	$(
EXPENSE										
Department **26 - Special Projects**										
Capital Outlay										
900.903	Sidewalk Program	75,000.00	.00	75,000.00	.00	.00	44,703.12	30,296.88	60	
900.904	Street Re-Surfacing Program	50,000.00	.00	50,000.00	.00	.00	.00	50,000.00	0	
900.4100	Vehicles	128,584.00	.00	128,584.00	106,652.00	.00	106,652.00	21,932.00	83	
900.4300	Other Equipment	260,466.00	.00	260,466.00	110,282.87	70,844.70	134,458.82	55,162.48	79	
900.9002	Harborwalk Fire Protection	150,000.00	.00	150,000.00	.00	.00	.00	150,000.00	0	
	Capital Outlay Totals	$664,050.00	$0.00	$664,050.00	$216,934.87	$70,844.70	$285,813.94	$307,391.36	54%	$(
	Department **26 - Special Projects** Totals	$664,050.00	$0.00	$664,050.00	$216,934.87	$70,844.70	$285,813.94	$307,391.36	54%	$(
	EXPENSE TOTALS	$664,050.00	$0.00	$664,050.00	$216,934.87	$70,844.70	$285,813.94	$307,391.36	54%	$(
	Fund **0012 - Capital Projects Reserve Fund** Totals									
	REVENUE TOTALS	664,050.00	.00	664,050.00	.00	.00	.00	664,050.00	0	
	EXPENSE TOTALS	664,050.00	.00	664,050.00	216,934.87	70,844.70	285,813.94	307,391.36	54	
	Fund **0012 - Capital Projects Reserve Fund** Totals	$0.00	$0.00	$0.00	($216,934.87)	($70,844.70)	($285,813.94)	$356,658.64		$(

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Budget Performance Report

Fiscal Year to Date 12/31/15
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Fund **0015 - Agency Fund**										
REVENUE										
Department **00 - Revenue**										
Investment Earnings										
361.001	Investment Earnings	.00	.00	.00	.00	.00	48.39	(48.39)	+++	7
	Investment Earnings Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$48.39	($48.39)	+++	$7
	Department **00 - Revenue** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$48.39	($48.39)	+++	$7
	REVENUE TOTALS	$0.00	$0.00	$0.00	$0.00	$0.00	$48.39	($48.39)	+++	$7
	Fund **0015 - Agency Fund** Totals									
	REVENUE TOTALS	.00	.00	.00	.00	.00	48.39	(48.39)	+++	7
	EXPENSE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	
	Fund **0015 - Agency Fund** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$48.39	($48.39)		$7
Fund **0016 - Firemen's Fund**										
REVENUE										
Department **00 - Revenue**										
Miscellaneous										
369.001	Insurance Rebate	.00	.00	.00	.00	.00	.00	.00	+++	26,81
	Miscellaneous Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$26,81
	Department **00 - Revenue** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$26,81
	REVENUE TOTALS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$26,81
EXPENSE										
Department **02 - Firemen's Fund**										
Personal Services										
406.120	Retirement-Contribution	.00	.00	.00	.00	.00	.00	.00	+++	20,00
	Personal Services Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$20,00
Other Services & Charges										
685.182	Other Operating Expenses	.00	.00	.00	.00	.00	.00	.00	+++	3,34
	Other Services & Charges Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$3,34
	Department **02 - Firemen's Fund** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$23,34
	EXPENSE TOTALS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$23,34
	Fund **0016 - Firemen's Fund** Totals									
	REVENUE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	26,81
	EXPENSE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	23,34
	Fund **0016 - Firemen's Fund** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		$3,46
Fund **0017 - Federal Grants**										
REVENUE										
Department **00 - Revenue**										
Federal Grants										
331.000	Federal Grants	2,000.00	.00	2,000.00	.00	.00	1,814.17	185.83	91	76,42

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Budget Performance Report

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund **0017 - Federal Grants**										
REVENUE										
Department **00 - Revenue**										
	Federal Grants Totals	$2,000.00	$0.00	$2,000.00	$0.00	$0.00	$1,814.17	$185.83	91%	$76,42
Miscellaneous										
331.020	Prog. Income-Other	.00	.00	.00	.00	.00	.00	.00	+++	1,17
	Miscellaneous Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$1,17
City Funding										
331.069	Match Revenue	.00	.00	.00	.00	.00	.00	.00	+++	13,32
	City Funding Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$13,32
	Department **00 - Revenue** Totals	$2,000.00	$0.00	$2,000.00	$0.00	$0.00	$1,814.17	$185.83	91%	$90,92
	REVENUE TOTALS	$2,000.00	$0.00	$2,000.00	$0.00	$0.00	$1,814.17	$185.83	91%	$90,92
EXPENSE										
Department **69 - Federal Grants**										
Supplies										
500.101	Supplies and Materials	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	6,42
	Supplies Totals	$2,000.00	$0.00	$2,000.00	$0.00	$0.00	$0.00	$2,000.00	0%	$6,42
Capital Outlay										
900.1000	Infrastructure Improvemts	.00	.00	.00	.00	.00	.00	.00	+++	131,36
	Capital Outlay Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$131,36
	Department **69 - Federal Grants** Totals	$2,000.00	$0.00	$2,000.00	$0.00	$0.00	$0.00	$2,000.00	0%	$137,78
	EXPENSE TOTALS	$2,000.00	$0.00	$2,000.00	$0.00	$0.00	$0.00	$2,000.00	0%	$137,78
	Fund **0017 - Federal Grants** Totals									
	REVENUE TOTALS	2,000.00	.00	2,000.00	.00	.00	1,814.17	185.83	91	90,92
	EXPENSE TOTALS	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	137,78
	Fund **0017 - Federal Grants** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$1,814.17	($1,814.17)		($46,858
Fund **0018 - State and Local Grants**										
REVENUE										
Department **00 - Revenue**										
City Funding										
331.069	Match Revenue	.00	.00	.00	.00	.00	.00	.00	+++	1,99
	City Funding Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$1,99
Local Grants										
332.008	Other Local Grants	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	1,99
	Local Grants Totals	$6,000.00	$0.00	$6,000.00	$0.00	$0.00	$0.00	$6,000.00	0%	$1,99
	Department **00 - Revenue** Totals	$6,000.00	$0.00	$6,000.00	$0.00	$0.00	$0.00	$6,000.00	0%	$3,99
	REVENUE TOTALS	$6,000.00	$0.00	$6,000.00	$0.00	$0.00	$0.00	$6,000.00	0%	$3,99

Attachment: Budget Performance Report - December 2015 (1982 : December 2015 Finance and IT

19.H.4

Budget Performance Report

Fiscal Year to Date 12/31/1

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0018 - State and Local Grants**										
EXPENSE										
Department **70 - State and Local Grants**										
Supplies										
500.101	Supplies and Materials	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	3,99
	Supplies Totals	$6,000.00	$0.00	$6,000.00	$0.00	$0.00	$0.00	$6,000.00	0%	$3,99
	Department **70 - State and Local Grants** Totals	$6,000.00	$0.00	$6,000.00	$0.00	$0.00	$0.00	$6,000.00	0%	$3,99
	EXPENSE TOTALS	$6,000.00	$0.00	$6,000.00	$0.00	$0.00	$0.00	$6,000.00	0%	$3,99
	Fund **0018 - State and Local Grants** Totals									
	REVENUE TOTALS	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	3,99
	EXPENSE TOTALS	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	3,99
	Fund **0018 - State and Local Grants** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		$(
Fund **0020 - State Accommodations Tax**										
REVENUE										
Department **00 - Revenue**										
State Shared										
318.001	Accommodations Tax	100,000.00	.00	100,000.00	.00	.00	33,709.62	66,290.38	34	121,24
	State Shared Totals	$100,000.00	$0.00	$100,000.00	$0.00	$0.00	$33,709.62	$66,290.38	34%	$121,24
Investment Earnings										
361.001	Investment Earnings	60.00	.00	60.00	.00	.00	63.30	(3.30)	106	9
	Investment Earnings Totals	$60.00	$0.00	$60.00	$0.00	$0.00	$63.30	($3.30)	106%	$9
	Department **00 - Revenue** Totals	$100,060.00	$0.00	$100,060.00	$0.00	$0.00	$33,772.92	$66,287.08	34%	$121,33
	REVENUE TOTALS	$100,060.00	$0.00	$100,060.00	$0.00	$0.00	$33,772.92	$66,287.08	34%	$121,33
EXPENSE										
Department **33 - State Accommodations Tax**										
Other Services & Charges										
620.114	Advertising	1,060.00	.00	1,060.00	.00	.00	104.00	956.00	10	5
683.173	Tourism Related	43,000.00	.00	43,000.00	13,384.33	.00	24,383.53	18,616.47	57	33,35
683.174	Tourism Advertise/Promote	31,000.00	.00	31,000.00	2,612.89	.00	2,612.89	28,387.11	8	29,27
	Other Services & Charges Totals	$75,060.00	$0.00	$75,060.00	$15,997.22	$0.00	$27,100.42	$47,959.58	36%	$62,68
Other Objects										
750.124	Transfers to General Fund	25,000.00	.00	25,000.00	.00	.00	25,435.48	(435.48)	102	29,78
	Other Objects Totals	$25,000.00	$0.00	$25,000.00	$0.00	$0.00	$25,435.48	($435.48)	102%	$29,78
	Department **33 - State Accommodations Tax** Totals	$100,060.00	$0.00	$100,060.00	$15,997.22	$0.00	$52,535.90	$47,524.10	53%	$92,46
	EXPENSE TOTALS	$100,060.00	$0.00	$100,060.00	$15,997.22	$0.00	$52,535.90	$47,524.10	53%	$92,46
	Fund **0020 - State Accommodations Tax** Totals									
	REVENUE TOTALS	100,060.00	.00	100,060.00	.00	.00	33,772.92	66,287.08	34	121,33
	EXPENSE TOTALS	100,060.00	.00	100,060.00	15,997.22	.00	52,535.90	47,524.10	53	92,46
	Fund **0020 - State Accommodations Tax** Totals	$0.00	$0.00	$0.00	($15,997.22)	$0.00	($18,762.98)	$18,762.98		$28,86

Attachment: Budget Performance Report - December 2015 (1982 : December 2015 Finance and IT

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 12/31/15

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0022 - Local Hospitality/ATax**										
REVENUE										
Department **00 - Revenue**										
Fees										
324.001	Hospitality Fee	600,000.00	.00	600,000.00	47,460.09	.00	338,494.44	261,505.56	56	669,62
324.002	Accommodation Fees	150,000.00	.00	150,000.00	13,127.51	.00	106,453.36	43,546.64	71	192,46
	Fees Totals	$750,000.00	$0.00	$750,000.00	$60,587.60	$0.00	$444,947.80	$305,052.20	59%	$862,09
Federal Grants										
331.000	Federal Grants	.00	.00	.00	.00	.00	.00	.00	+++	13,67
	Federal Grants Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$13,67
Investment Earnings										
361.001	Investment Earnings	1,200.00	.00	1,200.00	.00	.00	1,467.80	(267.80)	122	2,68
	Investment Earnings Totals	$1,200.00	$0.00	$1,200.00	$0.00	$0.00	$1,467.80	($267.80)	122%	$2,68
Miscellaneous										
369.002	Miscellaneous Revenue	.00	.00	.00	42,899.12	.00	42,899.12	(42,899.12)	+++	(1
	Miscellaneous Totals	$0.00	$0.00	$0.00	$42,899.12	$0.00	$42,899.12	($42,899.12)	+++	($1
Operating Transfers In										
394.002	Transfer from fund balance	983,077.00	.00	983,077.00	.00	.00	.00	983,077.00	0	
	Operating Transfers In Totals	$983,077.00	$0.00	$983,077.00	$0.00	$0.00	$0.00	$983,077.00	0%	$
	Department **00 - Revenue** Totals	$1,734,277.00	$0.00	$1,734,277.00	$103,486.72	$0.00	$489,314.72	$1,244,962.28	28%	$878,45
	REVENUE TOTALS	$1,734,277.00	$0.00	$1,734,277.00	$103,486.72	$0.00	$489,314.72	$1,244,962.28	28%	$878,45
EXPENSE										
Department **08 - Winyah Auditorium**										
Other Services & Charges										
650.127	Electricity	6,921.00	.00	6,921.00	321.80	.00	2,849.69	4,071.31	41	6,81
	Other Services & Charges Totals	$6,921.00	$0.00	$6,921.00	$321.80	$0.00	$2,849.69	$4,071.31	41%	$6,81
Other Objects										
750.133	Trsf to Winyah Aud Fund	35,000.00	.00	35,000.00	.00	.00	.00	35,000.00	0	
	Other Objects Totals	$35,000.00	$0.00	$35,000.00	$0.00	$0.00	$0.00	$35,000.00	0%	$
	Department **08 - Winyah Auditorium** Totals	$41,921.00	$0.00	$41,921.00	$321.80	$0.00	$2,849.69	$39,071.31	7%	$6,81
Department **23 - Old Hospitality Fees**										
Other Services & Charges										
683.174	Tourism Advertise/Promote	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	
685.182	Other Operating Expenses	5,000.00	.00	5,000.00	.00	.00	941.62	4,058.38	19	3,16
685.187	Special Projects	.00	.00	.00	.00	.00	.00	.00	+++	72,03
685.1871	Way-finding project	1,000.00	.00	1,000.00	.00	.00	171.20	828.80	17	
	Other Services & Charges Totals	$36,000.00	$0.00	$36,000.00	$0.00	$0.00	$1,112.82	$34,887.18	3%	$75,20
Other Objects										
750.124	Transfers to General Fund	108,000.00	.00	108,000.00	.00	.00	.00	108,000.00	0	108,00
	Other Objects Totals	$108,000.00	$0.00	$108,000.00	$0.00	$0.00	$0.00	$108,000.00	0%	$108,00

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Budget Performance Report

Fiscal Year to Date 12/31/15
Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0022 - Local Hospitality/ATax**										
EXPENSE										
Department **23 - Old Hospitality Fees**										
Capital Outlay										
900.1000	Infrastructure Improvemts	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	
900.6000	Other Improvements	.00	.00	.00	.00	.00	.00	.00	+++	77,17
	Capital Outlay Totals	$20,000.00	$0.00	$20,000.00	$0.00	$0.00	$0.00	$20,000.00	0%	$77,17
	Department **23 - Old Hospitality Fees** Totals	$164,000.00	$0.00	$164,000.00	$0.00	$0.00	$1,112.82	$162,887.18	1%	$260,37
Department **24 - New Hospitality Fees**										
Other Services & Charges										
683.174	Tourism Advertise/Promote	30,000.00	.00	30,000.00	500.00	.00	1,500.00	28,500.00	5	25,00
685.180	Membership Dues and Fees	.00	17,500.00	17,500.00	17,500.00	.00	17,500.00	.00	100	
685.182	Other Operating Expenses	21,500.00	.00	21,500.00	193.50	.00	20,773.09	726.91	97	22,30
685.187	Special Projects	.00	.00	.00	.00	(29,312.25)	5,163.80	24,148.45	+++	50,26
686.195	Repair/Maint Svc Contract	24,000.00	.00	24,000.00	1,674.00	.00	11,620.43	12,379.57	48	20,40
	Other Services & Charges Totals	$75,500.00	$17,500.00	$93,000.00	$19,867.50	($29,312.25)	$56,557.32	$65,754.93	29%	$117,96
Capital Outlay										
900.905	Park Improvements	1,250,000.00	.00	1,250,000.00	2,659.78	15,407.75	23,002.73	1,211,589.52	3	
	Capital Outlay Totals	$1,250,000.00	$0.00	$1,250,000.00	$2,659.78	$15,407.75	$23,002.73	$1,211,589.52	3%	$
	Department **24 - New Hospitality Fees** Totals	$1,325,500.00	$17,500.00	$1,343,000.00	$22,527.28	($13,904.50)	$79,560.05	$1,277,344.45	5%	$117,96
Department **29 - Kaminski House**										
Other Services & Charges										
600.110	SCMIRF Property/Liab Ins	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	
650.127	Electricity	2,743.00	.00	2,743.00	247.18	.00	1,374.22	1,368.78	50	3,00
650.1271	Electricity- Sales Tax	113.00	.00	113.00	8.90	.00	57.39	55.61	51	12
685.182	Other Operating Expenses	.00	.00	.00	.00	.00	.00	.00	+++	1,54
687.203	Contract Services	190,000.00	.00	190,000.00	47,500.00	.00	142,500.00	47,500.00	75	190,00
	Other Services & Charges Totals	$202,856.00	$0.00	$202,856.00	$47,756.08	$0.00	$143,931.61	$58,924.39	71%	$194,67
	Department **29 - Kaminski House** Totals	$202,856.00	$0.00	$202,856.00	$47,756.08	$0.00	$143,931.61	$58,924.39	71%	$194,67
	EXPENSE TOTALS	$1,734,277.00	$17,500.00	$1,751,777.00	$70,605.16	($13,904.50)	$227,454.17	$1,538,227.33	12%	$579,83
	Fund **0022 - Local Hospitality/ATax** Totals									
	REVENUE TOTALS	1,734,277.00	.00	1,734,277.00	103,486.72	.00	489,314.72	1,244,962.28	28	878,45
	EXPENSE TOTALS	1,734,277.00	17,500.00	1,751,777.00	70,605.16	(13,904.50)	227,454.17	1,538,227.33	12	579,83
	Fund **0022 - Local Hospitality/ATax** Totals	$0.00	($17,500.00)	($17,500.00)	$32,881.56	$13,904.50	$261,860.55	($293,265.05)		$298,62
Fund **0030 - Electric Utility Fund**										
REVENUE										
Department **00 - Revenue**										
Operating Revenues										
301.000	Sale Of Utilities	13,550,000.00	.00	13,550,000.00	746,421.53	.00	6,142,850.91	7,407,149.09	45	12,639,72
301.002	New Turn Ons	6,000.00	.00	6,000.00	320.00	.00	2,050.00	3,950.00	34	4,22

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0030 - Electric Utility Fund**										
REVENUE										
Department **00 - Revenue**										
Operating Revenues										
301.004	Security Lights	275,000.00	.00	275,000.00	21,883.00	.00	130,969.00	144,031.00	48	264,86
301.012	Restores	8,500.00	.00	8,500.00	825.00	.00	4,425.00	4,075.00	52	7,95
302.001	Penalties	150,000.00	.00	150,000.00	13,411.77	.00	73,884.06	76,115.94	49	150,76
302.002	Pole Rental	157,700.00	.00	157,700.00	.00	.00	3,072.48	154,627.52	2	157,70
302.003	Fiber Rental	25,700.00	.00	25,700.00	.00	.00	19,063.00	6,637.00	74	35,68
	Operating Revenues Totals	$14,172,900.00	$0.00	$14,172,900.00	$782,861.30	$0.00	$6,376,314.45	$7,796,585.55	45%	$13,260,91
Miscellaneous										
301.001	Revenue from Energu Efficiency Program	.00	.00	.00	2,409.53	.00	27,250.92	(27,250.92)	+++	8,87
307.002	Sale Of Scrap	1,500.00	.00	1,500.00	.00	.00	337.10	1,162.90	22	2,35
369.002	Miscellaneous Revenue	3,000.00	.00	3,000.00	150.00	.00	2,084.95	915.05	69	15,31
	Miscellaneous Totals	$4,500.00	$0.00	$4,500.00	$2,559.53	$0.00	$29,672.97	($25,172.97)	659%	$26,55
Investment Earnings										
306.001	Investment Earnings	10,000.00	.00	10,000.00	.32	.00	7,395.43	2,604.57	74	11,04
361.003	Fv Chg In Investments	.00	.00	.00	(1.12)	.00	(5.29)	5.29	+++	(13
	Investment Earnings Totals	$10,000.00	$0.00	$10,000.00	($0.80)	$0.00	$7,390.14	$2,609.86	74%	$11,02
Federal Grants										
335.004	Fema Recovery	.00	.00	.00	.00	.00	6,867.11	(6,867.11)	+++	82,40
	Federal Grants Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$6,867.11	($6,867.11)	+++	$82,40
Sale of Assets										
391.001	Sale of Assets	.00	.00	.00	.00	.00	.00	.00	+++	4,22
	Sale of Assets Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$4,22
Operating Transfers In										
394.002	Transfer from fund balance	(897,739.00)	.00	(897,739.00)	.00	.00	.00	(897,739.00)	0	
	Operating Transfers In Totals	($897,739.00)	$0.00	($897,739.00)	$0.00	$0.00	$0.00	($897,739.00)	0%	$(
	Department **00 - Revenue** Totals	$13,289,661.00	$0.00	$13,289,661.00	$785,420.03	$0.00	$6,420,244.67	$6,869,416.33	48%	$13,385,12
	REVENUE TOTALS	$13,289,661.00	$0.00	$13,289,661.00	$785,420.03	$0.00	$6,420,244.67	$6,869,416.33	48%	$13,385,12
EXPENSE										
Department **19 - Electric**										
Personal Services										
400.101	Regular Pay	592,000.00	.00	592,000.00	26,777.65	.00	265,886.76	326,113.24	45	570,75
401.103	Overtime	20,000.00	.00	20,000.00	685.56	.00	12,411.53	7,588.47	62	18,22
401.106	Contract Labor	140,000.00	.00	140,000.00	11,600.00	35,600.00	104,400.00	.00	100	
401.107	Labor Billed	.00	.00	.00	.00	.00	(443.79)	443.79	+++	(335
405.114	FICA	44,250.00	.00	44,250.00	1,969.12	.00	19,906.44	24,343.56	45	43,38
406.116	Retirement	60,910.00	.00	60,910.00	3,063.34	.00	29,847.17	31,062.83	49	61,40
408.125	SCMIT Worker's Comp Ins.	33,750.00	.00	33,750.00	.00	72.68	13,285.19	20,392.13	40	33,78
410.001	Health Claims Cost	120,337.00	.00	120,337.00	7,565.26	.00	46,322.25	74,014.75	38	150,50

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0030 - Electric Utility Fund**										
EXPENSE										
Department **19 - Electric**										
Personal Services										
410.002	Health Claim Costs-Retire	19,293.00	.00	19,293.00	2,386.00	.00	14,614.02	4,678.98	76	20,90
410.003	OPEB cost	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	7,41
	Personal Services Totals	$1,040,540.00	$0.00	$1,040,540.00	$54,046.93	$35,672.68	$506,229.57	$498,637.75	52%	$906,05
Supplies										
500.101	Supplies and Materials	15,300.00	.00	15,300.00	259.87	.00	7,560.23	7,739.77	49	13,83
500.102	Equipment	11,500.00	.00	11,500.00	.00	.00	.00	11,500.00	0	28,13
500.103	Furniture	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
500.105	Printing and Binding	600.00	.00	600.00	.00	.00	.00	600.00	0	
501.101	Uniforms and Clothing	12,600.00	.00	12,600.00	116.79	.00	3,504.50	9,095.50	28	13,85
514.114	Wire Expense	8,000.00	.00	8,000.00	529.22	.00	2,670.64	5,329.36	33	5,04
514.115	Christmas Decorations	9,000.00	.00	9,000.00	2,268.52	.00	4,692.91	4,307.09	52	7,50
514.116	Pole Line Hardware	8,000.00	.00	8,000.00	188.21	.00	2,580.39	5,419.61	32	1,57
514.117	Poles & Crossarms	4,000.00	.00	4,000.00	437.25	.00	872.25	3,127.75	22	47
514.118	Fuel for Peak Shaving Generation	.00	70,000.00	70,000.00	6,704.68	5,888.99	32,945.35	31,165.66	55	
515.123	Special Dept Supplies	12,000.00	.00	12,000.00	2,297.27	.00	8,683.90	3,316.10	72	13,74
521.128	Meter Supplies	18,000.00	.00	18,000.00	3,975.00	.00	32,206.99	(14,206.99)	179	9,17
523.133	Street Light Supplies	21,000.00	.00	21,000.00	2,388.05	.00	8,048.09	12,951.91	38	25,05
531.143	Security Lights	14,000.00	.00	14,000.00	2,140.39	.00	17,715.19	(3,715.19)	127	18,12
531.145	Transformer Supplies	8,000.00	.00	8,000.00	.00	.00	1,827.00	6,173.00	23	13,11
540.150	Power Purchases	9,000,000.00	.00	9,000,000.00	473,146.04	.00	3,377,075.91	5,622,924.09	38	8,781,12
	Supplies Totals	$9,143,000.00	$70,000.00	$9,213,000.00	$494,451.29	$5,888.99	$3,500,383.35	$5,706,727.66	38%	$8,930,77
Other Services & Charges										
540.153	Energy Efficiency Program	5,500.00	.00	5,500.00	2,409.93	.00	34,441.83	(28,941.83)	626	22,91
600.110	SCMIRF Property/Liab Ins	325,000.00	.00	325,000.00	.00	.00	113,884.57	211,115.43	35	223,26
610.111	Communications- Landline	5,000.00	.00	5,000.00	503.43	.00	2,261.85	2,738.15	45	4,99
610.112	Postage	1,000.00	.00	1,000.00	39.39	.00	826.31	173.69	83	2,77
610.1110	Communications- Wireless	8,500.00	.00	8,500.00	590.51	.00	4,061.94	4,438.06	48	7,26
620.114	Advertising	600.00	.00	600.00	.00	.00	30.55	569.45	5	68
640.124	Travel Expense	4,800.00	.00	4,800.00	.00	.00	637.95	4,162.05	13	1,83
650.127	Electricity	24,885.00	.00	24,885.00	1,294.87	.00	9,709.14	15,175.86	39	23,57
650.128	Water	1,228.00	.00	1,228.00	97.42	.00	554.52	673.48	45	1,21
650.129	Wastewater	1,706.00	.00	1,706.00	135.56	.00	774.48	931.52	45	1,68
650.130	Sanitation	2,064.00	.00	2,064.00	168.66	.00	1,011.96	1,052.04	49	2,02
650.133	Stormwater	531.00	.00	531.00	43.38	.00	260.28	270.72	49	52
650.134	Security Lights	12,004.00	.00	12,004.00	849.00	.00	5,094.00	6,910.00	42	10,97
650.1271	Electricity- Sales Tax	2,098.00	.00	2,098.00	354.11	.00	990.52	1,107.48	47	3,60
660.133	Repairs & Maint. Services	35,300.00	.00	35,300.00	.00	.00	882.21	34,417.79	2	7,86

Attachment: Budget Performance Report - December 2015 (1982 : December 2015 Finance and IT

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 12/31/15

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0030 - Electric Utility Fund**										
EXPENSE										
Department **19 - Electric**										
Other Services & Charges										
660.139	Fleet Services Materials	20,000.00	.00	20,000.00	344.45	.00	7,519.20	12,480.80	38	20,52
660.140	Hydraulic Repair	12,000.00	.00	12,000.00	.00	.00	2,428.62	9,571.38	20	3,51
660.145	Gasoline & Oil	29,498.00	.00	29,498.00	1,134.06	.00	8,562.33	20,935.67	29	24,34
660.1391	Fleet Services Labor	22,619.00	.00	22,619.00	1,158.53	.00	11,174.35	11,444.65	49	19,12
662.140	Building Repairs	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
663.145	Sub-Station Maintenance	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	7
663.146	Transformers Repairs	6,000.00	.00	6,000.00	.00	.00	3,491.05	2,508.95	58	
664.101	Community Education	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
670.156	Equipment Rental/Lease	4,700.00	.00	4,700.00	124.29	.00	1,136.01	3,563.99	24	3,38
670.157	Equipment Lease	.00	300,000.00	300,000.00	26,080.34	.00	130,401.70	169,598.30	43	
682.170	Infrared Test	800.00	.00	800.00	.00	.00	565.00	235.00	71	56
682.171	Safety Testing/Compliance	3,500.00	.00	3,500.00	.00	.00	1,090.50	2,409.50	31	38
682.172	Ground Maint. Expenses	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	18
682.173	Tree Crew Maintenance	14,000.00	.00	14,000.00	904.89	.00	6,002.31	7,997.69	43	11,07
685.180	Membership Dues and Fees	15,115.00	.00	15,115.00	66.00	.00	7,288.12	7,826.88	48	13,54
685.182	Other Operating Expenses	18,000.00	.00	18,000.00	2,680.80	.00	13,761.19	4,238.81	76	21,27
685.183	Depreciation	360,000.00	.00	360,000.00	.00	.00	141,563.32	218,436.68	39	283,60
685.186	Training	4,100.00	.00	4,100.00	.00	195.37	.00	3,904.63	5	1,14
685.187	Special Projects	.00	.00	.00	526.42	.00	1,843.94	(1,843.94)	+++	16,74
685.190	Landfill Fees	1,500.00	.00	1,500.00	.00	.00	135.10	1,364.90	9	16
685.1801	Subscriptions	40.00	.00	40.00	.00	.00	.00	40.00	0	3
686.186	Legal Services	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	
686.187	Professional Services	30,700.00	.00	30,700.00	2,607.48	1,750.00	5,116.80	23,833.20	22	13,56
686.188	Architect/Engineer Servcs	135,000.00	307,852.00	442,852.00	.00	.00	.00	442,852.00	0	134,07
686.189	Employee Medical	300.00	.00	300.00	75.00	.00	360.00	(60.00)	120	31
686.190	Consulting Services	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	
686.191	Contract Services/Studies	3,000.00	.00	3,000.00	107.92	.00	1,040.20	1,959.80	35	2,29
686.195	Repair/Maint Svc Contract	21,000.00	.00	21,000.00	1,661.48	7,935.12	9,004.68	4,060.20	81	26,50
686.1895	Employee wellness services	3,917.00	.00	3,917.00	599.24	.00	3,865.52	51.48	99	9,54
687.202	Utility Billing Services	35,000.00	.00	35,000.00	777.81	.00	24,780.36	10,219.64	71	34,08
689.800	Equipment Charges	.00	.00	.00	.00	.00	(485.48)	485.48	+++	(444
	Other Services & Charges Totals	$1,208,505.00	$607,852.00	$1,816,357.00	$45,334.97	$9,880.49	$556,066.93	$1,250,409.58	31%	$954,83
Other Objects										
720.001	Provision for Bad Debts	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0	41,77
720.006	Public Assistance Program	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	10,00
750.124	Transfers to General Fund	1,400,000.00	.00	1,400,000.00	.00	.00	.00	1,400,000.00	0	1,400,00
795.001	IT Internal Allocations	103,633.00	.00	103,633.00	6,056.36	.00	32,491.72	71,141.28	31	69,20

Attachment: Budget Performance Report - December 2015 (1982 : December 2015 Finance and IT

Budget Performance Report

Fiscal Year to Date 12/31/15

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0030 - Electric Utility Fund**										
EXPENSE										
Department **19 - Electric**										
Other Objects										
795.995	GF Cost Distribution	342,763.00	.00	342,763.00	.00	.00	.00	342,763.00	0	342,76
	Other Objects Totals	$1,896,396.00	$0.00	$1,896,396.00	$6,056.36	$0.00	$32,491.72	$1,863,904.28	2%	$1,863,74
Capital Outlay										
900.906	SCDOT US 17/521 Improvements	450,000.00	.00	450,000.00	40,680.00	49,242.00	355,758.00	45,000.00	90	
900.3100	Electric Distribution	.00	.00	.00	47,050.50	128,593.84	125,831.31	(254,425.15)	+++	712,39
900.4100	Vehicles	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	163,49
900.4300	Other Equipment	440,000.00	.00	440,000.00	16,794.28	(34,483.06)	34,003.48	440,479.58	0	143,38
9999.9999	Assets Reclassified	(915,000.00)	.00	(915,000.00)	(2,893,102.67)	.00	(2,957,826.73)	2,042,826.73	323	(1,019,269
	Capital Outlay Totals	$0.00	$0.00	$0.00	($2,788,577.89)	$143,352.78	($2,442,233.94)	$2,298,881.16	+++	$
	Department **19 - Electric** Totals	$13,288,441.00	$677,852.00	$13,966,293.00	($2,188,688.34)	$194,794.94	$2,152,937.63	$11,618,560.43	17%	$12,655,41
Department **36 - Fiber Optics**										
Other Services & Charges										
685.183	Depreciation	1,220.00	.00	1,220.00	.00	.00	508.54	711.46	42	1,22
	Other Services & Charges Totals	$1,220.00	$0.00	$1,220.00	$0.00	$0.00	$508.54	$711.46	42%	$1,22
	Department **36 - Fiber Optics** Totals	$1,220.00	$0.00	$1,220.00	$0.00	$0.00	$508.54	$711.46	42%	$1,22
	EXPENSE TOTALS	$13,289,661.00	$677,852.00	$13,967,513.00	($2,188,688.34)	$194,794.94	$2,153,446.17	$11,619,271.89	17%	$12,656,63
	Fund **0030 - Electric Utility Fund** Totals									
	REVENUE TOTALS	13,289,661.00	.00	13,289,661.00	785,420.03	.00	6,420,244.67	6,869,416.33	48	13,385,12
	EXPENSE TOTALS	13,289,661.00	677,852.00	13,967,513.00	(2,188,688.34)	194,794.94	2,153,446.17	11,619,271.89	17	12,656,63
	Fund **0030 - Electric Utility Fund** Totals	$0.00	($677,852.00)	($677,852.00)	$2,974,108.37	($194,794.94)	$4,266,798.50	($4,749,855.56)		$728,49
Fund **0031 - Water Utility Fund**										
REVENUE										
Department **00 - Revenue**										
Operating Revenues										
301.000	Sale Of Utilities	1,900,000.00	.00	1,900,000.00	143,267.28	.00	930,622.09	969,377.91	49	1,852,14
301.002	New Turn Ons	4,000.00	.00	4,000.00	265.00	.00	1,600.00	2,400.00	40	4,09
301.006	Sale Of Raw Water	45,000.00	.00	45,000.00	.00	.00	5,651.83	39,348.17	13	42,59
301.009	New Service Taps	12,000.00	.00	12,000.00	925.00	.00	925.00	11,075.00	8	13,17
301.013	Meter Installation	1,500.00	.00	1,500.00	150.00	.00	300.00	1,200.00	20	1,80
302.001	Penalties	28,000.00	.00	28,000.00	3,743.19	.00	15,457.93	12,542.07	55	29,04
	Operating Revenues Totals	$1,990,500.00	$0.00	$1,990,500.00	$148,350.47	$0.00	$954,556.85	$1,035,943.15	48%	$1,942,86
Investment Earnings										
306.001	Investment Earnings	7,000.00	.00	7,000.00	.00	.00	5,864.36	1,135.64	84	10,42
361.002	Invest Earnings-Restrict	.00	.00	.00	.00	.00	.00	.00	+++	11
	Investment Earnings Totals	$7,000.00	$0.00	$7,000.00	$0.00	$0.00	$5,864.36	$1,135.64	84%	$10,54

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Georgetown SOUTH CAROLINA

Budget Performance Report

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Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0031 - Water Utility Fund**										
REVENUE										
Department **00 - Revenue**										
Charges for Services										
324.007	Fees- Services	50.00	.00	50.00	.00	.00	.00	50.00	0	4
	Charges for Services Totals	$50.00	$0.00	$50.00	$0.00	$0.00	$0.00	$50.00	0%	$4
Impact Fees										
324.020	Water Impact Fee	8,000.00	.00	8,000.00	920.00	.00	920.00	7,080.00	12	4,40
	Impact Fees Totals	$8,000.00	$0.00	$8,000.00	$920.00	$0.00	$920.00	$7,080.00	12%	$4,40
Federal Grants										
335.004	Fema Recovery	.00	.00	.00	.00	.00	147.03	(147.03)	+++	1,76
	Federal Grants Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$147.03	($147.03)	+++	$1,76
Miscellaneous										
369.002	Miscellaneous Revenue	12,000.00	.00	12,000.00	45.00	.00	2,826.98	9,173.02	24	43,22
	Miscellaneous Totals	$12,000.00	$0.00	$12,000.00	$45.00	$0.00	$2,826.98	$9,173.02	24%	$43,22
Capital Contributions										
371.003	Cap Contributions-Develop	.00	.00	.00	.00	.00	.00	.00	+++	453,16
	Capital Contributions Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$453,16
Sale of Assets										
391.001	Sale of Assets	1,000.00	.00	1,000.00	7.50	.00	56.25	943.75	6	2,68
	Sale of Assets Totals	$1,000.00	$0.00	$1,000.00	$7.50	$0.00	$56.25	$943.75	6%	$2,68
Operating Transfers In										
394.002	Transfer from fund balance	288,857.00	.00	288,857.00	.00	.00	.00	288,857.00	0	
	Operating Transfers In Totals	$288,857.00	$0.00	$288,857.00	$0.00	$0.00	$0.00	$288,857.00	0%	$
	Department **00 - Revenue** Totals	$2,307,407.00	$0.00	$2,307,407.00	$149,322.97	$0.00	$964,371.47	$1,343,035.53	42%	$2,458,67
	REVENUE TOTALS	$2,307,407.00	$0.00	$2,307,407.00	$149,322.97	$0.00	$964,371.47	$1,343,035.53	42%	$2,458,67
EXPENSE										
Department **15 - Water Distribution**										
Personal Services										
400.101	Regular Pay	129,000.00	.00	129,000.00	7,535.12	.00	66,727.03	62,272.97	52	123,31
401.103	Overtime	13,850.00	.00	13,850.00	1,330.28	.00	9,253.88	4,596.12	67	13,25
405.114	FICA	10,870.00	.00	10,870.00	702.86	.00	5,485.93	5,384.07	50	10,07
406.116	Retirement	15,865.00	.00	15,865.00	1,066.47	.00	8,161.19	7,703.81	51	15,01
408.125	SCMIT Worker's Comp Ins.	4,000.00	.00	4,000.00	.00	.00	2,301.53	1,698.47	58	3,00
410.001	Health Claims Cost	22,619.00	.00	22,619.00	1,306.38	.00	9,290.97	13,328.03	41	30,85
410.002	Health Claim Costs-Retire	.00	.00	.00	955.26	.00	5,731.56	(5,731.56)	+++	11,18
410.003	OPEB cost	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	2,34
	Personal Services Totals	$200,204.00	$0.00	$200,204.00	$12,896.37	$0.00	$106,952.09	$93,251.91	53%	$209,03
Supplies										
500.101	Supplies and Materials	5,160.00	.00	5,160.00	411.84	.00	2,543.99	2,616.01	49	5,11
500.102	Equipment	6,000.00	.00	6,000.00	.00	.00	1,652.04	4,347.96	28	5,13

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Fiscal Year to Date 12/31/1

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0031 - Water Utility Fund**										
EXPENSE										
Department **15 - Water Distribution**										
Supplies										
501.101	Uniforms and Clothing	3,800.00	.00	3,800.00	448.76	.00	1,807.78	1,992.22	48	3,48
513.112	Asphalt/Concrete/Gravel	29,250.00	.00	29,250.00	2,349.15	10,000.00	2,349.15	16,900.85	42	23,65
514.110	Water Dist System Supply	35,000.00	.00	35,000.00	1,294.78	.00	12,367.77	22,632.23	35	26,56
515.121	Safety Supplies	600.00	.00	600.00	.00	.00	.00	600.00	0	28
523.136	Hydrant Replacement	9,000.00	.00	9,000.00	.00	.00	1,744.10	7,255.90	19	1,68
532.148	Small Hand Tools	965.00	.00	965.00	.00	.00	.00	965.00	0	
	Supplies Totals	$89,775.00	$0.00	$89,775.00	$4,504.53	$10,000.00	$22,464.83	$57,310.17	36%	$65,93
Other Services & Charges										
515.129	Permit Fees Due To Others	870.00	.00	870.00	.00	.00	.00	870.00	0	59
600.110	SCMIRF Property/Liab Ins	20,000.00	.00	20,000.00	.00	.00	8,167.78	11,832.22	41	16,01
610.112	Postage	500.00	.00	500.00	5.96	.00	34.46	465.54	7	7
610.1110	Communications- Wireless	960.00	.00	960.00	70.38	.00	236.80	723.20	25	5
620.114	Advertising	500.00	.00	500.00	.00	.00	.00	500.00	0	37
640.124	Travel Expense	2,300.00	.00	2,300.00	305.90	.00	936.69	1,363.31	41	1,98
650.127	Electricity	8,450.00	.00	8,450.00	514.12	.00	3,607.48	4,842.52	43	8,68
650.128	Water	28,336.00	.00	28,336.00	1,009.17	.00	10,560.02	17,775.98	37	26,34
650.129	Wastewater	24,529.00	.00	24,529.00	984.55	.00	9,011.22	15,517.78	37	20,78
650.130	Sanitation	685.00	.00	685.00	55.96	.00	335.76	349.24	49	67
650.133	Stormwater	3,009.00	.00	3,009.00	245.83	.00	1,474.98	1,534.02	49	2,94
650.1271	Electricity- Sales Tax	389.00	.00	389.00	49.97	.00	197.94	191.06	51	43
660.133	Repairs & Maint. Services	20,000.00	.00	20,000.00	415.67	233.28	8,418.26	11,348.46	43	35,39
660.139	Fleet Services Materials	5,000.00	.00	5,000.00	88.94	.00	5,354.93	(354.93)	107	6,95
660.145	Gasoline & Oil	15,542.00	.00	15,542.00	606.37	.00	4,519.56	11,022.44	29	12,73
660.1391	Fleet Services Labor	7,400.00	.00	7,400.00	586.42	.00	4,135.38	3,264.62	56	7,28
670.156	Equipment Rental/Lease	750.00	.00	750.00	.00	.00	.00	750.00	0	11
685.180	Membership Dues and Fees	460.00	.00	460.00	.00	.00	.00	460.00	0	6
685.182	Other Operating Expenses	7,700.00	.00	7,700.00	563.72	(1,750.00)	4,320.63	5,129.37	33	7,89
685.183	Depreciation	229,500.00	.00	229,500.00	.00	.00	106,374.69	123,125.31	46	211,02
685.186	Training	1,940.00	.00	1,940.00	450.00	.00	450.00	1,490.00	23	1,78
685.187	Special Projects	.00	.00	.00	1,050.00	.00	1,050.00	(1,050.00)	+++	
686.187	Professional Services	3,800.00	.00	3,800.00	528.08	.00	1,584.24	2,215.76	42	8,96
686.189	Employee Medical	550.00	.00	550.00	105.00	.00	165.00	385.00	30	39
686.191	Contract Services/Studies	2,520.00	.00	2,520.00	107.93	.00	1,040.20	1,479.80	41	2,29
686.195	Repair/Maint Svc Contract	3,380.00	.00	3,380.00	204.19	.00	1,236.50	2,143.50	37	3,29
686.1895	Employee wellness services	1,224.00	.00	1,224.00	119.06	.00	768.02	455.98	63	1,87
687.202	Utility Billing Services	6,000.00	.00	6,000.00	117.65	.00	3,748.28	2,251.72	62	5,15
	Other Services & Charges Totals	$396,294.00	$0.00	$396,294.00	$8,184.87	($1,516.72)	$177,728.82	$220,081.90	44%	$384,20

Attachment: Budget Performance Report - December 2015 (1982 : December 2015 Finance and IT

19.H.4

Budget Performance Report

Fiscal Year to Date 12/31/15

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0031 - Water Utility Fund**										
EXPENSE										
Department **15 - Water Distribution**										
Other Objects										
702.106	Interest- Bonds	89,925.00	.00	89,925.00	10,681.82	.00	48,044.79	41,880.21	53	86,41
702.110	Bond Principal	311,780.00	.00	311,780.00	26,470.36	.00	153,411.44	158,368.56	49	279,39
703.109	Agents Fee	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	1,50
720.001	Provision for Bad Debts	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	10,49
795.995	GF Cost Distribution	70,751.00	.00	70,751.00	.00	.00	.00	70,751.00	0	70,75
7999.9999	Principal Reclassified	(311,780.00)	.00	(311,780.00)	(21,267.02)	.00	(122,363.33)	(189,416.67)	39	(279,393
	Other Objects Totals	$171,676.00	$0.00	$171,676.00	$15,885.16	$0.00	$79,092.90	$92,583.10	46%	$169,15
Inter-Dept. Allocations										
795.999	Allocation G&A Services	86,072.00	.00	86,072.00	3,142.86	.00	26,223.92	59,848.08	30	76,18
	Inter-Dept. Allocations Totals	$86,072.00	$0.00	$86,072.00	$3,142.86	$0.00	$26,223.92	$59,848.08	30%	$76,18
Capital Outlay										
900.906	SCDOT US 17/521 Improvements	205,000.00	.00	205,000.00	30,937.50	61,895.99	478,104.01	(335,000.00)	263	
900.907	High Service Pumps & Drives	200,000.00	.00	200,000.00	.00	.00	.00	200,000.00	0	
900.908	Maryville Water Line Improvements	350,000.00	.00	350,000.00	.00	.00	.00	350,000.00	0	
900.3500	Water Distribution	.00	.00	.00	.00	(77,005.97)	2,146.26	74,859.71	+++	842,02
9999.9999	Assets Reclassified	(755,000.00)	.00	(755,000.00)	.00	.00	.00	(755,000.00)	0	(2,380,275
	Capital Outlay Totals	$0.00	$0.00	$0.00	$30,937.50	($15,109.98)	$480,250.27	($465,140.29)	+++	($1,538,250
	Department **15 - Water Distribution** Totals	$944,021.00	$0.00	$944,021.00	$75,551.29	($6,626.70)	$892,712.83	$57,934.87	94%	($633,740
Department **16 - Filtration**										
Personal Services										
400.101	Regular Pay	140,000.00	.00	140,000.00	9,385.59	.00	87,422.24	52,577.76	62	124,33
401.103	Overtime	15,000.00	.00	15,000.00	420.60	.00	2,930.48	12,069.52	20	15,03
405.114	FICA	11,000.00	.00	11,000.00	681.74	.00	6,505.85	4,494.15	59	10,35
406.116	Retirement	16,500.00	.00	16,500.00	1,047.85	.00	9,629.99	6,870.01	58	15,34
408.125	SCMIT Worker's Comp Ins.	10,300.00	.00	10,300.00	.00	.00	2,072.75	8,227.25	20	7,69
410.001	Health Claims Cost	20,404.00	.00	20,404.00	2,134.62	.00	12,864.33	7,539.67	63	26,83
410.002	Health Claim Costs-Retire	10.00	.00	10.00	829.46	.00	5,027.37	(5,017.37)	50274	90
410.003	OPEB cost	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	1,95
	Personal Services Totals	$218,214.00	$0.00	$218,214.00	$14,499.86	$0.00	$126,453.01	$91,760.99	58%	$202,46
Supplies										
500.101	Supplies and Materials	2,500.00	.00	2,500.00	97.30	.00	666.47	1,833.53	27	2,55
500.102	Equipment	1,350.00	.00	1,350.00	.00	.00	551.18	798.82	41	1,29
501.101	Uniforms and Clothing	3,300.00	.00	3,300.00	.00	.00	1,212.84	2,087.16	37	1,24
512.108	Chemicals	218,430.00	.00	218,430.00	26,146.25	23,204.95	123,660.52	71,564.53	67	183,47
512.109	Laboratory Supplies	16,260.00	.00	16,260.00	357.09	.00	6,419.20	9,840.80	39	16,72
515.121	Safety Supplies	900.00	.00	900.00	.00	.00	.00	900.00	0	
532.148	Small Hand Tools	540.00	.00	540.00	323.53	.00	376.54	163.46	70	71

Attachment: Budget Performance Report - December 2015 (1982 : December 2015 Finance and IT

Budget Performance Report

Fiscal Year to Date 12/31/1

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0031 - Water Utility Fund**										
EXPENSE										
Department **16 - Filtration**										
Supplies										
540.151	IP Raw Water Contract-Cty	30,080.00	.00	30,080.00	1,387.37	.00	6,234.12	23,845.88	21	35,79
540.152	Raw Water Pump Maint.	24,000.00	.00	24,000.00	4,310.36	.00	21,142.83	2,857.17	88	29,10
540.157	Treated Water Purchase	1,000.00	.00	1,000.00	6.50	.00	32.50	967.50	3	7
	Supplies Totals	$298,360.00	$0.00	$298,360.00	$32,628.40	$23,204.95	$160,296.20	$114,858.85	62%	$271,00
Other Services & Charges										
515.129	Permit Fees Due To Others	22,000.00	.00	22,000.00	.00	.00	20,183.00	1,817.00	92	20,18
600.110	SCMIRF Property/Liab Ins	18,000.00	.00	18,000.00	.00	.00	6,364.86	11,635.14	35	12,47
610.111	Communications- Landline	1,100.00	.00	1,100.00	96.19	.00	578.13	521.87	53	1,13
610.112	Postage	2,000.00	.00	2,000.00	.00	.00	54.59	1,945.41	3	9
610.1110	Communications- Wireless	500.00	.00	500.00	33.24	.00	199.37	300.63	40	39
620.114	Advertising	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	1,07
640.124	Travel Expense	400.00	.00	400.00	.00	.00	10.67	389.33	3	6
650.127	Electricity	114,382.00	.00	114,382.00	7,359.72	.00	44,160.01	70,221.99	39	102,69
650.130	Sanitation	920.00	.00	920.00	75.20	.00	451.20	468.80	49	90
650.134	Security Lights	1,616.00	.00	1,616.00	132.00	.00	792.00	824.00	49	1,58
650.1271	Electricity- Sales Tax	130.00	.00	130.00	9.85	.00	56.65	73.35	44	11
660.133	Repairs & Maint. Services	45,000.00	.00	45,000.00	1,236.29	8,915.69	12,932.35	23,151.96	49	36,13
660.139	Fleet Services Materials	1,600.00	.00	1,600.00	1,053.60	.00	2,406.93	(806.93)	150	2,77
660.145	Gasoline & Oil	1,134.00	.00	1,134.00	47.50	.00	645.52	488.48	57	82
660.1391	Fleet Services Labor	1,672.00	.00	1,672.00	114.73	.00	1,082.54	589.46	65	1,46
664.101	Community Education	500.00	.00	500.00	.00	.00	.00	500.00	0	
670.156	Equipment Rental/Lease	1,000.00	.00	1,000.00	38.39	.00	266.97	733.03	27	87
685.180	Membership Dues and Fees	380.00	.00	380.00	.00	.00	35.00	345.00	9	12
685.182	Other Operating Expenses	10,500.00	.00	10,500.00	.00	.00	.00	10,500.00	0	45
685.183	Depreciation	295,000.00	.00	295,000.00	.00	.00	131,449.13	163,550.87	45	296,84
685.186	Training	2,220.00	.00	2,220.00	.00	48.79	206.00	1,965.21	11	4,80
686.187	Professional Services	34,500.00	.00	34,500.00	297.33	2,237.00	3,387.33	28,875.67	16	30,04
686.189	Employee Medical	1,050.00	.00	1,050.00	.00	.00	105.00	945.00	10	1,10
686.195	Repair/Maint Svc Contract	9,120.00	.00	9,120.00	204.21	.00	1,711.42	7,408.58	19	7,95
686.1895	Employee wellness services	980.00	.00	980.00	107.22	.00	691.68	288.32	71	1,76
	Other Services & Charges Totals	$566,704.00	$0.00	$566,704.00	$10,805.47	$11,201.48	$227,770.35	$327,732.17	42%	$525,88
Other Objects										
795.995	GF Cost Distribution	67,179.00	.00	67,179.00	.00	.00	.00	67,179.00	0	61,17
	Other Objects Totals	$67,179.00	$0.00	$67,179.00	$0.00	$0.00	$0.00	$67,179.00	0%	$61,17
Inter-Dept. Allocations										
795.999	Allocation G&A Services	86,072.00	.00	86,072.00	3,142.86	.00	26,223.92	59,848.08	30	76,18
	Inter-Dept. Allocations Totals	$86,072.00	$0.00	$86,072.00	$3,142.86	$0.00	$26,223.92	$59,848.08	30%	$76,18

Attachment: Budget Performance Report - December 2015 (1982 : December 2015 Finance and IT

Budget Performance Report

Fiscal Year to Date 12/31/15

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0031 - Water Utility Fund**										
EXPENSE										
Department **16 - Filtration**										
Capital Outlay										
900.3300	Water Filtration Plant	.00	.00	.00	.00	(16,910.00)	24,734.00	(7,824.00)	+++	178,83
900.4300	Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	12,71
9999.9999	Assets Reclassified	.00	.00	.00	.00	.00	(116,228.33)	116,228.33	+++	1,325,00
	Capital Outlay Totals	$0.00	$0.00	$0.00	$0.00	($16,910.00)	($91,494.33)	$108,404.33	+++	$1,516,55
	Department **16 - Filtration** Totals	$1,236,529.00	$0.00	$1,236,529.00	$61,076.59	$17,496.43	$449,249.15	$769,783.42	38%	$2,653,26
Department **41 - General & Administrative**										
Personal Services										
400.101	Regular Pay	96,300.00	.00	96,300.00	4,943.79	.00	46,778.86	49,521.14	49	174,43
401.103	Overtime	1,000.00	.00	1,000.00	58.38	.00	784.23	215.77	78	1,24
405.114	FICA	7,700.00	.00	7,700.00	367.18	.00	3,495.10	4,204.90	45	13,20
406.116	Retirement	10,500.00	.00	10,500.00	552.53	.00	5,159.45	5,340.55	49	19,27
408.125	SCMIT Worker's Comp Ins.	750.00	.00	750.00	.00	.00	630.84	119.16	84	93
410.001	Health Claims Cost	19,676.00	.00	19,676.00	904.46	.00	5,483.37	14,192.63	28	24,44
410.003	OPEB cost	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	1,56
	Personal Services Totals	$140,426.00	$0.00	$140,426.00	$6,826.34	$0.00	$62,331.85	$78,094.15	44%	$235,09
Supplies										
500.101	Supplies and Materials	4,780.00	.00	4,780.00	185.66	.00	1,275.47	3,504.53	27	3,39
500.102	Equipment	200.00	.00	200.00	74.89	.00	239.84	(39.84)	120	59
500.103	Furniture	1,350.00	.00	1,350.00	.00	.00	.00	1,350.00	0	1,25
501.101	Uniforms and Clothing	2,000.00	.00	2,000.00	.00	.00	411.06	1,588.94	21	1,07
	Supplies Totals	$8,330.00	$0.00	$8,330.00	$260.55	$0.00	$1,926.37	$6,403.63	23%	$6,31
Other Services & Charges										
600.110	SCMIRF Property/Liab Ins	39,000.00	.00	39,000.00	.00	.00	13,112.16	25,887.84	34	25,70
610.111	Communications- Landline	5,520.00	.00	5,520.00	398.08	.00	2,114.83	3,405.17	38	5,52
610.112	Postage	500.00	.00	500.00	.00	.00	155.83	344.17	31	4
610.1110	Communications- Wireless	3,200.00	.00	3,200.00	234.89	.00	1,485.46	1,714.54	46	2,63
620.114	Advertising	500.00	.00	500.00	.00	.00	.00	500.00	0	23
640.124	Travel Expense	1,010.00	.00	1,010.00	.00	.00	.00	1,010.00	0	75
650.127	Electricity	2,852.00	.00	2,852.00	134.97	.00	1,157.60	1,694.40	41	2,67
650.128	Water	1,065.00	.00	1,065.00	82.43	.00	474.58	590.42	45	1,02
650.129	Wastewater	820.00	.00	820.00	61.04	.00	340.32	479.68	42	77
650.130	Sanitation	481.00	.00	481.00	39.33	.00	235.98	245.02	49	47
650.133	Stormwater	1,106.00	.00	1,106.00	90.34	.00	542.04	563.96	49	1,08
650.134	Security Lights	649.00	.00	649.00	53.00	.00	318.00	331.00	49	63
650.1271	Electricity- Sales Tax	115.00	.00	115.00	12.45	.00	56.99	58.01	50	11
660.133	Repairs & Maint. Services	15,000.00	.00	15,000.00	189.21	.00	189.21	14,810.79	1	68
660.139	Fleet Services Materials	1,000.00	.00	1,000.00	.00	.00	47.67	952.33	5	(2,192

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Budget Performance Report

Fiscal Year to Date 12/31/15
Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund	**0031 - Water Utility Fund**									
EXPENSE										
Department	**41 - General & Administrative**									
Other Services & Charges										
660.145	Gasoline & Oil	2,251.00	.00	2,251.00	112.67	.00	465.85	1,785.15	21	1,74
660.1391	Fleet Services Labor	2,500.00	.00	2,500.00	90.17	.00	799.02	1,700.98	32	4,35
662.140	Building Repairs	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
670.156	Equipment Rental/Lease	3,160.00	.00	3,160.00	253.58	.00	1,104.21	2,055.79	35	2,89
685.180	Membership Dues and Fees	1,555.00	.00	1,555.00	.00	.00	.00	1,555.00	0	79
685.182	Other Operating Expenses	500.00	.00	500.00	.00	.00	74.00	426.00	15	11
685.183	Depreciation	200.00	.00	200.00	.00	.00	79.11	120.89	40	18
685.186	Training	1,320.00	.00	1,320.00	.00	48.79	100.00	1,171.21	11	1,16
685.1801	Subscriptions	225.00	.00	225.00	.00	.00	354.00	(129.00)	157	71
686.187	Professional Services	.00	.00	.00	.00	.00	23.28	(23.28)	+++	
686.189	Employee Medical	650.00	.00	650.00	45.00	.00	45.00	605.00	7	12
686.195	Repair/Maint Svc Contract	6,620.00	.00	6,620.00	358.46	.00	2,178.14	4,441.86	33	5,02
686.1895	Employee wellness services	490.00	.00	490.00	32.63	.00	210.51	279.49	43	66
	Other Services & Charges Totals	$95,289.00	$0.00	$95,289.00	$2,188.25	$48.79	$25,663.79	$69,576.42	27%	$57,96
Other Objects										
795.001	IT Internal Allocations	39,527.00	.00	39,527.00	7,025.38	.00	37,690.38	1,836.62	95	88,22
795.002	IT Billable Services	80,687.00	.00	80,687.00	.00	.00	.00	80,687.00	0	
	Other Objects Totals	$120,214.00	$0.00	$120,214.00	$7,025.38	$0.00	$37,690.38	$82,523.62	31%	$88,22
Inter-Dept. Allocations										
795.999	Allocation G&A Services	(430,359.00)	.00	(430,359.00)	(15,714.29)	.00	(131,119.56)	(299,239.44)	30	(380,919
	Inter-Dept. Allocations Totals	($430,359.00)	$0.00	($430,359.00)	($15,714.29)	$0.00	($131,119.56)	($299,239.44)	30%	($380,919
	Department **41 - General & Administrative** Totals	($66,100.00)	$0.00	($66,100.00)	$586.23	$48.79	($3,507.17)	($62,641.62)	5%	$6,68
Department	**42 - Engineering Services**									
Personal Services										
400.101	Regular Pay	129,500.00	.00	129,500.00	764.80	.00	5,251.50	124,248.50	4	
405.114	FICA	9,710.00	.00	9,710.00	58.51	.00	392.03	9,317.97	4	
406.116	Retirement	13,500.00	.00	13,500.00	83.44	.00	574.62	12,925.38	4	
407.122	Life Insurance	175.00	.00	175.00	.00	.00	.00	175.00	0	
408.125	SCMIT Worker's Comp Ins.	500.00	.00	500.00	.00	.00	.00	500.00	0	
410.001	Health Claims Cost	16,260.00	.00	16,260.00	.00	.00	.00	16,260.00	0	
	Personal Services Totals	$169,645.00	$0.00	$169,645.00	$906.75	$0.00	$6,218.15	$163,426.85	4%	$
Supplies										
500.101	Supplies and Materials	325.00	.00	325.00	.00	.00	.00	325.00	0	
500.102	Equipment	250.00	.00	250.00	.00	.00	.00	250.00	0	
500.103	Furniture	150.00	.00	150.00	.00	.00	.00	150.00	0	
500.105	Printing and Binding	500.00	.00	500.00	.00	.00	.00	500.00	0	
501.101	Uniforms and Clothing	500.00	.00	500.00	.00	.00	.00	500.00	0	

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0031 - Water Utility Fund**										
EXPENSE										
Department **42 - Engineering Services**										
Supplies										
515.121	Safety Supplies	470.00	.00	470.00	.00	.00	.00	470.00	0	
515.124	Department Supplies	150.00	.00	150.00	.00	.00	.00	150.00	0	
	Supplies Totals	$2,345.00	$0.00	$2,345.00	$0.00	$0.00	$0.00	$2,345.00	0%	$
Other Services & Charges										
610.112	Postage	150.00	.00	150.00	.00	.00	.00	150.00	0	
610.1110	Communications- Wireless	1,050.00	.00	1,050.00	.00	.00	.00	1,050.00	0	
620.114	Advertising	150.00	.00	150.00	.00	.00	.00	150.00	0	
640.124	Travel Expense	1,577.00	.00	1,577.00	.00	.00	.00	1,577.00	0	
685.180	Membership Dues and Fees	200.00	.00	200.00	.00	.00	.00	200.00	0	
685.184	Continuing Education	550.00	.00	550.00	.00	.00	.00	550.00	0	
685.186	Training	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
686.187	Professional Services	15,200.00	.00	15,200.00	.00	3,498.00	.00	11,702.00	23	
686.189	Employee Medical	100.00	.00	100.00	.00	.00	.00	100.00	0	
686.1895	Employee wellness services	490.00	.00	490.00	.00	.00	.00	490.00	0	
	Other Services & Charges Totals	$20,967.00	$0.00	$20,967.00	$0.00	$3,498.00	$0.00	$17,469.00	17%	$
	Department **42 - Engineering Services** Totals	$192,957.00	$0.00	$192,957.00	$906.75	$3,498.00	$6,218.15	$183,240.85	5%	$
	EXPENSE TOTALS	$2,307,407.00	$0.00	$2,307,407.00	$138,120.86	$14,416.52	$1,344,672.96	$948,317.52	59%	$2,026,21
	Fund **0031 - Water Utility Fund** Totals									
	REVENUE TOTALS	2,307,407.00	.00	2,307,407.00	149,322.97	.00	964,371.47	1,343,035.53	42	2,458,67
	EXPENSE TOTALS	2,307,407.00	.00	2,307,407.00	138,120.86	14,416.52	1,344,672.96	948,317.52	59	2,026,21
	Fund **0031 - Water Utility Fund** Totals	$0.00	$0.00	$0.00	$11,202.11	($14,416.52)	($380,301.49)	$394,718.01		$432,46
Fund **0032 - Wastewater Fund**										
REVENUE										
Department **00 - Revenue**										
Operating Revenues										
301.000	Sale Of Utilities	2,220,000.00	.00	2,220,000.00	167,548.50	.00	1,055,796.93	1,164,203.07	48	2,136,57
301.002	New Turn Ons	3,850.00	.00	3,850.00	240.00	.00	1,525.00	2,325.00	40	3,83
301.009	New Service Taps	3,500.00	.00	3,500.00	.00	.00	900.00	2,600.00	26	4,50
301.014	Fixed Charges - Andrews	120,000.00	.00	120,000.00	10,119.80	.00	60,718.80	59,281.20	51	121,43
301.015	Fixed Charges - GCWSD	225,000.00	.00	225,000.00	19,241.87	.00	115,451.22	109,548.78	51	230,90
301.016	Fixed Charges - COG	325,000.00	.00	325,000.00	27,651.27	.00	165,907.62	159,092.38	51	331,81
301.017	Volume Charges - Andrews	280,000.00	.00	280,000.00	40,715.10	.00	164,927.41	115,072.59	59	266,82
301.018	Volume Charges - GCWSD	375,000.00	.00	375,000.00	51,519.72	.00	226,255.07	148,744.93	60	310,47
301.019	Volume Charges - COG	850,000.00	.00	850,000.00	179,928.53	.00	666,280.49	183,719.51	78	851,44
301.026	Fixed- Elim Georgetown	(325,000.00)	.00	(325,000.00)	(27,651.27)	.00	(165,907.62)	(159,092.38)	51	(331,815
301.029	Volume-Elim-Georgetown	(850,000.00)	.00	(850,000.00)	(179,928.53)	.00	(666,280.49)	(183,719.51)	78	(851,446

Attachment: Budget Performance Report - December 2015 (1982 : December 2015 Finance and IT

Budget Performance Report

Fiscal Year to Date 12/31/15

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0032 - Wastewater Fund**										
REVENUE										
Department **00 - Revenue**										
Operating Revenues										
302.001	Penalties	35,000.00	.00	35,000.00	4,194.15	.00	18,163.73	16,836.27	52	35,42
303.006	Septic Tank Dumping	14,000.00	.00	14,000.00	.00	.00	5,755.00	8,245.00	41	14,20
	Operating Revenues Totals	$3,276,350.00	$0.00	$3,276,350.00	$293,579.14	$0.00	$1,649,493.16	$1,626,856.84	50%	$3,124,16
Investment Earnings										
306.001	Investment Earnings	2,200.00	.00	2,200.00	.00	.00	1,393.54	806.46	63	3,54
	Investment Earnings Totals	$2,200.00	$0.00	$2,200.00	$0.00	$0.00	$1,393.54	$806.46	63%	$3,54
Impact Fees										
324.017	Wastewater Impact Fee	2,000.00	.00	2,000.00	.00	.00	850.00	1,150.00	42	3,47
	Impact Fees Totals	$2,000.00	$0.00	$2,000.00	$0.00	$0.00	$850.00	$1,150.00	42%	$3,47
Miscellaneous										
369.002	Miscellaneous Revenue	.00	.00	.00	.00	.00	5,616.01	(5,616.01)	+++	91
	Miscellaneous Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$5,616.01	($5,616.01)	+++	$91
Capital Contributions										
371.003	Cap Contributions-Develop	.00	.00	.00	.00	.00	.00	.00	+++	802,78
	Capital Contributions Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$802,78
Sale of Assets										
391.001	Sale of Assets	.00	.00	.00	.00	.00	.00	.00	+++	4,36
	Sale of Assets Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$4,36
Operating Transfers In										
394.002	Transfer from fund balance	82,557.00	.00	82,557.00	.00	.00	.00	82,557.00	0	
	Operating Transfers In Totals	$82,557.00	$0.00	$82,557.00	$0.00	$0.00	$0.00	$82,557.00	0%	$
	Department **00 - Revenue** Totals	$3,363,107.00	$0.00	$3,363,107.00	$293,579.14	$0.00	$1,657,352.71	$1,705,754.29	49%	$3,939,24
	REVENUE TOTALS	$3,363,107.00	$0.00	$3,363,107.00	$293,579.14	$0.00	$1,657,352.71	$1,705,754.29	49%	$3,939,24
EXPENSE										
Department **18 - Wastewater Collections**										
Personal Services										
400.101	Regular Pay	260,000.00	.00	260,000.00	12,687.34	.00	123,316.97	136,683.03	47	251,22
401.103	Overtime	12,000.00	.00	12,000.00	(168.63)	.00	15,492.95	(3,492.95)	129	12,55
405.114	FICA	19,790.00	.00	19,790.00	919.99	.00	9,552.18	10,237.82	48	19,08
406.116	Retirement	29,625.00	.00	29,625.00	1,477.23	.00	14,558.25	15,066.75	49	28,87
408.125	SCMIT Worker's Comp Ins.	6,700.00	.00	6,700.00	.00	.00	2,104.44	4,595.56	31	5,01
410.001	Health Claims Cost	68,198.00	.00	68,198.00	4,898.52	.00	31,766.33	36,431.67	47	87,14
410.002	Health Claim Costs-Retire	15.00	.00	15.00	.00	.00	56.60	(41.60)	377	
410.003	OPEB cost	.00	.00	.00	.00	.00	.00	.00	+++	2,73
	Personal Services Totals	$396,328.00	$0.00	$396,328.00	$19,814.45	$0.00	$196,847.72	$199,480.28	50%	$406,62
Supplies										
500.101	Supplies and Materials	8,735.00	.00	8,735.00	904.37	.00	3,403.65	5,331.35	39	7,95

Attachment: Budget Performance Report - December 2015 (1982 : December 2015 Finance and IT

Budget Performance Report

Fiscal Year to Date 12/31/15

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0032 - Wastewater Fund**										
EXPENSE										
Department **18 - Wastewater Collections**										
Supplies										
500.102	Equipment	13,050.00	.00	13,050.00	.00	5,029.00	1,126.70	6,894.30	47	10,84
500.103	Furniture	.00	.00	.00	.00	.00	.00	.00	+++	14
501.101	Uniforms and Clothing	10,450.00	.00	10,450.00	170.16	.00	3,393.76	7,056.24	32	7,97
512.108	Chemicals	4,750.00	.00	4,750.00	.00	1,500.80	1,337.86	1,911.34	60	2,97
513.112	Asphalt/Concrete/Gravel	20,600.00	.00	20,600.00	7,881.61	17,118.39	8,410.70	(4,929.09)	124	24,07
514.111	WW Collection Syst Supply	6,400.00	.00	6,400.00	210.92	.00	4,954.05	1,445.95	77	7,61
515.121	Safety Supplies	900.00	.00	900.00	.00	.00	.00	900.00	0	54
532.148	Small Hand Tools	750.00	.00	750.00	.00	.00	.00	750.00	0	
532.1481	Small Hand Tools - Maintenance	1,100.00	.00	1,100.00	.00	.00	863.56	236.44	79	1,09
	Supplies Totals	$66,735.00	$0.00	$66,735.00	$9,167.06	$23,648.19	$23,490.28	$19,596.53	71%	$63,23
Other Services & Charges										
600.110	SCMIRF Property/Liab Ins	41,000.00	.00	41,000.00	.00	.00	15,906.57	25,093.43	39	27,41
610.112	Postage	500.00	.00	500.00	40.66	.00	109.31	390.69	22	14
610.1110	Communications- Wireless	2,240.00	.00	2,240.00	202.01	.00	960.67	1,279.33	43	1,79
620.114	Advertising	500.00	.00	500.00	.00	.00	.00	500.00	0	21
640.124	Travel Expense	3,480.00	.00	3,480.00	835.48	.00	1,858.41	1,621.59	53	3,29
650.127	Electricity	97,280.00	.00	97,280.00	5,177.35	.00	38,381.41	58,898.59	39	84,72
650.133	Stormwater	711.00	.00	711.00	58.05	.00	348.30	362.70	49	69
650.134	Security Lights	1,481.00	.00	1,481.00	121.00	.00	726.00	755.00	49	1,45
650.1271	Electricity- Sales Tax	3,489.00	.00	3,489.00	207.55	.00	1,623.03	1,865.97	47	3,18
660.133	Repairs & Maint. Services	51,000.00	.00	51,000.00	7,326.61	11,000.74	72,885.13	(32,885.87)	164	66,64
660.139	Fleet Services Materials	18,000.00	.00	18,000.00	1,777.06	.00	6,037.58	11,962.42	34	26,12
660.145	Gasoline & Oil	27,873.00	.00	27,873.00	1,251.30	.00	8,392.46	19,480.54	30	22,82
660.1391	Fleet Services Labor	23,290.00	.00	23,290.00	2,054.12	.00	11,749.92	11,540.08	50	19,13
662.141	Department Repairs	.00	.00	.00	.00	.00	.00	.00	+++	37
670.156	Equipment Rental/Lease	6,000.00	.00	6,000.00	1,764.23	12,990.70	7,195.11	(14,185.81)	336	
685.180	Membership Dues and Fees	900.00	.00	900.00	.00	.00	70.00	830.00	8	8
685.182	Other Operating Expenses	7,700.00	.00	7,700.00	469.77	.00	3,561.36	4,138.64	46	6,54
685.183	Depreciation	240,500.00	.00	240,500.00	.00	.00	105,692.97	134,807.03	44	238,75
685.186	Training	2,300.00	.00	2,300.00	.00	97.38	60.00	2,142.62	7	37
685.187	Special Projects	.00	.00	.00	.00	.00	14,878.49	(14,878.49)	+++	
686.187	Professional Services	6,500.00	.00	6,500.00	.00	.00	.00	6,500.00	0	1,75
686.189	Employee Medical	850.00	.00	850.00	60.00	.00	180.00	670.00	21	81
686.191	Contract Services/Studies	2,520.00	.00	2,520.00	107.96	.00	1,040.50	1,479.50	41	2,29
686.195	Repair/Maint Svc Contract	7,160.00	.00	7,160.00	204.21	.00	1,236.60	5,923.40	17	3,29
686.1895	Employee wellness services	1,469.00	.00	1,469.00	198.67	.00	1,281.56	187.44	87	3,30
687.202	Utility Billing Services	5,000.00	.00	5,000.00	106.51	.00	3,393.67	1,606.33	68	4,66

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Budget Performance Report

Fiscal Year to Date 12/31/15
Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0032 - Wastewater Fund**										
EXPENSE										
Department **18 - Wastewater Collections**										
	Other Services & Charges Totals	$551,743.00	$0.00	$551,743.00	$21,962.54	$24,088.82	$297,569.05	$230,085.13	58%	$519,908
Other Objects										
702.106	Interest- Bonds	9,649.00	.00	9,649.00	641.88	.00	3,245.63	6,403.37	34	7,420
702.110	Bond Principal	22,792.00	.00	22,792.00	1,553.04	.00	9,266.93	13,525.07	41	16,878
720.001	Provision for Bad Debts	7,500.00	.00	7,500.00	.00	.00	.00	7,500.00	0	13,274
795.995	GF Cost Distribution	65,124.00	.00	65,124.00	.00	.00	.00	65,124.00	0	65,124
7999.9999	Principal Reclassified	.00	.00	.00	.00	.00	.00	.00	+++	(16,878
	Other Objects Totals	$105,065.00	$0.00	$105,065.00	$2,194.92	$0.00	$12,512.56	$92,552.44	12%	$85,825
Inter-Dept. Allocations										
795.999	Allocation G&A Services	107,590.00	.00	107,590.00	3,928.57	.00	32,779.88	74,810.12	30	95,229
	Inter-Dept. Allocations Totals	$107,590.00	$0.00	$107,590.00	$3,928.57	$0.00	$32,779.88	$74,810.12	30%	$95,229
Capital Outlay										
900.906	SCDOT US 17/521 Improvements	230,000.00	.00	230,000.00	23,900.00	79,124.51	569,392.03	(418,516.54)	282	
900.911	Sewer Improvement Projects	212,000.00	.00	212,000.00	.00	29,148.80	24,422.09	158,429.11	25	
900.3700	Wastewater Collection Sys	.00	.00	.00	.00	(239,481.86)	107,725.88	131,755.98	+++	880,435
9999.9999	Assets Reclassified	(442,000.00)	.00	(442,000.00)	.00	.00	.00	(442,000.00)	0	(853,068
	Capital Outlay Totals	$0.00	$0.00	$0.00	$23,900.00	($131,208.55)	$701,540.00	($570,331.45)	+++	$27,366
	Department **18 - Wastewater Collections** Totals	$1,227,461.00	$0.00	$1,227,461.00	$80,967.54	($83,471.54)	$1,264,739.49	$46,193.05	96%	$1,198,194
Department **34 - Regional Wastewater Plant**										
Personal Services										
400.101	Regular Pay	205,000.00	.00	205,000.00	10,181.31	.00	96,714.11	108,285.89	47	196,449
401.103	Overtime	12,800.00	.00	12,800.00	164.65	.00	3,824.33	8,975.67	30	10,364
405.114	FICA	15,325.00	.00	15,325.00	720.47	.00	7,030.87	8,294.13	46	15,027
406.116	Retirement	22,670.00	.00	22,670.00	1,154.10	.00	10,745.09	11,924.91	47	22,545
408.125	SCMIT Worker's Comp Ins.	1,500.00	.00	1,500.00	.00	.00	831.87	668.13	55	1,351
410.001	Health Claims Cost	42,690.00	.00	42,690.00	3,303.80	.00	20,148.91	22,541.09	47	53,739
	Personal Services Totals	$299,985.00	$0.00	$299,985.00	$15,524.33	$0.00	$139,295.18	$160,689.82	46%	$299,480
Supplies										
500.101	Supplies and Materials	8,700.00	.00	8,700.00	262.79	.00	2,262.71	6,437.29	26	5,670
500.102	Equipment	7,000.00	.00	7,000.00	.00	.00	.00	7,000.00	0	5,909
501.101	Uniforms and Clothing	4,250.00	.00	4,250.00	.00	.00	2,674.88	1,575.12	63	2,778
512.108	Chemicals	101,750.00	.00	101,750.00	5,778.00	65,838.76	38,582.69	(2,671.45)	103	99,235
512.109	Laboratory Supplies	18,000.00	.00	18,000.00	1,092.36	.00	5,281.02	12,718.98	29	16,302
515.121	Safety Supplies	1,200.00	.00	1,200.00	498.62	.00	725.46	474.54	60	869
532.148	Small Hand Tools	680.00	.00	680.00	.00	.00	434.36	245.64	64	639
	Supplies Totals	$141,580.00	$0.00	$141,580.00	$7,631.77	$65,838.76	$49,961.12	$25,780.12	82%	$131,412
Other Services & Charges										
515.129	Permit Fees Due To Others	9,100.00	.00	9,100.00	.00	.00	8,077.37	1,022.63	89	13,261

Run by Debra Bivens on 01/13/2016 08:47:33 AM

Budget Performance Report

Fiscal Year to Date 12/31/1

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0032 - Wastewater Fund**										
EXPENSE										
Department **34 - Regional Wastewater Plant**										
Other Services & Charges										
600.110	SCMIRF Property/Liab Ins	17,250.00	.00	17,250.00	.00	.00	5,873.16	11,376.84	34	11,51
610.111	Communications- Landline	2,100.00	.00	2,100.00	365.46	.00	1,281.61	818.39	61	2,20
610.112	Postage	1,000.00	.00	1,000.00	.00	.00	77.55	922.45	8	23
610.1110	Communications- Wireless	720.00	.00	720.00	70.08	.00	410.94	309.06	57	80
620.114	Advertising	500.00	.00	500.00	.00	.00	.00	500.00	0	18
640.124	Travel Expense	1,730.00	.00	1,730.00	48.30	.00	163.88	1,566.12	9	71
650.127	Electricity	421,903.00	.00	421,903.00	23,640.53	.00	166,525.11	255,377.89	39	392,68
650.128	Water	1,202.00	.00	1,202.00	79.17	.00	847.52	354.48	71	1,66
650.130	Sanitation	3,208.00	.00	3,208.00	262.13	.00	1,572.78	1,635.22	49	3,14
650.133	Stormwater	933.00	.00	933.00	76.21	.00	457.26	475.74	49	91
650.134	Security Lights	4,247.00	.00	4,247.00	347.00	.00	2,082.00	2,165.00	49	4,16
650.1271	Electricity- Sales Tax	16,249.00	.00	16,249.00	1,487.31	.00	8,077.68	8,171.32	50	15,25
660.133	Repairs & Maint. Services	90,000.00	.00	90,000.00	1,357.70	15,545.81	29,388.92	45,065.27	50	101,33
660.139	Fleet Services Materials	1,000.00	.00	1,000.00	2,271.27	.00	2,787.49	(1,787.49)	279	3,17
660.145	Gasoline & Oil	5,362.00	.00	5,362.00	109.70	.00	2,073.49	3,288.51	39	4,74
660.1391	Fleet Services Labor	1,200.00	.00	1,200.00	583.74	.00	1,613.59	(413.59)	134	1,59
670.156	Equipment Rental/Lease	4,000.00	.00	4,000.00	204.70	.00	1,604.46	2,395.54	40	3,38
685.180	Membership Dues and Fees	445.00	.00	445.00	.00	.00	140.00	305.00	31	35
685.182	Other Operating Expenses	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	21
685.186	Training	3,000.00	.00	3,000.00	.00	48.79	255.00	2,696.21	10	1,49
685.190	Landfill Fees	121,500.00	.00	121,500.00	1,288.17	.00	14,550.03	106,949.97	12	31,78
686.186	Legal Services	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
686.187	Professional Services	137,160.00	.00	137,160.00	797.34	.00	50,457.34	86,702.66	37	114,77
686.189	Employee Medical	1,100.00	.00	1,100.00	120.00	.00	120.00	980.00	11	53
686.194	Other Prof/Tech Services	.00	.00	.00	.00	.00	.00	.00	+++	2,66
686.195	Repair/Maint Svc Contract	4,740.00	.00	4,740.00	204.09	.00	2,121.18	2,618.82	45	8,84
686.1895	Employee wellness services	734.00	.00	734.00	43.03	.00	277.59	456.41	38	80
	Other Services & Charges Totals	$856,383.00	$0.00	$856,383.00	$33,355.93	$15,594.60	$300,835.95	$539,952.45	37%	$722,44
Other Objects										
702.106	Interest- Bonds	144,383.00	.00	144,383.00	19,983.41	.00	78,141.43	66,241.57	54	150,92
702.110	Bond Principal	572,214.00	.00	572,214.00	47,732.98	.00	274,639.66	297,574.34	48	533,23
703.109	Agents Fee	3,200.00	.00	3,200.00	4,500.00	.00	4,500.00	(1,300.00)	141	3,15
795.995	GF Cost Distribution	43,525.00	.00	43,525.00	.00	.00	.00	43,525.00	0	43,52
7999.9999	Principal Reclassified	(572,214.00)	.00	(572,214.00)	(47,732.98)	.00	(274,639.66)	(297,574.34)	48	(533,231
	Other Objects Totals	$191,108.00	$0.00	$191,108.00	$24,483.41	$0.00	$82,641.43	$108,466.57	43%	$197,59
Inter-Dept. Allocations										
795.999	Allocation G&A Services	107,590.00	.00	107,590.00	3,928.57	.00	32,779.88	74,810.12	30	95,22

Attachment: Budget Performance Report - December 2015 (1982 : December 2015 Finance and IT

Budget Performance Report

Fiscal Year to Date 12/31/15
Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0032 - Wastewater Fund**										
EXPENSE										
Department **34 - Regional Wastewater Plant**										
	Inter-Dept. Allocations Totals	$107,590.00	$0.00	$107,590.00	$3,928.57	$0.00	$32,779.88	$74,810.12	30%	$95,22
Capital Outlay										
900.909	Headworks Modifications - Phase I	567,500.00	.00	567,500.00	59,598.15	671,866.70	70,469.04	(174,835.74)	131	
900.910	SBR Reactor #3 Modifications	605,000.00	.00	605,000.00	.00	308,526.22	92,462.28	204,011.50	66	
900.7000	Regional Wstewtr Treatmnt	.00	.00	.00	.00	(482,474.06)	.00	482,474.06	+++	102,87
9999.9999	Assets Reclassified	(1,172,500.00)	.00	(1,172,500.00)	.00	.00	.00	(1,172,500.00)	0	(108,549
	Capital Outlay Totals	$0.00	$0.00	$0.00	$59,598.15	$497,918.86	$162,931.32	($660,850.18)	+++	($5,669
Sub Department **17 - Wastewater Treatment**										
Personal Services										
410.003	OPEB cost	.00	.00	.00	.00	.00	.00	.00	+++	1,95
	Personal Services Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$1,95
Other Services & Charges										
685.183	Depreciation	539,000.00	.00	539,000.00	.00	.00	223,468.95	315,531.05	41	539,13
	Other Services & Charges Totals	$539,000.00	$0.00	$539,000.00	$0.00	$0.00	$223,468.95	$315,531.05	41%	$539,13
	Sub Department **17 - Wastewater Treatment** Totals	$539,000.00	$0.00	$539,000.00	$0.00	$0.00	$223,468.95	$315,531.05	41%	$541,08
	Department **34 - Regional Wastewater Plant** Totals	$2,135,646.00	$0.00	$2,135,646.00	$144,522.16	$579,352.22	$991,913.83	$564,379.95	74%	$1,981,58
	EXPENSE TOTALS	$3,363,107.00	$0.00	$3,363,107.00	$225,489.70	$495,880.68	$2,256,653.32	$610,573.00	82%	$3,179,78
	Fund **0032 - Wastewater Fund** Totals									
	REVENUE TOTALS	3,363,107.00	.00	3,363,107.00	293,579.14	.00	1,657,352.71	1,705,754.29	49	3,939,24
	EXPENSE TOTALS	3,363,107.00	.00	3,363,107.00	225,489.70	495,880.68	2,256,653.32	610,573.00	82	3,179,78
	Fund **0032 - Wastewater Fund** Totals	$0.00	$0.00	$0.00	$68,089.44	($495,880.68)	($599,300.61)	$1,095,181.29		$759,46
Fund **0033 - Stormwater Utility Fund**										
REVENUE										
Department **00 - Revenue**										
Operating Revenues										
301.000	Sale Of Utilities	500,000.00	.00	500,000.00	40,962.80	.00	246,218.73	253,781.27	49	494,35
302.001	Penalties	6,000.00	.00	6,000.00	814.71	.00	3,441.44	2,558.56	57	6,60
	Operating Revenues Totals	$506,000.00	$0.00	$506,000.00	$41,777.51	$0.00	$249,660.17	$256,339.83	49%	$500,95
Investment Earnings										
361.001	Investment Earnings	1,200.00	.00	1,200.00	.00	.00	1,313.19	(113.19)	109	2,71
	Investment Earnings Totals	$1,200.00	$0.00	$1,200.00	$0.00	$0.00	$1,313.19	($113.19)	109%	$2,71
Miscellaneous										
369.002	Miscellaneous Revenue	.00	.00	.00	.00	.00	.07	(.07)	+++	1
	Miscellaneous Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.07	($0.07)	+++	$1
Operating Transfers In										
394.002	Transfer from fund balance	170,140.00	.00	170,140.00	.00	.00	.00	170,140.00	0	
	Operating Transfers In Totals	$170,140.00	$0.00	$170,140.00	$0.00	$0.00	$0.00	$170,140.00	0%	$

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Fund **0033 - Stormwater Utility Fund**										
REVENUE										
	Department **00 - Revenue** Totals	$677,340.00	$0.00	$677,340.00	$41,777.51	$0.00	$250,973.43	$426,366.57	37%	$503,67
	REVENUE TOTALS	$677,340.00	$0.00	$677,340.00	$41,777.51	$0.00	$250,973.43	$426,366.57	37%	$503,67
EXPENSE										
Department **40 - Storm Water Utlity Exp.**										
Personal Services										
400.101	Regular Pay	195,000.00	.00	195,000.00	9,001.37	.00	93,154.91	101,845.09	48	190,69
401.103	Overtime	6,250.00	.00	6,250.00	(136.44)	.00	7,835.77	(1,585.77)	125	4,87
405.114	FICA	13,675.00	.00	13,675.00	624.03	.00	6,925.10	6,749.90	51	13,92
406.116	Retirement	20,845.00	.00	20,845.00	1,028.60	.00	10,694.70	10,150.30	51	21,41
408.125	SCMIT Worker's Comp Ins.	7,660.00	.00	7,660.00	.00	.00	2,970.92	4,689.08	39	4,33
410.001	Health Claims Cost	51,476.00	.00	51,476.00	3,852.66	.00	23,649.92	27,826.08	46	61,51
410.002	Health Claim Costs-Retire	19,027.00	.00	19,027.00	716.16	.00	4,350.56	14,676.44	23	
410.003	OPEB cost	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	2,73
	Personal Services Totals	$317,933.00	$0.00	$317,933.00	$15,086.38	$0.00	$149,581.88	$168,351.12	47%	$299,49
Supplies										
500.101	Supplies and Materials	3,200.00	.00	3,200.00	.00	.00	306.04	2,893.96	10	2,35
500.102	Equipment	5,900.00	.00	5,900.00	.00	.00	513.51	5,386.49	9	1,51
501.101	Uniforms and Clothing	4,750.00	.00	4,750.00	169.74	.00	2,266.46	2,483.54	48	4,44
513.112	Asphalt/Concrete/Gravel	5,950.00	.00	5,950.00	.00	.00	592.14	5,357.86	10	3,67
514.112	SW Collection Syst Supply	6,500.00	.00	6,500.00	223.18	.00	1,556.57	4,943.43	24	1,32
515.121	Safety Supplies	600.00	.00	600.00	.00	.00	.00	600.00	0	24
532.148	Small Hand Tools	330.00	.00	330.00	.00	.00	.00	330.00	0	
	Supplies Totals	$27,230.00	$0.00	$27,230.00	$392.92	$0.00	$5,234.72	$21,995.28	19%	$13,55
Other Services & Charges										
600.110	SCMIRF Property/Liab Ins	6,000.00	.00	6,000.00	.00	.00	2,267.31	3,732.69	38	4,44
610.111	Communications- Landline	1,250.00	.00	1,250.00	141.46	.00	614.74	635.26	49	1,09
610.112	Postage	100.00	.00	100.00	1.86	.00	20.50	79.50	20	2
610.1110	Communications- Wireless	250.00	.00	250.00	80.27	.00	174.22	75.78	70	20
620.114	Advertising	250.00	.00	250.00	.00	.00	.00	250.00	0	
640.124	Travel Expense	410.00	.00	410.00	17.25	.00	108.10	301.90	26	11
650.127	Electricity	1,963.00	.00	1,963.00	106.50	.00	979.42	983.58	50	1,70
650.128	Water	357.00	.00	357.00	29.18	.00	177.58	179.42	50	35
650.129	Wastewater	192.00	.00	192.00	15.68	.00	94.08	97.92	49	18
650.134	Security Lights	979.00	.00	979.00	80.00	.00	480.00	499.00	49	96
650.1271	Electricity- Sales Tax	19.00	.00	19.00	1.09	.00	18.09	.91	95	1
660.133	Repairs & Maint. Services	19,250.00	.00	19,250.00	2,398.19	.00	7,121.49	12,128.51	37	8,45
660.139	Fleet Services Materials	15,000.00	.00	15,000.00	944.22	.00	5,927.19	9,072.81	40	18,71
660.145	Gasoline & Oil	10,155.00	.00	10,155.00	523.61	.00	4,410.37	5,744.63	43	9,11
660.1391	Fleet Services Labor	25,000.00	.00	25,000.00	1,400.36	.00	12,574.27	12,425.73	50	18,34

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Georgetown SOUTH CAROLINA

Budget Performance Report

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0033 - Stormwater Utility Fund**										
EXPENSE										
Department **40 - Storm Water Utlity Exp.**										
Other Services & Charges										
662.141	Department Repairs	.00	.00	.00	.00	.00	.00	.00	+++	1,07
670.156	Equipment Rental/Lease	500.00	.00	500.00	.00	.00	.00	500.00	0	
681.100	Capital Lease Principal	.00	.00	.00	.00	.00	.00	.00	+++	35,85
681.120	Capital Lease Interest	.00	.00	.00	.00	.00	.00	.00	+++	33
685.180	Membership Dues and Fees	360.00	.00	360.00	.00	.00	.00	360.00	0	
685.182	Other Operating Expenses	2,500.00	.00	2,500.00	156.59	.00	1,221.19	1,278.81	49	2,25
685.183	Depreciation	155,000.00	.00	155,000.00	.00	.00	164,791.96	(9,791.96)	106	414,69
685.186	Training	250.00	.00	250.00	.00	48.79	.00	201.21	20	24
686.187	Professional Services	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	1,22
686.189	Employee Medical	350.00	.00	350.00	60.00	.00	120.00	230.00	34	42
686.195	Repair/Maint Svc Contract	2,580.00	.00	2,580.00	204.09	.00	1,027.68	1,552.32	40	2,47
686.1895	Employee wellness services	1,224.00	.00	1,224.00	135.91	.00	876.73	347.27	72	2,28
687.202	Utility Billing Services	2,000.00	.00	2,000.00	36.73	.00	1,170.26	829.74	59	1,60
687.203	Contract Services	.00	.00	.00	.00	.00	1,824.00	(1,824.00)	+++	
	Other Services & Charges Totals	$248,939.00	$0.00	$248,939.00	$6,332.99	$48.79	$205,999.18	$42,891.03	83%	$526,22
Other Objects										
720.001	Provision for Bad Debts	1,400.00	.00	1,400.00	.00	.00	.00	1,400.00	0	2,25
795.995	GF Cost Distribution	38,803.00	.00	38,803.00	.00	.00	.00	38,803.00	0	38,80
7999.9999	Principal Reclassified	.00	.00	.00	.00	.00	.00	.00	+++	(35,851
	Other Objects Totals	$40,203.00	$0.00	$40,203.00	$0.00	$0.00	$0.00	$40,203.00	0%	$5,20
Inter-Dept. Allocations										
795.999	Allocation G&A Services	43,035.00	.00	43,035.00	1,571.43	.00	13,111.89	29,923.11	30	37,73
	Inter-Dept. Allocations Totals	$43,035.00	$0.00	$43,035.00	$1,571.43	$0.00	$13,111.89	$29,923.11	30%	$37,73
Capital Outlay										
900.912	Oakley Street Improvements	285,000.00	.00	285,000.00	.00	.00	.00	285,000.00	0	
900.913	Maryville (Cherry Street) Improvements	350,000.00	.00	350,000.00	.00	.00	.00	350,000.00	0	
900.916	Broad Street Improvements	210,000.00	.00	210,000.00	.00	.00	.00	210,000.00	0	
900.1000	Infrastructure Improvemts	.00	.00	.00	.00	10,283.14	2,145.62	(12,428.76)	+++	12,90
900.4100	Vehicles	22,000.00	.00	22,000.00	.00	.00	.00	22,000.00	0	
900.4300	Other Equipment	103,000.00	.00	103,000.00	.00	24,000.00	.00	79,000.00	23	
9999.9999	Assets Reclassified	(970,000.00)	.00	(970,000.00)	.00	.00	.00	(970,000.00)	0	(12,900
	Capital Outlay Totals	$0.00	$0.00	$0.00	$0.00	$34,283.14	$2,145.62	($36,428.76)	+++	$
	Department **40 - Storm Water Utlity Exp.** Totals	$677,340.00	$0.00	$677,340.00	$23,383.72	$34,331.93	$376,073.29	$266,934.78	61%	$882,20
	EXPENSE TOTALS	$677,340.00	$0.00	$677,340.00	$23,383.72	$34,331.93	$376,073.29	$266,934.78	61%	$882,20
	Fund **0033 - Stormwater Utility Fund** Totals									
	REVENUE TOTALS	677,340.00	.00	677,340.00	41,777.51	.00	250,973.43	426,366.57	37	503,67

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	EXPENSE TOTALS	677,340.00	.00	677,340.00	23,383.72	34,331.93	376,073.29	266,934.78	61	882,20
	Fund **0033 - Stormwater Utility Fund** Totals	$0.00	$0.00	$0.00	$18,393.79	($34,331.93)	($125,099.86)	$159,431.79		($378,526
Fund **0035 - Waste Management Fund**										
REVENUE										
Department **00 - Revenue**										
Charges for Services										
344.001	Refuse Col Chge-Resident	780,000.00	.00	780,000.00	63,316.00	.00	380,654.63	399,345.37	49	764,65
344.002	Refuse Col Chge-Comm	125,000.00	.00	125,000.00	10,345.58	.00	64,015.19	60,984.81	51	124,14
344.003	Sanitation Fee Penalties	15,000.00	.00	15,000.00	1,911.82	.00	8,210.08	6,789.92	55	16,19
	Charges for Services Totals	$920,000.00	$0.00	$920,000.00	$75,573.40	$0.00	$452,879.90	$467,120.10	49%	$904,99
Miscellaneous										
369.002	Miscellaneous Revenue	100.00	.00	100.00	.00	.00	180.00	(80.00)	180	8,79
	Miscellaneous Totals	$100.00	$0.00	$100.00	$0.00	$0.00	$180.00	($80.00)	180%	$8,79
Operating Transfers In										
394.002	Transfer from fund balance	4,089.00	.00	4,089.00	.00	.00	.00	4,089.00	0	
	Operating Transfers In Totals	$4,089.00	$0.00	$4,089.00	$0.00	$0.00	$0.00	$4,089.00	0%	$
	Department **00 - Revenue** Totals	$924,189.00	$0.00	$924,189.00	$75,573.40	$0.00	$453,059.90	$471,129.10	49%	$913,78
	REVENUE TOTALS	$924,189.00	$0.00	$924,189.00	$75,573.40	$0.00	$453,059.90	$471,129.10	49%	$913,78
EXPENSE										
Department **25 - Keep Georgetown Beautiful**										
Personal Services										
400.101	Regular Pay	.00	.00	.00	.00	.00	.00	.00	+++	(244
405.114	FICA	.00	.00	.00	.00	.00	.00	.00	+++	(18
406.116	Retirement	.00	.00	.00	.00	.00	.00	.00	+++	(26
	Personal Services Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	($289
	Department **25 - Keep Georgetown Beautiful** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	($289
Department **31 - Residential Sanitation**										
Personal Services										
400.101	Regular Pay	220,000.00	.00	220,000.00	10,618.08	.00	92,115.15	127,884.85	42	214,41
401.103	Overtime	19,100.00	.00	19,100.00	739.71	.00	10,567.66	8,532.34	55	18,58
401.109	Seasonal City employee labor	58,000.00	.00	58,000.00	.00	.00	.00	58,000.00	0	
405.114	FICA	15,700.00	.00	15,700.00	806.91	.00	7,217.49	8,482.51	46	16,81
406.116	Retirement	23,425.00	.00	23,425.00	1,285.75	.00	10,942.97	12,482.03	47	25,37
408.125	SCMIT Worker's Comp Ins.	11,500.00	.00	11,500.00	.00	.00	6,620.35	4,879.65	58	11,04
410.001	Health Claims Cost	54,321.00	.00	54,321.00	3,737.12	.00	18,257.68	36,063.32	34	67,77
410.002	Health Claim Costs-Retire	.00	.00	.00	1,021.92	.00	6,128.52	(6,128.52)	+++	15,15
410.003	OPEB cost	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	3,51
	Personal Services Totals	$407,046.00	$0.00	$407,046.00	$18,209.49	$0.00	$151,849.82	$255,196.18	37%	$372,66
Supplies										
500.101	Supplies and Materials	1,500.00	.00	1,500.00	50.33	.00	1,193.57	306.43	80	3,42
500.102	Equipment	.00	.00	.00	.00	.00	.00	.00	+++	22

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Fund **0035 - Waste Management Fund**										
EXPENSE										
Department **31 - Residential Sanitation**										
Supplies										
501.101	Uniforms and Clothing	16,000.00	.00	16,000.00	1,797.82	.00	11,992.41	4,007.59	75	23,85
515.121	Safety Supplies	3,000.00	.00	3,000.00	215.96	.00	926.42	2,073.58	31	1,72
	Supplies Totals	$20,500.00	$0.00	$20,500.00	$2,064.11	$0.00	$14,112.40	$6,387.60	69%	$29,23
Other Services & Charges										
600.110	SCMIRF Property/Liab Ins	31,500.00	.00	31,500.00	.00	.00	10,926.80	20,573.20	35	21,42
610.111	Communications- Landline	300.00	.00	300.00	10.85	.00	69.58	230.42	23	20
610.112	Postage	300.00	.00	300.00	3.77	.00	21.79	278.21	7	4
610.1110	Communications- Wireless	3,350.00	.00	3,350.00	.00	.00	.00	3,350.00	0	
620.114	Advertising	2,100.00	.00	2,100.00	.00	.00	270.00	1,830.00	13	1,19
650.127	Electricity	1,131.00	.00	1,131.00	86.36	.00	447.86	683.14	40	1,21
650.128	Water	711.00	.00	711.00	33.22	.00	201.81	509.19	28	57
650.129	Wastewater	1,066.00	.00	1,066.00	51.40	.00	312.00	754.00	29	86
650.130	Sanitation	452.00	.00	452.00	36.92	.00	221.52	230.48	49	44
650.133	Stormwater	369.00	.00	369.00	30.15	.00	180.90	188.10	49	36
650.134	Security Lights	537.00	.00	537.00	43.89	.00	263.34	273.66	49	52
650.1271	Electricity- Sales Tax	2.00	.00	2.00	.21	.00	1.35	.65	68	[illegible]
660.133	Repairs & Maint. Services	5,000.00	.00	5,000.00	.00	.00	1,410.85	3,589.15	28	3,76
660.136	Container Repairs	6,000.00	.00	6,000.00	1,585.64	.00	3,431.27	2,568.73	57	6,40
660.139	Fleet Services Materials	50,000.00	.00	50,000.00	3,143.13	.00	35,645.71	14,354.29	71	122,98
660.145	Gasoline & Oil	60,721.00	.00	60,721.00	2,662.17	.00	19,722.83	40,998.17	32	51,10
660.1362	Roll-Out Purchases	32,500.00	.00	32,500.00	.00	.00	15,391.57	17,108.43	47	24,67
660.1391	Fleet Services Labor	64,500.00	.00	64,500.00	4,345.67	.00	40,855.54	23,644.46	63	74,11
660.1392	Fleet Svcs- Outside Vends	2,000.00	.00	2,000.00	233.75	.00	1,801.25	198.75	90	1,49
681.100	Capital Lease Principal	48,252.00	.00	48,252.00	.00	.00	.00	48,252.00	0	
681.120	Capital Lease Interest	7,118.00	.00	7,118.00	.00	.00	.00	7,118.00	0	
685.182	Other Operating Expenses	2,500.00	.00	2,500.00	317.91	.00	1,672.55	827.45	67	3,13
685.183	Depreciation	55,100.00	.00	55,100.00	.00	.00	21,883.04	33,216.96	40	44,28
685.186	Training	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
685.190	Landfill Fees	25,000.00	.00	25,000.00	1,903.65	.00	9,452.90	15,547.10	38	24,09
686.189	Employee Medical	1,800.00	.00	1,800.00	300.00	.00	360.00	1,440.00	20	68
686.195	Repair/Maint Svc Contract	3,000.00	.00	3,000.00	192.50	.00	962.50	2,037.50	32	4,41
686.1895	Employee wellness services	2,081.00	.00	2,081.00	342.47	.00	2,209.21	(128.21)	106	5,25
687.202	Utility Billing Services	3,100.00	.00	3,100.00	74.36	.00	2,368.79	731.21	76	3,25
687.203	Contract Services	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
	Other Services & Charges Totals	$416,990.00	$0.00	$416,990.00	$15,398.02	$0.00	$170,084.96	$246,905.04	41%	$396,54
Other Objects										
720.001	Provision for Bad Debts	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	7,57

Attachment: Budget Performance Report - December 2015 (1982 : December 2015 Finance and IT

Budget Performance Report

Fiscal Year to Date 12/31/15

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0035 - Waste Management Fund**										
EXPENSE										
Department **31 - Residential Sanitation**										
Other Objects										
730.120	Recycling Labor	35,000.00	.00	35,000.00	4,759.16	2,000.00	12,645.89	20,354.11	42	32,21
730.122	Recycling Operating	12,000.00	.00	12,000.00	2,336.83	.00	6,086.27	5,913.73	51	9,90
795.001	IT Internal Allocations	7,000.00	.00	7,000.00	484.51	.00	2,599.33	4,400.67	37	5,08
795.995	GF Cost Distribution	72,405.00	.00	72,405.00	.00	.00	.00	72,405.00	0	72,40
7999.9999	Principal Reclassified	(48,252.00)	.00	(48,252.00)	.00	.00	.00	(48,252.00)	0	
	Other Objects Totals	$79,653.00	$0.00	$79,653.00	$7,580.50	$2,000.00	$21,331.49	$56,321.51	29%	$127,17
Capital Outlay										
900.4200	Heavy Equipment	135,000.00	28,142.00	163,142.00	.00	.00	160,536.00	2,606.00	98	
9999.9999	Assets Reclassified	(135,000.00)	.00	(135,000.00)	.00	.00	(160,536.00)	25,536.00	119	3,95
	Capital Outlay Totals	$0.00	$28,142.00	$28,142.00	$0.00	$0.00	$0.00	$28,142.00	0%	$3,95
	Department **31 - Residential Sanitation** Totals	$924,189.00	$28,142.00	$952,331.00	$43,252.12	$2,000.00	$357,378.67	$592,952.33	38%	$929,57
	EXPENSE TOTALS	$924,189.00	$28,142.00	$952,331.00	$43,252.12	$2,000.00	$357,378.67	$592,952.33	38%	$929,28
	Fund **0035 - Waste Management Fund** Totals									
	REVENUE TOTALS	924,189.00	.00	924,189.00	75,573.40	.00	453,059.90	471,129.10	49	913,78
	EXPENSE TOTALS	924,189.00	28,142.00	952,331.00	43,252.12	2,000.00	357,378.67	592,952.33	38	929,28
	Fund **0035 - Waste Management Fund** Totals	$0.00	($28,142.00)	($28,142.00)	$32,321.28	($2,000.00)	$95,681.23	($121,823.23)		($15,500
Fund **0081 - Governmental Cap Assets**										
EXPENSE										
Department **01 - Administration**										
Other Services & Charges										
685.183	Depreciation	.00	.00	.00	.00	.00	204,300.59	(204,300.59)	+++	466,81
	Other Services & Charges Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$204,300.59	($204,300.59)	+++	$466,81
Capital Outlay										
900.0000	Capital Outlay Eliminatio	.00	.00	.00	.00	.00	(39,799.40)	39,799.40	+++	(498,781
	Capital Outlay Totals	$0.00	$0.00	$0.00	$0.00	$0.00	($39,799.40)	$39,799.40	+++	($498,781
	Department **01 - Administration** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$164,501.19	($164,501.19)	+++	($31,963
Department **05 - Police**										
Other Services & Charges										
685.183	Depreciation	.00	.00	.00	.00	.00	172,268.84	(172,268.84)	+++	412,88
	Other Services & Charges Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$172,268.84	($172,268.84)	+++	$412,88
Capital Outlay										
900.0000	Capital Outlay Eliminatio	.00	.00	.00	.00	.00	.00	.00	+++	(157,195
	Capital Outlay Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	($157,195
	Department **05 - Police** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$172,268.84	($172,268.84)	+++	$255,68

Attachment: Budget Performance Report - December 2015 (1982 : December 2015 Finance and IT

Budget Performance Report

Fiscal Year to Date 12/31/15
Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **0081 - Governmental Cap Assets**										
EXPENSE										
Department **12 - Public Works**										
Other Services & Charges										
685.183	Depreciation	.00	.00	.00	.00	.00	59,902.61	(59,902.61)	+++	145,36
	Other Services & Charges Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$59,902.61	($59,902.61)	+++	$145,36
Capital Outlay										
900.0000	Capital Outlay Eliminatio	.00	.00	.00	.00	.00	.00	.00	+++	(103,788
	Capital Outlay Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	($103,788
	Department **12 - Public Works** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$59,902.61	($59,902.61)	+++	$41,57
	EXPENSE TOTALS	$0.00	$0.00	$0.00	$0.00	$0.00	$396,672.64	($396,672.64)	+++	$265,29
	Fund **0081 - Governmental Cap Assets** Totals									
	REVENUE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	
	EXPENSE TOTALS	.00	.00	.00	.00	.00	396,672.64	(396,672.64)	+++	265,29
	Fund **0081 - Governmental Cap Assets** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	($396,672.64)	$396,672.64		($265,299
Fund **0086 - Seized and Forfeited**										
REVENUE										
Department **00 - Revenue**										
Fines and Forfeitures										
367.000	Drug Enforcement Revenue	7,500.00	.00	7,500.00	.00	.00	964.50	6,535.50	13	
	Fines and Forfeitures Totals	$7,500.00	$0.00	$7,500.00	$0.00	$0.00	$964.50	$6,535.50	13%	$(
Sale of Assets										
391.001	Sale of Assets	.00	.00	.00	.00	.00	.00	.00	+++	13,51
	Sale of Assets Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$13,51
Operating Transfers In										
394.002	Transfer from fund balance	41,975.00	.00	41,975.00	.00	.00	.00	41,975.00	0	
	Operating Transfers In Totals	$41,975.00	$0.00	$41,975.00	$0.00	$0.00	$0.00	$41,975.00	0%	$(
	Department **00 - Revenue** Totals	$49,475.00	$0.00	$49,475.00	$0.00	$0.00	$964.50	$48,510.50	2%	$13,51
	REVENUE TOTALS	$49,475.00	$0.00	$49,475.00	$0.00	$0.00	$964.50	$48,510.50	2%	$13,51
EXPENSE										
Department **05 - Police**										
Supplies										
500.101	Supplies and Materials	250.00	.00	250.00	.00	.00	.00	250.00	0	
501.101	Uniforms and Clothing	800.00	.00	800.00	(34.00)	.00	6.42	793.58	1	12
	Supplies Totals	$1,050.00	$0.00	$1,050.00	($34.00)	$0.00	$6.42	$1,043.58	1%	$12
Other Services & Charges										
610.1110	Communications- Wireless	2,880.00	.00	2,880.00	.00	.00	.00	2,880.00	0	
640.124	Travel Expense	2,000.00	.00	2,000.00	70.00	.00	311.26	1,688.74	16	1,50
660.133	Repairs & Maint. Services	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	3
660.134	Radio Repairs	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	

Attachment: Budget Performance Report - December 2015 (1982 : December 2015 Finance and IT

Budget Performance Report

Fiscal Year to Date 12/31/1[illegible]

Exclude Rollup Accou[illegible]

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T[illegible]
Fund **0086 - Seized and Forfeited**										
EXPENSE										
Department **05 - Police**										
Other Services & Charges										
660.145	Gasoline & Oil	.00	.00	.00	16.12	.00	88.54	(88.54)	+++	2[illegible]
685.180	Membership Dues and Fees	1,250.00	.00	1,250.00	.00	.00	.00	1,250.00	0	12[illegible]
685.182	Other Operating Expenses	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	
685.186	Training	1,795.00	.00	1,795.00	.00	.00	.00	1,795.00	0	1,00[illegible]
685.191	Canine Unit Operations	17,500.00	.00	17,500.00	.00	.00	510.05	16,989.95	3	7,56[illegible]
686.194	Other Prof/Tech Services	10,000.00	.00	10,000.00	4,000.00	.00	4,000.00	6,000.00	40	
	Other Services & Charges Totals	$48,425.00	$0.00	$48,425.00	$4,086.12	$0.00	$4,909.85	$43,515.15	10%	$10,25[illegible]
	Department **05 - Police** Totals	$49,475.00	$0.00	$49,475.00	$4,052.12	$0.00	$4,916.27	$44,558.73	10%	$10,38[illegible]
	EXPENSE TOTALS	$49,475.00	$0.00	$49,475.00	$4,052.12	$0.00	$4,916.27	$44,558.73	10%	$10,38[illegible]
	Fund **0086 - Seized and Forfeited** Totals									
	REVENUE TOTALS	49,475.00	.00	49,475.00	.00	.00	964.50	48,510.50	2	13,51[illegible]
	EXPENSE TOTALS	49,475.00	.00	49,475.00	4,052.12	.00	4,916.27	44,558.73	10	10,38[illegible]
	Fund **0086 - Seized and Forfeited** Totals	$0.00	$0.00	$0.00	($4,052.12)	$0.00	($3,951.77)	$3,951.77		$3,13[illegible]
	Grand Totals									
	REVENUE TOTALS	36,415,854.00	.00	36,415,854.00	1,578,439.18	.00	10,951,939.21	25,463,914.79	30	30,988,22[illegible]
	EXPENSE TOTALS	36,411,854.00	723,494.00	37,135,348.00	(869,463.20)	872,949.81	11,669,316.33	24,593,081.86	34	29,662,46[illegible]
	Grand Totals	$4,000.00	($723,494.00)	($719,494.00)	$2,447,902.38	($872,949.81)	($717,377.12)	$870,832.93		$1,325,75[illegible]

Attachment: Budget Performance Report - December 2015 (1982 : December 2015 Finance and IT