

**REGULAR MEETING OF CITY COUNCIL
DECEMBER 15, 2016 – 5:30 PM
MUNICIPAL COURT COURTROOM
GEORGETOWN, SC**



Notice of this meeting has been made in accordance with the 1976 Code of Laws of South Carolina Freedom of Information Act.

1. **CALL TO ORDER**
2. **ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES**
3. **INVOCATION & PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENTS**
5. **INTRODUCTION OF NEW EMPLOYEES/EMPLOYEE RECOGNITION**
6. **PROCLAMATION - MISS NELL CRIBB DAY**
7. **PRESENTATION**
 - A. **Presentation of the Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended June 30, 2016.**

Attachments:

1	Audit Presentation - COG - 2016	(PDF)
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8. **HOUSING AND COMMUNITY DEVELOPMENT**
 - A. **Motion to approve first reading of an ordinance to rezone .49 acres from General Commercial (GC) to Residential (R3) for the Family Justice Center of Georgetown.**

Attachments:

1	Family Justice Center Rezoning Ord	(PDF)
2	November 22 2016 PC Minutes	(PDF)
3	Family_Justice_Center_Subdivision	(PDF)
4	Current Zoning	(PDF)
5	Proposed Zoning	(PDF)
 - B. **Motion to approve contract and payment for revisions/updates to the Georgetown Historic District Design Guidelines.**
9. **FINANCE**
 - A. **Motion to Approve Second Reading on a Budget Amendment in the Water Fund in the Amount of \$55,000 for Cherry And Wilkinson Streets Water Improvements.**

Attachments:

1 Budget Amendment FY 16-17 Water Fund (PDF)

- B. Motion to approve first reading of an Ordinance to Amend the City of Georgetown Purchasing Ordinance, Chapter 2 Administration - Article IV - Procurement for Vendor Preference and Purchase Order Authority.**

Attachments:

1 Purchasing_Ordinance Amended - January 2017 (PDF)

10. FIRE

- A. 2015 Life Safety Achievement Award**

Attachments:

1 Certificate (PDF)

2 Press Release & Letter (PDF)

11. ENGINEERING

- A. Motion to approve contract and payment for the Phase I Drainage project.**

- B. Motion to approve contract and payment for the Phase II Drainage project.**

12. ADMINISTRATION

- A. Motion to approve second reading of an Ordinance amending the City of Georgetown Code of Ordinances Chapter 17 Planning, by adding Article IV Economic Development Incentive Program, Sections 17-30 through 17-36.**

Attachments:

1 ECONOMIC DEV INCENTIVES.2 (PDF)

13. CITY ADMINISTRATOR REPORT

14. OLD BUSINESS

15. NEW BUSINESS

16. DEPARTMENT MONTHLY REPORTS

- A. November 2016 Police Department Report**

Attachments:

1 NOVEMBER 2016 MONTHLY REPORTS (PDF)

- B. November 2016 Fire Report**

Attachments:

1 November 2016 Fire Report (PDF)

- C. November 2016 Public Works Department Report**

Attachments:

1 NOV.2016 (PDF)

- D. November 2016 Electric Utility Department Report**

Attachments:

1 november16report (PDF)

E. November 2016 Engineering Report

Attachments:

1 Engineering Monthly Report_November 2016 (PDF)

F. November 2016 Housing & Community Development Report

Attachments:

1 November 2016 Monthly Report (PDF)

G. November 2016 Municipal Court Report

Attachments:

1 November 2016 Court Report (PDF)

H. November 2016 Finance & IT Departments Report

Attachments:

1 November 2016 Finance & IT Report (PDF)

2 Grants-Monthly Rpts FY 16.17 (PDF)

3 GovDeals-Monthly Rpts FY 16.17 (PDF)

4 Budget Performance Report - November 2016 (PDF)

17. ADJOURNMENT

A. Motion to adjourn the Regular Meeting of City Council



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

INFORMATION ITEM

DOC ID: 2197

Council Meeting Date: 15 December 2016
Department: Finance
Issue Under Consideration: Presentation of the Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended June 30, 2016.

CITY OF GEORGETOWN, SOUTH CAROLINA

Financial Audit Presentation
Year Ended June 30, 2016

Greene, Finney & Horton, CPAs



CITY OF GEORGETOWN, SC 2016 FINANCIAL AUDIT

• OPINION

- The City's responsibility:
 - Effective internal controls
 - Financial statements
 - Prepare and manage the budget
- GF&H responsibility:
 - Opinion – reasonable assurance that financial statements are materially correct
 - Opinion does not address the financial condition of the City
- City received an unmodified opinion

Greene, Finney & Horton, CPAs

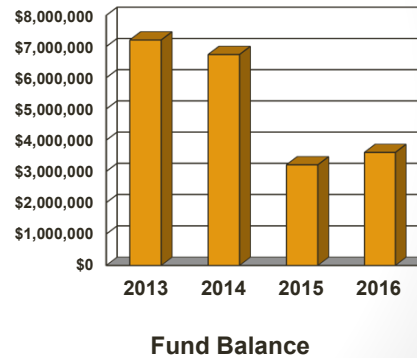


CITY OF GEORGETOWN, SC 2016 FINANCIAL AUDIT

• General Fund

- Total fund balance increased \$400k from to \$3.6M
- Nonspendable fund balance of \$100k for prepaid expenses and inventory.
- Committed fund balance of \$1.5M for disaster recovery

GENERAL FUND



Greene, Finney & Horton, CPAs

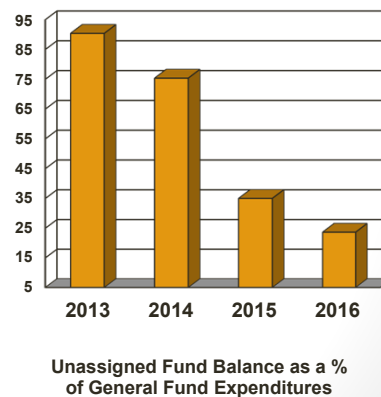


CITY OF GEORGETOWN, SC 2016 FINANCIAL AUDIT

• General Fund

- Unassigned fund balance is \$2M, which is 24% of 2017 budgeted expenditures
- GFOA recommends a minimum of 16.7% (two months)

GENERAL FUND



Greene, Finney & Horton, CPAs



CITY OF GEORGETOWN, SC 2016 FINANCIAL AUDIT

• Major Reasons To Maintain An Adequate Fund Balance:

- Cash flow through second half of calendar year; property taxes and business licenses are cyclical.
- Significant emergencies and unanticipated expenditures.
- Flexibility for discretionary funding needs.
- Potential for better interest rates on debt issues (can save the City money).
- To cover potential shortfalls from the state (a) due to budget cuts or (b) as a result of the change in legislation (i.e. Act 388).
- Important during uncertain economic times.

Greene, Finney & Horton, CPAs

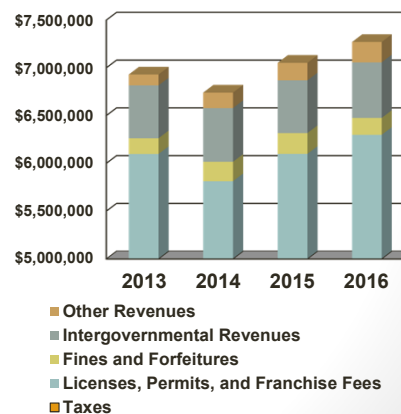


CITY OF GEORGETOWN, SC 2016 FINANCIAL AUDIT

General Fund Revenues:

- \$7.3M for 2016:
 - \$3.3M from property taxes
 - \$3.0M in licenses, permits and franchise taxes
 - \$582k in intergovernmental revenues
 - \$177k in fines and forfeitures
 - \$213k for all other revenues
- \$218k (3%) increase from 2015
 - Primarily due to higher property tax revenues due to a millage rate increase.
- \$501k (7%) over budget
 - Primarily due to licenses, permits and franchise taxes exceeding budget by \$318k

**GENERAL FUND
REVENUES**



Greene, Finney & Horton, CPAs

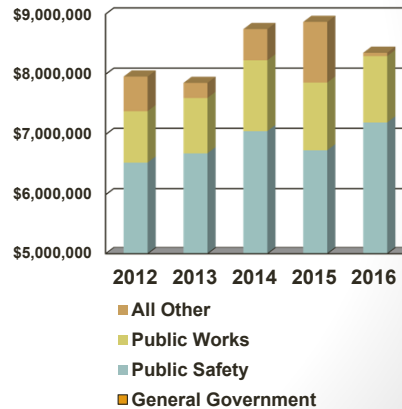


CITY OF GEORGETOWN, SC 2016 FINANCIAL AUDIT

General Fund Expenditures:

- \$8.4M for 2016:
 - \$1.70M in general government
 - \$5.50M in public safety
 - \$1.10M in public works
 - \$56k in capital outlay
- \$463k (5%) decrease from 2015
 - Primarily due to \$428k reduction in capital outlay expenditures.
- \$4.9M (37%) under budget
 - Capital outlay was \$4.9M under budget primarily due to the delay in the building of the fire station on the Eagle Electric property.

GENERAL FUND EXPENDITURES



Greene, Finney & Horton, CPAs



CITY OF GEORGETOWN, SC 2016 FINANCIAL AUDIT

Key Enterprise Funds

- **Electric Fund** had an increase in net position of \$44k compared to \$721k in the prior year:
 - Total operating revenues decreased \$1.4M from the prior year as a result of cost savings from the Peak Shaving Generation Project passed through to customers
 - Total operating expenses decreased \$779K from the prior year. This decrease was primarily due to lower purchased power costs resulting from the Peak Shaving Generation Project.
- **Water and Wastewater Funds** had a decrease in net position of \$98K compared to an increase of \$1.2M in the prior year:
 - Total operating revenues were consistent with the prior year and were approximately \$5.0M.
 - Total operating expenses were consistent with the prior year and were approximately \$5.1M.
 - No Capital contributions made received during FY2016 compared to \$1.2M in FY2015

Greene, Finney & Horton, CPAs



CITY OF GEORGETOWN, SC 2016 FINANCIAL AUDIT

City-Wide (GASB #34)

- Assets and Deferred Outflows - \$85.08M.
 - \$59.2M in capital assets.
 - \$24.4M in cash and investments.
 - \$4.2M in other assets.
 - \$1.1M in deferred pension charges
- Liabilities and Deferred Inflows - \$31.5M.
 - \$15.0M in long-term obligations
 - Net Pension Liability of \$12.4M.
 - Accounts Payable, Other Liabilities, and Deferred Revenue of \$3.8M.

City-Wide (GASB #34)

- Net Position - \$57.6M.
 - \$46.2M - Net Investment in Capital Assets.
 - \$2.7M - Restricted.
 - \$8.7M - Unrestricted.
- Revenues - \$26.8M.
- Expenses - \$27.7M.
 - \$3.3M is non-cash depreciation.

Greene, Finney & Horton, CPAs



CITY OF GEORGETOWN, SC 2016 FINANCIAL AUDIT

Other Items of Note:

- Total capital assets were \$59.21M at 6/30/16 – increase of \$1.8M (3%) from 6/30/15:
 - Total capital asset additions of \$642K for governmental activities which consisted of:
 - Vehicles of approximately \$415K.
 - Construction in progress of approximately \$188K.
 - Total capital asset additions of \$4.4M for business-type activities which consisted primarily of:
 - Poles, transformers, and electric line upgrades of \$244k.
 - Construction in progress totaling approximately \$3.7M.
 - Vehicles of approximately \$185k
 - Roof replacements of approximately \$36k
 - Other miscellaneous capital assets of approximately \$271k
- Depreciation expense of \$1.1M and \$2.2M for governmental and business-type activities, respectively.

Greene, Finney & Horton, CPAs



CITY OF GEORGETOWN, SC 2016 FINANCIAL AUDIT

Other Items of Note:

- The City issued the Series 2015A Revenue Bonds, \$5.8M and the Series 2015B Revenue Bonds, \$5.7M to provide funds for improvements to the combined public utility system and refund the Series 2011 Revenue Bonds
- Total long-term obligations outstanding at 6/30/16 were \$21.5M – decrease of \$10.9M from 6/30/15:
 - Governmental activities long-term obligations increased by \$92k (7%) primarily due to higher OPEB (retiree medical) liability balances.
 - Business-type activities long-term obligations increased by \$10.8M (6%) primarily due to the issuance of the 2015 Series Revenue Bonds partially offset by scheduled principal payments of approximately \$888k.
 - Legal debt limit and margin were approximately \$3.1M (8.0% of assessed value) – as the City had no applicable outstanding debt.

Greene, Finney & Horton, CPAs



CITY OF GEORGETOWN, SC 2016 FINANCIAL AUDIT

AUDITING/ACCOUNTING UPDATE:

- Future Significant Changes in Auditing Principles:
 - None
- Future Significant Changes in Accounting Principles:
 - Tax Abatement disclosures (GASB #77) will be required beginning in FY 2017.
 - GASB #74/75 on Other Post Employment Benefits (i.e. retiree medical) will become effective for the City in FY 2018 and will require the City to record its net OPEB liability on its full-accrual financial statements.

Greene, Finney & Horton, CPAs



CITY OF GEORGETOWN, SC 2016 FINANCIAL AUDIT

Compliance

- No Single Audit was required for FY 2016.
- No findings to report

Management Letter

- Required communications to management and those charged with governance – no written management letter comments for FY 2016.

Greene, Finney & Horton, CPAs



CITY OF GEORGETOWN, SC 2016 FINANCIAL AUDIT

Summary

- Unmodified opinion on the Financial Statements from GF&H.
- Good financial condition as of June 30, 2016.
- Good steps towards setting aside/funding future capital improvement and disaster recovery costs.

Greene, Finney & Horton, CPAs





120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 2194

Council Meeting Date:	15 December 2016
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve first reading of an ordinance to rezone .49 acres from General Commercial (GC) to Residential (R3) for the Family Justice Center of Georgetown.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• The Family Justice Center of Georgetown is moving from its current location to 1705 Highmarket St. • Multi-family/group dwelling is not an allowable use in the General Commercial (GC) zoning district. • Residential (R3) zoning is contiguous across the street from their newly formed .49 acre parcel. • The Planning Commission met on November 22, 2016 and unanimously agreed to recommend this rezoning by a vote of 4-0.
Options:	Approve or deny this rezoning request by Family Justice Center of Georgetown.
Staff Recommendation:	Staff recommends approving this rezoning along with the Planning Commission.

Reviews:

Rick Martin	Completed	12/05/2016 9:41 AM
Paul Gardner	Completed	12/06/2016 4:32 PM
City Attorney	Completed	12/07/2016 1:18 PM
without text attached		
Ann U. Mercer	Completed	12/07/2016 2:04 PM
Georgetown City Council	Pending	12/15/2016 5:30 PM

Updated: 12/7/2016 11:45 AM by Ann U. Mercer

Page 1

Attachments:

1. 1 Family Justice Center Rezoning Ord (PDF)
2. 2 November 22 2016 PC Minutes (PDF)
3. 3 Family_Justice_Center_Subdivision (PDF)
4. 4 Current Zoning(PDF)
5. 5 Proposed Zoning (PDF)

**MOTION TO APPROVE FIRST READING OF AN ORDINANCE TO REZONE .49 ACRES
FROM GENERAL COMMERCIAL (GC) TO RESIDENTIAL (R3) FOR THE FAMILY JUSTICE
CENTER OF GEORGETOWN.**

AN ORDINANCE REZONING APPROXIMATELY .49 ACRES OWNED BY FAMILY JUSTICE CENTER OF GEORGETOWN, LOCATED ON PRINCE STREET, FROM GENERAL COMMERCIAL (GC) TO RESIDENTIAL (R3)

WHEREAS, pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article 18, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

WHEREAS, the Planning Commission of the City of Georgetown, South Carolina held a public hearing to receive public input regarding the rezoning request; and

WHEREAS, following the public hearing on November 22, 2016 and the unanimous 4-0 vote in favor of rezoning by the Planning Commission, the Mayor and City Council of the City of Georgetown have determined that the zoning boundaries as shown on the Official Zoning Map be revised and amended as follows:

Rezoning from General Commercial (GC) to Residential (R3), property totaling approximately .49 acres located on Prince Street, identified by the Georgetown County Tax Map as TMS# (05-0006-067-00-00).

For a more specific description of said property, please see attached map.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that the Future Land Use Map and Official Zoning Map of the City of Georgetown be amended by revising and amending the zoning boundaries of the Official Zoning Map, together with all explanatory matter herein as follows:

Rezoning from General Commercial (GC) to Residential (R3), property totaling approximately .49 acres located on Prince Street, identified by the Georgetown County Tax Map as TMS# (05-0006-067-00-00).

BE IT FURTHER ORDAINED, that such changes shall be made on the Official Zoning Map and Future Land Use Map. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Ann U. Mercer, City Clerk

Jack M. Scoville, Jr., Mayor

First Reading: _____

Approved as to Form: _____

Second Reading: _____

Elise F. Crosby, City Attorney

Attachment: Family Justice Center Rezoning Ord (2194 : Rezone .49 acres from GC to R3 for Family Justice Center)

Planning Commission
Minutes
November 22, 2016

MEMBERS PRESENT: Paul Smith, Bernard Jones, Winfred Pieterse, & Gerald Williams

MEMBERS ABSENT: Brittany Johnson & Chris Moore

OTHERS PRESENT: Rick Martin, Matthew Millwood, & Cindy Thompson

- I. **Call to Order**
- II. **Minutes:** The minutes for September 27, 2016; **Mr. Paul Smith made a motion to approve the minutes as presented, seconded by Mr. Bernard Jones.**
- III. **Public Hearing:** None
- IV. **Consideration**
 1. Review and recommend a rezoning request for Family Justice Center of Georgetown to rezone approximately .49 acres of parcel 05-006-067-00-00 at 2705 Highmarket Street from General Commercial (GC) to Residential (R-3). **Matt Millwood/City Staff** told the Board that this is a rezoning request to allow the back portion of the property that is on Prince Street to be used as a group housing in the future. The property has been sub-divided and the plat has been recorded. Currently the property is zoned General Commercial and the owner would like to rezone it to Residential R-3, which is contiguous across the street. The intent does meet the requirements of the zoning laws. There are no elevations or any type of drawings at this time, the owners are waiting for a rezoning approval. The lot in the front on Highmarket will remain GC (General Commercial).
- V. **Public Input:**

Ms. Ruth Ellis/neighbor property owner said she did not have any objections to a residential house being built on the property.

Motion: **Mr. Paul Smith made a motion to approve and recommend to Council the rezoning of .49 acres of parcel located at 2705 Highmarket Street, seconded by Bernard Jones; the motion carried 4 to 0 by a roll call vote.**
- VI. **Board Discussion:**

Matt told the Board that Mr. Sizemore is moving and will no longer serve on the board. Council did appoint a new member and she will be seated at the next monthly meeting. There will also be a Comprehensive Plan sub-committee meeting to discuss the next three (3) elements (Economic Development, Population, and Natural Resources) on November 29, 2016 at 12 noon.
- VII. **Adjournment:** With there being no further business the meeting was adjourned.

Submitted By,

*Cindy Thompson
Acting Board Secretary*

REFERENCES:

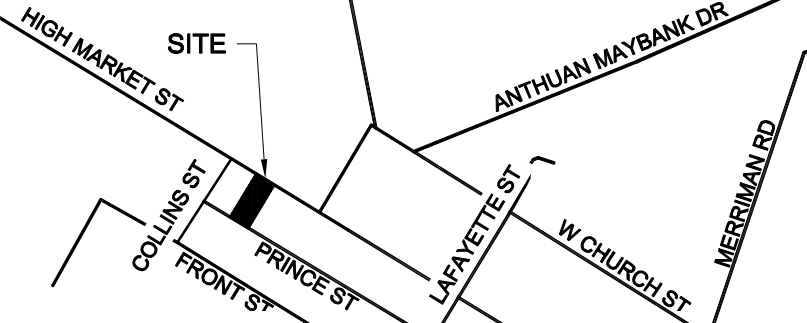
- DEED BOOK 220 PAGE 875-876, DATED SEPTEMBER 7, 1984 RECORDED IN GEORGETOWN COUNTY RMC.
- PLAT TITLED "PLAT OF A SUBDIVISION ON SOUTH SIDE HIGHWAY NO. 521 NEAR WHITES CREEK," BY HAMILTON AND HASELDEN, DATED AUGUST 1948. RECORDED IN GEORGETOWN COUNTY RMC BOOK A3 PAGE 47.
- PLAT TITLED "PROPOSED EASEMENT ON THE PROPERTY OF WILLIAM H. CARRAWAY," BY JACK R. RAGLAND JR., DATED NOVEMBER 1982. RECORDED IN GEORGETOWN COUNTY RMC BOOK 3 PAGE 150.
- DEED BOOK 211 PAGE 1078-1079, DATED AUGUST 17, 1983 RECORDED IN GEORGETOWN COUNTY RMC.
- PLAT TITLED "MAP OF A LOT IN THE CITY OF GEORGETOWN," BY SAMUEL M. HARPER DATED FEBRUARY 23, 1971. RECORDED IN GEORGETOWN COUNTY RMC BOOK V PAGE 43.
- GEORGETOWN COUNTY TMS# 05-0006-065-00-00.

NOTES:

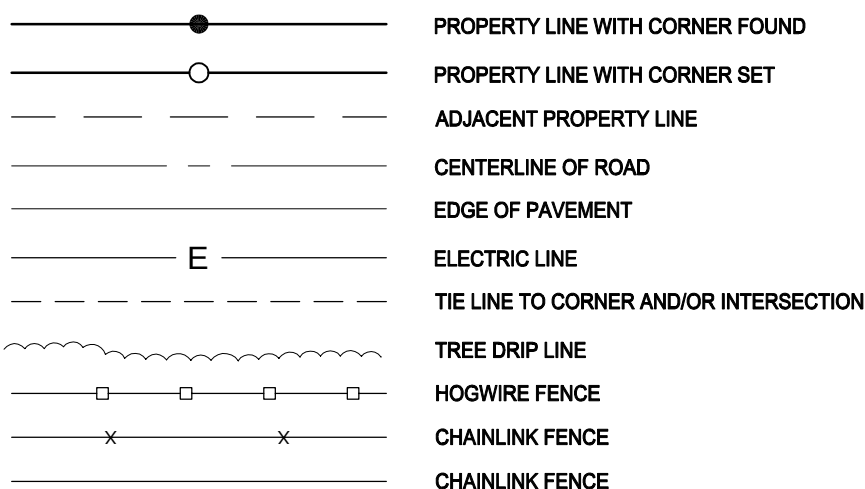
- THIS SURVEY IS BASED ON THE PUBLIC RECORDS REFERENCED HEREON.
- A TITLE SEARCH WAS NOT PERFORMED FOR THE CREATION OF THIS SURVEY.
- THIS PROPERTY IS SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORDS. NO TITLE SEARCH WAS PERFORMED FOR THE CREATION OF THIS SURVEY.
- ZONING MATTERS WERE NOT INVESTIGATED AT THE TIME OF THIS SURVEY.
- ASSUMED VERTICAL DATUM OF 100.00' AT BENCHMARK.
- THIS IS NOT A TRUE, VALID COPY UNLESS IT BEARS THE EMBOSSED SEAL AND ORIGINAL SIGNATURE OF THE PROFESSIONAL LAND SURVEYOR NAMED HEREON.
- ALL CORNERS SET ARE 5/8" REBAR.
- ONLY UTILITIES THAT WERE OBVIOUS AND APPARENT TO THE SURVEYOR WERE LOCATED ON THIS SURVEY. THERE MAY BE ADDITIONAL UTILITIES LOCATED ON THE SUBJECT PARCEL THAT HAVE NOT BEEN SHOWN ON THIS PLAT.
- DISTANCES SHOWN REPRESENT FIELD LOCATION OF MONUMENTS.

VICINITY MAP

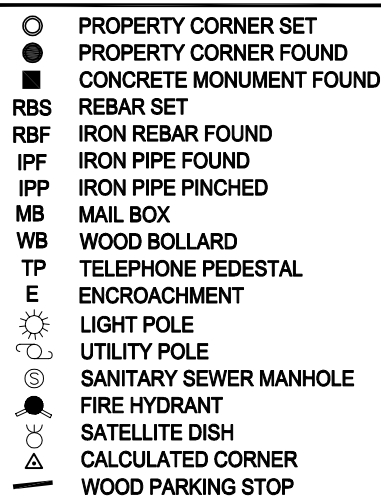
SCALE 1" = 2000'



LINETYPE LEGEND:



LEGEND



CERTIFICATE OF APPROVAL FOR RECORDING

I HEREBY CERTIFY THAT THE PLAT SHOWN HERE HAS BEEN FOUND TO COMPLY WITH SECTION 204.2 OF THE LAND DEVELOPMENT REGULATIONS:

THE COMBINATION OR RECOMBINATION OF PORTIONS OF PREVIOUSLY PLATTED LOTS WHERE THE TOTAL NUMBER OF LOTS IS NOT INCREASED AND THE RESULTANT LOTS ARE EQUAL TO THE STANDARDS OF THIS ORDINANCE AND OTHER REGULATIONS OF THE GOVERNING AUTHORITY, PROVIDED THAT IN MAKING SUCH CHANGES:

- 204.21 NO LOT OR TRACT OF LAND SHALL BE CREATED OR SOLD THAT IS SMALLER THAN THE MINIMUM DIMENSIONS REQUIRED BY THESE OR OTHER CITY REGULATIONS;
- 204.22 EASEMENTS OR RIGHT-OF-WAYS RESERVED FOR DRAINAGE SHALL NOT BE CHANGED;
- 204.23 STREET LOCATIONS AND BLOCK SIZE SHALL NOT BE CHANGED; AND
- 204.24 NO LOT SHALL BE CREATED WHICH DOES NOT ABUT A STREET.

THE PLANNING STAFF HEREBY APPROVES PLAT FOR RECORDING IN THE OFFICE OF THE CLERK OF COURT.

DATE _____

CITY OF GEORGETOWN PLANNING _____

FLOOD STATEMENT:

I HEREBY STATE THAT I HAVE CONSULTED THE FEDERAL EMERGENCY MANAGEMENT AGENCY FLOOD INSURANCE RATE MAP NO. 450087 0001D HAVING AN EFFECTIVE DATE OF MARCH 16, 1989. BASED ON SCALING AND GRAPHICALLY PLOTTING ONLY, I HAVE DETERMINED TO THE BEST OF MY KNOWLEDGE THAT THIS PROPERTY IS IN ZONE "X SHADED" & "X UNSHADED" OF SAID MAP.

GRATE INLET
RIM 93.13'
18" RCP 91.33'

1 1/2" IPF
(0.07' OFF LINE)

5/8" RBF

S36° 23' 32"E 119.88'
(TIE LINE)

1" IPF

N36° 34' 02"W 119.71'

DEDICATED 50' R/W
PER SCDOT DOCKET 22.392

PRINCE ST. (S-485)
75' R/W
(PER REF. 2)

TR-RBCS

PROPERTY SUBDIVISION PLAT

-- OF --

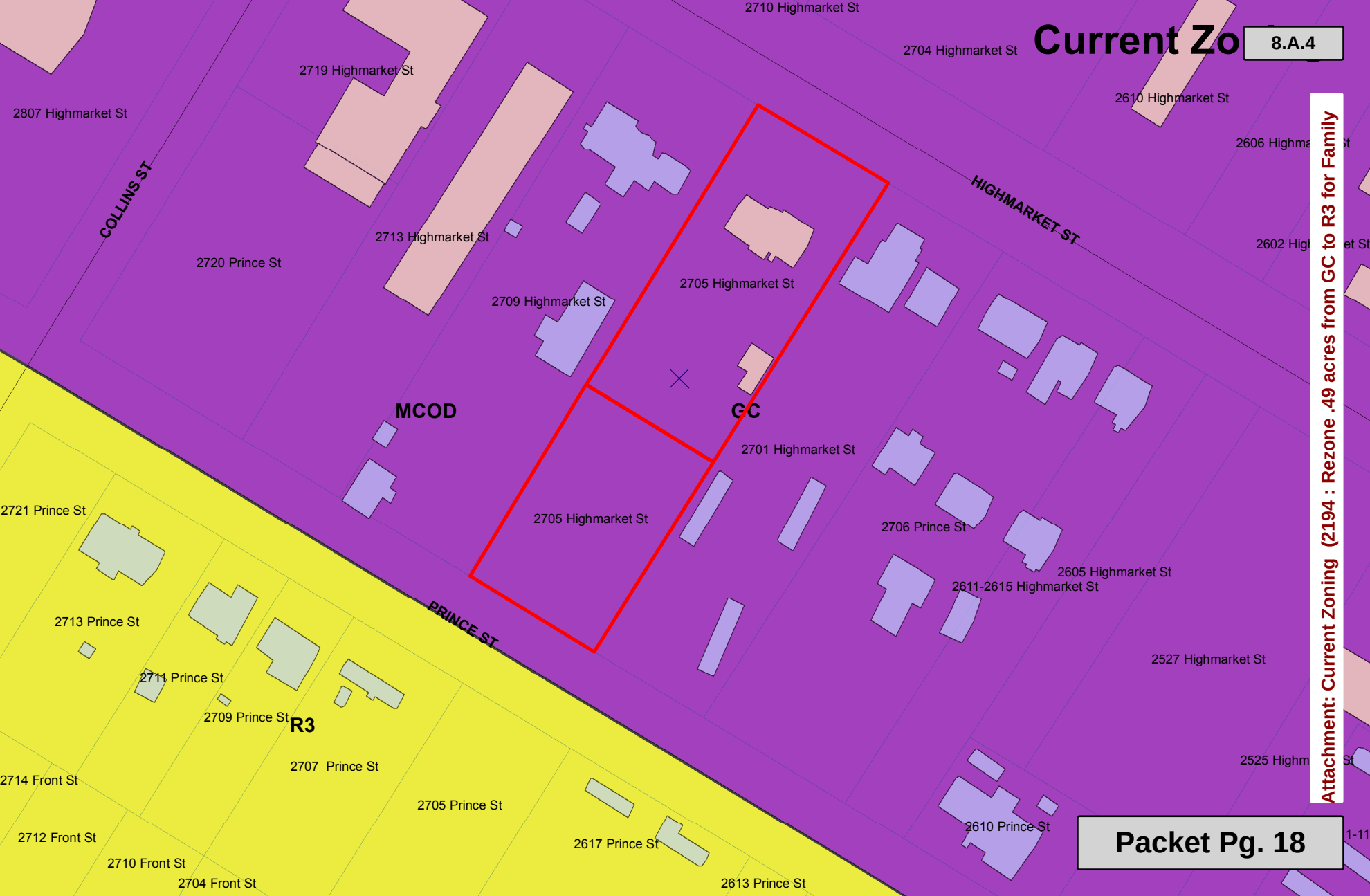
TMS# 05-0006-067-00-00 (1.22 AC) INTO PARCEL A (0.73 AC)
AND PARCEL B (0.49 AC) OWNED BY THE FAMILY JUSTICE CENTER OF
GEORGETOWN COUNTY

2705 HIGHMARKET ST
GEORGETOWN COUNTY
CITY OF GEORGETOWN, GEORGETOWN COUNTY, SC
JUNE 30, 2016

Anchor Consulting Engineers, LLC

1253 Dickson Avenue, Suite 103
Hanahan, SC 29410
Phone: 843.818.4652
www.anchorconsultingengineers.com

JOB # 16-000.00



Current Zo

8.A.4

Attachment: Current Zoning (2194 : Rezone .49 acres from GC to R3 for Family

Packet Pg. 18

MCOD

GC

R3



Proposed Zoning

8.A.5

Attachment: Proposed Zoning (2194 : Rezoning .49 acres from GC to R3 for



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2205

Council Meeting Date:	15 December 2016
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve contract and payment for revisions/updates to the Georgetown Historic District Design Guidelines.
Amount Requested:	\$55,000
Is Item in Current Budget?	Yes
If no, please explain:	N/A
Financial Impact:	This is matching grant, \$27,500 from city and \$27,500 from Archives and History.
Points to Consider:	• This is for the revisions/update to the Georgetown Historic District Design Guidelines. • A grant of \$27,500 from Archives & History will help pay for these revisions/updates. • This combines the Historic Residential and Waterfront Guidelines together. • The current design guidelines are from July, 2004. • This will help us with the redevelopment of 700 block Front Street. • Also help the Historic District deal with the flood zone issues. • Final bid interviews will be held on Monday, December 12, 2016 and a contractor will be selected for this project afterwards.
Options:	Approve or deny the request to enter into contract and payment for the Georgetown Historic District Design Guidelines revisions/updates.
Staff Recommendation:	Staff recommends approving this request.

Reviews:

Rick Martin Completed 12/07/2016 2:16 PM
 Finance Completed 12/07/2016 2:54 PM
 City Attorney Skipped 12/07/2016 2:32 PM
 Contractor will be determined on Monday, December 12, 2016.
 Paul Gardner Completed 12/09/2016 8:13 AM
 Ann U. Mercer Completed 12/09/2016 11:39 AM
 Georgetown City Council Pending 12/15/2016 5:30 PM

Attachments:

Updated: 12/8/2016 8:32 AM by Rick Martin (Page 1)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 2188

Council Meeting Date:	15 December 2016
Department:	Finance
Issue Under Consideration:	Motion to Approve Second Reading on a Budget Amendment in the Water Fund in the Amount of \$55,000 for Cherry And Wilkinson Streets Water Improvements.
Amount Requested:	\$55,000
Is Item in Current Budget?	No
If no, please explain:	
Financial Impact:	Reduction of Fund Balance in the Water Fund.
Points to Consider:	This project was originally fully budgeted in FY 2015, but it was not launched. The budgeted amount for this fiscal year (\$150,000) was intended to complete the project. A ten percent (10%) contingency is added to the contract amount for any necessary change orders for a total project cost not to exceed \$205,436.
Options:	Approve or Disapprove.
Staff Recommendations:	Approve.

Reviews:

Debra Bivens	Completed	11/08/2016 10:51 AM
Finance	Skipped	11/08/2016 10:50 AM
City Attorney	Completed	11/08/2016 12:16 PM
Paul Gardner	Completed	11/09/2016 12:40 PM
Ann U. Mercer	Completed	11/09/2016 3:19 PM
Georgetown City Council	Completed	11/17/2016 5:30 PM

Attachments:

1. 1 Budget Amendment FY 16-17 Water Fund (PDF)

**MOTION TO APPROVE SECOND READING ON A BUDGET AMENDMENT IN THE WATER
FUND IN THE AMOUNT OF \$55,000 FOR CHERRY AND WILKINSON STREETS WATER
IMPROVEMENTS.**

**AN ORDINANCE TO AMEND THE 2016/2017 ANNUAL BUDGET FOR
THE CITY OF GEORGETOWN, SOUTH CAROLINA**

WHEREAS, certain expenditures considered necessary to the operations of the City of Georgetown have arisen subsequent to adoption of the 2016/2017 annual budget ordinance.

NOW, THEREFORE, BE IT ORDAINED by City Council duly assembled the 15th day of December, 2016, that the 2016/2017 annual budget be amended to incorporate the following supplemental appropriation:

WATER FUND

Original Appropriations	\$ 2,509,440
Supplemental Appropriation:	
For unanticipated expenditure: Water Improvements to Cherry and Wilkinson Streets	55,000
Total Amended Budget	\$ 2,564,440

PASSED by City Council duly assembled this 15th day of December 2016.

ATTEST:

Ann U Mercer
City Clerk

Jack M. Scoville, Jr.
Mayor

APPROVED AS TO FORM:

First Reading: November 17, 2016
Second Reading: December 15, 2016

Elise F Crosby
City Attorney

Attachment: Budget Amendment FY 16-17 Water Fund (2188 : Motion to Approve First Reading on a Budget Amendment in the Water Fund)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 2198

Council Meeting Date:	15 December 2016
Department:	Finance
Issue Under Consideration:	Motion to approve first reading of an Ordinance to Amend the City of Georgetown Purchasing Ordinance, Chapter 2 Administration - Article IV - Procurement for Vendor Preference and Purchase Order Authority.
Amount Requested:	NA
Is Item in Current Budget?	NA
If no, please explain:	
Financial Impact:	
Points to Consider:	Section 2-185 To revise Local Vendor Preference Option. Section 2-189 To revise Purchase Order Authority for City Administrator.
Options:	Approve, Disapprove or Amend.
Staff Recommendations:	Approve.

Reviews:

Debra Bivens Completed 12/07/2016 11:58 AM

Paul Gardner Completed 12/07/2016 12:43 PM

City Attorney Completed 12/07/2016 1:25 PM

limited review; approved as to form

Ann U. Mercer Completed 12/07/2016 2:05 PM

Georgetown City Council Pending 12/15/2016 5:30 PM

Attachments:

1. 1 Purchasing_Ordinance Amended - January 2017 (PDF)

**MOTION TO APPROVE FIRST READING OF AN ORDINANCE TO AMEND THE CITY OF
GEORGETOWN PURCHASING ORDINANCE, CHAPTER 2 ADMINISTRATION - ARTICLE IV
- PROCUREMENT FOR VENDOR PREFERENCE AND PURCHASE ORDER AUTHORITY.**

AN ORDINANCE TO AMEND
CHAPTER 2 ADMINISTRATION - ARTICLE IV
PROCUREMENT
SECTION 2-185 COMPETITIVE SEALED PROPOSALS Local Vendor Preference
Section 2-189 Purchase Order Authority and Procedures.

WHEREAS, Council has determined that the existing Purchasing Regulations of the City of Georgetown should be revised and updated; and

WHEREAS, Council desires to further its support of local businesses when awarding contracts for the provision of supplies and construction services to the City through established procurement procedures.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Georgetown, South Carolina that the existing Chapter 2, Article IV, of the City Code of Ordinances.

ARTICLE IV. PROCUREMENT

DIVISION 2. ETHICS IN CITY CONTRACTING

Section 2-185 Competitive Sealed Proposals (Bidding).

Local Vendor Preference Option

- 1. A vendor shall be deemed a Local Georgetown City/County vendor for the purposes of this Section if such vendor is an individual, partnership, association or corporation that is authorized to transact business within the State, maintains an office in Georgetown County, and maintains a representative inventory or commodities within the City/County on which the bid is submitted, and has paid all taxes duly assessed.*
- 2. This option allows the lowest local Bidder whose bid is within five-percent (5%) of the lowest non-local Bidder to match the bid submitted by the non-local Bidder and thereby be awarded the contract. This preference shall apply only when (a) the total dollar purchase is \$10,000 or more; (b) the vendor has a physical business address located and operating within the limits of Georgetown County and has been doing business in the City/County for a period of twelve (12) months or more; and (c) the vendor provides proof of payment of all applicable Georgetown City/County Taxes, Business License and fees if so requested.*
- 3. Should the lowest responsible and responsive Georgetown City/County bidder not exercise its right to match the bid as granted herein, the next lowest qualified Georgetown City/County bidder shall have that right and so on. The right to match the non-Georgetown City/County bidder's bid shall be exercised within 24 hours of notification.*
- 4. In order to qualify for the local preference authorized by this Section, the vendor seeking*

same shall be required to submit with its bid a statement containing relevant information which demonstrates compliance with the provisions of this Section. This statement shall be on a form provided by the City purchasing department and shall be signed under penalty of perjury. Failure to provide such affidavit at the time the bidder submits its bid shall constitute a waiver of any claim for preference.

- 5. For all contracts for architecture, professional engineering, or other profession services governed by Section 2-187, Professional and Construction Services, the City shall include the local business status of a firm among the factors considered when selecting which firms are "most highly qualified." In determining which firm is the "most qualified" for purposes of negotiating a satisfactory contract, preference shall be given to a local business where all other relevant factors are equal.*
- 6. Local preference shall not apply to the following categories of contracts: (a) Goods or services provided under a cooperative purchasing agreement or similar "piggyback" contract; (b) Contracts for professional services except as provided for in section five (§5) above; (c) Purchases or contracts which are funded, in whole or in part, by a governmental or other funding entity, where the terms and conditions of receipt of the funds prohibit the preference; (d) Purchases or contracts made pursuant to a noncompetitive award process, unless otherwise provided by this section; or (e) Any bid announcement which specifically provides that the general local preference policies set forth in this section are suspended due to the unique nature of the goods or services sought, the existence of an emergency as found by either City Council or City Administrator, or where such suspension is, in the opinion of the City Attorney, required by law.*

Section 2-189 Purchase Order Authority and Procedures.

A purchase order authorizes a vendor to ship and invoice materials as specified. Purchase orders must be created in a clear and concise manner which will prevent unnecessary misunderstandings and time consuming contact with the vendor. Once a purchase order is issued, all monies for that purchase order become encumbered funds.

A system of authorization and approval is an important element of internal control. This approval authority is required on all purchases prior to issuing a Purchase Order or contract. The following levels of authority are based on the dollar amount of purchase:

\$0 - \$1,500	Department Head or Designee-Purchase Order not required
\$1,501 - \$5,000	Department Head & Purchasing Agent
\$5,001 - \$10,000	Department Head, Purchasing Agent, Director of Finance
\$10,001 - \$25,000	Purchasing Agent, City Administrator, Director of Finance
\$25,001 and Over	Purchasing Agent, City Administrator, Director of Finance & Council

All change orders and contract amendments shall be signed and approved by the City Administrator or his designee.

Purchases that do not exceed fifteen hundred dollars (\$1,500) shall be made by department managers, or their designees, provided sufficient funds have been appropriated in the budget and are available for expenditure. Award shall be made to a qualified vendor who has submitted a fair and reasonable price (as defined by Section 2-166 (cc)). A purchase order is not required.

Purchases where the cost exceeds fifteen hundred dollars (\$1,500) but does not exceed ten thousand dollars (\$10,000) shall be submitted via requisition to the Purchasing Agent for approval and purchase order creation prior to purchase. Department Heads, or their designees, shall solicit no less than three (3) written quotations from qualified vendors, unless the purchase is available on state contract or approved cooperative purchasing program, available from qualified, responsible vendors at process which are equal to or less than state contract prices, or when the items can be sufficiently justified as an emergency or sole source purchase. Documentation of vendors contacted, dates of quotations, description of items required and quoted shall be submitted to the Purchasing Agent via requisition for approval and purchase order creation prior to purchase.

Purchases where the costs exceeds ten thousand dollars (\$10,000) but does not exceed twenty five thousand dollars (\$25,000) shall be submitted via requisition to the Purchasing Agent for approval and purchase order creation prior to purchase and require the approval of the City Administrator and Director of Finance. Department Heads, or their designees, shall solicit no less than three (3) written quotations from qualified vendors, unless the purchase is available on state contract or approved cooperative purchasing program, available from qualified, responsible vendors at process which are equal to or less than state contract prices, or when the items can be sufficiently justified as an emergency or sole source purchase. Documentation of vendors contacted, dates of quotations, description of items required and quoted shall be submitted to the Purchasing Agent via requisition for approval and purchase order creation prior to purchase.

Purchases greater than twenty five thousand dollars (\$25,000) shall be submitted via requisition to the Purchasing Agent for approval and purchase order creation prior to purchase and require the approval of city council prior to award of bid or contract. The City Administrator and appropriate Department Head shall obtain and submit necessary bids or proposals and make recommendations for purchase to city council. A requisition must be generated from the using department who is responsible for obtaining approval for said purchase at this level by an agenda item addressed during a Council Meeting. The Purchasing Agent will assure this required approval was obtained and verified by signature of the City Administrator and Director of Finance before the purchase order is issued.

Except as amended hereby, this ordinance, as previously adopted, shall continue in full force and effect.

PASSED by City Council duly assembled this 19th day of January, 2017.

ATTEST:

Ann U Mercer, City Clerk

Jack M Scoville, Jr, Mayor

First Reading: 15 December 2016
Second Reading: 19 January 2017

Approved as to Form:

Elise F Crosby, City Attorney



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

INFORMATION ITEM

DOC ID: 2207

Council Meeting Date: 15 December 2016
Department: Fire Department
Issue Under Consideration: 2015 Life Safety Achievement Award



2015 Life Safety Achievement Award

This certificate is awarded to

Georgetown City Fire Department

For your outstanding efforts on behalf of fire and life safety

September 1, 2016

*Butch Browning, President
NASFM Fire Research & Education*

*Larry Jansen, President & CEO
Grinnell Mutual Reinsurance Company*

FOR IMMEDIATE RELEASE

Georgetown City Fire Department Earns Life Safety Achievement Award

The Georgetown City Fire Department was recently presented with a Life Safety Achievement Award for its fire prevention accomplishments in 2015 by the National Association of State Fire Marshals (NASFM) Fire Research and Education Foundation in partnership with Grinnell Mutual Reinsurance Company. The award was announced by H. Butch Browning, President of the NASFM Fire Research and Education Foundation.

"When we hear the fire truck coming down the street and see its lights, we know firefighters are responding to someone in trouble. What we don't know is that these unsung heroes are doing a lot of things behind the scenes that save lives," said David Miller, Assistant Vice President of Special Investigations at Grinnell Mutual. "The Life Safety Achievement Award recognizes fire departments for their fire prevention programs that have been proven to save lives year after year."

Since 1994, the Life Safety Achievement Award has recognized local fire prevention efforts that have contributed to reducing the number of lives lost in residential fires. The Georgetown City Fire Department is one of 160 fire departments across the United States to receive the award this year for recording zero fire deaths in 2015 or reducing fire deaths by at least 10 percent during the year. In addition, award recipients documented active and effective fire prevention programs as well as a clear commitment to reducing the number of house fires in the community.

Although residential fires in the U.S. account for only 20 percent of all fires, they result in 80 percent of all fire deaths. The NASFM Fire Research and Education Foundation is committed to reducing that number.

"Experience tells us that fire prevention activity and public education can significantly reduce life and property loss from residential fires," Browning said. "Prevention and education are very cost effective compared to the traditional approach of relying on fire suppression. The Life Safety Achievement Award recognizes fire departments for their fire prevention efforts and encourages them to continually improve upon those efforts."

About NASFM Fire Research & Education Foundation

The NASFM Fire Research & Education Foundation is a public interest group whose mission is to reduce residential fire deaths and injuries. The Foundation advocates the use of residential fire sprinklers, smoke alarms, carbon monoxide detectors and teaching people fire-safe behavior. The Foundation assists fire departments with implementing residential sprinkler/smoke alarm programs on a local basis. The Foundation's partners include the United States Fire Administration, the National Association of State Fire Marshals and private Industry / associations with an interest in and commitment to residential fire safety.

About Grinnell Mutual

Grinnell Mutual Reinsurance Company, in business since 1909, provides reinsurance for farm mutual insurance companies and property and casualty insurance products through more than 1,600 independent agents in 12 Midwestern states. Grinnell Mutual is the 123rd largest property-casualty insurance company in the United States and the largest primary reinsurer of farm mutual companies in North America.

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FOR MORE INFORMATION CONTACT:

Jim Narva, Executive Director

NASFM Fire Research and Education Foundation

Email: jnarva@narvaassociates.com

NASFM Fire Research & Education Foundation website: www.firemarshals.org

*The 2015 Life Safety Achievement award has been sponsored by a grant from the
Grinnell Mutual Reinsurance Company*

Announcing the 2015 *Life Safety Achievement* Award

September 1, 2016

Charles W. Cribb
Georgetown City Fire Department
1405 Prince Street
Georgetown, SC 29510

Dear Chief:

Congratulations! Your fire department has been awarded the 2015 Operation Life Safety ***Life Safety Achievement*** Award, presented jointly by the National Association of State Fire Marshals Fire Research & Education Foundation and Grinnell Mutual Reinsurance Company.

Since 1994, ***Life Safety Achievement*** (LSA) Award has recognized fire departments for having outstanding fire safety statistics and prevention programs during the preceding calendar year. In recognition of the proactive fire prevention efforts that your organization has made toward improving your community's fire and life safety behaviors, we are pleased to present you with the ***2015 Life Safety Achievement*** Award.

Since its inception, the ***Life Safety Achievement*** Award has been granted to fire departments across the country that have achieved zero fire deaths in the previous calendar year. Recognizing that zero fire deaths in 2015 may not fully reflect a fire departments prevention efforts and may be beyond their control, criteria were revised to include those that record a 10 percent reduction in fire fatalities as well as requiring documentation of an active and effective fire prevention program.

For many years, the Grinnell Mutual Reinsurance Company has sponsored this prestigious Award and has done so again this year. Enclosed you will find a certificate suitable for framing that recognizes your department's accomplishments, signed by your State Fire Marshal, the President of the National Association of State Fire Marshals (NASFM) Fire Research & Education Foundation and the President of Grinnell Mutual Reinsurance Company. In addition, we are providing you with a news release template that you can customize and use for informing your community of your significant fire prevention efforts, in time for Fire Prevention Week, October 4 - 10, 2016.

We congratulate you for the substantial commitment that you have made to make your community safer, and we thank you for participating in the ***Life Safety Achievement*** Award program.

If you have any questions about the Award, please submit your inquiry to the NASFM Fire Research & Education Foundation general help line at admin@firemarshals.org

Sincerely,



Butch Browning
President
NASFM Fire Research & Education Foundation



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2201

Council Meeting Date:	15 December 2016
Department:	Engineering
Issue Under Consideration:	Motion to approve contract and payment for the Phase I Drainage project.
Amount Requested:	To be determined.
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	
Points to Consider:	The contract amount is pending review of bid scope with contractor and engineer's formal recommendation to award contract which are scheduled to take place on Monday, December 12 th .
Options:	
Staff Recommendation:	

Reviews:

Orlando Arteaga Completed 12/09/2016 3:38 PM
 Finance Skipped 12/09/2016 3:37 PM
 City Attorney Skipped 12/09/2016 3:37 PM
 Paul Gardner Completed 12/09/2016 4:39 PM
 Ann U. Mercer Completed 12/09/2016 4:44 PM
 Georgetown City Council Pending 12/15/2016 5:30 PM

Attachments:



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ACTION ITEM

DOC ID: 2202

Council Meeting Date:	15 December 2016
Department:	Engineering
Issue Under Consideration:	Motion to approve contract and payment for the Phase II Drainage project.
Amount Requested:	To be determined
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	
Points to Consider:	The contract amount is pending review of bid scope with contractor and engineer's formal recommendation to award contract which are scheduled to take place on Monday, December 12 th .
Options:	
Staff Recommendation:	

Reviews:

Orlando Arteaga Completed 12/09/2016 3:43 PM
 Finance Skipped 12/09/2016 3:42 PM
 City Attorney Skipped 12/09/2016 3:42 PM
 Paul Gardner Completed 12/09/2016 4:40 PM
 Ann U. Mercer Completed 12/09/2016 4:45 PM
 Georgetown City Council Pending 12/15/2016 5:30 PM

Attachments:



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 2192

Council Meeting Date:	15 December 2016
Department:	Administration
Issue Under Consideration:	Motion to approve second reading of an Ordinance amending the City of Georgetown Code of Ordinances Chapter 17 Planning, by adding Article IV Economic Development Incentive Program, Sections 17-30 through 17-36.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	
Financial Impact:	N/A
Points to Consider:	Incentives Needed To Spur Economic Development
Options:	1. Approve 2. Disapprove
Staff Recommendations:	Staff Recommends Approval.

Reviews:

Paul Gardner Completed 11/09/2016 3:54 PM

Ann U. Mercer Completed 11/09/2016 4:15 PM

Georgetown City Council Completed 11/17/2016 5:30 PM

Attachments:

1. 1 ECONOMIC DEV INCENTIVES.2 (PDF)

MOTION TO APPROVE SECOND READING OF AN ORDINANCE AMENDING THE CITY OF GEORGETOWN CODE OF ORDINANCES CHAPTER 17 PLANNING, BY ADDING ARTICLE IV ECONOMIC DEVELOPMENT INCENTIVE PROGRAM, SECTIONS 17-30 THROUGH 17-36.

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES FOR THE CITY OF GEORGETOWN
CHAPTER 17 PLANNING, BY ADDING ARTICLE IV DEVELOPMENT INCENTIVE
PROGRAM, SECTIONS 17-30 THROUGH 17-36**

- WHEREAS,** Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and
- WHEREAS,** The City of Georgetown understands and appreciates the importance of maintaining and encouraging the city's economic vitality; and
- WHEREAS,** The City of Georgetown acknowledges the value of increasing tourism and commercial activity, increasing property values and revenue through preservation and new construction, and the creation of employment opportunities; and
- WHEREAS,** The City of Georgetown seeks to incentivize economic development in some commercial zones, consistent with the Comprehensive Plan;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the City of Georgetown Code of Ordinances Chapter 17 Planning be amended by the addition of a new Article IV:

(sections 17-20 through 17-29 are reserved)

ARTICLE IV. ECONOMIC DEVELOPMENT INCENTIVE PROGRAM

§17-30 The City of Georgetown Economic Development Incentive Program

The City of Georgetown Economic Development Incentive Program is enacted by Council to meet its goals and realize certain benefits as defined in §17-31, below.

§17-31 Definitions

As used in this Article, unless the context shall otherwise require, the following terms shall have the following respective meanings:

Benefits means the value to the city of providing the incentives, which generally includes: (a) increased property values within the incentive area and the city as a whole; (b) increased revenue from property taxes, business license fees and permit fees; (c) increased tourism and commercial activity within the incentive area and the city as a whole; and (d) the improvement of the character of the city by preserving historic buildings within the incentive area and promoting the construction of new buildings that are compatible with its historic character.

Development shall mean the activity of improving a real property to the extent of adding value to the tax base through real property improvements, and the creation of employment opportunities.

Goals shall mean the objectives of the city in offering the incentives, which generally includes: (a) promoting the construction of new buildings or the rehabilitation of existing buildings within the incentive

area; and (b) supporting the establishment of the categories of new businesses that will significantly increase the overall commercial activity within the incentive area, attract the city's residents and tourists into the incentive area, and increase property values within the city as a whole.

Incentive shall mean a grant of any inducement having monetary value by the city that is offered to a person, firm, or corporation to pursue a development that encourages private investment and/or the creation/retention of jobs. The incentive may also include grants from other entities that the city may be able to obtain.

Incentive area shall mean the area in which Council has determined that the revitalization and redevelopment thereof is essential to preserving and improving the economy, society and culture of the city and enhancing the quality of life of the citizens thereof. The incentive area shall include all properties located within the General Commercial, Core Commercial and Intermediate Commercial Districts of the City of Georgetown, attached hereto as EXHIBIT A, along with Planned Development Districts so zoned after the enactment of this ordinance.

Incentive recipient shall mean the private parties receiving the incentives from the city.

Job shall mean each new full-time position or each full-time equivalent position that is created as a direct result of the ongoing operation of a development. For the purposes of calculating the number of jobs created by a development, only those employed at businesses directly associated with the development at positions permanently located within the incentive area shall be considered.

§17-32 Authorization

- (A) *Authorization to grant incentives.* The Council, at its discretion and on a case-by-case basis, but subject to the general eligibility criteria provided for in §17-34 herein, may enter into an incentive agreement with a person, firm or corporation providing for incentives in order to encourage and support the development of real property within the incentive area.
- (B) *Incentive agreements.* The incentives shall only be provided to an incentive recipient after an agreement has been entered into between the city and such person, firm or corporation, which agreement shall set forth: the particulars of the development; the incentives to be provided; and sufficient assurances that the benefits will accrue to the city and the goals will be met by the development (an "incentive agreement"). Pending the approval by the council of any incentive agreement and subject to the provisions of §17-35 herein, the mayor and city administrator are authorized to discuss the provisions of this economic development incentive program, aid in the completion of any proposal (as defined herein) and, subject to the final approval by council, negotiate with the potential incentive recipient on behalf of the city. Each incentive agreement shall be approved by council by ordinance. Council is authorized to provide incentives in any amounts and for any period of time within the thresholds provided for herein or within the time periods and thresholds provided for in any applicable statutory authorization.

§17-33 Authorized incentives

- (A) *Multiple incentives.* Council may provide to an incentive recipient any combination of incentives provided for herein; provided, however, that the total amount of incentives given to a development must be in keeping with the goals and the value of the benefits accruing to the city (and its citizens) and must be greater than the financial value of the incentives to an incentive recipient.
- (B) *Incentives of the city.* All direct incentives of the city shall be granted in the form of reimbursements and refunds of fees and taxes that have been duly paid to the city. No upfront abatements of fees or taxes shall be permitted. Where incentives continue for a period of more than one year, such incentives may be graduated to increase or decrease year-to-year as the council sees fit, but subject to monitoring by the city to ensure compliance with the terms of any incentive agreement. Council may, at its discretion and on a case-by-case basis, enter into an incentive agreement to reimburse or refund any person, firm or corporation the following fees and taxes up to the amounts and percentages provided for herein:
- (1) Up to 100 percent of the applicable [tax] fees collected by the city;
 - (2) Up to 50 percent of the building permit fees collected by the city;
 - (3) Up to 50 percent of the business license fees collected by the city for as many as five years;
 - (4) Up to 50 percent of the local hospitality taxes collected by the city for as many as five years, but funds received through such incentive are to be spent only for purposes that are related to tourism, pursuant to S.C. Code § 6-1-730, and which have been approved by council and included in the incentive agreement;
 - (5) Up to 50 percent of the local accommodations taxes collected by the city for as many as five years, but funds received through such incentive are to be spent only for purposes that are related to tourism, pursuant to S.C. Code § 6-1-530, and which have been approved by council and included in the incentive agreement; and
 - (6) Such other incentives that Council, at its discretion on a case-by-case basis, determines are appropriate given the amount or type of investment made by the incentive recipient in the investment area.
- (C) *State incentive programs.* The state programs that may be considered by council to be included within any package of incentives or as a stand-alone set of incentives for in-city projects located outside of the development area, include the following:
- (1) Property tax credits authorized by the provisions of the South Carolina Abandoned Buildings Revitalization Act, S.C. Code Ann. §§ 12-67-100 et seq. Incentive recipients

requesting consideration of the Abandoned Building Act by the council shall submit an Abandoned Building Act Application form to the Department of Housing and Community Development.

- (2) Property tax credits authorized by the provisions of the South Carolina Retail Facilities Revitalization Act, S.C. Code Ann. §§ 6-34-10 et seq. Incentive recipients requesting consideration of the Retail Revitalization Act by the council shall submit a Retail Revitalization Act Application form to the Department of Housing and Community Development.
- (3) The South Carolina real property tax credit for the installation of a fire sprinkler system, S.C. Code Ann. § 12-6-3622.

§17-34 Eligibility criteria

- (A) *General eligibility criteria.* Except for those state incentives discussed in §17-33(C) above as authorized by the state and which are intended by the terms of this economic development incentive program to be applied city-wide, in order for a development to be eligible to receive incentives, the council must determine that the development meets, or upon completion will meet, each of the following criteria:
 - (1) The development is consistent with the Georgetown 2011 Comprehensive Plan (as may be amended) as well as the goals.
 - (2) Absent the provision of incentives, the development would be unlikely to occur or unlikely to occur at the level or scale contemplated by the developer.
 - (3) The development must be located within the incentive area, as defined in §17-31, above
 - (4) The development must have a minimum threshold investment of \$500,000.00 (the "minimum investment"). The minimum investment may be comprised of any combination of (i) real property acquisition costs, (ii) the costs of physical improvements to real property, (iii) or the costs of capital improvements to city infrastructure. The minimum investment may be calculated based upon investment in a single property or the cumulative investment in multiple properties, each within the incentive area. Where multiple uses or businesses are to be located within a single development as separate businesses, the council may, at its discretion on a case-by-case basis, allocate appropriate portions of the total investment in the development to such separate business in order to allow such business to meet the minimum investment eligibility requirement. In order to meet the threshold for the minimum investment, a development may be given a credit towards the minimum investment of \$50,000.00 for each job (as defined herein) that will be created by the development.

- (5) The intended use of the development must be for one or more of the following business purposes: (1) retail uses; (2) tourism-related business or activities; (3) cultural arts activities and associated businesses; (4) corporate headquarters; (5) research and development; (6) high technology growth businesses; and (7) other uses, as may be determined by the council, that are consistent with the goals, the comprehensive plan and the master plan.
- (B) *Specific criteria.* Council may, at its discretion and on a case-by-case basis, include within an incentive agreement any other eligibility criteria that must be met upon completion of a development in order to ensure that the goals are met and that the development provides benefits to the city (and its citizens) in amounts that warrant the implementation of incentives.

§17-35 Application and Award

- (A) *Application for incentives.* Except where an applicant seeks only those state incentives discussed in §17-33(C) above, in order to be eligible for incentives, a person, firm or corporation must submit to the Office of the Mayor and City Administrator a proposed set of incentives for a development (a "proposal"). The proposal must include a sufficient description of the development, to include, without limitation, the following information:
- (1) identification of the property or properties on which the development is to be located (the "subject property") and any acquisition costs thereof;
 - (2) the estimated start date and completion date for any work to be performed on the subject property;
 - (3) a list of any physical improvements that are to be made to the subject property as part of the development, including a good-faith estimate of the costs thereof;
 - (4) the then-current value of the subject property and a good-faith estimate of the value of the subject property upon completion of the improvements thereto;
 - (5) a good-faith estimate of the number of jobs that the development is projected to create, including an estimate of the date upon which the estimated number of jobs will have been created;
 - (6) a statement affirming that, based upon any acquisition costs for the subject property, along with good-faith estimates for the costs of physical improvements and the number of jobs created, the development will meet or exceed the minimum investment requirements of §17-34(A)(4);
 - (7) a good-faith estimate of other revenue for the city that will be created as a direct result of the development, including anticipated business license fees, additional property

tax revenue, capital improvements to city-owned infrastructure and utilities revenue;
and

- (8) any other additional information that the incentive recipient or the Mayor or City Administrator deems may be necessary and helpful for Council to evaluate and give due consideration to the proposal.
- (B) *Determination of award and incentive amounts.* The determination of an incentive award lies within the sole discretion of City Council. The amount of incentives granted to a development shall be based upon the amount of the capital investment in the development, the amount of new revenue for the city directly created by the development and the number of new jobs that will be directly created by the development. The amount of incentives granted to a development shall in no case exceed the value of the direct and indirect benefits of the development to the city. These amounts shall be expressly included within any incentive agreement. Economic Development Incentives under this Article may be the subject of a closed council meeting. §30-4-70(a)(5), SC Code. The final incentive offer shall be authorized by ordinance. Consistent with the South Carolina Freedom of Information Act and upon request per city policy, documents related to an Economic Development Incentive offer and/or its fiscal impact may be released after:
- (1) the offer to attract the business to invest in the city is accepted by the business to whom it was made; and
 - (2) the public announcement of the project or finalization of the incentive agreement, whichever occurs later (§30-4-40(a)(9))
- (C) *Certification, commencement and continuation of incentives.*
- (1) No incentive shall commence or be given until such time as the development has been issued a certificate of occupancy and/or a business license as well as a certificate that all terms and benchmarks included within the applicable incentive agreement, including without limitation benchmarks for capital investment, property valuation, and job creation (the "benchmarks"), have been fully achieved or otherwise completed.
 - (2) Where benchmarks, such as the number of jobs created, are to be met continuously over a period of time, the incentive recipient shall provide to the city, on an annual basis, sufficient proof that the development has continuously achieved or otherwise complied with such benchmarks.
 - (3) If, at any time after completion of a development or at any time within the period of time during which a development is granted incentives, a development fails to achieve or otherwise comply with a benchmark, council may, at its discretion and on a case-by-case basis, declare the incentive agreement null and void and refuse to grant any future incentives; or decrease the amount of incentives based upon the actual direct and indirect benefits of the development to the city and its citizens.

§17-36 Administration of incentive agreements

The administration of the application process, specifically including the drafting of any proposal, presentation for Council's consideration, and continuous monitoring of developments pursuant to applicable incentive agreements shall be the responsibility of the mayor and city administrator and any person designated to oversee such process by the mayor and city administrator.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Ann U. Mercer, City Clerk

Jack M. Scoville, Jr., Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2203)**

Meeting: 12/15/16 05:30 PM
Department: Police Department
Category: Report
Prepared By: Johnnie Deas
Initiator: Kelvin Waites
Sponsors:
DOC ID: 2203

November 2016 Police Department Report

MAYOR
JACK, M. SCOVILLE, Jr.



POLICE CHIEF
KELVIN WAITES

City of Georgetown

POLICE DEPARTMENT
OFFICE 843-545-4300
FAX 843-520-5848

December 7, 2016

Honorable Mayor Jack M. Scoville, Jr.
And the Members of City Council
City of Georgetown, South Carolina

Dear Mayor Scoville and Council Members:

The Following is a list of activities that the police was involved in during the month of November 2016:

During the month of November the Georgetown Police Department sent 30 survey letters to the citizens who had some type of contact with an employee from the department. Out of 30 letters the department received 5 positive feedbacks 3 by mail and 2 by phone with no negative feedbacks for the month of November.

On November 7th-11th Victim Advocate Chanda Robinson and Sgt. Church attended a NAMI (National Alliance on Mental Illness) training in Myrtle Beach. The training focused on deescalating offenders in the community when they come in contact with law enforcement officers.

On November 8th the Georgetown Police Department attended the monthly 15th Circuit Drug Enforcement Unit's Chief meeting at the Surfside Beach Fire Department. The heroin epidemic in our region was discussed in that meeting.

The Georgetown Police Department attended a FEMA Hurricane Matthew kickoff meeting on November 10th at the Georgetown Fire Department. We received information on reporting the police department's expenses to FEMA as it relates to the hurricane.

On November 11th Chief Waites along with Sheriff Cribb were the Grand Marshals for the Veteran's Day Parade which was held on Front Street.

On November 15th the Police Community Advisory Board met at the police department. I expressed how important it is for the P-CAB members to sit on promotional and hiring boards. I believe that who we hire and promote affects the community so the community should have some input. (See attachment).

Honorable Mayor & City Council Members
December 7, 2016
Page Two

The Georgetown Police Department participated with the Heroin Awareness Forum at the Beck Administration Building on November 16th to discuss the heroin epidemic in our region.

On November 18th the Georgetown Police Department interviewed two certified law enforcement officers to possibly fill one vacant patrol officer position that we currently have open.

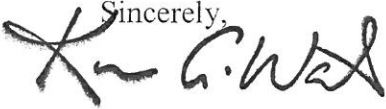
On November 18th the Georgetown Police Department had a going away breakfast for Keith Small who took another job in the Charleston area. The department wished him well on his future endeavors.

On November 19th the Georgetown Police Department accepted an award from the Omega Psi Phi Fraternity at St. Stephen's A.M.E Church. They awarded the department a plaque recognizing us for our due diligence during Hurricane Matthew.

On November 19th Sgt. Burbage was awarded the Officer of the Quarter for the 15th Judicial Circuit's LEN this past Friday evening at an LEN Checkpoint.

On November 21st the Georgetown Police Department hosted an S.A.V.E meeting. S.A.V.E stands for Students against Violence Everywhere. There were about 20 children there and we fed them hot dogs and hamburgers. We spoke to the group about gun safety as well as current issues facing young people

Sincerely,



Kelvin Waites
Chief of Police

Attachments
KW: pc

Police-Community Advisory Board

November 15, 2016 at 6:00 PM

Minutes

ATTENDANCE:

Board Member Present:

Ms. Harold Jean Brown
Mr. Fred Keith
Mrs. Irene Mobley
Ms. Deborah Smith

Board Member Absent

Ms. Rena Dennison
Mr. David Essex
Bishop Richard Frasier
Mrs. Laura Hutto
Ms. Carol McCants

Police Department Personnel Present:

Mrs. Patrice Coachman
Investigator Noel Smith
Chief Kelvin Waites

Other Persons Present:

Councilman Sheldon Butts
Ms. Rhonda Green
Miss. Sarah Green

The Police-Community Advisory Board (P-CAB) meeting of the Georgetown Police Department was held at the City of Georgetown Law Enforcement Center with Chief Kelvin Waites presiding.

Chief Waites opened the meeting by welcoming everyone in attendance and introducing Investigator Noel Smith to the advisory board members and allowed them to give a brief description about themselves.

Chief Waites informed the P-CAB members of Captain Small's resignation. He told the advisory board that Captain Robert Keith Small will be leaving the department to accept a position in the Charleston area. He told the advisory board that we will have an assessment sometime soon. Chief told the advisory board that we are taking internal and external applications for the Captain's position. He then asked a P-CAB member to sit on the interview panel for a patrol slot on November 18 at 9:00am. Member Smith agreed to sit on the interview panel.

Chief Waites talked about the department's Christmas party and how we are doing things a little different this year. He told the advisory board that we are having a city wide Christmas party on November 9th at the Howard Center instead of individual department parties. The P-CAB members in attendance were given their invitation for the Christmas party.

Chief Waites then told the advisory board about the Heroin forum on Wednesday, November 16th at the Beck Administration Center. He told them that department will be participating with the forum to discuss the impacts of the Heroin epidemic in our community. He gave stats on the amount of arrests and deaths that were reported as a result of heroin.

Chief Waites told the advisory board that the department supported the Family Justice Center during the month of October by putting purple ribbons at the front entrance of the police department to acknowledge Domestic Violence.

Chief Waites told the advisory board that On October 4th the Georgetown Police Department assisted the new Kraft Credit Union Branch Headquarters with updating their emergency procedures as well as training their staff on what to do in case of an Active Shooter situation.

Chief Waites mentioned that he spoke with the Georgetown Boys Mentor Group on October 24th about staying focused during adversities in their lives.

He told the advisory board that the police department participated with the Annual Fall Festival at the Georgetown County Courthouse on October 31st serving popcorn and interacting with the community.

Chief Waites mentioned that Sgt. Church and Victim Advocate Chanda Robinson had attended a NAMI Community crisis Intervention Team training in Myrtle Beach, SC.

He told the advisory board that Sgt. Steven Church had won the City's biggest loser contest.

Member Mobley thanked the department for the use of the traffic cones on voting date.

Councilman Butts spoke about gang affiliation and noticing gang symbols in certain areas in the city.

Member Brown spoke about the coffee with a cop event.

Member Mobley made the Chief aware of young men asking about extended magazines for their guns. She said that there's an increase in demand for that particular item. Chief Waites thanked Member Mobley for that information and encouraged everyone to report any strange activity.

Member Smith spoke about the Taste of Georgetown and what a great job the officers did during the event.

Chief Waites applauded the little football team for their desire to win even though they only won one game.

Chief Waites thanked everyone for attending and adjourned the meeting at 7:30 p.m.

Minutes recorded by Patrice Coachman

GEORGETOWN POLICE DEPARTMENT 2016 YEAR-TO-DATE ACTIVITY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<i>SPEEDING CITATIONS</i>	99	79	88	124	142	110	90	112	68	36	79	
<i>OTHER TRAFFIC CITATIONS</i>	62	89	59	79	78	48	103	86	67	58	118	
<i>WARNING - SPEEDING</i>	96	57	97	66	69	88	93	107	85	61	88	
<i>WARNING - OTHER</i>	128	112	102	97	89	84	87	94	174	186	212	
<i>PARKING CITATIONS</i>	8	3	6	1	0	7	2	6	2	19	10	
<i>TOTALS</i>	393	340	352	367	378	337	375	405	396	360	507	0

TOTAL CITATIONS

4,210

<i>STATE ACCIDENTS</i>	30	36	39	46	49	36	47	47	59	42	41	
<i>PARKING LOT ACCIDENTS</i>	23	17	20	15	19	24	19	16	14	6	5	
<i>TOTALS</i>	53	53	59	61	68	60	66	63	73	48	46	0

TOTAL ACCIDENTS

650

GEORGETOWN POLICE DEPARTMENT 2016 YEAR-TO-DATE ACTIVITY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
ARRESTS	108	98	88	86	126	84	120	104	130	70	96	

TOTAL ARRESTS 1,110.00

CRIMINAL INCIDENTS												
193	220	241	268	378	319	189	187	218	222	159		
7	4	12	6	14	17	4	8	6	9	6		
200	224	253	274	392	336	193	195	224	231	165		

TOTALS TOTAL INCIDENTS 2,687

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2199)**

Meeting: 12/15/16 05:30 PM

Department: Fire Department

Category: Report

Prepared By: Amy Skidmore

Initiator: Charles W. Cribb

Sponsors:

DOC ID: 2199

November 2016 Fire Report

The FIRE Report

A monthly report of Fire Department activities to City Council

DECEMBER
2016



Fire Prevention Bureau

2016

November

Inspections	27
Violations Found	21
Buildings without Violations	4
Buildings Cleared of Violations	10
Violations Corrected	21
Violations Not Corrected	4
3rd Party Inspection Review	0

Assemblies Inspected:	5
Business Inspected:	12
Educational Buildings Inspected:	0
Hazardous Buildings Inspected:	0
Factories Inspected:	0
Institutionals Inspected:	1
Mercantiles Inspected:	7
Residentials Inspected:	1
Storage Buildings Inspected:	0

Construction Meetings:	1
Plans Review:	3
Test Conducted:	0
Compliance Issues:	0
Complaints Reviewed:	2
Business License:	2
Citation Issued:	0

Public Education

Programs	4
Participants	1207

Suppression Division

A Brief Look at Emergency Responses

November 2016

1. One Medical Call; Two Public Service Calls
2. Two Medical Calls; One MVA; Five Public Service Calls
3. Two Medical Calls; One MVA; Two Public Service Calls
4. One Medical Call; Four Public Service Calls
5. Five Medical Calls; One MVA; Four Public Service Calls
6. Three MVA's; Five Public Service Calls
7. One Alarm Malfunction; Two Public Service Calls
8. Two Medical Calls
9. Three Medical Calls; One MVA; One Structure Fire; Two Public Service Calls
10. Three Medical Calls; One MVA; Two Detector Activations; Four Public Service Calls
11. Six Medical Calls; One Power Line down; One Parade
12. Two Medical Calls; One Gas Leak; Two Public Service Calls
13. Three Public Service Calls
14. Four Medical Calls; One Alarm Activation
15. Two Medical Calls; One MVA
16. Six Medical Calls; One MVA; One Detector Activation; One Smoke Scare; Two Public Service Calls
17. Three Medical Calls; Four Public Service Calls
18. Seven Medical Calls; Three Alarm System Malfunction; Three Public Service Calls
19. Two Medical Calls; One Vehicle Fire; One False Alarm; Four Public Service Calls
20. Two Medical Calls; One Alarm Malfunction; Two Public Service Calls
21. Three Medical Calls
22. Six Medical Calls; Two Public Service Calls
23. Seven Medical Calls; Three Alarm Activations; Four Public Service Calls
24. One Medical Call; One MVA; One Electrical Arching; Two Public Service Calls
25. Two Medical Calls; One MVA; One Public Service call
26. One Medical Call; One Detector Activation
27. One Medical Call; One MVA; Two Public Service Calls
28. Two Medical Calls; One MVA; One Public Service Calls
29. Three Medical Calls
30. No Medical Calls; One Elevator Entrapment; Two Public Service Calls

Attachment: November 2016 Fire Report (2199 : November 2016 Fire Report)



Total Call Volume **November** **Year to Date**
 2016 **2015** **2016** **2015**
 As defined by the National Fire Incident Report System

Fires	3	2	34	46
Rescue Calls/EMS	155	97	1913	1070
Hazardous Conditions	44	37	376	372
Service Calls	35	23	417	388
Good Intent Calls	11	4	119	53
False Alarms	7	14	144	157
Weather/Flood	0	0	11	30
Special Incident Type	120	12	202	125
Total Calls	375	189	3216	2241

Save/Loss Analysis

	Losses	Property Values
November 2016	\$ 2,601	\$ 2,701
November 2015	\$ 1,701	\$ 71,287,401
Year to Date	\$ 407,617	\$ 4,434,856

Property values are estimates based on the Georgetown County Assessor's Office 2006 Market Values.

Mutual Aid Calls

	November	YTD
To Georgetown County Fire	1	10
To Midway Fire	1	12
To other Departments	0	1
From Georgetown County Fire	0	10
From Midway	0	5
From other Departments	0	0

	November	YTD
Staff Training Hours	1084.08	10,179.88

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2196)**

Meeting: 12/15/16 05:30 PM

Department: Public Works

Category: Report

Prepared By: Natrona Simmons

Initiator: Tim Chatman

Sponsors:

DOC ID: 2196

November 2016 Public Works Department Report



**NOVEMBER 2016
PUBLIC WORKS DEPT.
CITY COUNCIL MONTHLY REPORT**

RESIDENTIAL SANITATION

1. Number of .Net work orders requests of roll-out carts repairs, new roll out cart deliveries and/or replacements; recycle bins and cancelled sanitation services; yard waste and brown and white goods collected this month: **32**
2. Crews collected yard waste, brown and white goods, dead animals along city right of ways.
3. Delivered roll out carts, barricades and tents for special events and emergency assistance.

STREETS and GROUND MAINTENANCE

1. Crews supported residential sanitation crews with garbage collections.
2. Crews completed work orders for sidewalk maintenance and curbside debris.
3. Grounds Maintenance and Street crews completed maintenance of City Parks, Welcome Sign areas and right of ways.

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2204)**

Meeting: 12/15/16 05:30 PM

Department: Electric

Category: Report

Prepared By: Alan Loveless

Initiator: Alan Loveless

Sponsors:

DOC ID: 2204

November 2016 Electric Utility Department Report

JACK M. SCOVILLE, JR.
Mayor

PAUL GARDNER
City Administrator



ALAN J. LOVELESS, P.E.
Director of Electric Utility

ELECTRIC UTILITY DEPARTMENT

OFFICE: (843) 545-4600

FAX: (843) 527-7591

December 7, 2016

Following is a brief summary of major activities in the Electric Utility Department for November 2016:

Reliability issues with the generator at the waste water plant seem to have been resolved. We have had several successful runs since the last adjustments were made, and we had both units running in November when Santee Cooper hit their system peak for the month. The detailed engineering for the permanent facility is approximately 40% complete through November. The generator and protective equipment has been advertised; bids will be opened December 7th. The Step-up transformers are also advertised and bids will be opened on December 22nd. We are targeting the January meeting for Council approval for both of these major awards. Bid documents for the construction of the building are also being prepared and will be advertised in early 2017.

While trying to get caught up on service orders that lagged behind during the hurricane recovery, we still have approximately 30 to 40 orders for street light and security light repairs remaining from the hurricane that we have not have time to get to. And the last week or so of November (and the first couple of weeks of December) are dedicated mostly to decorating the City for Christmas, so we are getting even further behind. We have initiated the process of gathering cost information and documentation that will be required for our FEMA submittal. We also provided assistance in replacing about 1200' of hurricane-damaged fiber optic cable that was required to restore network service the library.

Our Line Crew Supervisor position remains open. We have advertised the position internally and our current employees have declined the position. We have arranged to obtain assistance from a temporary person with field technical experience to perform some of the non-supervisory tasks of the position. This person started on a temporary part-time basis in early April and is handling some of the field engineering/customer contact work. The two vacant Line Technician positions have been filled, and we are now discussing strategies for filling the Line Crew Supervisor and Engineering Technician positions.

We continue to work with Cooper to resolve issues with the water nodes on our AMI system. Software issues continue to cause some units to show as ready in the system, but not communicate readings. Cooper is

providing us with replacement water nodes as warranty replacements and this is allowing us to do a better job of staying ahead of the bad nodes prior to billing reads.

Meetings continue with representatives of Tidelands Health concerning electric service to the new surgical wing being constructed at the hospital. It appears that a new transformer will be required and that this can be incorporated into a looped system which will be designed to give them redundancy and increased reliability. An abandoned pole line in the rear of the property was removed in order to provide room for the new surgical wing.

Work has started on the Broad Street revitalization project. Now that SCDOT has completed the resurfacing of the street, we are clear to begin installation of decorative poles and lights. However, the hurricane response and Christmas decorations have us so far behind schedule that it is difficult to say when we will be able to begin. We must get caught up on orders remaining from the hurricane before we can begin installing these poles/lights.

Materials for the Harborwalk handrail lighting system were finally delivered the week of Thanksgiving. It is anticipated that the replacement project will begin with contractor assistance during the second week of December.

SCDOT has started their construction on the 17-521 resurfacing project. Our involvement will be minimal until the DOT portion of the project is complete. At that time, we will begin the conversion of our overhead facilities to underground.

There has been no additional information received about the possibility of a new Capt. D's on N Fraser St.

There has been no additional information received about the development of commercial property across from Wal Mart adjacent to the new credit union.

The November Safety meeting covered the topic of cold weather hazards.

Other statistics of interest for October:

• Cut-on – regular	183
• Cut-off – regular	105
• Cut-off – non-pay	185
• Non-pay restores	142
• Re-read orders	321
• CNP finals	22
• Accidents – lost time	0
• Accidents – first aid/property damage	0
• PUPS locates	90
• Total orders worked	964

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2200)**

Meeting: 12/15/16 05:30 PM

Department: Engineering

Category: Report

Prepared By: Orlando Arteaga

Initiator: Orlando Arteaga

Sponsors:

DOC ID: 2200

November 2016 Engineering Report



**City of Georgetown
Engineering Monthly Report
November 2016**

Engineering - Orlando Arteaga, PE

Date: December 9, 2016

Capital Improvement Projects

1. Broad Street Streetscape

- Landscape Architect: Walsh Krowka Architects
- Contractor: Green Wave Contracting, Corp.
- Bid Price: \$183,250
- Bid date: 1/21/2016
- Start: 3/10/2016
- SCDOT work completed as of 9/27/2016.
- Finish: 11/30/2016
- Construction is 100% complete.
- Status: Street light poles and street name signs remain as incomplete but this work is the responsibility of the City.

2. Ben Cooper Park Improvements-Parking Lot (Phase 2)

- Engineer: Stantec
- Contractor: Green Wave Contracting, Corp.
- Bid Price: \$69,340
- Start: 8/4/2016
- Finish: 11/30/2016
- Construction is 100% complete.
- Scope of Work: Seventeen (17) parking spaces and minor drainage improvements

3. Ben Cooper Park- Landscaping and Bathhouse (Phase 3)

- Architect: Walsh Krowka Associates, Inc.
- Design Fee: \$22,350
- Contractor: N/A
- Design Start: 9/28/2016
- Construction Estimate: \$200K
- Scope: New landscaping, sod, irrigation, perimeter fence, gazebo, light posts, sidewalks, and bathhouse.
- Status: Design work is 60% complete.



**City of Georgetown
Engineering Monthly Report
November 2016**

4. Cherry Street Water

- Engineer: Stantec
- Design is 100% complete.
- Contractor: Hollbrook Construction Inc.
- Bid ad: 10/5/16
- Pre-bid meeting: 10/18/16
- Bid date: 11/2/2016
- Bid Price: \$186,760.00
- Engineer's estimate: \$457,800 (w/ 10% contingency) Note: Will require budget amendment
- Scope of Work: New 1,725 lineal feet of 6-in. PVC water main on Cherry Street and Wilkinson Street.

**5. Drainage Improvements Project for Congdon, Highmarket, Lynch/Duke Streets
Phase I and Phase II**

- Engineer: AECOM
- Design Start: 4/12/2016
- Design Completion: 9/23/2016
- Design drawings are 100% complete. However, engineer had to value engineer design after obtaining first bid.
- SCDHEC permits issued. SCDOT and CSX permits still pending. Anticipate CSX permit issue date is 12/15/2016.
- Bid advertisement: 9/12/16
- Pre-bid meeting: 9/27/16
- Bid due: 10/17/16. Bids are over budget and project will need to be rebid.
- **New re-bid date: 12/8/16**
- Easement acquisition still pending. Six out of seven property owners have signed easements. Ms. Brown and Ms. White easements are recorded with the County. Mr. McKenzie easement is still pending. Ms. Nelson easement needs witness signature.
- Scope of Work: New 60", 48", 42", 36", 24", 18" storm drain pipe, catch basins, manholes, yard inlets, headwalls, junction chambers, ditch excavation, sidewalk, curb/gutter and street restoration.
- Status: Only one bid received for Phase I and two bids received for Phase II. Both bids were over budget. Project will be rebid on 12/8/2016.



**City of Georgetown
Engineering Monthly Report
November 2016**

6. East Bay Park-Parking

- Engineer: Mead & Hunt, Inc.
- Design Fee: \$74,250
- Design start: 7/5/2016
- Design kickoff meeting on 7/20/2016
- Scope of Work: New trailer boat and vehicular parking and drainage improvements.
- Status: Design work is ongoing at 60% complete.

7. Georgetown Fire Station #2

- Design-Builder: Coastal Structures Corporation
- Architect: Tych & Walker Architects, LLP
- Scope: Maryville Fire Station Administration, Support Facilities and Site Development.
- Design-Build Agreement: 5/24/16
- Scope of work: Council approved estimate for \$2,000,000 for 8,000 SF building.
- Status: Design work is ongoing. Architect is about to complete sitework design.

8. Harborwalk Fire Protection

- Bid ad date: 8/10/2016
- Bid date: 9/12/2016
- Start: 11/11/2016
- Contractor: Coastal Structures, Inc. Subcontractor: Grand Strand Fire Sprinkler.
- Bid Price: \$283,256
- Scope: Approximately 1,500 lineal feet of dry pipe with FD connections.
- Status: Design work is ongoing based on meeting held with contractor and engineer on 11/30/16.

9. North Side Water Storage Tank

- Engineer: WK Dickson
- Design Fee: \$74,710
- Design Start: 11/17/2016
- Topographic and utility survey completed for new easement.
- City Attorney has been tasked to prepare deed and easement documents. Pending.



**City of Georgetown
Engineering Monthly Report
November 2016**

Private Development Projects Reviewed:

None

SCDOT Road Encroachment Permits Prepared:

One

Meetings Attended

- WWT Plant Phase 2
- SCDOT Five Points Intersection
- AECOM Phase I and Phase II Drainage Pre-bid
- Staff

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2195)**

Meeting: 12/15/16 05:30 PM

Department: Housing and Community Development

Category: Report

Prepared By: Rick Martin

Initiator: Rick Martin

Sponsors:

DOC ID: 2195

November 2016 Housing & Community Development Report

**Housing & Community Development
Monthly Report
November 2016**

16.F.1

Building Official

Inspections and Permits

Checked areas for non-permitted as well as permitted work, site conditions, and responded to calls.

Monthly Report:

Business License	3
Stop Work	1
Re-Inspection	0
Footings	3
Rough Inspections	6
Electrical	9
Mobile Home	0
On-site	16
CO	1
CC	1
Plan Review & Sign	2
City Alarm System	0
Total	42

Review Meetings/On-site visits

Safety inspections

Other Meeting

Weekly Staff Meeting

Monthly Safety Meeting

Monthly Council Meeting

Council Workshops

Monthly Updates on Projects for March

Honorable Mayor & Council:

- Construction continues at the Georgetown Hospital and the new Surgical Wing
- New dialysis center at 1120 N. Fraser Street
- Front Street Deli and Coastal Carolina buildings are doing repairs due to flood damage
- We currently have two single family homes permitted.
- Janet is extremely busy with overgrown lots, helping with enforcing signage and ARB.
- Cindy is busy with Keep Georgetown Beautiful and working on our parks and entrances and areas around City Hall as well as Morgan Park. She is doing site visits on the main corridors and Front Street each Monday and Friday.
- Matt is working with all departments as well as Planning and Zoning, as well as beginning to work with the Planning Commission on the Economic Development, Population, & Natural Resources elements, also with the new mixed zoning district for steel mill site
- Debra is doing an excellent job as our office manager issuing permits, scheduling and recording meetings as the Board Secretary, scheduling inspections and meetings for the office
- Debra, Janet, Cindy, and Matt have worked extremely hard to make sure that all request were handled efficiently and that our citizen's needs were met in a timely manner. We would like to thank you for your support.

Thanks Again,
Rick Martin

Code Enforcement

16.F.1

Overgrown Lots/Trash Violations/Business Licenses/Streets & Sanitation

Total Letters Issued for Overgrown Lots	32
Total Letters Issued for Neglect of Structures	0
Total letters issued for Yard Debris/Solid Waste/Construction Debris/Inoperable Vehicles/Electronic Devices	0
Total Letter Issued for Vision Clearance	0
Total Work Orders Sent to Streets and Sanitation	0
Total Letters Sent for Dilapidated Structures	0
Total Letters sent for Sign Violations	1
Total Referrals for Water and Sewer	0
Total Citations Issued for Overgrown Lots	0
Total Citations Issued for Trash Violations	0
Total Citations Issued for Business Licenses	6
Total Citations Issued for Dilapidated Structures	0
Total Citations Issued for Hospitality Taxes	0
Total Violations Issued for Signage	0

Total Demolitions

Total Dilapidated Structures Removed 1	621 Church Street
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Permits

Total Letters Issued for Encroachments	0
Total Citations Issued for Encroachments	0

Complaints

Total Complaints	5
Total referrals to Electric-Tree Crew	1

Administrative Assistant II

Board & Commissions:

ARB:

None

ARB (On-Site):

None

BZA:

1. Variance request for 310 Liberty Street (setbacks)
2. Variance request for a PD located on Hwy. 17 next to Baymont Inn

Planning Commission:

1. Consideration to rezone 2705 Highmarket Street for Family Justice Center of Georgetown

CAB (Community Appearance Board):

None

Attachment: November 2016 Monthly Report (2195 : H&CD November 2016 Monthly Report)

CBA (Construction Board of Appeals):

None

TRC:

None

FOIA:

None

Permit Valuation Report:

Commercial Addition	0
Commercial Alteration	2
Commercial Electric	2
Commercial Gas	0
Commercial Mechanical	3
Commercial New Build	0
Commercial Plumbing	1
Commercial Roofing	0
Demolition	0
Mobile Home	0
Residential Addition	3
Residential Alteration	5
Residential Electrical	4
Residential Gas	6
Residential Mechanical	7
Residential New Build	2
Residential Plumbing	1
Residential Roofing	6

Administrative Assistant's Daily Duties:

- Daily operation of the front desk
- Transcribing minutes for the Board(s) meetings
- Daily scheduling of inspections
- Preparing timesheets
- Put the packets together for Board meetings
- Typing letters for property owners that need to repair or demolish homes

Community Planner/GIS Technician

- Sign Permits: American Trade Furniture & Georgetown Car Wash.
- Temporary Sign Permits: Knights of Columbus, American Trade, & Singing Christmas Tree.
- Board of Zoning Appeals meeting for the Winyah Fishing Village development beside the Baymont Inn. The board denied their request for a variance to the minimum size of a Planned Development because they didn't feel they should grant a variance for something that isn't even rezoned yet.

- Started working on the Police Accident reports from 2014-2016. This is a whole bunch of data entry into the GIS system so the Police department can do spatial analysis trends and show locations of different types of accidents on maps.
- Continue to add documents and edit the City website.
- Scheduled a Comprehensive Plan Sub-committee meeting to review the next three elements (Econ Develop, Population, Nat Resources) of the 2016 comp plan update.
- Worked on a first draft of an Outdoor Display ordinance that will help govern obsessive junk and the sales items throughout the main corridors.
- Put together Planning Commission packets and sent them out to board members. A new board member was added by Council after the resignation of Bob Sizemore, but the paperwork was not returned in time for her to serve on the November PC meeting.
- Added ArcGIS software to Tim's computer at Public Works and installed all shapefiles so he can view stormwater, trash routes, easements, water lines, etc. in GIS.
- Reviewed preliminary plans for the new Dollar General that is going on the vacant lot beside Pizza Hut. Looks like they will meet our zoning requirements and architectural style of the Overlay District without having to seek a variance.
- Started working on a Flexible Design District ordinance. This would be a new district to allow particular development that is currently not allowed by our Zoning Ordinance.
- Met with David Barr on the Abundant Harvest 15 acre tract in Maryville. They are looking to develop this property in the future.

Keep Georgetown Beautiful

- Wrote, prepared and submitted Palmetto Pride Grant asking for \$8000.00 to include beautification, recycling and anti-litter projects. These include clean ups, plantings on corridors and in parks, recycling and anti-litter promotional items.
- Wrote year-end report and provided financial documentation of monies spent as well as pictures of the projects paid for by Palmetto Pride Grant over the past year.
- Worked with Graphic Artist to design Recycling Tip magnets for the City and ordered them.
- Rode and examined nominees for Yard of Excellence.
- Staked locations on Emanuel Street to plant trees obtained free from Tree Grant. 20 crepe myrtle trees will be planted on this street.
- Ordered planters for Front Street to replace older broken ones and damaged ones from hurricane.
- Ordered plaques for planters and plaques to put on stakes recognizing Palmetto Pride for contribution, Keep Georgetown Beautiful, City of Georgetown and City of Georgetown Public - Works for Maintenance.
- Attended Christmas Party meetings.
- Assisted with Pileau Fundraiser.
- Loaned clean up supplies for roadside litter pick up.
- Sent commercial enforcement letters.
- Attended Planning Commission meeting and swore in Board members.
- Issued bus permits for City.
- Assisted with linguistics for the Arbor Day ceremony. Helped to coordinate it.
- Began preparations for Public Works and Water Department equipment to participate in - Christmas Parade.
- Performed various other duties as relates to Keep Georgetown Beautiful.
- Assisted with other duties for Housing & Community Development.

FRIENDS OF THE KAMINSKI HOUSE REPORT – November 2016



November was a busy month at the Kaminski House Museum. The house was decked out for the holidays by local interior designers and the first two of four evening holiday candlelight tours took place. The museum saw a modest increase in tour visitors in November and they came from 30 states and 3 foreign countries.

A Very Fashionable Christmas: Having a Ball! exhibition and activities will continue through the end of December. Candlelight Open Houses will take place on Thursday, December 15 and Saturday, December 17 (Family night – with special activities for children).



The Kaminski House Museum participated in its first “virtual field trip” in November. Using Google Hangout technology and the museum’s iPad, sixty second graders from St. Stephen Elementary School were treated to a personal tour of the museum by Executive Director Robin Gabriel and Curatorial Assistant Lisa Stalvey. The interactive nature of Google Handout allowed the students to ask questions throughout the tour

The students will come for an on-site tour of the museum in the spring.



Third, fourth, and fifth grade students from St. Michaels Catholic School in Murrells Inlet were at the museum for a field trip in November and participated in the museum’s hands-on educational curriculum.

Robin Gabriel, Executive Director

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2208)**

Meeting: 12/15/16 05:30 PM

Department: Municipal Court

Category: Report

Prepared By: Cindy Owens

Initiator: Cindy Owens

Sponsors:

DOC ID: 2208

November 2016 Municipal Court Report

**Municipal Court Report
November 2016**

16.G.1

Cases Disposed

Disposition	# of Cases Disposed	Fine Amounts
Paid	92	\$ 17,133.50
Served Time	17	\$ 23,217.50
Scheduled Time Payment	59	\$ 34,807.68
NRVC	17	\$ 2,880.50
Bench Warrant	14	\$ 9,677.50
Parking Tickets Paid	9	\$ 140.00
Nolle Prosequi	54	\$ -
Transferred to General Sessions Court	33	\$ -
Total	295	\$ 87,856.68

Bond hearings held	24
Warrants Prepared	48
Bench Warrants Issued	27
Payments posted	145
Tickets entered	266
Expungements processed	54
Cases Filed & scheduled for court	295
Tickets transmitted to DMV	227
Juror notices prepared	0

Attachment: November 2016 Court Report (2208 : November 2016 Municipal Court Report)

Municipal Court Report November 2016

16.G.1

Jury trials were held the week of November 14 - 18, 2016. Cases were scheduled for thirty-two defendants for that week. The next term of jury trials has been set for February 6 - 10, 2017.

There will be a noticable increase in the number of tickets that are Nollod Prossed due to a change in the court procedures for reducing an offense to a lesser charge. This will also increase the number of expungements processed.

New conference tables were orderd for the court room. They should be delivered in approximately six weeks.

Attachment: November 2016 Court Report (2208 : November 2016 Municipal Court Report)



Georgetown Municipal Court

2222 Highmarket Street
Georgetown, SC 29440
843-545-4020

Customer Service Survey

The goal of Georgetown Municipal Court is to provide each customer with exceptional service. Your opinion of our service is very important. Please take a moment to complete this survey and let us know about your experience at municipal court. Please indicate your level of satisfaction by answering the following questions. When you have completed the survey, please: a) mail back to municipal court in the envelope provided, b) hand deliver to 2222 Highmarket Street, Georgetown, or c) email to cowens@cogsc.com. Thank you for your assistance.

1. What type of contact did you have with the Municipal Court?

a. In Person

b. By Phone

c. By Mail

d. Making payment on sc.gov

2. Staff was helpful, knowledgeable and professional.

a. Strongly Agree

b. Agree

c. Disagree

d. Strongly Disagree

3. Staff responded to your issue in a timely manner.

a. Strongly Agree

b. Agree

c. Disagree

d. Strongly Disagree

4. Staff provided clear and concise information.

- a. Strongly Agree
- b. Agree
- c. Disagree
- d. Strongly Disagree

5. Staff was courteous.

- a. Strongly Agree
- b. Agree
- c. Disagree
- d. Strongly Disagree

6. Was your business with Municipal Court as a:

- a. Attorney *Legal Assistant for Hilliard Law Firm LLC.*
- b. Defendant
- c. Victim
- d. Witness
- e. Juror

7. Overall how would you rate the level of assistance you received from the Municipal Court staff?

- a. Excellent
- b. Good
- c. Fair
- d. Poor

8. If you know the name of the staff who provided your service, please let us know his/her name.

Name:

Cindy

9. Suggestions or comments to improve our service to you:

*While always maintaining professionalism and courteousness,
Cindy is a pleasure to work with and should be considered
an asset to the City of Georgetown.*

Thank you for taking the time to provide us with your opinion.

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2206)**

Meeting: 12/15/16 05:30 PM

Department: Finance

Category: Report

Prepared By: Debra Bivens

Initiator: Debra Bivens

Sponsors:

DOC ID: 2206

November 2016 Finance & IT Departments Report

November 2016 Finance and IT Departments Report

Statistics:

New Business Licenses Issued: Atta Boy Plumbing LLC, Southern Elevator Company LLC, TJ Reardon MD LLC, Wagner Consulting Group.

Projects Progress:

Grants: Please see the attached schedule for the detail on each grant award.

Year End Audit: The FY2016 audit is complete with no findings from our Auditors. The PowerPoint presentation is attached to your agenda.

Year End Processing: We are preparing to test the required year end release of our accounting software in preparation for W-2 and 1099 processing, as well as the required reporting on the Affordable Care Act (ACA).

Upcoming Request for Bids/Proposals/Qualifications:

- Drainage Project (Phase I & Phase II) – Bid Due: December 8, 2016.
- Fire Station II – Preliminary Cost approved by City Council –Receive Final Cost & Drawings. In Final Engineering & Specification Stage.
- East Bay Park Bathrooms Project – Bid Due: December 15, 2016.

Attached are the Budget Performance Reports for November 2016.

CITY OF GEORGETOWN
FY 2016/2017 GRANTS
November 30, 2016

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
<u>FEDERAL GRANTS</u>								
1	US Department of Agriculture	Rural Business Enterprise Grant	44,000.00	-	31,671.00	12,329.00	00-01	
2	Bureau of Justice Assistance	Bullet Proof Vest Grant 2015 Regular Solicitation	1,896.68	-	-	1,896.68	-	
3	SC Department of Commerce	Highmarket & Duke Drainage Improvements (CDBG)	1,000,000.00	698,262.00	70,348.75	1,627,913.25	CDBG #4-CI-15-012	
4	SC Department of Archives & History	FY 2016 Federal Historic Preservation Grant: COG Design Guidelines	27,500.00	27,500.00	-	55,000.00	-	
5	Federal Highway Administration	East Bay Park Recreational Trail (SCPRT)	77,758.60	19,439.65	-	97,198.25	P28051500715	New
6	SC Department of Commerce	Ladder Fire Truck	500,000.00	340,000.00	-	840,000.00	CDBG #4-CE-16-003	New
<u>STATE GRANTS</u>								
7	SC Rural Infrastructure Authority	N. Congdon St & CSX Drainage Ditch Improvement Project	159,365.00	133,720.00	30,230.00	262,855.00	#R-16-1094	
8	SC Department of Public Safety	Body Warn Cameras	20,090.00	-	-	20,090.00	-	
<u>OTHER GRANTS</u>								
9	International Paper Company	Outdoor Classroom at Morgan Park	15,000.00	-	15,000.00	-	-	Closed
10	Palmetto Pride	Keep South Carolina Beautiful 2016	8,000.00	-	6,418.12	1,581.88	-	
TOTAL			1,853,610.28	1,218,921.65	153,667.87	2,918,864.06		

CITY OF GEORGETOWN

SALE OF ASSETS - FY 2016/2017

Account #0010-00-391-001

G/L Date	Gov Deal #	Asset #	Dept	Description	Amount	Sales Tax	Total Proceeds	GovDeals Fee	Notations
-		-		No Activity	-	-	-	-	
				Total July	-	-	-	-	
-				No Activity	-	-	-	-	
				Total August	-	-	-	-	
09/21/16	489	10068	Public Works	2000 Ford F150	521.00	36.47	557.47	39.07	Billy Barbare; Rec# 2017-12754
09/12/16	491	12163	Public Works	2009 John Deere Mower	1,151.99	80.64	1,232.63	86.40	Wes Redick; Rec# 2017-00294
09/14/16	492	10709	Waste Management	2008 Ford F750	1,675.00	117.25	1,792.25	125.62	Sonny Nguyen; Rec# 2017-11669
09/23/16	493	12126	Waste Management	2008 Crain Carrier	2,642.00	184.94	2,826.94	198.15	Auto Wholesalers; Rec# 2017-00327
09/23/16	494	12179	Waste Management	2009 Crain Carrier	2,802.77	196.19	2,998.96	210.21	Auto Wholesalers; Rec# 2017-00327
09/14/16	495	10173	H & C Dev.	2002 Ford Explorer	975.00	68.25	1,043.25	73.12	Strand Classic Cars; Rec# 2017-11677
				Total September	9,767.76	683.74	10,451.50	732.57	
-		-		No Activity					
				Total October	-	-	-	-	
		-		No Activity					
				Total November	-	-	-	-	
	484	10172	Police	2001 Ford Crown Victoria veh. # 626	-				Reauction
	485	10162	Police	2002 Dodge Durango veh. #616	-				Reauction
	486	10175	Police	2002 Ford Crown Victoria veh. #629	-				Reauction
	487	10169	Police	1998 Ford Crown Victoria veh. #623	-				Auction
	488	10178	Police	2003 Dodge Durango veh. #632	-				Reauction
	490	10648	Public Works	1997 Ford Ranger veh. #1212	-				Reauction
	497	10171	Police Dept.	2001 Ford Crown Victoria veh. #625	-				Auction
				Total December	-	-	-	-	
				Total January	-	-	-	-	
				Total February	-	-	-	-	
				Total March	-	-	-	-	
				Total April	-	-	-	-	
				Total May	-	-	-	-	
				Total June	-	-	-	-	
				TOTAL PER G/L	9,767.76	683.74	10,451.50	732.57	



Budget Performance Report

Fiscal Year to Date 11/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 0010 - General Fund								
REVENUE								
Department 00 - Revenue								
Property Taxes								
311.001	Property Taxes - Real	2,975,000.00	10,116.97	.00	80,129.27	2,894,870.73	3	3,011,900.07
311.003	Property Taxes - Vehicles	260,000.00	20,541.05	.00	108,930.02	151,069.98	42	285,882.62
311.005	Prop Tax-Penalties & Cost	31,000.00	.00	.00	.00	31,000.00	0	39,263.69
Property Taxes Totals		\$3,266,000.00	\$30,658.02	\$0.00	\$189,059.29	\$3,076,940.71	6%	\$3,337,046.38
Licenses and Permits								
321.001	Business Licenses	2,509,000.00	15,204.43	.00	107,997.93	2,401,002.07	4	2,656,916.82
321.002	Business Lic - Penalties	13,000.00	84.63	.00	5,256.07	7,743.93	40	13,102.00
322.001	Cable TV Franchise	52,000.00	.00	.00	14,146.74	37,853.26	27	80,929.13
322.002	S.C. Electric & Gas Co.	42,000.00	.00	.00	.00	42,000.00	0	44,094.25
323.001	Electrical Permits	3,500.00	201.00	.00	3,828.00	(328.00)	109	3,763.00
323.002	Plumbing Permits	500.00	96.00	.00	400.00	100.00	80	665.00
323.003	Gas Permits	600.00	192.00	.00	342.00	258.00	57	642.00
323.004	Building Permits	67,000.00	1,166.00	.00	111,748.55	(44,748.55)	167	63,297.00
323.005	Yard Sale Permits	100.00	9.00	.00	39.00	61.00	39	75.00
323.006	Mobile Home Permits	100.00	.00	.00	75.00	25.00	75	225.00
323.007	Demolition & Clearance	1,500.00	.00	.00	35,584.00	(34,084.00)	2372	1,675.00
323.008	Mechanical Permits	6,000.00	733.00	.00	4,112.00	1,888.00	69	7,318.00
323.010	Bus Lic Inspection Fee	1,000.00	50.00	.00	550.00	450.00	55	1,250.00
323.014	Construct Parking Permit	50.00	.00	.00	.00	50.00	0	50.00
323.015	Reinspection Fee	500.00	.00	.00	.00	500.00	0	300.00
323.019	Stop Work Order Fee	300.00	.00	.00	.00	300.00	0	504.00
323.020	Board of Appeals Fee	500.00	150.00	.00	450.00	50.00	90	600.00
323.021	Zoning Fees	1,000.00	.00	.00	600.00	400.00	60	1,100.00
323.022	Plan Review Fee	13,000.00	.00	.00	50,381.50	(37,381.50)	388	11,302.50
323.023	Sign Permit Fee	4,500.00	220.00	.00	1,884.00	2,616.00	42	5,839.00
323.024	Planning Commission Fees	200.00	.00	.00	.00	200.00	0	150.00
323.025	ARB Fees	900.00	135.00	.00	375.00	525.00	42	1,050.00
323.026	Plat Approval Fees	300.00	20.00	.00	220.00	80.00	73	240.00
323.027	Special Events Permit	500.00	.00	.00	150.00	350.00	30	511.00
323.028	Miscellaneous permits	500.00	.00	.00	.00	500.00	0	525.00
364.000	Housing Authority FILOT	36,000.00	.00	.00	.00	36,000.00	0	38,336.50



Budget Performance Report

Fiscal Year to Date 11/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Licenses and Permits Totals	\$2,754,550.00	\$18,261.06	\$0.00	\$338,139.79	\$2,416,410.21	12%	\$2,934,460.20
	Impact Fees							
324.008	Fire Impact Fee	50,000.00	.00	.00	185,837.84	(135,837.84)	372	44,761.06
	Impact Fees Totals	\$50,000.00	\$0.00	\$0.00	\$185,837.84	(\$135,837.84)	372%	\$44,761.06
	Fines and Forfeitures							
351.001	Police Fines	170,000.00	.00	.00	31,989.15	138,010.85	19	148,245.42
351.003	Parking Fines	4,000.00	80.00	.00	195.00	3,805.00	5	2,985.00
351.005	Safe Street Fees	150.00	.00	.00	.00	150.00	0	.00
351.008	Victim's Asst. Fees-(%)	15,000.00	.00	.00	5,038.83	9,961.17	34	17,623.88
351.009	Victim's Asst. Flat Fees	7,000.00	.00	.00	2,440.65	4,559.35	35	6,772.52
351.012	Traffic Education Program Fees	1,100.00	.00	.00	280.00	820.00	25	1,260.00
	Fines and Forfeitures Totals	\$197,250.00	\$80.00	\$0.00	\$39,943.63	\$157,306.37	20%	\$176,886.82
	Charges for Services							
344.005	SRO Reimbursement	65,000.00	.00	.00	.00	65,000.00	0	69,419.00
351.010	Misc Police Revenue	1,500.00	139.00	.00	1,568.25	(68.25)	105	2,382.50
363.001	Fees for GIS/B&P Documents	.00	.00	.00	.00	.00	+++	10.00
363.005	FOIA Fees	750.00	12.75	.00	52.75	697.25	7	476.00
	Charges for Services Totals	\$67,250.00	\$151.75	\$0.00	\$1,621.00	\$65,629.00	2%	\$72,287.50
	State Shared							
311.004	Inventory Tax	132,978.00	.00	.00	33,244.53	99,733.47	25	132,978.12
311.006	Homestead Exemption Tax	125,000.00	.00	.00	.00	125,000.00	0	125,610.84
311.007	Manufacturer's Tax Reduce	14,500.00	.00	.00	.00	14,500.00	0	26,931.87
311.008	Motor Carrier Lieu of Tax	6,000.00	.00	.00	5,148.12	851.88	86	9,156.56
335.001	Local Government Fund	185,000.00	.00	.00	59,271.37	125,728.63	32	200,572.44
351.007	Sunday Liquor Sales	15,000.00	500.00	.00	500.00	14,500.00	3	17,350.00
	State Shared Totals	\$478,478.00	\$500.00	\$0.00	\$98,164.02	\$380,313.98	21%	\$512,599.83
	Local Grants							
332.008	Other Local Grants	7,000.00	.00	.00	.00	7,000.00	0	9,614.33
	Local Grants Totals	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0%	\$9,614.33
	Federal Grants							
335.004	Fema Recovery	.00	23,399.18	.00	23,399.18	(23,399.18)	+++	103,405.75
	Federal Grants Totals	\$0.00	\$23,399.18	\$0.00	\$23,399.18	(\$23,399.18)	+++	\$103,405.75
	Investment Earnings							
361.001	Investment Earnings	16,000.00	5,061.08	.00	20,220.08	(4,220.08)	126	14,952.17
361.002	Invest Earnings-Restrict	.00	.00	.00	.00	.00	+++	(50,000.00)



Budget Performance Report

Fiscal Year to Date 11/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Investment Earnings Totals	\$16,000.00	\$5,061.08	\$0.00	\$20,220.08	(\$4,220.08)	126%	(\$35,047.83)
	Miscellaneous							
362.000	Rents and Royalties	26,000.00	354.05	.00	2,536.30	23,463.70	10	26,083.15
364.001	Steel Mill FILOT	.00	.00	.00	.00	.00	+++	26,754.33
368.000	Work Comp Reimbursement	2,000.00	.00	.00	.00	2,000.00	0	1,964.76
369.000	Cash Over & Short	50.00	186.00	.00	169.48	(119.48)	339	18.95
369.002	Miscellaneous Revenue	3,000.00	640.85	.00	5,644.95	(2,644.95)	188	2,881.65
369.003	Insurance Proceeds	35,000.00	7,802.03	.00	7,888.71	27,111.29	23	45,031.12
369.005	Set-off Debt Collection Fees	1,500.00	.00	.00	.00	1,500.00	0	2,632.17
369.013	Returned Check Fees	5,000.00	390.00	.00	2,250.00	2,750.00	45	4,200.00
	Miscellaneous Totals	\$72,550.00	\$9,372.93	\$0.00	\$18,489.44	\$54,060.56	25%	\$109,566.13
	Operating Transfers In							
392.001	From Electric Fund	1,400,000.00	.00	.00	.00	1,400,000.00	0	1,399,999.56
392.003	From Accom Tax Fund	29,000.00	.00	.00	25,669.49	3,330.51	89	29,874.56
392.009	From Hospitality Fund	108,000.00	.00	.00	.00	108,000.00	0	108,000.00
	Operating Transfers In Totals	\$1,537,000.00	\$0.00	\$0.00	\$25,669.49	\$1,511,330.51	2%	\$1,537,874.12
	Sale of Assets							
391.001	Sale of Assets	5,000.00	.00	.00	2,449.40	2,550.60	49	809.61
	Sale of Assets Totals	\$5,000.00	\$0.00	\$0.00	\$2,449.40	\$2,550.60	49%	\$809.61
	Department 00 - Revenue Totals	\$8,451,078.00	\$87,484.02	\$0.00	\$942,993.16	\$7,508,084.84	11%	\$8,804,263.90
	REVENUE TOTALS	\$8,451,078.00	\$87,484.02	\$0.00	\$942,993.16	\$7,508,084.84	11%	\$8,804,263.90
	EXPENSE							
	Department 01 - Administration							
	Personal Services							
400.101	Regular Pay	327,493.00	24,524.84	.00	177,149.75	150,343.25	54	325,080.93
401.103	Overtime	6,000.00	(724.46)	.00	1,755.42	4,244.58	29	6,107.32
405.114	FICA	24,333.00	1,837.47	.00	13,272.13	11,060.87	55	24,181.31
406.116	Retirement	37,189.00	2,248.00	.00	18,947.85	18,241.15	51	35,953.59
408.125	SCMIT Worker's Comp Ins.	3,000.00	.00	.00	2,057.25	942.75	69	2,426.44
410.001	Health Claims Cost	36,228.00	1,138.80	.00	9,872.62	26,355.38	27	32,375.36
410.002	Health Claim Costs-Retire	230.00	.00	.00	.00	230.00	0	.00
	Personal Services Totals	\$434,473.00	\$29,024.65	\$0.00	\$223,055.02	\$211,417.98	51%	\$426,124.95
	Supplies							
500.101	Supplies and Materials	4,500.00	441.13	.00	1,839.73	2,660.27	41	5,105.79
500.102	Equipment	2,000.00	.00	.00	237.12	1,762.88	12	237.56



Budget Performance Report

Fiscal Year to Date 11/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
500.103	Furniture	8,500.00	.00	.00	.00	8,500.00	0	1,119.76
	Supplies Totals	\$15,000.00	\$441.13	\$0.00	\$2,076.85	\$12,923.15	14%	\$6,463.11
	Other Services & Charges							
610.111	Communications- Landline	5,000.00	152.36	.00	2,173.68	2,826.32	43	5,114.84
610.112	Postage	500.00	67.88	.00	404.90	95.10	81	624.42
610.1110	Communications- Wireless	3,800.00	225.83	.00	888.44	2,911.56	23	2,853.22
620.114	Advertising	300.00	.00	.00	26.00	274.00	9	399.75
640.124	Travel Expense	5,750.00	290.20	.00	736.18	5,013.82	13	4,541.77
650.127	Electricity	6,184.00	383.23	.00	2,248.07	3,935.93	36	6,524.28
650.128	Water	1,125.00	20.38	.00	338.16	786.84	30	1,095.09
650.129	Wastewater	1,480.00	28.44	.00	448.39	1,031.61	30	1,443.53
650.130	Sanitation	562.00	51.99	.00	259.95	302.05	46	623.88
650.133	Stormwater	373.00	34.49	.00	172.45	200.55	46	413.88
650.134	Security Lights	1,703.00	157.50	.00	787.50	915.50	46	1,890.00
650.1271	Electricity- Sales Tax	291.00	21.43	.00	126.77	164.23	44	298.82
660.139	Fleet Services Materials	800.00	.00	.00	528.90	271.10	66	737.38
660.145	Gasoline & Oil	1,300.00	55.73	.00	372.59	927.41	29	796.06
660.1391	Fleet Services Labor	300.00	.00	.00	247.50	52.50	82	206.25
670.156	Equipment Rental/Lease	7,000.00	347.84	.00	2,558.14	4,441.86	37	6,623.63
685.180	Membership Dues and Fees	2,500.00	500.00	.00	1,505.00	995.00	60	1,510.00
685.182	Other Operating Expenses	1,800.00	151.79	.00	1,112.43	687.57	62	1,679.88
685.186	Training	1,750.00	346.02	.00	346.02	1,403.98	20	1,011.17
685.1801	Subscriptions	300.00	.00	.00	25.55	274.45	9	39.00
686.187	Professional Services	100.00	.00	.00	.00	100.00	0	46.57
686.189	Employee Medical	200.00	.00	.00	.00	200.00	0	125.00
686.195	Repair/Maint Svc Contract	1,000.00	.00	.00	42.00	958.00	4	651.38
686.1895	Employee wellness services	1,250.00	143.51	.00	418.15	831.85	33	1,462.20
	Other Services & Charges Totals	\$45,368.00	\$2,978.62	\$0.00	\$15,766.77	\$29,601.23	35%	\$40,712.00
	Other Objects							
795.001	IT Internal Allocations	15,000.00	1,303.82	.00	6,422.06	8,577.94	43	26,819.32
795.995	GF Cost Distribution	(215,000.00)	.00	.00	.00	(215,000.00)	0	(215,000.04)
	Other Objects Totals	(\$200,000.00)	\$1,303.82	\$0.00	\$6,422.06	(\$206,422.06)	-3%	(\$188,180.72)
	Sub Department 02 - Mayor and Council							
	Personal Services							
400.101	Regular Pay	100,000.00	11,912.10	.00	48,141.49	51,858.51	48	112,879.53



Budget Performance Report

Fiscal Year to Date 11/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
405.114	FICA	7,299.00	816.58	.00	3,140.09	4,158.91	43	7,286.06
406.116	Retirement	10,688.00	935.46	.00	4,569.17	6,118.83	43	10,309.50
410.001	Health Claims Cost	41,965.00	3,367.52	.00	17,543.92	24,421.08	42	39,931.31
Personal Services Totals		\$159,952.00	\$17,031.66	\$0.00	\$73,394.67	\$86,557.33	46%	\$170,406.40
Supplies								
500.101	Supplies and Materials	1,000.00	.00	.00	576.85	423.15	58	1,388.75
500.102	Equipment	6,500.00	.00	.00	.00	6,500.00	0	.00
500.105	Printing and Binding	500.00	.00	.00	.00	500.00	0	.00
Supplies Totals		\$8,000.00	\$0.00	\$0.00	\$576.85	\$7,423.15	7%	\$1,388.75
Other Services & Charges								
610.111	Communications- Landline	800.00	50.78	.00	241.68	558.32	30	783.07
610.112	Postage	100.00	21.26	.00	64.67	35.33	65	24.68
610.1110	Communications- Wireless	3,500.00	265.86	.00	1,083.44	2,416.56	31	4,199.27
620.114	Advertising	500.00	.00	.00	117.00	383.00	23	484.25
640.124	Travel Expense	14,500.00	125.00	.00	2,824.50	11,675.50	19	4,179.99
670.156	Equipment Rental/Lease	11,000.00	2,430.00	5,670.00	4,050.00	1,280.00	88	9,720.00
685.180	Membership Dues and Fees	1,200.00	.00	.00	.00	1,200.00	0	.00
685.182	Other Operating Expenses	1,400.00	70.81	.00	336.21	1,063.79	24	1,776.39
685.186	Training	3,100.00	320.00	.00	320.00	2,780.00	10	585.82
685.1801	Subscriptions	1,500.00	346.29	.00	1,360.20	139.80	91	1,347.20
686.187	Professional Services	150.00	.00	.00	.00	150.00	0	1,336.74
686.1895	Employee wellness services	2,700.00	.00	.00	.00	2,700.00	0	46.87
Other Services & Charges Totals		\$40,450.00	\$3,630.00	\$5,670.00	\$10,397.70	\$24,382.30	40%	\$24,484.28
Other Objects								
795.001	IT Internal Allocations	4,000.00	260.76	.00	1,284.40	2,715.60	32	9,321.63
Other Objects Totals		\$4,000.00	\$260.76	\$0.00	\$1,284.40	\$2,715.60	32%	\$9,321.63
Sub Department 02 - Mayor and Council Totals		\$212,402.00	\$20,922.42	\$5,670.00	\$85,653.62	\$121,078.38	43%	\$205,601.06
Department 01 - Administration Totals		\$507,243.00	\$54,670.64	\$5,670.00	\$332,974.32	\$168,598.68	67%	\$490,720.40
Department 04 - Finance								
Personal Services								
400.101	Regular Pay	447,748.00	39,385.67	.00	182,810.58	264,937.42	41	440,657.44
401.103	Overtime	3,000.00	22.51	.00	558.62	2,441.38	19	2,585.73
401.106	Contract Labor	.00	.00	.00	.00	.00	+++	4,455.00
405.114	FICA	32,516.00	2,866.09	.00	13,262.72	19,253.28	41	32,182.17
406.116	Retirement	50,954.00	4,291.84	.00	21,009.81	29,944.19	41	48,134.50



Budget Performance Report

Fiscal Year to Date 11/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
408.125	SCMIT Worker's Comp Ins.	2,000.00	.00	.00	1,127.83	872.17	56	1,330.23
410.001	Health Claims Cost	52,395.00	4,113.44	.00	19,012.90	33,382.10	36	46,857.00
410.002	Health Claim Costs-Retire	5,000.00	.00	.00	.00	5,000.00	0	982.28
Personal Services Totals		\$593,613.00	\$50,679.55	\$0.00	\$237,782.46	\$355,830.54	40%	\$577,184.35
Supplies								
500.101	Supplies and Materials	8,000.00	.00	.00	1,951.96	6,048.04	24	8,250.77
500.102	Equipment	1,500.00	.00	.00	160.50	1,339.50	11	.00
500.103	Furniture	100.00	.00	.00	.00	100.00	0	524.84
500.105	Printing and Binding	250.00	.00	.00	.00	250.00	0	.00
Supplies Totals		\$9,850.00	\$0.00	\$0.00	\$2,112.46	\$7,737.54	21%	\$8,775.61
Other Services & Charges								
610.111	Communications- Landline	3,500.00	190.28	.00	1,267.73	2,232.27	36	2,938.65
610.112	Postage	4,300.00	205.15	.00	1,836.25	2,463.75	43	4,287.96
610.1110	Communications- Wireless	2,500.00	148.08	.00	592.56	1,907.44	24	1,897.91
620.114	Advertising	500.00	.00	.00	.00	500.00	0	801.60
640.124	Travel Expense	2,500.00	278.71	.00	1,372.30	1,127.70	55	2,215.98
650.127	Electricity	5,301.00	328.49	.00	1,926.93	3,374.07	36	5,592.22
650.128	Water	964.00	17.47	.00	289.85	674.15	30	938.64
650.129	Wastewater	1,268.00	24.38	.00	384.33	883.67	30	1,237.30
650.130	Sanitation	482.00	44.56	.00	222.80	259.20	46	534.72
650.133	Stormwater	320.00	29.57	.00	147.85	172.15	46	354.84
650.134	Security Lights	1,460.00	135.00	.00	675.00	785.00	46	1,620.00
650.1271	Electricity- Sales Tax	249.00	18.37	.00	108.66	140.34	44	256.10
670.156	Equipment Rental/Lease	7,000.00	427.74	.00	2,730.71	4,269.29	39	7,612.75
685.180	Membership Dues and Fees	1,000.00	.00	.00	325.00	675.00	32	789.00
685.182	Other Operating Expenses	41,500.00	168.47	.00	11,589.46	29,910.54	28	39,735.07
685.184	Continuing Education	2,000.00	.00	.00	695.00	1,305.00	35	1,451.40
685.186	Training	1,500.00	.00	.00	797.00	703.00	53	617.79
685.1801	Subscriptions	500.00	256.80	.00	406.80	93.20	81	318.00
686.187	Professional Services	600.00	.00	.00	.00	600.00	0	23.28
686.189	Employee Medical	200.00	.00	.00	45.00	155.00	22	.00
686.195	Repair/Maint Svc Contract	3,000.00	77.25	.00	722.27	2,277.73	24	4,004.25
686.1895	Employee wellness services	2,500.00	43.09	.00	193.66	2,306.34	8	923.65
Other Services & Charges Totals		\$83,144.00	\$2,393.41	\$0.00	\$26,329.16	\$56,814.84	32%	\$78,151.11
Other Objects								



Budget Performance Report

Fiscal Year to Date 11/30/16

		Adopted	Current Month	YTD	YTD	Budget - YTD	% used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
795.001	IT Internal Allocations	21,000.00	1,564.59	.00	7,706.47	13,293.53	37	31,054.33
795.995	GF Cost Distribution	(412,530.00)	.00	.00	.00	(412,530.00)	0	(412,529.76)
	Other Objects Totals	(\$391,530.00)	\$1,564.59	\$0.00	\$7,706.47	(\$399,236.47)	-2%	(\$381,475.43)
	Department 04 - Finance Totals	\$295,077.00	\$54,637.55	\$0.00	\$273,930.55	\$21,146.45	93%	\$282,635.64
	Department 05 - Police							
	Sub Department 05 - Police Staff Services							
	Personal Services							
400.101	Regular Pay	1,497,300.00	143,699.17	.00	677,329.14	819,970.86	45	1,486,866.67
401.103	Overtime	85,100.00	(21,253.46)	.00	59,537.75	25,562.25	70	82,701.08
401.105	On-call pay	.00	400.00	.00	1,800.00	(1,800.00)	+++	.00
405.114	FICA	112,304.00	10,876.25	.00	53,741.09	58,562.91	48	112,845.73
406.116	Retirement	215,041.00	19,880.44	.00	103,587.14	111,453.86	48	207,162.58
408.125	SCMIT Worker's Comp Ins.	50,000.00	691.39	.00	29,855.26	20,144.74	60	49,218.84
410.001	Health Claims Cost	193,229.00	15,269.80	.00	74,089.34	119,139.66	38	178,159.38
410.002	Health Claim Costs-Retire	45,085.00	3,122.48	.00	18,734.88	26,350.12	42	.00
	Personal Services Totals	\$2,198,059.00	\$172,686.07	\$0.00	\$1,018,674.60	\$1,179,384.40	46%	\$2,116,954.28
	Supplies							
500.101	Supplies and Materials	29,000.00	2,288.25	.00	5,585.46	23,414.54	19	30,346.79
500.102	Equipment	28,210.00	28.95	.00	6,609.45	21,600.55	23	20,578.05
500.103	Furniture	2,000.00	.00	.00	269.83	1,730.17	13	1,845.11
501.101	Uniforms and Clothing	31,982.00	6,623.84	.00	9,045.95	22,936.05	28	21,888.30
	Supplies Totals	\$91,192.00	\$8,941.04	\$0.00	\$21,510.69	\$69,681.31	24%	\$74,658.25
	Other Services & Charges							
610.111	Communications- Landline	7,500.00	418.64	.00	2,779.66	4,720.34	37	6,498.66
610.112	Postage	2,000.00	37.60	.00	134.26	1,865.74	7	690.93
610.1110	Communications- Wireless	47,000.00	5,998.86	15,089.64	21,532.20	10,378.16	78	47,005.77
620.114	Advertising	1,500.00	.00	.00	632.30	867.70	42	491.90
640.124	Travel Expense	10,775.00	415.17	.00	1,455.91	9,319.09	14	7,129.48
650.127	Electricity	22,531.00	1,828.22	.00	12,629.34	9,901.66	56	24,573.67
650.128	Water	3,056.00	197.39	.00	1,776.56	1,279.44	58	3,615.99
650.129	Wastewater	1,814.00	191.40	.00	996.35	817.65	55	1,922.85
650.130	Sanitation	1,973.00	182.46	.00	912.30	1,060.70	46	2,189.52
650.133	Stormwater	1,190.00	110.00	.00	550.00	640.00	46	1,320.00
650.134	Security Lights	3,351.00	309.89	.00	1,549.45	1,801.55	46	3,718.68
650.1271	Electricity- Sales Tax	1,040.00	85.81	.00	565.98	474.02	54	1,087.09

Attachment: Budget Performance Report - November 2016 (2206 : November 2016 Finance & IT



Budget Performance Report

Fiscal Year to Date 11/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
660.133	Repairs & Maint. Services	30,350.00	2,090.22	.00	5,396.88	24,953.12	18	21,289.04
660.139	Fleet Services Materials	33,000.00	844.25	.00	9,227.00	23,773.00	28	28,231.77
660.145	Gasoline & Oil	50,000.00	5,599.67	.00	21,830.43	28,169.57	44	54,061.60
660.1391	Fleet Services Labor	39,000.00	2,346.07	.00	13,677.48	25,322.52	35	43,108.47
670.156	Equipment Rental/Lease	7,200.00	229.70	.00	1,976.60	5,223.40	27	4,541.81
682.1721	Prisoner Housing	183,000.00	18,183.02	9,800.00	58,313.30	114,886.70	37	172,593.10
685.180	Membership Dues and Fees	1,225.00	.00	.00	510.00	715.00	42	835.00
685.182	Other Operating Expenses	13,450.00	804.60	.00	3,219.99	10,230.01	24	14,816.81
685.184	Continuing Education	.00	.00	.00	.00	.00	+++	4,836.71
685.186	Training	11,000.00	2,518.00	.00	2,518.00	8,482.00	23	12,831.99
685.187	Special Projects	4,000.00	2,200.00	.00	2,200.00	1,800.00	55	241.77
685.189	Reserve Program	3,500.00	.00	.00	.00	3,500.00	0	1,134.43
685.1801	Subscriptions	6,675.00	1,453.25	.00	2,245.56	4,429.44	34	4,747.20
685.1861	Law Enforce Accreditation	600.00	.00	.00	.00	600.00	0	.00
686.186	Legal Services	.00	.00	.00	.00	.00	+++	198.80
686.187	Professional Services	.00	.00	.00	.00	.00	+++	46.57
686.189	Employee Medical	13,400.00	291.00	.00	1,070.00	12,330.00	8	11,017.00
686.194	Other Prof/Tech Services	53,000.00	.00	.00	.00	53,000.00	0	53,000.00
686.195	Repair/Maint Svc Contract	31,500.00	853.05	.00	12,803.91	18,696.09	41	24,687.12
686.1895	Employee wellness services	15,000.00	1,106.50	.00	4,972.39	10,027.61	33	18,406.07
687.203	Contract Services	45,000.00	.00	.00	1,750.00	43,250.00	4	54,200.00
Other Services & Charges Totals		\$644,630.00	\$48,294.77	\$24,889.64	\$187,225.85	\$432,514.51	33%	\$625,069.80
Other Objects								
795.001	IT Internal Allocations	32,000.00	2,607.65	.00	12,844.12	19,155.88	40	55,903.12
795.010	911 Expense Billing	(1,700.00)	(157.30)	.00	(895.05)	(804.95)	53	(2,078.10)
Other Objects Totals		\$30,300.00	\$2,450.35	\$0.00	\$11,949.07	\$18,350.93	39%	\$53,825.02
Capital Outlay								
900.4300	Other Equipment	.00	.00	.00	.00	.00	+++	35,939.74
Capital Outlay Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$35,939.74
Sub Department 05 - Police Staff Services Totals		\$2,964,181.00	\$232,372.23	\$24,889.64	\$1,239,360.21	\$1,699,931.15	43%	\$2,906,447.09
Sub Department 07 - Victim's Advocate								
Personal Services								
400.101	Regular Pay	32,136.00	2,988.23	.00	13,828.96	18,307.04	43	31,903.30
401.103	Overtime	507.00	386.94	.00	2,058.72	(1,551.72)	406	421.46
405.114	FICA	2,255.00	251.73	.00	1,056.66	1,198.34	47	2,239.15



Budget Performance Report

Fiscal Year to Date 11/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
406.116	Retirement	3,667.00	380.73	.00	1,728.45	1,938.55	47	3,479.67
408.125	SCMIT Worker's Comp Ins.	400.00	.00	.00	250.63	149.37	63	295.62
410.001	Health Claims Cost	5,678.00	.00	.00	.00	5,678.00	0	4,055.85
Personal Services Totals		\$44,643.00	\$4,007.63	\$0.00	\$18,923.42	\$25,719.58	42%	\$42,395.05
Supplies								
500.101	Supplies and Materials	975.00	194.10	.00	194.10	780.90	20	762.96
501.101	Uniforms and Clothing	400.00	.00	.00	.00	400.00	0	182.97
Supplies Totals		\$1,375.00	\$194.10	\$0.00	\$194.10	\$1,180.90	14%	\$945.93
Other Services & Charges								
610.111	Communications- Landline	180.00	12.70	.00	60.45	119.55	34	140.45
610.112	Postage	500.00	.00	.00	.00	500.00	0	300.00
610.1110	Communications- Wireless	900.00	96.09	282.05	323.21	294.74	67	841.16
640.124	Travel Expense	1,275.00	290.93	.00	405.60	869.40	32	537.24
660.133	Repairs & Maint. Services	250.00	.00	.00	.00	250.00	0	.00
660.139	Fleet Services Materials	100.00	.00	.00	.00	100.00	0	.00
660.145	Gasoline & Oil	450.00	.00	.00	.00	450.00	0	415.05
660.1391	Fleet Services Labor	100.00	.00	.00	.00	100.00	0	.00
670.156	Equipment Rental/Lease	450.00	.00	.00	76.50	373.50	17	459.00
685.180	Membership Dues and Fees	50.00	.00	.00	.00	50.00	0	25.00
685.182	Other Operating Expenses	500.00	.00	.00	.00	500.00	0	130.00
685.186	Training	1,150.00	.00	.00	275.00	875.00	24	475.00
685.187	Special Projects	600.00	.00	.00	.00	600.00	0	392.33
686.189	Employee Medical	425.00	.00	.00	.00	425.00	0	.00
686.195	Repair/Maint Svc Contract	500.00	.00	.00	.00	500.00	0	375.00
Other Services & Charges Totals		\$7,430.00	\$399.72	\$282.05	\$1,140.76	\$6,007.19	19%	\$4,090.23
Other Objects								
795.001	IT Internal Allocations	3,000.00	260.76	.00	1,284.40	1,715.60	43	3,988.32
Other Objects Totals		\$3,000.00	\$260.76	\$0.00	\$1,284.40	\$1,715.60	43%	\$3,988.32
Sub Department 07 - Victim's Advocate Totals		\$56,448.00	\$4,862.21	\$282.05	\$21,542.68	\$34,623.27	39%	\$51,419.53
Sub Department 26 - Grants								
Supplies								
500.101	Supplies and Materials	4,200.00	.00	.00	.00	4,200.00	0	512.16
500.102	Equipment	500.00	.00	.00	.00	500.00	0	18,302.35
501.101	Uniforms and Clothing	800.00	98.72	.00	98.72	701.28	12	.00
Supplies Totals		\$5,500.00	\$98.72	\$0.00	\$98.72	\$5,401.28	2%	\$18,814.51



Budget Performance Report

Fiscal Year to Date 11/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Other Services & Charges							
610.1110	Communications- Wireless	2,000.00	192.17	564.11	646.41	789.48	61	1,665.73
640.124	Travel Expense	1,200.00	.00	.00	418.47	781.53	35	374.80
660.133	Repairs & Maint. Services	1,000.00	.00	.00	.00	1,000.00	0	.00
660.139	Fleet Services Materials	1,200.00	.00	.00	1,005.44	194.56	84	763.95
660.145	Gasoline & Oil	2,000.00	.00	.00	.00	2,000.00	0	1,635.11
660.1391	Fleet Services Labor	1,000.00	50.83	.00	352.19	647.81	35	820.62
685.182	Other Operating Expenses	2,500.00	.00	.00	245.19	2,254.81	10	1,406.30
685.186	Training	1,200.00	.00	.00	.00	1,200.00	0	60.00
685.187	Special Projects	2,000.00	.00	.00	.00	2,000.00	0	(22.76)
	Other Services & Charges Totals	\$14,100.00	\$243.00	\$564.11	\$2,667.70	\$10,868.19	23%	\$6,703.75
	Sub Department 26 - Grants Totals	\$19,600.00	\$341.72	\$564.11	\$2,766.42	\$16,269.47	17%	\$25,518.26
	Sub Department 28 - Safe Streets							
	Supplies							
500.101	Supplies and Materials	2,000.00	.00	.00	232.70	1,767.30	12	650.84
	Supplies Totals	\$2,000.00	\$0.00	\$0.00	\$232.70	\$1,767.30	12%	\$650.84
	Other Services & Charges							
685.182	Other Operating Expenses	2,225.00	149.19	.00	240.27	1,984.73	11	1,859.74
685.187	Special Projects	2,400.00	.00	.00	.00	2,400.00	0	935.76
	Other Services & Charges Totals	\$4,625.00	\$149.19	\$0.00	\$240.27	\$4,384.73	5%	\$2,795.50
	Sub Department 28 - Safe Streets Totals	\$6,625.00	\$149.19	\$0.00	\$472.97	\$6,152.03	7%	\$3,446.34
	Department 05 - Police Totals	\$3,046,854.00	\$237,725.35	\$25,735.80	\$1,264,142.28	\$1,756,975.92	42%	\$2,986,831.22
	Department 09 - Housing and Community Dev.							
	Personal Services							
400.101	Regular Pay	217,260.00	20,014.01	.00	94,377.22	122,882.78	43	214,030.01
401.103	Overtime	3,000.00	23.90	.00	1,348.89	1,651.11	45	3,691.10
405.114	FICA	15,550.00	1,438.54	.00	6,777.61	8,772.39	44	15,369.14
406.116	Retirement	24,600.00	2,163.50	.00	10,849.91	13,750.09	44	23,229.16
408.125	SCMIT Worker's Comp Ins.	1,500.00	.00	.00	992.07	507.93	66	1,170.11
410.001	Health Claims Cost	44,364.00	3,297.04	.00	16,485.20	27,878.80	37	40,510.68
	Personal Services Totals	\$306,274.00	\$26,936.99	\$0.00	\$130,830.90	\$175,443.10	43%	\$298,000.20
	Supplies							
500.101	Supplies and Materials	3,000.00	302.11	.00	1,224.22	1,775.78	41	4,300.42
500.102	Equipment	3,827.00	.00	.00	2,896.59	930.41	76	344.27
500.103	Furniture	200.00	.00	.00	90.00	110.00	45	665.19



Budget Performance Report

Fiscal Year to Date 11/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
500.105	Printing and Binding	2,030.00	.00	.00	808.48	1,221.52	40	1,424.79
	Supplies Totals	\$9,057.00	\$302.11	\$0.00	\$5,019.29	\$4,037.71	55%	\$6,734.67
	Other Services & Charges							
610.111	Communications- Landline	1,500.00	63.48	.00	664.35	835.65	44	1,535.94
610.112	Postage	1,500.00	18.95	.00	250.97	1,249.03	17	1,546.65
610.1110	Communications- Wireless	1,500.00	159.66	.00	411.91	1,088.09	27	1,423.47
620.114	Advertising	2,041.00	214.50	.00	604.09	1,436.91	30	2,036.56
640.124	Travel Expense	574.00	14.17	.00	14.17	559.83	2	562.25
650.127	Electricity	3,534.00	218.99	.00	1,284.61	2,249.39	36	3,728.17
650.128	Water	643.00	11.65	.00	193.25	449.75	30	625.80
650.129	Wastewater	846.00	16.25	.00	256.22	589.78	30	824.90
650.130	Sanitation	321.00	29.71	.00	148.55	172.45	46	356.52
650.133	Stormwater	213.00	19.71	.00	98.55	114.45	46	236.52
650.134	Security Lights	973.00	90.00	.00	450.00	523.00	46	1,080.00
650.1271	Electricity- Sales Tax	166.00	12.24	.00	74.40	91.60	45	170.75
660.139	Fleet Services Materials	500.00	27.50	.00	91.36	408.64	18	307.85
660.145	Gasoline & Oil	1,800.00	198.20	.00	562.18	1,237.82	31	1,555.14
660.1391	Fleet Services Labor	600.00	1,611.89	.00	1,881.58	(1,281.58)	314	629.59
670.156	Equipment Rental/Lease	7,500.00	855.14	.00	3,259.36	4,240.64	43	7,309.87
685.180	Membership Dues and Fees	860.00	209.72	.00	617.93	242.07	72	982.50
685.182	Other Operating Expenses	1,500.00	200.50	.00	818.09	681.91	55	2,037.83
685.184	Continuing Education	840.00	.00	.00	.00	840.00	0	1,730.46
685.186	Training	3,580.00	50.00	.00	50.00	3,530.00	1	1,634.84
685.192	KGB Operations	7,000.00	138.46	.00	1,736.42	5,263.58	25	5,381.33
685.1801	Subscriptions	50.00	.00	.00	.00	50.00	0	39.00
685.1921	KGB grant expenses	7,000.00	781.20	780.00	2,373.78	3,846.22	45	9,614.33
686.187	Professional Services	100.00	.00	.00	.00	100.00	0	46.57
686.191	Contract Services/Studies	92,000.00	350.00	(1,580.53)	16,850.00	76,730.53	17	69,967.03
686.195	Repair/Maint Svc Contract	1,200.00	.00	.00	42.00	1,158.00	4	1,301.13
686.1895	Employee wellness services	1,000.00	37.91	.00	170.36	829.64	17	827.47
	Other Services & Charges Totals	\$139,341.00	\$5,329.83	(\$800.53)	\$32,904.13	\$107,237.40	23%	\$117,492.47
	Other Objects							
795.001	IT Internal Allocations	12,000.00	1,303.82	.00	6,422.06	5,577.94	54	19,951.60
	Other Objects Totals	\$12,000.00	\$1,303.82	\$0.00	\$6,422.06	\$5,577.94	54%	\$19,951.60
	Department 09 - Housing and Community Dev. Totals	\$466,672.00	\$33,872.75	(\$800.53)	\$175,176.38	\$292,296.15	37%	\$442,178.94

Attachment: Budget Performance Report - November 2016 (2206 : November 2016 Finance & IT



Budget Performance Report

Fiscal Year to Date 11/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Department 10 - Municipal Court							
	Personal Services							
400.101	Regular Pay	98,960.00	9,742.27	.00	41,077.84	57,882.16	42	96,155.14
401.103	Overtime	4,700.00	383.30	.00	1,754.88	2,945.12	37	4,425.37
401.105	On-call pay	.00	400.00	.00	1,900.00	(1,900.00)	+++	.00
405.114	FICA	7,436.00	770.56	.00	3,261.58	4,174.42	44	7,271.34
406.116	Retirement	11,516.00	1,070.48	.00	4,972.46	6,543.54	43	10,665.45
408.125	SCMIT Worker's Comp Ins.	1,000.00	.00	.00	616.13	383.87	62	726.72
410.001	Health Claims Cost	20,100.00	1,319.38	.00	6,446.66	13,653.34	32	17,570.67
	Personal Services Totals	\$143,712.00	\$13,685.99	\$0.00	\$60,029.55	\$83,682.45	42%	\$136,814.69
	Supplies							
500.101	Supplies and Materials	3,000.00	102.36	.00	1,433.99	1,566.01	48	2,162.30
500.102	Equipment	2,000.00	.00	.00	.00	2,000.00	0	1,679.15
500.103	Furniture	.00	.00	1,591.00	.00	(1,591.00)	+++	.00
	Supplies Totals	\$5,000.00	\$102.36	\$1,591.00	\$1,433.99	\$1,975.01	60%	\$3,841.45
	Other Services & Charges							
610.111	Communications- Landline	550.00	38.09	.00	181.28	368.72	33	421.39
610.112	Postage	2,500.00	127.73	.00	886.70	1,613.30	35	2,445.51
610.1110	Communications- Wireless	350.00	33.39	.00	133.40	216.60	38	432.73
640.124	Travel Expense	2,000.00	.00	.00	53.22	1,946.78	3	728.21
650.127	Electricity	4,119.00	339.98	.00	2,348.53	1,770.47	57	4,523.93
650.128	Water	466.00	30.10	.00	270.89	195.11	58	551.39
650.129	Wastewater	277.00	29.18	.00	151.91	125.09	55	293.19
650.130	Sanitation	105.00	9.67	.00	48.35	56.65	46	116.04
650.133	Stormwater	188.00	17.39	.00	86.95	101.05	46	208.68
650.134	Security Lights	412.00	38.11	.00	190.55	221.45	46	457.32
650.1271	Electricity- Sales Tax	193.00	15.96	.00	105.25	87.75	55	195.17
660.133	Repairs & Maint. Services	1,500.00	.00	.00	109.27	1,390.73	7	368.05
660.139	Fleet Services Materials	100.00	.00	.00	124.84	(24.84)	125	.00
660.145	Gasoline & Oil	500.00	39.50	.00	141.95	358.05	28	445.26
660.1391	Fleet Services Labor	100.00	.00	.00	165.00	(65.00)	165	567.02
670.156	Equipment Rental/Lease	3,000.00	163.93	.00	846.33	2,153.67	28	1,318.96
685.180	Membership Dues and Fees	75.00	.00	.00	13.91	61.09	19	75.00
685.182	Other Operating Expenses	3,000.00	(120.00)	.00	936.00	2,064.00	31	2,608.40
685.184	Continuing Education	1,800.00	.00	.00	.00	1,800.00	0	.00



Budget Performance Report

Fiscal Year to Date 11/30/16

		Adopted	Current Month	YTD	YTD	Budget - YTD	% used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
685.186	Training	160.00	.00	.00	.00	160.00	0	160.00
686.187	Professional Services	50.00	.00	.00	.00	50.00	0	23.28
686.195	Repair/Maint Svc Contract	1,000.00	81.95	.00	232.50	767.50	23	1,145.00
686.1895	Employee wellness services	600.00	23.54	.00	105.79	494.21	18	491.58
	Other Services & Charges Totals	\$23,045.00	\$868.52	\$0.00	\$7,132.62	\$15,912.38	31%	\$17,576.11
	Other Objects							
795.001	IT Internal Allocations	15,000.00	1,303.82	.00	6,422.06	8,577.94	43	21,732.69
	Other Objects Totals	\$15,000.00	\$1,303.82	\$0.00	\$6,422.06	\$8,577.94	43%	\$21,732.69
	Department 10 - Municipal Court Totals	\$186,757.00	\$15,960.69	\$1,591.00	\$75,018.22	\$110,147.78	41%	\$179,964.94
	Department 11 - Fire							
	Personal Services							
400.101	Regular Pay	1,249,196.00	107,350.83	.00	479,226.18	769,969.82	38	1,213,268.53
401.103	Overtime	60,000.00	(161.75)	.00	46,292.20	13,707.80	77	114,715.74
402.111	Volunteer Employees	9,000.00	270.00	.00	1,470.00	7,530.00	16	3,735.00
405.114	FICA	104,600.00	8,391.76	.00	36,770.49	67,829.51	35	92,932.66
406.116	Retirement	181,000.00	15,822.65	.00	74,114.66	106,885.34	41	172,767.94
408.125	SCMIT Worker's Comp Ins.	29,000.00	499.00	.00	17,201.56	11,798.44	59	20,999.56
410.001	Health Claims Cost	209,000.00	17,409.70	.00	87,257.12	121,742.88	42	197,601.94
410.002	Health Claim Costs-Retire	52,000.00	3,195.24	.00	19,171.44	32,828.56	37	.00
	Personal Services Totals	\$1,893,796.00	\$152,777.43	\$0.00	\$761,503.65	\$1,132,292.35	40%	\$1,816,021.37
	Supplies							
500.101	Supplies and Materials	25,000.00	1,885.76	.00	11,938.92	13,061.08	48	69,801.41
500.102	Equipment	55,000.00	925.57	6,754.00	11,531.36	36,714.64	33	50,430.29
500.103	Furniture	2,000.00	176.22	.00	1,828.84	171.16	91	2,131.52
500.105	Printing and Binding	1,000.00	.00	.00	29.96	970.04	3	367.37
500.107	Technology Supplies	5,000.00	540.73	.00	2,158.14	2,841.86	43	3,536.14
501.101	Uniforms and Clothing	36,400.00	148.36	.00	7,356.35	29,043.65	20	39,547.49
515.121	Safety Supplies	5,000.00	655.03	.00	1,963.52	3,036.48	39	5,129.76
515.128	Medical Supplies	10,000.00	833.59	.00	3,120.25	6,879.75	31	8,236.03
531.140	Haz Mat Supplies/Equipmnt	10,000.00	.00	.00	.00	10,000.00	0	9,154.02
	Supplies Totals	\$149,400.00	\$5,165.26	\$6,754.00	\$39,927.34	\$102,718.66	31%	\$188,334.03
	Other Services & Charges							
610.111	Communications- Landline	6,500.00	266.45	.00	2,313.32	4,186.68	36	5,435.37
610.112	Postage	500.00	76.17	.00	626.69	(126.69)	125	880.49
610.1110	Communications- Wireless	27,000.00	2,490.19	.00	11,407.30	15,592.70	42	29,129.67



Budget Performance Report

Fiscal Year to Date 11/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
620.114	Advertising	500.00	.00	.00	156.00	344.00	31	370.50
630.121	Fire Prevention Materials	9,054.00	417.82	.00	4,065.27	4,988.73	45	8,478.58
640.124	Travel Expense	3,561.00	.00	.00	501.96	3,059.04	14	2,363.11
650.127	Electricity	22,642.00	1,823.77	.00	9,124.32	13,517.68	40	21,562.72
650.128	Water	1,591.00	154.63	.00	798.15	792.85	50	1,728.06
650.129	Wastewater	2,170.00	210.34	.00	1,084.10	1,085.90	50	2,358.84
650.130	Sanitation	852.00	78.76	.00	393.80	458.20	46	945.12
650.133	Stormwater	711.00	65.70	.00	328.50	382.50	46	788.40
650.134	Security Lights	1,633.00	151.00	.00	755.00	878.00	46	1,812.00
650.1271	Electricity- Sales Tax	2,652.00	81.65	.00	403.47	2,248.53	15	3,374.49
660.103	Emergency Preparedness	5,000.00	.00	.00	.00	5,000.00	0	3,316.03
660.133	Repairs & Maint. Services	40,000.00	1,061.70	(410.05)	16,850.83	23,559.22	41	36,692.24
660.139	Fleet Services Materials	30,000.00	3,013.51	.00	8,428.14	21,571.86	28	34,026.22
660.145	Gasoline & Oil	20,000.00	1,449.13	.00	6,004.88	13,995.12	30	18,669.61
660.1391	Fleet Services Labor	15,000.00	1,777.47	.00	6,021.00	8,979.00	40	15,939.54
660.1392	Fleet Svcs- Outside Vends	20,000.00	.00	.00	5,243.15	14,756.85	26	16,265.15
670.156	Equipment Rental/Lease	9,000.00	279.57	.00	2,936.56	6,063.44	33	8,405.94
682.169	Laundry & Linen	2,500.00	208.78	.00	445.04	2,054.96	18	910.49
685.180	Membership Dues and Fees	1,355.00	.00	.00	45.00	1,310.00	3	563.00
685.182	Other Operating Expenses	5,000.00	367.84	12,000.00	4,916.01	(11,916.01)	338	4,368.78
685.184	Continuing Education	.00	.00	.00	.00	.00	+++	75.00
685.186	Training	18,290.00	43.81	.00	1,677.73	16,612.27	9	14,446.83
685.1801	Subscriptions	12,720.00	2,184.00	.00	2,184.00	10,536.00	17	12,756.77
686.187	Professional Services	.00	.00	.00	.00	.00	+++	46.57
686.189	Employee Medical	15,000.00	45.00	9,805.00	5,904.09	(709.09)	105	11,335.00
686.195	Repair/Maint Svc Contract	70,994.00	2,775.94	6,650.00	15,779.18	48,564.82	32	70,331.92
686.1895	Employee wellness services	8,000.00	598.94	.00	2,691.52	5,308.48	34	8,928.79
	Other Services & Charges Totals	\$352,225.00	\$19,622.17	\$28,044.95	\$111,085.01	\$213,095.04	40%	\$336,305.23
	Other Objects							
795.001	IT Internal Allocations	16,000.00	1,564.59	.00	7,706.47	8,293.53	48	31,054.33
	Other Objects Totals	\$16,000.00	\$1,564.59	\$0.00	\$7,706.47	\$8,293.53	48%	\$31,054.33
	Capital Outlay							
900.3000	Buildings & Improvements	.00	3,610.00	(1,451,050.00)	5,105.00	1,445,945.00	+++	9,950.00
	Capital Outlay Totals	\$0.00	\$3,610.00	(\$1,451,050.00)	\$5,105.00	\$1,445,945.00	+++	\$9,950.00
	Department 11 - Fire Totals	\$2,411,421.00	\$182,739.45	(\$1,416,251.05)	\$925,327.47	\$2,902,344.58	-20%	\$2,381,664.96

Attachment: Budget Performance Report - November 2016 (2206 : November 2016 Finance & IT



Budget Performance Report

Fiscal Year to Date 11/30/16

		Adopted	Current Month	YTD	YTD	Budget - YTD	% used/	
Account		Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
	Department 12 - Public Works							
	Personal Services							
400.101	Regular Pay	517,400.00	39,013.14	.00	193,585.73	323,814.27	37	505,479.38
401.103	Overtime	30,000.00	(4,128.26)	.00	21,312.89	8,687.11	71	32,249.64
401.109	Seasonal City employee labor	(58,000.00)	.00	.00	.00	(58,000.00)	0	.00
405.114	FICA	38,179.00	2,966.18	.00	15,039.15	23,139.85	39	37,200.27
406.116	Retirement	60,545.00	4,431.49	.00	23,640.38	36,904.62	39	56,523.19
408.125	SCMIT Worker's Comp Ins.	16,000.00	.00	.00	7,258.68	8,741.32	45	14,056.22
410.001	Health Claims Cost	133,261.00	6,285.72	.00	36,507.48	96,753.52	27	116,598.84
410.002	Health Claim Costs-Retire	14,500.00	2,200.96	.00	11,094.88	3,405.12	77	.00
	Personal Services Totals	\$751,885.00	\$50,769.23	\$0.00	\$308,439.19	\$443,445.81	41%	\$762,107.54
	Supplies							
500.101	Supplies and Materials	20,000.00	2,365.26	.00	7,680.52	12,319.48	38	26,044.60
500.102	Equipment	21,000.00	1,345.53	.00	3,923.78	17,076.22	19	10,993.60
500.103	Furniture	3,000.00	.00	.00	632.35	2,367.65	21	2,374.69
500.105	Printing and Binding	1,000.00	276.06	.00	276.06	723.94	28	244.25
501.101	Uniforms and Clothing	16,000.00	2,621.06	.00	6,486.39	9,513.61	41	17,346.33
513.112	Asphalt/Concrete/Gravel	10,000.00	849.58	.00	6,388.00	3,612.00	64	18,040.58
515.121	Safety Supplies	7,000.00	1,404.67	.00	4,212.17	2,787.83	60	2,341.47
	Supplies Totals	\$78,000.00	\$8,862.16	\$0.00	\$29,599.27	\$48,400.73	38%	\$77,385.52
	Other Services & Charges							
610.111	Communications- Landline	3,500.00	50.61	.00	1,574.70	1,925.30	45	3,738.18
610.112	Postage	100.00	38.95	.00	59.20	40.80	59	127.95
610.1110	Communications- Wireless	6,000.00	502.43	.00	1,775.88	4,224.12	30	7,243.39
620.114	Advertising	500.00	.00	.00	758.40	(258.40)	152	247.00
640.124	Travel Expense	1,800.00	342.75	.00	510.47	1,289.53	28	175.67
650.127	Electricity	881.00	87.00	.00	453.49	427.51	51	1,026.37
650.128	Water	364.00	33.22	.00	166.93	197.07	46	401.96
650.129	Wastewater	481.00	43.85	.00	220.27	260.73	46	530.28
650.130	Sanitation	415.00	38.04	.00	190.20	224.80	46	456.48
650.133	Stormwater	121.00	11.17	.00	55.85	65.15	46	134.04
650.134	Security Lights	482.00	44.54	.00	222.70	259.30	46	534.48
650.1271	Electricity- Sales Tax	3.00	.17	.00	1.67	1.33	56	4.20
660.133	Repairs & Maint. Services	10,000.00	214.49	.00	3,625.21	6,374.79	36	10,064.18
660.134	Radio Repairs	.00	.00	.00	.00	.00	+++	39.96



Budget Performance Report

Fiscal Year to Date 11/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
660.139	Fleet Services Materials	25,000.00	1,887.25	.00	12,150.47	12,849.53	49	23,843.41
660.145	Gasoline & Oil	29,000.00	1,409.15	.00	6,213.15	22,786.85	21	24,965.26
660.1391	Fleet Services Labor	40,000.00	3,772.29	.00	15,363.05	24,636.95	38	42,143.08
663.142	Street Sign Maintenance	4,000.00	.00	.00	.00	4,000.00	0	7,202.02
663.144	Sidewalk Repairs	.00	.00	.00	14,019.87	(14,019.87)	+++	.00
663.148	Maintenance of Parks	30,000.00	3,456.54	235.00	8,821.68	20,943.32	30	23,445.04
670.156	Equipment Rental/Lease	5,000.00	157.17	.00	1,013.81	3,986.19	20	2,962.31
685.180	Membership Dues and Fees	200.00	.00	.00	65.00	135.00	32	189.00
685.182	Other Operating Expenses	3,000.00	1,783.82	.00	6,996.65	(3,996.65)	233	4,093.06
685.186	Training	1,100.00	.00	.00	570.00	530.00	52	251.79
685.192	KGB Operations	.00	.00	.00	.00	.00	+++	(15.00)
686.187	Professional Services	1,000.00	558.54	.00	1,117.08	(117.08)	112	1,501.72
686.189	Employee Medical	1,800.00	77.00	.00	554.00	1,246.00	31	455.00
686.195	Repair/Maint Svc Contract	12,000.00	1,213.75	.00	6,816.18	5,183.82	57	20,253.57
686.1895	Employee wellness services	3,505.00	268.94	.00	1,208.58	2,296.42	34	4,552.31
687.203	Contract Services	20,000.00	4,560.00	.00	28,896.00	(8,896.00)	144	77,281.61
	Other Services & Charges Totals	\$200,252.00	\$20,551.67	\$235.00	\$113,420.49	\$86,596.51	57%	\$257,848.32
	Other Objects							
700.105	Matched Expenses	.00	.00	.00	.00	.00	+++	2,000.00
795.001	IT Internal Allocations	3,000.00	260.76	.00	1,284.40	1,715.60	43	4,883.84
	Other Objects Totals	\$3,000.00	\$260.76	\$0.00	\$1,284.40	\$1,715.60	43%	\$6,883.84
	Department 12 - Public Works Totals	\$1,033,137.00	\$80,443.82	\$235.00	\$452,743.35	\$580,158.65	44%	\$1,104,225.22
	Department 13 - Information Technology							
	Personal Services							
400.101	Regular Pay	68,200.00	6,276.39	.00	29,865.55	38,334.45	44	67,662.84
405.114	FICA	4,988.00	463.65	.00	2,194.00	2,794.00	44	4,962.94
406.116	Retirement	7,843.00	692.30	.00	3,444.50	4,398.50	44	7,394.84
408.125	SCMIT Worker's Comp Ins.	350.00	.00	.00	250.63	99.37	72	295.62
410.001	Health Claims Cost	7,768.00	571.78	.00	2,858.90	4,909.10	37	7,053.49
	Personal Services Totals	\$89,149.00	\$8,004.12	\$0.00	\$38,613.58	\$50,535.42	43%	\$87,369.73
	Supplies							
500.101	Supplies and Materials	5,000.00	.00	.00	1,149.91	3,850.09	23	2,893.02
500.102	Equipment	12,000.00	2,537.00	.00	2,537.00	9,463.00	21	16,971.88
500.107	Technology Supplies	500.00	.00	.00	.00	500.00	0	.00
	Supplies Totals	\$17,500.00	\$2,537.00	\$0.00	\$3,686.91	\$13,813.09	21%	\$19,864.90



Budget Performance Report

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Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Other Services & Charges							
610.111	Communications- Landline	700.00	38.09	.00	181.28	518.72	26	421.39
610.112	Postage	50.00	.00	.00	.00	50.00	0	.00
610.1110	Communications- Wireless	1,000.00	63.22	.00	253.00	747.00	25	1,165.74
620.114	Advertising	5.00	.00	.00	.00	5.00	0	.00
640.124	Travel Expense	1,000.00	.00	.00	.00	1,000.00	0	474.30
650.127	Electricity	1,767.00	109.49	.00	642.31	1,124.69	36	1,864.02
650.128	Water	321.00	5.83	.00	96.63	224.37	30	312.90
650.129	Wastewater	423.00	8.13	.00	128.12	294.88	30	412.44
650.130	Sanitation	161.00	14.85	.00	74.25	86.75	46	178.20
650.133	Stormwater	107.00	9.85	.00	49.25	57.75	46	118.20
650.134	Security Lights	487.00	45.00	.00	225.00	262.00	46	540.00
650.1271	Electricity- Sales Tax	83.00	6.12	.00	36.21	46.79	44	85.38
685.180	Membership Dues and Fees	100.00	.00	.00	.00	100.00	0	35.00
685.182	Other Operating Expenses	500.00	.00	.00	.00	500.00	0	239.80
685.186	Training	500.00	.00	.00	.00	500.00	0	180.00
685.1801	Subscriptions	50.00	.00	.00	.00	50.00	0	.00
686.184	Technology Services	184,800.00	15,424.46	108,110.17	77,161.67	(471.84)	100	185,163.23
686.194	Other Prof/Tech Services	10,000.00	151.96	.00	2,797.96	7,202.04	28	5,662.70
686.195	Repair/Maint Svc Contract	13,000.00	.00	.00	5,489.29	7,510.71	42	11,278.35
686.1895	Employee wellness services	245.00	9.58	.00	43.03	201.97	18	189.65
	Other Services & Charges Totals	\$215,299.00	\$15,886.58	\$108,110.17	\$87,178.00	\$20,010.83	91%	\$208,321.30
	Other Objects							
795.001	IT Internal Allocations	(333,548.00)	(25,033.41)	.00	(123,303.53)	(210,244.47)	37	(294,312.90)
	Other Objects Totals	(\$333,548.00)	(\$25,033.41)	\$0.00	(\$123,303.53)	(\$210,244.47)	37%	(\$294,312.90)
	Capital Outlay							
900.3950	Computer Software	7,000.00	.00	.00	.00	7,000.00	0	9,725.43
900.4300	Other Equipment	5,000.00	.00	.00	.00	5,000.00	0	.00
	Capital Outlay Totals	\$12,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00	0%	\$9,725.43
	Department 13 - Information Technology Totals	\$400.00	\$1,394.29	\$108,110.17	\$6,174.96	(\$113,885.13)	28571%	\$30,968.46
	Department 14 - Fleet Services							
	Personal Services							
400.101	Regular Pay	131,550.00	10,138.60	.00	48,578.92	82,971.08	37	129,328.40
401.103	Overtime	2,748.00	(1,265.09)	.00	2,373.02	374.98	86	2,065.18
405.114	FICA	9,364.00	701.65	.00	3,551.23	5,812.77	38	9,217.26



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Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
406.116	Retirement	15,095.00	1,069.59	.00	5,758.31	9,336.69	38	14,145.52
408.125	SCMIT Worker's Comp Ins.	3,500.00	.00	.00	1,841.26	1,658.74	53	2,210.62
410.001	Health Claims Cost	28,329.00	2,025.70	.00	8,670.98	19,658.02	31	25,059.37
Personal Services Totals		\$190,586.00	\$12,670.45	\$0.00	\$70,773.72	\$119,812.28	37%	\$182,026.35
Supplies								
500.101	Supplies and Materials	9,000.00	791.60	.00	3,495.00	5,505.00	39	9,058.67
500.102	Equipment	1,500.00	.00	.00	.00	1,500.00	0	1,810.44
500.105	Printing and Binding	400.00	.00	.00	.00	400.00	0	49.73
501.101	Uniforms and Clothing	5,300.00	380.35	.00	2,495.06	2,804.94	47	4,010.22
515.121	Safety Supplies	750.00	.00	.00	.00	750.00	0	667.78
Supplies Totals		\$16,950.00	\$1,171.95	\$0.00	\$5,990.06	\$10,959.94	35%	\$15,596.84
Other Services & Charges								
610.111	Communications- Landline	1,500.00	12.70	.00	677.96	822.04	45	1,616.94
610.112	Postage	200.00	.00	.00	.00	200.00	0	25.36
610.1110	Communications- Wireless	800.00	53.22	.00	213.00	587.00	27	691.68
640.124	Travel Expense	500.00	.00	.00	.00	500.00	0	.00
650.127	Electricity	7,878.00	810.76	.00	4,086.27	3,791.73	52	9,103.80
650.128	Water	364.00	33.19	.00	166.79	197.21	46	401.64
650.129	Wastewater	480.00	43.81	.00	220.09	259.91	46	529.80
650.130	Sanitation	400.00	36.90	.00	184.50	215.50	46	442.80
650.133	Stormwater	117.00	10.84	.00	54.20	62.80	46	130.08
650.134	Security Lights	460.00	42.57	.00	212.85	247.15	46	510.84
650.1271	Electricity- Sales Tax	471.00	34.60	.00	211.51	259.49	45	487.90
660.139	Fleet Services Materials	1,500.00	.00	.00	.00	1,500.00	0	737.03
660.145	Gasoline & Oil	1,700.00	37.64	.00	341.45	1,358.55	20	1,353.33
660.1391	Fleet Services Labor	1,000.00	.00	.00	27.50	972.50	3	398.75
662.140	Building Repairs	4,000.00	.00	.00	.00	4,000.00	0	7,220.51
685.182	Other Operating Expenses	200.00	.00	.00	.00	200.00	0	184.44
685.186	Training	250.00	.00	.00	.00	250.00	0	51.00
685.1801	Subscriptions	50.00	.00	.00	.00	50.00	0	.00
686.189	Employee Medical	200.00	.00	.00	92.00	108.00	46	165.00
686.195	Repair/Maint Svc Contract	5,700.00	66.25	.00	1,070.00	4,630.00	19	2,406.60
686.1895	Employee wellness services	1,000.00	67.04	.00	301.25	698.75	30	1,223.98
Other Services & Charges Totals		\$28,770.00	\$1,249.52	\$0.00	\$7,859.37	\$20,910.63	27%	\$27,681.48
Other Objects								



Budget Performance Report

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		Adopted	Current Month	YTD	YTD	Budget - YTD	% used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
735.122	Services Billed	(235,636.00)	(20,904.68)	.00	(90,267.49)	(145,368.51)	38	(265,710.29)
795.001	IT Internal Allocations	.00	.00	.00	.00	.00	+++	1,781.09
	Other Objects Totals	(\$235,636.00)	(\$20,904.68)	\$0.00	(\$90,267.49)	(\$145,368.51)	38%	(\$263,929.20)
	Department 14 - Fleet Services Totals	\$670.00	(\$5,812.76)	\$0.00	(\$5,644.34)	\$6,314.34	-842%	(\$38,624.53)
	Department 20 - General Government							
	Personal Services							
410.001	Health Claims Cost	1,000.00	.00	.00	91,692.70	(90,692.70)	9169	333.36
410.002	Health Claim Costs-Retire	35,000.00	5,273.26	.00	18,972.48	16,027.52	54	130,651.60
	Personal Services Totals	\$36,000.00	\$5,273.26	\$0.00	\$110,665.18	(\$74,665.18)	307%	\$130,984.96
	Supplies							
500.103	Furniture	1,000.00	.00	.00	.00	1,000.00	0	.00
510.106	Cleaning & Sanitation Sup	2,200.00	98.21	.00	637.60	1,562.40	29	2,972.68
	Supplies Totals	\$3,200.00	\$98.21	\$0.00	\$637.60	\$2,562.40	20%	\$2,972.68
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	250,000.00	.00	.00	126,820.85	123,179.15	51	266,692.79
600.112	Survivors Health Ins	500.00	14.72	.00	88.32	411.68	18	230.24
600.1051	Employee Wellness & Safety	23,300.00	3,350.96	.00	4,761.88	18,538.12	20	16,304.23
600.1052	Unemployment Insurance	7,000.00	.00	.00	.00	7,000.00	0	626.07
620.114	Advertising	200.00	.00	.00	.00	200.00	0	280.00
640.124	Travel Expense	.00	.00	.00	.00	.00	+++	151.78
650.133	Stormwater	715.00	90.91	.00	353.75	361.25	49	788.52
660.133	Repairs & Maint. Services	85,000.00	437.76	46,480.00	12,043.35	26,476.65	69	10,270.38
662.140	Building Repairs	2,000.00	.00	.00	.00	2,000.00	0	.00
685.180	Membership Dues and Fees	3,500.00	.00	.00	.00	3,500.00	0	3,931.85
685.182	Other Operating Expenses	15,000.00	14,796.68	.00	51,544.83	(36,544.83)	344	12,695.54
685.187	Special Projects	5,000.00	.00	.00	(27,447.03)	32,447.03	-549	(14,100.00)
686.186	Legal Services	50,000.00	28,653.00	2,349.47	47,930.06	(279.53)	101	93,700.83
686.187	Professional Services	1,000.00	.00	.00	950.00	50.00	95	1,274.00
686.189	Employee Medical	250.00	.00	.00	.00	250.00	0	.00
686.190	Consulting Services	1,000.00	.00	.00	.00	1,000.00	0	.00
686.192	Elections	6,500.00	.00	.00	.00	6,500.00	0	7,340.94
686.194	Other Prof/Tech Services	5,000.00	.00	.00	.00	5,000.00	0	4,650.00
686.195	Repair/Maint Svc Contract	19,000.00	1,424.53	.00	6,209.25	12,790.75	33	20,566.11
686.199	Internal Engineering	.00	3,343.94	.00	11,254.22	(11,254.22)	+++	14,102.62
686.1871	Audit Services	40,000.00	.00	31,400.00	8,600.00	.00	100	36,100.00



Budget Performance Report

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		Adopted	Current Month	YTD	YTD	Budget - YTD	% used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
686.1895	Employee wellness services	4,000.00	.00	.00	.00	4,000.00	0	2,318.60
687.203	Contract Services	18,000.00	6,007.29	.00	6,007.29	11,992.71	33	.00
	Other Services & Charges Totals	\$536,965.00	\$58,119.79	\$80,229.47	\$249,116.77	\$207,618.76	61%	\$477,924.50
	Other Objects							
700.105	Matched Expenses	.00	.00	.00	.00	.00	+++	46,858.48
795.995	GF Cost Distribution	(112,788.00)	.00	.00	.00	(112,788.00)	0	(112,788.00)
	Other Objects Totals	(\$112,788.00)	\$0.00	\$0.00	\$0.00	(\$112,788.00)	0%	(\$65,929.52)
	Capital Outlay							
900.3000	Buildings & Improvements	5,000.00	.00	.00	.00	5,000.00	0	.00
	Capital Outlay Totals	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	\$0.00
	Department 20 - General Government Totals	\$468,377.00	\$63,491.26	\$80,229.47	\$360,419.55	\$27,727.98	94%	\$545,952.62
	EXPENSE TOTALS	\$8,416,608.00	\$719,123.04	(\$1,195,480.14)	\$3,860,262.74	\$5,751,825.40	32%	\$8,406,517.87
	Fund 0010 - General Fund Totals							
	REVENUE TOTALS	8,451,078.00	87,484.02	.00	942,993.16	7,508,084.84	11	8,804,263.90
	EXPENSE TOTALS	8,416,608.00	719,123.04	(1,195,480.14)	3,860,262.74	5,751,825.40	32	8,406,517.87
	Fund 0010 - General Fund Totals	\$34,470.00	(\$631,639.02)	\$1,195,480.14	(\$2,917,269.58)	\$1,756,259.44		\$397,746.03
	Fund 0012 - Capital Projects Reserve Fund							
	EXPENSE							
	Department 26 - Special Projects							
	Capital Outlay							
900.903	Sidewalk Program	75,000.00	.00	.00	.00	75,000.00	0	68,652.07
900.904	Street Re-Surfacing Program	50,000.00	.00	.00	.00	50,000.00	0	44,720.77
900.918	Lader 27	200,000.00	.00	.00	.00	200,000.00	0	.00
900.3000	Buildings & Improvements	31,500.00	.00	19,945.90	.00	11,554.10	63	.00
900.4100	Vehicles	115,518.00	.00	116,309.00	.00	(791.00)	101	130,629.00
900.4200	Heavy Equipment	.00	.00	.00	.00	48,000.00	0	.00
900.4300	Other Equipment	239,817.00	5,799.00	96,535.29	5,799.00	89,482.71	53	238,847.87
900.6000	Other Improvements	21,700.00	.00	.00	.00	21,700.00	0	.00
900.9002	Harborwalk Fire Protection	.00	.00	283,256.00	.00	(283,256.00)	+++	.00
	Capital Outlay Totals	\$733,535.00	\$5,799.00	\$516,046.19	\$5,799.00	\$211,689.81	71%	\$482,849.71
	Department 26 - Special Projects Totals	\$733,535.00	\$5,799.00	\$516,046.19	\$5,799.00	\$211,689.81	71%	\$482,849.71
	EXPENSE TOTALS	\$733,535.00	\$5,799.00	\$516,046.19	\$5,799.00	\$211,689.81	71%	\$482,849.71
	Fund 0012 - Capital Projects Reserve Fund Totals							



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Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	REVENUE TOTALS	.00	.00	.00	.00	.00	+++	.00
	EXPENSE TOTALS	733,535.00	5,799.00	516,046.19	5,799.00	211,689.81	71	482,849.71
	Fund 0012 - Capital Projects Reserve Fund Totals	(\$733,535.00)	(\$5,799.00)	(\$516,046.19)	(\$5,799.00)	(\$211,689.81)		(\$482,849.71)
	Fund 0017 - Federal Grants							
	REVENUE							
	Department 00 - Revenue							
	City Funding							
331.069	Match Revenue	.00	.00	.00	.00	.00	+++	46,858.48
	City Funding Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$46,858.48
	Department 00 - Revenue Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$46,858.48
	REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$46,858.48
	Fund 0017 - Federal Grants Totals							
	REVENUE TOTALS	.00	.00	.00	.00	.00	+++	46,858.48
	EXPENSE TOTALS	.00	.00	.00	.00	.00	+++	.00
	Fund 0017 - Federal Grants Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$46,858.48
	Fund 0020 - State Accommodations Tax							
	REVENUE							
	Department 00 - Revenue							
	State Shared							
318.001	Accommodations Tax	105,000.00	.00	.00	38,389.79	66,610.21	37	122,491.13
	State Shared Totals	\$105,000.00	\$0.00	\$0.00	\$38,389.79	\$66,610.21	37%	\$122,491.13
	Investment Earnings							
361.001	Investment Earnings	175.00	.00	.00	152.79	22.21	87	388.00
	Investment Earnings Totals	\$175.00	\$0.00	\$0.00	\$152.79	\$22.21	87%	\$388.00
	Department 00 - Revenue Totals	\$105,175.00	\$0.00	\$0.00	\$38,542.58	\$66,632.42	37%	\$122,879.13
	REVENUE TOTALS	\$105,175.00	\$0.00	\$0.00	\$38,542.58	\$66,632.42	37%	\$122,879.13
	EXPENSE							
	Department 33 - State Accommodations Tax							
	Other Services & Charges							
620.114	Advertising	1,175.00	.00	.00	.00	1,175.00	0	156.00
683.173	Tourism Related	51,000.00	.00	.00	.00	51,000.00	0	62,270.44
683.174	Tourism Advertise/Promote	24,000.00	4,016.94	.00	4,016.94	19,983.06	17	29,247.34
	Other Services & Charges Totals	\$76,175.00	\$4,016.94	\$0.00	\$4,016.94	\$72,158.06	5%	\$91,673.78
	Other Objects							



Budget Performance Report

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Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
750.124	Transfers to General Fund	29,000.00	.00	.00	25,669.49	3,330.51	89	29,874.56
	Other Objects Totals	\$29,000.00	\$0.00	\$0.00	\$25,669.49	\$3,330.51	89%	\$29,874.56
	Department 33 - State Accommodations Tax Totals	\$105,175.00	\$4,016.94	\$0.00	\$29,686.43	\$75,488.57	28%	\$121,548.34
	EXPENSE TOTALS	\$105,175.00	\$4,016.94	\$0.00	\$29,686.43	\$75,488.57	28%	\$121,548.34
	Fund 0020 - State Accommodations Tax Totals							
	REVENUE TOTALS	105,175.00	.00	.00	38,542.58	66,632.42	37	122,879.13
	EXPENSE TOTALS	105,175.00	4,016.94	.00	29,686.43	75,488.57	28	121,548.34
	Fund 0020 - State Accommodations Tax Totals	\$0.00	(\$4,016.94)	\$0.00	\$8,856.15	(\$8,856.15)		\$1,330.79
	Fund 0022 - Local Hospitality / ATax							
	REVENUE							
	Department 00 - Revenue							
	Fees							
324.001	Hospitality Fee	650,000.00	54,810.17	.00	303,836.62	346,163.38	47	680,550.93
324.002	Accommodation Fees	190,000.00	16,144.87	.00	95,898.50	94,101.50	50	202,021.25
	Fees Totals	\$840,000.00	\$70,955.04	\$0.00	\$399,735.12	\$440,264.88	48%	\$882,572.18
	Federal Grants							
331.000	Federal Grants	.00	12,600.00	.00	12,600.00	(12,600.00)	+++	16,200.00
	Federal Grants Totals	\$0.00	\$12,600.00	\$0.00	\$12,600.00	(\$12,600.00)	+++	\$16,200.00
	Investment Earnings							
361.001	Investment Earnings	4,000.00	.00	.00	3,839.84	160.16	96	10,198.83
	Investment Earnings Totals	\$4,000.00	\$0.00	\$0.00	\$3,839.84	\$160.16	96%	\$10,198.83
	Miscellaneous							
367.001	Operating Contributions	.00	.00	.00	35,000.00	(35,000.00)	+++	(35,000.00)
369.002	Miscellaneous Revenue	.00	.00	.00	.00	.00	+++	61,899.12
	Miscellaneous Totals	\$0.00	\$0.00	\$0.00	\$35,000.00	(\$35,000.00)	+++	\$26,899.12
	Operating Transfers In							
394.002	Transfer from fund balance	328,944.00	.00	.00	.00	328,944.00	0	.00
	Operating Transfers In Totals	\$328,944.00	\$0.00	\$0.00	\$0.00	\$328,944.00	0%	\$0.00
	Department 00 - Revenue Totals	\$1,172,944.00	\$83,555.04	\$0.00	\$451,174.96	\$721,769.04	38%	\$935,870.13
	REVENUE TOTALS	\$1,172,944.00	\$83,555.04	\$0.00	\$451,174.96	\$721,769.04	38%	\$935,870.13
	EXPENSE							
	Department 08 - Winyah Auditorium							
	Other Services & Charges							
650.127	Electricity	4,910.00	446.56	.00	4,163.50	746.50	85	5,907.87

Attachment: Budget Performance Report - November 2016 (2206 : November 2016 Finance & IT



Budget Performance Report

Fiscal Year to Date 11/30/16

16.H.4

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Other Services & Charges Totals	\$4,910.00	\$446.56	\$0.00	\$4,163.50	\$746.50	85%	\$5,907.87
	Other Objects							
750.133	Trsf to Winyah Aud Fund	.00	.00	.00	.00	.00	+++	35,000.00
	Other Objects Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$35,000.00
	Department 08 - Winyah Auditorium Totals	\$4,910.00	\$446.56	\$0.00	\$4,163.50	\$746.50	85%	\$40,907.87
	Department 23 - Old Hospitality Fees							
	Other Services & Charges							
685.182	Other Operating Expenses	.00	.00	.00	226.38	(226.38)	+++	3,920.12
685.1871	Way-finding project	.00	.00	.00	.00	.00	+++	527.90
	Other Services & Charges Totals	\$0.00	\$0.00	\$0.00	\$226.38	(\$226.38)	+++	\$4,448.02
	Other Objects							
750.124	Transfers to General Fund	108,000.00	.00	.00	.00	108,000.00	0	108,000.00
	Other Objects Totals	\$108,000.00	\$0.00	\$0.00	\$0.00	\$108,000.00	0%	\$108,000.00
	Capital Outlay							
900.905	Park Improvements	400,000.00	.00	50,440.00	25,060.00	324,500.00	19	.00
	Capital Outlay Totals	\$400,000.00	\$0.00	\$50,440.00	\$25,060.00	\$324,500.00	19%	\$0.00
	Department 23 - Old Hospitality Fees Totals	\$508,000.00	\$0.00	\$50,440.00	\$25,286.38	\$432,273.62	15%	\$112,448.02
	Department 24 - New Hospitality Fees							
	Other Services & Charges							
683.174	Tourism Advertise/Promote	59,582.00	.00	.00	13,000.89	46,581.11	22	13,365.34
685.180	Membership Dues and Fees	7,500.00	.00	.00	.00	7,500.00	0	17,500.00
685.182	Other Operating Expenses	.00	1,114.10	4,943.11	14,248.31	(19,191.42)	+++	35,856.40
685.187	Special Projects	32,000.00	3,607.35	.00	5,664.03	26,335.97	18	22,125.90
685.1871	Way-finding project	8,500.00	.00	.00	.00	8,500.00	0	.00
686.195	Repair/Maint Svc Contract	12,000.00	1,924.00	.00	6,946.00	5,054.00	58	29,404.13
	Other Services & Charges Totals	\$119,582.00	\$6,645.45	\$4,943.11	\$39,859.23	\$74,779.66	37%	\$118,251.77
	Capital Outlay							
900.905	Park Improvements	250,000.00	136,664.46	(40,546.00)	139,755.71	150,790.29	40	216,406.77
900.4300	Other Equipment	52,900.00	.00	.00	.00	52,900.00	0	.00
	Capital Outlay Totals	\$302,900.00	\$136,664.46	(\$40,546.00)	\$139,755.71	\$203,690.29	33%	\$216,406.77
	Department 24 - New Hospitality Fees Totals	\$422,482.00	\$143,309.91	(\$35,602.89)	\$179,614.94	\$278,469.95	34%	\$334,658.54
	Department 29 - Kaminski House							
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	10,000.00	.00	.00	6,512.00	3,488.00	65	13,024.00
650.127	Electricity	2,446.00	166.32	.00	857.28	1,588.72	35	2,391.41



Budget Performance Report

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Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
650.1271	Electricity- Sales Tax	106.00	8.07	.00	36.86	69.14	35	102.76
685.182	Other Operating Expenses	35,000.00	.00	.00	.00	35,000.00	0	43.00
687.203	Contract Services	190,000.00	.00	.00	95,000.00	95,000.00	50	190,000.00
Other Services & Charges Totals		\$237,552.00	\$174.39	\$0.00	\$102,406.14	\$135,145.86	43%	\$205,561.17
Department 29 - Kaminski House Totals		\$237,552.00	\$174.39	\$0.00	\$102,406.14	\$135,145.86	43%	\$205,561.17
EXPENSE TOTALS		\$1,172,944.00	\$143,930.86	\$14,837.11	\$311,470.96	\$846,635.93	28%	\$693,575.60
Fund 0022 - Local Hospitality / ATax Totals								
REVENUE TOTALS		1,172,944.00	83,555.04	.00	451,174.96	721,769.04	38	935,870.13
EXPENSE TOTALS		1,172,944.00	143,930.86	14,837.11	311,470.96	846,635.93	28	693,575.60
Fund 0022 - Local Hospitality / ATax Totals		\$0.00	(\$60,375.82)	(\$14,837.11)	\$139,704.00	(\$124,866.89)		\$242,294.53
Fund 0030 - Electric Utility Fund								
REVENUE								
Department 00 - Revenue								
Operating Revenues								
301.000	Sale Of Utilities	12,500,000.00	693,725.02	.00	5,086,359.27	7,413,640.73	41	11,178,332.26
301.002	New Turn Ons	5,000.00	380.00	.00	1,800.00	3,200.00	36	4,070.00
301.004	Security Lights	275,000.00	21,601.00	.00	108,202.00	166,798.00	39	260,897.46
301.012	Restores	9,000.00	6,334.52	.00	33,063.53	(24,063.53)	367	10,800.00
302.001	Penalties	225,000.00	7,833.15	.00	58,781.63	166,218.37	26	134,682.67
302.002	Pole Rental	200,000.00	.00	.00	.00	200,000.00	0	199,787.37
302.003	Fiber Rental	32,000.00	9,042.00	.00	24,126.00	7,874.00	75	41,584.00
Operating Revenues Totals		\$13,246,000.00	\$738,915.69	\$0.00	\$5,312,332.43	\$7,933,667.57	40%	\$11,830,153.76
Federal Grants								
335.004	Fema Recovery	.00	.00	.00	.00	.00	+++	23,431.57
Federal Grants Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$23,431.57
Investment Earnings								
306.001	Investment Earnings	16,000.00	3,255.70	.00	16,185.00	(185.00)	101	26,593.02
361.003	Fv Chg In Investments	.00	.00	.00	.00	.00	+++	(9.31)
Investment Earnings Totals		\$16,000.00	\$3,255.70	\$0.00	\$16,185.00	(\$185.00)	101%	\$26,583.71
Miscellaneous								
301.001	Revenue from Energu Efficiency Program	45,000.00	4,368.75	.00	18,015.88	26,984.12	40	44,892.12
307.002	Sale Of Scrap	700.00	.00	.00	.00	700.00	0	337.10
369.002	Miscellaneous Revenue	3,000.00	50.00	.00	450.00	2,550.00	15	2,903.76
Miscellaneous Totals		\$48,700.00	\$4,418.75	\$0.00	\$18,465.88	\$30,234.12	38%	\$48,132.98



Budget Performance Report

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Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Operating Transfers In							
394.002	Transfer from fund balance	(575,445.00)	.00	.00	.00	(575,445.00)	0	.00
	Operating Transfers In Totals	(\$575,445.00)	\$0.00	\$0.00	\$0.00	(\$575,445.00)	0%	\$0.00
	Department 00 - Revenue Totals	\$12,735,255.00	\$746,590.14	\$0.00	\$5,346,983.31	\$7,388,271.69	42%	\$11,928,302.02
	REVENUE TOTALS	\$12,735,255.00	\$746,590.14	\$0.00	\$5,346,983.31	\$7,388,271.69	42%	\$11,928,302.02
	EXPENSE							
	Department 19 - Electric							
	Personal Services							
400.101	Regular Pay	662,120.00	56,466.14	.00	269,877.55	392,242.45	41	564,202.27
401.103	Overtime	25,000.00	(18,024.04)	.00	25,849.21	(849.21)	103	23,044.49
401.105	On-call pay	.00	800.00	.00	4,000.00	(4,000.00)	+++	.00
401.106	Contract Labor	60,000.00	.00	.00	.00	60,000.00	0	139,200.00
401.107	Labor Billed	.00	.00	.00	.00	.00	+++	(1,792.83)
405.114	FICA	42,296.00	4,204.80	.00	21,544.09	20,751.91	51	41,986.34
406.116	Retirement	67,077.00	6,273.28	.00	34,005.84	33,071.16	51	63,082.63
408.125	SCMIT Worker's Comp Ins.	29,000.00	.00	.00	17,450.09	11,549.91	60	23,275.06
410.001	Health Claims Cost	106,659.00	8,468.84	.00	41,217.40	65,441.60	39	98,059.70
410.002	Health Claim Costs-Retire	31,500.00	1,967.64	.00	12,158.68	19,341.32	39	21,736.88
410.003	OPEB cost	10,000.00	.00	.00	.00	10,000.00	0	11,175.65
	Personal Services Totals	\$1,033,652.00	\$60,156.66	\$0.00	\$426,102.86	\$607,549.14	41%	\$983,970.19
	Supplies							
500.101	Supplies and Materials	17,300.00	624.49	.00	11,025.92	6,274.08	64	96,549.12
500.102	Equipment	6,500.00	.00	.00	.00	6,500.00	0	.00
500.103	Furniture	1,000.00	.00	.00	.00	1,000.00	0	229.57
500.105	Printing and Binding	600.00	.00	.00	.00	600.00	0	.00
501.101	Uniforms and Clothing	15,600.00	.00	.00	2,167.24	13,432.76	14	11,659.63
514.114	Wire Expense	8,000.00	.00	.00	573.35	7,426.65	7	7,737.29
514.115	Christmas Decorations	9,000.00	638.58	.00	13,826.56	(4,826.56)	154	9,635.15
514.116	Pole Line Hardware	8,000.00	.00	.00	859.84	7,140.16	11	7,964.67
514.117	Poles & Crossarms	4,000.00	.00	.00	752.00	3,248.00	19	2,599.25
514.118	Fuel for Peak Shaving Generation	80,000.00	.00	17,193.38	27,206.62	35,600.00	56	75,767.30
515.121	Safety Supplies	.00	.00	.00	266.43	(266.43)	+++	.00
515.123	Special Dept Supplies	14,000.00	100.18	.00	6,975.75	7,024.25	50	13,105.35
521.128	Meter Supplies	48,000.00	.00	.00	3,903.15	44,096.85	8	85,349.87
523.133	Street Light Supplies	21,000.00	.00	.00	9,159.52	11,840.48	44	15,754.55



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Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
531.143	Security Lights	18,000.00	.00	.00	1,924.64	16,075.36	11	23,828.41
531.145	Transformer Supplies	8,000.00	.00	.00	966.21	7,033.79	12	22,384.77
540.150	Power Purchases	8,200,000.00	50,136.38	.00	2,840,384.77	5,359,615.23	35	7,453,394.66
Supplies Totals		\$8,459,000.00	\$51,499.63	\$17,193.38	\$2,919,992.00	\$5,521,814.62	35%	\$7,825,959.59
Other Services & Charges								
540.153	Energy Efficiency Program	60,000.00	.00	.00	21,282.38	38,717.62	35	69,071.86
600.110	SCMIRF Property/Liab Ins	250,000.00	.00	.00	120,024.68	129,975.32	48	231,194.40
610.111	Communications- Landline	5,000.00	201.39	.00	1,786.21	3,213.79	36	4,213.63
610.112	Postage	1,000.00	513.75	.00	2,226.33	(1,226.33)	223	1,530.06
610.1110	Communications- Wireless	5,000.00	1,550.51	.00	3,808.40	1,191.60	76	8,141.99
620.114	Advertising	600.00	63.75	.00	63.75	536.25	11	137.07
640.124	Travel Expense	5,300.00	659.01	.00	1,529.29	3,770.71	29	3,550.91
650.127	Electricity	18,203.00	1,832.87	.00	8,456.47	9,746.53	46	21,034.33
650.128	Water	1,007.00	112.42	.00	624.60	382.40	62	1,191.54
650.129	Wastewater	1,406.00	155.00	.00	856.00	550.00	61	1,655.88
650.130	Sanitation	1,824.00	168.66	.00	843.30	980.70	46	2,023.92
650.133	Stormwater	469.00	43.38	.00	216.90	252.10	46	520.56
650.134	Security Lights	9,182.00	849.00	.00	4,245.00	4,937.00	46	10,188.00
650.1271	Electricity- Sales Tax	3,046.00	175.08	.00	662.37	2,383.63	22	3,010.83
660.133	Repairs & Maint. Services	25,000.00	.00	.00	1,364.80	23,635.20	5	3,636.07
660.139	Fleet Services Materials	16,000.00	210.60	.00	4,129.22	11,870.78	26	17,636.23
660.140	Hydraulic Repair	12,000.00	.00	.00	1,157.21	10,842.79	10	3,270.62
660.145	Gasoline & Oil	17,000.00	2,041.39	.00	6,668.01	10,331.99	39	16,445.31
660.1391	Fleet Services Labor	20,000.00	1,374.98	.00	7,033.20	12,966.80	35	22,624.75
662.140	Building Repairs	2,000.00	.00	.00	.00	2,000.00	0	.00
663.145	Sub-Station Maintenance	3,000.00	.00	.00	1,455.00	1,545.00	48	.00
663.146	Transformers Repairs	6,000.00	.00	.00	465.00	5,535.00	8	3,491.05
664.101	Community Education	1,500.00	.00	.00	.00	1,500.00	0	.00
670.156	Equipment Rental/Lease	3,800.00	242.64	.00	982.24	2,817.76	26	3,162.23
670.157	Equipment Lease	260,810.00	26,080.34	52,160.68	78,241.02	130,408.30	50	313,050.39
682.170	Infrared Test	800.00	.00	.00	565.00	235.00	71	565.00
682.171	Safety Testing/Compliance	3,500.00	.00	.00	219.70	3,280.30	6	1,595.69
682.172	Ground Maint. Expenses	1,000.00	.00	.00	.00	1,000.00	0	.00
682.173	Tree Crew Maintenance	14,000.00	328.18	.00	3,408.19	10,591.81	24	13,507.00
685.180	Membership Dues and Fees	16,915.00	.00	.00	7,934.82	8,980.18	47	16,042.99



Budget Performance Report

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Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
685.182	Other Operating Expenses	22,000.00	31,758.60	32,087.03	64,043.62	(74,130.65)	437	23,559.59
685.183	Depreciation	385,880.00	32,581.11	.00	162,961.68	222,918.32	42	357,261.33
685.186	Training	8,350.00	.00	.00	.00	8,350.00	0	204.23
685.187	Special Projects	2,500.00	.00	.00	49.06	2,450.94	2	4,832.99
685.190	Landfill Fees	1,500.00	.00	.00	106.75	1,393.25	7	963.55
685.1801	Subscriptions	40.00	.00	.00	.00	40.00	0	.00
686.186	Legal Services	10,000.00	.00	.00	.00	10,000.00	0	.00
686.187	Professional Services	11,700.00	1,215.48	.00	3,284.70	8,415.30	28	23,728.72
686.188	Architect/Engineer Servcs	35,000.00	1,320.00	.00	6,203.25	28,796.75	18	7,596.83
686.189	Employee Medical	700.00	92.00	.00	212.00	488.00	30	515.00
686.190	Consulting Services	20,000.00	.00	.00	.00	20,000.00	0	.00
686.191	Contract Services/Studies	3,000.00	131.37	.00	1,507.15	1,492.85	50	1,869.27
686.195	Repair/Maint Svc Contract	30,000.00	1,810.87	.00	7,212.91	22,787.09	24	30,849.12
686.199	Internal Engineering	.00	1,671.97	.00	5,627.11	(5,627.11)	+++	7,051.31
686.1895	Employee wellness services	9,000.00	666.77	.00	2,996.34	6,003.66	33	10,932.22
687.202	Utility Billing Services	36,000.00	474.74	.00	18,728.29	17,271.71	52	39,395.12
689.800	Equipment Charges	.00	.00	.00	.00	.00	+++	(2,373.54)
Other Services & Charges Totals		\$1,341,032.00	\$108,325.86	\$84,247.71	\$553,181.95	\$703,602.34	48%	\$1,278,878.05
Other Objects								
720.001	Provision for Bad Debts	40,000.00	.00	.00	.00	40,000.00	0	26,868.79
720.006	Public Assistance Program	10,000.00	.00	.00	.00	10,000.00	0	.00
750.124	Transfers to General Fund	1,400,000.00	.00	.00	.00	1,400,000.00	0	1,399,999.56
795.001	IT Internal Allocations	85,000.00	6,519.12	.00	32,110.31	52,889.69	38	82,006.85
795.995	GF Cost Distribution	365,350.00	.00	.00	.00	365,350.00	0	365,350.44
Other Objects Totals		\$1,900,350.00	\$6,519.12	\$0.00	\$32,110.31	\$1,868,239.69	2%	\$1,874,225.64
Capital Outlay								
900.906	SCDOT US 17/521 Improvements	450,000.00	.00	15,787.58	.00	434,212.42	4	454,432.00
900.915	CIP Projects - Current Year	5,420,000.00	.00	.00	.00	60,000.00	0	.00
900.952	Peak Shaving Generation	.00	.00	47,835.52	96,954.19	3,790,210.29	4	93,078.92
900.3000	Buildings & Improvements	.00	.00	.00	.00	50,000.00	0	35,733.00
900.3100	Electric Distribution	.00	.00	.00	2,512.61	827,487.39	0	266,475.43
900.4100	Vehicles	.00	.00	.00	.00	.00	+++	24,608.00
900.4300	Other Equipment	30,000.00	.00	.00	.00	575,000.00	0	40,054.97
9999.9999	Assets Reclassified	(5,900,000.00)	.00	.00	(2,512.61)	(5,897,487.39)	0	(914,382.32)
Capital Outlay Totals		\$0.00	\$0.00	\$63,623.10	\$96,954.19	(\$160,577.29)	+++	\$0.00



Budget Performance Report

Fiscal Year to Date 11/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Department 19 - Electric Totals	\$12,734,034.00	\$226,501.27	\$165,064.19	\$4,028,341.31	\$8,540,628.50	33%	\$11,963,033.47
	Department 36 - Fiber Optics							
	Other Services & Charges							
685.183	Depreciation	1,221.00	101.71	.00	508.55	712.45	42	1,220.51
	Other Services & Charges Totals	\$1,221.00	\$101.71	\$0.00	\$508.55	\$712.45	42%	\$1,220.51
	Department 36 - Fiber Optics Totals	\$1,221.00	\$101.71	\$0.00	\$508.55	\$712.45	42%	\$1,220.51
	EXPENSE TOTALS	\$12,735,255.00	\$226,602.98	\$165,064.19	\$4,028,849.86	\$8,541,340.95	33%	\$11,964,253.98
	Fund 0030 - Electric Utility Fund Totals							
	REVENUE TOTALS	12,735,255.00	746,590.14	.00	5,346,983.31	7,388,271.69	42	11,928,302.02
	EXPENSE TOTALS	12,735,255.00	226,602.98	165,064.19	4,028,849.86	8,541,340.95	33	11,964,253.98
	Fund 0030 - Electric Utility Fund Totals	\$0.00	\$519,987.16	(\$165,064.19)	\$1,318,133.45	(\$1,153,069.26)		(\$35,951.96)
	Fund 0031 - Water Utility Fund							
	REVENUE							
	Department 00 - Revenue							
	Operating Revenues							
301.000	Sale Of Utilities	1,825,000.00	166,398.77	.00	860,085.99	964,914.01	47	1,804,095.22
301.002	New Turn Ons	3,000.00	315.00	.00	1,550.00	1,450.00	52	3,355.00
301.006	Sale Of Raw Water	.00	.00	.00	.00	.00	+++	5,651.83
301.009	New Service Taps	11,000.00	.00	.00	5,000.00	6,000.00	45	10,038.01
301.013	Meter Installation	1,500.00	.00	.00	450.00	1,050.00	30	1,350.00
302.001	Penalties	28,000.00	5,163.03	.00	16,282.75	11,717.25	58	28,340.84
	Operating Revenues Totals	\$1,868,500.00	\$171,876.80	\$0.00	\$883,368.74	\$985,131.26	47%	\$1,852,830.90
	Impact Fees							
324.020	Water Impact Fee	8,000.00	.00	.00	1,650.00	6,350.00	21	6,050.00
	Impact Fees Totals	\$8,000.00	\$0.00	\$0.00	\$1,650.00	\$6,350.00	21%	\$6,050.00
	Charges for Services							
324.007	Fees- Services	3,000.00	.00	.00	.00	3,000.00	0	2,617.10
	Charges for Services Totals	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0%	\$2,617.10
	Federal Grants							
335.004	Fema Recovery	.00	5,521.49	.00	5,521.49	(5,521.49)	+++	147.03
	Federal Grants Totals	\$0.00	\$5,521.49	\$0.00	\$5,521.49	(\$5,521.49)	+++	\$147.03
	Investment Earnings							
306.001	Investment Earnings	15,000.00	1,565.41	.00	8,047.22	6,952.78	54	25,945.88
	Investment Earnings Totals	\$15,000.00	\$1,565.41	\$0.00	\$8,047.22	\$6,952.78	54%	\$25,945.88



Budget Performance Report

Fiscal Year to Date 11/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Miscellaneous							
369.002	Miscellaneous Revenue	12,000.00	.00	.00	(1,785.00)	13,785.00	-15	8,458.21
	Miscellaneous Totals	\$12,000.00	\$0.00	\$0.00	(\$1,785.00)	\$13,785.00	-15%	\$8,458.21
	Operating Transfers In							
394.002	Transfer from fund balance	602,440.00	.00	.00	.00	602,440.00	0	.00
	Operating Transfers In Totals	\$602,440.00	\$0.00	\$0.00	\$0.00	\$602,440.00	0%	\$0.00
	Sale of Assets							
391.001	Sale of Assets	500.00	.00	.00	.00	500.00	0	56.25
	Sale of Assets Totals	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$56.25
	Department 00 - Revenue Totals	\$2,509,440.00	\$178,963.70	\$0.00	\$896,802.45	\$1,612,637.55	36%	\$1,896,105.37
	REVENUE TOTALS	\$2,509,440.00	\$178,963.70	\$0.00	\$896,802.45	\$1,612,637.55	36%	\$1,896,105.37
	EXPENSE							
	Department 15 - Water Distribution							
	Personal Services							
400.101	Regular Pay	138,900.00	13,952.54	.00	67,482.73	71,417.27	49	132,389.06
401.103	Overtime	14,000.00	(866.29)	.00	7,174.36	6,825.64	51	17,936.10
401.105	On-call pay	.00	400.00	.00	2,000.00	(2,000.00)	+++	.00
405.114	FICA	11,506.00	1,120.55	.00	5,574.14	5,931.86	48	10,878.47
406.116	Retirement	17,908.00	1,647.45	.00	8,687.64	9,220.36	49	16,192.99
408.125	SCMIT Worker's Comp Ins.	6,000.00	.00	.00	3,467.04	2,532.96	58	4,089.25
410.001	Health Claims Cost	19,447.00	1,375.88	.00	6,879.40	12,567.60	35	16,374.76
410.002	Health Claim Costs-Retire	13,350.00	988.98	.00	5,933.88	7,416.12	44	8,060.88
410.003	OPEB cost	4,000.00	.00	.00	.00	4,000.00	0	3,104.35
	Personal Services Totals	\$225,111.00	\$18,619.11	\$0.00	\$107,199.19	\$117,911.81	48%	\$209,025.86
	Supplies							
500.101	Supplies and Materials	5,260.00	291.82	.00	1,364.65	3,895.35	26	4,501.86
500.102	Equipment	3,950.00	.00	.00	566.68	3,383.32	14	5,237.49
501.101	Uniforms and Clothing	3,800.00	42.15	.00	1,743.24	2,056.76	46	3,338.79
513.112	Asphalt/Concrete/Gravel	27,650.00	.00	17,981.54	4,518.46	5,150.00	81	27,007.70
514.110	Water Dist System Supply	32,750.00	.00	.00	9,968.64	22,781.36	30	45,618.05
515.121	Safety Supplies	300.00	.00	.00	.00	300.00	0	.00
523.136	Hydrant Replacement	8,000.00	.00	.00	1,865.37	6,134.63	23	7,340.20
532.148	Small Hand Tools	865.00	.00	.00	.00	865.00	0	358.10
	Supplies Totals	\$82,575.00	\$333.97	\$17,981.54	\$20,027.04	\$44,566.42	46%	\$93,402.19
	Other Services & Charges							



Budget Performance Report

Fiscal Year to Date 11/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
515.129	Permit Fees Due To Others	870.00	.00	.00	605.00	265.00	70	593.79
600.110	SCMIRF Property/Liab Ins	20,000.00	.00	.00	8,608.15	11,391.85	43	16,581.22
610.112	Postage	300.00	75.88	.00	310.33	(10.33)	103	61.72
610.1110	Communications- Wireless	720.00	53.22	.00	213.00	507.00	30	609.64
620.114	Advertising	500.00	156.00	.00	156.00	344.00	31	125.24
640.124	Travel Expense	1,230.00	217.45	.00	228.12	1,001.88	19	1,886.64
650.127	Electricity	6,778.00	517.24	.00	2,524.28	4,253.72	37	6,750.38
650.128	Water	17,789.00	1,793.35	.00	9,149.50	8,639.50	51	22,191.26
650.129	Wastewater	15,378.00	1,023.17	.00	7,692.43	7,685.57	50	17,312.88
650.130	Sanitation	605.00	55.96	.00	279.80	325.20	46	671.52
650.133	Stormwater	2,659.00	245.83	.00	1,229.15	1,429.85	46	2,949.96
650.1271	Electricity- Sales Tax	315.00	22.77	.00	112.71	202.29	36	307.89
660.133	Repairs & Maint. Services	20,000.00	559.83	.00	2,705.05	17,294.95	14	21,524.20
660.139	Fleet Services Materials	10,000.00	333.53	.00	3,375.93	6,624.07	34	9,558.12
660.145	Gasoline & Oil	9,500.00	700.08	.00	2,527.01	6,972.99	27	7,988.37
660.1391	Fleet Services Labor	9,000.00	730.01	.00	3,263.27	5,736.73	36	7,972.90
670.156	Equipment Rental/Lease	560.00	.00	.00	.00	560.00	0	87.75
685.180	Membership Dues and Fees	360.00	.00	.00	.00	360.00	0	60.00
685.182	Other Operating Expenses	9,140.00	810.69	.00	3,989.98	5,150.02	44	8,610.61
685.183	Depreciation	275,175.00	24,696.52	.00	123,957.90	151,217.10	45	273,212.60
685.186	Training	2,580.00	1,350.00	.00	1,608.00	972.00	62	482.10
685.187	Special Projects	.00	.00	.00	.00	.00	+++	1,483.20
686.187	Professional Services	3,860.00	.00	.00	.00	3,860.00	0	3,555.86
686.189	Employee Medical	360.00	.00	.00	60.00	300.00	17	275.00
686.191	Contract Services/Studies	2,040.00	131.37	.00	1,092.02	947.98	54	1,869.28
686.195	Repair/Maint Svc Contract	2,520.00	1,225.00	.00	1,837.54	682.46	73	2,665.83
686.199	Internal Engineering	.00	1,671.97	.00	5,627.11	(5,627.11)	+++	7,051.31
686.1895	Employee wellness services	1,920.00	132.48	.00	595.33	1,324.67	31	2,143.54
687.202	Utility Billing Services	7,000.00	71.82	.00	2,832.83	4,167.17	40	5,958.92
	Other Services & Charges Totals	\$421,159.00	\$36,574.17	\$0.00	\$184,580.44	\$236,578.56	44%	\$424,541.73
	Other Objects							
702.106	Interest- Bonds	120,095.00	10,040.22	.00	50,326.32	69,768.68	42	15,571.32
702.110	Bond Principal	297,920.00	5,302.91	.00	26,389.35	271,530.65	9	290,379.64
703.109	Agents Fee	3,000.00	.00	.00	2,862.50	137.50	95	1,343.75
720.001	Provision for Bad Debts	8,000.00	.00	.00	.00	8,000.00	0	7,029.42

Attachment: Budget Performance Report - November 2016 (2206 : November 2016 Finance & IT



Budget Performance Report

Fiscal Year to Date 11/30/16

		Adopted	Current Month	YTD	YTD	Budget - YTD	% used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
795.995	GF Cost Distribution	75,415.00	.00	.00	.00	75,415.00	0	75,412.56
7999.9999	Principal Reclassified	(297,920.00)	.00	.00	.00	(297,920.00)	0	(290,379.64)
	Other Objects Totals	\$206,510.00	\$15,343.13	\$0.00	\$79,578.17	\$126,931.83	39%	\$99,357.05
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	86,000.00	4,215.44	.00	24,290.33	61,709.67	28	61,688.98
	Inter-Dept. Allocations Totals	\$86,000.00	\$4,215.44	\$0.00	\$24,290.33	\$61,709.67	28%	\$61,688.98
	Capital Outlay							
900.906	SCDOT US 17/521 Improvements	.00	.00	(8,066.23)	.00	8,066.23	+++	601,758.01
900.907	High Service Pumps & Drives	.00	16,886.40	(166,777.20)	135,641.20	31,136.00	+++	33,222.80
900.908	Maryville Water Line Improvements	150,000.00	.00	.00	.00	.00	+++	.00
900.915	CIP Projects - Current Year	203,500.00	.00	.00	.00	.00	+++	.00
900.3500	Water Distribution	.00	.00	10,618.76	4,372.12	316,509.12	5	5,118.61
900.4300	Other Equipment	.00	.00	.00	.00	22,000.00	0	.00
9999.9999	Assets Reclassified	(353,000.00)	.00	.00	.00	(353,000.00)	0	(640,099.42)
	Capital Outlay Totals	\$500.00	\$16,886.40	(\$164,224.67)	\$140,013.32	\$24,711.35	-4842%	\$0.00
	Department 15 - Water Distribution Totals	\$1,021,855.00	\$91,972.22	(\$146,243.13)	\$555,688.49	\$612,409.64	40%	\$888,015.81
	Department 16 - Filtration							
	Personal Services							
400.101	Regular Pay	201,840.00	14,825.79	.00	68,698.93	133,141.07	34	189,770.86
401.103	Overtime	6,000.00	(1,382.27)	.00	5,426.10	573.90	90	5,522.59
401.105	On-call pay	.00	533.36	.00	2,666.80	(2,666.80)	+++	.00
405.114	FICA	14,077.00	1,166.35	.00	5,498.03	8,578.97	39	14,037.29
406.116	Retirement	21,810.00	1,716.61	.00	8,366.22	13,443.78	38	20,919.35
408.125	SCMIT Worker's Comp Ins.	6,000.00	.00	.00	3,122.43	2,877.57	52	3,682.79
410.001	Health Claims Cost	30,860.00	2,069.13	.00	11,857.98	19,002.02	38	28,785.80
410.002	Health Claim Costs-Retire	11,650.00	854.64	.00	5,127.84	6,522.16	44	9,491.66
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	4,346.09
	Personal Services Totals	\$297,237.00	\$19,783.61	\$0.00	\$110,764.33	\$186,472.67	37%	\$276,556.43
	Supplies							
500.101	Supplies and Materials	2,500.00	398.25	.00	1,663.84	836.16	67	4,095.29
500.102	Equipment	1,200.00	264.84	.00	1,454.53	(254.53)	121	1,411.22
501.101	Uniforms and Clothing	3,300.00	.00	.00	1,323.15	1,976.85	40	1,389.24
512.108	Chemicals	224,920.00	.00	73,803.22	41,935.84	109,180.94	51	320,858.52
512.109	Laboratory Supplies	14,535.00	3,012.97	.00	6,876.23	7,658.77	47	17,997.37
515.121	Safety Supplies	600.00	222.70	.00	222.70	377.30	37	542.20



Budget Performance Report

Fiscal Year to Date 11/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
532.148	Small Hand Tools	490.00	.00	.00	.00	490.00	0	791.90
540.151	IP Raw Water Contract-Cty	18,800.00	1,391.61	.00	6,246.73	12,553.27	33	18,645.68
540.152	Raw Water Pump Maint.	44,000.00	3,667.42	.00	22,992.11	21,007.89	52	45,211.63
540.157	Treated Water Purchase	500.00	13.00	.00	26.00	474.00	5	84.50
Supplies Totals		\$310,845.00	\$8,970.79	\$73,803.22	\$82,741.13	\$154,300.65	50%	\$411,027.55
Other Services & Charges								
515.129	Permit Fees Due To Others	22,000.00	.00	.00	20,183.00	1,817.00	92	20,183.00
600.110	SCMIRF Property/Liab Ins	16,000.00	.00	.00	6,708.02	9,291.98	42	12,921.15
610.111	Communications- Landline	1,200.00	97.21	.00	486.32	713.68	41	1,157.31
610.112	Postage	2,000.00	.00	.00	.00	2,000.00	0	68.64
610.1110	Communications- Wireless	420.00	33.31	.00	133.32	286.68	32	432.73
620.114	Advertising	1,000.00	.00	.00	.00	1,000.00	0	435.50
640.124	Travel Expense	366.00	.00	.00	.00	366.00	0	69.35
650.127	Electricity	79,845.00	6,847.95	.00	35,686.26	44,158.74	45	85,197.16
650.130	Sanitation	813.00	75.20	.00	376.00	437.00	46	902.40
650.134	Security Lights	1,428.00	132.00	.00	660.00	768.00	46	1,584.00
650.1271	Electricity- Sales Tax	102.00	9.82	.00	46.58	55.42	46	108.22
660.133	Repairs & Maint. Services	30,000.00	205.30	.00	5,082.33	24,917.67	17	47,935.31
660.139	Fleet Services Materials	5,500.00	.00	.00	815.23	4,684.77	15	4,403.43
660.145	Gasoline & Oil	1,400.00	82.88	.00	360.46	1,039.54	26	1,116.02
660.1391	Fleet Services Labor	2,500.00	96.61	.00	738.08	1,761.92	30	2,482.30
664.101	Community Education	500.00	.00	.00	.00	500.00	0	.00
670.156	Equipment Rental/Lease	1,000.00	48.50	.00	271.46	728.54	27	838.20
685.180	Membership Dues and Fees	320.00	.00	.00	35.00	285.00	11	395.00
685.182	Other Operating Expenses	500.00	.00	.00	1,593.76	(1,093.76)	319	.00
685.183	Depreciation	326,260.00	26,354.74	.00	133,279.23	192,980.77	41	321,254.78
685.186	Training	2,950.00	.00	.00	.00	2,950.00	0	731.00
686.187	Professional Services	34,500.00	.00	.00	1,320.48	33,179.52	4	14,897.60
686.189	Employee Medical	220.00	.00	.00	.00	220.00	0	105.00
686.195	Repair/Maint Svc Contract	9,060.00	40.00	.00	1,089.33	7,970.67	12	3,634.39
686.199	Internal Engineering	.00	1,671.97	.00	5,627.11	(5,627.11)	+++	7,051.31
686.1895	Employee wellness services	1,680.00	119.31	.00	536.15	1,143.85	32	2,050.11
Other Services & Charges Totals		\$541,564.00	\$35,814.80	\$0.00	\$215,028.12	\$326,535.88	40%	\$529,953.91
Other Objects								
795.995	GF Cost Distribution	67,179.00	.00	.00	.00	67,179.00	0	65,210.04



Budget Performance Report

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Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Other Objects Totals	\$67,179.00	\$0.00	\$0.00	\$0.00	\$67,179.00	0%	\$65,210.04
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	85,000.00	4,215.44	.00	24,290.33	60,709.67	29	61,688.98
	Inter-Dept. Allocations Totals	\$85,000.00	\$4,215.44	\$0.00	\$24,290.33	\$60,709.67	29%	\$61,688.98
	Capital Outlay							
900.915	CIP Projects - Current Year	70,000.00	.00	.00	.00	.00	+++	.00
900.3300	Water Filtration Plant	.00	.00	.00	.00	.00	+++	24,734.00
900.4300	Other Equipment	.00	.00	.00	23,330.28	46,669.72	33	.00
9999.9999	Assets Reclassified	(70,000.00)	.00	.00	(23,330.28)	(46,669.72)	33	(24,734.00)
	Capital Outlay Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Department 16 - Filtration Totals	\$1,301,825.00	\$68,784.64	\$73,803.22	\$432,823.91	\$795,197.87	39%	\$1,344,436.91
	Department 41 - General & Administrative							
	Personal Services							
400.101	Regular Pay	103,290.00	9,338.09	.00	44,374.24	58,915.76	43	100,218.34
401.103	Overtime	1,700.00	.00	.00	(9.50)	1,709.50	-1	1,773.38
405.114	FICA	7,540.00	694.02	.00	3,290.32	4,249.68	44	7,520.38
406.116	Retirement	11,650.00	1,024.48	.00	5,106.56	6,543.44	44	11,097.32
408.125	SCMIT Worker's Comp Ins.	1,500.00	.00	.00	950.31	549.69	63	1,288.94
410.001	Health Claims Cost	12,760.00	943.78	.00	4,718.90	8,041.10	37	12,133.76
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	1,862.61
	Personal Services Totals	\$143,440.00	\$12,000.37	\$0.00	\$58,430.83	\$85,009.17	41%	\$135,894.73
	Supplies							
500.101	Supplies and Materials	4,380.00	317.88	.00	2,272.66	2,107.34	52	4,630.45
500.102	Equipment	200.00	.00	.00	.00	200.00	0	239.84
500.103	Furniture	400.00	.00	.00	.00	400.00	0	688.72
501.101	Uniforms and Clothing	675.00	.00	.00	309.03	365.97	46	411.06
	Supplies Totals	\$5,655.00	\$317.88	\$0.00	\$2,581.69	\$3,073.31	46%	\$5,970.07
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	35,000.00	.00	.00	13,819.10	21,180.90	39	26,618.68
610.111	Communications- Landline	4,080.00	291.85	.00	1,757.04	2,322.96	43	4,102.71
610.112	Postage	500.00	18.43	.00	18.43	481.57	4	462.57
610.1110	Communications- Wireless	3,120.00	203.65	.00	815.04	2,304.96	26	3,036.90
620.114	Advertising	500.00	.00	.00	.00	500.00	0	253.50
640.124	Travel Expense	435.00	.00	.00	50.67	384.33	12	.00
650.127	Electricity	2,134.00	218.15	.00	1,127.52	1,006.48	53	2,328.37



Budget Performance Report

Fiscal Year to Date 11/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
650.128	Water	853.00	31.68	.00	220.65	632.35	26	819.16
650.129	Wastewater	610.00	18.92	.00	104.32	505.68	17	512.16
650.130	Sanitation	425.00	39.33	.00	196.65	228.35	46	471.96
650.133	Stormwater	977.00	90.34	.00	451.70	525.30	46	1,084.08
650.134	Security Lights	573.00	53.00	.00	265.00	308.00	46	636.00
650.1271	Electricity- Sales Tax	94.00	7.15	.00	50.92	43.08	54	103.64
660.133	Repairs & Maint. Services	1,000.00	196.79	.00	196.79	803.21	20	10,178.59
660.139	Fleet Services Materials	2,000.00	20.67	.00	3,706.21	(1,706.21)	185	2,022.03
660.145	Gasoline & Oil	1,100.00	174.69	.00	549.03	550.97	50	934.95
660.1391	Fleet Services Labor	2,000.00	283.55	.00	858.24	1,141.76	43	1,959.86
662.140	Building Repairs	.00	.00	.00	.00	.00	+++	3,000.00
670.156	Equipment Rental/Lease	3,020.00	174.94	.00	868.90	2,151.10	29	2,642.54
685.180	Membership Dues and Fees	1,350.00	.00	.00	360.00	990.00	27	1,004.00
685.182	Other Operating Expenses	1,000.00	80.64	.00	155.64	844.36	16	1,024.94
685.183	Depreciation	200.00	15.83	.00	79.11	120.89	40	189.84
685.186	Training	1,060.00	.00	.00	398.00	662.00	38	506.00
685.1801	Subscriptions	100.00	.00	.00	.00	100.00	0	.00
686.187	Professional Services	25.00	.00	.00	.00	25.00	0	23.28
686.189	Employee Medical	60.00	.00	.00	45.00	15.00	75	45.00
686.195	Repair/Maint Svc Contract	6,520.00	.00	.00	1,156.71	5,363.29	18	6,013.67
686.1895	Employee wellness services	480.00	36.31	.00	163.18	316.82	34	635.07
	Other Services & Charges Totals	\$69,216.00	\$1,955.92	\$0.00	\$27,413.85	\$41,802.15	40%	\$70,609.50
	Other Objects							
795.001	IT Internal Allocations	80,000.00	7,562.18	.00	37,247.95	42,752.05	47	101,532.26
	Other Objects Totals	\$80,000.00	\$7,562.18	\$0.00	\$37,247.95	\$42,752.05	47%	\$101,532.26
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	(298,311.00)	(21,077.21)	.00	(121,451.60)	(176,859.40)	41	(308,444.88)
	Inter-Dept. Allocations Totals	(\$298,311.00)	(\$21,077.21)	\$0.00	(\$121,451.60)	(\$176,859.40)	41%	(\$308,444.88)
	Department 41 - General & Administrative Totals	\$0.00	\$759.14	\$0.00	\$4,222.72	(\$4,222.72)	+++	\$5,561.68
	Department 42 - Engineering Services							
	Personal Services							
400.101	Regular Pay	127,000.00	11,997.64	.00	40,904.15	86,095.85	32	46,880.07
405.114	FICA	9,150.00	855.19	.00	2,826.11	6,323.89	31	3,333.59
406.116	Retirement	14,300.00	1,324.53	.00	4,659.31	9,640.69	33	5,062.12
408.125	SCMIT Worker's Comp Ins.	500.00	.00	.00	.00	500.00	0	.00



Budget Performance Report

Fiscal Year to Date 11/30/16

		Adopted	Current Month	YTD	YTD	Budget - YTD	% used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
410.001	Health Claims Cost	15,000.00	1,284.14	.00	4,918.30	10,081.70	33	5,451.24
	Personal Services Totals	\$165,950.00	\$15,461.50	\$0.00	\$53,307.87	\$112,642.13	32%	\$60,727.02
	Supplies							
500.101	Supplies and Materials	325.00	35.28	.00	197.82	127.18	61	460.88
500.102	Equipment	2,000.00	1,087.02	.00	1,087.02	912.98	54	239.67
500.103	Furniture	900.00	.00	.00	.00	900.00	0	.00
500.105	Printing and Binding	500.00	.00	.00	.00	500.00	0	392.69
501.101	Uniforms and Clothing	500.00	171.19	.00	385.99	114.01	77	260.21
515.121	Safety Supplies	200.00	.00	.00	.00	200.00	0	.00
515.124	Department Supplies	150.00	.00	.00	.00	150.00	0	.00
	Supplies Totals	\$4,575.00	\$1,293.49	\$0.00	\$1,670.83	\$2,904.17	37%	\$1,353.45
	Other Services & Charges							
610.112	Postage	150.00	.00	.00	21.22	128.78	14	133.08
610.1110	Communications- Wireless	1,560.00	.00	.00	.00	1,560.00	0	.00
620.114	Advertising	150.00	.00	.00	.00	150.00	0	.00
640.124	Travel Expense	925.00	.00	.00	.00	925.00	0	.00
685.180	Membership Dues and Fees	350.00	.00	.00	.00	350.00	0	220.00
685.184	Continuing Education	600.00	.00	.00	.00	600.00	0	.00
685.186	Training	900.00	.00	.00	.00	900.00	0	.00
686.187	Professional Services	10,000.00	.00	.00	1,306.47	8,693.53	13	8,079.57
686.189	Employee Medical	100.00	.00	.00	.00	100.00	0	.00
686.1895	Employee wellness services	500.00	.00	.00	.00	500.00	0	.00
	Other Services & Charges Totals	\$15,235.00	\$0.00	\$0.00	\$1,327.69	\$13,907.31	9%	\$8,432.65
	Other Objects							
735.122	Services Billed	.00	(16,719.71)	.00	(56,271.11)	56,271.11	+++	(70,513.12)
	Other Objects Totals	\$0.00	(\$16,719.71)	\$0.00	(\$56,271.11)	\$56,271.11	+++	(\$70,513.12)
	Department 42 - Engineering Services Totals	\$185,760.00	\$35.28	\$0.00	\$35.28	\$185,724.72	0%	\$0.00
	EXPENSE TOTALS	\$2,509,440.00	\$161,551.28	(\$72,439.91)	\$992,770.40	\$1,589,109.51	37%	\$2,238,014.40
	Fund 0031 - Water Utility Fund Totals							
	REVENUE TOTALS	2,509,440.00	178,963.70	.00	896,802.45	1,612,637.55	36	1,896,105.37
	EXPENSE TOTALS	2,509,440.00	161,551.28	(72,439.91)	992,770.40	1,589,109.51	37	2,238,014.40
	Fund 0031 - Water Utility Fund Totals	\$0.00	\$17,412.42	\$72,439.91	(\$95,967.95)	\$23,528.04		(\$341,909.03)
	Fund 0032 - Wastewater Fund							
	REVENUE							

Attachment: Budget Performance Report - November 2016 (2206 : November 2016 Finance & IT



Budget Performance Report

Fiscal Year to Date 11/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Department 00 - Revenue							
	Operating Revenues							
301.000	Sale Of Utilities	2,200,000.00	194,351.54	.00	981,391.13	1,218,608.87	45	2,060,070.00
301.002	New Turn Ons	3,500.00	305.00	.00	1,450.00	2,050.00	41	3,155.00
301.009	New Service Taps	10,000.00	.00	.00	1,800.00	8,200.00	18	14,042.16
301.014	Fixed Charges - Andrews	120,000.00	10,119.80	.00	50,599.00	69,401.00	42	121,437.60
301.015	Fixed Charges - GCWSD	225,000.00	19,241.87	.00	96,209.35	128,790.65	43	230,902.44
301.016	Fixed Charges - COG	300,000.00	27,651.27	.00	138,256.35	161,743.65	46	331,815.24
301.017	Volume Charges - Andrews	280,000.00	24,507.50	.00	108,302.40	171,697.60	39	250,545.17
301.018	Volume Charges - GCWSD	350,000.00	35,547.09	.00	170,573.11	179,426.89	49	357,834.62
301.019	Volume Charges - COG	1,025,000.00	103,569.14	.00	404,134.93	620,865.07	39	1,269,021.54
301.026	Fixed- Elim Georgetown	(300,000.00)	(27,651.27)	.00	(138,256.35)	(161,743.65)	46	(331,815.24)
301.029	Volume-Elim-Georgetown	(1,025,000.00)	(103,569.14)	.00	(404,134.93)	(620,865.07)	39	(1,269,021.54)
302.001	Penalties	35,000.00	6,595.60	.00	20,292.93	14,707.07	58	34,038.49
303.006	Septic Tank Dumping	60,000.00	1,400.00	.00	4,925.00	55,075.00	8	14,350.00
	Operating Revenues Totals	\$3,283,500.00	\$292,068.40	\$0.00	\$1,435,542.92	\$1,847,957.08	44%	\$3,086,375.48
	Impact Fees							
324.017	Wastewater Impact Fee	19,000.00	.00	.00	1,700.00	17,300.00	9	18,600.00
	Impact Fees Totals	\$19,000.00	\$0.00	\$0.00	\$1,700.00	\$17,300.00	9%	\$18,600.00
	Investment Earnings							
306.001	Investment Earnings	3,000.00	.00	.00	1,206.50	1,793.50	40	4,686.37
	Investment Earnings Totals	\$3,000.00	\$0.00	\$0.00	\$1,206.50	\$1,793.50	40%	\$4,686.37
	Miscellaneous							
369.002	Miscellaneous Revenue	3,000.00	.00	.00	(2,626.00)	5,626.00	-88	6,586.36
	Miscellaneous Totals	\$3,000.00	\$0.00	\$0.00	(\$2,626.00)	\$5,626.00	-88%	\$6,586.36
	Operating Transfers In							
394.002	Transfer from fund balance	(194,596.00)	.00	.00	.00	(194,596.00)	0	.00
	Operating Transfers In Totals	(\$194,596.00)	\$0.00	\$0.00	\$0.00	(\$194,596.00)	0%	\$0.00
	Department 00 - Revenue Totals	\$3,113,904.00	\$292,068.40	\$0.00	\$1,435,823.42	\$1,678,080.58	46%	\$3,116,248.21
	REVENUE TOTALS	\$3,113,904.00	\$292,068.40	\$0.00	\$1,435,823.42	\$1,678,080.58	46%	\$3,116,248.21
	EXPENSE							
	Department 18 - Wastewater Collections							
	Personal Services							
400.101	Regular Pay	253,350.00	16,444.99	.00	89,301.32	164,048.68	35	239,630.14
401.103	Overtime	12,000.00	(6,374.16)	.00	9,416.06	2,583.94	78	19,115.63



Budget Performance Report

Fiscal Year to Date 11/30/16

		Adopted	Current Month	YTD	YTD	Budget - YTD	% used/	
Account		Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
401.105	On-call pay	.00	433.32	.00	2,066.60	(2,066.60)	+++	.00
405.114	FICA	19,100.00	1,188.98	.00	6,965.81	12,134.19	36	17,808.64
406.116	Retirement	29,300.00	1,816.67	.00	11,013.66	18,286.34	38	27,306.01
408.125	SCMIT Worker's Comp Ins.	6,500.00	.00	.00	5,785.37	714.63	89	5,087.57
410.001	Health Claims Cost	70,600.00	4,125.26	.00	22,513.88	48,086.12	32	62,858.77
410.002	Health Claim Costs-Retire	90.00	.00	.00	.00	90.00	0	56.60
410.003	OPEB cost	3,000.00	.00	.00	.00	3,000.00	0	3,104.35
Personal Services Totals		\$393,940.00	\$17,635.06	\$0.00	\$147,062.70	\$246,877.30	37%	\$374,967.71
Supplies								
500.101	Supplies and Materials	8,200.00	431.36	.00	2,693.83	5,506.17	33	6,886.92
500.102	Equipment	11,650.00	1,814.02	.00	3,283.83	8,366.17	28	9,450.52
501.101	Uniforms and Clothing	8,900.00	56.97	.00	3,098.81	5,801.19	35	6,908.62
512.108	Chemicals	4,700.00	.00	.00	.00	4,700.00	0	5,038.73
513.112	Asphalt/Concrete/Gravel	20,600.00	.00	16,120.53	17,838.35	(13,358.88)	165	28,159.07
514.111	WW Collection Syst Supply	6,400.00	.00	.00	2,037.94	4,362.06	32	7,458.16
515.121	Safety Supplies	900.00	.00	.00	.00	900.00	0	744.28
532.148	Small Hand Tools	510.00	331.90	.00	480.63	29.37	94	29.91
532.1481	Small Hand Tools - Maintenance	850.00	.00	.00	.00	850.00	0	1,128.71
Supplies Totals		\$62,710.00	\$2,634.25	\$16,120.53	\$29,433.39	\$17,156.08	73%	\$65,804.92
Other Services & Charges								
600.110	SCMIRF Property/Liab Ins	36,000.00	.00	.00	14,740.38	21,259.62	41	30,313.54
610.112	Postage	500.00	68.70	.00	280.97	219.03	56	133.98
610.1110	Communications- Wireless	2,160.00	182.73	.00	711.26	1,448.74	33	2,188.09
620.114	Advertising	500.00	.00	.00	.00	500.00	0	124.46
640.124	Travel Expense	750.00	.00	.00	42.68	707.32	6	4,490.82
650.127	Electricity	66,445.00	5,168.15	.00	30,364.97	36,080.03	46	69,499.42
650.133	Stormwater	628.00	58.05	.00	290.25	337.75	46	696.60
650.134	Security Lights	1,309.00	121.00	.00	605.00	704.00	46	1,452.00
650.1271	Electricity- Sales Tax	2,871.00	225.17	.00	1,151.97	1,719.03	40	2,865.52
660.133	Repairs & Maint. Services	60,000.00	1,775.37	.00	23,749.23	36,250.77	40	110,770.02
660.139	Fleet Services Materials	16,000.00	307.29	.00	11,922.57	4,077.43	75	14,651.92
660.145	Gasoline & Oil	20,000.00	1,734.05	.00	6,116.92	13,883.08	31	17,538.08
660.1391	Fleet Services Labor	24,000.00	1,826.06	.00	9,846.60	14,153.40	41	22,815.45
670.156	Equipment Rental/Lease	6,000.00	.00	.00	.00	6,000.00	0	9,822.77
685.180	Membership Dues and Fees	525.00	.00	.00	70.00	455.00	13	225.00



Budget Performance Report

Fiscal Year to Date 11/30/16

		Adopted	Current Month	YTD	YTD	Budget - YTD	% used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
685.182	Other Operating Expenses	7,700.00	2,813.44	.00	5,377.07	2,322.93	70	6,866.82
685.183	Depreciation	283,990.00	21,995.93	.00	107,927.96	176,062.04	38	254,632.20
685.186	Training	1,400.00	.00	.00	640.50	759.50	46	161.79
685.187	Special Projects	.00	263.67	.00	263.67	(263.67)	+++	15,311.61
686.187	Professional Services	5,500.00	.00	.00	127.50	5,372.50	2	.00
686.189	Employee Medical	480.00	60.00	.00	180.00	300.00	38	275.00
686.191	Contract Services/Studies	2,040.00	131.41	.00	1,092.34	947.66	54	1,869.82
686.195	Repair/Maint Svc Contract	6,300.00	.00	.00	612.59	5,687.41	10	2,666.07
686.199	Internal Engineering	.00	1,671.97	.00	5,627.11	(5,627.11)	+++	7,051.31
686.1895	Employee wellness services	2,700.00	221.06	.00	993.41	1,706.59	37	3,763.58
687.202	Utility Billing Services	6,000.00	65.02	.00	2,564.84	3,435.16	43	5,395.20
	Other Services & Charges Totals	\$553,798.00	\$38,689.07	\$0.00	\$225,299.79	\$328,498.21	41%	\$585,581.07
	Other Objects							
702.106	Interest- Bonds	7,361.00	619.64	.00	3,113.12	4,247.88	42	7,716.95
702.110	Bond Principal	18,978.00	1,575.28	.00	7,861.48	11,116.52	41	18,622.09
720.001	Provision for Bad Debts	7,500.00	.00	.00	.00	7,500.00	0	9,335.02
795.995	GF Cost Distribution	70,000.00	.00	.00	.00	70,000.00	0	69,414.96
7999.9999	Principal Reclassified	(18,978.00)	.00	.00	.00	(18,978.00)	0	(18,622.09)
	Other Objects Totals	\$84,861.00	\$2,194.92	\$0.00	\$10,974.60	\$73,886.40	13%	\$86,466.93
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	70,000.00	5,269.30	.00	30,362.91	39,637.09	43	77,111.22
	Inter-Dept. Allocations Totals	\$70,000.00	\$5,269.30	\$0.00	\$30,362.91	\$39,637.09	43%	\$77,111.22
	Capital Outlay							
900.906	SCDOT US 17/521 Improvements	.00	.00	(8,390.10)	.00	8,390.10	+++	727,048.86
900.911	Sewer Improvement Projects	.00	.00	(16,351.13)	14,871.13	171,480.00	-1	184,693.22
900.915	CIP Projects - Current Year	305,000.00	.00	.00	.00	.00	+++	.00
900.3700	Wastewater Collection Sys	.00	.00	(7,311.69)	1,316.53	5,995.16	+++	134,672.33
900.4200	Heavy Equipment	.00	.00	103,472.00	.00	(3,472.00)	103	.00
900.4300	Other Equipment	.00	.00	10,516.76	.00	24,483.24	30	.00
9999.9999	Assets Reclassified	(305,000.00)	.00	.00	(16,187.66)	(288,812.34)	5	(1,052,083.61)
	Capital Outlay Totals	\$0.00	\$0.00	\$81,935.84	\$0.00	(\$81,935.84)	+++	(\$5,669.20)
	Department 18 - Wastewater Collections Totals	\$1,165,309.00	\$66,422.60	\$98,056.37	\$443,133.39	\$624,119.24	46%	\$1,184,262.65
	Department 34 - Regional Wastewater Plant							
	Personal Services							
400.101	Regular Pay	222,900.00	24,584.02	.00	119,620.00	103,280.00	54	237,930.09



Budget Performance Report

Fiscal Year to Date 11/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
401.103	Overtime	10,000.00	(684.24)	.00	7,560.83	2,439.17	76	9,195.09
401.105	On-call pay	.00	533.32	.00	2,666.60	(2,666.60)	+++	.00
405.114	FICA	16,200.00	1,816.96	.00	9,100.27	7,099.73	56	17,266.46
406.116	Retirement	24,900.00	2,776.48	.00	14,487.05	10,412.95	58	26,460.44
408.125	SCMIT Worker's Comp Ins.	2,000.00	.00	.00	1,253.15	746.85	63	1,478.03
410.001	Health Claims Cost	50,400.00	4,560.45	.00	23,938.72	26,461.28	47	48,509.33
Personal Services Totals		\$326,400.00	\$33,586.99	\$0.00	\$178,626.62	\$147,773.38	55%	\$340,839.44
Supplies								
500.101	Supplies and Materials	5,500.00	1,453.70	.00	3,793.04	1,706.96	69	7,979.33
500.102	Equipment	6,550.00	258.34	.00	4,895.85	1,654.15	75	4,643.79
501.101	Uniforms and Clothing	4,250.00	.00	.00	1,991.55	2,258.45	47	3,661.18
512.108	Chemicals	88,400.00	.00	41,151.71	18,293.29	28,955.00	67	102,699.10
512.109	Laboratory Supplies	18,000.00	1,795.29	.00	6,853.69	11,146.31	38	19,059.05
515.121	Safety Supplies	1,200.00	.00	.00	.00	1,200.00	0	1,001.16
532.148	Small Hand Tools	510.00	.00	.00	.00	510.00	0	832.78
Supplies Totals		\$124,410.00	\$3,507.33	\$41,151.71	\$35,827.42	\$47,430.87	62%	\$139,876.39
Other Services & Charges								
515.129	Permit Fees Due To Others	8,100.00	2,660.00	.00	7,527.37	572.63	93	8,077.37
600.110	SCMIRF Property/Liab Ins	15,000.00	.00	.00	6,189.81	8,810.19	41	11,922.96
610.111	Communications- Landline	2,520.00	.00	.00	925.35	1,594.65	37	2,200.81
610.112	Postage	500.00	.00	.00	42.92	457.08	9	102.82
610.1110	Communications- Wireless	900.00	35.09	.00	147.29	752.71	16	887.82
620.114	Advertising	500.00	.00	.00	.00	500.00	0	156.00
640.124	Travel Expense	1,950.00	.00	.00	.00	1,950.00	0	221.43
650.127	Electricity	291,970.00	22,848.64	.00	122,224.30	169,745.70	42	315,706.80
650.128	Water	1,432.00	71.67	.00	370.85	1,061.15	26	1,305.04
650.130	Sanitation	2,835.00	262.13	.00	1,310.65	1,524.35	46	3,145.56
650.133	Stormwater	824.00	76.21	.00	381.05	442.95	46	914.52
650.134	Security Lights	3,753.00	347.00	.00	1,735.00	2,018.00	46	4,164.00
650.1271	Electricity- Sales Tax	13,731.00	960.89	.00	5,037.91	8,693.09	37	14,187.35
660.133	Repairs & Maint. Services	86,000.00	6,155.98	127,372.44	23,845.35	59,782.21	72	118,054.75
660.139	Fleet Services Materials	5,000.00	.00	.00	2,164.99	2,835.01	43	4,181.32
660.145	Gasoline & Oil	4,600.00	92.33	.00	594.46	4,005.54	13	3,408.53
660.1391	Fleet Services Labor	3,200.00	62.43	.00	868.71	2,331.29	27	2,455.70
670.156	Equipment Rental/Lease	3,820.00	45.05	.00	854.00	2,966.00	22	3,062.69



Budget Performance Report

Fiscal Year to Date 11/30/16

		Adopted	Current Month	YTD	YTD	Budget - YTD	% used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
685.180	Membership Dues and Fees	385.00	.00	.00	140.00	245.00	36	320.00
685.182	Other Operating Expenses	2,000.00	143.53	16,276.19	818.24	(15,094.43)	855	1,548.00
685.186	Training	1,830.00	.00	.00	255.00	1,575.00	14	1,724.88
685.190	Landfill Fees	42,120.00	473.85	.00	2,245.32	39,874.68	5	27,986.11
686.186	Legal Services	1,000.00	.00	.00	.00	1,000.00	0	.00
686.187	Professional Services	62,810.00	.00	19,280.00	30,804.37	12,725.63	80	61,515.88
686.189	Employee Medical	400.00	.00	.00	.00	400.00	0	170.00
686.195	Repair/Maint Svc Contract	4,740.00	.00	.00	1,427.00	3,313.00	30	4,107.51
686.199	Internal Engineering	.00	3,343.94	.00	11,254.22	(11,254.22)	+++	14,102.62
686.1895	Employee wellness services	820.00	47.88	.00	215.17	604.83	26	985.30
	Other Services & Charges Totals	\$562,740.00	\$37,626.62	\$162,928.63	\$221,379.33	\$303,432.04	56%	\$606,615.77
	Other Objects							
702.106	Interest- Bonds	231,240.00	18,719.68	.00	93,598.38	137,641.62	40	4,542.64
702.110	Bond Principal	544,746.00	.00	.00	.00	544,746.00	0	513,311.88
703.109	Agents Fee	4,500.00	.00	.00	2,862.50	1,637.50	64	5,843.75
795.995	GF Cost Distribution	46,500.00	.00	.00	.00	46,500.00	0	46,393.44
7999.9999	Principal Reclassified	(544,746.00)	.00	.00	.00	(544,746.00)	0	(513,311.88)
	Other Objects Totals	\$282,240.00	\$18,719.68	\$0.00	\$96,460.88	\$185,779.12	34%	\$56,779.83
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	107,590.00	5,269.30	.00	30,362.91	77,227.09	28	77,111.22
	Inter-Dept. Allocations Totals	\$107,590.00	\$5,269.30	\$0.00	\$30,362.91	\$77,227.09	28%	\$77,111.22
	Capital Outlay							
900.909	Headworks Modifications - Phase I	.00	15,923.00	(15,923.00)	15,923.00	.00	+++	731,596.09
900.910	SBR Reactor #3 Modifications	845,000.00	461,204.74	(1,321,529.08)	1,322,812.01	1,193,717.07	0	543,644.59
900.915	CIP Projects - Current Year	350,000.00	.00	.00	.00	.00	+++	.00
9999.9999	Assets Reclassified	(1,195,000.00)	.00	.00	.00	(1,195,000.00)	0	(1,269,571.48)
	Capital Outlay Totals	\$0.00	\$477,127.74	(\$1,337,452.08)	\$1,338,735.01	(\$1,282.93)	+++	\$5,669.20
	Sub Department 17 - Wastewater Treatment							
	Personal Services							
410.003	OPEB cost	2,000.00	.00	.00	.00	2,000.00	0	4,966.96
	Personal Services Totals	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%	\$4,966.96
	Other Services & Charges							
685.183	Depreciation	543,215.00	44,318.71	.00	221,593.94	321,621.06	41	533,700.65
	Other Services & Charges Totals	\$543,215.00	\$44,318.71	\$0.00	\$221,593.94	\$321,621.06	41%	\$533,700.65
	Sub Department 17 - Wastewater Treatment Totals	\$545,215.00	\$44,318.71	\$0.00	\$221,593.94	\$323,621.06	41%	\$538,667.61

Attachment: Budget Performance Report - November 2016 (2206 : November 2016 Finance & IT



Budget Performance Report

Fiscal Year to Date 11/30/16

16.H.4

		Adopted	Current Month	YTD	YTD	Budget - YTD	% used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
	Department 34 - Regional Wastewater Plant Totals	\$1,948,595.00	\$620,156.37	(\$1,133,371.74)	\$2,122,986.11	\$1,083,980.63	48%	\$1,765,559.46
	EXPENSE TOTALS	\$3,113,904.00	\$686,578.97	(\$1,035,315.37)	\$2,566,119.50	\$1,708,099.87	47%	\$2,949,822.11
	Fund 0032 - Wastewater Fund Totals							
	REVENUE TOTALS	3,113,904.00	292,068.40	.00	1,435,823.42	1,678,080.58	46	3,116,248.21
	EXPENSE TOTALS	3,113,904.00	686,578.97	(1,035,315.37)	2,566,119.50	1,708,099.87	47	2,949,822.11
	Fund 0032 - Wastewater Fund Totals	\$0.00	(\$394,510.57)	\$1,035,315.37	(\$1,130,296.08)	(\$30,019.29)		\$166,426.10
	Fund 0033 - Stormwater Utility Fund							
	REVENUE							
	Department 00 - Revenue							
	Operating Revenues							
301.000	Sale Of Utilities	500,000.00	40,694.75	.00	204,535.47	295,464.53	41	491,262.64
302.001	Penalties	6,000.00	514.52	.00	2,658.59	3,341.41	44	6,613.56
	Operating Revenues Totals	\$506,000.00	\$41,209.27	\$0.00	\$207,194.06	\$298,805.94	41%	\$497,876.20
	Investment Earnings							
361.001	Investment Earnings	3,500.00	.00	.00	2,635.22	864.78	75	8,477.93
	Investment Earnings Totals	\$3,500.00	\$0.00	\$0.00	\$2,635.22	\$864.78	75%	\$8,477.93
	Miscellaneous							
369.002	Miscellaneous Revenue	.00	.00	.00	.00	.00	+++	.07
	Miscellaneous Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.07
	Capital Contributions							
371.002	Capital Contrib-Grants	.00	.00	.00	9,800.00	(9,800.00)	+++	19,800.00
	Capital Contributions Totals	\$0.00	\$0.00	\$0.00	\$9,800.00	(\$9,800.00)	+++	\$19,800.00
	Operating Transfers In							
394.002	Transfer from fund balance	402,311.00	.00	.00	.00	402,311.00	0	.00
	Operating Transfers In Totals	\$402,311.00	\$0.00	\$0.00	\$0.00	\$402,311.00	0%	\$0.00
	Department 00 - Revenue Totals	\$911,811.00	\$41,209.27	\$0.00	\$219,629.28	\$692,181.72	24%	\$526,154.20
	REVENUE TOTALS	\$911,811.00	\$41,209.27	\$0.00	\$219,629.28	\$692,181.72	24%	\$526,154.20
	EXPENSE							
	Department 40 - Storm Water Utility Exp.							
	Personal Services							
400.101	Regular Pay	197,400.00	19,385.11	.00	89,602.88	107,797.12	45	187,633.65
401.103	Overtime	6,000.00	(4,566.06)	.00	5,938.17	61.83	99	12,802.92
401.105	On-call pay	.00	100.00	.00	600.00	(600.00)	+++	.00
405.114	FICA	14,600.00	1,365.76	.00	6,705.11	7,894.89	46	13,751.57



Budget Performance Report

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Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
406.116	Retirement	22,500.00	2,054.91	.00	10,878.65	11,621.35	48	21,278.76
408.125	SCMIT Worker's Comp Ins.	7,000.00	.00	.00	3,957.86	3,042.14	57	5,011.73
410.001	Health Claims Cost	50,000.00	4,045.00	.00	19,849.40	30,150.60	40	46,650.19
410.002	Health Claim Costs-Retire	13,250.00	1,428.56	.00	8,924.20	4,325.80	67	10,456.46
410.003	OPEB cost	4,000.00	.00	.00	.00	4,000.00	0	4,346.09
Personal Services Totals		\$314,750.00	\$23,813.28	\$0.00	\$146,456.27	\$168,293.73	47%	\$301,931.37
Supplies								
500.101	Supplies and Materials	2,660.00	51.47	.00	275.15	2,384.85	10	2,021.73
500.102	Equipment	5,600.00	.00	.00	1,803.34	3,796.66	32	513.51
501.101	Uniforms and Clothing	4,750.00	41.79	.00	1,817.32	2,932.68	38	4,485.88
513.112	Asphalt/Concrete/Gravel	5,460.00	190.43	.00	190.43	5,269.57	3	3,015.94
514.112	SW Collection Syst Supply	5,500.00	92.34	.00	307.52	5,192.48	6	6,964.61
515.121	Safety Supplies	600.00	.00	.00	.00	600.00	0	258.94
532.148	Small Hand Tools	230.00	.00	.00	28.91	201.09	13	.00
Supplies Totals		\$24,800.00	\$376.03	\$0.00	\$4,422.67	\$20,377.33	18%	\$17,260.61
Other Services & Charges								
600.110	SCMIRF Property/Liab Ins	6,000.00	.00	.00	2,389.55	3,610.45	40	4,602.81
610.111	Communications- Landline	1,200.00	48.95	.00	482.35	717.65	40	1,138.19
610.112	Postage	100.00	23.69	.00	131.09	(31.09)	131	29.00
610.1110	Communications- Wireless	660.00	53.22	.00	213.00	447.00	32	547.06
620.114	Advertising	250.00	.00	.00	351.00	(101.00)	140	2.57
640.124	Travel Expense	390.00	.00	.00	21.34	368.66	5	339.80
650.127	Electricity	1,587.00	138.92	.00	826.51	760.49	52	1,907.97
650.128	Water	319.00	29.18	.00	145.90	173.10	46	365.16
650.129	Wastewater	170.00	15.68	.00	78.40	91.60	46	188.16
650.134	Security Lights	865.00	80.00	.00	400.00	465.00	46	960.00
650.1271	Electricity- Sales Tax	30.00	.74	.00	6.72	23.28	22	25.24
660.133	Repairs & Maint. Services	14,750.00	.00	.00	4,201.31	10,548.69	28	17,413.60
660.139	Fleet Services Materials	11,000.00	598.16	.00	5,517.42	5,482.58	50	11,004.34
660.145	Gasoline & Oil	10,000.00	1,396.34	.00	5,556.04	4,443.96	56	8,192.12
660.1391	Fleet Services Labor	25,000.00	1,613.49	.00	8,556.58	16,443.42	34	23,960.51
670.156	Equipment Rental/Lease	280.00	.00	.00	.00	280.00	0	.00
685.180	Membership Dues and Fees	190.00	.00	.00	.00	190.00	0	25.00
685.182	Other Operating Expenses	2,400.00	225.19	.00	1,233.65	1,166.35	51	2,383.38
685.183	Depreciation	411,050.00	34,334.41	.00	170,750.94	240,299.06	42	396,896.42



Budget Performance Report

Fiscal Year to Date 11/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
685.186	Training	150.00	.00	.00	52.50	97.50	35	51.00
686.187	Professional Services	2,500.00	.00	.00	.00	2,500.00	0	2,312.39
686.189	Employee Medical	300.00	.00	.00	.00	300.00	0	559.00
686.195	Repair/Maint Svc Contract	3,370.00	.00	.00	1,414.86	1,955.14	42	2,456.31
686.199	Internal Engineering	.00	3,343.94	.00	11,254.22	(11,254.22)	+++	14,102.62
686.1895	Employee wellness services	2,100.00	151.23	.00	679.59	1,420.41	32	2,553.98
687.202	Utility Billing Services	2,200.00	22.42	.00	884.41	1,315.59	40	1,860.44
687.203	Contract Services	2,000.00	.00	.00	.00	2,000.00	0	1,824.00
Other Services & Charges Totals		\$498,861.00	\$42,075.56	\$0.00	\$215,147.38	\$283,713.62	43%	\$495,701.07
Other Objects								
720.001	Provision for Bad Debts	1,400.00	.00	.00	.00	1,400.00	0	1,579.23
795.995	GF Cost Distribution	42,000.00	.00	.00	.00	42,000.00	0	41,360.52
Other Objects Totals		\$43,400.00	\$0.00	\$0.00	\$0.00	\$43,400.00	0%	\$42,939.75
Inter-Dept. Allocations								
795.999	Allocation G&A Services	30,000.00	2,107.73	.00	12,145.12	17,854.88	40	30,844.41
Inter-Dept. Allocations Totals		\$30,000.00	\$2,107.73	\$0.00	\$12,145.12	\$17,854.88	40%	\$30,844.41
Capital Outlay								
900.912	Oakley Street Improvements	.00	.00	.00	.00	.00	+++	13,122.51
900.915	CIP Projects - Current Year	1,752,300.00	.00	.00	.00	.00	+++	.00
900.1000	Infrastructure Improvemts	.00	.00	(14,191.69)	8,196.53	1,533,295.16	0	68,585.82
900.4100	Vehicles	.00	.00	.00	.00	.00	+++	21,847.00
900.4200	Heavy Equipment	.00	.00	99,894.49	85,317.00	39,788.51	82	.00
900.4300	Other Equipment	.00	.00	.00	.00	.00	+++	23,448.41
950.962	Drainage Improvements	.00	.00	(3,042.50)	3,042.50	.00	+++	27,187.50
9999.9999	Assets Reclassified	(1,752,300.00)	.00	.00	(86,633.53)	(1,665,666.47)	5	(154,191.24)
Capital Outlay Totals		\$0.00	\$0.00	\$82,660.30	\$9,922.50	(\$92,582.80)	+++	\$0.00
Department 40 - Storm Water Utility Exp. Totals		\$911,811.00	\$68,372.60	\$82,660.30	\$388,093.94	\$441,056.76	52%	\$888,677.21
EXPENSE TOTALS		\$911,811.00	\$68,372.60	\$82,660.30	\$388,093.94	\$441,056.76	52%	\$888,677.21
Fund 0033 - Stormwater Utility Fund Totals								
REVENUE TOTALS		911,811.00	41,209.27	.00	219,629.28	692,181.72	24	526,154.20
EXPENSE TOTALS		911,811.00	68,372.60	82,660.30	388,093.94	441,056.76	52	888,677.21
Fund 0033 - Stormwater Utility Fund Totals		\$0.00	(\$27,163.33)	(\$82,660.30)	(\$168,464.66)	\$251,124.96		(\$362,523.01)
Fund 0035 - Waste Management Fund								
REVENUE								



Budget Performance Report

Fiscal Year to Date 11/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Department 00 - Revenue							
	Charges for Services							
344.001	Refuse Col Chge-Resident	780,000.00	64,581.00	.00	323,380.00	456,620.00	41	759,010.63
344.002	Refuse Col Chge-Comm	125,000.00	10,869.13	.00	54,990.90	70,009.10	44	128,590.53
344.003	Sanitation Fee Penalties	15,000.00	1,335.82	.00	7,082.70	7,917.30	47	15,897.93
	Charges for Services Totals	\$920,000.00	\$76,785.95	\$0.00	\$385,453.60	\$534,546.40	42%	\$903,499.09
	Miscellaneous							
369.002	Miscellaneous Revenue	200.00	.00	.00	81.00	119.00	40	189.00
	Miscellaneous Totals	\$200.00	\$0.00	\$0.00	\$81.00	\$119.00	40%	\$189.00
	Operating Transfers In							
394.002	Transfer from fund balance	(47,291.00)	.00	.00	.00	(47,291.00)	0	.00
	Operating Transfers In Totals	(\$47,291.00)	\$0.00	\$0.00	\$0.00	(\$47,291.00)	0%	\$0.00
	Sale of Assets							
391.001	Sale of Assets	.00	.00	.00	6,585.79	(6,585.79)	+++	.00
	Sale of Assets Totals	\$0.00	\$0.00	\$0.00	\$6,585.79	(\$6,585.79)	+++	\$0.00
	Department 00 - Revenue Totals	\$872,909.00	\$76,785.95	\$0.00	\$392,120.39	\$480,788.61	45%	\$903,688.09
	REVENUE TOTALS	\$872,909.00	\$76,785.95	\$0.00	\$392,120.39	\$480,788.61	45%	\$903,688.09
	EXPENSE							
	Department 31 - Residential Sanitation							
	Personal Services							
400.101	Regular Pay	202,000.00	22,857.84	.00	86,968.50	115,031.50	43	200,757.63
401.103	Overtime	20,460.00	(3,438.57)	.00	13,148.01	7,311.99	64	18,860.63
401.109	Seasonal City employee labor	58,000.00	.00	.00	.00	58,000.00	0	.00
405.114	FICA	15,560.00	1,749.09	.00	7,012.63	8,547.37	45	15,299.74
406.116	Retirement	23,760.00	2,562.24	.00	11,225.07	12,534.93	47	23,401.03
408.125	SCMIT Worker's Comp Ins.	15,000.00	129.15	.00	13,894.95	1,105.05	93	17,878.08
410.001	Health Claims Cost	46,200.00	4,096.28	.00	17,852.20	28,347.80	39	43,847.10
410.002	Health Claim Costs-Retire	14,300.00	1,055.44	.00	6,332.64	7,967.36	44	8,238.48
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	5,587.83
	Personal Services Totals	\$400,280.00	\$29,011.47	\$0.00	\$156,434.00	\$243,846.00	39%	\$333,870.52
	Supplies							
500.101	Supplies and Materials	1,500.00	1,491.58	.00	3,031.07	(1,531.07)	202	3,823.18
500.102	Equipment	.00	(224.70)	.00	(224.70)	224.70	+++	.00
501.101	Uniforms and Clothing	19,000.00	3,257.97	.00	9,255.62	9,744.38	49	26,924.95
515.121	Safety Supplies	2,000.00	.00	.00	784.77	1,215.23	39	1,601.85



Budget Performance Report

Fiscal Year to Date 11/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Supplies Totals	\$22,500.00	\$4,524.85	\$0.00	\$12,846.76	\$9,653.24	57%	\$32,349.98
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	26,000.00	.00	.00	11,515.92	14,484.08	44	22,182.24
610.111	Communications- Landline	300.00	12.52	.00	59.87	240.13	20	140.05
610.112	Postage	150.00	47.95	.00	196.13	(46.13)	131	39.01
610.1110	Communications- Wireless	500.00	.00	.00	.00	500.00	0	.00
620.114	Advertising	2,100.00	.00	.00	.00	2,100.00	0	1,362.09
650.127	Electricity	881.00	87.00	.00	453.75	427.25	52	1,026.28
650.128	Water	364.00	33.22	.00	166.93	197.07	46	401.96
650.129	Wastewater	563.00	51.40	.00	258.18	304.82	46	621.60
650.130	Sanitation	399.00	36.92	.00	184.60	214.40	46	443.04
650.133	Stormwater	326.00	30.15	.00	150.75	175.25	46	361.80
650.134	Security Lights	475.00	43.89	.00	219.45	255.55	46	526.68
650.1271	Electricity- Sales Tax	3.00	.17	.00	1.43	1.57	48	4.21
660.133	Repairs & Maint. Services	4,000.00	.00	.00	.00	4,000.00	0	2,246.67
660.136	Container Repairs	5,000.00	811.06	.00	811.06	4,188.94	16	5,202.65
660.139	Fleet Services Materials	50,000.00	3,716.58	.00	9,801.85	40,198.15	20	66,644.96
660.145	Gasoline & Oil	32,000.00	2,635.34	.00	11,006.09	20,993.91	34	34,733.25
660.1362	Roll-Out Purchases	20,000.00	.00	.00	12,958.21	7,041.79	65	29,328.93
660.1391	Fleet Services Labor	64,500.00	5,773.65	.00	21,892.54	42,607.46	34	75,766.75
660.1392	Fleet Svcs- Outside Vends	2,000.00	288.75	.00	742.50	1,257.50	37	2,158.75
685.182	Other Operating Expenses	2,500.00	270.23	.00	1,276.95	1,223.05	51	3,044.39
685.183	Depreciation	69,020.00	3,777.04	.00	24,965.01	44,054.99	36	56,275.31
685.190	Landfill Fees	26,000.00	48.60	.00	280.47	25,719.53	1	22,775.80
686.189	Employee Medical	1,800.00	.00	.00	45.00	1,755.00	2	480.00
686.195	Repair/Maint Svc Contract	2,800.00	192.50	.00	770.00	2,030.00	28	4,035.00
686.1895	Employee wellness services	3,000.00	381.07	.00	1,712.45	1,287.55	57	5,924.35
687.202	Utility Billing Services	4,000.00	45.39	.00	1,790.30	2,209.70	45	3,765.83
687.203	Contract Services	5,000.00	5,137.81	4,696.52	25,674.34	(25,370.86)	607	1,512.00
	Other Services & Charges Totals	\$323,681.00	\$23,421.24	\$4,696.52	\$126,933.78	\$192,050.70	41%	\$341,003.60
	Other Objects							
720.001	Provision for Bad Debts	1,500.00	.00	.00	.00	1,500.00	0	5,396.55
720.005	Loss on Asset Disposal	.00	.00	.00	115,122.10	(115,122.10)	+++	.00
730.120	Recycling Labor	37,000.00	2,248.68	7,061.85	7,938.15	22,000.00	41	33,760.52
730.122	Recycling Operating	12,000.00	575.47	.00	3,436.23	8,563.77	29	9,050.56

Attachment: Budget Performance Report - November 2016 (2206 : November 2016 Finance & IT



Budget Performance Report

Fiscal Year to Date 11/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
795.001	IT Internal Allocations	7,000.00	521.54	.00	2,568.83	4,431.17	37	6,205.52
795.995	GF Cost Distribution	77,200.00	.00	.00	.00	77,200.00	0	77,175.96
7999.9999	Principal Reclassified	(48,252.00)	.00	.00	.00	(48,252.00)	0	.00
Other Objects Totals		\$86,448.00	\$3,345.69	\$7,061.85	\$129,065.31	(\$49,679.16)	157%	\$131,589.11
Capital Outlay								
900.4100	Vehicles	40,000.00	.00	29,602.00	.00	10,398.00	74	.00
900.4200	Heavy Equipment	140,000.00	.00	140,439.00	.00	(439.00)	100	321,077.00
900.4300	Other Equipment	38,500.00	.00	17,954.60	.00	20,545.40	47	.00
9999.9999	Assets Reclassified	(178,500.00)	.00	.00	.00	(178,500.00)	0	(321,077.00)
Capital Outlay Totals		\$40,000.00	\$0.00	\$187,995.60	\$0.00	(\$147,995.60)	470%	\$0.00
Department 31 - Residential Sanitation Totals		\$872,909.00	\$60,303.25	\$199,753.97	\$425,279.85	\$247,875.18	72%	\$838,813.21
EXPENSE TOTALS		\$872,909.00	\$60,303.25	\$199,753.97	\$425,279.85	\$247,875.18	72%	\$838,813.21
Fund 0035 - Waste Management Fund Totals								
REVENUE TOTALS		872,909.00	76,785.95	.00	392,120.39	480,788.61	45	903,688.09
EXPENSE TOTALS		872,909.00	60,303.25	199,753.97	425,279.85	247,875.18	72	838,813.21
Fund 0035 - Waste Management Fund Totals		\$0.00	\$16,482.70	(\$199,753.97)	(\$33,159.46)	\$232,913.43		\$64,874.88
Fund 0086 - Seized and Forfeited								
REVENUE								
Department 00 - Revenue								
Fines and Forfeitures								
367.000	Drug Enforcement Revenue	2,000.00	.00	.00	.00	2,000.00	0	35,241.11
Fines and Forfeitures Totals		\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%	\$35,241.11
Operating Transfers In								
394.002	Transfer from fund balance	31,000.00	.00	.00	.00	31,000.00	0	.00
Operating Transfers In Totals		\$31,000.00	\$0.00	\$0.00	\$0.00	\$31,000.00	0%	\$0.00
Department 00 - Revenue Totals		\$33,000.00	\$0.00	\$0.00	\$0.00	\$33,000.00	0%	\$35,241.11
REVENUE TOTALS		\$33,000.00	\$0.00	\$0.00	\$0.00	\$33,000.00	0%	\$35,241.11
EXPENSE								
Department 05 - Police								
Supplies								
500.101	Supplies and Materials	250.00	.00	.00	254.40	(4.40)	102	.00
501.101	Uniforms and Clothing	800.00	.00	.00	6.44	793.56	1	315.08
Supplies Totals		\$1,050.00	\$0.00	\$0.00	\$260.84	\$789.16	25%	\$315.08
Other Services & Charges								



Budget Performance Report

Fiscal Year to Date 11/30/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
610.1110	Communications- Wireless	500.00	.00	.00	.00	500.00	0	.00
640.124	Travel Expense	1,000.00	.00	.00	380.34	619.66	38	918.32
660.133	Repairs & Maint. Services	5,000.00	.00	.00	.00	5,000.00	0	108.08
660.134	Radio Repairs	2,000.00	.00	.00	.00	2,000.00	0	.00
660.145	Gasoline & Oil	200.00	.00	.00	63.97	136.03	32	118.71
685.180	Membership Dues and Fees	1,250.00	.00	.00	.00	1,250.00	0	951.00
685.182	Other Operating Expenses	6,000.00	.00	.00	.00	6,000.00	0	.00
685.186	Training	1,000.00	.00	.00	.00	1,000.00	0	.00
685.191	Canine Unit Operations	5,000.00	101.64	.00	3,859.00	1,141.00	77	8,483.15
686.194	Other Prof/Tech Services	10,000.00	.00	.00	1,000.00	9,000.00	10	4,000.00
Other Services & Charges Totals		\$31,950.00	\$101.64	\$0.00	\$5,303.31	\$26,646.69	17%	\$14,579.26
Department 05 - Police Totals		\$33,000.00	\$101.64	\$0.00	\$5,564.15	\$27,435.85	17%	\$14,894.34
EXPENSE TOTALS		\$33,000.00	\$101.64	\$0.00	\$5,564.15	\$27,435.85	17%	\$14,894.34
Fund 0086 - Seized and Forfeited Totals								
REVENUE TOTALS		33,000.00	.00	.00	.00	33,000.00	0	35,241.11
EXPENSE TOTALS		33,000.00	101.64	.00	5,564.15	27,435.85	17	14,894.34
Fund 0086 - Seized and Forfeited Totals		\$0.00	(\$101.64)	\$0.00	(\$5,564.15)	\$5,564.15		\$20,346.77
Grand Totals								
REVENUE TOTALS		29,905,516.00	1,506,656.52	.00	9,724,069.55	20,181,446.45	33	28,315,610.64
EXPENSE TOTALS		30,604,581.00	2,076,380.56	(1,324,873.66)	12,613,896.83	19,440,557.83	37	28,598,966.77
Grand Totals		(\$699,065.00)	(\$569,724.04)	\$1,324,873.66	(\$2,889,827.28)	\$740,888.62		(\$283,356.13)