

**REGULAR MEETING OF CITY COUNCIL  
OCTOBER 21, 2014 – 5:30 PM  
COUNCIL CHAMBERS  
GEORGETOWN, SC**



Notice of this meeting has been made in accordance with the 1976 Code of Laws of South Carolina  
Freedom of Information Act.

1. **CALL TO ORDER**
2. **ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES**
3. **INVOCATION & PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENTS**
5. **INTRODUCTION OF NEW EMPLOYEES**
6. **PRESENTATION**
  - A. **Winyah Auditorium Corporation**
7. **PROCLAMATION**
  - A. **Motion to approve Proclamation proclaiming October as Breast Cancer Awareness Month.**

Attachments:

|   |                                    |       |
|---|------------------------------------|-------|
| 1 | 2014 BREAST CANCER AWARENESS MONTH | (PDF) |
|---|------------------------------------|-------|
8. **HOUSING AND COMMUNITY DEVELOPMENT**
  - A. **Motion to approve bid and payment to Linen Landscaping for the demolition of 5 previously approved dilapidated structures in the amount of \$23,500.**

Attachments:

|   |              |       |
|---|--------------|-------|
| 1 | Bid Analysis | (PDF) |
|---|--------------|-------|
  - B. **Motion to proceed with the Complaint Petitions from the Unfit Dwelling Ordinance.**

Attachments:

|   |                                  |       |
|---|----------------------------------|-------|
| 1 | List of Unfit Dwellings 10_21_14 | (PDF) |
| 2 | Complaint Petition               | (PDF) |
| 3 | Art VI Sec 5-109                 | (PDF) |
9. **FINANCE DEPARTMENT**
  - A. **Motion to adopt an Unclaimed Property Policy to comply with the South Carolina Uniform Unclaimed Property Act.**

Attachments:

**10. PUBLIC SERVICES**

- A. **Motion to approve second reading of an ordinance to amend the Pre-treatment Ordinance to reflect updates as required by the South Carolina Department of Health and Environmental Control as a condition of the City's 2013 NPDES Wastewater Permit and to establish a Fats, Oils and Grease Section.**

Attachments:

1 COG Pretreatment Ordinance with attachments 2014 (PDF)

- B. **Motion to amend the contract with Seven Seas Marine Construction, Inc., for the renovations of the City's Day Docks from the previously approved one-hundred and fourteen thousand dollars (\$114,000) to a final amount of one-hundred and thirty-one thousand, three-hundred and sixty-four dollars (\$131,364).**

**11. ELECTRIC UTILITIES**

- A. **Motion to approve purchase of 3-phase padmounted transformers.**

**12. FIRE DEPARTMENT**

- A. **ISO Classification Letter**

Attachments:

1 Iso Classification Notification 2014 (PDF)

- B. **Motion to approve Resolution adopting the Georgetown County Hazard Mitigation Plan.**

Attachments:

1 Hazard Mitigation Plan Resolution (PDF)

**13. ADMINISTRATION**

- A. **Motion to approve a Resolution on the current EPA rule regarding CO2 discharges from existing power generation plants.**

Attachments:

1 CO2 Resolution for Local Government (PDF)

- B. **Motion to approve a Resolution supporting passage of the Nov. 4th referendum authorizing a one cent Capital Project Sales Tax in Georgetown County.**

Attachments:

1 Supporting sales tax referendum (PDF)

**14. CITY ADMINISTRATOR REPORT****15. MINUTES**

- A. **Motion to approve minutes of Special Meeting/Workshops dated August 28, 2014 and September 25, 2014 and Regular Meeting dated September 18, 2014.**

**16. OLD BUSINESS**

**17. NEW BUSINESS**

- A. Motion to approve first reading of an ordinance calling for a special election to change the form of governance in the City of Georgetown per SC Code of Laws § 5-5-20.**

Attachments:

- 1 04-09-14 clean ordinance for change of form of government (PDF)

**18. DEPARTMENT MONTHLY REPORTS**

- A. Finance & IT Department Report for September 2014**

Attachments:

- 1 September 2014 Report (PDF)  
2 Grants-Monthly Rpts FY14.15 (PDF)  
3 GovDeals-Monthly Rpts FY14 15 (PDF)  
4 Budget Performance Report - September 2014 (PDF)

- B. Georgetown PD Monthly letter September 2014**

Attachments:

- 1 Monthly letter - September 2014 (PDF)

- C. Fire Department September Report**

Attachments:

- 1 September Fire Report (PDF)

- D. Public Services Monthly Report August 2014**

Attachments:

- 1 Public Services August 2014 (PDF)

- E. Electric Department Monthly Report**

- F. Housing & Community Development September Monthly Report**

Attachments:

- 1 September Monthly Report (PDF)

**19. EXECUTIVE SESSION**

**Motion to enter Executive Session to discuss appointments to the Police Community Advisory Board, discuss a personnel matter and receive legal advice.**

**Motion to adjourn Executive Session and return to Regular Meeting.**

**NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION.**

**20. APPOINTMENTS**

- A. Motion to appoint members to Police Community Advisory Board.**

**21. ADJOURNMENT**

- A. Motion to adjourn the Regular Meeting of City Council.**



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## PROCLAMATION

DOC ID: 1708

|                                   |                                                                                     |
|-----------------------------------|-------------------------------------------------------------------------------------|
| <b>Council Meeting Date:</b>      | 21 October 2014                                                                     |
| <b>Department:</b>                | Administration                                                                      |
| <b>Issue Under Consideration:</b> | Motion to approve Proclamation proclaiming October as Breast Cancer Awareness Month |

### Reviews:

|                         |           |                     |
|-------------------------|-----------|---------------------|
| Chris Carter            | Skipped   | 10/08/2014 10:06 AM |
| Chris Carter            | Completed | 10/09/2014 10:10 AM |
| City Attorney           | Skipped   | 10/08/2014 2:05 PM  |
| Ann U. Mercer           | Completed | 10/09/2014 10:15 AM |
| Georgetown City Council | Pending   | 10/21/2014 5:30 PM  |

### Attachments:

1. 2014 BREAST CANCER AWARENESS MONTH (PDF)



**MOTION TO APPROVE PROCLAMATION PROCLAIMING OCTOBER AS BREAST  
CANCER AWARENESS MONTH**

## CITY OF GEORGETOWN PROCLAMATION

**WHEREAS**, this year more than 230,000 women and 2,000 men will be diagnosed with breast cancer in America; and

**WHEREAS**, breast cancer is typically detected either during a screening examination, before symptoms have developed, or after symptoms have developed when a lump is discovered; and

**WHEREAS**, breast cancer is about 100 times more common in women than men, and women are at increased risk as they get older; and

**WHEREAS**, breast cancer is often hereditary, and individuals whose family history puts them at increased risk for breast cancer should discuss with their doctor or qualified health professional the proper prevention and early diagnosis strategies; and

**WHEREAS**, since the early 1990's, the pink ribbon, handed out and spread by the Susan G. Komen Foundation has been the symbol for the fight against breast cancer; and

**WHEREAS**, October is Breast Cancer Awareness Month, an opportunity to increase awareness of the disease and to encourage individuals to have a plan to detect the disease in its early stages.

**NOW, THEREFORE**, by virtue of the authority vested in me as Mayor of the City of Georgetown, South Carolina, and on behalf of our City Council, I hereby proclaim October 2014 as

### BREAST CANCER AWARENESS MONTH

In the City of Georgetown and urge all women and their families to get the facts about breast cancer, join in celebrating all successes, and to memorialize those who lost battles.

**SIGNED, SEAL AND DATED THIS 21<sup>st</sup> DAY OF OCTOBER 2014.**

**ATTEST:**

\_\_\_\_\_  
Ann U. Mercer  
City Clerk

\_\_\_\_\_  
Jack M. Scoville, Jr.  
Mayor

Attachment: 2014 BREAST CANCER AWARENESS MONTH (1708 : Breast Cancer Awareness Month)



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## ACTION ITEM

DOC ID: 1710

|                                   |                                                                                                                                                                                                                                                                                                                                    |
|-----------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Council Meeting Date:</b>      | 21 October 2014                                                                                                                                                                                                                                                                                                                    |
| <b>Department:</b>                | Housing and Community Development                                                                                                                                                                                                                                                                                                  |
| <b>Issue Under Consideration:</b> | Motion to Approve Bid & Payment to Linen Landscaping for the Demolition of 5 Previously Approved Dilapidated Structures in the Amount of \$23,500.                                                                                                                                                                                 |
| <b>Amount Requested:</b>          | \$23,500                                                                                                                                                                                                                                                                                                                           |
| <b>Is Item in Current Budget?</b> | Yes                                                                                                                                                                                                                                                                                                                                |
| <b>If no, please explain:</b>     | N/A                                                                                                                                                                                                                                                                                                                                |
| <b>Financial Impact:</b>          | N/A                                                                                                                                                                                                                                                                                                                                |
| <b>Points to Consider:</b>        | <ul style="list-style-type: none"> <li>• Linen Landscaping is the lowest of four bidders.</li> <li>• There was \$75,000 budgeted for the demolition of dilapidated structures.</li> <li>• 712 N Merriman Rd</li> <li>• 103 Lafayette St</li> <li>• 313 Cannon St</li> <li>• 2019 W Prince St</li> <li>• 2012 Emanuel St</li> </ul> |
| <b>Options:</b>                   | Approve or deny the request to bid & payment.                                                                                                                                                                                                                                                                                      |
| <b>Staff Recommendation:</b>      | Staff recommends approving this request.                                                                                                                                                                                                                                                                                           |

### Reviews:

Chris Carter Completed 10/08/2014 11:27 AM

Rick Martin Completed 10/08/2014 11:51 AM

Ann U. Mercer Completed 10/08/2014 1:00 PM

Georgetown City Council Pending 10/21/2014 5:30 PM

### Attachments:

1. Bid Analysis (PDF)



## CITY OF GEORGETOWN ANALYSIS

**PROJECT:** *RFQ FOR DEMOLITION OF FIVE (5) DILAPIDATED PROPERTIES* **Due Date:** Monday, Sept 29, 2014 at 3:00 pm EST

**Project Event:** Opening of RFQ Submittals **Place:** City Hall Council Chambers

**City Representatives Present:** Ricky Martin, Bonnie Infinger and Janet Grant

**Signed:** B. Infinger

| Company Name & Address                                           | Company Information                                                                                          | Total Fee Amount for Five (5) Dilapidated Properties | Present at Bid Opening | Comments                                     |
|------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|------------------------------------------------------|------------------------|----------------------------------------------|
| Thomas Bone Construction Co.<br>Andrews, SC                      | Thomas Bone<br>843.264.5907<br><a href="mailto:amtbone@hotmail.com">amtbone@hotmail.com</a>                  | \$34,250.00                                          | NO                     | Submittal Received on Time/In Review Process |
| Linen Landscaping<br>Georgetown, SC                              | Seamon Linen<br>843.240.9837<br><a href="mailto:sblinen@yahoo.com">sblinen@yahoo.com</a>                     | \$23,500.00                                          | NO                     | Submittal Received on Time/In Review Process |
| Demolition & Environmental<br>Companies, LLC<br>N Charleston, SC | Mike Aiken<br>843.554.8408<br><a href="mailto:maiken@deco.us.com">maiken@deco.us.com</a>                     | \$41,250.00                                          | NO                     | Submittal Received on Time/In Review Process |
| 4 Seasons Site & Demo, Inc.<br>Wilmington, NC                    | Chuck Ohnmacht<br>910.833.0622<br><a href="mailto:Chuck4earthworks@gmail.com">Chuck4earthworks@gmail.com</a> | \$25,060.00                                          | NO                     | Submittal Received on Time/In Review Process |
|                                                                  |                                                                                                              |                                                      |                        |                                              |
|                                                                  |                                                                                                              |                                                      |                        |                                              |
|                                                                  |                                                                                                              |                                                      |                        |                                              |

Attachment: Bid Analysis (1710 : Approve Payment for Demolition of Dilapidated Structures for \$23,500)



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## ACTION ITEM

DOC ID: 1704

|                                   |                                                                                                                                                                                                                                                                                                                       |
|-----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Council Meeting Date:</b>      | 21 October 2014                                                                                                                                                                                                                                                                                                       |
| <b>Department:</b>                | Housing and Community Development                                                                                                                                                                                                                                                                                     |
| <b>Issue Under Consideration:</b> | Motion to Proceed with the Complaint Petitions from the Unfit Dwelling Ordinance.                                                                                                                                                                                                                                     |
| <b>Amount Requested:</b>          | Portion of \$75,000 budgeted for Unfit Dwellings                                                                                                                                                                                                                                                                      |
| <b>Is Item in Current Budget?</b> | Yes                                                                                                                                                                                                                                                                                                                   |
| <b>If no, please explain:</b>     | N/A                                                                                                                                                                                                                                                                                                                   |
| <b>Financial Impact:</b>          | N/A                                                                                                                                                                                                                                                                                                                   |
| <b>Points to Consider:</b>        | <ul style="list-style-type: none"> <li>• Following procedures of the Unfit Dwelling Ordinance.</li> <li>• Item Sec. 5-109 #3 requires that we present draft complaint petition to City Council for approval to proceed.</li> <li>• We have attached a list of 5 Unfit Dwellings in the City of Georgetown.</li> </ul> |
| <b>Options:</b>                   | Approve or deny the request to proceed with complaint petition for the five (5) unfit dwellings.                                                                                                                                                                                                                      |
| <b>Staff Recommendation:</b>      | Staff recommends approving the request.                                                                                                                                                                                                                                                                               |

### Reviews:

Chris Carter Completed 10/08/2014 11:26 AM

Rick Martin Completed 10/08/2014 11:59 AM

Ann U. Mercer Completed 10/08/2014 12:55 PM

Georgetown City Council Pending 10/21/2014 5:30 PM

### Attachments:

1. List of Unfit Dwellings 10\_21\_14 (PDF)
2. Complaint Petition (PDF)
3. Art VI Sec 5-109 (PDF)

## Dwellings Unfit for Human Habitation

| # | TMS#              | Name                                          | Address             |
|---|-------------------|-----------------------------------------------|---------------------|
| 1 | 05-0017-159-00-00 | Sam Bonds                                     | 111 Alex Alford Dr  |
| 2 | 05-0017-205-00-00 | Matthew Wineglass Jr                          | 213 "H" Street      |
| 3 | 05-0018-208-00-00 | Eula Mae Vanderhorst                          | 1902 Winyah Street  |
| 4 | 05-0013-218-00-00 | Nora Jayroe Overturf Life<br>Estate           | 413 Palm Street     |
| 5 | 05-0022-173-00-00 | Evelena Nesbit Burks Hrs<br>C/O Quinton Horry | 1925 Gilbert Street |



## CITY OF GEORGETOWN

IN THE MATTER OF:

Tax Map No: 05-0000-000-00-00

Owner of Record: John Doe

Street Address: 120 N. Fraser Street

COMPLAINT PETITION

LEGAL AUTHORITY

The following findings are made and notice issued pursuant to the authority vested in the Building Official and City Council under § 5-101 through 5-109 *et. seq.*, City of Georgetown Code of Ordinances and Section 31-15-10 *et. seq.*, S.C. Code of Laws.

FINDINGS

1. The Mayor and City Council of the City of Georgetown are charged with governing the municipality and protecting its citizens from conditions unsafe, unsanitary, dangerous, unsafe, or otherwise inimical to the welfare of the residents of the city;
2. The Mayor and City Council have designated the Building Official responsible for making an initial determination that a dwelling is unfit for human habitation due to dilapidation, defects increasing the hazards of fire, accidents, or other calamities, lack of ventilation, light, or sanitary facilities, or other conditions rendering those dwellings unsafe or unsanitary, dangerous, or detrimental to the health, safety or morals, or otherwise inimical to the residents of the city;
3. The undersigned Building Official (or designee) has determined the above-referenced property is unfit for human habitation under the City Code;
4. On August 21, 2014 at a regular publicly-noticed meeting of City Council, the building official presented his or her findings to City Council. On that date, the City Council of the City of Georgetown, pursuant to § 5-103 and 5-109, approved the building official to proceed regarding the above-referenced property determined to be an unfit dwelling.

NOTICE

THEREFORE, BASED ON THE ABOVE FINDINGS, you are hereby notified that your property referenced above has been determined by the City of Georgetown to be a dwelling unfit for human habitation, subject to demolition.

IT SHALL BE UNLAWFUL FOR THIS DWELLING OR BUILDING TO BE LIVED IN OR RENTED OR LEASED AS A DWELLING AFTER THIS NOTICE IS SERVED AND POSTED. § 5-100 – 101.

BY:

\_\_\_\_\_  
Building Official  
City of Georgetown  
P.O. Drawer 939  
Georgetown, S.C. 29442

\_\_\_\_, 2014

SAMPLE

Attachment: Complaint Petition (1704 : Approval to Proceed with Complaint Petition)



(Ord. of 8-16-12)

**Sec. 5-109. - Checklist for unfit dwellings within the City of Georgetown.**

- (a) Preliminary investigation by building official or designated agent and identification of property, defects, and parties.
- (b) Draft complaint petition.
- (c) **Present draft complaint petition to city council for approval to proceed.**
- (d) Serve complaint petition and rule to show cause.
- (e) Hearing held before the construction board of appeals.
- (f) Order issued, served, posted, and filed with clerk of court.
- (g) Wait sixty (60) days for owner response.
- (h) Building official or designated agent may act to enforce order:
  - (1) Do demolition or repairs with in house staff;
  - (2) Bid out work under procurement code; or
  - (3) Sell materials—apply all funds collected to cost of demolition
- (i) Determine city's cost of work and file municipal lien with register of deeds and/or Georgetown County Treasurer.

(Ord. of 8-16-12)

**Sec. 5-110. - Reserved.**

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**FOOTNOTE(S):**

---

--- (7) ---

**Editor's note**— An ordinance adopted August 16, 2012, in effect repealed the former Art. VI, §§ 5-96—5-109, and enacted a new Art. VI as set out herein. The former Art. VI pertained to similar subject matter and derived from an ordinance adopted May 28, 2009. ([Back](#))

Attachment: Art VI Sec 5-109 (1704 : Approval to Proceed with Complaint Petition)



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## RESOLUTION

DOC ID: 1706

|                                   |                                                                                                                                                          |
|-----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Council Meeting Date:</b>      | 21 October 2014                                                                                                                                          |
| <b>Department:</b>                | Finance                                                                                                                                                  |
| <b>Issue Under Consideration:</b> | Motion to Adopt an Unclaimed Property Policy to comply with the South Carolina Uniform Unclaimed Property Act.                                           |
| <b>Amount Requested:</b>          | This is not a monetary request.                                                                                                                          |
| <b>Is Item in Current Budget?</b> | N/A                                                                                                                                                      |
| <b>If no, please explain:</b>     |                                                                                                                                                          |
| <b>Financial Impact:</b>          | None                                                                                                                                                     |
| <b>Points to Consider:</b>        | Outstanding checks that have not cleared the bank and are deemed abandoned should be removed from the City's books and escheated to the State Treasurer. |
| <b>Options:</b>                   | Approve or Reject the Policy.                                                                                                                            |
| <b>Staff Recommendations:</b>     | Staff Recommends Approval.                                                                                                                               |

### Reviews:

|                         |           |                    |
|-------------------------|-----------|--------------------|
| Debra Bivens            | Completed | 10/07/2014 3:07 PM |
| Chris Carter            | Completed | 10/07/2014 3:39 PM |
| Ann U. Mercer           | Completed | 10/07/2014 3:44 PM |
| Georgetown City Council | Pending   | 10/21/2014 5:30 PM |

### Attachments:

1. Unclaim Property Policy (PDF)

**MOTION TO ADOPT AN UNCLAIMED PROPERTY POLICY TO COMPLY WITH THE SOUTH  
CAROLINA UNIFORM UNCLAIMED PROPERTY ACT.**

# City of Georgetown

## UNCLAIMED PROPERTY POLICY

### 1. POLICY STATEMENT

On an annual basis, the City of Georgetown reviews its records and identifies, reports and turns over any unclaimed property to the South Carolina State Treasurer's Office Unclaimed Property Program.

### 2. REASON FOR POLICY/PURPOSE

This policy supports compliance with the South Carolina Uniform Unclaimed Property Act (Title 27, Chapter 18 of the 1976 South Carolina Code of Laws), which states that the holder of abandoned property must report the property held as of June 30<sup>th</sup> to the Office of the State Treasurer by November 1<sup>st</sup> of each year.

### 3. POLICY PROCEDURES

On an annual basis, the City of Georgetown reviews its records and determines whether it is holding any funds, securities or other property that has been unclaimed for the required dormancy period, and reports and remits these unclaimed funds to the South Carolina State Treasurer's Office Unclaimed Property Program.

The City of Georgetown must report all funds presumed abandoned that is held in the ordinary course of The City's business and has remained unclaimed by the owner (customers, employees, vendors, etc.) for more than the specified period of time after it became payable or distributable.

The City of Georgetown recognizes its responsibility to make good faith efforts to determine the whereabouts of the owner of unclaimed funds, and also recognizes that there are limits to what can be done to locate the rightful owner of property. The owner of the unclaimed property is notified via letter to the last known address; respondents to the notification receive a replacement check. If there is no response to the City's attempts to contact the owner by the designated deadline, the unclaimed funds are remitted to the South Carolina State Treasurer's Office Unclaimed Property Program.

The South Carolina State Treasurer is responsible for publishing notices of abandoned property valued at \$50 or more by March 1<sup>st</sup> in a newspaper of general circulation and mails a notice to the owners.

Unclaimed property held by the state may be found by searching the State's website at: [www.treasurer.sc.gov](http://www.treasurer.sc.gov).



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## ORDINANCE

DOC ID: 1697

|                                   |                                                                                                                                                                                                                                                             |
|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Council Meeting Date:</b>      | 21 October 2014                                                                                                                                                                                                                                             |
| <b>Department:</b>                | Public Services                                                                                                                                                                                                                                             |
| <b>Issue Under Consideration:</b> | Motion to amend the Pre-treatment Ordinance to reflect updates as required by the South Carolina Department of Health and Environmental Control as a condition of the City's 2013 NPDES Wastewater Permit and to establish a Fats, Oils and Grease Section. |
| <b>Amount Requested:</b>          | None                                                                                                                                                                                                                                                        |
| <b>Is Item in Current Budget?</b> | N/A                                                                                                                                                                                                                                                         |
| <b>If no, please explain:</b>     |                                                                                                                                                                                                                                                             |
| <b>Financial Impact:</b>          | None                                                                                                                                                                                                                                                        |
| <b>Points to Consider:</b>        | Updates are required as a condition of 2013 NPDES Permit                                                                                                                                                                                                    |
| <b>Options:</b>                   | Approve or Revise                                                                                                                                                                                                                                           |
| <b>Staff Recommendations:</b>     | Approve                                                                                                                                                                                                                                                     |

### Reviews:

Jonathan Heald      Completed      09/11/2014 10:47 AM

Chris Carter      Completed      09/11/2014 11:16 AM

Ann U. Mercer Completed      09/11/2014 11:52 AM

Georgetown City Council      Completed      09/18/2014 5:30 PM

### Attachments:

1. COG Pretreatment Ordinance with attachments 2014 (PDF)

**MOTION TO AMEND THE PRE-TREATMENT ORDINANCE TO REFLECT UPDATES AS  
REQUIRED BY THE SOUTH CAROLINA DEPARTMENT OF HEALTH AND  
ENVIRONMENTAL CONTROL AS A CONDITION OF THE CITY'S 2013 NPDES  
WASTEWATER PERMIT AND TO ESTABLISH A FATS, OILS AND GREASE SECTION.**



**CITY OF GEORGETOWN**  
**SOUTH CAROLINA**  
**PRETREATMENT ORDINANCE**

**Updated by Shealy Consulting, LLC**

**September 2014**



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Attachments

## SECTION 1—GENERAL PROVISIONS

### 1.1 Purpose and Policy

This ordinance sets forth uniform requirements for Users of the Publicly Owned Treatment Works for the City of Georgetown and enables the City to comply with all applicable State and Federal laws. The Federal Clean Water Act of 1977 (Public Law 95-217) requires the U.S. Environmental Protection Agency (EPA) to establish a National Pretreatment Program. In accordance with the Federal Clean Water Act, EPA issued "General Pretreatment Regulations for Existing and New Sources" (40 CFR Part 403) on January 28, 1981. These regulations required the development, submission, review, and approval of Local Pretreatment Programs. The State of South Carolina accomplishes this under Regulation 61-9 Section 403.

- A. To prevent the introduction of pollutants into the Publicly Owned Treatment Works that will interfere with its operation;
- B. To prevent the introduction of pollutants into the Publicly Owned Treatment Works that will pass through the Publicly Owned Treatment Works, inadequately treated, into receiving waters, or otherwise be incompatible with the Publicly Owned Treatment Works;
- C. To protect both Publicly Owned Treatment Works personnel who may be affected by wastewater and sludge in the course of their employment and the general public;
- D. To promote reuse and recycling of industrial wastewater and sludge from the Publicly Owned Treatment Works;
- E. To provide for fees for the equitable distribution of the cost of operation, maintenance, and improvement of the Publicly Owned Treatment Works; and
- F. To enable City of Georgetown to comply with its National Pollutant Discharge Elimination System permit conditions, sludge use and disposal requirements, and any other Federal or State laws to which the Publicly Owned Treatment Works is subject.

This ordinance shall apply to all Users of the Publicly Owned Treatment Works. The ordinance authorizes the issuance of individual wastewater discharge permits; provides for monitoring, compliance, and enforcement activities; establishes administrative review procedures; requires User reporting; and provides for the setting of fees for the equitable distribution of costs resulting from the program established herein.

## 1.2 Administration

Except as otherwise provided herein, the Water Utilities Manager shall administer, implement, and enforce the provisions of this ordinance. Any powers granted to or duties imposed upon the Water Utilities Manager may be delegated by the Water Utilities Manager to a duly authorized City of Georgetown employee.

## 1.3 Abbreviations

The following abbreviations, when used in this ordinance, shall have the designated meanings:

BOD – Biochemical Oxygen Demand  
 BMP – Best Management Practice  
 BMR – Baseline Monitoring Report  
 CFR – *Code of Federal Regulations*  
 CIU – Categorical Industrial User  
 COD – Chemical Oxygen Demand  
 EPA – U.S. Environmental Protection Agency  
 gpd – gallons per day  
 IU – Industrial User  
 mg/l – milligrams per liter  
 NPDES – National Pollutant Discharge Elimination System  
 NSCIU – Non-Significant Categorical Industrial User  
 POTW – Publicly Owned Treatment Works  
 RCRA – Resource Conservation and Recovery Act  
 SIU – Significant Industrial User  
 SNC – Significant Noncompliance  
 TSS – Total Suspended Solids  
 U.S.C. – United States Code

## 1.4 Definitions

Unless a provision explicitly states otherwise, the following terms and phrases, as used in this ordinance, shall have the meanings hereinafter designated.

A. **Act or “the Act.”** The Federal Water Pollution Control Act, also known as the Clean Water Act, as amended, 33 U.S.C. section 1251 et seq.

B. **Approval Authority.** The South Carolina Department of Health and Environmental Control, Division of Domestic Wastewater.

**C. Authorized or Duly Authorized Representative of the User.**

(1) If the User is a corporation:

(a) The president, secretary, treasurer, or a vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation; or

(b) The manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions that govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiate and direct other comprehensive measures to assure long-term environmental compliance with environmental laws and regulations; can ensure that the necessary systems are established or actions taken to gather complete and accurate information for individual wastewater discharge permit [or general permit {optional}] requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.

(2) If the User is a partnership or sole proprietorship: a general partner or proprietor, respectively.

(3) If the User is a Federal, State, or local governmental facility: a director or highest official appointed or designated to oversee the operation and performance of the activities of the government facility, or their designee.

(4) The individuals described in paragraphs 1 through 3, above, may designate a Duly Authorized Representative if the authorization is in writing, the authorization specifies the individual or position responsible for the overall operation of the facility from which the discharge originates or having overall responsibility for environmental matters for the company, and the written authorization is submitted to City of Georgetown.

**D. Biochemical Oxygen Demand or BOD.** The quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedures for five (5) days at 20 degrees centigrade, usually expressed as a concentration (e.g., mg/l).

**E. Best Management Practices or BMPs** means schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to implement the prohibitions listed in Section 2.1 A and B [40 CFR 403.5(a)(1) and (b)]. BMPs include treatment requirements, operating procedures, and practices to control plant site runoff, spillage or leaks, sludge or waste disposal, or drainage from raw materials storage.

F. **Categorical Pretreatment Standard or Categorical Standard.** Any regulation containing pollutant discharge limits promulgated by EPA in accordance with sections 307(b) and (c) of the Act (33 U.S.C. section 1317) that apply to a specific category of Users and that appear in 40 CFR Chapter I, Subchapter N, Parts 405-471.

G. **Categorical Industrial User.** An Industrial User subject to a categorical Pretreatment Standard or categorical Standard.

H. **The City.** The City of Georgetown or the City Council of the city of Georgetown.

I. **Chemical Oxygen Demand or COD.** A measure of the oxygen required to oxidize all compounds, both organic and inorganic, in water.

J. **Control Authority.** The City of Georgetown

K. **Daily Maximum.** The arithmetic average of all effluent samples for a pollutant collected during a calendar day.

L. **Daily Maximum Limit.** The maximum allowable discharge limit of a pollutant during a calendar day. Where Daily Maximum Limits are expressed in units of mass, the daily discharge is the total mass discharged over the course of the day. Where Daily Maximum Limits are expressed in terms of a concentration, the daily discharge is the arithmetic average measurement of the pollutant concentration derived from all measurements taken that day.

M. **Environmental Protection Agency or EPA.** The U.S. Environmental Protection Agency or, where appropriate, the Regional Water Management Division Director, the Regional Administrator, or other duly authorized official of said agency.

K. **Existing Source.** Any source of discharge that is not a "New Source."

L. **Grab Sample.** A sample that is taken from a wastestream without regard to the flow in the wastestream and over a period of time not to exceed fifteen (15) minutes.

M. **Indirect Discharge or Discharge.** The introduction of pollutants into the POTW from any nondomestic source.

N. **Instantaneous Maximum Allowable Discharge Limit.** The maximum concentration of a pollutant allowed to be discharged at any time, determined from the analysis of any discrete or composited sample collected, independent of the industrial flow rate and the duration of the sampling event.



**O. Interference.** A discharge that, alone or in conjunction with a discharge or discharges from other sources, inhibits or disrupts the POTW, its treatment processes or operations or its sludge processes, use or disposal; and therefore, is a cause of a violation of [the City's] NPDES permit or of the prevention of sewage sludge use or disposal in compliance with any of the following statutory/regulatory provisions or permits issued thereunder, or any more stringent State or local regulations: section 405 of the Act; the Solid Waste Disposal Act, including Title II commonly referred to as the Resource Conservation and Recovery Act (RCRA); any State regulations contained in any State sludge management plan prepared pursuant to Subtitle D of the Solid Waste Disposal Act; the Clean Air Act; the Toxic Substances Control Act; and the Marine Protection, Research, and Sanctuaries Act.

**P. Local Limit.** Specific discharge limits developed and enforced by City of Georgetown upon industrial or commercial facilities to implement the general and specific discharge prohibitions listed in 40 CFR 403.5(a)(1) and (b).

**Q. Medical Waste.** Isolation wastes, infectious agents, human blood and blood products, pathological wastes, sharps, body parts, contaminated bedding, surgical wastes, potentially contaminated laboratory wastes, and dialysis wastes.

**R. Monthly Average.** The sum of all "daily discharges" measured during a calendar month divided by the number of "daily discharges" measured during that month.

**S. Monthly Average Limit.** The highest allowable average of "daily discharges" over a calendar month, calculated as the sum of all "daily discharges" measured during a calendar month divided by the number of "daily discharges" measured during that month.

**T. New Source.**

(1) Any building, structure, facility, or installation from which there is (or may be) a discharge of pollutants, the construction of which commenced after the publication of proposed Pretreatment Standards under section 307(c) of the Act that will be applicable to such source if such Standards are thereafter promulgated in accordance with that section, provided that:

- (a) The building, structure, facility, or installation is constructed at a site at which no other source is located; or
- (b) The building, structure, facility, or installation totally replaces the process or production equipment that causes the discharge of pollutants at an Existing Source; or
- (c) The production or wastewater generating processes of the building, structure, facility, or installation are substantially independent of an Existing Source at the same site. In determining whether these are



substantially independent, factors such as the extent to which the new facility is integrated with the existing plant, and the extent to which the new facility is engaged in the same general type of activity as the Existing Source, should be considered.

(2) Construction on a site at which an Existing Source is located results in a modification rather than a New Source if the construction does not create a new building, structure, facility, or installation meeting the criteria of Section (1)(b) or (c) above but otherwise alters, replaces, or adds to existing process or production equipment.

(3) Construction of a New Source as defined under this paragraph has commenced if the owner or operator has:

(a) Begun, or caused to begin, as part of a continuous onsite construction program

- (i) any placement, assembly, or installation of facilities or equipment; or
- (ii) significant site preparation work including clearing, excavation, or removal of existing buildings, structures, or facilities which is necessary for the placement, assembly, or installation of new source facilities or equipment; or

(b) Entered into a binding contractual obligation for the purchase of facilities or equipment which are intended to be used in its operation within a reasonable time. Options to purchase or contracts which can be terminated or modified without substantial loss, and contracts for feasibility, engineering, and design studies do not constitute a contractual obligation under this paragraph.

**U. Noncontact Cooling Water.** Water used for cooling that does not come into direct contact with any raw material, intermediate product, waste product, or finished product.

**V. Pass Through.** A discharge which exits the POTW into waters of the United States in quantities or concentrations which, alone or in conjunction with a discharge or discharges from other sources, is a cause of a violation of any requirement of [the City's] NPDES permit, including an increase in the magnitude or duration of a violation.

**W. Person.** Any individual, partnership, co-partnership, firm, company, corporation, association, joint stock company, trust, estate, governmental entity, or any other legal entity; or their legal representatives, agents, or assigns. This definition includes all Federal, State, and local governmental entities.

X. **pH.** A measure of the acidity or alkalinity of a solution, expressed in standard units.

Y. **Pollutant.** Dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, sewage sludge, munitions, Medical Wastes, chemical wastes, biological materials, radioactive materials, heat, wrecked or discarded equipment, rock, sand, cellar dirt, municipal, agricultural and industrial wastes, and certain characteristics of wastewater (e.g., pH, temperature, TSS, turbidity, color, BOD, COD, toxicity, or odor).

Z. **Pretreatment.** The reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in wastewater prior to, or in lieu of, introducing such pollutants into the POTW. This reduction or alteration can be obtained by physical, chemical, or biological processes; by process changes; or by other means, except by diluting the concentration of the pollutants unless allowed by an applicable Pretreatment Standard.

AA. **Pretreatment Requirements.** Any substantive or procedural requirement related to pretreatment imposed on a User, other than a Pretreatment Standard.

BB. **Pretreatment Standards or Standards.** Pretreatment Standards shall mean prohibited discharge standards, categorical Pretreatment Standards, and Local Limits.

CC. **Prohibited Discharge Standards or Prohibited Discharges.** Absolute prohibitions against the discharge of certain substances; these prohibitions appear in Section 2.1 of this ordinance.

DD. **Publicly Owned Treatment Works or POTW.** A treatment works, as defined by section 212 of the Act (33 U.S.C. section 1292), which is owned by City of Georgetown. This definition includes any devices or systems used in the collection, storage, treatment, recycling, and reclamation of sewage or industrial wastes of a liquid nature and any conveyances, which convey wastewater to a treatment plant.

EE. **Septic Tank Waste.** Any sewage from holding tanks such as vessels, chemical toilets, campers, trailers, and septic tanks.

FF. **Sewage.** Human excrement and gray water (household showers, dishwashing operations, etc.).

GG. **Significant Industrial User (SIU).**

A Significant Industrial User is:

(1) An Industrial User subject to categorical Pretreatment Standards; or

(2) An Industrial User that:

(a) Discharges an average of twenty-five thousand (25,000) gpd or more of process wastewater to the POTW (excluding sanitary, noncontact cooling and boiler blowdown wastewater);

(b) Contributes a process wastestream which makes up five (5) percent or more of the average dry weather hydraulic or organic capacity of the POTW treatment plant; or

(c) Is designated as such by City of Georgetown on the basis that it has a reasonable potential for adversely affecting the POTW's operation or for violating any Pretreatment Standard or Requirement.

(3) Upon a finding that a User meeting the criteria in Subsection (2) of this part has no reasonable potential for adversely affecting the POTW's operation or for violating any Pretreatment Standard or Requirement, City of Georgetown may at any time, on its own initiative or in response to a petition received from an Industrial User, and in accordance with procedures in 40 CFR 403.8(f)(6), determine that such User should not be considered a Significant Industrial User.

**HH. Slug Load or Slug Discharge.** Any discharge at a flow rate or concentration, which could cause a violation of the prohibited discharge standards in Section 2.1 of this ordinance. A Slug Discharge is any Discharge of a non-routine, episodic nature, including but not limited to an accidental spill or a non-customary batch Discharge, which has a reasonable potential to cause Interference or Pass Through, or in any other way violate the POTW's regulations, Local Limits or Permit conditions.

**II. Storm Water.** Any flow occurring during or following any form of natural precipitation, and resulting from such precipitation, including snowmelt.

**JJ. Water Utilities Manager.** The person designated by City of Georgetown to supervise the operation of the POTW, and who is charged with certain duties and responsibilities by this ordinance. The term also means a Duly Authorized Representative of the Water Utilities Manager.

**KK. Total Suspended Solids or Suspended Solids.** The total suspended matter that floats on the surface of, or is suspended in, water, wastewater, or other liquid, and that is removable by laboratory filtering.

**LL. User or Industrial User.** A source of indirect discharge.

**MM. Wastewater.** Liquid and water-carried industrial wastes and sewage from residential dwellings, commercial buildings, industrial and manufacturing

facilities, and institutions, whether treated or untreated, which are contributed to the POTW.

**NN. Wastewater Treatment Plant or Treatment Plant.** That portion of the POTW which is designed to provide treatment of municipal sewage and industrial waste.

## SECTION 2—GENERAL SEWER USE REQUIREMENTS

### 2.1 Prohibited Discharge Standards

A. General Prohibitions. No User shall introduce or cause to be introduced into the POTW any pollutant or wastewater which causes Pass Through or Interference. These general prohibitions apply to all Users of the POTW whether or not they are subject to categorical Pretreatment Standards or any other National, State, or local Pretreatment Standards or Requirements.

B. Specific Prohibitions. No User shall introduce or cause to be introduced into the POTW the following pollutants, substances, or wastewater:

- (1) Pollutants which create a fire or explosive hazard in the POTW, including, but not limited to, wastestreams with a closed-cup flashpoint of less than 140 degrees F (60 degrees C) using the test methods specified in 40 CFR 261.21;
- (2) Wastewater having a pH less than 6.0 or more than 9.0, or otherwise causing corrosive structural damage to the POTW or equipment;
- (3) Solid or viscous substances in amounts which will cause obstruction of the flow in the POTW resulting in Interference but in no case solids greater than ½ inch or 1.27 centimeter(s) in any dimension;
- (4) Pollutants, including oxygen-demanding pollutants (BOD, etc.), released in a discharge at a flow rate and/or pollutant concentration which, either singly or by interaction with other pollutants, will cause Interference with the POTW;
- (5) Wastewater having a temperature greater than 150 degrees F, or which will inhibit biological activity in the treatment plant resulting in Interference, but in no case wastewater which causes the temperature at the introduction into the treatment plant to exceed 104 degrees F;
- (6) Petroleum oil, nonbiodegradable cutting oil, or products of mineral oil origin, in amounts that will cause Interference or Pass Through;
- (7) Pollutants which result in the presence of toxic gases, vapors, or fumes within the POTW in a quantity that may cause acute worker health and safety problems;
- (8) Trucked or hauled pollutants (see exceptions in Section 2.1.c)

- (9) Noxious or malodorous liquids, gases, solids, or other wastewater which, either singly or by interaction with other wastes, are sufficient to create a public nuisance or a hazard to life, or to prevent entry into the sewers for maintenance or repair;
- (10) Wastewater which imparts color which cannot be removed by the treatment process, such as, but not limited to, dye wastes and vegetable tanning solutions, which consequently imparts color to the treatment plant's effluent;
- (11) Wastewater containing any radioactive wastes or isotopes (see exceptions in Section 2.1.c)
- (12) Storm Water, surface water, ground water, artesian well water, roof runoff, subsurface drainage, swimming pool drainage, condensate, deionized water, Noncontact Cooling Water, and unpolluted wastewater (see exceptions in Section 2.1.c)
- (13) Sludges, screenings, or other residues from the pretreatment of industrial wastes;
- (14) Medical Wastes (see exceptions in Section 2.1.c)
- (15) Wastewater causing, alone or in conjunction with other sources, the treatment plant's effluent to fail a toxicity test;
- (16) Detergents, surface-active agents, or other substances which that might cause excessive foaming in the POTW;
- (17) Fats, oils, or greases of animal or vegetable origin in concentrations greater than 100 mg/L (See Section 15 for specific requirements for FOG control)
- (18) Wastewater causing two readings on an explosion hazard meter at the point of discharge into the POTW, or at any point in the POTW, of more than 5 percent or any single reading over 10 percent of the Lower Explosive Limit of the meter.
- (19) Concentrated plating solution whether neutralized or not.
- (20) Wastewater which constitutes a slug discharge defined as follows: a discharge at a flow rate or concentration which could cause a violation of the prohibited discharge standards or any discharge of a non-routine



nature including accidental spills or non-routine batch discharges (see exceptions in Section 2.1.c)

Non-routine batch discharges may be allowed with written approval from the City.

### C. Exceptions to Specific Prohibitions

(1) Trucked or hauled pollutants may be allowed but only at discharge points designated by and in accordance with Section 3.4 of this ordinance;

(2) Wastewater containing radioactive wastes or isotopes may be allowed if in compliance with applicable State or Federal regulations;

(3) Storm Water, surface water, ground water, artesian well water, roof runoff, subsurface drainage, swimming pool drainage, condensate, deionized water, Noncontact Cooling Water, and unpolluted wastewater may be discharged only with the written authorization of the Water Utilities Manager.

(4) Medical Wastes may be discharged if authorized by the Water Utilities Manager in an individual wastewater discharge permit.

(5) Wastewater which constitutes a slug discharge defined as follows: a discharge at a flow rate or concentration which could cause a violation of the prohibited discharge standards or any discharge of a non-routine nature including accidental spills or non-routine batch discharges may be allowed with written approval from the City.

Pollutants, substances, or wastewater prohibited by this Section shall not be processed or stored in such a manner that they could be discharged to the POTW.

## 2.2 National Categorical Pretreatment Standards

Users must comply with the categorical Pretreatment Standards found at 40 CFR Chapter I, Subchapter N, Parts 405–471.

A. Where a categorical Pretreatment Standard is expressed only in terms of either the mass or the concentration of a pollutant in wastewater, the Water Utilities Manager may impose equivalent concentration or mass limits in accordance with Section 2.2E and 2.2F (R61-9 403.6)

B. When the limits in a categorical Pretreatment Standard are expressed only in terms of mass of pollutant per unit of production, the Water Utilities Manager may convert the limits to equivalent limitations expressed either as mass of pollutant

discharged per day or effluent concentration for purposes of calculating effluent limitations applicable to individual Industrial Users (R61-9 403.6).

C. When wastewater subject to a categorical Pretreatment Standard is mixed with wastewater not regulated by the same Standard, the Water Utilities Manager shall impose an alternate limit in accordance with (R61-9 403.6).

D. A CIU may obtain a net/gross adjustment to a categorical Pretreatment Standard in accordance with the following paragraphs of this Section (R61-9 403.6).

E. When a categorical Pretreatment Standard is expressed only in terms of pollutant concentrations, an Industrial User may request that City of Georgetown convert the limits to equivalent mass limits. The determination to convert concentration limits to mass limits is within the discretion of the Water Utilities Manager. City of Georgetown may establish equivalent mass limits only if the Industrial User meets all the conditions set forth in Sections 2.2E(1)(a) through 2.2E(1)(e) below.

- (1) To be eligible for equivalent mass limits, the Industrial User must:
  - a. Employ, or demonstrate that it will employ, water conservation methods and technologies that substantially reduce water use during the term of its individual wastewater discharge permit;
  - b. Currently use control and treatment technologies adequate to achieve compliance with the applicable categorical Pretreatment Standard, and not have used dilution as a substitute for treatment;
  - c. Provide sufficient information to establish the facility's actual average daily flow rate for all wastestreams, based on data from a continuous effluent flow monitoring device, as well as the facility's long-term average production rate. Both the actual average daily flow rate and the long-term average production rate must be representative of current operating conditions;
  - d. Not have daily flow rates, production levels, or pollutant levels that vary so significantly that equivalent mass limits are not appropriate to control the Discharge; and
  - e. Have consistently complied with all applicable categorical Pretreatment Standards during the period prior to the Industrial User's request for equivalent mass limits.
- (2) An Industrial User subject to equivalent mass limits must:
  - a. Maintain and effectively operate control and treatment technologies adequate to achieve compliance with the equivalent mass limits;
  - b. Continue to record the facility's flow rates through the use of a continuous effluent flow monitoring device;
  - c. Continue to record the facility's production rates and notify the Water Utilities Manager whenever production rates are expected to vary by more than 20 percent from its baseline production rates determined in



paragraph 2.2F(1)(c) of this Section. Upon notification of a revised production rate, the Water Utilities Manager will reassess the equivalent mass limit and revise the limit as necessary to reflect changed conditions at the facility; and

- d. Continue to employ the same or comparable water conservation methods and technologies as those implemented pursuant to paragraphs 2.2 E(1)(a) of this Section so long as it discharges under an equivalent mass limit.
- (3) When developing equivalent mass limits, the Water Utilities Manager:
- a. Will calculate the equivalent mass limit by multiplying the actual average daily flow rate of the regulated process(es) of the Industrial User by the concentration-based Daily Maximum and Monthly Average Standard for the applicable categorical Pretreatment Standard and the appropriate unit conversion factor;
  - b. Upon notification of a revised production rate, will reassess the equivalent mass limit and recalculate the limit as necessary to reflect changed conditions at the facility; and
  - c. May retain the same equivalent mass limit in subsequent individual wastewater discharger permit terms if the Industrial User's actual average daily flow rate was reduced solely as a result of the implementation of water conservation methods and technologies, and the actual average daily flow rates used in the original calculation of the equivalent mass limit were not based on the use of dilution as a substitute for treatment pursuant to Section 2.6. The Industrial User must also be in compliance with Section 13.1 regarding the prohibition of bypass.]

F. The Water Utilities Manager may convert the mass limits of the categorical Pretreatment Standards of 40 CFR Parts 414, 419, and 455 to concentration limits for purposes of calculating limitations applicable to individual Industrial Users. The conversion is at the discretion of the Water Utilities Manager.

G. Once included in its permit, the Industrial User must comply with the equivalent limitations developed in this Section (2.2) in lieu of the promulgated categorical Standards from which the equivalent limitations were derived.

H. Many categorical Pretreatment Standards specify one limit for calculating maximum daily discharge limitations and a second limit for calculating maximum Monthly Average, or 4-day average, limitations. Where such Standards are being applied, the same production or flow figure shall be used in calculating both the average and the maximum equivalent limitation.

I. Any Industrial User operating under a permit incorporating equivalent mass or concentration limits calculated from a production-based Standard shall notify the Water Utilities Manager within two (2) business days after the User has a reasonable basis to know that the production level will significantly change within

the next calendar month. Any User not notifying the Water Utilities Manager of such anticipated change will be required to meet the mass or concentration limits in its permit that were based on the original estimate of the long term average production rate.

### 2.3 State Pretreatment Standards

SCDHEC requirements and limitations on discharges shall apply in any case where they are more stringent than Federal requirements and limitations or those in this ordinance. State pretreatment standards in Statute R61-9 403 are hereby incorporated.

### 2.4 Local Limits

A. The Water Utilities Manager is authorized to establish Local Limits pursuant to (R61-9 403.6).

B. The following pollutant limits are established to protect against Pass Through and Interference. No person shall discharge wastewater containing in excess of the following:

- 0.10 mg/l arsenic
- 250 mg/l BOD<sub>5</sub>
- 0.10 mg/l cadmium
- 1.5 mg/l chromium
- 0.50 mg/l copper
- 0.05 mg/l cyanide
- 0.10 mg/l lead
- 0.01 mg/l mercury
- 0.25 mg/l nickel
- 100 mg/l total oil and grease
- 0.10 mg/l selenium
- 0.20 mg/l silver
- 50 mg/l total phenol
- 250 mg/l total suspended solids
- 1.0 mg/l zinc

The above limits apply at the point where the wastewater is discharged to the POTW. All concentrations for metallic substances are for total metal unless indicated otherwise. The Water Utilities Manager may impose mass limitations in addition to the concentration-based limitations above.

## 2.5 City's Right of Revision

The City of Georgetown reserves the right to establish, by ordinance or in individual wastewater discharge permits, more stringent Standards or Requirements on discharges to the POTW consistent with the purpose of this ordinance.

## 2.6 Dilution

No User shall ever increase the use of process water, or in any way attempt to dilute a discharge, as a partial or complete substitute for adequate treatment to achieve compliance with a discharge limitation unless expressly authorized by an applicable Pretreatment Standard or Requirement. The Water Utilities Manager may impose mass limitations on Users who are using dilution to meet applicable Pretreatment Standards or Requirements, or in other cases when the imposition of mass limitations is appropriate.

## SECTION 3—PRETREATMENT OF WASTEWATER

### 3.1 Pretreatment Facilities

Users shall provide wastewater treatment as necessary to comply with this ordinance and shall achieve compliance with all categorical Pretreatment Standards, Local Limits, and the prohibitions set out in Section 2.1 of this ordinance within the time limitations specified by EPA, the State, or the Water Utilities Manager, whichever is more stringent. Any facilities necessary for compliance shall be provided, operated, and maintained at the User's expense. Detailed plans describing such facilities and operating procedures shall be submitted to the Water Utilities Manager for review, and shall be acceptable to the Water Utilities Manager before such facilities are constructed. The review of such plans and operating procedures shall in no way relieve the User from the responsibility of modifying such facilities as necessary to produce a discharge acceptable to City of Georgetown under the provisions of this ordinance.

### 3.2 Additional Pretreatment Measures

A. Whenever deemed necessary, the Water Utilities Manager may require Users to restrict their discharge during peak flow periods, designate that certain wastewater be discharged only into specific sewers, relocate and/or consolidate points of discharge, separate sewage wastestreams from industrial wastestreams, and such other conditions as may be necessary to protect the POTW and determine the User's compliance with the requirements of this ordinance.

B. The Water Utilities Manager may require any person discharging into the POTW to install and maintain, on their property and at their expense, a suitable storage and flow-control facility to ensure equalization of flow. An individual wastewater discharge permit may be issued solely for flow equalization.

C. Grease, oil, and sand interceptors shall be provided for all new food service establishments (FSE) opened in the City after the effective date of this ordinance. Grease, oil, and sand interceptors shall also be provided when, in the opinion of the Water Utilities Manager, they are necessary for the proper handling of wastewater containing excessive amounts of grease and oil, or sand; except that such interceptors shall not be required for residential users. All interception units shall be of a type and capacity approved by the City, shall comply with the City's Fats, Oils and Grease (FOG) Ordinance (Attachment A), and shall be so located to be easily accessible for cleaning and inspection. Such interceptors shall be inspected, cleaned, and repaired in accordance with the City's FOG Ordinance by the User at their expense.

- D. Users with the potential to discharge flammable substances may be required to install and maintain an approved combustible gas detection meter.

### 3.3 Accidental Discharge/Slug Discharge Control Plans

The Water Utilities Manager shall evaluate whether each SIU needs an accidental discharge/slug discharge control plan or other action to control Slug Discharges every two (2) years. The Water Utilities Manager may require any User to develop, submit for approval, and implement such a plan or take such other action that may be necessary to control Slug Discharges. Alternatively, the Water Utilities Manager may develop such a plan for any User. An accidental discharge/slug discharge control plan shall address, at a minimum, the following:

- A. Description of discharge practices, including non-routine batch discharges;
- B. Description of stored chemicals;
- C. Procedures for immediately notifying the Water Utilities Manager of any accidental or Slug Discharge, as required by Section 6.6 of this ordinance; and
- D. Procedures to prevent adverse impact from any accidental or Slug Discharge. Such procedures include, but are not limited to, inspection and maintenance of storage areas, handling and transfer of materials, loading and unloading operations, control of plant site runoff, worker training, building of containment structures or equipment, measures for containing toxic organic pollutants, including solvents, and/or measures and equipment for emergency response.

### 3.4 Hauled Wastewater

- A. Septic tank waste and grease waste from Food Service Establishments may be introduced into the POTW only at locations designated by the Water Utilities Manager, and at such times as are established by the Water Utilities Manager. Such waste shall not violate Section 2 of this ordinance or any other requirements established by City of Georgetown.
- B. The discharge of hauled industrial waste is prohibited.

## SECTION 4—INDIVIDUAL WASTEWATER DISCHARGE PERMITS

### 4.1 Wastewater Analysis

When requested by the Water Utilities Manager, a User must submit information on the nature and characteristics of its wastewater within 30 days of the request. The Water Utilities Manager is authorized to prepare a form for this purpose and may periodically require Users to update this information.

### 4.2 Individual Wastewater Discharge Permit Requirement

A. No Significant Industrial User shall discharge wastewater into the POTW without first obtaining an individual wastewater discharge permit from the Water Utilities Manager, except that a Significant Industrial User that has filed a timely application pursuant to Section 4.3 of this ordinance may continue to discharge for the time period specified therein.

B. The Water Utilities Manager may require other Users to obtain individual wastewater discharge permits as necessary to carry out the purposes of this ordinance.

C. Any violation of the terms and conditions of an individual wastewater discharge permit shall be deemed a violation of this ordinance and subjects the wastewater discharge permittee to the sanctions set out in Sections 10 through 12 of this ordinance. Obtaining an individual wastewater discharge permit does not relieve a permittee of its obligation to comply with all Federal and State Pretreatment Standards or Requirements or with any other requirements of Federal, State, and local law.

### 4.3 Individual Wastewater Discharge Permitting: Existing Connections

Any User required to obtain an individual wastewater discharge permit who was discharging wastewater into the POTW prior to the effective date of this ordinance and who wishes to continue such discharges in the future, shall, within 90 days after said date, apply to the Water Utilities Manager for an individual wastewater discharge permit in accordance with Section 4.5 of this ordinance, and shall not cause or allow discharges to the POTW to continue after 120 days of the effective date of this ordinance except in accordance with an individual wastewater discharge permit issued by the Water Utilities Manager.



#### 4.4 Individual Wastewater Discharge Permitting: New Connections

Any User required to obtain an individual wastewater discharge permit who proposes to begin or recommence discharging into the POTW must obtain such permit prior to the beginning or recommencing of such discharge. An application for this individual wastewater discharge permit, in accordance with Section 4.5 of this ordinance, must be filed at least 90 days prior to the date upon which any discharge will begin or recommence.

#### 4.5 Individual Wastewater Discharge Permit Application Contents

A. All Users required to obtain an individual wastewater discharge permit must submit a permit application (Attachment B). Users that are eligible may request a general permit under Section 4.6. the Water Utilities Manager may require Users to submit all or some of the following information as part of a permit application:

(1) Identifying Information.

- a. The name and address of the facility, including the name of the operator and owner.
- b. Contact information, description of activities, facilities, and plant production processes on the premises;

(2) Environmental Permits. A list of any environmental control permits held by or for the facility.

(3) Description of Operations.

- a. A brief description of the nature, average rate of production (including each product produced by type, amount, processes, and rate of production), and standard industrial classifications of the operation(s) carried out by such User. This description should include a schematic process diagram, which indicates points of discharge to the POTW from the regulated processes.
- b. Types of wastes generated, and a list of all raw materials and chemicals used or stored at the facility which are, or could accidentally or intentionally be, discharged to the POTW;
- c. Number and type of employees, hours of operation, and proposed or actual hours of operation;
- d. Type and amount of raw materials processed (average and maximum per day);
- e. Site plans, floor plans, mechanical and plumbing plans, and details to show all sewers, floor drains, and appurtenances by size, location, and elevation, and all points of discharge;

- (4) Time and duration of discharges;
- (5) The location for monitoring all wastes covered by the permit;
- (6) Flow Measurement. Information showing the measured average daily and maximum daily flow, in gallons per day, to the POTW from regulated process streams and other streams, as necessary, to allow use of the combined wastestream formula set out in Section 2.2C (R61-9 403.6).
- (7) Measurement of Pollutants.
  - a. The categorical Pretreatment Standards applicable to each regulated process and any new categorically regulated processes for Existing Sources.
  - b. The results of sampling and analysis identifying the nature and concentration, and/or mass, where required by the Standard or by the Water Utilities Manager, of regulated pollutants in the discharge from each regulated process.
  - c. Instantaneous, Daily Maximum, and long-term average concentrations, or mass, where required, shall be reported.
  - d. The sample shall be representative of daily operations and shall be analyzed in accordance with procedures set out in Section 6.10 of this ordinance. Where the Standard requires compliance with a BMP or pollution prevention alternative, the User shall submit documentation as required by the Water Utilities Manager or the applicable Standards to determine compliance with the Standard.
  - e. Sampling must be performed in accordance with procedures set out in Section 6.11 of this ordinance.
- (8) Any requests for a monitoring waiver (or a renewal of an approved monitoring waiver) for a pollutant neither present nor expected to be present in the discharge based on Section 6.4 B [40 CFR 403.12(e)(2)].
- (9) Any other information as may be deemed necessary by the Water Utilities Manager to evaluate the permit application.

B. Incomplete or inaccurate applications will not be processed and will be returned to the User for revision.

#### **4.6 Application Signatories and Certifications**

A. All wastewater discharge permit applications, User reports and certification statements must be signed by an Authorized Representative of the User and contain the certification statement in Section 6.14 A.



- B. If the designation of an Authorized Representative is no longer accurate because a different individual or position has responsibility for the overall operation of the facility or overall responsibility for environmental matters for the company, a new written authorization satisfying the requirements of this Section must be submitted to the Water Utilities Manager prior to or together with any reports to be signed by an Authorized Representative.
- C. A facility determined to be a Non-Significant Categorical Industrial User by the Water Utilities Manager pursuant to 1.4 GG must annually submit the signed certification statement in Section 6.14 B.
- D. All wastewater discharge permit applications and user reports must contain the following statements:

*I certify under penalty of law that the information provided above fully describes conditions at the facility at the present time.*

*I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.*

#### **4.7 Individual Wastewater Discharge Permit Decisions**

The Water Utilities Manager will evaluate the data furnished by the User and may require additional information. Within 30 days of receipt of a complete permit application, the Water Utilities Manager will determine whether to issue an individual wastewater discharge permit. The Water Utilities Manager may deny any application for an individual wastewater discharge permit.

## **SECTION 5—INDIVIDUAL WASTEWATER DISCHARGE PERMIT ISSUANCE**

### **5.1 Individual Wastewater Discharge Permit Duration**

An individual wastewater discharge permit shall be issued for a specified time period, not to exceed five (5) years from the effective date of the permit. An individual wastewater discharge permit may be issued for a period less than five (5) years, at the discretion of the Water Utilities Manager. Each individual wastewater discharge permit will indicate a specific date upon which it will expire. A permit application is required to be submitted each time a wastewater discharge permit is renewed or at the request of the Water Utilities Manager.

### **5.2 Individual Wastewater Discharge Permit Contents**

An individual wastewater discharge permit shall include such conditions as are deemed reasonably necessary by the Water Utilities Manager to prevent Pass Through or Interference, protect the quality of the water body receiving the treatment plant's effluent, protect worker health and safety, facilitate sludge management and disposal, and protect against damage to the POTW.

A. Individual wastewater discharge permits must contain:

- (1) A statement that indicates the wastewater discharge permit issuance date, expiration date and effective date;
- (2) A statement that the wastewater discharge permit is nontransferable without prior notification to City of Georgetown in accordance with Section 5.5 of this ordinance, and provisions for furnishing the new owner or operator with a copy of the existing wastewater discharge permit;
- (3) Effluent limits, including Best Management Practices, based on applicable Pretreatment Standards;
- (4) Self monitoring, sampling, reporting, notification, and record-keeping requirements. These requirements shall include an identification of pollutants (or best management practice) to be monitored, sampling location, sampling frequency, and sample type based on Federal, State, and local law.

(5) The process for seeking a waiver from monitoring for a pollutant neither present nor expected to be present in the Discharge in accordance with Section 6.4 B.

(6) A statement of applicable civil and criminal penalties for violation of Pretreatment Standards and Requirements, and any applicable compliance schedule. Such schedule may not extend the time for compliance beyond that required by applicable Federal, State, or local law.

(7) Requirements to control Slug Discharge, if determined by the Water Utilities Manager to be necessary.

(8) Any grant of the monitoring waiver by the Water Utilities Manager (Section 6.4 B) must be included as a condition in the User's permit [or other control mechanism].

B. Individual wastewater discharge permits may contain, but need not be limited to, the following conditions:

(1) Limits on the average and/or maximum rate of discharge, time of discharge, and/or requirements for flow regulation and equalization;

(2) Requirements for the installation of pretreatment technology, pollution control, or construction of appropriate containment devices, designed to reduce, eliminate, or prevent the introduction of pollutants into the treatment works;

(3) Requirements for the development and implementation of spill control plans or other special conditions including management practices necessary to adequately prevent accidental, unanticipated, or non-routine discharges;

(4) Development and implementation of waste minimization plans to reduce the amount of pollutants discharged to the POTW;

(5) The unit charge or schedule of User charges and fees for the management of the wastewater discharged to the POTW;

(6) Requirements for installation and maintenance of inspection and sampling facilities and equipment, including flow measurement devices;

(7) A statement that compliance with the individual wastewater discharge permit does not relieve the permittee of responsibility for compliance with all applicable Federal and State Pretreatment Standards, including those

which become effective during the term of the individual wastewater discharge permit [or the general permit {optional}]; and

(8) Other conditions as deemed appropriate by the Water Utilities Manager to ensure compliance with this ordinance, and State and Federal laws, rules, and regulations.

### 5.3 Permit Issuance and Appeals Process

A. Public Notification. The Water Utilities Manager will publish [in an official government publication and/or newspaper(s) of general circulation that provides meaningful public notice with the jurisdiction(s) served by the POTW, or on a Web page], a notice to issue a pretreatment permit. This notice will indicate a location where the draft permit may be reviewed and an address where written comments may be submitted.

B. Permit Appeals. The Water Utilities Manager shall provide public notice of the issuance of an individual wastewater discharge permit. Any person, including the User, may petition the Water Utilities Manager to reconsider the terms of an individual wastewater discharge permit within 30 days of notice of its issuance.

(1) Failure to submit a timely petition for review shall be deemed to be a waiver of the administrative appeal.

(2) In its petition, the appealing party must indicate the individual wastewater discharge permit provisions objected to, the reasons for this objection, and the alternative condition, if any, it seeks to place in the individual wastewater discharge permit.

(3) The effectiveness of the individual wastewater discharge permit shall not be stayed pending the appeal.

(4) If the Water Utilities Manager fails to act within 30 days, a request for reconsideration shall be deemed to be denied. Decisions not to reconsider an individual wastewater discharge permit, not to issue an individual wastewater discharge permit, or not to modify an individual wastewater discharge permit shall be considered final administrative actions for purposes of judicial review.

(5) Aggrieved parties seeking judicial review of the final administrative individual wastewater discharge permit decision must do so by filing a complaint with the Court of Common Pleas within 30 days.

## 5.4 Permit Modification

A. The Water Utilities Manager may modify an individual wastewater discharge permit for good cause, including, but not limited to, the following reasons:

- (1) To incorporate any new or revised Federal, State, or local pretreatment Standards or Requirements;
- (2) To address significant alterations or additions to the User's operation, processes, or wastewater volume or character since the time of the individual wastewater discharge permit issuance;
- (3) A change in the POTW that requires either a temporary or permanent reduction or elimination of the authorized discharge;
- (4) Information indicating that the permitted discharge poses a threat to the City's POTW, City of Georgetown personnel, or the receiving waters;
- (5) Violation of any terms or conditions of the individual wastewater discharge permit;
- (6) Misrepresentations or failure to fully disclose all relevant facts in the wastewater discharge permit application or in any required reporting;
- (7) Revision of or a grant of variance from categorical Pretreatment Standards pursuant to 40 CFR 403.13;
- (8) To correct typographical or other errors in the individual wastewater discharge permit; or
- (9) To reflect a transfer of the facility ownership or operation to a new owner or operator where requested in accordance with Section 5.5.

## 5.5 Individual Wastewater Discharge Permit Transfer

Individual wastewater discharge permits may be transferred to a new owner or operator only if the permittee gives at least 90 days advance notice to the Water Utilities Manager and the Water Utilities Manager approves the individual wastewater discharge permit. The notice to the Water Utilities Manager must include a written certification by the new owner or operator which:

- A. States that the new owner and/or operator has no immediate intent to change the facility's operations and processes;
- B. Identifies the specific date on which the transfer is to occur; and

C. Acknowledges full responsibility for complying with the existing individual wastewater discharge permit.

Failure to provide advance notice of a transfer renders the wastewater discharge permit void as of the date of the facility transfer.

## **5.6 Individual Wastewater Discharge Permit Revocation**

The Water Utilities Manager may revoke an individual wastewater discharge permit for good cause, including, but not limited to, the following reasons:

- A. Failure to notify the Water Utilities Manager of significant changes to the wastewater prior to the changed discharge;
- B. Failure to provide prior notification to the Water Utilities Manager of changed conditions pursuant to Section 6.5 of this ordinance;
- C. Misrepresentation or failure to fully disclose all relevant facts in the wastewater discharge permit application;
- D. Falsifying self-monitoring reports and certification statements;
- E. Tampering with monitoring equipment;
- F. Refusing to allow the Water Utilities Manager timely access to the facility premises and records;
- G. Failure to meet effluent limitations;
- H. Failure to pay fines;
- I. Failure to pay sewer charges;
- J. Failure to meet compliance schedules;
- K. Failure to complete a wastewater survey or the wastewater discharge permit application;
- L. Failure to provide advance notice of the transfer of business ownership of a permitted facility; or
- M. Violation of any Pretreatment Standard or Requirement, or any terms of the wastewater discharge permit or this ordinance.



Individual wastewater discharge permits shall be voidable upon cessation of operations or transfer of business ownership. All individual wastewater discharge permits issued to a User are void upon the issuance of a new individual wastewater discharge permit to that User.

### **5.7 Individual Wastewater Discharge Permit Reissuance**

A User with an expiring individual wastewater discharge permit shall apply for individual wastewater discharge permit reissuance by submitting a complete permit application, in accordance with Section 4.5 of this ordinance, a minimum of 90 days prior to the expiration of the User's existing individual wastewater discharge permit.

### **5.8 Regulation of Waste Received from Other Jurisdictions**

A. If another municipality, or User located within another municipality, contributes wastewater to the POTW, the Water Utilities Manager shall enter into an intermunicipal agreement with the contributing municipality.

B. Prior to entering into an agreement required by paragraph A, above, the Water Utilities Manager shall request the following information from the contributing municipality:

(1) A description of the quality and volume of wastewater discharged to the POTW by the contributing municipality;

(2) An inventory of all Users located within the contributing municipality that are discharging to the POTW; and

(3) Such other information as the Water Utilities Manager may deem necessary.

C. An intermunicipal agreement, as required by paragraph A, above, shall contain the following conditions:

(1) A requirement for the contributing municipality to adopt a sewer use ordinance which is at least as stringent as this ordinance and Local Limits, including required Baseline Monitoring Reports (BMRs) which are at least as stringent as those set out in Section 2.4 of this ordinance. The requirement shall specify that such ordinance and limits must be revised as necessary to reflect changes made to [the City's] ordinance or Local Limits;



- (2) A requirement for the contributing municipality to submit a revised User inventory on at least an annual basis;
- (3) A provision specifying which pretreatment implementation activities, including individual wastewater discharge permit issuance, inspection and sampling, and enforcement, will be conducted by the contributing municipality; which of these activities will be conducted by the Water Utilities Manager; and which of these activities will be conducted jointly by the contributing municipality and the Water Utilities Manager;
- (4) A requirement for the contributing municipality to provide the Water Utilities Manager with access to all information that the contributing municipality obtains as part of its pretreatment activities;
- (5) Limits on the nature, quality, and volume of the contributing municipality's wastewater at the point where it discharges to the POTW;
- (6) Requirements for monitoring the contributing municipality's discharge;
- (7) A provision ensuring the Water Utilities Manager access to the facilities of Users located within the contributing municipality's jurisdictional boundaries for the purpose of inspection, sampling, and any other duties deemed necessary by the Water Utilities Manager; and
- (8) A provision specifying remedies available for breach of the terms of the intermunicipal agreement.

## SECTION 6—REPORTING REQUIREMENTS

### 6.1 Baseline Monitoring Reports

A. Within either one hundred eighty (180) days after the effective date of a categorical Pretreatment Standard, or the final administrative decision on a category determination under R61-9 403.6, whichever is later, existing Categorical Industrial Users currently discharging to or scheduled to discharge to the POTW shall submit to the Water Utilities Manager a report which contains the information listed in paragraph B, below. At least ninety (90) days prior to commencement of their discharge, New Sources, and sources that become Categorical Industrial Users subsequent to the promulgation of an applicable categorical Standard, shall submit to the Water Utilities Manager a report which contains the information listed in paragraph B, below. A New Source shall report the method of pretreatment it intends to use to meet applicable categorical Standards. A New Source also shall give estimates of its anticipated flow and quantity of pollutants to be discharged.

B. Users described above shall submit the information set forth below.

(1) All information required in Section 4.5A (1) (a), Section 4.5A (2), Section 4.5A (3) (a), and Section 4.5A (6).

(2) Measurement of pollutants.

- a. The User shall provide the information required in Section 4.5 A (7) (a) through (d).
- b. The User shall take a minimum of one representative sample to compile that data necessary to comply with the requirements of this paragraph.
- c. Samples should be taken immediately downstream from pretreatment facilities if such exist or immediately downstream from the regulated process if no pretreatment exists. If other wastewaters are mixed with the regulated wastewater prior to pretreatment the User should measure the flows and concentrations necessary to allow use of the combined wastestream formula in R61-9 403.6 to evaluate compliance with the Pretreatment Standards. Where an alternate concentration or mass limit has been calculated in accordance with R61-9 403.6 this adjusted limit along with supporting data shall be submitted to the Control Authority;
- d. Sampling and analysis shall be performed in accordance with Section 6.10;
- e. The Water Utilities Manager may allow the submission of a baseline report which utilizes only historical data so long as the data provides information sufficient to determine the need for industrial pretreatment measures;

- f. The baseline report shall indicate the time, date and place of sampling and methods of analysis, and shall certify that such sampling and analysis is representative of normal work cycles and expected pollutant Discharges to the POTW.

(3) Compliance Certification. A statement, reviewed by the User's Authorized Representative as defined in Section 1.4 C and certified by a qualified professional, indicating whether Pretreatment Standards are being met on a consistent basis, and, if not, whether additional operation and maintenance (O&M) and/or additional pretreatment is required to meet the Pretreatment Standards and Requirements.

(4) Compliance Schedule. If additional pretreatment and/or O&M will be required to meet the Pretreatment Standards, the shortest schedule by which the User will provide such additional pretreatment and/or O&M must be provided. The completion date in this schedule shall not be later than the compliance date established for the applicable Pretreatment Standard. A compliance schedule pursuant to this Section must meet the requirements set out in Section 6.2 of this ordinance.

(5) Signature and Report Certification. All baseline monitoring reports must be certified in accordance with Section 6.14 A of this ordinance and signed by an Authorized Representative as defined in Section 1.4C.

## 6.2 Compliance Schedule Progress Reports

The following conditions shall apply to the compliance schedule required by Section 6.1(B)(4) of this ordinance:

A. The schedule shall contain progress increments in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the User to meet the applicable Pretreatment Standards (such events include, but are not limited to, hiring an engineer, completing preliminary and final plans, executing contracts for major components, commencing and completing construction, and beginning and conducting routine operation);

B. No increment referred to above shall exceed nine (9) months;

C. The User shall submit a progress report to the Water Utilities Manager no later than fourteen (14) days following each date in the schedule and the final date of compliance including, as a minimum, whether or not it complied with the increment of progress, the reason for any delay, and, if appropriate, the steps being taken by the User to return to the established schedule; and

D. In no event shall more than nine (9) months elapse between such progress reports to the Water Utilities Manager.

### 6.3 Reports on Compliance with Categorical Pretreatment Standard Deadline

Within ninety (90) days following the date for final compliance with applicable categorical Pretreatment Standards, or in the case of a New Source following commencement of the introduction of wastewater into the POTW, any User subject to such Pretreatment Standards and Requirements shall submit to the Water Utilities Manager a report containing the information described in Section 4.5A(6) and (7) and 6.1(B)(2) of this ordinance. For Users subject to equivalent mass or concentration limits established in accordance with the procedures in Section 2.2, this report shall contain a reasonable measure of the User's long-term production rate. For all other Users subject to categorical Pretreatment Standards expressed in terms of allowable pollutant discharge per unit of production (or other measure of operation), this report shall include the User's actual production during the appropriate sampling period. All compliance reports must be signed and certified in accordance with Section 6.14 A of this ordinance. All sampling will be done in conformance with Section 6.11.

### 6.4 Periodic Compliance Reports

A. Except as specified in Section 6.4.C, all [Significant Industrial] Users must, at a frequency determined by the Water Utilities Manager submit no less than twice per year (June and December reports indicating the nature, concentration of pollutants in the discharge which are limited by Pretreatment Standards and the measured or estimated average and maximum daily flows for the reporting period. In cases where the Pretreatment Standard requires compliance with a Best Management Practice (BMP) or pollution prevention alternative, the User must submit documentation required by the Water Utilities Manager or the Pretreatment Standard necessary to determine the compliance status of the User.

B. The City of Georgetown may authorize an Industrial User subject to a categorical Pretreatment Standard to forego sampling of a pollutant regulated by a categorical Pretreatment Standard if the Industrial User has demonstrated through sampling and other technical factors that the pollutant is neither present nor expected to be present in the Discharge, or is present only at background levels from intake water and without any increase in the pollutant due to activities of the Industrial User. [see 40 CFR 403.12(e)(2)] This authorization is subject to the following conditions:

(1) The waiver may be authorized where a pollutant is determined to be present solely due to sanitary wastewater discharged from the facility

provided that the sanitary wastewater is not regulated by an applicable categorical Standard and otherwise includes no process wastewater.

(2) The monitoring waiver is valid only for the duration of the effective period of the individual wastewater discharge permit, but in no case longer than 5 years. The User must submit a new request for the waiver before the waiver can be granted for each subsequent individual wastewater discharge permit. See Section 4.5A(8).

(3) In making a demonstration that a pollutant is not present, the Industrial User must provide data from at least one sampling of the facility's process wastewater prior to any treatment present at the facility that is representative of all wastewater from all processes.

(4) The request for a monitoring waiver must be signed in accordance with Section 1.4C, and include the certification statement in 6.14 A (R61-9 403.6).

(5) Non-detectable sample results may be used only as a demonstration that a pollutant is not present if the EPA approved method from 40 CFR Part 136 with the lowest minimum detection level for that pollutant was used in the analysis or at the lowest Practical Quantitation Limit specified by the Department, whichever is lower.

(6) Any grant of the monitoring waiver by the Water Utilities Manager must be included as a condition in the User's permit. The reasons supporting the waiver and any information submitted by the User in its request for the waiver must be maintained by the Water Utilities Manager for 3 years after expiration of the waiver.

(7) Upon approval of the monitoring waiver and revision of the User's permit by the Water Utilities Manager, the Industrial User must certify on each report with the statement in Section 6.14 C below, that there has been no increase in the pollutant in its wastestream due to activities of the Industrial User.

(8) In the event that a waived pollutant is found to be present or is expected to be present because of changes that occur in the User's operations, the User must immediately: Comply with the monitoring requirements of Section 6.4 A, or other more frequent monitoring requirements imposed by the Water Utilities Manager, and notify the Water Utilities Manager.

(9) This provision does not supersede certification processes and requirements established in categorical Pretreatment Standards, except as otherwise specified in the categorical Pretreatment Standard.

C. All periodic compliance reports must be signed and certified in accordance with Section 6.14 A of this ordinance.

D. All wastewater samples must be representative of the User's discharge. Wastewater monitoring and flow measurement facilities shall be properly operated, kept clean, and maintained in good working order at all times. The failure of a User to keep its monitoring facility in good working order shall not be grounds for the User to claim that sample results are unrepresentative of its discharge.

E. If a User subject to the reporting requirement in this section monitors any regulated pollutant at the appropriate sampling location more frequently than required by the Water Utilities Manager, using the procedures prescribed in Section 6.11 of this ordinance, the results of this monitoring shall be included in the report.

## **6.5 Reports of Changed Conditions**

Each User must notify the Water Utilities Manager of any significant changes to the User's operations or system which might alter the nature, quality, or volume of its wastewater at least 90 days before the change.

- A. The Water Utilities Manager may require the User to submit such information as may be deemed necessary to evaluate the changed condition, including the submission of a wastewater discharge permit application under Section 4.5 of this ordinance.
- B. The Water Utilities Manager may issue an individual wastewater discharge permit under Section 5.7 of this ordinance or modify an existing wastewater discharge permit under Section 5.4 of this ordinance in response to changed conditions or anticipated changed conditions.

## **6.6 Reports of Potential Problems**

A. In the case of any discharge, including, but not limited to, accidental discharges, discharges of a non-routine, episodic nature, a non-customary batch discharge, a Slug Discharge or Slug Load, that might cause potential problems for the POTW, the User shall notify the Water Utilities Manager of the incident within 24 hours. This notification shall include the location of the discharge, type of waste, concentration and volume, if known, and corrective actions taken by the User.



B. Within five (5) working days following such discharge, the User shall, unless waived by the Water Utilities Manager, submit a detailed written report describing the cause(s) of the discharge and the measures to be taken by the User to prevent similar future occurrences. Such notification shall not relieve the User of any expense, loss, damage, or other liability which might be incurred as a result of damage to the POTW, natural resources, or any other damage to person or property; nor shall such notification relieve the User of any fines, penalties, or other liability which may be imposed pursuant to this ordinance.

C. A notice shall be permanently posted on the User's bulletin board or other prominent place advising employees who to call in the event of a discharge described in paragraph A, above. Employers shall ensure that all employees, who could cause such a discharge to occur, are advised of the emergency notification procedure.

D. Significant Industrial Users are required to notify the Water Utilities Manager immediately of any changes at its facility affecting the potential for a Slug Discharge.

## **6.7 Reports from Unpermitted Users**

All Users not required to obtain an individual wastewater discharge permit shall provide appropriate reports to the Water Utilities Manager as the Water Utilities Manager may require.

## **6.8 Notice of Violation/Repeat Sampling and Reporting**

If sampling performed by a User indicates a violation, the User must notify the Water Utilities Manager within twenty-four (24) hours of becoming aware of the violation. The User shall also repeat the sampling and analysis and submit the results of the repeat analysis to the Water Utilities Manager within thirty (30) days after becoming aware of the violation. Resampling by the Industrial User is not required if City of Georgetown performs sampling at the User's facility at least once a month, or if City of Georgetown performs sampling at the User between the time when the initial sampling was conducted and the time when the User or City of Georgetown receives the results of this sampling, or if City of Georgetown has performed the sampling and analysis in lieu of the Industrial User.

## **6.9 Notification of the Discharge of Hazardous Waste**

Discharge of hazardous waste as defined in 40 CFR Part 261 is strictly prohibited.



## 6.10 Analytical Requirements

All pollutant analyses, including sampling techniques, to be submitted as part of a wastewater discharge permit application or report shall be performed in accordance with the techniques prescribed in 40 CFR Part 136 and amendments thereto, unless otherwise specified in an applicable categorical Pretreatment Standard. If 40 CFR Part 136 does not contain sampling or analytical techniques for the pollutant in question, or where the EPA determines that the Part 136 sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analyses shall be performed by using validated analytical methods or any other applicable sampling and analytical procedures, including procedures suggested by the Water Utilities Manager or other parties approved by EPA.

## 6.11 Sample Collection

Samples collected to satisfy reporting requirements must be based on data obtained through appropriate sampling and analysis performed during the period covered by the report, based on data that is representative of conditions occurring during the reporting period.

A. Except as indicated in Section B and C below, the User must collect wastewater samples using 24-hour flow-proportional composite sampling techniques, unless time-proportional composite sampling or grab sampling is authorized by the Water Utilities Manager. Where time-proportional composite sampling or grab sampling is authorized by City of Georgetown, the samples must be representative of the discharge. Using protocols (including appropriate preservation) specified in 40 CFR Part 136 and appropriate EPA guidance, multiple grab samples collected during a 24-hour period may be composited prior to the analysis as follows: for cyanide, total phenols, and sulfides the samples may be composited in the laboratory or in the field; for volatile organics and oil and grease, the samples may be composited in the laboratory. Composite samples for other parameters unaffected by the compositing procedures as documented in approved EPA methodologies may be authorized by City of Georgetown, as appropriate. In addition, grab samples may be required to show compliance with Instantaneous Limits.

B. Samples for oil and grease, temperature, pH, cyanide, total phenols, sulfides, and volatile organic compounds must be obtained using grab collection techniques.

C. For sampling required in support of baseline monitoring and 90-day compliance reports required in Section 6.1 and 6.3 [40 CFR 403.12(b) and (d)], a minimum of four (4) grab samples must be used for pH, cyanide, total phenols, oil and grease, sulfide and volatile organic compounds for facilities for which historical sampling data do not exist; for facilities for which historical sampling data are available, the Water Utilities Manager may authorize a lower minimum.

For the reports required by paragraphs Section 6.4 (40 CFR 403.12(e) and 403.12(h)), the Industrial User is required to collect the number of grab samples necessary to assess and assure compliance by with applicable Pretreatment Standards and Requirements.

### **6.12 Date of Receipt of Reports**

Written reports will be deemed to have been submitted on the date postmarked. For reports, which are not mailed, postage prepaid, into a mail facility serviced by the United States Postal Service, the date of receipt of the report shall govern.

### **6.13 Recordkeeping**

Users subject to the reporting requirements of this ordinance shall retain, and make available for inspection and copying, all records of information obtained pursuant to any monitoring activities required by this ordinance, any additional records of information obtained pursuant to monitoring activities undertaken by the User independent of such requirements. Records shall include the date, exact place, method, and time of sampling, and the name of the person(s) taking the samples; the dates analyses were performed; who performed the analyses; the analytical techniques or methods used; and the results of such analyses. These records shall remain available for a period of at least three (3) years. This period shall be automatically extended for the duration of any litigation concerning the User or City of Georgetown, or where the User has been specifically notified of a longer retention period by the Water Utilities Manager.

### **6.14 Certification Statements**

A. Certification of Permit Applications, User Reports and Initial Monitoring Waiver—The following certification statement is required to be signed and submitted by Users submitting permit applications in accordance with Section 4.7; Users submitting baseline monitoring reports under Section 6.1 B (5) ; Users submitting reports on compliance with the categorical Pretreatment Standard deadlines under Section 6.3; Users submitting periodic compliance reports required by Section 6.4 A–D, and Users submitting an initial request to forego sampling of a pollutant on the basis of Section 6.4B(4). The following certification statement must be signed by an Authorized Representative as defined in Section 1.4 C:

*I certify under penalty of law that the information provided above fully describes conditions at the facility at the present time.*

*I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.*

B. Annual Certification for Non-Significant Categorical Industrial Users - A facility determined to be a Non-Significant Categorical Industrial User by the Water Utilities Manager pursuant to 1.4 GG(3) and 4.7 C must annually submit the following certification statement signed in accordance with the signatory requirements in 1.4 C. This certification must accompany an alternative report required by the Water Utilities Manager:

*Based on my inquiry of the person or persons directly responsible for managing compliance with the categorical Pretreatment Standards under 40 CFR Part \_\_\_\_, I certify that, to the best of my knowledge and belief that during the period from \_\_\_\_\_, \_\_\_\_\_ to \_\_\_\_\_, \_\_\_\_\_ [months, days, year]:*

*(a) The facility described as \_\_\_\_\_ [facility name] met the definition of a Non-Significant Categorical Industrial User as described in 1.4 GG (3); [Note: See 40 CFR 403.3(v)(2)]*

*(b) The facility complied with all applicable Pretreatment Standards and requirements during this reporting period; and (c) the facility never discharged more than 100 gallons of total categorical wastewater on any given day during this reporting period.*

*This compliance certification is based on the following information.*

#### C. Certification of Pollutants Not Present

Users that have an approved monitoring waiver based on Section 6.4 B must certify on each report with the following statement that there has been no increase in the pollutant in its wastestream due to activities of the User.

Based on my inquiry of the person or persons directly responsible for managing compliance with the Pretreatment Standard for 40 CFR Part 403 Part \_\_\_\_\_ [specify applicable National Pretreatment Standard part(s)], I certify that, to the best of my knowledge and belief, there has been no increase in the level of \_\_\_\_\_ [list pollutant(s)] in the wastewaters due to the activities at the facility since filing of the last periodic report under Section 6.4.A.

## SECTION 7—COMPLIANCE MONITORING

### 7.1 Right of Entry: Inspection and Sampling

The Water Utilities Manager shall have the right to enter the premises of any User to determine whether the User is complying with all requirements of this ordinance and any individual wastewater discharge permit [or general permit {**optional**}] or order issued hereunder. Users shall allow the Water Utilities Manager ready access to all parts of the premises for the purposes of inspection, sampling, records examination and copying, and the performance of any additional duties.

A. Where a User has security measures in force which require proper identification and clearance before entry into its premises, the User shall make necessary arrangements with its security guards so that, upon presentation of suitable identification, the Water Utilities Manager shall be permitted to enter without delay for the purposes of performing specific responsibilities.

B. The Water Utilities Manager shall have the right to set up on the User's property, or require installation of, such devices as are necessary to conduct sampling and/or metering of the User's operations.

C. The Water Utilities Manager may require the User to install monitoring equipment as necessary. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the User at its own expense. All devices used to measure wastewater flow and quality shall be calibrated every six (6) months to ensure their accuracy.

D. Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the User at the written or verbal request of the Water Utilities Manager and shall not be replaced. The costs of clearing such access shall be born by the User.

E. Unreasonable delays in allowing the Water Utilities Manager access to the User's premises shall be a violation of this ordinance.

### 7.2 Search Warrants

If the Water Utilities Manager has been refused access to a building, structure, or property, or any part thereof, and is able to demonstrate probable cause to believe that there may be a violation of this ordinance, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program of City of Georgetown designed to verify compliance with this ordinance or any permit or order issued hereunder, or to protect the overall public health, safety and welfare of the community,

the Water Utilities Manager may seek issuance of a search warrant from the Circuit Judge of Georgetown.

## SECTION 8—CONFIDENTIAL INFORMATION

Information and data on a User obtained from reports, surveys, wastewater discharge permit applications, individual wastewater discharge permits, and monitoring programs, and from the Water Utilities Manager's inspection and sampling activities, shall be available to the public without restriction, unless the User specifically requests, and is able to demonstrate to the satisfaction of the Water Utilities Manager, that the release of such information would divulge information, processes, or methods of production entitled to protection as trade secrets under applicable State law. Any such request must be asserted at the time of submission of the information or data. When requested and demonstrated by the User furnishing a report that such information should be held confidential, the portions of a report which might disclose trade secrets or secret processes shall not be made available for inspection by the public, but shall be made available immediately upon request to governmental agencies for uses related to the NPDES program or pretreatment program, and in enforcement proceedings involving the person furnishing the report. Wastewater constituents and characteristics and other effluent data, as defined at 40 CFR 2.302 shall not be recognized as confidential information and shall be available to the public without restriction.



## SECTION 9—PUBLICATION OF USERS IN SIGNIFICANT NONCOMPLIANCE

The Water Utilities Manager shall publish annually, in a newspaper of general circulation that provides meaningful public notice within the jurisdictions served by the City of Georgetown, a list of the Users which, at any time during the previous twelve (12) months, were in Significant Noncompliance with applicable Pretreatment Standards and Requirements. The term Significant Noncompliance shall be applicable to all Significant Industrial Users (or any other Industrial User that violates paragraphs (C), (D) or (H) of this Section) and shall mean:

- A. Chronic violations of wastewater discharge limits, defined here as those in which sixty-six percent (66%) or more of all the measurements taken for the same pollutant parameter taken during a six- (6-) month period exceed (by any magnitude) a numeric Pretreatment Standard or Requirement, including Instantaneous Limits as defined in Section 2;
- B. Technical Review Criteria (TRC) violations, defined here as those in which thirty-three percent (33%) or more of wastewater measurements taken for each pollutant parameter during a six- (6-) month period equals or exceeds the product of the numeric Pretreatment Standard or Requirement including Instantaneous Limits, as defined by Section 2 multiplied by the applicable criteria (1.4 for BOD, TSS, fats, oils and grease, and 1.2 for all other pollutants except pH);
- C. Any other violation of a Pretreatment Standard or Requirement as defined by Section 2 (Daily Maximum, long-term average, Instantaneous Limit, or narrative standard) that the Water Utilities Manager determines has caused, alone or in combination with other discharges, Interference or Pass Through, including endangering the health of POTW personnel or the general public;
- D. Any discharge of a pollutant that has caused imminent endangerment to the public or to the environment, or has resulted in [the Water Utilities Manager's] exercise of its emergency authority to halt or prevent such a discharge;
- E. Failure to meet, within ninety (90) days of the scheduled date, a compliance schedule milestone contained in an individual wastewater discharge permit or enforcement order for starting construction, completing construction, or attaining final compliance;
- F. Failure to provide within forty-five (45) days after the due date, any required reports, including baseline monitoring reports, reports on compliance with categorical Pretreatment Standard deadlines, periodic self-monitoring reports, and reports on compliance with compliance schedules;

G. Failure to accurately report noncompliance; or

H. Any other violation(s), which the Water Utilities Manager determines will adversely affect the operation or implementation of the local pretreatment program which may include a violation of Best Management Practices.

## **SECTION 10—ADMINISTRATIVE ENFORCEMENT REMEDIES**

### **10.1 Notification of Violation**

When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the Water Utilities Manager may serve upon that User a written Notice of Violation. Within ten (10) working days of the receipt of such notice, an explanation of the violation and a plan for the satisfactory correction and prevention thereof, to include specific required actions, shall be submitted by the User to the Water Utilities Manager. Submission of such a plan in no way relieves the User of liability for any violations occurring before or after receipt of the Notice of Violation. Nothing in this Section shall limit the authority of the Water Utilities Manager to take any action, including emergency actions or any other enforcement action, without first issuing a Notice of Violation.

### **10.2 Consent Orders**

The Water Utilities Manager may enter into Consent Orders, assurances of compliance, or other similar documents establishing an agreement with any User responsible for noncompliance. Such documents shall include specific action to be taken by the User to correct the noncompliance within a time period specified by the document. Such documents shall have the same force and effect as the administrative orders issued pursuant to Sections 10.4 and 10.5 of this ordinance and shall be judicially enforceable.

### **10.3 Show Cause Hearing**

The Water Utilities Manager may order a User which has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, to appear before the Water Utilities Manager and show cause why the proposed enforcement action should not be taken. Notice shall be served on the User specifying the time and place for the meeting, the proposed enforcement action, the reasons for such action, and a request that the User show cause why the proposed enforcement action should not be taken. The notice of the meeting shall be served personally or by registered or certified mail (return receipt requested) at least ten (10) days prior to the hearing. Such notice may be served on any Authorized Representative of the User as defined in Section 1.4 C and required by Section 4.7 A. A show cause hearing shall not be a bar against, or prerequisite for, taking any other action against the User.

### **10.4 Compliance Orders**

When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the Water

Utilities Manager may issue an order to the User responsible for the discharge directing that the User come into compliance within a specified time. If the User does not come into compliance within the time provided, sewer service may be discontinued unless adequate treatment facilities, devices, or other related appurtenances are installed and properly operated. Compliance orders also may contain other requirements to address the noncompliance, including additional self-monitoring and management practices designed to minimize the amount of pollutants discharged to the sewer. A compliance order may not extend the deadline for compliance established for a Pretreatment Standard or Requirement, nor does a compliance order relieve the User of liability for any violation, including any continuing violation. Issuance of a compliance order shall not be a bar against, or a prerequisite for, taking any other action against the User.

### 10.5 Cease and Desist Orders

When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, or that the User's past violations are likely to recur, the Water Utilities Manager may issue an order to the User directing it to cease and desist all such violations and directing the User to:

- A. Immediately comply with all requirements; and
- B. Take such appropriate remedial or preventive action as may be needed to properly address a continuing or threatened violation, including halting operations and/or terminating the discharge.

Issuance of a cease and desist order shall not be a bar against, or a prerequisite for, taking any other action against the User.

### 10.6 Administrative Fines

A. When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the Water Utilities Manager may fine such User in an amount not to exceed \$2000. Such fines shall be assessed on a per-violation, per-day basis. In the case of monthly or other long-term average discharge limits, fines shall be assessed for each day during the period of violation.

B. Unpaid charges, fines, and penalties shall, after 30 calendar days, be assessed an additional penalty of 1% of the unpaid balance, and interest shall accrue thereafter at a rate of 1% per month. A lien against the User's property shall be sought for unpaid charges, fines, and penalties.

C. Users desiring to dispute such fines must file a written request for the Water Utilities Manager to reconsider the fine along with full payment of the fine amount within thirty 30 days of being notified of the fine. Where a request has merit, the Water Utilities Manager may convene a hearing on the matter. In the event the User's appeal is successful, the payment, together with any interest accruing thereto, shall be returned to the User. The Water Utilities Manager may add the costs of preparing administrative enforcement actions, such as notices and orders, to the fine.

D. Issuance of an administrative fine shall not be a bar against, or a prerequisite for, taking any other action against the User.

### 10.7 Emergency Suspensions

the Water Utilities Manager may immediately suspend a User's discharge, after informal notice to the User, whenever such suspension is necessary to stop an actual or threatened discharge, which reasonably appears to present, or cause an imminent or substantial endangerment to the health or welfare of persons. the Water Utilities Manager may also immediately suspend a User's discharge, after notice and opportunity to respond, that threatens to interfere with the operation of the POTW, or which presents, or may present, an endangerment to the environment.

A. Any User notified of a suspension of its discharge shall immediately stop or eliminate its contribution. In the event of a User's failure to immediately comply voluntarily with the suspension order, the Water Utilities Manager may take such steps as deemed necessary, including immediate severance of the sewer connection, to prevent or minimize damage to the POTW, its receiving stream, or endangerment to any individuals. the Water Utilities Manager may allow the User to recommence its discharge when the User has demonstrated to the satisfaction of the Water Utilities Manager that the period of endangerment has passed, unless the termination proceedings in Section 10.8 of this ordinance are initiated against the User.

B. A User that is responsible, in whole or in part, for any discharge presenting imminent endangerment shall submit a detailed written statement, describing the causes of the harmful contribution and the measures taken to prevent any future occurrence, to the Water Utilities Manager prior to the date of any show cause or termination hearing under Sections 10.3 or 10.8 of this ordinance.

C. Nothing in this Section shall be interpreted as requiring a hearing prior to any emergency suspension under this Section.

## 10.8 Termination of Discharge

In addition to the provisions in Section 5.6 of this ordinance, any User who violates the following conditions is subject to discharge termination:

- A. Violation of individual wastewater discharge permit [or general permit {optional}] conditions;
- B. Failure to accurately report the wastewater constituents and characteristics of its discharge;
- C. Failure to report significant changes in operations or wastewater volume, constituents, and characteristics prior to discharge;
- D. Refusal of reasonable access to the User's premises for the purpose of inspection, monitoring, or sampling; or
- E. Violation of the Pretreatment Standards in Section 2 of this ordinance.

Such User will be notified of the proposed termination of its discharge and be offered an opportunity to show cause under Section 10.3 of this ordinance why the proposed action should not be taken. Exercise of this option by the Water Utilities Manager shall not be a bar to, or a prerequisite for, taking any other action against the User.



## SECTION 11—JUDICIAL ENFORCEMENT REMEDIES

### 11.1 Injunctive Relief

When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the Water Utilities Manager may petition the Court of Common Pleas through the City's Attorney for the issuance of a temporary or permanent injunction, as appropriate, which restrains or compels the specific performance of the individual wastewater discharge permit, order, or other requirement imposed by this ordinance on activities of the User. The Water Utilities Manager may also seek such other action as is appropriate for legal and/or equitable relief, including a requirement for the User to conduct environmental remediation. A petition for injunctive relief shall not be a bar against, or a prerequisite for, taking any other action against a User.

### 11.2 Civil Penalties

A. A User who has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement shall be liable to City of Georgetown for a maximum civil penalty of [insert maximum allowed under State law but not less than \$2,000 per violation, per day. In the case of a monthly or other long-term average discharge limit, penalties shall accrue for each day during the period of the violation.

B. The Water Utilities Manager may recover reasonable attorneys' fees, court costs, and other expenses associated with enforcement activities, including sampling and monitoring expenses, and the cost of any actual damages incurred by City of Georgetown.

C. In determining the amount of civil liability, the Court shall take into account all relevant circumstances, including, but not limited to, the extent of harm caused by the violation, the magnitude and duration of the violation, any economic benefit gained through the User's violation, corrective actions by the User, the compliance history of the User, and any other factor as justice requires.

D. Filing a suit for civil penalties shall not be a bar against, or a prerequisite for, taking any other action against a User.

### 11.3 Criminal Prosecution

A. A User who willfully or negligently violates any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other



Pretreatment Standard or Requirement shall, upon conviction, be guilty of a misdemeanor, punishable by a fine of not more than \$2000 per violation, per day, or imprisonment for not more than one (1) year or both.

B. A User who willfully or negligently introduces any substance into the POTW which causes personal injury or property damage shall, upon conviction, be guilty of a [misdemeanor] and be subject to a penalty of at least \$2000 per violation per day, or be subject to imprisonment for not more than one (1) year, or both. This penalty shall be in addition to any other cause of action for personal injury or property damage available under State law.

C. A User who knowingly makes any false statements, representations, or certifications in any application, record, report, plan, or other documentation filed, or required to be maintained, pursuant to this ordinance, individual wastewater discharge permit, or order issued hereunder, or who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required under this ordinance shall, upon conviction, be punished by a fine of not more than \$2000 per violation, per day, or imprisonment for not more than two (2) years, or both.

D. In the event of a second conviction, a User shall be punished by a fine of not more than \$2000 per violation, per day, or imprisonment for not more than two (2) years, or both.

#### **11.4 Remedies Nonexclusive**

The remedies provided for in this ordinance are not exclusive. The Water Utilities Manager may take any, all, or any combination of these actions against a noncompliant User. Enforcement of pretreatment violations will generally be in accordance with the City's enforcement response plan. However, the Water Utilities Manager may take other action against any User when the circumstances warrant. Further, the Water Utilities Manager is empowered to take more than one enforcement action against any noncompliant User.

## **SECTION 12—SUPPLEMENTAL ENFORCEMENT ACTION**

### **12.1 Penalties for Late Reports**

A penalty of \$50 shall be assessed to any User for each day that a report required by this ordinance, a permit or order issued hereunder is late, beginning five days after the date the report is due [higher penalties may also be assessed where reports are more than 45 days late]. Actions taken by the Water Utilities Manager to collect late reporting penalties shall not limit the Water Utilities Manager's authority to initiate other enforcement actions that may include penalties for late reporting violations.

### **12.2 Performance Bonds**

The Water Utilities Manager may decline to issue or reissue an individual wastewater discharge permit to any User who has failed to comply with any provision of this ordinance, a previous individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, unless such User first files a satisfactory bond, payable to City of Georgetown, in a sum not to exceed a value determined by the Water Utilities Manager to be necessary to achieve consistent compliance.

### **12.3 Liability Insurance**

the Water Utilities Manager may decline to issue or reissue an individual wastewater discharge to any User who has failed to comply with any provision of this ordinance, a previous individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, unless the User first submits proof that it has obtained financial assurances sufficient to restore or repair damage to the POTW caused by its discharge.

### **12.4 Payment of Outstanding Fees and Penalties**

The Water Utilities Manager may decline to issue or reissue an individual wastewater discharge permit to any User who has failed to pay any outstanding fees, fines or penalties incurred as a result of any provision of this ordinance, a previous individual wastewater discharge permit, or order issued hereunder.

### **12.5 Water Supply Severance**

Whenever a User has violated or continues to violate any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other

Pretreatment Standard or Requirement, water service to the User may be severed. Service will recommence, at the User's expense, only after the User has satisfactorily demonstrated its ability to comply.

## **12.6 Public Nuisances**

A violation of any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement is hereby declared a public nuisance and shall be corrected or abated as directed by the Water Utilities Manager. Any person(s) creating a public nuisance shall be subject to the provisions of the City Code governing such nuisances, including reimbursing City of Georgetown for any costs incurred in removing, abating, or remedying said nuisance.

## **12.7 Contractor Listing**

Users which have not achieved compliance with applicable Pretreatment Standards and Requirements are not eligible to receive a contractual award for the sale of goods or services to City of Georgetown. Existing contracts for the sale of goods or services to City of Georgetown held by a User found to be in Significant Noncompliance with Pretreatment Standards or Requirements may be terminated at the discretion of the Water Utilities Manager.

## SECTION 13—AFFIRMATIVE DEFENSES TO DISCHARGE VIOLATIONS

### 13.1 Bypass

A. For the purposes of this Section,

(1) Bypass means the intentional diversion of wastestreams from any portion of a User's treatment facility.

(2) Severe property damage means substantial physical damage to property, damage to the treatment facilities which causes them to become inoperable, or substantial and permanent loss of natural resources which can reasonably be expected to occur in the absence of a bypass. Severe property damage does not mean economic loss caused by delays in production.

B. A User may allow any bypass to occur which does not cause Pretreatment Standards or Requirements to be violated, but only if it also is for essential maintenance to assure efficient operation. These bypasses are not subject to the provision of paragraphs (C) and (D) of this Section.

C. Bypass Notifications

(1) If a User knows in advance of the need for a bypass, it shall submit prior notice to the Water Utilities Manager, at least ten (10) days before the date of the bypass, if possible.

(2) A User shall submit oral notice to the Water Utilities Manager of an unanticipated bypass that exceeds applicable Pretreatment Standards within twenty-four (24) hours from the time it becomes aware of the bypass. A written submission shall also be provided within five (5) days of the time the User becomes aware of the bypass. The written submission shall contain a description of the bypass and its cause; the duration of the bypass, including exact dates and times, and, if the bypass has not been corrected, the anticipated time it is expected to continue; and steps taken or planned to reduce, eliminate, and prevent reoccurrence of the bypass. the Water Utilities Manager may waive the written report on a case-by-case basis if the oral report has been received within twenty-four (24) hours.

D. Bypass

(1) Bypass is prohibited, and the Water Utilities Manager may take an enforcement action against a User for a bypass, unless

- (a) Bypass was unavoidable to prevent loss of life, personal injury, or severe property damage;
  - (b) There were no feasible alternatives to the bypass, such as the use of auxiliary treatment facilities, retention of untreated wastes, or maintenance during normal periods of equipment downtime. This condition is not satisfied if adequate back-up equipment should have been installed in the exercise of reasonable engineering judgment to prevent a bypass which occurred during normal periods of equipment downtime or preventive maintenance; and
  - (c) The User submitted notices as required under paragraph (C) of this section.
- (2) the Water Utilities Manager may approve an anticipated bypass, after considering its adverse effects, if the Water Utilities Manager determines that it will meet the three conditions listed in paragraph (D)(1) of this Section.

## SECTION 14—MISCELLANEOUS PROVISIONS

### 14.1 Pretreatment Charges and Fees

General fees associated with the implementation of the City's pretreatment program are provided in Attachment C. The City of Georgetown may adopt any additional fees for reimbursement of costs of setting up and operating the City's Pretreatment Program, and may include:

- A. Fees for wastewater discharge permit applications including the cost of processing such applications;
- B. Fees for monitoring, inspection, and surveillance procedures including the cost of collection and analyzing a User's discharge, and reviewing monitoring reports and certification statements submitted by Users;
- C. Fees for reviewing and responding to accidental discharge procedures and construction;
- D. Fees for filing appeals;
- E. Fees to recover administrative and legal costs associated with the enforcement activity taken by the Water Utilities Manager to address IU noncompliance; and
- F. Other fees as City of Georgetown may deem necessary to carry out the requirements contained herein. These fees relate solely to the matters covered by this ordinance and are separate from all other fees, fines, and penalties chargeable by City of Georgetown.

### 14.2 Severability

If any provision of this ordinance is invalidated by any court of competent jurisdiction, the remaining provisions shall not be affected and shall continue in full force and effect.

## SECTION 15 - FATS, OIL AND GREASE CONTROL

The City of Georgetown's Fats, Oil & Grease (FOG) Control Program is designed to protect residents, businesses and the environment from sanitary sewer backups and overflows resulting from the accumulation of FOG waste in the sanitary sewer system discharged from non-residential users involved in the preparation or serving of food or beverages. These backups and overflows can be a serious health concern, and depending on the severity of the incident, costly to clean up. This source of pollution is readily preventable by the installation and proper maintenance of a pretreatment device and the implementation of Best Management Practices (BMPs) by a user that uses or generates FOG in food preparation.

### 15.1 Purpose

The main objectives of the FOG Control Program are:

- To assist FSEs to stay in compliance with Federal, State, and Local environmental regulations, specifically, the City of Georgetown's Pretreatment Ordinance;
- To prevent sanitary sewer collection system overflows;
- To reduce the amount of FOG discharged to the sanitary sewer collection system; and
- To reduce maintenance costs for the sanitary sewer collection system and the wastewater treatment plant.

The legal authority for the City to implement a FOG Control Program is provided by Federal pretreatment standards, State pretreatment standards, and the City of Georgetown's Sewer Use Ordinance. The FOG Control Program will be evaluated by the Water Utilities Manager periodically and will be modified as necessary to maximize the effectiveness of the program.

This regulation contains requirements for sizing and maintenance of grease control devices, permitting, inspections, monitoring, reporting, and recordkeeping. All Users, including FOG Generators, i.e. Food Service Establishments, must comply with established grease limits set forth in the City of Georgetown's Pretreatment Ordinance Section 2.1.b. limiting the discharge of fats, oils, or greases of animal or vegetable origin in concentrations to 100 mg/l.

### 15.2 Applicability

Grease, oil, and sand interceptors shall be provided for all new food service establishments (FSE) opened in the City after the effective date of the City of Georgetown's Pretreatment Ordinance. Grease, oil, and sand interceptors shall also be provided when, in the opinion of the Water Utilities Manager, they are necessary for the



proper handling of wastewater containing excessive amounts of grease and oil, or sand; except that such interceptors shall not be required for residential users.

These Users include but are not limited to the following food service establishments (FSE): restaurants, cafeterias, delis, grocery stores, hospitals, hotels, motels, churches, school kitchens, assisted living facilities, ice cream shops, coffee shops, Food Courts, butcher shop operations and mobile food units involved in the preparation of food for commercial purposes. The FOG Ordinance also applies to Transporters of the FOG waste generated from these, and other facilities.

All new Food Service Establishments which are proposed, constructed, expanded, renovated, reconstructed, or change ownership shall meet the requirements included herein prior to opening, expanding, or reopening the Food Service Establishment. Food Service Establishments may be required to upgrade and/or modify grease control devices to comply with the City of Georgetown's Ordinance if the Water utilities Manager deems it necessary. This includes, but is not limited to, proper sizing of Grease Interceptors, piping issues, manhole installation, and upgrade under-the-sink Grease Traps.

All new control devices shall be approved by City of Georgetown prior to installation. A compliance schedule shall be developed and issued to Food Service Establishments found to be in violation of this Regulation or in need of the addition, repair or upgrade of a grease control device.

Accelerated compliance shall be required for users which are found to be discharging FOG in sufficient quantities to cause blockages or necessitate maintenance on the wastewater collection system to prevent blockages. The Food Service Establishment will be notified in writing of any non-compliance with the Ordinance. Failure to meet a compliance schedule or component of a schedule may be grounds for enforcement including monetary penalties.

Any requests for extensions shall be made in writing to City of Georgetown at least thirty days in advance of the compliance date. The request shall include the reasons for failure to comply, additional time required for compliance, and steps taken to avoid further delays.

### 15.3 Definitions

The following are supplemental to the definitions given in Section 1.4 of the Pretreatment Ordinance:

**Chemical Additive** shall mean liquids, gases or solids composed of non-living substances introduced into the grease control device for the purpose of changing the chemical nature or physical properties of the fats, oils and grease retained in the grease control device.

**Disposal** shall mean the discharge of grease trap or interceptor waste at the properly permitted and approved location.

**Disposer** shall mean a person who operates a facility at which grease waste is intentionally placed for final disposition.

**FOG** shall be the acronym used to describe fats, oils and grease of animal or vegetable origin.

**FOG Control Program** shall describe the City of Georgetown's regulatory, educational and customer service activities that support elimination of the deleterious impact of grease discharges on the wastewater collection and treatment facilities.

**Food Courts** shall mean areas predominantly found in shopping centers or amusement parks and festivals where several food preparation establishments having different owners may share seating space or plumbing facilities.

**Food Service Establishment** shall mean restaurants, cafeterias, delis, grocery stores, hospitals, hotels, motels, churches, school kitchens, assisted living facilities, ice cream shops, coffee shops, Food Courts, butcher shop operations, and mobile food units. A Food Service Establishment can include any facility which cuts, prepares, cooks, fries, bakes, or serves food; or which disposes of food related wastes.

**Garbage Grinder** shall mean a device which shreds or grinds up solid or semisolid garbage into smaller portions for discharge into the sanitary sewer.

**Generator** shall mean any User, including Food Service Establishments, which produces grease waste.

**Grease Interceptor** shall mean a device so constructed, typically in the ground, as to separate and hold fats, oils and grease (FOG) from the wastewater in order to reduce the fats, oils and grease (FOG) entering the sanitary sewer. Grease interceptors are often call "grease traps". Under-the-sink grease traps shall not be construed as meeting this definition.

**Grease Trap** shall mean a device placed inside a Food Service Establishment for removal of FOG from the waste stream. These devices shall be connected to a drain immediately following a sink or wash basin. A grease trap is often referred to as a "grease interceptor" but should not be confused with a grease interceptor as defined above.

**Grease Waste** shall mean any liquid, semi-liquid, or solid fats, oils and grease (FOG) that is removed from commercial operations through the use of a Grease Trap or Grease Interceptor.

**Grease Waste Handling** shall mean the collection, transportation, storage, transfer, processing, disposal, or other handling of grease waste. This term shall not apply to the Generator of grease waste or to the storage of grease waste in a Grease Interceptor.

**Hauled Waste** shall mean transported Holding Tank Waste including waste from vessels, chemical toilets, campers, trailers, septic tanks, grease traps, grease interceptors, and vacuum pump tank trucks.

**Mobile Food Unit** shall mean a self-propelled or vehicle mounted unit intended to be used as a food service facility. Mobile food units must have an approved location to discharge used oil and grease waste.

**Polar Material** shall mean analytically quantifiable oil and grease of animal or vegetable origin.

**Transporter** shall mean a person who owns or operates a vehicle for the purpose of transporting liquid waste.

## 15.4 Inspections

Provisions in the Pretreatment Ordinance regarding right of entry to the Generator's facility and the Transporter's vehicle and facilities are incorporated fully herein and shall

be implemented to ensure that maintenance is being completed as recorded. Generators shall provide access to City of Georgetown staff or its agents to inspect records, Grease Traps and Grease Interceptors or obtain representative samples and perform other duties as necessary to ensure compliance with the Regulation. Transporters shall provide City of Georgetown or its agent's access to inspect records, obtain representative samples and perform other duties as necessary to ensure compliance with the Regulation. On an annual basis, FSE's required to comply with this ordinance shall provide to the Water Utilities Director certification that the grease trap or interceptor has been inspected by an independent agent and is in good working order.

### **15.5 Generator Requirements**

All Generators required to comply with this ordinance shall have Best Management Practices (BMPs) in place to control excessive discharges of grease to the public sewer and to ensure proper performance of grease control devices. All employees are required to be trained on and made aware of all required and recommended BMPs for preventing FOG from entering the sewer system. They should have a general knowledge of the function of the grease trap.

Examples of BMPs may include, but are not limited to scraping excess food from plates, pans and food containers into the trash before washing, having proper sink, floor sink, and prewash dishwasher strainers on all drains, disposing of all yellow grease into proper recycling containers and procedures for observing and approving all maintenance activities that require access to the control device.

### **15.6 Grease Control Devices**

Grease Traps and Grease Interceptors shall be purchased, maintained, and secured by the Generator at the Generator's expense. Grease trap maintenance is critical to the grease trap's performance. It is the Generator's responsibility to ensure that proper maintenance of the grease control device includes removal of all contents including floating materials, wastewater and solids at the maintenance frequency which will allow proper operation of the grease control device.

No grease control device, Grease Trap or Grease Interceptor shall be installed or replaced without City of Georgetown approval. City of Georgetown has established the following requirements for the installation, operation and maintenance of grease control devices:

#### **15.6.1 In-ground Grease Interceptor Requirements**

- a. Grease Interceptors shall be sized based on 20 gallons per seat for FSEs or 20 gallons per bed for healthcare facilities.
- b. Minimum Grease Interceptor size requirement is 1500 gallons. Maximum single Grease Interceptor size is 2000 gallons. If sizing requires more than 2000 gallons, two or more tanks shall be installed in series.
- c. Grease Interceptors shall be installed in non-traffic areas where feasible. Traffic rated tops or tanks must be used in traffic areas.
- d. Grease Interceptors shall be installed near garbage containment enclosures.

- e. Grease Interceptor access manholes shall be installed with 24" metal covers and rings, and the 90° tee shall be visible from all manholes. Access manholes shall extend at least to finished grade and be designed and maintained to prevent water inflow and infiltration. Manhole covers shall be readily removable to facilitate inspection, grease removal and wastewater sampling activities and shall be kept clear of obstructions such as trees, shrubs, flowers, mulch, etc.
- f. A potable water supply (hose bib) shall be located near all Grease Interceptors for maintenance and cleaning.
- g. Vent lines from Grease Interceptors shall be vented according to local plumbing codes.
- h. Mop sinks, floor drains, floor sinks, 3-compartment sinks, and the pre-rinse of the dishwasher shall be connected to the grease interceptor. Output of the dishwashing machine shall be connected to the sanitary line. Ice machines, hand sinks, tea/soda stations, food prep sinks shall be connected to the sanitary line.
- i. All Grease Interceptors shall be adequately secured against unauthorized access.

#### 15.6.2 Under-the-sink Grease Trap Requirements

- a. All Grease Traps shall be constructed of non-metallic, non-corrosive materials.
- b. Grease Trap shall be externally smooth-sided (without grooves, fins or ridges).
- c. All Grease Traps shall be located above grade of floor.
- d. All Grease Traps shall be located to allow access for maintenance and inspection.
- e. A minimum Grease Trap size of 20# (pound) (10 gpm) is required.
- f. Food Service Establishments shall maintain a written log of Grease Trap maintenance.

All grease control devices are evaluated and approved in accordance with the requirements listed above giving consideration to factors such as number of seats, menu, site plan and location. City of Georgetown reserves the right to make determination of grease control device sizing and adequacy based on performance and condition and may require repairs to, modifications, or replacement of control devices as such.

#### 15.7 Transporter Requirements

Transporters shall maintain a current license from the Department of Health and Environmental Control Division of Onsite Wastewater Systems to maintain grease interceptors and haul grease waste.

Transporters shall use only disposal sites or methods approved in the license.

Transporters shall request and obtain approval from City of Georgetown to discharge hauled waste at disposal sites designated by City of Georgetown. Truck/tankers

licensed to discharge grease and septage at City of Georgetown facilities shall not be used to pump, contain, or transport any other type of waste.

### **15.8 Enforcement**

Failure on the part of any User (Generator or Transporter) to maintain continued compliance with any of the requirements set forth in this Ordinance may result in revocation of the business license at the City of Georgetown.

## SECTION 16—EFFECTIVE DATE

This ordinance shall be in full force and effect immediately following its passage, approval, and publication, as provided by law.



APPLICATION FORM FOR  
WASTEWATER CONTRIBUTION PERMIT  
CITY OF GEORGETOWN, SOUTH CAROLINA

Note: Please read all attached instructions prior to completing this application.

SECTION A – GENERAL INFORMATION

1. Facility Name: \_\_\_\_\_

a. Operator Name: \_\_\_\_\_

b. Is the operator identified in 1.a. the owner of the facility?

[ ] Yes [ ] No

If no, provide the name and address of the operator and submit a copy of the contract and/or other documents indicating the operator's scope of responsibility for the facility. \_\_\_\_\_

2. Facility Address:

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

3. Business Mailing Address:

Street or P.O. Box: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

4. Designated signatory authority of the facility:

(Attach similar information for each authorized representative)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

5. Designated facility contact:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_



**SECTION B – BUSINESS ACTIVITY**

1. If your facility employs or will be employing processes in any of the industrial categories or business activities listed below (regardless of whether they generate wastewater, waste sludge, or hazardous wastes), place a check beside the category of business activity (check all that apply).

Industrial Categories\*

- ☐ Aluminum Forming
- ☐ Asbestos Manufacturing
- ☐ Battery Manufacturing
- ☐ Can Making
- ☐ Carbon Black
- ☐ Coal Mining
- ☐ Coil Coating
- ☐ Copper Forming
- ☐ Electric and Electronic Components Manufacturing
- ☐ Electroplating
- ☐ Feedlots
- ☐ Fertilizer Manufacturing
- ☐ Foundries (Metal Molding and Casting)
- ☐ Glass Manufacturing
- ☐ Grain Mills
- ☐ Inorganic Chemicals
- ☐ Iron and Steel
- ☐ Leather and Tanning and Finishing
- ☐ Metal Finishing
- ☐ Nonferrous Metals Forming
- ☐ Nonferrous Metals Manufacturing
- ☐ Organic Chemicals Manufacturing
- ☐ Paint and Ink Formulating
- ☐ Paving and Roofing Manufacturing
- ☐ Pesticides Manufacturing
- ☐ Petroleum Refining
- ☐ Pharmaceutical
- ☐ Plastic and Synthetic Materials Manufacturing
- ☐ Plastics Processing Manufacturing
- ☐ Porcelain Enamel
- ☐ Pulp, Paper and Fiberboard Manufacturing
- ☐ Rubber
- ☐ Soap and Detergent Manufacturing
- ☐ Steam Electric
- ☐ Sugar Processing
- ☐ Textile Mills
- ☐ Timber Products

A facility with processes inclusive in these business areas may be covered by Environmental Protection Agency's (EPA) categorical pretreatment standards. These facilities are termed "categorical users".

2. Give a brief description of all operations at this facility including primary products or services (attach additional sheets necessary):

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3. Indicate applicable Standard Industrial Classification (SIC) for all processes. (If more than one applies, list in descending order of importance.):

a. 

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b. 

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c. 

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d. 

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e. 

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4. Product Volume

| PRODUCT<br>(Brand Name)<br>(levels with all others and no u.l.) | PAST CALENDAR YEAR |         | ESTIMATE THIS CALENDAR YEAR |         |
|-----------------------------------------------------------------|--------------------|---------|-----------------------------|---------|
|                                                                 | Amounts per Day    |         | Amounts per Day             |         |
|                                                                 | (Daily Units)      |         | (Daily Units)               |         |
|                                                                 | Average            | Maximum | Average                     | Maximum |
| <hr/>                                                           | <hr/>              | <hr/>   | <hr/>                       | <hr/>   |
| <hr/>                                                           | <hr/>              | <hr/>   | <hr/>                       | <hr/>   |
| <hr/>                                                           | <hr/>              | <hr/>   | <hr/>                       | <hr/>   |
| <hr/>                                                           | <hr/>              | <hr/>   | <hr/>                       | <hr/>   |
| <hr/>                                                           | <hr/>              | <hr/>   | <hr/>                       | <hr/>   |
| <hr/>                                                           | <hr/>              | <hr/>   | <hr/>                       | <hr/>   |
| <hr/>                                                           | <hr/>              | <hr/>   | <hr/>                       | <hr/>   |
| <hr/>                                                           | <hr/>              | <hr/>   | <hr/>                       | <hr/>   |

## SECTION C – WATER SUPPLY

## 1. Water Sources: (Check as many as are applicable)

- ☐ Private Well  
☐ Surface Water  
☐ Municipal Water Utility (Specify City): \_\_\_\_\_  
☐ Other (Specify): \_\_\_\_\_

## 2. Name on the water bill:

Name: \_\_\_\_\_  
 Street: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

## 3. Water Service Account Number: \_\_\_\_\_

 4. List average water usage on premises:  
 (New Facilities may estimate)

|      |                               | Average Water<br>Usage (gpd) | Indicate<br>Estimated (E) or<br>Measured (M) |
|------|-------------------------------|------------------------------|----------------------------------------------|
| Type |                               |                              |                                              |
| a.   | Contact cooling water         | _____                        | _____                                        |
| b.   | Non-contact cooling water     | _____                        | _____                                        |
| c.   | Boiler feed                   | _____                        | _____                                        |
| d.   | Process                       | _____                        | _____                                        |
| e.   | Sanitary                      | _____                        | _____                                        |
| f.   | Air pollution control         | _____                        | _____                                        |
| g.   | Contained in product          | _____                        | _____                                        |
| h.   | Plant and equipment wash down | _____                        | _____                                        |
| i.   | Irrigation and lawn watering  | _____                        | _____                                        |
| j.   | Other                         | _____                        | _____                                        |
| k.   | Total of A-J                  | _____                        | _____                                        |

**SECTION D – SEWER INFORMATION**1. a. For an existing building

Is the building presently connected to the public sanitary sewer system?

☐ Yes: Sanitary Sewer Account Number \_\_\_\_\_☐ No: Have you applied for a sanitary sewer hookup? ☐ Yes ☐ No

## b. For a new business:

i. Will you be occupying an existing vacant building (such as in an industrial park)? ☐ Yes ☐ No

ii. Have you applied for a building permit if a new facility will be constructed?

☐ Yes ☐ No

iii. Will you be connected to the public sanitary sewer system?

☐ Yes ☐ No

2. List size, descriptive location and flow of each facility sewer which connects to the City's sewer system. (If more than three, attach additional information on another sheet.)

| <u>Sewer Size</u> | <u>Descriptive Location of Sewer Connection or Discharge Point</u> | <u>Average Flow (gpd)</u> |
|-------------------|--------------------------------------------------------------------|---------------------------|
| _____             | _____<br>_____                                                     | _____                     |
| _____             | _____<br>_____                                                     | _____                     |
| _____             | _____<br>_____                                                     | _____                     |

## SECTION E – WASTEWATER DISCHARGE INFORMATION

1. Does (or will) this facility discharge any wastewater other than from restrooms to the City sewer?

☐ Yes If the answer to this question is “yes”, complete the remainder of the application.

☐ No If the answer to this question is “no”, skip to Section I.

2. Provide the following information on wastewater flow rate.

- a. Hours/Day Discharged (e.g. 8 hours/day):

M \_\_\_\_ T \_\_\_\_ W \_\_\_\_ TH \_\_\_\_ F \_\_\_\_ SAT \_\_\_\_ SUN \_\_\_\_

- b. Hours of Discharge (e.g. 8 a.m. to 5 p.m.)

M \_\_\_\_ T \_\_\_\_ W \_\_\_\_ TH \_\_\_\_ F \_\_\_\_ SAT \_\_\_\_ SUN \_\_\_\_

- c. Peak hourly flow rate (GPD) \_\_\_\_\_

- d. Maximum daily flow rate (GPD) \_\_\_\_\_

- e. Annual daily average (GPD) \_\_\_\_\_

3. If batch discharge occurs or will occur, indicate:  
[New facilities may estimate]

- a. Number of batch discharges \_\_\_\_\_ per day.

- b. Average discharge per batch \_\_\_\_\_ (GPD)

- c. Time of batch discharges \_\_\_\_\_ at \_\_\_\_\_  
(days of week) (hours of day)

- d. Flow rate \_\_\_\_\_ gallons/minute.

- e. Percent of total discharge \_\_\_\_\_.

4. Schematic Flow Diagram – For each major activity in which wastewater is or will be generated, draw a diagram of the flow of materials, products, water and wastewater from the start of the activity to its completion, showing all unit processes. Indicate which processes use water and which generate wastestreams. Include the average daily volumes and maximum daily volumes of each wastestream (new facilities may estimate). If estimates are used for flow data this must be indicated. Number each unit process having wastewater discharges to the community sewer. Use these numbers when showing these unit processes in the building layout in Section II.

Facilities that checked activities in question 1 of Section B are considered Categorical Industrial Users and should skip to question 6.

5. For Non-Categorical Users Only: List average wastewater discharge, maximum discharge and type of discharge (batch, continuous, or both), for each plant process. Include the reference number from the process schematic that corresponds to each process. (New facilities provide estimates for each discharge).

| <u>No.</u> | <u>Process Description</u> | <u>Average<br/>Flow (gpd)</u> | <u>Maximum<br/>Flow (gpd)</u> | <u>Type of Discharge<br/>(Batch Continuous)</u> |
|------------|----------------------------|-------------------------------|-------------------------------|-------------------------------------------------|
| _____      | _____                      | _____                         | _____                         | _____                                           |
| _____      | _____                      | _____                         | _____                         | _____                                           |
| _____      | _____                      | _____                         | _____                         | _____                                           |
| _____      | _____                      | _____                         | _____                         | _____                                           |

ANSWER QUESTIONS 6 & 7 ONLY IF YOU ARE SUBJECT TO CATEGORICAL PRETREATMENT STANDARDS.

6. For Categorical Users: Provide the wastewater discharge flows for each of your processes or proposed processes. Include the reference number from the process schematic that corresponds to each process. (New facilities should provide estimates for each discharge).

| <u>No.</u> | <u>Regulated Process</u> | <u>Average<br/>Flow (gpd)</u> | <u>Maximum<br/>Flow (gpd)</u> | <u>Type of Discharge<br/>(Batch Continuous)</u> |
|------------|--------------------------|-------------------------------|-------------------------------|-------------------------------------------------|
| _____      | _____                    | _____                         | _____                         | _____                                           |
| _____      | _____                    | _____                         | _____                         | _____                                           |
| _____      | _____                    | _____                         | _____                         | _____                                           |
| _____      | _____                    | _____                         | _____                         | _____                                           |

| <u>No.</u> | <u>Unregulated Process</u> | <u>Average<br/>Flow (gpd)</u> | <u>Maximum<br/>Flow (gpd)</u> | <u>Type of Discharge<br/>(Batch Continuous)</u> |
|------------|----------------------------|-------------------------------|-------------------------------|-------------------------------------------------|
| _____      | _____                      | _____                         | _____                         | _____                                           |
| _____      | _____                      | _____                         | _____                         | _____                                           |
| _____      | _____                      | _____                         | _____                         | _____                                           |
| _____      | _____                      | _____                         | _____                         | _____                                           |

| <u>No.</u> | <u>Dilution</u> | <u>Average<br/>Flow (gpd)</u> | <u>Maximum<br/>Flow (gpd)</u> | <u>Type of Discharge<br/>(Batch Continuous)</u> |
|------------|-----------------|-------------------------------|-------------------------------|-------------------------------------------------|
| _____      | _____           | _____                         | _____                         | _____                                           |
| _____      | _____           | _____                         | _____                         | _____                                           |
| _____      | _____           | _____                         | _____                         | _____                                           |
| _____      | _____           | _____                         | _____                         | _____                                           |



## 7. For Categorical Users Subject to Total Toxic Organic (TTO) Requirements:

Provide the following (TTO) information.

- a. Does (or will) this facility use any of the toxic organics that are listed under the TTO standard of the applicable categorical pretreatment standards published by EPA?

☐ Yes

☐ No

- b. Has a baseline monitoring report (BMR) been submitted which contains TTO information?

☐ Yes

☐ No

- c. Has a toxic organics management plan (TOMP) been developed?

☐ Yes

☐ No

## 8. Do you have, or plan to have, automatic sampling equipment or continuous wastewater flow metering equipment at this facility?

|          |                    |                              |                             |                              |
|----------|--------------------|------------------------------|-----------------------------|------------------------------|
| Current: | Flow Metering      | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
|          | Sampling Equipment | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Planned: | Flow Metering      | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
|          | Sampling Equipment | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |

If so, please indicate the present or future location of this equipment on the sewer schematic and describe the equipment below:

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## 9. Are any process changes or expansions planned during the next three years that could alter wastewater volumes or characteristics? Consider production processes as well as air or water pollution treatment processes that may affect the discharge.

☐ Yes

☐ No

10. Briefly describe these changes and their effects on the wastewater volume and characteristics: (Attach additional sheets if needed).

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11. Are any materials or water reclamation systems in use or planned?

☐ Yes

☐ No

12. Briefly describe recovery process, substance recovered, percent recovered, and the concentration in the spent solution. Submit a flow diagram for each process: (Attach additional sheets if needed).

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#### SECTION F – CHARACTERISTICS OF DISCHARGE

All current industrial users are required to submit monitoring data on all pollutants that are regulated specific to each process. Use the tables provided in this section to report the analytical results. **DO NOT LEAVE BLANKS.** For all other (nonregulated) pollutants, indicate whether the pollutant is known to be present (P), suspected to be present (S), or known not to be present (O), by placing the appropriate letter in the column for average reported values. Indicate on either the top of each table or on a separate sheet, if necessary, the sample location, and type of analysis used. Be sure methods conform to 40 CFR Part 136; if they do not, indicate what method was used.

New dischargers should use the table to indicate what pollutants will be present or are suspected to be present in proposed wastestreams by placing a P (expected to be present), S (may be present), or O (will not be present) under the average reported values.

| Pollutant                    | Detection Level Used | Maximum Daily Value |      | Average of Analyses |      | Number of Analysis | Units |      |
|------------------------------|----------------------|---------------------|------|---------------------|------|--------------------|-------|------|
|                              |                      | Conc.               | Mass | Conc.               | Mass |                    | Conc. | Mass |
| Acenaphthene*                |                      |                     |      |                     |      |                    |       |      |
| Acrolein                     |                      |                     |      |                     |      |                    |       |      |
| Acrylonitrile                |                      |                     |      |                     |      |                    |       |      |
| Benzene                      |                      |                     |      |                     |      |                    |       |      |
| Benzidine                    |                      |                     |      |                     |      |                    |       |      |
| Carbon tetrachloride         |                      |                     |      |                     |      |                    |       |      |
| Chlorobenzene                |                      |                     |      |                     |      |                    |       |      |
| 1,2,4 - Trichlorobenzene     |                      |                     |      |                     |      |                    |       |      |
| Hexachlorobenzene            |                      |                     |      |                     |      |                    |       |      |
| 1,2 - Dichloroethane         |                      |                     |      |                     |      |                    |       |      |
| 1,1,1 - Trichloroethane      |                      |                     |      |                     |      |                    |       |      |
| Hexachloroethane             |                      |                     |      |                     |      |                    |       |      |
| 1,1 - Dichloroethane         |                      |                     |      |                     |      |                    |       |      |
| 1,1,2 - Trichloroethane      |                      |                     |      |                     |      |                    |       |      |
| 1,1,2,2 - Tetrachloroethane  |                      |                     |      |                     |      |                    |       |      |
| Chloroethane                 |                      |                     |      |                     |      |                    |       |      |
| Bis (2-chloroethyl) ether    |                      |                     |      |                     |      |                    |       |      |
| 17 Bis (chloro methyl) ether |                      |                     |      |                     |      |                    |       |      |
| 2-Chloroethyl vinyl ether    |                      |                     |      |                     |      |                    |       |      |
| 2 - Chloronaphthalene        |                      |                     |      |                     |      |                    |       |      |
| 2,4,6 - Trichlorophenol      |                      |                     |      |                     |      |                    |       |      |
| Parachlorometa cresol        |                      |                     |      |                     |      |                    |       |      |
| Chloroform                   |                      |                     |      |                     |      |                    |       |      |
| 2 - Chlorophenol             |                      |                     |      |                     |      |                    |       |      |
| 1,2 - Dichlorobenzene        |                      |                     |      |                     |      |                    |       |      |
| 1,3 - Dichlorobenzene        |                      |                     |      |                     |      |                    |       |      |
| 1,4 - Dichlorobenzene        |                      |                     |      |                     |      |                    |       |      |
| 3,3 - Dichlorobenzidine      |                      |                     |      |                     |      |                    |       |      |
| 1,1 - Dichloroethylene       |                      |                     |      |                     |      |                    |       |      |
| 1,2 - Trans-dichloroethylene |                      |                     |      |                     |      |                    |       |      |
| 2,4 - Dichloropheno          |                      |                     |      |                     |      |                    |       |      |
| 1,2 - Dichloropropane        |                      |                     |      |                     |      |                    |       |      |
| 1,2 - Dichloropropylene      |                      |                     |      |                     |      |                    |       |      |
| 1,3- Dichloropropylene       |                      |                     |      |                     |      |                    |       |      |

| Pollutant                     | Detection Level Used | Maximum Daily Value |      | Average of Analyses |      | Number of Analysis | Units |      |
|-------------------------------|----------------------|---------------------|------|---------------------|------|--------------------|-------|------|
|                               |                      | Conc.               | Mass | Conc.               | Mass |                    | Conc. | Mass |
| 2,4 - Dimethylphenol*         |                      |                     |      |                     |      |                    |       |      |
| 2,4 - Dinitrotoluene          |                      |                     |      |                     |      |                    |       |      |
| 2,6 - Dinitrotoluene          |                      |                     |      |                     |      |                    |       |      |
| 1,2 - Diphenylhydrazine       |                      |                     |      |                     |      |                    |       |      |
| Ethylbenzene                  |                      |                     |      |                     |      |                    |       |      |
| Fluorantene                   |                      |                     |      |                     |      |                    |       |      |
| 4 - Chlorophenyl phenyl ether |                      |                     |      |                     |      |                    |       |      |
| 4 - Bromophenyl phenyl ether  |                      |                     |      |                     |      |                    |       |      |
| Bis (2-chloroisopropyl) ether |                      |                     |      |                     |      |                    |       |      |
| Bis (2-chloroethoxy) methane  |                      |                     |      |                     |      |                    |       |      |
| Methylene chloride            |                      |                     |      |                     |      |                    |       |      |
| Methyl chloride               |                      |                     |      |                     |      |                    |       |      |
| Methyl bromide                |                      |                     |      |                     |      |                    |       |      |
| Bromoform                     |                      |                     |      |                     |      |                    |       |      |
| Dichlorodibromomethane        |                      |                     |      |                     |      |                    |       |      |
| Chlorodibromomethane          |                      |                     |      |                     |      |                    |       |      |
| Hexachlorobutadiene           |                      |                     |      |                     |      |                    |       |      |
| Hexachlorocyclopentadiene     |                      |                     |      |                     |      |                    |       |      |
| Isophorone                    |                      |                     |      |                     |      |                    |       |      |
| Naphthalene                   |                      |                     |      |                     |      |                    |       |      |
| Nitrobenzene                  |                      |                     |      |                     |      |                    |       |      |
| Nitrophenol                   |                      |                     |      |                     |      |                    |       |      |
| 2 - Nitrophenol               |                      |                     |      |                     |      |                    |       |      |
| 4 - Nitrophenol               |                      |                     |      |                     |      |                    |       |      |
| 2,4 - Dinitrophenol           |                      |                     |      |                     |      |                    |       |      |
| 4,6 - Dinitro -o- cresol      |                      |                     |      |                     |      |                    |       |      |
| N-nitrosodimethylamine        |                      |                     |      |                     |      |                    |       |      |
| N-nitrosodiphenylamine        |                      |                     |      |                     |      |                    |       |      |
| N-nitrosodi-n-propylamine     |                      |                     |      |                     |      |                    |       |      |
| Pentachlorophenol             |                      |                     |      |                     |      |                    |       |      |
| Phenol                        |                      |                     |      |                     |      |                    |       |      |
| Bis (2-ethylhexyl) phthalate  |                      |                     |      |                     |      |                    |       |      |
| Butyl bezyl phthalate         |                      |                     |      |                     |      |                    |       |      |
| Di-n-butyl phthalate          |                      |                     |      |                     |      |                    |       |      |

| Pollutant                  | Detection Level Used | Maximum Daily Value |      | Average of Analyses |      | Number of Analysis | Units |      |
|----------------------------|----------------------|---------------------|------|---------------------|------|--------------------|-------|------|
|                            |                      | Conc.               | Mass | Conc.               | Mass |                    | Conc. | Mass |
| Dj-n-octyl phthalate*      |                      |                     |      |                     |      |                    |       |      |
| Diethyl phthalate          |                      |                     |      |                     |      |                    |       |      |
| Dimethyl phthalate         |                      |                     |      |                     |      |                    |       |      |
| Benzo (a) anthracene       |                      |                     |      |                     |      |                    |       |      |
| Benzo (a) pyrene           |                      |                     |      |                     |      |                    |       |      |
| 3,4 - benzofluoranthene    |                      |                     |      |                     |      |                    |       |      |
| Benzo (k) fluoroanthene    |                      |                     |      |                     |      |                    |       |      |
| Chrysene                   |                      |                     |      |                     |      |                    |       |      |
| Acenaphthylene             |                      |                     |      |                     |      |                    |       |      |
| Anthracene                 |                      |                     |      |                     |      |                    |       |      |
| Benzo (ghi) perylene       |                      |                     |      |                     |      |                    |       |      |
| Fluorene                   |                      |                     |      |                     |      |                    |       |      |
| Phenanthrene               |                      |                     |      |                     |      |                    |       |      |
| Dibenzo (a,h,i) anthracene |                      |                     |      |                     |      |                    |       |      |
| Indeno (1,2,3 - cd) pyrene |                      |                     |      |                     |      |                    |       |      |
| Pyrene                     |                      |                     |      |                     |      |                    |       |      |
| Tetrachloroethylene        |                      |                     |      |                     |      |                    |       |      |
| Toluene                    |                      |                     |      |                     |      |                    |       |      |
| Trichloroethylene          |                      |                     |      |                     |      |                    |       |      |
| Vinyl chloride             |                      |                     |      |                     |      |                    |       |      |
| Aldrin                     |                      |                     |      |                     |      |                    |       |      |
| Dieldrin                   |                      |                     |      |                     |      |                    |       |      |
| Chlordane                  |                      |                     |      |                     |      |                    |       |      |
| 4,4' - DDT                 |                      |                     |      |                     |      |                    |       |      |
| 4,4' - DDE                 |                      |                     |      |                     |      |                    |       |      |
| 4,4' - DDD                 |                      |                     |      |                     |      |                    |       |      |
| Alpha - endosulfan         |                      |                     |      |                     |      |                    |       |      |
| Beta - endosulfan          |                      |                     |      |                     |      |                    |       |      |
| Endosulfan sulfate         |                      |                     |      |                     |      |                    |       |      |
| Endrin                     |                      |                     |      |                     |      |                    |       |      |
| Endrin aldehyde            |                      |                     |      |                     |      |                    |       |      |
| Heptachlor                 |                      |                     |      |                     |      |                    |       |      |



| Pollutant          | Detection Level Used | Maximum Daily Value |      | Average of Analyses |      | Number of Analysis | Units |      |
|--------------------|----------------------|---------------------|------|---------------------|------|--------------------|-------|------|
|                    |                      | Conc.               | Mass | Conc.               | Mass |                    | Conc. | Mass |
| Heptachlor epoxide |                      |                     |      |                     |      |                    |       |      |
| Alpha - BHC        |                      |                     |      |                     |      |                    |       |      |
| Beta - BHC         |                      |                     |      |                     |      |                    |       |      |
| Gamma - BHC        |                      |                     |      |                     |      |                    |       |      |
| Delta - BHC        |                      |                     |      |                     |      |                    |       |      |
| PCB - 1242         |                      |                     |      |                     |      |                    |       |      |
| PCB - 1254         |                      |                     |      |                     |      |                    |       |      |
| PCB - 1221         |                      |                     |      |                     |      |                    |       |      |
| PCB - 1232         |                      |                     |      |                     |      |                    |       |      |
| PCB - 1248         |                      |                     |      |                     |      |                    |       |      |
| PCB - 1260         |                      |                     |      |                     |      |                    |       |      |
| PCB - 1016         |                      |                     |      |                     |      |                    |       |      |
| Toxaphene (TCDD)   |                      |                     |      |                     |      |                    |       |      |
| Asbestos           |                      |                     |      |                     |      |                    |       |      |
| Acidity            |                      |                     |      |                     |      |                    |       |      |
| Alkalinity         |                      |                     |      |                     |      |                    |       |      |
| Bacteria           |                      |                     |      |                     |      |                    |       |      |
| BOD5               |                      |                     |      |                     |      |                    |       |      |
| COD                |                      |                     |      |                     |      |                    |       |      |
| Chloride           |                      |                     |      |                     |      |                    |       |      |
| Chlorine           |                      |                     |      |                     |      |                    |       |      |
| Fluoride           |                      |                     |      |                     |      |                    |       |      |
| Hardness           |                      |                     |      |                     |      |                    |       |      |
| Magnesium          |                      |                     |      |                     |      |                    |       |      |
| NH3 - N            |                      |                     |      |                     |      |                    |       |      |
| Oil and Grease     |                      |                     |      |                     |      |                    |       |      |
| TSS                |                      |                     |      |                     |      |                    |       |      |
| TOC                |                      |                     |      |                     |      |                    |       |      |
| Kjeldahl N         |                      |                     |      |                     |      |                    |       |      |
| Nitrate N          |                      |                     |      |                     |      |                    |       |      |
| Nitrite N          |                      |                     |      |                     |      |                    |       |      |
| Organic N          |                      |                     |      |                     |      |                    |       |      |
| Orthophosphate P   |                      |                     |      |                     |      |                    |       |      |
| Phosphorous        |                      |                     |      |                     |      |                    |       |      |

| Pollutant             | Detection Level Used | Maximum Daily Value |      | Average of Analyses |      | Number of Analysis | Units |      |
|-----------------------|----------------------|---------------------|------|---------------------|------|--------------------|-------|------|
|                       |                      | Conc.               | Mass | Conc.               | Mass |                    | Conc. | Mass |
| Sodium                |                      |                     |      |                     |      |                    |       |      |
| Specific Conductivity |                      |                     |      |                     |      |                    |       |      |
| Sulfate (SO4)         |                      |                     |      |                     |      |                    |       |      |
| Sulfide (S)           |                      |                     |      |                     |      |                    |       |      |
| Sulfite (SO3)         |                      |                     |      |                     |      |                    |       |      |
| Antimony              |                      |                     |      |                     |      |                    |       |      |
| Arsenic               |                      |                     |      |                     |      |                    |       |      |
| Barium                |                      |                     |      |                     |      |                    |       |      |
| Beryllium             |                      |                     |      |                     |      |                    |       |      |
| Cadmium               |                      |                     |      |                     |      |                    |       |      |
| Chromium              |                      |                     |      |                     |      |                    |       |      |
| Copper                |                      |                     |      |                     |      |                    |       |      |
| Cyanide               |                      |                     |      |                     |      |                    |       |      |
| Lead                  |                      |                     |      |                     |      |                    |       |      |
| Mercury               |                      |                     |      |                     |      |                    |       |      |
| Nickel                |                      |                     |      |                     |      |                    |       |      |
| Selenium              |                      |                     |      |                     |      |                    |       |      |
| Silver                |                      |                     |      |                     |      |                    |       |      |
| Thallium              |                      |                     |      |                     |      |                    |       |      |
| Zinc                  |                      |                     |      |                     |      |                    |       |      |



## SECTION G -- TREATMENT

1. Is any form of wastewater treatment (see list below) practiced at this facility?  
☐ Yes  
☐ No
2. Is any form of wastewater treatment (or changes to a existing wastewater treatment) planned for this facility within the next three years?  
☐ Yes, describe: \_\_\_\_\_  
☐ No
3. Treatment devices or processes used or proposed for treating wastewater or sludge (check as many as appropriate).
  - ☐ Air flotation
  - ☐ Centrifuge
  - ☐ Chemical precipitation
  - ☐ Chlorination
  - ☐ Cyclone
  - ☐ Filtration
  - ☐ Flow equalization
  - ☐ Grease or oil separation, type: \_\_\_\_\_
  - ☐ Grease trap
  - ☐ Grinding filter
  - ☐ Grit removal
  - ☐ Ion exchange
  - ☐ Neutralization, pH correction
  - ☐ Ozonation
  - ☐ Reverse osmosis
  - ☐ Screen
  - ☐ Sedimentation
  - ☐ Septic tank
  - ☐ Solvent separation
  - ☐ Spill protection
  - ☐ Sump
  - ☐ Biological treatment, type: \_\_\_\_\_
  - ☐ Rainwater diversion or storage
  - ☐ Other chemical treatment, type: \_\_\_\_\_
  - ☐ Other physical treatment, type: \_\_\_\_\_
  - ☐ Other, type: \_\_\_\_\_

## 4. Description

Describe the pollutant loadings, flow rates, design capacity, physical size, and operating procedures of each treatment facility checked above.

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5. Attach a process flow diagram for each existing treatment system. Include process equipment, by-products, by-product disposal method, waste and by-product volumes, and design and operating conditions.

6. Describe any changes in treatment or disposal methods planned or under construction for the wastewater discharge to the sanitary sewer. Please include estimated completion dates.

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7. Do you have a treatment operator? ☐ Yes ☐ No

(if Yes,) Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Full time: \_\_\_\_\_ (specify hours)  
Part time: \_\_\_\_\_ (specify hours)

8. Do you have a manual on the correct operation of your treatment equipment?

☐ Yes ☐ No

9. Do you have a written maintenance schedule for your treatment equipment?

☐ Yes ☐ No

**SECTION H - FACILITY OPERATIONAL CHARACTERISTICS****1. Shift Information**

| Work Days                  | <input type="checkbox"/> Mon. | <input type="checkbox"/> Tues. | <input type="checkbox"/> Wed. | <input type="checkbox"/> Thur. | <input type="checkbox"/> Fri. | <input type="checkbox"/> Sat. | <input type="checkbox"/> Sun. |
|----------------------------|-------------------------------|--------------------------------|-------------------------------|--------------------------------|-------------------------------|-------------------------------|-------------------------------|
| Shifts per work day:       | _____                         | _____                          | _____                         | _____                          | _____                         | _____                         | _____                         |
| Empl's per shift:          | 1st: _____                    | _____                          | _____                         | _____                          | _____                         | _____                         | _____                         |
|                            | 2 <sup>nd</sup> : _____       | _____                          | _____                         | _____                          | _____                         | _____                         | _____                         |
|                            | 3 <sup>rd</sup> : _____       | _____                          | _____                         | _____                          | _____                         | _____                         | _____                         |
| Shift start and end times: | 1st: _____                    | _____                          | _____                         | _____                          | _____                         | _____                         | _____                         |
|                            | 2 <sup>nd</sup> : _____       | _____                          | _____                         | _____                          | _____                         | _____                         | _____                         |
|                            | 3 <sup>rd</sup> : _____       | _____                          | _____                         | _____                          | _____                         | _____                         | _____                         |

**2. Indicate whether the business activity is:**

- ☐ Continuous through the year, or  
☐ Seasonal - Circle the months of the year during which the business activity occurs:

J    F    M    A    M    J    J    A    S    O    N    D

COMMENTS: \_\_\_\_\_  
 \_\_\_\_\_

**3. Indicate whether the facility discharge is:**

- ☐ Continuous through the year, or  
☐ Seasonal - Circle the months of the year during which the business activity occurs:

J    F    M    A    M    J    J    A    S    O    N    D

COMMENTS: \_\_\_\_\_  
 \_\_\_\_\_

4. Does operation shut down for vacation, maintenance, or other reasons?

☐ Yes; indicate reasons and period when shutdown occurs:

\_\_\_\_\_

☐ No

5. List types and amounts (mass or volume per day) of raw materials used or planned for use (attach list if needed):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. List types and quantity of chemicals used or planned for use (attach list if needed). Include copies of Manufacturer's Safety Data Sheets (if available) for all chemicals identified:

| Chemical | Quantity |
|----------|----------|
| _____    | _____    |
| _____    | _____    |
| _____    | _____    |
| _____    | _____    |
| _____    | _____    |

7. Building Layout - Draw to scale the location of each building on the premises. Show map orientation and location of all water meters, storm drains, numbered unit processes (from schematic flow diagram), public sewers, and each facility sewer line connected to the public sewers. Number each sewer and show existing and proposed sampling locations. A State Registered Professional Engineer must certify this drawing.

A blueprint or drawing of the facilities showing the above items may be attached in lieu of submitting a drawing on this sheet.

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**SECTION I - SPILL PREVENTION**

1. Do you have chemical storage containers, bins, or ponds at your facility?

☐ Yes ☐ No

If yes, please give a description of their location, contents, size, type, and frequency and method of cleaning. Also, indicate in a diagram or comment on the proximity of these containers to a sewer or storm drain. Indicate if buried metal containers have cathodic protection.

2. Do you have floor drains in your manufacturing or chemical storage area(s)?

☐ Yes ☐ No

If yes, where do they discharge? \_\_\_\_\_

3. If you have chemical storage containers, bins, or ponds in manufacturing area, could an accidental spill lead to a discharge to: (check all that apply).

- ☐ an onsite disposal system  
☐ public sanitary sewer system (e.g. through a floor drain)  
☐ storm drain  
☐ to ground  
☐ other, specify: \_\_\_\_\_  
☐ not applicable, no possible discharge to any of the above routes

4. Do you have an accidental spill prevention plan (ASPP) to prevent spills of chemicals or slug discharges from entering the Control Authority's collection systems?

- ☐ Yes - [Please enclose a copy with the application]  
☐ No  
☐ N/A, Not applicable since there are no floor drains and/or the facility discharge(s) only domestic wastes.

5. Please describe below any previous spill events and remedial measures taken to prevent their reoccurrence.

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**SECTION J - NON-DISCHARGED WASTES**

1. Are any waste liquids or sludges generated and not disposed of in the sanitary sewer system?

☐ Yes, please describe below

☐ No, skip the remainder of Section J.

| <u>Waste Generated</u> | <u>Quantity (per year)</u> | <u>Disposal Method</u> |
|------------------------|----------------------------|------------------------|
| _____                  | _____                      | _____                  |
| _____                  | _____                      | _____                  |
| _____                  | _____                      | _____                  |

2. Indicate which wastes identified above are disposed of at an off-site treatment facility and which are disposed of on-site.
3. If any of your wastes are sent to an off-site centralized waste treatment facility, identify the waste and the facility.
4. If an outside firm removes any of the above checked wastes, state the name(s) and addresses of all waste haulers:

a. \_\_\_\_\_ b. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Permit No.  
(if applicable): \_\_\_\_\_

Permit No.  
(if applicable): \_\_\_\_\_

5. Have you been issued any Federal, State, or local environmental permits?

☐ Yes

☐ No

If yes, please list the permit(s): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



**SECTION K - AUTHORIZED SIGNATURES**

Compliance certification:

1. Are all applicable Federal, State, or local pretreatment standards and requirements being met on a consistent basis?

[ ] Yes

[ ] No

[ ] Not yet discharging

2. If No:

- a. What additional operations and maintenance procedures are being considered to bring the facility into compliance? Also, list additional treatment technology or practice being considered in order to bring the facility into compliance.
- b. Provide a schedule for bringing the facility into compliance. Specify major events planned along with reasonable completion dates. Note that if the Control Authority issues a permit to the applicant, it may establish a schedule for compliance different from the one submitted by the facility.

| Milestone Activity | Completion Date |
|--------------------|-----------------|
|                    |                 |
|                    |                 |
|                    |                 |
|                    |                 |
|                    |                 |
|                    |                 |
|                    |                 |
|                    |                 |
|                    |                 |
|                    |                 |

## **ATTACHMENT B**

### **PRETREATMENT PROGRAM FEES**

#### Application and Renewal Fees

SIU Permit Application \$680.00

Septic Tank/Grease Hauler \$200.00

#### Addendum Fees

SIU \$200.00

#### Annual Inspection Fees

SIU without Pretreatment \$720.00

SIU with Pretreatment \$1040.00

#### Late Reporting Fee

SIU \$50.00 every day thereafter until report is received

#### Hauled Waste

Basic Charge (FOG and Septage) \$ 0.050 per gallon based on truck capacity



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

## ACTION ITEM

DOC ID: 1707

|                                   |                                                                                                                                                                                                                                                                                                                    |
|-----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Council Meeting Date:</b>      | 21 October 2014                                                                                                                                                                                                                                                                                                    |
| <b>Department:</b>                | Public Services                                                                                                                                                                                                                                                                                                    |
| <b>Issue Under Consideration:</b> | Motion to amend the contract with Seven Seas Marine Construction, Inc., for the renovations of the City's Day Docks from the previously approved one-hundred and fourteen thousand dollars (\$114,000) to a final amount of one-hundred and thirty-one thousand, three-hundred and sixty-four dollars (\$131,364). |
| <b>Amount Requested:</b>          | \$17,364 in addition to previously approved \$114,000                                                                                                                                                                                                                                                              |
| <b>Is Item in Current Budget?</b> | Yes, in fiscal year 2013/2014 for \$94,910 (which included a grant of \$71,182).                                                                                                                                                                                                                                   |
| <b>If no, please explain:</b>     |                                                                                                                                                                                                                                                                                                                    |
| <b>Financial Impact:</b>          | A Budget amendment will be necessary to account for the overage.                                                                                                                                                                                                                                                   |
| <b>Points to Consider:</b>        | The additional funds are required to address the additional work by the Contractor, not included in the original Scope of Services, including repairing the unsuitable stringers, discovered after the decking was removed and other change orders                                                                 |
| <b>Options:</b>                   | Approve – Work was authorized during August City Council Meeting                                                                                                                                                                                                                                                   |
| <b>Staff Recommendation:</b>      | Approve                                                                                                                                                                                                                                                                                                            |

### Reviews:

Jonathan Heald      Completed    10/08/2014 11:48 AM  
 Debra Bivens      Completed    10/08/2014 11:58 AM  
 Chris Carter      Completed    10/08/2014 12:36 PM  
 Ann U. Mercer      Completed    10/08/2014 2:04 PM  
 Georgetown City Council    Pending    10/21/2014 5:30 PM

### Attachments:



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## ACTION ITEM

DOC ID: 1709

|                                   |                                                                                                                                                                                                                                                                                                                                                                                               |
|-----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Council Meeting Date:</b>      | 21 October 2014                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Department:</b>                | Electric                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Issue Under Consideration:</b> | Motion to Approve Purchase of 3-Phase Padmounted Transformers                                                                                                                                                                                                                                                                                                                                 |
| <b>Amount Requested:</b>          | Unknown at deadline for agenda. Bid opening is scheduled for October 14 <sup>th</sup> .                                                                                                                                                                                                                                                                                                       |
| <b>Is Item in Current Budget?</b> | Yes                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>If no, please explain:</b>     |                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Financial Impact:</b>          |                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Points to Consider:</b>        | We have requested quotes for 4 – 300 kva padmounted transformers (2 different service voltages) and 2 – 500 kva padmounted transformers (2 different service voltages). Bids will be opened on October 14 <sup>th</sup> and pricing /losses will be evaluated. These transformers are needed to provide service to medium-sized commercial customers; our inventory is very low at this time. |
| <b>Options:</b>                   | Approve or disapprove purchase                                                                                                                                                                                                                                                                                                                                                                |
| <b>Staff Recommendation:</b>      | Staff will present a recommendation for purchase at the Council meeting.                                                                                                                                                                                                                                                                                                                      |

### Reviews:

Alan Loveless Completed 10/08/2014 10:39 AM

Chris Carter Completed 10/08/2014 10:43 AM

Debra Bivens Skipped 10/08/2014 2:15 PM

Per Finance Director. No amount to approve or disapprove at this time.

Ann U. Mercer Completed 10/08/2014 2:17 PM

Georgetown City Council Pending 10/21/2014 5:30 PM

### Attachments:



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## INFORMATION ITEM

DOC ID: 1713

**Council Meeting Date:** 21 October 2014  
**Department:** Fire Department  
**Issue Under Consideration:** ISO Classification Letter



4B Eves Drive, Suite  
P.O. Box 961  
Marlton, NJ 08053-3112

t 856.985.5600  
f 856.810.9065

September 29, 2014

Mr. Chris Carter, Administrator  
Georgetown  
PO Drawer 939  
Georgetown, South Carolina, 29442

RE: Georgetown, Georgetown County, South Carolina  
Public Protection Classification: 02  
Effective Date: January 01, 2015

Dear Mr. Chris Carter,

We wish to thank you Mr. Jonathon Heald and Chief Joseph Tanner for your cooperation during our recent Public Protection Classification (PPC) survey. ISO has completed its analysis of the structural fire suppression delivery system provided in your community. The resulting classification is indicated above.

Enclosed is a summary of the ISO analysis of your fire suppression services. If you would like to know more about your community's PPC classification, or if you would like to learn about the potential effect of proposed changes to your fire suppression delivery system, please call us at the phone number listed below.

ISO's Public Protection Classification Program (PPC) plays an important role in the underwriting process at insurance companies. In fact, most U.S. insurers – including the largest ones – use PPC information as part of their decision-making when deciding what business to write, coverage's to offer or prices to charge for personal or commercial property insurance.

Each insurance company independently determines the premiums it charges its policyholders. The way an insurer uses ISO's information on public fire protection may depend on several things – the company's fire-loss experience, ratemaking methodology, underwriting guidelines, and its marketing strategy.

Through ongoing research and loss experience analysis, we identified additional differentiation in fire loss experience within our PPC program, which resulted in the revised classifications. We based the differing fire loss experience on the fire suppression capabilities of each community. The new classifications will improve the predictive value for insurers while benefiting both commercial and residential property owners. We've published the new classifications as "X" and "Y" — formerly the "9" and "8B" portion of the split classification, respectively. For example:

- A community currently graded as a split 6/9 classification will now be a split 6/6X classification; with the "6X" denoting what was formerly classified as "9."
- Similarly, a community currently graded as a split 6/8B classification will now be a split 6/6Y classification, the "6Y" denoting what was formerly classified as "8B."
- Communities graded with single "9" or "8B" classifications will remain intact.



PPC is important to communities and fire departments as well. Communities whose PPC improves may get lower insurance prices. PPC also provides fire departments with a valuable benchmark, and is used by many departments as a valuable tool when planning, budgeting and justifying fire protection improvements.

ISO appreciates the high level of cooperation extended by local officials during the entire PPC survey process. The community protection baseline information gathered by ISO is an essential foundation upon which determination of the relative level of fire protection is made using the Fire Suppression Rating Schedule.

The classification is a direct result of the information gathered, and is dependent on the resource levels devoted to fire protection in existence at the time of survey. Material changes in those resources that occur after the survey is completed may affect the classification. Although ISO maintains a pro-active process to keep baseline information as current as possible, in the event of changes please call us at 1-800-444-4554, option 2 to expedite the update activity.

ISO is the leading supplier of data and analytics for the property/casualty insurance industry. Most insurers use PPC classifications for underwriting and calculating premiums for residential, commercial and industrial properties. The PPC program is not intended to analyze all aspects of a comprehensive structural fire suppression delivery system program. It is not for purposes of determining compliance with any state or local law, nor is it for making loss prevention or life safety recommendations.

If you have any questions about your classification, please let us know.

Sincerely,

*Dominic Santanna*

Dominic Santanna  
(800) 444-4554 Option 2

Encl.

cc: Mr. Jonathon Heald, Water Superintendent, Georgetown, City of  
Chief Joseph Tanner, Chief, Georgetown Fire Department  
Mr. LT Staub, Communications Manager, Georgetown County Central Communications

Attachment: Iso Classification Notification 2014 (1713 : ISO Classification Change Notification)





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## RESOLUTION

DOC ID: 1703 A

|                                   |                                                                                        |
|-----------------------------------|----------------------------------------------------------------------------------------|
| <b>Council Meeting Date:</b>      | 21 October 2014                                                                        |
| <b>Department:</b>                | Fire Department                                                                        |
| <b>Issue Under Consideration:</b> | Motion to Approve The Resolution Adopting the Georgetown County Hazard Mitigation Plan |
| <b>Amount Requested:</b>          |                                                                                        |
| <b>Is Item in Current Budget?</b> |                                                                                        |
| <b>If no, please explain:</b>     |                                                                                        |
| <b>Financial Impact:</b>          |                                                                                        |
| <b>Points to Consider:</b>        |                                                                                        |
| <b>Options:</b>                   |                                                                                        |
| <b>Staff Recommendations:</b>     |                                                                                        |

### Reviews:

|                         |           |                     |
|-------------------------|-----------|---------------------|
| Joey Tanner             | Completed | 10/06/2014 5:31 PM  |
| Chris Carter            | Completed | 10/07/2014 3:38 PM  |
| City Attorney           | Completed | 10/08/2014 11:29 AM |
| Ann U. Mercer           | Completed | 10/08/2014 12:52 PM |
| Georgetown City Council | Pending   | 10/21/2014 5:30 PM  |

### Attachments:

1. Hazard Mitigation Plan Resolution (PDF)

**MOTION TO APPROVE THE RESOLUTION ADOPTING THE GEORGETOWN COUNTY  
HAZARD MITIGATION PLAN**

## A RESOLUTION

### CALLING FOR THE ADOPTION OF THE GEORGETOWN COUNTY HAZARD MITIGATION PLAN BY GEORGETOWN CITY COUNCIL

**WHEREAS**, the County of Georgetown has experienced the effects of natural hazard events; and

**WHEREAS**, the Georgetown County Hazard Mitigation Planning Committee has prepared a recommended Georgetown County Hazard Mitigation Plan; and

**WHEREAS**, the plan addresses hazard mitigation issues within the corporate limits of the City of Georgetown; and

**WHEREAS**, the recommended Georgetown County Hazard Mitigation Plan has been widely circulated for review by residents/business organizations/professional organizations of the unincorporated and incorporated areas of Georgetown County, state, federal, regional and local government agencies and has been supported by those reviewers; and

#### **NOW THEREFORE be it resolved that**

- a. The Georgetown County Hazard Mitigation Plan is hereby adopted as an official plan of the City of Georgetown, and
- b. The Georgetown County Hazard Mitigation Planning Committee is recognized as a continuing entity charged with reviewing, maintaining and periodically reporting on the progress towards and revisions to the plan to the Georgetown City Council.

This Resolution becomes effective as of the 21st day of October, 2014.

\_\_\_\_\_  
Jack M. Scoville, Jr., Mayor  
City of Georgetown, South Carolina



120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

## RESOLUTION

DOC ID: 1699

|                                   |                                                                                                                       |
|-----------------------------------|-----------------------------------------------------------------------------------------------------------------------|
| <b>Council Meeting Date:</b>      | 21 October 2014                                                                                                       |
| <b>Department:</b>                | Administration                                                                                                        |
| <b>Issue Under Consideration:</b> | Motion to Approve a Resolution on the current EPA rule regarding CO2 Discharges from existing power generation plants |
| <b>Amount Requested:</b>          |                                                                                                                       |
| <b>Is Item in Current Budget?</b> |                                                                                                                       |
| <b>If no, please explain:</b>     |                                                                                                                       |
| <b>Financial Impact:</b>          |                                                                                                                       |
| <b>Points to Consider:</b>        |                                                                                                                       |
| <b>Options:</b>                   |                                                                                                                       |
| <b>Staff Recommendations:</b>     |                                                                                                                       |

### Reviews:

Chris Carter Completed 09/26/2014 4:10 PM

Chris Carter Skipped 09/26/2014 3:54 PM

City Attorney Completed 10/01/2014 12:18 PM

This is a policy question that might include the consideration of what, if any, negative impact might result from a waiver of a standard and the city's taking a position on it. I don't see Alan in this submission, and he would need to be included

Ann U. Mercer Completed 10/06/2014 1:57 PM

Georgetown City Council Pending 10/21/2014 5:30 PM

### Attachments:

1. CO2 Resolution for Local Government (PDF)

**MOTION TO APPROVE A RESOLUTION ON THE CURRENT EPA RULE REGARDING CO2  
DISCHARGES FROM EXISTING POWER GENERATION PLANTS**

STATE OF SOUTH CAROLINA )

**RESOLUTION CONCERNING THE UNITED STATES  
ENVIRONMENTAL PROTECTION AGENCY'S PROPOSED CO2  
EXISTING SOURCE RULE**

CITY OF GEORGETOWN )

**WHEREAS**, on June 25, 2013, the President of the United States directed the Administrator of the Environmental Protection Agency to issue standards, regulations, or guidelines to address carbon dioxide emissions from new, existing, modified and reconstructed fossil-fuels plants; and

**WHEREAS**, on June 2, 2014, the Environmental Protection Agency issued a proposed rule seeking to regulate carbon emissions from existing power plants; and

**WHEREAS**, Santee Cooper is South Carolina's state-owned electric and water utility and the state's largest power producer, supplying electricity that powers more than 2 million South Carolinians in all 46 counties of the state. Santee Cooper serves retail customers, industrial customers, the state's electric cooperatives, and several municipalities; and

**WHEREAS**, several years ago, Santee Cooper began planning for strategic reduction of CO2 emissions by taking a measured approach, one that balances environmental stewardship, reliability and costs. Since 2005, Santee Cooper has reduced its CO2 emissions by 23 percent. Santee Cooper's previous and current initiatives are projected to reduce its CO2 emissions by 44 percent in 2029 and still deliver electricity that is reliable and affordable; and

**WHEREAS**, Santee Cooper and South Carolina Electric & Gas are currently building two of the first new nuclear units in the country; and

**WHEREAS**, the proposed EPA rule considers the under construction nuclear units as already built, and in doing so sets South Carolina's goal more restrictively than other states, thereby penalizing South Carolina for being proactive in its CO2 reductions and investing early in a non-carbon emitting project; and

**WHEREAS**, this proposed treatment, calculated on a statewide basis for all utility customers, will result in a substantial rate increase for all residential, commercial, and industrial customers. Electricity is often one of the largest costs for industry, thereby making any increase in costs a determining factor in operations and expansions; and

**WHEREAS**, Santee Cooper is running its fossil fuel plants at maximum efficiency and has increased its use of natural gas generation. In fact, Santee Cooper's two largest natural gas-fired units ranked No. 1 and No. 4 on EPA's national list of highest operation run time in 2013. Santee Cooper closed 4 older coal fired units representing 10 percent of its generation in 2012; and

**WHEREAS,** Santee Cooper was the first utility to generate and deliver electricity from renewable resources in South Carolina and it maintains the largest renewable portfolio today. Based on the resource mix for our state, this portfolio includes landfill gas, biomass, solar, and a small amount of wind. There are differences between South Carolina and other states in the amount and type of renewables available for electricity production. Our state does not have the resources to meet the renewable requirement of 10 percent by 2030 as proposed in this regulation; and

**WHEREAS,** Santee Cooper has rebates and other incentives for customers to make their homes and businesses energy efficient, with an ambitious 2020 target that they are on track to meet; and

**NOW THEREFORE BE IT RESOLVED,** The City of Georgetown, SC urges the EPA, while developing guidelines for regulation of carbon dioxide emissions from existing power plants, to maintain the State of South Carolina's authority as provided by the Clean Air Act. We further urge the EPA to rely on state regulators, with input from stakeholders including Santee Cooper and other utilities, to develop performance standards for carbon dioxide emissions that take into account the unique policies, energy needs, resource mix, and economic priorities of South Carolina.

**BE IT FURTHER RESOLVED,** The City of Georgetown, SC urges the EPA to not treat under construction nuclear as part of the target, but allow it to be used for compliance with the revised target. This approach would give South Carolina full credit for its efforts and consumers would not bear the burden of paying for additional reductions.

**BE IT FURTHER RESOLVED,** The City of Georgetown, SC urges the EPA to give fair consideration to the savings Santee Cooper has already achieved towards reduction in carbon emission due to proactively launching initiatives such as renewable energy, energy efficiency, and plant retirements.

**IN WITNESS WHEREOF,** we have set our hands and caused the Seal of the City of Georgetown, South Carolina, to be affixed this 21<sup>st</sup> day of October, 2014.

**ATTEST:**

**CITY OF GEORGETOWN**  
A Municipal Corporation

\_\_\_\_\_  
Ann U. Mercer  
City Clerk

\_\_\_\_\_  
Jack M. Scoville, Jr.  
Mayor





120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

## RESOLUTION

DOC ID: 1700

|                                   |                                                                                                                                                    |
|-----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Council Meeting Date:</b>      | 21 October 2014                                                                                                                                    |
| <b>Department:</b>                | Administration                                                                                                                                     |
| <b>Issue Under Consideration:</b> | Motion to Approve a Resolution Supporting Passage of the Nov. 4th Referendum Authorizing a One cent Capital Project Sales Tax in Georgetown County |
| <b>Amount Requested:</b>          |                                                                                                                                                    |
| <b>Is Item in Current Budget?</b> |                                                                                                                                                    |
| <b>If no, please explain:</b>     |                                                                                                                                                    |
| <b>Financial Impact:</b>          |                                                                                                                                                    |
| <b>Points to Consider:</b>        |                                                                                                                                                    |
| <b>Options:</b>                   |                                                                                                                                                    |
| <b>Staff Recommendations:</b>     |                                                                                                                                                    |

### Reviews:

|                         |           |                     |
|-------------------------|-----------|---------------------|
| Chris Carter            | Completed | 09/26/2014 4:21 PM  |
| Chris Carter            | Completed | 09/26/2014 4:21 PM  |
| City Attorney           | Completed | 10/01/2014 12:09 PM |
| Ann U. Mercer           | Completed | 10/06/2014 2:04 PM  |
| Georgetown City Council | Pending   | 10/21/2014 5:30 PM  |

### Attachments:

1. Supporting sales tax referendum (PDF)

**MOTION TO APPROVE A RESOLUTION SUPPORTING PASSAGE OF THE NOV. 4TH  
REFERENDUM AUTHORIZING A ONE CENT CAPITAL PROJECT SALES TAX IN  
GEORGETOWN COUNTY**

STATE OF SOUTH CAROLINA )

**RESOLUTION SUPPORTING THE ADDITIONAL ONE  
CENT GEORGETOWN COUNTY CAPITAL PROJECT SALES  
TAX REFERENDUM**

CITY OF GEORGETOWN )

**WHEREAS**, on August 12, 2014 Georgetown County Council passed an ordinance enacting a One Cent Capital Project Sales Tax Ordinance subject to voter approval of a November 4<sup>th</sup> Referendum; and

**WHEREAS**, the referendum calls for the collection of an additional 1¢ sales tax within Georgetown County to be collected on all eligible personal property items currently subject to the sales and use tax and to become effective on May 1, 2015 and end on April 20, 2019; and

**WHEREAS**, the proceeds of the additional one cent sales and use tax are designated for the following purposes: and

|                                      |             |
|--------------------------------------|-------------|
| Winyah Bay Dredging                  | \$6,000,000 |
| Murrells Inlet Dredging              | \$8,000,000 |
| Disposal Site Preparation (dredging) | \$2,300,000 |
| Andrews Fire/Police Complex          | \$1,500,000 |
| Fire Stations                        | \$1,500,000 |
| Road resurfacing                     | \$8,912,550 |

**WHEREAS**, the City Council of the City of Georgetown recognizes the pressing need for the dredging of the Georgetown Port as a economic development tool for City and as a job creation measure; and

**WHEREAS**, among the 101 individual street segments identified for resurfacing in the list of projects for the referendum, 56 lie within the corporate limits of the City of Georgetown, such streets being in dire need for re-paving; and

**WHEREAS**, the City of Georgetown City Council recognizes a responsibility to recommend to City residents the passage of the Georgetown County Capital Project Sales Tax referendum so as to immediately provide funding for these two specific needs, as well as the other projects designated necessary by the Georgetown County Council.

**NOW, THEREFORE, BE IT RESOLVED THAT**, the City Council of the City of Georgetown does hereby express its support of the November 4, 2014 Capital Project Sales Tax referendum for the reasons listed above and urges the citizens of the City of Georgetown to vote for its passage on November 4, 2014.

This Resolution shall become effective and binding upon its adoption.

**ADOPTED** this 21<sup>st</sup> day of October 2014.

ATTEST:

**CITY OF GEORGETOWN**  
A Municipal Corporation

\_\_\_\_\_  
Ann U. Mercer  
City Clerk

\_\_\_\_\_  
Jack M. Scoville, Jr.  
Mayor

Attachment: Supporting sales tax referendum (1700 : Resolution Supporting Capital Project Sales Tax Ordinance)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

## ORDINANCE

DOC ID: 1712

|                                   |                                                                                                                                                       |
|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Council Meeting Date:</b>      | 21 October 2014                                                                                                                                       |
| <b>Department:</b>                | Administration                                                                                                                                        |
| <b>Issue Under Consideration:</b> | Motion to approve an ordinance calling for a special election to change the form of governance in the City of Georgetown per SC Code of Laws § 5-5-20 |
| <b>Amount Requested:</b>          | n/a                                                                                                                                                   |
| <b>Is Item in Current Budget?</b> | n/a                                                                                                                                                   |
| <b>If no, please explain:</b>     | n/a                                                                                                                                                   |
| <b>Financial Impact:</b>          | n/a                                                                                                                                                   |
| <b>Points to Consider:</b>        | n/a                                                                                                                                                   |
| <b>Options:</b>                   | n/a                                                                                                                                                   |
| <b>Staff Recommendations:</b>     | n/a                                                                                                                                                   |

### Reviews:

Chris Carter Completed 10/08/2014 12:52 PM  
 Chris Carter Completed 10/08/2014 12:52 PM  
 Ann U. Mercer Completed 10/08/2014 1:15 PM  
 Georgetown City Council Pending 10/21/2014 5:30 PM

### Attachments:

1. 04-09-14 clean ordinance for change of form of government (PDF)

**MOTION TO APPROVE AN ORDINANCE CALLING FOR A SPECIAL ELECTION TO  
CHANGE THE FORM OF GOVERNANCE IN THE CITY OF GEORGETOWN PER SC CODE  
OF LAWS § 5-5-20**

**AN ORDINANCE TO DETERMINE WHETHER OR NOT THE CITY OF GEORGETOWN SHALL AMEND CHAPTER 2 OF ITS CODE OF ORDINANCES (ART. I, SEC. 2-1) TO CHANGE THE FORM OF GOVERNMENT FROM THE MAYOR-COUNCIL FORM TO THE COUNCIL-MANAGER FORM AS SET FORTH IN SECTION TITLE 5 SECTION 13 OF THE CODE OF LAWS OF SOUTH CAROLINA IN THE MANNER SET FORTH IN § 5-5-20 OF THE SOUTH CAROLINA CODE OF LAWS.**

**WHEREAS,** In 1976, the City Council of the City of Georgetown adopted by ordinance the Mayor-Council form of government as set forth in Title 5 Chapter 9 of the S.C. Code of Laws and has continuously operated under the Mayor-Council form since then. §5-5-10(a), S.C. Code of Laws; and

**WHEREAS,** The City Council of the City of Georgetown recognizes two other forms of municipal government are authorized under state law, including the Council-Manager form, as set forth the in Title 5 Chapter 13 S.C. Code of Laws; and

**WHEREAS,** The City Council of the City of Georgetown has been requested to consider initiating a change in the form of government for the administration of public policy; and

**WHEREAS,** State law requires a public referendum in order to change the form of government established by City Council under §5-5-10, S.C. Code of Laws;

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and City Council of the City of Georgetown, South Carolina:

The City of Georgetown shall, in accordance with the provisions of Title 5 Chapter 5 of the South Carolina Code of ordinances call for a special election to change the form of government from the current Mayor-Council form to the Council-Manager form of government. The question shall be placed on a ballot as specified in the above-cited section in the time and manner required. The question shall read:

Shall the municipality of Georgetown change its form of government from Mayor-Council to Council- Manager?

Yes ☐

No ☐

**BE IT FURTHER ORDAINED**, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

\_\_\_\_\_  
Ann U. Mercer, City Clerk

\_\_\_\_\_  
Jack M. Scoville, Jr., Mayor

First Reading: \_\_\_\_\_

Approved as to Form:

Second Reading: \_\_\_\_\_

\_\_\_\_\_  
Elise F. Crosby, City Attorney

DRAFT

Attachment: 04-09-14 clean ordinance for change of form of government (1712 : Change form of government)



**Georgetown City Council**

120 North Fraser Street  
Georgetown, SC 29442

**SCHEDULED****MONTHLY REPORT (ID # 1711)**

Meeting: 10/21/14 05:30 PM

Department: Finance

Category: Report

Prepared By: Debra Bivens

Initiator: Debra Bivens

Sponsors:

DOC ID: 1711

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**Finance & IT Department Report for September 2014**

## Finance and IT Department Update for September 2014

### Statistics:

New Business Licenses Issued: Coastal Process Servers, Fully Power LLC, Red Wing Shoes, Sea Island Vending & Refreshments LLC, Titan Leasing, LLC.

### Projects Progress:

Year End Audit: Finance Staff is continuing to prepare year end financial records and reports for the Auditors. The Auditors are scheduled to start the review process on November 10<sup>th</sup>.

Cloud Solution and Managed Service Project: This project is running slightly behind schedule. The vendor is currently in the process of migrating the City servers into the Cloud (this portion of the project has been more time consuming than originally anticipated). The revised go live date for the project is October 31, 2014.

Customer Service: We are pleased to announce that a customer service representative is present in the rotunda and welcoming our customers and visitors to City Hall. We are hopeful that this presence will portray a more customer friendly atmosphere for our City as a whole.

Utility Customer Database for Code Red and Reverse 911: Finance department staff has been diligently working on securing telephone numbers for all of its utility customers. As previously noted, Reverse 911 was only able to contact about 25% of City residence. We now have telephone numbers for more than 90% of our customers. We are in the process of developing a database format to provide to the County.

Cisco Phone System Upgrade: The new Phone server was purchased and is physically on site. We are currently working with the vendor to get a professional service team to assist with the implementation and configuration. This project should be completed by mid December.

**Attached are the Budget Performance Reports for September 2014.**

**CITY OF GEORGETOWN**  
**FY 2014/2015 GRANTS**  
**September 30, 2014**

| Ref                          | Grantor                             | Program                                                 | Award Amount      | Match Amount     | Expenditures     | Balance           | Award #         |
|------------------------------|-------------------------------------|---------------------------------------------------------|-------------------|------------------|------------------|-------------------|-----------------|
| <b><u>FEDERAL GRANTS</u></b> |                                     |                                                         |                   |                  |                  |                   |                 |
| 1                            | Bureau of Justice Assistance        | Youth Initiatives Continuation-Police Department        | 12,417.00         | -                | 8,985.26         | 3,431.74          | 2011-DJ-BX-3052 |
| 2                            | Bureau of Justice Assistance        | Bullet Proof Vest Grant 2013 Regular Solicitation       | 1,343.33          | -                | 1,343.33         | -                 | -               |
| 3                            | US Department of Interior           | Boating Infrastructure Grant Program                    | 71,182.00         | 23,728.00        | 66,669.12        | 28,240.88         | SC-Y-F13AF00273 |
| 4                            | SC Department of Archives & History | Stabilization/Weatherization of Kaminski House Exterior | 25,000.00         | -                | -                | 25,000.00         | -               |
| <b><u>STATE GRANTS</u></b>   |                                     |                                                         |                   |                  |                  |                   |                 |
| 5                            | SC Parks, Recreation, and Tourism   | City Parks Enhancement and Improvement 2014             | 20,000.00         | -                | 7,804.79         | 12,195.21         | -               |
| 6                            | SC Parks, Recreation, and Tourism   | City Parks Enhancement and Improvement 2015             | 30,000.00         | -                | -                | 30,000.00         | -               |
| <b><u>OTHER GRANTS</u></b>   |                                     |                                                         |                   |                  |                  |                   |                 |
| 7                            | International Paper Company         | Outdoor Classroom at Morgan Park                        | 15,000.00         | -                | -                | 15,000.00         | -               |
| 8                            | Palmetto Pride                      | Keep South Carolina Beautiful 2014                      | 8,000.00          | -                | 5,128.51         | 2,871.49          | -               |
| <b>TOTAL</b>                 |                                     |                                                         | <b>182,942.33</b> | <b>23,728.00</b> | <b>89,931.01</b> | <b>116,739.32</b> |                 |

**Status**

Program Income \$1,650 applied to expense

| G/L      | Gov    | Asset   | Dept           | Description                 | Amount       | Sales Tax   | Total        | GovDeals    | Notations                       |
|----------|--------|---------|----------------|-----------------------------|--------------|-------------|--------------|-------------|---------------------------------|
| Date     | Deal # | Asset # | Dept           | Description                 | Amount       | Sales Tax   | Proceeds     | Fee         | Notations                       |
|          |        |         |                | No Activity                 |              | -           | -            | -           |                                 |
|          |        |         |                | <b>Total July</b>           | -            | -           | -            | -           |                                 |
| -        | 426    | No Bid  | Administration | Large Office Desk           |              | -           | -            |             | N/A                             |
| 08/07/14 | 427    | -       | Administration | Large Office Desk w/shelves | 21.00        | 1.26        | 22.26        | 2.50        | Cindy McDaniels; Rec# 2015-6177 |
| -        | 428    | No Bid  | Administration | Large Office Desk           |              | -           | -            | -           | Reauction                       |
|          |        |         |                | <b>Total August</b>         | <b>21.00</b> | <b>1.26</b> | <b>22.26</b> | <b>2.50</b> |                                 |
|          |        |         |                | No Activity                 |              |             |              |             |                                 |
|          |        |         |                | <b>Total September</b>      | -            | -           | -            | -           |                                 |
|          |        |         |                | <b>Total October</b>        | -            | -           | -            | -           |                                 |
|          |        |         |                | <b>Total November</b>       |              |             |              |             |                                 |
|          |        |         |                |                             |              | -           | -            | -           |                                 |
|          |        |         |                | <b>Total December</b>       | -            | -           | -            | -           |                                 |
|          |        |         |                |                             | -            | -           | -            | -           |                                 |
|          |        |         |                | <b>Total January</b>        | -            | -           | -            | -           |                                 |
|          |        |         |                |                             |              | -           | -            | -           |                                 |
|          |        |         |                | <b>Total February</b>       | -            | -           | -            | -           |                                 |
|          |        |         |                |                             | -            | -           | -            | -           |                                 |
|          |        |         |                | <b>Total March</b>          | -            | -           | -            | -           |                                 |
|          |        |         |                |                             |              | -           | -            | -           |                                 |
|          |        |         |                | <b>Total April</b>          | -            | -           | -            | -           |                                 |
|          |        |         |                |                             |              | -           | -            | -           |                                 |
|          |        |         |                | <b>Total May</b>            | -            | -           | -            | -           |                                 |
|          |        |         |                |                             |              |             |              |             |                                 |
|          |        |         |                | <b>Total June</b>           |              |             |              |             |                                 |
|          |        |         |                |                             |              |             |              |             |                                 |
|          |        |         |                | <b>TOTAL PER G/L</b>        | <b>21.00</b> | <b>1.26</b> | <b>22.26</b> | <b>2.50</b> |                                 |



# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                     | Account Description       | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|-----------------------------|---------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| Fund 0010 - General Fund    |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| REVENUE                     |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 00 - Revenue     |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| Property Taxes              |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| 311.001                     | Property Taxes - Real     | 2,785,000.00   | .00               | 2,785,000.00   | 12,930.58                  | .00              | 16,663.66        | 2,768,336.34              | 1             | 2,785,841        |
| 311.003                     | Property Taxes - Vehicles | 216,000.00     | .00               | 216,000.00     | 38,683.92                  | .00              | 60,052.84        | 155,947.16                | 28            | 219,971          |
| 311.005                     | Prop Tax-Penalties & Cost | 30,000.00      | .00               | 30,000.00      | .00                        | .00              | .00              | 30,000.00                 | 0             |                  |
| Property Taxes Totals       |                           | \$3,031,000.00 | \$0.00            | \$3,031,000.00 | \$51,614.50                | \$0.00           | \$76,716.50      | \$2,954,283.50            | 3%            | \$3,005,812      |
| Licenses and Permits        |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| 321.001                     | Business Licenses         | 2,500,000.00   | .00               | 2,500,000.00   | 5,101.42                   | .00              | 140,439.01       | 2,359,560.99              | 6             | 2,326,051        |
| 321.002                     | Business Lic - Penalties  | 12,000.00      | .00               | 12,000.00      | 487.13                     | .00              | 3,152.31         | 8,847.69                  | 26            | 30,211           |
| 322.001                     | Cable TV Franchise        | 55,000.00      | .00               | 55,000.00      | .00                        | .00              | 13,597.32        | 41,402.68                 | 25            | 38,631           |
| 322.002                     | S.C. Electric & Gas Co.   | 42,000.00      | .00               | 42,000.00      | .00                        | .00              | .00              | 42,000.00                 | 0             | 46,401           |
| 323.001                     | Electrical Permits        | 4,000.00       | .00               | 4,000.00       | 284.00                     | .00              | 1,362.00         | 2,638.00                  | 34            | 4,511            |
| 323.002                     | Plumbing Permits          | 2,500.00       | .00               | 2,500.00       | 187.00                     | .00              | 429.00           | 2,071.00                  | 17            | 2,401            |
| 323.003                     | Gas Permits               | 1,000.00       | .00               | 1,000.00       | 165.00                     | .00              | 291.00           | 709.00                    | 29            | 1,031            |
| 323.004                     | Building Permits          | 65,000.00      | .00               | 65,000.00      | 2,110.40                   | .00              | 12,860.40        | 52,139.60                 | 20            | 61,001           |
| 323.005                     | Yard Sale Permits         | 125.00         | .00               | 125.00         | 3.00                       | .00              | 18.00            | 107.00                    | 14            | 121              |
| 323.006                     | Mobile Home Permits       | 200.00         | .00               | 200.00         | 77.00                      | .00              | 77.00            | 123.00                    | 38            | 221              |
| 323.007                     | Demolition & Clearance    | 2,500.00       | .00               | 2,500.00       | 150.00                     | .00              | 150.00           | 2,350.00                  | 6             | 3,151            |
| 323.008                     | Mechanical Permits        | 6,000.00       | .00               | 6,000.00       | 696.00                     | .00              | 3,835.00         | 2,165.00                  | 64            | 8,021            |
| 323.010                     | Bus Lic Inspection Fee    | 1,000.00       | .00               | 1,000.00       | 175.00                     | .00              | 400.00           | 600.00                    | 40            | 1,151            |
| 323.013                     | Burning Permit            | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 101              |
| 323.014                     | Construct Parking Permit  | 50.00          | .00               | 50.00          | .00                        | .00              | .00              | 50.00                     | 0             | 51               |
| 323.015                     | Reinspection Fee          | 500.00         | .00               | 500.00         | 100.00                     | .00              | 125.00           | 375.00                    | 25            | 391              |
| 323.019                     | Stop Work Order Fee       | 500.00         | .00               | 500.00         | 150.00                     | .00              | 150.00           | 350.00                    | 30            | 711              |
| 323.020                     | Board of Appeals Fee      | 500.00         | .00               | 500.00         | .00                        | .00              | .00              | 500.00                    | 0             | 601              |
| 323.021                     | Zoning Fees               | 500.00         | .00               | 500.00         | 300.00                     | .00              | 600.00           | (100.00)                  | 120           | 1,201            |
| 323.022                     | Plan Review Fee           | 15,000.00      | .00               | 15,000.00      | 108.00                     | .00              | 4,152.50         | 10,847.50                 | 28            | 16,131           |
| 323.023                     | Sign Permit Fee           | 4,000.00       | .00               | 4,000.00       | 422.00                     | .00              | 1,334.00         | 2,666.00                  | 33            | 4,941            |
| 323.024                     | Planning Commission Fees  | 200.00         | .00               | 200.00         | .00                        | .00              | .00              | 200.00                    | 0             |                  |
| 323.025                     | ARB Fees                  | 800.00         | .00               | 800.00         | 60.00                      | .00              | 180.00           | 620.00                    | 22            | 661              |
| 323.026                     | Plat Approval Fees        | 300.00         | .00               | 300.00         | .00                        | .00              | 40.00            | 260.00                    | 13            | 341              |
| 323.027                     | Special Events Permit     | 1,200.00       | .00               | 1,200.00       | .00                        | .00              | 75.00            | 1,125.00                  | 6             | 1,241            |
| 323.028                     | Miscellaneous permits     | 500.00         | .00               | 500.00         | .00                        | .00              | .00              | 500.00                    | 0             | 1,761            |
| 364.000                     | Housing Authority FILOT   | 31,000.00      | .00               | 31,000.00      | .00                        | .00              | .00              | 31,000.00                 | 0             | 31,431           |
| Licenses and Permits Totals |                           | \$2,746,375.00 | \$0.00            | \$2,746,375.00 | \$10,575.95                | \$0.00           | \$183,267.54     | \$2,563,107.46            | 7%            | \$2,582,531      |
| Impact Fees                 |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| 324.008                     | Fire Impact Fee           | 30,000.00      | .00               | 30,000.00      | 120.00                     | .00              | 1,000.00         | 29,000.00                 | 3             | 25,791           |
| Impact Fees Totals          |                           | \$30,000.00    | \$0.00            | \$30,000.00    | \$120.00                   | \$0.00           | \$1,000.00       | \$29,000.00               | 3%            | \$25,791         |

Attachment: Budget Performance Report - September 2014 (1711 : Finance &amp; IT Department Report for



# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                      | Account Description            | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|------------------------------|--------------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| Fund 0010 - General Fund     |                                |                |                   |                |                            |                  |                  |                           |               |                  |
| REVENUE                      |                                |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 00 - Revenue      |                                |                |                   |                |                            |                  |                  |                           |               |                  |
| Fines and Forfeitures        |                                |                |                   |                |                            |                  |                  |                           |               |                  |
| 351.001                      | Police Fines                   | 180,000.00     | .00               | 180,000.00     | .00                        | .00              | 32,717.02        | 147,282.98                | 18            | 197,141          |
| 351.003                      | Parking Fines                  | 1,500.00       | .00               | 1,500.00       | 50.00                      | .00              | 250.00           | 1,250.00                  | 17            | 1,421            |
| 351.005                      | Safe Street Fees               | 150.00         | .00               | 150.00         | .00                        | .00              | 100.00           | 50.00                     | 67            |                  |
| 351.008                      | Victim's Asst. Fees-(%)        | 15,000.00      | .00               | 15,000.00      | .00                        | .00              | 3,498.76         | 11,501.24                 | 23            | 21,331           |
| 351.009                      | Victim's Asst. Flat Fees       | 7,000.00       | .00               | 7,000.00       | .00                        | .00              | 1,457.18         | 5,542.82                  | 21            | 6,761            |
| 351.012                      | Traffic Education Program Fees | 500.00         | .00               | 500.00         | .00                        | .00              | 420.00           | 80.00                     | 84            | 1,401            |
| Fines and Forfeitures Totals |                                | \$204,150.00   | \$0.00            | \$204,150.00   | \$50.00                    | \$0.00           | \$38,442.96      | \$165,707.04              | 19%           | \$228,061        |
| Charges for Services         |                                |                |                   |                |                            |                  |                  |                           |               |                  |
| 344.005                      | SRO Reimbursement              | 63,000.00      | .00               | 63,000.00      | .00                        | .00              | .00              | 63,000.00                 | 0             | 65,691           |
| 351.010                      | Misc Police Revenue            | 1,500.00       | .00               | 1,500.00       | 172.00                     | .00              | 352.00           | 1,148.00                  | 23            | 1,881            |
| 363.001                      | Fees for GIS/B&P Documents     | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 41               |
| 363.005                      | FOIA Fees                      | 750.00         | .00               | 750.00         | 144.80                     | .00              | 302.55           | 447.45                    | 40            | 1,271            |
| Charges for Services Totals  |                                | \$65,250.00    | \$0.00            | \$65,250.00    | \$316.80                   | \$0.00           | \$654.55         | \$64,595.45               | 1%            | \$68,891         |
| State Shared                 |                                |                |                   |                |                            |                  |                  |                           |               |                  |
| 311.004                      | Inventory Tax                  | 132,978.00     | .00               | 132,978.00     | .00                        | .00              | 33,244.53        | 99,733.47                 | 25            | 99,731           |
| 311.006                      | Homestead Exemption Tax        | 120,000.00     | .00               | 120,000.00     | .00                        | .00              | .00              | 120,000.00                | 0             | 118,831          |
| 311.007                      | Manufacturer's Tax Reduce      | 13,500.00      | .00               | 13,500.00      | .00                        | .00              | .00              | 13,500.00                 | 0             | 14,661           |
| 311.008                      | Motor Carrier Lieu of Tax      | 6,000.00       | .00               | 6,000.00       | .00                        | .00              | 189.83           | 5,810.17                  | 3             | 5,031            |
| 335.001                      | Local Government Fund          | 175,000.00     | .00               | 175,000.00     | .00                        | .00              | .00              | 175,000.00                | 0             | 155,221          |
| 351.007                      | Sunday Liquor Sales            | 15,000.00      | .00               | 15,000.00      | .00                        | .00              | 9,600.00         | 5,400.00                  | 64            | 16,551           |
| State Shared Totals          |                                | \$462,478.00   | \$0.00            | \$462,478.00   | \$0.00                     | \$0.00           | \$43,034.36      | \$419,443.64              | 9%            | \$410,041        |
| Local Grants                 |                                |                |                   |                |                            |                  |                  |                           |               |                  |
| 332.008                      | Other Local Grants             | 7,000.00       | .00               | 7,000.00       | .00                        | .00              | .00              | 7,000.00                  | 0             | 8,961            |
| Local Grants Totals          |                                | \$7,000.00     | \$0.00            | \$7,000.00     | \$0.00                     | \$0.00           | \$0.00           | \$7,000.00                | 0%            | \$8,961          |
| Federal Grants               |                                |                |                   |                |                            |                  |                  |                           |               |                  |
| 335.004                      | Fema Recovery                  | .00            | .00               | .00            | 5,949.92                   | .00              | 5,949.92         | (5,949.92)                | +++           | \$0              |
| Federal Grants Totals        |                                | \$0.00         | \$0.00            | \$0.00         | \$5,949.92                 | \$0.00           | \$5,949.92       | (\$5,949.92)              | +++           | \$0              |
| Investment Earnings          |                                |                |                   |                |                            |                  |                  |                           |               |                  |
| 361.001                      | Investment Earnings            | 14,000.00      | .00               | 14,000.00      | 1,490.01                   | .00              | 5,206.91         | 8,793.09                  | 37            | 14,131           |
| 361.002                      | Invest Earnings-Restrict       | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 50,001           |
| Investment Earnings Totals   |                                | \$14,000.00    | \$0.00            | \$14,000.00    | \$1,490.01                 | \$0.00           | \$5,206.91       | \$8,793.09                | 37%           | \$64,131         |
| Miscellaneous                |                                |                |                   |                |                            |                  |                  |                           |               |                  |
| 362.000                      | Rents and Royalties            | 25,000.00      | .00               | 25,000.00      | 1,323.00                   | .00              | 1,323.00         | 23,677.00                 | 5             | 31,531           |
| 364.001                      | Steel Mill FILOT               | 37,000.00      | .00               | 37,000.00      | .00                        | .00              | .00              | 37,000.00                 | 0             | 36,021           |
| 368.000                      | Work Comp Reimbursement        | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 8,591            |
| 369.000                      | Cash Over & Short              | .00            | .00               | .00            | (49.82)                    | .00              | (19.82)          | 19.82                     | +++           | 11               |
| 369.002                      | Miscellaneous Revenue          | 2,500.00       | .00               | 2,500.00       | 2,998.53                   | .00              | 4,156.04         | (1,656.04)                | 166           | 4,561            |





# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                              | Account Description          | Adopted Budget  | Budget Amendments | Amended Budget  | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|--------------------------------------|------------------------------|-----------------|-------------------|-----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| <b>Fund 0010 - General Fund</b>      |                              |                 |                   |                 |                            |                  |                  |                           |               |                  |
| <b>REVENUE</b>                       |                              |                 |                   |                 |                            |                  |                  |                           |               |                  |
| Department 00 - Revenue              |                              |                 |                   |                 |                            |                  |                  |                           |               |                  |
| <i>Miscellaneous</i>                 |                              |                 |                   |                 |                            |                  |                  |                           |               |                  |
| 369.003                              | Insurance Proceeds           | 10,000.00       | .00               | 10,000.00       | 3,760.90                   | .00              | 9,860.90         | 139.10                    | 99            | 83,951           |
| 369.005                              | Set-off Debt Collection Fees | 1,000.00        | .00               | 1,000.00        | .00                        | .00              | 25.00            | 975.00                    | 2             | 3,621            |
| 369.013                              | Returned Check Fees          | 5,000.00        | .00               | 5,000.00        | 510.00                     | .00              | 1,620.00         | 3,380.00                  | 32            | 4,931            |
| <i>Miscellaneous Totals</i>          |                              | \$80,500.00     | \$0.00            | \$80,500.00     | \$8,542.61                 | \$0.00           | \$16,965.12      | \$63,534.88               | 21%           | \$173,251        |
| <i>Operating Transfers In</i>        |                              |                 |                   |                 |                            |                  |                  |                           |               |                  |
| 392.001                              | From Electric Fund           | 1,400,000.00    | .00               | 1,400,000.00    | 116,666.67                 | .00              | 350,000.01       | 1,049,999.99              | 25            | 1,400,000        |
| 392.003                              | From Accom Tax Fund          | 25,000.00       | .00               | 25,000.00       | .00                        | .00              | .00              | 25,000.00                 | 0             | 26,350           |
| 392.009                              | From Hospitality Fund        | 108,000.00      | .00               | 108,000.00      | 9,000.00                   | .00              | 27,000.00        | 81,000.00                 | 25            | 108,000          |
| 392.013                              | Non-Recurring Transfers      | 288,700.00      | .00               | 288,700.00      | .00                        | .00              | .00              | 288,700.00                | 0             |                  |
| 394.002                              | Transfer from fund balance   | 585,730.00      | .00               | 585,730.00      | .00                        | .00              | .00              | 585,730.00                | 0             |                  |
| <i>Operating Transfers In Totals</i> |                              | \$2,407,430.00  | \$0.00            | \$2,407,430.00  | \$125,666.67               | \$0.00           | \$377,000.01     | \$2,030,429.99            | 16%           | \$1,534,350      |
| <i>Financing Proceeds</i>            |                              |                 |                   |                 |                            |                  |                  |                           |               |                  |
| 393.003                              | GO Bond Proceeds             | 2,400,000.00    | .00               | 2,400,000.00    | .00                        | .00              | .00              | 2,400,000.00              | 0             |                  |
| <i>Financing Proceeds Totals</i>     |                              | \$2,400,000.00  | \$0.00            | \$2,400,000.00  | \$0.00                     | \$0.00           | \$0.00           | \$2,400,000.00            | 0%            | \$0              |
| <i>Sale of Assets</i>                |                              |                 |                   |                 |                            |                  |                  |                           |               |                  |
| 391.001                              | Sale of Assets               | 8,000.00        | .00               | 8,000.00        | (2.50)                     | .00              | 18.50            | 7,981.50                  | 0             | 3,951            |
| <i>Sale of Assets Totals</i>         |                              | \$8,000.00      | \$0.00            | \$8,000.00      | (\$2.50)                   | \$0.00           | \$18.50          | \$7,981.50                | 0%            | \$3,951          |
| Department 00 - Revenue Totals       |                              | \$11,456,183.00 | \$0.00            | \$11,456,183.00 | \$204,323.96               | \$0.00           | \$748,256.37     | \$10,707,926.63           | 7%            | \$8,105,811      |
| <b>REVENUE TOTALS</b>                |                              | \$11,456,183.00 | \$0.00            | \$11,456,183.00 | \$204,323.96               | \$0.00           | \$748,256.37     | \$10,707,926.63           | 7%            | \$8,105,811      |
| <b>EXPENSE</b>                       |                              |                 |                   |                 |                            |                  |                  |                           |               |                  |
| Department 01 - Administration       |                              |                 |                   |                 |                            |                  |                  |                           |               |                  |
| <i>Personal Services</i>             |                              |                 |                   |                 |                            |                  |                  |                           |               |                  |
| 400.101                              | Regular Pay                  | 297,950.00      | .00               | 297,950.00      | 25,753.14                  | .00              | 78,091.98        | 219,858.02                | 26            | 239,711          |
| 401.103                              | Overtime                     | 5,000.00        | .00               | 5,000.00        | 444.47                     | .00              | 1,958.18         | 3,041.82                  | 39            | 11,590           |
| 401.106                              | Contract Labor               | 3,500.00        | .00               | 3,500.00        | .00                        | .00              | .00              | 3,500.00                  | 0             | 18,750           |
| 405.114                              | FICA                         | 23,250.00       | .00               | 23,250.00       | 1,951.58                   | .00              | 5,949.08         | 17,300.92                 | 26            | 18,771           |
| 406.116                              | Retirement                   | 32,515.00       | .00               | 32,515.00       | 2,849.63                   | .00              | 8,734.33         | 23,780.67                 | 27            | 26,430           |
| 408.125                              | SCMIT Worker's Comp Ins.     | 2,020.00        | .00               | 2,020.00        | .00                        | .00              | 553.42           | 1,466.58                  | 27            | 441              |
| 410.001                              | Health Claims Cost           | 45,829.00       | .00               | 45,829.00       | 3,795.55                   | .00              | 9,910.65         | 35,918.35                 | 22            | 25,850           |
| 410.002                              | Health Claim Costs-Retire    | .00             | .00               | .00             | .00                        | .00              | .00              | .00                       | +++           | 230              |
| <i>Personal Services Totals</i>      |                              | \$410,064.00    | \$0.00            | \$410,064.00    | \$34,794.37                | \$0.00           | \$105,197.64     | \$304,866.36              | 26%           | \$341,820        |
| <i>Supplies</i>                      |                              |                 |                   |                 |                            |                  |                  |                           |               |                  |
| 500.101                              | Supplies and Materials       | 5,000.00        | .00               | 5,000.00        | 314.17                     | .00              | 1,409.56         | 3,590.44                  | 28            | 4,611            |
| 500.102                              | Equipment                    | 2,000.00        | .00               | 2,000.00        | .00                        | .00              | .00              | 2,000.00                  | 0             |                  |
| 500.103                              | Furniture                    | 5,500.00        | .00               | 5,500.00        | .00                        | .00              | .00              | 5,500.00                  | 0             | 6,990            |
| <i>Supplies Totals</i>               |                              | \$12,500.00     | \$0.00            | \$12,500.00     | \$314.17                   | \$0.00           | \$1,409.56       | \$11,090.44               | 11%           | \$11,611         |



# Budget Performance Report

18.A.4

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                      | Account Description         | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|----------------------------------------------|-----------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| <b>Fund 0010 - General Fund</b>              |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>EXPENSE</b>                               |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| Department <b>01 - Administration</b>        |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Other Services &amp; Charges</i>          |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 610.111                                      | Communications- Landline    | 5,050.00       | .00               | 5,050.00       | 450.13                     | .00              | 1,346.32         | 3,703.68                  | 27            | 4,251.00         |
| 610.112                                      | Postage                     | 450.00         | .00               | 450.00         | 286.90                     | .00              | 780.01           | (330.01)                  | 173           | 831.00           |
| 610.1110                                     | Communications- Wireless    | 3,800.00       | .00               | 3,800.00       | 357.90                     | .00              | 673.54           | 3,126.46                  | 18            | 2,551.00         |
| 620.114                                      | Advertising                 | 800.00         | .00               | 800.00         | .00                        | .00              | .00              | 800.00                    | 0             | 160.00           |
| 640.124                                      | Travel Expense              | 9,950.00       | .00               | 9,950.00       | 64.68                      | .00              | 753.39           | 9,196.61                  | 8             | 1,201.00         |
| 650.127                                      | Electricity                 | 12,000.00      | .00               | 12,000.00      | .00                        | .00              | 1,914.19         | 10,085.81                 | 16            | 11,101.00        |
| 650.128                                      | Water                       | 600.00         | .00               | 600.00         | .00                        | .00              | 253.39           | 346.61                    | 42            | 821.00           |
| 650.129                                      | Wastewater                  | 600.00         | .00               | 600.00         | .00                        | .00              | 332.45           | 267.55                    | 55            | 1,081.00         |
| 650.130                                      | Sanitation                  | 625.00         | .00               | 625.00         | .00                        | .00              | 103.98           | 521.02                    | 17            | 621.00           |
| 650.133                                      | Stormwater                  | 414.00         | .00               | 414.00         | .00                        | .00              | 68.98            | 345.02                    | 17            | 411.00           |
| 650.134                                      | Security Lights             | 1,890.00       | .00               | 1,890.00       | .00                        | .00              | 315.00           | 1,575.00                  | 17            | 1,891.00         |
| 650.1271                                     | Electricity- Sales Tax      | 400.00         | .00               | 400.00         | .00                        | .00              | 72.53            | 327.47                    | 18            | 361.00           |
| 660.139                                      | Fleet Services Materials    | 500.00         | .00               | 500.00         | .00                        | .00              | .00              | 500.00                    | 0             | 1,371.00         |
| 660.145                                      | Gasoline & Oil              | 1,500.00       | .00               | 1,500.00       | .00                        | .00              | 306.12           | 1,193.88                  | 20            | 1,441.00         |
| 660.1391                                     | Fleet Services Labor        | 636.00         | .00               | 636.00         | .00                        | .00              | .00              | 636.00                    | 0             | 451.00           |
| 670.156                                      | Equipment Rental/Lease      | 7,000.00       | .00               | 7,000.00       | 180.37                     | .00              | 785.01           | 6,214.99                  | 11            | 5,511.00         |
| 685.180                                      | Membership Dues and Fees    | 3,190.00       | .00               | 3,190.00       | 270.00                     | .00              | 804.00           | 2,386.00                  | 25            | 1,971.00         |
| 685.182                                      | Other Operating Expenses    | 1,200.00       | .00               | 1,200.00       | 25.90                      | .00              | 25.90            | 1,174.10                  | 2             | 4,051.00         |
| 685.186                                      | Training                    | 2,574.00       | .00               | 2,574.00       | 150.00                     | .00              | 150.00           | 2,424.00                  | 6             | 2,121.00         |
| 685.1801                                     | Subscriptions               | 850.00         | .00               | 850.00         | .00                        | .00              | .00              | 850.00                    | 0             | 31.00            |
| 686.185                                      | Management Services         | 2,000.00       | .00               | 2,000.00       | .00                        | .00              | .00              | 2,000.00                  | 0             |                  |
| 686.187                                      | Professional Services       | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 461.00           |
| 686.189                                      | Employee Medical            | .00            | .00               | .00            | .00                        | .00              | 190.00           | (190.00)                  | +++           | 41.00            |
| 686.195                                      | Repair/Maint Svc Contract   | 800.00         | .00               | 800.00         | 82.67                      | .00              | 244.27           | 555.73                    | 31            | 791.00           |
| 686.1895                                     | Employee wellness services  | 1,200.00       | .00               | 1,200.00       | 63.56                      | .00              | 150.48           | 1,049.52                  | 13            | 1,081.00         |
| <i>Other Services &amp; Charges Totals</i>   |                             | \$58,029.00    | \$0.00            | \$58,029.00    | \$1,932.11                 | \$0.00           | \$9,269.56       | \$48,759.44               | 16%           | \$44,701.00      |
| <i>Other Objects</i>                         |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 795.001                                      | IT Internal Allocations     | 6,952.00       | .00               | 6,952.00       | 414.63                     | 388.56           | 2,362.25         | 4,201.19                  | 40            | 13,231.00        |
| 795.002                                      | IT Billable Services        | 13,912.00      | .00               | 13,912.00      | .00                        | .00              | .00              | 13,912.00                 | 0             |                  |
| 795.995                                      | GF Cost Distribution        | (215,000.00)   | .00               | (215,000.00)   | (16,992.00)                | .00              | (50,976.00)      | (164,024.00)              | 24            | (203,904.00)     |
| <i>Other Objects Totals</i>                  |                             | (\$194,136.00) | \$0.00            | (\$194,136.00) | (\$16,577.37)              | \$388.56         | (\$48,613.75)    | (\$145,910.81)            | 25%           | (\$190,670.00)   |
| <i>Capital Outlay</i>                        |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 900.915                                      | CIP Projects - Current Year | 900,000.00     | .00               | 900,000.00     | .00                        | .00              | .00              | 900,000.00                | 0             |                  |
| <i>Capital Outlay Totals</i>                 |                             | \$900,000.00   | \$0.00            | \$900,000.00   | \$0.00                     | \$0.00           | \$0.00           | \$900,000.00              | 0%            | \$0.00           |
| Sub Department <b>02 - Mayor and Council</b> |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Personal Services</i>                     |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 400.101                                      | Regular Pay                 | 97,100.00      | .00               | 97,100.00      | 8,034.09                   | .00              | 24,105.59        | 72,994.41                 | 25            | 93,101.00        |



# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                             | Account Description        | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|-----------------------------------------------------|----------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| <b>Fund 0010 - General Fund</b>                     |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>EXPENSE</b>                                      |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| Department <b>01 - Administration</b>               |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| Sub Department <b>02 - Mayor and Council</b>        |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Personal Services</i>                            |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 405.114                                             | FICA                       | 6,400.00       | .00               | 6,400.00       | 539.10                     | .00              | 1,579.76         | 4,820.24                  | 25            | 6,160.00         |
| 406.116                                             | Retirement                 | 10,100.00      | .00               | 10,100.00      | 791.98                     | .00              | 2,342.64         | 7,757.36                  | 23            | 9,400.00         |
| 410.001                                             | Health Claims Cost         | 82,565.00      | .00               | 82,565.00      | 6,243.05                   | .00              | 17,817.28        | 64,747.72                 | 22            | 81,460.00        |
| <i>Personal Services Totals</i>                     |                            | \$196,165.00   | \$0.00            | \$196,165.00   | \$15,608.22                | \$0.00           | \$45,845.27      | \$150,319.73              | 23%           | \$190,130.00     |
| <i>Supplies</i>                                     |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 500.101                                             | Supplies and Materials     | 1,000.00       | .00               | 1,000.00       | 22.94                      | .00              | 88.98            | 911.02                    | 9             | 2,300.00         |
| 500.102                                             | Equipment                  | 1,000.00       | .00               | 1,000.00       | .00                        | .00              | .00              | 1,000.00                  | 0             | 190.00           |
| 500.105                                             | Printing and Binding       | 1,000.00       | .00               | 1,000.00       | .00                        | .00              | .00              | 1,000.00                  | 0             | 1,630.00         |
| <i>Supplies Totals</i>                              |                            | \$3,000.00     | \$0.00            | \$3,000.00     | \$22.94                    | \$0.00           | \$88.98          | \$2,911.02                | 3%            | \$4,120.00       |
| <i>Other Services &amp; Charges</i>                 |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 610.111                                             | Communications- Landline   | 800.00         | .00               | 800.00         | 57.46                      | .00              | 171.82           | 628.18                    | 21            | 680.00           |
| 610.112                                             | Postage                    | 110.00         | .00               | 110.00         | 9.70                       | .00              | 18.06            | 91.94                     | 16            | 140.00           |
| 610.1110                                            | Communications- Wireless   | 2,880.00       | .00               | 2,880.00       | 580.34                     | .00              | 580.34           | 2,299.66                  | 20            | 3,760.00         |
| 620.114                                             | Advertising                | 500.00         | .00               | 500.00         | .00                        | .00              | .00              | 500.00                    | 0             | 850.00           |
| 640.124                                             | Travel Expense             | 15,000.00      | .00               | 15,000.00      | .00                        | .00              | 2,135.61         | 12,864.39                 | 14            | 9,890.00         |
| 670.156                                             | Equipment Rental/Lease     | 9,720.00       | .00               | 9,720.00       | 810.00                     | 14,580.00        | 2,430.00         | (7,290.00)                | 175           | 9,720.00         |
| 685.180                                             | Membership Dues and Fees   | 1,200.00       | .00               | 1,200.00       | .00                        | .00              | .00              | 1,200.00                  | 0             | 1,220.00         |
| 685.182                                             | Other Operating Expenses   | 1,000.00       | .00               | 1,000.00       | 16.11                      | .00              | 33.02            | 966.98                    | 3             | 430.00           |
| 685.186                                             | Training                   | 3,000.00       | .00               | 3,000.00       | .00                        | .00              | .00              | 3,000.00                  | 0             | 800.00           |
| 685.1801                                            | Subscriptions              | 725.00         | .00               | 725.00         | .00                        | .00              | .00              | 725.00                    | 0             | 250.00           |
| 686.187                                             | Professional Services      | 500.00         | .00               | 500.00         | .00                        | .00              | .00              | 500.00                    | 0             | 0.00             |
| 686.1895                                            | Employee wellness services | 1,000.00       | .00               | 1,000.00       | .00                        | .00              | .00              | 1,000.00                  | 0             | 150.00           |
| <i>Other Services &amp; Charges Totals</i>          |                            | \$36,435.00    | \$0.00            | \$36,435.00    | \$1,473.61                 | \$14,580.00      | \$5,368.85       | \$16,486.15               | 55%           | \$27,100.00      |
| <i>Other Objects</i>                                |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 795.001                                             | IT Internal Allocations    | 3,500.00       | .00               | 3,500.00       | 297.16                     | 271.94           | 828.99           | 2,399.07                  | 31            | 9,920.00         |
| 795.002                                             | IT Billable Services       | 2,780.00       | .00               | 2,780.00       | .00                        | .00              | .00              | 2,780.00                  | 0             | 0.00             |
| <i>Other Objects Totals</i>                         |                            | \$6,280.00     | \$0.00            | \$6,280.00     | \$297.16                   | \$271.94         | \$828.99         | \$5,179.07                | 18%           | \$9,920.00       |
| Sub Department <b>02 - Mayor and Council Totals</b> |                            | \$241,880.00   | \$0.00            | \$241,880.00   | \$17,401.93                | \$14,851.94      | \$52,132.09      | \$174,895.97              | 28%           | \$231,290.00     |
| Department <b>01 - Administration Totals</b>        |                            | \$1,428,337.00 | \$0.00            | \$1,428,337.00 | \$37,865.21                | \$15,240.50      | \$119,395.10     | \$1,293,701.40            | 9%            | \$438,760.00     |
| Department <b>04 - Finance</b>                      |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Personal Services</i>                            |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 400.101                                             | Regular Pay                | 429,500.00     | .00               | 429,500.00     | 36,788.39                  | .00              | 101,807.64       | 327,692.36                | 24            | 374,690.00       |
| 401.103                                             | Overtime                   | 2,000.00       | .00               | 2,000.00       | (179.51)                   | .00              | 1,528.22         | 471.78                    | 76            | 850.00           |
| 401.106                                             | Contract Labor             | 1,000.00       | .00               | 1,000.00       | .00                        | .00              | .00              | 1,000.00                  | 0             | 7,470.00         |
| 405.114                                             | FICA                       | 33,550.00      | .00               | 33,550.00      | 2,745.56                   | .00              | 7,645.55         | 25,904.45                 | 23            | 27,630.00        |
| 406.116                                             | Retirement                 | 44,905.00      | .00               | 44,905.00      | 4,020.41                   | .00              | 11,309.67        | 33,595.33                 | 25            | 39,520.00        |



# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                         | Account Description        | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year T |
|---------------------------------|----------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|--------------|
| Fund 0010 - General Fund        |                            |                |                   |                |                            |                  |                  |                           |               |              |
| EXPENSE                         |                            |                |                   |                |                            |                  |                  |                           |               |              |
| Department 04 - Finance         |                            |                |                   |                |                            |                  |                  |                           |               |              |
| Personal Services               |                            |                |                   |                |                            |                  |                  |                           |               |              |
| 408.125                         | SCMIT Worker's Comp Ins.   | 1,400.00       | .00               | 1,400.00       | .00                        | .00              | 303.39           | 1,096.61                  | 22            | 30%          |
| 410.001                         | Health Claims Cost         | 67,702.00      | .00               | 67,702.00      | 5,263.71                   | .00              | 13,898.75        | 53,803.25                 | 21            | 52,42%       |
| 410.002                         | Health Claim Costs-Retire  | 8,000.00       | .00               | 8,000.00       | 782.75                     | .00              | 2,128.85         | 5,871.15                  | 27            | 9,53%        |
| Personal Services Totals        |                            | \$588,057.00   | \$0.00            | \$588,057.00   | \$49,421.31                | \$0.00           | \$138,622.07     | \$449,434.93              | 24%           | \$512,46%    |
| Supplies                        |                            |                |                   |                |                            |                  |                  |                           |               |              |
| 500.101                         | Supplies and Materials     | 7,000.00       | .00               | 7,000.00       | .00                        | .00              | 616.62           | 6,383.38                  | 9             | 7,02%        |
| 500.102                         | Equipment                  | 1,500.00       | .00               | 1,500.00       | .00                        | .00              | 1,567.55         | (67.55)                   | 105           | 26%          |
| 500.103                         | Furniture                  | 1,000.00       | .00               | 1,000.00       | .00                        | .00              | .00              | 1,000.00                  | 0             | 1,41%        |
| 500.105                         | Printing and Binding       | 500.00         | .00               | 500.00         | .00                        | .00              | .00              | 500.00                    | 0             | 10%          |
| Supplies Totals                 |                            | \$10,000.00    | \$0.00            | \$10,000.00    | \$0.00                     | \$0.00           | \$2,184.17       | \$7,815.83                | 22%           | \$8,81%      |
| Other Services & Charges        |                            |                |                   |                |                            |                  |                  |                           |               |              |
| 610.111                         | Communications- Landline   | 3,500.00       | .00               | 3,500.00       | 284.73                     | .00              | 851.46           | 2,648.54                  | 24            | 3,38%        |
| 610.112                         | Postage                    | 4,300.00       | .00               | 4,300.00       | 3,323.25                   | .00              | 9,145.83         | (4,845.83)                | 213           | 9,02%        |
| 610.1110                        | Communications- Wireless   | 2,500.00       | .00               | 2,500.00       | 372.38                     | .00              | 597.07           | 1,902.93                  | 24            | 1,70%        |
| 620.114                         | Advertising                | 300.00         | .00               | 300.00         | .00                        | .00              | .00              | 300.00                    | 0             | 1,10%        |
| 640.124                         | Travel Expense             | 4,650.00       | .00               | 4,650.00       | 112.41                     | .00              | 126.92           | 4,523.08                  | 3             | 4,60%        |
| 650.127                         | Electricity                | 10,045.00      | .00               | 10,045.00      | .00                        | .00              | 1,640.74         | 8,404.26                  | 16            | 9,51%        |
| 650.128                         | Water                      | 682.00         | .00               | 682.00         | .00                        | .00              | 217.19           | 464.81                    | 32            | 70%          |
| 650.129                         | Wastewater                 | 896.00         | .00               | 896.00         | .00                        | .00              | 284.95           | 611.05                    | 32            | 92%          |
| 650.130                         | Sanitation                 | 535.00         | .00               | 535.00         | .00                        | .00              | 89.12            | 445.88                    | 17            | 53%          |
| 650.133                         | Stormwater                 | 355.00         | .00               | 355.00         | .00                        | .00              | 59.14            | 295.86                    | 17            | 35%          |
| 650.134                         | Security Lights            | 1,620.00       | .00               | 1,620.00       | .00                        | .00              | 270.00           | 1,350.00                  | 17            | 1,62%        |
| 650.1271                        | Electricity- Sales Tax     | 336.00         | .00               | 336.00         | .00                        | .00              | 62.17            | 273.83                    | 19            | 30%          |
| 670.156                         | Equipment Rental/Lease     | 5,400.00       | .00               | 5,400.00       | 567.16                     | .00              | 1,351.34         | 4,048.66                  | 25            | 6,22%        |
| 685.180                         | Membership Dues and Fees   | 1,000.00       | .00               | 1,000.00       | .00                        | .00              | 150.00           | 850.00                    | 15            | 40%          |
| 685.182                         | Other Operating Expenses   | 41,600.00      | .00               | 41,600.00      | 103.09                     | .00              | 6,859.82         | 34,740.18                 | 16            | 43,36%       |
| 685.184                         | Continuing Education       | 1,000.00       | .00               | 1,000.00       | .00                        | .00              | 135.00           | 865.00                    | 14            | 76%          |
| 685.186                         | Training                   | 1,585.00       | .00               | 1,585.00       | .00                        | .00              | 718.50           | 866.50                    | 45            | 2,56%        |
| 685.1801                        | Subscriptions              | 300.00         | .00               | 300.00         | .00                        | .00              | .00              | 300.00                    | 0             | 23%          |
| 686.187                         | Professional Services      | 600.00         | .00               | 600.00         | .00                        | .00              | .00              | 600.00                    | 0             | 60%          |
| 686.189                         | Employee Medical           | .00            | .00               | .00            | .00                        | .00              | 90.00            | (90.00)                   | +++           | 21%          |
| 686.195                         | Repair/Maint Svc Contract  | 3,000.00       | .00               | 3,000.00       | 341.34                     | .00              | 674.22           | 2,325.78                  | 22            | 2,86%        |
| 686.1895                        | Employee wellness services | .00            | .00               | .00            | 34.85                      | .00              | 82.51            | (82.51)                   | +++           | 72%          |
| Other Services & Charges Totals |                            | \$84,204.00    | \$0.00            | \$84,204.00    | \$5,139.21                 | \$0.00           | \$23,405.98      | \$60,798.02               | 28%           | \$91,75%     |
| Other Objects                   |                            |                |                   |                |                            |                  |                  |                           |               |              |
| 795.001                         | IT Internal Allocations    | 12,000.00      | .00               | 12,000.00      | 589.36                     | 543.88           | 2,995.68         | 8,460.44                  | 29            | 25,94%       |
| 795.002                         | IT Billable Services       | 16,695.00      | .00               | 16,695.00      | .00                        | .00              | .00              | 16,695.00                 | 0             |              |



# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                   | Account Description       | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|-------------------------------------------|---------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| Fund 0010 - General Fund                  |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| EXPENSE                                   |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 04 - Finance                   |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| Other Objects                             |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| 795.995                                   | GF Cost Distribution      | (412,530.00)   | .00               | (412,530.00)   | (32,061.41)                | .00              | (96,184.23)      | (316,345.77)              | 23            | (384,736.00)     |
| Other Objects Totals                      |                           | (\$383,835.00) | \$0.00            | (\$383,835.00) | (\$31,472.05)              | \$543.88         | (\$93,188.55)    | (\$291,190.33)            | 24%           | (\$358,792.00)   |
| Department 04 - Finance Totals            |                           | \$298,426.00   | \$0.00            | \$298,426.00   | \$23,088.47                | \$543.88         | \$71,023.67      | \$226,858.45              | 24%           | \$254,241.00     |
| Department 05 - Police                    |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| Sub Department 05 - Police Staff Services |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| Personal Services                         |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| 400.101                                   | Regular Pay               | 1,450,500.00   | .00               | 1,450,500.00   | 118,428.15                 | .00              | 345,150.55       | 1,105,349.45              | 24            | 1,388,360.00     |
| 401.103                                   | Overtime                  | 90,000.00      | .00               | 90,000.00      | 7,629.33                   | .00              | 15,657.75        | 74,342.25                 | 17            | 85,700.00        |
| 401.107                                   | Labor Billed              | (18,500.00)    | .00               | (18,500.00)    | .00                        | .00              | .00              | (18,500.00)               | 0             | (19,750.00)      |
| 405.114                                   | FICA                      | 115,000.00     | .00               | 115,000.00     | 9,250.53                   | .00              | 26,720.16        | 88,279.84                 | 23            | 108,880.00       |
| 406.116                                   | Retirement                | 194,000.00     | .00               | 194,000.00     | 16,309.82                  | .00              | 47,631.99        | 146,368.01                | 25            | 183,330.00       |
| 407.122                                   | Life Insurance            | 100.00         | .00               | 100.00         | 3.70                       | .00              | 11.10            | 88.90                     | 11            | 50.00            |
| 408.125                                   | SCMIT Worker's Comp Ins.  | 34,350.00      | .00               | 34,350.00      | 649.58                     | .00              | 8,574.12         | 25,775.88                 | 25            | 11,410.00        |
| 410.001                                   | Health Claims Cost        | 322,550.00     | .00               | 322,550.00     | 21,391.54                  | .00              | 60,052.33        | 262,497.67                | 19            | 261,490.00       |
| 410.002                                   | Health Claim Costs-Retire | 210.00         | .00               | 210.00         | .00                        | .00              | .00              | 210.00                    | 0             | 120.00           |
| Personal Services Totals                  |                           | \$2,188,210.00 | \$0.00            | \$2,188,210.00 | \$173,662.65               | \$0.00           | \$503,798.00     | \$1,684,412.00            | 23%           | \$2,019,620.00   |
| Supplies                                  |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| 500.101                                   | Supplies and Materials    | 25,025.00      | .00               | 25,025.00      | 2,382.34                   | .00              | 4,377.41         | 20,647.59                 | 17            | 31,350.00        |
| 500.102                                   | Equipment                 | 5,500.00       | .00               | 5,500.00       | .00                        | .00              | 187.46           | 5,312.54                  | 3             | 48,130.00        |
| 500.103                                   | Furniture                 | 2,000.00       | .00               | 2,000.00       | .00                        | .00              | .00              | 2,000.00                  | 0             | 0.00             |
| 501.101                                   | Uniforms and Clothing     | 32,200.00      | .00               | 32,200.00      | 6,772.08                   | 6,004.48         | 7,526.30         | 18,669.22                 | 42            | 25,810.00        |
| Supplies Totals                           |                           | \$64,725.00    | \$0.00            | \$64,725.00    | \$9,154.42                 | \$6,004.48       | \$12,091.17      | \$46,629.35               | 28%           | \$105,310.00     |
| Other Services & Charges                  |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| 610.111                                   | Communications- Landline  | 7,500.00       | .00               | 7,500.00       | 627.81                     | .00              | 1,877.13         | 5,622.87                  | 25            | 7,450.00         |
| 610.112                                   | Postage                   | 1,500.00       | .00               | 1,500.00       | 96.28                      | .00              | 96.76            | 1,403.24                  | 6             | 880.00           |
| 610.1110                                  | Communications- Wireless  | 51,000.00      | .00               | 51,000.00      | 3,812.65                   | 14,050.60        | 8,241.82         | 28,707.58                 | 44            | 45,090.00        |
| 620.114                                   | Advertising               | 1,500.00       | .00               | 1,500.00       | .00                        | .00              | .00              | 1,500.00                  | 0             | 1,300.00         |
| 640.124                                   | Travel Expense            | 10,620.00      | .00               | 10,620.00      | 380.73                     | .00              | 2,662.12         | 7,957.88                  | 25            | 5,140.00         |
| 650.127                                   | Electricity               | 33,184.00      | .00               | 33,184.00      | .00                        | .00              | 6,409.15         | 26,774.85                 | 19            | 31,390.00        |
| 650.128                                   | Water                     | 2,101.00       | .00               | 2,101.00       | .00                        | .00              | 800.43           | 1,300.57                  | 38            | 2,680.00         |
| 650.129                                   | Wastewater                | 1,917.00       | .00               | 1,917.00       | .00                        | .00              | 340.62           | 1,576.38                  | 18            | 1,910.00         |
| 650.130                                   | Sanitation                | 2,190.00       | .00               | 2,190.00       | .00                        | .00              | 364.92           | 1,825.08                  | 17            | 2,180.00         |
| 650.133                                   | Stormwater                | 1,320.00       | .00               | 1,320.00       | .00                        | .00              | 220.00           | 1,100.00                  | 17            | 1,320.00         |
| 650.134                                   | Security Lights           | 3,719.00       | .00               | 3,719.00       | .00                        | .00              | 619.78           | 3,099.22                  | 17            | 3,710.00         |
| 650.1271                                  | Electricity- Sales Tax    | 1,208.00       | .00               | 1,208.00       | .00                        | .00              | 231.78           | 976.22                    | 19            | 1,140.00         |
| 660.133                                   | Repairs & Maint. Services | 28,300.00      | .00               | 28,300.00      | 2,422.67                   | .00              | 3,815.87         | 24,484.13                 | 13            | 9,210.00         |
| 660.139                                   | Fleet Services Materials  | 45,000.00      | .00               | 45,000.00      | 555.50                     | .00              | 6,660.08         | 38,339.92                 | 15            | 37,510.00        |



# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                          | Account Description         | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|--------------------------------------------------|-----------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| Fund 0010 - General Fund                         |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| EXPENSE                                          |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 05 - Police                           |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| Sub Department 05 - Police Staff Services        |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| Other Services & Charges                         |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 660.145                                          | Gasoline & Oil              | 103,000.00     | .00               | 103,000.00     | (344.21)                   | .00              | 13,496.86        | 89,503.14                 | 13            | 94,950.00        |
| 660.1391                                         | Fleet Services Labor        | 40,625.00      | .00               | 40,625.00      | .00                        | .00              | 5,321.33         | 35,303.67                 | 13            | 40,160.00        |
| 670.156                                          | Equipment Rental/Lease      | 5,000.00       | .00               | 5,000.00       | 333.37                     | .00              | 905.12           | 4,094.88                  | 18            | 4,900.00         |
| 682.1721                                         | Prisoner Housing            | 195,000.00     | .00               | 195,000.00     | 20,734.93                  | 20,000.00        | 20,825.15        | 154,174.85                | 21            | 168,190.00       |
| 685.180                                          | Membership Dues and Fees    | 725.00         | .00               | 725.00         | .00                        | .00              | .00              | 725.00                    | 0             | 810.00           |
| 685.182                                          | Other Operating Expenses    | 9,200.00       | .00               | 9,200.00       | 1,249.27                   | .00              | 2,347.40         | 6,852.60                  | 26            | 12,860.00        |
| 685.184                                          | Continuing Education        | 5,000.00       | .00               | 5,000.00       | .00                        | .00              | .00              | 5,000.00                  | 0             | 6,340.00         |
| 685.186                                          | Training                    | 9,710.00       | .00               | 9,710.00       | 175.00                     | .00              | 825.00           | 8,885.00                  | 8             | 9,950.00         |
| 685.187                                          | Special Projects            | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 350.00           |
| 685.189                                          | Reserve Program             | 1,500.00       | .00               | 1,500.00       | .00                        | .00              | .00              | 1,500.00                  | 0             | 100.00           |
| 685.1801                                         | Subscriptions               | 3,790.00       | .00               | 3,790.00       | 227.72                     | .00              | 444.60           | 3,345.40                  | 12            | 4,330.00         |
| 685.1861                                         | Law Enforce Accreditation   | 1,000.00       | .00               | 1,000.00       | .00                        | .00              | .00              | 1,000.00                  | 0             | 0.00             |
| 686.186                                          | Legal Services              | 10,500.00      | .00               | 10,500.00      | .00                        | .00              | .00              | 10,500.00                 | 0             | 0.00             |
| 686.189                                          | Employee Medical            | 11,875.00      | .00               | 11,875.00      | 700.00                     | (1,481.00)       | 2,725.00         | 10,631.00                 | 10            | 10,520.00        |
| 686.194                                          | Other Prof/Tech Services    | 53,000.00      | .00               | 53,000.00      | 13,250.00                  | 79,500.00        | 13,250.00        | (39,750.00)               | 175           | 53,000.00        |
| 686.195                                          | Repair/Maint Svc Contract   | 32,150.00      | .00               | 32,150.00      | 556.00                     | .00              | 3,041.94         | 29,108.06                 | 9             | 13,310.00        |
| 686.1895                                         | Employee wellness services  | 12,000.00      | .00               | 12,000.00      | 894.69                     | .00              | 2,118.37         | 9,881.63                  | 18            | 14,910.00        |
| 687.203                                          | Contract Services           | 22,200.00      | .00               | 22,200.00      | .00                        | .00              | 1,050.00         | 21,150.00                 | 5             | 18,000.00        |
| Other Services & Charges Totals                  |                             | \$707,334.00   | \$0.00            | \$707,334.00   | \$45,672.41                | \$112,069.60     | \$98,691.23      | \$496,573.17              | 30%           | \$603,640.00     |
| Other Objects                                    |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 795.001                                          | IT Internal Allocations     | 13,630.00      | .00               | 13,630.00      | 1,208.52                   | 1,087.74         | 5,404.50         | 7,137.76                  | 48            | 49,090.00        |
| 795.002                                          | IT Billable Services        | 27,823.00      | .00               | 27,823.00      | .00                        | .00              | .00              | 27,823.00                 | 0             | 0.00             |
| 795.010                                          | 911 Expense Billing         | (1,600.00)     | .00               | (1,600.00)     | (265.85)                   | .00              | (423.15)         | (1,176.85)                | 26            | (2,373.00)       |
| Other Objects Totals                             |                             | \$39,853.00    | \$0.00            | \$39,853.00    | \$942.67                   | \$1,087.74       | \$4,981.35       | \$33,783.91               | 15%           | \$46,720.00      |
| Capital Outlay                                   |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 900.915                                          | CIP Projects - Current Year | 214,400.00     | .00               | 214,400.00     | .00                        | 227,044.06       | .00              | (12,644.06)               | 106           | 0.00             |
| 900.4100                                         | Vehicles                    | 106,584.00     | .00               | 106,584.00     | .00                        | 213,168.00       | .00              | (106,584.00)              | 200           | 102,420.00       |
| 900.4300                                         | Other Equipment             | 42,837.00      | .00               | 42,837.00      | .00                        | .00              | .00              | 42,837.00                 | 0             | 109,480.00       |
| Capital Outlay Totals                            |                             | \$363,821.00   | \$0.00            | \$363,821.00   | \$0.00                     | \$440,212.06     | \$0.00           | (\$76,391.06)             | 121%          | \$211,900.00     |
| Sub Department 05 - Police Staff Services Totals |                             | \$3,363,943.00 | \$0.00            | \$3,363,943.00 | \$229,432.15               | \$559,373.88     | \$619,561.75     | \$2,185,007.37            | 35%           | \$2,987,200.00   |
| Sub Department 07 - Victim's Advocate            |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| Personal Services                                |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 400.101                                          | Regular Pay                 | 31,092.00      | .00               | 31,092.00      | 2,548.70                   | .00              | 7,645.07         | 23,446.93                 | 25            | 30,580.00        |
| 401.103                                          | Overtime                    | 1,000.00       | .00               | 1,000.00       | .00                        | .00              | .00              | 1,000.00                  | 0             | 600.00           |
| 405.114                                          | FICA                        | 2,400.00       | .00               | 2,400.00       | 183.46                     | .00              | 544.55           | 1,855.45                  | 23            | 2,230.00         |
| 406.116                                          | Retirement                  | 3,500.00       | .00               | 3,500.00       | 276.77                     | .00              | 831.94           | 2,668.06                  | 24            | 3,250.00         |



# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

Attachment: Budget Performance Report - September 2014 (1711 : Finance &amp; IT Department Report for

| Account                                      | Account Description       | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year T |
|----------------------------------------------|---------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|--------------|
| Fund 0010 - General Fund                     |                           |                |                   |                |                            |                  |                  |                           |               |              |
| EXPENSE                                      |                           |                |                   |                |                            |                  |                  |                           |               |              |
| Department 05 - Police                       |                           |                |                   |                |                            |                  |                  |                           |               |              |
| Sub Department 07 - Victim's Advocate        |                           |                |                   |                |                            |                  |                  |                           |               |              |
| Personal Services                            |                           |                |                   |                |                            |                  |                  |                           |               |              |
| 408.125                                      | SCMIT Worker's Comp Ins.  | 205.00         | .00               | 205.00         | .00                        | .00              | 67.42            | 137.58                    | 33            | 21           |
| 410.001                                      | Health Claims Cost        | 9,632.00       | .00               | 9,632.00       | 916.77                     | .00              | 2,339.11         | 7,292.89                  | 24            | 8,091        |
| Personal Services Totals                     |                           | \$47,829.00    | \$0.00            | \$47,829.00    | \$3,925.70                 | \$0.00           | \$11,428.09      | \$36,400.91               | 24%           | \$44,811     |
| Supplies                                     |                           |                |                   |                |                            |                  |                  |                           |               |              |
| 500.101                                      | Supplies and Materials    | 1,125.00       | .00               | 1,125.00       | .00                        | .00              | 172.99           | 952.01                    | 15            | 690          |
| 501.101                                      | Uniforms and Clothing     | 400.00         | .00               | 400.00         | .00                        | .00              | .00              | 400.00                    | 0             | 340          |
| Supplies Totals                              |                           | \$1,525.00     | \$0.00            | \$1,525.00     | \$0.00                     | \$0.00           | \$172.99         | \$1,352.01                | 11%           | \$1,030      |
| Other Services & Charges                     |                           |                |                   |                |                            |                  |                  |                           |               |              |
| 610.111                                      | Communications- Landline  | 177.00         | .00               | 177.00         | 14.37                      | .00              | 42.96            | 134.04                    | 24            | 171          |
| 610.112                                      | Postage                   | 300.00         | .00               | 300.00         | .00                        | .00              | .00              | 300.00                    | 0             | 250          |
| 610.1110                                     | Communications- Wireless  | 900.00         | .00               | 900.00         | 75.95                      | 210.98           | 107.27           | 581.75                    | 35            | 480          |
| 640.124                                      | Travel Expense            | 750.00         | .00               | 750.00         | .00                        | .00              | .00              | 750.00                    | 0             | 570          |
| 660.139                                      | Fleet Services Materials  | 300.00         | .00               | 300.00         | .00                        | .00              | .00              | 300.00                    | 0             | 50           |
| 660.145                                      | Gasoline & Oil            | 500.00         | .00               | 500.00         | .00                        | .00              | .00              | 500.00                    | 0             | 50           |
| 660.1391                                     | Fleet Services Labor      | 300.00         | .00               | 300.00         | .00                        | .00              | .00              | 300.00                    | 0             | 70           |
| 670.156                                      | Equipment Rental/Lease    | 500.00         | .00               | 500.00         | .00                        | .00              | .00              | 500.00                    | 0             | 70           |
| 685.182                                      | Other Operating Expenses  | 500.00         | .00               | 500.00         | .00                        | .00              | .00              | 500.00                    | 0             | 500          |
| 685.186                                      | Training                  | 600.00         | .00               | 600.00         | 225.00                     | .00              | 225.00           | 375.00                    | 38            | 500          |
| 685.187                                      | Special Projects          | 500.00         | .00               | 500.00         | .00                        | .00              | .00              | 500.00                    | 0             | 350          |
| 686.189                                      | Employee Medical          | 425.00         | .00               | 425.00         | .00                        | .00              | .00              | 425.00                    | 0             | 350          |
| 686.195                                      | Repair/Maint Svc Contract | 350.00         | .00               | 350.00         | .00                        | .00              | .00              | 350.00                    | 0             | 350          |
| Other Services & Charges Totals              |                           | \$6,102.00     | \$0.00            | \$6,102.00     | \$315.32                   | \$210.98         | \$375.23         | \$5,515.79                | 10%           | \$2,470      |
| Other Objects                                |                           |                |                   |                |                            |                  |                  |                           |               |              |
| 795.001                                      | IT Internal Allocations   | 1,363.00       | .00               | 1,363.00       | 42.34                      | 38.72            | 408.10           | 916.18                    | 33            | 2,730        |
| 795.002                                      | IT Billable Services      | 2,782.00       | .00               | 2,782.00       | .00                        | .00              | .00              | 2,782.00                  | 0             | 2,730        |
| Other Objects Totals                         |                           | \$4,145.00     | \$0.00            | \$4,145.00     | \$42.34                    | \$38.72          | \$408.10         | \$3,698.18                | 11%           | \$2,730      |
| Sub Department 07 - Victim's Advocate Totals |                           | \$59,601.00    | \$0.00            | \$59,601.00    | \$4,283.36                 | \$249.70         | \$12,384.41      | \$46,966.89               | 21%           | \$51,050     |
| Sub Department 26 - Grants                   |                           |                |                   |                |                            |                  |                  |                           |               |              |
| Supplies                                     |                           |                |                   |                |                            |                  |                  |                           |               |              |
| 500.101                                      | Supplies and Materials    | 4,200.00       | .00               | 4,200.00       | .00                        | .00              | .00              | 4,200.00                  | 0             | 400          |
| 501.101                                      | Uniforms and Clothing     | 1,700.00       | .00               | 1,700.00       | 196.94                     | .00              | 196.94           | 1,503.06                  | 12            | 250          |
| Supplies Totals                              |                           | \$5,900.00     | \$0.00            | \$5,900.00     | \$196.94                   | \$0.00           | \$196.94         | \$5,703.06                | 3%            | \$290        |
| Other Services & Charges                     |                           |                |                   |                |                            |                  |                  |                           |               |              |
| 610.1110                                     | Communications- Wireless  | 1,920.00       | .00               | 1,920.00       | 150.66                     | 598.00           | 213.30           | 1,108.70                  | 42            | 1,000        |
| 640.124                                      | Travel Expense            | 1,750.00       | .00               | 1,750.00       | .00                        | .00              | (.01)            | 1,750.01                  | 0             | 490          |
| 660.133                                      | Repairs & Maint. Services | 500.00         | .00               | 500.00         | .00                        | .00              | .00              | 500.00                    | 0             | 500          |





# Budget Performance Report

18.A.4

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                    | Account Description      | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|--------------------------------------------|--------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| Fund 0010 - General Fund                   |                          |                |                   |                |                            |                  |                  |                           |               |                  |
| EXPENSE                                    |                          |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 05 - Police                     |                          |                |                   |                |                            |                  |                  |                           |               |                  |
| Sub Department 26 - Grants                 |                          |                |                   |                |                            |                  |                  |                           |               |                  |
| Other Services & Charges                   |                          |                |                   |                |                            |                  |                  |                           |               |                  |
| 660.139                                    | Fleet Services Materials | 1,000.00       | .00               | 1,000.00       | .00                        | .00              | .00              | 1,000.00                  | 0             | 304              |
| 660.145                                    | Gasoline & Oil           | 3,500.00       | .00               | 3,500.00       | .00                        | .00              | 819.91           | 2,680.09                  | 23            | 3,154            |
| 660.1391                                   | Fleet Services Labor     | 880.00         | .00               | 880.00         | .00                        | .00              | 68.81            | 811.19                    | 8             | 490              |
| 685.180                                    | Membership Dues and Fees | 200.00         | .00               | 200.00         | .00                        | .00              | .00              | 200.00                    | 0             |                  |
| 685.182                                    | Other Operating Expenses | 6,100.00       | .00               | 6,100.00       | .00                        | .00              | .00              | 6,100.00                  | 0             | 4,331            |
| 685.186                                    | Training                 | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 350              |
| 685.187                                    | Special Projects         | 4,000.00       | .00               | 4,000.00       | .00                        | .00              | .00              | 4,000.00                  | 0             | 91               |
| Other Services & Charges Totals            |                          | \$19,850.00    | \$0.00            | \$19,850.00    | \$150.66                   | \$598.00         | \$1,102.01       | \$18,149.99               | 9%            | \$10,231         |
| Sub Department 26 - Grants Totals          |                          | \$25,750.00    | \$0.00            | \$25,750.00    | \$347.60                   | \$598.00         | \$1,298.95       | \$23,853.05               | 7%            | \$10,531         |
| Sub Department 28 - Safe Streets           |                          |                |                   |                |                            |                  |                  |                           |               |                  |
| Supplies                                   |                          |                |                   |                |                            |                  |                  |                           |               |                  |
| 500.101                                    | Supplies and Materials   | 500.00         | .00               | 500.00         | .00                        | .00              | .00              | 500.00                    | 0             | 31               |
| Supplies Totals                            |                          | \$500.00       | \$0.00            | \$500.00       | \$0.00                     | \$0.00           | \$0.00           | \$500.00                  | 0%            | \$31             |
| Other Services & Charges                   |                          |                |                   |                |                            |                  |                  |                           |               |                  |
| 685.182                                    | Other Operating Expenses | 975.00         | .00               | 975.00         | .00                        | .00              | .00              | 975.00                    | 0             | 1,801            |
| 685.187                                    | Special Projects         | 2,400.00       | .00               | 2,400.00       | .00                        | .00              | .00              | 2,400.00                  | 0             | 300              |
| Other Services & Charges Totals            |                          | \$3,375.00     | \$0.00            | \$3,375.00     | \$0.00                     | \$0.00           | \$0.00           | \$3,375.00                | 0%            | \$2,101          |
| Sub Department 28 - Safe Streets Totals    |                          | \$3,875.00     | \$0.00            | \$3,875.00     | \$0.00                     | \$0.00           | \$0.00           | \$3,875.00                | 0%            | \$2,131          |
| Department 05 - Police Totals              |                          | \$3,453,169.00 | \$0.00            | \$3,453,169.00 | \$234,063.11               | \$560,221.58     | \$633,245.11     | \$2,259,702.31            | 35%           | \$3,050,931      |
| Department 09 - Housing and Community Dev. |                          |                |                   |                |                            |                  |                  |                           |               |                  |
| Personal Services                          |                          |                |                   |                |                            |                  |                  |                           |               |                  |
| 400.101                                    | Regular Pay              | 180,000.00     | .00               | 180,000.00     | 14,861.91                  | .00              | 45,692.28        | 134,307.72                | 25            | 166,121          |
| 401.103                                    | Overtime                 | 2,500.00       | .00               | 2,500.00       | 226.37                     | .00              | 408.96           | 2,091.04                  | 16            | 2,351            |
| 405.114                                    | FICA                     | 13,770.00      | .00               | 13,770.00      | 1,113.89                   | .00              | 3,273.00         | 10,497.00                 | 24            | 12,381           |
| 406.116                                    | Retirement               | 19,350.00      | .00               | 19,350.00      | 1,640.32                   | .00              | 5,144.50         | 14,205.50                 | 27            | 17,661           |
| 408.125                                    | SCMIT Worker's Comp Ins. | 1,050.00       | .00               | 1,050.00       | .00                        | .00              | 266.87           | 783.13                    | 25            | 261              |
| 410.001                                    | Health Claims Cost       | 43,603.00      | .00               | 43,603.00      | 3,045.20                   | .00              | 8,539.53         | 35,063.47                 | 20            | 30,941           |
| Personal Services Totals                   |                          | \$260,273.00   | \$0.00            | \$260,273.00   | \$20,887.69                | \$0.00           | \$63,325.14      | \$196,947.86              | 24%           | \$229,751        |
| Supplies                                   |                          |                |                   |                |                            |                  |                  |                           |               |                  |
| 500.101                                    | Supplies and Materials   | 5,000.00       | .00               | 5,000.00       | 124.51                     | .00              | 1,166.66         | 3,833.34                  | 23            | 6,851            |
| 500.102                                    | Equipment                | 2,427.00       | .00               | 2,427.00       | .00                        | .00              | .00              | 2,427.00                  | 0             | 1,360            |
| 500.103                                    | Furniture                | 500.00         | .00               | 500.00         | .00                        | .00              | .00              | 500.00                    | 0             | 711              |
| 500.105                                    | Printing and Binding     | 750.00         | .00               | 750.00         | 700.97                     | .00              | 700.97           | 49.03                     | 93            |                  |
| Supplies Totals                            |                          | \$8,677.00     | \$0.00            | \$8,677.00     | \$825.48                   | \$0.00           | \$1,867.63       | \$6,809.37                | 22%           | \$8,941          |
| Other Services & Charges                   |                          |                |                   |                |                            |                  |                  |                           |               |                  |
| 610.111                                    | Communications- Landline | 1,500.00       | .00               | 1,500.00       | 141.28                     | .00              | 422.53           | 1,077.47                  | 28            | 1,661            |



# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                           | Account Description        | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year T |
|---------------------------------------------------|----------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|--------------|
| Fund 0010 - General Fund                          |                            |                |                   |                |                            |                  |                  |                           |               |              |
| EXPENSE                                           |                            |                |                   |                |                            |                  |                  |                           |               |              |
| Department 09 - Housing and Community Dev.        |                            |                |                   |                |                            |                  |                  |                           |               |              |
| Other Services & Charges                          |                            |                |                   |                |                            |                  |                  |                           |               |              |
| 610.112                                           | Postage                    | 1,500.00       | .00               | 1,500.00       | 1,437.47                   | .00              | 3,034.21         | (1,534.21)                | 202           | 2,791        |
| 610.1110                                          | Communications- Wireless   | 2,400.00       | .00               | 2,400.00       | 105.12                     | .00              | 311.29           | 2,088.71                  | 13            | 2,300        |
| 620.114                                           | Advertising                | 2,000.00       | .00               | 2,000.00       | 296.00                     | .00              | 296.00           | 1,704.00                  | 15            | 1,741        |
| 640.124                                           | Travel Expense             | 1,000.00       | .00               | 1,000.00       | .00                        | .00              | .00              | 1,000.00                  | 0             | 1,060        |
| 650.127                                           | Electricity                | 6,696.00       | .00               | 6,696.00       | .00                        | .00              | 1,093.83         | 5,602.17                  | 16            | 6,340        |
| 650.128                                           | Water                      | 454.00         | .00               | 454.00         | .00                        | .00              | 144.80           | 309.20                    | 32            | 460          |
| 650.129                                           | Wastewater                 | 597.00         | .00               | 597.00         | .00                        | .00              | 189.97           | 407.03                    | 32            | 610          |
| 650.130                                           | Sanitation                 | 367.00         | .00               | 367.00         | .00                        | .00              | 59.42            | 307.58                    | 16            | 350          |
| 650.133                                           | Stormwater                 | 244.00         | .00               | 244.00         | .00                        | .00              | 39.42            | 204.58                    | 16            | 230          |
| 650.134                                           | Security Lights            | 1,080.00       | .00               | 1,080.00       | .00                        | .00              | 180.00           | 900.00                    | 17            | 1,080        |
| 650.1271                                          | Electricity- Sales Tax     | 224.00         | .00               | 224.00         | .00                        | .00              | 41.45            | 182.55                    | 19            | 200          |
| 660.133                                           | Repairs & Maint. Services  | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 300          |
| 660.139                                           | Fleet Services Materials   | 500.00         | .00               | 500.00         | .00                        | .00              | 717.59           | (217.59)                  | 144           | 740          |
| 660.145                                           | Gasoline & Oil             | 3,600.00       | .00               | 3,600.00       | .00                        | .00              | 549.79           | 3,050.21                  | 15            | 3,410        |
| 660.1391                                          | Fleet Services Labor       | 636.00         | .00               | 636.00         | .00                        | .00              | 420.99           | 215.01                    | 66            | 530          |
| 670.156                                           | Equipment Rental/Lease     | 7,000.00       | .00               | 7,000.00       | 684.63                     | .00              | 2,053.89         | 4,946.11                  | 29            | 8,170        |
| 685.180                                           | Membership Dues and Fees   | 885.00         | .00               | 885.00         | .00                        | .00              | .00              | 885.00                    | 0             | 320          |
| 685.182                                           | Other Operating Expenses   | 500.00         | .00               | 500.00         | 138.16                     | .00              | 288.16           | 211.84                    | 58            | 1,070        |
| 685.184                                           | Continuing Education       | 300.00         | .00               | 300.00         | .00                        | .00              | .00              | 300.00                    | 0             |              |
| 685.186                                           | Training                   | 3,945.00       | .00               | 3,945.00       | .00                        | .00              | 30.00            | 3,915.00                  | 1             | 1,150        |
| 685.192                                           | KGB Operations             | 7,000.00       | .00               | 7,000.00       | 92.97                      | .00              | 612.53           | 6,387.47                  | 9             |              |
| 685.1801                                          | Subscriptions              | 200.00         | .00               | 200.00         | .00                        | .00              | .00              | 200.00                    | 0             | 170          |
| 685.1921                                          | KGB grant expenses         | 7,000.00       | .00               | 7,000.00       | .00                        | .00              | 76.90            | 6,923.10                  | 1             |              |
| 686.191                                           | Contract Services/Studies  | 75,000.00      | .00               | 75,000.00      | .00                        | .00              | .00              | 75,000.00                 | 0             | 14,250       |
| 686.194                                           | Other Prof/Tech Services   | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 1,500        |
| 686.195                                           | Repair/Maint Svc Contract  | 1,000.00       | .00               | 1,000.00       | 119.92                     | .00              | 393.27           | 606.73                    | 39            | 1,200        |
| 686.1895                                          | Employee wellness services | 500.00         | .00               | 500.00         | 30.65                      | .00              | 72.57            | 427.43                    | 15            | 710          |
| Other Services & Charges Totals                   |                            | \$126,128.00   | \$0.00            | \$126,128.00   | \$3,046.20                 | \$0.00           | \$11,028.61      | \$115,099.39              | 9%            | \$52,470     |
| Other Objects                                     |                            |                |                   |                |                            |                  |                  |                           |               |              |
| 795.001                                           | IT Internal Allocations    | 6,815.00       | .00               | 6,815.00       | 212.08                     | 194.06           | 2,041.06         | 4,579.88                  | 33            | 12,640       |
| 795.002                                           | IT Billable Services       | 13,912.00      | .00               | 13,912.00      | .00                        | .00              | .00              | 13,912.00                 | 0             |              |
| Other Objects Totals                              |                            | \$20,727.00    | \$0.00            | \$20,727.00    | \$212.08                   | \$194.06         | \$2,041.06       | \$18,491.88               | 11%           | \$12,640     |
| Capital Outlay                                    |                            |                |                   |                |                            |                  |                  |                           |               |              |
| 900.4100                                          | Vehicles                   | 26,500.00      | .00               | 26,500.00      | .00                        | 50,728.00        | .00              | (24,228.00)               | 191           |              |
| Capital Outlay Totals                             |                            | \$26,500.00    | \$0.00            | \$26,500.00    | \$0.00                     | \$50,728.00      | \$0.00           | (\$24,228.00)             | 191%          | \$0          |
| Department 09 - Housing and Community Dev. Totals |                            | \$442,305.00   | \$0.00            | \$442,305.00   | \$24,971.45                | \$50,922.06      | \$78,262.44      | \$313,120.50              | 29%           | \$303,810    |

Attachment: Budget Performance Report - September 2014 (1711 : Finance &amp; IT Department Report for



# Budget Performance Report

18.A.4

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                         | Account Description        | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|---------------------------------|----------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| Fund 0010 - General Fund        |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| EXPENSE                         |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 10 - Municipal Court |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| Personal Services               |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 400.101                         | Regular Pay                | 93,500.00      | .00               | 93,500.00      | 7,801.63                   | .00              | 23,401.76        | 70,098.24                 | 25            | 93,599.00        |
| 401.103                         | Overtime                   | 3,500.00       | .00               | 3,500.00       | 398.04                     | .00              | 1,100.69         | 2,399.31                  | 31            | 3,330.00         |
| 405.114                         | FICA                       | 7,446.00       | .00               | 7,446.00       | 599.17                     | .00              | 1,802.85         | 5,643.15                  | 24            | 7,130.00         |
| 406.116                         | Retirement                 | 10,300.00      | .00               | 10,300.00      | 866.58                     | .00              | 2,600.61         | 7,699.39                  | 25            | 9,940.00         |
| 408.125                         | SCMIT Worker's Comp Ins.   | 639.00         | .00               | 639.00         | .00                        | .00              | 165.74           | 473.26                    | 26            | 160.00           |
| 410.001                         | Health Claims Cost         | 27,975.00      | .00               | 27,975.00      | 2,162.16                   | .00              | 5,802.16         | 22,172.84                 | 21            | 21,180.00        |
| 410.002                         | Health Claim Costs-Retire  | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 97.00            |
| Personal Services Totals        |                            | \$143,360.00   | \$0.00            | \$143,360.00   | \$11,827.58                | \$0.00           | \$34,873.81      | \$108,486.19              | 24%           | \$136,330.00     |
| Supplies                        |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 500.101                         | Supplies and Materials     | 3,000.00       | .00               | 3,000.00       | 187.28                     | .00              | 187.28           | 2,812.72                  | 6             | 1,880.00         |
| 500.103                         | Furniture                  | 870.00         | .00               | 870.00         | .00                        | .00              | .00              | 870.00                    | 0             | 0.00             |
| Supplies Totals                 |                            | \$3,870.00     | \$0.00            | \$3,870.00     | \$187.28                   | \$0.00           | \$187.28         | \$3,682.72                | 5%            | \$1,880.00       |
| Other Services & Charges        |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 610.111                         | Communications- Landline   | 550.00         | .00               | 550.00         | 43.10                      | .00              | 128.87           | 421.13                    | 23            | 510.00           |
| 610.112                         | Postage                    | 2,500.00       | .00               | 2,500.00       | 1,640.56                   | .00              | 4,393.48         | (1,893.48)                | 176           | 4,360.00         |
| 610.1110                        | Communications- Wireless   | 325.00         | .00               | 325.00         | 32.85                      | .00              | 97.31            | 227.69                    | 30            | 360.00           |
| 640.124                         | Travel Expense             | 2,000.00       | .00               | 2,000.00       | .00                        | .00              | 255.35           | 1,744.65                  | 13            | 1,770.00         |
| 650.127                         | Electricity                | 6,171.00       | .00               | 6,171.00       | .00                        | .00              | 1,191.83         | 4,979.17                  | 19            | 5,830.00         |
| 650.128                         | Water                      | 323.00         | .00               | 323.00         | .00                        | .00              | 122.05           | 200.95                    | 38            | 410.00           |
| 650.129                         | Wastewater                 | 292.00         | .00               | 292.00         | .00                        | .00              | 51.94            | 240.06                    | 18            | 290.00           |
| 650.130                         | Sanitation                 | 116.00         | .00               | 116.00         | .00                        | .00              | 19.34            | 96.66                     | 17            | 110.00           |
| 650.133                         | Stormwater                 | 215.00         | .00               | 215.00         | .00                        | .00              | 34.78            | 180.22                    | 16            | 200.00           |
| 650.134                         | Security Lights            | 457.00         | .00               | 457.00         | .00                        | .00              | 76.22            | 380.78                    | 17            | 450.00           |
| 650.1271                        | Electricity- Sales Tax     | 225.00         | .00               | 225.00         | .00                        | .00              | 43.10            | 181.90                    | 19            | 210.00           |
| 660.133                         | Repairs & Maint. Services  | 500.00         | .00               | 500.00         | .00                        | .00              | 104.08           | 395.92                    | 21            | 660.00           |
| 660.139                         | Fleet Services Materials   | 600.00         | .00               | 600.00         | .00                        | .00              | .00              | 600.00                    | 0             | 650.00           |
| 660.145                         | Gasoline & Oil             | 750.00         | .00               | 750.00         | .00                        | .00              | 108.57           | 641.43                    | 14            | 790.00           |
| 660.1391                        | Fleet Services Labor       | 636.00         | .00               | 636.00         | .00                        | .00              | .00              | 636.00                    | 0             | 240.00           |
| 670.156                         | Equipment Rental/Lease     | 3,000.00       | .00               | 3,000.00       | 155.41                     | .00              | 155.41           | 2,844.59                  | 5             | 1,830.00         |
| 685.180                         | Membership Dues and Fees   | 75.00          | .00               | 75.00          | .00                        | .00              | .00              | 75.00                     | 0             | 70.00            |
| 685.182                         | Other Operating Expenses   | 2,500.00       | .00               | 2,500.00       | .00                        | .00              | 612.00           | 1,888.00                  | 24            | 2,130.00         |
| 685.186                         | Training                   | 1,000.00       | .00               | 1,000.00       | .00                        | .00              | 268.70           | 731.30                    | 27            | 140.00           |
| 686.195                         | Repair/Maint Svc Contract  | .00            | .00               | .00            | 42.67                      | .00              | 800.35           | (800.35)                  | +++           | 2,100.00         |
| 686.1895                        | Employee wellness services | .00            | .00               | .00            | 19.04                      | .00              | 45.08            | (45.08)                   | +++           | 430.00           |
| Other Services & Charges Totals |                            | \$22,235.00    | \$0.00            | \$22,235.00    | \$1,933.63                 | \$0.00           | \$8,508.46       | \$13,726.54               | 38%           | \$23,660.00      |
| Other Objects                   |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 795.001                         | IT Internal Allocations    | 6,815.00       | .00               | 6,815.00       | 302.11                     | 271.94           | 2,196.41         | 4,346.65                  | 36            | 16,280.00        |



# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                | Account Description       | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|----------------------------------------|---------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| Fund 0010 - General Fund               |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| EXPENSE                                |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 10 - Municipal Court        |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| Other Objects                          |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| 795.002                                | IT Billable Services      | 13,912.00      | .00               | 13,912.00      | .00                        | .00              | .00              | 13,912.00                 | 0             |                  |
| Other Objects Totals                   |                           | \$20,727.00    | \$0.00            | \$20,727.00    | \$302.11                   | \$271.94         | \$2,196.41       | \$18,258.65               | 12%           | \$16,288.00      |
| Department 10 - Municipal Court Totals |                           | \$190,192.00   | \$0.00            | \$190,192.00   | \$14,250.60                | \$271.94         | \$45,765.96      | \$144,154.10              | 24%           | \$178,160.00     |
| Department 11 - Fire                   |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| Personal Services                      |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| 400.101                                | Regular Pay               | 1,125,900.00   | .00               | 1,125,900.00   | 94,509.89                  | .00              | 285,517.90       | 840,382.10                | 25            | 1,118,500.00     |
| 401.103                                | Overtime                  | 60,000.00      | .00               | 60,000.00      | 5,462.26                   | .00              | 21,696.50        | 38,303.50                 | 36            | 104,590.00       |
| 402.111                                | Volunteer Employees       | 5,000.00       | .00               | 5,000.00       | 30.00                      | .00              | 105.00           | 4,895.00                  | 2             | 850.00           |
| 405.114                                | FICA                      | 86,150.00      | .00               | 86,150.00      | 7,327.35                   | .00              | 22,548.86        | 63,601.14                 | 26            | 89,480.00        |
| 406.116                                | Retirement                | 146,600.00     | .00               | 146,600.00     | 12,944.78                  | .00              | 40,560.64        | 106,039.36                | 28            | 152,080.00       |
| 408.125                                | SCMIT Worker's Comp Ins.  | 18,000.00      | .00               | 18,000.00      | 566.97                     | .00              | 4,377.96         | 13,622.04                 | 24            | 6,290.00         |
| 410.001                                | Health Claims Cost        | 329,705.00     | .00               | 329,705.00     | 23,118.80                  | .00              | 65,059.46        | 264,645.54                | 20            | 234,630.00       |
| Personal Services Totals               |                           | \$1,771,355.00 | \$0.00            | \$1,771,355.00 | \$143,960.05               | \$0.00           | \$439,866.32     | \$1,331,488.68            | 25%           | \$1,706,460.00   |
| Supplies                               |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| 500.101                                | Supplies and Materials    | 20,000.00      | .00               | 20,000.00      | 3,633.65                   | .00              | 9,717.60         | 10,282.40                 | 49            | 28,010.00        |
| 500.102                                | Equipment                 | 54,800.00      | .00               | 54,800.00      | 3,758.61                   | 3,827.98         | 4,076.51         | 46,895.51                 | 14            | 78,400.00        |
| 500.103                                | Furniture                 | 2,000.00       | .00               | 2,000.00       | .00                        | .00              | 559.68           | 1,440.32                  | 28            | 3,390.00         |
| 500.107                                | Technology Supplies       | 5,200.00       | .00               | 5,200.00       | 522.94                     | .00              | 1,045.54         | 4,154.46                  | 20            | 13,130.00        |
| 501.101                                | Uniforms and Clothing     | 40,000.00      | .00               | 40,000.00      | 485.48                     | .00              | 1,858.77         | 38,141.23                 | 5             | 35,790.00        |
| 515.121                                | Safety Supplies           | 5,000.00       | .00               | 5,000.00       | 802.11                     | .00              | 825.59           | 4,174.41                  | 17            | 5,480.00         |
| 515.128                                | Medical Supplies          | 13,500.00      | .00               | 13,500.00      | 686.74                     | .00              | 915.04           | 12,584.96                 | 7             | 10,510.00        |
| 531.140                                | Haz Mat Supplies/Equipmnt | 10,000.00      | .00               | 10,000.00      | .00                        | .00              | 1,834.17         | 8,165.83                  | 18            | 12,840.00        |
| Supplies Totals                        |                           | \$150,500.00   | \$0.00            | \$150,500.00   | \$9,889.53                 | \$3,827.98       | \$20,832.90      | \$125,839.12              | 16%           | \$187,580.00     |
| Other Services & Charges               |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| 610.111                                | Communications- Landline  | 6,500.00       | .00               | 6,500.00       | 502.56                     | .00              | 1,502.49         | 4,997.51                  | 23            | 5,950.00         |
| 610.112                                | Postage                   | 1,000.00       | .00               | 1,000.00       | 242.49                     | .00              | 987.18           | 12.82                     | 99            | 1,200.00         |
| 610.1110                               | Communications- Wireless  | 24,000.00      | .00               | 24,000.00      | 4,472.14                   | .00              | 6,543.01         | 17,456.99                 | 27            | 27,890.00        |
| 620.114                                | Advertising               | 500.00         | .00               | 500.00         | .00                        | .00              | .00              | 500.00                    | 0             | 380.00           |
| 630.121                                | Fire Prevention Materials | 8,650.00       | .00               | 8,650.00       | 447.25                     | .00              | 511.03           | 8,138.97                  | 6             | 12,750.00        |
| 640.124                                | Travel Expense            | 5,920.00       | .00               | 5,920.00       | .00                        | .00              | 3,950.77         | 1,969.23                  | 67            | 4,680.00         |
| 650.127                                | Electricity               | 30,987.00      | .00               | 30,987.00      | .00                        | .00              | 3,944.12         | 27,042.88                 | 13            | 28,230.00        |
| 650.128                                | Water                     | 1,740.00       | .00               | 1,740.00       | .00                        | .00              | 364.26           | 1,375.74                  | 21            | 1,770.00         |
| 650.129                                | Wastewater                | 2,375.00       | .00               | 2,375.00       | .00                        | .00              | 491.96           | 1,883.04                  | 21            | 2,410.00         |
| 650.130                                | Sanitation                | 973.00         | .00               | 973.00         | .00                        | .00              | 157.52           | 815.48                    | 16            | 940.00           |
| 650.133                                | Stormwater                | 812.00         | .00               | 812.00         | .00                        | .00              | 131.40           | 680.60                    | 16            | 780.00           |
| 650.134                                | Security Lights           | 1,812.00       | .00               | 1,812.00       | .00                        | .00              | 302.00           | 1,510.00                  | 17            | 1,810.00         |
| 650.1271                               | Electricity- Sales Tax    | 3,627.00       | .00               | 3,627.00       | 59.48                      | .00              | 241.20           | 3,385.80                  | 7             | 3,980.00         |



# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                         | Account Description          | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|---------------------------------|------------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| Fund 0010 - General Fund        |                              |                |                   |                |                            |                  |                  |                           |               |                  |
| EXPENSE                         |                              |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 11 - Fire            |                              |                |                   |                |                            |                  |                  |                           |               |                  |
| Other Services & Charges        |                              |                |                   |                |                            |                  |                  |                           |               |                  |
| 660.103                         | Emergency Preparedness       | 3,000.00       | .00               | 3,000.00       | .00                        | .00              | .00              | 3,000.00                  | 0             | 5,010.00         |
| 660.133                         | Repairs & Maint. Services    | 35,000.00      | .00               | 35,000.00      | 3,683.56                   | 4,470.70         | 6,717.34         | 23,811.96                 | 32            | 43,810.00        |
| 660.139                         | Fleet Services Materials     | 33,000.00      | .00               | 33,000.00      | 2,674.03                   | .00              | 3,516.14         | 29,483.86                 | 11            | 51,820.00        |
| 660.145                         | Gasoline & Oil               | 28,000.00      | .00               | 28,000.00      | .00                        | .00              | 4,619.82         | 23,380.18                 | 16            | 27,790.00        |
| 660.1391                        | Fleet Services Labor         | 11,493.00      | .00               | 11,493.00      | .00                        | .00              | 1,696.11         | 9,796.89                  | 15            | 10,950.00        |
| 660.1392                        | Fleet Svcs- Outside Vends    | 9,000.00       | .00               | 9,000.00       | 1,357.73                   | 38,692.42        | 2,032.33         | (31,724.75)               | 452           | 6,300.00         |
| 670.156                         | Equipment Rental/Lease       | 8,000.00       | .00               | 8,000.00       | 500.20                     | .00              | 1,505.53         | 6,494.47                  | 19            | 7,840.00         |
| 682.169                         | Laundry & Linen              | 2,500.00       | .00               | 2,500.00       | .00                        | .00              | 101.76           | 2,398.24                  | 4             | 1,060.00         |
| 685.180                         | Membership Dues and Fees     | 1,495.00       | .00               | 1,495.00       | .00                        | .00              | 55.00            | 1,440.00                  | 4             | 1,030.00         |
| 685.182                         | Other Operating Expenses     | 5,000.00       | .00               | 5,000.00       | 275.00                     | .00              | 9,366.27         | (4,366.27)                | 187           | 26,720.00        |
| 685.184                         | Continuing Education         | 3,000.00       | .00               | 3,000.00       | .00                        | .00              | .00              | 3,000.00                  | 0             | 2,160.00         |
| 685.186                         | Training                     | 22,090.00      | .00               | 22,090.00      | 562.95                     | .00              | 2,405.95         | 19,684.05                 | 11            | 16,740.00        |
| 685.1801                        | Subscriptions                | 11,570.00      | .00               | 11,570.00      | 303.95                     | .00              | 4,574.75         | 6,995.25                  | 40            | 8,500.00         |
| 686.189                         | Employee Medical             | 16,000.00      | .00               | 16,000.00      | .00                        | 20,000.00        | 540.00           | (4,540.00)                | 128           | 11,780.00        |
| 686.195                         | Repair/Maint Svc Contract    | 65,420.00      | .00               | 65,420.00      | 4,491.25                   | 3,678.10         | 8,276.41         | 53,465.49                 | 18            | 66,630.00        |
| 686.1895                        | Employee wellness services   | 5,000.00       | .00               | 5,000.00       | 484.29                     | .00              | 1,146.66         | 3,853.34                  | 23            | 7,170.00         |
| Other Services & Charges Totals |                              | \$348,464.00   | \$0.00            | \$348,464.00   | \$20,056.88                | \$66,841.22      | \$65,681.01      | \$215,941.77              | 38%           | \$388,220.00     |
| Other Objects                   |                              |                |                   |                |                            |                  |                  |                           |               |                  |
| 795.001                         | IT Internal Allocations      | 6,815.00       | .00               | 6,815.00       | 624.11                     | 543.88           | 3,099.93         | 3,171.19                  | 53            | 26,270.00        |
| 795.002                         | IT Billable Services         | 13,912.00      | .00               | 13,912.00      | .00                        | .00              | .00              | 13,912.00                 | 0             |                  |
| Other Objects Totals            |                              | \$20,727.00    | \$0.00            | \$20,727.00    | \$624.11                   | \$543.88         | \$3,099.93       | \$17,083.19               | 18%           | \$26,270.00      |
| Capital Outlay                  |                              |                |                   |                |                            |                  |                  |                           |               |                  |
| 900.915                         | CIP Projects - Current Year  | 1,540,000.00   | .00               | 1,540,000.00   | .00                        | .00              | .00              | 1,540,000.00              | 0             |                  |
| 900.3000                        | Buildings & Improvements     | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 11,500.00        |
| 900.4100                        | Vehicles                     | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 25,810.00        |
| 900.4300                        | Other Equipment              | .00            | .00               | .00            | .00                        | 24,933.06        | .00              | (24,933.06)               | +++           | 12,040.00        |
| Capital Outlay Totals           |                              | \$1,540,000.00 | \$0.00            | \$1,540,000.00 | \$0.00                     | \$24,933.06      | \$0.00           | \$1,515,066.94            | 2%            | \$49,350.00      |
| Department 11 - Fire Totals     |                              | \$3,831,046.00 | \$0.00            | \$3,831,046.00 | \$174,530.57               | \$96,146.14      | \$529,480.16     | \$3,205,419.70            | 16%           | \$2,357,890.00   |
| Department 12 - Public Works    |                              |                |                   |                |                            |                  |                  |                           |               |                  |
| Personal Services               |                              |                |                   |                |                            |                  |                  |                           |               |                  |
| 400.101                         | Regular Pay                  | 492,450.00     | .00               | 492,450.00     | 43,022.05                  | .00              | 128,239.32       | 364,210.68                | 26            | 500,010.00       |
| 401.103                         | Overtime                     | 30,000.00      | .00               | 30,000.00      | 2,454.03                   | .00              | 10,387.06        | 19,612.94                 | 35            | 36,000.00        |
| 401.109                         | Seasonal City employee labor | (58,000.00)    | .00               | (58,000.00)    | .00                        | .00              | .00              | (58,000.00)               | 0             |                  |
| 405.114                         | FICA                         | 38,000.00      | .00               | 38,000.00      | 3,311.80                   | .00              | 10,077.98        | 27,922.02                 | 27            | 38,620.00        |
| 406.116                         | Retirement                   | 53,000.00      | .00               | 53,000.00      | 4,960.94                   | .00              | 14,534.81        | 38,465.19                 | 27            | 54,800.00        |
| 408.125                         | SCMIT Worker's Comp Ins.     | 8,500.00       | .00               | 8,500.00       | .00                        | .00              | 1,893.40         | 6,606.60                  | 22            | 6,880.00         |
| 410.001                         | Health Claims Cost           | 119,993.00     | .00               | 119,993.00     | 16,027.31                  | .00              | 44,648.90        | 75,344.10                 | 37            | 127,540.00       |



# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                             | Account Description       | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year T |
|-------------------------------------|---------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|--------------|
| Fund 0010 - General Fund            |                           |                |                   |                |                            |                  |                  |                           |               |              |
| EXPENSE                             |                           |                |                   |                |                            |                  |                  |                           |               |              |
| Department 12 - Public Works        |                           |                |                   |                |                            |                  |                  |                           |               |              |
| <i>Personal Services Totals</i>     |                           | \$683,943.00   | \$0.00            | \$683,943.00   | \$69,776.13                | \$0.00           | \$209,781.47     | \$474,161.53              | 31%           | \$763,874    |
| <i>Supplies</i>                     |                           |                |                   |                |                            |                  |                  |                           |               |              |
| 500.101                             | Supplies and Materials    | 15,000.00      | .00               | 15,000.00      | 675.04                     | .00              | 4,759.37         | 10,240.63                 | 32            | 21,574       |
| 500.102                             | Equipment                 | 47,000.00      | .00               | 47,000.00      | 695.31                     | .00              | 695.31           | 46,304.69                 | 1             | 3,491        |
| 500.103                             | Furniture                 | 3,000.00       | .00               | 3,000.00       | .00                        | 2,633.64         | .00              | 366.36                    | 88            | 1,901        |
| 500.105                             | Printing and Binding      | 2,000.00       | .00               | 2,000.00       | .00                        | .00              | .00              | 2,000.00                  | 0             | 441          |
| 501.101                             | Uniforms and Clothing     | 15,000.00      | .00               | 15,000.00      | 1,421.47                   | (1,215.22)       | 3,047.08         | 13,168.14                 | 12            | 18,881       |
| 513.112                             | Asphalt/Concrete/Gravel   | 8,000.00       | .00               | 8,000.00       | .00                        | 1,693.25         | 848.91           | 5,457.84                  | 32            | 11,851       |
| 515.121                             | Safety Supplies           | 7,000.00       | .00               | 7,000.00       | 202.11                     | .00              | 447.17           | 6,552.83                  | 6             | 4,581        |
| <i>Supplies Totals</i>              |                           | \$97,000.00    | \$0.00            | \$97,000.00    | \$2,993.93                 | \$3,111.67       | \$9,797.84       | \$84,090.49               | 13%           | \$62,741     |
| <i>Other Services &amp; Charges</i> |                           |                |                   |                |                            |                  |                  |                           |               |              |
| 610.111                             | Communications- Landline  | 3,000.00       | .00               | 3,000.00       | 318.20                     | .00              | 952.84           | 2,047.16                  | 32            | 3,841        |
| 610.112                             | Postage                   | 200.00         | .00               | 200.00         | 3.38                       | .00              | 10.14            | 189.86                    | 5             | 241          |
| 610.1110                            | Communications- Wireless  | 5,000.00       | .00               | 5,000.00       | 752.25                     | .00              | 1,706.97         | 3,293.03                  | 34            | 5,681        |
| 620.114                             | Advertising               | 1,000.00       | .00               | 1,000.00       | .00                        | .00              | .00              | 1,000.00                  | 0             | 91           |
| 640.124                             | Travel Expense            | 600.00         | .00               | 600.00         | .00                        | .00              | .00              | 600.00                    | 0             | 661          |
| 650.127                             | Electricity               | 1,374.00       | .00               | 1,374.00       | .00                        | .00              | 177.39           | 1,196.61                  | 13            | 1,351        |
| 650.128                             | Water                     | 808.00         | .00               | 808.00         | .00                        | .00              | 116.44           | 691.56                    | 14            | 721          |
| 650.129                             | Wastewater                | 1,023.00       | .00               | 1,023.00       | .00                        | .00              | 148.98           | 874.02                    | 15            | 921          |
| 650.130                             | Sanitation                | 470.00         | .00               | 470.00         | .00                        | .00              | 76.08            | 393.92                    | 16            | 451          |
| 650.133                             | Stormwater                | 138.00         | .00               | 138.00         | .00                        | .00              | 22.34            | 115.66                    | 16            | 131          |
| 650.134                             | Security Lights           | 534.00         | .00               | 534.00         | .00                        | .00              | 89.08            | 444.92                    | 17            | 531          |
| 650.1271                            | Electricity- Sales Tax    | 6.00           | .00               | 6.00           | .00                        | .00              | .27              | 5.73                      | 4             | 1            |
| 660.133                             | Repairs & Maint. Services | 10,000.00      | .00               | 10,000.00      | 748.45                     | .00              | 2,478.58         | 7,521.42                  | 25            | 12,971       |
| 660.134                             | Radio Repairs             | .00            | .00               | .00            | 7.51                       | .00              | 585.31           | (585.31)                  | +++           |              |
| 660.139                             | Fleet Services Materials  | 20,000.00      | .00               | 20,000.00      | .00                        | .00              | 1,714.49         | 18,285.51                 | 9             | 17,561       |
| 660.145                             | Gasoline & Oil            | 42,000.00      | .00               | 42,000.00      | .00                        | .00              | 6,305.62         | 35,694.38                 | 15            | 41,131       |
| 660.1391                            | Fleet Services Labor      | 40,322.00      | .00               | 40,322.00      | .00                        | .00              | 5,297.60         | 35,024.40                 | 13            | 31,811       |
| 660.1392                            | Fleet Svcs- Outside Vends | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 531          |
| 663.142                             | Street Sign Maintenance   | 4,000.00       | .00               | 4,000.00       | 16.08                      | .00              | 797.11           | 3,202.89                  | 20            | 4,991        |
| 663.144                             | Sidewalk Repairs          | .00            | .00               | .00            | (70,000.00)                | (64,520.00)      | (70,000.00)      | 134,520.00                | +++           | 162,231      |
| 663.148                             | Maintenance of Parks      | 30,000.00      | .00               | 30,000.00      | .00                        | 4,014.00         | 443.08           | 25,542.92                 | 15            | 26,551       |
| 670.156                             | Equipment Rental/Lease    | 7,500.00       | .00               | 7,500.00       | 163.36                     | .00              | 640.70           | 6,859.30                  | 9             | 3,871        |
| 685.180                             | Membership Dues and Fees  | 200.00         | .00               | 200.00         | .00                        | .00              | .00              | 200.00                    | 0             | 101          |
| 685.182                             | Other Operating Expenses  | 5,000.00       | .00               | 5,000.00       | 121.25                     | 5,105.06         | 593.57           | (698.63)                  | 114           | 1,261        |
| 685.184                             | Continuing Education      | 2,600.00       | .00               | 2,600.00       | .00                        | .00              | .00              | 2,600.00                  | 0             |              |
| 685.186                             | Training                  | 1,500.00       | .00               | 1,500.00       | .00                        | .00              | .00              | 1,500.00                  | 0             | 451          |
| 685.192                             | KGB Operations            | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 6,371        |



# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                       | Account Description         | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|-----------------------------------------------|-----------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| <b>Fund 0010 - General Fund</b>               |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>EXPENSE</b>                                |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| Department <b>12 - Public Works</b>           |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Other Services &amp; Charges</i>           |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 685.1921                                      | KGB grant expenses          | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 8,961            |
| 686.187                                       | Professional Services       | 5,000.00       | .00               | 5,000.00       | 525.06                     | .00              | 525.06           | 4,474.94                  | 11            | 3,231            |
| 686.189                                       | Employee Medical            | 1,000.00       | .00               | 1,000.00       | .00                        | .00              | .00              | 1,000.00                  | 0             | 491              |
| 686.194                                       | Other Prof/Tech Services    | 700.00         | .00               | 700.00         | .00                        | .00              | .00              | 700.00                    | 0             |                  |
| 686.195                                       | Repair/Maint Svc Contract   | 12,000.00      | .00               | 12,000.00      | 853.46                     | .00              | 2,733.22         | 9,266.78                  | 23            | 8,391            |
| 686.1895                                      | Employee wellness services  | 2,000.00       | .00               | 2,000.00       | 217.46                     | .00              | 514.88           | 1,485.12                  | 26            | 3,631            |
| 687.203                                       | Contract Services           | 32,000.00      | .00               | 32,000.00      | 19,542.72                  | .00              | 19,542.72        | 12,457.28                 | 61            | 161              |
| <i>Other Services &amp; Charges Totals</i>    |                             | \$229,975.00   | \$0.00            | \$229,975.00   | (\$46,730.82)              | (\$55,400.94)    | (\$24,527.53)    | \$309,903.47              | -35%          | \$349,451        |
| <i>Other Objects</i>                          |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 700.105                                       | Matched Expenses            | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 2,001            |
| 795.001                                       | IT Internal Allocations     | 2,000.00       | .00               | 2,000.00       | 85.08                      | 77.88            | 478.64           | 1,443.48                  | 28            | 4,921            |
| 795.002                                       | IT Billable Services        | 1,000.00       | .00               | 1,000.00       | .00                        | .00              | .00              | 1,000.00                  | 0             |                  |
| <i>Other Objects Totals</i>                   |                             | \$3,000.00     | \$0.00            | \$3,000.00     | \$85.08                    | \$77.88          | \$478.64         | \$2,443.48                | 19%           | \$6,921          |
| <i>Capital Outlay</i>                         |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 900.915                                       | CIP Projects - Current Year | 250,000.00     | .00               | 250,000.00     | .00                        | .00              | .00              | 250,000.00                | 0             |                  |
| 900.4100                                      | Vehicles                    | 50,000.00      | .00               | 50,000.00      | .00                        | .00              | .00              | 50,000.00                 | 0             | 24,991           |
| 900.4200                                      | Heavy Equipment             | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 58,961           |
| 900.4300                                      | Other Equipment             | 12,500.00      | .00               | 12,500.00      | .00                        | 23,279.00        | .00              | (10,779.00)               | 186           | 21,271           |
| <i>Capital Outlay Totals</i>                  |                             | \$312,500.00   | \$0.00            | \$312,500.00   | \$0.00                     | \$23,279.00      | \$0.00           | \$289,221.00              | 7%            | \$105,231        |
| Department <b>12 - Public Works Totals</b>    |                             | \$1,326,418.00 | \$0.00            | \$1,326,418.00 | \$26,124.32                | (\$28,932.39)    | \$195,530.42     | \$1,159,819.97            | 13%           | \$1,288,221      |
| Department <b>13 - Information Technology</b> |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Personal Services</i>                      |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 400.101                                       | Regular Pay                 | 80,500.00      | .00               | 80,500.00      | 6,660.33                   | .00              | 20,656.74        | 59,843.26                 | 26            | 74,991           |
| 401.103                                       | Overtime                    | 3,000.00       | .00               | 3,000.00       | .00                        | .00              | 404.09           | 2,595.91                  | 13            | 6,831            |
| 405.114                                       | FICA                        | 6,500.00       | .00               | 6,500.00       | 491.46                     | .00              | 1,551.04         | 4,948.96                  | 24            | 6,081            |
| 406.116                                       | Retirement                  | 9,200.00       | .00               | 9,200.00       | 724.14                     | .00              | 2,292.97         | 6,907.03                  | 25            | 8,671            |
| 408.125                                       | SCMIT Worker's Comp Ins.    | 275.00         | .00               | 275.00         | .00                        | .00              | 67.42            | 207.58                    | 25            | 61               |
| 410.001                                       | Health Claims Cost          | 15,825.00      | .00               | 15,825.00      | 925.73                     | .00              | 2,571.64         | 13,253.36                 | 16            | 11,701           |
| <i>Personal Services Totals</i>               |                             | \$115,300.00   | \$0.00            | \$115,300.00   | \$8,801.66                 | \$0.00           | \$27,543.90      | \$87,756.10               | 24%           | \$108,361        |
| <i>Supplies</i>                               |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 500.101                                       | Supplies and Materials      | 4,000.00       | .00               | 4,000.00       | .00                        | .00              | 13.67            | 3,986.33                  | 0             | 3,581            |
| 500.102                                       | Equipment                   | 10,000.00      | .00               | 10,000.00      | .00                        | .00              | .00              | 10,000.00                 | 0             | 4,571            |
| 500.107                                       | Technology Supplies         | 200.00         | .00               | 200.00         | .00                        | .00              | .00              | 200.00                    | 0             |                  |
| <i>Supplies Totals</i>                        |                             | \$14,200.00    | \$0.00            | \$14,200.00    | \$0.00                     | \$0.00           | \$13.67          | \$14,186.33               | 0%            | \$8,161          |
| <i>Other Services &amp; Charges</i>           |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 610.111                                       | Communications- Landline    | 500.00         | .00               | 500.00         | 43.10                      | .00              | 128.87           | 371.13                    | 26            | 511              |
| 610.112                                       | Postage                     | 100.00         | .00               | 100.00         | .00                        | .00              | .00              | 100.00                    | 0             | 51               |





# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                       | Account Description         | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|-----------------------------------------------|-----------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| Fund 0010 - General Fund                      |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| EXPENSE                                       |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 13 - Information Technology        |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| Other Services & Charges                      |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 610.1110                                      | Communications- Wireless    | 1,000.00       | .00               | 1,000.00       | 62.56                      | .00              | 170.88           | 829.12                    | 17            | 1,300.00         |
| 620.114                                       | Advertising                 | 100.00         | .00               | 100.00         | .00                        | .00              | .00              | 100.00                    | 0             | 120.00           |
| 640.124                                       | Travel Expense              | 2,000.00       | .00               | 2,000.00       | .00                        | .00              | 46.48            | 1,953.52                  | 2             | 1,310.00         |
| 650.127                                       | Electricity                 | 3,348.00       | .00               | 3,348.00       | .00                        | .00              | 546.91           | 2,801.09                  | 16            | 3,170.00         |
| 650.128                                       | Water                       | 227.00         | .00               | 227.00         | .00                        | .00              | 72.40            | 154.60                    | 32            | 230.00           |
| 650.129                                       | Wastewater                  | 299.00         | .00               | 299.00         | .00                        | .00              | 94.98            | 204.02                    | 32            | 300.00           |
| 650.130                                       | Sanitation                  | 184.00         | .00               | 184.00         | .00                        | .00              | 29.70            | 154.30                    | 16            | 170.00           |
| 650.133                                       | Stormwater                  | 122.00         | .00               | 122.00         | .00                        | .00              | 19.70            | 102.30                    | 16            | 110.00           |
| 650.134                                       | Security Lights             | 540.00         | .00               | 540.00         | .00                        | .00              | 90.00            | 450.00                    | 17            | 540.00           |
| 650.1271                                      | Electricity- Sales Tax      | 112.00         | .00               | 112.00         | .00                        | .00              | 20.72            | 91.28                     | 18            | 100.00           |
| 685.180                                       | Membership Dues and Fees    | 100.00         | .00               | 100.00         | .00                        | .00              | .00              | 100.00                    | 0             | 30.00            |
| 685.182                                       | Other Operating Expenses    | 250.00         | .00               | 250.00         | .00                        | .00              | .00              | 250.00                    | 0             | 20.00            |
| 685.186                                       | Training                    | 1,000.00       | .00               | 1,000.00       | .00                        | .00              | 190.00           | 810.00                    | 19            | 2,420.00         |
| 685.1801                                      | Subscriptions               | 50.00          | .00               | 50.00          | .00                        | .00              | .00              | 50.00                     | 0             | 0.00             |
| 686.184                                       | Technology Services         | 120,000.00     | .00               | 120,000.00     | .00                        | .00              | .00              | 120,000.00                | 0             | 30.00            |
| 686.194                                       | Other Prof/Tech Services    | 10,000.00      | .00               | 10,000.00      | 3,250.00                   | 6,500.00         | 5,984.77         | (2,484.77)                | 125           | 46,850.00        |
| 686.195                                       | Repair/Maint Svc Contract   | 10,000.00      | .00               | 10,000.00      | 42.67                      | .00              | 805.07           | 9,194.93                  | 8             | 10,480.00        |
| 686.1895                                      | Employee wellness services  | 250.00         | .00               | 250.00         | 7.74                       | .00              | 18.33            | 231.67                    | 7             | 160.00           |
| Other Services & Charges Totals               |                             | \$150,182.00   | \$0.00            | \$150,182.00   | \$3,406.07                 | \$6,500.00       | \$8,218.81       | \$135,463.19              | 10%           | \$67,990.00      |
| Other Objects                                 |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 795.001                                       | IT Internal Allocations     | (36,300.00)    | .00               | (36,300.00)    | 154.94                     | 155.32           | (32,225.61)      | (4,229.71)                | 88            | (146,285.00)     |
| 795.002                                       | IT Billable Services        | (253,232.00)   | .00               | (253,232.00)   | .00                        | .00              | .00              | (253,232.00)              | 0             | 0.00             |
| Other Objects Totals                          |                             | (\$289,532.00) | \$0.00            | (\$289,532.00) | \$154.94                   | \$155.32         | (\$32,225.61)    | (\$257,461.71)            | 11%           | (\$146,285.00)   |
| Capital Outlay                                |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 900.915                                       | CIP Projects - Current Year | 11,300.00      | .00               | 11,300.00      | .00                        | .00              | .00              | 11,300.00                 | 0             | 0.00             |
| Capital Outlay Totals                         |                             | \$11,300.00    | \$0.00            | \$11,300.00    | \$0.00                     | \$0.00           | \$0.00           | \$11,300.00               | 0%            | \$0.00           |
| Department 13 - Information Technology Totals |                             | \$1,450.00     | \$0.00            | \$1,450.00     | \$12,362.67                | \$6,655.32       | \$3,550.77       | (\$8,756.09)              | 704%          | \$38,240.00      |
| Department 14 - Fleet Services                |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| Personal Services                             |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 400.101                                       | Regular Pay                 | 122,500.00     | .00               | 122,500.00     | 10,270.08                  | .00              | 30,803.75        | 91,696.25                 | 25            | 121,430.00       |
| 401.103                                       | Overtime                    | 2,000.00       | .00               | 2,000.00       | 307.34                     | .00              | 486.59           | 1,513.41                  | 24            | 2,630.00         |
| 405.114                                       | FICA                        | 9,800.00       | .00               | 9,800.00       | 757.00                     | .00              | 2,243.93         | 7,556.07                  | 23            | 8,890.00         |
| 406.116                                       | Retirement                  | 14,000.00      | .00               | 14,000.00      | 1,139.19                   | .00              | 3,417.84         | 10,582.16                 | 24            | 12,980.00        |
| 408.125                                       | SCMIT Worker's Comp Ins.    | 3,000.00       | .00               | 3,000.00       | 204.39                     | .00              | 676.34           | 2,323.66                  | 23            | 2,100.00         |
| 410.001                                       | Health Claims Cost          | 33,411.00      | .00               | 33,411.00      | 2,925.59                   | .00              | 8,377.63         | 25,033.37                 | 25            | 28,470.00        |
| Personal Services Totals                      |                             | \$184,711.00   | \$0.00            | \$184,711.00   | \$15,603.59                | \$0.00           | \$46,006.08      | \$138,704.92              | 25%           | \$176,540.00     |

Attachment: Budget Performance Report - September 2014 (1711 : Finance &amp; IT Department Report for



# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                         | Account Description         | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|---------------------------------|-----------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| Fund 0010 - General Fund        |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| EXPENSE                         |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 14 - Fleet Services  |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| Supplies                        |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 500.101                         | Supplies and Materials      | 9,000.00       | .00               | 9,000.00       | .00                        | .00              | 101.45           | 8,898.55                  | 1             | 6,688.00         |
| 500.102                         | Equipment                   | 4,000.00       | .00               | 4,000.00       | .00                        | .00              | .00              | 4,000.00                  | 0             | 621.00           |
| 500.105                         | Printing and Binding        | 700.00         | .00               | 700.00         | .00                        | .00              | .00              | 700.00                    | 0             | 91.00            |
| 501.101                         | Uniforms and Clothing       | 6,000.00       | .00               | 6,000.00       | 336.28                     | (473.02)         | 938.81           | 5,534.21                  | 8             | 4,938.00         |
| 515.121                         | Safety Supplies             | 500.00         | .00               | 500.00         | .00                        | .00              | .00              | 500.00                    | 0             | 14.00            |
| Supplies Totals                 |                             | \$20,200.00    | \$0.00            | \$20,200.00    | \$336.28                   | (\$473.02)       | \$1,040.26       | \$19,632.76               | 3%            | \$12,356.00      |
| Other Services & Charges        |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 610.111                         | Communications- Landline    | 700.00         | .00               | 700.00         | 131.61                     | .00              | 394.65           | 305.35                    | 56            | 1,101.00         |
| 610.112                         | Postage                     | 200.00         | .00               | 200.00         | .00                        | .00              | .00              | 200.00                    | 0             | 11.00            |
| 610.1110                        | Communications- Wireless    | 1,700.00       | .00               | 1,700.00       | 52.56                      | .00              | 155.65           | 1,544.35                  | 9             | 1,121.00         |
| 640.124                         | Travel Expense              | 500.00         | .00               | 500.00         | .00                        | .00              | .00              | 500.00                    | 0             | 951.00           |
| 650.127                         | Electricity                 | 12,320.00      | .00               | 12,320.00      | .00                        | .00              | 1,696.74         | 10,623.26                 | 14            | 12,574.00        |
| 650.128                         | Water                       | 808.00         | .00               | 808.00         | .00                        | .00              | 116.38           | 691.62                    | 14            | 721.00           |
| 650.129                         | Wastewater                  | 1,023.00       | .00               | 1,023.00       | .00                        | .00              | 148.90           | 874.10                    | 15            | 911.00           |
| 650.130                         | Sanitation                  | 456.00         | .00               | 456.00         | .00                        | .00              | 73.80            | 382.20                    | 16            | 441.00           |
| 650.133                         | Stormwater                  | 134.00         | .00               | 134.00         | .00                        | .00              | 21.68            | 112.32                    | 16            | 131.00           |
| 650.134                         | Security Lights             | 511.00         | .00               | 511.00         | .00                        | .00              | 85.14            | 425.86                    | 17            | 511.00           |
| 650.1271                        | Electricity- Sales Tax      | 515.00         | .00               | 515.00         | .00                        | .00              | 68.60            | 446.40                    | 13            | 521.00           |
| 660.133                         | Repairs & Maint. Services   | 3,000.00       | .00               | 3,000.00       | .00                        | .00              | .00              | 3,000.00                  | 0             | 81.00            |
| 660.139                         | Fleet Services Materials    | .00            | .00               | .00            | .00                        | .00              | 210.20           | (210.20)                  | +++           | 161.00           |
| 660.145                         | Gasoline & Oil              | 3,000.00       | .00               | 3,000.00       | .00                        | .00              | 521.24           | 2,478.76                  | 17            | 3,591.00         |
| 660.1391                        | Fleet Services Labor        | .00            | .00               | .00            | .00                        | .00              | 151.25           | (151.25)                  | +++           | 51.00            |
| 662.140                         | Building Repairs            | 8,500.00       | .00               | 8,500.00       | .00                        | .00              | .00              | 8,500.00                  | 0             | 121.00           |
| 685.182                         | Other Operating Expenses    | 150.00         | .00               | 150.00         | .00                        | .00              | .00              | 150.00                    | 0             | 121.00           |
| 685.1801                        | Subscriptions               | 50.00          | .00               | 50.00          | .00                        | .00              | .00              | 50.00                     | 0             | 121.00           |
| 686.189                         | Employee Medical            | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 61.00            |
| 686.195                         | Repair/Maint Svc Contract   | 6,800.00       | .00               | 6,800.00       | 105.00                     | .00              | 1,288.00         | 5,512.00                  | 19            | 7,341.00         |
| 686.1895                        | Employee wellness services  | .00            | .00               | .00            | 54.20                      | .00              | 128.34           | (128.34)                  | +++           | 951.00           |
| 689.900                         | Inventory Parts & Supply    | .00            | .00               | .00            | .00                        | 7,342.76         | .00              | (7,342.76)                | +++           | 951.00           |
| Other Services & Charges Totals |                             | \$40,367.00    | \$0.00            | \$40,367.00    | \$343.37                   | \$7,342.76       | \$5,060.57       | \$27,963.67               | 31%           | \$31,381.00      |
| Other Objects                   |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 735.122                         | Services Billed             | (242,217.00)   | .00               | (242,217.00)   | .00                        | .00              | (34,780.07)      | (207,436.93)              | 14            | (211,787.00)     |
| 795.001                         | IT Internal Allocations     | .00            | .00               | .00            | 85.14                      | 77.88            | 140.68           | (218.56)                  | +++           | 2,391.00         |
| Other Objects Totals            |                             | (\$242,217.00) | \$0.00            | (\$242,217.00) | \$85.14                    | \$77.88          | (\$34,639.39)    | (\$207,655.49)            | 14%           | (\$209,392.00)   |
| Capital Outlay                  |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 900.915                         | CIP Projects - Current Year | 10,000.00      | .00               | 10,000.00      | .00                        | .00              | .00              | 10,000.00                 | 0             | \$10,000.00      |
| Capital Outlay Totals           |                             | \$10,000.00    | \$0.00            | \$10,000.00    | \$0.00                     | \$0.00           | \$0.00           | \$10,000.00               | 0%            | \$10,000.00      |



# Budget Performance Report

18.A.4

Fiscal Year to Date 09/30/14  
Exclude Rollup Accounts

| Account                                    | Account Description        | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|--------------------------------------------|----------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| <b>Fund 0010 - General Fund</b>            |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>EXPENSE</b>                             |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 14 - Fleet Services Totals      |                            | \$13,061.00    | \$0.00            | \$13,061.00    | \$16,368.38                | \$6,947.62       | \$17,467.52      | (\$11,354.14)             | 187%          | \$10,890.00      |
| Department 20 - General Government         |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Personal Services</i>                   |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 410.001                                    | Health Claims Cost         | 17,150.00      | .00               | 17,150.00      | 167.38                     | .00              | 730.98           | 16,419.02                 | 4             | 15,940.00        |
| 410.002                                    | Health Claim Costs-Retire  | 121,900.00     | .00               | 121,900.00     | 18,336.66                  | .00              | 74,673.80        | 47,226.20                 | 61            | 150,830.00       |
| <i>Personal Services Totals</i>            |                            | \$139,050.00   | \$0.00            | \$139,050.00   | \$18,504.04                | \$0.00           | \$75,404.78      | \$63,645.22               | 54%           | \$166,770.00     |
| <i>Supplies</i>                            |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 500.103                                    | Furniture                  | 1,000.00       | .00               | 1,000.00       | .00                        | .00              | .00              | 1,000.00                  | 0             | 650.00           |
| 510.106                                    | Cleaning & Sanitation Sup  | 2,000.00       | .00               | 2,000.00       | 282.98                     | .00              | 580.78           | 1,419.22                  | 29            | 3,400.00         |
| <i>Supplies Totals</i>                     |                            | \$3,000.00     | \$0.00            | \$3,000.00     | \$282.98                   | \$0.00           | \$580.78         | \$2,419.22                | 19%           | \$4,060.00       |
| <i>Other Services &amp; Charges</i>        |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 600.110                                    | SCMIRF Property/Liab Ins   | 190,000.00     | .00               | 190,000.00     | 2,779.84                   | .00              | 97,344.73        | 92,655.27                 | 51            | 207,890.00       |
| 600.112                                    | Survivors Health Ins       | 8,000.00       | .00               | 8,000.00       | 493.67                     | .00              | 1,974.68         | 6,025.32                  | 25            | 4,670.00         |
| 600.1051                                   | Employee Wellness & Safety | 22,500.00      | .00               | 22,500.00      | 325.00                     | .00              | 950.73           | 21,549.27                 | 4             | 17,900.00        |
| 600.1052                                   | Unemployment Insurance     | 14,000.00      | .00               | 14,000.00      | .00                        | .00              | .00              | 14,000.00                 | 0             | 4,170.00         |
| 620.114                                    | Advertising                | 200.00         | .00               | 200.00         | .00                        | .00              | .00              | 200.00                    | 0             | 0.00             |
| 650.128                                    | Water                      | 1,305.00       | .00               | 1,305.00       | .00                        | .00              | .00              | 1,305.00                  | 0             | 950.00           |
| 650.133                                    | Stormwater                 | 812.00         | .00               | 812.00         | .00                        | .00              | 131.42           | 680.58                    | 16            | 780.00           |
| 660.133                                    | Repairs & Maint. Services  | 23,500.00      | .00               | 23,500.00      | 125.00                     | 10,675.50        | 772.50           | 12,052.00                 | 49            | 18,090.00        |
| 662.140                                    | Building Repairs           | 2,000.00       | .00               | 2,000.00       | .00                        | .00              | .00              | 2,000.00                  | 0             | 0.00             |
| 685.180                                    | Membership Dues and Fees   | 3,500.00       | .00               | 3,500.00       | .00                        | .00              | .00              | 3,500.00                  | 0             | 3,200.00         |
| 685.182                                    | Other Operating Expenses   | 18,950.00      | .00               | 18,950.00      | 480.79                     | .00              | 1,745.21         | 17,204.79                 | 9             | 14,580.00        |
| 685.187                                    | Special Projects           | 5,000.00       | .00               | 5,000.00       | .00                        | .00              | (30,000.00)      | 35,000.00                 | -600          | 90,430.00        |
| 686.186                                    | Legal Services             | 63,000.00      | .00               | 63,000.00      | 341.25                     | 26,663.20        | 2,928.40         | 33,408.40                 | 47            | 56,570.00        |
| 686.187                                    | Professional Services      | 32,500.00      | .00               | 32,500.00      | 700.00                     | .00              | 700.00           | 31,800.00                 | 2             | 8,020.00         |
| 686.189                                    | Employee Medical           | 250.00         | .00               | 250.00         | .00                        | .00              | .00              | 250.00                    | 0             | 60.00            |
| 686.190                                    | Consulting Services        | 7,000.00       | .00               | 7,000.00       | .00                        | .00              | .00              | 7,000.00                  | 0             | 4,840.00         |
| 686.192                                    | Elections                  | 6,500.00       | .00               | 6,500.00       | .00                        | .00              | .00              | 6,500.00                  | 0             | 5,470.00         |
| 686.194                                    | Other Prof/Tech Services   | 10,000.00      | .00               | 10,000.00      | .00                        | .00              | .00              | 10,000.00                 | 0             | 35,090.00        |
| 686.195                                    | Repair/Maint Svc Contract  | 21,000.00      | .00               | 21,000.00      | 1,615.45                   | .00              | 3,870.95         | 17,129.05                 | 18            | 19,510.00        |
| 686.1871                                   | Audit Services             | .00            | .00               | .00            | .00                        | 52,000.00        | 7,650.00         | (59,650.00)               | +++           | 33,450.00        |
| 686.1895                                   | Employee wellness services | 2,500.00       | .00               | 2,500.00       | .00                        | .00              | .00              | 2,500.00                  | 0             | 2,390.00         |
| <i>Other Services &amp; Charges Totals</i> |                            | \$432,517.00   | \$0.00            | \$432,517.00   | \$6,861.00                 | \$89,338.70      | \$88,068.62      | \$255,109.68              | 41%           | \$528,160.00     |
| <i>Other Objects</i>                       |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 700.105                                    | Matched Expenses           | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 65,420.00        |
| 795.001                                    | IT Internal Allocations    | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 0.00             |
| 795.995                                    | GF Cost Distribution       | (112,788.00)   | .00               | (112,788.00)   | (8,825.75)                 | .00              | (26,477.25)      | (86,310.75)               | 23            | (105,909.00)     |
| <i>Other Objects Totals</i>                |                            | (\$112,788.00) | \$0.00            | (\$112,788.00) | (\$8,825.75)               | \$0.00           | (\$26,477.25)    | (\$86,310.75)             | 23%           | (\$40,484.00)    |

Attachment: Budget Performance Report - September 2014 (1711 : Finance & IT Department Report for



# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                   | Account Description       | Adopted Budget  | Budget Amendments | Amended Budget  | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|-------------------------------------------|---------------------------|-----------------|-------------------|-----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| Fund 0010 - General Fund                  |                           |                 |                   |                 |                            |                  |                  |                           |               |                  |
| EXPENSE                                   |                           |                 |                   |                 |                            |                  |                  |                           |               |                  |
| Department 20 - General Government        |                           |                 |                   |                 |                            |                  |                  |                           |               |                  |
| Capital Outlay                            |                           |                 |                   |                 |                            |                  |                  |                           |               |                  |
| 900.3000                                  | Buildings & Improvements  | 10,000.00       | .00               | 10,000.00       | .00                        | .00              | .00              | 10,000.00                 | 0             |                  |
| 900.6000                                  | Other Improvements        | .00             | .00               | .00             | .00                        | .00              | 48.21            | (48.21)                   | +++           | 151,861          |
| Capital Outlay Totals                     |                           | \$10,000.00     | \$0.00            | \$10,000.00     | \$0.00                     | \$0.00           | \$48.21          | \$9,951.79                | 0%            | \$151,861        |
| Department 20 - General Government Totals |                           | \$471,779.00    | \$0.00            | \$471,779.00    | \$16,822.27                | \$89,338.70      | \$137,625.14     | \$244,815.16              | 48%           | \$810,381        |
| EXPENSE TOTALS                            |                           | \$11,456,183.00 | \$0.00            | \$11,456,183.00 | \$580,447.05               | \$797,355.35     | \$1,831,346.29   | \$8,827,481.36            | 23%           | \$8,731,561      |
| Fund 0010 - General Fund Totals           |                           |                 |                   |                 |                            |                  |                  |                           |               |                  |
| REVENUE TOTALS                            |                           | 11,456,183.00   | .00               | 11,456,183.00   | 204,323.96                 | .00              | 748,256.37       | 10,707,926.63             | 7             | 8,105,811        |
| EXPENSE TOTALS                            |                           | 11,456,183.00   | .00               | 11,456,183.00   | 580,447.05                 | 797,355.35       | 1,831,346.29     | 8,827,481.36              | 23            | 8,731,561        |
| Fund 0010 - General Fund Totals           |                           | \$0.00          | \$0.00            | \$0.00          | (\$376,123.09)             | (\$797,355.35)   | (\$1,083,089.92) | \$1,880,445.27            |               | (\$625,749)      |
| Fund 0011 - Debt Service                  |                           |                 |                   |                 |                            |                  |                  |                           |               |                  |
| REVENUE                                   |                           |                 |                   |                 |                            |                  |                  |                           |               |                  |
| Department 00 - Revenue                   |                           |                 |                   |                 |                            |                  |                  |                           |               |                  |
| Property Taxes                            |                           |                 |                   |                 |                            |                  |                  |                           |               |                  |
| 311.002                                   | Property Taxes -Debt Mill | .00             | .00               | .00             | .00                        | .00              | .00              | .00                       | +++           | 289              |
| Property Taxes Totals                     |                           | \$0.00          | \$0.00            | \$0.00          | \$0.00                     | \$0.00           | \$0.00           | \$0.00                    | +++           | \$289            |
| Department 00 - Revenue Totals            |                           | \$0.00          | \$0.00            | \$0.00          | \$0.00                     | \$0.00           | \$0.00           | \$0.00                    | +++           | \$289            |
| REVENUE TOTALS                            |                           | \$0.00          | \$0.00            | \$0.00          | \$0.00                     | \$0.00           | \$0.00           | \$0.00                    | +++           | \$289            |
| Fund 0011 - Debt Service Totals           |                           |                 |                   |                 |                            |                  |                  |                           |               |                  |
| REVENUE TOTALS                            |                           | .00             | .00               | .00             | .00                        | .00              | .00              | .00                       | +++           | 289              |
| EXPENSE TOTALS                            |                           | .00             | .00               | .00             | .00                        | .00              | .00              | .00                       | +++           |                  |
| Fund 0011 - Debt Service Totals           |                           | \$0.00          | \$0.00            | \$0.00          | \$0.00                     | \$0.00           | \$0.00           | \$0.00                    |               | \$289            |
| Fund 0015 - Agency Fund                   |                           |                 |                   |                 |                            |                  |                  |                           |               |                  |
| REVENUE                                   |                           |                 |                   |                 |                            |                  |                  |                           |               |                  |
| Department 00 - Revenue                   |                           |                 |                   |                 |                            |                  |                  |                           |               |                  |
| Investment Earnings                       |                           |                 |                   |                 |                            |                  |                  |                           |               |                  |
| 361.001                                   | Investment Earnings       | .00             | .00               | .00             | 4.74                       | .00              | 13.10            | (13.10)                   | +++           | 51               |
| Investment Earnings Totals                |                           | \$0.00          | \$0.00            | \$0.00          | \$4.74                     | \$0.00           | \$13.10          | (\$13.10)                 | +++           | \$51             |
| Department 00 - Revenue Totals            |                           | \$0.00          | \$0.00            | \$0.00          | \$4.74                     | \$0.00           | \$13.10          | (\$13.10)                 | +++           | \$51             |
| REVENUE TOTALS                            |                           | \$0.00          | \$0.00            | \$0.00          | \$4.74                     | \$0.00           | \$13.10          | (\$13.10)                 | +++           | \$51             |
| Fund 0015 - Agency Fund Totals            |                           |                 |                   |                 |                            |                  |                  |                           |               |                  |
| REVENUE TOTALS                            |                           | .00             | .00               | .00             | 4.74                       | .00              | 13.10            | (13.10)                   | +++           | 51               |
| EXPENSE TOTALS                            |                           | .00             | .00               | .00             | .00                        | .00              | .00              | .00                       | +++           |                  |
| Fund 0015 - Agency Fund Totals            |                           | \$0.00          | \$0.00            | \$0.00          | \$4.74                     | \$0.00           | \$13.10          | (\$13.10)                 |               | \$51             |

Attachment: Budget Performance Report - September 2014 (1711 : Finance &amp; IT Department Report for



# Budget Performance Report

18.A.4

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                   | Account Description         | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|-------------------------------------------|-----------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| <b>Fund 0017 - Federal Grants</b>         |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>REVENUE</b>                            |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 00 - Revenue                   |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| Federal Grants                            |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 331.000                                   | Federal Grants              | 71,182.00      | .00               | 71,182.00      | .00                        | .00              | .00              | 71,182.00                 | 0             | 72,400.00        |
| Federal Grants Totals                     |                             | \$71,182.00    | \$0.00            | \$71,182.00    | \$0.00                     | \$0.00           | \$0.00           | \$71,182.00               | 0%            | \$72,400.00      |
| Miscellaneous                             |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 331.020                                   | Prog. Income-Other          | .00            | .00               | .00            | .00                        | .00              | 1,175.00         | (1,175.00)                | +++           | 1,650.00         |
| Miscellaneous Totals                      |                             | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | \$1,175.00       | (\$1,175.00)              | +++           | \$1,650.00       |
| Department 00 - Revenue Totals            |                             | \$71,182.00    | \$0.00            | \$71,182.00    | \$0.00                     | \$0.00           | \$1,175.00       | \$70,007.00               | 2%            | \$74,050.00      |
| REVENUE TOTALS                            |                             | \$71,182.00    | \$0.00            | \$71,182.00    | \$0.00                     | \$0.00           | \$1,175.00       | \$70,007.00               | 2%            | \$74,050.00      |
| <b>EXPENSE</b>                            |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 69 - Federal Grants            |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| Supplies                                  |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 500.101                                   | Supplies and Materials      | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 11,190.00        |
| Supplies Totals                           |                             | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | \$0.00           | \$0.00                    | +++           | \$11,190.00      |
| Capital Outlay                            |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 900.1000                                  | Infrastructure Improvements | 71,182.00      | .00               | 71,182.00      | 37,364.32                  | 115,471.36       | 56,264.32        | (100,553.68)              | 241           | 72,700.00        |
| Capital Outlay Totals                     |                             | \$71,182.00    | \$0.00            | \$71,182.00    | \$37,364.32                | \$115,471.36     | \$56,264.32      | (\$100,553.68)            | 241%          | \$72,700.00      |
| Department 69 - Federal Grants Totals     |                             | \$71,182.00    | \$0.00            | \$71,182.00    | \$37,364.32                | \$115,471.36     | \$56,264.32      | (\$100,553.68)            | 241%          | \$83,890.00      |
| EXPENSE TOTALS                            |                             | \$71,182.00    | \$0.00            | \$71,182.00    | \$37,364.32                | \$115,471.36     | \$56,264.32      | (\$100,553.68)            | 241%          | \$83,890.00      |
| Fund 0017 - Federal Grants Totals         |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| REVENUE TOTALS                            |                             | 71,182.00      | .00               | 71,182.00      | .00                        | .00              | 1,175.00         | 70,007.00                 | 2             | 74,050.00        |
| EXPENSE TOTALS                            |                             | 71,182.00      | .00               | 71,182.00      | 37,364.32                  | 115,471.36       | 56,264.32        | (100,553.68)              | 241           | 83,890.00        |
| Fund 0017 - Federal Grants Totals         |                             | \$0.00         | \$0.00            | \$0.00         | (\$37,364.32)              | (\$115,471.36)   | (\$55,089.32)    | \$170,560.68              |               | (\$9,842.00)     |
| <b>Fund 0018 - State and Local Grants</b> |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>REVENUE</b>                            |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 00 - Revenue                   |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| Local Grants                              |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 332.008                                   | Other Local Grants          | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 2,000.00         |
| Local Grants Totals                       |                             | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | \$0.00           | \$0.00                    | +++           | \$2,000.00       |
| City Funding                              |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 331.069                                   | Match Revenue               | 625,000.00     | .00               | 625,000.00     | .00                        | .00              | .00              | 625,000.00                | 0             | 2,000.00         |
| City Funding Totals                       |                             | \$625,000.00   | \$0.00            | \$625,000.00   | \$0.00                     | \$0.00           | \$0.00           | \$625,000.00              | 0%            | \$2,000.00       |
| Department 00 - Revenue Totals            |                             | \$625,000.00   | \$0.00            | \$625,000.00   | \$0.00                     | \$0.00           | \$0.00           | \$625,000.00              | 0%            | \$4,000.00       |
| REVENUE TOTALS                            |                             | \$625,000.00   | \$0.00            | \$625,000.00   | \$0.00                     | \$0.00           | \$0.00           | \$625,000.00              | 0%            | \$4,000.00       |
| <b>EXPENSE</b>                            |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 70 - State and Local Grants    |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| Supplies                                  |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 500.101                                   | Supplies and Materials      | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 2,110.00         |



# Budget Performance Report

18.A.4

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                         | Account Description       | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|-------------------------------------------------|---------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| Fund 0018 - State and Local Grants              |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| EXPENSE                                         |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 70 - State and Local Grants          |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| Supplies                                        |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| 500.102                                         | Equipment                 | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 1,880.00         |
| Supplies Totals                                 |                           | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | \$0.00           | \$0.00                    | +++           | \$4,000.00       |
| Department 70 - State and Local Grants Totals   |                           | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | \$0.00           | \$0.00                    | +++           | \$4,000.00       |
| EXPENSE TOTALS                                  |                           | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | \$0.00           | \$0.00                    | +++           | \$4,000.00       |
| Fund 0018 - State and Local Grants Totals       |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| REVENUE TOTALS                                  |                           | 625,000.00     | .00               | 625,000.00     | .00                        | .00              | .00              | 625,000.00                | 0             | 4,000.00         |
| EXPENSE TOTALS                                  |                           | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 4,000.00         |
| Fund 0018 - State and Local Grants Totals       |                           | \$625,000.00   | \$0.00            | \$625,000.00   | \$0.00                     | \$0.00           | \$0.00           | \$625,000.00              |               | \$0.00           |
| Fund 0020 - State Accommodations Tax            |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| REVENUE                                         |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 00 - Revenue                         |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| State Shared                                    |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| 318.001                                         | Accommodations Tax        | 55,000.00      | .00               | 55,000.00      | .00                        | .00              | .00              | 55,000.00                 | 0             | 52,011.00        |
| State Shared Totals                             |                           | \$55,000.00    | \$0.00            | \$55,000.00    | \$0.00                     | \$0.00           | \$0.00           | \$55,000.00               | 0%            | \$52,011.00      |
| Investment Earnings                             |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| 361.001                                         | Investment Earnings       | 80.00          | .00               | 80.00          | .00                        | .00              | .00              | 80.00                     | 0             | 90.00            |
| Investment Earnings Totals                      |                           | \$80.00        | \$0.00            | \$80.00        | \$0.00                     | \$0.00           | \$0.00           | \$80.00                   | 0%            | \$90.00          |
| Department 00 - Revenue Totals                  |                           | \$55,080.00    | \$0.00            | \$55,080.00    | \$0.00                     | \$0.00           | \$0.00           | \$55,080.00               | 0%            | \$52,111.00      |
| REVENUE TOTALS                                  |                           | \$55,080.00    | \$0.00            | \$55,080.00    | \$0.00                     | \$0.00           | \$0.00           | \$55,080.00               | 0%            | \$52,111.00      |
| EXPENSE                                         |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 33 - State Accommodations Tax        |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| Other Services & Charges                        |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| 620.114                                         | Advertising               | 400.00         | .00               | 400.00         | .00                        | .00              | .00              | 400.00                    | 0             | 100.00           |
| 683.173                                         | Tourism Related           | 23,680.00      | .00               | 23,680.00      | .00                        | .00              | 10,685.00        | 12,995.00                 | 45            | 44,280.00        |
| 683.174                                         | Tourism Advertise/Promote | 11,000.00      | .00               | 11,000.00      | 1,980.00                   | .00              | 1,980.00         | 9,020.00                  | 18            | 14,300.00        |
| Other Services & Charges Totals                 |                           | \$35,080.00    | \$0.00            | \$35,080.00    | \$1,980.00                 | \$0.00           | \$12,665.00      | \$22,415.00               | 36%           | \$58,700.00      |
| Other Objects                                   |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| 750.124                                         | Transfers to General Fund | 20,000.00      | .00               | 20,000.00      | .00                        | .00              | .00              | 20,000.00                 | 0             | 26,350.00        |
| Other Objects Totals                            |                           | \$20,000.00    | \$0.00            | \$20,000.00    | \$0.00                     | \$0.00           | \$0.00           | \$20,000.00               | 0%            | \$26,350.00      |
| Department 33 - State Accommodations Tax Totals |                           | \$55,080.00    | \$0.00            | \$55,080.00    | \$1,980.00                 | \$0.00           | \$12,665.00      | \$42,415.00               | 23%           | \$85,050.00      |
| EXPENSE TOTALS                                  |                           | \$55,080.00    | \$0.00            | \$55,080.00    | \$1,980.00                 | \$0.00           | \$12,665.00      | \$42,415.00               | 23%           | \$85,050.00      |
| Fund 0020 - State Accommodations Tax Totals     |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| REVENUE TOTALS                                  |                           | 55,080.00      | .00               | 55,080.00      | .00                        | .00              | .00              | 55,080.00                 | 0             | 52,111.00        |
| EXPENSE TOTALS                                  |                           | 55,080.00      | .00               | 55,080.00      | 1,980.00                   | .00              | 12,665.00        | 42,415.00                 | 23            | 85,050.00        |
| Fund 0020 - State Accommodations Tax Totals     |                           | \$0.00         | \$0.00            | \$0.00         | (\$1,980.00)               | \$0.00           | (\$12,665.00)    | \$12,665.00               |               | (\$32,937.00)    |



# Budget Performance Report

18.A.4

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                   | Account Description                        | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|-------------------------------------------|--------------------------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| <b>Fund 0022 - Local Hospitality/ATax</b> |                                            |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>REVENUE</b>                            |                                            |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 00 - Revenue                   |                                            |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Fees</i>                               |                                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 324.001                                   | Hospitality Fee                            | 580,000.00     | .00               | 580,000.00     | 56,883.19                  | .00              | 173,801.24       | 406,198.76                | 30            | 617,230.00       |
| 324.002                                   | Accommodation Fees                         | 150,000.00     | .00               | 150,000.00     | 19,824.53                  | .00              | 57,914.86        | 92,085.14                 | 39            | 171,870.00       |
|                                           | <i>Fees Totals</i>                         | \$730,000.00   | \$0.00            | \$730,000.00   | \$76,707.72                | \$0.00           | \$231,716.10     | \$498,283.90              | 32%           | \$789,100.00     |
| <i>Charges for Services</i>               |                                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 369.006                                   | Kam House - Store Sales                    | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 120.00           |
|                                           | <i>Charges for Services Totals</i>         | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | \$0.00           | \$0.00                    | +++           | \$120.00         |
| <i>Federal Grants</i>                     |                                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 331.000                                   | Federal Grants                             | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 101,200.00       |
|                                           | <i>Federal Grants Totals</i>               | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | \$0.00           | \$0.00                    | +++           | \$101,200.00     |
| <i>Investment Earnings</i>                |                                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 361.001                                   | Investment Earnings                        | 1,000.00       | .00               | 1,000.00       | .00                        | .00              | .00              | 1,000.00                  | 0             | 1,630.00         |
|                                           | <i>Investment Earnings Totals</i>          | \$1,000.00     | \$0.00            | \$1,000.00     | \$0.00                     | \$0.00           | \$0.00           | \$1,000.00                | 0%            | \$1,630.00       |
| <i>Miscellaneous</i>                      |                                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 362.000                                   | Rents and Royalties                        | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 390.00           |
| 367.001                                   | Operating Contributions                    | 35,000.00      | .00               | 35,000.00      | (1,750.00)                 | .00              | (1,750.00)       | 36,750.00                 | -5            | 21,500.00        |
| 369.002                                   | Miscellaneous Revenue                      | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | (150.00)         |
|                                           | <i>Miscellaneous Totals</i>                | \$35,000.00    | \$0.00            | \$35,000.00    | (\$1,750.00)               | \$0.00           | (\$1,750.00)     | \$36,750.00               | -5%           | \$21,740.00      |
| <i>Operating Transfers In</i>             |                                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 394.002                                   | Transfer from fund balance                 | 477,746.00     | .00               | 477,746.00     | .00                        | .00              | .00              | 477,746.00                | 0             | \$0.00           |
|                                           | <i>Operating Transfers In Totals</i>       | \$477,746.00   | \$0.00            | \$477,746.00   | \$0.00                     | \$0.00           | \$0.00           | \$477,746.00              | 0%            | \$0.00           |
| <i>City Funding</i>                       |                                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 331.069                                   | Match Revenue                              | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 65,420.00        |
|                                           | <i>City Funding Totals</i>                 | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | \$0.00           | \$0.00                    | +++           | \$65,420.00      |
|                                           | Department 00 - Revenue Totals             | \$1,243,746.00 | \$0.00            | \$1,243,746.00 | \$74,957.72                | \$0.00           | \$229,966.10     | \$1,013,779.90            | 18%           | \$979,240.00     |
|                                           | <b>REVENUE TOTALS</b>                      | \$1,243,746.00 | \$0.00            | \$1,243,746.00 | \$74,957.72                | \$0.00           | \$229,966.10     | \$1,013,779.90            | 18%           | \$979,240.00     |
| <b>EXPENSE</b>                            |                                            |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 08 - Winyah Auditorium         |                                            |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Other Services &amp; Charges</i>       |                                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 650.127                                   | Electricity                                | 9,028.00       | .00               | 9,028.00       | .00                        | .00              | 1,867.35         | 7,160.65                  | 21            | 8,140.00         |
|                                           | <i>Other Services &amp; Charges Totals</i> | \$9,028.00     | \$0.00            | \$9,028.00     | \$0.00                     | \$0.00           | \$1,867.35       | \$7,160.65                | 21%           | \$8,140.00       |
|                                           | Department 08 - Winyah Auditorium Totals   | \$9,028.00     | \$0.00            | \$9,028.00     | \$0.00                     | \$0.00           | \$1,867.35       | \$7,160.65                | 21%           | \$8,140.00       |
| Department 23 - Old Hospitality Fees      |                                            |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Other Services &amp; Charges</i>       |                                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 683.174                                   | Tourism Advertise/Promote                  | 30,000.00      | .00               | 30,000.00      | .00                        | .00              | .00              | 30,000.00                 | 0             | 3,980.00         |
| 685.182                                   | Other Operating Expenses                   | 5,000.00       | .00               | 5,000.00       | .00                        | .00              | 728.32           | 4,271.68                  | 15            | 3,980.00         |
| 685.187                                   | Special Projects                           | .00            | .00               | .00            | .00                        | (72,038.00)      | .00              | 72,038.00                 | +++           | 105,370.00       |
| 685.1871                                  | Way-finding project                        | 8,500.00       | .00               | 8,500.00       | .00                        | .00              | .00              | 8,500.00                  | 0             | 16,600.00        |





# Budget Performance Report

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Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

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|----------------------------------------------------|-----------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| <b>Fund 0022 - Local Hospitality/ATax</b>          |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>EXPENSE</b>                                     |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>Department 23 - Old Hospitality Fees</b>        |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Other Services &amp; Charges Totals</i>         |                             | \$43,500.00    | \$0.00            | \$43,500.00    | \$0.00                     | (\$72,038.00)    | \$728.32         | \$114,809.68              | -164%         | \$125,960.00     |
| <i>Other Objects</i>                               |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 750.124                                            | Transfers to General Fund   | 108,000.00     | .00               | 108,000.00     | 9,000.00                   | .00              | 27,000.00        | 81,000.00                 | 25            | 108,000.00       |
| <i>Other Objects Totals</i>                        |                             | \$108,000.00   | \$0.00            | \$108,000.00   | \$9,000.00                 | \$0.00           | \$27,000.00      | \$81,000.00               | 25%           | \$108,000.00     |
| <i>Capital Outlay</i>                              |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 900.1000                                           | Infrastructure Improvements | 20,000.00      | .00               | 20,000.00      | .00                        | .00              | .00              | 20,000.00                 | 0             |                  |
| 900.6000                                           | Other Improvements          | 300,000.00     | .00               | 300,000.00     | 6,015.26                   | 48,269.48        | 6,015.26         | 245,715.26                | 18            | 731,430.00       |
| <i>Capital Outlay Totals</i>                       |                             | \$320,000.00   | \$0.00            | \$320,000.00   | \$6,015.26                 | \$48,269.48      | \$6,015.26       | \$265,715.26              | 17%           | \$731,430.00     |
| <b>Department 23 - Old Hospitality Fees Totals</b> |                             | \$471,500.00   | \$0.00            | \$471,500.00   | \$15,015.26                | (\$23,768.52)    | \$33,743.58      | \$461,524.94              | 2%            | \$965,390.00     |
| <b>Department 24 - New Hospitality Fees</b>        |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Other Services &amp; Charges</i>                |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 683.174                                            | Tourism Advertise/Promote   | 30,000.00      | .00               | 30,000.00      | .00                        | .00              | .00              | 30,000.00                 | 0             | 2,690.00         |
| 685.182                                            | Other Operating Expenses    | 21,500.00      | .00               | 21,500.00      | .00                        | .00              | .00              | 21,500.00                 | 0             | 21,610.00        |
| 685.187                                            | Special Projects            | 1,110,000.00   | .00               | 1,110,000.00   | .00                        | .00              | .00              | 1,110,000.00              | 0             | 18,300.00        |
| 686.195                                            | Repair/Maint Svc Contract   | 24,000.00      | .00               | 24,000.00      | 2,700.00                   | .00              | 5,400.00         | 18,600.00                 | 22            | 21,020.00        |
| <i>Other Services &amp; Charges Totals</i>         |                             | \$1,185,500.00 | \$0.00            | \$1,185,500.00 | \$2,700.00                 | \$0.00           | \$5,400.00       | \$1,180,100.00            | 0%            | \$63,630.00      |
| <b>Department 24 - New Hospitality Fees Totals</b> |                             | \$1,185,500.00 | \$0.00            | \$1,185,500.00 | \$2,700.00                 | \$0.00           | \$5,400.00       | \$1,180,100.00            | 0%            | \$63,630.00      |
| <b>Department 29 - Kaminski House</b>              |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Personal Services</i>                           |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 400.101                                            | Regular Pay                 | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 830.00           |
| 405.114                                            | FICA                        | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 60.00            |
| 406.116                                            | Retirement                  | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 100.00           |
| 408.125                                            | SCMIT Worker's Comp Ins.    | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 60.00            |
| 410.001                                            | Health Claims Cost          | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 150.00           |
| <i>Personal Services Totals</i>                    |                             | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | \$0.00           | \$0.00                    | +++           | \$1,220.00       |
| <i>Other Services &amp; Charges</i>                |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 600.110                                            | SCMIRF Property/Liab Ins    | 10,000.00      | .00               | 10,000.00      | .00                        | .00              | .00              | 10,000.00                 | 0             | 4,350.00         |
| 610.111                                            | Communications- Landline    | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 230.00           |
| 650.127                                            | Electricity                 | 2,616.00       | .00               | 2,616.00       | .00                        | .00              | 297.62           | 2,318.38                  | 11            | 2,330.00         |
| 650.1271                                           | Electricity- Sales Tax      | 102.00         | .00               | 102.00         | .00                        | .00              | 10.39            | 91.61                     | 10            | 90.00            |
| 685.182                                            | Other Operating Expenses    | .00            | .00               | .00            | 1,500.00                   | .00              | 1,500.00         | (1,500.00)                | +++           | 3,640.00         |
| 686.195                                            | Repair/Maint Svc Contract   | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 1,650.00         |
| 687.203                                            | Contract Services           | 190,000.00     | .00               | 190,000.00     | 47,500.00                  | .00              | 95,000.00        | 95,000.00                 | 50            | 190,000.00       |
| <i>Other Services &amp; Charges Totals</i>         |                             | \$202,718.00   | \$0.00            | \$202,718.00   | \$49,000.00                | \$0.00           | \$96,808.01      | \$105,909.99              | 48%           | \$202,310.00     |
| <i>Other Objects</i>                               |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 795.001                                            | IT Internal Allocations     | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 0.00             |
| <i>Other Objects Totals</i>                        |                             | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | \$0.00           | \$0.00                    | +++           | \$0.00           |
| <b>Department 29 - Kaminski House Totals</b>       |                             | \$202,718.00   | \$0.00            | \$202,718.00   | \$49,000.00                | \$0.00           | \$96,808.01      | \$105,909.99              | 48%           | \$203,540.00     |



# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                     | Account Description        | Adopted Budget  | Budget Amendments | Amended Budget  | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|---------------------------------------------|----------------------------|-----------------|-------------------|-----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| Fund 0022 - Local Hospitality/ATax          |                            |                 |                   |                 |                            |                  |                  |                           |               |                  |
| EXPENSE                                     |                            |                 |                   |                 |                            |                  |                  |                           |               |                  |
| Department 38 - Parker Stewart House        |                            |                 |                   |                 |                            |                  |                  |                           |               |                  |
| Other Services & Charges                    |                            |                 |                   |                 |                            |                  |                  |                           |               |                  |
| 610.111                                     | Communications- Landline   | .00             | .00               | .00             | .00                        | .00              | .00              | .00                       | +++           | 12/14            |
| Other Services & Charges Totals             |                            | \$0.00          | \$0.00            | \$0.00          | \$0.00                     | \$0.00           | \$0.00           | \$0.00                    | +++           | \$12/14          |
| Department 38 - Parker Stewart House Totals |                            | \$0.00          | \$0.00            | \$0.00          | \$0.00                     | \$0.00           | \$0.00           | \$0.00                    | +++           | \$12/14          |
| EXPENSE TOTALS                              |                            | \$1,868,746.00  | \$0.00            | \$1,868,746.00  | \$66,715.26                | (\$23,768.52)    | \$137,818.94     | \$1,754,695.58            | 6%            | \$1,240,851.00   |
| Fund 0022 - Local Hospitality/ATax Totals   |                            |                 |                   |                 |                            |                  |                  |                           |               |                  |
| REVENUE TOTALS                              |                            | 1,243,746.00    | .00               | 1,243,746.00    | 74,957.72                  | .00              | 229,966.10       | 1,013,779.90              | 18            | 979,241.00       |
| EXPENSE TOTALS                              |                            | 1,868,746.00    | .00               | 1,868,746.00    | 66,715.26                  | (23,768.52)      | 137,818.94       | 1,754,695.58              | 6             | 1,240,851.00     |
| Fund 0022 - Local Hospitality/ATax Totals   |                            | (\$625,000.00)  | \$0.00            | (\$625,000.00)  | \$8,242.46                 | \$23,768.52      | \$92,147.16      | (\$740,915.68)            |               | (\$261,608.00)   |
| Fund 0030 - Electric Utility Fund           |                            |                 |                   |                 |                            |                  |                  |                           |               |                  |
| REVENUE                                     |                            |                 |                   |                 |                            |                  |                  |                           |               |                  |
| Department 00 - Revenue                     |                            |                 |                   |                 |                            |                  |                  |                           |               |                  |
| Operating Revenues                          |                            |                 |                   |                 |                            |                  |                  |                           |               |                  |
| 301.000                                     | Sale Of Utilities          | 13,550,000.00   | .00               | 13,550,000.00   | 1,272,980.10               | .00              | 3,753,601.01     | 9,796,398.99              | 28            | 12,868,251.00    |
| 301.002                                     | New Turn Ons               | 6,000.00        | .00               | 6,000.00        | (195.00)                   | .00              | 690.00           | 5,310.00                  | 12            | 5,010.00         |
| 301.004                                     | Security Lights            | 275,000.00      | .00               | 275,000.00      | 22,222.00                  | .00              | 66,410.00        | 208,590.00                | 24            | 263,990.00       |
| 301.012                                     | Restores                   | 8,500.00        | .00               | 8,500.00        | 600.00                     | .00              | 2,325.00         | 6,175.00                  | 27            | 8,240.00         |
| 302.001                                     | Penalties                  | 150,000.00      | .00               | 150,000.00      | 15,824.49                  | .00              | 49,102.37        | 100,897.63                | 33            | 144,800.00       |
| 302.002                                     | Pole Rental                | 150,000.00      | .00               | 150,000.00      | .00                        | .00              | .00              | 150,000.00                | 0             | 155,190.00       |
| 302.003                                     | Fiber Rental               | 24,000.00       | .00               | 24,000.00       | 2,500.00                   | .00              | 7,646.00         | 16,354.00                 | 32            | 25,960.00        |
| Operating Revenues Totals                   |                            | \$14,163,500.00 | \$0.00            | \$14,163,500.00 | \$1,313,931.59             | \$0.00           | \$3,879,774.38   | \$10,283,725.62           | 27%           | \$13,471,480.00  |
| Federal Grants                              |                            |                 |                   |                 |                            |                  |                  |                           |               |                  |
| 335.004                                     | Fema Recovery              | .00             | .00               | .00             | 80,174.44                  | .00              | 80,174.44        | (80,174.44)               | +++           |                  |
| Federal Grants Totals                       |                            | \$0.00          | \$0.00            | \$0.00          | \$80,174.44                | \$0.00           | \$80,174.44      | (\$80,174.44)             | +++           | \$0.00           |
| Investment Earnings                         |                            |                 |                   |                 |                            |                  |                  |                           |               |                  |
| 306.001                                     | Investment Earnings        | 10,000.00       | .00               | 10,000.00       | 721.79                     | .00              | 1,997.97         | 8,002.03                  | 20            | 7,950.00         |
| 361.003                                     | Fv Chg In Investments      | .00             | .00               | .00             | .00                        | .00              | (.95)            | .95                       | +++           | (15.00)          |
| Investment Earnings Totals                  |                            | \$10,000.00     | \$0.00            | \$10,000.00     | \$721.79                   | \$0.00           | \$1,997.02       | \$8,002.98                | 20%           | \$7,935.00       |
| Miscellaneous                               |                            |                 |                   |                 |                            |                  |                  |                           |               |                  |
| 307.002                                     | Sale Of Scrap              | 2,000.00        | .00               | 2,000.00        | .00                        | .00              | .00              | 2,000.00                  | 0             | 10,620.00        |
| 369.002                                     | Miscellaneous Revenue      | 1,000.00        | .00               | 1,000.00        | 100.00                     | .00              | 300.00           | 700.00                    | 30            | 2,380.00         |
| Miscellaneous Totals                        |                            | \$3,000.00      | \$0.00            | \$3,000.00      | \$100.00                   | \$0.00           | \$300.00         | \$2,700.00                | 10%           | \$13,010.00      |
| Operating Transfers In                      |                            |                 |                   |                 |                            |                  |                  |                           |               |                  |
| 392.013                                     | Non-Recurring Transfers    | 1,300,000.00    | .00               | 1,300,000.00    | .00                        | .00              | .00              | 1,300,000.00              | 0             |                  |
| 394.002                                     | Transfer from fund balance | (332,392.00)    | .00               | (332,392.00)    | .00                        | .00              | .00              | (332,392.00)              | 0             |                  |
| Operating Transfers In Totals               |                            | \$967,608.00    | \$0.00            | \$967,608.00    | \$0.00                     | \$0.00           | \$0.00           | \$967,608.00              | 0%            | \$0.00           |



# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                  | Account Description       | Adopted Budget  | Budget Amendments | Amended Budget  | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|------------------------------------------|---------------------------|-----------------|-------------------|-----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| <b>Fund 0030 - Electric Utility Fund</b> |                           |                 |                   |                 |                            |                  |                  |                           |               |                  |
| <b>REVENUE</b>                           |                           |                 |                   |                 |                            |                  |                  |                           |               |                  |
| Department 00 - Revenue                  |                           |                 |                   |                 |                            |                  |                  |                           |               |                  |
| Sale of Assets                           |                           |                 |                   |                 |                            |                  |                  |                           |               |                  |
| 391.001                                  | Sale of Assets            | .00             | .00               | .00             | .00                        | .00              | .00              | .00                       | +++           | 69,133.00        |
| <i>Sale of Assets Totals</i>             |                           | \$0.00          | \$0.00            | \$0.00          | \$0.00                     | \$0.00           | \$0.00           | \$0.00                    | +++           | \$69,133.00      |
| Department 00 - Revenue Totals           |                           | \$15,144,108.00 | \$0.00            | \$15,144,108.00 | \$1,394,927.82             | \$0.00           | \$3,962,245.84   | \$11,181,862.16           | 26%           | \$13,493,133.00  |
| <b>REVENUE TOTALS</b>                    |                           | \$15,144,108.00 | \$0.00            | \$15,144,108.00 | \$1,394,927.82             | \$0.00           | \$3,962,245.84   | \$11,181,862.16           | 26%           | \$13,493,133.00  |
| <b>EXPENSE</b>                           |                           |                 |                   |                 |                            |                  |                  |                           |               |                  |
| Department 19 - Electric                 |                           |                 |                   |                 |                            |                  |                  |                           |               |                  |
| Personal Services                        |                           |                 |                   |                 |                            |                  |                  |                           |               |                  |
| 400.101                                  | Regular Pay               | 637,687.00      | .00               | 637,687.00      | 47,788.92                  | .00              | 148,973.59       | 488,713.41                | 23            | 586,530.00       |
| 401.103                                  | Overtime                  | 20,000.00       | .00               | 20,000.00       | 414.27                     | .00              | 4,735.08         | 15,264.92                 | 24            | 28,920.00        |
| 401.106                                  | Contract Labor            | 140,000.00      | .00               | 140,000.00      | .00                        | .00              | .00              | 140,000.00                | 0             | 206,250.00       |
| 401.107                                  | Labor Billed              | .00             | .00               | .00             | .00                        | .00              | (335.08)         | 335.08                    | +++           | (278.00)         |
| 405.114                                  | FICA                      | 50,000.00       | .00               | 50,000.00       | 3,580.80                   | .00              | 11,363.80        | 38,636.20                 | 23            | 45,250.00        |
| 406.116                                  | Retirement                | 68,000.00       | .00               | 68,000.00       | 4,693.91                   | .00              | 15,181.69        | 52,818.31                 | 22            | 63,080.00        |
| 408.125                                  | SCMIT Worker's Comp Ins.  | 20,000.00       | .00               | 20,000.00       | .00                        | .00              | 6,579.16         | 13,420.84                 | 33            | 4,680.00         |
| 410.001                                  | Health Claims Cost        | 124,396.00      | .00               | 124,396.00      | 11,761.55                  | .00              | 34,978.39        | 89,417.61                 | 28            | 125,120.00       |
| 410.002                                  | Health Claim Costs-Retire | 35,227.00       | .00               | 35,227.00       | 2,509.27                   | .00              | 9,128.56         | 26,098.44                 | 26            | 20,950.00        |
| <i>Personal Services Totals</i>          |                           | \$1,095,310.00  | \$0.00            | \$1,095,310.00  | \$70,748.72                | \$0.00           | \$230,605.19     | \$864,704.81              | 21%           | \$1,080,540.00   |
| Supplies                                 |                           |                 |                   |                 |                            |                  |                  |                           |               |                  |
| 500.101                                  | Supplies and Materials    | 15,800.00       | .00               | 15,800.00       | 138.09                     | .00              | 977.67           | 14,822.33                 | 6             | 14,980.00        |
| 500.102                                  | Equipment                 | 23,100.00       | .00               | 23,100.00       | 412.66                     | 3,490.00         | 2,963.56         | 16,646.44                 | 28            | 17,480.00        |
| 500.103                                  | Furniture                 | 3,000.00        | .00               | 3,000.00        | .00                        | .00              | .00              | 3,000.00                  | 0             | 200.00           |
| 500.105                                  | Printing and Binding      | 600.00          | .00               | 600.00          | .00                        | .00              | .00              | 600.00                    | 0             | 0.00             |
| 501.101                                  | Uniforms and Clothing     | 13,000.00       | .00               | 13,000.00       | .00                        | .00              | 859.87           | 12,140.13                 | 7             | 13,050.00        |
| 514.114                                  | Wire Expense              | 8,000.00        | .00               | 8,000.00        | .00                        | .00              | 1,581.92         | 6,418.08                  | 20            | 10,520.00        |
| 514.115                                  | Christmas Decorations     | 8,000.00        | .00               | 8,000.00        | .00                        | 11,220.00        | .00              | (3,220.00)                | 140           | 1,340.00         |
| 514.116                                  | Pole Line Hardware        | 9,000.00        | .00               | 9,000.00        | .00                        | .00              | 559.64           | 8,440.36                  | 6             | 5,290.00         |
| 514.117                                  | Poles & Crossarms         | 5,000.00        | .00               | 5,000.00        | .00                        | .00              | (127.50)         | 5,127.50                  | -3            | 9,430.00         |
| 515.123                                  | Special Dept Supplies     | 10,000.00       | .00               | 10,000.00       | 1,943.27                   | .00              | 2,966.50         | 7,033.50                  | 30            | 19,840.00        |
| 521.128                                  | Meter Supplies            | 18,000.00       | .00               | 18,000.00       | 565.90                     | .00              | 2,267.26         | 15,732.74                 | 13            | 18,280.00        |
| 523.133                                  | Street Light Supplies     | 20,000.00       | .00               | 20,000.00       | .00                        | .00              | 2,424.88         | 17,575.12                 | 12            | 17,820.00        |
| 531.143                                  | Security Lights           | 13,000.00       | .00               | 13,000.00       | 1,080.18                   | .00              | 5,107.94         | 7,892.06                  | 39            | 19,160.00        |
| 531.145                                  | Transformer Supplies      | 11,000.00       | .00               | 11,000.00       | .00                        | .00              | 2,809.36         | 8,190.64                  | 26            | 13,330.00        |
| 540.150                                  | Power Purchases           | 9,600,000.00    | .00               | 9,600,000.00    | .00                        | .00              | 1,813,272.90     | 7,786,727.10              | 19            | 9,047,930.00     |
| <i>Supplies Totals</i>                   |                           | \$9,757,500.00  | \$0.00            | \$9,757,500.00  | \$4,140.10                 | \$14,710.00      | \$1,835,664.00   | \$7,907,126.00            | 19%           | \$9,208,710.00   |
| Other Services & Charges                 |                           |                 |                   |                 |                            |                  |                  |                           |               |                  |
| 600.110                                  | SCMIRF Property/Liab Ins  | 228,900.00      | .00               | 228,900.00      | .00                        | .00              | 109,378.72       | 119,521.28                | 48            | 177,070.00       |
| 610.111                                  | Communications- Landline  | 4,200.00        | .00               | 4,200.00        | 344.41                     | .00              | 1,139.39         | 3,060.61                  | 27            | 4,520.00         |



# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                           | Account Description       | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year T |
|-----------------------------------|---------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|--------------|
| Fund 0030 - Electric Utility Fund |                           |                |                   |                |                            |                  |                  |                           |               |              |
| EXPENSE                           |                           |                |                   |                |                            |                  |                  |                           |               |              |
| Department 19 - Electric          |                           |                |                   |                |                            |                  |                  |                           |               |              |
| Other Services & Charges          |                           |                |                   |                |                            |                  |                  |                           |               |              |
| 610.112                           | Postage                   | 1,000.00       | .00               | 1,000.00       | 645.54                     | .00              | 1,170.09         | (170.09)                  | 117           | 2,154        |
| 610.1110                          | Communications- Wireless  | 8,500.00       | .00               | 8,500.00       | 598.31                     | .00              | 1,784.20         | 6,715.80                  | 21            | 7,154        |
| 620.114                           | Advertising               | 600.00         | .00               | 600.00         | .00                        | .00              | .00              | 600.00                    | 0             | 114          |
| 640.124                           | Travel Expense            | 5,000.00       | .00               | 5,000.00       | .00                        | .00              | 535.20           | 4,464.80                  | 11            | 2,974        |
| 650.127                           | Electricity               | 29,512.00      | .00               | 29,512.00      | .00                        | .00              | 4,687.72         | 24,824.28                 | 16            | 28,114       |
| 650.128                           | Water                     | 1,210.00       | .00               | 1,210.00       | .00                        | .00              | 192.34           | 1,017.66                  | 16            | 1,204        |
| 650.129                           | Wastewater                | 1,690.00       | .00               | 1,690.00       | .00                        | .00              | 267.88           | 1,422.12                  | 16            | 1,674        |
| 650.130                           | Sanitation                | 2,085.00       | .00               | 2,085.00       | .00                        | .00              | 337.32           | 1,747.68                  | 16            | 2,024        |
| 650.133                           | Stormwater                | 536.00         | .00               | 536.00         | .00                        | .00              | 86.76            | 449.24                    | 16            | 524          |
| 650.134                           | Security Lights           | 10,188.00      | .00               | 10,188.00      | .00                        | .00              | 2,488.44         | 7,699.56                  | 24            | 10,184       |
| 650.1271                          | Electricity- Sales Tax    | 2,583.00       | .00               | 2,583.00       | 70.54                      | .00              | 266.47           | 2,316.53                  | 10            | 3,584        |
| 660.133                           | Repairs & Maint. Services | 35,000.00      | .00               | 35,000.00      | 287.45                     | .00              | 1,872.67         | 33,127.33                 | 5             | 10,314       |
| 660.139                           | Fleet Services Materials  | 30,000.00      | .00               | 30,000.00      | .00                        | .00              | 5,698.46         | 24,301.54                 | 19            | 36,604       |
| 660.140                           | Hydraulic Repair          | 12,000.00      | .00               | 12,000.00      | .00                        | .00              | .00              | 12,000.00                 | 0             |              |
| 660.145                           | Gasoline & Oil            | 43,000.00      | .00               | 43,000.00      | .00                        | .00              | 6,231.38         | 36,768.62                 | 14            | 39,074       |
| 660.1391                          | Fleet Services Labor      | 22,619.00      | .00               | 22,619.00      | .00                        | .00              | 3,885.99         | 18,733.01                 | 17            | 19,324       |
| 662.140                           | Building Repairs          | 2,000.00       | .00               | 2,000.00       | .00                        | .00              | .00              | 2,000.00                  | 0             |              |
| 663.145                           | Sub-Station Maintenance   | 3,000.00       | .00               | 3,000.00       | .00                        | .00              | 75.15            | 2,924.85                  | 3             | 994          |
| 663.146                           | Transformers Repairs      | 6,000.00       | .00               | 6,000.00       | .00                        | .00              | .00              | 6,000.00                  | 0             | 11,564       |
| 664.101                           | Community Education       | 2,500.00       | .00               | 2,500.00       | .00                        | .00              | .00              | 2,500.00                  | 0             |              |
| 670.156                           | Equipment Rental/Lease    | 4,700.00       | .00               | 4,700.00       | 763.13                     | .00              | 1,139.69         | 3,560.31                  | 24            | 2,754        |
| 682.170                           | Infrared Test             | 600.00         | .00               | 600.00         | .00                        | .00              | 565.00           | 35.00                     | 94            | 544          |
| 682.171                           | Safety Testing/Compliance | 3,500.00       | .00               | 3,500.00       | .00                        | .00              | .00              | 3,500.00                  | 0             | 2,554        |
| 682.172                           | Ground Maint. Expenses    | 1,000.00       | .00               | 1,000.00       | .00                        | .00              | .00              | 1,000.00                  | 0             | 524          |
| 682.173                           | Tree Crew Maintenance     | 14,000.00      | .00               | 14,000.00      | 3,028.03                   | .00              | 4,413.77         | 9,586.23                  | 32            | 12,204       |
| 685.180                           | Membership Dues and Fees  | 15,350.00      | .00               | 15,350.00      | .00                        | .00              | 5,685.84         | 9,664.16                  | 37            | 13,664       |
| 685.182                           | Other Operating Expenses  | 18,000.00      | .00               | 18,000.00      | .00                        | .00              | 3,143.38         | 14,856.62                 | 17            | 20,844       |
| 685.183                           | Depreciation              | 345,169.00     | .00               | 345,169.00     | .00                        | .00              | 44,231.85        | 300,937.15                | 13            | 245,534      |
| 685.186                           | Training                  | 4,400.00       | .00               | 4,400.00       | 649.00                     | .00              | 649.00           | 3,751.00                  | 15            | 1,544        |
| 685.187                           | Special Projects          | .00            | .00               | .00            | 1,653.57                   | .00              | 10,404.44        | (10,404.44)               | +++           | 26,234       |
| 685.190                           | Landfill Fees             | 1,500.00       | .00               | 1,500.00       | .00                        | .00              | .00              | 1,500.00                  | 0             | 114          |
| 685.1801                          | Subscriptions             | 40.00          | .00               | 40.00          | .00                        | .00              | 39.00            | 1.00                      | 98            | 34           |
| 686.186                           | Legal Services            | 10,000.00      | .00               | 10,000.00      | .00                        | .00              | .00              | 10,000.00                 | 0             |              |
| 686.187                           | Professional Services     | 11,700.00      | .00               | 11,700.00      | 587.87                     | .00              | 1,235.75         | 10,464.25                 | 11            | 9,734        |
| 686.188                           | Architect/Engineer Servcs | 125,000.00     | .00               | 125,000.00     | .00                        | .00              | .00              | 125,000.00                | 0             | 257,764      |
| 686.189                           | Employee Medical          | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 284          |
| 686.190                           | Consulting Services       | 20,000.00      | .00               | 20,000.00      | .00                        | .00              | .00              | 20,000.00                 | 0             |              |



# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                         | Account Description         | Adopted Budget         | Budget Amendments | Amended Budget         | Current Month Transactions | YTD Encumbrances     | YTD Transactions      | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total       |
|-------------------------------------------------|-----------------------------|------------------------|-------------------|------------------------|----------------------------|----------------------|-----------------------|---------------------------|---------------|------------------------|
| <b>Fund 0030 - Electric Utility Fund</b>        |                             |                        |                   |                        |                            |                      |                       |                           |               |                        |
| <b>EXPENSE</b>                                  |                             |                        |                   |                        |                            |                      |                       |                           |               |                        |
| Department 19 - Electric                        |                             |                        |                   |                        |                            |                      |                       |                           |               |                        |
| Other Services & Charges                        |                             |                        |                   |                        |                            |                      |                       |                           |               |                        |
| 686.191                                         | Contract Services/Studies   | 3,000.00               | .00               | 3,000.00               | 196.67                     | .00                  | 845.94                | 2,154.06                  | 28            | 1,999.00               |
| 686.195                                         | Repair/Maint Svc Contract   | 27,100.00              | .00               | 27,100.00              | 2,465.69                   | .00                  | 3,221.01              | 23,878.99                 | 12            | 14,833.00              |
| 686.199                                         | Internal Engineering        | 1,500.00               | .00               | 1,500.00               | .00                        | .00                  | .00                   | 1,500.00                  | 0             | 1,500.00               |
| 686.1895                                        | Employee wellness services  | .00                    | .00               | .00                    | 539.13                     | .00                  | 1,276.51              | (1,276.51)                | +++           | 9,033.00               |
| 687.202                                         | Utility Billing Services    | 35,000.00              | .00               | 35,000.00              | 1,489.66                   | .00                  | 10,555.08             | 24,444.92                 | 30            | 31,870.00              |
| 689.800                                         | Equipment Charges           | .00                    | .00               | .00                    | .00                        | .00                  | (444.80)              | 444.80                    | +++           | (391.00)               |
| 689.900                                         | Inventory Parts & Supply    | .00                    | .00               | .00                    | .00                        | .00                  | .00                   | .00                       | +++           | 333.00                 |
| Other Services & Charges Totals                 |                             | \$1,093,682.00         | \$0.00            | \$1,093,682.00         | \$13,319.00                | \$0.00               | \$227,059.64          | \$866,622.36              | 21%           | \$1,011,199.00         |
| Other Objects                                   |                             |                        |                   |                        |                            |                      |                       |                           |               |                        |
| 720.001                                         | Provision for Bad Debts     | 40,000.00              | .00               | 40,000.00              | 3,333.33                   | .00                  | 9,999.99              | 30,000.01                 | 25            | 39,999.00              |
| 720.006                                         | Public Assistance Program   | 10,000.00              | .00               | 10,000.00              | .00                        | .00                  | .00                   | 10,000.00                 | 0             | 10,000.00              |
| 750.124                                         | Transfers to General Fund   | 1,400,000.00           | .00               | 1,400,000.00           | 116,666.67                 | .00                  | 350,000.01            | 1,049,999.99              | 25            | 1,400,000.00           |
| 795.001                                         | IT Internal Allocations     | 34,075.00              | .00               | 34,075.00              | 226.94                     | 194.06               | 8,848.45              | 25,032.49                 | 27            | 45,250.00              |
| 795.002                                         | IT Billable Services        | 69,558.00              | .00               | 69,558.00              | .00                        | .00                  | .00                   | 69,558.00                 | 0             | 69,558.00              |
| 795.995                                         | GF Cost Distribution        | 342,763.00             | .00               | 342,763.00             | 28,563.58                  | .00                  | 85,690.74             | 257,072.26                | 25            | 342,763.00             |
| Other Objects Totals                            |                             | \$1,896,396.00         | \$0.00            | \$1,896,396.00         | \$148,790.52               | \$194.06             | \$454,539.19          | \$1,441,662.75            | 24%           | \$1,838,020.00         |
| Capital Outlay                                  |                             |                        |                   |                        |                            |                      |                       |                           |               |                        |
| 900.915                                         | CIP Projects - Current Year | 2,400,000.00           | .00               | 2,400,000.00           | 13,094.18                  | 95,941.40            | 13,094.18             | 2,290,964.42              | 5             | 2,290,964.42           |
| 900.3100                                        | Electric Distribution       | .00                    | .00               | .00                    | .00                        | .00                  | 1,937.89              | (1,937.89)                | +++           | 446,540.00             |
| 900.4200                                        | Heavy Equipment             | .00                    | .00               | .00                    | .00                        | .00                  | .00                   | .00                       | +++           | 88,700.00              |
| 900.4300                                        | Other Equipment             | 540,000.00             | .00               | 540,000.00             | 8,478.75                   | (49,266.75)          | 51,259.10             | 538,007.65                | 0             | 145,460.00             |
| 9999.9999                                       | Assets Reclassified         | (1,640,000.00)         | .00               | (1,640,000.00)         | .00                        | .00                  | (44,718.24)           | (1,595,281.76)            | 3             | (678,339.00)           |
| Capital Outlay Totals                           |                             | \$1,300,000.00         | \$0.00            | \$1,300,000.00         | \$21,572.93                | \$46,674.65          | \$21,572.93           | \$1,231,752.42            | 5%            | \$2,370.00             |
| Department 19 - Electric Totals                 |                             | \$15,142,888.00        | \$0.00            | \$15,142,888.00        | \$258,571.27               | \$61,578.71          | \$2,769,440.95        | \$12,311,868.34           | 19%           | \$13,140,850.00        |
| Department 36 - Fiber Optics                    |                             |                        |                   |                        |                            |                      |                       |                           |               |                        |
| Other Services & Charges                        |                             |                        |                   |                        |                            |                      |                       |                           |               |                        |
| 660.133                                         | Repairs & Maint. Services   | .00                    | .00               | .00                    | .00                        | .00                  | .00                   | .00                       | +++           | 111.00                 |
| 685.183                                         | Depreciation                | 1,220.00               | .00               | 1,220.00               | .00                        | .00                  | 203.42                | 1,016.58                  | 17            | 1,220.00               |
| Other Services & Charges Totals                 |                             | \$1,220.00             | \$0.00            | \$1,220.00             | \$0.00                     | \$0.00               | \$203.42              | \$1,016.58                | 17%           | \$1,333.00             |
| Department 36 - Fiber Optics Totals             |                             | \$1,220.00             | \$0.00            | \$1,220.00             | \$0.00                     | \$0.00               | \$203.42              | \$1,016.58                | 17%           | \$1,333.00             |
| <b>EXPENSE TOTALS</b>                           |                             | <b>\$15,144,108.00</b> | <b>\$0.00</b>     | <b>\$15,144,108.00</b> | <b>\$258,571.27</b>        | <b>\$61,578.71</b>   | <b>\$2,769,644.37</b> | <b>\$12,312,884.92</b>    | <b>19%</b>    | <b>\$13,142,190.00</b> |
| <b>Fund 0030 - Electric Utility Fund Totals</b> |                             |                        |                   |                        |                            |                      |                       |                           |               |                        |
| <b>REVENUE TOTALS</b>                           |                             | <b>15,144,108.00</b>   | <b>.00</b>        | <b>15,144,108.00</b>   | <b>1,394,927.82</b>        | <b>.00</b>           | <b>3,962,245.84</b>   | <b>11,181,862.16</b>      | <b>26</b>     | <b>13,493,130.00</b>   |
| <b>EXPENSE TOTALS</b>                           |                             | <b>15,144,108.00</b>   | <b>.00</b>        | <b>15,144,108.00</b>   | <b>258,571.27</b>          | <b>61,578.71</b>     | <b>2,769,644.37</b>   | <b>12,312,884.92</b>      | <b>19</b>     | <b>13,142,190.00</b>   |
| <b>Fund 0030 - Electric Utility Fund Totals</b> |                             | <b>\$0.00</b>          | <b>\$0.00</b>     | <b>\$0.00</b>          | <b>\$1,136,356.55</b>      | <b>(\$61,578.71)</b> | <b>\$1,192,601.47</b> | <b>(\$1,131,022.76)</b>   |               | <b>\$350,940.00</b>    |

Attachment: Budget Performance Report - September 2014 (1711 : Finance &amp; IT Department Report for



# Budget Performance Report

**18.A.4**Fiscal Year to Date 09/30/14  
Exclude Rollup Accounts

| Account                               | Account Description        | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|---------------------------------------|----------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| <b>Fund 0031 - Water Utility Fund</b> |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>REVENUE</b>                        |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 00 - Revenue               |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Operating Revenues</i>             |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 301.000                               | Sale Of Utilities          | 1,950,000.00   | .00               | 1,950,000.00   | 153,744.06                 | .00              | 474,758.20       | 1,475,241.80              | 24            | 1,774,621        |
| 301.002                               | New Turn Ons               | 4,000.00       | .00               | 4,000.00       | 250.00                     | .00              | 1,025.00         | 2,975.00                  | 26            | 4,140            |
| 301.006                               | Sale Of Raw Water          | 40,000.00      | .00               | 40,000.00      | 3,317.76                   | .00              | 14,333.36        | 25,666.64                 | 36            | 41,301           |
| 301.009                               | New Service Taps           | 5,000.00       | .00               | 5,000.00       | 2,000.00                   | .00              | 2,000.00         | 3,000.00                  | 40            | 17,801           |
| 301.013                               | Meter Installation         | 500.00         | .00               | 500.00         | 300.00                     | .00              | 300.00           | 200.00                    | 60            | 1,800            |
| 302.001                               | Penalties                  | 26,000.00      | .00               | 26,000.00      | 2,798.71                   | .00              | 7,907.74         | 18,092.26                 | 30            | 26,821           |
| <i>Operating Revenues Totals</i>      |                            | \$2,025,500.00 | \$0.00            | \$2,025,500.00 | \$162,410.53               | \$0.00           | \$500,324.30     | \$1,525,175.70            | 25%           | \$1,866,490      |
| <i>Impact Fees</i>                    |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 324.020                               | Water Impact Fee           | 8,000.00       | .00               | 8,000.00       | 1,100.00                   | .00              | 1,100.00         | 6,900.00                  | 14            | 23,831           |
| <i>Impact Fees Totals</i>             |                            | \$8,000.00     | \$0.00            | \$8,000.00     | \$1,100.00                 | \$0.00           | \$1,100.00       | \$6,900.00                | 14%           | \$23,831         |
| <i>Charges for Services</i>           |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 324.007                               | Fees- Services             | .00            | .00               | .00            | 42.00                      | .00              | 42.00            | (42.00)                   | +++           | \$0              |
| <i>Charges for Services Totals</i>    |                            | \$0.00         | \$0.00            | \$0.00         | \$42.00                    | \$0.00           | \$42.00          | (\$42.00)                 | +++           | \$0              |
| <i>Investment Earnings</i>            |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 306.001                               | Investment Earnings        | 7,000.00       | .00               | 7,000.00       | 405.54                     | .00              | 1,182.56         | 5,817.44                  | 17            | 7,231            |
| 361.002                               | Invest Earnings-Restrict   | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | (96,887)         |
| <i>Investment Earnings Totals</i>     |                            | \$7,000.00     | \$0.00            | \$7,000.00     | \$405.54                   | \$0.00           | \$1,182.56       | \$5,817.44                | 17%           | (\$89,653)       |
| <i>Miscellaneous</i>                  |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 369.002                               | Miscellaneous Revenue      | 12,000.00      | .00               | 12,000.00      | 34,443.90                  | .00              | 34,804.66        | (22,804.66)               | 290           | 14,121           |
| <i>Miscellaneous Totals</i>           |                            | \$12,000.00    | \$0.00            | \$12,000.00    | \$34,443.90                | \$0.00           | \$34,804.66      | (\$22,804.66)             | 290%          | \$14,121         |
| <i>Operating Transfers In</i>         |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 392.013                               | Non-Recurring Transfers    | 375,000.00     | .00               | 375,000.00     | .00                        | .00              | .00              | 375,000.00                | 0             |                  |
| 394.002                               | Transfer from fund balance | 73,863.00      | .00               | 73,863.00      | .00                        | .00              | .00              | 73,863.00                 | 0             |                  |
| <i>Operating Transfers In Totals</i>  |                            | \$448,863.00   | \$0.00            | \$448,863.00   | \$0.00                     | \$0.00           | \$0.00           | \$448,863.00              | 0%            | \$0              |
| <i>Sale of Assets</i>                 |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 391.001                               | Sale of Assets             | 300.00         | .00               | 300.00         | .00                        | .00              | .00              | 300.00                    | 0             | 561              |
| <i>Sale of Assets Totals</i>          |                            | \$300.00       | \$0.00            | \$300.00       | \$0.00                     | \$0.00           | \$0.00           | \$300.00                  | 0%            | \$561            |
| Department 00 - Revenue Totals        |                            | \$2,501,663.00 | \$0.00            | \$2,501,663.00 | \$198,401.97               | \$0.00           | \$537,453.52     | \$1,964,209.48            | 21%           | \$1,815,351      |
| <b>REVENUE TOTALS</b>                 |                            | \$2,501,663.00 | \$0.00            | \$2,501,663.00 | \$198,401.97               | \$0.00           | \$537,453.52     | \$1,964,209.48            | 21%           | \$1,815,351      |
| <b>EXPENSE</b>                        |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 15 - Water Distribution    |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Personal Services</i>              |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 400.101                               | Regular Pay                | 146,000.00     | .00               | 146,000.00     | 9,286.45                   | .00              | 27,625.53        | 118,374.47                | 19            | 129,241          |
| 401.103                               | Overtime                   | 6,000.00       | .00               | 6,000.00       | 953.99                     | .00              | 3,038.54         | 2,961.46                  | 51            | 12,541           |
| 405.114                               | FICA                       | 11,600.00      | .00               | 11,600.00      | 744.23                     | .00              | 2,307.90         | 9,292.10                  | 20            | 10,301           |
| 406.116                               | Retirement                 | 15,950.00      | .00               | 15,950.00      | 1,099.04                   | .00              | 3,422.24         | 12,527.76                 | 21            | 14,691           |
| 408.125                               | SCMIT Worker's Comp Ins.   | 3,950.00       | .00               | 3,950.00       | .00                        | .00              | 932.65           | 3,017.35                  | 24            | 921              |



# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                            | Account Description       | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|------------------------------------|---------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| Fund 0031 - Water Utility Fund     |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| EXPENSE                            |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 15 - Water Distribution |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| Personal Services                  |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| 410.001                            | Health Claims Cost        | 38,770.00      | .00               | 38,770.00      | 2,154.35                   | .00              | 6,053.46         | 32,716.54                 | 16            | 28,781           |
| Personal Services Totals           |                           | \$222,270.00   | \$0.00            | \$222,270.00   | \$14,238.06                | \$0.00           | \$43,380.32      | \$178,889.68              | 20%           | \$196,500        |
| Supplies                           |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| 500.101                            | Supplies and Materials    | 5,460.00       | .00               | 5,460.00       | 203.14                     | .00              | 320.74           | 5,139.26                  | 6             | 6,370            |
| 500.102                            | Equipment                 | 6,150.00       | .00               | 6,150.00       | .00                        | .00              | .00              | 6,150.00                  | 0             | 16,590           |
| 501.101                            | Uniforms and Clothing     | 3,800.00       | .00               | 3,800.00       | 404.54                     | .00              | 560.63           | 3,239.37                  | 15            | 1,960            |
| 513.112                            | Asphalt/Concrete/Gravel   | 24,050.00      | .00               | 24,050.00      | .00                        | 36,709.94        | 1,645.03         | (14,304.97)               | 159           | 10,480           |
| 514.110                            | Water Dist System Supply  | 35,300.00      | .00               | 35,300.00      | 10.58                      | .00              | 2,623.70         | 32,676.30                 | 7             | 36,260           |
| 515.121                            | Safety Supplies           | 300.00         | .00               | 300.00         | .00                        | .00              | .00              | 300.00                    | 0             | 250              |
| 523.136                            | Hydrant Replacement       | 9,900.00       | .00               | 9,900.00       | .00                        | .00              | .00              | 9,900.00                  | 0             |                  |
| Supplies Totals                    |                           | \$84,960.00    | \$0.00            | \$84,960.00    | \$618.26                   | \$36,709.94      | \$5,150.10       | \$43,099.96               | 49%           | \$71,930         |
| Other Services & Charges           |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| 515.129                            | Permit Fees Due To Others | 800.00         | .00               | 800.00         | .00                        | .00              | .00              | 800.00                    | 0             |                  |
| 600.110                            | SCMIRF Property/Liab Ins  | 17,000.00      | .00               | 17,000.00      | .00                        | .00              | 7,844.62         | 9,155.38                  | 46            | 12,690           |
| 610.112                            | Postage                   | 500.00         | .00               | 500.00         | 50.14                      | .00              | 128.64           | 371.36                    | 26            | 200              |
| 610.1110                           | Communications- Wireless  | 960.00         | .00               | 960.00         | .00                        | .00              | .00              | 960.00                    | 0             | 360              |
| 620.114                            | Advertising               | 500.00         | .00               | 500.00         | 117.00                     | .00              | 117.00           | 383.00                    | 23            |                  |
| 640.124                            | Travel Expense            | 1,360.00       | .00               | 1,360.00       | 132.16                     | .00              | 273.84           | 1,086.16                  | 20            | 1,780            |
| 650.127                            | Electricity               | 8,502.00       | .00               | 8,502.00       | .00                        | .00              | 1,397.06         | 7,104.94                  | 16            | 8,370            |
| 650.128                            | Water                     | 17,155.00      | .00               | 17,155.00      | .00                        | .00              | 5,752.32         | 11,402.68                 | 34            | 17,320           |
| 650.129                            | Wastewater                | 8,933.00       | .00               | 8,933.00       | .00                        | .00              | 5,175.78         | 3,757.22                  | 58            | 12,200           |
| 650.130                            | Sanitation                | 692.00         | .00               | 692.00         | .00                        | .00              | 111.92           | 580.08                    | 16            | 670              |
| 650.133                            | Stormwater                | 3,083.00       | .00               | 3,083.00       | .00                        | .00              | 491.66           | 2,591.34                  | 16            | 2,970            |
| 650.1271                           | Electricity- Sales Tax    | 420.00         | .00               | 420.00         | .00                        | .00              | 62.68            | 357.32                    | 15            | 410              |
| 660.133                            | Repairs & Maint. Services | 20,000.00      | .00               | 20,000.00      | 48.05                      | 3,363.06         | 648.05           | 15,988.89                 | 20            | 14,170           |
| 660.139                            | Fleet Services Materials  | 5,000.00       | .00               | 5,000.00       | .00                        | .00              | 367.45           | 4,632.55                  | 7             | 7,480            |
| 660.145                            | Gasoline & Oil            | 15,500.00      | .00               | 15,500.00      | .00                        | .00              | 3,136.63         | 12,363.37                 | 20            | 15,390           |
| 660.1391                           | Fleet Services Labor      | 7,403.00       | .00               | 7,403.00       | .00                        | .00              | 1,101.30         | 6,301.70                  | 15            | 5,420            |
| 670.156                            | Equipment Rental/Lease    | 750.00         | .00               | 750.00         | .00                        | .00              | .00              | 750.00                    | 0             |                  |
| 685.180                            | Membership Dues and Fees  | 310.00         | .00               | 310.00         | .00                        | .00              | .00              | 310.00                    | 0             | 160              |
| 685.182                            | Other Operating Expenses  | 7,700.00       | .00               | 7,700.00       | 117.13                     | .00              | 1,362.91         | 6,337.09                  | 18            | 7,640            |
| 685.183                            | Depreciation              | 197,453.00     | .00               | 197,453.00     | .00                        | .00              | 31,969.47        | 165,483.53                | 16            | 184,520          |
| 685.186                            | Training                  | 1,460.00       | .00               | 1,460.00       | .00                        | .00              | .00              | 1,460.00                  | 0             | 1,750            |
| 686.187                            | Professional Services     | 6,700.00       | .00               | 6,700.00       | .00                        | 11,315.04        | 522.26           | (5,137.30)                | 177           | 96,220           |
| 686.189                            | Employee Medical          | 330.00         | .00               | 330.00         | .00                        | .00              | .00              | 330.00                    | 0             | 330              |
| 686.191                            | Contract Services/Studies | .00            | .00               | .00            | 196.66                     | .00              | 845.90           | (845.90)                  | +++           | 1,990            |
| 686.194                            | Other Prof/Tech Services  | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 100              |





# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                          | Account Description         | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|--------------------------------------------------|-----------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| <b>Fund 0031 - Water Utility Fund</b>            |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>EXPENSE</b>                                   |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| Department <b>15 - Water Distribution</b>        |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Other Services &amp; Charges</i>              |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 686.195                                          | Repair/Maint Svc Contract   | .00            | .00               | .00            | 206.50                     | .00              | 600.47           | (600.47)                  | +++           | 2,211            |
| 686.1895                                         | Employee wellness services  | 1,500.00       | .00               | 1,500.00       | 107.12                     | .00              | 253.63           | 1,246.37                  | 17            | 1,791            |
| 687.202                                          | Utility Billing Services    | .00            | .00               | .00            | 225.32                     | .00              | 1,596.56         | (1,596.56)                | +++           | 4,821            |
| <i>Other Services &amp; Charges Totals</i>       |                             | \$324,011.00   | \$0.00            | \$324,011.00   | \$1,200.08                 | \$14,678.10      | \$63,760.15      | \$245,572.75              | 24%           | \$401,061        |
| <i>Other Objects</i>                             |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 702.106                                          | Interest- Bonds             | 74,975.00      | .00               | 74,975.00      | 5,775.40                   | .00              | 17,471.93        | 57,503.07                 | 23            | 74,201           |
| 702.110                                          | Bond Principal              | 254,066.00     | .00               | 254,066.00     | 19,626.22                  | .00              | 58,732.93        | 195,333.07                | 23            | 230,601          |
| 720.001                                          | Provision for Bad Debts     | .00            | .00               | .00            | 666.67                     | .00              | 2,000.01         | (2,000.01)                | +++           | 8,001            |
| 795.995                                          | GF Cost Distribution        | 70,751.00      | .00               | 70,751.00      | 5,895.92                   | .00              | 17,687.76        | 53,063.24                 | 25            | 70,751           |
| 7999.9999                                        | Principal Reclassified      | (254,066.00)   | .00               | (254,066.00)   | (19,626.22)                | .00              | (58,732.93)      | (195,333.07)              | 23            | (230,609)        |
| <i>Other Objects Totals</i>                      |                             | \$145,726.00   | \$0.00            | \$145,726.00   | \$12,337.99                | \$0.00           | \$37,159.70      | \$108,566.30              | 25%           | \$152,961        |
| <i>Inter-Dept. Allocations</i>                   |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 795.999                                          | Allocation G&A Services     | 86,072.00      | .00               | 86,072.00      | .00                        | .00              | 12,909.58        | 73,162.42                 | 15            | 53,481           |
| <i>Inter-Dept. Allocations Totals</i>            |                             | \$86,072.00    | \$0.00            | \$86,072.00    | \$0.00                     | \$0.00           | \$12,909.58      | \$73,162.42               | 15%           | \$53,481         |
| <i>Capital Outlay</i>                            |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 900.915                                          | CIP Projects - Current Year | 375,000.00     | .00               | 375,000.00     | .00                        | 767,234.38       | .00              | (392,234.38)              | 205           |                  |
| 900.3000                                         | Buildings & Improvements    | 39,500.00      | .00               | 39,500.00      | .00                        | .00              | .00              | 39,500.00                 | 0             |                  |
| 900.3500                                         | Water Distribution          | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 1,133,271        |
| 900.4100                                         | Vehicles                    | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 28,961           |
| 900.4300                                         | Other Equipment             | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 44,091           |
| 900.6000                                         | Other Improvements          | .00            | .00               | .00            | .00                        | 32,472.48        | .00              | (32,472.48)               | +++           | 17,301           |
| 9999.9999                                        | Assets Reclassified         | (39,500.00)    | .00               | (39,500.00)    | .00                        | .00              | .00              | (39,500.00)               | 0             | (1,223,636)      |
| <i>Capital Outlay Totals</i>                     |                             | \$375,000.00   | \$0.00            | \$375,000.00   | \$0.00                     | \$799,706.86     | \$0.00           | (\$424,706.86)            | 213%          | \$1,133,271      |
| <b>Department 15 - Water Distribution Totals</b> |                             | \$1,238,039.00 | \$0.00            | \$1,238,039.00 | \$28,394.39                | \$851,094.90     | \$162,359.85     | \$224,584.25              | 82%           | \$875,951        |
| Department <b>16 - Filtration</b>                |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Personal Services</i>                         |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 400.101                                          | Regular Pay                 | 145,000.00     | .00               | 145,000.00     | 11,084.51                  | .00              | 34,603.10        | 110,396.90                | 24            | 133,601          |
| 401.103                                          | Overtime                    | 6,000.00       | .00               | 6,000.00       | 3,327.93                   | .00              | 5,218.46         | 781.54                    | 87            | 15,211           |
| 405.114                                          | FICA                        | 12,500.00      | .00               | 12,500.00      | 1,013.61                   | .00              | 2,915.08         | 9,584.92                  | 23            | 11,091           |
| 406.116                                          | Retirement                  | 16,000.00      | .00               | 16,000.00      | 1,474.58                   | .00              | 4,278.37         | 11,721.63                 | 27            | 14,981           |
| 408.125                                          | SCMIT Worker's Comp Ins.    | 3,250.00       | .00               | 3,250.00       | .00                        | .00              | 1,191.95         | 2,058.05                  | 37            | 1,161            |
| 410.001                                          | Health Claims Cost          | 36,713.00      | .00               | 36,713.00      | 2,089.87                   | .00              | 5,705.30         | 31,007.70                 | 16            | 26,831           |
| 410.002                                          | Health Claim Costs-Retire   | 110.00         | .00               | 110.00         | .00                        | .00              | 9.48             | 100.52                    | 9             | 51               |
| 410.003                                          | OPEB cost                   | 5,000.00       | .00               | 5,000.00       | .00                        | .00              | .00              | 5,000.00                  | 0             |                  |
| <i>Personal Services Totals</i>                  |                             | \$224,573.00   | \$0.00            | \$224,573.00   | \$18,990.50                | \$0.00           | \$53,921.74      | \$170,651.26              | 24%           | \$202,941        |
| <i>Supplies</i>                                  |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 500.101                                          | Supplies and Materials      | 3,450.00       | .00               | 3,450.00       | 30.33                      | .00              | 68.19            | 3,381.81                  | 2             | 1,601            |



# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                        | Account Description       | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|--------------------------------|---------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| Fund 0031 - Water Utility Fund |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| EXPENSE                        |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 16 - Filtration     |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| Supplies                       |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| 500.102                        | Equipment                 | 1,500.00       | .00               | 1,500.00       | .00                        | .00              | .00              | 1,500.00                  | 0             | 98               |
| 501.101                        | Uniforms and Clothing     | 3,000.00       | .00               | 3,000.00       | 336.35                     | .00              | 443.91           | 2,556.09                  | 15            | 82               |
| 512.108                        | Chemicals                 | 250,000.00     | .00               | 250,000.00     | 3,032.42                   | 123,356.25       | 3,032.42         | 123,611.33                | 51            | 215,42           |
| 512.109                        | Laboratory Supplies       | 12,000.00      | .00               | 12,000.00      | 672.07                     | .00              | 2,038.78         | 9,961.22                  | 17            | 17,55            |
| 515.121                        | Safety Supplies           | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 65               |
| 532.148                        | Small Hand Tools          | 650.00         | .00               | 650.00         | 24.35                      | .00              | 24.35            | 625.65                    | 4             |                  |
| 540.151                        | IP Raw Water Contract-Cty | 24,201.00      | .00               | 24,201.00      | 3,130.74                   | .00              | 6,522.69         | 17,678.31                 | 27            | 18,21            |
| 540.152                        | Raw Water Pump Maint.     | 20,500.00      | .00               | 20,500.00      | .00                        | .00              | 4,649.96         | 15,850.04                 | 23            | 21,57            |
| 540.157                        | Treated Water Purchase    | 2,000.00       | .00               | 2,000.00       | 6.50                       | .00              | 12.43            | 1,987.57                  | 1             | 6                |
| 540.1510                       | IP Raw Water Contract-Stl | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 21,11            |
| Supplies Totals                |                           | \$317,301.00   | \$0.00            | \$317,301.00   | \$7,232.76                 | \$123,356.25     | \$16,792.73      | \$177,152.02              | 44%           | \$297,13         |
| Other Services & Charges       |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| 515.129                        | Permit Fees Due To Others | 21,000.00      | .00               | 21,000.00      | 1,430.00                   | .00              | 20,183.00        | 817.00                    | 96            |                  |
| 600.110                        | SCMIRF Property/Liab Ins  | 13,000.00      | .00               | 13,000.00      | .00                        | .00              | 6,113.03         | 6,886.97                  | 47            | 9,89             |
| 610.111                        | Communications- Landline  | 1,100.00       | .00               | 1,100.00       | 55.64                      | .00              | 279.82           | 820.18                    | 25            | 1,09             |
| 610.112                        | Postage                   | 2,500.00       | .00               | 2,500.00       | .00                        | .00              | 59.13            | 2,440.87                  | 2             | 4                |
| 610.1110                       | Communications- Wireless  | 650.00         | .00               | 650.00         | 32.85                      | .00              | 97.31            | 552.69                    | 15            | 36               |
| 620.114                        | Advertising               | 1,000.00       | .00               | 1,000.00       | .00                        | .00              | .00              | 1,000.00                  | 0             | 45               |
| 640.124                        | Travel Expense            | 400.00         | .00               | 400.00         | .00                        | .00              | 10.67            | 389.33                    | 3             | 1                |
| 650.127                        | Electricity               | 111,400.00     | .00               | 111,400.00     | .00                        | .00              | 18,322.49        | 93,077.51                 | 16            | 106,27           |
| 650.130                        | Sanitation                | 929.00         | .00               | 929.00         | .00                        | .00              | 150.40           | 778.60                    | 16            | 90               |
| 650.134                        | Security Lights           | 1,584.00       | .00               | 1,584.00       | .00                        | .00              | 264.00           | 1,320.00                  | 17            | 1,58             |
| 650.1271                       | Electricity- Sales Tax    | 128.00         | .00               | 128.00         | .00                        | .00              | 20.11            | 107.89                    | 16            | 12               |
| 660.133                        | Repairs & Maint. Services | 40,000.00      | .00               | 40,000.00      | 50.00                      | .00              | 866.01           | 39,133.99                 | 2             | 53,15            |
| 660.139                        | Fleet Services Materials  | 1,600.00       | .00               | 1,600.00       | .00                        | .00              | .00              | 1,600.00                  | 0             | 2,84             |
| 660.145                        | Gasoline & Oil            | 2,600.00       | .00               | 2,600.00       | .00                        | .00              | 245.90           | 2,354.10                  | 9             | 2,84             |
| 660.1391                       | Fleet Services Labor      | 1,672.00       | .00               | 1,672.00       | .00                        | .00              | 130.80           | 1,541.20                  | 8             | 2,14             |
| 664.101                        | Community Education       | 500.00         | .00               | 500.00         | .00                        | .00              | .00              | 500.00                    | 0             |                  |
| 670.156                        | Equipment Rental/Lease    | 1,000.00       | .00               | 1,000.00       | 52.76                      | .00              | 108.43           | 891.57                    | 11            | 1,06             |
| 685.180                        | Membership Dues and Fees  | 380.00         | .00               | 380.00         | .00                        | .00              | .00              | 380.00                    | 0             | 34               |
| 685.182                        | Other Operating Expenses  | 500.00         | .00               | 500.00         | .00                        | .00              | 85.00            | 415.00                    | 17            | 5,31             |
| 685.183                        | Depreciation              | 292,546.00     | .00               | 292,546.00     | .00                        | .00              | 49,212.97        | 243,333.03                | 17            | 292,79           |
| 685.186                        | Training                  | 1,500.00       | .00               | 1,500.00       | 42.95                      | .00              | 1,643.44         | (143.44)                  | 110           | 1,29             |
| 686.187                        | Professional Services     | 75,180.00      | .00               | 75,180.00      | 1,865.58                   | 3,672.46         | 1,865.58         | 69,641.96                 | 7             |                  |
| 686.189                        | Employee Medical          | 1,275.00       | .00               | 1,275.00       | .00                        | .00              | .00              | 1,275.00                  | 0             | 19               |
| 686.194                        | Other Prof/Tech Services  | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 20,47            |
| 686.195                        | Repair/Maint Svc Contract | .00            | .00               | .00            | 453.25                     | .00              | 1,096.50         | (1,096.50)                | +++           | 10,37            |



# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                             | Account Description         | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|-----------------------------------------------------|-----------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| <b>Fund 0031 - Water Utility Fund</b>               |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>EXPENSE</b>                                      |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| Department <b>16 - Filtration</b>                   |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Other Services &amp; Charges</i>                 |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 686.1895                                            | Employee wellness services  | .00            | .00               | .00            | 96.47                      | .00              | 228.41           | (228.41)                  | +++           | 1,533.00         |
| <i>Other Services &amp; Charges Totals</i>          |                             | \$572,444.00   | \$0.00            | \$572,444.00   | \$4,079.50                 | \$3,672.46       | \$100,983.00     | \$467,788.54              | 18%           | \$515,133.00     |
| <i>Other Objects</i>                                |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 795.995                                             | GF Cost Distribution        | 61,179.00      | .00               | 61,179.00      | 5,098.25                   | .00              | 15,294.75        | 45,884.25                 | 25            | 61,179.00        |
| <i>Other Objects Totals</i>                         |                             | \$61,179.00    | \$0.00            | \$61,179.00    | \$5,098.25                 | \$0.00           | \$15,294.75      | \$45,884.25               | 25%           | \$61,179.00      |
| <i>Inter-Dept. Allocations</i>                      |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 795.999                                             | Allocation G&A Services     | 86,072.00      | .00               | 86,072.00      | .00                        | .00              | 12,909.58        | 73,162.42                 | 15            | 48,621.00        |
| <i>Inter-Dept. Allocations Totals</i>               |                             | \$86,072.00    | \$0.00            | \$86,072.00    | \$0.00                     | \$0.00           | \$12,909.58      | \$73,162.42               | 15%           | \$48,621.00      |
| <i>Capital Outlay</i>                               |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 900.915                                             | CIP Projects - Current Year | 285,000.00     | .00               | 285,000.00     | .00                        | .00              | .00              | 285,000.00                | 0             |                  |
| 900.4300                                            | Other Equipment             | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 37,241.00        |
| 9999.9999                                           | Assets Reclassified         | (285,000.00)   | .00               | (285,000.00)   | .00                        | .00              | .00              | (285,000.00)              | 0             | (37,241.00)      |
| <i>Capital Outlay Totals</i>                        |                             | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | \$0.00           | \$0.00                    | +++           | \$0.00           |
| Department <b>16 - Filtration Totals</b>            |                             | \$1,261,569.00 | \$0.00            | \$1,261,569.00 | \$35,401.01                | \$127,028.71     | \$199,901.80     | \$934,638.49              | 26%           | \$1,125,021.00   |
| Department <b>41 - General &amp; Administrative</b> |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Personal Services</i>                            |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 400.101                                             | Regular Pay                 | 168,500.00     | .00               | 168,500.00     | 14,639.02                  | .00              | 43,145.87        | 125,354.13                | 26            | 161,091.00       |
| 401.103                                             | Overtime                    | 1,000.00       | .00               | 1,000.00       | 148.17                     | .00              | 402.03           | 597.97                    | 40            | 1,191.00         |
| 405.114                                             | FICA                        | 30,000.00      | .00               | 30,000.00      | 1,109.10                   | .00              | 3,270.66         | 26,729.34                 | 11            | 12,171.00        |
| 406.116                                             | Retirement                  | 18,000.00      | .00               | 18,000.00      | 1,601.60                   | .00              | 4,738.92         | 13,261.08                 | 26            | 17,001.00        |
| 408.125                                             | SCMIT Worker's Comp Ins.    | 1,100.00       | .00               | 1,100.00       | .00                        | .00              | 255.64           | 844.36                    | 23            | 251.00           |
| 410.001                                             | Health Claims Cost          | 22,427.00      | .00               | 22,427.00      | 1,803.84                   | .00              | 4,673.91         | 17,753.09                 | 21            | 17,181.00        |
| 410.003                                             | OPEB cost                   | 4,500.00       | .00               | 4,500.00       | .00                        | .00              | .00              | 4,500.00                  | 0             |                  |
| <i>Personal Services Totals</i>                     |                             | \$245,527.00   | \$0.00            | \$245,527.00   | \$19,301.73                | \$0.00           | \$56,487.03      | \$189,039.97              | 23%           | \$208,921.00     |
| <i>Supplies</i>                                     |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 500.101                                             | Supplies and Materials      | 4,575.00       | .00               | 4,575.00       | 107.46                     | .00              | 491.16           | 4,083.84                  | 11            | 4,101.00         |
| 500.102                                             | Equipment                   | 750.00         | .00               | 750.00         | .00                        | .00              | .00              | 750.00                    | 0             | 3,051.00         |
| 500.103                                             | Furniture                   | 2,800.00       | .00               | 2,800.00       | .00                        | .00              | .00              | 2,800.00                  | 0             | 611.00           |
| 501.101                                             | Uniforms and Clothing       | 1,800.00       | .00               | 1,800.00       | .00                        | .00              | 760.88           | 1,039.12                  | 42            | 461.00           |
| 515.121                                             | Safety Supplies             | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 31.00            |
| <i>Supplies Totals</i>                              |                             | \$9,925.00     | \$0.00            | \$9,925.00     | \$107.46                   | \$0.00           | \$1,252.04       | \$8,672.96                | 13%           | \$8,281.00       |
| <i>Other Services &amp; Charges</i>                 |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 600.110                                             | SCMIRF Property/Liab Ins    | 19,000.00      | .00               | 19,000.00      | .00                        | .00              | 12,593.38        | 6,406.62                  | 66            | 20,381.00        |
| 610.111                                             | Communications- Landline    | 5,520.00       | .00               | 5,520.00       | 400.91                     | .00              | 1,198.18         | 4,321.82                  | 22            | 4,761.00         |
| 610.112                                             | Postage                     | 500.00         | .00               | 500.00         | .00                        | .00              | 21.83            | 478.17                    | 4             | 151.00           |
| 610.1110                                            | Communications- Wireless    | 3,200.00       | .00               | 3,200.00       | 199.31                     | .00              | 559.72           | 2,640.28                  | 17            | 2,201.00         |
| 620.114                                             | Advertising                 | 500.00         | .00               | 500.00         | .00                        | .00              | .00              | 500.00                    | 0             | 331.00           |



# Budget Performance Report

18.A.4

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                                    | Account Description        | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year T |
|------------------------------------------------------------|----------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|--------------|
| <b>Fund 0031 - Water Utility Fund</b>                      |                            |                |                   |                |                            |                  |                  |                           |               |              |
| <b>EXPENSE</b>                                             |                            |                |                   |                |                            |                  |                  |                           |               |              |
| Department <b>41 - General &amp; Administrative</b>        |                            |                |                   |                |                            |                  |                  |                           |               |              |
| <i>Other Services &amp; Charges</i>                        |                            |                |                   |                |                            |                  |                  |                           |               |              |
| 640.124                                                    | Travel Expense             | 1,400.00       | .00               | 1,400.00       | 82.94                      | .00              | 82.94            | 1,317.06                  | 6             | 39%          |
| 650.127                                                    | Electricity                | 2,968.00       | .00               | 2,968.00       | .00                        | .00              | 550.97           | 2,417.03                  | 19            | 2,711        |
| 650.128                                                    | Water                      | 641.00         | .00               | 641.00         | .00                        | .00              | 152.36           | 488.64                    | 24            | 72%          |
| 650.129                                                    | Wastewater                 | 279.00         | .00               | 279.00         | .00                        | .00              | 105.88           | 173.12                    | 38            | 39%          |
| 650.130                                                    | Sanitation                 | 486.00         | .00               | 486.00         | .00                        | .00              | 78.66            | 407.34                    | 16            | 47%          |
| 650.133                                                    | Stormwater                 | 1,117.00       | .00               | 1,117.00       | .00                        | .00              | 180.68           | 936.32                    | 16            | 1,08%        |
| 650.134                                                    | Security Lights            | 636.00         | .00               | 636.00         | .00                        | .00              | 106.00           | 530.00                    | 17            | 63%          |
| 650.1271                                                   | Electricity- Sales Tax     | 123.00         | .00               | 123.00         | .00                        | .00              | 22.56            | 100.44                    | 18            | 11%          |
| 660.133                                                    | Repairs & Maint. Services  | 1,000.00       | .00               | 1,000.00       | 63.57                      | .00              | 63.57            | 936.43                    | 6             | 82%          |
| 660.139                                                    | Fleet Services Materials   | 1,200.00       | .00               | 1,200.00       | .00                        | .00              | 33.59            | 1,166.41                  | 3             | 56%          |
| 660.145                                                    | Gasoline & Oil             | 2,100.00       | .00               | 2,100.00       | .00                        | .00              | 454.85           | 1,645.15                  | 22            | 2,10%        |
| 660.1391                                                   | Fleet Services Labor       | 2,053.00       | .00               | 2,053.00       | .00                        | .00              | 188.01           | 1,864.99                  | 9             | 1,42%        |
| 670.156                                                    | Equipment Rental/Lease     | 4,700.00       | .00               | 4,700.00       | 217.68                     | .00              | 463.41           | 4,236.59                  | 10            | 3,10%        |
| 685.180                                                    | Membership Dues and Fees   | 1,385.00       | .00               | 1,385.00       | .00                        | .00              | 188.00           | 1,197.00                  | 14            | 84%          |
| 685.182                                                    | Other Operating Expenses   | 750.00         | .00               | 750.00         | .00                        | .00              | .00              | 750.00                    | 0             | 92%          |
| 685.183                                                    | Depreciation               | 190.00         | .00               | 190.00         | .00                        | .00              | 31.63            | 158.37                    | 17            | 18%          |
| 685.186                                                    | Training                   | 1,570.00       | .00               | 1,570.00       | 35.00                      | .00              | 35.00            | 1,535.00                  | 2             | 50%          |
| 685.1801                                                   | Subscriptions              | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 22%          |
| 686.186                                                    | Legal Services             | 1,000.00       | .00               | 1,000.00       | .00                        | .00              | .00              | 1,000.00                  | 0             |              |
| 686.187                                                    | Professional Services      | 3,880.00       | .00               | 3,880.00       | .00                        | .00              | .00              | 3,880.00                  | 0             | 1,04%        |
| 686.189                                                    | Employee Medical           | 100.00         | .00               | 100.00         | .00                        | .00              | .00              | 100.00                    | 0             | 6%           |
| 686.195                                                    | Repair/Maint Svc Contract  | .00            | .00               | .00            | 456.39                     | .00              | 1,202.20         | (1,202.20)                | +++           | 3,87%        |
| 686.1895                                                   | Employee wellness services | 450.00         | .00               | 450.00         | 29.36                      | .00              | 69.52            | 380.48                    | 15            | 59%          |
| <i>Other Services &amp; Charges Totals</i>                 |                            | \$56,748.00    | \$0.00            | \$56,748.00    | \$1,485.16                 | \$0.00           | \$18,382.94      | \$38,365.06               | 32%           | \$50,681     |
| <i>Other Objects</i>                                       |                            |                |                   |                |                            |                  |                  |                           |               |              |
| 795.001                                                    | IT Internal Allocations    | 39,527.00      | .00               | 39,527.00      | 547.04                     | 505.14           | 10,702.99        | 28,318.87                 | 28            | 60,79%       |
| 795.002                                                    | IT Billable Services       | 80,687.00      | .00               | 80,687.00      | .00                        | .00              | .00              | 80,687.00                 | 0             |              |
| <i>Other Objects Totals</i>                                |                            | \$120,214.00   | \$0.00            | \$120,214.00   | \$547.04                   | \$505.14         | \$10,702.99      | \$109,005.87              | 9%            | \$60,79%     |
| <i>Inter-Dept. Allocations</i>                             |                            |                |                   |                |                            |                  |                  |                           |               |              |
| 795.999                                                    | Allocation G&A Services    | (430,359.00)   | .00               | (430,359.00)   | .00                        | .00              | (64,547.90)      | (365,811.10)              | 15            | (267,416     |
| <i>Inter-Dept. Allocations Totals</i>                      |                            | (\$430,359.00) | \$0.00            | (\$430,359.00) | \$0.00                     | \$0.00           | (\$64,547.90)    | (\$365,811.10)            | 15%           | (\$267,416   |
| Department <b>41 - General &amp; Administrative Totals</b> |                            | \$2,055.00     | \$0.00            | \$2,055.00     | \$21,441.39                | \$505.14         | \$22,277.10      | (\$20,727.24)             | 1109%         | \$61,26%     |
| <b>EXPENSE TOTALS</b>                                      |                            | \$2,501,663.00 | \$0.00            | \$2,501,663.00 | \$85,236.79                | \$978,628.75     | \$384,538.75     | \$1,138,495.50            | 54%           | \$2,062,24%  |
| <b>Fund 0031 - Water Utility Fund Totals</b>               |                            |                |                   |                |                            |                  |                  |                           |               |              |
| <b>REVENUE TOTALS</b>                                      |                            | 2,501,663.00   | .00               | 2,501,663.00   | 198,401.97                 | .00              | 537,453.52       | 1,964,209.48              | 21            | 1,815,35%    |
| <b>EXPENSE TOTALS</b>                                      |                            | 2,501,663.00   | .00               | 2,501,663.00   | 85,236.79                  | 978,628.75       | 384,538.75       | 1,138,495.50              | 54            | 2,062,24%    |



# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                | Account Description        | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|----------------------------------------|----------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| Fund 0031 - Water Utility Fund Totals  |                            | \$0.00         | \$0.00            | \$0.00         | \$113,165.18               | (\$978,628.75)   | \$152,914.77     | \$825,713.98              |               | (\$246,890.00)   |
| Fund 0032 - Wastewater Fund            |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| REVENUE                                |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 00 - Revenue                |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| Operating Revenues                     |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 301.000                                | Sale Of Utilities          | 2,220,000.00   | .00               | 2,220,000.00   | 175,261.70                 | .00              | 536,648.44       | 1,683,351.56              | 24            | 2,013,170.00     |
| 301.002                                | New Turn Ons               | 3,850.00       | .00               | 3,850.00       | 226.00                     | .00              | 956.00           | 2,894.00                  | 25            | 4,020.00         |
| 301.009                                | New Service Taps           | 1,500.00       | .00               | 1,500.00       | 900.00                     | .00              | 1,800.00         | (300.00)                  | 120           | 1,800.00         |
| 301.014                                | Fixed Charges - Andrews    | 120,000.00     | .00               | 120,000.00     | 10,119.80                  | .00              | 30,359.40        | 89,640.60                 | 25            | 121,430.00       |
| 301.015                                | Fixed Charges - GCWSD      | 225,000.00     | .00               | 225,000.00     | 19,241.87                  | .00              | 57,725.61        | 167,274.39                | 26            | 230,900.00       |
| 301.016                                | Fixed Charges - COG        | 325,000.00     | .00               | 325,000.00     | 27,651.27                  | .00              | 82,953.81        | 242,046.19                | 26            | 331,810.00       |
| 301.017                                | Volume Charges - Andrews   | 190,000.00     | .00               | 190,000.00     | 14,951.16                  | .00              | 45,264.74        | 144,735.26                | 24            | 279,950.00       |
| 301.018                                | Volume Charges - GCWSD     | 355,000.00     | .00               | 355,000.00     | 30,913.60                  | .00              | 89,858.38        | 265,141.62                | 25            | 267,070.00       |
| 301.019                                | Volume Charges - COG       | 850,000.00     | .00               | 850,000.00     | 102,826.21                 | .00              | 212,539.83       | 637,460.17                | 25            | 839,010.00       |
| 301.026                                | Fixed- Elim Georgetown     | (325,000.00)   | .00               | (325,000.00)   | (27,651.27)                | .00              | (82,953.81)      | (242,046.19)              | 26            | (331,815.00)     |
| 301.029                                | Volume-Elim-Georgetown     | (850,000.00)   | .00               | (850,000.00)   | (102,826.21)               | .00              | (212,539.83)     | (637,460.17)              | 25            | (839,013.00)     |
| 302.001                                | Penalties                  | 28,000.00      | .00               | 28,000.00      | 3,356.27                   | .00              | 9,550.20         | 18,449.80                 | 34            | 31,800.00        |
| 303.006                                | Septic Tank Dumping        | 14,000.00      | .00               | 14,000.00      | 1,105.00                   | .00              | 3,075.00         | 10,925.00                 | 22            | 14,970.00        |
| Operating Revenues Totals              |                            | \$3,157,350.00 | \$0.00            | \$3,157,350.00 | \$256,075.40               | \$0.00           | \$775,237.77     | \$2,382,112.23            | 25%           | \$2,965,140.00   |
| Impact Fees                            |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 324.017                                | Wastewater Impact Fee      | 2,000.00       | .00               | 2,000.00       | 850.00                     | .00              | 850.00           | 1,150.00                  | 42            | 850.00           |
| Impact Fees Totals                     |                            | \$2,000.00     | \$0.00            | \$2,000.00     | \$850.00                   | \$0.00           | \$850.00         | \$1,150.00                | 42%           | \$850.00         |
| Investment Earnings                    |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 306.001                                | Investment Earnings        | 2,200.00       | .00               | 2,200.00       | 4.91                       | .00              | 13.57            | 2,186.43                  | 1             | 2,870.00         |
| 361.002                                | Invest Earnings-Restrict   | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | (32,441.00)      |
| Investment Earnings Totals             |                            | \$2,200.00     | \$0.00            | \$2,200.00     | \$4.91                     | \$0.00           | \$13.57          | \$2,186.43                | 1%            | (\$29,571.00)    |
| Miscellaneous                          |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 369.002                                | Miscellaneous Revenue      | 200.00         | .00               | 200.00         | .00                        | .00              | (.39)            | 200.39                    | 0             | 77.00            |
| Miscellaneous Totals                   |                            | \$200.00       | \$0.00            | \$200.00       | \$0.00                     | \$0.00           | (\$0.39)         | \$200.39                  | 0%            | \$77.00          |
| Operating Transfers In                 |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 392.013                                | Non-Recurring Transfers    | 420,000.00     | .00               | 420,000.00     | .00                        | .00              | .00              | 420,000.00                | 0             | \$0.00           |
| 394.002                                | Transfer from fund balance | 136,863.00     | .00               | 136,863.00     | .00                        | .00              | .00              | 136,863.00                | 0             | \$0.00           |
| Operating Transfers In Totals          |                            | \$556,863.00   | \$0.00            | \$556,863.00   | \$0.00                     | \$0.00           | \$0.00           | \$556,863.00              | 0%            | \$0.00           |
| Department 00 - Revenue Totals         |                            | \$3,718,613.00 | \$0.00            | \$3,718,613.00 | \$256,930.31               | \$0.00           | \$776,100.95     | \$2,942,512.05            | 21%           | \$2,937,190.00   |
| REVENUE TOTALS                         |                            | \$3,718,613.00 | \$0.00            | \$3,718,613.00 | \$256,930.31               | \$0.00           | \$776,100.95     | \$2,942,512.05            | 21%           | \$2,937,190.00   |
| EXPENSE                                |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 18 - Wastewater Collections |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| Personal Services                      |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 400.101                                | Regular Pay                | 300,128.00     | .00               | 300,128.00     | 17,306.57                  | .00              | 59,336.42        | 240,791.58                | 20            | 285,750.00       |
| 401.103                                | Overtime                   | 10,000.00      | .00               | 10,000.00      | 826.22                     | .00              | 4,203.19         | 5,796.81                  | 42            | 12,460.00        |
| 405.114                                | FICA                       | 23,200.00      | .00               | 23,200.00      | 1,318.32                   | .00              | 4,658.33         | 18,541.67                 | 20            | 21,680.00        |

Attachment: Budget Performance Report - September 2014 (17111 : Finance &amp; IT Department Report for



# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                | Account Description            | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|----------------------------------------|--------------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| Fund 0032 - Wastewater Fund            |                                |                |                   |                |                            |                  |                  |                           |               |                  |
| EXPENSE                                |                                |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 18 - Wastewater Collections |                                |                |                   |                |                            |                  |                  |                           |               |                  |
| Personal Services                      |                                |                |                   |                |                            |                  |                  |                           |               |                  |
| 406.116                                | Retirement                     | 32,000.00      | .00               | 32,000.00      | 1,974.82                   | .00              | 6,993.21         | 25,006.79                 | 22            | 31,031.00        |
| 408.125                                | SCMIT Worker's Comp Ins.       | 6,500.00       | .00               | 6,500.00       | .00                        | .00              | 1,556.30         | 4,943.70                  | 24            | 1,556.30         |
| 410.001                                | Health Claims Cost             | 77,060.00      | .00               | 77,060.00      | 6,913.63                   | .00              | 19,124.98        | 57,935.02                 | 25            | 61,551.00        |
| 410.002                                | Health Claim Costs-Retire      | 881.00         | .00               | 881.00         | 4.74                       | .00              | 18.96            | 862.04                    | 2             | 551.00           |
| Personal Services Totals               |                                | \$449,769.00   | \$0.00            | \$449,769.00   | \$28,344.30                | \$0.00           | \$95,891.39      | \$353,877.61              | 21%           | \$414,588.00     |
| Supplies                               |                                |                |                   |                |                            |                  |                  |                           |               |                  |
| 500.101                                | Supplies and Materials         | 7,985.00       | .00               | 7,985.00       | 342.11                     | .00              | 665.97           | 7,319.03                  | 8             | 8,101.00         |
| 500.102                                | Equipment                      | 12,650.00      | .00               | 12,650.00      | 127.79                     | 9,357.00         | 127.79           | 3,165.21                  | 75            | 10,131.00        |
| 500.103                                | Furniture                      | 1,500.00       | .00               | 1,500.00       | .00                        | .00              | .00              | 1,500.00                  | 0             | .00              |
| 500.107                                | Technology Supplies            | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 391.00           |
| 501.101                                | Uniforms and Clothing          | 10,042.00      | .00               | 10,042.00      | (10.41)                    | .00              | 885.21           | 9,156.79                  | 9             | 5,961.00         |
| 512.108                                | Chemicals                      | 4,000.00       | .00               | 4,000.00       | .00                        | .00              | .00              | 4,000.00                  | 0             | 5,731.00         |
| 513.112                                | Asphalt/Concrete/Gravel        | 18,000.00      | .00               | 18,000.00      | .00                        | 36,709.92        | 1,645.04         | (20,354.96)               | 213           | 9,181.00         |
| 514.111                                | WW Collection Syst Supply      | 6,600.00       | .00               | 6,600.00       | 11.65                      | .00              | 1,340.39         | 5,259.61                  | 20            | 4,841.00         |
| 515.121                                | Safety Supplies                | .00            | .00               | .00            | 295.00                     | .00              | 295.00           | (295.00)                  | +++           | .00              |
| 532.1481                               | Small Hand Tools - Maintenance | 1,300.00       | .00               | 1,300.00       | 439.56                     | .00              | 518.67           | 781.33                    | 40            | .00              |
| Supplies Totals                        |                                | \$62,077.00    | \$0.00            | \$62,077.00    | \$1,205.70                 | \$46,066.92      | \$5,478.07       | \$10,532.01               | 83%           | \$44,351.00      |
| Other Services & Charges               |                                |                |                   |                |                            |                  |                  |                           |               |                  |
| 600.110                                | SCMIRF Property/Liab Ins       | 28,000.00      | .00               | 28,000.00      | .00                        | .00              | 13,432.93        | 14,567.07                 | 48            | 21,741.00        |
| 610.112                                | Postage                        | 500.00         | .00               | 500.00         | 45.40                      | .00              | 116.47           | 383.53                    | 23            | 251.00           |
| 610.1110                               | Communications- Wireless       | 2,240.00       | .00               | 2,240.00       | 146.23                     | .00              | 436.54           | 1,803.46                  | 19            | 2,271.00         |
| 620.114                                | Advertising                    | 500.00         | .00               | 500.00         | .00                        | .00              | .00              | 500.00                    | 0             | .00              |
| 640.124                                | Travel Expense                 | 3,500.00       | .00               | 3,500.00       | 446.94                     | .00              | 702.30           | 2,797.70                  | 20            | 2,301.00         |
| 650.127                                | Electricity                    | 67,180.00      | .00               | 67,180.00      | .00                        | .00              | 20,439.41        | 46,740.59                 | 30            | 70,201.00        |
| 650.133                                | Stormwater                     | 717.00         | .00               | 717.00         | .00                        | .00              | 116.10           | 600.90                    | 16            | 691.00           |
| 650.134                                | Security Lights                | 1,452.00       | .00               | 1,452.00       | .00                        | .00              | 242.00           | 1,210.00                  | 17            | 1,451.00         |
| 650.1271                               | Electricity- Sales Tax         | 2,384.00       | .00               | 2,384.00       | .00                        | .00              | 691.09           | 1,692.91                  | 29            | 2,501.00         |
| 660.133                                | Repairs & Maint. Services      | 46,000.00      | .00               | 46,000.00      | 164.66                     | 7,165.48         | 538.02           | 38,296.50                 | 17            | 53,601.00        |
| 660.139                                | Fleet Services Materials       | 25,000.00      | .00               | 25,000.00      | .00                        | .00              | 1,310.37         | 23,689.63                 | 5             | 44,801.00        |
| 660.145                                | Gasoline & Oil                 | 25,000.00      | .00               | 25,000.00      | .00                        | .00              | 5,539.00         | 19,461.00                 | 22            | 27,451.00        |
| 660.1391                               | Fleet Services Labor           | 23,290.00      | .00               | 23,290.00      | .00                        | .00              | 2,686.97         | 20,603.03                 | 12            | 20,651.00        |
| 662.141                                | Department Repairs             | .00            | .00               | .00            | .00                        | .00              | 25.28            | (25.28)                   | +++           | 1,831.00         |
| 670.156                                | Equipment Rental/Lease         | 6,000.00       | .00               | 6,000.00       | .00                        | .00              | .00              | 6,000.00                  | 0             | 2,491.00         |
| 685.180                                | Membership Dues and Fees       | 740.00         | .00               | 740.00         | .00                        | .00              | .00              | 740.00                    | 0             | 131.00           |
| 685.182                                | Other Operating Expenses       | 500.00         | .00               | 500.00         | .00                        | .00              | 1,044.01         | (544.01)                  | 209           | 6,491.00         |
| 685.183                                | Depreciation                   | 227,713.00     | .00               | 227,713.00     | .00                        | .00              | 38,272.60        | 189,440.40                | 17            | 248,721.00       |
| 685.186                                | Training                       | 2,500.00       | .00               | 2,500.00       | 35.00                      | .00              | 35.00            | 2,465.00                  | 1             | 741.00           |



# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                              | Account Description         | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|------------------------------------------------------|-----------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| <b>Fund 0032 - Wastewater Fund</b>                   |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>EXPENSE</b>                                       |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 18 - Wastewater Collections               |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Other Services &amp; Charges</i>                  |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 686.187                                              | Professional Services       | 8,200.00       | .00               | 8,200.00       | .00                        | .00              | .00              | 8,200.00                  | 0             |                  |
| 686.189                                              | Employee Medical            | 800.00         | .00               | 800.00         | .00                        | .00              | .00              | 800.00                    | 0             | 669              |
| 686.190                                              | Consulting Services         | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 280              |
| 686.191                                              | Contract Services/Studies   | .00            | .00               | .00            | 196.72                     | .00              | 846.16           | (846.16)                  | +++           | 1,990            |
| 686.195                                              | Repair/Maint Svc Contract   | .00            | .00               | .00            | 206.50                     | .00              | 600.53           | (600.53)                  | +++           | 11,560           |
| 686.1895                                             | Employee wellness services  | 1,000.00       | .00               | 1,000.00       | 178.74                     | .00              | 423.21           | 576.79                    | 42            | 3,010            |
| 687.202                                              | Utility Billing Services    | 5,000.00       | .00               | 5,000.00       | 204.01                     | .00              | 1,445.53         | 3,554.47                  | 29            | 4,360            |
| <i>Other Services &amp; Charges Totals</i>           |                             | \$478,216.00   | \$0.00            | \$478,216.00   | \$1,624.20                 | \$7,165.48       | \$88,943.52      | \$382,107.00              | 20%           | \$530,260        |
| <i>Other Objects</i>                                 |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 720.001                                              | Provision for Bad Debts     | 7,500.00       | .00               | 7,500.00       | 625.00                     | .00              | 1,875.00         | 5,625.00                  | 25            | 7,500            |
| 795.995                                              | GF Cost Distribution        | 65,124.00      | .00               | 65,124.00      | 5,427.00                   | .00              | 16,281.00        | 48,843.00                 | 25            | 72,310           |
| <i>Other Objects Totals</i>                          |                             | \$72,624.00    | \$0.00            | \$72,624.00    | \$6,052.00                 | \$0.00           | \$18,156.00      | \$54,468.00               | 25%           | \$79,810         |
| <i>Inter-Dept. Allocations</i>                       |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 795.999                                              | Allocation G&A Services     | 107,590.00     | .00               | 107,590.00     | .00                        | .00              | 16,136.97        | 91,453.03                 | 15            | 59,650           |
| <i>Inter-Dept. Allocations Totals</i>                |                             | \$107,590.00   | \$0.00            | \$107,590.00   | \$0.00                     | \$0.00           | \$16,136.97      | \$91,453.03               | 15%           | \$59,650         |
| <i>Capital Outlay</i>                                |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 900.915                                              | CIP Projects - Current Year | 312,000.00     | .00               | 312,000.00     | .00                        | 582,182.00       | .00              | (270,182.00)              | 187           |                  |
| 900.3700                                             | Wastewater Collection Sys   | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 475,220          |
| 900.4100                                             | Vehicles                    | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 42,760           |
| 9999.9999                                            | Assets Reclassified         | (12,000.00)    | .00               | (12,000.00)    | .00                        | .00              | .00              | (12,000.00)               | 0             | (489,017         |
| <i>Capital Outlay Totals</i>                         |                             | \$300,000.00   | \$0.00            | \$300,000.00   | \$0.00                     | \$582,182.00     | \$0.00           | (\$282,182.00)            | 194%          | \$28,960         |
| <b>Department 18 - Wastewater Collections Totals</b> |                             | \$1,470,276.00 | \$0.00            | \$1,470,276.00 | \$37,226.20                | \$635,414.40     | \$224,605.95     | \$610,255.65              | 58%           | \$1,157,650      |
| Department 34 - Regional Wastewater Plant            |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Personal Services</i>                             |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 400.101                                              | Regular Pay                 | 188,672.00     | .00               | 188,672.00     | 16,411.65                  | .00              | 49,549.20        | 139,122.80                | 26            | 181,170          |
| 401.103                                              | Overtime                    | 6,000.00       | .00               | 6,000.00       | 604.69                     | .00              | 3,361.10         | 2,638.90                  | 56            | 19,530           |
| 405.114                                              | FICA                        | 15,000.00      | .00               | 15,000.00      | 1,245.49                   | .00              | 3,885.09         | 11,114.91                 | 26            | 14,640           |
| 406.116                                              | Retirement                  | 21,200.00      | .00               | 21,200.00      | 1,862.62                   | .00              | 5,636.56         | 15,563.44                 | 27            | 20,770           |
| 408.125                                              | SCMIT Worker's Comp Ins.    | 1,600.00       | .00               | 1,600.00       | .00                        | .00              | 337.10           | 1,262.90                  | 21            | 530              |
| 410.001                                              | Health Claims Cost          | 44,309.00      | .00               | 44,309.00      | 5,269.47                   | .00              | 13,456.04        | 30,852.96                 | 30            | 44,870           |
| <i>Personal Services Totals</i>                      |                             | \$276,781.00   | \$0.00            | \$276,781.00   | \$25,393.92                | \$0.00           | \$76,225.09      | \$200,555.91              | 28%           | \$281,530        |
| <i>Supplies</i>                                      |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 500.101                                              | Supplies and Materials      | 5,000.00       | .00               | 5,000.00       | 241.08                     | .00              | 1,049.30         | 3,950.70                  | 21            | 6,910            |
| 500.102                                              | Equipment                   | 5,000.00       | .00               | 5,000.00       | 924.85                     | .00              | 924.85           | 4,075.15                  | 18            | 14,240           |
| 501.101                                              | Uniforms and Clothing       | 3,000.00       | .00               | 3,000.00       | .00                        | .00              | .00              | 3,000.00                  | 0             | 2,980            |
| 512.108                                              | Chemicals                   | 115,000.00     | .00               | 115,000.00     | 2,628.80                   | 79,484.80        | 2,628.80         | 32,886.40                 | 71            | 137,630          |
| 512.109                                              | Laboratory Supplies         | 18,000.00      | .00               | 18,000.00      | 34.65                      | .00              | 1,890.85         | 16,109.15                 | 11            | 14,590           |





# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                   | Account Description        | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|-------------------------------------------|----------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| Fund 0032 - Wastewater Fund               |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| EXPENSE                                   |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 34 - Regional Wastewater Plant |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| Supplies                                  |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 515.121                                   | Safety Supplies            | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 600              |
| 532.148                                   | Small Hand Tools           | 880.00         | .00               | 880.00         | .00                        | .00              | .00              | 880.00                    | 0             |                  |
| Supplies Totals                           |                            | \$146,880.00   | \$0.00            | \$146,880.00   | \$3,829.38                 | \$79,484.80      | \$6,493.80       | \$60,901.40               | 59%           | \$176,971        |
| Other Services & Charges                  |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 515.129                                   | Permit Fees Due To Others  | 9,000.00       | .00               | 9,000.00       | 290.00                     | 9,154.74         | 290.00           | (444.74)                  | 105           | 5,950            |
| 600.110                                   | SCMIRF Property/Liab Ins   | 12,000.00      | .00               | 12,000.00      | .00                        | .00              | 5,640.78         | 6,359.22                  | 47            | 9,130            |
| 610.111                                   | Communications- Landline   | 2,100.00       | .00               | 2,100.00       | 182.77                     | .00              | 546.03           | 1,553.97                  | 26            | 2,090            |
| 610.112                                   | Postage                    | 1,000.00       | .00               | 1,000.00       | .00                        | .00              | .00              | 1,000.00                  | 0             | 760              |
| 610.1110                                  | Communications- Wireless   | 720.00         | .00               | 720.00         | 66.86                      | .00              | 197.53           | 522.47                    | 27            | 800              |
| 620.114                                   | Advertising                | 500.00         | .00               | 500.00         | .00                        | .00              | .00              | 500.00                    | 0             |                  |
| 640.124                                   | Travel Expense             | 1,330.00       | .00               | 1,330.00       | 64.02                      | .00              | 85.36            | 1,244.64                  | 6             | 900              |
| 650.127                                   | Electricity                | 472,488.00     | .00               | 472,488.00     | .00                        | .00              | 70,363.13        | 402,124.87                | 15            | 453,330          |
| 650.128                                   | Water                      | 2,878.00       | .00               | 2,878.00       | .00                        | .00              | 221.48           | 2,656.52                  | 8             | 2,960            |
| 650.130                                   | Sanitation                 | 3,240.00       | .00               | 3,240.00       | .00                        | .00              | 524.26           | 2,715.74                  | 16            | 3,140            |
| 650.133                                   | Stormwater                 | 942.00         | .00               | 942.00         | .00                        | .00              | 152.42           | 789.58                    | 16            | 910              |
| 650.134                                   | Security Lights            | 4,164.00       | .00               | 4,164.00       | .00                        | .00              | 694.00           | 3,470.00                  | 17            | 4,160            |
| 650.1271                                  | Electricity- Sales Tax     | 18,787.00      | .00               | 18,787.00      | .00                        | .00              | 2,524.33         | 16,262.67                 | 13            | 17,790           |
| 660.133                                   | Repairs & Maint. Services  | 81,000.00      | .00               | 81,000.00      | 7,708.56                   | 35,076.06        | 9,599.38         | 36,324.56                 | 55            | 88,330           |
| 660.139                                   | Fleet Services Materials   | 3,500.00       | .00               | 3,500.00       | .00                        | .00              | 15.03            | 3,484.97                  | 0             | 5,830            |
| 660.145                                   | Gasoline & Oil             | 8,000.00       | .00               | 8,000.00       | .00                        | .00              | 1,121.68         | 6,878.32                  | 14            | 8,100            |
| 660.1391                                  | Fleet Services Labor       | 1,081.00       | .00               | 1,081.00       | .00                        | .00              | 84.54            | 996.46                    | 8             | 2,130            |
| 670.156                                   | Equipment Rental/Lease     | 3,420.00       | .00               | 3,420.00       | 271.95                     | .00              | 687.72           | 2,732.28                  | 20            | 3,450            |
| 681.100                                   | Capital Lease Principal    | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 118,800          |
| 681.120                                   | Capital Lease Interest     | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 2,050            |
| 685.180                                   | Membership Dues and Fees   | 445.00         | .00               | 445.00         | .00                        | .00              | 35.00            | 410.00                    | 8             | 240              |
| 685.182                                   | Other Operating Expenses   | 500.00         | .00               | 500.00         | .00                        | .00              | 74.00            | 426.00                    | 15            | 640              |
| 685.186                                   | Training                   | 2,170.00       | .00               | 2,170.00       | 208.00                     | .00              | 1,014.00         | 1,156.00                  | 47            | 1,530            |
| 685.190                                   | Landfill Fees              | 121,500.00     | .00               | 121,500.00     | .00                        | .00              | 2,389.50         | 119,110.50                | 2             | 84,020           |
| 686.186                                   | Legal Services             | 1,000.00       | .00               | 1,000.00       | .00                        | .00              | .00              | 1,000.00                  | 0             |                  |
| 686.187                                   | Professional Services      | 111,100.00     | .00               | 111,100.00     | .00                        | 154,570.00       | .00              | (43,470.00)               | 139           | 150              |
| 686.189                                   | Employee Medical           | 1,100.00       | .00               | 1,100.00       | .00                        | .00              | .00              | 1,100.00                  | 0             | 1,200            |
| 686.190                                   | Consulting Services        | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 450              |
| 686.194                                   | Other Prof/Tech Services   | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 8,050            |
| 686.195                                   | Repair/Maint Svc Contract  | .00            | .00               | .00            | 485.35                     | (539.99)         | 1,221.50         | (681.51)                  | +++           | 96,760           |
| 686.1895                                  | Employee wellness services | 600.00         | .00               | 600.00         | 38.72                      | .00              | 91.67            | 508.33                    | 15            | 780              |
| Other Services & Charges Totals           |                            | \$864,565.00   | \$0.00            | \$864,565.00   | \$9,316.23                 | \$198,260.81     | \$97,573.34      | \$568,730.85              | 34%           | \$924,550        |

Attachment: Budget Performance Report - September 2014 (1711 : Finance &amp; IT Department Report for



# Budget Performance Report

18.A.4

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                          | Account Description         | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|--------------------------------------------------|-----------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| <b>Fund 0032 - Wastewater Fund</b>               |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>EXPENSE</b>                                   |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 34 - Regional Wastewater Plant        |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| Other Objects                                    |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 702.106                                          | Interest- Bonds             | 160,911.00     | .00               | 160,911.00     | 13,798.05                  | .00              | 41,738.89        | 119,172.11                | 26            | 169,961.00       |
| 702.110                                          | Bond Principal              | 555,685.00     | .00               | 555,685.00     | 45,918.37                  | .00              | 137,410.37       | 418,274.63                | 25            | 525,000.00       |
| 703.109                                          | Agents Fee                  | 1,500.00       | .00               | 1,500.00       | .00                        | .00              | 1,650.00         | (150.00)                  | 110           | 1,500.00         |
| 795.995                                          | GF Cost Distribution        | 43,525.00      | .00               | 43,525.00      | 3,627.08                   | .00              | 10,881.24        | 32,643.76                 | 25            | 47,150.00        |
| 7999.9999                                        | Principal Reclassified      | (555,685.00)   | .00               | (555,685.00)   | (44,050.28)                | .00              | (131,823.75)     | (423,861.25)              | 24            | (556,466.00)     |
| Other Objects Totals                             |                             | \$205,936.00   | \$0.00            | \$205,936.00   | \$19,293.22                | \$0.00           | \$59,856.75      | \$146,079.25              | 29%           | \$187,150.00     |
| Inter-Dept. Allocations                          |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 795.999                                          | Allocation G&A Services     | 107,590.00     | .00               | 107,590.00     | .00                        | .00              | 16,136.97        | 91,453.03                 | 15            | 63,220.00        |
| Inter-Dept. Allocations Totals                   |                             | \$107,590.00   | \$0.00            | \$107,590.00   | \$0.00                     | \$0.00           | \$16,136.97      | \$91,453.03               | 15%           | \$63,220.00      |
| Capital Outlay                                   |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 900.915                                          | CIP Projects - Current Year | 730,000.00     | .00               | 730,000.00     | .00                        | 127,546.04       | .00              | 602,453.96                | 17            |                  |
| 900.7000                                         | Regional Wstewtr Treatmnt   | .00            | .00               | .00            | .00                        | (2,931.16)       | .00              | 2,931.16                  | +++           | 296,360.00       |
| 9999.9999                                        | Assets Reclassified         | (610,000.00)   | .00               | (610,000.00)   | .00                        | .00              | .00              | (610,000.00)              | 0             | (325,326.00)     |
| Capital Outlay Totals                            |                             | \$120,000.00   | \$0.00            | \$120,000.00   | \$0.00                     | \$124,614.88     | \$0.00           | (\$4,614.88)              | 104%          | (\$28,966.00)    |
| Sub Department 17 - Wastewater Treatment         |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| Other Services & Charges                         |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 685.183                                          | Depreciation                | 526,585.00     | .00               | 526,585.00     | .00                        | .00              | 89,827.95        | 436,757.05                | 17            | 531,430.00       |
| Other Services & Charges Totals                  |                             | \$526,585.00   | \$0.00            | \$526,585.00   | \$0.00                     | \$0.00           | \$89,827.95      | \$436,757.05              | 17%           | \$531,430.00     |
| Sub Department 17 - Wastewater Treatment Totals  |                             | \$526,585.00   | \$0.00            | \$526,585.00   | \$0.00                     | \$0.00           | \$89,827.95      | \$436,757.05              | 17%           | \$531,430.00     |
| Department 34 - Regional Wastewater Plant Totals |                             | \$2,248,337.00 | \$0.00            | \$2,248,337.00 | \$57,832.75                | \$402,360.49     | \$346,113.90     | \$1,499,862.61            | 33%           | \$2,135,910.00   |
| EXPENSE TOTALS                                   |                             | \$3,718,613.00 | \$0.00            | \$3,718,613.00 | \$95,058.95                | \$1,037,774.89   | \$570,719.85     | \$2,110,118.26            | 43%           | \$3,293,560.00   |
| Fund 0032 - Wastewater Fund Totals               |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| REVENUE TOTALS                                   |                             | 3,718,613.00   | .00               | 3,718,613.00   | 256,930.31                 | .00              | 776,100.95       | 2,942,512.05              | 21            | 2,937,190.00     |
| EXPENSE TOTALS                                   |                             | 3,718,613.00   | .00               | 3,718,613.00   | 95,058.95                  | 1,037,774.89     | 570,719.85       | 2,110,118.26              | 43            | 3,293,560.00     |
| Fund 0032 - Wastewater Fund Totals               |                             | \$0.00         | \$0.00            | \$0.00         | \$161,871.36               | (\$1,037,774.89) | \$205,381.10     | \$832,393.79              |               | (\$356,372.00)   |
| Fund 0033 - Stormwater Utility Fund              |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| REVENUE                                          |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 00 - Revenue                          |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| Operating Revenues                               |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 301.000                                          | Sale Of Utilities           | 500,000.00     | .00               | 500,000.00     | 41,189.45                  | .00              | 123,592.74       | 376,407.26                | 25            | 493,440.00       |
| 302.001                                          | Penalties                   | 6,000.00       | .00               | 6,000.00       | 557.50                     | .00              | 1,892.53         | 4,107.47                  | 32            | 6,180.00         |
| Operating Revenues Totals                        |                             | \$506,000.00   | \$0.00            | \$506,000.00   | \$41,746.95                | \$0.00           | \$125,485.27     | \$380,514.73              | 25%           | \$499,620.00     |
| Investment Earnings                              |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 361.001                                          | Investment Earnings         | 700.00         | .00               | 700.00         | .00                        | .00              | .00              | 700.00                    | 0             | 1,050.00         |
| Investment Earnings Totals                       |                             | \$700.00       | \$0.00            | \$700.00       | \$0.00                     | \$0.00           | \$0.00           | \$700.00                  | 0%            | \$1,050.00       |



# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                    | Account Description        | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|--------------------------------------------|----------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| <b>Fund 0033 - Stormwater Utility Fund</b> |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>REVENUE</b>                             |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 00 - Revenue                    |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Miscellaneous</i>                       |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 369.002                                    | Miscellaneous Revenue      | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 1,800.00         |
| <i>Miscellaneous Totals</i>                |                            | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | \$0.00           | \$0.00                    | +++           | \$1,800.00       |
| <i>Operating Transfers In</i>              |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 394.002                                    | Transfer from fund balance | 216,502.00     | .00               | 216,502.00     | .00                        | .00              | .00              | 216,502.00                | 0             |                  |
| <i>Operating Transfers In Totals</i>       |                            | \$216,502.00   | \$0.00            | \$216,502.00   | \$0.00                     | \$0.00           | \$0.00           | \$216,502.00              | 0%            | \$0.00           |
| Department 00 - Revenue Totals             |                            | \$723,202.00   | \$0.00            | \$723,202.00   | \$41,746.95                | \$0.00           | \$125,485.27     | \$597,716.73              | 17%           | \$502,470.00     |
| <b>REVENUE TOTALS</b>                      |                            | \$723,202.00   | \$0.00            | \$723,202.00   | \$41,746.95                | \$0.00           | \$125,485.27     | \$597,716.73              | 17%           | \$502,470.00     |
| <b>EXPENSE</b>                             |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 40 - Storm Water Utility Exp.   |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Personal Services</i>                   |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 400.101                                    | Regular Pay                | 180,942.00     | .00               | 180,942.00     | 14,209.74                  | .00              | 42,487.25        | 138,454.75                | 23            | 166,060.00       |
| 401.103                                    | Overtime                   | 5,000.00       | .00               | 5,000.00       | 474.35                     | .00              | 2,320.59         | 2,679.41                  | 46            | 3,750.00         |
| 405.114                                    | FICA                       | 13,500.00      | .00               | 13,500.00      | 1,032.64                   | .00              | 3,176.85         | 10,323.15                 | 24            | 11,990.00        |
| 406.116                                    | Retirement                 | 19,200.00      | .00               | 19,200.00      | 1,579.49                   | .00              | 4,897.60         | 14,302.40                 | 26            | 17,690.00        |
| 408.125                                    | SCMIT Worker's Comp Ins.   | 4,200.00       | .00               | 4,200.00       | 1,473.48                   | .00              | 3,367.36         | 832.64                    | 80            | 3,750.00         |
| 410.001                                    | Health Claims Cost         | 47,006.00      | .00               | 47,006.00      | 7,907.27                   | .00              | 18,877.37        | 28,128.63                 | 40            | 44,200.00        |
| 410.002                                    | Health Claim Costs-Retire  | 46,676.00      | .00               | 46,676.00      | 719.31                     | .00              | 9,339.66         | 37,336.34                 | 20            | 29,810.00        |
| 410.003                                    | OPEB cost                  | 8,000.00       | .00               | 8,000.00       | .00                        | .00              | .00              | 8,000.00                  | 0             |                  |
| <i>Personal Services Totals</i>            |                            | \$324,524.00   | \$0.00            | \$324,524.00   | \$27,396.28                | \$0.00           | \$84,466.68      | \$240,057.32              | 26%           | \$277,280.00     |
| <i>Supplies</i>                            |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 500.101                                    | Supplies and Materials     | 3,085.00       | .00               | 3,085.00       | 203.19                     | .00              | 474.63           | 2,610.37                  | 15            | 3,030.00         |
| 500.102                                    | Equipment                  | 7,300.00       | .00               | 7,300.00       | .00                        | .00              | .00              | 7,300.00                  | 0             | 4,620.00         |
| 501.101                                    | Uniforms and Clothing      | 4,750.00       | .00               | 4,750.00       | .00                        | .00              | 224.94           | 4,525.06                  | 5             | 3,130.00         |
| 513.112                                    | Asphalt/Concrete/Gravel    | 4,450.00       | .00               | 4,450.00       | .00                        | .00              | .00              | 4,450.00                  | 0             | 1,590.00         |
| 514.112                                    | SW Collection Syst Supply  | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 12,550.00        |
| 515.121                                    | Safety Supplies            | .00            | .00               | .00            | .00                        | .00              | 242.00           | (242.00)                  | +++           | 20.00            |
| 532.148                                    | Small Hand Tools           | 500.00         | .00               | 500.00         | .00                        | .00              | .00              | 500.00                    | 0             |                  |
| <i>Supplies Totals</i>                     |                            | \$20,085.00    | \$0.00            | \$20,085.00    | \$203.19                   | \$0.00           | \$941.57         | \$19,143.43               | 5%            | \$24,960.00      |
| <i>Other Services &amp; Charges</i>        |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 600.110                                    | SCMIRF Property/Liab Ins   | 4,550.00       | .00               | 4,550.00       | .00                        | .00              | 2,177.60         | 2,372.40                  | 48            | 3,520.00         |
| 610.111                                    | Communications- Landline   | 1,000.00       | .00               | 1,000.00       | 84.63                      | .00              | 253.20           | 746.80                    | 25            | 1,010.00         |
| 610.112                                    | Postage                    | 100.00         | .00               | 100.00         | 15.65                      | .00              | 40.16            | 59.84                     | 40            | 150.00           |
| 610.1110                                   | Communications- Wireless   | 420.00         | .00               | 420.00         | 17.47                      | .00              | 51.76            | 368.24                    | 12            | 340.00           |
| 620.114                                    | Advertising                | 100.00         | .00               | 100.00         | .00                        | .00              | .00              | 100.00                    | 0             |                  |
| 640.124                                    | Travel Expense             | 400.00         | .00               | 400.00         | .00                        | .00              | .00              | 400.00                    | 0             | 240.00           |
| 650.127                                    | Electricity                | 1,490.00       | .00               | 1,490.00       | .00                        | .00              | 461.03           | 1,028.97                  | 31            | 1,710.00         |
| 650.128                                    | Water                      | 298.00         | .00               | 298.00         | .00                        | .00              | 58.36            | 239.64                    | 20            | 310.00           |



# Budget Performance Report

18.A.4

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

Attachment: Budget Performance Report - September 2014 (1711 : Finance & IT Department Report for

| Account                                         | Account Description         | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year T |
|-------------------------------------------------|-----------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|--------------|
| Fund 0033 - Stormwater Utility Fund             |                             |                |                   |                |                            |                  |                  |                           |               |              |
| EXPENSE                                         |                             |                |                   |                |                            |                  |                  |                           |               |              |
| Department 40 - Storm Water Utility Exp.        |                             |                |                   |                |                            |                  |                  |                           |               |              |
| Other Services & Charges                        |                             |                |                   |                |                            |                  |                  |                           |               |              |
| 650.129                                         | Wastewater                  | 189.00         | .00               | 189.00         | .00                        | .00              | 31.36            | 157.64                    | 17            | 18:          |
| 650.134                                         | Security Lights             | 960.00         | .00               | 960.00         | .00                        | .00              | 160.00           | 800.00                    | 17            | 96:          |
| 650.1271                                        | Electricity- Sales Tax      | 11.00          | .00               | 11.00          | .00                        | .00              | 5.03             | 5.97                      | 46            | 1:           |
| 660.133                                         | Repairs & Maint. Services   | 17,250.00      | .00               | 17,250.00      | .00                        | 7,563.78         | 271.72           | 9,414.50                  | 45            | 9,10:        |
| 660.139                                         | Fleet Services Materials    | 15,000.00      | .00               | 15,000.00      | .00                        | .00              | 4,993.91         | 10,006.09                 | 33            | 12,21:       |
| 660.145                                         | Gasoline & Oil              | 18,000.00      | .00               | 18,000.00      | .00                        | .00              | 1,573.17         | 16,426.83                 | 9             | 13,01:       |
| 660.1391                                        | Fleet Services Labor        | 24,365.00      | .00               | 24,365.00      | .00                        | .00              | 2,757.76         | 21,607.24                 | 11            | 18,41:       |
| 662.141                                         | Department Repairs          | .00            | .00               | .00            | .00                        | .00              | 710.34           | (710.34)                  | +++           | 1,57:        |
| 670.156                                         | Equipment Rental/Lease      | 500.00         | .00               | 500.00         | .00                        | .00              | .00              | 500.00                    | 0             |              |
| 681.100                                         | Capital Lease Principal     | 35,851.00      | .00               | 35,851.00      | 35,851.69                  | .00              | 35,851.69        | (.69)                     | 100           | 34,64:       |
| 681.120                                         | Capital Lease Interest      | 1,252.00       | .00               | 1,252.00       | 1,251.20                   | .00              | 4,601.31         | (3,349.31)                | 368           | 1,57:        |
| 685.180                                         | Membership Dues and Fees    | 360.00         | .00               | 360.00         | .00                        | .00              | .00              | 360.00                    | 0             |              |
| 685.182                                         | Other Operating Expenses    | 500.00         | .00               | 500.00         | .00                        | .00              | 338.79           | 161.21                    | 68            | 2,19:        |
| 685.183                                         | Depreciation                | 199,810.00     | .00               | 199,810.00     | .00                        | .00              | 27,650.44        | 172,159.56                | 14            | 167,04:      |
| 685.186                                         | Training                    | 600.00         | .00               | 600.00         | .00                        | .00              | .00              | 600.00                    | 0             | 5:           |
| 686.187                                         | Professional Services       | 4,500.00       | .00               | 4,500.00       | .00                        | .00              | 802.51           | 3,697.49                  | 18            |              |
| 686.189                                         | Employee Medical            | 200.00         | .00               | 200.00         | .00                        | .00              | .00              | 200.00                    | 0             | 33:          |
| 686.195                                         | Repair/Maint Svc Contract   | .00            | .00               | .00            | 206.50                     | .00              | 413.00           | (413.00)                  | +++           | 2,18:        |
| 686.1895                                        | Employee wellness services  | 1,500.00       | .00               | 1,500.00       | 122.28                     | .00              | 289.53           | 1,210.47                  | 19            | 2,17:        |
| 687.202                                         | Utility Billing Services    | 2,000.00       | .00               | 2,000.00       | 70.35                      | .00              | 498.45           | 1,501.55                  | 25            | 1,50:        |
| Other Services & Charges Totals                 |                             | \$331,206.00   | \$0.00            | \$331,206.00   | \$37,619.77                | \$7,563.78       | \$83,991.12      | \$239,651.10              | 28%           | \$274,50:    |
| Other Objects                                   |                             |                |                   |                |                            |                  |                  |                           |               |              |
| 720.001                                         | Provision for Bad Debts     | 1,400.00       | .00               | 1,400.00       | 116.67                     | .00              | 350.01           | 1,049.99                  | 25            | 1,40:        |
| 795.995                                         | GF Cost Distribution        | 38,803.00      | .00               | 38,803.00      | 3,233.58                   | .00              | 9,700.74         | 29,102.26                 | 25            | 38,80:       |
| 7999.9999                                       | Principal Reclassified      | (35,851.00)    | .00               | (35,851.00)    | .00                        | .00              | .00              | (35,851.00)               | 0             | (34,642      |
| Other Objects Totals                            |                             | \$4,352.00     | \$0.00            | \$4,352.00     | \$3,350.25                 | \$0.00           | \$10,050.75      | (\$5,698.75)              | 231%          | \$5,56:      |
| Inter-Dept. Allocations                         |                             |                |                   |                |                            |                  |                  |                           |               |              |
| 795.999                                         | Allocation G&A Services     | 43,035.00      | .00               | 43,035.00      | .00                        | .00              | 6,454.80         | 36,580.20                 | 15            | 26,74:       |
| Inter-Dept. Allocations Totals                  |                             | \$43,035.00    | \$0.00            | \$43,035.00    | \$0.00                     | \$0.00           | \$6,454.80       | \$36,580.20               | 15%           | \$26,74:     |
| Capital Outlay                                  |                             |                |                   |                |                            |                  |                  |                           |               |              |
| 900.915                                         | CIP Projects - Current Year | 100,000.00     | .00               | 100,000.00     | .00                        | .00              | .00              | 100,000.00                | 0             |              |
| 9999.9999                                       | Assets Reclassified         | (100,000.00)   | .00               | (100,000.00)   | .00                        | .00              | .00              | (100,000.00)              | 0             |              |
| Capital Outlay Totals                           |                             | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | \$0.00           | \$0.00                    | +++           | \$:          |
| Department 40 - Storm Water Utility Exp. Totals |                             | \$723,202.00   | \$0.00            | \$723,202.00   | \$68,569.49                | \$7,563.78       | \$185,904.92     | \$529,733.30              | 27%           | \$609,06:    |
| EXPENSE TOTALS                                  |                             | \$723,202.00   | \$0.00            | \$723,202.00   | \$68,569.49                | \$7,563.78       | \$185,904.92     | \$529,733.30              | 27%           | \$609,06:    |
| Fund 0033 - Stormwater Utility Fund Totals      |                             |                |                   |                |                            |                  |                  |                           |               |              |



# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                          | Account Description          | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|--------------------------------------------------|------------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| <b>REVENUE TOTALS</b>                            |                              | 723,202.00     | .00               | 723,202.00     | 41,746.95                  | .00              | 125,485.27       | 597,716.73                | 17            | 502,471.00       |
| <b>EXPENSE TOTALS</b>                            |                              | 723,202.00     | .00               | 723,202.00     | 68,569.49                  | 7,563.78         | 185,904.92       | 529,733.30                | 27            | 609,061.00       |
| Fund 0033 - Stormwater Utility Fund Totals       |                              | \$0.00         | \$0.00            | \$0.00         | (\$26,822.54)              | (\$7,563.78)     | (\$60,419.65)    | \$67,983.43               |               | (\$106,589.00)   |
| Fund 0035 - Waste Management Fund                |                              |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>REVENUE</b>                                   |                              |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 00 - Revenue                          |                              |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Charges for Services</i>                      |                              |                |                   |                |                            |                  |                  |                           |               |                  |
| 344.001                                          | Refuse Col Chge-Resident     | 780,000.00     | .00               | 780,000.00     | 63,878.00                  | .00              | 192,166.00       | 587,834.00                | 25            | 771,321.00       |
| 344.002                                          | Refuse Col Chge-Comm         | 125,000.00     | .00               | 125,000.00     | 10,248.87                  | .00              | 30,588.53        | 94,411.47                 | 24            | 126,451.00       |
| 344.003                                          | Sanitation Fee Penalties     | 15,000.00      | .00               | 15,000.00      | 1,368.32                   | .00              | 4,576.43         | 10,423.57                 | 31            | 15,521.00        |
| <i>Charges for Services Totals</i>               |                              | \$920,000.00   | \$0.00            | \$920,000.00   | \$75,495.19                | \$0.00           | \$227,330.96     | \$692,669.04              | 25%           | \$913,311.00     |
| <i>Miscellaneous</i>                             |                              |                |                   |                |                            |                  |                  |                           |               |                  |
| 367.001                                          | Operating Contributions      | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 0.00             |
| 369.002                                          | Miscellaneous Revenue        | 50.00          | .00               | 50.00          | 7,228.34                   | .00              | 7,228.34         | (7,178.34)                | 14457         | 3.00             |
| <i>Miscellaneous Totals</i>                      |                              | \$50.00        | \$0.00            | \$50.00        | \$7,228.34                 | \$0.00           | \$7,228.34       | (\$7,178.34)              | 14457%        | \$3.00           |
| <i>Operating Transfers In</i>                    |                              |                |                   |                |                            |                  |                  |                           |               |                  |
| 394.002                                          | Transfer from fund balance   | 37,472.00      | .00               | 37,472.00      | .00                        | .00              | .00              | 37,472.00                 | 0             | 0.00             |
| <i>Operating Transfers In Totals</i>             |                              | \$37,472.00    | \$0.00            | \$37,472.00    | \$0.00                     | \$0.00           | \$0.00           | \$37,472.00               | 0%            | \$0.00           |
| Department 00 - Revenue Totals                   |                              | \$957,522.00   | \$0.00            | \$957,522.00   | \$82,723.53                | \$0.00           | \$234,559.30     | \$722,962.70              | 24%           | \$913,351.00     |
| <b>REVENUE TOTALS</b>                            |                              | \$957,522.00   | \$0.00            | \$957,522.00   | \$82,723.53                | \$0.00           | \$234,559.30     | \$722,962.70              | 24%           | \$913,351.00     |
| <b>EXPENSE</b>                                   |                              |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 25 - Keep Georgetown Beautiful        |                              |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Other Objects</i>                             |                              |                |                   |                |                            |                  |                  |                           |               |                  |
| 795.001                                          | IT Internal Allocations      | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | (276.00)         |
| <i>Other Objects Totals</i>                      |                              | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | \$0.00           | \$0.00                    | +++           | (\$276.00)       |
| Department 25 - Keep Georgetown Beautiful Totals |                              | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | \$0.00           | \$0.00                    | +++           | (\$276.00)       |
| Department 31 - Residential Sanitation           |                              |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Personal Services</i>                         |                              |                |                   |                |                            |                  |                  |                           |               |                  |
| 400.101                                          | Regular Pay                  | 240,000.00     | .00               | 240,000.00     | 18,404.14                  | .00              | 49,999.04        | 190,000.96                | 21            | 183,471.00       |
| 401.103                                          | Overtime                     | 5,000.00       | .00               | 5,000.00       | 1,939.62                   | .00              | 3,914.99         | 1,085.01                  | 78            | 10,111.00        |
| 401.109                                          | Seasonal City employee labor | 58,000.00      | .00               | 58,000.00      | .00                        | .00              | .00              | 58,000.00                 | 0             | 0.00             |
| 405.114                                          | FICA                         | 15,500.00      | .00               | 15,500.00      | 1,456.17                   | .00              | 3,891.65         | 11,608.35                 | 25            | 14,121.00        |
| 406.116                                          | Retirement                   | 24,000.00      | .00               | 24,000.00      | 2,175.85                   | .00              | 5,827.49         | 18,172.51                 | 24            | 20,271.00        |
| 408.125                                          | SCMIT Worker's Comp Ins.     | 12,500.00      | .00               | 12,500.00      | .00                        | .00              | 2,682.79         | 9,817.21                  | 21            | 4,181.00         |
| 410.001                                          | Health Claims Cost           | 61,868.00      | .00               | 61,868.00      | 6,021.86                   | .00              | 14,001.74        | 47,866.26                 | 23            | 44,631.00        |
| 410.002                                          | Health Claim Costs-Retire    | 3,082.00       | .00               | 3,082.00       | .00                        | .00              | .00              | 3,082.00                  | 0             | 1,601.00         |
| <i>Personal Services Totals</i>                  |                              | \$419,950.00   | \$0.00            | \$419,950.00   | \$29,997.64                | \$0.00           | \$80,317.70      | \$339,632.30              | 19%           | \$278,401.00     |
| <i>Supplies</i>                                  |                              |                |                   |                |                            |                  |                  |                           |               |                  |
| 500.101                                          | Supplies and Materials       | 1,500.00       | .00               | 1,500.00       | .00                        | .00              | .00              | 1,500.00                  | 0             | 471.00           |
| 501.101                                          | Uniforms and Clothing        | 15,750.00      | .00               | 15,750.00      | 1,445.57                   | (858.84)         | 3,134.15         | 13,474.69                 | 14            | 16,611.00        |
| 515.121                                          | Safety Supplies              | 2,000.00       | .00               | 2,000.00       | 135.48                     | .00              | 135.48           | 1,864.52                  | 7             | 221.00           |

Attachment: Budget Performance Report - September 2014 (1711 : Finance &amp; IT Department Report for



# Budget Performance Report

18.A.4

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                    | Account Description        | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|--------------------------------------------|----------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| Fund 0035 - Waste Management Fund          |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| EXPENSE                                    |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 31 - Residential Sanitation     |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Supplies Totals</i>                     |                            | \$19,250.00    | \$0.00            | \$19,250.00    | \$1,581.05                 | (\$858.84)       | \$3,269.63       | \$16,839.21               | 13%           | \$17,311.00      |
| <i>Other Services &amp; Charges</i>        |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 600.110                                    | SCMIRF Property/Liab Ins   | 22,100.00      | .00               | 22,100.00      | .00                        | .00              | 10,494.48        | 11,605.52                 | 47            | 17,240.00        |
| 610.111                                    | Communications- Landline   | 300.00         | .00               | 300.00         | 14.32                      | .00              | 42.73            | 257.27                    | 14            | 17,000.00        |
| 610.112                                    | Postage                    | 300.00         | .00               | 300.00         | 31.69                      | .00              | 81.30            | 218.70                    | 27            | 11,000.00        |
| 610.1110                                   | Communications- Wireless   | 600.00         | .00               | 600.00         | .00                        | .00              | .00              | 600.00                    | 0             | 0.00             |
| 620.114                                    | Advertising                | 2,000.00       | .00               | 2,000.00       | 39.00                      | .00              | 39.00            | 1,961.00                  | 2             | 48,000.00        |
| 650.127                                    | Electricity                | 1,374.00       | .00               | 1,374.00       | .00                        | .00              | 177.37           | 1,196.63                  | 13            | 1,350.00         |
| 650.128                                    | Water                      | 808.00         | .00               | 808.00         | .00                        | .00              | 116.44           | 691.56                    | 14            | 72,000.00        |
| 650.129                                    | Wastewater                 | 1,200.00       | .00               | 1,200.00       | .00                        | .00              | 174.64           | 1,025.36                  | 15            | 1,070.00         |
| 650.130                                    | Sanitation                 | 456.00         | .00               | 456.00         | .00                        | .00              | 73.84            | 382.16                    | 16            | 44,000.00        |
| 650.133                                    | Stormwater                 | 373.00         | .00               | 373.00         | .00                        | .00              | 60.30            | 312.70                    | 16            | 36,000.00        |
| 650.134                                    | Security Lights            | 527.00         | .00               | 527.00         | .00                        | .00              | 87.78            | 439.22                    | 17            | 52,000.00        |
| 650.1271                                   | Electricity- Sales Tax     | 6.00           | .00               | 6.00           | .00                        | .00              | .28              | 5.72                      | 5             | .00              |
| 660.133                                    | Repairs & Maint. Services  | .00            | .00               | .00            | .00                        | .00              | 2,225.70         | (2,225.70)                | +++           | 90,000.00        |
| 660.136                                    | Container Repairs          | 15,000.00      | .00               | 15,000.00      | 105.10                     | .00              | 2,344.16         | 12,655.84                 | 16            | 5,750.00         |
| 660.139                                    | Fleet Services Materials   | 50,000.00      | .00               | 50,000.00      | .00                        | .00              | 11,964.68        | 38,035.32                 | 24            | 81,250.00        |
| 660.145                                    | Gasoline & Oil             | 65,000.00      | .00               | 65,000.00      | .00                        | .00              | 10,851.74        | 54,148.26                 | 17            | 65,780.00        |
| 660.1362                                   | Roll-Out Purchases         | 46,000.00      | .00               | 46,000.00      | 7,834.42                   | .00              | 7,834.42         | 38,165.58                 | 17            | 44,420.00        |
| 660.1391                                   | Fleet Services Labor       | 64,502.00      | .00               | 64,502.00      | .00                        | .00              | 10,851.11        | 53,650.89                 | 17            | 61,300.00        |
| 660.1392                                   | Fleet Svcs- Outside Vends  | 3,000.00       | .00               | 3,000.00       | .00                        | .00              | 137.50           | 2,862.50                  | 5             | 1,490.00         |
| 681.100                                    | Capital Lease Principal    | 46,620.00      | .00               | 46,620.00      | .00                        | .00              | .00              | 46,620.00                 | 0             | 45,830.00        |
| 681.120                                    | Capital Lease Interest     | 8,750.00       | .00               | 8,750.00       | .00                        | .00              | .00              | 8,750.00                  | 0             | 790.00           |
| 685.182                                    | Other Operating Expenses   | 2,300.00       | .00               | 2,300.00       | .00                        | .00              | 734.35           | 1,565.65                  | 32            | 2,750.00         |
| 685.183                                    | Depreciation               | 48,239.00      | .00               | 48,239.00      | .00                        | .00              | 7,820.23         | 40,418.77                 | 16            | 71,890.00        |
| 685.186                                    | Training                   | 500.00         | .00               | 500.00         | .00                        | .00              | .00              | 500.00                    | 0             | 0.00             |
| 685.190                                    | Landfill Fees              | 30,000.00      | .00               | 30,000.00      | 2,265.55                   | .00              | 4,464.00         | 25,536.00                 | 15            | 23,560.00        |
| 686.189                                    | Employee Medical           | 700.00         | .00               | 700.00         | .00                        | .00              | .00              | 700.00                    | 0             | 120.00           |
| 686.195                                    | Repair/Maint Svc Contract  | 2,800.00       | .00               | 2,800.00       | 192.50                     | .00              | 385.00           | 2,415.00                  | 14            | 5,080.00         |
| 686.1895                                   | Employee wellness services | 3,000.00       | .00               | 3,000.00       | 308.12                     | .00              | 729.55           | 2,270.45                  | 24            | 4,720.00         |
| 687.202                                    | Utility Billing Services   | 3,000.00       | .00               | 3,000.00       | 142.39                     | .00              | 1,009.01         | 1,990.99                  | 34            | 3,040.00         |
| 687.203                                    | Contract Services          | 5,000.00       | .00               | 5,000.00       | .00                        | .00              | .00              | 5,000.00                  | 0             | 0.00             |
| <i>Other Services &amp; Charges Totals</i> |                            | \$424,455.00   | \$0.00            | \$424,455.00   | \$10,933.09                | \$0.00           | \$72,699.61      | \$351,755.39              | 17%           | \$441,230.00     |
| <i>Other Objects</i>                       |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 720.001                                    | Provision for Bad Debts    | 1,500.00       | .00               | 1,500.00       | 125.00                     | .00              | 375.00           | 1,125.00                  | 25            | 1,500.00         |
| 730.120                                    | Recycling Labor            | 35,000.00      | .00               | 35,000.00      | 2,524.97                   | 20,000.00        | 5,474.89         | 9,525.11                  | 73            | 26,580.00        |
| 730.122                                    | Recycling Operating        | 15,000.00      | .00               | 15,000.00      | .00                        | .00              | 1,955.59         | 13,044.41                 | 13            | 11,230.00        |
| 795.001                                    | IT Internal Allocations    | 5,452.00       | .00               | 5,452.00       | .00                        | .00              | 676.28           | 4,775.72                  | 12            | 3,260.00         |



# Budget Performance Report

**18.A.4**

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                              | Account Description         | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|------------------------------------------------------|-----------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| <b>Fund 0035 - Waste Management Fund</b>             |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>EXPENSE</b>                                       |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| Department <b>31 - Residential Sanitation</b>        |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Other Objects</i>                                 |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 795.002                                              | IT Billable Services        | 11,130.00      | .00               | 11,130.00      | .00                        | .00              | .00              | 11,130.00                 | 0             |                  |
| 795.995                                              | GF Cost Distribution        | 72,405.00      | .00               | 72,405.00      | 6,033.75                   | .00              | 18,101.25        | 54,303.75                 | 25            | 72,405.00        |
| 7999.9999                                            | Principal Reclassified      | (46,620.00)    | .00               | (46,620.00)    | .00                        | .00              | .00              | (46,620.00)               | 0             | (45,830.00)      |
| <i>Other Objects Totals</i>                          |                             | \$93,867.00    | \$0.00            | \$93,867.00    | \$8,683.72                 | \$20,000.00      | \$26,583.01      | \$47,283.99               | 50%           | \$69,151.72      |
| <i>Capital Outlay</i>                                |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 900.915                                              | CIP Projects - Current Year | 250,000.00     | .00               | 250,000.00     | .00                        | .00              | .00              | 250,000.00                | 0             |                  |
| 9999.9999                                            | Assets Reclassified         | (250,000.00)   | .00               | (250,000.00)   | .00                        | .00              | .00              | (250,000.00)              | 0             |                  |
| <i>Capital Outlay Totals</i>                         |                             | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | \$0.00           | \$0.00                    | +++           | \$0.00           |
| Department <b>31 - Residential Sanitation Totals</b> |                             | \$957,522.00   | \$0.00            | \$957,522.00   | \$51,195.50                | \$19,141.16      | \$182,869.95     | \$755,510.89              | 21%           | \$806,100.00     |
| <b>EXPENSE TOTALS</b>                                |                             | \$957,522.00   | \$0.00            | \$957,522.00   | \$51,195.50                | \$19,141.16      | \$182,869.95     | \$755,510.89              | 21%           | \$805,830.00     |
| <b>Fund 0035 - Waste Management Fund Totals</b>      |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>REVENUE TOTALS</b>                                |                             | 957,522.00     | .00               | 957,522.00     | 82,723.53                  | .00              | 234,559.30       | 722,962.70                | 24            | 913,350.00       |
| <b>EXPENSE TOTALS</b>                                |                             | 957,522.00     | .00               | 957,522.00     | 51,195.50                  | 19,141.16        | 182,869.95       | 755,510.89                | 21            | 805,830.00       |
| <b>Fund 0035 - Waste Management Fund Totals</b>      |                             | \$0.00         | \$0.00            | \$0.00         | \$31,528.03                | (\$19,141.16)    | \$51,689.35      | (\$32,548.19)             |               | \$107,510.00     |
| <b>Fund 0081 - Governmental Cap Assets</b>           |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>EXPENSE</b>                                       |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| Department <b>01 - Administration</b>                |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Other Services &amp; Charges</i>                  |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 685.183                                              | Depreciation                | .00            | .00               | .00            | .00                        | .00              | 67,842.34        | (67,842.34)               | +++           | 418,310.00       |
| <i>Other Services &amp; Charges Totals</i>           |                             | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | \$67,842.34      | (\$67,842.34)             | +++           | \$418,310.00     |
| <i>Capital Outlay</i>                                |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 900.0000                                             | Capital Outlay Elimination  | .00            | .00               | .00            | .00                        | .00              | (48.21)          | 48.21                     | +++           | (966,156.00)     |
| <i>Capital Outlay Totals</i>                         |                             | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | (\$48.21)        | \$48.21                   | +++           | (\$966,156.00)   |
| Department <b>01 - Administration Totals</b>         |                             | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | \$67,794.13      | (\$67,794.13)             | +++           | (\$547,841.00)   |
| Department <b>05 - Police</b>                        |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| <i>Other Services &amp; Charges</i>                  |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 685.183                                              | Depreciation                | .00            | .00               | .00            | .00                        | .00              | 69,961.79        | (69,961.79)               | +++           | 408,620.00       |
| <i>Other Services &amp; Charges Totals</i>           |                             | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | \$69,961.79      | (\$69,961.79)             | +++           | \$408,620.00     |
| <i>Other Objects</i>                                 |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 720.005                                              | Loss on Asset Disposal      | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           |                  |
| <i>Other Objects Totals</i>                          |                             | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | \$0.00           | \$0.00                    | +++           | \$0.00           |
| <i>Capital Outlay</i>                                |                             |                |                   |                |                            |                  |                  |                           |               |                  |
| 900.0000                                             | Capital Outlay Elimination  | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | (261,256.00)     |
| <i>Capital Outlay Totals</i>                         |                             | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | \$0.00           | \$0.00                    | +++           | (\$261,256.00)   |
| Department <b>05 - Police Totals</b>                 |                             | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | \$69,961.79      | (\$69,961.79)             | +++           | \$147,360.00     |





# Budget Performance Report

18.A.4

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                    | Account Description        | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|--------------------------------------------|----------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| <b>Fund 0081 - Governmental Cap Assets</b> |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>EXPENSE</b>                             |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 12 - Public Works               |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| Other Services & Charges                   |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 685.183                                    | Depreciation               | .00            | .00               | .00            | .00                        | .00              | 24,708.93        | (24,708.93)               | +++           | 141,111.00       |
| Other Services & Charges Totals            |                            | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | \$24,708.93      | (\$24,708.93)             | +++           | \$141,111.00     |
| Capital Outlay                             |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 900.0000                                   | Capital Outlay Elimination | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | (83,955.00)      |
| Capital Outlay Totals                      |                            | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | \$0.00           | \$0.00                    | +++           | (\$83,955.00)    |
| Department 12 - Public Works Totals        |                            | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | \$24,708.93      | (\$24,708.93)             | +++           | \$57,166.00      |
| EXPENSE TOTALS                             |                            | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | \$162,464.85     | (\$162,464.85)            | +++           | (\$343,311.00)   |
| Fund 0081 - Governmental Cap Assets Totals |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| REVENUE TOTALS                             |                            | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           |                  |
| EXPENSE TOTALS                             |                            | .00            | .00               | .00            | .00                        | .00              | 162,464.85       | (162,464.85)              | +++           | (343,311.00)     |
| Fund 0081 - Governmental Cap Assets Totals |                            | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | (\$162,464.85)   | \$162,464.85              |               | \$343,311.00     |
| <b>Fund 0086 - Seized and Forfeited</b>    |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>REVENUE</b>                             |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 00 - Revenue                    |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| Fines and Forfeitures                      |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 367.000                                    | Drug Enforcement Revenue   | 15,000.00      | .00               | 15,000.00      | .00                        | .00              | .00              | 15,000.00                 | 0             | 39,350.00        |
| Fines and Forfeitures Totals               |                            | \$15,000.00    | \$0.00            | \$15,000.00    | \$0.00                     | \$0.00           | \$0.00           | \$15,000.00               | 0%            | \$39,350.00      |
| Miscellaneous                              |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 369.002                                    | Miscellaneous Revenue      | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 1,750.00         |
| Miscellaneous Totals                       |                            | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | \$0.00           | \$0.00                    | +++           | \$1,750.00       |
| Operating Transfers In                     |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 394.002                                    | Transfer from fund balance | 15,445.00      | .00               | 15,445.00      | .00                        | .00              | .00              | 15,445.00                 | 0             |                  |
| Operating Transfers In Totals              |                            | \$15,445.00    | \$0.00            | \$15,445.00    | \$0.00                     | \$0.00           | \$0.00           | \$15,445.00               | 0%            | \$0.00           |
| Sale of Assets                             |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 391.001                                    | Sale of Assets             | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 14,280.00        |
| Sale of Assets Totals                      |                            | \$0.00         | \$0.00            | \$0.00         | \$0.00                     | \$0.00           | \$0.00           | \$0.00                    | +++           | \$14,280.00      |
| Department 00 - Revenue Totals             |                            | \$30,445.00    | \$0.00            | \$30,445.00    | \$0.00                     | \$0.00           | \$0.00           | \$30,445.00               | 0%            | \$55,390.00      |
| REVENUE TOTALS                             |                            | \$30,445.00    | \$0.00            | \$30,445.00    | \$0.00                     | \$0.00           | \$0.00           | \$30,445.00               | 0%            | \$55,390.00      |
| <b>EXPENSE</b>                             |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 05 - Police                     |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| Supplies                                   |                            |                |                   |                |                            |                  |                  |                           |               |                  |
| 500.101                                    | Supplies and Materials     | 200.00         | .00               | 200.00         | .00                        | .00              | .00              | 200.00                    | 0             |                  |
| 501.101                                    | Uniforms and Clothing      | 1,000.00       | .00               | 1,000.00       | .00                        | .00              | .00              | 1,000.00                  | 0             | 39,000.00        |
| 515.126                                    | Department Equipment       | 1,000.00       | .00               | 1,000.00       | .00                        | .00              | .00              | 1,000.00                  | 0             |                  |
| Supplies Totals                            |                            | \$2,200.00     | \$0.00            | \$2,200.00     | \$0.00                     | \$0.00           | \$0.00           | \$2,200.00                | 0%            | \$39,000.00      |

Attachment: Budget Performance Report - September 2014 (1711 : Finance & IT Department Report for



# Budget Performance Report

18.A.4

Fiscal Year to Date 09/30/14

Exclude Rollup Accounts

| Account                                 | Account Description       | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|-----------------------------------------|---------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| Fund 0086 - Seized and Forfeited        |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| EXPENSE                                 |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| Department 05 - Police                  |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| Other Services & Charges                |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| 640.124                                 | Travel Expense            | 2,000.00       | .00               | 2,000.00       | .00                        | .00              | .00              | 2,000.00                  | 0             | 73%              |
| 660.133                                 | Repairs & Maint. Services | 1,000.00       | .00               | 1,000.00       | 37.08                      | .00              | 37.08            | 962.92                    | 4             | 46%              |
| 660.134                                 | Radio Repairs             | 1,500.00       | .00               | 1,500.00       | .00                        | .00              | .00              | 1,500.00                  | 0             |                  |
| 660.145                                 | Gasoline & Oil            | 200.00         | .00               | 200.00         | .00                        | .00              | .00              | 200.00                    | 0             | 20%              |
| 685.180                                 | Membership Dues and Fees  | 1,250.00       | .00               | 1,250.00       | .00                        | .00              | .00              | 1,250.00                  | 0             | 12%              |
| 685.182                                 | Other Operating Expenses  | 500.00         | .00               | 500.00         | .00                        | .00              | .00              | 500.00                    | 0             |                  |
| 685.186                                 | Training                  | 1,795.00       | .00               | 1,795.00       | .00                        | .00              | .00              | 1,795.00                  | 0             | 2,26%            |
| 685.191                                 | Canine Unit Operations    | 10,000.00      | .00               | 10,000.00      | .00                        | .00              | .00              | 10,000.00                 | 0             |                  |
| 686.194                                 | Other Prof/Tech Services  | 10,000.00      | .00               | 10,000.00      | .00                        | .00              | .00              | 10,000.00                 | 0             | 6,90%            |
| Other Services & Charges Totals         |                           | \$28,245.00    | \$0.00            | \$28,245.00    | \$37.08                    | \$0.00           | \$37.08          | \$28,207.92               | 0%            | \$10,70%         |
| Department 05 - Police Totals           |                           | \$30,445.00    | \$0.00            | \$30,445.00    | \$37.08                    | \$0.00           | \$37.08          | \$30,407.92               | 0%            | \$11,09%         |
| EXPENSE TOTALS                          |                           | \$30,445.00    | \$0.00            | \$30,445.00    | \$37.08                    | \$0.00           | \$37.08          | \$30,407.92               | 0%            | \$11,09%         |
| Fund 0086 - Seized and Forfeited Totals |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| REVENUE TOTALS                          |                           | 30,445.00      | .00               | 30,445.00      | .00                        | .00              | .00              | 30,445.00                 | 0             | 55,39%           |
| EXPENSE TOTALS                          |                           | 30,445.00      | .00               | 30,445.00      | 37.08                      | .00              | 37.08            | 30,407.92                 | 0             | 11,09%           |
| Fund 0086 - Seized and Forfeited Totals |                           | \$0.00         | \$0.00            | \$0.00         | (\$37.08)                  | \$0.00           | (\$37.08)        | \$37.08                   |               | \$44,30%         |
| Grand Totals                            |                           |                |                   |                |                            |                  |                  |                           |               |                  |
| REVENUE TOTALS                          |                           | 36,526,744.00  | .00               | 36,526,744.00  | 2,254,017.00               | .00              | 6,615,255.45     | 29,911,488.55             | 18            | 28,932,47%       |
| EXPENSE TOTALS                          |                           | 36,526,744.00  | .00               | 36,526,744.00  | 1,245,175.71               | 2,993,745.48     | 6,294,274.32     | 27,238,724.20             | 25            | 29,726,04%       |
| Grand Totals                            |                           | \$0.00         | \$0.00            | \$0.00         | \$1,008,841.29             | (\$2,993,745.48) | \$320,981.13     | \$2,672,764.35            |               | (\$793,575)      |

Attachment: Budget Performance Report - September 2014 (1711 : Finance & IT Department Report for

**Georgetown City Council**

120 North Fraser Street  
Georgetown, SC 29442

**SCHEDULED****MONTHLY REPORT (ID # 1714)**

Meeting: 10/21/14 05:30 PM  
Department: Police Department  
Category: Report  
Prepared By: Johnnie Deas  
Initiator: Paul Gardner  
Sponsors:  
DOC ID: 1714

**Georgetown PD Monthly letter September 2014**

MAYOR  
JACK M. SCOVILLE, Jr.



POLICE CHIEF  
PAUL GARDNER

**City of Georgetown**  
POLICE DEPARTMENT  
OFFICE (843) 545-4300  
FAX (843) 520-5848

October 8, 2014

Honorable Mayor Jack M. Scoville, Jr.  
and the Members of City Council  
City of Georgetown, South Carolina

Dear Mayor Scoville and Council Members:

The Georgetown Police Department hosted the September chief's and Drug Enforcement Unit meeting. A main focus of the discussion continues to be how to host large events that are safe for both the citizens and participants. Many of the Horry County departments are planning to make requests from neighboring departments, including ours, for assistance next May.

On September 8<sup>th</sup> Victim Advocate Chanda Robinson attended a G-Men (Georgetown Men Endorsing No-Violence) Luncheon with Chief Gardner and Major Deas in Pawley's Island. The sponsor was The Family Justice Center of Georgetown. The event focus was on Domestic Violence and how to educate Men on non-violence against women.

On September 11<sup>th</sup>, the department held a public safety prayer breakfast in honor of 9-11. The event was well attended, and our guest speaker was Pastor Kenny Johnson.

On September 19<sup>th</sup>, the department treated the Georgetown High School football team to their pre-game meal. They were served barbeque chicken, brown rice and beans. The meal must have worked, because the Bulldogs went on to an easy win over Carvers Bay.

Mr. Carter and my fellow department heads participated in the 2014 United Way Day of Caring by serving lunch at Friendship Place. This was a great team building exercise for staff, and it gave us a better perspective of some of the needs of our citizens.

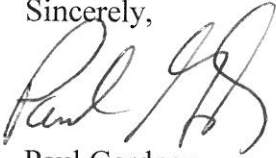
As a member of the Human Rights Committee for the Georgetown County Board of Disabilities, I attended a meeting on September 29<sup>th</sup>. The purpose of this committee is to protect the rights of our most challenged citizens and ensure they are living their lives to full potential.

2222 Highmarket Street  
Georgetown, S.C. 29440

Honorable Mayor & City Council Members  
October 8, 2014  
Page Two

During September, a great deal of time was spent on an RFP for a new access control system for our building. The proposals have been submitted, and we will be coming to council for a purchase approval in October.

Sincerely,

A handwritten signature in black ink, appearing to read 'Paul Gardner', written over a horizontal line.

Paul Gardner  
Chief of Police

Attachments  
PG: tws

Attachment: Monthly letter - September 2014 (1714 : Georgetown PD Monthly letter September 2014)

# GEORGETOWN POLICE DEPARTMENT 2014 YEAR-TO-DATE ACTIVITY REPORT

## CALLS FOR SERVICE

|  | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC |
|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
|  |     |     |     |     |     |     |     |     |     |     |     |     |
|  |     |     |     |     |     |     |     |     |     |     |     |     |
|  |     |     |     |     |     |     |     |     |     |     |     |     |

TOTAL CALLS FOR SERVICE

0

## ARRESTS

|     |     |    |    |     |     |     |     |    |  |  |  |  |
|-----|-----|----|----|-----|-----|-----|-----|----|--|--|--|--|
| 104 | 111 | 99 | 81 | 111 | 115 | 130 | 106 | 96 |  |  |  |  |
|-----|-----|----|----|-----|-----|-----|-----|----|--|--|--|--|

TOTAL ARRESTS

953

## CRIMINAL INCIDENTS

|     |    |    |     |     |     |     |     |     |  |  |  |  |
|-----|----|----|-----|-----|-----|-----|-----|-----|--|--|--|--|
| 113 | 86 | 94 | 142 | 201 | 146 | 189 | 196 | 138 |  |  |  |  |
|-----|----|----|-----|-----|-----|-----|-----|-----|--|--|--|--|

## NON-CRIMINAL INCIDENTS

|   |   |   |   |   |   |   |   |   |  |  |  |  |
|---|---|---|---|---|---|---|---|---|--|--|--|--|
| 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 |  |  |  |  |
|---|---|---|---|---|---|---|---|---|--|--|--|--|

## DOMESTIC INCIDENTS

|   |   |   |   |   |   |   |   |   |  |  |  |  |
|---|---|---|---|---|---|---|---|---|--|--|--|--|
| 3 | 8 | 3 | 3 | 3 | 3 | 9 | 1 | 4 |  |  |  |  |
|---|---|---|---|---|---|---|---|---|--|--|--|--|

## TOTALS

|     |    |    |     |     |     |     |     |     |   |   |   |   |
|-----|----|----|-----|-----|-----|-----|-----|-----|---|---|---|---|
| 116 | 94 | 97 | 145 | 204 | 150 | 198 | 197 | 142 | 0 | 0 | 0 | 0 |
|-----|----|----|-----|-----|-----|-----|-----|-----|---|---|---|---|

TOTAL INCIDENTS

1343



# GEORGETOWN POLICE DEPARTMENT 2014 YEAR-TO-DATE ACTIVITY REPORT

|                         | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC |
|-------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| SPEEDING CITATIONS      | 206 | 168 | 171 | 160 | 196 | 136 | 153 | 129 | 118 |     |     |     |
| OTHER TRAFFIC CITATIONS | 146 | 150 | 126 | 106 | 118 | 97  | 120 | 72  | 113 |     |     |     |
| WARNING - SPEEDING      | 174 | 163 | 122 | 162 | 138 | 136 | 133 | 98  | 66  |     |     |     |
| WARNING - OTHER         | 124 | 140 | 121 | 113 | 117 | 102 | 73  | 96  | 80  |     |     |     |
| PARKING CITATIONS       | 8   | 2   | 3   | 1   | 6   | 4   | 22  | 9   | 21  |     |     |     |
| TOTALS                  | 658 | 623 | 543 | 542 | 575 | 475 | 501 | 404 | 398 | 0   | 0   | 0   |

|                       | TOTAL CITATIONS |    |    |    |    |    |    |    |    | <u>4719</u> |   |
|-----------------------|-----------------|----|----|----|----|----|----|----|----|-------------|---|
|                       |                 |    |    |    |    |    |    |    |    |             |   |
| STATE ACCIDENTS       | 40              | 44 | 39 | 32 | 45 | 39 | 38 | 36 | 49 |             |   |
| PARKING LOT ACCIDENTS | 11              | 23 | 12 | 14 | 18 | 17 | 19 | 21 | 12 |             |   |
| TOTALS                | 51              | 67 | 51 | 46 | 63 | 56 | 57 | 57 | 61 | 0           | 0 |



**Georgetown City Council**

120 North Fraser Street  
Georgetown, SC 29442

**SCHEDULED****MONTHLY REPORT (ID # 1702)**

Meeting: 10/21/14 05:30 PM

Department: Fire Department

Category: Report

Prepared By: Amy Skidmore

Initiator: Joey Tanner

Sponsors:

DOC ID: 1702

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**Fire Department September Report**

# The FIRE Report

A monthly report of Fire Department activities to City Council

October  
2014



## Fire Prevention Bureau

2014

September

|                                 |    |
|---------------------------------|----|
| Inspections                     | 55 |
| Violations Found                | 47 |
| Buildings without Violations    | 16 |
| Buildings Cleared of Violations | 19 |
| Violations Corrected            | 21 |
| Violations Not Corrected        | 19 |
| 3rd Party Inspection Review     | 8  |

|                                  |    |
|----------------------------------|----|
| Assemblies Inspected:            | 11 |
| Business Inspected:              | 23 |
| Educational Buildings Inspected: | 2  |
| Hazardous Buildings Inspected:   | 0  |
| Factories Inspected:             | 0  |
| Institutionals Inspected:        | 0  |
| Mercantiles Inspected:           | 17 |
| Residential Inspected:           | 2  |
| Storage Buildings Inspected:     | 0  |

|                        |   |
|------------------------|---|
| Construction Meetings: | 0 |
| Plans Review:          | 0 |
| Test Conducted:        | 2 |
| Compliance Issues:     | 3 |
| Complaints Reviewed:   | 1 |
| Business License:      | 3 |
| Citation Issued:       | 0 |

## Public Education

|              |    |
|--------------|----|
| Programs     | 2  |
| Participants | 60 |

## Suppression Division

### A Brief Look at Emergency Responses

September 2014

1. One Medical Call
2. Three Medical Calls;
3. Three Medical Calls; One Detector Activation
4. Two Medical Calls; One MVA
5. Two Medical Calls; One MVA
6. Three Medical Calls
7. Three Medical Calls
8. Three Medical Calls; One MVA; One Electrical Short; Four Alarm/Detector Activation
9. Five Medical Calls
10. Six Medical Calls
11. Three Medical Calls; One Detector Activation
12. One Medical Call
13. Two Flood Assessment; One Gas Spill
14. Three Medical Calls
15. Nine Medical Calls; One Alarm Activation; One MVA
17. One MVA
18. Two MVA
19. One Medical Call; Two MVA; One Electrical Problem
20. One Medical Call; One Detector Activation
21. Two Medical Calls
22. Three Medical Calls; One Structure Fire; Three MVA's; One Flood Assessment
23. Two MVA's; One MVA; One Electrical Short
24. One Medical Call; One Gas Leak; One MVA
25. Three Medical Calls; One Gas Spill; One MVA
26. One Medical Call; Two MVA; One Grass Fire; One Wiring short circuit
27. Two Medical Calls; Two MVA's
28. One MVA; One Medical Call
29. Two Medical Calls
30. One Medical Call; One Alarm Activation

Attachment: September Fire Report (1702 : Fire Department September Report)



**Total Call Volume**                      **September**                      **Year to Date**  
                                                          **2014 2013 2014 2013**

As defined by the National Fire Incident Report System

|                       |    |    |     |     |
|-----------------------|----|----|-----|-----|
| Fires                 | 2  | 27 | 61  | 69  |
| Rescue Calls/EMS      | 87 | 64 | 731 | 637 |
| Hazardous Conditions  | 49 | 40 | 322 | 302 |
| Service Calls         | 15 | 16 | 185 | 170 |
| Good Intent Calls     | 0  | 1  | 43  | 33  |
| False Alarms          | 9  | 11 | 99  | 85  |
| Weather/Flood         | 3  | 0  | 18  | 4   |
| Special Incident Type | 3  | 5  | 58  | 37  |

|             |     |     |      |      |
|-------------|-----|-----|------|------|
| Total Calls | 168 | 164 | 1517 | 1337 |
|-------------|-----|-----|------|------|

**Save/Loss Analysis**

**Losses**

**Property Values**

|                |              |               |
|----------------|--------------|---------------|
| September 2014 | \$ 6,000     | \$ 35,000     |
| September 2013 | \$ 2,942,202 | \$ 7,008,563  |
| Year to Date   | \$ 451,207   | \$ 37,793,359 |

*Property values are estimates based on the Georgetown County Assessor's Office 2006 Market Values.*

**Mutual Aid Calls**

|                             | September | YTD |
|-----------------------------|-----------|-----|
| To Georgetown County Fire   | 0         | 8   |
| To Midway Fire              | 0         | 8   |
| To other Departments        | 0         | 0   |
| From Georgetown County Fire | 0         | 1   |
| From Midway                 | 0         | 0   |
| From other Departments      | 0         | 1   |

**September**

|                      |        |         |
|----------------------|--------|---------|
| Staff Training Hours | 702.51 | 8449.53 |
|----------------------|--------|---------|

**Georgetown City Council**

120 North Fraser Street  
Georgetown, SC 29442

**SCHEDULED****MONTHLY REPORT (ID # 1715)**

Meeting: 10/21/14 05:30 PM

Department: Public Services

Category: Report

Prepared By: Jonathan Heald

Initiator: Jonathan Heald

Sponsors:

DOC ID: 1715

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**Public Services Monthly Report August 2014**

## PUBLIC SERVICES MONTHLY REPORT August 2014

### PUBLIC SERVICES DEPARTMENT – Jonathan Heald, PE, Director

Two small projects kicked off in August, the renovation of the City Day Docks at Francis Marion Park and Screven Street, and the grinding and removal of the debris pile from Winter Storm Pax. Seven Seas Marine Construction began work on the docks and is expected to finish before the Wooden Boat Show. Ricky's Tree Service mobilized to the Public Works laydown yard on the 25<sup>th</sup> and within a week ground and removed the debris pile, completing our work associated with this year's ice storm.

August was another wet month with a total of 8.47 inches of rainfall and a single day event of 2.85 inches. Although we continue to see and respond to flooding through-out the City and along the major thoroughfares, the pumps and pond at City Hall appear to be working fine. There is an opinion that without the new system, City Hall would have flooded at least once this year.

Finally, after over twenty-five years of service to the City in the Solid Waste Division, Charles Gamble retired. His dedication to his work will be missed and we wish him a long and happy retirement.

### PUBLIC WORKS DIVISION– Sterling Geathers, Manager

**Parks and Grounds** worked on maintaining the right-of way, parks and grounds through-out the City, and backfilled our Solid Wastes Division with garbage collection.

**Streets and Sidewalks** processed twenty-six work orders for sidewalk repairs and potholes, and backfilled our Solid Wastes Division with garbage collection.

**Solid Waste** processed eighty-two work-orders. The Solid Waste Chart highlights the amount of waste collected this month and for the proceeding twelve months.

### FLEET SERVICES DIVISION – Glen Dixon, Manager

For the month there were 75 vehicle repairs, 7 Preventive Maintenance Services and 33 sets of tires repaired or replaced. The center remains approximately 56 vehicles behind in its preventative maintenance schedule. The table below indicates the gallons of fuel distributed in June and the previous twelve months.

|        | AVERAGE | 2014 |      |      |      |      |      |      |      | 2013 |      |      |      |      |
|--------|---------|------|------|------|------|------|------|------|------|------|------|------|------|------|
|        |         | AUG  | JUL  | JUN  | MAY  | APR  | MAR  | FEB  | JAN  | DEC  | NOV  | OCT  | SEP  | AUG  |
| GAS    | 4546    | 4915 | 5188 | 4537 | 4342 | 4383 | 4489 | 4148 | 4830 | 4212 | 3126 | 4660 | 4331 | 4733 |
| DIESEL | 3654    | 3723 | 3804 | 3599 | 3609 | 4146 | 3030 | 3372 | 3945 | 4098 | 3964 | 4141 | 3427 | 3585 |

### WATER UTILITIES DIVISION – Will Cook, Manager

**Water Treatment Plant (WTP)** continued to treat drinking water for the City. The three Water Charts reflect the totals for the month and the twelve month trends.

**WasteWater Treatment Plant (WWTP)** experienced six violations of our NPDES Permit for ammonia

## PUBLIC SERVICES MONTHLY REPORT August 2014

this month. We are experiencing suspect wastewater from the District and are working closely with them to resolve the issue. The three Wastewater Charts reflect the totals for the month and the twelve month trends.

**Drinking Water Distribution** completed 99 work orders for the month.

**Wastewater Collection** completed 10 work orders, with 7 of them dealing with back-ups.

**Stormwater Collection** completed 166 work orders, with a focus on clearing clogged inlets and pipes.

**Pump Maintenance** completed 55 work orders, associated with work at the WTP and WWTP all our pumps, lift stations, and booster pumps.

**System Cleaning** cleaned 14,802 feet of wastewater mains, and 3,311 feet of stormwater mains, along with 33 inlets this month. The attached map highlights the areas cleaned.

**Palmetto Underground Plant Protection Services (PUPPS)** as a member of PUPPS we completed 363 requests to mark the City's underground water, wastewater and stormwater infrastructure.

### ENGINEERING – Vishal Rai, EI, Assistant Engineer

#### Public Improvement Projects

**Rainey Park Stabilization** We have worked with Coastal Structures on a proposal to finish the rehabilitation work to this Park and Fountain.

**Municipal Center South Water Tank** the construction of a new 250K water tank was awarded to Caldwell for \$1.4M. The Tank is out of the ground and visible and connections between the Tank and the distribution system continue.

**17/701 Roadway Improvements** continued utility coordination on this DOT project and the City's requirement to relocate utilities in the corridor. We continue to work on easement acquisition for the project, and notified DOT of flooding in the project area and the loss of traffic lanes during thunderstorms.

**Morgan Park Learning Center** Work on utilizing the \$15K IP Grant to enhance Morgan Park is on hold, pending a new assistant engineer to work with various agencies on developing the appropriate language for the signs to highlight the history and ecology of the area. The plan is to create a self guide walking tour with educational signage through-out the park.

**Broad Street and Screven Street Day Dock** is a project supported by a Boating Infrastructure Grant, and was awarded to Seven Seas Marine Construction. This project will replace the existing decking with Ipe/Brazilian Hardwood, similar to the decking on the Harborwalk.

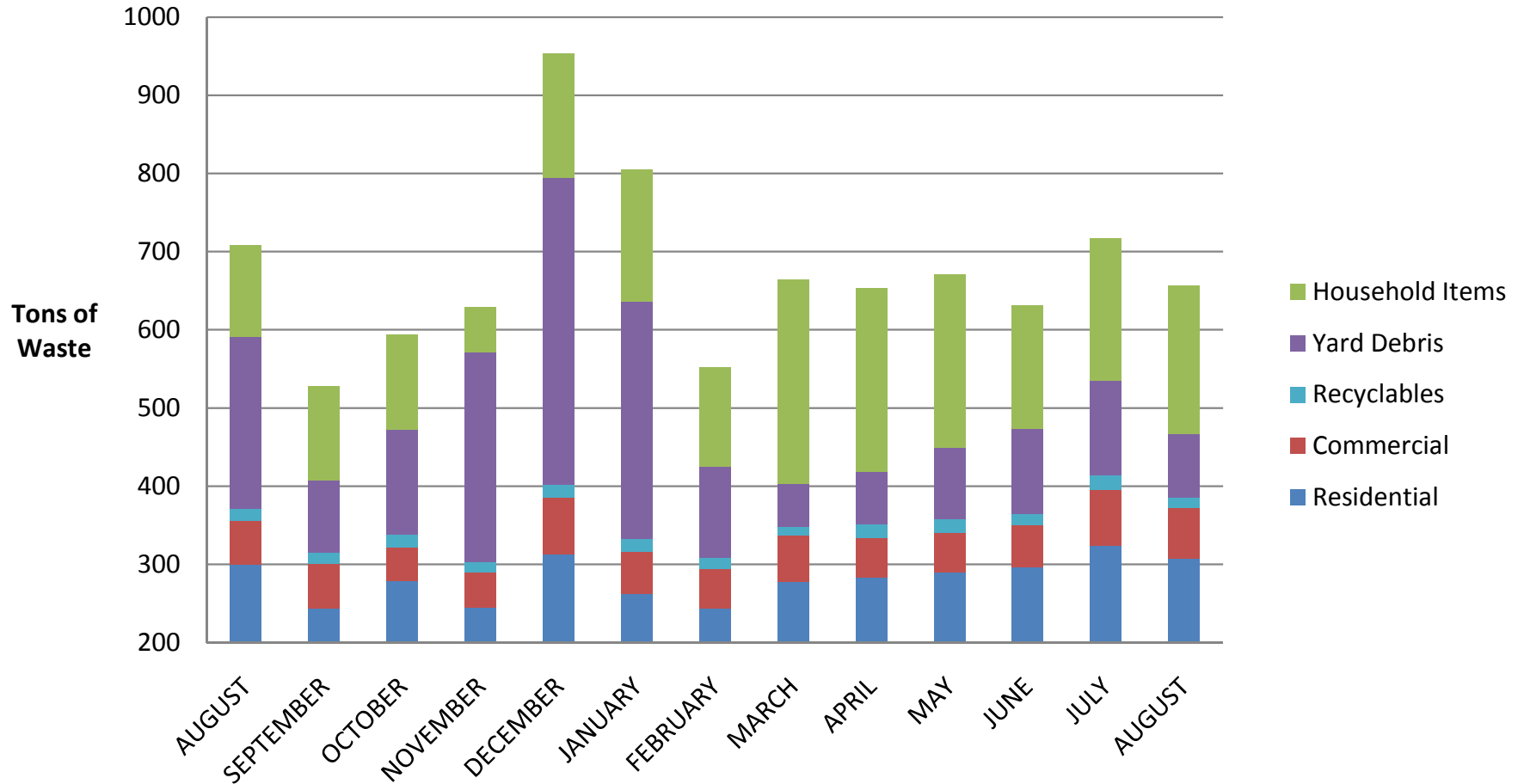
#### Private Development Projects

**Plantations and Winyah Bay** Work continues for the development of this eighty acre tract with approximately 160 home sites.

Public Services Department

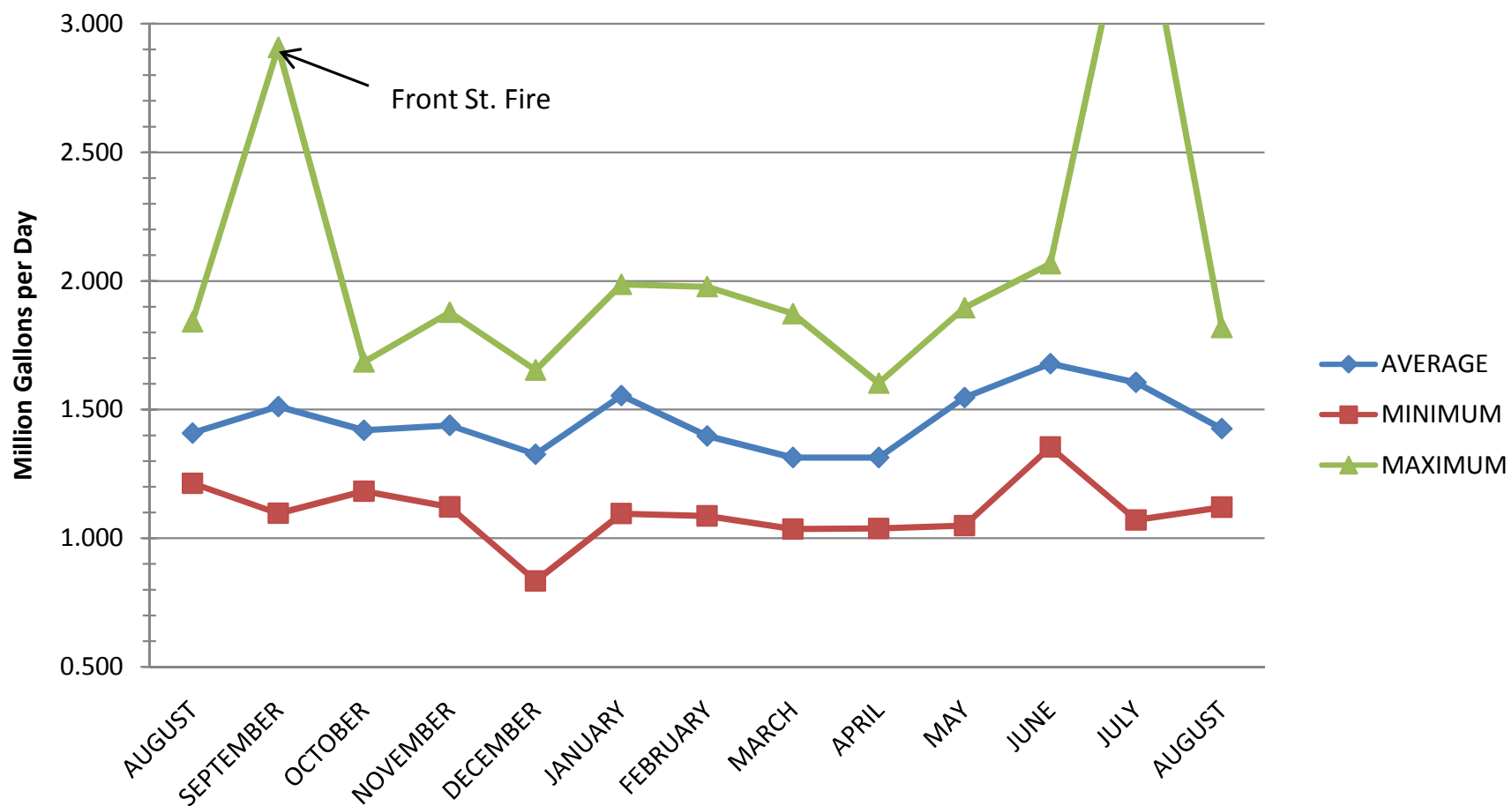
Water-Wastewater-Stormwater- Fleet -Streets -Parks-Solid Waste

## Twelve Month Solid Waste Collections

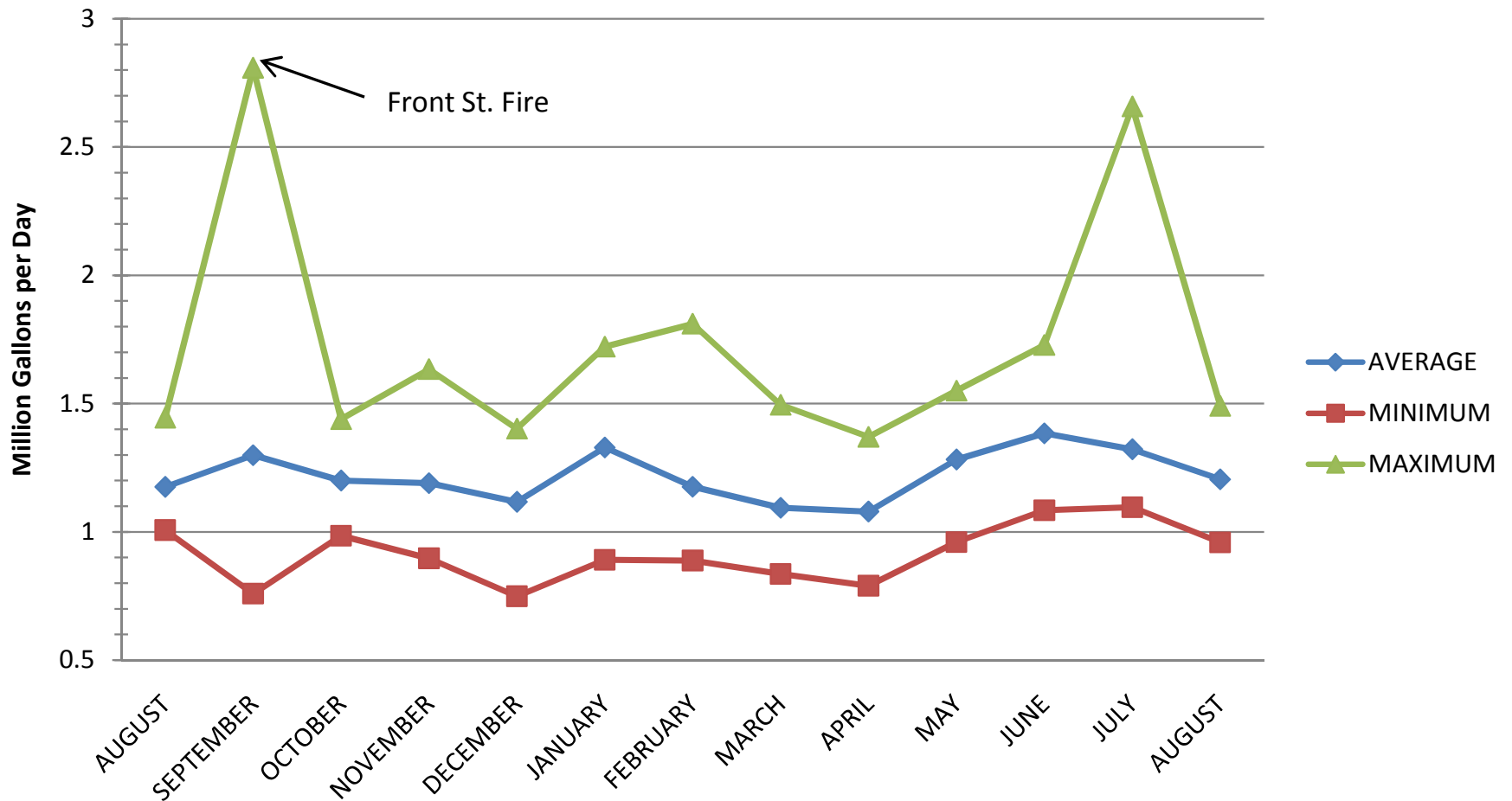




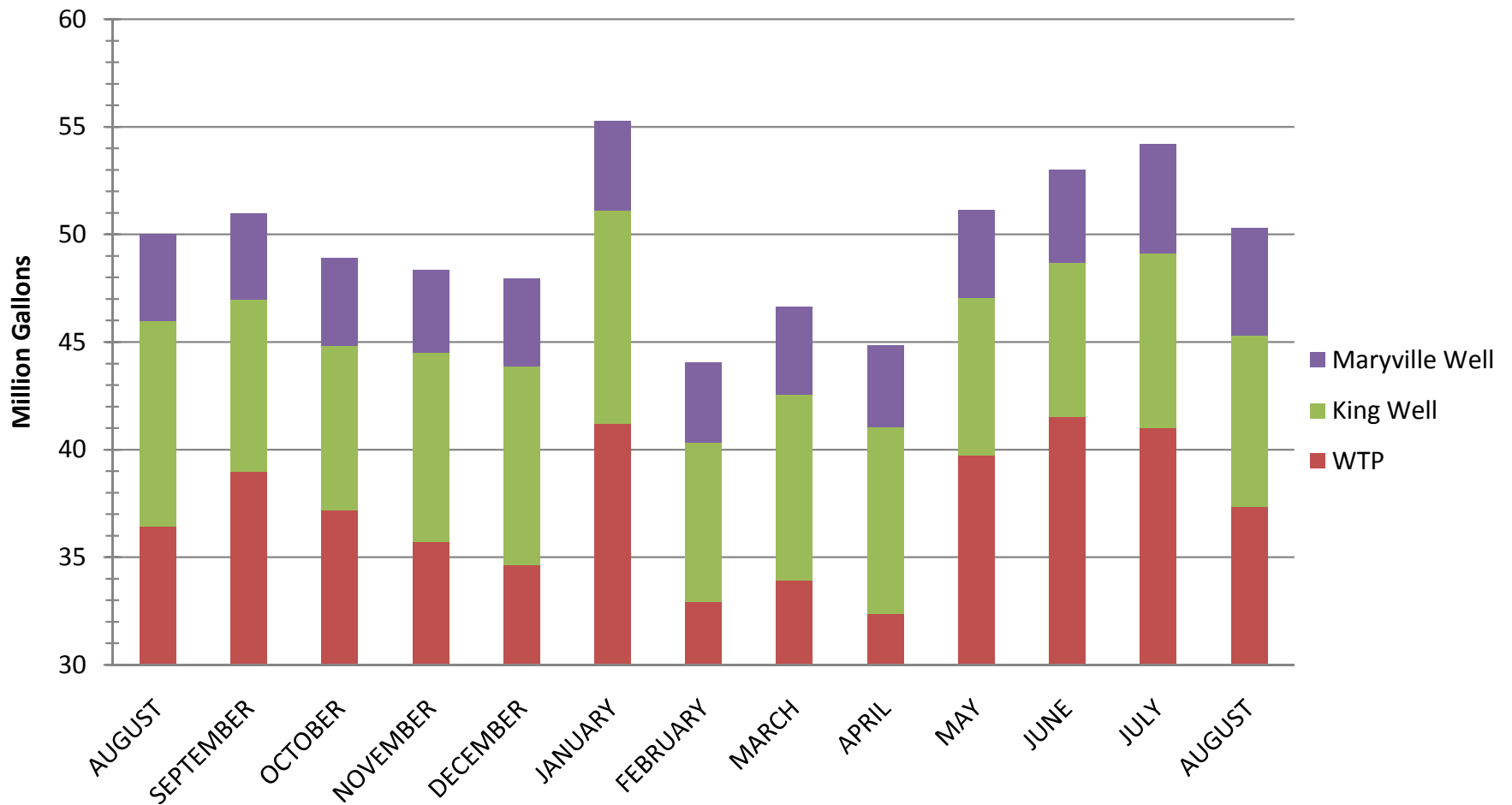
## Twelve Month Raw Water Intake



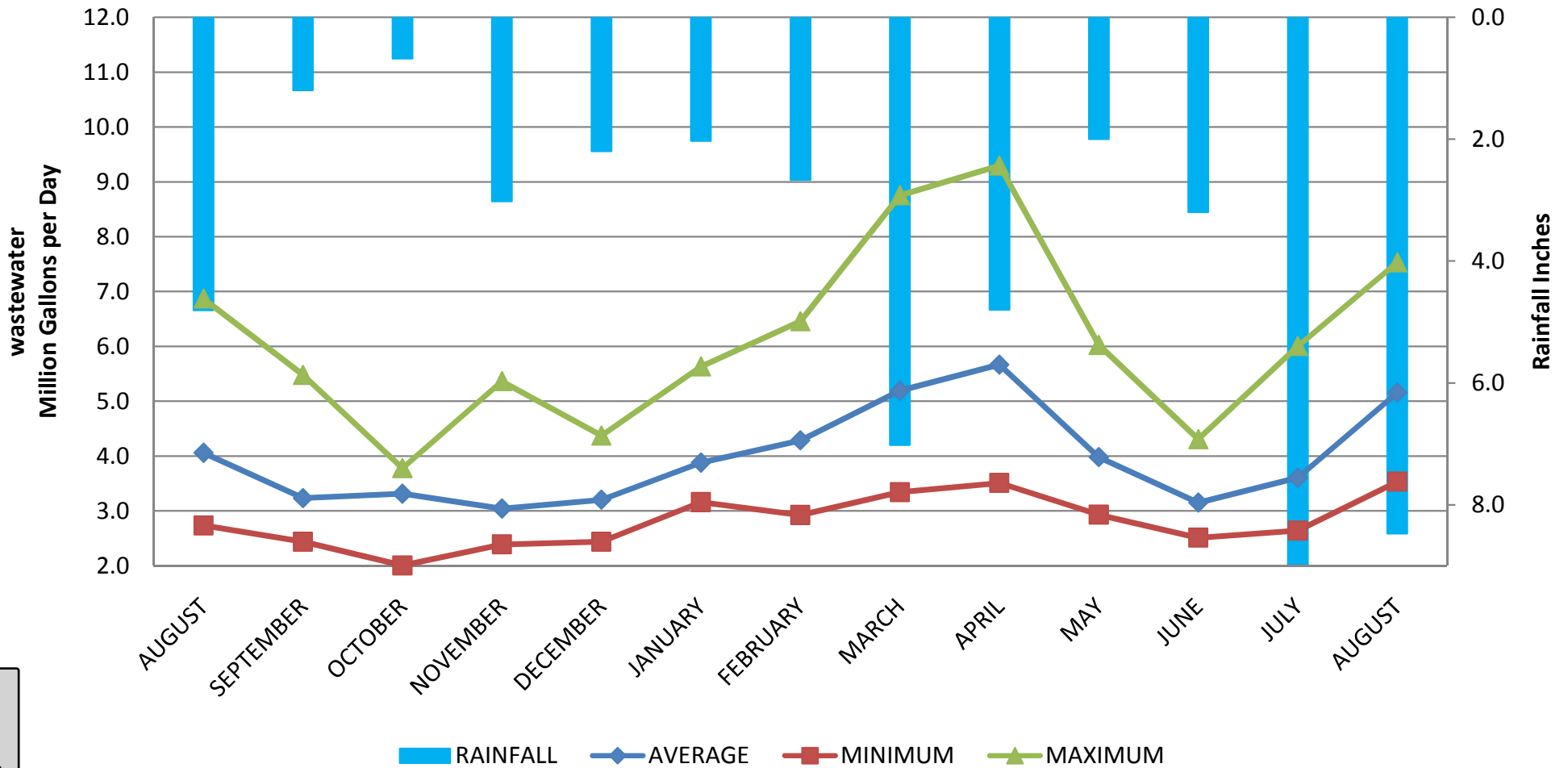
## Twelve Month Treated Water Production



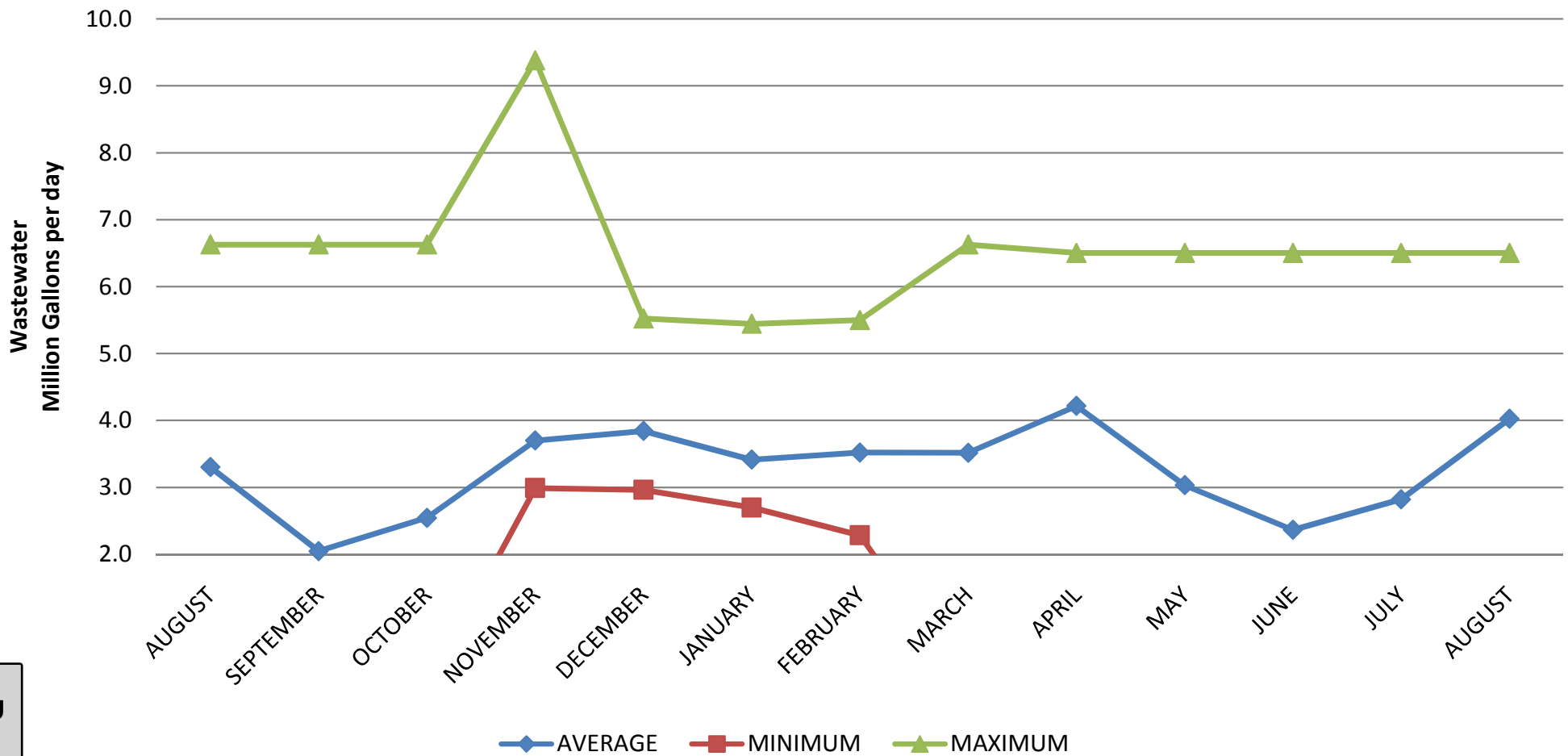
## Twelve Month Total Water Production



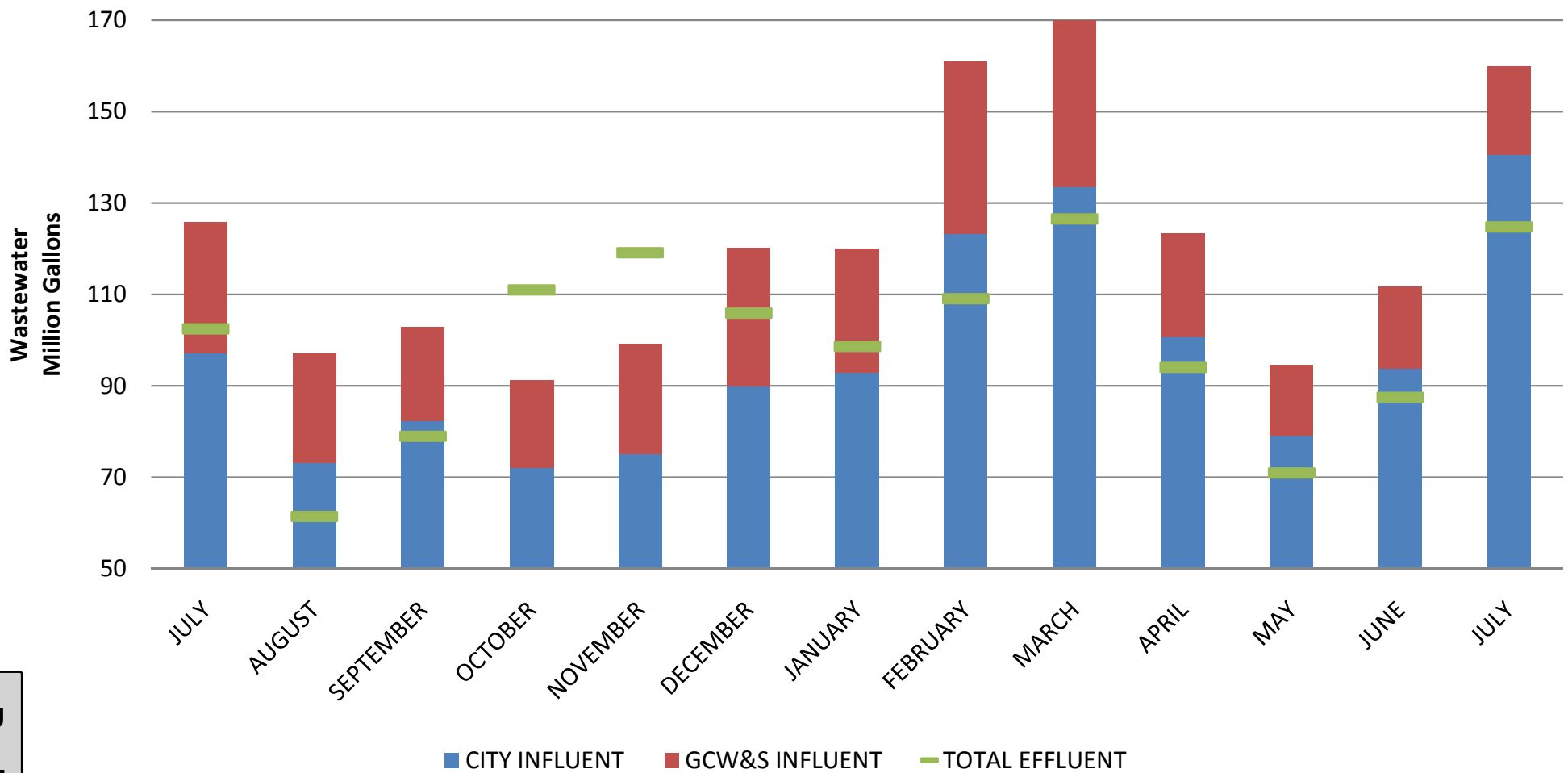
## Twelve Month Wastewater Influent



## Twelve Month Wastewater Effluent

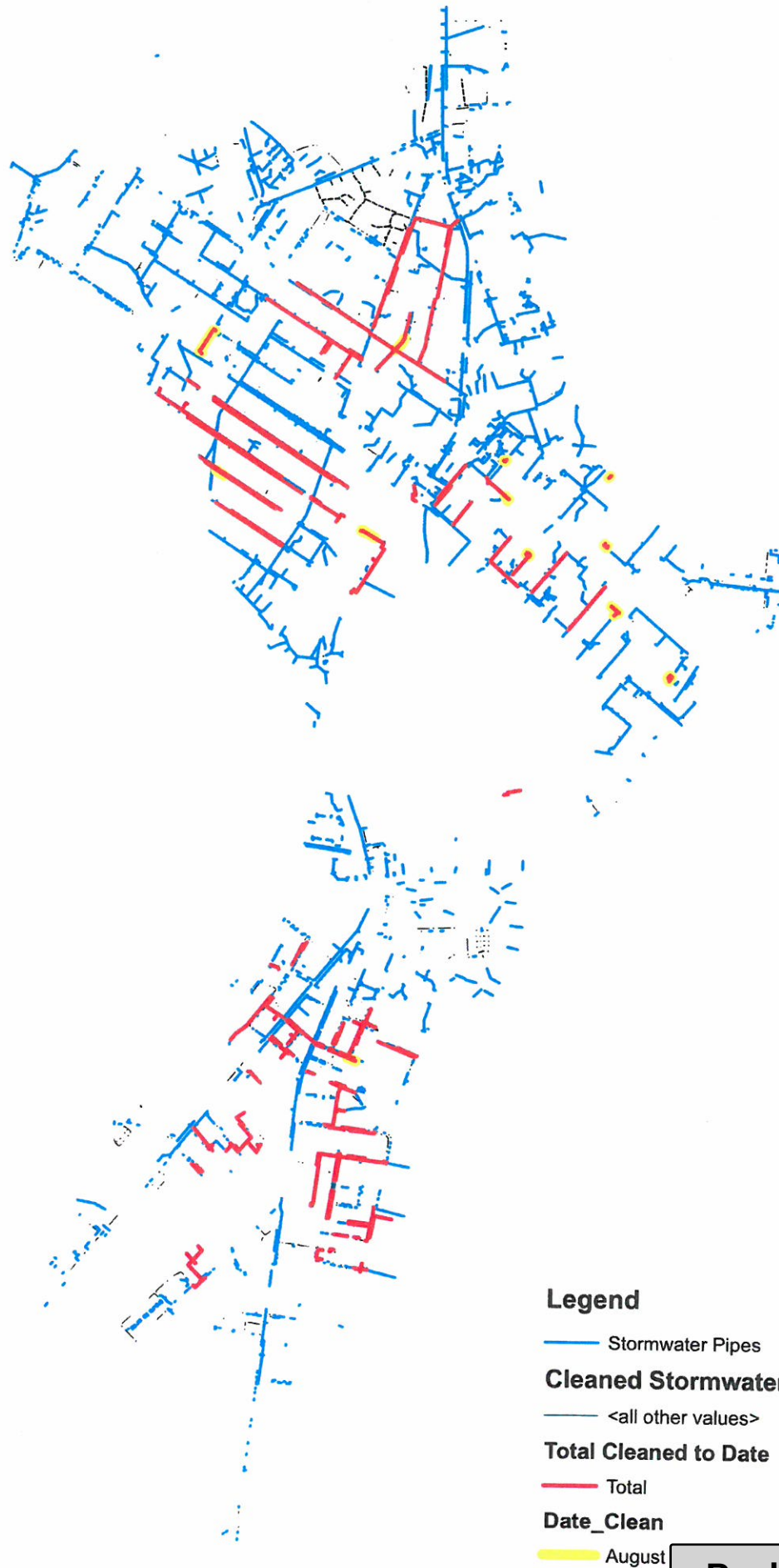


## Twelve Month Wastewater Totals



# Stormwater System - Total Cleaned

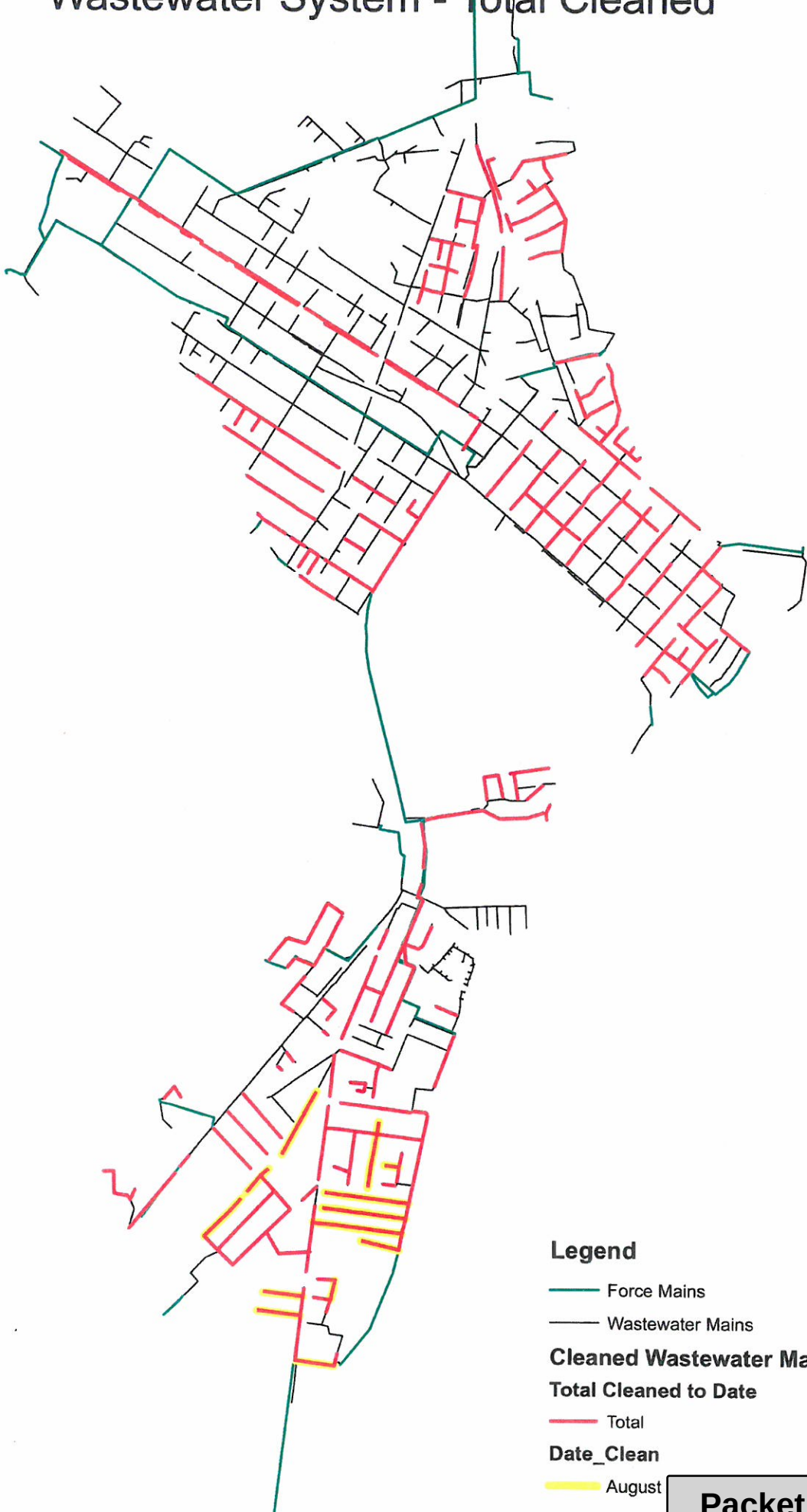
18.D.1



Attachment: Public Services August 2014 (1715 : Public Services Monthly Report August 2014)



# Wastewater System - Total Cleaned



## Legend

- Force Mains
- Wastewater Mains

## Cleaned Wastewater Mains

### Total Cleaned to Date

Total

### Date\_Clean

August



## Georgetown City Council

120 North Fraser Street  
Georgetown, SC 29442

### SCHEDULED

## MONTHLY REPORT (ID # 1705)

Meeting: 10/21/14 05:30 PM

Department: Electric

Category: Report

Prepared By: Alan Loveless

Initiator: Alan Loveless

Sponsors:

DOC ID: 1705

# Electric Department Monthly Report

October 7, 2014

Following is a brief summary of major activities in the Electric Utility Department for September 2014:

Discussions continue with Santee Cooper to resolve details for the customer programs that they have agreed to make available to our customers. These programs include residential energy audits, low-interest financing for energy efficiency improvements, and rebates for energy efficient appliances. Santee Cooper has proposed to provide the loan amount directly to an approved customer (and their contractor). Santee Cooper will bill the City for the monthly payment that is agreed upon with the customer. The City, in turn, will bill the customer the same monthly amount via their utility bill. This proposal seems to be acceptable to all parties. Council approved this MOU in August and the final MOU has been executed by the City and submitted to Santee Cooper for final execution.

We are beginning to receive requests for informal energy audits from some of our residential customers. I will visit each customer to walk through their home (if they so desire) to look for obvious things that can be changed to help them reduce their energy consumption and lower their utility bills. I will also provide educational information to give them hints on things they can do to conserve energy. I have performed a total of twelve audits thus far. I have a backlog of audits to perform at this time; I am running behind schedule due to other commitments, but two are scheduled for the next couple of weeks.

Engineering work has started for the placement of both temporary and permanent peak-shaving generation to be installed. At this time, plans are being made for two generation sites.....one at the wastewater treatment plant and one at the water treatment plant. The peak-shaving generators will also be able to serve as emergency back-up generators for these two critical facilities should they lose power. DHEC approval of our permit applications has been received and a lease agreement was approved by Council in August. Final site layouts and discussions with Santee Cooper regarding system protection continue.

We are working with a company called Green Bulb Lighting (GBL) to look at the light fixtures in City Hall. GBL has submitted a proposal to retrofit all interior fixtures with LED lamps. Their proposal will include the cost of the retrofits along with projected savings to be realized by using low-energy LEDs. We are currently evaluating this proposal. They also submitted a proposal related to the retrofitting of the decorative street lights on Front Street with LED lamps. We are now evaluating several different types of lamps that will work in these fixtures and should begin the retrofit project early in 2015. Each of the five poles that have been retrofitted

with different types/sizes of LED's are going to be retrofitted with 36 watt LED lamps. These five poles will then provide a consistent picture of what the total project will look like when completed. Three 36 watt LED lamps per pole with new white globes should provide plenty of clean white light instead of the outdated yellow sodium light under dirty globes. This light will be provided at substantial cost savings to the City due to the efficiency of the LED lamps.

Discussions have been tabled related to the proposed improvements to the Five Points and Highmarket intersections with Fraser Street. A conceptual design has been developed for a conduit and switch locations that would facilitate placement of all electric utility lines underground. The double circuit that we have crossing Fraser St. on Highmarket has proven to be difficult in terms of underground placement due to the size of the conduit system it will require and the location of other underground utilities in the area. We also have a street lighting layout to discuss, but we will be revising it to locate all of the lighting on the east side of Fraser Street instead of having lighting on both sides. We have reviewed and discussed the consultant's proposals and the project is in the process of being let for bids. It has been decided by SCDOT to delay this project until late 2015 in order to resolve some design issues.

We continue to work on replacing several rotten poles as we can find time to do so. Some of this work must be scheduled on weekends in order to coordinate with customers.

The AMI project has been brought to a close in terms of Cooper's work in Georgetown. We are still replacing a few meter bases that were designated as dangerous or can be converted from three-phase to single-phase in order for new meters to be installed. With Council's approval of a pole attachment agreement with Santee Electric Cooperative last month, preparations are being made to begin installing relays and a gateway in Belle Isle so that water meters installed in this area will become part of the AMI network. The first 18 relay attachments have been submitted to the Cooperative for their approval.

I attended Cooper's Smart Grid Conference in Minneapolis during the last week of September. This conference is essentially a user's group meeting for utilities that use Cooper's AMI systems. This is always a productive and informative couple of days.

#### Budget Document Performance Measures:

- Respond to customer requests so that services can be connected within 2 days of inspection approval - 100% compliance
- No more than 1 lost time accident - 100 % compliance
- Respond to non-storm outages within 30 minutes - 100 % compliance
- Respond to requests for location of underground facilities within 3 days - 100 % compliance

Data is still being gathered for these performance measures. If conflicting data is found, results will be revised in subsequent report.

## Other statistics of interest for August:

|                                         |      |
|-----------------------------------------|------|
| • Cut-on - regular                      | 175  |
| • Cut-off - regular                     | 121  |
| • Cut-off - non-pay                     | 370  |
| • Non-pay restores                      | 283  |
| • Re-read orders                        | 428  |
| • CNP finals                            | 60   |
| • Accidents - lost time                 | 0    |
| • Accidents - first aid/property damage | 1    |
| • PUPS locates                          | 128  |
| • Total orders worked                   | 1864 |

**Georgetown City Council**

120 North Fraser Street  
Georgetown, SC 29442

**SCHEDULED****MONTHLY REPORT (ID # 1701)**

Meeting: 10/21/14 05:30 PM

Department: Housing and Community Development

Category: Report

Prepared By: Rick Martin

Initiator: Rick Martin

Sponsors:

DOC ID: 1701

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## **Housing & Community Development September Monthly Report**

**Housing & Community Development  
Monthly Report  
September 2014**

**Building Official**

Inspections and Permits

*Checked areas for non permitted as well as permitted work, site conditions, and responded to calls.*

Monthly Report:

|                    |           |
|--------------------|-----------|
| Business License   | 11        |
| Stop Work          | 2         |
| Re-Inspection      | 1         |
| Footings           | 4         |
| Rough Inspections  | 16        |
| Electrical         | 9         |
| Mobile Home        | 1         |
| On-site            | 12        |
| Final              | 1         |
| CO                 | 1         |
| CC                 | 1         |
| Plan Review & Sign | 4         |
| City Alarm System  | 2         |
| <b>Total</b>       | <b>56</b> |

Review Meetings/On-site visits

Safety inspections

Other Meeting

Weekly Staff Meeting

Monthly Safety Meeting

Commercial Project Review

During the Month of July:

- Construction continued at the Georgetown Hospital and the Howard Auditorium
- A new dentist office will be located at 628 Front Street
- A Pain Management center will be located at 230 S. Fraser Street
- El Cerro Grande requested and received approval for their new remodel of the restaurant located on Church Street; they will be closing some time in December to begin the process of upgrading the exterior of the building
- Verizon and Marshall's Marine are completed and opened; we will keep you posted for the grand openings
- We are continuing to work on our dilapidated structures
- We represented the City at the Fall Home Show in Myrtle Beach, in an effort to promote our area; all the areas on the Coast had representatives there
- We are continuing our discussions with Dunkin Donuts and hope to have an announcement soon
- Matt and I attended the Coastal Carolina Realtors Flood Insurance meeting in Myrtle Beach to gain as much information as we can to assist property owners
- We are also going to be a presenter at the SC Planning Association meeting later this month; we were asked to do a slide presentation showing the importance of our Waterfront and how to regulate it

- Janet is extremely busy with overgrown lots, helping with signage and ARB
- Matt is working with all departments as well as Planning and Zoning, and has finished our CRS Audit
- Cindy Thompson is working with us both with KGB but also assisting us and answering questions and meeting with citizens to make sure their needs are met as well as helping with the Kaminski House transition and coordinating special events and the Summer Movies.
- Debra is doing an excellent job as our office manager issuing permits, scheduling and recording meetings as the Board Secretary, scheduling inspections and meetings for the office
- Debra, Janet, Cindy, and Matt have worked extremely hard to make sure that all request were handled efficiently and that our citizens needs are met. We would like to thank you for your continual support.

### Code Enforcement

#### Overgrown Lots/Trash Violations/Business Licenses/Streets & Sanitation

|                                                                                         |    |
|-----------------------------------------------------------------------------------------|----|
| Total Letters Issued for Overgrown Lots                                                 | 43 |
| Total Letters Issued for Neglect of Structures                                          | 0  |
| Total Letter Issued for Yard Debris/Solid Waste/Construction Debris/Inoperable Vehicles | 16 |
| Total Letter Issued for Vision Clearance                                                | 0  |
| Total Work Orders Sent to Streets and Sanitation                                        | 10 |
| Total Letters Sent for Dilapidated Structures                                           | 4  |
| Total Letters sent for Sign Violations                                                  | 3  |
| Total Citations Issued for Overgrown Lots                                               | 0  |
| Total Citations Issued for Trash Violations                                             | 1  |
| Total Citations Issued for Business Licenses                                            | 0  |
| Total Citations Issued for Dilapidated Structures                                       | 3  |
| Total Citations Issued for Hospitality Taxes                                            | 0  |
| Total Violations Issued for Signage                                                     | 0  |

#### Total Demolitions

|                                      |   |
|--------------------------------------|---|
| Total Dilapidated Structures Removed | 0 |
|--------------------------------------|---|

#### Permits

|                                          |   |
|------------------------------------------|---|
| Total Letters Issued for Encroachments   | 0 |
| Total Citations Issued for Encroachments | 0 |

#### Complaints

|                  |    |
|------------------|----|
| Total Complaints | 10 |
|------------------|----|



**Administrative Assistant II****Board & Commissions:****ARB:**

1. 833 Front Street seeking approval for new construction (Old Business)
2. 309 Orange Street seeking approval for alterations/renovations
3. 202 Wood Street seeking approval for alterations/renovations
4. 222 Broad Street seeking approval for alterations
5. 409 Meeting Street seeking approval for an addition (application was withdrawn)
6. City of Georgetown seeking approval for demolition of dilapidated house
7. City of Georgetown seeking approval for demolition of dilapidated house

**ARB (On-Site):****None****BZA:**

1. Property owner of 240 S. Fraser St. seeking a variance

**CAB (Community Appearance Board):**

1. Owners of 829 Church St. seeking a variance for the MCOD

**FOIA:****None****Permit Valuation Report:**

|                        |    |
|------------------------|----|
| Commercial Addition    | 0  |
| Commercial Alteration  | 2  |
| Commercial Electric    | 2  |
| Commercial Gas         | 1  |
| Commercial Mechanical  | 2  |
| Commercial New Build   | 1  |
| Commercial Plumbing    | 1  |
| Commercial Roofing     | 1  |
| Demolition             | 0  |
| Residential Addition   | 2  |
| Residential Alteration | 11 |
| Residential Electrical | 2  |
| Residential Gas        | 4  |
| Residential Mechanical | 7  |
| Residential New Build  | 0  |
| Residential Plumbing   | 2  |
| Residential Roofing    | 3  |

**Administrative Assistant's Daily Duties:**

- Daily operation of the front desk
- Transcribing minutes for the Board (s) meetings
- Daily scheduling of inspections
- Prepared the Order to Show Cause letters for the dilapidated houses
- Preparing timesheets
- Getting items ready for the City Fire Department Open House
- Put the packets together for Board meetings

## GIS/Planner

- Off for Labor Day
- Met with the Smith Brothers again to discuss changes to the Riverside Planned Development. They want to do the first phase w/o building the bridge.
- Sign Permits: J Salon, Dentist McGinnis, C&K Auto sales, Livingston Auto,
- Temporary Sign Permits: First Baptist Church, Wooden Boat Show, Knights of Columbus,
- Continue to work on and talk with WRCOG and Coast RTA on the bus shelters.
- Worked on and completed our yearly recertification for FEMA/ISO CRS project. I had to go through all the exercises and correct Elevation Certificates, do mailers, hazard mitigation plan updates, fill out crosswalks, notify real estate & insurance agencies, etc.
- Put together and presented to Community Appearance Board (CAB) the application from El Cerro Grande to renovate their restaurant. They did receive the requested variances.
- Meeting with the Homes for Hope to try and get them some property in the City that they can build a few houses/duplexes on. This will be good new housing.
- Attended a one day seminar on Flood Insurance and the CRS program.
- Put together a PowerPoint for Mining Text Amendment and controlled computers during regular Council meeting.
- Completed last MASC online training.
- Helped Cindy get pictures together and make a presentation that Rick and I have in October on Waterfront Communities. We will present this at the American Planning Association SC Fall Conference.
- Continue to work with Michael and Gov Link on the City's new website and design.
- Answer phone question, walk-ins, and emails using great customer service as always.

Keep Georgetown Beautiful  
September 2014 Report

Organized River Sweep for September 20<sup>th</sup>. Had over 55 volunteers from Tara Hall for Boys, Boy Scouts, Habitat for Humanity, KGB Board members and community. Collected over 800 lbs. of trash.

Distributed nominees for voting to choose the Yard of Excellence to Board members. Voted on top 3. Mrs. Julia Armstrong at 609 North Hazard Street was the winner. The presentation was September 30<sup>th</sup>.

Worked on Slide Show of the Georgetown waterfront for an upcoming presentation

Wrote a grant requesting trees for the City from Palmetto Pride

Composed Grant Report for last year's Tree Grant.

Issued Bus Permits

Prepared and coordinated all information for Screven Street Park Improvement presentation.

Researched ordinance concerning the licensing of Tour Guides to find out picture i.d.'s are to be issued. Worked on and made picture i.d. for new guide.

KGB monthly Board meeting, Prepared agenda and minutes

Various other administrative duties for Keep Georgetown Beautiful

## FRIENDS OF THE KAMINSKI HOUSE REPORT – September 2014

Despite all of the rain, the month of September was a busy one for the Kaminski House Museum we received visitors from 36 states and 3 foreign countries.

The brick removal project continued to take top priority for the Kaminski House in September. Bricks have now been removed from the Front Street, rear, and river façades of the house. Clapboards were found under the brick in all but a small portion of the Front Street façade. As seen in the photo to the right, the diagonal wooden boards show where porches once existed before the bricks were applied to the Front Street façade.



To see more images of the project, please visit our web site at:  
[www.kaminskimuseum.org/preservation](http://www.kaminskimuseum.org/preservation)



Dr. Dale Rosengarten spoke to a packed house on September 12<sup>th</sup>. Her talk, titled “Georgetown’s Jews: From Frist Families to Front Street” was well received and garnered a lot of questions and discussion.

The Kaminski House Museum inaugurated *Second Saturdays: The Art of Sweetgrass Basket Making* in September. Showcasing the talents of McClellanville artist, Barbara McCormick, the event is one of the ways that we live up to the museum’s mission of “Ensuring a Future for the Past.” Mrs. McCormick has been weaving Sweetgrass baskets for more than 50 years and will be demonstrating her craft on the porch of the Kaminski House the second Saturday of every month.



Robin Gabriel