

**REGULAR MEETING OF CITY COUNCIL
OCTOBER 21, 2021 – 5:30 PM
MUNICIPAL COURTROOM
2222 HIGHMARKET STREET
GEORGETOWN, SOUTH CAROLINA
LIVESTREAM:**



Notice of this meeting has been made in accordance with the
South Carolina Code of Laws as amended.

- 1. CALL TO ORDER**
- 2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES**
- 3. INVOCATION & PLEDGE OF ALLEGIANCE**
- 4. ANNOUNCEMENT**
 - A. Due to health concerns regarding COVID-19, face coverings are required to attend the Regular Meeting and seating will be limited. The meeting will be livestreamed on the city's Facebook page at <https://www.facebook.com/cityoftown/> If unable to attend the meeting in person, the public can give input for the Public Comments portion of the meeting by emailing publiccomments@georgetownsc.gov or by calling 843-545-4090 to leave a voice message no later than 12:00pm on Thursday, October 21, 2021. If leaving a voice message, please speak clearly and identify yourself by stating your name, address, and phone number to be recorded correctly.**
- 5. PUBLIC COMMENTS**
- 6. INTRODUCTION OF NEW EMPLOYEES**
- 7. EXECUTIVE SESSION**
 - A. Motion to adjourn Regular Meeting and enter into Executive Session pursuant to Section 30-4-70(a)(2) to discuss and receive legal advice on General Obligation Bonds, a capital lease purchase transaction, and matters covered by attorney-client privilege concerning negotiations for a lease extension.**
 - B. Motion to adjourn Executive Session and reconvene Regular Meeting.**
 - C. NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION**
 - D. City Council may take action on items discussed in Executive Session.**
- 8. PLANNING AND COMMUNITY DEVELOPMENT**
 - A. Motion to approve first reading of an ordinance rezoning six (6) parcels, approximately .83 acres of land, owned by Georgetown County, from General Commercial (GC) to Planned Development (PD), and furthermore amend the Judicial Center PD to incorporate said parcels into the district boundaries.**

Attachments:

- 1 Briefing Document Gtown County Rezoning (PDF)
- 2 Ord Rezoning .83 ac County Judicial Center GC to PD (PDF)
- 3 Rezoning Application Judicial Center PD (PDF)
- 4 Narrative for Amendment to the Judicial PD (PDF)
- 5 Library Addition1 (PDF)
- 6 Current Zoning Map (PDF)
- 7 Proposed Zoning Map (PDF)
- 8 Aerial Map Judicial Center PD (PDF)
- 9 Ordinance 2005 (PDF)
- 10 September 28 2021 PC Minutes (PDF)
- 11 Support Letter from County Administrator (PDF)

- B. Motion to approve first reading of an ordinance repealing Section 11-51 through 11-52 of Division 5 Health Board, Article II Public Health Nuisances, Chapter 11 Health and Sanitation, of the City of Georgetown Code of Ordinances.**

Attachments:

- 1 Whole Packet for repeal of health Board (PDF)

- C. Motion to approve a Resolution to Appoint and Commission Code Enforcement Officers for the proper security and general welfare of the City of Georgetown.**

Attachments:

- 1 Whole Packet Resolution to Appoint Code Enforcement Officers (PDF)

- D. Discussion item concerning R5 for the West End Community.**

9. FINANCE

- A. Motion to approve second reading of an ordinance for Business License Standardization.**

Attachments:

- 1 Business License Ordinance (PDF)

- B. Motion to approve first reading of an Ordinance Amending Sections 2-181, 2-182, and 2-189 of the Purchasing Regulations of the City Of Georgetown Procurement Policy, Previously Chapter 2, Article IV "Procurement" of the Code of Ordinances for the City of Georgetown.**

Attachments:

- 1 Procurement Ordinance 10 12 21 (PDF)
- 2 Procurement Ordinance redline 10 12 21 (PDF)

- C. Motion to approve issuance of Short-term General Obligation Note for \$725,000 to finance FY2021 budgeted capital expenditures.**

Attachments:

- 1 Bond Ordinance 2021 GO Note - Proposed Spending (PDF)

2 Bond Ordinance 2021 Georgetown GO Note 4836-6237-5934 v.4 (PDF)

3 v.2_Truist Proposal - Georgetown SC - GO Bond Series 2021 (PDF)

- D. Motion to approve a resolution approving the lease/purchase financing terms with Truist Bank in an amount not to exceed \$420,000.00 to purchase a Vactor Truck.**

Attachments:

1 v.2_Truist Proposal - Georgetown SC - Vactor Truck (PDF)

2 2021.08.16 Jet Vac Vac Truck Quote Estimate (PDF)

10. POLICE

- A. Motion to approve second reading of an Ordinance Amending Chapter 20, Article VIII of the Code of Ordinances of the City of Georgetown, to provide for a prohibition of the open carry of firearms during pickets and permitted special events on public property.**

Attachments:

1 Ordinance Amend Chap 20 Art VIII Open Cary Firearms (PDF)

11. ENGINEERING

- A. Motion to approve a 10-year lease extension with Hazzard Marine, LLC. for a portion of Meeting Street and the riparian rights associated therewith.**

Attachments:

1 Hazzard Marina Lease for Riparian Rights (PDF)

2 Ex. A 2002 Lease- Meeting St Hazzard Marine (PDF)

3 10-11-21 Lease Extension draft (Ex. B) Hazzard Marine Meeting St (PDF)

- B. Motion to approve first reading of an ordinance and proposed agreement with the South Carolina Department of Transportation (SCDOT) to acquire a portion of Baruch Park (553 square feet) for a \$2,300 simple title fee in order to expand the SCDOT right of way for the purposes of widening Black River Road. This agreement also includes permission by the City to replace curb and gutter, add new drainage pipes, and replace sidewalk during construction between stations 8+30 and 9+64 as shown on the attached plan (tract 4) and to do work on the City's property outside the right of way in consideration of a sum of \$1.00.**

Attachments:

1 2021.10.05 ROW Acquisition and Permission to Work (PDF)

2 Ordinance for ROW to SCDOT for Black River Rd Baruch Park_blank (DOC)

12. ELECTRIC UTILITIES

- A. Motion to approve second reading of an Ordinance to Ratify Easement for HTC in Orange St Parking Lot.**

Attachments:

1 HTC easement Orange St. parking lot (PDF)

B. Motion to Approve a General Services Agreement with Utility Technology Engineers-Consultants (UTEC).

Attachments:

- | | | |
|---|---|-------|
| 1 | UTEC General Services Agreement - Georgetown 2021 | (PDF) |
| 2 | Georgetown General Services Proposal | (PDF) |
| 3 | utecsolesource101321 | (PDF) |

13. ADMINISTRATION

A. Motion to approve an extension to an Emergency Ordinance requiring individuals to wear face coverings or masks in city facilities.

Attachments:

- | | | |
|---|---|-------|
| 1 | 10-21-21 Extension Emergency Mask Ordinance for city facilities | (PDF) |
| 2 | Exhibit A | (PDF) |

14. CITY ADMINISTRATOR REPORT

15. MINUTES

A. Motion to approve minutes of September 2, 16, and 23, 2021 Council Meetings.

16. OLD BUSINESS

17. NEW BUSINESS

18. DEPARTMENT MONTHLY REPORTS

A. September 2021 Electric Utility Department Report

Attachments:

- | | | |
|---|---------------|-------|
| 1 | september2021 | (PDF) |
|---|---------------|-------|

B. Engineering Monthly Report_September 2021

Attachments:

- | | | |
|---|---|-------|
| 1 | Engineering Monthly Report_September 2021 | (PDF) |
|---|---|-------|

C. September 2021 Fire Report

Attachments:

- | | | |
|---|----------------------------|-------|
| 1 | September 2021 Fire Report | (PDF) |
|---|----------------------------|-------|

D. September 2021 Fleet service Report

Attachments:

- | | | |
|---|--------------------------------------|-------|
| 1 | Fleet Services Monthly Report.FY2022 | (PDF) |
|---|--------------------------------------|-------|

E. GPD September 2021 - Monthly Report

Attachments:

- | | | |
|---|-----------------------------------|-------|
| 1 | GPD September 21 - Monthly Report | (PDF) |
|---|-----------------------------------|-------|

F. September 2021 Housing & Community Development Report

Attachments:

- | | | |
|---|--------------------------------|-------|
| 1 | Monthly Reports September 2021 | (PDF) |
|---|--------------------------------|-------|

G. September 2021 HR/Risk Management

Attachments:

- | | | |
|---|---|-------|
| 1 | September 2021 Human Resources - Risk Management Report | (PDF) |
|---|---|-------|

H. September 2021 Municipal Court Report

Attachments:

- 1 MC Monthly Report (PDF)
- I. **September 2021 Public Works Department Report**
Attachments:
 - 1 Public Works Monthly Report.FY2022.sept (PDF)
- J. **September 2021 Water Utilities Report**
Attachments:
 - 1 September 2021 Water Utilities Report (PDF)
- K. **September 2021 Finance and IT Monthly Report**
Attachments:
 - 1 September 2021 Finance and IT Reports (PDF)
 - 2 Current Project Listing 2021.09.30 (PDF)
 - 3 Monthly Grant Report FY22 for September (PDF)
 - 4 Budget Performance Report - September 2021 (PDF)

19. EXECUTIVE SESSION

- A. **Motion to adjourn Regular Meeting and enter into Executive Session pursuant to Section 30-4-70(a)(1)(2) to discuss appointments/reappointments for City Boards and Commissions and to receive a quarterly legal update from the City Attorney on pending and adjudicated cases since last update.**
- B. **Motion to adjourn Executive Session and reconvene Regular Meeting.**
- C. **NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION.**
- D. **City Council may take action on items discussed in Executive Session.**

20. APPOINTMENTS

21. ADJOURNMENT

- A. **Motion to adjourn the Regular Meeting of City Council.**



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 3406

Council Meeting Date:	21 October 2021
Department:	Planning and Community Development
Issue Under Consideration:	Motion to approve an ordinance rezoning six (6) parcels, approximately .83 acres of land, owned by Georgetown County, from General Commercial (GC) to Planned Development (PD), and furthermore amend the Judicial Center PD to incorporate said parcels into the district boundaries.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• Georgetown County has applied for a rezoning of six (6) small parcels along Church Street adjacent to the Judicial Center and County Library. • They plan on doing an addition to the Georgetown County Library. • This is a housekeeping effort to add these six (6) parcels into the Judicial Center Planned Development (PD) that was approved in 2005. • Planning Commission heard the request at a public meeting on September 28, 2021. • PC motioned with a 5-0 vote in favor to rezone only two (2) of the six (6) parcels that are directly adjacent to the library for the addition. • The other four (4) parcels that are zoned GC are already required parking for this development, so they will need to maintain this required parking no matter the zoning designation.
Options:	Approve or deny the rezoning request from Georgetown County.
Staff Recommendation:	Approve the rezoning of all six (6) parcels from GC to PD and incorporate said parcels into the Judicial Center PD.

Reviews:

Christopher Inglesse Completed 10/11/2021 3:55 PM

Updated: 10/11/2021 3:54 PM by Christopher Inglesse

Page 1

City Attorney Completed 10/12/2021 2:35 PM

Sandra E. Yudice Ph.D. Completed 10/12/2021 3:13 PM

Stephanie Buccione Completed 10/13/2021 4:48 PM

Georgetown City Council Pending 10/21/2021 5:30 PM

Attachments:

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8. 8 Aerial Map Judicial Center PD (PDF)
9. 9 Ordinance 2005 (PDF)
10. 10 September 28 2021 PC Minutes (PDF)
11. 11 Support Letter from County Administrator (PDF)

MOTION TO APPROVE AN ORDINANCE REZONING SIX (6) PARCELS, APPROXIMATELY .83 ACRES OF LAND, OWNED BY GEORGETOWN COUNTY, FROM GENERAL COMMERCIAL (GC) TO PLANNED DEVELOPMENT (PD), AND FURTHERMORE AMEND THE JUDICIAL CENTER PD TO INCORPORATE SAID PARCELS INTO THE DISTRICT BOUNDARIES.

MAYOR
BRENDON M. BARBER, SR.

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
MAYOR PRO TEMPORE
CLARENCE C. SMALLS

8.A.1

JONATHAN ANGNER
TUPELO HUMES
CAROL JAYROE
AL JOSEPH
HOBSON H. MILTON

Planning and Community Development Department
(843) 545-4010

To: Mayor Barber and City Council
Prepared by: Christopher S. Inglese
Department: Planning & Community Development
Date Prepared: October 12, 2021
Subject: Georgetown County Rezoning Request

Issue Background

In 2005, Georgetown County requested to amend the Official Zoning Map of the City of Georgetown for the proposed Georgetown County Judicial Center Planned Development (PD). The PD included the new Judicial Center, the Georgetown County Library, Winyah Auditorium, the Department of Social Services and the WRCOG. There were six (6) small parcels located along Church Street that, for one reason or another, were left out of the district boundaries of this PD. We think a couple of these parcels still had small houses on them which Georgetown County was still in the legal process of acquisition. Regardless, the parcels were left zoned as General Commercial (GC), and the County moved forward with the rezoning process.

Now, in 2021, the County would like to rezone these six (6) parcels from General Commercial to Planned Development and incorporate them into the Judicial Center PD (see Current & Proposed zoning maps). Georgetown County is listed as the property owner for all six (6) parcels. One of the reasons for this housekeeping effort, is so that the library can build an addition near the corner of Church and Cleland Streets. The other parcels are currently designated parking for the judicial center complex and shall remain that way.

Discussion

Georgetown County made this request and we took it in front of the Planning Commission to discuss. It is basically a housekeeping issue to square off the exterior boundaries of the PD to encompass the whole block. The County already has property ownership of all six (6) parcels. If the parcels were left under General Commercial zoning, they would be nonconforming to the minimum lot area of Article VII, and the 50' front setback would make development on these parcels very difficult.

At Planning Commission, an initial vote to approve all six parcels for the requested rezoning failed 2-3. A second motions was made to approve rezoning of two of the six parcels. The two parcels are the parcels impacted by the proposed library addition. The rationale provided was that it may be beneficial to keep the remaining parcels GC for a future development that may not want to be part of the PD in the instance the County sold the property to a private investor. The second motion passed unanimously.

Alternatives

Council may consider the following:

1. Approve the rezoning for all six (6) parcels from GC to PD as requested in the application; or

2. Modify the rezoning request to match the recommendation of the Planning Commission, which is to only rezone the two (2) parcels closest to the library for their future addition; or
3. Make no changes to the existing Judicial Center Planned Development and deny Georgetown County's rezoning request.

Recommended Course of Action

Staff has reviewed the rezoning request, researched the history of this Planned Development, and recommends that council approve the application as presented rezoning all six (6) parcels, owned by Georgetown County, from General Commercial (GC) to Planned Development (PD).

Timeline for Recommendation

1st reading in October 2021 and 2nd reading in November 2021.

Fiscal Impact

None.

Social Impact

This rezoning will help the Georgetown County Library build an addition for all citizens to enjoy, and is good housekeeping technique to keep the Official Zoning Map orderly.

Environmental Impact

None.

Attachments

- Rezoning Ordinance
- Rezoning Application
- Current Zoning Map
- Proposed Zoning Map
- Aerial Map
- Minutes from the 9/28/21 Planning Commission meeting
- PD Ordinance from 2005

AN ORDINANCE REZONING SIX (6) PARCELS, APPROXIMATELY .83 ACRES OF LAND, OWNED BY GEORGETOWN COUNTY, FROM GENERAL COMMERCIAL (GC) TO PLANNED DEVELOPMENT (PD); AND FURTHERMORE AMEND THE JUDICIAL CENTER PD TO INCORPORATE SAID PARCELS INTO THE DISTRICT

WHEREAS, pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

WHEREAS, the Planning Commission of the City of Georgetown, South Carolina held a meeting and public hearing to receive public input regarding the rezoning request; and

WHEREAS, following the public hearing on September 28, 2021, the Planning Commission voted 5-0 in favor of recommending to City Council approval of rezoning two of the six parcels requested for rezoning, more specifically know as TMS#'s 05-0019-140-00-00 & 05-0019-141-00-00; and

WHEREAS, the Mayor and City Council of the City of Georgetown have determined that the zoning boundaries as shown on the Official Zoning Map be revised and amended as follows:

Rezoning of property from General Commercial (GC) to Planned Development (PD), combined property totaling approximately .83 acres located on Church Street, identified by the Georgetown County Tax Map as TMS#'s:

05-0019-136-00-00,	05-0019-139-00-00,
05-0019-137-00-00,	05-0019-140-00-00,
05-0019-138-00-00,	05-0019-141-00-00.

For a more specific description of said property, see attached map.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that the Future Land Use Map and Official Zoning Map of the City of Georgetown be amended by revising and amending the zoning boundaries of the Official Zoning Map, together with all explanatory matter herein as follows:

Rezoning of property from General Commercial (GC) to Planned Development (PD), combined property totaling approximately .83 acres located on Church Street, identified by the Georgetown County Tax Map as TMS#'s:

05-0019-136-00-00,	05-0019-139-00-00,
05-0019-137-00-00,	05-0019-140-00-00,
05-0019-138-00-00,	05-0019-141-00-00.

BE IT FURTHER ORDAINED that such changes shall be made on the Official Zoning Map and Future Land Use Map. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

Brendon M. Barber, Sr., Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney



Rezoning Application

Tax Map Number 05-0019-136,00.00 thru 140.00.00 and 05-0019-142.00.00
 Area (sq. ft. or acres) ± 37,152 SF or .85 AC
 Physical Address of Property Church St between Dozier and Cleland
 Existing Use of Property parking lot and vacant (corner of Cleland + church)
 Location of Property Adjacent to Hwy 17 / Church St.
 Existing Zoning District GC Requested Zoning District PD

Ownership Information:

Name: Georgetown County
 Address: 129 Screven St
 City: Georgetown State: SC Zip: 29440 Phone: 813-545-3158

Agent Information:

Name: NA
 Address: _____
 City: _____ State: _____ Zip: _____ Phone: _____

What road will provide access to the site: Church St
 Is the access road a paved or unpaved road: paved
 Approximately how many acres of the site is considered wetlands: none
 Is any of the site considered a floodplain or floodway: Yes ☒ No ☒
 Are high traffic patterns a concern in your area: Yes ☒ No ☒

Important Notes:

- A plat of the property to be rezoned shall be submitted with this application.
- An application fee of \$300.00 must accompany application. GL# (0010.00.323.024)
- Notice to Adjacent Property Owners: The person requesting the Zoning Map Amendment must submit to the Building & Planning Department stamped envelopes with the following return address on the envelope: "Georgetown City Zoning" 1134 N Fraser St, Georgetown, South Carolina 29440. Planning & Community Development staff will comprise a letter and a map and send them to the residents or businesses within two hundred (200) feet of the proposed rezoned property to notify them.
- It is understood by the undersigned that while this application will be carefully reviewed and considered the burden of proving the need for the proposed rezoning rest with the applicant.



Attachment: Rezoning Application Judicial Center PD (3406 : Rezone .83 acres for Gtown County from GC to PD)



Signature Page

Applicant/Agent hereby certifies that the information provided in this application is correct.

Owners:

Angela Christian Angela Christian (city administrator)
 Print Name Signature Date

 Print Name Signature Date

Corporation/Partnership

N/A
 Print Corporation/Partnership Name (if in LLC or Corp. name please, provide authorization to sign)

 Print Name Signature Date

 Print Title and Name

Designation of Agent:

I (we) hereby appoint the person named as applicant as my (our) agent to represent me (us) and act on my (our) behalf in this request for rezoning, as he/she deems necessary and proper.

 Print Agents Name

 Signature of Agent Date

 Signature of Owner Date

 Witness Signature Date

Attachment: Rezoning Application Judicial Center PD (3406 : Rezone .83 acres for Gtown County from GC to PD)

Planned Development Details

Instructions:

A Planned Development (PD) requires a minimum of ten (10) contiguous acres of land.

10 copies of this form and all information that follows shall be submitted with the application to establish or amend a Planned Development. If additional space is necessary to fully answer a question, supplemental answer sheets may be attached to this form. If additional space is necessary to answer questions that are in tables, the table for such questions shall be reproduced and answered in the same manner as that shown below.

Please provide a statement of intent (Narrative), describing the proposed project (including but not limited to number of proposed lots, proposed amenities, wetlands information and include details as follows:

1. Legal description of site boundaries, and total area of the site
2. Owner information
3. Proposed uses, acreage, and percentage mixture in project

Proposed Use	# of Units	Acreage	Net Density	Gross Density	Percentage of Project
Library addition	3,242 SF				
Associated parking					

4. Proposed Dimensional Standards

Proposed Use	Lot Area (sq ft)	Minimum Lot Width	Setbacks (ft)				Height
			Front	Sides	Rear	Corner	
			50'	15'			
			(church)	(Cleveland)			

5. Open Space provided to meet requirements of Section 713.3 of the Zoning Ordinance

Open Space Description	Acreage Required	Acreage Provided
Existing PD		

Who is proposed to own and maintain open space?

Georgetown County

6. Will current parking standards set forth in the zoning ordinance be used in this project?
 Yes ☒ No ☐ If no, indicate proposed standards.

Proposed Use	Parking Required
Library	1 space / 400 SF per previous PD approval

7. Exterior landscaped buffer proposed? match existing (must meet minimum requirements and conditions set forth in Section 713.4 & 713.5 of the Zoning Ordinance.)
8. Wetland buffer proposed? N/A (must meet minimum requirements and conditions set forth in Section 713.5 of the Zoning Ordinance.)
9. Proposed signage allowances and requirements? N/A

10. Will this Planned Development be completed in Phases? If so, include a number of units and approximate construction dates:

Number of Units	Approximate Construction Dates
1 phase	

Transportation Improvements – All streets (dedicated public streets or private streets and sidewalks shall be constructed to conform to SCDOT standards)

11. Will proposed roads be public or private? ☐ Public ☒ Private (existing)
12. How will proposed Planned Development (or amended Planned Development) affect existing infrastructure such as:

- a) Roadway capacity: Minimal - addition to existing library facility
- b) Fire/EMS/Police: N/A

13. How does the applicant propose to mitigate the effects on the existing infrastructure?

N/A

14. Will off-site improvements be made as a result of this project ____ Yes ☒ No

If yes, list improvements and date of proposed completion:

Improvement	Date of Completion

15. Will any project improvements be dedicated to the City of Georgetown? ____ Yes ☒ No

If yes, list improvements:

N/A

16. Public Facilities Impacts from the development:

Expansion of existing library to serve City and County residents.

17. Give a detailed description of storm water management for the proposed project.

Will comply with City Stormwater requirements.



Georgetown County Planning and Code Enforcement

129 Screven Street

Georgetown, SC 29440

843-545-3254

An amendment to the Winyah Planned Development

Narrative

September 1, 2021

Background

The Winyah PD was created in 1987 as a government office complex. The PD was amended in 2002 to include revisions and use changes to the Winyah Auditorium and again in 2005 to allow for the construction and associated parking for the County Judicial Center.

Current request

According to the City's Zoning Map the following six parcels located directly adjacent to the existing PD and fronting on Church Street between Dozier and Cleland Streets are currently zoned GC:

05-0019-136.00.00

05-0019-137.00.00

05-0019-138.00.00

05-0019-139.00.00

05-0019-140.00.00

05-0019-142.00.00

Five of these parcels contain parking for the judicial center and overflow parking for the development and associated landscaping. The parcel located at the corner of Cleland and Church Street is vacant.

The current request is to amend the PD boundary to include the judicial center parking area that was developed previously as well as the vacant parcel on the corner. The inclusion of the vacant lot will allow for development of a 3,242 SF addition to the existing library facility and associated parking.

Uses

The proposed library addition will comply with the approved list of government uses for the PD.

Setbacks

The addition will comply with a 50 foot setback of Church Street and a 15 foot setback off Cleland Street.

Parking

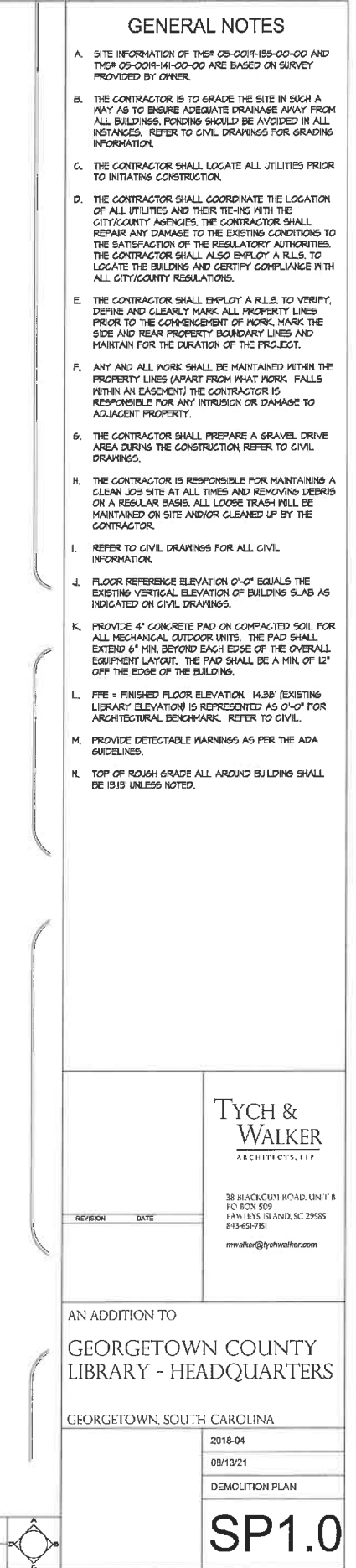
See the attached previously approved parking plan (Sheet L1.0) when the PD was amended to include the judicial center. The parking distribution is shown as follows:

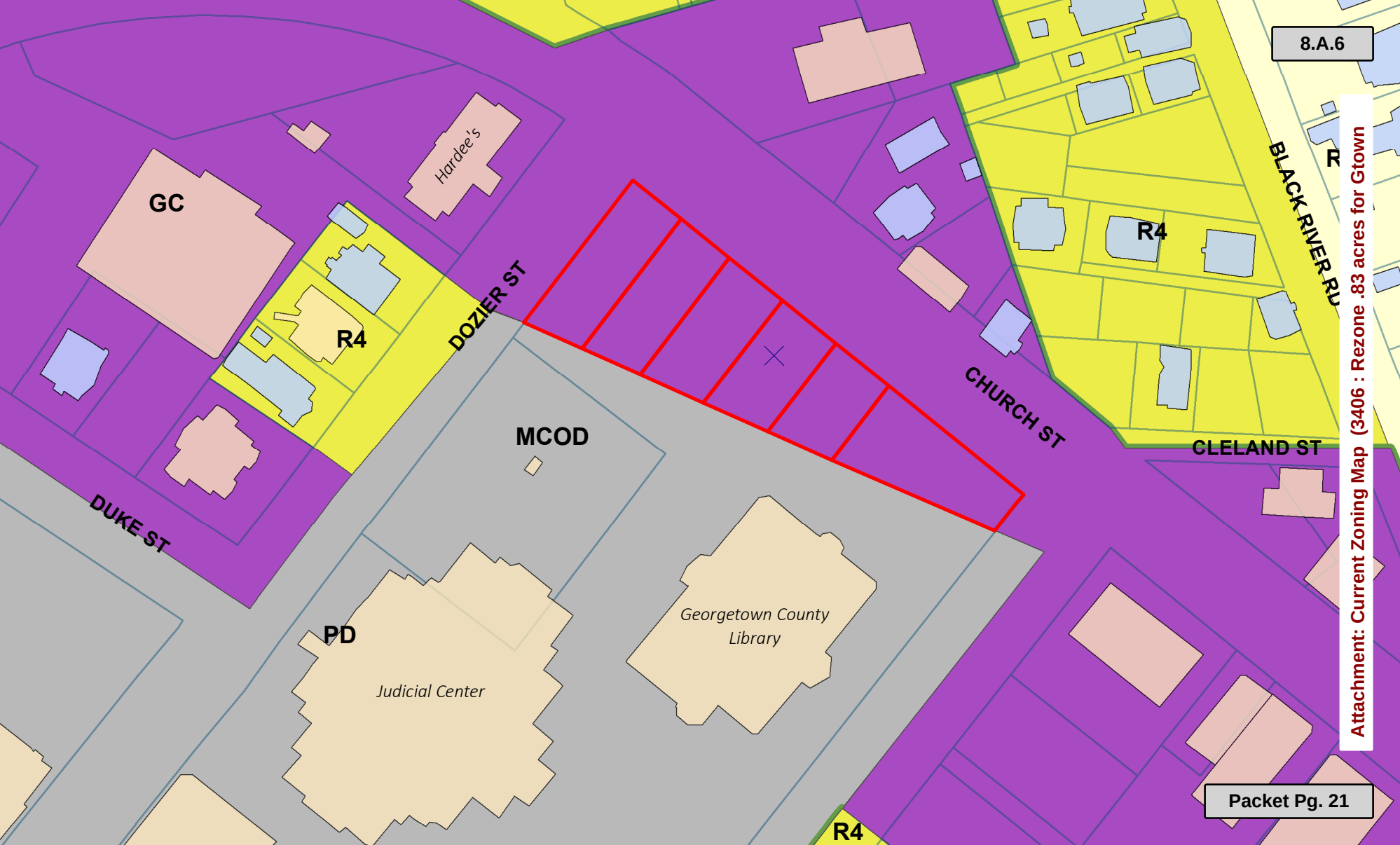
Use	Required	Provided
Library	50	50
Magistrate	21	21
WRCOG	15	15
DSS	32	32
Judicial Center	185	211
Total	303	329

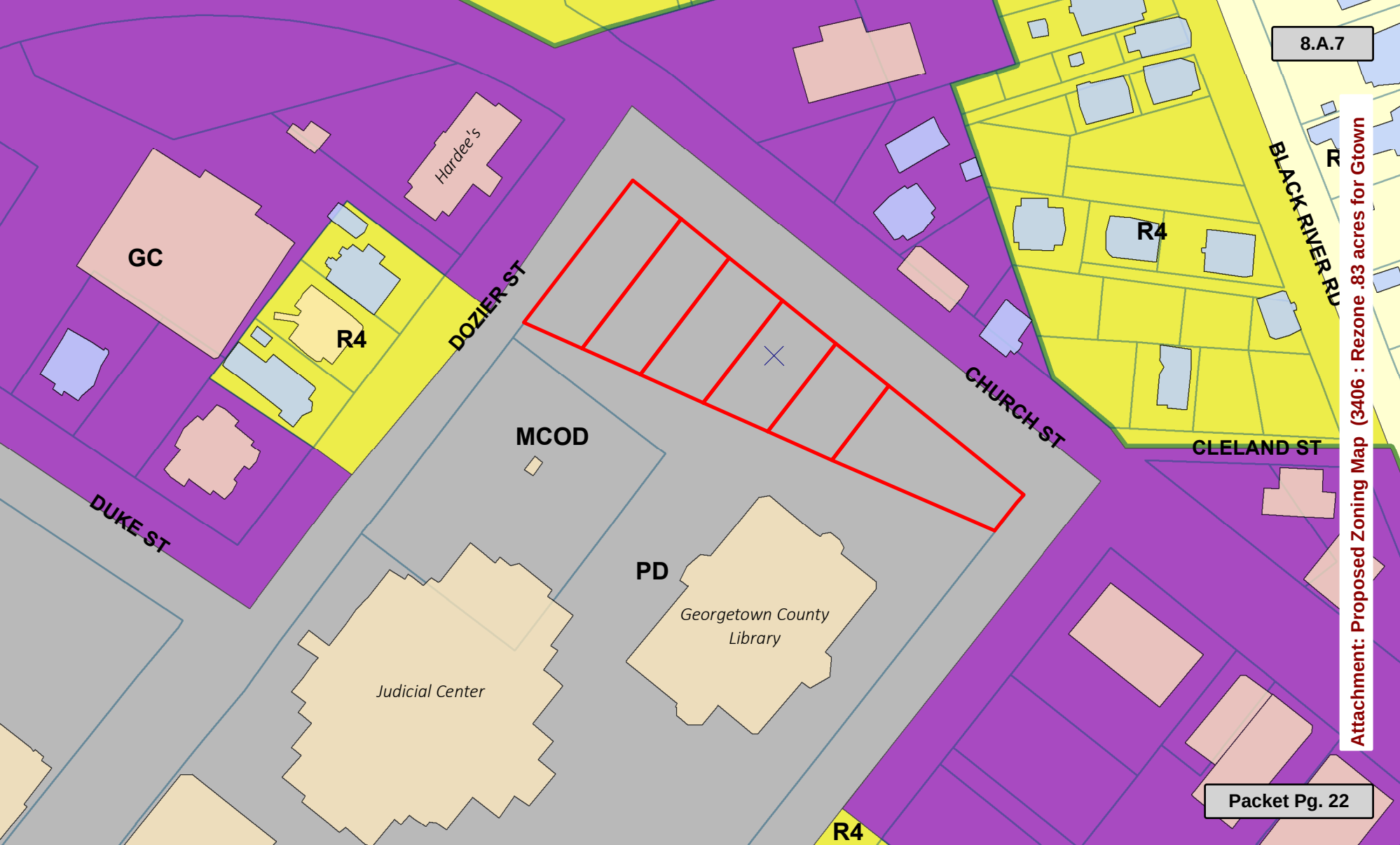
This parking plan was based on a 1 space per 400 SF requirement for a library. With the proposed 3,242 SF addition, the library will total 21,972 SF and require 55 spaces. The new plan shows a total of 52 spaces. The additional 3 spaces can be accommodated with the overage of 26 spaces from the judicial center.

Commercial Overlay Zone

The architectural design of the library addition will be complementary to the existing building and will comply with all applicable design overlay requirements.







8.A.7

Attachment: Proposed Zoning Map (3406 : Rezone .83 acres for Gtown

Packet Pg. 22



**AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF
THE CITY OF GEORGETOWN, SOUTH CAROLINA AND THE CONCEPTUAL
PLAN FOR THE GEORGETOWN COUNTY PLANNED DEVELOPMENT
LOCATED IN THE 1200 BLOCK OF HIGHMARKET STREET**

BE IT ORDAINED by the Mayor and City Council of the City of Georgetown that the conceptual plan for the Georgetown County Planned Development be amended as follows:

1. A judicial center is an approved use for this PD. The building will be located in the area shown on the attached site plan.
2. The judicial center may exceed the City's height limit of 35 feet up to a maximum of 70 feet pending final review from the City of Georgetown Fire Department.
3. A minimum of 244 parking spaces will be required for the judicial center.
4. Signage for the judicial center will conform to the regulations for the General Commercial District found in Article X of the Zoning Ordinance.

PASSED this 18TH day of August, 2005.

ATTEST:


Ann U. Mercer, City Clerk


Lynn Wood Wilson, Mayor

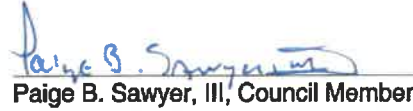

Clarence C. Smalls, Council Member


Brendon M. Barber, Sr., Mayor Pro Tem


John P. Grimes, Council Member


Rudolph A. Bradley, Council Member


Peggy R. Wayne, Council Member


Paige B. Sawyer, III, Council Member

First Reading: 07/21/05

Second Reading: 08/18/05

APPROVED AS TO FORM


Patrick James Doyle, City Attorney
City of Georgetown

**Planning Commission
Minutes
September 28, 2021**

MEMBERS PRESENT: Winfred Pieterse, Joan Schmid, Novette Stewart, Janette Graham, & Glenn Roberts

MEMBERS ABSENT: Delores Gibson & Andrew Bass

OTHERS PRESENT: Christopher Inglese, Matthew Millwood, & Debra Grant

- I. **Call to Order** (*Ms. Schmid made a motion to open the Public Hearing; seconded by Mr. Roberts*)
- II. **Public Input: None**
- III. **Approval of Minutes for July 27, 2021;** Ms. Schmid made a motion to approve the minutes as written; seconded by Ms. Stewart
- IV. **Commission Considerations:**

1. Consider and recommend the rezoning of six (6) parcels, owned by Georgetown County, from General Commercial (GC) to Planned Development (PD), and amend PD to incorporate said parcels into the district boundaries. **Matt Millwood/City Staff** said that all notices were posted on the site and letters notifying neighboring property owners were sent out. The request is to add a library addition using 2 of the 6 parcels that is being considered for rezoning. The property does have the correct amount of parking in place. **Ms. Schmid** asked if the parcels would remain separate. **Matt/City Staff** said if the approval for rezoning is granted the owners will have a new survey done and have the lot lines erased. **Mr. Roberts** asked if the County could potentially sell the lots. **Matt/City Staff** said no, the lots are currently being used as parking that is required, and will not be sold. **Mr. Roberts** said the lots are on the main corridor and someone could potentially offer to buy the lots to build commercial buildings. **Mr. Pieterse** said it is important to remember that this is a part of the Judicial Center, and the library is small and is in need of an addition.

Public Hearing:

- **Mr. Boris Gibson/507 Cleland, across the street from the property that is seeking the rezoning;** Mr. Gibson was concerned that the rezoning would affect his property and also that the notification letter that was mailed did not come to him, but was sent to New York.
- **Mr. Antonio Padron/1115 Duke Street, asked why the property was seeking to be rezoned and had concerns about the effect of the rezoning on their taxes.** Mr. Padron said his letter also went to New York.

Ms. Judy Blankenship/Georgetown County Employee said she doesn't know exactly what the new addition for the library will be, the request is only for the rezoning of the 6 parcels that are zoned differently, and this is a part of a housekeeping effort. A resident of Cleland Street asked why she received a letter concerning the rezoning, if it wouldn't affect her home. **Matt/City Staff** said letters were sent to everyone within 200 ft. of the proposed properties to be rezoned, and nothing will encroach on the neighboring properties.

Attachment: September 28 2021 PC Minutes (3406 : Rezone .83 acres for Gtown County from GC to PD)

Motion: Ms. Schmid made a motion to accept the County's request to rezone 6 parcels from General Commercial (GC) to Planned Development (PD); seconded by Mr. Pieterse; the motion failed 3 to 2 by a roll call vote. (Mr. Roberts, Ms. Steward, & Ms. Graham cast the downward votes)

Mr. Roberts made a new motion to allow the first 2 parcels closest to Cleland Street (see exhibit A) be rezoned from General Commercial to Planned Development and the other 4 remain as is; seconded by Ms. Schmid; the motion carried 5 to 0 by a roll call vote.

V. Board Discussion:

- 1. Text Amendments to Articles XIII of the Zoning Ordinance for the proposed Urban Core Overlay District (UCOD)** Christopher Inglese presented a power point showing the second step of the newly proposed Overlay District. The Commissioners were asked for their feedback and told that this will be on the agenda next month for more input before it's taken to Council. The presentation will be moved around town to introduce it to the citizens; a meeting has been tentatively set for October 27 at the Howard Center to inform the West End Redevelopment Group. Christ/City Staff also gave an update on the Steel Mill property, The George Hotel, and the old Carolinian Inn property on Church Street.
- 2. Comprehensive Plan Update.** Matt gave an update on the progress of the Comp Plan, and said the Waccamaw Council of Government is still working on a few elements.

VI. Adjournment: With there being no more business the meeting was adjourned.

Submitted By,

*Debra Grant
Board Secretary*



Georgetown County Administration
716 Prince Street
Georgetown, SC 29440
(843) 545-3006

Memo

To: Georgetown City Council
CC: Dr. Sandra Yudice
From: Angela Christian *AC*
Date: October 12, 2021
Re: Proposed rezoning for library expansion

Georgetown County is planning a 3,242 square foot addition to the main library facility. In pursuing this project, it came to our attention that the adjoining lots fronting Church Street and owned by Georgetown County are zoned General Commercial and are not part of the existing Planned Development where the existing library is located. Rezoning these parcels to PD will allow for the development of the library expansion and associated parking and will also bring the existing judicial center parking into the PD.

We look forward to expanding library services for both City and County residents and would appreciate your favorable vote for this request.

Please contact me if you have any questions.



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 3415

Council Meeting Date:	21 October 2021
Department:	Planning and Community Development
Issue Under Consideration:	Motion to approve an ordinance repealing Section 11-51 through 11-52 of Division 5 Health Board, Article II Public Health Nuisances, Chapter 11 Health and Sanitation, of the City of Georgetown Code of Ordinances
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• The City has no records administering a Health Board in the Planning & Community Development Department or any other department. • The City has another ordinance in Sec. 11-46 that provides for appeals of code enforcement matters to City Council. • We feel that the provisions of Sec. 11-51 through 11-52 are no longer necessary because the current ordinance provides procedures for a code enforcement officer to help remedy violations.
Options:	Approve or deny the ordinance to repeal Sec. 11-51 through 11-52.
Staff Recommendations:	Approve

Reviews:

Christopher Inglese Completed 10/11/2021 3:58 PM

City Attorney Completed 10/12/2021 2:38 PM

Sandra E. Yudice Ph.D. Completed 10/12/2021 2:52 PM

Stephanie Buccione Completed 10/13/2021 4:42 PM

Georgetown City Council Pending 10/21/2021 5:30 PM

Attachments:

1. 1 Whole Packet for repeal of health Board (PDF)

**MOTION TO APPROVE AN ORDINANCE REPEALING SECTION 11-51 THROUGH 11-52 OF
DIVISION 5 HEALTH BOARD, ARTICLE II PUBLIC HEALTH NUISANCES, CHAPTER 11
HEALTH AND SANITATION, OF THE CITY OF GEORGETOWN CODE OF ORDINANCES**

MAYOR
BRENDON M. BARBER, SR.

CTTY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
MAYOR PRO TEMPORE
CLARENCE C. SMALLS

JONATHAN ANGNER
TUPELO HUMES
CAROL JAYROE
AL JOSEPH
HOBSON H. MILTON

Executive Offices
(843) 545-4001

To: Mayor Barber and City Council
Prepared by: Christopher Inglese
Department: Planning & Community Development
Date Prepared: October 11, 2021
Subject: Repeal of Health Board Ordinance

Issue Background

The City of Georgetown Code of Ordinances includes Section 11-51 through 11-52 of Division 5 Health Board, Article II Public Health Nuisances, Chapter 11 Health and Sanitation. The purpose of the “Health Board” is to review reports of corrective actions by the city and to hear appeals of code enforcement citations. The ordinances dates back to 1994 and there are no available records of any activity of such a board.

Discussion

This is a “housekeeping” issue to clean up obsolete parts of the City Code of Ordinances. The Health Board has not been formed and no records are available demonstrating the existence of a Health Board. The Health Board is not needed because per Section 11-46 of Article II Chapter 11 of the City of Georgetown Code of Ordinance, Public Health nuisance violations issued by code enforcement officers may be appealed to City Council. The ordinance providing appeals to City Council is dated from 2002. Furthermore, staff from the Planning & Community Development Department administer six boards. Adding an additional board would further stretch a very lean department. We have challenges related to filling open positions on existing boards.

Alternatives

Council may decline to repeal the Health Board.

Recommended Course of Action

Repeal the ordinance establishing a Health Board.

Timeline for Recommendation

First Reading tonight, Second Reading at the November Council meeting.

Fiscal Impact

None

Social Impact

None

Environmental Impact

None

Attachments

Ordinance repealing the Health Board.

Drawer 939
Georgetown, SC 29442

Attachment: Whole Packet for repeal of health Board (3415 : Repealing the Health Board 11-51 through 11-52)

AN ORDINANCE REPEALING SECTION 11-51 THROUGH 11-52 OF DIVISION 5 HEALTH BOARD, ARTICLE II PUBLIC HEALTH NUISANCES, CHAPTER 11 HEALTH AND SANITATION, OF THE CITY OF GEORGETOWN CODE OF ORDINANCES

- WHEREAS,** Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and
- WHEREAS,** The City of Georgetown established a "Health Board" in 1994 for purpose of hearing appeals of code enforcement; and
- WHEREAS,** The City of Georgetown has no records administering a Health Board in the Planning & Community Development Department nor any other city department; and
- WHEREAS,** The City of Georgetown has a parallel ordinance Sec.11-46 adopted in 2002 that provides for appeals of code enforcement matters to City Council; and
- WHEREAS,** The City of Georgetown also has an ordinance Sec. 11-41 directing the procedures for a code enforcement officer including providing notice of a violation, reasonable opportunity to comply and when necessary issuing a citation;
- WHEREAS,** The City of Georgetown finds that the provisions Sec. 11-51 through 11-52 establishing a Health Board are no longer necessary because the current ordinance provides procedures for a code enforcement officer when attempting to remedy violations.

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that Sections 11-51 through 11-52 of Division 5 Health Board, Article II Public Health Nuisances of Chapter 11 Health and Sanitation are hereby repealed, and therefore deleted from the City of Georgetown Code of Ordinances.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione
City Clerk

Brendon M. Barber, Sr.
Mayor

First Reading: _____

APPROVED AS TO FORM:

Second Reading: _____

Elise F. Crosby
City Attorney

Attachment: Whole Packet for repeal of health Board (3415 : Repealing the Health Board 11-51 through 11-52)

Sec. 11-51. Health board; appointments, composition, qualifications, compensation, duties.

- (a) In accordance with Section 44-3-10 of the Code of Laws of South Carolina, 1976, there shall be appointed, by and with the consent of the city council, a board of health consisting of five (5) members, one or more of whom shall be a reputable, licensed physician. Members shall serve without compensation.
- (b) Initial appointment shall be as follows: Two (2) members for one year, two (2) members for two (2) years, and one member for three (3) years. Thereafter, any appointment or reappointment shall be for three (3) years.
- (c) The board shall elect a chairman and a vice-chairman, adopt bylaws and conduct meetings at the call of the chairman. All meetings shall be open to the public and minutes shall be kept of the proceedings.
- (d) Duties of the health board. It shall be the duty of the health board, upon call of the chairman:
 - (1) To receive and review reports of finalized corrective actions by the city.
 - (2) To hear appeals from persons aggrieved by a decision of the city with respect to this article.

(Ord. of 12-15-94)

Sec. 11-52. Appeals from decision, etc. of the city.

- (a) Any person aggrieved by a decision, notification, or order by the city with respect to enforcement of the provisions of this chapter may file an appeal with the director of building and planning within ten (10) days from the date of notification or violation.
- (b) A concurring vote of a majority of the members present at a meeting of the health board shall be necessary to reverse any order, requirement, decision or determination of the city with respect to the provisions of this chapter.

(Ord. of 12-15-94)



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RESOLUTION

DOC ID: 3405

Council Meeting Date:	21 October 2021
Department:	Planning and Community Development
Issue Under Consideration:	Motion to approve a Resolution to Appoint and Commission Code Enforcement Officers for the proper security and general welfare of the City of Georgetown.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• Section 5-7-32 of the Code of Laws of SC 1976, authorizes the city to appoint and commission as many Code Enforcement Officers as necessary for the proper security, general welfare, and convenience of the city. • We would like to officially appoint certain staff members from the Public Works and Housing & Community Development Departments as Code Enforcement Officers. • Ryan Call (Building Inspector) • Jeffrey Smalls (Litter Control Officer/Crew Leader)
Options:	Approve or deny the resolution for Code Enforcement Officers.
Staff Recommendations:	Approve

Reviews:

Christopher Inglese Completed 10/11/2021 3:48 PM

City Attorney Completed 10/12/2021 2:32 PM

Sandra E. Yudice Ph.D. Completed 10/12/2021 3:11 PM

Stephanie Buccione Completed 10/13/2021 4:47 PM

Georgetown City Council Pending 10/21/2021 5:30 PM

Attachments:

1. 1 Whole Packet Resolution to Appoint Code Enforcement Officers (PDF)

**MOTION TO APPROVE A RESOLUTION TO APPOINT AND COMMISSION CODE
ENFORCEMENT OFFICERS FOR THE PROPER SECURITY AND GENERAL WELFARE OF
THE CITY OF GEORGETOWN.**

MAYOR
BRENDON M. BARBER, SR.

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
MAYOR PRO TEMPORE
CLARENCE C. SMALLS

JONATHAN ANGNER
TUPELO HUMES
CAROL JAYROE
AL JOSEPH
HOBSON H. MILTON

Executive Offices
(843) 545-4001

To: Mayor Barber and City Council
Prepared by: Christopher Inglese
Department: Planning & Community Development
Date Prepared: October 11, 2021
Subject: Code Enforcement Appointments

Issue Background

State statute authorizes municipalities to “appoint and commission” code enforcement officers. The appointment comes from the governing body of the municipality and is typically done by Resolution.

Discussion

We currently have one position for Code Enforcement. The Building Official is also authorized by state statute to enforce building codes adopted by the municipality. Both positions are currently unavailable for code enforcement duties. After discussions among Department Directors, the names in the Resolution have been identified as appropriate staff members to be appointed as Code Enforcement Officers. We will present another Resolution as needed for any additional position that will be providing code enforcement services within city limits.

Alternatives

Decline to appoint the identified staff members as Code Enforcement Officers.

Recommended Course of Action

Adopt the Resolution and appoint the named staff members as Code Enforcement Officers.

Timeline for Recommendation

One majority vote of Council is necessary to appoint a code enforcement officer. Upon adoption of the proposed Resolution, the named staff members will have code enforcement powers.

Fiscal Impact

n/a

Social Impact

n/a

Environmental Impact

n/a

Attachments

Resolution appointing code enforcement officers.

**RESOLUTION TO APPOINT AND COMMISSION CODE ENFORCEMENT
OFFICERS FOR THE PROPER SECURITY AND GENERAL WELFARE OF THE
CITY OF GEORGETOWN**

WHEREAS, the City of Georgetown City Council, in the exercise of its general police power, is empowered to protect the health and safety of the residents and visitors of the City of Georgetown; and

WHEREAS, the City of Georgetown City Council, is further authorized by Section 5-7-32 of the Code of Laws of South Carolina 1976, as amended, to appoint and commission as many Code Enforcement Officers as many be necessary for the proper security, general welfare, and convenience of the City; and

WHEREAS, officer(s) are bound by the regulations set forth in Chapter 1, Section 1-19, Enforcement of ordinances, laws etc. of the City of Georgetown Code of Ordinances; and

WHEREAS, the Code Enforcement Officer(s) shall serve until such time as they are no longer employed as a Code Enforcement Officer with the City of Georgetown.

NOW THEREFORE, BE IT RESOLVED that the following person(s) employed by the City of Georgetown are hereby appointed and commissioned as Code Enforcement Officer(s) of the City of Georgetown for the purpose of providing for the proper security, general welfare, and convenience of the City, replete with all the powers and duties conferred by law upon constables, in addition to such duties as may be imposed upon him or her by the governing body of this City, including the enforcement of the City's ordinances and regulations, and the use of an ordinance summons, and with all the powers and duties conferred pursuant to the provisions of Section 5-7-32 of the Code of Laws of South Carolina 1976, as amended. Provided, however, the Officer(s) shall not perform any custodial arrests in the exercise of his or her duties as a Code Enforcement Officer.

Name(s) of Officer(s)	Title
Jeffrey Smalls	Litter Patrol Officer/Street Crew Leader
Ryan Call	Building Inspector

SIGNED AND SEALED this ____ day of _____, 20__, by the Mayor of the City of Georgetown, SC.

Mayor Brendon M. Barber, Sr.
City of Georgetown, SC

ATTEST:

_____, Clerk to Council
City of Georgetown, South Carolina



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INFORMATION ITEM

DOC ID: 3417

Council Meeting Date: 21 October 2021
Department: Planning and Community Development
Issue Under Consideration: Discussion item concerning R5 for the West End Community.



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 3399

Council Meeting Date:	21 October 2021
Department:	Finance
Issue Under Consideration:	Motion to Approve Ordinance for Business License Standardization.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	
Financial Impact:	
Points to Consider:	Change in Ordinance eff 1/1/22 due to State of South Carolina requirement.
Options:	Approve
Staff Recommendation:	Approve

Reviews:

John Barfield Completed 09/08/2021 4:56 PM
 Sandra E. Yudice Ph.D. Completed 09/08/2021 5:28 PM
 TOWN OF COTTAGEVILLE
 Stephanie Buccione Completed 09/09/2021 6:13 PM
 Georgetown City Council Completed 09/16/2021 5:30 PM
 Georgetown City Council Pending 10/21/2021 5:30 PM

Attachments:

1. 1 Business License Ordinance (PDF)

STATE OF SOUTH CAROLINA)
) ORDINANCE NO. _____
 City of Georgetown)

AN ORDINANCE CHANGING THE BUSINESS LICENSE YEAR FOR BUSINESS LICENSE TAXES IN THE CITY OF GEORGETOWN; PROVIDING FOR A TRANSITIONAL CALCULATION YEAR; AND OTHER MATTERS RELATING THERETO.

WHEREAS, the City of Georgetown (the “Municipality”) is authorized by S.C. Code Section 5-7-30 and Title 6, Chapter 1, Article 3 to levy a business license tax on gross income;

WHEREAS, acting pursuant to such authority, the Municipality adopted Ordinance No. _____ on _____ (the “Business License Ordinance”), which ordinance establishes the requirement that each person or entity doing business within the Municipality must register the business and make application for a business license on or before the due date of each year;

WHEREAS, the Business License Ordinance Section 3. Purpose and Duration provides that yearly licenses issued thereunder, with certain exceptions as provided by State law, shall be issued for the twelve-month period of January 1 – December 30 (the “License Period”);

WHEREAS, the Business License Ordinance provides that the business license tax for each business license shall be based on the gross income of the licensee for a twelve-month period preceding the date of issuance of the license;

WHEREAS, Act No. 176 of 2020, now codified at S.C. Code §§ 6-1-400 to -420 (the “Business License Standardization Act”), requires the adoption of a standardized, statewide License Period from May 1 to April 30 of each year;

WHEREAS, the Business License Standardization Act further requires the adoption of a standardized, statewide Calculation Period based on the gross income for the calendar year preceding the due date, for the business's twelve-month fiscal year preceding the due date, or on a twelve-month projected income based on the monthly average for a business in operation for less than one year; and

WHEREAS, the purpose of this Ordinance is to amend the Business License Ordinance to conform to the Business License Standardization Act by adopting the required standardized, statewide License Period and Calculation Period;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Georgetown as follows:

SECTION 1. Adoption of Standardized License Year. Business licenses issued for the 2021 license year shall expire on April 30, 2022. Such license year ending on April 30, 2022, shall

commence on May 16, 2021 and shall run to April 30, 2022. Beginning with business licenses issued for the 2022 license year, the License Period within the municipality shall be from May 1 to April 30.

SECTION 2. Adoption of Standardized Calculation Period. Beginning with business licenses issued for the period from May 1, 2022, to April 30, 2023, the Calculation Period for gross income shall be the calendar year preceding the due date; the business's twelve-month fiscal year preceding the due date; or a twelve-month projected income based on the monthly average for a business in operation for less than one year.

SECTION 4. General Repealer; Effectiveness. All ordinances in conflict with this ordinance are hereby repealed. This ordinance shall be effective immediately.

PASSED by City Council duly assembled this _____ day of _____, 2021.

ATTEST:

Stephanie Buccione
City Clerk

Brendon M. Barber, Sr.
Mayor

APPROVED AS TO FORM:

First Reading:
Second Reading:

Elise F. Crosby
City Attorney



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 3421

Council Meeting Date:	21 October 2021
Department:	Finance
Issue Under Consideration:	Motion to approve an Ordinance Amending Sections 2-181, 2-182, and 2-189 of the Purchasing Regulations of the City Of Georgetown Procurement Policy, Previously Chapter 2, Article IV "Procurement" of the Code of Ordinances for the City of Georgetown.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	
Financial Impact:	
Points to Consider:	The threshold has not been considered to be raised in many years. This will serve to streamline the procurement process by cutting down paperwork and time required for purchases below the threshold level.
Options:	Approve or Disapprove
Staff Recommendations:	Approve

Reviews:

John Barfield Completed 10/12/2021 6:47 PM
 City Attorney Completed 10/14/2021 11:07 AM
 Sandra E. Yudice Ph.D. Completed 10/14/2021 11:22 AM
 Stephanie Buccione Completed 10/14/2021 5:18 PM
 Georgetown City Council Pending 10/21/2021 5:30 PM

Attachments:

1. 1 Procurement Ordinance 10 12 21 (PDF)
2. 2 Procurement Ordinance redline 10 12 21 (PDF)

**MOTION TO APPROVE AN ORDINANCE AMENDING SECTIONS 2-181, 2-182, AND 2-189
OF THE PURCHASING REGULATIONS OF THE CITY OF GEORGETOWN PROCUREMENT
POLICY, PREVIOUSLY CHAPTER 2, ARTICLE IV “PROCUREMENT” OF THE CODE OF
ORDINANCES FOR THE CITY OF GEORGETOWN.**

AN ORDINANCE AMENDING SECTIONS 2-181, 2-182, AND 2-189 OF THE PURCHASING REGULATIONS OF THE CITY OF GEORGETOWN PROCUREMENT POLICY, PREVIOUSLY CHAPTER 2, ARTICLE IV “PROCUREMENT” OF THE CODE OF ORDINANCES FOR THE CITY OF GEORGETOWN, SEPARATELY CODIFIED

WHEREAS, By ordinance adopted November 8, 2010, the City Council of the City of Georgetown removed Art. IV of Chapter 2, “Procurement” from the published Code of Ordinances, to be maintained separately as the City “Procurement Policy,” also known as the “Purchasing Ordinance,” while retaining the character of codification, including chapter, article, and section numbers reserved by the 2010 removal; and

WHEREAS, Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and

WHEREAS, The City Council of the City of Georgetown recognizes the importance of reviewing and updating its Purchasing Ordinance on a regular basis, in keeping with procurement best practices; and

WHEREAS, The City Council of the City of Georgetown desires to increase small purchase approval threshold amounts, in keeping with the costs of goods and services, and prioritizing efficient government, in the best interests of the City of Georgetown.

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that Sections 2-181, 2-182, and 2-186 of the City of Georgetown Procurement Ordinance, be amended as follows:

Article IV Procurement

Section 2-181 Purchase of Tangible Assets.

Purchases less than or equal to \$5,000.00 may be accomplished without securing competitive quotations if the prices are considered to be reasonable. Sufficient funds must have been appropriated in the budget and available for expenditure. The Department Head indicates by signature on the invoice that the price is fair and reasonable (as defined by Section 2-166(cc)) and that purchase becomes the sole responsibility of the Department Head. Upon invoice approval and general ledger coding said invoice should be submitted to the City’s Accounts Payable division for payment. Such purchases shall be distributed equitably among qualified suppliers. When practical, a quotation will be solicited from someone other than the previous supplier prior to placing a repeat order.

Purchases greater than \$5,000.00 must be submitted via requisition to the Purchasing Agent for approval and purchase order creation following all guidelines detailed in Section 2-187 Purchase Order Authority and Procedures.

Action to verify the reasonableness of the price (as defined by Section 2-166 (cc)) needs to be taken only when the Purchasing Agent or designee suspects that the price may not be reasonable; e.g., comparison to previous price paid, or personal knowledge of the item involved.

Section 2-182 Quotations.

Quotations for all transactions, on materials and/or services with estimated cost of \$5,000.01 up to \$25,000.00 not covered by a contractual agreement, state contract, or cooperative purchasing agreement shall be obtained. Department Heads or designees are responsible for obtaining quotations except for situations otherwise provided in this policy.

Definitions of Quotation: A price that is mailed, faxed, or e-mailed which includes the following:

- Company logo or letterhead
- Sales person's name and signature
- Telephone and email address
- Itemized price
- Delivery date

Levels of Quotations:

\$5,000.01 to \$25,000.00 Minimum of three written quotes

Real Estate may be acquired or transferred without the bidding process, provided the amount paid or received can be substantiated, on the fair market value or below (in case of a purchase) of the interest which is subject of the transaction. The City Administrator or his designee, the City Attorney, the Director of Finance, and City Council must review and approve all transactions prior to execution of documents.

Vehicles will be purchased using procurement policies and procedures upon approval of the City Administrator or his designee, the Director of Finance, and City Council.

Section 2-189 Purchase Order Authority and Procedures.

A purchase order authorizes a vendor to ship and invoice materials as specified. Purchase orders must be created in a clear and concise manner which will prevent unnecessary misunderstandings and time consuming contact with the vendor. Once a purchase order is issued, all monies for that purchase order become encumbered funds.

A system of authorization and approval is an important element of internal control. This approval authority is required on all purchases prior to issuing a Purchase Order or contract. The following levels of authority are based on the dollar amount of purchase:

\$0 - \$5,000.00	Department Head or Designee - Purchase Order not required
\$5,000.01 - \$10,000.00	Department Head, Purchasing Agent & Director of Finance
\$10,000.01 - \$25,000.00	Department Head, Purchasing Agent, Director of Finance & City Administrator
\$25,000.01 and Over	Department Head, Purchasing Agent, Director of Finance, City Administrator, & Council

All change orders and contract amendments shall be signed and approved by the City Administrator or designee.

Purchases less than or equal to \$5,000.00 shall be made by department managers, or their designees, provided sufficient funds have been appropriated in the budget and are available for expenditure. Award shall be made to a qualified vendor who has submitted a fair and reasonable price (as defined by Section 2-166 (cc)). A purchase order is not required.

Purchases where the cost exceeds \$5,000.00 but does not exceed \$10,000 shall be submitted via requisition to the Purchasing Agent for approval and purchase order creation prior to purchase. Department Heads, or their designees, shall solicit no less than three (3) written quotations from qualified vendors, unless the purchase is available on state contract or approved

cooperative purchasing program, available from qualified, responsible vendors at process which are equal to or less than state contract prices, or when the items can be sufficiently justified as an emergency or sole source purchase. Documentation of vendors contacted, dates of quotations, description of items required and quoted shall be submitted to the Purchasing Agent via requisition for approval and purchase order creation prior to purchase.

Purchases where the cost exceeds \$10,000.00 but is less than or equal to \$25,000.00 shall be submitted via requisition to the Purchasing Agent for approval and purchase order creation prior to purchase and require the approval of the City Administrator. Department Heads, or their designees, shall solicit no less than three (3) written quotations from qualified vendors, unless the purchase is available on state contract or approved cooperative purchasing program, available from qualified, responsible vendors at prices which are equal to or less than state contract prices, or when the items can be sufficiently justified as an emergency or sole source purchase. Documentation of vendors contacted, dates of quotations, description of items required and quoted shall be submitted to the Purchasing Agent via requisition for approval and purchase order creation prior to purchase.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

Brendon M. Barber, Sr., Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney

Section 2-181 Purchase of Tangible Assets.

Purchases ~~not in excess of fifteen hundred dollars (\$1,500) less than or equal to \$5,000.00~~ may be accomplished without securing competitive quotations if the prices are considered to be reasonable. Sufficient funds must have been appropriated in the budget and available for expenditure. The Department Head indicates by signature on the invoice that the price is fair and reasonable (as defined by Section 2-166(cc)) and that purchase becomes the sole responsibility of the Department Head. Upon invoice approval and general ledger coding said invoice should be submitted to the City's Accounts Payable division for payment. Such purchases shall be distributed equitably among qualified suppliers. When practical, a quotation will be solicited from someone other than the previous supplier prior to placing a repeat order.

Purchases ~~in excess of fifteen hundred dollars (\$1,500) greater than \$5,000.00~~ must be submitted via requisition to the Purchasing Agent for approval and purchase order creation following all guidelines detailed in Section 2-187 Purchase Order Authority and Procedures.

Action to verify the reasonableness of the price (as defined by Section 2-166 (cc)) needs to be taken only when the Purchasing Agent or designee suspects that the price may not be reasonable; e.g., comparison to previous price paid, or personal knowledge of the item involved.

Section 2-182 Quotations.

Quotations for all transactions, on materials and/or services with estimated cost of ~~\$1,500~~ \$5,000.01 up to ~~\$25,000.00~~ \$24,999 not covered by a contractual agreement, state contract, or cooperative purchasing agreement shall be obtained. Department Heads or designees are responsible for obtaining quotations except for situations otherwise provided in this policy.

Definitions of Quotation: A price that is mailed, faxed, or e-mailed which includes the following:

- Company logo or letterhead
- Sales person's name and signature
- Telephone and email address
- Itemized price
- Delivery date

Levels of Quotations:

~~\$1,500 – \$4,999 Minimum of two written quotes~~

~~\$5,000.01 to- \$24,999- 25,000.00~~ Minimum of three written quotes

~~If unable to secure two quotes, adequate documentation of the effort must be provided for the Purchasing Agent's file.~~

Real Estate may be acquired or transferred without the bidding process, provided the amount paid or received can be substantiated, on the fair market value or below (in case of a purchase) of the interest which is subject of the transaction. The City Administrator or his designee, the City Attorney, the Director of Finance, and City Council must review and approve all transactions prior to execution of documents.

Vehicles will be purchased using procurement policies and procedures upon approval of the City Administrator or his designee, the Director of Finance, and City Council.

Updated ~~January 19, 2017~~ September 16, 2021

Section 2-189 Purchase Order Authority and Procedures.

A purchase order authorizes a vendor to ship and invoice materials as specified. Purchase orders must be created in a clear and concise manner which will prevent unnecessary misunderstandings and time consuming contact with the vendor. Once a purchase order is issued, all monies for that purchase order become encumbered funds.

A system of authorization and approval is an important element of internal control. This approval authority is required on all purchases prior to issuing a Purchase Order or contract. The following levels of authority are based on the dollar amount of purchase:

\$0 - \$1,500 <u>\$5,000.00</u>	Department Head or Designee - Purchase Order not required
\$1,501 - \$5,000	Department Head & Purchasing Agent
\$5,000.01 - \$10,000.00	Department Head, Purchasing Agent & Director of Finance
\$10,000.01 - \$25,000.00	Department Head, Purchasing Agent, Director of Finance & City Administrator
\$25,000.01 and Over	Department Head, Purchasing Agent, Director of Finance, City Administrator, & Council

All change orders and contract amendments shall be signed and approved by the City Administrator or ~~his~~ designee.

Purchases ~~that do not exceed fifteen hundred dollars (\$1,500)~~less than or equal to \$5,000.00 shall be made by department managers, or their designees, provided sufficient funds have been appropriated in the budget and are available for expenditure. Award shall be made to a qualified vendor who has submitted a fair and reasonable price (as defined by Section 2-166 (cc)). A purchase order is not required.

Purchases where the cost exceeds ~~fifteen hundred dollars (\$1,500)~~\$5,000.00 but does not exceed ~~ten thousand dollars (\$10,000)~~\$10,000 shall be submitted via requisition to the Purchasing Agent for approval and purchase order creation prior to purchase. Department Heads, or their designees, shall solicit no less than three (3) written quotations from qualified vendors, unless the purchase is available on state contract or approved cooperative purchasing program, available from qualified, responsible vendors at process which are equal to or less than state contract prices, or when the items can be sufficiently justified as an emergency or sole source purchase. Documentation of vendors contacted, dates of quotations, description of items required and quoted shall be submitted to the Purchasing Agent via requisition for approval and purchase order creation prior to purchase.

Purchases where the costs ~~exceeds ten thousand dollars~~exceeds (\$10,000)\$10,000.00 but ~~is less than or equal to does not exceed fifteen thousand dollars (\$25,000)~~\$25,000.00 shall be submitted via requisition to the Purchasing Agent for approval and purchase order creation prior to purchase and require the approval of the City Administrator. Department Heads, or their designees, shall solicit no less than three (3) written quotations from qualified vendors, unless the purchase is available on state contract or approved cooperative purchasing program, available from qualified, responsible vendors at ~~process prices~~ which are equal to or less than state contract prices, or when the items can be sufficiently justified as an emergency or sole source purchase. Documentation of vendors contacted, dates of quotations, description of items required and quoted shall be submitted to the Purchasing Agent via requisition for approval and purchase order creation prior to purchase.

Updated ~~January 19, 2017~~September 16, 2021

Purchases greater than ~~twenty five thousand dollars (\$25,000)~~\$25,000.00 shall be submitted via requisition to the Purchasing Agent for approval and purchase order creation prior to purchase and require the approval of city council prior to award of bid or contract. The City Administrator and appropriate Department Head shall obtain and submit necessary bids or proposals and make recommendations for purchase to city council. A requisition must be generated from the using department who is responsible for obtaining approval for said purchase at this level by an agenda item addressed during a Council Meeting. The Purchasing Agent will assure this required approval was obtained and verified by signature of the City Administrator before the purchase order is issued.

Updated ~~January 19, 2017~~September 16, 2021

Page 3 of 3



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 3423

Council Meeting Date:	21 October 2021
Department:	Finance
Issue Under Consideration:	Motion to approve issuance of Short-term General Obligation Note for \$725,000 to finance FY2021 budgeted capital expenditures.
Amount Requested:	\$725,000 (short-term General Obligation Note)
Is Item in Current Budget?	Yes. The following expenditures are budgeted in FY 2022: Fire Truck: \$550,000; Police Patrol Vehicle: \$51,250; Assistant Fire Chief Vehicle: \$40,000; Police HVAC Replacement: \$21,500; Phone System Replacement: \$20,000; Police Weapon Replacement: \$11,000; Police Radio Replacement \$1,250. The proceeds from the short-term GO Note will cover the issuance fees and expenses of about \$30,000.
If no, please explain:	Debt service funds recently determined to be available.
Financial Impact:	Issuance of short-term General Obligation Note will provide funding for General Fund equipment purchases budgeted in FY 2022.
Points to Consider:	
Options:	Approve or Disapprove
Staff Recommendations:	Approve

Reviews:

John Barfield Completed 10/13/2021 8:55 AM

Sandra E. Yudice Ph.D. Completed 10/13/2021 1:25 PM

Stephanie Buccione Completed 10/13/2021 3:53 PM

Georgetown City Council Pending 10/21/2021 5:30 PM

Attachments:

1. 1 Bond Ordinance 2021 GO Note - Proposed Spending (PDF)
2. 2 Bond Ordinance 2021 Georgetown GO Note 4836-6237-5934 v.4 (PDF)
3. 3 v.2_Truist Proposal - Georgetown SC - GO Bond Series 2021 (PDF)

**MOTION TO APPROVE ISSUANCE OF SHORT-TERM GENERAL OBLIGATION NOTE FOR
\$725,000 TO FINANCE FY2021 BUDGETED CAPITAL EXPENDITURES.**

Proposed Spending Plan for General Obligation Note Proceeds

\$ 725,000 General Obligation Note

From FY22 Capital Reserve Fund Budget

(550,000)	Fire Truck
(51,250)	Police Patrol Vehicle
(40,000)	Assistant Fire Chief Vehicle
(21,500)	Police HVAC Replacement
(20,000)	Phone System Replacement
(11,000)	Police Weapon Replacement
(1,250)	Police Radio Replacement
(30,000)	Issuance fees and expenses

AN ORDINANCE TO PROVIDE FOR THE ISSUANCE AND SALE OF A SEVEN HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$725,000) GENERAL OBLIGATION NOTE OF THE CITY OF GEORGETOWN, SOUTH CAROLINA, TO PRESCRIBE THE PURPOSES FOR WHICH THE PROCEEDS SHALL BE EXPENDED, TO PROVIDE FOR THE PAYMENT THEREOF, AND TO PROVIDE FOR OTHER MATTERS RELATING THERETO.

NOTE ORDINANCE

NOVEMBER 18, 2021

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EXHIBIT A – FORM OF NOTE

EXHIBIT B – FORM OF NOTICE OF PRIVATE SALE

EXHIBIT C – FORM OF NOTICE OF ENACTMENT

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GEORGETOWN, SOUTH CAROLINA, IN MEETING DULY ASSEMBLED:

ARTICLE I

FINDINGS OF FACT

Section 1.01 Findings. Incident to the enactment of this Note Ordinance (this “*Note Ordinance*”), the City Council of the City of Georgetown (the “*City Council*”), the governing body of the City of Georgetown, South Carolina (the “*City*”), makes the following findings:

(a) The City is an incorporated municipality of the State of South Carolina (the “*State*”) located in Georgetown County, South Carolina (the “*County*”), and as such possess all general powers granted to municipalities by the Constitution and laws of the State.

(b) Article X, Section 14 of Constitution of the State of South Carolina, 1895, as amended (the “*State Constitution*”) provides that the General Assembly may, by general law, prescribe that general obligation debt may be incurred by the governing body of any municipality for any of its corporate purposes in any amount not exceeding 8% of the assessed value of the taxable property in a municipality (the “*Debt Limit*”) unless authorized by a majority vote of the qualified electors of the municipality voting in a referendum.

(c) Title 5, Chapter 21 of the Code of Laws of South Carolina 1976, as amended (the “*Municipal Note Act*” and together with Article X, Section 14 of the State Constitution and Section 11-27-40 of the Code of Laws of South Carolina 1976, as amended, the “*Enabling Act*”) authorizes the City to issue general obligation Notes for any corporate and public purpose.

(d) The City has a current need to finance the purchase of various capital items, including a fire truck, a police vehicle, a fire department transportation vehicle, and various HVAC, telecommunications, radio and weapon equipment (collectively, the “*Equipment*”).

(e) In furtherance of the matters described hereinabove, City Council, after due investigation and deliberation, has determined that it is necessary to issue not exceeding \$725,000 aggregate principal amount of general obligation notes to provide funds (1) to defray the costs of the purchase and installation of the Equipment; and (2) to pay the costs of issuance of such notes.

(f) The Municipal Note Act requires that an election be held prior to the issuance of general obligation note or notes. Title 11, Chapter 27 of the Code of Laws of South Carolina 1976, as amended, provides that if an election be prescribed by the provisions of the Municipal Note Act but is not required by the provisions of Article X of the State Constitution, then, in every such instance, no election need be held (notwithstanding the requirement therefor) and the remaining provisions of the Municipal Note Act shall constitute a full and complete authorization to issue a note or notes in accordance with such remaining provisions.

(g) As certified by the County Auditor on October __, 2021, the assessed value of all taxable property in the City as of June 30, 2020, which is the latest completed assessment thereof, for the purposes of calculating the Debt Limit is [\$40,334,000]. Eight percent of such sum, which amount constitutes the City’s Debt Limit, is [\$3,227,000].

(h) As of the date hereof, the City has outstanding \$1,764,614 of the originally issued \$2,000,000 General Obligation Note, Series 2018 of the City of Georgetown, South Carolina dated May 7, 2018 (the “**2018 GO Note**”). Accordingly, the City may incur \$725,000 of general obligation debt within the Debt Limit.

(i) On the basis of the foregoing, the City Council has determined to avail itself of the authorization granted by the Enabling Act and issue a general obligation note of the City in the principal amount of not exceeding \$725,000 (the “**Note**”) to provide funds (1) to defray the costs of the purchase and installation of the Equipment, and (2) to pay the costs of issuance of the Note.

* * *

ARTICLE II

DEFINITIONS AND CONSTRUCTION

Section 2.01 Definitions. As used in this Note Ordinance, unless context otherwise requires, the following terms shall have the following respective meanings:

“Authorized Investments” means and includes any securities which at the time of determination are legal investments for political subdivisions in the State as provided in the South Carolina Code.

“Authorized Officer” means the Mayor, City Administrator, or Finance Director; any of whom may act individually as the Authorized Officer.

“Bond Counsel” means Pope Flynn, LLC, or any successor firm, or an attorney or firm of attorneys of recognized standing in the field of law relating to municipal, state, and public agency financing.

“City” means the City of Georgetown, South Carolina.

“City Council” means the City Council of the City of Georgetown, the governing body of the City, or any successor governing body of the City.

“City Administrator” means the City Administrator of the City.

“Clerk” means the municipal clerk to City Council, and includes any individual acting in such capacity as provided by City Council or State law.

“Code” means the Internal Revenue Code of 1986, as amended, and the U.S. Treasury Regulations promulgated thereunder.

“County” means Georgetown County, South Carolina.

“County Auditor” means the person holding the office of County Auditor of the County, and any person authorized to act on behalf of such office.

“Date of Issue” means the date the Note is delivered as may be designated by an Authorized Officer pursuant to the provisions hereof.

“Fiduciary” means the entity or entities serving as Paying Agent and the Registrar, and their successors and assigns. The term does not include the City when serving as Registrar and Paying Agent.

“Finance Director” means the Finance Director of the City and any successor position.

“Financial Advisor” has the meaning given such term in Section 9.02 hereof.

“Government Obligations” means (1) direct obligations of the United States of America for the payment of which the full faith and credit of the United States of America are pledged; (2) obligations, the payment of the principal (if any), or the interest (if any) on which is fully guaranteed as a full faith and credit obligation of the United States of America; (3) non-callable, U.S. Treasury Securities – State and Local Government Series Securities; and (4) AAA-rated general obligation Notes (based upon a rating issued by at least one nationally recognized credit rating organization) of the State, its institutions, agencies, school districts and political subdivisions.

“Governmental Unit” means a state or local governmental unit within the meaning of Section 141(b) of the Code.

“Mayor” means the Mayor of the City and includes any individual acting in such capacity as provided by State law.

“Nongovernmental Person” means any Person other than a Governmental Unit.

“Note” has the meaning given such term in Section 1.01.

“Note Account Fund” means a fund which serves as the depository account for the proceeds of the Note, which may be held by the City.

“Noteholder,” “Holder,” “Holders of Notes,” “Owner,” “Registered Owner,” or similar term means, when used with respect to Note or a Note, any person who shall be registered as the owner of the Note.

“Note Ordinance” means this Note Ordinance, as the same may be amended or supplemented from time to time in accordance with the terms hereof.

“Other Indicia of Satisfaction” means the delivery of a certificate to the Paying Agent by the Holder in connection with the payment of the final Principal Installment on the Note certifying that (1) such payment represents the final payment due on Note, and (2) the City owes no further obligation to the Registered Owner respecting such Series of Note. Such certificate may also make provision for the Sole Holder to indemnify the City in connection with the failure to surrender such Note.

“Outstanding” when used in this Note Ordinance, with respect to the Note, means as of any date, the Note theretofore authenticated and delivered pursuant to this Note Ordinance except: (1) any Note cancelled or delivered to the Registrar for cancellation on or before such date; (2) any Note (or any portion thereof) deemed to have been paid in accordance with the provisions of Section 8.01 hereof; and (3) any Note in lieu of or in exchange for which another Note shall have been authenticated and delivered pursuant to Article III hereof.

“Paying Agent” means the City, acting through the City, acting through the Clerk.

“**Person**” means an individual, a partnership, a corporation, a trust, a trustee, an unincorporated organization, or a government or an agency or political subdivision thereof.

“**Principal Installment**” means, as of any date of calculation, the principal amount of the Note due on a specified date.

“**Purchaser**” means Truist Bank.

“**Record Date**” means February 15, 2022.

“**Registrar**” means the City, acting through the City, acting through the Clerk.

“**South Carolina Code**” means the Code of Laws of South Carolina 1976, as amended.

Section 2.02 Construction. In this Note Ordinance, unless context otherwise requires:

- (1) Articles and Sections referred to by number mean the corresponding Articles and Sections of this Note Ordinance.
- (2) The terms “hereby,” “hereof,” “hereto,” “herein,” “hereunder,” and any similar terms refer to this Note Ordinance, and the term “hereafter” shall mean after, and the term “heretofore” shall mean before the date of enactment of this Note Ordinance.
- (3) Words of the masculine gender shall mean and include correlative words of the female and neuter genders, and words importing the singular number shall mean and include the plural number and vice versa.
- (4) Any Fiduciary shall be deemed to hold an Authorized Investment in which money is invested pursuant to the provisions of this Note Ordinance, even though such Authorized Investment is evidenced only by a book entry or similar record of investment.
- (5) Exhibits to this Note Ordinance constitute an integral part of this Note Ordinance. Three asterisks mark the end of each Article.

* * *

ARTICLE III THE NOTE

Section 3.01 Ordering the Issuance of the Note.

(a) Pursuant to the provisions of the Enabling Act and for the purpose of obtaining funds to defray the costs of the Equipment, there shall be issued by the City a general obligation note in the principal amount of Seven Hundred Twenty-Five Thousand Dollars (\$725,000) designated “General Obligation Note, Series 2021 of the City of Georgetown, South Carolina” (the “**Note**”) or such other designation as determined appropriate by an Authorized Officer.

(b) The Note shall bear a series designation as determined by an Authorized Officer, but in all cases shall include the calendar year of the issuance thereof. An Authorized Officer is hereby authorized to determine the final principal amount of the Note and to award the sale of the Note to the Purchaser.

Section 3.02 Maturity Schedule of the Note.

The City, acting through the City Administrator, has negotiated the sale of the Note to Truist Bank, as the Purchaser. The Note shall be dated as of the date of its delivery and shall bear interest from its dated date. The Note shall bear interest at the rate of 0.99% per annum calculated on the basis of a 360-day year consisting of twelve 30-day months, from the date of the Note. Assuming a closing date of December 21, 2021, principal and interest on the Note shall be paid by way of a single payment in the aggregate amount of \$726,395.63 (the “**Note Payment**”) consisting of \$725,000 in principal and \$1,395.63 in interest, due and payable on March 1, 2022 (the “**Note Payment Date**”). Should the closing date change, the interest payment and aggregate amount shall adjust accordingly.

Section 3.03 Medium of Payment; Form and Denomination of the Note; Place of Payment.

(a) The Note shall be payable as to principal and interest in any coin or currency of the United States of America which at the time of payment is legal tender for the payment of public and private debts.

(b) The Note shall be issued in the form of one fully registered Note.

(c) The City shall serve as Paying Agent for the Note, and the Note Payment shall be made by the Paying Agent to the Person appearing on the Record Date on the registration books of the City, which books shall be held by the City as Registrar, as provided in Section 3.06 hereof, as the registered owner thereof, by check or draft mailed from the City to such registered owner at his or her address as it appears on such registration books in sufficient time to reach such registered owner on the Note Payment Date. Payment of the Note Payment shall be made when the same is due and payable upon the presentation and surrender for cancellation of the Note at the administrative office of the City; provided, however, the requirement for final presentment and surrender may be waived upon the delivery of Other Indicia of Satisfaction by the Registered Owner within a reasonable, mutually agreed period of time.

Section 3.04 Execution.

The Note shall be executed in the name and on behalf of the City by the manual or facsimile signature of an Authorized Officer, with its corporate seal impressed, imprinted or otherwise reproduced thereon, and attested by the manual signature of its Clerk or other Authorized Officer (other than the officer or officers executing the Note). The Note may bear the manual signature of any person who shall have been such an Authorized Officer authorized to sign the Note at the time such Note was so executed, and shall bind the City notwithstanding the fact that his or her authorization may have ceased prior to the authentication and delivery of the Note.

Section 3.05 Exchange of the Note.

The Note, upon surrender thereof at the office of the Registrar with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered Holder or his or her duly authorized attorney, may, at the option of the registered Holder thereof, be exchanged for a new Note of the same interest rate and maturity. So long as the Note remains Outstanding, the City shall make all necessary provisions to permit the exchange of the Note. Such new Note shall reflect the principal amount thereof as then yet unpaid.

Section 3.06 Transferability and Registry.

The Note shall at all times, when the same is Outstanding, be payable to a Person, and shall be transferable only in accordance with the provisions for registration and transfer contained in this Note Ordinance and in the Note. So long as the Note remains Outstanding, the City (acting through the Clerk), as Registrar, shall maintain and keep, at its administrative office, books for the registration and transfer of the Note, and, upon presentation thereof for such purpose at such office, the City shall register or cause to be registered therein, and permit to be transferred thereon, under such reasonable regulations as it may prescribe, such Note.

Section 3.07 Transfer of the Note.

The Note shall be transferable only upon the books of the Registrar, upon presentation and surrender thereof by the Holder of the Note in person or by his or her attorney duly authorized in writing, together with a written instrument of transfer satisfactory to the Registrar duly executed by the registered Holder or his or her duly authorized attorney. Upon surrender for transfer of the Note, the City shall execute, authenticate and deliver, in the name of the Person who is the transferee, a new Note of the same principal amount and maturity and rate of interest as the surrendered Note. Such new Note shall reflect the principal amount thereof as then yet unpaid.

Section 3.08 Regulations with Respect to Exchanges and Transfers.

The Note surrendered in any exchange or transfer shall forthwith be cancelled by the Registrar. For each such exchange or transfer of the Note, the Registrar may make a charge sufficient to reimburse itself for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the Holder requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or

transfer. The City shall not be obligated to issue, exchange or transfer the Note after the Record Date.

Section 3.09 Mutilated, Destroyed, Lost and Stolen Note.

(a) If the Holder surrenders a mutilated Note to the Registrar or the Registrar receives evidence to its satisfaction of the destruction, loss, or theft of the Note, and there is delivered to the Registrar such security or indemnity as may be required by it to save it harmless, then, in the absence of notice that the Note has been acquired by a bona fide purchaser, the City shall execute and deliver, in exchange for the mutilated Note or in lieu of any such destroyed, lost, or stolen Note, a new Note of like tenor, maturity, and interest rate bearing a number unlike that of such mutilated, destroyed, lost, or stolen Note, and shall thereupon cancel any such mutilated Note so surrendered. In case any such mutilated, destroyed, lost, or stolen Note has become or is to become due for final payment within one month, the City in its discretion may, instead of issuing a new Note, pay the Note.

(b) Upon the issuance of any new Note under this Section 3.09, the City may require the payment of a sum sufficient to cover any tax, fee, or other governmental charge that may be imposed in relation thereto and any other expenses, including counsel fees or other fees, of the City or the Registrar connected therewith.

(c) Each new Note issued pursuant to this Section, in lieu of any destroyed, lost, or stolen Note, shall constitute an additional contractual obligation of the City, whether or not the destroyed, lost, or stolen Note shall at any time be enforceable by anyone, and shall be entitled to all the benefits hereof equally and proportionately with the Note duly issued pursuant to this Note Ordinance.

(d) The Note shall be held and owned upon the express condition that the foregoing provisions are exclusive with respect to the replacement or payment of the mutilated, destroyed, lost, or stolen Note and shall preclude (to the extent lawful) all other rights or remedies with respect to the replacement or payment of the mutilated, destroyed, lost, or stolen Note or securities.

Section 3.10 Holder As Owner of the Note.

In its capacity as Registrar, the City may treat the Holder of the Note as the absolute owner thereof, whether the Note shall be overdue or not, for the purpose of receiving payment of, or on account of, the Note Payment on the Note and for all other purposes; and payment of the Note Payment shall be made only to, or upon the order of, such Holder. All payments to such Holder shall be valid and effectual to satisfy and discharge the liability upon the Note to the extent of the sum or sums so paid, and the City shall not be affected by any notice to the contrary.

Section 3.11 Cancellation of the Note.

The Registrar shall destroy the Note when the same shall be surrendered to it for cancellation. In such event, the Note shall no longer be deemed Outstanding under this Note Ordinance and no Note shall be issued in lieu thereof.

Section 3.12 Tax Exemption in South Carolina.

The interest on the Note shall be exempt from all State, county, municipal, school district, and all other taxes or assessments of the State, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise, except inheritance, estate, transfer or certain franchise taxes.

Section 3.13 Order to Levy Ad Valorem Taxes to Pay Principal and Interest of the Note.

For the payment of the Note Payment as the same become due and for the creation of such sinking fund as may be necessary therefor, the full faith, credit, and taxing power of the City are hereby irrevocably pledged, and there shall be levied and collected an *ad valorem* tax, without limit as to rate or amount, upon all taxable property located within the City sufficient to pay the Note Payment until the Note is no longer Outstanding. Such levy may be reduced to the extent that, at the time the annual millage levy for the Note Payments is set, the City has available other amounts for the payment of amounts due on the succeeding Note Payment Date and has deposited the same into the sinking fund established for the payment of the Note Payment. On the date hereof, the City intends to appropriate certain excess funds on deposit in the sinking fund established for the 2018 GO Note to fully fund the Note Payment.

Section 3.14 Form of the Note.

The form of the Note and registration provisions to be endorsed thereon, shall be substantially as set forth in Exhibit A attached hereto and made a part of this Note Ordinance.

* * *

ARTICLE IV SALE OF THE NOTE

Section 4.01 Sale and Award of Note.

(a) In accordance with Section 11-27-40(4) of the South Carolina Code, the sale of the Note has been negotiated by the City Administrator with the Purchaser in accordance with the terms described in Article III herein. By and through this Note Ordinance, the City Council authorizes, ratifies and confirms all actions undertaken by the City Administrator in negotiating the terms of the Note with the Purchaser.

(b) A notice of the sale of the Note to the Purchaser, in form substantially similar to that appearing as Exhibit B hereto, shall published in the Georgetown Times, a newspaper of general circulation in the City, not less than seven days prior to delivery of the Note.

* * *

**ARTICLE V
REDEMPTION OF THE NOTE**

Section 5.01 Redemption of the Note.

The Note is not subject to redemption prior to maturity.

* * *

ARTICLE VI APPLICATION OF PROCEEDS

Section 6.01 Deposit and Use of Proceeds.

(a) The proceeds derived from the sale of the Note shall be paid to City, and such funds shall be applied, as applicable, as follows: (i) to payment of costs of issuance of the Note; and (ii) the remaining amount shall be deposited into the Note Account Fund, and shall be expended and made use of by the City Council to defray the costs of the Equipment described in Section 1.01 hereof.

(b) Proceeds designated for payment of costs of issuance not paid at the closing of the Note shall be deposited to the Note Account Fund. Moneys in the Note Account Fund, to the extent not applied to defray costs of the Equipment or the costs of issuing the Note, shall be deposited to the sinking fund for the Note following the full acquisition of the Equipment. Pending the use of the proceeds of the Note, the same shall be invested and reinvested in Authorized Investments, as appropriate; provided, that neither the Purchaser nor any Registered Owner of the Note shall be liable for the proper application of the proceeds thereof.

* * *

ARTICLE VII DEFEASANCE OF NOTE

Section 7.01 Defeasance. (a) If the Note issued pursuant to this Note Ordinance shall have been paid and discharged, then the obligations of this Note Ordinance hereunder, and all other rights granted thereby shall cease and determine. Any Note shall be deemed to have been paid and discharged within the meaning of this section under any of the following circumstances:

- (b) a Fiduciary shall hold, in trust and irrevocably appropriated thereto, sufficient moneys for the payment of the Note Payment; or
- (b) if default in the payment of the Note Payment due shall have occurred on the Note Payment Date, and thereafter tender of such payment shall have been made, and at such time the Fiduciary shall hold in trust and irrevocably appropriated thereto, sufficient moneys for the payment thereof to the date of the tender of such payment; or
- (c) if the City shall elect to provide for the payment of the Note prior to its stated maturity and shall have deposited with the Fiduciary, in an irrevocable trust, moneys which shall be sufficient, or Government Obligations, the principal of and interest on which when due will provide moneys, which together with moneys, if any, deposited with the Fiduciary at the same time, shall be sufficient to pay when due the Note Payment due and to become due, together with any redemption premium applicable thereto.

Neither the Government Obligations nor moneys deposited with the Fiduciary pursuant to this Section nor the Note Payment thereon shall be withdrawn or used for any purpose other than, and shall be held in trust for, the payment of the Note Payment on the Note; provided that any cash received from such principal or interest payments on Government Obligations deposited with the Fiduciary, if not then needed for such purpose, shall to the extent practicable be invested and reinvested in Government Obligations maturing at times and in amounts sufficient to pay when due the Note Payment to become due on the Note on and prior to the Note Payment Date thereof, and interest earned from such reinvestments not required for the payment of the Note Payment may be paid over to the City, free and clear of any trust, lien or pledge.

* * *

ARTICLE VIII

TAX AND DISCLOSURE COVENANTS

Section 8.01 Tax Covenants.

(a) *General Tax Covenant.* The City will comply with all requirements of the Code in order to preserve the tax-exempt status of the Note, including without limitation, (1) the requirement to file Form 8038-G, *Information Return for Tax-Exempt Government Obligations*, with the Internal Revenue Service, and (2) the requirement to rebate certain arbitrage earnings to the United States Government pursuant to Section 148(f) of the Code. In this connection, the City covenants to execute any and all agreements or other documentation as it may be advised by Bond Counsel will enable it to comply with this Section 8.01, including its certification on reasonable grounds that the Note is not an “arbitrage note” within the meaning of Section 148 of the Code.

(b) *Tax Representations.* The City hereby represents and covenants that it will not take any action which will, or fail to take any action which failure will, cause interest on the Note to become includable in the gross income of the Registered Owners thereof for federal income tax purposes pursuant to the provisions of the Code. Without limiting the generality of the foregoing, the City represents and covenants that:

- (1) All property financed or refinanced with the proceeds of the Note will be owned by the City or another political subdivision of the State so long as the Note is Outstanding in accordance with the rules governing the ownership of property for federal income tax purposes.
- (2) The City shall not use, and will not permit any party to use, the proceeds of the Note, or any Notes refunded thereby, in any manner that would result in (i) 10% or more of such proceeds being considered as having been used directly or indirectly in any trade or business carried on by any Nongovernmental Person, (ii) 5% or more of such proceeds being considered as having been used directly or indirectly in any trade or business of any Nongovernmental Person that is either “unrelated” or “disproportionate” to the governmental use of the financed facility by the City or by any other Governmental Unit (as the terms “unrelated” and “disproportionate” are defined for purposes of Section 141(b)(3) of the Code) or (iii) more than 5% of such proceeds, but in no event more than \$5,000,000, being considered as having been used directly or indirectly to make or finance loans to any Nongovernmental Person.
- (3) The City is not a party to, and will not enter into or permit any other party to enter into, any contract with any person involving the management of any facility financed or refinanced with the proceeds of the Note that does not conform to the guidelines set forth in Revenue Procedure 2017-13, or a successor revenue procedure, or Code provision.

- (4) The City will not sell, or permit any other party to sell, any property financed or refinanced with the Note to any person unless it obtains an opinion of Bond Counsel that such sale will not affect the tax-exempt status of the Note.
- (5) The Note will not be “federally guaranteed” within the meaning of Section 149(b) of the Code. The City shall not enter into, or permit any other party to enter into, any leases or sales or service contract with any federal government agency with respect to any facility financed or refinanced with the proceeds of the Note and will not enter into any such leases or contracts unless it obtains the opinion of Bond Counsel that such action will not affect the tax-exempt status of the Note.

(c) *Arbitrage Notes, Rebate.* The City covenants that no use of the proceeds of the sale of the Note shall be made which, if such use had been reasonably expected on the Date of Issue, would have caused the Note to be an “arbitrage note” as defined in the Code, and to that end the City shall:

- (1) comply with the applicable regulations of the Treasury Department previously promulgated under Section 103 of the Internal Revenue Code of 1954, as amended, and any regulations promulgated under the Code, so long as the Note is Outstanding;
- (2) establish such funds, make such calculations, and pay such amounts, in the manner and at the times required in order to comply with the requirements of the Code relating to required rebate of certain amounts to the United States Government;
- (3) make such reports of such information at the time and places required by the Code; and
- (4) take such other action as may be required to assure that the tax-exempt status of the Note will not be impaired.

(d) *Bank Qualified.* In the discretion of an Authorized Officer, upon the advice of Bond Counsel, the Note may be designated pursuant to Article V hereof as a “qualified tax-exempt obligation” in accordance with Section 265(b)(3)(B) of the Code.

(e) *Tax Certificate.* An Authorized Officer is hereby authorized and directed to execute, at or prior to delivery of the Note, a certificate or certificates specifying actions taken or to be taken by the City, and the reasonable expectations of such officials, with respect to the Note, the proceeds thereof, or the City. The City agrees to comply with its undertakings on its part set forth in any such certificate delivered with respect to the Note.

(f) *Reimbursement Declaration.* The City hereby declares its intention to reimburse itself for a portion of the costs of the Equipment with the proceeds of the Note. To that end, the City Council determines and declares as follows:

- (1) No funds from any sources other than the Note are or are reasonably expected to

be, reserved, allocated on a long-term basis, or otherwise set aside by the City pursuant to the budget or financial policies of the City for the financing of the portion of the costs of acquisition, construction, and equipping of the Equipment to be funded with the Note;

- (2) The City reasonably expects that all or a portion of the expenditures incurred for the Equipment and the issuance of the Note will be paid prior to the issuance of the Note;
- (3) The City intends and reasonably expects to reimburse itself for all such expenditures paid by it with respect to the Equipment prior to the issuance of the Note from the proceeds of the Note, and such intention is consistent with the budgetary and financial circumstances of the City;
- (4) All of the costs to be paid or reimbursed from the proceeds of the Note will be for costs incurred in connection with the issuance of the Note, or will, at the time of payment thereof, be properly chargeable to the capital account of the Equipment (or would be so chargeable with a proper election) under general federal income tax principles; and
- (5) This Note Ordinance shall constitute a declaration of official intent under United States Department of the Treasury Regulation Section 1.150-2.

Section 8.02 Continuing Disclosure. The City hereby covenants and agrees that it will comply with and carry out all of the provisions of any continuing disclosure certificate or agreement, executed by an Authorized Officer and dated the date of delivery of the Note, which will meet the requirements, as applicable, of Section 11-1-85 of the South Carolina Code, which may require, among other things, that the City file with a central repository when requested: (1) a copy of its annual independent audit within 30 days of its receipt and acceptance and (2) event-specific information, within 30 days of an event adversely affecting more than five percent of its revenues or five percent of its tax base. The only remedy for failure by the City to comply with the covenants in this Section 8.02 shall be an action for specific performance of this covenant. The City specifically reserves the right to amend this covenant to reflect any change in Section 11-1-85 of the South Carolina Code, without the consent of any Noteholder.

* * *

ARTICLE IX

MISCELLANEOUS

Section 9.01 Failure to Present Note.

Anything in this Note Ordinance to the contrary notwithstanding, any money held by the Paying Agent in trust for the payment and discharge of any of the Note, or the interest thereon, which remains unclaimed for such period of time, after the date when such Note have become due and payable, that the Registered Owner thereof shall no longer be able to enforce the payment thereof, the Paying Agent shall at the written request of the City pay such money to the City as its absolute property and free from trust, and the Paying Agent shall thereupon be released and discharged with respect thereto and the Registered Owners shall look only to the City for the payment of such Note; provided, however, the Paying Agent shall forward to the City all moneys which remain unclaimed during a period five years from the Note Payment Date, provided, however, that before being required to make any such payment to the City, the Paying Agent, at the expense of the City, may conduct such investigations as may in the opinion of the Paying Agent be necessary to locate the Registered Owners of those who would take if the Registered Owner shall have died.

Section 9.02 Professional Services.

The City Council hereby authorizes, approves or ratifies, as applicable, the engagement of First Tryon Advisors to act as financial advisor (the “***Financial Advisor***”) and Pope Flynn, LLC to act as Bond Counsel in connection with the issuance of the Note and authorizes (or ratifies, as applicable) an Authorized Officer to engage the services of such other professionals and institutions of a type and in a manner customary in connection with the issuance of municipal bonds or obligations, including, but not limited to, contractual arrangements with other professionals, rating agencies, verification agents, financial and trust institutions, printers and the suppliers of other goods and services in connection with the sale, execution and delivery of the Note, as is necessary and desirable.

Section 9.03 Filing of Copies of Note Ordinance.

Copies of this Note Ordinance shall be filed in the office of the Clerk and in the office of the Clerk of Court for the County (as a part of the Record of Proceedings).

Section 9.04 Notice of Enactment.

In order that the City Council may proceed as soon as possible to issue and deliver the Note authorized hereby, the City Administrator, acting through Bond Counsel, shall, utilizing the provisions of paragraph 8 of Section 11-27-40 of the South Carolina Code, submit and publish a notice of enactment of this Note Ordinance, the form of which shall be substantially as set forth in Exhibit C attached hereto.

Section 9.05 Further Action by Officers of the City.

The City Council hereby authorizes any Authorized Officer, and all other appropriate officials of the City, to execute all such agreements, documents and instruments as may be necessary, required or appropriate to effect the issuance of the Note. The Clerk is authorized and directed to attest and otherwise certify all appropriate agreements, documents and instruments in connection with the issuance of the Note.

Section 9.06 Note Ordinance to Constitute Contract.

In consideration of the purchase and acceptance of Note, the provisions of this Note Ordinance shall constitute a contract between the City and such Registered Owners from time to time of the Note.

Section 9.07 Savings Clause.

If any one or more of the covenants or agreements provided in this Note Ordinance should be contrary to law, then such covenant or covenants or agreement or agreements shall be deemed severable from the remaining covenants and agreements, and shall in no way affect the validity of the other provisions of this Note Ordinance.

Section 9.08 Successors.

Whenever in this Note Ordinance the City is named or referred to, it shall be deemed to include any entity, which may succeed to the principal functions and powers of the City, and all the covenants and agreements contained in this Note Ordinance or by or on behalf of the City shall bind and inure to the benefit of said successor whether so expressed or not.

Section 9.09 General Repealer; Effective Date.

All rules, regulations, ordinances, and resolutions and parts thereof, procedural or otherwise in conflict herewith or the proceedings authorizing the issuance of the Note are to the extent of such conflict, hereby superseded solely and to the extent they pertain to this Note Ordinance and this Note Ordinance shall take effect and be in full force upon enactment at second reading hereof.

* * *

PASSED by City Council duly assembled this 18th day of November 2021.

[SEAL]

ATTEST:

Stephanie Buccione
City Clerk

Brendon M. Barber, Sr.
Mayor

APPROVED AS TO FORM:

First Reading: October 21, 2021
Second Reading: November 18, 2021
Public Hearing: November 18, 2021

Elise F. Crosby
City Attorney

Attachment: Bond Ordinance 2021 Georgetown GO Note 4836-6237-5934 v.4 (3423 : Issuance of Short-term General Obligation Note)

EXHIBIT A
FORM OF NOTE

WITH THE CONSENT OF THE PURCHASER, AND NOTWITHSTANDING ANY CONTRARY PROVISION CONTAINED IN THE NOTE ORDINANCE, THE NOTE MAY BE SOLD OR TRANSFERRED ONLY TO SUBSEQUENT PURCHASERS WHO EXECUTE AN INVESTMENT LETTER DELIVERED TO THE CITY, IN FORM SATISFACTORY TO THE CITY, CONTAINING CERTAIN REPRESENTATIONS, WARRANTIES AND COVENANTS AS TO THE SUITABILITY OF SUCH PURCHASERS TO PURCHASE AND HOLD THE NOTE. SUCH RESTRICTION SHALL BE SET FORTH ON THE FACE OF THE NOTE AND SHALL BE COMPLIED WITH BY EACH TRANSFEREE OF THE NOTE.

[FORM OF NOTE]

UNITED STATES OF AMERICA
STATE OF SOUTH CAROLINA
CITY OF GEORGETOWN
GENERAL OBLIGATION NOTE, SERIES 2021

No. 1 \$725,000

Registered Holder: Truist Bank

Principal Amount: Seven Hundred Twenty-Five Thousand Dollars (\$725,0000)

The City of Georgetown, South Carolina (the “**City**”), a public body corporate and politic and a political subdivision of the State of South Carolina (the “**State**”), created and existing by virtue of the laws of the State, acknowledges itself indebted and for value received hereby promises to pay, solely as hereinafter provided, to the Registered Holder named above or registered assigns, the Principal Amount stated above.

This Note is issued in the principal amount of Seven Hundred Twenty-Five Thousand Dollars (\$725,0000) for purposes authorized by and pursuant to and in accordance with the Constitution and statutes of the State, including particularly the provisions of Sections 5-21-210 through 5-21-500 and Section 11-27-40, Code of Laws of South Carolina 1976, as amended, and an ordinance (the “**Ordinance**”) duly enacted by the City Council of the City (the “**Council**”) on November 18, 2021.

This Note is not subject to redemption prior to maturity.

The principal and interest on this Note shall be paid by way of a single payment in the amount of \$726,395.63 (the “**Note Payment**”), which shall of \$725,000 in principal and \$1,395.63 in interest due and payable on March 1, 2022 (the “**Note Payment Date**”). This Note shall bear interest at the rate of 0.99% per annum, calculated on the basis of a 360-day year consisting of twelve 30-day months, from the date of this Note and shall be paid by way of the Note Payment to the person in whose name this Note is registered at the close of business on the fifteenth day of the preceding the Note Payment Date. The Note Payment shall be payable by check or draft mailed from the City to

EXHIBIT A FORM OF NOTE

the person in whose name this Note is registered at the address shown on the registration books. The Note Payment is payable in any coin or currency of the United States of America which at the time of payment is legal tender for the payment of public and private debts.

Certain capitalized terms used herein and not otherwise defined shall have the meanings ascribed thereto in the Ordinance. Certified copies of the Ordinance are on file in the office of the Clerk of Court of Georgetown County, South Carolina and in the office of the Council.

This Note is payable from an *ad valorem* tax, without limit as to rate or amount, levied and collected on all taxable property within the City. For the prompt payment of the Note Payment as the same shall become due, the full faith, credit, and taxing power of the City are irrevocably pledged.

This Note and the interest hereon are exempt from all State, county, municipal, school district, and all other taxes or assessments of the State of South Carolina, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise, except inheritance, estate, transfer, or certain franchise taxes.

This Note is issued in the form of one fully registered Note and is transferable, as provided in the Ordinance, only upon the registration books of the City kept for that purpose at the offices of the City by the registered Holder in person or by his or her duly authorized attorney upon (i) surrender of this Note together with a written instrument of transfer satisfactory to the Registrar duly executed by the registered holder or his or her duly authorized attorney, and (ii) payment of the charges, if any, prescribed in the Ordinance. Thereupon a new fully registered Note of like interest rate and principal amount shall be issued to the transferee in exchange therefor as provided in the Ordinance. The City may deem and treat the person in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of the Note Payment due hereon and for all other purposes.

For every exchange or transfer of this Note, the City may make a charge sufficient to reimburse itself for any tax, fee, or other governmental charge required to be paid with respect to such exchange or transfer.

It is hereby certified and recited that all acts, conditions, and things required to exist, happen, and to be performed precedent to and in the adoption of the Ordinance and in the issuance of this Note in order to make the legal, valid, and binding general obligation of the City in accordance with its terms, do exist, have been done, have happened and have been performed in regular and due form as required by law; and that the issuance of this Note does not exceed or violate any constitutional, statutory, or other limitation upon the amount of indebtedness prescribed by law.

EXHIBIT A
FORM OF NOTE

IN WITNESS WHEREOF, the City has caused this Note to be signed by the manual signature of the Mayor of the City, attested by the manual signature of the City Clerk, and the seal of the City impressed hereon.

**CITY OF GEORGETOWN,
SOUTH CAROLINA**

(SEAL)

Mayor

Attest:

City Clerk
City of Georgetown, South Carolina

(FORM OF ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto the
within Note and does hereby irrevocably constitute and appoint
attorney to transfer the within Note on the books kept for registration thereof, with full power of
substitution in the premises.

Dated: _____

Signature

(Authorized Officer)

Notice: The signature to the assignment must correspond with the name of the registered owner as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

EXHIBIT B
NOTICE OF PRIVATE SALE

NOTICE OF PRIVATE SALE

**\$725,000 GENERAL OBLIGATION NOTE,
SERIES 2021 OF THE CITY OF GEORGETOWN, SOUTH CAROLINA**

The City of Georgetown, South Carolina (the “**City**”) has negotiated the private sale of its \$725,000 General Obligation Note, Series 2021 (the “**Note**”) to Truist Bank. Closing on the Note shall occur on or about December 21, 2021. The Note shall bear interest at the rate of 0.99% per annum calculated on the basis of a 360-day year consisting of twelve 30-day months, from the date of the Note. The principal and interest on the Note shall be paid by way of a single payment in the aggregate amount of \$726,395.63 consisting of \$725,000 in principal and \$1,395.63 in interest, due and payable on March 1, 2022.

The Note shall constitute a binding general obligation of the City and the full faith, credit and taxing power of the City shall be irrevocably pledged for the payment of the Note. Persons seeking information should communicate with Mr. David Cheatwood, as financial advisor to the City: dcheatwood@firsttryon.com.

EXHIBIT C
NOTICE OF ENACTMENT

NOTICE OF ENACTMENT

Notice is hereby given that on November 18, 2021, the City Council of the City of Georgetown, enacted an ordinance entitled “AN ORDINANCE TO PROVIDE FOR THE ISSUANCE AND SALE OF A SEVEN HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$725,000) GENERAL OBLIGATION NOTE OF THE CITY OF GEORGETOWN, SOUTH CAROLINA, TO PRESCRIBE THE PURPOSES FOR WHICH THE PROCEEDS SHALL BE EXPENDED, TO PROVIDE FOR THE PAYMENT THEREOF, AND TO PROVIDE FOR OTHER MATTERS RELATING THERETO.”

Attachment: Bond Ordinance 2021 Georgetown GO Note 4836-6237-5934 v.4 (3423 : Issuance of Short-term General Obligation Note)


Branch Banking & Trust Company

Governmental Finance

 5130 Parkway Plaza Boulevard
 Charlotte, North Carolina 28217
 Phone (704) 954-1700
 Fax (704) 954-1799

October 13, 2021

 Ms. Sandra Yudice
 City Administrator
 City of Georgetown, SC
 PO Drawer 939
 Georgetown, SC 29442

Dear Ms. Yudice:

Truist Bank (“Lender”) is pleased to offer this proposal for the financing requested by the City of Georgetown, SC (“Borrower”).

PROJECT:	General Obligation Bond, Series 2021
AMOUNT:	\$725,000.00
MATURITY DATE:	March 1, 2022
INTEREST RATE:	0.99%
TAX STATUS:	Tax Exempt – Bank Qualified
PAYMENTS:	<u>Interest:</u> Annual <u>Principal:</u> Annual
INTEREST RATE CALCULATION:	30/360
SECURITY:	Full faith and credit pledge of the Borrower
PREPAYMENT TERMS:	Prepayable in whole at any time without penalty
RATE EXPIRATION:	December 21, 2021
DOCUMENTATION/ LEGAL REVIEW FEE:	N/A
FUNDING:	The financing shall be fully funded at closing and allow for a maximum of four funding disbursements in the form of wires or checks.

Attachment: v.2_Truist Proposal - Georgetown SC - GO Bond Series 2021 (3423 : Issuance of Short-term General Obligation Note)

DOCUMENTATION: It shall be the responsibility of the Borrower to retain and compensate counsel to appropriately structure the financing documents according to Federal and State statutes. Documents shall include provisions that will outline appropriate changes to be implemented in the event that this transaction is determined to be taxable or non-bank qualified in accordance with the Internal Revenue Code. These provisions must be acceptable to Lender.

Lender shall also require the Borrower to provide an unqualified bond counsel opinion, a no litigation certificate, and evidence of IRS Form 8038 filing. Lender and its counsel reserve the right to review and approve all documentation before closing. Lender will not be required to present the bond for payment.

REPORTING

REQUIREMENTS: Lender will require financial statements to be delivered within 270 days after the conclusion of each fiscal year-end throughout the term of the financing or in accordance with state requirements.

Lender shall have the right to cancel this offer by notifying the Borrower of its election to do so (whether this offer has previously been accepted by the Borrower) if at any time prior to the closing there is a material adverse change in the Borrower's financial condition, if we discover adverse circumstances of which we are currently unaware, if we are unable to agree on acceptable documentation with the Borrower or if there is a change in law (or proposed change in law) that changes the economic effect of this financing to Lender.

Costs of counsel for the Borrower and any other costs will be the responsibility of the Borrower.

The stated interest rate assumes that the Borrower expects to borrow no more than \$10,000,000 in the current calendar year and that the financing will qualify as qualified tax-exempt financing under the Internal Revenue Code. Lender reserves the right to terminate this bid or to negotiate a mutually acceptable interest rate if the financing is not qualified tax-exempt financing.

We appreciate the opportunity to offer this financing proposal. Please call me at (803) 413-4991 with your questions and comments. We look forward to hearing from you.

Sincerely,

Truist Bank



Andrew G. Smith
Senior Vice President



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 3426 A

Council Meeting Date:	21 October 2021
Department:	Finance
Issue Under Consideration:	Motion to approve a resolution approving the lease/purchase financing terms with Truist Bank in an amount not to exceed \$420,000.00 to purchase a Vactor Truck.
Amount Requested:	\$420,000
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	Provides financing over time for purchase of a vactor truck
Points to Consider:	Arrangement provides beneficial rates and terms with a 7 year term at 2% interest rate.
Options:	Approve or Disapprove
Staff Recommendation:	Approve

Reviews:

John Barfield Completed 10/14/2021 11:55 AM
 Finance Completed 10/14/2021 11:55 AM
 City Attorney Completed 10/14/2021 12:12 PM
 Sandra E. Yudice Ph.D. Completed 10/14/2021 5:02 PM
 Stephanie Buccione Completed 10/14/2021 5:18 PM
 Georgetown City Council Pending 10/21/2021 5:30 PM

Attachments:

1. 1 v.2_Truist Proposal - Georgetown SC - Vactor Truck (PDF)
2. 2 2021.08.16 Jet Vac Vac Truck Quote Estimate (PDF)


Branch Banking & Trust Company

Governmental Finance

 5130 Parkway Plaza Boulevard
 Charlotte, North Carolina 28217
 Phone (704) 954-1700
 Fax (704) 954-1799

October 13, 2021

 Ms. Sandra Yudice
 City Administrator
 City of Georgetown, SC
 PO Drawer 939
 Georgetown, SC 29442

Dear Ms. Yudice:

Truist Bank (“Lender”) is pleased to offer this proposal for the financing requested by the City of Georgetown, SC (“Borrower”).

PROJECT:	Vactor Truck financing
AMOUNT:	\$420,000.00
TERM:	5 years 7 years
INTEREST RATE:	1.70% (5 year term) 2.00% (7 year term)
TAX STATUS:	Tax Exempt – Bank Qualified
PAYMENTS:	<u>Interest:</u> Annual <u>Principal:</u> Annual
INTEREST RATE CALCULATION:	30/360
SECURITY:	Security interest in the equipment being financed
PREPAYMENT TERMS:	Prepayable in whole at any time without penalty
RATE EXPIRATION:	November 20, 2021
DOCUMENTATION/ LEGAL REVIEW FEE:	N/A
FUNDING:	Proceeds will be deposited into an account held at Lender pending disbursement unless equipment is delivered prior to closing.

Attachment: v.2_Truist Proposal - Georgetown SC - Vactor Truck (3426 : Vactor Truck Lease Purchase Financing Arrangement)

DOCUMENTATION: Lender proposes to use its standard form financing contracts and related documents for this installment financing. We shall provide a sample of those documents to you should Lender be the successful proposer.

The financing documents shall include provisions that will outline appropriate changes to be implemented in the event that this transaction is determined to be taxable or non-bank qualified in accordance with the Internal Revenue Service Code. All documentation must be deemed appropriate by Lender before closing.

REPORTING

REQUIREMENTS: Lender will require financial statements to be delivered within 270 days after the conclusion of each fiscal year-end throughout the term of the financing.

Should we become the successful proposer, we have attached the form of a resolution that your governing board can use to award the financing to Lender. If your board adopts this resolution, then Lender shall not require any further board action prior to closing the transaction.

Lender shall have the right to cancel this offer by notifying the Borrower of its election to do so (whether this offer has previously been accepted by the Borrower) if at any time prior to the closing there is a material adverse change in the Borrower's financial condition, if we discover adverse circumstances of which we are currently unaware, if we are unable to agree on acceptable documentation with the Borrower or if there is a change in law (or proposed change in law) that changes the economic effect of this financing to Lender.

Costs of counsel for the Borrower and any other costs will be the responsibility of the Borrower.

The stated interest rate assumes that the Borrower expects to borrow no more than \$10,000,000 in the current calendar year and that the financing will qualify as qualified tax-exempt financing under the Internal Revenue Code. Lender reserves the right to terminate this bid or to negotiate a mutually acceptable interest rate if the financing is not qualified tax-exempt financing.

We appreciate the opportunity to offer this financing proposal. Please call me at (803) 413-4991 with your questions and comments. We look forward to hearing from you.

Sincerely,

Truist Bank



Andrew G. Smith
Senior Vice President

Resolution Approving Financing Terms

WHEREAS: The City of Georgetown, SC ("Borrower") has previously determined to undertake a project for the financing of a vactor truck (the "Project"), and the Finance Officer has now presented a proposal for the financing of such Project.

BE IT THEREFORE RESOLVED, as follows:

1. The Borrower hereby determines to finance the Project through Truist Bank ("Lender") in accordance with the proposal dated October 13, 2021. The amount financed shall not exceed \$420,000.00, the annual interest rate (in the absence of default or change in tax status) shall not exceed _____%, and the financing term shall not exceed _____ years from closing.

2. All financing contracts and all related documents for the closing of the financing (the "Financing Documents") shall be consistent with the foregoing terms. All officers and employees of the Borrower are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution.

3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by Borrower officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.

4. The Borrower shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The Borrower hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).

5. The Borrower intends that the adoption of this resolution will be a declaration of the Borrower's official intent to reimburse expenditures for the Project that are to be financed from the proceeds of the Lender financing described above. The Borrower intends that funds that have been advanced, or that may be advanced, from the Borrower's general fund or any other Borrower fund related to the Project, for project costs may be reimbursed from the financing proceeds.

6. All prior actions of Borrower officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

Approved this _____ day of _____, 2021

By: _____

By: _____

Title: _____

Title: _____

SEAL



Sumter, SC 803-494-4430
Atlanta, GA 470-867-8535
Oliver Springs, TN 865-304-5909
Orlando, FL 689-244-9515

ESTIMATE

Date	Estimate #
8/16/2021	Q2021-735

PLEASE VERIFY SHIP TO ADDRESS

City of Georgetown
Attn: Isaac
117 North Kaminski Street
Georgetown, SC 29440

Phone 843-545-4704 Fax 843-520-2773

Name / Address
City of Georgetown Attn: Accounts Payable EMAIL TO: Isaac iwilliams@georgetownsc.gov

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- * Extensive inventory to fill your needs faster.
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Terms	Due on receipt - EQUIP...	Rep	JMS	FOB Shipping Point	Delivery
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Description	Qty	Amount	Total
SOURCEWELL Formerly NJPA CONTRACT #122017-SCA Sewer Equipment 900-ECO 12 Yard Truck Mounted Combination Sewer Cleaner Includes: Vacuum System: 4400 CFM Blower, 8" Vacuum Hose system, 18" Hg vacuum rating, Dual Cyclone Separator, Dual Element, 10 Micron Final Filter, Remote Vacuum Relief, Analog Vacuum Display, (6) Tube / Tube Rack Boom: Telescoping Boom System, Telescoping Reach 17' 2" to 27' 2", Hydraulic Powered Boom, 180° Working Radius, Boom Joystick Control Debris Tank: 12 Cubic Yard Capacity, Exten Steel Construction, Debris Level Indicator, Hydraulic Dump, 50° Dump Angle (LIFT CYLINDER), Dual Ported Rear Door w/ Knife Valve, Dump Height 60", Hydraulic Open/Close/Lock Door Water System: 1300 Gallon Capacity Black Duraprolene™ Water Tank Construction w/ 10 Year Warranty, Giant plunger style triplex 65 gpm @ 2000 psi w/ 30 min run dry, Cold Weather Recirculation System, 2.5" Hydrant Fill system, Air Purge Valve, Variable Volume Delivery, Low Water Warning Light, Analog Pressure Display, Front and Mid Ship Hand Gun Ports Electrical: NEMA 4 Control Panel, Hour Meter (Blower & Water Pump), Military Spec. Sealed Switches Truck: Mounting to Approved Chassis, (1) Alum Toolbox 24"x42"x100" - Behind Cab, LED D.O.T. Approved Lighting, Tow Hooks	1	322,928.00	322,928.00T

Subtotal**Total**

**This Estimate may not include applicable freight
charges unless specified**

FINANCING AVAILABLE



Sumter, SC 803-494-4430
Atlanta, GA 470-867-8535
Oliver Springs, TN 865-304-5909
Orlando, FL 689-244-9515

ESTIMATE

Date	Estimate #
8/16/2021	Q2021-735

PLEASE VERIFY SHIP TO ADDRESS

City of Georgetown
Attn: Isaac
117 North Kaminski Street
Georgetown, SC 29440

Phone 843-545-4704 Fax 843-520-2773

Name / Address
City of Georgetown Attn: Accounts Payable EMAIL TO: Isaac iwilliams@georgetownsc.gov

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Description	Qty	Amount	Total
Hose Reel & Hose: Front Mounted Telescoping & Rotating w/ 800' X 1" Hose Capacity, 10' Leader Hose, Single Side Controls Accessories: (3) 8" x 6' Extension Tube, (1) 8" X 4' Extension Tube, (1) 8" x 6' Crowned Suction Nozzle, (1) 6" x 10' Flat Discharge Hose, (6) Quick Clamps, BB Hose Guide, Tri-Star (chisel point) nozzle, DD (high flow) nozzle, Finned Nozzle extension, Nozzle Rack (Mounted midship toolbox), 25' Fill Hose, Upstream Pulley Guide, Washdown gun, Cleaner, Tip, Torch, Small, (1) Hydrant Wrench, (1) Paper Owner's Manual AUTOMATIC LEVEL WIND WITH HYDRAULIC UP/DOWN ACTION FOOTAGE METER (mounted on jet hose reel) SEWER HOSE (1" I.D., 2500 P.S.I. OPERATING PRESSURE) *600 FT DIGITAL WATER TANK LEVEL GAUGE WATER TANK LOW LEVEL AUDIBLE ALARM (level set point is fixed at 150 gallons) FILL HOSE STORAGE RACK STANDARD HYDROEXCAVATION CLEANING KIT 20 GPM @ 2000 PSI (8" x 6' digging tube, 8gpm rotary digging wand, 10gpm linear nozzle (shipped loose), (2) 5' Extension wands and automatic reel w/ 75' of 3/8" hose) (Confirm chassis horsepower requirements) 2" Y-STRAINER ON INLET FILL SYSTEM LATERAL LINE CLEANING KIT (200' X 1/2" hose with nozzle; includes addition of 1200 psi auxiliary cleaning circuit and mounting on front bumper drivers side) CENTRAL WASHDOWN SYSTEM (includes 50' of 1/2" hose on a spring			

Subtotal**Total**

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Description	Qty	Amount	Total
retracting hose reel mounted mid-ship) Rear toolbox group w/ (2) long handle tool storage tubes (includes (2) 24"x18"x18" boxes, (1) 63.75"x17.25"x12" cabinet and (2) 4" tubes) "(2) 30"x18"x18" passenger side toolboxes with retractable two-step ladder Note #1: N/A WITH COLD WEATHER HYDROEXCAVATION CLEANING KITS" "ADDITIONAL 18"x18"x30" ALUMINUM TOOLBOX - (1 maximum mounted passenger side rail) Note: Not available with single piston pump option." BUMPER MOUNTED ALUMINUM TOOL BOX (1) 10"x12"x22" (mounted driver side front bumper) "Manual/Electric Boom Control Valve (Control valves have built-in levers for manual boom control) (Located at midship control panel)" Dual Variable Vacuum Control Valve (Located at both Hose Reel & Midship Stations) DEBRIS BODY VIBRATOR SYSTEM (12v electric with switch near dump control area) DEBRIS BODY WASH OUT SYSTEM (includes dual nozzles in debris box) DECANT SCREEN ON REAR DOOR PORT (swing out perforated shield) WIRELESS REMOTE CONTROL PENDANT (controls include hose reel payout/retrieve, water pump on/off, vacuum relief on/off, boom up/down, boom left/right, boom extend/retract and module kill switch)			

Subtotal**Total**

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Description	Qty	Amount	Total
WIRELESS REMOTE ALARM (Buzzer alarm sounds off when truck is taken out of neutral with remote is not in docking station)			
ENHANCED VISIBILITY CAMERA SYSTEM (includes front and rear mounted camera heads with split screen monitor in cab)			
(6) LED FLUSH MOUNTED STROBES: (2) FRONT, (2) SIDE & (2) REAR FACING (factory standard)			
LED ARROW STICK (factory standard)			
LED MANHOLE AREA WORK LIGHT			
LED CURBSIDE BODY MOUNTED WORK LIGHT			
LED BOOM MOUNTED WORK LIGHTS (2) (complete with limb guard)			
LED REAR MOUNTED WORK LIGHTS (2) : LOCATED ABOVE REAR DOOR			
AIR PURGE WINTERIZATION SYSTEM (supplied by chassis air system)			
SIX (6) 28" D.O.T. SAFETY CONES AND HOLDER			
CENTRAL LUBRICATION SYSTEM			
3% Sourcewell Discount		-9,687.84	-9,687.84
2021 FREIGHTLINER 114-SD (TANDEM)	1	110,985.00	110,985.00
Shipping & Handling	1	2,500.00	2,500.00
TRADE IN OFFER FOR 2007 GAPVAX UNIT \$20,000.00.		-20,000.00	-20,000.00

Subtotal**Total**

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Description	Qty	Amount	Total
Beginning July 1, 2017, vehicles, trailers, semi-trailers and other items required to be registered with the SC DMV are exempt from the Max Tax Sales Tax and subject to the new Infrastructure Maintenance Fee instead. This fee is 5% of the gross sales price or \$500, whichever is less. This fee has NOT been collected for this sale, as it must be paid to SC DMV when the vehicle is registered.		0.00	0.00T
Sales Tax		0.00%	0.00

Subtotal \$406,725.16

Total \$406,725.16

This Estimate may not include applicable freight charges unless specified

FINANCING AVAILABLE



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 3396

Council Meeting Date:	21 October 2021
Department:	Police Department
Issue Under Consideration:	Motion to approve an Ordinance Amending Chapter 20, Article VIII of the Code of Ordinances of the City of Georgetown, to provide for a prohibition of the open carry of firearms during pickets and permitted special events on public property.
Amount Requested:	
Is Item in Current Budget?	
If no, please explain:	
Financial Impact:	
Points to Consider:	
Options:	
Staff Recommendations:	

Reviews:

William Pierce Completed 09/08/2021 4:10 PM

Sandra E. Yudice Ph.D. Completed 09/09/2021 9:28 AM

Stephanie Buccione Completed 09/09/2021 5:46 PM

Georgetown City Council Completed 09/16/2021 5:30 PM

Attachments:

1. 1 Ordinance Amend Chap 20 Art VIII Open Cary Firearms (PDF)

**MOTION TO APPROVE AN ORDINANCE AMENDING CHAPTER 20, ARTICLE VIII OF THE
CODE OF ORDINANCES OF THE CITY OF GEORGETOWN, TO PROVIDE FOR A
PROHIBITION OF THE OPEN CARRY OF FIREARMS DURING PICKETS AND PERMITTED
SPECIAL EVENTS ON PUBLIC PROPERTY.**

AN ORDINANCE TO AMEND CHAPTER 20, ARTICLE VIII, OF THE CODE OF ORDINANCES OF THE CITY OF GEORGETOWN TO PROVIDE FOR A PROHIBITION OF THE OPEN CARRY OF FIREARMS DURING PICKETS AND PERMITTED SPECIAL EVENTS ON PUBLIC PROPERTY

WHEREAS, as part of the newly enacted South Carolina Open Carry with Training Act, local governments have the power to prohibit the open carry of firearms during permitted events taking place on public property, including during protests; and

WHEREAS, while the City of Georgetown, the City, recognizes and appreciates the First and Second Amendment rights of its citizens and visitors, the presence of firearms at protests can serve to escalate tensions; and

WHEREAS, the City desires to amend Section 20-120 and 20-129 of the Code of Ordinances of the City of Georgetown (the "City Code") to provide for a prohibition on the open carry firearms during pickets as expressly allowed by Section 23-31-520 of the South Carolina Code of Laws; and

WHEREAS, Section 20-120 and 20-129 is being further amended to eliminate any potential ambiguity that a violation of that section is an offense; and

WHEREAS, despite the changes being made herein, the right to peacefully gather and protest remains squarely preserved; and

WHEREAS, the City further desires to limit the open carry of firearms during all other permitted events on public property as also expressly allowed by the aforementioned State law; and

WHEREAS, the City believes this additional measure will serve to promote peace and good order during events and, further, recognizes the prohibition on open carry as described above is in keeping with City policy as it pertains to its own buildings and facilities where weapons are prohibited; and

WHEREAS, in order to accomplish the foregoing, City Council desires to amend Chapter 20, Article VIII of the City Code as reflected in Exhibit A attached hereto and incorporated herein;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF GEORGETOWN, SOUTH CAROLINA, Chapter 20, Article VIII of the City Code is hereby amended as set forth in Exhibit A, attached hereto and incorporated herein by reference. This Ordinance shall be effective upon second and final reading.

PASSED by City Council duly assembled this _____ day of _____, 2021.

ATTEST:

Stephanie Buccione
City Clerk

Brendon M. Barber, Sr.
Mayor

APPROVED AS TO FORM:

First Reading:
Second Reading:

Elise F. Crosby
City Attorney

Exhibit A

ARTICLE VIII. PARADES, EVENTS, BLOCK PARTIES, PERFORMANCES, FILMING AND PICKETING

Sec. 20-116. Title of article.

This article shall be known as the Parade, Event, Block Party, Performance, Filming and Picketing Regulation Ordinance of the City of Georgetown.

(Ord. of 12-13-07(2))

Sec. 20-117. Enforcement of other laws.

Nothing contained in this article shall prohibit the authority of any officer to arrest a person engaged in any act or activity under this article, if the conduct of such person violates the laws of the state, provisions of this Code, or other ordinances of the city, or unreasonably obstructs the public streets and sidewalks of the city, or if such person engages in acts that cause or would tend to cause a breach of the peace.

(Ord. of 12-13-07(2))

Sec. 20-118. Definitions.

The following words, terms and phrases, when used in this article shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Block party means a private outdoor gathering on a public street which involves the closure of a street and may include live or taped music and the distribution of food and beverages.

Event means any festival, concert, or other announced public gathering upon any public street, right-of-way or property of the city.

Filming means any filming of movies, commercials, documentaries and other motion pictures, video projects, or commercial photographs upon any public street, right-of-way or property of the city.

Parade means any parade, march, foot race, bicycle race, ceremony pageant or procession of any kind moving upon any public street or sidewalk of the city which does not comply with normal traffic regulations.

Performance means any public presentation, exhibition, fireworks display or appearance upon any public street, right-of-way, plaza or property of the city.

Picketing and *pickets* include demonstrating and demonstrators, and any other related First Amendment activity.

(Ord. of 12-13-07(2))

Sec. 20-119. Permit required; exceptions.

- (a) No person shall engage or participate in, aid, form or start any parade, event, block party, performance or filming unless a permit is obtained from the city.
- (b) This section shall not apply to the following:
 - (1) Funeral processions supervised by a licensed mortuary.
 - (2) Picketing as permitted by city ordinance.
 - (3) A parade, event or performance that is under the control of the Friends of the Kaminski House and is conducted on city property. These properties include, but may not be limited to the Kaminski House Museum, Kaminski House Museum grounds, and Stewart Parker House.

- (4) A parade, event or performance that is under the control of the city administrator for the use of other city buildings.

(Ord. of 12-13-07(2); Ord. of 9-19-13)

Sec. 20-120. Application for permit.

- (a) *Generally.* A person seeking the issuance of a parade, event, block party, performance or filming permit shall file an application with the administration department. Upon receipt of the application, the city official shall notify the appropriate staff members, who will make a recommendation to the city administrator as expeditiously as possible. The following departments are listed for internal distribution for approval:
- (1) Housing and community development department;
 - (2) Police department;
 - (3) Fire department;
 - (4) Risk manager;
 - (5) City administrator.
- (b) *Filing period; processing fee.* An application for any permit required by this section shall be made to the city official, accompanied by a nonrefundable processing fee in accordance with the schedule of permit fees as fixed from time to time by the city, as set forth and contained in the city clerk's official record of utility rates, deposits and miscellaneous fees and charges for the city. However, where good cause is shown, the city administrator or his designee, shall have the authority to waive the processing fee for small events. The application shall be filed not less than fifteen (15) days before the date on which the parade, event, block party, performance or filming is to be conducted for events expecting attendance less than two hundred (200). An application for a major event held for two (2) or more days or attendance greater than two hundred (200) shall be filed not less than thirty (30) days before the first date of the proposed activity. However, where good cause is shown, the city administrator or his designee, shall have the authority to consider any application which is filed less than fifteen (15) days before the date sought.
- (c) *Contents.* The application shall be signed by the applicant, and shall include but not limited to the following:
- (1) The name, address and telephone number of the person seeking to conduct such parade, event, block party, performance or filming;
 - (2) The name address and telephone number of the headquarters of the organization, and of the authorized and responsible head of such organization;
 - (3) The date when the proposed parade, event, block party, performance or filming is to be conducted;
 - (4) The route to be traveled, the starting point and the termination point, or the area sought to be used or closed off for the parade, event, block party, performance or filming;
 - (5) The approximate number of persons, animals and vehicles participating, and the types of animals and a description of the vehicles;
 - (6) The time when the parade, event, block party, performance or filming will start and terminate;
 - (7) The location, by streets, of any assembly area and the time of such assembly for parades;
 - (8) Provisions for sanitation facilities, crowd, noise and traffic control, and parking;
 - (9) A description of food and beverages to be sold or distributed, and if beverages containing alcohol are to be sold, then evidence of a state permit, if needed, having been issued or applied for;
 - (10) The individuals or entity that will benefit, if revenue is anticipated to be generated by the activity.

(Ord. of 12-13-07(2); Ord. of 3-21-13; Ord. of 9-19-13)

Sec. 20-121. Issuance of permit; conditions.

- (a) *Criteria for issuance.* The city shall issue a permit for a proposed parade, event, block party, performance or filming unless it is determined that:
- (1) The conduct of the parade, event, block party, performance or filming will substantially interrupt the safe and orderly movement of other traffic contiguous to its route.
 - (2) The conduct of the parade, event, block party, performance or filming will require the diversion of so great a number of police officers of the city to properly police the line of movement and of contiguous areas that adequate police protection cannot be provided to the remainder of the city.
 - (3) The concentration of persons, animals, equipment or vehicles at assembly points or other areas will substantially interfere with adequate fire and police protection of, or ambulance service to, areas near such areas, or will hinder the movement of firefighting equipment.
 - (4) The conduct of the parade, event, block party, performance or filming is reasonably likely to result in violence to persons or property, causing serious harm to the public.
 - (5) The parade, event, block party, performance is to be held for the primary purpose of advertising a product, goods or services, and is designed to be held primarily for profit.
 - (6) The route has been requested recurrently in the past year and is too disruptive to residents or businesses.
- (b) *Liability insurance.* The city administrator may require proof of public liability insurance in an amount equal to the city's liability under the Government Tort Claims Act of the state, and require the execution of a hold harmless agreement to indemnify the city in the event it is held liable for any injuries or damage as a result of the event.
- (c) *Notification of city agencies of issuance of permit.* Upon issuance of a permit, a copy shall be sent to the building and planning director, the police chief, the fire chief, the risk manager and any other department affected.
- (d) *Compliance with other laws.* The granting of any permit required by this article shall not eliminate:
- (1) Requirements for any business license or any other permits which may be prescribed by any other federal, state or local statutes, ordinances, rules or regulations;
 - (2) Compliance with any other applicable federal, state or local statutes, ordinances, rules or regulations; or
 - (3) Compliance with regulations regarding the concentration of persons, animals, equipment or vehicles at assembly points or other areas which substantially damages planting or landscaping on public or private property. Adequate cleanup and sanitation must be provided.

The city administrator is authorized to develop rules and regulations in order to further the purposes of this article.

(Ord. of 12-13-07(2))

Sec. 20-122. Notice of action on application.

The city shall act upon the application for a permit required by this article as expeditiously as possible, notifying the applicant by mail of the decision. If the application is disapproved, the reasons therefore shall be set out in writing.

(Ord. of 12-13-07(2))

Sec. 20-123. Approval of permit under alternate date, time, route or conditions.

The city administrator, in denying an application for a permit under this article, shall be empowered to authorize the conduct of the parade, event, block party, performance or filming on a date, at a time, or over a route and under different conditions from that requested by the applicant.

(Ord. of 12-13-07(2))

Sec. 20-124. Appeal from denial.

In the event of a denial of the application for a permit under this article, the applicant shall have the right to appeal to city council. The appeal shall be perfected by giving notice thereof to the mayor within forty-eight (48) hours after notice of the denial of the permit. The city council shall act upon this appeal with reasonable promptness under the circumstances.

(Ord. of 12-13-07(2))

Sec. 20-125. Duties of permittee.

- (a) *Generally.* A permittee under this article shall comply with all permit directions and conditions.
- (b) *Display or carrying permit.* The applicant, individual, or any representative of the organization shall display the permit or carry it upon his person during the parade, event, performance or filming.
- (c) *Special event vendor's business license requirement.* Permittee of events that feature businesses or organizations providing goods or services for compensation shall notify all special event vendors of the required business license for the duration of the event. Vendors should contact the finance department regarding the required business license and payment must be made to the city.

(Ord. of 12-13-07(2))

Sec. 20-126. Public conduct.

- (a) *Interference.* No person shall unreasonably hamper, obstruct, impede or interfere with any parade, event, performance or filming, or with any person, vehicle or animal participating or used in the event.
- (b) *Driving through parade or event.* No driver of any vehicle shall drive between the vehicles or persons comprising a parade when such vehicles are in motion and are conspicuously designated as a parade, nor shall any driver drive around or through any event or a properly designated or barricaded area.
- (c) *Parking on parade route or event location.* The city shall have the authority to prohibit or restrict the parking of vehicles along a street or area properly designated or posted for a parade, event, performance or filming, and it shall be unlawful for any person to park or leave unattended any vehicle in violation thereof.
- (d) *Glass containers.* No glass bottle, container or can may be sold or distributed on the public right-of-way, and no patron may carry a glass bottle, container or can on the public right-of-way during a parade, event, performance or filming. It shall be unlawful for any vendor to sell beverages in glass containers for off-premises consumption at parades or events.
- (E) *Open carry of Firearms on public property during events.* The open carrying of firearms on public property, including the right of way is prohibited during any activity authorized under section 20-120 and 20-129 and in the area designated for that activity in accordance with S.C. Code Ann. 23-31-250.

(Ord. of 12-13-07(2))

Sec. 20-127. Payment of costs of services and equipment provided by the city.

- (a) The city administrator may impose reasonable fees and requirements upon the applicant as necessary to cover the cost of public services and equipment provided by the city for the event. The applicant or sponsor shall be responsible for cleanup after an event. A bond may be required.
- (b) City council may sponsor or co-sponsor a special event. Sponsored or co-sponsored events are events the city council has determined to be in the general interest to the public and advance the promotion of the community. The city may provide financial and in-kind support to these events.
- (c) City sponsored or co-sponsored events will be determined at the recommendation of the city administrator, pursuant to approval of city council, during the annual budgeting process.

(Ord. of 12-13-07(2); Ord. of 3-21-13)

Sec. 20-128. Violations; penalties.

- (a) Anyone who attempts to organize a parade, event, block party, performance or filming or knowingly participates or aids and abets in the staging of the parade, event, block party, performance or filming shall be in violation of this article and shall be guilty of a misdemeanor and upon conviction thereof shall be subject to punishment as provided in section 1-16 of this Code.
- (b) Should the chairman and/or the person seeking the application fail to comply with the terms and conditions of the application and permit, such person or persons shall be guilty of a misdemeanor and upon conviction thereof shall be subject to the same punishment set forth in subsection (a) of this section.
- (c) Anyone participating in a parade that knowingly and willfully violates the provisions and conditions of the application and permit shall also be guilty of a misdemeanor and upon conviction shall be subject to the same punishment as specified in subsection (a) of this section.
- (d) Nothing herein contained shall in any way alter, amend, abridge or change the duty and right of the city to arrest and punish anyone charged with disorderly conduct.

(Ord. of 12-13-07(2))

Sec. 20-129. Picketing.

- (a) *Conduct of picketing; penalty.* Peaceful picketing in the furtherance of a lawful purpose shall be allowed in the city without a permit being required, provided the picketing is done under the following conditions:
- (1) Picketing may be conducted only on the sidewalks or other city-owned areas or right-of-way normally used or reserved for pedestrian movement, and may not be conducted on the portion of a street used primarily for vehicular traffic.
 - (2) Such pickets may carry written or printed placards or signs, provided the placards and staffs or poles to which they are attached do not interfere with the free use of the sidewalk by other pedestrians. Such placards, with reasonable use, shall be deemed to comply if they do not exceed twenty (20) inches by thirty (30) inches or six hundred (600) square inches. Such staffs and poles, with reasonable use, shall be deemed to comply if they are made of wood, do not exceed forty (40) inches in length, are not more than one inch in diameter, and are blunt at each end. Placards, staffs and poles exceeding these dimensions, and staffs and poles having pointed ends, are presumed threats to safety.
 - (3) Such pickets must march single file and not congregate so as to block the sidewalk or any driveway.
 - (4) If pickets promoting different objectives desire to use the same sidewalk within a block for picketing, the police department shift commander shall allot time to each group of pickets for the use of such sidewalk on an equitable basis, but each group shall be permitted to picket subject to the provisions of this section in alternating four-hour time periods.
 - (5) The term "block" as used in this section, shall mean each side of a street lying between street intersections.
- (b) *Interference with pickets.* It shall be unlawful for any person to physically interfere with such pickets in the use of the sidewalk or address profane, indecent, abusive or threatening language to or at such pickets or others to breach the peace.
- (c) *Crowd dispersal.* A shift commander or supervisor of the police department of the city may, in the event of the assemblage of persons in such numbers as to tend to intimidate pickets pursuing their lawful objective through numbers alone or through use of inflammatory words, direct the dispersal of persons so assembled.
- (Ord. of 12-13-07(2))



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 3425

Council Meeting Date:	21 October 2021
Department:	Engineering
Issue Under Consideration:	Motion to approve a 10-year lease extension with Hazzard Marine, LLC. for a portion of Meeting Street and the riparian rights associated therewith.
Amount Requested:	0
Is Item in Current Budget?	N/A
If no, please explain:	
Financial Impact:	None
Points to Consider:	Lease is being extended for another 10 years with rent payment terms stipulated in the new agreement.
Options:	Approve or disapprove
Staff Recommendation:	Approve

Reviews:

Orlando Arteaga Completed 10/13/2021 11:40 AM
 Finance Completed 10/13/2021 11:41 AM
 City Attorney Completed 10/13/2021 12:01 PM
 Sandra E. Yudice Ph.D. Completed 10/13/2021 12:56 PM
 Stephanie Buccione Completed 10/13/2021 3:59 PM
 Georgetown City Council Pending 10/21/2021 5:30 PM

Attachments:

1. 1 Hazzard Marina Lease for Riparian Rights (PDF)
2. 2 Ex. A 2002 Lease- Meeting St Hazzard Marine (PDF)
3. 3 10-11-21 Lease Extension draft (Ex. B) Hazzard Marine Meeting St (PDF)



11/29 call letter

527-3625 Hazzard

hazzardmarine@hotmail.com

STATE OF SOUTH CAROLINA)
)
 COUNTY OF GEORGETOWN)

**LEASE AND LICENSE AGREEMENT
 SUBJECT TO ARBITRATION PURSUANT TO
 SC CODE TITLE 15 CHAPTER 48**

THIS AGREEMENT made and entered into on this 20th day of December 2002, by and between the City of Georgetown, a Municipal Corporation under the laws of the State of South Carolina, hereinafter referred to as "Lessor," and Hazzard Marine, LLC, a South Carolina limited liability company, hereinafter referred to as "Lessee,"

WITNESSETH

LESSOR, in consideration of the sum of One (\$1.00) Dollar and these Presents, has granted and leased, and by these Presents does grant and lease, unto Lessee the portion of Meeting Street, and the riparian rights associated therewith, commonly referred to as Hazzard's Marina and more particularly described as follows:

That certain portion of the right-of-way of Meeting Street in the City and County of Georgetown, South Carolina, Southwest of the point of intersection of the paved surface of River Road and Meeting Street, and being Bounded on the Southeast by lands of James D Hazzard and Theda P Hazzard; on the Southwest running to the edge of the channel of Sampit River; on the Northwest by lands of Hazzard Holding, LLC; and on the Northeast by the paved surface of River Road. Please refer to that plat entitled "Plat of Hazzard's Marina and Environs at the foot of Meeting Street and a lot composed of Lots 7 and 8, Sampit River Lots, surveyed for Black River Properties Limited Partnership," dated February 5, 2002, prepared by Powers and Associates Surveyors, Inc. and recorded in the Office of the Register of Deeds for Georgetown County in Slide _____ Page _____.

TO HAVE AND TO HOLD the said premises for an initial term of eighteen (18) years commencing on the 1st day of January 2003, and ending on the 31st of December 2021, yielding and paying therefore rent to Lessor as follows:

- 1 Term
- ✓ A. Three Thousand and 00/100 (\$3,000.00) Dollars upon the execution hereof;
 - ✓ B. Fourteen Thousand Four Hundred and 00/100 (\$14,400.00) Dollars payable in eighteen (18) equal installments of Eight Hundred (\$800.00) Dollars each with the
- 1/2

Attachment: Ex. A 2002 Lease- Meeting St Hazzard Marine (3425 : Meeting Street Lease Extension with Hazzard Marine LLC)

first installment due and payable upon the execution hereof and each and every subsequent installment shall be due on the anniversary hereof;

- C. Three Quarters of one percent (.75%) of the gross annual slip rental fees from the dock constructed on the leased premises, which shall be paid on November 1 of each year for the preceding twelve (12) month period which runs from August 1 to July 31 each year, with the first payment due on November 1, 2003.

PROVIDED this Lease is in full force and effect, Lessee shall have the right to extend the term of this Lease for one (1) renewal term of ten (10) years by notifying Lessor not less than three (3) months prior to the expiration of the initial term that Lessee desires such extension and provided further that such extension shall be upon the same terms, provisions, covenants, and conditions as contained in this Lease, except as to the rental rate. If Lessor and Lessee are unable to agree upon the rent to be paid for the renewal term, each party shall appoint an arbitrator within thirty (30) days after notice in writing of the dispute or after notice of the necessity for arbitration, and shall advise the other party of the choice. On the failure of a party to timely appoint an arbitrator and after notification of the appointment by the other party, the person appointed as arbitrator may appoint an arbitrator to represent the party in default. The two arbitrators appointed in either manner shall then proceed to determine the rental rate. In the event of their inability to reach a result, they may select a third arbitrator, in which event an award by two of the arbitrators shall be binding upon the parties. If the two arbitrators are unable to agree upon a third arbitrator, then the Presiding Judge of the Court of Common Pleas shall appoint him. Lessee and Lessor shall each pay one-half (1/2) of the expenses and reasonable fees to the arbitrators, and shall be bound by their award.

IF, for any reason, the renewal term shall commence prior to the determination of the rent for such term, Lessee, in the meantime, shall pay the annual installment of rent in effect under this Lease on the last day of the term being renewed. If the rent for such renewal term shall be determined to be greater than the rent paid, Lessee immediately following such determination shall pay to Lessor the difference between the rent actually paid and the rent determined for the renewal term and if found to be less than the rent actually paid, then the Lessee shall receive a credit for the overpayment for the renewal term.

IT IS UNDERSTOOD AND AGREED that this Lease is given and accepted subject to any need or requirements of the United States Governmental and/or its River Channel projects, and Lessor reserves the right to require that the leased premises and/or the use of said leased premises conformed to all needs and requirements of the United States Government and of the State of South Carolina.

THE LESSEE shall maintain liability insurance at its sole cost and expense providing insurance under the SC Claims Act with limits of coverage not less than Two Hundred Fifty Thousand and 00/100 (\$250,000.00) Dollars for a single accident and Six Hundred Thousand (\$600,000.00) Dollars coverage for combination or multiple injury accident. The Lessor shall be named as an additional insured under said policy and shall be provided with a copy of same.

LESSEE shall defend, indemnify and hold Lessor harmless from and against any claim, loss, expense, or damage to any person or property in or upon the property conveyed by this Lease arising out of Lessee's use or occupancy of the property, or any act or neglect of Lessee or Lessee's servants, employees or agents, for any change, alteration, or improvement made by Lessee in the leased property.

THE PROVISIONS of this Lease and License Agreement shall bind and inure to the benefit of the Lessor and the Lessee, and their respective Heirs, Successors and Assigns.

IN WITNESS WHEREOF, the parties have hereunto set their Hands and Seals on the day and year first hereinabove written.

Lessor:
City of Georgetown,
A Municipal Corporation

By: 2 Boyd Johnson

Attest: Sharon C. Dutton

Lessee:
Hazzard Marine, LLC

By: Harry C. Tiller, Jr.
Harry C. Tiller, Jr., Member

Ann U. Mercer
Cynthia C. Howard
Cynthia C. Howard
Ann U. Mercer

STATE OF SOUTH CAROLINA)
)
COUNTY OF GEORGETOWN)

ACKNOWLEDGEMENT

I, the undersigned, a Notary Public for the State of South Carolina, do hereby certify that the City of Georgetown, by its authorized officer, L. Boyd Johnson, personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

WITNESS my hand and official seal this 20th day of December, 2002.

Sharon C. Dutton (SEAL)
Notary Public for South Carolina
My Commission Expires: 5/23/06

STATE OF SOUTH CAROLINA)
)
COUNTY OF GEORGETOWN)

ACKNOWLEDGEMENT

I, the undersigned, a Notary Public for the State of South Carolina, do hereby certify that Hazzard Marine, LLC, by Harry C. Tiller, Jr., its member, personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

WITNESS my hand and official seal this 20th day of December, 2002.

Sharon C. Dutton (SEAL)
Notary Public for South Carolina
My Commission Expires: 5/23/06

LEASE AGREEMENT BETWEEN CITY OF GEORGETOWN AND HAZZARD MARINA

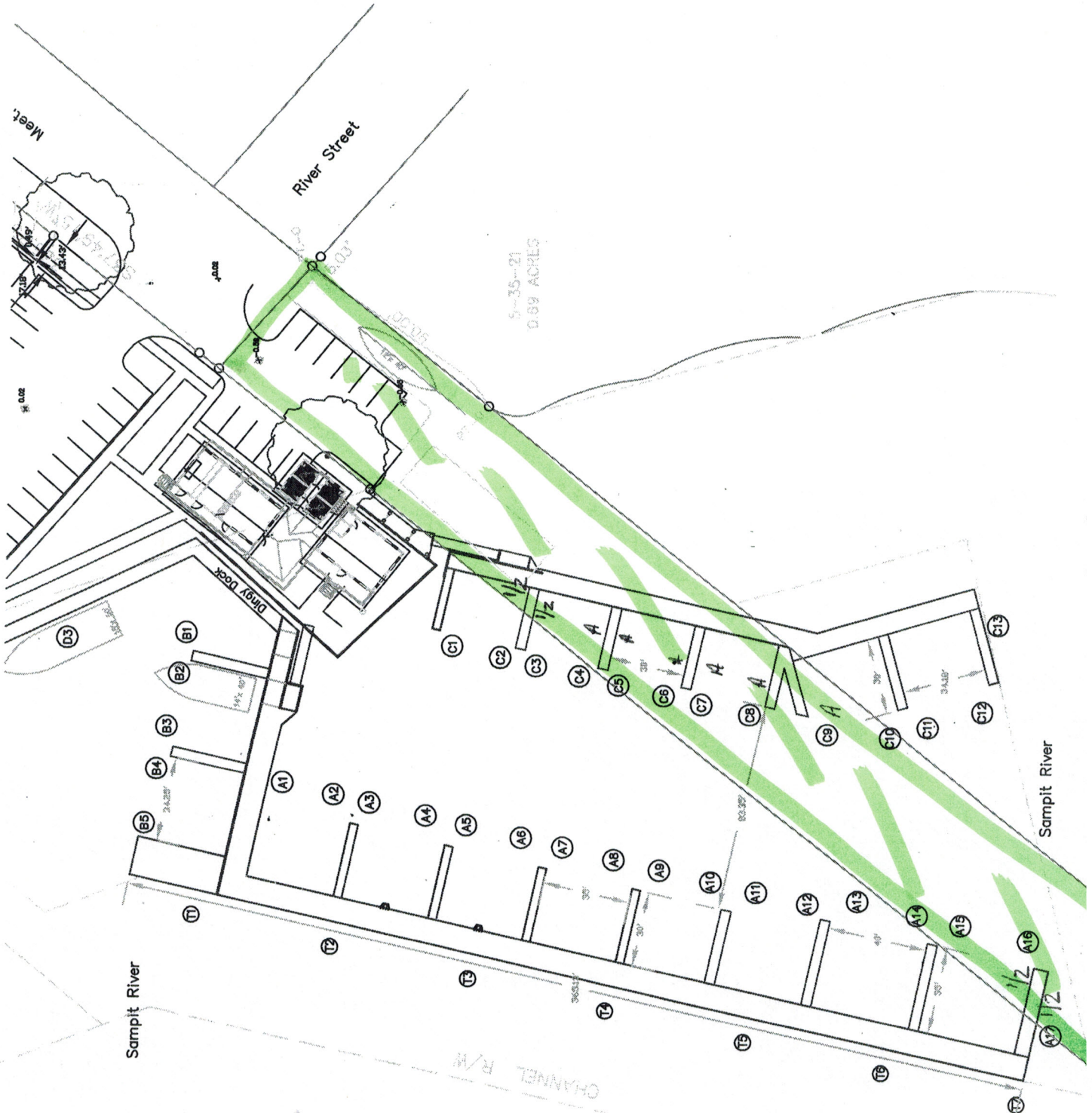
Executed 12.20.2002

<u>Date</u>	<u>Amount</u>	<u>Calculation Basis</u>
1/1/2003	3,000.00	One time payment
1/1/2003	14,400.00	\$800/mo 18 years
11/1/2003	undetermined	.075 of gross annual slip rental fees from the dock for 18 years

Lease Payment Schedule per section A and B		
<u>Lease Year</u>	<u>Due Date</u>	<u>Amount</u>
1	1/1/2003	\$3,000.00
1	1/1/2003	800.00
2	1/1/2004	800.00
3	1/1/2005	800.00
4	1/1/2006	800.00
5	1/1/2007	800.00
6	1/1/2008	800.00
7	1/1/2009	800.00
8	1/1/2010	800.00
9	1/1/2011	800.00
10	1/1/2012	800.00
11	1/1/2013	800.00
12	1/1/2014	800.00
13	1/1/2015	800.00
14	1/1/2016	800.00
15	1/1/2017	800.00
16	1/1/2018	800.00
17	1/1/2019	800.00
18	1/1/2020	800.00
Total		\$17,400.00

Lease Payment Schedule per section C			
<u>Lease Year</u>	<u>Due Date</u>	<u>Applicable Period</u>	<u>Amount</u>
1	11/1/2003	8/1/2002-7/31/2003	Undetermined
1	11/1/2004	8/1/2003-7/31/2004	Undetermined
2	11/1/2005	8/1/2004-7/31/2005	Undetermined
3	11/1/2006	8/1/2005-7/31/2006	Undetermined
4	11/1/2007	8/1/2006-7/31/2007	Undetermined
5	11/1/2008	8/1/2007-7/31/2008	Undetermined
6	11/1/2009	8/1/2008-7/31/2009	Undetermined
7	11/1/2010	8/1/2009-7/31/2010	Undetermined
8	11/1/2011	8/1/2010-7/31/2011	Undetermined
9	11/1/2012	8/1/2011-7/31/2012	Undetermined
10	11/1/2013	8/1/2012-7/31/2013	Undetermined
11	11/1/2014	8/1/2013-7/31/2014	Undetermined
12	11/1/2015	8/1/2014-7/31/2015	Undetermined
13	11/1/2016	8/1/2015-7/31/2016	Undetermined
14	11/1/2017	8/1/2016-7/31/2017	Undetermined
15	11/1/2018	8/1/2017-7/31/2018	Undetermined
16	11/1/2019	8/1/2018-7/31/2019	Undetermined
17	11/1/2020	8/1/2019-7/31/2020	Undetermined
18	11/1/2021	8/1/2020-7/31/2021	Undetermined
Total			Undetermined

Attachment: Ex. A 2002 Lease- Meeting St Hazzard Marina (3425 : Meeting Street Lease Extension with Hazzard Marine LLC)



STATE OF SOUTH CAROLINA	)	
COUNTY OF GEORGETOWN	)	LEASE EXTENSION
	)	
CITY OF GEORGETOWN	)	

The City of Georgetown ("City" or "Lessor") desires to grant this extension to its December 20, 2002, Lease and License Agreement Subject to Arbitration Pursuant to SC Code Title 15 Chapter 48, ("the Lease"), attached as Exhibit A and incorporated, made by and between the City of Georgetown and Hazzard Marine, LLC ("Lessee").

THEREFORE, WITNESSETH:

WHEREAS, on December 20, 2002, the City of Georgetown entered into a lease agreement for the lease of city property to Lessee which leased a portion of Meeting Street and abutting the Sampit River, and extending into portions of the City's property in the Sampit River; and

WHEREAS, the Lease term commenced January 1, 2003 and will expire December 31, 2021, with an option to extend the Lease under its same terms, with the exception of rent, for one (1) renewal term of ten years, provided notice of intent to exercise renewal is delivered three months before expiration of the initial eighteen (18) year term; and

WHEREAS, On September 21, 2021, the Lessee timely delivered its "Notice Exercising Option to Renew Lease"; and

WHEREAS, in reviewing the original Lease approval, the parties verbally agreed upon a term regarding assignment that was inadvertently omitted from the original Lease, which the parties wish to memorialize and incorporate herein; and

WHEREAS, the Lessee has performed responsibilities under the Lease to date to the City's satisfaction; and

WHEREAS, the parties have settled upon mutually agreeable terms for lease extension, including rent;

NOW THEREFORE, in consideration of the mutual covenants herein contained and those incorporated by reference to Exhibit A, the parties agree as follows:

- (1) The Lease is extended for one ten (10) year renewal term, as contemplated in the Lease. All terms and conditions of the Lease shall remain in place during the extension period, save the amended term of the Lease, the rent, and an additional assignment restriction provision that was not memorialized in the Lease originally.

- (2) Term. The renewal term shall run from January 1, 2022 through December 31, 2031.
- (3) Rent. Rent shall be calculated based upon the original terms, increased by the rate of inflation from the inception of the Lease to date, per Consumer Price Index (CPI) inflation data as published as of August of each calendar year by the Bureau of Labor Statistics, based on its calculator at www.bls.gov/data/inflation_calculator.htm, as follows:
- A. **one-time payment** of Two Thousand Five Hundred Twenty-three Dollars and Eleven Cents (\$2,523.11) upon the execution hereof, based on August 2021 CPI.
- B. Twelve Thousand One Hundred Eleven Dollars and Fourteen Cents (\$12,111.14) payable in ten (10) equal annual installments of One Thousand Two Hundred Eleven Dollars and Fourteen Cents (\$1,211.14) annually, with the first installment payable January 1, 2022 and each year thereafter, with the tenth payment due January 1, 2031, based on August 2021 CPI. If paid by check, Lessee agrees to note "Meeting St Lease" on the check. This lease payment shall not be combined with the percentage of gross slip rental fees, paid separately.
- C. **A percentage of gross annual slip rental fees** from the dock(s) in the leased premises **annually**, paid on or by November 1st of each year commencing November 1, 2022 and each year thereafter, with the tenth payment due November 1, 2031.
- The percentage of gross annual slip rental fees shall be calculated for the preceding twelve (12) month period which runs from August 1 to July 31, **updated annually based on CPI**. The percentage shall be calculated as follows: For the November 2022 payment, revenues will be from August 1, 2021 – July 30, 2022, **1.14%** of gross annual slip rental fees, based on August 2021 CPI. Each year, Lessee shall re-calculate the applicable percentage based on the previous year's August CPI calculator inputting the previous year's percentage- August to August. Lessee agrees to attach verification documentation for gross annual slip rental fees as support for November 1 annual slip rental percentage payments. If paid by check, Lessee agrees to note "Meeting St Lease-slip rental" on the check.
- (4) Assignment. The parties agree this Lease Extension shall not be sublet or assigned without approval by the City Council, other than as to boat slip rentals to third parties for transient marine vessels.

IN WITNESS WHEREOF, this Lease extension is signed and executed by authorized signatories for the City of Georgetown and Hazzard Marine, LLC.

[NEXT CONSECUTIVE PAGE IS SIGNATURE PAGE]

The City of Georgetown:

BY: _____
ITS : _____

Date: _____, 2021

Witness

Hazzard Marine, LLC:

BY: _____
ITS: _____

Date: _____, 2021

Witness



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 3416 A

Council Meeting Date:	21 October 2021
Department:	Engineering
Issue Under Consideration:	Motion to approve ordinance and proposed agreement with the South Carolina Department of Transportation (SCDOT) to acquire a portion of Baruch Park (553 square feet) for a \$2,300 simple title fee in order to expand the SCDOT right of way for the purposes of widening Black River Road. This agreement also includes permission by the City to replace curb and gutter, add new drainage pipes, and replace sidewalk during construction between stations 8+30 and 9+64 as shown on the attached plan (tract 4) and to do work on the City's property outside the right of way in consideration of a sum of \$1.00.
Amount Requested:	\$0
Is Item in Current Budget?	NA
If no, please explain:	
Financial Impact:	None
Points to Consider:	This is a SCDOT project to be paid by the state. The city will be responsible for the electric overhead utilities relocation.
Options:	Approve or Disapprove
Staff Recommendation:	Approve

Reviews:

Orlando Arteaga Completed 10/13/2021 11:51 AM
 Finance Completed 10/14/2021 8:21 AM
 City Attorney Completed 10/14/2021 11:07 AM
 Sandra E. Yudice Ph.D. Completed 10/14/2021 11:22 AM
 Stephanie Buccione Completed 10/14/2021 5:17 PM
 Georgetown City Council Pending 10/21/2021 5:30 PM

Attachments:

- 1 2021.10.05 ROW Acquisition and Permission to Work (PDF)
- 2 Ordinance for ROW to SCDOT for Black River Rd Baruch Park_blank (DOC)

Updated: 10/13/2021 11:51 AM by Orlando Arteaga A (Page 1)



South Carolina
Department of Transportation

11.B.1

City of Georgetown, a Municipal Corporation
Under the laws of the State of South Carolina
Post Office Box 939
Georgetown, South Carolina 29442

RE: Project ID No. P030438 — Black River road (S-22-82) Widening
Georgetown County — Tract 4

Dear Landowner:

Reference is made to the above captioned project, under which the South Carolina Department of Transportation (SCDOT) proposes to acquire a portion of your property for this improvement as has been/or will be discussed with you. The Department must pay just compensation for the property which is based on a cost estimate. I am now authorized to make you the following offer:

\$2,300.00 For fee simple title to 553 square feet (0.013 acre) of
land and all improvements thereon, if any.

Please give this offer your prompt attention and let me know your decision as soon as possible. Retain this information to report your payment according to IRS rules in Publication 544.

If I can be of any further assistance, do not hesitate to contact me.

Sincerely,

Jennifer P. Messex
Right of Way Agent
P.O. Box 308
St. George, South Carolina 29477
(803) 260-4249 (Cell)

10-5-21

Date Offer Made

THE STATE OF SOUTH CAROLINA
COUNTY OF GEORGETOWN

PERMISSION FOR:

Road/Route	BLACK RIVER ROAD (S-22-82) WIDENING	REMOVE SIDEWALK
Project ID No.	P030438	
Tract	4	

KNOW ALL MEN BY THESE PRESENTS, That I (or we) **City of Georgetown, a Municipal Corporation under the laws of the State of South Carolina, Post Office Box 939, Georgetown, South Carolina 29442** in consideration of the sum of One Dollar (\$1.00), to me (or us) in hand paid, and other valuable consideration at and before the sealing and delivering hereof, do hereby grant to the South Carolina Department of Transportation permission to do the work as outlined below, with the understanding that this work is to be done on property of the grantor outside of the right of way, it being fully understood and agreed that no right of way is being granted to the Department for the purpose of this construction. Further, permission is granted to perform construction beyond the right of way such as grading and other work necessary to adjust the grade of driveways to conform to the proposed roadway improvements as shown on the plans for the construction of this project.

SPECIAL PROVISIONS:

Herein granted is permission for the Department to remove existing sidewalk on the left between Road S-82 Relocated Centerline (Black River Road) approximate survey stations 8+30 and 9+64 as shown on the plans for this project, during this construction.

GRANTEE'S ADDRESS: Director, Rights of Way, P. O. Box 191, Columbia, SC 29202-0191		
Date Checked	By	
Project ID No.	P030438	Tract 4

TO HAVE AND TO HOLD, all and singular, the said Permission hereinbefore granted, unto the said South Carolina Department of Transportation.

IN WITNESS WHEREOF, I (or we) have hereunto set my (or our) hand(s) and seal(s) this _____ day of _____, in the year of our Lord, Two Thousand and _____.

Signed, sealed and delivered in the presence of:

**City of Georgetown, a Municipal Corporation
Under the laws of the State of South Carolina**

1st Witness

By: _____ Grantor (L.S.)

2nd Witness

Its: _____ Grantor (L.S.)

NOTE: All right of way agreements must be in writing and are subject to rejection by the South Carolina Department of Transportation.

THE STATE OF _____)
_____)
COUNTY OF _____)

ACKNOWLEDGEMENT

The foregoing instrument was acknowledged before me this _____ day of _____ 2021 by

_____, agent of City of Georgetown, a Municipal Corporation under the laws of

the State of South Carolina.

Signature of Notary Public

Printed Name of Notary Public

NOTARY PUBLIC FOR THE STATE OF

My Commission Expires: _____
(Affix seal if outside SC)

**AN ORDINANCE AUTHORIZING THE SALE OF PUBLIC PROPERTY AND
TEMPORARY ENCROACHMENT FOR CONSTRUCTION
FOR BLACK RIVER ROAD IMPROVEMENT**

WHEREAS, The South Carolina Department of Transportation (“SCDOT”) commenced a road-widening improvement project for Black River Road in the City of Georgetown, SCDOT Project ID PO30438, to improve transportation on this thoroughfare and traffic flow in the city; and

WHEREAS, The City of Georgetown owns certain parcels and holds easements and/or rights of way in certain parcels abutting Black River Road, including lands of the city known as “Baruch Park”; and

WHEREAS, On October 5, 2021, SCDOT presented the City of Georgetown with a written offer to purchase a portion of the city’s property (.013 acre, more fully described in Ex. A.) to complete the project, for consideration paid to the city in the amount of **\$2,300**, based on SCDOT’s cost estimate; and

WHEREAS, SCDOT is also requesting a temporary construction encroachment to remove a city sidewalk and encroach on city property in a part of Baruch Park, as necessary to complete the construction project, and has proposed an agreement to memorialize its right to temporary encroachment in exchange for consideration paid to the city of **\$1.00** (Ex. B); and

WHEREAS, SCDOT has agreed to replace with curb and gutter, install new underground drainage pipes, and replace the sidewalk upon completion of the project; and

WHEREAS, On _____, 2021, the City Council held a Public Hearing regarding the sale and authorized use of public property pursuant to Sec. 2-46, City of Georgetown Code of Ordinances; and

WHEREAS, The Mayor and City Council of the City of Georgetown authorize the sale of a portion of public lands of the city, as described in to Ex. A., to the SCDOT for road and traffic improvement, and a temporary construction encroachment in the best interests of the City of Georgetown;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the Mayor or Mayor’s designee shall be authorized to execute a deed to the SCDOT for 553 square feet (.013 acres) on Black River Road, property described in Ex. A., incorporated, in exchange for \$2,300; and

BE IT FURTHER ORDAINED, the Mayor or Mayor’s designee shall be authorized to execute the document styled “Permission For: Remove Sidewalk;: Ex. B., authorizing a

temporary construction encroachment on city property, as necessary in connection with the SCDOT Black River Road construction project; and

BE IT FURTHER ORDAINED, that such deed and encroachments referenced herein are subject to the following limitation: The City retains any such Rights of Way, by easement, dedication or deed, as may be recorded in the Office of the Register of Deeds for Georgetown County as of the date of this Ordinance.

PASSED by City Council duly assembled this ____ day of _____, 2021.

ATTEST:

Stephanie Buccione
City Clerk

Brendon M. Barber, Sr.
Mayor

APPROVED AS TO FORM:

First Reading:
Second Reading:

Elise F. Crosby
City Attorney

For Ex. A :

Property description:

ALL those pieces, parcels or tracts of land situate, lying and being in the City of Georgetown, County of Georgetown, State of South Carolina, shown and designated as “.013 Acres,” a portion of _____ that appears on a plat entitled “PLAT OF _____” incorporated into Ex. A.

TMS No.: 05-_____ (a portion)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 3386

Council Meeting Date:	21 October 2021
Department:	Electric
Issue Under Consideration:	Motion to approve an Ordinance to Ratify Easement for HTC in Orange St Parking Lot.
Amount Requested:	NA
Is Item in Current Budget?	NA
If no, please explain:	
Financial Impact:	None
Points to Consider:	In June, Council approved a request from HTC for an easement to allow them to install an underground enclosure in the front of the Orange St. Parking Lot. We have since realized that permission to use public property needs to be granted by ordinance, so this is a housekeeping issue to provide an ordinance associated with the executed easement. The proposed ordinance is attached, along with Council's approval in June, the executed easement, and drawings showing the equipment to be installed and specific location.
Options:	Approve or disapprove
Staff Recommendations:	Staff recommends approval

Reviews:

Alan Loveless Completed 09/08/2021 10:37 AM

Sandra E. Yudice Ph.D. Completed 09/08/2021 4:06 PM

Stephanie Buccione Completed 09/09/2021 5:49 PM

Georgetown City Council Completed 09/16/2021 5:30 PM

Attachments:

1. 1 HTC easement Orange St. parking lot (PDF)

**MOTION TO APPROVE AN ORDINANCE TO RATIFY EASEMENT FOR HTC IN ORANGE ST
PARKING LOT.**

AN ORDINANCE TO APPROVE EASEMENT OVER PUBLIC PROPERTY

WHEREAS, Horry Telephone Cooperative, Inc. (“HTC”) requested approval of a basic easement which would allow them to install and maintain UG (underground) equipment in a landscaped island at the entrance to the Orange Street Parking Lot; and

WHEREAS, The equipment would consist of an UG vault 64”x40”x36” and an adjacent cabinet mounted above ground. This equipment will allow them to serve up to 288 customers through this location and will bring fiber optics in to the UG system that they are currently installing on Front St in conjunction with Spectrum; and

WHEREAS, All of the work is part of the HTC’s process of upgrading the system that they recently acquired from Southern Coastal Cable; and

WHEREAS, The work will require the removal of one small tree and the tree has been evaluated and is not in good health; and

WHEREAS, HTC agreed to replace the tree with a 6’–8’ Crepe Myrtle and several holly bushes to coordinate with surrounding landscaping; and

WHEREAS, on June 17, 2021, Georgetown City Council approved a motion “to Approve Easement for HTC to Install UG [underground] Equipment at Entrance to Orange Street Parking Lot” (Exhibit 1); and

WHEREAS, Section 2-41(4) of the Georgetown City Code of Ordinances requires City Council to “Grant, renew or extend franchises, licenses or rights in public streets or public property, and close abandoned streets” by Ordinance.

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that all actions previously taken by City Council, the City Administrator, and other staff of the City regarding the June 17, 2021, action of City Council, including any actions or approvals prior to the enactment of this Ordinance are approved and ratified in their entirety to include the execution of the Horry Telephone Cooperative, Inc. Right of Way Easement and the recording of the Deed. The executed Easement and its exhibit are incorporated herein.

[Remainder of Page Intentionally Left Blank]

Attachment: HTC easement Orange St. parking lot (3386 : Ordinance to Ratify Easement for HTC in Orange St Parking Lot)

PASSED by City Council duly assembled this _____ day of _____, 2021.

ATTEST:

Stephanie Buccione
City Clerk

Brendon M. Barber, Sr.
Mayor

APPROVED AS TO FORM:

First Reading:
Second Reading:

Elise F. Crosby
City Attorney

Attachment: HTC easement Orange St. parking lot (3386 : Ordinance to Ratify Easement for HTC in Orange St Parking Lot)



**PUBLIC HEARING & REGULAR MEETING
OF CITY COUNCIL
JUNE 17, 2021 - 5:30 PM
MUNICIPAL COURTROOM
2222 HIGHMARKET STREET
GEORGETOWN, SOUTH CAROLINA
LIVESTREAM:**

EXHIBIT 1

<https://www.facebook.com/cityoftown/>

1. CALL TO ORDER

Notice of this meeting has been made in accordance with the South Carolina Code of Laws as amended.

MEMBERS PRESENT

Mayor Brendon M. Barber, Sr.
Council Member Jonathan Angner
Council Member Tupelo Humes
Council Member Carol R. Jayroe
Council Member Al Joseph
Mayor Pro Tempore Clarence C. Smalls

MEMBERS ABSENT

Council Member Hobson H. Milton

ALSO PRESENT

Dr. Sandra E. Yúdice, City Administrator
Mrs. Elise Crosby, City Attorney
Mr. Nick Ard, IT Technician
Ms. Stephanie Buccione, City Clerk
Mr. Orlando Arteaga, Engineer
Chief Charlie Cribb, Georgetown Fire Department
Mr. Will Gunter, Water Utilities Director
Mr. Christopher Inglese, Planning and Community Development Director
Mrs. Gladys Rutledge-Livingston, Human Resources/Risk Manager
Mr. Alan Loveless, Director of Electric Utilities
Mr. Ricky Martin, Building and Zoning Administrator
Mr. Matt Millwood, Community Planner/GIS Technician
Deputy Chief William Pierce, Georgetown Police Department
Ms. Natrona Simmons, Public Works Office Manager
Mr. Isaac Williams, Fleet Superintendent

ABSENT

Mr. John Barfield, Director of Finance

Attachment: HTC easement Orange St. parking lot (3386 : Ordinance to Ratify Easement for HTC in Orange St Parking Lot)

EXHIBIT 1

Mayor Barber called for the vote.

RESULT:	ADOPTED [5 TO 1]
MOVER:	Al Joseph, Council Member
SECONDER:	Tupelo Humes, Council Member
AYES:	Barber Sr., Jayroe, Joseph, Humes, Smalls
NAYS:	Angner
ABSENT:	Milton

10. ELECTRIC UTILITIES

A. Motion to Approve Easement for HTC to Install UG Equipment at Entrance to Orange Street Parking Lot.

Council Member Angner moved, seconded by Council Member Humes.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jonathan Angner, Council Member
SECONDER:	Tupelo Humes, Council Member
AYES:	Angner, Barber Sr., Jayroe, Joseph, Humes, Smalls
ABSENT:	Milton

11. ADMINISTRATION

A. Motion to Approve Second Semi-Annual Payment to SCMIRF in the Amount of \$403,480.50 for Property, Liability and Vehicle Insurance and Two Quarterly payments to SCMIT in the Amount of \$217,219.50 for Workers Compensation Insurance.

Mayor Pro Tempore Smalls moved, seconded by Council Member Joseph.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clarence C. Smalls, Mayor Pro Tempore
SECONDER:	Al Joseph, Council Member
AYES:	Angner, Barber Sr., Jayroe, Joseph, Humes, Smalls
ABSENT:	Milton

12. CITY ADMINISTRATOR REPORT

Dr. Yúdice reported the Maryville Clean Sweep was completed in May and was a success. She stated the City will be conducting a Job Fair on June 29th from 9:00am-12:00pm at the Howard Gym to help fill the current open positions. Dr. Yúdice

STATE OF SOUTH CAROLINA
COUNTY OF GEORGETOWN



Project No. _____

**HORRY TELEPHONE COOPERATIVE, INC.
RIGHT OF WAY EASEMENT- INDIVIDUAL GRANTOR
CORPORATION, PARTNERSHIP, or LIMITED LIABILITY COMPANY**

Exchange: GT:G

Location: 1-130

KNOW ALL MEN by these presents that: City of Georgetown (hereinafter the "Grantor") the owner(s) of the lands hereinafter described, for good, valuable consideration, the receipt of which is hereby acknowledged, does hereby grant unto **Horry Telephone Cooperative, Inc.**, its successors and assigns (hereinafter "Grantee"), at PO Box 1820, Conway, South Carolina, 29528-1820, non-exclusive right-of-way easement 10' feet wide over the lands of the Grantor. Situated in Georgetown County, South Carolina, TMS #05-0026-152-00-00, and more particularly described as follows: SEE ATTACHED EXHIBIT

Being a tract or development known as: Orange Street

And bounded as follows:

North by: N/A

East by: N/A

South by: N/A

West by: N/A

Grantor's derivation:

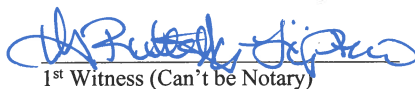
Deed Book 231 Page 1595
Office of the County Register of Deeds

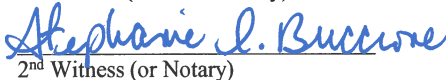
The Grantor hereby grants and conveys to Grantee, its successors and assigns and any wholly-owned subsidiary of the Grantee, the perpetual right, privilege and authority to enter upon, place, construct, operate, repair, maintain and replace thereon a telecommunications system or systems, lines and equipment, above and/or below ground and to license or otherwise permit the joint use occupancy of such systems, lines and equipment with any other person, firm or corporation for telecommunications purposes, including but not limited to voice, data and video transmission; together with the right to cut and trim trees and shrubbery to extent necessary to keep them clear of said telecommunication lines and facilities.

The Grantor agrees that all lines and other facilities installed by the Grantee on the above-described land shall remain the property of the Grantee, removable at its option.

TO HAVE AND TO HOLD all and singular the rights, privileges and easement aforesaid unto Horry Telephone Cooperative, Inc., its successors and assigns forever. And the Grantor agrees to warrant and forever defend the above granted rights against itself, its successors and assigns and against any other persons lawfully claiming or to claim the same or any part thereof.

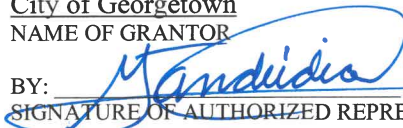
IN WITNESS WHEREOF, Grantor has duly executed this agreement the 1st of September, 2021.


1st Witness (Can't be Notary)


2nd Witness (or Notary)



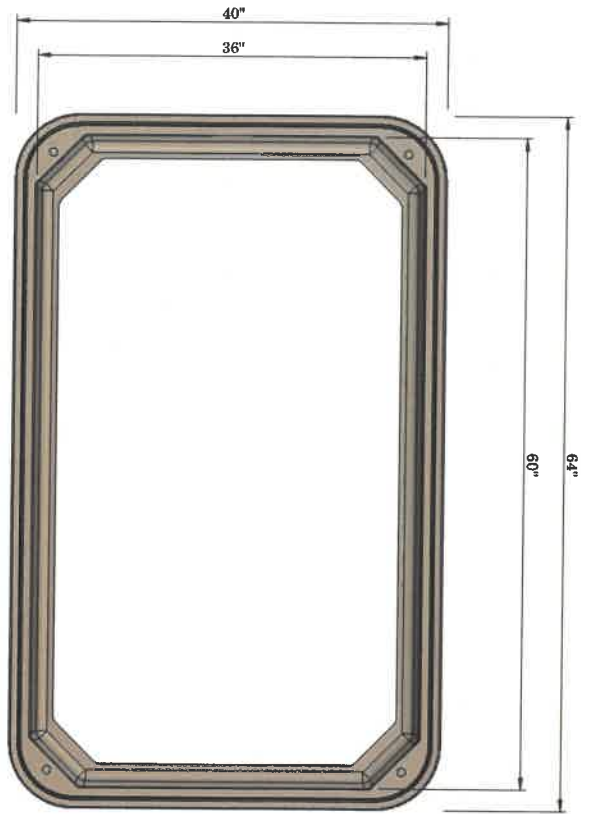
City of Georgetown
NAME OF GRANTOR

BY:  (L.S.)
SIGNATURE OF AUTHORIZED REPRESENTATIVE

Its: City Administrator
Title

Sandra E. Yúdice, Ph.D.
City Administrator
City of Georgetown, SC

Attachment: HTC easement Orange St. parking lot (3386 : Ordinance to Ratify Easement for HTC in Orange St Parking Lot)



TOP VIEW OF BOX

NOTES:

1. LOGO: COMES IN A VARIETY OF STANDARD LOGOS, IE "ELECTRIC", "WATER", "COMMUNICATIONS". CUSTOM LOGOS CAN BE PRODUCED. CONTACT CUSTOMER SERVICE FOR MORE LOGO INFORMATION (ORDERS@MACLEANHIGHLINE.COM)
2. FOR KNOCKOUTS, MOUSE HOLES, OR ANY OTHER SPECIAL REQUESTS, PLEASE CONTACT CUSTOMER SERVICE. (ORDERS@MACLEANHIGHLINE.COM)
3. CUSTOM PART NUMBER SHALL BE ASSIGNED FOR CUSTOMER SPECIFIC REQUIREMENTS.
4. ALL WEIGHTS ARE APPROXIMATE.
5. PRODUCT ASSEMBLY LABELING LISTED BELOW:

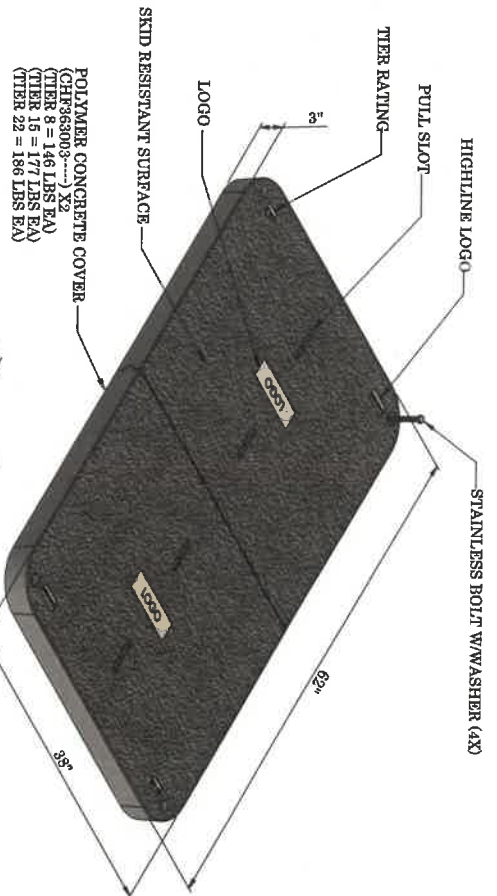
SIZE	TIER RATING	LOGO	HARDWARE
PHG366036	S= TIER 8	B00 = BLANK PLAT TOP	3 = 1/2" PENTA BOLT
	H = TIER 15	E00 = ELECTRIC	4 = 1/2" HEX BOLT
36" WIDTH x	X = TIER 22	M00 = COMMUNICATIONS	
60" LENGTH x		300 = 2"x8"x1/4" DEEP BLANK	
36" DEPTH		??? = CUSTOM LOGO OPTION	

(STACKING RIB) ENABLES BOXES OF DIFFERENT HEIGHTS WITHIN THE PHB 3660 SERIES TO BE STACKED IN ANY COMBINATION.

BRASS NUT ASSEMBLY

POLYMER CONCRETE BOX (PHB366036X000-)
(614 LBS)

ISOMETRIC VIEW



This drawing contains confidential information that is the property of Maclean Power, L.L.C. ("Maclean"). Use of Maclean's confidential information without Maclean's express written consent is strictly prohibited and may result in legal action. If you believe that you have received this model from a person(s) who is not authorized to use it, please notify Maclean Power, L.L.C. at 1400 N. Main Road Suite 500, Fort Mill, SC 29715, USA.



2200 HIGHWAY 11 NORTH, SWEETWATER, TN 37874
TEL: (603) 628-4380

DRAWING NUMBER:	PHG366036-----	DO NOT SCALE DRAWING
SHEET NAME:	1 OF 1	CAD GENERATED DRAWING
DRAWING DESCRIPTION:	TIER 8 (S) 8,000lbs	DO NOT MANUALLY UPDATE
TIER 15 (H) 15,000lbs		
TIER 22 (X) 22,500lbs		
DESIGN DATE:	10/6/17	
DRAWN BY:	CB	
CHECKED:	WHO	
APPROVED:	WHO	
REV DATE:	11/2/17	
REV:	B	



FDH 3000 Small Fiber Distribution Cabinet, 288F, SC/APC, no sp
dielectric loose tube, 100 ft, 24F

Product Classification

Regional Availability	North America
Product Type	Fiber distribution hub
Product Series	FDH 3000

General Specifications

Access	Front
Cable Type	Armored - Single Loose Tube
Color	Putty white
Distribution Cables, quantity	1
Distribution Ports, quantity	288
Fibers per Distribution Cable, quantity	288
Fibers per Feeder Cable, quantity	24
Interface, Input	SC
Interface Feature, Input	APC
Mounting	Pad
Splitter Slots, quantity	12

Dimensions

Height	914 mm 35.984 in
Width	686 mm 27.008 in
Depth	457 mm 17.992 in
Cable Length	30.48 m 100 ft
Enclosure Size	Small

Attachment: HTC easement Orange St. parking lot (3386 : Ordinance to Ratify Easement for HTC in Orange St Parking Lot)

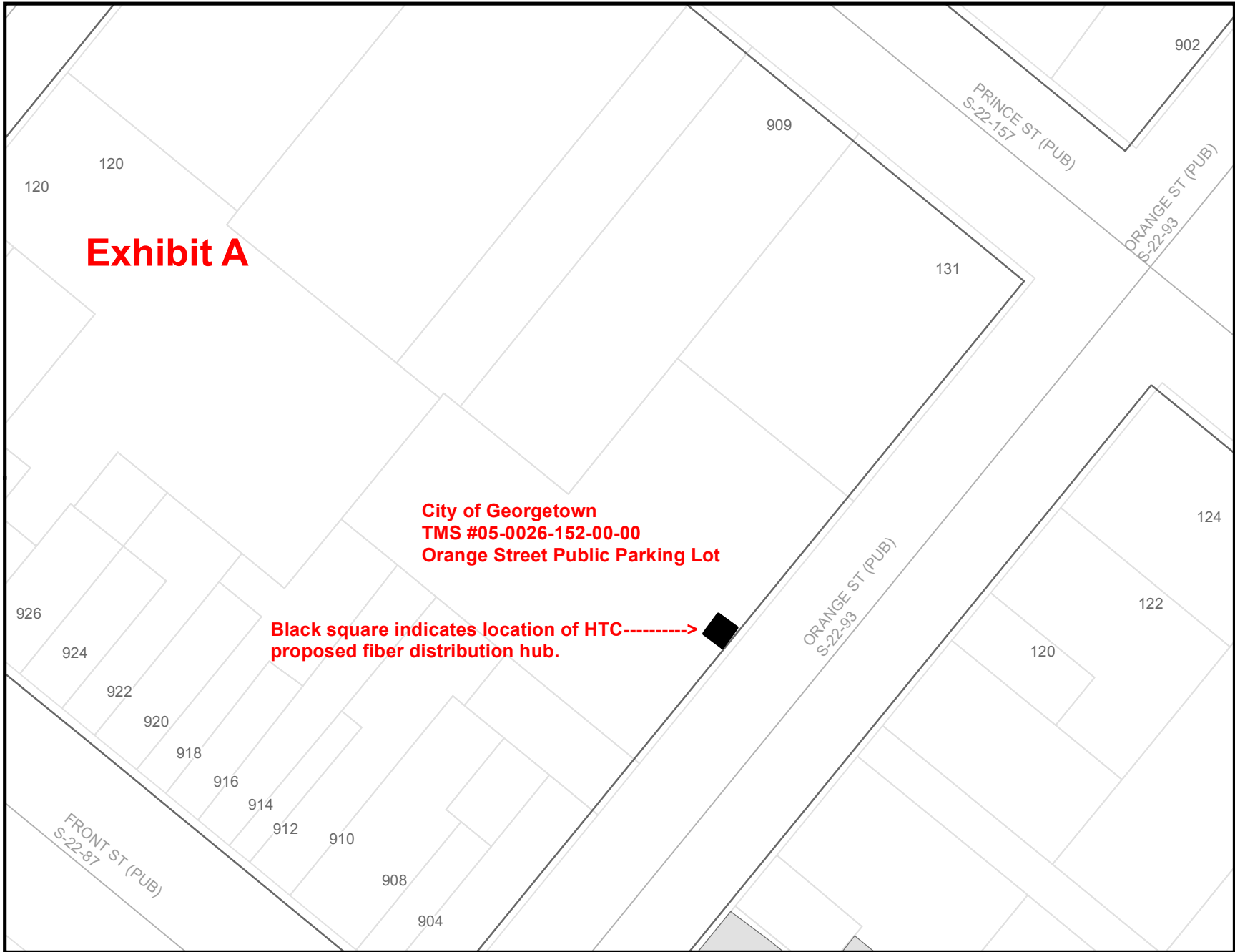


Exhibit A

**City of Georgetown
TMS #05-0026-152-00-00
Orange Street Public Parking Lot**

**Black square indicates location of HTC----->
proposed fiber distribution hub.**

0 15 30 60 90 120 Feet



**City of Georgetown Orange Street Public
Parking Lot
TMS #05-0026-152-00-00**

PROBATE

STATE OF SOUTH CAROLINA)
)
COUNTY OF GEORGETOWN)

Personally appeared before me _____, the undersigned
(Print Non-Notary Witness Name)

witness and made oath that (s)he was present and saw the within named City of Georgetown,
(Print Name of Corporation, Partnership or LLC)

by the hand of _____ its _____, the
(Print Name of Individual) (Print Title)

within Grantor(s) sign, seal, and as his/her/their act and deed, deliver the foregoing instrument; that deponent with the other witness whose name is subscribed above, witness the execution thereof, and that the subscribing witness is not a party to or beneficiary of the transaction.

(Non-Notary Witness Signature)

SWORN to before me this

_____ day of _____ year of _____

Notary Public Signature

Notary Public Printed Name or Seal

My Commission Expires: _____



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 3420

Council Meeting Date:	21 October 2021
Department:	Electric
Issue Under Consideration:	Motion to Approve a General Services Agreement with Utility Technology Engineers-Consultants (UTEC)
Amount Requested:	Non-binding
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	
Points to Consider:	UTEC has performed engineering work for the City for many years, starting with the fiber optic system design in 1994. They have offices in Asheboro, NC (main office) and in Spartanburg SC (branch). They currently provide assistance to us in monitoring system load data and making recommendations on running our peak shaving plant, and they are available for consultation if we have a specific system situation that requires analysis. They have amassed a great deal of data on our distribution system (they have our entire system digitally mapped) and power supply history over the years and they possess tremendous institutional knowledge about our utility. We believe this more than justifies them as a sole-source provider of engineering services. A statement of qualifications describing their work history with us is attached, along with the proposed General Services Agreement. This agreement does not commit the City to a certain amount of money; it states that we can use them as needed and pay them according to the terms of the agreement. With my retirement imminent in a couple of months, their institutional knowledge would be a tremendous benefit to my successor.
Options:	Approve or disapprove
Staff Recommendation:	Staff recommends approval

Reviews:

Alan Loveless Completed 10/12/2021 5:10 PM
 Finance Completed 10/12/2021 6:38 PM
 City Attorney Completed 10/13/2021 12:07 PM
 Sandra E. Yudice Ph.D. Completed 10/13/2021 4:44 PM
 Stephanie Buccione Completed 10/13/2021 5:13 PM
 Georgetown City Council Pending 10/21/2021 5:30 PM

Attachments:

1. 1 UTEC General Services Agreement - Georgetown 2021 (PDF)

Updated: 10/12/2021 5:09 PM by Alan Loveless (Page 1)

2. 2 Georgetown General Services Proposal (PDF)
3. 3 utecsolesource101321 (PDF)

**AGREEMENT FOR
GENERAL ENGINEERING SERVICES**

BETWEEN

THE CITY OF GEORGETOWN, SC

AND

**UTILITY TECHNOLOGY
ENGINEERS-CONSULTANTS, PLLC**



OCTOBER 8, 2021

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ATTACHMENT 1.0 – COMPENSATION

ATTACHMENT 2.0 – SCOPE OF WORK

AGREEMENT GENERAL SERVICES

THIS AGREEMENT, effective the 8th day of October 2021, by and between THE CITY OF GEORGETOWN, SC (hereinafter referred to as the City) and UTILITY TECHNOLOGY ENGINEERS-CONSULTANTS, PLLC (hereinafter referred to as Engineer), is as follows:

WITNESSETH:

WHEREAS, the City requires General Engineering Services, referred to hereinafter as the Services, and;

WHEREAS, Engineer is prepared to provide such Services;

NOW THEREFORE, in consideration of the premises and the mutual covenants herein contained, the parties hereto agree as follows.

1. SERVICES TO BE PERFORMED BY ENGINEER

Engineer shall perform the Services as requested by the City. When the City has a need for services, the City shall notify Engineer and request Engineer to outline a scope of work. Prior to developing a scope of work, Engineer may respond to the City's requests and provide the services necessary to investigate the City's needs and determine the work scope, or respond to an emergency request of the City. After developing a scope of work, Engineer will continue work only after the City has approved the scope of work.

2. COMPENSATION

The City may request that Engineer provide a particular scope of work on a fixed fee, Cost-Plus Expenses, or a not to exceed basis. If the City requests Engineer to provide services on a fixed fee basis, Engineer will submit a proposed cost with the scope of work as required in SECTION 1 of this agreement. Engineer will proceed with the work after the City and Engineer have agreed on the proposed cost and the City has approved the proposed cost. If the City requests Engineer to provide Services on a Cost-Plus Expenses basis, Engineer will proceed with the work following the City request. If the City requests Engineer to provide Services on a not to exceed basis, Engineer will submit a maximum fee with the scope of work required in SECTION 1 of this agreement. Engineer will proceed with the work after the City's approval.

The City shall pay Engineer in accordance with Attachment 1.0, Compensation, which is attached hereto and incorporated by reference as a part of this Agreement.

3. PROFESSIONAL OBLIGATION OF ENGINEER

Engineer shall exercise the same degree of care, skill, and diligence in the performance of the Services as is ordinarily provided by a professional engineer under similar

circumstances and Engineer shall, at no cost to the City, re-perform services which fail to satisfy the foregoing standard of performance.

4. OPINIONS OF CAPITAL AND CONSTRUCTION COSTS AND SCHEDULES

Since Engineer has no control over the cost of labor, materials, equipment or services furnished by others, or over contractors', subcontractors', or vendors' methods of determining prices, or over competitive bidding or market conditions, Engineer's capital and construction cost opinions shall be made on the basis of his experience and qualifications and shall represent his best judgment as an experienced and qualified professional engineer. Likewise, since Engineer has no control over the resources provided by others to meet contract schedules, Engineer's forecast schedules shall be made on the basis of his experience and qualifications and shall represent his best judgment as an experienced and qualified professional engineer.

5. LIABILITY AND INDEMNIFICATION

5.1 GENERAL

The City and Engineer have considered the risks and potential liabilities that may exist during the performance of the Services and in consideration of the promises included herein agree to allocate such liabilities in accordance with this Section 5. Words and phrases used in this Section shall be interpreted in accordance with customary insurance industry usage and practice.

5.2 LIABILITY

Engineer agrees to defend and indemnify the City from and against liability for damages because of bodily injury or property damage caused by an occurrence arising out of Engineer's sole negligent performance of Services.

5.3 REMEDIES

The City's rights and remedies set forth in this Agreement are exclusive and Engineer's liabilities are limited as set forth herein whether based upon contract, tort (including negligence), or otherwise.

6. INDEPENDENT CONTRACTOR

Engineer undertakes performance of the Services as an independent contractor and shall be wholly responsible for the methods of performance. The City shall have no right to supervise directly the methods used, but the City shall have the right to observe such performance. Engineer shall work closely with the City in performing Services under this Agreement.

7. COMPLIANCE WITH LAWS

Engineer agrees that in performing the Services, Engineer will comply with applicable regulatory requirements including federal, state, and local laws, rules, regulations, orders, codes, criteria and standards.

8. THE CITY'S RESPONSIBILITIES

The City shall supply to Engineer, either directly or indirectly from others, all available information and data which is required by Engineer and specified in the scope of work approved by the City.

9. TERMINATION OF CONTRACT

The City shall have the right to terminate this Agreement for the City's convenience upon written notice to Engineer, and Engineer shall terminate performance of Services on a schedule acceptable to the City. In the event of termination for the City's convenience, the City shall pay Engineer for all Services performed. Engineer shall have the right to terminate this Agreement for Engineer's convenience upon written notice to the City, and Engineer shall terminate performance of Services on a schedule acceptable to the City. In the event of termination for Engineer's convenience, the City shall pay Engineer for all Services performed. The liability and indemnification provisions of Section 5 shall remain effective following any termination of this Agreement.

10. NONDISCLOSURE OF PROPRIETARY INFORMATION

Engineer shall consider all information provided by the City and all documents resulting from Engineer's performance of the Services to be proprietary unless such information is available from public sources. Engineer shall not publish or disclose proprietary information for any purpose other than the performance of the Services without the prior written authorization of the City.

All documents, drawings, and work products provided by Engineer shall be considered applicable only for the project for which they are provided and Engineer shall not be liable if such items shall be published or used for any other purpose by the City without prior written authorization of Engineer.

VENDOR DISCLOSURE – NOTICE OF SC FREEDOM OF INFORMATION ACT

The parties acknowledge that all material submitted may be subject to release under the South Carolina Freedom of Information Act (FOIA) and will be released to the public unless exempt from disclosure under the FOIA. We discourage you from including any information you consider propriety or trade secret, as this material is subject to the FOIA once it's in the City's possession. If you must include any such information in your submission, please identify it by color, labeling, and/or bold font so that it can be readily recognized. In the event the City receives a request for this material, the City will notify those parties who have identified information they believe is proprietary or trade secret of the request. The City has a ten (10) day deadline to produce the material. This is your window to file an action challenging the release. Please be on notice that if the City is not served with such an action, the information will be released.

11. GOVERNING LAW

This Agreement shall be governed by the laws of the state of South Carolina.

12. INTEGRATION AND MODIFICATION

This Agreement is adopted by Engineer and the City as a complete and exclusive statement of the terms of the Agreement between Engineer and the City. This Agreement supersedes all prior agreements, contracts, proposals, representations, negotiations, letters, or other communications between Engineer and the City pertaining to the Services, whether written or oral.

This Agreement may not be modified unless such modifications are evidenced in writing signed by both Engineer and the City.

IN WITNESS WHEREOF, the parties have executed this Agreement by their duly authorized representatives effective the day and year first above written.

THE CITY OF GEORGETOWN, SC

By _____

(Date)

_____ State
_____ County

I, _____, a Notary Public for said County and State, do hereby certify that _____ Personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, this the ____ day of _____, 2021

(Official Seal)

Notary Public

My commission expires _____

UTILITY TECHNOLOGY ENGINEERS-CONSULTANTS, PLLC

By J. Ted Orrell 10/8/21
J. Ted Orrell, President (Date)

North Carolina
Randolph County

I, Janie E. Duncan, a Notary Public for said County and State, do hereby certify that J. Ted Orrell

Personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, this the 8th day of October, 2021



(Official Seal) _____
My commission expires 7/20/25 Janie E. Duncan
Notary Public

ATTACHMENT 1.0

COMPENSATION

Engineer will submit to the City monthly invoices for Services performed. Each invoice will be submitted by about the 5th day of the month following the month during which such Services were performed. The City agrees to pay Engineer's monthly invoice within 30 days after the invoice date and to pay Engineer a carrying charge at the legal rate on all amounts remaining unpaid after 60 days following an invoice date.

FIXED FEE SERVICES

For fixed fee Services requested, the City shall pay to Engineer for the performance of Services outlined in an approved scope of work, a lump sum amount equal to the approved proposed cost. Invoices shall be submitted and payment made monthly for partial completion of fixed fee projects based on the percentage of work actually completed.

COST-PLUS EXPENSES AND NOT-TO-EXCEED SERVICES

For any Cost-Plus Expenses and Not-To-Exceed Services requested, the City shall pay to Engineer for the performance of the work the sum of the following amounts:

- (1) Hours of personnel directly applied to the project times the rates in the rate schedule in Attachment 1.0.
- (2) An amount equal to the actual out-of-pocket cost or standard charges for all expenses incurred by Engineer directly chargeable to the Services rendered pursuant to this Agreement. Such expenses shall specifically include, but are not necessarily limited to, the following.
 - (a) Prints, reproductions, word processing, and printed documents at standard rates.
 - (b) Reasonable traveling and living expenses for personnel.
 - (c) The actual cost paid by Engineer to third parties.
 - (d) Other direct expenses related to the Services.

ATTACHMENT 1.0

The following table shows the hourly billing rates to the City for personnel in various positions at UTEC and its subcontractors. These billing rates will remain in effect through December 31, 2022.

Position	Hourly Billing Rate
Principal-In-Charge - PE	\$188.57
Senior Electrical Engineer – PE	\$188.41
Senior Mechanical Engineer – PE	\$168.90
SCADA Engineer - PE	\$150.39
Electrical Engineer – PE	\$140.53
Senior Analyst	\$144.56
Electrical Technician 1 - EIT	\$119.82
Electrical Technician 2	\$101.56
CAD Technician	\$94.71
Clerical	\$64.74

ATTACHMENT 2.0
SCOPE OF SERVICES



GENERAL ENGINEERING SERVICES

PREPARED BY:

**UTILITY TECHNOLOGY
ENGINEERS-CONSULTANTS, PLLC**

**ASHEBORO, NORTH CAROLINA
SPARTANBURG, SOUTH CAROLINA
(License No. P-2165)**

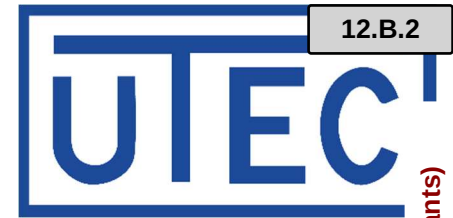
October 12, 2021

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UTILITY TECHNOLOGY

Engineers-Consultants, PLLC



October 12, 2021

1. LETTER OF INTEREST

City of Georgetown
Attn: Alan Loveless, Electric Utility Director
800 Church Street
Georgetown, SC 29440

Attached is our Qualifications and Experience submittal to continue to provide Engineering Services for the City of Georgetown, SC. We have included resumes for personnel who typically have worked on projects for Georgetown. Also attached is an updated executed copy of our General Services contract.

Utility Technology Engineers-Consultants, PLLC, (UTEC) has provided engineering services to Georgetown since 1994. This document briefly describes many of the projects and services provided since this time. UTEC maintains a CYME model of your electric system which is used to analyze electric performance and fault coordination and protection from time to time.

Our contact information is:

J. Ted Orrell, PE
President
torrell@utilitytec.com

Headquarters
147B Dublin Square Road
Asheboro, NC 27203
Phone: 336-625-0917

South Carolina Office
775 Spartan Blvd, Suite 207
Spartanburg, SC 29301
Phone: 864-579-1577

We very much have enjoyed our long-term relationship with the City of Georgetown and look forward to that continued relationship.

Very truly yours,

J. Ted Orrell, P.E.
President

Enclosures

2. PREVIOUS PROJECTS PERFORMED FOR THE CITY OF GEORGETOWN

2.1 ONGOING RECOMMENDATIONS REGARDING WHEN TO OPERATE GENERATION

Georgetown's wholesale electric power supplier is currently Santee Cooper. The monthly Santee Cooper wholesale power bill includes a demand charge for Georgetown load during the hour that Santee Cooper is experiencing its monthly peak load.

UTEC developed a spreadsheet program to model and forecast the daily Santee Cooper electric load profile. Throughout each day UTEC inputs historical loads into the program to maintain a continuously updated projections of loads. Georgetown wishes to operate its load-side generation to reduce its load. However, because of high operational costs for reciprocal-engine-generators, Georgetown desires to only operate its generators during the hour each month when Santee Cooper peaks. The UTEC program helps determine when Georgetown should operate its generators to be connected during the monthly Santee Cooper peak loads, but not operate during all other hours. UTEC advises Georgetown each day what the expected Santee Cooper loads will be and if the current day is a likely operating day. UTEC advises Georgetown when it needs to start and when Georgetown can stop running. Typical operating hours are 200 hours per year or less.

2.2 ELECTRIC SOLAR RATE DEVELOPMENT – 2020

In 2020, UTEC was requested to develop a solar rate for customers with solar panels. UTEC developed this rate considering the wholesale power supply contract terms including the demand cost reduction resulting by operating the load-side generation during the monthly peak hour, and the typical cost of wholesale energy throughout the year.

2.3 FRONT STREET UPGRADE – 2019

Primary electric service to the Front Street area of Georgetown, SC, is provided by underground cable taps to the Front St 12.47 kV distribution circuit connected with the Georgetown Substation. Due to the age of the facilities and recent outages, the City of Georgetown requested the system be replaced with new modern equipment, including relocating electrical equipment from public areas that impede equipment maintenance. UTEC collected field data of the existing system, modeled the existing electric system, prepared several layout options, analyzed the new system for voltage drop and loading, prepared detailed design drawings for construction, prepared and solicited bids for major equipment and construction, construction supervision and prepared record drawings.

Existing trans closures were replaced with loop-feed, open-wye/open-delta pad mounted transformers to maintain existing secondary voltages to customers. The new pad mounted transformers were located near existing trans closure locations to utilize existing concrete ducts, manholes, and vaults when possible.

All new pad mounted transformers were placed on elevated concrete foundations to keep live parts above the flood plain.

New transformers were standardized and sized to meet existing customer loads and projected future loads. Each new single phase transformer was connected to various phases of the primary system such that load balance can be maintained among the three primary phases. All primary conductor and transformer secondary conductors were replaced, as well as customer service conductors, if necessary. Each existing manhole and pull box was cleaned out and racking equipment replaced.

2.4 OUTAGE INVESTIGATIONS

On August 7, 2019, two faults occurred that resulted in tripping the WWTP and the backup generator. A 3Ø fault tripped the substation recloser. There were two faults in two locations, a three phase fault burned clear and a single phase fault from a conductor having fallen to the ground. Ground relays protecting the generator GSU tripped the generator plant off line, preventing operation of the WWTP. The recloser reclosed successfully, but did not trip for the single phase fault before the GSU tripped because of the high impedance nature of the fault. The recloser was manually tripped about one hour later. Analysis of the relay event reports indicated that the protection operated properly.

On August 21, 2011, a tree fell on the Winyah Heights feeder and took down two of the three phases. A VW line recloser did not clear the fault before a substation recloser tripped. A review of relay event reports showed that there were four different trips of either the line recloser or the substation recloser. The line and substation reclosers were properly coordinated. It was determined that there was a second fault ahead of the line recloser, possibly caused by conductor movement from the initial fault.

On June 26, 2010, the Santee Cooper breaker serving Georgetown Substation tripped and locked out after a fault on a 12.5 kV feeder. UTEC worked with Schweitzer and Santee Cooper to analyze the trip. Through analysis of both City and Santee Cooper relay event reports, it was determined that the problem was with timing of a blocking signal from the City's recloser relays to the Santee Cooper circuit breaker relays. Settings were revised to resolve the issue.

2.5 PEAK SHAVING GENERATION PLANT – TEMPORARY & PERMENANT – 2018

UTEC prepared an economic evaluation of the benefits to Georgetown to install a load-side generation plant to be operated during monthly Santee Cooper hourly peak loads. Based on the cost savings and the calculated cost payback, Georgetown moved forward with the installation of temporary rental generators and UTEC began design of a permanent plant and substation. UTEC prepared the detailed design, specified all the equipment and construction, solicited equipment and construction bids, evaluated bids, made purchase recommendations, and provided construction, inspection and commissioning services. The plant is designed to operate in parallel with the utility for peak shaving and in the event of power outages to provide standby service to the Georgetown Waste Water Treatment Plant. Generation consists of two

1800 kW, 4.16 kV, diesel engine generators housed in a new sound attenuated metal building. The building includes a separate climate controlled room for the 4.16 kV switchgear with space in the generator room for a future third generator. The interconnection substation includes one 5000 kVA GSU transformer and one spare 5000 kVA GSU transformer with two 12 kV breakers. The plant was completed June 2018.

2.6 FRONT STREET STUDY – 2014

During October of each year Georgetown hosts a boat show in the historic area of Front Street and the Sampit River. On October 20, 2012, during the annual boat show, an elbow connector for one of the distribution transformers serving this area faulted to ground creating a power outage along Front Street. All protective equipment appears to have operated as designed. However, the outage caused a major inconvenience for the boat show attendees and businesses along Front Street.

Primary electric service to the Front Street area of Georgetown is provided from underground cable taps to the Front Street 12.47 kV distribution circuit connected with the Georgetown Substation.

UTEC was asked to review electric service in the Front Street area to determine what changes should be considered that would improve electrical service and reliability of service to this area and minimize outage times when faults occur.

Data Collection – UTEC obtained data regarding specific transformer and transclosure locations along the Front Street Circuit and obtained transformer impedances and secondary and service conductor sizes, types, and lengths. UTEC worked with Georgetown staff to determine customer loads served by each transformer along the Front Street area and obtained hourly load profile data for the Front Street Circuit for several peak days of interest. UTEC obtained data necessary to update the distribution circuit computer model.

Computer Model - UTEC has a CYMDIST computer model of the Georgetown primary electric system. UTEC updated the computer model of the Front Street distribution circuit and expanded the model to include transformer banks and secondary services. UTEC performed computer runs to determine facilities' peak loading and fault currents throughout the Front Street Circuit.

Performance Analysis - UTEC analyzed the system performance and identified problem areas. UTEC also reviewed specific or unusual problems associated with repair and replacement of existing system facilities in the Front Street area.

Upgrade Options and Analysis – UTEC determined options to upgrade the Front Street service area to correct performance deficiencies and service problems. UTEC evaluated the options to determine the most feasible option for the Front Street upgrade.

Report – UTEC prepared a report of the analysis which included exhibits describing problems and solutions.

2.7 POWER SUPPLY STUDY – 2013

UTEC solicited wholesale power supply proposals for the City of Georgetown, SC from the following bidders: Santee Cooper, Duke Energy/Progress Energy, SCE&G (now Dominion SC), Southern Power, and PMPA. After receipt of proposals, UTEC analyzed each proposal for specific details, OATT (open access transmission tariff) for transmission wheels to get to Georgetown, prepared detailed cost analyses, developed questions regarding each proposal, prepared transmission cost calculations, and finally met with each bidder to ensure proper application of the proposal details. After evaluation of the proposals, UTEC recommended that Georgetown remain a wholesale customer of Santee Cooper.

UTEC represented Georgetown in negotiations of the new wholesale contract details. After finalization of the new contract, Georgetown retained UTEC to design a load-side generation plant used for backup power for the waste water plant and used monthly to operate in parallel with the City's electric system during the Santee Cooper hourly peak load to reduce wholesale costs.

2.8 IMPROVED SYSTEM RELIABILITY CASE STUDY – 2012

UTEC and the Georgetown Electric Department prepared a presentation for the SC Association of Municipal Power Systems' Annual Meeting in 2012 about the improved reliability of the City's Electric System after upgrades were made to the City's two substations. The study discussed the differences between breakers and reclosers, the advantages and disadvantages of single-phase and three-phase tripping, the new substation SCADA system, new substation protection philosophy, upgrade costs, and improved MAIFI values (Momentary Average Interruption Frequency Index).

2.9 SUBSTATION MODIFICATIONS – 2010

UTEC designed modifications to the City's two 12 kV distribution substations, including the replacement of oil circuit breakers with vacuum circuit reclosers and modern microprocessor relay/controllers. The design included protective relaying and control, SCADA, fiber optic communications, and foundation modifications.

The new circuit reclosers will have the ability to trip and reclose each phase independently for a single-phase fault. If the fault involves more than one phase, or if the fault is still present after automatic reclosing, subsequent tripping and reclosing will occur on all phases.

A blocking signal will be sent to Santee Cooper to provide for a fast bus tripping scheme. In this scheme, Santee Cooper will trip their breaker after a short time delay unless the City recloser controls detect a fault and send a blocking signal. Bus faults will not be detected by the City recloser controls and the Santee Cooper breaker will trip with a short time delay.

The SCADA system will be replaced with a computer monitoring and control system based on using data available from the microprocessor relay/controllers in the new circuit reclosers.

2.10 DESIGN & INSTALLATION OF SCADA SYSTEM

2.10.1 SUBSTATION MODIFICATIONS SCADA DESIGN – 2010

In 2010, as part of the upgrading of Georgetown and Maryville substations, UTEC provided conceptual design and specified a relay based SCADA system. The system was furnished by Schweitzer and comprised a SEL 3354 master station computer running Wonderware software, connected to RTAC automation controllers in the substations over an existing fiber network

2.10.2 PEAK PLANT SCADA UPGRADE – 2018

Existing telecommunication consisted of a Single Mode Fiber communication circuit that looped around the town of Georgetown and networked two substations to the City's SCADA system. The fiber optic loop was extended to a new Peak Generation Plant to network the Plant into the SCADA system. The fiber optic cable terminated into an Ethernet switch located within the switchgear at the plant. The communication with the plant consisted of serial cable, multimode fiber optic, and Ethernet. All telecommunication information was concentrated in a SEL RTAC using soft-tags for IED's, Caterpillar Diesel Engine Controllers, and the switchgear master PLC. Telecommunications also included operation of the plant through a smart phone application. Communication protocols used in this project were Serial, DNP3, SEL, Modbus, and IRIG-B satellite time.

2.11 ARC FLASH STUDY – 2009

UTEC performed comprehensive arc flash studies and short circuit / coordination studies for Georgetown's Electric Distribution System, Water and Wastewater Treatment Plants, and several remote pumping stations. UTEC utilized SKM Power Tools software. The studies included field and record data gathering, system modeling, protective device short circuit and coordination evaluations, arc hazard label creation, and mitigation recommendations. UTEC provided a report that included analysis results, input data, and time current coordination curves. Where dangerous arc hazard mitigation was critical, UTEC provided detailed drawings and instructions for implementation of technology that reduces the available incident energy while maintaining selective coordination. The above was performed for the following Georgetown, SC locations:

Electric Distribution System: Included 12.47 kV substation buses and equipment, primary distribution lines, and 3-phase transformer secondaries.

Water Treatment Plant: Included all raw water and finished water pump stations, administration facility, and several structures for Chemical Treatment, DAF, Filter, and Sludge Handling processes.

Wastewater Treatment Plant: Included a waste water treatment facility with utility transformers, switchgear, motor control centers, pump motor disconnects, and power and lighting panel boards.

Remote Pump Stations: Included remote pump stations for water and waste water with utility transformers, portable standby generators, pump motor disconnects, VFDs, switchgear, motor control centers, and all power and lighting panel boards.

2.12 1360 ANNEXATION ACTION – 2009

In 2005, certain property in the South Island area of Georgetown County was annexed into the City of Georgetown, SC (City). Santee Electric Cooperative, Inc. (SEC) owns electric distribution lines within a portion of the property annexed. South Carolina Statute 58-27-1360 gives SEC the right to compel the City to purchase SEC owned electric lines and customers in areas annexed into the City, and to compel the City to pay costs to reintegrate the SEC electric system.

On July 21, 2008, SEC served notice to the City compelling the City to purchase certain SEC electric lines and associated equipment within the annexed South Island areas and pay Just Compensation. SEC provided the City with a report titled *Determination of Compensation For Santee Electric Cooperative, Inc's. Electric Facilities Annexed into the City of Georgetown*, dated June 20, 2008, prepared by Kevin J. Mara, P.E., HiLine Engineering, a GDS Company. The City retained UTEC to perform a technical review of the SEC report.

In addition to this technical review, UTEC performed detailed field investigations of the South Island area and service area along South Island Road, Brave Drive, Ibis Avenue, Golf Drive, and Aviation Road. UTEC determined that the SEC reintegration proposal was unnecessary and enhanced the SEC electric system at City expense. The City prepared an alternate proposal which it believed to be a more prudent plan with better fiscal use of the City electric rate payers' money, allowed SEC to maintain a reliable electric system, and provided appropriate Just Compensation. The Purpose of this report was to document UTEC's technical review of the SEC report, identify portions of the SEC plan that the City agreed with, identify portions of the SEC plan that the City did not agree with or believed to be excessive and financially unreasonable, and document a proposal of Just Compensation which was prudent, reasonable, and financially responsible.

UTEC also participated in meetings between SEC and the City to attempt to reach an agreement on Just Compensation. For each meeting, UTEC prepared a memorandum for each of the four meetings. The City and SEC were unable to reach an agreement and therefore the action went to arbitration. The arbiter's ruling was for the City to pay more than was offered by the City but less than half of what was requested by SEC.

2.13 CROWN POINTE – 2008

Crowne Pointe is a proposed 5,216 acre development north of Georgetown that when developed, would be annexed into the City Limits. The development was expected to ultimately be a 30 MVA peak load and would include a substation and underground feeders in duct bank with pad-mounted transformers, switches, and secondary pedestals.

UTEC was retained to prepare a conceptual electric system design for the development and determine the capital cost to the City for the new electric system. UTEC performed a detailed study for the development and prepared a report of the study, along with detailed drawings.

2.14 FIBER PROJECT – 1994

Design and construction management for a fiber optic system to network the City's Utilities, Courthouse, City Hall, Police Department, Library, School Administration, Schools, Hospital, Telephone Office, Fire Station, and Chamber of Commerce. The fiber optic network consisted of an overhead 13-mile, 60-fiber loop with 17 miles of radial extensions of the loop to 57 remote sites.

2.15 BRIDGE LIGHTING – FRONTAGE RD AND HIGHWAY 17 BRIDGE

Design of the bridge outdoor lighting system for Highway 17 entrance to Georgetown. The project included: conceptual layout and analysis of the loads and voltage drops, detailed construction drawings, lighting lumen analysis, material and equipment specifications, construction bids, bid evaluation, contractor recommendation, periodic construction inspection and progress payments, project closing.

3. SERVICES

3.1 DESIGN SERVICES

- Transmission Line (to 230kV)
- Substation (to 500kV)
- Distribution Line
- Standby/Peak Shaving Generation
- Renewable Energy Generation
- SCADA (Electric, Gas and Water)
- Fiber Optic Systems (ADSS, Messenger Supported and Underground)
- Industrial Power Distribution
- Solar Photovoltaic Power and Battery Storage Power

3.2 ANALYSIS SERVICES

- Intertie Agreements
- Wholesale Power Supply Studies
- Long Range Planning Studies
- Rate Studies
- Energy Cost Reduction Studies
- Protective Coordination Studies
- Transmission and Distribution Relay Settings
- ARC Flash Hazard Analysis & Mitigation Studies
- Load Flow and Voltage Profile
- Power Quality and Harmonic Analysis
- Economic Feasibility Studies
- Operation Studies
- Contact Accident Investigations
- Equipment Failure Analysis

4. UTEC TEAM

The following resumes are for key personnel at our two offices. Additional support staff are available and resumes can be provided if requested.

4.1 ASHEBORO OFFICE

4.1.1 TED ORRELL, PE – PRESIDENT

EDUCATION

Bachelor of Science in Electrical Engineering, University of Arkansas, 1971

Master of Science in Electrical Engineering, University of Arkansas, 1972

REGISTRATION

Registered Professional Engineer: Alabama, Arkansas, Kansas, South Carolina, Virginia, North Carolina, Florida, Wisconsin, Kentucky and Indiana

ASSOCIATIONS

Institute of Electrical and Electronics Engineers (IEEE)

Power Engineering Society

Substation Grounding Working Group, IEEE Substation Committee

Substation Direct Stroke Protection Working Group, IEEE Substation Committee, Past Chairman

Substation Structures and Foundations Working Group, IEEE Substation Committee, Past Chairman

EXPERIENCE

After completing the requirements for a Master's Degree in electrical engineering in 1972, Mr. Orrell joined Black & Veatch Consulting Engineers in Kansas City, Missouri. At Black and Veatch Mr. Orrell served as a project engineer on a variety of design and analysis projects for electric utilities. He also performed numerous studies including long range planning studies, load flow studies, short circuit studies, and economic feasibility studies.

In 1983 Mr. Orrell was given management responsibility for all Transmission and Distribution work in the Mid-Atlantic region of the US. Mr. Orrell managed a T&D group that eventually included 14 engineers, 1 technician, 3 CAD operators, and various support personnel. In 1986 Mr. Orrell was promoted to Senior Vice President of the Mid-Atlantic Region. As Senior Vice President, Mr. Orrell was responsible for the T&D group, as well as the Civil/Environmental and Industrial Divisions. In this position, Mr. Orrell prepared business plans and oversaw business operations for several divisions of the company.

In 1989 Mr. Orrell left Black & Veatch, founded Utility Technology Engineers - Consultants, and served as Managing Partner. Mr. Orrell presently serves as President of Utility Technology Engineers – Consultants, PLLC. At UTEC Mr. Orrell has managed a variety of T&D projects and has also served as project manager on several standby/peak shaving generation projects, economic feasibility studies, and Retail Cost of Service and Rate studies.

Mr. Orrell has been involved with changes in the electric utility industry brought about by the 1992 Energy Policy Act. In 1995, he worked with two South Carolina municipal utilities to solicit and evaluate proposals for new power suppliers. As a result of this work, each of these municipal utilities started purchasing power from a new power supply company in 1997, and their power supply costs have been significantly reduced. Since this time Mr. Orrell has worked with numerous municipal utilities on power supply studies and power supply contract negotiations.

GEORGETOWN PROJECTS

Following is a list of projects that Mr. Orrell has worked on for the City of Georgetown:

- When to Run Peak Shaving Generation
- Electric Net Metering Rate Development
- Front Street Upgrade
- Outage Investigations
- Peak Shaving Generation Plant
- Front Street Study
- Power Supply Study
- Improved System Reliability Case Study
- Substation Modifications
- SCADA System
- Arc Flash Study
- 1360 Annexation Action
- Crown Pointe
- Fiber Project
- Bridge Lighting – Frontage Rd and Highway 17 Bridge

OTHER PROJECTS

Following is a list of other projects that Mr. Orrell has worked on:

- Arc flash hazard analyses for various water treatment facilities and utility distribution systems in North Carolina, South Carolina, and Virginia.
- Project Manager for modifications to 6 substations, 2 new substations, and 69kV transmission system relaying upgrade, Salem, VA.
- Project Manager for 45 MW of Diesel-Engine Generator Plants, for 6 different municipal utilities in VA, NC and SC.
- Project manager for 100 kV /12.5 kV, 50 MVA, Distribution Substation for the Greenwood, SC, CPW.
- Project manager for electric system planning study for the Greenwood, SC, Commissioners of Public Works.
- Project manager for full utility (electric, water, sewer lines) cost of service and rate study for Gaffney, SC, Board of Public Works, Seneca, SC, Light & Water Plant, Easley, SC, Combined Utilities. Westminster, SC, and Waynesville, NC.
- Power supply evaluation for Greenwood, SC Commissioners of Public Works, the City of Seneca, SC, Georgetown SC and Waynesville SC.
- Project manager for the design of 100 kV to 12.5 kV expansions of two delivery substations for the City of Seneca, SC.
- Project manager for short circuit coordination study for the City of Seneca, SC.
- Project manager for a comprehensive, full utility long range planning study for the Gaffney, SC Board of Public Works.
- Energy Cost Reduction Study for Renewable Water Resources, Greenville, SC.
- Project Manager of the Preliminary Engineering Design Report for Digester Gas Generation Facilities at two Renewable Water Resources Waste Water Treatment plants, Greenville, SC.
- Project Manager for 138 kV/4.16 kV Substation Expansion for a major tire manufacturing plant in Indiana.
- Project Manager for 115 kV/13.8 kV Industrial EPC Substation in Mexico.
- Analysis of shock voltages (stray voltage) for a rock quarry in North Carolina
- Analysis of shock fatality at a swimming pool in North Carolina
- Project Manager for 12.47 kV automatic switchover equipment between 2-substations for service to critical distribution load center
- Economic feasibility study for 1-MW to 10-MW solar production plant
- Principal-In-Charge for Electric System Long Range Planning Study for Fayetteville, NC, Public Works Commission, including load forecast.

4.1.2 CHARLES FERREE, PE – MECHANICAL ENGINEER

EDUCATION

Bachelor of Science, Mechanical Engineering, North Carolina State University, 1979

REGISTRATION

Registered Professional Engineer: North Carolina, Virginia

ASSOCIATIONS

Certified Energy Manager, Association of Energy Engineers

EXPERIENCE

Mr. Ferree began work at Carolina Power and Light Company in June 1979. He initially worked as an Energy Services Engineer, with primary responsibilities including residential and commercial HVAC analysis and project management of the residential appliance control program. In 1986 Mr. Ferree moved to Rate Administration where he advised account executives on administration of rates and service procedures. He also developed and implemented a training program for administration of new rate formats. From 1989-2000 Mr. Ferree served as an Industrial Account Manager in Asheboro, North Carolina. In this position he was responsible for unregulated sales, construction projects, rate negotiations, power quality issues and load forecasting. The customer base consisted of 60 customers representing \$35 million in annual electric sales.

In April 2000, Mr. Ferree joined Utility Technology. At UTEC he has contributed to a variety of projects, including substation relay design, street lighting and distribution line relocations for NCDOT road projects.

GEORGETOWN PROJECTS

Following is a list of projects that Mr. Ferree has worked on for the City of Georgetown:

- Outage Investigations
- Peak Shaving Generation Plant

OTHER PROJECTS

Following is a list of other projects that Mr. Ferree has worked on:

- Provided design and specifications for controls upgrade at existing 3,200 kW diesel engine plant, to provide standby service for Operations Center, Easley, SC.
- Havelock 230 kV and Person 500 kV transmission service substations, digital fault recorder design.
- Distribution service substations relay design, Treyburn, NC and Lunsford Road, NC.
- Completed mechanical design and specifications for 10,000 kW diesel engine generation facility, Seneca, SC.
- 230 kV transmission service substations, relay design, Wilson, NC, Marion, SC, and Greenville, NC.

- Highway Conflict Distribution Line Relocations: NC Highway 55, Fuquay-Varina, NC; US 220 Business, Asheboro, NC; N. Harrison Ave., Cary, NC; US Highway 70, Garner, NC; US Highway 64, Ramseur, NC; US Highway 401, Fuquay-Varina, NC.
- CP&L, negotiated rate options and coordinated transmission level service construction for customer installation of A 6,000 kW electric furnace.
- CP&L, Managed rate negotiations and program implementation for transition of six customers to real time pricing rates.
- CP&L, Provided Air Conditioning Contractors of America (AACA) technical training as requested by area heat pump dealers for participation in the Quality Heat Pump Dealer Program.

4.1.3 KELLY KUNZ, PE – ELECTRICAL ENGINEER

EDUCATION

Bachelor of Science in Electrical Engineering, University of Kentucky, December, 1983

REGISTRATION

Registered Professional Engineer - North Carolina, Florida, Virginia, South Carolina, and Kentucky

ASSOCIATIONS

Institute of Electrical and Electronics Engineers – Member

EXPERIENCE

Mr. Kunz began work at Carolina Power & Light Co. from January 1984 to December 1996. During that time, he was promoted from Associate to Project Engineer. His work included distribution facility planning, system improvement construction projects, and engineering circuit analysis. He also provided engineering support for Industrial Substation, Telecommunications and Metering personnel and Customer Quality of Service Issues.

The distribution facility planning involved 90 Transmission-Distribution Substations. System improvement construction projects involved design for distribution feeders, industrial substations, underground subdivisions, and street/area lighting. Circuit analysis projects involved power quality issues, protective coordination, and economic utilization of distribution circuits.

Mr. Kunz joined Utility Technology as an Engineer in December 1996. At UTEC his major responsibilities have included Transmission Substation Design and Protective Relaying, Distribution Facility Construction, and Protective Coordination Studies. This work has included specifying equipment, evaluating bids, designing transmission substations to serve generation plants and distribution feeders, implementing and designing protective relay systems, installing distribution facilities to serve industrial customers, relocating distribution facilities for highway construction, installing and designing lighting systems for municipalities to meet current NC DOT standards, and analyzing distribution and transmission circuits for protective coordination needs. The transmission substation generation projects that he has worked on have connected over 1,100 MW of generation onto the transmission network.

GEORGETOWN PROJECTS

Following is a list of projects that Mr. Kunz has worked on for the City of Georgetown:

- Front Street Upgrade
- Substation Modifications

OTHER PROJECTS

Following is a list of other projects that Mr. Kunz has worked on:

- Duke Energy (20+) retail substations – relay upgrade/new construction.
- Progress Energy 230kV Marion substation add 3 transmission lines.
- Progress Energy Laurinburg/LOF 230 kV Substations upgrade.
- Progress Energy 230kV Lilesville switching Station with 5 trans. lines – New.
- Northeast Utility Service Portland 115/23/12 kV substation – Conversion.
- Greenville Utilities Winterville 115/13 kV substation - Upgrade.
- Georgia Power North Jefferson 115kV substation - Modification.
- Savannah Electric and Power Co. Blandford 230 kV Substation, ring bus design with five transmission lines, including equip. specifications - New.
- Effingham Power Co. Effingham Co. Plant 230kV Switchyard, 320 MW gen. plant - New
- Monroe Power Co. 320 MW gen. plant 230kV Substation and gen. interconnections-New.
- Progress Energy Woodleaf 500/230 kV 1,500 MVA Substation, Duke Power Company interconnection - New
- Progress Ventures Rowan Co. Plant 230kV Switchyard, Phase I & II, 960 MW gen. Plant - New
- CP&L Greenville 230kV Substation, - Emg. rebuild.
- Orangeburg DPU, 115kV Trans. Relaying System 16 terminal loop network - Upgrade
- Eighteen CP&L Transmission/Distribution Substations, New or Upgrades.
- City of High Point 100kv Transmission Relaying 14 Terminal System - Replacement.
- City of Seneca, 9 MW Generation Plant - New.
- PMPA Timken 100kV Substation – New.
- Atlantic Scrap and Processing 115kV Substation – New.
- CP&L I-540 Relocation Project R2000CB - Relocate distribution facilities
- Greenwood SC Water Treatment Plant - Install dual feed system Phase 1
- Mohawk Industries – Install breaker – relay
- Gaffney BPW - 2004 long range planning study
- Cherry Point Marine Corp Base – Electrical System Upgrade including 12kv point of delivery rebuild, installation of 80 microprocessor relays and coordination study

4.1.4 SCOTT FLEMING, PE – ELECTRICAL ENGINEER

EDUCATION

Bachelor of Science in Electrical Engineering, North Carolina State University, 1985

REGISTRATION

Registered Professional Engineer: North Carolina and Alabama

EXPERIENCE

Upon obtaining a Bachelor Degree in electrical engineering in 1985, Mr. Fleming joined Black and Veatch Consulting Engineers and Architects. At Black and Veatch, Mr. Fleming became a staff electrical engineer and completed projects for electrical power substations, municipal water and wastewater plants.

Following Black and Veatch, Mr. Fleming has accumulated substantial engineering experience within the chemical, computer, and transportation industries.

At BASF Corporation, Mr. Fleming provided design and start-up services for a nylon process plant. This included a process batch mixing system, nylon chip pneumatic conveying systems and nylon polymerization control.

At Tyco Electronics, Mr. Fleming was the plant electrical engineer in charge of the control systems for connector assembly machines manufacturing computer connector and cabling parts.

At Daimler Truck North America, Mr. Fleming was the senior engineer in charge of automotive control systems including all power train and body power and control systems.

GEORGETOWN PROJECTS

Following is a list of projects that Mr. Fleming has worked on for the City of Georgetown:

- Peak Shaving Generation Plant
- SCADA System

OTHER PROJECTS

Following is a list of other projects that Mr. Fleming has worked on:

- North Carolina Electric Membership Corporation (NCEMC) – Investigate and determine the root cause of damage to electrical control equipment during lightning storms at two large generation plants each consisting of six 64 megawatt gas turbine generators. Perform on-site inspections required to document the existing electrical power and grounding system, equipment damage incurred and the points of lighting protection failure. Present a detailed report documenting the equipment failures and timelines, the causes of equipment failures and recommended corrective actions to be taken.
- North Carolina Electric Membership Corporation (NCEMC) – Verify and test control circuits for 6 gas turbine generator plants rated 64 megawatts each. Upgrade the control system communication system from 10/100MB to 1 GB data transfer rate.

- Easley Common Utilities, Easley, SC – Install Survalent SCADA system expansion consisting of SCOUT remote terminal units, SCADA database development, Worldview software operator interface screens and electrical system data logging and historical reporting.
- Easley Common Utilities, Easley, SC – Modify existing peak shaving diesel engine generator switchgear controls to also provide emergency standby generator power for the utility operations center with closed transition power switching interface with the power grid.
- Easley Common Utilities, Easley, SC – Develop SEL Real Time Automation Controller, RTAC, data base and operator interface screens. Interfacing data from multiple IED's over serial cable lines and Ethernet multi-mode fiber optic lines.
- Michelin Tire, Tuscaloosa, Alabama – Installation and start-up of 4.16 kV, 4250 kVAr tuned capacitor bank in the manufacturing plant switchgear room.
- Michelin Tire, Tuscaloosa, Alabama – Installation and start-up of 44 kV power transformer and circuit breaker in the manufacturing plant substation.
- Georgetown, SC – Peak Shaving Generation Plant consisting of two 2 MW, tier IV factory certified emissions diesel engine generator sets. Installation of bulk diesel fuel and diesel exhaust fluid systems, CO2 fire extinguishing system, and variable speed air compressor system. Upgrade SCADA system using Wonderware software. Integrate the plant SCADA data map in SEL Real Time Automation Controller, RTAC. Extend the City wide fiber-optic ring into the plant.

4.1.5 DAVID BALL, EIT – ELECTRICAL ENGINEER

EDUCATION

Bachelor of Science in Electrical Engineering, The University of North Carolina at Charlotte, May 1999

Graduate Studies in Power Systems Analysis, The University of North Carolina at Charlotte, Summer and Fall 1999

REGISTRATIONS

Engineer-in-Training, North Carolina

EXPERIENCE

During attendance at The University of North Carolina at Charlotte, Mr. Ball worked to finance his education and to gain engineering experience. From May 1997 to August 1998, he was an assistant to the Resident Engineer at the North Carolina Department of Transportation. There he worked with engineers and project inspectors on the design and construction of roads, bridges and signalization systems.

In January 1999 Mr. Ball joined Johnson Electric Company. Working mostly as a commercial/industrial electrician, he acquired valuable experience in designing and providing electrical service to large industrial facilities. Other tasks included performing load calculations, investigating power quality issues, project estimating, and facility lighting layout. After graduation, Mr. Ball continued to work for Johnson Electric, while taking graduate-level evening courses in Power Systems Analysis.

Mr. Ball joined Utility Technology in February 2000 as an Engineer-in-Training. His responsibilities have included the design of several Transmission-Distribution substations ranging from 115kV to 500kV, and participation in the design of their associated protection and control schemes. Mr. Ball has also designed several low and medium voltage distribution systems providing service to industrial facilities. Most recent projects include electrical service design of generation facilities to accommodate peak shaving/standby generators and associated switchgear at water and wastewater treatment facilities. Other tasks associated with these facilities included soil resistivity testing and ground grid and lightning protection design.

GEORGETOWN PROJECTS

Following is a list of projects that Mr. Ball has worked on for the City of Georgetown:

- When to Run Peak Shaving Generation
- Front Street Upgrade
- Peak Shaving Generation Plant
- Substation Modifications
- Arc Flash Study

OTHER PROJECTS

Following is a list of other projects that Mr. Ball has worked on:

- Electrical service design, grounding and lightning protection design for generation facilities in Seneca, SC and Georgetown, SC
- Substation rebuild, low voltage distribution upgrades and ground grid replacement for Cascades Tissue in Wagram, NC
- 4.16 kV underground distribution loop design for Seneca, SC Water Treatment Plant
- Arc flash hazard analyses for various water treatment facilities and utility distribution systems in North Carolina, South Carolina, and Virginia
- Progress Energy 230kV Substation and Relaying, Wake and Johnston Counties, NC
- Progress Energy 115kV Industrial Substation, Mt Gilead, NC
- Progress Energy 500/230kV Plant and Switchyard, Rowan County, NC
- Progress Energy 500/230kV ICTG Substation and Relaying, Rowan County, NC
- Effingham Power Co. 230kV ICTG Substation and Relaying, Blandford GA
- Distribution System Upgrades for the NC Zoological Park, Asheboro, NC
- Wilmington Corning 230kV Switching Station, Wilmington, NC
- Upgrades to medium voltage distribution system for Wise WTP in Greenwood, SC
- Filter Backwash Automation System design for Wise WTP in Greenwood, SC
- Upgrade of finished water pump station 2300 v motor control lineup for Wise WTP in Greenwood, SC
- Power & Control System Design for Dissolved Air Flootation System for the City of Seneca WTP in Seneca, SC
- Upgrade protective relaying for (8) 69 kV/12 kV substations for the City of Salem, VA

- AC electrical design for 100 kW photovoltaic system at NC Zoological Park, Asheboro, NC
- Duke Energy Mar Don 100kV/12.5kV retail substation design
- Duke Energy Royal Retail 100kV/24kV retail substation design
- Upgrade of Seneca WTP High Service Pump Station
- Design of Raw Pump Station for Seneca WTP including design and specifications of 480V motor control lineup and associated starters and variable frequency drives

4.2 SPARTANBURG OFFICE

4.2.1 HEATHER SUDDUTH, PE – DIRECTOR OF ENGINEERING, SC OFFICE

EDUCATION

Bachelor of Science in Electrical Engineering, Clemson University, May 2009

REGISTRATION

Registered Professional Engineer: South Carolina, North Carolina, and Virginia

ASSOCIATIONS

Institute of Electrical and Electronics Engineers (IEEE)

IEEE Power and Energy Society (PES)

IEEE PES Substation Committee

EXPERIENCE

While pursuing a degree in electrical engineering at Clemson University, Ms. Sudduth interned for Utility Technology the summers of 2007 and 2008. Upon graduation in May 2009, she joined UTEC. Ms. Sudduth has been responsible for substation design, distribution system investigations, and distribution generation and power system studies.

Design tasks have included specifications of substation structures and equipment, physical layout, relaying and control, insulation coordinating and grounding. Facilities have included both overhead and underground distribution through 34.5kV, overhead transmission lines and substations through 138 kV.

Power system studies have included arc flash hazard analysis, load management, power factor correction, relay coordination, fault current and load flow. As a part of these studies, Ms. Sudduth has made detailed measurement and analysis of existing conditions, economic comparison of alternatives, and recommendations for improved system operations.

In addition to her project experience, Ms. Sudduth serves as Director of Engineering for the UTEC South Carolina office in Spartanburg, SC.

GEORGETOWN PROJECTS

Following is a list of projects that Ms. Sudduth has worked on for the City of Georgetown:

- Front Street Upgrade
- Outage Investigations
- Peak Shaving Generation Plant – Permanent
- Front Street Study

- Improved System Reliability Case Study
- Substation Modifications
- SCADA System
- 1360 Annexation Action

OTHER PROJECTS

Following is a list of other projects that Mrs. Sudduth has worked on:

- Arc Flash Hazard Analysis: Newport News, VA; Cherry Point MCAS, NC; Large Tire Manufacturing Company, IN; ZF Transmissions Gray Court, SC; Lockhart Power Company, SC
- Arc Flash Hazard Training: ZF Transmissions Gray Court, SC
- Protective Coordination Studies: Newport News, VA; Easley, SC; Seneca, SC; Large Tire Manufacturing Company, IN
- Electric System Planning Study: Easley, SC
- Motor Starting & Planning Study for Plant Substation Upgrade: Large Tire Manufacturing Company, IN
- Transmission Planning Study, Load Flow Analyses, Fault Current Studies: Lockhart Power Company, SC
- Solar Impact Study: Lockhart Power Company, SC
- Design of 12.5kV Regulator Station: Shaw AFB, Sumter, SC
- Design of Modifications to Distribution Substations: Seneca, SC (12.5 kV); Orangeburg, SC (69 kV - 8.32 kV); Salem, VA (69 kV - 12.5kV)
- Design of Upgrades to Industrial Substation: Large Tire Manufacturing Company, IN
- Design and Specifications for New Distribution Substations: Easley, SC (100 kV -12.5 kV); Seneca, SC (12.5 kV);
- EPC Specifications & Drawings, 115 - 13.8 kV Industrial Substation: Large Tire Manufacturing Company, Mexico
- Evaluation of Distributed Generation on Distribution System: Lockhart Power Company, SC
- Duke Energy Reliability Study and Lightning Stroke Analysis: Jocassee Tie, Harrisburg Tie, Oconee Nuclear Station, and Catawba Nuclear Station
- Long Range Planning Study for Fayetteville, NC, Public Works Commission, including load forecast

4.2.2 JIM GHRIST, PE – ELECTRICAL ENGINEER

EDUCATION

Bachelor of Science in Electrical Engineering, West Virginia University, 1968

Master of Business Administration, University of Pittsburgh, 1973

REGISTRATION

Registered Professional Engineer: Alabama, Colorado, Florida, Georgia, Indiana, Kentucky, New Mexico, North Carolina, South Carolina, Virginia

ASSOCIATIONS

Institute of Electrical and Electronics Engineers - Senior Life Member - PES, IAS

National Society of Professional Engineers - Member

EXPERIENCE

After graduating from West Virginia University, Mr. Ghrist joined West Penn Power Company in 1969 where he developed distribution standards. The department was later consolidated into Allegheny Power Service Corporation.

In 1973, Mr. Ghrist joined Black & Veatch where he performed a wide variety of project management, facility design, and power system study functions. He managed all phases of multidisciplinary domestic and international engineering projects, from proposal through construction. Mr. Ghrist's international work with Black & Veatch included overseas residence in Saudi Arabia, Bangladesh, and Egypt.

Mr. Ghrist joined the staff of Utility Technology in 1996 where he has been responsible for facility design, distribution system investigations, distributed generation and power system studies.

Design tasks have included specification of structures and equipment, physical layout, relaying and control, insulation coordination, grounding, lightning protection, and development of standards. Facilities have included both overhead and underground distribution through 34.5 kV, overhead transmission lines through 230 kV, and substations through 500 kV.

Power system studies have included arc flash hazard analysis, power quality and harmonic distortion, load management, outage analysis, power factor correction, relay coordination, fault current, and load flow. As a part of these studies, Mr. Ghrist has made detailed measurement and analysis of existing conditions, economic comparison of alternatives, and recommendations for improved system operations.

GEORGETOWN PROJECTS

Following is a list of projects that Mr. Ghrist has worked on for the City of Georgetown:

- Front Street Upgrade
- Outage Investigations
- Peak Shaving Generation Plant
- Front Street Study

- Improved System Reliability Case Study
- Substation Modifications
- SCADA System
- Arc Flash Study
- 1360 Annexation Action
- Crown Pointe

OTHER PROJECTS

Following is a list of other projects that Mr. Ghrist has worked on:

- Design of a 138-4.16 kV industrial substation for a major tire manufacturer, including capacitor switching transient analysis.
- Design of five (5) 1850 kW mobile diesel engine generators and design QC of permanent diesel engine generating plants in Seneca, SC (10,000 kW).
- Design of distribution substations in Salem, VA (69-12.5 kV), Easley, SC (100-12.5 kV); Greenwood, SC (100-25 kV); Gaffney, SC (100-25 kV); and Seneca, SC (100-12.5 kV).
- Design of 115 kV tap station in Gaffney, SC.
- Substation grounding design in Orangeburg, SC; Rowan, NC; Monroe, GA, and Effingham, GA.
- Lightning protection design in Orangeburg, SC; Rowan, SC; and Monroe, GA
- Long range planning studies for Easley, SC; Lockhart Power, SC; Greenwood, SC; Seneca, SC; and Gaffney, SC.
- Distribution system protective coordination studies for Easley, SC; Lockhart Power, Seneca, SC; and Gaffney, SC.
- Analysis and mitigation of harmonic distortion for a hospital in Wilmington, NC.
- Arc flash hazard analyses for various water treatment facilities and utility distribution systems in North Carolina, South Carolina, and Virginia.
- Evaluation of alternative power supplies for Seneca, SC and Greenwood SC.
- Design and studies for the modernization of low and medium voltage distribution systems in Alexandria, Egypt. Work included power quality, load management, outage analysis, and power factor correction.

4.2.3 LISA BAKER – CAD TECHNICIAN

EDUCATION

AutoCAD Certification, Greenville Tech - 1990

Microsoft Access – 1996

Esri Cartography - 2018

EXPERIENCE

Ms. Baker has over 33 years' experience in the electric utility industry and joined Utility Technology in April of 2001 as a CAD Designer. She has worked on distribution and substation projects providing AutoCAD drafting support for electrical facilities design, graphics for reports and database management. Ms. Baker has modeled distribution and industrial electrical systems in SKM and CYME software for use in system analyses. She has also updated and expanded the Geographic Information System (GIS) for the Seneca Light & Water Plant and the Town of Waynesville. The mapping included field verification of water, sewer, and electrical distribution equipment using a Global Positioning System (GPS).

From April 1998 to April 2001, Ms. Baker worked for Utility Support Systems, Inc. as a CAD Operator. She was assigned to Georgia Power Company – DOT Centralized Engineering Department.

From October 1995 to March 1996 Ms. Baker worked for Universal Field Services, Inc. as a CAD Operator/Documentation Specialist.

From October 1995 to March 1996 Ms. Baker worked for Power Delivery Associates, Inc. as a CAD Operator, assigned to Georgia and Alabama utilities.

Ms. Baker worked at Utility Consultants, Inc. from 1993 to 1995 as a Technical Assistant. Her job duties included broadband projects and a field assignment to Kansas Power & Light.

Ms. Baker worked for Duke Power Company from 1985 to 1993 as an Engineering Assistant in Greer, SC. She performed a variety of duties which included AutoCAD mapping, working in an automated mapping system (GFIS), and also providing IT support for 25 computer systems, software and server management.

COMPUTER SOFTWARE EXPERIENCE

- AutoCAD Map
- Esri ArcMap
- SKM Power*Tools
- Microstation
- CYMEDIST
- ARCPRO 2.0

GEORGETOWN PROJECTS

Following is a list of projects that Ms. Baker has worked on for the City of Georgetown:

- When to Run Peak Shaving Generation
- Front Street Upgrade

- Peak Shaving Generation Plant
- Front Street Study
- Power Supply Study
- Substation Modifications
- SCADA System
- Arc Flash Study
- 1360 Annexation Action
- Crown Pointe

5. REFERENCES

Client	Contact
Seneca, SC, Light and Water	Bob Faires , Director of Utilities (864) 888-0851, rfaires@seneca.sc.us
Easley, SC, Combined Utilities	Joel Ledbetter , General Manager (864) 644-8169, jledbetter@easleyutilities.com
Waynesville, NC	Jeff Stines , Public Services Director (828) 456-3706, jstines@waynesvillenc.gov
Georgetown, SC	Alan Loveless , Electric Utility Director (843) 545-4611, aloveless@cogsc.com

MAYOR
BRENDON M. BARBER, SR.

CTTY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
MAYOR PRO TEMPORE
CLARENCE C. SMALLS

JONATHAN ANGNER
TUPELO HUMES
CAROL JAYROE
AL JOSEPH
HOBSON H. MILTON

Electric Utility Department
Alan J. Loveless PE, Director
Office: (843) 545-4600
Fax: (843) 527-7591

October 13, 2021

MEMORANDUM TO: John Barfield
Finance Director

FROM: Alan Loveless 
Director of Electric Utility

SUBJECT: Utility Technology Engineers-Consultants
Sole Source Designation

As you are aware, there is a General Services Agreement with Utility Technology Engineers-Consultants (UTEC) being placed on the agenda for the October 21st City Council meeting. Dr. Yudice met with me and representatives of UTEC a couple of weeks ago, and she agrees with the concept of a General Services Agreement so that UTEC can continue to provide assistance to the City after my retirement at the end of the year. This memo is to document our justification for UTEC as a sole source of general engineering services for the Electric Utility Department.

UTEC has provided engineering services to the City for many years, starting with the design of the City's fiber optic network in 1994 (before my tenure with the City started). They have worked on many projects, large and small, over the last 21 years. These projects are summarized in the proposal that is included in the Council agenda. They have our entire distribution system digitally mapped and are capable of providing analysis on part or all of our system if we need to evaluate load current, fault current, voltage drop, etc. They know our system and our staff very well. They have also collected a great deal of data on our system load history over the years and can provide opinions on issues involving our power supply agreement with Santee Cooper. Currently, they provide us with assistance in monitoring Santee Cooper's system load so that we can make daily decisions about running our peak shaving plant, which reduces our monthly wholesale power cost by approximately \$69,000. We share the cost of this service with two other municipal utilities that also run peak shaving generation against Santee Cooper's system peak.

Needless to say, UTEC possesses a great deal of institutional knowledge about our City, our distribution system, and our operation. Having a GSA in place with UTEC would be a tremendous benefit to the Electric Department and to my successor after I retire. If another engineering firm would be retained, there would be a very large learning curve and efficiency would suffer.

For these reasons, we feel that the sole-source justification for UTEC as the Electric Department's general engineering provider is reasonable and defensible.

If additional information is needed, or discussion required, please don't hesitate to let me know.

c: Dr. Sandra Yudice

Drawer 939
Georgetown, SC 29442

Attachment: utecsource101321 (3420 : General Services Agreement with Utility Technology Engineers-Consultants)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 3427

Council Meeting Date:	21 October 2021
Department:	Administration
Issue Under Consideration:	Motion to approve an extension to an Emergency Ordinance requiring individuals to wear face coverings or masks in city facilities.
Amount Requested:	
Is Item in Current Budget?	
If no, please explain:	
Financial Impact:	
Points to Consider:	
Options:	
Staff Recommendations:	

Reviews:

Sandra E. Yudice Ph.D. Completed 10/15/2021 5:20 PM

Sandra E. Yudice Ph.D. Completed 10/15/2021 5:21 PM

Stephanie Buccione Completed 10/15/2021 5:40 PM

Georgetown City Council Pending 10/21/2021 5:30 PM

Attachments:

1. 1 10-21-21 Extension Emergency Mask Ordinance for city facilities (PDF)
2. 2 Exhibit A (PDF)

**MOTION TO APPROVE AN EXTENSION TO AN EMERGENCY ORDINANCE REQUIRING
INDIVIDUALS TO WEAR FACE COVERINGS OR MASKS IN CITY FACILITIES.**

EXTENSION 1
CITY OF GEORGETOWN EMERGENCY ORDINANCE
REQUIRING INDIVIDUALS TO WEAR FACE COVERINGS OR MASKS IN CITY FACILITIES

WHEREAS, On August 19, 2021, the City Council of the City of Georgetown passed an Emergency Ordinance by a two-thirds majority requiring face coverings to be worn in city facilities (attached and incorporated as Ex. A, “the Fall 2021 Emergency Mask Ordinance”); and

WHEREAS, The Fall 2021 Emergency Mask Ordinance passed by City Council included a provision for sixty-day extension terms, as authorized by emergency ordinance of Council, not to exceed six months total; and

WHEREAS, COVID-19, a respiratory disease caused by the SARS-CoV-2 virus, can result in serious illness or death, and can spread from person to person;

WHEREAS, international, national, state, and local health authorities have identified the wearing of a face covering over the nose and mouth when in inside spaces in proximity to other individuals as beneficial to inhibiting the spread of airborne respiratory viruses, including SARS-CoV-2; and

WHEREAS, when the Mayor and Council passed the Fall 2021 Emergency Mask Ordinance, COVID-19-positive cases in the City had dramatically increased, including cases of exposure to the Delta variant and breakthrough cases impacting vaccinated citizens; and

WHEREAS, the City Council desires to limit the exposure of its staff, citizens, and customers to COVID-19; and

WHEREAS, S.C. Code § 5-7-250(d) provides that “[t]o meet public emergencies affecting life, health, safety or the property of the people, council may adopt emergency ordinances ... and

WHEREAS, the Mayor and Council of the City of Georgetown determine it is in the interest of public health and productivity of city employees to extend the Fall 2021 Emergency Mask Ordinance requiring individuals to wear face coverings in all city buildings; and

NOW, THEREFORE, be it ordained by the Mayor and Council of the City of Georgetown as follows:

The Fall 2021 Emergency Mask Ordinance, attached as Ex. A and incorporated, is hereby extended for one additional sixty-day term.

As provided by S.C. Code § 5-7-250(d), this Ordinance shall expire automatically as of the sixty-first day following the date of enactment (the “Emergency Term Extension 1”). Notwithstanding the foregoing, however, Council may extend the Emergency Term by emergency ordinance authorizing a second additional (or more) terms, each of no more than sixty days, provided that

the total duration of the Emergency Term shall not exceed six months without enacting an ordinance in the ordinary course.

This Emergency Term Extension 1 shall take effect immediately upon passage .

BE IT ORDAINED by the Mayor and Council of the City of Georgetown, South Carolina, in assembly and by the authority thereof, as an Emergency Ordinance on one reading, by affirmative vote of two-thirds of the members present, this **21st** day of **October, 2021**.

ATTEST:

Stephanie Buccione
City Clerk

Brendon M. Barber, Sr.
Mayor

APPROVED AS TO FORM:

Elise F. Crosby
City Attorney

**CITY OF GEORGETOWN EMERGENCY ORDINANCE
REQUIRING INDIVIDUALS TO WEAR FACE COVERINGS OR MASKS IN CITY FACILITIES**

WHEREAS, COVID-19 is a respiratory disease caused by the SARS-CoV-2 virus that can result in serious illness or death, and can spread from person to person; and

WHEREAS, since January 30, 2020, COVID-19-related public health emergencies have been recognized by the World Health Organization, the Centers for Disease Control and Prevention, the United States Department of Health and Human Services, the President of the United States, the Governor of the State of South Carolina, the Mayor of the City of Georgetown, and the City Council of the City of Georgetown; and

WHEREAS, international, national, state, and local health authorities have identified the wearing of a face covering over the nose and mouth when inside spaces in proximity to other individuals as beneficial to inhibiting the spread of airborne respiratory viruses, including SARS-CoV-2; and

WHEREAS, effective July 3, 2020, the City Council of the City of Georgetown enacted an Emergency Ordinance requiring the wearing of masks in certain establishments in the City, extended by regular ordinance of Council August 27, 2020; and

WHEREAS, on May 11, 2021, the Governor of the State of South Carolina declared a continued State of Emergency--at the same time recognizing significant post-vaccine decreases in COVID-19 rates--and rescinded his own March 5, 2021 mask order (EO21-12), pre-empting municipal mask ordinances that had relied on EO21-12, voiding the City of Georgetown's local ordinance; and

WHEREAS, in August of 2021, COVID-19-positive cases in the City, County, and State have dramatically increased, including cases of exposure to the Delta variant of SARS-CoV-2; and

WHEREAS, in August, 2021, Tidelands Health Georgetown Memorial Hospital, in the City of Georgetown, is experiencing a surge in COVID-19 cases, hospitalizations, and deaths and are currently over capacity; and

WHEREAS, the City Council desires to limit the exposure of its staff, citizens, and customers, which may include unvaccinated individuals, to COVID-19; and

WHEREAS, on August 17, 2021, in the case of *Crestwick v. USC*, the South Carolina Supreme Court determined Proviso 117.190 of the 2021-2022 Appropriations Act for the State of South Carolina does not prohibit public colleges from implementing universal mask mandates in public facilities; and

WHEREAS, COVID-19 and the Delta variant represent an immediate threat to the public and if positive cases continue to spread and increase, the demand for medical and other supplies may

overwhelm sources of supply, the city work force may be negatively impacted by absenteeism, the demand for medical facilities for city residents may exceed resources, and the Mayor and City Council wish to protect the health of city employees; and

WHEREAS, S.C. Code § 5-7-250(d) provides that “[t]o meet public emergencies affecting life, health, safety or the property of the people, council may adopt emergency ordinances ... by the affirmative vote of at least two-thirds of the members of council present. An emergency ordinance is effective immediately upon its enactment without regard to any reading, public hearing, publication requirements, or public notice requirements. Emergency ordinances shall expire automatically as of the sixty-first day following the date of enactment;” and

WHEREAS, the Mayor and Council of the City of Georgetown determine, based on present-day local conditions and consistent with the City’s police powers under Home Rule and S.C. Code § 5-7-60, and the guidance of the state Supreme Court, that it is in the immediate interest of public health to require individuals to wear face coverings in all city buildings; and

WHEREAS, this Ordinance has been approved by at least two-thirds of the Councilmembers present at the meeting in which it was considered; and

NOW, THEREFORE, be it ordained by the Mayor and Council of the City of Georgetown as follows:

Face Coverings

A *Face Covering* is a piece of cloth, fabric, or other material that securely covers a person’s nose and mouth and remains affixed in place without the use of one’s hands, and include, but are not limited to, medical masks, cloth masks, scarves, shields, and gaiters.

Due to the emergency situation presented by local COVID-19 transmission at the time of this Emergency Ordinance, all individuals, including but not limited to administration, staff, citizens, visitors, business owners, and customers, are required to wear Face Coverings while inside the enclosed area of any city facility if such individual is within six (6) feet of another person.

Face Coverings shall not be required:

- a) in outdoor or unenclosed areas;
- b) for people whose religious beliefs prevent them from wearing a Face Covering;
- c) for those who cannot wear a Face Covering due to a medical condition;
- d) for children under ten (10) years old, provided such child is accompanied by an adult with custodial authority; and
- e) when complying with directions of law enforcement officers.

Notice. The City Administrator shall designate employees to post signage outside city buildings reflecting this Emergency Ordinance. Admission into the enclosed area of any city facility will be denied to individuals presenting without a Face Covering. Should an individual enter or remain,

or allow a child in his or her custody or care to enter or remain, in a posted city facility without a Face Covering, he or she assumes liability for exposure to COVID-19.

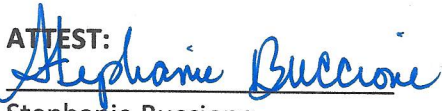
Expiration/Extension. As provided by S.C. Code § 5-7-250(d), this Ordinance shall expire automatically as of the sixty-first day following the date of enactment (the "Emergency Term"). Notwithstanding the foregoing, however, Council may extend the Emergency Term by emergency ordinance for one or more additional terms, each of no more than sixty days, provided that the total duration of the Emergency Term shall not exceed six months without enacting an ordinance in the ordinary course.

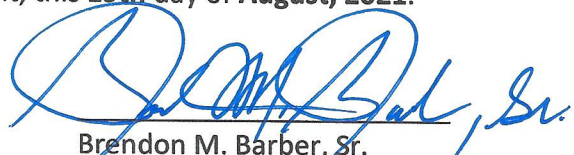
Severability. Should any provision, section, paragraph, sentence, or word of this Ordinance be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences, or words of this Ordinance as hereby adopted shall remain in full force and effect.

Effective Date and Time. This emergency Ordinance shall take effect at 9 a.m. August 20, 2021.

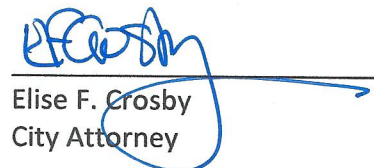
BE IT ORDAINED by the Mayor and Council of the City of Georgetown, South Carolina, in assembly and by the authority thereof, as an Emergency Ordinance on one reading, by affirmative vote of two-thirds of the members present, this **19th** day of **August, 2021**.

ATTEST:


Stephanie Buccione
City Clerk


Brendon M. Barber, Sr.
Mayor

APPROVED AS TO FORM:


Elise F. Crosby
City Attorney

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3419)**

Meeting: 10/21/21 05:30 PM

Department: Electric

Category: Report

Prepared By: Alan Loveless

Initiator: Alan Loveless

Sponsors:

DOC ID: 3419

September 2021 Electric Utility Department Report

MAYOR
BRENDON M. BARBER, SR.

CTTY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
MAYOR PRO TEMPORE
CLARENCE C. SMALLS

JONATHAN ANGNER
TUPELO HUMES
CAROL JAYROE
AL JOSEPH
HOBSON H. MILTON

Electric Utility Department
Alan J. Loveless PE, Director
Office: (843) 545-4600
Fax: (843) 527-7591

October 12, 2021

Following is a brief summary of major activities in the Electric Utility Department for September 2021:

Santee Cooper's system peak occurred on the afternoon of September 6th. Though I am continuing to have problems with the air compressor at the plant, fortunately it was working that day and we were running during the peak hour. If this compressor fails again, I may have to replace it on an emergency basis this year (approximately \$9,000). If not, a new one needs to be budgeted for next year. This plant is dependent on compressed air to open the air louvers for cooling and to inject fluid into the emissions treatment system. If the air compressor is down, the plant cannot run. Missing a peak is too costly to put at risk with an unreliable air compressor.

A meeting was held with Santee Cooper to discuss our power supply agreement in light of the fact that the current agreement will expire in 2 years (November 2023). They have a very firm idea of what their power costs are going to be for the next five years. Beyond that, there is more speculation involved and therefore, more risks. Sometime during October, I expect Santee Cooper to make the City an offer to extend the contract. They will probably provide two options, one for 5 years and one for 10 years, though the 10 year proposal will likely have some unknowns involved. When the proposals are received, we will have our engineering consultant evaluate them and make a recommendation. If we do not accept the offer, we will have to solicit power supply proposals from the market (other regional power suppliers).

A lawsuit that has been dragging out for several years was finally settled in the City's favor. This suit was related to a mobile home fire in 2018 that the owner believed was caused by an electrical surge that came from our system. After several delays, the case finally went to court. The owner presented his case first, and the court ruled that there was no reason to proceed further because the owner's witnesses did nothing to prove that the fire resulted from a failure on our system or that we would have been at fault even if it had.

The Green Infrastructure Center study of the tree infrastructure in the region held a meeting on August 4th with several representatives of City staff. The purpose of this meeting was to identify major concerns specific to the City of Georgetown that GIC could potentially help us with. Among the items identified were a work plan capable of managing the needs of both the electric utility (line clearance) and the public (street trees, hazard trees, etc.), identifying long range plan to replace the aging canopy, addressing the health and condition of trees in the tree wells along Front Street, and evaluating the health of trees in the Historic District. Another meeting is scheduled for October.

Drawer 939
Georgetown, SC 29442

Attachment: september2021 (3419 : September 2021 Electric Utility Department Report)

There has been no known progress on the one solar installation that we have had pending. There had been another application approved for a home in the Harbor Club, but that application had to be withdrawn because the HOA will not approve solar panels on rooftops.

Eaton has acknowledged the significance of the problem with water nodes and has committed to working with us to resolve the issue. Data from their visit to Georgetown in March is still being analyzed. They are still trying to determine why Gen 2 nodes are failing, and if the entire node needs to be replaced or if just the battery can be replaced. We are one of 8-10 of Eaton's customers that are experiencing this problem. I had been informed that Eaton expects to be in production with new nodes in July (start of production had been delayed due to COVID), but it will be mid-August to September before any new nodes are shipped to us. Their initial plan is to send us 20-25 new nodes when they are available so that we can get them into the field and check for proper operation. A box of 20 new nodes was received in late July. An Eaton engineer returned to Georgetown in August and deployed the nodes and they appeared to be working properly. Production for the nodes has been delayed again; we expect to start receiving them in October and Eaton will arrange a contract crew to deploy them for us. We should be hearing news on this very soon.

We continue to work with the contractor who is installing the electric conduit for the developer of the Richmond Place apartment project. They have completed most of the conduit installation and we have started pulling UG conductor and setting transformers for this project. We also continue to keep pace with the large number of new services being installed in the Harbor Club.

The September safety meeting was held on the 10th

Other statistics of interest for September:

• Cut-on – regular	108
• Cut-off – regular	93
• Cut-off – non-pay	174
• Non-pay restores	139
• Re-read orders	2179
• Accidents – lost time	0
• Accidents – first aid/property damage	1
• PUPS locates	140
• Total orders worked	2703

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3412)**

Meeting: 10/21/21 05:30 PM

Department: Engineering

Category: Report

Prepared By: Orlando Arteaga

Initiator: Orlando Arteaga

Sponsors:

DOC ID: 3412

Engineering Monthly Report_September 2021



**City of Georgetown
Engineering Monthly Report
September 2021**

Engineering - Orlando Arteaga, P.E.

Date: October 7, 2021

CAPITAL IMPROVEMENT PROJECTS (CIP) STATUS UPDATE

PLANNING

1. West End District Water Main Upgrades

- CDBG grant application submitted on 4/16/2021
- CDBG grant approved on 6/23/2021 for the amount of \$453,292
- Design and construction scheduled for FY 21-22
- WRCOG has requested an environmental assessment.
- Held project kickoff meeting with the Department of Commerce and WRCOG on 10/1/21.
- Wetland delineation is scheduled for October 2021.
- Procuring surveying services at this time.

2. East Bay Park Picnic Pavilion

- The City has applied for a CDBG grant on 6/30/2021.
- Public Hearing held on Wednesday, July 21st, 2021 to comply with CDBG requirements.
- Grant approval is still pending.

DESIGN

1. Maryville School Lift Station

- Engineer: The Wooten Company
- Design Fee: \$47,816
- Design Notice to Proceed: 10/2/2020
- Design completion: 6/30/2021
- Status: Design work is 100% complete.

The bid documents were released on 7/15/2021 and bids were received on August 19th. Only one bid was submitted, and it was above the approved budget amount. The bid has been canceled due to a lack of price competitiveness. The project will be rebid on or about November 2021.



**City of Georgetown
Engineering Monthly Report
September 2021**

2. WTP Secondary Sedimentation Basin

- Engineer: WK Dickson
- Design Fee: \$428,000
- Design Notice to Proceed: 2/15/2021
- Status: Design work is about 90% complete.
Consultant completed Preliminary Engineering Report (PER).
WRCOG to assist the City with EDA grant application.

3. Public Works Building Improvements

- Architect: Raymond LLC
- Design Fee: \$25,000
- Notice to Proceed: 3/15/2021
- Status: Design work is 100% complete. City staff is working on bid procurement documents. Request for Bid (RFB) documents release scheduled for 10/13/21.
-

4. EDA Stormwater System Improvements-Historic District

- Request for Qualifications (RFQ) for engineering services released on 6/2/2021.
- Two (2) engineering companies submitted proposals on 7/8/2021: WK Dickson and The Wooten Company.
- Status: WK Dickson's proposal was approved by City Council on 9/16/21 but approval by EDA is still pending.

5. Harborwalk Handrail Repairs

- Status: Evaluating proposals and seeking additional funding from Hospitality Fund due to above-budget proposals.



**City of Georgetown
Engineering Monthly Report
September 2021**

CONSTRUCTION

1. WWTP Acid Feed System Repairs

- Engineer: WK Dickson
- Design Fee: \$24,700
- Design Notice to Proceed: 2/10/2021
- Status: Design is 100% complete.
- Contractor: North American Construction Company Inc.
- Contract Amount: \$74,875.00
- Notice of Award: 4/23/2021
- Notice to Proceed: 6/14/2021
- Status: Work is 100% complete. Final payment to the contractor is being processed.

2. Orange Street Parking Lot Restoration.

- Contractor: Palmetto Corp.
- Contract Amount: \$66,570
- Status: Work is still pending and rescheduled for after November 1st.

SCDOT ENCROACHMENT PERMITS PROCESSED:

None.

OTHER ACTIVITIES:

1. Monitored Richmond Place Apartment site construction.
2. Met with SCDOT and Coastal Asphalt to do final inspection of Queen Street Drainage project on 9/16/21.
3. Attended webinar on ARPA funding on 9/20/21.
4. Attended GSATS meeting on 9/28/21.
5. Attended BRIC grant webinar on 9/29/21.
6. Attended RIA Water Utility Forum (virtually) on 9/30/21.

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3409)**

Meeting: 10/21/21 05:30 PM

Department: Fire Department

Category: Report

Prepared By: Amy Skidmore

Initiator: Charles W. Cribb

Sponsors:

DOC ID: 3409

September 2021 Fire Report

The FIRE Report

A monthly report of Fire Department activities to City Council

OCTOBER
2021



Fire Prevention Bureau

2021

September

Inspections	36
Violations Found	55
Buildings without Violations	23
Buildings Cleared of Violations	4
Violations Corrected	14
Violations Not Corrected	51
3rd Party Inspection Review	0

Assemblies Inspected:	3
Business Inspected:	13
Educational Buildings Inspected:	2
Hazardous Buildings Inspected:	0
Factories Inspected:	0
Institutional Inspected:	0
Mercantile Inspected:	9
Residential Inspected:	9
Storage Buildings Inspected:	0

Construction Meetings:	1
Plans Review:	7
Test Conducted:	2
Compliance Issues:	0
Complaints Reviewed:	0
Business License:	8
Citation Issued:	0

Public Education

Programs	2
Participants	9

Suppression Division

A Brief Look at Emergency Responses

September 2021

- Five Medical Calls; One Alarm Activation; One MVA; Two Public Service Calls
- Seven Medical Calls; One Structure Fire; One Power Line Down; One False Alarm; One Unauthorized Burn; One Electrical Short; One Public Service Call
- Eight Medical Calls; One Vehicle Fire; Two Public Service Calls
- Four Medical Calls; One MVA
- Three Medical Calls; One Boat Fire; One Public Service Call
- Seven Medical Calls; Two Public Service Calls
- Six Medical Calls; One False Call; One Public Service
- Five Medical Calls; One MVA
- Six Medical Calls; One Alarm Activation; One MVA
- Three Medical Calls; One Public Service
- Five Medical Calls; One Public Service Call
- Four Medical Calls; One Public Service Call
- Six Medical Calls; One MVA
- Two Medical Calls; One Public Service Call
- Nine Medical Calls
- Eight Medical Calls; Three MVA's; Four Public Service Calls
- Six Medical Calls; One MVA with Extrication
- Five Medical Calls
- Four Medical Calls; One Public Service Call
- Six Medical Calls; One MVA
- Five Medical Calls; One Structure Fire
- Five Medical Calls; Two MVA's; Two Public Service Calls
- Four Medical Calls; One Public Service Call
- Five Medical Calls; One MVA
- Three Medical Calls
- Five Medical Calls; One Cooking Fire
- Seven Medical Calls; One Smoke Scare; One Electrical Problem; One Removal of Smoke; One Public Service Call
- Five Medical Calls; One Cooking Fire; One Mutual Aid Call; Two Public Service Calls
- Three Medical Call; One Alarm Activation; One Public Service Call
- Four Medical Calls; One Public Service Call

Attachment: September 2021 Fire Report (3409 : September 2021 Fire Report)



Total Call Volume	September		Year to Date	
	2021	2020	2021	2020
As defined by the National Fire Incident Report System				
Fires	6	6	48	29
Rescue Calls/EMS	168	141	1682	1530
Hazardous Conditions	3	2	39	46
Service Calls	30	54	259	266
Good Intent Calls	22	7	112	78
False Alarms	4	11	102	97
Weather/Flood	0	0	0	4
Special Incident Type	1	3	16	39
Total Calls	234	224	2258	2089

Save/Loss Analysis

	Losses	Property Values
September 2021	\$ 20,100	\$ 36,000
September 2020	\$ 12,500	\$ 68,794,750
Year to Date	\$ 313,275	\$ 2,994,960

Property values are estimates based on the Georgetown County Assessor's Office 2020 Market Values.

Mutual Aid Calls

	September	YTD
To Georgetown County Fire	2	15
To Midway Fire	0	11
To other Departments	0	0
From Georgetown County Fire	0	0
From Midway	0	0
From other Departments	0	0

	September	YTD
Staff Training Hours	774.50	9590.17

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3410)**

Meeting: 10/21/21 05:30 PM

Department: Fleet Services

Category: Report

Prepared By: Natrona Simmons

Initiator: Isaac Williams

Sponsors:

DOC ID: 3410

September 2021 Fleet service Report

FLEET SERVICES MONTHLY REPORT (FY 21-22)

Task	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Cummulative
Repairs	73	84	81										238
Preventative Maintenance	14	11	21										46
Tires repaired or Replaced	29	32	45										106
Services Past Due	-												-
Monthly Totals	116	127	147	-	-	-	-	-	-	-	-	-	390

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3424)**

Meeting: 10/21/21 05:30 PM
Department: Police Department
Category: Report
Prepared By: Patrice Coachman
Initiator: William Pierce
Sponsors:

DOC ID: 3424

GPD September 2021 - Monthly Report

MAYOR
BRENDON M. BARBER, SR.

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
MAYOR PRO TEMPORE
CLARENCE C. SMALLS
JONATHAN ANGNER
TUPELO HUMES
CAROL JAYROE
AL JOSEPH
HOBSON H. MILTON

Georgetown Police Department
WILLIAM PIERCE, DEPUTY CHIEF OF POLICE
Office: (843)545-4300
Fax: (843)520-5848

October 4, 2021

Honorable Mayor Brendon Barber, Sr.
And Members of City Council
City of Georgetown, South Carolina

Dear Mayor Brendon Barber, Sr. and Council Members:

On September 1st, I attended the first session in the five-part L.E.A.D. Series with Charles Weathers via zoom. This training focuses on leading and engaging across differences.

On September 1st, members of the GPD along with other city staff met with organizers of the Wooden Boat Show at the Maritime Museum to discuss logistics for the upcoming event.

On September 14th -15th I attended a Leadership Georgetown retreat in Wampee, Berkeley Co. The Leadership Georgetown class will meet once per month, October 2021 through May 2022, for a full day to explore and examine social, economic, and political issues within Georgetown County.

On September 16th The GPD assisted First Calvary Missionary Baptist Church with Heart For Humanity food give-away. We helped pack and distribute more than 250 bags of groceries.

On September 24th Reakwon Grant was shot on Stevenson Street by Justin Britt. Grant died a few days later at Grand Strand Regional. The suspect Justin Britt was captured the next day and has been charged with murder, attempted murder, and possession of a weapon during the commission of a violent crime.

On Monday, September 27th Austin Martin was promoted to Corporal to fill the Corporal vacancy created when Drew Sims resigned.

On Tuesday, September 28th we held our regularly scheduled Police-Community Advisory Board (PCAB) meeting at 6 pm.

On September 30th officers from the GPD traveled to Columbia to assist with the Greg's Groceries initiative that we became involved with in May of this year. We returned with 50 boxes of non-perishable food that will be distributed by patrol officers throughout the community to those in-need.

2222 Highmarket Street
Georgetown, SC 29440

Honorable Mayor Brendon Barber, Sr.
And Members of City Council
October 4, 2021
Page 2 of 2

During the month of September I was contacted by Alan Walters from the Georgetown County School District concerning a new school resource officer position. Mr. Walters said a grant providing 100% of the funding (non-matching) would be available in October. Mr. Walters said he will be applying for a fully-funded school resource officer for Maryville Elementary School through this grant. If awarded, this grant would cover all associated costs including salary and fringe, uniforms and equipment. The grant is for one year and will auto-renew as long as funding is available through the legislature.

Sincerely,



William Pierce,
Deputy Chief of Police

Enforcement	January	February	March	April	May	June	July	August	September	October	November	December	Total
Calls for Service	944	820	1085	1159	1188	1002	1117	1171	1102				9588
Incident Reports	162	133	159	163	171	172	169	198	163				1490
Arrest	31	41	45	51	40	36	39	57	59				399
Traffic Accidents													
Calls for service	37	57	73	70	69	89	74	63	80				612
TR310s completed	23	38	51	51	48	54	54	53	60				432
Uniform Traffic Ticket	49	70	87	99	83	89	85	159	131				852
Male	33	42	51	62	55	51	52	98	97				541
Female	16	28	36	37	28	32	33	61	34				305
Caucasian	21	39	25	35	32	32	42	67	63				356
African American	22	19	31	40	26	21	26	45	32				262
Hispanic	0	3	9	4	11	3	1	10	14				55
Other	6	9	22	20	14	33	16	38	22				180
Warning/Public Contact	27	30	44	54	77	52	55	112	98				549
Male	15	18	29	32	34	25	32	61	59				305
Female	12	12	15	22	43	27	23	51	39				244
Caucasian	14	17	17	21	37	23	32	48	66				275
African American	5	3	10	12	10	9	10	21	8				88
Hispanic	0	0	0	1	6	0	0	5	2				14
Other	8	10	17	20	24	20	13	38	22				172
Property Check	236	57	39	46	162	51	107	725	595				2018
Signal 99	62	52	56	66	100	44	46	109	75				610
Overdose	0	0	2	0	2	2	12	6	3				27
Non-death	0	0	2	0	1	1	7	4	3				18
Death	0	0	0	0	0	0	1	1	0				2
Narcotic	0	0	0	0	1	1	4	1	0				7
Parking Tickets	0	2	2	4	37	24	63	19	41				192

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3404)**

Meeting: 10/21/21 05:30 PM

Department: Planning and Community Development

Category: Report

Prepared By: Matt Millwood

Initiator: Christopher Inglese

Sponsors:

DOC ID: 3404

September 2021 Housing & Community Development Report

**Planning & Community Development
Monthly Report
September 2021**

Boards & Commissions:	Applications Heard:
ARB	8
BZA	1
Planning Commission	1
CAB	0
CBA	0
TRC	0

Permit Type:	# of permits issued:
Commercial Permits	3
Residential Permits	22
Sign Permits	3 (temp)

Inspection Type:	# of Inspections:
C/O's Issued	4
Stop Work	1
Inspections	114
TRC	0
Plan Review & Approve (from SafeBuilt)	9
Business Licenses	7
Total	

Code Enforcement:	# Issued:
Letters for Violations	21
Zoning Compliance Letters	5
Citations Issued	0
Complaints referred to other departments	3

Department Report

- Presented the proposed Urban Core Overlay District to the Legislative Committee of the - Coastal Carolina Association of Realtors.
- Met with Urban3 consultants for discussion of potential study regarding maximizing tax revenue through efficient commercial development and height districts.
- Participated in a meeting with the S.C. Builders Association to understand issues they are facing with local governments throughout S.C.
- Met with CAB chairman to discuss role of CAB in the proposed Urban Core Overlay District
- Begin preparation of a housing presentation for an upcoming council workshop.
- Met with developer for potential public/private partnership for an affordable housing development.
- Prepare two ordinance amendments: 1) to appoint code enforcement officers and 2) repeal the Health Board.
- Tour 300 acres of potential annexation lands.
- Submit MASC Hometown Economic Development Grant.
- Attend community meeting at the Howard Center for feedback on proposed spending plan of the ARP funds.

- Meetings to plan for moving Administration/HR to Lincoln Street property. Meet with Finance staff to resolve issues regarding financial transactions at the Lincoln Street property.
- Delivered 3 historic ordinance books and Library Loan Agreement to the Library staff.
- Toured AMI Kids Georgetown facility and Georgetown County Airport facility.
- Attend Vacant and Delinquent Academy virtual conference.
- Presented Urban Core Overlay District to Planning Commission for discussion.
- Submit reimbursement request to Santee Cooper for Retail Recruitment Training expense.
- Participated in Clean Sweep litter pickup.
- Two-day, online, NFIP CRS training webinar for the new addendum to the 2018 CRS manual. Obtained CFM CECs for attending.
- Received rezoning application for Georgetown County Judicial Center to rezone six small parcels from GC to PD and add an addition on to the Georgetown County Library. Made packets and held meeting on Sept. 28th in which they were partially recommended for rezoning by the Planning Commission.
- Completed three (3) plat approvals during September.
- Worked with Jenny Boulware of the Mainstreet program from MASC in Columbia to present at the Sept. council workshop, because we are trying to get this program started back in the City.
- Continue to post board minutes, agendas, and other pertinent information to the city website. We are still trying to get some more board members appointed for BZA, CAB, and CBA.

FRIENDS OF THE KAMINSKI HOUSE REPORT – September 2021

- Visitors for August came from 28 different states. The majority of our visitors continue to come from South Carolina, but we had visitors from as far away as Alaska in September and we have noticed a definite increase in tourists to the area.
- Visitor number are slightly ahead of what they were for pre-covid 2019-2020.
- Work continues for the fall/winter upcoming public programs:
 - Saturday, October 23 – Family Fun and Literacy Day
 - Sunday, October 24 – Oyster Roast fundraiser
 - Sunday, November 7 – Jazz Concert on the Lawn
 - Friday, December 10 – Saturday, December 11 – Holiday Magic at the Kaminski House
 - Sunday, February 20 – 2022 Wedding Showcase
- Preservation and Maintenance Projects:
 - Work in in-progress to replace the rotten boards on the doors to the first floor sunporch.
 - Some maintenance work was put on hold due to our Coast Guard volunteers being sent to the Gulf of Mexico for hurricane recovery work, but it will resume once the volunteers return.
- The Interior Stabilization Project committee met with the architects, engineers, and staff at Coastal Structures (the Manager at Risk) for a meeting to discuss HVAC duct work needs.
- The Annual Meeting of the Friends of the Kaminski House was held on September 22nd.

Robin Gabriel, Executive Director

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3408)**

Meeting: 10/21/21 05:30 PM

Department: Administration

Category: Report

Prepared By: Gladys Rutledge-Livingston

Initiator: Gladys Rutledge-Livingston

Sponsors:

DOC ID: 3408

September 2021 HR/Risk Management

MAYOR
BRENDON M. BARBER, SR.

CTTY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
MAYOR PRO TEMPORE
CLARENCE C. SMALLS

JONATHAN ANGNER
TUPELO HUMES
CAROL JAYROE
AL JOSEPH
HOBSON H. MILTON

Executive Office
(843) 545-4001

September 2021 Human Resources / Risk Management Monthly Report

New Hires: None

Separations:

Department	Employee Name	Position
Public Works	Randy Owens	Crew Leader/Heavy Equipment Operator II
Police	Brooke Morris	Police Officer III
Water	Tedrick Reid	Water Plant Operator I

Promotions:

Department	Employee Name	Position
Public Works	Kariem Johnson	Heavy Equipment Operator II
Public Works	Jeffery Smalls	Litter Control/Street Crew Leader

Open Positions:

Department	Job Title
Public Works	Heavy Equipment Operator II
Finance	Revenue & Business License Manager
Water	Water Plant Operator I or II

Risk Management

- September 2021 claims status for SCMIT and SCMIRF.
 - Workers Compensation Claims – 2
 - Property Claims – 2
 - Slip & Fall – 1
 - Bodily Injury – 1
- Safety Committee Meeting was held on September 22, 2021
- Annual Flu Shot Clinic was held September 20 – 21, 2021
- Black River United Way 2022 Campaign Kick Off “Change War” – goal of raising \$2,000.00
 - The department that raise the most change will be the recipients of a trophy supplied by Black River United Way.

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3407)**

Meeting: 10/21/21 05:30 PM

Department: Municipal Court

Category: Report

Prepared By: Cindy Owens

Initiator: Cindy Owens

Sponsors:

DOC ID: 3407

September 2021 Municipal Court Report

Municipal Court Monthly Report - Calendar Year 2021

Cases Disposed	January		February		March		April		May		June	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	6	\$ 2,955.00	0	\$ -	12	\$ 3,293.50	47	\$ 10,334.91	32	\$ 6,679.85	11	\$ 2,708.50
Served Time	12	\$ 7,440.50	7	\$ 6,367.50	13	\$ 8,112.50	7	\$ 6,782.50	21	\$ 20,432.50	2	\$ 930.00
Scheduled Time Payment	11	\$ 7,037.49	0	\$ -	10	\$ 3,790.42	34	\$ 14,717.27	17	\$ 8,304.07	16	\$ 7,042.92
NRVC	6	\$ 2,243.75	0	\$ -	11	\$ 4,351.15	20	\$ 6,919.00	15	\$ 3,701.75	12	\$ 10,450.00
Tried in Absence	37	\$ 34,012.00	0	\$ -	24	\$ 21,260.36	62	\$ 39,363.71	38	\$ 32,302.45	26	\$ 20,941.28
Parking Tickets Paid	0		0	\$ -	1	\$ 10.00	5	\$ 50.00	37	\$ 435.00	23	\$ 230.00
Nolle Prosequi/Dismissed/Not Guilty	21		4	\$ -	31	\$ -	130	\$ -	55		52	
Transferred to General Sessions Court	34		19	\$ -	39	\$ -	29	\$ -	20		15	
Voided	0		0	\$ -	0	\$ -	1	\$ -			5	
Fine Suspended	0		0	\$ -	0	\$ -	0	\$ -				
Total	127	\$ 53,688.74	30	\$ 6,367.50	141	\$ 40,817.93	335	\$ 78,167.39	235	\$ 71,855.62	162	\$ 42,302.70

Cases Disposed	July		August		September		October		November		December	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	23	\$ 3,550.75	13	\$ 2,838.75	16	\$ 3,347.25						
Served Time	3	\$ 1,802.50	2	\$ 1,702.50	9	\$ 11,447.50						
Scheduled Time Payment	8	\$ 3,409.70	27	\$ 14,355.25	8	\$ 3,408.11						
NRVC	20	\$ 4,985.00	4	\$ 850.00	9	\$ 2,445.00						
Tried in Absence	9	\$ 6,041.83	11	\$ 9,375.00	4	\$ 2,212.50						
Parking Tickets Paid	31	\$ 385.00	22	\$ 350.00	27	\$ 320.00						
Nolle Prosequi/Dismissed/Not Guilty	34		64		38							
Transferred to General Sessions Court	16		29		35							
Voided	6		2		4							
Fine Suspended												
Total	150	\$ 20,174.78	174	\$ 29,471.50	150	\$ 23,180.36	0	\$ -	0	\$ -	0	\$ -

Cases Disposed	Cummulative Totals	
	# of Cases Disposed	Fine Amounts
Paid	160	\$ 35,708.51
Served Time	76	\$ 65,018.00
Scheduled Time Payment	131	\$ 62,065.23
NRVC	97	\$ 35,945.65
Tried in Absence	211	\$ 165,509.13
Parking Tickets Paid	146	\$ 1,780.00
Nolle Prosequi/Dismissed/Not Guilty	429	\$ -
Transferred to General Sessions Court	236	\$ -
Voided	18	\$ -
Fine Suspended	0	\$ -
Total	1504	\$ 366,026.52

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3411)**

Meeting: 10/21/21 05:30 PM

Department: Public Works

Category: Report

Prepared By: Natrona Simmons

Initiator: Natrona Simmons

Sponsors:

DOC ID: 3411

September 2021 Public Works Department Report

PUBLIC WORKS MONTHLY REPORT (FY 2021-2022)

Division	Task	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Cummulative
Curbside Debris	Yard Waste: Leaves, Grass & Straw collected (Net Tons)	203	161	113										477
Curbside Debris	Brown & White Goods collected (Net Tons)	154	94	115										363
Garbage Collections	Residential Solid Waste Collection (Net Tons)	375	366	312										1,053
Recycle Collections	Recyclables Collected (Net Tons)	14	12	13										39
	Monthly Totals (Net Tons)	746	633	553	-	-	-	-	-	-	-	-	-	1,932

PUBLIC WORKS MONTHLY WORK ORDERS REPORT (FY 2021-2022)

Division	Task	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Cummulative
Solid Waste Maintenance	# of work orders requests completed for roll-out cart repairs, new roll out cart deliveries, and/or replacements and recycle bins	71	46	49										166
Streets/Curbside Crews	Work Order requests/assignments completed for repairs or installations of residential street signs, curbside debris collections, pot holes and sidewalks	36	80	52										168
	Monthly Work Orders Totals	107	126	101	-	-	-	-	-	-	-	-	-	334
Grounds Maintenance	Assigned areas consists of grass cutting, park and sidewalk maintenance, litter, curbside and garbage collections.													

KEEP GEORGETOWN BEAUTIFUL - CLEAN SWEEP EVENTS

- Sept. 20th and 21st Dozier Street to West of Broad Street from Front to Church Streets
- Sept. 27th and 28th Dozier Street to East of Broad Street to Greenwich from Front to Church Streets

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3413)**

Meeting: 10/21/21 05:30 PM

Department: Water Utilities

Category: Report

Prepared By: Will Gunter

Initiator: Will Gunter

Sponsors:

DOC ID: 3413

September 2021 Water Utilities Report

WATER - WASTEWATER - STORMWATER UTILITY REPORT (FY 2022)

Description of Work Performed	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Cumulative
Water Treatment Plant (WTP)													
Filtered Water Total (MG)	28.769	28.224	27.210										84.203
Average Daily Flow Finished Water (MGD)	0.928	0.910	0.907										2.745
King Well (MG)	6.493	6.610	6.305										19.408
Maryville Well (MG)	7.626	7.738	7.307										22.671

Wastewater Treatment Plant (WWTP)

Influent Flow Total (MG)	130.787	158.660	113.273										402.720
Average Daily Influent Flow (MGD)	4.219	5.118	3.776										13.113
Effluent Flow Total (MG)	106.432	141.910	95.851										344.193
Average Daily Effluent Flow (MGD)	3.433	4.578	3.195										11.206
Rainfall Total (Inches)	8.750	6.260	4.340										19.350

Water Distribution

Work Orders Completed	73	75	59										207
Water Leak Repairs	21	21	20										62
Water Meter Replacements	4	2	0										6
Locates Completed	80	130	141										351

Wastewater Collection

Work Orders Completed	46	30	48										124
Backup Responses	23	18	21										62
Locates Completed	80	130	141										351
Routine Line Cleaning													0

Maintenance

Work Orders Completed	37	41	38										116
Work Orders on Pump Stations Completed	0	14	7										21
Work Orders for the WWTP Completed	2	4	2										8
Work Orders for the WTP Completed	1	1	4										6

Stormwater

Work Orders Completed	5	9	3										17
Locates Completed	80	130	141										351
Routine Line and Ditch Cleaning													

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3422)**

Meeting: 10/21/21 05:30 PM

Department: Finance

Category: Report

Prepared By: John Barfield

Initiator: John Barfield

Sponsors:

DOC ID: 3422

September 2021 Finance and IT Monthly Report

Statistics:

New Business Licenses Issued:

Business

ACS CONSTRUCTION INC
AJ AUTO BODY
BAM SERVICES LLC

GOODE FENCE

GREENWAVE CONTRACTING INC.
HEARTFUL HEARTS IN HOME CARE,
LLC
HULTGREN TREE SERVICE

KAL INC DBA OCCUPATIONAL TESTING

LE BLEU OF COASTAL CAROLINAS, LLC

OPEN ROAD LLC
OTHT APPAREL
PALMETTO PATIO HEARTH
SALTER WETLANDS ASSOCIATES, LLC

SMELLS OF PEACE
WILDES FINANCIAL STRATEGIES, INC

Projects Progress:

Grants: Please see the attached schedule for the detail on each grant award.

American Rescue Plan Act – Proposed budget plan was presented to Council. Subsequent community meetings and Council workshop have resulted in an amended proposed budget plan focusing on infrastructure needs in each of four areas in the City of Georgetown. We expect that the receipt of such aid will be subject to Single Audit reporting back to the federal government.

Santee Cooper Legal Settlement: All active Utility accounts have received their credit. We are continuing to work through the remaining inactive utility accounts. A Santee Cooper Credit Voicemail line has been set up (843) 545-4050 for customers to call and leave a message concerning their credit or provide us with information needed on where to send their check if they are no longer a customer with the City of Georgetown.

Financial Statement Audit FY2021: Field work continues for the FY2021 financial statement audit. The primary portion of the financial statement audit is occurring October and November. .

Website: The website is very close to ready for public release. The banner video is complete and the City's new website will be launched October 20th.

South Carolina Business License Tax Standardization Act 176: During 2021, the City of Georgetown will need to revise the Business License Ordinance to begin taking the necessary steps for standardization to be effective January 1, 2022. This process includes the following:

- Accepting and using standard business license applications (currently implemented)
- Calculating tax based gross income for calendar year, or business fiscal year
- Implementing April 30 as the new standard due date, with May 1 being the start of the license year.
- Using a newly available online business license renewal payment portal
- Updating our usage of the North American Industry Classification System (NAICS) to code type of business for billing purposes.

Current Procurement Projects:

- Eastbay Park Pavilion
- Harborwalk Handrail Repairs
- Maryville School Lift Station Replacement Project
- Orange Street Parking Lot Resurfacing
- Public Works Building Improvements
- Stormwater System Improvements
- West End District Water Main Improvements
- WTP Secondary Sedimentation Basin - Engineering
- WWTP Sulfuric Acid System Project

Attached are the Budget Performance Reports September 2021.

CURRENT PROJECT LISTING REPORT

CURRENT PROJECT LISTING REPORT						
PROJ #	PO #	PROJECT NAME - DESC/COMMENTS	Vendor	Cost	% complete	Status
1220	TBD	Public Works Office Building Improvements - per Oas monthly engineering report dated 10.07.2021, Design work is 100% complete. City staff is working on bid procurement documents. Request for Bid (RFB) documents release scheduled for 10/13/21.	TBD			
N/A	TBD	Harborwalk Handrail Repairs - Per OAs monthly engineering report, evaluating proposals and seeking additional funding from Hospitality Fund due to above-budget proposals.	TBD			
1227	2022.077	Orange Street Parking Lot Resurfacing - RFB issued 4.15.2021 with a due date of 6.30.2021 - per Oas monthly engineering report dated 5.10.2021, Work will be scheduled for the early fall (September/October) due to summer parking demand concerns on Front Street.per Oas monthly engineerig report dated 6.07.2021, bid opening scheduled for 6.30.2021 - Per Oas monthly engineerig report dated 7.06.2021, 3 bids were received and opened on June 30, 2021. Palmetto Corp. is the apparent low bidder - Per Oas monthly engineerig report dated 10.07.2021, work is rescheduled for after November 1st	Palmetto Corp	66,570.00	0	work in progress
N/A	TBD	East Bay Park Pavilion - Per OA's monthly engineering report dated 10.07.2021, The City has applied for a CDBG grant on 6.30.2021 - Public Hearing held on Wednesday, July 21st, 2021 to comply with CDBG requirements - Grant approval is still pending.	TBD			
1515	TBD	West End District Water Main Improvements - Per OA's monthly engineering report dated 8.11.2021, CDBG grant application submitted on 4.16.2021 - CDBG grant approved on 6.23.2021 for the amount of \$453,292 - Design and construction scheduled for FY 21-22 - WRCOG will schedule environmental assessment and City needs to schedule a wetland delineation study as part of the grant requirements before project start - Per Oa's monthly engineering report dated 10.07.2021, services are being procured at this time	TBD			
1606	2022.061	WTP Secondary Sedimentation Basin - Engineering Services - per Oas monthly engineering report dated 5.10.2021, Conducted site surveying. Soil borings performed this month. Design is ongoing- per Oas monthly engineering report dated 8.11.2021, design work is about 60 % complete - Construction is scheduled for FY 21.22 - Per OAs monthly engineering report, Design work is about 90% complete. Consultant completed Preliminary Engineering Report (PER). WRCOG to assist the City with EDA grant application	WK Dickson	428,000.00	26.01%	work in progress

Attachment: Current Project Listing 2021.09.30 (3422 : September 2021 Finance and IT Monthly Report)

CURRENT PROJECT LISTING REPORT

CURRENT PROJECT LISTING REPORT						
PROJ #	PO #	PROJECT NAME - DESC/COMMENTS	Vendor	Cost	% complete	Status
1815	2022.057	Maryville School Lift Station Replacement Proj - Engineering and design - per OA's monthly engineering report dated 11.03.2020, held a kickoff meeting with consultant 10.20.2020, and Wetland delineation and site survey scheduled for next month - per OA's monthly engineering report dated 5.10.2021, Design is on-going and about 90% complete. Construction is scheduled for FY 22 - per OA's monthly engineering report dated 10.07.2021, The construction bid has been canceled due to a lack of price competitiveness, and will be rebid on or about November 2021.	LE Wooten Company	47,816.00	64.82%	work in progress
1815	2022.057	Maryville School Lift Station Replacement Proj - only received 1 bid 8.19.2021 - project to be re-bid	TBD			
3406	2022.062	WWTP Sulfuric Acid System Proj - Emergency Repair - Per Ms. Sandra, WK Dickson to handle the solicitation for bids on behalf of the City since this repair is urgent and a very specialized one	WK Dickson	24,700.00	96.55%	work in progress
3406	2022.059	WWTP Sulfuric Acid System Proj - Construction - per OA's monthly engineering report dated 5.10.2021, status: Notice to proceed is pending. Contractor has indicated the lead times for pump and other equipment is 4 to 8 weeks from the submittal approval date as they are experiencing manufacturer's shipping delays and cannot commit to a specific start date - per OA's monthly engineering report dated 6.07.2021, notice to proceed to be issued, contractor is scheduled to start work on 6.14.2021 - per OA's monthly engineering report dated 10.07.2021, work is 100% complete. Final payment to the contractor is being processed.	North American Construction	74,875.00	100.00%	Complete
4015	TBD	Stormwater System Improvements - EDA Grant number 04-79-07494 - per OA's monthly engineering report dated 10.07.2021, WK Dickson's proposal was approved by City Council on 9.16.2021 but approval by EDA is still pending.	TBD			

Attachment: Current Project Listing 2021.09.30 (3422 : September 2021 Finance and IT Monthly Report)

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
<u>FEDERAL GRANTS</u>								
1	Bureau of Justice Assistance	Bullet Proof Vest Grant 2020 Regular Solicitation	1,515.00	-	1,479.13	35.87	-	
2	US Department of Agriculture	Fire Training Center and Equipment for Fire Station II	33,000.00	27,000.00	51,937.85	8,062.15	-	
3	US Department of Agriculture	Fire Training Center and Equipment for Fire Station II	49,900.00	41,100.00		91,000.00	-	
4	US Department of Commerce	Stormwater System Improvements (EDA)	3,365,409.00	841,353.00	542.41	4,206,219.59	04-79-07494	
5	SC Department of Commerce	Demolition of Dilapidated Units : West End (CDBG)	375,000.00	37,500.00	5,898.50	406,601.50	4-CE-20-007	
6	SC Department of Commerce	West End District Water Upgrades (CDBG)	453,292.00	36,628.00	-	489,920.00	4-CI-21-008	
<u>STATE GRANTS</u>								
7	SC Parks, Recreation, & Tourism (PARD)	Dog Park, Engineering/Architecture for Bobby Alford Building	47,824.02	11,956.01	58,428.57	1,351.46	2020046	
8	Rural Infrastructure Authority	Maryville Lift Station	403,178.00	182,309.00	-	585,487.00	S-21-1287	
<u>OTHER GRANTS</u>								
9	Palmetto Pride	Keep South Carolina Beautiful 2021	4,895.00	-	718.87	4,176.13	-	
10	SC Muni Insurance Trust	2021 Public Works Equipment Cost Sharing	4,000.00	4,000.00	6,438.69	1,561.31	-	
11	SC Muni Insurance Trust	2021 Law Enforcement Officer Safety Grant	1,000.00	1,000.00	1,686.86	-	-	CLOSED
12	SC Municipal Risk & Financing	2021 Law Enforcement Liability Reduction Grant	4,000.00	4,000.00	2,639.83	-	-	CLOSED
TOTAL			4,743,013.02	1,186,846.01	129,770.71	5,794,415.01		



Budget Performance Report

18.K.4

Fiscal Year to Date 09/30/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
REVENUE										
Department 00 - Revenue										
311.001	Property Taxes - Real	3,620,000.00	.00	3,620,000.00	17,499.09	.00	34,180.15	3,585,819.85	1	133,641
311.003	Property Taxes - Vehicles	260,000.00	.00	260,000.00	28,069.98	.00	55,531.84	204,468.16	21	44,251
311.004	Inventory Tax	133,000.00	.00	133,000.00	.00	.00	33,244.53	99,755.47	25	
311.005	Prop Tax-Penalties & Cost	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	
311.006	Homestead Exemption Tax	132,000.00	.00	132,000.00	.00	.00	.00	132,000.00	0	
311.007	Manufacturer's Tax Reduce	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	
311.008	Motor Carrier Lieu of Tax	10,000.00	.00	10,000.00	.00	.00	3,173.61	6,826.39	32	3,431
321.001	Business Licenses	3,000,000.00	.00	3,000,000.00	18,225.10	.00	97,009.24	2,902,990.76	3	86,781
321.002	Business Lic - Penalties	10,000.00	.00	10,000.00	9.72	.00	4,893.39	5,106.61	49	2,461
322.001	Cable TV Franchise	115,000.00	.00	115,000.00	.00	.00	.00	115,000.00	0	4,511
322.002	S.C. Electric & Gas Co.	80,000.00	.00	80,000.00	.00	.00	.00	80,000.00	0	
323.001	Electrical Permits	7,150.00	.00	7,150.00	590.00	.00	1,389.00	5,761.00	19	1,261
323.002	Plumbing Permits	1,500.00	.00	1,500.00	.00	.00	265.00	1,235.00	18	281
323.003	Gas Permits	1,000.00	.00	1,000.00	162.00	.00	343.00	657.00	34	331
323.004	Building Permits	170,000.00	.00	170,000.00	7,618.00	.00	20,785.00	149,215.00	12	18,321
323.005	Yard Sale Permits	75.00	.00	75.00	6.00	.00	6.00	69.00	8	
323.006	Mobile Home Permits	400.00	.00	400.00	.00	.00	.00	400.00	0	221
323.007	Demolition & Clearance	2,500.00	.00	2,500.00	300.00	.00	600.00	1,900.00	24	301
323.008	Mechanical Permits	7,000.00	.00	7,000.00	232.00	.00	1,487.00	5,513.00	21	1,831
323.010	Bus Lic Inspection Fee	1,000.00	.00	1,000.00	25.00	.00	300.00	700.00	30	221
323.013	Burning Permit	200.00	.00	200.00	.00	.00	50.00	150.00	25	101
323.014	Construct Parking Permit	50.00	.00	50.00	.00	.00	.00	50.00	0	
323.015	Reinspection Fee	1,500.00	.00	1,500.00	600.00	.00	1,500.00	.00	100	521
323.016	Permit Not Posted On-Site	100.00	.00	100.00	.00	.00	.00	100.00	0	
323.018	Moving Permit	150.00	.00	150.00	.00	.00	.00	150.00	0	
323.019	Stop Work Order Fee	750.00	.00	750.00	.00	.00	68.00	682.00	9	61
323.020	Board of Appeals Fee	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	301
323.021	Zoning Fees	7,000.00	.00	7,000.00	450.00	.00	1,800.00	5,200.00	26	2,201
323.022	Plan Review Fee	70,000.00	.00	70,000.00	3,102.50	.00	8,211.00	61,789.00	12	6,121
323.023	Sign Permit Fee	4,500.00	.00	4,500.00	50.00	.00	433.00	4,067.00	10	251
323.024	Planning Commission Fees	1,000.00	.00	1,000.00	300.00	.00	300.00	700.00	30	
323.025	ARB Fees	1,000.00	.00	1,000.00	.00	.00	475.00	525.00	48	391
323.026	Plat Approval Fees	500.00	.00	500.00	40.00	.00	180.00	320.00	36	101
323.027	Special Events Permit	750.00	.00	750.00	.00	.00	165.00	585.00	22	
323.028	Miscellaneous permits	500.00	.00	500.00	.00	.00	.00	500.00	0	
324.008	Fire Impact Fee	50,000.00	.00	50,000.00	3,003.08	.00	9,985.88	40,014.12	20	9,631
331.000	Federal Grants	337,500.00	.00	337,500.00	.00	.00	.00	337,500.00	0	
332.008	Other Local Grants	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	

Attachment: Budget Performance Report - September 2021 (3422 : September 2021 Finance and IT



Budget Performance Report

18.K.4

Fiscal Year to Date 09/30/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
REVENUE										
Department 00 - Revenue										
335.001	Local Government Fund	220,000.00	.00	220,000.00	.00	.00	.00	220,000.00	0	
344.005	SRO Reimbursement	150,000.00	.00	150,000.00	.00	.00	.00	150,000.00	0	
351.001	Police Fines	50,000.00	.00	50,000.00	2,615.06	.00	9,583.37	40,416.63	19	4,361
351.003	Parking Fines	2,000.00	.00	2,000.00	216.00	.00	950.50	1,049.50	48	60
351.007	Sunday Liquor Sales	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	
351.008	Victim's Asst. Fees-(%)	4,250.00	.00	4,250.00	470.37	.00	1,137.44	3,112.56	27	88
351.009	Victim's Asst. Flat Fees	2,000.00	.00	2,000.00	362.57	.00	819.19	1,180.81	41	18
351.010	Misc Police Revenue	6,000.00	.00	6,000.00	174.95	.00	929.20	5,070.80	15	2,75
351.012	Traffic Education Program Fees	200.00	.00	200.00	.00	.00	.00	200.00	0	
361.001	Investment Earnings	15,000.00	.00	15,000.00	554.18	.00	3,242.93	11,757.07	22	4,81
362.000	Rents and Royalties	15,000.00	.00	15,000.00	800.00	.00	800.00	14,200.00	5	80
363.001	Fees for GIS/B&P Documents	150.00	.00	150.00	.00	.00	62.00	88.00	41	4
363.005	FOIA Fees	1,000.00	.00	1,000.00	.00	.00	101.00	899.00	10	11
364.000	Housing Authority FILOT	43,000.00	.00	43,000.00	.00	.00	.00	43,000.00	0	
364.001	Steel Mill FILOT	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	
368.000	Work Comp Reimbursement	50,000.00	.00	50,000.00	.00	.00	.00	50,000.00	0	
369.000	Cash Over & Short	100.00	.00	100.00	.00	.00	.10	99.90	0	
369.002	Miscellaneous Revenue	25,000.00	.00	25,000.00	7,631.48	.00	8,030.48	16,969.52	32	8,86
369.003	Insurance Proceeds	15,000.00	.00	15,000.00	2,296.74	.00	2,296.74	12,703.26	15	3,55
369.005	Set-off Debt Collection Fees	1,500.00	.00	1,500.00	.00	.00	50.00	1,450.00	3	7
369.013	Returned Check Fees	2,000.00	.00	2,000.00	90.00	.00	600.00	1,400.00	30	57
391.001	Sale of Assets	5,000.00	.00	5,000.00	4,765.88	.00	4,765.88	234.12	95	2,41
392.001	From Electric Fund	723,914.00	.00	723,914.00	60,326.17	.00	180,978.51	542,935.49	25	179,97
392.002	From Water Fund	260,609.00	.00	260,609.00	21,717.42	.00	65,152.26	195,456.74	25	57,52
392.003	From Accom Tax Fund	32,000.00	.00	32,000.00	.00	.00	.00	32,000.00	0	
392.005	From Wastewater Fund	316,352.00	.00	316,352.00	26,362.67	.00	79,088.01	237,263.99	25	74,25
392.007	From Stormwater Fund	170,607.00	.00	170,607.00	14,217.25	.00	42,651.75	127,955.25	25	40,26
392.009	From Hospitality Fund	125,000.00	.00	125,000.00	10,416.67	.00	31,250.01	93,749.99	25	31,25
392.014	Transfer from debt service	145,000.00	.00	145,000.00	.00	.00	.00	145,000.00	0	
394.002	Transfer from fund balance	1,679,356.00	.00	1,679,356.00	.00	.00	.00	1,679,356.00	0	
Department 00 - Revenue Totals		\$12,166,663.00	\$0.00	\$12,166,663.00	\$233,299.88	\$0.00	\$708,865.01	\$11,457,797.99	6%	\$730,33
REVENUE TOTALS		\$12,166,663.00	\$0.00	\$12,166,663.00	\$233,299.88	\$0.00	\$708,865.01	\$11,457,797.99	6%	\$730,33
EXPENSE										
Department 01 - Administration										
400.101	Regular Pay	308,545.00	.00	308,545.00	26,491.85	.00	79,233.88	229,311.12	26	60,37
401.103	Overtime	2,000.00	.00	2,000.00	757.66	.00	1,143.71	856.29	57	9
401.106	Contract Labor	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	
405.114	FICA	23,757.00	.00	23,757.00	2,000.91	.00	5,908.91	17,848.09	25	4,94

Attachment: Budget Performance Report - September 2021 (3422 : September 2021 Finance and IT



Budget Performance Report

18.K.4

Fiscal Year to Date 09/30/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 01 - Administration										
406.116	Retirement	51,426.00	.00	51,426.00	4,213.88	.00	12,450.78	38,975.22	24	9,451
408.125	SCMIT Worker's Comp Ins.	1,419.00	.00	1,419.00	2,139.62	.00	4,279.24	(2,860.24)	302	4,550
410.001	Health Claims Cost	28,869.00	.00	28,869.00	2,386.64	.00	7,159.92	21,709.08	25	7,159
500.101	Supplies and Materials	4,000.00	.00	4,000.00	332.24	.00	893.84	3,106.16	22	531
500.102	Equipment	500.00	.00	500.00	360.35	.00	445.10	54.90	89	
500.103	Furniture	250.00	.00	250.00	.00	.00	1,031.61	(781.61)	413	
500.105	Printing and Binding	300.00	.00	300.00	.00	.00	.00	300.00	0	
610.111	Communications- Landline	5,500.00	.00	5,500.00	418.96	.00	1,605.86	3,894.14	29	1,560
610.112	Postage	600.00	.00	600.00	73.08	.00	143.58	456.42	24	172
610.1110	Communications- Wireless	3,000.00	.00	3,000.00	128.81	.00	245.89	2,754.11	8	261
620.114	Advertising	250.00	.00	250.00	.00	.00	381.45	(131.45)	153	
640.124	Travel Expense	2,950.00	.00	2,950.00	45.02	.00	1,142.62	1,807.38	39	60
650.127	Electricity	4,743.00	.00	4,743.00	280.49	.00	763.19	3,979.81	16	741
650.128	Water	411.00	.00	411.00	41.45	.00	116.41	294.59	28	90
650.129	Wastewater	572.00	.00	572.00	52.76	.00	152.15	419.85	27	130
650.130	Sanitation	1,053.00	.00	1,053.00	85.24	.00	255.72	797.28	24	251
650.133	Stormwater	698.00	.00	698.00	56.54	.00	169.62	528.38	24	160
650.134	Security Lights	1,946.00	.00	1,946.00	157.50	.00	472.50	1,473.50	24	472
650.1271	Electricity- Sales Tax	121.00	.00	121.00	11.32	.00	31.44	89.56	26	30
660.105	COVID-19 Pandemic Expense	2,248.00	.00	2,248.00	1,572.81	.00	3,093.37	(845.37)	138	700
660.139	Fleet Services-RTA Mtce Allocation	99.00	.00	99.00	.00	.00	.00	99.00	0	50
660.145	Gasoline & Oil	435.00	.00	435.00	46.04	.00	96.59	338.41	22	30
660.1391	Fleet Services -Departmental Expense Allocation	580.00	.00	580.00	34.55	.00	103.51	476.49	18	271
660.1392	Fleet Svcs- Outside Vends	500.00	.00	500.00	.00	.00	.00	500.00	0	
670.156	Equipment Rental/Lease	5,900.00	.00	5,900.00	338.92	.00	1,355.68	4,544.32	23	1,010
685.180	Membership Dues and Fees	3,534.00	.00	3,534.00	75.00	.00	1,240.41	2,293.59	35	1,120
685.182	Other Operating Expenses	3,750.00	.00	3,750.00	.00	.00	37.92	3,712.08	1	451
685.186	Training	3,875.00	.00	3,875.00	.00	.00	245.00	3,630.00	6	
685.1801	Subscriptions	300.00	.00	300.00	.00	.00	25.31	274.69	8	21
686.187	Professional Services	55,000.00	.00	55,000.00	.00	.00	.00	55,000.00	0	
686.189	Employee Medical	150.00	.00	150.00	.00	.00	.00	150.00	0	
686.195	Repair/Maint Svc Contract	2,400.00	.00	2,400.00	.00	.00	180.96	2,219.04	8	180
686.1895	Employee wellness services	1,250.00	.00	1,250.00	162.14	.00	265.70	984.30	21	241
795.001	IT Internal Allocations	23,828.00	.00	23,828.00	1,204.92	.00	3,408.86	20,419.14	14	2,250
795.995	GF Cost Distribution	(312,780.00)	.00	(312,780.00)	(26,064.99)	.00	(78,194.98)	(234,585.02)	25	(74,424)
Sub Department 02 - Mayor and Council										
400.101	Regular Pay	101,710.00	.00	101,710.00	10,073.19	.00	29,070.53	72,639.47	29	24,081
405.114	FICA	7,781.00	.00	7,781.00	711.16	.00	2,045.57	5,735.43	26	1,621

Attachment: Budget Performance Report - September 2021 (3422 : September 2021 Finance and IT



Budget Performance Report

18.K.4

Fiscal Year to Date 09/30/21
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 01 - Administration										
Sub Department 02 - Mayor and Council										
406.116	Retirement	16,843.00	.00	16,843.00	1,220.45	.00	3,483.15	13,359.85	21	2,701
408.125	SCMIT Worker's Comp Ins.	468.00	.00	468.00	.00	.00	.00	468.00	0	
410.001	Health Claims Cost	35,737.00	.00	35,737.00	2,196.64	.00	6,555.88	29,181.12	18	7,741
500.101	Supplies and Materials	1,000.00	.00	1,000.00	20.95	.00	265.52	734.48	27	141
500.102	Equipment	500.00	.00	500.00	.00	.00	.00	500.00	0	
500.105	Printing and Binding	600.00	.00	600.00	.00	.00	.00	600.00	0	
610.111	Communications- Landline	700.00	.00	700.00	43.48	.00	150.16	549.84	21	141
610.112	Postage	250.00	.00	250.00	.00	.00	.00	250.00	0	31
610.1110	Communications- Wireless	4,500.00	.00	4,500.00	383.47	.00	767.00	3,733.00	17	771
620.114	Advertising	2,500.00	.00	2,500.00	80.00	.00	80.00	2,420.00	3	71
640.124	Travel Expense	12,200.00	.00	12,200.00	(309.63)	(2,932.00)	5,237.72	9,894.28	19	1,181
660.105	COVID-19 Pandemic Expense	510.00	.00	510.00	.00	.00	.00	510.00	0	61
670.156	Equipment Rental/Lease	10,000.00	.00	10,000.00	707.84	6,370.56	2,123.52	1,505.92	85	1,981
685.180	Membership Dues and Fees	1,000.00	.00	1,000.00	210.00	.00	366.00	634.00	37	71
685.182	Other Operating Expenses	2,700.00	.00	2,700.00	.00	.00	179.00	2,521.00	7	
685.186	Training	6,200.00	.00	6,200.00	.00	(1,045.00)	935.00	6,310.00	-2	
686.187	Professional Services	300.00	.00	300.00	.00	.00	.00	300.00	0	
686.1895	Employee wellness services	5,500.00	.00	5,500.00	594.53	.00	974.25	4,525.75	18	881
795.001	IT Internal Allocations	20,196.00	.00	20,196.00	1,927.87	.00	6,154.18	14,041.82	30	3,601
Sub Department 02 - Mayor and Council Totals		\$231,195.00	\$0.00	\$231,195.00	\$17,859.95	\$2,393.56	\$58,387.48	\$170,413.96	26%	\$45,131
Department 01 - Administration Totals		\$469,174.00	\$0.00	\$469,174.00	\$35,263.66	\$2,393.56	\$108,273.23	\$358,507.21	24%	\$68,171
Department 04 - Finance										
400.101	Regular Pay	458,694.00	.00	458,694.00	37,274.55	.00	109,838.58	348,855.42	24	85,751
401.103	Overtime	3,564.00	.00	3,564.00	604.29	.00	837.77	2,726.23	24	351
405.114	FICA	35,363.00	.00	35,363.00	2,770.37	.00	8,087.70	27,275.30	23	6,271
406.116	Retirement	76,550.00	.00	76,550.00	5,857.85	.00	17,119.10	59,430.90	22	13,311
408.125	SCMIT Worker's Comp Ins.	2,110.00	.00	2,110.00	1,172.99	.00	2,345.98	(235.98)	111	2,491
410.001	Health Claims Cost	52,964.00	.00	52,964.00	4,978.84	.00	14,936.52	38,027.48	28	12,281
410.002	Health Claim Costs-Retire	399.00	.00	399.00	136.44	.00	545.76	(146.76)	137	281
500.101	Supplies and Materials	5,000.00	.00	5,000.00	243.78	.00	950.05	4,049.95	19	1,681
500.102	Equipment	1,000.00	.00	1,000.00	169.58	.00	169.58	830.42	17	
500.103	Furniture	200.00	.00	200.00	.00	(400.00)	390.61	209.39	-5	
610.111	Communications- Landline	3,500.00	.00	3,500.00	235.01	.00	851.43	2,648.57	24	811
610.112	Postage	4,700.00	.00	4,700.00	1,009.15	.00	1,680.55	3,019.45	36	1,331
610.1110	Communications- Wireless	2,000.00	.00	2,000.00	46.38	.00	92.82	1,907.18	5	91
640.124	Travel Expense	2,500.00	.00	2,500.00	.00	(1,685.00)	37.24	4,147.76	-66	
650.127	Electricity	3,747.00	.00	3,747.00	223.67	.00	620.67	3,126.33	17	591

Attachment: Budget Performance Report - September 2021 (3422 : September 2021 Finance and IT



Budget Performance Report

18.K.4

Fiscal Year to Date 09/30/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 04 - Finance										
650.128	Water	352.00	.00	352.00	35.53	.00	99.79	252.21	28	81
650.129	Wastewater	490.00	.00	490.00	45.23	.00	130.43	359.57	27	118
650.130	Sanitation	903.00	.00	903.00	73.06	.00	219.18	683.82	24	219
650.133	Stormwater	599.00	.00	599.00	48.47	.00	145.41	453.59	24	141
650.134	Security Lights	1,668.00	.00	1,668.00	135.00	.00	405.00	1,263.00	24	401
650.1271	Electricity- Sales Tax	103.00	.00	103.00	9.70	.00	26.94	76.06	26	21
660.105	COVID-19 Pandemic Expense	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	161
670.156	Equipment Rental/Lease	8,500.00	.00	8,500.00	587.88	.00	2,542.32	5,957.68	30	1,954
685.180	Membership Dues and Fees	1,800.00	.00	1,800.00	.00	.00	170.00	1,630.00	9	
685.182	Other Operating Expenses	6,000.00	.00	6,000.00	5,249.03	.00	5,249.03	750.97	87	284
685.184	Continuing Education	1,500.00	.00	1,500.00	.00	(1,745.00)	.00	3,245.00	-116	
685.186	Training	1,250.00	.00	1,250.00	.00	(450.00)	2,355.00	(655.00)	152	
685.1801	Subscriptions	550.00	.00	550.00	.00	.00	.00	550.00	0	
686.189	Employee Medical	400.00	.00	400.00	.00	.00	.00	400.00	0	
686.195	Repair/Maint Svc Contract	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
686.1895	Employee wellness services	6,250.00	.00	6,250.00	540.48	.00	885.68	5,364.32	14	804
795.001	IT Internal Allocations	25,976.00	.00	25,976.00	1,204.92	.00	3,408.86	22,567.14	13	2,254
795.995	GF Cost Distribution	(284,260.00)	.00	(284,260.00)	(23,688.33)	.00	(71,064.99)	(213,195.01)	25	(67,899)
Department 04 - Finance Totals		\$426,372.00	\$0.00	\$426,372.00	\$38,963.87	(\$4,280.00)	\$103,077.01	\$327,574.99	23%	\$63,841
Department 05 - Police										
Sub Department 05 - Police Staff Services										
400.101	Regular Pay	1,914,600.00	.00	1,914,600.00	152,296.71	.00	439,547.66	1,475,052.34	23	356,901
401.103	Overtime	105,000.00	.00	105,000.00	6,776.33	.00	23,402.59	81,597.41	22	13,311
401.105	On-call pay	5,200.00	.00	5,200.00	400.00	.00	1,200.00	4,000.00	23	1,200
405.114	FICA	154,897.00	.00	154,897.00	11,568.72	.00	33,710.93	121,186.07	22	26,990
406.116	Retirement	388,571.00	.00	388,571.00	28,032.69	.00	81,604.37	306,966.63	21	66,931
408.125	SCMIT Worker's Comp Ins.	95,324.00	.00	95,324.00	29,856.82	.00	60,144.53	35,179.47	63	63,734
410.001	Health Claims Cost	297,805.00	.00	297,805.00	23,400.96	.00	65,473.82	232,331.18	22	63,521
410.002	Health Claim Costs-Retire	47,331.00	.00	47,331.00	3,209.78	.00	15,096.52	32,234.48	32	16,371
500.101	Supplies and Materials	20,005.00	.00	20,005.00	1,709.72	.00	2,629.30	17,375.70	13	2,299
500.102	Equipment	9,300.00	.00	9,300.00	1,026.77	2,114.70	1,130.37	6,054.93	35	134
500.103	Furniture	700.00	.00	700.00	.00	.00	.00	700.00	0	
501.101	Uniforms and Clothing	47,900.00	.00	47,900.00	3,644.25	9,865.63	9,374.07	28,660.30	40	3,051
610.111	Communications- Landline	7,000.00	.00	7,000.00	537.58	.00	1,961.08	5,038.92	28	2,021
610.112	Postage	500.00	.00	500.00	.00	.00	.00	500.00	0	81
610.1110	Communications- Wireless	58,200.00	.00	58,200.00	5,964.21	12,782.08	14,924.20	30,493.72	48	13,371
620.114	Advertising	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
640.124	Travel Expense	10,574.00	.00	10,574.00	(151.00)	.00	854.08	9,719.92	8	

Attachment: Budget Performance Report - September 2021 (3422 : September 2021 Finance and IT



Budget Performance Report

18.K.4

Fiscal Year to Date 09/30/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 05 - Police										
Sub Department 05 - Police Staff Services										
650.127	Electricity	28,539.00	.00	28,539.00	2,571.35	.00	7,741.43	20,797.57	27	7,900
650.128	Water	2,555.00	.00	2,555.00	480.58	.00	908.81	1,646.19	36	615
650.129	Wastewater	2,487.00	.00	2,487.00	210.99	.00	599.61	1,887.39	24	590
650.130	Sanitation	2,255.00	.00	2,255.00	182.46	.00	547.38	1,707.62	24	540
650.133	Stormwater	2,449.00	.00	2,449.00	198.20	.00	594.60	1,854.40	24	590
650.134	Security Lights	3,830.00	.00	3,830.00	309.89	.00	929.67	2,900.33	24	920
650.1271	Electricity- Sales Tax	1,094.00	.00	1,094.00	103.82	.00	298.65	795.35	27	300
660.105	COVID-19 Pandemic Expense	1,500.00	.00	1,500.00	720.00	.00	2,160.00	(660.00)	144	300
660.133	Repairs & Maint. Services	23,500.00	.00	23,500.00	942.50	.00	1,264.98	22,235.02	5	1,790
660.139	Fleet Services-RTA Mtce Allocation	12,145.00	.00	12,145.00	2,588.83	.00	7,422.08	4,722.92	61	3,130
660.145	Gasoline & Oil	74,589.00	.00	74,589.00	8,092.38	.00	14,366.16	60,222.84	19	9,320
660.1391	Fleet Services -Departmental Expense Allocation	23,682.00	.00	23,682.00	5,519.49	.00	14,315.54	9,366.46	60	6,480
660.1392	Fleet Svcs- Outside Vends	16,435.00	.00	16,435.00	.00	.00	1,741.55	14,693.45	11	4,480
670.156	Equipment Rental/Lease	8,300.00	.00	8,300.00	423.23	.00	1,692.92	6,607.08	20	1,740
682.1721	Prisoner Housing	70,000.00	.00	70,000.00	.00	10,000.00	4,567.50	55,432.50	21	15,040
685.180	Membership Dues and Fees	1,815.00	.00	1,815.00	.00	.00	300.00	1,515.00	17	580
685.182	Other Operating Expenses	5,900.00	.00	5,900.00	99.03	.00	1,577.71	4,322.29	27	830
685.184	Continuing Education	3,000.00	.00	3,000.00	.00	.00	2,000.00	1,000.00	67	
685.186	Training	7,271.00	.00	7,271.00	(918.77)	.00	1,556.23	5,714.77	21	
685.187	Special Projects	5,500.00	.00	5,500.00	.00	.00	73.65	5,426.35	1	320
685.189	Reserve Program	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
685.1801	Subscriptions	5,540.00	.00	5,540.00	709.02	.00	1,150.76	4,389.24	21	320
685.1861	Law Enforce Accreditation/Policy	4,000.00	.00	4,000.00	.00	.00	3,961.65	38.35	99	2,080
686.184	Technology Services	38,871.00	.00	38,871.00	.00	.00	.00	38,871.00	0	
686.189	Employee Medical	14,550.00	.00	14,550.00	.00	.00	150.00	14,400.00	1	
686.194	Other Prof/Tech Services	75,000.00	.00	75,000.00	.00	.00	.00	75,000.00	0	
686.195	Repair/Maint Svc Contract	36,200.00	.00	36,200.00	36,315.26	(30,799.18)	38,189.48	28,809.70	20	7,710
686.1895	Employee wellness services	15,000.00	.00	15,000.00	1,891.67	.00	3,099.86	11,900.14	21	2,820
687.203	Contract Services	13,000.00	.00	13,000.00	659.95	.00	1,629.56	11,370.44	13	1,980
795.001	IT Internal Allocations	55,000.00	.00	55,000.00	1,686.89	.00	4,772.41	50,227.59	9	3,150
795.010	911 Expense Billing	(1,900.00)	.00	(1,900.00)	(314.60)	.00	(314.60)	(1,585.40)	17	(471)
Sub Department 05 - Police Staff Services Totals		\$3,719,014.00	\$0.00	\$3,719,014.00	\$330,745.71	\$3,963.23	\$868,351.11	\$2,846,699.66	23%	\$703,150
Sub Department 07 - Victim's Advocate										
400.101	Regular Pay	33,970.00	.00	33,970.00	2,817.05	.00	8,195.07	25,774.93	24	6,890
401.103	Overtime	2,000.00	.00	2,000.00	49.55	.00	232.21	1,767.79	12	
405.114	FICA	2,599.00	.00	2,599.00	208.32	.00	614.41	1,984.59	24	490
406.116	Retirement	6,536.00	.00	6,536.00	438.61	.00	1,294.28	5,241.72	20	1,060

Attachment: Budget Performance Report - September 2021 (3422 : September 2021 Finance and IT



Budget Performance Report

18.K.4Fiscal Year to Date 09/30/21
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 05 - Police										
Sub Department 07 - Victim's Advocate										
408.125	SCMIT Worker's Comp Ins.	1,823.00	.00	1,823.00	260.66	.00	521.32	1,301.68	29	55%
410.001	Health Claims Cost	1,331.00	.00	1,331.00	440.24	.00	1,320.72	10.28	99	1,320.72
500.101	Supplies and Materials	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	200.00
501.101	Uniforms and Clothing	400.00	.00	400.00	.00	.00	.00	400.00	0	
610.111	Communications- Landline	180.00	.00	180.00	10.87	.00	37.54	142.46	21	3%
610.112	Postage	100.00	.00	100.00	.00	.00	.00	100.00	0	
610.1110	Communications- Wireless	1,300.00	.00	1,300.00	99.30	188.03	256.59	855.38	34	24%
640.124	Travel Expense	400.00	.00	400.00	.00	.00	.00	400.00	0	
660.133	Repairs & Maint. Services	500.00	.00	500.00	.00	.00	.00	500.00	0	
660.139	Fleet Services-RTA Mtce Allocation	200.00	.00	200.00	.00	.00	.00	200.00	0	
660.145	Gasoline & Oil	920.00	.00	920.00	42.37	.00	82.16	837.84	9	14%
660.1391	Fleet Services -Departmental Expense Allocation	287.00	.00	287.00	51.83	.00	155.26	131.74	54	7%
670.156	Equipment Rental/Lease	200.00	.00	200.00	.00	.00	.00	200.00	0	
685.180	Membership Dues and Fees	75.00	.00	75.00	.00	.00	.00	75.00	0	
685.182	Other Operating Expenses	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	
685.186	Training	500.00	.00	500.00	.00	.00	.00	500.00	0	(150.00)
685.187	Special Projects	200.00	.00	200.00	.00	.00	.00	200.00	0	
686.189	Employee Medical	425.00	.00	425.00	.00	.00	.00	425.00	0	
686.195	Repair/Maint Svc Contract	500.00	.00	500.00	.00	.00	.00	500.00	0	
686.1895	Employee wellness services	.00	.00	.00	54.05	.00	88.57	(88.57)	+++	8%
795.001	IT Internal Allocations	4,500.00	.00	4,500.00	240.98	.00	681.77	3,818.23	15	45%
Sub Department 07 - Victim's Advocate Totals		\$61,146.00	\$0.00	\$61,146.00	\$4,713.83	\$188.03	\$13,479.90	\$47,478.07	22%	\$11,411.00
Sub Department 26 - Grants										
500.101	Supplies and Materials	1,350.00	.00	1,350.00	.00	.00	.00	1,350.00	0	1%
501.101	Uniforms and Clothing	800.00	.00	800.00	.00	.00	92.54	707.46	12	
610.1110	Communications- Wireless	3,000.00	.00	3,000.00	274.34	375.11	664.37	1,960.52	35	64%
640.124	Travel Expense	800.00	.00	800.00	.00	.00	1,899.73	(1,099.73)	237	
660.133	Repairs & Maint. Services	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
660.139	Fleet Services-RTA Mtce Allocation	417.00	.00	417.00	149.10	.00	444.75	(27.75)	107	13%
660.145	Gasoline & Oil	3,217.00	.00	3,217.00	65.78	.00	160.42	3,056.58	5	77%
660.1391	Fleet Services -Departmental Expense Allocation	839.00	.00	839.00	91.43	.00	260.24	578.76	31	34%
685.182	Other Operating Expenses	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
685.186	Training	600.00	.00	600.00	.00	.00	1,020.00	(420.00)	170	
685.187	Special Projects	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
Sub Department 26 - Grants Totals		\$15,523.00	\$0.00	\$15,523.00	\$580.65	\$375.11	\$4,542.05	\$10,605.84	32%	\$1,911.00
Department 05 - Police Totals		\$3,795,683.00	\$0.00	\$3,795,683.00	\$336,040.19	\$4,526.37	\$886,373.06	\$2,904,783.57	23%	\$716,491.00

Attachment: Budget Performance Report - September 2021 (3422 : September 2021 Finance and IT



Budget Performance Report

18.K.4

Fiscal Year to Date 09/30/21
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 09 - Planning & Community Development										
400.101	Regular Pay	356,612.00	.00	356,612.00	25,669.25	.00	75,145.61	281,466.39	21	75,021
401.103	Overtime	2,287.00	.00	2,287.00	58.02	.00	493.88	1,793.12	22	51
405.114	FICA	27,456.00	.00	27,456.00	1,880.78	.00	5,524.16	21,931.84	20	5,331
406.116	Retirement	59,434.00	.00	59,434.00	4,089.41	.00	12,026.65	47,407.35	20	11,961
408.125	SCMIT Worker's Comp Ins.	3,095.00	.00	3,095.00	1,031.79	.00	2,063.58	1,031.42	67	2,191
410.001	Health Claims Cost	60,010.00	.00	60,010.00	3,666.40	.00	10,155.18	49,854.82	17	14,881
500.101	Supplies and Materials	3,095.00	.00	3,095.00	404.92	.00	1,084.54	2,010.46	35	581
500.102	Equipment	3,600.00	.00	3,600.00	.00	.00	2,100.00	1,500.00	58	2,131
500.103	Furniture	200.00	.00	200.00	.00	.00	.00	200.00	0	51
500.105	Printing and Binding	2,320.00	.00	2,320.00	.00	.00	194.25	2,125.75	8	291
610.111	Communications- Landline	2,000.00	.00	2,000.00	126.52	.00	476.61	1,523.39	24	461
610.112	Postage	1,540.00	.00	1,540.00	150.71	.00	688.35	851.65	45	131
610.1110	Communications- Wireless	1,800.00	.00	1,800.00	203.53	.00	407.30	1,392.70	23	461
620.114	Advertising	3,262.00	.00	3,262.00	148.00	.00	296.00	2,966.00	9	731
640.124	Travel Expense	3,386.00	.00	3,386.00	.00	.00	214.00	3,172.00	6	
650.127	Electricity	2,498.00	.00	2,498.00	149.12	.00	413.79	2,084.21	17	391
650.128	Water	234.00	.00	234.00	23.69	.00	66.53	167.47	28	51
650.129	Wastewater	327.00	.00	327.00	30.15	.00	86.95	240.05	27	71
650.130	Sanitation	602.00	.00	602.00	48.71	.00	146.13	455.87	24	141
650.133	Stormwater	399.00	.00	399.00	32.31	.00	96.93	302.07	24	91
650.134	Security Lights	1,112.00	.00	1,112.00	90.00	.00	270.00	842.00	24	271
650.1271	Electricity- Sales Tax	69.00	.00	69.00	6.47	.00	17.96	51.04	26	11
660.103	Emergency Preparedness	.00	.00	.00	.00	.00	72.03	(72.03)	+++	
660.105	COVID-19 Pandemic Expense	.00	.00	.00	.00	.00	.00	.00	+++	31
660.133	Repairs & Maint. Services	927.00	.00	927.00	.00	.00	.00	927.00	0	
660.139	Fleet Services-RTA Mtce Allocation	43.00	.00	43.00	.00	.00	.00	43.00	0	
660.145	Gasoline & Oil	2,616.00	.00	2,616.00	168.65	.00	464.79	2,151.21	18	271
660.1391	Fleet Services -Departmental Expense Allocation	753.00	.00	753.00	114.03	.00	382.82	370.18	51	171
670.156	Equipment Rental/Lease	7,500.00	.00	7,500.00	827.75	.00	2,375.27	5,124.73	32	2,381
685.180	Membership Dues and Fees	1,623.00	.00	1,623.00	.00	.00	.00	1,623.00	0	
685.182	Other Operating Expenses	600.00	.00	600.00	.00	.00	140.23	459.77	23	111
685.184	Continuing Education	450.00	.00	450.00	.00	.00	.00	450.00	0	
685.186	Training	4,221.00	.00	4,221.00	6,000.00	.00	6,254.00	(2,033.00)	148	(350)
685.192	KGB Operations	.00	.00	.00	506.35	.00	807.80	(807.80)	+++	191
686.191	Contract Services/Studies	427,000.00	.00	427,000.00	.00	(34,091.00)	5,629.00	455,462.00	-7	
686.1895	Employee wellness services	.00	.00	.00	270.24	.00	442.84	(442.84)	+++	401
795.001	IT Internal Allocations	18,375.00	.00	18,375.00	722.95	.00	2,045.32	16,329.68	11	1,351

Attachment: Budget Performance Report - September 2021 (3422 : September 2021 Finance and IT



Budget Performance Report

18.K.4

Fiscal Year to Date 09/30/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 09 - Planning & Community Development Totals		\$999,446.00	\$0.00	\$999,446.00	\$46,419.75	(\$34,091.00)	\$130,582.50	\$902,954.50	10%	\$120,421
Department 10 - Municipal Court										
400.101	Regular Pay	128,437.00	.00	128,437.00	11,026.94	.00	32,121.00	96,316.00	25	25,321
401.103	Overtime	4,639.00	.00	4,639.00	93.84	.00	1,018.18	3,620.82	22	1,421
401.105	On-call pay	5,200.00	.00	5,200.00	300.00	.00	1,100.00	4,100.00	21	1,201
405.114	FICA	10,578.00	.00	10,578.00	862.66	.00	2,581.06	7,996.94	24	2,061
406.116	Retirement	22,037.00	.00	22,037.00	1,770.93	.00	5,305.13	16,731.87	24	4,321
408.125	SCMIT Worker's Comp Ins.	591.00	.00	591.00	640.80	.00	1,281.60	(690.60)	217	1,361
410.001	Health Claims Cost	12,226.00	.00	12,226.00	457.82	.00	1,599.54	10,626.46	13	3,801
500.101	Supplies and Materials	2,000.00	.00	2,000.00	131.84	.00	581.37	1,418.63	29	391
500.102	Equipment	500.00	.00	500.00	.00	.00	.00	500.00	0	
610.111	Communications- Landline	550.00	.00	550.00	32.61	.00	112.62	437.38	20	101
610.112	Postage	2,000.00	.00	2,000.00	438.87	.00	870.11	1,129.89	44	191
610.1110	Communications- Wireless	350.00	.00	350.00	.00	.00	.00	350.00	0	
640.124	Travel Expense	1,600.00	.00	1,600.00	.00	.00	.00	1,600.00	0	
650.127	Electricity	5,307.00	.00	5,307.00	478.16	.00	1,439.57	3,867.43	27	1,461
650.128	Water	389.00	.00	389.00	73.29	.00	138.58	250.42	36	91
650.129	Wastewater	379.00	.00	379.00	32.17	.00	91.42	287.58	24	91
650.130	Sanitation	119.00	.00	119.00	9.67	.00	29.01	89.99	24	21
650.133	Stormwater	214.00	.00	214.00	17.39	.00	52.17	161.83	24	51
650.134	Security Lights	471.00	.00	471.00	38.11	.00	114.33	356.67	24	111
650.1271	Electricity- Sales Tax	203.00	.00	203.00	19.31	.00	55.54	147.46	27	51
660.105	COVID-19 Pandemic Expense	500.00	.00	500.00	.00	.00	171.18	328.82	34	61
660.133	Repairs & Maint. Services	2,000.00	.00	2,000.00	341.95	.00	658.45	1,341.55	33	91
660.139	Fleet Services-RTA Mtce Allocation	500.00	.00	500.00	.00	.00	.00	500.00	0	
660.145	Gasoline & Oil	672.00	.00	672.00	34.62	.00	73.98	598.02	11	51
660.1391	Fleet Services -Departmental Expense Allocation	288.00	.00	288.00	34.55	.00	103.51	184.49	36	101
670.156	Equipment Rental/Lease	2,200.00	.00	2,200.00	344.08	.00	344.08	1,855.92	16	341
685.180	Membership Dues and Fees	100.00	.00	100.00	.00	.00	.00	100.00	0	
685.182	Other Operating Expenses	3,600.00	.00	3,600.00	660.00	.00	660.00	2,940.00	18	351
685.186	Training	500.00	.00	500.00	.00	.00	.00	500.00	0	
686.187	Professional Services	27,800.00	.00	27,800.00	500.00	25,000.00	750.00	2,050.00	93	21
686.189	Employee Medical	200.00	.00	200.00	.00	.00	.00	200.00	0	
686.195	Repair/Maint Svc Contract	2,000.00	.00	2,000.00	229.35	.00	229.35	1,770.65	11	1,041
686.1895	Employee wellness services	1,500.00	.00	1,500.00	162.14	.00	265.70	1,234.30	18	241
795.001	IT Internal Allocations	22,093.00	.00	22,093.00	1,204.92	.00	3,408.86	18,684.14	15	2,251
Department 10 - Municipal Court Totals		\$261,743.00	\$0.00	\$261,743.00	\$19,936.02	\$25,000.00	\$55,156.34	\$181,586.66	31%	\$46,701

Attachment: Budget Performance Report - September 2021 (3422 : September 2021 Finance and IT



Budget Performance Report

18.K.4

Fiscal Year to Date 09/30/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 11 - Fire										
400.101	Regular Pay	1,467,461.00	.00	1,467,461.00	111,389.97	.00	347,812.13	1,119,648.87	24	272,391
401.103	Overtime	99,500.00	.00	99,500.00	6,865.25	.00	20,624.44	78,875.56	21	18,200
402.111	Volunteer Employees	3,000.00	.00	3,000.00	(60.00)	.00	90.00	2,910.00	3	131
405.114	FICA	119,873.00	.00	119,873.00	8,386.48	.00	26,311.81	93,561.19	22	20,351
406.116	Retirement	301,483.00	.00	301,483.00	21,421.84	.00	65,982.69	235,500.31	22	52,281
408.125	SCMIT Worker's Comp Ins.	64,055.00	.00	64,055.00	16,302.32	.00	32,745.56	31,309.44	51	37,010
410.001	Health Claims Cost	284,145.00	.00	284,145.00	20,981.40	.00	61,607.54	222,537.46	22	64,771
410.002	Health Claim Costs-Retire	26,591.00	.00	26,591.00	3,283.32	.00	15,150.66	11,440.34	57	12,121
500.101	Supplies and Materials	16,700.00	.00	16,700.00	2,476.21	.00	4,718.10	11,981.90	28	1,071
500.102	Equipment	32,600.00	.00	32,600.00	3,884.09	.00	6,938.97	25,661.03	21	6,381
500.103	Furniture	6,200.00	.00	6,200.00	.00	.00	898.00	5,302.00	14	
500.105	Printing and Binding	500.00	.00	500.00	.00	.00	178.34	321.66	36	
500.107	Technology Supplies	8,052.00	.00	8,052.00	.00	.00	414.15	7,637.85	5	941
501.101	Uniforms and Clothing	28,900.00	.00	28,900.00	927.36	8,188.50	1,751.99	18,959.51	34	3,550
515.121	Safety Supplies	9,000.00	.00	9,000.00	.00	.00	.00	9,000.00	0	2,250
515.128	Medical Supplies	14,000.00	.00	14,000.00	1,809.12	.00	4,565.01	9,434.99	33	1,500
531.140	Haz Mat Supplies/Equipmnt	10,000.00	.00	10,000.00	344.14	.00	344.14	9,655.86	3	331
610.111	Communications- Landline	6,500.00	.00	6,500.00	533.61	.00	2,011.64	4,488.36	31	1,930
610.112	Postage	700.00	.00	700.00	135.31	.00	181.93	518.07	26	190
610.1110	Communications- Wireless	30,000.00	.00	30,000.00	6,396.49	16,898.20	7,181.90	5,919.90	80	6,990
620.114	Advertising	750.00	.00	750.00	.00	.00	.00	750.00	0	
630.121	Fire Prevention Materials	9,000.00	.00	9,000.00	1,998.30	.00	3,015.88	5,984.12	34	850
640.124	Travel Expense	7,442.00	.00	7,442.00	207.00	.00	1,438.00	6,004.00	19	
650.127	Electricity	15,318.00	.00	15,318.00	1,253.13	.00	3,266.93	12,051.07	21	3,330
650.128	Water	3,511.00	.00	3,511.00	410.24	.00	940.71	2,570.29	27	750
650.129	Wastewater	2,365.00	.00	2,365.00	254.96	.00	704.84	1,660.16	30	580
650.130	Sanitation	973.00	.00	973.00	78.76	.00	236.28	736.72	24	230
650.133	Stormwater	1,435.00	.00	1,435.00	116.10	.00	348.30	1,086.70	24	340
650.134	Security Lights	1,866.00	.00	1,866.00	151.00	.00	453.00	1,413.00	24	450
650.1271	Electricity- Sales Tax	401.00	.00	401.00	36.43	.00	101.92	299.08	25	100
660.103	Emergency Preparedness	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
660.105	COVID-19 Pandemic Expense	20,000.00	.00	20,000.00	534.02	.00	825.50	19,174.50	4	7,010
660.133	Repairs & Maint. Services	20,000.00	.00	20,000.00	350.20	.00	1,900.46	18,099.54	10	3,210
660.139	Fleet Services-RTA Mtce Allocation	25,328.00	.00	25,328.00	5,353.81	4,146.68	7,476.70	13,704.62	46	5,770
660.145	Gasoline & Oil	24,718.00	.00	24,718.00	2,383.20	.00	5,634.80	19,083.20	23	3,890
660.1391	Fleet Services -Departmental Expense Allocation	7,430.00	.00	7,430.00	1,325.82	.00	3,203.89	4,226.11	43	1,960
660.1392	Fleet Svcs- Outside Vends	40,000.00	.00	40,000.00	3,023.27	.00	7,951.21	32,048.79	20	12,540
670.156	Equipment Rental/Lease	8,500.00	.00	8,500.00	416.57	.00	1,042.04	7,457.96	12	840



Budget Performance Report

18.K.4

Fiscal Year to Date 09/30/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 11 - Fire										
682.169	Laundry & Linen	2,000.00	.00	2,000.00	48.06	.00	87.48	1,912.52	4	6
685.180	Membership Dues and Fees	2,218.00	.00	2,218.00	.00	.00	.00	2,218.00	0	
685.182	Other Operating Expenses	3,000.00	.00	3,000.00	45.00	.00	222.63	2,777.37	7	11
685.184	Continuing Education	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
685.186	Training	23,799.00	.00	23,799.00	298.30	.00	2,759.24	21,039.76	12	4,330
685.1801	Subscriptions	14,868.00	.00	14,868.00	.00	.00	5,100.00	9,768.00	34	5,690
686.189	Employee Medical	13,500.00	.00	13,500.00	.00	10,767.00	60.00	2,673.00	80	
686.195	Repair/Maint Svc Contract	60,286.00	.00	60,286.00	4,057.31	.00	10,739.92	49,546.08	18	3,670
686.1895	Employee wellness services	13,000.00	.00	13,000.00	1,621.43	.00	2,657.02	10,342.98	20	2,420
795.001	IT Internal Allocations	26,511.00	.00	26,511.00	1,445.90	.00	4,090.63	22,420.37	15	2,700
Department 11 - Fire Totals		\$2,884,979.00	\$0.00	\$2,884,979.00	\$230,485.72	\$40,000.38	\$663,766.38	\$2,181,212.24	24%	\$563,310
Department 12 - Public Works										
400.101	Regular Pay	556,923.00	.00	556,923.00	35,214.45	.00	107,621.77	449,301.23	19	71,750
401.103	Overtime	10,644.00	.00	10,644.00	1,604.20	.00	2,236.11	8,407.89	21	1,430
405.114	FICA	43,419.00	.00	43,419.00	2,582.90	.00	7,736.93	35,682.07	18	5,170
406.116	Retirement	93,989.00	.00	93,989.00	5,663.38	.00	17,094.55	76,894.45	18	11,310
408.125	SCMIT Worker's Comp Ins.	20,861.00	.00	20,861.00	8,336.82	.00	16,459.72	4,401.28	79	17,470
410.001	Health Claims Cost	77,954.00	.00	77,954.00	7,211.58	.00	21,634.74	56,319.26	28	18,120
410.002	Health Claim Costs-Retire	38,912.00	.00	38,912.00	1,317.30	.00	6,181.06	32,730.94	16	14,450
500.101	Supplies and Materials	10,000.00	.00	10,000.00	475.60	.00	3,267.20	6,732.80	33	2,360
500.102	Equipment	6,500.00	.00	6,500.00	.00	.00	4,514.98	1,985.02	69	
500.103	Furniture	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
500.105	Printing and Binding	1,500.00	.00	1,500.00	46.64	.00	253.51	1,246.49	17	510
501.101	Uniforms and Clothing	16,000.00	.00	16,000.00	1,103.23	.00	3,157.09	12,842.91	20	2,440
513.112	Asphalt/Concrete/Gravel	15,000.00	87,000.00	102,000.00	.00	.00	1,890.73	100,109.27	2	1,950
515.121	Safety Supplies	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	100
610.111	Communications- Landline	3,500.00	.00	3,500.00	304.50	.00	1,195.55	2,304.45	34	1,160
610.112	Postage	100.00	.00	100.00	.00	.00	.00	100.00	0	
610.1110	Communications- Wireless	5,150.00	.00	5,150.00	234.57	.00	567.30	4,582.70	11	400
620.114	Advertising	750.00	.00	750.00	.00	.00	.00	750.00	0	
640.124	Travel Expense	500.00	.00	500.00	.00	.00	.00	500.00	0	20
650.127	Electricity	1,179.00	.00	1,179.00	115.58	.00	332.16	846.84	28	270
650.128	Water	485.00	.00	485.00	48.02	.00	135.07	349.93	28	110
650.129	Wastewater	640.00	.00	640.00	57.98	.00	167.47	472.53	26	150
650.130	Sanitation	470.00	.00	470.00	38.04	.00	114.12	355.88	24	110
650.133	Stormwater	430.00	.00	430.00	34.87	.00	104.61	325.39	24	100
650.134	Security Lights	550.00	.00	550.00	44.54	.00	133.62	416.38	24	130
650.1271	Electricity- Sales Tax	4.00	.00	4.00	.27	.00	.68	3.32	17	



Budget Performance Report

18.K.4

Fiscal Year to Date 09/30/21
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 12 - Public Works										
660.105	COVID-19 Pandemic Expense	3,440.00	.00	3,440.00	162.40	.00	946.31	2,493.69	28	69:
660.133	Repairs & Maint. Services	10,000.00	.00	10,000.00	658.93	.00	2,516.39	7,483.61	25	2,34:
660.139	Fleet Services-RTA Mtce Allocation	12,208.00	.00	12,208.00	4,171.61	.00	10,135.16	2,072.84	83	4,91:
660.145	Gasoline & Oil	22,838.00	.00	22,838.00	3,011.09	.00	5,380.28	17,457.72	24	2,51:
660.1391	Fleet Services -Departmental Expense Allocation	20,898.00	.00	20,898.00	3,273.33	.00	11,127.29	9,770.71	53	6,36:
660.1392	Fleet Svcs- Outside Vends	1,656.00	.00	1,656.00	712.51	.00	892.51	763.49	54	93:
663.142	Street Sign Maintenance	4,000.00	.00	4,000.00	782.99	.00	1,055.10	2,944.90	26	65:
663.148	Maintenance of Parks	15,000.00	.00	15,000.00	1,624.44	.00	3,464.93	11,535.07	23	13:
670.156	Equipment Rental/Lease	3,000.00	(1,293.00)	1,707.00	273.98	.00	802.78	904.22	47	79:
685.180	Membership Dues and Fees	200.00	.00	200.00	.00	.00	.00	200.00	0	14:
685.182	Other Operating Expenses	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	31:
685.186	Training	400.00	.00	400.00	.00	.00	.00	400.00	0	
685.192	KGB Operations	6,000.00	.00	6,000.00	99.53	.00	485.74	5,514.26	8	19:
685.1921	KGB grant expenses	6,000.00	.00	6,000.00	185.00	.00	185.00	5,815.00	3	1,81:
686.187	Professional Services	5,000.00	.00	5,000.00	999.90	6,832.65	1,499.85	(3,332.50)	167	1,49:
686.189	Employee Medical	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	6:
686.195	Repair/Maint Svc Contract	10,000.00	.00	10,000.00	843.88	1,194.00	2,073.96	6,732.04	33	2,95:
686.1895	Employee wellness services	3,505.00	.00	3,505.00	756.67	.00	1,239.95	2,265.05	35	1,13:
687.203	Contract Services	35,000.00	.00	35,000.00	5,060.50	.00	8,737.50	26,262.50	25	5,96:
687.204	Janitorial Services	4,200.00	.00	4,200.00	336.90	.00	1,010.70	3,189.30	24	71:
795.001	IT Internal Allocations	6,277.00	.00	6,277.00	481.97	.00	1,363.55	4,913.45	22	90:
Department 12 - Public Works Totals		\$1,082,582.00	\$85,707.00	\$1,168,289.00	\$87,870.10	\$8,026.65	\$247,715.97	\$912,546.38	22%	\$184,680
Department 13 - Information Technology										
400.101	Regular Pay	86,273.00	.00	86,273.00	7,164.57	.00	20,842.37	65,430.63	24	17,10:
405.114	FICA	6,600.00	.00	6,600.00	523.89	.00	1,521.85	5,078.15	23	1,24:
406.116	Retirement	14,287.00	.00	14,287.00	1,113.68	.00	3,239.70	11,047.30	23	2,65:
408.125	SCMIT Worker's Comp Ins.	397.00	.00	397.00	260.66	.00	521.32	(124.32)	131	55:
410.001	Health Claims Cost	8,064.00	.00	8,064.00	923.94	.00	2,771.82	5,292.18	34	2,01:
500.101	Supplies and Materials	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
500.102	Equipment	10,000.00	.00	10,000.00	2,387.12	.00	5,792.88	4,207.12	58	19:
500.107	Technology Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	
610.111	Communications- Landline	500.00	.00	500.00	32.61	.00	112.62	387.38	23	10:
610.112	Postage	50.00	.00	50.00	.00	.00	.00	50.00	0	
610.1110	Communications- Wireless	700.00	.00	700.00	46.38	.00	92.82	607.18	13	9:
640.124	Travel Expense	500.00	.00	500.00	.00	.00	.00	500.00	0	
650.127	Electricity	1,249.00	.00	1,249.00	74.56	.00	206.89	1,042.11	17	19:
650.128	Water	117.00	.00	117.00	11.85	.00	33.27	83.73	28	2:
650.129	Wastewater	163.00	.00	163.00	15.07	.00	43.47	119.53	27	3:



Budget Performance Report

18.K.4

Fiscal Year to Date 09/30/21
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 13 - Information Technology										
650.130	Sanitation	300.00	.00	300.00	24.34	.00	73.02	226.98	24	73
650.133	Stormwater	1,235.00	.00	1,235.00	99.94	.00	299.82	935.18	24	299
650.134	Security Lights	556.00	.00	556.00	45.00	.00	135.00	421.00	24	135
650.1271	Electricity- Sales Tax	34.00	.00	34.00	3.23	.00	8.98	25.02	26	8
685.180	Membership Dues and Fees	50.00	.00	50.00	.00	.00	.00	50.00	0	
685.182	Other Operating Expenses	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
686.184	Technology Services	144,000.00	.00	144,000.00	11,317.49	34,052.23	33,947.77	76,000.00	47	33,639
686.194	Other Prof/Tech Services	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	1,139
686.195	Repair/Maint Svc Contract	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	
686.1895	Employee wellness services	600.00	.00	600.00	54.05	.00	88.57	511.43	15	88
795.001	IT Internal Allocations	(310,314.00)	.00	(310,314.00)	(23,134.43)	.00	(65,450.16)	(244,863.84)	21	(43,282)
Department 13 - Information Technology Totals		(\$12,639.00)	\$0.00	(\$12,639.00)	\$963.95	\$34,052.23	\$4,282.01	(\$50,973.24)	-303%	\$16,339
Department 14 - Fleet Services										
400.101	Regular Pay	140,770.00	.00	140,770.00	11,774.97	.00	34,254.46	106,515.54	24	27,450
401.103	Overtime	179.00	.00	179.00	.00	.00	.00	179.00	0	179
405.114	FICA	10,783.00	.00	10,783.00	865.12	.00	2,513.44	8,269.56	23	1,945
406.116	Retirement	23,341.00	.00	23,341.00	1,824.73	.00	5,301.48	18,039.52	23	4,233
408.125	SCMIT Worker's Comp Ins.	4,941.00	.00	4,941.00	1,824.64	.00	3,649.28	1,291.72	74	3,889
410.001	Health Claims Cost	28,054.00	.00	28,054.00	1,964.90	.00	5,894.70	22,159.30	21	5,899
410.002	Health Claim Costs-Retire	10,244.00	.00	10,244.00	774.78	.00	3,463.58	6,780.42	34	3,639
500.101	Supplies and Materials	5,600.00	.00	5,600.00	65.85	.00	852.18	4,747.82	15	849
500.102	Equipment	1,500.00	.00	1,500.00	1,678.25	.00	1,678.25	(178.25)	112	
500.105	Printing and Binding	500.00	.00	500.00	.00	.00	.00	500.00	0	
501.101	Uniforms and Clothing	4,000.00	.00	4,000.00	167.35	.00	434.31	3,565.69	11	579
515.121	Safety Supplies	1,600.00	.00	1,600.00	.00	.00	76.15	1,523.85	5	610
610.111	Communications- Landline	1,500.00	.00	1,500.00	152.51	.00	594.96	905.04	40	570
610.112	Postage	100.00	.00	100.00	.00	.00	.00	100.00	0	
610.1110	Communications- Wireless	600.00	.00	600.00	41.38	.00	82.82	517.18	14	80
620.114	Advertising	100.00	.00	100.00	.00	.00	.00	100.00	0	
640.124	Travel Expense	500.00	.00	500.00	.00	.00	.00	500.00	0	20
650.127	Electricity	10,680.00	.00	10,680.00	1,080.59	.00	3,110.73	7,569.27	29	2,589
650.128	Water	485.00	.00	485.00	47.99	.00	135.00	350.00	28	118
650.129	Wastewater	640.00	.00	640.00	57.96	.00	167.41	472.59	26	159
650.130	Sanitation	456.00	.00	456.00	36.90	.00	110.70	345.30	24	110
650.133	Stormwater	783.00	.00	783.00	63.41	.00	190.23	592.77	24	190
650.134	Security Lights	526.00	.00	526.00	42.57	.00	127.71	398.29	24	127
650.1271	Electricity- Sales Tax	492.00	.00	492.00	50.71	.00	143.65	348.35	29	113
660.105	COVID-19 Pandemic Expense	.00	.00	.00	.00	.00	.00	.00	+++	60

Attachment: Budget Performance Report - September 2021 (3422 : September 2021 Finance and IT



Budget Performance Report

18.K.4

Fiscal Year to Date 09/30/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 14 - Fleet Services										
660.133	Repairs & Maint. Services	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
660.139	Fleet Services-RTA Mtce Allocation	21.00	.00	21.00	.00	.00	27.27	(6.27)	130	
660.145	Gasoline & Oil	1,926.00	.00	1,926.00	210.41	.00	374.88	1,551.12	19	201
660.1391	Fleet Services -Departmental Expense Allocation	97.00	.00	97.00	.00	.00	13.75	83.25	14	
662.140	Building Repairs	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	1,731
685.182	Other Operating Expenses	500.00	.00	500.00	100.70	.00	100.70	399.30	20	231
685.186	Training	500.00	.00	500.00	.00	.00	.00	500.00	0	
686.195	Repair/Maint Svc Contract	8,950.00	.00	8,950.00	121.20	477.60	5,446.13	3,026.27	66	4,261
686.1895	Employee wellness services	.00	.00	.00	108.10	.00	177.14	(177.14)	+++	161
735.122	Services Billed	(252,900.00)	.00	(252,900.00)	(23,055.02)	.00	(68,311.34)	(184,588.66)	27	(41,762)
795.001	IT Internal Allocations	5,049.00	.00	5,049.00	481.97	.00	1,363.55	3,685.45	27	901
Department 14 - Fleet Services Totals		\$19,017.00	\$0.00	\$19,017.00	\$481.97	\$477.60	\$1,973.12	\$16,566.28	13%	\$19,001
Department 20 - General Government										
401.106	Contract Labor	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	1,001
410.001	Health Claims Cost	.00	.00	.00	.00	.00	.00	.00	+++	103,201
410.002	Health Claim Costs-Retire	26,451.00	.00	26,451.00	72.78	.00	3,608.12	22,842.88	14	9,471
510.106	Cleaning & Sanitation Sup	2,200.00	.00	2,200.00	92.61	.00	198.45	2,001.55	9	211
600.110	SCMIRF Property/Liab Ins	231,501.00	.00	231,501.00	858.00	23,630.87	129,289.84	78,580.29	66	155,421
600.112	Survivors Health Ins	10,000.00	.00	10,000.00	583.24	.00	2,757.00	7,243.00	28	3,881
600.1051	Employee Wellness & Safety	20,700.00	.00	20,700.00	325.00	.00	2,642.47	18,057.53	13	711
600.1052	Unemployment Insurance	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	
620.114	Advertising	5,200.00	.00	5,200.00	.00	.00	.00	5,200.00	0	71
640.124	Travel Expense	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
650.133	Stormwater	812.00	.00	812.00	65.71	.00	197.13	614.87	24	191
660.105	COVID-19 Pandemic Expense	10,560.00	.00	10,560.00	456.40	.00	2,630.60	7,929.40	25	19,651
660.133	Repairs & Maint. Services	5,000.00	.00	5,000.00	240.03	.00	701.83	4,298.17	14	101
685.180	Membership Dues and Fees	3,500.00	.00	3,500.00	.00	.00	90.10	3,409.90	3	401
685.182	Other Operating Expenses	19,500.00	.00	19,500.00	119.95	.00	1,545.71	17,954.29	8	2,661
685.1822	City Hall - Temporary Locations	103,824.00	.00	103,824.00	8,652.00	.00	34,608.00	69,216.00	33	34,601
686.186	Legal Services	50,000.00	.00	50,000.00	12,227.51	21,321.11	12,752.51	15,926.38	68	14,331
686.187	Professional Services	12,000.00	.00	12,000.00	9,690.86	.00	9,690.86	2,309.14	81	7,581
686.189	Employee Medical	500.00	.00	500.00	.00	.00	.00	500.00	0	
686.192	Elections	10,500.00	.00	10,500.00	.00	.00	.00	10,500.00	0	
686.194	Other Prof/Tech Services	.00	.00	.00	.00	.00	1,500.00	(1,500.00)	+++	1,501
686.195	Repair/Maint Svc Contract	5,860.00	.00	5,860.00	.00	.00	301.49	5,558.51	5	291
686.196	Bank Charges/Fees	20,000.00	.00	20,000.00	.00	.00	1,099.68	18,900.32	5	2,511
686.199	Internal Engineering	33,000.00	.00	33,000.00	2,266.24	.00	5,609.42	27,390.58	17	5,771
686.1871	Audit Services	45,000.00	.00	45,000.00	.00	.00	.00	45,000.00	0	



Budget Performance Report

18.K.4

Fiscal Year to Date 09/30/21

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 20 - General Government										
686.1895	Employee wellness services	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
687.204	Janitorial Services	9,000.00	.00	9,000.00	1,085.64	.00	2,356.92	6,643.08	26	2,000
691.002	Clearing Expense Account	.00	.00	.00	.00	.00	2,500.00	(2,500.00)	+++	
720.002	Unclaimed funds to the State	5,000.00	.00	5,000.00	.00	.00	1,926.73	3,073.27	39	2,350
795.995	GF Cost Distribution	(256,650.00)	.00	(256,650.00)	(21,387.50)	.00	(64,162.50)	(192,487.50)	25	(72,890)
Department 20 - General Government Totals		\$384,958.00	\$0.00	\$384,958.00	\$15,348.47	\$44,951.98	\$151,844.36	\$188,161.66	51%	\$295,100
Department 21 - Debt Service										
681.100	Capital Lease Principal	37,516.00	.00	37,516.00	.00	.00	.00	37,516.00	0	
681.120	Capital Lease Interest	1,830.00	.00	1,830.00	.00	.00	.00	1,830.00	0	
681.145	Fire Stat II Loan Principle	82,834.00	.00	82,834.00	.00	.00	.00	82,834.00	0	
681.146	Fire Stat II Loan Interest	48,525.00	.00	48,525.00	.00	.00	.00	48,525.00	0	
Department 21 - Debt Service Totals		\$170,705.00	\$0.00	\$170,705.00	\$0.00	\$0.00	\$0.00	\$170,705.00	0%	\$0
Department 22 - Other Financing Uses										
750.134	Transfer to Storm Water	309,418.00	.00	309,418.00	.00	.00	.00	309,418.00	0	
750.140	Transfer to Capital Projects Reserve Fund	892,272.00	.00	892,272.00	.00	.00	.00	892,272.00	0	
750.141	Transfer to Water Utility	471,400.00	.00	471,400.00	.00	.00	.00	471,400.00	0	
750.142	Transfer to Wastewater	11,553.00	.00	11,553.00	.00	.00	.00	11,553.00	0	
Department 22 - Other Financing Uses Totals		\$1,684,643.00	\$0.00	\$1,684,643.00	\$0.00	\$0.00	\$0.00	\$1,684,643.00	0%	\$0
EXPENSE TOTALS		\$12,166,663.00	\$85,707.00	\$12,252,370.00	\$811,773.70	\$121,057.77	\$2,353,043.98	\$9,778,268.25	20%	\$2,094,080
Fund 0010 - General Fund Totals										
REVENUE TOTALS		12,166,663.00	.00	12,166,663.00	233,299.88	.00	708,865.01	11,457,797.99	6%	730,330
EXPENSE TOTALS		12,166,663.00	85,707.00	12,252,370.00	811,773.70	121,057.77	2,353,043.98	9,778,268.25	20%	2,094,080
Fund 0010 - General Fund Totals		\$0.00	(\$85,707.00)	(\$85,707.00)	(\$578,473.82)	(\$121,057.77)	(\$1,644,178.97)	\$1,679,529.74		(\$1,363,749)
Fund 0011 - Debt Service										
REVENUE										
Department 00 - Revenue										
311.002	Property Taxes -Debt Mill	145,000.00	.00	145,000.00	1,765.54	.00	3,618.92	141,381.08	2	7,370
Department 00 - Revenue Totals		\$145,000.00	\$0.00	\$145,000.00	\$1,765.54	\$0.00	\$3,618.92	\$141,381.08	2%	\$7,370
REVENUE TOTALS		\$145,000.00	\$0.00	\$145,000.00	\$1,765.54	\$0.00	\$3,618.92	\$141,381.08	2%	\$7,370
EXPENSE										
Department 21 - Debt Service										
750.124	Transfers to General Fund	145,000.00	.00	145,000.00	.00	.00	.00	145,000.00	0	
Department 21 - Debt Service Totals		\$145,000.00	\$0.00	\$145,000.00	\$0.00	\$0.00	\$0.00	\$145,000.00	0%	\$0
EXPENSE TOTALS		\$145,000.00	\$0.00	\$145,000.00	\$0.00	\$0.00	\$0.00	\$145,000.00	0%	\$0
Fund 0011 - Debt Service Totals										
REVENUE TOTALS		145,000.00	.00	145,000.00	1,765.54	.00	3,618.92	141,381.08	2%	7,370



Budget Performance Report

18.K.4

Fiscal Year to Date 09/30/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
EXPENSE TOTALS		145,000.00	.00	145,000.00	.00	.00	.00	145,000.00	0%	
Fund 0011 - Debt Service Totals		\$0.00	\$0.00	\$0.00	\$1,765.54	\$0.00	\$3,618.92	(\$3,618.92)		\$7,371.00
Fund 0012 - Capital Projects Reserve Fund										
REVENUE										
Department 00 - Revenue										
392.004	From General Fund	892,272.00	.00	892,272.00	.00	.00	.00	892,272.00	0	
392.015	Transfer from Capital Projects Fund	419,478.00	.00	419,478.00	.00	.00	.00	419,478.00	0	
Department 00 - Revenue Totals		\$1,311,750.00	\$0.00	\$1,311,750.00	\$0.00	\$0.00	\$0.00	\$1,311,750.00	0%	\$1,311,750.00
REVENUE TOTALS		\$1,311,750.00	\$0.00	\$1,311,750.00	\$0.00	\$0.00	\$0.00	\$1,311,750.00	0%	\$1,311,750.00
EXPENSE										
Department 26 - Special Projects										
900.903	Sidewalk Program	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0	
900.904	Street Re-Surfacing Program	87,000.00	(87,000.00)	.00	.00	.00	.00	.00	+++	
900.3000	Buildings & Improvements	262,000.00	(50,000.00)	212,000.00	4,724.20	(4,650.00)	4,958.52	211,691.48	0	
900.3950	Computer Software	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	
900.4100	Vehicles	91,250.00	.00	91,250.00	.00	.00	.00	91,250.00	0	
900.4200	Heavy Equipment	550,000.00	.00	550,000.00	.00	.00	.00	550,000.00	0	
900.4300	Other Equipment	201,500.00	1,293.00	202,793.00	24,383.18	.00	24,383.18	178,409.82	12	
900.6000	Other Improvements	.00	50,000.00	50,000.00	.00	.00	.00	50,000.00	0	15,766.00
Department 26 - Special Projects Totals		\$1,311,750.00	(\$85,707.00)	\$1,226,043.00	\$29,107.38	(\$4,650.00)	\$29,341.70	\$1,201,351.30	2%	\$15,766.00
EXPENSE TOTALS		\$1,311,750.00	(\$85,707.00)	\$1,226,043.00	\$29,107.38	(\$4,650.00)	\$29,341.70	\$1,201,351.30	2%	\$15,766.00
Fund 0012 - Capital Projects Reserve Fund Totals										
REVENUE TOTALS		1,311,750.00	.00	1,311,750.00	.00	.00	.00	1,311,750.00	0%	
EXPENSE TOTALS		1,311,750.00	(85,707.00)	1,226,043.00	29,107.38	(4,650.00)	29,341.70	1,201,351.30	2%	15,766.00
Fund 0012 - Capital Projects Reserve Fund Totals		\$0.00	\$85,707.00	\$85,707.00	(\$29,107.38)	\$4,650.00	(\$29,341.70)	\$110,398.70		(\$15,766.00)
Fund 0015 - Agency Fund										
REVENUE										
Department 00 - Revenue										
361.001	Investment Earnings	.00	.00	.00	2.90	.00	9.07	(9.07)	+++	3.00
Department 00 - Revenue Totals		\$0.00	\$0.00	\$0.00	\$2.90	\$0.00	\$9.07	(\$9.07)	+++	\$3.00
REVENUE TOTALS		\$0.00	\$0.00	\$0.00	\$2.90	\$0.00	\$9.07	(\$9.07)	+++	\$3.00
Fund 0015 - Agency Fund Totals										
REVENUE TOTALS		.00	.00	.00	2.90	.00	9.07	(9.07)	+++	3.00
EXPENSE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	
Fund 0015 - Agency Fund Totals		\$0.00	\$0.00	\$0.00	\$2.90	\$0.00	\$9.07	(\$9.07)		\$3.00
Fund 0017 - Federal Grants										
REVENUE										
Department 00 - Revenue										
331.000	Federal Grants	.00	.00	.00	.00	.00	.00	.00	+++	(1,010.00)

Attachment: Budget Performance Report - September 2021 (3422 : September 2021 Finance and IT



Budget Performance Report

18.K.4

Fiscal Year to Date 09/30/21
Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0017 - Federal Grants										
REVENUE										
	Department 00 - Revenue Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$1,010)
	REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$1,010)
EXPENSE										
	Department 69 - Federal Grants									
500.101	Supplies and Materials	.00	.00	.00	247.39	.00	727.39	(727.39)	+++	
	Department 69 - Federal Grants Totals	\$0.00	\$0.00	\$0.00	\$247.39	\$0.00	\$727.39	(\$727.39)	+++	\$0.00
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$247.39	\$0.00	\$727.39	(\$727.39)	+++	\$0.00
	Fund 0017 - Federal Grants Totals									
	REVENUE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	(1,010)
	EXPENSE TOTALS	.00	.00	.00	247.39	.00	727.39	(727.39)	+++	
	Fund 0017 - Federal Grants Totals	\$0.00	\$0.00	\$0.00	(\$247.39)	\$0.00	(\$727.39)	\$727.39		(\$1,010)
Fund 0018 - State and Local Grants										
REVENUE										
	Department 00 - Revenue									
331.070	Hazard Mitigation Grant	.00	.00	.00	.00	.00	19,933.77	(19,933.77)	+++	
332.008	Other Local Grants	.00	.00	.00	.00	.00	659.96	(659.96)	+++	2,980
	Department 00 - Revenue Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,593.73	(\$20,593.73)	+++	\$2,980
	REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,593.73	(\$20,593.73)	+++	\$2,980
EXPENSE										
	Department 70 - State and Local Grants									
500.101	Supplies and Materials	.00	.00	.00	.00	.00	1,086.35	(1,086.35)	+++	3,550
685.187	Special Projects	.00	.00	.00	.00	.00	19,933.77	(19,933.77)	+++	5,000
	Department 70 - State and Local Grants Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,020.12	(\$21,020.12)	+++	\$8,550
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,020.12	(\$21,020.12)	+++	\$8,550
	Fund 0018 - State and Local Grants Totals									
	REVENUE TOTALS	.00	.00	.00	.00	.00	20,593.73	(20,593.73)	+++	2,980
	EXPENSE TOTALS	.00	.00	.00	.00	.00	21,020.12	(21,020.12)	+++	8,550
	Fund 0018 - State and Local Grants Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$426.39)	\$426.39		(\$5,584)
Fund 0020 - State Accommodations Tax										
REVENUE										
	Department 00 - Revenue									
318.001	Accommodations Tax	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0	
361.001	Investment Earnings	250.00	.00	250.00	.00	.00	.00	250.00	0	900
	Department 00 - Revenue Totals	\$100,250.00	\$0.00	\$100,250.00	\$0.00	\$0.00	\$0.00	\$100,250.00	0%	\$900
	REVENUE TOTALS	\$100,250.00	\$0.00	\$100,250.00	\$0.00	\$0.00	\$0.00	\$100,250.00	0%	\$900

Attachment: Budget Performance Report - September 2021 (3422 : September 2021 Finance and IT



Budget Performance Report

18.K.4

Fiscal Year to Date 09/30/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0020 - State Accommodations Tax										
EXPENSE										
Department 33 - State Accommodations Tax										
620.114	Advertising	250.00	.00	250.00	.00	.00	74.00	176.00	30	
683.173	Tourism Related	50,000.00	.00	50,000.00	4,500.00	.00	4,500.00	45,500.00	9	1,811
683.174	Tourism Advertise/Promote	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	
750.124	Transfers to General Fund	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	
Department 33 - State Accommodations Tax Totals		\$100,250.00	\$0.00	\$100,250.00	\$4,500.00	\$0.00	\$4,574.00	\$95,676.00	5%	\$1,811
EXPENSE TOTALS		\$100,250.00	\$0.00	\$100,250.00	\$4,500.00	\$0.00	\$4,574.00	\$95,676.00	5%	\$1,811
Fund 0020 - State Accommodations Tax Totals										
REVENUE TOTALS		100,250.00	.00	100,250.00	.00	.00	.00	100,250.00	0%	9
EXPENSE TOTALS		100,250.00	.00	100,250.00	4,500.00	.00	4,574.00	95,676.00	5%	1,811
Fund 0020 - State Accommodations Tax Totals		\$0.00	\$0.00	\$0.00	(\$4,500.00)	\$0.00	(\$4,574.00)	\$4,574.00		(\$1,716)
Fund 0022 - Local Hospitality/ATax										
REVENUE										
Department 00 - Revenue										
324.001	Hospitality Fee	725,000.00	.00	725,000.00	74,465.06	.00	227,463.70	497,536.30	31	201,681
324.002	Accommodation Fees	160,000.00	.00	160,000.00	23,109.23	.00	89,910.48	70,089.52	56	52,191
332.015	DBA State Grant	30,000.00	.00	30,000.00	7,272.00	.00	43,332.00	(13,332.00)	144	30,000
361.001	Investment Earnings	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	1,171
369.002	Miscellaneous Revenue	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,000
394.002	Transfer from fund balance	9,009.00	.00	9,009.00	.00	.00	.00	9,009.00	0	
Department 00 - Revenue Totals		\$928,509.00	\$0.00	\$928,509.00	\$104,846.29	\$0.00	\$360,706.18	\$567,802.82	39%	\$286,051
REVENUE TOTALS		\$928,509.00	\$0.00	\$928,509.00	\$104,846.29	\$0.00	\$360,706.18	\$567,802.82	39%	\$286,051
EXPENSE										
Department 08 - Winyah Auditorium										
650.127	Electricity	8,640.00	.00	8,640.00	1,242.14	.00	3,566.85	5,073.15	41	3,451
Department 08 - Winyah Auditorium Totals		\$8,640.00	\$0.00	\$8,640.00	\$1,242.14	\$0.00	\$3,566.85	\$5,073.15	41%	\$3,451
Department 23 - Old Hospitality Fees										
750.124	Transfers to General Fund	125,000.00	.00	125,000.00	10,416.67	.00	31,250.01	93,749.99	25	31,250
Department 23 - Old Hospitality Fees Totals		\$125,000.00	\$0.00	\$125,000.00	\$10,416.67	\$0.00	\$31,250.01	\$93,749.99	25%	\$31,250
Department 24 - New Hospitality Fees										
400.101	Regular Pay	39,539.00	.00	39,539.00	3,312.52	.00	9,636.43	29,902.57	24	7,521
405.114	FICA	3,025.00	.00	3,025.00	243.49	.00	707.43	2,317.57	23	541
406.116	Retirement	7,607.00	.00	7,607.00	596.14	.00	1,740.37	5,866.63	23	1,391
410.001	Health Claims Cost	3,514.00	.00	3,514.00	290.50	.00	871.50	2,642.50	25	871
660.105	COVID-19 Pandemic Expense	.00	.00	.00	675.80	.00	2,027.40	(2,027.40)	+++	
683.174	Tourism Advertise/Promote	154,000.00	.00	154,000.00	.00	.00	300.00	153,700.00	0	1,781
685.182	Other Operating Expenses	11,100.00	.00	11,100.00	1,545.30	6,089.40	9,900.81	(4,890.21)	144	3,491
685.187	Special Projects	.00	75,000.00	75,000.00	5,750.00	(14,500.00)	20,250.00	69,250.00	8	



Budget Performance Report

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Fiscal Year to Date 09/30/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0022 - Local Hospitality/ATax										
EXPENSE										
Department 24 - New Hospitality Fees										
685.1871	Way-finding project	50,000.00	.00	50,000.00	4,935.00	(4,935.00)	4,935.00	50,000.00	0	
686.195	Repair/Maint Svc Contract	11,800.00	.00	11,800.00	1,900.00	7,600.00	3,800.00	400.00	97	1,489
687.204	Janitorial Services	32,900.00	.00	32,900.00	2,745.28	.00	8,235.84	24,664.16	25	8,149
900.905	Park Improvements	80,000.00	.00	80,000.00	.00	.00	.00	80,000.00	0	
900.1000	Infrastructure Improvements	10,000.00	(10,000.00)	.00	.00	.00	.00	.00	+++	
900.6000	Other Improvements	170,860.00	(65,000.00)	105,860.00	.00	58,569.00	8,001.00	39,290.00	63	
Department 24 - New Hospitality Fees Totals		\$574,345.00	\$0.00	\$574,345.00	\$21,994.03	\$52,823.40	\$70,405.78	\$451,115.82	21%	\$25,249
Department 29 - Kaminski House										
600.110	SCMIRF Property/Liab Ins	21,747.00	.00	21,747.00	.00	.00	9,885.27	11,861.73	45	
650.127	Electricity	2,288.00	.00	2,288.00	207.33	.00	541.10	1,746.90	24	499
650.133	Stormwater	1,401.00	.00	1,401.00	113.40	.00	340.20	1,060.80	24	340
650.1271	Electricity- Sales Tax	88.00	.00	88.00	7.89	.00	20.30	67.70	23	18
687.203	Contract Services	195,000.00	.00	195,000.00	.00	.00	41,250.00	153,750.00	21	75,000
Department 29 - Kaminski House Totals		\$220,524.00	\$0.00	\$220,524.00	\$328.62	\$0.00	\$52,036.87	\$168,487.13	24%	\$75,851
EXPENSE TOTALS		\$928,509.00	\$0.00	\$928,509.00	\$33,981.46	\$52,823.40	\$157,259.51	\$718,426.09	23%	\$135,800
Fund 0022 - Local Hospitality/ATax Totals										
REVENUE TOTALS		928,509.00	.00	928,509.00	104,846.29	.00	360,706.18	567,802.82	39%	286,050
EXPENSE TOTALS		928,509.00	.00	928,509.00	33,981.46	52,823.40	157,259.51	718,426.09	23%	135,800
Fund 0022 - Local Hospitality/ATax Totals		\$0.00	\$0.00	\$0.00	\$70,864.83	(\$52,823.40)	\$203,446.67	(\$150,623.27)		\$150,250
Fund 0030 - Electric Utility Fund										
REVENUE										
Department 00 - Revenue										
301.000	Sale Of Utilities	11,708,067.00	.00	11,708,067.00	1,085,689.49	.00	3,151,866.74	8,556,200.26	27	3,206,114
301.001	Revenue from Energy Efficiency Program	55,000.00	.00	55,000.00	3,547.49	.00	10,419.31	44,580.69	19	25,090
301.002	New Turn Ons	4,250.00	.00	4,250.00	290.00	.00	985.00	3,265.00	23	1,080
301.004	Security Lights	270,000.00	.00	270,000.00	23,898.00	.00	71,906.00	198,094.00	27	68,560
301.012	Restores	69,500.00	.00	69,500.00	5,040.00	.00	14,595.00	54,905.00	21	23,650
302.001	Penalties	120,750.00	.00	120,750.00	7,842.42	.00	27,314.90	93,435.10	23	35,320
302.002	Pole Rental	218,000.00	.00	218,000.00	.00	.00	.00	218,000.00	0	12,010
302.003	Fiber Rental	25,000.00	.00	25,000.00	.00	.00	4,000.00	21,000.00	16	6,000
306.001	Investment Earnings	10,000.00	.00	10,000.00	350.82	.00	1,097.43	8,902.57	11	3,930
307.002	Sale Of Scrap	500.00	.00	500.00	.00	.00	.00	500.00	0	
369.002	Miscellaneous Revenue	1,000.00	.00	1,000.00	.00	.00	100.00	900.00	10	
369.003	Insurance Proceeds	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
Department 00 - Revenue Totals		\$12,483,067.00	\$0.00	\$12,483,067.00	\$1,126,658.22	\$0.00	\$3,282,284.38	\$9,200,782.62	26%	\$3,381,770
REVENUE TOTALS		\$12,483,067.00	\$0.00	\$12,483,067.00	\$1,126,658.22	\$0.00	\$3,282,284.38	\$9,200,782.62	26%	\$3,381,770

Attachment: Budget Performance Report - September 2021 (3422 : September 2021 Finance and IT



Budget Performance Report

18.K.4

Fiscal Year to Date 09/30/21

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0030 - Electric Utility Fund										
EXPENSE										
Department 19 - Electric										
400.101	Regular Pay	815,754.00	.00	815,754.00	57,524.88	.00	186,055.70	629,698.30	23	168,877.00
401.103	Overtime	10,000.00	.00	10,000.00	430.68	.00	3,055.92	6,944.08	31	3,130.00
401.105	On-call pay	10,400.00	.00	10,400.00	800.00	.00	2,400.00	8,000.00	23	2,400.00
401.106	Contract Labor	590,000.00	.00	590,000.00	14,139.50	535,753.00	19,247.00	35,000.00	94	63,380.00
401.107	Labor Billed	.00	.00	.00	.00	.00	(1,331.21)	1,331.21	+++	
405.114	FICA	63,940.00	.00	63,940.00	4,289.76	.00	14,015.50	49,924.50	22	12,710.00
406.116	Retirement	136,690.00	.00	136,690.00	9,106.08	.00	29,666.35	107,023.65	22	27,040.00
408.125	SCMIT Worker's Comp Ins.	49,807.00	.00	49,807.00	18,148.69	.00	36,297.38	13,509.62	73	38,640.00
410.001	Health Claims Cost	96,862.00	.00	96,862.00	8,633.22	.00	24,833.96	72,028.04	26	24,450.00
410.002	Health Claim Costs-Retire	28,488.00	.00	28,488.00	1,792.39	.00	8,061.27	20,426.73	28	10,240.00
410.003	OPEB cost	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	
500.101	Supplies and Materials	13,300.00	.00	13,300.00	211.98	.00	3,829.76	9,470.24	29	5,490.00
500.102	Equipment	11,000.00	.00	11,000.00	.00	.00	2,125.85	8,874.15	19	1,310.00
500.103	Furniture	800.00	.00	800.00	.00	.00	.00	800.00	0	
500.105	Printing and Binding	600.00	.00	600.00	.00	.00	.00	600.00	0	
501.101	Uniforms and Clothing	15,900.00	.00	15,900.00	89.33	.00	1,043.45	14,856.55	7	2,530.00
514.114	Wire Expense	35,000.00	.00	35,000.00	1,214.63	.00	2,150.04	32,849.96	6	5,270.00
514.115	Christmas Decorations	19,800.00	.00	19,800.00	11,034.46	.00	11,034.46	8,765.54	56	28,900.00
514.116	Pole Line Hardware	11,000.00	.00	11,000.00	688.04	.00	2,079.15	8,920.85	19	2,820.00
514.117	Poles & Crossarms	7,000.00	.00	7,000.00	875.38	.00	911.12	6,088.88	13	2,050.00
514.118	Fuel for Peak Shaving Generation	85,000.00	.00	85,000.00	17,884.32	.00	17,884.32	67,115.68	21	26,750.00
515.121	Safety Supplies	300.00	.00	300.00	.00	.00	.00	300.00	0	300.00
515.123	Special Dept Supplies	16,000.00	.00	16,000.00	72.08	.00	1,770.74	14,229.26	11	12,380.00
521.128	Meter Supplies	40,000.00	.00	40,000.00	.00	.00	447.30	39,552.70	1	830.00
523.133	Street Light Supplies	3,000.00	.00	3,000.00	738.93	.00	809.40	2,190.60	27	160.00
531.143	Security Lights	30,000.00	.00	30,000.00	12,140.96	.00	15,745.64	14,254.36	52	5,950.00
531.145	Transformer Supplies	28,000.00	.00	28,000.00	.00	.00	4,757.00	23,243.00	17	11,540.00
540.150	Power Purchases	7,500,000.00	.00	7,500,000.00	593,787.25	.00	1,994,160.14	5,505,839.86	27	2,106,250.00
540.153	Energy Efficiency Program	60,000.00	.00	60,000.00	3,371.01	.00	11,185.93	48,814.07	19	19,380.00
600.110	SCMIRF Property/Liab Ins	94,269.00	.00	94,269.00	.00	.00	42,849.63	51,419.37	45	157,940.00
610.111	Communications- Landline	5,000.00	.00	5,000.00	384.85	.00	1,385.57	3,614.43	28	1,550.00
610.112	Postage	5,000.00	.00	5,000.00	343.41	.00	1,200.57	3,799.43	24	1,240.00
610.1110	Communications- Wireless	7,000.00	.00	7,000.00	679.35	.00	1,776.86	5,223.14	25	1,360.00
620.114	Advertising	600.00	.00	600.00	.00	.00	.00	600.00	0	700.00
640.124	Travel Expense	6,000.00	.00	6,000.00	328.00	.00	328.00	5,672.00	5	490.00
650.127	Electricity	22,190.00	.00	22,190.00	1,418.97	.00	4,890.55	17,299.45	22	4,540.00
650.128	Water	1,575.00	.00	1,575.00	140.64	.00	408.47	1,166.53	26	360.00
650.129	Wastewater	2,184.00	.00	2,184.00	179.75	.00	535.06	1,648.94	24	510.00



Budget Performance Report

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Fiscal Year to Date 09/30/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0030 - Electric Utility Fund										
EXPENSE										
Department 19 - Electric										
650.130	Sanitation	2,084.00	.00	2,084.00	168.66	.00	505.98	1,578.02	24	50%
650.133	Stormwater	1,520.00	.00	1,520.00	123.02	.00	369.06	1,150.94	24	36%
650.134	Security Lights	10,493.00	.00	10,493.00	849.00	.00	2,547.00	7,946.00	24	2,54%
650.1271	Electricity- Sales Tax	2,765.00	.00	2,765.00	47.52	.00	138.78	2,626.22	5	15%
660.105	COVID-19 Pandemic Expense	500.00	.00	500.00	60.00	.00	436.28	63.72	87	14%
660.133	Repairs & Maint. Services	8,000.00	.00	8,000.00	.00	.00	1,363.29	6,636.71	17	92%
660.139	Fleet Services-RTA Mtce Allocation	15,087.00	.00	15,087.00	359.85	.00	3,131.53	11,955.47	21	5,20%
660.140	Hydraulic Repair	12,000.00	.00	12,000.00	.00	.00	.00	12,000.00	0	1,16%
660.145	Gasoline & Oil	22,868.00	.00	22,868.00	1,920.84	.00	3,459.17	19,408.83	15	3,10%
660.1391	Fleet Services -Departmental Expense Allocation	16,940.00	.00	16,940.00	2,172.34	.00	6,688.42	10,251.58	39	5,24%
660.1392	Fleet Svcs- Outside Vends	2,866.00	.00	2,866.00	.00	.00	.00	2,866.00	0	1,62%
662.140	Building Repairs	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
662.141	Department Repairs	13,500.00	.00	13,500.00	908.72	.00	2,811.81	10,688.19	21	74%
663.145	Sub-Station Maintenance	9,000.00	.00	9,000.00	.00	.00	.00	9,000.00	0	
663.146	Transformers Repairs	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	
664.101	Community Education	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	40%
670.156	Equipment Rental/Lease	3,800.00	.00	3,800.00	235.28	.00	937.32	2,862.68	25	1,38%
682.170	Infrared Test	800.00	.00	800.00	690.00	.00	690.00	110.00	86	64%
682.171	Safety Testing/Compliance	3,500.00	.00	3,500.00	1,042.44	.00	1,042.44	2,457.56	30	1%
682.173	Tree Crew Maintenance	12,000.00	.00	12,000.00	303.33	.00	2,536.62	9,463.38	21	2,59%
685.180	Membership Dues and Fees	18,105.00	.00	18,105.00	.00	.00	9,814.44	8,290.56	54	9,17%
685.182	Other Operating Expenses	62,176.00	.00	62,176.00	.00	.00	.00	62,176.00	0	
685.183	Depreciation	801,403.00	.00	801,403.00	62,579.90	.00	187,739.44	613,663.56	23	194,17%
685.186	Training	18,200.00	.00	18,200.00	.00	.00	.00	18,200.00	0	
685.190	Landfill Fees	6,000.00	.00	6,000.00	75.40	.00	219.52	5,780.48	4	1,32%
686.186	Legal Services	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
686.187	Professional Services	60,200.00	.00	60,200.00	999.90	6,832.65	1,774.75	51,592.60	14	1,90%
686.188	Architect/Engineer Svcs	40,000.00	.00	40,000.00	3,443.51	.00	8,055.20	31,944.80	20	4,96%
686.189	Employee Medical	600.00	.00	600.00	.00	.00	60.00	540.00	10	
686.191	Contract Services/Studies	2,400.00	.00	2,400.00	98.94	.00	343.26	2,056.74	14	12%
686.195	Repair/Maint Svc Contract	23,500.00	.00	23,500.00	2,541.34	.00	4,551.18	18,948.82	19	3,90%
686.196	Bank Charges/Fees	10,000.00	.00	10,000.00	.00	.00	5,058.51	4,941.49	51	11,57%
686.199	Internal Engineering	21,500.00	.00	21,500.00	1,133.13	.00	2,804.73	18,695.27	13	2,88%
686.1895	Employee wellness services	6,000.00	.00	6,000.00	756.67	.00	1,239.95	4,760.05	21	1,13%
687.202	Utility Billing Services	45,000.00	.00	45,000.00	456.25	.00	12,925.08	32,074.92	29	17,81%
687.204	Janitorial Services	2,500.00	.00	2,500.00	207.87	.00	623.61	1,876.39	25	56%
702.105	Interest on Bonds	80,960.00	.00	80,960.00	.00	.00	.00	80,960.00	0	
702.110	Bond Principal	589,083.00	.00	589,083.00	.00	.00	.00	589,083.00	0	

Attachment: Budget Performance Report - September 2021 (3422 : September 2021 Finance and IT



Budget Performance Report

18.K.4

Fiscal Year to Date 09/30/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0030 - Electric Utility Fund										
EXPENSE										
Department 19 - Electric										
703.1001	Agent Fees	.00	.00	.00	.00	.00	.00	.00	+++	2,500
720.001	Provision for Bad Debts	40,000.00	.00	40,000.00	3,333.33	.00	9,999.99	30,000.01	25	9,999
720.006	Public Assistance Program	10,000.00	.00	10,000.00	(7,110.97)	.00	(7,110.97)	17,110.97	-71	
750.124	Transfers to General Fund	723,914.00	.00	723,914.00	60,326.17	.00	180,978.51	542,935.49	25	179,979
795.001	IT Internal Allocations	110,466.00	.00	110,466.00	6,024.60	.00	17,044.33	93,421.67	15	11,279
795.995	GF Cost Distribution	411,732.00	.00	411,732.00	34,311.00	.00	102,933.00	308,799.00	25	103,799
900.3100	Electric Distribution	600,000.00	.00	600,000.00	.00	.00	.00	600,000.00	0	7,399
900.4300	Other Equipment	92,000.00	.00	92,000.00	.00	.00	.00	92,000.00	0	
7999.9999	Principal Reclassified	(589,083.00)	.00	(589,083.00)	.00	.00	.00	(589,083.00)	0	
9999.9999	Assets Reclassified	(692,000.00)	.00	(692,000.00)	.00	.00	.00	(692,000.00)	0	(7,399)
Department 19 - Electric Totals		\$12,482,838.00	\$0.00	\$12,482,838.00	\$938,506.58	\$542,585.65	\$3,011,323.11	\$8,928,929.24	28%	\$3,334,829
Department 36 - Fiber Optics										
685.183	Depreciation	229.00	.00	229.00	19.11	.00	57.32	171.68	25	57
Department 36 - Fiber Optics Totals		\$229.00	\$0.00	\$229.00	\$19.11	\$0.00	\$57.32	\$171.68	25%	\$57
EXPENSE TOTALS		\$12,483,067.00	\$0.00	\$12,483,067.00	\$938,525.69	\$542,585.65	\$3,011,380.43	\$8,929,100.92	28%	\$3,334,886
Fund 0030 - Electric Utility Fund Totals										
REVENUE TOTALS		12,483,067.00	.00	12,483,067.00	1,126,658.22	.00	3,282,284.38	9,200,782.62	26%	3,381,779
EXPENSE TOTALS		12,483,067.00	.00	12,483,067.00	938,525.69	542,585.65	3,011,380.43	8,929,100.92	28%	3,334,886
Fund 0030 - Electric Utility Fund Totals		\$0.00	\$0.00	\$0.00	\$188,132.53	(\$542,585.65)	\$270,903.95	\$271,681.70		\$46,899
Fund 0031 - Water Utility Fund										
REVENUE										
Department 00 - Revenue										
301.000	Sale Of Utilities	2,820,000.00	.00	2,820,000.00	226,336.80	.00	625,719.53	2,194,280.47	22	600,239
301.002	New Turn Ons	3,500.00	.00	3,500.00	250.00	.00	805.00	2,695.00	23	1,040
301.006	Sale Of Raw Water	7,500.00	.00	7,500.00	1,047.64	.00	3,150.88	4,349.12	42	2,560
301.009	New Service Taps	21,500.00	.00	21,500.00	6,300.00	.00	10,325.00	11,175.00	48	11,000
301.013	Meter Installation	5,750.00	.00	5,750.00	750.00	.00	3,000.00	2,750.00	52	3,300
302.001	Penalties	25,000.00	.00	25,000.00	1,825.26	.00	5,806.31	19,193.69	23	6,580
306.001	Investment Earnings	2,500.00	.00	2,500.00	79.67	.00	249.15	2,250.85	10	880
324.020	Water Impact Fee	20,000.00	.00	20,000.00	2,570.00	.00	5,690.00	14,310.00	28	6,050
332.000	State Grants	.00	.00	.00	.00	.00	.00	.00	+++	84,100
369.002	Miscellaneous Revenue	5,000.00	.00	5,000.00	675.00	.00	1,455.00	3,545.00	29	700
391.001	Sale of Assets	500.00	.00	500.00	1,725.00	.00	1,725.00	(1,225.00)	345	
395.001	Transfer from General Fund	471,400.00	.00	471,400.00	.00	.00	.00	471,400.00	0	
Department 00 - Revenue Totals		\$3,382,650.00	\$0.00	\$3,382,650.00	\$241,559.37	\$0.00	\$657,925.87	\$2,724,724.13	19%	\$716,450
REVENUE TOTALS		\$3,382,650.00	\$0.00	\$3,382,650.00	\$241,559.37	\$0.00	\$657,925.87	\$2,724,724.13	19%	\$716,450

Attachment: Budget Performance Report - September 2021 (3422 : September 2021 Finance and IT



Budget Performance Report

18.K.4

Fiscal Year to Date 09/30/21
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0031 - Water Utility Fund										
EXPENSE										
Department 15 - Water Distribution										
400.101	Regular Pay	205,941.00	.00	205,941.00	5,359.78	.00	22,808.54	183,132.46	11	29,618
401.103	Overtime	14,000.00	.00	14,000.00	2,203.24	.00	3,411.64	10,588.36	24	1,810
401.105	On-call pay	5,200.00	.00	5,200.00	400.00	.00	1,200.00	4,000.00	23	1,200
405.114	FICA	16,732.00	.00	16,732.00	548.61	.00	1,950.13	14,781.87	12	2,530
406.116	Retirement	35,360.00	.00	35,360.00	1,191.69	.00	4,193.95	31,166.05	12	5,421
408.125	SCMIT Worker's Comp Ins.	8,238.00	.00	8,238.00	3,605.84	.00	7,211.68	1,026.32	88	7,671
410.001	Health Claims Cost	25,638.00	.00	25,638.00	1,510.04	.00	4,530.12	21,107.88	18	5,410
410.002	Health Claim Costs-Retire	199.00	.00	199.00	3.00	.00	33.12	165.88	17	3
410.003	OPEB cost	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	
500.101	Supplies and Materials	5,000.00	.00	5,000.00	.00	.00	989.23	4,010.77	20	1,100
500.102	Equipment	6,250.00	.00	6,250.00	.00	.00	.00	6,250.00	0	271
501.101	Uniforms and Clothing	4,400.00	.00	4,400.00	589.89	.00	1,061.43	3,338.57	24	681
513.112	Asphalt/Concrete/Gravel	25,000.00	.00	25,000.00	1,370.83	18,495.17	1,541.49	4,963.34	80	2,991
514.110	Water Dist System Supply	56,000.00	.00	56,000.00	5,110.62	.00	9,227.07	46,772.93	16	12,061
515.129	Permit Fees Due To Others	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
523.136	Hydrant Replacement	6,000.00	.00	6,000.00	2,438.00	3,562.00	2,438.00	.00	100	(742
532.148	Small Hand Tools	300.00	.00	300.00	240.85	.00	240.85	59.15	80	21
600.110	SCMIRF Property/Liab Ins	49,975.00	.00	49,975.00	.00	.00	22,715.95	27,259.05	45	11,321
610.112	Postage	1,000.00	.00	1,000.00	39.72	.00	163.76	836.24	16	181
610.1110	Communications- Wireless	2,720.00	.00	2,720.00	41.38	.00	82.82	2,637.18	3	81
620.114	Advertising	600.00	.00	600.00	.00	.00	.00	600.00	0	
640.124	Travel Expense	100.00	.00	100.00	.00	.00	.00	100.00	0	
650.127	Electricity	8,290.00	.00	8,290.00	750.16	.00	2,078.75	6,211.25	25	2,131
650.128	Water	16,706.00	.00	16,706.00	2,514.09	.00	6,006.12	10,699.88	36	4,101
650.129	Wastewater	8,798.00	.00	8,798.00	1,094.14	.00	2,763.10	6,034.90	31	2,311
650.130	Sanitation	691.00	.00	691.00	55.96	.00	167.88	523.12	24	161
650.133	Stormwater	4,401.00	.00	4,401.00	356.08	.00	1,068.24	3,332.76	24	1,061
650.1271	Electricity- Sales Tax	419.00	.00	419.00	26.81	.00	91.93	327.07	22	111
660.105	COVID-19 Pandemic Expense	100.00	.00	100.00	20.00	.00	60.00	40.00	60	3
660.133	Repairs & Maint. Services	12,500.00	.00	12,500.00	.00	953.49	245.91	11,300.60	10	3,961
660.139	Fleet Services-RTA Mtce Allocation	4,309.00	.00	4,309.00	584.19	.00	1,054.42	3,254.58	24	1,791
660.145	Gasoline & Oil	9,066.00	.00	9,066.00	647.12	.00	1,416.07	7,649.93	16	1,411
660.1391	Fleet Services -Departmental Expense Allocation	4,393.00	.00	4,393.00	750.41	.00	2,152.58	2,240.42	49	1,331
660.1392	Fleet Svcs- Outside Vends	224.00	.00	224.00	.00	.00	1,049.38	(825.38)	468	121
670.156	Equipment Rental/Lease	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
685.180	Membership Dues and Fees	425.00	.00	425.00	.00	.00	.00	425.00	0	61
685.182	Other Operating Expenses	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
685.183	Depreciation	451,215.00	.00	451,215.00	37,928.12	.00	113,784.31	337,430.69	25	110,591

Attachment: Budget Performance Report - September 2021 (3422 : September 2021 Finance and IT



Budget Performance Report

18.K.4

Fiscal Year to Date 09/30/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0031 - Water Utility Fund										
EXPENSE										
Department 15 - Water Distribution										
685.186	Training	1,230.00	.00	1,230.00	.00	.00	.00	1,230.00	0	
686.187	Professional Services	3,320.00	.00	3,320.00	333.60	2,279.60	500.40	540.00	84	500
686.189	Employee Medical	700.00	.00	700.00	.00	.00	.00	700.00	0	
686.191	Contract Services/Studies	2,100.00	.00	2,100.00	98.93	.00	343.24	1,756.76	16	12
686.196	Bank Charges/Fees	7,500.00	.00	7,500.00	.00	.00	1,979.40	5,520.60	26	4,520
686.199	Internal Engineering	17,000.00	.00	17,000.00	1,133.13	.00	2,804.73	14,195.27	16	2,880
686.1895	Employee wellness services	2,700.00	.00	2,700.00	270.24	.00	442.84	2,257.16	16	40
687.202	Utility Billing Services	8,000.00	.00	8,000.00	69.00	.00	1,955.04	6,044.96	24	2,690
687.204	Janitorial Services	2,000.00	.00	2,000.00	68.64	.00	205.92	1,794.08	10	140
702.106	Interest- Bonds	115,327.00	.00	115,327.00	.00	.00	.00	115,327.00	0	11,470
702.110	Bond Principal	396,943.00	.00	396,943.00	.00	.00	.00	396,943.00	0	34,470
703.109	Agents Fee	8,000.00	.00	8,000.00	1,250.00	.00	2,862.50	5,137.50	36	2,860
720.001	Provision for Bad Debts	8,000.00	.00	8,000.00	666.67	.00	2,000.01	5,999.99	25	2,000
750.124	Transfers to General Fund	137,809.00	.00	137,809.00	11,484.08	.00	34,452.24	103,356.76	25	30,410
795.995	GF Cost Distribution	88,854.00	.00	88,854.00	7,404.50	.00	22,213.50	66,640.50	25	22,400
795.999	Allocation G&A Services	67,700.00	.00	67,700.00	5,397.77	.00	14,358.64	53,341.36	21	17,230
900.3500	Water Distribution	36,628.00	.00	36,628.00	.00	.00	.00	36,628.00	0	240,600
7999.9999	Principal Reclassified	(396,943.00)	.00	(396,943.00)	.00	.00	.00	(396,943.00)	0	(34,474)
9999.9999	Assets Reclassified	(36,628.00)	.00	(36,628.00)	.00	.00	.00	(36,628.00)	0	(240,600)
Department 15 - Water Distribution Totals		\$1,467,930.00	\$0.00	\$1,467,930.00	\$97,557.13	\$25,290.26	\$299,856.93	\$1,142,782.81	22%	\$308,620
Department 16 - Filtration										
400.101	Regular Pay	260,663.00	.00	260,663.00	21,067.11	.00	62,524.71	198,138.29	24	42,900
401.103	Overtime	6,000.00	.00	6,000.00	399.49	.00	527.73	5,472.27	9	1,000
401.105	On-call pay	7,020.00	.00	7,020.00	533.36	.00	1,600.08	5,419.92	23	1,600
405.114	FICA	20,830.00	.00	20,830.00	1,561.11	.00	4,605.70	16,224.30	22	3,200
406.116	Retirement	43,929.00	.00	43,929.00	3,394.12	.00	9,991.03	33,937.97	23	7,030
408.125	SCMIT Worker's Comp Ins.	10,427.00	.00	10,427.00	3,247.43	.00	6,494.86	3,932.14	62	6,910
410.001	Health Claims Cost	45,135.00	.00	45,135.00	3,487.24	.00	10,021.48	35,113.52	22	8,070
410.002	Health Claim Costs-Retire	7,982.00	.00	7,982.00	583.24	.00	2,614.30	5,367.70	33	1,640
410.003	OPEB cost	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
500.101	Supplies and Materials	2,300.00	.00	2,300.00	626.87	.00	978.63	1,321.37	43	140
500.102	Equipment	6,500.00	.00	6,500.00	.00	.00	501.36	5,998.64	8	
501.101	Uniforms and Clothing	4,000.00	.00	4,000.00	117.34	.00	117.34	3,882.66	3	310
512.108	Chemicals	361,800.00	.00	361,800.00	19,544.54	50,670.95	36,329.05	274,800.00	24	81,300
512.109	Laboratory Supplies	18,480.00	.00	18,480.00	2,914.86	4,170.41	6,883.55	7,426.04	60	7,100
515.121	Safety Supplies	1,250.00	.00	1,250.00	.00	.00	.00	1,250.00	0	
515.129	Permit Fees Due To Others	22,000.00	.00	22,000.00	.00	.00	20,635.00	1,365.00	94	20,560
532.148	Small Hand Tools	300.00	.00	300.00	25.43	.00	65.69	234.31	22	

Attachment: Budget Performance Report - September 2021 (3422 : September 2021 Finance and IT



Budget Performance Report

18.K.4

Fiscal Year to Date 09/30/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0031 - Water Utility Fund										
EXPENSE										
Department 16 - Filtration										
540.151	IP Raw Water Contract-Cty	22,960.00	.00	22,960.00	1,332.57	.00	4,169.33	18,790.67	18	3,290.00
540.152	Raw Water Pump Maint.	60,000.00	.00	60,000.00	4,885.07	.00	13,823.59	46,176.41	23	14,010.00
540.157	Treated Water Purchase	200.00	.00	200.00	13.34	.00	20.01	179.99	10	1.00
540.1510	IP Raw Water Contract-Stl	11,808.00	.00	11,808.00	491.41	.00	1,477.95	10,330.05	13	840.00
600.110	SCMIRF Property/Liab Ins	150,635.00	.00	150,635.00	.00	.00	68,470.64	82,164.36	45	8,820.00
610.111	Communications- Landline	1,200.00	.00	1,200.00	56.06	.00	249.33	950.67	21	280.00
610.112	Postage	800.00	.00	800.00	.00	.00	.00	800.00	0	10.00
610.1110	Communications- Wireless	660.00	.00	660.00	41.38	.00	82.82	577.18	13	80.00
620.114	Advertising	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
640.124	Travel Expense	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
650.127	Electricity	83,214.00	.00	83,214.00	6,952.82	.00	19,107.75	64,106.25	23	19,440.00
650.130	Sanitation	929.00	.00	929.00	75.20	.00	225.60	703.40	24	220.00
650.133	Stormwater	2,219.00	.00	2,219.00	179.55	.00	538.65	1,680.35	24	530.00
650.134	Security Lights	1,631.00	.00	1,631.00	132.00	.00	396.00	1,235.00	24	390.00
650.1271	Electricity- Sales Tax	96.00	.00	96.00	8.10	.00	21.63	74.37	23	2.00
660.105	COVID-19 Pandemic Expense	100.00	.00	100.00	60.00	.00	180.00	(80.00)	180	1.00
660.133	Repairs & Maint. Services	36,000.00	.00	36,000.00	7,136.48	12,000.00	7,233.47	16,766.53	53	6,340.00
660.139	Fleet Services-RTA Mtce Allocation	376.00	.00	376.00	.00	.00	.00	376.00	0	200.00
660.145	Gasoline & Oil	1,661.00	.00	1,661.00	106.06	.00	259.83	1,401.17	16	150.00
660.1391	Fleet Services -Departmental Expense Allocation	927.00	.00	927.00	119.21	.00	357.10	569.90	39	310.00
670.156	Equipment Rental/Lease	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
685.180	Membership Dues and Fees	845.00	.00	845.00	.00	.00	.00	845.00	0	480.00
685.182	Other Operating Expenses	500.00	.00	500.00	.00	.00	.00	500.00	0	60.00
685.183	Depreciation	325,499.00	.00	325,499.00	24,620.71	.00	74,105.60	251,393.40	23	77,460.00
685.186	Training	950.00	.00	950.00	.00	.00	.00	950.00	0	.00
686.187	Professional Services	21,990.00	.00	21,990.00	90.00	.00	680.00	21,310.00	3	630.00
686.189	Employee Medical	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
686.195	Repair/Maint Svc Contract	1,800.00	.00	1,800.00	.00	.00	479.55	1,320.45	27	470.00
686.199	Internal Engineering	18,000.00	.00	18,000.00	1,133.13	.00	2,804.73	15,195.27	16	2,880.00
686.1895	Employee wellness services	3,000.00	.00	3,000.00	324.29	.00	531.41	2,468.59	18	480.00
687.204	Janitorial Services	2,000.00	.00	2,000.00	204.79	.00	614.37	1,385.63	31	570.00
750.124	Transfers to General Fund	122,800.00	.00	122,800.00	10,233.33	.00	30,699.99	92,100.01	25	27,100.00
795.995	GF Cost Distribution	79,175.00	.00	79,175.00	6,597.92	.00	19,793.76	59,381.24	25	19,950.00
795.999	Allocation G&A Services	92,000.00	.00	92,000.00	5,397.77	.00	14,358.64	77,641.36	16	17,230.00
900.915	CIP Projects - Current Year	.00	(3,750,000.00)	(3,750,000.00)	.00	.00	.00	(3,750,000.00)	0	.00
900.3300	Water Filtration Plant	3,750,000.00	3,750,000.00	7,500,000.00	11,755.26	(51,475.76)	51,522.40	7,499,953.36	0	.00
900.4100	Vehicles	37,000.00	.00	37,000.00	.00	.00	.00	37,000.00	0	.00
900.4300	Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	106,560.00

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Budget Performance Report

18.K.4

Fiscal Year to Date 09/30/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0031 - Water Utility Fund										
EXPENSE										
Department 16 - Filtration										
9999.9999	Assets Reclassified	(3,787,000.00)	.00	(3,787,000.00)	(11,755.26)	.00	(51,522.40)	(3,735,477.60)	1	(106,563
Department 16 - Filtration Totals		\$1,870,191.00	\$0.00	\$1,870,191.00	\$127,693.33	\$15,365.60	\$424,572.26	\$1,430,253.14	24%	\$384,238
Department 41 - General & Administrative										
400.101	Regular Pay	119,659.00	.00	119,659.00	10,028.82	.00	29,174.78	90,484.22	24	23,000
405.114	FICA	9,154.00	.00	9,154.00	737.52	.00	2,142.82	7,011.18	23	1,670
406.116	Retirement	19,816.00	.00	19,816.00	1,553.03	.00	4,517.21	15,298.79	23	3,550
408.125	SCMIT Worker's Comp Ins.	1,915.00	.00	1,915.00	988.35	.00	1,976.70	(61.70)	103	2,100
410.001	Health Claims Cost	15,708.00	.00	15,708.00	1,298.58	.00	3,895.74	11,812.26	25	3,890
410.003	OPEB cost	4,200.00	.00	4,200.00	.00	.00	.00	4,200.00	0	
500.101	Supplies and Materials	3,800.00	.00	3,800.00	133.26	.00	561.51	3,238.49	15	1,340
500.102	Equipment	250.00	.00	250.00	3,772.84	.00	4,058.92	(3,808.92)	1624	
500.103	Furniture	250.00	.00	250.00	.00	.00	.00	250.00	0	
501.101	Uniforms and Clothing	200.00	.00	200.00	.00	.00	.00	200.00	0	
600.110	SCMIRF Property/Liab Ins	266.00	.00	266.00	.00	.00	121.04	144.96	46	18,180
610.111	Communications- Landline	4,800.00	.00	4,800.00	324.81	.00	1,163.21	3,636.79	24	1,110
610.112	Postage	200.00	.00	200.00	.00	.00	.00	200.00	0	200
610.1110	Communications- Wireless	660.00	.00	660.00	41.38	.00	82.82	577.18	13	800
620.114	Advertising	200.00	.00	200.00	.00	.00	.00	200.00	0	
640.124	Travel Expense	100.00	.00	100.00	.00	.00	.00	100.00	0	
650.127	Electricity	2,621.00	.00	2,621.00	238.74	.00	688.02	1,932.98	26	730
650.128	Water	222.00	.00	222.00	26.03	.00	63.16	158.84	28	500
650.129	Wastewater	317.00	.00	317.00	33.47	.00	84.83	232.17	27	700
650.130	Sanitation	486.00	.00	486.00	39.33	.00	117.99	368.01	24	110
650.133	Stormwater	2,051.00	.00	2,051.00	165.94	.00	497.82	1,553.18	24	490
650.134	Security Lights	655.00	.00	655.00	53.00	.00	159.00	496.00	24	150
650.1271	Electricity- Sales Tax	112.00	.00	112.00	10.13	.00	28.86	83.14	26	300
660.105	COVID-19 Pandemic Expense	2,100.00	.00	2,100.00	406.19	.00	526.19	1,573.81	25	1,150
660.133	Repairs & Maint. Services	2,000.00	.00	2,000.00	.00	.00	709.25	1,290.75	35	570
660.139	Fleet Services-RTA Mtce Allocation	963.00	.00	963.00	126.45	.00	247.71	715.29	26	540
660.145	Gasoline & Oil	2,589.00	.00	2,589.00	168.41	.00	349.10	2,239.90	13	440
660.1391	Fleet Services -Departmental Expense Allocation	1,566.00	.00	1,566.00	201.86	.00	522.41	1,043.59	33	640
670.156	Equipment Rental/Lease	3,120.00	.00	3,120.00	323.35	.00	913.22	2,206.78	29	740
685.180	Membership Dues and Fees	1,405.00	.00	1,405.00	.00	.00	394.00	1,011.00	28	560
685.182	Other Operating Expenses	500.00	.00	500.00	.00	.00	.00	500.00	0	
685.183	Depreciation	7,090.00	.00	7,090.00	590.84	.00	1,772.51	5,317.49	25	1,770
685.186	Training	460.00	.00	460.00	.00	.00	.00	460.00	0	
686.187	Professional Services	31,640.00	.00	31,640.00	.00	.00	.00	31,640.00	0	
686.189	Employee Medical	100.00	.00	100.00	.00	.00	.00	100.00	0	



Budget Performance Report

18.K.4

Fiscal Year to Date 09/30/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0031 - Water Utility Fund										
EXPENSE										
Department 41 - General & Administrative										
686.195	Repair/Maint Svc Contract	2,000.00	.00	2,000.00	.00	.00	466.80	1,533.20	23	60
686.1895	Employee wellness services	1,200.00	.00	1,200.00	108.10	.00	177.14	1,022.86	15	16
687.204	Janitorial Services	2,000.00	.00	2,000.00	205.92	.00	617.76	1,382.24	31	57
795.001	IT Internal Allocations	120,705.00	.00	120,705.00	6,024.60	.00	17,044.33	103,660.67	14	11,27
795.999	Allocation G&A Services	(364,159.00)	.00	(364,159.00)	(26,988.84)	.00	(71,793.16)	(292,365.84)	20	(86,180
Department 41 - General & Administrative Totals		\$2,921.00	\$0.00	\$2,921.00	\$612.11	\$0.00	\$1,281.69	\$1,639.31	44%	(\$10,485
Department 42 - Engineering Services										
400.101	Regular Pay	115,658.00	.00	115,658.00	7,582.03	.00	22,056.83	93,601.17	19	17,22
405.114	FICA	8,848.00	.00	8,848.00	533.68	.00	1,548.31	7,299.69	17	1,17
406.116	Retirement	19,153.00	.00	19,153.00	1,176.03	.00	3,420.84	15,732.16	18	2,66
408.125	SCMIT Worker's Comp Ins.	1,851.00	.00	1,851.00	.00	.00	.00	1,851.00	0	
410.001	Health Claims Cost	19,884.00	.00	19,884.00	1,069.52	.00	3,208.56	16,675.44	16	3,20
500.101	Supplies and Materials	250.00	.00	250.00	.00	.00	.00	250.00	0	
500.105	Printing and Binding	100.00	.00	100.00	84.86	.00	144.86	(44.86)	145	
501.101	Uniforms and Clothing	500.00	.00	500.00	.00	.00	.00	500.00	0	
515.121	Safety Supplies	200.00	.00	200.00	.00	.00	.00	200.00	0	
515.124	Department Supplies	600.00	.00	600.00	.00	.00	.00	600.00	0	6
600.110	SCMIRF Property/Liab Ins	444.00	.00	444.00	.00	.00	201.74	242.26	45	
610.112	Postage	75.00	.00	75.00	.00	.00	.00	75.00	0	3
610.1110	Communications- Wireless	1,200.00	.00	1,200.00	41.38	.00	82.82	1,117.18	7	8
640.124	Travel Expense	300.00	.00	300.00	.00	.00	.00	300.00	0	
685.180	Membership Dues and Fees	600.00	.00	600.00	.00	.00	.00	600.00	0	
685.183	Depreciation	5,221.00	.00	5,221.00	435.10	.00	1,305.30	3,915.70	25	1,30
685.184	Continuing Education	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
685.186	Training	800.00	.00	800.00	.00	.00	.00	800.00	0	
686.187	Professional Services	5,150.00	.00	5,150.00	.00	.00	2,958.58	2,191.42	57	2,96
686.1895	Employee wellness services	1,200.00	.00	1,200.00	108.10	.00	177.14	1,022.86	15	16
735.122	Services Billed	(141,926.00)	.00	(141,926.00)	(11,331.26)	.00	(28,047.27)	(113,878.73)	20	(28,864
Department 42 - Engineering Services Totals		\$41,608.00	\$0.00	\$41,608.00	(\$300.56)	\$0.00	\$7,057.71	\$34,550.29	17%	\$2
EXPENSE TOTALS		\$3,382,650.00	\$0.00	\$3,382,650.00	\$225,562.01	\$40,655.86	\$732,768.59	\$2,609,225.55	23%	\$682,40
Fund 0031 - Water Utility Fund Totals										
REVENUE TOTALS		3,382,650.00	.00	3,382,650.00	241,559.37	.00	657,925.87	2,724,724.13	19%	716,45
EXPENSE TOTALS		3,382,650.00	.00	3,382,650.00	225,562.01	40,655.86	732,768.59	2,609,225.55	23%	682,40
Fund 0031 - Water Utility Fund Totals		\$0.00	\$0.00	\$0.00	\$15,997.36	(\$40,655.86)	(\$74,842.72)	\$115,498.58		\$34,05

Attachment: Budget Performance Report - September 2021 (3422 : September 2021 Finance and IT



Budget Performance Report

18.K.4

Fiscal Year to Date 09/30/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0032 - Wastewater Fund										
REVENUE										
Department 00 - Revenue										
301.000	Sale Of Utilities	2,885,300.00	.00	2,885,300.00	243,714.10	.00	699,576.92	2,185,723.08	24	688,480
301.002	New Turn Ons	3,300.00	.00	3,300.00	225.00	.00	760.00	2,540.00	23	970
301.009	New Service Taps	7,500.00	.00	7,500.00	900.00	.00	2,700.00	4,800.00	36	1,800
301.014	Fixed Charges - Andrews	120,000.00	.00	120,000.00	10,119.80	.00	30,359.40	89,640.60	25	20,230
301.015	Fixed Charges - GCWSD	232,000.00	.00	232,000.00	19,241.87	.00	57,725.61	174,274.39	25	57,720
301.016	Fixed Charges - COG	336,000.00	.00	336,000.00	27,651.27	.00	82,953.81	253,046.19	25	93,070
301.017	Volume Charges - Andrews	220,000.00	.00	220,000.00	(31,354.06)	.00	1,869.87	218,130.13	1	54,070
301.018	Volume Charges - GCWSD	450,000.00	.00	450,000.00	(64,148.01)	.00	(4,285.70)	454,285.70	-1	129,840
301.019	Volume Charges - COG	1,250,000.00	.00	1,250,000.00	121,917.77	.00	304,327.88	945,672.12	24	476,050
301.026	Fixed- Elim Georgetown	(300,000.00)	.00	(300,000.00)	(27,651.27)	.00	(82,953.81)	(217,046.19)	28	(82,953)
301.029	Volume-Elim-Georgetown	(1,250,000.00)	.00	(1,250,000.00)	(121,917.77)	.00	(304,327.88)	(945,672.12)	24	(461,503)
302.001	Penalties	35,000.00	.00	35,000.00	2,115.51	.00	7,014.85	27,985.15	20	8,210
303.006	Septic Tank Dumping	50,000.00	.00	50,000.00	3,240.00	.00	8,650.00	41,350.00	17	11,750
306.001	Investment Earnings	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	200
324.017	Wastewater Impact Fee	10,000.00	.00	10,000.00	850.00	.00	3,400.00	6,600.00	34	1,700
369.002	Miscellaneous Revenue	3,500.00	.00	3,500.00	301.32	.00	301.32	3,198.68	9	
391.001	Sale of Assets	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	2,020
395.001	Transfer from General Fund	11,553.00	.00	11,553.00	.00	.00	.00	11,553.00	0	
Department 00 - Revenue Totals		\$4,067,653.00	\$0.00	\$4,067,653.00	\$185,205.53	\$0.00	\$808,072.27	\$3,259,580.73	20%	\$1,001,710
REVENUE TOTALS		\$4,067,653.00	\$0.00	\$4,067,653.00	\$185,205.53	\$0.00	\$808,072.27	\$3,259,580.73	20%	\$1,001,710
EXPENSE										
Department 18 - Wastewater Collections										
400.101	Regular Pay	248,584.00	.00	248,584.00	17,093.68	.00	52,829.63	195,754.37	21	39,730
401.103	Overtime	2,248.00	.00	2,248.00	45.41	.00	279.74	1,968.26	12	150
401.105	On-call pay	4,420.00	.00	4,420.00	333.32	.00	999.96	3,420.04	23	990
405.114	FICA	19,527.00	.00	19,527.00	1,225.99	.00	3,807.46	15,719.54	19	2,790
406.116	Retirement	41,538.00	.00	41,538.00	2,702.55	.00	8,370.93	33,167.07	20	6,310
408.125	SCMIT Worker's Comp Ins.	10,886.00	.00	10,886.00	6,016.98	.00	12,033.96	(1,147.96)	111	12,810
410.001	Health Claims Cost	63,201.00	.00	63,201.00	4,227.42	.00	12,648.22	50,552.78	20	12,880
410.002	Health Claim Costs-Retire	10,162.00	.00	10,162.00	1,139.24	.00	4,556.96	5,605.04	45	4,720
410.003	OPEB cost	5,500.00	.00	5,500.00	.00	.00	.00	5,500.00	0	
500.101	Supplies and Materials	6,900.00	.00	6,900.00	2,042.02	.00	2,138.83	4,761.17	31	1,240
500.102	Equipment	15,300.00	.00	15,300.00	.00	.00	111.26	15,188.74	1	2,060
501.101	Uniforms and Clothing	7,000.00	.00	7,000.00	490.88	.00	1,462.87	5,537.13	21	1,300
512.108	Chemicals	6,000.00	.00	6,000.00	.00	.00	37.40	5,962.60	1	680
513.112	Asphalt/Concrete/Gravel	28,300.00	.00	28,300.00	1,875.88	20,888.12	2,162.08	5,249.80	81	3,080
514.111	WW Collection Syst Supply	10,000.00	.00	10,000.00	581.62	.00	2,511.43	7,488.57	25	2,050
515.121	Safety Supplies	900.00	.00	900.00	.00	.00	.00	900.00	0	



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Fund 0032 - Wastewater Fund										
EXPENSE										
Department 18 - Wastewater Collections										
515.126	Department Equipment	.00	7,000.00	7,000.00	6,391.80	.00	6,391.80	608.20	91	
532.148	Small Hand Tools	350.00	.00	350.00	.00	.00	118.29	231.71	34	
532.1481	Small Hand Tools - Maintenance	450.00	.00	450.00	.00	.00	.00	450.00	0	
600.110	SCMIRF Property/Liab Ins	42,519.00	.00	42,519.00	.00	.00	19,326.72	23,192.28	45	19,391
610.112	Postage	1,000.00	.00	1,000.00	35.96	.00	148.27	851.73	15	161
610.1110	Communications- Wireless	3,920.00	.00	3,920.00	148.28	.00	336.54	3,583.46	9	311
620.114	Advertising	500.00	.00	500.00	.00	.00	111.00	389.00	22	71
640.124	Travel Expense	100.00	.00	100.00	.00	.00	.00	100.00	0	
650.127	Electricity	96,591.00	.00	96,591.00	5,941.79	.00	19,596.47	76,994.53	20	25,771
650.133	Stormwater	9,899.00	.00	9,899.00	800.95	.00	2,402.85	7,496.15	24	2,401
650.134	Security Lights	1,495.00	.00	1,495.00	121.00	.00	363.00	1,132.00	24	361
650.1271	Electricity- Sales Tax	3,208.00	.00	3,208.00	203.65	.00	670.60	2,537.40	21	871
660.105	COVID-19 Pandemic Expense	.00	.00	.00	80.00	.00	240.00	(240.00)	+++	
660.133	Repairs & Maint. Services	70,800.00	.00	70,800.00	5,800.78	25,953.49	23,370.03	21,476.48	70	13,201
660.139	Fleet Services-RTA Mtce Allocation	18,836.00	.00	18,836.00	1,705.09	.00	4,055.91	14,780.09	22	5,571
660.145	Gasoline & Oil	15,301.00	.00	15,301.00	1,567.80	.00	3,325.57	11,975.43	22	2,341
660.1391	Fleet Services -Departmental Expense Allocation	14,881.00	.00	14,881.00	2,278.46	.00	6,189.82	8,691.18	42	3,861
660.1392	Fleet Svcs- Outside Vends	506.00	.00	506.00	.00	.00	664.34	(158.34)	131	
670.156	Equipment Rental/Lease	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	
685.180	Membership Dues and Fees	680.00	.00	680.00	.00	.00	.00	680.00	0	
685.182	Other Operating Expenses	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
685.183	Depreciation	379,294.00	.00	379,294.00	27,715.37	.00	83,145.96	296,148.04	22	82,881
685.186	Training	650.00	.00	650.00	.00	.00	.00	650.00	0	
686.187	Professional Services	28,900.00	.00	28,900.00	333.30	2,277.55	499.95	26,122.50	10	491
686.189	Employee Medical	910.00	.00	910.00	.00	.00	100.00	810.00	11	61
686.191	Contract Services/Studies	2,040.00	.00	2,040.00	98.96	.00	343.34	1,696.66	17	121
686.195	Repair/Maint Svc Contract	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	
686.196	Bank Charges/Fees	6,750.00	.00	6,750.00	.00	.00	1,649.51	5,100.49	24	3,771
686.199	Internal Engineering	20,000.00	.00	20,000.00	1,133.13	.00	2,804.73	17,195.27	14	2,881
686.1895	Employee wellness services	4,800.00	.00	4,800.00	378.33	.00	619.97	4,180.03	13	561
687.202	Utility Billing Services	7,500.00	.00	7,500.00	62.47	.00	1,770.07	5,729.93	24	2,431
687.204	Janitorial Services	1,000.00	.00	1,000.00	273.43	.00	820.29	179.71	82	141
702.106	Interest- Bonds	32,639.00	.00	32,639.00	.00	.00	.00	32,639.00	0	8,831
702.110	Bond Principal	104,447.00	.00	104,447.00	.00	.00	.00	104,447.00	0	25,431
703.1001	Agent Fees	3,000.00	.00	3,000.00	2,500.00	.00	4,112.50	(1,112.50)	137	
720.001	Provision for Bad Debts	7,500.00	.00	7,500.00	625.00	.00	1,875.00	5,625.00	25	1,871
750.124	Transfers to General Fund	190,100.00	.00	190,100.00	15,841.67	.00	47,525.01	142,574.99	25	44,611
795.995	GF Cost Distribution	82,467.00	.00	82,467.00	6,872.25	.00	20,616.75	61,850.25	25	20,791



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Fund 0032 - Wastewater Fund										
EXPENSE										
Department 18 - Wastewater Collections										
795.999	Allocation G&A Services	84,100.00	.00	84,100.00	6,747.21	.00	17,948.29	66,151.71	21	21,541
900.911	Sewer Improvement Projects	150,000.00	.00	150,000.00	.00	92,750.00	.00	57,250.00	62	
900.3700	Wastewater Collection Sys	565,000.00	.00	565,000.00	.00	.00	.00	565,000.00	0	
900.4100	Vehicles	560,000.00	.00	560,000.00	.00	.00	.00	560,000.00	0	
900.4300	Other Equipment	7,000.00	(7,000.00)	.00	.00	.00	.00	.00	+++	
7999.9999	Principal Reclassified	(104,447.00)	.00	(104,447.00)	.00	.00	.00	(104,447.00)	0	(25,434)
9999.9999	Assets Reclassified	(1,282,000.00)	.00	(1,282,000.00)	.00	.00	.00	(1,282,000.00)	0	
Department 18 - Wastewater Collections Totals		\$1,635,652.00	\$0.00	\$1,635,652.00	\$125,431.67	\$141,869.16	\$375,093.31	\$1,118,689.53	32%	\$356,281
Department 34 - Regional Wastewater Plant										
400.101	Regular Pay	251,520.00	.00	251,520.00	20,992.57	.00	61,538.83	189,981.17	24	47,761
401.103	Overtime	9,931.00	.00	9,931.00	843.55	.00	2,096.96	7,834.04	21	2,351
401.105	On-call pay	7,020.00	.00	7,020.00	533.32	.00	1,599.96	5,420.04	23	1,591
405.114	FICA	20,538.00	.00	20,538.00	1,569.83	.00	4,574.09	15,963.91	22	3,561
406.116	Retirement	43,296.00	.00	43,296.00	3,449.31	.00	10,079.31	33,216.69	23	8,011
408.125	SCMIT Worker's Comp Ins.	11,509.00	.00	11,509.00	1,691.90	.00	2,995.22	8,513.78	26	2,771
410.001	Health Claims Cost	49,829.00	.00	49,829.00	4,119.48	.00	12,358.44	37,470.56	25	14,481
500.101	Supplies and Materials	2,300.00	.00	2,300.00	323.49	.00	960.71	1,339.29	42	1,471
500.102	Equipment	13,500.00	.00	13,500.00	403.08	2,435.61	5,025.21	6,039.18	55	401
501.101	Uniforms and Clothing	4,000.00	.00	4,000.00	.00	.00	260.23	3,739.77	7	521
512.108	Chemicals	135,250.00	.00	135,250.00	4,869.38	48,870.80	20,081.45	66,297.75	51	30,241
512.109	Laboratory Supplies	28,000.00	.00	28,000.00	431.55	4,621.94	2,777.76	20,600.30	26	7,141
515.121	Safety Supplies	600.00	.00	600.00	.00	.00	.00	600.00	0	
515.124	Department Supplies	.00	.00	.00	.00	.00	.00	.00	+++	71
515.129	Permit Fees Due To Others	9,100.00	.00	9,100.00	75.00	.00	5,438.98	3,661.02	60	211
532.148	Small Hand Tools	300.00	.00	300.00	.00	.00	63.03	236.97	21	
600.110	SCMIRF Property/Liab Ins	235,052.00	.00	235,052.00	.00	.00	106,841.64	128,210.36	45	8,141
610.111	Communications- Landline	2,400.00	.00	2,400.00	157.37	.00	630.54	1,769.46	26	611
610.112	Postage	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
610.1110	Communications- Wireless	660.00	.00	660.00	65.52	.00	131.16	528.84	20	101
620.114	Advertising	500.00	.00	500.00	.00	.00	.00	500.00	0	
640.124	Travel Expense	100.00	.00	100.00	.00	.00	14.00	86.00	14	
650.127	Electricity	321,141.00	.00	321,141.00	29,902.94	.00	84,290.89	236,850.11	26	85,361
650.128	Water	3,394.00	.00	3,394.00	132.86	.00	321.13	3,072.87	9	891
650.130	Sanitation	3,239.00	.00	3,239.00	262.13	.00	786.39	2,452.61	24	781
650.133	Stormwater	2,602.00	.00	2,602.00	210.53	.00	631.59	1,970.41	24	631
650.134	Security Lights	4,288.00	.00	4,288.00	347.00	.00	1,041.00	3,247.00	24	1,041
650.1271	Electricity- Sales Tax	12,412.00	.00	12,412.00	1,121.35	.00	3,113.26	9,298.74	25	3,251
660.105	COVID-19 Pandemic Expense	.00	.00	.00	.00	.00	.00	.00	+++	41

Attachment: Budget Performance Report - September 2021 (3422 : September 2021 Finance and IT



Budget Performance Report

18.K.4

Fiscal Year to Date 09/30/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0032 - Wastewater Fund										
EXPENSE										
Department 34 - Regional Wastewater Plant										
660.133	Repairs & Maint. Services	94,000.00	.00	94,000.00	1,886.10	45,705.69	17,344.96	30,949.35	67	13,051
660.139	Fleet Services-RTA Mtce Allocation	3,859.00	.00	3,859.00	469.24	.00	522.84	3,336.16	14	711
660.145	Gasoline & Oil	2,322.00	.00	2,322.00	57.42	.00	117.15	2,204.85	5	231
660.1391	Fleet Services -Departmental Expense Allocation	2,737.00	.00	2,737.00	325.25	.00	535.39	2,201.61	20	611
670.156	Equipment Rental/Lease	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
685.180	Membership Dues and Fees	425.00	.00	425.00	45.00	.00	45.00	380.00	11	90
685.182	Other Operating Expenses	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
685.183	Depreciation	2,471.00	.00	2,471.00	214.38	.00	643.13	1,827.87	26	581
685.186	Training	960.00	.00	960.00	.00	.00	187.50	772.50	20	71
685.190	Landfill Fees	100,000.00	.00	100,000.00	1,341.36	.00	5,405.14	94,594.86	5	8,771
686.187	Professional Services	33,850.00	.00	33,850.00	.00	.00	260.00	33,590.00	1	260
686.189	Employee Medical	1,010.00	.00	1,010.00	.00	.00	.00	1,010.00	0	
686.195	Repair/Maint Svc Contract	2,220.00	.00	2,220.00	.00	.00	903.53	1,316.47	41	901
686.199	Internal Engineering	.00	.00	.00	2,266.24	.00	5,609.42	(5,609.42)	+++	5,771
686.1895	Employee wellness services	3,240.00	.00	3,240.00	270.24	.00	442.84	2,797.16	14	401
687.204	Janitorial Services	.00	.00	.00	.00	.00	.00	.00	+++	571
702.106	Interest- Bonds	176,751.00	.00	176,751.00	.00	.00	.00	176,751.00	0	
702.110	Bond Principal	572,810.00	.00	572,810.00	.00	.00	.00	572,810.00	0	
703.109	Agents Fee	5,800.00	.00	5,800.00	1,250.00	.00	1,250.00	4,550.00	22	2,861
750.124	Transfers to General Fund	126,252.00	.00	126,252.00	10,520.99	.00	31,562.98	94,689.02	25	29,631
795.995	GF Cost Distribution	54,770.00	.00	54,770.00	4,564.17	.00	13,692.51	41,077.49	25	13,801
795.999	Allocation G&A Services	.00	.00	.00	6,747.21	.00	17,948.29	(17,948.29)	+++	21,541
900.3000	Buildings & Improvements	.00	.00	.00	.00	.00	.00	.00	+++	7,091
900.4300	Other Equipment	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	
900.7000	Regional Wstewtr Treatmnt	.00	.00	.00	850.43	(1,821.00)	1,818.75	2.25	+++	
7999.9999	Principal Reclassified	(572,811.00)	.00	(572,811.00)	.00	.00	.00	(572,811.00)	0	
9999.9999	Assets Reclassified	(30,000.00)	.00	(30,000.00)	(850.43)	.00	(1,818.75)	(28,181.25)	6	(7,093)
Sub Department 17 - Wastewater Treatment										
410.003	OPEB cost	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	
685.183	Depreciation	639,354.00	.00	639,354.00	53,114.59	.00	159,343.96	480,010.04	25	159,831
Sub Department 17 - Wastewater Treatment Totals		\$645,354.00	\$0.00	\$645,354.00	\$53,114.59	\$0.00	\$159,343.96	\$486,010.04	25%	\$159,831
Department 34 - Regional Wastewater Plant Totals		\$2,432,001.00	\$0.00	\$2,432,001.00	\$154,574.35	\$99,813.04	\$583,466.42	\$1,748,721.54	28%	\$481,251
EXPENSE TOTALS		\$4,067,653.00	\$0.00	\$4,067,653.00	\$280,006.02	\$241,682.20	\$958,559.73	\$2,867,411.07	30%	\$837,541
Fund 0032 - Wastewater Fund Totals										
REVENUE TOTALS		4,067,653.00	.00	4,067,653.00	185,205.53	.00	808,072.27	3,259,580.73	20%	1,001,711
EXPENSE TOTALS		4,067,653.00	.00	4,067,653.00	280,006.02	241,682.20	958,559.73	2,867,411.07	30%	837,541
Fund 0032 - Wastewater Fund Totals		\$0.00	\$0.00	\$0.00	(\$94,800.49)	(\$241,682.20)	(\$150,487.46)	\$392,169.66		\$164,171

Attachment: Budget Performance Report - September 2021 (3422 : September 2021 Finance and IT



Budget Performance Report

18.K.4

Fiscal Year to Date 09/30/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0033 - Stormwater Utility Fund										
REVENUE										
Department 00 - Revenue										
301.000	Sale Of Utilities	1,150,000.00	.00	1,150,000.00	78,816.43	.00	236,339.75	913,660.25	21	213,188
302.001	Penalties	8,500.00	.00	8,500.00	651.68	.00	2,170.87	6,329.13	26	2,211
331.000	Federal Grants	402,000.00	.00	402,000.00	.00	.00	.00	402,000.00	0	
369.002	Miscellaneous Revenue	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	450
395.001	Transfer from General Fund	309,418.00	.00	309,418.00	.00	.00	.00	309,418.00	0	
Department 00 - Revenue Totals		\$1,870,918.00	\$0.00	\$1,870,918.00	\$79,468.11	\$0.00	\$238,510.62	\$1,632,407.38	13%	\$215,851
REVENUE TOTALS		\$1,870,918.00	\$0.00	\$1,870,918.00	\$79,468.11	\$0.00	\$238,510.62	\$1,632,407.38	13%	\$215,851
EXPENSE										
Department 40 - Storm Water Utility Exp.										
400.101	Regular Pay	197,659.00	.00	197,659.00	16,384.13	.00	(17,028.96)	214,687.96	-9	39,481
401.103	Overtime	3,500.00	.00	3,500.00	.00	.00	92.04	3,407.96	3	261
401.105	On-call pay	2,600.00	.00	2,600.00	200.00	.00	600.00	2,000.00	23	600
405.114	FICA	15,445.00	.00	15,445.00	1,148.77	.00	(1,609.53)	17,054.53	-10	2,721
406.116	Retirement	33,002.00	.00	33,002.00	2,565.60	.00	(2,586.74)	35,588.74	-8	6,251
408.125	SCMIT Worker's Comp Ins.	9,626.00	.00	9,626.00	4,116.31	.00	8,232.62	1,393.38	86	8,761
410.001	Health Claims Cost	52,202.00	.00	52,202.00	4,315.68	.00	12,947.04	39,254.96	25	12,941
410.002	Health Claim Costs-Retire	.00	.00	.00	.00	.00	.00	.00	+++	
410.003	OPEB cost	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
500.101	Supplies and Materials	2,450.00	.00	2,450.00	.00	.00	127.78	2,322.22	5	1,011
500.102	Equipment	6,000.00	.00	6,000.00	.00	(23,357.66)	23,357.66	6,000.00	0	811
501.101	Uniforms and Clothing	4,400.00	.00	4,400.00	445.36	.00	742.16	3,657.84	17	511
513.112	Asphalt/Concrete/Gravel	7,000.00	.00	7,000.00	360.75	3,459.25	360.75	3,180.00	55	551
514.112	SW Collection Syst Supply	4,050.00	.00	4,050.00	.00	.00	.00	4,050.00	0	
515.121	Safety Supplies	600.00	.00	600.00	.00	.00	.00	600.00	0	
532.148	Small Hand Tools	300.00	.00	300.00	.00	.00	.00	300.00	0	
600.110	SCMIRF Property/Liab Ins	56,632.00	.00	56,632.00	.00	.00	25,742.06	30,889.94	45	3,141
610.111	Communications- Landline	1,500.00	.00	1,500.00	112.32	.00	393.76	1,106.24	26	431
610.112	Postage	300.00	.00	300.00	12.40	.00	51.12	248.88	17	511
610.1110	Communications- Wireless	2,060.00	.00	2,060.00	112.91	.00	154.35	1,905.65	7	811
620.114	Advertising	200.00	.00	200.00	.00	.00	.00	200.00	0	
640.124	Travel Expense	100.00	.00	100.00	.00	.00	.00	100.00	0	
650.127	Electricity	5,199.00	.00	5,199.00	416.45	.00	1,250.24	3,948.76	24	1,271
650.128	Water	269.00	.00	269.00	25.73	.00	68.61	200.39	26	611
650.133	Stormwater	16,975.00	.00	16,975.00	1,373.40	.00	4,120.20	12,854.80	24	4,121
650.134	Security Lights	988.00	.00	988.00	80.00	.00	240.00	748.00	24	241
650.1271	Electricity- Sales Tax	22.00	.00	22.00	1.60	.00	4.86	17.14	22	
660.105	COVID-19 Pandemic Expense	.00	.00	.00	20.00	.00	60.00	(60.00)	+++	
660.133	Repairs & Maint. Services	33,500.00	.00	33,500.00	2,724.91	(9,619.31)	18,501.82	24,617.49	27	10,261



Budget Performance Report

18.K.4

Fiscal Year to Date 09/30/21
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0033 - Stormwater Utility Fund										
EXPENSE										
Department 40 - Storm Water Utility Exp.										
660.139	Fleet Services-RTA Mtce Allocation	10,180.00	.00	10,180.00	775.37	.00	2,999.78	7,180.22	29	2,340.00
660.145	Gasoline & Oil	17,810.00	.00	17,810.00	2,217.04	.00	4,178.16	13,631.84	23	2,750.00
660.1391	Fleet Services -Departmental Expense Allocation	14,782.00	.00	14,782.00	1,927.21	.00	6,213.71	8,568.29	42	3,800.00
660.1392	Fleet Svcs- Outside Vends	4,434.00	.00	4,434.00	997.46	.00	997.46	3,436.54	22	2,510.00
670.156	Equipment Rental/Lease	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
681.100	Capital Lease Principal	45,914.00	.00	45,914.00	.00	.00	.00	45,914.00	0	.00
681.120	Capital Lease Interest	4,391.00	.00	4,391.00	.00	.00	.00	4,391.00	0	.00
685.180	Membership Dues and Fees	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
685.182	Other Operating Expenses	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
685.183	Depreciation	520,611.00	.00	520,611.00	43,594.85	.00	130,784.46	389,826.54	25	128,470.00
685.186	Training	50.00	.00	50.00	.00	.00	.00	50.00	0	.00
686.187	Professional Services	5,040.00	.00	5,040.00	333.30	2,277.55	499.95	2,262.50	55	490.00
686.189	Employee Medical	455.00	.00	455.00	.00	.00	.00	455.00	0	.00
686.195	Repair/Maint Svc Contract	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	.00
686.196	Bank Charges/Fees	5,000.00	.00	5,000.00	.00	.00	549.83	4,450.17	11	1,250.00
686.199	Internal Engineering	33,000.00	.00	33,000.00	2,266.24	.00	5,609.42	27,390.58	17	5,770.00
686.1895	Employee wellness services	3,300.00	.00	3,300.00	270.24	.00	442.84	2,857.16	13	400.00
687.202	Utility Billing Services	2,800.00	.00	2,800.00	21.56	.00	610.39	2,189.61	22	840.00
687.204	Janitorial Services	750.00	.00	750.00	68.64	.00	205.92	544.08	27	140.00
690.002	Settlement Costs	80,000.00	.00	80,000.00	.00	.00	.00	80,000.00	0	.00
720.001	Provision for Bad Debts	1,550.00	.00	1,550.00	129.17	.00	387.51	1,162.49	25	380.00
750.124	Transfers to General Fund	170,607.00	.00	170,607.00	14,217.25	.00	42,651.75	127,955.25	25	40,260.00
795.995	GF Cost Distribution	49,415.00	.00	49,415.00	4,117.92	.00	12,353.76	37,061.24	25	12,450.00
795.999	Allocation G&A Services	31,350.00	.00	31,350.00	2,698.88	.00	7,179.31	24,170.69	23	8,610.00
900.956	Stormwater System Improvements EDA #04-79-07494	402,000.00	.00	402,000.00	.00	.00	.00	402,000.00	0	.00
900.1000	Infrastructure Improvements	.00	.00	.00	.00	.00	.00	.00	+++	21,440.00
900.4300	Other Equipment	300,000.00	.00	300,000.00	.00	.00	.00	300,000.00	0	.00
950.962	Drainage Improvements	12,000.00	.00	12,000.00	.00	.00	.00	12,000.00	0	.00
9999.9999	Assets Reclassified	(312,000.00)	.00	(312,000.00)	.00	.00	.00	(312,000.00)	0	(21,440.00)
Department 40 - Storm Water Utility Exp. Totals		\$1,870,918.00	\$0.00	\$1,870,918.00	\$108,051.45	(\$27,240.17)	\$291,486.09	\$1,606,672.08	14%	\$304,170.00
EXPENSE TOTALS		\$1,870,918.00	\$0.00	\$1,870,918.00	\$108,051.45	(\$27,240.17)	\$291,486.09	\$1,606,672.08	14%	\$304,170.00
Fund 0033 - Stormwater Utility Fund Totals										
REVENUE TOTALS		1,870,918.00	.00	1,870,918.00	79,468.11	.00	238,510.62	1,632,407.38	13%	215,850.00
EXPENSE TOTALS		1,870,918.00	.00	1,870,918.00	108,051.45	(27,240.17)	291,486.09	1,606,672.08	14%	304,170.00
Fund 0033 - Stormwater Utility Fund Totals		\$0.00	\$0.00	\$0.00	(\$28,583.34)	\$27,240.17	(\$52,975.47)	\$25,735.30		(\$88,321.00)

Attachment: Budget Performance Report - September 2021 (3422 : September 2021 Finance and IT



Budget Performance Report

18.K.4

Fiscal Year to Date 09/30/21
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0035 - Waste Management Fund										
REVENUE										
Department 00 - Revenue										
344.001	Refuse Col Chge-Resident	780,000.00	.00	780,000.00	64,696.79	.00	194,318.37	585,681.63	25	196,081
344.002	Refuse Col Chge-Comm	145,000.00	.00	145,000.00	12,638.97	.00	38,030.91	106,969.09	26	36,840
344.003	Sanitation Fee Penalties	15,000.00	.00	15,000.00	1,016.15	.00	3,352.31	11,647.69	22	3,831
361.001	Investment Earnings	.00	.00	.00	.00	.00	.46	(.46)	+++	
369.002	Miscellaneous Revenue	.00	.00	.00	.00	.00	153.60	(153.60)	+++	
391.001	Sale of Assets	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	2,800
Department 00 - Revenue Totals		\$941,000.00	\$0.00	\$941,000.00	\$78,351.91	\$0.00	\$235,855.65	\$705,144.35	25%	\$239,561
REVENUE TOTALS		\$941,000.00	\$0.00	\$941,000.00	\$78,351.91	\$0.00	\$235,855.65	\$705,144.35	25%	\$239,561
EXPENSE										
Department 31 - Residential Sanitation										
400.101	Regular Pay	258,289.00	.00	258,289.00	21,129.74	.00	67,450.83	190,838.17	26	53,451
401.103	Overtime	19,560.00	.00	19,560.00	1,415.63	.00	6,964.77	12,595.23	36	3,121
405.114	FICA	21,255.00	.00	21,255.00	1,631.52	.00	5,397.49	15,857.51	25	3,920
406.116	Retirement	46,012.00	.00	46,012.00	3,468.87	.00	11,308.67	34,703.33	25	8,831
408.125	SCMIT Worker's Comp Ins.	12,577.00	.00	12,577.00	10,599.67	.00	23,683.79	(11,106.79)	188	22,191
410.001	Health Claims Cost	60,782.00	.00	60,782.00	4,186.04	.00	11,718.88	49,063.12	19	13,311
410.002	Health Claim Costs-Retire	5,506.00	.00	5,506.00	(121.76)	.00	251.58	5,254.42	5	2,281
410.003	OPEB cost	5,500.00	.00	5,500.00	.00	.00	.00	5,500.00	0	
500.101	Supplies and Materials	3,500.00	.00	3,500.00	926.64	.00	1,222.21	2,277.79	35	681
501.101	Uniforms and Clothing	17,691.00	.00	17,691.00	893.96	.00	2,520.35	15,170.65	14	2,741
515.121	Safety Supplies	2,000.00	.00	2,000.00	77.32	.00	126.77	1,873.23	6	101
600.110	SCMIRF Property/Liab Ins	4,616.00	.00	4,616.00	.00	.00	2,098.10	2,517.90	45	15,151
610.111	Communications- Landline	200.00	.00	200.00	10.74	.00	37.04	162.96	19	31
610.112	Postage	500.00	.00	500.00	25.10	.00	435.34	64.66	87	111
620.114	Advertising	800.00	.00	800.00	.00	.00	.00	800.00	0	
640.124	Travel Expense	50.00	.00	50.00	.00	.00	.00	50.00	0	
650.127	Electricity	1,178.00	.00	1,178.00	115.58	.00	332.16	845.84	28	271
650.128	Water	485.00	.00	485.00	48.02	.00	135.07	349.93	28	111
650.129	Wastewater	750.00	.00	750.00	67.96	.00	196.30	553.70	26	181
650.130	Sanitation	456.00	.00	456.00	36.92	.00	110.76	345.24	24	111
650.133	Stormwater	52.00	.00	52.00	4.28	.00	12.84	39.16	25	11
650.134	Security Lights	542.00	.00	542.00	43.89	.00	131.67	410.33	24	131
650.1271	Electricity- Sales Tax	4.00	.00	4.00	.27	.00	.68	3.32	17	
660.105	COVID-19 Pandemic Expense	2,000.00	.00	2,000.00	162.40	.00	487.20	1,512.80	24	38,101
660.136	Container Repairs	1,500.00	.00	1,500.00	1,061.05	.00	1,061.05	438.95	71	
660.139	Fleet Services-RTA Mtce Allocation	30,731.00	.00	30,731.00	4,282.37	.00	9,761.53	20,969.47	32	6,691
660.145	Gasoline & Oil	44,753.00	.00	44,753.00	4,741.98	.00	9,551.48	35,201.52	21	6,031
660.1362	Roll-Out Purchases	30,000.00	.00	30,000.00	10,804.05	.00	21,529.68	8,470.32	72	9,591



Budget Performance Report

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Fiscal Year to Date 09/30/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0035 - Waste Management Fund										
EXPENSE										
Department 31 - Residential Sanitation										
660.1391	Fleet Services -Departmental Expense Allocation	42,710.00	.00	42,710.00	6,012.15	.00	17,066.76	25,643.24	40	11,390
660.1392	Fleet Svcs- Outside Vends	4,012.00	.00	4,012.00	82.50	.00	828.75	3,183.25	21	12
681.100	Capital Lease Principal	47,658.00	.00	47,658.00	.00	.00	.00	47,658.00	0	
681.120	Capital Lease Interest	2,227.00	.00	2,227.00	.00	.00	.00	2,227.00	0	
685.180	Membership Dues and Fees	150.00	.00	150.00	.00	.00	.00	150.00	0	
685.182	Other Operating Expenses	750.00	.00	750.00	.00	.00	51.00	699.00	7	
685.183	Depreciation	50,640.00	.00	50,640.00	4,635.49	.00	13,906.47	36,733.53	27	10,990
685.186	Training	150.00	.00	150.00	.00	.00	.00	150.00	0	
685.190	Landfill Fees	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
686.189	Employee Medical	800.00	.00	800.00	.00	.00	150.00	650.00	19	120
686.196	Bank Charges/Fees	2,500.00	.00	2,500.00	.00	.00	659.80	1,840.20	26	1,500
686.1895	Employee wellness services	3,000.00	.00	3,000.00	432.36	.00	708.50	2,291.50	24	640
687.202	Utility Billing Services	4,500.00	.00	4,500.00	43.61	.00	1,235.54	3,264.46	27	1,700
687.203	Contract Services	67,500.00	.00	67,500.00	6,094.95	18,200.45	18,643.33	30,656.22	55	17,930
687.204	Janitorial Services	2,500.00	.00	2,500.00	336.90	.00	1,010.70	1,489.30	40	710
720.001	Provision for Bad Debts	1,500.00	.00	1,500.00	125.00	.00	375.00	1,125.00	25	370
730.120	Recycling Labor	37,000.00	.00	37,000.00	2,984.99	12,462.23	6,037.77	18,500.00	50	4,890
730.122	Recycling Operating	5,000.00	.00	5,000.00	1,659.53	.00	2,072.17	2,927.83	41	410
795.001	IT Internal Allocations	8,837.00	.00	8,837.00	481.96	.00	947.65	7,889.35	11	900
795.002	IT Billable Services	.00	.00	.00	.00	.00	415.87	(415.87)	+++	
795.995	GF Cost Distribution	87,277.00	.00	87,277.00	7,273.08	.00	21,819.24	65,457.76	25	22,000
900.4200	Heavy Equipment	.00	.00	.00	.00	.00	.00	.00	+++	116,340
9999.9999	Assets Reclassified	.00	.00	.00	.00	.00	.00	.00	+++	(116,344)
Department 31 - Residential Sanitation Totals		\$941,000.00	\$0.00	\$941,000.00	\$95,774.76	\$30,662.68	\$262,454.79	\$647,882.53	31%	\$261,000
Department 32 - Commercial Sanitation										
410.001	Health Claims Cost	.00	.00	.00	.00	.00	.00	.00	+++	(399)
Department 32 - Commercial Sanitation Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$399)
EXPENSE TOTALS		\$941,000.00	\$0.00	\$941,000.00	\$95,774.76	\$30,662.68	\$262,454.79	\$647,882.53	31%	\$260,600
Fund 0035 - Waste Management Fund Totals										
REVENUE TOTALS		941,000.00	.00	941,000.00	78,351.91	.00	235,855.65	705,144.35	25%	239,560
EXPENSE TOTALS		941,000.00	.00	941,000.00	95,774.76	30,662.68	262,454.79	647,882.53	31%	260,600
Fund 0035 - Waste Management Fund Totals		\$0.00	\$0.00	\$0.00	(\$17,422.85)	(\$30,662.68)	(\$26,599.14)	\$57,261.82		(\$21,043)
Fund 0081 - Governmental Cap Assets										
EXPENSE										
Department 01 - Administration										
685.183	Depreciation	.00	.00	.00	50,072.72	.00	150,614.39	(150,614.39)	+++	152,460
900.0000	Capital Outlay Eliminatio	.00	.00	.00	.00	.00	(8,001.00)	8,001.00	+++	(15,763)

Attachment: Budget Performance Report - September 2021 (3422 : September 2021 Finance and IT



Budget Performance Report

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Fiscal Year to Date 09/30/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0081 - Governmental Cap Assets										
EXPENSE										
Department 01 - Administration Totals		\$0.00	\$0.00	\$0.00	\$50,072.72	\$0.00	\$142,613.39	(\$142,613.39)	+++	\$136,700
Department 05 - Police										
685.183	Depreciation	.00	.00	.00	38,669.18	.00	116,007.39	(116,007.39)	+++	131,530
Department 05 - Police Totals		\$0.00	\$0.00	\$0.00	\$38,669.18	\$0.00	\$116,007.39	(\$116,007.39)	+++	\$131,530
Department 12 - Public Works										
685.183	Depreciation	.00	.00	.00	8,039.99	.00	24,119.69	(24,119.69)	+++	24,119
900.0000	Capital Outlay Elimination	.00	.00	.00	(23,003.00)	.00	(23,003.00)	23,003.00	+++	
Department 12 - Public Works Totals		\$0.00	\$0.00	\$0.00	(\$14,963.01)	\$0.00	\$1,116.69	(\$1,116.69)	+++	\$24,119
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$73,778.89	\$0.00	\$259,737.47	(\$259,737.47)	+++	\$292,350
Fund 0081 - Governmental Cap Assets Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	
EXPENSE TOTALS		.00	.00	.00	73,778.89	.00	259,737.47	(259,737.47)	+++	292,350
Fund 0081 - Governmental Cap Assets Totals		\$0.00	\$0.00	\$0.00	(\$73,778.89)	\$0.00	(\$259,737.47)	\$259,737.47		(\$292,350)
Fund 0086 - Seized and Forfeited										
REVENUE										
Department 00 - Revenue										
394.002	Transfer from fund balance	34,613.00	.00	34,613.00	.00	.00	.00	34,613.00	0	
Department 00 - Revenue Totals		\$34,613.00	\$0.00	\$34,613.00	\$0.00	\$0.00	\$0.00	\$34,613.00	0%	\$0
REVENUE TOTALS		\$34,613.00	\$0.00	\$34,613.00	\$0.00	\$0.00	\$0.00	\$34,613.00	0%	\$0
EXPENSE										
Department 05 - Police										
500.101	Supplies and Materials	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
500.102	Equipment	9,500.00	.00	9,500.00	.00	.00	.00	9,500.00	0	
501.101	Uniforms and Clothing	1,800.00	.00	1,800.00	.00	.00	.00	1,800.00	0	
610.1110	Communications- Wireless	1,200.00	.00	1,200.00	57.92	188.03	215.21	796.76	34	240
660.134	Radio Repairs	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
660.145	Gasoline & Oil	2,363.00	.00	2,363.00	389.31	.00	810.51	1,552.49	34	410
685.180	Membership Dues and Fees	1,250.00	.00	1,250.00	.00	.00	800.00	450.00	64	800
685.182	Other Operating Expenses	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
685.186	Training	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
685.191	Canine Unit Operations	6,000.00	.00	6,000.00	1,446.00	.00	1,446.00	4,554.00	24	
686.194	Other Prof/Tech Services	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
Department 05 - Police Totals		\$34,613.00	\$0.00	\$34,613.00	\$1,893.23	\$188.03	\$3,271.72	\$31,153.25	10%	\$1,460
EXPENSE TOTALS		\$34,613.00	\$0.00	\$34,613.00	\$1,893.23	\$188.03	\$3,271.72	\$31,153.25	10%	\$1,460
Fund 0086 - Seized and Forfeited Totals										
REVENUE TOTALS		34,613.00	.00	34,613.00	.00	.00	.00	34,613.00	0%	
EXPENSE TOTALS		34,613.00	.00	34,613.00	1,893.23	188.03	3,271.72	31,153.25	10%	1,460

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Budget Performance Report

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Fiscal Year to Date 09/30/21
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
	Fund 0086 - Seized and Forfeited Totals	\$0.00	\$0.00	\$0.00	(\$1,893.23)	(\$188.03)	(\$3,271.72)	\$3,459.75		(\$1,465
	Grand Totals									
	REVENUE TOTALS	37,432,073.00	.00	37,432,073.00	2,051,157.75	.00	6,316,441.70	31,115,631.30	17%	6,581,221
	EXPENSE TOTALS	37,432,073.00	.00	37,432,073.00	2,603,201.98	997,765.42	8,085,625.52	28,348,682.06	24%	7,969,451
	Grand Totals	\$0.00	\$0.00	\$0.00	(\$552,044.23)	(\$997,765.42)	(\$1,769,183.82)	\$2,766,949.24		(\$1,388,230

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