

UPDATED
REGULAR MEETING OF CITY COUNCIL
OCTOBER 17, 2019 - 5:30 PM
MUNICIPAL COURTROOM
GEORGETOWN, SOUTH CAROLINA



Notice of this meeting has been made in accordance with the
South Carolina Code of Laws as amended.

1. **CALL TO ORDER**
2. **ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES**
3. **INVOCATION & PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENTS**
5. **INTRODUCTION OF NEW EMPLOYEES**
6. **EXECUTIVE SESSION**
 - A. **Motion to adjourn Regular Meeting and enter into Executive Session pursuant to Section 30-4-70 (a)(1)(2) to discuss appointments to GHA, Construction Board of Appeals, ARB and to receive quarterly legal update from the City Attorney on pending cases, cases adjudicated since last update, and to receive legal advice related to settlement discussions about ongoing portions of 2014-CP-22-863 City of Georgetown v. Republic Contracting, et al. (SCDOT cost overrun claim).**
 - B. **Motion to adjourn Executive Session and reconvene Regular Meeting.**
 - C. **NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION.**
 - D. **City Council may take action on items discussed in Executive Session.**
7. **PLANNING AND COMMUNITY DEVELOPMENT**
 - A. **Motion to approve second reading of an ordinance amending the City of Georgetown Zoning Ordinance Article III (Definitions), IV (General Provisions), & VII (Use Districts) to add Solar Energy Systems.**

Attachments:

1	Text Amendment Solar Ord	(PDF)
2	704 Zoning Use Chart	(PDF)
3	PC Minutes Solar	(PDF)
 - B. **Motion to approve second reading of an ordinance authorizing lease to Coastal Carolina University for mooring locations.**

Attachments:

1	9-19-19 Ordinance for Lease Ord	(PDF)
2	09-11-19 Mooring Buoy Lease - REVISED2 (2)	(PDF)

8. FINANCE

- A. Motion to Approve a Five (5) Year Agreement with HTC for Cloud and Managed Services for \$105,880 per year.**

Attachments:

- 1 City of Georgetown Managed Services Agreement 10112019 (PDF)

9. POLICE

- A. Motion to approve purchase from Howard Technology Solutions to purchase 25 Panasonic Toughbook Tablets for the patrol vehicles.**

Attachments:

- 1 Howard Technology Solutions (PDF)

10. ENGINEERING

- A. Motion to approve revised construction bid and make payments to Waccamaw Landscaping & Construction, Inc. for the amount of \$26,745.00 for the installation of new Dog Park fencing and irrigation at East Bay Park. Work includes general conditions, black vinyl coated chain link fence, irrigation, and two bench concrete pads.**

Attachments:

- 1 East Bay Dog Park VE Proposal Rev 10-8-19 (PDF)
2 Waccamaw Landscaping (PDF)
3 1 Submittal Listing (PDF)
4 5. Addendum 1 (PDF)

- B. Motion to approve construction bid and make payments to Green Design and Consultants, Inc. in a not-to-exceed amount of \$49,888. Bid includes metal roof replacement; window repairs and/or restoration; removal of existing plumbing fixtures and accessories and replace with new; install new luxury vinyl tile flooring; install new mirrors, painting of interior walls and ceiling; and install new heat pump.**

Attachments:

- 1 GREEN DESIGN (PDF)
2 City of Georgetown Resume Kaminski Project (PDF)
3 Certified Bid Tab 9.11.2019 (PDF)

11. ELECTRIC UTILITIES

- A. Motion to approve Second Reading of Ordinance to Add an Interim Rate for Customer-Side Renewable Generation to be Operated in Parallel with the City's Electric Distribution System.**

Attachments:

- 1 CRGRateOrdinanceFinal (PDF)

12. ADMINISTRATION

- A. **Motion to Approve Staff Recommendation on Governance as it relates to the City of Georgetown Winyah Auditorium By-Laws.**
- B. **Motion to Approve Payment to the City of Georgetown Winyah Auditorium in the Amount of \$33,750.**

13. CITY ADMINISTRATOR REPORT

14. MINUTES

- A. **Motion to approve City Council Meeting minutes of August 1, August 15, August 22, September 12, September 19, and September 26, 2019.**

15. OLD BUSINESS

- A. **Discussion on Residential (R5) Zoning in the West End.**

Attachments:

- | | | |
|---|-------------------------------------|-------|
| 1 | Article VII Sec 700.5 | (PDF) |
| 2 | Sec 704 Use Chart | (PDF) |
| 3 | Article VIII Setbacks | (PDF) |
| 4 | Sec 419 Manufactured Homes | (PDF) |
| 5 | Article IX Existing Mobile Homes R5 | (PDF) |

16. NEW BUSINESS

17. DEPARTMENT MONTHLY REPORTS

- A. **September 2019 Electric Utility Department Report**

Attachments:

- | | | |
|---|---------------|-------|
| 1 | september2019 | (PDF) |
|---|---------------|-------|

- B. **Engineering Monthly Report_September 2019**

Attachments:

- | | | |
|---|---|-------|
| 1 | Engineering Monthly Report_September 2019 | (PDF) |
|---|---|-------|

- C. **September 2019 Fire Report**

Attachments:

- | | | |
|---|----------------------------|-------|
| 1 | September 2019 Fire Report | (PDF) |
|---|----------------------------|-------|

- D. **September2019 Fleet service Report**

Attachments:

- | | | |
|---|-----------------------------|-------|
| 1 | SEPTEMBER 2019 FLEET REPORT | (PDF) |
|---|-----------------------------|-------|

- E. **GPD September 2019 Monthly Report**

Attachments:

- | | | |
|---|-------------------------------|-------|
| 1 | September 2019 Monthly Report | (PDF) |
|---|-------------------------------|-------|

- F. **September 2019 Municipal Court Report**

Attachments:

- | | | |
|---|------------------------|-------|
| 1 | Municipal court report | (PDF) |
|---|------------------------|-------|

- G. **Planning & Community Development September 2019 Report**

Attachments:

1 September 2019 Monthly Report (PDF)

H. September 2019 Public Works Department Report

Attachments:

1 SEPT. 2019 (PDF)

I. September 2019 Water Utilities Report

Attachments:

1 September 2019 Water Utilities Report (PDF)

J. September 2019 Finance and IT Departments Report

Attachments:

1 September 2019 Finance & IT Report (PDF)

2 Grants-Monthly Rpts FY 19.20 (PDF)

3 Monthly GovDeal Report (PDF)

4 BudgetPerformanceReport-September 2019 (PDF)

18. APPOINTMENTS

19. ADJOURNMENT

A. Motion to adjourn the Regular Meeting of City Council.



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 2835

Council Meeting Date:	17 October 2019
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve first reading of an ordinance amending the City of Georgetown Zoning Ordinance Article III (Definitions), IV (General Provisions), & VII (Use Districts) to add Solar Energy Systems.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• The electric department has been researching solar energy systems and how city residents and businesses could benefit from this technology. • A fee schedule has been developed for this new solar energy use by the city electric and finance departments. • The planning & zoning department needs to make some rules and regulations on how citizens and businesses can utilize these solar energy systems. • Regulations on placement, type, size, maximum wattage, permitting, etc. needed to be added to the zoning ordinance.
Options:	Approve or deny the text amendments for Solar Energy Systems.
Staff Recommendation:	Approval.

Reviews:

Angela Rambeau Skipped 09/16/2019 3:14 PM

Need to push it forward.

City Attorney Skipped 09/16/2019 3:14 PM

Need to push it forward.

Sandra E. Yudice Ph.D. Completed 09/16/2019 3:28 PM

Stephanie Buccione Completed 09/16/2019 3:39 PM

Updated: 9/16/2019 3:56 PM by Stephanie Buccione

Page 1

Attachments:

1. a Text Amendment Solar Ord (PDF)
2. b 704 Zoning Use Chart (PDF)
3. c PC Minutes Solar (PDF)

**MOTION TO APPROVE FIRST READING OF AN ORDINANCE AMENDING THE CITY OF
GEORGETOWN ZONING ORDINANCE ARTICLE III (DEFINITIONS), IV (GENERAL
PROVISIONS), & VII (USE DISTRICTS) TO ADD SOLAR ENERGY SYSTEMS.**

**AN ORDINANCE AMENDING THE CITY OF GEORGETOWN ZONING ORDINANCE
ARTICLE III (DEFINITIONS), IV (GENERAL PROVISIONS), & VII (USE DISTRICTS) TO ADD
SOLAR ENERGY SYSTEMS**

WHEREAS, pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

WHEREAS, the Planning Commission of the City of Georgetown, South Carolina held a public hearing regarding the proposed amendment to Article III, IV, & VII; and

WHEREAS, following the public hearing on August 27, 2019 and the vote by Planning Commission of 6-0 in favor of amending the Zoning Ordinance to amend the text, the Mayor and City Council of the City of Georgetown feel it is in the best interest of the City of Georgetown to amend the ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina that Article III (Definitions), IV (General Provisions), & VII (Use Districts) of the City of Georgetown Zoning Ordinance be amended as follows:

Article III – Definitions

372 Solar Energy System: As used in Sec. 443, is a complete assembly consisting of one or more solar collectors and associated mounting hardware or equipment.

372.1 Solar Collector: A solar device that absorbs and accumulates solar rays for the use as a source of energy.

372.2 Solar Energy: Radiant energy received from the sun collected in the form of heat or light by a solar collector to produce energy.

372.3 Solar Energy System, Accessory: A solar energy system that is roof-mounted as a secondary activity or use, incidental to the principal use of the property. Solar collectors and inverters shall meet zoning setbacks as an accessory structure.

372.4 Solar Farm: Any freestanding energy system that is a principal land use and commercial enterprise located on a site larger than one (1) acre being the minimum zoning district requirements.

Article IV – General Provisions

443 Solar Energy System

Prior to installing any solar energy System, all property owners shall execute an Interconnection Agreement for Customer-Owned Renewable Generation Systems with the City of Georgetown Electric Utility Department. Solar Collectors shall be permitted provided that the following performance standards are met:

1. Roof-mounted residential and non-residential building solar collectors located on front or side building roofs visible from the public right-of-way shall not extend above the peak of the roof place where it is mounted, and no portion of any such solar collector shall extend more than 24 inches as measured perpendicularly to the roof at the point where it is mounted.
2. Roof-mounted residential and non-residential building solar collectors located on the rear or interior side building roofs shall not extend above the peak, or parapet, of the roof

- plane where it is mounted and no portion of any such solar collector shall extend more than four (4) feet as measured perpendicularly to the roof at the point where it is mounted.
3. Ground- mounted solar collectors, including solar farms, shall not be permitted within the city limits; except for low-voltage, decorative lighting systems and other similar home improvement gadgets.
 4. All solar energy system installers shall hold current South Carolina electrical, general contractor, and/or specialty license(s).
 5. All solar energy systems shall meet the building code regulations of Chapter 3 (Sec. 324) of the currently adopted International Residential Code (IRC) and Chapter 31 (Sec. 3111) of the currently adopted International Commercial Code (ICC). (*Section subject to change.)
 6. Maximum wattage of any singular solar energy system shall be limited to twenty (20) kilowatts.
 7. All utility service lines, except major electrical transmission lines, serving solar energy systems shall be hidden from view of public right-of-ways.
 8. Any solar energy system incorporated into a nonresidential building shall be integrated into the basic form and main body of the building. If roof mounted, all solar collector panels shall fit into the form of the roof; if the building's roof is sloped or if "rack" mounting is used on a flat roof, the mounting must be concealed from view at street level. Exposed rack supports and free-standing collectors apart from the main building shall not be permitted.
 9. Roof-mounted solar energy systems mounted on "accessory or detached structures" are allowed on any structure that can meet standard #5 above, and Article VIII of this ordinance. No free-standing panels shall be allowed.
 10. If an active solar or photovoltaic solar system is utilized, all components servicing the collector panels shall be concealed, including mechanical piping and conduits.
 11. All exposed metal that is part of a solar energy system shall be of a color that will blend into its surroundings.
 12. Solar energy systems to be located in the Historic Buildings (HB) Zoning District shall meet the current Design Review Standards and be approved by the Architectural Review Board (ARB).
 13. Tree trimming for solar exposure is subject to the Tree Protection regulations of Article XII (Section 1201 & 1202) of this ordinance. All Historic Trees, as defined in Article XII (Section 1200), shall hold precedence over solar exposure.
 14. Planning Commission may include special conditions in their recommendation to City Council to implement the public health, safety, morals, or general welfare of the community set forth in Article I of the City of Georgetown Zoning Ordinance. City Council may accept, modify, reject, or add additional conditions at its sole discretion.

Article VII – Use Districts

*See Use Chart, Section 704 (attached)

ATTEST:

Stephanie Buccione, City Clerk

Brendon M. Barber Sr., Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney

703.501 Consistency with the Comprehensive Plan: The Master Planned zoning district designation and the Master Plan shall be consistent with the current City of Georgetown Comprehensive Plan.

703.502 Compatibility with Surrounding Areas: Development along the perimeter of a Master Planned District must be compatible with adjacent existing or proposed future development. In cases where there are issues of compatibility, the Master Plan shall provide for transition areas at the edges of the Master Planned district that allow for appropriate buffering and/or ensure a complementary character of uses. Complementary character is identified based on densities/intensities, lot size and dimensions, street and block grid pattern, building height, building mass and scale, hours of operation, exterior lighting, landscaping, and siting of service areas.

703.503 Consistency with the Zoning Ordinance: Along with the consistency to the current Comprehensive Plan, the Master Planned zoning district and development shall conform to the minimum standards of the City of Georgetown Zoning Ordinance, including the Overlay District where applicable, unless more stringent standards are detailed in the Terms and Conditions section of the Master Planned district design.

703.504 Location: All Master Planned districts may be located anywhere within the city as long as other standards of this ordinance can be met.

703.505 Size: Minimum size restrictions are as follows:

- a. Master Plan-Residential (MP-R) districts shall be at least three (3) acres.
- b. Master Planned Commercial (MP-C) and Master Planned Business/Industrial Park (MP-BIP) districts shall be at least five (5) acres.

**However, City Council may reduce these size requirements where appropriate based on physical development constraints, protection of environmentally-sensitive natural areas, or the promotion of a community goal when more conventional development or subdivision would be difficult or undesirable give the constraints on development.*

704 Zoning District Use Classifications Chart

The Use Classifications Chart identifies both permitted and conditional uses for each Zoning District. See Table 704: Use Classification.

“P” indicates that the use is a permitted use in the Zoning District

“C” indicates that the use is a conditional use in the Zoning District. The Article and Section Number noted in the “Conditions” column reference the additional requirements for approval.

Blank space indicates that the use is not permitted in the Zoning District.

Residential Use Classifications	RI	R2	R3	R4	R5	MR	Conditions
Accessory Dwelling	P	P	P	P	P		
Adult Mini-day Care	C	C	C	C	C		Article 4, Section 417
Barber Shop					C		Article 4, Section 418
Beauty Shop					C		Article 4, Section 418
Bed & Breakfast Inn	C	C	C	C	C		Article 4, Section 408
Church	C	C	C	C	C		Article 4, Section 418
Courthouse		C	C	C	C		Article 4, Section 418
Customary General Farming	P	P	P	P	P		

Residential Use Classifications	R1	R2	R3	R4	R5	MR	Conditions
Duplex		C	C	C	C		Article 4, Section 420
Eleemosynary Club					C		Article 4, Section 418
Fraternal Organization	C	C	C	C	C		Article 4, Section 421
Funeral Home				C			Article 4, Section 421
Garage Apartment		P	P	P	P		
Group Dwelling			P	P			
Home Occupation	P	P	P	P	P	P	
Hospital						P	
Accessory Building to Hospital						P	
Library			C	C	C		Article 4, Section 418
Lodges					C		Article 4, Section 418
Mini-day Care	C	C	C	C	C		Article 4, Section 416
Manufactured Home			C		C		Article 4, Section 419
Multi-Family			C	C	P		Article 4, Section 415
Multi-level Parking Facility						P	
Museum				C			Article 4, Section 418
Non-commercial Accessory Building	P						
Not for Profit Clubs				C			Article 4, Section 421
Nursing Home	C	C	C	C	C		Article 4, Section 413
Offices				C			Article 4, Section 421
Park	C	C	C	C	C		Article 4, Section 418
Post Office				C			Article 4, Section 418
Public Assembly Hall				C			Article 4, Section 418
School for General Education	C	C	C	C	C		Article 4, Section 414
Single Family Home	P	P	P	P	P	P	
Solar Energy Systems	C	C	C	C	C	C	Article 4, Section 443
Substation	C	C	C	C	C		Article 4, Section 412
Taxi Stand			C	C			Article 4, Section 418
Two Family Dwelling		P	P	P	P		
Water Tower	C	C	C	C	C		Article 4, Section 411
Commercial Use Classifications	IC	CC	WC	NC	GC		Conditions
Adult Day Care Center					C		
Animal Hospitals and Veterinary Clinics	C	C			P		Article 4, Section 438
Armory	P				P		Article 4, Section 438
Assembly Halls, Coliseums, Gymnasiums, and Similar Uses	C				P		Article 4, Section 438
Automotive Repair Shop	P				P		

Attachment: 704 Zoning Use Chart (2835 : Text amendment to add Solar Energy System to ZO)

Commercial Use Classifications	IC	CC	WC	NC	GC		Conditions
Automotive Sales and Service (excluding automotive junk yard)	C				P		Article 4, Section 438
Automated Teller Machine (free standing)	C				C		Article 4, Section 418
Automotive Washing Establishment	C				P		Article 4, Section 438
Bakery		C		C			Article 4, Section 425
Bank	C	P			P		Article 4, Section 438
Bank Teller Machine				P			
Barber shop	P	P		P	P		
Beauty Shop	P	P		P	P		
Bed and Breakfast		C		C			Article 4, Section 408
Billiard Parlor	C	P			P		Article 4, Section 438
Bingo Parlor	C				P		Article 4, Section 438
Boat Sales, Service, and Supplies	C				P		Article 4, Section 438
Bowling Alley	C				P		Article 4, Section 438
Building Supply/Equipment Sales	C				P		Article 4, Section 438
Bus Station	C				P		Article 4, Section 438
Cemetery	C				P		Article 4, Section 438
Church	C	P		P	P		Article 4, Section 438
Club	C	P			P		Article 4, Section 438
Cold Storage/Freezer Locker	P				P		
Communication Tower					C		Article 4, Section 428
Convenience Commercial Establishment				C			Article 4, Section 426
Courthouse	P	P			P		
Day Care Center				P	P		Article 4, Section 416
Dock, Pier and Warf	C		P		P		Article 4, Section 441
Dog Pound					C		Article 4, Section 429
Drive-in Theater					C		Article 4, Section 430
Electrical Appliance/Equipment Sales and Repair	C				P		Article 4, Section 438
Small Fabricating Shop (including Cabinet, upholstery, and sheet metal)	P				P		
Family Day Care Home				P	P		
Farm Equipment Sales/Service	C				P		Article 4, Section 438
Other Financial Institutions	C	P			P		Article 4, Section 438
Fire Station	P	P		C	P		Article 4, Section 418
Fraternal Organization	C	P			P		Article 4, Section 438

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Commercial Use Classifications	IC	CC	WC	NC	GC	Conditions
Funeral Home	C			P	P	Article 4, Section 438
Gas Service Station					C	Article 4, Section 436
Golf Driving Range and Par 3 Course	C				P	Article 4, Section 438
Greenhouse/Horticulture Nursery	C				P	Article 4, Section 438
Group Dwelling		C				Article 4, Section 422
Horse Drawn Carriage		C				Article 4, Section 407
Hospital	C				P	Article 4, Section 418
Hotel	C	P			P	Article 4, Section 438
Ice Processing and Storage	C	P			P	Article 4, Section 438
Jail	P				P	
Laundromat	C	P		P	P	Article 4, Section 438
Library	P	P			P	
Lodge	C	P		P	P	Article 4, Section 438
Maintenance Shop	C				P	Article 4, Section 438
Marina (wet or dry)	C		P		P	Article 4, Section 438
Marine-related Storage Yard			C		C	Article 4, Section 424
Miniature Golf and Similar Outdoor Recreational Facilities	C				P	Article 4, Section 438
Mini-day Care Center	C			P	P	Article 4, Section 438
Manufactured Home Sales Lot/Office					C	Article 4, Section 437
Mortuary	C				P	Article 4, Section 438
Multi-Family Dwelling		C				Article 4, Section 422
Museum	P	P			P	
Mini-shopping Center	P	P			P	
News Stand				P		
Nursing Home	C				P	Article 4, Section 438
Office (Business, professional, government)	P	P		P	P	
Park	C	C		C	C	Article 4, Section 418
Parking Lot	P	P			P	
Plumbing Shop					P	
Police Station	P	P		C	P	Article 4, Section 418
Post Office	C	P			P	Article 4, Section 418
Printing Establishment	P	P			P	
Produce Stand and Market (excluding flea market)	C				P	Article 4, Section 438
Public Assembly Hall	C	p			P	Article 4, Section 438

Attachment: 704 Zoning Use Chart (2835 : Text amendment to add Solar Energy System to ZO)

Commercial Use Classifications	IC	CC	WC	NC	GC		Conditions
Publicly Owned and Operated Buildings, Facilities, and Land				C			Article 4, Section 427
Recycling Material Recovery Centers					C		Article 4, Section 418
Repair Shop (excluding automotive)	P	P			P		
Restaurant (excluding drive-In)	C	P			P		Article 4, Section 438
Restaurant	C				P		Article 4, Section 438
Retail Store	P	P			P		
Schools	C				P		Article 4, Section 438
Seafood Establishment (wholesale/retail)			P				
Sign Painting and Fabrication Shop	P				P		
Single Family Dwelling	C			P	P		Article 4, Section 438
Skating Rink	C				P		Article 4, Section 438
Solar Energy System	C	C	C	C	C		Article 4, Section 443
Substation	C	P	C	C	P		Article 4, Section 417
Taxi Stand				P			
Theater (Indoor only)	C	P			P		Article 4, Section 438
Trucking Terminal/Transfer Co	C				P		Article 4, Section 438
Union Hall				P			
Uses Located Over Water		C					Article 4, Section 423
Utility Installation			C		C		Article 4, Section 418
Watchmen/Caretaker Dwelling			P		P		
Water Tower	C				C		Article 4, Section 411
Wholesale and warehouse in enclosed building	P				P		
Uses customarily accessory to permitted uses, but not to include open air storage		P		P			
Other Use Classifications	HI	LI	CP	PS			Conditions
Accessory Structure (Detached)				P			
Animal Hospitals and Veterinary Clinics		P					
Animal Shelter, including crematorium	P						
Armory	P	P		P			

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Other Use Classifications	HI	LI	CP	PS			Conditions
Automotive Repair Shop							
Automotive Sales and Service (excluding automotive junk yard)		P					
Automotive Washing Establishment		P					
Bank		P					
Barber shop		P					
Beauty Shop		P					
Billiard Parlor		P					
Bingo Parlor		P					
Boat Sales, Service, and Supplies		P					
Bowling Alley		P					
Building Supply/Equipment Sales		P					
Bus Station		P					
Campgrounds		C					Article 4, Section 439
Cemetery		P					
Church		P					
Club		P					
Cold Storage/Freezer Locker		P					
Communication Towers	C	C					Article 4, Section 428
Concrete Batching Plant	P						
Dock, Pier, and Warf		P					
Dog Pounds		P					
Educational Facility - All Levels				P			
Electrical Appliance/Equipment Sales and Repair		P					
Employment Agencies				P			
Excavation for Development		C					Article 4, Section 440
Small Fabricating Shop (including Cabinet, upholstery, and sheet metal)		P					
Family Day Care Home		P					
Farm Equipment Sales/Service		P					
Financial Institutions (other than banks)		P					
Fire Station	P	P		P			
Fire Tower			P				
Fraternal Organization		P					
Funeral Home		P					

Attachment: 704 Zoning Use Chart (2835 : Text amendment to add Solar Energy System to ZO)

Other Use Classifications	HI	LI	CP	PS			Conditions
Gas Service Station		P					
Golf Driving Range, and Par 3 Course		P					
Government Offices				P			
Greenhouse/Horticulture Nursery		P					
Hospital		P					
Hotel		P					
Ice Processing and Storage		P					
Industrial Use / Processing Plant	C	C					Article 4, Section 433
Jail	P	P					
Judicial Center/Courthouse				P			
Laundromat		P					
Law Enforcement				P			
Library				P			
Lodge		P					
Maintenance Shop	P	P					
Manufactured Home Sales Lot/Office		C					Article 4, Section 437
Marina (wet or dry)		P					
Military Service Building							
Miniature Golf and Similar Outdoor Recreational Facilities		P					
Mini-day Care Center		P					
Mortuary		P					
Mini-shopping Center		P					
Office (Business, professional, government)		P					
Park		C					Article 4, Section 418
Parking Lot		P		P			
Plumbing Shop		P					
Police Station	P	P					
Printing Establishment		P					
Private Dock or Boat House			P				
Produce Stand and Market (excluding flea market)		P					
Public Utility Line			P				
Public Utilities Infrastructure (water storage tanks, water pump station, sewer pump station,				P			

Attachment: 704 Zoning Use Chart (2835 : Text amendment to add Solar Energy System to ZO)

telephone switching station, electrical substation, and natural gas substation)							
Other Use Classifications	HI	LI	CP	PS			Conditions
Publicly Owned and/or Operated Park, Open Space, Recreational Facility or Use, Boat Landing, Dock, and non-commercial Water Oriented Facility		P	P				
Recreational Facility				P			
Recycling Material Recovery Center	C	C					Article 4, Section 418
Repair Shop (excluding automotive)		P					
Rescue Squad				P			
Restaurant		P					
Restaurant (excluding drive-in)		P					
Retail Store		P					
School		P					
Sexually Oriented Business	C	C					Article 4, Section 432
Sign Painting and Fabrication Shop		P					
Skating Rink		P					
Small Wind Energy System	C	C	C				Article 4, Section 406
Solar Energy System	C	C		C			Article 4, Section 443
Storage Plant, Tanks, and Businesses	P	P					
Storage or Laydown Area				C			Article 4, Section 431
Storage Yards	C	C					Article 4, Section 431
Substation		P	P				
Theater (Indoor only)		P					
Treatment Plant		C					Article 4, Section 435
Trucking Terminal/Transfer Co		P					
Water Tower	P	P	P				
Wholesale and warehouse in enclosed building		P					
Uses customarily accessory to permitted use and structures when located on the same lot as the principal structure		P					

could request the owners to get started on one. **Mr. William Johnson** asked about the ordinance that stated "Dead-End Streets and/or Cul-de-sacs, 40 feet". **Matt** explained that this is for a minimum street width to have a cul-de-sac, the adjustment is needed to allow the fire trucks.

Mr. Smith/Owner (grandson of owner) said the SCDOT has been contacted for the use of Harbor Street and there is an easement for the property. **Mr. Pieterse** asked what the future plans for the property. **Mr. Smith** said they do have future plans to build more homes in the future and do realize that they would have to come before this Board, and they will get a traffic study for the future developments. **Mr. Johnson** asked if they have an actual plan to build more houses, and asked if the plans for the future homes have been submitted to the Building Department. **Mr. Smith** said no, at this time they are interested in the 3 parcels. **Mr. Pieterse** asked staff how many acres are in the main parcels that were divided by the Smith brothers. **Mr. Smith** said the West side is 34 acres total and 17 acres of wetlands. **Matt** said the East side is over 10 acres because Donald Smith is looking at doing another Planned Development. **Matt** also said the proposed 3 parcels are considered a part of Bayview because of the Harbor Street dead end, and any revision to this plat would have to come before the Planning Commission for further review.

Motion: Mr. Johnson made a motion to recommend the approval of the application as presented, seconded by Ms. Schmid; the motion carried 6 to 0 by a roll call vote.

3. **Consider and recommend a text amendment to add the conditional use of Solar Energy Systems to the Zoning Ordinance.** Matt Millwood/City Staff told the Board that Staff went back after the last meeting and made some changes and did more research and are back to ask for a recommendation for approval for the text amendment to add Solar Energy Systems to the Zoning Ordinance.

Motion: Mr. Johnson made a motion to recommend the approval as presented, seconded by Mr. Gunter; the motion carried 6 to 0 by a roll call vote.

VII. **Adjournment:** With there being no further business the meeting was adjourned.

Submitted By,

*Debra Grant
Board Secretary*



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 2849

Council Meeting Date:	17 October 2019
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve first reading of an ordinance authorizing lease to Coastal Carolina University for mooring locations.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• This ordinance was approved for first reading by title only on May 16, 2019. • This is the actual ordinance authorizing Coastal Carolina University (CCU) to go into a lease with the City for two (2) mooring locations in the City of Georgetown mooring field. • Revised lease agreement is attached.
Options:	Approve or deny the agreement.
Staff Recommendations:	Approve

Reviews:

Stephanie Buccione Completed 09/16/2019 10:34 AM

Georgetown City Council Completed 09/19/2019 5:30 PM

Attachments:

1. a 9-19-19 Ordinance for Lease Ord (PDF)
2. b 09-11-19 Mooring Buoy Lease - REVISED2 (2)(PDF)

**MOTION TO APPROVE FIRST READING OF AN ORDINANCE AUTHORIZING LEASE TO
COASTAL CAROLINA UNIVERSITY FOR MOORING LOCATIONS.**

**AN ORDINANCE AUTHORIZING LEASE
TO COASTAL CAROLINA UNIVERSITY FOR MOORING LOCATIONS**

WHEREAS, the City Council of the City of Georgetown is authorized to grant rights in public property or lease lands of the city by ordinance, pursuant to Sections 2-41(a)(4) and (9) of the City of Georgetown Code of Ordinances; and

WHEREAS, Coastal Carolina University has requested real property rights to secure two mooring buoys to the riverbed of the Sampit River adjacent to its Front Street location, for research vessels; and

WHEREAS, the City Council of the City of Georgetown established a Maritime Mooring Field in the Sampit River; and

WHEREAS, the City wishes to support the public purpose of the Coastal Carolina research vessels by leasing two locations for the desired mooring buoys;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the Mayor or City Administrator of the City of Georgetown be authorized to execute the lease attached and incorporated herein to Coastal Carolina University for two circular parcels, each approximately 140' in diameter, with a radius of 70', in the Sampit riverbed lands of the city, in the jurisdiction of the city and in its Maritime Mooring Field, for the establishment of mooring buoys to serve a public purpose.

BE IT FURTHER ORDAINED, that such lease is subject to the lessee's obtaining any and all necessary state or federal permits.

ATTEST:

Stephanie Buccione, City Clerk

Brendon M. Barber, Sr., Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney

STATE OF SOUTH CAROLINA	)	
	)	LEASE AGREEMENT
CITY OF GEORGETOWN	)	FOR MOORING BUOY LOCATION
	)	IN RIVERBED

KNOW ALL MEN BY THESE PRESENTS that the undersigned, CITY OF GEORGETOWN, ("Lessor"), for and in consideration of the sum of **Two hundred fifty (\$250.00) Dollars** and other consideration as stated herein paid by COASTAL CAROLINA UNIVERSITY, the receipt of which is hereby acknowledged, hereby leases to COASTAL CAROLINA UNIVERSITY ("Lessee"), two mooring buoy locations in the City Maritime Mooring Field in the Sampit River for establishment and placement of two mooring buoys. These parcels are circular, each approximately 140' in diameter, with a radius of 70', located to the West –Southwest of the Army Corps of Engineers channel in the Sampit River between Goat Island and the Georgetown Harborwalk, in the City of Georgetown, South Carolina. The specific locations for these two parcels for mooring buoys are depicted in Exhibit A.

TERM

The initial term of the lease shall be for a period of **five (5) years**, commencing on October 15, 2019. At the conclusion of the initial lease term, if not terminated, the lease continues on a month-to-month basis.

LIMITED PURPOSE

The parties understand and agree that this Lease enables Lessee to access the leased parcel exclusively for a public benefit purpose, to wit: installing and maintaining mooring buoys in the Sampit River in the City of Georgetown. Lessee agrees both buoys shall be located at the locations depicted in Exhibit A, and be designed and installed consistent with the specifications in Exhibit B. Lessee agrees to use the buoys for a public purpose and acknowledges these are not commercial buoys and this lease may not be assigned. The Lessee shall bear the burden and responsibility for maintenance and

assembly of the buoys, and for removal of same and any necessary site restoration upon conclusion of the lease, unless the parties mutually agree otherwise in writing.

LIMITATION OF LIABILITY

Lessee acknowledges this access was sought voluntarily and shall not obligate the City to provide any assistance or work by the city or its agents, employees, or assigns.

Lessee further acknowledges the leased premises are in the riverbed, and potential unmarked hazards may be present on the premises. Lessee acknowledges its risk of property damage and risks of bodily injury to its agents, contractors, and assigns, and fully assumes such risks. The City is not responsible to provide any insurance coverage related to Lessee's project. Lessee agrees property, liability, and/or flood insurance to secure its interests and those of his contractors, agents, and invitees is its sole responsibility.

In no event shall Lessor be liable to Lessee for any direct, indirect, special, incidental, exemplary, punitive, or consequential damages of any kind, including as to third parties, without limitation any personal injury, property damage, loss of profits, loss of use, or any other legal or equitable grounds.

The Lessee is a creation of the State of South Carolina, and enjoys certain sovereign immunities, as well as the imposition of duties and protections afforded by the South Carolina Tort Claims Act. As such, the Lessee cannot hold harmless any person or entity doing business with the Lessee from any and all loss, cost, injury, damage, expense, claim, cause of action, judgment, penalty, fine or liability, directly or indirectly, relating to or arising from the other's acts of negligence. Although the Lessee cannot, by law, hold harmless and indemnify any contracting party, subject to the application of the aforementioned laws and to the limits of its insurance, the Lessee shall be responsible for its employees and agents' negligence that results in any loss or damage to any property or injury to any person arising out of or connected with the use of

Premises or operation of this Lease. Lessee's obligations pursuant to the foregoing shall survive the expiration or termination of this Lease.

The rights and privileges herein may not be assigned by the Lessee without the prior written consent of the Lessor.

SIGNED, SEALED, AND WITNESSED on the dates and in the year herein dated.

Witness

Sandra Yudice, City Administrator
Georgetown, SC

Date Signed: _____

Witness

SIGNED, SEALED, AND WITNESSED on the dates and in the year herein dated.

Witness

Coastal Carolina University

Date Signed: _____

Witness



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2856

Council Meeting Date:	17 October 2019
Department:	Finance
Issue Under Consideration:	Motion to Approve a Five (5) Year Agreement with HTC for Cloud and Managed Services for \$105,880 per year.
Amount Requested:	\$105,880
Is Item in Current Budget?	Yes.
If no, please explain:	
Financial Impact:	We were able to negotiate a 30% reduction in the managed service cost, due to the shared environment solution.
Points to Consider:	This agreement is for a five (5) year term. This agreement has eliminate the need for maintaining our hardware and software infrastructure; as well as other managed IT services.
Options:	Council may approve, amend or disapprove.
Staff Recommendation:	Staff recommends approval of the agreement.

Reviews:

Debra Bivens Completed 10/05/2019 2:05 PM
 Finance Skipped 10/05/2019 2:06 PM
 Duplication
 City Attorney Completed 10/14/2019 9:56 AM
 Sandra E. Yudice Ph.D. Completed 10/14/2019 10:32 AM
 Stephanie Buccione Completed 10/14/2019 11:57 AM
 Georgetown City Council Pending 10/17/2019 5:30 PM

Attachments:

1. a City of Georgetown Managed Services Agreement 10112019 (PDF)



Managed Services Agreement - City of Georgetown

Managed Services Agreement

V01101119DA

THIS TERM AGREEMENT (hereinafter the "Agreement") is made on the 17th day of October, 2019, by and between Horry Telephone Cooperative, Inc., having an office at 3480 Highway 701 North, Conway, South Carolina 29526 (hereinafter collectively HTC) and City of Georgetown, having an office at 1134 North Fraser St., Georgetown, South Carolina 29440 and a billing address of P.O. Box 939 Georgetown, South Carolina 29442.

WHEREAS, HTC is in the business of providing communications services (hereinafter collectively referred to as Services).

WHEREAS, the Customer desires to acquire access to the Services on the terms and conditions hereinafter provided.

NOW, THEREFORE, in consideration of the premises and for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows.

ARTICLE I. Service Specifications.

1.1 Service Type. HTC shall provide Customer Services indicated in Article II below.

1.2 Term. The Term of this Agreement begins on November 25th, 2019 and will continue for 60 months of paid Service.

1.3 Renewal. At the end of the original term, or any successive term, HTC will automatically renew this Agreement on a month-to-month basis at the then current rate for equivalent service unless either party gives written notice of intent not to renew to the other party at least 60 days prior to the expiration of the previous term.

1.4 Special Service Arrangements. HTC does not provide training, consultation services, software/hardware configuration or enhanced service reliability unless otherwise specified in this Agreement.

ARTICLE II. Facility, Services and Equipment.

2.1 Facility. Under this Agreement, HTC shall provide services to Customer originating from the HTC Data Center Facility of 4649 Pauley Swamp Rd., Conway, SC 29527. At all times during this Agreement, HTC shall maintain ownership and controlled access of Facilities used to deliver the Services.

2.1.1 HTC Data Center Infrastructure.

- Designated temperature controlled air conditioned space, maintained at 72 degrees Fahrenheit, no access to external sunlight.
- Air filtration at intake points.

Initials _____

For Discussion Purposes Only, unless Executed by Both Parties

1 of 8



Managed Services Agreement - City of Georgetown

- Electrical System:
 - AC Power included
 - UPS (battery backup) system
 - Main power control panel and PLC
 - Backup batteries
 - Sub-panels
 - RPP (Remote Power Panel)
 - Power strips sized to cabinets
 - Power cable layout
 - Grounding system
 - Monitoring system
 - Generator management
 - Routine maintenance and testing

2.2 Network Infrastructure/Equipment. Under this Agreement, HTC shall provide services to Customer utilizing the following equipment. At all times during this Agreement, HTC shall maintain ownership of equipment used to deliver the Services with exceptions noted below.

- VMWare Environment (50 VMW Servers) currently including:
 - Windows 2012 Servers
 - New World Server
 - Yukon Server
 - SQL Servers
 - Trend Antivirus Server (Trend Micro Antivirus)
 - Exchange Server (Exchange Mail)
- Storage Array (up to 20 TB)
- Backup & Replication Servers
- City owned SonicWall TZ400 Firewall AGSS on City's premises
- City owned SonicWall NSA5600 AGSS with failover at HTC data center
- City owned switches on City's premises

2.3 Service Details. The following services are included in this agreement.

- Work Order Ticketing System with automatic acknowledgement of ticket submission
- Network Monitoring
- Configuration Backups
- Hardware Firmware Updates
- Monthly Windows Updates
- Firewall Firmware Updates (SonicWall Email Encryption)
- New World SSL Wildcard Certificate (renewals)
- Email Security Appliance, Configuration, Updates (SonicWall)
- Firewall AGSS subscription updates/renewals (SonicWall)
- NAS Updates
- Storage Array Updates
- Backup data storage at HTC Data Center at 3480, Highway 701 South, Conway, with direct connection to Pauley Swamp Rd. Data Center
- Up to 40 hours annually of remote or on-site IT Staff for vacation or other relief

Initials _____

For Discussion Purposes Only, unless Executed by Both Parties

2 of 8

Attachment: City of Georgetown Managed Services Agreement 10112019 (2856 : Motion to Approve Agreement with HTC for Managed



Managed Services Agreement - City of Georgetown

2.4 Labor and Equipment Inclusions. Items included in this agreement are as follows.

- All routine management and maintenance of HTC Data Center Facility listed in Article II, Section 2.1.
- All routine management and maintenance of HTC equipment listed in Article II, Section 2.2, Network Infrastructure/Equipment and Section 2.3 Service Details, including software fixes/upgrades provided through manufacturers' support packages.
- Equipment replacement for failure caused by manufacturer defect or wear caused by normal usage, including labor associated with this replacement.
- Consultation on current services and data network including assistance in planning for the permanent network hardware hub site.
- The integration of third party software or devices that can be added remotely is included in this agreement unless otherwise advised by HTC.
- HTC travel time if on-site work is necessary.
- Monthly maintenance reports.

2.5 Labor and Equipment Exclusions. Items excluded from this agreement are as follows.

- Force Majeure events with causes beyond HTC's control and without fault or negligence, including, but not limited to events outlined in Section 4.3, which may cause damage to equipment or outages to managed services are excluded from the fee charged for the Managed Services Agreement. HTC will respond with urgency to these events, and assist the City with service restoration and insurance documentation for these issues. Costs for labor and equipment incurred during Force Majeure events is billable.
- The repair of intentional or accidental damage to the network not caused by HTC is excluded from this Agreement and will be proposed separately if necessary.
- The design and implementation of changed or new requirements not included in the scope of the current Agreement are excluded and will be proposed separately when necessary.
- The integration of third party software or devices that requires an on-site presence by HTC is excluded from this Agreement and will be proposed separately when necessary.
- The deployment of a new network hub site is excluded from this Agreement and will be proposed separately when necessary.
- Travel incurred on behalf of the Customer outside of Horry and Georgetown Counties.
- Trend Micro Antivirus (PC based) Subscription is excluded from this Agreement and will be proposed separately when necessary.

2.6 Description of 40 annual hours of remote or on-site IT Staff for vacation or other relief.

- Remote or on-site IT technician support provided to the City is to be used exclusively as relief labor or additional support to the City's IT staff as requested. This labor may not be used for projects included in the labor and equipment exclusion list above. This support will be tracked and reported separately each month. Up to ten hours annually may be carried over to the following year, with no more than 20 hours carried over in total.
- Travel time, if incurred by HTC, will not be included in the depletion of the City's 40 additional hours.

ARTICLE III. Support Procedures and Reporting.

3.1 Information. Customer shall provide HTC will access to information necessary to perform the Services obligations of this Agreement such as network configuration diagrams, logs, static IP address, etc. All such information will be provided free of charge to HTC. HTC will use this information strictly for the purpose of providing support to Customer and will keep this information strictly confidential.

Initials _____

3 of 8

For Discussion Purposes Only, unless Executed by Both Parties



Managed Services Agreement - City of Georgetown

3.2 Remote Monitoring and Telephone Support. HTC will provide remote monitoring and telephone call back response to issues recognized through monitoring or requested by Customer for non-emergency support during Business Hours (HTC Business Schedule can be found in Article X, Section 10.1). Upon receiving a request for services from Customer, HTC will provide remote call back telephone support services for the purposes of providing Customer with technical support and configuration changes.

3.3 On-Site Services. HTC will provide Customer on-site consulting services for services such as network diagnosis and corrective repairs. On-site services will be available to Customer as part of this Agreement providing: a) HTC receives authorization from Customer to perform such activities, b) The requested Services are at a time mutually agreed to by HTC and Customer, c) The requested Services are within the scope of this Agreement and the work is within HTC's capability; is not hazardous; and does not entail violation of any applicable laws, ordinances or regulations

3.4 Support Procedures. HTC will provide Customer with procedures for placing support requests such as telephone numbers and escalation contact telephone numbers to ensure call back response time obligations are met. Customer will provide HTC with procedures for responding to requests for service and alarm response such as telephone numbers and escalation contact telephone numbers to ensure all call back response time obligations are met.

3.5 Report Type. HTC shall provide Customer with a monthly report summarizing all support activity performed under this Agreement. The report shall include the following information and categories: date of service, number of hours, request and action. The report shall be made available within 5 business days following the end of each month.

3.6 Report Discrepancies. Customer will notify HTC of any report discrepancies within 45 days following the end of each month. If Customer does not notify HTC within 45 days following the end of each month, specifically identifying any discrepancies, the incident report will be deemed to be accurate and agreed to by the Customer.

3.7 Moves, Adds and Changes (MACS). Any service work performed that is not covered in this Agreement, will be billed at the then current contract discounted hourly rate for such service work, with a one (1) hour minimum. The HTC Business Schedule can be found in Article X, Section 10.1. Holidays and non-business hours will be billed in accordance to the schedule below:

	Multiplier:
Business Hours	<i>Contract Discounted Hourly Rate</i>
After Hours	<i>1.5 times Contract Discounted Hourly Rate</i>
Weekends and Holidays	<i>2 times the Contract Discounted Hourly Rate</i>

Note: Recognized holidays are subject to change.

3.8 Confidentiality. Each party agrees to treat as confidential all written information and documentation provided and designated in writing "confidential", "proprietary" or such words of similar import by the other. In addition, HTC shall treat as confidential all information regarding or relative to Customer, whether such information is provided by Customer or obtained by HTC in the performance of this Agreement. Each party agrees to protect such information from being copied or used by anyone except by such party in the performance of its obligations hereunder. Each party agrees to return to the other, at the termination of this Agreement, all copies of such confidential information received or copied from such party during the course of this Agreement. Said confidentiality obligation shall terminate two years after termination of this Agreement.

3.9 Technical Interface. Customer shall, during the term hereof, maintain qualified technical personnel to interface with HTC's technical consultants performing the services under this Agreement.

Initials _____

4 of 8

For Discussion Purposes Only, unless Executed by Both Parties



Managed Services Agreement - City of Georgetown

ARTICLE IV. Charges. and Payment.

4.1 Service Fees. Customer acknowledges they are responsible for a Monthly Service Fee equal to \$8,823.31, unless increased by HTC for provisions or modifications requested by Customer. The Monthly Service Fee of this Agreement is derived from the equipment and services required to provide cloud services as described above. This Monthly Service Fee includes design, installation, maintenance and service, excluding any applicable taxes.

HTC will invoice Customer following the Service Commencement Date, payable upon receipt, for the Service Fee for the initial billing interval. All subsequent Service Fees shall be invoiced in advance of the service month. The Service Commencement Date shall be November 25, 2019.

4.2 Taxes. Sales and use taxes and all other taxes and levies (excluding those based upon HTC income) which are applicable to this Agreement and the provision of Services hereunder shall be borne by Customer (and added to the applicable Service Fee), regardless of whom the taxes or levies are or were imposed upon.

4.3 Force Majeure. HTC shall not be liable for an interruption resulting from any cause beyond its control and without its fault or negligence, such as acts of God, acts of civil or military authority, government regulations, embargoes, epidemics, war, terrorist acts, riots, insurrections, fires, explosions, earthquakes, nuclear accidents, floods, strikes, power blackouts, volcanic action, other major environmental disturbances and unusually severe weather conditions (collectively referred to as "Force Majeure Conditions").

4.4 Insurance. To the extent that any equipment used to provide the Service in this Agreement is owned by the Customer or located on the Customer's premise, Customer shall keep the facilities and equipment provided, pursuant to this Agreement, insured against all risks of loss or damage. Customer's policy should be an "All Risk" policy, including, but not limited to, damages due or caused by burglary, theft, fire, water damage, vandalism, unusual power surge and Acts of God and shall carry public liability and property damage insurance covering the facilities and equipment and their use. All such insurance shall be in the form and amount required by HTC and with companies approved by HTC. Customer shall pay the premiums thereof and deliver, upon request, to HTC said policies or duplicates thereof, or certificates of coverage there under. Evidence of insurance coverage must be provided to certify that Liability Insurance and Property Insurance are in place. Liability and Property Insurance coverage must be maintained for the Term of this Agreement. Customer agrees that it is solely their liability to maintain said insurance coverage. Should Customer fail to provide such insurance coverage, HTC may obtain coverage for part of or all of the term of this Agreement, any Renewal term or any such other period beyond the agreed upon term as is required by the insurance company issuing such coverage in order to protect the interests of HTC and/or Customer. The proceeds of such insurance, at the sole discretion of HTC, shall be applied toward payment of the obligations of Customer.

ARTICLE V. Service Specifications.

5.1 HTC Requirements.

- 5.1.1 HTC will need access to all necessary systems.
- 5.1.2 HTC may need to interact with Customer's current IT Support personnel.
- 5.1.3 HTC will need access to the physical site during installation (if services so require).
- 5.1.4 Customer will be responsible for coordinating any 3rd party configurations to include, but not limited to remote party IT resource or consultant.

5.2 Customer Responsibilities.

- 5.2.1 Customer will provide a primary point of contact.
- 5.2.2 Customer will provide physical access to buildings at scheduled installation times if required by HTC.
- 5.2.3 Customer will provide any special suits, clothing or apparel needed for installation environment.

Initials _____

5 of 8

For Discussion Purposes Only, unless Executed by Both Parties



Managed Services Agreement - City of Georgetown

ARTICLE VI. Equipment and/or Software Rental Agreement.

HTC will rent to Customer the Equipment and/or Software (hereinafter 'Equipment') indicated in Article II Services.

6.1 The Equipment is and shall at all times remain the property of HTC with the exceptions noted in Section 2.2. Customer accepts complete responsibility for any Equipment located at the customer site, except for normal maintenance and routine wear and tear. Customer agrees to cover Equipment under this Agreement that is owned by the customer or located at the Customer's premise with proper insurance to cover any damages incurred. Damages include carelessness or tampering on the part of Customer's employees or agents, misuse, or accident, or hazards such as storms, wind, fire, lightning, floods or other like contingency or catastrophe or acts of God. HTC reserves the right to inspect the Equipment at reasonable times and upon reasonable notice to Customer.

6.2 Customer agrees not to alter or tamper with or remove Equipment from initial installation location, nor to allow others to do so. Customer will promptly notify HTC of any damage to Equipment.

6.3 Neither this Agreement nor Equipment is assignable or transferable by Customer. If Customer sells, vacates, rents or sublets the property wherein the equipment is installed at the address of initial installation, Customer shall inform HTC at least thirty (30) days prior to said change.

6.4 In the event that service is discontinued by either party for any reason and Customer refuses to return the Equipment, or if Equipment is lost, destroyed, damaged or stolen, Customer agrees to pay HTC a replacement cost equal to the value of Equipment.

ARTICLE VII. Broadband/MPLS.

If Customer subscribes to HTC Broadband or MPLS service as a part of this Managed Services Agreement, please reference Internet Service Limitations in Section 8.2.

ARTICLE VIII. Liabilities and Warranties.

8.1 Liability Limitation. In no event shall HTC be liable for any damage arising out of the fault of facilities or equipment furnished by Customer, Customer's agents, subcontractor, independent contractor or anyone acting on behalf of Customer or for any act or omission of Customer in furnishing its services to others. In no event shall either party have any liability for any punitive, indirect, special or incidental damages (such as loss of business or profits) arising out of or relating to this Agreement or either party's obligations under this Agreement.

8.2 Internet Service Limitations. Services under this Agreement may be dependent on bandwidth speeds. HTC does not guarantee against increased usage rate as a result of changes in user's online habits, such as the streaming of digital content that would result in Customer needing to upgrade network components, Customer's employees or occupancy or other instances that would extend required service above Customer's currently subscribed speeds. Customer will be responsible for upgrading bandwidth and/or equipment in the event usage rate increases and an upgrade is required to provide continued service.

8.3 Technical Liability Limitation. Services provided under this Agreement do not assure uninterrupted operation of the network or guarantee information and/or network security.

8.4 Disclaimer of Warranty. HTC makes no warranty, whether express, implied, or statutory, as to the description, quality, merchantability, completeness or fitness for any purpose of the service, or (except as specifically set forth in this Agreement) as to any other matter, all of which warranties by HTC are hereby excluded and disclaimed.

Initials _____

6 of 8

For Discussion Purposes Only, unless Executed by Both Parties

Attachment: City of Georgetown Managed Services Agreement 10112019 (2856 : Motion to Approve Agreement with HTC for Managed



Managed Services Agreement - City of Georgetown

ARTICLE IX. Termination.

9.1 Termination and Fees. A party may terminate this Agreement upon the other party's failure to cure any of the following within 30 days following written notice thereof: (a) the insolvency, corporate reorganization, arrangement with creditors, receivership or dissolution of the other party; (b) institution of bankruptcy proceedings by or against the other party; (c) breach of any provision herein, provided such breach has not been cured with thirty (30) days of such notice; or (d) a final order by a government entity with appropriate jurisdiction that a Service or the relationship hereunder is contrary to law or regulation; provided, however, in lieu of termination in the event Customer is in default of the payment obligations under this Agreement more than two (2) times in any calendar year, HTC may demand immediate payment of such obligations for the balance of the term which shall be determined by multiplying the Monthly Service Fee by the number of months remaining on the term discounted to present values based on an interest rate equal to the lesser of (i) the prime rate of interest announced by The Wall Street Journal on the date of HTC's demand plus 3%, and (ii) 10%. Upon customer making the foregoing payment, no further monthly service fees will be due for the remainder of the Term. For thirty (30) days following the termination of this Agreement, HTC shall cooperate with Customer and its new provider to transition services with a minimum of interruption and disruption. If possible, HTC will accommodate Customer in the event services are requested on a month-to-month basis at a rate equal to the then current rate. The Customer also agrees to give HTC 30-days' notice when the month-to-month HTC services need to be disconnected. If HTC's assistance is needed after 30 days, HTC will bill Customer on a time and materials basis.

9.2 Non-Appropriation and Buyout. In the event Customer must terminate this Agreement because of governmental non-appropriation of funds for the City's telecommunications and data services, the parties agree that the Agreement can be cancelled in the second year of its term for a one-time fee in the amount of six-months' of service multiplied by the current rate for services. Cancellation for non-appropriation of funds after the completion of the second year of the Agreement will release the City of any further financial obligation related to this Agreement.

ARTICLE X. Miscellaneous Provisions.

10.1 HTC Business Schedule.

- 10.1.1 Business Hours are defined as between 8:00 am and 5:00 pm, Monday through Friday, excluding Holidays.
- 10.1.2 After Hours are defined as between 5:00 pm and 8:00 am, Monday through Friday, excluding Holidays.
- 10.1.3 Weekends are defined as between 5:00 pm Friday through 8:00 am Monday.
- 10.1.4 Holidays are defined as the twenty-four (24) hour period for each HTC observed Holiday. Holidays include (Note: Recognized Holidays are subject to change):
 - New Year's Day
 - Good Friday, Easter
 - Memorial Day
 - Independence Day
 - Labor Day
 - Thanksgiving Day (2 days)
 - Christmas Day (2 days)

10.2 Amendment. This Agreement may be amended from time to time only in writing executed by the parties hereto with the same formality attending the execution of this Agreement. Once an amendment or modification becomes effective in such manner, it shall be deemed to be included thereafter in all references herein to the Agreement.

Initials _____

7 of 8

For Discussion Purposes Only, unless Executed by Both Parties



Managed Services Agreement - City of Georgetown

10.3 Notices. All notices or other communications required or permitted to be given pursuant to this Agreement shall be in writing and shall be mailed by first class mail, certified or registered, postage prepaid or sent via a nationally recognized overnight courier (e.g., FedEx) to the other party at the billing address set forth on the first page of this Agreement. Notices are deemed received by a party when the party or its agent receives such Notice. Any party may change its address by giving notice in writing stating its new address to the other party

10.4 Governing Law. This document shall be governed by and construed in accordance with the laws of the State of South Carolina.

10.5 Binding Benefit. This Agreement constitutes the entire agreement and understandings among the parties. All previous discussions, promises, representations and understandings among the parties relative to this Agreement, if any, are superseded by this Agreement. This Agreement shall bind and benefit the parties and their respective successors and assigns, regardless of whether such successors and assigns agree to be bound by the Agreement.

10.6 Successors and Assigns. This Agreement shall bind and benefit the parties and their respective successors and assigns, regardless of whether such successors and assigns expressly agree to be bound by the Agreement.

10.7 Headings. The headings in this Agreement are for convenience only and are not to be used in construing this Agreement.

10.8 Non-Solicitation. Each party agrees that, during the term of this Agreement and for a period of one year following the termination or expiration of this Agreement, it will not directly or indirectly solicit or induce any employee of the other party or its Affiliates to terminate or negatively alter his or her relationship with the other party or its Affiliates. If any restriction set forth in this Section is found by any court of competent jurisdiction to be unenforceable because it extends for too long a period of time or over too great a range of activities or in too broad a geographic area, it shall be interpreted to extend only over the maximum period of time, range of activities or geographic area as to which it may be enforceable.

Executed by the duly authorized representatives of HTC and the Customer as of the date first written above.

City of Georgetown

By (Name Printed)_____

Signature_____

Title (Printed)_____

Date Signed_____

By (Name Printed)_____

Signature_____

Title (Printed)_____

Date Signed_____

HTC

By (Name Printed)_____

Signature_____

Title (Printed)_____

Date Signed_____

Initials_____

8 of 8

For Discussion Purposes Only, unless Executed by Both Parties



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2873

Council Meeting Date:	17 October 2019
Department:	Police Department
Issue Under Consideration:	Motion to approve purchase from Howard Technology Solutions to purchase 25 Panasonic Toughbook Tablets for the patrol vehicles.
Amount Requested:	\$50,000.00
Is Item in Current Budget?	Yes (Account #0012.26.900.4300)
If no, please explain:	
Financial Impact:	\$112,572.00 Capital Improvement Project to be purchased through a 3-year lease. Requesting up to \$50,000 this year to purchase mobile data terminals (MDT) for the patrol vehicles.
Points to Consider:	▪ Replacement of Mobile Data Terminals (MDTs). ▪ Current MDTs will become obsolete on January 1, 2020. ▪ The purchase will ensure that department is able to continue mobile reporting.
Options:	N/A
Staff Recommendation:	Staff recommends that Council approval for this purchase.

Reviews:

Kelvin Waites Completed 10/09/2019 2:58 PM

kw

Sandra E. Yudice Ph.D. Completed 10/09/2019 3:25 PM

Debra Bivens Completed 10/11/2019 1:13 PM

Stephanie Buccione Completed 10/11/2019 4:52 PM

Georgetown City Council Pending 10/17/2019 5:30 PM

Attachments:

1. a Howard Technology Solutions (PDF)

Phone: 1.888.912.3151
 Fax: 1.601.399.5077
 Online: www.howardcomputers.com



Howard Computers
 P.O. Box 1588
 Laurel, MS 39441

Online Quotation

Quote No: EW 965111.00
Customer Name: Shannon Burbage
Company Name: City of Georgetown Police Department
Quote Name: Panasonic 2

Quote Date: September 19, 2019
Phone Number: 8435454316
Fax Number: 8435205848

Item 1

Category	Description	Qty.	Unit Price	Ext. Price
System Type:	Accessories			
1:	Panasonic Toughbook 33 - Tablet - Core i5 7300U / 2.6 GHz - Win 10 Pro 64-bit - 8 GB RAM - 256 GB SSD - 12" touchscreen 2160 x 1440 (Full HD Plus) - HD Graphics 620 - Wi-Fi, Bluetooth - 4G - rugged - with Toughbook Preferred / Public Sector Service and Support Package - Bundle C	25	\$3,009.00	\$75,225.00
2:	Panasonic Premium Keyboard CF-VEK331LMP - Keyboard - dock - for Toughbook 33	25	\$507.00	\$12,675.00
3:	Havis H-33-LVD0 - Docking station - VGA, HDMI - 10Mb LAN	25	\$626.00	\$15,650.00
4:	LIND PA1580-1642 - Car power adapter - 120 Watt - for Toughbook 19, 31, F9	25	\$106.00	\$2,650.00

Sub-Total: \$106,200.00
Parts & Accessories Shipping: Included
Taxes: \$ 6,372.00
Total for Item 1: \$112,572.00

This quote will expire October 19, 2019.
 To expedite your order, please include your quote number with your Purchase Order.

Total for all pre-configured items

Sub-Total: \$106,200.00
Parts & Accessories Shipping: Included
Taxes: \$ 6,372.00
Total: \$112,572.00

Notes:

Pricing and availability subject to change without notice.
 Packaging, Shipping, and Handling fees are not included unless specifically stated.
 Prices and lease payments do not include applicable taxes.
 Ship dates are approximations and are not guarantees.
 Quick ship items not available in Alaska, Hawaii, or outside the United States.
 Specific state laws may affect shipment of products.
 If Purchaser fails to pay any invoice in full within the time quoted herein,
 Seller may, without notice, accelerate the due date of all outstanding invoices
 and require that all outstanding invoices, including any interest thereon, be
 immediately due and payable in full.
 For product return policies and information please visit: <https://www.howardcomputers.com/support/>



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2868

Council Meeting Date:	17 October 2019
Department:	Engineering
Issue Under Consideration:	Motion to approve revised construction bid and make payments to Waccamaw Landscaping & Construction, Inc. for the amount of \$26,745.00 for the installation of new Dog Park fencing and irrigation at East Bay Park. Work includes general conditions, black vinyl coated chain link fence, irrigation, and two bench concrete pads.
Amount Requested:	\$26,745.00
Is Item in Current Budget?	Yes
If no, please explain:	N/A
Financial Impact:	None
Points to Consider:	Only one bid was submitted. The contractor was asked to assist the City in reducing costs noted on the original bid. The contractor offered to use residential grade fencing in lieu of commercial grade.
Options:	Use commercial grade fencing. Total bid cost: \$37,200
Staff Recommendation:	Approve revised bid in the amount of \$26,745

Reviews:

Orlando Arteaga Completed 10/08/2019 4:28 PM
 Finance Completed 10/11/2019 1:12 PM
 City Attorney Skipped 10/14/2019 9:10 AM
 doesn't need attorney review
 Sandra E. Yudice Ph.D. Completed 10/14/2019 10:28 AM
 Stephanie Buccione Completed 10/14/2019 11:55 AM
 Georgetown City Council Pending 10/17/2019 5:30 PM

Attachments:

1. a East Bay Dog Park VE Proposal Rev 10-8-19 (PDF)
2. b Waccamaw Landscaping (PDF)
3. c 1 Submittal Listing (PDF)
4. d 5. Addendum 1 (PDF)

Updated: 10/8/2019 4:27 PM by Orlando Arteaga (Page 1)

October 8, 2019

City of Georgetown
Attn: Daniella Howard
1134 North Fraser Street
Georgetown, SC 29440



V.E. REVISED PROPOSAL FOR LANDSCAPE CONSTRUCTION

Location: East Bay Park Improvements - Dog Park Fencing & Irrigation (Project #1218)
Including: Labor, Equipment, & Materials

Plantings

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>SIZE</u>	<u>UNIT</u>	<u>EXT</u>
1	General Conditions: Mobilization, permits, insurance, submittals, and shop drawings, etc.	1	LS	\$ 1,100.00 \$	1,100.00
2	*Furnish and install residential grade chain link 6 foot vinyl coated fence with powder coated posts. Color: Black	700	LF	\$ 22.00 \$	15,400.00
3	*Furnish and install 4 foot wide access gates	4	EA	\$ 450.00 \$	1,800.00
4	*Furnish and install 12 foot wide double maintenance gates. Color: Black	2	EA	\$ 900.00 \$	1,800.00
5	Furnish and install irrigation system. Includes PVC lines, sprinkler heads, check valve, and irrigation control box	1	LS	\$ 5,845.00 \$	5,845.00
6	Place concrete pads. Size 4' x 6'. Thickness 4"	2	EA	\$ 400.00 \$	800.00
TOTAL REVISED PROPOSAL AMOUNT				\$	26,745.00

NOTE:

Fine hand grading only is included in this proposal.

Power source and water source for irrigation are not included in this proposal.

Irrigation price based on having adequate gpm and pressure for irrigation.

See attached fencing specifications and color has been changed to black as the green is hard to acquire on a tight schedule.

* All fencing & hardware to be residential grade vinyl coated fencing.

Attachment: East Bay Dog Park VE Proposal Rev 10-8-19 (2868 : Approval of construction bid for Dog Park at East Bay Park)

BID FORM

DOG PARK FENCE AND IRRIGATIONPROJECT #1218For the City of Georgetown, SCDate: 10.3.19PROPOSAL OF WACCAMAW LANDSCAPING & CONSTRUCTION, INC.(hereinafter called "Bidder"), a SOUTH CAROLINA (State)corporation ~~partnership/individual~~ (Strike out inapplicable terms) doing business asWACCAMAW LANDSCAPING & CONSTRUCTION, INC.

TO: City of Georgetown, SC

The Bidder, in compliance with your request for bids for the, DOG PARK FENCE AND IRRIGATION, PROJECT #1218 having examined the Request for Bid (RFB) documents and the site of the proposed work, and being familiar with all of the conditions surrounding the construction of the proposed project, including the availability of materials and labor, hereby proposes to furnish all labor, materials, and supplies, and to construct the project in accordance with the Contract Documents, within the time set forth therein, for the **Lump Sum Bid:**

THIRTY-SEVEN THOUSAND TWO HUNDRED & NO/100 Dollars \$ (37,200.00)

The lump sum price indicated above shall include all labor, materials, equipment, overhead, profit, insurance, taxes, permit fees, etc., to cover all expenses incurred in performing the work required under the Contract Documents, of which this proposal is a part of.

Bidder hereby agrees to commence work under this contract on or before a date to be specified in written "Notice to Proceed" of the Owner and to fully complete the project within **Forty-Five (45)** consecutive calendar days after specified date on Notice to Proceed. Bidder further agrees to pay as Liquidated Damages (LD's) the sum of \$100 for each consecutive calendar day that the Contractor shall be in default after the time stipulated in the contract for completing the work.

The specifications and addenda are complementary of each other. What is called for by one shall be as binding as if called for by all. If a conflict between any of the above is discovered by the Contractor, the problem shall be referred to the Owner as soon as possible for resolution. Should a conflict occur which is not resolved before bid time and/or is necessary to comply with mandatory requirements (i.e., codes, ordinances, etc.), it shall be the contractor's responsibility to price and bid the more expensive method.

Packet Pg. 39

SCHEDULE OF TASKS

Additions and deletions from the Work shall be paid in accordance with the Prices indicated below.

Dog Park Fence and Irrigation

Item no.	Tasks	Quantity	Unit	Total Price (\$)
1.	General Conditions: Mobilization, permits, insurance, submittals and shop drawings, etc.	1	LS	\$ 1,100. ⁰⁰
2.	Furnish and install commercial grade chain link 6-foot vinyl coated fence with powder coated posts. Color: green	700	LF	# 21,000. ⁰⁰
3.	Furnish and install 4-foot wide access gates. Color: green	4	EA	\$ 2,800. ⁰⁰
4.	Furnish and install 12-foot wide double maintenance gates. Color: green	2	EA	\$ 2,800. ⁰⁰
5.	Furnish and install irrigation system. Includes PVC lines, sprinkler heads, check valve, and irrigation control box.	1	LS	\$ 8700. ⁰⁰
6.	Place concrete pads. Size: 4'x6'. Thickness: 4 in.	2	EA	# 800. ⁰⁰
	TOTAL BID AMOUNT			\$ 37,200. ⁰⁰

The above process include all general conditions, labor, material, and equipment, overhead, profit, taxes, insurance, permit fees, etc. to complete the work.



MANDATORY VENDOR SUBMITTAL FORM

AN ORDINANCE TO AMEND
CHAPTER 2 ADMINISTRATION - ARTICLE IV
PROCUREMENT – JANUARY 19, 2017

SECTION 2-185 COMPETITIVE SEALED PROPOSALS LOCAL VENDOR PREFERENCE

ARTICLE IV.

PROCUREMENT

DIVISION 2. ETHICS IN CITY CONTRACTING

☒ I certify that [Company Name] WACCAMAW LANDSCAPING & CONSTRUCTION, INC.
is a **Resident Bidder** of Georgetown City/County as defined in the City of Georgetown
Ordinance Chapter 2 Administration, Article IV Procurement, Section 2-185, and our principal
place of business is PAWLEYS ISLAND, SC [City and State].

☐ I certify that [Company Name] _____
is a **Non-Resident Bidder** of Georgetown City/County as defined in the City of Georgetown
Ordinance Chapter 2 Administration, Article IV Procurement, Section 2-185, and our principal
place of business is _____ [City and State].

(X) 
Signature of Company Officer

(X) 10.3.19
Date



REQUEST FOR BID (RFB)

REQUESTOR: City of Georgetown
1134 North Fraser Street
Georgetown, SC 29440
Contact: Daniella Howard, Purchasing Agent
Email: dhoward@cogsc.com
Phone: 843.545.4043

PROJECT: East Bay Park Improvements - Dog Park Fencing and Irrigation

PROJECT NO.: 1218

DATE OF ISSUE: Wednesday, September 18, 2019

DUE: On or before **2:00 pm, Thursday, October 3, 2019 EST (local time)**

Return to by mail or hand deliver only to:

Physical Address:
City of Georgetown
Attn: Purchasing
Dog Park Project #1218
2377 Anthuan Maybank Drive
Georgetown, SC 29440

Background

The City of Georgetown (City) is an incorporated municipality with a population of nearly 10,000 residents. The City is located 60 miles north of Charleston and 36 miles south of Myrtle Beach. It is the end point of the area commonly known as "The Grand Strand". The City is bordered by the Winyah Bay to the east and the Sampit River to the south. Tourism is a major economic driver in the area, as well as local industries, such as International Paper and Tidelands Hospital. The City is the county seat and operates under the Mayor-Council form of government as set forth in the State of South Carolina Code Chapter II, Article I, Section 2-1. Additional information is available on our website at www.cogsc.com.

Purpose

The City of Georgetown is seeking bids from qualified and licensed contractors to install a new fence and irrigation system at a new dog park located at East Bay Park. See attachment map for reference.

The new dog park's overall area is 19,600 square feet which will be divided into two areas, one for large dogs (over 35 pounds in weight); and the other for small dogs (under 35 pounds).

All bids must be submitted on the required Bid Form. The entire form must be completed in ink or typewritten and executed by a legal duly authorized officer of the contractor submitting the RFB. In addition, all contractors must return and initial each page of the RFB with the Bid Form. By initialing each page, contractors will be acknowledging that they have read and understood the requirements of this RFB and have visited the site, and their price is based on such conditions.

The City reserves the right to reject any or all bids as deemed to be in its best interest and to accept all or part of the scope of work herein as its project timeline and/or budget allows. The bid's price shall be valid for a period of sixty (60) calendar days from the date of bid opening.

The City of Georgetown reserves the right to issue addenda to this RFB up to two (2) days before the RFB due date as needed to clarify the City of Georgetown's desires, or to make corrections or changes to the RFB document or submittal process. The bidders will acknowledge receipt of all issued addenda in their submittals, if applicable.

Attachments:

1. Bid Form
2. Dog Park Map
3. Dog Park Fence and Irrigation Plan
4. Fence Specifications

Project General Description

The project requires a landscaping contractor to install a perimeter fence and irrigation system at the new dog park in East Bay Park, Georgetown, SC.

Submission of a bid implies that the contractor has visited the site and is familiar with the existing conditions of the site.

Scope of Services/Special Work Requirements

Contractor shall be responsible for providing all materials, labor, tools, and equipment necessary for the completion of the project. The Scope of Work includes the following:

1. Furnish and install commercial-grade 6-foot chain link fence vinyl coated as shown on dog park plan. Length: 700 feet approximately.
2. Furnish and install two (2) 12-foot wide double maintenance gates.
3. Furnish and install four (4) 4-foot wide access gates.
4. Furnish and install irrigation system for the entire park including PVC piping, sprinkler heads, and irrigation control box.
5. Install two concrete pads.

Submit material product data, shop drawings, and color samples for City's approval prior to installation.

The contractor is responsible for securing a building construction permit from the City of Georgetown.

Contractor shall take caution to protect and prevent damages to the existing facilities. Any disturbed ground during construction shall be repaired at no extra cost to the City.

The contractor shall work Monday-Friday during these day time work hours: 7 AM to 6 PM.

Bid, Payment and Performance bonds are not required for projects less than \$100,000.

Contractor shall complete the work within forty-five (45) calendar days after Notice to Proceed.

Liquidated Damages (LD's) due to delays caused solely by the Contractor will be applied at a rate of \$100 per day. No extensions of time will be granted for normal weather conditions, with the exception of unforeseeable circumstances beyond the control of the Contractor including hurricanes, tornados, and any other acts of God.

There is a requirement of ten percent (10%) retainage for all invoices. Final payment will be made after final inspection and acceptance by the City.

Contractor shall warranty the work for a period of one (1) year after final completion of the project.

Material Specifications

Chain Link Fence

See Attachment 4-Fence Specifications

Irrigation System

The contractor is responsible for the design and installation of the irrigation system.

Submit product data and shop drawings for the Owner's approval.

Approved irrigation system manufacturers:

1. Hunter Industries Incorporated
2. Rain Bird Corporation
3. Toro Company.

Process

The City will conduct the selection of a qualified contractor for the dog park project in the City of Georgetown, South Carolina. The award for this project will be handled in the following manner:

1. The RFB and Bid Form documents will be available on our website, www.cogsc.com, under the "Bids" link at the bottom of the page.
2. Bids will be received and evaluated as described in this RFB.
3. Lowest qualified, responsible and responsive bid will be presented to City Council for approval.
4. After council approval, the City of Georgetown will issue Notice of Award.

When the Purchasing Division is closed due to force majeure, bid openings will be postponed to the same time on the next official business day. It is the vendor's responsibility to monitor the City's website, www.cogsc.com, for information regarding the status.

Bid Submittal Evaluation

Contracts shall be awarded to the lowest responsive and responsible bid. In determining lowest responsive and responsible bid, in addition to price, the Purchasing Agent, Department Head, and/or the City Administrator or designee shall consider:

- (a) The ability, capacity, and skill of the bidder to perform the contract to provide the items required;
- (b) Whether the bidder can provide the items promptly, or within the time specified, without delay or interference;
- (c) The character, integrity, reputation, judgment, experience, and efficiency of the bidder;
- (d) The quality of performance of previous contracts or services provided by the bidder;
- (e) The previous and existing compliance by the bidder with laws and ordinances relating to the contract or services;
- (f) The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service; and
- (g) Whether the bidder has met the criteria of the RFB requirements, terms and conditions.

Questions

No answers will be given over the phone.

Questions regarding this RFB should be submitted in writing to: oarteaga@cogsc.com no later than 4:00 pm EST (local time), Friday, September 27, 2019. No questions will be accepted after the aforementioned deadline.

All submittals shall include the following in the subject line:

Questions – Dog Park Project #1218

Answers to questions will be posted on the City's website at www.cogsc.com under "Current Bids" as an Addendum no later than 5:00 pm EST (local time), Monday, September 30, 2019.

Project Schedule

The following is the schedule of events listed in the order of occurrence, showing the major milestones from issuance of the RFB to the contract award:

MILESTONE EVENT	DATE	TIME EST (LOCAL TIME)
1. Request for Bid (RFB) issued	Wednesday, September 18, 2019	
2. Pre-Bid meeting	N/A	
3. Deadline for questions – emailed to: oarteaga@cogsc.com	Friday, September 27, 2019	4:00 pm
4. Deadline for addenda to be posted to the City's website, www.cogsc.com , under "Bids"	Monday, September 30, 2019	5:00 pm
5. Bid due date	Thursday, October 3, 2019	On or before 2:00 pm
6. Approval of contract by City Council or City Administrator (tentative)	Thursday, October 17, 2019	
7. Notice to Proceed (NTP) issued (tentative)	Monday, November 4, 2019	
8. Completion date - (tentative)	Forty-five (45) days after NTP issued	

When the Purchasing Division is closed due to force majeure, bid openings will be postponed to the same time on the next official business day. It is the vendor's responsibility to monitor the City's website, www.cogsc.com, for information regarding the status.

The City of Georgetown reserves the right to change the project schedule as it deems necessary. In the event of a major date change, the City of Georgetown will notify known participants. The City of Georgetown reserves the right to issue addenda to this RFB up to two (2) days before the RFB due date as needed to clarify the City of Georgetown's desires, or to make corrections or changes to the RFB document or submittal process.

The bidder will acknowledge receipt of all issued addenda in their submittals, if applicable.

No: 1 Dated: 9.30.19

No: _____ Dated: _____

No: _____ Dated: _____

The City reserves the right to reject any or all bids as deemed to be in its best interest, and to accept all or part of the scope of work herein as its project timeline and/or budget allows. All information will be updated and posted on the City's website www.cogsc.com under "Bids". It is the bidder's responsibility to obtain the information directly from the City's website regarding this project.

The City also reserves the right to cancel or reissue the RFB and/or revise the project schedule at any time.

Submittal Instructions

To be considered responsive, interested parties must submit the following in a sealed envelope on or before the deadline, **2:00 pm, Thursday, October 3, 2019, EST (local time)**.

1. One (1) initialed copy of this RFB
2. One (1) Bid Form
3. One (1) Mandatory Vendor Submittal Form

Package must be clearly marked on the outside, "Dog Park Fencing and Irrigation Project #1218". Bids will be publicly opened and read aloud at the Water Utilities and Engineering Dept. Building, 2377 Anthuan Maybank Drive, Georgetown, SC 29440.

1. Bids must be received no later than the aforementioned deadline. No bid will be accepted after such time. Faxed or emailed bids will not be accepted for any reason. No additional fees, costs, or any other reimbursable expenses will be allowed.
2. The City reserves the right to waive any technicalities or informalities and to accept or reject any and/or all submissions as deemed by its sole judgment to be in its best interest. The City also reserves the right to terminate the selection process without notice, to waive any irregularities in any submittal, and to request additional information from any of the firms submitting a bid.
3. All bids should be clearly marked on the outside, "Dog Park Fencing and Irrigation Project #1218". Submissions must be sealed and clearly identify the name and number of the RFB on the outside of the envelope/package, as well as the submitter's business name, address, and license number (if applicable). No other information shall be included or written on

the outside of the bid envelope/package. The City shall not be responsible for unidentified bids.

4. It is the sole responsibility of the firm to have their bids delivered to the City before the closing hour and dated. The City assumes no responsibility for delivery of bids that are mailed. Late, faxed, or emailed bids will not be accepted nor considered for any reason and will remain unopened. The official clock shall be that of the City's Purchasing Agent, or designee. The City reserves the right to reject any or all bids and to waive any informalities and technicalities in the bid process.
5. Any firm may withdraw their qualifications either personally or by written request, at any time prior to the scheduled opening of responses. No firm may withdraw qualifications for a period of sixty (60) days after the opening date. All firms shall be subject to the approval of the City Council.
6. Bids must be submitted using the City's own format and shall address all RFB requirements. Partial or incomplete bids may be rejected.
7. All costs incurred in preparing the bid, or costs incurred in any other manner by the firm in responding to this RFB, will be wholly the responsibility of the firm. All materials and documents submitted by the firm in response to this RFB become the property of the City and will not be returned.
8. Any proprietary information contained in the bid should be so indicated as follows:

Vendor Disclosure

Notice of SC Freedom of Information Act

"The parties acknowledge that all material submitted may be subject to release under the South Carolina Freedom of Information Act (FOIA) and will be released to the public unless exempt from disclosure under the FOIA."

We discourage you from including any information you consider propriety or trade secret, as this material is subject to the FOIA once it's in the City's possession. If you must include any such information in your submission, please identify it by color, labeling, and/or bold font so that it can be readily recognized. In the event the City receives a request for this material, the City will notify those parties who have identified information they believe is proprietary or trade secret of the request. The City has a ten (10) day deadline to respond to the request. This is your window to file an action challenging the release. Please be on notice that if the City is not served with such an action, the information will be released.

9. Bids must be made in the official name of the company or individual under which business is conducted (showing official business address) and must be signed in ink by a person duly authorized to legally bind the person, partnership, company or corporation submitting the bid. Bids having any erasures or corrections must be initialed in ink by the vendor.
10. Professional References – The City reserves the right to request a list of the most recent professional references for similar projects and their contact information.
11. Disqualification and Rejection of Bid – The City reserves the right to reject any bid from a firm who has failed to perform satisfactorily, or complete on time, or in a manner consistent with the RFB documents, contract of similar nature, or to reject the bid from a firm who is not in a position to perform such a contract satisfactorily. The City expressly reserves the right to award the contract to the firm that best meets the requirements as set forth herein.

12. Assignment of Contract – Assignment to the selected firm of any contract to be entered into in accordance with this RFB will not be recognized by the City unless such assignment has prior written approval of the City.
13. Insurance Provisions – (Applicable for work performed on site) - The selected firm will be required to provide and maintain proof of insurance throughout the contract term in the amount of \$1,000,000 and as required at point of contract negotiation by the City's Risk Manager as follows:
 - Comprehensive General Liability (per occurrence);
 - Comprehensive Auto Liability (per occurrence); and
 - Workers' Compensation Liability
 - Automobile Liability
 - Professional Liability

The City of Georgetown is to be named as "Additional Insured" on the above insurance coverage as respect to the City's interest under the contract. Certificates showing proof of insurance shall be submitted to the City prior to commencement of services under the Agreement. Further, it shall be an affirmative obligation upon the firm to advise the City's Risk Management Department at Fax No. 843.527.6173; email, cmcdaniel@cogsc.com, PO Box 939, Georgetown, SC 29442, within two (2) days of the cancellation herein, and failure to do so shall be construed to be a breach of the agreement.

14. Indemnification - The selected firm agrees to indemnify, defend and hold harmless the City of Georgetown and their authorized officers, employees, agents, and volunteers from any and all claims, actions, losses damages, and/or liabilities arising from their acts, errors, or omissions and for any costs or expenses incurred by the City therefore under an agreement.
15. Compliance With Law – The selected firm and its agents and employees shall be bound and comply with all federal, state and local laws, ordinance rules and regulations, as well as all other governing bodies having legal jurisdiction with respect to the area where such work is performed.
16. City Business License and Permits - (Applicable for work performed on site) - The selected firm shall be required to obtain all applicable City of Georgetown permits and business licenses prior to work commencing. Contact Jestin Gilliard, Revenues Manager, 843.545.4041 for business license information. Contact the Housing & Community Development Department at 843.545.4017 for permitting information. These expenses shall be included in the total bid cost.
17. Payment terms - a monthly itemized billing statement must be submitted in a form specified by the City of Georgetown for services performed. The City will remit full payment on all undisputed invoices within thirty (30) days from receipt by the appropriate person(s) (to be designated at time of contract) of the invoice(s).
18. Bid and Performance Bonds – (Applicable for work performed on site) Bid and Performance Bonds or other securities may be requested for supply contracts and service contracts as the Risk Manager, Purchasing Agent, and/or Department Head deems advisable to protect the City's interest. Any such bonding requirement shall be set forth in the solicitation.

Bid Security: In an amount equal to or at least five percent (5%) of the amount of the bid shall be required for all competitive bidding for construction contracts exceeding \$100,000. Bid security shall be a legitimate bid bond provided by a surety company authorized to do business in South Carolina, or the equivalent in cash, certified check, cashiers' check, or

money order. The City, at its option, may require bid bonds on construction contracts under \$100,000 when the circumstances warrant. Noncompliance with this provision mandates that the City reject the bid. Bid security will be returned to the unsuccessful bidders upon contract award by the Purchasing Agent.

When a construction contract is awarded in excess of \$100,000 the following bonds or security shall be delivered by the successful bidder to the City and shall become binding on the parties upon execution of the contract. Bid or performance bonds shall not be used in substitution for determination of bidder's responsibility.

(a) A performance bond shall be in an amount equal to one hundred and ten percent (110%) of the contract amount; and

(b) A payment bond for the protection of all persons supplying labor and material to the bidder or its subcontractors for the performance of the work shall be in an amount equal to one hundred percent (100%) of the contract amount.

Local Vendor Preference Option

1. A vendor shall be deemed a Local Georgetown City/County vendor for the purposes of this Section if such vendor is an individual, partnership, association or corporation that is authorized to transact business within the State, maintains an office in Georgetown County, and maintains a representative inventory or commodities within the City/County on which the bid is submitted, and has paid all taxes and business license fees duly assessed.

2. This option allows the lowest local bidder whose bid is within five percent (5%) of the lowest non- local Bidder to match the bid submitted by the non -local Bidder and thereby be awarded the contract. This preference shall apply only when (a) the total dollar purchase is \$10,000 or more; (b) the vendor has a physical business address located and operating within the limits of Georgetown County and has been doing business in the City/County for a period of twelve (12) months or more; and (c) the vendor provides proof of payment of all applicable Georgetown City/County taxes, business license and fees if so requested.

3. Should the lowest responsible and responsive Georgetown City/County bidder not exercise its right to match the bid as granted herein, the next lowest qualified Georgetown City/County bidder shall have that right and so on. The right to match the non-Georgetown City/County bidder's bid shall be exercised within twenty-four hours of notification.

4. In order to qualify for the local preference authorized by this Section, the vendor seeking same shall be required to submit with its bid a statement containing relevant information which demonstrates compliance with the provisions of this Section. This statement shall be on the "MANDATORY VENDOR SUBMITTAL" form included in this bid document. Failure to provide such affidavit at the time the bidder submits its bid shall constitute a waiver of any claim for preference.

5. For all contracts for architecture, professional engineering, or other professional services governed by Section 2-187, Professional and Construction Services, the City shall include the local business status of a firm among the factors considered when selecting which firms are "most highly qualified." In determining which firm is the "most qualified" for purposes of negotiating a satisfactory contract, preference shall be given to a local business where all other relevant factors are equal.

6. Local preference shall not apply to the following categories of contracts:

- (a) Goods or services provided under a cooperative purchasing agreement or similar "piggyback" contract;
- (b) Contracts for professional services except as provided for in Section 2-187 above;
- (c) Purchases or contracts which are funded, in whole or in part, by a governmental or other funding entity, where the terms and conditions of receipt of the funds prohibit the preference;
- (d) Purchases or contracts made pursuant to a noncompetitive award process, unless otherwise provided by this section; or
- (e) Any bid announcement which specifically provides that the general local preference policies set forth in this section are suspended due to the unique nature of the goods or services sought, the existence of an emergency as found by either City Council or City Administrator, or where such suspension is, in the opinion of the City Attorney, required by law.

General Contractual Requirements

1. Force Majeure - The bidder shall not be liable for any excess costs if the failure to perform the contract arises out of causes beyond the control and without the fault or negligence of the bidder. Such causes may include, but are not limited to acts of God or of the public enemy, acts of Governments in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restriction, strikes, freight embargoes, and unusually severe weather; but in every case the failure to perform must be beyond the control and without the fault or negligence of the bidder.
2. Governing Law - Except to the extent that this agreement may be governed by any federal law, including federal bankruptcy law, this Agreement shall be governed by, constructed and interpreted under, and enforced exclusively in accordance with the laws of the State of South Carolina, and the courts in the State of South Carolina shall have jurisdiction with respect to any dispute arising hereunder.
3. Bidder Qualifications - Bidder must, upon request of the City, furnish satisfactory evidence of its ability to furnish products and/or services in accordance with the terms and conditions of this RFB. The City of Georgetown reserves the right to make the final determination as to the Bidder's ability to provide the services herein.
4. Bidder Responsibility - Each Bidder shall fully acquaint him/herself with conditions relating to the scope and restrictions attending the execution of the work under the conditions of this RFB. It is expected that this will sometimes require on-site observation. The failure or omission of the Bidder to acquaint him/herself with existing conditions shall in no way relieve him/her of any obligation with respect to this RFB or to a contract.
5. Affirmative Action - The Bidder will take affirmative action in complying with all federal and state requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees without regard or discrimination by reason of race, color, religion, sex, national origin or physical handicap.
6. WMBE Statement - It is the policy of the City of Georgetown to provide minorities, and women equal opportunity for participating in all aspects of the City's contracting and procurement programs, including but not limited to employment, construction projects, and lease agreements consistent with the laws of the State of South Carolina. It is further the policy of the City of Georgetown to prohibit discrimination against any person or business in pursuit of these opportunities on the basis of race, color, national origin, religion, sex, age, handicap, or veteran status. It is further the policy of the City of Georgetown to conduct its contracting and procurement programs so as to prevent such discrimination and to resolve any and all claims of such discrimination.
7. Termination - Subject to the following provisions, any contract resulting from this request for bids may be terminated by the City provided a thirty (30) day advance notice in writing by the City Administrator, or his designee, is given to the Bidder:
 - 7.1 Non-Appropriations - Funds for this contract are payable from local appropriations. If the sufficient appropriations are not made to pay the charges under the contract it shall terminate without any obligation to the City.
 - 7.2. Convenience - In the event that a contract is terminated or canceled upon request and for the convenience of the City without the required thirty (30) day advance written notice, then the City shall negotiate reasonable termination costs, if applicable.
 - 7.3 Cause - Termination by the City for the cause, default or negligence on part of the Bidder, shall be excluded from the foregoing provisions; termination costs, if any shall not

apply. The thirty (30) day advance notice requirement is waived and the default provision herein shall apply.

7.4 Default – In case of default by the Bidder, the City reserves the right to purchase any and all items/services in default in open market, charging Bidder with any excessive costs. SHOULD SUCH CHARGE BE ASSESSED, NO SUBSEQUENT BIDS OF THE DEFAULTING BIDDER WILL BE CONSIDERED UNTIL THE ASSESSED CHARGE HAS BEEN SATISFIED.

8. Prime Bidder Responsibilities - The Bidder will be required to assume sole responsibility for the complete effort as required by this RFB. The City will consider the Bidder to be the sole point of contact with regard to all contractual matters.
9. Subcontracting - If any part of the work covered by this RFB is to be subcontracted, the Bidder shall identify the subcontracting organization and the contractual arrangements made therewith at the time of the offer. All subcontractors must be approved by the City. The successful Bidder will also furnish the corporate or company name and the names of the officers of any subcontractor engaged by the Bidder.
10. Ownership of Material – All materials and documents submitted by the Bidder in response to this specification become the property of the City of Georgetown and will not be returned to the Bidder.
11. Compliance with State and Federal Requirements – State and Federal requirements that are more restrictive than these set forth herein shall be followed by the Bidder.
12. Contract Amendments - Amendments to any agreement between the City and the Bidder must be reviewed and approved in writing by the City of Georgetown City Administrator or his designee.
13. Assignment - No contract or its provisions may be assigned, sublet, or transferred without the written consent of the City of Georgetown Finance Department.
14. Records Retention and Right to Audit – The City shall have the right to audit the books and records of the Bidder as they pertain to this contract. Such books and records shall be maintained for a period of three (3) years from the date of final payment under contract.
15. The City may conduct performance audits of the Bidder, as determined necessary by the City. Pertaining to all audits, the Bidder shall make available to the City, access to its computer files containing the history of the contract performance and all other documents related to the audit. Additionally, any software used by the Bidder shall be made available for auditing purposes at no cost to the City.
16. Independent Bidder Status - The parties hereby agree that the bidder is an independent bidder of the City and that nothing in an agreement with the City shall be deemed to place the parties in a relationship of employer/employee, partners, or joint ventures. Neither party shall have the right to obligate or bind the other in any manner. Each party agrees and acknowledges that it will not hold itself out as an authorized agent with the power to bind the other party in any manner. Each party shall only be responsible for any withholding taxes, payroll taxes, disability insurance payments, unemployment taxes, or other similar taxes or charges with respect to its activities in relation to performance of its obligations of an agreement.
17. Representations of Bidder - Bidder represents, warrants, and covenants that:
 - (a) In providing the services Bidder shall utilize the care and skill used by members of Bidder's profession practicing under similar circumstances at the same time and in the same locality.

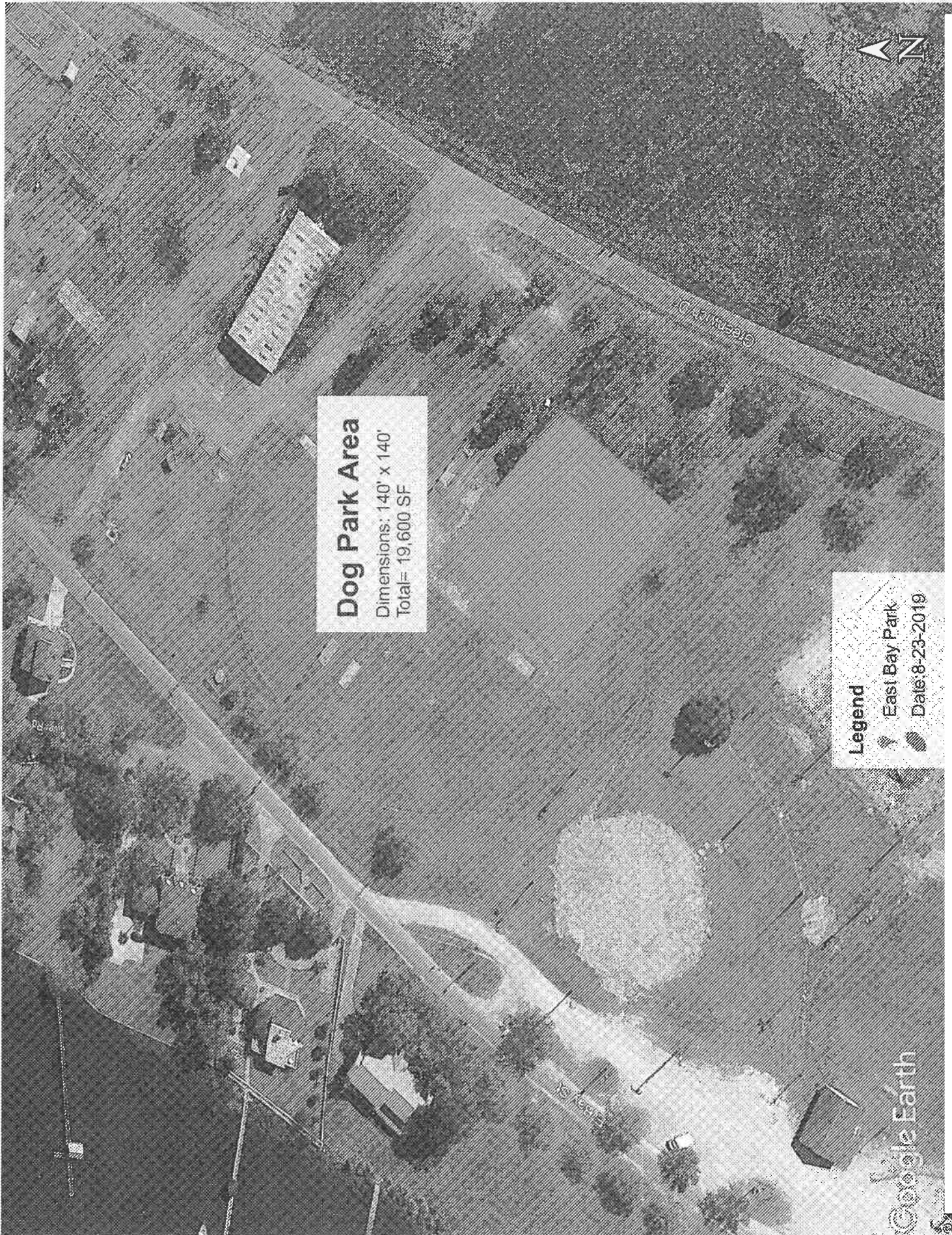
- (b) All employees provided by the Bidder (employees) to the City shall have the qualifications, skills and experience necessary to perform his/her job in accordance with the requirements of the agreement. The City may request removal of any employee for good cause.
 - (c) Bidder is a business, validly existing and in good standing under the Laws of the State of South Carolina.
18. Indemnity Provisions - Bidder agrees to and shall indemnify and hold the City harmless from and against all liability, loss, damages or injury, and all costs and expenses (Including attorney fees and costs of any suit related thereto) suffered or incurred by the City, arising from or related to the terms of this project, or Bidder's performance thereunder.
 19. City Business License and permits - The selected Bidder shall be required to obtain all applicable City of Georgetown permits and business licenses **prior to work commencing**. Contact Jestin Gilliard, Revenues Manager, jgiillard@cogsc.com or 843.545.4041, for business license information. Contact the Planning & Community Development Department at 843.545.4017 for permitting information. These expenses shall be included in the total bid cost.

The Purchasing Agent shall make the award of bid after obtaining the approval from City Council.

The award letter shall be issued by the Purchasing Agent or designee to the lowest responsible and responsive bidder meeting the requirements set forth in the Request for Bid.

(a) The division/department head is responsible for obtaining the required insurance certificates and Business License verification for submittal to the Purchasing Agent and Risk Manager for approval.

(b) A bid may be canceled and/or all bids rejected upon written recommendation of the division/department manager, and approval of the Purchasing Agent.



Dog Park Area
Dimensions: 140' x 140'
Total= 19,600 SF

Legend

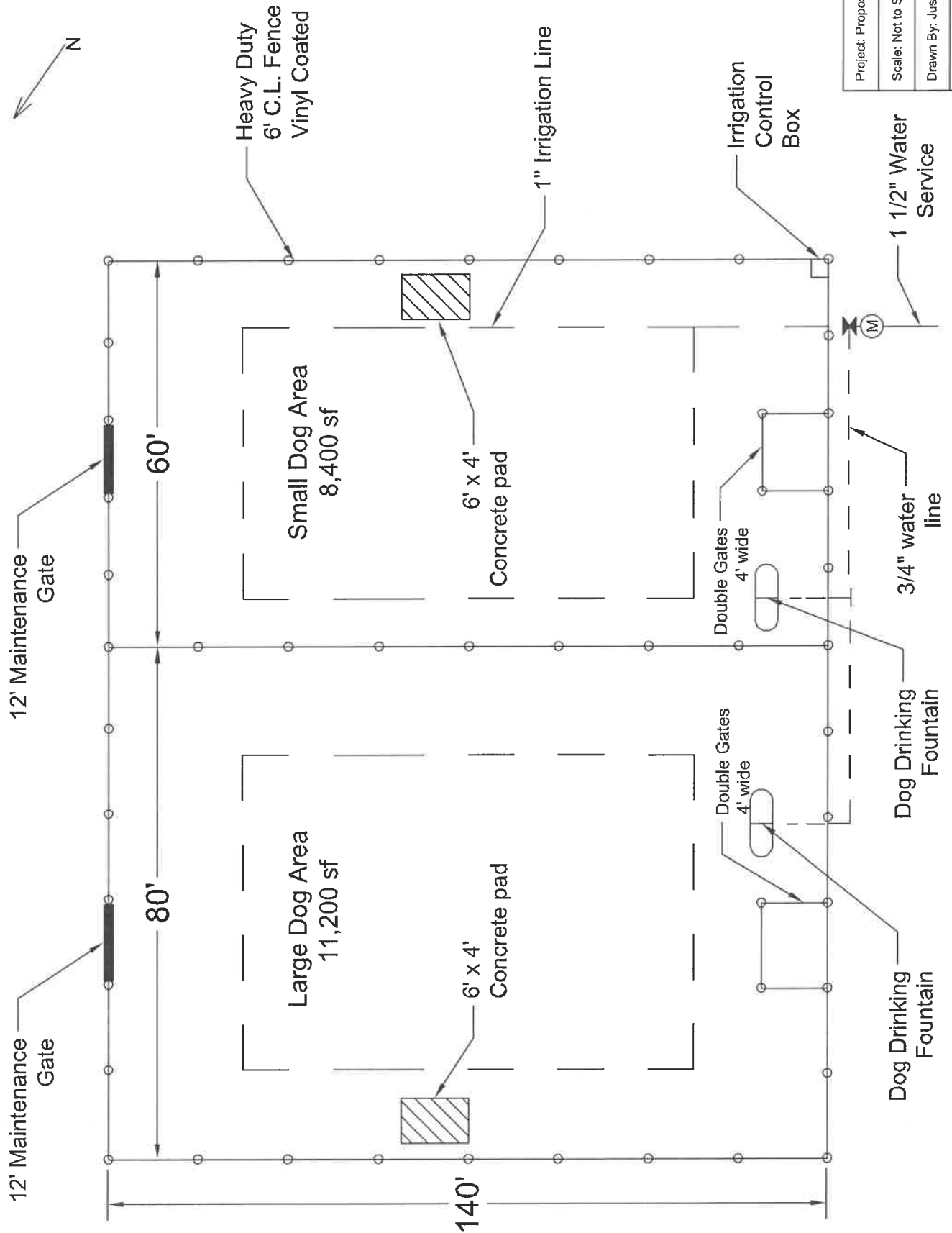
 East Bay Park

 Date: 8-23-2019

ATTACHMENT #3: DOG PARK FENCE AND IRRIGATION PLAN

CB

10.A.b



Project: Proposed Dog Park
Scale: Not to Scale
Drawn By: Justin Mooney 9/3/19
Sheet: 1 of 1

**DOG PARK FENCE SPECIFICATIONS
PROJECT #1218
CITY OF GEORGETOWN**

DIVISION 32 EXTERIOR IMPROVEMENTS

CHAIN LINK FENCE & GATES

1. WORK INCLUDES FENCE FRAMEWORK, FABRIC, ACCESSORIES, EXCAVATION FOR POST BASES, CONCRETE FOUNDATION FOR POSTS, MANUAL GATES AND RELATED HARDWARE, VINYL FENCE COATING.

A. DELEGATED DESIGN: DESIGN CHAIN-LINK FENCES AND GATES, INCLUDING COMPREHENSIVE ENGINEERING ANALYSIS BY A QUALIFIED PROFESSIONAL ENGINEER, USING PERFORMANCE REQUIREMENTS AND DESIGN CRITERIA INDICATED.

B. STRUCTURAL PERFORMANCE: CHAIN-LINK FENCE AND GATE FRAMEWORK SHALL WITHSTAND THE EFFECTS OF GRAVITY LOADS AND THE FOLLOWING LOADS AND STRESSES WITHIN LIMITS & UNDER CONDITIONS INDICATED ACCORDING TO ASCE/SEI 7:

1. MINIMUM POST SIZE: DETERMINE ACCORDING TO ASTM F 1043 FOR FRAMEWORK UP TO 5 FEET HIGH, AND POST SPACING NOT TO EXCEED 10 FEET FOR HEAVY INDUSTRIAL FENCE. DETERMINE ACCORDING TO CLFMI WLG 2445, BASED ON MESH SIZE AND PATTERN SPECIFIED AND ON THE FOLLOWING:

- a. WIND LOADS AND EXPOSURE: PER INTERNATIONAL BUILDING CODE.
- b. MATERIAL GROUP: SCHEDULE 40 STEEL PIPE, ELECTRIC-RESISTANCE-WELDED ROUND STEEL PIPE.

1.1 SUBMITTALS

A. PRODUCT DATA: FOR EACH TYPE OF PRODUCT INDICATED. INCLUDE CONSTRUCTION DETAILS, MATERIAL DESCRIPTIONS, DIMENSIONS OF INDIVIDUAL COMPONENTS AND PROFILES, AND COLOR FINISHES FOR CHAIN-LINK FENCES AND GATES.

- 1. FENCE AND GATE POSTS, RAILS, AND FITTINGS.
- 2. CHAIN-LINK FABRIC, REINFORCEMENTS, AND ATTACHMENTS.
- 3. GATES AND HARDWARE.

B. SHOP DRAWINGS: INDICATE PLAN LAYOUT, SPACING AND DIMENSIONS OF COMPONENTS, POST FOUNDATION DETAILS, HARDWARE ANCHORAGE, GATES, CHAIN LINK FENCE GAUGE, AND POST STEEL SCHEDULE

**DOG PARK FENCE SPECIFICATIONS
PROJECT #1218
CITY OF GEORGETOWN**

C.SAMPLES FOR VERIFICATION: PREPARED ON SAMPLES OF SIZE INDICATED BELOW:

1. POLYMER-COATED COMPONENTS: IN 6-INCH LENGTHS FOR COMPONENTS AND ON FULL-SIZED UNITS FOR ACCESSORIES.

1.2 QUALITY ASSURANCE

A. FENCING CONTRACTOR: BEEN IN THE BUSINESS OF FENCING FOR MINIMUM OF FIVE (5) YEARS PRODUCING PRODUCTS AS SPECIFIED.

1. FENCING TO BE PROVIDED AS A COMPLETE SYSTEM PRODUCED BY THE MANUFACTURER, INCLUDING NECESSARY ERECTION ACCESSORIES, FITTINGS AND FASTENERS.

2. CONTRACTOR MUST MAINTAIN AN OFFICE WITHIN 45 MILES OF THE PROJECT SITE.

3. CONTRACTOR TO UTILIZE INSTALLER CERTIFIED BY THE FENCING MANUFACTURER AND HAVE A MINIMUM OF THREE YEARS EXPERIENCE INSTALLING SPECIFIED PRODUCTS.

B. MOCKUPS: BUILD MOCKUPS TO SET QUALITY STANDARDS FOR FABRICATION AND INSTALLATION.

1. INCLUDE 10-FOOT LENGTH OF FENCE AND GATE.

1.3 PROJECT CONDITIONS

A. FIELD MEASUREMENTS: VERIFY LAYOUT INFORMATION FOR CHAIN-LINK FENCES AND GATES SHOWN ON DRAWINGS IN RELATION TO PROPERTY SURVEY AND EXISTING STRUCTURES. VERIFY DIMENSIONS BY FIELD MEASUREMENTS.

1.4 WARRANTY

A. MANUFACTURER'S STANDARD FORM IN WHICH MANUFACTURER AND INSTALLER AGREE TO REPAIR OR REPLACE COMPONENTS OF CHAIN-LINK FENCES AND GATES THAT FAIL IN MATERIALS OR WORKMANSHIP WITHIN SPECIFIED WARRANTY PERIOD.

1. FAILURES INCLUDE, BUT ARE NOT LIMITED TO, THE FOLLOWING:

a. DETERIORATION OF METALS, METAL FINISHES, AND OTHER MATERIALS BEYOND NORMAL WEATHERING, DELAMINATION OF VINYL COATINGS.

2. WARRANTY PERIOD: FIVE YEARS FROM DATE OF SUBSTANTIAL COMPLETION.

**DOG PARK FENCE SPECIFICATIONS
PROJECT #1218
CITY OF GEORGETOWN**

PART 2 - PRODUCTS

2.1 CHAIN-LINK FENCE FABRIC (MESH)

A. GENERAL: PROVIDE POLYMER-COATED FABRIC UNLESS NOTED OTHERWISE ON THE DRAWINGS

a. MESH SIZE: 1-3/4 INCHES. STEEL WIRE FABRIC: WIRE WITH A DIAMETER OF 9 GAUGE - 0.148 INCH.

b. POLYMER-COATED FABRIC: ASTM F 668, CLASS 1 CLASS 2A OVER ZINC-COATED STEEL WIRE.

1) COLOR: AS SELECTED BY OWNER FROM MANUFACTURER'S FULL RANGE, COMPLYING WITH ASTM F 934.

CHAIN LINK FENCE & GATES

2.2 FENCE FRAMING

A. POSTS AND RAILS: COMPLY WITH ASTM F 1043 FOR FRAMING, INCLUDING RAILS, BRACES, AND LINE; TERMINAL; AND CORNER POSTS. PROVIDE MEMBERS WITH MINIMUM DIMENSIONS AND WALL THICKNESS ACCORDING TO ASTM F 1043 OR ASTM F 1083 BASED ON THE FOLLOWING:

1. FENCE HEIGHT: 6' (SIX FEET)

2. PROVIDE POLYMER-COATED COMPONENTS UNLESS NOTED OTHERWISE ON THE DRAWINGS.

3. HEAVY INDUSTRIAL STRENGTH: MATERIAL SCHEDULE 40 GROUP IC, ROUND STEEL PIPE, ELECTRIC RESISTANCE-WELDED PIPE.

4. FENCE COMPONENTS:

a. LINE POST: 2.875 INCHES.

b. END, CORNER AND PULL POST: 3.5 INCHES.

7. HORIZONTAL FRAMEWORK MEMBERS: TOP AND BOTTOM RAILS COMPLYING WITH ASTM F 1043.

8. BRACE RAILS: COMPLY WITH ASTM F 1043.

9. POLYMER COATING OVER METALLIC COATING.

a. COLOR: MATCH CHAIN-LINK FABRIC TO MATCH ROOF FROM MANUFACTURER'S FULL RANGE, COMPLYING WITH ASTM F 934.

**DOG PARK FENCE SPECIFICATIONS
PROJECT #1218
CITY OF GEORGETOWN**

10. METALLIC COATING FOR STEEL FRAMING:

a. TYPE A, CONSISTING OF NOT LESS THAN MINIMUM 2.0-OZ./SQ. FT. AVERAGE ZINC COATING PER ASTM A 123/A 123M OR 4.0-OZ./SQ. FT. ZINC COATING PER ASTM A 653/A 653M.

2.3 SWING GATES

A. GENERAL: COMPLY WITH ASTM F 900 FOR GATE POSTS AND SINGLE AND / OR DOUBLE SWING GATE TYPES.

1. GATE LEAF WIDTH: AS INDICATED AS INDICATED ON DRAWINGS

B. PIPE AND TUBING:

1. ZINC-COATED STEEL: COMPLY WITH ASTM F 1043 AND ASTM F 1083; PROTECTIVE COATING AND FINISH TO MATCH FENCE FRAMING.

C. FRAME CORNER CONSTRUCTION: WELDED.

D. HARDWARE:

1. HINGES: 360-DEGREE INWARD AND OUTWARD SWING.

2. LATCHES PERMITTING OPERATION FROM BOTH SIDES OF GATE WITH PROVISION FOR PADLOCKING ACCESSIBLE FROM BOTH SIDES OF GATE.

2.4 FITTINGS

A. GENERAL: COMPLY WITH ASTM F 626.

B. TENSION AND BRACE BANDS: PRESSED STEEL.

C. TENSION BARS: STEEL, LENGTH NOT LESS THAN 2 INCHES SHORTER THAN FULL HEIGHT OF CHAIN-LINK FABRIC. PROVIDE ONE BAR FOR EACH GATE AND END POST, AND TWO FOR EACH CORNER AND PULL POST.

D. TRUSS ROD ASSEMBLIES: STEEL, HOT-DIP GALVANIZED AFTER THREADING ROD AND TURNBUCKLE OR OTHER MEANS OF ADJUSTMENT.

E. TIE WIRES, CLIPS, AND FASTENERS: ACCORDING TO ASTM F 626.

1. STANDARD ROUND WIRE TIES: FOR ATTACHING CHAIN-LINK FABRIC TO POSTS, RAILS, AND FRAMES, COMPLYING WITH THE FOLLOWING:

a. HOT-DIP GALVANIZED STEEL: 0.106-INCH- DIAMETER WIRE; GALVANIZED COATING THICKNESS MATCHING COATING THICKNESS OF CHAIN-LINK FENCE FABRIC.

**DOG PARK FENCE SPECIFICATIONS
PROJECT #1218
CITY OF GEORGETOWN**

F. FINISH:

1. METALLIC COATING FOR PRESSED STEEL OR CAST IRON: NOT LESS THAN 1.2 OZ. /SQ. FT. ZINC.

a. POLYMER COATING OVER METALLIC COATING.

2.5 GROUT AND ANCHORING CEMENT

A. NONSHRINK, NONMETALLIC GROUT: PREMIXED, FACTORY-PACKAGED, NONSTAINING, NONCORROSIVE, NONGASEOUS GROUT COMPLYING WITH ASTM C 1107. PROVIDE GROUT, RECOMMENDED IN WRITING BY MANUFACTURER, FOR EXTERIOR APPLICATIONS.

B. EROSION-RESISTANT ANCHORING CEMENT: FACTORY-PACKAGED, NONSHRINK, NONSTAINING, HYDRAULICCONTROLLED EXPANSION CEMENT FORMULATION FOR MIXING WITH POTABLE WATER AT PROJECT SITE TO CREATE POURABLE ANCHORING, PATCHING, AND GROUTING COMPOUND. PROVIDE FORMULATION THAT IS RESISTANT TO EROSION FROM WATER EXPOSURE WITHOUT NEEDING PROTECTION BY A SEALER OR WATERPROOF COATING AND THAT IS RECOMMENDED IN WRITING BY MANUFACTURER, FOR EXTERIOR APPLICATIONS.

PART 3 - EXECUTION

3.1 EXAMINATION

A. EXAMINE AREAS AND CONDITIONS, WITH INSTALLER PRESENT, FOR COMPLIANCE WITH REQUIREMENTS FOR A VERIFIED SURVEY OF PROPERTY LINES AND LEGAL BOUNDARIES, SITE CLEARING, EARTHWORK, PAVEMENT WORK, ELECTRIC COMPANY EASEMENTS AND OTHER CONDITIONS AFFECTING PERFORMANCE OF THE WORK.

1. DO NOT BEGIN INSTALLATION BEFORE FINAL GRADING IS COMPLETED UNLESS OTHERWISE PERMITTED BY ARCHITECT.

B. PROCEED WITH INSTALLATION ONLY AFTER UNSATISFACTORY CONDITIONS HAVE BEEN CORRECTED.

3.2 PREPARATION

A. STAKE LOCATIONS OF FENCE LINES, GATES, AND TERMINAL POSTS. DO NOT EXCEED INTERVALS OF 250 FEET OR LINE OF SIGHT BETWEEN STAKES. INDICATE LOCATIONS OF UTILITIES, LAWN SPRINKLER SYSTEM, UNDERGROUND STRUCTURES, BENCHMARKS, AND PROPERTY MONUMENTS.

**DOG PARK FENCE SPECIFICATIONS
PROJECT #1218
CITY OF GEORGETOWN**

3.3 INSTALLATION, GENERAL

A. INSTALL CHAIN-LINK FENCING TO COMPLY WITH ASTM F 567 AND MORE STRINGENT REQUIREMENTS INDICATED.

1. INSTALL FENCING INSIDE PROPERTY LINE.

3.4 CHAIN-LINK FENCE INSTALLATION

A. POST EXCAVATION: DRILL OR HAND-EXCAVATE HOLES FOR POSTS TO DIAMETERS INDICATED IN SHOP DRAWINGS AND 10' SPACINGS IN FIRM, UNDISTURBED SOIL.

B. POST SETTING: SET POSTS IN CONCRETE AT INDICATED SPACING INTO FIRM, UNDISTURBED SOIL.

1. VERIFY THAT POSTS ARE SET PLUMB, ALIGNED, AND AT CORRECT HEIGHT AND SPACING, AND HOLD IN POSITION DURING SETTING WITH CONCRETE OR MECHANICAL DEVICES.

2. CONCRETE FILL: PLACE CONCRETE AROUND POSTS TO DIMENSIONS INDICATED AND VIBRATE OR TAMP FOR CONSOLIDATION. PROTECT ABOVEGROUND PORTION OF POSTS FROM CONCRETE SPLATTER.

a. CONCEALED CONCRETE: TOP 2 INCHES BELOW GRADE TO ALLOW COVERING WITH SURFACE MATERIAL.

C. TERMINAL POSTS: LOCATE TERMINAL END, CORNER, AND GATE POSTS PER ASTM F 567 AND TERMINAL PULL POSTS AT CHANGES IN HORIZONTAL OR VERTICAL ALIGNMENT OF 10 DEGREES OR MORE.

D. LINE POSTS: SPACE LINE POSTS UNIFORMLY AT 10 FEET O.C.

E. POST BRACING AND INTERMEDIATE RAILS: INSTALL ACCORDING TO ASTM F 567, MAINTAINING PLUMB POSITION AND ALIGNMENT OF FENCING. DIAGONALLY BRACE TERMINAL POSTS TO ADJACENT LINE POSTS WITH TRUSS RODS AND TURNBUCKLES. INSTALL BRACES AT END AND GATE POSTS AND AT BOTH SIDES OF CORNER AND PULL POSTS.

F. TENSION WIRE: INSTALL ACCORDING TO ASTM F 567, MAINTAINING PLUMB POSITION AND ALIGNMENT OF FENCING. PULL WIRE TAUT, WITHOUT SAGS. FASTEN FABRIC TO TENSION WIRE WITH 0.120-INCH DIAMETER HOG RINGS OF SAME MATERIAL AND FINISH AS FABRIC WIRE, SPACED A MAXIMUM OF 24 INCHES O.C. INSTALL TENSION WIRE IN LOCATIONS INDICATED BEFORE STRETCHING FABRIC. PROVIDE HORIZONTAL TENSION WIRE AT THE FOLLOWING LOCATIONS:

**DOG PARK FENCE SPECIFICATIONS
PROJECT #1218
CITY OF GEORGETOWN**

1. EXTENDED ALONG BOTTOM OF FENCE FABRIC. INSTALL TOP TENSION WIRE THROUGH POST CAP LOOPS. INSTALL BOTTOM TENSION WIRE WITHIN 6 INCHES OF BOTTOM OF FABRIC AND TIE TO EACH POST WITH NOT LESS THAN SAME DIAMETER AND TYPE OF WIRE.

H. BOTTOM RAILS: INSTALL AND SECURE TO POSTS WITH FITTINGS.

J. TENSION OR STRETCHER BARS: THREAD THROUGH FABRIC AND SECURE TO END, CORNER, PULL, AND GATE POSTS WITH TENSION BANDS SPACED NOT MORE THAN 15 INCHES O.C.

K. TIE WIRES: USE WIRE OF PROPER LENGTH TO FIRMLY SECURE FABRIC TO LINE POSTS AND RAILS. ATTACH WIRE AT ONE END TO CHAIN-LINK FABRIC, WRAP WIRE AROUND POST A MINIMUM OF 180 DEGREES, AND ATTACH OTHER END TO CHAIN-LINK FABRIC PER ASTM F 626. BEND ENDS OF WIRE TO MINIMIZE HAZARD TO INDIVIDUALS AND CLOTHING.

1. MAXIMUM SPACING: TIE FABRIC TO LINE POSTS AT 12 INCHES O.C. AND TO BRACES AT 24 INCHES O.C.

3.5 GATE INSTALLATION

A. INSTALL GATES ACCORDING TO MANUFACTURER'S WRITTEN INSTRUCTIONS, LEVEL, PLUMB, AND SECURE FOR FULL OPENING WITHOUT INTERFERENCE. ATTACH HARDWARE USING TAMPER-RESISTANT OR CONCEALED MEANS. INSTALL GROUND-SET ITEMS IN CONCRETE FOR ANCHORAGE. ADJUST HARDWARE FOR SMOOTH OPERATION AND LUBRICATE WHERE NECESSARY.

3.6 ADJUSTING

A. GATES: ADJUST GATES TO OPERATE SMOOTHLY, EASILY, AND QUIETLY, FREE OF BINDING, WARP, EXCESSIVE DEFLECTION, DISTORTION, NONALIGNMENT, MISPLACEMENT, DISRUPTION, OR MALFUNCTION, THROUGHOUT ENTIRE OPERATIONAL RANGE. CONFIRM THAT LATCHES AND LOCKS ENGAGE ACCURATELY AND SECURELY WITHOUT FORCING OR BINDING.

B. LUBRICATE HARDWARE AND OTHER MOVING PARTS.

END OF SECTION



CITY OF GEORGETOWN



SUBMITTAL LISTING - NOT CERTIFIED

PROJECT:	East Bay Park Improvements - Dog Park Fencing and Irrigation - RFB	DATE OF BID OPENING:	Thursday, October 3, 2019, 2:00 pm
		PLACE:	2377 Anthuan Maybank Drive

SIGNED: *Janella Howard*

COMPANY NAME	MAILING & EMAIL ADDRESS	AMOUNT:	COMMENTS:
WACCAMAW LANDSCAPING & CONSTRUCTION INC	PO BOX 213 PAWLEYS ISLAND SC 29585 CHRIS@WACCAMAWLANDSCAPING.COM	37,200.00	BID RECEIVED ON TIME - CURRENTLY UNDER REVIEW

Attachment: 1 Submittal Listing (2868 : Approval of construction bid for Dog Park at East Bay Park)



**East Bay Park Improvements- Dog Park Fencing and Irrigation
Project #1218
RFB
Addendum #01
Date: 9-30-2019**

Answers to Questions and Clarifications

1. Will the City be supplying and/or installing the dog drinking fountains?

The City will be supplying the two (2) water fountains. The Contractor will be responsible to install the fountains. The exact location of these fountains is to be coordinated in the field with the City. Include the cost of installation under Item 1-General Conditions.

2. Water Service Size and Backflow Preventer

The City will be responsible to set the water meter in place. Depending upon the final irrigation system design, a 1-in. or 1 ½- in. service maybe needed. All City furnished 1-in. meters come with a back flow preventer in the meter box. Meters bigger than 1-in. will require a backflow preventer outside the meter. The contractor will be responsible to pipe up to the meter or backflow preventer, as needed.



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2852

Council Meeting Date:	17 October 2019
Department:	Engineering
Issue Under Consideration:	Motion to approve construction bid and make payments to Green Design and Consultants, Inc. in a not-to-exceed amount of \$49,888. Bid includes metal roof replacement; window repairs and/or restoration; removal of existing plumbing fixtures and accessories and replace with new; install new luxury vinyl tile flooring; install new mirrors, painting of interior walls and ceiling; and install new heat pump.
Amount Requested:	\$49,888.00
Is Item in Current Budget?	Yes
If no, please explain:	N/A
Financial Impact:	None
Points to Consider:	1. Requested amount includes a 3% contingency fee. The bid amount is for \$48,435.29 2. KHM restroom access will be restricted for about a month. Temporary toilets will be provided on site by the City.
Options:	None. This is the lowest bid.
Staff Recommendation:	Approve bid

Reviews:

Orlando Arteaga Completed 09/30/2019 11:12 AM

Finance Completed 09/30/2019 2:39 PM

City Attorney Skipped 10/14/2019 9:09 AM

doesn't need attorney review

Sandra E. Yudice Ph.D. Completed 10/14/2019 10:31 AM

Stephanie Buccione Completed 10/14/2019 11:57 AM

Georgetown City Council Pending 10/17/2019 5:30 PM

Attachments:

1. a GREEN DESIGN (PDF)
2. b City of Georgetown Resume Kaminski Project (PDF)
3. c Certified Bid Tab 9.11.2019 (PDF)

Updated: 9/30/2019 11:11 AM by Orlando Arteaga (Page 1)

BID FORM

RESTROOM RENOVATIONS AT KAMINKSI HOUSE MUSEUM
PROJECT #1215.

For the City of Georgetown, SC

Date: 9/9/19

PROPOSAL OF Green Design and Consultants, Inc.
 (hereinafter called "Bidder"), a South Carolina (State)

corporation/partnership/individual (Strike out inapplicable terms) doing business as

Green Design and Consultants, Inc.

TO: City of Georgetown, SC

The Bidder, in compliance with your request for bids for the, RESTROOM RENOVATIONS AT KAMINKSI HOUSE MUSEUM, PROJECT #1215 having examined the Request for Bid (RFB) documents and the site of the proposed work, and being familiar with all of the conditions surrounding the construction of the proposed project, including the availability of materials and labor, hereby proposes to furnish all labor, materials, and supplies, and to construct the project in accordance with the Contract Documents, within the time set forth therein, for the **Lump Sum of Base Bid:**

Forty thousand six hundred thirty five and 33/100 Dollars \$ (40,635.33)

Lump Sum of Base Bid plus Alternates:

Forty eight thousand four hundred thirty five and 29/100 Dollars \$ (48,435.29)

The lump sum price indicated above shall include all labor, materials, equipment, overhead, profit, insurance, taxes, permit fees, etc., to cover all expenses incurred in performing the work required under the Contract Documents, of which this proposal is a part of.

Bidder hereby agrees to commence work under this contract on or before a date to be specified in written "Notice to Proceed" of the Owner and to fully complete the project within **Thirty (30)** consecutive calendar days after specified date on Notice to Proceed. Bidder further agrees to pay as Liquidated Damages (LD's) the sum of \$100 for each consecutive calendar day that the Contractor shall be in default after the time stipulated in the contract for completing the work.

The specifications and addenda are complementary of each other. What is called for by one shall be as binding as if called for by all. If a conflict between any of the above is discovered by the Contractor, the problem shall be referred to the Owner as soon as possible for resolution. Should a conflict occur which is not resolved before bid time and/or is necessary to comply with mandatory requirements (i.e., codes, ordinances, etc.), it shall be the contractor's responsibility to price and bid the more expensive method.

Bidder acknowledges receipt of the following addendum:

No.: 7 Dated: 8/27/19

No.: Dated:

No.: Dated:

Bidder understands that the Owner reserves the right to reject any or all bids and to waive any informality in the bidding.

The Bidder agrees that this Bid shall be good and may not be withdrawn for a period of sixty (60) Calendar days after the scheduled closed time for receiving bids.

The undersigned declares that his firm is (delete those not applicable): A corporation organized and existing under the laws of the State of South Carolina

A partnership consisting of:

The undersigned declares that the person or persons signing this proposal is fully authorized to sign the proposal on behalf of the firm listed and to fully bind the firm listed to all the conditions and provisions thereof.

It is agreed that no person or persons or company other than the firm listed below or as otherwise indicated hereinafter has any interest whatsoever in this proposal or the contract that may be entered into as a result thereof, and that in all respects the proposal is legal and fair, submitted in good faith, without collusion or fraud.

Respectfully Submitted:

(SEAL – if bid is by a Corporation)

By: Contractor 

(Type/Print Name)

Brantley M. Green, President

(Title)

Street: 514 11th Ave

City, State, Zip Code: Conway, SC 29526

Telephone: 843 602-2247

Email: Greendesignandconsultants@aol.com

S.C. General Contractor's License No. 119545

FID No.: 83-0367327

SCHEDULE OF TASKS

Additions and deletions from the Work shall be paid in accordance with the Prices indicated below.

Kaminski House Museum (KHM) Restroom Renovations

Item no.	Tasks	Quantity	Unit	Total Price (\$)
1	General Conditions-Supervision, insurance, permits, etc.	1	LS	5055.17
2	Remove and replace metal roof	1	LS	4197.76
3	Preserve and restore wood windows including lintels and sills (includes asbestos abatement protection).	5	EA	6516.95
4	Fascia board restoration (includes lead-based paint protection).	1	LS	367.96
5	Removal and disposal of existing vinyl flooring, plumbing fixtures and accessories, window AC unit, radiant floor heater.	1	LS	968.97
6	Install new porcelain type sink with faucet.	2	EA	3430.99
7	Install new porcelain type toilet with automatic flush valve	2	EA	3507.50
8	Install new S.S. toilet accessories (soap dispenser, toilet seat cover dispenser, toilet tissue dispenser, paper towel dispenser, electric hand dryer) for each restroom	2	SET	2110.60
9	Replace stainless steel grab bars: 42 inch	2	EA	772.67
10	Replace stainless steel grab bars: 36 inch	2	EA	759.80
11	Paint interior walls and ceiling	1	LS	3476.04
12	Install new luxury vinyl tile (LVT) flooring	1	LS	3524.60
13	Furnish and install baby changing stations	2	EA	422.12
14	Furnish and install S.S. channel-frame mirrors 24-in. x 30-in.	2	EA	422.12
15	Furnish and install brass door stops	2	EA	40.26
16	Furnish and install split-ductless heat pump, 9000 BTU	1	EA	3939.62
17	Furnish and install programmable door lock on front door	1	EA	1122.20
	BASE BID			\$ 40635.33
	Alternate Tasks			
1	Furnish and Install window shutters	3	EA	4050.00
2	Furnish and Install storm rated wood type windows	3	EA	3749.96
	TOTAL BASE BID PLUS ALTERNATES			\$ 48435.29

The above process include all labor, material, and equipment, overhead, profit, taxes, insurance, permit fees, etc. to complete the work.



REQUEST FOR BID (RFB)

REQUESTOR: City of Georgetown
 1134 North Fraser Street
 Georgetown, SC 29440
 Contact: Daniella Howard, Purchasing Agent
 Email: dhoward@cogsc.com
 Phone: 843.545.4043

PROJECT: Restroom Renovations at Kaminski House Museum (KHM) Project #1215

DATE OF ISSUE: Friday, August 9, 2019

DUE: On or before **2:00 pm, Wednesday, September 4, 2019 EST (local time)**

Return to by mail or hand deliver only to:

Physical Address:
 City of Georgetown
 Attn: Purchasing - Bid Proposal
 Restroom Renovations-KHM
 2377 Anthuan Maybank Drive
 Georgetown, SC 29440

Background

The City of Georgetown is located on the coast of South Carolina between Myrtle Beach and Charleston and has a population of approximately 10,000. Georgetown operates under the Mayor-Council form of government as set forth in the State of South Carolina Code Chapter II, Article I, Section 2-1. Additional information is available on our website at www.cogsc.com.

Purpose

The City of Georgetown is seeking bids from qualified and licensed general contractors to perform restroom renovations at the Kaminski House Museum in the City of Georgetown.

The public restroom structure is approximately 300 square feet. The exterior walls consists of brick veneer with wood-framed windows and sheet metal roof. The interior consists of one male and one female restroom with a partition, drywall and ceilings. The floor is covered vinyl sheet flooring.

All bids must be submitted on the required Bid Forms. The entire form must be completed in ink or typewritten and executed by a legal duly authorized officer of the contractor submitting the RFB. In addition, all contractors must return and initial each page of the RFB with the Bid Form. By initialing each page, contractors will be acknowledging that they have read and understood the requirements of this RFB and have visited the site, and their price is based on such requirements.

The City reserves the right to reject any or all bids as deemed to be in its best interest, and to accept all or part of the scope of work herein as its project timeline and/or budget allows. The bid's price shall be valid for a period of sixty (60) calendar days from the date of bid opening.

The City of Georgetown reserves the right to issue addenda to this RFB up to two (2) days before the RFB due date as needed to clarify the City of Georgetown's desires, or to make corrections or changes to the RFB document or submittal process. The bidders will acknowledge receipt of all issued addenda in their submittals, if applicable.

Attachments:

1. Bid Form
2. Asbestos and Lead Inspection Report
3. Contract Sample

Project General Description

Project consists of exterior and interior renovations of the two restrooms located in front of the Kaminski House Museum. Work includes replacement of tin roof, window restoration, new plumbing fixtures and accessories, removal and installation of floor covering material and a new HVAC ductless unit. In addition, the contractor will be responsible for the asbestos and lead-based paint abatement controls during the restoration of exterior windows and wood fascia boards.

Submission of bid implies that the contractor has visited the site and is familiar with the existing conditions of the site.

Scope of Services/Special Work Requirements

Contractor shall be responsible for providing all materials, labor, tools, and equipment necessary for the completion of the project. The Scope of Work includes the following:

1. Remove existing roof and replace with new metal seam roof
2. Preserve and restore exterior fascia boards
3. Preserve and restore windows
4. Remove and replace all plumbing fixtures and accessories
5. Remove and dispose all toilet fixtures and accessories, vinyl sheet flooring, radiant floor heater, window AC unit
6. Install new luxury vinyl tile on floor
7. Paint exterior windows, fascia boards, and interior gypsum walls and ceilings*
8. Install mini-split ductless heat pump wall mounted unit

Alternate

1. Install three (3) new window shutters facing parking lot.
2. Install three (3) new storm rated wood windows to match existing.

*Note: The windows have some asbestos in the glazing and the windows and fascia board paint has been determined to be lead-based paint. See Asbestos and Lead Report as part of Attachment no. 2.

Contractor shall preserve rather than replace the exterior windows and fascia boards. Restore and repair all five (5) windows using approved industry standard preservation methods. The contractor shall restore all fascia boards and paint using an exterior latex type paint.

Submit material product data and color samples for City's and Kaminski House Museum (KHM) Director's approval prior to installation. All materials and colors must be approved prior to installation.

Contractor is responsible to secure a building permit from the City of Georgetown's Building and Planning Department.

Contractor shall take caution to protect and prevent damages to the existing facilities. Any damages during construction shall be repaired at no extra cost to the City.

The KHM is an active site and open to the public for daily visits including wedding ceremonies on weekends. The Contractor shall take all precautions to protect visitors and secure the construction work area. Contractor shall keep disruptions to the restroom facilities to a minimum. All material items shall be delivered on site after approval and work shall be scheduled accordingly.

No parking is available at the Kaminski House parking lot. Contractor shall park on Front Street and secure a parking permit form the City to park construction vehicles and storage trailers.

City will be responsible to provide temporary restroom facilities for visitors on site.

The contractor shall work Monday-Friday during these day time work hours: 7 AM to 5 PM.

Bid, payment and performance bonds are not required for projects less than \$100,000.

Contractor shall complete the work within thirty calendar days after Notice to Proceed.

Liquidated Damages (LD's) due to delays caused solely by the Contractor will be applied at a rate of \$100 per day. No extensions of time will be granted for normal weather conditions, with the exception of unforeseeable circumstances beyond the control of the Contractor including hurricanes, tornados and any other acts of God.

There is a requirement of ten percent (10%) retainage for all invoices. Final payment will be made after final inspection and acceptance by the City and the Kaminski House Museum.

Contractor shall warranty the work for a period of one (1) year after substantial completion of project.

Attachment: GREEN DESIGN (2852 : Approval of construction bid for KHM Restroom Renovations)

Material Specifications

Roof

1. Low-Profile Architectural Standing Seam Metal Roof.
2. Manufacturer: *Sentrigard SL 100* or approved equal.
3. Submit product description and specifications for owner's and KHM's Director's approval.
4. Color: to match existing. Submit samples and color charts for Owner's and KHM Director's approval.

Flooring

1. Luxury Vinyl Tile (LVT)
2. Manufacturer: Karndean Art Select, 30 mil wear layer, commercial rated or approved equal.
3. Submit product description for Owner's and KHM Director's approval.
4. Color: Submit color samples and color charts for Owner's and KHM Director's approval.

Paint

1. Sherwin Williams
2. Ceiling and wall colors selected by Owner and KHM Director.

Window Shutters

1. Supplier: The Shutter Shop. Telephone: 843-527-1333
2. Type: Colonial style, louvered shutters.
3. Material: Sapele Wood
4. Color: Charleston Green

Windows

1. Manufacturer: Pella, Architect Series, or approved equal
2. Type: Traditional, single-hung, grille
3. Material: Wood
4. Color: White interior and exterior

Door Hardware (Programmable Door Lock)

TRILOGY DL1300

NARROW STILE ACCESS CONTROL LOCK

- Pushbutton digital security-keypad
- HID card reader; reads any HID 125kHz prox cards
- **Battery Operation:** Includes 2 Lithium 3V batteries
 - Low battery audible and visual alerts
- Commercial grade durability in a keyless entry system requiring no wiring

- Retrofits traditional keyed-in aluminum store doors with Adams Rite 4510, [4900 Series](#), 1850, 1950, 4710, and 4730 locks
- Outside trim only; inside [exit paddle](#) and [deadlatch](#) available at checkout
- Program at lock, or using Windows PC based software
 - Must purchase the [PC interface cables](#) at checkout in order transfer your user data to the lock and download and review your audit trail. (software CD included with purchase of cables, or can be downloaded from Alarm Lock website)
- Field proven Trilogy name; ensures long life & reliability
- Enrolled users gain access by card only, PIN only, or highest security – card + PIN
- Real-time clock lets you scheduled up to 500 timed events, including Holiday schedules. Program lock to auto lock at certain times, or auto-unlock. Program times when certain users or groups of users can gain access
- Card data added to the lock via the lock itself, card reader module (see AL-PRE below), or PC (personal computer)
- 2000 User Codes including: Master, Manager, Supervisor and Basic Users
- Program passage mode, emergency and service codes, group-lockout, and group-enable codes.
- WeatherPROOF performance
 - Proximity antenna housing molded of ultra high strength, impact resistant Lexan
- **Audit Trail with Time/Date Stamp** for a printable record of all electronic activity – use the [DTM hand held](#) or a laptop computer to download audit trail data from lock (PC and DTM interface cables required – available at checkout)
- Real Time Clock Allows logging of events to within 1 second of accuracy
- 40,000 Audit trail event log
- Key override; includes a 1 3/8" long mortise cylinder from the manufacturer and 2 keys. All mortise cylinders are interchangeable so if you have a name brand one you want to use you can, or we sell name brand ones. Please call us at (877) 735-0135 for custom cylinder orders
- 2-year manufacturer warranty

Toilet Room Accessories

1. Grab bars for each bathroom 1-1/4-in. diameter, stainless steel, knurled surface. Manufactured by Bobrick or approved equal.
2. Paper towel dispenser (B-26212), soap dispenser (B-2112), toilet seat cover dispenser (B- 221) shall be stainless steel manufactured by Bobrick.
3. Channel-frame mirrors manufactured by Bobrick or approved equal. Mirrors shall be warrantied for five (5) years against silver spoilage.
4. Baby changing station manufactured by Koala Kare Products, #KB200-01, arth color, wall mounted or approved equal.
5. Stainless steel hand dryers manufactured by Xlerator.
6. Submit manufacturer data for all products and accessories to verify compliance with these specifications.

Plumbing

1. Water closets and sinks manufactured by Kohler, American Standard, or Zurn. ADA compliant. Color: White Vitreous China.
2. Water closet seats manufactured by Bemis, Olsonite, or Church.
3. Water closet battery operated flush valves manufactured by Zurn or Sloan.
4. Faucets manufactured by Delta, Moen, American Standard. Battery powered vandal resistant electronic proximity lavatory faucet. ADA compliant.
5. Submit manufacturer data for all products and accessories to verify compliance with these specifications.

Note: Contractor is responsible to retrofit existing rough plumbing as necessary to match new sinks and water closets.

HVAC

1. LG 9,000 BTU 17 SEER ductless mini-split heat pump or approved equal.
2. Submit product data sheet prior to installation.

Process

The City will conduct the selection of a qualified building bidder for the restroom renovation project in the City of Georgetown, South Carolina. The award for this project will be handled in the following manner:

1. The RFB and Bid Form documents will be available on our website, www.cogsc.com and clicking on "Bids".
2. The bids will be received and evaluated as described in this RFB.
3. Lowest qualified, responsible and responsive bid will be presented to the Georgetown City Council for approval.
4. After Council approval, the City of Georgetown will issue Notice of Award.

Bid Submittal Evaluation

Contracts shall be awarded to the lowest responsive and responsible bid. In determining lowest responsive and responsible bid, in addition to price, the Purchasing Agent, Department Head, and/or the City Administrator or designee shall consider:

- (a) The ability, capacity, and skill of the bidder to perform the contract to provide the items required;
- (b) Whether the bidder can provide the items promptly, or within the time specified, without delay or interference;
- (c) The character, integrity, reputation, judgment, experience, and efficiency of the bidder;
- (d) The quality of performance of previous contracts or services provided by the bidder;
- (e) The previous and existing compliance by the bidder with laws and ordinances relating to the contract or services;
- (f) The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service; and
- (g) Whether the bidder has met the criteria of the RFB requirements, terms and conditions.

Questions

For questions regarding the City's Request for Bids process or services sought, please submit your questions in writing and email them to oarteaga@cogsc.com by the deadline of 4:00 pm Monday, August 26, 2019. All submittals shall include the following in the subject line:

Questions – Restroom Renovations- KHM Project #1215

Answers to questions will be posted on the City's website at www.cogsc.com under "Current Bids" as an Addendum no later than 5:00 pm EST (local time), Wednesday, August 28, 2019.

For technical information regarding this project please contact Orlando Arteaga, City Engineer, at oarteaga@cogsc.com or 843.545.4500.

Project Schedule

The following is the schedule of events listed in the order of occurrence, showing the major milestones from issuance of the RFB to the contract award:

MILESTONE EVENT	DATE	TIME EST (LOCAL TIME)
1. Request for Bid (RFB) issued	Friday, August 9, 2019	
2. Pre-Bid meeting	N/A	
3. Deadline for questions – emailed to: oarteaga@cogsc.com	Monday, August 26, 2019	4:00 pm
4. Deadline for addenda to be posted to the City's website, www.cogsc.com , under "Bids"	Wednesday, August 28, 2019	5:00 pm
5. Bid due date	Wednesday, September 4, 2019	On or before 2:00 pm
6. Approve of contract by City Council (tentative)	Thursday, September 19, 2019	
7. Notice to Proceed (NTP) issued (tentative)	Tuesday, October 15, 2019	
8. Completion date - (tentative)	Thirty (30) days after NTP issued	

The City of Georgetown reserves the right to change the project schedule as it deems necessary. In the event of a major date change, the City of Georgetown will notify known participants. The City of Georgetown reserves the right to issue addenda to this RFB up to two (2) days before the RFB due date as needed to clarify the City of Georgetown's desires, or to make corrections or changes to the RFB document or submittal process. When the Purchasing Division is closed due to force majeure, bid openings will be postponed to the same time on the next official business day.

The bidder will acknowledge receipt of all issued addenda in their submittals, if applicable.

No: 1 Dated: 8/27/19

No: _____ Dated: _____

No: _____ Dated: _____

The City reserves the right to reject any or all bids as deemed to be in its best interest, and to accept all or part of the scope of work herein as its project timeline and/or budget allows. All information will be updated and posted on the City's website www.cogsc.com under "Bids". It is the bidder's responsibility to obtain the information directly from the City's website regarding this project. The City also reserves the right to cancel or reissue the RFB and/or revise the project schedule at any time.

Submittal Instructions

To be considered responsive, interested parties must submit the following in a sealed envelope on or before the deadline, **2:00 pm, Wednesday, September 4, 2019 EST (local time)**.

1. One (1) initialed copy of this RFB
2. One (1) Bid Form
3. One (1) Mandatory Vendor Submittal Form

Package must be clearly marked on the outside, "Restroom Renovations-KHM Project #1215". Bids will be publicly opened and read aloud at the Water Utilities and Engineering Dept. Building, 2377 Anthuan Maybank Drive, Georgetown, SC 29440.

1. Bids must be received no later than the aforementioned deadline. No bid will be accepted after such time. Faxed or emailed bids will not be accepted for any reason. No additional fees, costs, or any other reimbursable expenses will be allowed.
2. The City reserves the right to waive any technicalities or informalities and to accept or reject any and/or all submissions as deemed by its sole judgement to be in its best interest. The City also reserves the right to terminate the selection process without notice, to waive any irregularities in any submittal, and to request additional information from any of the firms submitting a bid.

3. All bids should be clearly marked on the outside, "Restroom Renovations-KHM Project #1215". Submissions must be sealed and clearly identify the name and number of the RFB on the outside of the envelope/package, as well as the submitter's business name, address, and license number (if applicable). No other information shall be included or written on the outside of the bid envelope/package. The City shall not be responsible for unidentified bids.
4. It is the sole responsibility of the firm to have their bids delivered to the City before the closing hour and dated. The City assumes no responsibility for delivery of bids that are mailed. Late, faxed, or emailed bids will not be accepted nor considered for any reason and will remain unopened. The official clock shall be that of the City's Purchasing Agent, or designee. The City reserves the right to reject any or all bids and to waive any informalities and technicalities in the bid process.
5. Any firm may withdraw their qualifications either personally or by written request, at any time prior to the scheduled opening of responses. No firm may withdraw qualifications for a period of sixty (60) days after the opening date. All firms shall be subject to approval of the City Council.
6. Bids must be submitted by firm's own format and shall address all RFB requirements. Partial or incomplete bids may be rejected.
7. All costs incurred in preparing the bid, or costs incurred in any other manner by the firm in responding to this RFB, will be wholly the responsibility of the firm. All materials and documents submitted by the firm in response to this RFB become the property of the City and will not be returned.
8. Any proprietary information contained in the bid should be so indicated as follows:

Vendor Disclosure

Notice of SC Freedom of Information Act

"The parties acknowledge that all material submitted may be subject to release under the South Carolina Freedom of Information Act (FOIA) and will be released to the public unless exempt from disclosure under the FOIA."

We discourage you from including any information you consider propriety or trade secret, as this material is subject to the FOIA once it's in the City's possession. If you must include any such information in your submission, please identify it by color, labeling, and/or bold font so that it can be readily recognized. In the event the City receives a request for this material, the City will notify those parties who have identified information they believe is proprietary or trade secret of the request. The City has a ten (10) day deadline to respond to the request. This is your window to file an action challenging the release. Please be on notice that if the City is not served with such an action, the information will be released.

9. Bids must be made in the official name of the company or individual under which business is conducted (showing official business address) and must be signed in ink by a person duly authorized to legally bind the person, partnership, company or corporation submitting the bid. Bids having any erasures or corrections must be initialed in ink by the vendor.
10. Letter of Interest – Must be no more than two (2) pages (one page is one side of an 8.5" x 11" paper) in length and include contact information and signature.
11. Statement of Qualifications, Experience, and Availability – Must be no more than five (5) pages. It should summarize qualifications, relevant experience, and availability to participate in the RFB process to provide requested services to the City. Key staff members participating should be identified.

12. Proposed Process Approach – Must be no more than three (3) pages summarizing the method and approach to providing services to the City.
13. List of Professional References – Must be no more than one (1) page listing most recent professional references for similar projects and their contact information.
14. Disqualification and Rejection of Bid – The City reserves the right to reject any bid from a firm who has failed to perform satisfactorily, or complete on time, or in a manner consistent with the RFB documents, contract of similar nature, or to reject the bid from a firm who is not in a position to perform such a contract satisfactorily. The City expressly reserves the right to award the contract to the firm that best meets the requirements as set forth herein.
15. Assignment of Contract – Assignment to the selected firm of any contract to be entered into in accordance with this RFB will not be recognized by the City unless such assignment has prior written approval of the City.
16. Insurance Provisions – (Applicable for work performed on site) - The selected firm will be required to provide and maintain proof of insurance throughout the contract term in the amount of \$1,000,000 and as required at point of contract negotiation by the City's Risk Manager as follows:
 - Comprehensive General Liability (per occurrence);
 - Comprehensive Auto Liability (per occurrence); and
 - Workers' Compensation Liability
 - Automobile Liability
 - Professional Liability

The City of Georgetown is to be named as "Additional Insured" on the above insurance coverage as respect to the City's interest under the contract. Certificates showing proof of insurance shall be submitted to the City prior to commencement of services under the Agreement. Further, it shall be an affirmative obligation upon the firm to advise the City's Risk Management Department at Fax No. 843.527.6173; email, cmcdaniel@cogsc.com, PO Box 939, Georgetown, SC 29442, within two (2) days of the cancellation herein, and failure to do so shall be construed to be a breach of the agreement.

17. Indemnification - The selected firm agrees to indemnify, defend and hold harmless the City of Georgetown and their authorized officers, employees, agents, and volunteers from any and all claims, actions, losses damages, and/or liabilities arising from their acts, errors, or omissions and for any costs or expenses incurred by the City therefore under an agreement.
18. Compliance With Law – The selected firm and its agents and employees shall be bound and comply with all federal, state and local laws, ordinance rules and regulations, as well as all other governing bodies having legal jurisdiction with respect to the area where such work is performed.
19. City Business License and Permits - (Applicable for work performed on site) - The selected firm shall be required to obtain all applicable City of Georgetown permits and business licenses prior to work commencing. Contact Jestin Gilliard, Revenues Manager, 843.545.4041 for business license information. Contact the Housing & Community Development Department at 843.545.4017 for permitting information. These expenses shall be included in the total bid cost.
20. Payment terms - a monthly itemized billing statement must be submitted in a form specified by the City of Georgetown for services performed. The City will remit full payment on all

undisputed invoices within thirty days from receipt by the appropriate person(s) (to be designated at time of contract) of the invoice(s).

21. Bid and Performance Bonds – (Applicable for work performed on site) Bid and Performance Bonds or other securities may be requested for supply contracts and service contracts as the Risk Manager, Purchasing Agent, and/or Department Head deems advisable to protect the City's interest. Any such bonding requirement shall be set forth in the solicitation.

Bid Security: In an amount equal to or at least five percent (5%) of the amount of the bid shall be required for all competitive bidding for construction contracts exceeding \$100,000. Bid security shall be a legitimate bid bond provided by a surety company authorized to do business in South Carolina, or the equivalent in cash, certified check, cashiers' check, or money order. The City, at its option, may require bid bonds on construction contracts under \$100,000 when the circumstances warrant. Noncompliance with this provision mandates that the City reject the bid. Bid security will be returned to the unsuccessful bidders upon contract award by the Purchasing Agent.

When a construction contract is awarded in excess of \$100,000 the following bonds or security shall be delivered by the successful bidder to the City and shall become binding on the parties upon execution of the contract. Bid or performance bonds shall not be used in substitution for determination of bidder's responsibility.

(a) A performance bond shall be in an amount equal to one hundred and ten percent (110%) of the contract amount; and

(b) A payment bond for the protection of all persons supplying labor and material to the bidder or its subbidders for the performance of the work shall be in an amount equal to one hundred percent (100%) of the contract amount.

Local Vendor Preference Option

1. A vendor shall be deemed a Local Georgetown City/County vendor for the purposes of this Section if such vendor is an individual, partnership, association or corporation that is authorized to transact business within the State, maintains an office in Georgetown County, and maintains a representative inventory or commodities within the City/County on which the bid is submitted, and has paid all taxes and business license fees duly assessed.

2. This option allows the lowest local bidder whose bid is within five percent (5%) of the lowest non- local Bidder to match the bid submitted by the non -local Bidder and thereby be awarded the contract. This preference shall apply only when (a) the total dollar purchase is \$10,000 or more; (b) the vendor has a physical business address located and operating within the limits of Georgetown County and has been doing business in the City/County for a period of twelve (12) months or more; and (c) the vendor provides proof of payment of all applicable Georgetown City/County taxes, business license and fees if so requested.

3. Should the lowest responsible and responsive Georgetown City/County bidder not exercise its right to match the bid as granted herein, the next lowest qualified Georgetown City/County bidder shall have that right and so on. The right to match the non-Georgetown City/County bidder's bid shall be exercised within twenty-four hours of notification.

4. In order to qualify for the local preference authorized by this Section, the vendor seeking same shall be required to submit with its bid a statement containing relevant information which demonstrates compliance with the provisions of this Section. This statement shall be on the "MANDATORY VENDOR SUBMITTAL" form included in this bid document. Failure to provide such affidavit at the time the bidder submits its bid shall constitute a waiver of any claim for preference.

5. For all contracts for architecture, professional engineering, or other professional services governed by Section 2-187, Professional and Construction Services, the City shall include the local business status of a firm among the factors considered when selecting which firms are "most highly qualified." In determining which firm is the "most qualified" for purposes of negotiating a satisfactory contract, preference shall be given to a local business where all other relevant factors are equal.

6. Local preference shall not apply to the following categories of contracts:

- (a) Goods or services provided under a cooperative purchasing agreement or similar "piggyback" contract;
- (b) Contracts for professional services except as provided for in Section 2-187 above;
- (c) Purchases or contracts which are funded, in whole or in part, by a governmental or other funding entity, where the terms and conditions of receipt of the funds prohibit the preference;
- (d) Purchases or contracts made pursuant to a noncompetitive award process, unless otherwise provided by this section; or
- (e) Any bid announcement which specifically provides that the general local preference policies set forth in this section are suspended due to the unique nature of the goods or services sought, the existence of an emergency as found by either City Council or City Administrator, or where such suspension is, in the opinion of the City Attorney, required by law.



MANDATORY VENDOR SUBMITTAL FORM

AN ORDINANCE TO AMEND CHAPTER 2 ADMINISTRATION - ARTICLE IV PROCUREMENT – JANUARY 19, 2017

SECTION 2-185 COMPETITIVE SEALED PROPOSALS LOCAL VENDOR PREFERENCE

ARTICLE IV.

PROCUREMENT

DIVISION 2. ETHICS IN CITY CONTRACTING

☐ I certify that [Company Name] _____
is a **Resident Bidder** of Georgetown City/County as defined in the City of Georgetown
Ordinance Chapter 2 Administration, Article IV Procurement, Section 2-185, and our principal
place of business is _____ [City and State].

☒ I certify that [Company Name] Green Design and Consultants, Inc
is a **Non-Resident Bidder** of Georgetown City/County as defined in the City of Georgetown
Ordinance Chapter 2 Administration, Article IV Procurement, Section 2-185, and our principal
place of business is 514 11th Ave Conway SC [City and State].
29526



Signature of Company Officer

☒ 9/9/19

Date

General Contractual Requirements

1. Force Majeure - The bidder shall not be liable for any excess costs if the failure to perform the contract arises out of causes beyond the control and without the fault or negligence of the bidder. Such causes may include, but are not limited to acts of God or of the public enemy, acts of Governments in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restriction, strikes, freight embargoes, and unusually severe weather; but in every case the failure to perform must be beyond the control and without the fault or negligence of the bidder.
2. Governing Law - Except to the extent that this agreement may be governed by any federal law, including federal bankruptcy law, this Agreement shall be governed by, constructed and interpreted under, and enforced exclusively in accordance with the laws of the State of South Carolina, and the courts in the State of South Carolina shall have jurisdiction with respect to any dispute arising hereunder.
3. Proposer Qualifications - Proposer must, upon request of the City, furnish satisfactory evidence of its ability to furnish products and/or services in accordance with the terms and conditions of this RFB. The City of Georgetown reserves the right to make the final determination as to the proposer's ability to provide the services herein.
4. Proposer Responsibility - Each proposer shall fully acquaint him/herself with conditions relating to the scope and restrictions attending the execution of the work under the conditions of this RFB. It is expected that this will sometimes require on-site observation. The failure or omission of the proposer to acquaint him/herself with existing conditions shall in no way relieve him/her of any obligation with respect to this RFB or to a contract.
5. Affirmative Action - The proposer will take affirmative action in complying with all federal and state requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees without regard or discrimination by reason of race, color, religion, sex, national origin or physical handicap.
6. WMBE Statement - It is the policy of the City of Georgetown to provide minorities, and women equal opportunity for participating in all aspects of the City's contracting and procurement programs, including but not limited to employment, construction projects, and lease agreements consistent with the laws of the State of South Carolina. It is further the policy of the City of Georgetown to prohibit discrimination against any person or business in pursuit of these opportunities on the basis of race, color, national origin, religion, sex, age, handicap, or veteran status. It is further the policy of the City of Georgetown to conduct its contracting and procurement programs so as to prevent such discrimination and to resolve any and all claims of such discrimination.
7. Termination - Subject to the following provisions, any contract resulting from this request for bids may be terminated by the City provided a thirty (30) day advance notice in writing by the City Administrator, or his designee, is given to the proposer:
 - 7.1 Non-Appropriations - Funds for this contract are payable from local appropriations. If the sufficient appropriations are not made to pay the charges under the contract it shall terminate without any obligation to the City.
 - 7.2. Convenience - In the event that a contract is terminated or canceled upon request and for the convenience of the City without the required thirty (30) day advance written notice, then the City shall negotiate reasonable termination costs, if applicable.
 - 7.3 Cause - Termination by the City for the cause, default or negligence on part of the proposer, shall be excluded from the foregoing provisions; termination costs, if any shall



not apply. The thirty (30) day advance notice requirement is waived and the default provision herein shall apply.

7.4 Default – In case of default by the proposer, the City reserves the right to purchase any and all items/services in default in open market, charging proposer with any excessive costs. SHOULD SUCH CHARGE BE ASSESSED, NO SUBSEQUENT BIDS OF THE DEFAULTING PROPOSER WILL BE CONSIDERED UNTIL THE ASSESSED CHARGE HAS BEEN SATISFIED.

8. Prime Proposer Responsibilities - The proposer will be required to assume sole responsibility for the complete effort as required by this RFB. The City will consider the proposer to be the sole point of contact with regard to all contractual matters.
9. Subcontracting - If any part of the work covered by this RFB is to be subcontracted, the proposer shall identify the subcontracting organization and the contractual arrangements made therewith at the time of the offer. All subbidders must be approved by the City. The successful proposer will also furnish the corporate or company name and the names of the officers of any subbidders engaged by the proposer.
10. Ownership of Material – All materials and documents submitted by the proposer in response to this specification become the property of the City of Georgetown and will not be returned to the proposer.
11. Compliance with State and Federal Requirements – State and Federal requirements that are more restrictive than these set forth herein shall be followed by the proposer.
12. Contract Amendments - Amendments to any agreement between the City and the proposer must be reviewed and approved in writing by the City of Georgetown City Administrator or his designee.
13. Assignment - No contract or its provisions may be assigned, sublet, or transferred without the written consent of the City of Georgetown Finance Department.
14. Records Retention and Right to Audit – The City shall have the right to audit the books and records of the proposer as they pertain to this contract. Such books and records shall be maintained for a period of three (3) years from the date of final payment under contract.
15. The City may conduct performance audits of the proposer, as determined necessary by the City. Pertaining to all audits, the proposer shall make available to the City, access to its computer files containing the history of the contract performance and all other documents related to the audit. Additionally, any software used by the proposer shall be made available for auditing purposes at no cost to the City.
16. Independent Bidder Status - The parties hereby agree that the bidder is an independent bidder of the City and that nothing in an agreement with the City shall be deemed to place the parties in a relationship of employer/employee, partners, or joint ventures. Neither party shall have the right to obligate or bind the other in any manner. Each party agrees and acknowledges that it will not hold itself out as an authorized agent with the power to bind the other party in any manner. Each party shall only be responsible for any withholding taxes, payroll taxes, disability insurance payments, unemployment taxes, or other similar taxes or charges with respect to its activities in relation to performance of its obligations of an agreement.
17. Representations of Proposer - Proposer represents, warrants, and covenants that:
 - (a) In providing the services proposer shall utilize the care and skill used by members of proposer's profession practicing under similar circumstances at the same time and in the same locality.

- (b) All employees provided by the proposer (employees) to the City shall have the qualifications, skills and experience necessary to perform his/her job in accordance with the requirements of the agreement. The City may request removal of any employee for good cause.
 - (c) Proposer is a business, validly existing and in good standing under the Laws of the State of South Carolina.
18. Indemnity Provisions - Proposer agrees to and shall indemnify and hold the City harmless from and against all liability, loss, damages or injury, and all costs and expenses (Including attorney fees and costs of any suit related thereto) suffered or incurred by the City, arising from or related to the terms of this project, or proposer's performance thereunder.
 19. City Business License and permits - The selected proposer shall be required to obtain all applicable City of Georgetown permits and business licenses **prior to work commencing**. Contact Jestin Gilliard, Revenues Manager, jgiillard@cogsc.com or 843.545.4041, for business license information. Contact the Planning & Community Development Department at 843.545.4017 for permitting information. These expenses shall be included in the total bid cost.

The Purchasing Agent shall make the award of bid after obtaining the approval from City Council. The award letter shall be issued by the Purchasing Agent or designee to the lowest responsible and responsive bidder meeting the requirements set forth in the Request for Bid.

- (a) The division/department head is responsible for obtaining the required insurance certificates and Business License verification for submittal to the Purchasing Agent and Risk Manager for approval.
- (b) A bid may be canceled and/or all bids rejected upon written recommendation of the division/department manager, and approval of the Purchasing Agent.

Green Design & Consultants

"There is a way to do it better, Find it"
Thomas Edison

GREEN DESIGN AND CONSULTANTS, INC.

843-602-2247

514 11th Avenue, Conway, SC 29526

greendesignandconsultants@aol.com

September 18, 2019

Re: Project #1215 - Restroom Renovations at Kaminski House Museum

To Whom it May Concern:

Green Design and Consultants, Inc. is a BD5 General Contractor with experience in both residential and commercial construction and we are excited to be working with the City of Georgetown on the Kaminski project.

Please accept this cover letter and the attached Statement of Qualifications and List of professional references in order to satisfy requirements 10, 11 & 13 of the Request for Bid.

Please contact me with any questions or concerns.

Best regards,



Brantley M. Green

President

Green Design and Consultants, Inc.

843-602-2247

SC GC License - G119545

Attachment: City of Georgetown Resume Kaminski Project (2852 : Approval of construction bid for KHM Restroom Renovations)



GREEN DESIGN AND CONSULTANTS, INC.

843-602-2247

514 11th Avenue, Conway, SC 29526

greendesignandconsultants@aol.com

Statement of Qualifications

Green Design and Consultants, Inc. is a residential and commercial general construction company located in Conway, SC. The majority of our most recent projects have involved the remodeling and repairing of many older homes in the city of Conway with some of those homes having historic designation. We take pride in being able to bring those older structures back to life while allowing them to be relevant for today's living. We feel confident our previous experience will allow us to tackle the Kamniski bathroom renovation accordingly and look forward to adding it to our list of completed projects.

Key Staff

Brantley M. Green, Owner/President

A highly self motivated individual with a passion for all things construction related.

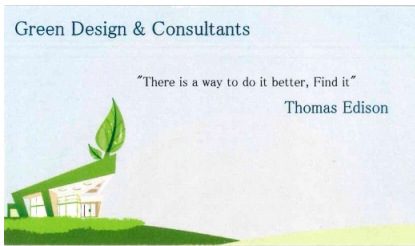
Involved in obtaining new business, estimating, managing the day to day operations and on site managing of projects.

B. Cody Hayes, Project Manager/Superintendent

Primary responsibility is on-site management of projects but also can be found estimating & meeting with clients.

Teresa M. Green, Office Manager

Primary responsibility is management of all record keeping, A/P, A/R and everything financial.



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Experience

KOWALSKI RESIDENCE, LAUREL ST, CONWAY, SC – 2019-PRESENT

Repair/remodel of residential home built 1900. Scope included structural repair, porch repair, exterior paint and interior trim. 40k.

RIVERSIDE CLUB, RIVERSIDE DR. CONWAY, SC – 2017-PRESENT

Remodel/Flood Repair of Riverside Club originally built approx. 1950. Scope included raising building and setting on new foundation. Any structural repairs, paint, electrical, hvac, plumbing, all exterior siding & paint, addition of decks, interior paint, trim, flooring 350k

EKKLESIA CHRISTIAN CHURCH, CONWAY, SC – 2017-2019

New construction of 30,000 sqft 2 story worship and classroom space for the growing Ekklesia Church. Complete coordination and management of project including all trades. 3.4 million

LUKOWSKI RESIDENCE, LAUREL ST, CONWAY, SC – 2017 - 2019

Remodel/Addition - Historic J.W. Holliday House built 1910. Scope includes exterior paint, column repair, various interior projects & window repair, plumbing & electrical, asbestos removal. Most notably is remodel & addition of the kitchen space for owner and her family. 150k

LAW OFFICES OF DAVIS INABNIT, JR BUCK ST. CONWAY, SC - 2017

Remodel of property for new location of Law offices. Scope included structural repairs, rot repairs, plumbing, electrical, hvac, exterior and interior paint, trim, & flooring. 65k

LOUIS RESIDENCE, KINGSTON ST, CONWAY, SC – 2016-2017

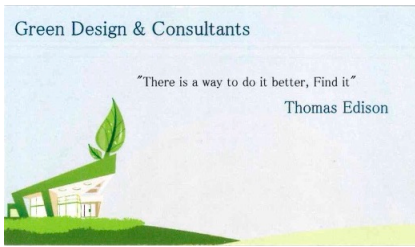
Remodel of home built 1939. Scope included structural repairs, complete kitchen & bath re-work, window repairs, plumbing, electrical, hvac, floors, all paint & trim. 150k

HYMAN RESIDENCE, ELM ST. CONWAY, SC – 2016-2017

Remodel of home built 1935. Scope included structural repairs, addition with master bed/bath re-work, plumbing, electrical, hvac, flooring, interior paint & trim. 125k

GOLDFINCH RESIDENCE, ELM ST. CONWAY, SC - 2015-2016

Remodel of home built 1929. Scope included complete home remodel, structural repairs, re-working of space for master bed/bath, reconfigure stairs to attic, plumbing, electrical, hvac, all interior & exterior paint and trim, flooring. 200k



GREEN DESIGN AND CONSULTANTS, INC.

843-602-2247
 514 11th Avenue, Conway, SC 29526
greendesignandconsultants@aol.com

References

VENTURE ENGINEERING, CONWAY, SC

Steve Powell, P.E. - President
 843-347-5851

EKKLESIA CHRISTIAN CHURCH, CONWAY, SC

Matthew Willson - Pastor/President -
 843-222-0024

RIVERSIDE CLUB, CONWAY, SC

Joseph Burroughs - President
 843-222-6464

HYMAN RESIDENCE, CONWAY, SC

B. Alex Hyman - homeowner
 843-465-1313

LAW OFFICES OF DAVIS INABNIT JR, CONWAY, SC

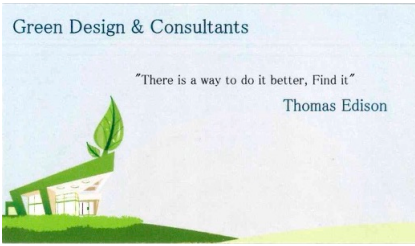
Davis Inabnit - owner
 843-340-8082

LOUIS RESIDENCE, CONWAY, SC

Harriett Louis - homeowner
 843-907-1100

GOLDFINCH RESIDENCE, CONWAY, SC

William Goldfinch - homeowner
 843-267-7372



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Thomas Edison



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Attachment: City of Georgtown Resume Kaminski Project (2852 : Approval of construction bid for KHM Restroom Renovations)

City of Georgetown
 Project No.: 1215
 Bid Date: September 9, 2019, 2:00 PM

Kaminski House Museum Restrooms Renovations				Bidder #1 Green Design & Consultants, Inc.		Bidder #2 CP&G General Contractors		Bidder #3 Consensus Construction & Consulting, Inc.	
Item No.	Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	General Conditions-Supervision, insurance, permits, etc.	1	LS	\$ 5,055.17	\$5,055.17	\$ 3,000.00	\$3,000.00	\$ 32,914.00	\$32,914.00
2	Remove and replace metal roof	1	LS	\$ 4,197.76	\$4,197.76	\$ 3,573.79	\$3,573.79	\$ 4,633.00	\$4,633.00
3	Preserve and restore wood windows including lintels and sills (includes asbestos abatement protection).	5	EA	\$ 1,303.39	\$ 6,516.95	\$ 1,432.32	\$ 7,161.58	\$ 966.60	\$ 4,833.00
4	Fascia board restoration (includes lead-based paint protection).	1	LS	\$ 367.96	\$ 367.96	\$ 4,295.63	\$ 4,295.63	\$ 2,227.00	\$ 2,227.00
5	Removal and disposal of existing vinyl flooring, plumbing fixtures and accessories, window AC unit, radiant floor heater.	1	LS	\$ 968.97	\$ 968.97	\$ 3,420.00	\$ 3,420.00	\$ 2,573.00	\$ 2,573.00
6	Install new porcelain type sink with faucet.	2	EA	\$ 1,715.50	\$ 3,430.99	\$ 2,214.50	\$ 4,429.00	\$ 771.00	\$ 1,542.00
7	Install new porcelain type toilet with automatic flush valve	2	EA	\$ 1,753.75	\$ 3,507.50	\$ 2,462.00	\$ 4,924.00	\$ 904.00	\$ 1,808.00
8	Install new S.S. toilet accessories (soap dispenser, toilet seat cover dispenser, toilet tissue dispenser, paper towel dispenser, electric hand dryer) for each restroom	2	SET	\$ 1,055.30	\$ 2,110.60	\$ 1,400.00	\$ 2,800.00	\$ 1,465.00	\$ 2,930.00
9	Replace stainless steel grab bars: 42 inch	2	EA	\$ 386.34	\$ 772.67	\$ 50.00	\$ 100.00	\$ 96.50	\$ 193.00
10	Replace stainless steel grab bars: 36 inch	2	EA	\$ 379.90	\$ 759.80	\$ 40.00	\$ 80.00	\$ 96.50	\$ 193.00
11	Paint interior walls and ceiling	1	LS	\$ 3,476.04	\$ 3,476.04	\$ 2,412.24	\$ 2,412.24	\$ 2,945.00	\$ 2,945.00
12	Install new luxury vinyl tile (LVT) flooring	1	LS	\$ 3,524.60	\$ 3,524.60	\$ 1,841.60	\$ 1,841.60	\$ 2,898.00	\$ 2,898.00
13	Furnish and install baby changing stations	2	EA	\$ 211.06	\$ 422.12	\$ 200.00	\$ 400.00	\$ 963.00	\$ 1,926.00
14	Furnish and install S.S. channel-frame mirrors 24-in. x 30-in.	2	EA	\$ 211.06	\$ 422.12	\$ 175.00	\$ 350.00	\$ 492.00	\$ 984.00
15	Furnish and install brass door stops	2	EA	\$ 20.13	\$ 40.26	\$ 50.00	\$ 100.00	\$ 33.00	\$ 66.00
16	Furnish and install split-ductless heat pump, 9000 BTU	1	EA	\$ 3,939.62	\$ 3,939.62	\$ 5,510.00	\$ 5,510.00	\$ 3,356.00	\$ 3,356.00
17	Furnish and install programmable door lock on front door	1	EA	\$ 1,122.20	\$ 1,122.20	\$ 2,824.00	\$ 2,824.00	\$ 1,019.00	\$ 1,019.00
BASE BID					\$40,635.33		\$47,221.84		\$67,040.00
Alternates									
1	Window shutters	3	EA	\$ 1,350.00	\$ 4,050.00	\$ 323.00	\$ 969.00	\$ 1,166.67	\$ 3,500.00
2	F/I wood storm rated windows.	3	EA	\$ 1,249.99	\$ 3,749.96	\$ 3,055.20	\$ 9,165.61	\$ 2,000.00	\$ 6,000.00
TOTAL BASE BID PLUS ALTERNATES					\$ 48,435.29		\$ 57,356.45		\$ 76,540.00

Bid Bond
 Mandatory Vendor Submittal Form
 Certification Regarding Site Visit Prior to Bid

N/A
 Received
 Received

N/A
 Received
 Received

N/A
 No
 Received

Prepared By: Justin Mooney
 Certified By: 

Orlando Arteaga, P.E.
 City Engineer

9/12/2019
 Date



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 2869

Council Meeting Date:	17 October 2019
Department:	Electric
Issue Under Consideration:	Motion to approve Second Reading of Ordinance to Add an Interim Rate for Customer-Side Renewable Generation to be Operated in Parallel with the City's Electric Distribution System.
Amount Requested:	
Is Item in Current Budget?	
If no, please explain:	
Financial Impact:	
Points to Consider:	This ordinance will add an interim rate to allow customers to install solar or other renewable generation on their side of the meter, operate it in parallel with our distribution system, reduce the amount of energy they purchase from us, and receive a credit for any excess energy they put back on our system. The interim rate requires the customer to execute an interconnection agreement with the City which details the physical and electrical specifications required to make sure these installations are safe and professionally installed. It allows the customer to remain on their incumbent rate for energy that they purchase from the City. It provides for the customer to be paid a rate of \$0.045/kwh for excess energy that flows back to our system. It also provides for an additional service charge to cover additional costs that will be encumbered by the City for these services. We are proposing to reduce this monthly service charge from the \$50 that was included in first reading to a new charge of \$15/month. This is the result of additional discussions which revealed that the new rate can be programmed into our billing system by City staff as opposed to having our software provider do it. I was not informed of this until last week. This will eliminate the need for manual calculation of bills, though billing data will still have to be entered manually. This should make the rate much more realistic for customers who wish to invest in solar and not dissuade people from doing so.
Options:	Approve, disapprove, or amend
Staff Recommendations:	Staff recommends approval

Reviews:

Alan Loveless Completed 10/08/2019 5:52 PM

Sandra E. Yudice Ph.D. Completed 10/09/2019 1:08 PM

Stephanie Buccione Completed 10/11/2019 4:53 PM

Updated: 10/14/2019 5:26 PM by Stephanie Buccione

Page 1

Georgetown City Council Pending 10/17/2019 5:30 PM

Attachments:

1. a CRGRateOrdinanceFinal (PDF)

**MOTION TO APPROVE SECOND READING OF ORDINANCE TO ADD AN INTERIM RATE
FOR CUSTOMER-SIDE RENEWABLE GENERATION TO BE OPERATED IN PARALLEL
WITH THE CITY'S ELECTRIC DISTRIBUTION SYSTEM.**

**AN ORDINANCE TO AMEND THE RESIDENTIAL AND GENERAL SERVICE RATE PROVISIONS
CONTAINED IN THE CITY CLERK'S OFFICIAL RECORD OF UTILITY RATES, DEPOSITS, AND
MISCELLANEOUS FEES AND CHARGES FOR THE CITY OF GEORGETOWN, SOUTH CAROLINA TO
INCLUDE AN INTERIM RATE FOR CUSTOMER RENEWABLE GENERATION**

WHEREAS, City Council has previously adopted certain provisions addressing applicability of residential rates and general service rates to City electric utility customers; and

WHEREAS, City Council wishes to allow provisions for customers to install certain solar or other renewable forms of generations on their side of the electric meter; and

WHEREAS, the provisions referred to above are contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges;

NOW, THEREFORE, BE IT ORDAINED BY City Council of the City of Georgetown, South Carolina, that the residential and general service rate provisions contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges be revised to include interim rate provisions as follows:

Interim Rate for Customer Renewable Generation

A customer may install solar or other customer-side renewable generation on their side of the meter and operate this generation in parallel with the City's distribution system under conditions as outlined in the Interconnection Agreement for Customer-Owned Renewable Generation System as adopted by City Council.

A meter will be installed to measure energy flow in both directions: from the City's electric utility to the customer, and from the customer's renewable generation system to the City's utility system.

The customer will remain on their incumbent utility rate for all energy purchased from the City's electric utility.

The City's utility system will pay the customer \$0.045/kwh for energy that flows from the customer's renewable generation system back to the utility.

Dollar amounts will be netted on the customer's monthly bill.

The customer will pay an additional \$15/month service charge to cover additional billing costs.

The interim rate adopted herein shall become effective for all affected billings beginning December 1, 2019.

PASSED by City Council duly assembled this 31st day of October, 2019.

ATTEST:

Stephanie Buccione

City Clerk

Brendon M Barber, Sr.

Mayor

APPROVED AS TO FORM:

First Reading: September 19, 2019

Second Reading: October 17, 2019

Elise F Crosby

City Attorney



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2862

Council Meeting Date:	17 October 2019
Department:	Administration
Issue Under Consideration:	Motion to Approve Staff Recommendation on Governance as it relates to the City of Georgetown Winyah Auditorium By-Laws.
Amount Requested:	NA
Is Item in Current Budget?	
If no, please explain:	
Financial Impact:	
Points to Consider:	- As the governing body of the Winyah Auditorium, the Corporation should exercise its authority. - City Council should require the Board of Directors to amend its bylaws to delete any reference to City Council and its affairs of the Corporation, except for the following: I. Distribution on Dissolution: In the event of dissolution of the Corporation, all of the remaining assets, and property of the Corporation shall, after necessary expenses thereof, be distributed to the City, or to such governmental entity as designated by the Auditorium's Board of Directors with approval by ordinance of Georgetown City Council. II. Miscellaneous – Amendment (add this section) Irrespective of the foregoing, no amendment of these bylaws relating to the Corporation's relationship to the City of Georgetown as a public benefit corporation or its distribution on dissolution shall be effective without the review and consent of the City Council. - Once amended, the Board of Directors should adopt the bylaws without Council's approval, record the bylaws with the Register of Deeds Office, and provide a copy of the recorded bylaws to City Council. - Authorize staff to assist the Corporation to develop options for the future of the Winyah Auditorium that are administrative and financially sustainable and bring those options back to Council for information only.
Options:	- Approve motion. - Continue with the status quo and do not make changes to the current 2018 bylaws. - Continue with status quo and accept the revisions proposed by the Corporation, thus involving the City more

Updated: 10/14/2019 11:00 AM by Debra Bivens (Page 1)

	with the Auditorium.
Staff Recommendation:	Approve motion.

Reviews:

Sandra E. Yudice Ph.D. Completed 10/14/2019 3:47 PM

We won't include the briefing document with the agenda.

Debra Bivens Completed 10/14/2019 3:48 PM

Stephanie Buccione Completed 10/14/2019 4:01 PM

Georgetown City Council Pending 10/17/2019 5:30 PM

Attachments:



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2861

Council Meeting Date:	17 October 2019
Department:	Administration
Issue Under Consideration:	Motion to Approve Payment to the City of Georgetown Winyah Auditorium in the Amount of \$33,750.
Amount Requested:	\$33,750
Is Item in Current Budget?	Yes.
If no, please explain:	
Financial Impact:	Reduction to Hospitality Fund as Budgeted.
Points to Consider:	• Originally budgeted \$35,000 in FY18, of which \$26,250 (or 75%) was disbursed in January 2019, leaving \$8,750 that was rebudgeted this fiscal year. • Budgeted \$25,000 for FY19 that was not disbursed, rebudgeted in this fiscal year. • In addition, budgeted \$25,000 for FY20; this amount would be presented to Council for approval in March, based on the audit results of the Corporation. • Staff to assist the Corporation with applying for funds through the A/Tax-HTax Committee. • Staff will explore strategies toward a three year step down of financial assistance through the annual budget process so that the Corporation will become financially stable.
Options:	Approve, Disapprove or Amend.
Staff Recommendation:	Approve motion.

Reviews:

Sandra E. Yudice Ph.D. Completed 10/07/2019 11:03 AM
 Stephanie Buccione Completed 10/14/2019 9:21 AM
 Georgetown City Council Pending 10/17/2019 5:30 PM

Attachments:



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

INFORMATION ITEM

DOC ID: 2867

Council Meeting Date: 17 October 2019
Department: Housing and Community Development
Issue Under Consideration: Discussion on Residential (R5) Zoning in the West End

ARTICLE VII: PROVISIONS GOVERNING USE DISTRICTS

700 Zoning District Definition and Intent

700.1 R1 District (Low Density Residential) It is the intent of this district to establish low density residential areas along with open areas which appear likely to develop in a similar manner. The requirements for the district are designed to protect essential characteristics of the district, to promote and encourage an environment for family life and to prohibit all business activities. In order to achieve the intent of the R1 District as shown on the Zoning Map of the City of Georgetown, South Carolina.

700.2 R2 District (Medium Density Residential) It is the intent of this district to establish medium density residential areas which will provide for single and duplex family units and maintain open space. In order to achieve the intent of the R2 District, as shown on the Zoning Map of the City of Georgetown, South Carolina.

700.3 R3 District (Medium and Limited High Density Residential) It is the intent of this district to establish medium to high density residential areas which will provide for single and multi-family dwellings and mobile home units in a manner that will preserve open space, prevent noise, improve visual character of the environment; avoid overcrowding of development on parcels and provide for adequate landscaping and screening of multi-family developments. In order to achieve the intent of the R3 District, as shown on the Zoning Map of the City of Georgetown, South Carolina. (amended 11-15-07)

700.4 R4 District (High Density Residential) It is the intent of this district to provide areas for high density residential development and open areas where similar development is likely to occur. Limited professional services are permitted in the district provided that they meet applicable standards, and are limited so as not to encourage general business activity. In order to achieve the intent of the R4 District as shown on the Zoning Map of the City of Georgetown, South Carolina.

700.5 R5 District (High Density Residential) It is the intent of this district to promote and enhance the development and redevelopment of certain existing neighborhoods, providing for single and multi-family dwellings and maintaining open areas. In order to achieve the intent of the R5 District, as shown on the Zoning Map of the City of Georgetown, South Carolina.

700.6 MR District (Medical Residential) It is the intent of this district to provide an area for residential and medical facilities, which will allow for the long-term operation of a hospital facility and its customary ancillary and accessory uses; and also protect adjacent residential property from incompatible land uses. The regulations which apply to and within this district are designed to encourage the existence of an economically viable medical campus. In order to achieve the intent of the MR District as shown on the Zoning Map of the City of Georgetown, South Carolina.

700.7 IC District (Intermediate Commercial) It is the intent of this district to establish an area for limited business development which does not create excessive demands for vehicular parking. The requirements of the district are designed to promote business development and to minimize adverse effects to adjoining properties. In order to achieve the intent of the IC District as shown on the Zoning Map of the City of Georgetown, South Carolina,

700.8 CC District (Core Commercial) It is the intent of this district to establish an area for concentrated general business development that the general public requires. The regulations are designed to protect the essential characteristics of the district by promotion of business and public uses which serve the

703.501 Consistency with the Comprehensive Plan: The Master Planned zoning district designation and the Master Plan shall be consistent with the current City of Georgetown Comprehensive Plan.

703.502 Compatibility with Surrounding Areas: Development along the perimeter of a Master Planned District must be compatible with adjacent existing or proposed future development. In cases where there are issues of compatibility, the Master Plan shall provide for transition areas at the edges of the Master Planned district that allow for appropriate buffering and/or ensure a complementary character of uses. Complementary character is identified based on densities/intensities, lot size and dimensions, street and block grid pattern, building height, building mass and scale, hours of operation, exterior lighting, landscaping, and siting of service areas.

703.503 Consistency with the Zoning Ordinance: Along with the consistency to the current Comprehensive Plan, the Master Planned zoning district and development shall conform to the minimum standards of the City of Georgetown Zoning Ordinance, including the Overlay District where applicable, unless more stringent standards are detailed in the Terms and Conditions section of the Master Planned district design.

703.504 Location: All Master Planned districts may be located anywhere within the city as long as other standards of this ordinance can be met.

703.505 Size: Minimum size restrictions are as follows:

a. Master Plan-Residential (MP-R) districts shall be at least three (3) acres.

b. Master Planned Commercial (MP-C) and Master Planned Business/Industrial Park (MP-BIP) districts shall be at least five (5) acres.

**However, City Council may reduce these size requirements where appropriate based on physical development constraints, protection of environmentally-sensitive natural areas, or the promotion of a community goal when more conventional development or subdivision would be difficult or undesirable give the constraints on development.*

704 Zoning District Use Classifications Chart

The Use Classifications Chart identifies both permitted and conditional uses for each Zoning District. See Table 704: Use Classification.

"P" indicates that the use is a permitted use in the Zoning District

"C" indicates that the use is a conditional use in the Zoning District. The Article and Section Number noted in the "Conditions" column reference the additional requirements for approval.

Blank space indicates that the use is not permitted in the Zoning District.

Residential Use Classifications	RI	R2	R3	R4	R5	MR	Conditions
Accessory Dwelling	P	P	P	P	P		
Adult Mini-day Care	C	C	C	C	C		Article 4, Section 417
Barber Shop					C		Article 4, Section 418
Beauty Shop					C		Article 4, Section 418
Bed & Breakfast Inn	C	C	C	C	C		Article 4, Section 408
Church	C	C	C	C	C		Article 4, Section 418
Courthouse		C	C	C	C		Article 4, Section 418
Customary General Farming	P	P	P	P	P		

Residential Use Classifications	R1	R2	R3	R4	R5	MR	Conditions
Duplex		C	C	C	C		Article 4, Section 420
Eleemosynary Club					C		Article 4, Section 418
Fraternal Organization	C	C	C	C	C		Article 4, Section 421
Funeral Home				C			Article 4, Section 421
Garage Apartment		P	P	P	P		
Group Dwelling			P	P			
Home Occupation	P	P	P	P	P	P	
Hospital						P	
Accessory Building to Hospital						P	
Library			C	C	C		Article 4, Section 418
Lodges					C		Article 4, Section 418
Mini-day Care	C	C	C	C	C		Article 4, Section 416
Manufactured Home			C		C		Article 4, Section 419
Multi-Family			C	C	P		Article 4, Section 415
Multi-level Parking Facility						P	
Museum				C			Article 4, Section 418
Non-commercial Accessory Building	P						
Not for Profit Clubs				C			Article 4, Section 421
Nursing Home	C	C	C	C	C		Article 4, Section 413
Offices				C			Article 4, Section 421
Park	C	C	C	C	C		Article 4, Section 418
Post Office				C			Article 4, Section 418
Public Assembly Hall				C			Article 4, Section 418
School for General Education	C	C	C	C	C		Article 4, Section 414
Single Family Home	P	P	P	P	P	P	
Substation	C	C	C	C	C		Article 4, Section 412
Taxi Stand			C	C			Article 4, Section 418
Two Family Dwelling		P	P	P	P		
Water Tower	C	C	C	C	C		Article 4, Section 411
Commercial Use Classifications	IC	CC	WC	NC	GC		Conditions
Adult Day Care Center					C		
Animal Hospitals and Veterinary Clinics	C	C			P		Article 4, Section 438
Armory	P				P		Article 4, Section 438
Assembly Halls, Coliseums, Gymnasiums, and Similar Uses	C				P		Article 4, Section 438
Automotive Repair Shop	P				P		

ARTICLE VIII: AREA, YARD AND HEIGHT REQUIREMENTS

District	Minimum Lot Size		Lot Width at Building Line	Minimum Setback from Property Line				Maximum Height of Structure
	Area in Square Feet	Area in Acres		Front	Side	Rear	Principal Street Side on Corner Lot ¹⁶	
R1 Residential	10,000	--	70	30 ¹¹	10	20	15	35
R2 Residential	8,000 ¹	--	60 ²	30 ¹¹	10	20	15	35
R3 Residential	8,000 ^{3,12} 12000 ^{2,14} (MF)	--	60 ⁴	30 ¹¹ 35 ¹¹	8 30	10 30	12 45	35
R4 Residential	6,000 ^{3,15} 10000 ^{3,15} (MF)	--	60 ⁵	25 ¹¹ 25 ¹¹	8 10	10 15	12 15	35
R5 Residential ¹⁰	5,000 ³	--	50	20 ¹¹	7 ¹²	10	10.5	35
MR Residential ¹³	10,000	--	70	30 ¹¹	10	20	15	35
IC Commercial	2,500	--	25	0 ⁶	0 ⁶	25	0 ⁶	35
CC Commercial	--	--	N/A	N/A	N/A ⁷	N/A ⁷	N/A ⁷	45
WC Commercial	15,000	--	70	30	10	20	15	35
GC Commercial	10,000	--	60	50 ⁸	10	10	15	35
NC Commercial	6,000	--	60	25	8	10	12	35
PS Public Service	10,000	--	60	50 ⁸	10	10	15	35
LI Industrial	--	1	100	40	20	20	30	35 ⁹
HI Industrial	--	5	300	40	20	25	30	35 ⁹
CP Conservation	--	--	N/A	30	N/A	N/A	N/A	25

- 1 Additional dwelling units require 4,000 square feet of lot area per unit.
- 2 Minimum lot width for a duplex is 70 feet.
- 3 Additional dwelling units require 4000 square feet of lot area per unit. Buildings shall not cover more than 35% of the lot area (including overhangs).
- 4 Minimum lot width for a duplex and multi-family unit is 75 feet.
- 5 Minimum lot width for a duplex and multi-family unit is 70 feet.
- 6 These yard requirements do not apply to corner lots. On a corner lot, a 15 foot setback shall be established for the front yard and the side yard adjacent to the street.
- 7 When contiguous to either R1, R2, R3 or R4 districts, the side and rear yard requirements for said residential district shall apply, except where the commercial structure is located on a corner lot, then no side yard shall be required.
- 8 The minimum front yard setback only applies to those lots fronting on U.S. 17, U.S. 521 and U.S. 701. For lots fronting other streets in this District, the minimum front yard shall be 25 feet.

- 9 The maximum height requirements may be waived if a permitted use can provide its own fire protection.
- 10 Yard requirements from property line measured from face of wall.
- 11 Open air or screened-in front porches to encroach up to 8 feet into the front setback.
- 12 See Section 715.31 for side setbacks for lots less than 50 feet in width.
- 13 The maximum height requirement may be waived up to 70 feet for the present hospital building, appurtenances and attachments with the approval of the Georgetown Fire Department. Where the district abuts any residential zoning district, the setback shall be increased two feet for each additional one foot of height above 35 feet. *(amended 4-21-05)*
- 14 Multi-Family and/or duplex dwelling units shall have a density of no more than 6 dwelling units per net acre. The net density is calculated by the dwelling units per acre excluding the streets, rights of ways, dedicated easements, wetlands, and ponds. *(amended 11-15-07)*
- 15 Multi-family and/or duplex dwelling units shall have a density of no more than 14 units per net acre. The net density is calculated by the dwelling units per acre excluding the streets, rights of ways, dedicated easements, wetlands, and ponds. *(amended 11-15-07, 2/21/19)*
- 16 Reference from Article V, Section 502, Corner Lots.

Editor's note (Ord. of 2-19-04; Ord. of 4-21-05(2)); (amended Ord. of 4-21-11); (amended Ord. CC Height of 3-19-15); (amended Ord Sec. 415.302 of 2/21/19)

419 Manufactured Homes

Manufactured Homes are subject to the following requirements:

419.1 No more than one manufactured home shall be located on a given lot;

419.2 Such uses shall be occupied as permanent dwellings; and,

419.3 All towing devices, wheels, axles, and hitches must be removed.

419.4 Structures must be placed on a foundation consisting of footings and piers which meet the requirements of the Manufacturers Installation Manual or Section 19-425.39 of the South Carolina Manufactured Housing Board.

419.5 Permanent landing and steps with handrails are required at all exterior doorways,

419.6 Skirting or a curtain wall, not pierced except for required ventilation and access doors must be installed and must consist of brick masonry, vinyl, or similar materials designed and manufactured for permanent outdoor installation.

419.7 Existing Manufactured Homes in the R5 Zoning District. Any mobile home or manufactured home, as those terms are defined in Art. III, 334, 335 of the Zoning Ordinance, that is located within any R5 District may be subsequently replaced with a new manufactured home provided the replacement is permitted within **six months** from the date of removal of the existing unit. A new manufactured home is defined as one that is purchased from a dealer and has never been titled before. (Ord. of 3-20-14)

419.8 Mobile Homes All mobile homes as defined in Art. III, 335 must meet Chapter 79 under Code Section 40-29-10 of the SC Code of Regulations. This regulation includes 79-43 "Used Manufactured Home Minimum Habitability Requirements." Any home moved onto a lot must be inspected and approved before a permit is issued. In addition, the home must meet zoning requirements for setbacks outlined in Article VII and compliant with 419.1-419.6 requirements for manufactured homes. (Ord. of 3-20-14)

420 Duplexes

Duplexes are subject to the following requirements:

420.1 Density To avoid concentration and overcrowding of land and to preserve open space and quality of life the density shall be calculated as follows. Net acre shall be calculated by the units per acre excluding the streets, rights of ways, dedicated easements, wetlands, and ponds.

420.101 R-3 Zoning District Duplex dwelling units shall have a density of no more than 6 dwelling units per net acre. The net density is calculated by the dwelling units per acre excluding the streets, rights of ways, dedicated easements, wetlands, and ponds. (amended 11-15-07)

420.102 R-4 Zoning District. Duplex dwelling units shall have a density of no more than 14 units per net acre. The net density is calculated by the dwelling units per acre excluding the streets, rights of ways, dedicated easements, wetlands, and ponds. (amended 11-15-07, 2/21/19)

420.2 Building Separation Each structure shall be a minimum of fifteen (15) feet from any other structure within the development.

ARTICLE IX: EXCEPTIONS AND MODIFICATIONS

900 Lot of Record

Where the owner of a lot does not own sufficient land to enable him to conform to the minimum lot area, width and street frontage requirements of this Ordinance, such lot may nonetheless be used as a building site, provided that said lot dimensions and frontage are not more than forty-five (45) per cent below the minimum specified in this Ordinance. Where the forty-five (45) per cent dimensional and frontage waiver set forth in this section does not provide sufficient relief in order to build, an application may be submitted to the Board of Zoning Appeals for a variance from the terms of this Ordinance, in accordance with variance provisions established by this Ordinance. (amended 1-17-19)

901 Adjoining and Vacant Lots of Record

A plot of land consisting of one or more adjacent lots in single ownership, where one or more or [are] less than the lot standards of this Ordinance, such group of lots shall be considered as a single lot or several lots of minimum permitted size, and the lot or lots in one ownership shall be subjected to the requirements of this Ordinance.

902 Front Yard

The front yard requirements of this Ordinance for Residential Districts shall not apply to any lot where the average depth of existing front yards on developed lots, located within one hundred feet on each side of such lot and within the same block and zoning district and fronting on the same street as such lot, is less than the minimum required front yard depth. In such case, the minimum front yard shall be the average of the existing front yard depths on the developed lots.

903 Setback Exceptions on Residential Lots

Accessory Structures for residential uses may be located in the rear yard setback no closer than five feet from the property line. Such structure locations require approval from the Zoning Administrator.

904 Exception on Height Limits

The height limitations of this Ordinance shall not apply to church spires, belfries, cupolas and domes not intended for human occupancy, monuments, water towers, observation towers, transmission towers, windmills, chimneys, smoke stacks, derricks, conveyors, flag poles, radio towers, masts, and aerials.

905 Group Housing

In the case of a group housing project of two or more buildings to be constructed on a plot of ground of at least one acre not subdivided into the customary streets and lots, and which will not be so subdivided, or where the existing or contemplated street and lot layout make it impractical to apply the requirements of this Ordinance to the individual building units in such housing projects, an exception to the terms of this Ordinance may be made by the City of Georgetown Zoning Administrator in a manner that will be in harmony with the character of occupancy and which would result in an intensity of land use no higher and a standard of open space no lower than that permitted by this Ordinance in the district in which the project is located, or a smaller area per family than the minimum required in such district, or a greater height or a larger coverage than the requirements of this Ordinance permit in such a district.

906 Buildings and Structures Allowed in Front of the Principal Building.

The requirement that all accessory buildings and structures are required to be located behind the principal building shall not apply to fences, gasoline service station fuel pump canopies, and signs.

907 Exception for Buildings in the Core Commercial District.

The limitation of not more than four separate commercial establishments in one structure containing a total of not more than 7,500 square feet of floor area shall not apply to buildings in the Core Commercial District.

908 Existing Mobile Homes in the R5 Zoning District

Any mobile home or manufactured home, as those terms are defined in Art. III, 334, 335 of the Zoning Ordinance, that is located within any R5 District may be subsequently replaced with a new manufactured home provided the replacement is permitted within **six months** from the date of removal of the existing unit. A new manufactured home is defined as one that is purchased from a dealer and has never been titled before.

Editor's note (Ord. of 2-19-04) (added Article IX, Section 903 ord. of 4-21-11) (Ord. of 3-20-14) (Ord. Section 900 amended 1-17-19)

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2872)**

Meeting: 10/17/19 05:30 PM

Department: Electric

Category: Report

Prepared By: Alan Loveless

Initiator: Alan Loveless

Sponsors:

DOC ID: 2872

September 2019 Electric Utility Department Report

MAYOR
BRENDON M. BARBER, SR.

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
SHELDON A. BUTTS
RUDOLPH A. BRADLEY
TUPELO HUMES
AL JOSEPH
CAROL JAYROE
CLARENCE C. SMALLS

Electric Utility Department
Alan J. Loveless, P.E.
Director of Electric Utility
Office: (843) 545-4600
Fax: (843) 527-7591

October 9, 2019

Following is a brief summary of major activities in the Electric Utility Department for September 2019:

For only about the third time since we began peak shaving operations with leased units several years ago, we missed Santee Cooper's system in September and were not running our units during the correct hour. When we experience hot temperatures through the summer, afternoon peaks are almost always during the hour from 3:00 to 4:00 or later, so often we will wait until 3:00 to start running even if earlier hours have shown peak loads. This was the first case that I can remember of the 3:00 hour experiencing the highest load of the day, and it caused us to miss the peak for the month. We are back on track in October; with unusually high temperatures the first week of the month, we have already captured what we think will be the peak load for the month.

The contractor crew continues to work on the replacement of bad poles and reworking some primary lines in the West End area and providing occasional support to our line crew. They have also started the placement of some poles that will be used to provide an alternate feed to the hospital.

The first week of September was consumed by preparation for and reaction to Hurricane Dorian. While this storm came closer to the coast than we had originally hoped it would, we are definitely glad it did not come any closer. For a storm of its magnitude, we fared pretty well. We experienced moderate outages and brought in an extra contract crew for a day to help us take care of them. The most wide-spread problem was beyond our control.....we lost our transmission feed from Santee Copper twice during the day, each for a period of about 2.5 hours. During these periods, the entire City was without power. We worked into the night the day of the storm, and then after breaking for some sleep, worked the next day and had all outages resolved within about 24 hours after the storm passed. There was some follow-up work to do for the next few days, but overall the storm did not do as much damage as it could have. We are now gathering data and entering it into FEMA spreadsheets for reimbursement submittal.

A final draft of an interconnection agreement and an interim bi-directional rate which would allow customers to install renewable generation (namely solar) on their side of the meter has been developed. The interim rate for customer-to-utility energy will be based on our avoided cost of having to provide that energy ourselves. The ordinance establishing the interim rate was taken to Council for first reading in September. The interconnection agreement was also presented to Council in September. The original interim rate proposal had included a \$50/month additional customer charge to cover the additional costs to the City, most of which involved the manual calculation of bills because our billing system did not include provisions for this type of rate. City staff had been in agreement with this service charge. The service charge has received

Drawer 939
Georgetown, SC 29442

Attachment: september2019 (2872 : September 2019 Electric Utility Department Report)

some negative press and some agencies are concerned that it will be a disincentive to customers considering an investment in solar. Further discussions were held after these concerns arose, and I was then told that the rate could be programmed into our billing system by City staff, without involvement from our software provider. This changes our philosophy regarding the service charge and could have avoided some negative publicity. When we bring the ordinance for second reading in October, it will include a proposal that the service charge be \$15/month instead of \$50/month.

Lee Electrical Construction has started work on Phase 1 of the Front St UG infrastructure upgrade project. They are now installing conduit in the area behind the Chamber of Commerce and around the marina, and under Front St. from Queen to Screven. We will then pull in new conductors and relocate transformers. We are scheduled to have this work completed by early December.

With the sale of the former Eagle Electric property, we are making arrangements to relocate some of the materials we have stored inside the building and on the property. We will work with the new property owner to accommodate his needs regarding our materials.

We are currently working on the design of an underground conduit/conductor/transformer layout to serve the proposed apartment complex on Charlotte Street. We should have this completed soon so that the developer's contractor can install the conduit as other infrastructure is being placed.

Cooper continues to provide us with replacement water nodes as warranty replacements to allow us to do a better job of staying ahead of failed nodes prior to billing reads. Our meter technicians are working to get these nodes installed as time permits.

Meetings continue with representatives of Tideland's Health concerning electric service to the expanding campus. A second transformer has been placed to serve the main building, and the hospital will begin transferring load from the old transformer to the new one. This is necessary to allow them to tie in their existing service to their back-up generators. As mentioned earlier, we have also started setting poles that will allow us to provide an alternate feed to the campus and to serve the entire campus through one meter. This should fit into the CIP funding that has been approved for hospital infrastructure improvement. Some of the remaining work will probably tie in with the SCDOT widening of Black River Road, which will require the relocation of several utility poles.

We continue to be optimistic about the development of commercial property across from Wal Mart adjacent to the new credit union. With the annexation of 10.5 acres along N Fraser St, we will have to deal with the location of a Santee Electric Cooperative line that borders this property on N Fraser. This will require some legal and engineering assistance and could possibly end up in an arbitrated settlement.

The September safety meeting was held on the 27th and the topic was struck-by and caught-in hazards..

Other statistics of interest for September:

• Cut-on – regular	134
• Cut-off – regular	153
• Cut-off – non-pay	262
• Non-pay restores	209
• Re-read orders	461
• Accidents – lost time	0
• Accidents – first aid/property damage	0
• PUPS locates	136
• Total orders worked	1231

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2865)**

Meeting: 10/17/19 05:30 PM

Department: Engineering

Category: Report

Prepared By: Orlando Arteaga

Initiator: Orlando Arteaga

Sponsors:

DOC ID: 2865

Engineering Monthly Report_September 2019



**City of Georgetown
Engineering Monthly Report
September 2019**

Engineering - Orlando Arteaga, P.E.

Date: October 7, 2019

CAPITAL IMPROVEMENT PROJECTS (CIP) STATUS UPDATE

1. Northside Water Storage Tank

- Contractor: Caldwell Tanks, Inc.
- Bid Price: \$1,574,700
- Approved Change Order #1: \$4,600.00
- Approved Change Order #2- \$0. (Scope change)
- Approved Change Order #3- (\$2,739.00)
- Approved Change Order #4- \$0 (Time extension)
- Revised Contract Price: \$1,576,561
- Notice to Proceed: 11/10/2017
- Revised Contract Completion: 8/30/2019
- Scope: New elevated water storage tank with a capacity of 250,000 gallons located behind Middle School. Project includes open cut, HDD and Jack & Bore trenching for a 12-in. water main. Work also includes some upgrades at the Yogi Bear Tank.
- Status:
Work is 100% completed including punch list. Final closeout is pending.

2. West End Sewer Rehabilitation- Phase II

- Contractor: Granite Inliner, LLC
- Notice to Proceed: 10/22/2018
- Revised Contract Completion: 8/14/2019
- Bid Price: \$2,031,247.00
- Approved Change Order #1: (\$145)
- Approved Change Order #2: \$22,687.50
- Approved Change Order #3: (\$376,550.80)
- Revised Contract Price: \$1,677,238.70
- Scope:
17,000 lineal feet of sewer rehabilitation using the Cure-in-Place-Pipe Method (CIPP), and about 1,500 lineal feet of open-cut sewer line replacement and point repairs including asphalt repairs. This project is financed by the State Revolving Fund (SRF).
- Status: Work 100% complete including punch list work. Final closeout is pending.



**City of Georgetown
Engineering Monthly Report
September 2019**

3. Cannon Street Sewer Main Replacement

- Contractor: Lawrimore Construction, Inc.
- Bid Amount: \$336,200
- Construction Start Date: 7/23/2019
- Scope: Replace 1,305 lineal feet (LF) of sewer line on Cannon Street between Prince Street and Church Street.
- Status: The contractor completed the replacement of all sewer pipe and two manholes. Asphalt pavement work completed on 10/1/2019. Punch list work is pending.

4. Port Tank Rehab

- Lead-based paint testing pending. Request for Quote issued on 8/26/2019
- The city submitted a RIA grant application on 9/3/2019
- Status: Testing for lead was performed on 9/24/2019.

5. WTP Generator & High Service Drives

- Engineer: WK Dickson
- Contractor: Melton Electric
- Bid Amount: \$500,000
- Construction Notice to Proceed: 9/16/2019
- Status: The contractor mobilized the week of 9/16/2019.
Some sitework activities performed. Submittals are being processed and approved.

6. Queen Street Drainage Improvements

- Engineer: Stantec Consulting
- Engineering Fee: \$21,500
- Design Notice to Proceed: 9/3/2019
- Status: Design is on-going.



**City of Georgetown
Engineering Monthly Report
September 2019**

7. City Hall Rebuild Project

- Architect: Creech & Associates, PLLC
- Consulting Fee: \$443,350.00
- Status:
City council approved A/E agreement on 6/20/2019.
Design Notice to Proceed issued on 7/22/2019.
The architect conducted interviews with City Hall staff on 8/7/2019.
Space Needs Study completed on 9/3/2019.
The architect is currently working on schematic design.

8. KHM Restroom Renovations

- Status: Bid is pending council approval scheduled for 10/17/19.

SCDOT ENCROACHMENT PERMITS:

Five (5)

PLAN REVIEWS:

Northgate and Scrubby's Car Wash.

PRESENTATIONS:

None

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2858)**

Meeting: 10/17/19 05:30 PM

Department: Fire Department

Category: Report

Prepared By: Amy Skidmore

Initiator: Charles W. Cribb

Sponsors:

DOC ID: 2858

September 2019 Fire Report

The FIRE Report

A monthly report of Fire Department activities to City Council

October
2019



Fire Prevention Bureau

2019

September

Inspections	38
Violations Found	5
Buildings without Violations	11
Buildings Cleared of Violations	10
Violations Corrected	18
Violations Not Corrected	12
3rd Party Inspection Review	3
Assemblies Inspected:	4
Business Inspected:	20
Educational Buildings Inspected:	1
Hazardous Buildings Inspected:	0
Factories Inspected:	0
Institutional Inspected:	0
Mercantile Inspected:	9
Residential Inspected:	3
Storage Buildings Inspected:	1
Construction Meetings:	0
Plans Review:	2
Test Conducted:	3
Compliance Issues:	1
Complaints Reviewed:	1
Business License:	3
Citation Issued:	0

Public Education

Programs	3
Participants	92

Suppression Division

A Brief Look at Emergency Responses

September 2019

- Five Medical Calls; One Public Service Call
- Six Medical Calls; One False Call; Three Public Service Calls
- Seven Medical Calls; One False Call
- Three Medical Calls; Two Public Service Calls
- Two Medical Calls; One Detector Activation; Two Electrical Arcing; Eleven Power Lines Down; Three Public Service Calls
- Six Medical Calls; One Structure Fire; One Storm Assessment; One Power Line Down; Six Public Service Calls
- Four Medical Calls; Two Alarm Activations; Four Public Service Calls
- Seven Medical Calls; One Good Intent Calls; Two Public Service Calls
- One Medical Call; One Good Intent Call; Four Public Service Calls
- Eight Medical Calls; Four Public Service Calls
- Nine Medical Calls; One MVA; One Alarm Activation; One Detector Activation; Six Public Service Calls
- Six Medical Calls; One Fire Follow up; Four Public Service Calls
- Eight Medical Calls; One False Call; One Vehicle Fire; One Dumpster Fire; Four Public Service Calls
- Seven Medical Call; One MVA; One Electrical Issue; One Good Intent Call; Four Public Service Calls
- Four Medical Calls; Four Public Service Calls
- Four Medical Calls; One Smoke Scare; Three Public Service Calls
- Eight Medical Calls; Two MVA's; Two Public Service Calls
- Six Medical Calls; One Trash Fire; Five Public Service Calls
- Six Medical Calls; One Structure Fire; Five Public Service Calls
- Eight Medical Calls; One MVA; One False Alarm; One Cooking Fire; Three Public Service Calls
- Seven Medical Calls; One False Alarm; One Vehicle Fire; One MVA; Five Public Service Calls
- Four Medical Calls; Three Alarm Activations; Three Public Service Calls
- Eleven Medical Calls; Three Public Service Calls
- Eight Medical Calls; Four Public Service Calls
- Seven Medical Calls; Six Public Service Calls
- Six Medical Calls; One Assist Other Agency; One Detector Activation; One Gas Leak; One False Call; Three Public Service Calls
- Five Medical Calls; One MVA; Three Public Service Calls
- Six Medical Calls; One Hazardous Condition; Two Public Service Calls
- Seven Medical Calls; One MVA; One Public Service Call
- Four Medical Calls; One Smoke Scare; Two Public Service Calls

Attachment: September 2019 Fire Report (2858 : September 2019 Fire Report)



Total Call Volume	September		Year to Date	
	2019	2018	2019	2018
As defined by the National Fire Incident Report System				
Fires	6	5	41	52
Rescue Calls/EMS	188	194	1759	1889
Hazardous Conditions	49	22	293	264
Service Calls	78	44	436	361
Good Intent Calls	16	8	95	94
False Alarms	13	18	132	127
Weather/Flood	1	1	9	3
Special Incident Type	17	7	99	90
Total Calls	368	299	2864	2880

Save/Loss Analysis

	Losses	Property Values
September 2019	\$ 71,701	\$ 250,101
September 2018	\$ 0	\$ 0
Year to Date	\$ 399,236	\$ 1,654,351

Property values are estimates based on the Georgetown County Assessor's Office 2006 Market Values.

Mutual Aid Calls

	September	YTD
To Georgetown County Fire	1	9
To Midway Fire	0	9
To other Departments	0	1
From Georgetown County Fire	1	8
From Midway	0	3
From other Departments	0	1

	September	YTD
Staff Training Hours	884.75	8709.26

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2857)**

Meeting: 10/17/19 05:30 PM

Department: Fleet Services

Category: Report

Prepared By: Isaac Williams

Initiator: Isaac Williams

Sponsors:

DOC ID: 2857

September2019 Fleet service Report



SEPTEMBER MONTHLY REPORT 2019

• Repairs	99
•	
• PM Services	16
• Tires repaired or replace	19
• Services past due	15

Attachment: SEPTEMBER 2019 FLEET REPORT (2857 : SEPTEMBER 2019 Fleet Service Report)

Drawer 939
Georgetown, SC 29442

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2871)**

Meeting: 10/17/19 05:30 PM
Department: Police Department
Category: Report
Prepared By: Johnnie Deas
Initiator: Kelvin Waites
Sponsors:

DOC ID: 2871

GPD September 2019 Monthly Report

MAYOR
BRENDON M. BARBER, SR.

POLICE CHIEF
KELVIN A. WAITES



City of Georgetown

POLICE DEPARTMENT
OFFICE (843) 545-4300
FAX (843) 520-5848

October 9, 2019

Honorable Mayor Brendon Barber, Sr.
And the Members of City Council
City of Georgetown, South Carolina

Dear Mayor Barber and Council Members:

The following is a list of activities involving the Georgetown Police Department during the month of September 2019:

- The Georgetown Police Department dealt with the impacts of Hurricane Dorian.
- The Georgetown Police Department received our drones and officially started our drone program. We now have 3 certified drone pilots through the FAA.
- The Georgetown Police Department hired Ieshia Tucker as our new Victim's Advocate and Officer Joseph Harris to fill a vacant patrol slot.
- South Carolina DOT painted the cross walk and put up signs, like they said they would, at the intersection of Highmarket and Lafayette Streets. The flashing lights attached to the signs should be up soon.

On September 6th Governor Henry McMaster visited the city of Georgetown. Police and Fire secured the location where his helicopter landed and law enforcement escorted him to the Georgetown County Emergency Operations Center for a press conference.

On September 18th Chief Waites spoke to the Carvers Bay Football team about life after football and preparing for the future.

On September 18th Chief Waites spoke at the Lighthouse of Jesus Christ, located on Johnson Road, at a program highlighting the impacts of drug addiction on the community. The program was sponsored by "A Cry in the Dark Ministries." Chief Waites talked about the impact that drug addiction has had on the community since he has been in law enforcement.

Honorable Mayor and City Council Members
October 9, 2019
Page Two

On September 20th 2019 Chief Waites met with our City Administrator, Fire Chief and the Executive Director of an organization called FAVOR. FAVOR is the acronym for Faces And Voices Of Recovery. This organization is wanting to start a pilot program in the City of Georgetown to help address the opioid epidemic.

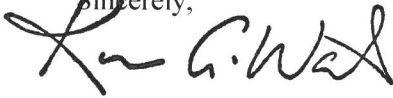
On September 20th the Georgetown Police Department prepared the pre-game meal for the Georgetown High School Bulldog football team.

On September 21st the Georgetown Police Department assisted with the Bowley-Tubman Historic Marker Dedication special event. No problems or concerns were noted.

On September 22nd Chief Waites, along with the command staff of the Georgetown Police Department, attended the funeral of Sheriff A. Lane Cribb at First Baptist Church.

On September 24th Chief Waites attended a Salvation Army Board meeting as an official board member.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kelvin Waites', written over the word 'Sincerely,'.

Kelvin Waites
Chief of Police

KW: pc

Attachments

Attachment: September 2019 Monthly Report (2871 : GPD September 2019 Monthly Report)

GEORGETOWN POLICE DEPARTMENT **2019 YEAR-TO-DATE ACTIVITY REPORT**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
SPEEDING CITATIONS	7	1	21	14	11	25	25	11	13				
OTHER TRAFFIC CITATIONS	80	49	78	104	107	89	81	102	139				
WARNING - SPEEDING	64	55	93	68	61	94	108	113	94				
WARNING - OTHER	109	58	106	84	85	128	108	108	75				
PARKING CITATIONS	0	3	19	15	23	6	55	21	1				
TOTALS	260	166	317	285	287	342	377	355	322	0	0	0	2,711

2,711

TOTAL CITATIONS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
STATE ACCIDENTS	23	32	33	39	38	38	44	31	37				
PARKING LOT ACCIDENTS	9	9	12	9	13	22	15	13	13				
TOTALS	32	41	45	48	51	60	59	44	50	0	0	0	430

430

TOTAL ACCIDENTS

GEORGETOWN POLICE DEPARTMENT **2019 YEAR-TO-DATE ACTIVITY REPORT**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
ARRESTS	39	42	44	64	58	59	90	71	89			

556

TOTAL ARRESTS

CRIMINAL INCIDENTS	115	117	137	143	156	166	200	176	162			
DOMESTIC INCIDENTS	7	1	5	9	7	8	8	8	3			
TOTALS	122	118	142	152	163	174	208	184	165	0	0	0

1,428

TOTAL INCIDENTS

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2859)**

Meeting: 10/17/19 05:30 PM

Department: Municipal Court

Category: Report

Prepared By: Cindy Owens

Initiator: Cindy Owens

Sponsors:

DOC ID: 2859

September 2019 Municipal Court Report

**Municipal Court Report
September 2019**

17.F.a

Cases Disposed

Disposition	# of Cases Disposed	Fine Amounts
Paid	30	\$7,946.50
Served Time	10	\$ 9,425.00
Scheduled Time Payment	35	\$ 21,382.16
NRVC	6	\$ 714.00
Tried in Absence	12	\$ 5,170.00
Parking Tickets Paid	8	\$ 80.00
Nolle Prosequi/Dismissed/ Not Guilty	91	
Transferred to General Sessions Court	42	
Voided	1	
Fine Suspended	2	\$ 930.00
Total	237	\$45,647.66

Attachment: Municipal court report (2859 : September 2019 Municipal Court Report)

Municipal Court Report

September 2019

17.F.a

Other Court Activity

During the month of September 58 defendants were seen in bond court for 99 charges.

Bond hearings held	23
Warrants Prepared	55
Payments posted	74
Tickets entered	217
Expungements processed	17
Cases Filed & scheduled for court	264
Juror notices prepared	0

Types of Cases Filed & Scheduled for Trial

DUI	8
Driving under suspension	17
Seatbelt Violations	6
Child restraint	0
Uninsured vehicle	6
Speeding	14
Reckless driving	7
Drug charges	7
Felony charges	22
Other criminal charges	55
Other traffic charges	120
Parking	2
Void	0
Total	264

September Jury Trials

Pled Guilty	14
Continued	25
Nolle Prossed	42
Guilty Jury Trial	3
PTI	1
Transferred to General Sessions	1
Rewritten to lesser offense	18

Attachment: Municipal court report (2859 : September 2019 Municipal Court Report)

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2866)**

Meeting: 10/17/19 05:30 PM

Department: Housing and Community Development

Category: Report

Prepared By: Matt Millwood

Initiator: Angela Rambeau

Sponsors:

DOC ID: 2866

Planning & Community Development September 2019 Report

**Housing & Community Development
Monthly Report
September 2019**

Building Official

Rick Martin

Inspections and Permits

Checked areas for non-permitted as well as permitted work, site conditions, and responded to calls.

Monthly Report:

Business License	3
Stop Work	1
Re-Inspection	1
Footings	7
Rough Inspections	18
Electrical	9
Mobile Home	1
On-site	23
CO	9
TRC	2
Plan Review & Sign	6
City Alarm System	0
Total	80

Meetings: ARB 1 Item, BZA 1 Item; KGB 0 meeting; CBA- no meeting, CAB- 0 meeting, PC-0

Review Meetings/On-site visits

Safety inspections

During the Month of September

Honorable Mayor & Council:

- Construction continued at the Asphalt Plant, Tidelands third floor, Tidelands ER, Tidelands Chillers, a new store located on Church Street;
- We currently have 11 new residential homes under construction; a duplex;
- We are working with developers for the 126 apartments behind City Hall, and 43 senior units on Lincoln Street, and the Harbor Club Maryville, and a carwash next to Bojangles;
- We helped with sandbags and conducted storm assessments after Dorian;
- Cindy is busy with Keep Georgetown Beautiful and working on our parks and Main Corridors and areas around the city as well as coordination for needs for special events. She is doing site visits on the main corridors and Front Street each Tuesday and Thursday;
- Ryan is working with me learning the Building Codes and Inspections. He will be attending class and is working on his next set of certifications during September;
- Debra is doing an excellent job as our office manager issuing permits, scheduling and recording meetings as well as scheduling meetings for us and builders.
- Debra, Cindy, and Ryan, have worked extremely hard to make sure that all request were handled efficiently and that our citizen's needs were met in a timely manner. We would like to thank you for your support.

Thanks Again, Rick

Letters Issued for Violations	
Total Letters Issued for Overgrown Lots	33
Total Letters Issued for Neglect of Structures	1
Total Letters Issued for Yard Debris/Solid Waste/Construction Debris/Inoperable Vehicles/Electronic Devices	0
Total Letters Issued for Vision Clearance	0
Total Work Orders Sent to Streets & Sanitation	0
Total Letters Sent for Dilapidated Structures	5
Total Letters Sent for Sign Violations	0
Total Referrals for Water & Sewer	2
Citations Issued for Violations	
Total Citations Issued for Overgrown Lots	0
Total Citation Issued for Trash Violations	0
Total Citations Issued for Business Licenses	0
Total Citations Issued for Dilapidated Structures	0
Total Citations Issued for Hospitality Taxes	0
Total Violations Issued for Signage	0
Total Citations Issued for Encroachment Permits	0
Total Demolitions	
Total Dilapidated Structures Removed	0
Other Miscellaneous Complaints	
Complaints	18
Permits	
Total Letters Issued for Encroachments	0
Total Referrals to Electric – Tree Crew	5

Office Manager

Debra Grant

Board & Commissions:

ARB:

New Business:

1. 315 Front St. was seeking the approval to install shutters.
2. 809 Front St. was seeking the approval to install awnings.
3. 314 Prince St. was seeking the approval for a privacy fence and metal roofing.
4. 131 Orange St. was seeking the approval for alterations and fencing.
5. 209 Meeting St. was seeking the approval for a new single family home (postponed until October)

ARB (On-Site):

None

BZA:

1. 1112 Front Street was seeking a variance for a front & side yard setback.

Planning Commission:

None

CAB (Community Appearance Board):

None

CBA (Construction Board of Appeals):

None

TRC:

None

FOIA:

Permit Valuation Report:

Commercial Addition	1
Commercial Alteration	0
Commercial Electric	1
Commercial Gas	0
Commercial Mechanical	0
Commercial New Build	0
Commercial Plumbing	0
Commercial Roofing	0
Demolition	0
Mobile Home	1
Residential Addition	0
Residential Alteration	2
Residential Electrical	6
Residential Gas	0
Residential Mechanical	3
Residential New Build	1
Residential Plumbing	0
Residential Roofing	6

Administrative Assistant's Daily Duties:

- Daily operation of the front desk
- Transcribing minutes for the Board(s) meetings
- Daily scheduling of inspections
- Preparing timesheets
- Put the packets together for ARB Board meeting

Community Planner/GIS Technician

Matthew Millwood

- Sign Permits: McDonalds and Waccamaw Kidney & Hypertension.
- Temporary Sign Permits: Family Worship Center, Knights of Columbus 3-Point Challenge, Wooden Boat Show, & Georgetown Half Marathon.
- Working with Debra Bivens, Orlando, Will Gunter, and Sandra on the Stormwater Fee project to use impervious surface area to calculate the amount of commercial stormwater fees businesses should pay. These calculations have to be done through GIS, per commercial parcel, so we can get accurate impervious surface areas for the calculations.
- Prepared for Hurricane Dorian by helping with sandbags, calling contractors, and making multiple flood maps for other departments. Mainly we are responsible for post storm damage assessments. Rode city day after storm for damage assessments and then logged them into the Substantial Damage Estimator (SDE) tool from FEMA.
- Drafted ordinances for first readings on several Council Meeting agenda items this month. Then submitted them all through Minute Traq as legislative files to be heard. We seem to have a lot going on right now that needs council approval.
- Made packets, sent letters, and posted signs for the Liberty Steel rezoning meeting for the Planning Commission. They are trying to rezone back to Heavy Industrial from the new REDD that we created two years ago. PC voted against this rezoning and we have been working with Liberty on making amendments since. Meeting with Liberty went well.

- Drafted an ordinance for the Solar Energy Systems to go along with the Electric Dept. new few and use structure for solar power. These amendment to the Zoning Ordinance are to protect the character of the city and how they are constructed.
- Did one online safety MASC training for the month on bullying.
- Make board packets and held a BZA meeting, a week late because of hurricane, for 1112 Front Street for Chuck Bass. He is adding a porch on the front of a house and needed a variance to do so.
- Worked on and sent back the Census LUCA 2020 addressing software. Also need to do the Census New Construction information next month as well.
- Prepared letters for next month's PC meeting in which we have 3 more agenda items.
- Continue to work with Scrubby's Car Wash on plans for new development and for the infrastructure of North Gate, the other 10.55 acres across from Walmart. Busy right now!

Keep Georgetown Beautiful

Cindy Thompson

- Held Keep Georgetown Beautiful Board Meeting. Prepared agenda and provided upcoming Riversweep flyers.
- Promoted Riversweep as well as contacted volunteers to participate.
- Organized Riversweep, gathered all necessary supplies for the cleanup, reserved canoes and picked up, requested and received rollout container from landfill, and arranged for assistance from the City Fire Department.
- Wrote and submitted Dog Grant to Coastal Carolina Association of Realtors to forward to the National Association of Realtors. Requested funds for necessary equipment for dog park i.e. dog/human water fountain, benches, etc. Obtained quotes for these products.
- Worked on Hurricane preparation by riding City to locate debris containers and port of johns to follow up with phone calls to these companies.
- Aided with Sandbag distribution.
- Rode designated area of City day after Hurricane to assess for damage.
- Restocked dog dispensers.
- Communicated with CGI concerning video for City to include review of script as well as writing script for video, suggesting shot locations and themes as and scheduling.
- Assisted the videographer for the day to film in the City.
- Updated kiosk directories on Front Street. Checked for closings and new openings.
- Sent Corridor letter violations, made phone calls and visits concerning violations.
- Followed up on deadline violations to make sure work was done.
- Various other duties as related to Keep Georgetown Beautiful, Corridors and Planning and Community Development.

Building Inspector/Code Enforcement

Ryan Call

During the month of September:

- I was out in the field on a daily basis doing numerous residential inspections. I have also assisted with numerous commercial inspections;
- I have also assisted in doing numerous inspections for business license applicants;
- I have answered phones and assisted with walk-ins at City Hall daily;
- I put up event signs at the foot of both bridges;

- I surveyed the City every Monday, Wednesday, and Friday, for violators working without building permits;
- I assisted Keep Georgetown Beautiful in the river sweep;
- The City Attorney has filed for title work on one property, 209 South Alex Alford Drive, and will obtain the information shortly. Once the information is secure I will be able to progress to the next step in the demolition process;
- Two complaint petitions was presented to council last month and approved. Those two structures were sent to Elise for title work; and
- I worked almost daily on practice quizzes for the residential plumbing exam. I will be taking the plumbing test in the near future.

FRIENDS OF THE KAMINSKI HOUSE REPORT – September 2019

Tour visitation was up 196% in September vs last year. This was due to the museum being closed for 9.5 days last year due to Hurricane Florence, as well as the low tourism head count last September due to the news reports of flooding. Our year-to-date total visitor count (includes events) is up 11% from last year. We had visitors from 25 states and 7 foreign countries (including visitors from as far away as Turkey, the Pilippines, and Peru).



The early part of September was taken up with preparing the house for Hurricane Dorian. Volunteers and staff put in a lot of hours packing and unpacking the house in preparation for the storm. Thankfully, the house suffered no damage. There was a small bit of damage along the brick walkway near the Sampit River, but nothing major.

Planning continues for the museum's Designer Showcase for November and December, as well as for our Light Up the Lawn project for the holidays.



The museum staff and volunteers spent part of September documenting the museum's furniture and collections. This project will continue for many weeks/months to come and is a pre-planning task that needs to be completed before the museum's climate control system will be able to be replaced.

Volunteers continue to play a vital role in the daily operation of the Kaminski House Museum. In September our volunteers worked more than 125 hours giving tours, preparing the house for the hurricane, working in the museum shop, helping in the office, and doing curatorial work.

Robin Gabriel, Executive Director

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2870)**

Meeting: 10/17/19 05:30 PM

Department: Public Works

Category: Report

Prepared By: Natrona Simmons

Initiator: Tim Chatman

Sponsors:

DOC ID: 2870

September 2019 Public Works Department Report



**SEPTEMBER 2019
PUBLIC WORKS DEPT.
CITY COUNCIL MONTHLY REPORT**

STREETS and GROUND MAINTENANCE

1. Crews assisted sanitation crews with garbage and debris collection.
2. Sidewalk Charming from Hwy 17 N/Church Street to 5 Points.
3. Delivery of roll out carts, barricades and other needed equipment for special events and other emergency assistance.
4. Maintenance of all city parks and welcome sign areas completed.

RESIDENTIAL SANITATION

	TOTAL	
1. DISASTER DEBRIS collected:	299.45	Net Tons
2. Yard Waste: Leaves, Grass & Straw collected:	142.25	Net Tons
3. Brown & White Goods collected:	64.79	Net Tons
4. Residential Solid Waste Collection:	303.02	Net Tons
5. Recyclables Collected:	13.26	Net Tons
6. Work orders requests completed for roll-out cart repairs, new roll out cart deliveries and/or replacements and recycle bins.		

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2864)**

Meeting: 10/17/19 05:30 PM

Department: Water Utilities

Category: Report

Prepared By: Will Gunter

Initiator: Will Gunter

Sponsors:

DOC ID: 2864

September 2019 Water Utilities Report

Water Treatment Plant

- WTP Filtered Water Total 34.942 MG
- Average Daily Flow Finished Water 1.165 MGD
- King Well 6.449 MG
- Maryville Well 5.968 MG

Wastewater Treatment Plant

- Influent Flow Total 141.725 MG
- Average Daily Influent Flow 4.724 MGD
- Effluent Flow Total 121.308 MG
- Average Daily Effluent Flow 4.044 MGD
- Rainfall Total 12.13 inches

Water Distribution

- Completed 55 work orders
- Repaired 18 water leaks
- Replaced 4 water meters
- Completed 133 locates

Wastewater Collection

- Completed 31 work orders
- Responded to 11 backups
- Routine line cleaning
- Completed 133 locates

Maintenance

- Completed 20 work orders
- Completed 9 work orders on pump stations throughout City
- Completed 3 work orders for the WWTP
- Completed 0 work orders for the WTP

Stormwater

- Completed 8 work orders
- Completed 133 locates
- Routine line and ditch cleaning

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2860)**

Meeting: 10/17/19 05:30 PM

Department: Finance

Category: Report

Prepared By: Debra Bivens

Initiator: Debra Bivens

Sponsors:

DOC ID: 2860

September 2019 Finance and IT Departments Report

September 2019 Finance and IT Departments Report

Statistics:

New Business Licenses Issued: The Cottages, Servpro.

Projects Progress:

Grants: Please see the attached schedule for the detail on each grant award.

Year End Audit: Finance Staff will continue the year end closing process and FY2019 Financial Statements preparation. The Auditors will start their on-site field work on October 21st.

Set Off Debt: We submitted over six hundred (600) outstanding utility bills and police fines to the Municipal Association and the State for setoff against 2020 State Income Tax Refunds. Over the years, this has proven to be an excellent source for delinquent revenue collections.

CIP 2020-2021 Planning: We will begin the process to update our five (5) year capital projects planning. The first year of the plan will be recommended as the fiscal year 2020-2021 capital budget.

FEMA – Request for Public Assistance:

- Hurricane Dorian: To date, the estimated expenses incurred are approximately \$160,000.
- Hurricane Florence: We have received all FEMA recovery funds for this project in the amount of \$203,673.

Current Procurement Projects:

- City Hall Rebuild Project
- West End Sewer Rehabilitation Project
- SCADA Upgrade Project
- Front Street UG System Upgrade Project
- Generator & High Service Drives Project
- WWTP Chlorination System Modification Project
- Cannon Street Sewer Improvements Project

Attached are the Budget Performance Reports for September 2019.

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
<u>FEDERAL GRANTS</u>								
1	SC Department of Commerce	Ladder Fire Truck	500,000.00	377,987.00	877,987.00	-	CDBG #4-CE-16-003	
2	Bureau of Justice Assistance	Bullet Proof Vest Grant 2018 Regular Solicitation	2,140.00	-	1,130.00	1,010.00	-	
3	Bureau of Justice Assistance	Bullet Proof Vest Grant 2019 Regular Solicitation	1,193.48	-	-	1,193.48	-	NEW
<u>STATE GRANTS</u>								
4	SC Department of Public Safety	Body Worn Cameras	44,143.39	-	44,143.39	-	-	
5	SC DHEC	Solid Waste Management	35,000.00	-	2,934.82	32,065.18	22.01SW20	
6	SC Park, Recreation, & Tourism	2020 SCPRT - Kaminski House Restroom Renovations	30,000.00	-	-	30,000.00		
<u>OTHER GRANTS</u>								
7	Palmetto Pride	Keep South Carolina Beautiful 2019	1,805.00	-	1,236.69	568.31	-	
TOTAL			614,281.87	377,987.00	927,431.90	64,836.97		

CITY OF GEORGETOWN

SALE OF ASSETS - FY 2019/2020

Account #0010-00-391-001

G/L Date	GovDeal Payment	Gov Deal #	Asset ID	Dept.	Description	Amount	Sales Tax	Total Proceeds	GovDeals Fee	Notations
					No Activity	-	-	-	-	
					Total July	-	-	-	-	
					No Activity	-	-	-	-	
					Total August	-	-	-	-	
		564	1203	Waste Manag.	1996 Ford dump truck	-	-	-	-	Olivia Walker
		565	2802	Public Works	Recycle trailer	-	-	-	-	Judith Werts
		566	1502	Water	1992 GMC dump truck	-	-	-	-	reauction
		567	-	Fire	Angus fire hose	-	-	-	-	No bid
		568	-	Fire	Angus fire hose	-	-	-	-	No bid
		569	-	Fire	Angus fire hose	-	-	-	-	No bid
		570	-	Fire	Angus fire hose	-	-	-	-	No bid
		571	-	Police	1998 Ford Crown	-	-	-	-	reauction
		572	10159	Police	2005 Ford Crown Vic	-	-	-	-	Humphrey Auto Sales
					Total September					
								-		
					Total October					
								-		
					Total November					
								-		
					Total December					
								-		
					Total January					
								-		
					Total February					
								-		
					Total March					
								-		
					Total April					
								-		
					Total May					
								-		
					Total June					
								-		
					TOTAL PER G/L	-	-	-	-	



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 0010 - General Fund								
REVENUE								
Department 00 - Revenue								
Property Taxes								
311.001	Property Taxes - Real	3,272,000.00	15,435.04	.00	27,254.83	3,244,745.17	1	2,974,098.00
311.003	Property Taxes - Vehicles	272,000.00	30,675.02	.00	53,570.20	218,429.80	20	263,283.00
311.005	Prop Tax-Penalties & Cost	32,000.00	.00	.00	.00	32,000.00	0	31,867.00
	<i>Property Taxes Totals</i>	\$3,576,000.00	\$46,110.06	\$0.00	\$80,825.03	\$3,495,174.97	2%	\$3,269,249.00
Licenses and Permits								
321.001	Business Licenses	2,940,000.00	5,538.71	.00	413,245.80	2,526,754.20	14	2,703,154.00
321.002	Business Lic - Penalties	10,000.00	542.83	.00	4,773.06	5,226.94	48	10,011.00
322.001	Cable TV Franchise	100,000.00	1,503.66	.00	3,024.96	96,975.04	3	111,228.00
322.002	S.C. Electric & Gas Co.	42,000.00	.00	.00	.00	42,000.00	0	81,751.00
323.001	Electrical Permits	3,500.00	412.00	.00	3,483.00	17.00	100	6,124.00
323.002	Plumbing Permits	1,000.00	129.00	.00	189.00	811.00	19	1,631.00
323.003	Gas Permits	600.00	.00	.00	.00	600.00	0	1,073.00
323.004	Building Permits	85,000.00	2,631.00	.00	10,551.00	74,449.00	12	78,537.00
323.005	Yard Sale Permits	50.00	.00	.00	6.00	44.00	12	39.00
323.006	Mobile Home Permits	200.00	75.00	.00	75.00	125.00	38	300.00
323.007	Demolition & Clearance	1,500.00	.00	.00	150.00	1,350.00	10	900.00
323.008	Mechanical Permits	7,000.00	138.00	.00	2,981.00	4,019.00	43	9,653.00
323.010	Bus Lic Inspection Fee	1,000.00	25.00	.00	400.00	600.00	40	925.00
323.013	Burning Permit	50.00	.00	.00	50.00	.00	100	200.00
323.014	Construct Parking Permit	50.00	.00	.00	.00	50.00	0	10.00
323.015	Reinspection Fee	500.00	150.00	.00	300.00	200.00	60	1,425.00
323.016	Permit Not Posted On-Site	100.00	.00	.00	.00	100.00	0	75.00

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
323.018	Moving Permit	150.00	.00	.00	.00	150.00	0	.00
323.019	Stop Work Order Fee	300.00	60.00	.00	216.00	84.00	72	1,086.00
323.020	Board of Appeals Fee	300.00	450.00	.00	600.00	(300.00)	200	150.00
323.021	Zoning Fees	1,000.00	.00	.00	.00	1,000.00	0	625.00
323.022	Plan Review Fee	15,000.00	568.50	.00	3,051.00	11,949.00	20	26,829.00
323.023	Sign Permit Fee	4,500.00	150.00	.00	805.00	3,695.00	18	4,752.00
323.024	Planning Commission Fees	200.00	.00	.00	300.00	(100.00)	150	.00
323.025	ARB Fees	900.00	.00	.00	285.00	615.00	32	1,275.00
323.026	Plat Approval Fees	300.00	60.00	.00	120.00	180.00	40	415.00
323.027	Special Events Permit	500.00	230.00	.00	592.00	(92.00)	118	1,531.00
323.028	Miscellaneous permits	500.00	.00	.00	.00	500.00	0	650.00
364.000	Housing Authority FILOT	43,000.00	.00	.00	.00	43,000.00	0	.00
<i>Licenses and Permits Totals</i>		\$3,259,200.00	\$12,663.70	\$0.00	\$445,197.82	\$2,814,002.18	14%	\$3,044,351.00
<i>Impact Fees</i>								
324.008	Fire Impact Fee	50,000.00	1,585.59	.00	5,452.19	44,547.81	11	41,554.00
<i>Impact Fees Totals</i>		\$50,000.00	\$1,585.59	\$0.00	\$5,452.19	\$44,547.81	11%	\$41,554.00
<i>Fines and Forfeitures</i>								
351.001	Police Fines	130,000.00	4,180.49	.00	14,187.57	115,812.43	11	72,155.00
351.003	Parking Fines	2,500.00	80.00	.00	565.00	1,935.00	23	2,488.00
351.008	Victim's Asst. Fees-(%)	15,000.00	617.79	.00	1,771.88	13,228.12	12	8,665.00
351.009	Victim's Asst. Flat Fees	7,000.00	258.26	.00	837.57	6,162.43	12	4,257.00
351.012	Traffic Education Program Fees	1,000.00	.00	.00	140.00	860.00	14	140.00
<i>Fines and Forfeitures Totals</i>		\$155,500.00	\$5,136.54	\$0.00	\$17,502.02	\$137,997.98	11%	\$87,706.00
<i>Charges for Services</i>								
344.005	SRO Reimbursement	143,400.00	.00	.00	.00	143,400.00	0	141,930.00
351.010	Misc Police Revenue	3,000.00	.00	.00	1,352.00	1,648.00	45	2,286.00

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
363.001	Fees for GIS/B&P Documents	125.00	.00	.00	.00	125.00	0	134.0
363.005	FOIA Fees	450.00	3.00	.00	89.00	361.00	20	538.0
<i>Charges for Services Totals</i>		\$146,975.00	\$3.00	\$0.00	\$1,441.00	\$145,534.00	1%	\$144,888.0
<i>State Shared</i>								
311.004	Inventory Tax	132,978.00	.00	.00	.00	132,978.00	0	132,978.0
311.006	Homestead Exemption Tax	132,000.00	.00	.00	.00	132,000.00	0	131,711.0
311.007	Manufacturer's Tax Reduce	20,000.00	.00	.00	.00	20,000.00	0	25,199.0
311.008	Motor Carrier Lieu of Tax	10,000.00	.00	.00	720.28	9,279.72	7	13,773.0
335.001	Local Government Fund	205,000.00	.00	.00	.00	205,000.00	0	209,509.0
351.007	Sunday Liquor Sales	15,000.00	.00	.00	.00	15,000.00	0	24,900.0
<i>State Shared Totals</i>		\$514,978.00	\$0.00	\$0.00	\$720.28	\$514,257.72	0%	\$538,071.0
<i>Local Grants</i>								
332.008	Other Local Grants	8,000.00	.00	.00	.00	8,000.00	0	6,072.0
<i>Local Grants Totals</i>		\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	0%	\$6,072.0
<i>Federal Grants</i>								
335.004	Fema Recovery	25,000.00	28,661.76	.00	28,661.76	(3,661.76)	115	126,718.0
<i>Federal Grants Totals</i>		\$25,000.00	\$28,661.76	\$0.00	\$28,661.76	(\$3,661.76)	115%	\$126,718.0
<i>Investment Earnings</i>								
361.001	Investment Earnings	80,000.00	10,563.89	.00	33,303.05	46,696.95	42	100,052.0
<i>Investment Earnings Totals</i>		\$80,000.00	\$10,563.89	\$0.00	\$33,303.05	\$46,696.95	42%	\$100,052.0
<i>Miscellaneous</i>								
362.000	Rents and Royalties	32,000.00	800.00	.00	800.00	31,200.00	2	15,954.0
364.001	Steel Mill FILOT	18,000.00	.00	.00	.00	18,000.00	0	13,106.0
368.000	Work Comp Reimbursement	15,000.00	.00	.00	.00	15,000.00	0	61,853.0
369.000	Cash Over & Short	100.00	.00	.00	.18	99.82	0	73.0
369.002	Miscellaneous Revenue	10,000.00	13,018.17	.00	14,910.81	(4,910.81)	149	362,512.0

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
369.003	Insurance Proceeds	140,000.00	38,636.72	.00	51,736.68	88,263.32	37	1,369,628.8
369.005	Set-off Debt Collection Fees	1,500.00	.00	.00	.00	1,500.00	0	1,450.0
369.013	Returned Check Fees	3,500.00	270.00	.00	750.00	2,750.00	21	3,360.0
	<i>Miscellaneous Totals</i>	\$220,100.00	\$52,724.89	\$0.00	\$68,197.67	\$151,902.33	31%	\$1,827,940.1
	<i>Operating Transfers In</i>							
392.001	From Electric Fund	741,054.00	61,754.50	.00	185,263.50	555,790.50	25	749,115.0
392.002	From Water Fund	220,838.00	18,403.17	.00	55,209.51	165,628.49	25	212,727.0
392.003	From Accom Tax Fund	36,000.00	.00	.00	.00	36,000.00	0	31,481.4
392.005	From Wastewater Fund	286,426.00	23,868.83	.00	71,606.49	214,819.51	25	275,121.9
392.007	From Stormwater Fund	156,889.00	13,074.08	.00	39,222.24	117,666.76	25	133,161.0
392.009	From Hospitality Fund	125,000.00	10,416.67	.00	31,250.01	93,749.99	25	108,000.0
392.014	Transfer from debt service	131,360.00	.00	.00	.00	131,360.00	0	.0
394.002	Transfer from fund balance	(69,324.00)	.00	.00	.00	(69,324.00)	0	.0
	<i>Operating Transfers In Totals</i>	\$1,628,243.00	\$127,517.25	\$0.00	\$382,551.75	\$1,245,691.25	23%	\$1,509,606.1
	<i>Sale of Assets</i>							
391.001	Sale of Assets	5,000.00	.00	.00	.00	5,000.00	0	9,886.4
	<i>Sale of Assets Totals</i>	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	\$9,886.4
	Department 00 - Revenue Totals	\$9,668,996.00	\$284,966.68	\$0.00	\$1,063,852.57	\$8,605,143.43	11%	\$10,706,098.4
	REVENUE TOTALS	\$9,668,996.00	\$284,966.68	\$0.00	\$1,063,852.57	\$8,605,143.43	11%	\$10,706,098.4
	EXPENSE							
	Department 01 - Administration							
	<i>Personal Services</i>							
400.101	Regular Pay	312,296.00	24,467.41	.00	82,181.67	230,114.33	26	333,554.0
401.103	Overtime	5,000.00	.00	.00	.00	5,000.00	0	1,588.0
401.106	Contract Labor	.00	.00	.00	880.00	(880.00)	+++	10,170.1
405.114	FICA	24,383.00	1,814.29	.00	6,162.27	18,220.73	25	25,405.1

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
685.180	Membership Dues and Fees	3,800.00	10.00	.00	1,279.00	2,521.00	34	2,812.1
685.182	Other Operating Expenses	3,000.00	.00	.00	4,077.58	(1,077.58)	136	3,225.1
685.186	Training	2,100.00	.00	.00	.00	2,100.00	0	175.0
685.1801	Subscriptions	200.00	.00	.00	25.31	174.69	13	39.0
686.189	Employee Medical	150.00	.00	.00	.00	150.00	0	45.0
686.195	Repair/Maint Svc Contract	2,400.00	180.96	.00	361.92	2,038.08	15	361.9
686.1895	Employee wellness services	1,250.00	127.18	.00	255.50	994.50	20	1,422.9
Other Services & Charges Totals		\$46,955.00	\$1,919.29	\$0.00	\$11,700.73	\$35,254.27	25%	\$33,124.1
Other Objects								
795.001	IT Internal Allocations	17,500.00	1,045.96	.00	3,707.87	13,792.13	21	28,872.1
795.995	GF Cost Distribution	(285,260.00)	(23,771.66)	.00	(71,314.98)	(213,945.02)	25	(269,099.8
Other Objects Totals		(\$267,760.00)	(\$22,725.70)	\$0.00	(\$67,607.11)	(\$200,152.89)	25%	(\$240,227.3
Sub Department 02 - Mayor and Council								
Personal Services								
400.101	Regular Pay	120,929.00	10,917.25	.00	34,311.35	86,617.65	28	124,340.1
405.114	FICA	9,251.00	750.60	.00	2,371.12	6,879.88	26	7,889.9
406.116	Retirement	15,486.00	1,296.95	.00	4,133.53	11,352.47	27	15,093.1
410.001	Health Claims Cost	45,795.00	4,290.68	.00	12,872.04	32,922.96	28	46,006.1
Personal Services Totals		\$191,461.00	\$17,255.48	\$0.00	\$53,688.04	\$137,772.96	28%	\$193,330.0
Supplies								
500.101	Supplies and Materials	1,200.00	12.72	.00	89.84	1,110.16	7	761.0
500.102	Equipment	500.00	.00	.00	.00	500.00	0	1,117.1
500.105	Printing and Binding	600.00	.00	.00	.00	600.00	0	105.9
Supplies Totals		\$2,300.00	\$12.72	\$0.00	\$89.84	\$2,210.16	4%	\$1,984.1
Other Services & Charges								
610.111	Communications- Landline	700.00	47.44	.00	140.60	559.40	20	562.4

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

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610.112	Postage	250.00	2.00	.00	44.85	205.15	18	132.4
610.1110	Communications- Wireless	4,500.00	387.08	.00	774.16	3,725.84	17	5,037.1
620.114	Advertising	600.00	.00	.00	43.50	556.50	7	772.1
640.124	Travel Expense	15,000.00	397.32	.00	5,904.06	9,095.94	39	10,328.4
670.156	Equipment Rental/Lease	10,000.00	618.25	5,564.25	1,854.75	2,581.00	74	6,933.0
685.180	Membership Dues and Fees	1,200.00	.00	.00	.00	1,200.00	0	1,018.8
685.182	Other Operating Expenses	3,200.00	.00	.00	89.37	3,110.63	3	3,802.1
685.186	Training	5,300.00	.00	.00	308.65	4,991.35	6	4,708.0
685.1801	Subscriptions	1,500.00	.00	.00	.00	1,500.00	0	.0
686.187	Professional Services	500.00	.00	.00	.00	500.00	0	233.0
686.1895	Employee wellness services	3,000.00	466.32	.00	936.82	2,063.18	31	4,874.1
Other Services & Charges Totals		\$45,750.00	\$1,918.41	\$5,564.25	\$10,096.76	\$30,088.99	34%	\$38,403.0
Other Objects								
795.001	IT Internal Allocations	7,000.00	209.19	.00	741.57	6,258.43	11	10,299.8
Other Objects Totals		\$7,000.00	\$209.19	\$0.00	\$741.57	\$6,258.43	11%	\$10,299.8
Sub Department 02 - Mayor and Council Totals		\$246,511.00	\$19,395.80	\$5,564.25	\$64,616.21	\$176,330.54	28%	\$244,018.1
Department 01 - Administration Totals		\$445,381.00	\$33,592.93	\$5,564.25	\$121,875.15	\$317,941.60	29%	\$484,498.1
Department 04 - Finance								
Personal Services								
400.101	Regular Pay	461,068.00	36,107.39	.00	113,052.37	348,015.63	25	432,856.1
401.103	Overtime	2,000.00	246.43	.00	515.60	1,484.40	26	1,143.1
405.114	FICA	35,321.00	2,658.75	.00	8,326.17	26,994.83	24	31,786.1
406.116	Retirement	65,215.00	5,606.04	.00	17,570.17	47,644.83	27	62,847.1
408.125	SCMIT Worker's Comp Ins.	4,000.00	1,506.92	.00	2,757.34	1,242.66	69	4,504.1
410.001	Health Claims Cost	47,062.00	4,395.60	.00	13,186.80	33,875.20	28	45,460.0
Personal Services Totals		\$614,666.00	\$50,521.13	\$0.00	\$155,408.45	\$459,257.55	25%	\$578,597.1

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

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	<i>Supplies</i>							
500.101	Supplies and Materials	8,000.00	604.67	.00	1,177.48	6,822.52	15	6,476.00
500.102	Equipment	1,500.00	474.69	.00	709.76	790.24	47	.00
500.103	Furniture	1,000.00	.00	.00	.00	1,000.00	0	.00
500.105	Printing and Binding	100.00	.00	.00	.00	100.00	0	.00
	<i>Supplies Totals</i>	\$10,600.00	\$1,079.36	\$0.00	\$1,887.24	\$8,712.76	18%	\$6,476.00
	<i>Other Services & Charges</i>							
610.111	Communications- Landline	3,500.00	248.30	.00	807.53	2,692.47	23	2,953.00
610.112	Postage	4,000.00	259.68	.00	866.53	3,133.47	22	6,011.00
610.1110	Communications- Wireless	2,000.00	128.22	.00	256.44	1,743.56	13	1,741.00
620.114	Advertising	200.00	.00	.00	.00	200.00	0	.00
640.124	Travel Expense	4,200.00	42.34	.00	42.34	4,157.66	1	447.00
650.127	Electricity	4,420.00	172.85	.00	551.35	3,868.65	12	3,445.00
650.128	Water	526.00	27.36	.00	92.16	433.84	18	442.00
650.129	Wastewater	711.00	38.07	.00	127.24	583.76	18	602.00
650.130	Sanitation	873.00	73.06	.00	219.18	653.82	25	859.00
650.133	Stormwater	599.00	48.47	.00	145.41	453.59	24	581.00
650.134	Security Lights	1,669.00	135.00	.00	405.00	1,264.00	24	1,620.00
650.1271	Electricity- Sales Tax	216.00	8.26	.00	24.80	191.20	11	177.00
670.156	Equipment Rental/Lease	8,500.00	587.88	.00	1,763.64	6,736.36	21	8,606.00
685.180	Membership Dues and Fees	1,200.00	.00	.00	320.00	880.00	27	1,455.00
685.182	Other Operating Expenses	38,000.00	.00	.00	3,937.18	34,062.82	10	35,505.00
685.184	Continuing Education	2,200.00	.00	.00	230.00	1,970.00	10	640.00
685.186	Training	3,500.00	150.00	.00	305.00	3,195.00	9	1,074.00
685.1801	Subscriptions	500.00	.00	.00	.00	500.00	0	322.00
686.187	Professional Services	500.00	.00	.00	.00	500.00	0	.00

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

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686.189	Employee Medical	100.00	45.00	.00	45.00	55.00	45	90.0
686.195	Repair/Maint Svc Contract	1,000.00	.00	.00	.00	1,000.00	0	.0
686.1895	Employee wellness services	3,000.00	423.93	.00	851.66	2,148.34	28	4,740.0
Other Services & Charges Totals		\$81,414.00	\$2,388.42	\$0.00	\$10,990.46	\$70,423.54	13%	\$71,317.0
Other Objects								
795.001	IT Internal Allocations	17,500.00	1,255.15	.00	4,449.43	13,050.57	25	33,745.0
795.995	GF Cost Distribution	(282,670.00)	(23,555.83)	.00	(70,667.49)	(212,002.51)	25	(295,340.0
Other Objects Totals		(\$265,170.00)	(\$22,300.68)	\$0.00	(\$66,218.06)	(\$198,951.94)	25%	(\$261,595.0
Department 04 - Finance Totals		\$441,510.00	\$31,688.23	\$0.00	\$102,068.09	\$339,441.91	23%	\$394,796.0
Department 05 - Police								
Sub Department 05 - Police Staff Services								
Personal Services								
400.101	Regular Pay	1,774,022.00	142,625.16	.00	439,648.90	1,334,373.10	25	1,638,766.0
401.103	Overtime	109,380.00	16,269.02	.00	33,369.19	76,010.81	31	154,036.0
401.105	On-call pay	5,200.00	400.00	.00	1,200.00	4,000.00	23	4,500.0
405.114	FICA	139,937.00	11,559.38	.00	34,379.22	105,557.78	25	130,030.0
406.116	Retirement	314,481.00	28,443.10	.00	84,602.46	229,878.54	27	299,317.0
408.125	SCMIT Worker's Comp Ins.	90,000.00	32,275.82	.00	64,250.46	25,749.54	71	115,486.0
410.001	Health Claims Cost	246,305.00	21,834.58	.00	65,503.74	180,801.26	27	241,595.0
410.002	Health Claim Costs-Retire	49,914.00	2,859.67	.00	11,482.15	38,431.85	23	44,818.0
Personal Services Totals		\$2,729,239.00	\$256,266.73	\$0.00	\$734,436.12	\$1,994,802.88	27%	\$2,628,551.0
Supplies								
500.101	Supplies and Materials	33,200.00	381.88	.00	4,039.87	29,160.13	12	20,696.0
500.102	Equipment	9,448.00	2,742.75	.00	2,742.75	6,705.25	29	13,054.0
500.103	Furniture	5,000.00	.00	.00	.00	5,000.00	0	2,524.0
501.101	Uniforms and Clothing	32,000.00	1,656.71	.00	5,251.80	26,748.20	16	33,460.0

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	<i>Supplies Totals</i>	\$79,648.00	\$4,781.34	\$0.00	\$12,034.42	\$67,613.58	15%	\$69,736.00
	<i>Other Services & Charges</i>							
610.111	Communications- Landline	7,000.00	557.58	.00	1,819.23	5,180.77	26	6,558.00
610.112	Postage	1,500.00	.00	.00	15.58	1,484.42	1	1,040.00
610.1110	Communications- Wireless	65,400.00	5,172.57	11,447.11	12,965.28	40,987.61	37	64,814.00
620.114	Advertising	1,500.00	.00	.00	.00	1,500.00	0	415.00
640.124	Travel Expense	15,012.00	548.00	.00	1,483.25	13,528.75	10	9,430.00
650.127	Electricity	29,286.00	2,525.72	.00	8,319.01	20,966.99	28	27,953.00
650.128	Water	2,352.00	189.35	.00	572.91	1,779.09	24	2,372.00
650.129	Wastewater	2,235.00	182.68	.00	554.32	1,680.68	25	2,150.00
650.130	Sanitation	2,255.00	182.46	.00	547.38	1,707.62	24	2,189.00
650.133	Stormwater	2,450.00	198.20	.00	594.60	1,855.40	24	2,378.00
650.134	Security Lights	3,830.00	309.89	.00	929.67	2,900.33	24	3,718.00
650.1271	Electricity- Sales Tax	1,290.00	104.33	.00	328.40	961.60	25	1,169.00
660.133	Repairs & Maint. Services	30,350.00	.00	.00	924.00	29,426.00	3	18,839.00
660.139	Fleet Services Labor-RTA Mtce Allocation	35,000.00	1,256.10	.00	3,788.51	31,211.49	11	30,604.00
660.145	Gasoline & Oil	65,000.00	.00	.00	6,523.29	58,476.71	10	73,585.00
660.1391	Fleet Services -Departmental Expense Allocation	34,000.00	2,805.54	.00	11,223.33	22,776.67	33	37,694.00
670.156	Equipment Rental/Lease	10,500.00	423.23	.00	1,446.27	9,053.73	14	6,001.00
682.1721	Prisoner Housing	90,000.00	5,850.00	10,000.00	12,111.31	67,888.69	25	63,665.00
685.180	Membership Dues and Fees	1,815.00	85.00	.00	85.00	1,730.00	5	1,468.00
685.182	Other Operating Expenses	19,701.00	152.22	.00	1,304.56	18,396.44	7	6,342.00
685.184	Continuing Education	5,000.00	.00	.00	.00	5,000.00	0	.00
685.186	Training	11,895.00	675.00	.00	1,255.00	10,640.00	11	5,531.00
685.187	Special Projects	13,775.00	.00	.00	1,116.59	12,658.41	8	11,926.00
685.189	Reserve Program	2,000.00	.00	.00	.00	2,000.00	0	.00

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
685.1801	Subscriptions	7,175.00	313.69	.00	627.38	6,547.62	9	5,054.7
685.1821	Hurricane/Storm Expense	.00	549.96	.00	549.96	(549.96)	+++	2,014.7
685.1861	Law Enforce Accreditation	3,500.00	.00	.00	2,024.18	1,475.82	58	1,983.7
686.186	Legal Services	2,000.00	.00	.00	.00	2,000.00	0	1,105.0
686.189	Employee Medical	14,550.00	45.00	.00	287.45	14,262.55	2	3,744.0
686.194	Other Prof/Tech Services	75,000.00	.00	56,250.00	18,750.00	.00	100	75,000.0
686.195	Repair/Maint Svc Contract	29,000.00	695.40	.00	2,270.51	26,729.49	8	18,230.7
686.1895	Employee wellness services	15,000.00	1,483.75	.00	2,980.80	12,019.20	20	17,080.7
687.203	Contract Services	19,100.00	659.95	.00	1,979.85	17,120.15	10	8,251.7
Other Services & Charges Totals		\$618,471.00	\$24,965.62	\$77,697.11	\$97,377.62	\$443,396.27	28%	\$512,316.8
Other Objects								
795.001	IT Internal Allocations	50,000.00	2,091.92	.00	7,415.73	42,584.27	15	60,917.7
795.010	911 Expense Billing	(2,100.00)	(157.30)	.00	(471.90)	(1,628.10)	22	(1,992.6
Other Objects Totals		\$47,900.00	\$1,934.62	\$0.00	\$6,943.83	\$40,956.17	14%	\$58,924.7
Sub Department 05 - Police Staff Services Totals		\$3,475,258.00	\$287,948.31	\$77,697.11	\$850,791.99	\$2,546,768.90	27%	\$3,269,529.0
Sub Department 07 - Victim's Advocate								
Personal Services								
400.101	Regular Pay	41,075.00	6,741.12	.00	13,558.27	27,516.73	33	38,623.7
401.103	Overtime	2,000.00	(120.19)	.00	954.03	1,045.97	48	5,176.7
405.114	FICA	3,295.00	491.17	.00	1,075.89	2,219.11	33	2,999.9
406.116	Retirement	6,822.00	1,045.02	.00	2,326.29	4,495.71	34	6,246.7
408.125	SCMIT Worker's Comp Ins.	1,000.00	277.87	.00	555.74	444.26	56	1,000.9
410.001	Health Claims Cost	7,990.00	700.12	.00	2,100.36	5,889.64	26	7,757.4
Personal Services Totals		\$62,182.00	\$9,135.11	\$0.00	\$20,570.58	\$41,611.42	33%	\$61,804.7
Supplies								
500.101	Supplies and Materials	1,000.00	.00	.00	.00	1,000.00	0	718.7

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
501.101	Uniforms and Clothing	400.00	.00	.00	.00	400.00	0	.0
	<i>Supplies Totals</i>	\$1,400.00	\$0.00	\$0.00	\$0.00	\$1,400.00	0%	\$718.0
	<i>Other Services & Charges</i>							
610.111	Communications- Landline	180.00	11.87	.00	35.17	144.83	20	140.0
610.112	Postage	300.00	.00	.00	.00	300.00	0	.0
610.1110	Communications- Wireless	1,300.00	98.71	165.47	251.17	883.36	32	1,300.0
640.124	Travel Expense	2,300.00	.00	.00	.00	2,300.00	0	1,101.9
660.133	Repairs & Maint. Services	500.00	.00	.00	.00	500.00	0	.0
660.139	Fleet Services Labor-RTA Mtce Allocation	500.00	.00	.00	.00	500.00	0	123.0
660.145	Gasoline & Oil	1,500.00	23.92	.00	224.15	1,275.85	15	1,808.0
660.1391	Fleet Services -Departmental Expense Allocation	1,150.00	.00	.00	.00	1,150.00	0	.0
670.156	Equipment Rental/Lease	450.00	.00	.00	.00	450.00	0	529.0
685.180	Membership Dues and Fees	75.00	.00	.00	.00	75.00	0	.0
685.182	Other Operating Expenses	500.00	91.67	.00	91.67	408.33	18	214.0
685.186	Training	800.00	.00	.00	.00	800.00	0	1,225.0
685.187	Special Projects	200.00	.00	.00	.00	200.00	0	113.0
686.189	Employee Medical	425.00	.00	.00	.00	425.00	0	.0
686.195	Repair/Maint Svc Contract	500.00	.00	.00	.00	500.00	0	375.0
686.1895	Employee wellness services	400.00	42.39	.00	85.16	314.84	21	443.0
	<i>Other Services & Charges Totals</i>	\$11,080.00	\$268.56	\$165.47	\$687.32	\$10,227.21	8%	\$7,375.0
	<i>Other Objects</i>							
795.001	IT Internal Allocations	3,500.00	209.19	.00	741.57	2,758.43	21	4,285.0
	<i>Other Objects Totals</i>	\$3,500.00	\$209.19	\$0.00	\$741.57	\$2,758.43	21%	\$4,285.0
	Sub Department 07 - Victim's Advocate Totals	\$78,162.00	\$9,612.86	\$165.47	\$21,999.47	\$55,997.06	28%	\$74,183.0
	Sub Department 26 - Grants							
	<i>Supplies</i>							

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
500.101	Supplies and Materials	3,000.00	.00	.00	199.01	2,800.99	7	816.0
500.102	Equipment	500.00	.00	.00	.00	500.00	0	.0
501.101	Uniforms and Clothing	800.00	165.00	.00	165.00	635.00	21	513.0
Supplies Totals		\$4,300.00	\$165.00	\$0.00	\$364.01	\$3,935.99	8%	\$1,329.0
Other Services & Charges								
610.1110	Communications- Wireless	3,000.00	273.44	329.31	654.32	2,016.37	33	3,629.0
640.124	Travel Expense	1,700.00	.00	.00	.00	1,700.00	0	805.0
660.133	Repairs & Maint. Services	1,000.00	.00	.00	.00	1,000.00	0	.0
660.139	Fleet Services Labor-RTA Mtce Allocation	1,200.00	751.62	.00	751.62	448.38	63	233.0
660.145	Gasoline & Oil	2,800.00	.00	.00	419.98	2,380.02	15	2,762.0
660.1391	Fleet Services -Departmental Expense Allocation	1,000.00	235.36	.00	407.15	592.85	41	1,087.0
685.182	Other Operating Expenses	2,500.00	.00	.00	.00	2,500.00	0	978.0
685.186	Training	1,300.00	.00	.00	.00	1,300.00	0	500.0
685.187	Special Projects	2,000.00	.00	.00	.00	2,000.00	0	.0
Other Services & Charges Totals		\$16,500.00	\$1,260.42	\$329.31	\$2,233.07	\$13,937.62	16%	\$9,996.0
Sub Department 26 - Grants Totals		\$20,800.00	\$1,425.42	\$329.31	\$2,597.08	\$17,873.61	14%	\$11,326.0
Department 05 - Police Totals		\$3,574,220.00	\$298,986.59	\$78,191.89	\$875,388.54	\$2,620,639.57	27%	\$3,355,039.0
Department 09 - Planning & Community Development								
Personal Services								
400.101	Regular Pay	380,065.00	29,449.46	.00	93,112.35	286,952.65	24	312,689.0
401.103	Overtime	3,000.00	191.26	.00	455.94	2,544.06	15	2,414.0
405.114	FICA	29,295.00	2,101.69	.00	6,712.85	22,582.15	23	22,758.0
406.116	Retirement	43,526.00	4,657.25	.00	14,733.81	28,792.19	34	46,701.0
408.125	SCMIT Worker's Comp Ins.	3,500.00	1,099.90	.00	2,199.80	1,300.20	63	3,961.0
410.001	Health Claims Cost	46,850.00	5,223.78	.00	14,772.78	32,077.22	32	45,485.0
Personal Services Totals		\$506,236.00	\$42,723.34	\$0.00	\$131,987.53	\$374,248.47	26%	\$434,011.0

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	<i>Supplies</i>							
500.101	Supplies and Materials	4,236.00	75.44	.00	231.94	4,004.06	5	3,844.00
500.102	Equipment	2,900.00	.00	.00	2,100.00	800.00	72	9,373.00
500.103	Furniture	200.00	.00	.00	.00	200.00	0	210.00
500.105	Printing and Binding	2,030.00	.00	.00	.00	2,030.00	0	.00
	<i>Supplies Totals</i>	\$9,366.00	\$75.44	\$0.00	\$2,331.94	\$7,034.06	25%	\$13,428.00
	<i>Other Services & Charges</i>							
610.111	Communications- Landline	2,000.00	129.87	.00	456.61	1,543.39	23	1,549.00
610.112	Postage	1,500.00	49.70	.00	159.30	1,340.70	11	575.00
610.1110	Communications- Wireless	1,800.00	181.87	.00	361.83	1,438.17	20	2,073.00
620.114	Advertising	2,245.00	174.00	.00	362.50	1,882.50	16	1,590.00
640.124	Travel Expense	1,063.00	138.00	.00	586.36	476.64	55	1,855.00
650.127	Electricity	2,947.00	115.23	.00	367.56	2,579.44	12	2,297.00
650.128	Water	350.00	18.24	.00	61.44	288.56	18	294.00
650.129	Wastewater	474.00	25.38	.00	84.83	389.17	18	401.00
650.130	Sanitation	582.00	48.71	.00	146.13	435.87	25	573.00
650.133	Stormwater	400.00	32.31	.00	96.93	303.07	24	387.00
650.134	Security Lights	1,080.00	90.00	.00	270.00	810.00	25	1,080.00
650.1271	Electricity- Sales Tax	144.00	5.50	.00	16.52	127.48	11	118.00
660.139	Fleet Services Labor-RTA Mtce Allocation	1,500.00	121.42	.00	748.31	751.69	50	1,300.00
660.145	Gasoline & Oil	2,710.00	.00	.00	382.04	2,327.96	14	3,296.00
660.1391	Fleet Services -Departmental Expense Allocation	1,000.00	126.37	.00	237.42	762.58	24	726.00
670.156	Equipment Rental/Lease	7,500.00	221.06	.00	2,213.38	5,286.62	30	6,490.00
685.180	Membership Dues and Fees	2,155.00	.00	.00	548.00	1,607.00	25	1,302.00
685.182	Other Operating Expenses	1,470.00	94.14	.00	203.41	1,266.59	14	1,496.00
685.184	Continuing Education	840.00	.00	.00	.00	840.00	0	1,326.00

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Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
685.186	Training	9,807.00	.00	.00	644.27	9,162.73	7	5,194.9
685.192	KGB Operations	7,000.00	135.96	.00	1,406.12	5,593.88	20	4,479.1
685.1801	Subscriptions	100.00	.00	.00	.00	100.00	0	.0
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	799.1
685.1921	KGB grant expenses	7,000.00	.00	.00	310.73	6,689.27	4	6,072.1
686.187	Professional Services	150.00	.00	.00	.00	150.00	0	138.0
686.189	Employee Medical	500.00	.00	.00	.00	500.00	0	348.1
686.191	Contract Services/Studies	79,500.00	.00	.00	.00	79,500.00	0	15,297.0
686.194	Other Prof/Tech Services	.00	294.42	.00	294.42	(294.42)	+++	.0
686.195	Repair/Maint Svc Contract	500.00	.00	.00	.00	500.00	0	231.1
686.1895	Employee wellness services	2,000.00	211.96	.00	425.82	1,574.18	21	2,571.1
Other Services & Charges Totals		\$138,317.00	\$2,214.14	\$0.00	\$10,383.93	\$127,933.07	8%	\$63,870.0
Other Objects								
795.001	IT Internal Allocations	20,000.00	1,045.96	.00	3,707.87	16,292.13	19	21,436.1
Other Objects Totals		\$20,000.00	\$1,045.96	\$0.00	\$3,707.87	\$16,292.13	19%	\$21,436.1
Department 09 - Planning & Community Development Totals		\$673,919.00	\$46,058.88	\$0.00	\$148,411.27	\$525,507.73	22%	\$532,746.1
Department 10 - Municipal Court								
Personal Services								
400.101	Regular Pay	125,013.00	10,466.05	.00	32,789.14	92,223.86	26	120,475.1
401.103	Overtime	5,160.00	476.32	.00	1,174.69	3,985.31	23	4,602.1
401.105	On-call pay	5,356.00	400.00	.00	1,200.00	4,156.00	22	5,200.0
405.114	FICA	10,368.00	838.94	.00	2,590.67	7,777.33	25	9,573.1
406.116	Retirement	18,698.00	1,735.53	.00	5,383.78	13,314.22	29	18,496.0
408.125	SCMIT Worker's Comp Ins.	2,200.00	683.10	.00	1,366.20	833.80	62	2,460.0
410.001	Health Claims Cost	18,581.00	1,629.98	.00	4,889.94	13,691.06	26	18,045.1
Personal Services Totals		\$185,376.00	\$16,229.92	\$0.00	\$49,394.42	\$135,981.58	27%	\$178,854.1

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Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	<i>Supplies</i>							
500.101	Supplies and Materials	4,000.00	213.30	.00	512.05	3,487.95	13	2,847.4
500.102	Equipment	4,000.00	.00	3,405.88	190.79	403.33	90	42.7
	<i>Supplies Totals</i>	\$8,000.00	\$213.30	\$3,405.88	\$702.84	\$3,891.28	51%	\$2,890.1
	<i>Other Services & Charges</i>							
610.111	Communications- Landline	550.00	35.59	.00	105.47	444.53	19	421.8
610.112	Postage	3,500.00	154.15	.00	688.75	2,811.25	20	2,481.0
610.1110	Communications- Wireless	350.00	26.78	.00	53.56	296.44	15	350.0
620.114	Advertising	500.00	.00	.00	.00	500.00	0	.0
640.124	Travel Expense	1,550.00	115.01	.00	221.12	1,328.88	14	614.4
650.127	Electricity	5,446.00	469.68	.00	1,546.98	3,899.02	28	5,198.7
650.128	Water	359.00	28.87	.00	87.35	271.65	24	486.0
650.129	Wastewater	341.00	27.85	.00	84.51	256.49	25	327.9
650.130	Sanitation	120.00	9.67	.00	29.01	90.99	24	116.0
650.133	Stormwater	215.00	17.39	.00	52.17	162.83	24	208.0
650.134	Security Lights	457.00	38.11	.00	114.33	342.67	25	457.0
650.1271	Electricity- Sales Tax	240.00	19.40	.00	61.07	178.93	25	217.4
660.133	Repairs & Maint. Services	5,000.00	.00	.00	784.62	4,215.38	16	14,689.1
660.139	Fleet Services Labor-RTA Mtce Allocation	1,200.00	.00	.00	.00	1,200.00	0	703.7
660.145	Gasoline & Oil	639.00	.00	.00	77.21	561.79	12	700.7
660.1391	Fleet Services -Departmental Expense Allocation	1,200.00	.00	.00	.00	1,200.00	0	192.1
670.156	Equipment Rental/Lease	2,400.00	176.21	.00	348.25	2,051.75	15	1,930.9
685.180	Membership Dues and Fees	100.00	.00	.00	.00	100.00	0	80.0
685.182	Other Operating Expenses	3,600.00	.00	.00	.00	3,600.00	0	1,615.4
685.186	Training	570.00	.00	.00	345.00	225.00	61	175.0
686.187	Professional Services	21,800.00	9,000.00	16,000.00	9,000.00	(3,200.00)	115	20,569.0

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.195	Repair/Maint Svc Contract	2,000.00	.00	.00	201.75	1,798.25	10	784.9
686.1895	Employee wellness services	1,000.00	127.18	.00	255.50	744.50	26	1,469.0
Other Services & Charges Totals		\$53,137.00	\$10,245.89	\$16,000.00	\$14,056.65	\$23,080.35	57%	\$53,790.0
Other Objects								
795.001	IT Internal Allocations	24,000.00	1,045.96	.00	3,707.87	20,292.13	15	23,445.0
Other Objects Totals		\$24,000.00	\$1,045.96	\$0.00	\$3,707.87	\$20,292.13	15%	\$23,445.0
Department 10 - Municipal Court Totals		\$270,513.00	\$27,735.07	\$19,405.88	\$67,861.78	\$183,245.34	32%	\$258,980.0
Department 11 - Fire								
Personal Services								
400.101	Regular Pay	1,378,815.00	104,650.28	.00	324,069.02	1,054,745.98	24	1,279,328.0
401.103	Overtime	44,500.00	29,334.11	.00	55,765.91	(11,265.91)	125	155,865.0
402.111	Volunteer Employees	7,000.00	180.00	.00	525.00	6,475.00	8	3,915.0
405.114	FICA	110,964.00	9,109.19	.00	26,685.98	84,278.02	24	101,107.0
406.116	Retirement	253,462.00	22,907.88	.00	67,252.20	186,209.80	27	243,560.0
408.125	SCMIT Worker's Comp Ins.	50,000.00	17,378.47	.00	34,889.75	15,110.25	70	75,252.0
410.001	Health Claims Cost	260,733.00	22,280.04	.00	65,915.92	194,817.08	25	250,046.0
410.002	Health Claim Costs-Retire	42,204.00	3,654.75	.00	13,127.99	29,076.01	31	35,833.0
Personal Services Totals		\$2,147,678.00	\$209,494.72	\$0.00	\$588,231.77	\$1,559,446.23	27%	\$2,144,909.0
Supplies								
500.101	Supplies and Materials	18,000.00	1,442.74	.00	5,042.18	12,957.82	28	21,086.0
500.102	Equipment	32,600.00	383.90	.00	6,329.31	26,270.69	19	33,505.0
500.103	Furniture	2,000.00	3,449.94	.00	3,766.79	(1,766.79)	188	2,172.0
500.105	Printing and Binding	500.00	.00	.00	98.45	401.55	20	.0
500.107	Technology Supplies	4,000.00	1,087.38	.00	1,795.61	2,204.39	45	3,934.0
501.101	Uniforms and Clothing	28,900.00	3,500.86	.00	5,476.09	23,423.91	19	20,249.0
515.121	Safety Supplies	5,000.00	153.70	.00	679.61	4,320.39	14	4,758.0

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
515.128	Medical Supplies	14,000.00	400.02	.00	2,481.91	11,518.09	18	11,905.9
531.140	Haz Mat Supplies/Equipmnt	10,000.00	1,568.48	.00	3,494.21	6,505.79	35	11,213.7
Supplies Totals		\$115,000.00	\$11,987.02	\$0.00	\$29,164.16	\$85,835.84	25%	\$108,827.7
Other Services & Charges								
610.111	Communications- Landline	6,500.00	542.79	.00	1,904.38	4,595.62	29	6,379.0
610.112	Postage	500.00	108.31	.00	135.07	364.93	27	1,101.4
610.1110	Communications- Wireless	30,000.00	2,580.56	16,835.16	7,031.50	6,133.34	80	34,432.1
620.114	Advertising	750.00	.00	.00	.00	750.00	0	.0
630.121	Fire Prevention Materials	11,945.00	.00	.00	19.65	11,925.35	0	9,545.0
640.124	Travel Expense	5,192.00	(709.56)	.00	3,867.25	1,324.75	74	4,068.1
650.127	Electricity	23,850.00	987.99	.00	3,078.65	20,771.35	13	10,690.7
650.128	Water	4,720.00	159.10	.00	586.66	4,133.34	12	4,293.1
650.129	Wastewater	2,435.00	217.14	.00	593.50	1,841.50	24	2,302.8
650.130	Sanitation	973.00	78.76	.00	236.28	736.72	24	945.7
650.133	Stormwater	1,435.00	116.10	.00	348.30	1,086.70	24	1,393.7
650.134	Security Lights	1,866.00	151.00	.00	453.00	1,413.00	24	1,812.0
650.1271	Electricity- Sales Tax	1,430.00	35.29	.00	110.09	1,319.91	8	183.8
660.103	Emergency Preparedness	2,500.00	.00	.00	.00	2,500.00	0	5,138.0
660.133	Repairs & Maint. Services	15,000.00	5,741.83	1,928.00	17,709.53	(4,637.53)	131	29,573.7
660.139	Fleet Services Labor-RTA Mtce Allocation	26,000.00	5,836.63	3,125.94	15,057.17	7,816.89	70	37,644.7
660.145	Gasoline & Oil	27,346.00	.00	.00	2,662.55	24,683.45	10	30,112.7
660.1391	Fleet Svcs -Departmental Expense Allocation	15,000.00	800.05	.00	3,717.47	11,282.53	25	14,200.0
660.1392	Fleet Svcs- Outside Vends	20,000.00	940.10	3,218.23	8,700.12	8,081.65	60	21,203.0
670.156	Equipment Rental/Lease	6,500.00	351.27	.00	910.79	5,589.21	14	4,428.7
682.169	Laundry & Linen	2,000.00	.00	.00	61.16	1,938.84	3	901.9
685.180	Membership Dues and Fees	2,218.00	.00	.00	175.00	2,043.00	8	1,978.8

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
685.182	Other Operating Expenses	3,000.00	.00	.00	1,016.77	1,983.23	34	5,923.00
685.184	Continuing Education	5,000.00	.00	.00	.00	5,000.00	0	.00
685.186	Training	21,009.00	(90.00)	.00	2,705.73	18,303.27	13	19,169.00
685.1801	Subscriptions	14,868.00	.00	.00	6,475.50	8,392.50	44	5,790.00
685.1821	Hurricane/Storm Expense	.00	930.80	.00	930.80	(930.80)	+++	8,557.00
686.187	Professional Services	.00	.00	.00	.00	.00	+++	138.00
686.189	Employee Medical	13,500.00	85.00	8,750.00	1,400.22	3,349.78	75	10,232.00
686.195	Repair/Maint Svc Contract	60,286.00	498.85	.00	7,462.62	52,823.38	12	63,624.00
686.1895	Employee wellness services	9,500.00	1,271.78	.00	2,554.96	6,945.04	27	13,958.00
Other Services & Charges Totals		\$335,323.00	\$20,633.79	\$33,857.33	\$89,904.72	\$211,560.95	37%	\$349,722.00
Other Objects								
700.105	Matched Expenses	.00	.00	.00	.00	.00	+++	2,000.00
795.001	IT Internal Allocations	30,000.00	1,255.15	.00	4,449.43	25,550.57	15	33,745.00
Other Objects Totals		\$30,000.00	\$1,255.15	\$0.00	\$4,449.43	\$25,550.57	15%	\$35,745.00
Department 11 - Fire Totals		\$2,628,001.00	\$243,370.68	\$33,857.33	\$711,750.08	\$1,882,393.59	28%	\$2,639,204.00
Department 12 - Public Works								
Personal Services								
400.101	Regular Pay	513,319.00	34,050.78	.00	117,371.92	395,947.08	23	464,373.00
401.103	Overtime	18,000.00	1,656.95	.00	2,838.73	15,161.27	16	17,219.00
405.114	FICA	39,581.00	2,537.02	.00	8,624.39	30,956.61	22	34,181.00
406.116	Retirement	71,334.00	5,516.48	.00	17,863.75	53,470.25	25	68,592.00
408.125	SCMIT Worker's Comp Ins.	23,000.00	7,803.52	.00	15,607.04	7,392.96	68	28,136.00
410.001	Health Claims Cost	101,206.00	7,823.78	.00	24,621.30	76,584.70	24	97,722.00
410.002	Health Claim Costs-Retire	45,016.00	2,611.84	.00	10,328.84	34,687.16	23	34,004.00
Personal Services Totals		\$811,456.00	\$62,000.37	\$0.00	\$197,255.97	\$614,200.03	24%	\$744,231.00
Supplies								

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
500.101	Supplies and Materials	18,000.00	1,609.25	.00	4,492.00	13,508.00	25	14,966.00
500.102	Equipment	11,000.00	.00	.00	259.16	10,740.84	2	9,335.00
500.103	Furniture	2,500.00	.00	.00	.00	2,500.00	0	2,180.00
500.105	Printing and Binding	1,500.00	.00	.00	16.49	1,483.51	1	2,495.00
501.101	Uniforms and Clothing	20,000.00	1,687.81	.00	4,356.18	15,643.82	22	16,858.00
513.112	Asphalt/Concrete/Gravel	15,000.00	.00	.00	.00	15,000.00	0	10,074.00
515.121	Safety Supplies	5,000.00	121.41	.00	195.18	4,804.82	4	4,355.00
Supplies Totals		\$73,000.00	\$3,418.47	\$0.00	\$9,319.01	\$63,680.99	13%	\$60,266.00
Other Services & Charges								
610.111	Communications- Landline	3,500.00	259.05	.00	1,103.91	2,396.09	32	3,530.00
610.112	Postage	100.00	6.85	.00	6.85	93.15	7	41.00
610.1110	Communications- Wireless	5,000.00	287.42	.00	574.84	4,425.16	11	4,446.00
620.114	Advertising	750.00	.00	.00	.00	750.00	0	1,381.00
640.124	Travel Expense	1,000.00	310.92	.00	310.92	689.08	31	254.00
650.127	Electricity	1,206.00	87.06	.00	293.65	912.35	24	1,153.00
650.128	Water	441.00	37.17	.00	115.25	325.75	26	427.00
650.129	Wastewater	581.00	49.06	.00	151.74	429.26	26	564.00
650.130	Sanitation	470.00	38.04	.00	114.12	355.88	24	456.00
650.133	Stormwater	430.00	34.87	.00	104.61	325.39	24	418.00
650.134	Security Lights	551.00	44.54	.00	133.62	417.38	24	534.00
650.1271	Electricity- Sales Tax	4.00	.16	.00	.49	3.51	12	1.00
660.133	Repairs & Maint. Services	10,000.00	480.58	.00	2,709.82	7,290.18	27	16,791.00
660.139	Fleet Services Labor-RTA Mtce Allocation	22,000.00	841.45	.00	8,736.87	13,263.13	40	16,171.00
660.145	Gasoline & Oil	20,948.00	.00	.00	2,467.68	18,480.32	12	23,294.00
660.1391	Fleet Services -Departmental Expense Allocation	32,000.00	2,351.63	.00	11,289.33	20,710.67	35	38,309.00
663.142	Street Sign Maintenance	5,000.00	689.96	.00	961.14	4,038.86	19	3,963.00

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
663.148	Maintenance of Parks	20,000.00	550.78	.00	1,619.42	18,380.58	8	17,992.0
670.156	Equipment Rental/Lease	3,000.00	456.12	.00	1,428.02	1,571.98	48	3,144.0
685.180	Membership Dues and Fees	750.00	.00	.00	268.00	482.00	36	452.0
685.182	Other Operating Expenses	3,000.00	.00	.00	916.18	2,083.82	31	703.0
685.186	Training	3,000.00	.00	.00	.00	3,000.00	0	1,569.0
685.1821	Hurricane/Storm Expense	.00	1,524.68	.00	1,524.68	(1,524.68)	+++	6,040.0
686.187	Professional Services	5,000.00	999.90	7,332.60	999.90	(3,332.50)	167	7,383.0
686.189	Employee Medical	1,000.00	135.00	.00	228.25	771.75	23	197.0
686.195	Repair/Maint Svc Contract	8,500.00	1,236.80	1,410.75	1,887.28	5,201.97	39	6,325.0
686.1895	Employee wellness services	3,505.00	593.50	.00	1,192.32	2,312.68	34	6,811.0
687.203	Contract Services	10,000.00	.00	.00	.00	10,000.00	0	12,200.0
687.204	Janitorial Services	3,000.00	245.84	2,212.51	737.52	49.97	98	.0
Other Services & Charges Totals		\$164,736.00	\$11,261.38	\$10,955.86	\$39,876.41	\$113,903.73	31%	\$174,559.0
Other Objects								
700.105	Matched Expenses	.00	.00	.00	.00	.00	+++	2,000.0
795.001	IT Internal Allocations	4,000.00	209.19	.00	741.57	3,258.43	19	5,295.0
Other Objects Totals		\$4,000.00	\$209.19	\$0.00	\$741.57	\$3,258.43	19%	\$7,295.0
Department 12 - Public Works Totals		\$1,053,192.00	\$76,889.41	\$10,955.86	\$247,192.96	\$795,043.18	25%	\$986,352.0
Department 13 - Information Technology								
Personal Services								
400.101	Regular Pay	81,440.00	6,383.34	.00	20,061.93	61,378.07	25	76,905.0
405.114	FICA	6,230.00	468.00	.00	1,473.78	4,756.22	24	5,657.0
406.116	Retirement	11,561.00	992.07	.00	3,118.12	8,442.88	27	11,174.0
408.125	SCMIT Worker's Comp Ins.	725.00	277.87	.00	555.74	169.26	77	1,000.0
410.001	Health Claims Cost	8,041.00	704.24	.00	2,112.72	5,928.28	26	7,806.0
Personal Services Totals		\$107,997.00	\$8,825.52	\$0.00	\$27,322.29	\$80,674.71	25%	\$102,545.0

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	<i>Supplies</i>							
500.101	Supplies and Materials	4,000.00	686.53	.00	686.53	3,313.47	17	4,866.8
500.102	Equipment	10,000.00	.00	.00	.00	10,000.00	0	3,432.9
500.107	Technology Supplies	500.00	.00	.00	.00	500.00	0	.0
	<i>Supplies Totals</i>	\$14,500.00	\$686.53	\$0.00	\$686.53	\$13,813.47	5%	\$8,299.7
	<i>Other Services & Charges</i>							
610.111	Communications- Landline	600.00	35.59	.00	105.47	494.53	18	421.8
610.112	Postage	50.00	.00	.00	.00	50.00	0	.0
610.1110	Communications- Wireless	800.00	49.99	.00	99.98	700.02	12	723.7
640.124	Travel Expense	500.00	.00	.00	.00	500.00	0	144.7
650.127	Electricity	1,473.00	57.62	.00	183.79	1,289.21	12	1,148.9
650.128	Water	175.00	9.11	.00	30.69	144.31	18	147.4
650.129	Wastewater	237.00	12.69	.00	42.40	194.60	18	200.8
650.130	Sanitation	290.00	24.34	.00	73.02	216.98	25	286.7
650.133	Stormwater	920.00	99.94	.00	299.82	620.18	33	1,055.0
650.134	Security Lights	540.00	45.00	.00	135.00	405.00	25	540.0
650.1271	Electricity- Sales Tax	72.00	2.75	.00	8.27	63.73	11	59.7
685.180	Membership Dues and Fees	50.00	.00	.00	.00	50.00	0	35.0
685.182	Other Operating Expenses	500.00	.00	.00	.00	500.00	0	.0
685.186	Training	.00	.00	2,560.00	.00	(2,560.00)	+++	.0
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	1,280.0
686.184	Technology Services	185,340.00	15,398.91	34,525.46	46,811.49	104,003.05	44	191,501.0
686.194	Other Prof/Tech Services	6,000.00	.00	.00	2,916.00	3,084.00	49	4,309.9
686.195	Repair/Maint Svc Contract	10,000.00	.00	.00	.00	10,000.00	0	289.0
686.1895	Employee wellness services	300.00	42.39	.00	85.16	214.84	28	443.7
	<i>Other Services & Charges Totals</i>	\$207,847.00	\$15,778.33	\$37,085.46	\$50,791.09	\$119,970.45	42%	\$202,586.7

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	<i>Other Objects</i>							
795.001	IT Internal Allocations	(357,070.00)	(20,082.42)	.00	(71,191.01)	(285,878.99)	20	(311,483.6
	<i>Other Objects Totals</i>	(\$357,070.00)	(\$20,082.42)	\$0.00	(\$71,191.01)	(\$285,878.99)	20%	(\$311,483.6
	<i>Capital Outlay</i>							
900.3950	Computer Software	16,200.00	.00	.00	.00	16,200.00	0	16,688.0
900.4300	Other Equipment	11,000.00	.00	.00	.00	11,000.00	0	.0
	<i>Capital Outlay Totals</i>	\$27,200.00	\$0.00	\$0.00	\$0.00	\$27,200.00	0%	\$16,688.0
	Department 13 - Information Technology Totals	\$474.00	\$5,207.96	\$37,085.46	\$7,608.90	(\$44,220.36)	9429%	\$18,636.0
	Department 14 - Fleet Services							
	<i>Personal Services</i>							
400.101	Regular Pay	127,203.00	10,603.44	.00	33,325.13	93,877.87	26	123,366.0
401.103	Overtime	1,000.00	(18.67)	.00	18.67	981.33	2	9.0
405.114	FICA	9,732.00	758.19	.00	2,391.91	7,340.09	25	8,798.0
406.116	Retirement	17,918.00	1,638.21	.00	5,153.26	12,764.74	29	17,800.0
408.125	SCMIT Worker's Comp Ins.	7,000.00	1,945.09	.00	3,890.18	3,109.82	56	7,006.0
410.001	Health Claims Cost	21,993.00	2,066.96	.00	6,200.88	15,792.12	28	21,352.0
410.002	Health Claim Costs-Retire	14,377.00	1,235.30	.00	3,705.90	10,671.10	26	9,503.0
	<i>Personal Services Totals</i>	\$199,223.00	\$18,228.52	\$0.00	\$54,685.93	\$144,537.07	27%	\$187,836.0
	<i>Supplies</i>							
500.101	Supplies and Materials	9,000.00	682.59	.00	1,204.90	7,795.10	13	7,178.0
500.102	Equipment	2,000.00	345.56	.00	1,600.07	399.93	80	1,818.0
500.105	Printing and Binding	500.00	.00	.00	.00	500.00	0	155.0
501.101	Uniforms and Clothing	4,800.00	594.30	.00	1,150.65	3,649.35	24	5,088.0
515.121	Safety Supplies	1,600.00	.00	.00	.00	1,600.00	0	133.0
	<i>Supplies Totals</i>	\$17,900.00	\$1,622.45	\$0.00	\$3,955.62	\$13,944.38	22%	\$14,374.0
	<i>Other Services & Charges</i>							

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
610.111	Communications- Landline	1,500.00	89.61	.00	425.82	1,074.18	28	1,360.9
610.112	Postage	100.00	.00	.00	.00	100.00	0	.0
610.1110	Communications- Wireless	600.00	44.99	.00	89.98	510.02	15	619.2
620.114	Advertising	100.00	.00	.00	.00	100.00	0	.0
640.124	Travel Expense	500.00	.00	.00	.00	500.00	0	27.0
650.127	Electricity	11,764.00	817.27	.00	2,804.16	8,959.84	24	11,130.2
650.128	Water	440.00	37.16	.00	115.20	324.80	26	427.2
650.129	Wastewater	581.00	49.04	.00	151.68	429.32	26	563.2
650.130	Sanitation	456.00	36.90	.00	110.70	345.30	24	442.8
650.133	Stormwater	784.00	63.41	.00	190.23	593.77	24	760.9
650.134	Security Lights	526.00	42.57	.00	127.71	398.29	24	510.8
650.1271	Electricity- Sales Tax	611.00	39.25	.00	129.93	481.07	21	537.2
660.139	Fleet Services Labor-RTA Mtce Allocation	1,000.00	.00	.00	652.23	347.77	65	609.2
660.145	Gasoline & Oil	1,770.00	.00	.00	174.12	1,595.88	10	2,118.0
660.1391	Fleet Services -Departmental Expense Allocation	800.00	.00	.00	207.35	592.65	26	371.2
662.140	Building Repairs	1,000.00	.00	.00	.00	1,000.00	0	7,021.8
685.182	Other Operating Expenses	500.00	.00	.00	.00	500.00	0	285.2
685.186	Training	500.00	.00	.00	.00	500.00	0	.0
685.1801	Subscriptions	150.00	.00	.00	.00	150.00	0	.0
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	44.2
686.189	Employee Medical	200.00	.00	.00	.00	200.00	0	92.0
686.195	Repair/Maint Svc Contract	6,850.00	162.00	513.00	4,317.00	2,020.00	71	6,293.2
686.1895	Employee wellness services	1,000.00	84.79	.00	170.34	829.66	17	1,204.2
Other Services & Charges Totals		\$31,732.00	\$1,466.99	\$513.00	\$9,666.45	\$21,552.55	32%	\$34,421.2
Other Objects								
735.122	Services Billed	(245,496.00)	(18,225.09)	.00	(73,009.12)	(172,486.88)	30	(236,764.8

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
795.001	IT Internal Allocations	2,000.00	.00	.00	.00	2,000.00	0	2,008.00
	<i>Other Objects Totals</i>	(\$243,496.00)	(\$18,225.09)	\$0.00	(\$73,009.12)	(\$170,486.88)	30%	(\$234,756.10)
	Department 14 - Fleet Services Totals	\$5,359.00	\$3,092.87	\$513.00	(\$4,701.12)	\$9,547.12	-78%	\$1,876.10
	Department 20 - General Government							
	<i>Personal Services</i>							
410.001	Health Claims Cost	500.00	.00	.00	108,305.32	(107,805.32)	21661	.00
410.002	Health Claim Costs-Retire	13,162.00	3,158.34	.00	6,571.84	6,590.16	50	41,941.00
	<i>Personal Services Totals</i>	\$13,662.00	\$3,158.34	\$0.00	\$114,877.16	(\$101,215.16)	841%	\$41,941.00
	<i>Supplies</i>							
500.103	Furniture	1,000.00	.00	.00	.00	1,000.00	0	.00
510.106	Cleaning & Sanitation Sup	2,200.00	190.91	.00	564.02	1,635.98	26	1,049.00
	<i>Supplies Totals</i>	\$3,200.00	\$190.91	\$0.00	\$564.02	\$2,635.98	18%	\$1,049.00
	<i>Other Services & Charges</i>							
600.110	SCMIRF Property/Liab Ins	275,000.00	1,452.85	21,565.20	140,901.30	112,533.50	59	300,702.00
600.112	Survivors Health Ins	6,000.00	892.42	.00	3,395.98	2,604.02	57	6,044.00
600.1051	Employee Wellness &Safety	20,700.00	325.00	.00	2,942.60	17,757.40	14	18,836.00
600.1052	Unemployment Insurance	3,600.00	.00	.00	.00	3,600.00	0	3,653.00
620.114	Advertising	200.00	.00	.00	.00	200.00	0	174.00
640.124	Travel Expense	.00	.00	.00	.00	.00	+++	3,471.00
650.133	Stormwater	812.00	65.71	.00	197.13	614.87	24	788.00
660.133	Repairs & Maint. Services	5,000.00	417.50	.00	417.50	4,582.50	8	4,487.00
685.180	Membership Dues and Fees	4,500.00	.00	.00	50.00	4,450.00	1	2,941.00
685.181	City Hall Demolition/Rebuild Expenses	125,000.00	.00	443,350.00	.00	(318,350.00)	355	100,725.00
685.182	Other Operating Expenses	7,250.00	10,799.43	.00	32,027.51	(24,777.51)	442	154,268.00
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	3,312.00
685.1822	City Hall - Temporary Locations	103,824.00	.00	.00	.00	103,824.00	0	.00

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.186	Legal Services	60,000.00	2,816.25	22,317.75	2,973.00	34,709.25	42	69,993.4
686.187	Professional Services	9,000.00	.00	1,601.17	4,425.00	2,973.83	67	22,170.0
686.192	Elections	9,000.00	.00	.00	.00	9,000.00	0	7,770.0
686.194	Other Prof/Tech Services	2,000.00	.00	.00	.00	2,000.00	0	5,000.0
686.195	Repair/Maint Svc Contract	5,860.00	98.53	.00	295.59	5,564.41	5	1,362.0
686.199	Internal Engineering	35,000.00	3,215.17	.00	10,345.12	24,654.88	30	33,618.0
686.1871	Audit Services	36,000.00	.00	.00	.00	36,000.00	0	38,600.0
686.1895	Employee wellness services	2,500.00	.00	.00	.00	2,500.00	0	2,339.0
687.204	Janitorial Services	8,200.00	688.32	6,195.11	2,064.96	(60.07)	101	.0
Other Services & Charges Totals		\$719,446.00	\$20,771.18	\$495,029.23	\$200,035.69	\$24,381.08	97%	\$780,260.0
Other Objects								
720.002	Unclaimed funds to the State	.00	.00	.00	.00	.00	+++	2,552.0
795.995	GF Cost Distribution	(291,240.00)	(24,270.00)	.00	(72,810.00)	(218,430.00)	25	(263,130.0
Other Objects Totals		(\$291,240.00)	(\$24,270.00)	\$0.00	(\$72,810.00)	(\$218,430.00)	25%	(\$260,577.0
Department 20 - General Government Totals		\$445,068.00	(\$149.57)	\$495,029.23	\$242,666.87	(\$292,628.10)	166%	\$562,674.0
EXPENSE TOTALS		\$9,537,637.00	\$766,473.05	\$680,602.90	\$2,520,122.52	\$6,336,911.58	34%	\$9,234,804.0
Fund 0010 - General Fund Totals								
REVENUE TOTALS		9,668,996.00	284,966.68	.00	1,063,852.57	8,605,143.43	11%	10,706,098.4
EXPENSE TOTALS		9,537,637.00	766,473.05	680,602.90	2,520,122.52	6,336,911.58	34%	9,234,804.0
Fund 0010 - General Fund Totals		\$131,359.00	(\$481,506.37)	(\$680,602.90)	(\$1,456,269.95)	\$2,268,231.85		\$1,471,293.0
Fund 0011 - Debt Service								
REVENUE								
Department 00 - Revenue								
Property Taxes								
311.002	Property Taxes -Debt Mill	261,360.00	1,941.97	.00	3,433.76	257,926.24	1	135,303.0

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	<i>Property Taxes Totals</i>	\$261,360.00	\$1,941.97	\$0.00	\$3,433.76	\$257,926.24	1%	\$135,303.9
	Department 00 - Revenue Totals	\$261,360.00	\$1,941.97	\$0.00	\$3,433.76	\$257,926.24	1%	\$135,303.9
	REVENUE TOTALS	\$261,360.00	\$1,941.97	\$0.00	\$3,433.76	\$257,926.24	1%	\$135,303.9
	EXPENSE							
	Department 21 - Debt Service							
	<i>Supplies</i>							
500.102	Equipment	130,000.00	.00	.00	.00	130,000.00	0	.0
	<i>Supplies Totals</i>	\$130,000.00	\$0.00	\$0.00	\$0.00	\$130,000.00	0%	\$0.0
	<i>Other Objects</i>							
750.124	Transfers to General Fund	131,360.00	.00	.00	.00	131,360.00	0	.0
	<i>Other Objects Totals</i>	\$131,360.00	\$0.00	\$0.00	\$0.00	\$131,360.00	0%	\$0.0
	Department 21 - Debt Service Totals	\$261,360.00	\$0.00	\$0.00	\$0.00	\$261,360.00	0%	\$0.0
	EXPENSE TOTALS	\$261,360.00	\$0.00	\$0.00	\$0.00	\$261,360.00	0%	\$0.0
	Fund 0011 - Debt Service Totals							
	REVENUE TOTALS	261,360.00	1,941.97	.00	3,433.76	257,926.24	1%	135,303.9
	EXPENSE TOTALS	261,360.00	.00	.00	.00	261,360.00	0%	.0
	Fund 0011 - Debt Service Totals	\$0.00	\$1,941.97	\$0.00	\$3,433.76	(\$3,433.76)		\$135,303.9
	Fund 0012 - Capital Projects Reserve Fund							
	REVENUE							
	Department 00 - Revenue							
	<i>Operating Transfers In</i>							
392.015	Transfer from Capital Projects Fund	586,000.00	.00	.00	.00	586,000.00	0	.0
	<i>Operating Transfers In Totals</i>	\$586,000.00	\$0.00	\$0.00	\$0.00	\$586,000.00	0%	\$0.0
	Department 00 - Revenue Totals	\$586,000.00	\$0.00	\$0.00	\$0.00	\$586,000.00	0%	\$0.0
	REVENUE TOTALS	\$586,000.00	\$0.00	\$0.00	\$0.00	\$586,000.00	0%	\$0.0

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
EXPENSE								
	Department 00 - Revenue							
	<i>Other Services & Charges</i>							
686.1911	Grants	.00	(6,911.00)	.00	(6,911.00)	6,911.00	+++	(471,089.0
	<i>Other Services & Charges Totals</i>	\$0.00	(\$6,911.00)	\$0.00	(\$6,911.00)	\$6,911.00	+++	(\$471,089.0
	Department 00 - Revenue Totals	\$0.00	(\$6,911.00)	\$0.00	(\$6,911.00)	\$6,911.00	+++	(\$471,089.0
	Department 26 - Special Projects							
	<i>Capital Outlay</i>							
900.903	Sidewalk Program	100,000.00	.00	.00	.00	100,000.00	0	95,916.0
900.904	Street Re-Surfacing Program	50,000.00	.00	.00	.00	50,000.00	0	33,161.0
900.918	Ladder One	.00	.00	(6,911.00)	6,911.00	.00	+++	849,076.0
900.920	Station I Kitchen Repair	50,000.00	2,595.00	.00	2,595.00	47,405.00	5	.0
900.3000	Buildings & Improvements	108,000.00	.00	.00	.00	108,000.00	0	96,141.0
900.3950	Computer Software	10,500.00	.00	.00	.00	10,500.00	0	10,022.0
900.4000	Office Equipment	18,000.00	.00	.00	.00	18,000.00	0	31,586.0
900.4100	Vehicles	60,000.00	.00	.00	.00	60,000.00	0	205,215.0
900.4300	Other Equipment	139,500.00	.00	.00	.00	139,500.00	0	140,317.0
900.6000	Other Improvements	50,000.00	.00	.00	.00	50,000.00	0	.0
	<i>Capital Outlay Totals</i>	\$586,000.00	\$2,595.00	(\$6,911.00)	\$9,506.00	\$583,405.00	0%	\$1,461,437.0
	Department 26 - Special Projects Totals	\$586,000.00	\$2,595.00	(\$6,911.00)	\$9,506.00	\$583,405.00	0%	\$1,461,437.0
	EXPENSE TOTALS	\$586,000.00	(\$4,316.00)	(\$6,911.00)	\$2,595.00	\$590,316.00	-1%	\$990,348.0
	Fund 0012 - Capital Projects Reserve Fund Totals							
	REVENUE TOTALS	586,000.00	.00	.00	.00	586,000.00	0%	.0
	EXPENSE TOTALS	586,000.00	(4,316.00)	(6,911.00)	2,595.00	590,316.00	-1%	990,348.0
	Fund 0012 - Capital Projects Reserve Fund Totals	\$0.00	\$4,316.00	\$6,911.00	(\$2,595.00)	(\$4,316.00)		(\$990,348.5

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 0017 - Federal Grants								
EXPENSE								
Department 69 - Federal Grants								
Supplies								
500.101	Supplies and Materials	.00	.00	.00	.00	.00	+++	1,130.0
	Supplies Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,130.0
	Department 69 - Federal Grants Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,130.0
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,130.0
Fund 0017 - Federal Grants Totals								
	REVENUE TOTALS	.00	.00	.00	.00	.00	+++	.0
	EXPENSE TOTALS	.00	.00	.00	.00	.00	+++	1,130.0
	Fund 0017 - Federal Grants Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		(\$1,130.0
Fund 0020 - State Accommodations Tax								
REVENUE								
Department 00 - Revenue								
State Shared								
318.001	Accommodations Tax	140,000.00	.00	.00	.00	140,000.00	0	154,628.0
	State Shared Totals	\$140,000.00	\$0.00	\$0.00	\$0.00	\$140,000.00	0%	\$154,628.0
	Investment Earnings							
361.001	Investment Earnings	1,500.00	.00	.00	.00	1,500.00	0	2,645.0
	Investment Earnings Totals	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0%	\$2,645.0
	Department 00 - Revenue Totals	\$141,500.00	\$0.00	\$0.00	\$0.00	\$141,500.00	0%	\$157,273.0
	REVENUE TOTALS	\$141,500.00	\$0.00	\$0.00	\$0.00	\$141,500.00	0%	\$157,273.0
EXPENSE								
Department 33 - State Accommodations Tax								

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	<i>Other Services & Charges</i>							
620.114	Advertising	500.00	.00	.00	.00	500.00	0	58.0
683.173	Tourism Related	75,000.00	3,725.00	.00	3,725.00	71,275.00	5	67,203.0
683.174	Tourism Advertise/Promote	30,000.00	.00	.00	.00	30,000.00	0	38,888.0
	<i>Other Services & Charges Totals</i>	\$105,500.00	\$3,725.00	\$0.00	\$3,725.00	\$101,775.00	4%	\$106,150.0
	<i>Other Objects</i>							
750.124	Transfers to General Fund	36,000.00	.00	.00	.00	36,000.00	0	31,481.0
	<i>Other Objects Totals</i>	\$36,000.00	\$0.00	\$0.00	\$0.00	\$36,000.00	0%	\$31,481.0
	Department 33 - State Accommodations Tax Totals	\$141,500.00	\$3,725.00	\$0.00	\$3,725.00	\$137,775.00	3%	\$137,631.0
	EXPENSE TOTALS	\$141,500.00	\$3,725.00	\$0.00	\$3,725.00	\$137,775.00	3%	\$137,631.0
	Fund 0020 - State Accommodations Tax Totals							
	REVENUE TOTALS	141,500.00	.00	.00	.00	141,500.00	0%	157,273.0
	EXPENSE TOTALS	141,500.00	3,725.00	.00	3,725.00	137,775.00	3%	137,631.0
	Fund 0020 - State Accommodations Tax Totals	\$0.00	(\$3,725.00)	\$0.00	(\$3,725.00)	\$3,725.00		\$19,642.0
	Fund 0022 - Local Hospitality/ATax							
	REVENUE							
	Department 00 - Revenue							
	<i>Fees</i>							
324.001	Hospitality Fee	710,000.00	62,974.82	.00	203,835.98	506,164.02	29	728,385.0
324.002	Accommodation Fees	220,000.00	22,322.70	.00	75,618.94	144,381.06	34	237,710.0
	<i>Fees Totals</i>	\$930,000.00	\$85,297.52	\$0.00	\$279,454.92	\$650,545.08	30%	\$966,096.0
	<i>State Grants</i>							
332.015	DBA State Grant	.00	.00	.00	30,000.00	(30,000.00)	+++	72,095.0
	<i>State Grants Totals</i>	\$0.00	\$0.00	\$0.00	\$30,000.00	(\$30,000.00)	+++	\$72,095.0
	<i>Investment Earnings</i>							

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
361.001	Investment Earnings	13,000.00	.00	.00	.00	13,000.00	0	26,076.00
	<i>Investment Earnings Totals</i>	\$13,000.00	\$0.00	\$0.00	\$0.00	\$13,000.00	0%	\$26,076.00
	<i>Miscellaneous</i>							
367.001	Operating Contributions	.00	.00	.00	.00	.00	+++	20,000.00
369.002	Miscellaneous Revenue	.00	.00	.00	4,500.00	(4,500.00)	+++	46,992.00
	<i>Miscellaneous Totals</i>	\$0.00	\$0.00	\$0.00	\$4,500.00	(\$4,500.00)	+++	\$66,992.00
	<i>Operating Transfers In</i>							
394.002	Transfer from fund balance	198,647.00	.00	.00	.00	198,647.00	0	.00
	<i>Operating Transfers In Totals</i>	\$198,647.00	\$0.00	\$0.00	\$0.00	\$198,647.00	0%	\$0.00
	Department 00 - Revenue Totals	\$1,141,647.00	\$85,297.52	\$0.00	\$313,954.92	\$827,692.08	28%	\$1,131,260.00
	REVENUE TOTALS	\$1,141,647.00	\$85,297.52	\$0.00	\$313,954.92	\$827,692.08	28%	\$1,131,260.00
	EXPENSE							
	Department 08 - Winyah Auditorium							
	<i>Other Services & Charges</i>							
650.127	Electricity	3,105.00	980.19	.00	3,546.66	(441.66)	114	4,690.00
	<i>Other Services & Charges Totals</i>	\$3,105.00	\$980.19	\$0.00	\$3,546.66	(\$441.66)	114%	\$4,690.00
	Department 08 - Winyah Auditorium Totals	\$3,105.00	\$980.19	\$0.00	\$3,546.66	(\$441.66)	114%	\$4,690.00
	Department 23 - Old Hospitality Fees							
	<i>Other Services & Charges</i>							
620.114	Advertising	200.00	.00	.00	.00	200.00	0	.00
620.1141	Advertising- Other	500.00	.00	.00	.00	500.00	0	.00
685.182	Other Operating Expenses	2,500.00	.00	.00	.00	2,500.00	0	630.00
	<i>Other Services & Charges Totals</i>	\$3,200.00	\$0.00	\$0.00	\$0.00	\$3,200.00	0%	\$630.00
	<i>Other Objects</i>							
750.124	Transfers to General Fund	125,000.00	10,416.67	.00	31,250.01	93,749.99	25	108,000.00
	<i>Other Objects Totals</i>	\$125,000.00	\$10,416.67	\$0.00	\$31,250.01	\$93,749.99	25%	\$108,000.00

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<i>Capital Outlay</i>								
900.905	Park Improvements	75,000.00	.00	.00	.00	75,000.00	0	69,773.00
<i>Capital Outlay Totals</i>		\$75,000.00	\$0.00	\$0.00	\$0.00	\$75,000.00	0%	\$69,773.00
Department 23 - Old Hospitality Fees Totals		\$203,200.00	\$10,416.67	\$0.00	\$31,250.01	\$171,949.99	15%	\$178,404.00
Department 24 - New Hospitality Fees								
<i>Personal Services</i>								
400.101	Regular Pay	33,000.00	2,980.40	.00	9,366.98	23,633.02	28	34,077.00
401.103	Overtime	1,500.00	166.96	.00	166.96	1,333.04	11	1,353.00
405.114	FICA	2,500.00	230.66	.00	699.00	1,801.00	28	2,589.00
406.116	Retirement	4,500.00	570.28	.00	1,716.17	2,783.83	38	6,078.00
410.001	Health Claims Cost	3,291.00	290.50	.00	871.50	2,419.50	26	3,195.00
<i>Personal Services Totals</i>		\$44,791.00	\$4,238.80	\$0.00	\$12,820.61	\$31,970.39	29%	\$47,294.00
<i>Other Services & Charges</i>								
620.1141	Advertising- Other	500.00	58.00	.00	58.00	442.00	12	116.00
683.174	Tourism Advertise/Promote	198,750.00	7,753.67	.00	20,325.37	178,424.63	10	140,321.00
685.180	Membership Dues and Fees	2,500.00	.00	.00	.00	2,500.00	0	1,550.00
685.182	Other Operating Expenses	19,300.00	898.75	6,925.50	16,080.55	(3,706.05)	119	26,145.00
685.187	Special Projects	369,200.00	1,950.00	.00	41,085.35	328,114.65	11	157,939.00
685.1871	Way-finding project	50,000.00	.00	.00	.00	50,000.00	0	3,586.00
686.195	Repair/Maint Svc Contract	11,800.00	1,900.00	7,600.00	4,339.00	(139.00)	101	12,787.00
687.198	Donations & Promotions	500.00	.00	.00	.00	500.00	0	500.00
687.204	Janitorial Services	32,900.00	2,802.52	25,222.76	8,407.56	(730.32)	102	.00
<i>Other Services & Charges Totals</i>		\$685,450.00	\$15,362.94	\$39,748.26	\$90,295.83	\$555,405.91	19%	\$342,947.00
<i>Capital Outlay</i>								
900.905	Park Improvements	18,000.00	.00	.00	.00	18,000.00	0	6,150.00
900.1000	Infrastructure Improvemts	.00	.00	.00	.00	.00	+++	4,526.00

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
900.2500	Land Improvements	.00	.00	.00	.00	.00	+++	26,490.00
900.6000	Other Improvements	.00	.00	.00	.00	.00	+++	75,625.00
<i>Capital Outlay Totals</i>		\$18,000.00	\$0.00	\$0.00	\$0.00	\$18,000.00	0%	\$112,791.00
Department 24 - New Hospitality Fees Totals		\$748,241.00	\$19,601.74	\$39,748.26	\$103,116.44	\$605,376.30	19%	\$503,034.00
Department 29 - Kaminski House								
<i>Other Services & Charges</i>								
600.110	SCMIRF Property/Liab Ins	13,500.00	.00	.00	.00	13,500.00	0	.00
650.127	Electricity	2,238.00	174.29	.00	536.13	1,701.87	24	2,168.00
650.133	Stormwater	1,268.00	113.40	.00	340.20	927.80	27	1,285.00
650.1271	Electricity- Sales Tax	95.00	7.26	.00	21.02	73.98	22	90.00
685.182	Other Operating Expenses	.00	.00	.00	.00	.00	+++	43.00
687.203	Contract Services	170,000.00	37,500.00	.00	75,000.00	95,000.00	44	170,000.00
<i>Other Services & Charges Totals</i>		\$187,101.00	\$37,794.95	\$0.00	\$75,897.35	\$111,203.65	41%	\$173,587.00
<i>Other Objects</i>								
720.120	Donations and Promotions	.00	.00	.00	.00	.00	+++	20,000.00
<i>Other Objects Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$20,000.00
Department 29 - Kaminski House Totals		\$187,101.00	\$37,794.95	\$0.00	\$75,897.35	\$111,203.65	41%	\$193,587.00
EXPENSE TOTALS		\$1,141,647.00	\$68,793.55	\$39,748.26	\$213,810.46	\$888,088.28	22%	\$879,716.00
Fund 0022 - Local Hospitality/ATax Totals								
REVENUE TOTALS		1,141,647.00	85,297.52	.00	313,954.92	827,692.08	28%	1,131,260.00
EXPENSE TOTALS		1,141,647.00	68,793.55	39,748.26	213,810.46	888,088.28	22%	879,716.00
Fund 0022 - Local Hospitality/ATax Totals		\$0.00	\$16,503.97	(\$39,748.26)	\$100,144.46	(\$60,396.20)		\$251,544.00
Fund 0030 - Electric Utility Fund								
REVENUE								
Department 00 - Revenue								

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<i>Operating Revenues</i>								
301.000	Sale Of Utilities	12,600,000.00	1,010,639.39	.00	3,270,576.41	9,329,423.59	26	11,237,740.00
301.002	New Turn Ons	5,000.00	280.00	.00	1,040.00	3,960.00	21	3,985.00
301.004	Security Lights	250,000.00	22,929.00	.00	68,914.00	181,086.00	28	283,046.00
301.012	Restores	60,000.00	6,090.00	.00	14,865.00	45,135.00	25	71,124.00
302.001	Penalties	125,000.00	16,292.88	.00	36,524.08	88,475.92	29	124,554.00
302.002	Pole Rental	200,000.00	5,739.22	.00	17,217.66	182,782.34	9	182,388.00
302.003	Fiber Rental	25,000.00	4,000.00	.00	6,000.00	19,000.00	24	24,000.00
<i>Operating Revenues Totals</i>		\$13,265,000.00	\$1,065,970.49	\$0.00	\$3,415,137.15	\$9,849,862.85	26%	\$11,926,839.00
<i>Federal Grants</i>								
335.004	Fema Recovery	25,000.00	15,257.98	.00	15,257.98	9,742.02	61	55,258.00
<i>Federal Grants Totals</i>		\$25,000.00	\$15,257.98	\$0.00	\$15,257.98	\$9,742.02	61%	\$55,258.00
<i>Investment Earnings</i>								
306.001	Investment Earnings	70,000.00	8,987.62	.00	28,966.37	41,033.63	41	120,690.00
<i>Investment Earnings Totals</i>		\$70,000.00	\$8,987.62	\$0.00	\$28,966.37	\$41,033.63	41%	\$120,690.00
<i>Miscellaneous</i>								
301.001	Revenue from Energu Efficiency Program	55,000.00	5,449.09	.00	16,444.71	38,555.29	30	78,443.00
307.002	Sale Of Scrap	500.00	.00	.00	.00	500.00	0	.00
369.002	Miscellaneous Revenue	5,000.00	.00	.00	710.00	4,290.00	14	28,008.00
<i>Miscellaneous Totals</i>		\$60,500.00	\$5,449.09	\$0.00	\$17,154.71	\$43,345.29	28%	\$106,451.00
<i>Operating Transfers In</i>								
394.002	Transfer from fund balance	(897,427.00)	.00	.00	.00	(897,427.00)	0	.00
<i>Operating Transfers In Totals</i>		(\$897,427.00)	\$0.00	\$0.00	\$0.00	(\$897,427.00)	0%	\$0.00
<i>Sale of Assets</i>								
391.001	Sale of Assets	.00	.00	.00	.00	.00	+++	600.00
<i>Sale of Assets Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$600.00

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Department 00 - Revenue Totals		\$12,523,073.00	\$1,095,665.18	\$0.00	\$3,476,516.21	\$9,046,556.79	28%	\$12,209,840.00
REVENUE TOTALS		\$12,523,073.00	\$1,095,665.18	\$0.00	\$3,476,516.21	\$9,046,556.79	28%	\$12,209,840.00
EXPENSE								
Department 19 - Electric								
Personal Services								
400.101	Regular Pay	643,935.00	57,653.43	.00	186,791.44	457,143.56	29	605,706.00
401.103	Overtime	10,000.00	4,997.17	.00	5,318.10	4,681.90	53	4,352.00
401.105	On-call pay	10,400.00	800.00	.00	2,400.00	8,000.00	23	10,400.00
401.106	Contract Labor	500,000.00	63,904.50	230,492.30	94,507.70	175,000.00	65	587,815.00
405.114	FICA	50,748.00	4,611.85	.00	14,251.00	36,497.00	28	44,959.00
406.116	Retirement	93,905.00	9,734.37	.00	30,048.02	63,856.98	32	89,971.00
408.125	SCMIT Worker's Comp Ins.	60,000.00	19,346.71	.00	38,693.42	21,306.58	64	71,198.00
410.001	Health Claims Cost	92,717.00	7,964.42	.00	23,893.26	68,823.74	26	88,429.00
410.002	Health Claim Costs-Retire	40,615.00	2,464.37	.00	8,530.01	32,084.99	21	27,652.00
410.003	OPEB cost	14,000.00	.00	.00	.00	14,000.00	0	.00
Personal Services Totals		\$1,516,320.00	\$171,476.82	\$230,492.30	\$404,432.95	\$881,394.75	42%	\$1,530,485.00
Supplies								
500.101	Supplies and Materials	26,300.00	1,595.46	.00	3,211.08	23,088.92	12	18,927.00
500.102	Equipment	6,500.00	.00	.00	507.69	5,992.31	8	5,545.00
500.103	Furniture	1,500.00	.00	.00	.00	1,500.00	0	600.00
500.105	Printing and Binding	600.00	.00	.00	.00	600.00	0	.00
501.101	Uniforms and Clothing	13,700.00	1,676.44	.00	4,865.73	8,834.27	36	8,410.00
514.114	Wire Expense	8,000.00	.00	.00	1,232.52	6,767.48	15	46,362.00
514.115	Christmas Decorations	10,000.00	.00	.00	.00	10,000.00	0	11,081.00
514.116	Pole Line Hardware	7,000.00	.00	.00	2,570.40	4,429.60	37	12,334.00
514.117	Poles & Crossarms	6,000.00	.00	.00	2,828.57	3,171.43	47	12,522.00

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
514.118	Fuel for Peak Shaving Generation	85,000.00	942.79	9,396.99	16,545.80	59,057.21	31	98,283.1
515.121	Safety Supplies	.00	.00	.00	.00	.00	+++	564.9
515.123	Special Dept Supplies	14,000.00	3,252.97	.00	7,302.77	6,697.23	52	17,733.1
521.128	Meter Supplies	44,000.00	.00	.00	.00	44,000.00	0	33,156.0
523.133	Street Light Supplies	4,000.00	.00	.00	49.94	3,950.06	1	5,511.1
531.143	Security Lights	20,000.00	.00	.00	4,033.99	15,966.01	20	25,341.1
531.145	Transformer Supplies	8,000.00	.00	.00	673.00	7,327.00	8	31,261.1
540.150	Power Purchases	8,000,100.00	781,102.92	.00	2,378,888.79	5,621,211.21	30	7,739,076.1
Supplies Totals		\$8,254,700.00	\$788,570.58	\$9,396.99	\$2,422,710.28	\$5,822,592.73	29%	\$8,066,713.1
Other Services & Charges								
540.153	Energy Efficiency Program	60,000.00	5,540.79	.00	21,582.69	38,417.31	36	74,831.1
600.110	SCMIRF Property/Liab Ins	275,000.00	.00	.00	137,440.05	137,559.95	50	273,012.1
610.111	Communications- Landline	5,000.00	505.93	.00	1,671.18	3,328.82	33	6,035.1
610.112	Postage	2,500.00	582.45	.00	1,707.96	792.04	68	5,535.9
610.1110	Communications- Wireless	7,000.00	530.56	.00	1,347.32	5,652.68	19	6,935.1
620.114	Advertising	600.00	.00	.00	.00	600.00	0	406.0
640.124	Travel Expense	6,240.00	.00	.00	.00	6,240.00	0	2,726.1
650.127	Electricity	24,066.00	1,932.41	.00	5,709.58	18,356.42	24	24,359.9
650.128	Water	1,427.00	117.21	.00	360.03	1,066.97	25	1,379.8
650.129	Wastewater	1,978.00	162.85	.00	499.41	1,478.59	25	1,912.9
650.130	Sanitation	2,085.00	168.66	.00	505.98	1,579.02	24	2,023.9
650.133	Stormwater	1,521.00	123.02	.00	369.06	1,151.94	24	1,476.1
650.134	Security Lights	10,494.00	849.00	.00	2,547.00	7,947.00	24	10,188.0
650.1271	Electricity- Sales Tax	4,230.00	151.47	.00	365.52	3,864.48	9	3,847.1
660.133	Repairs & Maint. Services	8,000.00	296.67	.00	1,632.36	6,367.64	20	2,703.0
660.139	Fleet Services Labor-RTA Mtce Allocation	16,000.00	1,898.15	.00	5,034.22	10,965.78	31	42,047.1

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

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660.140	Hydraulic Repair	12,000.00	.00	.00	359.14	11,640.86	3	21,859.0
660.145	Gasoline & Oil	21,100.00	.00	.00	2,338.46	18,761.54	11	21,343.0
660.1391	Fleet Services -Departmental Expense Allocation	20,500.00	1,610.23	.00	15,552.17	4,947.83	76	19,748.0
662.140	Building Repairs	2,000.00	.00	.00	.00	2,000.00	0	.0
662.141	Department Repairs	10,000.00	2,567.52	.00	2,567.52	7,432.48	26	.0
663.145	Sub-Station Maintenance	3,000.00	.00	.00	.00	3,000.00	0	.0
663.146	Transformers Repairs	6,000.00	.00	.00	.00	6,000.00	0	25.0
664.101	Community Education	1,500.00	.00	.00	.00	1,500.00	0	.0
670.156	Equipment Rental/Lease	3,800.00	252.32	.00	887.83	2,912.17	23	2,537.0
670.157	Equipment Lease	.00	.00	.00	.00	.00	+++	65.0
682.170	Infrared Test	800.00	.00	.00	.00	800.00	0	590.0
682.171	Safety Testing/Compliance	3,500.00	.00	.00	912.20	2,587.80	26	295.0
682.172	Ground Maint. Expenses	1,000.00	8.50	.00	8.50	991.50	1	.0
682.173	Tree Crew Maintenance	15,500.00	681.45	.00	1,880.09	13,619.91	12	11,014.0
685.180	Membership Dues and Fees	18,015.00	.00	.00	9,745.20	8,269.80	54	16,502.0
685.182	Other Operating Expenses	2,000.00	2,551.93	.00	7,692.94	(5,692.94)	385	28,219.0
685.183	Depreciation	530,700.00	59,264.62	.00	177,778.36	352,921.64	33	520,600.0
685.186	Training	16,200.00	.00	.00	.00	16,200.00	0	8,471.0
685.190	Landfill Fees	5,000.00	.00	.00	3,669.00	1,331.00	73	7,418.0
685.1801	Subscriptions	40.00	.00	.00	.00	40.00	0	.0
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	29,507.0
686.186	Legal Services	10,000.00	.00	.00	.00	10,000.00	0	.0
686.187	Professional Services	11,700.00	1,181.26	7,332.60	1,362.62	3,004.78	74	14,556.0
686.188	Architect/Engineer Servcs	33,000.00	7,242.61	7,097.68	10,863.05	15,039.27	54	39,955.0
686.189	Employee Medical	700.00	.00	.00	37.30	662.70	5	531.0
686.190	Consulting Services	.00	.00	.00	.00	.00	+++	32,838.0

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.191	Contract Services/Studies	3,600.00	.00	.00	109.48	3,490.52	3	1,997.00
686.194	Other Prof/Tech Services	80,000.00	.00	.00	.00	80,000.00	0	.00
686.195	Repair/Maint Svc Contract	21,000.00	2,684.22	.00	4,204.26	16,795.74	20	24,518.00
686.199	Internal Engineering	18,000.00	1,607.59	.00	5,172.57	12,827.43	29	16,809.00
686.1895	Employee wellness services	6,000.00	593.50	.00	1,192.32	4,807.68	20	6,933.00
687.202	Utility Billing Services	40,000.00	579.67	6,876.19	16,228.55	16,895.26	58	36,393.00
687.204	Janitorial Services	2,500.00	196.67	1,770.01	590.01	139.98	94	.00
Other Services & Charges Totals		\$1,325,296.00	\$93,881.26	\$23,076.48	\$443,923.93	\$858,295.59	35%	\$1,322,154.00
Other Objects								
702.105	Interest on Bonds	106,065.00	8,924.67	.00	26,774.01	79,290.99	25	118,207.00
702.110	Bond Principal	564,084.00	46,916.67	.00	140,750.01	423,333.99	25	552,000.00
703.1001	Agent Fees	.00	.00	.00	2,500.00	(2,500.00)	+++	2,500.00
720.001	Provision for Bad Debts	40,000.00	3,333.33	.00	9,999.99	30,000.01	25	39,999.00
720.006	Public Assistance Program	10,000.00	.00	.00	.00	10,000.00	0	10,000.00
750.124	Transfers to General Fund	741,054.00	61,754.50	.00	185,263.50	555,790.50	25	749,115.00
795.001	IT Internal Allocations	115,000.00	5,229.80	.00	18,539.34	96,460.66	16	87,163.00
795.995	GF Cost Distribution	413,500.00	34,458.33	.00	103,374.99	310,125.01	25	398,300.00
7999.9999	Principal Reclassified	(564,084.00)	(46,916.67)	.00	(140,750.01)	(423,333.99)	25	(552,000.00)
Other Objects Totals		\$1,425,619.00	\$113,700.63	\$0.00	\$346,451.83	\$1,079,167.17	24%	\$1,405,286.00
Capital Outlay								
900.952	Peak Shaving Generation	.00	.00	.00	.00	.00	+++	52,362.00
900.3100	Electric Distribution	2,210,000.00	1,719.24	767,081.43	39,252.68	1,403,665.89	36	201,220.00
900.3101	Transformer-Pad Mounts 99900	.00	.00	.00	.00	.00	+++	29,651.00
900.3102	Meters & Equipment 99901	.00	.00	.00	.00	.00	+++	2,896.00
900.3103	Wire Expense 99902	.00	.00	.00	856.03	(856.03)	+++	8,485.00
900.3104	Pole Line Hardware 99903	.00	.00	.00	1,232.42	(1,232.42)	+++	7,340.00

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Tot
900.3105	Transformer-Pole Mounted 99904	.00	.00	.00	673.00	(673.00)	+++	4,293.1
900.3106	Poles 99905	.00	.00	.00	1,702.78	(1,702.78)	+++	3,569.1
900.3107	Security & Street Lights 99906	.00	.00	.00	94.70	(94.70)	+++	1,396.1
900.3108	Misc. Line Upgrades - Sumter Utilities	.00	.00	.00	.00	.00	+++	212,722.1
900.4100	Vehicles	153,000.00	.00	42,712.00	.00	110,288.00	28	.0
900.4300	Other Equipment	70,000.00	.00	.00	.00	70,000.00	0	783,979.1
9999.9999	Assets Reclassified	(2,433,000.00)	(1,719.24)	.00	(43,811.61)	(2,389,188.39)	2	(1,307,917.6
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$809,793.43	\$0.00	(\$809,793.43)	+++	\$0.0
	Department 19 - Electric Totals	\$12,521,935.00	\$1,167,629.29	\$1,072,759.20	\$3,617,518.99	\$7,831,656.81	37%	\$12,324,639.4
	Department 36 - Fiber Optics							
	<i>Other Services & Charges</i>							
685.183	Depreciation	1,138.00	19.11	.00	57.33	1,080.67	5	229.1
	<i>Other Services & Charges Totals</i>	\$1,138.00	\$19.11	\$0.00	\$57.33	\$1,080.67	5%	\$229.1
	Department 36 - Fiber Optics Totals	\$1,138.00	\$19.11	\$0.00	\$57.33	\$1,080.67	5%	\$229.1
	EXPENSE TOTALS	\$12,523,073.00	\$1,167,648.40	\$1,072,759.20	\$3,617,576.32	\$7,832,737.48	37%	\$12,324,868.1
	Fund 0030 - Electric Utility Fund Totals							
	REVENUE TOTALS	12,523,073.00	1,095,665.18	.00	3,476,516.21	9,046,556.79	28%	12,209,840.0
	EXPENSE TOTALS	12,523,073.00	1,167,648.40	1,072,759.20	3,617,576.32	7,832,737.48	37%	12,324,868.1
	Fund 0030 - Electric Utility Fund Totals	\$0.00	(\$71,983.22)	(\$1,072,759.20)	(\$141,060.11)	\$1,213,819.31		(\$115,028.7
	Fund 0031 - Water Utility Fund							
	REVENUE							
	Department 00 - Revenue							
	<i>Operating Revenues</i>							
301.000	Sale Of Utilities	2,212,644.00	188,116.71	.00	598,952.39	1,613,691.61	27	1,848,105.1
301.002	New Turn Ons	3,000.00	255.00	.00	905.00	2,095.00	30	3,385.0

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
301.006	Sale Of Raw Water	13,000.00	1,378.91	.00	4,182.54	8,817.46	32	13,297.9
301.009	New Service Taps	8,000.00	1,000.00	.00	5,100.00	2,900.00	64	34,256.0
301.013	Meter Installation	1,000.00	150.00	.00	750.00	250.00	75	4,200.0
302.001	Penalties	30,000.00	2,918.19	.00	7,278.96	22,721.04	24	28,231.9
Operating Revenues Totals		\$2,267,644.00	\$193,818.81	\$0.00	\$617,168.89	\$1,650,475.11	27%	\$1,931,477.0
Impact Fees								
324.020	Water Impact Fee	10,000.00	550.00	.00	3,120.00	6,880.00	31	16,248.8
Impact Fees Totals		\$10,000.00	\$550.00	\$0.00	\$3,120.00	\$6,880.00	31%	\$16,248.8
Federal Grants								
335.004	Fema Recovery	5,000.00	10,768.10	.00	10,768.10	(5,768.10)	215	37,952.0
Federal Grants Totals		\$5,000.00	\$10,768.10	\$0.00	\$10,768.10	(\$5,768.10)	215%	\$37,952.0
Investment Earnings								
306.001	Investment Earnings	38,000.00	2,522.38	.00	8,129.44	29,870.56	21	54,249.8
Investment Earnings Totals		\$38,000.00	\$2,522.38	\$0.00	\$8,129.44	\$29,870.56	21%	\$54,249.8
Miscellaneous								
369.002	Miscellaneous Revenue	10,000.00	1,215.80	.00	1,965.80	8,034.20	20	22,175.0
Miscellaneous Totals		\$10,000.00	\$1,215.80	\$0.00	\$1,965.80	\$8,034.20	20%	\$22,175.0
Operating Transfers In								
394.002	Transfer from fund balance	620,366.00	.00	.00	.00	620,366.00	0	.0
Operating Transfers In Totals		\$620,366.00	\$0.00	\$0.00	\$0.00	\$620,366.00	0%	\$0.0
Sale of Assets								
391.001	Sale of Assets	500.00	.00	.00	.00	500.00	0	6,413.0
Sale of Assets Totals		\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$6,413.0
Department 00 - Revenue Totals		\$2,951,510.00	\$208,875.09	\$0.00	\$641,152.23	\$2,310,357.77	22%	\$2,068,516.0
REVENUE TOTALS		\$2,951,510.00	\$208,875.09	\$0.00	\$641,152.23	\$2,310,357.77	22%	\$2,068,516.0
EXPENSE								

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Department 15 - Water Distribution								
Personal Services								
400.101	Regular Pay	202,319.00	16,205.00	.00	45,004.84	157,314.16	22	184,628.1
401.103	Overtime	14,000.00	4,317.78	.00	6,906.27	7,093.73	49	14,024.0
401.105	On-call pay	5,200.00	400.00	.00	1,200.00	4,000.00	23	5,200.0
405.114	FICA	17,014.00	1,527.89	.00	3,942.53	13,071.47	23	14,621.0
406.116	Retirement	31,458.00	3,204.44	.00	8,274.46	23,183.54	26	29,429.1
408.125	SCMIT Worker's Comp Ins.	11,000.00	3,843.87	.00	7,687.74	3,312.26	70	14,534.0
410.001	Health Claims Cost	27,075.00	1,303.46	.00	3,910.38	23,164.62	14	28,291.0
410.002	Health Claim Costs-Retire	13,501.00	864.12	.00	3,193.12	10,307.88	24	10,104.0
410.003	OPEB cost	4,000.00	.00	.00	.00	4,000.00	0	.0
Personal Services Totals		\$325,567.00	\$31,666.56	\$0.00	\$80,119.34	\$245,447.66	25%	\$300,833.0
Supplies								
500.101	Supplies and Materials	5,060.00	555.09	.00	1,548.03	3,511.97	31	4,134.0
500.102	Equipment	3,950.00	.00	.00	1,843.30	2,106.70	47	2,953.0
501.101	Uniforms and Clothing	5,150.00	878.76	.00	1,353.63	3,796.37	26	4,304.0
513.112	Asphalt/Concrete/Gravel	23,680.00	4,250.65	16,252.34	9,482.91	(2,055.25)	109	25,741.0
514.110	Water Dist System Supply	40,100.00	.00	.00	5,147.74	34,952.26	13	56,199.0
515.121	Safety Supplies	300.00	.00	.00	.00	300.00	0	.0
523.136	Hydrant Replacement	8,400.00	.00	.00	.00	8,400.00	0	6,517.0
532.148	Small Hand Tools	550.00	74.79	.00	151.66	398.34	28	351.0
Supplies Totals		\$87,190.00	\$5,759.29	\$16,252.34	\$19,527.27	\$51,410.39	41%	\$100,202.0
Other Services & Charges								
515.129	Permit Fees Due To Others	900.00	.00	.00	.00	900.00	0	623.0
600.110	SCMIRF Property/Liab Ins	19,500.00	.00	.00	9,857.18	9,642.82	51	19,301.0
610.112	Postage	900.00	88.10	.00	242.00	658.00	27	880.0

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
610.1110	Communications- Wireless	660.00	44.99	.00	89.98	570.02	14	619.1
620.114	Advertising	750.00	.00	.00	.00	750.00	0	.0
640.124	Travel Expense	966.00	248.00	.00	248.00	718.00	26	369.8
650.127	Electricity	6,990.00	561.00	.00	1,704.12	5,285.88	24	6,639.0
650.128	Water	15,264.00	1,769.39	.00	4,666.86	10,597.14	31	15,700.0
650.129	Wastewater	9,073.00	1,130.04	.00	2,857.99	6,215.01	31	9,682.9
650.130	Sanitation	692.00	55.96	.00	167.88	524.12	24	671.1
650.133	Stormwater	4,868.00	356.08	.00	1,068.24	3,799.76	22	4,688.0
650.1271	Electricity- Sales Tax	342.00	25.75	.00	74.33	267.67	22	313.0
660.133	Repairs & Maint. Services	17,500.00	189.49	.00	227.32	17,272.68	1	10,025.9
660.139	Fleet Services Labor-RTA Mtce Allocation	9,000.00	85.91	.00	1,350.69	7,649.31	15	5,055.0
660.145	Gasoline & Oil	7,954.00	.00	.00	893.02	7,060.98	11	8,453.0
660.1391	Fleet Services -Departmental Expense Allocation	7,000.00	589.37	.00	2,849.42	4,150.58	41	7,249.0
670.156	Equipment Rental/Lease	560.00	.00	.00	.00	560.00	0	.0
685.180	Membership Dues and Fees	475.00	50.00	.00	50.00	425.00	11	110.0
685.182	Other Operating Expenses	1,500.00	994.69	.00	2,774.09	(1,274.09)	185	9,725.1
685.183	Depreciation	360,000.00	30,311.34	.00	91,080.13	268,919.87	25	339,945.0
685.186	Training	2,360.00	850.00	.00	850.00	1,510.00	36	1,735.0
685.1821	Hurricane/Storm Expense	.00	168.83	.00	168.83	(168.83)	+++	.0
686.187	Professional Services	3,320.00	333.60	2,446.40	333.60	540.00	84	2,509.0
686.189	Employee Medical	840.00	205.00	.00	205.00	635.00	24	137.0
686.191	Contract Services/Studies	2,400.00	.00	.00	109.49	2,290.51	5	1,997.0
686.195	Repair/Maint Svc Contract	700.00	.00	.00	.00	700.00	0	20.0
686.199	Internal Engineering	17,000.00	1,607.59	.00	5,172.57	11,827.43	30	16,809.0
686.1895	Employee wellness services	2,400.00	211.96	.00	425.82	1,974.18	18	2,599.0
687.202	Utility Billing Services	8,000.00	87.68	1,040.09	2,454.72	4,505.19	44	5,504.8

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
687.204	Janitorial Services	2,000.00	49.17	442.50	147.51	1,409.99	30	.0
	<i>Other Services & Charges Totals</i>	\$503,914.00	\$40,013.94	\$3,928.99	\$130,068.79	\$369,916.22	27%	\$471,368.1
	<i>Other Objects</i>							
702.106	Interest- Bonds	129,405.00	10,879.88	.00	32,666.07	96,738.93	25	122,581.4
702.110	Bond Principal	385,150.00	11,482.48	.00	34,421.01	350,728.99	9	343,555.9
703.109	Agents Fee	8,000.00	1,250.00	.00	5,550.00	2,450.00	69	4,862.1
720.001	Provision for Bad Debts	8,000.00	666.67	.00	2,000.01	5,999.99	25	8,000.0
750.124	Transfers to General Fund	116,778.00	9,731.50	.00	29,194.50	87,583.50	25	112,750.0
795.995	GF Cost Distribution	89,600.00	7,466.67	.00	22,400.01	67,199.99	25	86,300.0
7999.9999	Principal Reclassified	(385,150.00)	(5,895.80)	.00	(17,687.40)	(367,462.60)	5	(343,555.9
	<i>Other Objects Totals</i>	\$351,783.00	\$35,581.40	\$0.00	\$108,544.20	\$243,238.80	31%	\$334,494.1
	<i>Inter-Dept. Allocations</i>							
795.999	Allocation G&A Services	67,700.00	2,989.93	.00	15,656.07	52,043.93	23	67,131.8
	<i>Inter-Dept. Allocations Totals</i>	\$67,700.00	\$2,989.93	\$0.00	\$15,656.07	\$52,043.93	23%	\$67,131.8
	<i>Capital Outlay</i>							
900.3000	Buildings & Improvements	.00	.00	.00	.00	.00	+++	10,260.0
900.3500	Water Distribution	500,000.00	1,500.00	(248,340.58)	271,354.10	476,986.48	5	2,458,653.1
9999.9999	Assets Reclassified	(500,000.00)	.00	.00	(269,854.10)	(230,145.90)	54	(2,468,913.7
	<i>Capital Outlay Totals</i>	\$0.00	\$1,500.00	(\$248,340.58)	\$1,500.00	\$246,840.58	+++	\$0.0
	Department 15 - Water Distribution Totals	\$1,336,154.00	\$117,511.12	(\$228,159.25)	\$355,415.67	\$1,208,897.58	10%	\$1,274,030.1
	Department 16 - Filtration							
	<i>Personal Services</i>							
400.101	Regular Pay	268,835.00	19,957.95	.00	62,766.15	206,068.85	23	240,976.1
401.103	Overtime	8,000.00	1,126.50	.00	2,747.93	5,252.07	34	8,413.9
401.105	On-call pay	7,020.00	533.36	.00	1,600.08	5,419.92	23	6,933.0
405.114	FICA	22,027.00	1,542.09	.00	4,763.37	17,263.63	22	18,190.1

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
406.116	Retirement	40,789.00	3,392.90	.00	10,415.10	30,373.90	26	37,078.00
408.125	SCMIT Worker's Comp Ins.	10,000.00	3,461.80	.00	6,923.60	3,076.40	69	12,469.00
410.001	Health Claims Cost	36,751.00	3,889.89	.00	11,157.22	25,593.78	30	36,159.00
410.002	Health Claim Costs-Retire	11,618.00	937.04	.00	2,924.32	8,693.68	25	7,167.00
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	.00
<i>Personal Services Totals</i>		\$410,040.00	\$34,841.53	\$0.00	\$103,297.77	\$306,742.23	25%	\$367,389.00
<i>Supplies</i>								
500.101	Supplies and Materials	4,175.00	324.36	.00	1,282.80	2,892.20	31	3,415.00
500.102	Equipment	11,100.00	.00	.00	3,711.82	7,388.18	33	5,328.00
501.101	Uniforms and Clothing	3,300.00	919.12	.00	1,007.10	2,292.90	31	2,009.00
512.108	Chemicals	279,920.00	13,684.95	113,394.25	61,605.75	104,920.00	63	357,251.00
512.109	Laboratory Supplies	15,577.00	279.19	5,189.08	5,225.14	5,162.78	67	15,957.00
515.121	Safety Supplies	1,900.00	.00	.00	.00	1,900.00	0	600.00
532.148	Small Hand Tools	490.00	290.43	.00	510.73	(20.73)	104	61.00
540.151	IP Raw Water Contract-Cty	22,960.00	2,410.51	.00	4,821.02	18,138.98	21	32,076.00
540.152	Raw Water Pump Maint.	26,000.00	4,429.94	.00	14,168.57	11,831.43	54	60,316.00
540.157	Treated Water Purchase	500.00	6.50	.00	13.00	487.00	3	84.00
540.1510	IP Raw Water Contract-Stl	11,808.00	.00	.00	.00	11,808.00	0	.00
<i>Supplies Totals</i>		\$377,730.00	\$22,345.00	\$118,583.33	\$92,345.93	\$166,800.74	56%	\$477,101.00
<i>Other Services & Charges</i>								
515.129	Permit Fees Due To Others	22,000.00	.00	.00	19,389.00	2,611.00	88	20,639.00
600.110	SCMIRF Property/Liab Ins	15,000.00	.00	.00	7,681.35	7,318.65	51	15,040.00
610.111	Communications- Landline	1,200.00	94.70	.00	284.10	915.90	24	1,105.00
610.112	Postage	1,000.00	.00	.00	.00	1,000.00	0	100.00
610.1110	Communications- Wireless	420.00	44.99	.00	89.98	330.02	21	576.00
620.114	Advertising	1,000.00	.00	.00	.00	1,000.00	0	941.00

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Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

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640.124	Travel Expense	907.00	.00	.00	.00	907.00	0	117.0
650.127	Electricity	82,400.00	6,915.41	.00	21,690.83	60,709.17	26	79,374.0
650.130	Sanitation	929.00	75.20	.00	225.60	703.40	24	902.0
650.133	Stormwater	2,219.00	179.55	.00	538.65	1,680.35	24	2,154.0
650.134	Security Lights	1,632.00	132.00	.00	396.00	1,236.00	24	1,584.0
650.1271	Electricity- Sales Tax	120.00	8.54	.00	25.54	94.46	21	97.0
660.133	Repairs & Maint. Services	34,000.00	2,088.03	.00	2,515.23	31,484.77	7	29,092.0
660.139	Fleet Services Labor-RTA Mtce Allocation	5,000.00	120.29	.00	207.18	4,792.82	4	4,985.0
660.145	Gasoline & Oil	1,796.00	.00	.00	146.56	1,649.44	8	1,677.0
660.1391	Fleet Services -Departmental Expense Allocation	2,000.00	148.68	.00	594.65	1,405.35	30	2,101.0
662.140	Building Repairs	3,500.00	3,263.67	.00	3,263.67	236.33	93	4,897.0
670.156	Equipment Rental/Lease	300.00	.00	.00	.00	300.00	0	.0
685.180	Membership Dues and Fees	525.00	45.00	.00	225.00	300.00	43	390.0
685.182	Other Operating Expenses	1,500.00	.00	.00	.00	1,500.00	0	26.0
685.183	Depreciation	308,800.00	22,423.24	.00	67,269.57	241,530.43	22	270,659.0
685.186	Training	1,960.00	.00	.00	210.00	1,750.00	11	755.0
685.1821	Hurricane/Storm Expense	.00	322.31	.00	322.31	(322.31)	+++	30,715.0
686.187	Professional Services	40,920.00	45.00	.00	1,155.00	39,765.00	3	21,994.0
686.189	Employee Medical	220.00	.00	.00	.00	220.00	0	187.0
686.195	Repair/Maint Svc Contract	1,800.00	246.75	.00	721.50	1,078.50	40	1,227.0
686.199	Internal Engineering	16,000.00	1,607.59	.00	5,172.57	10,827.43	32	16,809.0
686.1895	Employee wellness services	2,760.00	254.36	.00	511.00	2,249.00	19	3,023.0
687.204	Janitorial Services	2,000.00	196.67	1,770.01	590.01	(360.02)	118	.0
Other Services & Charges Totals		\$551,908.00	\$38,211.98	\$1,770.01	\$133,225.30	\$416,912.69	24%	\$511,175.0
Other Objects								
750.124	Transfers to General Fund	104,060.00	8,671.67	.00	26,015.01	78,044.99	25	99,980.0

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

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795.995	GF Cost Distribution	79,840.00	6,653.33	.00	19,959.99	59,880.01	25	76,899.9
Other Objects Totals		\$183,900.00	\$15,325.00	\$0.00	\$45,975.00	\$137,925.00	25%	\$176,880.0
Inter-Dept. Allocations								
795.999	Allocation G&A Services	92,000.00	2,989.93	.00	15,656.07	76,343.93	17	67,131.8
Inter-Dept. Allocations Totals		\$92,000.00	\$2,989.93	\$0.00	\$15,656.07	\$76,343.93	17%	\$67,131.8
Capital Outlay								
900.3300	Water Filtration Plant	650,000.00	3,883.01	642,711.99	7,288.01	.00	100	220,812.0
900.4300	Other Equipment	175,000.00	.00	.00	.00	175,000.00	0	.0
9999.9999	Assets Reclassified	(825,000.00)	(3,883.01)	.00	(7,288.01)	(817,711.99)	1	(220,812.0
Capital Outlay Totals		\$0.00	\$0.00	\$642,711.99	\$0.00	(\$642,711.99)	+++	\$0.0
Department 16 - Filtration Totals		\$1,615,578.00	\$113,713.44	\$763,065.33	\$390,500.07	\$462,012.60	71%	\$1,599,678.0
Department 41 - General & Administrative								
Personal Services								
400.101	Regular Pay	113,744.00	9,116.38	.00	28,651.51	85,092.49	25	124,132.8
401.103	Overtime	200.00	.00	.00	.00	200.00	0	83.0
405.114	FICA	8,942.00	663.58	.00	2,090.34	6,851.66	23	9,018.0
406.116	Retirement	16,537.00	1,410.71	.00	4,434.77	12,102.23	27	17,998.0
408.125	SCMIT Worker's Comp Ins.	3,500.00	1,053.59	.00	2,107.18	1,392.82	60	3,795.0
410.001	Health Claims Cost	18,052.00	1,366.84	.00	4,100.52	13,951.48	23	17,328.0
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	.0
Personal Services Totals		\$165,975.00	\$13,611.10	\$0.00	\$41,384.32	\$124,590.68	25%	\$172,356.0
Supplies								
500.101	Supplies and Materials	4,830.00	.00	.00	777.75	4,052.25	16	3,880.0
500.102	Equipment	200.00	.00	.00	36.03	163.97	18	750.0
500.103	Furniture	650.00	.00	.00	.00	650.00	0	518.0
501.101	Uniforms and Clothing	1,350.00	.00	.00	.00	1,350.00	0	596.0

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	<i>Supplies Totals</i>	\$7,030.00	\$0.00	\$0.00	\$813.78	\$6,216.22	12%	\$5,745.00
	<i>Other Services & Charges</i>							
600.110	SCMIRF Property/Liab Ins	31,000.00	.00	.00	15,824.23	15,175.77	51	30,985.00
610.111	Communications- Landline	4,800.00	345.51	.00	1,097.14	3,702.86	23	4,085.00
610.112	Postage	500.00	.00	.00	.00	500.00	0	7.00
610.1110	Communications- Wireless	2,400.00	44.99	.00	89.98	2,310.02	4	843.00
620.114	Advertising	500.00	.00	.00	.00	500.00	0	58.00
640.124	Travel Expense	445.00	.00	.00	.00	445.00	0	26.00
650.127	Electricity	2,612.00	216.66	.00	691.45	1,920.55	26	2,412.00
650.128	Water	462.00	15.06	.00	47.98	414.02	10	399.00
650.129	Wastewater	270.00	21.74	.00	68.84	201.16	25	265.00
650.130	Sanitation	486.00	39.33	.00	117.99	368.01	24	471.00
650.133	Stormwater	2,051.00	165.94	.00	497.82	1,553.18	24	1,991.00
650.134	Security Lights	655.00	53.00	.00	159.00	496.00	24	636.00
650.1271	Electricity- Sales Tax	125.00	9.89	.00	30.85	94.15	25	110.00
660.133	Repairs & Maint. Services	1,000.00	.00	.00	.00	1,000.00	0	423.00
660.139	Fleet Services Labor-RTA Mtce Allocation	2,000.00	76.18	.00	218.06	1,781.94	11	1,213.00
660.145	Gasoline & Oil	3,234.00	.00	.00	260.01	2,973.99	8	3,392.00
660.1391	Fleet Services -Departmental Expense Allocation	2,500.00	290.96	.00	846.52	1,653.48	34	2,751.00
670.156	Equipment Rental/Lease	3,080.00	191.96	.00	740.96	2,339.04	24	2,433.00
685.180	Membership Dues and Fees	1,450.00	.00	.00	371.00	1,079.00	26	1,215.00
685.182	Other Operating Expenses	500.00	.00	.00	.00	500.00	0	73.00
685.183	Depreciation	3,500.00	462.71	.00	1,388.11	2,111.89	40	5,290.00
685.186	Training	1,410.00	.00	.00	.00	1,410.00	0	500.00
686.187	Professional Services	1,425.00	.00	.00	.00	1,425.00	0	1,306.00
686.189	Employee Medical	60.00	.00	.00	.00	60.00	0	.00

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.195	Repair/Maint Svc Contract	1,720.00	129.24	.00	258.48	1,461.52	15	1,108.1
686.1895	Employee wellness services	1,800.00	84.79	.00	170.34	1,629.66	9	1,176.1
687.204	Janitorial Services	.00	196.67	1,770.01	590.01	(2,360.02)	+++	.0
	<i>Other Services & Charges Totals</i>	\$69,985.00	\$2,344.63	\$1,770.01	\$23,468.77	\$44,746.22	36%	\$63,178.1
	<i>Other Objects</i>							
795.001	IT Internal Allocations	120,250.00	6,066.57	.00	21,505.62	98,744.38	18	108,332.4
	<i>Other Objects Totals</i>	\$120,250.00	\$6,066.57	\$0.00	\$21,505.62	\$98,744.38	18%	\$108,332.4
	<i>Inter-Dept. Allocations</i>							
795.999	Allocation G&A Services	(366,064.00)	(14,949.66)	.00	(78,280.35)	(287,783.65)	21	(335,659.2
	<i>Inter-Dept. Allocations Totals</i>	(\$366,064.00)	(\$14,949.66)	\$0.00	(\$78,280.35)	(\$287,783.65)	21%	(\$335,659.2
	<i>Capital Outlay</i>							
900.3000	Buildings & Improvements	26,000.00	547.44	22,068.60	547.44	3,383.96	87	15,727.0
9999.9999	Assets Reclassified	(26,000.00)	.00	.00	.00	(26,000.00)	0	(15,727.0
	<i>Capital Outlay Totals</i>	\$0.00	\$547.44	\$22,068.60	\$547.44	(\$22,616.04)	+++	\$0.0
	Department 41 - General & Administrative Totals	(\$2,824.00)	\$7,620.08	\$23,838.61	\$9,439.58	(\$36,102.19)	-1178%	\$13,953.1
	Department 42 - Engineering Services							
	<i>Personal Services</i>							
400.101	Regular Pay	135,797.00	10,511.58	.00	34,304.28	101,492.72	25	129,561.0
405.114	FICA	10,388.00	748.25	.00	2,456.68	7,931.32	24	9,186.1
406.116	Retirement	19,233.00	1,627.81	.00	5,314.39	13,918.61	28	18,784.1
408.125	SCMIT Worker's Comp Ins.	2,000.00	.00	.00	.00	2,000.00	0	.0
410.001	Health Claims Cost	18,101.00	1,589.50	.00	4,768.50	13,332.50	26	17,573.1
	<i>Personal Services Totals</i>	\$185,519.00	\$14,477.14	\$0.00	\$46,843.85	\$138,675.15	25%	\$175,105.1
	<i>Supplies</i>							
500.101	Supplies and Materials	550.00	.00	.00	.00	550.00	0	497.1
500.105	Printing and Binding	100.00	.00	.00	.00	100.00	0	.0

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
501.101	Uniforms and Clothing	1,000.00	.00	.00	233.66	766.34	23	644.34
515.121	Safety Supplies	200.00	.00	.00	.00	200.00	0	203.40
Supplies Totals		\$1,850.00	\$0.00	\$0.00	\$233.66	\$1,616.34	13%	\$1,344.74
Other Services & Charges								
610.112	Postage	100.00	23.96	.00	23.96	76.04	24	43.00
610.1110	Communications- Wireless	1,200.00	89.98	.00	179.96	1,020.04	15	1,239.00
640.124	Travel Expense	1,512.00	.00	.00	175.48	1,336.52	12	1,834.00
685.180	Membership Dues and Fees	325.00	.00	.00	.00	325.00	0	299.00
685.182	Other Operating Expenses	.00	.00	.00	.00	.00	+++	25.00
685.184	Continuing Education	1,400.00	.00	.00	.00	1,400.00	0	1,000.00
685.186	Training	1,500.00	1,400.00	.00	1,400.00	100.00	93	1,650.00
686.187	Professional Services	5,700.00	.00	.00	2,698.39	3,001.61	47	69.00
686.1895	Employee wellness services	1,200.00	84.79	.00	170.34	1,029.66	14	1,007.00
Other Services & Charges Totals		\$12,937.00	\$1,598.73	\$0.00	\$4,648.13	\$8,288.87	36%	\$7,167.00
Other Objects								
735.122	Services Billed	(197,704.00)	(16,075.87)	.00	(51,725.64)	(145,978.36)	26	(168,090.50)
Other Objects Totals		(\$197,704.00)	(\$16,075.87)	\$0.00	(\$51,725.64)	(\$145,978.36)	26%	(\$168,090.50)
Capital Outlay								
900.4100	Vehicles	32,000.00	.00	31,309.00	.00	691.00	98	.00
9999.9999	Assets Reclassified	(32,000.00)	.00	.00	.00	(32,000.00)	0	.00
Capital Outlay Totals		\$0.00	\$0.00	\$31,309.00	\$0.00	(\$31,309.00)	+++	\$0.00
Department 42 - Engineering Services Totals		\$2,602.00	\$0.00	\$31,309.00	\$0.00	(\$28,707.00)	1203%	\$15,528.00
EXPENSE TOTALS		\$2,951,510.00	\$238,844.64	\$590,053.69	\$755,355.32	\$1,606,100.99	46%	\$2,903,190.00
Fund 0031 - Water Utility Fund Totals								
REVENUE TOTALS		2,951,510.00	208,875.09	.00	641,152.23	2,310,357.77	22%	2,068,516.00

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
EXPENSE TOTALS		2,951,510.00	238,844.64	590,053.69	755,355.32	1,606,100.99	46%	2,903,190.00
Fund 0031 - Water Utility Fund Totals		\$0.00	(\$29,969.55)	(\$590,053.69)	(\$114,203.09)	\$704,256.78		(\$834,674.40)
Fund 0032 - Wastewater Fund								
REVENUE								
Department 00 - Revenue								
Operating Revenues								
301.000	Sale Of Utilities	2,621,543.00	215,271.84	.00	677,681.67	1,943,861.33	26	2,508,793.00
301.002	New Turn Ons	3,300.00	235.00	.00	870.00	2,430.00	26	3,240.00
301.003	Transfers	6,500.00	.00	.00	.00	6,500.00	0	.00
301.009	New Service Taps	5,000.00	.00	.00	3,600.00	1,400.00	72	10,750.00
301.014	Fixed Charges - Andrews	120,000.00	10,119.80	.00	30,359.40	89,640.60	25	121,437.00
301.015	Fixed Charges - GCWSD	225,000.00	19,241.87	.00	57,725.61	167,274.39	26	230,902.00
301.016	Fixed Charges - COG	300,000.00	27,651.27	.00	82,953.81	217,046.19	28	331,815.00
301.017	Volume Charges - Andrews	280,000.00	10,028.83	.00	31,267.79	248,732.21	11	215,528.00
301.018	Volume Charges - GCWSD	350,000.00	28,751.68	.00	82,583.51	267,416.49	24	341,301.00
301.019	Volume Charges - COG	1,025,000.00	79,808.32	.00	232,845.94	792,154.06	23	1,134,571.00
301.026	Fixed- Elim Georgetown	(300,000.00)	(27,651.27)	.00	(82,953.81)	(217,046.19)	28	(331,815.20)
301.029	Volume-Elim-Georgetown	(1,025,000.00)	(79,808.32)	.00	(232,845.94)	(792,154.06)	23	(1,134,571.80)
302.001	Penalties	35,000.00	3,511.70	.00	8,721.29	26,278.71	25	34,594.00
303.006	Septic Tank Dumping	60,000.00	4,440.00	.00	13,470.00	46,530.00	22	81,620.00
Operating Revenues Totals		\$3,706,343.00	\$291,600.72	\$0.00	\$906,279.27	\$2,800,063.73	24%	\$3,548,167.00
Impact Fees								
324.017	Wastewater Impact Fee	7,000.00	.00	.00	5,940.00	1,060.00	85	8,500.00
Impact Fees Totals		\$7,000.00	\$0.00	\$0.00	\$5,940.00	\$1,060.00	85%	\$8,500.00
Investment Earnings								
306.001	Investment Earnings	8,000.00	.00	.00	.00	8,000.00	0	10,438.00

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

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	<i>Investment Earnings Totals</i>	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	0%	\$10,438.00
	<i>Miscellaneous</i>							
369.002	Miscellaneous Revenue	7,000.00	.00	.00	.00	7,000.00	0	14,223.00
369.003	Insurance Proceeds	.00	.00	.00	.00	.00	+++	26,784.00
	<i>Miscellaneous Totals</i>	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0%	\$41,007.00
	<i>Operating Transfers In</i>							
394.002	Transfer from fund balance	(28,836.00)	.00	.00	.00	(28,836.00)	0	.00
	<i>Operating Transfers In Totals</i>	(\$28,836.00)	\$0.00	\$0.00	\$0.00	(\$28,836.00)	0%	\$0.00
	<i>Sale of Assets</i>							
391.001	Sale of Assets	500.00	.00	.00	.00	500.00	0	3,383.00
	<i>Sale of Assets Totals</i>	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$3,383.00
	Department 00 - Revenue Totals	\$3,700,007.00	\$291,600.72	\$0.00	\$912,219.27	\$2,787,787.73	25%	\$3,611,496.00
	REVENUE TOTALS	\$3,700,007.00	\$291,600.72	\$0.00	\$912,219.27	\$2,787,787.73	25%	\$3,611,496.00
	EXPENSE							
	Department 18 - Wastewater Collections							
	<i>Personal Services</i>							
400.101	Regular Pay	204,322.00	14,913.70	.00	47,093.67	157,228.33	23	195,474.00
401.103	Overtime	4,000.00	1,125.06	.00	1,482.54	2,517.46	37	3,602.00
401.105	On-call pay	4,420.00	333.32	.00	899.96	3,520.04	20	4,333.00
405.114	FICA	16,238.00	1,144.20	.00	3,445.64	12,792.36	21	13,929.00
406.116	Retirement	29,962.00	2,547.94	.00	7,668.25	22,293.75	26	29,430.00
408.125	SCMIT Worker's Comp Ins.	18,000.00	6,414.17	.00	12,828.34	5,171.66	71	23,104.00
410.001	Health Claims Cost	55,608.00	4,234.06	.00	12,148.74	43,459.26	22	52,856.00
410.002	Health Claim Costs-Retire	.00	.00	.00	(600.76)	600.76	+++	6.00
410.003	OPEB cost	3,000.00	.00	.00	.00	3,000.00	0	.00
	<i>Personal Services Totals</i>	\$335,550.00	\$30,712.45	\$0.00	\$84,966.38	\$250,583.62	25%	\$322,737.00

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Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

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	<i>Supplies</i>							
500.101	Supplies and Materials	6,600.00	468.78	.00	1,832.72	4,767.28	28	5,303.0
500.102	Equipment	11,750.00	54.25	.00	762.68	10,987.32	6	9,253.0
500.103	Furniture	.00	.00	.00	.00	.00	+++	201.0
501.101	Uniforms and Clothing	8,420.00	435.40	.00	2,131.38	6,288.62	25	5,015.0
512.108	Chemicals	6,200.00	.00	.00	.00	6,200.00	0	4,540.0
513.112	Asphalt/Concrete/Gravel	21,800.00	2,350.57	14,603.26	5,396.74	1,800.00	92	21,827.0
514.111	WW Collection Syst Supply	7,900.00	49.87	.00	1,556.00	6,344.00	20	9,706.0
515.121	Safety Supplies	900.00	.00	.00	.00	900.00	0	603.0
532.148	Small Hand Tools	510.00	.00	.00	222.02	287.98	44	842.0
532.1481	Small Hand Tools - Maintenance	550.00	.00	.00	.00	550.00	0	95.0
	<i>Supplies Totals</i>	\$64,630.00	\$3,358.87	\$14,603.26	\$11,901.54	\$38,125.20	41%	\$57,391.0
	<i>Other Services & Charges</i>							
600.110	SCMIRF Property/Liab Ins	34,000.00	.00	.00	16,879.18	17,120.82	50	33,050.0
610.112	Postage	1,100.00	79.77	.00	219.11	880.89	20	760.0
610.1110	Communications- Wireless	2,220.00	161.75	.00	323.50	1,896.50	15	2,083.0
620.114	Advertising	1,000.00	.00	.00	.00	1,000.00	0	232.0
640.124	Travel Expense	770.00	.00	.00	.00	770.00	0	121.0
650.127	Electricity	98,163.00	6,760.93	.00	18,549.63	79,613.37	19	82,970.0
650.133	Stormwater	9,900.00	800.95	.00	2,402.85	7,497.15	24	9,611.0
650.134	Security Lights	1,496.00	121.00	.00	363.00	1,133.00	24	1,452.0
650.1271	Electricity- Sales Tax	2,811.00	236.87	.00	579.56	2,231.44	21	2,488.0
660.133	Repairs & Maint. Services	47,000.00	323.52	23,892.31	5,154.80	17,952.89	62	84,067.0
660.139	Fleet Services Labor-RTA Mtce Allocation	25,000.00	1,736.83	.00	5,374.22	19,625.78	21	32,433.0
660.145	Gasoline & Oil	13,943.00	.00	.00	1,320.27	12,622.73	9	17,274.0
660.1391	Fleet Services -Departmental Expense Allocation	20,000.00	1,945.16	.00	7,478.02	12,521.98	37	26,037.0

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

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670.156	Equipment Rental/Lease	6,000.00	.00	.00	.00	6,000.00	0	5,952.00
685.180	Membership Dues and Fees	685.00	.00	.00	.00	685.00	0	195.00
685.182	Other Operating Expenses	1,500.00	828.91	.00	2,425.75	(925.75)	162	8,263.00
685.183	Depreciation	280,000.00	20,812.56	.00	62,437.62	217,562.38	22	251,672.00
685.186	Training	1,400.00	.00	.00	.00	1,400.00	0	(500.00)
685.1821	Hurricane/Storm Expense	.00	6,856.06	.00	6,856.06	(6,856.06)	+++	3,645.00
686.187	Professional Services	7,040.00	333.30	2,444.20	969.08	3,626.72	48	2,838.00
686.189	Employee Medical	840.00	160.00	.00	253.25	586.75	30	255.00
686.191	Contract Services/Studies	2,040.00	.00	.00	109.52	1,930.48	5	1,997.00
686.195	Repair/Maint Svc Contract	15,000.00	.00	15,000.00	(14,094.71)	14,094.71	6	30,007.00
686.199	Internal Engineering	18,000.00	1,607.59	.00	5,172.57	12,827.43	29	16,809.00
686.1895	Employee wellness services	4,560.00	296.75	.00	596.16	3,963.84	13	3,606.00
687.202	Utility Billing Services	7,500.00	79.39	941.69	2,222.52	4,335.79	42	4,984.00
687.204	Janitorial Services	2,000.00	49.17	442.50	147.51	1,409.99	30	.00
Other Services & Charges Totals		\$603,968.00	\$43,190.51	\$42,720.70	\$125,739.47	\$435,507.83	28%	\$622,310.00
Other Objects								
702.106	Interest- Bonds	6,251.00	3,810.41	.00	11,447.00	(5,196.00)	183	6,627.00
702.110	Bond Principal	20,090.00	10,392.90	.00	31,162.93	(11,072.93)	155	19,711.00
703.1001	Agent Fees	2,000.00	.00	.00	2,687.50	(687.50)	134	2,000.00
720.001	Provision for Bad Debts	7,500.00	625.00	.00	1,875.00	5,625.00	25	7,500.00
750.124	Transfers to General Fund	172,117.00	14,343.08	.00	43,029.24	129,087.76	25	165,069.00
795.995	GF Cost Distribution	83,160.00	6,930.00	.00	20,790.00	62,370.00	25	80,100.00
7999.9999	Principal Reclassified	(20,090.00)	(8,725.45)	.00	(26,176.35)	6,086.35	130	(19,711.70)
Other Objects Totals		\$271,028.00	\$27,375.94	\$0.00	\$84,815.32	\$186,212.68	31%	\$261,297.00
Inter-Dept. Allocations								
795.999	Allocation G&A Services	84,100.00	3,737.42	.00	19,570.09	64,529.91	23	83,914.00

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Inter-Dept. Allocations Totals		\$84,100.00	\$3,737.42	\$0.00	\$19,570.09	\$64,529.91	23%	\$83,914.8
Capital Outlay								
900.911	Sewer Improvement Projects	.00	181,682.28	(757,317.68)	385,391.88	371,925.80	+++	1,427,006.0
900.3700	Wastewater Collection Sys	10,000.00	.00	10,000.00	.00	.00	100	171,234.0
9999.9999	Assets Reclassified	(10,000.00)	(181,682.28)	.00	(385,391.88)	375,391.88	3854	(1,598,240.6
Capital Outlay Totals		\$0.00	\$0.00	(\$747,317.68)	\$0.00	\$747,317.68	+++	\$0.0
Department 18 - Wastewater Collections Totals		\$1,359,276.00	\$108,375.19	(\$689,993.72)	\$326,992.80	\$1,722,276.92	-27%	\$1,347,651.7
Department 34 - Regional Wastewater Plant								
Personal Services								
400.101	Regular Pay	281,085.00	22,143.62	.00	69,936.18	211,148.82	25	268,563.8
401.103	Overtime	12,000.00	1,753.70	.00	3,912.18	8,087.82	33	11,759.7
401.105	On-call pay	7,020.00	533.32	.00	1,599.96	5,420.04	23	6,933.7
405.114	FICA	23,445.00	1,726.64	.00	5,289.35	18,155.65	23	19,949.7
406.116	Retirement	43,277.00	3,817.91	.00	11,690.74	31,586.26	27	41,519.9
408.125	SCMIT Worker's Comp Ins.	.00	1,389.35	.00	2,778.70	(2,778.70)	+++	6,130.7
410.001	Health Claims Cost	65,461.00	5,702.21	.00	17,477.66	47,983.34	27	63,128.7
Personal Services Totals		\$432,288.00	\$37,066.75	\$0.00	\$112,684.77	\$319,603.23	26%	\$417,984.7
Supplies								
500.101	Supplies and Materials	5,550.00	478.93	.00	1,116.19	4,433.81	20	6,016.0
500.102	Equipment	12,550.00	261.00	.00	3,966.53	8,583.47	32	7,222.8
501.101	Uniforms and Clothing	4,250.00	379.58	.00	441.06	3,808.94	10	2,494.7
512.108	Chemicals	128,400.00	7,578.75	86,871.28	39,628.22	1,900.50	99	122,219.7
512.109	Laboratory Supplies	20,570.00	355.27	8,000.00	1,118.18	11,451.82	44	19,157.7
515.121	Safety Supplies	1,500.00	.00	.00	.00	1,500.00	0	332.0
532.148	Small Hand Tools	510.00	.00	.00	.00	510.00	0	145.8
Supplies Totals		\$173,330.00	\$9,053.53	\$94,871.28	\$46,270.18	\$32,188.54	81%	\$157,589.7

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<i>Other Services & Charges</i>								
515.129	Permit Fees Due To Others	8,200.00	.00	.00	5,363.98	2,836.02	65	7,830.00
600.110	SCMIRF Property/Liab Ins	13,900.00	.00	.00	7,087.94	6,812.06	51	13,878.00
610.111	Communications- Landline	2,400.00	151.70	.00	601.70	1,798.30	25	1,807.00
610.112	Postage	500.00	.00	.00	.00	500.00	0	19.00
610.1110	Communications- Wireless	780.00	53.56	.00	107.12	672.88	14	691.00
620.114	Advertising	500.00	.00	.00	.00	500.00	0	101.00
640.124	Travel Expense	1,510.00	.00	.00	.00	1,510.00	0	107.00
650.127	Electricity	336,820.00	29,088.11	.00	87,444.12	249,375.88	26	338,722.00
650.128	Water	1,275.00	301.43	.00	949.09	325.91	74	1,555.00
650.130	Sanitation	3,240.00	262.13	.00	524.26	2,715.74	16	3,145.00
650.133	Stormwater	2,600.00	210.53	.00	631.59	1,968.41	24	2,526.00
650.134	Security Lights	4,290.00	347.00	.00	1,041.00	3,249.00	24	4,164.00
650.1271	Electricity- Sales Tax	15,665.00	1,200.36	.00	3,438.06	12,226.94	22	14,878.00
660.133	Repairs & Maint. Services	90,250.00	3,065.95	37,749.66	18,448.52	34,051.82	62	58,759.00
660.139	Fleet Services Labor-RTA Mtce Allocation	4,000.00	.00	.00	339.58	3,660.42	8	2,388.00
660.145	Gasoline & Oil	3,054.00	.00	.00	167.00	2,887.00	5	2,951.00
660.1391	Fleet Services -Departmental Expense Allocation	2,000.00	52.12	.00	478.08	1,521.92	24	1,775.00
670.156	Equipment Rental/Lease	1,200.00	.00	.00	.00	1,200.00	0	300.00
685.180	Membership Dues and Fees	435.00	.00	.00	.00	435.00	0	460.00
685.182	Other Operating Expenses	1,000.00	.00	.00	.00	1,000.00	0	106.00
685.183	Depreciation	700.00	184.83	.00	554.48	145.52	79	1,146.00
685.186	Training	10,850.00	110.00	3,950.00	594.00	6,306.00	42	4,179.00
685.190	Landfill Fees	48,000.00	1,300.59	.00	9,451.90	38,548.10	20	32,107.00
686.187	Professional Services	57,080.00	.00	.00	130.00	56,950.00	0	34,228.00
686.189	Employee Medical	880.00	.00	.00	.00	880.00	0	291.00

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Fiscal Year to Date 09/30/19

Exclude Rollup Account

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	<i>Other Services & Charges</i>							
685.183	Depreciation	620,000.00	46,424.77	.00	139,220.19	480,779.81	22	591,703.8
	<i>Other Services & Charges Totals</i>	\$620,000.00	\$46,424.77	\$0.00	\$139,220.19	\$480,779.81	22%	\$591,703.8
	Sub Department 17 - Wastewater Treatment Totals	\$625,000.00	\$46,424.77	\$0.00	\$139,220.19	\$485,779.81	22%	\$591,703.8
	Department 34 - Regional Wastewater Plant Totals	\$2,340,731.00	\$168,298.47	(\$87,379.21)	\$562,095.72	\$1,866,014.49	20%	\$2,188,737.2
	EXPENSE TOTALS	\$3,700,007.00	\$276,673.66	(\$777,372.93)	\$889,088.52	\$3,588,291.41	3%	\$3,536,388.9
	Fund 0032 - Wastewater Fund Totals							
	REVENUE TOTALS	3,700,007.00	291,600.72	.00	912,219.27	2,787,787.73	25%	3,611,496.1
	EXPENSE TOTALS	3,700,007.00	276,673.66	(777,372.93)	889,088.52	3,588,291.41	3%	3,536,388.9
	Fund 0032 - Wastewater Fund Totals	\$0.00	\$14,927.06	\$777,372.93	\$23,130.75	(\$800,503.68)		\$75,107.1
	Fund 0033 - Stormwater Utility Fund							
	REVENUE							
	Department 00 - Revenue							
	<i>Operating Revenues</i>							
301.000	Sale Of Utilities	850,000.00	72,212.33	.00	215,928.66	634,071.34	25	867,606.1
302.001	Penalties	7,500.00	784.34	.00	2,269.62	5,230.38	30	9,480.4
	<i>Operating Revenues Totals</i>	\$857,500.00	\$72,996.67	\$0.00	\$218,198.28	\$639,301.72	25%	\$877,087.1
	<i>State Grants</i>							
332.000	State Grants	.00	.00	.00	.00	.00	+++	159,365.1
	<i>State Grants Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$159,365.1
	<i>Investment Earnings</i>							
361.001	Investment Earnings	5,000.00	.00	.00	.00	5,000.00	0	381.1
	<i>Investment Earnings Totals</i>	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	\$381.1
	<i>Miscellaneous</i>							
369.002	Miscellaneous Revenue	1,000.00	.00	.00	.00	1,000.00	0	6,447.2

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	<i>Miscellaneous Totals</i>	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%	\$6,447.00
	<i>Capital Contributions</i>							
371.002	Capital Contrib-Grants	.00	.00	.00	.00	.00	+++	300,427.00
	<i>Capital Contributions Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$300,427.00
	<i>Operating Transfers In</i>							
394.002	Transfer from fund balance	349,821.00	.00	.00	.00	349,821.00	0	.00
	<i>Operating Transfers In Totals</i>	\$349,821.00	\$0.00	\$0.00	\$0.00	\$349,821.00	0%	\$0.00
	Department 00 - Revenue Totals	\$1,213,321.00	\$72,996.67	\$0.00	\$218,198.28	\$995,122.72	18%	\$1,343,707.00
	REVENUE TOTALS	\$1,213,321.00	\$72,996.67	\$0.00	\$218,198.28	\$995,122.72	18%	\$1,343,707.00
	EXPENSE							
	Department 40 - Storm Water Utility Exp.							
	<i>Personal Services</i>							
400.101	Regular Pay	193,799.00	14,928.18	.00	48,415.82	145,383.18	25	183,586.00
401.103	Overtime	4,500.00	845.86	.00	1,298.92	3,201.08	29	3,281.00
401.105	On-call pay	2,600.00	200.00	.00	700.00	1,900.00	27	2,600.00
405.114	FICA	15,369.00	1,115.70	.00	3,491.58	11,877.42	23	12,898.00
406.116	Retirement	28,415.00	2,505.17	.00	7,809.48	20,605.52	27	27,438.00
408.125	SCMIT Worker's Comp Ins.	12,000.00	4,388.03	.00	8,776.06	3,223.94	73	16,166.00
410.001	Health Claims Cost	51,728.00	4,543.58	.00	13,630.74	38,097.26	26	50,221.00
410.002	Health Claim Costs-Retire	21,026.00	1,143.38	.00	2,871.62	18,154.38	14	15,854.00
410.003	OPEB cost	4,000.00	.00	.00	.00	4,000.00	0	.00
	<i>Personal Services Totals</i>	\$333,437.00	\$29,669.90	\$0.00	\$86,994.22	\$246,442.78	26%	\$312,048.00
	<i>Supplies</i>							
500.101	Supplies and Materials	2,310.00	258.17	.00	522.03	1,787.97	23	1,195.00
500.102	Equipment	5,600.00	.00	.00	110.24	5,489.76	2	1,543.00
501.101	Uniforms and Clothing	5,100.00	330.93	.00	1,023.40	4,076.60	20	3,674.00

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
513.112	Asphalt/Concrete/Gravel	7,460.00	705.17	5,929.03	1,419.92	111.05	99	7,746.00
514.112	SW Collection Syst Supply	5,400.00	.00	.00	.00	5,400.00	0	7,187.00
515.121	Safety Supplies	900.00	.00	.00	.00	900.00	0	238.00
532.148	Small Hand Tools	180.00	.00	.00	.00	180.00	0	.00
<i>Supplies Totals</i>		\$26,950.00	\$1,294.27	\$5,929.03	\$3,075.59	\$17,945.38	33%	\$21,586.00
<i>Other Services & Charges</i>								
600.110	SCMIRF Property/Liab Ins	5,400.00	.00	.00	2,736.27	2,663.73	51	5,357.00
610.111	Communications- Landline	1,500.00	110.18	.00	381.31	1,118.69	25	1,289.00
610.112	Postage	500.00	27.51	.00	75.56	424.44	15	256.00
610.1110	Communications- Wireless	720.00	44.99	.00	89.98	630.02	12	619.00
620.114	Advertising	600.00	.00	.00	.00	600.00	0	.00
640.124	Travel Expense	236.00	.00	.00	.00	236.00	0	.00
650.127	Electricity	2,366.00	514.61	.00	1,195.94	1,170.06	51	2,159.00
650.128	Water	500.00	20.42	.00	61.26	438.74	12	315.00
650.129	Wastewater	213.00	.00	.00	.00	213.00	0	120.00
650.133	Stormwater	16,975.00	1,373.40	.00	4,120.20	12,854.80	24	16,480.00
650.134	Security Lights	990.00	80.00	.00	240.00	750.00	24	960.00
650.1271	Electricity- Sales Tax	25.00	6.79	.00	11.58	13.42	46	18.00
660.133	Repairs & Maint. Services	12,250.00	.00	.00	.00	12,250.00	0	132,567.00
660.139	Fleet Services Labor-RTA Mtce Allocation	25,000.00	20,336.54	.00	23,678.90	1,321.10	95	18,382.00
660.145	Gasoline & Oil	19,240.00	.00	.00	1,490.46	17,749.54	8	21,563.00
660.1391	Fleet Services -Departmental Expense Allocation	22,000.00	1,694.78	.00	7,158.60	14,841.40	33	24,867.00
670.156	Equipment Rental/Lease	350.00	.00	.00	.00	350.00	0	.00
685.180	Membership Dues and Fees	230.00	.00	.00	.00	230.00	0	(120.40)
685.182	Other Operating Expenses	1,500.00	276.30	.00	770.58	729.42	51	2,690.00
685.183	Depreciation	455,000.00	42,497.95	.00	127,493.71	327,506.29	28	414,567.00

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
685.186	Training	150.00	.00	.00	.00	150.00	0	.0
685.1821	Hurricane/Storm Expense	.00	131.14	.00	131.14	(131.14)	+++	6,955.0
686.187	Professional Services	3,610.00	333.30	(5,672.61)	8,450.11	832.50	77	227,600.0
686.189	Employee Medical	780.00	.00	.00	.00	780.00	0	212.0
686.195	Repair/Maint Svc Contract	2,500.00	.00	.00	.00	2,500.00	0	933.0
686.199	Internal Engineering	33,100.00	3,215.17	.00	10,345.12	22,754.88	31	33,618.0
686.1895	Employee wellness services	2,880.00	211.96	.00	425.82	2,454.18	15	2,580.0
687.202	Utility Billing Services	2,700.00	27.38	324.72	766.41	1,608.87	40	1,718.0
687.204	Janitorial Services	2,000.00	49.17	442.50	147.51	1,409.99	30	.0
Other Services & Charges Totals		\$613,315.00	\$70,951.59	(\$4,905.39)	\$189,770.46	\$428,449.93	30%	\$915,715.0
Other Objects								
720.001	Provision for Bad Debts	1,550.00	129.17	.00	387.51	1,162.49	25	1,550.0
750.124	Transfers to General Fund	156,889.00	13,074.08	.00	39,222.24	117,666.76	25	133,160.0
795.995	GF Cost Distribution	49,830.00	4,152.50	.00	12,457.50	37,372.50	25	48,000.0
Other Objects Totals		\$208,269.00	\$17,355.75	\$0.00	\$52,067.25	\$156,201.75	25%	\$182,710.0
Inter-Dept. Allocations								
795.999	Allocation G&A Services	31,350.00	1,494.96	.00	7,828.03	23,521.97	25	33,565.0
Inter-Dept. Allocations Totals		\$31,350.00	\$1,494.96	\$0.00	\$7,828.03	\$23,521.97	25%	\$33,565.0
Capital Outlay								
900.1000	Infrastructure Improvemts	250,000.00	.00	21,500.00	.00	228,500.00	9	925,861.0
900.4300	Other Equipment	275,000.00	.00	.00	.00	275,000.00	0	.0
950.962	Drainage Improvements	20,000.00	.00	.00	.00	20,000.00	0	218,029.0
9999.9999	Assets Reclassified	(545,000.00)	.00	.00	.00	(545,000.00)	0	(1,143,891.7
Capital Outlay Totals		\$0.00	\$0.00	\$21,500.00	\$0.00	(\$21,500.00)	+++	\$0.0
Department 40 - Storm Water Utility Exp. Totals		\$1,213,321.00	\$120,766.47	\$22,523.64	\$339,735.55	\$851,061.81	30%	\$1,465,625.0
EXPENSE TOTALS		\$1,213,321.00	\$120,766.47	\$22,523.64	\$339,735.55	\$851,061.81	30%	\$1,465,625.0

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Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 0033 - Stormwater Utility Fund Totals								
REVENUE TOTALS		1,213,321.00	72,996.67	.00	218,198.28	995,122.72	18%	1,343,707.1
EXPENSE TOTALS		1,213,321.00	120,766.47	22,523.64	339,735.55	851,061.81	30%	1,465,625.7
Fund 0033 - Stormwater Utility Fund Totals		\$0.00	(\$47,769.80)	(\$22,523.64)	(\$121,537.27)	\$144,060.91		(\$121,917.8
Fund 0035 - Waste Management Fund								
REVENUE								
Department 00 - Revenue								
Charges for Services								
344.001	Refuse Col Chge-Resident	780,000.00	65,475.79	.00	194,622.37	585,377.63	25	773,846.0
344.002	Refuse Col Chge-Comm	130,000.00	12,251.23	.00	36,310.46	93,689.54	28	137,652.1
344.003	Sanitation Fee Penalties	15,000.00	1,255.58	.00	3,954.06	11,045.94	26	15,685.7
Charges for Services Totals		\$925,000.00	\$78,982.60	\$0.00	\$234,886.89	\$690,113.11	25%	\$927,184.1
Miscellaneous								
369.002	Miscellaneous Revenue	2,500.00	.00	.00	.00	2,500.00	0	8,226.1
Miscellaneous Totals		\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0%	\$8,226.1
Sale of Assets								
391.001	Sale of Assets	1,467.00	.00	.00	.00	1,467.00	0	12,675.0
Sale of Assets Totals		\$1,467.00	\$0.00	\$0.00	\$0.00	\$1,467.00	0%	\$12,675.0
Department 00 - Revenue Totals		\$928,967.00	\$78,982.60	\$0.00	\$234,886.89	\$694,080.11	25%	\$948,086.4
REVENUE TOTALS		\$928,967.00	\$78,982.60	\$0.00	\$234,886.89	\$694,080.11	25%	\$948,086.4
EXPENSE								
Department 31 - Residential Sanitation								
Personal Services								
400.101	Regular Pay	262,268.00	20,100.51	.00	62,879.49	199,388.51	24	249,553.7
401.103	Overtime	17,763.00	3,466.33	.00	5,963.93	11,799.07	34	17,924.9

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Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
405.114	FICA	21,422.00	1,642.14	.00	4,854.38	16,567.62	23	18,995.00
406.116	Retirement	39,161.00	3,528.36	.00	10,457.65	28,703.35	27	38,415.00
408.125	SCMIT Worker's Comp Ins.	32,000.00	11,056.92	.00	22,113.84	9,886.16	69	42,090.00
410.001	Health Claims Cost	50,361.00	4,379.56	.00	13,613.88	36,747.12	27	48,894.00
410.002	Health Claim Costs-Retire	17,750.00	1,647.88	.00	5,210.28	12,539.72	29	12,070.00
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	.00
<i>Personal Services Totals</i>		\$445,725.00	\$45,821.70	\$0.00	\$125,093.45	\$320,631.55	28%	\$427,945.00
<i>Supplies</i>								
500.101	Supplies and Materials	5,000.00	393.01	.00	1,385.09	3,614.91	28	5,274.00
501.101	Uniforms and Clothing	19,000.00	2,134.47	.00	4,987.61	14,012.39	26	18,848.00
515.121	Safety Supplies	2,000.00	121.41	.00	195.18	1,804.82	10	1,912.00
<i>Supplies Totals</i>		\$26,000.00	\$2,648.89	\$0.00	\$6,567.88	\$19,432.12	25%	\$26,034.00
<i>Other Services & Charges</i>								
600.110	SCMIRF Property/Liab Ins	26,000.00	.00	.00	13,186.86	12,813.14	51	25,820.00
610.111	Communications- Landline	200.00	11.72	.00	34.76	165.24	17	139.00
610.112	Postage	500.00	55.68	.00	152.94	347.06	31	519.00
610.1110	Communications- Wireless	100.00	.00	.00	.00	100.00	0	.00
620.114	Advertising	1,200.00	.00	.00	.00	1,200.00	0	1,160.00
640.124	Travel Expense	200.00	.00	.00	.00	200.00	0	13.00
650.127	Electricity	1,206.00	87.05	.00	293.64	912.36	24	1,153.00
650.128	Water	440.00	37.17	.00	115.25	324.75	26	427.00
650.129	Wastewater	680.00	57.50	.00	177.86	502.14	26	661.00
650.130	Sanitation	455.00	36.92	.00	110.76	344.24	24	443.00
650.133	Stormwater	50.00	4.28	.00	12.84	37.16	26	51.00
650.134	Security Lights	527.00	43.89	.00	131.67	395.33	25	526.00
650.1271	Electricity- Sales Tax	4.00	.16	.00	.49	3.51	12	1.00

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
660.136	Container Repairs	5,000.00	287.79	.00	1,542.75	3,457.25	31	3,337.75
660.139	Fleet Services Labor-RTA Mtce Allocation	25,000.00	2,851.13	.00	9,638.15	15,361.85	39	31,916.40
660.145	Gasoline & Oil	41,170.00	.00	.00	4,265.54	36,904.46	10	46,164.00
660.1362	Roll-Out Purchases	25,000.00	.00	.00	.00	25,000.00	0	21,416.00
660.1391	Fleet Services -Departmental Expense Allocation	50,000.00	5,574.84	.00	19,301.13	30,698.87	39	60,463.00
660.1392	Fleet Svcs- Outside Vends	1,000.00	.00	.00	233.75	766.25	23	385.00
685.182	Other Operating Expenses	1,500.00	331.56	.00	1,123.96	376.04	75	3,485.00
685.183	Depreciation	58,400.00	4,555.01	.00	13,665.03	44,734.97	23	56,309.00
685.190	Landfill Fees	2,000.00	.00	.00	43.20	1,956.80	2	810.00
686.189	Employee Medical	1,800.00	85.00	.00	196.90	1,603.10	11	92.00
686.195	Repair/Maint Svc Contract	2,800.00	.00	.00	.00	2,800.00	0	12.00
686.1895	Employee wellness services	3,000.00	339.14	.00	681.32	2,318.68	23	3,806.00
687.202	Utility Billing Services	4,000.00	55.41	657.31	1,551.33	1,791.36	55	3,478.00
687.203	Contract Services	65,000.00	5,509.42	16,471.74	16,528.26	32,000.00	51	64,874.00
687.204	Janitorial Services	2,000.00	245.84	2,212.51	737.52	(950.03)	148	.00
Other Services & Charges Totals		\$319,232.00	\$20,169.51	\$19,341.56	\$83,725.91	\$216,164.53	32%	\$327,472.00
Other Objects								
720.001	Provision for Bad Debts	1,500.00	125.00	.00	375.00	1,125.00	25	1,500.00
720.005	Loss on Asset Disposal	.00	.00	.00	.00	.00	+++	15,253.00
730.120	Recycling Labor	37,000.00	2,956.94	12,611.84	5,888.16	18,500.00	50	34,894.00
730.122	Recycling Operating	5,000.00	60.72	.00	1,219.22	3,780.78	24	5,431.00
795.001	IT Internal Allocations	6,500.00	418.38	.00	1,483.14	5,016.86	23	6,572.00
795.995	GF Cost Distribution	88,010.00	7,334.17	.00	22,002.51	66,007.49	25	84,770.00
Other Objects Totals		\$138,010.00	\$10,895.21	\$12,611.84	\$30,968.03	\$94,430.13	32%	\$148,422.00
Capital Outlay								
900.4100	Vehicles	31,000.00	.00	.00	.00	31,000.00	0	.00

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Tot
900.4200	Heavy Equipment	143,000.00	.00	.00	.00	143,000.00	0	.0
9999.9999	Assets Reclassified	(174,000.00)	.00	.00	.00	(174,000.00)	0	.0
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.0
	Department 31 - Residential Sanitation Totals	\$928,967.00	\$79,535.31	\$31,953.40	\$246,355.27	\$650,658.33	30%	\$929,874.7
	EXPENSE TOTALS	\$928,967.00	\$79,535.31	\$31,953.40	\$246,355.27	\$650,658.33	30%	\$929,874.7
	Fund 0035 - Waste Management Fund Totals							
	REVENUE TOTALS	928,967.00	78,982.60	.00	234,886.89	694,080.11	25%	948,086.4
	EXPENSE TOTALS	928,967.00	79,535.31	31,953.40	246,355.27	650,658.33	30%	929,874.7
	Fund 0035 - Waste Management Fund Totals	\$0.00	(\$552.71)	(\$31,953.40)	(\$11,468.38)	\$43,421.78		\$18,212.7
	Fund 0086 - Seized and Forfeited							
	REVENUE							
	Department 00 - Revenue							
	<i>Fines and Forfeitures</i>							
367.000	Drug Enforcement Revenue	2,000.00	.00	.00	.00	2,000.00	0	30,954.4
	<i>Fines and Forfeitures Totals</i>	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%	\$30,954.4
	<i>Operating Transfers In</i>							
394.002	Transfer from fund balance	89,400.00	.00	.00	.00	89,400.00	0	.0
	<i>Operating Transfers In Totals</i>	\$89,400.00	\$0.00	\$0.00	\$0.00	\$89,400.00	0%	\$0.0
	Department 00 - Revenue Totals	\$91,400.00	\$0.00	\$0.00	\$0.00	\$91,400.00	0%	\$30,954.4
	REVENUE TOTALS	\$91,400.00	\$0.00	\$0.00	\$0.00	\$91,400.00	0%	\$30,954.4
	EXPENSE							
	Department 05 - Police							
	<i>Supplies</i>							
500.101	Supplies and Materials	2,500.00	.00	.00	.00	2,500.00	0	.0
500.102	Equipment	3,000.00	.00	.00	.00	3,000.00	0	.0

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
501.101	Uniforms and Clothing	1,800.00	.00	.00	.00	1,800.00	0	.0
	<i>Supplies Totals</i>	\$7,300.00	\$0.00	\$0.00	\$0.00	\$7,300.00	0%	\$0.0
	<i>Other Services & Charges</i>							
610.1110	Communications- Wireless	1,200.00	98.71	165.47	206.15	828.38	31	1,295.7
640.124	Travel Expense	1,200.00	.00	.00	.00	1,200.00	0	698.9
660.133	Repairs & Maint. Services	5,000.00	.00	.00	.00	5,000.00	0	.0
660.134	Radio Repairs	2,000.00	.00	.00	.00	2,000.00	0	.0
660.145	Gasoline & Oil	1,850.00	.00	.00	132.62	1,717.38	7	2,353.9
685.180	Membership Dues and Fees	1,450.00	.00	.00	800.00	650.00	55	971.0
685.182	Other Operating Expenses	6,000.00	.00	.00	.00	6,000.00	0	287.1
685.186	Training	1,900.00	.00	.00	672.00	1,228.00	35	.0
685.191	Canine Unit Operations	6,000.00	652.71	.00	652.71	5,347.29	11	1,632.0
686.194	Other Prof/Tech Services	10,000.00	.00	.00	.00	10,000.00	0	4,000.0
	<i>Other Services & Charges Totals</i>	\$36,600.00	\$751.42	\$165.47	\$2,463.48	\$33,971.05	7%	\$11,239.8
	<i>Capital Outlay</i>							
900.4100	Vehicles	37,500.00	.00	.00	.00	37,500.00	0	.0
900.4300	Other Equipment	10,000.00	.00	8,835.84	.00	1,164.16	88	.0
	<i>Capital Outlay Totals</i>	\$47,500.00	\$0.00	\$8,835.84	\$0.00	\$38,664.16	19%	\$0.0
	Department 05 - Police Totals	\$91,400.00	\$751.42	\$9,001.31	\$2,463.48	\$79,935.21	13%	\$11,239.8
	EXPENSE TOTALS	\$91,400.00	\$751.42	\$9,001.31	\$2,463.48	\$79,935.21	13%	\$11,239.8
	Fund 0086 - Seized and Forfeited Totals							
	REVENUE TOTALS	91,400.00	.00	.00	.00	91,400.00	0%	30,954.4
	EXPENSE TOTALS	91,400.00	751.42	9,001.31	2,463.48	79,935.21	13%	11,239.8
	Fund 0086 - Seized and Forfeited Totals	\$0.00	(\$751.42)	(\$9,001.31)	(\$2,463.48)	\$11,464.79		\$19,714.1

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT



Budget Performance Report

17.J.d

Fiscal Year to Date 09/30/19
Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Tot
	Grand Totals							
	REVENUE TOTALS	33,207,781.00	2,120,326.43	.00	6,864,214.13	26,343,566.87	21%	32,342,537.8
	EXPENSE TOTALS	33,076,422.00	2,718,895.50	1,662,358.47	8,590,827.44	22,823,236.09	31%	32,414,819.1
	Grand Totals	\$131,359.00	(\$598,569.07)	(\$1,662,358.47)	(\$1,726,613.31)	\$3,520,330.78		(\$72,281.2

Attachment: BudgetPerformanceReport-September 2019 (2860 : September 2019 Finance and IT