

**REGULAR MEETING OF CITY COUNCIL
DECEMBER 16, 2021 – 5:30 PM
MUNICIPAL COURTROOM
2222 HIGHMARKET STREET
GEORGETOWN, SOUTH CAROLINA
LIVESTREAM:**



Notice of this meeting has been made in accordance with the
South Carolina Code of Laws as amended.

1. **CALL TO ORDER**
2. **ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES**
3. **INVOCATION & PLEDGE OF ALLEGIANCE**
4. **ANNOUNCEMENT**
 - A. Due to health concerns regarding COVID-19, face coverings are required to attend the Regular Meeting and seating will be limited. The meeting will be livestreamed on the city's Facebook page at <https://www.facebook.com/cityofgtown/> If unable to attend the meeting in person, the public can give input for the Public Comments portion of the meeting by emailing publiccomments@georgetownsc.gov or by calling 843-545-4090 to leave a voice message no later than 12:00pm on Thursday, December 16, 2021.
5. **PUBLIC COMMENTS**
6. **INTRODUCTION OF NEW EMPLOYEES**
7. **PLANNING AND COMMUNITY DEVELOPMENT**
 - A. **Motion to approve second reading of an ordinance amending Chapter 20, Section 20-13 Street and Sidewalk Vendors, of the City Of Georgetown Code Of Ordinances.**

Attachments:

 - 1 Street Vendor Ordinance Amendments 11.18.2021 Redlined version (PDF)
 - 2 Street Vendor Ordinance Amendments 11.18.2021 Clean version (PDF)
 - 3 Vendor map (PDF)
 - B. **Motion to approve first reading of an ordinance amending Chapter 14, Section 14-45 Business Vehicle Loading Spaces, of the City of Georgetown Code of Ordinances.**

Attachments:

 - 1 Amendments to loading and unloading vehicle space ordinance (PDF)

- C. **Motion to approve a Resolution approving and authorizing the extension in the fourth Memorandum of Understanding (MOU); and other matters, relating to Project Vista.**

Attachments:

- 1 4th Amendment to Project Vista MOU (PDF)

8. FINANCE

- A. **Motion to approve first reading of an ordinance to amend the Fiscal Year 2021/2022 (FY2022) budget for the City of Georgetown, South Carolina, in the amount of \$2,176,075.95; to prescribe the purposes for which the proceeds of the American Rescue Plan Act 2021 funds shall be expended; and to provide for other matters relating thereto.**

Attachments:

- 1 Ordinance to amend the Fiscal Year 2021-22 Budget (PDF)

- B. **Motion to approve the submission of a grant application to the US Department of Commerce, Economic Development Administration, for the Secondary Sedimentation Basin at the Water Treatment Plant in the amount of \$3,856,500 and appropriate \$428,500 from the Capital Reserve Fund to cover the 10% cash match.**

Attachments:

- 1 2021-09-21 PER WTP Floc-Sedimentation Basin No. 2 R1 (PDF)

- C. **Motion to approve FY2022-23 Budget Calendar.**

Attachments:

- 1 FY2022-23 Budget Calendar (PDF)

9. ENGINEERING

- A. **Public Works Building Improvements - For Information Only**

Attachments:

- 1 2021.12.16 DPW Administration Building Project (PDF)
2 Certified Bid Tab (PDF)

10. ADMINISTRATION

- A. **Motion to approve an extension to an Emergency Ordinance requiring individuals to wear face coverings or masks in City facilities.**

Attachments:

- 1 12-08-21 Extension 2 Emergency Mask Ordinance for city facilities (PDF)
2 10.21.21 Extension 1 Emergency Ord Face Masks in City Bldgs (PDF)
3 08.19.21 Emergency ORD requiring face masks in city facilities (PDF)

11. CITY ADMINISTRATOR REPORT

12. MINUTES

- A. **Motion to approve minutes of the November 18, 2021 Council Meeting.**

13. OLD BUSINESS

14. NEW BUSINESS

15. DEPARTMENT MONTHLY REPORTS

A. November 2021 Electric Utility Department Report

Attachments:

1 november2021 (PDF)

B. Engineering Monthly Report_November 2021

Attachments:

1 Engineering Monthly Report_November 2021 (PDF)

C. November 2021 Fire Report

Attachments:

1 November 2021 Fire Report (PDF)

D. November 2021 Fleet service Report

Attachments:

1 Fleet Services Monthly Report.FY2022 (PDF)

E. GPD November 2021 Monthly Report

Attachments:

1 GPD November 2021 - Monthly Report (PDF)

F. November 2021 HR/Risk Management Report

Attachments:

1 November 2021 Human Resources - Risk Management Report (PDF)

G. November 2021 Municipal Court Report

Attachments:

1 MC Monthly Report (PDF)

H. November 2021 Planning & Community Development Report

Attachments:

1 Monthly Report November 2021 (PDF)

I. November 2021 Public Works Department Report

Attachments:

1 Public Works Monthly Report.FY2022 (PDF)

J. November 2021 Water Utilities Report

Attachments:

1 November 2021 Water Utilities Report (PDF)

K. November 2021 Finance and IT Department Reports

Attachments:

1 November 2021 Finance and IT Departments Report (PDF)

2 Current Project Listing 2021.11.30 (PDF)

- | | | |
|---|---|-------|
| 3 | Monthly Grants Report - November 30 2021 | (PDF) |
| 4 | Budget Performance Report - October 31 2021 | (PDF) |

16. EXECUTIVE SESSION

- A. Motion to adjourn Regular Meeting and enter Executive Session Pursuant to Section 30-4-70(a)(1)(2)(5) to discuss employment and compensation; to receive legal advice related to a pending multi-district opioid litigation and to a Planning & Community Development claim; and to discuss appointments and/or reappointments to City Boards & Commissions.**
- B. Motion to adjourn Executive Session and reconvene Regular Meeting.**
- C. NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION.**
- D. City Council may take action on items discussed in Executive Session.**

17. APPOINTMENTS

18. ADJOURNMENT

- A. Motion to adjourn the Regular Meeting of City Council.**



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 3452

Council Meeting Date:	16 December 2021
Department:	Planning and Community Development
Issue Under Consideration:	Motion to approve an ordinance amending CHAPTER 20, SECTION 20-13 STREET AND SIDEWALK VENDORS, OF THE CITY OF GEORGETOWN CODE OF ORDINANCES.
Amount Requested:	n/a
Is Item in Current Budget?	n/a
If no, please explain:	n/a
Financial Impact:	n/a
Points to Consider:	Ordinance was recently amended in response to complaints.
Options:	Adopt, modify, or decline the proposed amendments
Staff Recommendations:	No recommendation

Reviews:

Christopher Inglese Completed 11/17/2021 10:09 AM

Sandra E. Yudice Ph.D. Completed 11/17/2021 10:11 AM

Stephanie Buccione Completed 11/17/2021 1:16 PM

Georgetown City Council Completed 11/18/2021 5:30 PM

Attachments:

1. 1 Street Vendor Ordinance Amendments 11.18.2021 Redlined version (PDF)
2. 2 Street Vendor Ordinance Amendments 11.18.2021 Clean version (PDF)
3. 3 Vendor map (PDF)

**MOTION TO APPROVE AN ORDINANCE AMENDING CHAPTER 20, SECTION 20-13
STREET AND SIDEWALK VENDORS, OF THE CITY OF GEORGETOWN CODE OF
ORDINANCES.**

AN ORDINANCE AMENDING CHAPTER 20, SECTION 20-13 STREET AND SIDEWALK VENDORS, OF THE CITY OF GEORGETOWN CODE OF ORDINANCES

- WHEREAS,** Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and
- WHEREAS,** The City of Georgetown desires to provide for economic development opportunities safely utilizing public spaces with high volumes of pedestrian traffic; and
- WHEREAS,** The City of Georgetown acknowledges the value of increasing tourism and commercial activity, promoting the cultural and ecological touring opportunities in the City, and supporting vibrant pedestrian tourism on Front Street; and
- WHEREAS,** The City of Georgetown seeks to provide additional opportunities to promote the local cultural, ecological and historical tours offered by local vendors; and
- WHEREAS,** The City of Georgetown adopted the Street and Sidewalk Vendors ordinance to provide for permitting of street vendors in designated locations as provided in the City Code of Ordinances Section 20-13 et. seq.;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the City of Georgetown Code of Ordinances Chapter 20 Streets, Sidewalks, and Public Places, Article I, In General, Section 20-13 Street and Sidewalk Vendors, be amended as follows:

Sec. 20-13. Street and sidewalk vendors; permit required.

It shall be unlawful for any person to engage in the selling of food or drink from portable carts, wagons, or vehicles that are placed, parked, or located upon any sidewalk in the city except as provided herein. Vendors may engage only in ~~the sales of tickets to local tourism related attractions~~ permitted under this section in designated areas.

These areas shall be designated on a map, which shall be maintained by the building and planning department. The map may be revised from time to time, as the mayor and city council deemed necessary.

This section is not intended to regulate vending directly associated with recognized community-wide or downtown promotional events unless such vending is undertaken in excess of seven (7) days. Permits for special events authorized pursuant to the City of Georgetown Code of Ordinances Article VIII Section 20-116 et. seq. shall take priority over those vendors permitted pursuant to this chapter. Vendors permitted herein shall vacate the location during times permitted for a special event. Notice that the vendor permitted pursuant to this chapter must vacate the location during a special event shall be placed in conspicuous language using all capital letters and bold font on the permit application.

(Ord. of 8-18-11(1))

Sec. 20-13.1. Allocation of vending areas.

The city shall allocate vending locations on a first come first serve basis. Permits are for quarterly periods within a calendar year from January 1 through December 31. Quarterly periods are from January 1 through March 31, April 1 through June 30, July 1 through September 30, and October 1 through December 31. Vendors may purchase a permit for no more than four (4) consecutive quarters at one time or may purchase a permit for individual quarters of a calendar year. Vendors have first right to renew their same location provided the vendor has been in continuous occupation of the permitted location. Any vendor wishing to renew their permit for additional quarters of a calendar year shall submit a Vendor Permit Application renewal no later than fifteen (15) days prior to the expiration of the then current permit and provide the proof of liability insurance renewal. New permit applications for locations received by the City will be on a first come first serve basis.

(Ord. of 8-18-11(1))

Sec. 20-13.2. Permitting procedures.

All applicants for a vendor permit must provide the following information to the city building and planning department for review:

- (1) Completed vendor permit application.
- (2) Site plan showing the desired location, signage, and the proposed locations of the cart, with any umbrella or awning attachments, and stool or small seat for operator use only.
- (3) Proof of liability insurance issued by a company licensed to do business in South Carolina, which protects the licensee and the city from any claims for damage to property or person. The city must be specifically named as a coinsured party on the policy for liability protection. The policy must provide a minimum coverage amount of one million dollars (\$1,000,000.00). Cancellation of any policy will immediately void the encroachment permit. Certificates showing proof of such insurance shall be submitted to City prior to commencement of services under the street and sidewalk vendor permit. Further, it shall be an affirmative obligation upon (Business) to advise the City within two days of the cancellation or substantive change of any insurance policy set out herein, and failure to do so shall be construed to be breach of the street and sidewalk vendor permit.
- (4) The vendor obtaining the street and sidewalk vendor permit must also provide a signed and notarized hold harmless agreement, indemnifying the city from any claims for damages or injury by any aggrieved party. The hold harmless agreement may be obtained at the city building and planning department.
- (5) Proof of City of Georgetown Business License.

(Ord. of 8-18-11(1))

Sec. 20-13.3. Site standards for use of public space.

- (a) Vendors shall inspect their space regularly in order to ensure that all trash, litter and garbage are picked up immediately and that the permitted space remains clean and in sanitary condition at all times. Vendors may not utilize public trash receptacles for disposal of garbage. Vendors are required to maintain their own trash container, which must be discreetly attached to, or contained within the cart. At the end of the day, vendors must take the trash container with them and dispose of it in a lawful manner.
- (b) Curbside or drive up service prohibited. Vendors are prohibited from taking or fulfilling orders from customers in automobile, unless such automobiles are parked in a lawful parking stall. Customers may not

(Supp. No. 73, Update 2)

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stop their vehicle in a travel lane or unlawful parking space for the purposes of receiving service from vendors.

- (c) Vendors may place only a cart, with any umbrella or awning attachments and one stool or small seat for operator use only. For the purposes of this chapter, a cart is defined as a lightweight vehicle with two or four wheels that can be pulled or pushed by a person and not exceeding 71" inches in width, 105" inches in length, and 110" in height.

- (d) *Approved vendor services.*

(i) Ticket and tourism vendors. Vendors may engage in the sale of tickets to local tourism-related attractions. Local is herein defined as attractions that operate anywhere within the boundaries of the municipal limits of the City of Georgetown, South Carolina. ~~Incidental sales of beverages or snack foods (not including prepared or cooked food) are permitted at a rate not to exceed 33% of total gross receipts each day. No beverage or snack food may be served in a glass bottle or glass container. Ticket sale vendors may also engage in the sale of snack food and beverages provided that no beverage or snack food shall be served in a glass container. Incidental sales of beverages or snack foods are permitted at a rate not to exceed 33% of total gross receipts each day.~~

(ii) Snack food and beverage vendors. Vendors may engage in the sale of non-cooked snack foods and beverages provided that no beverage or snack food shall be served in a glass container.

- (e) *Hours of operation:* Vendors may begin operation no sooner than 8:30 a.m.; and must cease operation no later than 9:00 p.m. on any day.
- (f) *No vendor items may be left overnight.* Items left overnight constitute a violation of sections 20-7 through 20-7.7, in addition to the offending party being subject to a littering citation.
- (g) No materials whatsoever shall be placed on public property in such a way as to impede the vision necessary for the safe operation of a motor vehicle.
- (h) No equipment or lighting powered by electricity through a cord may be utilized in the vending area.
- (Ord. of 8-18-11(1))

Sec. 20-13.4. Fees.

The fees for use of encroachment space are contained in the City Clerk's Official Record of Utility Rates, Deposits and Miscellaneous Fees and Charges of the City of Georgetown.

Fees paid for a street vendor permit issued pursuant to this ordinance are non-refundable. Permits are renewable (see Sec. 20-13.1) and renewal applications must be submitted to the City at least fifteen (15) days prior to the expiration of a current active permit.. A fee of \$300 shall be submitted for each quarterly period or portion thereof requested by the applicant.

(Ord. of 8-18-11(1))

Sec. 20-13.5. Signage.

- (a) Vendors may have one sign at each end of the cart that shall be attached to the vending cart.
- (b) Vendor signs shall not exceed three (3) by three (3) feet.
- (c) Vendor signs shall not exceed three (3) colors.

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(d) Signage shall be approved by the building and planning department.

(Ord. of 8-18-11(1))

Sec. 20-13.6. Appeal from denial.

In the event of a denial of the application for a permit under this article, the applicant shall have the right to appeal to city council. The appeal shall be perfected by giving notice thereof to the city administrator within forty-eight (48) hours after notice of the denial of the permit. The city council shall act upon this appeal with reasonable promptness under the circumstances.

(Ord. of 8-18-11(1))

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione
City Clerk

First Reading: _____

Second Reading: _____

Brendon M. Barber, Sr.
Mayor

APPROVED AS TO FORM:

Elise F. Crosby
City Attorney

AN ORDINANCE AMENDING CHAPTER 20, SECTION 20-13 STREET AND SIDEWALK VENDORS, OF THE CITY OF GEORGETOWN CODE OF ORDINANCES

- WHEREAS,** Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and
- WHEREAS,** The City of Georgetown desires to provide for economic development opportunities safely utilizing public spaces with high volumes of pedestrian traffic; and
- WHEREAS,** The City of Georgetown acknowledges the value of increasing tourism and commercial activity, promoting the cultural and ecological touring opportunities in the City, and supporting vibrant pedestrian tourism on Front Street; and
- WHEREAS,** The City of Georgetown seeks to provide additional opportunities to promote the local cultural, ecological and historical tours offered by local vendors; and
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These areas shall be designated on a map, which shall be maintained by the building and planning department. The map may be revised from time to time, as the mayor and city council deemed necessary.

This section is not intended to regulate vending directly associated with recognized community-wide or downtown promotional events unless such vending is undertaken in excess of seven (7) days. Permits for special events authorized pursuant to the City of Georgetown Code of Ordinances Article VIII Section 20-116 et. seq. shall take priority over those vendors permitted pursuant to this chapter. Vendors permitted herein shall vacate the location during times permitted for a special event. Notice that the vendor permitted pursuant to this chapter must vacate the location during a special event shall be placed in conspicuous language using all capital letters and bold font on the permit application.

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- (3) Proof of liability insurance issued by a company licensed to do business in South Carolina, which protects the licensee and the city from any claims for damage to property or person. The city must be specifically named as a coinsured party on the policy for liability protection. The policy must provide a minimum coverage amount of one million dollars (\$1,000,000.00). Cancellation of any policy will immediately void the encroachment permit. Certificates showing proof of such insurance shall be submitted to City prior to commencement of services under the street and sidewalk vendor permit. Further, it shall be an affirmative obligation upon (Business) to advise the City within two days of the cancellation or substantive change of any insurance policy set out herein, and failure to do so shall be construed to be breach of the street and sidewalk vendor permit.
- (4) The vendor obtaining the street and sidewalk vendor permit must also provide a signed and notarized hold harmless agreement, indemnifying the city from any claims for damages or injury by any aggrieved party. The hold harmless agreement may be obtained at the city building and planning department.
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stop their vehicle in a travel lane or unlawful parking space for the purposes of receiving service from vendors.

- (c) Vendors may place only a cart, with any umbrella or awning attachments and one stool or small seat for operator use only. For the purposes of this chapter, a cart is defined as a lightweight vehicle with two or four wheels that can be pulled or pushed by a person and not exceeding 71" inches in width, 105" inches in length, and 110" in height.
 - (d) *Approved vendor services.*
 - (i) Ticket and tourism vendors. Vendors may engage in the sale of tickets to local tourism-related attractions. Local is herein defined as attractions that operate anywhere within the boundaries of the municipal limits of the City of Georgetown, South Carolina. Ticket sale vendors may also engage in the sale of snack food and beverages provided that no beverage or snack food shall be served in a glass container. Incidental sales of beverages or snack foods are permitted at a rate not to exceed 33% of total gross receipts each day.
 - (ii) Snack food and beverage vendors. Vendors may engage in the sale of non-cooked snack foods and beverages provided that no beverage or snack food shall be served in a glass container.
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 - (g) No materials whatsoever shall be placed on public property in such a way as to impede the vision necessary for the safe operation of a motor vehicle.
 - (h) No equipment or lighting powered by electricity through a cord may be utilized in the vending area.
- (Ord. of 8-18-11(1))

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(Ord. of 8-18-11(1))

Sec. 20-13.5. Signage.

- (a) Vendors may have one sign at each end of the cart that shall be attached to the vending cart.
 - (b) Vendor signs shall not exceed three (3) by three (3) feet.
 - (c) Vendor signs shall not exceed three (3) colors.
 - (d) Signage shall be approved by the building and planning department.
- (Ord. of 8-18-11(1))

Sec. 20-13.6. Appeal from denial.

In the event of a denial of the application for a permit under this article, the applicant shall have the right to appeal to city council. The appeal shall be perfected by giving notice thereof to the city administrator within forty-eight (48) hours after notice of the denial of the permit. The city council shall act upon this appeal with reasonable promptness under the circumstances.

(Ord. of 8-18-11(1))

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione
City Clerk

First Reading: _____

Second Reading: _____

Brendon M. Barber, Sr.
Mayor

APPROVED AS TO FORM:

Elise F. Crosby
City Attorney

VENDING LOCATION #1

SCREEN ST. FOUNTAIN	MAXIMUM # OF CARS ALLOWED: 1	
AREA APPROVED FOR CART USE		

SCREEN STREET

SIDEWALK

Light

BLUE STONE

FOUNTAIN

HC RAMP

HC STALL

FRONT STREET

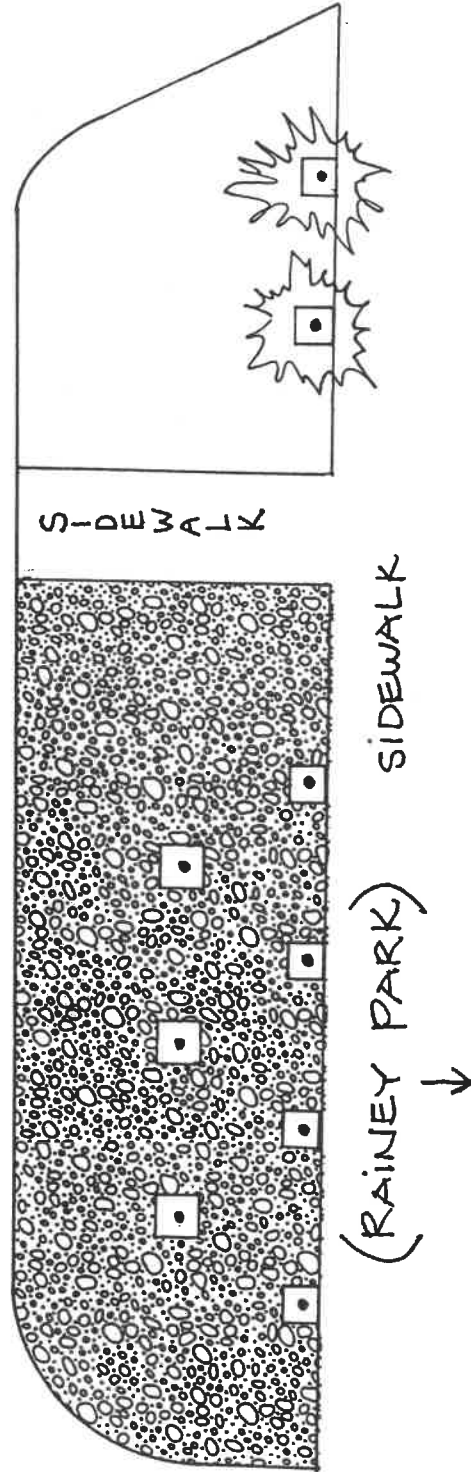
Attachment: Vendor map [Revision 1] (3452 : Street Vendor Ordinance Amendments)

VENDING LOCATION # 2

KING ST.

RAINEY PARK
MAXIMUM # OF CARTS ALLOWED: 1
 - AREA APPROVED FOR CART USE

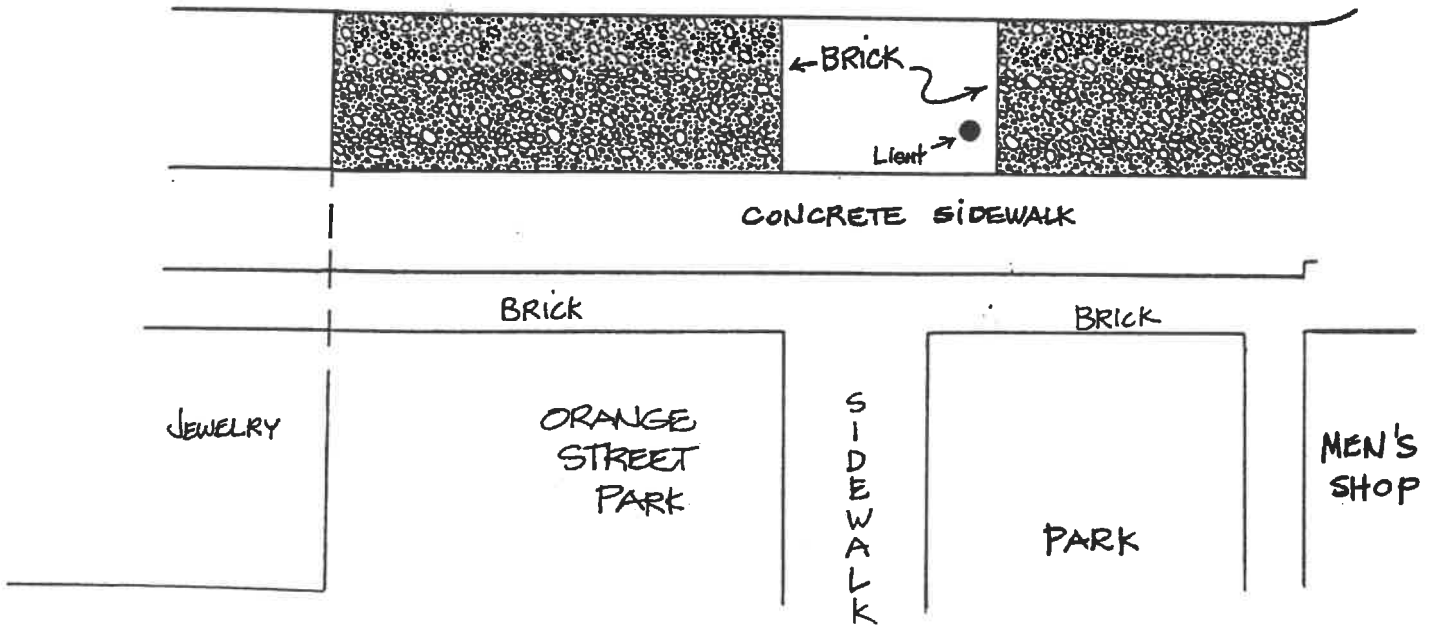
FRONT STREET



ORANGE ST.

VENDING LOCATION #4

--- FRONT STREET ---



ORANGE ST. PARK

**MAX # OF CARTS
ALLOWED: 1**

**-AREAS
APPROVED FOR
CART USE**



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 3441

Council Meeting Date:	16 December 2021
Department:	Planning and Community Development
Issue Under Consideration:	Motion to approve an ordinance amending Chapter 14, Section 14-45 Business Vehicle Loading Spaces, of the City of Georgetown Code of Ordinances
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	
Financial Impact:	N/A
Points to Consider:	See briefing document.
Options:	Approve, modify, or deny ordinance.
Staff Recommendations:	Approve

Reviews:

Christopher Inglese Completed 12/06/2021 2:56 PM

City Attorney Completed 12/06/2021 4:17 PM

Sandra E. Yudice Ph.D. Completed 12/06/2021 4:27 PM

Stephanie Buccione Completed 12/07/2021 3:32 PM

Georgetown City Council Pending 12/16/2021 5:30 PM

Attachments:

1. 1 Amendments to loading and unloading vehicle space ordinance (PDF)

**MOTION TO APPROVE AN ORDINANCE AMENDING CHAPTER 14, SECTION 14-45
BUSINESS VEHICLE LOADING SPACES, OF THE CITY OF GEORGETOWN CODE OF
ORDINANCES**

MAYOR
BRENDON M. BARBER, SR.

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
MAYOR PRO TEMPORE
CLARENCE C. SMALLS

JONATHAN ANGNER
TUPELO HUMES
CAROL JAYROE
AL JOSEPH
HOBSON H. MILTON

Executive Offices
(843) 545-4001

To: Mayor and City Council
Prepared by: Christopher Inglese
Department: Planning & Community Development
Date Prepared: December 6, 2021
Subject: Loading and Unloading vehicle parking space

Issue Background

This issue was initiated as a code enforcement issue regarding an unauthorized loading/unloading parking space on King Street. There was litigation regarding a demand for loading/unloading vehicle spaces that resulted in a settlement agreement in 2001. That settlement agreement included the ordinance now proposed to be amended.

Discussion

The 2001 ordinance established up to 8 loading/unloading parking spaces all of which were to be located on Front Street. We now have a business requesting a loading/unloading parking space on King Street. To accommodate the business's request, the ordinance is being amended.

Alternatives

1. Decline to amend the ordinance.
2. Modify the propose amendments.

Recommended Course of Action

No recommendation.

Timeline for Recommendation

First reading in December and a Second reading in January would be a reasonable timeline.

Fiscal Impact

The ordinance includes a fee for administering the permit and installing a loading/unloading sign.

Social Impact

The ordinance eliminates a public parking space during business hours Monday through Saturday from 9:00 a.m. to 5:00 p.m.

Environmental Impact

None.

Attachments

Ordinance with amendments.
Settlement Agreement.

Drawer 939
Georgetown, SC 29442

Attachment: Amendments to loading and unloading vehicle space ordinance [Revision 2] (3441 : Amend Vehicle Loading/Unloading Zones)

AN ORDINANCE AMENDING CHAPTER 14, SECTION 14-45 BUSINESS VEHICLE LOADING SPACES, OF THE CITY OF GEORGETOWN CODE OF ORDINANCES

- WHEREAS,** Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and
- WHEREAS,** The City of Georgetown desires to provide for opportunities for businesses to safely load and unload delivery vehicles when a business relies on delivery as a major component of its services; and
- WHEREAS,** The City of Georgetown acknowledges the value of businesses in the Core Commercial district and the need to provide convenient loading/unloading vehicle parking spaces; and
- WHEREAS,** The City of Georgetown seeks to provide additional opportunities to provide for the safe loading and unloading of delivery vehicles while at the same time preserving the public access to valuable curbside parking; and
- WHEREAS,** The City of Georgetown adopted the Business Vehicle Loading Spaces ordinances and now desires to make amendments to provide for flexibility in locating appropriate loading/unloading vehicle parking spaces.

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the City of Georgetown Code of Ordinances Chapter 14 Motor Vehicles and Traffic, Article III, Stopping, Standing and Parking, Section 14-45 Business Vehicle Loading Spaces, be amended as follows:

Sec. 14-45. Same—Business vehicle loading spaces.

- (a) Four (4) business vehicle loading spaces may be permitted within the Core Commercial Zone District in the area bound on the West by King Street, on the North by Prince Street, on the East by Screven Street and the South by Front Street.
- (b) Usage of the loading spaces will be restricted to permittees only. Businesses located within the area defined above in paragraph (a) may submit an application for a Vehicle Loading Space to the Police Department. Permits will be issued by the city and will be utilized by permittees in accordance with the following criteria:
 - (1) Merchants or businesses which are at least fifty (50) per cent delivery dependent, or which are operated by a handicapped person, shall be eligible for a loading space permit. "Fifty (50) per cent delivery dependent" shall mean that at least fifty (50) per cent of the annual revenues of the business are derived from the sale of merchandise to the public by the means of outgoing delivery from the location requesting a vehicle loading space using vehicles either owned, leased or rented by the business or merchant.
 - (2) Permits will be assigned to a specific loading space. Any permitted loading space will be located as close to a permittee as possible. Initial permits will be issued on a first come, first serve basis, and will be limited in number to two (2) permits per loading space; provided that no second permit shall be issued for any loading space until all four (4) spaces have first been filled by permits.

- (3) Permits shall be valid for one (1) year from the date of issuance, and may be renewed. Permits shall be transferable in the event a business changes ownership. Renewal permit applications shall be given priority over first time permit applicants.
- (4) Permits shall entitle the permittee to use a loading space during normal business hours (Monday through Saturday from 9:00 A.M. to 5:00 P.M.); provided, that no delivery vehicle shall remain in a loading space for any continuous period greater than two (2) hours.
- (5) There will be a seventy-five dollar (\$75.00) fee for each permit or renewal.

(Ord. of 11-1-2000)

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione
City Clerk

First Reading: _____

Second Reading: _____

Brendon M. Barber, Sr.
Mayor

APPROVED AS TO FORM: _____

Elise F. Crosby
City Attorney

FULL AND FINAL RELEASE OF ALL CLAIMS

For and in consideration of Ten Thousand and no/100----- Dollars (\$10,000.00), and the enactment and carrying out of the Parking Ordinance for a minimum of two years ("2000 Parking Ordinance", a copy of the ordinance is attached hereto as Exhibit "A") and other material terms which were set forth in the transcript from the September 13, 2000 hearing before the Honorable Robert S. Carr we do for ourselves, our heirs, executors, administrators, successors, and assigns, fully and forever release and discharge The City of Georgetown, South Carolina and all other persons, firms or corporations who are or might be liable, from any and all claims, demands, actions and right of actions which we now have or may hereafter have arising out of those incidents set forth in the allegations contained in the Amended Complaint in the case of Colonial-Floral Fascination, Ltd., Jeanette T. Ard, Sampit Furniture, Inc., Jimmy Daniels and H.C. Watson v. City of Georgetown, South Carolina, Civil Action No.: 2:99-4208-11AJ ("Action").

It is understood and agreed this settlement is in compromise of a disputed claim and is to include any and all injuries, disabilities, damage to person or property, and the consequences thereof, whether known or unknown, foreseen or unforeseen, and, whether the same may be latent, or may hereafter appear, develop
 1

or occur as a result of said Action, but specifically excludes any potential claims concerning the application, revocation, etc. of the "2000 Parking Ordinance". It is further agreed that this agreement includes the release of any claim for attorney's fees or costs incurred in the action including any claim under 42

U.S.C. 1988 being made by the undersigned to Judge Carr or to the Federal Court relating to this Action. *But this excludes the undersigned's right to repetition Georgetown City Council or a resolution for reimbursement the undersigned*
 It is understood and agreed that the payment of the above *attorney and cost* sum is not to be construed as an admission of any liability *incurred in the Action* whatsoever by or on behalf of the above named parties, by whom liability is expressly denied.

We hereby certify that we have read all of this release and fully understand all of the same, and in witness whereof we have executed this release this 16th day of January, 2000.

Colonial-Floral Fascination,
Ltd.

Debra C. Patterson
Witness

By: *Jeanette T. Ard*
Its: *Owner*

Witness

Debra C. Patterson
Witness

Jeanette T. Ard
Jeanette T. Ard

Witness

State of S.C.)
 County of Georgetown)

On this 16th day of January, 2000 before me
 personally appeared Colonial-Floral Fascination, Ltd., by
Jeanette T. Ard, its: Owner and Jeanette T.
 Ard to me known to be the persons described herein, and who
 executed the above instrument, and she/he acknowledges that
 she/he voluntarily executed the same.

Walter L. Partuso
 Witness

Personally appeared before me this
16th day of January, 2000.

Etta J. Young
 Notary for

My commission expires Sept. 10 2005

Sec. 14-45. Same—Business vehicle loading spaces.

- (a) ~~Eight-Four (84)~~ business vehicle loading spaces ~~will may~~ be permitted ~~on Front Street~~ within the Core Commercial Zone District in the area bound on the West by King Street, on the North by Prince Street, on the East by Screven Street and the South by Front Street. ~~At least one will be located in front of Colonial Florist and one in front of Sampit Furniture.~~
- (b) Usage of the loading spaces will be restricted to permittees only. Businesses located within the area defined above in paragraph (a) may submit an application for a Vehicle Loading Space to the Police Department. Permits will be issued by the city and will be utilized by permittees in accordance with the following criteria:
 - (1) ~~Front Street m~~ Merchants or businesses which are at least fifty (50) per cent delivery dependent, or which are operated by a handicapped person, shall be eligible for a loading space permit. "Fifty (50) per cent delivery dependent" shall mean that at least fifty (50) per cent of the annual revenues of the business are derived from the sale of merchandise to the public by the means of outgoing delivery from ~~Front Street~~ the location requesting a vehicle loading space using vehicles either owned, leased or rented by the business or merchant.
 - (2) Permits will be assigned to a specific loading space. Any permitted loading space will be located as close to a permittee as possible. Initial permits will be issued on a first come, first serve basis, and will be limited in number to two (2) permits per loading space; provided that no second permit shall be issued for any loading space until all ~~eight-four (48)~~ spaces have first been filled by permits.
 - (3) Permits shall be valid for ~~two-one (21)~~ years from the date of issuance, and may be renewed. Permits shall be transferable in the event a business changes ownership. Renewal permit applications shall be given priority over first time permit applicants.
 - (4) Permits shall entitle the permittee to use a loading space during normal business hours (Monday through Saturday from 9:00 A.M. to 5:00 P.M.); provided, that no delivery vehicle shall remain in a loading space for any continuous period greater than two (2) hours.
 - (5) There will be a ~~fifty-seventy-five~~ dollar (~~\$750.00~~) fee for each permit or renewal.

(Ord. of 11-1-2000)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

RESOLUTION

DOC ID: 3455

Council Meeting Date:	16 December 2021
Department:	Planning and Community Development
Issue Under Consideration:	Motion to approve a Resolution approving and authorizing the extension in the fourth Memorandum of Understanding (MOU); and other matters, relating to Project Vista
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	
Financial Impact:	N/A
Points to Consider:	See briefing document.
Options:	Approve, modify, or deny Resolution
Staff Recommendations:	Approve Resolution

Reviews:

Christopher Inglese Completed 12/06/2021 1:53 PM

City Attorney Completed 12/06/2021 4:17 PM

Sandra E. Yudice Ph.D. Completed 12/07/2021 9:43 AM

Stephanie Buccione Completed 12/07/2021 4:58 PM

Georgetown City Council Pending 12/16/2021 5:30 PM

Attachments:

1. 1 4th Amendment to Project Vista MOU (PDF)

**MOTION TO APPROVE A RESOLUTION APPROVING AND AUTHORIZING THE
EXTENSION IN THE FOURTH MEMORANDUM OF UNDERSTANDING (MOU); AND OTHER
MATTERS, RELATING TO PROJECT VISTA**

MAYOR
BRENDON M. BARBER, SR.

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBER
HOBSON H. MILTON
RUDOLPH A. BRAUN
TUPELO HUMES
AL JOSEPH
CAROL JAYROE
CLARENCE C. SMITH

Executive Offices
(843) 545-4001

To: Mayor and City Council
Prepared by: Christopher Inglese, Planning Director
Department: Planning and Community Development Department
Date Prepared: December 6, 2021
Subject: Resolution for Extension in the 4th MOU for Project Vista

Issue Background

The City of Georgetown and Project Vista (proposed Front Street hotel project) previously entered into a Memorandum of Understanding (MOU) on April 24, 2018. This MOU had amendments on March 21, 2019, June 20, 2019, and January 1, 2020. Because of the MOU termination date forthcoming on December 31, 2021, a fourth amendment to the MOU is proposed.

Discussion

The original Project, estimated at a minimum investment of \$15,000,000, included a 72-room hotel and would employ 15 persons. The scope of the Project has been reduced such that the minimum investment is now at \$12,000,000 for a 56-room hotel, which will employ 10 persons. Project Vista has submitted new preliminary plans for the scaled down hotel and it will be reviewed by the Architectural Review Board (ARB) on December 6, 2021. At this time, the ARB may approve the demolition of the Georgetown Times building.

Alternatives

1. Revise the Resolution for the fourth amendment to the MOU, changing the date for terms of execution.
2. Deny the Resolution for the fourth amendment to the MOU which would keep the date for "Term and Termination" on December 31, 2021.

Recommended Course of Action

Staff recommends approving this Resolution for a fourth amendment to the MOU to give the Project until July 1, 2022.

Timeline for Recommendation

Upon adoption of the attached Resolution, the MOU termination date will now be July 1, 2022.

Fiscal Impact

None at this time.

Social Impact

Project Vista will bring a much needed and anticipated hotel to downtown Front Street, which will provide economic vitality and create jobs.

Attachments

Attachment 1: Resolution Approving 4th Amendment to MOU

Attachment 2: 4th Amendment to the Memorandum of Understanding

A RESOLUTION

APPROVING THE EXECUTION AND DELIVERY OF A FOURTH AMENDMENT TO A MEMORANDUM OF UNDERSTANDING; AND OTHER MATTERS RELATING THERETO.

BE IT RESOLVED by the City Council of the City of Georgetown, South Carolina, in a meeting duly assembled:

Section 1. Findings of Fact

The City Council of the City of Georgetown (the “**Council**”), the governing body of the City of Georgetown, South Carolina (the “**City**”), has made the following findings of fact:

(A) The City is a municipal corporation of the State of South Carolina (the “**State**”) located in Georgetown County, South Carolina, and as such possesses all general powers granted by the Constitution and statutes of the State to such public entities.

(B) An entity, which has requested that its identity be kept confidential for business reasons (the “**Developer**”) is considering developing certain commercial property within the City (the “**Project**”).

(C) The Developer currently estimates that the costs of planning, designing, acquiring, constructing and completing the Project will require expenditures of approximately \$12,000,000 and result in the hiring of approximately 10 employees.

(D) The City previously authorized, executed and delivered a Memorandum of Understanding dated April 24, 2018, as amended on March 21, 2019, June 20, 2019 and January 1, 2020 (“**MOU**”) to establish a framework for incentives and development associated with the Developer’s proposed business.

(E) By its terms, the MOU “shall continue in effect until the earlier of: (1) the termination of this MOU; or (2) December 31, 2021.”

(F) The MOU will expire by its terms on December 31, 2021.

(G) The parties are still working to develop the Project and have determined to amend and extend the MOU under the terms of the Fourth Amendment to the Memorandum of Understanding, the form (the “**Fourth Amendment**”), the form of which is attached hereto as Exhibit A.

(H) Excepting certain changes in the scope of the Project as described in the Fourth Amendment, all the public policy findings and considerations made by Council in the MOU Resolution have not materially changed and shall be incorporated by this reference to apply to this Resolution and the provisions of the Fourth Amendment.

(I) On the basis of the foregoing, the Council hereby finds and determines that the Fourth Amendment, and the modifications to the MOU implemented thereunder, shall be authorized and approved.

Section 2. Approval of the Contract and Other Necessary Documents

The Council has reviewed the Fourth Amendment, the form of which is attached hereto as Exhibit A. The Fourth Amendment shall be executed and delivered on behalf of the City by the City Administrator of the City (the “**City Administrator**”) and attested to by the City Clerk of the City. Upon such execution, the Council shall be timely informed of the execution of the Fourth Amendment. The consummation of the transactions and undertakings described in the Fourth Amendment and such additional transactions and undertakings as may be determined by the City Administrator in consultation with the Council to be necessary or advisable in connection therewith, are hereby approved. In connection with the execution and delivery of the Fourth Amendment, the City Administrator is additionally authorized to prepare, review, negotiate, execute, deliver, and agree to such additional agreements, certifications, documents, closing proofs, and undertakings as he/she shall deem necessary or advisable.

Section 3. Effect

Upon the full execution of the Fourth Amendment, all actions and activities by the City are deemed ratified, confirmed and approved. This Resolution shall be adopted upon due approval by the Council.

DONE AND RESOLVED IN COUNCIL ASSEMBLED, this 16th day of December 2021.

CITY OF GEORGETOWN, SOUTH
CAROLINA

(SEAL)

By: _____
Mayor Brendon M. Barber, Sr.

WITNESS

By: _____
City Clerk

EXHIBIT A
FORM OF
FOURTH AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING

Attachment: 4th Amendment to Project Vista MOU [Revision 2] (3455 : Resolution 4th Amendment to MOU for Project Vista)

Fourth Amendment to the Memorandum of Understanding

This Fourth Amendment to the Memorandum of Understanding dated as of January 1, 2022 (this “**Fourth Amendment**”), by and between the City of Georgetown, South Carolina (the “**City**”), and Project Vista (the “**Developer**” and together with the City, the “**Parties**”).

WITNESSETH

WHEREAS, the City is a municipal corporation organized and existing under the laws of the State of South Carolina (the “**State**”), and a political subdivision of the State, located in Georgetown County, South Carolina with the authority to own, possess, acquire, sell, alien, convey, lease or otherwise dispose of real property;

WHEREAS, the Developer is a South Carolina limited liability company formed under the laws of the State, and authorized to do business in the State;

WHEREAS, the Parties did previously enter into that certain Memorandum of Understanding dated April 24, 2018, as amended on March 21, 2019, June 20, 2019, and January 1, 2020 (the “**MOU**”), the provisions of which, *inter alia*, provide terms, immediate actions, and conditions precedent regarding the development of the Project (as defined in the MOU). Terms used herein and not otherwise defined shall have the meanings ascribed thereto in the MOU;

WHEREAS, the scope of the Project has been reduced such that the Project shall now include: (i) a minimum investment of \$12,000,000; (ii) the creation of at least 10 full time or full time equivalent (FTE) jobs; and (iii) the construction and development of at-least 56 hotel rooms.

WHEREAS, the MOU will expire by its terms on December 31, 2021;

WHEREAS, the Parties have determined to amend the MOU in order to reauthorize its terms and extend the term of the MOU;

WHEREAS, by and through the execution by the Parties below, this Fourth Amendment, as a written agreement between the Parties, shall constitute an amendment authorized by the provisions of Section 9 of the MOU; and

WHEREAS, unless modified by the provisions of this Fourth Amendment as further provided herein, all other provisions of the MOU shall remain in full force and effect.

NOW THEREFORE, in witness hereof, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree to modify the provisions of the MOU as follows:

SECTION 1. AMENDMENTS TO THE MOU. The MOU is hereby amended as follows:

- A. Section 5 – “Term and Termination” of the MOU shall be amended and restated as follows:

Section 5 Term and Termination

This MOU shall continue in effect until the earlier of: (1) the termination of this MOU; or (2) July 1, 2022. Either of the Parties may terminate this MOU at any time by providing thirty (30) days written notice to the other party.

B. All other terms and provisions of the MOU shall remain in full force and effect.

SECTION 2. EFFECTIVE DATE OF THIS FOURTH AMENDMENT. This Fourth Amendment shall be effective as of the date first above written.

SECTION 3. COUNTERPARTS. This Fourth Amendment may be executed in several counterparts, all or any of which shall be regarded for all purposes as duplicate originals and shall constitute and be but one and the same instrument.

SECTION 4. GOVERNING LAW. This Fourth Amendment shall be construed under the laws of the State.

[Signatures on following pages]

IN WITNESS WHEREOF, the City has caused this MOU to be signed by its City Administrator, its corporate seal to be reproduced hereon and the same to be attested by the Clerk of the City, as of the ___th day of December 2021.

CITY OF GEORGETOWN, SOUTH CAROLINA

BY: _____

NAME: Sandra Yudice, Ph.D.

TITLE: City Administrator

(SEAL)

Attest

Clerk

Attachment: 4th Amendment to Project Vista MOU [Revision 2] (3455 : Resolution 4th Amendment to MOU for Project Vista)

IN WITNESS WHEREOF, the Developer has caused this MOU to be signed by its managing partner, its corporate seal to be reproduced hereon and the same to be attested by the witness described below as of the ___th day of December 2021.

GEORGETOWN VENTURES, LLC

BY: _____

NAME: _____

TITLE: Managing Partner

WITNESS

BY: _____

NAME: _____



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 3463

Council Meeting Date:	16 December 2021
Department:	Finance
Issue Under Consideration:	Motion to approve an ordinance to amend the Fiscal Year 2021/2022 (FY2022) budget for the City of Georgetown, South Carolina, in the amount of \$2,176,075.95 ; to prescribe the purposes for which the proceeds of the American Rescue Plan Act 2021 funds shall be expended; and to provide for other matters relating thereto.
Amount Requested:	\$1,941,651.90
Is Item in Current Budget?	No
If no, please explain:	Funding received during FY2021-22
Financial Impact:	Will allow City to fund priority projects and initiatives.
Points to Consider:	Funding had been delayed by State. We need to initiate the projects in order to obligate all funds by the required date of December 31, 2024, spend all the funds by December 31, 2026.
Options:	Approve or Disapprove
Staff Recommendation:	Approve

Reviews:

John Barfield Completed 12/06/2021 1:37 PM
 Sandra E. Yudice Ph.D. Completed 12/06/2021 1:53 PM
 Stephanie Buccione Completed 12/07/2021 4:46 PM
 Georgetown City Council Pending 12/16/2021 5:30 PM

Attachments:

1. 1 Ordinance to amend the Fiscal Year 2021-22 Budget (PDF)

**AN ORDINANCE TO AMEND THE FISCAL YEAR 2021/2022 (FY 2022) BUDGET FOR
THE CITY OF GEORGETOWN, SOUTH CAROLINA; TO PRESCRIBE THE PURPOSES FOR WHICH
THE PROCEEDS OF THE AMERICAN RESCUE PLAN ACT 2021 FUNDS SHALL BE EXPENDED;
AND TO PROVIDE FOR OTHER MATTERS RELATING THERETO.**

WHEREAS, On March 11, 2021, US Congress approved the \$1.9 trillion funding under the American Rescue Plan Act 2021 (“ARPA 2021”) for state and local governments to respond to the COVID-19 public health emergency; and

WHEREAS, US Congress appropriated \$65.1 billion for municipal governments from the ARPA 2021; and

WHEREAS, of the \$65.1 billion, US Congress allocated \$19.53 billion to Non-Entitlement Units (NEUs) of Local Government, which include municipalities having populations fewer than 50,000; and

WHEREAS, the City of Georgetown (“City”) falls in the NEU category and will receive a total of \$4,352,151.90 in two disbursements: \$2,176,075.95 in FY 2022 and \$2,176,075.95 in FY 2023; and

WHEREAS, the City submitted its application for disbursement to the State of South Carolina’s Department of Administration (“SCDoA”); and

WHEREAS, the SCDoA approved the City’s disbursement application on October 6, 2021, and the City received the first disbursement in the amount of \$2,176,075.95 for FY 2022; and

WHEREAS, Georgetown City Council (“City Council”) established the American Rescue Plan Act of 2021 Special Revenue Fund (“ARPA Special Revenue Fund”) to account for the ARPA 2021 funds separately; and

WHEREAS, the City suffered a revenue loss of \$994,866 and from these funds City Council desires to recognize and compensate City employees (excluding elected officials, City Administrator, and City Attorney) with a one-time bonus for going above and beyond in providing continued essential services to City residents during the Covid-19 pandemic; and

WHEREAS, US Congress authorized the use of ARPA Funds to “meet the wide range of public health and economic impacts of the COVID–19 public health emergency;” and

WHEREAS, the ARPA 2021 describes several types of uses that would be responsive to the impacts of the COVID–19 public health emergency, including assistance to households; and

WHEREAS, the City Council desires to provide financial assistance to the City's eligible, owner-occupied households to alleviate the city-wide negative economic impact of the Covid-19 pandemic on low- to moderate-income households; and

WHEREAS, the City Council has adopted a nuisance ordinance to address dilapidated houses unfit for human habitation; and

WHEREAS, The US Congress' household assistance includes, *inter alia*, assistance for home repairs and weatherization projects to make houses energy efficient, hence, lowering utility bills; and

WHEREAS, City Council desires to contract with the Waccamaw Regional Council of Governments (WRCOG) to administer the ARPA 2021 funds; and

WHEREAS, City Council desires to contract with Habitat for Humanity to administer the City of Georgetown American Rescue Plan Act Assistance to Households Program ("ARPA Household Assistance").

NOW, THEREFORE, BE IT ORDAINED by City Council duly assembled the _____ day of _____, _____, that the FY 2022 budget be amended to incorporate the following supplemental appropriation from the ARPA 2021 funds:

Fund	Original Appropriation	Supplemental Appropriation	Total Amended Budget
General Fund	\$11,809,427.00	\$0.00	\$11,809,427.00
Debt Service	\$145,000.00	\$0.00	\$145,000.00
Capital Projects Reserve	\$1,311,750.00	\$0.00	\$1,311,750.00
State Accommodations Tax	\$100,250.00	\$0.00	\$100,250.00
Local Hospitality/A Tax	\$928,509.00	\$0.00	\$928,509.00
Electric Fund	\$12,482,500.00	\$0.00	\$12,482,500.00
Water Fund	\$3,353,555.00	\$0.00	\$3,353,555.00
Wastewater Fund	\$4,056,100.00	\$0.00	\$4,056,100.00
Stormwater Fund	\$1,861,776.00	\$0.00	\$1,861,776.00
Waste Management Fund	\$941,000.00	\$0.00	\$941,000.00
Seized and Forfeited	\$34,613.00	\$0.00	\$34,613.00
ARPA Special Revenue Fund	\$0	\$2,176,075.95	\$2,176,075.95
	<u>\$37,024,480.00</u>	<u>\$2,176,075.95</u>	<u>\$39,200,555.95</u>

BEING FURTHER ORDAINED that the FY 2022 ARPA Special Revenue Fund supplemental appropriation be spent on (1) a one-time bonus pay for City employees (excluding elected

officials, City Administrator, and City Attorney); (2) financial assistance to low- to moderate-income owner-occupied households; (3) water and wastewater capital projects, and (4) administrative costs as follows:

AMERICAN RESCUE PLAN PROJECTS	FY 2022
CITY EMPLOYEES BONUS PAY	\$450,000.00
ARPA HOUSEHOLD ASSISTANCE PROGRAM	\$200,000.00
ADMINISTRATIVE COSTS	
Waccamaw Regional Council of Governments (WRCOG)	\$100,000.00
WATER	
Maryville Water Distribution Improvements - Phase I	\$75,000.00
Willowbank Water Main Improvements	\$40,000.00
West End Water Main Improvements	\$100,000.00
WASTEWATER	
Lift Station Portable Diesel Pumps for Hurricane and Power Outage Resiliency. Bayview, Willowbank, WWTP, Maybank and Maryville School Lift Stations. Pumps can also be used to pump stormwater.	\$250,581.21
Historic District Sanitary Sewer and MH Survey, Pipe Lining and Repairs	\$75,581.23
North End District Sanitary Sewer and MH Survey, Pipe Lining and Repairs	\$60,581.23
Maryville Lift Station Supplement	\$389,908.23
Historic District Sewer Line Repairs	\$200,000.00
TOTAL	\$1,941,651.90
First ARPA Disbursement Received Total	\$2,176,075.95
Minus FY 2022 Projects Appropriations	(\$1,941,651.90)
Balance for future appropriations	\$234,424.05

BEING FURTHER ORDAINED that subsequent to the appropriations for the programs and projects authorized herein, a balance of \$234,424.05 shall remain in the ARPA Special Revenue Fund for future appropriation by City Council in a later fiscal year as necessary to fund the construction costs of the water and wastewater capital projects authorized in this ordinance as permitted under ARPA 2021.

BEING FURTHER ORDAINED that all earned interest on the ARPA 2021 funds shall be accounted for in the ARPA Special Revenue Fund and reserved for future use on infrastructure projects included herein, other infrastructure projects as permitted by ARPA

2021 and approved by City Council in the future, or use as cash match for future grants as permitted in the ARPA 2021.

BEING FURTHER ORDAINED that the City Administrator is authorized to negotiate and execute a contract for services with the WRCOG for up to One Hundred Thousand 00/100 Dollars (\$100,000.00) to administer the ARPA 2021 to comply with the federal, state, and local regulations and reporting requirements.

BEING FURTHER ORDAINED that the City Administrator is authorized to negotiate and execute a contract for services with Habitat for Humanity for Two Hundred Thousand 00/100 Dollars (\$200,000.00) to administer the owner-occupied ARPA Household Assistance Program, which includes an administrative fee of five percent (5%) or Ten Thousand 00/100 Dollars (\$10,000.00) and a balance of One Hundred and Ninety Thousand 00/100 Dollars (\$190,000.00) for household assistance.

PASSED by City Council duly assembled this _____ day of _____, _____.

ATTEST:

Stephanie Buccione
City Clerk

Brendon M Barber, Sr.
Mayor

APPROVED AS TO FORM:

Elise F Crosby
City Attorney

First Reading: December 16, 2021
Second Reading: January 20, 2022
Public Hearing: January 20, 2022

Attachment: Ordinance to amend the Fiscal Year 2021-22 Budget (3463 : ARP Budget Amendment 1st Reading)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 3465 A

Council Meeting Date:	16 December 2021
Department:	Finance
Issue Under Consideration:	Motion to approve the submission of a grant application to the US Department of Commerce, Economic Development Administration, for the Secondary Sedimentation Basin at the Water Treatment Plant in the amount of \$3,856,500 and appropriate \$428,500 from the Capital Reserve Fund to cover the 10% cash match.
Amount Requested:	\$428,500
Is Item in Current Budget?	No
If no, please explain:	Recent Council actions related to the issuance of a GO Short-term Note Payable have made funds available in Capital Reserve Fund.
Financial Impact:	Will allow the City to apply for funding to complete a \$4.285 million project.
Points to Consider:	
Options:	Approve or disapprove
Staff Recommendation:	Approve

Reviews:

John Barfield Completed 12/09/2021 4:12 PM
 Sandra E. Yudice Ph.D. Completed 12/09/2021 4:48 PM
 Stephanie Buccione Pending 12/09/2021 4:12 PM
 Georgetown City Council Pending 12/16/2021 5:30 PM

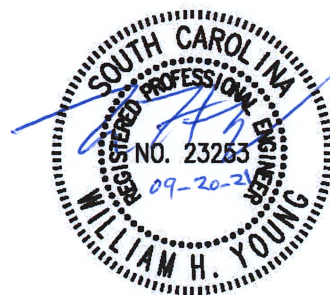
Attachments:

1. 1 2021-09-21 PER WTP Floc-Sedimentation Basin No. 2 R1 (PDF)

PRELIMINARY ENGINEERING REPORT

WATER TREATMENT PLANT SECONDARY SEDIMENTATION BASIN

City of Georgetown, South Carolina



162 Seven Farms Drive, Suite 210
Charleston, South Carolina 29492
(843) 416-5560

September 2021

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Table 4	Estimated Schedule - Phase 1 – Flocculation/Sedimentation Basin No. 2
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Figure 2	WTP Process Flow Diagram
Figure 3	Floc-Sed Basin Site Plan
Figure 4	Flood Map

SECTION 1

Introduction

This Preliminary Engineering Report (PER) presents the engineering data and associated information to satisfy the requirements of the South Carolina Department of Health and Environmental Control (SCDHEC) and Economic Development Agency (EDA). This information is compiled and presented for improvements to the City of Georgetown's Surface Water Treatment Plant (WTP).

The purpose of this project is to add a secondary flocculation-sedimentation basin to increase the resiliency, redundancy and reliability of the City's WTP. The current plant has one flocculation-sedimentation basin which cannot be taken off-line for an extended period of time to perform maintenance and other improvements.

This PER defines the project in sufficient detail to:

- Provide general information about the Owner, Service Area and the existing drinking water system, including a location map for the project.
- Discuss the need for the proposed project and provide a project description of the selected alternative and alternatives considered, including a feasibility analysis for the constructability of the project.
- Define the proposed improvements for the selected alternative, including a description of project components and statement verifying consistency of the project description and scope of work for the proposed EDA investment. Present the design criteria, preliminary equipment and facility sizing, process flow diagram, and drawings showing the general layout and location of the existing site conditions and project components for new unit processes and process modifications. Provide a list of the permits required and their status, overall estimated project schedule, proposed method of construction, number of construction contracts anticipated, and real property acquisition (none required).
- Provide the total project cost estimate and breakdown and overall estimated project schedule.

Owner and Engineer

The City of Georgetown's WTP is an existing 6 MGD surface water treatment plant that is owned and operated by:

City of Georgetown
Water Utilities Department

P.O. Drawer 939
 Georgetown, SC 29442
 (843) 545-4500
 wgunter@georgetownsc.gov
 Will Gunter, Water Utilities Director

The engineer submitting this report and responsible for the design of the facility is:

W.K. Dickson & Co., Inc.
 162 Seven Farms Drive, Suite 210
 Charleston, South Carolina 29492
 (843) 416-5560
 byoung@wkdickson.com
 William H. Young, P.E., Project Manager

Water Sources and Service Area

The South Carolina Department of Health and Environmental Control (SCDHEC) conducted its most recent sanitary survey on December 9, 2020, and gave the City of Georgetown's water system an overall rating of "Satisfactory". Raw water for the existing WTP is supplied by the Great Pee Dee River via an existing 26 mile canal that is owned by the International Paper Company. The raw water is pumped from the canal by an existing raw water pump station to the WTP through approximately 2,700 linear feet of 24-inch raw water transmission main. The location of the surface water treatment plant and raw water pump station is shown in Figure 1, and these facilities have a permitted capacity of 6 MGD. Beyond the WTP, the potable water system includes two groundwater wells with chlorination equipment (King and Maryville Wells), three elevated water tanks (Maryville, 0.25 MG; Port Authority, 0.5 MG; Northside, 0.25 MG), one booster pump station (Southside Booster Pump Station, 700 gpm capacity), and the water distribution pipe network with diameters ranging from 2-inch to 24-inch. Regulated capacity and 2020 production (average) for the surface and groundwater systems is provided in the table below.

Table 1
Existing Drinking Water Facilities
City of Georgetown

Facility	Regulated Capacity (MGD)	2020 Average Production (MGD)
Surface Water Treatment Plant ¹	6.0	1.0
King Well	0.2	0.2
Maryville Well	0.3	0.2
Combined (all facilities)	6.5	1.4

1. 2020 maximum daily production of the WTP was 1.5 MGD.

The surface water treatment, groundwater and associated potable water distribution system serves a total of 4,850 water utility customers (3,959 residential service connections and 891 commercial connections). The service area includes customers inside the City limits and 325 residential customers outside of the City's limits. The Georgetown economy consists primarily of tourism (primarily centered in the City's Historic District), commerce and industry. Some of its larger employers and water customers include Praxair, Georgetown Hospital, Georgetown School District, International Paper, Walmart and other commercial establishments.

Description of Existing Surface Water Treatment Facilities

The City of Georgetown's WTP has a design capacity of 6 MGD, was originally constructed in the early 1970s and underwent significant improvements in 2001. The existing WTP is operating in compliance with SCDHEC regulations. The existing process scheme is shown in Figure 2 and consists of the following unit processes:

- Raw Water Pumping – two 4,300 gpm horizontal centrifugal pumps with a rated capacity of 6 MGD with largest pump out of service.
- Rapid Mix – raw water piping includes chemical feed line connections with an inline rapid mix unit upstream of the Flocculation and Sedimentation Basin.
- Flocculation and Sedimentation – four stage flocculation basin with variable speed turbine mixers and a high rate plate settler in the sedimentation basin. The Sedimentation Basin plate loading is 0.28 gpm/ft² of effective plate area.
- Filtration – four standard rate (4 gpm/ft²), dual media (anthracite and sand with underdrains and air scour backwash system), Greenleaf filters (324 ft²/filter) with a rated capacity of 7.4 MGD.
- Clearwell – two 1.5 MG, baffled (vinyl liner) clearwells.
- Residuals Handling – flocculation/sedimentation basin drains and filter backwash water is conveyed by yard piping to four onsite lagoons. A pump station and force main transfers the lagoon water to the City's wastewater collection system. Sedimentation Basin sludge is piped to a metering vault (to control sludge withdrawal) and conveyed by yard piping to the City's wastewater collection system.
- High Service Pumping – three 2,100 gpm horizontal centrifugal pumps with a rated capacity of 6 MGD (with largest pump out of service) pump water to the City's distribution system.

➤ Chemical Storage and Feed Systems

- Ferric Chloride added as a coagulant, including bulk storage tanks and metering pumps with a feed rate capacity of 2,250 lb/day.
- Sodium Hydroxide (Caustic) added for pH control, including bulk storage tanks and metering pumps with a feed rate capacity of 1,950 lb/day.
- Flocculant Aid Polymer with a feed rate capacity of 2.5 lb/day.
- Orthopolyphosphate (Corrosion Inhibitor) added for corrosion control with a feed rate capacity of 200 lb/day.
- Chlorine added for disinfection, including five (5) one-ton cylinders with a feed rate capacity of 245 lb/day.

SECTION 2

Discussion of Need

Based on discussions with plant staff, observations and analysis of process performance, deficiencies have been identified with the current operation of the City of Georgetown WTP flocculation and sedimentation processes and are listed as follows:

- No redundant or backup system exists for the WTP flocculation and sedimentation processes. A second basin (Flocculation/Sedimentation Basin No. 2) will improve the resiliency and reliability of the City's WTP, allowing one basin to remain in operation while the other is offline due to a major failure or catastrophic event.
- Existing plate settlers in Sedimentation Basin No. 1 consist of fiberglass plates supported in a stainless steel frame. Several plates have become dislodged, collapsed and are in need of replacement. Over time, the condition and performance of the plate settlers will likely worsen. This could impact the WTP sedimentation process and quality of drinking water produced, exposing the City to violations of drinking water regulations. Due to the equipment age (over 20 years), condition, and likelihood of additional failure, a complete replacement of the plate settlers is recommended. Isolating the basin and replacing the equipment will be very costly and will require the City to obtain regulatory approval to place into operation a temporary mobile treatment system. A redundant flocculation/sedimentation basin will provide flexibility to operate either basin and allow one basin to be taken offline for an extended timeframe (ie. to replace plate settlers and other equipment) without the risks or costs associated with a temporary mobile treatment system.

Discussion of Alternatives Considered for Meeting the Need

Three alternatives were considered based upon the project need. They are presented below.

Alternative 1 - WTP Improvements

The following improvements will enhance the operational performance, redundancy and reliability of the plant and minimize the risk of violating drinking water regulations. To meet the current and future needs, the improvements will be completed using a two-phased approach.

- Project 1 – Install a new 6 MGD four-stage flocculation basin with variable speed turbine mixers and a high rate plate settler sedimentation basin (Flocculation/Sedimentation Basin No. 2) adjacent to the existing Flocculation/Sedimentation Basin No. 1. Space is available inside the WTP site and immediately east of the existing basin to construct Flocculation/Sedimentation Basin No. 2.
- Project 2 – Replace existing plate settlers in Flocculation/Sedimentation Basin No. 1 after Flocculation/Sedimentation Basin No. 2 is in operation (and Basin No. 1 can be taken offline).

Alternative 2 – No Action

The second alternative considered was the No Action Alternative with the WTP operating as it is currently with one flocculation/sedimentation basin. This alternative is not considered viable as it provides for no redundancy in the flocculation and sedimentation processes. Should Flocculation/Sedimentation Basin No. 1 be out of service, the City cannot produce adequate drinking water to serve its customers. Also, as the existing plate settlers and performance of Flocculation/Sedimentation Basin No. 1 continue to deteriorate, the WTP could violate primary drinking water regulations, requiring an emergency equipment replacement. Replacement of the existing plate settlers in Flocculation/Sedimentation Basin No. 1 will be very costly with additional risks associated with the need for a temporary mobile treatment system.

Alternative 3 – WTP Decommissioning

The third alternative considered was the WTP Decommissioning Alternative. Decommissioning the WTP will result in the City providing drinking water through alternative sources such as wells and/or purchasing water from a neighboring utility. The City currently has two drinking water wells with a 2020 average production of 0.44 MGD. The WTPs 2020 maximum daily production was 1.51 MGD. Based on existing well yields, the City would need to install approximately seven additional wells to meet current capacity needs. The City could also connect their distribution system and purchase water from a nearby utility, presumably the Georgetown County Water and Sewer District (GCWSD). A connection to GCWSD's system would require several miles of water transmission main with a major crossing under the Waccamaw and Great Pee Dee Rivers and expansion of GCWSD's Sandy Island WTP. WTP Decommissioning costs of supplying drinking water from new wells and/or connection to GCWSD's system will be significantly higher than the other alternatives.

SECTION 3

Proposed Improvements

The existing City of Georgetown WTP has a SCDHEC rated capacity of 6 MGD. The proposed improvements for the selected alternative (Alternative 1 in Section 2) will not result in an increase to the overall plant rated capacity. At 6 MGD, the plant has more than enough capacity to meet peak demands for the foreseeable future.

The existing Flocculation/Sedimentation Basin No. 1 was constructed approximately 20 years ago, and some of the equipment is approaching the end of its life cycle and is in need of replacement. A second flocculation/sedimentation basin will improve operations, resiliency and reliability of the WTP by allowing one basin to be taken out of service for maintenance or replacement of equipment while the other basin remains in operation. The WTP will continue to operate with one flocculation/sedimentation basin online, with the other basin on standby. No other modifications will be implemented for the other unit processes at the WTP.

Description of Project Components

The existing and proposed treatment processes are shown in schematic form in Figure 2. Figure 3 shows the general layout and location of existing site conditions and project components for new unit processes and process modifications. All improvements will be constructed within the limits of the existing WTP site, and no additional property is needed or will be acquired for the project. The WTP improvements will be designed, bid and constructed in two separate projects or construction contracts (as defined below) using a traditional design-bid-build approach. As shown in Figure 4, the WTP site is not located in a flood zone. The project components described herein for the Phase 1 – Flocculation/Sedimentation Basin No. 2 are consistent with the EDA investment project description provided in Form ED-900.

A detailed description of the proposed WTP improvements, including design criteria with preliminary equipment and facility sizing, is described further below.

Project 1 - Flocculation/Sedimentation Basin No. 2

A new 6 MGD four-stage flocculation basin with variable speed turbine mixers and a high rate plate settler sedimentation basin will be constructed adjacent to the existing Flocculation/Sedimentation Basin No. 1. As shown by Figure 3, the Flocculation/

Sedimentation Basin No. 2 will be constructed east of the existing basin, allowing adequate space to the west of Flocculation/Sedimentation Basin No. 1 for future expansion of the filters.

Yard piping to Flocculation/Sedimentation Basin No. 1 will be modified to convey raw water to Flocculation/Sedimentation Basin No. 1 or 2, with manual valves for isolation of either basin. Treated water from Flocculation/Sedimentation Basin 2 will connect with existing treated water piping from Flocculation/Sedimentation Basin No. 1 for conveyance to the existing filters, with manual valves to isolate flow from either basin. In the event of a high treated water turbidity, an electric actuated valve will be opened to transfer sedimentation basin effluent to the existing lagoons onsite. Permits required for these improvements are listed below, and their current status and timeline to obtain are provided in the overall estimated project schedule in Section 4.

Permits Required

- SCDHEC Bureau of Water – Drinking Water Construction Permit
- Ocean & Coastal Resource Management (OCRM) – Coastal Zone Consistency Certification
- SCDHEC Bureau of Water – Stormwater Permitting Section – Notice of Intent for coverage under South Carolina’s NPDES General Permit For Stormwater Discharges From Construction Activities

Additional information, including design parameters for the Flocculation/Sedimentation Basin No. 2, is provided below.

Flocculation Basin No. 2

Type:	Cast-in-place concrete basin with four cells, axial-flow vertical turbine mixers, and slide gates allowing isolation and ability to take any one cell out of service, while still meeting detention time requirements.
Location / Configuration:	East of existing Flocculation/Sedimentation Basin No. 1 and constructed integrally with Sedimentation Basin No. 2
Size:	145,770 gallons, four cells with each 14 ft wide x 14.5 ft long x 24 ft side water depth (with 18-inches freeboard)
Detention Time:	35.0 minutes (4 stage), and 26.2 minutes (3 stage)
Mixing Energy:	70 sec ⁻¹

Sedimentation Basin No. 2

Type:	Cast-in-place concrete basin (one cell) with high-rate plate settler, sludge collection, and effluent channel	
Location / Configuration:	East of existing Flocculation/Sedimentation Basin No. 1 and constructed integrally with Flocculation Basin No. 2	
Size:	28 ft wide x 54 ft long x 24 ft side water depth (with 18-inches freeboard)	
Detention Time:	65 minutes	
Inclined Plate Settlers:	Plate Materials	304 stainless steel
	Plate Length	9.5 ft
	Plate Width	4.5 ft
	Plate Angle	55 degrees
	Plate Spacing	1.8 inches
	Number of Plates	680
	Effective Horiz. Surface Area	13,889 sf
	Plate Area Efficiency Factor	80%
	Design Loading Rate	0.30 gpm/sf
Sludge Removal	Type	Cable-driven collectors
	Header and Pipe Materials	304 stainless steel
	Collectors per Basin	1
	Area Covered by Collector	54 ft x 28 ft
	Sludge Flow per Collector	150 gpm
	Sludge Concentration	0.5 to 2.0%

Project 2 – Replace Plate Settlers in Flocculation/Sedimentation Basin No. 1

The existing plate settlers in Flocculation/Sedimentation Basin No. 1 will be replaced after Flocculation/Sedimentation Basin No. 2 is in operation and the existing basin can be isolated and taken out of service. The existing plate settlers consist of eight (8) sets of plate packs joined in pairs to make four (4) runs of plates. Each is independently supported and has a dedicated effluent penetration to a common collection trough. Repairing the existing plate settlers would be very costly and risky, and may result in damage to the other plate packs and equipment in the basin. The existing plate settlers will be removed and replaced with new stainless steel plate settlers. There is ample room at the plant to

mobilize equipment that can remove and replace the plate settlers in Sedimentation basin No. 1. Permits are not required for this work as there will be no construction of temporary or new facilities, and since it is a replacement of existing equipment and not a new system, expansion or modification to the treatment process.

Additional information, including design parameters for replacing the plate settlers in Sedimentation Basin No. 1 is provided below.

Sedimentation Basin No. 1

Type:	Existing cast-in-place concrete basin (one cell) with effluent channel	
Location / Configuration:	Constructed integrally with Flocculation Basin No. 1	
Size:	Existing basin dimensions: 31.5 ft wide x 40 ft long x 24 ft side water depth	
Inclined Plate Settlers:	Plate Materials	304 stainless steel
	Plate Length	10 ft
	Plate Width	4.5 ft
	Plate Angle	55 degrees
	Plate Spacing	2 inches
	Number of Plates	670
	Effective Horiz. Surface Area	13,889 sf
	Plate Area Efficiency Factor	80%
	Design Loading Rate	0.30 gpm/sf

SECTION 4

Estimated Project Cost

The capital cost estimate, including a summary breakdown of the estimated construction costs, for the selected alternative is summarized in Tables 2 and 3 for Projects 1 and 2, respectively.

Table 2
Capital Cost Estimate
Project 1 – Flocculation/Sedimentation Basin No. 2

Work Division	Total Costs
General Conditions (Mobilization, Bonds, Insurance)	\$ 500,000
Sitework (Excavation, Grading, Yard Piping, Erosion Control)	250,000
Foundation Piles	400,000
Structure (Cast-In-Place Concrete with Stairs, Platforms, Handrail)	1,200,000
Equipment (Plate Settlers, Mixers, Sludge Removal, Installation)	1,150,000
Electrical, Instrumentation and Controls	350,000
Construction Subtotal (w/o Contingency)	\$ 3,850,000
Construction Contingency (10% of Construction)	385,000
Construction Subtotal (w/ Contingency)	\$ 4,235,000
Engineering and Construction Inspection	\$ 428,000
Testing and Special Inspections	\$ 20,000
Administration	\$ 50,000
Total Capital Costs¹	\$ 4,733,000

1. The total capital costs requested for EDA grant assistance excludes Engineering and Administration costs since these costs are committed by the City of Georgetown.

Table 3
Capital Cost Estimate
Project 2 – Replace Plate Settlers in Sedimentation Basin No. 1

Work Division	Total Costs
General Conditions (Mobilization, Bonds, Insurance)	\$ 150,000
Demolition and Disposal (of Existing Plate Settlers)	50,000
Structure Modifications (to Support Plate Settlers and Repair Concrete)	100,000
Equipment (Plate Settlers, Installation)	800,000
Construction Subtotal (w/o Contingency)	\$ 1,100,000
Construction Contingency (10% of Construction)	110,000
Construction Subtotal (w/ Contingency)	\$ 1,210,000
Engineering & Administration	\$ 150,000
Total Capital Costs	\$ 1,360,000

Estimated Project Schedule

The estimated project schedule is summarized in Table 4 for Project 1. There will be one construction contract for Project 1 procured with the traditional design-bid-build method. Project 2 will occur in the future after completion of Project 1. Table 5 summarizes the estimated timeframes to complete Project 2. No property acquisition, easements or rights-of-way are required for the Projects 1 and 2.

Table 4
Estimated Schedule
Project 1 – Flocculation/Sedimentation Basin No. 2

Work Activity	Month-Year
Request for Engineering Qualifications (RFQ)	Oct-2020
Approval of Engineering Contract	Feb-2021
Engineering Design Start	Mar-2021
Engineering Design Complete / Submit Permit Applications	Nov-2021
Permits Obtained	Jan-2022
Grant Award	Mar-2022
Advertise Construction Bids	Apr-2022
Award Construction Contract	May-2022
Construction Start	Jun-2022
Construction Complete	Jun-2023
Project Commissioning	Jul-2023
Grant Closeout	Sep-2023

Table 5
Estimated Schedule
Project 2 – Replace Plate Settlers in Sedimentation Basin No. 1

Work Activity	Number of Months
Engineering Design	3
Bidding and Award Construction Contract	2
Construction	7

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PRELIMINARY DRAWING - DO NOT USE FOR CONSTRUCTION

PROJ. MGR.:	WHY
DESIGN BY:	RFH
DRAWN BY:	CBB
PROJ. DATE:	06/02/2021
DRAWING NUMBER:	
FIGURE 1	
WKD PROJ. NO.:	
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PROJECT NAME:
WTP - FLOCCULATION/SEDIMENTATION
FOR
CITY OF GEORGETOWN

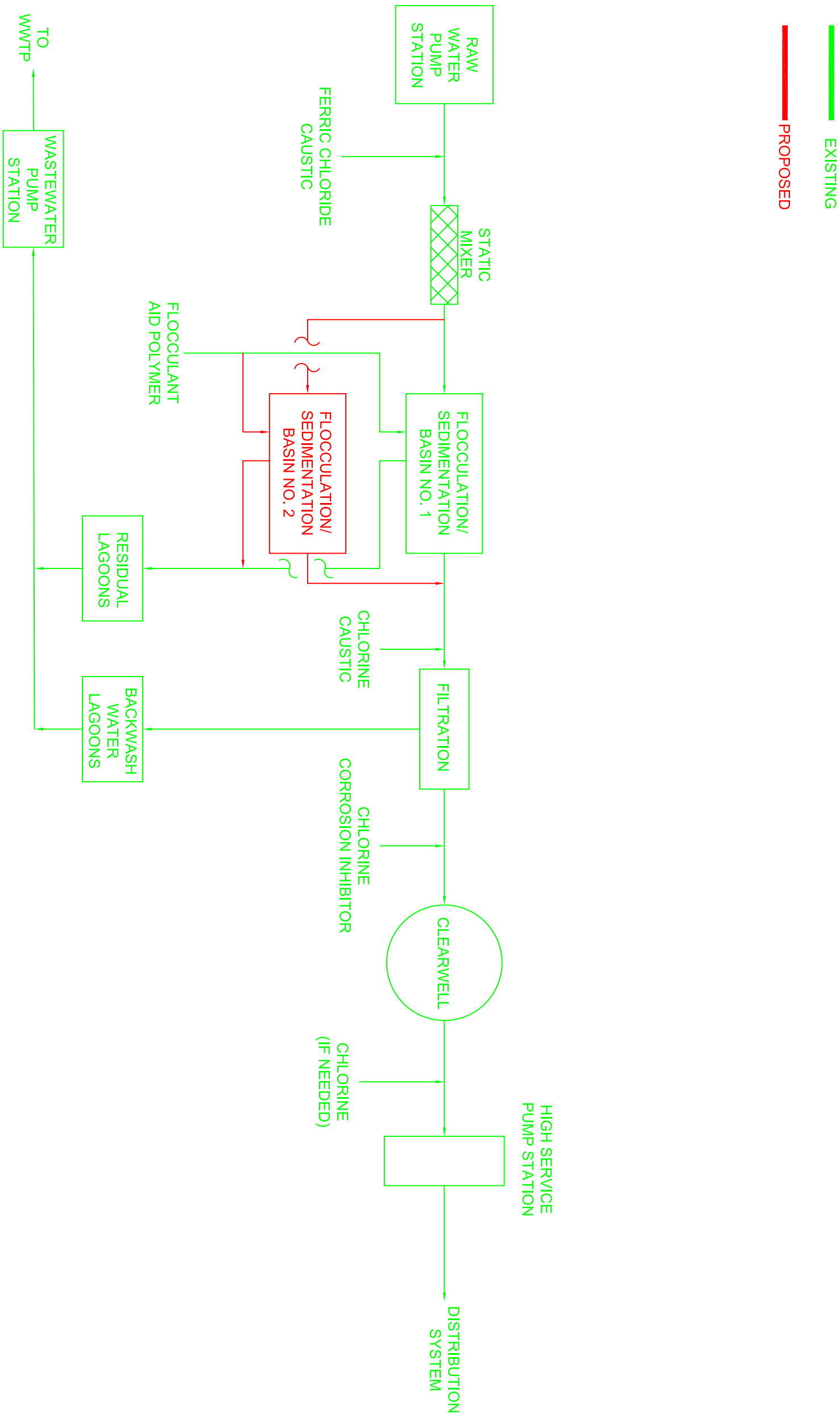
DRAWING TITLE:
LOCATION MAP

162 SEVEN FARMS DRIVE
SUITE 210
CHARLESTON, SC 29492
(t) 843-416-5560
(f) 843-416-5563
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WK DICKSON
community infrastructure consultants

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DRAWN BY:	CBB
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DRAWING NUMBER:	
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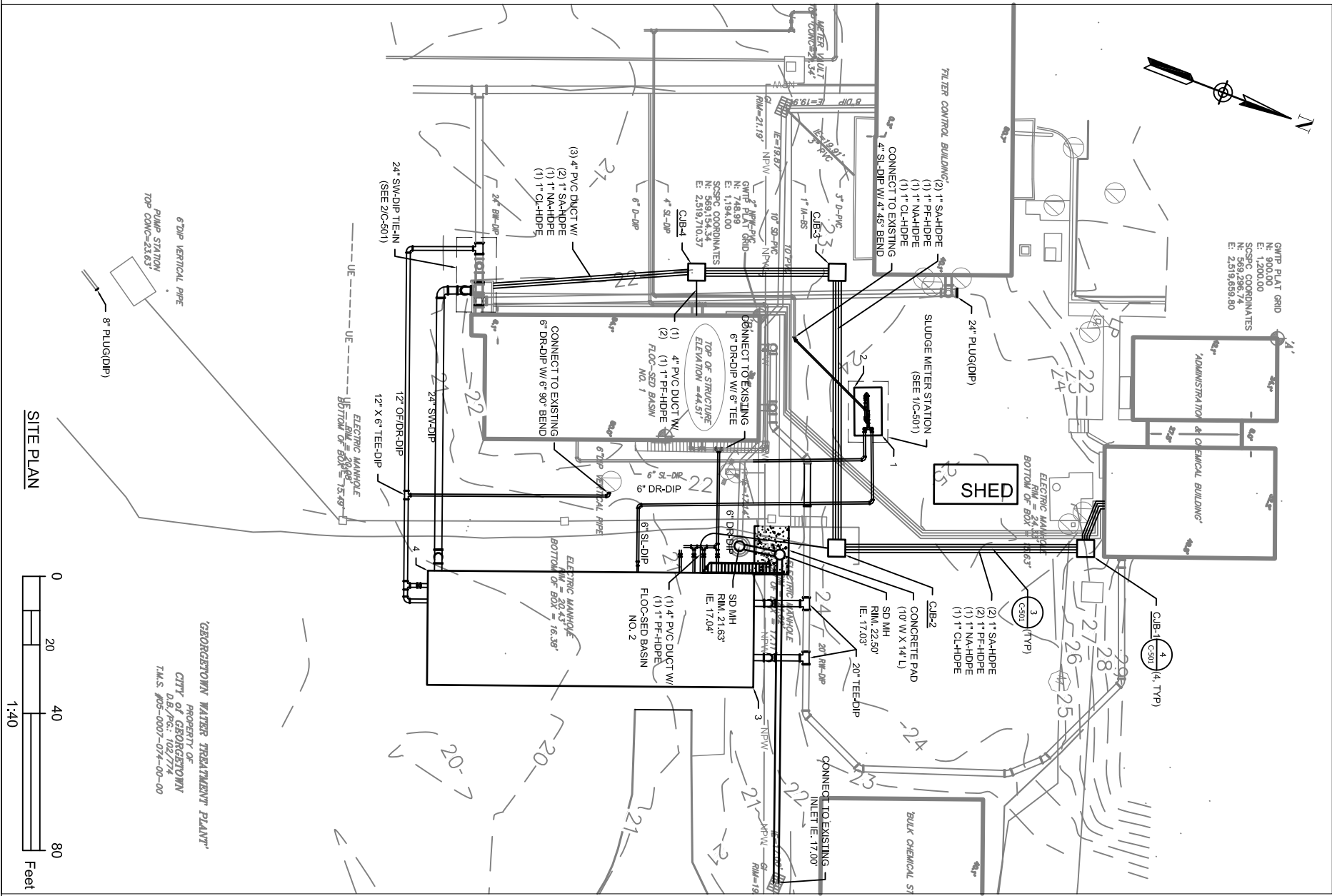
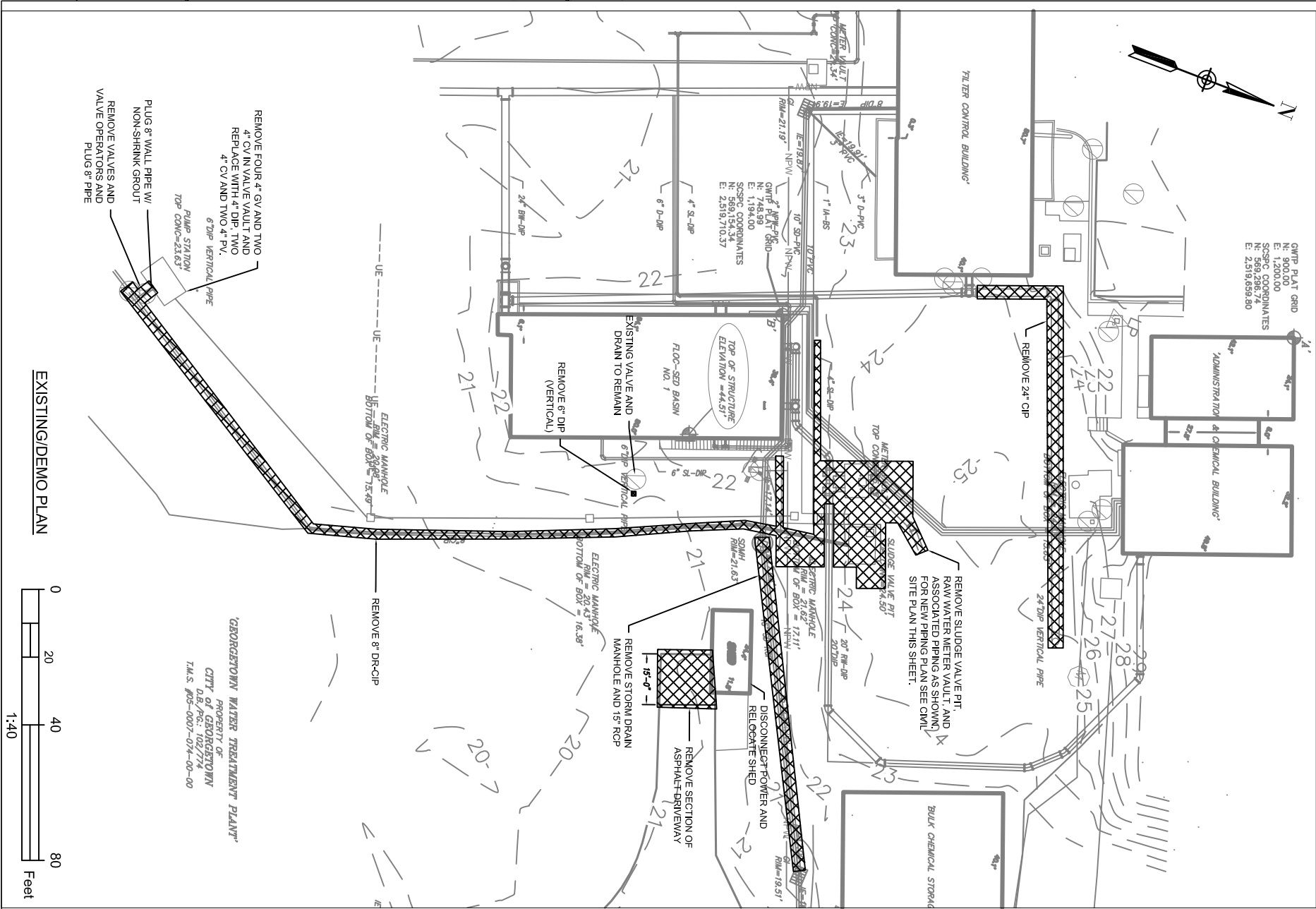
PROJECT NAME: WTP - FLOCCULATION/SEDIMENTATION FOR CITY OF GEORGETOWN

DRAWING TITLE: WTP PROCESS FLOW DIAGRAM

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PROJ. MGR.: WHY

DESIGN BY: RFH

DRAWN BY: CBB

PROJ. DATE: 06/02/2021

DRAWING NUMBER:

FIGURE 3

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PROJECT NAME:

WTP - FLOCCULATION/SEDIMENTATION
FOR
CITY OF GEORGETOWN

DRAWING TITLE:

FLOC-SED BASIN SITE PLAN

community infrastructure consultants

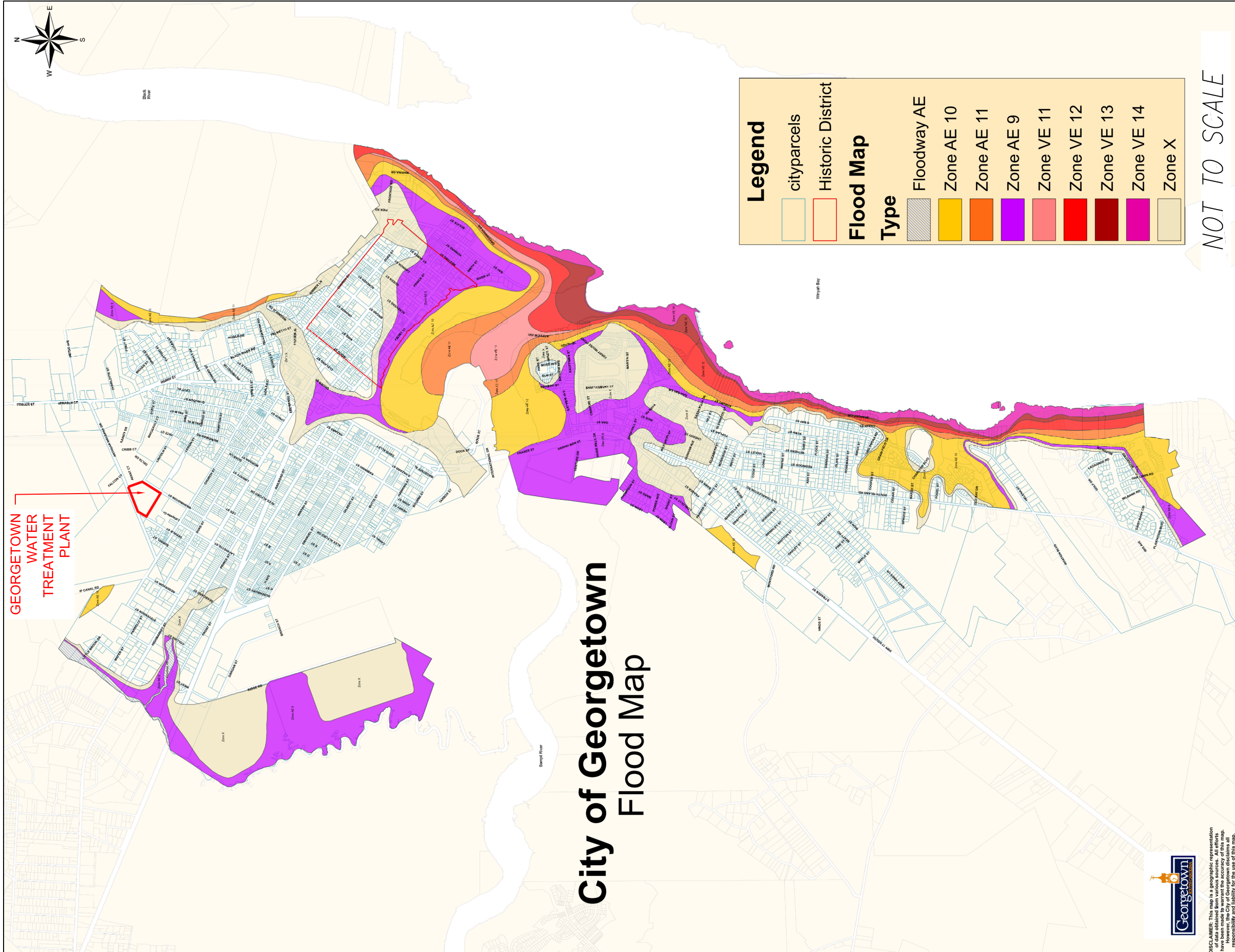
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PRELIMINARY DRAWING - DO NOT USE FOR CONSTRUCTION

PROJECT NAME: WTP - FLOCCULATION/SEDIMENTATION
FOR
CITY OF GEORGETOWN

DRAWING TITLE:

FLOOD MAP

PROJ. MGR.: WHY
DESIGN BY: RFH
DRAWN BY: CBB
PROJ. DATE: 06/02/2021
DRAWING NUMBER:
FIGURE 4
WKD PROJ. NO.:
20210110.00.CH

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120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 3460

Council Meeting Date:	16 December 2021
Department:	Finance
Issue Under Consideration:	Motion to approve FY2022-23 Budget Calendar
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	Needed for budget planning and preparation
Options:	Approve or Disapprove
Staff Recommendation:	Approve

Reviews:

John Barfield Completed 12/06/2021 1:06 PM
 Sandra E. Yudice Ph.D. Completed 12/06/2021 1:24 PM
 Stephanie Buccione Completed 12/07/2021 4:51 PM
 Georgetown City Council Pending 12/16/2021 5:30 PM

Attachments:

1. 1 FY2022-23 Budget Calendar (PDF)



Fiscal Year 2022-23 Budget Calendar

December 2021		City Administrator Budget Memorandum to Department Directors
January 19, 2022 (Wednesday)	NA	Budget Initialized by Finance and Ready for Input by Departments
February 9, 2022 (Wednesday)	5:00 pm	The following due to the Finance/Administration Departments from all City Departments: • Fiscal Year 2021-22 Year End Projections-All Accounts • Fiscal Year 2022-23 Budget Projections – All Accounts • Fiscal Year 2022-23 Personnel Requests • Fiscal Year 2022-23 Vehicle Capital Requests
February 14-17, 2022	All Week	Department Head Reviews with Administrator and Finance Director
March 2-3, 2022		Administrator and Finance Review of Total Budget
March 7-18, 2022		Finance prepares Draft budget for submission to City Council
March 24, 2022 (Thursday)		City Council Annual Retreat Power Point Budget Presentation to Council
March 28-31, 2022		Mayor and City Council to schedule individual or group sessions with Administrator/Finance Director
April 21, 2022 (Thursday)	4:00 pm	City Council Workshop #1
May 5, 2022 (Thursday)	4:00 pm	City Council Workshop #2
May 19, 2022 (Thursday)	5:30 pm	Budget Ordinance for First Reading (at regular Council Meeting)
May 20, 2022	NA	Advertise Public Hearing and Projected Budget Totals in Newspaper
June 2, 2022 (Thursday)	4:00 pm	City Council Workshop #3 (if needed)
June 16, 2022 (Thursday)	5:30 pm	Public Hearing and Budget Ordinance for Second Reading and Adoption (at regular Council meeting).
July 1, 2022	N/A	Fiscal Year 2022-23 Begins

Sandra E. Yúdice, Ph.D., City Administrator
John Barfield, Director of Finance

Attachment: FY2022-23 Budget Calendar (3460 : FY2022-23 Budget Calendar)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

INFORMATION ITEM

DOC ID: 3466

Council Meeting Date: 16 December 2021
Department: Engineering
Issue Under Consideration: Public Works Building Improvements - For Information Only

Inform council on course of action for Public Works Building Improvements.

Alternatives

1. Scale down the project to the repairs as outlined above.
2. Cancel the project (remain status quo).
3. Increase the budget to pay for building expansion.
4. Increase the budget to pay for demolition of existing building and build new.

Recommended Course of Action

The recommended alternative is to scale down the project to complete the repairs as outlined above and exclude the expansion. Architectural floor plans will need to be revised.

MAYOR
BRENDON M. BARBER, SR.

CTTY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
MAYOR PRO TEMPORE
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TUPELO HUMES
CAROL JAYROE
AL JOSEPH
HOBSON H. MILTON

Executive Offices
(843) 545-4001

To: Mayor Brendon Barber and Members of Council
Prepared by: Sandra E. Yúdice, Ph.D., City Administrator
Department: Administration
Date Prepared: December 6, 2021
Subject: Department of Public Works – Administration Building Project
CC: Orlando Arteaga, City Engineer
 Natrona Simmons, Public Works Manager
 John Barfield, Finance Director

Issue Background

Through the budget process, City Council approve \$197,000 in FY 2022 to complete the repairs and expansion of the Department of Public Works (DPW) administration building. We issued a solicitation and received two responses to complete the project. Unfortunately, the lowest bid came at \$447,190, which is more than double the project's approved budget.

Discussion

The lingering effects of the Covid-19 pandemic has had a big impact on prices, supply chain, work force availability, etc. affecting some of the City's capital projects. As you will recall, we had to cancel the solicitation for the Maryville Lift Station project because the bids came higher than budgeted, re-issued the solicitation for this project this month, and proposed including additional ARPA funds to complement the budget for this much needed project.

We have discussed the DPW administration building project and recommend excluding the expansion from it and do the repairs and improvements within the existing foot print. The restructuring of Public Works and Utilities will allow for a new director's office to remain with the Electric Department. Given the current economic conditions and the approved budget for the project, this is a viable option to provide staff a safe and better working environment at DPW. The repairs will now include:

- Fixing of building slab uneven settlement.
- Replace bathrooms with ADA compliant facilities for men and women
- Create a secured lobby area.
- Remove wall paper and paint.
- Relocate a couple of doors to create a better traffic flow for staff.
- Add secondary exit door facing in the rear of building.
- Build concrete ramp in front to make the building ADA accessible.
- Plumbing and flooring work related to bathroom replacement.

Drawer 939
Georgetown, SC 29442

Alternatives

1. Scale down the project to the repairs as outlined above.
2. Cancel the project (remain status quo).
3. Increase the budget to pay for building expansion.
4. Increase the budget to pay for demolition of existing building and build new.

Recommended Course of Action

The recommended alternative is to scale down the project to complete the repairs as outlined above and exclude the expansion. Architectural floor plans will need to be revised.

Timeline for Recommendation

Begin work as soon as revised plans are completed. The project would take about four months to complete from approval of construction bid proposals.

Fiscal Impact

This capital project is already budgeted. Once repaired, plumbing issues should not be a problem in the future; hence, funds would not be needed to fix them.

Social Impact

N/A

Environmental Impact

N/A

Attachments

Certified bid tabulation sheet.

BID TAB

9.A.2

BID TABULATION SHEET

PROJECT: PUBLIC WORKS BUILDING IMPROVEMENTS

PROJECT #: 1220

Bid Date: NOVEMBER 17, 2021

Time: 2:00 PM

		Quantity	Unit	ARC		CP&G	
				Unit Price	Cost	Unit Price	Cost
1	General Conditions: Mobilization, permits, bonds, insurance, supervision, temporary utilities, etc.	1	LS	\$45,000.00	\$45,000.00	\$100,000.00	\$100,000.00
2	Portable Office Trailer Rental (60'x12') for city staff	6	Months	\$5,800.00	\$34,800.00	\$2,000.00	\$12,000.00
3	Interior Demolition	1	LS	\$27,300.00	\$27,300.00	\$15,000.00	\$15,000.00
4	Concrete Entrance Ramps	1	LS	\$11,200.00	\$11,200.00	\$15,000.00	\$15,000.00
5	Concrete Foundation	1	LS	\$25,900.00	\$25,900.00	\$21,000.00	\$21,000.00
6	Masonry	1	LS	\$14,700.00	\$14,700.00	\$20,000.00	\$20,000.00
7	Wood Framing	1	LS	\$29,400.00	\$29,400.00	\$25,000.00	\$25,000.00
8	Roofing	1	LS	\$62,500.00	\$62,500.00	\$18,000.00	\$18,000.00
9	Premanufactured Awnings	1	LS	\$6,300.00	\$6,300.00	\$15,000.00	\$15,000.00
10	Doors, Windows and Door Hardware	1	LS	\$52,500.00	\$52,500.00	\$20,000.00	\$20,000.00
11	Interior Finishes, Walls and Ceilings	1	LS	\$45,500.00	\$45,500.00	\$30,000.00	\$30,000.00
12	Flooring	1	LS	\$25,900.00	\$25,900.00	\$15,000.00	\$15,000.00
13	Painting	1	LS	\$14,700.00	\$14,700.00	\$15,000.00	\$15,000.00
14	Fire Protection	1	LS	\$11,200.00	\$11,200.00	\$37,000.00	\$37,000.00
15	Plumbing	1	LS	\$29,400.00	\$29,400.00	\$20,000.00	\$20,000.00
16	HVAC	1	LS	\$32,200.00	\$32,200.00	\$24,190.00	\$24,190.00
17	Telephone and Internet	1	LS	\$7,000.00	\$7,000.00	\$15,000.00	\$15,000.00
18	Electrical	1	LS	\$32,200.00	\$32,200.00	\$20,000.00	\$20,000.00
19	Allowance- Helical piers for slab foundation repair	1	LS	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
	TOTAL BID AMOUNT				\$517,700.00		\$447,190.00

Orlando
Arteaga

Digitally signed by Orlando Arteaga
DN: cn=Orlando Arteaga, o=City of
Georgetown, ou=Engineering,
email=orarteaga@georgetownsc.gov, c=US
Date: 2021.11.19 11:32:10 -05'00'

11/19/2021

Certified By: Orlando Arteaga, PE
City Engineer

Date

Attachment: Certified Bid Tab (3466 : Public Works Building Improvements)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 3469

Council Meeting Date:	16 December 2021
Department:	Administration
Issue Under Consideration:	Motion to approve an extension to an Emergency Ordinance requiring individuals to wear face coverings or masks in city facilities.
Amount Requested:	
Is Item in Current Budget?	
If no, please explain:	
Financial Impact:	
Points to Consider:	
Options:	
Staff Recommendations:	

Reviews:

Sandra E. Yudice Ph.D. Completed 12/08/2021 2:25 PM

Sandra E. Yudice Ph.D. Completed 12/08/2021 2:25 PM

Stephanie Buccione Completed 12/08/2021 3:02 PM

Georgetown City Council Pending 12/16/2021 5:30 PM

Attachments:

1. 1 12-08-21 Extension 2 Emergency Mask Ordinance for city facilities (PDF)
2. 2 10.21.21 Extension 1 Emergency Ord Face Masks in City Bldgs (PDF)
3. 3 08.19.21 Emergency ORD requiring face masks in city facilities (PDF)

**MOTION TO APPROVE AN EXTENSION TO AN EMERGENCY ORDINANCE REQUIRING
INDIVIDUALS TO WEAR FACE COVERINGS OR MASKS IN CITY FACILITIES.**

EXTENSION 2 – FINAL EXTENSION
CITY OF GEORGETOWN EMERGENCY ORDINANCE
REQUIRING INDIVIDUALS TO WEAR FACE COVERINGS OR MASKS IN CITY FACILITIES

WHEREAS, on August 19, 2021, the City Council of the City of Georgetown passed an Emergency Ordinance by a two-thirds majority requiring face coverings to be worn in city facilities (attached and incorporated as Ex. A, “the Fall 2021 Emergency Mask Ordinance”); and

WHEREAS, the Fall 2021 Emergency Mask Ordinance passed by City Council included a provision for sixty-day extension terms, as authorized by emergency ordinance of Council, not to exceed six months total; and

WHEREAS, on October 21, 2021, the City Council passed an extension to the Fall 2021 Emergency Mask Ordinance, which expires December 21, 2021; and

WHEREAS, COVID-19, a respiratory disease caused by the SARS-CoV-2 virus, can result in serious illness or death, and can spread from person to person;

WHEREAS, international, national, state, and local health authorities have identified the wearing of a face covering over the nose and mouth when in inside spaces in proximity to other individuals as beneficial to inhibiting the spread of airborne respiratory viruses, including SARS-CoV-2; and

WHEREAS, according to the CDC, the COVID-19 Delta variant has been detected locally and the newer Omicron variant has been detected in the United States; and

WHEREAS, the City Council desires to limit the exposure of its staff, citizens, and customers to COVID-19 and its variants, particularly during the cold and flu season; and

WHEREAS, S.C. Code § 5-7-250(d) provides that “[t]o meet public emergencies affecting life, health, safety or the property of the people, council may adopt emergency ordinances ... and

WHEREAS, the Mayor and Council of the City of Georgetown determine it is in the interest of public health and productivity of city employees to extend the Fall 2021 Emergency Mask Ordinance requiring individuals to wear face coverings in all city buildings; and

NOW, THEREFORE, be it ordained by the Mayor and Council of the City of Georgetown as follows:

The Fall 2021 Emergency Mask Ordinance, attached as Ex. A and incorporated, is hereby extended for a second and final sixty-day term.

As provided by S.C. Code § 5-7-250(d), this Ordinance shall expire automatically as of the sixty-first day following the date of enactment, which will be February 20, 2022.

This Emergency Term Extension 2 shall take effect immediately upon passage .

BE IT ORDAINED by the Mayor and Council of the City of Georgetown, South Carolina, in assembly and by the authority thereof, as an Emergency Ordinance on one reading, by affirmative vote of two-thirds of the members present, this **16th** day of **December, 2021**.

ATTEST:

Stephanie Buccione
City Clerk

Brendon M. Barber, Sr.
Mayor

APPROVED AS TO FORM:

Elise F. Crosby
City Attorney

EXTENSION 1
CITY OF GEORGETOWN EMERGENCY ORDINANCE
REQUIRING INDIVIDUALS TO WEAR FACE COVERINGS OR MASKS IN CITY FACILITIES

WHEREAS, On August 19, 2021, the City Council of the City of Georgetown passed an Emergency Ordinance by a two-thirds majority requiring face coverings to be worn in city facilities (attached and incorporated as Ex. A, “the Fall 2021 Emergency Mask Ordinance”); and

WHEREAS, The Fall 2021 Emergency Mask Ordinance passed by City Council included a provision for sixty-day extension terms, as authorized by emergency ordinance of Council, not to exceed six months total; and

WHEREAS, COVID-19, a respiratory disease caused by the SARS-CoV-2 virus, can result in serious illness or death, and can spread from person to person;

WHEREAS, international, national, state, and local health authorities have identified the wearing of a face covering over the nose and mouth when in inside spaces in proximity to other individuals as beneficial to inhibiting the spread of airborne respiratory viruses, including SARS-CoV-2; and

WHEREAS, when the Mayor and Council passed the Fall 2021 Emergency Mask Ordinance, COVID-19-positive cases in the City had dramatically increased, including cases of exposure to the Delta variant and breakthrough cases impacting vaccinated citizens; and

WHEREAS, the City Council desires to limit the exposure of its staff, citizens, and customers to COVID-19; and

WHEREAS, S.C. Code § 5-7-250(d) provides that “[t]o meet public emergencies affecting life, health, safety or the property of the people, council may adopt emergency ordinances ... and

WHEREAS, the Mayor and Council of the City of Georgetown determine it is in the interest of public health and productivity of city employees to extend the Fall 2021 Emergency Mask Ordinance requiring individuals to wear face coverings in all city buildings; and

NOW, THEREFORE, be it ordained by the Mayor and Council of the City of Georgetown as follows:

The Fall 2021 Emergency Mask Ordinance, attached as Ex. A and incorporated, is hereby extended for one additional sixty-day term.

As provided by S.C. Code § 5-7-250(d), this Ordinance shall expire automatically as of the sixty-first day following the date of enactment (the “Emergency Term Extension 1”). Notwithstanding the foregoing, however, Council may extend the Emergency Term by emergency ordinance authorizing a second additional (or more) terms, each of no more than sixty days, provided that

the total duration of the Emergency Term shall not exceed six months without enacting an ordinance in the ordinary course.

This Emergency Term Extension 1 shall take effect immediately upon passage .

BE IT ORDAINED by the Mayor and Council of the City of Georgetown, South Carolina, in assembly and by the authority thereof, as an Emergency Ordinance on one reading, by affirmative vote of two-thirds of the members present, this **21st** day of **October, 2021**.

ATTEST:

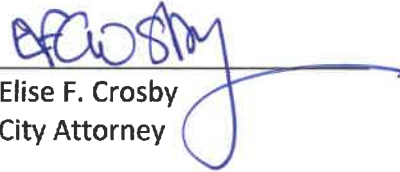


Stephanie Buccione
City Clerk



Brendon M. Barber, Sr.
Mayor

APPROVED AS TO FORM:



Elise F. Crosby
City Attorney

**CITY OF GEORGETOWN EMERGENCY ORDINANCE
REQUIRING INDIVIDUALS TO WEAR FACE COVERINGS OR MASKS IN CITY FACILITIES**

WHEREAS, COVID-19 is a respiratory disease caused by the SARS-CoV-2 virus that can result in serious illness or death, and can spread from person to person; and

WHEREAS, since January 30, 2020, COVID-19-related public health emergencies have been recognized by the World Health Organization, the Centers for Disease Control and Prevention, the United States Department of Health and Human Services, the President of the United States, the Governor of the State of South Carolina, the Mayor of the City of Georgetown, and the City Council of the City of Georgetown; and

WHEREAS, international, national, state, and local health authorities have identified the wearing of a face covering over the nose and mouth when inside spaces in proximity to other individuals as beneficial to inhibiting the spread of airborne respiratory viruses, including SARS-CoV-2; and

WHEREAS, effective July 3, 2020, the City Council of the City of Georgetown enacted an Emergency Ordinance requiring the wearing of masks in certain establishments in the City, extended by regular ordinance of Council August 27, 2020; and

WHEREAS, on May 11, 2021, the Governor of the State of South Carolina declared a continued State of Emergency--at the same time recognizing significant post-vaccine decreases in COVID-19 rates--and rescinded his own March 5, 2021 mask order (EO21-12), pre-empting municipal mask ordinances that had relied on EO21-12, voiding the City of Georgetown's local ordinance; and

WHEREAS, in August of 2021, COVID-19-positive cases in the City, County, and State have dramatically increased, including cases of exposure to the Delta variant of SARS-CoV-2; and

WHEREAS, in August, 2021, Tidelands Health Georgetown Memorial Hospital, in the City of Georgetown, is experiencing a surge in COVID-19 cases, hospitalizations, and deaths and are currently over capacity; and

WHEREAS, the City Council desires to limit the exposure of its staff, citizens, and customers, which may include unvaccinated individuals, to COVID-19; and

WHEREAS, on August 17, 2021, in the case of *Crestwick v. USC*, the South Carolina Supreme Court determined Proviso 117.190 of the 2021-2022 Appropriations Act for the State of South Carolina does not prohibit public colleges from implementing universal mask mandates in public facilities; and

WHEREAS, COVID-19 and the Delta variant represent an immediate threat to the public and if positive cases continue to spread and increase, the demand for medical and other supplies may

overwhelm sources of supply, the city work force may be negatively impacted by absenteeism, the demand for medical facilities for city residents may exceed resources, and the Mayor and City Council wish to protect the health of city employees; and

WHEREAS, S.C. Code § 5-7-250(d) provides that “[t]o meet public emergencies affecting life, health, safety or the property of the people, council may adopt emergency ordinances ... by the affirmative vote of at least two-thirds of the members of council present. An emergency ordinance is effective immediately upon its enactment without regard to any reading, public hearing, publication requirements, or public notice requirements. Emergency ordinances shall expire automatically as of the sixty-first day following the date of enactment;” and

WHEREAS, the Mayor and Council of the City of Georgetown determine, based on present-day local conditions and consistent with the City’s police powers under Home Rule and S.C. Code § 5-7-60, and the guidance of the state Supreme Court, that it is in the immediate interest of public health to require individuals to wear face coverings in all city buildings; and

WHEREAS, this Ordinance has been approved by at least two-thirds of the Councilmembers present at the meeting in which it was considered; and

NOW, THEREFORE, be it ordained by the Mayor and Council of the City of Georgetown as follows:

Face Coverings

A *Face Covering* is a piece of cloth, fabric, or other material that securely covers a person’s nose and mouth and remains affixed in place without the use of one’s hands, and include, but are not limited to, medical masks, cloth masks, scarves, shields, and gaiters.

Due to the emergency situation presented by local COVID-19 transmission at the time of this Emergency Ordinance, all individuals, including but not limited to administration, staff, citizens, visitors, business owners, and customers, are required to wear Face Coverings while inside the enclosed area of any city facility if such individual is within six (6) feet of another person.

Face Coverings shall not be required:

- a) in outdoor or unenclosed areas;
- b) for people whose religious beliefs prevent them from wearing a Face Covering;
- c) for those who cannot wear a Face Covering due to a medical condition;
- d) for children under ten (10) years old, provided such child is accompanied by an adult with custodial authority; and
- e) when complying with directions of law enforcement officers.

Notice. The City Administrator shall designate employees to post signage outside city buildings reflecting this Emergency Ordinance. Admission into the enclosed area of any city facility will be denied to individuals presenting without a Face Covering. Should an individual enter or remain,

or allow a child in his or her custody or care to enter or remain, in a posted city facility without a Face Covering, he or she assumes liability for exposure to COVID-19.

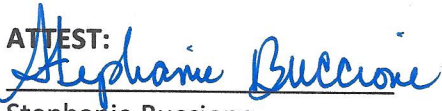
Expiration/Extension. As provided by S.C. Code § 5-7-250(d), this Ordinance shall expire automatically as of the sixty-first day following the date of enactment (the "Emergency Term"). Notwithstanding the foregoing, however, Council may extend the Emergency Term by emergency ordinance for one or more additional terms, each of no more than sixty days, provided that the total duration of the Emergency Term shall not exceed six months without enacting an ordinance in the ordinary course.

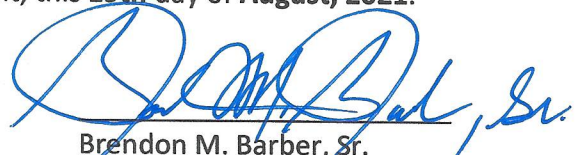
Severability. Should any provision, section, paragraph, sentence, or word of this Ordinance be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences, or words of this Ordinance as hereby adopted shall remain in full force and effect.

Effective Date and Time. This emergency Ordinance shall take effect at 9 a.m. August 20, 2021.

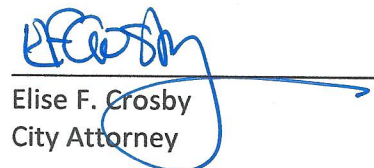
BE IT ORDAINED by the Mayor and Council of the City of Georgetown, South Carolina, in assembly and by the authority thereof, as an Emergency Ordinance on one reading, by affirmative vote of two-thirds of the members present, this **19th** day of **August, 2021**.

ATTEST:


Stephanie Buccione
City Clerk


Brendon M. Barber, Sr.
Mayor

APPROVED AS TO FORM:


Elise F. Crosby
City Attorney

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3467)**

Meeting: 12/16/21 05:30 PM

Department: Electric

Category: Report

Prepared By: Alan Loveless

Initiator: Alan Loveless

Sponsors:

DOC ID: 3467

November 2021 Electric Utility Department Report

MAYOR
BRENDON M. BARBER, SR.

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
MAYOR PRO TEMPORE
CLARENCE C. SMALLS

JONATHAN ANGNER
TUPELO HUMES
CAROL JAYROE
AL JOSEPH
HOBSON H. MILTON

Electric Utility Department
Alan J. Loveless PE, Director
Office: (843) 545-4600
Fax: (843) 527-7591

December 7, 2021

Following is a brief summary of major activities in the Electric Utility Department for November 2021:

Peak shaving was successful this month. Both units were running when Santee Cooper hit their system peak for November. A total of about 19 hours of run time was needed to ensure capturing the peak this month.

A meeting was held with Santee Cooper to discuss our power supply agreement in light of the fact that the current agreement will expire in 2 years (November 2023). They have a very firm idea of what their power costs are going to be for the next five years. Beyond that, there is more speculation involved and therefore, more risks. Sometime during October, I expect Santee Cooper to make the City an offer to extend the contract. They will probably provide two options, one for 5 years and one for 10 years, though the 10 year proposal will likely have some unknowns involved. When the proposals are received, we will have our engineering consultant evaluate them and make a recommendation. If we do not accept the offer, we will have to solicit power supply proposals from the market (other regional power suppliers). I still have not received this proposal from Santee Cooper, but hope to receive it very soon.

There has been no known activity regarding the Green Infrastructure Center study of the tree infrastructure in the region. However, the City is currently pursuing the possibility of grant funding to assist with things like tree inventory, health/safety assessment of trees, etc.

There has been no known progress on the one solar installation that we have had pending.

I continue to be contacted by a company that is interested in a solar installation of approximately 5 MW in or immediately adjacent to Georgetown city limits. This installation would require approximately 10 acres of land and it is unlikely that such a site could be found inside the City. There is land behind our substation in Maryville that the company is investigating. They are aware of our contractual situation with Santee Cooper and know that Santee Cooper would have to be involved in such an arrangement. This is in early stages of feasibility study.

Eaton has provided me with an update of the situation with our defective water nodes. Like much of the country, they are experiencing labor issues and supply chain issues and have had delays in getting production of the new nodes started. We are a high priority in their production schedule, and as soon as they can get started we should see new nodes, and a contractor to deploy them, in relatively short order.

We continue to work with the contractor who is installing the electric conduit for the developer of the Richmond Place apartment project. They have completed most of the conduit installation and we have

Drawer 939
Georgetown, SC 29442

Attachment: november2021 (3467 : November 2021 Electric Utility Department Report)

pulled UG conductor and set transformers for this project. We are ready to provide service as they complete construction of their buildings. We also continue to keep pace with the large number of new services being installed in the Harbor Club.

The Electric Department has historically used the SCAMPS-coordinated training program (conducted by Dominion Energy staff at their training facility in Columbia) to train our line technicians. This was an 8-week program conducted over 4 years. Dominion has informed us that they will no longer conduct training for outside entities effective immediately. We are now exploring possibilities for a new training program. The most attractive program, at this point, is conducted by ElectriCities of North Carolina. They have a very thorough program and have expressed interest in offering it to SCAMPS members, possibly even setting up a training facility somewhere in South Carolina if there is enough participation. Other options are still being explored, but it is likely that our upcoming budget proposal will include a request to join ElectriCities as an associate member so that we can take advantage of their training program.

Considerable time has been spent in November preparing for my retirement at the end of the year. Tying up loose ends, organizing my office in preparation for my successor, etc. are tasks that one doesn't really prepare to do until it is time to do them, and then they can seem a little overwhelming. During discussions with Dr. Yudice, I have agreed to be available on a part-time consultation basis through the transition period as my successors are named.

The November safety meeting was held on the 19th and the topic was hazard communication.

Other statistics of interest for November:

• Cut-on – regular	121
• Cut-off – regular	113
• Cut-off – non-pay	280
• Non-pay restores	240
• Re-read orders	3069
• Accidents – lost time	0
• Accidents – first aid/property damage	0
• PUPS locates	123
• Total orders worked	3829

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3458)**

Meeting: 12/16/21 05:30 PM

Department: Engineering

Category: Report

Prepared By: Orlando Arteaga

Initiator: Orlando Arteaga

Sponsors:

DOC ID: 3458

Engineering Monthly Report_November 2021



**City of Georgetown
Engineering Monthly Report
November 2021**

Engineering - Orlando Arteaga, P.E.

Date: December 3, 2021

CAPITAL IMPROVEMENT PROJECTS (CIP) STATUS UPDATE

PLANNING

WATER

1. West End District Water Main Upgrades

- CDBG grant application submitted on 4/16/2021
- CDBG grant approved on 6/23/2021 for the amount of \$453,292
- Design and construction scheduled for FY 21-22
- Held project kickoff meeting with DOC and WRCOG on 10/1/21.
- Field surveying performed week of 10/18/21.
- Wetland delineation documentation completed on 10/28/21.
- Environmental assessment ongoing.
- Proposals received for drafting services. Pending City approval.

PUBLIC WORKS

1. Bobby Alford Pavilion

- CDBG grant application submitted on 6/30/21.
- CDBG Public Hearing held on 7/21/21.
- CDBG grant approval is still pending.

2. East Bay Park Boat Landing Repairs

- SCPARD Grant Awarded for \$42,117.58 on 10/11/21.
- Will solicit bids in January.

3. Street Condition Assessment

- Will solicit engineering proposals for street condition assessment work in December.

4. Police Department, Fire Department and Screven Street Parking Lot Restoration

- Will solicit bids in December.

OTHER

1. Water/Wastewater and Electrical Utility Rates Study

- Seven (7) proposals submitted on 10/6/21.
- Staff recommended Raftelis to be selected to conduct study.
- Council approved Raftelis as the selected consultant for a total fee of: \$74,640.



**City of Georgetown
Engineering Monthly Report
November 2021**

DESIGN

WATER

1. WTP Secondary Sedimentation Basin

- Engineer: WK Dickson
- Design Fee: \$428,000
- Design Notice to Proceed: 2/15/2021
- Status:
- Design plans and technical specifications are 90% complete.
- PER submitted to SCDHEC on 10/28/21.
- Prepare draft SCDHEC permit applications.
- Submitted draft plans to City's SCADA Systems Integrator contractor.
- 90% design review meeting held on 11/10/21.
- Design work is expected to be completed by end of calendar year.
- WRCOG will assist the City with EDA grant application. Match to be 10% is pending council's approval.

STORMWATER

1. EDA Stormwater System Improvements-Historic District

- Request for Qualifications (RFQ) dated 6/2/2021.
- City Council approved WK Dickson's proposal on 9/16/21.
- EDA approved WK Dickson's proposal on 11/24/21.
- Notice of Award issued on 11/29/21.
- Kickoff meeting scheduled for 1/5/21



**City of Georgetown
Engineering Monthly Report
November 2021**

CONSTRUCTION

SEWER

1. Maryville School Lift Station

- Engineer: The Wooten Company
- Design Fee: \$47,816
- Design Notice to Proceed: 10/2/2020
- Design completion: 6/30/2021
- Status: Design work is 100% complete.
- Re-bid documents released on 11/10/21.
- Re-Bid due date is 12/21/21.

2. N. Hazard Street Sewer Line Replacement

- Contractor: Green Wave Contracting, Inc.
- Contract Amount: \$92,750
- Status: Work started on Monday, November 29, 2021.

PUBLIC WORKS

1. Public Works Building Improvements

- Architect: Raymond LLC
- Design Fee: \$25,000
- Notice to Proceed: 3/15/2021
- Status: Design work is 100% complete.
- Request for Bid (RFB) documents released on 10/13/21
- Bids received on 11/17/21.
- Status: Only two proposals were submitted: one from CP&G for and the second from ARC, Inc. with a lowest bid price in the amount of \$447,190 from CP&G. This is double the amount budgeted. Bid is subject to cancelation. Work scope will be reduced to interior renovations and no building expansion, pending notification to Council.



**City of Georgetown
Engineering Monthly Report
November 2021**

2. Harborwalk Handrail Repairs

- Request for Proposal (RFP) dated 8/23/21
- Repair work awarded to ARC, Inc for the amount of \$20,200
- Notice to Proceed (NTP) dated 10/20/21
- Status: Repair work will start on 12/6/21.

3. Orange Street Parking Lot Restoration.

- Contractor: Palmetto Corp.
- Contract Amount: \$66,570
- Status: Work is scheduled to start on 12/6/2021.
- Parking lot will be closed or about two weeks.

SCDOT ENCROACHMENT PERMITS PROCESSED:

Three (3) applications filed.

OTHER ACTIVITIES:

1. Richmond Place Apartment site construction is substantially complete.
2. Attended GSATS meeting on 11/5/21. (Virtual)
3. Participated in ARP presentation to the public on 11/9/21.
4. Participated in TRC meeting for Riverside Development on 11/17/21.

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3459)**

Meeting: 12/16/21 05:30 PM

Department: Fire Department

Category: Report

Prepared By: Amy Skidmore

Initiator: Charles W. Cribb

Sponsors:

DOC ID: 3459

November 2021 Fire Report

The FIRE Report

A monthly report of Fire Department activities to City Council

December
2021



Fire Prevention Bureau

2021

November

Inspections	17
Violations Found	18
Buildings without Violations	10
Buildings Cleared of Violations	4
Violations Corrected	8
Violations Not Corrected	9
3rd Party Inspection Review	1
Assemblies Inspected:	2
Business Inspected:	2
Educational Buildings Inspected:	2
Hazardous Buildings Inspected:	0
Factories Inspected:	0
Institutional Inspected:	0
Mercantile Inspected:	4
Residential Inspected:	4
Storage Buildings Inspected:	3
Construction Meetings:	1
Plans Review:	2
Test Conducted:	0
Compliance Issues:	0
Complaints Reviewed:	1
Business License:	6
Citation Issued:	0

Public Education

Programs	2
Participants	125

Suppression Division

A Brief Look at Emergency Responses

November 2021

1. Three Medical Calls
2. Four Medical Calls; One Structure Fire; One Public Service Call
3. Six Medical Calls; One MVA; Two Public Service Calls
4. Six Medical Calls; One Alarm Activation; One MVA
5. Eight Medical Calls; One Gas Leak; One Mutual Aid Call
6. One Medical Calls; One Cooking Fire; One Sprinkler Activation; One Electrical Short; One Gas Leak; Two Power Line Down Calls
7. Three Medical Calls; One Alarm Activation; One Public Service Call
8. Five Medical Calls; One Alarm Activation; One Smoke Removal Call
9. Five Medical Calls; Five Medical Calls; One Electrical Problem; One Smoke Scare; One MVA
10. Two Medical Calls; Three MVA's; Two Public Service Calls
11. Eight Medical Calls; One Public Service Calls
12. Four Medical Calls; Two Alarm Activations; One MVA; One Public Service Call
13. Four Medical Calls; One MVA; One Public Service Calls
14. Two Medical Calls; One Smoke Removal; Three Public Service Calls
15. Two Medical Calls; One Unauthorized Burn; One MVA; Two Public Service Calls
16. Seven Medical Calls; Two MVA's; One Vehicle Fire; One Police Matter; Four Public Service Calls
17. Eight Medical Calls; One Alarm Activation
18. Seven Medical Calls; One Structure Fire; One Fire Follow up; Two MVA's
19. Four Medical Calls; One MVA; One Smoke Removal; Two Public Service Calls
20. Six Medical Calls; One Alarm Activation; Two Public Service Calls
21. Four Medical Calls; One Good Intent Call
22. Two Medical Calls; One Alarm Activation; One Bob Scare; One Public Service Call
23. Two Medical Calls; One Gas Spill; One Smoke Removal; Two Public Service Calls
24. Three Medical Calls; One Public Service Call
25. Two Medical Calls; One Alarm System Malfunction; One False Call
26. Six Medical Calls
27. Three Medical Calls; One MVA
28. Five Medical Calls
29. Three Medical Calls; Two MVA's
30. Eight Medical Calls; One False Alarm; One Mutual Aid; Four Public Service Calls

Attachment: November 2021 Fire Report (3459 : November 2021 Fire Report)



Total Call Volume	November		Year to Date	
	2021	2020	2021	2020
As defined by the National Fire Incident Report System				
Fires	4	2	53	33
Rescue Calls/EMS	150	153	1998	1887
Hazardous Conditions	7	5	53	55
Service Calls	38	31	323	329
Good Intent Calls	13	8	143	97
False Alarms	12	4	128	115
Weather/Flood	0	0	0	4
Special Incident Type	2	2	20	49
Total Calls	226	205	2718	2569

Save/Loss Analysis

	Losses	Property Values
November 2021	\$ 149,350	\$ 906,700
November 2020	\$ 0	\$ 0
Year to Date	\$ 462,875	\$ 4,017,760

Property values are estimates based on the Georgetown County Assessor's Office 2020 Market Values.

Mutual Aid Calls

	November	YTD
To Georgetown County Fire	1	16
To Midway Fire	1	9
To other Departments	0	0
From Georgetown County Fire	1	1
From Midway	2	2
From other Departments	0	0

	November	YTD
Staff Training Hours	879.75	11,710.42

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3462)**

Meeting: 12/16/21 05:30 PM

Department: Fleet Services

Category: Report

Prepared By: Natrona Simmons

Initiator: Isaac Williams

Sponsors:

DOC ID: 3462 A

November 2021 Fleet service Report

FLEET SERVICES MONTHLY REPORT (FY 21-22)

Task	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Cummulative
Repairs	73	84	81	67	76								381
Preventative Maintenance	14	11	21	9	11								66
Tires repaired or Replaced	29	32	45	34	30								170
Services Past Due	-												-
Monthly Totals	116	127	147	110	117	-	-	-	-	-	-	-	617

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3468)**

Meeting: 12/16/21 05:30 PM
Department: Police Department
Category: Report
Prepared By: Patrice Coachman
Initiator: William Pierce
Sponsors:
DOC ID: 3468

GPD November 2021 Monthly Report

MAYOR
BRENDON M. BARBER, SR.

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
MAYOR PRO TEMPORE
CLARENCE C. SMALLS
JONATHAN ANGNER
TUPELO HUMES
CAROL JAYROE
AL JOSEPH
HOBSON H. MILTON

Georgetown Police Department
WILLIAM PIERCE, DEPUTY CHIEF OF POLICE
Office: (843)545-4300
Fax: (843)520-5848

December 7, 2021

Honorable Mayor Brendon Barber, Sr.
And Members of City Council
City of Georgetown, South Carolina

Dear Mayor Brendon Barber, Sr. and Council Members:

On November 7th the Georgetown Police Department attended a luncheon hosted by the local VFW post in recognition of Veterans Day. The guest speaker was Congressman Tom Rice.

Also on November 7th we attended a ribbon-cutting ceremony at Rainey Park to rename the Georgetown Post Office in honor of Joseph Rainey.

November 8th through November 19th we hosted Firearms Training Simulator (FATS) training at the police department. The simulator uses converted reproductions of the guns and less-lethal weapons used by officers. Officers interact in life-sized video scenarios. The simulation is controlled by a training officer that will decide on the outcome of each scenario based on how the officer performs during the simulation. Following each scenario, the officer's performance is constructively critiqued. The goal of this training is to better prepare our officers in the classroom for many of the types of incidents police respond to in the field every day. Tuesday the 16th was designed as media day. I invited local media outlets to attend and experience the simulator; ABC News 15 Emma Parkhouse, News 2 Katie Augustine, and GAB News Scott Harper accepted.

November 11th the annual Veterans Day parade was held on Front Street. The event was well-attended and concluded without incident.

On November 19th we prepared and provided a traditional Thanksgiving meal for all of our GPD staff. We held our luncheon a week earlier than usual because I was out of town during Thanksgiving week.

Our bi-monthly Police Community Advisory Board (PCAB) meeting was scheduled for November 16th. The meeting was canceled after none of the members were able to attend. The PCAB was created in 1997 with approval from council. At that time, council approved the 12-member board, and board members were selected and appointed by council. Currently, the board is comprised of only 6 members; Richard Frasier, Fred Keith, Harold Jean Brown-Williams, Carol McCants, Irene Rice, and Deborah Smith. If council is aware of anyone interested in sitting on this board please let me know.

2222 Highmarket Street
Georgetown, SC 29440

Honorable Mayor Brendon Barber, Sr.
And Members of City Council
December 7, 2021
Page 2 of 2

During November all sworn Georgetown Police Officers completed annual training as mandated by the South Carolina Criminal Justice Academy. Each year sworn officers in South Carolina are required to complete training which includes legal updates, use of force, Taser, emergency vehicle operations, firearms, and driving proficiency, among others.

Currently, we have five (5) class 1 vacancies that we are trying to fill. A hiring process is scheduled for December 8th.

Sincerely,



William Pierce,
Deputy Chief of Police

GEORGTOWN POLICE DEPARTMENT

2021 YEAR - TO - DATE ACTIVITY REPORT

Enforcement	January	February	March	April	May	June	July	August	September	October	November	December	Total
Calls for Service	944	820	1085	1159	1188	1002	1117	1171	1102	1249	1035		11872
Incident Reports	162	133	159	163	171	172	169	198	163	185	162		1837
Arrest	31	41	45	51	40	36	39	57	59	73	46		518
Traffic Accidents													
Calls for service	37	57	73	70	69	89	74	63	80	64	82		758
TR310s completed	23	38	51	51	48	54	54	53	60	51	62		545
Uniform Traffic Ticket	49	70	87	99	83	89	85	159	131	131	62		1045
Male	33	42	51	62	55	51	52	98	97	73	43		657
Female	16	28	36	37	28	32	33	61	34	58	18		381
Caucasian	21	39	25	35	32	32	42	67	63	49	31		436
African American	22	19	31	40	26	21	26	45	32	43	18		323
Hispanic	0	3	9	4	11	3	1	10	14	6	5		66
Other	6	9	22	20	14	33	16	38	22	33	8		221
Warning/Public Contact	27	30	44	54	77	52	55	112	98	105	65		719
Male	15	18	29	32	34	25	32	61	59	58	39		402
Female	12	12	15	22	43	27	23	51	39	47	26		317
Caucasian	14	17	17	21	37	23	32	48	66	65	44		384
African American	5	3	10	12	10	9	10	21	8	16	6		110
Hispanic	0	0	0	1	6	0	0	5	2	5	2		21
Other	8	10	17	20	24	20	13	38	22	19	13		204
Property Check	236	57	39	46	162	51	107	725	595	400	950		3368
Signal 99	62	52	56	66	100	44	46	109	75	33	48		691
Overdose	0	0	2	0	2	2	12	6	3	5	7		39
Non-death	0	0	2	0	1	1	7	4	3	5	7		30
Death	0	0	0	0	0	0	1	1	0	0	0		2
Narcotics	0	0	0	0	1	1	4	1	0	4	7		18
Parking Tickets	0	2	2	4	37	24	63	19	41	40	32		264

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3453)**

Meeting: 12/16/21 05:30 PM

Department: Administration

Category: Report

Prepared By: Gladys Rutledge-Livingston

Initiator: Gladys Rutledge-Livingston

Sponsors:

DOC ID: 3453

November 2021 HR/Risk Management Report

MAYOR
BRENDON M. BARBER, SR.

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
MAYOR PRO TEMPORE
CLARENCE C. SMALLS

JONATHAN ANGNER
TUPELO HUMES
CAROL JAYROE
AL JOSEPH
HOBSON H. MILTON

Executive Office
(843) 545-4001

November 2021 Human Resources / Risk Management Monthly Report

New Hires:

Department	Employee Name	Position
Water Utilities	Kelly Brown Jr.	Water Plant Operator II
Fire	Karsen Lange	Firefighter
Electric	Mark Tisdale	Tree Trimmer I
Public Works	Bernard Knox	Grounds Maintenance Technician
Public Works	Alexander Miller	Concrete Finisher

Separations:

Department	Employee Name	Position
Fire	Charles McGirt	Firefighter

Promotions:

Department	Employee Name	Position
Public Works	Andrew Heyward	Heavy Equipment Operator I

Open Positions:

Department	Job Title
Public Works	Sanitation Worker I – Solid Waste General Laborer I
Water Utilities	Facilities Maintenance Technician I

Risk Management

- November 2021 claims status for SCMIT and SCMIRF.
 - Workers Compensation Claims – 1
 - Property Claims – 0
 - Bodily Injury – 0
- Safety Committee Meeting has been rescheduled for December 22, 2021

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3457)**

Meeting: 12/16/21 05:30 PM

Department: Municipal Court

Category: Report

Prepared By: Cindy Owens

Initiator: Cindy Owens

Sponsors:

DOC ID: 3457

November 2021 Municipal Court Report

Municipal Court Monthly Report - Calendar Year 2021

Cases Disposed	January		February		March		April		May		June	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	6	\$ 2,955.00	0	\$ -	12	\$ 3,293.50	47	\$ 10,334.91	32	\$ 6,679.85	11	\$ 2,708.50
Served Time	12	\$ 7,440.50	7	\$ 6,367.50	13	\$ 8,112.50	7	\$ 6,782.50	21	\$ 20,432.50	2	\$ 930.00
Scheduled Time Payment	11	\$ 7,037.49	0	\$ -	10	\$ 3,790.42	34	\$ 14,717.27	17	\$ 8,304.07	16	\$ 7,042.92
NRVC	6	\$ 2,243.75	0	\$ -	11	\$ 4,351.15	20	\$ 6,919.00	15	\$ 3,701.75	12	\$ 10,450.00
Tried in Absence	37	\$ 34,012.00	0	\$ -	24	\$ 21,260.36	62	\$ 39,363.71	38	\$ 32,302.45	26	\$ 20,941.28
Parking Tickets Paid	0		0	\$ -	1	\$ 10.00	5	\$ 50.00	37	\$ 435.00	23	\$ 230.00
Nolle Prosequi/Dismissed/Not Guilty	21		4	\$ -	31	\$ -	130	\$ -	55		52	
Transferred to General Sessions Court	34		19	\$ -	39	\$ -	29	\$ -	20		15	
Voided	0		0	\$ -	0	\$ -	1	\$ -			5	
Fine Suspended	0		0	\$ -	0	\$ -	0	\$ -				
Total	127	\$ 53,688.74	30	\$ 6,367.50	141	\$ 40,817.93	335	\$ 78,167.39	235	\$ 71,855.62	162	\$ 42,302.70

Cases Disposed	July		August		September		October		November		December	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	23	\$ 3,550.75	13	\$ 2,838.75	16	\$ 3,347.25	67	\$ 11,977.38	17	\$ 2,827.50		
Served Time	3	\$ 1,802.50	2	\$ 1,702.50	9	\$ 11,447.50	11	\$ 8,107.00	1	\$ 1,087.50		
Scheduled Time Payment	8	\$ 3,409.70	27	\$ 14,355.25	8	\$ 3,408.11	22	\$ 9,457.91	19	\$ 9,236.91		
NRVC	20	\$ 4,985.00	4	\$ 850.00	9	\$ 2,445.00	40	\$ 8,648.75	14	\$ 5,710.00		
Tried in Absence	9	\$ 6,041.83	11	\$ 9,375.00	4	\$ 2,212.50	21	\$ 14,215.00	5	\$ 4,592.50		
Parking Tickets Paid	31	\$ 385.00	22	\$ 350.00	27	\$ 320.00	18	\$ 180.00	30	\$ 480.00		
Nolle Prosequi/Dismissed/Not Guilty	34		64		38		60		59			
Transferred to General Sessions Court	16		29		35		39		13			
Voided	6		2		4		1					
Fine Suspended												
Total	150	\$ 20,174.78	174	\$ 29,471.50	150	\$ 23,180.36	279	\$ 52,586.04	158	\$ 23,934.41	0	\$ -

Cases Disposed	Cumulative Totals	
	# of Cases Disposed	Fine Amounts
Paid	244	\$ 50,513.39
Served Time	88	\$ 74,212.50
Scheduled Time Payment	172	\$ 80,760.05
NRVC	151	\$ 50,304.40
Tried in Absence	237	\$ 184,316.63
Parking Tickets Paid	194	\$ 2,440.00
Nolle Prosequi/Dismissed/Not Guilty	548	\$ -
Transferred to General Sessions Court	288	\$ -
Voided	19	\$ -
Fine Suspended	0	\$ -
Total	1941	\$ 442,546.97

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3454)**

Meeting: 12/16/21 05:30 PM

Department: Planning and Community Development

Category: Report

Prepared By: Matt Millwood

Initiator: Christopher Inglese

Sponsors:

DOC ID: 3454

November 2021 Planning & Community Development Report

**Planning & Community Development
Monthly Report - November 2021**

Boards & Commissions:	Applications Heard:
ARB	2
BZA	1
Planning Commission	1
CAB	0
CBA	0
TRC	1

Permit Type:	# of permits issued:
Commercial Permits	4
Residential Permits	21
Sign Permits	2

Inspection Type:	# of Inspections:
C/O's Issued	4
Stop Work	2
Inspections	101
TRC	1
Plan Review & Sign	6
Business Licenses	4
Total	

Code Enforcement:	# Issued:
Letters for Violations	18
Citations Issued	1
Complaints referred to other departments	7

Department Report

- Present applications to the Architectural Review Board.
- Meet with representatives from the SC Forestry Commission.
- Site visit with inspections to the Amerigas building on Highmarket Street for demolition.
- Present UCOD to Georgetown Leadership group.
- Present UCOD to the BZA.
- Submit New Council member orientation pages for P&CD Department.
- Meeting at the old city hall site to plan for open air market place.
- Attend meetings regarding potential development in the City.
- Present UCOD to the Chamber of Commerce membership via virtual Zoom meeting.
This video and the UCOD draft document is available on the city website for the public to view.
- Attend the renaming of the Post Office ceremony.
- Attend the second ARP community meetings.
- Present the UCOD to the Chamber Board of Directors.
- Attend Wonder and Ponder event walking history tour of downtown.
- Attend virtual CLE of the South Carolina County Attorney Association.
- Met with concerned citizen about the need for more notifications of all meetings to the public.
- Prepare employee evaluations and held personal review meetings with each employee.

- Draft changes to Loading/Unloading Vehicle Parking space ordinance.
- Completed the monthly online MASC safety training.
- Onsite meeting with engineering and stormwater at Scrubby's Car Wash to discuss site grading and drainage issues.
- Continue to add agendas and minutes from the department board meetings to the city website.
- Started drafting some text amendments for manufactured homes in Sections 419, 704, & 908 of the Zoning Ordinance.
- Worked with Chris on amendments to the Architectural Review Board (ARB) regulations (Article XVI) and the ARB Guidelines.
- Made edits to the Urban Core Overlay District (UCOD) after the October PC workshop.
- Entered new build permits into GIS and then scanned into digital folders for record keeping and spatial analysis.
- Looked into the South Island Plantation (Phase 2B) issues with the POA on three lots off Golf Drive and their utilities. They do have city utility infrastructure in the ground.

FRIENDS OF THE KAMINSKI HOUSE REPORT – November 2021

- Visitors for November came from 26 different states and Canada. For the fiscal year to-date, we have had visitors from 42 different states and 5 foreign countries. The majority of our visitors continue to come from South Carolina.
- Total visitors to the museum (includes, tours, event rentals, shop, programs) were down 9% year-to-date, compared to pre-covid 2019-2020. It is impossible to do a comparison with last year due to the museum being closed for the pandemic.
- With a generous donation of flowers from High Cotton Nursery, museum staff and volunteers spent several days planting fall annuals on the museum grounds.
- The Friends of the Kaminski House held a Jazz Brunch Fundraiser on Sunday, November 7th. Proceeds from the event will help pay for the museum's holiday events – Light Up the Lawn and a carousel.
- Upcoming Events:
 - Friday, December 10 – Saturday, December 11 – Holiday Magic at the Kaminski House
 - Sunday, February 20 – 2022 Wedding Showcase
- The Interior Stabilization Project continues to move forward. The project engineers continue to work on a plan for the new HVAC system. Museum staff have been working on plans for the safety of the museum collection during construction.

Robin Gabriel, Director

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3464)**

Meeting: 12/16/21 05:30 PM
Department: Public Works
Category: Report
Prepared By: Natrona Simmons
Initiator: Natrona Simmons
Sponsors:

DOC ID: 3464

November 2021 Public Works Department Report

PUBLIC WORKS MONTHLY REPORT (FY 2021-2022)

Division	Task	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Cummulative
Curbside Debris	Yard Waste: Leaves, Grass & Straw collected (Net Tons)	203	161	113	117	72								666
Curbside Debris	Brown & White Goods collected (Net Tons)	154	94	115	147	222								732
Garbage Collections	Residential Solid Waste Collection (Net Tons)	375	366	312	314	322								1,689
Recycle Collections	Recyclables Collected (Net Tons)	14	12	13	11	10								60
	Monthly Totals (Net Tons)	746	633	553	589	626	-	-	-	-	-	-	-	3,147

PUBLIC WORKS MONTHLY WORK ORDERS REPORT (FY 2021-2022)

Division	Task	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Cummulative
Solid Waste Maintenance	# of work orders requests completed for roll-out cart repairs, new roll out cart deliveries, and/or replacements and recycle bins	71	46	49	76	28								270
Streets/Curbside Crews	Work Order requests/assignments completed for repairs or installations of residential street signs, curbside debris collections, pot holes and sidewalks	36	80	52	20	27								215
	Monthly Work Orders Totals	107	126	101	96	55	-	-	-	-	-	-	-	485
Grounds Maintenance	Assigned areas consists of grass cutting, park and sidewalk maintenance, litter, curbside and garbage collections.													

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3456)**

Meeting: 12/16/21 05:30 PM

Department: Water Utilities

Category: Report

Prepared By: Will Gunter

Initiator: Will Gunter

Sponsors:

DOC ID: 3456

November 2021 Water Utilities Report

WATER - WASTEWATER - STORMWATER UTILITY REPORT (FY 2022)

Description of Work Performed	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Cumulative
Water Treatment Plant (WTP)													
Filtered Water Total (MG)	28.769	28.224	27.210	27.563	25.356								137.122
Average Daily Flow Finished Water (MGD)	0.928	0.910	0.907	0.889	0.845								4.479
King Well (MG)	6.493	6.610	6.305	6.537	6.394								32.339
Maryville Well (MG)	7.626	7.738	7.307	7.233	7.383								37.287

Wastewater Treatment Plant (WWTP)

Influent Flow Total (MG)	130.787	158.660	113.273	97.988	87.184								587.892
Average Daily Influent Flow (MGD)	4.219	5.118	3.776	3.161	2.906								19.180
Effluent Flow Total (MG)	106.432	141.910	95.851	85.893	84.952								515.038
Average Daily Effluent Flow (MGD)	3.433	4.578	3.195	2.771	2.832								16.809
Rainfall Total (Inches)	8.750	6.260	4.340	2.270	1.680								23.300

Water Distribution

Work Orders Completed	73	75	59	54	61								322
Water Leak Repairs	21	21	20	22	18								102
Water Meter Replacements	4	2	0	4	1								11
Locates Completed	80	130	141	123	121								595

Wastewater Collection

Work Orders Completed	46	30	48	28	50								202
Backup Responses	23	18	21	16	20								98
Locates Completed	80	130	141	123	121								595
Routine Line Cleaning													0

Maintenance

Work Orders Completed	37	41	38	19	34								169
Work Orders on Pump Stations Completed	0	14	7	3	9								33
Work Orders for the WWTP Completed	2	4	2	4	5								17
Work Orders for the WTP Completed	1	1	4	1	0								7

Stormwater

Work Orders Completed	5	9	3	9	0								26
Locates Completed	80	130	141	123	121								595
Routine Line and Ditch Cleaning													

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3461)**

Meeting: 12/16/21 05:30 PM

Department: Finance

Category: Report

Prepared By: John Barfield

Initiator: John Barfield

Sponsors:

DOC ID: 3461

November 2021 Finance and IT Department Reports

Statistics:**New Business Licenses Issued:**Business

GAINFORTH REAL ESTATE

KOSA SALON & SPA

KOUNTZ VENTURES 2 LLC DBA

SOUTHERN PIZZA COMPANY

LAMARS FISH & CHIPS

LOWCOUNTRY MAGICK

MOMS THE WORD BOUTIQUE

ONE TEAM LLC DBA CHICK-FIL-A

Projects Progress:

Grants: Please see the attached schedule for the detail on each grant award.

American Rescue Plan Act – Proposed budget plan was presented to Council. Subsequent community meetings and Council workshop have resulted in an amended proposed budget plan focusing on infrastructure needs in each of four areas in the City of Georgetown. Our ARP funds will be subject to Single Audit reporting back to the federal government.

Santee Cooper Legal Settlement: All active Utility accounts have received their credit. We are continuing to work through the remaining inactive utility accounts. A Santee Cooper Credit Voicemail line has been set up (843) 545-4050 for customers to call and leave a message concerning their credit or provide us with information needed on where to send their check if they are no longer a customer with the City of Georgetown.

The process of distributing approximately 11,000 checks for all amounts due no matter how small has required, and will continue to require, a high administrative burden on the Finance Department staff. Many checks will go uncashed due to mail problems, bad addresses, or amounts so small that the recipient will never cash the check. An additional settlement distribution is expected in the coming months. Uncashed checks must be reconciled on monthly bank reconciliations and eventually reported to the SC State Treasurer as uncashed checks. We have to send out one follow-up letter for each uncashed check regardless of amount, and we have to submit funds related to all uncashed checks \$50 and above to the State Treasurer. For the second Santee Cooper Legal Settlement payment, and for future similar transactions, the City should consider outsourcing this entire process to a settlement vendor.

Financial Statement Audit FY2021: Field work is continuing for the FY2021 financial statement audit. The final portion of the financial statement audit will finalize in January.

South Carolina Business License Tax Standardization Act 176: During 2021, the City of Georgetown revised the Business License Ordinance to begin taking the necessary steps for standardization to be effective January 1, 2022. This process includes the following:

- Accepting and using standard business license applications (currently implemented)
- Calculating tax based gross income for calendar year, or business fiscal year
- Implementing April 30 as the new standard due date, with May 1 being the start of the license year.
- Using a newly available online business license renewal payment portal
- Updating our usage of the North American Industry Classification System (NAICS) to code type of business for billing purposes.

We are in the process of finalizing our implementation. Justin Gilliard will continue to assist Finance on a contract basis as we continue our work to implement Standardization.

Current Procurement Projects:

- Bobby Alford/Eastbay Park Pavilion
- East Bay Park Boat Landing Repairs
- Harborwalk Handrail Repairs
- Maryville School Lift Station Replacement Project
- Orange Street Parking Lot Resurfacing
- Public Works Building Improvements
- Stormwater System Improvements
- West End District Water Main Improvements
- WTP Secondary Sedimentation Basin - Engineering

Attached are the Budget Performance Reports October 2021. With the earlier Council Meeting Agenda deadline, monthly financial information will be for the previous month.

CURRENT PROJECT LISTING REPORT

CURRENT PROJECT LISTING REPORT						
PROJ #	PO #	PROJECT NAME - DESC/COMMENTS	Vendor	Cost	11.30.2021	
					% complete	Status
1220	TBD	Public Works Office Building Improvements - per Oas monthly engineering report dated 10.07.2021, Design work is 100% complete. City staff is working on bid procurement documents. Request for Bid (RFB) documents issued 10/13/21 - bids received 11.17.2021 - currently under review	TBD			
N/A	2022.027	Harborwalk Handrail Repairs - Per OAs monthly engineering report dated 11.04.2021, work is scheduled for 11.15.2021	Associates Roofing & Construction Inc.	25,050.00		work in progress
1227	2022.077	Orange Street Parking Lot Resurfacing - RFB issued 4.15.2021 with a due date of 6.30.2021 - per Oas monthly engineering report dated 5.10.2021, Work will be scheduled for the early fall (September/October) due to summer parking demand concerns on Front Street. per Oas monthly engineerig report dated 6.07.2021, bid opening scheduled for 6.30.2021 - Per Oas monthly engineerig report dated 7.06.2021, 3 bids were received and opened on June 30, 2021. Palmetto Corp. is the apparent low bidder - Per Oas monthly engineerig report dated 11.04.2021, work is still pending and is rescheduled for mid to late November	Palmetto Corp	66,570.00	0	work in progress
N/A	TBD	Bobby Alford/East Bay Park Pavilion - Per OA's monthly engineering report dated 11.04.2021, The City has applied for a CDBG grant on 6.30.2021 - Public Hearing held on Wednesday, July 21st, 2021 to comply with CDBG requirements - Grant approval is still pending.	TBD			
N/A	TBD	East Bay Park Boat Landing Repairs - per OA's monthly engineering report dated 11.04.2021, we will solicit bids in November or December	TBD			
1515	TBD	West End District Water Main Improvements - Per OA's monthly engineering report dated 8.11.2021, CDBG grant application submitted on 4.16.2021 - CDBG grant approved on 6.23.2021 for the amount of \$453,292 - Design and construction scheduled for FY 21-22 - WRCOG will schedule environmental assessment and City needs to schedule a wetland delineation study as part of the grant requirements before project start - Per Oa's monthly engineering report dated 11.04.2021, Held project kickoff meeting with DOC and WRCOG on 10/1/21 - Field surveying performed week of 10/18/21 - Wetland delineation documentation completed on 10/28/21 - Environmental assessment ongoing - Will solicit quotes for drafting services in November.	TBD			
1606	2022.061	WTP Secondary Sedimentation Basin - Engineering Services - per Oas monthly engineering report dated 5.10.2021, Conducted site surveying. Soil borings performed this month. Design is ongoing- per Oas monthly engineering report dated 8.11.2021, design work is about 60 % complete - Construction is scheduled for FY 21.22 - Per OAs monthly engineering report dated 11.04.2021, WRCOG will assist the City with EDA grant application. Match to be 10% pending council's approval of amended budget.	WK Dickson	428,000.00	51.59%	work in progress

Attachment: Current Project Listing 2021.11.30 (3461 : November 2021 Finance and IT Department Reports)

CURRENT PROJECT LISTING REPORT

CURRENT PROJECT LISTING REPORT						
PROJ #	PO #	PROJECT NAME - DESC/COMMENTS	Vendor	Cost	11.30.2021	
					% complete	Status
1815	2022.057	Maryville School Lift Station Replacement Proj - Engineering and design - per OA's monthly engineering report dated 11.03.2020, held a kickoff meeting with consultant 10.20.2020, and Wetland delineation and site survey scheduled for next month - per OA's monthly engineering report dated 5.10.2021, Design is on-going and about 90% complete. Construction is scheduled for FY 22 - per OA's monthly engineering report dated 10.07.2021, The construction bid has been canceled due to a lack of price competitiveness, and will be rebid on or about November 2021 - Construction Re-Bids due 12.21.2021	LE Wooten Company	47,816.00	64.82%	work in progress
1815	TBD	Maryville School Lift Station Replacement Proj - Per OA's monthly engineering report dated 11.04.2021, Construction Re-Bid issued 11.10.2021 and is due 12.21.2021	TBD			
4015	TBD	Stormwater System Improvements - EDA Grant number 04-79-07494 - per OA's monthly engineering report dated 10.07.2021, WK Dickson's proposal was approved by City Council on 9.16.2021 - per OA's monthly engineering report dated 11.04.2021, received approval from EDA 11.12.2021	TBD			

Attachment: Current Project Listing 2021.11.30 (3461 : November 2021 Finance and IT Department Reports)

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
<u>FEDERAL GRANTS</u>								
1	Bureau of Justice Assistance	Bullet Proof Vest Grant 2020 Regular Solicitation	1,515.00	-	1,479.13	35.87	-	
2	US Department of Agriculture	Fire Training Center and Equipment for Fire Station II	33,000.00	27,000.00	51,937.85	8,062.15	-	
3	US Department of Agriculture	Fire Training Center and Equipment for Fire Station II	49,900.00	41,100.00		91,000.00	-	
4	US Department of Commerce	Stormwater System Improvements (EDA)	3,365,409.00	841,353.00	542.41	4,206,219.59	04-79-07494	
5	SC Department of Commerce	Demolition of Dilapidated Units : West End (CDBG)	375,000.00	37,500.00	5,898.50	406,601.50	4-CE-20-007	
6	SC Department of Commerce	West End District Water Upgrades (CDBG)	453,292.00	36,628.00	2,160.00	487,760.00	4-CI-21-008	
<u>STATE GRANTS</u>								
7	SC Parks, Recreation, & Tourism (PARC)	Dog Park, Engineering/Architecture for Bobby Alford Building	47,824.02	11,956.01	58,428.57	1,351.46	2020046	
8	Rural Infrastructure Authority	Maryville Lift Station	403,178.00	182,309.00	-	585,487.00	S-21-1287	
9	SC Parks, Recreation, & Tourism (PARC)	East Bay Park Boat Landing	42,117.58	10,529.40	-	52,646.98	2022020	
10	Municipal Association of South Carolina	Multi-Purpose Outdoor Marketplace and Park (HEDG)	25,000.00	9,000.00	-	34,000.00	-	
<u>OTHER GRANTS</u>								
11	Palmetto Pride	Keep South Carolina Beautiful 2021	4,895.00	-	2,147.01	2,747.99	-	
12	SC Muni Insurance Trust	2021 Public Works Property and Liability Reduction Grant	4,000.00	4,000.00	1,984.53	6,015.47	-	
TOTAL			4,805,130.60	1,201,375.41	124,578.00	5,881,928.01		



Budget Performance Report

15.K.4

Fiscal Year to Date 10/31/21

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
REVENUE										
Department 00 - Revenue										
311.001	Property Taxes - Real	3,620,000.00	.00	3,620,000.00	22,807.76	.00	56,987.91	3,563,012.09	2	343,381
311.003	Property Taxes - Vehicles	260,000.00	.00	260,000.00	32,572.85	.00	88,104.69	171,895.31	34	68,801
311.004	Inventory Tax	133,000.00	.00	133,000.00	.00	.00	.00	133,000.00	0	
311.005	Prop Tax-Penalties & Cost	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	
311.006	Homestead Exemption Tax	132,000.00	.00	132,000.00	.00	.00	.00	132,000.00	0	
311.007	Manufacturer's Tax Reduce	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	
311.008	Motor Carrier Lieu of Tax	10,000.00	.00	10,000.00	1,425.42	.00	4,599.03	5,400.97	46	4,631
321.001	Business Licenses	3,000,000.00	.00	3,000,000.00	3,368.96	.00	30,068.35	2,969,931.65	1	103,461
321.002	Business Lic - Penalties	10,000.00	.00	10,000.00	34.02	.00	(78.88)	10,078.88	-1	2,801
322.001	Cable TV Franchise	115,000.00	.00	115,000.00	51.01	.00	51.01	114,948.99	0	4,511
322.002	S.C. Electric & Gas Co.	80,000.00	.00	80,000.00	.00	.00	.00	80,000.00	0	
323.001	Electrical Permits	7,150.00	.00	7,150.00	178.00	.00	1,567.00	5,583.00	22	1,531
323.002	Plumbing Permits	1,500.00	.00	1,500.00	40.00	.00	305.00	1,195.00	20	361
323.003	Gas Permits	1,000.00	.00	1,000.00	174.00	.00	517.00	483.00	52	391
323.004	Building Permits	170,000.00	.00	170,000.00	4,661.00	.00	25,446.00	144,554.00	15	23,391
323.005	Yard Sale Permits	75.00	.00	75.00	9.00	.00	15.00	60.00	20	
323.006	Mobile Home Permits	400.00	.00	400.00	.00	.00	.00	400.00	0	221
323.007	Demolition & Clearance	2,500.00	.00	2,500.00	150.00	.00	750.00	1,750.00	30	301
323.008	Mechanical Permits	7,000.00	.00	7,000.00	468.00	.00	1,955.00	5,045.00	28	2,681
323.010	Bus Lic Inspection Fee	1,000.00	.00	1,000.00	75.00	.00	375.00	625.00	38	401
323.013	Burning Permit	200.00	.00	200.00	.00	.00	50.00	150.00	25	101
323.014	Construct Parking Permit	50.00	.00	50.00	.00	.00	.00	50.00	0	
323.015	Reinspection Fee	1,500.00	.00	1,500.00	300.00	.00	1,800.00	(300.00)	120	1,201
323.016	Permit Not Posted On-Site	100.00	.00	100.00	.00	.00	.00	100.00	0	
323.018	Moving Permit	150.00	.00	150.00	.00	.00	.00	150.00	0	
323.019	Stop Work Order Fee	750.00	.00	750.00	199.00	.00	267.00	483.00	36	181
323.020	Board of Appeals Fee	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	451
323.021	Zoning Fees	7,000.00	.00	7,000.00	150.00	.00	1,950.00	5,050.00	28	2,651
323.022	Plan Review Fee	70,000.00	.00	70,000.00	1,263.50	.00	9,474.50	60,525.50	14	8,091
323.023	Sign Permit Fee	4,500.00	.00	4,500.00	421.00	.00	854.00	3,646.00	19	291
323.024	Planning Commission Fees	1,000.00	.00	1,000.00	.00	.00	300.00	700.00	30	151
323.025	ARB Fees	1,000.00	.00	1,000.00	250.00	.00	725.00	275.00	72	421
323.026	Plat Approval Fees	500.00	.00	500.00	20.00	.00	200.00	300.00	40	161
323.027	Special Events Permit	750.00	.00	750.00	61.00	.00	226.00	524.00	30	
323.028	Miscellaneous permits	500.00	.00	500.00	.00	.00	.00	500.00	0	
324.008	Fire Impact Fee	50,000.00	.00	50,000.00	1,500.00	.00	11,485.88	38,514.12	23	13,031
331.000	Federal Grants	337,500.00	.00	337,500.00	.00	.00	.00	337,500.00	0	
332.008	Other Local Grants	8,000.00	.00	8,000.00	6,000.00	.00	6,000.00	2,000.00	75	

Attachment: Budget Performance Report - October 31 2021 (3461 : November 2021 Finance and IT



Budget Performance Report

15.K.4

Fiscal Year to Date 10/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
REVENUE										
Department 00 - Revenue										
335.001	Local Government Fund	220,000.00	.00	220,000.00	.00	.00	.00	220,000.00	0	54,311
344.005	SRO Reimbursement	150,000.00	.00	150,000.00	.00	.00	.00	150,000.00	0	
351.001	Police Fines	50,000.00	.00	50,000.00	8,674.40	.00	14,973.40	35,026.60	30	5,011
351.003	Parking Fines	2,000.00	.00	2,000.00	240.00	.00	1,190.50	809.50	60	81
351.007	Sunday Liquor Sales	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	901
351.008	Victim's Asst. Fees-(%)	4,250.00	.00	4,250.00	921.99	.00	2,059.43	2,190.57	48	1,051
351.009	Victim's Asst. Flat Fees	2,000.00	.00	2,000.00	264.37	.00	1,083.56	916.44	54	201
351.010	Misc Police Revenue	6,000.00	.00	6,000.00	131.00	.00	1,060.20	4,939.80	18	2,841
351.012	Traffic Education Program Fees	200.00	.00	200.00	.00	.00	.00	200.00	0	
361.001	Investment Earnings	15,000.00	.00	15,000.00	1,180.15	.00	4,440.02	10,559.98	30	6,211
362.000	Rents and Royalties	15,000.00	.00	15,000.00	3,787.00	.00	4,587.00	10,413.00	31	4,681
363.001	Fees for GIS/B&P Documents	150.00	.00	150.00	.00	.00	62.00	88.00	41	41
363.005	FOIA Fees	1,000.00	.00	1,000.00	.00	.00	101.00	899.00	10	181
364.000	Housing Authority FILOT	43,000.00	.00	43,000.00	.00	.00	.00	43,000.00	0	
364.001	Steel Mill FILOT	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	
368.000	Work Comp Reimbursement	50,000.00	.00	50,000.00	.00	.00	.00	50,000.00	0	
369.000	Cash Over & Short	100.00	.00	100.00	.00	.00	.10	99.90	0	
369.002	Miscellaneous Revenue	25,000.00	.00	25,000.00	3,337.66	.00	11,368.14	13,631.86	45	9,361
369.003	Insurance Proceeds	15,000.00	.00	15,000.00	.00	.00	2,296.74	12,703.26	15	3,551
369.005	Set-off Debt Collection Fees	1,500.00	.00	1,500.00	.00	.00	50.00	1,450.00	3	71
369.013	Returned Check Fees	2,000.00	.00	2,000.00	240.00	.00	840.00	1,160.00	42	691
391.001	Sale of Assets	5,000.00	.00	5,000.00	100.00	.00	4,865.88	134.12	97	2,411
392.001	From Electric Fund	723,914.00	.00	723,914.00	60,326.17	.00	241,304.68	482,609.32	33	239,961
392.002	From Water Fund	260,609.00	.00	260,609.00	21,717.42	.00	86,869.68	173,739.32	33	76,701
392.003	From Accom Tax Fund	32,000.00	.00	32,000.00	.00	.00	.00	32,000.00	0	25,421
392.005	From Wastewater Fund	316,352.00	.00	316,352.00	26,362.67	.00	105,450.68	210,901.32	33	99,001
392.007	From Stormwater Fund	170,607.00	.00	170,607.00	14,217.25	.00	56,869.00	113,738.00	33	53,681
392.009	From Hospitality Fund	125,000.00	.00	125,000.00	10,416.67	.00	41,666.68	83,333.32	33	41,661
392.014	Transfer from debt service	145,000.00	.00	145,000.00	.00	.00	.00	145,000.00	0	
394.002	Transfer from fund balance	1,679,356.00	.00	1,679,356.00	.00	.00	.00	1,679,356.00	0	
Department 00 - Revenue Totals		\$12,166,663.00	\$0.00	\$12,166,663.00	\$228,096.27	\$0.00	\$825,133.18	\$11,341,529.82	7%	\$1,211,721
REVENUE TOTALS		\$12,166,663.00	\$0.00	\$12,166,663.00	\$228,096.27	\$0.00	\$825,133.18	\$11,341,529.82	7%	\$1,211,721
EXPENSE										
Department 01 - Administration										
400.101	Regular Pay	308,545.00	.00	308,545.00	25,287.71	.00	104,521.59	204,023.41	34	94,331
401.103	Overtime	2,000.00	.00	2,000.00	484.72	.00	1,628.43	371.57	81	521
401.106	Contract Labor	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	
405.114	FICA	23,757.00	.00	23,757.00	1,872.19	.00	7,781.10	15,975.90	33	7,461

Attachment: Budget Performance Report - October 31 2021 (3461 : November 2021 Finance and IT



Budget Performance Report

15.K.4

Fiscal Year to Date 10/31/21
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 01 - Administration										
406.116	Retirement	51,426.00	.00	51,426.00	4,024.06	.00	16,474.84	34,951.16	32	14,780
408.125	SCMIT Worker's Comp Ins.	1,419.00	.00	1,419.00	.00	.00	4,279.24	(2,860.24)	302	4,550
410.001	Health Claims Cost	28,869.00	.00	28,869.00	2,386.64	.00	9,546.56	19,322.44	33	9,540
500.101	Supplies and Materials	4,000.00	.00	4,000.00	84.08	.00	982.79	3,017.21	25	960
500.102	Equipment	500.00	.00	500.00	.00	.00	445.10	54.90	89	
500.103	Furniture	250.00	.00	250.00	.00	.00	879.37	(629.37)	352	
500.105	Printing and Binding	300.00	.00	300.00	.00	.00	.00	300.00	0	
610.111	Communications- Landline	5,500.00	.00	5,500.00	486.69	.00	2,092.55	3,407.45	38	2,120
610.112	Postage	600.00	.00	600.00	9.36	.00	166.94	433.06	28	250
610.1110	Communications- Wireless	3,000.00	.00	3,000.00	116.80	.00	362.69	2,637.31	12	390
620.114	Advertising	250.00	.00	250.00	.00	.00	381.45	(131.45)	153	
640.124	Travel Expense	2,950.00	.00	2,950.00	128.02	.00	1,270.64	1,679.36	43	140
650.127	Electricity	4,743.00	.00	4,743.00	197.66	.00	960.85	3,782.15	20	940
650.128	Water	411.00	.00	411.00	37.75	.00	154.16	256.84	38	130
650.129	Wastewater	572.00	.00	572.00	48.37	.00	200.52	371.48	35	180
650.130	Sanitation	1,053.00	.00	1,053.00	85.24	.00	340.96	712.04	32	340
650.133	Stormwater	698.00	.00	698.00	56.54	.00	226.16	471.84	32	220
650.134	Security Lights	1,946.00	.00	1,946.00	157.50	.00	630.00	1,316.00	32	630
650.1271	Electricity- Sales Tax	121.00	.00	121.00	7.97	.00	39.41	81.59	33	30
660.105	COVID-19 Pandemic Expense	2,248.00	.00	2,248.00	760.28	.00	3,893.93	(1,645.93)	173	850
660.139	Fleet Services-RTA Mtce Allocation	99.00	.00	99.00	.00	.00	.00	99.00	0	50
660.145	Gasoline & Oil	435.00	.00	435.00	.00	.00	96.59	338.41	22	40
660.1391	Fleet Services -Departmental Expense Allocation	580.00	.00	580.00	38.03	.00	141.54	438.46	24	280
660.1392	Fleet Svcs- Outside Vends	500.00	.00	500.00	.00	.00	.00	500.00	0	
670.156	Equipment Rental/Lease	5,900.00	.00	5,900.00	338.92	.00	1,694.60	4,205.40	29	1,350
685.180	Membership Dues and Fees	3,534.00	.00	3,534.00	200.00	.00	1,440.41	2,093.59	41	1,340
685.182	Other Operating Expenses	3,750.00	.00	3,750.00	788.16	.00	886.04	2,863.96	24	450
685.186	Training	3,875.00	.00	3,875.00	.00	.00	245.00	3,630.00	6	
685.1801	Subscriptions	300.00	.00	300.00	.00	.00	25.31	274.69	8	(173)
686.187	Professional Services	55,000.00	.00	55,000.00	.00	.00	.00	55,000.00	0	
686.189	Employee Medical	150.00	.00	150.00	.00	.00	.00	150.00	0	
686.195	Repair/Maint Svc Contract	2,400.00	.00	2,400.00	180.96	.00	361.92	2,038.08	15	360
686.1895	Employee wellness services	1,250.00	.00	1,250.00	190.64	.00	456.34	793.66	37	360
795.001	IT Internal Allocations	23,828.00	.00	23,828.00	2,959.90	.00	6,368.76	17,459.24	27	4,700
795.995	GF Cost Distribution	(312,780.00)	.00	(312,780.00)	(26,064.99)	.00	(104,259.97)	(208,520.03)	33	(99,233)
Sub Department 02 - Mayor and Council										
400.101	Regular Pay	101,710.00	.00	101,710.00	9,337.92	.00	38,408.45	63,301.55	38	37,820
405.114	FICA	7,781.00	.00	7,781.00	602.44	.00	2,648.01	5,132.99	34	2,570

Attachment: Budget Performance Report - October 31 2021 (3461 : November 2021 Finance and IT



Budget Performance Report

15.K.4

Fiscal Year to Date 10/31/21
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 01 - Administration										
Sub Department 02 - Mayor and Council										
406.116	Retirement	16,843.00	.00	16,843.00	933.07	.00	4,416.22	12,426.78	26	4,321
408.125	SCMIT Worker's Comp Ins.	468.00	.00	468.00	.00	.00	.00	468.00	0	
410.001	Health Claims Cost	35,737.00	.00	35,737.00	2,196.64	.00	8,752.52	26,984.48	24	10,321
500.101	Supplies and Materials	1,000.00	.00	1,000.00	.00	.00	265.52	734.48	27	160
500.102	Equipment	500.00	.00	500.00	.00	.00	.00	500.00	0	
500.105	Printing and Binding	600.00	.00	600.00	.00	.00	.00	600.00	0	
610.111	Communications- Landline	700.00	.00	700.00	66.32	.00	216.48	483.52	31	231
610.112	Postage	250.00	.00	250.00	.00	.00	.00	250.00	0	31
610.1110	Communications- Wireless	4,500.00	.00	4,500.00	383.43	.00	1,150.43	3,349.57	26	1,151
620.114	Advertising	2,500.00	.00	2,500.00	84.00	.00	164.00	2,336.00	7	71
640.124	Travel Expense	12,200.00	.00	12,200.00	(40.92)	(2,932.00)	5,196.80	9,935.20	19	1,181
660.105	COVID-19 Pandemic Expense	510.00	.00	510.00	.00	.00	.00	510.00	0	61
670.156	Equipment Rental/Lease	10,000.00	.00	10,000.00	707.84	5,662.72	2,831.36	1,505.92	85	2,641
685.180	Membership Dues and Fees	1,000.00	.00	1,000.00	560.00	.00	1,026.00	(26.00)	103	341
685.182	Other Operating Expenses	2,700.00	.00	2,700.00	.00	.00	179.00	2,521.00	7	
685.186	Training	6,200.00	.00	6,200.00	.00	(1,045.00)	935.00	6,310.00	-2	
686.187	Professional Services	300.00	.00	300.00	.00	.00	.00	300.00	0	
686.1895	Employee wellness services	5,500.00	.00	5,500.00	699.03	.00	1,673.28	3,826.72	30	1,321
795.001	IT Internal Allocations	20,196.00	.00	20,196.00	1,824.39	.00	7,978.57	12,217.43	40	7,521
Sub Department 02 - Mayor and Council Totals		\$231,195.00	\$0.00	\$231,195.00	\$17,354.16	\$1,685.72	\$75,841.64	\$153,667.64	34%	\$69,801
Department 01 - Administration Totals		\$469,174.00	\$0.00	\$469,174.00	\$32,217.36	\$1,685.72	\$140,557.46	\$326,930.82	30%	\$117,811
Department 04 - Finance										
400.101	Regular Pay	458,694.00	.00	458,694.00	35,814.14	.00	145,652.72	313,041.28	32	154,001
401.103	Overtime	3,564.00	.00	3,564.00	70.44	.00	908.21	2,655.79	25	611
405.114	FICA	35,363.00	.00	35,363.00	2,561.25	.00	10,648.95	24,714.05	30	11,351
406.116	Retirement	76,550.00	.00	76,550.00	5,543.95	.00	22,663.05	53,886.95	30	23,921
408.125	SCMIT Worker's Comp Ins.	2,110.00	.00	2,110.00	.00	.00	2,345.98	(235.98)	111	2,491
410.001	Health Claims Cost	52,964.00	.00	52,964.00	4,978.84	.00	19,915.36	33,048.64	38	16,231
410.002	Health Claim Costs-Retire	399.00	.00	399.00	136.44	.00	682.20	(283.20)	171	411
500.101	Supplies and Materials	5,000.00	.00	5,000.00	393.61	.00	1,378.64	3,621.36	28	2,671
500.102	Equipment	1,000.00	.00	1,000.00	.00	.00	169.58	830.42	17	481
500.103	Furniture	200.00	.00	200.00	.00	(400.00)	390.61	209.39	-5	
610.111	Communications- Landline	3,500.00	.00	3,500.00	320.36	.00	1,171.79	2,328.21	33	1,221
610.112	Postage	4,700.00	.00	4,700.00	3,867.46	.00	5,548.01	(848.01)	118	1,631
610.1110	Communications- Wireless	2,000.00	.00	2,000.00	46.34	.00	139.16	1,860.84	7	141
640.124	Travel Expense	2,500.00	.00	2,500.00	997.19	(1,685.00)	1,034.43	3,150.57	-26	101
650.127	Electricity	3,747.00	.00	3,747.00	152.42	.00	773.09	2,973.91	21	741

Attachment: Budget Performance Report - October 31 2021 (3461 : November 2021 Finance and IT



Budget Performance Report

15.K.4

Fiscal Year to Date 10/31/21
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 04 - Finance										
650.128	Water	352.00	.00	352.00	32.36	.00	132.15	219.85	38	114
650.129	Wastewater	490.00	.00	490.00	41.46	.00	171.89	318.11	35	158
650.130	Sanitation	903.00	.00	903.00	73.06	.00	292.24	610.76	32	291
650.133	Stormwater	599.00	.00	599.00	48.47	.00	193.88	405.12	32	191
650.134	Security Lights	1,668.00	.00	1,668.00	135.00	.00	540.00	1,128.00	32	540
650.1271	Electricity- Sales Tax	103.00	.00	103.00	6.83	.00	33.77	69.23	33	31
660.105	COVID-19 Pandemic Expense	1,000.00	.00	1,000.00	312.11	.00	312.11	687.89	31	1,021
670.156	Equipment Rental/Lease	8,500.00	.00	8,500.00	587.88	.00	3,130.20	5,369.80	37	2,541
685.180	Membership Dues and Fees	1,800.00	.00	1,800.00	.00	.00	170.00	1,630.00	9	
685.182	Other Operating Expenses	6,000.00	.00	6,000.00	4,556.25	.00	9,805.28	(3,805.28)	163	621
685.184	Continuing Education	1,500.00	.00	1,500.00	300.15	(1,745.00)	2,045.15	1,199.85	20	
685.186	Training	1,250.00	.00	1,250.00	150.00	(450.00)	760.00	940.00	25	
685.1801	Subscriptions	550.00	.00	550.00	.00	.00	.00	550.00	0	
686.187	Professional Services	.00	.00	.00	.00	.00	.00	.00	+++	7,521
686.189	Employee Medical	400.00	.00	400.00	.00	.00	.00	400.00	0	121
686.195	Repair/Maint Svc Contract	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
686.1895	Employee wellness services	6,250.00	.00	6,250.00	635.48	.00	1,521.16	4,728.84	24	1,201
795.001	IT Internal Allocations	25,976.00	.00	25,976.00	2,959.91	.00	6,368.77	19,607.23	25	4,701
795.995	GF Cost Distribution	(284,260.00)	.00	(284,260.00)	(23,688.33)	.00	(94,753.32)	(189,506.68)	33	(90,533)
Department 04 - Finance Totals		\$426,372.00	\$0.00	\$426,372.00	\$41,033.07	(\$4,280.00)	\$144,145.06	\$286,506.94	33%	\$144,614
Department 05 - Police										
Sub Department 05 - Police Staff Services										
400.101	Regular Pay	1,914,600.00	.00	1,914,600.00	135,683.74	.00	575,231.40	1,339,368.60	30	539,851
401.103	Overtime	105,000.00	.00	105,000.00	1,942.86	.00	25,345.45	79,654.55	24	18,611
401.105	On-call pay	5,200.00	.00	5,200.00	600.00	.00	1,800.00	3,400.00	35	1,800
405.114	FICA	154,897.00	.00	154,897.00	9,899.57	.00	43,610.50	111,286.50	28	40,591
406.116	Retirement	388,571.00	.00	388,571.00	24,909.19	.00	106,513.56	282,057.44	27	101,211
408.125	SCMIT Worker's Comp Ins.	95,324.00	.00	95,324.00	.00	.00	60,144.53	35,179.47	63	63,831
410.001	Health Claims Cost	297,805.00	.00	297,805.00	22,474.20	.00	87,948.02	209,856.98	30	84,661
410.002	Health Claim Costs-Retire	47,331.00	.00	47,331.00	3,209.78	.00	18,306.30	29,024.70	39	19,831
500.101	Supplies and Materials	20,005.00	.00	20,005.00	5,251.12	.00	8,006.38	11,998.62	40	3,651
500.102	Equipment	9,300.00	.00	9,300.00	.00	2,114.70	1,441.78	5,743.52	38	131
500.103	Furniture	700.00	.00	700.00	.00	.00	.00	700.00	0	
501.101	Uniforms and Clothing	47,900.00	.00	47,900.00	2,894.44	8,836.08	12,268.51	26,795.41	44	3,741
610.111	Communications- Landline	7,000.00	.00	7,000.00	725.53	.00	2,686.61	4,313.39	38	2,941
610.112	Postage	500.00	.00	500.00	.00	.00	.00	500.00	0	81
610.1110	Communications- Wireless	58,200.00	.00	58,200.00	5,847.98	9,601.36	20,772.18	27,826.46	52	17,381
620.114	Advertising	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	141

Attachment: Budget Performance Report - October 31 2021 (3461 : November 2021 Finance and IT



Budget Performance Report

15.K.4

Fiscal Year to Date 10/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 05 - Police										
Sub Department 05 - Police Staff Services										
640.124	Travel Expense	10,574.00	.00	10,574.00	395.89	.00	1,313.97	9,260.03	12	(529
650.127	Electricity	28,539.00	.00	28,539.00	1,903.24	.00	9,644.67	18,894.33	34	9,71
650.128	Water	2,555.00	.00	2,555.00	232.47	.00	1,141.28	1,413.72	45	87
650.129	Wastewater	2,487.00	.00	2,487.00	200.11	.00	799.72	1,687.28	32	86
650.130	Sanitation	2,255.00	.00	2,255.00	182.46	.00	729.84	1,525.16	32	72
650.133	Stormwater	2,449.00	.00	2,449.00	198.20	.00	792.80	1,656.20	32	79
650.134	Security Lights	3,830.00	.00	3,830.00	309.89	.00	1,239.56	2,590.44	32	1,23
650.1271	Electricity- Sales Tax	1,094.00	.00	1,094.00	72.65	.00	371.30	722.70	34	37
660.105	COVID-19 Pandemic Expense	1,500.00	.00	1,500.00	720.00	.00	2,880.00	(1,380.00)	192	30
660.133	Repairs & Maint. Services	23,500.00	.00	23,500.00	.00	.00	1,264.98	22,235.02	5	2,83
660.139	Fleet Services-RTA Mtce Allocation	12,145.00	.00	12,145.00	(1,968.59)	.00	5,453.49	6,691.51	45	5,93
660.145	Gasoline & Oil	74,589.00	.00	74,589.00	7,321.78	.00	21,687.94	52,901.06	29	14,16
660.1391	Fleet Services -Departmental Expense Allocation	23,682.00	.00	23,682.00	4,147.70	.00	18,463.24	5,218.76	78	9,21
660.1392	Fleet Svcs- Outside Vends	16,435.00	.00	16,435.00	8,915.23	.00	10,656.78	5,778.22	65	5,08
670.156	Equipment Rental/Lease	8,300.00	.00	8,300.00	797.57	.00	2,490.49	5,809.51	30	2,16
682.1721	Prisoner Housing	70,000.00	.00	70,000.00	3,874.50	10,000.00	8,442.00	51,558.00	26	19,12
685.180	Membership Dues and Fees	1,815.00	.00	1,815.00	230.00	.00	530.00	1,285.00	29	66
685.182	Other Operating Expenses	5,900.00	.00	5,900.00	419.17	.00	2,312.73	3,587.27	39	97
685.184	Continuing Education	3,000.00	.00	3,000.00	.00	.00	2,000.00	1,000.00	67	
685.186	Training	7,271.00	.00	7,271.00	(495.00)	.00	2,081.23	5,189.77	29	
685.187	Special Projects	5,500.00	.00	5,500.00	.00	.00	73.65	5,426.35	1	32
685.189	Reserve Program	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
685.1801	Subscriptions	5,540.00	.00	5,540.00	.00	.00	1,150.76	4,389.24	21	62
685.1861	Law Enforce Accreditation/Policy	4,000.00	.00	4,000.00	.00	.00	3,961.65	38.35	99	2,08
686.184	Technology Services	38,871.00	.00	38,871.00	.00	.00	.00	38,871.00	0	
686.189	Employee Medical	14,550.00	.00	14,550.00	100.00	.00	250.00	14,300.00	2	53
686.194	Other Prof/Tech Services	75,000.00	.00	75,000.00	.00	.00	.00	75,000.00	0	
686.195	Repair/Maint Svc Contract	36,200.00	.00	36,200.00	94.52	(27,739.18)	38,284.00	25,655.18	29	7,96
686.1895	Employee wellness services	15,000.00	.00	15,000.00	2,224.19	.00	5,324.05	9,675.95	35	4,20
687.203	Contract Services	13,000.00	.00	13,000.00	659.95	.00	2,289.51	10,710.49	18	2,64
795.001	IT Internal Allocations	55,000.00	.00	55,000.00	1,596.34	.00	6,368.75	48,631.25	12	6,58
795.010	911 Expense Billing	(1,900.00)	.00	(1,900.00)	.00	.00	(314.60)	(1,585.40)	17	(629
Sub Department 05 - Police Staff Services Totals		\$3,719,014.00	\$0.00	\$3,719,014.00	\$245,570.68	\$2,812.96	\$1,115,759.01	\$2,600,442.03	30%	\$997,39
Sub Department 07 - Victim's Advocate										
400.101	Regular Pay	33,970.00	.00	33,970.00	2,689.01	.00	10,884.08	23,085.92	32	10,79
401.103	Overtime	2,000.00	.00	2,000.00	(63.08)	.00	169.13	1,830.87	8	
405.114	FICA	2,599.00	.00	2,599.00	190.03	.00	804.44	1,794.56	31	78

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Budget Performance Report

15.K.4

Fiscal Year to Date 10/31/21
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 05 - Police										
Sub Department 07 - Victim's Advocate										
406.116	Retirement	6,536.00	.00	6,536.00	408.81	.00	1,703.09	4,832.91	26	1,666.00
408.125	SCMIT Worker's Comp Ins.	1,823.00	.00	1,823.00	.00	.00	521.32	1,301.68	29	551.00
410.001	Health Claims Cost	1,331.00	.00	1,331.00	440.24	.00	1,760.96	(429.96)	132	1,760.00
500.101	Supplies and Materials	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	200.00
501.101	Uniforms and Clothing	400.00	.00	400.00	.00	.00	.00	400.00	0	.00
610.111	Communications- Landline	180.00	.00	180.00	16.58	.00	54.12	125.88	30	50.00
610.112	Postage	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
610.1110	Communications- Wireless	1,300.00	.00	1,300.00	99.31	130.10	355.90	814.00	37	289.00
640.124	Travel Expense	400.00	.00	400.00	.00	.00	.00	400.00	0	.00
660.133	Repairs & Maint. Services	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
660.139	Fleet Services-RTA Mtce Allocation	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
660.145	Gasoline & Oil	920.00	.00	920.00	42.34	.00	124.50	795.50	14	170.00
660.1391	Fleet Services -Departmental Expense Allocation	287.00	.00	287.00	57.05	.00	212.31	74.69	74	100.00
670.156	Equipment Rental/Lease	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
685.180	Membership Dues and Fees	75.00	.00	75.00	.00	.00	.00	75.00	0	.00
685.182	Other Operating Expenses	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	.00
685.186	Training	500.00	.00	500.00	.00	.00	.00	500.00	0	(150.00)
685.187	Special Projects	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
686.189	Employee Medical	425.00	.00	425.00	125.00	.00	125.00	300.00	29	.00
686.195	Repair/Maint Svc Contract	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
686.1895	Employee wellness services	.00	.00	.00	63.55	.00	152.12	(152.12)	+++	120.00
795.001	IT Internal Allocations	4,500.00	.00	4,500.00	228.05	.00	909.82	3,590.18	20	94.00
Sub Department 07 - Victim's Advocate Totals		\$61,146.00	\$0.00	\$61,146.00	\$4,296.89	\$130.10	\$17,776.79	\$43,239.11	29%	\$17,291.00
Sub Department 26 - Grants										
500.101	Supplies and Materials	1,350.00	.00	1,350.00	.00	.00	.00	1,350.00	0	1.00
501.101	Uniforms and Clothing	800.00	.00	800.00	287.56	.00	380.10	419.90	48	.00
610.1110	Communications- Wireless	3,000.00	.00	3,000.00	274.26	259.55	938.63	1,801.82	40	800.00
640.124	Travel Expense	800.00	.00	800.00	.00	.00	1,835.73	(1,035.73)	229	.00
660.133	Repairs & Maint. Services	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
660.139	Fleet Services-RTA Mtce Allocation	417.00	.00	417.00	.00	.00	444.75	(27.75)	107	230.00
660.145	Gasoline & Oil	3,217.00	.00	3,217.00	75.54	.00	235.96	2,981.04	7	920.00
660.1391	Fleet Services -Departmental Expense Allocation	839.00	.00	839.00	70.36	.00	330.60	508.40	39	370.00
660.1392	Fleet Svcs- Outside Vends	.00	.00	.00	383.00	.00	383.00	(383.00)	+++	.00
685.182	Other Operating Expenses	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	.00
685.186	Training	600.00	.00	600.00	.00	.00	.00	600.00	0	.00
685.187	Special Projects	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
Sub Department 26 - Grants Totals		\$15,523.00	\$0.00	\$15,523.00	\$1,090.72	\$259.55	\$4,548.77	\$10,714.68	31%	\$2,350.00

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Budget Performance Report

15.K.4

Fiscal Year to Date 10/31/21
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
	Department 05 - Police Totals	\$3,795,683.00	\$0.00	\$3,795,683.00	\$250,958.29	\$3,202.61	\$1,138,084.57	\$2,654,395.82	30%	\$1,017,04
	Department 09 - Planning & Community Development									
400.101	Regular Pay	356,612.00	.00	356,612.00	24,789.67	.00	99,935.28	256,676.72	28	117,48
401.103	Overtime	2,287.00	.00	2,287.00	43.68	.00	537.56	1,749.44	24	67
405.114	FICA	27,456.00	.00	27,456.00	1,771.27	.00	7,295.43	20,160.57	27	8,36
406.116	Retirement	59,434.00	.00	59,434.00	3,999.94	.00	16,026.59	43,407.41	27	18,70
408.125	SCMIT Worker's Comp Ins.	3,095.00	.00	3,095.00	.00	.00	2,063.58	1,031.42	67	2,19
410.001	Health Claims Cost	60,010.00	.00	60,010.00	3,666.40	.00	13,821.58	46,188.42	23	19,84
500.101	Supplies and Materials	3,095.00	.00	3,095.00	.00	.00	1,252.18	1,842.82	40	58
500.102	Equipment	3,600.00	.00	3,600.00	752.24	.00	2,852.24	747.76	79	2,13
500.103	Furniture	200.00	.00	200.00	.00	.00	.00	200.00	0	5
500.105	Printing and Binding	2,320.00	.00	2,320.00	.00	.00	194.25	2,125.75	8	29
610.111	Communications- Landline	2,000.00	.00	2,000.00	154.86	.00	631.47	1,368.53	32	64
610.112	Postage	1,540.00	.00	1,540.00	89.64	.00	777.99	762.01	51	17
610.1110	Communications- Wireless	1,800.00	.00	1,800.00	203.37	.00	610.67	1,189.33	34	66
620.114	Advertising	3,262.00	.00	3,262.00	474.00	.00	770.00	2,492.00	24	73
640.124	Travel Expense	3,386.00	.00	3,386.00	129.58	.00	343.58	3,042.42	10	
650.127	Electricity	2,498.00	.00	2,498.00	101.62	.00	515.41	1,982.59	21	49
650.128	Water	234.00	.00	234.00	21.57	.00	88.10	145.90	38	7
650.129	Wastewater	327.00	.00	327.00	27.64	.00	114.59	212.41	35	10
650.130	Sanitation	602.00	.00	602.00	48.71	.00	194.84	407.16	32	19
650.133	Stormwater	399.00	.00	399.00	32.31	.00	129.24	269.76	32	12
650.134	Security Lights	1,112.00	.00	1,112.00	90.00	.00	360.00	752.00	32	36
650.1271	Electricity- Sales Tax	69.00	.00	69.00	4.55	.00	22.51	46.49	33	2
660.103	Emergency Preparedness	.00	.00	.00	.00	.00	72.03	(72.03)	+++	
660.105	COVID-19 Pandemic Expense	.00	.00	.00	.00	.00	.00	.00	+++	7
660.133	Repairs & Maint. Services	927.00	.00	927.00	.00	.00	.00	927.00	0	
660.139	Fleet Services-RTA Mtce Allocation	43.00	.00	43.00	508.18	.00	508.18	(465.18)	1182	2
660.145	Gasoline & Oil	2,616.00	.00	2,616.00	146.70	.00	611.49	2,004.51	23	41
660.1391	Fleet Services -Departmental Expense Allocation	753.00	.00	753.00	249.26	.00	632.08	120.92	84	28
670.156	Equipment Rental/Lease	7,500.00	.00	7,500.00	827.75	.00	3,203.02	4,296.98	43	3,00
685.180	Membership Dues and Fees	1,623.00	.00	1,623.00	.00	.00	.00	1,623.00	0	
685.182	Other Operating Expenses	600.00	.00	600.00	101.31	.00	258.33	341.67	43	22
685.184	Continuing Education	450.00	.00	450.00	.00	.00	.00	450.00	0	
685.186	Training	4,221.00	.00	4,221.00	150.00	.00	6,758.00	(2,537.00)	160	(250
685.192	KGB Operations	.00	.00	.00	30.38	.00	838.18	(838.18)	+++	
686.191	Contract Services/Studies	427,000.00	.00	427,000.00	14,312.21	22,500.00	19,941.21	384,558.79	10	
686.1895	Employee wellness services	.00	.00	.00	317.74	.00	760.58	(760.58)	+++	60
795.001	IT Internal Allocations	18,375.00	.00	18,375.00	684.14	.00	2,729.46	15,645.54	15	2,82

Attachment: Budget Performance Report - October 31 2021 (3461 : November 2021 Finance and IT



Budget Performance Report

15.K.4

Fiscal Year to Date 10/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 09 - Planning & Community Development Totals		\$999,446.00	\$0.00	\$999,446.00	\$53,728.72	\$22,500.00	\$184,849.65	\$792,096.35	21%	\$181,144
Department 10 - Municipal Court										
400.101	Regular Pay	128,437.00	.00	128,437.00	10,537.57	.00	42,658.57	85,778.43	33	38,600
401.103	Overtime	4,639.00	.00	4,639.00	364.95	.00	1,383.13	3,255.87	30	1,920
401.105	On-call pay	5,200.00	.00	5,200.00	600.00	.00	1,700.00	3,500.00	33	1,800
405.114	FICA	10,578.00	.00	10,578.00	878.33	.00	3,459.39	7,118.61	33	3,130
406.116	Retirement	22,037.00	.00	22,037.00	1,810.96	.00	7,116.09	14,920.91	32	6,550
408.125	SCMIT Worker's Comp Ins.	591.00	.00	591.00	.00	.00	1,281.60	(690.60)	217	1,360
410.001	Health Claims Cost	12,226.00	.00	12,226.00	457.82	.00	2,057.36	10,168.64	17	4,920
500.101	Supplies and Materials	2,000.00	.00	2,000.00	224.70	.00	872.14	1,127.86	44	700
500.102	Equipment	500.00	.00	500.00	.00	.00	.00	500.00	0	
610.111	Communications- Landline	550.00	.00	550.00	49.72	.00	162.34	387.66	30	170
610.112	Postage	2,000.00	.00	2,000.00	344.93	.00	1,215.04	784.96	61	380
610.1110	Communications- Wireless	350.00	.00	350.00	.00	.00	.00	350.00	0	
640.124	Travel Expense	1,600.00	.00	1,600.00	.00	.00	.00	1,600.00	0	
650.127	Electricity	5,307.00	.00	5,307.00	353.92	.00	1,793.49	3,513.51	34	1,800
650.128	Water	389.00	.00	389.00	35.45	.00	174.03	214.97	45	130
650.129	Wastewater	379.00	.00	379.00	30.51	.00	121.93	257.07	32	130
650.130	Sanitation	119.00	.00	119.00	9.67	.00	38.68	80.32	33	30
650.133	Stormwater	214.00	.00	214.00	17.39	.00	69.56	144.44	33	60
650.134	Security Lights	471.00	.00	471.00	38.11	.00	152.44	318.56	32	150
650.1271	Electricity- Sales Tax	203.00	.00	203.00	13.51	.00	69.05	133.95	34	60
660.105	COVID-19 Pandemic Expense	500.00	.00	500.00	.00	.00	226.91	273.09	45	70
660.133	Repairs & Maint. Services	2,000.00	.00	2,000.00	.00	.00	658.45	1,341.55	33	90
660.139	Fleet Services-RTA Mtce Allocation	500.00	.00	500.00	.00	.00	.00	500.00	0	
660.145	Gasoline & Oil	672.00	.00	672.00	77.87	.00	151.85	520.15	23	100
660.1391	Fleet Services -Departmental Expense Allocation	288.00	.00	288.00	38.03	.00	141.54	146.46	49	120
670.156	Equipment Rental/Lease	2,200.00	.00	2,200.00	194.58	.00	538.66	1,661.34	24	680
685.180	Membership Dues and Fees	100.00	.00	100.00	.00	.00	.00	100.00	0	
685.182	Other Operating Expenses	3,600.00	.00	3,600.00	.00	.00	660.00	2,940.00	18	(741)
685.186	Training	500.00	.00	500.00	.00	.00	.00	500.00	0	
686.187	Professional Services	27,800.00	.00	27,800.00	.00	25,000.00	750.00	2,050.00	93	1,810
686.189	Employee Medical	200.00	.00	200.00	.00	.00	.00	200.00	0	
686.195	Repair/Maint Svc Contract	2,000.00	.00	2,000.00	23.63	.00	252.98	1,747.02	13	1,040
686.1895	Employee wellness services	1,500.00	.00	1,500.00	190.64	.00	456.34	1,043.66	30	360
795.001	IT Internal Allocations	22,093.00	.00	22,093.00	1,140.24	.00	4,549.10	17,543.90	21	4,700
Department 10 - Municipal Court Totals		\$261,743.00	\$0.00	\$261,743.00	\$17,432.53	\$25,000.00	\$72,710.67	\$164,032.33	37%	\$70,250

Attachment: Budget Performance Report - October 31 2021 (3461 : November 2021 Finance and IT



Budget Performance Report

15.K.4

Fiscal Year to Date 10/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 11 - Fire										
400.101	Regular Pay	1,467,461.00	.00	1,467,461.00	107,220.83	.00	455,032.96	1,012,428.04	31	420,329
401.103	Overtime	99,500.00	.00	99,500.00	6,458.47	.00	27,082.91	72,417.09	27	28,021
402.111	Volunteer Employees	3,000.00	.00	3,000.00	45.00	.00	135.00	2,865.00	4	135
405.114	FICA	119,873.00	.00	119,873.00	8,008.91	.00	34,320.72	85,552.28	29	31,460
406.116	Retirement	301,483.00	.00	301,483.00	22,062.26	.00	88,044.95	213,438.05	29	80,661
408.125	SCMIT Worker's Comp Ins.	64,055.00	.00	64,055.00	82.97	.00	32,828.53	31,226.47	51	39,721
410.001	Health Claims Cost	284,145.00	.00	284,145.00	20,544.48	.00	82,152.02	201,992.98	29	86,377
410.002	Health Claim Costs-Retire	26,591.00	.00	26,591.00	3,224.16	.00	18,374.82	8,216.18	69	14,841
500.101	Supplies and Materials	16,700.00	.00	16,700.00	394.11	.00	5,472.89	11,227.11	33	3,361
500.102	Equipment	32,600.00	.00	32,600.00	242.74	.00	7,181.71	25,418.29	22	9,631
500.103	Furniture	6,200.00	.00	6,200.00	941.59	.00	1,839.59	4,360.41	30	1,171
500.105	Printing and Binding	500.00	.00	500.00	.00	.00	178.34	321.66	36	
500.107	Technology Supplies	8,052.00	.00	8,052.00	660.21	.00	1,082.78	6,969.22	13	1,361
501.101	Uniforms and Clothing	28,900.00	.00	28,900.00	3,953.11	8,188.50	5,705.10	15,006.40	48	3,741
515.121	Safety Supplies	9,000.00	.00	9,000.00	129.29	.00	129.29	8,870.71	1	3,611
515.128	Medical Supplies	14,000.00	.00	14,000.00	2,962.36	.00	7,527.37	6,472.63	54	1,671
531.140	Haz Mat Supplies/Equipmnt	10,000.00	.00	10,000.00	.00	.00	344.14	9,655.86	3	1,201
610.111	Communications- Landline	6,500.00	.00	6,500.00	650.42	.00	2,662.06	3,837.94	41	2,701
610.112	Postage	700.00	.00	700.00	12.05	.00	193.98	506.02	28	190
610.1110	Communications- Wireless	30,000.00	.00	30,000.00	784.31	16,898.20	7,966.21	5,135.59	83	9,531
620.114	Advertising	750.00	.00	750.00	.00	.00	.00	750.00	0	
630.121	Fire Prevention Materials	9,000.00	.00	9,000.00	1,889.65	.00	4,905.53	4,094.47	55	1,191
640.124	Travel Expense	7,442.00	.00	7,442.00	.00	.00	1,438.00	6,004.00	19	
650.127	Electricity	15,318.00	.00	15,318.00	826.18	.00	4,093.11	11,224.89	27	4,101
650.128	Water	3,511.00	.00	3,511.00	175.80	.00	1,116.51	2,394.49	32	1,051
650.129	Wastewater	2,365.00	.00	2,365.00	221.52	.00	926.36	1,438.64	39	771
650.130	Sanitation	973.00	.00	973.00	78.76	.00	315.04	657.96	32	311
650.133	Stormwater	1,435.00	.00	1,435.00	116.10	.00	464.40	970.60	32	461
650.134	Security Lights	1,866.00	.00	1,866.00	151.00	.00	604.00	1,262.00	32	601
650.1271	Electricity- Sales Tax	401.00	.00	401.00	24.13	.00	126.05	274.95	31	131
660.103	Emergency Preparedness	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
660.105	COVID-19 Pandemic Expense	20,000.00	.00	20,000.00	350.78	.00	1,176.28	18,823.72	6	8,311
660.133	Repairs & Maint. Services	20,000.00	3,400.00	23,400.00	6,911.62	.00	8,812.08	14,587.92	38	4,401
660.139	Fleet Services-RTA Mtce Allocation	25,328.00	.00	25,328.00	657.59	.00	8,134.29	17,193.71	32	10,941
660.145	Gasoline & Oil	24,718.00	.00	24,718.00	2,844.93	.00	8,479.73	16,238.27	34	5,621
660.1391	Fleet Services -Departmental Expense Allocation	7,430.00	.00	7,430.00	910.33	.00	4,114.22	3,315.78	55	2,741
660.1392	Fleet Svcs- Outside Vends	40,000.00	.00	40,000.00	598.31	.00	8,549.52	31,450.48	21	17,841
670.156	Equipment Rental/Lease	8,500.00	(2,000.00)	6,500.00	462.24	.00	1,504.28	4,995.72	23	1,161

Attachment: Budget Performance Report - October 31 2021 (3461 : November 2021 Finance and IT



Budget Performance Report

15.K.4

Fiscal Year to Date 10/31/21

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 11 - Fire										
682.169	Laundry & Linen	2,000.00	.00	2,000.00	276.65	.00	364.13	1,635.87	18	6
685.180	Membership Dues and Fees	2,218.00	.00	2,218.00	.00	.00	13.00	2,205.00	1	
685.182	Other Operating Expenses	3,000.00	.00	3,000.00	280.90	.00	503.53	2,496.47	17	24
685.184	Continuing Education	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
685.186	Training	23,799.00	.00	23,799.00	235.00	.00	3,323.24	20,475.76	14	4,56
685.1801	Subscriptions	14,868.00	.00	14,868.00	2,041.08	.00	7,141.08	7,726.92	48	5,69
686.189	Employee Medical	13,500.00	.00	13,500.00	.00	10,767.00	60.00	2,673.00	80	7,53
686.195	Repair/Maint Svc Contract	60,286.00	.00	60,286.00	2,265.18	.00	13,005.10	47,280.90	22	5,52
686.1895	Employee wellness services	13,000.00	.00	13,000.00	1,906.45	.00	4,563.47	8,436.53	35	3,60
795.001	IT Internal Allocations	26,511.00	.00	26,511.00	1,368.29	.00	5,458.92	21,052.08	21	5,64
Department 11 - Fire Totals		\$2,884,979.00	\$1,400.00	\$2,886,379.00	\$202,969.76	\$35,853.70	\$867,447.24	\$1,983,078.06	31%	\$832,36
Department 12 - Public Works										
400.101	Regular Pay	556,923.00	.00	556,923.00	35,256.38	.00	142,878.15	414,044.85	26	113,57
401.103	Overtime	10,644.00	.00	10,644.00	2,618.44	.00	4,854.55	5,789.45	46	1,70
405.114	FICA	43,419.00	.00	43,419.00	2,681.37	.00	10,418.30	33,000.70	24	8,13
406.116	Retirement	93,989.00	.00	93,989.00	6,021.13	.00	23,115.68	70,873.32	25	17,81
408.125	SCMIT Worker's Comp Ins.	20,861.00	.00	20,861.00	120.70	.00	16,580.42	4,280.58	79	17,47
410.001	Health Claims Cost	77,954.00	.00	77,954.00	7,211.58	.00	28,846.32	49,107.68	37	24,01
410.002	Health Claim Costs-Retire	38,912.00	.00	38,912.00	3,235.96	.00	9,417.02	29,494.98	24	17,52
500.101	Supplies and Materials	10,000.00	.00	10,000.00	374.70	.00	3,971.45	6,028.55	40	3,56
500.102	Equipment	6,500.00	.00	6,500.00	225.28	.00	5,058.25	1,441.75	78	
500.103	Furniture	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
500.105	Printing and Binding	1,500.00	.00	1,500.00	.00	.00	253.51	1,246.49	17	1,39
501.101	Uniforms and Clothing	16,000.00	.00	16,000.00	1,099.42	1,750.00	4,256.51	9,993.49	38	3,19
513.112	Asphalt/Concrete/Gravel	15,000.00	87,000.00	102,000.00	199.28	.00	2,090.01	99,909.99	2	3,25
515.121	Safety Supplies	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	40
610.111	Communications- Landline	3,500.00	.00	3,500.00	324.79	.00	1,520.34	1,979.66	43	1,51
610.112	Postage	100.00	.00	100.00	16.02	.00	16.02	83.98	16	
610.1110	Communications- Wireless	5,150.00	.00	5,150.00	234.39	.00	801.69	4,348.31	16	59
620.114	Advertising	750.00	.00	750.00	84.00	.00	84.00	666.00	11	
640.124	Travel Expense	500.00	.00	500.00	.00	.00	.00	500.00	0	2
650.127	Electricity	1,179.00	.00	1,179.00	83.42	.00	415.58	763.42	35	35
650.128	Water	485.00	.00	485.00	46.84	.00	181.91	303.09	38	15
650.129	Wastewater	640.00	.00	640.00	56.67	.00	224.14	415.86	35	20
650.130	Sanitation	470.00	.00	470.00	38.04	.00	152.16	317.84	32	15
650.133	Stormwater	430.00	.00	430.00	34.87	.00	139.48	290.52	32	13
650.134	Security Lights	550.00	.00	550.00	44.54	.00	178.16	371.84	32	17
650.1271	Electricity- Sales Tax	4.00	.00	4.00	.22	.00	.90	3.10	22	

Attachment: Budget Performance Report - October 31 2021 (3461 : November 2021 Finance and IT



Budget Performance Report

15.K.4

Fiscal Year to Date 10/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 12 - Public Works										
660.105	COVID-19 Pandemic Expense	3,440.00	.00	3,440.00	252.49	.00	1,198.80	2,241.20	35	69:
660.133	Repairs & Maint. Services	10,000.00	.00	10,000.00	2,076.21	.00	4,592.60	5,407.40	46	3,230
660.139	Fleet Services-RTA Mtce Allocation	12,208.00	.00	12,208.00	(8,077.33)	.00	2,057.83	10,150.17	17	5,34:
660.145	Gasoline & Oil	22,838.00	.00	22,838.00	1,918.33	.00	7,298.61	15,539.39	32	3,97:
660.1391	Fleet Services -Departmental Expense Allocation	20,898.00	.00	20,898.00	3,459.61	.00	14,586.90	6,311.10	70	7,860
660.1392	Fleet Svcs- Outside Vends	1,656.00	.00	1,656.00	.00	.00	892.51	763.49	54	93:
663.142	Street Sign Maintenance	4,000.00	.00	4,000.00	436.29	.00	1,491.39	2,508.61	37	96:
663.148	Maintenance of Parks	15,000.00	.00	15,000.00	1,457.69	.00	4,922.62	10,077.38	33	1,52:
670.156	Equipment Rental/Lease	3,000.00	(1,293.00)	1,707.00	273.98	.00	1,076.76	630.24	63	1,06:
685.180	Membership Dues and Fees	200.00	.00	200.00	118.00	.00	118.00	82.00	59	14:
685.182	Other Operating Expenses	1,500.00	.00	1,500.00	238.33	.00	375.07	1,124.93	25	460
685.186	Training	400.00	.00	400.00	.00	.00	.00	400.00	0	
685.192	KGB Operations	6,000.00	.00	6,000.00	239.54	.00	725.28	5,274.72	12	2,75:
685.1921	KGB grant expenses	6,000.00	.00	6,000.00	1,225.19	.00	1,410.19	4,589.81	24	2,17:
686.187	Professional Services	5,000.00	.00	5,000.00	499.95	6,332.70	1,999.80	(3,332.50)	167	1,99:
686.189	Employee Medical	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	180
686.195	Repair/Maint Svc Contract	10,000.00	.00	10,000.00	1,876.68	1,042.50	3,950.64	5,006.86	50	5,86:
686.1895	Employee wellness services	3,505.00	.00	3,505.00	889.67	.00	2,129.62	1,375.38	61	1,68:
687.203	Contract Services	35,000.00	.00	35,000.00	3,636.64	.00	12,374.14	22,625.86	35	9,56:
687.204	Janitorial Services	4,200.00	.00	4,200.00	336.90	.00	1,347.60	2,852.40	32	71:
795.001	IT Internal Allocations	6,277.00	.00	6,277.00	456.10	.00	1,819.65	4,457.35	29	1,88:
Department 12 - Public Works Totals		\$1,082,582.00	\$85,707.00	\$1,168,289.00	\$71,322.31	\$9,125.20	\$319,822.56	\$839,341.24	28%	\$268,40:
Department 13 - Information Technology										
400.101	Regular Pay	86,273.00	.00	86,273.00	6,838.90	.00	27,681.27	58,591.73	32	34,86:
405.114	FICA	6,600.00	.00	6,600.00	486.90	.00	2,008.75	4,591.25	30	2,580
406.116	Retirement	14,287.00	.00	14,287.00	1,062.46	.00	4,302.16	9,984.84	30	5,42:
408.125	SCMIT Worker's Comp Ins.	397.00	.00	397.00	.00	.00	521.32	(124.32)	131	55:
410.001	Health Claims Cost	8,064.00	.00	8,064.00	923.94	.00	3,695.76	4,368.24	46	2,68:
500.101	Supplies and Materials	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
500.102	Equipment	10,000.00	.00	10,000.00	497.14	.00	6,290.02	3,709.98	63	19:
500.107	Technology Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	
610.111	Communications- Landline	500.00	.00	500.00	49.72	.00	162.34	337.66	32	17:
610.112	Postage	50.00	.00	50.00	.00	.00	.00	50.00	0	
610.1110	Communications- Wireless	700.00	.00	700.00	46.34	.00	139.16	560.84	20	14:
640.124	Travel Expense	500.00	.00	500.00	.00	.00	.00	500.00	0	
650.127	Electricity	1,249.00	.00	1,249.00	50.81	.00	257.70	991.30	21	24:
650.128	Water	117.00	.00	117.00	10.78	.00	44.05	72.95	38	3:
650.129	Wastewater	163.00	.00	163.00	13.83	.00	57.30	105.70	35	5:

Attachment: Budget Performance Report - October 31 2021 (3461 : November 2021 Finance and IT



Budget Performance Report

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Fiscal Year to Date 10/31/21
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 13 - Information Technology										
650.130	Sanitation	300.00	.00	300.00	24.34	.00	97.36	202.64	32	97
650.133	Stormwater	1,235.00	.00	1,235.00	99.94	.00	399.76	835.24	32	399
650.134	Security Lights	556.00	.00	556.00	45.00	.00	180.00	376.00	32	180
650.1271	Electricity- Sales Tax	34.00	.00	34.00	2.28	.00	11.26	22.74	33	11
685.180	Membership Dues and Fees	50.00	.00	50.00	.00	.00	.00	50.00	0	
685.182	Other Operating Expenses	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
686.184	Technology Services	144,000.00	.00	144,000.00	25,177.84	11,497.79	59,125.61	73,376.60	49	56,125
686.187	Professional Services	.00	.00	.00	.00	.00	.00	.00	+++	3,221
686.194	Other Prof/Tech Services	6,000.00	.00	6,000.00	759.84	.00	759.84	5,240.16	13	1,511
686.195	Repair/Maint Svc Contract	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	
686.1895	Employee wellness services	600.00	.00	600.00	63.55	.00	152.12	447.88	25	120
795.001	IT Internal Allocations	(310,314.00)	.00	(310,314.00)	(25,531.95)	.00	(90,982.11)	(219,331.89)	29	(90,344)
Department 13 - Information Technology Totals		(\$12,639.00)	\$0.00	(\$12,639.00)	\$10,621.66	\$11,497.79	\$14,903.67	(\$39,040.46)	-209%	\$18,291
Department 14 - Fleet Services										
400.101	Regular Pay	140,770.00	.00	140,770.00	10,966.39	.00	45,220.85	95,549.15	32	41,860
401.103	Overtime	179.00	.00	179.00	.00	.00	.00	179.00	0	179
405.114	FICA	10,783.00	.00	10,783.00	785.41	.00	3,298.85	7,484.15	31	2,991
406.116	Retirement	23,341.00	.00	23,341.00	1,695.18	.00	6,996.66	16,344.34	30	6,451
408.125	SCMIT Worker's Comp Ins.	4,941.00	.00	4,941.00	.00	.00	3,649.28	1,291.72	74	3,881
410.001	Health Claims Cost	28,054.00	.00	28,054.00	1,964.90	.00	7,859.60	20,194.40	28	7,860
410.002	Health Claim Costs-Retire	10,244.00	.00	10,244.00	774.78	.00	4,238.36	6,005.64	41	4,451
500.101	Supplies and Materials	5,600.00	.00	5,600.00	1,533.86	.00	2,386.04	3,213.96	43	931
500.102	Equipment	1,500.00	.00	1,500.00	.00	.00	1,678.25	(178.25)	112	
500.105	Printing and Binding	500.00	.00	500.00	.00	.00	.00	500.00	0	
501.101	Uniforms and Clothing	4,000.00	.00	4,000.00	133.98	.00	568.29	3,431.71	14	711
515.121	Safety Supplies	1,600.00	.00	1,600.00	.00	.00	76.15	1,523.85	5	610
610.111	Communications- Landline	1,500.00	.00	1,500.00	153.74	.00	748.70	751.30	50	731
610.112	Postage	100.00	.00	100.00	.00	.00	.00	100.00	0	
610.1110	Communications- Wireless	600.00	.00	600.00	41.34	.00	124.16	475.84	21	124
620.114	Advertising	100.00	.00	100.00	.00	.00	.00	100.00	0	
640.124	Travel Expense	500.00	.00	500.00	.00	.00	.00	500.00	0	21
650.127	Electricity	10,680.00	.00	10,680.00	756.90	.00	3,867.63	6,812.37	36	3,211
650.128	Water	485.00	.00	485.00	46.82	.00	181.82	303.18	37	151
650.129	Wastewater	640.00	.00	640.00	56.63	.00	224.04	415.96	35	201
650.130	Sanitation	456.00	.00	456.00	36.90	.00	147.60	308.40	32	141
650.133	Stormwater	783.00	.00	783.00	63.41	.00	253.64	529.36	32	251
650.134	Security Lights	526.00	.00	526.00	42.57	.00	170.28	355.72	32	170
650.1271	Electricity- Sales Tax	492.00	.00	492.00	35.11	.00	178.76	313.24	36	131

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Budget Performance Report

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Fiscal Year to Date 10/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 14 - Fleet Services										
660.105	COVID-19 Pandemic Expense	.00	.00	.00	.00	.00	.00	.00	+++	6
660.133	Repairs & Maint. Services	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
660.139	Fleet Services-RTA Mtce Allocation	21.00	.00	21.00	299.46	.00	326.73	(305.73)	1556	1
660.145	Gasoline & Oil	1,926.00	.00	1,926.00	287.49	.00	662.37	1,263.63	34	33
660.1391	Fleet Services -Departmental Expense Allocation	97.00	.00	97.00	192.50	.00	206.25	(109.25)	213	5
662.140	Building Repairs	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	1,73
685.182	Other Operating Expenses	500.00	.00	500.00	.00	.00	100.70	399.30	20	23
685.186	Training	500.00	.00	500.00	.00	.00	.00	500.00	0	
686.195	Repair/Maint Svc Contract	8,950.00	.00	8,950.00	165.60	417.00	5,611.73	2,921.27	67	4,43
686.1895	Employee wellness services	.00	.00	.00	127.10	.00	304.24	(304.24)	+++	24
735.122	Services Billed	(252,900.00)	.00	(252,900.00)	(23,939.50)	.00	(92,250.84)	(160,649.16)	36	(56,608
795.001	IT Internal Allocations	5,049.00	.00	5,049.00	456.10	.00	1,819.65	3,229.35	36	1,88
Department 14 - Fleet Services Totals		\$19,017.00	\$0.00	\$19,017.00	(\$3,323.33)	\$417.00	(\$1,350.21)	\$19,950.21	-5%	\$27,35
Department 20 - General Government										
401.106	Contract Labor	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	1,00
410.001	Health Claims Cost	.00	.00	.00	.00	.00	.00	.00	+++	103,20
410.002	Health Claim Costs-Retire	26,451.00	.00	26,451.00	178.90	.00	3,787.02	22,663.98	14	11,61
510.106	Cleaning & Sanitation Sup	2,200.00	.00	2,200.00	193.33	.00	391.78	1,808.22	18	25
600.110	SCMIRF Property/Liab Ins	231,501.00	.00	231,501.00	.00	23,630.87	129,289.84	78,580.29	66	156,19
600.112	Survivors Health Ins	10,000.00	.00	10,000.00	583.24	.00	3,340.24	6,659.76	33	4,80
600.1051	Employee Wellness & Safety	20,700.00	.00	20,700.00	325.00	.00	2,967.47	17,732.53	14	3,18
600.1052	Unemployment Insurance	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	
620.114	Advertising	5,200.00	.00	5,200.00	168.00	.00	168.00	5,032.00	3	7
640.124	Travel Expense	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
650.133	Stormwater	812.00	.00	812.00	65.71	.00	262.84	549.16	32	26
660.105	COVID-19 Pandemic Expense	10,560.00	.00	10,560.00	456.40	.00	3,087.00	7,473.00	29	21,96
660.133	Repairs & Maint. Services	5,000.00	.00	5,000.00	.00	.00	701.83	4,298.17	14	10
685.180	Membership Dues and Fees	3,500.00	.00	3,500.00	.00	.00	90.10	3,409.90	3	40
685.182	Other Operating Expenses	19,500.00	.00	19,500.00	2,163.09	.00	3,708.80	15,791.20	19	3,87
685.1822	City Hall - Temporary Locations	103,824.00	.00	103,824.00	8,652.00	.00	43,260.00	60,564.00	42	43,26
686.186	Legal Services	50,000.00	.00	50,000.00	13,168.37	10,481.49	25,920.88	13,597.63	73	18,99
686.187	Professional Services	12,000.00	.00	12,000.00	.00	.00	9,690.86	2,309.14	81	7,86
686.189	Employee Medical	500.00	.00	500.00	.00	.00	.00	500.00	0	
686.192	Elections	10,500.00	.00	10,500.00	.00	.00	.00	10,500.00	0	
686.194	Other Prof/Tech Services	.00	.00	.00	.00	.00	1,500.00	(1,500.00)	+++	1,50
686.195	Repair/Maint Svc Contract	5,860.00	.00	5,860.00	101.48	.00	402.97	5,457.03	7	39
686.196	Bank Charges/Fees	20,000.00	.00	20,000.00	176.64	.00	1,495.14	18,504.86	7	3,40
686.199	Internal Engineering	33,000.00	.00	33,000.00	1,665.24	.00	7,274.66	25,725.34	22	8,48

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Budget Performance Report

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Fiscal Year to Date 10/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 20 - General Government										
686.1871	Audit Services	45,000.00	.00	45,000.00	.00	.00	.00	45,000.00	0	
686.1895	Employee wellness services	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
687.204	Janitorial Services	9,000.00	.00	9,000.00	635.64	.00	2,992.56	6,007.44	33	2,000
691.002	Clearing Expense Account	.00	.00	.00	1,041.75	.00	3,541.75	(3,541.75)	+++	
720.002	Unclaimed funds to the State	5,000.00	.00	5,000.00	.00	.00	1,926.73	3,073.27	39	2,350
795.995	GF Cost Distribution	(256,650.00)	.00	(256,650.00)	(21,387.50)	.00	(85,550.00)	(171,100.00)	33	(97,186)
Department 20 - General Government Totals		\$384,958.00	\$0.00	\$384,958.00	\$8,187.29	\$34,112.36	\$160,250.47	\$190,595.17	50%	\$298,010
Department 21 - Debt Service										
681.100	Capital Lease Principal	37,516.00	.00	37,516.00	.00	.00	.00	37,516.00	0	
681.120	Capital Lease Interest	1,830.00	.00	1,830.00	.00	.00	.00	1,830.00	0	
681.145	Fire Stat II Loan Principle	82,834.00	(82,834.00)	.00	.00	.00	.00	.00	+++	
681.146	Fire Stat II Loan Interest	48,525.00	(48,525.00)	.00	.00	.00	.00	.00	+++	
Department 21 - Debt Service Totals		\$170,705.00	(\$131,359.00)	\$39,346.00	\$0.00	\$0.00	\$0.00	\$39,346.00	0%	\$0
Department 22 - Other Financing Uses										
750.134	Transfer to Storm Water	309,418.00	.00	309,418.00	.00	.00	309,418.00	.00	100	
750.140	Transfer to Capital Projects Reserve Fund	892,272.00	.00	892,272.00	.00	.00	892,272.00	.00	100	
750.141	Transfer to Water Utility	471,400.00	.00	471,400.00	.00	.00	471,400.00	.00	100	
750.142	Transfer to Wastewater	11,553.00	.00	11,553.00	.00	.00	11,553.00	.00	100	
Department 22 - Other Financing Uses Totals		\$1,684,643.00	\$0.00	\$1,684,643.00	\$0.00	\$0.00	\$1,684,643.00	\$0.00	100%	\$0
EXPENSE TOTALS		\$12,166,663.00	(\$44,252.00)	\$12,122,411.00	\$685,147.66	\$139,114.38	\$4,726,064.14	\$7,257,232.48	40%	\$2,975,300
Fund 0010 - General Fund Totals										
REVENUE TOTALS		12,166,663.00	.00	12,166,663.00	228,096.27	.00	825,133.18	11,341,529.82	7%	1,211,720
EXPENSE TOTALS		12,166,663.00	(44,252.00)	12,122,411.00	685,147.66	139,114.38	4,726,064.14	7,257,232.48	40%	2,975,300
Fund 0010 - General Fund Totals		\$0.00	\$44,252.00	\$44,252.00	(\$457,051.39)	(\$139,114.38)	(\$3,900,930.96)	\$4,084,297.34		(\$1,763,577)
Fund 0011 - Debt Service										
REVENUE										
Department 00 - Revenue										
311.002	Property Taxes -Debt Mill	145,000.00	.00	145,000.00	885.06	.00	4,503.98	140,496.02	3	16,680
Department 00 - Revenue Totals		\$145,000.00	\$0.00	\$145,000.00	\$885.06	\$0.00	\$4,503.98	\$140,496.02	3%	\$16,680
REVENUE TOTALS		\$145,000.00	\$0.00	\$145,000.00	\$885.06	\$0.00	\$4,503.98	\$140,496.02	3%	\$16,680
EXPENSE										
Department 21 - Debt Service										
681.130	GO Bond Principal	.00	82,835.00	82,835.00	.00	.00	.00	82,835.00	0	
681.140	GO Bond Interest	.00	48,525.00	48,525.00	.00	.00	.00	48,525.00	0	
750.124	Transfers to General Fund	145,000.00	(145,000.00)	.00	.00	.00	.00	.00	+++	
Department 21 - Debt Service Totals		\$145,000.00	(\$13,640.00)	\$131,360.00	\$0.00	\$0.00	\$0.00	\$131,360.00	0%	\$0
EXPENSE TOTALS		\$145,000.00	(\$13,640.00)	\$131,360.00	\$0.00	\$0.00	\$0.00	\$131,360.00	0%	\$0

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Budget Performance Report

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Fiscal Year to Date 10/31/21
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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0011 - Debt Service Totals										
	REVENUE TOTALS	145,000.00	.00	145,000.00	885.06	.00	4,503.98	140,496.02	3%	16,68
	EXPENSE TOTALS	145,000.00	(13,640.00)	131,360.00	.00	.00	.00	131,360.00	0%	
Fund 0011 - Debt Service Totals										
		\$0.00	\$13,640.00	\$13,640.00	\$885.06	\$0.00	\$4,503.98	\$9,136.02		\$16,68
Fund 0012 - Capital Projects Reserve Fund										
REVENUE										
Department 00 - Revenue										
392.004	From General Fund	892,272.00	.00	892,272.00	.00	.00	892,272.00	.00	100	
392.015	Transfer from Capital Projects Fund	419,478.00	.00	419,478.00	.00	.00	.00	419,478.00	0	
Department 00 - Revenue Totals										
		\$1,311,750.00	\$0.00	\$1,311,750.00	\$0.00	\$0.00	\$892,272.00	\$419,478.00	68%	\$1
EXPENSE										
Department 26 - Special Projects										
900.903	Sidewalk Program	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0	
900.904	Street Re-Surfacing Program	87,000.00	(87,000.00)	.00	.00	.00	.00	.00	+++	
900.3000	Buildings & Improvements	262,000.00	(51,400.00)	210,600.00	.00	(4,650.00)	4,958.52	210,291.48	0	6,17
900.3950	Computer Software	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	
900.4100	Vehicles	91,250.00	.00	91,250.00	.00	40,488.14	.00	50,761.86	44	
900.4200	Heavy Equipment	550,000.00	.00	550,000.00	.00	.00	.00	550,000.00	0	
900.4300	Other Equipment	201,500.00	1,293.00	202,793.00	.00	24,814.39	24,383.18	153,595.43	24	
900.6000	Other Improvements	.00	50,000.00	50,000.00	.00	.00	.00	50,000.00	0	15,76
Department 26 - Special Projects Totals										
		\$1,311,750.00	(\$87,107.00)	\$1,224,643.00	\$0.00	\$60,652.53	\$29,341.70	\$1,134,648.77	7%	\$21,94
EXPENSE TOTALS										
		\$1,311,750.00	(\$87,107.00)	\$1,224,643.00	\$0.00	\$60,652.53	\$29,341.70	\$1,134,648.77	7%	\$21,94
Fund 0012 - Capital Projects Reserve Fund Totals										
	REVENUE TOTALS	1,311,750.00	.00	1,311,750.00	.00	.00	892,272.00	419,478.00	68%	
	EXPENSE TOTALS	1,311,750.00	(87,107.00)	1,224,643.00	.00	60,652.53	29,341.70	1,134,648.77	7%	21,94
Fund 0012 - Capital Projects Reserve Fund Totals										
		\$0.00	\$87,107.00	\$87,107.00	\$0.00	(\$60,652.53)	\$862,930.30	(\$715,170.77)		(\$21,940
Fund 0015 - Agency Fund										
REVENUE										
Department 00 - Revenue										
361.001	Investment Earnings	.00	.00	.00	2.89	.00	11.96	(11.96)	+++	3
Department 00 - Revenue Totals										
		\$0.00	\$0.00	\$0.00	\$2.89	\$0.00	\$11.96	(\$11.96)	+++	\$3
EXPENSE TOTALS										
		\$0.00	\$0.00	\$0.00	\$2.89	\$0.00	\$11.96	(\$11.96)	+++	\$3
Fund 0015 - Agency Fund Totals										
	REVENUE TOTALS	.00	.00	.00	2.89	.00	11.96	(11.96)	+++	3
	EXPENSE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	
Fund 0015 - Agency Fund Totals										
		\$0.00	\$0.00	\$0.00	\$2.89	\$0.00	\$11.96	(\$11.96)		\$3

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Fiscal Year to Date 10/31/21
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0017 - Federal Grants										
REVENUE										
Department 00 - Revenue										
331.000	Federal Grants	.00	.00	.00	.00	.00	.00	.00	+++	(1,010)
Department 00 - Revenue Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$1,010)
REVENUE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$1,010)
EXPENSE										
Department 69 - Federal Grants										
500.101	Supplies and Materials	.00	.00	.00	.00	.00	727.39	(727.39)	+++	
Department 69 - Federal Grants Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$727.39	(\$727.39)	+++	\$0.00
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$727.39	(\$727.39)	+++	\$0.00
Fund 0017 - Federal Grants Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	(1,010)
EXPENSE TOTALS		.00	.00	.00	.00	.00	727.39	(727.39)	+++	
Fund 0017 - Federal Grants Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$727.39)	\$727.39		(\$1,010)
Fund 0018 - State and Local Grants										
REVENUE										
Department 00 - Revenue										
331.070	Hazard Mitigation Grant	.00	.00	.00	.00	.00	19,933.77	(19,933.77)	+++	
332.008	Other Local Grants	.00	.00	.00	.00	.00	659.96	(659.96)	+++	2,980
Department 00 - Revenue Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,593.73	(\$20,593.73)	+++	\$2,980
REVENUE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,593.73	(\$20,593.73)	+++	\$2,980
EXPENSE										
Department 70 - State and Local Grants										
500.101	Supplies and Materials	.00	.00	.00	714.48	.00	1,800.83	(1,800.83)	+++	3,550
685.187	Special Projects	.00	.00	.00	.00	.00	19,933.77	(19,933.77)	+++	6,820
Department 70 - State and Local Grants Totals		\$0.00	\$0.00	\$0.00	\$714.48	\$0.00	\$21,734.60	(\$21,734.60)	+++	\$10,380
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$714.48	\$0.00	\$21,734.60	(\$21,734.60)	+++	\$10,380
Fund 0018 - State and Local Grants Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	20,593.73	(20,593.73)	+++	2,980
EXPENSE TOTALS		.00	.00	.00	714.48	.00	21,734.60	(21,734.60)	+++	10,380
Fund 0018 - State and Local Grants Totals		\$0.00	\$0.00	\$0.00	(\$714.48)	\$0.00	(\$1,140.87)	\$1,140.87		(\$7,401)
Fund 0020 - State Accommodations Tax										
REVENUE										
Department 00 - Revenue										
318.001	Accommodations Tax	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0	33,480
361.001	Investment Earnings	250.00	.00	250.00	.00	.00	36.35	213.65	15	90
Department 00 - Revenue Totals		\$100,250.00	\$0.00	\$100,250.00	\$0.00	\$0.00	\$36.35	\$100,213.65	0%	\$33,580
REVENUE TOTALS		\$100,250.00	\$0.00	\$100,250.00	\$0.00	\$0.00	\$36.35	\$100,213.65	0%	\$33,580

Attachment: Budget Performance Report - October 31 2021 (3461 : November 2021 Finance and IT



Budget Performance Report

15.K.4

Fiscal Year to Date 10/31/21

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0020 - State Accommodations Tax										
EXPENSE										
Department 33 - State Accommodations Tax										
620.114	Advertising	250.00	.00	250.00	.00	.00	74.00	176.00	30	
683.173	Tourism Related	50,000.00	.00	50,000.00	2,250.00	.00	6,750.00	43,250.00	14	1,811
683.174	Tourism Advertise/Promote	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	
750.124	Transfers to General Fund	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	25,421
Department 33 - State Accommodations Tax Totals		\$100,250.00	\$0.00	\$100,250.00	\$2,250.00	\$0.00	\$6,824.00	\$93,426.00	7%	\$27,231
EXPENSE TOTALS		\$100,250.00	\$0.00	\$100,250.00	\$2,250.00	\$0.00	\$6,824.00	\$93,426.00	7%	\$27,231
Fund 0020 - State Accommodations Tax Totals										
REVENUE TOTALS		100,250.00	.00	100,250.00	.00	.00	36.35	100,213.65	0%	33,581
EXPENSE TOTALS		100,250.00	.00	100,250.00	2,250.00	.00	6,824.00	93,426.00	7%	27,231
Fund 0020 - State Accommodations Tax Totals		\$0.00	\$0.00	\$0.00	(\$2,250.00)	\$0.00	(\$6,787.65)	\$6,787.65		\$6,341
Fund 0022 - Local Hospitality/ATax										
REVENUE										
Department 00 - Revenue										
324.001	Hospitality Fee	725,000.00	.00	725,000.00	59,601.78	.00	209,614.44	515,385.56	29	256,190
324.002	Accommodation Fees	160,000.00	.00	160,000.00	14,467.09	.00	73,954.88	86,045.12	46	65,221
332.015	DBA State Grant	30,000.00	.00	30,000.00	.00	.00	43,332.00	(13,332.00)	144	30,000
361.001	Investment Earnings	3,000.00	.00	3,000.00	.00	.00	409.23	2,590.77	14	1,171
369.002	Miscellaneous Revenue	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,000
394.002	Transfer from fund balance	9,009.00	.00	9,009.00	.00	.00	.00	9,009.00	0	
Department 00 - Revenue Totals		\$928,509.00	\$0.00	\$928,509.00	\$74,068.87	\$0.00	\$327,310.55	\$601,198.45	35%	\$353,590
REVENUE TOTALS		\$928,509.00	\$0.00	\$928,509.00	\$74,068.87	\$0.00	\$327,310.55	\$601,198.45	35%	\$353,590
EXPENSE										
Department 08 - Winyah Auditorium										
650.127	Electricity	8,640.00	.00	8,640.00	765.86	.00	4,332.71	4,307.29	50	4,010
Department 08 - Winyah Auditorium Totals		\$8,640.00	\$0.00	\$8,640.00	\$765.86	\$0.00	\$4,332.71	\$4,307.29	50%	\$4,010
Department 23 - Old Hospitality Fees										
750.124	Transfers to General Fund	125,000.00	.00	125,000.00	10,416.67	.00	41,666.68	83,333.32	33	41,666
Department 23 - Old Hospitality Fees Totals		\$125,000.00	\$0.00	\$125,000.00	\$10,416.67	\$0.00	\$41,666.68	\$83,333.32	33%	\$41,666
Department 24 - New Hospitality Fees										
400.101	Regular Pay	39,539.00	.00	39,539.00	3,161.95	.00	12,798.38	26,740.62	32	11,771
405.114	FICA	3,025.00	.00	3,025.00	227.00	.00	934.43	2,090.57	31	850
406.116	Retirement	7,607.00	.00	7,607.00	613.06	.00	2,353.43	5,253.57	31	2,160
410.001	Health Claims Cost	3,514.00	.00	3,514.00	290.50	.00	1,162.00	2,352.00	33	1,160
660.105	COVID-19 Pandemic Expense	.00	.00	.00	675.80	.00	2,703.20	(2,703.20)	+++	
683.174	Tourism Advertise/Promote	154,000.00	.00	154,000.00	6,413.91	.00	6,713.91	147,286.09	4	1,820
685.182	Other Operating Expenses	11,100.00	.00	11,100.00	843.70	5,316.75	10,744.51	(4,961.26)	145	4,620
685.187	Special Projects	.00	95,000.00	95,000.00	5,000.00	12,300.00	25,250.00	57,450.00	40	



Budget Performance Report

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Fiscal Year to Date 10/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0022 - Local Hospitality/ATax										
EXPENSE										
Department 24 - New Hospitality Fees										
685.1871	Way-finding project	50,000.00	.00	50,000.00	309.24	(4,935.00)	5,244.24	49,690.76	1	3,030
686.195	Repair/Maint Svc Contract	11,800.00	.00	11,800.00	950.00	6,650.00	4,750.00	400.00	97	2,430
687.204	Janitorial Services	32,900.00	.00	32,900.00	4,828.87	.00	13,064.71	19,835.29	40	8,140
900.905	Park Improvements	80,000.00	.00	80,000.00	.00	.00	.00	80,000.00	0	
900.1000	Infrastructure Improvements	10,000.00	(10,000.00)	.00	.00	.00	.00	.00	+++	
900.6000	Other Improvements	170,860.00	(85,000.00)	85,860.00	.00	58,569.00	8,001.00	19,290.00	78	
Department 24 - New Hospitality Fees Totals		\$574,345.00	\$0.00	\$574,345.00	\$23,314.03	\$77,900.75	\$93,719.81	\$402,724.44	30%	\$36,030
Department 29 - Kaminski House										
600.110	SCMIRF Property/Liab Ins	21,747.00	.00	21,747.00	.00	.00	9,885.27	11,861.73	45	
650.127	Electricity	2,288.00	.00	2,288.00	173.41	.00	714.51	1,573.49	31	660
650.133	Stormwater	1,401.00	.00	1,401.00	113.40	.00	453.60	947.40	32	450
650.1271	Electricity- Sales Tax	88.00	.00	88.00	6.82	.00	27.12	60.88	31	20
687.203	Contract Services	195,000.00	.00	195,000.00	41,250.00	.00	82,500.00	112,500.00	42	75,000
Department 29 - Kaminski House Totals		\$220,524.00	\$0.00	\$220,524.00	\$41,543.63	\$0.00	\$93,580.50	\$126,943.50	42%	\$76,140
EXPENSE TOTALS		\$928,509.00	\$0.00	\$928,509.00	\$76,040.19	\$77,900.75	\$233,299.70	\$617,308.55	34%	\$157,860
Fund 0022 - Local Hospitality/ATax Totals										
REVENUE TOTALS		928,509.00	.00	928,509.00	74,068.87	.00	327,310.55	601,198.45	35%	353,590
EXPENSE TOTALS		928,509.00	.00	928,509.00	76,040.19	77,900.75	233,299.70	617,308.55	34%	157,860
Fund 0022 - Local Hospitality/ATax Totals		\$0.00	\$0.00	\$0.00	(\$1,971.32)	(\$77,900.75)	\$94,010.85	(\$16,110.10)		\$195,730
Fund 0030 - Electric Utility Fund										
REVENUE										
Department 00 - Revenue										
301.000	Sale Of Utilities	11,708,067.00	.00	11,708,067.00	919,932.42	.00	3,164,157.17	8,543,909.83	27	4,056,020
301.001	Revenue from Energy Efficiency Program	55,000.00	.00	55,000.00	2,990.37	.00	13,409.68	41,590.32	24	29,070
301.002	New Turn Ons	4,250.00	.00	4,250.00	220.00	.00	1,205.00	3,045.00	28	1,440
301.004	Security Lights	270,000.00	.00	270,000.00	24,146.00	.00	96,052.00	173,948.00	36	91,400
301.012	Restores	69,500.00	.00	69,500.00	6,585.00	.00	21,180.00	48,320.00	30	30,600
302.001	Penalties	120,750.00	.00	120,750.00	11,575.70	.00	38,890.60	81,859.40	32	51,870
302.002	Pole Rental	218,000.00	.00	218,000.00	.00	.00	.00	218,000.00	0	40,100
302.003	Fiber Rental	25,000.00	.00	25,000.00	2,000.00	.00	6,000.00	19,000.00	24	6,000
306.001	Investment Earnings	10,000.00	.00	10,000.00	360.83	.00	1,458.26	8,541.74	15	4,680
307.002	Sale Of Scrap	500.00	.00	500.00	.00	.00	.00	500.00	0	
369.002	Miscellaneous Revenue	1,000.00	.00	1,000.00	.00	.00	100.00	900.00	10	
369.003	Insurance Proceeds	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
Department 00 - Revenue Totals		\$12,483,067.00	\$0.00	\$12,483,067.00	\$967,810.32	\$0.00	\$3,342,452.71	\$9,140,614.29	27%	\$4,311,190
REVENUE TOTALS		\$12,483,067.00	\$0.00	\$12,483,067.00	\$967,810.32	\$0.00	\$3,342,452.71	\$9,140,614.29	27%	\$4,311,190

Attachment: Budget Performance Report - October 31 2021 (3461 : November 2021 Finance and IT



Budget Performance Report

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Fiscal Year to Date 10/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0030 - Electric Utility Fund										
EXPENSE										
Department 19 - Electric										
400.101	Regular Pay	815,754.00	.00	815,754.00	56,658.96	.00	242,714.66	573,039.34	30	249,700
401.103	Overtime	10,000.00	.00	10,000.00	1,490.13	.00	4,546.05	5,453.95	45	4,030
401.105	On-call pay	10,400.00	.00	10,400.00	1,200.00	.00	3,600.00	6,800.00	35	3,600
401.106	Contract Labor	590,000.00	.00	590,000.00	25,102.00	510,651.00	44,349.00	35,000.00	94	80,340
401.107	Labor Billed	.00	.00	.00	.00	.00	(1,331.21)	1,331.21	+++	
405.114	FICA	63,940.00	.00	63,940.00	4,258.36	.00	18,273.86	45,666.14	29	18,770
406.116	Retirement	136,690.00	.00	136,690.00	9,232.66	.00	38,899.01	97,790.99	28	39,940
408.125	SCMIT Worker's Comp Ins.	49,807.00	.00	49,807.00	.00	.00	36,297.38	13,509.62	73	38,640
410.001	Health Claims Cost	96,862.00	.00	96,862.00	8,196.52	.00	33,030.48	63,831.52	34	32,450
410.002	Health Claim Costs-Retire	28,488.00	.00	28,488.00	1,792.39	.00	9,853.66	18,634.34	35	12,530
410.003	OPEB cost	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	
500.101	Supplies and Materials	13,300.00	.00	13,300.00	1,334.54	.00	5,395.75	7,904.25	41	9,890
500.102	Equipment	11,000.00	.00	11,000.00	.00	.00	2,125.85	8,874.15	19	1,310
500.103	Furniture	800.00	.00	800.00	.00	.00	.00	800.00	0	
500.105	Printing and Binding	600.00	.00	600.00	.00	.00	.00	600.00	0	
501.101	Uniforms and Clothing	15,900.00	.00	15,900.00	1,677.71	.00	3,131.28	12,768.72	20	3,810
514.114	Wire Expense	35,000.00	.00	35,000.00	443.84	.00	2,593.88	32,406.12	7	23,520
514.115	Christmas Decorations	19,800.00	.00	19,800.00	134.84	.00	11,169.30	8,630.70	56	28,900
514.116	Pole Line Hardware	11,000.00	.00	11,000.00	525.83	.00	2,604.98	8,395.02	24	4,610
514.117	Poles & Crossarms	7,000.00	.00	7,000.00	352.93	.00	1,264.05	5,735.95	18	2,490
514.118	Fuel for Peak Shaving Generation	85,000.00	.00	85,000.00	.00	.00	17,884.32	67,115.68	21	26,750
515.121	Safety Supplies	300.00	.00	300.00	.00	.00	.00	300.00	0	300
515.123	Special Dept Supplies	16,000.00	.00	16,000.00	1,102.64	.00	2,873.38	13,126.62	18	12,590
521.128	Meter Supplies	40,000.00	.00	40,000.00	726.43	.00	1,173.73	38,826.27	3	830
523.133	Street Light Supplies	3,000.00	.00	3,000.00	177.34	.00	986.74	2,013.26	33	730
531.143	Security Lights	30,000.00	.00	30,000.00	5,166.32	.00	20,911.96	9,088.04	70	9,630
531.145	Transformer Supplies	28,000.00	.00	28,000.00	715.00	.00	5,472.00	22,528.00	20	16,930
540.150	Power Purchases	7,500,000.00	.00	7,500,000.00	547,064.19	.00	2,541,224.33	4,958,775.67	34	2,586,650
540.153	Energy Efficiency Program	60,000.00	.00	60,000.00	3,228.36	.00	14,414.29	45,585.71	24	23,640
600.110	SCMIRF Property/Liab Ins	94,269.00	.00	94,269.00	.00	.00	42,849.63	51,419.37	45	157,940
610.111	Communications- Landline	5,000.00	.00	5,000.00	492.69	.00	1,878.26	3,121.74	38	2,110
610.112	Postage	5,000.00	.00	5,000.00	682.21	.00	1,882.78	3,117.22	38	1,850
610.1110	Communications- Wireless	7,000.00	.00	7,000.00	664.95	.00	2,441.81	4,558.19	35	2,030
620.114	Advertising	600.00	.00	600.00	.00	.00	.00	600.00	0	700
640.124	Travel Expense	6,000.00	.00	6,000.00	.00	.00	328.00	5,672.00	5	490
650.127	Electricity	22,190.00	.00	22,190.00	1,339.85	.00	6,230.40	15,959.60	28	5,910
650.128	Water	1,575.00	.00	1,575.00	152.55	.00	564.55	1,010.45	36	480
650.129	Wastewater	2,184.00	.00	2,184.00	196.50	.00	735.74	1,448.26	34	670

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Budget Performance Report

15.K.4

Fiscal Year to Date 10/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year
Fund 0030 - Electric Utility Fund										
EXPENSE										
Department 19 - Electric										
650.130	Sanitation	2,084.00	.00	2,084.00	168.66	.00	674.64	1,409.36	32	67
650.133	Stormwater	1,520.00	.00	1,520.00	123.02	.00	492.08	1,027.92	32	49
650.134	Security Lights	10,493.00	.00	10,493.00	849.00	.00	3,396.00	7,097.00	32	3,39
650.1271	Electricity- Sales Tax	2,765.00	.00	2,765.00	36.67	.00	175.45	2,589.55	6	18
660.105	COVID-19 Pandemic Expense	500.00	.00	500.00	60.00	.00	496.28	3.72	99	14
660.133	Repairs & Maint. Services	8,000.00	.00	8,000.00	.00	.00	1,363.29	6,636.71	17	92
660.139	Fleet Services-RTA Mtce Allocation	15,087.00	.00	15,087.00	1,793.83	.00	4,925.36	10,161.64	33	6,30
660.140	Hydraulic Repair	12,000.00	.00	12,000.00	.00	.00	.00	12,000.00	0	1,16
660.145	Gasoline & Oil	22,868.00	.00	22,868.00	1,929.34	.00	5,388.51	17,479.49	24	4,40
660.1391	Fleet Services -Departmental Expense Allocation	16,940.00	.00	16,940.00	2,651.95	.00	9,340.37	7,599.63	55	7,11
660.1392	Fleet Svcs- Outside Vends	2,866.00	.00	2,866.00	.00	.00	.00	2,866.00	0	1,62
662.140	Building Repairs	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
662.141	Department Repairs	13,500.00	.00	13,500.00	916.69	.00	3,728.50	9,771.50	28	74
663.145	Sub-Station Maintenance	9,000.00	.00	9,000.00	.00	.00	.00	9,000.00	0	
663.146	Transformers Repairs	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	
664.101	Community Education	1,500.00	.00	1,500.00	857.02	.00	857.02	642.98	57	40
670.156	Equipment Rental/Lease	3,800.00	.00	3,800.00	470.56	.00	1,407.88	2,392.12	37	2,26
682.170	Infrared Test	800.00	.00	800.00	.00	.00	690.00	110.00	86	64
682.171	Safety Testing/Compliance	3,500.00	.00	3,500.00	.00	.00	1,042.44	2,457.56	30	1
682.173	Tree Crew Maintenance	12,000.00	.00	12,000.00	395.60	.00	2,932.22	9,067.78	24	2,59
685.180	Membership Dues and Fees	18,105.00	.00	18,105.00	.00	.00	9,814.44	8,290.56	54	9,17
685.182	Other Operating Expenses	62,176.00	.00	62,176.00	211.47	.00	211.47	61,964.53	0	1
685.183	Depreciation	801,403.00	.00	801,403.00	62,405.81	.00	250,145.25	551,257.75	31	258,83
685.186	Training	18,200.00	.00	18,200.00	3,910.00	.00	3,910.00	14,290.00	21	5,96
685.190	Landfill Fees	6,000.00	.00	6,000.00	.00	.00	219.52	5,780.48	4	1,72
686.186	Legal Services	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
686.187	Professional Services	60,200.00	.00	60,200.00	774.85	6,332.70	2,549.60	51,317.70	15	2,68
686.188	Architect/Engineer Svcs	40,000.00	.00	40,000.00	4,631.96	.00	12,687.16	27,312.84	32	11,26
686.189	Employee Medical	600.00	.00	600.00	150.00	.00	210.00	390.00	35	12
686.191	Contract Services/Studies	2,400.00	.00	2,400.00	260.53	.00	603.79	1,796.21	25	12
686.195	Repair/Maint Svc Contract	23,500.00	.00	23,500.00	1,374.66	.00	5,925.84	17,574.16	25	4,82
686.196	Bank Charges/Fees	10,000.00	.00	10,000.00	812.54	.00	6,877.41	3,122.59	69	15,67
686.199	Internal Engineering	21,500.00	.00	21,500.00	832.63	.00	3,637.36	17,862.64	17	4,24
686.1895	Employee wellness services	6,000.00	.00	6,000.00	889.67	.00	2,129.62	3,870.38	35	1,68
687.202	Utility Billing Services	45,000.00	.00	45,000.00	1,421.59	.00	14,346.67	30,653.33	32	18,61
687.204	Janitorial Services	2,500.00	.00	2,500.00	207.87	.00	831.48	1,668.52	33	56
702.105	Interest on Bonds	80,960.00	.00	80,960.00	.00	.00	.00	80,960.00	0	
702.110	Bond Principal	589,083.00	.00	589,083.00	.00	.00	.00	589,083.00	0	

Attachment: Budget Performance Report - October 31 2021 (3461 : November 2021 Finance and IT



Budget Performance Report

15.K.4

Fiscal Year to Date 10/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0030 - Electric Utility Fund										
EXPENSE										
Department 19 - Electric										
703.1001	Agent Fees	.00	.00	.00	.00	.00	.00	.00	+++	2,500
720.001	Provision for Bad Debts	40,000.00	.00	40,000.00	3,333.33	.00	13,333.32	26,666.68	33	13,333
720.006	Public Assistance Program	10,000.00	.00	10,000.00	.00	.00	(7,110.97)	17,110.97	-71	
750.124	Transfers to General Fund	723,914.00	.00	723,914.00	60,326.17	.00	241,304.68	482,609.32	33	239,961
795.001	IT Internal Allocations	110,466.00	.00	110,466.00	5,701.21	.00	22,745.54	87,720.46	21	23,521
795.995	GF Cost Distribution	411,732.00	.00	411,732.00	34,311.00	.00	137,244.00	274,488.00	33	138,390
900.3100	Electric Distribution	600,000.00	.00	600,000.00	.00	.00	.00	600,000.00	0	10,521
900.4300	Other Equipment	92,000.00	.00	92,000.00	.00	.00	.00	92,000.00	0	18,341
7999.9999	Principal Reclassified	(589,083.00)	.00	(589,083.00)	.00	.00	.00	(589,083.00)	0	
9999.9999	Assets Reclassified	(692,000.00)	.00	(692,000.00)	.00	.00	.00	(692,000.00)	0	(28,865)
Department 19 - Electric Totals		\$12,482,838.00	\$0.00	\$12,482,838.00	\$865,917.37	\$516,983.70	\$3,878,896.12	\$8,086,958.18	35%	\$4,190,600
Department 36 - Fiber Optics										
685.183	Depreciation	229.00	.00	229.00	19.10	.00	76.42	152.58	33	71
Department 36 - Fiber Optics Totals		\$229.00	\$0.00	\$229.00	\$19.10	\$0.00	\$76.42	\$152.58	33%	\$71
EXPENSE TOTALS		\$12,483,067.00	\$0.00	\$12,483,067.00	\$865,936.47	\$516,983.70	\$3,878,972.54	\$8,087,110.76	35%	\$4,190,681
Fund 0030 - Electric Utility Fund Totals										
REVENUE TOTALS		12,483,067.00	.00	12,483,067.00	967,810.32	.00	3,342,452.71	9,140,614.29	27%	4,311,190
EXPENSE TOTALS		12,483,067.00	.00	12,483,067.00	865,936.47	516,983.70	3,878,972.54	8,087,110.76	35%	4,190,681
Fund 0030 - Electric Utility Fund Totals		\$0.00	\$0.00	\$0.00	\$101,873.85	(\$516,983.70)	(\$536,519.83)	\$1,053,503.53		\$120,511
Fund 0031 - Water Utility Fund										
REVENUE										
Department 00 - Revenue										
301.000	Sale Of Utilities	2,820,000.00	.00	2,820,000.00	224,069.42	.00	680,428.36	2,139,571.64	24	786,931
301.002	New Turn Ons	3,500.00	.00	3,500.00	205.00	.00	1,010.00	2,490.00	29	1,351
301.006	Sale Of Raw Water	7,500.00	.00	7,500.00	1,027.98	.00	4,178.86	3,321.14	56	3,691
301.009	New Service Taps	21,500.00	.00	21,500.00	4,000.00	.00	14,325.00	7,175.00	67	12,001
301.013	Meter Installation	5,750.00	.00	5,750.00	600.00	.00	3,600.00	2,150.00	63	4,051
302.001	Penalties	25,000.00	.00	25,000.00	3,191.93	.00	8,998.24	16,001.76	36	9,511
306.001	Investment Earnings	2,500.00	.00	2,500.00	81.92	.00	331.07	2,168.93	13	1,041
324.020	Water Impact Fee	20,000.00	.00	20,000.00	1,100.00	.00	6,790.00	13,210.00	34	6,601
332.000	State Grants	.00	.00	.00	.00	.00	.00	.00	+++	175,021
369.002	Miscellaneous Revenue	5,000.00	.00	5,000.00	181.86	.00	1,636.86	3,363.14	33	1,011
391.001	Sale of Assets	500.00	.00	500.00	3,250.00	.00	4,975.00	(4,475.00)	995	
395.001	Transfer from General Fund	471,400.00	.00	471,400.00	.00	.00	471,400.00	.00	100	
Department 00 - Revenue Totals		\$3,382,650.00	\$0.00	\$3,382,650.00	\$237,708.11	\$0.00	\$1,197,673.39	\$2,184,976.61	35%	\$1,001,241
REVENUE TOTALS		\$3,382,650.00	\$0.00	\$3,382,650.00	\$237,708.11	\$0.00	\$1,197,673.39	\$2,184,976.61	35%	\$1,001,241

Attachment: Budget Performance Report - October 31 2021 (3461 : November 2021 Finance and IT



Budget Performance Report

15.K.4

Fiscal Year to Date 10/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0031 - Water Utility Fund										
EXPENSE										
Department 15 - Water Distribution										
400.101	Regular Pay	205,941.00	.00	205,941.00	12,504.41	.00	35,312.95	170,628.05	17	47,130
401.103	Overtime	14,000.00	.00	14,000.00	852.29	.00	4,263.93	9,736.07	30	2,860
401.105	On-call pay	5,200.00	.00	5,200.00	600.00	.00	1,800.00	3,400.00	35	1,800
405.114	FICA	16,732.00	.00	16,732.00	1,055.86	.00	3,005.99	13,726.01	18	3,930
406.116	Retirement	35,360.00	.00	35,360.00	2,261.25	.00	6,455.20	28,904.80	18	8,390
408.125	SCMIT Worker's Comp Ins.	8,238.00	.00	8,238.00	.00	.00	7,211.68	1,026.32	88	7,670
410.001	Health Claims Cost	25,638.00	.00	25,638.00	1,510.04	.00	6,040.16	19,597.84	24	6,920
410.002	Health Claim Costs-Retire	199.00	.00	199.00	3.00	.00	36.12	162.88	18	30
410.003	OPEB cost	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	
500.101	Supplies and Materials	5,000.00	.00	5,000.00	43.44	.00	1,032.67	3,967.33	21	1,370
500.102	Equipment	6,250.00	.00	6,250.00	.00	.00	.00	6,250.00	0	270
501.101	Uniforms and Clothing	4,400.00	.00	4,400.00	185.50	.00	1,246.93	3,153.07	28	1,230
513.112	Asphalt/Concrete/Gravel	25,000.00	.00	25,000.00	3,586.60	14,908.57	5,128.09	4,963.34	80	4,000
514.110	Water Dist System Supply	56,000.00	.00	56,000.00	2,554.05	.00	11,781.12	44,218.88	21	15,520
515.129	Permit Fees Due To Others	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
523.136	Hydrant Replacement	6,000.00	.00	6,000.00	.00	3,562.00	2,438.00	.00	100	4,030
532.148	Small Hand Tools	300.00	.00	300.00	.00	.00	240.85	59.15	80	20
600.110	SCMIRF Property/Liab Ins	49,975.00	.00	49,975.00	.00	.00	22,715.95	27,259.05	45	11,320
610.112	Postage	1,000.00	.00	1,000.00	103.19	.00	266.95	733.05	27	270
610.1110	Communications- Wireless	2,720.00	.00	2,720.00	604.95	.00	687.77	2,032.23	25	120
620.114	Advertising	600.00	.00	600.00	.00	.00	.00	600.00	0	
640.124	Travel Expense	100.00	.00	100.00	.00	.00	.00	100.00	0	
650.127	Electricity	8,290.00	.00	8,290.00	643.99	.00	2,722.74	5,567.26	33	2,760
650.128	Water	16,706.00	.00	16,706.00	2,062.20	.00	8,068.32	8,637.68	48	5,590
650.129	Wastewater	8,798.00	.00	8,798.00	916.62	.00	3,679.72	5,118.28	42	2,990
650.130	Sanitation	691.00	.00	691.00	55.96	.00	223.84	467.16	32	220
650.133	Stormwater	4,401.00	.00	4,401.00	356.08	.00	1,424.32	2,976.68	32	1,420
650.1271	Electricity- Sales Tax	419.00	.00	419.00	21.87	.00	113.80	305.20	27	140
660.105	COVID-19 Pandemic Expense	100.00	.00	100.00	20.00	.00	80.00	20.00	80	30
660.133	Repairs & Maint. Services	12,500.00	.00	12,500.00	953.49	.00	1,199.40	11,300.60	10	3,960
660.139	Fleet Services-RTA Mtce Allocation	4,309.00	.00	4,309.00	924.89	.00	1,979.31	2,329.69	46	2,320
660.145	Gasoline & Oil	9,066.00	.00	9,066.00	618.29	.00	2,034.36	7,031.64	22	1,920
660.1391	Fleet Services -Departmental Expense Allocation	4,393.00	.00	4,393.00	748.82	.00	2,901.40	1,491.60	66	1,750
660.1392	Fleet Svcs- Outside Vends	224.00	.00	224.00	.00	.00	1,049.38	(825.38)	468	120
670.156	Equipment Rental/Lease	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
685.180	Membership Dues and Fees	425.00	.00	425.00	.00	.00	.00	425.00	0	60
685.182	Other Operating Expenses	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	60
685.183	Depreciation	451,215.00	.00	451,215.00	37,928.08	.00	151,712.39	299,502.61	34	147,430



Budget Performance Report

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Fiscal Year to Date 10/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0031 - Water Utility Fund										
EXPENSE										
Department 15 - Water Distribution										
685.186	Training	1,230.00	.00	1,230.00	.00	.00	.00	1,230.00	0	67%
686.187	Professional Services	3,320.00	.00	3,320.00	686.80	2,112.80	1,187.20	20.00	99	66%
686.189	Employee Medical	700.00	.00	700.00	.00	.00	.00	700.00	0	
686.191	Contract Services/Studies	2,100.00	.00	2,100.00	260.53	.00	603.77	1,496.23	29	12%
686.196	Bank Charges/Fees	7,500.00	.00	7,500.00	317.95	.00	2,691.22	4,808.78	36	6,13%
686.199	Internal Engineering	17,000.00	.00	17,000.00	832.63	.00	3,637.36	13,362.64	21	4,24%
686.1895	Employee wellness services	2,700.00	.00	2,700.00	317.74	.00	760.58	1,939.42	28	60%
687.202	Utility Billing Services	8,000.00	.00	8,000.00	215.03	.00	2,170.07	5,829.93	27	2,81%
687.204	Janitorial Services	2,000.00	.00	2,000.00	68.64	.00	274.56	1,725.44	14	14%
702.106	Interest- Bonds	115,327.00	.00	115,327.00	.00	.00	.00	115,327.00	0	17,50%
702.110	Bond Principal	396,943.00	.00	396,943.00	.00	.00	.00	396,943.00	0	52,01%
703.109	Agents Fee	8,000.00	.00	8,000.00	.00	.00	2,862.50	5,137.50	36	2,86%
720.001	Provision for Bad Debts	8,000.00	.00	8,000.00	666.67	.00	2,666.68	5,333.32	33	2,66%
750.124	Transfers to General Fund	137,809.00	.00	137,809.00	11,484.08	.00	45,936.32	91,872.68	33	40,55%
795.995	GF Cost Distribution	88,854.00	.00	88,854.00	7,404.50	.00	29,618.00	59,236.00	33	29,86%
795.999	Allocation G&A Services	67,700.00	.00	67,700.00	3,740.89	.00	18,099.53	49,600.47	27	26,10%
900.3500	Water Distribution	36,628.00	.00	36,628.00	2,016.00	5,400.00	2,016.00	29,212.00	20	287,77%
900.4300	Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	5,80%
7999.9999	Principal Reclassified	(396,943.00)	.00	(396,943.00)	.00	.00	.00	(396,943.00)	0	(52,018
9999.9999	Assets Reclassified	(36,628.00)	.00	(36,628.00)	(2,016.00)	.00	(2,016.00)	(34,612.00)	6	(293,578
Department 15 - Water Distribution Totals		\$1,467,930.00	\$0.00	\$1,467,930.00	\$97,110.33	\$25,983.37	\$397,361.13	\$1,044,585.50	29%	\$422,77%
Department 16 - Filtration										
400.101	Regular Pay	260,663.00	.00	260,663.00	16,873.11	.00	79,397.82	181,265.18	30	69,28%
401.103	Overtime	6,000.00	.00	6,000.00	72.31	.00	600.04	5,399.96	10	1,57%
401.105	On-call pay	7,020.00	.00	7,020.00	800.04	.00	2,400.12	4,619.88	34	2,40%
405.114	FICA	20,830.00	.00	20,830.00	1,213.63	.00	5,819.33	15,010.67	28	5,18%
406.116	Retirement	43,929.00	.00	43,929.00	2,762.29	.00	12,753.32	31,175.68	29	11,33%
408.125	SCMIT Worker's Comp Ins.	10,427.00	.00	10,427.00	.00	.00	6,494.86	3,932.14	62	6,91%
410.001	Health Claims Cost	45,135.00	.00	45,135.00	3,047.00	.00	13,068.48	32,066.52	29	10,76%
410.002	Health Claim Costs-Retire	7,982.00	.00	7,982.00	281.32	.00	2,895.62	5,086.38	36	2,26%
410.003	OPEB cost	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
500.101	Supplies and Materials	2,300.00	.00	2,300.00	73.18	.00	1,121.96	1,178.04	49	28%
500.102	Equipment	6,500.00	.00	6,500.00	1,312.28	.00	1,813.64	4,686.36	28	15%
501.101	Uniforms and Clothing	4,000.00	.00	4,000.00	.00	.00	117.34	3,882.66	3	31%
512.108	Chemicals	361,800.00	.00	361,800.00	22,616.53	49,310.69	58,945.58	253,543.73	30	123,90%
512.109	Laboratory Supplies	18,480.00	.00	18,480.00	724.07	4,170.41	7,665.07	6,644.52	64	8,90%
515.121	Safety Supplies	1,250.00	.00	1,250.00	.00	.00	.00	1,250.00	0	
515.129	Permit Fees Due To Others	22,000.00	.00	22,000.00	.00	.00	20,635.00	1,365.00	94	20,56%

Attachment: Budget Performance Report - October 31 2021 (3461 : November 2021 Finance and IT



Budget Performance Report

15.K.4

Fiscal Year to Date 10/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0031 - Water Utility Fund										
EXPENSE										
Department 16 - Filtration										
532.148	Small Hand Tools	300.00	.00	300.00	.00	.00	65.69	234.31	22	
540.151	IP Raw Water Contract-Cty	22,960.00	.00	22,960.00	2,662.49	.00	6,831.82	16,128.18	30	3,290
540.152	Raw Water Pump Maint.	60,000.00	.00	60,000.00	4,433.46	.00	18,257.05	41,742.95	30	18,520
540.157	Treated Water Purchase	200.00	.00	200.00	6.67	.00	26.68	173.32	13	10
540.1510	IP Raw Water Contract-Stl	11,808.00	.00	11,808.00	987.40	.00	2,465.35	9,342.65	21	2,860
600.110	SCMIRF Property/Liab Ins	150,635.00	.00	150,635.00	.00	.00	68,470.64	82,164.36	45	8,820
610.111	Communications- Landline	1,200.00	.00	1,200.00	95.91	.00	345.24	854.76	29	380
610.112	Postage	800.00	.00	800.00	.00	.00	.00	800.00	0	10
610.1110	Communications- Wireless	660.00	.00	660.00	41.34	.00	124.16	535.84	19	120
620.114	Advertising	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
640.124	Travel Expense	100.00	.00	100.00	.00	.00	.00	100.00	0	
650.127	Electricity	83,214.00	.00	83,214.00	5,861.47	.00	24,969.22	58,244.78	30	25,800
650.130	Sanitation	929.00	.00	929.00	75.20	.00	300.80	628.20	32	300
650.133	Stormwater	2,219.00	.00	2,219.00	179.55	.00	718.20	1,500.80	32	710
650.134	Security Lights	1,631.00	.00	1,631.00	132.00	.00	528.00	1,103.00	32	520
650.1271	Electricity- Sales Tax	96.00	.00	96.00	6.82	.00	28.45	67.55	30	20
660.105	COVID-19 Pandemic Expense	100.00	.00	100.00	60.00	.00	240.00	(140.00)	240	10
660.133	Repairs & Maint. Services	36,000.00	.00	36,000.00	710.58	17,665.00	7,944.05	10,390.95	71	13,000
660.139	Fleet Services-RTA Mtce Allocation	376.00	.00	376.00	.00	.00	.00	376.00	0	200
660.145	Gasoline & Oil	1,661.00	.00	1,661.00	119.75	.00	379.58	1,281.42	23	220
660.1391	Fleet Services -Departmental Expense Allocation	927.00	.00	927.00	131.22	.00	488.32	438.68	53	360
670.156	Equipment Rental/Lease	500.00	.00	500.00	.00	.00	.00	500.00	0	
685.180	Membership Dues and Fees	845.00	.00	845.00	45.00	.00	45.00	800.00	5	480
685.182	Other Operating Expenses	500.00	.00	500.00	51.00	.00	51.00	449.00	10	60
685.183	Depreciation	325,499.00	.00	325,499.00	24,620.59	.00	98,726.19	226,772.81	30	103,410
685.186	Training	950.00	.00	950.00	.00	.00	.00	950.00	0	
686.187	Professional Services	21,990.00	.00	21,990.00	539.25	2,958.18	1,219.25	17,812.57	19	1,200
686.189	Employee Medical	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	690
686.195	Repair/Maint Svc Contract	1,800.00	.00	1,800.00	246.75	.00	726.30	1,073.70	40	720
686.199	Internal Engineering	18,000.00	.00	18,000.00	832.63	.00	3,637.36	14,362.64	20	4,240
686.1895	Employee wellness services	3,000.00	.00	3,000.00	381.29	.00	912.70	2,087.30	30	720
687.204	Janitorial Services	2,000.00	.00	2,000.00	204.79	.00	819.16	1,180.84	41	570
750.124	Transfers to General Fund	122,800.00	.00	122,800.00	10,233.33	.00	40,933.32	81,866.68	33	36,140
795.995	GF Cost Distribution	79,175.00	.00	79,175.00	6,597.92	.00	26,391.68	52,783.32	33	26,610
795.999	Allocation G&A Services	92,000.00	.00	92,000.00	3,740.89	.00	18,099.53	73,900.47	20	26,100
900.915	CIP Projects - Current Year	.00	(3,750,000.00)	(3,750,000.00)	.00	.00	.00	(3,750,000.00)	0	
900.3300	Water Filtration Plant	3,750,000.00	3,750,000.00	7,500,000.00	60,228.00	(111,703.76)	111,750.40	7,499,953.36	0	
900.4100	Vehicles	37,000.00	.00	37,000.00	.00	.00	.00	37,000.00	0	

Attachment: Budget Performance Report - October 31 2021 (3461 : November 2021 Finance and IT



Budget Performance Report

15.K.4

Fiscal Year to Date 10/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0031 - Water Utility Fund										
EXPENSE										
Department 16 - Filtration										
900.4300	Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	106,563
9999.9999	Assets Reclassified	(3,787,000.00)	.00	(3,787,000.00)	(60,228.00)	.00	(111,750.40)	(3,675,249.60)	3	(106,563)
Department 16 - Filtration Totals		\$1,870,191.00	\$0.00	\$1,870,191.00	\$112,773.06	(\$37,599.48)	\$537,472.92	\$1,370,317.56	27%	\$540,081
Department 41 - General & Administrative										
400.101	Regular Pay	119,659.00	.00	119,659.00	9,572.98	.00	38,747.76	80,911.24	32	36,021
405.114	FICA	9,154.00	.00	9,154.00	687.80	.00	2,830.62	6,323.38	31	2,621
406.116	Retirement	19,816.00	.00	19,816.00	1,478.36	.00	5,995.57	13,820.43	30	5,571
408.125	SCMIT Worker's Comp Ins.	1,915.00	.00	1,915.00	.00	.00	1,976.70	(61.70)	103	2,101
410.001	Health Claims Cost	15,708.00	.00	15,708.00	1,298.58	.00	5,194.32	10,513.68	33	5,191
410.003	OPEB cost	4,200.00	.00	4,200.00	.00	.00	.00	4,200.00	0	
500.101	Supplies and Materials	3,800.00	.00	3,800.00	524.59	.00	1,107.17	2,692.83	29	1,511
500.102	Equipment	250.00	.00	250.00	.00	.00	4,058.92	(3,808.92)	1624	
500.103	Furniture	250.00	.00	250.00	.00	.00	.00	250.00	0	
501.101	Uniforms and Clothing	200.00	.00	200.00	.00	.00	.00	200.00	0	
600.110	SCMIRF Property/Liab Ins	266.00	.00	266.00	.00	.00	121.04	144.96	46	18,181
610.111	Communications- Landline	4,800.00	.00	4,800.00	455.34	.00	1,618.55	3,181.45	34	1,701
610.112	Postage	200.00	.00	200.00	23.20	.00	23.20	176.80	12	21
610.1110	Communications- Wireless	660.00	.00	660.00	41.34	.00	124.16	535.84	19	121
620.114	Advertising	200.00	.00	200.00	.00	.00	.00	200.00	0	
640.124	Travel Expense	100.00	.00	100.00	.00	.00	.00	100.00	0	
650.127	Electricity	2,621.00	.00	2,621.00	163.55	.00	851.57	1,769.43	32	911
650.128	Water	222.00	.00	222.00	18.97	.00	82.13	139.87	37	61
650.129	Wastewater	317.00	.00	317.00	25.11	.00	109.94	207.06	35	91
650.130	Sanitation	486.00	.00	486.00	39.33	.00	157.32	328.68	32	151
650.133	Stormwater	2,051.00	.00	2,051.00	165.94	.00	663.76	1,387.24	32	661
650.134	Security Lights	655.00	.00	655.00	53.00	.00	212.00	443.00	32	211
650.1271	Electricity- Sales Tax	112.00	.00	112.00	6.91	.00	35.77	76.23	32	31
660.105	COVID-19 Pandemic Expense	2,100.00	.00	2,100.00	60.00	.00	586.19	1,513.81	28	1,151
660.133	Repairs & Maint. Services	2,000.00	.00	2,000.00	68.18	.00	777.43	1,222.57	39	571
660.139	Fleet Services-RTA Mtce Allocation	963.00	.00	963.00	.00	.00	247.71	715.29	26	541
660.145	Gasoline & Oil	2,589.00	.00	2,589.00	166.32	.00	515.42	2,073.58	20	631
660.1391	Fleet Services -Departmental Expense Allocation	1,566.00	.00	1,566.00	161.64	.00	684.05	881.95	44	701
670.156	Equipment Rental/Lease	3,120.00	.00	3,120.00	200.42	.00	1,113.64	2,006.36	36	931
685.180	Membership Dues and Fees	1,405.00	.00	1,405.00	.00	.00	394.00	1,011.00	28	561
685.182	Other Operating Expenses	500.00	.00	500.00	(1,817.79)	.00	.00	500.00	0	
685.183	Depreciation	7,090.00	.00	7,090.00	590.83	.00	2,363.34	4,726.66	33	2,361
685.186	Training	460.00	.00	460.00	.00	.00	.00	460.00	0	
686.187	Professional Services	31,640.00	.00	31,640.00	.00	.00	.00	31,640.00	0	

Attachment: Budget Performance Report - October 31 2021 (3461 : November 2021 Finance and IT



Budget Performance Report

15.K.4

Fiscal Year to Date 10/31/21
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0031 - Water Utility Fund										
EXPENSE										
Department 41 - General & Administrative										
686.189	Employee Medical	100.00	.00	100.00	.00	.00	.00	100.00	0	
686.195	Repair/Maint Svc Contract	2,000.00	.00	2,000.00	129.24	.00	596.04	1,403.96	30	73%
686.1895	Employee wellness services	1,200.00	.00	1,200.00	127.10	.00	304.24	895.76	25	24%
687.204	Janitorial Services	2,000.00	.00	2,000.00	205.92	.00	823.68	1,176.32	41	57%
795.001	IT Internal Allocations	120,705.00	.00	120,705.00	5,701.21	.00	22,745.54	97,959.46	19	23,52%
795.999	Allocation G&A Services	(364,159.00)	.00	(364,159.00)	(18,704.47)	.00	(90,497.63)	(273,661.37)	25	(130,523)
Department 41 - General & Administrative Totals		\$2,921.00	\$0.00	\$2,921.00	\$1,443.60	\$0.00	\$4,564.15	(\$1,643.15)	156%	(\$22,735)
Department 42 - Engineering Services										
400.101	Regular Pay	115,658.00	.00	115,658.00	7,237.40	.00	29,294.23	86,363.77	25	26,96%
405.114	FICA	8,848.00	.00	8,848.00	484.14	.00	2,032.45	6,815.55	23	1,85%
406.116	Retirement	19,153.00	.00	19,153.00	1,120.54	.00	4,541.38	14,611.62	24	4,17%
408.125	SCMIT Worker's Comp Ins.	1,851.00	.00	1,851.00	.00	.00	.00	1,851.00	0	
410.001	Health Claims Cost	19,884.00	.00	19,884.00	1,069.52	.00	4,278.08	15,605.92	22	4,27%
500.101	Supplies and Materials	250.00	.00	250.00	.00	.00	.00	250.00	0	
500.105	Printing and Binding	100.00	.00	100.00	50.88	.00	195.74	(95.74)	196	
501.101	Uniforms and Clothing	500.00	.00	500.00	.00	.00	.00	500.00	0	
515.121	Safety Supplies	200.00	.00	200.00	.00	.00	.00	200.00	0	
515.124	Department Supplies	600.00	.00	600.00	.00	.00	.00	600.00	0	6%
600.110	SCMIRF Property/Liab Ins	444.00	.00	444.00	.00	.00	201.74	242.26	45	
610.112	Postage	75.00	.00	75.00	.00	.00	.00	75.00	0	3%
610.1110	Communications- Wireless	1,200.00	.00	1,200.00	41.34	.00	124.16	1,075.84	10	12%
640.124	Travel Expense	300.00	.00	300.00	.00	.00	.00	300.00	0	
685.180	Membership Dues and Fees	600.00	.00	600.00	.00	.00	.00	600.00	0	
685.183	Depreciation	5,221.00	.00	5,221.00	435.10	.00	1,740.40	3,480.60	33	1,74%
685.184	Continuing Education	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
685.186	Training	800.00	.00	800.00	.00	.00	.00	800.00	0	2%
686.187	Professional Services	5,150.00	.00	5,150.00	.00	.00	2,958.58	2,191.42	57	2,96%
686.1895	Employee wellness services	1,200.00	.00	1,200.00	127.10	.00	304.24	895.76	25	24%
735.122	Services Billed	(141,926.00)	.00	(141,926.00)	(8,326.26)	.00	(36,373.53)	(105,552.47)	26	(42,449)
Department 42 - Engineering Services Totals		\$41,608.00	\$0.00	\$41,608.00	\$2,239.76	\$0.00	\$9,297.47	\$32,310.53	22%	\$2,100
EXPENSE TOTALS		\$3,382,650.00	\$0.00	\$3,382,650.00	\$213,566.75	(\$11,616.11)	\$948,695.67	\$2,445,570.44	28%	\$940,133
Fund 0031 - Water Utility Fund Totals										
REVENUE TOTALS		3,382,650.00	.00	3,382,650.00	237,708.11	.00	1,197,673.39	2,184,976.61	35%	1,001,240
EXPENSE TOTALS		3,382,650.00	.00	3,382,650.00	213,566.75	(11,616.11)	948,695.67	2,445,570.44	28%	940,133
Fund 0031 - Water Utility Fund Totals		\$0.00	\$0.00	\$0.00	\$24,141.36	\$11,616.11	\$248,977.72	(\$260,593.83)		\$61,100

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Budget Performance Report

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Fiscal Year to Date 10/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0032 - Wastewater Fund										
REVENUE										
Department 00 - Revenue										
301.000	Sale Of Utilities	2,885,300.00	.00	2,885,300.00	236,756.28	.00	749,013.37	2,136,286.63	26	904,011
301.002	New Turn Ons	3,300.00	.00	3,300.00	190.00	.00	950.00	2,350.00	29	1,280
301.009	New Service Taps	7,500.00	.00	7,500.00	.00	.00	2,700.00	4,800.00	36	2,700
301.014	Fixed Charges - Andrews	120,000.00	.00	120,000.00	10,119.80	.00	50,599.00	69,401.00	42	30,350
301.015	Fixed Charges - GCWSD	232,000.00	.00	232,000.00	19,241.87	.00	96,209.35	135,790.65	41	76,960
301.016	Fixed Charges - COG	336,000.00	.00	336,000.00	27,651.27	.00	138,256.35	197,743.65	41	148,370
301.017	Volume Charges - Andrews	220,000.00	.00	220,000.00	8,632.65	.00	25,872.76	194,127.24	12	73,840
301.018	Volume Charges - GCWSD	450,000.00	.00	450,000.00	25,387.22	.00	48,225.56	401,774.44	11	182,970
301.019	Volume Charges - COG	1,250,000.00	.00	1,250,000.00	74,430.38	.00	464,170.29	785,829.71	37	765,820
301.026	Fixed- Elim Georgetown	(300,000.00)	.00	(300,000.00)	(27,651.27)	.00	(138,256.35)	(161,743.65)	46	(138,256)
301.029	Volume-Elim-Georgetown	(1,250,000.00)	.00	(1,250,000.00)	(74,430.38)	.00	(464,170.29)	(785,829.71)	37	(751,271)
302.001	Penalties	35,000.00	.00	35,000.00	3,317.32	.00	10,332.17	24,667.83	30	11,950
303.006	Septic Tank Dumping	50,000.00	.00	50,000.00	2,700.00	.00	11,350.00	38,650.00	23	15,170
306.001	Investment Earnings	1,000.00	.00	1,000.00	.00	.00	222.35	777.65	22	200
324.017	Wastewater Impact Fee	10,000.00	.00	10,000.00	.00	.00	3,400.00	6,600.00	34	2,550
369.002	Miscellaneous Revenue	3,500.00	.00	3,500.00	.00	.00	301.32	3,198.68	9	
391.001	Sale of Assets	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	2,020
395.001	Transfer from General Fund	11,553.00	.00	11,553.00	.00	.00	11,553.00	.00	100	
Department 00 - Revenue Totals		\$4,067,653.00	\$0.00	\$4,067,653.00	\$306,345.14	\$0.00	\$1,010,728.88	\$3,056,924.12	25%	\$1,328,730
REVENUE TOTALS		\$4,067,653.00	\$0.00	\$4,067,653.00	\$306,345.14	\$0.00	\$1,010,728.88	\$3,056,924.12	25%	\$1,328,730
EXPENSE										
Department 18 - Wastewater Collections										
400.101	Regular Pay	248,584.00	.00	248,584.00	16,292.07	.00	69,121.70	179,462.30	28	61,230
401.103	Overtime	2,248.00	.00	2,248.00	468.52	.00	748.26	1,499.74	33	160
401.105	On-call pay	4,420.00	.00	4,420.00	399.98	.00	1,399.94	3,020.06	32	1,490
405.114	FICA	19,527.00	.00	19,527.00	1,157.28	.00	4,964.74	14,562.26	25	4,310
406.116	Retirement	41,538.00	.00	41,538.00	2,667.15	.00	11,038.08	30,499.92	27	9,710
408.125	SCMIT Worker's Comp Ins.	10,886.00	.00	10,886.00	.00	.00	12,033.96	(1,147.96)	111	12,810
410.001	Health Claims Cost	63,201.00	.00	63,201.00	4,227.42	.00	16,875.64	46,325.36	27	17,170
410.002	Health Claim Costs-Retire	10,162.00	.00	10,162.00	1,139.24	.00	5,696.20	4,465.80	56	5,910
410.003	OPEB cost	5,500.00	.00	5,500.00	.00	.00	.00	5,500.00	0	
500.101	Supplies and Materials	6,900.00	.00	6,900.00	523.84	.00	2,662.67	4,237.33	39	2,120
500.102	Equipment	15,300.00	.00	15,300.00	.00	.00	111.26	15,188.74	1	5,850
501.101	Uniforms and Clothing	7,000.00	.00	7,000.00	325.18	.00	1,788.05	5,211.95	26	2,000
512.108	Chemicals	6,000.00	.00	6,000.00	.00	.00	154.93	5,845.07	3	680
513.112	Asphalt/Concrete/Gravel	28,300.00	.00	28,300.00	2,459.45	18,816.44	4,621.53	4,862.03	83	4,000
514.111	WW Collection Syst Supply	10,000.00	.00	10,000.00	690.97	.00	3,306.60	6,693.40	33	2,370
515.121	Safety Supplies	900.00	.00	900.00	.00	.00	.00	900.00	0	

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Budget Performance Report

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Fiscal Year to Date 10/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0032 - Wastewater Fund										
EXPENSE										
Department 18 - Wastewater Collections										
515.126	Department Equipment	.00	7,000.00	7,000.00	.00	.00	6,391.80	608.20	91	
532.148	Small Hand Tools	350.00	.00	350.00	.00	.00	118.29	231.71	34	
532.1481	Small Hand Tools - Maintenance	450.00	.00	450.00	.00	.00	.00	450.00	0	
600.110	SCMIRF Property/Liab Ins	42,519.00	.00	42,519.00	.00	.00	19,326.72	23,192.28	45	19,391
610.112	Postage	1,000.00	.00	1,000.00	93.43	.00	241.70	758.30	24	251
610.1110	Communications- Wireless	3,920.00	.00	3,920.00	675.99	.00	1,012.53	2,907.47	26	461
620.114	Advertising	500.00	.00	500.00	.00	.00	111.00	389.00	22	71
640.124	Travel Expense	100.00	.00	100.00	.00	.00	.00	100.00	0	
650.127	Electricity	96,591.00	.00	96,591.00	5,141.43	.00	24,737.90	71,853.10	26	33,001
650.133	Stormwater	9,899.00	.00	9,899.00	800.95	.00	3,203.80	6,695.20	32	3,201
650.134	Security Lights	1,495.00	.00	1,495.00	121.00	.00	484.00	1,011.00	32	481
650.1271	Electricity- Sales Tax	3,208.00	.00	3,208.00	160.56	.00	831.16	2,376.84	26	1,101
660.105	COVID-19 Pandemic Expense	.00	.00	.00	80.00	.00	320.00	(320.00)	+++	
660.133	Repairs & Maint. Services	70,800.00	108,542.00	179,342.00	9,222.01	109,620.64	32,592.04	37,129.32	79	17,251
660.139	Fleet Services-RTA Mtce Allocation	18,836.00	.00	18,836.00	1,096.11	.00	5,152.02	13,683.98	27	6,971
660.145	Gasoline & Oil	15,301.00	.00	15,301.00	1,922.40	.00	5,247.97	10,053.03	34	3,341
660.1391	Fleet Services -Departmental Expense Allocation	14,881.00	.00	14,881.00	2,347.69	.00	8,537.51	6,343.49	57	5,371
660.1392	Fleet Svcs- Outside Vends	506.00	.00	506.00	.00	.00	664.34	(158.34)	131	
670.156	Equipment Rental/Lease	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	
685.180	Membership Dues and Fees	680.00	.00	680.00	.00	.00	.00	680.00	0	
685.182	Other Operating Expenses	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
685.183	Depreciation	379,294.00	.00	379,294.00	27,715.23	.00	110,861.19	268,432.81	29	110,501
685.186	Training	650.00	.00	650.00	.00	.00	.00	650.00	0	
686.187	Professional Services	28,900.00	.00	28,900.00	166.65	2,110.90	666.60	26,122.50	10	661
686.189	Employee Medical	910.00	.00	910.00	.00	.00	100.00	810.00	11	211
686.191	Contract Services/Studies	2,040.00	.00	2,040.00	260.60	.00	603.94	1,436.06	30	121
686.195	Repair/Maint Svc Contract	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	
686.196	Bank Charges/Fees	6,750.00	.00	6,750.00	264.96	.00	2,242.70	4,507.30	33	5,111
686.199	Internal Engineering	20,000.00	.00	20,000.00	832.63	.00	3,637.36	16,362.64	18	4,241
686.1895	Employee wellness services	4,800.00	.00	4,800.00	444.84	.00	1,064.81	3,735.19	22	841
687.202	Utility Billing Services	7,500.00	.00	7,500.00	194.70	.00	1,964.77	5,535.23	26	2,541
687.204	Janitorial Services	1,000.00	.00	1,000.00	273.43	.00	1,093.72	(93.72)	109	141
702.106	Interest- Bonds	32,639.00	.00	32,639.00	.00	.00	.00	32,639.00	0	16,161
702.110	Bond Principal	104,447.00	.00	104,447.00	.00	.00	.00	104,447.00	0	45,791
703.1001	Agent Fees	3,000.00	.00	3,000.00	.00	.00	4,112.50	(1,112.50)	137	
720.001	Provision for Bad Debts	7,500.00	.00	7,500.00	625.00	.00	2,500.00	5,000.00	33	2,501
750.124	Transfers to General Fund	190,100.00	.00	190,100.00	15,841.67	.00	63,366.68	126,733.32	33	59,491
795.995	GF Cost Distribution	82,467.00	.00	82,467.00	6,872.25	.00	27,489.00	54,978.00	33	27,721

Attachment: Budget Performance Report - October 31 2021 (3461 : November 2021 Finance and IT



Budget Performance Report

15.K.4

Fiscal Year to Date 10/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0032 - Wastewater Fund										
EXPENSE										
Department 18 - Wastewater Collections										
795.999	Allocation G&A Services	84,100.00	.00	84,100.00	4,676.12	.00	22,624.41	61,475.59	27	32,630
900.911	Sewer Improvement Projects	150,000.00	(108,542.00)	41,458.00	.00	.00	.00	41,458.00	0	
900.3700	Wastewater Collection Sys	565,000.00	.00	565,000.00	.00	.00	.00	565,000.00	0	
900.4100	Vehicles	560,000.00	.00	560,000.00	409,325.16	(2,600.00)	409,325.16	153,274.84	73	
900.4300	Other Equipment	7,000.00	(7,000.00)	.00	.00	.00	.00	.00	+++	11,270
7999.9999	Principal Reclassified	(104,447.00)	.00	(104,447.00)	.00	.00	.00	(104,447.00)	0	(45,794)
9999.9999	Assets Reclassified	(1,282,000.00)	.00	(1,282,000.00)	(409,325.16)	.00	(409,325.16)	(872,674.84)	32	(11,278)
Department 18 - Wastewater Collections Totals		\$1,635,652.00	\$0.00	\$1,635,652.00	\$110,180.75	\$127,947.98	\$485,824.02	\$1,021,880.00	38%	\$483,720
Department 34 - Regional Wastewater Plant										
400.101	Regular Pay	251,520.00	.00	251,520.00	19,993.02	.00	81,531.85	169,988.15	32	73,230
401.103	Overtime	9,931.00	.00	9,931.00	921.02	.00	3,017.98	6,913.02	30	3,490
401.105	On-call pay	7,020.00	.00	7,020.00	799.98	.00	2,399.94	4,620.06	34	2,390
405.114	FICA	20,538.00	.00	20,538.00	1,482.56	.00	6,056.65	14,481.35	29	5,490
406.116	Retirement	43,296.00	.00	43,296.00	3,400.06	.00	13,479.37	29,816.63	31	12,260
408.125	SCMIT Worker's Comp Ins.	11,509.00	.00	11,509.00	.00	.00	2,995.22	8,513.78	26	2,770
410.001	Health Claims Cost	49,829.00	.00	49,829.00	4,119.48	.00	16,477.92	33,351.08	33	18,240
500.101	Supplies and Materials	2,300.00	.00	2,300.00	300.53	.00	1,338.12	961.88	58	1,930
500.102	Equipment	13,500.00	.00	13,500.00	3,062.74	.00	8,087.95	5,412.05	60	530
501.101	Uniforms and Clothing	4,000.00	.00	4,000.00	747.03	.00	1,007.26	2,992.74	25	660
512.108	Chemicals	135,250.00	.00	135,250.00	9,480.85	39,389.95	29,562.30	66,297.75	51	43,300
512.109	Laboratory Supplies	28,000.00	.00	28,000.00	1,261.59	4,621.94	4,039.35	19,338.71	31	7,950
515.121	Safety Supplies	600.00	.00	600.00	.00	.00	.00	600.00	0	
515.124	Department Supplies	.00	.00	.00	.00	.00	.00	.00	+++	70
515.129	Permit Fees Due To Others	9,100.00	.00	9,100.00	.00	.00	5,438.98	3,661.02	60	210
532.148	Small Hand Tools	300.00	.00	300.00	98.74	.00	161.77	138.23	54	
600.110	SCMIRF Property/Liab Ins	235,052.00	.00	235,052.00	.00	.00	106,841.64	128,210.36	45	8,140
610.111	Communications- Landline	2,400.00	.00	2,400.00	155.55	.00	786.09	1,613.91	33	760
610.112	Postage	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
610.1110	Communications- Wireless	660.00	.00	660.00	65.46	.00	196.62	463.38	30	150
620.114	Advertising	500.00	.00	500.00	.00	.00	.00	500.00	0	
640.124	Travel Expense	100.00	.00	100.00	.00	.00	14.00	86.00	14	10
650.127	Electricity	321,141.00	.00	321,141.00	26,148.40	.00	110,439.29	210,701.71	34	113,630
650.128	Water	3,394.00	.00	3,394.00	132.86	.00	453.99	2,940.01	13	1,150
650.130	Sanitation	3,239.00	.00	3,239.00	262.13	.00	1,048.52	2,190.48	32	1,040
650.133	Stormwater	2,602.00	.00	2,602.00	210.53	.00	842.12	1,759.88	32	840
650.134	Security Lights	4,288.00	.00	4,288.00	347.00	.00	1,388.00	2,900.00	32	1,380
650.1271	Electricity- Sales Tax	12,412.00	.00	12,412.00	958.56	.00	4,071.82	8,340.18	33	4,210
660.105	COVID-19 Pandemic Expense	.00	.00	.00	.00	.00	.00	.00	+++	40

Attachment: Budget Performance Report - October 31 2021 (3461 : November 2021 Finance and IT



Budget Performance Report

15.K.4

Fiscal Year to Date 10/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0032 - Wastewater Fund										
EXPENSE										
Department 34 - Regional Wastewater Plant										
660.133	Repairs & Maint. Services	94,000.00	.00	94,000.00	27,151.21	28,801.59	44,496.17	20,702.24	78	13,610
660.139	Fleet Services-RTA Mtce Allocation	3,859.00	.00	3,859.00	357.98	.00	880.82	2,978.18	23	1,430
660.145	Gasoline & Oil	2,322.00	.00	2,322.00	282.71	.00	399.86	1,922.14	17	390
660.1391	Fleet Services -Departmental Expense Allocation	2,737.00	.00	2,737.00	319.33	.00	854.72	1,882.28	31	1,180
670.156	Equipment Rental/Lease	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	350
685.180	Membership Dues and Fees	425.00	.00	425.00	.00	.00	45.00	380.00	11	90
685.182	Other Operating Expenses	1,000.00	.00	1,000.00	51.00	.00	51.00	949.00	5	790
685.183	Depreciation	2,471.00	.00	2,471.00	214.37	.00	857.50	1,613.50	35	790
685.186	Training	960.00	.00	960.00	.00	.00	187.50	772.50	20	180
685.190	Landfill Fees	100,000.00	.00	100,000.00	1,708.02	.00	7,113.16	92,886.84	7	12,850
686.187	Professional Services	33,850.00	.00	33,850.00	.00	.00	260.00	33,590.00	1	1,110
686.189	Employee Medical	1,010.00	.00	1,010.00	150.00	.00	150.00	860.00	15	310
686.195	Repair/Maint Svc Contract	2,220.00	.00	2,220.00	278.85	.00	1,182.38	1,037.62	53	1,180
686.199	Internal Engineering	.00	.00	.00	1,665.24	.00	7,274.66	(7,274.66)	+++	8,480
686.1895	Employee wellness services	3,240.00	.00	3,240.00	317.74	.00	760.58	2,479.42	23	600
687.204	Janitorial Services	.00	.00	.00	.00	.00	.00	.00	+++	570
702.106	Interest- Bonds	176,751.00	.00	176,751.00	.00	.00	.00	176,751.00	0	0
702.110	Bond Principal	572,810.00	.00	572,810.00	.00	.00	.00	572,810.00	0	0
703.109	Agents Fee	5,800.00	.00	5,800.00	.00	.00	1,250.00	4,550.00	22	2,860
750.124	Transfers to General Fund	126,252.00	.00	126,252.00	10,520.99	.00	42,083.97	84,168.03	33	39,510
795.995	GF Cost Distribution	54,770.00	.00	54,770.00	4,564.17	.00	18,256.68	36,513.32	33	18,410
795.999	Allocation G&A Services	.00	.00	.00	4,676.12	.00	22,624.41	(22,624.41)	+++	32,630
900.3000	Buildings & Improvements	.00	.00	.00	.00	.00	.00	.00	+++	7,090
900.4300	Other Equipment	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	0
900.7000	Regional Wstewtr Treatmnt	.00	.00	.00	54,659.20	(56,480.20)	56,477.95	2.25	+++	0
7999.9999	Principal Reclassified	(572,811.00)	.00	(572,811.00)	.00	.00	.00	(572,811.00)	0	0
9999.9999	Assets Reclassified	(30,000.00)	.00	(30,000.00)	(54,659.20)	.00	(56,477.95)	26,477.95	188	(7,093)
Sub Department 17 - Wastewater Treatment										
410.003	OPEB cost	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	0
685.183	Depreciation	639,354.00	.00	639,354.00	53,114.78	.00	212,458.74	426,895.26	33	213,110
Sub Department 17 - Wastewater Treatment Totals		\$645,354.00	\$0.00	\$645,354.00	\$53,114.78	\$0.00	\$212,458.74	\$432,895.26	33%	\$213,110
Department 34 - Regional Wastewater Plant Totals		\$2,432,001.00	\$0.00	\$2,432,001.00	\$179,320.60	\$16,333.28	\$762,863.90	\$1,652,803.82	32%	\$653,700
EXPENSE TOTALS		\$4,067,653.00	\$0.00	\$4,067,653.00	\$289,501.35	\$144,281.26	\$1,248,687.92	\$2,674,683.82	34%	\$1,137,430
Fund 0032 - Wastewater Fund Totals										
REVENUE TOTALS		4,067,653.00	.00	4,067,653.00	306,345.14	.00	1,010,728.88	3,056,924.12	25%	1,328,730
EXPENSE TOTALS		4,067,653.00	.00	4,067,653.00	289,501.35	144,281.26	1,248,687.92	2,674,683.82	34%	1,137,430
Fund 0032 - Wastewater Fund Totals		\$0.00	\$0.00	\$0.00	\$16,843.79	(\$144,281.26)	(\$237,959.04)	\$382,240.30		\$191,290

Attachment: Budget Performance Report - October 31 2021 (3461 : November 2021 Finance and IT



Budget Performance Report

15.K.4

Fiscal Year to Date 10/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0033 - Stormwater Utility Fund										
REVENUE										
Department 00 - Revenue										
301.000	Sale Of Utilities	1,150,000.00	.00	1,150,000.00	78,610.68	.00	314,950.43	835,049.57	27	284,138
302.001	Penalties	8,500.00	.00	8,500.00	863.76	.00	3,034.63	5,465.37	36	3,171
331.000	Federal Grants	402,000.00	.00	402,000.00	.00	.00	.00	402,000.00	0	
369.002	Miscellaneous Revenue	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	450
395.001	Transfer from General Fund	309,418.00	.00	309,418.00	.00	.00	309,418.00	.00	100	
Department 00 - Revenue Totals		\$1,870,918.00	\$0.00	\$1,870,918.00	\$79,474.44	\$0.00	\$627,403.06	\$1,243,514.94	34%	\$287,761
REVENUE TOTALS		\$1,870,918.00	\$0.00	\$1,870,918.00	\$79,474.44	\$0.00	\$627,403.06	\$1,243,514.94	34%	\$287,761
EXPENSE										
Department 40 - Storm Water Utility Exp.										
400.101	Regular Pay	197,659.00	.00	197,659.00	15,613.37	.00	(1,415.59)	199,074.59	-1	60,841
401.103	Overtime	3,500.00	.00	3,500.00	839.41	.00	931.45	2,568.55	27	291
401.105	On-call pay	2,600.00	.00	2,600.00	400.00	.00	1,000.00	1,600.00	38	901
405.114	FICA	15,445.00	.00	15,445.00	1,118.99	.00	(490.54)	15,935.54	-3	4,191
406.116	Retirement	33,002.00	.00	33,002.00	2,619.56	.00	32.82	32,969.18	0	9,601
408.125	SCMIT Worker's Comp Ins.	9,626.00	.00	9,626.00	.00	.00	8,232.62	1,393.38	86	8,761
410.001	Health Claims Cost	52,202.00	.00	52,202.00	4,315.68	.00	17,262.72	34,939.28	33	17,261
410.002	Health Claim Costs-Retire	.00	.00	.00	.00	.00	.00	.00	+++	
410.003	OPEB cost	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
500.101	Supplies and Materials	2,450.00	.00	2,450.00	124.86	.00	252.64	2,197.36	10	1,091
500.102	Equipment	6,000.00	.00	6,000.00	.00	(23,357.66)	23,357.66	6,000.00	0	811
501.101	Uniforms and Clothing	4,400.00	.00	4,400.00	185.50	.00	927.66	3,472.34	21	661
513.112	Asphalt/Concrete/Gravel	7,000.00	.00	7,000.00	301.43	3,157.82	662.18	3,180.00	55	581
514.112	SW Collection Syst Supply	4,050.00	.00	4,050.00	.00	.00	.00	4,050.00	0	
515.121	Safety Supplies	600.00	.00	600.00	.00	.00	.00	600.00	0	301
532.148	Small Hand Tools	300.00	.00	300.00	.00	.00	.00	300.00	0	
600.110	SCMIRF Property/Liab Ins	56,632.00	.00	56,632.00	.00	.00	25,742.06	30,889.94	45	3,141
610.111	Communications- Landline	1,500.00	.00	1,500.00	177.27	.00	571.03	928.97	38	491
610.112	Postage	300.00	.00	300.00	32.22	.00	83.34	216.66	28	81
610.1110	Communications- Wireless	2,060.00	.00	2,060.00	569.19	.00	723.54	1,336.46	35	121
620.114	Advertising	200.00	.00	200.00	.00	.00	.00	200.00	0	
640.124	Travel Expense	100.00	.00	100.00	.00	.00	.00	100.00	0	
650.127	Electricity	5,199.00	.00	5,199.00	416.71	.00	1,666.95	3,532.05	32	1,691
650.128	Water	269.00	.00	269.00	25.73	.00	94.34	174.66	35	81
650.133	Stormwater	16,975.00	.00	16,975.00	1,373.40	.00	5,493.60	11,481.40	32	5,491
650.134	Security Lights	988.00	.00	988.00	80.00	.00	320.00	668.00	32	321
650.1271	Electricity- Sales Tax	22.00	.00	22.00	1.71	.00	6.57	15.43	30	
660.105	COVID-19 Pandemic Expense	.00	.00	.00	20.00	.00	80.00	(80.00)	+++	
660.133	Repairs & Maint. Services	33,500.00	.00	33,500.00	999.05	(10,572.80)	19,500.87	24,571.93	27	10,751

Attachment: Budget Performance Report - October 31 2021 (3461 : November 2021 Finance and IT



Budget Performance Report

15.K.4

Fiscal Year to Date 10/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0033 - Stormwater Utility Fund										
EXPENSE										
Department 40 - Storm Water Utility Exp.										
660.139	Fleet Services-RTA Mtce Allocation	10,180.00	.00	10,180.00	711.65	.00	3,711.43	6,468.57	36	3,190
660.145	Gasoline & Oil	17,810.00	.00	17,810.00	2,043.42	.00	6,221.58	11,588.42	35	4,320
660.1391	Fleet Services -Departmental Expense Allocation	14,782.00	.00	14,782.00	2,240.77	.00	8,454.48	6,327.52	57	5,300
660.1392	Fleet Svcs- Outside Vends	4,434.00	.00	4,434.00	.00	.00	997.46	3,436.54	22	2,510
670.156	Equipment Rental/Lease	200.00	.00	200.00	.00	.00	.00	200.00	0	
681.100	Capital Lease Principal	45,914.00	.00	45,914.00	.00	.00	.00	45,914.00	0	
681.120	Capital Lease Interest	4,391.00	.00	4,391.00	.00	.00	.00	4,391.00	0	
685.180	Membership Dues and Fees	200.00	.00	200.00	.00	.00	.00	200.00	0	
685.182	Other Operating Expenses	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
685.183	Depreciation	520,611.00	.00	520,611.00	43,594.76	.00	174,379.22	346,231.78	33	171,290
685.186	Training	50.00	.00	50.00	.00	.00	.00	50.00	0	
686.187	Professional Services	5,040.00	.00	5,040.00	166.65	2,110.90	666.60	2,262.50	55	660
686.189	Employee Medical	455.00	.00	455.00	.00	.00	.00	455.00	0	
686.195	Repair/Maint Svc Contract	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	
686.196	Bank Charges/Fees	5,000.00	.00	5,000.00	88.32	.00	747.56	4,252.44	15	1,700
686.199	Internal Engineering	33,000.00	.00	33,000.00	1,665.24	.00	7,274.66	25,725.34	22	8,480
686.1895	Employee wellness services	3,300.00	.00	3,300.00	317.74	.00	760.58	2,539.42	23	600
687.202	Utility Billing Services	2,800.00	.00	2,800.00	67.14	.00	677.53	2,122.47	24	870
687.204	Janitorial Services	750.00	.00	750.00	68.64	.00	274.56	475.44	37	140
690.002	Settlement Costs	80,000.00	.00	80,000.00	.00	.00	.00	80,000.00	0	
720.001	Provision for Bad Debts	1,550.00	.00	1,550.00	129.17	.00	516.68	1,033.32	33	510
750.124	Transfers to General Fund	170,607.00	.00	170,607.00	14,217.25	.00	56,869.00	113,738.00	33	53,680
795.995	GF Cost Distribution	49,415.00	.00	49,415.00	4,117.92	.00	16,471.68	32,943.32	33	16,610
795.999	Allocation G&A Services	31,350.00	.00	31,350.00	1,870.45	.00	9,049.76	22,300.24	29	13,050
900.956	Stormwater System Improvements EDA #04-79-07494	402,000.00	.00	402,000.00	.00	.00	.00	402,000.00	0	
900.1000	Infrastructure Improvements	.00	.00	.00	.00	.00	.00	.00	+++	24,010
900.4300	Other Equipment	300,000.00	.00	300,000.00	.00	.00	.00	300,000.00	0	
950.962	Drainage Improvements	12,000.00	.00	12,000.00	.00	.00	.00	12,000.00	0	
9999.9999	Assets Reclassified	(312,000.00)	.00	(312,000.00)	.00	.00	.00	(312,000.00)	0	(24,013)
Department 40 - Storm Water Utility Exp. Totals		\$1,870,918.00	\$0.00	\$1,870,918.00	\$100,513.20	(\$28,661.74)	\$392,108.70	\$1,507,471.04	19%	\$410,500
EXPENSE TOTALS		\$1,870,918.00	\$0.00	\$1,870,918.00	\$100,513.20	(\$28,661.74)	\$392,108.70	\$1,507,471.04	19%	\$410,500
Fund 0033 - Stormwater Utility Fund Totals										
REVENUE TOTALS		1,870,918.00	.00	1,870,918.00	79,474.44	.00	627,403.06	1,243,514.94	34%	287,760
EXPENSE TOTALS		1,870,918.00	.00	1,870,918.00	100,513.20	(28,661.74)	392,108.70	1,507,471.04	19%	410,500
Fund 0033 - Stormwater Utility Fund Totals		\$0.00	\$0.00	\$0.00	(\$21,038.76)	\$28,661.74	\$235,294.36	(\$263,956.10)		(\$122,740)

Attachment: Budget Performance Report - October 31 2021 (3461 : November 2021 Finance and IT



Budget Performance Report

15.K.4

Fiscal Year to Date 10/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0035 - Waste Management Fund										
REVENUE										
Department 00 - Revenue										
344.001	Refuse Col Chge-Resident	780,000.00	.00	780,000.00	64,639.79	.00	258,958.16	521,041.84	33	261,333
344.002	Refuse Col Chge-Comm	145,000.00	.00	145,000.00	12,619.97	.00	50,650.88	94,349.12	35	49,289
344.003	Sanitation Fee Penalties	15,000.00	.00	15,000.00	1,309.99	.00	4,662.30	10,337.70	31	5,479
361.001	Investment Earnings	.00	.00	.00	.04	.00	.72	(.72)	+++	
369.002	Miscellaneous Revenue	.00	.00	.00	.00	.00	153.60	(153.60)	+++	
391.001	Sale of Assets	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	2,800
Department 00 - Revenue Totals		\$941,000.00	\$0.00	\$941,000.00	\$78,569.79	\$0.00	\$314,425.66	\$626,574.34	33%	\$318,900
REVENUE TOTALS		\$941,000.00	\$0.00	\$941,000.00	\$78,569.79	\$0.00	\$314,425.66	\$626,574.34	33%	\$318,900
EXPENSE										
Department 31 - Residential Sanitation										
400.101	Regular Pay	258,289.00	.00	258,289.00	24,502.76	.00	91,953.59	166,335.41	36	82,920
401.103	Overtime	19,560.00	.00	19,560.00	2,918.89	.00	9,883.66	9,676.34	51	4,610
405.114	FICA	21,255.00	.00	21,255.00	2,043.02	.00	7,440.51	13,814.49	35	6,100
406.116	Retirement	46,012.00	.00	46,012.00	4,385.71	.00	15,694.38	30,317.62	34	13,600
408.125	SCMIT Worker's Comp Ins.	12,577.00	.00	12,577.00	.00	.00	23,683.79	(11,106.79)	188	22,190
410.001	Health Claims Cost	60,782.00	.00	60,782.00	4,186.04	.00	15,904.92	44,877.08	26	17,890
410.002	Health Claim Costs-Retire	5,506.00	.00	5,506.00	11.56	.00	263.14	5,242.86	5	2,830
410.003	OPEB cost	5,500.00	.00	5,500.00	.00	.00	.00	5,500.00	0	
500.101	Supplies and Materials	3,500.00	.00	3,500.00	831.78	.00	2,053.99	1,446.01	59	1,110
501.101	Uniforms and Clothing	17,691.00	.00	17,691.00	1,071.38	5,250.00	3,591.73	8,849.27	50	3,370
515.121	Safety Supplies	2,000.00	.00	2,000.00	.00	.00	126.77	1,873.23	6	100
600.110	SCMIRF Property/Liab Ins	4,616.00	.00	4,616.00	.00	.00	2,098.10	2,517.90	45	15,150
610.111	Communications- Landline	200.00	.00	200.00	16.36	.00	53.40	146.60	27	50
610.112	Postage	500.00	.00	500.00	65.21	.00	500.55	(.55)	100	170
620.114	Advertising	800.00	.00	800.00	84.00	.00	84.00	716.00	10	
640.124	Travel Expense	50.00	.00	50.00	.00	.00	.00	50.00	0	
650.127	Electricity	1,178.00	.00	1,178.00	83.42	.00	415.58	762.42	35	350
650.128	Water	485.00	.00	485.00	46.84	.00	181.91	303.09	38	150
650.129	Wastewater	750.00	.00	750.00	66.42	.00	262.72	487.28	35	240
650.130	Sanitation	456.00	.00	456.00	36.92	.00	147.68	308.32	32	140
650.133	Stormwater	52.00	.00	52.00	4.28	.00	17.12	34.88	33	10
650.134	Security Lights	542.00	.00	542.00	43.89	.00	175.56	366.44	32	170
650.1271	Electricity- Sales Tax	4.00	.00	4.00	.22	.00	.90	3.10	22	
660.105	COVID-19 Pandemic Expense	2,000.00	.00	2,000.00	162.40	.00	649.60	1,350.40	32	38,100
660.136	Container Repairs	1,500.00	.00	1,500.00	.00	.00	1,061.05	438.95	71	
660.139	Fleet Services-RTA Mtce Allocation	30,731.00	.00	30,731.00	2,584.90	.00	12,346.43	18,384.57	40	10,760
660.145	Gasoline & Oil	44,753.00	.00	44,753.00	4,667.37	.00	14,218.85	30,534.15	32	9,180
660.1362	Roll-Out Purchases	30,000.00	.00	30,000.00	.00	.00	21,529.68	8,470.32	72	9,590

Attachment: Budget Performance Report - October 31 2021 (3461 : November 2021 Finance and IT



Budget Performance Report

15.K.4

Fiscal Year to Date 10/31/21
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0035 - Waste Management Fund										
EXPENSE										
Department 31 - Residential Sanitation										
660.1391	Fleet Services -Departmental Expense Allocation	42,710.00	.00	42,710.00	6,175.20	.00	23,241.96	19,468.04	54	14,800
660.1392	Fleet Svcs- Outside Vends	4,012.00	.00	4,012.00	.00	.00	828.75	3,183.25	21	900
681.100	Capital Lease Principal	47,658.00	.00	47,658.00	24,795.38	.00	24,795.38	22,862.62	52	
681.120	Capital Lease Interest	2,227.00	.00	2,227.00	1,874.60	.00	1,874.60	352.40	84	
685.180	Membership Dues and Fees	150.00	.00	150.00	.00	.00	.00	150.00	0	
685.182	Other Operating Expenses	750.00	.00	750.00	.00	.00	51.00	699.00	7	
685.183	Depreciation	50,640.00	.00	50,640.00	4,635.49	.00	18,541.96	32,098.04	37	15,630
685.186	Training	150.00	.00	150.00	.00	.00	.00	150.00	0	
685.190	Landfill Fees	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
686.189	Employee Medical	800.00	.00	800.00	169.00	.00	319.00	481.00	40	180
686.196	Bank Charges/Fees	2,500.00	.00	2,500.00	105.98	.00	897.07	1,602.93	36	2,040
686.1895	Employee wellness services	3,000.00	.00	3,000.00	508.39	.00	1,216.89	1,783.11	41	960
687.202	Utility Billing Services	4,500.00	.00	4,500.00	135.90	.00	1,371.44	3,128.56	30	1,770
687.203	Contract Services	67,500.00	.00	67,500.00	6,001.07	12,199.38	24,644.40	30,656.22	55	24,070
687.204	Janitorial Services	2,500.00	.00	2,500.00	336.90	.00	1,347.60	1,152.40	54	710
720.001	Provision for Bad Debts	1,500.00	.00	1,500.00	125.00	.00	500.00	1,000.00	33	500
730.120	Recycling Labor	37,000.00	.00	37,000.00	2,973.30	9,488.93	9,011.07	18,500.00	50	7,650
730.122	Recycling Operating	5,000.00	.00	5,000.00	909.58	.00	2,981.75	2,018.25	60	960
795.001	IT Internal Allocations	8,837.00	.00	8,837.00	456.09	.00	1,403.74	7,433.26	16	1,880
795.002	IT Billable Services	.00	.00	.00	.00	.00	415.87	(415.87)	+++	
795.995	GF Cost Distribution	87,277.00	.00	87,277.00	7,273.08	.00	29,092.32	58,184.68	33	29,330
900.4200	Heavy Equipment	.00	.00	.00	.00	.00	.00	.00	+++	116,340
9999.9999	Assets Reclassified	.00	.00	.00	.00	.00	.00	.00	+++	(116,340)
Department 31 - Residential Sanitation Totals		\$941,000.00	\$0.00	\$941,000.00	\$104,288.33	\$26,938.31	\$366,874.41	\$547,187.28	42%	\$340,340
Department 32 - Commercial Sanitation										
410.001	Health Claims Cost	.00	.00	.00	(133.32)	.00	(133.32)	133.32	+++	(533)
Department 32 - Commercial Sanitation Totals		\$0.00	\$0.00	\$0.00	(\$133.32)	\$0.00	(\$133.32)	\$133.32	+++	(\$533)
EXPENSE TOTALS		\$941,000.00	\$0.00	\$941,000.00	\$104,155.01	\$26,938.31	\$366,741.09	\$547,320.60	42%	\$339,800
Fund 0035 - Waste Management Fund Totals										
REVENUE TOTALS		941,000.00	.00	941,000.00	78,569.79	.00	314,425.66	626,574.34	33%	318,900
EXPENSE TOTALS		941,000.00	.00	941,000.00	104,155.01	26,938.31	366,741.09	547,320.60	42%	339,800
Fund 0035 - Waste Management Fund Totals		\$0.00	\$0.00	\$0.00	(\$25,585.22)	(\$26,938.31)	(\$52,315.43)	\$79,253.74		(\$20,905)
Fund 0081 - Governmental Cap Assets										
EXPENSE										
Department 01 - Administration										
685.183	Depreciation	.00	.00	.00	50,072.61	.00	200,687.00	(200,687.00)	+++	203,280
900.0000	Capital Outlay Elimination	.00	.00	.00	.00	.00	(8,001.00)	8,001.00	+++	(21,363)

Attachment: Budget Performance Report - October 31 2021 (3461 : November 2021 Finance and IT



Budget Performance Report

15.K.4

Fiscal Year to Date 10/31/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0081 - Governmental Cap Assets										
EXPENSE										
Department 01 - Administration Totals		\$0.00	\$0.00	\$0.00	\$50,072.61	\$0.00	\$192,686.00	(\$192,686.00)	+++	\$181,921
Department 05 - Police										
685.183	Depreciation	.00	.00	.00	38,569.03	.00	154,576.42	(154,576.42)	+++	175,371
Department 05 - Police Totals		\$0.00	\$0.00	\$0.00	\$38,569.03	\$0.00	\$154,576.42	(\$154,576.42)	+++	\$175,371
Department 12 - Public Works										
685.183	Depreciation	.00	.00	.00	8,167.47	.00	32,287.16	(32,287.16)	+++	32,151
900.0000	Capital Outlay Elimination	.00	.00	.00	.00	.00	(24,383.18)	24,383.18	+++	
Department 12 - Public Works Totals		\$0.00	\$0.00	\$0.00	\$8,167.47	\$0.00	\$7,903.98	(\$7,903.98)	+++	\$32,151
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$96,809.11	\$0.00	\$355,166.40	(\$355,166.40)	+++	\$389,461
Fund 0081 - Governmental Cap Assets Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	
EXPENSE TOTALS		.00	.00	.00	96,809.11	.00	355,166.40	(355,166.40)	+++	389,461
Fund 0081 - Governmental Cap Assets Totals		\$0.00	\$0.00	\$0.00	(\$96,809.11)	\$0.00	(\$355,166.40)	\$355,166.40		(\$389,461)
Fund 0086 - Seized and Forfeited										
REVENUE										
Department 00 - Revenue										
394.002	Transfer from fund balance	34,613.00	.00	34,613.00	.00	.00	.00	34,613.00	0	
Department 00 - Revenue Totals		\$34,613.00	\$0.00	\$34,613.00	\$0.00	\$0.00	\$0.00	\$34,613.00	0%	\$0
REVENUE TOTALS		\$34,613.00	\$0.00	\$34,613.00	\$0.00	\$0.00	\$0.00	\$34,613.00	0%	\$0
EXPENSE										
Department 05 - Police										
500.101	Supplies and Materials	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
500.102	Equipment	9,500.00	.00	9,500.00	.00	.00	.00	9,500.00	0	
501.101	Uniforms and Clothing	1,800.00	.00	1,800.00	.00	.00	.00	1,800.00	0	
610.1110	Communications- Wireless	1,200.00	.00	1,200.00	57.93	130.10	273.14	796.76	34	289
660.134	Radio Repairs	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
660.145	Gasoline & Oil	2,363.00	.00	2,363.00	436.97	.00	1,247.48	1,115.52	53	671
685.180	Membership Dues and Fees	1,250.00	.00	1,250.00	.00	.00	800.00	450.00	64	800
685.182	Other Operating Expenses	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
685.186	Training	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
685.191	Canine Unit Operations	6,000.00	.00	6,000.00	413.00	.00	1,859.00	4,141.00	31	
686.194	Other Prof/Tech Services	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	5,000
Department 05 - Police Totals		\$34,613.00	\$0.00	\$34,613.00	\$907.90	\$130.10	\$4,179.62	\$30,303.28	12%	\$6,761
EXPENSE TOTALS		\$34,613.00	\$0.00	\$34,613.00	\$907.90	\$130.10	\$4,179.62	\$30,303.28	12%	\$6,761
Fund 0086 - Seized and Forfeited Totals										
REVENUE TOTALS		34,613.00	.00	34,613.00	.00	.00	.00	34,613.00	0%	
EXPENSE TOTALS		34,613.00	.00	34,613.00	907.90	130.10	4,179.62	30,303.28	12%	6,761

Attachment: Budget Performance Report - October 31 2021 (3461 : November 2021 Finance and IT



Budget Performance Report

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Fiscal Year to Date 10/31/21
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
	Fund 0086 - Seized and Forfeited Totals	\$0.00	\$0.00	\$0.00	(\$907.90)	(\$130.10)	(\$4,179.62)	\$4,309.72		(\$6,765
	Grand Totals									
	REVENUE TOTALS	37,432,073.00	.00	37,432,073.00	1,972,960.89	.00	8,562,545.45	28,869,527.55	23%	8,865,44
	EXPENSE TOTALS	37,432,073.00	(144,999.00)	37,287,074.00	2,435,542.12	925,723.18	12,212,543.47	24,148,807.35	35%	10,607,52
	Grand Totals	\$0.00	\$144,999.00	\$144,999.00	(\$462,581.23)	(\$925,723.18)	(\$3,649,998.02)	\$4,720,720.20		(\$1,742,085

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