



**REGULAR MEETING OF CITY COUNCIL
NOVEMBER 19, 2015 – 5:30 PM
COUNCIL CHAMBERS
GEORGETOWN, SOUTH CAROLINA**

1. CALL TO ORDER

Notice of this meeting has been made in accordance with the 1976 Code of Laws of South Carolina Freedom of Information Act.

MEMBERS PRESENT

Mayor Jack M. Scoville, Jr.
Council Member Brendon M. Barber, Sr.
Council Member Rudolph A. Bradley
Council Member Carol R. Jayroe
Council Member Edward S. Kimbrough, Jr.
Council Member Clarence C. Smalls
Mayor Pro Tempore Peggy Wayne

ALSO PRESENT

Mr. Chris Carter, City Administrator
Mrs. Elise Crosby, City Attorney
Ms. Ann U. Mercer, City Clerk
Miss Suzanne Abed-El-Latif, HR Manager
Mrs. Debra Bivens, Director of Finance
Mr. Will Cook, Water Utilities Director
Major Johnnie Deas, Georgetown Police Department
Mr. Glen Dixon, Fleet Superintendent
Mr. Sterling Geathers, Public Works Director
Mr. Alan Loveless, Director of Electric Utilities
Mr. Rick Martin, Building Official/Zoning Administrator
Mr. Tee Miller, Assistant to the City Administrator for Economic Development
Chief Joey Tanner, Georgetown Fire Department

MEDIA

No media present

2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES

Mayor Jack M. Scoville, Jr. called the Regular Meeting of City Council to order at 5:30 PM and requested all cell phones or electronic devices be turned off or placed on mute so as to not interrupt the meeting.

3. INVOCATION & PLEDGE OF ALLEGIANCE

Council Member Rudolph Bradley rendered the invocation. Mayor Scoville led the Pledge of Allegiance.

4. PUBLIC COMMENTS

Mayor Scoville opened the Public Comments section of the meeting and recognized Mr. Lee Padgett. Mr. Padgett referred to the Executive Session item discussing Goat Island and stated with all the needs facing the City this is a distraction that Council nor the citizens need. He said if Mr. Blackmon is willing to give it to the City with no strings attached take it; if not, take it off the table.

Mayor Scoville recognized Ms. Stacey Randolph. Ms. Randolph introduced her children, Torrell and Christina Randolph to City Council. Christina is in the second grade at Kensington Elementary and her class is studying government, including the functions of City Council and their responsibilities. They are here tonight to experience a City Council meeting first-hand.

5. INTRODUCTION OF NEW EMPLOYEES

None

Council Member Barber thanked the City Administrator, Department Heads and other staff who attended Career Day at the middle school in Andrews today.

6. FINANCE

- A. Motion to approve second reading of 2015/2016 Budget Amendments as follows: Electric Fund - For Temporary and Permanent Peak Shaving Generation - \$677,852; Waste Management Fund - Purchase of Garbage Truck vs Grapple Truck - \$28,142; Hospitality Fund - MASC Main Street Dues - 2 years - \$17,500.**

Council Member Smalls moved, seconded by Council Member Bradley. Mrs. Bivens pointed out the City has fund accounting; therefore, each of these budget amendments must be presented separately. Electric Fund - The savings from the peak generation station will pay for itself in approximately five years. Waste Management Fund - Staff concluded the the best purchase for the City would be a garbage truck rather than a grapple truck. Hospitality Fund - Main Street dues for two years, as presented by Tee Miller at a previous meeting.

Mr. Alan Loveless stated during the CIP discussions last year he and Chris Carter discussed scheduling of the Permanent Peak Shaving Generation project and decided to delay the construction until the 2016/2017 budget year. When \$307,852 was removed from the budget requests; \$370,000 for lease payments and fuel expense for the temporary Peak Saving Generation was inadvertently omitted. If the engineering is delayed until 16/17 this will delay the entire project six or seven months. Staff would like to begin construction in July 2016 and complete in March 2017. In order to begin the construction, much of the engineering needs to take place this year. Currently the City is saving \$54,000 a month by operating the generators.

Mayor Scoville called for the question.

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Rudolph A. Bradley, Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

Mayor Scoville stated the bond papers were signed Monday noting the rates were excellent. The bond attorneys were impressed with the City's A1 rating. Mayor Scoville complimented the Finance Department for a good job and saving the taxpayers money.

7. ELECTRIC UTILITIES

A. Motion to Approve Purchase and Payment in the Amount of \$36,005.97 to Eaton/Cooper Industries for Electric Meters and Water RF Nodes.

Council Member Barber moved, seconded by Council Member Bradley. This equipment is being purchased to further enhance our Advanced Metering System by using more residential meters with remote disconnects and by having sufficient water RF nodes in inventory to ensure timely replacement of failed nodes and installation of new nodes. This is a sole source item as it must be compatible with our system. Prior to implementation of the metering system there were five employees in this section; now there are two.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Brendon M. Barber Sr., Council Member
SECONDER:	Rudolph A. Bradley, Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

8. ADMINISTRATION

A. Motion to approve first reading of an ordinance amending Chapter 11 of the City Code of Ordinances establishing a Commercial Maintenance Code in the City of Georgetown.

Council Member Kimbrough moved, seconded by Council Member Jayroe. Mr. Chris Carter said this subject was discussed in September to create additional criteria for the evaluation, appearance and structural integrity of commercial buildings within the city limits. He presented a Commercial Maintenance Code from the City of Gastonia, North Carolina with amendments. Mr. Rick Martin stated the City has adopted the Property Maintenance Code which primarily deals with residential. The proposed ordinance will allow enforcement of standards for the exterior of occupied and unoccupied commercial buildings. Discussions followed. The City Attorney noted she is still reviewing the proposed ordinance and stated a definitional section should be added.

Mayor Scoville called for the question.

RESULT:	FIRST READING [UNANIMOUS]
MOVER:	Edward S Kimbrough, Council Member
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

B. Motion to approve a Resolution to adopt the proposed Architectural Program for the development of Georgetown Fire Station #2.

Council Member Barber moved, seconded by Council Member Bradley. Mr. Michael Walker previously provided Council with an Architectural Program setting the scope and scale of the proposed construction of Fire Station #2. Approval of the Resolution would adopt the City of Georgetown Fire Station #2 Architectural Program as the basis for solicitation of a design build proposal. Mr. Carter noted there was concern about the cost of the project and he said design build allows for this. He reviewed the bid process. Discussion followed. A preliminary site plan approved in 2013 indicated 2 ½ acres for construction of the fire station.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Brendon M. Barber Sr., Council Member
SECONDER:	Rudolph A. Bradley, Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

C. Motion to approve funding for a part-time or contractual Historic Preservation Officer.

Council Member Jayroe moved, seconded by Mayor Scoville. Mr. Carter stated the Architectural Review Board has requested that more assistance be provided to applicants in preparing their applications for review. Mayor Scoville said 90 percent of the applications are fairly minor and routinely approved. When a complicated application is presented to the ARB, objections are raised by the members or neighbors. He said these matters should have been addressed prior to the board meeting. Questions concerning staff training and education in historic preservation were discussed. Mayor Scoville envisions having someone on staff or under contract with the training to review the complicated applications and work with the property owner to ensure the guidelines are met. He said this has come up recently and he would like to revisit the issue. Council Member Bradley asked if there has been enough controversy to warrant having someone provide guidance to the applicants. Mayor Scoville said historic preservation is a specialized area and staff does not have the knowledge to explain the guidelines in detail. Council Member Barber noted the ARB members are required to attend training to serve on the Board and questioned if the number of cases where an expert opinion is needed justifies the expense. Council Member Kimbrough said Council selects the ARB members because of their ability to guide the homeowner in the right direction. He has read the guidelines noting they are very specific and asked if we want to micro manage the board. If needed, we should provide the members with additional training. "The

board has done a great job.” He questioned the need for expert opinion on a yearly basis. Mayor Scoville would like to have issues identified in advance to help alleviate objections at the ARB meetings. Council Member Jayroe expressed concern about money being spent which has not been budgeted. “We have a very astute ARB” and just budgeted \$17,000 to condense the ARB guidelines. She said this is the perfect time for staff to become familiar with these and be available to work with homeowners. The conclusion was to educate staff. Mayor Scoville agreed and stated there is no need to take a vote on the matter. He directed Chris Carter to work with staff on the training.

RESULT: NO ACTION TAKEN

D. Motion to Approve a \$250 Safety Bonus for Employees.

Council Member Bradley moved, seconded by Council Member Barber. Miss Suzanne Abed-El-Latif said the City attempts to give out a safety bonus each year based on savings from our worker’s compensation premiums and refunds. The City’s 2016 experience modifier is increasing from 0.659 to 0.986 and as a result our 2016 premium is increasing from \$138,645 to \$208,859. This is due to our lookback period being based on the years of 2012-2014; 2013 was one of the City’s worst years as far as claims and total incurred losses. In order to fund a safety bonus this year, the City would have to use our participation credit refund from SCMIT which was \$35,042 and a portion of our worker’s compensation audit refund. Miss Abed-El-Latif referred Council to the loss history chart included in their agenda. In 2015 there have been 11 worker’s comp claims, 6 unavoidable and five avoidable. Mayor Scoville stated the City does not give Christmas bonuses. Council Member Jayroe said this is not a safety bonus because we haven’t been safe. Council Member Barber agreed based on the track record we have been experiencing.

Amend the main motion to change the safety bonus to a year-end \$250 bonus for all employees.

Mayor Scoville moved, seconded by Council Member Jayroe. 7-0

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack M. Scoville, Jr., Mayor
SECONDER:	Carol Jayroe, Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

Mayor Scoville called for the vote on the main motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rudolph A. Bradley, Council Member
SECONDER:	Brendon M. Barber Sr., Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

9. CITY ADMINISTRATOR REPORT

Chris Carter reported the Bridge2Bridge and Wooden Boat Show were both a success. Followed on the heels of the major rain event in October, he commended the employees for the debris removal and setting up for both special events. Staff is aware of the road cuts in need of patching. Asphalt is not available in Georgetown County. Enough has to be ordered to make it worthwhile to be delivered. The City will let a large resurfacing contract in December that will resurface the patches.

10. MINUTES

Motion to approve minutes of Public Hearing and Regular Meeting dated October 22, 2015 and Special Meeting/Workshop dated October 29, 2015.

Mayor Pro Tempore Wayne moved, seconded by Council Member Kimbrough. Mayor Scoville asked for comments.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Peggy P. Wayne, Mayor Pro Tempore
SECONDER:	Edward S Kimbrough, Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

11. OLD BUSINESS

Council Member Jayroe referenced last month's meeting under New Business and asked the status of the Department of Justice investigation. Mayor Scoville stated they are investigating the situation to his knowledge, and he assumes they will have people here at some point interviewing.

12. NEW BUSINESS

Chief Joey Tanner addressed City Council for the last time as Fire Chief of the City of Georgetown and stated he has worked for seven Administrators, three Mayors and three Fire Chiefs. In the 31 years he has been employed with the City he has been Fire Chief for 17 years, nine years as Assistant Fire Chief and five years working every other position from emptying trash, driving trucks, fighting fires, training and fire inspections. The ISO classification has drop three times during his tenure as Fire Chief. He is most proud of no serious firefighter injuries or deaths in his career in Georgetown. There has been one citizen fatality. He said the firefighters work tirelessly for the City. He thank Council for the opportunity to serve the citizens of Georgetown and presented each with a Chief's Coin. This coin is given to those who do special things for the Department and assist them in achieving great accomplishments. The logo on the coin is Chief Tanner's badge. The inscription reads professionalism, honesty, integrity and pride. He said that is what City Council has done to support fire suppression efforts in the City and he is grateful to them.

Mayor Scoville presented a plaque to Chief Tanner in recognition of his 31 years of devoted service to the citizens of Georgetown.

13. DEPARTMENT MONTHLY REPORTS

Mayor Scoville noted the department reports are included in the agenda.

- A. October 2015 Georgetown PD Report**
- B. September 2015 Fire Report**
- C. October 2015 Fire Report**
- D. October 2015 Public Works Department Report**
- E. October 2015 Fleet Services Report**
- F. October 2015 Electric Utility Department Report**
- G. August 2015 Water Utilities Report**
- H. September 2015 Water Utilities Report**
- I. October 2015 Water Utilities Report**
- J. October 2015 Housing & Community Development Report**
- K. October 2015 Finance and IT Departments Report**

14. EXECUTIVE SESSION

Motion to enter Executive Session pursuant to Section 30-4-70(a)(2) discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property known as Goat Island, and receive legal advice as it relates to property damage claim number SF-11-1042 on the SC Municipal Insurance Reserve Fund.

Council Member Bradley moved, seconded by Council Member Kimbrough.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rudolph A. Bradley, Council Member
SECONDER:	Edward S Kimbrough, Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

The Regular Meeting was adjourned at 6:36 PM.

Motion to adjourn Executive Session and reconvene Regular Session.

Council Member Bradley moved, seconded by Council Member Barber.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rudolph A. Bradley, Council Member
SECONDER:	Brendon M. Barber Sr., Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

Executive Session was adjourned and the Regular Meeting was reconvened at 7:07 PM.

Mayor Scoville announced no formal action was taken in Executive Session.

15. ADJOURNMENT

Motion to adjourn the Regular Meeting of City Council.

Council Member Smalls moved, seconded by Mayor Pro Tempore Wayne.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Peggy P. Wayne, Mayor Pro Tempore
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

The Regular Meeting of City Council was adjourned at 7:08 PM.

Ann U. Mercer
City Clerk

Date Approved: 12/17/15