



**REGULAR MEETING OF CITY COUNCIL
OCTOBER 18, 2018 – 5:30 PM
MUNICIPAL COURTROOM
GEORGETOWN, SOUTH CAROLINA**

1. CALL TO ORDER

Notice of this meeting has been made in accordance with the South Carolina Code of Laws as amended.

MEMBERS PRESENT

Mayor Pro Tempore Rudolph A. Bradley
Council Member Sheldon A. Butts
Council Member Tupelo Humes
Council Member Carol R. Jayroe
Council Member Al Joseph
Council Member Clarence C. Smalls

MEMBER ABSENT

Mayor Brendon M. Barber, Sr.

ALSO PRESENT

Mr. Carey F. Smith, Interim City Administrator
Mrs. Elise Crosby, City Attorney
Ms. Ann U. Mercer, City Clerk
Mrs. Suzanne Anderson, HR Manager
Mr. Orlando Arteaga, Engineer
Mrs. Debra Bivens, Director of Finance
Mr. Tim Chatman, Streets and Sanitation Manager
Mr. Will Cook, Water Utilities Director
Mr. Alan Loveless, Director of Electric Utilities
Assistant Fire Chief Brent McClellan
Mr. Rick Martin, Building Official/Zoning Administrator
Chief Kelvin Waites, Georgetown Police Department
Mr. Isaac Williams, Fleet Superintendent

ABSENT

Chief Charlie Cribb, Georgetown Fire Department

MEDIA

Georgetown Times - Mr. David Purtell
GAB News - Mr. Scott Harper

2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES

Mayor Pro Tempore Rudolph A. Bradley called the Regular Meeting of City Council to order at 5:30 PM and requested all cell phones or electronic devices be turned off or placed on mute, with the exception of first responders and department heads, so as to not interrupt the meeting.

3. INVOCATION & PLEDGE OF ALLEGIANCE

Council Member Sheldon A. Butts rendered the invocation. Council Member Tupelo Humes led the Pledge of Allegiance.

4. PUBLIC COMMENTS

Mayor Pro Tempore Bradley opened the Public Comments portion of the meeting and recognized Mr. Fred Williams. Mr. Williams, President of the West End Citizen Council, addressed Council and requested information on the recommendations from a group of city planners who previously met in Georgetown. They were to provide recommendations going forward to enhance the lives and values of the properties on the West Side. Mr. Carey Smith informed Council this item is on the workshop agenda next Thursday.

Mayor Pro Tempore Bradley recognized Mr. Tony Spinnato. Mr. Spinnato informed Council about the Chili and Ride for Mammograms event being held October 27, 2018. For the last 12 years a motorcycle group holds a breast cancer awareness ride. They take part in a 150 mile ride that concludes with a celebration at the Beaver Bar Pavilion in Murrells Inlet. He outlined the route the bikers will take next Saturday. Funds are available for all ladies in Georgetown County who have a license or ID to have free testing. All money raised goes to Tidelands breast care funding. Businesses and individuals contribute financially as well as provide food. Chili will be served from crock pots and monetary prizes awarded for 1st, 2nd and 3rd place. Council Member Butts rode with the group last year and will joining in again this year. Mr. Bradley asked Mr. Smith to see if there is anything the City can do. Council Member Butts stated this event is truly one to be a part of in any manner that we can as a City. Hopefully lives can be saved by coming together for this one event and burdens lifted from people who really need help.

Mayor Pro Tempore Bradley recognized Mr. Tranis Parker. Mr. Parker addressed Council and thanked them for all they do. He expressed his concern that the City does not do enough for the children in Georgetown. For the last five years a bullying parade has been held in Georgetown, led by children from the City, County and outside counties. Funding for this comes from volunteers or donations. A nonprofit organization sponsors the parade and asked the City to partner with them for the parade. He requested the City waive the fees for police escort or partner with the organization in order for the parade to take place. He also asked Council to lead the parade in order for the children to see you care. Mayor Pro Tempore Bradley turned to the administrator. Mr. Smith said he met with Mr. Parker and explained the City's policies regarding his request. There are only two groups Council has approved to sponsor, the Homecoming Parade and Veterans Day Parade. Mr. Smith

said he was asked to not enforce the deposit, which he cannot do. When questioned by Mayor Pro Tempore Bradley, Mr. Smith indicated a discussion concerning sponsorship could be included at a future Council workshop.

The Public Comments portion closed.

5. INTRODUCTION OF NEW EMPLOYEES

No new employees.

6. CITY ADMINISTRATOR REPORT

Mayor Pro Tempore Bradley called on Mr. Carey Smith to present his report. Mr. Smith reported (1) a meeting with City Council and Mr. Slavin has been cancelled three times due to weather issues. He hopes to set a date in the near future and will contact Council with the proposed date and time; (2) staff is conducting interviews with candidates for the planner position; (3) as an alternative to a stop and go traffic signal, the DOT will allow the installation of an emergency vehicle traffic signal at Fire Station 2 on US 17. This will assist the safety concerns pointed out by the Fire Department. It will operate in a flashing yellow mode until activated, when it would be a steady yellow turning to a steady red. Under the SCDOT guidelines, the emergency vehicle traffic signal would have to be installed by the City of Georgetown under an encroachment permit and all costs related would be the City's responsibility. When asked about the school crossing project, Mr. Smith stated two letters have been written with no response from DOT. The School District is working collaboratively with City staff on this request and various members of the legislative delegation have been contacted.

Mayor Pro Tempore Bradley announced he would like to handle the action items slightly different. Once the motion is made he will ask each Council Member for comments and when it is time to vote he will recognize each member. There were no objections from Council.

7. HOUSING AND COMMUNITY DEVELOPMENT

A. Motion to approve second reading of an ordinance annexing part of U.S. Highway 17 into the corporate limits of the City of Georgetown, South Carolina.

Council Member Joseph moved, seconded by Council Member Humes. Mr. Rick Martin presented the ordinance for approval. There were no comments.

Mayor Pro Tempore Bradley called for the vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Tupelo Humes, Council Member
AYES:	Bradley, Butts, Jayroe, Joseph, Humes, Smalls
ABSENT:	Barber Sr.

- B. Motion to approve second reading of an ordinance annexing .23 acre off South Fraser Street, for 711 Partners, LLC, into the corporate limits of the City of Georgetown, SC.**

Council Member Jayroe moved, seconded by Council Member Joseph. There were no comments.

Mayor Pro Tempore Bradley called for the vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Carol R. Jayroe, Council Member
SECONDER:	Al Joseph, Council Member
AYES:	Bradley, Butts, Jayroe, Joseph, Humes, Smalls
ABSENT:	Barber Sr.

- C. Motion to approve second reading of an ordinance to rezone approximately .23 acre, owned by 711 Partners, LLC, located off South Fraser Street near the edge of city limits, from Residential (R1) to General Commercial (GC).**

Council Member Joseph moved, seconded by Council Member Humes. There were no comments.

Mayor Pro Tempore Bradley called for the vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Tupelo Humes, Council Member
AYES:	Bradley, Butts, Jayroe, Joseph, Humes, Smalls
ABSENT:	Barber Sr.

8. FINANCE

- A. Motion to approve second reading of an ordinance for a State Revolving Fund (SRF) Loan for the Historic District Water Project not to exceed \$1,650,000.**

Council Member Joseph moved, seconded by Council Member Butts. There were no comments.

Mayor Pro Tempore Bradley called for the vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Sheldon A. Butts, Council Member
AYES:	Bradley, Butts, Jayroe, Joseph, Humes, Smalls
ABSENT:	Barber Sr.

- B. Motion to approve second reading of an ordinance for a State Revolving Fund (SRF) Loan for the West End Sewer Rehabilitation Project not to exceed \$2,460,281.**

Council Member Smalls moved, seconded by Council Member Butts. There were no comments.

Mayor Pro Tempore Bradley called for the vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Sheldon A. Butts, Council Member
AYES:	Bradley, Butts, Jayroe, Joseph, Humes, Smalls
ABSENT:	Barber Sr.

- C. Motion to purchase sixty (60) Personal Computer Towers for all City Departments from Dell for a not to exceed amount of \$36,000.**

Council Member Smalls moved, seconded by Council Member Humes. There were no comments.

Mayor Pro Tempore Bradley called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Tupelo Humes, Council Member
AYES:	Bradley, Butts, Jayroe, Joseph, Humes, Smalls
ABSENT:	Barber Sr.

9. POLICE

- A. Motion to approve service agreement and payment to Saint Frances Animal Center in the amount of \$75,000 for fiscal year 2018 - 2019.**

Council Member Humes moved, seconded by Council Member Joseph. There were no comments.

Mayor Pro Tempore Bradley called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tupelo Humes, Council Member
SECONDER:	Al Joseph, Council Member
AYES:	Bradley, Butts, Jayroe, Joseph, Humes, Smalls
ABSENT:	Barber Sr.

10. PUBLIC WORKS

- A. Motion to approve purchase and payment of a 2018 F150 Crew Cab pick up truck to Vick Bailey Ford in the amount of \$26,770.00.**

Council Member Humes moved, seconded by Council Member Smalls. When asked about a short bed, Mr. Tim Chatman stated the long bed truck purchased last year will be used in the grounds maintenance department and the new truck will be used as a service truck. As trucks are replaced, the old trucks will be passed to the different divisions as needed.

Mayor Pro Tempore Bradley called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tupelo Humes, Council Member
SECONDER:	Clarence C. Smalls, Council Member
AYES:	Bradley, Butts, Jayroe, Joseph, Humes, Smalls
ABSENT:	Barber Sr.

11. ENGINEERING

- A. Motion to approve Change Order #5 and Payment to Greenwave Contracting, Inc. for the Highmarket/Duke St. Drainage Phase I Project in the Amount of \$101,322.98.**

Council Member Joseph moved, seconded by Council Member Humes. When questioned by Council Member Smalls, Mr. Orlando Arteaga stated the change order includes highway repair of Highmarket Street due to 18 inches of existing asphalt caving in beyond contractor's trench line, repair of Lynch Street beyond contractor's trench line due to existing 8 inch sewer main caving in and needing replacement. Some items are existing unit prices on contract and some are new line items that are not in current contract. This change order does not include any deducts. A final change order will true up quantities and could show some savings due to lesser quantities or work not required such as night work on highway. This change order includes a time extension of approximately one month due to storms and weather delays. Waccamaw Regional Council of Governments is aware of this change order and has requested the standard commitment letter from the City. The Department of Commerce has requested we extend the completion date from December 7 to December 31, 2018 in order to complete the punch list and paperwork. Mr. Arteaga stated the amount requested is included in the current budget. When asked, he stated there is no reason to believe the soil was contaminated when the sewer pipe

was exposed; bypass pumps was used and the holes were plugged on each end of the line. The damage to the pipe was due to its age. Mr. Smith stated there is a very rigorous internal review mechanism. He and other staff examine any change order and may contest if in question. Discussion continued. When questioned, Mr. Arteaga said when the drainage project is complete it will alleviate the flooding problems in the Lynch Street/Duke Street area. Further discussions followed. For the record he requested Council approve the extension date to December 31, 2018.

Mayor Pro Tempore Bradley asked Council Members Joseph and Humes if they would withdraw their motion and second, they agreed. **Mayor Pro Tempore Bradley called for a motion on the original motion to include extending the project to December 31, 2018.** Council Member Joseph moved, seconded by Council Member Humes.

Mayor Pro Tempore Bradley called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Tupelo Humes, Council Member
AYES:	Bradley, Butts, Jayroe, Joseph, Humes, Smalls
ABSENT:	Barber Sr.

Mayor Pro Tempore Bradley encouraged staff to list everything needed when applying for future grants.

12. ELECTRIC UTILITIES

A. Motion to approve purchase order and payment in the amount of \$35,000 to Ricky's Tree Service of Manning SC.

Council Member Butts moved, seconded by Council Member Smalls. When asked, Mr. Alan Loveless stated this amount represents the remainder of last year's purchase order. In FY 17/18 the City advertised and accepted bids for tree contractor service. Wolf Tree Service was the low bid. After checking references, Council approved a purchase order in the amount of \$140,000 for Wolf in December 2017. Within the first few months of work their performance was not acceptable. Their staffing was poor, their equipment was poor and they would consistently not report for work with no communication as to whether they were coming or not. Staff spoke with them about this and gave opportunity to correct the issues. After continued problems, we asked them to leave and terminated the purchase order in early September with approximately \$55,000 remaining on the purchase order. Ricky's Tree Service was the second bidder last year. Staff executed an emergency purchase order for \$20,000 so they would be on hand during Hurricane Florence. This \$35,000 is the amount remaining in last year's purchase order.

Mayor Pro Tempore Bradley called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sheldon A. Butts, Council Member
SECONDER:	Clarence C. Smalls, Council Member
AYES:	Bradley, Butts, Jayroe, Joseph, Humes, Smalls
ABSENT:	Barber Sr.

B. Motion to approve purchase of Compact Excavator and payment in the amount of \$42,799.00 to Flint Construction & Forestry in Aynor SC.

Council Member Butts moved, seconded by Council Member Humes. There were no comments.

Mayor Pro Tempore Bradley called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sheldon A. Butts, Council Member
SECONDER:	Tupelo Humes, Council Member
AYES:	Bradley, Butts, Jayroe, Joseph, Humes, Smalls
ABSENT:	Barber Sr.

13. CITY ADMINISTRATOR REPORT

Mr. Smith presented his report (Item 6) before the action items.

14. MINUTES

Motion to approve minutes of City Council meetings dated 6/12/18, 6/21/18, 7/12/18, 7/26/18, 8/16/18 and 8/23/18.

Council Member Joseph moved, seconded by Council Member Smalls.

Mayor Pro Tempore Bradley called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Clarence C. Smalls, Council Member
AYES:	Bradley, Butts, Jayroe, Joseph, Humes, Smalls
ABSENT:	Barber Sr.

Council Member Butts expressed concern with the current audio system and wants there to be an adequate system to insure precise transcription of the meetings. He referenced minutes of a meeting where comments were inaudible. The Clerk stated the meetings are recorded on a cell phone. Since that particular meeting, an additional handheld device has been purchased and is used to record the meetings.

15. OLD BUSINESS

Council Member Joseph referenced the Intergovernmental Agreement between the City and County to fund an \$85,000 study with Coastal Carolina on the harbor. He reported the study began October 1 and is moving forward. There will be an exhibit in the Maritime Museum during the boat show which will explain the study and show some of the findings. Students assisting with the study will be available, along with some of the equipment being used.

16. NEW BUSINESS

No new business.

17. DEPARTMENT MONTHLY REPORTS

Mayor Pro Tempore Bradley noted the department monthly reports are printed in the agenda.

- A. September 2018 GPD Report**
- B. September 2018 Municipal Court Report**
- C. September 2018 Fire Report**
- D. September 2018 Public Works Department Report**
- E. September 2018 Fleet service Report**
- F. September 2018 Electric Utility Department Report**
- G. September 2018 Water Utilities Report**
- H. September 2018 Engineering Report**
- I. September 2018 Housing & Community Development Report**
- J. September 2018 - Finance and IT Report**

18. EXECUTIVE SESSION

Mayor Pro Tempore Bradley announced the Executive Session has been removed.

19. ADJOURNMENT

Motion to adjourn the Regular Meeting of City Council.

Council Member Butts moved, seconded by Council Member Humes.

Mayor Pro Tempore Bradley called for the vote.

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Sheldon A. Butts, Council Member

SECONDER: Tupelo Humes, Council Member

AYES: Bradley, Butts, Jayroe, Joseph, Humes, Smalls

ABSENT: Barber Sr.

The Regular Meeting of City Council adjourned at 6:35 pm.

Ann U. Mercer
City Clerk

Date Approved: 12/20/18