



**REGULAR MEETING OF CITY COUNCIL
OCTOBER 19, 2017 – 5:30 PM
MUNICIPAL COURTROOM
GEORGETOWN, SOUTH CAROLINA**

1. CALL TO ORDER

Notice of this meeting has been made in accordance with the 1976 Code of Laws of South Carolina Freedom of Information Act.

MEMBERS PRESENT

Mayor Jack M. Scoville, Jr.
Mayor Pro Tempore Brendon M. Barber, Sr.
Council Member Sheldon A. Butts
Council Member Carol R. Jayroe
Council Member Edward S. Kimbrough, Jr.
Council Member Clarence C. Smalls

MEMBERS ABSENT

Council Member Al Joseph

ALSO PRESENT

Mr. Paul A. Gardner, City Administrator
Mrs. Elise Crosby, City Attorney
Ms. Ann U. Mercer, City Clerk
Mr. Orlando Arteaga, Engineer
Mrs. Debra Bivens, Director of Finance
Mr. Tim Chatman, Streets and Sanitation Manager
Mr. Will Cook, Water Utilities Director
Chief Charlie Cribb, Georgetown Fire Department
Mr. Glen Dixon, Fleet Superintendent
Mr. Alan Loveless, Director of Electric Utilities
Mr. Rick Martin, Building Official/Zoning Administrator
Mrs. Gloria Bromell-Tinubu, Economic Development Director
Chief Kelvin Waites, Georgetown Police Department

ABSENT

Miss Suzanne Abed-El-Latif, HR Manager

MEDIA

Georgetown Times - Mr. David Purtell
GAB News - Mr. Scott Harper

2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES

Mayor Jack M. Scoville, Jr. called the Regular Meeting of City Council to order at 5:30

PM and requested all cell phones or electronic devices be turned off or placed on mute so as to not interrupt the meeting.

3. INVOCATION & PLEDGE OF ALLEGIANCE

Mayor Pro Tempore Brendon M. Barber rendered the invocation. Mayor Scoville led the Pledge of Allegiance.

4. PUBLIC COMMENTS

Mayor Scoville opened the Public Comments and recognized Ms. Odessa Jackson who addressed City Council about A Cry in the Wilderness, Inc. This is a faith-based organization committed to helping individuals change unhealthy lifestyles and behaviors in a safe and substance-free environment. She provided a handout which explained the ministry and its goals. The first annual Drug Rally will be held February 24, 2018. Ms. Jackson said the key to the success of the event will be generous sponsors who will make it possible for A Cry in the Wilderness to offer support to individuals in the community. Assistance from officials is needed to raise money in order to open a treatment center in Georgetown County to house women and children.

Mayor Scoville recognized Mr. Willie Singleton. Mr. Singleton addressed City Council concerning the West End and leadership. He said the West End is in dire need of change in the quality of life. In addition, he does not feel the City currently needs an Economic Development Director and a City Administrator. His suggestion was to hire a person who can handle both positions.

Mayor Scoville recognized Ms. Josephine Anderson who addressed City Council concerning A Cry in the Wilderness ministry. Ms. Anderson is a part of that ministry and said she came from a background of drugs and alcohol. Our children are suffering and assistance is needed in order for the organization to reach those who want to be helped.

5. INTRODUCTION OF NEW EMPLOYEES

No new employees to introduce.

6. ELECTRIC UTILITIES

A. Motion to Approve Contract with Utility Technology Engineers Consultants for Engineering Services Related to the Front Street Underground Infrastructure Upgrade Project, and Payment in an Amount Not to Exceed \$205,600.

Council Member Smalls moved, seconded by Mayor Pro Tempore Barber. Mr. Alan Loveless noted the underground system providing electric service to the Front Street Commercial District was installed in the late 1980's. It consists of overhead transformers banked in enclosures served by underground conductors. The configuration is outdated and rarely used anymore. The transformers have been a source of maintenance problems over the years and have been the cause of several outages. Two of the transformer enclosures are located immediately adjacent to the

water, where flooding is a major problem during high water events. The goals of this project are to replace 30 year-old underground primary and secondary conductors, replace outdated transformer banks with standard pad-mounted transformers, and mitigate the flooding issues. Engineering services are required to develop the plan to alleviate flooding problems, develop a plan to work with 3-phase customers to deal with a slight change in voltage due to the replacement of the transformer banks, and develop a construction work plan to minimize inconvenience to customers. A project of this magnitude will take careful planning. RFQ's were solicited for engineering services for this project and three responses were received. A small committee reviewed the responses and agreed that Utility Technology is the most qualified firm to provide engineering services, based on their existing knowledge of our system and their detailed approach to the project. A not-to-exceed price was negotiated which reduced their original estimate by approximately \$15,000. Council Member Kimbrough questioned the cost of the engineering services. Mr. Loveless stated the contract includes a detailed work plan. Dealing with the 3-phase customers will be somewhat of a challenge; metering will have to be changed. These customers will be provided a small transformer to change the voltage from 208 to match their 240 voltage. This will require meetings with each individual customer. Council Member Jayroe asked if customers will incur any costs. Mr. Loveless stated this project is for the benefit of the customers and the City. If any additional equipment is needed on their service the City will probably provide it initially. It will then be turned over to the customer and will be their responsibility to maintain going forward. Construction should begin in the spring and will be a total rehab of the underground system. Council Member Butts asked about the dark fiber optics in the Front Street downtown area. Mr. Loveless said this project does not address any fiber optic system. The City does not have any fiber in the ground along Front Street. Mr. Gardner noted the closest fiber is located at Judge O'Donnell's office. Council Member Smalls asked about the total cost. Mr. Gardner stated the \$6 million bond Council approved includes \$1 million for this project.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Brendon M. Barber Sr., Mayor Pro Tempore
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Kimbrough, Smalls
ABSENT:	Joseph

7. CITY ADMINISTRATOR REPORT

Mr. Gardner reported the Public Works crew is preparing the City for the Wooden Boat Show this weekend. ~ The Bridge2Bridge Half Marathon will take place on October 28. This is a major law enforcement endeavor for the community. ~ Hardiplank is being installed on Fire Station 2. ~ The Police Department has hired a Capitol police officer. ~ Work at East Bay Park continues on tennis courts, curbing, concrete and bathrooms. Staff made a decision to scale back the East Bay Park trail

and rebid the project. ~ There is yet another CSX permit delay on the CDBG Phase I and II drainage projects. ~ Smoke testing is underway in the West End. ~ The Wastewater Treatment Plant has completed all mandated issues related to the Consent Order. ~ The City has received Liberty House responses concerning the rezoning of the steel mill property. In order to conclude the City's work on those responses, our contract with Waccamaw Regional Council of Governments needs to be amended. The additional cost is \$1,250.

Council Member Butts asked if a mobile operations center will be deployed for the Wooden Boat Show and the Bridge2Bridge run. Mr. Gardner stated the EOC will not be activated. A City command post will be at the Wooden Boat Show as well as a major police presence. The Bridge2Bridge is coordinated with all law enforcement partners and SCDOT. An extensive security plan is provided to and approved by DOT. The plan is also provided to the Sheriff.

8. MINUTES

Motion to approve minutes of City Council meetings dated August 17, 2017, August 24, 2017, September 7, 2017, September 21, 2017 and September 28, 2017.

Council Member Jayroe moved, seconded by Council Member Butts.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carol R. Jayroe, Council Member
SECONDER:	Sheldon A. Butts, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Kimbrough, Smalls
ABSENT:	Joseph

9. OLD BUSINESS

Mr. Gardner reported the contract between the City and Mr. Carey Smith previously approved by Council required some minor changes to insurance requirements. This does not affect the amount or compensation.

10. NEW BUSINESS

Council Member Butts expressed concern about an overgrown oak tree at the corner of Lafayette and Church Streets. Mr. Gardner said the tree crew will look into the matter.

11. DEPARTMENT MONTHLY REPORTS

- A. September 2017 GPD Report**
- B. September 2017 Municipal Court Report**
- C. September 2017 Fire Report**
- D. September 2017 Public Works Department Report**

- E. September 2017 Fleet Services Report
- F. August 2017 Water Utilities Report
- G. September 2017 Water Utilities Report
- H. September 2017 Engineering Report
- I. September 2017 Economic Development Report
- J. September 2017 Housing & Community Development Report
- K. September 2017 Finance & IT Departmental Reports

12. EXECUTIVE SESSION

Motion to adjourn Regular Meeting and enter Executive Session pursuant to Section 30-4-70 (a)(1) and (2) to discuss compensation and contract of an existing employee in the Administrative Department and Sec. 30-4-70(a)(5) to discuss matters relating to proposed location, expansion, or provision of services encouraging location or expansion of industries or other businesses in the area served by the public body.

Council Member Kimbrough moved, seconded by Council Member Butts.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Edward S Kimbrough, Council Member
SECONDER:	Sheldon A. Butts, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Kimbrough, Smalls
ABSENT:	Joseph

The Regular Meeting was adjourned at 6:05 pm.

Motion to adjourn Executive Session and return to Regular Meeting.

Mayor Pro Tempore Barber moved, seconded by Council Member Butts.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Brendon M. Barber Sr., Mayor Pro Tempore
SECONDER:	Sheldon A. Butts, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Kimbrough, Smalls
ABSENT:	Joseph

Executive Session was adjourned and the Regular Meeting reconvened at 6:59 pm.

Mayor Scoville announced no formal action was taken in Executive Session.

Mr. Gardner stated this City Council Meeting was dedicated to Ms. Evette Heard. She was a dedicated City employee who passed away October 3, 2017.

A. COUNCIL MAY TAKE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

13. ADJOURNMENT

Motion to adjourn the Regular Meeting of City Council

Council Member Jayroe moved, seconded by Council Member Butts.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carol R. Jayroe, Council Member
SECONDER:	Sheldon A. Butts, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Kimbrough, Smalls
ABSENT:	Joseph

The Regular Meeting of City Council was adjourned at 7:00 pm.

Ann U. Mercer
City Clerk

Date Approved: 11/16/17