REVISED 11/17/21

REGULAR MEETING OF CITY COUNCIL
NOVEMBER 18, 2021 – 5:30 PM
MUNICIPAL COURTROOM
2222 HIGHMARKET STREET
GEORGETOWN, SOUTH CAROLINA
LIVESTREAM:

https://www.facebook.com/cityofgtown/

Notice of this meeting has been made in accordance with the South Carolina Code of Laws as amended.

1. **CALL TO ORDER**

2. **ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES**

3. **INVOCATION & PLEDGE OF ALLEGIANCE**

4. **ANNOUNCEMENT**

   A. **Due to health concerns regarding COVID-19, face coverings are required to attend the Regular Meeting and seating will be limited. The meeting will be livestreamed on the city's Facebook page at https://www.facebook.com/cityofgtown/ If unable to attend the meeting in person, the public can give input for the Public Comments portion of the meeting by emailing publiccomments@georgetownsc.gov > or by calling 843-545-4090 to leave a voice message no later than 12:00pm on Thursday, November 18, 2021. If leaving a voice message, please speak clearly and identify yourself by stating your name, address, and phone number to be recorded correctly.**

5. **PUBLIC COMMENTS**

6. **INTRODUCTION OF NEW EMPLOYEES**

7. **PRESENTATION**

   A. **Kaminski House Year-End Report 2021**

   Attachments:

   1 2020-2021 Friends of KH Year End Report (PDF)

   2 Friends of Kaminski House FY 2020-2021 P&L with restricted column (PDF)

8. **PLANNING AND COMMUNITY DEVELOPMENT**

   A. **Motion to approve second reading of an ordinance rezoning six (6) parcels, approximately .83 acres of land, owned by Georgetown County, from General Commercial (GC) to Planned Development (PD), and furthermore amend the Judicial Center PD to incorporate said parcels into the district boundaries.**

Attachments:

1 Briefing Document Gtown County Rezoning (PDF)
2 Ord Rezoning .83 ac County Judicial Center GC to PD (PDF)
3 Rezoning Application Judicial Center PD (PDF)
4 Narrative for Amendment to the Judicial PD (PDF)
5 Library Addition1 (PDF)
6 Current Zoning Map (PDF)
7 Proposed Zoning Map (PDF)
8 Aerial Map Judicial Center PD (PDF)
9 Ordinance 2005 (PDF)
10 September 28 2021 PC Minutes (PDF)
11 Support Letter from County Administrator (PDF)

B. Motion to approve second reading of an ordinance repealing Section 11-51 through 11-52 of Division 5 Health Board, Article II Public Health Nuisances, Chapter 11 Health and Sanitation, of the City of Georgetown Code of Ordinances.

Attachments:

1 Whole Packet for repeal of health Board (PDF)

C. Motion to approve first reading of an ordinance amending Chapter 20, Section 20-13 Street And Sidewalk Vendors, Of The City Of Georgetown Code Of Ordinances.

Attachments:

1 Street Vendor Ordinance Amendments 11.18.2021 Redlined version (PDF)
2 Street Vendor Ordinance Amendments 11.18.2021 Clean version (PDF)
3 vendor map (PDF)

9. FINANCE

A. Motion to approve second reading of an ordinance amending Sections 2-181, 2-182, and 2-189 of the Purchasing Regulations of the City Of Georgetown Procurement Policy, Previously Chapter 2, Article IV "Procurement" of the Code of Ordinances for the City of Georgetown.

Attachments:

1 Procurement Ordinance 10 12 21 (PDF)
2 Procurement Ordinance redline 10 12 21 (PDF)

B. Motion to approve second reading of an ordinance for issuance of a Short-term General Obligation Note for $725,000 to finance FY2021 budgeted capital expenditures.

Attachments:

1 Bond Ordinance 2021 GO Note - Proposed Spending (PDF)
2 Bond Ordinance 2021 Georgetown GO Note 4836-6237-5934 v.4 (PDF)

3 v.2_Truist Proposal - Georgetown SC - GO Bond Series 2021 (PDF)

C. Motion to approve $56,000 to provide the 2021 calendar year bonus pay to employees. The total is budgeted in FY 21-22.

10. PUBLIC WORKS

A. Motion to approve staff to execute an annual janitorial service agreement and make payment to Jani King in the amount of $66,941.12 for the remainder of FY 2022.

Attachments:

1	Janitorial Bid Form and Jani King Agreement	(PDF)

11. ENGINEERING

A. Motion to approve Raftelis Financial Consultants, Inc. to perform the water, wasterwater, and electric utility rates study for the City of Georgetown for a total fee of $74,640. The work will be performed in accordance with the City's RFQ dated 9/8/2021 and Raftelis Proposal dated 10/6/2021.

Attachments:

1	Rating Summary of Post Interview Ballots	(PDF)
2	Rating Summary	(PDF)
3	Raftelis Notice of Intent to Award	(PDF)
4	Raftelis Proposal	(PDF)
5	Addendum 1	(PDF)
6	Exhibit C - Professional Consulting Services Agreement	(PDF)

12. ELECTRIC UTILITIES

A. Motion to Amend General Services Agreement with Coastal Structures for the purpose of extending the agreement for one additional year.

Attachments:

1	CoastalStructuresNov2021ExtAddendum	(PDF)

13. CITY ADMINISTRATOR REPORT

14. MINUTES

A. Motion to approve minutes of October 21 and October 28, 2021 Council Meetings.

15. OLD BUSINESS

16. NEW BUSINESS

17. DEPARTMENT MONTHLY REPORTS

A. October 2021 Electric Utility Department Report

Attachments:

1	october2021	(PDF)

B. Engineering Monthly Report_October 2021

Attachments:

1	Engineering Monthly Report_October 2021	(PDF)

C. **October 2021 Fire Report**

Attachments:

1 October 2021 Fire Report (PDF)

D. **October 2021 Fleet service Report**

Attachments:

1 Fleet Services Monthly Report.FY2022 (PDF)

E. **GPD October 2021 - Monthly Report**

Attachments:

1 GPD - October 2021 - Monthly Report (PDF)

F. **October 2021 HR/Risk Management**

Attachments:

1 October 2021 Human Resources - Risk Management Report (PDF)

G. **October 2021 Municipal Court Report**

Attachments:

1 MC Monthly Report (PDF)

H. **October 2021 Planning & Community Development Report**

Attachments:

1 Monthly Reports October 2021 (PDF)

I. **October 2021 Public Works Department Report**

Attachments:

1 Public Works Monthly Report.FY2022.oct (PDF)

J. **October 2021 Water Utilities Report**

Attachments:

1 October 2021 Water Utilities Report (PDF)

K. **October 2021 Finance and IT Reports**

Attachments:

1 October 2021 Finance and IT Reports (PDF)
2 Current Project Listing 2021.10.31 (PDF)
3 Grants FY21-22 (PDF)
4 Budget Performance Report - September 2021 (PDF)
5 GovDeal - October 2021 (PDF)

18. ADJOURNMENT

A. **Motion to adjourn the Regular Meeting of City Council.**

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

INFORMATION ITEM

DOC ID: 3435

Council Meeting Date: 18 November 2021
Department: Planning and Community Development
Issue Under Consideration: Kaminski House Year-End Report 2021

See attachments.

Kaminski House Museum
2020-2021 Highlights

Programming:
This past fiscal year was greatly impacted by the Covid-19 Pandemic. The museum closed to the public as of March 16, 2020 and reopened for tours and museum shop sales on May 4, 2021. Museum staff members continued to work either from home or with proper social distancing at the museum during this time.

As with most non-profit organizations in the state, the museum spent a lot of time during the early part of the pandemic learning how best to cope with the "new normal" and creating plans for operating during this stressful time. The museum director created a re-opening plan with various phases being triggered by the number of local Covid-19 cases and with this in mind, the museum reopened for outdoor rental events in July 2020. The event rental market was pretty slim during the summer months, but the demand for outdoor wedding venues picked up significantly in the fall and spring of 2021. Consequently, the museum saw an increase in the number of event rentals for this past fiscal year. All meetings (staff, board, etc.) transitioned to virtual meetings on Zoom.

Sadly, most of the museum's public programing was cancelled during fiscal 2020-2021. We were able to pivot the museum's annual Family Fun and Literacy Day into an online/virtual event and we were able create a successful Christmas Market with vendors setting up on the lawn of the museum in December. The Christmas Market was pared with a new online wreath auction and our annual lighting of the lawn event on the same weekend. The market and the wreath auction were so successful that the museum is planning on continuing those event in the future.

In order to keep the museum's audience involved during the time the museum was closed to the public, the museum staff spent a lot of time researching and writing about various topic that were posted to our blog and staff filmed a number of videos that were posted on the museum's social media sites.

The biggest project undertaken during the closure of the museum was an inventory all of the collection items in the museum. The project included re-photographing and updating the collections database with the current condition of all of the items in the collection.

The museum director worked with the City of Georgetown staff to ensure that the museum's collection was properly insured.

Staff have also spent a lot of time working on funding and budgeting concerns during this past year. The Friends of the Kaminski House participated in Palmetto Giving Day and staff have been actively writing grant proposals for further funding for restricted projects. Additionally, the Friends of the Kaminski House received two PPP Loans through South Atlantic Bank and received a grant from the SC CARES Act funding.

Visitors:

As can be expected due to the museum being closed for tours and museum shop sales for 10 months of the fiscal year, the museum's visitor numbers were down. Tours were down by 81% and museum shop visitors were down by 77%.

Capital Improvements:
2019 marked the 250th anniversary of the building of the Kaminski House. The museum made major headway on its goal to raise funds for a new climate control system which will better preserve and protect the building and all of the priceless artifacts within the house. In addition to installing new climate control equipment and replacing the 1940's era ductwork, the Interior Stabilization Project will include a number of much needed restoration jobs like mold and asbestos mitigation and repainting much of the interior of the house.

This past year, the Friends of the Kaminski House staff and board worked with local state legislators to receive a sizable donation from SC state pass-through funds. In addition, funds were also received this past year from generous donors and the City of Georgetown for this project. After an architect is hired in late 2020, it is hoped that the project construction can start in earnest in early 2021.

FY 2020-2021 Highlights:

Kaminski House:
- Inventory and condition reporting for all artifacts and collection items inside the Kaminski House during COVID-19 closure
- House closed for tours for 10 months during fiscal year
- Annual polishing of silver
- Garden Clean-up Day in Fall and Spring
- Museum director and curatorial assistant attended an online course on disaster planning for museums and archives
    - Museum's disaster plan updated
- Loaned several collection items to Brookgreen Gardens for a temporary exhibition

Museum Shop:
- Rearranged shop placements for COVID-19 restrictions
- Shop closed for 10 months during fiscal year

Public Programs:
- Most public programs were cancelled due to Covid-19 Pandemic
- Family Fun & Literacy Day was transitioned into a virtual program
- Christmas Market and wreath auction
- Light Up the Lawn lighting display
- Creation of historical research section on the museum's web site during COVID-19 closures

- Increase in number of social media and blog posts during COVID-19 closures
- Kaminski House and museum shop reopened to the public on May 4, 2021
    - Staff retrained for Covid procedures
    - New tour created to comply with Covid procedures (more time spent outside, tour of KH first floor only)

Fundraising:

- Covid-19 Pandemic Special Funding
    - Paycheck Protection Program (PPP) 1 & 2 Loans – (PPP1 has been forgiven, PPP2 will be forgiven as soon as bank sends us paperwork)
    - SC CARES Act grant to cover lost revenue
- Palmetto Giving Day $14, 275
- Grants
    - $2,000 SC Humanities (Family Fun & Literacy Day)
    - $500 International Paper (Family Fun & Literacy Day)
- Restricted Gifts
    - Light Up the Lawn
    - Rocking Chairs for front porch
- Climate Control Project Restricted funds
    - $20,000 from City of Georgetown
    - $1, 286 private donations
- GuideStar.com updated with Friends of the Kaminski House latest tax returns and pertinent information. Qualified for GuideStar Gold Level Transparency

Event Rentals:

The Kaminski House is a popular destinations for parties and event rental. These events generate not only income for the museum, but they also have a strong economic impact to City businesses. Thanks to a number of tourism grants, the museum has been able to advertise the site as a destination wedding venue. Thanks to the impacted by COVID-19 increasing the benefits of having an outdoor wedding venue, the museum's event rentals were up by 3% for the fiscal year.

Interior Stabilization Project:

- Request for Qualifications (RFQ) sent out to hire an architect/project manager
    - Updated museum's website with all materials needed for the RFQ process
    - Three firms responded
    - SGA/NarmourWright from Pawleys Island was hired
- ISP committee consisting of museum board members, local citizens with an expertise in an aligned field, and city liaison (Angela Rambeau and Rick Martin) met virtually and also in person at regular intervals.
- Request for Qualifications for a Construction Manager at Risk documents created
    - Website updated with pertinent materials
    - RRQ was advertised in July, 2021

Friends of the Kaminski House
July 2020 through June 2021

	Jul '20 - Jun '21	Restricted Funds
Ordinary Income/Expense		
Income		
43400 · Direct Public Support		
43410 · City of Georgetown Contract	**150,000.00**	
43415 · Membership Fees	**9,690.00**	
43420 · Donations	**13,632.16**	
43421 · Restricted Funds	8,948.50	**$ 8,948.50**
City Funding for Interior Stabilization Project	20,000.00	**$ 20,000.00**
Total 43421 - Restricted Funds	**28,948.50**	**28,948.50**
43430 · 43432 · State Grants - Literacy Day & Tourism Advertising	7,606.52	$ 7,606.52
43433 · Institutional Grants - Family Literacy Day	500.00	$ 500.00
43435 · H & A Tax Program Funds	0.00	
Total 43430 · Grants - Restricted	**8,106.52**	**8,106.52**
Total 43400 · Direct Public Support	**210,377.18**	**37,055.02**
46400 · Other Types of Income		
46420 · Interest on savings	473.73	
Total 46400 · Other Types of Income	**473.73**	
47200 · Program Income		
Total 47230 · Gift Shop	1,429.76	
47240 · Tours	5,238.00	
47250 · Event Rentals		
47255 · Event Rental Lights	4,000.00	$ 4,000.00
47250 · Event Rentals - Other	16,340.00	
Total 47250 · Event Rentals	**20,340.00**	**4,000.00**
47260 · Public Programs		
47261 · Lectures	0.00	
47263 · Concert	45.00	
47264 · Children's Program	50.00	$ 50.00
47265 · PPP Loan Forgiveness Proceeds	29,500.00	$ 29,500.00
47260 · Public Programs - Other	49,788.08	$ 49,788.08
Total 47260 · Public Programs	79,383.08	79,338.08
Total 47200 · Program Income	106,390.84	83,338.08
90050 · Fundraising Event - wreath auction	1,653.00	
Total Income	318,894.75	120,393.10
Gross Profit	**318,894.75**	**120,393.10**
Expense		
60000 · Program Expenses		
62500 · Curatorial Expenses	**51.40**	
62800 · Facilities and Equipment		
62840 · Equip. Leases and Maintenance	2,433.53	
62850 · Grounds Maintenance	4,312.34	
62855 · Housekeeping	227.15	
62860 · Maintenance & Repairs	3,576.34	$ 1,298.00

Friends of the Kaminski House

July 2020 through June 2021

	Jul '20 - Jun '21	Restricted Funds
62890 · Utilities	5,832.65	
Total 62800 · Facilities and Equipment	**16,382.01**	**1,298.00**
62900 · Meals and Entertainment	0.00	
62995 · Rental Event expenses	912.69	
63000 · Volunteer Expenses	93.44	
Total 60000 · Program Expenses	**17,439.54**	**1,298.00**
65000 · Operations		
60900 · Business Expenses	51.30	
62100 · Contract Services	5,007.50	
65005 · Advertising	5,880.28	$ 2,522.00
65006 · Bank Online Use Fee	247.96	
65010 · Dues & Subscriptions	1,118.12	
65013 · Equipment Repairs	0.00	
65015 · Computer & Internet	632.73	
65020 · Postage & Freight	629.39	
65025 · Liability Insurance	3,939.00	
65036 · Printing	93.29	
65040 · Office Supplies	1,745.74	
65046 · Staff Education	0.00	
65050 · Telephone	1,854.14	
Total 65000 · Operations	**21,199.45**	**2,522.00**
66000 · Personnel Expense	**149,859.47**	
66500 · Public Program Expenses		
66502 · General Expense - Literacy Day & Christmas Lights	7,005.84	$ 6,868.59
66505 · Concert Expense - insurance - July 4	264.08	
66510 · School Programs	0.00	
Total 66500 · Public Program Expenses	7,269.92	6,868.59
68300 · Travel and Meetings	0.00	
Total Expense	195,768.38	10,688.59
Net Ordinary Income	123,126.37	109,704.51

Net income minus restricted funds 13,421.86 *

* **Most of the net income came from the increase in our outdoor event rental due to Covid.**

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 3406

Council Meeting Date:	18 November 2021
Department:	Planning and Community Development
Issue Under Consideration:	Motion to approve an ordinance rezoning six (6) parcels, approximately .83 acres of land, owned by Georgetown County, from General Commercial (GC) to Planned Development (PD), and furthermore amend the Judicial Center PD to incorporate said parcels into the district boundaries.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• Georgetown County has applied for a rezoning of six (6) small parcels along Church Street adjacent to the Judicial Center and County Library. • They plan on doing an addition to the Georgetown County Library. • This is a housekeeping effort to add these six (6) parcels into the Judicial Center Planned Development (PD) that was approved in 2005. • Planning Commission heard the request at a public meeting on September 28, 2021. • PC motioned with a 5-0 vote in favor to rezone only two (2) of the six (6) parcels that are directly adjacent to the library for the addition. • The other four (4) parcels that are zoned GC are already required parking for this development, so they will need to maintain this required parking no matter the zoning designation.
Options:	Approve or deny the rezoning request from Georgetown County.
Staff Recommendation:	Approve the rezoning of all six (6) parcels from GC to PD and incorporate said parcels into the Judicial Center PD.

Reviews:

Christopher Inglese Completed 10/11/2021 3:55 PM

City Attorney Completed 10/12/2021 2:35 PM
Sandra E. Yudice Ph.D. Completed 10/12/2021 3:13 PM
Stephanie Buccione Completed 10/13/2021 4:48 PM
Georgetown City Council Completed 10/21/2021 5:30 PM

Attachments:

1. 1 Briefing Document Gtown County Rezoning (PDF)
2. 2 Ord Rezoning .83 ac County Judicial Center GC to PD (PDF)
3. 3 Rezoning Application Judicial Center PD (PDF)
4. 4 Narrative for Amendment to the Judicial PD (PDF)
5. 5 Library Addition1 (PDF)
6. 6 Current Zoning Map (PDF)
7. 7 Proposed Zoning Map (PDF)
8. 8 Aerial Map Judicial Center PD (PDF)
9. 9 Ordinance 2005 (PDF)
10. 10 September 28 2021 PC Minutes (PDF)
11. 11 Support Letter from County Administrator (PDF)

MOTION TO APPROVE AN ORDINANCE REZONING SIX (6) PARCELS, APPROXIMATELY .83 ACRES OF LAND, OWNED BY GEORGETOWN COUNTY, FROM GENERAL COMMERCIAL (GC) TO PLANNED DEVELOPMENT (PD), AND FURTHERMORE AMEND THE JUDICIAL CENTER PD TO INCORPORATE SAID PARCELS INTO THE DISTRICT BOUNDARIES.

MAYOR
BRENDON M. BARBER, SR.

CTIY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE

City of Georgetown
SOUTH CAROLINA

COUNCIL MEMBERS
MAYOR PRO TEMPORE
CLARENCE C. SMALLS

JONATHAN ANGNER
TUPELO HUMES
CAROL JAYROE
AL JOSEPH
HOBSON H. MILTON

Planning and Community Development Department
(843) 545-4010

To: Mayor Barber and City Council
Prepared by: Christopher S. Inglese
Department: Planning & Community Development
Date Prepared: October 12, 2021
Subject: Georgetown County Rezoning Request

Issue Background

In 2005, Georgetown County requested to amend the Official Zoning Map of the City of Georgetown for the proposed Georgetown County Judicial Center Planned Development (PD). The PD included the new Judicial Center, the Georgetown County Library, Winyah Auditorium, the Department of Social Services and the WRCOG. There were six (6) small parcels located along Church Street that, for one reason or another, were left out of the district boundaries of this PD. We think a couple of these parcels still had small houses on them which Georgetown County was still in the legal process of acquisition. Regardless, the parcels were left zoned as General Commercial (GC), and the County moved forward with the rezoning process.

Now, in 2021, the County would like to rezone these six (6) parcels from General Commercial to Planned Development and incorporate them into the Judicial Center PD (see Current & Proposed zoning maps). Georgetown County is listed as the property owner for all six (6) parcels. One of the reasons for this housekeeping effort, is so that the library can build an addition near the corner of Church and Cleland Streets. The other parcels are currently designated parking for the judicial center complex and shall remain that way.

Discussion

Georgetown County made this request and we took it in front of the Planning Commission to discuss. It is basically a housekeeping issue to square off the exterior boundaries of the PD to encompass the whole block. The County already has property ownership of all six (6) parcels. If the parcels were left under General Commercial zoning, they would be nonconforming to the minimum lot area of Article VII, and the 50’ front setback would make development on these parcels very difficult.

At Planning Commission, an initial vote to approve all six parcels for the requested rezoning failed 2-3. A second motions was made to approve rezoning of two of the six parcels. The two parcels are the parcels impacted by the proposed library addition. The rationale provided was that it may be beneficial to keep the remaining parcels GC for a future development that may not want to be part of the PD in the instance the County sold the property to a private investor. The second motion passed unanimously.

Alternatives

Council may consider the following:

1. Approve the rezoning for all six (6) parcels from GC to PD as requested in the application; or

2. Modify the rezoning request to match the recommendation of the Planning Commission, which is to only rezone the two (2) parcels closest to the library for their future addition; or
3. Make no changes to the existing Judicial Center Planned Development and deny Georgetown County's rezoning request.

Recommended Course of Action

Staff has reviewed the rezoning request, researched the history of this Planned Development, and recommends that council approve the application as presented rezoning all six (6) parcels, owned by Georgetown County, from General Commercial (GC) to Planned Development (PD).

Timeline for Recommendation

1st reading in October 2021 and 2nd reading in November 2021.

Fiscal Impact

None.

Social Impact

This rezoning will help the Georgetown County Library build an addition for all citizens to enjoy, and is good housekeeping technique to keep the Official Zoning Map orderly.

Environmental Impact

None.

Attachments

-Rezoning Ordinance
-Rezoning Application
-Current Zoning Map
-Proposed Zoning Map
-Aerial Map
-Minutes from the 9/28/21 Planning Commission meeting
-PD Ordinance from 2005

AN ORDINANCE REZONING SIX (6) PARCELS, APPROXIMATELY .83 ACRES OF LAND, OWNED BY GEORGETOWN COUNTY, FROM GENERAL COMMERCIAL (GC) TO PLANNED DEVELOPMENT (PD); AND FURTHERMORE AMEND THE JUDICIAL CENTER PD TO INCORPORATE SAID PARCELS INTO THE DISTRICT

WHEREAS, pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

WHEREAS, the Planning Commission of the City of Georgetown, South Carolina held a meeting and public hearing to receive public input regarding the rezoning request; and

WHEREAS, following the public hearing on September 28, 2021, the Planning Commission voted 5-0 in favor of recommending to City Council approval of rezoning two of the six parcels requested for rezoning, more specifically know as TMS#'s 05-0019-140-00-00 & 05-0019-141-00-00; and

WHEREAS, the Mayor and City Council of the City of Georgetown have determined that the zoning boundaries as shown on the Official Zoning Map be revised and amended as follows:

Rezoning of property from General Commercial (GC) to Planned Development (PD), combined property totaling approximately .83 acres located on Church Street, identified by the Georgetown County Tax Map as TMS#'s:

05-0019-136-00-00,	05-0019-139-00-00,
05-0019-137-00-00,	05-0019-140-00-00,
05-0019-138-00-00,	05-0019-141-00-00.

For a more specific description of said property, see attached map.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that the Future Land Use Map and Official Zoning Map of the City of Georgetown be amended by revising and amending the zoning boundaries of the Official Zoning Map, together with all explanatory matter herein as follows:

Rezoning of property from General Commercial (GC) to Planned Development (PD), combined property totaling approximately .83 acres located on Church Street, identified by the Georgetown County Tax Map as TMS#'s:

05-0019-136-00-00,	05-0019-139-00-00,
05-0019-137-00-00,	05-0019-140-00-00,
05-0019-138-00-00,	05-0019-141-00-00.

BE IT FURTHER ORDAINED that such changes shall be made on the Official Zoning Map and Future Land Use Map. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

______________________________	______________________________
Stephanie Buccione, City Clerk	Brendon M. Barber, Sr., Mayor
First Reading: ________________	Approved as to Form:
Second Reading: ______________	______________________________
	Elise F. Crosby, City Attorney

Georgetown
SOUTH CAROLINA

Rezoning Application

Tax Map Number 05-0019-136.00.00 thru 140.00.00 and 05-0019-142.00.00
Area (sq. ft. or acres) ± 37,152 SF or .85 AC
Physical Address of Property Church St between Dozier and Cleland

Existing Use of Property parking lot and vacant (corner of Cleland + church)
Location of Property Adjacent to Hwy 17 / Church St.
Existing Zoning District GC Requested Zoning District PD

Ownership Information:
Name: Georgetown County
Address: 129 Screven St
City: Georgetown State: SC Zip: 29440 Phone: 843-545-3158

Agent Information:
Name: N/A
Address:
City: State: Zip: Phone:

What road will provide access to the site: Church St
Is the access road a paved or unpaved road: paved
Approximately how many acres of the site is considered wetlands: none
Is any of the site considered a floodplain or floodway: _____Yes ✓ No
Are high traffic patterns a concern in your area: _____Yes ✓ No

PAID
SEP 0 2 2021
CITY OF GEORGETOWN
BY

Important Notes:

- A plat of the property to be rezoned shall be submitted with this application.
- An application fee of $300.00 must accompany application. GL# (0010.00.323.024)
- Notice to Adjacent Property Owners: The person requesting the Zoning Map Amendment must submit to the Building & Planning Department stamped envelopes with the following return address on the envelope: "Georgetown City Zoning" 1134 N Fraser St, Georgetown, South Carolina 29440. Planning & Community Development staff will comprise a letter and a map and send them to the residents or businesses within two hundred (200) feet of the proposed rezoned property to notify them.
- It is understood by the undersigned that while this application will be carefully reviewed and considered the burden of proving the need for the proposed rezoning rest with the applicant.

Georgetown
SOUTH CAROLINA

Signature Page

Applicant/Agent hereby certifies that the information provided in this application is correct.

Owners:

Angela Christian | Angela Christian | (city administr)

Print Name | Signature | Date

Print Name | Signature | Date

Corporation/Partnership

N/A

Print Corporation/Partnership Name (if in LLC or Corp. name please, provide authorization to sign)

Print Name | Signature | Date

Print Title and Name

Designation of Agent:

I (we) hereby appoint the person named as applicant as my (our) agent to represent me (us) and act on my (our) behalf in this request for rezoning, as he/she deems necessary and proper.

Print Agents Name

Signature of Agent | Date

Signature of Owner | Date

Witness Signature | Date

Planned Development Details

Instructions:

A Planned Development (PD) requires a minimum of ten (10) contiguous acres of land.
10 copies of this form and all information that follows shall be submitted with the application to establish or amend a Planned Development. If additional space is necessary to fully answer a question, supplemental answer sheets many be attached to this form. If additional space is necessary to answer questions that are in tables, the table for such questions shall be reproduced and answered in the same manner as that shown below.

Please provide a statement of intent (Narrative), describing the proposed project (including but not limited to number of proposed lots, proposed amenities, wetlands information and include details as follows:

1. Legal description of site boundaries, and total area of the site
2. Owner information
3. Proposed uses, acreage, and percentage mixture in project

Proposed Use	# of Units	Acreage	Net Density	Gross Density	Percentage of Project
Library addition	3,242 SF				
Associated parking					

4. Proposed Dimensional Standards

Proposed Use	Lot Area (sq ft)	Minimum Lot Width	Setbacks (ft) Front	Sides	Rear	Corner	Height
			50'	15'			
			(church)	(Cleland)			

5. Open Space provided to meet requirements of Section 713.3 of the Zoning Ordinance

Open Space Description	Acreage Required	Acreage Provided
existing PD		

Who is proposed to own and maintain open space? Georgetown County

6. Will current parking standards set forth in the zoning ordinance be used in this project?
   _____Yes __✓__No If no, indicate proposed standards.

Proposed Use	Parking Required
Library	1 space/400 SF per previous PD approval

7. Exterior landscaped buffer proposed? match existing (must meet minimum requirements and conditions set forth in Section 713.4 &713.5 of the Zoning Ordinance.
8. Wetland buffer proposed? N/A (must meet minimum requirements and conditions set forth in Section 713.5 of the Zoning Ordinance.
9. Proposed signage allowances and requirements? N/A
10. Will this Planned Development be completed in Phases? If so, include a number of units and approximate construction dates:

Number of Units	Approximate Construction Dates
1 phase	

Transportation Improvements – All streets (dedicated public streets or private streets and sidewalks shall be constructed to conform to SCDOT standards)

11. Will proposed roads be public or private? _____Public __✓__Private (existing)
12. How will proposed Planned Development (or amended Planned Development) affect existing infrastructure such as:
    a) Roadway capacity: Minimal – addition to existing library facility
    b) Fire/EMS/Police: N/A
13. How does the applicant propose to mitigate the effects on the existing infrastructure?
    N/A

Attachment: Rezoning Application Judicial Center PD (3406 : Rezone .83 acres for Gtown County from GC to PD)

14. Will off-site improvements be made as a result of this project _____Yes __✓__No
If yes, list improvements and date of proposed completion:

Improvement	Date of Completion

15. Will any project improvements be dedicated to the City of Georgetown? ___Yes __✓__No
If yes, list improvements:
N/A

16. Public Facilities Impacts from the development:
Expansion of existing library to serve City and County residents.

17. Give a detailed description of storm water management for the proposed project.
Will comply with City Stormwater requirements.

Georgetown County Planning and Code Enforcement

129 Screven Street

Georgetown, SC 29440

843-545-3254

An amendment to the Winyah Planned Development

Narrative

September 1, 2021

Background

The Winyah PD was created in 1987 as a government office complex. The PD was amended in 2002 to include revisions and use changes to the Winyah Auditorium and again in 2005 to allow for the construction and associated parking for the County Judicial Center.

Current request

According to the City's Zoning Map the following six parcels located directly adjacent to the existing PD and fronting on Church Street between Dozier and Cleland Streets are currently zoned GC:

05-0019-136.00.00

05-0019-137.00.00

05-0019-138.00.00

05-0019-139.00.00

05-0019-140.00.00

05-0019-142.00.00

Five of these parcels contain parking for the judicial center and overflow parking for the development and associated landscaping. The parcel located at the corner of Cleland and Church Street is vacant.

The current request is to amend the PD boundary to include the judicial center parking area that was developed previously as well as the vacant parcel on the corner. The inclusion of the vacant lot will allow for development of a 3,242 SF addition to the existing library facility and associated parking.

Uses

The proposed library addition will comply with the approved list of government uses for the PD.

Setbacks

The addition will comply with a 50 foot setback of Church Street and a 15 foot setback off Cleland Street.

Parking

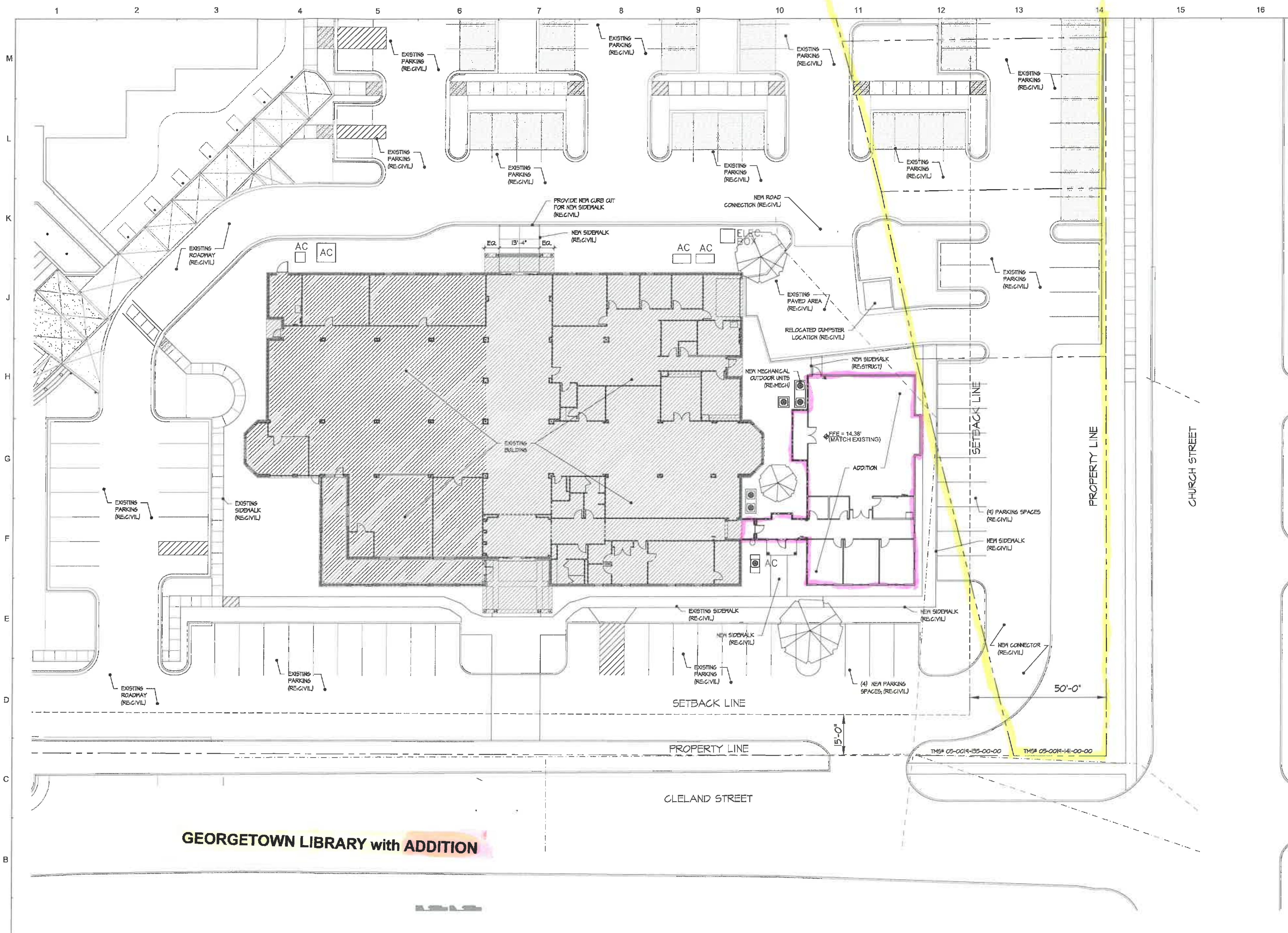
See the attached previously approved parking plan (Sheet L1.0) when the PD was amended to include the judicial center. The parking distribution is shown as follows:

Use	Required	Provided
Library	50	50
Magistrate	21	21
WRCOG	15	15
DSS	32	32
Judicial Center	185	211
Total	**303**	**329**

This parking plan was based on a 1 space per 400 SF requirement for a library. With the proposed 3,242 SF addition, the library will total 21,972 SF and require 55 spaces. The new plan shows a total of 52 spaces. The additional 3 spaces can be accommodated with the overage of 26 spaces from the judicial center.

Commercial Overlay Zone

The architectural design of the library addition will be complementary to the existing building and will comply with all applicable design overlay requirements.



GEORGETOWN LIBRARY with ADDITION

A1 SP1.0 DEMOLITION PLAN

SCALE: 1/16" = 1'-0"

GENERAL NOTES

A. SITE INFORMATION OF TMS# 05-0019-155-00-00 AND TMS# 05-0019-141-00-00 ARE BASED ON SURVEY PROVIDED BY OWNER.

B. THE CONTRACTOR IS TO GRADE THE SITE IN SUCH A WAY AS TO ENSURE ADEQUATE DRAINAGE AWAY FROM ALL BUILDINGS. PONDING SHOULD BE AVOIDED IN ALL INSTANCES. REFER TO CIVIL DRAWINGS FOR GRADING INFORMATION.

C. THE CONTRACTOR SHALL LOCATE ALL UTILITIES PRIOR TO INITIATING CONSTRUCTION.

D. THE CONTRACTOR SHALL COORDINATE THE LOCATION OF ALL UTILITIES AND THEIR TIE-INS WITH THE CITY/COUNTY AGENCIES. THE CONTRACTOR SHALL REPAIR ANY DAMAGE TO THE EXISTING CONDITIONS TO THE SATISFACTION OF THE REGULATORY AUTHORITIES. THE CONTRACTOR SHALL ALSO EMPLOY A R.L.S. TO LOCATE THE BUILDING AND CERTIFY COMPLIANCE WITH ALL CITY/COUNTY REGULATIONS.

E. THE CONTRACTOR SHALL EMPLOY A R.L.S. TO VERIFY, DEFINE AND CLEARLY MARK ALL PROPERTY LINES PRIOR TO THE COMMENCEMENT OF WORK. MARK THE SIDE AND REAR PROPERTY BOUNDARY LINES AND MAINTAIN FOR THE DURATION OF THE PROJECT.

F. ANY AND ALL WORK SHALL BE MAINTAINED WITHIN THE PROPERTY LINES (APART FROM WHAT WORK FALLS WITHIN AN EASEMENT) THE CONTRACTOR IS RESPONSIBLE FOR ANY INTRUSION OR DAMAGE TO ADJACENT PROPERTY.

G. THE CONTRACTOR SHALL PREPARE A GRAVEL DRIVE AREA DURING THE CONSTRUCTION; REFER TO CIVIL DRAWINGS.

H. THE CONTRACTOR IS RESPONSIBLE FOR MAINTAINING A CLEAN JOB SITE AT ALL TIMES AND REMOVING DEBRIS ON A REGULAR BASIS. ALL LOOSE TRASH WILL BE MAINTAINED ON SITE AND/OR CLEANED UP BY THE CONTRACTOR.

I. REFER TO CIVIL DRAWINGS FOR ALL CIVIL INFORMATION.

J. FLOOR REFERENCE ELEVATION 0'-0" EQUALS THE EXISTING VERTICAL ELEVATION OF BUILDING SLAB AS INDICATED ON CIVIL DRAWINGS.

K. PROVIDE 4" CONCRETE PAD ON COMPACTED SOIL FOR ALL MECHANICAL OUTDOOR UNITS. THE PAD SHALL EXTEND 6" MIN. BEYOND EACH EDGE OF THE OVERALL EQUIPMENT LAYOUT. THE PAD SHALL BE A MIN. OF 12" OFF THE EDGE OF THE BUILDING.

L. FFE = FINISHED FLOOR ELEVATION. 14.38' (EXISTING LIBRARY ELEVATION) IS REPRESENTED AS 0'-0" FOR ARCHITECTURAL BENCHMARK. REFER TO CIVIL.

M. PROVIDE DETECTABLE WARNINGS AS PER THE ADA GUIDELINES.

N. TOP OF ROUGH GRADE ALL AROUND BUILDING SHALL BE 13.13' UNLESS NOTED.

REVISION | DATE

TYCH & WALKER
ARCHITECTS, LLP

38 BLACKGUM ROAD, UNIT B
PO BOX 509
PAWLEYS ISLAND, SC 29585
843-651-7151

mwalker@tychwalker.com

AN ADDITION TO

GEORGETOWN COUNTY LIBRARY - HEADQUARTERS

GEORGETOWN, SOUTH CAROLINA

2018-04

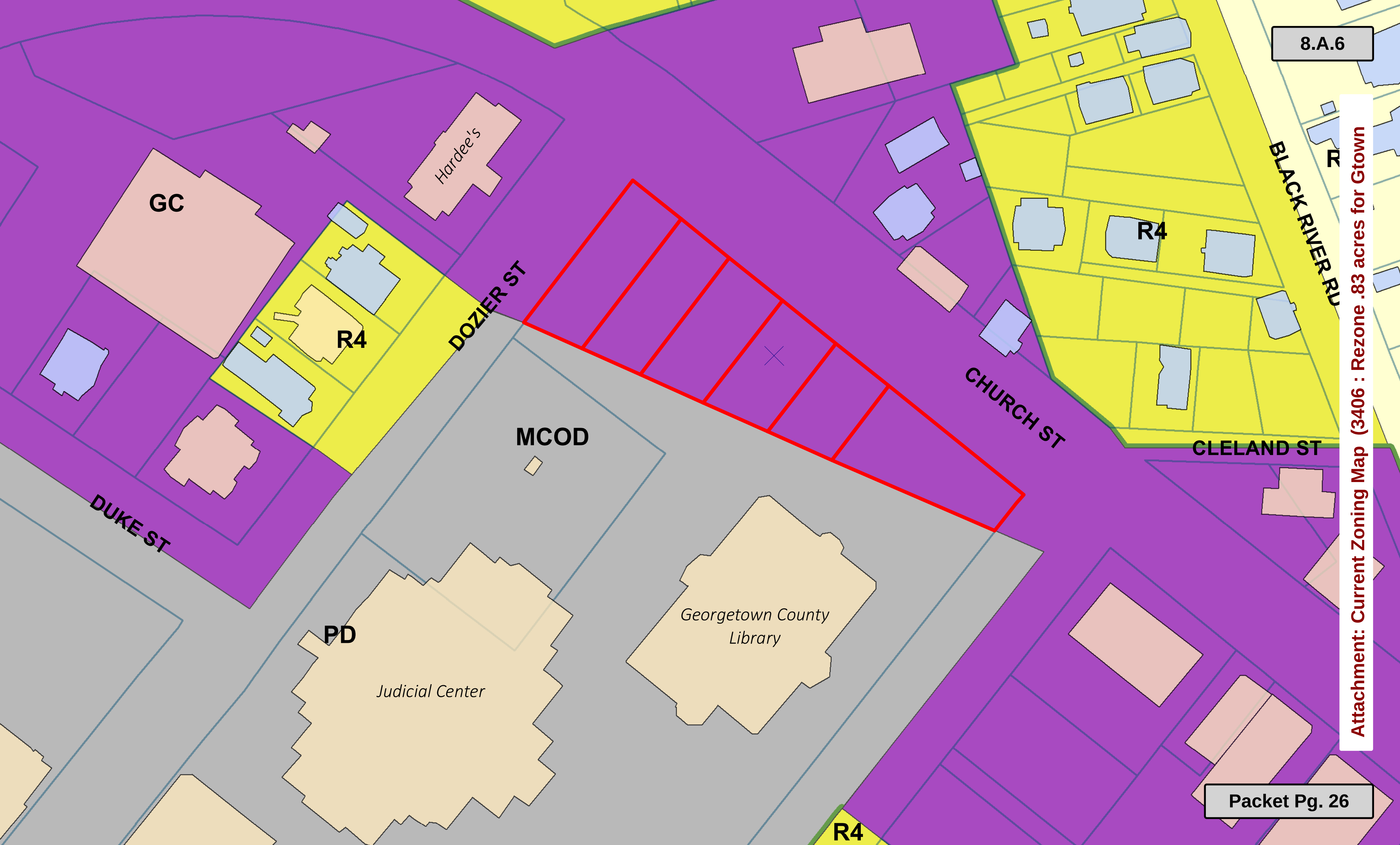
08/13/21

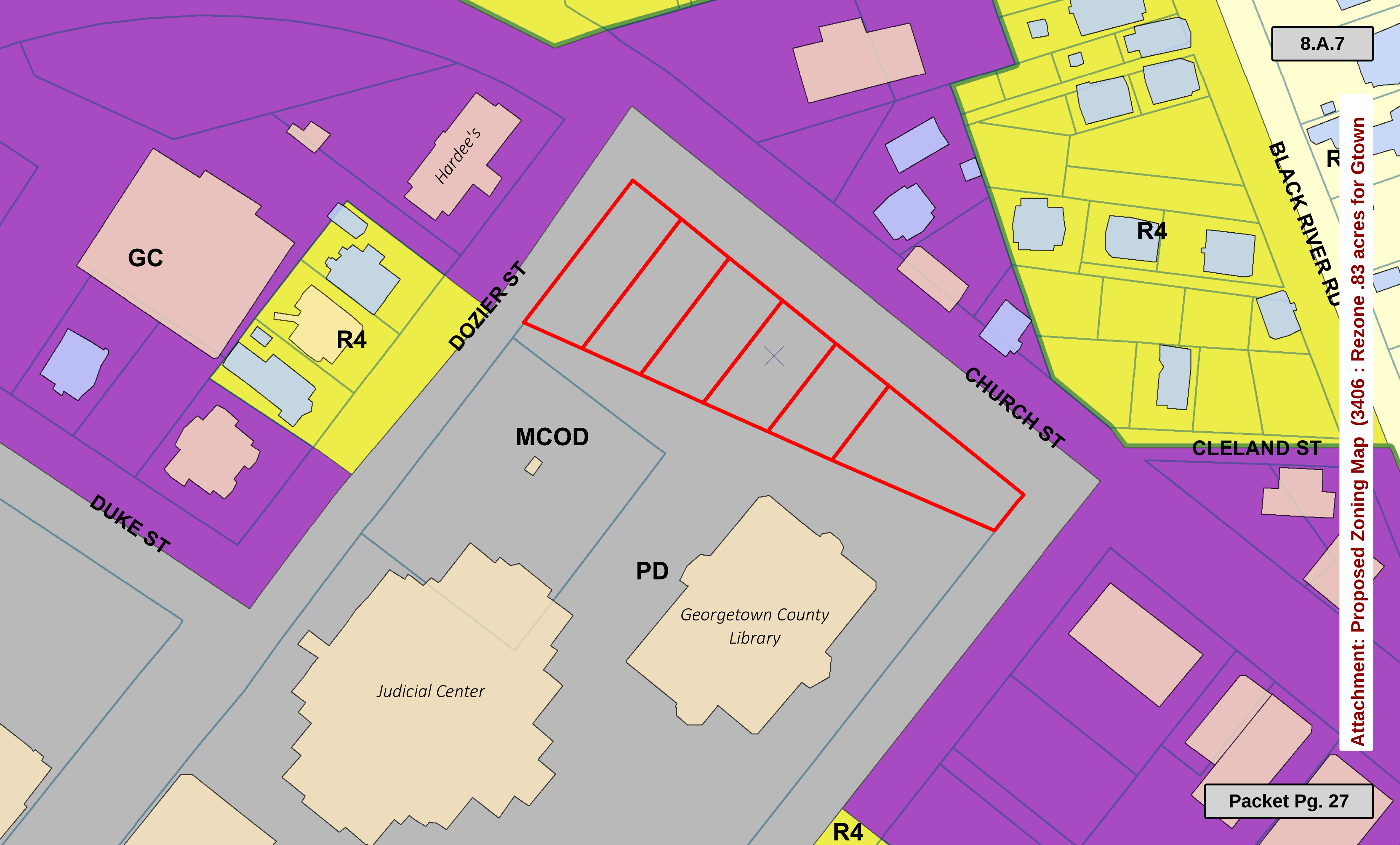
DEMOLITION PLAN

SP1.0

Attachment: Library Addition1 (3406 : Rezone .83 acres for Gtown County from GC to PD)

Attachment: Current Zoning Map (3406 : Rezone .83 acres for Gtown





Attachment: Proposed Zoning Map (3406 : Rezone .83 acres for Gtown

Attachment: Aerial Map Judicial Center PD (3406 : Rezone .83 acres for

ORDINANCE
20-2005

AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF THE CITY OF GEORGETOWN, SOUTH CAROLINA AND THE CONCEPTUAL PLAN FOR THE GEORGETOWN COUNTY PLANNED DEVELOPMENT LOCATED IN THE 1200 BLOCK OF HIGHMARKET STREET

BE IT ORDAINED by the Mayor and City Council of the City of Georgetown that the conceptual plan for the Georgetown County Planned Development be amended as follows:

1. A judicial center is an approved use for this PD. The building will be located in the area shown on the attached site plan.
2. The judicial center may exceed the City's height limit of 35 feet up to a maximum of 70 feet pending final review from the City of Georgetown Fire Department.
3. A minimum of 244 parking spaces will be required for the judicial center.
4. Signage for the judicial center will conform to the regulations for the General Commercial District found in Article X of the Zoning Ordinance.

PASSED this 18TH day of August, 2005.

ATTEST:

Ann U. Mercer
Ann U. Mercer, City Clerk

Lynn W. Wilson
Lynn Wood Wilson, Mayor

Clarence C. Smalls, Council Member

Brendon M. Barber, Sr., Mayor Pro Tem

John P. Grimes, Council Member

Rudolph A. Bradley, Council Member

Peggy P. Wayne, Council Member

Paige B. Sawyer, III, Council Member

First Reading: 07/21/05

Second Reading: 08/18/05

APPROVED AS TO FORM

Patrick James Doyle, City Attorney
City of Georgetown

Attachment: Ordinance 2005 (3406 : Rezone .83 acres for Gtown County from GC to PD)

Planning Commission
Minutes
September 28, 2021

MEMBERS PRESENT: Winfred Pieterse, Joan Schmid, Novette Stewart, Janette Graham, & Glenn Roberts

MEMBERS ABSENT: Delores Gibson & Andrew Bass

OTHERS PRESENT: Christopher Inglese, Matthew Millwood, & Debra Grant

I. **Call to Order** *(Ms. Schmid made a motion to open the Public Hearing; seconded by Mr. Roberts)*
II. **Public Input: None**
III. **Approval of Minutes for July 27, 2021;** Ms. Schmid made a motion to approve the minutes as written; seconded by Ms. Stewart
IV. **Commission Considerations:**

1. Consider and recommend the rezoning of six (6) parcels, owned by Georgetown County, from General Commercial (GC) to Planned Development (PD), and amend PD to incorporate said parcels into the district boundaries. **Matt Millwood/City Staff** said that all notices were posted on the site and letters notifying neighboring property owners were sent out. The request is to add a library addition using 2 of the 6 parcels that is being considered for rezoning. The property does have the correct amount of parking in place. **Ms. Schmid** asked if the parcels would remain separate. **Matt/City Staff** said if the approval for rezoning is granted the owners will have a new survey done and have the lot lines erased. **Mr. Roberts** asked if the County could potentially sell the lots. **Matt/City Staff** said no, the lots are currently being used as parking that is required, and will not be sold. **Mr. Roberts** said the lots are on the main corridor and someone could potentially offer to buy the lots to build commercial buildings. **Mr. Pieterse** said it is important to remember that this is a part of the Judicial Center, and the library is small and is in need of an addition.

   Public Hearing:
   - **Mr. Boris Gibson/507 Cleland, across the street from the property that is seeking the rezoning; Mr. Gibson was concerned that the rezoning would affect his property and also that the notification letter that was mailed did not come to him, but was sent to New York.**

   - **Mr. Antonio Padron/1115 Duke Street, asked why the property was seeking to be rezoned and had concerns about the effect of the rezoning on their taxes. Mr. Padron said his letter also went to New York.**

   Ms. Judy Blankenship/Georgetown County Employee said she doesn't know exactly what the new addition for the library will be, the request is only for the rezoning of the 6 parcels that are zoned differently, and this is a part of a housekeeping effort. A resident of Cleland Street asked why she received a letter concerning the rezoning, if it wouldn't affect her home. **Matt/City Staff** said letters were sent to everyone within 200 ft. of the proposed properties to be rezoned, and nothing will encroach on the neighboring properties.

Motion: Ms. Schmid made a motion to accept the County's request to rezone 6 parcels from General Commercial (GC) to Planned Development (PD); seconded by Mr. Pieterse; the motion failed 3 to 2 by a roll call vote. *(Mr. Roberts, Ms. Steward, & Ms. Graham cast the downward votes)*

Mr. Roberts made a new motion to allow the first 2 parcels closest to Cleland Street (see exhibit A) be rezoned from General Commercial to Planned Development and the other 4 remain as is; seconded by Ms. Schmid; the motion carried 5 to 0 by a roll call vote.

V. **Board Discussion:**

1. **Text Amendments to Articles XIII of the Zoning Ordinance for the proposed Urban Core Overlay District (UCOD)** *Christopher Inglese presented a power point showing the second step of the newly proposed Overlay District. The Commissioners were asked for their feedback and told that this will be on the agenda next month for more input before it's taken to Council. The presentation will be moved around town to introduce it to the citizens; a meeting has been tentatively set for October 27 at the Howard Center to inform the West End Redevelopment Group. Christ/City Staff also gave an update on the Steel Mill property, The George Hotel, and the old Carolinian Inn property on Church Street.*
2. **Comprehensive Plan Update.** *Matt gave an update on the progress of the Comp Plan, and said the Waccamaw Council of Government is still working on a few elements.*

VI. **Adjournment:** With there being no more business the meeting was adjourned.

Submitted By,

Debra Grant
Board Secretary

Georgetown County Administration
716 Prince Street
Georgetown, SC 29440
(843) 545-3006

Memo

To: Georgetown City Council

CC: Dr. Sandra Yudice

From: Angela Christian AC

Date: October 12, 2021

Re: Proposed rezoning for library expansion

Georgetown County is planning a 3,242 square foot addition to the main library facility. In pursuing this project, it came to our attention that the adjoining lots fronting Church Street and owned by Georgetown County are zoned General Commercial and are not part of the existing Planned Development where the existing library is located. Rezoning these parcels to PD will allow for the development of the library expansion and associated parking and will also bring the existing judicial center parking into the PD.

We look forward to expanding library services for both City and County residents and would appreciate your favorable vote for this request.

Please contact me if you have any questions.

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 3415

Council Meeting Date:	18 November 2021
Department:	Planning and Community Development
Issue Under Consideration:	Motion to approve an ordinance repealing Section 11-51 through 11-52 of Division 5 Health Board, Article II Public Health Nuisances, Chapter 11 Health and Sanitation, of the City of Georgetown Code of Ordinances
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• The City has no records administering a Health Board in the Planning & Community Development Department or any other department. • The City has another ordinance in Sec. 11-46 that provides for appeals of code enforcement matters to City Council. • We feel that the provisions of Sec. 11-51 through 11-52 are no longer necessary because the current ordinance provides procedures for a code enforcement officer to help remedy violations.
Options:	Approve or deny the ordinance to repeal Sec. 11-51 through 11-52.
Staff Recommendations:	Approve

Reviews:

Christopher Inglese Completed 10/11/2021 3:58 PM

City Attorney Completed 10/12/2021 2:38 PM

Sandra E. Yudice Ph.D. Completed 10/12/2021 2:52 PM

Stephanie Buccione Completed 10/13/2021 4:42 PM

Georgetown City Council Completed 10/21/2021 5:30 PM

Attachments:

1. 1 Whole Packet for repeal of health Board (PDF)

MOTION TO APPROVE AN ORDINANCE REPEALING SECTION 11-51 THROUGH 11-52 OF DIVISION 5 HEALTH BOARD, ARTICLE II PUBLIC HEALTH NUISANCES, CHAPTER 11 HEALTH AND SANITATION, OF THE CITY OF GEORGETOWN CODE OF ORDINANCES

MAYOR
BRENDON M. BARBER, SR.

CTIY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE

City of Georgetown
SOUTH CAROLINA

COUNCIL MEMBERS
MAYOR PRO TEMPORE
CLARENCE C. SMALLS

JONATHAN ANGNER
TUPELO HUMES
CAROL JAYROE
AL JOSEPH
HOBSON H. MILTON

Executive Offices
(843) 545-4001

To:	Mayor Barber and City Council
Prepared by:	Christopher Inglese
Department:	Planning & Community Development
Date Prepared:	October 11, 2021
Subject:	Repeal of Health Board Ordinance

Issue Background
The City of Georgetown Code of Ordinances includes Section 11-51 through 11-52 of Division 5 Health Board, Article II Public Health Nuisances, Chapter 11 Health and Sanitation. The purpose of the "Health Board" is to review reports of corrective actions by the city and to hear appeals of code enforcement citations. The ordinances dates back to 1994 and there are no available records of any activity of such a board.

Discussion
This is a "housekeeping" issue to clean up obsolete parts of the City Code of Ordinances. The Health Board has not been formed and no records are available demonstrating the existence of a Health Board. The Health Board is not needed because per Section 11-46 of Article II Chapter 11 of the City of Georgetown Code of Ordinance, Public Health nuisance violations issued by code enforcement officers may be appealed to City Council. The ordinance providing appeals to City Council is dated from 2002. Furthermore, staff from the Planning & Community Development Department administer six boards. Adding an additional board would further stretch a very lien department. We have challenges related to filling open positions on existing boards.

Alternatives
Council may decline to repeal the Health Board.

Recommended Course of Action
Repeal the ordinance establishing a Health Board.

Timeline for Recommendation
First Reading tonight, Second Reading at the November Council meeting.

Fiscal Impact
None

Social Impact
None

Environmental Impact
None

Attachments
Ordinance repealing the Health Board.

Drawer 939
Georgetown, SC 29442

AN ORDINANCE REPEALING SECTION 11-51 THROUGH 11-52 OF DIVISION 5 HEALTH BOARD, ARTICLE II PUBLIC HEALTH NUISANCES, CHAPTER 11 HEALTH AND SANITATION, OF THE CITY OF GEORGETOWN CODE OF ORDINANCES

WHEREAS, Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and

WHEREAS, The City of Georgetown established a "Health Board" in 1994 for purpose of hearing appeals of code enforcement; and

WHEREAS, The City of Georgetown has no records administering a Health Board in the Planning & Community Development Department nor any other city department; and

WHEREAS, The City of Georgetown has a parallel ordinance Sec.11-46 adopted in 2002 that provides for appeals of code enforcement matters to City Council; and

WHEREAS, The City of Georgetown also has an ordinance Sec. 11-41 directing the procedures for a code enforcement officer including providing notice of a violation, reasonable opportunity to comply and when necessary issuing a citation;

WHEREAS, The City of Georgetown finds that the provisions Sec. 11-51 through 11-52 establishing a Health Board are no longer necessary because the current ordinance provides procedures for a code enforcement officer when attempting to remedy violations.

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that Sections 11-51 through 11-52 of Division 5 Health Board, Article II Public Health Nuisances of Chapter 11 Health and Sanitation are hereby repealed, and therefore deleted from the City of Georgetown Code of Ordinances.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

____________________ Stephanie Buccione City Clerk	____________________ Brendon M. Barber, Sr. Mayor

First Reading: __________

Second Reading: __________

APPROVED AS TO FORM:

____

Elise F. Crosby
City Attorney

Sec. 11-51. Health board; appointments, composition, qualifications, compensation, duties.

(a) In accordance with Section 44-3-10 of the Code of Laws of South Carolina, 1976, there shall be appointed, by and with the consent of the city council, a board of health consisting of five (5) members, one or more of whom shall be a reputable, licensed physician. Members shall serve without compensation.

(b) Initial appointment shall be as follows: Two (2) members for one year, two (2) members for two (2) years, and one member for three (3) years. Thereafter, any appointment or reappointment shall be for three (3) years.

(c) The board shall elect a chairman and a vice-chairman, adopt bylaws and conduct meetings at the call of the chairman. All meetings shall be open to the public and minutes shall be kept of the proceedings.

(d) Duties of the health board. It shall be the duty of the health board, upon call of the chairman:

  (1) To receive and review reports of finalized corrective actions by the city.

  (2) To hear appeals from persons aggrieved by a decision of the city with respect to this article.

(Ord. of 12-15-94)

Sec. 11-52. Appeals from decision, etc. of the city.

(a) Any person aggrieved by a decision, notification, or order by the city with respect to enforcement of the provisions of this chapter may file an appeal with the director of building and planning within ten (10) days from the date of notification or violation.

(b) A concurring vote of a majority of the members present at a meeting of the health board shall be necessary to reverse any order, requirement, decision or determination of the city with respect to the provisions of this chapter.

(Ord. of 12-15-94)

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 3452

Council Meeting Date:	18 November 2021
Department:	Planning and Community Development
Issue Under Consideration:	Motion to approve an ordinance amending CHAPTER 20, SECTION 20-13 STREET AND SIDEWALK VENDORS, OF THE CITY OF GEORGETOWN CODE OF ORDINANCES.
Amount Requested:	n/a
Is Item in Current Budget?	n/a
If no, please explain:	n/a
Financial Impact:	n/a
Points to Consider:	Ordinance was recently amended in response to complaints.
Options:	Adopt, modify, or decline the proposed amendments
Staff Recommendations:	No recommendation

Reviews:

Christopher Inglese Completed 11/17/2021 10:09 AM

Sandra E. Yudice Ph.D. Completed 11/17/2021 10:11 AM

Stephanie Buccione Completed 11/17/2021 1:16 PM

Georgetown City Council Pending 11/18/2021 5:30 PM

Attachments:

1. 1 Street Vendor Ordinance Amendments 11.18.2021 Redlined version (PDF)
2. 2 Street Vendor Ordinance Amendments 11.18.2021 Clean version (PDF)
3. 3 vendor map (PDF)

MOTION TO APPROVE AN ORDINANCE AMENDING CHAPTER 20, SECTION 20-13 STREET AND SIDEWALK VENDORS, OF THE CITY OF GEORGETOWN CODE OF ORDINANCES.

AN ORDINANCE AMENDING CHAPTER 20, SECTION 20-13 STREET AND SIDEWALK VENDORS, OF THE CITY OF GEORGETOWN CODE OF ORDINANCES

WHEREAS, Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and

WHEREAS, The City of Georgetown desires to provide for economic development opportunities safely utilizing public spaces with high volumes of pedestrian traffic; and

WHEREAS, The City of Georgetown acknowledges the value of increasing tourism and commercial activity, promoting the cultural and ecological touring opportunities in the City, and supporting vibrant pedestrian tourism on Front Street; and

WHEREAS, The City of Georgetown seeks to provide additional opportunities to promote the local cultural, ecological and historical tours offered by local vendors; and

WHEREAS, The City of Georgetown adopted the Street and Sidewalk Vendors ordinance to provide for permitting of street vendors in designated locations as provided in the City Code of Ordinances Section 20-13 et. seq.;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the City of Georgetown Code of Ordinances Chapter 20 Streets, Sidewalks, and Public Places, Article I, In General, Section 20-13 Street and Sidewalk Vendors, be amended as follows:

Sec. 20-13. Street and sidewalk vendors; permit required.

It shall be unlawful for any person to engage in the selling of food or drink from portable carts, wagons, or vehicles that are placed, parked, or located upon any sidewalk in the city except as provided herein. Vendors may engage only in ~~the~~ sales ~~of tickets to local tourism-related attractions~~permitted under this section in designated areas.

These areas shall be designated on a map, which shall be maintained by the building and planning department. The map may be revised from time to time, as the mayor and city council deemed necessary.

This section is not intended to regulate vending directly associated with recognized community-wide or downtown promotional events unless such vending is undertaken in excess of seven (7) days. Permits for special events authorized pursuant to the City of Georgetown Code of Ordinances Article VIII Section 20-116 et. seq. shall take priority over those vendors permitted pursuant to this chapter. Vendors permitted herein shall vacate the location during times permitted for a special event. Notice that the vendor permitted pursuant to this chapter must vacate the location during a special event shall be placed in conspicuous language using all capital letters and bold font on the permit application.

(Ord. of 8-18-11(1))

Sec. 20-13.1. Allocation of vending areas.

The city shall allocate vending locations on a first come first serve basis. Permits are for quarterly periods within a calendar year from January 1 through December 31. Quarterly periods are from January 1 through March 31, April 1 through June 30, July 1 through September 30, and October 1 through December 31. Vendors may purchase a permit for no more than four (4) consecutive quarters at one time or may purchase a permit for individual quarters of a calendar year. Vendors have first right to renew their same location provided the vendor has been in continuous occupation of the permitted location. Any vendor wishing to renew their permit for additional quarters of a calendar year shall submit a Vendor Permit Application renewal no later than fifteen (15) days prior to the expiration of the then current permit and provide the proof of liability insurance renewal. New permit applications for locations received by the City will be on a first come first serve basis.

(Ord. of 8-18-11(1))

Sec. 20-13.2. Permitting procedures.

All applicants for a vendor permit must provide the following information to the city building and planning department for review:

(1) Completed vendor permit application.

(2) Site plan showing the desired location, signage, and the proposed locations of the cart, with any umbrella or awning attachments, and stool or small seat for operator use only.

(3) Proof of liability insurance issued by a company licensed to do business in South Carolina, which protects the licensee and the city from any claims for damage to property or person. The city must be specifically named as a coinsured party on the policy for liability protection. The policy must provide a minimum coverage amount of one million dollars ($1,000,000.00). Cancellation of any policy will immediately void the encroachment permit. Certificates showing proof of such insurance shall be submitted to City prior to commencement of services under the street and sidewalk vendor permit. Further, it shall be an affirmative obligation upon (Business) to advise the City within two days of the cancellation or substantive change of any insurance policy set out herein, and failure to do so shall be construed to be breach of the street and sidewalk vendor permit.

(4) The vendor obtaining the street and sidewalk vendor permit must also provide a signed and notarized hold harmless agreement, indemnifying the city from any claims for damages or injury by any aggrieved party. The hold harmless agreement may be obtained at the city building and planning department.

(5) Proof of City of Georgetown Business License.

(Ord. of 8-18-11(1))

Sec. 20-13.3. Site standards for use of public space.

(a) Vendors shall inspect their space regularly in order to ensure that all trash, litter and garbage are picked up immediately and that the permitted space remains clean and in sanitary condition at all times. Vendors may not utilize public trash receptacles for disposal of garbage. Vendors are required to maintain their own trash container, which must be discreetly attached to, or contained within the cart. At the end of the day, vendors must take the trash container with them and dispose of it in a lawful manner.

(b) Curbside or drive up service prohibited. Vendors are prohibited from taking or fulfilling orders from customers in automobile, unless such automobiles are parked in a lawful parking stall. Customers may not stop their vehicle in a travel lane or unlawful parking space for the purposes of receiving service from vendors.

(c) Vendors may place only a cart, with any umbrella or awning attachments and one stool or small seat for operator use only. For the purposes of this chapter, a cart is defined as a lightweight vehicle with two or four wheels that can be pulled or pushed by a person and not exceeding 71" inches in width, 105" inches in length, and 110" in height.

(d) *Approved vendor services.*

(i) Ticket and tourism vendors. Vendors may engage in the sale of tickets to local tourism-related attractions. Local is herein defined as attractions that operate anywhere within the boundaries of the municipal limits of the City of Georgetown, South Carolina. ~~Incidental sales of beverages or snack foods (not including prepared or cooked food) are permitted at a rate not to exceed 33% of total gross receipts each day. No beverage or snack food may be served in a glass bottle or glass container.~~Ticket sale vendors may also engage in the sale of snack food and beverages provided that no beverage or snack food shall be served in a glass container. Incidental sales of beverages or snack foods are permitted at a rate not to exceed 33% of total gross receipts each day.

(ii) Snack food and beverage vendors. Vendors may engage in the sale of non-cooked snack foods and beverages provided that no beverage or snack food shall be served in a glass container.

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(e) *Hours of operation:* Vendors may begin operation no sooner than 8:30 a.m.; and must cease operation no later than 9:00 p.m. on any day.

(f) *No vendor items may be left overnight.* Items left overnight constitute a violation of sections 20-7 through 20-7.7, in addition to the offending party being subject to a littering citation.

(g) No materials whatsoever shall be placed on public property in such a way as to impede the vision necessary for the safe operation of a motor vehicle.

(h) No equipment or lighting powered by electricity through a cord may be utilized in the vending area.

(Ord. of 8-18-11(1))

Sec. 20-13.4. Fees.

The fees for use of encroachment space are contained in the City Clerk's Official Record of Utility Rates, Deposits and Miscellaneous Fees and Charges of the City of Georgetown.

Fees paid for a street vendor permit issued pursuant to this ordinance are non-refundable. Permits are renewable (see Sec. 20-13.1) and renewal applications must be submitted to the City at least fifteen (15) days prior to the expiration of a current active permit.. A fee of $300 shall be submitted for each quarterly period or portion thereof requested by the applicant.

(Ord. of 8-18-11(1))

Sec. 20-13.5. Signage.

(a) Vendors may have one sign at each end of the cart that shall be attached to the vending cart.

(b) Vendor signs shall not exceed three (3) by three (3) feet.

(c) Vendor signs shall not exceed three (3) colors.

(d) Signage shall be approved by the building and planning department.

(Ord. of 8-18-11(1))

Sec. 20-13.6. Appeal from denial.

In the event of a denial of the application for a permit under this article, the applicant shall have the right to appeal to city council. The appeal shall be perfected by giving notice thereof to the city administrator within forty-eight (48) hours after notice of the denial of the permit. The city council shall act upon this appeal with reasonable promptness under the circumstances.

(Ord. of 8-18-11(1))

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

______________________________ Stephanie Buccione City Clerk	______________________________ Brendon M. Barber, Sr. Mayor
First Reading: ____________	APPROVED AS TO FORM:
Second Reading: ____________	______________________________ Elise F. Crosby City Attorney

AN ORDINANCE AMENDING CHAPTER 20, SECTION 20-13 STREET AND SIDEWALK VENDORS, OF THE CITY OF GEORGETOWN CODE OF ORDINANCES

WHEREAS, Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and

WHEREAS, The City of Georgetown desires to provide for economic development opportunities safely utilizing public spaces with high volumes of pedestrian traffic; and

WHEREAS, The City of Georgetown acknowledges the value of increasing tourism and commercial activity, promoting the cultural and ecological touring opportunities in the City, and supporting vibrant pedestrian tourism on Front Street; and

WHEREAS, The City of Georgetown seeks to provide additional opportunities to promote the local cultural, ecological and historical tours offered by local vendors; and

WHEREAS, The City of Georgetown adopted the Street and Sidewalk Vendors ordinance to provide for permitting of street vendors in designated locations as provided in the City Code of Ordinances Section 20-13 et. seq.;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the City of Georgetown Code of Ordinances Chapter 20 Streets, Sidewalks, and Public Places, Article I, In General, Section 20-13 Street and Sidewalk Vendors, be amended as follows:

Sec. 20-13. Street and sidewalk vendors; permit required.

It shall be unlawful for any person to engage in the selling of food or drink from portable carts, wagons, or vehicles that are placed, parked, or located upon any sidewalk in the city except as provided herein. Vendors may engage only in sales permitted under this section in designated areas.

These areas shall be designated on a map, which shall be maintained by the building and planning department. The map may be revised from time to time, as the mayor and city council deemed necessary.

This section is not intended to regulate vending directly associated with recognized community-wide or downtown promotional events unless such vending is undertaken in excess of seven (7) days. Permits for special events authorized pursuant to the City of Georgetown Code of Ordinances Article VIII Section 20-116 et. seq. shall take priority over those vendors permitted pursuant to this chapter. Vendors permitted herein shall vacate the location during times permitted for a special event. Notice that the vendor permitted pursuant to this chapter must vacate the location during a special event shall be placed in conspicuous language using all capital letters and bold font on the permit application.

(Ord. of 8-18-11(1))

Sec. 20-13.1. Allocation of vending areas.

The city shall allocate vending locations on a first come first serve basis. Permits are for quarterly periods within a calendar year from January 1 through December 31. Quarterly periods are from January 1 through March 31, April 1 through June 30, July 1 through September 30, and October 1 through December 31. Vendors may purchase a permit for no more than four (4) consecutive quarters at one time or may purchase a permit for individual quarters of a calendar year. Vendors have first right to renew their same location provided the vendor has been in continuous occupation of the permitted location. Any vendor wishing to renew their permit for additional quarters of a calendar year shall submit a Vendor Permit Application renewal no later than fifteen (15) days prior to the expiration of the then current permit and provide the proof of liability insurance renewal. New permit applications for locations received by the City will be on a first come first serve basis.

(Ord. of 8-18-11(1))

Sec. 20-13.2. Permitting procedures.

All applicants for a vendor permit must provide the following information to the city building and planning department for review:

(1) Completed vendor permit application.

(2) Site plan showing the desired location, signage, and the proposed locations of the cart, with any umbrella or awning attachments, and stool or small seat for operator use only.

(3) Proof of liability insurance issued by a company licensed to do business in South Carolina, which protects the licensee and the city from any claims for damage to property or person. The city must be specifically named as a coinsured party on the policy for liability protection. The policy must provide a minimum coverage amount of one million dollars ($1,000,000.00). Cancellation of any policy will immediately void the encroachment permit. Certificates showing proof of such insurance shall be submitted to City prior to commencement of services under the street and sidewalk vendor permit. Further, it shall be an affirmative obligation upon (Business) to advise the City within two days of the cancellation or substantive change of any insurance policy set out herein, and failure to do so shall be construed to be breach of the street and sidewalk vendor permit.

(4) The vendor obtaining the street and sidewalk vendor permit must also provide a signed and notarized hold harmless agreement, indemnifying the city from any claims for damages or injury by any aggrieved party. The hold harmless agreement may be obtained at the city building and planning department.

(5) Proof of City of Georgetown Business License.

(Ord. of 8-18-11(1))

Sec. 20-13.3. Site standards for use of public space.

(a) Vendors shall inspect their space regularly in order to ensure that all trash, litter and garbage are picked up immediately and that the permitted space remains clean and in sanitary condition at all times. Vendors may not utilize public trash receptacles for disposal of garbage. Vendors are required to maintain their own trash container, which must be discreetly attached to, or contained within the cart. At the end of the day, vendors must take the trash container with them and dispose of it in a lawful manner.

(b) Curbside or drive up service prohibited. Vendors are prohibited from taking or fulfilling orders from customers in automobile, unless such automobiles are parked in a lawful parking stall. Customers may not stop their vehicle in a travel lane or unlawful parking space for the purposes of receiving service from vendors.

(c) Vendors may place only a cart, with any umbrella or awning attachments and one stool or small seat for operator use only. For the purposes of this chapter, a cart is defined as a lightweight vehicle with two or four wheels that can be pulled or pushed by a person and not exceeding 71” inches in width, 105” inches in length, and 110” in height.

(d) *Approved vendor services.*

(i) Ticket and tourism vendors. Vendors may engage in the sale of tickets to local tourism-related attractions. Local is herein defined as attractions that operate anywhere within the boundaries of the municipal limits of the City of Georgetown, South Carolina. Ticket sale vendors may also engage in the sale of snack food and beverages provided that no beverage or snack food shall be served in a glass container. Incidental sales of beverages or snack foods are permitted at a rate not to exceed 33% of total gross receipts each day.(ii) Snack food and beverage vendors. Vendors may engage in the sale of non-cooked snack foods and beverages provided that no beverage or snack food shall be served in a glass container.

(e) *Hours of operation:* Vendors may begin operation no sooner than 8:30 a.m.; and must cease operation no later than 9:00 p.m. on any day.

(f) *No vendor items may be left overnight.* Items left overnight constitute a violation of sections 20-7 through 20-7.7, in addition to the offending party being subject to a littering citation.

(g) No materials whatsoever shall be placed on public property in such a way as to impede the vision necessary for the safe operation of a motor vehicle.

(h) No equipment or lighting powered by electricity through a cord may be utilized in the vending area.

(Ord. of 8-18-11(1))

Sec. 20-13.4. Fees.

The fees for use of encroachment space are contained in the City Clerk's Official Record of Utility Rates, Deposits and Miscellaneous Fees and Charges of the City of Georgetown.

Fees paid for a street vendor permit issued pursuant to this ordinance are non-refundable. Permits are renewable (see Sec. 20-13.1) and renewal applications must be submitted to the City at least fifteen (15) days prior to the expiration of a current active permit.. A fee of $300 shall be submitted for each quarterly period or portion thereof requested by the applicant.

(Ord. of 8-18-11(1))

Sec. 20-13.5. Signage.

(a) Vendors may have one sign at each end of the cart that shall be attached to the vending cart.

(b) Vendor signs shall not exceed three (3) by three (3) feet.

(c) Vendor signs shall not exceed three (3) colors.

(d) Signage shall be approved by the building and planning department.

(Ord. of 8-18-11(1))

Sec. 20-13.6. Appeal from denial.

In the event of a denial of the application for a permit under this article, the applicant shall have the right to appeal to city council. The appeal shall be perfected by giving notice thereof to the city administrator within forty-eight (48) hours after notice of the denial of the permit. The city council shall act upon this appeal with reasonable promptness under the circumstances.

(Ord. of 8-18-11(1))

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

____
Stephanie Buccione
City Clerk

____
Brendon M. Barber, Sr.
Mayor

First Reading: ____________

Second Reading: ____________

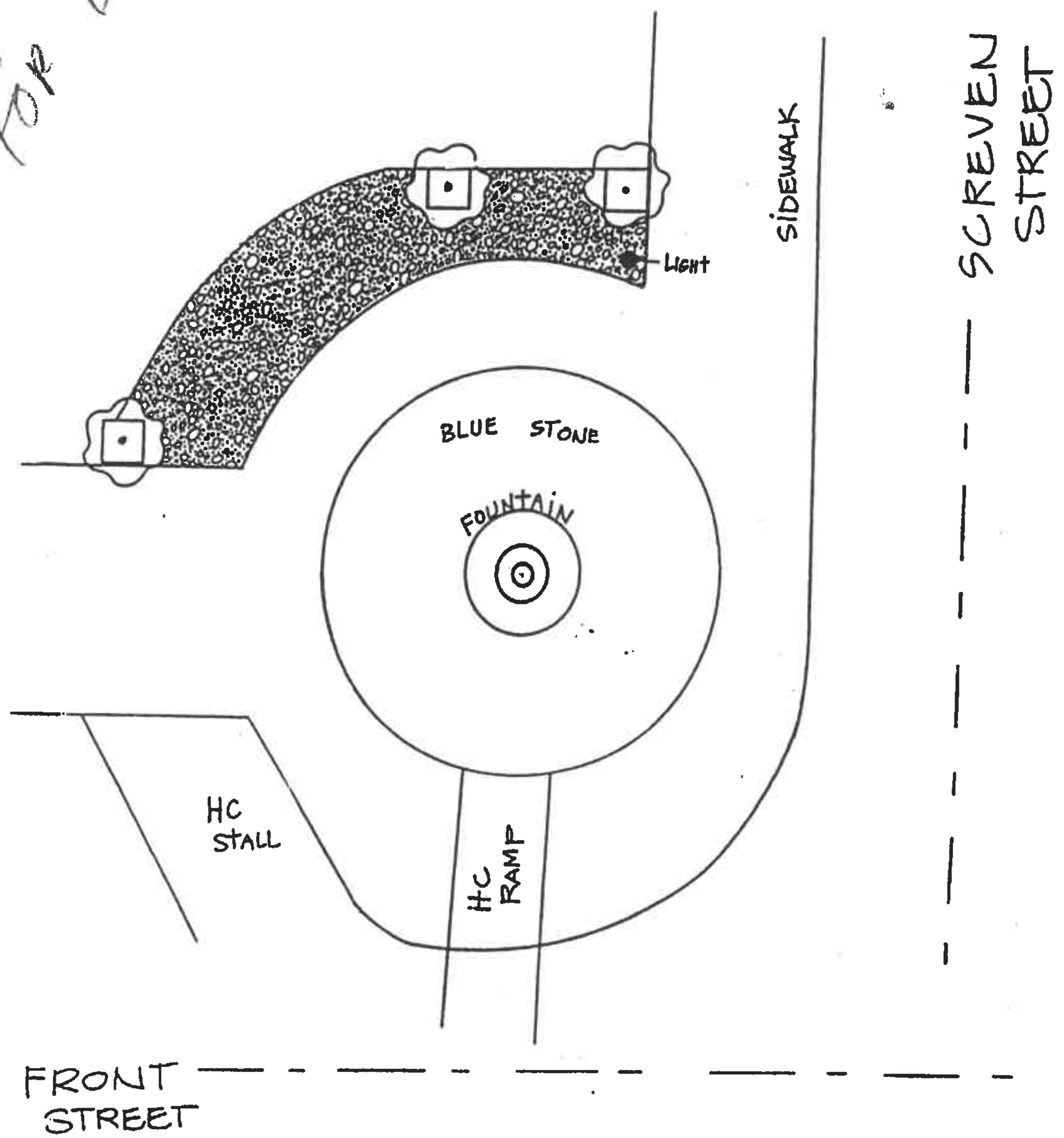
APPROVED AS TO FORM:

____
Elise F. Crosby
City Attorney

Sec 20-13

Current Vendor's locations for Downtown

VENDING LOCATION #1

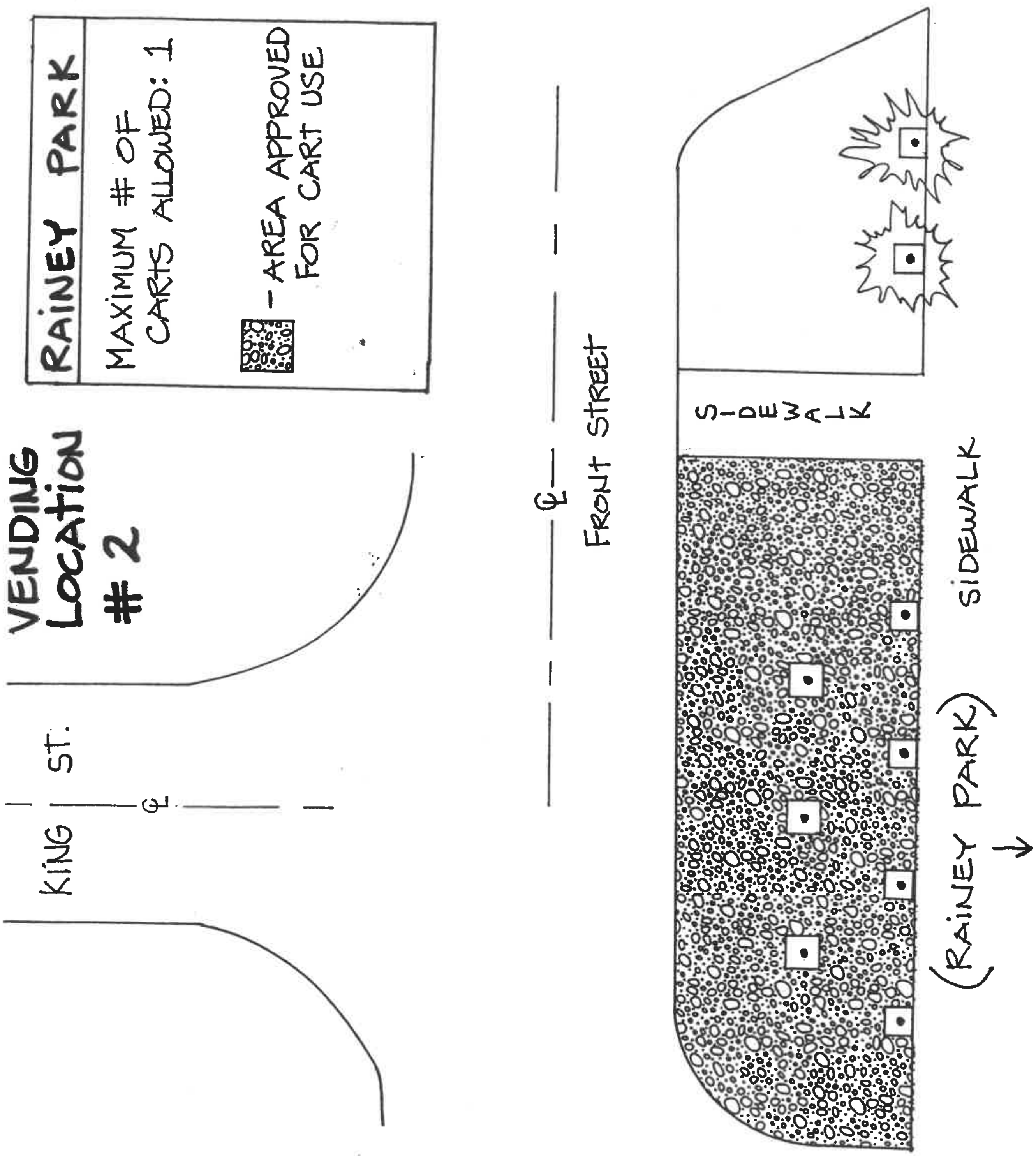


SCREVEN St. FOUNTAIN

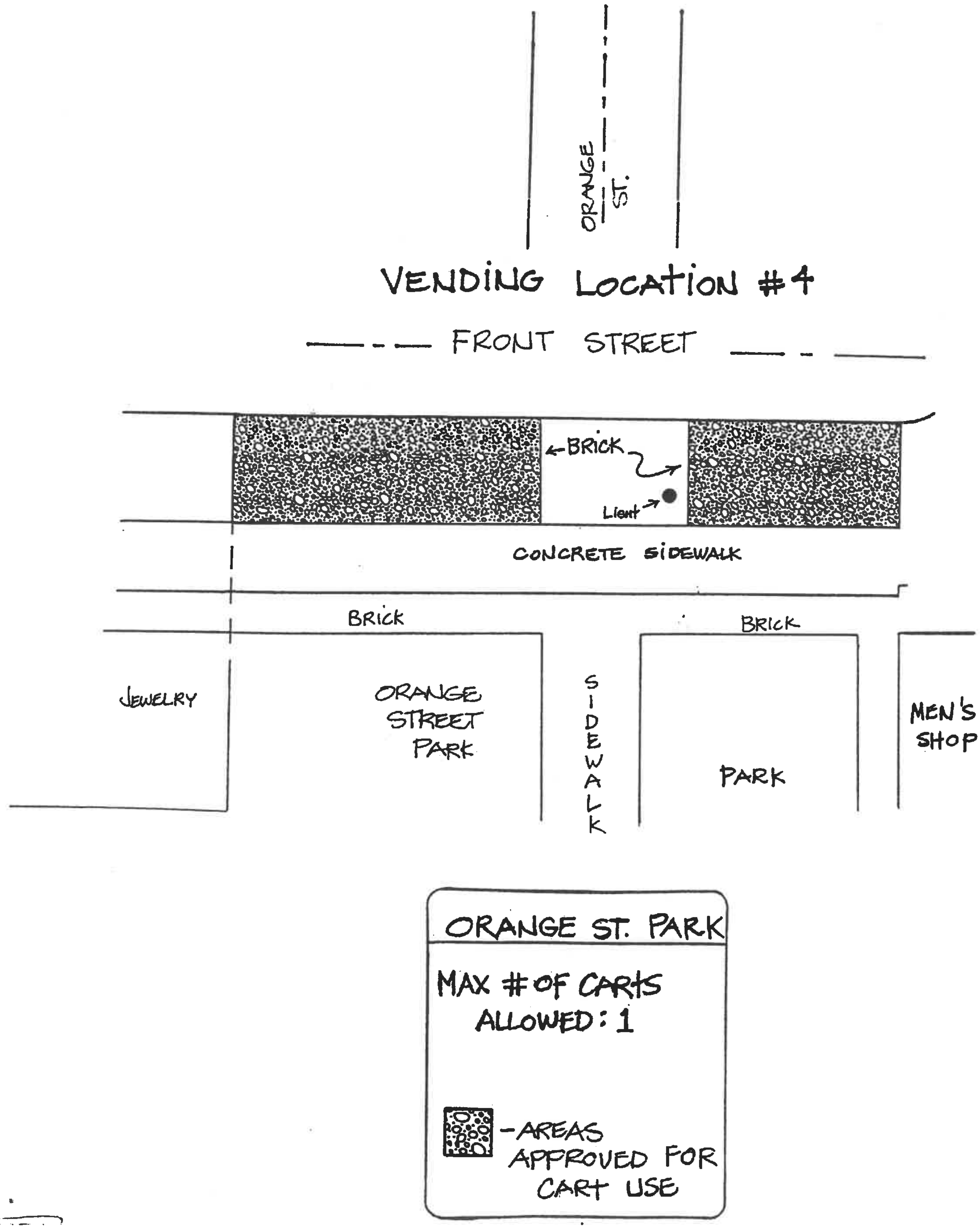
MAXIMUM # OF CARTS ALLOWED: 1

AREA APPROVED FOR CART USE

Attachment: vendor map (3452 : Street Vendor Ordinance Amendments)



Attachment: vendor map (3452 : Street Vendor Ordinance Amendments)


ORANGE ST.
VENDING LOCATION #4
FRONT STREET
BRICK
Light
CONCRETE SIDEWALK
BRICK
BRICK
JEWELRY
ORANGE STREET PARK
SIDEWALK
PARK
MEN'S SHOP
ORANGE ST. PARK
MAX # OF CARTS ALLOWED: 1
-AREAS APPROVED FOR CART USE

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 3421

Council Meeting Date:	18 November 2021
Department:	Finance
Issue Under Consideration:	Motion to approve an Ordinance Amending Sections 2-181, 2-182, and 2-189 of the Purchasing Regulations of the City Of Georgetown Procurement Policy, Previously Chapter 2, Article IV "Procurement" of the Code of Ordinances for the City of Georgetown.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	
Financial Impact:	
Points to Consider:	The threshold has not been considered to be raised in many years. This will serve to streamline the procurement process by cutting down paperwork and time required for purchases below the threshold level.
Options:	Approve or Disapprove
Staff Recommendations:	Approve

Reviews:

John Barfield Completed 10/12/2021 6:47 PM

City Attorney Completed 10/14/2021 11:07 AM

Sandra E. Yudice Ph.D. Completed 10/14/2021 11:22 AM

Stephanie Buccione Completed 10/14/2021 5:18 PM

Georgetown City Council Completed 10/21/2021 5:30 PM

Attachments:

1. 1 Procurement Ordinance 10 12 21 (PDF)
2. 2 Procurement Ordinance redline 10 12 21 (PDF)

MOTION TO APPROVE AN ORDINANCE AMENDING SECTIONS 2-181, 2-182, AND 2-189 OF THE PURCHASING REGULATIONS OF THE CITY OF GEORGETOWN PROCUREMENT POLICY, PREVIOUSLY CHAPTER 2, ARTICLE IV "PROCUREMENT" OF THE CODE OF ORDINANCES FOR THE CITY OF GEORGETOWN.

AN ORDINANCE AMENDING SECTIONS 2-181, 2-182, AND 2-189 OF THE PURCHASING REGULATIONS OF THE CITY OF GEORGETOWN PROCUREMENT POLICY, PREVIOUSLY CHAPTER 2, ARTICLE IV "PROCUREMENT" OF THE CODE OF ORDINANCES FOR THE CITY OF GEORGETOWN, SEPARATELY CODIFIED

WHEREAS, By ordinance adopted November 8, 2010, the City Council of the City of Georgetown removed Art. IV of Chapter 2, "Procurement" from the published Code of Ordinances, to be maintained separately as the City "Procurement Policy," also known as the "Purchasing Ordinance," while retaining the character of codification, including chapter, article, and section numbers reserved by the 2010 removal; and

WHEREAS, Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and

WHEREAS, The City Council of the City of Georgetown recognizes the importance of reviewing and updating its Purchasing Ordinance on a regular basis, in keeping with procurement best practices; and

WHEREAS, The City Council of the City of Georgetown desires to increase small purchase approval threshold amounts, in keeping with the costs of goods and services, and prioritizing efficient government, in the best interests of the City of Georgetown.

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that Sections 2-181, 2-182, and 2-186 of the City of Georgetown Procurement Ordinance, be amended as follows:

Article IV Procurement

Section 2-181 Purchase of Tangible Assets.

Purchases less than or equal to $5,000.00 may be accomplished without securing competitive quotations if the prices are considered to be reasonable. Sufficient funds must have been appropriated in the budget and available for expenditure. The Department Head indicates by signature on the invoice that the price is fair and reasonable (as defined by Section 2-166(cc)) and that purchase becomes the sole responsibility of the Department Head. Upon invoice approval and general ledger coding said invoice should be submitted to the City's Accounts Payable division for payment. Such purchases shall be distributed equitably among qualified suppliers. When practical, a quotation will be solicited from someone other than the previous supplier prior to placing a repeat order.
Purchases greater than $5,000.00 must be submitted via requisition to the Purchasing Agent for approval and purchase order creation following all guidelines detailed in Section 2-187 Purchase Order Authority and Procedures.

Action to verify the reasonableness of the price (as defined by Section 2-166 (cc)) needs to be taken only when the Purchasing Agent or designee suspects that the price may not be reasonable; e.g., comparison to previous price paid, or personal knowledge of the item involved.

Section 2-182 Quotations.

Quotations for all transactions, on materials and/or services with estimated cost of $5,000.01 up to $25,000.00 not covered by a contractual agreement, state contract, or cooperative purchasing agreement shall be obtained. Department Heads or designees are responsible for obtaining quotations except for situations otherwise provided in this policy.
Definitions of Quotation: A price that is mailed, faxed, or e-mailed which includes the following:

- Company logo or letterhead
- Sales person's name and signature
- Telephone and email address
- Itemized price
- Delivery date

Levels of Quotations:
$5,000.01 to $25,000.00 Minimum of three written quotes

Real Estate may be acquired or transferred without the bidding process, provided the amount paid or received can be substantiated, on the fair market value or below (in case of a purchase) of the interest which is subject of the transaction. The City Administrator or his designee, the City Attorney, the Director of Finance, and City Council must review and approve all transactions prior to execution of documents.
Vehicles will be purchased using procurement policies and procedures upon approval of the City Administrator or his designee, the Director of Finance, and City Council.

Section 2-189 Purchase Order Authority and Procedures.

A purchase order authorizes a vendor to ship and invoice materials as specified. Purchase orders must be created in a clear and concise manner which will prevent unnecessary misunderstandings and time consuming contact with the vendor. Once a purchase order is issued, all monies for that purchase order become encumbered funds.
A system of authorization and approval is an important element of internal control. This approval authority is required on all purchases prior to issuing a Purchase Order or contract. The following levels of authority are based on the dollar amount of purchase:

$0 - $5,000.00	Department Head or Designee - Purchase Order not required
$5,000.01 - $10,000.00	Department Head, Purchasing Agent & Director of Finance
$10,000.01 - $25,000.00	Department Head, Purchasing Agent, Director of Finance & City Administrator
$25,000.01 and Over	Department Head, Purchasing Agent, Director of Finance, City Administrator, & Council

All change orders and contract amendments shall be signed and approved by the City Administrator or designee.
Purchases less than or equal to $5,000.00 shall be made by department managers, or their designees, provided sufficient funds have been appropriated in the budget and are available for expenditure. Award shall be made to a qualified vendor who has submitted a fair and reasonable price (as defined by Section 2-166 (cc)). A purchase order is not required.
Purchases where the cost exceeds $5,000.00 but does not exceed $10,000 shall be submitted via requisition to the Purchasing Agent for approval and purchase order creation prior to purchase. Department Heads, or their designees, shall solicit no less than three (3) written quotations from qualified vendors, unless the purchase is available on state contract or approved

cooperative purchasing program, available from qualified, responsible vendors at process which are equal to or less than state contract prices, or when the items can be sufficiently justified as an emergency or sole source purchase. Documentation of vendors contacted, dates of quotations, description of items required and quoted shall be submitted to the Purchasing Agent via requisition for approval and purchase order creation prior to purchase.

Purchases where the cost exceeds$10,000.00 but is less than or equal to $25,000.00 shall be submitted via requisition to the Purchasing Agent for approval and purchase order creation prior to purchase and require the approval of the City Administrator. Department Heads, or their designees, shall solicit no less than three (3) written quotations from qualified vendors, unless the purchase is available on state contract or approved cooperative purchasing program, available from qualified, responsible vendors at prices which are equal to or less than state contract prices, or when the items can be sufficiently justified as an emergency or sole source purchase. Documentation of vendors contacted, dates of quotations, description of items required and quoted shall be submitted to the Purchasing Agent via requisition for approval and purchase order creation prior to purchase.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

______________________________ ______________________________

Stephanie Buccione, City Clerk | Brendon M. Barber, Sr., Mayor

First Reading: __________________

Approved as to Form:

Second Reading: ________________

____

Elise F. Crosby, City Attorney

Section 2-181 Purchase of Tangible Assets.

Purchases ~~not in excess of fifteen hundred dollars ($1,500)~~ less than or equal to $5,000.00 may be accomplished without securing competitive quotations if the prices are considered to be reasonable. Sufficient funds must have been appropriated in the budget and available for expenditure. The Department Head indicates by signature on the invoice that the price is fair and reasonable (as defined by Section 2-166(cc)) and that purchase becomes the sole responsibility of the Department Head. Upon invoice approval and general ledger coding said invoice should be submitted to the City's Accounts Payable division for payment. Such purchases shall be distributed equitably among qualified suppliers. When practical, a quotation will be solicited from someone other than the previous supplier prior to placing a repeat order.

Purchases ~~in excess of fifteen hundred dollars ($1,500)~~greater than $5,000.00 must be submitted via requisition to the Purchasing Agent for approval and purchase order creation following all guidelines detailed in Section 2-187 Purchase Order Authority and Procedures.

Action to verify the reasonableness of the price (as defined by Section 2-166 (cc)) needs to be taken only when the Purchasing Agent or designee suspects that the price may not be reasonable; e.g., comparison to previous price paid, or personal knowledge of the item involved.

Section 2-182 Quotations.

Quotations for all transactions, on materials and/or services with estimated cost of $~~1,500~~5,000.01 up to $25,000.00~~24,999~~ not covered by a contractual agreement, state contract, or cooperative purchasing agreement shall be obtained. Department Heads or designees are responsible for obtaining quotations except for situations otherwise provided in this policy.

Definitions of Quotation: A price that is mailed, faxed, or e-mailed which includes the following:

• Company logo or letterhead
• Sales person's name and signature
• Telephone and email address
• Itemized price
• Delivery date

Levels of Quotations:

~~$1,500 - $4,999 Minimum of two written quotes~~
$5,000.01 to~~-~~ $~~24,999~~ 25,000.00 Minimum of three written quotes

~~If unable to secure two quotes, adequate documentation of the effort must be provided for the Purchasing Agent's file.~~

Real Estate may be acquired or transferred without the bidding process, provided the amount paid or received can be substantiated, on the fair market value or below (in case of a purchase) of the interest which is subject of the transaction. The City Administrator or his designee, the City Attorney, the Director of Finance, and City Council must review and approve all transactions prior to execution of documents.

Vehicles will be purchased using procurement policies and procedures upon approval of the City Administrator or his designee, the Director of Finance, and City Council.

Section 2-189 Purchase Order Authority and Procedures.

A purchase order authorizes a vendor to ship and invoice materials as specified. Purchase orders must be created in a clear and concise manner which will prevent unnecessary misunderstandings and time consuming contact with the vendor. Once a purchase order is issued, all monies for that purchase order become encumbered funds.

A system of authorization and approval is an important element of internal control. This approval authority is required on all purchases prior to issuing a Purchase Order or contract. The following levels of authority are based on the dollar amount of purchase:

$0 - $~~1,500~~5,000.00	Department Head or Designee - Purchase Order not required
~~$1,501 - $5,000~~	~~Department Head & Purchasing Agent~~
$5,000.01~~1~~ - $10,000.00	Department Head, Purchasing Agent & Director of Finance
$10,~~001~~ 000.01 - $25,000.00	Department Head, Purchasing Agent, Director of Finance & City Administrator
$25,000.01~~1~~ and Over	Department Head, Purchasing Agent, Director of Finance, City Administrator, & Council

All change orders and contract amendments shall be signed and approved by the City Administrator or ~~his~~ designee.

Purchases ~~that do not exceed fifteen hundred dollars ($1,500)~~less than or equal to $5,000.00 shall be made by department managers, or their designees, provided sufficient funds have been appropriated in the budget and are available for expenditure. Award shall be made to a qualified vendor who has submitted a fair and reasonable price (as defined by Section 2-166 (cc)). A purchase order is not required.

Purchases where the cost exceeds ~~fifteen hundred dollars ($1,500)~~$5,000.00 but does not exceed ~~ten thousand dollars ($10,000)~~$10,000 shall be submitted via requisition to the Purchasing Agent for approval and purchase order creation prior to purchase. Department Heads, or their designees, shall solicit no less than three (3) written quotations from qualified vendors, unless the purchase is available on state contract or approved cooperative purchasing program, available from qualified, responsible vendors at process which are equal to or less than state contract prices, or when the items can be sufficiently justified as an emergency or sole source purchase. Documentation of vendors contacted, dates of quotations, description of items required and quoted shall be submitted to the Purchasing Agent via requisition for approval and purchase order creation prior to purchase.

Purchases where the cost~~s exceeds ten thousand dollars~~exceeds ~~($10,000)~~$10,000.00 but is less than or equal to ~~does not exceed fifteen thousand dollars ($25,000)~~$25,000.00 shall be submitted via requisition to the Purchasing Agent for approval and purchase order creation prior to purchase and require the approval of the City Administrator. Department Heads, or their designees, shall solicit no less than three (3) written quotations from qualified vendors, unless the purchase is available on state contract or approved cooperative purchasing program, available from qualified, responsible vendors at ~~process~~ prices which are equal to or less than state contract prices, or when the items can be sufficiently justified as an emergency or sole source purchase. Documentation of vendors contacted, dates of quotations, description of items required and quoted shall be submitted to the Purchasing Agent via requisition for approval and purchase order creation prior to purchase.

Purchases greater than ~~twenty five thousand dollars ($25,000)~~$25,000.00 shall be submitted via requisition to the Purchasing Agent for approval and purchase order creation prior to purchase and require the approval of city council prior to award of bid or contract. The City Administrator and appropriate Department Head shall obtain and submit necessary bids or proposals and make recommendations for purchase to city council. A requisition must be generated from the using department who is responsible for obtaining approval for said purchase at this level by an agenda item addressed during a Council Meeting. The Purchasing Agent will assure this required approval was obtained and verified by signature of the City Administrator before the purchase order is issued.

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 3423

Council Meeting Date:	18 November 2021
Department:	Finance
Issue Under Consideration:	Motion to approve issuance of Short-term General Obligation Note for $725,000 to finance FY2021 budgeted capital expenditures.
Amount Requested:	$725,000 (short-term General Obligation Note)
Is Item in Current Budget?	Yes. The following expenditures are budgeted in FY 2022: Fire Truck: $550,000; Police Patrol Vehicle: $51,250; Assistant Fire Chief Vehicle: $40,000; Police HVAC Replacement: $21,500; Phone System Replacement: $20,000; Police Weapon Replacement: $11,000; Police Radio Replacement $1,250. The proceeds from the short-term GO Note will cover the issuance fees and expenses of about $30,000.
If no, please explain:	Debt service funds recently determined to be available.
Financial Impact:	Issuance of short-term General Obligation Note will provide funding for General Fund equipment purchases budgeted in FY 2022.
Points to Consider:	
Options:	Approve or Disapprove
Staff Recommendations:	Approve

Reviews:

John Barfield Completed 10/13/2021 8:55 AM

Sandra E. Yudice Ph.D. Completed 10/13/2021 1:25 PM

Stephanie Buccione Completed 10/13/2021 3:53 PM

Georgetown City Council Completed 10/21/2021 5:30 PM

Attachments:

1. 1 Bond Ordinance 2021 GO Note - Proposed Spending (PDF)
2. 2 Bond Ordinance 2021 Georgetown GO Note 4836-6237-5934 v.4 (PDF)
3. 3 v.2_Truist Proposal - Georgetown SC - GO Bond Series 2021 (PDF)

MOTION TO APPROVE ISSUANCE OF SHORT-TERM GENERAL OBLIGATION NOTE FOR $725,000 TO FINANCE FY2021 BUDGETED CAPITAL EXPENDITURES.

Proposed Spending Plan for General Obligation Note Proceeds

$	725,000	General Obligation Note

From FY22 Capital Reserve Fund Budget

(550,000)	Fire Truck
(51,250)	Police Patrol Vehicle
(40,000)	Assistant Fire Chief Vehicle
(21,500)	Police HVAC Replacement
(20,000)	Phone System Replacement
(11,000)	Police Weapon Replacement
(1,250)	Police Radio Replacement
(30,000)	Issuance fees and expenses

AN ORDINANCE TO PROVIDE FOR THE ISSUANCE AND SALE OF A SEVEN HUNDRED TWENTY-FIVE THOUSAND DOLLARS ($725,000) GENERAL OBLIGATION NOTE OF THE CITY OF GEORGETOWN, SOUTH CAROLINA, TO PRESCRIBE THE PURPOSES FOR WHICH THE PROCEEDS SHALL BE EXPENDED, TO PROVIDE FOR THE PAYMENT THEREOF, AND TO PROVIDE FOR OTHER MATTERS RELATING THERETO.

NOTE ORDINANCE

NOVEMBER 18, 2021

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BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GEORGETOWN, SOUTH CAROLINA, IN MEETING DULY ASSEMBLED:

ARTICLE I

FINDINGS OF FACT

Section 1.01 Findings. Incident to the enactment of this Note Ordinance (this "***Note Ordinance***"), the City Council of the City of Georgetown (the "***City Council***"), the governing body of the City of Georgetown, South Carolina (the "***City***"), makes the following findings:

(a) The City is an incorporated municipality of the State of South Carolina (the "***State***") located in Georgetown County, South Carolina (the "***County***"), and as such possess all general powers granted to municipalities by the Constitution and laws of the State.

(b) Article X, Section 14 of Constitution of the State of South Carolina, 1895, as amended (the "***State Constitution***") provides that the General Assembly may, by general law, prescribe that general obligation debt may be incurred by the governing body of any municipality for any of its corporate purposes in any amount not exceeding 8% of the assessed value of the taxable property in a municipality (the "***Debt Limit***") unless authorized by a majority vote of the qualified electors of the municipality voting in a referendum.

(c) Title 5, Chapter 21 of the Code of Laws of South Carolina 1976, as amended (the "***Municipal Note Act***" and together with Article X, Section 14 of the State Constitution and Section 11-27-40 of the Code of Laws of South Carolina 1976, as amended, the "***Enabling Act***") authorizes the City to issue general obligation Notes for any corporate and public purpose.

(d) The City has a current need to finance the purchase of various capital items, including a fire truck, a police vehicle, a fire department transportation vehicle, and various HVAC, telecommunications, radio and weapon equipment (collectively, the "***Equipment***").

(e) In furtherance of the matters described hereinabove, City Council, after due investigation and deliberation, has determined that it is necessary to issue not exceeding $725,000 aggregate principal amount of general obligation notes to provide funds (1) to defray the costs of the purchase and installation of the Equipment; and (2) to pay the costs of issuance of such notes.

(f) The Municipal Note Act requires that an election be held prior to the issuance of general obligation note or notes. Title 11, Chapter 27 of the Code of Laws of South Carolina 1976, as amended, provides that if an election be prescribed by the provisions of the Municipal Note Act but is not required by the provisions of Article X of the State Constitution, then, in every such instance, no election need be held (notwithstanding the requirement therefor) and the remaining provisions of the Municipal Note Act shall constitute a full and complete authorization to issue a note or notes in accordance with such remaining provisions.

(g) As certified by the County Auditor on October __, 2021, the assessed value of all taxable property in the City as of June 30, 2020, which is the latest completed assessment thereof, for the purposes of calculating the Debt Limit is [$40,334,000]. Eight percent of such sum, which amount constitutes the City's Debt Limit, is [$3,227,000].

(h) As of the date hereof, the City has outstanding $1,764,614 of the originally issued $2,000,000 General Obligation Note, Series 2018 of the City of Georgetown, South Carolina dated May 7, 2018 (the "***2018 GO Note***"). Accordingly, the City may incur $725,000 of general obligation debt within the Debt Limit.

(i) On the basis of the foregoing, the City Council has determined to avail itself of the authorization granted by the Enabling Act and issue a general obligation note of the City in the principal amount of not exceeding $725,000 (the "***Note***") to provide funds (1) to defray the costs of the purchase and installation of the Equipment, and (2) to pay the costs of issuance of the Note.

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ARTICLE II

DEFINITIONS AND CONSTRUCTION

Section 2.01 Definitions. As used in this Note Ordinance, unless context otherwise requires, the following terms shall have the following respective meanings:

"***Authorized Investments***" means and includes any securities which at the time of determination are legal investments for political subdivisions in the State as provided in the South Carolina Code.

"***Authorized Officer***" means the Mayor, City Administrator, or Finance Director; any of whom may act individually as the Authorized Officer.

"***Bond Counsel***" means Pope Flynn, LLC, or any successor firm, or an attorney or firm of attorneys of recognized standing in the field of law relating to municipal, state, and public agency financing.

"***City***" means the City of Georgetown, South Carolina.

"***City Council***" means the City Council of the City of Georgetown, the governing body of the City, or any successor governing body of the City.

"***City Administrator***" means the City Administrator of the City.

"***Clerk***" means the municipal clerk to City Council, and includes any individual acting in such capacity as provided by City Council or State law.

"***Code***" means the Internal Revenue Code of 1986, as amended, and the U.S. Treasury Regulations promulgated thereunder.

"***County***" means Georgetown County, South Carolina.

"***County Auditor***" means the person holding the office of County Auditor of the County, and any person authorized to act on behalf of such office.

"***Date of Issue***" means the date the Note is delivered as may be designated by an Authorized Officer pursuant to the provisions hereof.

"***Fiduciary***" means the entity or entities serving as Paying Agent and the Registrar, and their successors and assigns. The term does not include the City when serving as Registrar and Paying Agent.

"***Finance Director***" means the Finance Director of the City and any successor position.

"***Financial Advisor***" has the meaning given such term in Section 9.02 hereof.

"***Government Obligations***" means (1) direct obligations of the United States of America for the payment of which the full faith and credit of the United States of America are pledged; (2) obligations, the payment of the principal (if any), or the interest (if any) on which is fully guaranteed as a full faith and credit obligation of the United States of America; (3) non-callable, U.S. Treasury Securities – State and Local Government Series Securities; and (4) AAA-rated general obligation Notes (based upon a rating issued by at least one nationally recognized credit rating organization) of the State, its institutions, agencies, school districts and political subdivisions.

"Governmental Unit" means a state or local governmental unit within the meaning of Section 141(b) of the Code.

"***Mayor***" means the Mayor of the City and includes any individual acting in such capacity as provided by State law.

"***Nongovernmental Person***" means any Person other than a Governmental Unit.

"***Note***" has the meaning given such term in Section 1.01.

"***Note Account Fund***" means a fund which serves as the depository account for the proceeds of the Note, which may be held by the City.

"***Noteholder***," "***Holder***," "***Holders of Notes***," "***Owner***," "***Registered Owner***," or similar term means, when used with respect to Note or a Note, any person who shall be registered as the owner of the Note.

"***Note Ordinance***" means this Note Ordinance, as the same may be amended or supplemented from time to time in accordance with the terms hereof.

"***Other Indicia of Satisfaction***" means the delivery of a certificate to the Paying Agent by the Holder in connection with the payment of the final Principal Installment on the Note certifying that (1) such payment represents the final payment due on Note, and (2) the City owes no further obligation to the Registered Owner respecting such Series of Note. Such certificate may also make provision for the Sole Holder to indemnify the City in connection with the failure to surrender such Note.

"***Outstanding***" when used in this Note Ordinance, with respect to the Note, means as of any date, the Note theretofore authenticated and delivered pursuant to this Note Ordinance except: (1) any Note cancelled or delivered to the Registrar for cancellation on or before such date; (2) any Note (or any portion thereof) deemed to have been paid in accordance with the provisions of Section 8.01 hereof; and (3) any Note in lieu of or in exchange for which another Note shall have been authenticated and delivered pursuant to Article III hereof.

"***Paying Agent***" means the City, acting through the City, acting through the Clerk.

"***Person***" means an individual, a partnership, a corporation, a trust, a trustee, an unincorporated organization, or a government or an agency or political subdivision thereof.

"***Principal Installment***" means, as of any date of calculation, the principal amount of the Note due on a specified date.

"***Purchaser***" means Truist Bank.

"***Record Date***" means February 15, 2022.

"***Registrar***" means the City, acting through the City, acting through the Clerk.

"***South Carolina Code***" means the Code of Laws of South Carolina 1976, as amended.

Section 2.02 Construction. In this Note Ordinance, unless context otherwise requires:

(1) Articles and Sections referred to by number mean the corresponding Articles and Sections of this Note Ordinance.

(2) The terms "hereby," "hereof," "hereto," "herein," "hereunder," and any similar terms refer to this Note Ordinance, and the term "hereafter" shall mean after, and the term "heretofore" shall mean before the date of enactment of this Note Ordinance.

(3) Words of the masculine gender shall mean and include correlative words of the female and neuter genders, and words importing the singular number shall mean and include the plural number and vice versa.

(4) Any Fiduciary shall be deemed to hold an Authorized Investment in which money is invested pursuant to the provisions of this Note Ordinance, even though such Authorized Investment is evidenced only by a book entry or similar record of investment.

(5) Exhibits to this Note Ordinance constitute an integral part of this Note Ordinance. Three asterisks mark the end of each Article.

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ARTICLE III
THE NOTE

Section 3.01 Ordering the Issuance of the Note.

(a) Pursuant to the provisions of the Enabling Act and for the purpose of obtaining funds to defray the costs of the Equipment, there shall be issued by the City a general obligation note in the principal amount of Seven Hundred Twenty-Five Thousand Dollars ($725,000) designated "General Obligation Note, Series 2021 of the City of Georgetown, South Carolina" (the "***Note***") or such other designation as determined appropriate by an Authorized Officer.

(b) The Note shall bear a series designation as determined by an Authorized Officer, but in all cases shall include the calendar year of the issuance thereof. An Authorized Officer is hereby authorized to determine the final principal amount of the Note and to award the sale of the Note to the Purchaser.

Section 3.02 Maturity Schedule of the Note.

The City, acting through the City Administrator, has negotiated the sale of the Note to Truist Bank, as the Purchaser. The Note shall be dated as of the date of its delivery and shall bear interest from its dated date. The Note shall bear interest at the rate of 0.99% per annum calculated on the basis of a 360-day year consisting of twelve 30-day months, from the date of the Note. Assuming a closing date of December 21, 2021, principal and interest on the Note shall be paid by way of a single payment in the aggregate amount of $726,395.63 (the "***Note Payment***") consisting of $725,000 in principal and $1,395.63 in interest, due and payable on March 1, 2022 (the "***Note Payment Date***"). Should the closing date change, the interest payment and aggregate amount shall adjust accordingly.

Section 3.03 Medium of Payment; Form and Denomination of the Note; Place of Payment.

(a) The Note shall be payable as to principal and interest in any coin or currency of the United States of America which at the time of payment is legal tender for the payment of public and private debts.

(b) The Note shall be issued in the form of one fully registered Note.

(c) The City shall serve as Paying Agent for the Note, and the Note Payment shall be made by the Paying Agent to the Person appearing on the Record Date on the registration books of the City, which books shall be held by the City as Registrar, as provided in Section 3.06 hereof, as the registered owner thereof, by check or draft mailed from the City to such registered owner at his or her address as it appears on such registration books in sufficient time to reach such registered owner on the Note Payment Date. Payment of the Note Payment shall be made when the same is due and payable upon the presentation and surrender for cancellation of the Note at the administrative office of the City; provided, however, the requirement for final presentment and surrender may be waived upon the delivery of Other Indicia of Satisfaction by the Registered Owner within a reasonable, mutually agreed period of time.

Section 3.04 Execution.

The Note shall be executed in the name and on behalf of the City by the manual or facsimile signature of an Authorized Officer, with its corporate seal impressed, imprinted or otherwise reproduced thereon, and attested by the manual signature of its Clerk or other Authorized Officer (other than the officer or officers executing the Note). The Note may bear the manual signature of any person who shall have been such an Authorized Officer authorized to sign the Note at the time such Note was so executed, and shall bind the City notwithstanding the fact that his or her authorization may have ceased prior to the authentication and delivery of the Note.

Section 3.05 Exchange of the Note.

The Note, upon surrender thereof at the office of the Registrar with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered Holder or his or her duly authorized attorney, may, at the option of the registered Holder thereof, be exchanged for a new Note of the same interest rate and maturity. So long as the Note remains Outstanding, the City shall make all necessary provisions to permit the exchange of the Note. Such new Note shall reflect the principal amount thereof as then yet unpaid.

Section 3.06 Transferability and Registry.

The Note shall at all times, when the same is Outstanding, be payable to a Person, and shall be transferable only in accordance with the provisions for registration and transfer contained in this Note Ordinance and in the Note. So long as the Note remains Outstanding, the City (acting through the Clerk), as Registrar, shall maintain and keep, at its administrative office, books for the registration and transfer of the Note, and, upon presentation thereof for such purpose at such office, the City shall register or cause to be registered therein, and permit to be transferred thereon, under such reasonable regulations as it may prescribe, such Note.

Section 3.07 Transfer of the Note.

The Note shall be transferable only upon the books of the Registrar, upon presentation and surrender thereof by the Holder of the Note in person or by his or her attorney duly authorized in writing, together with a written instrument of transfer satisfactory to the Registrar duly executed by the registered Holder or his or her duly authorized attorney. Upon surrender for transfer of the Note, the City shall execute, authenticate and deliver, in the name of the Person who is the transferee, a new Note of the same principal amount and maturity and rate of interest as the surrendered Note. Such new Note shall reflect the principal amount thereof as then yet unpaid.

Section 3.08 Regulations with Respect to Exchanges and Transfers.

The Note surrendered in any exchange or transfer shall forthwith be cancelled by the Registrar. For each such exchange or transfer of the Note, the Registrar may make a charge sufficient to reimburse itself for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the Holder requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer. The City shall not be obligated to issue, exchange or transfer the Note after the Record Date.

Section 3.09 Mutilated, Destroyed, Lost and Stolen Note.

(a) If the Holder surrenders a mutilated Note to the Registrar or the Registrar receives evidence to its satisfaction of the destruction, loss, or theft of the Note, and there is delivered to the Registrar such security or indemnity as may be required by it to save it harmless, then, in the absence of notice that the Note has been acquired by a bona fide purchaser, the City shall execute and deliver, in exchange for the mutilated Note or in lieu of any such destroyed, lost, or stolen Note, a new Note of like tenor, maturity, and interest rate bearing a number unlike that of such mutilated, destroyed, lost, or stolen Note, and shall thereupon cancel any such mutilated Note so surrendered. In case any such mutilated, destroyed, lost, or stolen Note has become or is to become due for final payment within one month, the City in its discretion may, instead of issuing a new Note, pay the Note.

(b) Upon the issuance of any new Note under this Section 3.09, the City may require the payment of a sum sufficient to cover any tax, fee, or other governmental charge that may be imposed in relation thereto and any other expenses, including counsel fees or other fees, of the City or the Registrar connected therewith.

(c) Each new Note issued pursuant to this Section, in lieu of any destroyed, lost, or stolen Note, shall constitute an additional contractual obligation of the City, whether or not the destroyed, lost, or stolen Note shall at any time be enforceable by anyone, and shall be entitled to all the benefits hereof equally and proportionately with the Note duly issued pursuant to this Note Ordinance.

(d) The Note shall be held and owned upon the express condition that the foregoing provisions are exclusive with respect to the replacement or payment of the mutilated, destroyed, lost, or stolen Note and shall preclude (to the extent lawful) all other rights or remedies with respect to the replacement or payment of the mutilated, destroyed, lost, or stolen Note or securities.

Section 3.10 Holder As Owner of the Note.

In its capacity as Registrar, the City may treat the Holder of the Note as the absolute owner thereof, whether the Note shall be overdue or not, for the purpose of receiving payment of, or on account of, the Note Payment on the Note and for all other purposes; and payment of the Note Payment shall be made only to, or upon the order of, such Holder. All payments to such Holder shall be valid and effectual to satisfy and discharge the liability upon the Note to the extent of the sum or sums so paid, and the City shall not be affected by any notice to the contrary.

Section 3.11 Cancellation of the Note.

The Registrar shall destroy the Note when the same shall be surrendered to it for cancellation. In such event, the Note shall no longer be deemed Outstanding under this Note Ordinance and no Note shall be issued in lieu thereof.

Section 3.12 Tax Exemption in South Carolina.

The interest on the Note shall be exempt from all State, county, municipal, school district, and all other taxes or assessments of the State, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise, except inheritance, estate, transfer or certain franchise taxes.

Section 3.13 Order to Levy Ad Valorem Taxes to Pay Principal and Interest of the Note.

For the payment of the Note Payment as the same become due and for the creation of such sinking fund as may be necessary therefor, the full faith, credit, and taxing power of the City are hereby irrevocably pledged, and there shall be levied and collected an *ad valorem* tax, without limit as to rate or amount, upon all taxable property located within the City sufficient to pay the Note Payment until the Note is no longer Outstanding. Such levy may be reduced to the extent that, at the time the annual millage levy for the Note Payments is set, the City has available other amounts for the payment of amounts due on the succeeding Note Payment Date and has deposited the same into the sinking fund established for the payment of the Note Payment. On the date hereof, the City intends to appropriate certain excess funds on deposit in the sinking fund established for the 2018 GO Note to fully fund the Note Payment.

Section 3.14 Form of the Note.

The form of the Note and registration provisions to be endorsed thereon, shall be substantially as set forth in Exhibit A attached hereto and made a part of this Note Ordinance.

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ARTICLE IV
SALE OF THE NOTE

***Section 4.01 Sale and Award of Note*.**

(a) In accordance with Section 11-27-40(4) of the South Carolina Code, the sale of the Note has been negotiated by the City Administrator with the Purchaser in accordance with the terms described in Article III herein. By and through this Note Ordinance, the City Council authorizes, ratifies and confirms all actions undertaken by the City Administrator in negotiating the terms of the Note with the Purchaser.

(b) A notice of the sale of the Note to the Purchaser, in form substantially similar to that appearing as Exhibit B hereto, shall published in the Georgetown Times, a newspaper of general circulation in the City, not less than seven days prior to delivery of the Note.

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ARTICLE V
REDEMPTION OF THE NOTE

Section 5.01 Redemption of the Note.

The Note is not subject to redemption prior to maturity.

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ARTICLE VI
APPLICATION OF PROCEEDS

***Section 6.01 Deposit and Use of Proceeds*.**

(a) The proceeds derived from the sale of the Note shall be paid to City, and such funds shall be applied, as applicable, as follows: (i) to payment of costs of issuance of the Note; and (ii) the remaining amount shall be deposited into the Note Account Fund, and shall be expended and made use of by the City Council to defray the costs of the Equipment described in Section 1.01 hereof.

(b) Proceeds designated for payment of costs of issuance not paid at the closing of the Note shall be deposited to the Note Account Fund. Moneys in the Note Account Fund, to the extent not applied to defray costs of the Equipment or the costs of issuing the Note, shall be deposited to the sinking fund for the Note following the full acquisition of the Equipment. Pending the use of the proceeds of the Note, the same shall be invested and reinvested in Authorized Investments, as appropriate; provided, that neither the Purchaser nor any Registered Owner of the Note shall be liable for the proper application of the proceeds thereof.

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ARTICLE VII
DEFEASANCE OF NOTE

Section 7.01 Defeasance. (a) If the Note issued pursuant to this Note Ordinance shall have been paid and discharged, then the obligations of this Note Ordinance hereunder, and all other rights granted thereby shall cease and determine. Any Note shall be deemed to have been paid and discharged within the meaning of this section under any of the following circumstances:

(b) a Fiduciary shall hold, in trust and irrevocably appropriated thereto, sufficient moneys for the payment of the Note Payment; or

(b) if default in the payment of the Note Payment due shall have occurred on the Note Payment Date, and thereafter tender of such payment shall have been made, and at such time the Fiduciary shall hold in trust and irrevocably appropriated thereto, sufficient moneys for the payment thereof to the date of the tender of such payment; or

(c) if the City shall elect to provide for the payment of the Note prior to its stated maturity and shall have deposited with the Fiduciary, in an irrevocable trust, moneys which shall be sufficient, or Government Obligations, the principal of and interest on which when due will provide moneys, which together with moneys, if any, deposited with the Fiduciary at the same time, shall be sufficient to pay when due the Note Payment due and to become due, together with any redemption premium applicable thereto.

Neither the Government Obligations nor moneys deposited with the Fiduciary pursuant to this Section nor the Note Payment thereon shall be withdrawn or used for any purpose other than, and shall be held in trust for, the payment of the Note Payment on the Note; provided that any cash received from such principal or interest payments on Government Obligations deposited with the Fiduciary, if not then needed for such purpose, shall to the extent practicable be invested and reinvested in Government Obligations maturing at times and in amounts sufficient to pay when due the Note Payment to become due on the Note on and prior to the Note Payment Date thereof, and interest earned from such reinvestments not required for the payment of the Note Payment may be paid over to the City, free and clear of any trust, lien or pledge.

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ARTICLE VIII

TAX AND DISCLOSURE COVENANTS

Section 8.01 Tax Covenants.

(a) *General Tax Covenant*. The City will comply with all requirements of the Code in order to preserve the tax-exempt status of the Note, including without limitation, (1) the requirement to file Form 8038-G, *Information Return for Tax-Exempt Government Obligations*, with the Internal Revenue Service, and (2) the requirement to rebate certain arbitrage earnings to the United States Government pursuant to Section 148(f) of the Code. In this connection, the City covenants to execute any and all agreements or other documentation as it may be advised by Bond Counsel will enable it to comply with this Section 8.01, including its certification on reasonable grounds that the Note is not an “arbitrage note” within the meaning of Section 148 of the Code.

(b) *Tax Representations*. The City hereby represents and covenants that it will not take any action which will, or fail to take any action which failure will, cause interest on the Note to become includable in the gross income of the Registered Owners thereof for federal income tax purposes pursuant to the provisions of the Code. Without limiting the generality of the foregoing, the City represents and covenants that:

(1) All property financed or refinanced with the proceeds of the Note will be owned by the City or another political subdivision of the State so long as the Note is Outstanding in accordance with the rules governing the ownership of property for federal income tax purposes.

(2) The City shall not use, and will not permit any party to use, the proceeds of the Note, or any Notes refunded thereby, in any manner that would result in (i) 10% or more of such proceeds being considered as having been used directly or indirectly in any trade or business carried on by any Nongovernmental Person, (ii) 5% or more of such proceeds being considered as having been used directly or indirectly in any trade or business of any Nongovernmental Person that is either “unrelated” or “disproportionate” to the governmental use of the financed facility by the City or by any other Governmental Unit (as the terms “unrelated” and “disproportionate” are defined for purposes of Section 141(b)(3) of the Code) or (iii) more than 5% of such proceeds, but in no event more than $5,000,000, being considered as having been used directly or indirectly to make or finance loans to any Nongovernmental Person.

(3) The City is not a party to, and will not enter into or permit any other party to enter into, any contract with any person involving the management of any facility financed or refinanced with the proceeds of the Note that does not conform to the guidelines set forth in Revenue Procedure 2017-13, or a successor revenue procedure, or Code provision.

(4) The City will not sell, or permit any other party to sell, any property financed or refinanced with the Note to any person unless it obtains an opinion of Bond Counsel that such sale will not affect the tax-exempt status of the Note.

(5) The Note will not be "federally guaranteed" within the meaning of Section 149(b) of the Code. The City shall not enter into, or permit any other party to enter into, any leases or sales or service contract with any federal government agency with respect to any facility financed or refinanced with the proceeds of the Note and will not enter into any such leases or contracts unless it obtains the opinion of Bond Counsel that such action will not affect the tax-exempt status of the Note.

(c) *Arbitrage Notes, Rebate*. The City covenants that no use of the proceeds of the sale of the Note shall be made which, if such use had been reasonably expected on the Date of Issue, would have caused the Note to be an "arbitrage note" as defined in the Code, and to that end the City shall:

(1) comply with the applicable regulations of the Treasury Department previously promulgated under Section 103 of the Internal Revenue Code of 1954, as amended, and any regulations promulgated under the Code, so long as the Note is Outstanding;

(2) establish such funds, make such calculations, and pay such amounts, in the manner and at the times required in order to comply with the requirements of the Code relating to required rebate of certain amounts to the United States Government;

(3) make such reports of such information at the time and places required by the Code; and

(4) take such other action as may be required to assure that the tax-exempt status of the Note will not be impaired.

(d) *Bank Qualified*. In the discretion of an Authorized Officer, upon the advice of Bond Counsel, the Note may be designated pursuant to Article V hereof as a "qualified tax-exempt obligation" in accordance with Section 265(b)(3)(B) of the Code.

(e) *Tax Certificate*. An Authorized Officer is hereby authorized and directed to execute, at or prior to delivery of the Note, a certificate or certificates specifying actions taken or to be taken by the City, and the reasonable expectations of such officials, with respect to the Note, the proceeds thereof, or the City. The City agrees to comply with its undertakings on its part set forth in any such certificate delivered with respect to the Note.

(f) *Reimbursement Declaration*. The City hereby declares its intention to reimburse itself for a portion of the costs of the Equipment with the proceeds of the Note. To that end, the City Council determines and declares as follows:

(1) No funds from any sources other than the Note are or are reasonably expected to

be, reserved, allocated on a long-term basis, or otherwise set aside by the City pursuant to the budget or financial policies of the City for the financing of the portion of the costs of acquisition, construction, and equipping of the Equipment to be funded with the Note;

(2) The City reasonably expects that all or a portion of the expenditures incurred for the Equipment and the issuance of the Note will be paid prior to the issuance of the Note;

(3) The City intends and reasonably expects to reimburse itself for all such expenditures paid by it with respect to the Equipment prior to the issuance of the Note from the proceeds of the Note, and such intention is consistent with the budgetary and financial circumstances of the City;

(4) All of the costs to be paid or reimbursed from the proceeds of the Note will be for costs incurred in connection with the issuance of the Note, or will, at the time of payment thereof, be properly chargeable to the capital account of the Equipment (or would be so chargeable with a proper election) under general federal income tax principles; and

(5) This Note Ordinance shall constitute a declaration of official intent under United States Department of the Treasury Regulation Section 1.150-2.

Section 8.02 Continuing Disclosure. The City hereby covenants and agrees that it will comply with and carry out all of the provisions of any continuing disclosure certificate or agreement, executed by an Authorized Officer and dated the date of delivery of the Note, which will meet the requirements, as applicable, of Section 11-1-85 of the South Carolina Code, which may require, among other things, that the City file with a central repository when requested: (1) a copy of its annual independent audit within 30 days of its receipt and acceptance and (2) event-specific information, within 30 days of an event adversely affecting more than five percent of its revenues or five percent of its tax base. The only remedy for failure by the City to comply with the covenants in this Section 8.02 shall be an action for specific performance of this covenant. The City specifically reserves the right to amend this covenant to reflect any change in Section 11-1-85 of the South Carolina Code, without the consent of any Noteholder.

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ARTICLE IX

MISCELLANEOUS

Section 9.01 Failure to Present Note.

Anything in this Note Ordinance to the contrary notwithstanding, any money held by the Paying Agent in trust for the payment and discharge of any of the Note, or the interest thereon, which remains unclaimed for such period of time, after the date when such Note have become due and payable, that the Registered Owner thereof shall no longer be able to enforce the payment thereof, the Paying Agent shall at the written request of the City pay such money to the City as its absolute property and free from trust, and the Paying Agent shall thereupon be released and discharged with respect thereto and the Registered Owners shall look only to the City for the payment of such Note; provided, however, the Paying Agent shall forward to the City all moneys which remain unclaimed during a period five years from the Note Payment Date, provided, however, that before being required to make any such payment to the City, the Paying Agent, at the expense of the City, may conduct such investigations as may in the opinion of the Paying Agent be necessary to locate the Registered Owners of those who would take if the Registered Owner shall have died.

Section 9.02 Professional Services.

The City Council hereby authorizes, approves or ratifies, as applicable, the engagement of First Tryon Advisors to act as financial advisor (the "***Financial Advisor***") and Pope Flynn, LLC to act as Bond Counsel in connection with the issuance of the Note and authorizes (or ratifies, as applicable) an Authorized Officer to engage the services of such other professionals and institutions of a type and in a manner customary in connection with the issuance of municipal bonds or obligations, including, but not limited to, contractual arrangements with other professionals, rating agencies, verification agents, financial and trust institutions, printers and the suppliers of other goods and services in connection with the sale, execution and delivery of the Note, as is necessary and desirable.

Section 9.03 Filing of Copies of Note Ordinance.

Copies of this Note Ordinance shall be filed in the office of the Clerk and in the office of the Clerk of Court for the County (as a part of the Record of Proceedings).

Section 9.04 Notice of Enactment.

In order that the City Council may proceed as soon as possible to issue and deliver the Note authorized hereby, the City Administrator, acting through Bond Counsel, shall, utilizing the provisions of paragraph 8 of Section 11-27-40 of the South Carolina Code, submit and publish a notice of enactment of this Note Ordinance, the form of which shall be substantially as set forth in Exhibit C attached hereto.

Section 9.05 Further Action by Officers of the City.

The City Council hereby authorizes any Authorized Officer, and all other appropriate officials of the City, to execute all such agreements, documents and instruments as may be necessary, required or appropriate to effect the issuance of the Note. The Clerk is authorized and directed to attest and otherwise certify all appropriate agreements, documents and instruments in connection with the issuance of the Note.

Section 9.06 Note Ordinance to Constitute Contract.

In consideration of the purchase and acceptance of Note, the provisions of this Note Ordinance shall constitute a contract between the City and such Registered Owners from time to time of the Note.

Section 9.07 Savings Clause.

If any one or more of the covenants or agreements provided in this Note Ordinance should be contrary to law, then such covenant or covenants or agreement or agreements shall be deemed severable from the remaining covenants and agreements, and shall in no way affect the validity of the other provisions of this Note Ordinance.

Section 9.08 Successors.

Whenever in this Note Ordinance the City is named or referred to, it shall be deemed to include any entity, which may succeed to the principal functions and powers of the City, and all the covenants and agreements contained in this Note Ordinance or by or on behalf of the City shall bind and inure to the benefit of said successor whether so expressed or not.

Section 9.09 General Repealer; Effective Date.

All rules, regulations, ordinances, and resolutions and parts thereof, procedural or otherwise in conflict herewith or the proceedings authorizing the issuance of the Note are to the extent of such conflict, hereby superseded solely and to the extent they pertain to this Note Ordinance and this Note Ordinance shall take effect and be in full force upon enactment at second reading hereof.

* * *

PASSED by City Council duly assembled this 18th day of November 2021.

[SEAL]

ATTEST:

______________________________	____________________________________
Stephanie Buccione City Clerk	Brendon M. Barber, Sr. Mayor

APPROVED AS TO FORM:

____

Elise F. Crosby
City Attorney

First Reading:	October 21, 2021
Second Reading:	November 18, 2021
Public Hearing:	November 18, 2021

(*Signature Page to Note Ordinance*)

EXHIBIT A
FORM OF NOTE

WITH THE CONSENT OF THE PURCHASER, AND NOTWITHSTANDING ANY CONTRARY PROVISION CONTAINED IN THE NOTE ORDINANCE, THE NOTE MAY BE SOLD OR TRANSFERRED ONLY TO SUBSEQUENT PURCHASERS WHO EXECUTE AN INVESTMENT LETTER DELIVERED TO THE CITY, IN FORM SATISFACTORY TO THE CITY, CONTAINING CERTAIN REPRESENTATIONS, WARRANTIES AND COVENANTS AS TO THE SUITABILITY OF SUCH PURCHASERS TO PURCHASE AND HOLD THE NOTE. SUCH RESTRICTION SHALL BE SET FORTH ON THE FACE OF THE NOTE AND SHALL BE COMPLIED WITH BY EACH TRANSFEREE OF THE NOTE.

[**FORM OF NOTE**]

UNITED STATES OF AMERICA
STATE OF SOUTH CAROLINA
CITY OF GEORGETOWN
GENERAL OBLIGATION NOTE, SERIES 2021

No. 1 $725,000

Registered Holder: Truist Bank

Principal Amount: Seven Hundred Twenty-Five Thousand Dollars ($725,0000)

The City of Georgetown, South Carolina (the "***City***"), a public body corporate and politic and a political subdivision of the State of South Carolina (the "***State***"), created and existing by virtue of the laws of the State, acknowledges itself indebted and for value received hereby promises to pay, solely as hereinafter provided, to the Registered Holder named above or registered assigns, the Principal Amount stated above.

This Note is issued in the principal amount of Seven Hundred Twenty-Five Thousand Dollars ($725,0000) for purposes authorized by and pursuant to and in accordance with the Constitution and statutes of the State, including particularly the provisions of Sections 5-21-210 through 5-21-500 and Section 11-27-40, Code of Laws of South Carolina 1976, as amended, and an ordinance (the "***Ordinance***") duly enacted by the City Council of the City (the "***Council***") on November 18, 2021.

This Note is not subject to redemption prior to maturity.

The principal and interest on this Note shall be paid by way of a single payment in the amount of $726,395.63 (the "***Note Payment***"), which shall of $725,000 in principal and $1,395.63 in interest due and payable on March 1, 2022 (the "***Note Payment Date***"). This Note shall bear interest at the rate of 0.99% per annum, calculated on the basis of a 360-day year consisting of twelve 30-day months, from the date of this Note and shall be paid by way of the Note Payment to the person in whose name this Note is registered at the close of business on the fifteenth day of the preceding the Note Payment Date. The Note Payment shall be payable by check or draft mailed from the City to the person in whose name this Note is registered at the address shown on the registration books. The Note Payment is payable in any coin or currency of the United States of America which at the time of payment is legal tender for the payment of public and private debts.

Certain capitalized terms used herein and not otherwise defined shall have the meanings ascribed thereto in the Ordinance. Certified copies of the Ordinance are on file in the office of the Clerk of Court of Georgetown County, South Carolina and in the office of the Council.

This Note is payable from an *ad valorem* tax, without limit as to rate or amount, levied and collected on all taxable property within the City. For the prompt payment of the Note Payment as the same shall become due, the full faith, credit, and taxing power of the City are irrevocably pledged.

This Note and the interest hereon are exempt from all State, county, municipal, school district, and all other taxes or assessments of the State of South Carolina, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise, except inheritance, estate, transfer, or certain franchise taxes.

This Note is issued in the form of one fully registered Note and is transferable, as provided in the Ordinance, only upon the registration books of the City kept for that purpose at the offices of the City by the registered Holder in person or by his or her duly authorized attorney upon (i) surrender of this Note together with a written instrument of transfer satisfactory to the Registrar duly executed by the registered holder or his or her duly authorized attorney, and (ii) payment of the charges, if any, prescribed in the Ordinance. Thereupon a new fully registered Note of like interest rate and principal amount shall be issued to the transferee in exchange therefor as provided in the Ordinance. The City may deem and treat the person in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of the Note Payment due hereon and for all other purposes.

For every exchange or transfer of this Note, the City may make a charge sufficient to reimburse itself for any tax, fee, or other governmental charge required to be paid with respect to such exchange or transfer.

It is hereby certified and recited that all acts, conditions, and things required to exist, happen, and to be performed precedent to and in the adoption of the Ordinance and in the issuance of this Note in order to make the legal, valid, and binding general obligation of the City in accordance with its terms, do exist, have been done, have happened and have been performed in regular and due form as required by law; and that the issuance of this Note does not exceed or violate any constitutional, statutory, or other limitation upon the amount of indebtedness prescribed by law.

EXHIBIT A
FORM OF NOTE

IN WITNESS WHEREOF, the City has caused this Note to be signed by the manual signature of the Mayor of the City, attested by the manual signature of the City Clerk, and the seal of the City impressed hereon.

CITY OF GEORGETOWN,
SOUTH CAROLINA

(SEAL)

____
Mayor

Attest:

____
City Clerk
City of Georgetown, South Carolina

(FORM OF ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto ____ the within Note and does hereby irrevocably constitute and appoint ____ attorney to transfer the within Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _______________________________

______________________________________ ______________________________________
Signature (Authorized Officer)

____
Notice: The signature to the assignment must correspond with the name of the registered owner as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

EXHIBIT B
NOTICE OF PRIVATE SALE

NOTICE OF PRIVATE SALE

$725,000 GENERAL OBLIGATION NOTE, SERIES 2021 OF THE CITY OF GEORGETOWN, SOUTH CAROLINA

The City of Georgetown, South Carolina (the "***City***") has negotiated the private sale of its $725,000 General Obligation Note, Series 2021 (the "***Note***") to Truist Bank. Closing on the Note shall occur on or about December 21, 2021. The Note shall bear interest at the rate of 0.99% per annum calculated on the basis of a 360-day year consisting of twelve 30-day months, from the date of the Note. The principal and interest on the Note shall be paid by way of a single payment in the aggregate amount of $726,395.63 consisting of $725,000 in principal and $1,395.63 in interest, due and payable on March 1, 2022.

The Note shall constitute a binding general obligation of the City and the full faith, credit and taxing power of the City shall be irrevocably pledged for the payment of the Note. Persons seeking information should communicate with Mr. David Cheatwood, as financial advisor to the City: dcheatwood@firsttryon.com.

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EXHIBIT C
NOTICE OF ENACTMENT

NOTICE OF ENACTMENT

Notice is hereby given that on November 18, 2021, the City Council of the City of Georgetown, enacted an ordinance entitled "AN ORDINANCE TO PROVIDE FOR THE ISSUANCE AND SALE OF A SEVEN HUNDRED TWENTY-FIVE THOUSAND DOLLARS ($725,000) GENERAL OBLIGATION NOTE OF THE CITY OF GEORGETOWN, SOUTH CAROLINA, TO PRESCRIBE THE PURPOSES FOR WHICH THE PROCEEDS SHALL BE EXPENDED, TO PROVIDE FOR THE PAYMENT THEREOF, AND TO PROVIDE FOR OTHER MATTERS RELATING THERETO."

BB&T

Branch Banking & Trust Company

Governmental Finance

5130 Parkway Plaza Boulevard
Charlotte, North Carolina 28217
Phone (704) 954-1700
Fax (704) 954-1799

October 13, 2021

Ms. Sandra Yudice
City Administrator
City of Georgetown, SC
PO Drawer 939
Georgetown, SC 29442

Dear Ms. Yudice:

Truist Bank ("Lender") is pleased to offer this proposal for the financing requested by the City of Georgetown, SC ("Borrower").

PROJECT:	General Obligation Bond, Series 2021
AMOUNT:	$725,000.00
MATURITY DATE:	March 1, 2022
INTEREST RATE:	0.99%
TAX STATUS:	Tax Exempt – Bank Qualified
PAYMENTS:	Interest: Annual Principal: Annual
INTEREST RATE CALCULATION:	30/360
SECURITY:	Full faith and credit pledge of the Borrower
PREPAYMENT TERMS:	Prepayable in whole at any time without penalty
RATE EXPIRATION:	December 21, 2021
DOCUMENTATION/ LEGAL REVIEW FEE:	N/A
FUNDING:	The financing shall be fully funded at closing and allow for a maximum of four funding disbursements in the form of wires or checks.

DOCUMENTATION: It shall be the responsibility of the Borrower to retain and compensate counsel to appropriately structure the financing documents according to Federal and State statutes. Documents shall include provisions that will outline appropriate changes to be implemented in the event that this transaction is determined to be taxable or non-bank qualified in accordance with the Internal Revenue Code. These provisions must be acceptable to Lender.

Lender shall also require the Borrower to provide an unqualified bond counsel opinion, a no litigation certificate, and evidence of IRS Form 8038 filing. Lender and its counsel reserve the right to review and approve all documentation before closing. Lender will not be required to present the bond for payment.

REPORTING REQUIREMENTS: Lender will require financial statements to be delivered within 270 days after the conclusion of each fiscal year-end throughout the term of the financing or in accordance with state requirements.

Lender shall have the right to cancel this offer by notifying the Borrower of its election to do so (whether this offer has previously been accepted by the Borrower) if at any time prior to the closing there is a material adverse change in the Borrower's financial condition, if we discover adverse circumstances of which we are currently unaware, if we are unable to agree on acceptable documentation with the Borrower or if there is a change in law (or proposed change in law) that changes the economic effect of this financing to Lender.

Costs of counsel for the Borrower and any other costs will be the responsibility of the Borrower.

The stated interest rate assumes that the Borrower expects to borrow no more than $10,000,000 in the current calendar year and that the financing will qualify as qualified tax-exempt financing under the Internal Revenue Code. Lender reserves the right to terminate this bid or to negotiate a mutually acceptable interest rate if the financing is not qualified tax-exempt financing.

We appreciate the opportunity to offer this financing proposal. Please call me at (803) 413-4991 with your questions and comments. We look forward to hearing from you.

Sincerely,

Truist Bank

Andrew G. Smith
Senior Vice President

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 3447

Council Meeting Date:	18 November 2021
Department:	Finance
Issue Under Consideration:	Motion to approve $56,000 to provide the 2021 calendar year bonus pay to employees. The total is budgeted in FY 21-22.

Amount Requested: $56,000 as included in budget

Is Item in Current Budget? Yes

If no, please explain:

Financial Impact: Funded in the FY 21-22 budget.

Points to Consider:
The City received from the SC Municipal Insurance Trust a refund of $57,819.92. Council approved $50,000 from this refund as the year-end bonus pay during the FY 21-22 budget process. The balance of $7,819.91 will remain unallocated and unspent.

City Council approved $6,000 for this year's Christmas party. Due to the persistence of Covid-19, the party has been cancelled this year. Staff recommends reallocating these funds to provide additional year-end bonus pay to employees to be paid on Tuesday, November 23, 2021.

Preliminary estimate is a $319 one-time bonus for full-time employees and a $160 one-time bonus for part-time employees. Payment may change slightly base on active employee list as of Monday, November 15th.

Options: Approve or disapprove

Staff Recommendation: Approve

Reviews:
John Barfield Completed 11/08/2021 12:02 PM
Sandra E. Yudice Ph.D. Completed 11/08/2021 1:41 PM
Stephanie Buccione Completed 11/10/2021 5:23 PM
Georgetown City Council Pending 11/18/2021 5:30 PM

Attachments:

Updated: 11/8/2021 1:38 PM by Sandra E. Yudice Ph.D. (Page 1)

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 3434 A

Council Meeting Date:	18 November 2021
Department:	Public Works
Issue Under Consideration:	Motion to approve staff to execute an annual janitorial service agreement and make payment to Jani King in the amount of $66,941.12 for the remainder of FY 2022.
Amount Requested:	$66,941.12
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	$66,941.12
Points to Consider:	• Providing janitorial services to public restrooms and City facilities. • Additional Service Days were added to Public Restrooms. • Agreement is for five (5) years, subject to an annual renewal for up to five (5) additional one-year terms upon mutual agreement of both parties and annual appropriations.
Options:	Approve or Disapprove
Staff Recommendation:	Approve

Reviews:

Natrona Simmons Completed 11/08/2021 1:41 PM
John Barfield Completed 11/08/2021 1:43 PM
Sandra E. Yudice Ph.D. Completed 11/08/2021 1:45 PM
Stephanie Buccione Completed 11/10/2021 5:21 PM
Georgetown City Council Pending 11/18/2021 5:30 PM

Attachments:

1. 1 Janitorial Bid Form and Jani King Agreement (PDF)

JANITORIAL SERVICES FOR VARIOUS CITY OF GEORGETOWN FACILITIES

EXHIBIT A - BID FORM

			COSTS		
			The Floor Doctor Janitorial Services	Janitorial Solutions Inc.	Syngergy DBA Jani King
		AVERAGE CLEANINGS PER MONTH	PER MONTH	PER MONTH	PER MONTH
1.	341 East Bay Street (East Bay Park Public Restrooms) Frequency varies, see attached schedule	91	1,183.00	2,029.30	1,239.42
2.	700 Screven Street (Public Restrooms) Frequency varies, see attached schedule	91	1,774.50	2,313.22	1,263.08
3.	1003 Front Street (Kaminski House Museum Public Restrooms) Frequency varies, see attached schedule	91	910.00	2,186.73	1,249.43
4.	2125 Prince Street (Ben Cooper Park Public Restrooms) Frequency varies, see attached schedule	46	646.30	1,379.54	1,253.04
5.	417 Wood Street (Administration Dept.) 1 time per week	4	130.00	225.33	202.84
6.	800 Church Street (Electric Dept.) 1 time per week	4	416.00	219.92	207.87
7.	125 Kaminksi Street (Public Works Dept.) 2 times per week	9	292.50	183.91	409.59
8.	126 Ridge Street (Wastewater Treatment Plant) 1 time per week	4	416.00	295.75	204.79
9.	2377 Maybank Drive (Water Utilities Dept.) 1 time per week	4	416.00	329.25	205.92
10.	2377 Maybank Drive (Field Services Building) 1 time per week	4	416.00	96.63	205.92
11.	2355 Maybank Drive (Water Treatment Plant) 1 time per week	4	416.00	335.83	204.79
12.	1134 N Fraser Street (City Hall) 3 times per week	13	422.50	473.20	703.30
13.	2222 Highmarket Street (Police Dept.) 2 times per week	9	540.00	4,047.33	508.82
14.	2222 Highmarket Street (Municipal Court) 2 times per week	9	675.00	463.93	508.82
	MONTHLY TOTAL		$8,653.80	$14,579.87	$8,367.64
	Hourly rate for emergency/unplanned circumstance, or on call services:		25.00	30.00	35.00

Attachment: Janitorial Bid Form and Jani King Agreement (3434 : Janitorial Services for City of Georgetown)

JANITORIAL SERVICES AGREEMENT BETWEEN THE CITY OF GEORGETOWN AND JANI KING

GENERAL REQUIREMENTS

Jani King shall provide timely and professional janitorial services in accordance with the requirements or scope of work herein.

Disinfection sanitization services and treatments to be included with normal cleaning schedule to treat all common area touch points with a hospital grade disinfectant approved for the use to prevent the spread of the Coronavirus. These services will be performed during each visit.

All disinfecting products used must be on the EPA list of products approved for use against the virus that causes COVID 19.

Restrooms:

Empty trash containers and replace liners
Sweep and mop floors with disinfectant detergent
Clean and sanitize all fixtures and commode areas
Clean walls and dust heating and air condition units as needed
Polish mirrors and dust all flat surfaces
Stock toilet paper, soap dispensers and air fresheners.
Collect and remove all trash placed inside or outside trash bins. Replace trash bins with liners.

Common Areas:

Collect and remove all trash from city office buildings and public restrooms, replace trash can liners.

Collect and deposit recycled materials to predetermined location.

Sweep and clean floors, area rugs and chair mats, entrance glass doors

Dust all blinds, window treatments, pictures or wall-mounted items
Dust all window sills, ledges, lamps/lampshades and other flat exposed surfaces and furniture. (i.e., desk and computer stations, bookcases, bookshelves, kitchen counter, tables and other) Dust all blinds and window treatments, dust pictures or wall-mounted items. Vacuum upholstered equipment. Wipe down all solid furniture surfaces, spot clean

upholstery as needed, and remove all cobwebs. Clean kick boards, baseboards and chair molding in all areas including restrooms.
Clean inside of all window areas

Strip all bathroom, kitchen & lobby and entrance area floors with wax and/or seal.

Alternate services may be bid separately as needed (outside pressure washing, window cleaning and shampooing carpets)

Sweep and clean outside mats, porches and clean ashtray containers as needed.
Sweep and mop all uncarpeted floors using proper cleaner/detergent - (Note: some floors are sealed)

Clean tables and counters in kitchens. Sanitize sinks, door handles and all glass in doors

Vacuum all carpeted areas. Spot clean as needed. Clean plastic chair mats

Maintain cleanliness of kitchen equipment, (ex. refrigerators, microwave, toaster, coffee pots)

Supplies and Equipment:

All cleaning supplies and equipment are to be furnished by the janitorial firm

Paper products such as toilet paper, paper towels, trash can liners, and Kleenex are to be supplied by the City

On Call Services:

On Call services to be provided if needed during special events or unexpected situations which may occur requiring janitorial services. One week notice will be provided for special events.

WORK SCHEDULE

Jani King will be responsible for providing janitorial services for the duration of this contract. Cleaning is to be performed on all days and occurrences as scheduled for the Public Restrooms, and for all offices with the only exception Holidays.

Public Restrooms (4 locations)

Cleaning Schedule for Public Restrooms:

<u>Three times Per Day, every day, 7 days a week:</u>

1. East Bay Park Boat Landing – 341 East Bay Street
2. Screven Street – Corner of Screven & Front Street
3. Kaminski House Museum – 1003 Front Street

<u>1x Per Day, every day, 7 days a week from October to March</u>
<u>2x Per Day, every day, 7 ways a week from April to October</u>

4. Ben Cooper Park – 2125 Prince Street

City Hall (1 location) - 1134 N Fraser St, Georgetown, SC 29440

Cleaning Schedule: Monday, Wednesday, and Friday - before 8:00 am
Kitchens: 1; Restrooms: 2

Administration (1 location) – 417 Wood St, Georgetown, SC 29440

Cleaning Schedule: Wednesday (Minimum of 1 day/week - after 5:30 pm
Kitchens: 1; Restrooms: 1

Electric Department (1 location) - 800 Church St, Georgetown, SC 29440

Cleaning Schedule: Wednesday after 4 pm
Kitchens: 1; Restrooms: 5

Water Utilities Departments (4 locations)
Cleaning Schedule: One Time Each Week on Fridays after 4 pm – ALL LOCATIONS

Water Utilities Field Services (2 buildings) - 2377 Anthuan Maybank Drive
1 breakroom in equipment building, 1 restroom in office building, 1 restroom with a shower in equipment building

Water Utilities Administration Office - 2377 Anthuan Maybank Drive
1 kitchen, 2 restrooms

Water Treatment Plant - 2355 Anthuan Maybank Drive
1 kitchen, 2 restrooms downstairs, 1 restroom with a shower upstairs

Wastewater Treatment Plant - 126 Ridge Street
1 shower room and 2 restrooms in lab building, 1 restroom in maintenance building)

Public Works (1 location) - 125 N Kaminski St, Georgetown, SC 29440 (Administrative Office and Breakroom Areas)
Cleaning Schedule:
Twice Per Week – After 4 p.m. Breakroom, After 5 p.m. Admin Offices
Break Room Areas – (1) Restroom, Kitchen and Lounge Areas
Administration Offices – (2) Restrooms, 5 Workstations, Kitchen / Pantry Areas

Police Department (1 location) - 2222 Highmarket Street, Georgetown, SC 29440
Cleaning Schedule: Monday & Thursday before 8:00 am

Offices: 13
Gym: 1
Locker Rooms with bathrooms and showers: 2
Kitchen: 1
Patrol Area: 1
Training Room and 6 Restrooms

Municipal Court (1 location) - 2222 Highmarket Street, Georgetown, SC 29440
Cleaning Schedule: Monday & Thursday at 3:00 pm

Offices - 4 desks, front counter, bathroom, break room area
Jury Rooms: 2 (each has a bathroom) Judge's office and bathroom
Courtroom (Judge's bench and clerk's desk, clerk's desk in back of courtroom, 2 conference tables)
Public Restrooms in the area between the lobby and courtroom: 2 - (3 stalls in each bathroom)

CLEANING SUPPLIES

- The City of Georgetown will furnish all paper products and trashcan liners. Paper products for the Public Restrooms will be stored at the Public Works Facility. Each Department will supply paper products at their facility.
- Jani King will furnish all cleaning supplies and equipment necessary to complete the work.
- Jani King will be responsible for proper cleaning of any and all surfaces according to manufacturer instructions.
- Jani King shall notify the Public Works Department in writing of janitorial or maintenance issues on a timely basis.

EMERGENCY CONTACT

During business hours, Jani King must contact the Public Works Manager at nsimmons@georgetownsc.gov or (843) 241.6227 to report plumbing problems, fixtures or maintenance repairs and damages. Jani King must contact the Public Works Manager at (843) 241.6227 after business hours and during weekends.

ADDITIONAL REQUIREMENTS

Jani King must provide a current City business license and the City must receive the insurance certificate with the City named as an additional insured per our standard requirements as follows:

Insurance Provisions: The selected vendor will be required to provide and maintain proof of insurance throughout the contract term in the amount of $1,000,000 as follows:

1. Comprehensive General Liability (per occurrence)
2. Comprehensive Auto Liability (per occurrence)
3. Workers' compensation Liability (as required by State of South Carolina statutes)
4. Bonding in an amount no less than $10,000

HOLD HARMLESS

Jani King will indemnify, defend and hold harmless the City of Georgetown, its subsidiaries, affiliates, officers, directors, agents, servants, employees, and assigns from and against any all loss, liability, claims damage or expenses (including but not limited to attorney's fees) arising out of, or related to, the use or operation of janitorial services, whether or not caused, in whole or in part, by the negligence of the City of Georgetown, or its agents, servants or employees.

INVOICING AND PAYMENT

Jani King shall submit a monthly invoice for services rendered. Payments will be made on a monthly basis during the term of this Agreement.

		CLEANING SCHEDULE	AVERAGE CLEANINGS PER MONTH	PER DAY RATE	PER MONTH
1	341 East Bay Street (East Bay Park Public Restrooms)	Frequency Varies	91	13.62	1,239.42
2	700 Screven Street (Public Restrooms)	Frequency Varies	91	13.88	1,263.08
3	1003 Front Street (Kaminski House Museum Public Restrooms)	Frequency Varies	91	13.73	1,249.43
4	2125 Prince Street (Ben Cooper Park Public Restrooms)	Frequency Varies	46	27.24	1,253.04
5	417 Wood Street (Administration Dept.)	W - after 5.30 pm	4	46.81	202.84
6	800 Church Street (Electric Dept.)	W - after 4.00 pm	4	47.97	207.87
7	125 Kaminksi Street (Public Works Dept.)	Frequency Varies	9	45.51	409.59
8	126 Ridge Street (Wastewater Treatment Plant)	F - after 4.00 pm	4	47.26	204.79
9	2377 Maybank Drive (Water Utilities Dept.)	F - after 4.00 pm	4	47.52	205.92
10	2377 Maybank Drive (Field Services Building)	F - after 4.00 pm	4	47.52	205.92
11	2355 Maybank Drive (Water Treatment Plant)	F - after 4.00 pm	4	47.26	204.79
12	1134 N Fraser Street (City Hall)	M, W, F - before 8.00 am	13	54.10	703.30
13	2222 Highmarket Street (Police Dept.)	M, TH - before 8.00 am	9	56.53	508.80
14	2222 Highmarket Street (Municipal Court)	M, TH - before 8.00 am	9	56.53	508.80
					8,367.60
	On call service rate:			35.00	

Attachment: Janitorial Bid Form and Jani King Agreement (3434 : Janitorial Services for City of Georgetown)

TERMS OF CONTRACT

The terms of this contract will be effective_________________, and is subject to an annual renewal for up to five (5) additional one-year terms upon mutual agreement of both parties. Either party, without cause, may terminate this contract or any portion thereof, with a 30 day advance written notice.

Jani King	**Date**

Natrona Simmons, **Public Works Manager**	**Date**

Sandra E. Yúdice, Ph.D. **City Administrator** **City of Georgetown**	**Date**

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 3444 A

Council Meeting Date:	18 November 2021
Department:	Engineering
Issue Under Consideration:	Motion to approve Raftelis Financial Consultants, Inc. to perform the water, wastewater, and electric utility rates study for the City of Georgetown for a total fee of $74,640. The work will be performed in accordance with the City's RFQ dated 9/8/2021 and Raftelis Proposal dated 10/6/2021.
Amount Requested:	$74,640.00
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	None
Points to Consider:	The City has not conducted an evaluation of the water, wastewater, and electric utilities in over ten years. Seven proposals were received.
Options:	Two firms ranked 1st tie: Raftelis and Willdan with outstanding proposals. After further evaluation and interviews with the top two firms, the evaluation committee recommends Raftelis, which has the best value and capacity to conduct the study for the City.
Staff Recommendation:	Approve

Reviews:

Orlando Arteaga Completed 11/08/2021 10:12 AM
Finance Completed 11/08/2021 11:04 AM
City Attorney Completed 11/08/2021 11:07 AM
Sandra E. Yudice Ph.D. Completed 11/08/2021 1:31 PM
Stephanie Buccione Completed 11/10/2021 5:20 PM
Georgetown City Council Pending 11/18/2021 5:30 PM

Attachments:

1. 1 Rating Summary of Post Interview Ballots (PDF)
2. 2 Rating Summary (PDF)
3. 3 Raftelis Notice of Intent to Award (PDF)
4. 4 Raftelis Proposal (PDF)
5. 5 Addendum 1 (PDF)
6. 6 Exhibit C - Professional Consulting Services Agreement (PDF)

Updated: 11/8/2021 10:12 AM by Orlando Arteaga A (Page 1)

RATING SUMMARY OF POST INTERVIEW BALLOTS	
Utilty Rates Study RFQ	
1st	Raftelis Financial Consultants, Inc.
2nd	Willdan Financial Services

RATING SUMMARY	
Utility Rates Study - Request for Qualifications (RFQ)	
Proposals Received Wednesday, October 6, 2021	
1st Tie	Raftelis Financial Consultants, Inc.
1st Tie	Willdan Financial Services
2nd	Utility Technology Engineers-
3rd	Hazen and Sawyer
4th	Utility Financial Solutions, LLC
5th	The Wooten Company
6th	Hanna Engineering, LLC

City of Georgetown
SOUTH CAROLINA

NOTICE OF INTENT TO AWARD

To: All participating consultants

Date: November 5, 2021

RE: Utility Rates Study and Consulting Services Request for Qualifications (RFQ)

Issued Date: Wednesday, September 8, 2021

The following consultants submitted responses to the above solicitation:

1. **Hanna Engineering, LLC**
2. **Hazen and Sawyer**
3. **Raftelis Financial Consultants, Inc.**
4. **The Wooten Company**
5. **Utility Financial Solutions, LLC**
6. **Utility Technology Engineers-Consultants**
7. **Willdan Financial Services**

The Project Review Committee evaluated the submittals according to the criteria stated in the solicitation. **Raftelis Financial Consultants, Inc**. will be presented to City Council for approval on Thursday, November 18, 2021. The successful consultant is instructed not to begin work, purchase materials, or enter into subcontracts relating to the project until a contract is fully executed.

To view the City's Procurement Ordinance, including protest procedures, please click on the hyperlink below:

Procurement Ordinance

We would like to thank each consultant for the time and effort in preparing a response to this solicitation. We appreciate your interest in doing business with the City of Georgetown.

Sincerely,

Daniella Howard

E-Mail:
purchasing@georgetownsc.gov

City of Georgetown
Post Office Drawer 939 * 1134 N Fraser Street
Georgetown, SC 29442
www.georgetownsc.gov

Administration Telephone:
843.545.4001

RAFTELIS

City of Georgetown

Utility Rates Study – Water, Sewer, and Electric

STATEMENT OF QUALIFICATIONS / OCTOBER 6, 2021

Photo courtesy of David Shankbone (Flickr)

Attachment: Raftelis Proposal (3444 : Approval of water,wastewater, and electric utility rates study consultant agreement.)

RAFTELIS

October 6, 2021

Ms. Daniella Howard, Purchasing Agent, City of Georgetown
1134 North Fraser Street, Georgetown, SC 29440

Subject: Statement of Qualifications for Utility Rates Study – Water, Sewer, and Electric

Dear Ms. Howard:

Raftelis is pleased to submit this proposal, which overviews how we can leverage our experience in the utility industry to conduct a comprehensive water, sewer, and electric utility rate study that meets the objectives of the City of Georgetown (City).

To assist the City with the services outlined in our proposal, we have assembled a project team with unparalleled experience and a reputation for quality service. Mihaela Coopersmith, who is based in Charleston, South Carolina, will serve as the Project Manager, ensuring that the project stays on schedule, is within budget, and effectively meets the City's objectives. Mihaela has conducted numerous studies of similar size and complexity. I will serve as the Project Director on the project, providing oversight and ensuring it meets both Raftelis and industry standards. I have over 20 years of experience providing similar services to clients throughout the United States. We will be supported by Collin Drat as the lead analyst for the electric study and Tom Sullivan, Jr., PE, a recognized expert in electric utility consulting. In addition, we have the support of the full resources of Raftelis' 120+ utility financial and management consultants as needed.

We believe Raftelis is the most qualified firm and best fit for the City's project for the following reasons:

- Raftelis has the largest and most experienced practice in the nation providing financial and management consulting services to utilities, and our project team brings a wealth of experience with projects of similar size and complexity.
- We place a premium on delivering high quality deliverables on time and on budget via a well-defined quality assurance/quality control (QA/QC) process, which emphasizes clear communication regarding client needs and schedule.
- We have familiarity with the region, having worked with utilities large and small in the state of South Carolina.
- Our depth of resources ensures that we will have sufficient capacity to meet the needs of the City during the course of this engagement.

We believe that Raftelis will offer the City the opportunity to select a project partner for this study that is experienced, qualified, and proven. We are proud of the resources that we can offer to the City, and we welcome the opportunity to be of assistance on this study. Raftelis is registered with the South Carolina Secretary of State. If you have any questions, please do not hesitate to contact me at 704.936.4441 or mlevin@raftelis.com.

Sincerely,

Melissa Levin

Melissa Levin, *Vice President*

227 W. Trade Street, Suite 1400, Charlotte, NC 28202

www.raftelis.com

Firm Overview

Local government and utility leaders partner with Raftelis to transform their organizations by enhancing performance, planning for the future, identifying top talent, improving their financial condition, and telling their story. We've helped more than 600 organizations in the last year alone. We provide trusted advice, and our experts include former municipal and utility leaders with decades of hands-on experience running successful organizations. People who lead local governments and utilities are innovators—constantly seeking ways to provide better service to the communities that rely on them. Raftelis provides management consulting expertise and insights that help bring about the change that our clients seek.

THE RIGHT FIT

Resources & Expertise

With more than 120 consultants, Raftelis has the largest water-industry financial and rate consulting practice in the nation. Our depth of resources will allow us to provide the City with the technical expertise necessary to meet your objectives. In addition to having many of the industry's leading rate consultants, we also have experts in key related areas, like stakeholder engagement and data analytics, to provide additional insights as needed.

History of Similar Successes

We have an extensive track record of past similar work that will help to avoid potential pitfalls on this project and provide the know-how to bring it across the finish line. Raftelis staff has assisted 1,000+ utilities throughout the U.S. with financial and rate consulting services with wide-ranging needs and objectives. Our extensive experience will allow us to provide innovative and insightful recommendations to the City and will provide validation for our proposed methodology ensuring that industry best practices are incorporated.

User-friendly Modeling

Raftelis has developed some of the most sophisticated yet user-friendly financial/rate models available in the industry. Our models are tools that allow us to examine different policy options and cost allocations and their financial/customer impacts in real time. Our models are non-proprietary and are developed with the expectation that they will be used by the client as a financial planning tool long after the project is complete.

Defensible Recommendations

When your elected officials and customers are considering the validity and merit of recommended changes, they want to be confident that they were developed by experts using the latest industry standard methodology. Our senior staff is involved in shaping industry standards by chairing various committees within the American Water Works Association (AWWA) and the Water Environment Federation (WEF). Raftelis' staff members have also co-authored many industry-standard books regarding utility finance and rate setting. Being so actively involved in the industry will allow us to keep the City informed of emerging trends and issues and to be confident that our recommendations are insightful and founded on sound industry principles.

Rates that are Adopted

For the study to be a success, rates must be successfully approved and implemented. Even the most comprehensive rate study is of little use if the recommendations are not approved and implemented. Raftelis has assisted numerous agencies with getting proposed rates successfully adopted. We develop a message regarding the changes that is politically acceptable and convey that message in an easy-to-understand manner. We focus on effectively communicating with elected officials about the financial consequences and rationale behind recommendations to ensure stakeholder buy-in and successful rate adoption.

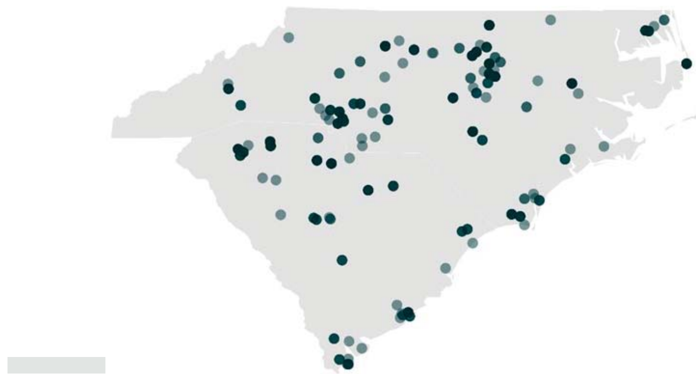
Registered Municipal Advisor

Raftelis is registered with the U.S. Securities and Exchange Commission (SEC) and the Municipal Securities Rulemaking Board (MSRB) as a Municipal Advisor. Registration as a Municipal Advisor is a requirement under the Dodd-Frank Wall Street Reform and Consumer Protection Act. All firms that provide financial forecasts that include assumptions about the size, timing, and terms for possible future debt issues, as well as debt issuance support services for specific proposed bond issues, including bond feasibility studies and coverage forecasts, must be registered with the SEC and MSRB to legally provide financial opinions and advice. Raftelis' registration as a Municipal Advisor means our clients can be confident that Raftelis is fully qualified and capable of providing financial advice related to all aspects of utility financial planning in compliance with the applicable regulations of the SEC and the MSR

Experience in the Carolinas

RAFTELIS HAS THE MOST EXPERIENCED UTILITY FINANCIAL AND MANAGEMENT CONSULTING PRACTICE IN THE NATION.

Our staff has assisted more than 1,200 public agencies and utilities across the U.S., including some of the largest and most complex agencies in the nation. In the past year alone, Raftelis worked on more than 1,000 financial/organizational/technology consulting projects for over 600 agencies in 46 states, the District of Columbia, and Canada. To better understand our capabilities and the quality of service that we provide. Below, we have provided descriptions of projects that we have worked on in the past five years that are similar in scope to the City's project.



Raftelis has unparalleled experience providing financial an rate assistance to water, wastewater, and solid waste utilities in the Carolinas. The map above shows the Carolir utilities and local governments that we have assisted, and the list below show some of Raftelis' South Carolina water and wastewater utility clients who we've assisted with financial and rate issues.

SOUTH CAROLINA

- Berkeley County Water & Sanitation Authority
- Chester Metropolitan District & Chester
- Sewer District
- City of Conway
- Grand Strand Water & Sewer Authority
- Greenville Water
- Greer Commission of Public Works
- James Island Public Service District
- Joint Municipal Water and Sewer Commission
- Kershaw County & Lee County Regional Water Company, Inc.
- Laurens County Water & Sewer Commission
- Mt. Pleasant Waterworks
- City of Myrtle Beach
- City of Orangeburg
- Renewable Water Resources
- City of Rock Hill
- South Island Public Service District
- Spartanburg Sanitary Sewer District/Spartanburg Water System
- Town of Sullivan's Island
- Town of Ridgeland
- York County

NORTH CAROLINA

- City of Asheville
- City of Belmont
- Town of Boone
- Brunswick County
- City of Burlington
- Water & Sewer Authority of Cabarrus County
- Town of Cary
- Charlotte Water
- City of Concord
- Dare County
- Davie County
- City of Durham
- Durham County
- City of Elizabeth City
- Fayetteville Public Works Commission
- Town of Fuquay-Varina
- City of Goldsboro
- City of Greenville
- Greenville Utilities Commission
- City of Havelock
- City of Hendersonville
- Town of Hillsborough
- Hoke County
- City of Jacksonville
- City of Kinston
- City of Lexington
- Lincoln County
- City of Lincolnton
- City of Locust
- Town of Midland
- City of Mount Holly
- Neuse Regional Water & Sewer Authority
- New Hanover County
- Town of Oakbo
- Town of Oak Is
- Onslow Water a Sewer Authority
- Orange Water a Sewer Authority
- Town of Oxfor
- Piedmont Triad Regional Water Authority
- Village of Pineh
- City of Raleigh
- City of Reidsvil
- Roanoke Rapid Sanitary Distric
- City of Salisbur
- City of Sanford
- City of Siler Cit
- Stanly County U
- Union County
- Town of Wake
- Wayne County
- City of Wilson
- Winston-Salem Forsyth County Utilities Comm

Town of Ridgeland SC

Project Description: The Town of Ridgeland Water and Sewer Department (the Town) engaged Raftelis to perform a comprehensive water and sewer cost of service, financial planning and rate study. The study also included calculation of capacity fees for water and sewer customers, as well as calculation of separate water and sewer capacity fees for the Town's largest customer, the Ridgeland Correctional Institution. The Town of Ridgeland had gone many years without a cost of service analysis and intentional financial planning review. With new costs expected due to construction of a new wastewater treatment plant, the Town desired to intentionally evaluate rates and ensure equitable cost recovery. The project outlined a 5-year forecast and rate plan for the Town, and provided the Town with a tailored financial planning model to ensure adequate funding for Water and Sewer operational and capital needs.

Orangeburg Department of Public Utilities SC

Project Description: Raftelis, in conjunction with Navillus Utility Consulting LLC, has provided electric, natural gas, water, and wastewater financial and rate consulting services for the City of Orangeburg Department of Public Utilities

(ODPU) since 2015. In 2015, as a subconsultant to Navillus, Raftelis was engaged by ODPU to perform an update to financial planning and cost of service models for all four utilities. After updating the cost-of-service analyses, it was determined that rate increases for the water and wastewater utilities were necessary for Fiscal Year 2017. In addition to updating ODPU's cost-of-service models, Raftelis assisted in the preparation of a 2016 Report on Rates describing the detailed cost-of-service analyses performed for each utility and recommending rate adjustments where appropriate.
In 2019, Raftelis was engaged by ODPU to perform a financial planning study for all four utilities. Facing significant capital reinvestment needs over the next ten year for all four utilities, ODPU engaged Raftelis to develop a system-wide cash flow model to model and compare various financing plans to fund the four-system Capital Improvements Plan. The financing plans relied on a blend of debt and equity financing mechanisms. Raftelis modeled the capital financing plans and assisted in the evaluation and presentation of funding alternatives. Raftelis continues to support ODPU with ongoing miscellaneous rate and financial planning support.

MetroConnects SC

Project Description: Raftelis has worked with Metropolitan Sewer Subdistrict (MetroConnects) since 2018. MetroConnects was created in 1969 as a special purpose district to provide wastewater collection services within Greenville County. The MetroConnects district boundary was originally established to match the boundary of Renewable Water Resources (ReWa) except where another subdistrict or municipality already exists. In 2018, MetroConnects engaged Raftelis to conduct a wastewater financial planning and rate study (Study) to develop a sustainable and equitable wastewater rate structure, and a solvent financial plan for the special purpose district. At the time Raftelis was engaged, MetroConnects recovered the cost of wastewater collection service through an ad valorem tax. Raftelis was engaged to develop a retail wastewater volumetric rate structure consistent with industry standards and which provides for a more fair and equitable recovery of revenue from MetroConnects' customers. The Study was approved by the Board of Commissioners and the proposed rate structure went into effect on July 1, 2019.

The provision of wastewater services in Greenville County is complex in nature and has recently become a hot-button political issue. In 2020 Raftelis was re-engaged by MetroConnects to analyze a theoretical "county-wide" wastewater collection rate. The work performed in this engagement required cooperation and collaboration between ReWa and MetroConnects. Raftelis was able to leverage billing data and affordability analyses work performed for ReWa to complete the analysis for MetroConnects. Raftelis presented the results of the Study at a meeting at ReWa to various stakeholders, including leaders from MetroConnects, ReWa, and Greenville County and Greenville County Commissioners. Raftelis continues to support MetroConnects and ReWa as they search for the best solution to providing reliable, affordable, and environmentally sound wastewater service.

Renewable Water Resources SC

Project Description: Raftelis and Renewable Water Resources (ReWa) have a close relationship, having worked on a number of projects together since 2016. In April 2016, Raftelis was engaged by ReWa to perform a wastewater utility rate and new account fee (NAF) study (2016 Study). The objectives of the rate study were to: evaluate revenue sufficiency and recommend rates that recover the necessary revenues to meet system revenue requirements; evaluate the cost recovery equity of ReWa's existing rates (specifically fixed vs. volume) and make recommendations for improvements; and provide a user-friendly financial planning and rate model, designed for continuous use by ReWa Staff. As a part of the rate study, Raftelis also reviewed ReWa's existing NAF's to evaluate their cost justification and recommend modifications. The Study results were well-received by ReWa's Board of Commissioners and the rate program was approved and implemented in March 2017.

Following the 2016 Study, Raftelis provided various on-call rate, financial planning, and management consulting services. For rate and finance support, these services included periodic rate model updates and performing sensitivity analyses on the financial plan. Raftelis has continued providing assistance to ReWa as it navigates the complexities and dynamics of sewer service in Greenville County. Over the last two years, ReWa has expanded their portfolio of sewer services by acquiring the North Greenville University (NGU) and Anderson collection systems. Raftelis was engaged to perform a Flat Rate Collection Fee study (Collection Fee Study) for the newly acquired systems.

City of Boulder City NV

Project Description: Home of the Hoover Dam, the City of Boulder City (City) provides electric, water, wastewater and solid waste service to approximately 8,000 customers. The City purchases power from Hoover Dam, the Salt Lake City Area Integrated Project (SLCAIP) and the open market. Potable and raw water are delivered from Lake Mead by the Southern Nevada Water Authority (SNWA). In addition, the City owns and operates a wastewater treatment plant and landfill. Raftelis recently completed a comprehensive financial planning, cost of service and rate study for the City's electric, water and wastewater utility funds. This study involved comprehensive financial plan to determine the overall level of revenue needed for financial sustainability; a cost-of-service analysis which attributes electric, water and wastewater costs to customer classes based on their impact to the utility system; and rate structure recommendations to equitably recover the allocated costs and achieve the City's long-term objectives for the utilities.

The City's last rate study (conducted in 2015) did not evaluate class cost of service for each utility. Accordingly, Raftelis found significant variances between revenue recovery (under the City's existing rate structure) and cost incurrence (as determined by the cost-of-service analysis). The differences were particularly pronounced for the electric and water utilities. The City's electric rates resulted in a higher unit cost recovery from non-residential customers as compared to residential customers. By contrast, the cost-of-service analysis revealed that the load profiles of these customers, driven mostly by air conditioning usage, was relatively similar. For the water utility, the cost-of-service analysis revealed similar issues with respect to peak demand, relative to the rates being charged to each customer class. Exacerbating this issue, was the City's policy of only charging the wholesale cost of water and power to City accounts. Given the impacts, Raftelis developed a multi-year phase-in of the recommended electric and water rates, which would recover the appropriate level of revenue in each year (in total), while moving towards class cost of service recovery over time.

City of Aztec NM

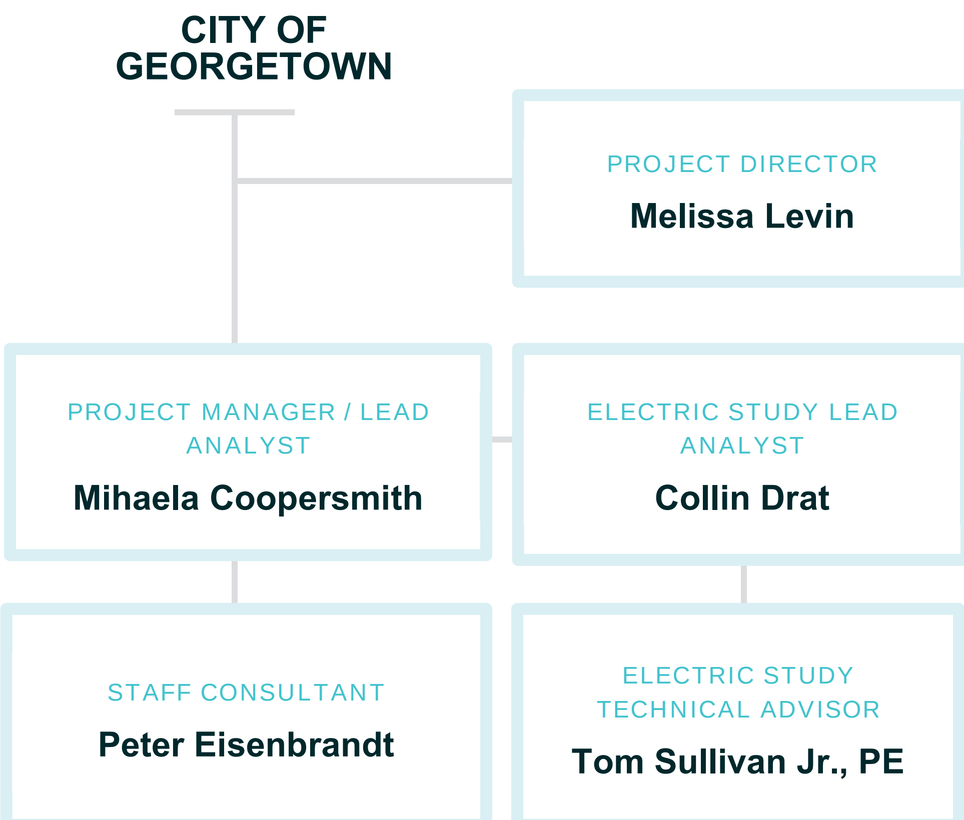
Project Description: Raftelis completed an electric, water and wastewater rate study for the City of Aztec (City). A key aspect of this engagement has involved the development of multiple financial planning scenarios to support the City capital improvement program. The program involves future expenditures which greatly exceed the amount the City has expended in the past. Evaluating the various financing options has assisted the City in prioritizing electric, water and wastewater capital improvement projects. The water utility faces several large future expenditures related to its water treatment plant, some of which may be debt financed. The wastewater utility has taken on substantial debt associated with the construction of a new sewer outfall line, for which payments will begin in the next fiscal year.

A key aspect of the electric engagement has involved modeling the impact of lower power supply costs, due to a newly negotiated power supply agreement with Guzman Energy. Raftelis recommend several changes to the City's electric rate structure to recover costs more equitably and simplify and consolidate the structure. Finally, Raftelis assisted the City in developing policies and rate structures around customer generated energy (e.g., Solar) to balance the desire to recognize, and provide credit for, customer generation with the need to recover the City's fixed cost of the City's distribution system, which these customers use when they are not able to generate energy.

Key Staff

Project team hours and expenses will be billed on the same invoice. Expenses such as postage, duplicating/printing and travel will be billed at cost. Additional services outside the agreed upon scope of work will be billed on a time and materials basis. Raftelis' billing rates and organizational chart of our team can be found below.

On the following pages, we have included resumes for each participating staff member that include their qualifications, roles, and have specified the individual responsible for the overall project.



POSITION	HOURLY BILLING RATE**
Executive Vice President	$340
Vice President/Principal Consultant	$310
Senior Manager	$275
Manager	$245
Technical Advisor	$275
Senior Consultant	$215
Consultant	$185
Associate	$155
Graphic Designer	$125
Analyst	$110
Administration	$80
Technology Charge*	$10

Technology/Communications Charge: This is an hourly fee charged monthly for each hour worked on the project to recover telephone, facsimile, computer, postage/overnight delivery, conference calls, electronic/computer webinars, photocopies, etc.

*****For services related to the preparation for and participation in deposition and trials/hearings, the standard billing rates listed above will be increased by an amount up to 50 percent.***

Attachment: Raftelis Proposal (3444 : Approval of water,wastewater, and electric utility rates study consultant agreement.)

Melissa Levin

PROJECT DIRECTOR
Vice President

ROLE
Melissa will be responsible for overall project accountability and will be available to provide quality assurance and control, industry perspective, and insights into the project.

PROFILE
Melissa has been with Raftelis since 1999 and has worked on a variety of projects to assist water and wastewater utilities in addressing economic and financial issues. These projects include: cost-of-service and rate structure studies; financial valuation and economic impact studies; litigation support; bond forecast and feasibility studies; privatization assessment and implementation; and financial forecasting and modeling. Melissa authored the chapter entitled, "Valuation of Water and Wastewater Utility Assets," for the Fourth Edition of the industry guidebook, *Water and Wastewater Finance and Pricing: The Changing Landscape*.

KEY PROJECT EXPERIENCE

Renewable Water Resources (SC)
Beginning in April 2016, Melissa served as project manager for a wastewater utility rate and new account fee (NAF) study for Renewable Water Resources (ReWa). The objectives of the rate study were to: evaluate revenue sufficiency and recommend rates that recover the necessary revenues to meet system revenue requirements; evaluate the cost recovery equity of ReWa's existing rates (specifically fixed vs. volume) and make recommendations for improvements; and provide a user-friendly financial planning model, designed for continuous use by ReWa Staff. As a part of the rate study, Raftelis also reviewed ReWa's existing NAF's to evaluate their cost justification and recommend modifications. Raftelis has continued to serve ReWa and has performed many additional studies since the original study including high-strength surcharge analyses, additional rate structure modification studies, miscellaneous fees studies and others.

Specialties
- Utility cost-of-service & rate structure studies
- Development fee studies
- Privatization procurement
- Wholesale rate analysis
- High-strength surcharge studies
- Bond feasibility studies
- Financial valuation & economic impact studies
- Public works organization
- Survey research of water & wastewater utility characteristics & rates

Professional History
- Raftelis: Vice President (2020-present); Senior Manager (2017-2019); Manager (2005-2016); Senior Consultant (1999-2004)
- BASF Corporation: Chemist (1994-1999); Research Lab Leader (1991-1994)

Education
- Masters in Business Administration - Wake Forest University (1998)
- Bachelor of Science in Chemistry - Georgia Institute of Technology (1991)

Professional Memberships
- AWWA: North Carolina Section
- Georgia Association of Water Professionals

MetroConnects (SC)
In 2018, MetroConnects engaged Raftelis to perform a sewer collection system rate study to convert the system's sewer customers from a property tax source of revenue to a user-fee based rate structure. Raftelis worked with the sewer subdistrict to obtain billing data from its local water provider, Greenville Water. A ten-year financial forecast and user rates (fixed and volumetric) were established and put into place beginning July 2019. Shortly thereafter, in 2020, in effort to reduce significant inflow/infiltration in the Greenville County sewer service area, MetroConnects embarked on an effort to work with Greenville County to consolidate several sewer subdistricts with MetroConnects, also converting these sewer subdistricts to a user-fee based rate structure. Beginning July 2021, MetroConnects will consolidate with sewer systems from the cities of Berea, Gantt, Wade Hampton and Marietta under the direction of MetroConnects's staff. Over the course of the last year, Raftelis worked with MetroConnects to establish revenue requirements and required revenues to meet the needs of a consolidated system. Raftelis continues to work with MetroConnects to establish financial forecast and rate projections for the system and the potential merger of additional sewer collection systems in the future.

Metro Water Services of Nashville and Davidson County (TN)

Raftelis engaged in a five-year contract with the Metro Water Services of Nashville and Davidson County (MWS) in March of 2001. In 2006, 2011 and again in 2017, Raftelis was retained for additional five-year contracts with MWS. Melissa has served as the project manager on various analyses and studies performed for Metro Water Services over the past twenty years including cost-of-service and rate studies where Raftelis determined the cost to serve MWS water retail customers, segregated between specific customer classes, as well as determined the cost to serve wholesale customers. As part of the cost-of-service studies, Raftelis reviewed the methodology used to develop miscellaneous fees such as tap fees, meter inspection fees, and flow test, and provided recommendations for revising fee calculations. As a last part of the cost-of-service study, capital recovery fees were calculated, so that MWS could recover cost related to growing its system. In addition, Raftelis has performed financial feasibility studies as part of the MWS' Series 2002 Revenue Bond offering and as part of the Series 2010 Revenue Bond offering. The studies were completed as part of the official statements to prove the financial sufficiency of the utility system and its ability to support the associated debt service. Raftelis also performs several annual updates and reviews to ensure that MWS is in compliance with their rate covenant test defined by the Water and Sewer Revenue Bond Resolution, as well as in compliance with the user fee requirements of the United States Environmental Protection Agency. These are just a few of the numerous financial services that Raftelis has performed and continues to perform for MWS under the direction of Melissa.

City of Asheville Water Resources Department (NC)

In 2010, the City of Asheville Water Resources Department (Department) engaged Raftelis to evaluate the City's water rate structure to determine if modifications should be made to the rate structure to more equitably recover costs from its various customer classes. In addition to the evaluation of the rate structure, Raftelis examined the level of water rates to determine if any adjustments should be made to the current rates. Raftelis prepared a 10-year financial forecast for the water utility that projects water rates, expenses and revenues, and debt service coverage ratios in order to be in compliance with outstanding revenue bonds. As a deliverable of the study, Raftelis developed a financial planning model for the Department to use for future planning purposes. Since that original study, Raftelis has continued to work with the City to provide updates to the original financial planning model and 10-year forecast. In April 2021, Raftelis recently completed an analysis for the City that restructured the City's fixed charges and increased volumetric charges. The results of the analysis are to be implemented July 1, 2021.

Greenville Utilities Commission (NC)

In August 2006, the Greenville Utilities Commission (GUC) retained Raftelis to develop a water and wastewater rate and financial planning model, develop system capacity fees, and determine high-strength surcharges for their commercial/industrial customers. As a result of the study, a new rate structure was implemented that ensured adequate cost recovery for GUC, and, in addition, established target reserve fund balances. One of GUC's concerns was capital infrastructure that needed to be put in place over a projected time frame. The study provided GUC with an opportunity to plan for that infrastructure and to take measures to plan for the financing of the infrastructure. In addition to the changes in the retail rate structures, Raftelis also calculated water and wastewater capacity fees and high-strength surcharges for GUC, in addition to assistance with wholesale rates and contracts. Raftelis continues to provide financial assistance and rate updates to GUC. The water and wastewater rate and financial planning model, currently in use by GUC staff was rebuilt in 2012, 2017 and is scheduled to be rebuilt once again in 2022. Most recently, Raftelis worked with GUC to assess the feasibility and financial impact of acquiring a neighboring water and sewer utility. Raftelis analyzed the system to determine how much the rate differential between the two systems would need to be to pay for capital improvements required to bring the neighboring system to GUC operating standards. Melissa continues to work with GUC and the state of North Carolina to help make this transition happen. Melissa serves as the project manager for all GUC assignments.

Mihaela Coopersmith

PROJECT MANAGER / LEAD ANALYST

Senior Consultant

ROLE

Mihaela will assist the Project Manager with managing the day-to-day aspects of the project and leading the consulting staff in conducting analyses and preparing deliverables for the project.

PROFILE

Mihaela is a Senior Consultant with Raftelis. She has over 14 years of experience working with local government utilities. She has been involved in several financial planning projects for different water, sewer, stormwater, gas, and electric utilities throughout the United States, and particularly in the southeast. She has strong Excel modeling skills and has experience working with large data sets and financial models.

Specialties

- Financial modeling
- Bond feasibility studies
- Cost-of-service studies
- System development fee studies
- Debt and equity financing
- Financial statements and ratio analysis

Professional History

- Raftelis: Senior Consultant (2020-present)
- Stantec: Managing Consultant (2017-2020)
- Black & Veatch: Consultant (2012-2017)
- Jacobs: Municipal Financial Consultant (2006-2012)

Education

- International Master of Business Administration, Finance – University of South Carolina (2006)
- Bachelor of Business Administration, Management – Brenau University (2003)

Professional Memberships

- AWWA & South Carolina AWWA

KEY PROJECT EXPERIENCE

City of Georgetown (SC)

Mihaela developed the impact fee study update for the City of Georgetown's water and sewer systems. The study ensures the City recovers the fair and equitable impact fees from new connections to its system. She also helped develop a wholesale rate model for the City.

Powdersville Water District (SC)

Mihaela built the financial planning model for the Powdersville Water District (District). In addition to providing the District with a 10-year projection of capital spending, recommended rate increases, debt service coverage, and other financial elements, the model was constructed to be "user-friendly," such that it would be easily maintained by the District staff in future years and allow them to respond more effectively to the constantly changing market.

City of Anderson (SC)

Mihaela was the project manager for the City of Anderson's (City) water and sewer rate study and cost of service analysis. The project consisted of building an interactive rate and financial planning model for the City's water and sewer funds, as well as a cost of service model to understand the fairness and equity of their wastewater rates as related to the wastewater treatment plant partners. The models included customer projections, operating and capital spending, debt projections, revenue requirements, asset data and rate design. The models calculated water and wastewater rates for the various wholesale and retail customers.

Beaufort-Jasper Water & Sewer Authority (SC)

Mihaela was the project manager for Beaufort-Jasper Water & Sewer Authority (BJWSA). BJWSA requested a financial analysis and cost of service model to understand the fairness and equity of their water and sewer rates, in conjunction with the implications to the military customers and the 50-year contract BJWSA has with the military to purchase their water and sewer system. The model included customer projections, operating and capital spending, debt projections, revenue requirements, asset data and rate design. The model calculated water and wastewater rates for the various wholesale, retail and military customers that BJWSA serves, focusing on cost allocation for each class.

Charleston County (SC)

Mihaela was the project manager for a solid waste rate study update for Charleston County (County). The analysis included review of tonnage information, breaking costs into functional components and by class, and generating updated rates over a 10-year projection period. The analysis also focused on reviewing the tipping fees and generating updated rates in light of the County's possible changes to their landfill disposal.

King County (WA)

Mihaela has worked with King County, WA on their affordability analysis. The County is in the process of reviewing their consent order decree, as well as the Clean Water Plan, and turned to Raftelis to help assist them with updating and reviewing various affordability metrics. Mihaela helped develop both Excel and Tableau based charts and graphs to capture service area specific affordability concerns, and help the County understand how various rate impacts will affect their entire service area.

Birmingham Water Works Board (AL)

Mihaela supports the Birmingham Water Works Board (Board) with multiple financial consulting needs. These include cost-of-service analysis, rate stabilization and equalization analysis, bond feasibility analysis, monthly bill frequency and consumption analyses, demand forecasting, development of debt reduction strategies, and additional projects as needed. Mihaela worked with the Board to update their rate stabilization and equalization (RSE) model, analyzing multiple forecasted revenue requirement and consumption scenarios and develop rate and budget projections. Mihaela's support of the RSE process occurs annually. On an ongoing basis, Mihaela assists the Board with monthly billing analyses to compare projected consumption to actual and historical consumption, and maintain a real time understanding of the Board's demand and consumption trends. This ongoing analysis is crucial to the success of the Board's annual RSE process.

Johnston City (TN)

Mihaela currently assisted Johnson City (City) and its Water and Sewer Department with a comprehensive water and sewer cost-of-service, financial planning and rate study. Mihaela worked on updating the existing water and sewer model for the current fiscal year. The project has outlined a 10-year forecast and rate plan and has provided the City with a tailored financial planning model for use going forward.

Town of Holden Beach (NC)

Mihaela was project manager for the calculation of system development fees for the Town of Holden Beach. As part of the study, she worked with the project team to calculate fees under all allowable methods, determine which was best fitted for this project, prepare and present as needed to staff and board members, and ensure the utility had what was needed to implement the updated fees.

Tom Sullivan Jr. PE

ELECTRIC STUDY TECHNICAL ADVISOR

President (Navillus)

ROLE

Tom will provide input and guidance as a Technical Advisor for the electric components of this project.

PROFILE

Tom has worked on a broad range of projects involving gas and electric utilities. His engagements include numerous functionalized (unbundled) and class cost of service studies, accounting and management information systems, rate design, long-term electric and natural gas demand and energy forecasts, economic feasibility of utility acquisitions, valuation analyses, cost recovery mechanisms, and depreciation rate studies. Tom has prepared direct and rebuttal testimony and supporting exhibits on numerous occasions for expert witnesses. He has testified on revenue requirements, rate design, class cost of service, class peak day demand requirements, weather normalization, and depreciation rates. Following is a representative summary of some of his relevant project experience.

Specialties

- Gas and Electric Utility Financial and Management Consulting

Education

- M. B. A., University of Missouri – Kansas City, 1985
- B. S., Civil Engineering, University of Missouri - Rolla (Missouri University of Science and Technology) –1980

Professional Registration

- P.E. Missouri

Professional Associations

- American Society of Civil Engineers
- Tau Beta Pi
- Phi Kappa Phi
- Chi Epsilon
- Beta Gamma Sigma

KEY PROJECT EXPERIENCE

City of Aztec | Electric Cost of Service and Rate Study, Aztec, New Mexico

Tom teamed with Raftelis Financial Consultants in performing a cost of service and rate study for the City of Aztec, New Mexico's electric utility. The proposed rates were based on a five-year financial plan including projections of purchased power costs.

City of Boulder City | Electric Cost of Service and Rate Study, Boulder City, Nevada

Tom is currently collaborating with Raftelis Financial Consultants in performing a cost of service and rate study for the City of Boulder City, Nevada's electric utility. The engagement involves the development of a long-range financial plan, cost of service analysis and rate design. Tom is providing additional subject matter expertise regarding cost of service and rate design issues.

Department of Public Utilities, Orangeburg, South Carolina Competition Services, Load Studies, Rate Design, Cost of Service Analysis

Tom has served as a project manager on numerous projects for the gas, electric, water, and wastewater divisions for the DPU. Tom recently provided assistance in connection with Carolina Gas Transmission's (CGT) (formerly South Carolina Pipeline Corporation (SCPC)) open access filing first before the South Carolina Public Service Commission and then before the Federal Energy Regulatory Commission (FERC) and the subsequent negotiation of the first firm transportation service contract for a distribution utility on CGT's system. Tom provided assistance to the DPU in negotiating lower power supply costs which led to the development of lower electric rates in anticipation of competition. Tom assisted the DPU in the implementation of accounting and management information GIS systems for all four divisions to better manage costs and price services in a competitive environment. Tom recently completed a compensation survey of comparable municipal utilities in the Southwest for the DPU. The gas related assistance has included gas supply and demand studies, development of purchased gas cost tracking models, feasibility studies, cost of service, rate design, and assistance with the DPU's intervention in South Carolina Pipeline rate filings. The electric related assistance has included electric supply and demand studies, assistance with power supply negotiations, purchased power cost analysis, cost of service and rate design, assistance in South Carolina Electric & Gas Co. rate filings, and assistance with regards to pole connection charges to Time-Warner. Water and wastewater assistance has included cost of service and rate design. Tom is currently collaborating with Raftelis on work for Orangeburg, SC.

Bamberg Board of Public Works | Cost of Service and Rate Design, Bamberg, South Carolina

Tom performed the BPW's recent gas, electric, water, and wastewater cost of service and rate study. This study included the development of unbundled electric rates. Prior assistance has included the development of cost of gas models to track purchased gas costs and the development of unbundled gas rates to pass along monthly changes in purchased gas costs. Tom recently assisted the Bamberg Board of Public Works in negotiating a long-term power supply agreement with Santee Cooper. Tom has also assisted Bamberg Board of Public Works in natural gas pipeline matters before the South Carolina Public Service Commission and the FERC, and with power supply contract negotiations.

York, Lancaster, and Chester County Natural Gas Authorities | Analysis of Cash Flow Requirements, South Carolina

For each Authority, Tom analyzed the historical and forecast cash flow requirements, recommended appropriate levels of debt financing and rate increases to meet future requirements, developed natural gas tariffs, and developed a cost of gas recovery mechanism which recovers all gas costs on an annual basis while simultaneously levelizing the unit cost recovery amount charged from month to month. Tom has also assisted the authorities in matters before the South Carolina Public Service Commission and the FERC.

Piedmont Municipal Power Agency | Electric Load Forecast, Greer, South Carolina

Tom served as Project Manager on the demand and energy forecast prepared for PMPA for the 2003-2022 period. Separate forecasts were developed for each of PMPA's 10 member utilities and included monthly energy requirements, monthly system demand, the demand coincident with the PMPA system and the demand coincident with Duke Power Company. The forecasts relied on statistical analyses of population and growth trends, weather impacts on summer and winter load, as well as other drivers impacting the requirements of individual members.

York, Lancaster, and Chester County Natural Gas Authorities | Long-Range Gas Supply Study, South Carolina

For each Authority, Tom prepared studies which include (1) development of normal and design day temperature conditions for Winthrop College, South Carolina; (2) forecast growth in numbers of customers, sales, system annual requirements, and system peak day requirements based on historical weather data, historical gas sendout, sales, and number of gas customers; and (3) the determination of and recommendations regarding the most economical mix of supplies to meet peak day capacity requirements into the future. Tom has also provided consulting services to the three authorities in connection with gas supply and transportation issues as well as regulatory proceedings before the South Carolina Public Service Commission in connection with South Carolina Pipeline Corporation filings.

City of Geneva, Illinois | Long Range Electric Load and Rate Study

Tom has served as Project Manager on an electric load and rate study for the City of Geneva, Illinois. The study included projections of cash requirements, electric demand and energy requirements, billing units, revenues, and rates for a 10 year period. Tom has also performed economic feasibility studies for new generation and transmission facilities, valuation studies, and other operations and management studies.

Collin Drat

ELECTRIC STUDY LEAD ANALYST

Manager

ROLE

Collin will lead the analysis for the electric study portion of the project.

PROFILE

Collin has a background in public finance and statistical modeling. Since joining Raftelis, he has had the opportunity to participate in an array of utility financial and rate consulting engagements involving electric, natural gas, water and wastewater demand analysis, financial planning, cost-of-service analysis, cost-of-service review and rate design.

KEY PROJECT EXPERIENCE

Boulder City (NV)

Collin served as the lead consultant for Raftelis' engagement with the City of Boulder City (City). The engagement involved a comprehensive financial planning, cost of service and rate study for the City's electric, water, wastewater and solid waste utilities. A key aspect of the financial plans involved incorporating alternative sources of capital improvement funding available to the City such as land sales and solar lease revenues. The City has not performed a cost of service analysis in many years. Accordingly, a key component of this study involved explaining potential variances between existing customer revenues and cost of service and developing a plan to address these over time.

Specialties

- Utility strategic financial planning
- Utility Cost-of-service analysis
- Conservation rate design
- Statistical analysis

Professional History

- Raftelis: Manager (2019-present); Senior Consultant (2016-2018); Consultant (2014-2015); Associate Consultant (2012-2013)

Education

- Master of Public Affairs (Public Finance) - Indiana University (2012)
- Bachelor of Arts in International Relations - Wheaton College (2010)

Professional Memberships

- AWWA
- WEF

City of Aztec (NM)

Collin served as the lead consultant for the Raftelis' engagement with the City of Aztec (City). The engagement involves the development of water, wastewater and electric utility financial plans, cost-of-service studies and rate designs. A key aspect of this engagement has involved the development of multiple financial planning scenarios to support the City capital improvement program. The program involves future expenditures which greatly exceed the amount the City has expended in the past. Evaluating the various financing options has assisted the City in prioritizing water, wastewater and electric capital improvement projects.

City of Cookeville (TN)

Collin serves as the lead consultant for Raftelis' engagement with the City of Cookeville (City). This engagement involves the City's water, sewer, natural gas and electric utilities. Collin is updating the City's existing water and sewer financial plans, cost-of-service allocations and rate designs for a five-year forecast period. In addition, Collin is assisting in the development of rate structure alternative for the City's natural gas utility. This involves a normalized forecast of customer throughput, via the use of weather and customer data and statistical techniques. This normalized usage will inform the development of alternative structures which recover the appropriate level of margin (i.e. gas distribution costs, excluding cost of gas) from City customers.

Peter Eisenbrandt

STAFF CONSULTANT

Consultant

ROLE

Peter will work at the direction of Mihaela in conducting analyses and preparing deliverables for the project.

PROFILE

Peter has a background in the financial services and energy industries. His interest in environmental studies and financial modeling led him to join Raftelis in October 2018. Since then he has assisted managers and senior consultants on various projects and is quickly learning the water and wastewater industry. His work experience in economics, accounting, and financial analysis allowed a smooth transition to the Raftelis team. Since joining Raftelis, Peter has assisted with several proposals and water, wastewater, and natural gas rate studies.

Specialties

- Financial forecasting & rate modeling
- Statistical analysis

Professional History

- Raftelis: Consultant (2021-present) Associate Consultant (2018-2020)
- RaceTrac Petroleum, Inc.: Trading & Risk Analyst (2017-2018)
- Federated Investors, Inc.: Intern (2016)

Education

- Bachelor of Arts in Economics, Minor in History - Sewanee: The University of the South (2017)

KEY PROJECT EXPERIENCE

City of Grovetown (SC)

Peter served as an associate consultant on a project with the City of Grovetown (City). The City engaged Raftelis to develop a financial planning model for its water and sewer system, as well as conducting a rate study to develop more appropriate rate structures. Peter was responsible for collecting and analyzing data from the City, as well as constructing an appropriate rate model to forecast the financial needs of the system. As part of the project, Peter was responsible for creating a new base and volumetric rate structure for the City that replaced the previous rates.

Birmingham Water Works Board (AL)

Peter supports the Birmingham Water Works Board (Board) with multiple financial and organizational consulting needs. These include: cost-of-service analysis, rate stabilization and equalization analysis, bond feasibility analysis, monthly bill frequency and consumption analyses, demand forecasting, development of debt reduction strategies, and additional consulting projects as needed. Peter's work with the Board began in the Spring of 2019 when Peter assisted the Board with their rate stabilization and equalization (RSE) process, analyzing multiple forecasted revenue requirements and consumption scenarios and collaborating with the Board in the development of rate and budget projections. Peter's support of the RSE process has continued each year since 2019. On an ongoing basis, Peter assists the Board with monthly billing analyses to compare projected consumption to actual and historical consumption, and maintain a real time understanding of the Board's demand and consumption trends. This ongoing analysis is crucial to the success of the Board's annual RSE process.

Pittsburgh Water and Sewer Authority (PA)

Peter currently serves as a consultant on several engagements with the Pittsburgh Water and Sewer Authority (PWSA) to provide water and wastewater rate and financial consulting services. PWSA re-engaged Raftelis in 2020 to provide ongoing rate, financial planning, and stormwater consulting services. These services include a 2021 Base Rate Increase Tariff Filing for PWSA. Relying on the previously developed model, Raftelis is supporting the filing with a Cost-of-Service study and financial planning support. Peter is contributing the update of the model, assisting in the development of a forecast of revenues and revenue requirements, and supporting efforts to implement stormwater user charges.

Project Understanding and Approach

The City of Georgetown (City) is responsible for providing water, sewer, and electric services to residents and businesses inside and outside the City limits. The Department has not examined the rates and fees for its water, wastewater, and electric services in some time and wishes to have an updated study. We have developed the following project approach based on our extensive experience in completing similar studies for other utilities while taking into account the considerations identified by the City of Georgetown in its Request for Qualifications (RFQ). Our approach has been tailored to address the specific objectives and concerns identified in the RFQ while maintaining those elements that we believe are essential for a successful project.

Task 1: Project Initiation and Management

We believe that the execution of a productive kick-off meeting (web-based or on-site) is the most effective way to begin a project of this nature. The goals for this meeting include:

- Providing a forum to finalize the work plan and schedule with City staff
- An in-depth understanding of the community values (on the part of the Raftelis team), which should inform rate development
- An in-depth understanding (on the part of the Raftelis team) of the operations of each utility and the receipt and review of the relevant data needed for the study
- Quality and accurate deliverables provided on time and on budget
- Discuss and review the data needs for the project
- Discuss any areas of concerns or issues that may impact financial projections or rate recommendations

Task 1.1: Project Kick-Off

The project team will conduct a kick-off meeting with City staff to confirm the project approach, work plan, schedule, and priorities. A successful kick-off meeting ensures that City staff and the project team agree on the project's goals and expectations. We will develop a kick-off meeting package that contains a meeting agenda and presentation materials to guide the discussion. In addition to reviewing the necessary data for the study, we will conduct interviews with City staff to obtain a thorough understanding of the current financial, operational, regulatory, and political environment for each utility. These interviews will provide us with the context necessary to tailor the industry standard approach to utility ratemaking to the challenges facing the City specifically.

Task 1.2: Review and Evaluate Data

We will provide a data request list upon receipt of notice to proceed from the City. Prior to the kick-off meeting, we will thoroughly review the data provided by the City. This review is critical for two reasons: first, it is critical to appropriately use the most accurate data possible. This means clearly communicating the types of data we need from the City, ensuring we received what we asked for, and ensuring we are using it for the appropriate purpose. A miscommunication regarding the data can cause significant deviations between expectations and actual results. Raftelis staff will work closely with the City's point person in each area (e.g., finance, operations, and customer service) to ensure that we all agree on the intended use of what is being provided. Second, we have found that beginning to work with the data provided by our clients in advance makes for a much more productive kick-off meeting as it allows us to begin framing preliminary analyses, formulating any questions, and arriving fully prepared to discuss any issues. Even though we may request additional data or clarification as the study progresses, we will minimize the additional data requests and will strive to balance the time and effort required to provide the data with the relative impact it has on the analysis.

In addition to reviewing the quantitative data needed for the study, our project team will also review any City documents or policies that may be relevant to the study including, but not limited to:

- Administrative allocations
- The City strategic plan as it relates to the utilities
- The City's existing cash reserve policy

This will help the project team understand the "current state" of the City's management of the utilities and will inform any proposed modifications to these policies that may be recommended.

Task 1.3: Ongoing Project Management and Quality Assurance and Quality Control

Effective *ongoing project management* ensures that City staff are receiving the support they need at all times. This means regular and responsive communication, timely provision of deliverables, and prompt communication of any issues or challenges. One of Raftelis' key project management objectives is to serve as an asset to City staff, enhancing their capabilities and bringing a broader industry perspective to bear on any challenges. Our project management team includes senior Raftelis staff who have successfully collaborated on numerous engagements of similar size and complexity. This team is prepared to leverage our experience to support the critical work performed by the City going forward.

Quality Assurance and Quality Control (QA/QC) is critical to the success of the project because errors undermine the credibility of the process and ultimate recommendations. Our QA/QC process is as follows:

- **First, we verify the accuracy of the calculations.** When possible, we have an experienced consultant, who is not involved in the project, review the calculations. This reviewer can mark up the rate model and schedule a call with the project team to review their findings. This is not a methodological review, but a check on the calculations themselves. We also involve utility staff early in the process. We provide copies of the rate calculations throughout the engagement to allow staff to review, ask questions, and identify any issues of misinterpretation. Finally, we create internal error checks within the rate model. Wherever something is summarized, allocated, or otherwise manipulated, we use conditional formatting to ensure the integrity of the calculations. This is also helpful to avoid any issues with utility staff's use of the model in the future.
- **Second, we ensure the methodology used for the study is appropriate.** In addition to the accuracy of the data and calculations, we want to ensure that the product delivered to the City meets industry standards and is defensible. To accomplish this objective, we will leverage the experience of our Project Director, Melissa Levin, and Technical Advisor, Tom Sullivan, Jr., who have over 20 and 40 years of experience, respectively, providing financial consulting services to municipal utilities throughout the United States. This includes not only establishing rates, but also defending them in court and before state public service commissions. Our QA/QC process, which ensures the appropriateness of the data, calculations, and methodology, will be critical to the success of the study.

Task 2: Utility Financial Plans

The financial plans identify the overall level of revenue necessary to fund operations and maintenance (O&M) expense, routine repair and replacement capital expenditures, and repayment of debt service (current and future) while achieving the City's financial management objectives. Determining the revenue requirement involves a detailed cash flow forecast, which compares projected baseline revenues to projected expenditures and identifies any adjustments to revenues that may be necessary to fund utility operations in a financially sustainable manner. This task will be completed for each of the three funds: water, wastewater, and electric.

Typically, financial plans are established for a multi-year forecast period of five to 10 years. The projections we develop for the City will include the balance of the City's current fiscal year, plus the following five to 10 fiscal years. To the extent that the City has identified major capital improvements or incremental increases in O&M that lie outside of the 10-year window, we can extend the plans to include the additional years at no additional cost.

Task 2.1: Projection of Revenue Under Existing Rates

Raftelis will develop revenue projections under existing rates and projected customer usage. This will serve as a baseline for revenues if no adjustments to rate levels or structures are made. In Task 2.4, we will compare these baseline revenue projections to projected expenditures to determine the overall level of revenue necessary (including revenue increases) to fund these projected expenditures and achieve the City's financial performance objectives.

Accurately forecasting revenues is one of the biggest financial planning challenges faced by utilities because there are several factors that can affect usage. The biggest risk involved in such projections is overstating the amount of billed usage, which results in unit rates that are too low to recover the revenue requirement. Using historical customer billing data, we will evaluate trends in customer accounts and usage per account. In each case, we will review historical climate information as it relates to historical billed usage, focusing in particular on the most weather sensitive classes (typically residential, small commercial, and larger commercial accounts whose usage is primarily for irrigation). For the electric utility, this evaluation will likely involve an examination of cooling degree days (CDD) in each historical year relative to long-term (10- to 30-year) normals. For water and sewer, we will examine rainfall and temperature. Using this data, we will seek to establish a normalized usage per account, which avoids assigning undue weight to historical periods where unusual weather patterns have resulted in higher or lower than normal usage.

Finally, we will work with City staff to understand any potential changes in the local economy that might impact the City's demand. We will then calculate revenues under existing rates at projected usage levels and compare them to the operating and capital expenses forecast in Task 2.2 to understand the sufficiency of existing revenues to fund projected expenditures.

Task 2.2: Projection of O&M Expense

The City's budgets (for the current year and any available future years) will serve as the starting point for the projection of O&M expense. To project O&M expenses for the forecast period, we typically make three adjustments: budget performance adjustments, incremental expense adjustments, and inflationary adjustments.

- **Budget performance adjustments** will be made based on a detailed review of budgeted O&M expense compared to actual performance. To the extent that the utility tends to outperform in certain areas (i.e., spend less than budgeted), we will discuss potential adjustments so that the projection of baseline O&M (i.e., before any incremental expenses and inflationary adjustments) is a reasonable reflection of what is likely to occur.
- **Incremental expense adjustments** account for expected future changes in O&M expense that exceed inflation. There are two reasons such adjustments are typically made: first, the City anticipates adding new personnel or programs that are not currently captured in the existing budgets; and second, the current budgets include one-time expenses, which are not expected to be incurred in the future. In the first case, an adjustment will be made to include the costs of those additional personnel or programs. In the second case, the one-time expense will either be removed or, if it occurs periodically, normalized in future years. To the extent that the current year budget represents a snapshot plan for the year in question, the incremental expense adjustments ensure future years carry forward the appropriate level of O&M expense.
- **Inflationary adjustments** account for expected future inflation in O&M expense after accounting for budget performance and any incremental expenses. Inflationary adjustments will be based on the best and most relevant data possible. Expenses driven by customer growth and usage will be adjusted based on the projections in Task 2.1. Personnel costs will be adjusted based on planned compensation adjustments from the City. For expenses where less detailed data is available, we will rely on historical trends, discussions with City staff, and our experience working with similar utilities throughout the United States.

Additionally, for the electric fund we will conduct an in-depth review of the City's power supply costs and how the City is currently recovering these costs within its PCA calculation. In general, the projections developed by the project team for the electric utility will isolate both the power supply cost and its recovery (via the PCA or as an unbundled energy rate) to ensure that the City is generating the margin needed to recover its local distribution costs. During the course of our review, we will make recommendations regarding the City's current power supply cost recovery process to ensure that the City's approach will result in full cost recovery going forward.

Task 2.3: Projection of Routine and Major Capital Expenditures

Task 2.3 involves developing a capital improvement financing plan that identifies the City's capital projects (routine and major) and the mix of cash and debt used to finance them. The cash flow impact of the capital financing plan is incorporated into the cash flow analysis in Task 2.4 as annual cash outlays (i.e., PAYGO or revenue funded capital) and new debt service.

To develop the capital financing plan, we will review the City's capital improvement plan (CIP). If the CIP is in current year dollars, we will include adjustments for future construction cost inflation based on an analysis of trends for the appropriate cost indices (e.g., Engineering News Record). We will also incorporate any projects that the City already has in progress from prior approved CIPs that will be completed in the first few years of the forecast period. Based on these projections, we will develop a projected mix of cash and debt[1] financing to meet the City's financial management objectives (including the recommended cash reserve policy discussed in Task 2.4). The projected capital costs, including PAYGO, and existing and new debt service will be incorporated into the cash flow projections in Task 2.4.

Task 2.4: Utility Cash Flow Forecasts and Revenue Adjustments

We will develop an independent cash flow forecast for each utility for the multi-year planning horizon. This will identify the extent to which each utility is truly self-sufficient and, if not, allow the project team to develop a plan for achieving self-sufficiency over time. We will model each system individually and show the self-sufficiency of each system, as well as the overall combined enterprise fund. These cash flow forecasts will compare existing revenues (Task 2.1) to forecast expenditures (Tasks 2.2 and 2.3), identifying any deficiencies in funding under existing revenues. Throughout this task, we will discuss the City's existing financial policies and objectives (formal and informal). This will include a review of the performance of the utility relative to key financial ratios (e.g., days cash, capital structure, and debt service coverage) both in terms of industry benchmarks and peer utilities. Throughout these discussions, we will provide recommendations to ensure the City's financial management strategies align with industry best practices. We will structure rate adjustments to achieve the City's strategic financial management objectives and maintain alignment with best financial management practices regarding debt service coverage ratios, and cash reserve balances (including any recommended changes based on Task 2.5). Where possible, revenue adjustments will be smoothed, mitigating the impact on customers in any given year.

The ultimate outcome of Task 2.4 will be the identification of the overall level of revenue required (including any adjustments to revenue) to fund the provision of safe and reliable utility service in a financially sustainable manner. This revenue requirement will be attributed to the City's customer classes based on their use of the water and wastewater systems in Task 3. As part of Task 2, the project team will develop individual utility financial plans around achieving the strategic management objectives that the City has for each utility, including appropriate cash reserve policies. Raftelis will focus on recommending the appropriate types and levels of cash reserves for each utility, including those that cover day-to-day operations, emergencies, and capital improvements. The project team will work with City staff to understand the operational risk of each utility in order to tailor our cash reserve policy recommendations.

[1] *Under the Dodd-Frank Wall Street Reform and Consumer Protection Act, all firms that provide debt issuance support services, including financial feasibility studies, must be registered with the U.S. Securities and Exchange Commission (SEC) and the Municipal Securities Rulemaking Board (MSRB) to legally provide official opinions and related services. Raftelis' registration allows our clients to be confident that Raftelis is fully qualified and capable of providing financial advice related to debt issuances in compliance with the applicable regulations of the SEC and the MSRB.*

Task 3: Cost of Service and Rate Calculation

The project team will utilize our experience combined with industry best practices to assign the revenue requirement determined in Task 2 to the City's customer classes. The driving principle behind the cost-of-service analysis is cost causation. The cost of designing, constructing, operating, and maintaining the City's electric, water, and sewer systems is directly attributable to meeting customer demands. That said, not all customers place the same level of demand on City's utility systems. By extension, this also means that not all customers cause the City to incur the same level of cost. Customers that place greater demands on each utility system cause the City to incur greater costs and vice versa. A cost-of-service analysis applies the principle of cost causation by aligning utility costs with the customers that cause them to be incurred, based on their demand characteristics.

Task 3.1: Cost of Service and Rate Calculation

Following the development of the financial plan, the project team will follow the basic premise of cost-of-service (COS) allocations set forth by state and local laws, industry standards, and other authoritative bodies. The water and sewer cost of service allocation will include ensuring costs are allocated appropriately among each utility and for each customer class. The cost allocation will also identify the costs to the be recovered from a fixed charge versus those to be recovered from variable charges, as well as inside and outside customers. The cost allocation will also involve determining the appropriate number of tiers and differentials between tiers.

For the electric utility, we will focus on purchased power and how it is distributed to its customers. Purchased power costs include the cost of purchasing the commodity as well as the cost of upstream transmission and peak demand charges. Typically, purchased power costs are isolated and included in either a separate energy charge or a power cost adjustment, which the community is authorized to adjust monthly as the cost of purchased power changes. Distribution system costs are largely fixed and include the costs that are incurred on a per customer basis, regardless of demand and costs incurred, to provide sufficient capacity to meet peak demand. After the revenue requirements have been allocated, the Project Team will use the consumption analysis performed in Task 2 and combine it with the new revenue requirements to calculate user rates reflecting the specific rate structure elements developed in Task 3. We will project these rates for the forecast period to ensure that all covenant requirements are met and to ensure that customer impacts of rate increases do not lead to rate shock. For the water and wastewater systems, our analysis will focus on both the retail rates, as well as calculating updated bulk rates for Georgetown County Water and Sewer District and Rural Water District for the water system, and the sewer surcharge rate for the Craven's Grant subdivision. For the electric system, we will work closely with City staff to evaluate the City's current rate structures (residential, commercial, solar, and security lights) and the development of a new economic development rate class.

Upon completion of this task, we will conduct a meeting with City staff to review the entire cost-of-service and rate-setting process and present preliminary rates. Prior to the meeting, the City will be provided with the draft rate model and preliminary rates so that staff will be able to review the methodology and suggest changes. We will discuss all suggested changes and then work with City staff to come up with final rate recommendations.

Finally, based on the rate structures identified in Task 3, we will develop a comparison of the cost of service to rate recovery under the new rates as well as existing rates. This will allow the City to understand any inequities in the existing rate structure as well as how any proposed changes to the rate structure addresses those inequities.

Task 3.2: Calculate Rates in Accordance with Community Values

The project team will design rate recommendations that will recover the revenue requirement, align with the City's community values, and take into account the revenue responsibility indicated in the cost-of-service analysis. All rate recommendations will be, at a minimum, defensible, implementable, and sustainable.
Defensible rates comport with all applicable laws and court decisions. *Implementable* rates are those that are feasible given the City's existing billing system capabilities. The project team will work with City staff to balance the desire for any rate

structure changes with the feasibility of implementing them without significant disruption. *Sustainable* rates are those that will generate sufficient revenues to remain financially sustainable operations, as compared to industry best practices and peer utilities. This will include funding for ongoing O&M as well as the capital improvements necessary to support the ongoing provision of safe and reliable service to the City's customers.

Task 3.3: Assess Impacts on Customer Bills

Raftelis will prepare comparisons of typical customer bills under existing rates, and under proposed rates, for the City's review. This comparison will use billable usage representative of each respective customer class. In addition, Raftelis will prepare a typical bill comparison with neighboring communities. The project team will work with City staff to determine the most appropriate and meaningful comparators. One challenge with such comparisons is that there are many factors that influence a utility's ranking in these comparisons. For example, low rates—sometimes seen as a measure of success—may instead be indicative of deferred capital investment. The project team will, where possible, ensure that these comparisons include sufficient context to ensure that they are appropriately interpreted by City stakeholders.

Task 4: Water and Sewer Impact and Tap Fees

Task 4.1: Calculate Impact Fees

Impact fees serve as the mechanism by which growth can "pay its own way" and minimize the extent to which existing customers must bear the cost of facilities that will be used to serve new customers. Appropriate capacity fees must comply with the Rational Nexus test established in court cases. The Rational Nexus test requires that: 1) the need for capacity fees is a result of new growth; 2) the amount of the fee does not exceed the reasonable cost to provide capacity to accommodate growth; and, 3) the funds collected must be adequately earmarked for the sufficient benefit of new customers required to pay the fee. Each state passes legislation regarding the development and implementation of capacity fees, as has South Carolina. The South Carolina Development Impact Fee Act is in Article 9 of Title 6. The act grants local government entities that own or operate municipal water and sewer systems the authority to assess capacity fees for the provision of utility service to new development.

There are three generally approved methodologies for calculating the capacity fees. We will work with City staff to review existing data and City needs, and determine which methodology is best to calculate the capacity fees.

The Buy-In Approach is most appropriate in cases where the existing system assets provide adequate capacity to serve new customers. This approach calculates a fee based upon the proportional cost of each user's share of existing plant capacity. The cost of the facilities is based on fixed assets records and usually includes escalation of the depreciated value of those assets to current dollars. Typically, assets that provide benefit to the general transmission/collection and treatment systems are included, such as water and wastewater treatment plants, storage, major water transmission mains and wastewater interceptors, and pump/lift stations. Also included are raw water pumping and source of supply assets. Assets contributed by or paid for by developers, or assets that were grant funded, are excluded from the calculation since these costs were not "paid" by the existing customers. Also, the outstanding principal on funds borrowed to construct the core assets may be deducted in order to ensure that new customers are not being double charged for these costs.
The Marginal Incremental Approach focuses on the cost of adding additional facilities to serve new customers. It is most appropriate in a situation where existing facilities do not have available capacity to provide service to new customers. In these cases, the new capacity can be tied to an approved capital improvement plan (CIP), or where additional capacity is currently being added and costs can be tied to an on-going construction program.

The Combined Approach focuses on a hybrid approach between the two approaches described above. The combined/hybrid approach is typically used when there is existing capacity available in the system, however, the utility is in the process of planning expansions to the systems to provide additional capacity over a longer-term planning horizon. In utilizing this methodology, it is important that system capacity costs are not double counted when combining costs of the existing system with future costs from the CIP. In addition to the impact fees, we will work with the City closely to calculate updated tap fees for the water and sewer system. Raftelis will develop a model which will provide the functionality to determine the cost basis for the water and sewer impact fees, determine the capacity supported by the cost basis, and ultimately determine a cost per gallon per day for capacity in assets. This cost of capacity per gallon per day will be multiplied by the amount of capacity needed to serve each customer, which becomes the basis for the utility's impact fees.

Task 4.2: Calculate Tap Fees

In addition to the impact fees, Raftelis will meet with City staff to fully understand the process and cost elements associated with marking a physical connection to the water and sewer system. Since these types of services solely benefit the individual customer connecting to the system, our process is to calculate these fees on a full-cost basis. For example, water service connections may include excavation to access the water main in the street, a connection to the water main, installation of pipe from the connection to the meter box, provision of the water meter, and restoration to the curb, gutter, sidewalk and utility strip. To determine the cost for providing these services, we will use a "bottom-up" approach (or activity-based costing), meaning costs for each service will be developed based on labor, equipment, and material costs to provide each service. We will work closely with the City to understand and obtain information on hourly labor rates by personnel type, material costs, and equipment hourly rates.

Task 5: Rate Study Report and Strategic Plan

Raftelis will prepare a preliminary report that overviews the process, significant assumptions, conclusions, and recommendations regarding the study. Included in this draft will be the cash reserve recommendations and strategic plan guidelines to ensure self-sufficiency for each fund. Raftelis will conduct a meeting with City staff to review any comments they have regarding the draft report. Raftelis will make revisions to the report based on City staff's comments and will recirculate a draft final report to City staff for additional comment and revision if needed. Once the review of the report is completed and all comments are addressed, a final report will be prepared. Fourteen hard copies of the report and policy and one electronic copy will be delivered to the City.

Task 6: Meetings and Presentations

The project team will meet virtually with City staff as needed throughout the engagement. Given the issues posed by the COVID-19 pandemic, we understand that each client's comfort with on-site meetings and presentations is different. Accordingly, we have structured our fee proposal to provide the City the flexibility of having on-site or virtual meetings as needed. Our fee proposal assumes that all meetings will be conducted virtually except the final City Council presentation and, accordingly. Should the City desire more on-site meetings, these would be billed separately at a lump sum cost of $1,400 per meeting, inclusive of all travel costs and time for the meeting itself. Regardless of the form of the meeting or presentation, Raftelis will provide drafts of any formal presentation materials to City staff in advance for their review and comment.

List of References

We have included references for each of the clients described previously in our proposal. We urge you to contact them to better understand our capabilities and the quality of service that we provide. Full project descriptions for each of the following references are included in the Experience section of our proposal.

Town of Ridgeland SC

Dennis Averkin, Town Administrator
P.O. Box 1119, Ridgeland, SC 29936
P: 843.726.7504 / E: daverkin@ridgelandsc.gov

Orangeburg Department of Public Utilities SC

Warren T. Harley, Manager
1016 Russell Street, Orangeburg, SC 29115
P: 803.268.4000 / E: wharley@orbgdpu.com

MetroConnects SC

Carol Elliott, General Manager
120 Augusta Arbor Way, Greenville, SC 29605
P: 864.277.4442 / E: celliott@metroconnects.org

Renewable Water Resources SC

Graham Rich, Executive Director
561 Mauldin Road, Greenville, SC 2960
P: 864.299.0260 / E: grahamr@re-wa.org

City of Boulder City NV

Dennis Porter, Director, Client Services (Brown & Caldwell)
Former Director of Public Utilities, City of Boulder City
P: 602.908.0947 / E: dporter1@brwncald.com

City of Aztec NM

Delain George, Utility Business Office Director
201 W. Chaco St. Aztec, NM 87410
P: 505.334.7673 / E: dgeorge@aztecnm.gov

Exceptions

We request that the City consider making the following modifications, shown in red below, to the Professional Consulting Services Agreement. Please contact us if you have any questions or concerns about these modifications.

(1) Scope of Services
c. CONSULTANT is obligated to comply with applicable standards of normal ~~engineering~~ care of its profession at the time and place of and in the performance of the services and covenants that the services will be performed in accordance with the specifications

(21) Indemnification
a. Notwithstanding anything herein to the contrary, CONSULTANT shall indemnify and hold CITY, its employees, officers, officials, and/or representatives, free and harmless from and against ~~any and all~~ liabilities, losses, claims, demands, suits, judgments, causes of action and/or expenses, ~~of any kind~~ including, but not limited to the payment of reasonable attorney's fees, resulting from property damage and/or personal injury, including death, ~~resulting from~~ caused by the negligence, errors, omissions, and/or willful misconduct of CONSULTANT, if any, arising out of the performance of its duties hereunder.
c. Should CITY be named in any suit, action or claim ~~under the terms hereof~~ within the foregoing indemnification, then, to the extent of, and in proportion to, it's indemnification obligation, CONSULTANT shall appear and defend CITY at CONSULTANT's cost and expense, provided that CITY shall always have the option to appear and defend

Attachment: Raftelis Proposal (3444 : Approval of water,wastewater, and electric utility rates study consultant agreement.)

MANDATORY VENDOR SUBMITTAL FORM

The City's Procurement Ordinance to include the Local Vendor Preference Option can be found in its entirety on the City's website at: https://www.georgetownsc.gov/wpfb-file/procurement:

SECTION 2-185 COMPETITIVE SEALED BIDDING LOCAL VENDOR PREFERENCE

☐ I certify that [Company Name] ________________________ ______ is a **Resident Bidder** of Georgetown City/County as defined in the City of Georgetown Ordinance Chapter 2 Administration, Article IV Procurement, Section 2-185, and our principal place of business is ________________________ [City and State].

☒ I certify that [Company Name] Raftelis Financial Consultants, Inc. ______ is a **Non-Resident Bidder** of Georgetown City/County as defined in the City of Georgetown Ordinance Chapter 2 Administration, Article IV Procurement, Section 2-185, and our principal place of business is Charlotte, NC [City and State].

(X) Melissa Levin

Signature of Company Officer

(X) 10/6/2021

Date

Exhibit D

Consultant Proposal Form

Utility Rate Study and Consulting Services for the City of Georgetown

NO.	TASKS	QTY		UNIT PRICE	UNIT		FEE
1	TASK 1						
1.1	Water Utility Fund Study	1	x		LS	=	
	1.1.1 Financial Plan, Cost of Service, Rate Calculations, Capacity Fees			$24,000			
	1.1.2 Reports, Presentations			$2,743			
	SUBOTAL						$26,743 -
2	TASK 2						
2.1	Wastewater Utility Fund Study	1	x		LS	=	
	2.1.1 Financial Plan, Cost of Service, Rate Calculations, Capacity Fees			$24,000		=	
	2.1.2 Reports, Presentations			$2,743		=	
	SUBTOTAL						$26,743 -
3	TASK 3						
3.1	Electric Utility Fund Study	1	x	-	LS	=	
	1.1.1 Financial Plan, Cost of Service, Rate Calculations			$15,780		=	
	1.1.2 Reports, Presentations			$4,743		=	
	SUBTOTAL						$20,523 -
4	**REIMBURSABLES** (Mileage and document production only)	1	x	$631 -	LS	=	$631
	TOTAL FEE						$74,640

Total fee amount incorporates Consultant's labor, overhead, profit, and sub-consultants' charges.

Submitted by: Melissa Levin (Name)

Title: Vice President

Company Name: Raftelis Financial Consultants, Inc.

Date: 10/6/2021

Attachment: Raftelis Proposal (3444 : Approval of water,wastewater, and electric utility rates study consultant agreement.)

REQUEST FOR QUALIFICATIONS (RFQ)

FOR

UTILITY RATES STUDY AND CONSULTING SERVICES

REQUESTOR:	City of Georgetown 1134 North Fraser Street Georgetown, SC 29440 Contact: Daniella Howard, Purchasing Agent Email: dhoward@georgetownsc.gov Phone: 843.545.4043
PROJECT:	Utility Rates Study - Water, Sewer, and Electric
DATE OF ISSUE:	Wednesday, September 8, 2021
DUE:	**On or before 2.00 PM EST (local time), Wednesday, October 6, 2021**

Proposals must be submitted electronically through the City's website, https://georgetownsc.gov/. The City will not accept proposals by hard copy, fax, or email.

For instructions on how to submit your proposal electronically, please refer to Exhibit A, "How to register as a vendor", and Exhibit B, "How to respond to an online proposal".

Attachment: Raftelis Proposal (3444 : Approval of water,wastewater, and electric utility rates study consultant agreement.)

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Important Notice to Bidders

All proposals **MUST BE** submitted electronically through the City of Georgetown's website, https://georgetownsc.gov/, under "Bids". Proposals received after the due date and time will not be considered for any reason.

The City **WILL NOT** accept proposals by:

Hard copy
Fax
Email

Your proposal must be submitted electronically to ensure it remains sealed until it is opened at the scheduled date and time.

Background

The City of Georgetown (City) is an incorporated municipality with a population of approximately 8,400 residents. The City is located 60 miles north of Charleston and 36 miles south of Myrtle Beach. It is the endpoint of the area commonly known as "The Grand Strand." The City is bordered by the Winyah Bay to the east and the Sampit River to the south. Tourism is a major economic driver in the area, as well as local industries, such as International Paper and Tidelands Hospital. The City is the county seat and operates under the Mayor-Council form of government as outlined in the State of South Carolina Code Chapter II, Article I, Section 2-1. Additional information is available on our website at www.georgetownsc.gov.

The City has the following Enterprise Funds: The Electric Utility Fund, a major fund, is used to account for assets and activities of the City's electric distribution operations. All costs are financed through charges to utility customers. The Water and Wastewater Utility Fund, a major fund, is used to account for assets and activities of the City's water and wastewater operations. All costs are financed through charges to utility customers.

Purpose

The purpose of this RFQ is to request a Statement of Qualifications (SOQs) and proposals from consulting firms specializing in water, sewer, and electric rate studies for municipalities.

Consultants must be registered with the South Carolina Secretary of State.

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Project Description

The water, wastewater (sewer), and electric funds are considered Enterprise Funds which are funds used to account for activities that provide goods and services to the public on a user fee basis.

The rate study will need to examine the City's existing utility rates structure with the Water and Wastewater Enterprise Funds and the Electric Enterprise Fund; evaluate utility fund revenues and expenses for the past five years; provide recommendations to fully fund all administrative, operational, maintenance, projected capital expenditures, and debt service to each fund for the next five years; rank the equity of the current rate structure in comparison to other comparable utility agencies in the region; establish a strategic plan to self-sustain each enterprise fund; provide recommendation for any changes to the existing rate ordinances as deemed applicable.

The selected consultant will be required to work closely with the City's finance director and financial advisor while conducting the rate study. This will ensure recommended rates, which consider fairness and equity, produce the desired level of financial coverage and cash for operations, maintenance, future capital investments, depreciation, and debt service to ensure the long-term fiscal integrity of the utility system.

Further, in April 2018, City Council approved a Memorandum of Understanding (MOU) for an economic development project. The MOU included a commitment from the City to develop an ordinance for consideration by the Council of an "Economic Development Rate Class" for its combined water, sewer, and electric utility system. The ordinance has been drafted but has not been reviewed by Council yet. The selected consultant will be required to incorporate this Economic Development Rate Class into the planning model and consult with the City’s bond counsel on this matter.

Scope of Services

<u>A. Water and Wastewater Utility Fund-</u>

Perform the following tasks:

- Hold kickoff meeting with City staff.
- Review revenues and expenses of utility fund for the past five fiscal years (FY 2018-2022)
- Review and provide recommendations for rate adjustments to the current residential and commercial water and sewer rate structure inside and outside the City limits.
- Review and provide recommendations for rate adjustments to the current water and sewer impact fees and tapping fees.

- Review and provide recommendations for rate adjustments to the current rate for bulk water sales to GCWSD and Rural Water District.
- Review and provide recommendations for rate adjustments to the current Craven's Grant subdivision sewer surcharge fee.
- Determine an adequate rate and fee schedule to build a reserve fund and support future capital projects for the next five Fiscal Years (2023-2027).
- Provide a comparison rate table with other regional water utility agencies of similar customer sizes.
- Provide new alternatives for revenue services and recommendations for cost savings.
- Participate in three (3) progress meetings with staff, administration, and city council.
- Prepare draft report. Provide six (6) copies of the draft report and a PDF file on a flash drive.
- Prepare final report. Provide fourteen (14) printed bound copies of the final report and a PDF file on a flash drive.
- Make oral presentation of the final report to City council using PowerPoint slides

B. Electric Utility Fund-

Perform the following tasks:

- Kickoff meeting with City staff.
- Review utility fund revenues and expenses for the past five fiscal years (FY: 2018-2022).
- Evaluate current residential, commercial, solar, and security light rate structure.
- Provide recommendations of rate adjustments for all classifications, including a new "economic development rate class".
- A new rate structure must create sufficient revenue to cover the department's administrative, operations and maintenance needs.
- A new rate structure must provide enough funds to create a reserve fund and pay for new capital projects for the next five fiscal years (2023-2027).
- Review existing current utility rate ordinance and make recommendations to staff.
- Participate in three (3) progress meetings with staff, administration, and city council.
- Prepare draft report. Provide six (6) copies of the draft report and a PDF file on a flash drive.
- Prepare final report. Provide fourteen (14) printed bound copies of the final report and a PDF file on a flash drive.
- Make oral presentation of the final report to City council using PowerPoint slides

Process of Selection

By initialing the bottom of each page of this RFQ document, firms represent that (1) their representatives have read and understood the solicitation and (2) their proposal is made in compliance with this solicitation. The firm's representatives are expected to examine this RFQ thoroughly and should request an explanation of any ambiguities, discrepancies, errors, omissions, or conflicting statements. Failure to do so will be at their risk.

All ambiguities, discrepancies, errors, omissions, or conflicting statements in this RFQ shall be interpreted to require the better quality or greater quantity of work unless otherwise directed by addendum. Firms assume responsibility for any ambiguity in the solicitation that their representatives do not bring to the City's attention.

The City shall have the sole discretion in evaluating both the proposal and qualifications of the firms. Contracts must be awarded to the responsible firm whose proposal is most advantageous to the Project, considering the fee and qualifications.

The City will conduct the selection for the best qualified, responsive, and responsible firm experienced in the following manner:

1. This RFQ document will be made available to interested firms and accessible on the City's website at www.georgetownsc.gov under "Bids", and the South Carolina Business Opportunity (SCBO) website: https://scbo.sc.gov/online-edition.
2. Proposals will be opened publicly via the City's public Facebook page, https://www.facebook.com/cityofgtown/. Due to the possibility of negotiation with any firm submitting a reasonable and responsible proposal which appears to be eligible for contract award pursuant to the selection criteria set forth in this RFQ, prices will not be divulged at the time of opening.
3. Statement of Qualifications (SOQs) will be evaluated as described in this RFQ.
4. At the City of Georgetown's discretion, a shortlist of the most qualified proposers may be compiled and asked to make presentations (virtual) to the City of Georgetown.
5. At the conclusion of the RFQ process, qualified submittals may be presented to the Georgetown City Council for review and approval, as required.
6. A firm will be selected for contract negotiations as required.
7. The City of Georgetown will notify the selected firm of intent to offer a contract award.
8. The submittal listing of proposals received will be posted on the City's website at https://georgetownsc.gov/under "Bids" not earlier than 48 hours after opening.

Evaluation Criteria

The selection of the consultant is based on professional qualifications and competitive fees. Fee proposals may be subject to negotiation for a fair and reasonable compensation.

All proposals will be reviewed for purposes of determining professional qualifications, responsiveness, and responsibility. Any proposal, which does not meet the submittal instructions found on page 10 of this RFQ document, will be subject to disqualification. For purposes of

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determining responsibility, the City will review all information given by the proposer concerning its availability to fulfill the contract requirements and the integrity and reliability of the proposer. Submitting a proposal does not necessarily qualify the proposer or proposal as responsive or responsible. Failure to provide specific information, as requested, for use in the evaluation will cause the proposal to be non-responsive.

The Project Review Committee (PRC), consisting of members appointed by the City Administrator or his/her designee, will review and independently score the proposals submitted by all firms. In its review, the PRC will consider all elements of the RFQ. Firms shall be ranked from the most highly qualified to least qualified based on the information provided by each firm and the evaluation criteria.

Offers will be consistently evaluated using only the criteria stated below:

Item no.	Evaluation Criteria	Maximum Points
1	Experience in water, wastewater, and electric utility rate and fee studies with local governments and utility companies located in the southeast region for at least five years. Applications of utility metrics and benchmarking data using accepted industry standards.	30
2	Methodology and Approach: Define revenue requirements and capital management strategies, recommendation of equitable rates, and development of cost-savings and efficient methods in utility operations.	30
3	Proposed Fee	25
4	Key Staff: Technical and project managerial skills of key staff in related projects. Adequate staffing of firm, ability to provide services and respond to client's needs. Key staff must be knowledgeable about South Carolina state utility regulations.	10
5	Prior experience in utility management consulting with municipal electric utility companies and medium to small size water and sewer utility agencies in South Carolina.	5
	TOTAL	100

The PRC will generally select no more than five (5) of the most highly qualified firms. The PRC may, if needed, interview each of the selected firms.

Following completion of its review and evaluation, the designated staff member will present the recommendation of the PRC to the City Administrator or his/her designee, who will approve the designated staff member to proceed to the negotiation of fees. The firm shall include a separate proposal. See Exhibit D - Consultant Proposal Form. If the selected firm and the City cannot agree upon the cost and basis for compensation, the City shall negotiate with the second-ranked firm to do the work and continue in this manner until an agreement is reached with a firm.

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Following successful contract negotiation by the City and the selected firm, the City Administrator or his/her designee will present the recommendation to Mayor and Council for approval, as required. Once approved, a summary of the ranking of firms will be posted to the City's website for public information.

Protest Procedure
In accordance with the City's Procurement Ordinance, any protest or objection to this RFQ award process must be submitted in writing to the City of Georgetown, Attn: Daniella Howard, Purchasing Agent, PO Drawer 939, Georgetown, SC 29440, within ten (10) calendar days of the notification of award posted to the City's website. The City's Procurement Ordinance to include Section 2-194, Protest Procedure, can be found in its entirety on the City's website at:

https://www.georgetownsc.gov/wpfb-file/procurement

Non-Mandatory Pre-Proposal Conference
Not Applicable

Questions
No answers will be given over the phone.

For questions regarding this City's Request for Qualifications, please contact purchasing@georgetownsc.gov, no later than 5:00 PM EST (Local Time), Wednesday, September 22, 2021

Please note - if you do not receive confirmation from the City that your email was received before the deadline, it is the sole responsibility of the proposer to contact the purchasing agent at 843.545.4043.

No questions will be accepted after the aforementioned deadline. All submittals shall include the following in the subject line:

City of Georgetown Rate Study

Answers to questions will be posted on the City's website at www.georgetownsc.gov under "Bids" as an Addendum no later than 5:00 PM EST (local time), Monday, September 27, 2021.

Schedule of Milestone Events

	Milestone Events	Date	Time
1	Release Request for Qualifications (RFQ)	Wednesday, 9/8/2021	
2	Non-Mandatory Pre-Proposal Conference (via Go to Meeting)	N/A	
3	Deadline for questions –Emailed to: purchasing@georgetownsc.gov	Wednesday, 9/22/2021	5:00 PM
4	Deadline for addenda to be posted to the City's website: www.georgetownsc.gov, under "Bids"	Monday, 9/27/2021	5:00 PM
5	RFQ proposal submittals due date	Wednesday, 10/6/2021	2:00 PM
6	Evaluation of proposals by Project Review Committee (PRC)	October 2021	
7	Virtual interviews with top tier finalist firms, if required ****Will be open only to PRC members and firms being interviewed	TBD	
8	Contract Approval and Award by City Council	11/18/2021	
9	Issue Notice to Proceed Letter	12/8/2021	
10	Kickoff Meeting with City staff	TBD	
11	Submit draft report	3/15/2022	
12	Submit final report and present to City Council	4/28/2022	

All dates are tentative for Items 6 - 12

Statement of Qualifications (SOQ) Content

Proposals must be made in the official name of the company or individual under which business is conducted (showing official business address) and must be signed in ink by a person duly authorized to legally bind the person, partnership, company, or corporation submitting the proposal. Proposals shall not exceed 25 pages, including cover page and attachments, and must include the following:

- Letter of Interest – Provide a one-page letter and include contact information and signature of company owner/president/CEO/Principal.

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- Experience – Provide a summary of qualifications, relevant industry experience, and availability to participate in the RFQ process to provide requested services to the City. Mention any relevant experience related to utility consulting management projects in the last five years, emphasizing municipal and county utility systems. Include sub-consultants information along with staff information.

- Key Staff – All participating staff members should be identified, including their qualifications, roles, and the individual responsible for the overall project. Provide project personnel list with titles and hourly rates. Assigned staff should be thoroughly familiar with South Carolina water, sewer, and electric utility rates regulations.

- Methodology and Approach – Explain past successful methods and recommendations adopted by previous clients. Explain how the firm will help the City manage revenue and expense requirements and provide strategies to generate a reserve fund for emergency and capital expenditures. Mention any cost-savings and efficient operation methods recommended and adopted by past utility clients.

- List of References – Provide at least three references from similar projects in the past five years. Include contact information such as name, agency name, address, telephone, and email address.

Submittal Instructions

1. Submit bid proposal electronically through the City's website, www.georgetownsc.gov, under "Bids". Submittal package must include the four (4) following items. If more than one PDF file is uploaded, each PDF file should be clearly labeled as such:

    1. Complete Initialed copy of this RFQ document (Initial each page)
    2. Complete Mandatory Local Vendor Submittal Form (page 13)
    3. Statement of Qualifications (not-to-exceed 25 pages)
    4. Consultant Proposal Form - Exhibit D

2. The proposal must be submitted electronically through the City's website, https://georgetownsc.gov/, no later than the aforementioned deadline. No proposal will be accepted after such time. It is the sole responsibility of proposers to have their proposals electronically submitted to the City before the closing hour and date. The City assumes no responsibility for technological failure in submitting proposals electronically. It is the sole responsibility of the bidder to confirm that their bid was submitted on time, and that their PDF file/files are not corrupt. The official clock shall be that of the City's Purchasing Agent or designee. The City reserves the right to accept or reject any or all proposals and to waive any informalities and technicalities in the procurement process. No additional fees, costs, or any other reimbursable expenses will be allowed.
3. This solicitation does not commit the City to award a contract. The City reserves the right to waive any technicalities or informalities and to accept or reject any and/or all submissions as deemed by its sole judgment to be in its best interest. The City also reserves the right to terminate the selection process without notice, to waive any

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irregularities in any submittal, and to request additional information from any of the proposers submitting a proposal.

4. Proposers may withdraw their proposal by written request at any time prior to the scheduled opening of responses.
5. SOQs must be submitted in the proposer's own format and shall address all RFQ requirements. Partial or incomplete proposals will be rejected.
6. All costs incurred in preparing the proposal or costs incurred in any other manner by the proposer in responding to this RFQ will be entirely the responsibility of the proposer. All materials and documents submitted by the proposer in response to this RFQ become the property of the City and will not be returned.
7. Any proprietary information contained in the proposal should be so indicated as follows:

   Vendor Disclosure

   Notice of SC Freedom of Information Act

   "The parties acknowledge that all material submitted may be subject to release under the South Carolina Freedom of Information Act (FOIA) and will be released to the public unless exempt from disclosure under the FOIA."

   We discourage you from including any information you consider propriety or trade secret, as this material is subject to the FOIA once it's in the City's possession. If you must include any such information in your submission, please identify it by color, labeling, and/or bold font as "PROPRIETARY INFORMATION" so that it can be readily recognized. In the event the City receives a request for this material, the City will notify those parties who have identified information they believe is proprietary or trade secret of the request. The City has a ten (10) day deadline to respond to the request. This is your window to file an action challenging the release. Please be on notice that if the City is not served with such an action, the information will be released.
8. Proposals must be made in the official name of the company or individual under which business is conducted (showing official business address) and must be signed in ink by a person duly authorized to legally bind the person, partnership, company or corporation submitting the proposal. Proposals having any erasures or corrections must be initialed in ink by the proposer.
9. Disqualification and Rejection of Proposal – The City reserves the right to reject any proposal from a proposer who has failed to perform satisfactorily, or complete on time, or in a manner consistent with the RFQ documents, contract of similar nature, or to reject the proposal from a proposer who is not in a position to perform such a contract satisfactorily. The City expressly reserves the right to award the contract to the proposer that best meets the requirements as set forth herein.
10. Assignment of Contract – Assignment to the selected proposer of any contract to be entered into in accordance with this RFQ will not be recognized by the City unless such assignment has prior written approval of the City.

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11. Insurance Provisions - The selected proposer will be required to provide and maintain proof of insurance throughout the contract term and as required at point of contract negotiation by the City's Risk Manager as follows:

    Commercial General Liability:
    Each Occurrence $1,000,000
    General Aggregate $2,000,000
    Automobile Liability:
    Combined Single Limit $1,000,000
    Workers' Compensation:
    Statutory Limits

    The City is to be named as "Additional Insured" on the above insurance coverage as respect to the City's interest under the contract. Certificates showing proof of insurance shall be submitted to the City prior to commencement of services under the Agreement. Further, it shall be an affirmative obligation upon the proposer to advise the City's Risk Manager within two (2) days of the cancellation herein at one of the following options below:

    - Email - cmcdaniel@georgetownsc.gov
    - Mailing address - PO Box 939, Georgetown, SC 29442 or
    - Physical address - 1134 N. Fraser Street, Georgetown, SC, 29440

    Failure to do so shall be construed to be a breach of the agreement.
12. Indemnification - The selected proposer agrees to indemnify, defend and hold harmless the City and their authorized officers, employees, agents, and volunteers from any and all claims, actions, losses, damages, and/or liabilities arising from their acts, errors, or omissions and for any costs or expenses incurred by the City. Under an agreement, the City cannot indemnify the contractor.
13. Compliance With Law – The selected proposer and its agents and employees shall be bound and comply with all federal, state, and local laws, ordinance rules and regulations, as well as all other governing bodies having legal jurisdiction with respect to the area where such work is performed.
14. City Business License and Permits - The selected proposer shall be required to obtain all applicable City permits and business licenses prior to work commencing. Contact Jestin Gilliard, Revenues Manager, jgilliard@georgetownsc.gov or 843.545.4041, for business license information. Contact the Planning & Community Development Department at 843.545.4017 for permitting information. These expenses shall be included in the total proposal cost.
15. Payment terms – Consultant must submit a monthly itemized billing statement in a form specified by the City for services performed. The City will remit full payment on all undisputed invoices within thirty (30) days from receipt of the invoice by the appropriate person(s) (to be designated at the time of contract).
16. Contract award shall be subject to the approval of the City Council.

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MANDATORY VENDOR SUBMITTAL FORM

The City's Procurement Ordinance to include the Local Vendor Preference Option can be found in its entirety on the City's website at: https://www.georgetownsc.gov/wpfb-file/procurement:

SECTION 2-185 COMPETITIVE SEALED BIDDING LOCAL VENDOR PREFERENCE

☐ I certify that [Company Name] ____ is a **Resident Bidder** of Georgetown City/County as defined in the City of Georgetown Ordinance Chapter 2 Administration, Article IV Procurement, Section 2-185, and our principal place of business is ________________________________ [City and State].

☐ I certify that [Company Name] ____ is a **Non-Resident Bidder** of Georgetown City/County as defined in the City of Georgetown Ordinance Chapter 2 Administration, Article IV Procurement, Section 2-185, and our principal place of business is ________________________________ [City and State].

(X)______________________________	(X)______________________________
Signature of Company Officer	Date

General Contract Requirements

1. Force Majeure - The proposer shall not be liable for any excess costs if the failure to perform the contract arises out of causes beyond the control and without the fault or negligence of the proposer. Such causes may include, but are not limited to acts of God or of the public enemy, acts of Governments in either its sovereign or contractual capacity, fires, floods, pandemics, epidemics, quarantine restriction, strikes, freight embargoes, and unusually severe weather, natural or man-made disasters; but in every case the failure to perform must be beyond the control and without the fault or negligence of the proposer.
2. Governing Law - Except to the extent that this agreement may be governed by any federal law, including federal bankruptcy law, this Agreement shall be governed by, constructed and interpreted under, and enforced exclusively in accordance with the laws of the State of South Carolina, and the courts in the State of South Carolina shall have jurisdiction with respect to any dispute arising hereunder.
3. Proposer Qualifications - Proposer must, upon request of the City, furnish satisfactory evidence of its ability to furnish products and/or services in accordance with the terms and conditions of this RFQ. The City reserves the right to make the final determination as to the proposer's ability to provide the services herein.
4. Proposer Responsibility – Each proposer shall fully acquaint him/herself with conditions relating to the scope and restrictions attending the execution of the work under the conditions of this RFQ. It is expected that this will sometimes require on-site observation. The failure or omission of the proposer to acquaint him/herself with existing conditions shall in no way relieve him/her of any obligation with respect to this RFQ or to a contract.
5. Affirmative Action - The proposer will take affirmative action in complying with all federal and state requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees without regard or discrimination by reason of race, color, religion, sex, national origin or physical handicap.
6. Women and Minority Business Enterprise (WMBE) Statement - It is the policy of the City to provide minorities and women equal opportunity for participating in all aspects of the City's contracting and procurement programs, including but not limited to employment, construction projects, and lease agreements consistent with the laws of the State of South Carolina. It is the policy of the City to prohibit discrimination against any person or business in pursuit of these opportunities on the basis of race, color, national origin, religion, sex, age, handicap, or veteran status. It is further the policy of the City to conduct its contracting and procurement programs so as to prevent such discrimination and to resolve any and all claims of such discrimination
7. Termination - Subject to the following provisions, any contract resulting from this request for proposals may be terminated by the City provided a thirty (30) day advance notice in writing by the City Administrator, or his designee, is given to the proposer:

    7.1 Non-Appropriations - Funds for this contract are payable from local appropriations. If sufficient appropriations are not made to pay the charges under the contract, it shall terminate without any obligation to the City.

7.2. Convenience - In the event that a contract is terminated or canceled upon request and for the convenience of the City without the required thirty (30) day advance written notice, then the City shall negotiate reasonable termination costs, if applicable.

7.3 Cause - Termination by the City for the cause, default or negligence on part of the proposer, shall be excluded from the foregoing provisions; termination costs, if any shall not apply. The thirty (30) day advance notice requirement is waived and the default provision herein shall apply.

7.4 Default – In case of default by the proposer, the City reserves the right to purchase any and all items/services in default in open market, charging proposer with any excessive costs. SHOULD SUCH CHARGE BE ASSESSED, NO SUBSEQUENT PROPOSALS OF THE DEFAULTING PROPOSER WILL BE CONSIDERED UNTIL THE ASSESSED CHARGE HAS BEEN SATISFIED.

8. Prime Proposer Responsibilities - The proposer will be required to assume sole responsibility for the complete effort as required by this RFQ. The City will consider the proposer to be the sole point of contact with regard to all contractual matters.
9. Subcontracting - If any part of the work covered by this RFQ is to be subcontracted, the proposer shall identify the subcontracting organization and the contractual arrangements made therewith at the time of the offer. The City must approve all subcontractors. The successful proposer will also furnish the corporate or company name and the names of the officers of any subcontractors engaged by the proposer.
10. Ownership of Material – All materials and documents submitted by the proposer in response to this specification become the property of the City and will not be returned to the proposer.
11. Compliance with State and Federal Requirements – The proposer will follow State and Federal requirements that are more restrictive than those set forth herein.
12. Contract Amendments - Amendments to any agreement between the City and the proposer must be reviewed and approved in writing by the City Administrator or his/her designee.
13. Assignment - No contract or its provisions may be assigned, sublet, or transferred without the written consent of the City Finance Department.
14. Records Retention and Right to Audit – The City shall have the right to audit the books and records of the proposer as they pertain to this contract. Such books and records shall be maintained for a period of three (3) years from the date of final payment under the contract.
15. The City may conduct performance audits of the proposer, as determined necessary by the City. Pertaining to all audits, the proposer shall make available to the City, access to its computer files containing the history of the contract performance and all other documents related to the audit. Additionally, any software used by the proposer shall be made available for auditing purposes at no cost to the City.
16. Independent Contractor Status - The parties hereby agree that the contractor is an independent contractor of the City and that nothing in an agreement with the City shall be deemed to place the parties in a relationship of employer/employee, partners, or joint ventures. Neither party shall have the right to obligate or bind the other in any manner. Each party agrees and acknowledges that it will not hold itself out as an authorized agent with the power to bind the other party in any manner. Each party shall only be responsible for any withholding taxes, payroll taxes, disability insurance payments,

________**Initials**

unemployment taxes, or other similar taxes or charges with respect to its activities in relation to the performance of its obligations of an agreement.

17. Representations of Proposer - Proposer represents, warrants, and covenants that:
    (a) In providing the services proposer shall utilize the care and skill used by members of proposer's profession practicing under similar circumstances at the same time and in the same locality.
    (b) All employees provided by the proposer to the City shall have the qualifications, skills, and experience necessary to perform his/her job in accordance with the requirements of the agreement. The City may request removal of any employee for good cause.
    (c) Proposer is a business, validly existing and in good standing under the Laws of the State of South Carolina.

Exhibits

A. How to register as a vendor

B. How to respond to an online bid

C. Sample of Professional Consulting Services Agreement

D. Sample of Consultant Proposal Form

Utility Rates Study and Consulting Services
Request for Qualifications (RFQ)
ADDENDUM I

September 27, 2021

Answers to Questions

1. Please provide a complete set of the City's current water, sewer and electric rates.
   Answer:
   See the attached current utility rate schedule.

2. Please provide a copy of the City's most current 5-year water, sewer and electric system capital improvement plan.
   Answer:
   See the attached 5-year CIP plans for Water Utilities and Electric Utilities.

3. Regarding the review and recommendations for rate adjustments to the current water and sewer impact fees, does the City require a comprehensive impact fee analysis be performed to determine cost-based impact fees or is a review of those fees and comparison with comparable utility systems sufficient?
   Answer:
   Yes, the City does require a comprehensive analysis of the existing impact fees.

4. Regarding the five meetings requested, can the 3 progress meetings be conducted via web conference or does the City prefer that all meetings be onsite?
   Answer:
   Consultants should estimate four meetings with city staff which will include the Finance, Water Utilities, and Electric Utilities departments and one final meeting with City Council. Kickoff meeting (1 ea.) and progress meetings (3 ea.) may be held virtually. It is preferred that the final presentation to council be done in person unless Covid-19 restrictions dictate otherwise at the time of the presentation.

Utility Rates Study and Consulting Services
Request for Qualifications (RFQ)
ADDENDUM I
September 27, 2021

5. Please provide clarification regarding the City's request to "rank the equity of the current rate structures in comparison to other comparable utility agencies in the region." Is the City requesting the development of monthly bill comparisons with other regional utilities?
   Answer:
   Yes. Consultant shall prepare a table chart of monthly utility bills (water, sewer and electric) comparing the City's current utility rates with other regional utility agencies and rank the rates in ascending or descending order.

6. When was the last comprehensive utility rate study performed for the City? If available, can a copy of that rate study be provided prior to submittal of the proposal on October 6th?
   Answer:
   Water, wastewater, and electric rate studies were prepared in 2011.
   The rate study reports will be made available to the selected consultant after the award.

7. When was the last impact fee study performed for the City? If available, can a copy of that impact fee study be provided prior to submittal of the proposal on October 6th?
   Answer:
   See response to question no. 6 above.

8. What law firm is currently serving as the City's bond counsel?
   Answer:
   Pope Flynn, LLC.

**Addendum Attachments 1 – 3 provided separately

AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES

STATE OF SOUTH CAROLINA

COUNTY OF GEORGETOWN

THIS AGREEMENT, entered into this ____ day of_____________, 20 ___ and effective immediately by and between____ (hereinafter called the "CONSULTANT") and the City of Georgetown, a duly organized and validly existing politic body of the State of South Carolina (hereinafter called "CITY"),

WITNESSETH THAT

WHEREAS, The CITY desires to engage the services of a professional consultant for the purpose of ____, hereinafter referred to as "Project"; and,

WHEREAS, The CITY has solicited proposals for same by that certain Request for Qualifications for Consultant Services, hereinafter referred to as "RFQ", a copy of which is attached hereto for all purposes as **EXHIBIT "1"**; and,

WHEREAS, The Consultant has represented to CITY that it has the qualifications, experience, expertise, training, and personnel to timely perform the Project for CITY; and,

WHEREAS, The Consultant has expressed its desire to do so by their proposal, dated ________________, hereinafter referred to as "Proposal", a copy of which is attached hereto for all purposes as **EXHIBIT "2"**;and,

WHEREAS, the parties desire to enter in an agreement for the Consultant to perform the Project for CITY per all the terms and conditions more particularly set out herein below;

NOW, THEREFORE, for and in consideration of the foregoing, and of other good and valuable consideration as described, the adequacy of which is acknowledged, the parties hereto agree as follows:

(1) **<u>SCOPE OF SERVICES:</u>**

a. CONSULTANT hereby agrees to perform the tasks and services as outlined in the Scope of Work, which is part of the RFQ.

b. CITY may, from time to time require changes in the WORK of the CONSULTANT to be performed hereunder. Such changes, which are mutually agreed upon by and between CITY and the CONSULTANT, shall be incorporated by written amendment to this Agreement.

c. CONSULTANT is obligated to comply with applicable standards of normal engineering care in the performance of the services and covenants that the services will be performed in accordance with the specifications set forth in the statement of work. Written notice of non-conforming services must be promptly given by the CITY to CONSULTANT. CONSULTANT's obligations arising from non-conforming services as set forth in this paragraph shall extend compliant with the applicable statute of limitations in the South Carolina Code of Laws, as amended. CONSULTANT hereby disclaims all other warranties both express and implied.

(2) **<u>COMPENSATION:</u>**

a. CITY agrees to pay CONSULTANT a sum <u>not-to-exceed</u>: ____ dollars ($_______________________) in accordance with the Proposal, incorporated into this Agreement as Exhibit 2**,** and hereinafter referred to as "Compensation";

b. CONSULTANT shall submit monthly invoices for work completed to CITY by the fifth day of the month following the month in which such work is done. Such invoices shall reference the contract number, and shall be accompanied by a monthly progress report and/or any reasonably required supporting materials and/or data.

c. CITY shall pay the CONSULTANT for such invoice within thirty (30) days thereafter, provided same has been reviewed and approved by CITY, which review shall be without undue delay.

d. If CITY approves payment in an amount less than that submitted by CONSULTANT in the invoice, then the unpaid portion of such invoice shall be retained until approved by CITY, as set out herein; and the parties hereto shall work in good faith to resolve such discrepancy within five (5) days thereafter.

e. COMPENSATION shall not be made for WORK which is not part of the original Scope of Services or is not amended in writing as set forth in Article1b.

f. In the event funds are not appropriated or become non-appropriated for an included fiscal year by CITY, it is agreed by the parties that this Agreement will become null and void and the CITY's obligations cannot extend beyond the date of non-appropriation.

(3) **SCHEDULE OF SERVICES:**

a. The WORK to be performed by the CONSULTANT shall begin upon the date in the CITY's Notice to Proceed letter to the CONSULTANT, incorporated into this Agreement as **ATTACHMENT "A",,** and hereinafter referred to as "NTP"

b. The WORK shall be completed in accordance with the Schedule, incorporated into this Agreement as **ATTACHMENT "B",** and hereinafter referred to as "Schedule".

c. Modifications to the SCHEDULE may be required. Such modifications, which are mutually agreed upon by and between CITY and the CONSULTANT shall be incorporated by written amendment to this Agreement

(4) **PERSONNEL:**

a. The CONSULTANT shall supply the necessary personnel required to perform the services under this Agreement. A list of key personnel supplied by the CONSULTANT under this AGREEMENT are noted on the Personnel List, incorporated into this Agreement as **ATTACHMENT "C",,** and hereinafter referred to as "PERSONNEL";

b. The Personnel List shall include the name, title and hourly billing rate of each entry on the list.

c. All of the services required hereunder will be performed by the CONSULTANT or under CONSULTANT'S supervision, and all personnel engaged in the work shall be qualified to perform such services.

d. The CITY reserves the right to request the substitution of CONSULTANT'S personnel, whether listed or not listed in PERSONNEL, assigned to this Agreement.

(5) **INDEPENDENT CONTRACTOR**

a. The CONSULTANT shall at all times be considered an independent contractor hereunder, and neither CONSULTANT nor its employees, agents or representatives shall, under any circumstances, be considered employees of CITY.

b. The CITY shall not be legally responsible for negligence or other wrong-doing, either intentional or unintentional, by CONSULTANT or CONSULTANT's employees, agents or representatives.

c. The CITY shall not deduct from payment to CONSULTANT any federal or state unemployment taxes, federal or state income taxes, Social Security tax, or any other amounts for benefits to CONSULTANT.

d. The CITY shall not provide to CONSULTANT any insurance coverage or other benefits, including Workers Compensation, normally provided by CITY for CITY's employees

(6) **SERVICES AND MATERIALS TO BE FURNISHED BY CITY:**

a. CITY shall furnish the CONSULTANT with any available information, data, and material pertinent to the execution of this Agreement.

b. CITY shall cooperate with the CONSULTANT in carrying out the work herein and shall provide adequate staff for liaison with the CONSULTANT.

(7) **TERMINATION:**

a. CITY may terminate this Agreement upon seven (7) days written notice to CONSULTANT for CONSULTANT's failure to provide services hereunder to CITY's sole reasonable satisfaction.

b. CITY may terminate this Agreement for any reason as CITY in its sole discretion shall decide upon fifteen (15) days written notice to CONSULTANT.

c. Termination of this Agreement shall not relieve either party of any obligation incurred one to the other prior to said termination. Specifically, CITY agrees to pay CONSULTANT for all work performed hereunder and all reasonable costs incurred prior to said termination.

(8) **FORCE MAJEURE:**

a. Force majeure includes acts of God, acts of other branches of government in either their sovereign or contractual capacities, or any similar cause beyond the reasonable control of the parties.

b. Any delays in or failure of performance by either party that are caused by a Force Majeure shall not constitute breach of this AGREEMENT.

c. In the event that any event of force majeure, as herein defined occurs, both parties shall be entitled to a reasonable extension of time for performance of its WORK.

(9) **PERMITS, CERTIFICATES AND/OR LICENSES:**

a. CONSULTANT shall comply with all applicable federal, state, county and City laws and ordinances, in effect as of the date of this agreement in the performance of its obligations hereunder.

b. CONSULTANT shall procuring and maintain all permits and license(s) required to perform the WORK, including any necessary business license(s).

(10) **NOTICES:**

a. Any notices, bills, invoices, or reports required by this Agreement shall be sufficient if sent by the parties in the United States mail, postage paid, to the addresses noted below:

CITY	CONSULTANT
City Administrator	
c/o City Engineer	
City of Georgetown	Address
Post Office Box 939	
Georgetown, SC 29440	
Phone: (843) 545-4500	Phone:

(11) **DOCUMENTS:**

a. The CITY shall be deemed as the owner of all work produced under this Agreement, including but not limited to drawings, specifications, reports, field data, notes, and other documents whether handwritten, typed or in electronic form.

b. The CITY may use, reuse, copy, distribute and disseminate any and all work produced under this Agreement and rely on the accuracy of the CONSULTANT, so long as the documents remain unaltered, and only for the purpose for which the work product was originally intended under this Agreement.

c. The CITY may modify any and all work produced under this Agreement as it sees fit; however, any modification shall also relieve the CONSULTANT of responsibility as to the work product and/or any modification thereof.

(12) **INFORMATION OF REPORTS:**

a. The CONSULTANT shall, at such time and in form as CITY may require, furnish such periodic reports concerning the status of the project, such statements, and copies of proposed and executed plans and other information relative to project as may be requested by CITY.

b. The CONSULTANT shall furnish CITY, upon request, with copies of all documents and other material prepared or developed in relation with or as part of project.

(13) **RECORDS AND INSPECTIONS:**

a. CONSULTANT shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of one year after the completion of the project.

b. CITY shall have free access at all proper times to such records, and the right to examine and audit the same and to make transcripts there from, and to inspect all program data, documents, proceedings, and activities.

(14) **INSURANCE:**

a. CONSULTANT shall procure and maintain insurance for the duration of this Agreement against any and all claims for injuries to persons or damages to property of third parties which may in any way arise from, or in connection with, the negligent performance of the work hereunder by CONSULTANT, its agents, representatives or employees.

b. Such insurance shall contain a provision stating that coverage thereunder shall not be canceled or reduced without thirty (30) days prior written notice to CITY, and shall be in the following minimum amounts:

Minimum Coverages and Limits:

a.	Commercial General Liability	$1,000,000 per occurrence $2,000,000 aggregate
b.	Worker's Compensation	Statutory Limits
c.	Automobile Liability	$1,000,000 per occurrence
d.	Professional Liability	$1,000,000 per claim made

c. Certificates showing proof of such insurance shall be submitted to CITY prior to commencement of services under this Agreement.

d. The Commercial General Liability policy is to contain or be endorsed to name CITY, its officers, officials, agents and employees as additional insured as respects the liability arising out of the activities negligently performed under this Agreement. Such coverage shall be primary as to CONSULTANT'S negligence and shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

e. CONSULTANT shall maintain Workers Compensation Insurance for all of CONSULTANT's employees who are in any way connected with the performance under this Agreement. Such insurance shall comply with all applicable state laws and provide a waiver of subrogation against the CITY, its officers, officials, agents and employees.

f. CONSULTANT and/or its insurers are responsible for payment of any liability arising out of Workers Compensation, unemployment or employee benefits offered to its employees.

g. Insurance is to be placed with insurers with a current A.M. Best's rating of not less than A: VII and authorized to do business in the State of South Carolina, unless otherwise approved by CITY.

h. CONSULTANT shall not self-insure in satisfaction of any insurance requirement set out herein without the express, written approval of CITY.

(15) **COMPLETENESS OF AGREEMENT:**

a. This Agreement and any additional or supplementary document or documents incorporated herein by specific reference contain all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto

b. This Agreement is entered into with full understanding and awareness of such requirement.

c. CITY shall be allowed to rely upon the representations of CONSULTANT as set out in the Proposal.

d. With the exception of the foregoing, this Agreement constitutes the entire agreement between the parties hereto and may not be modified or amended except in writing signed by both parties hereto.

(16) **CONFLICTS:**

a. In the case of any conflict between the terms and conditions of this Agreement and the terms of any other agreement between the parties hereto, the terms of this Agreement shall control.

b. If there is a conflict between the CONSULTANTS's Proposal and this Agreement, then this Agreement shall control.

c. If there is a conflict between the CITY's Request for Qualifications and the CONSULTANT's Proposal, the CITY'S RFQ shall control.

d. Both parties agree that all conflicts arising under this Agreement that cannot be settled between the parties shall be resolved in the Georgetown County Court of Common Pleas (Non-Jury)

(17) **SEVERABILITY:**

a. If any part or provision of this Agreement is held invalid or unenforceable under applicable law, such invalidity or unenforceability shall not in any way affect the validity or enforceability of the remaining parts and provisions of this Agreement.

(18) **NONWAIVER:**

a. The waiver by CITY or CONSULTANT of a breach of this Agreement shall not operate as a waiver of any subsequent breach, and no delay in acting with regard to any breach of this Agreement shall be construed to be a waiver of the breach.

b. In no event shall the making of any payment by CITY to the CONSULTANT constitute or be construed as a waiver by CITY of any breach of covenant, or any default which may exist on the part of the CONSULTANT

c. The making of any such payment by CITY while any such breach or default shall exist in no way impairs or prejudices any right or remedy available to CITY in respect to such breach or default

(19) **GOVERNING LAW:**

a. This Agreement and the rights, obligations and remedies of the parties hereto, shall in all respects be governed by and construed in accordance with the laws of the State of South Carolina.

(20) **RESPONSIBILITY:**

a. Each party shall be responsible for its own acts as provided under the law of South Carolina and will be responsible for all damages, costs, fees and expenses which arise out of the performance of this Agreement which are due to that party's own negligence, tortious acts and other unlawful conduct and the negligence, tortious action and other unlawful conduct of its respective agents, officers and employees.

b. The foregoing notwithstanding, and excluding CONSULTANT'S liability for bodily injury or property damage of third parties, the total aggregate liability of CONSULTANT arising out of the performance or breach of this Agreement shall not exceed the greater of the compensation paid to CONSULTANT hereunder or $500,000.00. Notwithstanding any other provision of this Agreement, neither party shall have liability to the other for contingent, consequential, or other indirect damages including, without limitation, damages for loss of use, revenue or profit; operating costs and facility downtime, however the same may be caused. The limitations and exclusions of liability set forth herein shall apply regardless of the fault, breach of contract, tort (including negligence), strict liability or otherwise of the parties, including their respective employees, or sub consultants.

(21) **INDEMNIFICATION:**

a. Notwithstanding anything herein to the contrary, CONSULTANT shall indemnify and hold CITY, its employees, officers, officials, and/or representatives, free and harmless from and against any and all liabilities, losses, claims, demands, suits, judgments, causes of action and/or expenses, of any kind including, but not limited to the payment of reasonable attorney's fees, resulting from property damage and/or personal injury, including death, resulting from the negligence, errors, omissions, and/or willful misconduct of CONSULTANT, if any, arising out of the performance of its duties hereunder.

b. Such losses, liabilities, expenses, damages and/or claims shall include, but not be limited to, civil or criminal fines or penalties, a taking, whether direct, indirect or inverse, or for loss of use and/or service, personal injury, death, libel, slander, and reasonable attorney’s fees in the underlying action through all levels of appeals.

c. Should CITY be named in any suit, action or claim under the terms hereof, then, to the extent of, and in proportion to, it’s indemnification obligation, CONSULTANT shall appear and defend CITY at CONSULTANT’s cost and expense, provided that CITY shall always have the option to appear and defend such action or claim on its own behalf.

d. The foregoing indemnity shall survive the expiration or termination of this Agreement.

(22) **FREEDOM OF INFORMATION ACT (FOIA)**

a. The parties acknowledge that all documents are subject to release under the South Carolina Freedom of Information Act (FOIA) and will be released to the public unless exempt from disclosure under the FOIA.

b. If CONSULTANT contends a document is exempt from disclosure under the FOIA, it shall mark any such documents plainly, and seek protection from disclosure by filing an appropriate action in Circuit Court and shall bear the cost of the action and any monetary or attorney's fees awarded to the person or entity making the FOIA request.

c. If CONSULTANT objects to release and litigation is commenced against the CITY under the FOIA, CITY agrees to promptly notify CONSULTANT, who shall move to intervene as a party.

d. CONSULTANT agrees to hold CITY harmless from and indemnify for all costs (including plaintiff's attorney's fees if awarded by the Court) incurred by the CITY in defending the lawsuit and the funds necessary to satisfy any judgment and all costs on appeal, if any.

(23) **ASSIGNABILITY:**

a. The parties hereby agree that CONSULTANT may not assign, convey or transfer its interest, rights and duties in this Agreement without the prior written consent of CITY.

(24) **THIRD PARTY OBLIGATIONS:**

a. Neither party shall be obligated or liable to any party other than the second party to this Agreement.

(25) **RESTRICTIONS ON LOBBYING:**

a. CONSULTANT shall comply with all requirements of Section 1352, Title 31 of the U.S. Code, which prohibits all recipients of federal funds from using appropriated monies for lobbying activities.

(26) **SUCCESSORS AND ASSIGNS:**

a. The rights and obligations herein shall inure to and be binding upon the successors and assigns of the parties hereto.

IN WITNESS WHEREOF, CITY and the CONSULTANT have executed this agreement as of the date first written above.

CITY OF GEORGETOWN	**CONSULTANT**
By: ______________________________	By: ______________________________
Title: City Administrator	Title: Principal/Owner

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 3449

Council Meeting Date:	18 November 2021
Department:	Electric
Issue Under Consideration:	Motion to Amend General Services Agreement with Coastal Structures for the Purpose of Extending the Agreement for One Additional Year.
Amount Requested:	$60,000
Is Item in Current Budget?	FY 2022: Yes. FY 2023: Pending approval from City Council during next fiscal year's budget process.
If no, please explain:	
Financial Impact:	
Points to Consider:	We have had a general services contract in place with Coastal Structures since 2018 which provides for the services of our field engineering technician who is a retired employee and has extensive knowledge of our system and operations. This person works approximately 3 days (usually 24 to 27 hours) per week under this contract. He coordinates service arrangements with customers, troubleshoots problems and issues work orders to our line crews for services and system improvements. While it is the City's intent to fill this position with a full time employee at some point in the future, the institutional knowledge possessed by this person would be a valuable asset to my successor in the Electric Department. For this reason, we are requesting Council approval to extend this contract one more year, effective March 1, 2022 (when the current extension ends) through February 28, 2023.
Options:	Approve or disapprove
Staff Recommendation:	Staff recommends approval

Reviews:

Alan Loveless Completed 11/09/2021 8:45 AM
Finance Completed 11/09/2021 4:23 PM
City Attorney Completed 11/09/2021 4:42 PM
Sandra E. Yudice Ph.D. Completed 11/09/2021 4:53 PM
Stephanie Buccione Completed 11/10/2021 5:21 PM
Georgetown City Council Pending 11/18/2021 5:30 PM

Attachments:

1. 1 CoastalStructuresNov2021ExtAddendum (PDF)

Updated: 11/9/2021 4:53 PM by Sandra E. Yudice Ph.D. (Page 1)

STATE OF SOUTH CAROLINA)
)
COUNTY OF GEORGETOWN) ADDENDUM TO AGREEMENT
)
CITY OF GEORGETOWN)

The City of Georgetown desires to enter into this Addendum for an Extension to its April 2, 2020, agreement with Coastal Structures, "Agreement for Professional Consulting Services" ("the Agreement") attached as Exhibit A and incorporated herein, which was made by and between the City of Georgetown ("the City") and Coastal Structures ("Consultant").

THEREFORE, WITNESSETH:

WHEREAS, on March 30, 2020, Georgetown City Council approved engaging the services of Coastal Structures as Consultant from March 1, 2020 to February 28, 2021, to provide Field Technical Services for the Electric Department; and

WHEREAS, this agreement was amended on February 9, 2021 to extend the agreement for a period of one year from March 1, 2021 to February 28, 2022; and

WHEREAS, It is deemed necessary to extend the Agreement by an additional year, from March 1, 2022 to February 28, 2023, to enable the City to continue providing services and to recruit and hire a permanent and qualified employee for the Field Technical Services position in the Electric Department and for the Consultant to assist with the transition; and

WHEREAS, the Consultant is willing to continue performing limited duties in connection with the Agreement;

NOW THEREFORE, in consideration of the mutual covenants herein contained and those incorporated by reference to Exhibit A, the parties agree as follows:

1. The Agreement between Coastal Structures and the City of Georgetown, Exhibit A, is extended by one (1) additional year from the amended Agreement's expiration, or until February 28, 2023.

2. Consultant shall be compensated under the terms of Section 2, Compensation, of the Agreement.

3. The other applicable terms and conditions of the Agreement shall remain in place.

IN WITNESS WHEREOF, this Agreement is signed and executed by the City Administrator of the City of Georgetown and the Consultant. The Effective Date is March 1, 2022 through February 28, 2023.

As to City: City of Georgetown

Sandra E. Yúdice, Ph.D. City Administrator	Witness

Date: November ________, 2021

As to Consultant:

Harby Moses Coastal Structures Corp.	Witness

Date: November ________, 2021

AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES

STATE OF SOUTH CAROLINA

Exhibit A

COUNTY OF GEORGETOWN

THIS AGREEMENT, entered into this 2 day of APRIL, 2020 and effective immediately by and between Coastal Structures (hereinafter called the "CONSULTANT") and the CITY of Georgetown, a duly organized and validly existing body politic of the State of South Carolina (hereinafter called "CITY"),

WITNESSETH THAT

WHEREAS, The CITY desires to engage the services of a professional consultant for the purpose of Field Technical Services for the Electric Department, hereinafter referred to as "Project"; and,

WHEREAS, The Consultant has represented to CITY that it has the qualifications, experience, expertise, training, and personnel to timely perform the Project for CITY; and,

WHEREAS, The parties desire to enter in an agreement for the Consultant to perform the Project for CITY per all the terms and conditions more particularly set out herein below;

NOW, THEREFORE, for and in consideration of the foregoing, and of other good and valuable consideration, the adequacy of which is hereby acknowledged, the parties hereto agree as follows:

(1) **SCOPE OF SERVICES:**

a. CONSULTANT hereby agrees to perform the tasks and services as outlined in the Scope of Services (ATTACHMENT A) and hereinafter referred to as "Work";

b. CITY may, from time to time require changes in the WORK of the CONSULTANT to be performed hereunder. Such changes, which are mutually agreed upon by and between CITY and the CONSULTANT, shall be incorporated by written amendment to this Agreement.

(2) **COMPENSATION:**

a. CITY agrees to pay CONSULTANT a sum not to exceed $45.00 per hour, hereinafter referred to as "Compensation";

b. CONSULTANT shall submit bi-weekly invoices for work completed to CITY by the Monday following the two weeks prior, in which such work is done. CITY shall pay the CONSULTANT for such invoice within thirty (30) days thereafter, provided same has been reviewed and approved by CITY, which review shall be without undue delay.

c. If CITY approves payment in an amount less than that submitted by CONSULTANT in the invoice, then the unpaid portion of such invoice shall be retained until approved by CITY, as set out herein; and the parties hereto shall work in good faith to resolve such discrepancy within five (5) days thereafter.

d. COMPENSATION shall not be made for WORK which is not part of the original Scope of Services or is not amended in writing as set forth in Article1b.

e. In the event funds are not appropriated or become non-appropriated for an included fiscal year by CITY, it is agreed by the parties that this Agreement will become null and void and the CITY's obligations cannot extend beyond the date of non-appropriation.

(3) **PERIOD OF SERVICES:**

a. The WORK to be performed hereunder by the CONSULTANT shall begin on March 1, 2020 and shall be for a period of one year. The period may be extended for an additional year upon agreement by both parties.

b. Work schedule shall be coordinated and mutually agreed upon by CITY and CONSULTANT, and may vary from week to week.

PERSONNEL:

c. No other Personnel besides the CONSULTANT is required for this contract.

(4) **INDEPENDENT CONTRACTOR**

a. The CONSULTANT shall at all times be considered an independent contractor hereunder, and neither CONSULTANT nor its employees, agents or representatives shall, under any circumstances, be considered employees of CITY.

b. The CITY shall not be legally responsible for negligence or other wrong-doing, either intentional or unintentional, by CONSULTANT or CONSULTANT's employees, agents or representatives.

c. The CITY shall not deduct from payment to CONSULTANT any federal or state unemployment taxes, federal or state income taxes, Social Security tax, or any other amounts for benefits to CONSULTANT.

d. The CITY shall not provide to CONSULTANT any insurance coverage or other benefits, including Workers Compensation, normally provided by CITY for CITY's employees

(5) **SERVICES AND MATERIALS TO BE FURNISHED BY CITY:**

a. CITY shall furnish the CONSULTANT with any available information, data, and material pertinent to the execution of this Agreement.

b. The CITY shall cooperate with the CONSULTANT in carrying out the work herein and shall provide adequate staff for liaison with the CONSULTANT.

(6) **TERMINATION:**

a. CITY may terminate this Agreement upon seven (7) days written notice to CONSULTANT for CONSULTANT's failure to provide services hereunder to CITY's sole reasonable satisfaction.

b. CITY may terminate this Agreement for any reason as CITY in its sole discretion shall decide upon fifteen (15) days written notice to CONSULTANT.

c. Termination of this Agreement shall not relieve either party of any obligation incurred one to the other prior to said termination. Specifically, CITY agrees to pay CONSULTANT for all work performed hereunder and all reasonable costs incurred prior to said termination.

(7) **FORCE MAJEURE:**

a. Force majeure includes acts of God, acts of other branches of government in either their sovereign or contractual capacities, or any similar cause beyond the reasonable control of the parties.

b. Any delays in or failure of performance by either party that are caused by a Force Majeure shall not constitute breach of this AGREEMENT.

c. In the event that any event of force majeure, as herein defined occurs, both parties shall be entitled to a reasonable extension of time for performance of its WORK.

(8) **PERMITS, CERTIFICATES AND/OR LICENSES:**

a. CONSULTANT shall comply with all applicable federal, state, county and City laws and ordinances, in effect as of the date of this agreement in the performance of its obligations hereunder.

b. CONSULTANT shall procure and maintain all permits and license(s) required to perform the WORK, including any necessary business license(s).

(9) **NOTICES:**

a. Any notices, bills, invoices, or reports required by this Agreement shall be sufficient if sent by the parties in the United States mail, postage paid, to the addresses noted below:

CITY	CONSULTANT
City of Georgetown	Harby Moses
ATTN: City Administrator	Costal Structures Corp
P.O. Box 939	P.O. Box 937
Georgetown, SC 29442	Georgetown, SC 29442
Telephone: 843-545-4001	

(10) **DOCUMENTS:**

a. The CITY shall be deemed as the owner of all work produced under this Agreement, including but not limited to drawings, specifications, reports, field data, notes, and other documents whether handwritten, typed or in electronic form.

b. The CITY may use, reuse, copy, distribute and disseminate any and all work produced under this Agreement and rely on the accuracy of the CONSULTANT, so long as the documents remain unaltered, and only for the purpose for which the work product was originally intended under this Agreement. Any other use, reuse, copy, distribution and/or dissemination of any of the work produced under this Agreement shall be at the CITY's own risk, subject to §22. , *infra*.

c. The CITY may modify any and all work produced under this Agreement as it sees fit; however, any modification shall also relieve the CONSULTANT of responsibility as to the work product and/or any modification thereof.

(11) **INFORMATION OF REPORTS:**

a. The CONSULTANT shall, at such time and in form as CITY may require, furnish such periodic reports concerning the status of the project, such statements, and copies of proposed and executed plans and other information relative to project as may be requested by CITY.

b. The CONSULTANT shall furnish CITY, upon request, with copies of all documents and other material prepared or developed in relation with or as part of project.

(12)**RECORDS AND INSPECTIONS:**

a. CONSULTANT shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of one year after the completion of the project.

b. CITY shall have free access at all proper times to such records, and the right to examine and audit the same and to make transcripts there from, and to inspect all program data, documents, proceedings, and activities.

(13)**INSURANCE:**

a. CONSULTANT shall procure and maintain insurance for the duration of this Agreement against any and all claims for injuries to persons or damages to property of third parties which may in any way arise from, or in connection with, the negligent performance of the work hereunder by CONSULTANT, its agents, representatives or employees.

b. Such insurance shall contain a provision stating that coverage thereunder shall not be canceled or reduced without thirty (30) days prior written notice to CITY, and shall be in the following minimum amounts:

   a. Comprehensive Auto Liability on personal vehicle **$2,000,000**
   b. Workers' Compensation Liability or Ghost Policy formally excluding from coverage (as required by State of South Carolina statutes) **$3,000,000**

c. Certificates showing proof of such insurance shall be submitted to CITY prior to commencement of services under this Agreement.

d. CONSULTANT shall maintain Workers Compensation Insurance for all of CONSULTANT's employees who are in any way connected with the performance under this Agreement. Such insurance shall comply with all applicable state laws and provide a waiver of subrogation against the CITY, its officers, officials, agents and employees.

e. CONSULTANT and/or its insurers are responsible for payment of any liability arising out of Workers Compensation, unemployment or employee benefits offered to its employees.

f. Insurance is to be placed with insurers with a current A.M. Best's rating of not less than A:VII and licensed to do business in the State of South Carolina, unless otherwise approved by CITY.

g. CONSULTANT shall not self insure in satisfaction of any insurance requirement set out herein without the express, written approval of CITY.

(14)**COMPLETENESS OF AGREEMENT:**

a. This Agreement and any additional or supplementary document or documents incorporated herein by specific reference contain all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto

b. This Agreement is entered into with full understanding and awareness of such requirement.

c. CITY shall be allowed to rely upon the representations of CONSULTANT as set out in the Proposal.

d. With the exception of the foregoing, this Agreement constitutes the entire agreement between the parties hereto and may not be modified or amended except in writing signed by both parties hereto.

(15)**CONFLICTS:**

a. In the case of any conflict between the terms and conditions of this Agreement and the terms of any other agreement between the parties hereto, the terms of this Agreement shall control.

b. If there is a conflict between the CITY's Proposal and this Agreement, then this Agreement shall control.

c. If there is a conflict between the CITY's Request for Proposal and the CONSULTANT's Proposal, the CITY'S Proposal shall control.

d. Both parties agree that all conflicts arising under this Agreement that cannot be settled between the parties shall be resolved in the Georgetown County Court of Common Pleas (Non-Jury)

(16)**SEVERABILITY:**

a. If any part or provision of this Agreement is held invalid or unenforceable under applicable law, such invalidity or unenforceability shall not in any way affect the validity or enforceability of the remaining parts and provisions of this Agreement.

(17) **NONWAIVER:**

a. The waiver by CITY or CONSULTANT of a breach of this Agreement shall not operate as a waiver of any subsequent breach, and no delay in acting with regard to any breach of this Agreement shall be construed to be a waiver of the breach.

b. In no event shall the making of any payment by CITY to the CONSULTANT constitute or be construed as a waiver by CITY of any breach of covenant, or any default which may exist on the part of the CONSULTANT

c. The making of any such payment by CITY while any such breach or default shall exist in no way impairs or prejudices any right or remedy available to CITY in respect to such breach or default

(18) **GOVERNING LAW:**

a. This Agreement and the rights, obligations and remedies of the parties hereto, shall in all respects be governed by and construed in accordance with the laws of the State of South Carolina.

(19) **RESPONSIBILITY:**

a. Each party shall be responsible for its own acts as provided under the law of South Carolina and will be responsible for all damages, costs, fees and expenses which arise out of the performance of this Agreement which are due to that party's own negligence, tortious acts and other unlawful conduct and the negligence, tortious action and other unlawful conduct of its respective agents, officers and employees.

b. The foregoing notwithstanding, and excluding CONSULTANT'S liability for bodily injury or property damage of third parties, the total aggregate liability of CONSULTANT arising out of the performance or breach of this Agreement shall not exceed the greater of the compensation paid to CONSULTANT hereunder or $500,000.00. Notwithstanding any other provision of this Agreement, neither party shall have liability to the other for contingent, consequential, or other indirect damages including, without limitation, damages for loss of use, revenue or profit;

operating costs and facility downtime, however the same may be caused. The limitations and exclusions of liability set forth herein shall apply regardless of the fault, breach of contract, tort (including negligence), strict liability or otherwise of the parties, including their respective employees, or subconsultants.

(20) **INDEMNIFICATION:**

a. Notwithstanding anything herein to the contrary, CONSULTANT shall indemnify and hold CITY, its employees, officers, officials, and/or representatives, free and harmless from and against any and all liabilities, losses, claims, demands, suits, judgments, causes of action and/or expenses, of any kind including, but not limited to the payment of reasonable attorney's fees, resulting from property damage and/or personal injury, including death, resulting from the negligence, errors, omissions, and/or willful misconduct of CONSULTANT, if any, arising out of the performance of its duties hereunder.

b. Such losses, liabilities, expenses, damages and/or claims shall include, but not be limited to, civil or criminal fines or penalties, a taking, whether direct, indirect or inverse, or for loss of use and/or service, personal injury, death, libel, slander, and reasonable attorney's fees in the underlying action through all levels of appeals.

c. Should CITY be named in any suit, action or claim under the terms hereof, then, to the extent of, and in proportion to, it's indemnification obligation, CONSULTANT shall appear and defend CITY at CONSULTANT's cost and expense, provided that CITY shall always have the option to appear and defend such action or claim on its own behalf.

d. The foregoing indemnity shall survive the expiration or termination of this Agreement.

(21) **FREEDOM OF INFORMATION ACT (FOIA)**

a. The parties acknowledge that all documents are subject to release under the South Carolina Freedom of Information Act (FOIA) and will be released to the public unless exempt from disclosure under the FOIA.

b. If CONSULTANT contends a document is exempt from disclosure under the FOIA, it shall mark any such documents plainly, and seek protection from disclosure by filing an appropriate action in Circuit Court and shall bear the cost of the action and any monetary or attorney's fees awarded to the person or entity making the FOIA request.

c. If CONSULTANT objects to release and litigation is commenced against the CITY under the FOIA, CITY agrees to promptly notify CONSULTANT, who shall move to intervene as a party.

d. CONSULTANT agrees to hold CITY harmless from and indemnify for all costs (including plaintiff's attorney's fees if awarded by the Court) incurred by the CITY in defending the lawsuit and the funds necessary to satisfy any judgment and all costs on appeal, if any.

(22)**ASSIGNABILITY:**

a. The parties hereby agree that CONSULTANT may not assign, convey or transfer its interest, rights and duties in this Agreement without the prior written consent of CITY.

(23)**THIRD PARTY OBLIGATIONS:**

a. Neither party shall be obligated or liable hereunder to any party other than the second party to this Agreement.

(24)**RESTRICTIONS ON LOBBYING:**

a. CONSULTANT shall comply with all requirements of Section 1352, Title 31 of the U.S. Code, which prohibits all recipients of federal funds from using appropriated monies for lobbying activities.

(25)**SUCCESSORS AND ASSIGNS:**

a. The rights and obligations herein shall inure to and be binding upon the successors and assigns of the parties hereto.

IN WITNESS WHEREOF, CITY and the CONSULTANT have executed this agreement as of the date first written above.

CITY OF GEORGETOWN

By: ______________________

Sandra E. Yúdice, Ph.D.
City Administrator
City of Georgetown, SC

CONSULTANT

By: ______________________

STATE OF SOUTH CAROLINA)
)
COUNTY OF GEORGETOWN) ADDENDUM TO AGREEMENT
)
CITY OF GEORGETOWN)

The City of Georgetown desires to enter into this Addendum for an Extension to its April 2, 2020, agreement with Coastal Structures, "Agreement for Professional Consulting Services" ("the Agreement") attached as Exhibit A and incorporated herein, which was made by and between the City of Georgetown ("the City") and Coastal Structures ("Consultant").

THEREFORE, WITNESSETH:

WHEREAS, on March 30, 2020, Georgetown City Council approved engaging the services of Coastal Structures as Consultant from March 1, 2020 to February 28, 2021, to provide Field Technical Services for the Electric Department; and

WHEREAS, The City Administrator was authorized under Section (3) of the Agreement to extend it for one (1) additional year upon agreement of both parties; and

WHEREAS, It is deemed necessary to extend the Agreement by an additional year, from March 1, 2021 to February 28, 2022, to enable the City to continue providing services and to recruit and hire a permanent and qualified employee for the Field Technical Services position in the Electric Department and for the Consultant to assist with the transition; and

WHEREAS, the Consultant is willing to continue performing limited duties in connection with the Agreement;

NOW THEREFORE, in consideration of the mutual covenants herein contained and those incorporated by reference to Exhibit A, the parties agree as follows:

1. The Agreement between Coastal Structures and the City of Georgetown, Exhibit A, is extended by one (1) additional year from the original Agreement's expiration, or until February 28, 2022.

2. Consultant shall be compensated under the terms of Section 2, Compensation, of the Agreement.

3. The other applicable terms and conditions of the Agreement shall remain in place.

IN WITNESS WHEREOF, this Agreement is signed and executed by the City Administrator of the City of Georgetown and the Consultant. The Effective Date is March 1, 2021 through February 28, 2022.

As to City: City of Georgetown

Sandra E. Yúdice, Ph.D.
City Administrator

Witness

Date: February 9, 2021

As to Consultant:

Harby Moses
Coastal Structures Corp.

Witness

Date: February 11, 2021

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

Meeting: 11/18/21 05:30 PM
Department: Electric
Category: Report
Prepared By: Alan Loveless
Initiator: Alan Loveless
Sponsors:
DOC ID: 3445

SCHEDULED

MONTHLY REPORT (ID # 3445)

October 2021 Electric Utility Department Report

Electric Utility Department
Alan J. Loveless PE, Director
Office: (843) 545-4600
Fax: (843) 527-7591

October 12, 2021

Following is a brief summary of major activities in the Electric Utility Department for October 2021:

Peak shaving was successful this month. Both units were running when Santee Cooper hit their system peak for October. A total of about 13 hours of run time was needed to ensure capturing the peak this month.

A meeting was held with Santee Cooper to discuss our power supply agreement in light of the fact that the current agreement will expire in 2 years (November 2023). They have a very firm idea of what their power costs are going to be for the next five years. Beyond that, there is more speculation involved and therefore, more risks. Sometime during October, I expect Santee Cooper to make the City an offer to extend the contract. They will probably provide two options, one for 5 years and one for 10 years, though the 10 year proposal will likely have some unknowns involved. When the proposals are received, we will have our engineering consultant evaluate them and make a recommendation. If we do not accept the offer, we will have to solicit power supply proposals from the market (other regional power suppliers). I did not receive this offer from Santee Cooper in October as expected, but should be receiving it at any time.

The Green Infrastructure Center study of the tree infrastructure in the region held a meeting on August 4th with several representatives of City staff. The purpose of this meeting was to identify major concerns specific to the City of Georgetown that GIC could potentially help us with. Among the items identified were a work plan capable of managing the needs of both the electric utility (line clearance) and the public (street trees, hazard trees, etc.), identifying long range plan to replace the aging canopy, addressing the health and condition of trees in the tree wells along Front Street, and evaluating the health of trees in the Historic District. Another meeting is scheduled for October. The October meeting was very brief as the study is in its final stages. Hopefully, we will have a final report and recommendations soon.

There has been no known progress on the one solar installation that we have had pending.

I continue to be contacted by a company that is interested in a solar installation of approximately 5 MW in or immediately adjacent to Georgetown city limits. This installation would require approximately 10 acres of land and it is unlikely that such a site could be found inside the City. There is land behind our substation in Maryville that the company is investigating. They are aware of our contractual situation with Santee Cooper and know that Santee Cooper would have to be involved in such an arrangement. This is in early stages of feasibility study.

We participated in the evaluation of proposals for a consultant to perform rate studies for water, waste water, and electric utilities. A proposal will be submitted to Council for approval in November.

Eaton has acknowledged the significance of the problem with water nodes and has committed to working with us to resolve the issue. Data from their visit to Georgetown in March is still being analyzed. They are still trying to determine why Gen 2 nodes are failing, and if the entire node needs to be be replaced or if just the battery can be replaced. We are one of 8-10 of Eaton's customers that are experiencing this problem. I had been informed that Eaton expects to be in production with new nodes in July (start of production had been delayed due to COVID), but it will be mid-August to September before any new nodes are shipped to us. Their initial plan is to send us 20-25 new nodes when they available so that we can get them into the field and check for proper operation. A box of 20 new nodes was received in late July. An Eaton engineer returned to Georgetown in August and deployed the nodes and they appeared to be working properly. Production for the nodes has been delayed again; we expect to start receiving them in October and Eaton will arrange a contract crew to deploy them for us. We should be hearing news on this very soon. Nodes were not received in October.

We continue to work with the contractor who is installing the electric conduit for the developer of the Richmond Place apartment project. They have completed most of the conduit installation and we have started pulling UG conductor and setting transformers for this project. We also continue to keep pace with the large number of new services being installed in the Harbor Club.

The October safety meeting was held on the 15th

Other statistics of interest for September:

- Cut-on – regular 108
- Cut-off – regular 93
- Cut-off – non-pay 174
- Non-pay restores 139
- Re-read orders 2179
- Accidents – lost time 0
- Accidents – first aid/property damage 1
- PUPS locates 140
- Total orders worked 2703

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

Meeting: 11/18/21 05:30 PM
Department: Engineering
Category: Report
Prepared By: Orlando Arteaga
Initiator: Orlando Arteaga
Sponsors:
DOC ID: 3442

SCHEDULED

MONTHLY REPORT (ID # 3442)

Engineering Monthly Report_October 2021

City of Georgetown
Engineering Monthly Report
October 2021

Engineering - Orlando Arteaga, P.E. Date: November 4, 2021

CAPITAL IMPROVEMENT PROJECTS (CIP) STATUS UPDATE

PLANNING
WATER

1. West End District Water Main Upgrades

- CDBG grant application submitted on 4/16/2021
- CDBG grant approved on 6/23/2021 for the amount of $453,292
- Design and construction scheduled for FY 21-22
- Held project kickoff meeting with DOC and WRCOG on 10/1/21.
- Field surveying performed week of 10/18/21
- Wetland delineation documentation completed on 10/28/21.
- Environmental assessment ongoing.
- Will solicit quotes for drafting services in November.

PUBLIC WORKS

1. Bobby Alford Pavilion

- CDBG grant application submitted on 6/30/21.
- CDBG Public Hearing held on 7/21/21.
- Grant approval is still pending.

2. East Bay Park Boat Landing Repairs

- SCPARD Grant Awarded for $42,117.58 on 10/11/21.
- Will solicit bids in November or December.

3. Street Condition Assessment

- Will solicit engineering proposals for street condition assessment work in November

4. Police Department, Fire Department and Screven Street Parking Lot Restoration

- Will solicit bids in November or December

OTHER

1. Water/Wastewater and Electrical Utility Rates Study

- Seven (7) proposals submitted on 10/6/21.
- Project Review Committee (PRC) conducted evaluations of all seven proposals.
- PRC recommends Raftelis for council's approval.

City of Georgetown
Engineering Monthly Report
October 2021

DESIGN

WATER

1. WTP Secondary Sedimentation Basin

- Engineer: WK Dickson
- Design Fee: $428,000
- Design Notice to Proceed: 2/15/2021
- Status:
- Design plans and technical specifications are 90% complete.
- PER submitted to SCDHEC on 10/28/21.
- Prepare draft SCDHEC permit applications.
- Submitted draft plans to City's SCADA Systems Integrator contractor.
- 100% design review meeting scheduled for November.
- WRCOG will assist the City with EDA grant application. Match to be 10% pending council's approval of amended budget.

STORMWATER

1. EDA Stormwater System Improvements-Historic District

- Request for Qualifications (RFQ) dated 6/2/2021.
- Two (2) proposals received on 7/8/2021: WK Dickson and The Wooten Company.
- Status:
- WK Dickson's proposal was approved by City Council on 9/16/21.
- EDA's approval is still pending.

City of Georgetown
Engineering Monthly Report
October 2021

CONSTRUCTION

WATER

1. Maryville School Lift Station

- Engineer: The Wooten Company
- Design Fee: $47,816
- Design Notice to Proceed: 10/2/2020
- Design completion: 6/30/2021
- Status: Design work is 100% complete.
- Re-bid documents will be released on 11/10/21.

SEWER

1. N. Hazard Street Sewer Line Replacement

- Contractor: Green Wave Contracting, Inc.
- Contract Amount: $92,750
- Status: Work scheduled for mid to late November

PUBLIC WORKS

1. Public Works Building Improvements

- Architect: Raymond LLC
- Design Fee: $25,000
- Notice to Proceed: 3/15/2021
- Status: Design work is 100% complete.
- Request for Bid (RFB) documents released on 10/13/21
- Bids are due on 11/17/21

2. Harborwalk Handrail Repairs

- Request for Proposal (RFP) dated 8/23/2021
- Repair work awarded to ARC, Inc for the amount of $20,200
- Notice to Proceed (NTP) dated 10/20/21
- Work scheduled for the week of 11/15/21

3. Orange Street Parking Lot Restoration.

- Contractor: Palmetto Corp.
- Contract Amount: $66,570
- Status: Work is still pending and rescheduled for mid to late November.

City of Georgetown
Engineering Monthly Report
October 2021

SCDOT ENCROACHMENT PERMITS PROCESSED:

Three applications filed.

OTHER ACTIVITIES:

1. Monitored Richmond Place Apartment site construction.
2. Attended Boyd Living Project presentation on 10/15/21.
3. Spectrum's utility contractor continues work on Front Street.
4. Meeting with council members to discuss ARPA proposed infrastructure plan.

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 11/18/21 05:30 PM
Department: Fire Department
Category: Report
Prepared By: Amy Skidmore
Initiator: Charles W. Cribb
Sponsors:
DOC ID: 3436

MONTHLY REPORT (ID # 3436)

October 2021 Fire Report

The FIRE Report

A monthly report of Fire Department activities to City Council

NOVEMBER 2021

Fire Prevention Bureau

	2021 October
Inspections	27
Violations Found	41
Buildings without Violations	16
Buildings Cleared of Violations	10
Violations Corrected	36
Violations Not Corrected	5
3rd Party Inspection Review	3

Assemblies Inspected:	7
Business Inspected:	9
Educational Buildings Inspected:	2
Hazardous Buildings Inspected:	0
Factories Inspected:	1
Institutional Inspected:	1
Mercantile Inspected:	4
Residential Inspected:	1
Storage Buildings Inspected:	1

Construction Meetings:	0
Plans Review:	1
Test Conducted:	0
Compliance Issues:	0
Complaints Reviewed:	1
Business License:	5
Citation Issued:	0

Public Education

Programs	6
Participants	3429

Suppression Division

A Brief Look at Emergency Responses

October 2021

1. Three Medical Calls; One False Alarm; One Detector Activation; One Gas Leak; One Public Service Call
2. Five Medical Calls
3. Five Medical Calls; One MVA
4. Seven Medical Calls; One Public Service Call
5. Eight Medical Calls; One MVA; One Detector Activation
6. Nine Medical Calls; One Public Service
7. Six Medical Calls; One MVA; One Public Service Call
8. Three Medical Calls; One Structure Fire
9. Five Medical Calls; One Electrical Issue; Four Public Service Calls
10. Two Medical Calls; One False Call
11. Four Medical Calls; Two Alarm Activations; One MVA; One Public Service Call
12. Four Medical Calls
13. Seven Medical Calls; One Alarm Activation; One Sprinkler Activation
14. Eight Medical Calls; One MVA; One Alarm Activation; One Public Service Call
15. Five Medical Calls; One Alarm Activation; Two Public Service Calls
16. Seven Medical Calls; Three Public Service Calls
17. Six Medical Calls
18. Four Medical Calls
19. Three Medical Calls; One Natural Gas Leak
20. Five Medical Calls; One Alarm Activation; One MVA; One Natural Gas Leak; One Public Service Call
21. Four Medical Calls
22. Ten Medical Calls; One Detector Activation; One MVA; One Public Service
23. Four Medical; One Public Service Call
24. Five Medical Calls; One Police Matter; One MVA; Two Public Service Calls
25. Five Medical Calls; One Electrical Issue; One MVA; One Mutual Aid Call
26. Five Medical Calls; One Public Service Call
27. Two Medical Calls; Two False Alarms; One Overheated Motor; One Public Service Call
28. Five Medical Calls; One Power Line Down
29. Six Medical Calls
30. Four Medical Calls; Three Public Service Calls
31. Two Medical Calls

	October		Year to Date	
Total Call Volume	**2021**	**2020**	**2021**	**2020**
As defined by the National Fire Incident Report System				
Fires	1	2	49	31
Rescue Calls/EMS	166	204	1848	1734
Hazardous Conditions	7	4	46	50
Service Calls	26	32	285	298
Good Intent Calls	18	11	130	89
False Alarms	14	14	116	111
Weather/Flood	0	0	0	4
Special Incident Type	2	8	18	47
Total Calls	234	275	2492	2364

Save/Loss Analysis

	Losses	Property Values
October 2021	$ 250	$ 116,110
October 2020	$ 0	$ 0
Year to Date	$ 313,525	$ 3,111,060

Property values are estimates based on the Georgetown County Assessor's Office 2020 Market Values.

Mutual Aid Calls

	October	YTD
To Georgetown County Fire	0	15
To Midway Fire	1	8
To other Departments	0	0
From Georgetown County Fire	0	0
From Midway	0	0
From other Departments	0	0

	October	YTD
Staff Training Hours	1245.00	10,830.67

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 11/18/21 05:30 PM
Department: Fleet Services
Category: Report
Prepared By: Natrona Simmons
Initiator: Isaac Williams
Sponsors:
DOC ID: 3440 A

MONTHLY REPORT (ID # 3440)

October 2021 Fleet service Report

FLEET SERVICES MONTHLY REPORT (FY 21-22)

Task	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Cummulative
Repairs	73	84	81	67									305
Preventative Maintenance	14	11	21	9									55
Tires repaired or Replaced	29	32	45	34									140
Services Past Due	-												-
Monthly Totals	**116**	**127**	**147**	**110**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**500**

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

Meeting: 11/18/21 05:30 PM
Department: Police Department
Category: Report
Prepared By: Stephanie Buccione

SCHEDULED

Initiator: William Pierce
Sponsors:

MONTHLY REPORT (ID # 3451)

DOC ID: 3451

GPD October 2021 - Monthly Report

MAYOR
BRENDON M. BARBER, SR.

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE

City of Georgetown
SOUTH CAROLINA

COUNCIL MEMBERS
MAYOR PRO TEMPORE
CLARENCE C. SMALLS
JONATHAN ANGNER
TUPELO HUMES
CAROL JAYROE
AL JOSEPH
HOBSON H. MILTON

Georgetown Police Department
WILLIAM PIERCE, DEPUTY CHIEF OF POLICE
Office: (843)545-4300
Fax: (843)520-5848

November 8, 2021

Honorable Mayor Brendon Barber, Sr.
And Members of City Council
City of Georgetown, South Carolina

Dear Mayor Brendon Barber, Sr. and Council Members:

On October 1st, members of the police department's drone team spent half a day at AMI Kids conducting drone demonstrations, answering questions, and giving the kids an opportunity to fly a drone.

On October 5th Officer Eric Ealy tendered her resignation to accept a job with the federal government.

On October 6th, K9 officer Liza passed away at the home of her handler. Liza was diagnosed just days prior with having a very aggressive form of cancer. Liza worked with her handler until her diagnosis which is a testament of the desire to serve that these K9s possess. Just before her death, Liza began to exhibit lethargic symptoms which caused her to be taken to our veterinarian where the terminal condition was discovered through blood work and X-rays.

On October 6th, I attended the October session of Leadership Georgetown. This month the focus was on history in and around Georgetown County. We visited several historic locations including churches and plantations where we learned about their historical significance.

On October 7th – 9th, I attended the annual South Carolina Police Chiefs' Association Leadership Conference in Myrtle Beach. The conference agenda included legal updates from around the state and country, criminal justice academy updates, lectures from guest speakers, case studies, and a vendors' exposition.

October 11th began a two-week-long murder trial of three people charged in the murder of Leon Harrison Jr. in 2017. The jury returned guilty convictions for all three defendants; two were found guilty of murder, and one for obstruction of justice. This was the longest murder trial in Georgetown County since the Steven Stanko trial in 2006.

October 15th – 17th, the Wooden Boat Show was held on Front Street. The event was very well attended this year. Georgetown Police officers provided around-the-clock security during the event. The event concluded on Sunday with no law enforcement calls for service.

On October 27th, I submitted a grant application to SCDPS for a school resource officer position for Maryville Elementary School. This is a non-matching grant that pays 100% of all costs including salary & fringe, uniforms, training, and equipment.

On the morning of October 28th, the Georgetown Police Department, along with the Georgetown County Sheriff's Office participated in "Coffee with a Cop" at Bojangles.

Currently, we have four (4) class 1 vacancies that we are trying to fill.

Sincerely,

William Pierce,
Deputy Chief of Police

Enforcement	January	February	March	April	May	June	July	August	September	October	November	December	Total
Calls for Service	944	820	1085	1159	1188	1002	1117	1171	1102	1249			**10837**
Incident Reports	162	133	159	163	171	172	169	198	163	185			**1675**
Arrest	31	41	45	51	40	36	39	57	59	73			**472**
Traffic Accidents													
Calls for service	37	57	73	70	69	89	74	63	80	64			**676**
TR310s completed	23	38	51	51	48	54	54	53	60	51			**483**
Uniform Traffic Ticket	**49**	**70**	**87**	**99**	**83**	**89**	**85**	**159**	**131**	**131**			**983**
Male	33	42	51	62	55	51	52	98	97	73			**614**
Female	16	28	36	37	28	32	33	61	34	58			**363**
Caucasian	21	39	25	35	32	32	42	67	63	49			**405**
African American	22	19	31	40	26	21	26	45	32	43			**305**
Hispanic	0	3	9	4	11	3	1	10	14	6			**61**
Other	6	9	22	20	14	33	16	38	22	33			**213**
Warning/Public Contact	**27**	**30**	**44**	**54**	**77**	**52**	**55**	**112**	**98**	**105**			**654**
Male	15	18	29	32	34	25	32	61	59	58			**363**
Female	12	12	15	22	43	27	23	51	39	47			**291**
Caucasian	14	17	17	21	37	23	32	48	66	65			**340**
African American	5	3	10	12	10	9	10	21	8	16			**104**
Hispanic	0	0	0	1	6	0	0	5	2	5			**19**
Other	8	10	17	20	24	20	13	38	22	19			**191**
Property Check	236	57	39	46	162	51	107	725	595	400			**2418**
Signal 99	62	52	56	66	100	44	46	109	75	33			**643**
Overdose	**0**	**0**	**2**	**0**	**2**	**2**	**12**	**6**	**3**	**5**			**32**
Non-death	0	0	2	0	1	1	7	4	3	5			**23**
Death	0	0	0	0	0	0	1	1	0	0			**2**
Narcan	0	0	0	0	1	1	4	1	0	4			**11**
Parking Tickets	0	2	2	4	37	24	63	19	41	40			**232**

Attachment: GPD - October 2021 - Monthly Report (3451 : GPD October 2021 - Monthly Report)

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 11/18/21 05:30 PM
Department: Administration
Category: Report
Prepared By: Gladys Rutledge-Livingston
Initiator: Gladys Rutledge-Livingston
Sponsors:
DOC ID: 3439

MONTHLY REPORT (ID # 3439)

October 2021 HR/Risk Management

MAYOR
BRENDON M. BARBER, SR.

CTIY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE

City of Georgetown
SOUTH CAROLINA

COUNCIL MEMBERS
MAYOR PRO TEMPORE
CLARENCE C. SMALLS

JONATHAN ANGNER
TUPELO HUMES
CAROL JAYROE
AL JOSEPH
HOBSON H. MILTON

Executive Office
(843) 545-4001

October 2021 Human Resources / Risk Management Monthly Report

New Hires: None

Separations:

Department	Employee Name	Position
Fire	Cedric Geathers	Firefighter
Police	Erica Ealy	Police Officer III
Finance	Katelyn Howard	Customer Service Representative

Promotions:

Department	Employee Name	Position
Public Works	Jeffery Smalls	Heavy Equipment Operator II
Fire	Jared Strong	Interim Fire Lieutenant

Open Positions:

Department	Job Title
Finance	Customer Service Representative
Finance	Utility Billing Technician
Police	Chief of Police
Police	Police Officer
Public Works	Concrete Finisher
Public Works	Heavy Equipment Operator I-Solid Waste
Public Works	Grounds Maintenance Technician I
Utilities & Public Works	Director of Utilities and Public Works
Fire	Firefighter EMT

Risk Management

- October 2021 claims status for SCMIT and SCMIRF.
  - Workers Compensation Claims – 2
  - Property Claims – 1
  - Bodily Injury – 1
- Safety Committee Meeting was held on October 27, 2021

Drawer 939
Georgetown, SC 29442

MAYOR
BRENDON M. BARBER, SR.

CTIY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE

COUNCIL MEMBERS
MAYOR PRO TEMPORE
CLARENCE C. SMALLS

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TUPELO HUMES
CAROL JAYROE
AL JOSEPH
HOBSON H. MILTON

Drawer 939
Georgetown, SC 29442

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 11/18/21 05:30 PM
Department: Municipal Court
Category: Report
Prepared By: Cindy Owens
Initiator: Cindy Owens
Sponsors:
DOC ID: 3433

MONTHLY REPORT (ID # 3433)

October 2021 Municipal Court Report

Municipal Court Monthly Report - Calendar Year 2021

Cases Disposed	January		February		March		April		May		June	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	6	$ 2,955.00	0	$ -	12	$ 3,293.50	47	$ 10,334.91	32	$ 6,679.85	11	$ 2,708.50
Served Time	12	$ 7,440.50	7	$ 6,367.50	13	$ 8,112.50	7	$ 6,782.50	21	$ 20,432.50	2	$ 930.00
Scheduled Time Payment	11	$ 7,037.49	0	$ -	10	$ 3,790.42	34	$ 14,717.27	17	$ 8,304.07	16	$ 7,042.92
NRVC	6	$ 2,243.75	0	$ -	11	$ 4,351.15	20	$ 6,919.00	15	$ 3,701.75	12	$ 10,450.00
Tried in Absence	37	$ 34,012.00	0	$ -	24	$ 21,260.36	62	$ 39,363.71	38	$ 32,302.45	26	$ 20,941.28
Parking Tickets Paid	0		0	$ -	1	$ 10.00	5	$ 50.00	37	$ 435.00	23	$ 230.00
Nolle Prosequi/Dismissed/Not Guilty	21		4	$ -	31	$ -	130	$ -	55		52	
Transferred to General Sessions Court	34		19	$ -	39	$ -	29	$ -	20		15	
Voided	0		0	$ -	0	$ -	1	$ -			5	
Fine Suspended	0		0	$ -	0	$ -	0	$ -				
Total	127	$ 53,688.74	30	$ 6,367.50	141	$ 40,817.93	335	$ 78,167.39	235	$ 71,855.62	162	$ 42,302.70

Cases Disposed	July		August		September		October		November		December	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	23	$ 3,550.75	13	$ 2,838.75	16	$ 3,347.25	67	$ 11,977.38				
Served Time	3	$ 1,802.50	2	$ 1,702.50	9	$ 11,447.50	11	$ 8,107.00				
Scheduled Time Payment	8	$ 3,409.70	27	$ 14,355.25	8	$ 3,408.11	22	$ 9,457.91				
NRVC	20	$ 4,985.00	4	$ 850.00	9	$ 2,445.00	40	$ 8,648.75				
Tried in Absence	9	$ 6,041.83	11	$ 9,375.00	4	$ 2,212.50	21	$ 14,215.00				
Parking Tickets Paid	31	$ 385.00	22	$ 350.00	27	$ 320.00	18	$ 180.00				
Nolle Prosequi/Dismissed/Not Guilty	34		64		38		60					
Transferred to General Sessions Court	16		29		35		39					
Voided	6		2		4		1					
Fine Suspended												
Total	150	$ 20,174.78	174	$ 29,471.50	150	$ 23,180.36	279	$ 52,586.04	0	$ -	0	$ -

Cases Disposed	Cummulative Totals	
	# of Cases Disposed	Fine Amounts
Paid	227	$ 47,685.89
Served Time	87	$ 73,125.00
Scheduled Time Payment	153	$ 71,523.14
NRVC	137	$ 44,594.40
Tried in Absence	232	$ 179,724.13
Parking Tickets Paid	164	$ 1,960.00
Nolle Prosequi/Dismissed/Not Guilty	489	$ -
Transferred to General Sessions Court	275	$ -
Voided	19	$ -
Fine Suspended	0	$ -
Total	1783	$ 418,612.56

Attachment: MC Monthly Report (3433 : October 2021 Municipal Court Report)

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 11/18/21 05:30 PM
Department: Planning and Community Development
Category: Report
Prepared By: Matt Millwood
Initiator: Christopher Inglese
Sponsors:
DOC ID: 3438

MONTHLY REPORT (ID # 3438)

October 2021 Planning & Community Development Report

Planning & Community Development
Monthly Report
October 2021

Boards & Commissions:	Applications Heard:
ARB	Workshop
BZA	1
Planning Commission	UCOD Discussion
CAB	0
CBA	0
TRC	0

Permit Type:	# of permits issued:
Commercial Permits	5
Residential Permits	18
Sign Permits	5

Inspection Type:	# of Inspections:
C/O's Issued	4
Stop Work	2
Inspections	81
TRC	0
Plan Review & Approve (from SafeBuilt)	9
Business Licenses	7
Plat Approvals	2
Total	

Code Enforcement:	# Issued:
Letters for Violations	21
Zoning Compliance Letters	4
Citations Issued	0
Complaints referred to other departments	3

Department Report

- Attend County of Georgetown Planning Commission Workshop.
- Attend the MASC Community Development Association Fall meeting in Columbia.
- Attended the Legislative Pig Picking hosted by the Coastal Association of Realtors.
- Met with staff for beautification of pond at the old city hall site.
- Review title work for properties on demolition list for CDBG grant.
- Present UCOD to Georgetown Business Association, Planning Commission, and Board of Zoning Appeals.
- Attend the South Carolina Chapter of the American Planning Association's fall conference.
- Met with the COG on resilience disaster economic resilience and recovery planning.

- Met with various landowners on a range of issues including zoning, manufactured homes, code enforcement, demolition, etc.
- Held a workshop with the ARB and discussed amendments to the design guidelines. Started drafting text amendments to these guidelines.
- Met with County Councilman Everett Carolina and Mr. John Johnson of the Freedom Empowerment Building Programs regarding affordable housing.
- Attended the Local Emergency Planning Committee meeting.
- Held the monthly Planning Commission meeting and discussed the Urban Core Overlay District (UCOD) in detail with them.
- Drafted Diversity, Equity and Inclusion resolution for discussion.
- Department luncheon recognizing those we've lost, survivors and those currently battling breast cancer during breast cancer awareness month.
- Completed monthly MASC online training course.
- Worked on changes and edits to the new City website to make sure the P&CD pages are orderly and all the links work.
- Attended a webinar for Urban Forests and it talked about how we need to subscribe to be Tree City USA again and how we can get grants to protect this resource.
- Completed the quarterly reports for the HMGP grants through SCEMD.
- Plat approvals for 601 Green Meadows Circle (residential) and 2100 Highmarket St. (commercial).
- Digitally transferred the stormwater infrastructure into GIS from the plans for the new Richmond Place apartments. Construction is moving forward nicely.
- Continue to work on getting GIS available online.

FRIENDS OF THE KAMINSKI HOUSE REPORT – October 2021

See Kaminski House Year-End Report (attached as an information item to Council agenda)

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 11/18/21 05:30 PM
Department: Public Works
Category: Report
Prepared By: Natrona Simmons
Initiator: Natrona Simmons
Sponsors:
DOC ID: 3437

MONTHLY REPORT (ID # 3437)

October 2021 Public Works Department Report

PUBLIC WORKS MONTHLY REPORT (FY 2021-2022)

Division	Task	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Cummulative
Curbside Debris	Yard Waste: Leaves, Grass & Straw collected (Net Tons)	203	161	113	117									594
Curbside Debris	Brown & White Goods collected (Net Tons)	154	94	115	147									510
Garbage Collections	Residential Solid Waste Collection (Net Tons)	375	366	312	314									1,367
Recycle Collections	Recyclables Collected (Net Tons)	14	12	13	11									50
	Monthly Totals (Net Tons)	746	633	553	589	-	-	-	-	-	-	-	-	2,521

PUBLIC WORKS MONTHLY WORK ORDERS REPORT (FY 2021-2022)

Division	Task	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Cummulative
Solid Waste Maintenance	# of work orders requests completed for roll-out cart repairs, new roll out cart deliveries, and/or replacements and recycle bins	71	46	49	76									242
Streets/Curbside Crews	Work Order requests/assignments completed for repairs or installations of residential street signs, curbside debris collections, pot holes and sidewalks	36	80	52	20									188
	Monthly Work Orders Totals	107	126	101	96	-	-	-	-	-	-	-	-	430
Grounds Maintenance	Assigned areas consists of grass cutting, park and sidewalk maintenance, litter, curbside and garbage collections.													

KEEP GEORGETOWN BEAUTIFUL - CLEAN SWEEP EVENTS

October 5th Williowbank Road, Black River Road and Bonds Street

October 6th East of South Fraser Street from Church Street to Pyatt Street, Country Club Estates and Richmond Drive

October 12th Harborwalk along river edge, Front Street District and Park areas.

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

Meeting: 11/18/21 05:30 PM
Department: Water Utilities
Category: Report
Prepared By: Will Gunter
Initiator: Will Gunter
Sponsors:
DOC ID: 3443

SCHEDULED

MONTHLY REPORT (ID # 3443)

October 2021 Water Utilities Report

WATER - WASTEWATER - STORMWATER UTILITY REPORT (FY 2022)

Description of Work Performed	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Cumulative
Water Treatment Plant (WTP)													
Filtered Water Total (MG)	28.769	28.224	27.210	27.563									111.766
Average Daily Flow Finished Water (MGD)	0.928	0.910	0.907	0.889									3.634
King Well (MG)	6.493	6.610	6.305	6.537									25.945
Maryville Well (MG)	7.626	7.738	7.307	7.233									29.904
Wastewater Treatment Plant (WWTP)													
Influent Flow Total (MG)	130.787	158.660	113.273	97.988									500.708
Average Daily Influent Flow (MGD)	4.219	5.118	3.776	3.161									16.274
Effluent Flow Total (MG)	106.432	141.910	95.851	85.893									430.086
Average Daily Effluent Flow (MGD)	3.433	4.578	3.195	2.771									13.977
Rainfall Total (Inches)	8.750	6.260	4.340	2.270									21.620
Water Distribution													
Work Orders Completed	73	75	59	54									261
Water Leak Repairs	21	21	20	22									84
Water Meter Replacements	4	2	0	4									10
Locates Completed	80	130	141	123									474
Wastewater Collection													
Work Orders Completed	46	30	48	28									152
Backup Responses	23	18	21	16									78
Locates Completed	80	130	141	123									474
Routine Line Cleaning													0
Maintenance													
Work Orders Completed	37	41	38	19									135
Work Orders on Pump Stations Completed	0	14	7	3									24
Work Orders for the WWTP Completed	2	4	2	4									12
Work Orders for the WTP Completed	1	1	4	1									7
Stormwater													
Work Orders Completed	5	9	3	9									26
Locates Completed	80	130	141	123									474
Routine Line and Ditch Cleaning													

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

Meeting: 11/18/21 05:30 PM
Department: Finance
Category: Report
Prepared By: John Barfield
Initiator: John Barfield
Sponsors:
DOC ID: 3446

SCHEDULED

MONTHLY REPORT (ID # 3446)

October 2021 Finance and IT Reports

October 2021 Finance and IT Departments Report

Statistics:

New Business Licenses Issued:

Business
BUB'S LAUNDRY LLC
FRONT STREET GUITARS
FRONT STREET PEDAL, LLC
JANDR, LLC
REDMAN TOWING

Projects Progress:

Grants: Please see the attached schedule for the detail on each grant award.

American Rescue Plan Act – Proposed budget plan was presented to Council. Subsequent community meetings and Council workshop have resulted in an amended proposed budget plan focusing on infrastructure needs in each of four areas in the City of Georgetown. Our ARP funds will be subject to Single Audit reporting back to the federal government.

Santee Cooper Legal Settlement: All active Utility accounts have receive their credit. We are continuing to work through the remaining inactive utility accounts. A Santee Cooper Credit Voicemail line has been set up (843) 545-4050 for customers to call and leave a message concerning their credit or provide us with information needed on where to send their check if they are no longer a customer with the City of Georgetown.

Financial Statement Audit FY2021: Field work continues for the FY2021 financial statement audit The primary portion of the financial statement audit should finalize in December. .

South Carolina Business License Tax Standardization Act 176: During 2021, the City of Georgetown will need to revise the Business License Ordinance to begin taking the necessary steps for standardization to be effective January 1, 2022. This process includes the following:

- Accepting and using standard business license applications (currently implemented)
- Calculating tax based gross income for calendar year, or business fiscal year
- Implementing April 30 as the new standard due date, with May 1 being the start of the license year.
- Using a newly available online business license renewal payment portal
- Updating our usage of the North American Industry Classification System (NAICS) to code type of business for billing purposes.

Current Procurement Projects:

- Bobby Alford/Eastbay Park Pavilion
- Harborwalk Handrail Repairs
- Maryville School Lift Station Replacement Project
- Orange Street Parking Lot Resurfacing
- Public Works Building Improvements
- Stormwater System Improvements
- West End District Water Main Improvements
- WTP Secondary Sedimentation Basin - Engineering
- WWTP Sulfuric Acid System Project

Attached are the Budget Performance Reports September 2021. With the earlier Council Meeting Agenda deadline, monthly financial information will be for the previous month.

CURRENT PROJECT LISTING REPORT

10.31.2021

PROJ #	PO #	PROJECT NAME - DESC/COMMENTS	Vendor	Cost	% complete	Status
1220	TBD	**Public Works Office Building Improvements** - per Oas monthly engineering report dated 10.07.2021, Design work is 100% complete. City staff is working on bid procurement documents. Request for Bid (RFB) documents issued 10/13/21 - bids due 11.17.2021	TBD			
N/A	2022.027	**Harborwalk Handrail Repairs -** Per OAs monthly engineering report dated 11.04.2021, work is scheduled for 11.15.2021	Associates Roofing & Construction Inc.	25,050.00		
1227	2022.077	**Orange Street Parking Lot Resurfacing** - RFB issued 4.15.2021 with a due date of 6.30.2021 - per Oas monthly engineering report dated 5.10.2021, Work will be scheduled for the early fall (September/October) due to summer parking demand concerns on Front Street.per Oas monthly engineerig report dated 6.07.2021, bid opening scheduled for 6.30.2021 - Per Oas monthly engineerig report dated 7.06.2021, 3 bids were received and opened on June 30, 2021. Palmetto Corp. is the apparent low bidder - Per Oas monthly engineerig report dated 11.04.2021, work is still pending and is rescheduled for mid to late November	Palmetto Corp	66,570.00	0	work in progress
N/A	TBD	**Bobby Alford/East Bay Park Pavilion** - Per OA's monthly engineering report dated 11.04.2021, The City has applied for a CDBG grant on 6.30.2021 - Public Hearing held on Wednesday, July 21st, 2021 to comply with CDBG requirements - Grant approval is still pending.	TBD			
N/A	TBD	**East Bay Park Boat Landing Repairs** - per OA's monthly engineering report dated 11.04.2021, we will solicit bids in November or December	TBD			
1515	TBD	**West End District Water Main Improvements** - Per OA's monthly engineering report dated 8.11.2021, CDBG grant application submitted on 4.16.2021 - CDBG grant approved on 6.23.2021 for the amount of $453,292 - Design and construction scheduled for FY 21-22 - WRCOG will schedule environmental assessment and City needs to schedule a wetland delineation study as part of the grant requirements before project start - Per Oa's monthly engineering report dated 11.04.2021, Held project kickoff meeting with DOC and WRCOG on 10/1/21 - Field surveying performed week of 10/18/21 - Wetland delineation documentation completed on 10/28/21 - Environmental assessment ongoing - Will solicit quotes for drafting services in November.	TBD			
1606	2022.061	**WTP Secondary Sedimentation Basin -** Engineering Services - per Oas monthly engineering report dated 5.10.2021, Conducted site surveying. Soil borings performed this month. Design is ongoing- per Oas monthly engineering report dated 8.11.2021, design work is about 60 % complete - Construction is scheduled for FY 21.22 - Per OAs monthly engineering report dated _______Design work is about 90% complete. Consultant completed Preliminary Engineering Report (PER). WRCOG to assist the City with EDA grant application - Per OAs monthly engineering report dated 11.04.2021, WRCOG will assist the City with EDA grant application. Match to be 10% pending council's approval of amended budget.	WK Dickson	428,000.00	37.98%	work in progress

CURRENT PROJECT LISTING REPORT

10.31.2021

PROJ #	PO #	PROJECT NAME - DESC/COMMENTS	Vendor	Cost	% complete	Status
1815	2022.057	**Maryville School Lift Station Replacement Proj** - Engineering and design - per OA's monthly engineering report dated 11.03.2020, held a kickoff meeting with consultant 10.20.2020, and Wetland delineation and site survey scheduled for next month - per OA's monthly engineering report dated 5.10.2021, Design is on-going and about 90% complete. Construction is scheduled for FY 22 - per OA's monthly engineering report dated 10.07.2021, The construction bid has been canceled due to a lack of price competitiveness, and will be rebid on or about November 2021 - Per OA's monthly engineering report dated 11.04.2021, Construction Re-Bid to be issued 11.10.2021	LE Wooten Company	47,816.00	64.82%	work in progress
1815	TBD	**Maryville School Lift Station Replacement Proj** - Per OA's monthly engineering report dated 11.04.2021, Construction Re-Bid to be issued 11.10.2021	TBD			
4015	TBD	**Stormwater System Improvements** - EDA Grant number 04-79-07494 - per OA's monthly engineering report dated 10.07.2021, WK Dickson's proposal was approved by City Council on 9.16.2021 - per OA's monthly engineering report dated 11.04.2021, approval by EDA is still pending.	TBD			

CITY OF GEORGETOWN
FY 2021/2022 GRANTS
October 31, 2021

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
FEDERAL GRANTS								
1	Bureau of Justice Assistance	Bullet Proof Vest Grant 2020 Regular Solicitation	1,515.00	-	1,479.13	35.87	-	
2	US Department of Agriculture	Fire Training Center and Equipment for Fire Station II	33,000.00	27,000.00	51,937.85	8,062.15	-	
3	US Department of Agriculture	Fire Training Center and Equipment for Fire Station II	49,900.00	41,100.00		91,000.00	-	
4	US Department of Commerce	Stormwater System Improvements (EDA)	3,365,409.00	841,353.00	542.41	4,206,219.59	04-79-07494	
5	SC Department of Commerce	Demolition of Dilapidated Units : West End (CDBG)	375,000.00	37,500.00	5,898.50	406,601.50	4-CE-20-007	
6	SC Department of Commerce	West End District Water Upgrades (CDBG)	453,292.00	36,628.00	-	489,920.00	4-CI-21-008	
STATE GRANTS								
7	SC Parks, Recreation, & Tourism (PARD)	Dog Park, Engineering/Architecture for Bobby Alford Building	47,824.02	11,956.01	58,428.57	1,351.46	2020046	
8	Rural Infrastructure Authority	Maryville Lift Station	403,178.00	182,309.00	-	585,487.00	S-21-1287	
9	SC Parks, Recreation, & Tourism (PARD)	East Bay Park Boat Landing	42,117.58	10,529.40	-	52,646.98	2022020	NEW
10	Municipal Association of South Carolina	Multi-Purpose Outdoor Marketplace and Park (HEDG)	25,000.00	9,000.00	-	34,000.00	-	NEW
OTHER GRANTS								
11	Palmetto Pride	Keep South Carolina Beautiful 2021	4,895.00	-	718.87	4,176.13	-	
12	SC Muni Insurance Trust	2021 Public Works Equipment Cost Sharing	4,000.00	4,000.00	6,438.69	1,561.31	-	CLOSED
		TOTAL	**4,805,130.60**	**1,201,375.41**	**125,444.02**	**5,881,061.99**		

Attachment: Grants FY21-22 (3446 : October 2021 Finance and IT Reports)

Budget Performance Report

Fiscal Year to Date 09/30/21

Exclude Rollup Accou

Fund **0010 - General Fund**

REVENUE

Department **00 - Revenue**

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
311.001	Property Taxes - Real	3,620,000.00	.00	3,620,000.00	17,499.09	.00	34,180.15	3,585,819.85	1	133,648
311.003	Property Taxes - Vehicles	260,000.00	.00	260,000.00	28,069.98	.00	55,531.84	204,468.16	21	44,25
311.004	Inventory Tax	133,000.00	.00	133,000.00	.00	.00	33,244.53	99,755.47	25	
311.005	Prop Tax-Penalties & Cost	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	
311.006	Homestead Exemption Tax	132,000.00	.00	132,000.00	.00	.00	.00	132,000.00	0	
311.007	Manufacturer's Tax Reduce	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	
311.008	Motor Carrier Lieu of Tax	10,000.00	.00	10,000.00	.00	.00	3,173.61	6,826.39	32	3,43
321.001	Business Licenses	3,000,000.00	.00	3,000,000.00	18,225.10	.00	97,009.24	2,902,990.76	3	86,789
321.002	Business Lic - Penalites	10,000.00	.00	10,000.00	9.72	.00	4,893.39	5,106.61	49	2,464
322.001	Cable TV Franchise	115,000.00	.00	115,000.00	.00	.00	.00	115,000.00	0	4,510
322.002	S.C. Electric & Gas Co.	80,000.00	.00	80,000.00	.00	.00	.00	80,000.00	0	
323.001	Electrical Permits	7,150.00	.00	7,150.00	590.00	.00	1,389.00	5,761.00	19	1,269
323.002	Plumbing Permits	1,500.00	.00	1,500.00	.00	.00	265.00	1,235.00	18	28
323.003	Gas Permits	1,000.00	.00	1,000.00	162.00	.00	343.00	657.00	34	330
323.004	Building Permits	170,000.00	.00	170,000.00	7,618.00	.00	20,785.00	149,215.00	12	18,32
323.005	Yard Sale Permits	75.00	.00	75.00	6.00	.00	6.00	69.00	8	
323.006	Mobile Home Permits	400.00	.00	400.00	.00	.00	.00	400.00	0	225
323.007	Demolition & Clearance	2,500.00	.00	2,500.00	300.00	.00	600.00	1,900.00	24	300
323.008	Mechanical Permits	7,000.00	.00	7,000.00	232.00	.00	1,487.00	5,513.00	21	1,83
323.010	Bus Lic Inspection Fee	1,000.00	.00	1,000.00	25.00	.00	300.00	700.00	30	225
323.013	Burning Permit	200.00	.00	200.00	.00	.00	50.00	150.00	25	100
323.014	Construct Parking Permit	50.00	.00	50.00	.00	.00	.00	50.00	0	
323.015	Reinspection Fee	1,500.00	.00	1,500.00	600.00	.00	1,500.00	.00	100	525
323.016	Permit Not Posted On-Site	100.00	.00	100.00	.00	.00	.00	100.00	0	
323.018	Moving Permit	150.00	.00	150.00	.00	.00	.00	150.00	0	
323.019	Stop Work Order Fee	750.00	.00	750.00	.00	.00	68.00	682.00	9	60
323.020	Board of Appeals Fee	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	300
323.021	Zoning Fees	7,000.00	.00	7,000.00	450.00	.00	1,800.00	5,200.00	26	2,200
323.022	Plan Review Fee	70,000.00	.00	70,000.00	3,102.50	.00	8,211.00	61,789.00	12	6,125
323.023	Sign Permit Fee	4,500.00	.00	4,500.00	50.00	.00	433.00	4,067.00	10	250
323.024	Planning Commission Fees	1,000.00	.00	1,000.00	300.00	.00	300.00	700.00	30	
323.025	ARB Fees	1,000.00	.00	1,000.00	.00	.00	475.00	525.00	48	390
323.026	Plat Approval Fees	500.00	.00	500.00	40.00	.00	180.00	320.00	36	100
323.027	Special Events Permit	750.00	.00	750.00	.00	.00	165.00	585.00	22	
323.028	Miscellaneous permits	500.00	.00	500.00	.00	.00	.00	500.00	0	
324.008	Fire Impact Fee	50,000.00	.00	50,000.00	3,003.08	.00	9,985.88	40,014.12	20	9,638
331.000	Federal Grants	337,500.00	.00	337,500.00	.00	.00	.00	337,500.00	0	
332.008	Other Local Grants	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	

Budget Performance Report

Fiscal Year to Date 09/30/2

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0010 - General Fund**										
REVENUE										
Department **00 - Revenue**										
335.001	Local Government Fund	220,000.00	.00	220,000.00	.00	.00	.00	220,000.00	0	
344.005	SRO Reimbursement	150,000.00	.00	150,000.00	.00	.00	.00	150,000.00	0	
351.001	Police Fines	50,000.00	.00	50,000.00	2,615.06	.00	9,583.37	40,416.63	19	4,36
351.003	Parking Fines	2,000.00	.00	2,000.00	216.00	.00	950.50	1,049.50	48	6
351.007	Sunday Liquor Sales	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	
351.008	Victim's Asst. Fees-(%)	4,250.00	.00	4,250.00	470.37	.00	1,137.44	3,112.56	27	88
351.009	Victim's Asst. Flat Fees	2,000.00	.00	2,000.00	362.57	.00	819.19	1,180.81	41	18
351.010	Misc Police Revenue	6,000.00	.00	6,000.00	174.95	.00	929.20	5,070.80	15	2,75
351.012	Traffic Education Program Fees	200.00	.00	200.00	.00	.00	.00	200.00	0	
361.001	Investment Earnings	15,000.00	.00	15,000.00	554.18	.00	3,242.93	11,757.07	22	4,81
362.000	Rents and Royalties	15,000.00	.00	15,000.00	800.00	.00	800.00	14,200.00	5	80
363.001	Fees for GIS/B&P Documents	150.00	.00	150.00	.00	.00	62.00	88.00	41	4
363.005	FOIA Fees	1,000.00	.00	1,000.00	.00	.00	101.00	899.00	10	11
364.000	Housing Authority FILOT	43,000.00	.00	43,000.00	.00	.00	.00	43,000.00	0	
364.001	Steel Mill FILOT	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	
368.000	Work Comp Reimbursement	50,000.00	.00	50,000.00	.00	.00	.00	50,000.00	0	
369.000	Cash Over & Short	100.00	.00	100.00	.00	.00	.10	99.90	0	
369.002	Miscellaneous Revenue	25,000.00	.00	25,000.00	7,631.48	.00	8,030.48	16,969.52	32	8,86
369.003	Insurance Proceeds	15,000.00	.00	15,000.00	2,296.74	.00	2,296.74	12,703.26	15	3,55
369.005	Set-off Debt Collection Fees	1,500.00	.00	1,500.00	.00	.00	50.00	1,450.00	3	7
369.013	Returned Check Fees	2,000.00	.00	2,000.00	90.00	.00	600.00	1,400.00	30	57
391.001	Sale of Assets	5,000.00	.00	5,000.00	4,765.88	.00	4,765.88	234.12	95	2,41
392.001	From Electric Fund	723,914.00	.00	723,914.00	60,326.17	.00	180,978.51	542,935.49	25	179,97
392.002	From Water Fund	260,609.00	.00	260,609.00	21,717.42	.00	65,152.26	195,456.74	25	57,52
392.003	From Accom Tax Fund	32,000.00	.00	32,000.00	.00	.00	.00	32,000.00	0	
392.005	From Wastewater Fund	316,352.00	.00	316,352.00	26,362.67	.00	79,088.01	237,263.99	25	74,25
392.007	From Stormwater Fund	170,607.00	.00	170,607.00	14,217.25	.00	42,651.75	127,955.25	25	40,26
392.009	From Hospitality Fund	125,000.00	.00	125,000.00	10,416.67	.00	31,250.01	93,749.99	25	31,25
392.014	Transfer from debt service	145,000.00	.00	145,000.00	.00	.00	.00	145,000.00	0	
394.002	Transfer from fund balance	1,679,356.00	.00	1,679,356.00	.00	.00	.00	1,679,356.00	0	
	Department **00 - Revenue** Totals	$12,166,663.00	$0.00	$12,166,663.00	$233,299.88	$0.00	$708,865.01	$11,457,797.99	6%	$730,33
	REVENUE TOTALS	$12,166,663.00	$0.00	$12,166,663.00	$233,299.88	$0.00	$708,865.01	$11,457,797.99	6%	$730,33
EXPENSE										
Department **01 - Administration**										
400.101	Regular Pay	308,545.00	.00	308,545.00	26,491.85	.00	79,233.88	229,311.12	26	60,37
401.103	Overtime	2,000.00	.00	2,000.00	757.66	.00	1,143.71	856.29	57	9
401.106	Contract Labor	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	
405.114	FICA	23,757.00	.00	23,757.00	2,000.91	.00	5,908.91	17,848.09	25	4,94

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Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 09/30/2·

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0010 - General Fund**										
EXPENSE										
Department **01 - Administration**										
406.116	Retirement	51,426.00	.00	51,426.00	4,213.88	.00	12,450.78	38,975.22	24	9,45
408.125	SCMIT Worker's Comp Ins.	1,419.00	.00	1,419.00	2,139.62	.00	4,279.24	(2,860.24)	302	4,55
410.001	Health Claims Cost	28,869.00	.00	28,869.00	2,386.64	.00	7,159.92	21,709.08	25	7,15
500.101	Supplies and Materials	4,000.00	.00	4,000.00	332.24	.00	893.84	3,106.16	22	53
500.102	Equipment	500.00	.00	500.00	360.35	.00	445.10	54.90	89	
500.103	Furniture	250.00	.00	250.00	.00	.00	1,031.61	(781.61)	413	
500.105	Printing and Binding	300.00	.00	300.00	.00	.00	.00	300.00	0	
610.111	Communications- Landline	5,500.00	.00	5,500.00	418.96	.00	1,605.86	3,894.14	29	1,56
610.112	Postage	600.00	.00	600.00	73.08	.00	143.58	456.42	24	17
610.1110	Communications- Wireless	3,000.00	.00	3,000.00	128.81	.00	245.89	2,754.11	8	26
620.114	Advertising	250.00	.00	250.00	.00	.00	381.45	(131.45)	153	
640.124	Travel Expense	2,950.00	.00	2,950.00	45.02	.00	1,142.62	1,807.38	39	6
650.127	Electricity	4,743.00	.00	4,743.00	280.49	.00	763.19	3,979.81	16	74
650.128	Water	411.00	.00	411.00	41.45	.00	116.41	294.59	28	9
650.129	Wastewater	572.00	.00	572.00	52.76	.00	152.15	419.85	27	13
650.130	Sanitation	1,053.00	.00	1,053.00	85.24	.00	255.72	797.28	24	25
650.133	Stormwater	698.00	.00	698.00	56.54	.00	169.62	528.38	24	16
650.134	Security Lights	1,946.00	.00	1,946.00	157.50	.00	472.50	1,473.50	24	47
650.1271	Electricity- Sales Tax	121.00	.00	121.00	11.32	.00	31.44	89.56	26	3
660.105	COVID-19 Pandemic Expense	2,248.00	.00	2,248.00	1,572.81	.00	3,093.37	(845.37)	138	70
660.139	Fleet Services-RTA Mtce Allocation	99.00	.00	99.00	.00	.00	.00	99.00	0	5
660.145	Gasoline & Oil	435.00	.00	435.00	46.04	.00	96.59	338.41	22	3
660.1391	Fleet Services -Departmental Expense Allocation	580.00	.00	580.00	34.55	.00	103.51	476.49	18	27
660.1392	Fleet Svcs- Outside Vends	500.00	.00	500.00	.00	.00	.00	500.00	0	
670.156	Equipment Rental/Lease	5,900.00	.00	5,900.00	338.92	.00	1,355.68	4,544.32	23	1,01
685.180	Membership Dues and Fees	3,534.00	.00	3,534.00	75.00	.00	1,240.41	2,293.59	35	1,12
685.182	Other Operating Expenses	3,750.00	.00	3,750.00	.00	.00	37.92	3,712.08	1	45
685.186	Training	3,875.00	.00	3,875.00	.00	.00	245.00	3,630.00	6	
685.1801	Subscriptions	300.00	.00	300.00	.00	.00	25.31	274.69	8	2
686.187	Professional Services	55,000.00	.00	55,000.00	.00	.00	.00	55,000.00	0	
686.189	Employee Medical	150.00	.00	150.00	.00	.00	.00	150.00	0	
686.195	Repair/Maint Svc Contract	2,400.00	.00	2,400.00	.00	.00	180.96	2,219.04	8	18
686.1895	Employee wellness services	1,250.00	.00	1,250.00	162.14	.00	265.70	984.30	21	24
795.001	IT Internal Allocations	23,828.00	.00	23,828.00	1,204.92	.00	3,408.86	20,419.14	14	2,25
795.995	GF Cost Distribution	(312,780.00)	.00	(312,780.00)	(26,064.99)	.00	(78,194.98)	(234,585.02)	25	(74,424
Sub Department **02 - Mayor and Council**										
400.101	Regular Pay	101,710.00	.00	101,710.00	10,073.19	.00	29,070.53	72,639.47	29	24,08
405.114	FICA	7,781.00	.00	7,781.00	711.16	.00	2,045.57	5,735.43	26	1,62

Run by John Barfield on 10/08/2021 10:21:46 AM

Budget Performance Report

Fiscal Year to Date 09/30/

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0010 - General Fund**										
EXPENSE										
Department **01 - Administration**										
Sub Department **02 - Mayor and Council**										
406.116	Retirement	16,843.00	.00	16,843.00	1,220.45	.00	3,483.15	13,359.85	21	2,70
408.125	SCMIT Worker's Comp Ins.	468.00	.00	468.00	.00	.00	.00	468.00	0	
410.001	Health Claims Cost	35,737.00	.00	35,737.00	2,196.64	.00	6,555.88	29,181.12	18	7,74
500.101	Supplies and Materials	1,000.00	.00	1,000.00	20.95	.00	265.52	734.48	27	14
500.102	Equipment	500.00	.00	500.00	.00	.00	.00	500.00	0	
500.105	Printing and Binding	600.00	.00	600.00	.00	.00	.00	600.00	0	
610.111	Communications- Landline	700.00	.00	700.00	43.48	.00	150.16	549.84	21	14
610.112	Postage	250.00	.00	250.00	.00	.00	.00	250.00	0	3
610.1110	Communications- Wireless	4,500.00	.00	4,500.00	383.47	.00	767.00	3,733.00	17	77
620.114	Advertising	2,500.00	.00	2,500.00	80.00	.00	80.00	2,420.00	3	7
640.124	Travel Expense	12,200.00	.00	12,200.00	(309.63)	(2,932.00)	5,237.72	9,894.28	19	1,18
660.105	COVID-19 Pandemic Expense	510.00	.00	510.00	.00	.00	.00	510.00	0	6
670.156	Equipment Rental/Lease	10,000.00	.00	10,000.00	707.84	6,370.56	2,123.52	1,505.92	85	1,98
685.180	Membership Dues and Fees	1,000.00	.00	1,000.00	210.00	.00	366.00	634.00	37	7
685.182	Other Operating Expenses	2,700.00	.00	2,700.00	.00	.00	179.00	2,521.00	7	
685.186	Training	6,200.00	.00	6,200.00	.00	(1,045.00)	935.00	6,310.00	-2	
686.187	Professional Services	300.00	.00	300.00	.00	.00	.00	300.00	0	
686.1895	Employee wellness services	5,500.00	.00	5,500.00	594.53	.00	974.25	4,525.75	18	88
795.001	IT Internal Allocations	20,196.00	.00	20,196.00	1,927.87	.00	6,154.18	14,041.82	30	3,60
	Sub Department **02 - Mayor and Council** Totals	$231,195.00	$0.00	$231,195.00	$17,859.95	$2,393.56	$58,387.48	$170,413.96	26%	$45,13
	Department **01 - Administration** Totals	$469,174.00	$0.00	$469,174.00	$35,263.66	$2,393.56	$108,273.23	$358,507.21	24%	$68,17
Department **04 - Finance**										
400.101	Regular Pay	458,694.00	.00	458,694.00	37,274.55	.00	109,838.58	348,855.42	24	85,75
401.103	Overtime	3,564.00	.00	3,564.00	604.29	.00	837.77	2,726.23	24	35
405.114	FICA	35,363.00	.00	35,363.00	2,770.37	.00	8,087.70	27,275.30	23	6,27
406.116	Retirement	76,550.00	.00	76,550.00	5,857.85	.00	17,119.10	59,430.90	22	13,31
408.125	SCMIT Worker's Comp Ins.	2,110.00	.00	2,110.00	1,172.99	.00	2,345.98	(235.98)	111	2,49
410.001	Health Claims Cost	52,964.00	.00	52,964.00	4,978.84	.00	14,936.52	38,027.48	28	12,28
410.002	Health Claim Costs-Retire	399.00	.00	399.00	136.44	.00	545.76	(146.76)	137	28
500.101	Supplies and Materials	5,000.00	.00	5,000.00	243.78	.00	950.05	4,049.95	19	1,68
500.102	Equipment	1,000.00	.00	1,000.00	169.58	.00	169.58	830.42	17	
500.103	Furniture	200.00	.00	200.00	.00	(400.00)	390.61	209.39	-5	
610.111	Communications- Landline	3,500.00	.00	3,500.00	235.01	.00	851.43	2,648.57	24	81
610.112	Postage	4,700.00	.00	4,700.00	1,009.15	.00	1,680.55	3,019.45	36	1,33
610.1110	Communications- Wireless	2,000.00	.00	2,000.00	46.38	.00	92.82	1,907.18	5	9
640.124	Travel Expense	2,500.00	.00	2,500.00	.00	(1,685.00)	37.24	4,147.76	-66	
650.127	Electricity	3,747.00	.00	3,747.00	223.67	.00	620.67	3,126.33	17	59

Budget Performance Report

Fiscal Year to Date 09/30/2

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0010 - General Fund**										
EXPENSE										
Department **04 - Finance**										
650.128	Water	352.00	.00	352.00	35.53	.00	99.79	252.21	28	8
650.129	Wastewater	490.00	.00	490.00	45.23	.00	130.43	359.57	27	11
650.130	Sanitation	903.00	.00	903.00	73.06	.00	219.18	683.82	24	21
650.133	Stormwater	599.00	.00	599.00	48.47	.00	145.41	453.59	24	14
650.134	Security Lights	1,668.00	.00	1,668.00	135.00	.00	405.00	1,263.00	24	40
650.1271	Electricity- Sales Tax	103.00	.00	103.00	9.70	.00	26.94	76.06	26	2
660.105	COVID-19 Pandemic Expense	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	16
670.156	Equipment Rental/Lease	8,500.00	.00	8,500.00	587.88	.00	2,542.32	5,957.68	30	1,95
685.180	Membership Dues and Fees	1,800.00	.00	1,800.00	.00	.00	170.00	1,630.00	9	
685.182	Other Operating Expenses	6,000.00	.00	6,000.00	5,249.03	.00	5,249.03	750.97	87	28
685.184	Continuing Education	1,500.00	.00	1,500.00	.00	(1,745.00)	.00	3,245.00	-116	
685.186	Training	1,250.00	.00	1,250.00	.00	(450.00)	2,355.00	(655.00)	152	
685.1801	Subscriptions	550.00	.00	550.00	.00	.00	.00	550.00	0	
686.189	Employee Medical	400.00	.00	400.00	.00	.00	.00	400.00	0	
686.195	Repair/Maint Svc Contract	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
686.1895	Employee wellness services	6,250.00	.00	6,250.00	540.48	.00	885.68	5,364.32	14	80
795.001	IT Internal Allocations	25,976.00	.00	25,976.00	1,204.92	.00	3,408.86	22,567.14	13	2,25
795.995	GF Cost Distribution	(284,260.00)	.00	(284,260.00)	(23,688.33)	.00	(71,064.99)	(213,195.01)	25	(67,899
	Department **04 - Finance** Totals	$426,372.00	$0.00	$426,372.00	$38,963.87	($4,280.00)	$103,077.01	$327,574.99	23%	$63,84
Department **05 - Police**										
Sub Department **05 - Police Staff Services**										
400.101	Regular Pay	1,914,600.00	.00	1,914,600.00	152,296.71	.00	439,547.66	1,475,052.34	23	356,90
401.103	Overtime	105,000.00	.00	105,000.00	6,776.33	.00	23,402.59	81,597.41	22	13,31
401.105	On-call pay	5,200.00	.00	5,200.00	400.00	.00	1,200.00	4,000.00	23	1,20
405.114	FICA	154,897.00	.00	154,897.00	11,568.72	.00	33,710.93	121,186.07	22	26,99
406.116	Retirement	388,571.00	.00	388,571.00	28,032.69	.00	81,604.37	306,966.63	21	66,93
408.125	SCMIT Worker's Comp Ins.	95,324.00	.00	95,324.00	29,856.82	.00	60,144.53	35,179.47	63	63,73
410.001	Health Claims Cost	297,805.00	.00	297,805.00	23,400.96	.00	65,473.82	232,331.18	22	63,52
410.002	Health Claim Costs-Retire	47,331.00	.00	47,331.00	3,209.78	.00	15,096.52	32,234.48	32	16,37
500.101	Supplies and Materials	20,005.00	.00	20,005.00	1,709.72	.00	2,629.30	17,375.70	13	2,29
500.102	Equipment	9,300.00	.00	9,300.00	1,026.77	2,114.70	1,130.37	6,054.93	35	13
500.103	Furniture	700.00	.00	700.00	.00	.00	.00	700.00	0	
501.101	Uniforms and Clothing	47,900.00	.00	47,900.00	3,644.25	9,865.63	9,374.07	28,660.30	40	3,05
610.111	Communications- Landline	7,000.00	.00	7,000.00	537.58	.00	1,961.08	5,038.92	28	2,02
610.112	Postage	500.00	.00	500.00	.00	.00	.00	500.00	0	8
610.1110	Communications- Wireless	58,200.00	.00	58,200.00	5,964.21	12,782.08	14,924.20	30,493.72	48	13,37
620.114	Advertising	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
640.124	Travel Expense	10,574.00	.00	10,574.00	(151.00)	.00	854.08	9,719.92	8	

Georgetown SOUTH CAROLINA

Budget Performance Re…

Fiscal Year to Date 09/30/…

Exclude Rollup Accou…

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0010 - General Fund**										
EXPENSE										
Department **05 - Police**										
Sub Department **05 - Police Staff Services**										
650.127	Electricity	28,539.00	.00	28,539.00	2,571.35	.00	7,741.43	20,797.57	27	7,90
650.128	Water	2,555.00	.00	2,555.00	480.58	.00	908.81	1,646.19	36	61
650.129	Wastewater	2,487.00	.00	2,487.00	210.99	.00	599.61	1,887.39	24	59
650.130	Sanitation	2,255.00	.00	2,255.00	182.46	.00	547.38	1,707.62	24	54
650.133	Stormwater	2,449.00	.00	2,449.00	198.20	.00	594.60	1,854.40	24	59
650.134	Security Lights	3,830.00	.00	3,830.00	309.89	.00	929.67	2,900.33	24	92
650.1271	Electricity- Sales Tax	1,094.00	.00	1,094.00	103.82	.00	298.65	795.35	27	30
660.105	COVID-19 Pandemic Expense	1,500.00	.00	1,500.00	720.00	.00	2,160.00	(660.00)	144	30
660.133	Repairs & Maint. Services	23,500.00	.00	23,500.00	942.50	.00	1,264.98	22,235.02	5	1,79
660.139	Fleet Services-RTA Mtce Allocation	12,145.00	.00	12,145.00	2,588.83	.00	7,422.08	4,722.92	61	3,13
660.145	Gasoline & Oil	74,589.00	.00	74,589.00	8,092.38	.00	14,366.16	60,222.84	19	9,32
660.1391	Fleet Services -Departmental Expense Allocation	23,682.00	.00	23,682.00	5,519.49	.00	14,315.54	9,366.46	60	6,48
660.1392	Fleet Svcs- Outside Vends	16,435.00	.00	16,435.00	.00	.00	1,741.55	14,693.45	11	4,48
670.156	Equipment Rental/Lease	8,300.00	.00	8,300.00	423.23	.00	1,692.92	6,607.08	20	1,74
682.1721	Prisoner Housing	70,000.00	.00	70,000.00	.00	10,000.00	4,567.50	55,432.50	21	15,04
685.180	Membership Dues and Fees	1,815.00	.00	1,815.00	.00	.00	300.00	1,515.00	17	58
685.182	Other Operating Expenses	5,900.00	.00	5,900.00	99.03	.00	1,577.71	4,322.29	27	83
685.184	Continuing Education	3,000.00	.00	3,000.00	.00	.00	2,000.00	1,000.00	67	
685.186	Training	7,271.00	.00	7,271.00	(918.77)	.00	1,556.23	5,714.77	21	
685.187	Special Projects	5,500.00	.00	5,500.00	.00	.00	73.65	5,426.35	1	32
685.189	Reserve Program	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
685.1801	Subscriptions	5,540.00	.00	5,540.00	709.02	.00	1,150.76	4,389.24	21	32
685.1861	Law Enforce Accreditation/Policy	4,000.00	.00	4,000.00	.00	.00	3,961.65	38.35	99	2,08
686.184	Technology Services	38,871.00	.00	38,871.00	.00	.00	.00	38,871.00	0	
686.189	Employee Medical	14,550.00	.00	14,550.00	.00	.00	150.00	14,400.00	1	
686.194	Other Prof/Tech Services	75,000.00	.00	75,000.00	.00	.00	.00	75,000.00	0	
686.195	Repair/Maint Svc Contract	36,200.00	.00	36,200.00	36,315.26	(30,799.18)	38,189.48	28,809.70	20	7,71
686.1895	Employee wellness services	15,000.00	.00	15,000.00	1,891.67	.00	3,099.86	11,900.14	21	2,82
687.203	Contract Services	13,000.00	.00	13,000.00	659.95	.00	1,629.56	11,370.44	13	1,98
795.001	IT Internal Allocations	55,000.00	.00	55,000.00	1,686.89	.00	4,772.41	50,227.59	9	3,15
795.010	911 Expense Billing	(1,900.00)	.00	(1,900.00)	(314.60)	.00	(314.60)	(1,585.40)	17	(471
	Sub Department **05 - Police Staff Services** Totals	$3,719,014.00	$0.00	$3,719,014.00	$330,745.71	$3,963.23	$868,351.11	$2,846,699.66	23%	$703,15
Sub Department **07 - Victim's Advocate**										
400.101	Regular Pay	33,970.00	.00	33,970.00	2,817.05	.00	8,195.07	25,774.93	24	6,89
401.103	Overtime	2,000.00	.00	2,000.00	49.55	.00	232.21	1,767.79	12	
405.114	FICA	2,599.00	.00	2,599.00	208.32	.00	614.41	1,984.59	24	49
406.116	Retirement	6,536.00	.00	6,536.00	438.61	.00	1,294.28	5,241.72	20	1,06

Attachment: Budget Performance Report - September 2021 (3446 : October 2021 Finance and IT Reports)

Budget Performance Report

Fiscal Year to Date 09/30/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0010 - General Fund**										
EXPENSE										
Department **05 - Police**										
Sub Department **07 - Victim's Advocate**										
408.125	SCMIT Worker's Comp Ins.	1,823.00	.00	1,823.00	260.66	.00	521.32	1,301.68	29	55
410.001	Health Claims Cost	1,331.00	.00	1,331.00	440.24	.00	1,320.72	10.28	99	1,32
500.101	Supplies and Materials	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	20
501.101	Uniforms and Clothing	400.00	.00	400.00	.00	.00	.00	400.00	0	
610.111	Communications- Landline	180.00	.00	180.00	10.87	.00	37.54	142.46	21	3
610.112	Postage	100.00	.00	100.00	.00	.00	.00	100.00	0	
610.1110	Communications- Wireless	1,300.00	.00	1,300.00	99.30	188.03	256.59	855.38	34	24
640.124	Travel Expense	400.00	.00	400.00	.00	.00	.00	400.00	0	
660.133	Repairs & Maint. Services	500.00	.00	500.00	.00	.00	.00	500.00	0	
660.139	Fleet Services-RTA Mtce Allocation	200.00	.00	200.00	.00	.00	.00	200.00	0	
660.145	Gasoline & Oil	920.00	.00	920.00	42.37	.00	82.16	837.84	9	14
660.1391	Fleet Services -Departmental Expense Allocation	287.00	.00	287.00	51.83	.00	155.26	131.74	54	7
670.156	Equipment Rental/Lease	200.00	.00	200.00	.00	.00	.00	200.00	0	
685.180	Membership Dues and Fees	75.00	.00	75.00	.00	.00	.00	75.00	0	
685.182	Other Operating Expenses	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	
685.186	Training	500.00	.00	500.00	.00	.00	.00	500.00	0	(150
685.187	Special Projects	200.00	.00	200.00	.00	.00	.00	200.00	0	
686.189	Employee Medical	425.00	.00	425.00	.00	.00	.00	425.00	0	
686.195	Repair/Maint Svc Contract	500.00	.00	500.00	.00	.00	.00	500.00	0	
686.1895	Employee wellness services	.00	.00	.00	54.05	.00	88.57	(88.57)	+++	8
795.001	IT Internal Allocations	4,500.00	.00	4,500.00	240.98	.00	681.77	3,818.23	15	45
	Sub Department **07 - Victim's Advocate** Totals	$61,146.00	$0.00	$61,146.00	$4,713.83	$188.03	$13,479.90	$47,478.07	22%	$11,41
Sub Department **26 - Grants**										
500.101	Supplies and Materials	1,350.00	.00	1,350.00	.00	.00	.00	1,350.00	0	1
501.101	Uniforms and Clothing	800.00	.00	800.00	.00	.00	92.54	707.46	12	
610.1110	Communications- Wireless	3,000.00	.00	3,000.00	274.34	375.11	664.37	1,960.52	35	64
640.124	Travel Expense	800.00	.00	800.00	.00	.00	1,899.73	(1,099.73)	237	
660.133	Repairs & Maint. Services	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
660.139	Fleet Services-RTA Mtce Allocation	417.00	.00	417.00	149.10	.00	444.75	(27.75)	107	13
660.145	Gasoline & Oil	3,217.00	.00	3,217.00	65.78	.00	160.42	3,056.58	5	77
660.1391	Fleet Services -Departmental Expense Allocation	839.00	.00	839.00	91.43	.00	260.24	578.76	31	34
685.182	Other Operating Expenses	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
685.186	Training	600.00	.00	600.00	.00	.00	1,020.00	(420.00)	170	
685.187	Special Projects	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
	Sub Department **26 - Grants** Totals	$15,523.00	$0.00	$15,523.00	$580.65	$375.11	$4,542.05	$10,605.84	32%	$1,91
	Department **05 - Police** Totals	$3,795,683.00	$0.00	$3,795,683.00	$336,040.19	$4,526.37	$886,373.06	$2,904,783.57	23%	$716,49

Attachment: Budget Performance Report - September 2021 (3446 : October 2021 Finance and IT Reports)

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 09/30/21
Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0010 - General Fund**										
EXPENSE										
Department **09 - Planning & Community Development**										
400.101	Regular Pay	356,612.00	.00	356,612.00	25,669.25	.00	75,145.61	281,466.39	21	75,02
401.103	Overtime	2,287.00	.00	2,287.00	58.02	.00	493.88	1,793.12	22	51
405.114	FICA	27,456.00	.00	27,456.00	1,880.78	.00	5,524.16	21,931.84	20	5,33
406.116	Retirement	59,434.00	.00	59,434.00	4,089.41	.00	12,026.65	47,407.35	20	11,96
408.125	SCMIT Worker's Comp Ins.	3,095.00	.00	3,095.00	1,031.79	.00	2,063.58	1,031.42	67	2,19
410.001	Health Claims Cost	60,010.00	.00	60,010.00	3,666.40	.00	10,155.18	49,854.82	17	14,88
500.101	Supplies and Materials	3,095.00	.00	3,095.00	404.92	.00	1,084.54	2,010.46	35	58
500.102	Equipment	3,600.00	.00	3,600.00	.00	.00	2,100.00	1,500.00	58	2,13
500.103	Furniture	200.00	.00	200.00	.00	.00	.00	200.00	0	5
500.105	Printing and Binding	2,320.00	.00	2,320.00	.00	.00	194.25	2,125.75	8	29
610.111	Communications- Landline	2,000.00	.00	2,000.00	126.52	.00	476.61	1,523.39	24	46
610.112	Postage	1,540.00	.00	1,540.00	150.71	.00	688.35	851.65	45	13
610.1110	Communications- Wireless	1,800.00	.00	1,800.00	203.53	.00	407.30	1,392.70	23	46
620.114	Advertising	3,262.00	.00	3,262.00	148.00	.00	296.00	2,966.00	9	73
640.124	Travel Expense	3,386.00	.00	3,386.00	.00	.00	214.00	3,172.00	6	
650.127	Electricity	2,498.00	.00	2,498.00	149.12	.00	413.79	2,084.21	17	39
650.128	Water	234.00	.00	234.00	23.69	.00	66.53	167.47	28	5
650.129	Wastewater	327.00	.00	327.00	30.15	.00	86.95	240.05	27	7
650.130	Sanitation	602.00	.00	602.00	48.71	.00	146.13	455.87	24	14
650.133	Stormwater	399.00	.00	399.00	32.31	.00	96.93	302.07	24	9
650.134	Security Lights	1,112.00	.00	1,112.00	90.00	.00	270.00	842.00	24	27
650.1271	Electricity- Sales Tax	69.00	.00	69.00	6.47	.00	17.96	51.04	26	1
660.103	Emergency Preparedness	.00	.00	.00	.00	.00	72.03	(72.03)	+++	
660.105	COVID-19 Pandemic Expense	.00	.00	.00	.00	.00	.00	.00	+++	3
660.133	Repairs & Maint. Services	927.00	.00	927.00	.00	.00	.00	927.00	0	
660.139	Fleet Services-RTA Mtce Allocation	43.00	.00	43.00	.00	.00	.00	43.00	0	
660.145	Gasoline & Oil	2,616.00	.00	2,616.00	168.65	.00	464.79	2,151.21	18	27
660.1391	Fleet Services -Departmental Expense Allocation	753.00	.00	753.00	114.03	.00	382.82	370.18	51	17
670.156	Equipment Rental/Lease	7,500.00	.00	7,500.00	827.75	.00	2,375.27	5,124.73	32	2,38
685.180	Membership Dues and Fees	1,623.00	.00	1,623.00	.00	.00	.00	1,623.00	0	
685.182	Other Operating Expenses	600.00	.00	600.00	.00	.00	140.23	459.77	23	11
685.184	Continuing Education	450.00	.00	450.00	.00	.00	.00	450.00	0	
685.186	Training	4,221.00	.00	4,221.00	6,000.00	.00	6,254.00	(2,033.00)	148	(350
685.192	KGB Operations	.00	.00	.00	506.35	.00	807.80	(807.80)	+++	19
686.191	Contract Services/Studies	427,000.00	.00	427,000.00	.00	(34,091.00)	5,629.00	455,462.00	-7	
686.1895	Employee wellness services	.00	.00	.00	270.24	.00	442.84	(442.84)	+++	40
795.001	IT Internal Allocations	18,375.00	.00	18,375.00	722.95	.00	2,045.32	16,329.68	11	1,35

Budget Performance Report

Fiscal Year to Date 09/30/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0010 - General Fund**										
EXPENSE										
	Department **09 - Planning & Community Development** Totals	$999,446.00	$0.00	$999,446.00	$46,419.75	($34,091.00)	$130,582.50	$902,954.50	10%	$120,42
Department **10 - Municipal Court**										
400.101	Regular Pay	128,437.00	.00	128,437.00	11,026.94	.00	32,121.00	96,316.00	25	25,32
401.103	Overtime	4,639.00	.00	4,639.00	93.84	.00	1,018.18	3,620.82	22	1,42
401.105	On-call pay	5,200.00	.00	5,200.00	300.00	.00	1,100.00	4,100.00	21	1,20
405.114	FICA	10,578.00	.00	10,578.00	862.66	.00	2,581.06	7,996.94	24	2,06
406.116	Retirement	22,037.00	.00	22,037.00	1,770.93	.00	5,305.13	16,731.87	24	4,32
408.125	SCMIT Worker's Comp Ins.	591.00	.00	591.00	640.80	.00	1,281.60	(690.60)	217	1,36
410.001	Health Claims Cost	12,226.00	.00	12,226.00	457.82	.00	1,599.54	10,626.46	13	3,80
500.101	Supplies and Materials	2,000.00	.00	2,000.00	131.84	.00	581.37	1,418.63	29	39
500.102	Equipment	500.00	.00	500.00	.00	.00	.00	500.00	0	
610.111	Communications- Landline	550.00	.00	550.00	32.61	.00	112.62	437.38	20	10
610.112	Postage	2,000.00	.00	2,000.00	438.87	.00	870.11	1,129.89	44	19
610.1110	Communications- Wireless	350.00	.00	350.00	.00	.00	.00	350.00	0	
640.124	Travel Expense	1,600.00	.00	1,600.00	.00	.00	.00	1,600.00	0	
650.127	Electricity	5,307.00	.00	5,307.00	478.16	.00	1,439.57	3,867.43	27	1,46
650.128	Water	389.00	.00	389.00	73.29	.00	138.58	250.42	36	9
650.129	Wastewater	379.00	.00	379.00	32.17	.00	91.42	287.58	24	9
650.130	Sanitation	119.00	.00	119.00	9.67	.00	29.01	89.99	24	2
650.133	Stormwater	214.00	.00	214.00	17.39	.00	52.17	161.83	24	5
650.134	Security Lights	471.00	.00	471.00	38.11	.00	114.33	356.67	24	11
650.1271	Electricity- Sales Tax	203.00	.00	203.00	19.31	.00	55.54	147.46	27	5
660.105	COVID-19 Pandemic Expense	500.00	.00	500.00	.00	.00	171.18	328.82	34	6
660.133	Repairs & Maint. Services	2,000.00	.00	2,000.00	341.95	.00	658.45	1,341.55	33	9
660.139	Fleet Services-RTA Mtce Allocation	500.00	.00	500.00	.00	.00	.00	500.00	0	
660.145	Gasoline & Oil	672.00	.00	672.00	34.62	.00	73.98	598.02	11	5
660.1391	Fleet Services -Departmental Expense Allocation	288.00	.00	288.00	34.55	.00	103.51	184.49	36	10
670.156	Equipment Rental/Lease	2,200.00	.00	2,200.00	344.08	.00	344.08	1,855.92	16	34
685.180	Membership Dues and Fees	100.00	.00	100.00	.00	.00	.00	100.00	0	
685.182	Other Operating Expenses	3,600.00	.00	3,600.00	660.00	.00	660.00	2,940.00	18	35
685.186	Training	500.00	.00	500.00	.00	.00	.00	500.00	0	
686.187	Professional Services	27,800.00	.00	27,800.00	500.00	25,000.00	750.00	2,050.00	93	2
686.189	Employee Medical	200.00	.00	200.00	.00	.00	.00	200.00	0	
686.195	Repair/Maint Svc Contract	2,000.00	.00	2,000.00	229.35	.00	229.35	1,770.65	11	1,04
686.1895	Employee wellness services	1,500.00	.00	1,500.00	162.14	.00	265.70	1,234.30	18	24
795.001	IT Internal Allocations	22,093.00	.00	22,093.00	1,204.92	.00	3,408.86	18,684.14	15	2,25
	Department **10 - Municipal Court** Totals	$261,743.00	$0.00	$261,743.00	$19,936.02	$25,000.00	$55,156.34	$181,586.66	31%	$46,70

Attachment: Budget Performance Report - September 2021 (3446 : October 2021 Finance and IT Reports)

Budget Performance Report

Fiscal Year to Date 09/30/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0010 - General Fund**										
EXPENSE										
Department **11 - Fire**										
400.101	Regular Pay	1,467,461.00	.00	1,467,461.00	111,389.97	.00	347,812.13	1,119,648.87	24	272,39
401.103	Overtime	99,500.00	.00	99,500.00	6,865.25	.00	20,624.44	78,875.56	21	18,20
402.111	Volunteer Employees	3,000.00	.00	3,000.00	(60.00)	.00	90.00	2,910.00	3	13
405.114	FICA	119,873.00	.00	119,873.00	8,386.48	.00	26,311.81	93,561.19	22	20,35
406.116	Retirement	301,483.00	.00	301,483.00	21,421.84	.00	65,982.69	235,500.31	22	52,28
408.125	SCMIT Worker's Comp Ins.	64,055.00	.00	64,055.00	16,302.32	.00	32,745.56	31,309.44	51	37,01
410.001	Health Claims Cost	284,145.00	.00	284,145.00	20,981.40	.00	61,607.54	222,537.46	22	64,77
410.002	Health Claim Costs-Retire	26,591.00	.00	26,591.00	3,283.32	.00	15,150.66	11,440.34	57	12,12
500.101	Supplies and Materials	16,700.00	.00	16,700.00	2,476.21	.00	4,718.10	11,981.90	28	1,07
500.102	Equipment	32,600.00	.00	32,600.00	3,884.09	.00	6,938.97	25,661.03	21	6,38
500.103	Furniture	6,200.00	.00	6,200.00	.00	.00	898.00	5,302.00	14	
500.105	Printing and Binding	500.00	.00	500.00	.00	.00	178.34	321.66	36	
500.107	Technology Supplies	8,052.00	.00	8,052.00	.00	.00	414.15	7,637.85	5	94
501.101	Uniforms and Clothing	28,900.00	.00	28,900.00	927.36	8,188.50	1,751.99	18,959.51	34	3,55
515.121	Safety Supplies	9,000.00	.00	9,000.00	.00	.00	.00	9,000.00	0	2,25
515.128	Medical Supplies	14,000.00	.00	14,000.00	1,809.12	.00	4,565.01	9,434.99	33	1,50
531.140	Haz Mat Supplies/Equipmnt	10,000.00	.00	10,000.00	344.14	.00	344.14	9,655.86	3	33
610.111	Communications- Landline	6,500.00	.00	6,500.00	533.61	.00	2,011.64	4,488.36	31	1,93
610.112	Postage	700.00	.00	700.00	135.31	.00	181.93	518.07	26	19
610.1110	Communications- Wireless	30,000.00	.00	30,000.00	6,396.49	16,898.20	7,181.90	5,919.90	80	6,99
620.114	Advertising	750.00	.00	750.00	.00	.00	.00	750.00	0	
630.121	Fire Prevention Materials	9,000.00	.00	9,000.00	1,998.30	.00	3,015.88	5,984.12	34	85
640.124	Travel Expense	7,442.00	.00	7,442.00	207.00	.00	1,438.00	6,004.00	19	
650.127	Electricity	15,318.00	.00	15,318.00	1,253.13	.00	3,266.93	12,051.07	21	3,33
650.128	Water	3,511.00	.00	3,511.00	410.24	.00	940.71	2,570.29	27	75
650.129	Wastewater	2,365.00	.00	2,365.00	254.96	.00	704.84	1,660.16	30	58
650.130	Sanitation	973.00	.00	973.00	78.76	.00	236.28	736.72	24	23
650.133	Stormwater	1,435.00	.00	1,435.00	116.10	.00	348.30	1,086.70	24	34
650.134	Security Lights	1,866.00	.00	1,866.00	151.00	.00	453.00	1,413.00	24	45
650.1271	Electricity- Sales Tax	401.00	.00	401.00	36.43	.00	101.92	299.08	25	10
660.103	Emergency Preparedness	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
660.105	COVID-19 Pandemic Expense	20,000.00	.00	20,000.00	534.02	.00	825.50	19,174.50	4	7,01
660.133	Repairs & Maint. Services	20,000.00	.00	20,000.00	350.20	.00	1,900.46	18,099.54	10	3,21
660.139	Fleet Services-RTA Mtce Allocation	25,328.00	.00	25,328.00	5,353.81	4,146.68	7,476.70	13,704.62	46	5,77
660.145	Gasoline & Oil	24,718.00	.00	24,718.00	2,383.20	.00	5,634.80	19,083.20	23	3,89
660.1391	Fleet Services -Departmental Expense Allocation	7,430.00	.00	7,430.00	1,325.82	.00	3,203.89	4,226.11	43	1,96
660.1392	Fleet Svcs- Outside Vends	40,000.00	.00	40,000.00	3,023.27	.00	7,951.21	32,048.79	20	12,54
670.156	Equipment Rental/Lease	8,500.00	.00	8,500.00	416.57	.00	1,042.04	7,457.96	12	84

Budget Performance Report

Fiscal Year to Date 09/30/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0010 - General Fund**										
EXPENSE										
Department **11 - Fire**										
682.169	Laundry & Linen	2,000.00	.00	2,000.00	48.06	.00	87.48	1,912.52	4	6
685.180	Membership Dues and Fees	2,218.00	.00	2,218.00	.00	.00	.00	2,218.00	0	
685.182	Other Operating Expenses	3,000.00	.00	3,000.00	45.00	.00	222.63	2,777.37	7	1
685.184	Continuing Education	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
685.186	Training	23,799.00	.00	23,799.00	298.30	.00	2,759.24	21,039.76	12	4,33
685.1801	Subscriptions	14,868.00	.00	14,868.00	.00	.00	5,100.00	9,768.00	34	5,69
686.189	Employee Medical	13,500.00	.00	13,500.00	.00	10,767.00	60.00	2,673.00	80	
686.195	Repair/Maint Svc Contract	60,286.00	.00	60,286.00	4,057.31	.00	10,739.92	49,546.08	18	3,67
686.1895	Employee wellness services	13,000.00	.00	13,000.00	1,621.43	.00	2,657.02	10,342.98	20	2,42
795.001	IT Internal Allocations	26,511.00	.00	26,511.00	1,445.90	.00	4,090.63	22,420.37	15	2,70
	Department **11 - Fire** Totals	$2,884,979.00	$0.00	$2,884,979.00	$230,485.72	$40,000.38	$663,766.38	$2,181,212.24	24%	$563,31
Department **12 - Public Works**										
400.101	Regular Pay	556,923.00	.00	556,923.00	35,214.45	.00	107,621.77	449,301.23	19	71,75
401.103	Overtime	10,644.00	.00	10,644.00	1,604.20	.00	2,236.11	8,407.89	21	1,43
405.114	FICA	43,419.00	.00	43,419.00	2,582.90	.00	7,736.93	35,682.07	18	5,17
406.116	Retirement	93,989.00	.00	93,989.00	5,663.38	.00	17,094.55	76,894.45	18	11,31
408.125	SCMIT Worker's Comp Ins.	20,861.00	.00	20,861.00	8,336.82	.00	16,459.72	4,401.28	79	17,47
410.001	Health Claims Cost	77,954.00	.00	77,954.00	7,211.58	.00	21,634.74	56,319.26	28	18,12
410.002	Health Claim Costs-Retire	38,912.00	.00	38,912.00	1,317.30	.00	6,181.06	32,730.94	16	14,45
500.101	Supplies and Materials	10,000.00	.00	10,000.00	475.60	.00	3,267.20	6,732.80	33	2,36
500.102	Equipment	6,500.00	.00	6,500.00	.00	.00	4,514.98	1,985.02	69	
500.103	Furniture	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
500.105	Printing and Binding	1,500.00	.00	1,500.00	46.64	.00	253.51	1,246.49	17	51
501.101	Uniforms and Clothing	16,000.00	.00	16,000.00	1,103.23	.00	3,157.09	12,842.91	20	2,44
513.112	Asphalt/Concrete/Gravel	15,000.00	87,000.00	102,000.00	.00	.00	1,890.73	100,109.27	2	1,95
515.121	Safety Supplies	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	10
610.111	Communications- Landline	3,500.00	.00	3,500.00	304.50	.00	1,195.55	2,304.45	34	1,16
610.112	Postage	100.00	.00	100.00	.00	.00	.00	100.00	0	
610.1110	Communications- Wireless	5,150.00	.00	5,150.00	234.57	.00	567.30	4,582.70	11	40
620.114	Advertising	750.00	.00	750.00	.00	.00	.00	750.00	0	
640.124	Travel Expense	500.00	.00	500.00	.00	.00	.00	500.00	0	2
650.127	Electricity	1,179.00	.00	1,179.00	115.58	.00	332.16	846.84	28	27
650.128	Water	485.00	.00	485.00	48.02	.00	135.07	349.93	28	11
650.129	Wastewater	640.00	.00	640.00	57.98	.00	167.47	472.53	26	15
650.130	Sanitation	470.00	.00	470.00	38.04	.00	114.12	355.88	24	11
650.133	Stormwater	430.00	.00	430.00	34.87	.00	104.61	325.39	24	10
650.134	Security Lights	550.00	.00	550.00	44.54	.00	133.62	416.38	24	13
650.1271	Electricity- Sales Tax	4.00	.00	4.00	.27	.00	.68	3.32	17	

Budget Performance Report

Fiscal Year to Date 09/30/21
Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0010 - General Fund**										
EXPENSE										
Department **12 - Public Works**										
660.105	COVID-19 Pandemic Expense	3,440.00	.00	3,440.00	162.40	.00	946.31	2,493.69	28	69
660.133	Repairs & Maint. Services	10,000.00	.00	10,000.00	658.93	.00	2,516.39	7,483.61	25	2,34
660.139	Fleet Services-RTA Mtce Allocation	12,208.00	.00	12,208.00	4,171.61	.00	10,135.16	2,072.84	83	4,91
660.145	Gasoline & Oil	22,838.00	.00	22,838.00	3,011.09	.00	5,380.28	17,457.72	24	2,51
660.1391	Fleet Services -Departmental Expense Allocation	20,898.00	.00	20,898.00	3,273.33	.00	11,127.29	9,770.71	53	6,36
660.1392	Fleet Svcs- Outside Vends	1,656.00	.00	1,656.00	712.51	.00	892.51	763.49	54	93
663.142	Street Sign Maintenance	4,000.00	.00	4,000.00	782.99	.00	1,055.10	2,944.90	26	65
663.148	Maintenance of Parks	15,000.00	.00	15,000.00	1,624.44	.00	3,464.93	11,535.07	23	13
670.156	Equipment Rental/Lease	3,000.00	(1,293.00)	1,707.00	273.98	.00	802.78	904.22	47	79
685.180	Membership Dues and Fees	200.00	.00	200.00	.00	.00	.00	200.00	0	14
685.182	Other Operating Expenses	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	31
685.186	Training	400.00	.00	400.00	.00	.00	.00	400.00	0	
685.192	KGB Operations	6,000.00	.00	6,000.00	99.53	.00	485.74	5,514.26	8	19
685.1921	KGB grant expenses	6,000.00	.00	6,000.00	185.00	.00	185.00	5,815.00	3	1,81
686.187	Professional Services	5,000.00	.00	5,000.00	999.90	6,832.65	1,499.85	(3,332.50)	167	1,49
686.189	Employee Medical	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	6
686.195	Repair/Maint Svc Contract	10,000.00	.00	10,000.00	843.88	1,194.00	2,073.96	6,732.04	33	2,95
686.1895	Employee wellness services	3,505.00	.00	3,505.00	756.67	.00	1,239.95	2,265.05	35	1,13
687.203	Contract Services	35,000.00	.00	35,000.00	5,060.50	.00	8,737.50	26,262.50	25	5,96
687.204	Janitorial Services	4,200.00	.00	4,200.00	336.90	.00	1,010.70	3,189.30	24	71
795.001	IT Internal Allocations	6,277.00	.00	6,277.00	481.97	.00	1,363.55	4,913.45	22	90
	Department **12 - Public Works** Totals	$1,082,582.00	$85,707.00	$1,168,289.00	$87,870.10	$8,026.65	$247,715.97	$912,546.38	22%	$184,68
Department **13 - Information Technology**										
400.101	Regular Pay	86,273.00	.00	86,273.00	7,164.57	.00	20,842.37	65,430.63	24	17,10
405.114	FICA	6,600.00	.00	6,600.00	523.89	.00	1,521.85	5,078.15	23	1,24
406.116	Retirement	14,287.00	.00	14,287.00	1,113.68	.00	3,239.70	11,047.30	23	2,65
408.125	SCMIT Worker's Comp Ins.	397.00	.00	397.00	260.66	.00	521.32	(124.32)	131	55
410.001	Health Claims Cost	8,064.00	.00	8,064.00	923.94	.00	2,771.82	5,292.18	34	2,01
500.101	Supplies and Materials	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
500.102	Equipment	10,000.00	.00	10,000.00	2,387.12	.00	5,792.88	4,207.12	58	19
500.107	Technology Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	
610.111	Communications- Landline	500.00	.00	500.00	32.61	.00	112.62	387.38	23	10
610.112	Postage	50.00	.00	50.00	.00	.00	.00	50.00	0	
610.1110	Communications- Wireless	700.00	.00	700.00	46.38	.00	92.82	607.18	13	9
640.124	Travel Expense	500.00	.00	500.00	.00	.00	.00	500.00	0	
650.127	Electricity	1,249.00	.00	1,249.00	74.56	.00	206.89	1,042.11	17	19
650.128	Water	117.00	.00	117.00	11.85	.00	33.27	83.73	28	2
650.129	Wastewater	163.00	.00	163.00	15.07	.00	43.47	119.53	27	3

Run by John Barfield on 10/08/2021 10:21:46 AM

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 09/30/2
Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0010 - General Fund**										
EXPENSE										
Department **13 - Information Technology**										
650.130	Sanitation	300.00	.00	300.00	24.34	.00	73.02	226.98	24	7
650.133	Stormwater	1,235.00	.00	1,235.00	99.94	.00	299.82	935.18	24	29
650.134	Security Lights	556.00	.00	556.00	45.00	.00	135.00	421.00	24	13
650.1271	Electricity- Sales Tax	34.00	.00	34.00	3.23	.00	8.98	25.02	26	8
685.180	Membership Dues and Fees	50.00	.00	50.00	.00	.00	.00	50.00	0	
685.182	Other Operating Expenses	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
686.184	Technology Services	144,000.00	.00	144,000.00	11,317.49	34,052.23	33,947.77	76,000.00	47	33,63
686.194	Other Prof/Tech Services	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	1,13
686.195	Repair/Maint Svc Contract	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	
686.1895	Employee wellness services	600.00	.00	600.00	54.05	.00	88.57	511.43	15	8
795.001	IT Internal Allocations	(310,314.00)	.00	(310,314.00)	(23,134.43)	.00	(65,450.16)	(244,863.84)	21	(43,282
	Department **13 - Information Technology** Totals	($12,639.00)	$0.00	($12,639.00)	$963.95	$34,052.23	$4,282.01	($50,973.24)	-303%	$16,33
Department **14 - Fleet Services**										
400.101	Regular Pay	140,770.00	.00	140,770.00	11,774.97	.00	34,254.46	106,515.54	24	27,45
401.103	Overtime	179.00	.00	179.00	.00	.00	.00	179.00	0	1
405.114	FICA	10,783.00	.00	10,783.00	865.12	.00	2,513.44	8,269.56	23	1,94
406.116	Retirement	23,341.00	.00	23,341.00	1,824.73	.00	5,301.48	18,039.52	23	4,23
408.125	SCMIT Worker's Comp Ins.	4,941.00	.00	4,941.00	1,824.64	.00	3,649.28	1,291.72	74	3,88
410.001	Health Claims Cost	28,054.00	.00	28,054.00	1,964.90	.00	5,894.70	22,159.30	21	5,89
410.002	Health Claim Costs-Retire	10,244.00	.00	10,244.00	774.78	.00	3,463.58	6,780.42	34	3,63
500.101	Supplies and Materials	5,600.00	.00	5,600.00	65.85	.00	852.18	4,747.82	15	84
500.102	Equipment	1,500.00	.00	1,500.00	1,678.25	.00	1,678.25	(178.25)	112	
500.105	Printing and Binding	500.00	.00	500.00	.00	.00	.00	500.00	0	
501.101	Uniforms and Clothing	4,000.00	.00	4,000.00	167.35	.00	434.31	3,565.69	11	57
515.121	Safety Supplies	1,600.00	.00	1,600.00	.00	.00	76.15	1,523.85	5	61
610.111	Communications- Landline	1,500.00	.00	1,500.00	152.51	.00	594.96	905.04	40	57
610.112	Postage	100.00	.00	100.00	.00	.00	.00	100.00	0	
610.1110	Communications- Wireless	600.00	.00	600.00	41.38	.00	82.82	517.18	14	8
620.114	Advertising	100.00	.00	100.00	.00	.00	.00	100.00	0	
640.124	Travel Expense	500.00	.00	500.00	.00	.00	.00	500.00	0	2
650.127	Electricity	10,680.00	.00	10,680.00	1,080.59	.00	3,110.73	7,569.27	29	2,58
650.128	Water	485.00	.00	485.00	47.99	.00	135.00	350.00	28	11
650.129	Wastewater	640.00	.00	640.00	57.96	.00	167.41	472.59	26	15
650.130	Sanitation	456.00	.00	456.00	36.90	.00	110.70	345.30	24	11
650.133	Stormwater	783.00	.00	783.00	63.41	.00	190.23	592.77	24	19
650.134	Security Lights	526.00	.00	526.00	42.57	.00	127.71	398.29	24	12
650.1271	Electricity- Sales Tax	492.00	.00	492.00	50.71	.00	143.65	348.35	29	11
660.105	COVID-19 Pandemic Expense	.00	.00	.00	.00	.00	.00	.00	+++	6

Budget Performance Report

Fiscal Year to Date 09/30/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0010 - General Fund**										
EXPENSE										
Department **14 - Fleet Services**										
660.133	Repairs & Maint. Services	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
660.139	Fleet Services-RTA Mtce Allocation	21.00	.00	21.00	.00	.00	27.27	(6.27)	130	
660.145	Gasoline & Oil	1,926.00	.00	1,926.00	210.41	.00	374.88	1,551.12	19	20
660.1391	Fleet Services -Departmental Expense Allocation	97.00	.00	97.00	.00	.00	13.75	83.25	14	
662.140	Building Repairs	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	1,73
685.182	Other Operating Expenses	500.00	.00	500.00	100.70	.00	100.70	399.30	20	23
685.186	Training	500.00	.00	500.00	.00	.00	.00	500.00	0	
686.195	Repair/Maint Svc Contract	8,950.00	.00	8,950.00	121.20	477.60	5,446.13	3,026.27	66	4,26
686.1895	Employee wellness services	.00	.00	.00	108.10	.00	177.14	(177.14)	+++	16
735.122	Services Billed	(252,900.00)	.00	(252,900.00)	(23,055.02)	.00	(68,311.34)	(184,588.66)	27	(41,762
795.001	IT Internal Allocations	5,049.00	.00	5,049.00	481.97	.00	1,363.55	3,685.45	27	90
	Department **14 - Fleet Services** Totals	$19,017.00	$0.00	$19,017.00	$481.97	$477.60	$1,973.12	$16,566.28	13%	$19,00
Department **20 - General Government**										
401.106	Contract Labor	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	1,00
410.001	Health Claims Cost	.00	.00	.00	.00	.00	.00	.00	+++	103,20
410.002	Health Claim Costs-Retire	26,451.00	.00	26,451.00	72.78	.00	3,608.12	22,842.88	14	9,47
510.106	Cleaning & Sanitation Sup	2,200.00	.00	2,200.00	92.61	.00	198.45	2,001.55	9	21
600.110	SCMIRF Property/Liab Ins	231,501.00	.00	231,501.00	858.00	23,630.87	129,289.84	78,580.29	66	155,42
600.112	Survivors Health Ins	10,000.00	.00	10,000.00	583.24	.00	2,757.00	7,243.00	28	3,88
600.1051	Employee Wellness &Safety	20,700.00	.00	20,700.00	325.00	.00	2,642.47	18,057.53	13	71
600.1052	Unemployment Insurance	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	
620.114	Advertising	5,200.00	.00	5,200.00	.00	.00	.00	5,200.00	0	7
640.124	Travel Expense	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
650.133	Stormwater	812.00	.00	812.00	65.71	.00	197.13	614.87	24	19
660.105	COVID-19 Pandemic Expense	10,560.00	.00	10,560.00	456.40	.00	2,630.60	7,929.40	25	19,65
660.133	Repairs & Maint. Services	5,000.00	.00	5,000.00	240.03	.00	701.83	4,298.17	14	10
685.180	Membership Dues and Fees	3,500.00	.00	3,500.00	.00	.00	90.10	3,409.90	3	40
685.182	Other Operating Expenses	19,500.00	.00	19,500.00	119.95	.00	1,545.71	17,954.29	8	2,66
685.1822	City Hall - Temporary Locations	103,824.00	.00	103,824.00	8,652.00	.00	34,608.00	69,216.00	33	34,60
686.186	Legal Services	50,000.00	.00	50,000.00	12,227.51	21,321.11	12,752.51	15,926.38	68	14,33
686.187	Professional Services	12,000.00	.00	12,000.00	9,690.86	.00	9,690.86	2,309.14	81	7,58
686.189	Employee Medical	500.00	.00	500.00	.00	.00	.00	500.00	0	
686.192	Elections	10,500.00	.00	10,500.00	.00	.00	.00	10,500.00	0	
686.194	Other Prof/Tech Services	.00	.00	.00	.00	.00	1,500.00	(1,500.00)	+++	1,50
686.195	Repair/Maint Svc Contract	5,860.00	.00	5,860.00	.00	.00	301.49	5,558.51	5	29
686.196	Bank Charges/Fees	20,000.00	.00	20,000.00	.00	.00	1,099.68	18,900.32	5	2,51
686.199	Internal Engineering	33,000.00	.00	33,000.00	2,266.24	.00	5,609.42	27,390.58	17	5,77
686.1871	Audit Services	45,000.00	.00	45,000.00	.00	.00	.00	45,000.00	0	

Budget Performance Report

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Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 20 - General Government										
686.1895	Employee wellness services	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
687.204	Janitorial Services	9,000.00	.00	9,000.00	1,085.64	.00	2,356.92	6,643.08	26	2,00
691.002	Clearing Expense Account	.00	.00	.00	.00	.00	2,500.00	(2,500.00)	+++	
720.002	Unclaimed funds to the State	5,000.00	.00	5,000.00	.00	.00	1,926.73	3,073.27	39	2,35
795.995	GF Cost Distribution	(256,650.00)	.00	(256,650.00)	(21,387.50)	.00	(64,162.50)	(192,487.50)	25	(72,890
	Department 20 - General Government Totals	$384,958.00	$0.00	$384,958.00	$15,348.47	$44,951.98	$151,844.36	$188,161.66	51%	$295,10
Department 21 - Debt Service										
681.100	Capital Lease Principal	37,516.00	.00	37,516.00	.00	.00	.00	37,516.00	0	
681.120	Capital Lease Interest	1,830.00	.00	1,830.00	.00	.00	.00	1,830.00	0	
681.145	Fire Stat II Loan Principle	82,834.00	.00	82,834.00	.00	.00	.00	82,834.00	0	
681.146	Fire Stat II Loan Interest	48,525.00	.00	48,525.00	.00	.00	.00	48,525.00	0	
	Department 21 - Debt Service Totals	$170,705.00	$0.00	$170,705.00	$0.00	$0.00	$0.00	$170,705.00	0%	$
Department 22 - Other Financing Uses										
750.134	Transfer to Storm Water	309,418.00	.00	309,418.00	.00	.00	.00	309,418.00	0	
750.140	Transfer to Capital Projects Reserve Fund	892,272.00	.00	892,272.00	.00	.00	.00	892,272.00	0	
750.141	Transfer to Water Utility	471,400.00	.00	471,400.00	.00	.00	.00	471,400.00	0	
750.142	Transfer to Wastewater	11,553.00	.00	11,553.00	.00	.00	.00	11,553.00	0	
	Department 22 - Other Financing Uses Totals	$1,684,643.00	$0.00	$1,684,643.00	$0.00	$0.00	$0.00	$1,684,643.00	0%	$
	EXPENSE TOTALS	$12,166,663.00	$85,707.00	$12,252,370.00	$811,773.70	$121,057.77	$2,353,043.98	$9,778,268.25	20%	$2,094,08
	Fund 0010 - General Fund Totals									
	REVENUE TOTALS	12,166,663.00	.00	12,166,663.00	233,299.88	.00	708,865.01	11,457,797.99	6%	730,33
	EXPENSE TOTALS	12,166,663.00	85,707.00	12,252,370.00	811,773.70	121,057.77	2,353,043.98	9,778,268.25	20%	2,094,08
	Fund 0010 - General Fund Totals	$0.00	($85,707.00)	($85,707.00)	($578,473.82)	($121,057.77)	($1,644,178.97)	$1,679,529.74		($1,363,749
Fund 0011 - Debt Service										
REVENUE										
Department 00 - Revenue										
311.002	Property Taxes -Debt Mill	145,000.00	.00	145,000.00	1,765.54	.00	3,618.92	141,381.08	2	7,37
	Department 00 - Revenue Totals	$145,000.00	$0.00	$145,000.00	$1,765.54	$0.00	$3,618.92	$141,381.08	2%	$7,37
	REVENUE TOTALS	$145,000.00	$0.00	$145,000.00	$1,765.54	$0.00	$3,618.92	$141,381.08	2%	$7,37
EXPENSE										
Department 21 - Debt Service										
750.124	Transfers to General Fund	145,000.00	.00	145,000.00	.00	.00	.00	145,000.00	0	
	Department 21 - Debt Service Totals	$145,000.00	$0.00	$145,000.00	$0.00	$0.00	$0.00	$145,000.00	0%	$
	EXPENSE TOTALS	$145,000.00	$0.00	$145,000.00	$0.00	$0.00	$0.00	$145,000.00	0%	$
	Fund 0011 - Debt Service Totals									
	REVENUE TOTALS	145,000.00	.00	145,000.00	1,765.54	.00	3,618.92	141,381.08	2%	7,37

Attachment: Budget Performance Report - September 2021 (3446 : October 2021 Finance and IT Reports)

Budget Performance Report

Fiscal Year to Date 09/30/21

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
	EXPENSE TOTALS	145,000.00	.00	145,000.00	.00	.00	.00	145,000.00	0%	
	Fund **0011 - Debt Service** Totals	$0.00	$0.00	$0.00	$1,765.54	$0.00	$3,618.92	($3,618.92)		$7,37
Fund **0012 - Capital Projects Reserve Fund**										
REVENUE										
Department **00 - Revenue**										
392.004	From General Fund	892,272.00	.00	892,272.00	.00	.00	.00	892,272.00	0	
392.015	Transfer from Capital Projects Fund	419,478.00	.00	419,478.00	.00	.00	.00	419,478.00	0	
	Department **00 - Revenue** Totals	$1,311,750.00	$0.00	$1,311,750.00	$0.00	$0.00	$0.00	$1,311,750.00	0%	$(
	REVENUE TOTALS	$1,311,750.00	$0.00	$1,311,750.00	$0.00	$0.00	$0.00	$1,311,750.00	0%	$(
EXPENSE										
Department **26 - Special Projects**										
900.903	Sidewalk Program	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0	
900.904	Street Re-Surfacing Program	87,000.00	(87,000.00)	.00	.00	.00	.00	.00	+++	
900.3000	Buildings & Improvements	262,000.00	(50,000.00)	212,000.00	4,724.20	(4,650.00)	4,958.52	211,691.48	0	
900.3950	Computer Software	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	
900.4100	Vehicles	91,250.00	.00	91,250.00	.00	.00	.00	91,250.00	0	
900.4200	Heavy Equipment	550,000.00	.00	550,000.00	.00	.00	.00	550,000.00	0	
900.4300	Other Equipment	201,500.00	1,293.00	202,793.00	24,383.18	.00	24,383.18	178,409.82	12	
900.6000	Other Improvements	.00	50,000.00	50,000.00	.00	.00	.00	50,000.00	0	15,76
	Department **26 - Special Projects** Totals	$1,311,750.00	($85,707.00)	$1,226,043.00	$29,107.38	($4,650.00)	$29,341.70	$1,201,351.30	2%	$15,76
	EXPENSE TOTALS	$1,311,750.00	($85,707.00)	$1,226,043.00	$29,107.38	($4,650.00)	$29,341.70	$1,201,351.30	2%	$15,76
	Fund **0012 - Capital Projects Reserve Fund** Totals									
	REVENUE TOTALS	1,311,750.00	.00	1,311,750.00	.00	.00	.00	1,311,750.00	0%	
	EXPENSE TOTALS	1,311,750.00	(85,707.00)	1,226,043.00	29,107.38	(4,650.00)	29,341.70	1,201,351.30	2%	15,76
	Fund **0012 - Capital Projects Reserve Fund** Totals	$0.00	$85,707.00	$85,707.00	($29,107.38)	$4,650.00	($29,341.70)	$110,398.70		($15,763
Fund **0015 - Agency Fund**										
REVENUE										
Department **00 - Revenue**										
361.001	Investment Earnings	.00	.00	.00	2.90	.00	9.07	(9.07)	+++	3
	Department **00 - Revenue** Totals	$0.00	$0.00	$0.00	$2.90	$0.00	$9.07	($9.07)	+++	$3
	REVENUE TOTALS	$0.00	$0.00	$0.00	$2.90	$0.00	$9.07	($9.07)	+++	$3
	Fund **0015 - Agency Fund** Totals									
	REVENUE TOTALS	.00	.00	.00	2.90	.00	9.07	(9.07)	+++	3
	EXPENSE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	
	Fund **0015 - Agency Fund** Totals	$0.00	$0.00	$0.00	$2.90	$0.00	$9.07	($9.07)		$3
Fund **0017 - Federal Grants**										
REVENUE										
Department **00 - Revenue**										
331.000	Federal Grants	.00	.00	.00	.00	.00	.00	.00	+++	(1,010

Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0017 - Federal Grants**										
REVENUE										
	Department **00 - Revenue** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	($1,010
	REVENUE TOTALS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	($1,010
EXPENSE										
Department **69 - Federal Grants**										
500.101	Supplies and Materials	.00	.00	.00	247.39	.00	727.39	(727.39)	+++	
	Department **69 - Federal Grants** Totals	$0.00	$0.00	$0.00	$247.39	$0.00	$727.39	($727.39)	+++	$(
	EXPENSE TOTALS	$0.00	$0.00	$0.00	$247.39	$0.00	$727.39	($727.39)	+++	$(
	Fund **0017 - Federal Grants** Totals									
	REVENUE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	(1,010
	EXPENSE TOTALS	.00	.00	.00	247.39	.00	727.39	(727.39)	+++	
	Fund **0017 - Federal Grants** Totals	$0.00	$0.00	$0.00	($247.39)	$0.00	($727.39)	$727.39		($1,010
Fund **0018 - State and Local Grants**										
REVENUE										
Department **00 - Revenue**										
331.070	Hazard Mitigation Grant	.00	.00	.00	.00	.00	19,933.77	(19,933.77)	+++	
332.008	Other Local Grants	.00	.00	.00	.00	.00	659.96	(659.96)	+++	2,98
	Department **00 - Revenue** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$20,593.73	($20,593.73)	+++	$2,98
	REVENUE TOTALS	$0.00	$0.00	$0.00	$0.00	$0.00	$20,593.73	($20,593.73)	+++	$2,98
EXPENSE										
Department **70 - State and Local Grants**										
500.101	Supplies and Materials	.00	.00	.00	.00	.00	1,086.35	(1,086.35)	+++	3,55
685.187	Special Projects	.00	.00	.00	.00	.00	19,933.77	(19,933.77)	+++	5,00
	Department **70 - State and Local Grants** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$21,020.12	($21,020.12)	+++	$8,56
	EXPENSE TOTALS	$0.00	$0.00	$0.00	$0.00	$0.00	$21,020.12	($21,020.12)	+++	$8,56
	Fund **0018 - State and Local Grants** Totals									
	REVENUE TOTALS	.00	.00	.00	.00	.00	20,593.73	(20,593.73)	+++	2,98
	EXPENSE TOTALS	.00	.00	.00	.00	.00	21,020.12	(21,020.12)	+++	8,56
	Fund **0018 - State and Local Grants** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	($426.39)	$426.39		($5,584
Fund **0020 - State Accommodations Tax**										
REVENUE										
Department **00 - Revenue**										
318.001	Accommodations Tax	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0	
361.001	Investment Earnings	250.00	.00	250.00	.00	.00	.00	250.00	0	9
	Department **00 - Revenue** Totals	$100,250.00	$0.00	$100,250.00	$0.00	$0.00	$0.00	$100,250.00	0%	$9
	REVENUE TOTALS	$100,250.00	$0.00	$100,250.00	$0.00	$0.00	$0.00	$100,250.00	0%	$9

Attachment: Budget Performance Report - September 2021 (3446 : October 2021 Finance and IT Reports)

Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0020 - State Accommodations Tax**										
EXPENSE										
Department **33 - State Accommodations Tax**										
620.114	Advertising	250.00	.00	250.00	.00	.00	74.00	176.00	30	
683.173	Tourism Related	50,000.00	.00	50,000.00	4,500.00	.00	4,500.00	45,500.00	9	1,81
683.174	Tourism Advertise/Promote	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	
750.124	Transfers to General Fund	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	
	Department **33 - State Accommodations Tax** Totals	$100,250.00	$0.00	$100,250.00	$4,500.00	$0.00	$4,574.00	$95,676.00	5%	$1,81
	EXPENSE TOTALS	$100,250.00	$0.00	$100,250.00	$4,500.00	$0.00	$4,574.00	$95,676.00	5%	$1,81
	Fund **0020 - State Accommodations Tax** Totals									
	REVENUE TOTALS	100,250.00	.00	100,250.00	.00	.00	.00	100,250.00	0%	9
	EXPENSE TOTALS	100,250.00	.00	100,250.00	4,500.00	.00	4,574.00	95,676.00	5%	1,81
	Fund **0020 - State Accommodations Tax** Totals	$0.00	$0.00	$0.00	($4,500.00)	$0.00	($4,574.00)	$4,574.00		($1,716
Fund **0022 - Local Hospitality/ATax**										
REVENUE										
Department **00 - Revenue**										
324.001	Hospitality Fee	725,000.00	.00	725,000.00	74,465.06	.00	227,463.70	497,536.30	31	201,68
324.002	Accommodation Fees	160,000.00	.00	160,000.00	23,109.23	.00	89,910.48	70,089.52	56	52,19
332.015	DBA State Grant	30,000.00	.00	30,000.00	7,272.00	.00	43,332.00	(13,332.00)	144	30,00
361.001	Investment Earnings	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	1,17
369.002	Miscellaneous Revenue	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,00
394.002	Transfer from fund balance	9,009.00	.00	9,009.00	.00	.00	.00	9,009.00	0	
	Department **00 - Revenue** Totals	$928,509.00	$0.00	$928,509.00	$104,846.29	$0.00	$360,706.18	$567,802.82	39%	$286,05
	REVENUE TOTALS	$928,509.00	$0.00	$928,509.00	$104,846.29	$0.00	$360,706.18	$567,802.82	39%	$286,05
EXPENSE										
Department **08 - Winyah Auditorium**										
650.127	Electricity	8,640.00	.00	8,640.00	1,242.14	.00	3,566.85	5,073.15	41	3,45
	Department **08 - Winyah Auditorium** Totals	$8,640.00	$0.00	$8,640.00	$1,242.14	$0.00	$3,566.85	$5,073.15	41%	$3,45
Department **23 - Old Hospitality Fees**										
750.124	Transfers to General Fund	125,000.00	.00	125,000.00	10,416.67	.00	31,250.01	93,749.99	25	31,25
	Department **23 - Old Hospitality Fees** Totals	$125,000.00	$0.00	$125,000.00	$10,416.67	$0.00	$31,250.01	$93,749.99	25%	$31,25
Department **24 - New Hospitality Fees**										
400.101	Regular Pay	39,539.00	.00	39,539.00	3,312.52	.00	9,636.43	29,902.57	24	7,52
405.114	FICA	3,025.00	.00	3,025.00	243.49	.00	707.43	2,317.57	23	54
406.116	Retirement	7,607.00	.00	7,607.00	596.14	.00	1,740.37	5,866.63	23	1,39
410.001	Health Claims Cost	3,514.00	.00	3,514.00	290.50	.00	871.50	2,642.50	25	87
660.105	COVID-19 Pandemic Expense	.00	.00	.00	675.80	.00	2,027.40	(2,027.40)	+++	
683.174	Tourism Advertise/Promote	154,000.00	.00	154,000.00	.00	.00	300.00	153,700.00	0	1,78
685.182	Other Operating Expenses	11,100.00	.00	11,100.00	1,545.30	6,089.40	9,900.81	(4,890.21)	144	3,49
685.187	Special Projects	.00	75,000.00	75,000.00	5,750.00	(14,500.00)	20,250.00	69,250.00	8	

Budget Performance Report

Fiscal Year to Date 09/30/2
Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0022 - Local Hospitality/ATax**										
EXPENSE										
Department **24 - New Hospitality Fees**										
685.1871	Way-finding project	50,000.00	.00	50,000.00	4,935.00	(4,935.00)	4,935.00	50,000.00	0	
686.195	Repair/Maint Svc Contract	11,800.00	.00	11,800.00	1,900.00	7,600.00	3,800.00	400.00	97	1,48
687.204	Janitorial Services	32,900.00	.00	32,900.00	2,745.28	.00	8,235.84	24,664.16	25	8,14
900.905	Park Improvements	80,000.00	.00	80,000.00	.00	.00	.00	80,000.00	0	
900.1000	Infrastructure Improvemts	10,000.00	(10,000.00)	.00	.00	.00	.00	.00	+++	
900.6000	Other Improvements	170,860.00	(65,000.00)	105,860.00	.00	58,569.00	8,001.00	39,290.00	63	
	Department **24 - New Hospitality Fees** Totals	$574,345.00	$0.00	$574,345.00	$21,994.03	$52,823.40	$70,405.78	$451,115.82	21%	$25,24
Department **29 - Kaminski House**										
600.110	SCMIRF Property/Liab Ins	21,747.00	.00	21,747.00	.00	.00	9,885.27	11,861.73	45	
650.127	Electricity	2,288.00	.00	2,288.00	207.33	.00	541.10	1,746.90	24	49
650.133	Stormwater	1,401.00	.00	1,401.00	113.40	.00	340.20	1,060.80	24	34
650.1271	Electricity- Sales Tax	88.00	.00	88.00	7.89	.00	20.30	67.70	23	1
687.203	Contract Services	195,000.00	.00	195,000.00	.00	.00	41,250.00	153,750.00	21	75,00
	Department **29 - Kaminski House** Totals	$220,524.00	$0.00	$220,524.00	$328.62	$0.00	$52,036.87	$168,487.13	24%	$75,85
	EXPENSE TOTALS	$928,509.00	$0.00	$928,509.00	$33,981.46	$52,823.40	$157,259.51	$718,426.09	23%	$135,80
	Fund **0022 - Local Hospitality/ATax** Totals									
	REVENUE TOTALS	928,509.00	.00	928,509.00	104,846.29	.00	360,706.18	567,802.82	39%	286,05
	EXPENSE TOTALS	928,509.00	.00	928,509.00	33,981.46	52,823.40	157,259.51	718,426.09	23%	135,80
	Fund **0022 - Local Hospitality/ATax** Totals	$0.00	$0.00	$0.00	$70,864.83	($52,823.40)	$203,446.67	($150,623.27)		$150,25
Fund **0030 - Electric Utility Fund**										
REVENUE										
Department **00 - Revenue**										
301.000	Sale Of Utilities	11,708,067.00	.00	11,708,067.00	1,085,689.49	.00	3,151,866.74	8,556,200.26	27	3,206,11
301.001	Revenue from Energy Efficiency Program	55,000.00	.00	55,000.00	3,547.49	.00	10,419.31	44,580.69	19	25,09
301.002	New Turn Ons	4,250.00	.00	4,250.00	290.00	.00	985.00	3,265.00	23	1,08
301.004	Security Lights	270,000.00	.00	270,000.00	23,898.00	.00	71,906.00	198,094.00	27	68,56
301.012	Restores	69,500.00	.00	69,500.00	5,040.00	.00	14,595.00	54,905.00	21	23,65
302.001	Penalties	120,750.00	.00	120,750.00	7,842.42	.00	27,314.90	93,435.10	23	35,32
302.002	Pole Rental	218,000.00	.00	218,000.00	.00	.00	.00	218,000.00	0	12,01
302.003	Fiber Rental	25,000.00	.00	25,000.00	.00	.00	4,000.00	21,000.00	16	6,00
306.001	Investment Earnings	10,000.00	.00	10,000.00	350.82	.00	1,097.43	8,902.57	11	3,93
307.002	Sale Of Scrap	500.00	.00	500.00	.00	.00	.00	500.00	0	
369.002	Miscellaneous Revenue	1,000.00	.00	1,000.00	.00	.00	100.00	900.00	10	
369.003	Insurance Proceeds	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
	Department **00 - Revenue** Totals	$12,483,067.00	$0.00	$12,483,067.00	$1,126,658.22	$0.00	$3,282,284.38	$9,200,782.62	26%	$3,381,77
	REVENUE TOTALS	$12,483,067.00	$0.00	$12,483,067.00	$1,126,658.22	$0.00	$3,282,284.38	$9,200,782.62	26%	$3,381,77

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 09/30/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0030 - Electric Utility Fund**										
EXPENSE										
Department **19 - Electric**										
400.101	Regular Pay	815,754.00	.00	815,754.00	57,524.88	.00	186,055.70	629,698.30	23	168,87
401.103	Overtime	10,000.00	.00	10,000.00	430.68	.00	3,055.92	6,944.08	31	3,13
401.105	On-call pay	10,400.00	.00	10,400.00	800.00	.00	2,400.00	8,000.00	23	2,40
401.106	Contract Labor	590,000.00	.00	590,000.00	14,139.50	535,753.00	19,247.00	35,000.00	94	63,38
401.107	Labor Billed	.00	.00	.00	.00	.00	(1,331.21)	1,331.21	+++	
405.114	FICA	63,940.00	.00	63,940.00	4,289.76	.00	14,015.50	49,924.50	22	12,71
406.116	Retirement	136,690.00	.00	136,690.00	9,106.08	.00	29,666.35	107,023.65	22	27,04
408.125	SCMIT Worker's Comp Ins.	49,807.00	.00	49,807.00	18,148.69	.00	36,297.38	13,509.62	73	38,64
410.001	Health Claims Cost	96,862.00	.00	96,862.00	8,633.22	.00	24,833.96	72,028.04	26	24,45
410.002	Health Claim Costs-Retire	28,488.00	.00	28,488.00	1,792.39	.00	8,061.27	20,426.73	28	10,24
410.003	OPEB cost	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	
500.101	Supplies and Materials	13,300.00	.00	13,300.00	211.98	.00	3,829.76	9,470.24	29	5,49
500.102	Equipment	11,000.00	.00	11,000.00	.00	.00	2,125.85	8,874.15	19	1,31
500.103	Furniture	800.00	.00	800.00	.00	.00	.00	800.00	0	
500.105	Printing and Binding	600.00	.00	600.00	.00	.00	.00	600.00	0	
501.101	Uniforms and Clothing	15,900.00	.00	15,900.00	89.33	.00	1,043.45	14,856.55	7	2,53
514.114	Wire Expense	35,000.00	.00	35,000.00	1,214.63	.00	2,150.04	32,849.96	6	5,27
514.115	Christmas Decorations	19,800.00	.00	19,800.00	11,034.46	.00	11,034.46	8,765.54	56	28,90
514.116	Pole Line Hardware	11,000.00	.00	11,000.00	688.04	.00	2,079.15	8,920.85	19	2,82
514.117	Poles & Crossarms	7,000.00	.00	7,000.00	875.38	.00	911.12	6,088.88	13	2,05
514.118	Fuel for Peak Shaving Generation	85,000.00	.00	85,000.00	17,884.32	.00	17,884.32	67,115.68	21	26,75
515.121	Safety Supplies	300.00	.00	300.00	.00	.00	.00	300.00	0	30
515.123	Special Dept Supplies	16,000.00	.00	16,000.00	72.08	.00	1,770.74	14,229.26	11	12,38
521.128	Meter Supplies	40,000.00	.00	40,000.00	.00	.00	447.30	39,552.70	1	83
523.133	Street Light Supplies	3,000.00	.00	3,000.00	738.93	.00	809.40	2,190.60	27	16
531.143	Security Lights	30,000.00	.00	30,000.00	12,140.96	.00	15,745.64	14,254.36	52	5,95
531.145	Transformer Supplies	28,000.00	.00	28,000.00	.00	.00	4,757.00	23,243.00	17	11,54
540.150	Power Purchases	7,500,000.00	.00	7,500,000.00	593,787.25	.00	1,994,160.14	5,505,839.86	27	2,106,25
540.153	Energy Efficiency Program	60,000.00	.00	60,000.00	3,371.01	.00	11,185.93	48,814.07	19	19,38
600.110	SCMIRF Property/Liab Ins	94,269.00	.00	94,269.00	.00	.00	42,849.63	51,419.37	45	157,94
610.111	Communications- Landline	5,000.00	.00	5,000.00	384.85	.00	1,385.57	3,614.43	28	1,55
610.112	Postage	5,000.00	.00	5,000.00	343.41	.00	1,200.57	3,799.43	24	1,24
610.1110	Communications- Wireless	7,000.00	.00	7,000.00	679.35	.00	1,776.86	5,223.14	25	1,36
620.114	Advertising	600.00	.00	600.00	.00	.00	.00	600.00	0	7
640.124	Travel Expense	6,000.00	.00	6,000.00	328.00	.00	328.00	5,672.00	5	49
650.127	Electricity	22,190.00	.00	22,190.00	1,418.97	.00	4,890.55	17,299.45	22	4,54
650.128	Water	1,575.00	.00	1,575.00	140.64	.00	408.47	1,166.53	26	36
650.129	Wastewater	2,184.00	.00	2,184.00	179.75	.00	535.06	1,648.94	24	51

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 09/30/21

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0030 - Electric Utility Fund**										
EXPENSE										
Department **19 - Electric**										
650.130	Sanitation	2,084.00	.00	2,084.00	168.66	.00	505.98	1,578.02	24	50
650.133	Stormwater	1,520.00	.00	1,520.00	123.02	.00	369.06	1,150.94	24	36
650.134	Security Lights	10,493.00	.00	10,493.00	849.00	.00	2,547.00	7,946.00	24	2,54
650.1271	Electricity- Sales Tax	2,765.00	.00	2,765.00	47.52	.00	138.78	2,626.22	5	15
660.105	COVID-19 Pandemic Expense	500.00	.00	500.00	60.00	.00	436.28	63.72	87	14
660.133	Repairs & Maint. Services	8,000.00	.00	8,000.00	.00	.00	1,363.29	6,636.71	17	92
660.139	Fleet Services-RTA Mtce Allocation	15,087.00	.00	15,087.00	359.85	.00	3,131.53	11,955.47	21	5,20
660.140	Hydraulic Repair	12,000.00	.00	12,000.00	.00	.00	.00	12,000.00	0	1,16
660.145	Gasoline & Oil	22,868.00	.00	22,868.00	1,920.84	.00	3,459.17	19,408.83	15	3,10
660.1391	Fleet Services -Departmental Expense Allocation	16,940.00	.00	16,940.00	2,172.34	.00	6,688.42	10,251.58	39	5,24
660.1392	Fleet Svcs- Outside Vends	2,866.00	.00	2,866.00	.00	.00	.00	2,866.00	0	1,62
662.140	Building Repairs	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
662.141	Department Repairs	13,500.00	.00	13,500.00	908.72	.00	2,811.81	10,688.19	21	74
663.145	Sub-Station Maintenance	9,000.00	.00	9,000.00	.00	.00	.00	9,000.00	0	
663.146	Transformers Repairs	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	
664.101	Community Education	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	40
670.156	Equipment Rental/Lease	3,800.00	.00	3,800.00	235.28	.00	937.32	2,862.68	25	1,38
682.170	Infrared Test	800.00	.00	800.00	690.00	.00	690.00	110.00	86	64
682.171	Safety Testing/Compliance	3,500.00	.00	3,500.00	1,042.44	.00	1,042.44	2,457.56	30	1
682.173	Tree Crew Maintenance	12,000.00	.00	12,000.00	303.33	.00	2,536.62	9,463.38	21	2,59
685.180	Membership Dues and Fees	18,105.00	.00	18,105.00	.00	.00	9,814.44	8,290.56	54	9,17
685.182	Other Operating Expenses	62,176.00	.00	62,176.00	.00	.00	.00	62,176.00	0	
685.183	Depreciation	801,403.00	.00	801,403.00	62,579.90	.00	187,739.44	613,663.56	23	194,17
685.186	Training	18,200.00	.00	18,200.00	.00	.00	.00	18,200.00	0	
685.190	Landfill Fees	6,000.00	.00	6,000.00	75.40	.00	219.52	5,780.48	4	1,32
686.186	Legal Services	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
686.187	Professional Services	60,200.00	.00	60,200.00	999.90	6,832.65	1,774.75	51,592.60	14	1,90
686.188	Architect/Engineer Servcs	40,000.00	.00	40,000.00	3,443.51	.00	8,055.20	31,944.80	20	4,96
686.189	Employee Medical	600.00	.00	600.00	.00	.00	60.00	540.00	10	
686.191	Contract Services/Studies	2,400.00	.00	2,400.00	98.94	.00	343.26	2,056.74	14	12
686.195	Repair/Maint Svc Contract	23,500.00	.00	23,500.00	2,541.34	.00	4,551.18	18,948.82	19	3,90
686.196	Bank Charges/Fees	10,000.00	.00	10,000.00	.00	.00	5,058.51	4,941.49	51	11,57
686.199	Internal Engineering	21,500.00	.00	21,500.00	1,133.13	.00	2,804.73	18,695.27	13	2,88
686.1895	Employee wellness services	6,000.00	.00	6,000.00	756.67	.00	1,239.95	4,760.05	21	1,13
687.202	Utility Billing Services	45,000.00	.00	45,000.00	456.25	.00	12,925.08	32,074.92	29	17,81
687.204	Janitorial Services	2,500.00	.00	2,500.00	207.87	.00	623.61	1,876.39	25	56
702.105	Interest on Bonds	80,960.00	.00	80,960.00	.00	.00	.00	80,960.00	0	
702.110	Bond Principal	589,083.00	.00	589,083.00	.00	.00	.00	589,083.00	0	

Attachment: Budget Performance Report - September 2021 (3446 : October 2021 Finance and IT Reports)

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 09/30/2
Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0030 - Electric Utility Fund**										
EXPENSE										
Department **19 - Electric**										
703.1001	Agent Fees	.00	.00	.00	.00	.00	.00	.00	+++	2,50
720.001	Provision for Bad Debts	40,000.00	.00	40,000.00	3,333.33	.00	9,999.99	30,000.01	25	9,99
720.006	Public Assistance Program	10,000.00	.00	10,000.00	(7,110.97)	.00	(7,110.97)	17,110.97	-71	
750.124	Transfers to General Fund	723,914.00	.00	723,914.00	60,326.17	.00	180,978.51	542,935.49	25	179,97
795.001	IT Internal Allocations	110,466.00	.00	110,466.00	6,024.60	.00	17,044.33	93,421.67	15	11,27
795.995	GF Cost Distribution	411,732.00	.00	411,732.00	34,311.00	.00	102,933.00	308,799.00	25	103,79
900.3100	Electric Distribution	600,000.00	.00	600,000.00	.00	.00	.00	600,000.00	0	7,39
900.4300	Other Equipment	92,000.00	.00	92,000.00	.00	.00	.00	92,000.00	0	
7999.9999	Principal Reclassified	(589,083.00)	.00	(589,083.00)	.00	.00	.00	(589,083.00)	0	
9999.9999	Assets Reclassified	(692,000.00)	.00	(692,000.00)	.00	.00	.00	(692,000.00)	0	(7,399
	Department **19 - Electric** Totals	$12,482,838.00	$0.00	$12,482,838.00	$938,506.58	$542,585.65	$3,011,323.11	$8,928,929.24	28%	$3,334,82
Department **36 - Fiber Optics**										
685.183	Depreciation	229.00	.00	229.00	19.11	.00	57.32	171.68	25	5
	Department **36 - Fiber Optics** Totals	$229.00	$0.00	$229.00	$19.11	$0.00	$57.32	$171.68	25%	$5
	EXPENSE TOTALS	$12,483,067.00	$0.00	$12,483,067.00	$938,525.69	$542,585.65	$3,011,380.43	$8,929,100.92	28%	$3,334,88
	Fund **0030 - Electric Utility Fund** Totals									
	REVENUE TOTALS	12,483,067.00	.00	12,483,067.00	1,126,658.22	.00	3,282,284.38	9,200,782.62	26%	3,381,77
	EXPENSE TOTALS	12,483,067.00	.00	12,483,067.00	938,525.69	542,585.65	3,011,380.43	8,929,100.92	28%	3,334,88
	Fund **0030 - Electric Utility Fund** Totals	$0.00	$0.00	$0.00	$188,132.53	($542,585.65)	$270,903.95	$271,681.70		$46,89
Fund **0031 - Water Utility Fund**										
REVENUE										
Department **00 - Revenue**										
301.000	Sale Of Utilities	2,820,000.00	.00	2,820,000.00	226,336.80	.00	625,719.53	2,194,280.47	22	600,23
301.002	New Turn Ons	3,500.00	.00	3,500.00	250.00	.00	805.00	2,695.00	23	1,04
301.006	Sale Of Raw Water	7,500.00	.00	7,500.00	1,047.64	.00	3,150.88	4,349.12	42	2,56
301.009	New Service Taps	21,500.00	.00	21,500.00	6,300.00	.00	10,325.00	11,175.00	48	11,00
301.013	Meter Installation	5,750.00	.00	5,750.00	750.00	.00	3,000.00	2,750.00	52	3,30
302.001	Penalties	25,000.00	.00	25,000.00	1,825.26	.00	5,806.31	19,193.69	23	6,58
306.001	Investment Earnings	2,500.00	.00	2,500.00	79.67	.00	249.15	2,250.85	10	88
324.020	Water Impact Fee	20,000.00	.00	20,000.00	2,570.00	.00	5,690.00	14,310.00	28	6,05
332.000	State Grants	.00	.00	.00	.00	.00	.00	.00	+++	84,10
369.002	Miscellaneous Revenue	5,000.00	.00	5,000.00	675.00	.00	1,455.00	3,545.00	29	70
391.001	Sale of Assets	500.00	.00	500.00	1,725.00	.00	1,725.00	(1,225.00)	345	
395.001	Transfer from General Fund	471,400.00	.00	471,400.00	.00	.00	.00	471,400.00	0	
	Department **00 - Revenue** Totals	$3,382,650.00	$0.00	$3,382,650.00	$241,559.37	$0.00	$657,925.87	$2,724,724.13	19%	$716,45
	REVENUE TOTALS	$3,382,650.00	$0.00	$3,382,650.00	$241,559.37	$0.00	$657,925.87	$2,724,724.13	19%	$716,45

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 09/30/

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund	**0031 - Water Utility Fund**									
EXPENSE										
Department	**15 - Water Distribution**									
400.101	Regular Pay	205,941.00	.00	205,941.00	5,359.78	.00	22,808.54	183,132.46	11	29,61
401.103	Overtime	14,000.00	.00	14,000.00	2,203.24	.00	3,411.64	10,588.36	24	1,81
401.105	On-call pay	5,200.00	.00	5,200.00	400.00	.00	1,200.00	4,000.00	23	1,20
405.114	FICA	16,732.00	.00	16,732.00	548.61	.00	1,950.13	14,781.87	12	2,53
406.116	Retirement	35,360.00	.00	35,360.00	1,191.69	.00	4,193.95	31,166.05	12	5,42
408.125	SCMIT Worker's Comp Ins.	8,238.00	.00	8,238.00	3,605.84	.00	7,211.68	1,026.32	88	7,67
410.001	Health Claims Cost	25,638.00	.00	25,638.00	1,510.04	.00	4,530.12	21,107.88	18	5,41
410.002	Health Claim Costs-Retire	199.00	.00	199.00	3.00	.00	33.12	165.88	17	3
410.003	OPEB cost	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	
500.101	Supplies and Materials	5,000.00	.00	5,000.00	.00	.00	989.23	4,010.77	20	1,10
500.102	Equipment	6,250.00	.00	6,250.00	.00	.00	.00	6,250.00	0	27
501.101	Uniforms and Clothing	4,400.00	.00	4,400.00	589.89	.00	1,061.43	3,338.57	24	68
513.112	Asphalt/Concrete/Gravel	25,000.00	.00	25,000.00	1,370.83	18,495.17	1,541.49	4,963.34	80	2,99
514.110	Water Dist System Supply	56,000.00	.00	56,000.00	5,110.62	.00	9,227.07	46,772.93	16	12,06
515.129	Permit Fees Due To Others	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
523.136	Hydrant Replacement	6,000.00	.00	6,000.00	2,438.00	3,562.00	2,438.00	.00	100	(742
532.148	Small Hand Tools	300.00	.00	300.00	240.85	.00	240.85	59.15	80	2
600.110	SCMIRF Property/Liab Ins	49,975.00	.00	49,975.00	.00	.00	22,715.95	27,259.05	45	11,32
610.112	Postage	1,000.00	.00	1,000.00	39.72	.00	163.76	836.24	16	18
610.1110	Communications- Wireless	2,720.00	.00	2,720.00	41.38	.00	82.82	2,637.18	3	8
620.114	Advertising	600.00	.00	600.00	.00	.00	.00	600.00	0	
640.124	Travel Expense	100.00	.00	100.00	.00	.00	.00	100.00	0	
650.127	Electricity	8,290.00	.00	8,290.00	750.16	.00	2,078.75	6,211.25	25	2,13
650.128	Water	16,706.00	.00	16,706.00	2,514.09	.00	6,006.12	10,699.88	36	4,10
650.129	Wastewater	8,798.00	.00	8,798.00	1,094.14	.00	2,763.10	6,034.90	31	2,31
650.130	Sanitation	691.00	.00	691.00	55.96	.00	167.88	523.12	24	16
650.133	Stormwater	4,401.00	.00	4,401.00	356.08	.00	1,068.24	3,332.76	24	1,06
650.1271	Electricity- Sales Tax	419.00	.00	419.00	26.81	.00	91.93	327.07	22	11
660.105	COVID-19 Pandemic Expense	100.00	.00	100.00	20.00	.00	60.00	40.00	60	3
660.133	Repairs & Maint. Services	12,500.00	.00	12,500.00	.00	953.49	245.91	11,300.60	10	3,96
660.139	Fleet Services-RTA Mtce Allocation	4,309.00	.00	4,309.00	584.19	.00	1,054.42	3,254.58	24	1,79
660.145	Gasoline & Oil	9,066.00	.00	9,066.00	647.12	.00	1,416.07	7,649.93	16	1,41
660.1391	Fleet Services -Departmental Expense Allocation	4,393.00	.00	4,393.00	750.41	.00	2,152.58	2,240.42	49	1,33
660.1392	Fleet Svcs- Outside Vends	224.00	.00	224.00	.00	.00	1,049.38	(825.38)	468	12
670.156	Equipment Rental/Lease	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
685.180	Membership Dues and Fees	425.00	.00	425.00	.00	.00	.00	425.00	0	6
685.182	Other Operating Expenses	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
685.183	Depreciation	451,215.00	.00	451,215.00	37,928.12	.00	113,784.31	337,430.69	25	110,59

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 09/30/21
Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0031 - Water Utility Fund**										
EXPENSE										
Department **15 - Water Distribution**										
685.186	Training	1,230.00	.00	1,230.00	.00	.00	.00	1,230.00	0	
686.187	Professional Services	3,320.00	.00	3,320.00	333.60	2,279.60	500.40	540.00	84	50
686.189	Employee Medical	700.00	.00	700.00	.00	.00	.00	700.00	0	
686.191	Contract Services/Studies	2,100.00	.00	2,100.00	98.93	.00	343.24	1,756.76	16	12
686.196	Bank Charges/Fees	7,500.00	.00	7,500.00	.00	.00	1,979.40	5,520.60	26	4,52
686.199	Internal Engineering	17,000.00	.00	17,000.00	1,133.13	.00	2,804.73	14,195.27	16	2,88
686.1895	Employee wellness services	2,700.00	.00	2,700.00	270.24	.00	442.84	2,257.16	16	40
687.202	Utility Billing Services	8,000.00	.00	8,000.00	69.00	.00	1,955.04	6,044.96	24	2,69
687.204	Janitorial Services	2,000.00	.00	2,000.00	68.64	.00	205.92	1,794.08	10	14
702.106	Interest- Bonds	115,327.00	.00	115,327.00	.00	.00	.00	115,327.00	0	11,47
702.110	Bond Principal	396,943.00	.00	396,943.00	.00	.00	.00	396,943.00	0	34,47
703.109	Agents Fee	8,000.00	.00	8,000.00	1,250.00	.00	2,862.50	5,137.50	36	2,86
720.001	Provision for Bad Debts	8,000.00	.00	8,000.00	666.67	.00	2,000.01	5,999.99	25	2,00
750.124	Transfers to General Fund	137,809.00	.00	137,809.00	11,484.08	.00	34,452.24	103,356.76	25	30,41
795.995	GF Cost Distribution	88,854.00	.00	88,854.00	7,404.50	.00	22,213.50	66,640.50	25	22,40
795.999	Allocation G&A Services	67,700.00	.00	67,700.00	5,397.77	.00	14,358.64	53,341.36	21	17,23
900.3500	Water Distribution	36,628.00	.00	36,628.00	.00	.00	.00	36,628.00	0	240,60
7999.9999	Principal Reclassified	(396,943.00)	.00	(396,943.00)	.00	.00	.00	(396,943.00)	0	(34,474
9999.9999	Assets Reclassified	(36,628.00)	.00	(36,628.00)	.00	.00	.00	(36,628.00)	0	(240,600
	Department **15 - Water Distribution** Totals	$1,467,930.00	$0.00	$1,467,930.00	$97,557.13	$25,290.26	$299,856.93	$1,142,782.81	22%	$308,62
Department **16 - Filtration**										
400.101	Regular Pay	260,663.00	.00	260,663.00	21,067.11	.00	62,524.71	198,138.29	24	42,90
401.103	Overtime	6,000.00	.00	6,000.00	399.49	.00	527.73	5,472.27	9	1,00
401.105	On-call pay	7,020.00	.00	7,020.00	533.36	.00	1,600.08	5,419.92	23	1,60
405.114	FICA	20,830.00	.00	20,830.00	1,561.11	.00	4,605.70	16,224.30	22	3,20
406.116	Retirement	43,929.00	.00	43,929.00	3,394.12	.00	9,991.03	33,937.97	23	7,03
408.125	SCMIT Worker's Comp Ins.	10,427.00	.00	10,427.00	3,247.43	.00	6,494.86	3,932.14	62	6,91
410.001	Health Claims Cost	45,135.00	.00	45,135.00	3,487.24	.00	10,021.48	35,113.52	22	8,07
410.002	Health Claim Costs-Retire	7,982.00	.00	7,982.00	583.24	.00	2,614.30	5,367.70	33	1,64
410.003	OPEB cost	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
500.101	Supplies and Materials	2,300.00	.00	2,300.00	626.87	.00	978.63	1,321.37	43	14
500.102	Equipment	6,500.00	.00	6,500.00	.00	.00	501.36	5,998.64	8	
501.101	Uniforms and Clothing	4,000.00	.00	4,000.00	117.34	.00	117.34	3,882.66	3	31
512.108	Chemicals	361,800.00	.00	361,800.00	19,544.54	50,670.95	36,329.05	274,800.00	24	81,30
512.109	Laboratory Supplies	18,480.00	.00	18,480.00	2,914.86	4,170.41	6,883.55	7,426.04	60	7,10
515.121	Safety Supplies	1,250.00	.00	1,250.00	.00	.00	.00	1,250.00	0	
515.129	Permit Fees Due To Others	22,000.00	.00	22,000.00	.00	.00	20,635.00	1,365.00	94	20,56
532.148	Small Hand Tools	300.00	.00	300.00	25.43	.00	65.69	234.31	22	

Budget Performance Report

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Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0031 - Water Utility Fund**										
EXPENSE										
Department **16 - Filtration**										
540.151	IP Raw Water Contract-Cty	22,960.00	.00	22,960.00	1,332.57	.00	4,169.33	18,790.67	18	3,29
540.152	Raw Water Pump Maint.	60,000.00	.00	60,000.00	4,885.07	.00	13,823.59	46,176.41	23	14,01
540.157	Treated Water Purchase	200.00	.00	200.00	13.34	.00	20.01	179.99	10	1
540.1510	IP Raw Water Contract-Stl	11,808.00	.00	11,808.00	491.41	.00	1,477.95	10,330.05	13	84
600.110	SCMIRF Property/Liab Ins	150,635.00	.00	150,635.00	.00	.00	68,470.64	82,164.36	45	8,82
610.111	Communications- Landline	1,200.00	.00	1,200.00	56.06	.00	249.33	950.67	21	28
610.112	Postage	800.00	.00	800.00	.00	.00	.00	800.00	0	1
610.1110	Communications- Wireless	660.00	.00	660.00	41.38	.00	82.82	577.18	13	8
620.114	Advertising	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
640.124	Travel Expense	100.00	.00	100.00	.00	.00	.00	100.00	0	
650.127	Electricity	83,214.00	.00	83,214.00	6,952.82	.00	19,107.75	64,106.25	23	19,44
650.130	Sanitation	929.00	.00	929.00	75.20	.00	225.60	703.40	24	22
650.133	Stormwater	2,219.00	.00	2,219.00	179.55	.00	538.65	1,680.35	24	53
650.134	Security Lights	1,631.00	.00	1,631.00	132.00	.00	396.00	1,235.00	24	39
650.1271	Electricity- Sales Tax	96.00	.00	96.00	8.10	.00	21.63	74.37	23	2
660.105	COVID-19 Pandemic Expense	100.00	.00	100.00	60.00	.00	180.00	(80.00)	180	1
660.133	Repairs & Maint. Services	36,000.00	.00	36,000.00	7,136.48	12,000.00	7,233.47	16,766.53	53	6,34
660.139	Fleet Services-RTA Mtce Allocation	376.00	.00	376.00	.00	.00	.00	376.00	0	20
660.145	Gasoline & Oil	1,661.00	.00	1,661.00	106.06	.00	259.83	1,401.17	16	15
660.1391	Fleet Services -Departmental Expense Allocation	927.00	.00	927.00	119.21	.00	357.10	569.90	39	31
670.156	Equipment Rental/Lease	500.00	.00	500.00	.00	.00	.00	500.00	0	
685.180	Membership Dues and Fees	845.00	.00	845.00	.00	.00	.00	845.00	0	48
685.182	Other Operating Expenses	500.00	.00	500.00	.00	.00	.00	500.00	0	6
685.183	Depreciation	325,499.00	.00	325,499.00	24,620.71	.00	74,105.60	251,393.40	23	77,46
685.186	Training	950.00	.00	950.00	.00	.00	.00	950.00	0	
686.187	Professional Services	21,990.00	.00	21,990.00	90.00	.00	680.00	21,310.00	3	63
686.189	Employee Medical	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
686.195	Repair/Maint Svc Contract	1,800.00	.00	1,800.00	.00	.00	479.55	1,320.45	27	47
686.199	Internal Engineering	18,000.00	.00	18,000.00	1,133.13	.00	2,804.73	15,195.27	16	2,88
686.1895	Employee wellness services	3,000.00	.00	3,000.00	324.29	.00	531.41	2,468.59	18	48
687.204	Janitorial Services	2,000.00	.00	2,000.00	204.79	.00	614.37	1,385.63	31	57
750.124	Transfers to General Fund	122,800.00	.00	122,800.00	10,233.33	.00	30,699.99	92,100.01	25	27,10
795.995	GF Cost Distribution	79,175.00	.00	79,175.00	6,597.92	.00	19,793.76	59,381.24	25	19,95
795.999	Allocation G&A Services	92,000.00	.00	92,000.00	5,397.77	.00	14,358.64	77,641.36	16	17,23
900.915	CIP Projects - Current Year	.00	(3,750,000.00)	(3,750,000.00)	.00	.00	.00	(3,750,000.00)	0	
900.3300	Water Filtration Plant	3,750,000.00	3,750,000.00	7,500,000.00	11,755.26	(51,475.76)	51,522.40	7,499,953.36	0	
900.4100	Vehicles	37,000.00	.00	37,000.00	.00	.00	.00	37,000.00	0	
900.4300	Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	106,56

Budget Performance Report

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Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0031 - Water Utility Fund**										
EXPENSE										
Department **16 - Filtration**										
9999.9999	Assets Reclassified	(3,787,000.00)	.00	(3,787,000.00)	(11,755.26)	.00	(51,522.40)	(3,735,477.60)	1	(106,563
	Department **16 - Filtration** Totals	$1,870,191.00	$0.00	$1,870,191.00	$127,693.33	$15,365.60	$424,572.26	$1,430,253.14	24%	$384,23
Department **41 - General & Administrative**										
400.101	Regular Pay	119,659.00	.00	119,659.00	10,028.82	.00	29,174.78	90,484.22	24	23,00
405.114	FICA	9,154.00	.00	9,154.00	737.52	.00	2,142.82	7,011.18	23	1,67
406.116	Retirement	19,816.00	.00	19,816.00	1,553.03	.00	4,517.21	15,298.79	23	3,55
408.125	SCMIT Worker's Comp Ins.	1,915.00	.00	1,915.00	988.35	.00	1,976.70	(61.70)	103	2,10
410.001	Health Claims Cost	15,708.00	.00	15,708.00	1,298.58	.00	3,895.74	11,812.26	25	3,89
410.003	OPEB cost	4,200.00	.00	4,200.00	.00	.00	.00	4,200.00	0	
500.101	Supplies and Materials	3,800.00	.00	3,800.00	133.26	.00	561.51	3,238.49	15	1,34
500.102	Equipment	250.00	.00	250.00	3,772.84	.00	4,058.92	(3,808.92)	1624	
500.103	Furniture	250.00	.00	250.00	.00	.00	.00	250.00	0	
501.101	Uniforms and Clothing	200.00	.00	200.00	.00	.00	.00	200.00	0	
600.110	SCMIRF Property/Liab Ins	266.00	.00	266.00	.00	.00	121.04	144.96	46	18,18
610.111	Communications- Landline	4,800.00	.00	4,800.00	324.81	.00	1,163.21	3,636.79	24	1,11
610.112	Postage	200.00	.00	200.00	.00	.00	.00	200.00	0	2
610.1110	Communications- Wireless	660.00	.00	660.00	41.38	.00	82.82	577.18	13	8
620.114	Advertising	200.00	.00	200.00	.00	.00	.00	200.00	0	
640.124	Travel Expense	100.00	.00	100.00	.00	.00	.00	100.00	0	
650.127	Electricity	2,621.00	.00	2,621.00	238.74	.00	688.02	1,932.98	26	73
650.128	Water	222.00	.00	222.00	26.03	.00	63.16	158.84	28	5
650.129	Wastewater	317.00	.00	317.00	33.47	.00	84.83	232.17	27	7
650.130	Sanitation	486.00	.00	486.00	39.33	.00	117.99	368.01	24	11
650.133	Stormwater	2,051.00	.00	2,051.00	165.94	.00	497.82	1,553.18	24	49
650.134	Security Lights	655.00	.00	655.00	53.00	.00	159.00	496.00	24	15
650.1271	Electricity- Sales Tax	112.00	.00	112.00	10.13	.00	28.86	83.14	26	3
660.105	COVID-19 Pandemic Expense	2,100.00	.00	2,100.00	406.19	.00	526.19	1,573.81	25	1,15
660.133	Repairs & Maint. Services	2,000.00	.00	2,000.00	.00	.00	709.25	1,290.75	35	57
660.139	Fleet Services-RTA Mtce Allocation	963.00	.00	963.00	126.45	.00	247.71	715.29	26	54
660.145	Gasoline & Oil	2,589.00	.00	2,589.00	168.41	.00	349.10	2,239.90	13	44
660.1391	Fleet Services -Departmental Expense Allocation	1,566.00	.00	1,566.00	201.86	.00	522.41	1,043.59	33	64
670.156	Equipment Rental/Lease	3,120.00	.00	3,120.00	323.35	.00	913.22	2,206.78	29	74
685.180	Membership Dues and Fees	1,405.00	.00	1,405.00	.00	.00	394.00	1,011.00	28	56
685.182	Other Operating Expenses	500.00	.00	500.00	.00	.00	.00	500.00	0	
685.183	Depreciation	7,090.00	.00	7,090.00	590.84	.00	1,772.51	5,317.49	25	1,77
685.186	Training	460.00	.00	460.00	.00	.00	.00	460.00	0	
686.187	Professional Services	31,640.00	.00	31,640.00	.00	.00	.00	31,640.00	0	
686.189	Employee Medical	100.00	.00	100.00	.00	.00	.00	100.00	0	

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 09/30/2021

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0031 - Water Utility Fund**										
EXPENSE										
Department **41 - General & Administrative**										
686.195	Repair/Maint Svc Contract	2,000.00	.00	2,000.00	.00	.00	466.80	1,533.20	23	60
686.1895	Employee wellness services	1,200.00	.00	1,200.00	108.10	.00	177.14	1,022.86	15	16
687.204	Janitorial Services	2,000.00	.00	2,000.00	205.92	.00	617.76	1,382.24	31	57
795.001	IT Internal Allocations	120,705.00	.00	120,705.00	6,024.60	.00	17,044.33	103,660.67	14	11,27
795.999	Allocation G&A Services	(364,159.00)	.00	(364,159.00)	(26,988.84)	.00	(71,793.16)	(292,365.84)	20	(86,180
	Department **41 - General & Administrative** Totals	$2,921.00	$0.00	$2,921.00	$612.11	$0.00	$1,281.69	$1,639.31	44%	($10,485
Department **42 - Engineering Services**										
400.101	Regular Pay	115,658.00	.00	115,658.00	7,582.03	.00	22,056.83	93,601.17	19	17,22
405.114	FICA	8,848.00	.00	8,848.00	533.68	.00	1,548.31	7,299.69	17	1,17
406.116	Retirement	19,153.00	.00	19,153.00	1,176.03	.00	3,420.84	15,732.16	18	2,66
408.125	SCMIT Worker's Comp Ins.	1,851.00	.00	1,851.00	.00	.00	.00	1,851.00	0	
410.001	Health Claims Cost	19,884.00	.00	19,884.00	1,069.52	.00	3,208.56	16,675.44	16	3,20
500.101	Supplies and Materials	250.00	.00	250.00	.00	.00	.00	250.00	0	
500.105	Printing and Binding	100.00	.00	100.00	84.86	.00	144.86	(44.86)	145	
501.101	Uniforms and Clothing	500.00	.00	500.00	.00	.00	.00	500.00	0	
515.121	Safety Supplies	200.00	.00	200.00	.00	.00	.00	200.00	0	
515.124	Department Supplies	600.00	.00	600.00	.00	.00	.00	600.00	0	6
600.110	SCMIRF Property/Liab Ins	444.00	.00	444.00	.00	.00	201.74	242.26	45	
610.112	Postage	75.00	.00	75.00	.00	.00	.00	75.00	0	3
610.1110	Communications- Wireless	1,200.00	.00	1,200.00	41.38	.00	82.82	1,117.18	7	8
640.124	Travel Expense	300.00	.00	300.00	.00	.00	.00	300.00	0	
685.180	Membership Dues and Fees	600.00	.00	600.00	.00	.00	.00	600.00	0	
685.183	Depreciation	5,221.00	.00	5,221.00	435.10	.00	1,305.30	3,915.70	25	1,30
685.184	Continuing Education	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
685.186	Training	800.00	.00	800.00	.00	.00	.00	800.00	0	
686.187	Professional Services	5,150.00	.00	5,150.00	.00	.00	2,958.58	2,191.42	57	2,96
686.1895	Employee wellness services	1,200.00	.00	1,200.00	108.10	.00	177.14	1,022.86	15	16
735.122	Services Billed	(141,926.00)	.00	(141,926.00)	(11,331.26)	.00	(28,047.27)	(113,878.73)	20	(28,864
	Department **42 - Engineering Services** Totals	$41,608.00	$0.00	$41,608.00	($300.56)	$0.00	$7,057.71	$34,550.29	17%	$2
	EXPENSE TOTALS	$3,382,650.00	$0.00	$3,382,650.00	$225,562.01	$40,655.86	$732,768.59	$2,609,225.55	23%	$682,40
	Fund **0031 - Water Utility Fund** Totals									
	REVENUE TOTALS	3,382,650.00	.00	3,382,650.00	241,559.37	.00	657,925.87	2,724,724.13	19%	716,45
	EXPENSE TOTALS	3,382,650.00	.00	3,382,650.00	225,562.01	40,655.86	732,768.59	2,609,225.55	23%	682,40
	Fund **0031 - Water Utility Fund** Totals	$0.00	$0.00	$0.00	$15,997.36	($40,655.86)	($74,842.72)	$115,498.58		$34,05

Budget Performance Report

Fiscal Year to Date 09/30/21

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0032 - Wastewater Fund**										
REVENUE										
Department **00 - Revenue**										
301.000	Sale Of Utilities	2,885,300.00	.00	2,885,300.00	243,714.10	.00	699,576.92	2,185,723.08	24	688,48
301.002	New Turn Ons	3,300.00	.00	3,300.00	225.00	.00	760.00	2,540.00	23	97
301.009	New Service Taps	7,500.00	.00	7,500.00	900.00	.00	2,700.00	4,800.00	36	1,80
301.014	Fixed Charges - Andrews	120,000.00	.00	120,000.00	10,119.80	.00	30,359.40	89,640.60	25	20,23
301.015	Fixed Charges - GCWSD	232,000.00	.00	232,000.00	19,241.87	.00	57,725.61	174,274.39	25	57,72
301.016	Fixed Charges - COG	336,000.00	.00	336,000.00	27,651.27	.00	82,953.81	253,046.19	25	93,07
301.017	Volume Charges - Andrews	220,000.00	.00	220,000.00	(31,354.06)	.00	1,869.87	218,130.13	1	54,07
301.018	Volume Charges - GCWSD	450,000.00	.00	450,000.00	(64,148.01)	.00	(4,285.70)	454,285.70	-1	129,84
301.019	Volume Charges - COG	1,250,000.00	.00	1,250,000.00	121,917.77	.00	304,327.88	945,672.12	24	476,05
301.026	Fixed- Elim Georgetown	(300,000.00)	.00	(300,000.00)	(27,651.27)	.00	(82,953.81)	(217,046.19)	28	(82,953
301.029	Volume-Elim-Georgetown	(1,250,000.00)	.00	(1,250,000.00)	(121,917.77)	.00	(304,327.88)	(945,672.12)	24	(461,503
302.001	Penalties	35,000.00	.00	35,000.00	2,115.51	.00	7,014.85	27,985.15	20	8,21
303.006	Septic Tank Dumping	50,000.00	.00	50,000.00	3,240.00	.00	8,650.00	41,350.00	17	11,75
306.001	Investment Earnings	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	20
324.017	Wastewater Impact Fee	10,000.00	.00	10,000.00	850.00	.00	3,400.00	6,600.00	34	1,70
369.002	Miscellaneous Revenue	3,500.00	.00	3,500.00	301.32	.00	301.32	3,198.68	9	
391.001	Sale of Assets	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	2,02
395.001	Transfer from General Fund	11,553.00	.00	11,553.00	.00	.00	.00	11,553.00	0	
	Department **00 - Revenue** Totals	$4,067,653.00	$0.00	$4,067,653.00	$185,205.53	$0.00	$808,072.27	$3,259,580.73	20%	$1,001,71
	REVENUE TOTALS	$4,067,653.00	$0.00	$4,067,653.00	$185,205.53	$0.00	$808,072.27	$3,259,580.73	20%	$1,001,71
EXPENSE										
Department **18 - Wastewater Collections**										
400.101	Regular Pay	248,584.00	.00	248,584.00	17,093.68	.00	52,829.63	195,754.37	21	39,73
401.103	Overtime	2,248.00	.00	2,248.00	45.41	.00	279.74	1,968.26	12	15
401.105	On-call pay	4,420.00	.00	4,420.00	333.32	.00	999.96	3,420.04	23	99
405.114	FICA	19,527.00	.00	19,527.00	1,225.99	.00	3,807.46	15,719.54	19	2,79
406.116	Retirement	41,538.00	.00	41,538.00	2,702.55	.00	8,370.93	33,167.07	20	6,31
408.125	SCMIT Worker's Comp Ins.	10,886.00	.00	10,886.00	6,016.98	.00	12,033.96	(1,147.96)	111	12,81
410.001	Health Claims Cost	63,201.00	.00	63,201.00	4,227.42	.00	12,648.22	50,552.78	20	12,88
410.002	Health Claim Costs-Retire	10,162.00	.00	10,162.00	1,139.24	.00	4,556.96	5,605.04	45	4,72
410.003	OPEB cost	5,500.00	.00	5,500.00	.00	.00	.00	5,500.00	0	
500.101	Supplies and Materials	6,900.00	.00	6,900.00	2,042.02	.00	2,138.83	4,761.17	31	1,24
500.102	Equipment	15,300.00	.00	15,300.00	.00	.00	111.26	15,188.74	1	2,06
501.101	Uniforms and Clothing	7,000.00	.00	7,000.00	490.88	.00	1,462.87	5,537.13	21	1,30
512.108	Chemicals	6,000.00	.00	6,000.00	.00	.00	37.40	5,962.60	1	68
513.112	Asphalt/Concrete/Gravel	28,300.00	.00	28,300.00	1,875.88	20,888.12	2,162.08	5,249.80	81	3,08
514.111	WW Collection Syst Supply	10,000.00	.00	10,000.00	581.62	.00	2,511.43	7,488.57	25	2,05
515.121	Safety Supplies	900.00	.00	900.00	.00	.00	.00	900.00	0	

Budget Performance Report

Fiscal Year to Date 09/30/21
Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0032 - Wastewater Fund**										
EXPENSE										
Department **18 - Wastewater Collections**										
515.126	Department Equipment	.00	7,000.00	7,000.00	6,391.80	.00	6,391.80	608.20	91	
532.148	Small Hand Tools	350.00	.00	350.00	.00	.00	118.29	231.71	34	
532.1481	Small Hand Tools - Maintenance	450.00	.00	450.00	.00	.00	.00	450.00	0	
600.110	SCMIRF Property/Liab Ins	42,519.00	.00	42,519.00	.00	.00	19,326.72	23,192.28	45	19,39
610.112	Postage	1,000.00	.00	1,000.00	35.96	.00	148.27	851.73	15	16
610.1110	Communications- Wireless	3,920.00	.00	3,920.00	148.28	.00	336.54	3,583.46	9	31
620.114	Advertising	500.00	.00	500.00	.00	.00	111.00	389.00	22	7
640.124	Travel Expense	100.00	.00	100.00	.00	.00	.00	100.00	0	
650.127	Electricity	96,591.00	.00	96,591.00	5,941.79	.00	19,596.47	76,994.53	20	25,77
650.133	Stormwater	9,899.00	.00	9,899.00	800.95	.00	2,402.85	7,496.15	24	2,40
650.134	Security Lights	1,495.00	.00	1,495.00	121.00	.00	363.00	1,132.00	24	36
650.1271	Electricity- Sales Tax	3,208.00	.00	3,208.00	203.65	.00	670.60	2,537.40	21	87
660.105	COVID-19 Pandemic Expense	.00	.00	.00	80.00	.00	240.00	(240.00)	+++	
660.133	Repairs & Maint. Services	70,800.00	.00	70,800.00	5,800.78	25,953.49	23,370.03	21,476.48	70	13,20
660.139	Fleet Services-RTA Mtce Allocation	18,836.00	.00	18,836.00	1,705.09	.00	4,055.91	14,780.09	22	5,57
660.145	Gasoline & Oil	15,301.00	.00	15,301.00	1,567.80	.00	3,325.57	11,975.43	22	2,34
660.1391	Fleet Services -Departmental Expense Allocation	14,881.00	.00	14,881.00	2,278.46	.00	6,189.82	8,691.18	42	3,86
660.1392	Fleet Svcs- Outside Vends	506.00	.00	506.00	.00	.00	664.34	(158.34)	131	
670.156	Equipment Rental/Lease	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	
685.180	Membership Dues and Fees	680.00	.00	680.00	.00	.00	.00	680.00	0	
685.182	Other Operating Expenses	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
685.183	Depreciation	379,294.00	.00	379,294.00	27,715.37	.00	83,145.96	296,148.04	22	82,88
685.186	Training	650.00	.00	650.00	.00	.00	.00	650.00	0	
686.187	Professional Services	28,900.00	.00	28,900.00	333.30	2,277.55	499.95	26,122.50	10	49
686.189	Employee Medical	910.00	.00	910.00	.00	.00	100.00	810.00	11	6
686.191	Contract Services/Studies	2,040.00	.00	2,040.00	98.96	.00	343.34	1,696.66	17	12
686.195	Repair/Maint Svc Contract	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	
686.196	Bank Charges/Fees	6,750.00	.00	6,750.00	.00	.00	1,649.51	5,100.49	24	3,77
686.199	Internal Engineering	20,000.00	.00	20,000.00	1,133.13	.00	2,804.73	17,195.27	14	2,88
686.1895	Employee wellness services	4,800.00	.00	4,800.00	378.33	.00	619.97	4,180.03	13	56
687.202	Utility Billing Services	7,500.00	.00	7,500.00	62.47	.00	1,770.07	5,729.93	24	2,43
687.204	Janitorial Services	1,000.00	.00	1,000.00	273.43	.00	820.29	179.71	82	14
702.106	Interest- Bonds	32,639.00	.00	32,639.00	.00	.00	.00	32,639.00	0	8,83
702.110	Bond Principal	104,447.00	.00	104,447.00	.00	.00	.00	104,447.00	0	25,43
703.1001	Agent Fees	3,000.00	.00	3,000.00	2,500.00	.00	4,112.50	(1,112.50)	137	
720.001	Provision for Bad Debts	7,500.00	.00	7,500.00	625.00	.00	1,875.00	5,625.00	25	1,87
750.124	Transfers to General Fund	190,100.00	.00	190,100.00	15,841.67	.00	47,525.01	142,574.99	25	44,61
795.995	GF Cost Distribution	82,467.00	.00	82,467.00	6,872.25	.00	20,616.75	61,850.25	25	20,79

Attachment: Budget Performance Report - September 2021 (3446 : October 2021 Finance and IT Reports)

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 09/30/21

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund	**0032 - Wastewater Fund**									
EXPENSE										
Department	**18 - Wastewater Collections**									
795.999	Allocation G&A Services	84,100.00	.00	84,100.00	6,747.21	.00	17,948.29	66,151.71	21	21,54
900.911	Sewer Improvement Projects	150,000.00	.00	150,000.00	.00	92,750.00	.00	57,250.00	62	
900.3700	Wastewater Collection Sys	565,000.00	.00	565,000.00	.00	.00	.00	565,000.00	0	
900.4100	Vehicles	560,000.00	.00	560,000.00	.00	.00	.00	560,000.00	0	
900.4300	Other Equipment	7,000.00	(7,000.00)	.00	.00	.00	.00	.00	+++	
7999.9999	Principal Reclassified	(104,447.00)	.00	(104,447.00)	.00	.00	.00	(104,447.00)	0	(25,434
9999.9999	Assets Reclassified	(1,282,000.00)	.00	(1,282,000.00)	.00	.00	.00	(1,282,000.00)	0	
	Department **18 - Wastewater Collections** Totals	$1,635,652.00	$0.00	$1,635,652.00	$125,431.67	$141,869.16	$375,093.31	$1,118,689.53	32%	$356,28
Department	**34 - Regional Wastewater Plant**									
400.101	Regular Pay	251,520.00	.00	251,520.00	20,992.57	.00	61,538.83	189,981.17	24	47,76
401.103	Overtime	9,931.00	.00	9,931.00	843.55	.00	2,096.96	7,834.04	21	2,35
401.105	On-call pay	7,020.00	.00	7,020.00	533.32	.00	1,599.96	5,420.04	23	1,59
405.114	FICA	20,538.00	.00	20,538.00	1,569.83	.00	4,574.09	15,963.91	22	3,56
406.116	Retirement	43,296.00	.00	43,296.00	3,449.31	.00	10,079.31	33,216.69	23	8,01
408.125	SCMIT Worker's Comp Ins.	11,509.00	.00	11,509.00	1,691.90	.00	2,995.22	8,513.78	26	2,77
410.001	Health Claims Cost	49,829.00	.00	49,829.00	4,119.48	.00	12,358.44	37,470.56	25	14,48
500.101	Supplies and Materials	2,300.00	.00	2,300.00	323.49	.00	960.71	1,339.29	42	1,47
500.102	Equipment	13,500.00	.00	13,500.00	403.08	2,435.61	5,025.21	6,039.18	55	40
501.101	Uniforms and Clothing	4,000.00	.00	4,000.00	.00	.00	260.23	3,739.77	7	52
512.108	Chemicals	135,250.00	.00	135,250.00	4,869.38	48,870.80	20,081.45	66,297.75	51	30,24
512.109	Laboratory Supplies	28,000.00	.00	28,000.00	431.55	4,621.94	2,777.76	20,600.30	26	7,14
515.121	Safety Supplies	600.00	.00	600.00	.00	.00	.00	600.00	0	
515.124	Department Supplies	.00	.00	.00	.00	.00	.00	.00	+++	7
515.129	Permit Fees Due To Others	9,100.00	.00	9,100.00	75.00	.00	5,438.98	3,661.02	60	21
532.148	Small Hand Tools	300.00	.00	300.00	.00	.00	63.03	236.97	21	
600.110	SCMIRF Property/Liab Ins	235,052.00	.00	235,052.00	.00	.00	106,841.64	128,210.36	45	8,14
610.111	Communications- Landline	2,400.00	.00	2,400.00	157.37	.00	630.54	1,769.46	26	61
610.112	Postage	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
610.1110	Communications- Wireless	660.00	.00	660.00	65.52	.00	131.16	528.84	20	10
620.114	Advertising	500.00	.00	500.00	.00	.00	.00	500.00	0	
640.124	Travel Expense	100.00	.00	100.00	.00	.00	14.00	86.00	14	
650.127	Electricity	321,141.00	.00	321,141.00	29,902.94	.00	84,290.89	236,850.11	26	85,36
650.128	Water	3,394.00	.00	3,394.00	132.86	.00	321.13	3,072.87	9	89
650.130	Sanitation	3,239.00	.00	3,239.00	262.13	.00	786.39	2,452.61	24	78
650.133	Stormwater	2,602.00	.00	2,602.00	210.53	.00	631.59	1,970.41	24	63
650.134	Security Lights	4,288.00	.00	4,288.00	347.00	.00	1,041.00	3,247.00	24	1,04
650.1271	Electricity- Sales Tax	12,412.00	.00	12,412.00	1,121.35	.00	3,113.26	9,298.74	25	3,25
660.105	COVID-19 Pandemic Expense	.00	.00	.00	.00	.00	.00	.00	+++	4

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 09/30/21

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0032 - Wastewater Fund**										
EXPENSE										
Department **34 - Regional Wastewater Plant**										
660.133	Repairs & Maint. Services	94,000.00	.00	94,000.00	1,886.10	45,705.69	17,344.96	30,949.35	67	13,05
660.139	Fleet Services-RTA Mtce Allocation	3,859.00	.00	3,859.00	469.24	.00	522.84	3,336.16	14	71
660.145	Gasoline & Oil	2,322.00	.00	2,322.00	57.42	.00	117.15	2,204.85	5	23
660.1391	Fleet Services -Departmental Expense Allocation	2,737.00	.00	2,737.00	325.25	.00	535.39	2,201.61	20	61
670.156	Equipment Rental/Lease	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
685.180	Membership Dues and Fees	425.00	.00	425.00	45.00	.00	45.00	380.00	11	9
685.182	Other Operating Expenses	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
685.183	Depreciation	2,471.00	.00	2,471.00	214.38	.00	643.13	1,827.87	26	58
685.186	Training	960.00	.00	960.00	.00	.00	187.50	772.50	20	7
685.190	Landfill Fees	100,000.00	.00	100,000.00	1,341.36	.00	5,405.14	94,594.86	5	8,77
686.187	Professional Services	33,850.00	.00	33,850.00	.00	.00	260.00	33,590.00	1	26
686.189	Employee Medical	1,010.00	.00	1,010.00	.00	.00	.00	1,010.00	0	
686.195	Repair/Maint Svc Contract	2,220.00	.00	2,220.00	.00	.00	903.53	1,316.47	41	90
686.199	Internal Engineering	.00	.00	.00	2,266.24	.00	5,609.42	(5,609.42)	+++	5,77
686.1895	Employee wellness services	3,240.00	.00	3,240.00	270.24	.00	442.84	2,797.16	14	40
687.204	Janitorial Services	.00	.00	.00	.00	.00	.00	.00	+++	57
702.106	Interest- Bonds	176,751.00	.00	176,751.00	.00	.00	.00	176,751.00	0	
702.110	Bond Principal	572,810.00	.00	572,810.00	.00	.00	.00	572,810.00	0	
703.109	Agents Fee	5,800.00	.00	5,800.00	1,250.00	.00	1,250.00	4,550.00	22	2,86
750.124	Transfers to General Fund	126,252.00	.00	126,252.00	10,520.99	.00	31,562.98	94,689.02	25	29,63
795.995	GF Cost Distribution	54,770.00	.00	54,770.00	4,564.17	.00	13,692.51	41,077.49	25	13,80
795.999	Allocation G&A Services	.00	.00	.00	6,747.21	.00	17,948.29	(17,948.29)	+++	21,54
900.3000	Buildings & Improvements	.00	.00	.00	.00	.00	.00	.00	+++	7,09
900.4300	Other Equipment	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	
900.7000	Regional Wstewtr Treatmnt	.00	.00	.00	850.43	(1,821.00)	1,818.75	2.25	+++	
7999.9999	Principal Reclassified	(572,811.00)	.00	(572,811.00)	.00	.00	.00	(572,811.00)	0	
9999.9999	Assets Reclassified	(30,000.00)	.00	(30,000.00)	(850.43)	.00	(1,818.75)	(28,181.25)	6	(7,093
Sub Department **17 - Wastewater Treatment**										
410.003	OPEB cost	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	
685.183	Depreciation	639,354.00	.00	639,354.00	53,114.59	.00	159,343.96	480,010.04	25	159,83
	Sub Department **17 - Wastewater Treatment** Totals	$645,354.00	$0.00	$645,354.00	$53,114.59	$0.00	$159,343.96	$486,010.04	25%	$159,83
	Department **34 - Regional Wastewater Plant** Totals	$2,432,001.00	$0.00	$2,432,001.00	$154,574.35	$99,813.04	$583,466.42	$1,748,721.54	28%	$481,25
	EXPENSE TOTALS	$4,067,653.00	$0.00	$4,067,653.00	$280,006.02	$241,682.20	$958,559.73	$2,867,411.07	30%	$837,54
	Fund **0032 - Wastewater Fund** Totals									
	REVENUE TOTALS	4,067,653.00	.00	4,067,653.00	185,205.53	.00	808,072.27	3,259,580.73	20%	1,001,71
	EXPENSE TOTALS	4,067,653.00	.00	4,067,653.00	280,006.02	241,682.20	958,559.73	2,867,411.07	30%	837,54
	Fund **0032 - Wastewater Fund** Totals	$0.00	$0.00	$0.00	($94,800.49)	($241,682.20)	($150,487.46)	$392,169.66		$164,17

Budget Performance Report

Fiscal Year to Date 09/30/2

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0033 - Stormwater Utility Fund**										
REVENUE										
Department **00 - Revenue**										
301.000	Sale Of Utilities	1,150,000.00	.00	1,150,000.00	78,816.43	.00	236,339.75	913,660.25	21	213,18
302.001	Penalties	8,500.00	.00	8,500.00	651.68	.00	2,170.87	6,329.13	26	2,21
331.000	Federal Grants	402,000.00	.00	402,000.00	.00	.00	.00	402,000.00	0	
369.002	Miscellaneous Revenue	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	45
395.001	Transfer from General Fund	309,418.00	.00	309,418.00	.00	.00	.00	309,418.00	0	
	Department **00 - Revenue** Totals	$1,870,918.00	$0.00	$1,870,918.00	$79,468.11	$0.00	$238,510.62	$1,632,407.38	13%	$215,85
	REVENUE TOTALS	$1,870,918.00	$0.00	$1,870,918.00	$79,468.11	$0.00	$238,510.62	$1,632,407.38	13%	$215,85
EXPENSE										
Department **40 - Storm Water Utlity Exp.**										
400.101	Regular Pay	197,659.00	.00	197,659.00	16,384.13	.00	(17,028.96)	214,687.96	-9	39,48
401.103	Overtime	3,500.00	.00	3,500.00	.00	.00	92.04	3,407.96	3	26
401.105	On-call pay	2,600.00	.00	2,600.00	200.00	.00	600.00	2,000.00	23	60
405.114	FICA	15,445.00	.00	15,445.00	1,148.77	.00	(1,609.53)	17,054.53	-10	2,72
406.116	Retirement	33,002.00	.00	33,002.00	2,565.60	.00	(2,586.74)	35,588.74	-8	6,25
408.125	SCMIT Worker's Comp Ins.	9,626.00	.00	9,626.00	4,116.31	.00	8,232.62	1,393.38	86	8,76
410.001	Health Claims Cost	52,202.00	.00	52,202.00	4,315.68	.00	12,947.04	39,254.96	25	12,94
410.002	Health Claim Costs-Retire	.00	.00	.00	.00	.00	.00	.00	+++	
410.003	OPEB cost	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
500.101	Supplies and Materials	2,450.00	.00	2,450.00	.00	.00	127.78	2,322.22	5	1,01
500.102	Equipment	6,000.00	.00	6,000.00	.00	(23,357.66)	23,357.66	6,000.00	0	81
501.101	Uniforms and Clothing	4,400.00	.00	4,400.00	445.36	.00	742.16	3,657.84	17	51
513.112	Asphalt/Concrete/Gravel	7,000.00	.00	7,000.00	360.75	3,459.25	360.75	3,180.00	55	55
514.112	SW Collection Syst Supply	4,050.00	.00	4,050.00	.00	.00	.00	4,050.00	0	
515.121	Safety Supplies	600.00	.00	600.00	.00	.00	.00	600.00	0	
532.148	Small Hand Tools	300.00	.00	300.00	.00	.00	.00	300.00	0	
600.110	SCMIRF Property/Liab Ins	56,632.00	.00	56,632.00	.00	.00	25,742.06	30,889.94	45	3,14
610.111	Communications- Landline	1,500.00	.00	1,500.00	112.32	.00	393.76	1,106.24	26	43
610.112	Postage	300.00	.00	300.00	12.40	.00	51.12	248.88	17	5
610.1110	Communications- Wireless	2,060.00	.00	2,060.00	112.91	.00	154.35	1,905.65	7	8
620.114	Advertising	200.00	.00	200.00	.00	.00	.00	200.00	0	
640.124	Travel Expense	100.00	.00	100.00	.00	.00	.00	100.00	0	
650.127	Electricity	5,199.00	.00	5,199.00	416.45	.00	1,250.24	3,948.76	24	1,27
650.128	Water	269.00	.00	269.00	25.73	.00	68.61	200.39	26	6
650.133	Stormwater	16,975.00	.00	16,975.00	1,373.40	.00	4,120.20	12,854.80	24	4,12
650.134	Security Lights	988.00	.00	988.00	80.00	.00	240.00	748.00	24	24
650.1271	Electricity- Sales Tax	22.00	.00	22.00	1.60	.00	4.86	17.14	22	
660.105	COVID-19 Pandemic Expense	.00	.00	.00	20.00	.00	60.00	(60.00)	+++	
660.133	Repairs & Maint. Services	33,500.00	.00	33,500.00	2,724.91	(9,619.31)	18,501.82	24,617.49	27	10,26

Budget Performance Report

Fiscal Year to Date 09/30/21
Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0033 - Stormwater Utility Fund**										
EXPENSE										
Department **40 - Storm Water Utlity Exp.**										
660.139	Fleet Services-RTA Mtce Allocation	10,180.00	.00	10,180.00	775.37	.00	2,999.78	7,180.22	29	2,34
660.145	Gasoline & Oil	17,810.00	.00	17,810.00	2,217.04	.00	4,178.16	13,631.84	23	2,75
660.1391	Fleet Services -Departmental Expense Allocation	14,782.00	.00	14,782.00	1,927.21	.00	6,213.71	8,568.29	42	3,80
660.1392	Fleet Svcs- Outside Vends	4,434.00	.00	4,434.00	997.46	.00	997.46	3,436.54	22	2,51
670.156	Equipment Rental/Lease	200.00	.00	200.00	.00	.00	.00	200.00	0	
681.100	Capital Lease Principal	45,914.00	.00	45,914.00	.00	.00	.00	45,914.00	0	
681.120	Capital Lease Interest	4,391.00	.00	4,391.00	.00	.00	.00	4,391.00	0	
685.180	Membership Dues and Fees	200.00	.00	200.00	.00	.00	.00	200.00	0	
685.182	Other Operating Expenses	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
685.183	Depreciation	520,611.00	.00	520,611.00	43,594.85	.00	130,784.46	389,826.54	25	128,47
685.186	Training	50.00	.00	50.00	.00	.00	.00	50.00	0	
686.187	Professional Services	5,040.00	.00	5,040.00	333.30	2,277.55	499.95	2,262.50	55	49
686.189	Employee Medical	455.00	.00	455.00	.00	.00	.00	455.00	0	
686.195	Repair/Maint Svc Contract	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	
686.196	Bank Charges/Fees	5,000.00	.00	5,000.00	.00	.00	549.83	4,450.17	11	1,25
686.199	Internal Engineering	33,000.00	.00	33,000.00	2,266.24	.00	5,609.42	27,390.58	17	5,77
686.1895	Employee wellness services	3,300.00	.00	3,300.00	270.24	.00	442.84	2,857.16	13	40
687.202	Utility Billing Services	2,800.00	.00	2,800.00	21.56	.00	610.39	2,189.61	22	84
687.204	Janitorial Services	750.00	.00	750.00	68.64	.00	205.92	544.08	27	14
690.002	Settlement Costs	80,000.00	.00	80,000.00	.00	.00	.00	80,000.00	0	
720.001	Provision for Bad Debts	1,550.00	.00	1,550.00	129.17	.00	387.51	1,162.49	25	38
750.124	Transfers to General Fund	170,607.00	.00	170,607.00	14,217.25	.00	42,651.75	127,955.25	25	40,26
795.995	GF Cost Distribution	49,415.00	.00	49,415.00	4,117.92	.00	12,353.76	37,061.24	25	12,45
795.999	Allocation G&A Services	31,350.00	.00	31,350.00	2,698.88	.00	7,179.31	24,170.69	23	8,61
900.956	Stormwater System Improvements EDA #04-79-07494	402,000.00	.00	402,000.00	.00	.00	.00	402,000.00	0	
900.1000	Infrastructure Improvemts	.00	.00	.00	.00	.00	.00	.00	+++	21,44
900.4300	Other Equipment	300,000.00	.00	300,000.00	.00	.00	.00	300,000.00	0	
950.962	Drainage Improvements	12,000.00	.00	12,000.00	.00	.00	.00	12,000.00	0	
9999.9999	Assets Reclassified	(312,000.00)	.00	(312,000.00)	.00	.00	.00	(312,000.00)	0	(21,443
	Department **40 - Storm Water Utlity Exp.** Totals	$1,870,918.00	$0.00	$1,870,918.00	$108,051.45	($27,240.17)	$291,486.09	$1,606,672.08	14%	$304,17
	EXPENSE TOTALS	$1,870,918.00	$0.00	$1,870,918.00	$108,051.45	($27,240.17)	$291,486.09	$1,606,672.08	14%	$304,17
	Fund **0033 - Stormwater Utility Fund** Totals									
	REVENUE TOTALS	1,870,918.00	.00	1,870,918.00	79,468.11	.00	238,510.62	1,632,407.38	13%	215,85
	EXPENSE TOTALS	1,870,918.00	.00	1,870,918.00	108,051.45	(27,240.17)	291,486.09	1,606,672.08	14%	304,17
	Fund **0033 - Stormwater Utility Fund** Totals	$0.00	$0.00	$0.00	($28,583.34)	$27,240.17	($52,975.47)	$25,735.30		($88,321

Attachment: Budget Performance Report - September 2021 (3446 : October 2021 Finance and IT Reports)

Budget Performance Report

Fiscal Year to Date 09/30/2

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0035 - Waste Management Fund**										
REVENUE										
Department **00 - Revenue**										
344.001	Refuse Col Chge-Resident	780,000.00	.00	780,000.00	64,696.79	.00	194,318.37	585,681.63	25	196,08
344.002	Refuse Col Chge-Comm	145,000.00	.00	145,000.00	12,638.97	.00	38,030.91	106,969.09	26	36,84
344.003	Sanitation Fee Penalties	15,000.00	.00	15,000.00	1,016.15	.00	3,352.31	11,647.69	22	3,83
361.001	Investment Earnings	.00	.00	.00	.00	.00	.46	(.46)	+++	
369.002	Miscellaneous Revenue	.00	.00	.00	.00	.00	153.60	(153.60)	+++	
391.001	Sale of Assets	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	2,80
	Department **00 - Revenue** Totals	$941,000.00	$0.00	$941,000.00	$78,351.91	$0.00	$235,855.65	$705,144.35	25%	$239,56
	REVENUE TOTALS	$941,000.00	$0.00	$941,000.00	$78,351.91	$0.00	$235,855.65	$705,144.35	25%	$239,56
EXPENSE										
Department **31 - Residential Sanitation**										
400.101	Regular Pay	258,289.00	.00	258,289.00	21,129.74	.00	67,450.83	190,838.17	26	53,45
401.103	Overtime	19,560.00	.00	19,560.00	1,415.63	.00	6,964.77	12,595.23	36	3,12
405.114	FICA	21,255.00	.00	21,255.00	1,631.52	.00	5,397.49	15,857.51	25	3,92
406.116	Retirement	46,012.00	.00	46,012.00	3,468.87	.00	11,308.67	34,703.33	25	8,83
408.125	SCMIT Worker's Comp Ins.	12,577.00	.00	12,577.00	10,599.67	.00	23,683.79	(11,106.79)	188	22,19
410.001	Health Claims Cost	60,782.00	.00	60,782.00	4,186.04	.00	11,718.88	49,063.12	19	13,31
410.002	Health Claim Costs-Retire	5,506.00	.00	5,506.00	(121.76)	.00	251.58	5,254.42	5	2,28
410.003	OPEB cost	5,500.00	.00	5,500.00	.00	.00	.00	5,500.00	0	
500.101	Supplies and Materials	3,500.00	.00	3,500.00	926.64	.00	1,222.21	2,277.79	35	68
501.101	Uniforms and Clothing	17,691.00	.00	17,691.00	893.96	.00	2,520.35	15,170.65	14	2,74
515.121	Safety Supplies	2,000.00	.00	2,000.00	77.32	.00	126.77	1,873.23	6	10
600.110	SCMIRF Property/Liab Ins	4,616.00	.00	4,616.00	.00	.00	2,098.10	2,517.90	45	15,15
610.111	Communications- Landline	200.00	.00	200.00	10.74	.00	37.04	162.96	19	3
610.112	Postage	500.00	.00	500.00	25.10	.00	435.34	64.66	87	11
620.114	Advertising	800.00	.00	800.00	.00	.00	.00	800.00	0	
640.124	Travel Expense	50.00	.00	50.00	.00	.00	.00	50.00	0	
650.127	Electricity	1,178.00	.00	1,178.00	115.58	.00	332.16	845.84	28	27
650.128	Water	485.00	.00	485.00	48.02	.00	135.07	349.93	28	11
650.129	Wastewater	750.00	.00	750.00	67.96	.00	196.30	553.70	26	18
650.130	Sanitation	456.00	.00	456.00	36.92	.00	110.76	345.24	24	11
650.133	Stormwater	52.00	.00	52.00	4.28	.00	12.84	39.16	25	1
650.134	Security Lights	542.00	.00	542.00	43.89	.00	131.67	410.33	24	13
650.1271	Electricity- Sales Tax	4.00	.00	4.00	.27	.00	.68	3.32	17	
660.105	COVID-19 Pandemic Expense	2,000.00	.00	2,000.00	162.40	.00	487.20	1,512.80	24	38,10
660.136	Container Repairs	1,500.00	.00	1,500.00	1,061.05	.00	1,061.05	438.95	71	
660.139	Fleet Services-RTA Mtce Allocation	30,731.00	.00	30,731.00	4,282.37	.00	9,761.53	20,969.47	32	6,69
660.145	Gasoline & Oil	44,753.00	.00	44,753.00	4,741.98	.00	9,551.48	35,201.52	21	6,03
660.1362	Roll-Out Purchases	30,000.00	.00	30,000.00	10,804.05	.00	21,529.68	8,470.32	72	9,59

Attachment: Budget Performance Report - September 2021 (3446 : October 2021 Finance and IT Reports)

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 09/30/21

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0035 - Waste Management Fund**										
EXPENSE										
Department **31 - Residential Sanitation**										
660.1391	Fleet Services -Departmental Expense Allocation	42,710.00	.00	42,710.00	6,012.15	.00	17,066.76	25,643.24	40	11,39
660.1392	Fleet Svcs- Outside Vends	4,012.00	.00	4,012.00	82.50	.00	828.75	3,183.25	21	12
681.100	Capital Lease Principal	47,658.00	.00	47,658.00	.00	.00	.00	47,658.00	0	
681.120	Capital Lease Interest	2,227.00	.00	2,227.00	.00	.00	.00	2,227.00	0	
685.180	Membership Dues and Fees	150.00	.00	150.00	.00	.00	.00	150.00	0	
685.182	Other Operating Expenses	750.00	.00	750.00	.00	.00	51.00	699.00	7	
685.183	Depreciation	50,640.00	.00	50,640.00	4,635.49	.00	13,906.47	36,733.53	27	10,99
685.186	Training	150.00	.00	150.00	.00	.00	.00	150.00	0	
685.190	Landfill Fees	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
686.189	Employee Medical	800.00	.00	800.00	.00	.00	150.00	650.00	19	12
686.196	Bank Charges/Fees	2,500.00	.00	2,500.00	.00	.00	659.80	1,840.20	26	1,50
686.1895	Employee wellness services	3,000.00	.00	3,000.00	432.36	.00	708.50	2,291.50	24	64
687.202	Utility Billing Services	4,500.00	.00	4,500.00	43.61	.00	1,235.54	3,264.46	27	1,70
687.203	Contract Services	67,500.00	.00	67,500.00	6,094.95	18,200.45	18,643.33	30,656.22	55	17,93
687.204	Janitorial Services	2,500.00	.00	2,500.00	336.90	.00	1,010.70	1,489.30	40	71
720.001	Provision for Bad Debts	1,500.00	.00	1,500.00	125.00	.00	375.00	1,125.00	25	37
730.120	Recycling Labor	37,000.00	.00	37,000.00	2,984.99	12,462.23	6,037.77	18,500.00	50	4,89
730.122	Recycling Operating	5,000.00	.00	5,000.00	1,659.53	.00	2,072.17	2,927.83	41	41
795.001	IT Internal Allocations	8,837.00	.00	8,837.00	481.96	.00	947.65	7,889.35	11	90
795.002	IT Billable Services	.00	.00	.00	.00	.00	415.87	(415.87)	+++	
795.995	GF Cost Distribution	87,277.00	.00	87,277.00	7,273.08	.00	21,819.24	65,457.76	25	22,00
900.4200	Heavy Equipment	.00	.00	.00	.00	.00	.00	.00	+++	116,34
9999.9999	Assets Reclassified	.00	.00	.00	.00	.00	.00	.00	+++	(116,344
	Department **31 - Residential Sanitation** Totals	$941,000.00	$0.00	$941,000.00	$95,774.76	$30,662.68	$262,454.79	$647,882.53	31%	$261,00
Department **32 - Commercial Sanitation**										
410.001	Health Claims Cost	.00	.00	.00	.00	.00	.00	.00	+++	(399
	Department **32 - Commercial Sanitation** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	($399
	EXPENSE TOTALS	$941,000.00	$0.00	$941,000.00	$95,774.76	$30,662.68	$262,454.79	$647,882.53	31%	$260,60
	Fund **0035 - Waste Management Fund** Totals									
	REVENUE TOTALS	941,000.00	.00	941,000.00	78,351.91	.00	235,855.65	705,144.35	25%	239,56
	EXPENSE TOTALS	941,000.00	.00	941,000.00	95,774.76	30,662.68	262,454.79	647,882.53	31%	260,60
	Fund **0035 - Waste Management Fund** Totals	$0.00	$0.00	$0.00	($17,422.85)	($30,662.68)	($26,599.14)	$57,261.82		($21,043
Fund **0081 - Governmental Cap Assets**										
EXPENSE										
Department **01 - Administration**										
685.183	Depreciation	.00	.00	.00	50,072.72	.00	150,614.39	(150,614.39)	+++	152,46
900.0000	Capital Outlay Eliminatio	.00	.00	.00	.00	.00	(8,001.00)	8,001.00	+++	(15,763

Budget Performance Report

Fiscal Year to Date 09/30/21
Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **0081 - Governmental Cap Assets**										
EXPENSE										
	Department **01 - Administration** Totals	$0.00	$0.00	$0.00	$50,072.72	$0.00	$142,613.39	($142,613.39)	+++	$136,70
Department **05 - Police**										
685.183	Depreciation	.00	.00	.00	38,669.18	.00	116,007.39	(116,007.39)	+++	131,53
	Department **05 - Police** Totals	$0.00	$0.00	$0.00	$38,669.18	$0.00	$116,007.39	($116,007.39)	+++	$131,53
Department **12 - Public Works**										
685.183	Depreciation	.00	.00	.00	8,039.99	.00	24,119.69	(24,119.69)	+++	24,11
900.0000	Capital Outlay Eliminatio	.00	.00	.00	(23,003.00)	.00	(23,003.00)	23,003.00	+++	
	Department **12 - Public Works** Totals	$0.00	$0.00	$0.00	($14,963.01)	$0.00	$1,116.69	($1,116.69)	+++	$24,11
	EXPENSE TOTALS	$0.00	$0.00	$0.00	$73,778.89	$0.00	$259,737.47	($259,737.47)	+++	$292,35
	Fund **0081 - Governmental Cap Assets** Totals									
	REVENUE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	
	EXPENSE TOTALS	.00	.00	.00	73,778.89	.00	259,737.47	(259,737.47)	+++	292,35
	Fund **0081 - Governmental Cap Assets** Totals	$0.00	$0.00	$0.00	($73,778.89)	$0.00	($259,737.47)	$259,737.47		($292,355
Fund **0086 - Seized and Forfeited**										
REVENUE										
Department **00 - Revenue**										
394.002	Transfer from fund balance	34,613.00	.00	34,613.00	.00	.00	.00	34,613.00	0	
	Department **00 - Revenue** Totals	$34,613.00	$0.00	$34,613.00	$0.00	$0.00	$0.00	$34,613.00	0%	$
	REVENUE TOTALS	$34,613.00	$0.00	$34,613.00	$0.00	$0.00	$0.00	$34,613.00	0%	$
EXPENSE										
Department **05 - Police**										
500.101	Supplies and Materials	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
500.102	Equipment	9,500.00	.00	9,500.00	.00	.00	.00	9,500.00	0	
501.101	Uniforms and Clothing	1,800.00	.00	1,800.00	.00	.00	.00	1,800.00	0	
610.1110	Communications- Wireless	1,200.00	.00	1,200.00	57.92	188.03	215.21	796.76	34	24
660.134	Radio Repairs	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
660.145	Gasoline & Oil	2,363.00	.00	2,363.00	389.31	.00	810.51	1,552.49	34	41
685.180	Membership Dues and Fees	1,250.00	.00	1,250.00	.00	.00	800.00	450.00	64	80
685.182	Other Operating Expenses	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
685.186	Training	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
685.191	Canine Unit Operations	6,000.00	.00	6,000.00	1,446.00	.00	1,446.00	4,554.00	24	
686.194	Other Prof/Tech Services	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
	Department **05 - Police** Totals	$34,613.00	$0.00	$34,613.00	$1,893.23	$188.03	$3,271.72	$31,153.25	10%	$1,46
	EXPENSE TOTALS	$34,613.00	$0.00	$34,613.00	$1,893.23	$188.03	$3,271.72	$31,153.25	10%	$1,46
	Fund **0086 - Seized and Forfeited** Totals									
	REVENUE TOTALS	34,613.00	.00	34,613.00	.00	.00	.00	34,613.00	0%	
	EXPENSE TOTALS	34,613.00	.00	34,613.00	1,893.23	188.03	3,271.72	31,153.25	10%	1,46

Run by John Barfield on 10/08/2021 10:21:46 AM

Budget Performance Report

Fiscal Year to Date 09/30/21

Exclude Rollup Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
	Fund **0086 - Seized and Forfeited** Totals	$0.00	$0.00	$0.00	($1,893.23)	($188.03)	($3,271.72)	$3,459.75		($1,465
	Grand Totals									
	REVENUE TOTALS	37,432,073.00	.00	37,432,073.00	2,051,157.75	.00	6,316,441.70	31,115,631.30	17%	6,581,22
	EXPENSE TOTALS	37,432,073.00	.00	37,432,073.00	2,603,201.98	997,765.42	8,085,625.52	28,348,682.06	24%	7,969,45
	Grand Totals	$0.00	$0.00	$0.00	($552,044.23)	($997,765.42)	($1,769,183.82)	$2,766,949.24		($1,388,230

CITY OF GEORGETOWN

SALE OF ASSETS - FY 2021/2022

GovDeal Payment	Govdeal #	Asset ID	Dept.	Description	Amount/Total Proceeds	Notations	Receipt #
				no activity	-		
				Total July	**-**		
	607	12158	Police 10.05.05	2008 FORD CROWN 4S	-	Listed in August - Auction ends 9.14.2021	
	608	13001	Police 10.05.05	2010 FORD CROWN 4S	-	Listed in August - Auction ends 9.14.2021	
	609	12162	Water 31.16	2009 JOHN DEERE Z840A PRO 60" MOWER	-	Listed in August - Auction ends 9.14.2021	
	610	16011	Water 32.18	2013 JOHN DEERE Z950R COMMERCIAL Z TRACK MOWER	-	Listed in August - Auction ends 9.14.2021	
	611	11244	Water 31.15	1991 INGERSOLL RAND AIR COMPRESSOR	-	Listed in August - Auction ends 9.14.2021	
	612	NA	Finance 10.04	EPSON DS30 BATCH OF 4 DESKTOP SCANNERS	-	Listed in August - Auction ends 9.14.2021	
	613	12010	Finance 10.04	FORMAX FOLDER SEALER FD2052	-	Listed in August - Auction ends 9.14.2021	
				Total August	**-**		
2021.09.27	607	12158	Police 10.05.05	2008 FORD CROWN 4S	2,072.00	purchased by James Auto Wholesale	2022-12780
2021.09.27	608	13001	Police 10.05.05	2010 FORD CROWN 4S	2,698.88	purchased by James Auto Wholesale	2022-12778
	609	12162	Water 31.16	2009 JOHN DEERE Z840A PRO 60" MOWER	-	picked up, just waiting on GovDeal payment	
	610	16011	Water 32.18	2013 JOHN DEERE Z950R COMMERCIAL Z TRACK MOWER	-	picked up, just waiting on GovDeal payment	
2021.09.27	611	11244	Water 31.15	1991 INGERSOLL RAND AIR COMPRESSOR	1,725.00	purchased by keith Kruk	2022-12782
	612	NA	Finance 10.04	EPSON DS30 BATCH OF 4 DESKTOP SCANNERS	-	paid for, but delay in pick up - 10.06.2021	
	613	12010	Finance 10.04	FORMAX FOLDER SEALER FD2052	-	No bid received - reauctioned with a closing date of 10.01.2021	
				Total September	**6,495.88**		
2021.10.01	609	12162	Water 31.16	2009 JOHN DEERE Z840A PRO 60" MOWER	2,025.00	purchased by Joan Mendez	2022.13879
2021.10.01	610	16011	Water 32.18	2013 JOHN DEERE Z950R COMMERCIAL Z TRACK MOWER	1,225.00	purchased by Glen Kling	2022.13878
2021.10.11	612	NA	Finance 10.04	EPSON DS30 BATCH OF 4 DESKTOP SCANNERS	50.00	purchased by Brea Dearing, ACH received 10.08.2021	2022-15160
2021.10.26	613	12010	Finance 10.04	FORMAX FOLDER SEALER FD2052	**50.00**	purchased and paid for, but not yet picked up	2022.17626
				Total October	**3,350.00**		
					-		
				Total November	**-**		
					-		
				Total December	**-**		
					-		
				Total January	**-**		
					-		
				Total February	**-**		
					-		
				Total March	**-**		

Attachment: GovDeal - October 2021 (3446 : October 2021 Finance and IT Reports)

CITY OF GEORGETOWN

SALE OF ASSETS - FY 2021/2022

GovDeal Payment	Govdeal #	Asset ID	Dept.	Description	Amount/Total Proceeds	Notations	Receipt #
					-		
				Total April	**-**		
					-		
				Total May	**-**		
					-		
				Total June	**-**		
				TOTAL PER G/L	**9,845.88**		