

**REGULAR MEETING OF CITY COUNCIL
SEPTEMBER 19, 2019 – 5:30 PM
MUNICIPAL COURTROOM
GEORGETOWN, SOUTH CAROLINA**



Notice of this meeting has been made in accordance with the
South Carolina Code of Laws as amended.

1. **CALL TO ORDER**
2. **ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES**
3. **INVOCATION & PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENTS**
5. **INTRODUCTION OF NEW EMPLOYEES**
6. **EXECUTIVE SESSION**
 - A. **Motion to adjourn Regular meeting and enter into Executive Session pursuant to Section 30-4-70(a)(2) and 30-4-70(a)(5) to discuss and receive legal advice on matters covered by attorney-client privilege concerning a contract for the proposed sale of property and to discuss matters related to the proposed location of a business on property in the City and Section 30-4-70(a)(1) to discuss appointments/reappointments to the Planning Commission.**
 - B. **Motion to adjourn Executive Session and reconvene Regular Meeting.**
 - C. **NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION.**
 - D. **City Council may take action on items discussed in Executive Session.**
7. **ADMINISTRATION DEPARTMENT**
 - A. **Motion to approve second reading of an ordinance to Amend Chapter 2 Articles II “Compensation of Members” And III “Compensation of Mayor” Of the Code of Ordinances for the City of Georgetown.**

Attachments:

1 08-10-19 compensation of mayor and council (PDF)
 - B. **Motion to approve first reading of an ordinance authorizing the sale of a portion of the City of Georgetown Operations Complex South.**

Attachments:

1 09-19-19 ORD Auth Sale of Public Property (PDF)

8. PROCLAMATION

- A. Motion to approve Proclamation proclaiming October 6-12, 2019 as Fire Prevention Week in the City of Georgetown, SC.**

Attachments:

1 2019 FIRE PREVENTION PROCLAMATION (PDF)

- B. Motion to approve Proclamation proclaiming October 6, 2019 as The Salvation Army-Georgetown Day.**

Attachments:

1 The Salvation Army-Georgetown Day Proclamation 09.19.19 (PDF)

9. PLANNING & COMMUNITY DEVELOPMENT

- A. Motion to approve second reading of an ordinance rezoning 13.96 acres of land, owned by the City of Georgetown, from Public Service (PS) to Limited Industrial (LI).**

Attachments:

1 Rezoning 13.96 ac Municipal Complex (PDF)

2 COG Eagle Site 2019 7-17-19 (PDF)

3 Current Zoning PS (PDF)

4 Proposed Zoning LI (PDF)

- B. Motion to approve second reading of an ordinance to amend Chapter 20, Article X, City Maritime Mooring Field, Boats, and Abandoned Vessels of the Code of Ordinances for the City of Georgetown.**

Attachments:

1 Mooring Field Ord Amendments 2019 (PDF)

2 2nd Draft Mooring Ord REDLINED (PDF)

3 Gtown Harbor Mooring Field Map 2019 (PDF)

4 CCU 2_buoy Installation Estimate (PDF)

- C. Motion to approve first reading of an ordinance rezoning 10 parcels, approximately 55 acres, owned by Liberty Steel Group, Inc. (LSGI) and South Carolina State Ports Authority (SCSPA) from the Redevelopment (REDD) district to Heavy Industrial (HI).**

Attachments:

1 REDD Rezoning Ord (PDF)

2 SteelMillStaffReport (PDF)

3 Goal 8 Land Use Element (PDF)

4 LUM_6 (PDF)

5 Rezoning Application Liberty Steel (PDF)

6 SCSPA application (PDF)

7 Letter on Steel Mill Rezoning (PDF)

8 Typed Denial Letter (PDF)

- D. Motion to approve first reading of an ordinance authorizing lease to Coastal Carolina University for mooring locations.**

Attachments:

- 1 9-19-19 Ordinance for Lease Ord (PDF)
- 2 09-11-19 Mooring Buoy Lease - REVISED2 (2) (PDF)

E. Motion to approve first reading of an ordinance amending the City of Georgetown Zoning Ordinance Article III (Definitions), IV (General Provisions), & VII (Use Districts) to add Solar Energy Systems.

Attachments:

- 1 Text Amendment Solar Ord (PDF)
- 2 704 Zoning Use Chart (PDF)
- 3 PC Minutes Solar (PDF)

F. Motion to proceed with complaint petitions from Unfit Dwelling Ordinance.

Attachments:

- 1 07-29-2019 COMPLAINT PETITION 2203 Front St (PDF)
- 2 2203 Front Pic (PDF)
- 3 07-29-2019 COMPLAINT PETITION (PDF)
- 4 313 Alex Alford Pic (PDF)
- 5 Sec. 5_109 Unfit Dwellings (PDF)

10. ELECTRIC UTILITIES

A. Motion to approve first reading of an ordinance to add an Interim Rate for Customer-Side Renewable Generation on the Electric Utility System.

Attachments:

- 1 CRGInterimRateOrd (PDF)

B. Motion to Approve Interconnection Agreement to be executed with Customers Desiring to Install Solar or Renewable Generation to Operate in Parallel with the Electric Utility System.

Attachments:

- 1 CRGAgreement (PDF)

C. Motion to approve purchase of a Ford F350 with a 9' Flatbed Service Body and Make Payment to Dick Smith Ford, Inc. of Columbia SC in the Amount of \$42,712.00.

Attachments:

- 1 SKM_C25819091017410 (PDF)

11. WATER DEPARTMENT

A. Motion to approve second reading to amend the Pretreatment Ordinance to reflect updates as required by the South Carolina Department of Health and Environmental Control as a condition of the City's 2019 NPDES Wastewater Permit.

Attachments:

- 1 Amend Pretreatment Ordinance Attest Page 09.19.19 (PDF)
- 2 Final Pretreatment Ordinance With All Attachments 080719 (PDF)

12. ENGINEERING

- A. Motion to approve purchase of new Ford Explorer vehicle from Vic Bailey Ford Company under state contract for the amount of \$31,309.00 for the use of Engineering Department.**

Attachments:

- 1 Engineering Vehicle Explorer 9-9-19 (PDF)

13. CITY ADMINISTRATOR REPORT

14. MINUTES

- A. Motion to approve minutes of July 25, 2019 Georgetown City Council Meeting.**

15. OLD BUSINESS

16. NEW BUSINESS

17. DEPARTMENT MONTHLY REPORTS

- A. August 2019 Electric Utility Department Report**

Attachments:

- 1 august19 (PDF)

- B. August 2019 Engineering Monthly Report**

Attachments:

- 1 Engineering Monthly Report_August 2019 (PDF)

- C. August 2019 Fire Report**

Attachments:

- 1 August 2019 Fire Report (PDF)

- D. August 2019 Fleet service Report**

Attachments:

- 1 AUGUUS.2019 monthly report (PDF)

- E. GPD August 2019 Monthly Report**

Attachments:

- 1 GPD August 2019 Monthly Report (PDF)

- F. August 2019 HR/Risk Management Monthly Report**

Attachments:

- 1 August 2019 (PDF)

- G. August 2019 Municipal Court Report**

Attachments:

- 1 Municipal court report (PDF)
- H. **August 2019 Planning & Community Development Report**
 Attachments:
 - 1 August 2019 Monthly Report (PDF)
- I. **August 2019 Public Works Department Report**
 Attachments:
 - 1 AUGUST 2019 (PDF)
- J. **August 2019 Water Utilities Monthly Report**
 Attachments:
 - 1 August 2019 Water Utilities Report (PDF)
- K. **August 2019 Finance and IT Departments Report**
 Attachments:
 - 1 August 2019 Finance & IT Report (PDF)
 - 2 Grants-Monthly Rpts FY 19.20 (PDF)
 - 3 Monthly Govdeal Report (PDF)
 - 4 BudgetPerformanceReport-August 2019 (PDF)

18. APPOINTMENTS

- A. **Motion to approve appoint/reappoint to the Planning Commission.**

19. ADJOURNMENT



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ORDINANCE

DOC ID: 2826

Council Meeting Date:	19 September 2019
Department:	Administration
Issue Under Consideration:	Motion to Approve second reading of an ordinance to Amend Chapter 2 Articles II "Compensation Of Members" And III "Compensation of Mayor" Of The Code Of Ordinances For The City Of Georgetown.
Amount Requested:	
Is Item in Current Budget?	
If no, please explain:	
Financial Impact:	
Points to Consider:	
Options:	
Staff Recommendations:	

Reviews:

Carey Smith Completed 08/12/2019 11:56 AM

Stephanie Buccione Completed 08/12/2019 2:06 PM

Georgetown City Council Completed 08/15/2019 5:30 PM

Attachments:

1. A 08-10-19 compensation of mayor and council (PDF)

**MOTION TO APPROVE SECOND READING OF AN ORDINANCE TO AMEND CHAPTER 2
ARTICLES II “COMPENSATION OF MEMBERS” AND III “COMPENSATION OF MAYOR”
OF THE CODE OF ORDINANCES FOR THE CITY OF GEORGETOWN.**

AN ORDINANCE TO AMEND CHAPTER 2 ARTICLES II “COMPENSATION OF MEMBERS”
AND III “COMPENSATION OF MAYOR” OF THE CODE OF ORDINANCES
FOR THE CITY OF GEORGETOWN

WHEREAS, Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and

WHEREAS, §2-16 of the Code of Ordinances of the City of Georgetown provides for the compensation of Council Members to be established by the council from time to time, as outlined in §5-7-170, S.C. Code; and

WHEREAS, §2-71 of the Code of Ordinances of the City of Georgetown provides for the salary for the office of Mayor to be established by the city council from time to time; and

WHEREAS, The City Council directed the administration to conduct a compensation study of the salaries of mayor and council in comparable South Carolina municipalities, which compensation study concluded the present salaries were not consistent with the study's results; and

WHEREAS, The City Council recognizes the salaries for the positions Council Member and Mayor were last revised effective in January, 2016;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the City of Georgetown Code of Ordinances Chapter 2, Article II be amended as follows: *[bold font for amendment, not to be codified in bold]*

§2-16 Compensation of Members

The compensation for the council members shall be \$9,000 per annum, not inclusive of benefits and reimbursable expenses established by policy. Such may be established and amended from time to time by City Council.

(§5-7-170, S.C. Code, as amended. Effective date January 2020)

BE IT FURTHER ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the City of Georgetown Code of Ordinances Chapter 2, Article III be amended as follows:

§2-71 Compensation of Mayor

The compensation for Mayor shall be \$12,000 per annum, not inclusive of benefits and reimbursable expenses established by policy. Such may be established and amended from time to time by City Council.

(§5-7-170, S.C. Code, as amended. Effective date January 2020)

These amendments shall be effective with the commencement of the terms of the members elected at the next general election following the passage of this ordinance.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

Brendon M. Barber, Sr., Mayor

First Reading: 08/22/19

Approved as to Form:

Second Reading: 09/19/19

Elise F. Crosby, City Attorney



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ORDINANCE

DOC ID: 2851

Council Meeting Date:	19 September 2019
Department:	Administration
Issue Under Consideration:	Motion to approve first reading of an ordinance authorizing the sale of a portion of the City of Georgetown Operations Complex South.
Amount Requested:	
Is Item in Current Budget?	
If no, please explain:	
Financial Impact:	
Points to Consider:	
Options:	
Staff Recommendations:	

Reviews:

City Attorney Completed 09/17/2019 3:55 PM

Sandra E. Yudice Ph.D. Completed 09/17/2019 4:02 PM

Stephanie Buccione Completed 09/17/2019 4:30 PM

Georgetown City Council Pending 09/19/2019 5:30 PM

Attachments:

1. a 09-19-19 ORD Auth Sale of Public Property (PDF)

**MOTION TO APPROVE FIRST READING OF AN ORDINANCE AUTHORIZING THE SALE
OF A PORTION OF THE CITY OF GEORGETOWN OPERATIONS COMPLEX SOUTH.**

AN ORDINANCE AUTHORIZING THE SALE OF PUBLIC PROPERTY

- WHEREAS,** The City of Georgetown owns certain properties on South Fraser Street in the City of Georgetown known as the City of Georgetown Operations Complex South “City Complex;” and
- WHEREAS,** in 2018, the City Council of the City of Georgetown authorized the marketing of some portion of these properties for economic development; and
- WHEREAS,** On July 23, 2019, the City of Georgetown Planning Commission recommended the City Council rezone several parcels of the City Complex to Limited Industrial for economic development; and
- WHEREAS,** The City received a bona fide offer for the purchase of certain parcels contained in the City Complex, and in consideration of certain economic development incentives from the City to support the development of the proposed light manufacturing project, on September 12, 2019, the City Council for the City of Georgetown authorized the Mayor, Administrator, and attorneys to negotiate a contract for sale of a portions of the City Complex with the bona fide offeror;
- WHEREAS,** The Mayor and City Council have been presented with a proposed contract for the sale and purchase of approximately 13 acres, more or less, more fully described and depicted in Exhibit A to the “Contract for Purchase and Sale of Land” (EX. I, “the contract,” attached and incorporated); and
- WHEREAS,** On September 26, 2019, the City Council held a Public Hearing regarding the sale of public property pursuant to Sec. 2-46, City of Georgetown Code of Ordinances; and
- WHEREAS,** The developer intends and agrees to invest \$10 million and create about 70 jobs within five (5) years from the execution of the Contract for Purchase/Sale of Land; and
- WHEREAS,** The City and the County of Georgetown are working together to designate the parcels as a Multi-County Business Park (MCBP) to rehabilitate the current building and construct speculative buildings to attract light manufacturing industries and businesses; and
- WHEREAS,** The Mayor and City Council of the City of Georgetown authorize the sale of public lands of the city pursuant to EX. I., for economic development, in the best interests of the City of Georgetown;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that a contract for sale of public land be approved to include but not be limited to such terms itemized below, more fully contained in EX. I:

Property description:

ALL those pieces, parcels or tracts of land situate, lying and being in the City of Georgetown, County of Georgetown, State of South Carolina, shown and designated as "12.10 Acres" southwest of the 50' Right of Way and a perpetual non-exclusive easement over and across a "0.90 Acres 50' Right of Way" that appears on a plat entitled "PLAT OF A DIVISION OF THE OLD EAGLE ELECTRIC PLANT SITE ON U.S. HIGHWAY 17 AND 701 (aka SOUTH FRASER STREET)," incorporated into EX. I.

TMS No.: 05-0047-017-00-00 (a portion)

Contract sale price:

\$XXXXXX (ref. Sec. 30-4-40(a)(5), S.C. Code of Laws)

BE IT FURTHER ORDAINED, that EX. I, attached and incorporated for City Council, is exempt from public disclosure pursuant to Sec. 30-4-40(a)(5), S.C. Code of Laws, as document(s) incidental to the sale and purchase of real property, to be public when the deed is executed.

BE IT FURTHER ORDAINED, that such deed referenced in the Contract be delivered pursuant to the terms of the Contract, subject to the following limitation: The City retains any such Rights of Way, by easement, dedication or deed, as may be recorded in the Office of the Register of Deeds for Georgetown County as of the date of this Ordinance, or agreed upon to be recorded in the Contract.

ATTEST:

Stephanie Buccione, City Clerk

Brendon M. Barber, Sr., Mayor

First Reading: 09/19/19

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney



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PROCLAMATION

DOC ID: 2803

Council Meeting Date:	19 September 2019
Department:	Fire Department
Issue Under Consideration:	Motion to approve Proclamation proclaiming October 6-12, 2019 as Fire Prevention Week In the City of Georgetown, SC.

Reviews:

Charles W. Cribb Completed 08/02/2019 9:01 PM

City Attorney Completed 08/07/2019 4:36 PM

Carey Smith Completed 08/07/2019 4:49 PM

Stephanie Buccione Completed 09/11/2019 4:44 PM

Georgetown City Council Pending 09/19/2019 5:30 PM

Attachments:

1. A 2019 FIRE PREVENTION PROCLAMATION (PDF)

**MOTION TO APPROVE PROCLAMATION PROCLAIMING OCTOBER 6-12, 2019 AS FIRE
PREVENTION WEEK IN THE CITY OF GEORGETOWN, SC.**

CITY OF GEORGETOWN, SOUTH CAROLINA MAYOR'S PROCLAMATION

WHEREAS, the City of Georgetown, South Carolina is committed to ensuring the safety and security of all those living in and visiting Georgetown; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, home fires killed 2,630 people in the United States in 2017, according to the National Fire Protection Association® (NFPA), and fire departments in the United States responded to 357,000 home fires; and

WHEREAS, the majority of U.S. fire deaths (4 out of 5) occur at home each year; and

WHEREAS, the fire deaths rate per 1,000 home fires reported to U.S. fire departments was 4 percent higher in 2017 than in 1980; and

WHEREAS, when the smoke alarm sounds Georgetown City residents may have less than two minutes to escape to safety; and

WHEREAS, Georgetown City residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, Georgetown City residents should make a home escape plan, drawing a map of each level of the home, showing all doors and windows; and

WHEREAS, Georgetown City residents should practice the home fire escape plan with everyone in the household, including visitors; and

WHEREAS, Georgetown City residents should practice the home fire escape drill at least twice a year, during the day and at night; and

WHEREAS, Georgetown City residents should teach children to escape on their own incase adults can't help them; and

WHEREAS, Georgetown City residents should make sure everyone knows how to call 9-1-1 or the local emergency number from a cell phone or a neighbor's phone; and

WHEREAS, Georgetown City residents should practice using different ways out; and

WHEREAS, Georgetown City residents in a real emergency should get low and go under the smoke to get out quickly; and

WHEREAS, Georgetown City residents should get out and stay out, never going back inside the home for people, pets, or things; and

WHEREAS, Georgetown City residents are responsive to public education measures and are able to take action to increase their safety from fire, especially in their homes; and

WHEREAS, the 2019 Fire Prevention Week™ theme, "Not Every Hero Wears a Cape. Plan and Practice Your Escape!"™ effectively serves to remind us that we need to take personal steps to increase our safety from fire.

THEREFORE, As Mayor, I Brendon M. Barber, Sr. do hereby proclaim October 6-12, 2019, as Fire Prevention Week throughout this City, and I urge our Citizens to be aware of their surroundings, look for available ways out in the event of a fire or other emergency, respond when the smoke alarm sounds by exiting the building immediately, and support the many public safety activities and efforts of Georgetown City Fire Department services during Fire Prevention Week 2019.

SIGNED, SEALED AND DATED this 19th day of September 2019.

ATTEST:

Brandon M. Barber, Sr.
Mayor

Stephanie Buccione
City Clerk

Attachment: 2019 FIRE PREVENTION PROCLAMATION (2803 : 2019 Fire Prevention Proclamation)



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PROCLAMATION

DOC ID: 2850

Council Meeting Date:	19 September 2019
Department:	Administration
Issue Under Consideration:	Motion to approve Proclamation proclaiming October 6, 2019 as The Salvation Army-Georgetown Day.

Reviews:

Sandra E. Yudice Ph.D. Completed 09/16/2019 10:06 AM

City Attorney Skipped 09/16/2019 9:57 AM

Stephanie Buccione Completed 09/16/2019 10:40 AM

Georgetown City Council Pending 09/19/2019 5:30 PM

Attachments:

1. A The Salvation Army-Georgetown Day Proclamation 09.19.19 (PDF)

**MOTION TO APPROVE PROCLAMATION PROCLAIMING OCTOBER 6, 2019 AS THE
SALVATION ARMY-GEORGETOWN DAY.**

CITY OF GEORGETOWN, SOUTH CAROLINA PROCLAMATION

WHEREAS, The Salvation Army originated in London, England in 1865, from the compassionate hearts of William and Catherine Booth; and

WHEREAS, The Salvation Army is an international movement and an evangelical part of the universal Christian church. Its message is based on the Bible. Its ministry is motivated by the love of God. Its mission is to preach the gospel of Jesus Christ and meet human needs in His name without discrimination; and

WHEREAS, The Salvation Army has enjoyed a local presence at the same location at Anthuan Maybank Drive, Georgetown, South Carolina for 20 years; and

WHEREAS, we have enjoyed a thriving working relationship with the City of Georgetown, South Carolina; and

WHEREAS, we anticipate many years of continued service here.

NOW, THEREFORE, I, Brendon M. Barber, Sr., do hereby proclaim Sunday, October 6, 2019 as The Salvation Army-Georgetown Day.

SIGNED, SEALED, AND DATED this 19th day of September 2019.

ATTEST:

Brendon M. Barber, Sr.
Mayor

Stephanie Buccione
City Clerk

Attachment: The Salvation Army-Georgetown Day Proclamation 09.19.19 (2850 : The Salvation Army-Georgetown Day)



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ORDINANCE

DOC ID: 2814

Council Meeting Date:	19 September 2019
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve second reading of an ordinance rezoning 13.96 acres of land, owned by the City of Georgetown, from Public Service (PS) to Limited Industrial (LI).
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• The City of Georgetown bought the old Eagle Electric site in 2007. • The property has sat vacant, mainly being used as an electric pole lay yard and storage. • A new elevated water tower was installed in the north corner of the property in 2014. • A 2.37 acres tract was subdivided off in 2016 for a new Maryville Fire Station. • There is now a potential buyer for 13.10 acres of this property to be used as limited industry. • The city needs to rezone this 13.96 acres from Public Service (PS) to Limited Industrial (LI) so the new owners can utilize the property for industry.
Options:	Approve or deny the rezoning.
Staff Recommendation:	Approve the rezoning of 13.96 acres.

Reviews:

Angela Rambeau Completed 08/07/2019 4:29 PM

City Attorney Completed 08/07/2019 4:34 PM

Carey Smith Completed 08/07/2019 4:46 PM

Stephanie Buccione Completed 08/09/2019 1:00 PM

Georgetown City Council Completed 08/15/2019 5:30 PM

Attachments:

1. A Rezoning 13.96 ac Municipal Complex (PDF)

2. B COG Eagle Site 2019 7-17-19 (PDF)
3. C Current Zoning PS (PDF)
4. D Proposed Zoning LI (PDF)

**MOTION TO APPROVE SECOND READING OF AN ORDINANCE REZONING 13.96 ACRES
OF LAND, OWNED BY THE CITY OF GEORGETOWN, FROM PUBLIC SERVICE (PS) TO
LIMITED INDUSTRIAL (LI).**

AN ORDINANCE REZONING APPROXIMATELY 13.96 ACRES OWNED BY THE CITY OF GEORGETOWN, LOCATED ON THE WEST SIDE OF SOUTH FRASER STREET, FROM PUBLIC SERVICE (PS) TO LIMITED INDUSTRIAL (LI)

WHEREAS, pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

WHEREAS, the Planning Commission of the City of Georgetown, South Carolina held a public hearing to receive public input regarding the rezoning request; and

WHEREAS, following the public hearing on July 23, 2019 and the 4-0 vote in favor of rezoning by the Planning Commission, the Mayor and City Council of the City of Georgetown have determined that the zoning boundaries as shown on the Official Zoning Map be revised and amended as follows:

Rezoning from Public Service (PS) to Limited Industrial (LI), property totaling approximately 13.96 acres located on South Fraser Street, identified by the Georgetown County Tax Map as TMS# (05-0047-017-00-00). Parcel will also be included in the Design Overlay District for Main Corridors.

For a more specific description of said property, please see attached map.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that the Future Land Use Map and Official Zoning Map of the City of Georgetown be amended by revising and amending the zoning boundaries of the Official Zoning Map, together with all explanatory matter herein as follows:

Rezoning from Public Service (PS) to Limited Industrial (LI), property totaling approximately 13.96 acres located on South Fraser Street, identified by the Georgetown County Tax Map as TMS# (05-0047-017-00-00). Parcel will also be included in the Design Overlay District for Main Corridors.

BE IT FURTHER ORDAINED, that such changes shall be made on the Official Zoning Map and Future Land Use Map. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

Brendon M. Barber, Sr., Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney

Attachment: Rezoning 13.96 ac Municipal Complex (2814 : Rezone 13.96 acres from PS to HI)

REFERENCES:

1. PLAT RECORDED IN PLAT SLIDE BOOK 702 PAGE 8.
2. DEED RECORDED IN RECORD BOOK 1334 PAGE 7.

NOTES:

1. THIS PROPERTY IS LOCATED IN FLOOD ZONE X.
2. OWNER OF RECORD: CITY OF GEORGETOWN
P.O. BOX 939
GEORGETOWN, SC 29442
3. ZONED: PS
*BUILDING SETBACKS: FRONT = 50'
SIDE = 10'
STREET SIDE = 15'
REAR = 10'
LOT WIDTH MIN.= 60'
MINIMUM AREA = 10,000 SQ.FT.
* SETBACKS TO BE VERIFIED BY CITY OF GEORGETOWN (AND IF APPLICABLE, VERIFIED BY APPROPRIATE HOA OR ARB).

4. THIS PROPERTY IS SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD. NO TITLE SEARCH PERFORMED BY THIS OFFICE.

5. THIS SURVEY WAS PREPARED FOR THE EXCLUSIVE USE OF THE PERSON(S) OR ENTITY APPEARING ON SAID SURVEY. THIS SURVEY DOES NOT EXTEND TO ANY UNNAMED PERSON(S) OR ENTITY WITHOUT AN EXPRESSED RECERTIFICATION BY L. BRUCE ABBOTT.

6. THIS SURVEY IS NULL AND VOID IF SIGNATURE AND EMBOSSED SEAL ARE ABSENT.

7. ALL BEARINGS AND COORDINATES SHOWN HEREON ARE BASED ON SOUTH CAROLINA STATE PLANE COORDINATE SYSTEM 1983. DISTANCES SHOWN HEREON ARE HORIZONTAL (GROUND) DISTANCES, NOT GRID DISTANCES.

CERTIFICATE OF APPROVAL FOR RECORDING

I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HERE HAS BEEN FOUND TO COMPLY WITH THE SUBDIVISION REGULATIONS FOR CITY OF GEORGETOWN, SOUTH CAROLINA, WITH THE EXCEPTION OF SUCH VARIANCE, IF ANY, AS ARE NOTED IN THE MINUTES OF THE PLANNING COMMISSION AND THAT IT HAS BEEN APPROVED FOR RECORDING IN THE OFFICE OF THE CLERK OF COURT.
DATE

CHAIRMAN, PLANNING COMMISSION

"I hereby state that to the best of my professional knowledge, information, and belief, the survey shown herein was made in accordance with the requirements of the Standards of Practice Manual for Surveying in South Carolina, and meets or exceeds the requirements for a Class B as specified therein; also there are no visible encroachments or projections other than shown."

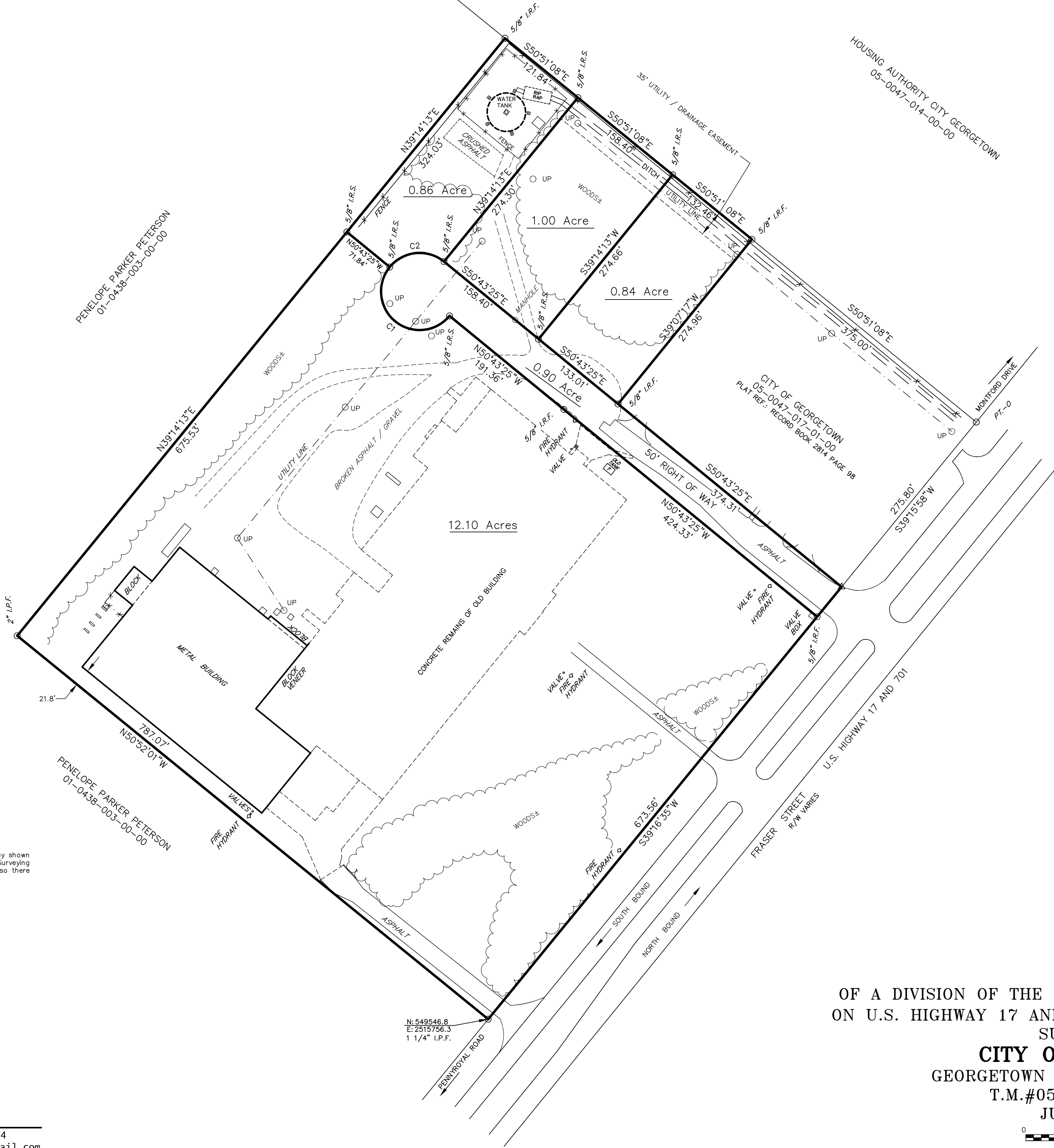
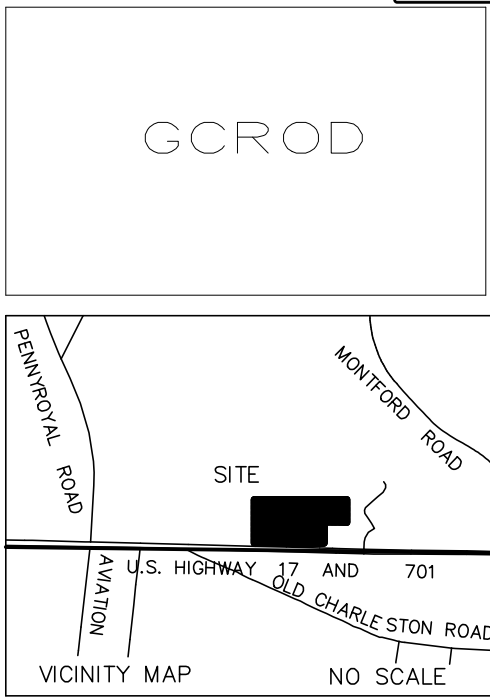


TIDEWATER
LAND SURVEYING LLC
36 NEW CASTLE LANE
PAWLEYS ISLAND, SC 29585



L. BRUCE ABBOTT SCPLS#29504
843-833-2190 Lbruceabbott@gmail.com

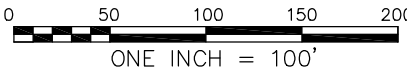
CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING
C1	50.00'	157.08'	100.00'	N50°43'25" W
C2	50.00'	78.51'	70.69'	N84°15'24"E



PLAT

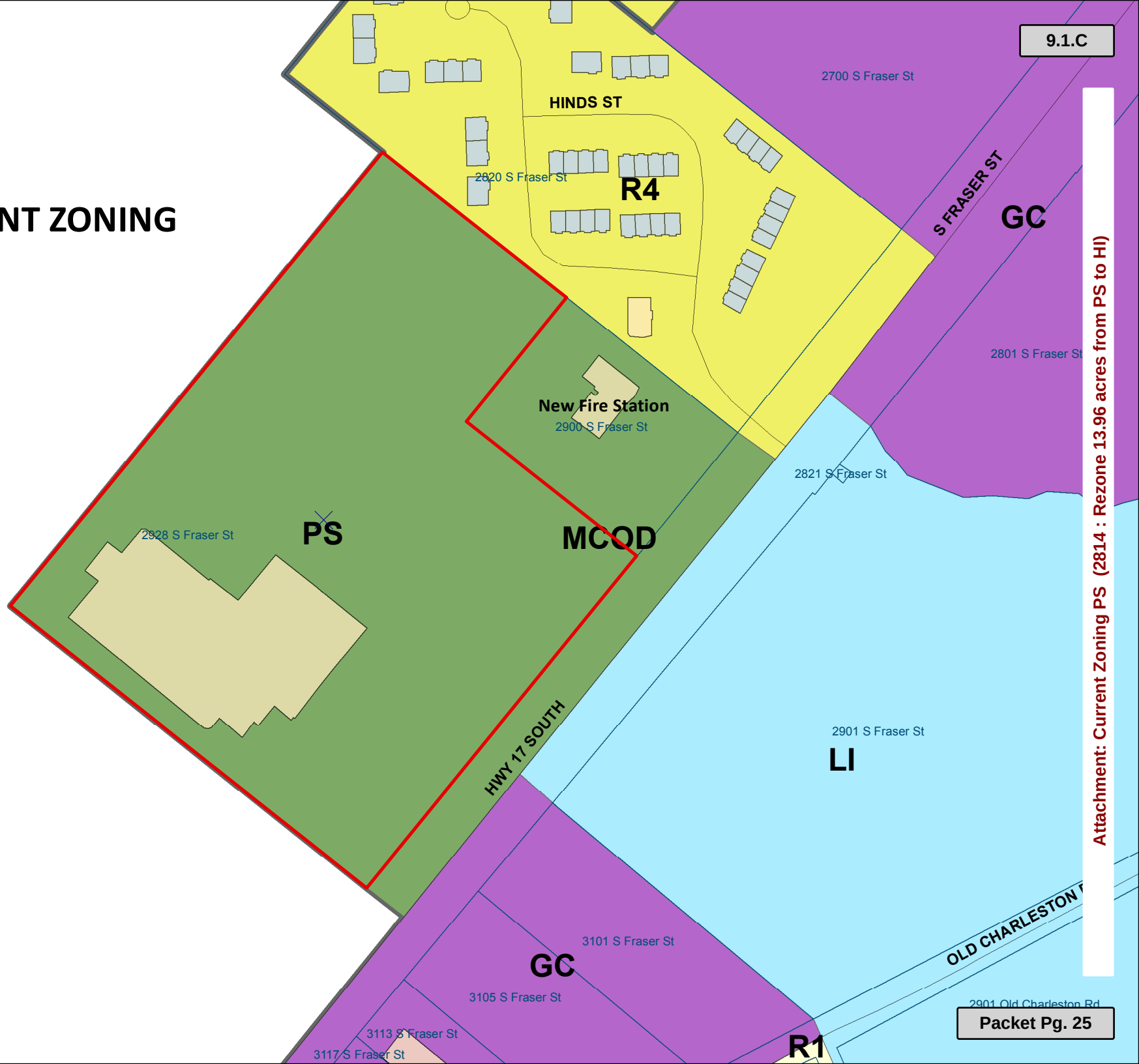
OF A DIVISION OF THE "OLD EAGLE ELECTRIC PLANT" SITE
ON U.S. HIGHWAY 17 AND 701 (aka SOUTH FRASER STREET)
SURVEYED FOR

CITY OF GEORGETOWN
GEORGETOWN COUNTY, SOUTH CAROLINA
T.M.#05-0047-017-00-00
JULY 14, 2019





CURRENT ZONING

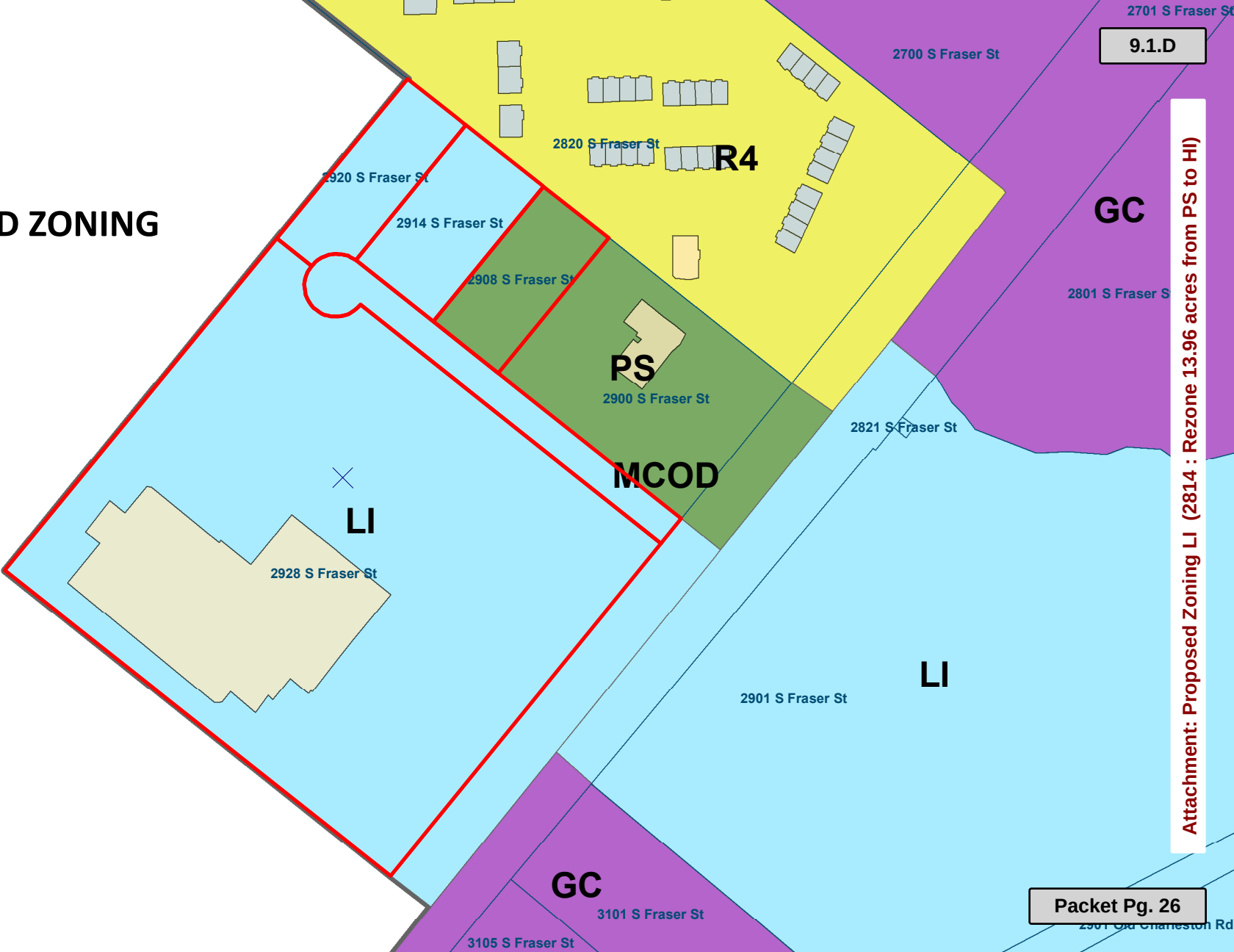


Attachment: Current Zoning PS (2814 : Rezone 13.96 acres from PS to HI)



DISCLAIMER: This map is a geographic representation of data obtained from various sources. All efforts have been made to ensure the accuracy of this map. However, the City of Georgetown disclaims all responsibility and liability for the use of this map.

PROPOSED ZONING





120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 2815

Council Meeting Date:	19 September 2019
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve second reading of an ordinance to amend Chapter 20, Article X, City Maritime Mooring Field, Boats, and Abandoned Vessels of the Code of Ordinances for the City of Georgetown.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• The City Maritime Mooring Field, Boats, and Abandoned Vessels was established in 2013. • The ordinance needed to be updated. • A council workshop was held in June 2019 to give staff guidance and direction as to how to proceed with new regulations for the mooring field. • A public hearing was held at the July 2019 Planning Commission meeting where several people provided input as to the regulations that would improve the intent of this ordinance. • PC unanimously approved with a 4-0 vote the changes to the Mooring Field ordinance, with additions. • Staff revised the ordinance to incorporate the Planning Commission's recommendations.
Options:	Approve or deny the amendments to the ordinance.
Staff Recommendations:	Approve

Reviews:

Angela Rambeau Completed 08/07/2019 4:27 PM

Carey Smith Completed 08/07/2019 4:51 PM

Stephanie Buccione Completed 08/09/2019 12:53 PM

Georgetown City Council Completed 08/15/2019 5:30 PM

Attachments:

1. A Mooring Field Ord Amendments 2019 (PDF)
2. B 2nd Draft Mooring Ord REDLINED (PDF)
3. C Gtown Harbor Mooring Field Map 2019 (PDF)
4. D CCU 2_buoy Installation Estimate (PDF)

**MOTION TO APPROVE SECOND READING OF AN ORDINANCE TO AMEND CHAPTER 20,
ARTICLE X, CITY MARITIME MOORING FIELD, BOATS, AND ABANDONED VESSELS OF
THE CODE OF ORDINANCES FOR THE CITY OF GEORGETOWN.**

**AN ORDINANCE TO AMEND CHAPTER 20 ARTICLE X “CITY MARITIME
MOORING FIELD, BOATS, AND ABANDONED VESSELS” OF THE CODE OF
ORDINANCES FOR THE CITY OF GEORGETOWN**

WHEREAS, Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and

WHEREAS, The City Council of the City of Georgetown recognizes the importance of the Sampit River to the citizens, merchants, and visitors; and

WHEREAS, The City Council enacted an ordinance 2013 establishing a maritime field for mooring buoys and to address abandoned vessels; and

WHEREAS, The City recognizes some amendments to the ordinance are necessary to be consistent with proposed contractual arrangements within the City Maritime Field;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the City of Georgetown Code of Ordinances Chapter 20, be amended as follows:

ARTICLE VII. MOORING BUOYS

**ARTICLE X. CITY MARITIME MOORING FIELD, BOATS, AND ABANDONED
VESSELS**

§20-140 Scope and Purpose.

The provisions of this article are intended to address use of the Sampit River along the City Harborwalk side of Goat Island, from Morgan Park to the Kaminski House, for the benefit of the citizens and boating community, to encourage safety for the boating public and along the waterfront, and promote scenic beauty. The provisions of this article are intended to address mooring buoys, river use, law enforcement, and abandoned vessels in a manner consistent with state law, including but not necessarily limited to Title 50 of the South Carolina Code of Laws, which shall govern all activity and matters related to watercraft on the

waters, and the shores and banks of the Sampit River as identified herein, located within the jurisdictional limits of the City of Georgetown.

It is the intent of the City, that any action taken with regard to South Carolina Code of Laws, Title 50, Chapter 21, Section 190, Abandoning Watercraft or Outboard Motor; Penalty; Removal, will be done in coordination with the South Carolina Department of Natural Resources.

§20-141 Definitions.

Except where the context clearly indicates otherwise, the following terms and phrases as used in this definition shall have the following meanings:

- (1) Abandon or abandoned describes any nuisance watercraft that has been anchored, moored, stranded, wrecked, sinking or sunk, or that is no longer functional for its primary purpose, or has been left unattended for longer than forty-five (45) days. A watercraft is not abandoned if it is legally moored or is legally and permissively on private property.
- (2) Abandon or abandoning means the act of anchoring, mooring, stranding, wrecking, sinking, or leaving a watercraft unattended beyond the proscribed period and/or in an unlawful manner such that has become a nuisance or danger.
- (3) Boat means a vessel or watercraft.
- (4) City Maritime Field for purposes of this Article means the area of the Sampit River established by drawing a straight line from the southern-most property corner of the Stewart-Parker House across to the northern tip of Goat Island to form the northern boundary and drawing a straight line from the southern tip of Goat Island to the "S" marker or day beacon in Sampit River ship channel, then to the public boat ramp located at East Bay Park to form the southern boundary. A map of this area and details about the quantity, location, and description of the mooring buoys is attached hereto and made a part of this article, attached and incorporated and maintained at City Hall.
- (5) Department means the South Carolina Department of Natural Resources.
- (6) Harbormaster means the person, owner, group, marina or organization that shall have all those certain duties and responsibilities of permitting, placing, inspecting, instructing, resolving conflicts, etc. relating to moorings in the City of Georgetown Harbor Mooring Field.

- (7) Mooring Buoy means a buoy fixed to the bottom in the navigable water with means such as a ring to moor a vessel by use of anchor chain or mooring lines, moored at the bow.
- (8) Operator means every person who steers or is in control of the use, navigation, movement, anchoring, mooring, or employment of a vessel.
- (9) Owner means a person, other than a lien holder, who claims lawful possession of a vessel or outboard motor by virtue of legal title or equitable interest in it which entitles him to possession.
- (10) Person means an individual, a partnership, a firm, a corporation, an association, or other legal entity.
- (11) Unattended as it pertains to watercraft means there are no observable change in circumstances or evidence of being looked after or maintained in any way and no substantial change in location.
- (12) Use means operate, navigate, or employ.
- (13) Vessel means every description of watercraft, other than a seaplane regulated by the federal government, used or capable of being used as a means of transportation on water.
- (14) Waters of the City means waters within the jurisdictional limits of City of Georgetown (See *attached map of City Maritime Field*), but not on private lakes or ponds.
- (15) Waters of the State means waters within the territorial limits of the state but not private lakes or ponds.
- (16) Watercraft means anything used or capable of being used as a means of transportation on the water but does not include: a seaplane regulated by the federal government, water skis, aquaplanes, surfboards, windsurfers, tubes, rafts, and similar devices or anything that does not meet construction or operation requirements of state or federal government for watercraft.

§20-142 Permits and Administration.

All mooring buoys shall be owned and installed by the City of Georgetown as pertains to the City of Georgetown Harbor Mooring Field permit drawings dated 5/17/19 (copy may be obtained at City Hall). Individual permits, whether it be daily, weekly or monthly, for the twenty-nine (29) mooring locations in the Sampit Harbor, shall be issued and managed by the designated Harbormaster.

- (a) Mooring buoys are intended for short term use by transient boaters. No single person or group of persons may lease more than one mooring buoy at any given time.
- (c) The Application:
 - 1) Statement of intended use. The application shall include the intended length of mooring ball use, which shall not exceed one month.
 - 2) Boater information. The application shall include boater information not limited too; name, address, city, state, zip code, phone number, email address, boat type, boat length, inboard/outboard motor, registration number and state, boat insurance company, and signature of liability.
 - 3) Fees. The Permit application fee shall be paid in advance and shall be based on the predetermined fee schedule set by the Official City Clerks Records, and may be amended from time to time by Council. The Harbormaster agrees to report fees collected from transient moorings on a monthly basis, and remit to the city ____% of fees collected. Mooring spaces allowed in previous agreements to this ordinance shall not be subject to these fees.
- (d) Notice:
If application is completed with the Harbormaster, notice will be given same day of availability, length of moor, and permit fees associated with the City mooring field. If application is sent to Harbormaster ahead of time, the Harbormaster will notify said applicant within fifteen (15) days.
- (e) Permit holder requirements:
 - 1) Permit holders shall provide proof of current liability insurance, issued by an insurance company, protecting the Harbormaster and the City from all claims for damage to property and bodily injury, including death, which may arise from operation or use of the mooring ball under or in connection with the permit. Such proof of liability insurance coverage shall include an endorsement naming the Harbormaster and the City as additional insureds.
 - 32) Permits are not subject to assignment to any third party. The use of moorings is intended for the private recreational use of the permittees. Personally subletting and/or commercial use of the moorings is strictly prohibited and constitutes explicit grounds for unilateral termination of a mooring permit. Only the boat belonging

to the permittee and specifically described on the mooring permit application may be stored at the mooring.

43) Permit holders shall maintain buoy(s) with a clean appearance and in good repair at all times.

(f) Renewal:

During times when there are vacant mooring buoys, no pending applications for new permits, the Harbormaster may renew existing permits for the same location for a time period not to exceed the lesser of one month, and issue a mooring permit to any City resident (non-transient) boat owner who submits a permit application. Any permittee wishing to renew a permit shall submit a permit renewal application to the Harbormaster no later than 24 hour prior to the expiration of the current permit. Permits for location received after that time will be on a first come, first served basis, as provided above.

(g) Remedies:*

The permit is a temporary license, which may be denied, suspended or revoked for any conduct which is contrary to the provisions of this article or for conduct of the mooring related business in such a manner as to create a public nuisance or constitute a danger to public health, safety or welfare. The city may deny, revoke or suspend a permit issued under this article at any time for any reason, to include:

- (1) Any necessary permit has been suspended, revoked or canceled.
- (2) The permittee does not have insurance in force which is correct and effective.
- (3) Changing conditions of Sampit River traffic or other maritime changes, natural or man-made, necessitating removal of the buoy.
- (4) The permittee has failed to correct violations of this article or conditions of the permit upon receipt of notice of the violation delivered in writing to the permittee.

*Notice under this section shall be in writing.

(h) Administration:

Authority was granted by the South Carolina Department of Natural Resources under S.C. Code, section 50-21-80 to administer and enforce the provisions of Chapter 21 of Title 50 SC Code in a letter from the Department Director on August 14, 2013. This authority shall be vested in the City of Georgetown Police Department. Public safety officials and their authorized contractors shall have the authority to board an abandoned

vessel, defined as any watercraft that has been moored, stranded, wrecked, sinking, or sunk, and has been left unattended for longer than forty-five (45) days, and designated by the Department as abandoned subject to the provisions of this article or to any applicable rule or regulation for the purpose of inspection or determining compliance with the provisions of this article. Such officials are empowered to post seizure notices, issue summons for appearance in court or make arrest for violations of this article or the rules and regulations prescribed hereunder.

§20-143. Harbormaster.

(1) The Harbormaster shall be appointed by the City Council annually for a one-year term beginning January 1 and ending December 31. In the event that an appointment is not made, the incumbent shall remain in the office of harbormaster until a successor is appointed and sworn. This ordinance shall not be construed as giving the serving harbormaster any expectation of automatic reappointment to successive terms, and no cause need be shown by the Council for their failure to reappoint a harbormaster at the end of any one-year term.

(2) Minimum qualifications of the Harbormaster are as follows:

- a. Possess and maintain a City of Georgetown business license.
- b. Ability to work independently with sound judgement and excellent communication skills.
- c. Ability to interact with a wide variety of entities and individuals at the local, state, and federal levels.
- d. Proficiency in small to medium boat handling and basic navigation.
- e. Available to work variable hours, including weekends, during main boating season.

(3) Duties and responsibilities of the Harbormaster include, but are not limited to, the following:

- a. Administer and enforce the provisions of this Ordinance with the authority granted by law.
- b. Manage and administer the mooring and dinghy tie-up renewal process, maintain the City of Georgetown Harbor Mooring Field waiting list and the approved mooring inspectors list, register new moorings in harbor waters, and assign and issue permits for new moorings.
- c. Maintain anchorage areas and change mooring locations when a crowded condition renders the change desirable.
- d. Prepare an annual mooring field budget and report for Council.
- e. Resolve conflicts between parties relating to moorings and operation of watercraft.

- f. Ensure mooring users make permit payments and are moored in correct locations safely.
- g. The harbormaster is not authorized to carry a weapon or to make arrests in the conduct of any duties required by his/her office.

§20-144 Anchoring prohibited.

(a) Anchoring within one hundred forty (140) feet of a mooring buoy owned by the city is prohibited. No vessel shall be anchored within the Corps of Engineers established channel. Boats anchored in these areas at the date of the passage of this ordinance shall have sixty (60) days to comply.

(b) This section does not apply to vessels attached to permanent piers or docks.

(cf. Ord. of 6-16-05(2)) former Art VII sec. 20-100, et seq)

§20-145 Mooring buoys.

(a) Mooring buoys shall be the exclusive anchorage in the Maritime Mooring Field, as depicted on the City of Georgetown Harbor Mooring Field Map attached and incorporated.

(b) Mooring buoys shall be uniform, colored white, with the design and construction specifications depicted on the Buoy Details specification diagram, attached and incorporated

(c) Mooring buoy placement locations shall be limited to locations depicted on the Mooring Buoy Map, attached and incorporated. Other placement is expressly prohibited.

(d) Mooring buoys shall be placed and owned by the City.

(e) Any person attaching their vessel to a city-owned mooring buoy must register and pay a fee with the city's designated Harbormaster.

(f) All vessels attached to buoys must dispose of waste at an approved pump-out site.

(g) This section does not apply to vessels attached to permanent piers or docks, vessels anchored in connection with a permitted special event, and vessels anchored in compliance with §20-144.

§20-146 Unlawful acts.

Unlawful to abandon:

(1) It is unlawful to abandon a watercraft or outboard motor on the public land or waters of this state or the City or on private property without permission of the property owner. This section does not apply to persons who abandon a watercraft in an emergency for the safety of the person onboard; however, after the emergency is over, the owner and operator of the abandoned watercraft shall make a bona fide attempt to recover the watercraft.

(2) A person violating the provisions of this section is guilty of a misdemeanor and, upon conviction, may be fined no more than five hundred dollars or imprisoned up to thirty (30) days, or both. In addition, the owner must remove the abandoned watercraft within fourteen (14) days of conviction. The City Recorder's Court is vested with jurisdiction for cases arising under this section.

(3) An abandoned watercraft must be removed at the risk and the expense of the owner.

§20-147 Seizure and disposal of abandoned vessels.

Seizure of certain watercraft; notice of seizure and of time for removal; forfeiture and disposal. Pursuant to the police powers of local governments for the promotion of the public health, safety and welfare and general convenience as granted by state legislation, including the state home rule act, construed in accordance with provisions of the South Carolina State Constitution and the South Carolina Code of Laws, the City shall be authorized to seize a stolen, abandoned, junked, adrift, destroyed, or salvaged watercraft or outboard motor, a watercraft that is no longer functional for its primary purpose, a watercraft or outboard motor for which the true owner is not determined, or a watercraft or outboard motor on which the manufacturer's or assigned serial number has been destroyed, removed, covered, altered, or defaced, such watercraft may be located on public property or on private property if impermissibly located on such private shores and banks, or which constitute a nuisance, a hazard to navigation, or threatens sensitive environments, and/or which is not within an anchorage area approved by the U.S. Coast Guard, U.S. Army Corps of Engineers, or the South Carolina Department of Health and Environmental Control and such watercraft or outboard motor is deemed to be a nuisance or a hazard to the citizens of the City of Georgetown.

The City may post a notice to seize on a clearly visible location of the watercraft while it is in its current location. The posting of a notice to seize on the watercraft or outboard motor shall constitute notice to a person claiming an interest in it, and the person shall immediately remove the vessel. If the vessel is not removed by the owner within sixty (60) days of the posting of the notice to seize, the City may then effect seizure of the vessel by removing it no sooner than sixty (60) days after the posting of the notice to seize. If after reasonable efforts, the City determines the owner of a noticed watercraft or outboard motor and related marine equipment, it shall notify the owner by certified mail of the procedure, the location, and the fact that he has not less than thirty (30) days from the date of the certified letter to remove the vessel or equipment from the unlawful location or the City's designated storage facility as applicable. If a security interest has been perfected, the City must notify the lien holder by certified mail allowing thirty (30) days to respond.

The failure of the owner and all lienholders to exercise their right to reclaim the watercraft within the time provided is considered a waiver by the owner and lienholders of all rights, title, and interest in the watercraft and is considered as their consent to the disposition of the watercraft by the City.

The City may retain the property for official use or transfer the property to another public entity for official use, sell the property at public auction, or, destroy or otherwise lawfully dispose of the watercraft or outboard motor at the discretion of the City. If proceeds are derived from a sale, they must be deposited in the boating operating fund of the City for administration of the program.

The City shall keep a record of noticed vessels and the circumstances under which found, impounded, stored, sold, or destroyed, or removed by another party.

§20-148. Policy and procedure.

In order to implement the provisions of this chapter, the administrator or his designee is authorized to establish written policies and procedures consistent with the provisions herein and Title 50 of the South Carolina Code of Laws.

§20-149. Notice to state.

In the event that the City is unable to ascertain the identity of the owner, or for any other reason is unable to give notice to a party with interest in the vessel or watercraft other than the posting of notice, and in the event the vessel or watercraft is not returned to the owner, the City shall send or cause to be sent a written report of such removal and disposal to the South Carolina Department of Natural Resources.

§20-150. Violation; misdemeanor.

Any person who violates any section of this article shall be guilty of a misdemeanor and shall be punishable under section 1-16 of this Code.

§20-151. Severability.

If any section, subsection, clause or provision of this article shall be deemed unconstitutional or found to conflict with a provision of South Carolina law, or be otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby and shall remain in full force and effect.

§20-152. Conflicts.

If a section, subsection, clause, or provision of this article shall conflict with the section, subsection, clause, or provision of a preceding ordinance of the City of Georgetown, then the preceding section, subsection or part shall be deemed repealed and no longer in effect.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

Brendon M. Barber, Sr., Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney

ARTICLE VII. MOORING BUOYS

ARTICLE X. CITY MARITIME MOORING FIELD, BOATS, AND ABANDONED VESSELS

§20-140 Scope and Purpose.

The provisions of this article are intended to address use of the Sampit River along the City Harborwalk side of Goat Island, from Morgan Park to the Kaminski House, for the benefit of the citizens and boating community, to encourage safety for the boating public and along the waterfront, and promote scenic beauty. The provisions of this article are intended to address mooring buoys, river use, law enforcement, and abandoned vessels in a manner consistent with state law, including but not necessarily limited to Title 50 of the South Carolina Code of Laws, which shall govern all activity and matters related to watercraft on the waters, and the shores and banks of the Sampit River as identified herein, located within the jurisdictional limits of the City of Georgetown.

It is the intent of the City, that any action taken with regard to South Carolina Code of Laws, Title 50, Chapter 21, Section 190, Abandoning Watercraft or Outboard Motor; Penalty; Removal, will be done in coordination with the South Carolina Department of Natural Resources.

§20-141 Definitions.

Except where the context clearly indicates otherwise, the following terms and phrases as used in this definition shall have the following meanings:

- (1) Abandon or abandoned describes any nuisance watercraft that has been anchored, moored, stranded, wrecked, sinking or sunk, or that is no longer functional for its primary purpose, or has been left unattended for longer than forty-five (45) days. A watercraft is not abandoned if it is legally moored or is legally and permissively on private property.
- (2) Abandon or abandoning means the act of anchoring, mooring, stranding, wrecking, sinking, or leaving a watercraft unattended beyond the proscribed period and/or in an unlawful manner such that has become a nuisance or danger.
- (3) Boat means a vessel or watercraft.
- (4) City Maritime Field for purposes of this Article means the area of the Sampit River established by drawing a straight line from the southern-most property corner of the Stewart-Parker House across to the northern tip of Goat Island to form the northern boundary and drawing a straight line from the southern tip of Goat Island to the "S" marker or day beacon in Sampit River ship channel, then to the public boat ramp located at East Bay Park to form the southern boundary. A map of this area and details about

the quantity, location, and description of the mooring buoys is attached hereto and made a part of this article, **attached and incorporated and maintained at City Hall.**

(5) Department means the South Carolina Department of Natural Resources.

(6) Harbormaster means the person, owner, group, marina or organization that shall have all those certain duties and responsibilities of permitting, placing, inspecting, instructing, resolving conflicts, etc. relating to moorings in the City of Georgetown Harbor Mooring Field.

(7) Mooring Buoy means a buoy fixed to the bottom in the navigable water with means such as a ring to moor a vessel by use of anchor chain or mooring lines, moored at the bow.

(8) Operator means every person who steers or is in control of the use, navigation, movement, anchoring, mooring, or employment of a vessel.

(9) Owner means a person, other than a lien holder, who claims lawful possession of a vessel or outboard motor by virtue of legal title or equitable interest in it which entitles him to possession.

(10) Person means an individual, a partnership, a firm, a corporation, an association, or other legal entity.

(11) Unattended as it pertains to watercraft means there are no observable change in circumstances or evidence of being looked after or maintained in any way and no substantial change in location.

(12) Use means operate, navigate, or employ.

(13) Vessel means every description of watercraft, other than a seaplane regulated by the federal government, used or capable of being used as a means of transportation on water.

(14) Waters of the City means waters within the jurisdictional limits of City of Georgetown (*See attached map of City Maritime Field*), but not on private lakes or ponds.

(15) Waters of the State means waters within the territorial limits of the state but not private lakes or ponds.

(16) Watercraft means anything used or capable of being used as a means of transportation on the water but does not include: a seaplane regulated by the federal government, water skis, aquaplanes, surfboards, windsurfers, tubes, rafts, and similar devices or anything that does not meet construction or operation requirements of state or federal government for watercraft.

~~(a) — Mooring buoy permits (private or commercial, non-city-owned): Mooring buoys as described in this Article, sec. 20-144, may be placed at open locations as designated by the Mooring Buoy Map attached, on a first come first served basis, in the nature of vendor location permits. Permits shall issue from the City of Georgetown Department of Housing and Community Development and shall be valid for one calendar year, January 1 through December 31, unless revoked or suspended. Permits issued mid-year shall also expire December 31. The issuance of a permit does not grant or imply vested rights to use of the riverbed or buoy location to the permittee.~~

(a) All mooring buoys shall be owned and installed by the City of Georgetown as pertains to the City of Georgetown Harbor Mooring Field permit drawings dated 5/17/19 (copy may be obtained at City Hall). Individual permits, whether it be daily, weekly or monthly, for the twenty-nine (29) mooring locations in the Sampit Harbor, shall be issued and managed by the designated Harbormaster.

(b) Mooring buoys are intended for short term use by transient boaters. No single person or group of persons may lease more than one mooring buoy at any given time.

(c) The Application:

1) Statement of intended use. The application shall include the intended length of mooring ball use, which shall not exceed one month.

2) Boater information. The application shall include boater information not limited too; name, address, city, state, zip code, phone number, email address, boat type, boat length, inboard/outboard motor, registration number and state, boat insurance company, and signature of liability.

3) Fees. The Permit application fee shall be paid in advance and shall be based on the predetermined fee schedule set by the Official City Clerks Records, and may be amended from time to time by Council. The Harbormaster agrees to report fees collected from transient moorings on a monthly basis, and remit to the city ___% of fees collected. Mooring spaces allowed in previous agreements to this ordinance shall not be subject to these fees.

(d) Notice:

~~Not later than 30 days after the filing of a completed application, the applicant shall be notified of the decision to issue or deny the permit.~~

If application is completed with the Harbormaster, notice will be given same day of availability, length of moor, and permit fees associated with the City mooring field. If application is sent to Harbormaster ahead of time, the Harbormaster will notify said applicant within fifteen (15) days.

(e) Permit holder requirements:

~~1) Commercial Permit holders shall hold a currently valid city business license and a permit issued under the terms of this article, 21) Permit holders shall provide annual proof of current liability insurance, issued by an insurance company licensed to do business in the state, protecting the permittee Harbormaster and the City from all claims for damage to property and bodily injury, including death, which may arise from operation or use of the mooring ball under or in connection with the permit. Such proof of liability insurance coverage shall include an endorsement naming the Harbormaster and the City as additional insureds.~~

~~32) Permits are not subject to assignment to any third party. The use of moorings is intended for the private recreational use of the permittees. Personally subletting and/or commercial use of the moorings is strictly prohibited and constitutes explicit grounds for unilateral termination of a mooring permit. Only the boat belonging to the permittee and specifically described on the mooring permit application may be stored at the mooring.~~

~~43) Permit holders shall maintain buoy(s) with a clean appearance and in good repair at all times.~~

(f) Renewal:

~~Permit holders shall have first right to renew a permit for the same location. Any permittee wishing to renew a permit for another calendar year day, week, or month shall submit a Permit Application renewal contact the Harbormaster no later than 30 days 24 hours prior to expiration of the permit. Permits for locations received after this date time period will be on a first come, first served basis. During times when there are vacant mooring buoys, no pending applications for new permits, the Harbormaster may renew existing permits for the same location for a time period not to exceed the lesser of one month, and issue a mooring permit to any City resident (non-transient) boat owner who submits a permit application. Any permittee wishing to renew a permit shall submit a permit renewal application to the Harbormaster no later than 24 hour prior to the expiration of the current permit. Permits for location received after that time will be on a first come, first served basis, as provided above.~~

(g) Remedies:*

~~The permit is a temporary license, which may be denied, suspended or revoked for any conduct which is contrary to the provisions of this article or for conduct of the mooring related business in such a manner as to create a public nuisance or constitute a danger to public health, safety or welfare. The city may~~

deny, revoke or suspend a permit issued under this article at any time for any reason, to include:

- (1) Any necessary permit has been suspended, revoked or canceled.
- (2) The permittee does not have insurance in force which is correct and effective.
~~in the minimum amount~~
- (3) Changing conditions of Sampit River traffic or other maritime changes, natural or man-made, necessitating removal of the buoy.
- (4) The permittee has failed to correct violations of this article or conditions of the permit upon receipt of notice of the violation delivered in writing to the permittee.

*Notice under this section shall be in writing.

(h) Administration:

Authority was granted by the South Carolina Department of Natural Resources under S.C. Code, section 50-21-80 to administer and enforce the provisions of Chapter 21 of Title 50 SC Code in a letter from the Department Director on August 14, 2013. This authority shall be vested in the City of Georgetown Police Department. Public safety officials and their authorized contractors shall have the authority to board an abandoned vessel, defined as any watercraft that has been moored, stranded, wrecked, sinking, or sunk, and has been left unattended for longer than forty-five (45) days, and designated by the Department as abandoned subject to the provisions of this article or to any applicable rule or regulation for the purpose of inspection or determining compliance with the provisions of this article. Such officials are empowered to post seizure notices, issue summons for appearance in court or make arrest for violations of this article or the rules and regulations prescribed hereunder.

§20-143. Harbormaster.

(1) The Harbormaster shall be appointed by the City Council annually for a one-year term beginning January 1 and ending December 31. In the event that an appointment is not made, the incumbent shall remain in the office of harbormaster until a successor is appointed and sworn. This ordinance shall not be construed as giving the serving harbormaster any expectation of automatic reappointment to successive terms, and no cause need be shown by the Council for their failure to reappoint a harbormaster at the end of any one-year term.

(2) Minimum qualifications of the Harbormaster are as follows:

- a. Possess and maintain a City of Georgetown business license.
- b. Ability to work independently with sound judgement and excellent communication skills.
- c. Ability to interact with a wide variety of entities and individuals at the local, state, and federal levels.

- d. Proficiency in small to medium boat handling and basic navigation.
- e. Available to work variable hours, including weekends, during main boating season.

(3) Duties and responsibilities of the Harbormaster include, but are not limited to, the following:

- a. Administer and enforce the provisions of this Ordinance with the authority granted by law.
- b. Manage and administer the mooring and dinghy tie-up renewal process, maintain the City of Georgetown Harbor Mooring Field waiting list and the approved mooring inspectors list, register new moorings in harbor waters, and assign and issue permits for new moorings.
- c. Maintain anchorage areas and change mooring locations when a crowded condition renders the change desirable.
- d. Prepare an annual mooring field budget and report for Council.
- e. Resolve conflicts between parties relating to moorings and operation of watercraft.
- f. Ensure mooring users make permit payments and are moored in correct locations safely.
- g. The harbormaster is not authorized to carry a weapon or to make arrests in the conduct of any duties required by his/her office.

§20-144 Anchoring prohibited.

(a) Anchoring within one hundred forty (140) feet of a mooring buoy **owned by the city** is prohibited. No vessel shall be anchored within the Corps of Engineers established channel. Boats anchored in these areas at the date of the passage of this ordinance shall have sixty (60) days to comply.

(b) This section does not apply to vessels attached to permanent piers or docks.

(cf. Ord. of 6-16-05(2)) former Art VII sec. 20-100, et seq)

§20-145 Utilization of Mooring buoys.

(a) Mooring buoys shall be the exclusive anchorage in the Maritime Mooring Field, as depicted on the City of Georgetown Maritime Harbor Mooring Field Map attached and incorporated.

(b) Mooring buoys shall be uniform, colored white, with the design and construction specifications depicted on the Buoy Details specification diagram, attached and incorporated

- (c) Mooring buoy placement locations shall be limited to locations depicted on the Mooring Buoy Map, attached and incorporated. Other placement is expressly prohibited.
- (d) Mooring buoys ~~may~~ shall be placed and owned by the City, ~~or by private parties licensed to conduct business in the city, upon permits issued by the City and as otherwise required. (See sec. 20-142(a))~~
- (e) Any person attaching their vessel to a **city-owned** mooring buoy must register and pay a fee with the city's designated ~~leasing agent~~ **Harbormaster**.
- (f) All vessels attached to buoys must dispose of waste at an approved pump-out site.
- (g) This section does not apply to vessels attached to permanent piers or docks, vessels anchored in connection with a permitted special event, and vessels anchored in compliance with §20-144.

§20-146 Unlawful acts.

Unlawful to abandon:

- (1) It is unlawful to abandon a watercraft or outboard motor on the public land or waters of this state or the City or on private property without permission of the property owner. This section does not apply to persons who abandon a watercraft in an emergency for the safety of the person onboard; however, after the emergency is over, the owner and operator of the abandoned watercraft shall make a bona fide attempt to recover the watercraft.
- (2) A person violating the provisions of this section is guilty of a misdemeanor and, upon conviction, may be fined no more than five hundred dollars or imprisoned up to thirty (30) days, or both. In addition, the owner must remove the abandoned watercraft within fourteen (14) days of conviction. The City Recorder's Court is vested with jurisdiction for cases arising under this section.
- (3) An abandoned watercraft must be removed at the risk and the expense of the owner.

§20-147 Seizure and disposal of abandoned vessels.

Seizure of certain watercraft; notice of seizure and of time for removal; forfeiture and disposal. Pursuant to the police powers of local governments for the promotion of the public health, safety and welfare and general convenience as granted by state legislation, including the state home rule act, construed in accordance with provisions of the South Carolina State Constitution and the

South Carolina Code of Laws, the City shall be authorized to seize a stolen, abandoned, junked, adrift, destroyed, or salvaged watercraft or outboard motor, a watercraft that is no longer functional for its primary purpose, a watercraft or outboard motor for which the true owner is not determined, or a watercraft or outboard motor on which the manufacturer's or assigned serial number has been destroyed, removed, covered, altered, or defaced, such watercraft may be located on public property or on private property if impermissibly located on such private shores and banks, or which constitute a nuisance, a hazard to navigation, or threatens sensitive environments, and/or which is not within an anchorage area approved by the U.S. Coast Guard, U.S. Army Corps of Engineers, or the South Carolina Department of Health and Environmental Control and such watercraft or outboard motor is deemed to be a nuisance or a hazard to the citizens of the City of Georgetown.

The City may post a notice to seize on a clearly visible location of the watercraft while it is in its current location. The posting of a notice to seize on the watercraft or outboard motor shall constitute notice to a person claiming an interest in it, and the person shall immediately remove the vessel. If the vessel is not removed by the owner within sixty (60) days of the posting of the notice to seize, the City may then effect seizure of the vessel by removing it no sooner than sixty (60) days after the posting of the notice to seize. If after reasonable efforts, the City determines the owner of a noticed watercraft or outboard motor and related marine equipment, it shall notify the owner by certified mail of the procedure, the location, and the fact that he has not less than thirty (30) days from the date of the certified letter to remove the vessel or equipment from the unlawful location or the City's designated storage facility as applicable. If a security interest has been perfected, the City must notify the lien holder by certified mail allowing thirty (30) days to respond.

The failure of the owner and all lienholders to exercise their right to reclaim the watercraft within the time provided is considered a waiver by the owner and lienholders of all rights, title, and interest in the watercraft and is considered as their consent to the disposition of the watercraft by the City.

The City may retain the property for official use or transfer the property to another public entity for official use, sell the property at public auction, or, destroy or otherwise lawfully dispose of the watercraft or outboard motor at the discretion of the City. If proceeds are derived from a sale, they must be deposited in the boating operating fund of the City for administration of the program.

The City shall keep a record of noticed vessels and the circumstances under which found, impounded, stored, sold, or destroyed, or removed by another party.

§20-148. Policy and procedure.

In order to implement the provisions of this chapter, the administrator or his designee is authorized to establish written policies and procedures consistent with the provisions herein and Title 50 of the South Carolina Code of Laws.

§20-149. Notice to state.

In the event that the City is unable to ascertain the identity of the owner, or for any other reason is unable to give notice to a party with interest in the vessel or watercraft other than the posting of notice, and in the event the vessel or watercraft is not returned to the owner, the City shall send or cause to be sent a written report of such removal and disposal to the South Carolina Department of Natural Resources.

§20-150. Violation; misdemeanor.

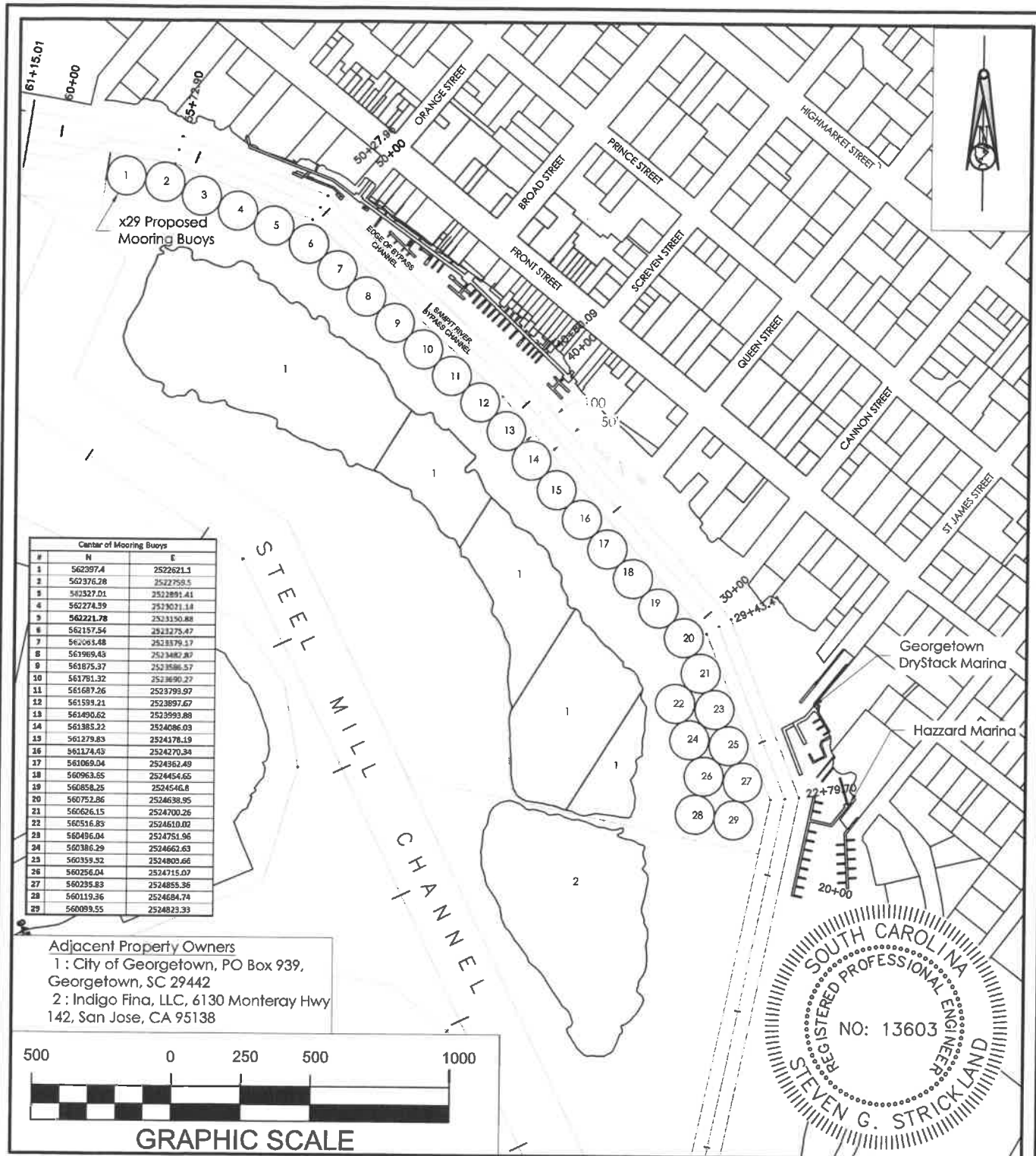
Any person who violates any section of this article shall be guilty of a misdemeanor and shall be punishable under section 1-16 of ~~the~~ this Code.

§20-151. Severability.

If any section, subsection, clause or provision of this article shall be deemed unconstitutional or found to conflict with a provision of South Carolina law, or be otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby and shall remain in full force and effect.

§20-152. Conflicts.

If a section, subsection, clause, or provision of this article shall conflict with the section, subsection, clause, or provision of a preceding ordinance of the City of Georgetown, then the preceding section, subsection or part shall be deemed repealed and no longer in effect.



Attachment: Gtown Harbor Mooring Field Map 2019 (2815 : Mooring Buoys Ordinance Amendments)

Georgetown Harbor Mooring Field

Site Details

CLIENT:

City of Georgetown

LOCATION: Georgetown County, SC

DATE: 05/16/2019

JOB NUMBER: 191077

DRAWN BY: GG

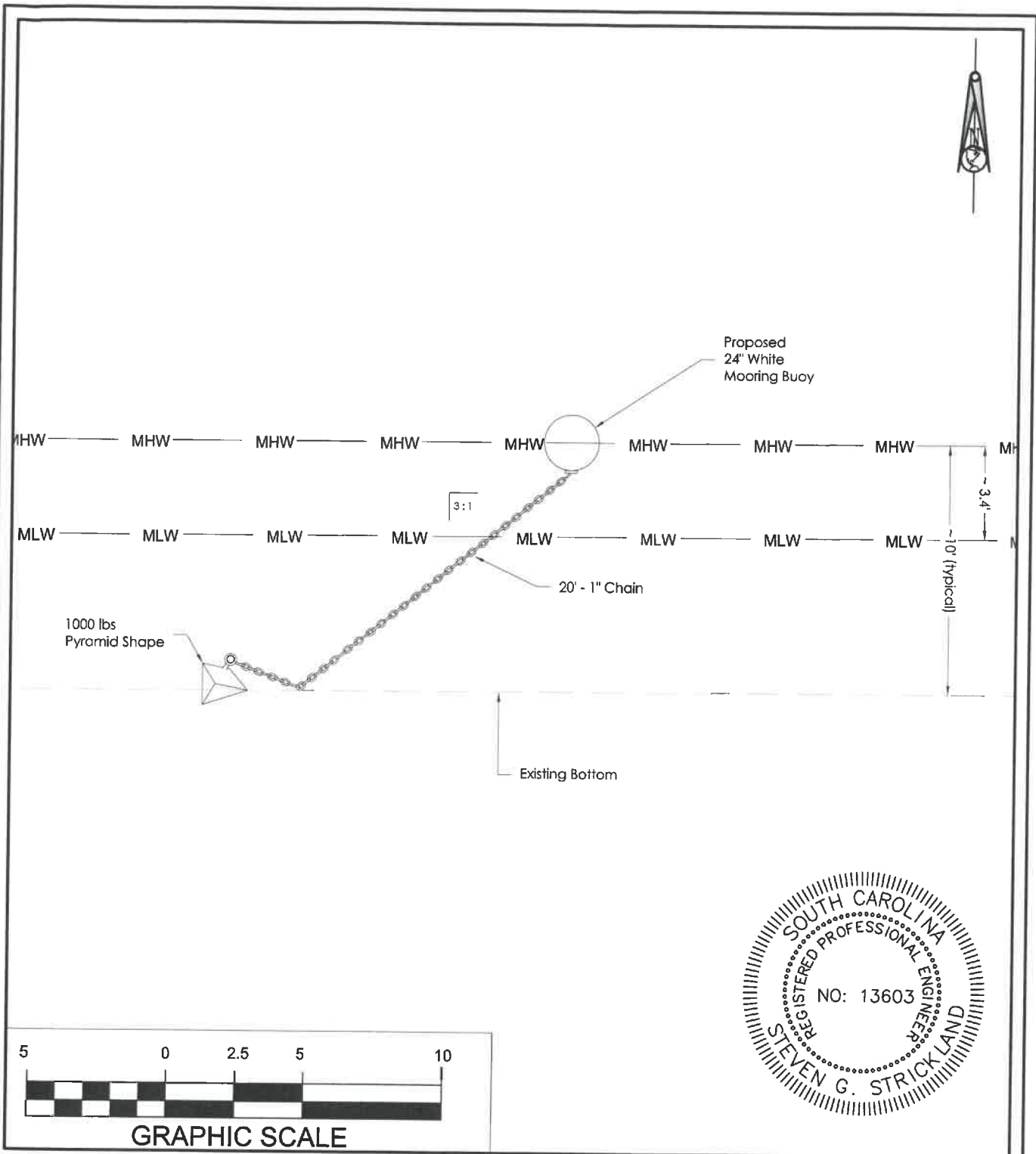
REVIEWED BY: TEG

SHEET: 3

SCALE: 1" = 500'

EARTHWORKS
 planning and design consultants

11655 HIGHWAY 707
 MURRELLS INLET, SC 29576
 843.651.7900
 (FAX) 843.651.7903
 www.earthworksgroup.com



Georgetown Harbor Mooring Field

Buoy Details

CLIENT:

City of Georgetown

LOCATION: Georgetown County, SC

DATE: 05/16/2019

JOB NUMBER: 191077

DRAWN BY: GG

REVIEWED BY: TEG

SHEET: 5

SCALE: 1" = 500'

EARTHWORKS
planning and design consultants

11655 HIGHWAY 707
MURRELLS INLET, SC 29576
843.651.7900
(FAX) 843.651.7903
www.earthworksgroup.com

DRAWING NAME: Buoy Details

Attachment: Gtown Harbor Mooring Field Map 2019 (2815 : Mooring Buoys Ordinance Amendments)

~~100 SOUTH SHIPING STREET~~
~~HAZZARD MARINE LLC~~
 GEORGETOWN, SC 29440

Estimate

Date	Estimate #
1/9/2019	15

Name / Address
Coastal Carolina University 290 Allied Drive Conway, SC 29526

			Project
Description	Qty	Cost	Total
1000 Pound Mooring Assembly	2	1,335.00	2,670.00
Ronnie Campbell-Installation of Mooring Assembly	2	250.00	500.00
Sales Tax		7.00%	186.90
Thank you for your business.			
Total			\$3,356.90

Customer Signature _____

Attachment: CCU 2_buoy Installation Estimate (2815 : Mooring Buoys Ordinance Amendments)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 2830

Council Meeting Date:	19 September 2019
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve first reading of an ordinance rezoning 10 parcels, approximately 55 acres, owned by Liberty Steel Group, Inc. (LSGI) and South Carolina State Ports Authority (SCSPA) from the Redevelopment (REDD) district to Heavy Industrial (HI).
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• In December 2017, City Council voted to rezone twenty (20) parcels from Heavy & Limited Industrial to the Redevelopment District (REDD). • This rezoning was to protect the future of this waterfront property and make it marketable for mixed uses, not just an industrial site. • Because Liberty Steel was in the process of purchasing the property and reopening the steel mill, many provisions were made in this new zoning ordinance to allow for the heavy industrial use to remain open under a “grandfathered” status. • The continued use of a nonconforming use (heavy industry) would only cease if the mill were to close for 365 consecutive days, or 365 days in a two year period. • As long as the steel mill remains open, they can stay open in perpetuity under the current zoning classification of Redevelopment District (REDD). • A public hearing was held on August 27, 2019 at the Planning Commission meeting. With a 5-1 vote, the PC recommended to deny the rezoning request by Liberty Steel.
Options:	Approve or deny the request to rezone from REDD to HI.
Staff Recommendation:	Staff recommend denial of the rezoning request.

Reviews:

Angela Rambeau Completed 09/09/2019 6:04 PM

City Attorney Completed 09/10/2019 11:23 AM

Sandra E. Yudice Ph.D. Completed 09/10/2019 12:41 PM

Stephanie Buccione Completed 09/13/2019 10:10 AM

Georgetown City Council Pending 09/19/2019 5:30 PM

Attachments:

1. A REDD Rezoning Ord (PDF)
2. B SteelMillStaffReport (PDF)
3. C Goal 8 Land Use Element (PDF)
4. D LUM_6 (PDF)
5. E Rezoning Application Liberty Steel (PDF)
6. F SCSPA application (PDF)
7. G Letter on Steel Mill Rezoning (PDF)
8. H Typed Denial Letter (PDF)

MOTION TO APPROVE FIRST READING OF AN ORDINANCE REZONING 10 PARCELS, APPROXIMATELY 55 ACRES, OWNED BY LIBERTY STEEL GROUP, INC. (LSGI) AND SOUTH CAROLINA STATE PORTS AUTHORITY (SCSPA) FROM THE REDEVELOPMENT (REDD) DISTRICT TO HEAVY INDUSTRIAL (HI).

AN ORDINANCE REZONING THE FOLLOWING TEN (10) PARCELS, OWNED BY LIBERTY STEEL GROUP, INC. (LSGI) AND SOUTH CAROLINA STATE PORTS AUTHORITY (SCSPA), FROM REDEVELOPMENT DISTRICT (REDD) TO HEAVY INDUSTRIAL (HI)

05-0025-059-03-00	05-0028-022-00-00
05-0026A-001-00-00	05-0028-022-01-00
05-0026A-002-00-00	05-0028-023-01-00
05-0026A-005-00-00	05-0028-023-01-00
05-0028-022-00-00	05-0028-023-01-00

WHEREAS, pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

WHEREAS, on August 6, 2019, the property owners Liberty Steel Group, Inc. (LSGI) and SC State Ports Authority (SCSPA) presented the city with a petition to rezone the ten (10) parcels mentioned above; and

WHEREAS, the Planning Commission of the City of Georgetown, South Carolina held a public hearing August 27, 2019, to receive public input regarding the rezoning request; and

WHEREAS, following the public hearing, the Planning Commission voted 5-1 to recommend denial of the rezoning request; and

WHEREAS, the City Council of the City of Georgetown recognizes the importance to the city of the locations proposed for rezoning, sited at Georgetown's southern gateway, between the US Highway 17 and the Sampit River; and

WHEREAS, the Mayor and City Council of the City of Georgetown have determined it is in the best interests of the future economic vitality and public health, safety, and welfare of the city that the requested zoning boundaries as shown on the Official Zoning Map be revised and amended as follows:

Rezoning of the aforementioned ten (10) parcels from Redevelopment District (REDD) to Heavy Industrial (HI).

For a specific description of said properties, please see attached map (LUM-6).

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that the Official Zoning Map of the City of Georgetown be amended by revising and amending the zoning boundaries of the Official Zoning Map, together with all explanatory matter herein as follows:

Rezoning of the aforementioned ten (10) parcels from Redevelopment District (REDD) to Heavy Industrial (HI). See map (LUM-6).

Attachment: REDD Rezoning Ord (2830 : Liberty Steel rezoning from REDD to HI)

BE IT FURTHER ORDAINED, that such changes shall be made on the Official Zoning Map. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

Brendon M. Barber, Sr. Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney

Attachment: REDD Rezoning Ord (2830 : Liberty Steel rezoning from REDD to HI)



PROPERTY INFORMATION

ADDRESS	421 South Fraser Street
OVERLAY DISTRICT	Design Overlay District for Main Corridors
EXISTING ZONING	REDD (Redevelopment District)
PROPOSED ZONING	HI (Heavy Industrial)
ACRES	Approximately 55.03
EXISTING USE	Steel Mill
PROPOSED USE	Steel Mill

PETITIONER/OWNER ADDRESS Liberty steel Georgetown, Inc.
420 South Hazard Street
Georgetown, SC 29440

South Carolina State Ports Authority
133 River Landing Drive, Suite 200
Charleston, SC 29442

REPRESENTATIVES Alexander Shissias for Liberty Steel
1727 Hampton Street
Columbia, SC 29201

Randolph Lowell for SC State Ports Authority
133 River Landing Drive
Suite 200
Charleston, SC 29492

INTENT

To rezone from REDD (Redevelopment District) to HI (Heavy Industrial). No change to the current use is proposed by the applicant.

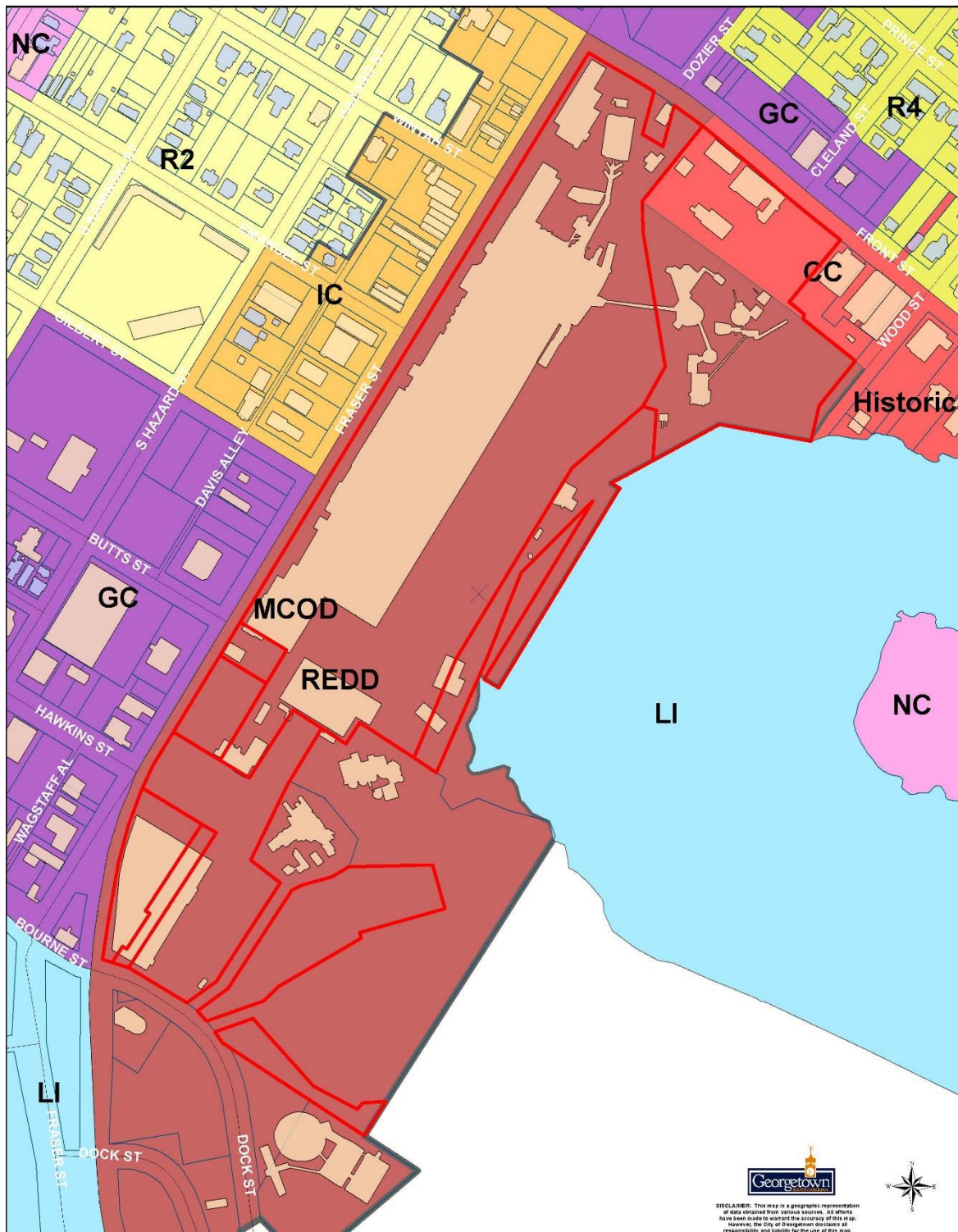
PLANNING AND COMMUNITY DEVELOPMENT RECOMMENDATION – **DENIAL**

LOCATION MAP



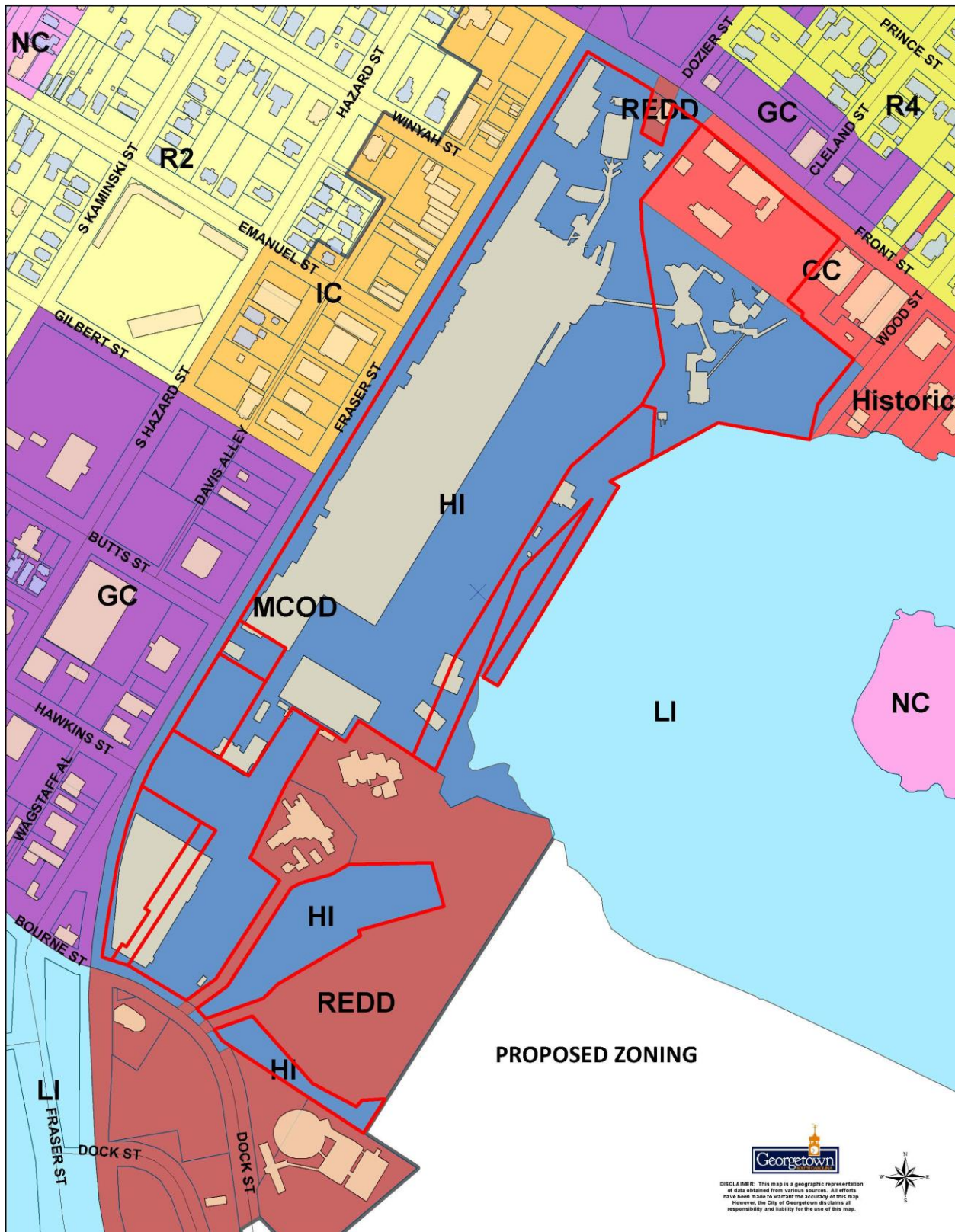
Attachment: SteelMillStaffReport (2830 : Liberty Steel rezoning from REDD to HI)

CURRENT ZONING MAP



Attachment: SteelMillStaffReport (2830 : Liberty Steel rezoning from REDD to HI)

PROPOSED ZONING MAP



Attachment: SteelMillStaffReport (2830 : Liberty Steel rezoning from REDD to HI)

FUTURE LAND USE



Attachment: SteelMillStaffReport (2830 : Liberty Steel rezoning from REDD to HI)

SUBJECT SITE AND BACKGROUND:

The subject site contains a total of approximately 75 acres and the applicant proposes to rezone approximately 55.03 acres of this. The site is currently used as a steel mill. Staff also notes that this property is within the Design Overlay District for Main Corridors.

Adjacent zoning designations include:

This subject property, plus an additional 20 acres was rezoned from HI (Heavy Industrial) to REDD (Redevelopment District) on December 21, 2017. The current zoning map, future land use map, multiple zoning ordinance articles and the Comprehensive Plan were also revised at this time to reflect the change in zoning. The intent of the Base Redevelopment District is to provide for lower intensity nonindustrial development while protecting adjacent streets, waterway and uses from encroachment by inappropriate heavy industrial uses in the downtown area. At the same time, it allows for the continuation of the current "grandfathered" nonconforming use, with certain conditions.

Although the applicant references a plan of redevelopment in his letter of intent, Liberty has given no indication of what that may entail. Staff requested a meeting with representatives from Liberty Steel, however no one was available to meet prior to the August 27th Planning Commission meeting.

PLANNING COMMISSION COMMENTS: August 27, 2019

SITE PLAN ANALYSIS

Based on the applicant's site plan submitted to the Community Development Department on July 23, 2018, Staff offers the following considerations:

Environmental/Soils

The site has 100% impervious cover. All current environmental standards are "grandfathered" with the existing use.

Utilities

Water and Sewer are existing and provided by the City of Georgetown.

Landscaping

Current landscaping conditions are “grandfathered” with the existing use.

Transportation

The site has frontage on Front Street, Dock Street and South Fraser Street (Hwy 17).

Existing access is from Front and Dock Streets.

IMPACT/POLICY ANALYSIS

Land use Compatibility

The proposed HI (Heavy Industrial) zoning would allow a limited number of uses that are no longer compatible with the general character of the area. The site is on a major thoroughfare through the city and serves as one of the city’s gateways both for local residents and the public traveling from Charleston to Myrtle Beach.

The table below indicates the 15 uses allowed in the HI district, vs the 29 uses that are allowed in the REDD district. Staff notes that many other uses are allowed, as a floating zone, per the approval of Mayor and Council.

Heavy Industrial (HI)	Redevelopment (REDD)
Animal Shelter, including crematorium	Armory
Armory	Automated Teller Machine (free-standing)
Communication Tower	Bakery
Concrete Batching Plant	Bank
Fire Station	Barber Shop
Industrial Use/Processing Plant	Beauty Shop
Jail	Dock, Pier and Wharf
Maintenance Shop	Fire Station
Police Station	Greenhouse/Horticulture Nursery
Recycling Material Recovery Center	Library
Sexually Oriented Business	Mini-Shopping Center
Small Wind Energy System	Multi-Family
Storage Plant, Tanks, and Businesses	Museum
Storage Yards	News Stand
Water Tower	Office (Business, professional, government)
	Park, Active
	Park, Passive
	Parking Lot (principle use)
	Police Station
	Produce Stand and Market

	Publicly Owned and Operated Buildings, Facilities, and Land
	Restaurant (excluding drive-in)
	Retail Store, Small
	Retail Store, Medium
	Retail Store, Large
	Substation
	Theater (indoor)
	Watchmen/Caretaker Dwelling
	Water Tower

Consistency with City of Georgetown 2011/2016 Comprehensive Plan

The Future Land Use Map designates this location as Primary Redevelopment Area (mixed use). The requested HI zoning is generally inconsistent with the Redevelopment (REDD) designation. However, the REDD district allows the continuation of the current use and site conditions, with certain stipulations. The Ordinance states that the nonconforming use cannot be expanded nor abandoned, meaning the steel mill cannot close for more than 365 consecutive days.

Comprehensive Plan Goals:

- 2016 Land Use Element **Goal 8 – Provide for the harmonious redevelopment of existing industrial districts and uses located in the city’s core and in other areas where the potential for nuisances and impacts on adjacent properties are high.**

One objective is to provide viable redevelopment options for property owners. The Comprehensive Plan also recommends providing for the continuation (as a nonconformity) of active industrial uses, while conditioning them to promote the eventual discontinuance of incompatible uses. These objectives are supported by the creation of the REDD district. The proposed rezoning to HI does not support the goals of the current comprehensive plan.

Also, if the proposed parcels are rezoned, the size of the remaining REDD acreage would preclude any meaningful redevelopment, as well as create spot zoning.

Compatibility with surrounding properties

Currently, surrounding properties include the following zoning districts:
North—General commercial, Core commercial

East—Limited industrial, Neighborhood commercial, Conservation preservation

South—Limited industrial

West—Intermediate commercial, General Commercial, Limited industrial

Immediately across South Fraser Street, to the west, the zoning districts include IC (intermediate commercial) and GC (general commercial). Many of the buildings on these sites are vacant and would benefit from the redevelopment opportunities provided by the REDD district. Beyond this is a traditional residential neighborhood. The less intense uses allowed in the REDD and Commercial districts are an appropriate transition to the residential areas. The proposed HI district is not compatible with the character and uses of the Core Commercial (CC) district to the east, nor is it compatible with the transitional uses of Limited Industrial (LI) and the allowed commercial uses. HI zoning does not support the goals or intent of The Conservation Preservation (CP) zoning, which is important due to Georgetown's proximity to and reliance on the water for much of its economic success.

CONCLUSION

Two years ago, the leaders of the City of Georgetown envisioned the future of a very important site in our City. Much time and expense was taken in the creation of the REDD district. Staff notes that while professional help with the composing of the Ordinance was supplied by the Council of Governments, many of the stipulations in the REDD district came from the property owners themselves. It is staff's opinion that the current REDD zoning district is in the best interest of the future of the City of Georgetown and its residents. The REDD district not only "grandfathers" in an existing, nonconforming use, allowing it to continue, but also gives the owners more flexibility in the redevelopment or marketing of the property for possible sale. In no way does the REDD district hinder Liberty Steel's ability to operate a steel mill on this site.

Staff's analysis has shown that the proposed rezoning is inconsistent with the City of Georgetown's Future Land Use Map, as well as the goals of the Council approved Comprehensive Plan. The proposed HI zoning is inconsistent with surrounding land uses as well as the intent and purpose of the zoning ordinance.

For these reasons, staff recommends **DENIAL** of the proposed rezoning.

LAND USE ELEMENT

City of Georgetown Comprehensive Plan, 2016

owner or provide a competitive advantage to a particular parcel to the detriment of the community or the surrounding neighborhood.

GOAL 7: Provide areas for future industrial development that minimize the impact to adjacent uses. Objectives include:

- New industrial districts within the city should be located in areas that are separated from residential districts, the historic district, and other incompatible uses to the extent that is practicable;
- Differentiate through zoning, heavy industrial uses from less intense, limited or light industrial activities. Heavy industrial uses include those activities which are likely to generate significant levels of truck traffic, noise, pollution, vibration, dust, fumes, odors, radiation, radioactivity, poisons, pesticides, herbicides, or other hazardous materials, fire or explosion hazards, or other undesirable conditions.
- The arrangement of new industrial districts and uses should consider:
 1. The transportation needs of planned industry including access to rail, the port, and major roadways. Industrial zoning districts should be arranged to reduce impacts on the existing transportation system;
 2. The potential nuisances created by the proposed siting and whether these nuisances can be abated;
 3. Compatibility of surrounding land uses;
 4. The potential for impacts on natural resources or sensitive areas; and
 5. Utility and public service costs.
- Engage in an active and continuous dialogue with the county to identify future industrial sites outside of the city limits.
- Encourage the county to adopt standards that minimize nuisances from industries in close proximity to the city.
- Plan for the long-term conversion of existing industrial districts and uses once these sites are abandoned or become obsolete.

GOAL 8: Provide for the harmonious redevelopment of existing industrial districts and uses located in the city's core and in other areas where the potential for nuisances and impacts on adjacent properties are high. Objectives include:

- Prioritize areas and sites within the city for conversion and redevelopment. In general, heavy industrial uses are deemed incompatible when in close

LAND USE ELEMENT

Planning Commission Review Draft (August 2016)

**LAND USE
ELEMENT**
City of Georgetown Comprehensive Plan, 2016

- proximity to the city's downtown, waterfront, historic district, residential neighborhoods, and gateway corridors and intersections.
- Provide viable redevelopment options for property owners. The city's zoning ordinance should be amended to provide for a mixed-use/redevelopment district. This district should:
 1. Allow for a mixture of uses;
 2. Prohibit heavy industrial uses. The district may permit, as a conditional use or special exception, certain limited or light industrial uses, provided these uses incorporate complementary architectural features, have a minimal potential for creating nuisances, and are compatible in intensity with surrounding nonindustrial uses;
 3. Promote setback, height, and other bulk and dimensional restrictions which are compatible with adjacent districts or provide for reasonable transition. Flexible design and dimensional standards should also be considered subject to district specific design standards and/or architectural/design review;
 4. Consider providing density, height, parking, or other development bonuses and design modifications contingent upon the provision of open space and public amenities;
 5. Protect adjacent streets. Consideration should be given to restricting new curb cuts, spacing points of ingress/egress, and limiting the size and location of surface parking areas to complement development along the city's historic corridors and maintain the level of service on adjacent arterial streets; and
 6. Protect adjacent waterfronts. Consideration should be given to protecting or creating viewsheds and encouraging proximal open space.
 - Pursue the rezoning of prioritized redevelopment areas (see the future land use map).
 - Provide for the continuation (as a nonconformity) of active industrial uses following rezoning. The continuation of nonconformities should be conditioned to promote the abatement of nuisances and the eventual discontinuance of incompatible uses. Consideration should be given to:
 1. Requiring that industrial sites be brought into conformance following the discontinuance of production or abandonment;
 2. Prohibiting expansion and/or reconstruction;
 3. Requiring buffering, screening, and other mitigation; and
 4. Requiring the date certain discontinuance and termination of nonconformities.

LAND USE ELEMENT
Planning Commission Review Draft (August 2016)

LAND USE ELEMENT

City of Georgetown Comprehensive Plan, 2016

- Recognize that redevelopment may occur through means other than a traditional zoning district, i.e. as a planned development district or under a development agreement. These zoning/development options should be considered when harmonious with this plan.
- Recognize that brownfield sites and their redevelopment may present environmental challenges. The city should actively work with property owners, the county, and/or other partners to identify grants for assessment and cleanup.
- Consider the creation of priority investment zones, tax increment financing districts, or similar tools to incentivize the redevelopment of former industrial sites.
- Examine zoning standards for adjacent properties subsequent to or in conjunction with the conversion/redevelopment of former industrial sites. This evaluation should consider possible complementary or ancillary uses, the incorporation of design standards, and a provision of similar redevelopment incentives.

GOAL 9: Ensure that the future location of public buildings and uses complement existing land uses and promote the goals of this element. *Objectives include:*

- Avoid, to the extent that is practicable, the location of new public buildings and facilities at the city's periphery.
- Locate new public buildings in areas that are easily accessible, walkable, and promote the goal of infill.
- Locate elementary schools near the residential areas served.
- Locate secondary schools in areas that are conveniently located within the center of the service area.
- Provide parks and other open spaces citywide that are within walking distance from all of the city's neighborhoods.
- Promote the development of East Bay and Morgan Parks as the centerpieces of the city's parks system.

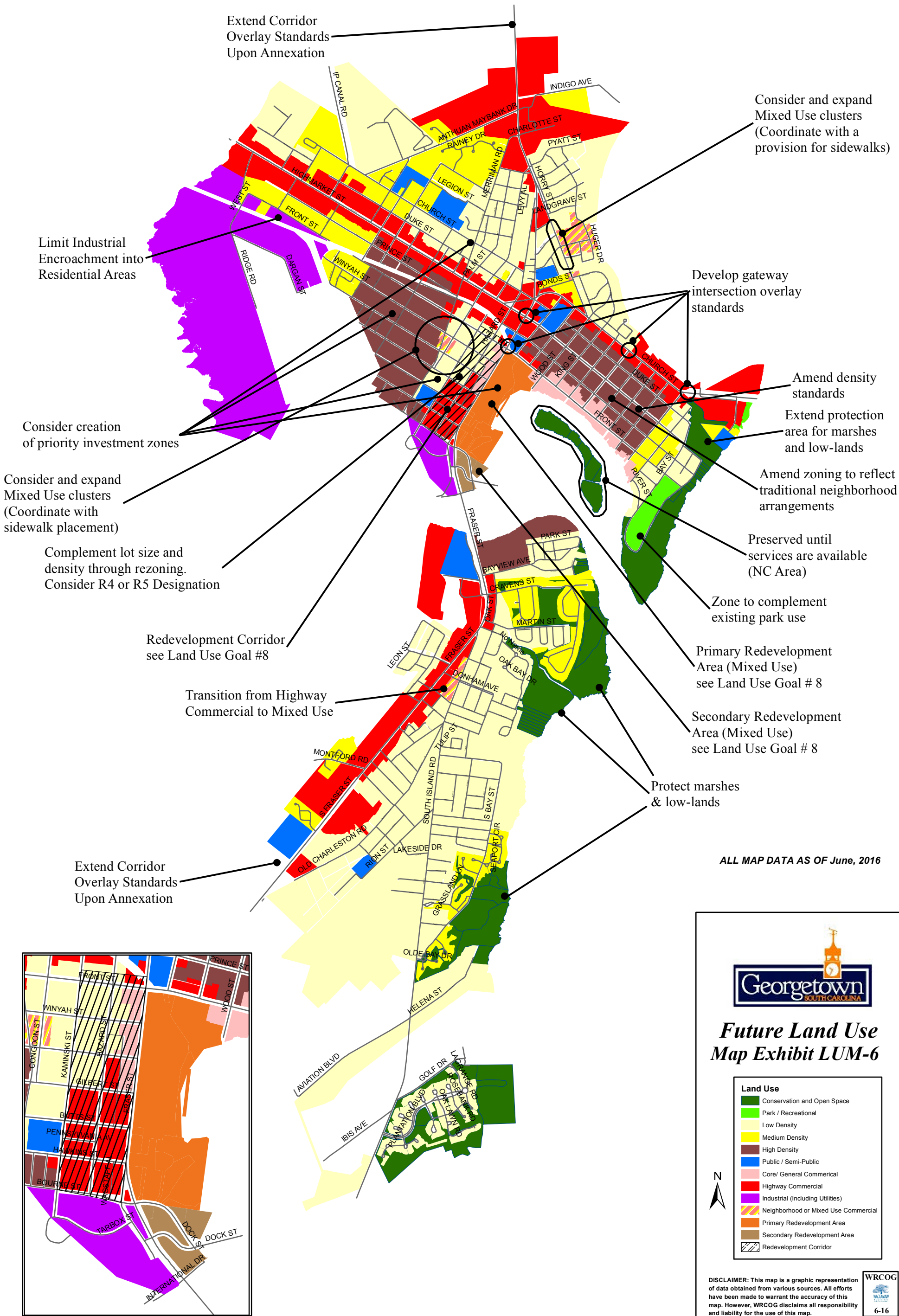
Ensure planning commission review of all new public facilities prior to development.

GOAL 10: Strategically grow the city and protect Georgetown's transportation corridors. *Objectives include:*

- The city should pursue annexation within the study areas identified by this plan. All annexation initiatives should consider:

LAND USE ELEMENT

Planning Commission Review Draft (August 2016)



Attachment: LUM_6 (2830 : Liberty Steel rezoning from REDD to HI)



Rezoning Application

Tax Map Number Multiple parcels; see attached
 Area (sq. ft. or acres) See Attached
 Physical Address of Property South Frazier Street, Front Street

 Existing Use of Property Steel Mill
 Location of Property Near intersection of Front and South Frasier Streets
 Existing Zoning District REDD Requested Zoning District HI

Ownership Information:

Name: Liberty Steel Georgetown, Inc.
 Address: 420 South Hazard Street
 City: Georgetown State: SC Zip: 29440 Phone: (843) 485-4724

Agent Information:

Name: Alexander G. Shissias, The Shissias Law Firm, LLC
 Address: 1727 Hampton Street
 City: Columbia State: sc Zip: 29201 Phone: 803-540-3090

What road will provide access to the site: Front Street and South Frasier Street
 Is the access road a paved or unpaved road: Paved
 Approximately how many acres of the site is considered wetlands: Zero
 Is any of the site considered a floodplain or floodway: XX Yes No
 Are high traffic patterns a concern in your area: Yes XX No

Important Notes:

- A plat of the property to be rezoned shall be submitted with this application.
- An application fee of \$150.00 must accompany application. GL# (0010.00.323.024)
- Notice to Adjacent Property Owners: The person requesting the Zoning Map Amendment must submit to the Building & Planning Department stamped envelopes with the following return address on the envelope: "Georgetown City Zoning" 120 N Fraser St, Georgetown, South Carolina 29440. Building & Planning staff will comprise a letter and a map and send them to the residents or businesses within two hundred (200) feet of the proposed rezoned property to notify them.
- It is understood by the undersigned that while this application will be carefully reviewed and considered the burden of proving the need for the proposed rezoning rest with the applicant.



Signature Page

Applicant/Agent hereby certifies that the information provided in this application is correct.

Owners:

Print Name	Signature	Date
Print Name	Signature	Date

Corporation/Partnership

Liberty Steel Georgetown, Inc.

Print Corporation/Partnership Name	(if in LLC or Corp. name please, provide authorization to sign)
Vikrant Sharma	July 23, 2019
Print Name	Signature Date

Authorized Officer

Print Title and Name

Designation of Agent:

I (we) hereby appoint the person named as applicant as my (our) agent to represent me (us) and act on my (our) behalf in this request for rezoning, as he/she deems necessary and proper.

Alexander Shissias as counsel for Owner Liberty Steel Georgetown, Inc.

Print Agents Name

Signature of Agent	Date
July 23, 2019	

Signature of Owner	Date
July 23, 2019	

Witness Signature	Date
-------------------	------

Attachment: Rezoning Application Liberty Steel (2830 : Liberty Steel rezoning from REDD to HI)



Rezoning Application

Tax Map Number 05-0026A-005-00-00

Area (sq. ft. or acres) 2.26 acres

Physical Address of Property South Frasier Street

Existing Use of Property Industrial

Location of Property Near intersection of Front and South Frasier Streets

Existing Zoning District REDD

Requested Zoning District HI

Ownership Information:

Name: South Carolina State Ports Authority

Address: P.O. Box 817

City: Charleston

State: SC

Zip: 29402

Phone: 843-577-8786

Agent Information:

Name: Randolph R. Lowell as Counsel for South Carolina State Ports Authority

Address: 133 River Landing Drive, Suite 200

City: Charleston

State: SC

Zip: 29492

Phone: 843-619-4426

What road will provide access to the site: Front Street and South Frasier Street

Is the access road a paved or unpaved road: Unpaved private road

Approximately how many acres of the site is considered wetlands: Zero

Is any of the site considered a floodplain or floodway: X Yes No

Are high traffic patterns a concern in your area: Yes XX No

Important Notes:

- A plat of the property to be rezoned shall be submitted with this application.
- An application fee of \$150.00 must accompany application. GL# (0010.00.323.024)
- Notice to Adjacent Property Owners: The person requesting the Zoning Map Amendment must submit to the Building & Planning Department stamped envelopes with the following return address on the envelope: "Georgetown City Zoning" 120 N Fraser St, Georgetown, South Carolina 29440. Building & Planning staff will comprise a letter and a map and send them to the residents or businesses within two hundred (200) feet of the proposed rezoned property to notify them.
- It is understood by the undersigned that while this application will be carefully reviewed and considered the burden of proving the need for the proposed rezoning rest with the applicant.



Signature Page

Applicant/Agent hereby certifies that the information provided in this application is correct.

Owners:

Print Name	Signature	Date
------------	-----------	------

Print Name	Signature	Date
------------	-----------	------

Corporation/Partnership

South Carolina State Ports Authority

Print Corporation/Partnership Name (if in LLC or Corp. name please, provide authorization to sign)

JAMES I. NEWSOME, III

Print Name	Signature	Date
------------	-----------	------

CHIEF EXECUTIVE OFFICER

Print Title and Name

Designation of Agent:

I (we) hereby appoint the person named as applicant as my (our) agent to represent me (us) and act on my (our) behalf in this request for rezoning, as he/she deems necessary and proper.

Randolph R. Lowell as Counsel for South Carolina State Ports Authority

Print Agents Name

Randolph R. Lowell

Signature of Agent	Date
--------------------	------

Signature of Owner	Date
--------------------	------

Witness Signature	Date
-------------------	------

Attachment: SCSA application (2830 : Liberty Steel rezoning from REDD to HI)

THE SHISSIAS LAW FIRM, LLC
ADMINISTRATIVE AND ENVIRONMENTAL LAW

ALEXANDER GEORGE SHISSIAS

1727 HAMPTON STREET
COLUMBIA, SOUTH CAROLINA 29201

OFFICE: 803-540-3090

CELL: 803-240-2719

ALEX@SHISSIASLAWFIRM.COM

JOHN J. FANTRY, JR., OF COUNSEL

OFFICE: 803-712-0100

JEANTRY@SHISSIASLAWFIRM.COM

July 30, 2019

Debra Grant, AICP, Director of Planning & Community Development
City of Georgetown Planning and Building Department
120 N. Fraser Street
Georgetown, SC 29440

Rezoning of 8 Parcels from REDD to Heavy Industrial District

AGS File No.: 2018-03, Liberty Steel Georgetown, Inc.

Ms. Grant:

The Firm represents Liberty Steel Georgetown, Inc. (LSGI). Attached please find an application for the rezoning of 7 parcels owned by LSGI. Please also find an application for the rezoning of 05-0026A-005-00-00, owned by the South Carolina State Ports Authority (SCSPA) and leased to LSGI.

Regarding the need for the rezoning, LSGI remains concerned about being zoned in a district where its current use is not allowed. Its ability to continue operations depends on the preservation of its status as a preexisting nonconforming use. LSGI believes this designation impairs the value of the mill.

LSGI is also concerned about the provisions of the Ordinance that would come into effect if the use as a steel mill were to cease. This includes the impervious surface limitations, which restrict impervious surfaces at the property to 20%. At present the site is nearly 100% impervious surface. The Ordinance would also require removal of all buildings, as they exceed the 10% building/parcel ratio and setback and height limits. Finally, the Ordinance presupposes redevelopment as a commercial/mixed use district, which is entirely different from its current use.

The facility is currently under remediation for a former hydraulic oil release, which is being handled in the normal course of business. There are also releases from adjacent former gas stations with plumes going under the property. While we are aware of no other environmental issues, the facility has been in use as a primary and secondary

Attachment: Letter on Steel Mill Rezoning (2830 : Liberty Steel rezoning from REDD to HI)

steel production mill since the late 1960s. More intensive land uses might create environmental liabilities for LSGI, whereas its continued use as a steel mill would not.

We think the obligations imposed by the REDD Ordinance are so onerous as to preclude any practical, foreseeable plan of redevelopment considering the current use.

When the Ordinance was proposed, LSGI was in the final stages of acquiring the facility, and the adoption of the Ordinance in its prior format would have caused the acquisition to fail. While the City did agree to some last-minute modifications to the Ordinance that allowed the deal to go through, we believe that the goals of the Ordinance are unrealistic and place excessive burdens on LSGI. For that reason, we are requesting that the 7 LSGI owned parcels listed below be rezoned from REDD to the prior HI District.

LSGI is the lessee of parcel 05-0026A-005-00-00, with its lessor being SCSPA. We have requested that SCSPA execute a rezoning application for this parcel as well, and SCSPA has agreed to our request. In this application we are only stating the views of LSGI.

The parcels are described more particularly on the attached ALTA-NSPS Surveys, and we have also attached two maps of the parcels to show the entire area to be rezoned. The parcels are:

1. 05-0026A-001-00-00 owned by LSGI, as depicted on sheets 4, 5, and 6 of the Survey, being a portion of the 44.93 acres described as Area 9 on sheet 6. This is the largest of the parcels, containing the melt shop and rolling mill comprising the main structures of the steel mill.
2. 05-0026A-002-00-00, owned by LSGI, as depicted on sheets 5 and 6 of the Survey, lying to the east of the northern portion of 05-0026A-001-00-00, containing several one-story metal buildings.
3. 05-0025-059-03-00- owned by LSGI, a small parcel to the south of 05-0026A-001-00-00, as depicted on sheet 4 of the Survey, containing a one-story Block Building.
4. 05-0028-022-00-00 owned by LSGI, as depicted on sheets 3 and 4 of the Survey, lying to the south of 05-0025-059-03-00, with a concrete surface.
5. 05-0028-023-01-00 – 3 parcels totaling approximately 8.1 acres, owned by LSGI, as depicted on sheet 3 of the Survey. The first lies to the south of 05-0028-022-00-00 and to the west of the Praxxair Inc. parcel. The second is a noncontiguous parcel to the east of the Praxxair Inc. parcel and bordering the Geo Specialty Chemicals parcel to the north and east. The third lies to the south of the Geo Specialty Chemicals parcel.

6. 05-028-022-00-00- owned by LSGI, as depicted on sheets 3 and 4 of the Survey, on the corner of South Frasier and Bourne Streets.
7. 05-028-022-01-00- owned by LSGI, as depicted on sheets 3 and 4 of the Survey, a narrow parcel lying to the east of 05-028-022-00-00.

Enclosed please also find the separate rezoning application relating to 05-0026A-005-00-00, the parcel owned by SCSPA and leased to Liberty. This parcel is approximately 2 acres, lying to the east of 05-0026A-001-00-00 as depicted on sheet 5 of the Survey and contains a dock and a crane.

I have been in communication with Mr. Millwood who has informed me that there is a \$150.00 filing fee for each application. He instructed me to provide 51 stamped envelopes with the Zoning Department's address listed as the return address for the purposes of public notice. Along with the applications, please find a hard copy of the ALTA-NSPS Survey, as well as two aerial maps (one imagery, one line drawing) for your convenience. I also enclose a USB drive containing electronic copies of the Survey and the other two maps, 51 stamped envelopes and two \$150.00 filing fees.

I understand that the deadline to make the August 27th, 2019 Planning Commission is August 4th. I look forward to attending the August 27th, 2019 Planning Commission meeting to discuss this matter.

Yours very truly,



Alexander G. Shissias

Attachments:

LSGI Application
 SCSPA Application
 ALTA-NSPS Survey
 Aerial map of affected area
 Line map of affected area
 51 stamped envelopes
 USB Drive

cc: Randolph R. Lowell, Esq., (via email)

Attachment: Letter on Steel Mill Rezoning (2830 : Liberty Steel rezoning from REDD to HI)

Mr. Winfred Pieterse
Planning Commission Chairman

August 26, 2019
 Mrs. Francis B. Ford
 215 Screven St. Georgetown, SC 29440

Dear Mr. Pieterse,

It has come to our attention that a request has been made to rezone the Steel Mill property to Heavy Industrial (HI) once again. Please don't approve this. May I express some of my concerns?

First of all, we fear the pollution will once again cover our beautiful city. DHEC seems to ignore what harm it brings to the health of our citizens, our homes, the trees all blackened, moss all dead – things that visitors are attracted to see. Consequently, our merchants downtown are impacted negatively by the lack of business causing them to have to let employers go.

Previous heavy industry did not keep the drainage canal pipes open causing that area to flood every time it rained, causing businesses (as well as some homes) to lose business, access, and loss of work time and financial loss. We have property on Fraser Street (formerly Parrish Motor Co.) so I know what this did to us.

Both of us were born in Georgetown over ninety (90) years ago. Our parents have had thriving businesses as well as being involved in many areas of community life. We have tried to do the same, and encompassed our children to do the same.

And now I'm looking forward to our grand, and great-grand, children to be part of this wonderful town and to see how much better it will be if no rezoning to Heavy Industrial be allowed and that property be used to carry out the plan the city had done, which will be of benefit to all.

Please consider the plea of two old folks who love this town. No Rezoning!!!

We are very truly yours,
Mr. & Mrs. Francis B. Ford

*Copy to our Mayor, Brendon Barber.

Attachment: Typed Denial Letter (2830 : Liberty Steel rezoning from REDD to HI)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 2849

Council Meeting Date:	19 September 2019
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve first reading of an ordinance authorizing lease to Coastal Carolina University for mooring locations.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• This ordinance was approved for first reading by title only on May 16, 2019. • This is the actual ordinance authorizing Coastal Carolina University (CCU) to go into a lease with the City for two (2) mooring locations in the City of Georgetown mooring field. • Revised lease agreement is attached.
Options:	Approve or deny the agreement.
Staff Recommendations:	Approve

Reviews:

Stephanie Buccione Completed 09/16/2019 10:34 AM

Georgetown City Council Pending 09/19/2019 5:30 PM

Attachments:

1. A 9-19-19 Ordinance for Lease Ord (PDF)
2. B 09-11-19 Mooring Buoy Lease - REVISED2 (2)(PDF)

**MOTION TO APPROVE FIRST READING OF AN ORDINANCE AUTHORIZING LEASE TO
COASTAL CAROLINA UNIVERSITY FOR MOORING LOCATIONS.**

**AN ORDINANCE AUTHORIZING LEASE
TO COASTAL CAROLINA UNIVERSITY FOR MOORING LOCATIONS**

WHEREAS, the City Council of the City of Georgetown is authorized to grant rights in public property or lease lands of the city by ordinance, pursuant to Sections 2-41(a)(4) and (9) of the City of Georgetown Code of Ordinances; and

WHEREAS, Coastal Carolina University has requested real property rights to secure two mooring buoys to the riverbed of the Sampit River adjacent to its Front Street location, for research vessels; and

WHEREAS, the City Council of the City of Georgetown established a Maritime Mooring Field in the Sampit River; and

WHEREAS, the City wishes to support the public purpose of the Coastal Carolina research vessels by leasing two locations for the desired mooring buoys;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the Mayor or City Administrator of the City of Georgetown be authorized to execute the lease attached and incorporated herein to Coastal Carolina University for two circular parcels, each approximately 140' in diameter, with a radius of 70', in the Sampit riverbed lands of the city, in the jurisdiction of the city and in its Maritime Mooring Field, for the establishment of mooring buoys to serve a public purpose.

BE IT FURTHER ORDAINED, that such lease is subject to the lessee's obtaining any and all necessary state or federal permits.

ATTEST:

Stephanie Buccione, City Clerk

Brendon M. Barber, Sr., Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney

STATE OF SOUTH CAROLINA	)	
	)	LEASE AGREEMENT
CITY OF GEORGETOWN	)	FOR MOORING BUOY LOCATION
	)	IN RIVERBED

KNOW ALL MEN BY THESE PRESENTS that the undersigned, CITY OF GEORGETOWN, ("Lessor"), for and in consideration of the sum of **Two hundred fifty (\$250.00) Dollars** and other consideration as stated herein paid by COASTAL CAROLINA UNIVERSITY, the receipt of which is hereby acknowledged, hereby leases to COASTAL CAROLINA UNIVERSITY ("Lessee"), two mooring buoy locations in the City Maritime Mooring Field in the Sampit River for establishment and placement of two mooring buoys. These parcels are circular, each approximately 140' in diameter, with a radius of 70', located to the West –Southwest of the Army Corps of Engineers channel in the Sampit River between Goat Island and the Georgetown Harborwalk, in the City of Georgetown, South Carolina. The specific locations for these two parcels for mooring buoys are depicted in Exhibit A.

TERM

The initial term of the lease shall be for a period of **five (5) years**, commencing on October 15, 2019. At the conclusion of the initial lease term, if not terminated, the lease continues on a month-to-month basis.

LIMITED PURPOSE

The parties understand and agree that this Lease enables Lessee to access the leased parcel exclusively for a public benefit purpose, to wit: installing and maintaining mooring buoys in the Sampit River in the City of Georgetown. Lessee agrees both buoys shall be located at the locations depicted in Exhibit A, and be designed and installed consistent with the specifications in Exhibit B. Lessee agrees to use the buoys for a public purpose and acknowledges these are not commercial buoys and this lease may not be assigned. The Lessee shall bear the burden and responsibility for maintenance and

assembly of the buoys, and for removal of same and any necessary site restoration upon conclusion of the lease, unless the parties mutually agree otherwise in writing.

LIMITATION OF LIABILITY

Lessee acknowledges this access was sought voluntarily and shall not obligate the City to provide any assistance or work by the city or its agents, employees, or assigns.

Lessee further acknowledges the leased premises are in the riverbed, and potential unmarked hazards may be present on the premises. Lessee acknowledges its risk of property damage and risks of bodily injury to its agents, contractors, and assigns, and fully assumes such risks. The City is not responsible to provide any insurance coverage related to Lessee's project. Lessee agrees property, liability, and/or flood insurance to secure its interests and those of his contractors, agents, and invitees is its sole responsibility.

In no event shall Lessor be liable to Lessee for any direct, indirect, special, incidental, exemplary, punitive, or consequential damages of any kind, including as to third parties, without limitation any personal injury, property damage, loss of profits, loss of use, or any other legal or equitable grounds.

The Lessee is a creation of the State of South Carolina, and enjoys certain sovereign immunities, as well as the imposition of duties and protections afforded by the South Carolina Tort Claims Act. As such, the Lessee cannot hold harmless any person or entity doing business with the Lessee from any and all loss, cost, injury, damage, expense, claim, cause of action, judgment, penalty, fine or liability, directly or indirectly, relating to or arising from the other's acts of negligence. Although the Lessee cannot, by law, hold harmless and indemnify any contracting party, subject to the application of the aforementioned laws and to the limits of its insurance, the Lessee shall be responsible for its employees and agents' negligence that results in any loss or damage to any property or injury to any person arising out of or connected with the use of

Premises or operation of this Lease. Lessee's obligations pursuant to the foregoing shall survive the expiration or termination of this Lease.

The rights and privileges herein may not be assigned by the Lessee without the prior written consent of the Lessor.

SIGNED, SEALED, AND WITNESSED on the dates and in the year herein dated.

Witness

Sandra Yudice, City Administrator
Georgetown, SC

Date Signed: _____

Witness

SIGNED, SEALED, AND WITNESSED on the dates and in the year herein dated.

Witness

Coastal Carolina University

Date Signed: _____

Witness



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 2835

Council Meeting Date:	19 September 2019
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve first reading of an ordinance amending the City of Georgetown Zoning Ordinance Article III (Definitions), IV (General Provisions), & VII (Use Districts) to add Solar Energy Systems.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• The electric department has been researching solar energy systems and how city residents and businesses could benefit from this technology. • A fee schedule has been developed for this new solar energy use by the city electric and finance departments. • The planning & zoning department needs to make some rules and regulations on how citizens and businesses can utilize these solar energy systems. • Regulations on placement, type, size, maximum wattage, permitting, etc. needed to be added to the zoning ordinance.
Options:	Approve or deny the text amendments for Solar Energy Systems.
Staff Recommendation:	Approval.

Reviews:

Angela Rambeau Skipped 09/16/2019 3:14 PM

Need to push it forward.

City Attorney Skipped 09/16/2019 3:14 PM

Need to push it forward.

Sandra E. Yudice Ph.D. Completed 09/16/2019 3:28 PM

Stephanie Buccione Completed 09/16/2019 3:39 PM

Updated: 9/16/2019 3:56 PM by Stephanie Buccione

Page 1

Attachments:

1. A Text Amendment Solar Ord (PDF)
2. B 704 Zoning Use Chart (PDF)
3. C PC Minutes Solar (PDF)

**MOTION TO APPROVE FIRST READING OF AN ORDINANCE AMENDING THE CITY OF
GEORGETOWN ZONING ORDINANCE ARTICLE III (DEFINITIONS), IV (GENERAL
PROVISIONS), & VII (USE DISTRICTS) TO ADD SOLAR ENERGY SYSTEMS.**

**AN ORDINANCE AMENDING THE CITY OF GEORGETOWN ZONING ORDINANCE
ARTICLE III (DEFINITIONS), IV (GENERAL PROVISIONS), & VII (USE DISTRICTS) TO ADD
SOLAR ENERGY SYSTEMS**

WHEREAS, pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

WHEREAS, the Planning Commission of the City of Georgetown, South Carolina held a public hearing regarding the proposed amendment to Article III, IV, & VII; and

WHEREAS, following the public hearing on August 27, 2019 and the vote by Planning Commission of 6-0 in favor of amending the Zoning Ordinance to amend the text, the Mayor and City Council of the City of Georgetown feel it is in the best interest of the City of Georgetown to amend the ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina that Article III (Definitions), IV (General Provisions), & VII (Use Districts) of the City of Georgetown Zoning Ordinance be amended as follows:

Article III – Definitions

372 Solar Energy System: As used in Sec. 443, is a complete assembly consisting of one or more solar collectors and associated mounting hardware or equipment.

372.1 Solar Collector: A solar device that absorbs and accumulates solar rays for the use as a source of energy.

372.2 Solar Energy: Radiant energy received from the sun collected in the form of heat or light by a solar collector to produce energy.

372.3 Solar Energy System, Accessory: A solar energy system that is roof-mounted as a secondary activity or use, incidental to the principal use of the property. Solar collectors and inverters shall meet zoning setbacks as an accessory structure.

372.4 Solar Farm: Any freestanding energy system that is a principal land use and commercial enterprise located on a site larger than one (1) acre being the minimum zoning district requirements.

Article IV – General Provisions

443 Solar Energy System

Prior to installing any solar energy System, all property owners shall execute an Interconnection Agreement for Customer-Owned Renewable Generation Systems with the City of Georgetown Electric Utility Department. Solar Collectors shall be permitted provided that the following performance standards are met:

1. Roof-mounted residential and non-residential building solar collectors located on front or side building roofs visible from the public right-of-way shall not extend above the peak of the roof place where it is mounted, and no portion of any such solar collector shall extend more than 24 inches as measured perpendicularly to the roof at the point where it is mounted.
2. Roof-mounted residential and non-residential building solar collectors located on the rear or interior side building roofs shall not extend above the peak, or parapet, of the roof.

- plane where it is mounted and no portion of any such solar collector shall extend more than four (4) feet as measured perpendicularly to the roof at the point where it is mounted.
3. Ground- mounted solar collectors, including solar farms, shall not be permitted within the city limits; except for low-voltage, decorative lighting systems and other similar home improvement gadgets.
 4. All solar energy system installers shall hold current South Carolina electrical, general contractor, and/or specialty license(s).
 5. All solar energy systems shall meet the building code regulations of Chapter 3 (Sec. 324) of the currently adopted International Residential Code (IRC) and Chapter 31 (Sec. 3111) of the currently adopted International Commercial Code (ICC). (*Section subject to change.)
 6. Maximum wattage of any singular solar energy system shall be limited to twenty (20) kilowatts.
 7. All utility service lines, except major electrical transmission lines, serving solar energy systems shall be hidden from view of public right-of-ways.
 8. Any solar energy system incorporated into a nonresidential building shall be integrated into the basic form and main body of the building. If roof mounted, all solar collector panels shall fit into the form of the roof; if the building's roof is sloped or if "rack" mounting is used on a flat roof, the mounting must be concealed from view at street level. Exposed rack supports and free-standing collectors apart from the main building shall not be permitted.
 9. Roof-mounted solar energy systems mounted on "accessory or detached structures" are allowed on any structure that can meet standard #5 above, and Article VIII of this ordinance. No free-standing panels shall be allowed.
 10. If an active solar or photovoltaic solar system is utilized, all components servicing the collector panels shall be concealed, including mechanical piping and conduits.
 11. All exposed metal that is part of a solar energy system shall be of a color that will blend into its surroundings.
 12. Solar energy systems to be located in the Historic Buildings (HB) Zoning District shall meet the current Design Review Standards and be approved by the Architectural Review Board (ARB).
 13. Tree trimming for solar exposure is subject to the Tree Protection regulations of Article XII (Section 1201 & 1202) of this ordinance. All Historic Trees, as defined in Article XII (Section 1200), shall hold precedence over solar exposure.
 14. Planning Commission may include special conditions in their recommendation to City Council to implement the public health, safety, morals, or general welfare of the community set forth in Article I of the City of Georgetown Zoning Ordinance. City Council may accept, modify, reject, or add additional conditions at its sole discretion.

Article VII – Use Districts

*See Use Chart, Section 704 (attached)

ATTEST:

Stephanie Buccione, City Clerk

Brendon M. Barber Sr., Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney

703.501 Consistency with the Comprehensive Plan: The Master Planned zoning district designation and the Master Plan shall be consistent with the current City of Georgetown Comprehensive Plan.

703.502 Compatibility with Surrounding Areas: Development along the perimeter of a Master Planned District must be compatible with adjacent existing or proposed future development. In cases where there are issues of compatibility, the Master Plan shall provide for transition areas at the edges of the Master Planned district that allow for appropriate buffering and/or ensure a complementary character of uses. Complementary character is identified based on densities/intensities, lot size and dimensions, street and block grid pattern, building height, building mass and scale, hours of operation, exterior lighting, landscaping, and siting of service areas.

703.503 Consistency with the Zoning Ordinance: Along with the consistency to the current Comprehensive Plan, the Master Planned zoning district and development shall conform to the minimum standards of the City of Georgetown Zoning Ordinance, including the Overlay District where applicable, unless more stringent standards are detailed in the Terms and Conditions section of the Master Planned district design.

703.504 Location: All Master Planned districts may be located anywhere within the city as long as other standards of this ordinance can be met.

703.505 Size: Minimum size restrictions are as follows:

- a. Master Plan-Residential (MP-R) districts shall be at least three (3) acres.
- b. Master Planned Commercial (MP-C) and Master Planned Business/Industrial Park (MP-BIP) districts shall be at least five (5) acres.

**However, City Council may reduce these size requirements where appropriate based on physical development constraints, protection of environmentally-sensitive natural areas, or the promotion of a community goal when more conventional development or subdivision would be difficult or undesirable give the constraints on development.*

704 Zoning District Use Classifications Chart

The Use Classifications Chart identifies both permitted and conditional uses for each Zoning District. See Table 704: Use Classification.

"P" indicates that the use is a permitted use in the Zoning District

"C" indicates that the use is a conditional use in the Zoning District. The Article and Section Number noted in the "Conditions" column reference the additional requirements for approval.

Blank space indicates that the use is not permitted in the Zoning District.

Residential Use Classifications	RI	R2	R3	R4	R5	MR	Conditions
Accessory Dwelling	P	P	P	P	P		
Adult Mini-day Care	C	C	C	C	C		Article 4, Section 417
Barber Shop					C		Article 4, Section 418
Beauty Shop					C		Article 4, Section 418
Bed & Breakfast Inn	C	C	C	C	C		Article 4, Section 408
Church	C	C	C	C	C		Article 4, Section 418
Courthouse		C	C	C	C		Article 4, Section 418
Customary General Farming	P	P	P	P	P		

Residential Use Classifications	R1	R2	R3	R4	R5	MR	Conditions
Duplex		C	C	C	C		Article 4, Section 420
Eleemosynary Club					C		Article 4, Section 418
Fraternal Organization	C	C	C	C	C		Article 4, Section 421
Funeral Home				C			Article 4, Section 421
Garage Apartment		P	P	P	P		
Group Dwelling			P	P			
Home Occupation	P	P	P	P	P	P	
Hospital						P	
Accessory Building to Hospital						P	
Library			C	C	C		Article 4, Section 418
Lodges					C		Article 4, Section 418
Mini-day Care	C	C	C	C	C		Article 4, Section 416
Manufactured Home			C		C		Article 4, Section 419
Multi-Family			C	C	P		Article 4, Section 415
Multi-level Parking Facility						P	
Museum				C			Article 4, Section 418
Non-commercial Accessory Building	P						
Not for Profit Clubs				C			Article 4, Section 421
Nursing Home	C	C	C	C	C		Article 4, Section 413
Offices				C			Article 4, Section 421
Park	C	C	C	C	C		Article 4, Section 418
Post Office				C			Article 4, Section 418
Public Assembly Hall				C			Article 4, Section 418
School for General Education	C	C	C	C	C		Article 4, Section 414
Single Family Home	P	P	P	P	P	P	
Solar Energy Systems	C	C	C	C	C	C	Article 4, Section 443
Substation	C	C	C	C	C		Article 4, Section 412
Taxi Stand			C	C			Article 4, Section 418
Two Family Dwelling		P	P	P	P		
Water Tower	C	C	C	C	C		Article 4, Section 411
Commercial Use Classifications	IC	CC	WC	NC	GC		Conditions
Adult Day Care Center					C		
Animal Hospitals and Veterinary Clinics	C	C			P		Article 4, Section 438
Armory	P				P		Article 4, Section 438
Assembly Halls, Coliseums, Gymnasiums, and Similar Uses	C				P		Article 4, Section 438
Automotive Repair Shop	P				P		

Attachment: 704 Zoning Use Chart (2835 : Text amendment to add Solar Energy System to ZO)

Commercial Use Classifications	IC	CC	WC	NC	GC		Conditions
Automotive Sales and Service (excluding automotive junk yard)	C				P		Article 4, Section 438
Automated Teller Machine (free standing)	C				C		Article 4, Section 418
Automotive Washing Establishment	C				P		Article 4, Section 438
Bakery		C		C			Article 4, Section 425
Bank	C	P			P		Article 4, Section 438
Bank Teller Machine				P			
Barber shop	P	P		P	P		
Beauty Shop	P	P		P	P		
Bed and Breakfast		C		C			Article 4, Section 408
Billiard Parlor	C	P			P		Article 4, Section 438
Bingo Parlor	C				P		Article 4, Section 438
Boat Sales, Service, and Supplies	C				P		Article 4, Section 438
Bowling Alley	C				P		Article 4, Section 438
Building Supply/Equipment Sales	C				P		Article 4, Section 438
Bus Station	C				P		Article 4, Section 438
Cemetery	C				P		Article 4, Section 438
Church	C	P		P	P		Article 4, Section 438
Club	C	P			P		Article 4, Section 438
Cold Storage/Freezer Locker	P				P		
Communication Tower					C		Article 4, Section 428
Convenience Commercial Establishment				C			Article 4, Section 426
Courthouse	P	P			P		
Day Care Center				P	P		Article 4, Section 416
Dock, Pier and Warf	C		P		P		Article 4, Section 441
Dog Pound					C		Article 4, Section 429
Drive-in Theater					C		Article 4, Section 430
Electrical Appliance/Equipment Sales and Repair	C				P		Article 4, Section 438
Small Fabricating Shop (including Cabinet, upholstery, and sheet metal)	P				P		
Family Day Care Home				P	P		
Farm Equipment Sales/Service	C				P		Article 4, Section 438
Other Financial Institutions	C	P			P		Article 4, Section 438
Fire Station	P	P		C	P		Article 4, Section 418
Fraternal Organization	C	P			P		Article 4, Section 438

Attachment: 704 Zoning Use Chart (2835 : Text amendment to add Solar Energy System to ZO)

Commercial Use Classifications	IC	CC	WC	NC	GC	Conditions
Funeral Home	C			P	P	Article 4, Section 438
Gas Service Station					C	Article 4, Section 436
Golf Driving Range and Par 3 Course	C				P	Article 4, Section 438
Greenhouse/Horticulture Nursery	C				P	Article 4, Section 438
Group Dwelling		C				Article 4, Section 422
Horse Drawn Carriage		C				Article 4, Section 407
Hospital	C				P	Article 4, Section 418
Hotel	C	P			P	Article 4, Section 438
Ice Processing and Storage	C	P			P	Article 4, Section 438
Jail	P				P	
Laundromat	C	P		P	P	Article 4, Section 438
Library	P	P			P	
Lodge	C	P		P	P	Article 4, Section 438
Maintenance Shop	C				P	Article 4, Section 438
Marina (wet or dry)	C		P		P	Article 4, Section 438
Marine-related Storage Yard			C		C	Article 4, Section 424
Miniature Golf and Similar Outdoor Recreational Facilities	C				P	Article 4, Section 438
Mini-day Care Center	C			P	P	Article 4, Section 438
Manufactured Home Sales Lot/Office					C	Article 4, Section 437
Mortuary	C				P	Article 4, Section 438
Multi-Family Dwelling		C				Article 4, Section 422
Museum	P	P			P	
Mini-shopping Center	P	P			P	
News Stand				P		
Nursing Home	C				P	Article 4, Section 438
Office (Business, professional, government)	P	P		P	P	
Park	C	C		C	C	Article 4, Section 418
Parking Lot	P	P			P	
Plumbing Shop					P	
Police Station	P	P		C	P	Article 4, Section 418
Post Office	C	P			P	Article 4, Section 418
Printing Establishment	P	P			P	
Produce Stand and Market (excluding flea market)	C				P	Article 4, Section 438
Public Assembly Hall	C	p			P	Article 4, Section 438

Attachment: 704 Zoning Use Chart (2835 : Text amendment to add Solar Energy System to ZO)

Commercial Use Classifications	IC	CC	WC	NC	GC		Conditions
Publicly Owned and Operated Buildings, Facilities, and Land				C			Article 4, Section 427
Recycling Material Recovery Centers					C		Article 4, Section 418
Repair Shop (excluding automotive)	P	P			P		
Restaurant (excluding drive-In)	C	P			P		Article 4, Section 438
Restaurant	C				P		Article 4, Section 438
Retail Store	P	P			P		
Schools	C				P		Article 4, Section 438
Seafood Establishment (wholesale/retail)			P				
Sign Painting and Fabrication Shop	P				P		
Single Family Dwelling	C			P	P		Article 4, Section 438
Skating Rink	C				P		Article 4, Section 438
Solar Energy System	C	C	C	C	C		Article 4, Section 443
Substation	C	P	C	C	P		Article 4, Section 417
Taxi Stand				P			
Theater (Indoor only)	C	P			P		Article 4, Section 438
Trucking Terminal/Transfer Co	C				P		Article 4, Section 438
Union Hall				P			
Uses Located Over Water		C					Article 4, Section 423
Utility Installation			C		C		Article 4, Section 418
Watchmen/Caretaker Dwelling			P		P		
Water Tower	C				C		Article 4, Section 411
Wholesale and warehouse in enclosed building	P				P		
Uses customarily accessory to permitted uses, but not to include open air storage		P		P			
Other Use Classifications	HI	LI	CP	PS			Conditions
Accessory Structure (Detached)				P			
Animal Hospitals and Veterinary Clinics		P					
Animal Shelter, including crematorium	P						
Armory	P	P		P			

Attachment: 704 Zoning Use Chart (2835 : Text amendment to add Solar Energy System to ZO)

Other Use Classifications	HI	LI	CP	PS			Conditions
Automotive Repair Shop							
Automotive Sales and Service (excluding automotive junk yard)		P					
Automotive Washing Establishment		P					
Bank		P					
Barber shop		P					
Beauty Shop		P					
Billiard Parlor		P					
Bingo Parlor		P					
Boat Sales, Service, and Supplies		P					
Bowling Alley		P					
Building Supply/Equipment Sales		P					
Bus Station		P					
Campgrounds		C					Article 4, Section 439
Cemetery		P					
Church		P					
Club		P					
Cold Storage/Freezer Locker		P					
Communication Towers	C	C					Article 4, Section 428
Concrete Batching Plant	P						
Dock, Pier, and Warf		P					
Dog Pounds		P					
Educational Facility - All Levels				P			
Electrical Appliance/Equipment Sales and Repair		P					
Employment Agencies				P			
Excavation for Development		C					Article 4, Section 440
Small Fabricating Shop (including Cabinet, upholstery, and sheet metal)		P					
Family Day Care Home		P					
Farm Equipment Sales/Service		P					
Financial Institutions (other than banks)		P					
Fire Station	P	P		P			
Fire Tower			P				
Fraternal Organization		P					
Funeral Home		P					

Attachment: 704 Zoning Use Chart (2835 : Text amendment to add Solar Energy System to ZO)

Other Use Classifications	HI	LI	CP	PS			Conditions
Gas Service Station		P					
Golf Driving Range, and Par 3 Course		P					
Government Offices				P			
Greenhouse/Horticulture Nursery		P					
Hospital		P					
Hotel		P					
Ice Processing and Storage		P					
Industrial Use / Processing Plant	C	C					Article 4, Section 433
Jail	P	P					
Judicial Center/Courthouse				P			
Laundromat		P					
Law Enforcement				P			
Library				P			
Lodge		P					
Maintenance Shop	P	P					
Manufactured Home Sales Lot/Office		C					Article 4, Section 437
Marina (wet or dry)		P					
Military Service Building							
Miniature Golf and Similar Outdoor Recreational Facilities		P					
Mini-day Care Center		P					
Mortuary		P					
Mini-shopping Center		P					
Office (Business, professional, government)		P					
Park		C					Article 4, Section 418
Parking Lot		P		P			
Plumbing Shop		P					
Police Station	P	P					
Printing Establishment		P					
Private Dock or Boat House			P				
Produce Stand and Market (excluding flea market)		P					
Public Utility Line			P				
Public Utilities Infrastructure (water storage tanks, water pump station, sewer pump station,				P			

Attachment: 704 Zoning Use Chart (2835 : Text amendment to add Solar Energy System to ZO)

telephone switching station, electrical substation, and natural gas substation)							
Other Use Classifications	HI	LI	CP	PS			Conditions
Publicly Owned and/or Operated Park, Open Space, Recreational Facility or Use, Boat Landing, Dock, and non-commercial Water Oriented Facility		P	P				
Recreational Facility				P			
Recycling Material Recovery Center	C	C					Article 4, Section 418
Repair Shop (excluding automotive)		P					
Rescue Squad				P			
Restaurant		P					
Restaurant (excluding drive-in)		P					
Retail Store		P					
School		P					
Sexually Oriented Business	C	C					Article 4, Section 432
Sign Painting and Fabrication Shop		P					
Skating Rink		P					
Small Wind Energy System	C	C	C				Article 4, Section 406
Solar Energy System	C	C		C			Article 4, Section 443
Storage Plant, Tanks, and Businesses	P	P					
Storage or Laydown Area				C			Article 4, Section 431
Storage Yards	C	C					Article 4, Section 431
Substation		P	P				
Theater (Indoor only)		P					
Treatment Plant		C					Article 4, Section 435
Trucking Terminal/Transfer Co		P					
Water Tower	P	P	P				
Wholesale and warehouse in enclosed building		P					
Uses customarily accessory to permitted use and structures when located on the same lot as the principal structure		P					

Attachment: 704 Zoning Use Chart (2835 : Text amendment to add Solar Energy System to ZO)

could request the owners to get started on one. **Mr. William Johnson** asked about the ordinance that stated "Dead-End Streets and/or Cul-de-sacs, 40 feet". **Matt** explained that this is for a minimum street width to have a cul-de-sac, the adjustment is needed to allow the fire trucks.

Mr. Smith/Owner (grandson of owner) said the SCDOT has been contacted for the use of Harbor Street and there is an easement for the property. **Mr. Pieterse** asked what the future plans for the property. **Mr. Smith** said they do have future plans to build more homes in the future and do realize that they would have to come before this Board, and they will get a traffic study for the future developments. **Mr. Johnson** asked if they have an actual plan to build more houses, and asked if the plans for the future homes have been submitted to the Building Department. **Mr. Smith** said no, at this time they are interested in the 3 parcels. **Mr. Pieterse** asked staff how many acres are in the main parcels that were divided by the Smith brothers. **Mr. Smith** said the West side is 34 acres total and 17 acres of wetlands. **Matt** said the East side is over 10 acres because Donald Smith is looking at doing another Planned Development. **Matt** also said the proposed 3 parcels are considered a part of Bayview because of the Harbor Street dead end, and any revision to this plat would have to come before the Planning Commission for further review.

Motion: Mr. Johnson made a motion to recommend the approval of the application as presented, seconded by Ms. Schmid; the motion carried 6 to 0 by a roll call vote.

3. **Consider and recommend a text amendment to add the conditional use of Solar Energy Systems to the Zoning Ordinance.** Matt Millwood/City Staff told the Board that Staff went back after the last meeting and made some changes and did more research and are back to ask for a recommendation for approval for the text amendment to add Solar Energy Systems to the Zoning Ordinance.

Motion: Mr. Johnson made a motion to recommend the approval as presented, seconded by Mr. Gunter; the motion carried 6 to 0 by a roll call vote.

VII. **Adjournment:** With there being no further business the meeting was adjourned.

Submitted By,

*Debra Grant
Board Secretary*



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2831

Council Meeting Date:	19 September 2019
Department:	Housing and Community Development
Issue Under Consideration:	Motion to proceed with complaint petitions from Unfit Dwelling Ordinance.
Amount Requested:	N/A
Is Item in Current Budget?	Yes
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• Step (c) under Section 5-109, Checklist for Unfit Dwellings within the City, is to bring the complaint petition to Council for approval to proceed. • Dilapidated houses are located at 2203 Front St. and 313 Alex Alford Dr.
Options:	Approve or deny the Building Official to proceed with the complaint petition.
Staff Recommendation:	Approve request.

Reviews:

Angela Rambeau Completed 09/09/2019 6:03 PM
 Sandra E. Yudice Ph.D. Completed 09/10/2019 9:10 AM
 Stephanie Buccione Completed 09/16/2019 10:32 AM
 Georgetown City Council Pending 09/19/2019 5:30 PM

Attachments:

1. A 07-29-2019 COMPLAINT PETITION 2203 Front St (PDF)
2. B 2203 Front Pic (PDF)
3. C 07-29-2019 COMPLAINT PETITION (PDF)
4. D 313 Alex Alford Pic (PDF)
5. E Sec. 5_109 Unfit Dwellings (PDF)

**COMPLAINT PETITION
CITY OF GEORGETOWN**

IN THE MATTER OF:

Tax Map No: 05-0017-081-00-00

[Owner of Record]:

EBONY MCCOLLOUGH

[Other Party in Interest]:

CARRIVELLE MCCOLLOUGH

RICHARD MCCOLLOUGH JR.

RONALD MCCOLLOUGH

SAMUEL MCCOLLOUGH

BERNETTA NELSON

Lot___ Block___, City

Street Address:

2203 Front Street

**COMPLAINT PETITION
AND NOTICE OF HEARING
ON A DWELLING UNFIT FOR
HABITATION**

IT APPEARS the owner(s) of record and parties in interest above-captioned may have an ownership interest in the above-referenced real property, upon which is located a structure designated as a dwelling unfit for human habitation by the City of Georgetown pursuant to § 5-96 *et. seq.*, City of Georgetown Code of Ordinances.

LEGAL AUTHORITY

The following findings are made and notice issued pursuant to the authority vested in the Building Official and City Council under § 5-96 *et. seq.*, City of Georgetown Code of Ordinances and Section 31-15-10 *et. seq.*, S.C. Code of Laws.

1. The Mayor and City Council of the City of Georgetown are charged with governing the municipality and protecting its citizens from conditions unsafe, unsanitary, dangerous, unsafe, or otherwise inimical to the welfare of the residents of the city;

2. The Mayor and City Council have designated the Building Official responsible for making an initial determination that a dwelling is unfit for human habitation due to dilapidation, defects increasing the hazards of fire, accidents, or other calamities, lack of ventilation, light, or sanitary facilities, or other conditions rendering those dwellings unsafe or unsanitary, dangerous, or detrimental to the health, safety or morals, or otherwise inimical to the residents of the city;
3. The above-referenced property is located within the city limits of the City of Georgetown, South Carolina.
4. The undersigned Building Official (or designee) has determined the above-referenced property is unfit for human habitation under the City Code;
5. On _____, 20__, at a regular publicly-noticed meeting of City Council, such findings were presented to City Council. On that date, the City Council of the City of Georgetown, pursuant to § 5-98, 5-99, approved the building official to proceed regarding the above-referenced property designated as a dwelling unfit for human habitation. § 5-96 *et. seq.* (City of Georgetown Code of Ordinances);
6. It appears the owner(s) of record and parties with an interest in the above-referenced property may include _____ and _____.
7. Any party so minded may file an answer and APPEAR BEFORE THE CITY OF GEORGETOWN CONSTRUCTION BOARD OF APPEALS to give testimony or otherwise answer on _____, 20__, at _____ o'clock a.m./p.m. at the Georgetown City Council Chambers, _____ Street, Georgetown, S.C., and then and there to be prepared to show cause why, if any, the City should not proceed under of § 5-101, *et seq.*, Georgetown Code of Ordinances, and § 31-15-10, *et seq.*, S.C. Code of Laws.

BY:

 Building Official
 City of Georgetown
 P.O. Drawer 939
 Georgetown, S.C. 29442

_____, 20__



**COMPLAINT PETITION
CITY OF GEORGETOWN**

IN THE MATTER OF:

Tax Map No: 05-0022-098-00

[Owner of Record]:

John Wilson

[Other Party in Interest]:

Lot___ Block___, City

Street Address:

313 S. Alex Alford Drive

**COMPLAINT PETITION
AND NOTICE OF HEARING
ON A DWELLING UNFIT FOR
HABITATION**

IT APPEARS the owner(s) of record and parties in interest above-captioned may have an ownership interest in the above-referenced real property, upon which is located a structure designated as a dwelling unfit for human habitation by the City of Georgetown pursuant to § 5-96 *et. seq.*, City of Georgetown Code of Ordinances.

LEGAL AUTHORITY

The following findings are made and notice issued pursuant to the authority vested in the Building Official and City Council under § 5-96 *et. seq.*, City of Georgetown Code of Ordinances and Section 31-15-10 *et. seq.*, S.C. Code of Laws.

1. The Mayor and City Council of the City of Georgetown are charged with governing the municipality and protecting its citizens from conditions unsafe, unsanitary, dangerous, unsafe, or otherwise inimical to the welfare of the residents of the city;
2. The Mayor and City Council have designated the Building Official responsible for making an initial determination that a dwelling is unfit for human habitation due to dilapidation, defects increasing the hazards of fire, accidents, or other calamities, lack

of ventilation, light, or sanitary facilities, or other conditions rendering those dwellings unsafe or unsanitary, dangerous, or detrimental to the health, safety or morals, or otherwise inimical to the residents of the city;

3. The above-referenced property is located within the city limits of the City of Georgetown, South Carolina.
4. The undersigned Building Official (or designee) has determined the above-referenced property is unfit for human habitation under the City Code;
5. On _____, 20__, at a regular publicly-noticed meeting of City Council, such findings were presented to City Council. On that date, the City Council of the City of Georgetown, pursuant to § 5-98, 5-99, approved the building official to proceed regarding the above-referenced property designated as a dwelling unfit for human habitation. § 5-96 *et seq.* (City of Georgetown Code of Ordinances);
6. It appears the owner(s) of record and parties with an interest in the above-referenced property may include _____ and _____.
7. Any party so minded may file an answer and APPEAR BEFORE THE CITY OF GEORGETOWN CONSTRUCTION BOARD OF APPEALS to give testimony or otherwise answer on _____, 20__, at _____ o'clock a.m./p.m. at the Georgetown City Council Chambers, _____ Street, Georgetown, S.C., and then and there to be prepared to show cause why, if any, the City should not proceed under of § 5-101, *et seq.*, Georgetown Code of Ordinances, and § 31-15-10, *et seq.*, S.C. Code of Laws.

BY: _____

Building Official
City of Georgetown
P.O. Drawer 939
Georgetown, S.C. 29442

_____, 20__



Sec. 5-109. - Checklist for unfit dwellings within the City of Georgetown.

- (a) Preliminary investigation by building official or designated agent and identification of property, defects, and parties.
- (b) Draft complaint petition.
- (c) Present draft complaint petition to city council for approval to proceed.
- (d) Serve complaint petition and rule to show cause.
- (e) Hearing held before the construction board of appeals.
- (f) Order issued, served, posted, and filed with clerk of court.
- (g) Wait sixty (60) days for owner response.
- (h) Building official or designated agent may act to enforce order:
 - (1) Do demolition or repairs with in house staff;
 - (2) Bid out work under procurement code; or
 - (3) Sell materials—apply all funds collected to cost of demolition
- (i) Determine city's cost of work and file municipal lien with register of deeds and/or Georgetown County Treasurer.

(Ord. of 8-16-12)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 2842

Council Meeting Date:	19 September 2019
Department:	Electric
Issue Under Consideration:	Motion to approve first reading of an ordinance to Add an Interim Rate for Customer-Side Renewable Generation on the Electric Utility System.
Amount Requested:	
Is Item in Current Budget?	
If no, please explain:	
Financial Impact:	
Points to Consider:	This ordinance would add an interim rate to the Clerk's record of utility rates which would provide for the installation of customer-side solar or other renewable generation. It requires the execution of an interconnection agreement which is being submitted for Council approval under a separate item. The interim rate allows the customer to remain on their incumbent electric rate, but receive \$0.045/kwh for energy that they put back on our system. It also requires an additional \$30/month service charge because these billings will have to be calculated by hand. This rate is considered to be interim. It will be replaced by a permanent rate when a formal rate study of all of our rates is performed.
Options:	Approve or disapprove
Staff Recommendations:	Staff recommends approval

Reviews:

Alan Loveless Completed 09/10/2019 6:50 PM

Sandra E. Yudice Ph.D. Completed 09/11/2019 1:44 PM

Stephanie Buccione Completed 09/16/2019 10:35 AM

Georgetown City Council Pending 09/19/2019 5:30 PM

Attachments:

1. A CRGInterimRateOrd (PDF)

**MOTION TO APPROVE FIRST READING OF AN ORDINANCE TO ADD AN INTERIM RATE
FOR CUSTOMER-SIDE RENEWABLE GENERATION ON THE ELECTRIC UTILITY SYSTEM.**

**AN ORDINANCE TO AMEND THE RESIDENTIAL AND GENERAL SERVICE RATE PROVISIONS
CONTAINED IN THE CITY CLERK'S OFFICIAL RECORD OF UTILITY RATES, DEPOSITS, AND
MISCELLANEOUS FEES AND CHARGES FOR THE CITY OF GEORGETOWN, SOUTH CAROLINA TO
INCLUDE AN INTERIM RATE FOR CUSTOMER RENEWABLE GENERATION**

WHEREAS, City Council has previously adopted certain provisions addressing applicability of residential rates and general service rates to City electric utility customers; and

WHEREAS, City Council wishes to allow provisions for customers to install certain solar or other renewable forms of generations on their side of the electric meter; and

WHEREAS, the provisions referred to above are contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges;

NOW, THEREFORE, BE IT ORDAINED BY City Council of the City of Georgetown, South Carolina, that the residential and general service rate provisions contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges be revised to include interim rate provisions as follows:

Interim Rate for Customer Renewable Generation

A customer may install solar or other customer-side renewable generation on their side of the meter and operate this generation in parallel with the City's distribution system under conditions as outlined in the Interconnection Agreement for Customer-Owned Renewable Generation System as adopted by City Council.

A meter will be installed to measure energy flow in both directions: from the City's electric utility to the customer, and from the customer's renewable generation system to the City's utility system.

The customer will remain on their incumbent utility rate for all energy purchased from the City's electric utility.

The City's utility system will pay the customer \$0.045/kwh for energy that flows from the customer's renewable generation system back to the utility.

Dollar amounts will be netted on the customer's monthly bill.

The customer will pay an additional \$50/month service charge to cover additional billing costs.

The interim rate adopted herein shall become effective for all affected billings beginning December 1, 2019.

PASSED by City Council duly assembled this 31st day of October, 2019.

ATTEST:

Stephanie Buccione
City Clerk

Brendon M Barber, Sr.
Mayor

APPROVED AS TO FORM:

First Reading: September 19, 2019
Second Reading: October 17, 2019

Elise F Crosby
City Attorney



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2843

Council Meeting Date:	19 September 2019
Department:	Electric
Issue Under Consideration:	Motion to Approve Interconnection Agreement to be Executed with Customers Desiring to Install Solar or Renewable Generation to Operate in Parallel with the Electric Utility System.
Amount Requested:	
Is Item in Current Budget?	
If no, please explain:	
Financial Impact:	
Points to Consider:	This agreement will be required of any customer wishing to install solar or other renewable generation on their side of the meter that will operate in parallel with the electric utility system. It explains the physical and electrical requirements necessary to ensure that these installations are safe and adequately protect the electric utility system from damage. It includes a \$100 non-refundable fee that must be submitted with each application. This agreement is being submitted for approval in conjunction with an interim rate for customer-side generation and a zoning ordinance amendment to allow solar panels on buildings.
Options:	Approve or disapprove
Staff Recommendation:	Staff recommends approval

Reviews:

Alan Loveless Completed 09/10/2019 7:01 PM
 Finance Completed 09/11/2019 9:46 AM
 City Attorney Completed 09/13/2019 12:23 PM
 comments re amendments delivered
 Sandra E. Yudice Ph.D. Completed 09/13/2019 5:13 PM
 Stephanie,
 Stephanie Buccione Completed 09/16/2019 10:10 AM
 Georgetown City Council Pending 09/19/2019 5:30 PM

Attachments:

1. A CRGAgreement(PDF)

Interconnection Agreement for Customer-Owned Renewable Generation System

This Agreement is made this _____ day of _____, 20____ between _____ ('Customer') and the City of Georgetown ('Utility'), a South Carolina Municipal Corporation. Customer and Utility shall collectively be called the "Parties". The physical location/premise where the interconnection is taking place is:

_____.

WITNESSETH

Whereas, Utility, operates an electric distribution system serving customers located in the City of Georgetown, SC; and

Whereas, Customer desires to make connection of Customer-Owned Renewable Generation ("CRG") system to Utility's distribution system at the location listed above; and

Whereas, Utility desires to provide interconnection of CRG under conditions which will insure the safety of Utility customers and employees, reliability and integrity of its distribution system;

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements herein set forth, the parties hereto covenant and agree as follows:

Section 1. Definitions

1.01 "Customer-owned renewable generation system" or "CRG system" means an electric generating system located on Customer's premises that is primarily intended to offset part or all of the Customer's electricity requirements with renewable energy that is generated using one or more of the following fuels or energy sources: hydrogen, biomass, solar energy, geothermal energy, wind energy, waste heat, or hydroelectric power.

1.02 "Gross power rating" or "GPR" means the total manufacturer's AC nameplate generating capacity of an on-site CRG system that will be interconnected to and operate in parallel with Utility distribution facilities. For inverter-based systems, the GPR shall be calculated by multiplying the total installed DC nameplate generating capacity by .85 in order to account for losses during the conversion from DC to AC.

Section 2. Scope of Agreement

2.01. This Agreement defines the terms and conditions under which Utility and Customer agree to interconnect CRG of ____ kW or less (as described in Exhibit A) at a standard Utility secondary voltage.

Section 3. Interconnection Application

3.01. In order to commence the process for interconnection of the CRG system, Customer shall complete and submit to Utility a Standard Interconnection Application (a copy of which is attached hereto as Exhibit A, and incorporated in this Agreement by this reference), and execute this Agreement, indicating full understanding of all of its requirements.

3.02 Utility will approve the Application and return a copy to the customer. Upon receipt of approved Application, customer may proceed with installation of GRG equipment. Parallel operation of CRG is not permitted until all provisions of this Agreement have been met and this Agreement has been executed by Utility.

Section 4. Applicable Codes and Standards

4.01. Prior to operating in parallel with Utility's electric system, Customer shall certify that the CRG equipment, its installation, its operation and its maintenance shall be in compliance with the following standards:

- a. IEEE-1547 (2003) Standard for Interconnecting Distributed Resources with Electric Power System;
- b. IEEE-1547.1 (2005) Standard Conformance Test Procedures for Equipment Interconnection Distributed Resources with Electric Power Systems;
- c. UL-1741 (2005) Inverters, Converters, Controllers and Interconnection System Equipment for Use with Distributed Energy Resources;
- d. The National Electric Code, state and/or local building codes, mechanical codes and/or electrical codes; and
- e. The manufacturer's installation, operation and maintenance instructions.

4.02. Customer shall provide a copy of the manufacturer's installation, operation and maintenance instructions for the CRG equipment to Utility.

Section 5. Inspection Requirements

5.01. Prior to commencing parallel operation with Utility's electric system, Customer shall have the CRG system inspected and approved by the appropriate code authorities having jurisdiction. Customer shall provide documentation of such inspection and approval to Utility.

5.02. Prior to and after operation of the CRG in parallel with Utility's electric system, authorized Utility representatives may inspect the CRG system to verify that it is, and continues to be, in compliance with the standards and codes contained in this Agreement. At least ten (10) business days prior to initially placing the CRG system in service, Customer shall provide written notification to Utility advising Utility of the date and time at which Customer intends to place the system in service, and Utility shall have the right to have personnel present on the in-service date in order to ensure compliance with the requirements of this Agreement.

5.03. Utility shall provide Customer with as much notice as is reasonably practicable; either in writing, email, facsimile or by phone as to when Utility may conduct inspection and/or documentation review. Upon reasonable notice, or at any time without notice in the event of an emergency or hazardous condition, Utility shall have access to Customer's premises for any reasonable purpose in connection with the performance of the obligations imposed by this Agreement, or if necessary, to meet Utility's obligations to provide service to its customers.

5.04. In no event shall any statement, representation, or lack thereof, either express or implied, by Utility, relieve the Customer of exclusive responsibility for the Customer's system. Specifically, any Utility inspection of the CRG system shall not be construed as confirming or endorsing the system design or its operating or maintenance procedures nor as a warranty or guarantee as to the safety, reliability, or durability of the CRG equipment. Utility's inspection, acceptance, or its failure to inspect shall not be deemed an endorsement of any CRG equipment or procedure.

Section 6. Electric System Protection Requirements

6.01. Customer certifies that the CRG equipment includes a utility-interactive inverter or interconnection system equipment that ceases to interconnect with the Utility upon a loss of utility power. The inverter shall be considered certified for interconnected operation if it has been submitted by a manufacturer to a nationally recognized testing laboratory ("NRTL") to comply with UL 1741. The NRTL shall be approved by the Occupational Safety & Health Administration ("OSHA"). Utility reserves the right to test the operation of the inverter prior to placing the CRG in parallel with the Utility's system, or at any time thereafter.

Section 7. Modifications and/or Additions to the Customer-Owned Renewable Generation System

7.01. It is Customer's responsibility to notify Utility of any change to the GPR of the CRG by submitting a new application for interconnection specifying the modifications at least thirty (30) days prior to making the modifications.

7.02. If Customer adds another CRG system which (i) utilizes the same utility-interactive inverter for both systems or (ii) utilizes a separate utility-interactive inverter for each system, then Customer shall provide Utility with sixty (60) days written notice of the addition.

Section 8. Gross Power Rating

8.01. The CRG must have a GPR that does not exceed 90% of the Customer's utility distribution service rating at the Customer's location. If the GPR does exceed that 90% limit, the Customer shall be responsible to pay the cost of upgrades for that distribution service to accommodate the GPR capacity and ensure the 90% threshold is not breached.

Section 9. Administrative Requirements

9.01. Customer shall, within one year of Utility's approval of application, complete the installation of CRG equipment as approved.

9.02. Once all provisions of this Agreement have been met by the customer including all documentation, insurance, inspections and testing, Utility will execute this Agreement and the customer may commence operation in parallel with the Utility's distribution system.

Section 10. Customer Insurance Requirements

10.01. Customer shall obtain and retain, for as long as the CRG is interconnected with the Utility's electric system, liability insurance which protects the Customer from claims for bodily injury and/or property damage. For a residential Customer, the minimum coverage shall be a standard homeowner's insurance policy with liability coverage in the amount of at least \$100,000 per occurrence. For a non-residential Customer, the minimum coverage shall be comprehensive general liability insurance with coverage of at least \$300,000 per occurrence. This insurance shall be primary for all purposes.

10.02. Customer shall provide certificates to Utility evidencing the required coverage on a form suitable to the Utility. The Utility reserves the right to refuse to establish, or continue the interconnection to the CRG if such insurance is not in effect.

Section 11. Customer Equipment

11.01. Customer is responsible for the protection of its generation equipment, inverters, protection devices, and other system components from damage from the normal and abnormal operations that occur on Utility's electric system in delivering and restoring system power. Customer is also responsible for ensuring that the CRG equipment is inspected, maintained, and tested regularly in accordance with the manufacturer's instructions to ensure that it is operating correctly and safely. Such inspections shall be made after large storms have traversed Customer's location and after connection with Utility's system has been restored.

Section 12. Manual Disconnect Switch

12.01. Customer shall install a manual disconnect switch of the visible load break type to provide a separation point between the AC power output of the CRG system and any Customer wiring connected to Utility's electric system such that back feed from the CRG system to Utility's electric system cannot occur when the switch is in the open position. The manual disconnect switch shall be mounted separate from the meter socket on an exterior surface adjacent to the meter. The switch shall be readily accessible to Utility and capable of being locked in the open position with a Utility padlock. When locked and tagged in the open position by Utility, this switch will be under the control of Utility.

12.02. Utility may open the switch, isolating the CRG system, without prior notice to Customer. To the extent practical, however, prior notice shall be given. The switch will be re-closed by Utility as soon as practical once the conditions causing the disconnection cease to exist. Typical conditions which may require the switch to be opened include, but are not limited to:

- ↗ Utility electric system outages, emergencies or maintenance requirements.
- ↗ Hazardous conditions existing on Utility's electric system due to the operation of the CRG or protective equipment as determined by Utility.
- ↗ Adverse electrical effects (such as power quality problems) on the electrical equipment of Utility's other electric consumers caused by the CRG as determined by Utility.
- ↗ Failure of Customer to pay amounts owed to Utility.

12.03. On termination of services pursuant to this Agreement, Utility shall open and padlock the manual disconnect switch and remove any additional metering equipment related to this Agreement. At the Customer's expense, within 30 working days following the termination, the Customer shall permanently isolate the CRG and any associated equipment from Utility's electric supply system, notify Utility that the isolation is complete, and coordinate with Utility for return of Utility's lock.

Section 13. Metering Equipment

13.01. Utility will furnish, install, own and maintain metering equipment capable of measuring the flow of kilowatt-hours (kWh) of energy. The Customer's service associated with the CRG will be metered at a single metering point. The metering equipment will measure energy delivered by Utility to Customer and also measure energy delivered by Customer to Utility. Customer agrees to provide safe and reasonable access to the premises for installation of this equipment and its future maintenance or removal.

Section 14. Indemnification

14.01. Customer agrees to indemnify, defend and hold harmless Utility, its subsidiaries or affiliates, and their respective employees, officers and directors, against any and all liability, loss, damage, cost or expense, including attorneys' fees, which Utility, its subsidiaries, affiliates, and their respective employees, officers and directors may hereafter incur, suffer or be required to pay by reason of negligence on the part of the Customer in fulfilling its obligations under this Agreement.

Section 15. Assignment

15.01. Customer shall not have the right to assign its benefits or obligations under this Agreement without Utility's prior written consent and such consent shall not be unreasonably withheld. If there is a change in ownership of the CRG, Customer shall provide written notice to Utility at least 10 days prior to the change in ownership. The new owner will be required to execute a new Interconnection Agreement. The new owner shall not be permitted to net meter or begin parallel operations until the new owner executes a new Agreement.

Section 16. Lease Agreements and Retail Purchase of Electricity

16.01. Customer may contract with a third party for the purchase, lease, operation, or maintenance of an on-site CRG under terms and conditions that do not include the retail purchase of electricity from the third party. Customer shall provide Utility a copy of the lease agreement for any leased interconnection or generation equipment. Customer shall not enter into any lease agreement that results in the retail purchase of electricity or the retail sale of electricity from the CRG. Notwithstanding such restriction, in the event that Customer is determined to have engaged in the retail purchase of electricity from a party other than Utility, then Customer shall be in breach of this Agreement.

Section 17. Entire Agreement

17.01. This Agreement supersedes all previous agreements and representations either written or verbal heretofore made between Utility and Customer with respect to matters herein contained. This Agreement, when duly executed, constitutes the only Agreement between the Parties relative to the matters herein described.

Section 18. Governing Law & Tariff

18.01. This Agreement shall be governed by, and construed and enforced in accordance with, the laws, rules and regulations of the State of South Carolina and Utility's rate schedules as they may be modified, changed, or amended from time to time.

18.02. This Agreement incorporates by reference the terms of the Utility's applicable retail rate schedule, in particular Rate Schedule A, and such associated technical terms and abbreviations, general rules and regulations and standard electric service requirements as may be applicable, and, as may be amended from time to time, are incorporated by reference. To the extent of any conflict between this Agreement and such rate schedule, the schedule shall control.

18.03. Utility and Customer recognize that the South Carolina law, including those rules directly addressing the subject of this Agreement, may be amended from time to time. In the event that such statutes and/or rules are amended and such amendments affect the terms and conditions of this Agreement, Utility and Customer agree to supersede and replace this Agreement with a new Interconnection Agreement which complies to the amended law/rules.

IN WITNESS WHEREOF, Customer and Utility have executed this Agreement the day and year first above written.

UTILITY

By: _____

Title: _____

Date: _____

CUSTOMER

By: _____
(Signature)

(Print Name)

(Customer Account Number)

Date: _____

Exhibit A

**APPLICATION
INTERCONNECTION OF CUSTOMER-OWNED RENEWABLE
GENERATION SYSTEMS**

20 KW or Less

City of Georgetown's customers who install customer-owned renewable generation systems and desire to interconnect those facilities with Utility's electrical system are required to complete this application.

When the completed application and fees are returned to Utility, the process of completing the appropriate Interconnection Agreement can begin. The Interconnection Agreements may be obtained at the local Utility office.

1. Customer Information

Name: _____

Signature: _____

Mailing Address: _____

City: State: Zip Code: _____

Phone Number: _____ Alternate Phone Number: _____

Email Address: _____ Fax Number: _____

2. Facility Information

Facility Location: _____

City of Georgetown Account Number: _____

Manufacturers Name/Address: _____

Reference or Model Number: _____

Serial Number: _____

3. Facility Rating Information

Gross Power Rating: _____

(“Gross power rating” means the

total manufacturer’s AC nameplate generating capacity of an on-site customer-owned renewable generation system that will be interconnected to and operate in parallel with the utility’s distribution facilities. For inverter-based systems, the AC nameplate generating capacity shall be calculated by multiplying the total installed DC nameplate generating capacity by 0.85 in order to account for losses during the conversion from DC to AC.

Fuel or Energy Source: _____

Anticipated In- Service Date: _____

4. Application Fee

The application fee of \$100 must be submitted with this application. This application fee is non-refundable.

5. Required Documentation

Prior to completion of the Interconnection Agreement, the following information must be provided to the Company by the Customer.

A. Documentation demonstrating that the installation complies with:

1. IEEE 1547 (2003) Standard for Interconnecting Distributed Resources with Electric Power Systems;
2. IEEE 1547.1 (2005) Standard Conformance Test Procedures for Equipment Interconnecting Distributed Resources with Electric Power Systems;
3. UL 1741 (2005) Inverters, Converters, Controllers and Interconnection System Equipment for Use with Distributed Energy Resources;
4. The National Electric Code, state and/or local building codes, mechanical codes and/or electrical codes; and
5. The manufacturer’s installation, operation and maintenance instructions.

- B. Documentation that the customer-owned renewable generation has been inspected and approved by local code officials prior to its operation in parallel with Utility's system to ensure compliance with applicable local codes.
- C. Proof of general liability insurance for Tier 1 generators (\$100,000) or Tier 2 generators (\$300,000).

6. Utility Approval

Utility signature below indicates approval of this Application and authorizes customer to proceed with installation of CRG equipment. This approval DOES NOT authorize customer to commence operation of CRG equipment in parallel with Utility's distribution system.

Utility Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

DRAFT

DRAFT



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2841

Council Meeting Date:	19 September 2019
Department:	Electric
Issue Under Consideration:	Motion to approve purchase of a Ford F350 with a 9' Flatbed Service Body and Make Payment to Dick Smith Ford, Inc. of Columbia SC in the Amount of \$42,712.00.
Amount Requested:	\$42,712.00
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	
Points to Consider:	1918 is a 2000 model Ford F150 pickup truck with over 130,000 miles on it. It has de not very reliable. 1924 is a 1986 Ford F600 which does not get used very much beca both vehicles with one Ford F350 cab/chassis (\$35,472 on State Contract) with a 9' fl Contract) added to it. This will provide a much more useful and manageable vehicle, equipment trailers, carry transformers, reels of cable, etc. Both the truck and the fla flatbed body is from a different vendor but it being handled through the State Contr
Options:	Approve or disapprove
Staff Recommendation:	Staff recommends approval

Reviews:

Alan Loveless Completed 09/11/2019 9:48 AM
 Debra Bivens Completed 09/16/2019 11:02 AM
 Sandra E. Yudice Ph.D. Completed 09/16/2019 11:41 AM
 Stephanie Buccione Completed 09/16/2019 11:51 AM
 Georgetown City Council Pending 09/19/2019 5:30 PM

Attachments:

1. A SKM_C25819091017410 (PDF)

Date: 02/04/2019
Quotation For: City of Georgetown
Contact: Shane Ard 843-450-7520

Standard Equipment Included:			SC State Contract# 4400019805 (F350)		
6.2L V-8 Engine		Auxiliary Power Switch		Electrical 7-Way RV Plug	
Automatic Transmission		Back-Up Alarm		Step Bar Entry / Egress	
Air Conditioning		Clearance Lights		Tow Hitch	
AM/FM Stereo Radio/Bluetooth/Sync		Cruise Control w/Tilt Steering		Power Windows and Door Locks	
Front and Rear Stabilizer Bars		Extended Breakaway Mirrors		Driver and Passenger Air Bags	
Posi-Traction or Limited Slip Differential					

Base Price		28,712.00
Add body handling		895.00
Add 4X4		3,241.00
Add crew cab		2,790.00
Add traction tires		192.00
Add camera prep		354.00
Deduct 60" ca		-153.00
Deduct SRW		-1,059.00
Add Lee Transport quote# GS-02012019-F		7,240.00
SC State Contract# 4400019820		
Tax:		500.00
Total:		42,712.00

Packet Pg. 123

Attachment: SKM_C25819091017410 (2841 : Purchase of Ford F350 With 9' Flatbed Body)

LEE TRANSPORT EQUIPMENT INC.

Custom Quotation For:

P.O. BOX 26, 1300 BLUFF R.D.

COLUMBIA, SOUTH CAROLINA 29202

PHONE# 803-799-7860 FAX 803-765-0535

TRUCK BODIES AND TRUCK EQUIPMENT

Personal Contact:

Shane Ard

Quote #

Date:

Phone #

Fax#

PRICING:

City of Georgetown

(South Carolina State Contract for Flat Bed Bodies Number #4400019820)

Furnish and install Knapheide model PGNC-96, 9' Flat Bed Body to S.C. State Specifications .

\$ 5,485.00

Add option for:

10,000# Receiver hitch with 7-way plug and back up alarm.

\$ 485.00

4-Corner LED strobe light system installed (Star DLX-6AW) 2- in truck grill & 2 on rear of body.

\$ 685.00

Install overload springs on rear (recommended for SRW chassis).

\$ 585.00

All items completely installed, Painted and ready to go. FOB Lee Transport, Columbia.

Price good for 30 days.

Tax not Inc.

Insurance: Customers chassis covered with primary coverage insurance while

in the care and the custody of L.T.E. Product Liability insurance carried.

Chassis:

F-350 SRW

C/A

60"

Paint:

Other Data:

Price: \$ 7,240.00

Special Discount: \$ -

Net Price: \$ 7,240.00

Local Option Tax: \$ -

State Sales Tax:

Total Price: \$ 7,240.00

Tax Exempt No

Terms:

Delivery Date:

Accepted By

Date:

By:

Lee Transport Equipment, Inc.

Greg L Stowers

Attachment: SKM_C25819091017410 (2841 : Purchase of Ford F350 With 9' Flatbed Body)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 2816

Council Meeting Date:	19 September 2019
Department:	Water Utilities
Issue Under Consideration:	Motion to approve second reading to Amend the Pretreatment Ordinance to reflect updates as required by the South Carolina Department of Health and Environmental Control as a condition of the City's 2019 NPDES Wastewater Permit.
Amount Requested:	None
Is Item in Current Budget?	N/A
If no, please explain:	
Financial Impact:	None
Points to Consider:	Updates are required as a condition of our 2019 NPDES Permit. Local limits were removed and can be established as needed by the Water Utilities Manager pursuant to R61-9 (403.6) Fats Oil and Grease Program was revised. Surcharge fees were established for treatment of non-domestic concentrations.
Options:	Approve or Disapprove
Staff Recommendations:	Approve

Reviews:

Will Gunter Completed 08/07/2019 3:54 PM
 City Attorney Completed 08/07/2019 4:33 PM
 Carey Smith Completed 08/07/2019 4:50 PM
 Stephanie Buccione Completed 08/09/2019 12:22 PM
 Georgetown City Council Completed 08/15/2019 5:30 PM

Attachments:

1. A Amend Pretreatment Ordinance Attest Page 09.19.19(PDF)
2. B Final Pretreatment Ordinance With All Attachments 080719 (PDF)

**MOTION TO APPROVE SECOND READING TO AMEND THE PRETREATMENT
ORDINANCE TO REFLECT UPDATES AS REQUIRED BY THE SOUTH CAROLINA
DEPARTMENT OF HEALTH AND ENVIRONMENTAL CONTROL AS A CONDITION OF THE
CITY'S 2019 NPDES WASTEWATER PERMIT.**

**AN ORDINANCE AMENDING THE PRETREATMENT ORDINANCE TO REFLECT UPDATES AS
REQUIRED BY SCDHEC AS A CONDITION OF THE CITY'S 2019 NPDES WASTEWATER PERMIT**

WHEREAS, On October 21, 2014, pursuant to Chapter 22 – Utilities, Article III, Division 6, Section 22-126, the City of Georgetown amended the Pretreatment Ordinance; and

WHEREAS, Section 22-55 of the Sewers and Sewer Service Ordinance of the City of Georgetown provides that the Sewers and Sewer Service Ordinance may be amended from time to time by the Mayor and City Council

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that the Pretreatment Ordinance of the City of Georgetown be amended by removing limits in Section 2, 2.4, Local Limits, and revising Section 14 Fats Oil and Grease Control.

And that the Pretreatment Ordinance of the City of Georgetown be amended by revising Attachment B Pretreatment Program Fees to Attachment C Pretreatment Program Fees with Surcharge Fees being added to the list of Program Fees.

BE IT FURTHER ORDAINED, that such changes shall be made to the Pretreatment Ordinance of the City of Georgetown. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

Brendon M. Barber, Sr., Mayor

First Reading: 08/15/19

Approved as to Form:

Second Reading: 09/19/19

Elise F. Crosby, City Attorney



CITY OF GEORGETOWN

SOUTH CAROLINA

PRETREATMENT ORDINANCE

Updated by Shealy Consulting, LLC

August 2019

Effective October 1, 2019



TABLE OF CONTENTS

SECTION		PAGE NO.
1	General Provisions	1
	1.1 Purpose and Policy	1
	1.2 Administration	2
	1.3 Abbreviations	2
	1.4 Definitions	2
2	General Sewer Use Requirements	10
	2.1 Prohibited Discharge Standards	10
	2.2 National Categorical Pretreatment Standards	12
	2.3 State Pretreatment Standards	15
	2.4 Local Limits	16
	2.5 City's Right of Revision	16
	2.6 Dilution	16
3	Pretreatment of Wastewater	17
	3.1 Pretreatment Facilities	17
	3.2 Additional Pretreatment Measures	17
	3.3 Accidental Discharge/Slug Discharge Control Plans	18
	3.4 Hauled Wastewater	18
4	Individual Wastewater Discharge Permits	19
	4.1 Wastewater Analysis	19
	4.2 Individual Wastewater Discharge Permit Requirements	19
	4.3 Individual Wastewater Discharge Permitting: Existing Connections	19
	4.4 Individual Wastewater Discharge Permitting: New Connections	20
	4.5 Industrial Waste Survey	20
	4.6 Application Signatories and Certifications	22
	4.7 Individual Wastewater Discharge Permit Decisions	23
5	Individual Wastewater Discharge Permit Issuance	24
	5.1 Individual Wastewater Discharge Permit Duration	24
	5.2 Individual Wastewater Discharge Permit Contents	24
	5.3 Permit Issuance and Appeals Process	26
	5.4 Permit Modification	27
	5.5 Individual Wastewater Discharge Permit Transfer	28
	5.6 Individual Wastewater Discharge Permit Revocation	28
	5.7 Individual Wastewater Discharge Permit Reissuance	29
	5.8 Regulation of Waste Received from Other Jurisdictions	29
6	Reporting Requirements	32
	6.1 Baseline Monitoring Reports	32
	6.2 Compliance Schedule Progress Reports	33

	6.3 Reports on Compliance with Categorical Pretreatment Standard Deadline	34
	6.4 Periodic Compliance Reports	34
	6.5 Reports of Changed Conditions	36
	6.6 Reports of Potential Problems	37
	6.7 Reports from Unpermitted Users	37
	6.8 Notice of Violation/Repeat Sampling and Reporting	37
	6.9 Notification of the Discharge of Hazardous Waste	38
	6.10 Analytical Requirements	38
	6.11 Sample Collection	38
	6.12 Date of Receipt of Reports	39
	6.13 Record Keeping	40
	6.14 Certification Statements	40
7	Compliance Monitoring	42
	7.1 Right of Entry: Inspecting and Sampling	42
	7.2 Search Warrants	42
8	Confidential information	44
9	Publication of Users in significant Noncompliance	45
10	Administrative Enforcement Remedies	47
	10.1 Notification of Violation	47
	10.2 Consent Orders	47
	10.3 Show Cause Hearing	47
	10.4 Administrative Compliance Orders	48
	10.5 Cease and Desist Orders	48
	10.6 Administrative Fines	49
	10.7 Emergency Suspensions	49
	10.8 Termination of Discharge	50
11	Judicial Enforcement Remedies	52
	11.1 Injunctive Relief	52
	11.2 Civil Penalties	52
	11.3 Criminal Prosecution	53
	11.4 Remedies Nonexclusive	53
12	Supplemental Enforcement Action	54
	12.1 Penalties for Late Reports	54
	12.2 Performance Bonds	54
	12.3 Liability Insurance	54
	12.4 Payment of Outstanding Fees and Penalties	54
	12.5 Water Supply Severance	55
	12.6 Public Nuisances	55
	12.7 Contractor Listing	55
13	Affirmative Defenses to Discharge Violations	56

	13.1 Bypass	56
	13.2 Bypass Notifications	56
14	Fats, Oils and Grease Control	58
15	Miscellaneous Provisions	59
	15.1 Surcharges for the Treatment of Non-domestic Concentrations	59
	15.2 Pretreatment Charges and Fees	59
	15.3 Severability	60
16	Effective Date	61

ATTACHMENTS

SECTION 1—GENERAL PROVISIONS

1.1 Purpose and Policy

This Ordinance sets forth uniform requirements for Users of the Publicly Owned Treatment Works for the City of Georgetown and enables the City to comply with all applicable State and Federal laws. The Federal Clean Water Act of 1977 (Public Law 95-217) requires the U.S. Environmental Protection Agency (EPA) to establish a National Pretreatment Program. In accordance with the Federal Clean Water Act, EPA issued "General Pretreatment Regulations for Existing and New Sources" (40 CFR Part 403) on January 28, 1981. These regulations require the development, submission, review, and approval of Local Pretreatment Programs. The State of South Carolina accomplishes this under Regulation 61-9 Section 403 with the following objectives in mind:

- A. To prevent the introduction of pollutants into the Publicly Owned Treatment Works that will interfere with its operation;
- B. To prevent the introduction of pollutants into the Publicly Owned Treatment Works that will pass through the Publicly Owned Treatment Works, inadequately treated, into receiving waters, or otherwise be incompatible with the Publicly Owned Treatment Works;
- C. To protect both Publicly Owned Treatment Works personnel who may be affected by wastewater and sludge in the course of their employment and the general public;
- D. To promote reuse and recycling of industrial wastewater and sludge from the Publicly Owned Treatment Works;
- E. To provide for fees for the equitable distribution of the cost of operation, maintenance, and improvement of the Publicly Owned Treatment Works; and
- F. To enable City of Georgetown to comply with its National Pollutant Discharge Elimination System permit conditions, sludge use and disposal requirements, and any other Federal or State laws to which the Publicly Owned Treatment Works is subject.

This Ordinance shall apply to all Users of the Publicly Owned Treatment Works. The Ordinance authorizes the issuance of individual wastewater discharge permits; provides

for monitoring, compliance, and enforcement activities; establishes administrative review procedures; requires User reporting; and provides for the setting of fees for the equitable distribution of costs resulting from the program established herein.

1.2 Administration

Except as otherwise provided herein, the Water Utilities Manager shall administer, implement, and enforce the provisions of this Ordinance. Any powers granted to or duties imposed upon the Water Utilities Manager may be delegated by the Water Utilities Manager to a duly authorized City of Georgetown employee.

1.3 Abbreviations

The following abbreviations, when used in this Ordinance, shall have the designated meanings:

BOD – Biochemical Oxygen Demand
 BMP – Best Management Practice
 BMR – Baseline Monitoring Report
 CFR – *Code of Federal Regulations*
 CIU – Categorical User
 COD – Chemical Oxygen Demand
 EPA – U.S. Environmental Protection Agency
 gpd – gallons per day
 IU – User
 mg/l – milligrams per liter
 NPDES – National Pollutant Discharge Elimination System
 NSCIU – Non-Significant Categorical Industrial User
 POTW – Publicly Owned Treatment Works
 RCRA – Resource Conservation and Recovery Act
 SCDHEC – South Carolina Department of Health and Environmental Control
 SIU – Significant Industrial User
 SNC – Significant Noncompliance
 TSS – Total Suspended Solids
 U.S.C. – United States Code

1.4 Definitions

Unless a provision explicitly states otherwise, the following terms and phrases, as used in this Ordinance, shall have the meanings hereinafter designated.

Act or “the Act”: The Federal Water Pollution Control Act, also known as the Clean Water Act, as amended, 33 U.S.C. Section 1251 et seq.

Approval Authority: The South Carolina Department of Health and Environmental Control (SCDHEC), Division of Domestic Wastewater.

Authorized or Duly Authorized Representative of the User:

If the User is a corporation:

- (a) The president, secretary, treasurer, or a vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation; or
- (b) The manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions that govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiate and direct other comprehensive measures to assure long-term environmental compliance with environmental laws and regulations; can ensure that the necessary systems are established or actions taken to gather complete and accurate information for individual wastewater discharge permit or general permit requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.

If the User is a partnership or sole proprietorship: a general partner or proprietor, respectively.

If the User is a Federal, State, or local governmental facility: a director or highest official appointed or designated to oversee the operation and performance of the activities of the government facility, or their designee.

The individuals described in paragraphs 1 through 3, above, may designate a Duly Authorized Representative if the authorization is in writing, the authorization specifies the individual or position responsible for the overall operation of the facility from which the discharge originates or having overall responsibility for environmental matters for the company, and the written authorization is submitted to City of Georgetown.

Biochemical Oxygen Demand or BOD₅: The quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedures for five (5) days at 20 degrees centigrade, usually expressed as a concentration (e.g., mg/L).

Best Management Practices or BMPs: Means schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to implement the prohibitions listed in Section 2.1 [40 CFR 403.5(a)(1) and (b)]. BMPs include treatment requirements, operating procedures, and practices to control plant site runoff, spillage or leaks, sludge or waste disposal, or drainage from raw materials storage.

Categorical Pretreatment Standard or Categorical Standard: Any regulation containing pollutant discharge limits promulgated by EPA in accordance with Sections 307(b) and (c) of the Act (33 U.S.C. Section 1317) that apply to a specific category of Users and that appear in 40 CFR Chapter I, Subchapter N, Parts 405-471.

Categorical User: A User subject to a categorical Pretreatment Standard or categorical Standard.

The City: The City of Georgetown or the City Council of the City of Georgetown.

Chemical Oxygen Demand or COD: A measure of the oxygen required to oxidize all compounds, both organic and inorganic, in water.

Control Authority: The City of Georgetown

Daily Maximum: The arithmetic average of all effluent samples for a pollutant collected during a calendar day.

Daily Maximum Limit: The maximum allowable discharge limit of a pollutant during a calendar day. Where Daily Maximum Limits are expressed in units of mass, the daily discharge is the total mass discharged over the course of the day. Where Daily Maximum Limits are expressed in terms of a concentration, the daily discharge is the arithmetic average measurement of the pollutant concentration derived from all measurements taken that day.

Environmental Protection Agency or EPA: The U.S. Environmental Protection Agency or, where appropriate, the Regional Water Management Division Director, the Regional Administrator, or other duly authorized official of said agency.

Existing Source: Any source of discharge that is not a "New Source."

Grab Sample: A sample that is taken from a waste stream without regard to the flow in the waste stream and over a period not to exceed fifteen (15) minutes.

Indirect Discharge or Discharge: The introduction of pollutants into the POTW from any nondomestic source.

Instantaneous Maximum Allowable Discharge Limit: The maximum concentration of a pollutant allowed to be discharged at any time, determined from the analysis of any discrete or composited sample collected, independent of the industrial flow rate and the duration of the sampling event.

Interference: A discharge that, alone or in conjunction with a discharge or discharges from other sources, inhibits or disrupts the POTW, its treatment processes or operations or its sludge processes, use or disposal; and therefore, is a cause of a violation of the City's NPDES permit or of the prevention of sewage sludge use or disposal in compliance with any of the following statutory/regulatory provisions or permits issued thereunder, or any more stringent State or local regulations: Section 405 of the Act; the Solid Waste Disposal Act, including Title II commonly referred to as the Resource Conservation and Recovery Act (RCRA); any State regulations contained in any State sludge management plan prepared pursuant to Subtitle D of the Solid Waste Disposal Act; the Clean Air Act; the Toxic Substances Control Act; and the Marine Protection, Research, and Sanctuaries Act.

Local Limit: Specific discharge limits developed and enforced by City of Georgetown upon industrial or commercial facilities to implement the general and specific discharge prohibitions listed in 40 CFR 403.5(a)(1) and (b).

Medical Waste: Isolation wastes, infectious agents, human blood and blood products, pathological wastes, sharps, body parts, contaminated bedding, surgical wastes, potentially contaminated laboratory wastes, and dialysis wastes.

Monthly Average: The sum of all "daily discharges" measured during a calendar month divided by the number of "daily discharges" measured during that month.

Monthly Average Limit: The highest allowable average of "daily discharges" over a calendar month, calculated as the sum of all "daily discharges" measured during a calendar month divided by the number of "daily discharges" measured during that month.

New Source:

Any building, structure, facility, or installation from which there is (or may be) a discharge of pollutants, the construction of which commenced after the publication of proposed Pretreatment Standards under Section 307(c) of the Act that will be applicable to such source if such standards are thereafter promulgated in accordance with that Section, provided that:

- (a) The building, structure, facility, or installation is constructed at a site at which no other source is located; or
- (b) The building, structure, facility, or installation totally replaces the process or production equipment that causes the discharge of pollutants at an Existing Source; or
- (c) The production or wastewater generating processes of the building, structure, facility, or installation are substantially independent of an Existing Source at the same site. In determining whether these are substantially independent, factors such as the extent to which the new facility is integrated with the existing plant, and the extent to which the new facility is engaged in the same general type of activity as the Existing Source, should be considered.

Construction on a site at which an Existing Source is located results in a modification rather than a New Source if the construction does not create a new building, structure, facility, or installation meeting the criteria of Section (1)(b) or (c) above but otherwise alters, replaces, or adds to existing process or production equipment.

Construction of a New Source as defined under this paragraph has commenced if the owner or operator has begun, or caused to begin, as part of a continuous onsite construction program:

- (i) Any placement, assembly, or installation of facilities or equipment; or
- (ii) Significant site preparation work including clearing, excavation, or removal of existing buildings, structures, or facilities which is necessary for the placement, assembly, or installation of new source facilities or equipment; or
- (iii) Entered into a binding contractual obligation for the purchase of facilities or equipment which are intended to be used in its operation within a reasonable time. Options to purchase or contracts which can be terminated or modified

without substantial loss, and contracts for feasibility, engineering, and design studies do not constitute a contractual obligation under this paragraph.

Noncontact Cooling Water: Water used for cooling that does not come into direct contact with any raw material, intermediate product, waste product, or finished product.

Pass Through: A discharge which exits the POTW into waters of the United States in quantities or concentrations which, alone or in conjunction with a discharge or discharges from other sources, is a cause of a violation of any requirement of [the City's] NPDES permit, including an increase in the magnitude or duration of a violation.

Person: Any individual, partnership, co-partnership, firm, company, corporation, association, joint stock company, trust, estate, governmental entity, or any other legal entity; or their legal representatives, agents, or assigns. This definition includes all Federal, State, and local governmental entities.

pH: A measure of the acidity or alkalinity of a solution expressed in standard units.

Pollutant: Dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, sewage sludge, munitions, Medical Wastes, chemical wastes, biological materials, radioactive materials, heat, wrecked or discarded equipment, rock, sand, cellar dirt, municipal, agricultural and industrial wastes, and certain characteristics of wastewater (e.g., pH, temperature, TSS, turbidity, color, BOD, COD, toxicity, or odor).

Pretreatment: The reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in wastewater prior to, or in lieu of, introducing such pollutants into the POTW. This reduction or alteration can be obtained by physical, chemical, or biological processes; by process changes; or by other means, except by diluting the concentration of the pollutants unless allowed by an applicable Pretreatment Standard.

Pretreatment Requirements: Any substantive or procedural requirement related to pretreatment imposed on a User, other than a Pretreatment Standard.

Pretreatment Standards or Standards: Pretreatment Standards shall mean prohibited discharge standards, categorical Pretreatment Standards, and Local Limits.

Prohibited Discharge Standards or Prohibited Discharges: Absolute prohibitions against the discharge of certain substances; these prohibitions appear in Section 2.1 of this Ordinance.

Publicly Owned Treatment Works or POTW: A treatment works, as defined by Section 212 of the Act (33 U.S.C. Section 1292), which is owned by City of Georgetown. This definition includes any devices or systems used in the collection, storage, treatment, recycling, and reclamation of sewage or industrial wastes of a liquid nature and any conveyances, which convey wastewater to a treatment plant.

Septic Tank Waste: Any sewage from holding tanks such as vessels, chemical toilets, campers, trailers, and septic tanks.

Sewage: Human excrement and gray water (household showers, dishwashing operations, etc.).

Significant Industrial User (SIU): A User subject to categorical Pretreatment Standards or a User that:

- 1) Discharges an average of twenty-five thousand (25,000) gpd or more of process wastewater to the POTW (excluding sanitary, noncontact cooling and boiler blowdown wastewater); or
- 2) Contributes a process waste stream which makes up five (5) percent or more of the average dry weather hydraulic or organic capacity of the POTW treatment plant; or
- 3) Is designated as such by City of Georgetown on the basis that it has a reasonable potential for adversely affecting the POTW's operation or for violating any Pretreatment Standard or Requirement. Upon a finding that a User meeting the criteria in Subsection (2) of this part has no reasonable potential for adversely affecting the POTW's operation or for violating any Pretreatment Standard or Requirement, City of Georgetown may at any time, on its own initiative or in response to a petition received from a User, and in accordance with procedures in 40 CFR 403.8(f)(6), determine that such User should not be considered a Significant Industrial User.

Slug Load or Slug Discharge: Any discharge at a flow rate or concentration, which could cause a violation of the prohibited discharge standards in Section 2.1 of this Ordinance. A Slug Discharge is any Discharge of a non-routine, episodic nature, including but not limited to an accidental spill or a non-customary batch Discharge, which has a reasonable potential to cause Interference or Pass Through, or in any other way violate the POTW's regulations, Local Limits or Permit conditions.

Storm Water: Any flow occurring during or following any form of natural precipitation, and resulting from such precipitation, including snowmelt.

Water Utilities Manager: The person designated by City of Georgetown to supervise the operation of the POTW, and who is charged with certain duties and responsibilities by this Ordinance. The term also means a Duly Authorized Representative of the Water Utilities Manager.

Total Suspended Solids or Suspended Solids: The total suspended matter that floats on the surface of, or is suspended in, water, wastewater, or other liquid, and that is removable by laboratory filtering.

User: A source of indirect discharge.

Wastewater: Liquid and water-carried industrial wastes and sewage from residential dwellings, commercial buildings, industrial and manufacturing facilities, and institutions, whether treated or untreated, which are contributed to the POTW.

Wastewater Treatment Plant or Treatment Plant: That portion of the POTW which is designed to provide treatment of municipal sewage and industrial waste.

SECTION 2—GENERAL SEWER USE REQUIREMENTS

2.1 Prohibited Discharge Standards

A. General Prohibitions. No User shall introduce or cause to be introduced into the POTW any pollutant or wastewater which causes Pass Through or Interference. These general prohibitions apply to all Users of the POTW regardless of whether they are subject to categorical Pretreatment Standards or any other National, State, or local Pretreatment Standards or Requirements.

B. Specific Prohibitions. No User shall introduce or cause to be introduced into the POTW the following pollutants, substances, or wastewater:

- 1) Pollutants which create a fire or explosive hazard in the POTW, including, but not limited to, waste streams with a closed-cup flashpoint of less than 140 degrees F (60 degrees C) using the test methods specified in 40 CFR 261.21;
- 2) Wastewater having a pH less than 6.0 or more than 9.0, or otherwise causing corrosive structural damage to the POTW or equipment;
- 3) Solid or viscous substances in amounts which will cause obstruction of the flow in the POTW resulting in Interference but in no case solids greater than ½ inch or 1.27 centimeter(s) in any dimension;
- 4) Pollutants, including oxygen-demanding pollutants (BOD, etc.), released in a discharge at a flow rate and/or pollutant concentration which, either singly or by interaction with other pollutants, will cause Interference with the POTW;
- 5) Wastewater having a temperature greater than 150 degrees F, or which will inhibit biological activity in the treatment plant resulting in Interference, but in no case wastewater which causes the temperature at the introduction into the treatment plant to exceed 104 degrees F;
- 6) Petroleum oil, nonbiodegradable cutting oil, or products of mineral oil origin, in amounts that will cause Interference or Pass Through;
- 7) Pollutants which result in the presence of toxic gases, vapors, or fumes within the POTW in a quantity that may cause acute worker health and safety problems;

- 8) Trucked or hauled pollutants (see exceptions in Section 2.1.c);
- 9) Noxious or malodorous liquids, gases, solids, or other wastewater which, either singly or by interaction with other wastes, are sufficient to create a public nuisance or a hazard to life, or to prevent entry into the sewers for maintenance or repair;
- 10) Wastewater which imparts color which cannot be removed by the treatment process, such as, but not limited to, dye wastes and vegetable tanning solutions, which consequently imparts color to the treatment plant's effluent;
- 11) Wastewater containing any radioactive wastes or isotopes (see exceptions in Section 2.1.c);
- 12) Storm Water, surface water, ground water, artesian well water, roof runoff, subsurface drainage, swimming pool drainage, condensate, deionized water, Noncontact Cooling Water, and unpolluted wastewater (see exceptions in Section 2.1.c);
- 13) Sludges, screenings, or other residues from the pretreatment of industrial wastes;
- 14) Medical Wastes (see exceptions in Section 2.1.c);
- 15) Wastewater causing, alone or in conjunction with other sources, the treatment plant's effluent to fail a toxicity test;
- 16) Detergents, surface-active agents, or other substances that might cause excessive foaming in the POTW;
- 17) Fats, oils, or greases of animal or vegetable origin in concentrations greater than 100 mg/L (See Section 14 for specific requirements for FOG control);
- 18) Wastewater causing two readings on an explosion hazard meter at the point of discharge into the POTW, or at any point in the POTW, of more than 5 percent or any single reading over 10 percent of the Lower Explosive Limit of the meter;
- 19) Concentrated plating solution whether neutralized or not;

(20) Wastewater which constitutes a slug discharge defined as follows: a discharge at a flow rate or concentration which could cause a violation of the prohibited discharge standards or any discharge of a non-routine nature including accidental spills or non-routine batch discharges (see exceptions in Section 2.1.c) Non-routine batch discharges may be allowed with written approval from the City.

C. Exceptions to Specific Prohibitions:

- 1) Trucked or hauled pollutants may be allowed but only at discharge points designated by and in accordance with Section 3.4 of this Ordinance;
- 2) Wastewater containing radioactive wastes or isotopes may be allowed if in compliance with applicable State or Federal regulations;
- 3) Storm Water, surface water, ground water, artesian well water, roof runoff, subsurface drainage, swimming pool drainage, condensate, deionized water, Noncontact Cooling Water, and unpolluted wastewater may be discharged only with the written authorization of the Water Utilities Manager;
- 4) Medical Wastes may be discharged if authorized by the Water Utilities Manager in an individual wastewater discharge permit;
- 5) Wastewater which constitutes a slug discharge defined as follows: a discharge at a flow rate or concentration which could cause a violation of the prohibited discharge standards or any discharge of a non-routine nature including accidental spills or non-routine batch discharges may be allowed with written approval from the City.

Pollutants, substances, or wastewater prohibited by this section shall not be processed or stored in such a manner that they could be discharged to the POTW.

2.2 National Categorical Pretreatment Standards

Users must comply with the categorical Pretreatment Standards found at 40 CFR Chapter I, Subchapter N, Parts 405–471.

- A) Where a categorical Pretreatment Standard is expressed only in terms of either the mass or the concentration of a pollutant in wastewater, the Water Utilities

Manager may impose equivalent concentration or mass limits in accordance with Section 2.2E and 2.2F (R61-9 403.6).

B) When the limits in a categorical Pretreatment Standard are expressed only in terms of mass of pollutant per unit of production, the Water Utilities Manager may convert the limits to equivalent limitations expressed either as mass of pollutant discharged per day or effluent concentration for purposes of calculating effluent limitations applicable to individual Users (R61-9 403.6).

C) When wastewater subject to a categorical Pretreatment Standard is mixed with wastewater not regulated by the same Standard, the Water Utilities Manager shall impose an alternate limit in accordance with R61-9 403.6.

D) A CIU may obtain a net/gross adjustment to a categorical Pretreatment Standard in accordance with the following paragraphs of this Section (R61-9 403.6).

E) When a categorical Pretreatment Standard is expressed only in terms of pollutant concentrations, a User may request that City of Georgetown convert the limits to equivalent mass limits. The determination to convert concentration limits to mass limits is within the discretion of the Water Utilities Manager. The City of Georgetown may establish equivalent mass limits only if the User meets all the conditions set forth in Sections 2.2E(1)(a) through 2.2E(1)(e) below.

1) To be eligible for equivalent mass limits, the User must:

- a. Employ, or demonstrate that it will employ, water conservation methods and technologies that substantially reduce water use during the term of its individual wastewater discharge permit;
- b. Currently use control and treatment technologies adequate to achieve compliance with the applicable categorical Pretreatment Standard, and not have used dilution as a substitute for treatment;
- c. Provide sufficient information to establish the facility's actual average daily flow rate for all waste streams, based on data from a continuous effluent flow monitoring device, as well as the facility's long-term average production rate. Both the actual average daily flow rate and the long-term average production rate must be representative of current operating conditions;

- d. Not have daily flow rates, production levels, or pollutant levels that vary so significantly that equivalent mass limits are not appropriate to control the Discharge; and
 - e. Have consistently complied with all applicable categorical Pretreatment Standards during the period prior to the User's request for equivalent mass limits.
- 2) A User subject to equivalent mass limits must:
- a. Maintain and effectively operate control and treatment technologies adequate to achieve compliance with the equivalent mass limits;
 - b. Continue to record the facility's flow rates through the use of a continuous effluent flow monitoring device;
 - c. Continue to record the facility's production rates and notify the Water Utilities Manager whenever production rates are expected to vary by more than 20 percent from its baseline production rates determined in paragraph 2.2F(1)(c) of this section. Upon notification of a revised production rate, the Water Utilities Manager will reassess the equivalent mass limit and revise the limit as necessary to reflect changed conditions at the facility; and
 - d. Continue to employ the same or comparable water conservation methods and technologies as those implemented pursuant to paragraphs 2.2 E(1)(a) of this section so long as it discharges under an equivalent mass limit.
- 3) When developing equivalent mass limits, the Water Utilities Manager:
- a. Will calculate the equivalent mass limit by multiplying the actual average daily flow rate of the regulated process(es) of the User by the concentration-based Daily Maximum and Monthly Average Standard for the applicable categorical Pretreatment Standard and the appropriate unit conversion factor;
 - b. Upon notification of a revised production rate, will reassess the equivalent mass limit and recalculate the limit as necessary to reflect changed conditions at the facility; and

- c. May retain the same equivalent mass limit in subsequent individual wastewater discharge permit terms if the User's actual average daily flow rate was reduced solely as a result of the implementation of water conservation methods and technologies, and the actual average daily flow rates used in the original calculation of the equivalent mass limit were not based on the use of dilution as a substitute for treatment pursuant to Section 2.6. The User must also be in compliance with Section 13.1 regarding the prohibition of bypass.

F. The Water Utilities Manager may convert the mass limits of the categorical Pretreatment Standards of 40 CFR Parts 414, 419, and 455 to concentration limits for purposes of calculating limitations applicable to individual Users. The conversion is at the discretion of the Water Utilities Manager.

G. Once included in its permit, the User must comply with the equivalent limitations developed in this Section (2.2) in lieu of the promulgated categorical Standards from which the equivalent limitations were derived.

H. Many categorical Pretreatment Standards specify one limit for calculating maximum daily discharge limitations and a second limit for calculating maximum Monthly Average, or 4-day average, limitations. Where such Standards are being applied, the same production or flow figure shall be used in calculating both the average and the maximum equivalent limitation.

I. Any User operating under a permit incorporating equivalent mass or concentration limits calculated from a production-based Standard shall notify the Water Utilities Manager within two (2) business days after the User has a reasonable basis to know that the production level will significantly change within the next calendar month. Any User not notifying the Water Utilities Manager of such anticipated change will be required to meet the mass or concentration limits in its permit that were based on the original estimate of the long-term average production rate.

2.3 State Pretreatment Standards

SCDHEC requirements and limitations on discharges shall apply in any case where they are more stringent than Federal requirements and limitations or those in this Ordinance. State pretreatment standards in Statute R61-9 403 are hereby incorporated.

2.4 Local Limits

The Water Utilities Manager is authorized to establish Local Limits pursuant to (R61-9 403.6) as needed.

2.5 City's Right of Revision

The City of Georgetown reserves the right to establish, by Ordinance or in individual wastewater discharge permits, more stringent Standards or Requirements on discharges to the POTW consistent with the purpose of this Ordinance.

2.6 Dilution

No User shall ever increase the use of process water, or in any way attempt to dilute a discharge, as a partial or complete substitute for adequate treatment to achieve compliance with a discharge limitation unless expressly authorized by an applicable Pretreatment Standard or Requirement. The Water Utilities Manager may impose mass limitations on Users who are using dilution to meet applicable Pretreatment Standards or Requirements, or in other cases when the imposition of mass limitations is appropriate.

SECTION 3—PRETREATMENT OF WASTEWATER

3.1 Pretreatment Facilities

Users shall provide wastewater treatment as necessary to comply with this Ordinance and shall achieve compliance with all categorical Pretreatment Standards, Local Limits, and the prohibitions set out in Section 2.1 of this Ordinance within the time limitations specified by EPA, the State, or the Water Utilities Manager, whichever is more stringent. Any facilities necessary for compliance shall be provided, operated, and maintained at the User's expense. Detailed plans describing such facilities and operating procedures shall be submitted to the Water Utilities Manager for review, and shall be acceptable to the Water Utilities Manager before such facilities are constructed. The review of such plans and operating procedures shall in no way relieve the User from the responsibility of modifying such facilities as necessary to produce a discharge acceptable to City of Georgetown under the provisions of this Ordinance.

3.2 Additional Pretreatment Measures

Whenever deemed necessary, the Water Utilities Manager may require Users to restrict their discharge during peak flow periods, designate that certain wastewater be discharged only into specific sewers, relocate and/or consolidate points of discharge, separate sewage waste streams from industrial waste streams, and such other conditions as may be necessary to protect the POTW and determine the User's compliance with the requirements of this Ordinance.

The Water Utilities Manager may require any person discharging into the POTW to install and maintain, on their property and at their expense, a suitable storage and flow-control facility to ensure equalization of flow. An individual wastewater discharge permit may be issued solely for flow equalization.

Grease, oil, and sand interceptors shall be provided for all new Food Service Establishments (FSE) opened in the City after the effective date of this Ordinance. Grease, oil, and sand interceptors shall also be provided when, in the opinion of the Water Utilities Manager, they are necessary for the proper handling of wastewater containing excessive amounts of grease and oil, or sand; except that such interceptors shall not be required for residential Users. All interception units shall be of a type and capacity approved by the City, shall comply with the City's Fats, Oils and Grease (FOG) requirements and shall be so located to be easily accessible for cleaning and

inspection. Such interceptors shall be inspected, cleaned, and repaired in accordance with the City's FOG Requirements by the User at their expense.

Users with the potential to discharge flammable substances may be required to install and maintain an approved combustible gas detection meter.

3.3 Accidental Discharge/Slug Discharge Control Plans

The Water Utilities Manager shall evaluate whether each SIU needs an accidental discharge/slug discharge control plan or other action to control Slug Discharges every two (2) years. The Water Utilities Manager may require any User to develop, submit for approval, and implement such a plan or take such other action that may be necessary to control Slug Discharges. Alternatively, the Water Utilities Manager may develop such a plan for any User. An accidental discharge/slug discharge control plan shall address, at a minimum, the following:

- A. Description of discharge practices, including non-routine batch discharges;
- B. Description of stored chemicals;
- C. Procedures for immediately notifying the Water Utilities Manager of any accidental or Slug Discharge, as required by Section 6.6 of this Ordinance; and
- D. Procedures to prevent adverse impact from any accidental or Slug Discharge. Such procedures include, but are not limited to, inspection and maintenance of storage areas, handling and transfer of materials, loading and unloading operations, control of plant site runoff, worker training, building of containment structures or equipment, measures for containing toxic organic pollutants, including solvents, and/or measures and equipment for emergency response.

3.4 Hauled Wastewater

Septic tank waste and grease waste from Food Service Establishments may be introduced into the POTW only at locations designated by the Water Utilities Manager, and at such times as are established by the Water Utilities Manager. Such waste shall not violate Section 2 of this Ordinance or any other requirements established by City of Georgetown.

The discharge of hauled industrial waste is prohibited.

SECTION 4—INDIVIDUAL WASTEWATER DISCHARGE PERMITS

4.1 Wastewater Analysis

When requested by the Water Utilities Manager or required as a pretreatment permit condition, a User must submit analysis of its wastewater. The Water Utilities Manager is authorized to prepare a discharge monitoring report (DMR) form for this purpose.

4.2 Individual Wastewater Discharge Permit Requirement

A. No Significant Industrial User shall discharge wastewater into the POTW without first obtaining an individual wastewater discharge permit from the Water Utilities Manager, except that a Significant Industrial User that has filed a timely application pursuant to Section 4.3 of this Ordinance may continue to discharge for the time period specified therein.

B. The Water Utilities Manager may require other Users to obtain individual wastewater discharge permits as necessary to carry out the purposes of this Ordinance.

C. Any violation of the terms and conditions of an individual wastewater discharge permit shall be deemed a violation of this Ordinance and subjects the wastewater discharge permittee to the sanctions set out in Sections 10 through 12 of this Ordinance. Obtaining an individual wastewater discharge permit does not relieve a permittee of its obligation to comply with all Federal and State Pretreatment Standards or Requirements or with any other requirements of Federal, State, and local law.

4.3 Individual Wastewater Discharge Permitting: Existing Connections

Any User required to obtain an individual wastewater discharge permit who was discharging wastewater into the POTW prior to the effective date of this Ordinance and who wishes to continue such discharges in the future, shall, within 90 days after said date, apply to the Water Utilities Manager for an individual wastewater discharge permit in accordance with Section 4.5 of this Ordinance, and shall not cause or allow discharges to the POTW to continue after 120 days of the effective date of this Ordinance except in accordance with an individual wastewater discharge permit issued by the Water Utilities Manager.

4.4 Individual Wastewater Discharge Permitting: New Connections

Any User required to obtain an individual wastewater discharge permit who proposes to begin or recommence discharging into the POTW must obtain such permit prior to the beginning or recommencing of such discharge. An application for this individual wastewater discharge permit, in accordance with Section 4.5 of this Ordinance, must be filed at least 90 days prior to the date upon which any discharge will begin or recommence.

4.5 Industrial Wastewater Survey

All Users required to obtain an individual wastewater discharge permit must submit an Industrial Waste Survey (Attachment A). Users that are eligible may request a general permit under Section 4.6. The Water Utilities Manager may require Users to submit all or some of the following information as part of a permit application:

1) Identifying Information:

- a. The name and address of the facility, including the name of the operator and owner.
- b. Contact information, description of activities, facilities, and plant production processes on the premises.

2) Environmental Permits.

A list of any environmental control permits held by or for the facility.

3) Description of Operations:

- a. A brief description of the nature, average rate of production (including each product produced by type, amount, processes, and rate of production), and standard industrial classifications of the operation(s) carried out by such User. This description should include a schematic process diagram, which indicates points of discharge to the POTW from the regulated processes;

- b. Types of wastes generated, and a list of all raw materials and chemicals used or stored at the facility which are, or could accidentally or intentionally be, discharged to the POTW;
 - c. Number and type of employees, hours of operation, and proposed or actual hours of operation;
 - d. Type and amount of raw materials processed (average and maximum per day);
 - e. Site plans, floor plans, mechanical and plumbing plans, and details to show all sewers, floor drains, and appurtenances by size, location, and elevation, and all points of discharge.
- 4) Time and duration of discharges.
- 5) The location for monitoring all wastes covered by the permit.
- 6) Flow Measurement. Information showing the measured average daily and maximum daily flow, in gallons per day, to the POTW from regulated process streams and other streams, as necessary, to allow use of the combined waste stream formula set out in Section 2.2C (R61-9 403.6).
- 7) Measurement of Pollutants:
- a. The categorical Pretreatment Standards applicable to each regulated process and any new categorically regulated processes for Existing Sources;
 - b. The results of sampling and analysis identifying the nature and concentration, and/or mass, where required by the Standard or by the Water Utilities Manager, of regulated pollutants in the discharge from each regulated process;
 - c. Instantaneous, Daily Maximum, and long-term average concentrations, or mass, where required, shall be reported;
 - d. The sample shall be representative of daily operations and shall be analyzed in accordance with procedures set out in Section 6.10 of this Ordinance. Where the Standard requires compliance with a BMP or pollution prevention alternative, the User shall submit documentation as required by the Water Utilities Manager or the applicable Standards to determine compliance with the Standard;

e. Sampling must be performed in accordance with procedures set out in Section 6.11 of this Ordinance.

8) Any requests for a monitoring waiver (or a renewal of an approved monitoring waiver) for a pollutant neither present nor expected to be present in the discharge based on Section 6.4 B [40 CFR 403.12(e)(2)].

9) Any other information as may be deemed necessary by the Water Utilities Manager to evaluate the permit application.

10) Incomplete or inaccurate Industrial Waste Surveys will not be processed and will be returned to the User for revision.

4.6 Application Signatories and Certifications

All wastewater discharge permit applications, User reports and certification statements must be signed by an Authorized Representative of the User and contain the certification statement in Section 6.14.

If the designation of an Authorized Representative is no longer accurate because a different individual or position has responsibility for the overall operation of the facility or overall responsibility for environmental matters for the company, a new written authorization satisfying the requirements of this section must be submitted to the Water Utilities Manager prior to or together with any reports to be signed by an Authorized Representative.

A facility determined to be a Non-Significant Categorical User by the Water Utilities Manager must annually submit the signed certification statement in Section 6.14.

All wastewater discharge permit applications and User reports must contain the following statements:

I certify under penalty of law that the information provided above fully describes conditions at the facility at the present time.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly

responsible for gathering information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

4.7 Individual Wastewater Discharge Permit Decisions

The Water Utilities Manager will evaluate the data furnished by the User and may require additional information. Within 30 days of receipt of a complete permit application, the Water Utilities Manager will determine whether to issue an individual wastewater discharge permit. The Water Utilities Manager may deny any application for an individual wastewater discharge permit.

SECTION 5—INDIVIDUAL WASTEWATER DISCHARGE PERMIT ISSUANCE

5.1 Individual Wastewater Discharge Permit Duration

An individual wastewater discharge permit shall be issued for a specified time period, not to exceed five (5) years from the effective date of the permit. An individual wastewater discharge permit may be issued for a period less than five (5) years, at the discretion of the Water Utilities Manager. Each individual wastewater discharge permit will indicate a specific date upon which it will expire. A permit application is required to be submitted each time a wastewater discharge permit is renewed or at the request of the Water Utilities Manager.

5.2 Individual Wastewater Discharge Permit Contents

An individual wastewater discharge permit shall include such conditions as are deemed reasonably necessary by the Water Utilities Manager to prevent Pass Through or Interference, protect the quality of the water body receiving the treatment plant's effluent, protect worker health and safety, facilitate sludge management and disposal, and protect against damage to the POTW.

A. Individual wastewater discharge permits must contain:

- 1) A statement that indicates the wastewater discharge permit issuance date, expiration date and effective date;
- 2) A statement that the wastewater discharge permit is nontransferable without prior notification to City of Georgetown in accordance with Section 5.5 of this Ordinance, and provisions for furnishing the new owner or operator with a copy of the existing wastewater discharge permit;
- 3) Effluent limits, including Best Management Practices, based on applicable Pretreatment Standards;
- 4) Self-monitoring, sampling, reporting, notification, and record-keeping requirements. These requirements shall include an identification of pollutants (or best management practices) to be monitored, sampling location, sampling frequency, and sample type based on Federal, State, and local law;

5) The process for seeking a waiver from monitoring for a pollutant neither present nor expected to be present in the Discharge in accordance with Section 6.4 B;

6) A statement of applicable civil and criminal penalties for violation of Pretreatment Standards and Requirements, and any applicable compliance schedules. Such schedules may not extend the time for compliance beyond that required by applicable Federal, State, or local law;

7) Requirements to control Slug Discharge, if determined by the Water Utilities Manager to be necessary;

8) Any grant of the monitoring waiver by the Water Utilities Manager (Section 6.4) must be included as a condition in the User's permit [or other control mechanism].

B. Individual wastewater discharge permits may contain, but need not be limited to, the following conditions:

(1) Limits on the average and/or maximum rate of discharge, time of discharge, and/or requirements for flow regulation and equalization;

(2) Requirements for the installation of pretreatment technology, pollution control, or construction of appropriate containment devices, designed to reduce, eliminate, or prevent the introduction of pollutants into the treatment works;

(3) Requirements for the development and implementation of spill control plans or other special conditions including management practices necessary to adequately prevent accidental, unanticipated, or non-routine discharges;

(4) Development and implementation of waste minimization plans to reduce the amount of pollutants discharged to the POTW;

(5) The unit charge or schedule of User charges and fees for the management of the wastewater discharged to the POTW;

(6) Requirements for installation and maintenance of inspection and sampling facilities and equipment, including flow measurement devices;

(7) A statement that compliance with the individual wastewater discharge permit does not relieve the permittee of responsibility for compliance with all applicable Federal and State Pretreatment Standards, including those which become effective during the term of the individual wastewater discharge permit and;

(8) Other conditions as deemed appropriate by the Water Utilities Manager to ensure compliance with this Ordinance, and State and Federal laws, rules, and regulations.

5.3 Permit Issuance and Appeals Process

Public Notification. The Water Utilities Manager will publish in an official government publication and/or newspaper(s) of general circulation that provides meaningful public notice with the jurisdiction(s) served by the POTW a notice to issue a pretreatment permit. This notice will indicate a location where the draft permit may be reviewed and an address where written comments may be submitted.

Permit Appeals. The Water Utilities Manager shall provide public notice of the issuance of an individual wastewater discharge permit. Any person, including the User, may petition the Water Utilities Manager to reconsider the terms of an individual wastewater discharge permit within 30 days of notice of its issuance.

Failure to submit a timely petition for review shall be deemed to be a waiver of the administrative appeal.

In its petition, the appealing party must indicate the individual wastewater discharge permit provisions objected to, the reasons for this objection, and the alternative condition, if any, it seeks to place in the individual wastewater discharge permit.

The effectiveness of the individual wastewater discharge permit shall not be stayed pending the appeal.

If the Water Utilities Manager fails to act within 30 days, a request for reconsideration shall be deemed to be denied. Decisions not to reconsider an individual wastewater discharge permit, not to issue an individual wastewater discharge permit, or not to modify an individual wastewater discharge permit shall be considered final administrative actions for purposes of judicial review.

Aggrieved parties seeking judicial review of the final administrative individual wastewater discharge permit decision must do so by filing a complaint with the Court of Common Pleas within 30 days.

5.4 Permit Modification

The Water Utilities Manager may modify an individual wastewater discharge permit for good cause, including, but not limited to, the following reasons:

- 1) To incorporate any new or revised Federal, State, or local pretreatment standards or requirements;
- 2) To address significant alterations or additions to the User's operation, processes, or wastewater volume or character since the time of the individual wastewater discharge permit issuance;
- 3) A change in the POTW that requires either a temporary or permanent reduction or elimination of the authorized discharge;
- 4) Information indicating that the permitted discharge poses a threat to the City's POTW, City of Georgetown personnel, or the receiving waters;
- 5) Violation of any terms or conditions of the individual wastewater discharge permit;
- 6) Misrepresentations or failure to fully disclose all relevant facts in the wastewater discharge permit application or in any required reporting;
- 7) Revision of or a grant of variance from categorical Pretreatment Standards pursuant to 40 CFR 403.13;
- 8) To correct typographical or other errors in the individual wastewater discharge permit; or
- 9) To reflect a transfer of the facility ownership or operation to a new owner or operator where requested in accordance with Section 5.5.

5.5 Individual Wastewater Discharge Permit Transfer

Individual wastewater discharge permits may be transferred to a new owner or operator only if the permittee gives at least 90 days advance notice to the Water Utilities Manager and the Water Utilities Manager approves the individual wastewater discharge permit. The notice to the Water Utilities Manager must include a written certification by the new owner or operator which:

- A. States that the new owner and/or operator has no immediate intent to change the facility's operations and processes;
- B. Identifies the specific date on which the transfer is to occur; and
- C. Acknowledges full responsibility for complying with the existing individual wastewater discharge permit.

Failure to provide advance notice of a transfer renders the wastewater discharge permit void as of the date of the facility transfer.

5.6 Individual Wastewater Discharge Permit Revocation

The Water Utilities Manager may revoke an individual wastewater discharge permit for good cause, including, but not limited to, the following reasons:

- A. Failure to notify the Water Utilities Manager of significant changes to the wastewater prior to the changed discharge;
- B. Failure to provide prior notification to the Water Utilities Manager of changed conditions pursuant to Section 6.5 of this Ordinance;
- C. Misrepresentation or failure to fully disclose all relevant facts in the wastewater discharge permit application;
- D. Falsifying self-monitoring reports and certification statements;
- E. Tampering with monitoring equipment;
- F. Refusing to allow the Water Utilities Manager timely access to the facility premises and records;

- G. Failure to meet effluent limitations;
- H. Failure to pay fines;
- I. Failure to pay sewer charges;
- J. Failure to meet compliance schedules;
- K. Failure to complete a wastewater survey or the wastewater discharge permit application;
- L. Failure to provide advance notice of the transfer of business ownership of a permitted facility; or
- M. Violation of any Pretreatment Standard or Requirement, or any terms of the wastewater discharge permit or this Ordinance.

Individual wastewater discharge permits shall be voidable upon cessation of operations or transfer of business ownership. All individual wastewater discharge permits issued to a User are void upon the issuance of a new individual wastewater discharge permit to that User.

5.7 Individual Wastewater Discharge Permit Reissuance

A User with an expiring individual wastewater discharge permit shall apply for individual wastewater discharge permit reissuance by submitting a complete permit application, in accordance with Section 4.5 of this Ordinance, a minimum of 90 days prior to the expiration of the User's existing individual wastewater discharge permit.

5.8 Regulation of Waste Received from Other Jurisdictions

If another municipality, or User located within another municipality, contributes wastewater to the POTW, the Water Utilities Manager shall enter into an intermunicipal agreement with the contributing municipality.

Prior to entering into an agreement required by paragraph A, above, the Water Utilities Manager shall request the following information from the contributing municipality:

- (1) A description of the quality and volume of wastewater discharged to the POTW by the contributing municipality;
- (2) An inventory of all Users located within the contributing municipality that are discharging to the POTW; and
- (3) Such other information as the Water Utilities Manager may deem necessary.

An intermunicipal agreement, as required by paragraph A, above, shall contain the following conditions:

- (1) A requirement for the contributing municipality to adopt a sewer use Ordinance which is at least as stringent as this Ordinance, including required Baseline Monitoring Reports (BMRs) which are at least as stringent as those set out in Section 2.4 of this Ordinance. The requirement shall specify that such Ordinance and limits must be revised as necessary to reflect changes made to the City's Ordinance or Local Limits;
- (2) A requirement for the contributing municipality to submit a revised User inventory on at least an annual basis;
- (3) A provision specifying which pretreatment implementation activities, including individual wastewater discharge permit issuance, inspection and sampling, and enforcement, will be conducted by the contributing municipality; which of these activities will be conducted by the Water Utilities Manager; and which of these activities will be conducted jointly by the contributing municipality and the Water Utilities Manager;
- (4) A requirement for the contributing municipality to provide the Water Utilities Manager with access to all information that the contributing municipality obtains as part of its pretreatment activities;
- (5) Limits on the nature, quality, and volume of the contributing municipality's wastewater at the point where it discharges to the POTW;
- (6) Requirements for monitoring the contributing municipality's discharge;

(7) A provision ensuring the Water Utilities Manager access to the facilities of Users located within the contributing municipality's jurisdictional boundaries for the purpose of inspection, sampling, and any other duties deemed necessary by the Water Utilities Manager; and

(8) A provision specifying remedies available for breach of the terms of the intermunicipal agreement.

SECTION 6—REPORTING REQUIREMENTS

6.1 Baseline Monitoring Reports

Within either one hundred eighty (180) days after the effective date of a categorical Pretreatment Standard, or the final administrative decision on a category determination under R61-9 403.6, whichever is later, existing Categorical Users currently discharging to or scheduled to discharge to the POTW shall submit to the Water Utilities Manager a report which contains the information listed in paragraph B, below. At least ninety (90) days prior to commencement of their discharge, New Sources, and sources that become Categorical Users subsequent to the promulgation of an applicable categorical Standard, shall submit to the Water Utilities Manager a report which contains the information listed below.

A New Source shall report the method of pretreatment it intends to use to meet applicable categorical Standards. A New Source also shall give estimates of its anticipated flow and quantity of pollutants to be discharged.

The User shall take a minimum of one representative sample to compile that data necessary to comply with the requirements of this paragraph. Samples should be taken immediately downstream from pretreatment facilities if such exist or immediately downstream from the regulated process if no pretreatment exists. If other wastewaters are mixed with the regulated wastewater prior to pretreatment the User should measure the flows and concentrations necessary to allow use of the combined waste stream formula in R61-9 403.6 to evaluate compliance with the Pretreatment Standards.

Where an alternate concentration or mass limit has been calculated in accordance with R61-9 403.6 this adjusted limit along with supporting data shall be submitted to the Control Authority.

Sampling and analysis shall be performed in accordance with Section 6.10. The Water Utilities Manager may allow the submission of a baseline report which utilizes only historical data so long as the data provides information sufficient to determine the need for industrial pretreatment measures. The baseline report shall indicate the time, date and place of sampling and methods of analysis, and shall certify that such sampling and analysis is representative of normal work cycles and expected pollutant Discharges to the POTW.

A statement, reviewed by the User's Authorized Representative as defined in Section 1.4 and certified by a qualified professional, indicating whether Pretreatment Standards are being met on a consistent basis, and, if not, whether additional operation and maintenance (O&M) and/or additional pretreatment is required to meet the Pretreatment Standards and Requirements.

If additional pretreatment and/or O&M will be required to meet the Pretreatment Standards, the shortest schedule by which the User will provide such additional pretreatment and/or O&M must be provided. The completion date in this schedule shall not be later than the compliance date established for the applicable Pretreatment Standard. A compliance schedule pursuant to this Section must meet the requirements set out in Section 6.2 of this Ordinance.

Signature and Report Certification. All baseline monitoring reports must be certified in accordance with Section 6.14 of this Ordinance and signed by an Authorized Representative as defined in Section 1.4.

6.2 Compliance Schedule Progress Reports

The following conditions shall apply to the compliance schedule required by Section 6.1 of this Ordinance:

- A. The schedule shall contain progress increments in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the User to meet the applicable Pretreatment Standards (such events include, but are not limited to, hiring an engineer, completing preliminary and final plans, executing contracts for major components, commencing and completing construction, and beginning and conducting routine operation);
- B. No increment referred to above shall exceed nine (9) months;
- C. The User shall submit a progress report to the Water Utilities Manager no later than fifteen (15) days following each date in the schedule and the final date of compliance including, as a minimum, whether or not it complied with the increment of progress, the reason for any delay, and, if appropriate, the steps being taken by the User to return to the established schedule; and

D. In no event shall more than nine (9) months elapse between such progress reports to the Water Utilities Manager.

6.3 Reports on Compliance with Categorical Pretreatment Standard Deadline

Within ninety (90) days following the date for final compliance with applicable categorical Pretreatment Standards, or in the case of a New Source following commencement of the introduction of wastewater into the POTW, any User subject to such Pretreatment Standards and Requirements shall submit to the Water Utilities Manager a report containing the information described in Section 4.5 and 6.1 of this Ordinance.

For Users subject to equivalent mass or concentration limits established in accordance with the procedures in Section 2.2, this report shall contain a reasonable measure of the User's long-term production rate.

For all other Users subject to categorical Pretreatment Standards expressed in terms of allowable pollutant discharge per unit of production (or other measure of operation), this report shall include the User's actual production during the appropriate sampling period. All compliance reports must be signed and certified in accordance with Section 6.14 of this Ordinance. All sampling will be done in conformance with Section 6.11.

6.4 Periodic Compliance Reports

Except as specified in Section 6.4.C, all Significant Industrial Users must, at a frequency determined by the Water Utilities Manager submit no less than twice per year (June and December) reports indicating the nature, concentration of pollutants in the discharge which are limited by Pretreatment Standards and the measured or estimated average and maximum daily flows for the reporting period.

In cases where the Pretreatment Standard requires compliance with a Best Management Practice (BMP) or pollution prevention alternative, the User must submit documentation required by the POTW or the Pretreatment Standard necessary to verify the compliance status of the User. All periodic compliance reports must be signed and certified in accordance with this Ordinance and EPA general pretreatment regulations. All Significant Industrial Users shall be required to submit a report indicating the nature and concentration of pollutants in their discharge. Said reports shall be as specified by the Users' wastewater contribution permit.

The City of Georgetown may authorize a User subject to a categorical Pretreatment Standard to forego sampling of a pollutant regulated by a categorical Pretreatment Standard if the User has demonstrated through sampling and other technical factors that the pollutant is neither present nor expected to be present in the Discharge, or is present only at background levels from intake water and without any increase in the pollutant due to activities of the User. [see 40 CFR 403.12(e)(2)]. This authorization is subject to the following conditions:

- 1) The waiver may be authorized where a pollutant is determined to be present solely due to sanitary wastewater discharged from the facility provided that the sanitary wastewater is not regulated by an applicable categorical Standard and otherwise includes no process wastewater;
- 2) The monitoring waiver is valid only for the duration of the effective period of the individual wastewater discharge permit, but in no case longer than 5 years. The User must submit a new request for the waiver before the waiver can be granted for each subsequent individual wastewater discharge permit. See Section 4.5(8);
- 3) In making a demonstration that a pollutant is not present, the User must provide data from at least one sampling of the facility's process wastewater prior to any treatment present at the facility that is representative of all wastewater from all processes;
- 4) The request for a monitoring waiver must be signed in accordance with Section 1.4 and include the certification statement in Section 6.14 (R61-9 403.6);
- 5) Non-detectable sample results may be used only as a demonstration that a pollutant is not present if the EPA approved method from 40 CFR Part 136 with the lowest minimum detection level for that pollutant was used in the analysis or at the lowest Practical Quantitation Limit specified by the Department, whichever is lower;
- 6) Any grant of the monitoring waiver by the Water Utilities Manager must be included as a condition in the User's permit. The reasons supporting the waiver and any information submitted by the User in its request for the waiver must be maintained by the Water Utilities Manager for 3 years after expiration of the waiver;
- 7) Upon approval of the monitoring waiver and revision of the User's permit by the Water Utilities Manager, the User must certify on each report with the statement in Section 6.14 below, that there has been no increase in the pollutant in its waste stream due to activities of the User;

8) In the event that a waived pollutant is found to be present or is expected to be present because of changes that occur in the User's operations, the User must immediately: Comply with the monitoring requirements of Section 6.4, or other more frequent monitoring requirements imposed by the Water Utilities Manager, and notify the Water Utilities Manager;

9) This provision does not supersede certification processes and requirements established in categorical Pretreatment Standards, except as otherwise specified in the categorical Pretreatment Standard.

All periodic compliance reports must be signed and certified in accordance with Section 6.14 of this Ordinance.

All wastewater samples must be representative of the User's discharge. Wastewater monitoring and flow measurement facilities shall be properly operated, kept clean, and maintained in good working order at all times. The failure of a User to keep its monitoring facility in good working order shall not be grounds for the User to claim that sample results are unrepresentative of its discharge.

If a User subject to the reporting requirement in this section monitors any regulated pollutant at the appropriate sampling location more frequently than required by the Water Utilities Manager, using the procedures prescribed in Section 6.11 of this Ordinance, the results of this monitoring shall be included in the report.

6.5 Reports of Changed Conditions

Each User must notify the Water Utilities Manager of any significant changes to the User's operations or system which might alter the nature, quality, or volume of its wastewater at least 90 days before the change.

The Water Utilities Manager may require the User to submit such information as may be deemed necessary to evaluate the changed condition, including the submission of a wastewater discharge permit application under Section 4.5 of this Ordinance.

The Water Utilities Manager may issue an individual wastewater discharge permit under Section 5.7 of this Ordinance or modify an existing wastewater discharge permit under

Section 5.4 of this Ordinance in response to changed conditions or anticipated changed conditions.

6.6 Reports of Potential Problems

In the case of any discharge, including, but not limited to, accidental discharges, discharges of a non-routine, episodic nature, a non-customary batch discharge, a Slug Discharge or Slug Load, that might cause potential problems for the POTW, the User shall notify the Water Utilities Manager of the incident within 24 hours. This notification shall include the location of the discharge, type of waste, concentration and volume, if known, and corrective actions taken by the User.

Within five (5) working days following such discharge, the User shall, unless waived by the Water Utilities Manager, submit a detailed written report describing the cause(s) of the discharge and the measures to be taken by the User to prevent similar future occurrences. Such notification shall not relieve the User of any expense, loss, damage, or other liability which might be incurred as a result of damage to the POTW, natural resources, or any other damage to person or property; nor shall such notification relieve the User of any fines, penalties, or other liability which may be imposed pursuant to this Ordinance.

Significant Industrial Users are required to notify the Water Utilities Manager immediately of any changes at its facility affecting the potential for a Slug Discharge.

6.7 Reports from Unpermitted Users

All Users not required to obtain an individual wastewater discharge permit shall provide appropriate reports to the Water Utilities Manager as the Water Utilities Manager may require.

6.8 Notice of Violation/Repeat Sampling and Reporting

If sampling performed by a User indicates a violation, the User must notify the Water Utilities Manager within twenty-four (24) hours of becoming aware of the violation.

The User shall also repeat the sampling and analysis and submit the results of the repeat analysis to the Water Utilities Manager within thirty (30) days after becoming aware of the violation. Resampling by the User is not required if City of Georgetown performs sampling at the User's facility at least once a month, or if City of Georgetown performs sampling at the User between the time when the initial sampling was conducted and the time when the User or City of Georgetown receives the results of this sampling, or if City of Georgetown has performed the sampling and analysis in lieu of the User.

6.9 Notification of the Discharge of Hazardous Waste

Discharge of hazardous waste as defined in 40 CFR Part 261 is strictly prohibited. If a User becomes aware of an accidental discharge of hazardous waste, the Water Utilities Manager must be notified within twenty-four (24) hours of becoming aware of the violation.

6.10 Analytical Requirements

All pollutant analyses, including sampling techniques, to be submitted as part of a wastewater discharge permit application or report shall be performed in accordance with the techniques prescribed in 40 CFR Part 136 and amendments thereto, unless otherwise specified in an applicable categorical Pretreatment Standard. If 40 CFR Part 136 does not contain sampling or analytical techniques for the pollutant in question, or where the EPA determines that the Part 136 sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analyses shall be performed by using validated analytical methods or any other applicable sampling and analytical procedures, including procedures suggested by the Water Utilities Manager or other parties approved by EPA.

All analyses to be submitted as part of a wastewater discharge permit application or report must be performed by a SCDHEC certified laboratory.

6.11 Sample Collection

Samples collected to satisfy reporting requirements must be based on data obtained through appropriate sampling and analysis performed during the period covered by the

report, based on data that is representative of conditions occurring during the reporting period. The following requirements apply:

A) Except as indicated in Section B and C below, the User must collect wastewater samples using 24-hour flow-proportional composite sampling techniques, unless time-proportional composite sampling or grab sampling is authorized by the Water Utilities Manager. Where time-proportional composite sampling or grab sampling is authorized by City of Georgetown, the samples must be representative of the discharge. Using protocols (including appropriate preservation) specified in 40 CFR Part 136 and appropriate EPA guidance, multiple grab samples collected during a 24-hour period may be composited prior to the analysis as follows: for cyanide, total phenols, and sulfides the samples may be composited in the laboratory or in the field; for volatile organics and oil and grease, the samples may be composited in the laboratory. Composite samples for other parameters unaffected by the compositing procedures as documented in approved EPA methodologies may be authorized by City of Georgetown, as appropriate. In addition, grab samples may be required to show compliance with Instantaneous Limits.

B) Samples for oil and grease, temperature, pH, cyanide, total phenols, sulfides, and volatile organic compounds must be obtained using grab collection techniques.

C) For sampling required in support of baseline monitoring and 90-day compliance reports required in Section 6.1 and 6.3 [40 CFR 403.12(b) and (d)], a minimum of four (4) grab samples must be used for pH, cyanide, total phenols, oil and grease, sulfide and volatile organic compounds for facilities for which historical sampling data do not exist; for facilities for which historical sampling data are available, the Water Utilities Manager may authorize a lower minimum. For the reports required by paragraphs Section 6.4 (40 CFR 403.12(e) and 403.12(h)), the User is required to collect the number of grab samples necessary to assess and assure compliance by with applicable Pretreatment Standards and Requirements.

6.12 Date of Receipt of Reports

Written reports will be deemed to have been submitted on the date postmarked. For reports, which are not mailed, postage prepaid, into a mail facility serviced by the United States Postal Service, the date of receipt of the report shall govern.

6.13 Recordkeeping

Users subject to the reporting requirements of this Ordinance shall retain, and make available for inspection and copying, all records of information obtained pursuant to any monitoring activities required by this Ordinance, any additional records of information obtained pursuant to monitoring activities undertaken by the User independent of such requirements. Records shall include the date, exact place, method, and time of sampling, and the name of the person(s) taking the samples; the dates analyses were performed; who performed the analyses; the analytical techniques or methods used; and the results of such analyses. These records shall remain available for a period of at least three (3) years. This period shall be automatically extended for the duration of any litigation concerning the User or City of Georgetown, or where the User has been specifically notified of a longer retention period by the Water Utilities Manager.

6.14 Certification Statements

A) Certification of Permit Applications, User Reports and Initial Monitoring Waiver

The following certification statement is required to be signed and submitted by Users submitting permit applications in accordance with Section 4.7; Users submitting baseline monitoring reports under Section 6.1; Users submitting reports on compliance with the categorical Pretreatment Standard deadlines under Section 6.3; Users submitting periodic compliance reports required by Section 6.4, and Users submitting an initial request to forego sampling of a pollutant on the basis of Section 6.4. The following certification statement must be signed by an Authorized Representative as defined in Section 1.4:

I certify under penalty of law that the information provided above fully describes conditions at the facility at the present time.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for

knowing violations.

B) An annual certification for Non-Significant Categorical Users will be required. A facility determined to be a Non-Significant Categorical User by the Water Utilities Manager must annually submit the following certification statement signed in accordance with the signatory requirements in Section 1.4. The following certification must accompany an alternative report required by the Water Utilities Manager:

Based on my inquiry of the person or persons directly responsible for managing compliance with the categorical Pretreatment Standards under 40 CFR Part ____, I certify that, to the best of my knowledge and belief that during the period from _____, _____ to _____, _____ [months, days, year]:

*a) The facility described as _____
[facility name] met the definition of a Non-Significant Categorical User as described in Section 1.4 [40 CFR 403.3(v)(2)]*

b) The facility complied with all applicable Pretreatment Standards and requirements during this reporting period; and (c) the facility never discharged more than 100 gallons of total categorical wastewater on any given day during this reporting period.

C) Users that have an approved monitoring waiver based on Section 6.4 must certify on each report with the following statement that there has been no increase in the pollutant in its waste stream due to activities of the User.

Based on my inquiry of the person or persons directly responsible for managing compliance with the Pretreatment Standard for 40 CFR Part 403 Part____ [specify applicable National Pretreatment Standard part(s)], I certify that, to the best of my knowledge and belief, there has been no increase in the level of _____ [list pollutant(s)] in the wastewaters due to the activities at the facility since filing of the last periodic report under Section 6.4.

SECTION 7—COMPLIANCE MONITORING

7.1 Right of Entry: Inspection and Sampling

The Water Utilities Manager shall have the right to enter the premises of any User to determine whether the User is complying with all requirements of this Ordinance and any individual wastewater discharge permit [or general permit] or order issued hereunder. Users shall allow the Water Utilities Manager ready access to all parts of the premises for the purposes of inspection, sampling, records examination and copying, and the performance of any additional duties.

- A. Where a User has security measures in force which require proper identification and clearance before entry into its premises, the User shall make necessary arrangements with its security guards so that, upon presentation of suitable identification, the Water Utilities Manager shall be permitted to enter without delay for the purposes of performing specific responsibilities.
- B. The Water Utilities Manager shall have the right to set up on the User's property, or require installation of, such devices as are necessary to conduct sampling and/or metering of the User's operations.
- C. The Water Utilities Manager may require the User to install monitoring equipment as necessary. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the User at its own expense. All devices used to measure wastewater flow and quality shall be calibrated every six (6) months to ensure their accuracy.
- D. Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the User at the written or verbal request of the Water Utilities Manager and shall not be replaced. The costs of clearing such access shall be borne by the User.
- E. Unreasonable delays in allowing the Water Utilities Manager access to the User's premises shall be a violation of this Ordinance.

7.2 Search Warrants

If the Water Utilities Manager has been refused access to a building, structure, or property, or any part thereof, and is able to demonstrate probable cause to believe that

there may be a violation of this Ordinance, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program of City of Georgetown designed to verify compliance with this Ordinance or any permit or order issued hereunder, or to protect the overall public health, safety and welfare of the community, the Water Utilities Manager may seek issuance of a search warrant from the Circuit Judge of Georgetown.

SECTION 8—CONFIDENTIAL INFORMATION

Information and data on a User obtained from reports, surveys, wastewater discharge permit applications, individual wastewater discharge permits, and monitoring programs, and from the Water Utilities Manager's inspection and sampling activities, shall be available to the public without restriction, unless the User specifically requests, and is able to demonstrate to the satisfaction of the Water Utilities Manager, that the release of such information would divulge information, processes, or methods of production entitled to protection as trade secrets under applicable State law. Any such request must be asserted at the time of submission of the information or data. When requested and demonstrated by the User furnishing a report that such information should be held confidential, the portions of a report which might disclose trade secrets or secret processes shall not be made available for inspection by the public, but shall be made available immediately upon request to governmental agencies for uses related to the NPDES program or pretreatment program, and in enforcement proceedings involving the person furnishing the report. Wastewater constituents and characteristics and other effluent data, as defined at 40 CFR 2.302 shall not be recognized as confidential information and shall be available to the public without restriction.

SECTION 9—PUBLICATION OF USERS IN SIGNIFICANT NONCOMPLIANCE

The Water Utilities Manager shall publish annually, in a newspaper of general circulation that provides meaningful public notice within the jurisdictions served by the City of Georgetown, a list of the Users which, at any time during the previous twelve (12) months, were in Significant Noncompliance with applicable Pretreatment Standards and Requirements. The term Significant Noncompliance shall be applicable to all Significant Industrial Users that violate any of the following:

- A. Chronic violations of wastewater discharge limits, defined here as those in which sixty-six percent (66%) or more of all the measurements taken for the same pollutant parameter taken during a six (6) month period exceed (by any magnitude) a numeric Pretreatment Standard or Requirement, including Instantaneous Limits as defined in Section 2;
- B. Technical Review Criteria (TRC) violations, defined here as those in which thirty-three percent (33%) or more of wastewater measurements taken for each pollutant parameter during a six (6) month period equals or exceeds the product of the numeric Pretreatment Standard or Requirement including Instantaneous Limits, as defined by Section 2 multiplied by the applicable criteria (1.4 for BOD, TSS, fats, oils and grease, and 1.2 for all other pollutants except pH);
- C. Any other violation of a Pretreatment Standard or Requirement as defined by Section 2 (Daily Maximum, long-term average, Instantaneous Limit, or narrative standard) that the Water Utilities Manager determines has caused, alone or in combination with other discharges, Interference or Pass Through, including endangering the health of POTW personnel or the general public;
- D. Any discharge of a pollutant that has caused imminent endangerment to the public or to the environment, or has resulted in [the Water Utilities Manager's] exercise of its emergency authority to halt or prevent such a discharge;
- E. Failure to meet, within ninety (90) days of the scheduled date, a compliance schedule milestone contained in an individual wastewater discharge permit or enforcement order for starting construction, completing construction, or attaining final compliance;

F. Failure to provide within forty-five (45) days after the due date, any required reports, including baseline monitoring reports, reports on compliance with categorical Pretreatment Standard deadlines, periodic self-monitoring reports, and reports on compliance with compliance schedules;

G. Failure to accurately report noncompliance; or

H. Any other violation(s), which the Water Utilities Manager determines will adversely affect the operation or implementation of the local pretreatment program which may include a violation of Best Management Practices.

SECTION 10—ADMINISTRATIVE ENFORCEMENT REMEDIES

10.1 Notification of Violation

The City's Enforcement Response Plan (ERP) and Enforcement Response Guide (ERF) are provided in Attachment B. The ERP and ERF provides timeframes for appropriate responses by the City and the IU. When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this Ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the Water Utilities Manager may serve upon that User a written Notice of Violation. Within the appropriate timeframe provide in the ERP/ERF, an explanation of the violation and a plan for the satisfactory correction and prevention thereof, to include specific required actions, shall be submitted by the User to the Water Utilities Manager. Submission of such a plan in no way relieves the User of liability for any violations occurring before or after receipt of the Notice of Violation. Nothing in this section shall limit the authority of the Water Utilities Manager to take any action, including emergency actions or any other enforcement action, without first issuing a Notice of Violation.

10.2 Consent Orders

The Water Utilities Manager may enter into Consent Orders, assurances of compliance, or other similar documents establishing an agreement with any User responsible for noncompliance. Such documents shall include specific action to be taken by the User to correct the noncompliance within a time period specified by the document. Such documents shall have the same force and effect as the administrative orders issued pursuant to Sections 10.4 and 10.5 of this Ordinance and shall be judicially enforceable.

10.3 Show Cause Hearing

The Water Utilities Manager may order a User which has violated, or continues to violate, any provision of this Ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, to appear before the Water Utilities Manager and show cause why the proposed enforcement action should not be taken. Notice shall be served on the User specifying the time and place for the meeting, the proposed enforcement action, the reasons for such action, and a request that the User show cause why the proposed enforcement action should not be taken. The notice of the meeting shall be served personally or by registered or certified mail (return receipt requested) at least ten (10) days prior to the hearing. Such

notice may be served on any Authorized Representative of the User as defined in Section 1.4 and required by Section 4.7. A Show Cause hearing shall not be a bar against, or prerequisite for, taking any other action against the User.

10.4 Administrative Compliance Orders

When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this Ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the Water Utilities Manager may issue an order to the User responsible for the discharge directing that the User come into compliance within a specified time. If the User does not come into compliance within the time provided, sewer service may be discontinued unless adequate treatment facilities, devices, or other related appurtenances are installed and properly operated. Compliance orders also may contain other requirements to address the noncompliance, including additional self-monitoring and management practices designed to minimize the amount of pollutants discharged to the sewer. A compliance order may not extend the deadline for compliance established for a Pretreatment Standard or Requirement, nor does a compliance order relieve the User of liability for any violation, including any continuing violation. Issuance of a compliance order shall not be a bar against, or a prerequisite for, taking any other action against the User.

10.5 Cease and Desist Orders

When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this Ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, or that the User's past violations are likely to recur, the Water Utilities Manager may issue an order to the User directing it to cease and desist all such violations and directing the User to:

- A. Immediately comply with all requirements; and
- B. Take such appropriate remedial or preventive action as may be needed to properly address a continuing or threatened violation, including halting operations and/or terminating the discharge.

Issuance of a cease and desist order shall not be a bar against, or a prerequisite for, taking any other action against the User.

10.6 Administrative Fines

When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this Ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the Water Utilities Manager may fine such User in an amount not to exceed \$2000. Such fines shall be assessed on a per-violation, per-day basis. In the case of monthly or other long-term average discharge limits, fines shall be assessed for each day during the period of violation.

Unpaid charges, fines, and penalties shall, after 30 calendar days, be assessed an additional penalty of 1% of the unpaid balance, and interest shall accrue thereafter at a rate of 1% per month. A lien against the User's property shall be sought for unpaid charges, fines, and penalties.

Users desiring to dispute such fines must file a written request for the Water Utilities Manager to reconsider the fine along with full payment of the fine amount within thirty 30 days of being notified of the fine. Where a request has merit, the Water Utilities Manager may convene a hearing on the matter. In the event the User's appeal is successful, the payment, together with any interest accruing thereto, shall be returned to the User. The Water Utilities Manager may add the costs of preparing administrative enforcement actions, such as notices and orders, to the fine.

Issuance of an administrative fine shall not be a bar against, or a prerequisite for, taking any other action against the User.

10.7 Emergency Suspensions

The Water Utilities Manager may immediately suspend a User's discharge, after informal notice to the User, whenever such suspension is necessary to stop an actual or threatened discharge, which reasonably appears to present, or cause an imminent or substantial endangerment to the health or welfare of persons. The Water Utilities Manager may also immediately suspend a User's discharge, after notice and opportunity to respond, that threatens to interfere with the operation of the POTW, or which presents, or may present, an endangerment to the environment.

Any User notified of a suspension of its discharge shall immediately stop or eliminate its contribution. In the event of a User's failure to immediately comply voluntarily with the suspension order, the Water Utilities Manager may take such steps as deemed necessary, including immediate severance of the sewer connection, to prevent or minimize damage to the POTW, its receiving stream, or endangerment to any individuals. The Water Utilities Manager may allow the User to recommence its discharge when the User has demonstrated to the satisfaction of the Water Utilities Manager that the period of endangerment has passed, unless the termination proceedings in Section 10.8 of this Ordinance are initiated against the User.

A User that is responsible, in whole or in part, for any discharge presenting imminent endangerment shall submit a detailed written statement, describing the causes of the harmful contribution and the measures taken to prevent any future occurrence, to the Water Utilities Manager prior to the date of any show cause or termination hearing under Sections 10.3 or 10.8 of this Ordinance.

Nothing in this section shall be interpreted as requiring a hearing prior to any emergency suspension under this section.

10.8 Termination of Discharge

In addition to the provisions in Section 5.6 of this Ordinance, any User who violates the following conditions is subject to discharge termination:

- A. Violation of individual wastewater discharge permit [or general permit] conditions;
- B. Failure to accurately report the wastewater constituents and characteristics of its discharge;
- C. Failure to report significant changes in operations or wastewater volume, constituents, and characteristics prior to discharge;
- D. Refusal of reasonable access to the User's premises for the purpose of inspection, monitoring, or sampling; or
- E. Violation of the Pretreatment Standards in Section 2 of this Ordinance.

Such User will be notified of the proposed termination of its discharge and be offered an opportunity to show cause under Section 10.3 of this Ordinance why the proposed action should not be taken. Exercise of this option by the Water Utilities Manager shall not be a bar to, or a prerequisite for, taking any other action against the User.

SECTION 11—JUDICIAL ENFORCEMENT REMEDIES

11.1 Injunctive Relief

When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this Ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the Water Utilities Manager may petition the Court of Common Pleas through the City's Attorney for the issuance of a temporary or permanent injunction, as appropriate, which restrains or compels the specific performance of the individual wastewater discharge permit, order, or other requirement imposed by this Ordinance on activities of the User. The Water Utilities Manager may also seek such other action as is appropriate for legal and/or equitable relief, including a requirement for the User to conduct environmental remediation. A petition for injunctive relief shall not be a bar against, or a prerequisite for, taking any other action against a User.

11.2 Civil Penalties

A User who has violated, or continues to violate, any provision of this Ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement shall be liable to City of Georgetown for a maximum civil penalty of \$2,000 per violation, per day. In the case of a monthly or other long-term average discharge limit, penalties shall accrue for each day during the period of the violation.

The Water Utilities Manager may recover reasonable attorneys' fees, court costs, and other expenses associated with enforcement activities, including sampling and monitoring expenses, and the cost of any actual damages incurred by City of Georgetown.

In determining the amount of civil liability, the Court shall take into account all relevant circumstances, including, but not limited to, the extent of harm caused by the violation, the magnitude and duration of the violation, any economic benefit gained through the User's violation, corrective actions by the User, the compliance history of the User, and any other factor as justice requires.

Filing a suit for civil penalties shall not be a bar against, or a prerequisite for, taking any other action against a User.

11.3 Criminal Prosecution

A User who willfully or negligently violates any provision of this Ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement shall, upon conviction, be guilty of a misdemeanor, punishable by a fine of not more than \$2,000 per violation, per day, or imprisonment for not more than one (1) year or both.

A User who willfully or negligently introduces any substance into the POTW which causes personal injury or property damage shall, upon conviction, be guilty of a misdemeanor and be subject to a penalty of at least \$2,000 per violation, per day, or be subject to imprisonment for not more than one (1) year, or both. This penalty shall be in addition to any other cause of action for personal injury or property damage available under State law.

A User who knowingly makes any false statements, representations, or certifications in any application, record, report, plan, or other documentation filed, or required to be maintained, pursuant to this Ordinance, individual wastewater discharge permit, or order issued hereunder, or who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required under this Ordinance shall, upon conviction, be punished by a fine of not more than \$2,000 per violation, per day, or imprisonment for not more than two (2) years, or both.

In the event of a second conviction, a User shall be punished by a fine of not more than \$2,000 per violation, per day, or imprisonment for not more than two (2) years, or both.

11.4 Remedies Nonexclusive

The remedies provided for in this Ordinance are not exclusive. The Water Utilities Manager may take any, all, or any combination of these actions against a noncompliant User. Enforcement of pretreatment violations will generally be in accordance with the City's Enforcement Response Plan (Attachment B). However, the Water Utilities Manager may take other action against any User when the circumstances warrant. Further, the Water Utilities Manager is empowered to take more than one enforcement action against any noncompliant User.

SECTION 12—SUPPLEMENTAL ENFORCEMENT ACTION

12.1 Penalties for Late Reports

A penalty may be assessed to any User for each day that a report required by this Ordinance, a permit or order issued hereunder is late, beginning five days after the date the report is due [higher penalties may also be assessed where reports are more than 45 days late]. Actions taken by the Water Utilities Manager to collect late reporting penalties shall not limit the Water Utilities Manager's authority to initiate other enforcement actions that may include penalties for late reporting violations.

12.2 Performance Bonds

The Water Utilities Manager may decline to issue or reissue an individual wastewater discharge permit to any User who has failed to comply with any provision of this Ordinance, a previous individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, unless such User first files a satisfactory bond, payable to City of Georgetown, in a sum not to exceed a value determined by the Water Utilities Manager to be necessary to achieve consistent compliance.

12.3 Liability Insurance

The Water Utilities Manager may decline to issue or reissue an individual wastewater discharge to any User who has failed to comply with any provision of this Ordinance, a previous individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, unless the User first submits proof that it has obtained financial assurances sufficient to restore or repair damage to the POTW caused by its discharge.

12.4 Payment of Outstanding Fees and Penalties

The Water Utilities Manager may decline to issue or reissue an individual wastewater discharge permit to any User who has failed to pay any outstanding fees, fines or penalties incurred as a result of any provision of this Ordinance, a previous individual wastewater discharge permit, or order issued hereunder.

12.5 Water Supply Severance

Whenever a User has violated or continues to violate any provision of this Ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, water service to the User may be severed. Service will recommence, at the User's expense, only after the User has satisfactorily demonstrated its ability to comply.

12.6 Public Nuisances

A violation of any provision of this Ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement is hereby declared a public nuisance and shall be corrected or abated as directed by the Water Utilities Manager. Any person(s) creating a public nuisance shall be subject to the provisions of the City Code governing such nuisances, including reimbursing City of Georgetown for any costs incurred in removing, abating, or remedying said nuisance.

12.7 Contractor Listing

Users which have not achieved compliance with applicable Pretreatment Standards and Requirements are not eligible to receive a contractual award for the sale of goods or services to City of Georgetown. Existing contracts for the sale of goods or services to City of Georgetown held by a User found to be in Significant Noncompliance with Pretreatment Standards or Requirements may be terminated at the discretion of the Water Utilities Manager.

SECTION 13—AFFIRMATIVE DEFENSES TO DISCHARGE VIOLATIONS

13.1 Bypass

For the purposes of this section, bypass means the intentional diversion of waste streams from any portion of a User's treatment facility. Severe property damage means substantial physical damage to property, damage to the treatment facilities which causes them to become inoperable, or substantial and permanent loss of natural resources which can reasonably be expected to occur in the absence of a bypass. Severe property damage does not mean economic loss caused by delays in production.

A User may allow any bypass to occur which does not cause Pretreatment Standards or Requirements to be violated, but only if it also is for essential maintenance to assure efficient operation.

13.2 Bypass Notifications

If a User knows in advance of the need for a bypass, it shall submit prior notice to the Water Utilities Manager, at least ten (10) days before the date of the bypass, if possible.

A User shall submit verbal notice to the Water Utilities Manager of an unanticipated bypass that exceeds applicable Pretreatment Standards within twenty-four (24) hours from the time it becomes aware of the bypass. A written submission shall also be provided within five (5) days of the time the User becomes aware of the bypass. The written submission shall contain a description of the bypass and its cause; the duration of the bypass, including exact dates and times, and, if the bypass has not been corrected, the anticipated time it is expected to continue; and steps taken or planned to reduce, eliminate, and prevent reoccurrence of the bypass. the Water Utilities Manager may waive the written report on a case-by-case basis if the oral report has been received within twenty-four (24) hours.

Bypass is prohibited, and the Water Utilities Manager may take an enforcement action against a User for a bypass, unless

- (a) Bypass was unavoidable to prevent loss of life, personal injury, or severe property damage;

- (b) There were no feasible alternatives to the bypass, such as the use of auxiliary treatment facilities, retention of untreated wastes, or maintenance during normal periods of equipment downtime. This condition is not satisfied if adequate back-up equipment should have been installed in the exercise of reasonable engineering judgment to prevent a bypass which occurred during normal periods of equipment downtime or preventive maintenance; and
- (c) The User submitted notices as required under paragraph (C) of this section.

The Water Utilities Manager may approve an anticipated bypass, after considering its adverse effects, if the Water Utilities Manager determines that it will meet the conditions listed in the above paragraphs.

SECTION 14 - FATS, OIL AND GREASE CONTROL

The City of Georgetown's Fats, Oil & Grease (FOG) Control Program is designed to protect residents, businesses and the environment from sanitary sewer backups and overflows resulting from the accumulation of FOG waste in the sanitary sewer system discharged from non-residential Users involved in the preparation or serving of food or beverages. These backups and overflows can be a serious health concern, and depending on the severity of the incident, costly to clean up. This source of pollution is readily preventable by the installation and proper maintenance of a pretreatment FOG abatement device and the implementation of Best Management Practices (BMPs) by a Food Service Establishment (FSE) that uses or generates FOG in food preparation.

The legal authority for the City to implement a FOG Control Program is provided by Federal Pretreatment Standards, State Pretreatment Standards, and the City of Georgetown's Sewer Use Ordinance. The FOG Control Program will be evaluated by the Water Utilities Manager periodically and will be modified as necessary to maximize the effectiveness of the program. A written copy of the City's FOG Control Program can be obtained from the City's Water Utilities Manager.

Failure on the part of any User (Generator or Transporter) to maintain continued compliance with any of the requirements set forth in the FOG Control Program may result in revocation of the business license at the City of Georgetown.

SECTION 15 - MISCELLANEOUS PROVISIONS

15.1 Surcharges for Treatment of Non-domestic Concentrations

General fees and surcharge formulas associated with the implementation of the City's pretreatment program are provided in Attachment C. The City may, at its discretion, allow industrial waste to be discharged above typical domestic concentrations into the sanitary sewerage system, provided that the person discharging such waste shall agree to the payment of a surcharge to offset any cost to treatment that BOD or COD, TSS, or ammonia in excess of concentrations expected in domestic sources.

This surcharge shall be imposed in addition to any other charges made for sewer service. The rate shall be applied to the amount of excessive BOD that exceeds 250 mg/L or COD that exceeds 600 mg/L, TSS that exceeds 250 mg/L, and ammonia that exceeds 25 mg/L. Surcharge rates will be determined by averaging at least three (3) waste discharge samples.

15.2 Pretreatment Charges and Fees

The City of Georgetown may adopt any additional fees (Attachment C) for reimbursement of costs of setting up and operating the City's Pretreatment Program, and may include:

- A) Fees for wastewater discharge permit applications including the cost of processing such applications;
- B) Fees for monitoring, inspection, and surveillance procedures including the cost of collection and analyzing a User's discharge, and reviewing monitoring reports and certification statements submitted by Users;
- C) Fees for reviewing and responding to accidental discharge procedures and construction;
- D) Fees for filing appeals;
- E) Fees to recover administrative and legal costs associated with the enforcement activity taken by the Water Utilities Manager to address User noncompliance; and

F) Other fees as City of Georgetown may deem necessary to carry out the requirements contained herein. These fees relate solely to the matters covered by this Ordinance and are separate from all other fees, fines, and penalties chargeable by City of Georgetown.

15.3 Severability

If any provision of this Ordinance is invalidated by any court of competent jurisdiction, the remaining provisions shall not be affected and shall continue in full force and effect.

SECTION 16—EFFECTIVE DATE

This Ordinance shall be in full force and effect immediately following its passage, approval, and publication, as provided by law.

ATTACHMENT A

**INDUSTRIAL WASTE SURVEY AND SIGNIFICANT
USER PERMIT APPLICATION**



**PUBLIC UTILITIES DEPARTMENT
CITY OF GEORGETOWN**

**Industrial User Wastewater Survey (Long Form) & Significant
Industrial User Permit Application**

SECTION A - GENERAL INFORMATION

A.1 Company name, mailing address, and telephone number:

 Zip Code _____ Telephone No. (____) _____

A.2 Address of production or manufacturing facility. (If same as above, check__)

 Zip Code _____ Telephone No. (____) _____

Note to Signing Official: In accordance with Title 40 of the Code of Federal Regulations Part 403 Section 403.14, information and data provided in this questionnaire which identifies the nature and frequency of discharge shall be available to the public without restriction. Requests for confidential treatment of other information shall be governed by procedures specified in 40 CFR Part 2. Should a discharge permit be required for your facility, the information in this questionnaire will be used to issue the permit.

This is to be signed by an authorized official of your firm after adequate completion of this form and review of the information by the signing official.

I certify under penalty of law this document and all attachments were prepared under my direction and/or supervision in accordance with a system designed to assure qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the data submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware there are significant penalties for submitting false information, including the possibility of fines and imprisonment for concealing violations.

 Signature of Authorized Representative

 Date

- A.3 Name, title, and telephone number of persons authorized to represent this firm in official dealings with the Sewer Authority:

Name_____

Title_____ Telephone No._____

- A.4 Alternate person to contact concerning information provided herein:

Name_____

Title_____ Telephone No._____

- A.5 Identify the type of business conducted (auto, repair, machine shop, electroplating, warehousing, painting, printing, meat packing, food processing, etc.):

- A.6 Provide a brief narrative description of the manufacturing, production, or service activities conducted by your company:

- A.7 North American Industry Classification System(s) (NAICS) for your facilities:

- A.8 Standard Industrial Classification Number(s) (SIC Code) for your facilities:

A.9 This facility generates the following types of wastes:

Average Gallons Per Day

	Area	Flow GPD	Check one	
			Estimated	Measured
1	Domestic Wastes (restrooms, showers, etc.)			
2	Cooling Water (Non-contact)			
3	Boiler/ Tower Blowdown			
4	Cooling Water (Contact)			
5	Process			
6	Equipment/Facility Washdown			
7	Air Pollution Control Unit			
8	Storm Water Runoff to Sewer			
9	Other (describe)			
Total Gallons Per Day (A.9.1. - A.9.9)				

A.10 Wastes are discharged to (**check all that apply**):

Average Gallons per Day

☐ Sanitary sewer _____	☐ estimated	☐ measured
☐ Storm sewer _____	☐ estimated	☐ measured
☐ Surface water _____	☐ estimated	☐ measured
☐ Ground water _____	☐ estimated	☐ measured
☐ Waste haulers _____	☐ estimated	☐ measured
☐ Evaporation _____	☐ estimated	☐ measured
☐ Other (describe) _____	☐ estimated	☐ measured

Provide name and address of waste hauler(s), if used:

A.11 Is a Spill Prevention Control and Countermeasure Plan prepared for the facility?

☐ Yes ☐ No

A.12 List any environmental control permits issued to the facility and any discharge limits associated with those permits:

Note: If your facility did not check one or more of the items listed in A.9.4 through A.9.9 above, you do not need to complete any further sections in this application. However, if any of the items A.9.4 through A.9.9 were checked, complete the remainder of this application. Incomplete applications will be returned.

SECTION B - FACILITY OPERATION CHARACTERISTICS

B.1 Number of employee shifts worked per 24-hour day is _____.

Average number of employees per shift is _____.

B.2 Starting time for each shift: 1st _____ am 2nd _____ am 3rd _____ am
 _____ pm _____ pm _____ pm

Note: The following information in this section must be completed for each product line.

B.3 Principal product produced: _____

B.4 Raw materials and process additives used: (Use separate sheet if needed)

Day or Gal/Day_____

B.5 Production process is:

☐ Batch ☐ Continuous ☐ Both % Batch_____

% Continuous_____

Average number of batches per 24-hour day: _____

B.6 Hours of operation: _____ a.m. to _____ p.m. ☐ continuous

B.7 Is production subject to seasonal variation? ☐ Yes ☐ No

If yes, briefly describe seasonal production cycle:

B.8 Are any process changes or expansions planned during the next three years?

☐ Yes ☐ No

If yes, attach a separate sheet to this form describing the nature of planned changes or expansions.

B.9 Average monthly water usage:

SECTION C - WASTEWATER INFORMATION

C.1 If your facility employs processes in any of the industrial categories or business activities listed below and any of these processes generate wastewater or waste sludge, place a check beside category or business activity (check all that apply): **Please fill in the (Subcategory) in the Subpart area.**

Existing Effluent Guidelines				
SUB PART	Industry Category	40 CFR Part	First Promulgated	Limitations and Standards
	Aluminum Forming	467	1983	BPT, BAT, NSPS, PSES, PSNS
	Asbestos Manufacturing	427	1974	BPT, BCT, BAT, NSPS
	Battery Manufacturing	461	1984	BPT, BAT, NSPS, PSES, PSNS
	Canned and Preserved Fruits and Vegetable Processing	407	1974	BPT, BCT, NSPS, PSES, PSNS
	Canned and Preserved Seafood (Seafood Processing)	408	1974	BPT, BCT, NSPS
	Carbon Black Manufacturing	458	1978	BPT, BAT, NSPS, PSNS
	Cement Manufacturing	411	1974	BPT, BCT, BAT, NSPS
	Centralized Waste Treatment	437	2000	BPT, BCT, BAT, NSPS, PSES, PSNS
	Coal Mining	434	1985	BPT, BAT, NSPS
	Coil Coating	465	1983	BPT, BAT, NSPS, PSES, PSNS
	Concentrated Animal Feeding Operations (CAFO)	412	1974	BPT, BCT, BAT, NSPS, PSNS
	Concentrated Aquatic Animal Production (Aquaculture)	451	2004	BPT, BAT, BCT, NSPS
	Copper Forming	468	1983	BPT, BAT, NSPS, PSES, PSNS
	Dairy Products Processing	405	1974	BPT, BCT, NSPS
	Electrical and Electronic Components	469	1983	BPT, BCT, BAT, NSPS, PSES, PSNS
	Electroplating	413	1981	PSES
	Explosives Manufacturing	457	1976	BPT
	Ferrous Alloy Manufacturing	424	1974	BPT, BCT, BAT, NSPS
	Fertilizer Manufacturing	418	1974	BPT, BCT, BAT, NSPS, PSNS
	Glass Manufacturing	426	1974	BPT, BCT, BAT, NSPS, PSNS
	Grain Mills Manufacturing	406	1974	BPT, BCT, NSPS, PSNS
	Gum and Wood Chemicals	454	1976	BPT
	Hospitals	460	1976	BPT
	Ink Formulating	447	1975	BPT, BAT, NSPS, PSNS
	Inorganic Chemicals	415	1982	BPT, BCT, BAT, NSPS, PSES, PSNS
	Iron and Steel Manufacturing	420	1982	BPT, BCT, BAT, NSPS, PSES, PSNS
	Landfills	445	2000	BPT, BCT, BAT, NSPS
	Leather Tanning and Finishing	425	1982	BPT, BCT, BAT, NSPS, PSES, PSNS
	Meat and Poultry Products	432	1974	BPT, BCT, BAT, NSPS,
	Metal Finishing	433	1983	BPT, BAT, NSPS, PSES, PSNS

Existing Effluent Guidelines				
SUB PART	Industry Category	40 CFR Part	First Promulgated	Limitations and Standards
	Metal Molding and Casting (Foundries)	464	1985	BPT, BAT, NSPS, PSES, PSNS
	Metal Products and Machinery	438	2003	BPT, BCT, NSPS
	Mineral Mining and Processing	436	1975	BPT, NSPS
	Nonferrous Metals Forming and Metal Powders	471	1985	BPT, BAT, NSPS, PSES, PSNS
	Nonferrous Metals Manufacturing	421	1984	BPT, BAT, NSPS, PSES, PSNS
	Oil and Gas Extraction	435	1979	BPT, BCT, BAT, NSPS, PSES, PSNS
	Ore Mining and Dressing (Hard Rock Mining)	440	1982	BPT, BAT, NSPS, BMP
	Organic Chemicals, Plastics and Synthetic Fibers (OCPSF)	414	1987	BPT, BAT, NSPS, PSES, PSNS
	Paint Formulating	446	1975	BPT, BAT, NSPS, PSNS
	Paving and Roofing Materials (Tars and Asphalt)	443	1975	BPT, BAT, NSPS, PSNS
	Pesticide Chemicals Manufacturing, Formulating and Packaging	455	1978	BPT, BCT, BAT, NSPS, PSES, PSNS
	Petroleum Refining	419	1982	BPT, BCT, BAT, NSPS, PSES, PSNS
	Pharmaceutical Manufacturing	439	1983	BPT, BCT, BAT, NSPS, PSES, PSNS
	Phosphate Manufacturing	422	1974	BPT, BCT, BAT, NSPS
	Photographic	459	1976	BPT
	Plastic Molding and Forming	463	1984	BPT, BCT, NSPS
	Porcelain Enameling	466	1982	BPT, BAT, NSPS, PSES, PSNS
	Pulp, Paper and Paperboard	430	1998	BPT, BCT, BAT, NSPS, PSES, PSNS, BMP
	Rubber Manufacturing	428	1974	BPT, BAT, NSPS, PSNS
	Soaps and Detergents Manufacturing	417	1974	BPT, BAT, NSPS, PSNS
	Steam Electric Power Generating	423	1982	BPT, BAT, NSPS, PSES, PSNS
	Sugar Processing	409	1974	BPT, BCT, BAT, NSPS
	Textile Mills	410	1982	BPT, BAT, NSPS
	Timber Products Processing	429	1981	BPT, BAT, NSPS
	Transportation Equipment Cleaning	442	2000	BPT, BCT, BAT, NSPS, PSES, PSNS
	Waste Combustors	444	2000	BPT, BCT, BAT, NSPS, PSES, PSNS

C.2 Pretreatment devices or processes used for treating wastewater or sludge (check all that apply):

- ☐ Air Floatation
- ☐ Centrifuge
- ☐ Chemical precipitation
- ☐ Chlorination
- ☐ Cyclone
- ☐ Filtration
- ☐ Flow Equalization
- ☐ Grease or oil separation, type_____
- ☐ Grease trap
- ☐ Grit Removal
- ☐ Ion Exchange
- ☐ Neutralization, pH correction
- ☐ Ozonation
- ☐ Reverse Osmosis
- ☐ Screen
- ☐ Sedimentation
- ☐ Septic Tank
- ☐ Solvent Separation
- ☐ Spill Protection
- ☐ Sump
- ☐ Biological treatment, type_____
- ☐ Rainwater diversion or storage
- ☐ Other chemical treatment, type_____
- ☐ Other physical treatment, type_____
- ☐ Other, type_____
- ☐ No pretreatment provided

C.3 If any wastewater analyses have been performed on the wastewater discharge(s) from your facility, attach a copy of the most recent data to this questionnaire. Be sure to include the date of analysis, name of laboratory performing the analysis, laboratory certification number if applicable and location(s) from which sample(s) were taken (attach sketches, plans, etc., as necessary).

C.4 Priority Pollutant Information: Please indicate by placing an (X) in the appropriate box by each listed chemical whether it is "Known to be Present," or "Known to be Absent" in your manufacturing or service activity or generated as a by-product.

CHEMICAL COMPOUND	Known Present	Known Absent
----------------------	------------------	-----------------

I. METALS AND INORGANICS

1. Antimony	☐	☐
2. Arsenic	☐	☐
3. Asbestos	☐	☐
4. Beryllium	☐	☐
5. Cadmium	☐	☐
6. Chromium	☐	☐
7. Copper	☐	☐
8. Cyanide	☐	☐
9. Lead	☐	☐
10. Mercury	☐	☐
11. Nickel	☐	☐
12. Selenium	☐	☐
13. Silver	☐	☐
14. Thallium	☐	☐
15. Zinc	☐	☐

II. PHENOLS AND CRESOLS

16. Phenol(s)	☐	☐
17. Phenol, 2-chloro	☐	☐
18. Phenol, 2,4-dichloro	☐	☐
19. Phenol, 2,4,5-trichloro	☐	☐
20. Phenol, pentachloro	☐	☐
21. Phenol, 2-nitro	☐	☐
22. Phenol, 4-nitro	☐	☐
23. Phenol, 2,4-dinitro	☐	☐
24. Phenol, 2,4-dimethyl	☐	☐
25. m-Cresol, p-chloro	☐	☐
26. o-Cresol, 4,6-dinitro	☐	☐

CHEMICAL COMPOUND	Known Present	Known Absent
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III. MONOCYCLIC AROMATICS (EXCLUDING PHENOLS, CRESOLS AND PHTHALATES)

27.	Benzene	[]	[]
28.	Benzene, chloro	[]	[]
29.	Benzene, 1,2-dichloro	[]	[]
30.	Benzene, 1,3-dichloro	[]	[]
31.	Benzene, 1,4-dichloro	[]	[]
32.	Benzene 1,2,4-trichloro	[]	[]
33.	Benzene, hexachloro	[]	[]
34.	Benzene, ethyl	[]	[]
35.	Benzene, nitro	[]	[]
36.	Toluene	[]	[]
37.	Toluene, 2,4-dinitro	[]	[]
38.	Toluene, 2,6-dinitro	[]	[]

IV. PCB'S AND RELATED COMPOUNDS

39.	PCB-1016	[]	[]
40.	PCB-1221	[]	[]
41.	PCB-1232	[]	[]
42.	PCB-1242	[]	[]
43.	PCB-1248	[]	[]
44.	PCB-1254	[]	[]
45.	PCB-1260	[]	[]
46.	2-Chloronaphthalene	[]	[]

V. ETHERS

47.	Ether, bis (chloromethyl)	[]	[]
48.	Ether, bis	[]	[]
49.	Ether, bis (2-chlorosoprophyl)	[]	[]
50.	Ether, 2-chloroethyl vinyl	[]	[]
51.	Ether, 4-bromophenyl phenyl	[]	[]
52.	Ether, 4-chlorophenyl phenyl	[]	[]
53.	Bis (2-chloroethoxy) methane	[]	[]

VI. NITROSAMINES AND OTHER NITROGEN-CONTAINING COMPOUNDS

54.	Nitrosamine, dimethyl	[]	[]
55.	Nitrosamine, diphenyl	[]	[]
56.	Nitrosamine, di-n-propyl	[]	[]
57.	Benzidine	[]	[]
58.	Benzidine, 3,3-dichloro	[]	[]
59.	Hydrazine 1,2-diphenyl	[]	[]
60.	Acrylonitrile	[]	[]

CHEMICAL COMPOUND	Known Present	Known Absent
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VII. HALOGENATED ALIPHATICS

61.	Methane, bromo-	[]	[]
62.	Methane, chloro-	[]	[]
63.	Methane, dichloro	[]	[]
64.	Methane, chlorodibromo	[]	[]
65.	Methane, dichlorobromo	[]	[]
66.	Methane, tribromo	[]	[]
67.	Methane, trichloro	[]	[]
68.	Methane, tetrachloro	[]	[]
69.	Methane, trichlorofluoro	[]	[]
70.	Methane, dichlorodifluoro	[]	[]
71.	Ethane, 1,1-dichloro	[]	[]
72.	Ethane, 1,2-dichloro	[]	[]
73.	Ethane, 1,1,1-trichloro	[]	[]
74.	Ethane 1,1,2-trichloro	[]	[]
75.	Ethane 1,1,2,1-tetrachloro	[]	[]
76.	Ethane, hexachloro	[]	[]
77.	Ethane, chloro	[]	[]
78.	Ethene, 1,1-dichloro	[]	[]
79.	Ethene, trans-dichloro	[]	[]
80.	Ethene, trichloro	[]	[]
81.	Ethene, tetrachloro	[]	[]
82.	Propane, 1,2-dichloro	[]	[]
83.	Propene, 1,2-dichloro	[]	[]
84.	Butadiene, hexachloro	[]	[]
85.	Cyclopentadiene, hexachloro	[]	[]

VIII. PHTHALATE ESTERS

86.	Phthalate, di-c-methyl	[]	[]
87.	Phthalate, di-n-ethyl	[]	[]
88.	Phthalate, di-n-butyl	[]	[]
89.	Phthalate, di-n-octyl	[]	[]
90.	Phthalate bis (2-ethylhexyl),	[]	[]
91.	Phthalate, butyl benzyl	[]	[]

IX. POLYCYCLIC AROMATIC HYDROCARBONS

92.	Acenaphthene	[]	[]
93.	Acenaphthylene	[]	[]
94.	Benzo (a) anthracene	[]	[]
95.	Benzo (a) fluoranthene	[]	[]
96.	Benzo (k) fluoranthene	[]	[]
97.	Benzo (ghi) perylene	[]	[]

CHEMICAL COMPOUND	Known Present	Known Absent
98. Benzo (a) pyrene	☐	☐
99. Chrysene	☐	☐
100. Dibenzo (a,n,)anthracene	☐	☐
101. Fluoranthene	☐	☐
102. Fluorene	☐	☐
103. Indeno (1,2,3-cd) pyrene	☐	☐
104. Naphthalene	☐	☐
105. Phenanthrene	☐	☐
106. Pyrene	☐	☐
X. PESTICIDES		
107. Acrolein	☐	☐
108. Aldrin	☐	☐
109. BHC (Alpha)	☐	☐
110. BHC (Beta)	☐	☐
111. BHC (Gamma) or Lindane	☐	☐
112. BHC (Delta)	☐	☐
113. Chlordane	☐	☐
114. DDD	☐	☐
115. DDE	☐	☐
116. DDT	☐	☐
117. Dieldrin	☐	☐
118. Endosulfan (Alpha)	☐	☐
119. Endosulfan (Beta)	☐	☐
120. Endosulfan Sulfate	☐	☐
121. Endrin	☐	☐
122. Endrin aldehyde	☐	☐
123. Heptachlor	☐	☐
124. Heptachlor expoxide	☐	☐
125. Isophorone	☐	☐
126. TCDD (or Dioxin)	☐	☐
127. Toxephene	☐	☐

C.5 If you are unable to identify the chemical constituents of products you use that are discharged in your wastewater, attach copies of the materials safety data sheets for such products.

Check Yes or No if copies of the materials safety data sheets (MSDS) for such products are attached.

☐ Yes ☐ No

SECTION D - OTHER WASTE

D.1 Is there any liquid waste or sludge from this firm disposed of by means other than discharge into the sewer system?

☐ Yes ☐ No

If "No", skip remainder of Section D.

If "Yes", complete D.2 and D.3.

D.2 This waste may best be described as follows:

Estimated Gallons or Pounds/Year

☐ Acids and Alkalines

☐ Heavy Metal Sludge

☐ Inks/Dyes

☐ Oil and/or Grease

☐ Organic Compounds

☐ Paints

☐ Pesticides

☐ Plating Waste

☐ Pretreatment Sludge

☐ Solvents/Thinners

☐ Other Hazardous Waste (specify)

☐ Other waste (specify)

D.3 For any items checked in D.1 or D.2, does your company provide:

☐ on-site storage

☐ off-site storage

☐ on-site disposal

☐ off-site disposal

Briefly describe the method(s) of storage or disposal noted above.

_____ **SECTION E - WASTESTREAM CHARACTERISTICS**

E.1 Number of discharges from regulated processes (those with an existing or proposed categorical limit) _____ to sanitary sewer system and their locations. _____

Note: Any regulation containing pollutant discharge limits promulgated by the U. S. Environmental Protection Agency in accordance with section 307(b) and (c) of the Federal Water Pollution Control Act, also known as the Clean Water Act, as amended, 33 U.S.C. 1251, et. seq.

E.2 Provide a schematic drawing showing the regulated process wastestreams, unregulated wastestreams, domestic wastewater flows, cooling water, boiler blow down, etc.

E.3 Wastewater Characteristics

a. Daily Flow: Average Daily Flow (GPD) _____
Average Maximum Daily Flow (GPD) _____

b. Identify the discharge from each regulated process and check type of discharge.

Process Continuous Intermittant Batch Flow (GPD)

c. Waste characteristics at point of discharge:

BOD (mg/L)		pH (S.U.)	
COD (mg/L)		Temp. oC	
TOC (mg/L)		Alkalinity (mg/L)	
TSS (mg/L)		Copper (mg/L)	
TDS (mg/L)		Lead (mg/L)	
Surface Tension (dynes/cm)		Petroleum Derived Oil and Grease (mg/L)	

Note: Abbreviations: BOD5 - Biochemical Oxygen Demand;
COD - Chemical Oxygen Demand;
TOC - Total Organic Carbon;
TSS - Total Suspended Solids;
TDS - Total Dissolved Solids;
S.U. - Standard Units.

Priority Pollutants shown in Section C.4

Pollutants

Concentration (mg/L)

Flow at time sample collected _____ MGD

d. Priority Pollutants at each regulated process:

PROCESS	POLLUTANT(S)	CONCENTRATION (mg/L)

E.4 Does the discharged wastewater:

- a) Create a fire or explosion hazard? Yes___ No___
- b) Have a pH lower than 5.0 su? Yes___ No___
- c) Contain a substance that can obstruct the flow in the collection system? Yes___ No___

E.5 Identify if your discharge is subject to any categorical pretreatment standards issued by the Protection Agency. Indicate whether or not these standards are in compliance.

Environmental

E.6 If additional pretreatment facilities or better operation and maintenance are required to meet the standards in Section E, what is the shortest schedule by which these corrections can be completed?

standards in Section

ATTACHMENT B

ENFORCEMENT RESPONSE PLAN

CITY OF GEORGETOWN PRETREATMENT PROGRAM



ENFORCEMENT RESPONSE PLAN

Effective: October 1, 2019

CITY OF GEORGETOWN'S PRETREATMENT PROGRAM ENFORCEMENT RESPONSE PLAN

I. INTRODUCTION

In accordance with 40 CFR 403.8(f) and the City of Georgetown's (the City's) NPDES permit, the City is required to develop and implement an Enforcement Response Plan (ERP) with Guide (ERG) for approval in accordance with R.61-9.403.8(f) (5). The USEPA requires the City to describe its compliance monitoring procedures, and its use and escalation of various enforcement responses, as well as time frames and responsibilities. The ERP shall contain detailed procedures indicating how the City will investigate and respond to instances of Industrial User (IU) non-compliance. The ERP shall, at a minimum:

- Describe how the Sewer Authority will investigate instances of non-compliance;
- Describe the types of escalating enforcement responses the City will take in response to all anticipated types of Industrial User violations and the time periods within which responses will take place;
- Identify (by title) the official(s) responsible for each type of response; and
- Reflect adequately the City's primary responsibility to enforce all applicable pretreatment requirements and standards, as detailed in 40 CFR 403.8(f)(1) and (f)(2).

II. ENFORCEMENT PRINCIPLES AND PROCEDURES

A.) Responsibilities, Procedures, and Time Frames

The City has enforcement powers to the extent of its legal authority. The legal authority to implement and enforce the pretreatment program is detailed in City's Pretreatment Ordinance. The City recognizes that its enforcement responses are always limited to those authorized under Federal and State laws, and the City's ordinance. The enforcement response must be appropriate to the violation. Throughout the enforcement process, it is important for all levels of

management to be able to assess the effectiveness of the pretreatment program and to identify progress or deficiencies. The enforcement procedures described in the ERP give management the information needed to ensure that the City makes timely decisions and the program is successfully implemented. To provide for internal management control, the ERP:

1. Identifies the individual(s) or unit(s) responsible for each element of the ERP;
2. Describes procedures for collecting and disseminating information including the sampling and inspection of IUs and notifying IUs of violations;
3. Ensures tracking of program activities including compliance reviews and enforcement actions;
4. Allows for the evaluation of specific activities in terms of their quality, timeliness (see time frames outlined in the discussions throughout the ERP and in the ERG (Attachment A)), results, and accomplishment of program objectives.

B). Industrial User Inventory Data

A complete and accurate compilation of the pertinent data is the foundation of a compliance tracking and the enforcement system. A current inventory of IUs must be maintained under 40 CFR 403.8(0)(2)(1) and includes name, location, identification number, effluent limits, basis for the limits (such as categorical limits or local limits), volume of discharge, pretreatment permit status, compliance dates and other special requirements, category, and identify industries as IU or as Significant Industrial Users (SIU) as defined in 40 CFR 403.3 (j), (v).

C). Sampling and Inspection of Industrial Users

The City's pretreatment program will include field investigations. The field investigations may be routine compliance monitoring or special monitoring in response to violations, technical problems, or to support permit modifications. City will be responsible for the coordination of all sampling, inspections, and for ensuring that they are performed in accordance with established procedures. It is critical that proper procedures be followed during sampling and inspections, including quality assurance/quality control and chain-of-custody procedures, so that all information collected may be used as evidence in enforcement proceedings, if necessary. (All permit violations found from routine compliance monitoring, special monitoring, or IU self-monitoring are subject to appropriate enforcement action.)

D). Types of Violation

The following is a list of different types of violations, by category. This list is not inclusive but serves as a general list of anticipated types of non-compliance. The IU's permit, the City's Pretreatment Ordinance, and State and Federal regulations serve as additional references for Pretreatment Requirements.

Un-Permitted Discharges: Users are responsible for obtaining and renewing permits, if required.

Permit Limits Violations: Users are responsible for maintaining compliance with all permit effluent limits. The City will evaluate the extent of any limit violation(s). In determining the extent of violations, significant non-compliance (SNC) as defined by State and EPA regulations, will be determined.

Monitoring Violations: A User who fails to adequately conduct all the monitoring required in the permit, including monitoring frequencies and sampling methods specified, is in violation. This includes a User who does not resample in accordance with their permit when a limit violation occurs.

Reporting Violations: A User who fails to provide information (e.g. self- monitoring reports) required in their permit or the Pretreatment Ordinance in the required time frame is in violation. Late or incomplete reports will also be considered violations. A SIU who submits a report more than 45 days late will be considered in SNC.

Permit Conditions: Failure to apply or reapply for a permit is considered a violation. Users who violate the general or other conditions (e.g. slug loading, dilution prohibition) outlined in their permits or the Pretreatment Ordinance shall be in violation.

Enforcement Orders: Failure to meet the requirements of an order (e.g. interim limits, milestone dates, etc.), whether the order was entered voluntarily or mandated by the Water Utilities Manager (WWUM), shall be considered a violation. Missing a scheduled compliance milestone by more than 90 days is considered SNC.

III. ENFORCEMENT EVALUATION

The violations and discrepancies that are identified during compliance screening will be reviewed to evaluate the type of enforcement response needed. An ERG has been developed in accordance with the City's Pretreatment Ordinance, State and Federal regulations to assist in this evaluation and is included at Attachment A of this plan. The ERG identifies the types of responses that are appropriate based on factors

concerning the nature of the violation (such as average or maximum limit; reporting late or deficient), the duration of the violation, the frequency of the violation (isolated or recurring), the potential impact of the violation, and the compliance history of the IU or SIU. The ERG assists in this evaluation reflecting the following concepts:

- (1) The City must review and respond to violations of pretreatment requirements.
- (2) The City will notify the Industrial User when a violation is found.
- (3) For most violations, the City will receive an explanation and, as appropriate, a plan from the IU to correct the violation within a specified time.
- (4) If the violation(s) persist or the explanation and the plan are not adequate, the City's response will become more formal and commitments (or schedules, as appropriate) for compliance will be established in an enforceable document.
- (5) The enforcement response selected will be related to the seriousness of the violation. Enforcement responses will be escalated if compliance is not achieved expeditiously after taking initial action. (See Attachment B, Administrative Penalty Matrix).

The enforcement responses are divided into informal responses and formal responses:

- (1) Informal actions include:
 - ✓ Informal Documented Correspondence to Industrial Users (e-mail, letter, phone call)
- (2) Formal actions include:
 - ✓ Notice of Violation (NOV)
 - ✓ Show Cause Order (SCO) and Administrative Orders
 - ✓ Administrative penalties
 - ✓ Civil suit for injunctive relief and/or civil penalties and damages
 - ✓ Criminal prosecution
 - ✓ Termination of services (revoking permit or authorization letter)

IV. PENALTY CALCULATION RATIONALE

In accordance with the authority vested in the Publicly Owned Treatment Works (POTW) WUM under the Pretreatment Ordinance, the civil penalty calculation shall be based upon a documented record of non-compliance of a state or federal rule or regulation, standard, permit or the

Pretreatment Ordinance. The administrative civil penalty may be included in an Order issued by the WUM.

The penalty range and amount are derived with consideration of the following factors:

1. Degree of harm or potential for harm (PFH) to the public health, safety, or the environment,
2. Extent of deviation (EOD) from the requirements of the statute, regulation, standard or permit,
3. Frequency or duration of the violation,
4. Economic benefit as a result of non-compliance,
5. Cost of restoration of the environment or abatement of the environmental harm,
6. Past performance record or history of non-compliance,
7. Degree of willfulness or negligence.

NOTE: It is recommended that a civil penalty assessment rationale be developed for each enforcement action for which a civil penalty is assessed.

The POTW reserves the right to issue an Order with a statutory maximum penalty.

Penalties for long-lasting and/or continuing violations (such as, but not limited to unauthorized discharges or poor operation and maintenance) and recovery of economic benefit, when determined, may be assessed per occurrence, per month, or per week.

Stipulated penalties may be used when appropriate. The POTW may escalate enforcement actions and increase penalty amounts to encourage compliance and ensure efficiency of operation during upgrades.

STEPS FOR CALCULATING A CIVIL PENALTY

STEP 1

Confirm all the pertinent facts of the alleged violation(s) with appropriate personnel.

STEP 2

Calculate the economic benefit derived by the responsible party for non-compliance, if applicable.

[NOTE: This calculation can only be done using reasonable capital and operational cost estimates assisting that the installation/proper maintenance/licensing of the required equipment or personnel; or proper installation/construction; or appropriate sampling; or site remediation/protection/registration would have allowed the IU to achieve compliance with the applicable regulations. This information may not be available prior to the initial enforcement conference and the penalty would need to be adjusted upward at a later date to include this penalty component.]

STEP 3

Calculate the Gravity Component for each violation with consideration of the Pretreatment Ordinance and "Penalty Matrix."

STEP 3a

Determine an appropriate degree of "Potential for Harm" to human health or the environment.

STEP 3b

Determine the appropriate degree of the "Extent of Deviation" from the applicable statute or regulation.

STEP 3c

Select the applicable penalty range from the "Administrative Penalty Matrix".

STEP 3d

Determine the amount of penalty from the penalty range by evaluating the criteria for the number of violation occurrences.

STEP 4

For each violation in the Gravity Component, using the Administrative Penalty Matrix provided in Attachment B, determine if there were additional or multiple violations and/or recalcitrance. Then, for each violation in the Gravity Component, multiply the assessed amount by 1 to 2.5 (0-150%) to allow for a recalcitrance/multiple violation factor.

[Note: The penalty may be adjusted upward to address additional violations in excess of those on which the Gravity Component was calculated and/or the documented demonstration of un-cooperativeness, i.e. unjustified delays in preventing, correcting, or mitigating violations, violations of previous orders, failure to provide timely or complete information, etc.]

STEP 5

Determine whether the IU has had previous Orders for the same violation to provide for a Violation Reoccurrence Factor (Repeat Violator). For a second offense violation within a three-year period, take the total Gravity Component and multiply it by 0.5 to 1.0 (50%-100%). For a third offense within a five-year period, take the total Gravity Component and multiply it by 1.0 to 3.0 (100%-300%).

The administrative penalty may be adjusted upward or downward if additional violations are discovered or if violations did not actually exist or economic benefit needs additional consideration.

STEP 6

Determine additional "Adjustment Factors":

1. Degree of cooperation or good faith efforts (0-15%)
2. Measures taken to prevent reoccurrence (0-15%)

[Note: Consideration of these factors allow for the downward adjustment of the total penalty amount calculated. Allowance may be made for IUs with an average monthly flow of <0.5 Million Gallons per Day (MGD). The maximum penalty reduction should be no more than the higher of (a) economic benefit plus 10% of calculated penalty; or, (b) 25% of calculated penalty.]

The WUM may consider acceptance of a Supplemental Environmental Project (SEP) by an IU with whom the City had engaged an enforcement action, including an Order and administrative penalty. A SEP is an environmentally beneficial project or activity that is not required by law, but which the IU voluntarily agrees to undertake as part of the settlement of an enforcement action. The SEP is a project or activity that goes beyond what could legally be

required to return the IU to a compliant status and secures for City environmental and/or public health benefits in addition to those achieved by compliance with applicable law.

[Note: Any SEP submitted, reviewed and approved allowing for an adjustment of the civil penalty calculated shall be processed in consideration of the 2015 Update of the 1998 U.S. EPA Supplemental Environmental Project Policy, dated March 10, 2015.]

STEP 7

The total civil penalty settlement amount is based upon the following formula:

CIVIL PENALTY = Economic Benefit (as is or adjusted) + **Total Gravity Component** (as is or adjusted) + **Recalcitrance/Multiple Factor** (See STEP 4) (as is or adjusted) + **Violation Reoccurrence Factor** (See STEP 5) (as is or adjusted) - additional adjustment factors (from STEP 6)

V. ADMINISTRATIVE PENALTY MATRIX

This Administrative Penalty Matrix is used to determine the Gravity Component penalty range for violations. Each violation cited should be run through the Administrative Penalty Matrix to determine the Total Gravity Component of the penalty. Potential for Harm (PFH) means the potential for harm to the WWTP, human health, or the environment (in the event of Pass-through). Extent of Deviation (EOD) is pertaining to the degree that the IU deviate from the relevant requirement, statute, or regulation.

ATTACHMENT A - CITY OF GEORGETOWN ENFORCEMENT RESPONSE GUIDE (ERG)

UN-PERMITTED DISCHARGE (NO PERMIT)						
VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
Unpermitted Discharge	Discharge Unknown to IU No Harm to POTW or Environment PFH - Minor EOD - Minor to Moderate	<u>Any of the following:</u> Notice of Violation (NOV) with or without Penalty, Show Cause Order (SCO), or Consent Order (CO) \$0 - \$800/Day	Within 15 days	IPC	Submit Industrial Waste Survey (IWS) within 30 days	<u>Any of the following:</u> SCO, CO, Administrative Order (AO) with Penalty
	Discharge Unknown to IU Harm to POTW or Environment PFH - Moderate to Major EOD - Moderate to Major	<u>Any of the following:</u> SCO, AO with Penalty, or Emergency Suspension of Service (ESS) \$800 - \$2000/Day	Immediate	WUM	Halt Discharge immediately, Submit IWS <u>and</u> Written Explanation within 15 days	<u>Any of the following:</u> ESS, Termination of Service (TOS), Criminal Investigation (CI), or Civil Litigation (CL)
	Discharge Known to IU No Harm to POTW or Environment PFH - Minor EOD - Minor to Moderate	NOV with Penalty \$0 - \$800/Day	Immediate	WUM	Halt Discharge immediately, Submit IWS <u>and</u> Written Explanation within 30 days	<u>Any of the following:</u> SCO, CO, AO with Penalty, ESS, or TOS
	Discharge Known to IU Harm to POTW or Environment PFH - Moderate to Major EOD - Moderate to Major	<u>Any of the following:</u> SCO, AO with Penalty, ESS, TOS, CI, or CL \$800 - \$2000/Day	Immediate	WUM	Halt Discharge immediately, Submit IWS <u>and</u> Written Explanation within 15 days	<u>Any of the following:</u> ESS, TOS, CI, or CL

ATTACHMENT A - CITY OF GEORGETOWN ENFORCEMENT RESPONSE GUIDE (ERG)

PERMIT LIMIT VIOLATION						
VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
<u>Permit Limit</u>	Isolated - Not Significant PFH - Minor EOD – Minor	Documented Correspondence (only if first offense) otherwise, NOV without Penalty \$0 - \$400/Day	Within 15 days	IPC	Resample <u>and</u> Submit Written Explanation within 30 days	NOV with Penalty
	Isolated - Significant (>TRC) PFH - Minor EOD - Moderate to Major	NOV with Penalty \$400 - \$1200/Day	Within 15 days	IPC	Resample <u>and</u> Submit Written Explanation within 30 days	<u>Any of the following:</u> NOV with Penalty, SCO, or CO
	Reoccurring - Not Significant PFH - Minor EOD – Minor	<u>Any of the following:</u> NOV with or without Penalty, SCO, or CO \$0 - \$400/Day	Within 15 days	IPC	Resample <u>and</u> Submit Written Explanation within 30 days	<u>Any of the following:</u> SCO, CO, or AO with Penalty
	Reoccurring – Significant (>TRC) PFH - Minor to Major EOD - Moderate to Major	<u>Any of the following:</u> NOV with Penalty, SCO, or CO \$400 - \$2000/Day	Immediate	WUM	Resample <u>and</u> Submit Written Explanation within 30 days	<u>Any of the following:</u> SCO, CO, AO with Penalty, ESS, or TOS
	Industry in Significant Non-Compliance or Chronic Non-Compliance PFH - Minor to Major EOD - Moderate to Major	SCO or CO \$400 - \$2000/Day	Immediate	WUM	Submit Written Explanation <u>and</u> Corrective Action Plan (CAP) within 30 days	<u>Any of the following:</u> SCO, AO with Penalty, ESS, or TOS

ATTACHMENT A - CITY OF GEORGETOWN ENFORCEMENT RESPONSE GUIDE (ERG)

REPORTING VIOLATIONS

VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
<u>Reporting</u>	DMR is Improperly Signed or Certified - Isolated Event PFH - Minor EOD - Minor	Documented Correspondence (only if first offense) otherwise, NOV \$0-\$400/Day	Within 15 days	IPC	Re-submit DMR <u>with</u> Written Explanation within 5 days	NOV with Penalty
	DMR is Improperly Signed or Certified – Reoccurring PFH - Minor EOD - Minor to Moderate	NOV with or without Penalty \$0 - \$800/Day	Within 15 days	WUM	Re-submit DMR <u>with</u> Written Explanation within 5 days	<u>Any of the following:</u> NOV with Penalty, SCO, CO, or AO with Penalty
	Late DMR or Report (<5 days late) PFH - Minor EOD – Minor	Documented Correspondence (only if first offense) otherwise, NOV \$0-\$400/Day	Within 15 days	IPC	Submit DMR or Report <u>with</u> Written Explanation within 5 days	NOV with Penalty
	Late DMR or Report (>5 days late) PFH - Minor EOD – Moderate	NOV with Penalty \$50 - \$400/Day	Within 15 days	IPC	Submit DMR or Report <u>with</u> Written Explanation within 5 days	NOV with Penalty
	Late DMR or Report (> 30 days or more) PFH - Minor EOD - Moderate to Major	NOV with Penalty \$400-\$1200/Day	Within 15 days	WUM	Submit DMR or Report <u>with</u> Written Explanation within 5 days	<u>Any of the following:</u> SCO, CO, or AO with Penalty
	Late DMR or Report (> 45 days or more - SNC) PFH - Minor EOD - Major	<u>Any of the following:</u> SCO, CO, or AO with Penalty \$800-\$1200/Day	Within 15 days	WUM	Submit DMR or Report <u>with</u> Written Explanation within 5 days	ESS or TOS

ATTACHMENT A - CITY OF GEORGETOWN ENFORCEMENT RESPONSE GUIDE (ERG)

REPORTING VIOLATIONS

VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
<u>Reporting</u>	Failure to Report Spill No Known Harm to POTW or Environment PFH - Moderate to Major EOD - Moderate to Major	NOV with Penalty \$400 - \$1200/Day	Within 15 days	IPC	Submit Written Explanation within 5 days <u>with</u> CAP <u>and</u> Spill Control Plan (as necessary) within 10 days	<u>Any of the following:</u> SCO, CO, or AO with Penalty
	Failure to Report Spill Harm to POTW or Environment PFH - Moderate/Major EOD - Moderate/Major	<u>Any of the following:</u> SCO, CO, or AO with Penalty \$800 - \$2000/Day	Immediate	WUM	Submit Written Explanation within 5 days <u>with</u> CAP <u>and</u> Spill Control Plan (as necessary) within 10 days	<u>Any of the following:</u> SCO, AO with Penalty, ESS, TOS, CI, or CL
	Falsification PFH - Moderate to Major EOD - Major	<u>Any of the following:</u> SCO, AO with Penalty, ESS, TOS, CI, or CL \$1200 - \$2000/Day	Immediate	WUM	Submit Written Explanation <u>and</u> CAP within 5 days	<u>Any of the following:</u> ESS, TOS, CI, or CL

ATTACHMENT A - CITY OF GEORGETOWN ENFORCEMENT RESPONSE GUIDE (ERG)

MONITORING VIOLATIONS

VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
<u>Monitoring</u>	Failure to Monitor Pollutants as Required by Permit - Isolated Event PFH - Minor EOD – Minor	NOV with or without Penalty \$0 - \$400/Day	Within 15 days	IPC	Submit Written Explanation within 15 days	<u>Any of the following:</u> NOV with Penalty, SCO, CO with Penalty, or AO with Penalty
	Failure to Monitor Pollutants as Required by Permit - Reoccurring PFH - Minor to Moderate EOD – Moderate	NOV with Penalty \$400 - \$1200/Day	Within 15 days	IPC	Submit Written Explanation within 15 days	<u>Any of the following:</u> NOV with Penalty, SCO, CO with Penalty, AO with Penalty, ESS, or TOS
	Failure to Resample After a Permit Violation - Isolated Event PFH - Minor EOD – Minor	<u>Any of the following</u> Informal Documented Correspondence, NOV with or without Penalty \$0 - \$400/Day	Within 15 days	IPC	Submit Written Explanation within 15 days	NOV with Penalty
	Failure to Resample After a Permit Violation - Reoccurring PFH - Minor to Moderate EOD – Moderate	SCO or CO with Penalty \$400 - \$1200/Day	Within 15 days	IPC	Submit Written Explanation <u>and</u> CAP within 15 days	<u>Any of the following:</u> SCO, AO with Penalty, ESS, or TOS

ATTACHMENT A - CITY OF GEORGETOWN ENFORCEMENT RESPONSE GUIDE (ERG)

MONITORING VIOLATIONS

VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
<u>Improper Sampling</u>	Not Intentional PFH - Minor to Moderate EOD - Minor to Moderate	NOV with or without Penalty \$0 - \$1200/Day	Within 15 days	IPC	Submit Written Explanation <u>and</u> CAP within 15 days	<u>Any of the following:</u> NOV with Penalty, SCO, CO, or AO with Penalty
	Evidence of Intent PFH - Moderate to Major EOD - Moderate to Major	<u>Any of the following</u> SCO, AO with Penalty, or ESS \$800 - \$2000/Day	Immediate	WUM	Submit Written Explanation <u>and</u> CAP within 5 days	<u>Any of the following:</u> ESS, TOS, CI, or CL
<u>Failure to Install Monitoring Equipment</u>	Delay of Less Than 30 days PFH - Minor EOD - Minor	NOV with or without Penalty \$0 - \$400/Day	Within 15 days	IPC	Submit Written Explanation <u>and</u> CAP within 15 days	<u>Any of the following:</u> NOV with Penalty, SCO, CO, or AO with Penalty
	Delay of 30 days or more PFH - Minor to Moderate EOD - Moderate to Major	<u>Any of the following</u> NOV with Penalty, SCO, or CO \$400 - \$1600/Day	Within 15 days	UM	Submit Written Explanation <u>and</u> CAP within 15 days	<u>Any of the following:</u> SCO, CO, AO with Penalty, or ESS

ATTACHMENT A - CITY OF GEORGETOWN ENFORCEMENT RESPONSE GUIDE (ERG)

MONITORING VIOLATIONS

VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
<u>Failure to Report Additional Monitoring</u>	Isolated Event PFH - Minor EOD - Minor	Informal Documented Correspondence or NOV \$0 - \$400/Day	Within 15 days	IPC	Submit Written Explanation within 15 days	<u>Any of the following:</u> NOV with or without Penalty, SCO, or AO with Penalty
	Reoccurring PFH - Minor EOD - Moderate	NOV with Penalty \$400 - \$800/Day	Within 15 days	WUM	Submit Written Explanation <u>and</u> CAP within 15 days	<u>Any of the following:</u> NOV with Penalty, SCO, AO with Penalty, or ESS

OTHER VIOLATIONS

VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
<u>Failure to Properly Operate & Maintain Pretreatment Facility</u>	Isolated Event (with no affect upon discharge quality) PFH - Minor EOD - Minor	<u>Any of the following:</u> Informal Documented Correspondence; NOV with or without Penalty \$0 - \$400/Day	Within 15 days	IPC	Submit Written Explanation <u>and</u> CAP within 15 days	<u>Any of the following:</u> NOV with Penalty, SCO, CO, or AO with Penalty
	Reoccurring PFH – Minor EOD – Moderate	<u>Any of the following:</u> NOV with Penalty, SCO, CO, or AO with penalty \$400 - \$800/Day	Within 15 days	IPC	Submit Written Explanation <u>and</u> CAP within 15 days	<u>Any of the following:</u> SCO, CO, AO with Penalty, ESS, or TOS

ATTACHMENT A - CITY OF GEORGETOWN ENFORCEMENT RESPONSE GUIDE (ERG)

OTHER VIOLATIONS

VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
<u>Failure to Renew Permit</u>	Failure to Submit Permit Application When Due ≤30 days PFH - Minor/EOD - Minor >30 days PFH - Minor/EOD Moderate >60 days PFH - Minor /EOD – Major	NOV with or without Penalty \$0 - \$400/Day \$400 - \$800/Day \$800 - \$1200/Day	Within 15 days	IPC	Submit Industrial Waste Survey (IWS) and Written Explanation within 30 days	<u>Any of the following:</u> NOV with Penalty, SCO, AO with Penalty, ESS, or TOS
<u>Entry Denial</u>	Isolated or Reoccurring PFH - Minor EOD – Moderate	Obtain Warrant and Return \$400 - \$800/Day	Immediate	WUM	Submit Written Explanation within 5 days	<u>Any of the Following:</u> ESS, TOS, CI, or CL
<u>Inadequate Record Keeping</u>	Inspection Results in Incomplete or Missing Documents PFH - Minor EOD - Minor	<u>Any of the following:</u> Informal Documented Communication of deficiency, NOV with or without Penalty \$0 - \$400/Day	Within 15 days	IPC	Submit Written Explanation and CAP within 15 days	<u>Any of the Following:</u> NOV with Penalty, SCO, CO, or AO with Penalty
	Reoccurring Violation of Above PFH - Minor EOD - Moderate	<u>Any of the following:</u> NOV with Penalty, SCO, CO, or AO with Penalty \$400 - \$800/Day	Within 15 days	IPC	Submit Written Explanation and CAP within 15 days	<u>Any of the following:</u> SCO, AO with Penalty, ESS, or TOS
<u>Illegal Discharge</u>	Isolated PFH - Minor to Major EOD - Moderate to Major	<u>Any of the following:</u> NOV with Penalty, SCO, CO, or AO with Penalty \$400 - \$2000/Day	Immediate	WUM	Halt Discharge immediately, Submit Written Explanation and CAP within 5 days	<u>Any of the following:</u> SCO, AO with Penalty, ESS, TOS, CI, or CL
	Reoccurring PFH - Moderate to Major EOD - Moderate to Major	SCO or AO with Penalty \$800 - \$2000/Day	Immediate	WUM	Halt Discharge immediately, Submit Written Explanation and CAP within 5 days	<u>Any of the following:</u> ESS, TOS, CI, or CL

ATTACHMENT A - CITY OF GEORGETOWN ENFORCEMENT RESPONSE GUIDE (ERG)

OTHER VIOLATIONS

VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
<u>Violation of Administrative Order Requirements</u>	Isolated or Reoccurring PFH - Minor to Major EOD - Moderate to Major	<u>Any of the following:</u> Notice of Order Violation, SCO, AO with Penalty, ESS, TOS, CI, or CL \$400 - \$2000/Day	Immediate	WUM	Submit Written Explanation <u>and</u> CAP within 10 days	<u>Any of the Following:</u> ESS, TOS, CI, or CL
<u>Failure to Meet Compliance Schedules</u>	Missed Milestone (<30 days) with acceptable explanation; <u>Will Not Affect Final Milestone</u> PFH - Minor EOD – Minor	NOV granting extension without Penalty \$0 - \$400/Day	Within 15 days	IPC	Submit Written Explanation <u>and</u> CAP within 10 days	NOV with Penalty
	Missed Milestone (>30 days) with acceptable explanation; <u>Will Affect Final Milestone</u> PFH - Minor EOD – Minor	<u>Any of the Following:</u> NOV with or without Penalty, SCO, or CO \$0 - \$400/Day	Within 15 days	WUM	Submit Written Explanation <u>and</u> CAP within 10 days	<u>Any of the Following:</u> NOV with Penalty, SCO, CO, or AO with Penalty
	Missed Milestone (>30 days) with <u>NO</u> acceptable explanation <u>Will Affect Final Milestone</u> PFH - Minor EOD – Moderate	<u>Any of the Following:</u> NOV with Penalty, SCO, CO, or AO with Penalty \$400 - \$800/Day	Immediate	WUM	Submit Written Explanation <u>and</u> CAP within 10 days	<u>Any of the Following:</u> SCO, CO, AO with Penalty, ESS, or TOS

ATTACHMENT A - CITY OF GEORGETOWN ENFORCEMENT RESPONSE GUIDE (ERG)

Time Frames for Responses:

- A. All violations will be identified and documented within ten (10) days of receiving information.
- B. Initial enforcement responses [involving contact with the Industrial User and requesting information on corrective or preventative action(s)] will occur within fifteen (15) days of violation detection.
- C. Follow-up actions for continuing or re-occurring violations will be taken within sixty (60) days of the initial enforcement response. For all continuing violations, the response will include a Consent or Administrative Order schedule.
- D. Violations which threaten health, property, or environmental quality are considered an emergency and will receive immediate responses such as halting the discharge or terminating service.
- E. All violations meeting the criteria for significant non-compliance will be addressed with an enforceable order within thirty (30) days of the identification of the significant non-compliance.
- F. All days are working days.
- G. All enforcement responses are subject to Modification.
- H. The UM has the authorization and overall responsibility of the IPC

Possible Enforcement Actions

- | | |
|--|---|
| 1 - Informal Documented Correspondence | 6 - Emergency Suspension of Service (ESS) |
| 2 - Notice of Violation (NOV) | 7 - Termination of Service (TOS) |
| 3 - Show Cause Order (SCO) | 8 - Criminal Investigation (CI) |
| 4 - Consent Order (CO) | 9 – Civil Litigation (CL) |
| 5 - Administrative Order (AO) | |

Note: Consult “Penalty Calculation Rationale” in Enforcement Response Plan when determining appropriate penalty liability.

ATTACHMENT A - CITY OF GEORGETOWN ENFORCEMENT RESPONSE GUIDE (ERG)

Abbreviations, Terms & Definitions

Administrative Order (AO) - An administrative order is an enforceable document issued by the Control Authority to an industrial user, person or company to take certain corrective action regarding violation(s) to Control Authority's Industrial Pretreatment Program or Ordinances, State or Federal regulations. An administrative order is issued with a penalty.

Civil Litigation (CL) - An action taken by the Control Authority against an industrial user seeking injunctive relief, monetary penalties and/or actual damages.

Consent Order (CO) - A consent order is a voluntary agreement worked out between the Control Authority and an industrial user regarding a violation of the Control Authority's Industrial Pretreatment Program or Ordinance, State or Federal regulations. A consent order can be issued with or without a penalty.

Criminal Investigation (CI) - An action initiated through referral by the Control Authority when activities or actions by an industrial user or its employees are observed, or when information is gathered, which provides evidence of the commission of an environmental crime.

Harm to POTW – The incremental effect of a non-domestic (industrial) discharge that results in measurable or observed damage to the collection lines, pump stations and appurtenances, or causes treatment process interference or pass through of pollutants at the wastewater treatment plant.

Informal Documented Correspondence - May be a phone call or email but must be documented. Only appropriate for Minor and isolated infractions

Isolated Event - May be one or several violations but indicates a new condition.

IPC - Industrial Pretreatment Coordinator

IU - Industrial User

IWS - Industrial Waste Survey

Notice of Violation (NOV) - A NOV notifies the IU that the Control Authority believes the IU committed one or more violations and provides instructions for how to come into compliance. An NOV can be issued with or without a penalty.

Penalty - Monetary penalty assessed by the CA as penalties allowed under the ordinance.

Reoccurring Violation – A violation for which an enforcement action was taken that re-occurs within thirty (30) to ninety (90) days following the date of completion of an approved corrective action plan designed to remedy the noncompliance addressed.

Show Cause Order - Formal notice to meet requiring the IU to appear and demonstrate why the CA should not take a proposed enforcement action against them. The meeting may also serve as a forum to discuss Corrective Actions and Compliance Schedules.

SNC - Significant Noncompliance

SUO - Sewer Use Ordinance

WUM – Water Utilities Manager

ATTACHMENT B

CITY OF GEORGETOWN'S INDUSTRIAL PRETREATMENT PROGRAM

ADMINISTRATIVE PENALTY MATRIX

		EXTENT OF DEVIATION (EOD)		
	Penalty Range*	Minor	Moderate	Major
POTENTIAL FOR HARM (PFH)	Minor	\$0 – \$400 (20%)	\$400 – \$800 (40%)	\$800 – \$1,200 (60%)
	Moderate	\$400 – \$800 (40%)	\$800 – \$1,200 (60%)	\$1,200 – \$1,600 (80%)
	Major	\$800 – \$1,200 (60%)	\$1,200 – \$1,600 (80%)	\$1,600 – \$2,000 (100%)

NOTE: Violations of the Pretreatment Ordinance, Orders, permits, federal or state pretreatment program rules, or regulations, provides for maximum civil penalties in the amount of \$2,000 per day of violation.

[*Penalty ranges are derived from the percentages shown of the maximum penalty amount set forth in the SUO, state or federal regulations.]

ATTACHMENT C

PRETREATMENT PROGRAM FEES

Application and Renewal Fees

SIU Permit Application \$680.00

Septic Tank/Grease Hauler \$200.00

Addendum Fees

SIU \$200.00

Annual Inspection Fees

SIU without Pretreatment \$720.00

SIU with Pretreatment \$1040.00

Late Reporting Fee

SIU \$50.00 every day thereafter until report is received

Hauled Waste

Basic Charge (FOG and Septage) \$ 0.060 per gallon based on truck capacity effective July 1, 2017

Surcharge Fees

Using an average of three (3) applicable sample results, a surcharge will be determined for every permitted source of industrial waste based on the following formula:

$$\text{Surcharge} = V \times 8.34 [A (C - D)]$$

Where:

V = Wastewater billed in millions of gallons during the billing cycle

A = Rate in dollars per pound for that constituent

BOD = \$0.23/lb.

TSS = \$0.19/lb.

Ammonia = \$0.56/lb.

COD = \$0.11/lb.

C = Constituent (BOD, COD, NH₄, or TSS)

D = Typical domestic value for that constituent

BOD = 250 mg/l

COD = 600 mg/l

TSS = 250 mg/l

NH₄ = 25 mg/l

8.34 = pounds per gallon of water



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2845

Council Meeting Date:	19 September 2019
Department:	Engineering
Issue Under Consideration:	Motion to approve purchase of new Ford Explorer vehicle from Vic Bailey Ford Company under state contract for the amount of \$31,309.00 for the use of Engineering Department.
Amount Requested:	\$31,309.00
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	N/A
Points to Consider:	This SUV is a replacement to 16-year old Chevy Blazer assigned to the engineering department.
Options:	N/A
Staff Recommendation:	Approve purchase.

Reviews:

Orlando Arteaga Completed 09/11/2019 9:35 AM
 Debra Bivens Completed 09/11/2019 9:51 AM
 Sandra E. Yudice Ph.D. Completed 09/11/2019 1:39 PM
 Stephanie Buccione Completed 09/16/2019 10:37 AM
 Georgetown City Council Pending 09/19/2019 5:30 PM

Attachments:

1. A Engineering Vehicle Explorer 9-9-19 (PDF)

VIC BAILEY FORD							12.1.A
David Vetter 864.585.3600 or 800.922.1365							
2020 FORD EXPLORER FRONT - WHEEL DRIVE							
Standard Equipment Included:							
2.3L EcoBoost Gasoline Engine	Power Steering						
Automatic Transmission	Power Brakes						
A/C	Power Windows and Door Locks						
AM/ FM Radio	Cloth Front Bucket Seats w/ Cloth Rear Bench Seat						
Remote Keyless Entry	Carpeted Floor Covering						
Cruise Control							
SC GOVERNMENT SALES PRICE:						\$29,814.00	
4-Corner Flashing Strobe System - LED's						\$695.00	
Delivery						\$300.00	
SC IMF						\$500.00	
TOTAL SC GOVERNMENT SALES PRICE:						\$31,309.00	
Exterior Colors:			Interior Colors:				
Arizona Beige Metallic			Police Charcoal Black				
Medium Brown Metallic			Police Charcoal Black				
Smokestone Metallic			Police Charcoal Black				
Kodiak Brown Metallic			Police Charcoal Black				
Deep Impact Blue			Police Charcoal Black				
Dark Toreador Red Metallic			Police Charcoal Black				
Norsea Blue Metallic			Police Charcoal Black				
Dark Blue			Police Charcoal Black				
Royal Blue			Police Charcoal Black				
Light Blue Metallic			Police Charcoal Black				
Ligh Ice Blue Metallic			Police Charcoal Black				
Ultra Blue Metallic			Police Charcoal Black				
Light Gray			Police Charcoal Black				
Silver Gray Metallic			Police Charcoal Black				
Ebony			Police Charcoal Black				
Sterling Gray Metallic			Police Charcoal Black				
Ingot Silver Metallic			Police Charcoal Black				
Medium Titanium Metallic			Police Charcoal Black				
Oxford White			Police Charcoal Black				

Vehicle Explorer 9-9-19 (2845 : Purchase of new vehicle for City Engineer)

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2848)**

Meeting: 09/19/19 05:30 PM

Department: Electric

Category: Report

Prepared By: Alan Loveless

Initiator: Alan Loveless

Sponsors:

DOC ID: 2848

August 2019 Electric Utility Department Report

BRENDON M. BARBER
Mayor

Sandra Yudice
City Administrator



ALAN J. LOVELESS, P.E.
Director of Electric Utility

CAREY SMITH
Interim City Administrator

ELECTRIC UTILITY DEPARTMENT

OFFICE: (843) 545-4600

FAX: (843) 527-7591

September 11, 2019

Following is a brief summary of major activities in the Electric Utility Department for August 2019:

Peak shaving operations successfully predicted the Santee Cooper system peak for August and we had both units running at the time Santee Cooper experienced their system peak.

The contractor crew continues to work on the replacement of bad poles and reworking some primary lines in the West End area and providing occasional support to our line crew. They have also started the placement of some poles that will be used to provide an alternate feed to the hospital.

A final draft of an interconnection agreement and an interim bi-directional rate which would allow customers to install renewable generation (namely solar) on their side of the meter has been developed. The interim rate for customer-to-utility energy will be based on our avoided cost of having to provide that energy ourselves. This information was reviewed with Council at the June workshop so that the approval process can be started. I've discussed this with Building and Planning and they are currently drafting an ordinance governing the installation of solar panels. This has made it through the Zoning Commission and we are both preparing to take these items to Council in the September meeting.

A contract for construction of Phase 1 of the Front St UG Infrastructure Upgrade project was brought to Council for approval in June, as soon as the new budget was approved. A pre-construction meeting with the contractor, Lee Electrical Construction, was held July 19th. While it was a very productive meeting, the contractor told us that they did not plan to start construction for a couple of months. After discussion with representatives of the hotel, we are in the process of working out a start date as soon as possible so that we will not interfere with development plans. Phase I of the project will include a new UG dip pole at the intersection of Front and Queen, new UG conduit to be bored in from this pole to the manhole in front of the clock tower, new transformers in new locations to replace the transformers behind the clock tower that are prone to flooding, and provisions for a transformer to serve a new hotel. The contractor will start this work in early September.

We are currently working on the design of an underground conduit/conductor/transformer layout to serve proposed apartment complex on Charlotte Street. We should have this completed soon so that the developer's contractor can install the conduit as other infrastructure is being placed.

Bradley Wimberly filled our final Line Technician position at the beginning of September. He has about 5 years of experience with a cooperative and with a contractor, so he is joining us as a Line Technician B. We are very pleased to be able to bring in someone with some experience. We are currently re-advertising for our last tree crew vacancy.

Cooper continues to provide us with replacement water nodes as warranty replacements to allow us to do a better job of staying ahead of failed nodes prior to billing reads. Our meter technicians are working to get these nodes installed as time permits.

Meetings continue with representatives of Tidelands Health concerning electric service to the expanding campus. A second transformer has been placed to serve the main building, and the hospital will begin transferring load from the old transformer to the new one. This is necessary to allow them to tie in their existing service to their back-up generators. As mentioned earlier, we have also started setting poles that will allow us to provide an alternate feed to the campus and to serve the entire campus through one meter. This should fit into the CIP funding that has been approved for hospital infrastructure improvement. Some of the remaining work will probably tie in with the SCDOT widening of Black River Road, which will require the relocation of several utility poles.

We continue to be optimistic about the development of commercial property across from Wal Mart adjacent to the new credit union. With the annexation of 10.5 acres along N Fraser St, we will have to deal with the location of a Santee Electric Cooperative line that borders this property on N Fraser. This will require some legal and engineering assistance and could possibly end up in an arbitrated settlement.

The August safety meeting was held on the 16th and the topic was ergonomics while working.

Other statistics of interest for March:

• Cut-on – regular	173
• Cut-off – regular	72
• Cut-off – non-pay	174
• Non-pay restores	153
• Re-read orders	529
• Accidents – lost time	0
• Accidents – first aid/property damage	1
• PUPS locates	314
• Total orders worked	1120

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2832)**

Meeting: 09/19/19 05:30 PM

Department: Engineering

Category: Report

Prepared By: Orlando Arteaga

Initiator: Orlando Arteaga

Sponsors:

DOC ID: 2832

August 2019 Engineering Monthly Report



**City of Georgetown
Engineering Monthly Report
August 2019**

Engineering - Orlando Arteaga, P.E.

Date: September 4, 2019

CAPITAL IMPROVEMENT PROJECTS (CIP) STATUS UPDATE

1. Northside Water Storage Tank

- Contractor: Caldwell Tanks, Inc.
- Bid Price: \$1,574,700
- Approved Change Order #1: \$4,600.00
- Approved Change Order #2- \$0. (Scope change)
- Approved Change Order #3- (\$2,739.00)
- Notice to Proceed: 11/10/2017
- Substantial Completion: 8/21/2019
- Scope: New elevated water storage tank with a capacity of 250,000 gallons located behind Middle School. Project includes open cut, HDD and Jack & Bore trenching for a 12-in. water main. Work also includes some upgrades at the Yogi Bear Tank.
- Status:
Work is 100% completed except for punch list.
All work at Port Tank is completed including two new 12-inch Inserta valves

2. West End Sewer Rehabilitation- Phase II

- Contractor: Granite Inliner, LLC
- Notice to Proceed: October 22, 2018
- Construction Completion:
- Approved Bid Amount: \$2,031,247.00
- Change Order #1: (\$145)
- Change Order #2: \$22,687.50
- Scope:
Phase II work consists of approximately 17,000 lineal feet of sewer rehabilitation using the Cure-in-Place-Pipe Method (CIPP), and about 1,500 lineal feet of open-cut sewer line replacement and point repairs. This project is financed by the State Revolving Fund (SRF).
- Status: All work is complete including the 35-foot sewer line replacement and pavement restoration at Highmarket Street and Alex Alford. Contractor is working on punch list items.



**City of Georgetown
Engineering Monthly Report
August 2019**

3. Cannon Street Sewer Main Replacement

- Contractor: Lawrimore Construction, Inc.
- Bid Amount: \$336,200
- Construction Start Date: 7/23/2019
- Scope: Replace 1,305 lineal feet (LF) of sewer main line on Cannon Street between Prince Street and Church Street.
- Status: Contractor completed the replacement of all sewer pipe and two manholes. Asphalt pavement work is pending.

4. Port Tank Rehab

- Lead-based paint testing pending. Request for Quote issued on 8/26/2019
- City submitted a RIA grant application on 9/3/2019

5. WTP Generator & High Service Drives

- Engineer: WK Dickson
- Contractor: Melton Electric
- Bid Amount: \$500,000
- Construction Notice to Proceed: 9/16/2019

6. Queen Street Drainage Improvements

- Engineer: Stantec Consulting
- Engineering Fee: \$21,500
- Design Notice to Proceed: 9/3/2019

7. City Hall Rebuild Project

- Architect: Creech & Associates, PLLC
- Consulting Fee: \$443,350.00
- Status:
City council approved A/E agreement on 6/20/2019.
Design Notice to Proceed issued on 7/22/2019.
Architect conducted interviews of City Hall staff on 8/7/2019.
Space Needs Study completed as of 9/3/2019.



**City of Georgetown
Engineering Monthly Report
August 2019**

SCDOT ENCROACHEMNT PERMITS:

Three

PLAN REVIEWS:

Northgate and Scrubby's Car Wash.

PRESENTATIONS:

None

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2833)**

Meeting: 09/19/19 05:30 PM

Department: Fire Department

Category: Report

Prepared By: Amy Skidmore

Initiator: Charles W. Cribb

Sponsors:

DOC ID: 2833

August 2019 Fire Report

The FIRE Report

A monthly report of Fire Department activities to City Council

September
2019



Fire Prevention Bureau

	2019
	August
Inspections	52
Violations Found	26
Buildings without Violations	32
Buildings Cleared of Violations	6
Violations Corrected	10
Violations Not Corrected	7
3rd Party Inspection Review	8
Assemblies Inspected:	11
Business Inspected:	17
Educational Buildings Inspected:	4
Hazardous Buildings Inspected:	0
Factories Inspected:	0
Institutional Inspected:	3
Mercantile Inspected:	11
Residential Inspected:	5
Storage Buildings Inspected:	1
Construction Meetings:	4
Plans Review:	2
Test Conducted:	5
Compliance Issues:	0
Complaints Reviewed:	0
Business License:	4
Citation Issued:	0

Public Education

Programs	1
Participants	250

Suppression Division

A Brief Look at Emergency Responses

August 2019

1. Four Medical Calls; One Public Service Call
2. Six Medical Calls
3. Twelve Medical Calls; Four Public Service Calls
4. Two Medical Calls; One Alarm Activation; Two Public Service Calls
5. Seven Medical Calls; One Public Service Calls
6. Nine Medical Calls; One Detector Action; One Scorch Burn; Two Public Service Calls
7. Five Medical Calls; Powerline Down; Three Public Service Calls
8. Six Medical Calls; One MVA; One Alarm Activation
9. Eight Medical Calls; One Public Service Call
10. Two Medical Calls; Three Public Service Calls
11. Five Medical Calls; One Detector Activation; One Flood Assessment; One Electrical Short; Two Public Service Calls
12. Six Medical Calls; Two MVA's; One Public Service Call
13. Seven Medical Calls; One Assist Police Agency; Three Public Service Calls
14. Ten Medical Calls; Two Medical Calls; One Mutual Aid; One Alarm Activation
15. Four Medical Calls; One Alarm Activation; Three Public Service Calls
16. Five Medical Calls; One MVA; One False Alarm; One Overheated Motor
17. Nine Medical Calls; One Smoke Scare
18. Six Medical Calls; Two Public Service Calls
19. Seven Medical Calls; One MVA; One Power Line Down; One Public Service Call
20. Three Medical Calls; One MVA; One Alarm Activation
21. Nine Medical Calls; One Smoke Scar; One False Alarm; Four Public Service Calls
22. Three Medical Calls; One MVA; Three Public Service Calls
23. Nine Medical Calls; One MVA; One Police Matter; Two Public Service Calls
24. Three Medical Calls; One Smoke Detector Activation; One Electrical Issue; Three Public Service Calls
25. Four Medical Calls; One MVA; Five Medical Calls
26. Three Medical Calls; One Detector Activation; One False Alarm; Two Public Service Calls
27. Seven Medical Calls; One MVA; One Detector Activation; Four Public Service Calls
28. Six Medical Calls; One Good Intent Call; One Alarm Activation; Three Public Service Calls
29. Eight Medical Calls; One MVA; Four Public Service Calls
30. Eight Medical Calls; One MVA; Four Public Service Calls
31. Seven Medical Calls; One Public Service Call

Attachment: August 2019 Fire Report (2833 : August 2019 Fire Report)



Total Call Volume	August		Year to Date	
	2019	2018	2019	2018
As defined by the National Fire Incident Report System				
Fires	1	7	35	47
Rescue Calls/EMS	203	218	1571	1695
Hazardous Conditions	21	25	244	242
Service Calls	52	41	366	317
Good Intent Calls	9	12	79	86
False Alarms	14	14	119	109
Weather/Flood	1	0	8	2
Special Incident Type	18	13	82	83
Total Calls	319	330	2504	2581

Save/Loss Analysis

	Losses	Property Values
August 2019	\$ 0	\$ 0
August 2018	\$ 16,600	\$ 19,300
Year to Date	\$ 327,535	\$ 1,404,250

Property values are estimates based on the Georgetown County Assessor's Office 2006 Market Values.

Mutual Aid Calls

	August	YTD
To Georgetown County Fire	0	8
To Midway Fire	1	9
To other Departments	0	1
From Georgetown County Fire	0	7
From Midway	0	3
From other Departments	0	1

	August	YTD
Staff Training Hours	977.25	7784.51

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2834)**

Meeting: 09/19/19 05:30 PM

Department: Fleet Services

Category: Report

Prepared By: Isaac Williams

Initiator: Isaac Williams

Sponsors:

DOC ID: 2834

August 2019 Fleet service Report



AUGUST 2019 MONTHLY REPORT

• Repairs	95
• PM Services	14
• Tires repaired or replace	19
• Services past due	22

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2847)**

Meeting: 09/19/19 05:30 PM
Department: Police Department
Category: Report
Prepared By: Johnnie Deas
Initiator: Kelvin Waites
Sponsors:
DOC ID: 2847

GPD August 2019 Monthly Report

MAYOR
BRENDON M. BARBER, SR.

POLICE CHIEF
KELVIN A. WAITES



City of Georgetown

POLICE DEPARTMENT
OFFICE (843) 545-4300
FAX (843) 520-5848

September 11, 2019

Honorable Mayor Brendon Barber, Sr.
And the Members of City Council
City of Georgetown, South Carolina

Dear Mayor Barber and Council Members:

The following is a list of activities involving the Georgetown Police Department during the month of August 2019:

On August 6th the Georgetown Police Department held our 3rd Annual National Night Out event. We hosted around 600 people during the event and had an opportunity to have conversation and fellowship with many of our citizens. This event continues to grow and we always look forward to this event as it is a great opportunity to strengthen our connection to the community.

On August 9th the Georgetown Police Department partnered with Georgetown County Parks & Recreation as well as the Salvation Army to hold a back to school midnight basketball event for our local young people. The event took place at Beck gym and started at 9pm and ended at midnight. This was a great way to provide a safe environment for kids to hang out and have fun. We had food that was prepared and donated by Aunty's Restaurant, a DJ, and several games and most importantly we distributed 82 book bags to kids going back to school. This was the 4th and final midnight basketball event for the summer. We will continue to have this event every summer based on the success of the event and the fact that the kids come out.

On August 13th a planning meeting for the Airstream event in March 2020 was held at the Georgetown Police Department to discuss the layout and logistics for the event. The event organizer, Henry Knight, met with city officials to discuss the event.

On August 14th Chief Waites attended an AMI Kids Georgetown Board meeting as the active Board Chair.

On August 15th we held interviews to replace our Victim's Advocate, Chanda Robinson, who is getting married and moving to Florida. We offered a conditional offer to someone from that applicant pool pending a background check.

Honorable Mayor and City Council Members
September 11, 2019
Page Two

On August 16th one of our officers, Steve Priest, graduated from the South Carolina Criminal Justice Academy after 12 weeks of training. He is currently back at the department going through our field training officer's program.

On August 16th staff from the Georgetown Police Department provided Active Shooter Training for the staff of Waccamaw EOC, which consisted of about 200 of their employees. This training was held at Howard Gym.

On August 20th Chief Waites and staff attended the grand opening of the West End Heritage Center.

On August 21st school started back for the children in our community. As a result of this the Georgetown Police Department had extra staff positioned of every school within our jurisdiction in the morning as well as afternoon to make the public, children, parents as well as school officials feel safe.

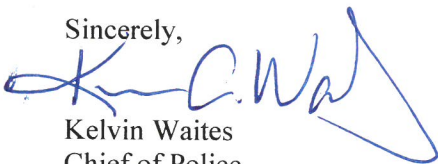
On August 25th Chief Waites attended a backpack blessing program at Greater Bible Way Church here in the city of Georgetown. He was asked to do the greeting for the program and he wished the children and parents well as they prepared for a new school year.

On August 27th Chief Waites attended a Board meeting at the Salvation Army as an active Board Member.

On August 30th Bernie Sanders visited the city of Georgetown and had a rally at Beck gym. Chief Waites and staff attended this event for security purposes. There were close to 500 people in attendance but there were no issues or concerns noted.

On August 30th one of our officers, Michael Bishop, graduated from the South Carolina Criminal Justice Academy after 12 weeks of training. He is currently back at the department going through our field training officer's program. We have one more officer at the academy right now, he will graduate in a couple of weeks and that will be the last one hopefully for a while.

Sincerely,

A handwritten signature in blue ink, appearing to read 'K. Waites', is written over the printed name and title.

Kelvin Waites
Chief of Police

KW: pc

Attachments

Attachment: GPD August 2019 Monthly Report (2847 : GPD August 2019 Monthly Report)

GEORGETOWN POLICE DEPARTMENT

2019 YEAR-TO-DATE ACTIVITY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
SPEEDING CITATIONS	7	1	21	14	11	25	25	11					
OTHER TRAFFIC CITATIONS	80	49	78	104	107	89	81	102					
WARNING - SPEEDING	64	55	93	68	61	94	108	113					
WARNING - OTHER	109	58	106	84	85	128	108	108					
PARKING CITATIONS	0	3	19	15	23	6	55	21					
TOTALS	260	166	317	285	287	342	377	355	0	0	0	0	2,389

2,389

TOTAL CITATIONS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
STATE ACCIDENTS	23	32	33	39	38	38	44	31					
PARKING LOT ACCIDENTS	9	9	12	9	13	22	15	13					
TOTALS	32	41	45	48	51	60	59	44	0	0	0	0	380

380

TOTAL ACCIDENTS

GEORGETOWN POLICE DEPARTMENT **2019 YEAR-TO-DATE ACTIVITY REPORT**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
ARRESTS	39	42	44	64	58	59	90	71				

TOTAL ARRESTS 467

CRIMINAL INCIDENTS												
115	117	137	143	156	166	200	176					
7	1	5	9	7	8	8	8					
122	118	142	152	163	174	208	184	0	0	0	0	0

TOTAL INCIDENTS 1,263

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2821)**

Meeting: 09/19/19 05:30 PM
Department: Administration
Category: Report
Prepared By: Suzanne Anderson
Initiator: Carey Smith
Sponsors:
DOC ID: 2821

August 2019 HR/Risk Management Monthly Report

MAYOR
BRENDON M. BARBER, SR.

INTERIM ADMINISTRATOR
CAREY SMITH

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
SHELDON A. BUTTS
RUDOLPH A. BRADLEY
TUPELO HUMES
AL JOSEPH
CAROL JAYROE
CLARENCE C. SMALLS

August 2019 Human Resources / Risk Management Monthly Report

Hiring

- Electric –Lineman – filled last spot
 - o Bradley Wimberly– Class “B” lineman
- Fire – Firefighter/ EMT
 - o Brett Wimmer – Certified FF & EMT
 - o Jason Casselman – Uncertified
 - o Nicholas Hunter - Certified FF & EMT
- Water – Wastewater Systems Mechanic II
 - o Alfred Thornton

Terminations

- Fire – Michael Mounts & Andrew Peterson
- Public Works – Aaron McGill
- Thomas McSharar – Facilities Maintenance Technician

Promotions

- Dexter Collenton- Wastewater Systems Mechanic III
- Danuel White – Heavy Equipment Operator II

Open Positions

- Facilities Maintenance Technician
- Tree Trimmer

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2837)**

Meeting: 09/19/19 05:30 PM

Department: Municipal Court

Category: Report

Prepared By: Cindy Owens

Initiator: Cindy Owens

Sponsors:

DOC ID: 2837

August 2019 Municipal Court Report

Municipal Court Report
August 2019

17.7.a

Cases Disposed

Disposition	# of Cases Disposed	Fine Amounts
Paid	82	\$13,237.20
Served Time	15	\$ 21,682.50
Scheduled Time Payment	31	\$ 27,377.86
NRVC	31	\$ 9,574.50
Tried in Absence	11	\$ 10,090.00
Parking Tickets Paid	27	\$ 270.00
Nolle Prosequi/Dismissed/ Not Guilty	110	
Transferred to General Sessions Court	35	
Voided	1	
Fine Suspended	1	\$ 232.50
Total	344	\$82,464.56

Attachment: Municipal court report (2837 : August 2019 Municipal Court Report)

Municipal Court Report

August 2019

17.7.a

Other Court Activity

During the month of August 75 defendants were seen in bond court for 107 charges.

Bond hearings held	27
Warrants Prepared	51
Payments posted	139
Tickets entered	225
Expungements processed	5
Cases Filed & scheduled for court	279
Juror notices prepared	175

Types of Cases Filed & Scheduled for Trial

DUI	2
Driving under suspension	19
Seatbelt Violations	2
Child restraint	0
Uninsured vehicle	2
Speeding	14
Reckless driving	1
Drug charges	7
Felony charges	13
Other criminal charges	59
Other traffic charges	88
Parking	69
Void	3
Total	279

Attachment: Municipal court report (2837 : August 2019 Municipal Court Report)

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2829)**

Meeting: 09/19/19 05:30 PM

Department: Housing and Community Development

Category: Report

Prepared By: Matt Millwood

Initiator: Angela Rambeau

Sponsors:

DOC ID: 2829

August 2019 Planning & Community Development Report

**Housing & Community Development
Monthly Report
August 2019**

Building Official

Inspections and Permits

Checked areas for non-permitted as well as permitted work, site conditions, and responded to calls.

Monthly Report:

Business License	6
Stop Work	1
Re-Inspection	1
Footings	5
Rough Inspections	20
Electrical	9
Mobile Home	0
On-site	26
CO	11
TRC	2
Plan Review & Sign	9
City Alarm System	0
Total	90

Meetings: ARB 1 Item, BZA 0 Item; KGB 0 meeting; CBA- no meeting, CAB- 0 meeting, PC-0

Review Meetings/On-site visits

Safety inspections

During the Month of August

Honorable Mayor & Council:

- Construction continued at the Asphalt Plant, Tidelands third floor, Tidelands ER, Tidelands Chillers, a new store located in the 700 block of Front Street, Siau Insurance Agency, & Walmart;
- We currently have 11 new residential homes under construction; a duplex;
- We are working with developers for the 126 apartments behind City Hall, and 43 senior units on Lincoln Street, and the Harbor Club Maryville and the 10 acres north of Bojangle's;
- Cindy is busy with Keep Georgetown Beautiful and working on our parks and Main Corridors and areas around the city as well as coordination for needs for special events. She is doing site visits on the main corridors and Front Street each Tuesday and Thursday;
- Ryan is working with me learning the Building Codes and Inspections. He also attended class and is working on his next set of certifications during August;
- Debra is doing an excellent job as our office manager issuing permits, scheduling and recording meetings as well as scheduling meetings for us and builders.
- Debra, Cindy, and Ryan, have worked extremely hard to make sure that all request were handled efficiently and that our citizen's needs were met in a timely manner. We would like to thank you for your support.

Thanks Again,
Rick Martin

Code Enforcement
Tracy Gibson

Letters Issued for Violations	
Total Letters Issued for Overgrown Lots	22
Total Letters Issued for Neglect of Structures	1
Total Letters Issued for Yard Debris/Solid Waste/Construction Debris/Inoperable Vehicles/Electronic Devices	0
Total Letters Issued for Vision Clearance	0
Total Work Orders Sent to Streets & Sanitation	0
Total Letters Sent for Dilapidated Structures	5
Total Letters Sent for Sign Violations	0
Total Referrals for Water & Sewer	2
Citations Issued for Violations	
Total Citations Issued for Overgrown Lots	0
Total Citation Issued for Trash Violations	0
Total Citations Issued for Business Licenses	0
Total Citations Issued for Dilapidated Structures	0
Total Citations Issued for Hospitality Taxes	0
Total Violations Issued for Signage	0
Total Citations Issued for Encroachment Permits	0
Total Demolitions	
Total Dilapidated Structures Removed	0
Other Miscellaneous Complaints	
Complaints	25
Permits	
Total Letters Issued for Encroachments	0
Total Referrals to Electric – Tree Crew	3

Office Manager
Debra Grant

Board & Commissions:

ARB:

Old Business:

1. 615 Front St. seeking approval for details of the new hotel.

New Business:

1. 422 Front St. was seeking approval for new addition and fencing.
2. 422 Front St. was seeking approval to install storm windows.
3. 822 Prince St. was seeking approval to install a privacy fence.
4. 906 Prince St. was seeking approval to construct a 2 story addition.
5. 617 Highmarket St. was seeking approval to install workable shutters.
6. 222 Screven St. was seeking approval to install skylights.

ARB (On-Site):

None

BZA:

None

17.8.a

Planning Commission:

1. Consider and recommend a rezoning of approximately 10 acres, owned by Liberty Steel Georgetown, Inc. (LSGI) and SCSPA, from Redevelopment District (REDD) to Heavy Industrial (HI).
2. Consider and approve the partial subdivision plat of Richard Smith to subdivide part of the former Riverside PD tract, into three small parcels to be developed for residential use.
3. Consider and recommend a text amendment to add the conditional use of Solar Energy Systems to the Zoning Ordinance.

CAB (Community Appearance Board):

None

CBA (Construction Board of Appeals):

None

TRC:

1. Scrubby's Car Wash

FOIA:

None

Permit Valuation Report:

Commercial Addition	2
Commercial Alteration	1
Commercial Electric	3
Commercial Gas	0
Commercial Mechanical	1
Commercial New Build	0
Commercial Plumbing	0
Commercial Roofing	0
Demolition	0
Mobile Home	0
Residential Addition	2
Residential Alteration	7
Residential Electrical	2
Residential Gas	0
Residential Mechanical	8
Residential New Build	8
Residential Plumbing	0
Residential Roofing	8

Administrative Assistant's Daily Duties:

- Daily operation of the front desk
- Transcribing minutes for the Board(s) meetings
- Daily scheduling of inspections
- Preparing timesheets
- Put the packets together for Board meetings

- I was out on vacation the first few days of the month.
- Sign Permits: Old Hickory Sheds & Lowcountry Impressions.
- Temporary Sign Permits: Old Hickory Sheds, Carolina Gold Realty, USA Eye Glasses & Wooden Boat Show temporary event signs.
- Plat approvals for 1010 Palmetto St. and 408 Duke St.
- Continue to work with Ms. Haselden on the HMGP grant. We had a meeting with new administrator to see if we could assist her with starting this project, but some unknown expenses have come about so she doesn't know if the project is feasible.
- Organized and put together Planning Commission packets and delivered them. This was on the Liberty Steel Mill rezoning, which was heard on Aug. 27th at 6pm, and the PC recommended denial of their rezoning request from REDD to HI, along with staff.
- Revised the Solar Energy Systems text amendment to take back to PC for review. They did recommend it as written, to council.
- Completed the monthly MASC online safety training certificate.
- Meeting on and started working with the stormwater fee schedule. I have to calculate impervious surface for all commercial property since we are reworking the fee structure for how we bill companies for stormwater runoff.
- Zoning compliance letters for 118 Cleland St. and 923 Palmetto St., and met with Mr. Patel on renovations to the Money Saver at 1804 Highmarket St.
- Floodplain letter to local Allstate agent for 417 Bayview Ave because we had contradicting flood maps that showed the house partially in the floodzone. We have to use the surveyors plat and site plan when determining this for flood insurance.
- Meeting with the McGills' and Forest Beverly on building 60 homes in the Harbor Club development (Charlton property). They want to start with 5 houses and then go from there. They have been notified about the city's ordinance for incentives since this residential project will easily meet the \$1.5 million threshold.
- Stop work at McDonalds for some prohibited signs they were about to install. Making them go through the variance process if they want these new menu board signs.
- Working on corrections from the State's Community Assistance Visit (CAV) for floodplain management. Need to get the Substantial Damage Estimator (SDE) program install on our computers so when we do damage inspections after a storm, we can enter it into the software and it will give us percentages and values of the damage.

Keep Georgetown Beautiful Cindy Thompson

- Registered and began organizing the upcoming River Sweep on September 14th at the East Bay Boat Landing.
- Coordinated with CGI about upcoming City video as well as suggesting subject matters highlighting our City and wrote copy for some of the segments.
- Ordered Keep Georgetown Beautiful decals to place on cigarette receptacles that were obtained from Keep American Beautiful. These receptacles will be strategically located on Front Street.
- Set up table for the Plastic Education Awareness Task Force at the Police Night Out.
- Coordinated litter event with the Black River United Way to participate in the Day of Caring.
- Met with regional and national directors for an external evaluation of North Inlet-Winyah Bay Estuarine research review. They participate with KGB on several occasions.
- Held several Dog Park meetings to discuss the specifics and timelines. Been working on the grant to be submitted by September 15th to obtain funds for some amenities. Obtaining pricing for the amenities.
- Visited two mobile homes for review and decision for them to come in to the City.

- Ordered doggie bags and restocked the dispensers.
- Sent Commercial letter violations, made phone calls and visits concerning violations as well.
- Followed up on all letters sent to make sure the work had been completed by the deadline date.
- Various other duties as related to Keep Georgetown Beautiful, Corridors, and Planning and Community Development.

Building Inspector/Code Enforcement

Ryan Call

During the month of August:

- I was out in the field on a daily basis doing numerous residential inspections.
- I have also assisted with numerous commercial inspections.
- I have also assisted in doing numerous inspections for business license applicants.
- I have answered phones and assisted with walk-ins at City Hall daily.
- I put up event signs at the foot of both bridges.
- I surveyed the City every Monday, Wednesday, and Friday, for violators working without building permits. The City Attorney has filed for title work on one property, 209 South Alex Alford Drive, and will obtain the information shortly. Once the information is secure I will be able to progress to the next step in the demolition process.
- I have drafted two complaint petitions that will be presented to council this month.
- I attended the residential plumbing and mechanical classes in Columbia. Since attending those classes I have purchased and passed the mechanical inspector state test. I will be taking the plumbing test in the near future.

FRIENDS OF THE KAMINSKI HOUSE REPORT – August 2019

August was a relatively quiet month at the Kaminski House Museum. Tour visitation was up 20% from last year. Our year to date total visitor count (includes events) was down 8% due to the rain on July 4th. We had visitors from 30 states and 5 foreign countries.

Much of the month was spent in planning for Fall and Christmas events. We have a number of upcoming events to commemorate the 250th anniversary of the building of the Kaminski House. The first of which will be on October 6th and will include a tour of the Carolina Rover and a lecture by Lee Brockington at Hobcaw Barony.

Museum director Robin Gabriel gave the Friends of the Kaminski House annual report to City Council at the City Council Workshop on August 22nd.

The museum's Oversight Committee, consisting of the Mayor of Georgetown, the President of the Friends of the Kaminski House, and the President of the Georgetown County Historical Society, met on August 27th to review museum operations.

Volunteers continue to play a vital role in the daily operation of the Kaminski House Museum. In August our volunteers worked more than 120 hours giving tours, working in the museum shop, doing gardening work, and helping in the office.

As I write this report, the museum staff and volunteers are busy preparing the museum for Hurrican Dorian's arrival.

Robin Gabriel, Executive Director

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2844)**

Meeting: 09/19/19 05:30 PM

Department: Public Works

Category: Report

Prepared By: Natrona Simmons

Initiator: Tim Chatman

Sponsors:

DOC ID: 2844

August 2019 Public Works Department Report



**AUGUST 2019
PUBLIC WORKS DEPT.
CITY COUNCIL MONTHLY REPORT**

STREETS and GROUND MAINTENANCE

1. Crews assisted sanitation crews with garbage and debris collection.
2. Work order requests completed for sidewalk, pothole repairs and road maintenance.
3. Delivery of roll out carts, barricades and other needed equipment for special events and other emergency assistance.
4. Maintenance of all city parks and welcome sign areas completed.

RESIDENTIAL SANITATION

	TOTAL	
1. Yard Waste: Leaves, Grass & Straw collected:	266.95	Net Tons
2. Brown & White Goods collected:	126.31	Net Tons
3. Residential Solid Waste Collection:	325.07	Net Tons
4. Recyclables Collected:	14.10	Net Tons
5. Work orders requests completed for roll-out cart repairs, new roll out cart deliveries and/or replacements and recycle bins.		

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2836)**

Meeting: 09/19/19 05:30 PM

Department: Water Utilities

Category: Report

Prepared By: Will Gunter

Initiator: Will Gunter

Sponsors:

DOC ID: 2836

August 2019 Water Utilities Monthly Report

Water Treatment Plant

- WTP Filtered Water Total 36.028 MG
- Average Daily Flow Finished Water 1.162 MGD
- King Well 6.402 MG
- Maryville Well 6.694 MG

Wastewater Treatment Plant

- Influent Flow Total 106.426 MG
- Average Daily Influent Flow 3.433 MGD
- Effluent Flow Total 94.499 MG
- Average Daily Effluent Flow 3.048 MGD
- Rainfall Total 8.09 inches

Water Distribution

- Completed 70 work orders
- Repaired 26 water leaks
- Replaced 1 water meters
- Completed 321 locates

Wastewater Collection

- Completed 41 work orders
- Responded to 6 backups
- Routine line cleaning
- Completed 321 locates

Maintenance

- Completed 0 work orders
- Completed 0 work orders on pump stations throughout City
- Completed 0 work orders for the WWTP
- Completed 0 work orders for the WTP

Stormwater

- Completed 22 work orders
- Completed 321 locates
- Routine line and ditch cleaning

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2846)**

Meeting: 09/19/19 05:30 PM

Department: Finance

Category: Report

Prepared By: Debra Bivens

Initiator: Debra Bivens

Sponsors:

DOC ID: 2846

August 2019 Finance and IT Departments Report

August 2019 Finance and IT Departments Report

Statistics:

New Business Licenses Issued: Deane's B&B, On Front LLC, Indigo Mercantile, Just Stuff, HomeAway.com, Inc., Todd's Towing & Recovery, SW Jamb Group, LLC, Phoenix Landscaping & Lawn care LLC.

Projects Progress:

Grants: Please see the attached schedule for the detail on each grant award.

Year End Audit: Staff will continue the year end closing process in order to be prepared for the auditors' field work in October and complete FY2019 Financial Statements.

Set Off Debt: We are in the process of submitting outstanding utility bills and municipal court fines to the Municipal Association and the State for setoff against State Income Tax Refunds. Over the years, this has proven to be an excellent source for delinquent revenue collections.

Credit Card Processing: Effective September 9th, all customers using credit/debit cards to pay their utility bills will be assessed a service fee of 2.75%. All other payment types will be assessed a service fee of 2.95%. These fees are paid directly to the credit card processing company. As discussed during the spring retreat, this change of passing the credit card service fees to the customer will save the City approximately \$53,000 each year.

To avoid these fees, we encourage our utility customers to use the City's Bank Draft Program.

Current Procurement Projects:

- City Hall Rebuild Project
- West End Sewer Rehabilitation Project
- SCADA Upgrade Project
- Front Street UG System Upgrade Project
- Generator & High Service Drives Project
- WWTP Chlorination System Modification Project
- Cannon Street Sewer Improvements Project

Attached are the Budget Performance Reports for August 2019.

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
<u>FEDERAL GRANTS</u>								
1	SC Department of Commerce	Highmarket & Duke Drainage Improvements (CDBG)	1,000,000.00	1,395,084.58	2,395,084.58	-	CDBG #4-CI-15-012	CLOSED
2	SC Department of Commerce	Ladder Fire Truck	500,000.00	377,987.00	871,076.00	6,911.00	CDBG #4-CE-16-003	
3	Bureau of Justice Assistance	Bullet Proof Vest Grant 2018 Regular Solicitation	2,140.00	-	1,130.00	1,010.00	-	
<u>STATE GRANTS</u>								
4	SC Department of Public Safety	Body Worn Cameras	44,143.39	-	44,143.39	-	-	
5	SC DHEC	Solid Waste Management	35,000.00	-	-	35,000.00	22.01SW20	
6	SC Park, Recreation, & Tourism	2020 SCPRT - Kaminski House Restroom Renovations	30,000.00	-	-	30,000.00		
<u>OTHER GRANTS</u>								
7	Palmetto Pride	Keep South Carolina Beautiful 2019	1,805.00	-	1,236.69	568.31	-	
TOTAL			1,613,088.39	1,773,071.58	3,312,670.66	73,489.31		

CITY OF GEORGETOWN

SALE OF ASSETS - FY 2019/2020

Account #0010-00-391-001

G/L Date	GovDeal Payment	Gov Deal #	Asset ID	Dept.	Description	Amount	Sales Tax	Total Proceeds	GovDeals Fee	Notations
					No Activity	-	-	-	-	
					Total July	-	-	-	-	
					No Activity			-		
					Total August	-	-	-	-	
		564	1203	Waste Manag.	1996 Ford dump truck			-		auction
		565	2802	Public Works	Recycle trailer			-		auction
		566	1502	Water	1992 GMC dump truck			-		auction
					Total September					
								-		
					Total October					
								-		
					Total November					
								-		
					Total December					
								-		
					Total January					
								-		
					Total February					
								-		
					Total March					
								-		
					Total April					
								-		
					Total May					
								-		
					Total June					
								-		
					TOTAL PER G/L	-	-	-	-	



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 0010 - General Fund								
REVENUE								
Department 00 - Revenue								
Property Taxes								
311.001	Property Taxes - Real	3,272,000.00	11,819.79	.00	11,819.79	3,260,180.21	0	2,962,827.1
311.003	Property Taxes - Vehicles	272,000.00	22,895.18	.00	22,895.18	249,104.82	8	243,739.0
311.005	Prop Tax-Penalties & Cost	32,000.00	.00	.00	.00	32,000.00	0	.0
Property Taxes Totals		\$3,576,000.00	\$34,714.97	\$0.00	\$34,714.97	\$3,541,285.03	1%	\$3,206,566.1
Licenses and Permits								
321.001	Business Licenses	2,940,000.00	367,044.15	.00	407,707.09	2,532,292.91	14	2,698,393.1
321.002	Business Lic - Penalties	10,000.00	1,535.71	.00	4,230.23	5,769.77	42	7,372.0
322.001	Cable TV Franchise	100,000.00	1,521.30	.00	1,521.30	98,478.70	2	84,960.1
322.002	S.C. Electric & Gas Co.	42,000.00	.00	.00	.00	42,000.00	0	.0
323.001	Electrical Permits	3,500.00	2,707.00	.00	3,071.00	429.00	88	6,124.0
323.002	Plumbing Permits	1,000.00	.00	.00	60.00	940.00	6	1,631.0
323.003	Gas Permits	600.00	.00	.00	.00	600.00	0	1,073.0
323.004	Building Permits	85,000.00	4,900.00	.00	7,920.00	77,080.00	9	78,537.0
323.005	Yard Sale Permits	50.00	6.00	.00	6.00	44.00	12	39.0
323.006	Mobile Home Permits	200.00	.00	.00	.00	200.00	0	300.0
323.007	Demolition & Clearance	1,500.00	.00	.00	150.00	1,350.00	10	900.0
323.008	Mechanical Permits	7,000.00	483.00	.00	2,843.00	4,157.00	41	9,653.0
323.010	Bus Lic Inspection Fee	1,000.00	175.00	.00	375.00	625.00	38	925.0
323.013	Burning Permit	50.00	50.00	.00	50.00	.00	100	200.0
323.014	Construct Parking Permit	50.00	.00	.00	.00	50.00	0	10.0
323.015	Reinspection Fee	500.00	.00	.00	150.00	350.00	30	1,425.0
323.016	Permit Not Posted On-Site	100.00	.00	.00	.00	100.00	0	75.0

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
323.018	Moving Permit	150.00	.00	.00	.00	150.00	0	.00
323.019	Stop Work Order Fee	300.00	84.00	.00	156.00	144.00	52	1,086.00
323.020	Board of Appeals Fee	300.00	150.00	.00	150.00	150.00	50	150.00
323.021	Zoning Fees	1,000.00	.00	.00	.00	1,000.00	0	625.00
323.022	Plan Review Fee	15,000.00	1,742.50	.00	2,482.50	12,517.50	17	26,829.00
323.023	Sign Permit Fee	4,500.00	405.00	.00	655.00	3,845.00	15	4,752.00
323.024	Planning Commission Fees	200.00	300.00	.00	300.00	(100.00)	150	.00
323.025	ARB Fees	900.00	150.00	.00	285.00	615.00	32	1,275.00
323.026	Plat Approval Fees	300.00	40.00	.00	60.00	240.00	20	415.00
323.027	Special Events Permit	500.00	208.00	.00	362.00	138.00	72	1,531.00
323.028	Miscellaneous permits	500.00	.00	.00	.00	500.00	0	650.00
364.000	Housing Authority FILOT	43,000.00	.00	.00	.00	43,000.00	0	.00
Licenses and Permits Totals		\$3,259,200.00	\$381,501.66	\$0.00	\$432,534.12	\$2,826,665.88	13%	\$2,928,932.00
Impact Fees								
324.008	Fire Impact Fee	50,000.00	2,838.60	.00	3,866.60	46,133.40	8	41,554.00
Impact Fees Totals		\$50,000.00	\$2,838.60	\$0.00	\$3,866.60	\$46,133.40	8%	\$41,554.00
Fines and Forfeitures								
351.001	Police Fines	130,000.00	.00	.00	1,371.85	128,628.15	1	72,155.00
351.003	Parking Fines	2,500.00	250.00	.00	485.00	2,015.00	19	2,488.00
351.008	Victim's Asst. Fees-(%)	15,000.00	.00	.00	315.56	14,684.44	2	8,665.00
351.009	Victim's Asst. Flat Fees	7,000.00	.00	.00	77.56	6,922.44	1	4,257.00
351.012	Traffic Education Program Fees	1,000.00	140.00	.00	140.00	860.00	14	140.00
Fines and Forfeitures Totals		\$155,500.00	\$390.00	\$0.00	\$2,389.97	\$153,110.03	2%	\$87,706.00
Charges for Services								
344.005	SRO Reimbursement	143,400.00	.00	.00	.00	143,400.00	0	141,930.00
351.010	Misc Police Revenue	3,000.00	711.60	.00	1,352.00	1,648.00	45	2,155.00

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
363.001	Fees for GIS/B&P Documents	125.00	.00	.00	.00	125.00	0	134.0
363.005	FOIA Fees	450.00	83.00	.00	86.00	364.00	19	538.0
<i>Charges for Services Totals</i>		\$146,975.00	\$794.60	\$0.00	\$1,438.00	\$145,537.00	1%	\$144,757.0
<i>State Shared</i>								
311.004	Inventory Tax	132,978.00	.00	.00	.00	132,978.00	0	99,733.0
311.006	Homestead Exemption Tax	132,000.00	.00	.00	.00	132,000.00	0	131,711.0
311.007	Manufacturer's Tax Reduce	20,000.00	.00	.00	.00	20,000.00	0	25,199.0
311.008	Motor Carrier Lieu of Tax	10,000.00	720.28	.00	720.28	9,279.72	7	13,340.0
335.001	Local Government Fund	205,000.00	.00	.00	.00	205,000.00	0	155,196.0
351.007	Sunday Liquor Sales	15,000.00	.00	.00	.00	15,000.00	0	9,900.0
<i>State Shared Totals</i>		\$514,978.00	\$720.28	\$0.00	\$720.28	\$514,257.72	0%	\$435,081.0
<i>Local Grants</i>								
332.008	Other Local Grants	8,000.00	.00	.00	.00	8,000.00	0	6,072.0
<i>Local Grants Totals</i>		\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	0%	\$6,072.0
<i>Federal Grants</i>								
335.004	Fema Recovery	25,000.00	.00	.00	.00	25,000.00	0	132,668.0
<i>Federal Grants Totals</i>		\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0%	\$132,668.0
<i>Investment Earnings</i>								
361.001	Investment Earnings	80,000.00	9,656.51	.00	21,421.76	58,578.24	27	100,052.0
<i>Investment Earnings Totals</i>		\$80,000.00	\$9,656.51	\$0.00	\$21,421.76	\$58,578.24	27%	\$100,052.0
<i>Miscellaneous</i>								
362.000	Rents and Royalties	32,000.00	.00	.00	.00	32,000.00	0	15,954.0
364.001	Steel Mill FILOT	18,000.00	.00	.00	.00	18,000.00	0	.0
368.000	Work Comp Reimbursement	15,000.00	.00	.00	.00	15,000.00	0	61,853.0
369.000	Cash Over & Short	100.00	.00	.00	.18	99.82	0	73.0
369.002	Miscellaneous Revenue	10,000.00	166.08	.00	1,892.64	8,107.36	19	362,416.0

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
369.003	Insurance Proceeds	140,000.00	5,099.96	.00	13,099.96	126,900.04	9	1,369,628.8
369.005	Set-off Debt Collection Fees	1,500.00	.00	.00	.00	1,500.00	0	1,450.0
369.013	Returned Check Fees	3,500.00	210.00	.00	480.00	3,020.00	14	3,360.0
Miscellaneous Totals		\$220,100.00	\$5,476.04	\$0.00	\$15,472.78	\$204,627.22	7%	\$1,814,737.0
Operating Transfers In								
392.001	From Electric Fund	741,054.00	61,754.50	.00	123,509.00	617,545.00	17	749,115.0
392.002	From Water Fund	220,838.00	18,403.17	.00	36,806.34	184,031.66	17	212,727.0
392.003	From Accom Tax Fund	36,000.00	.00	.00	.00	36,000.00	0	31,481.4
392.005	From Wastewater Fund	286,426.00	23,868.83	.00	47,737.66	238,688.34	17	275,121.9
392.007	From Stormwater Fund	156,889.00	13,074.08	.00	26,148.16	130,740.84	17	133,161.0
392.009	From Hospitality Fund	125,000.00	10,416.67	.00	20,833.34	104,166.66	17	108,000.0
392.014	Transfer from debt service	131,360.00	.00	.00	.00	131,360.00	0	.0
394.002	Transfer from fund balance	(69,324.00)	.00	.00	.00	(69,324.00)	0	.0
Operating Transfers In Totals		\$1,628,243.00	\$127,517.25	\$0.00	\$255,034.50	\$1,373,208.50	16%	\$1,509,606.0
Sale of Assets								
391.001	Sale of Assets	5,000.00	.00	.00	.00	5,000.00	0	9,886.4
Sale of Assets Totals		\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	\$9,886.4
Department 00 - Revenue Totals		\$9,668,996.00	\$563,609.91	\$0.00	\$767,592.98	\$8,901,403.02	8%	\$10,417,622.0
REVENUE TOTALS		\$9,668,996.00	\$563,609.91	\$0.00	\$767,592.98	\$8,901,403.02	8%	\$10,417,622.0
EXPENSE								
Department 01 - Administration								
Personal Services								
400.101	Regular Pay	312,296.00	33,319.53	.00	57,714.26	254,581.74	18	333,554.0
401.103	Overtime	5,000.00	.00	.00	.00	5,000.00	0	1,588.0
401.106	Contract Labor	.00	.00	.00	880.00	(880.00)	+++	10,170.0
405.114	FICA	24,383.00	2,515.38	.00	4,347.98	20,035.02	18	25,405.0

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
406.116	Retirement	46,118.00	5,172.82	.00	8,956.95	37,161.05	19	46,079.0
408.125	SCMIT Worker's Comp Ins.	7,950.00	.00	2,280.85	2,280.85	3,388.30	57	8,215.9
410.001	Health Claims Cost	15,928.00	1,387.28	.00	2,774.56	13,153.44	17	15,462.4
Personal Services Totals		\$411,675.00	\$42,395.01	\$2,280.85	\$76,954.60	\$332,439.55	19%	\$440,477.0
Supplies								
500.101	Supplies and Materials	6,000.00	527.24	.00	1,093.21	4,906.79	18	6,339.0
500.102	Equipment	1,500.00	.00	.00	.00	1,500.00	0	566.0
500.105	Printing and Binding	500.00	73.14	.00	73.14	426.86	15	199.0
Supplies Totals		\$8,000.00	\$600.38	\$0.00	\$1,166.35	\$6,833.65	15%	\$7,105.4
Other Services & Charges								
610.111	Communications- Landline	5,500.00	422.28	.00	1,120.22	4,379.78	20	5,071.9
610.112	Postage	600.00	.00	.00	51.00	549.00	8	496.0
610.1110	Communications- Wireless	3,000.00	171.23	.00	171.23	2,828.77	6	2,427.0
620.114	Advertising	250.00	.00	.00	.00	250.00	0	50.0
640.124	Travel Expense	5,500.00	.00	.00	706.64	4,793.36	13	1,286.0
650.127	Electricity	5,157.00	211.12	.00	458.61	4,698.39	9	4,020.0
650.128	Water	613.00	33.88	.00	75.60	537.40	12	516.0
650.129	Wastewater	830.00	46.95	.00	104.03	725.97	13	703.0
650.130	Sanitation	1,018.00	85.24	.00	170.48	847.52	17	1,002.9
650.133	Stormwater	699.00	56.54	.00	113.08	585.92	16	678.4
650.134	Security Lights	1,890.00	157.50	.00	315.00	1,575.00	17	1,890.0
650.1271	Electricity- Sales Tax	253.00	8.11	.00	19.30	233.70	8	207.0
660.139	Fleet Services Labor-RTA Mtce Allocation	500.00	.00	.00	19.71	480.29	4	513.9
660.145	Gasoline & Oil	1,745.00	70.03	.00	70.03	1,674.97	4	1,680.0
660.1391	Fleet Services -Departmental Expense Allocation	1,000.00	.00	.00	27.50	972.50	3	398.0
670.156	Equipment Rental/Lease	5,500.00	338.92	.00	677.84	4,822.16	12	4,098.9

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
685.180	Membership Dues and Fees	3,800.00	1,120.00	.00	1,269.00	2,531.00	33	2,812.00
685.182	Other Operating Expenses	3,000.00	45.48	.00	3,880.46	(880.46)	129	3,225.00
685.186	Training	2,100.00	.00	.00	.00	2,100.00	0	175.00
685.1801	Subscriptions	200.00	.00	.00	.00	200.00	0	39.00
686.189	Employee Medical	150.00	.00	.00	.00	150.00	0	45.00
686.195	Repair/Maint Svc Contract	2,400.00	.00	.00	180.96	2,219.04	8	361.00
686.1895	Employee wellness services	1,250.00	128.32	.00	128.32	1,121.68	10	1,422.00
Other Services & Charges Totals		\$46,955.00	\$2,895.60	\$0.00	\$9,559.01	\$37,395.99	20%	\$33,124.00
Other Objects								
795.001	IT Internal Allocations	17,500.00	1,256.76	.00	2,661.91	14,838.09	15	28,872.00
795.995	GF Cost Distribution	(285,260.00)	(23,771.66)	.00	(47,543.32)	(237,716.68)	17	(269,099.80)
Other Objects Totals		(\$267,760.00)	(\$22,514.90)	\$0.00	(\$44,881.41)	(\$222,878.59)	17%	(\$240,227.30)
Sub Department 02 - Mayor and Council								
Personal Services								
400.101	Regular Pay	120,929.00	11,437.12	.00	23,394.10	97,534.90	19	124,340.00
405.114	FICA	9,251.00	790.38	.00	1,620.52	7,630.48	18	7,889.00
406.116	Retirement	15,486.00	1,377.85	.00	2,836.58	12,649.42	18	15,093.00
410.001	Health Claims Cost	45,795.00	4,290.68	.00	8,581.36	37,213.64	19	46,006.00
Personal Services Totals		\$191,461.00	\$17,896.03	\$0.00	\$36,432.56	\$155,028.44	19%	\$193,330.00
Supplies								
500.101	Supplies and Materials	1,200.00	.00	.00	77.12	1,122.88	6	761.00
500.102	Equipment	500.00	.00	.00	.00	500.00	0	1,117.00
500.105	Printing and Binding	600.00	.00	.00	.00	600.00	0	105.00
Supplies Totals		\$2,300.00	\$0.00	\$0.00	\$77.12	\$2,222.88	3%	\$1,984.00
Other Services & Charges								
610.111	Communications- Landline	700.00	46.71	.00	93.16	606.84	13	562.00

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
610.112	Postage	250.00	.00	.00	42.85	207.15	17	132.4
610.1110	Communications- Wireless	4,500.00	387.08	.00	387.08	4,112.92	9	5,037.0
620.114	Advertising	600.00	43.50	.00	43.50	556.50	7	772.0
640.124	Travel Expense	15,000.00	335.24	.00	5,506.74	9,493.26	37	10,328.4
670.156	Equipment Rental/Lease	10,000.00	618.25	6,182.50	1,236.50	2,581.00	74	6,933.0
685.180	Membership Dues and Fees	1,200.00	.00	.00	.00	1,200.00	0	1,018.0
685.182	Other Operating Expenses	3,200.00	80.41	.00	80.41	3,119.59	3	3,802.0
685.186	Training	5,300.00	224.00	.00	224.00	5,076.00	4	4,708.0
685.1801	Subscriptions	1,500.00	.00	.00	.00	1,500.00	0	.0
686.187	Professional Services	500.00	.00	.00	.00	500.00	0	233.0
686.1895	Employee wellness services	3,000.00	470.50	.00	470.50	2,529.50	16	4,874.0
Other Services & Charges Totals		\$45,750.00	\$2,205.69	\$6,182.50	\$8,084.74	\$31,482.76	31%	\$38,403.0
Other Objects								
795.001	IT Internal Allocations	7,000.00	251.35	.00	532.38	6,467.62	8	10,299.0
Other Objects Totals		\$7,000.00	\$251.35	\$0.00	\$532.38	\$6,467.62	8%	\$10,299.0
Sub Department 02 - Mayor and Council Totals		\$246,511.00	\$20,353.07	\$6,182.50	\$45,126.80	\$195,201.70	21%	\$244,018.0
Department 01 - Administration Totals		\$445,381.00	\$43,729.16	\$8,463.35	\$87,925.35	\$348,992.30	22%	\$484,498.0
Department 04 - Finance								
Personal Services								
400.101	Regular Pay	461,068.00	37,523.23	.00	76,944.98	384,123.02	17	432,856.0
401.103	Overtime	2,000.00	91.95	.00	269.17	1,730.83	13	1,143.0
405.114	FICA	35,321.00	2,761.07	.00	5,667.42	29,653.58	16	31,786.0
406.116	Retirement	65,215.00	5,834.31	.00	11,964.13	53,250.87	18	62,847.0
408.125	SCMIT Worker's Comp Ins.	4,000.00	.00	1,250.42	1,250.42	1,499.16	63	4,504.0
410.001	Health Claims Cost	47,062.00	4,395.60	.00	8,791.20	38,270.80	19	45,460.0
Personal Services Totals		\$614,666.00	\$50,606.16	\$1,250.42	\$104,887.32	\$508,528.26	17%	\$578,597.0

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	<i>Supplies</i>							
500.101	Supplies and Materials	8,000.00	295.09	.00	552.83	7,447.17	7	6,476.00
500.102	Equipment	1,500.00	.00	.00	235.07	1,264.93	16	.00
500.103	Furniture	1,000.00	.00	.00	.00	1,000.00	0	.00
500.105	Printing and Binding	100.00	.00	.00	.00	100.00	0	.00
	<i>Supplies Totals</i>	\$10,600.00	\$295.09	\$0.00	\$787.90	\$9,812.10	7%	\$6,476.00
	<i>Other Services & Charges</i>							
610.111	Communications- Landline	3,500.00	245.55	.00	559.23	2,940.77	16	2,953.00
610.112	Postage	4,000.00	.00	.00	590.90	3,409.10	15	6,011.00
610.1110	Communications- Wireless	2,000.00	128.22	.00	128.22	1,871.78	6	1,741.00
620.114	Advertising	200.00	.00	.00	.00	200.00	0	.00
640.124	Travel Expense	4,200.00	.00	.00	.00	4,200.00	0	447.00
650.127	Electricity	4,420.00	166.37	.00	378.50	4,041.50	9	3,445.00
650.128	Water	526.00	29.04	.00	64.80	461.20	12	442.00
650.129	Wastewater	711.00	40.24	.00	89.17	621.83	13	602.00
650.130	Sanitation	873.00	73.06	.00	146.12	726.88	17	859.00
650.133	Stormwater	599.00	48.47	.00	96.94	502.06	16	581.00
650.134	Security Lights	1,669.00	135.00	.00	270.00	1,399.00	16	1,620.00
650.1271	Electricity- Sales Tax	216.00	6.95	.00	16.54	199.46	8	177.00
670.156	Equipment Rental/Lease	8,500.00	587.88	.00	1,175.76	7,324.24	14	8,606.00
685.180	Membership Dues and Fees	1,200.00	.00	.00	320.00	880.00	27	1,455.00
685.182	Other Operating Expenses	38,000.00	.00	.00	2,506.09	35,493.91	7	35,505.00
685.184	Continuing Education	2,200.00	.00	.00	230.00	1,970.00	10	640.00
685.186	Training	3,500.00	.00	.00	155.00	3,345.00	4	1,074.00
685.1801	Subscriptions	500.00	.00	.00	.00	500.00	0	322.00
686.187	Professional Services	500.00	.00	.00	.00	500.00	0	.00

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.189	Employee Medical	100.00	.00	.00	.00	100.00	0	90.0
686.195	Repair/Maint Svc Contract	1,000.00	.00	.00	.00	1,000.00	0	.0
686.1895	Employee wellness services	3,000.00	427.73	.00	427.73	2,572.27	14	4,740.0
Other Services & Charges Totals		\$81,414.00	\$1,888.51	\$0.00	\$7,155.00	\$74,259.00	9%	\$71,317.0
Other Objects								
795.001	IT Internal Allocations	17,500.00	1,508.11	.00	3,194.28	14,305.72	18	33,745.0
795.995	GF Cost Distribution	(282,670.00)	(23,555.83)	.00	(47,111.66)	(235,558.34)	17	(295,340.0
Other Objects Totals		(\$265,170.00)	(\$22,047.72)	\$0.00	(\$43,917.38)	(\$221,252.62)	17%	(\$261,595.0
Department 04 - Finance Totals		\$441,510.00	\$30,742.04	\$1,250.42	\$68,912.84	\$371,346.74	16%	\$394,796.0
Department 05 - Police								
Sub Department 05 - Police Staff Services								
Personal Services								
400.101	Regular Pay	1,774,022.00	145,028.34	.00	297,023.74	1,476,998.26	17	1,638,766.0
401.103	Overtime	109,380.00	8,961.30	.00	17,100.17	92,279.83	16	154,036.0
401.105	On-call pay	5,200.00	400.00	.00	800.00	4,400.00	15	4,500.0
405.114	FICA	139,937.00	11,090.38	.00	22,819.84	117,117.16	16	130,030.0
406.116	Retirement	314,481.00	27,316.26	.00	56,159.36	258,321.64	18	299,317.0
408.125	SCMIT Worker's Comp Ins.	90,000.00	146.92	31,827.72	31,974.64	26,197.64	71	115,486.0
410.001	Health Claims Cost	246,305.00	21,834.58	.00	43,669.16	202,635.84	18	241,595.0
410.002	Health Claim Costs-Retire	49,914.00	4,311.24	.00	8,622.48	41,291.52	17	44,818.0
Personal Services Totals		\$2,729,239.00	\$219,089.02	\$31,827.72	\$478,169.39	\$2,219,241.89	19%	\$2,628,551.0
Supplies								
500.101	Supplies and Materials	33,200.00	201.02	.00	3,154.59	30,045.41	10	20,696.0
500.102	Equipment	9,448.00	.00	2,499.47	.00	6,948.53	26	13,054.0
500.103	Furniture	5,000.00	.00	.00	.00	5,000.00	0	2,524.0
501.101	Uniforms and Clothing	32,000.00	2,784.90	.00	3,446.47	28,553.53	11	33,460.0

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	<i>Supplies Totals</i>	\$79,648.00	\$2,985.92	\$2,499.47	\$6,601.06	\$70,547.47	11%	\$69,736.00
	<i>Other Services & Charges</i>							
610.111	Communications- Landline	7,000.00	551.68	.00	1,261.65	5,738.35	18	6,558.00
610.112	Postage	1,500.00	.00	.00	15.58	1,484.42	1	1,040.00
610.1110	Communications- Wireless	65,400.00	7,633.87	14,381.30	7,792.71	43,225.99	34	64,814.00
620.114	Advertising	1,500.00	.00	.00	.00	1,500.00	0	415.00
640.124	Travel Expense	15,012.00	398.00	.00	935.25	14,076.75	6	9,430.00
650.127	Electricity	29,286.00	2,648.20	.00	5,793.29	23,492.71	20	27,953.00
650.128	Water	2,352.00	189.35	.00	383.56	1,968.44	16	2,372.00
650.129	Wastewater	2,235.00	182.68	.00	371.64	1,863.36	17	2,150.00
650.130	Sanitation	2,255.00	182.46	.00	364.92	1,890.08	16	2,189.00
650.133	Stormwater	2,450.00	198.20	.00	396.40	2,053.60	16	2,378.00
650.134	Security Lights	3,830.00	309.89	.00	619.78	3,210.22	16	3,718.00
650.1271	Electricity- Sales Tax	1,290.00	94.63	.00	224.07	1,065.93	17	1,169.00
660.133	Repairs & Maint. Services	30,350.00	63.73	.00	808.16	29,541.84	3	18,839.00
660.139	Fleet Services Labor-RTA Mtce Allocation	35,000.00	.00	.00	1,406.24	33,593.76	4	30,604.00
660.145	Gasoline & Oil	65,000.00	6,523.29	.00	6,523.29	58,476.71	10	73,585.00
660.1391	Fleet Services -Departmental Expense Allocation	34,000.00	3,196.92	.00	7,957.69	26,042.31	23	37,694.00
670.156	Equipment Rental/Lease	10,500.00	599.81	.00	1,023.04	9,476.96	10	6,001.00
682.1721	Prisoner Housing	90,000.00	6,142.50	10,000.00	6,142.50	73,857.50	18	63,665.00
685.180	Membership Dues and Fees	1,815.00	.00	.00	.00	1,815.00	0	1,468.00
685.182	Other Operating Expenses	19,701.00	897.72	.00	1,111.72	18,589.28	6	6,342.00
685.184	Continuing Education	5,000.00	.00	.00	.00	5,000.00	0	.00
685.186	Training	11,895.00	180.00	.00	580.00	11,315.00	5	5,531.00
685.187	Special Projects	13,775.00	358.42	.00	358.42	13,416.58	3	11,926.00
685.189	Reserve Program	2,000.00	.00	.00	.00	2,000.00	0	.00

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
685.1801	Subscriptions	7,175.00	313.69	.00	313.69	6,861.31	4	5,054.7
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	2,014.7
685.1861	Law Enforce Accreditation	3,500.00	.00	.00	2,024.18	1,475.82	58	1,983.7
686.186	Legal Services	2,000.00	.00	.00	.00	2,000.00	0	1,105.0
686.189	Employee Medical	14,550.00	242.45	.00	242.45	14,307.55	2	3,744.0
686.194	Other Prof/Tech Services	75,000.00	18,750.00	56,250.00	18,750.00	.00	100	75,000.0
686.195	Repair/Maint Svc Contract	29,000.00	807.00	.00	1,575.11	27,424.89	5	18,230.7
686.1895	Employee wellness services	15,000.00	1,497.05	.00	1,497.05	13,502.95	10	17,080.7
687.203	Contract Services	19,100.00	659.95	.00	1,319.90	17,780.10	7	8,251.7
Other Services & Charges Totals		\$618,471.00	\$52,621.49	\$80,631.30	\$69,792.29	\$468,047.41	24%	\$512,316.8
Other Objects								
795.001	IT Internal Allocations	50,000.00	2,513.52	.00	5,323.81	44,676.19	11	60,917.7
795.010	911 Expense Billing	(2,100.00)	(157.30)	.00	(314.60)	(1,785.40)	15	(1,992.6
Other Objects Totals		\$47,900.00	\$2,356.22	\$0.00	\$5,009.21	\$42,890.79	10%	\$58,924.7
Sub Department 05 - Police Staff Services Totals		\$3,475,258.00	\$277,052.65	\$114,958.49	\$559,571.95	\$2,800,727.56	19%	\$3,269,529.0
Sub Department 07 - Victim's Advocate								
Personal Services								
400.101	Regular Pay	41,075.00	3,332.82	.00	6,817.15	34,257.85	17	38,623.7
401.103	Overtime	2,000.00	74.12	.00	1,074.22	925.78	54	5,176.7
405.114	FICA	3,295.00	243.47	.00	584.72	2,710.28	18	2,999.9
406.116	Retirement	6,822.00	541.18	.00	1,281.27	5,540.73	19	6,246.7
408.125	SCMIT Worker's Comp Ins.	1,000.00	.00	277.87	277.87	444.26	56	1,000.9
410.001	Health Claims Cost	7,990.00	700.12	.00	1,400.24	6,589.76	18	7,757.4
Personal Services Totals		\$62,182.00	\$4,891.71	\$277.87	\$11,435.47	\$50,468.66	19%	\$61,804.7
Supplies								
500.101	Supplies and Materials	1,000.00	.00	.00	.00	1,000.00	0	718.7

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
501.101	Uniforms and Clothing	400.00	.00	.00	.00	400.00	0	.00
	<i>Supplies Totals</i>	\$1,400.00	\$0.00	\$0.00	\$0.00	\$1,400.00	0%	\$718.00
	<i>Other Services & Charges</i>							
610.111	Communications- Landline	180.00	11.68	.00	23.30	156.70	13	140.00
610.112	Postage	300.00	.00	.00	.00	300.00	0	.00
610.1110	Communications- Wireless	1,300.00	152.46	219.19	152.46	928.35	29	1,300.00
640.124	Travel Expense	2,300.00	.00	.00	.00	2,300.00	0	1,101.00
660.133	Repairs & Maint. Services	500.00	.00	.00	.00	500.00	0	.00
660.139	Fleet Services Labor-RTA Mtce Allocation	500.00	.00	.00	.00	500.00	0	123.00
660.145	Gasoline & Oil	1,500.00	200.23	.00	200.23	1,299.77	13	1,808.00
660.1391	Fleet Services -Departmental Expense Allocation	1,150.00	.00	.00	.00	1,150.00	0	.00
670.156	Equipment Rental/Lease	450.00	.00	.00	.00	450.00	0	529.00
685.180	Membership Dues and Fees	75.00	.00	.00	.00	75.00	0	.00
685.182	Other Operating Expenses	500.00	.00	.00	.00	500.00	0	214.00
685.186	Training	800.00	.00	.00	.00	800.00	0	1,225.00
685.187	Special Projects	200.00	.00	.00	.00	200.00	0	113.00
686.189	Employee Medical	425.00	.00	.00	.00	425.00	0	.00
686.195	Repair/Maint Svc Contract	500.00	.00	.00	.00	500.00	0	375.00
686.1895	Employee wellness services	400.00	42.77	.00	42.77	357.23	11	443.00
	<i>Other Services & Charges Totals</i>	\$11,080.00	\$407.14	\$219.19	\$418.76	\$10,442.05	6%	\$7,375.00
	<i>Other Objects</i>							
795.001	IT Internal Allocations	3,500.00	251.35	.00	532.38	2,967.62	15	4,285.00
	<i>Other Objects Totals</i>	\$3,500.00	\$251.35	\$0.00	\$532.38	\$2,967.62	15%	\$4,285.00
	Sub Department 07 - Victim's Advocate Totals	\$78,162.00	\$5,550.20	\$497.06	\$12,386.61	\$65,278.33	16%	\$74,183.00
	Sub Department 26 - Grants							
	<i>Supplies</i>							

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
500.101	Supplies and Materials	3,000.00	179.36	.00	199.01	2,800.99	7	816.00
500.102	Equipment	500.00	.00	.00	.00	500.00	0	.00
501.101	Uniforms and Clothing	800.00	.00	.00	.00	800.00	0	513.00
<i>Supplies Totals</i>		\$4,300.00	\$179.36	\$0.00	\$199.01	\$4,100.99	5%	\$1,329.00
<i>Other Services & Charges</i>								
610.1110	Communications- Wireless	3,000.00	380.88	436.75	380.88	2,182.37	27	3,629.00
640.124	Travel Expense	1,700.00	.00	.00	.00	1,700.00	0	805.00
660.133	Repairs & Maint. Services	1,000.00	.00	.00	.00	1,000.00	0	.00
660.139	Fleet Services Labor-RTA Mtce Allocation	1,200.00	.00	.00	.00	1,200.00	0	233.00
660.145	Gasoline & Oil	2,800.00	419.98	.00	419.98	2,380.02	15	2,762.00
660.1391	Fleet Services -Departmental Expense Allocation	1,000.00	70.16	.00	171.79	828.21	17	1,087.00
685.182	Other Operating Expenses	2,500.00	.00	.00	.00	2,500.00	0	978.00
685.186	Training	1,300.00	.00	.00	.00	1,300.00	0	500.00
685.187	Special Projects	2,000.00	.00	.00	.00	2,000.00	0	.00
<i>Other Services & Charges Totals</i>		\$16,500.00	\$871.02	\$436.75	\$972.65	\$15,090.60	9%	\$9,996.00
Sub Department 26 - Grants Totals		\$20,800.00	\$1,050.38	\$436.75	\$1,171.66	\$19,191.59	8%	\$11,326.00
Department 05 - Police Totals		\$3,574,220.00	\$283,653.23	\$115,892.30	\$573,130.22	\$2,885,197.48	19%	\$3,355,039.00
Department 09 - Planning & Community Development								
<i>Personal Services</i>								
400.101	Regular Pay	380,065.00	31,147.61	.00	63,662.89	316,402.11	17	312,689.00
401.103	Overtime	3,000.00	211.72	.00	264.68	2,735.32	9	2,414.00
405.114	FICA	29,295.00	2,258.11	.00	4,611.16	24,683.84	16	22,758.00
406.116	Retirement	43,526.00	4,941.64	.00	10,076.56	33,449.44	23	46,701.00
408.125	SCMIT Worker's Comp Ins.	3,500.00	.00	1,099.90	1,099.90	1,300.20	63	3,961.00
410.001	Health Claims Cost	46,850.00	4,774.50	.00	9,549.00	37,301.00	20	45,485.00
<i>Personal Services Totals</i>		\$506,236.00	\$43,333.58	\$1,099.90	\$89,264.19	\$415,871.91	18%	\$434,011.00

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	<i>Supplies</i>							
500.101	Supplies and Materials	4,236.00	40.42	.00	40.42	4,195.58	1	3,844.00
500.102	Equipment	2,900.00	.00	.00	2,100.00	800.00	72	9,373.00
500.103	Furniture	200.00	.00	.00	.00	200.00	0	210.00
500.105	Printing and Binding	2,030.00	.00	.00	.00	2,030.00	0	.00
	<i>Supplies Totals</i>	\$9,366.00	\$40.42	\$0.00	\$2,140.42	\$7,225.58	23%	\$13,428.00
	<i>Other Services & Charges</i>							
610.111	Communications- Landline	2,000.00	128.95	.00	326.74	1,673.26	16	1,549.00
610.112	Postage	1,500.00	.00	.00	109.60	1,390.40	7	575.00
610.1110	Communications- Wireless	1,800.00	179.96	.00	179.96	1,620.04	10	2,073.00
620.114	Advertising	2,245.00	188.50	.00	188.50	2,056.50	8	1,590.00
640.124	Travel Expense	1,063.00	(82.36)	.00	448.36	614.64	42	1,855.00
650.127	Electricity	2,947.00	110.91	.00	252.33	2,694.67	9	2,297.00
650.128	Water	350.00	19.36	.00	43.20	306.80	12	294.00
650.129	Wastewater	474.00	26.83	.00	59.45	414.55	13	401.00
650.130	Sanitation	582.00	48.71	.00	97.42	484.58	17	573.00
650.133	Stormwater	400.00	32.31	.00	64.62	335.38	16	387.00
650.134	Security Lights	1,080.00	90.00	.00	180.00	900.00	17	1,080.00
650.1271	Electricity- Sales Tax	144.00	4.63	.00	11.02	132.98	8	118.00
660.139	Fleet Services Labor-RTA Mtce Allocation	1,500.00	.00	.00	.00	1,500.00	0	1,300.00
660.145	Gasoline & Oil	2,710.00	382.04	.00	382.04	2,327.96	14	3,296.00
660.1391	Fleet Services -Departmental Expense Allocation	1,000.00	49.30	.00	111.05	888.95	11	726.00
670.156	Equipment Rental/Lease	7,500.00	221.06	.00	1,341.63	6,158.37	18	6,490.00
685.180	Membership Dues and Fees	2,155.00	548.00	.00	548.00	1,607.00	25	1,302.00
685.182	Other Operating Expenses	1,470.00	.00	.00	97.27	1,372.73	7	1,496.00
685.184	Continuing Education	840.00	.00	.00	.00	840.00	0	1,326.00

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
685.186	Training	9,807.00	.00	.00	.00	9,807.00	0	5,194.9
685.192	KGB Operations	7,000.00	117.99	.00	1,267.42	5,732.58	18	4,479.7
685.1801	Subscriptions	100.00	.00	.00	.00	100.00	0	.0
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	799.7
685.1921	KGB grant expenses	7,000.00	.00	.00	310.73	6,689.27	4	6,072.7
686.187	Professional Services	150.00	.00	.00	.00	150.00	0	138.0
686.189	Employee Medical	500.00	.00	.00	.00	500.00	0	348.1
686.191	Contract Services/Studies	79,500.00	.00	.00	.00	79,500.00	0	15,297.0
686.195	Repair/Maint Svc Contract	500.00	.00	.00	.00	500.00	0	231.7
686.1895	Employee wellness services	2,000.00	213.86	.00	213.86	1,786.14	11	2,571.7
Other Services & Charges Totals		\$138,317.00	\$2,280.05	\$0.00	\$6,233.20	\$132,083.80	5%	\$63,870.0
Other Objects								
795.001	IT Internal Allocations	20,000.00	1,256.76	.00	2,661.91	17,338.09	13	21,436.1
Other Objects Totals		\$20,000.00	\$1,256.76	\$0.00	\$2,661.91	\$17,338.09	13%	\$21,436.1
Department 09 - Planning & Community Development Totals		\$673,919.00	\$46,910.81	\$1,099.90	\$100,299.72	\$572,519.38	15%	\$532,746.7
Department 10 - Municipal Court								
Personal Services								
400.101	Regular Pay	125,013.00	10,901.06	.00	22,323.09	102,689.91	18	120,475.7
401.103	Overtime	5,160.00	511.29	.00	698.37	4,461.63	14	4,602.8
401.105	On-call pay	5,356.00	400.00	.00	800.00	4,556.00	15	5,200.0
405.114	FICA	10,368.00	859.09	.00	1,751.73	8,616.27	17	9,573.7
406.116	Retirement	18,698.00	1,790.01	.00	3,648.25	15,049.75	20	18,496.0
408.125	SCMIT Worker's Comp Ins.	2,200.00	.00	683.10	683.10	833.80	62	2,460.0
410.001	Health Claims Cost	18,581.00	1,629.98	.00	3,259.96	15,321.04	18	18,045.7
Personal Services Totals		\$185,376.00	\$16,091.43	\$683.10	\$33,164.50	\$151,528.40	18%	\$178,854.4
Supplies								

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
500.101	Supplies and Materials	4,000.00	298.75	.00	298.75	3,701.25	7	2,847.4
500.102	Equipment	4,000.00	.00	3,405.88	.00	594.12	85	42.0
Supplies Totals		\$8,000.00	\$298.75	\$3,405.88	\$298.75	\$4,295.37	46%	\$2,890.0
Other Services & Charges								
610.111	Communications- Landline	550.00	35.04	.00	69.88	480.12	13	421.8
610.112	Postage	3,500.00	.00	.00	534.60	2,965.40	15	2,481.0
610.1110	Communications- Wireless	350.00	26.78	.00	26.78	323.22	8	350.0
620.114	Advertising	500.00	.00	.00	.00	500.00	0	.0
640.124	Travel Expense	1,550.00	106.11	.00	106.11	1,443.89	7	614.4
650.127	Electricity	5,446.00	492.45	.00	1,077.30	4,368.70	20	5,198.0
650.128	Water	359.00	28.87	.00	58.48	300.52	16	486.0
650.129	Wastewater	341.00	27.85	.00	56.66	284.34	17	327.0
650.130	Sanitation	120.00	9.67	.00	19.34	100.66	16	116.0
650.133	Stormwater	215.00	17.39	.00	34.78	180.22	16	208.0
650.134	Security Lights	457.00	38.11	.00	76.22	380.78	17	457.0
650.1271	Electricity- Sales Tax	240.00	17.60	.00	41.67	198.33	17	217.4
660.133	Repairs & Maint. Services	5,000.00	741.20	.00	784.62	4,215.38	16	14,689.0
660.139	Fleet Services Labor-RTA Mtce Allocation	1,200.00	.00	.00	.00	1,200.00	0	703.0
660.145	Gasoline & Oil	639.00	77.21	.00	77.21	561.79	12	700.0
660.1391	Fleet Services -Departmental Expense Allocation	1,200.00	.00	.00	.00	1,200.00	0	192.0
670.156	Equipment Rental/Lease	2,400.00	172.04	.00	172.04	2,227.96	7	1,930.0
685.180	Membership Dues and Fees	100.00	.00	.00	.00	100.00	0	80.0
685.182	Other Operating Expenses	3,600.00	.00	.00	.00	3,600.00	0	1,615.4
685.186	Training	570.00	160.00	.00	345.00	225.00	61	175.0
686.187	Professional Services	21,800.00	.00	25,000.00	.00	(3,200.00)	115	20,569.0
686.195	Repair/Maint Svc Contract	2,000.00	201.75	.00	201.75	1,798.25	10	784.0

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.1895	Employee wellness services	1,000.00	128.32	.00	128.32	871.68	13	1,469.00
	<i>Other Services & Charges Totals</i>	\$53,137.00	\$2,280.39	\$25,000.00	\$3,810.76	\$24,326.24	54%	\$53,790.00
	<i>Other Objects</i>							
795.001	IT Internal Allocations	24,000.00	1,256.76	.00	2,661.91	21,338.09	11	23,445.00
	<i>Other Objects Totals</i>	\$24,000.00	\$1,256.76	\$0.00	\$2,661.91	\$21,338.09	11%	\$23,445.00
	Department 10 - Municipal Court Totals	\$270,513.00	\$19,927.33	\$29,088.98	\$39,935.92	\$201,488.10	26%	\$258,980.00
	Department 11 - Fire							
	<i>Personal Services</i>							
400.101	Regular Pay	1,378,815.00	103,297.80	.00	219,418.74	1,159,396.26	16	1,279,328.00
401.103	Overtime	44,500.00	12,902.36	.00	26,431.80	18,068.20	59	155,865.00
402.111	Volunteer Employees	7,000.00	.00	.00	345.00	6,655.00	5	3,915.00
405.114	FICA	110,964.00	8,301.05	.00	17,576.79	93,387.21	16	101,107.00
406.116	Retirement	253,462.00	21,007.16	.00	44,344.32	209,117.68	17	243,560.00
408.125	SCMIT Worker's Comp Ins.	50,000.00	132.81	17,378.47	17,511.28	15,110.25	70	75,252.00
410.001	Health Claims Cost	260,733.00	21,817.80	.00	43,635.88	217,097.12	17	250,046.00
410.002	Health Claim Costs-Retire	42,204.00	4,736.62	.00	9,473.24	32,730.76	22	35,833.00
	<i>Personal Services Totals</i>	\$2,147,678.00	\$172,195.60	\$17,378.47	\$378,737.05	\$1,751,562.48	18%	\$2,144,909.00
	<i>Supplies</i>							
500.101	Supplies and Materials	18,000.00	200.50	.00	3,085.45	14,914.55	17	21,086.00
500.102	Equipment	32,600.00	3,189.61	.00	4,855.69	27,744.31	15	33,505.00
500.103	Furniture	2,000.00	.00	3,483.72	.00	(1,483.72)	174	2,172.00
500.105	Printing and Binding	500.00	.00	.00	98.45	401.55	20	.00
500.107	Technology Supplies	4,000.00	367.37	.00	708.23	3,291.77	18	3,934.00
501.101	Uniforms and Clothing	28,900.00	1,597.49	.00	1,975.23	26,924.77	7	20,249.00
515.121	Safety Supplies	5,000.00	.00	.00	525.91	4,474.09	11	4,758.00
515.128	Medical Supplies	14,000.00	1,210.85	.00	2,020.08	11,979.92	14	11,905.00

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
531.140	Haz Mat Supplies/Equipmnt	10,000.00	.00	.00	429.30	9,570.70	4	11,213.7
<i>Supplies Totals</i>		\$115,000.00	\$6,565.82	\$3,483.72	\$13,698.34	\$97,817.94	15%	\$108,827.7
<i>Other Services & Charges</i>								
610.111	Communications- Landline	6,500.00	538.93	.00	1,361.59	5,138.41	21	6,379.0
610.112	Postage	500.00	.00	.00	26.76	473.24	5	1,101.4
610.1110	Communications- Wireless	30,000.00	2,580.54	18,705.56	4,450.94	6,843.50	77	34,432.1
620.114	Advertising	750.00	.00	.00	.00	750.00	0	.0
630.121	Fire Prevention Materials	11,945.00	.00	.00	19.65	11,925.35	0	9,545.0
640.124	Travel Expense	5,192.00	1,160.00	.00	4,456.81	735.19	86	4,068.1
650.127	Electricity	23,850.00	987.70	.00	2,090.66	21,759.34	9	10,690.1
650.128	Water	4,720.00	290.86	.00	427.56	4,292.44	9	4,293.1
650.129	Wastewater	2,435.00	188.18	.00	376.36	2,058.64	15	2,302.1
650.130	Sanitation	973.00	78.76	.00	157.52	815.48	16	945.1
650.133	Stormwater	1,435.00	116.10	.00	232.20	1,202.80	16	1,393.1
650.134	Security Lights	1,866.00	151.00	.00	302.00	1,564.00	16	1,812.0
650.1271	Electricity- Sales Tax	1,430.00	31.66	.00	74.80	1,355.20	5	183.1
660.103	Emergency Preparedness	2,500.00	.00	.00	.00	2,500.00	0	5,138.0
660.133	Repairs & Maint. Services	15,000.00	1,699.31	1,928.00	10,422.91	2,649.09	82	29,573.1
660.139	Fleet Services Labor-RTA Mtce Allocation	26,000.00	6,244.44	3,125.94	7,074.44	15,799.62	39	37,644.1
660.145	Gasoline & Oil	27,346.00	2,630.75	.00	2,630.75	24,715.25	10	30,112.1
660.1391	Fleet Services -Departmental Expense Allocation	15,000.00	904.47	.00	2,477.42	12,522.58	17	14,200.0
660.1392	Fleet Svcs- Outside Vends	20,000.00	3,051.71	.00	7,760.02	12,239.98	39	21,203.0
670.156	Equipment Rental/Lease	6,500.00	346.94	.00	559.52	5,940.48	9	4,428.1
682.169	Laundry & Linen	2,000.00	.00	.00	12.56	1,987.44	1	901.9
685.180	Membership Dues and Fees	2,218.00	.00	.00	175.00	2,043.00	8	1,978.1
685.182	Other Operating Expenses	3,000.00	201.00	.00	881.09	2,118.91	29	5,923.1

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Tot
685.184	Continuing Education	5,000.00	.00	.00	.00	5,000.00	0	.00
685.186	Training	21,009.00	991.00	.00	2,715.75	18,293.25	13	19,169.00
685.1801	Subscriptions	14,868.00	.00	.00	6,475.50	8,392.50	44	5,790.00
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	8,557.00
686.187	Professional Services	.00	.00	.00	.00	.00	+++	138.00
686.189	Employee Medical	13,500.00	1,286.85	8,750.00	1,315.22	3,434.78	75	10,232.00
686.195	Repair/Maint Svc Contract	60,286.00	2,299.17	.00	6,501.98	53,784.02	11	63,624.00
686.1895	Employee wellness services	9,500.00	1,283.18	.00	1,283.18	8,216.82	14	13,958.00
	<i>Other Services & Charges Totals</i>	\$335,323.00	\$27,062.55	\$32,509.50	\$64,262.19	\$238,551.31	29%	\$349,722.00
	<i>Other Objects</i>							
700.105	Matched Expenses	.00	.00	.00	.00	.00	+++	2,000.00
795.001	IT Internal Allocations	30,000.00	1,508.11	.00	3,194.28	26,805.72	11	33,745.00
	<i>Other Objects Totals</i>	\$30,000.00	\$1,508.11	\$0.00	\$3,194.28	\$26,805.72	11%	\$35,745.00
	Department 11 - Fire Totals	\$2,628,001.00	\$207,332.08	\$53,371.69	\$459,891.86	\$2,114,737.45	20%	\$2,639,204.00
	Department 12 - Public Works							
	<i>Personal Services</i>							
400.101	Regular Pay	513,319.00	38,700.22	.00	83,321.14	429,997.86	16	464,373.00
401.103	Overtime	18,000.00	174.28	.00	1,181.78	16,818.22	7	17,219.00
405.114	FICA	39,581.00	2,804.01	.00	6,087.37	33,493.63	15	34,181.00
406.116	Retirement	71,334.00	5,569.08	.00	12,347.27	58,986.73	17	68,592.00
408.125	SCMIT Worker's Comp Ins.	23,000.00	.00	7,803.52	7,803.52	7,392.96	68	28,136.00
410.001	Health Claims Cost	101,206.00	8,048.70	.00	16,797.52	84,408.48	17	97,722.00
410.002	Health Claim Costs-Retire	45,016.00	3,858.50	.00	7,717.00	37,299.00	17	34,004.00
	<i>Personal Services Totals</i>	\$811,456.00	\$59,154.79	\$7,803.52	\$135,255.60	\$668,396.88	18%	\$744,231.00
	<i>Supplies</i>							
500.101	Supplies and Materials	18,000.00	1,029.44	.00	2,882.75	15,117.25	16	14,966.00

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
500.102	Equipment	11,000.00	.00	.00	259.16	10,740.84	2	9,335.9
500.103	Furniture	2,500.00	.00	.00	.00	2,500.00	0	2,180.0
500.105	Printing and Binding	1,500.00	.00	.00	16.49	1,483.51	1	2,495.0
501.101	Uniforms and Clothing	20,000.00	1,214.06	.00	2,669.11	17,330.89	13	16,858.7
513.112	Asphalt/Concrete/Gravel	15,000.00	.00	.00	.00	15,000.00	0	10,074.9
515.121	Safety Supplies	5,000.00	73.77	.00	73.77	4,926.23	1	4,355.7
Supplies Totals		\$73,000.00	\$2,317.27	\$0.00	\$5,901.28	\$67,098.72	8%	\$60,266.0
Other Services & Charges								
610.111	Communications- Landline	3,500.00	299.37	.00	844.86	2,655.14	24	3,530.4
610.112	Postage	100.00	.00	.00	.00	100.00	0	41.8
610.1110	Communications- Wireless	5,000.00	287.42	.00	287.42	4,712.58	6	4,446.0
620.114	Advertising	750.00	.00	.00	.00	750.00	0	1,381.0
640.124	Travel Expense	1,000.00	.00	.00	.00	1,000.00	0	254.7
650.127	Electricity	1,206.00	88.52	.00	206.59	999.41	17	1,153.0
650.128	Water	441.00	38.11	.00	78.08	362.92	18	427.7
650.129	Wastewater	581.00	50.20	.00	102.68	478.32	18	564.0
650.130	Sanitation	470.00	38.04	.00	76.08	393.92	16	456.4
650.133	Stormwater	430.00	34.87	.00	69.74	360.26	16	418.4
650.134	Security Lights	551.00	44.54	.00	89.08	461.92	16	534.4
650.1271	Electricity- Sales Tax	4.00	.13	.00	.33	3.67	8	1.8
660.133	Repairs & Maint. Services	10,000.00	1,473.31	.00	2,229.24	7,770.76	22	16,791.0
660.139	Fleet Services Labor-RTA Mtce Allocation	22,000.00	.00	.00	1,413.74	20,586.26	6	16,171.7
660.145	Gasoline & Oil	20,948.00	2,467.68	.00	2,467.68	18,480.32	12	23,294.7
660.1391	Fleet Services -Departmental Expense Allocation	32,000.00	3,174.16	.00	8,126.45	23,873.55	25	38,309.7
663.142	Street Sign Maintenance	5,000.00	5.46	.00	271.18	4,728.82	5	3,963.8
663.148	Maintenance of Parks	20,000.00	1,053.64	.00	1,053.64	18,946.36	5	17,992.0

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
670.156	Equipment Rental/Lease	3,000.00	489.34	.00	971.90	2,028.10	32	3,144.4
685.180	Membership Dues and Fees	750.00	.00	.00	268.00	482.00	36	452.0
685.182	Other Operating Expenses	3,000.00	814.58	.00	916.18	2,083.82	31	703.0
685.186	Training	3,000.00	.00	.00	.00	3,000.00	0	1,569.0
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	6,040.0
686.187	Professional Services	5,000.00	.00	8,332.50	.00	(3,332.50)	167	7,383.0
686.189	Employee Medical	1,000.00	93.25	.00	93.25	906.75	9	197.0
686.195	Repair/Maint Svc Contract	8,500.00	313.50	1,567.50	650.48	6,282.02	26	6,325.0
686.1895	Employee wellness services	3,505.00	598.82	.00	598.82	2,906.18	17	6,811.0
687.203	Contract Services	10,000.00	.00	.00	.00	10,000.00	0	12,200.0
687.204	Janitorial Services	3,000.00	245.84	2,458.35	491.68	49.97	98	.0
	<i>Other Services & Charges Totals</i>	\$164,736.00	\$11,610.78	\$12,358.35	\$21,307.10	\$131,070.55	20%	\$174,559.0
	<i>Other Objects</i>							
700.105	Matched Expenses	.00	.00	.00	.00	.00	+++	2,000.0
795.001	IT Internal Allocations	4,000.00	251.35	.00	532.38	3,467.62	13	5,295.0
	<i>Other Objects Totals</i>	\$4,000.00	\$251.35	\$0.00	\$532.38	\$3,467.62	13%	\$7,295.0
	Department 12 - Public Works Totals	\$1,053,192.00	\$73,334.19	\$20,161.87	\$162,996.36	\$870,033.77	17%	\$986,352.0
	Department 13 - Information Technology							
	<i>Personal Services</i>							
400.101	Regular Pay	81,440.00	6,687.33	.00	13,678.59	67,761.41	17	76,905.0
405.114	FICA	6,230.00	491.26	.00	1,005.78	5,224.22	16	5,657.0
406.116	Retirement	11,561.00	1,039.38	.00	2,126.05	9,434.95	18	11,174.0
408.125	SCMIT Worker's Comp Ins.	725.00	.00	277.87	277.87	169.26	77	1,000.0
410.001	Health Claims Cost	8,041.00	704.24	.00	1,408.48	6,632.52	18	7,806.0
	<i>Personal Services Totals</i>	\$107,997.00	\$8,922.21	\$277.87	\$18,496.77	\$89,222.36	17%	\$102,545.0
	<i>Supplies</i>							

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
500.101	Supplies and Materials	4,000.00	.00	.00	.00	4,000.00	0	4,866.8
500.102	Equipment	10,000.00	.00	.00	.00	10,000.00	0	3,432.9
500.107	Technology Supplies	500.00	.00	.00	.00	500.00	0	.0
Supplies Totals		\$14,500.00	\$0.00	\$0.00	\$0.00	\$14,500.00	0%	\$8,299.7
Other Services & Charges								
610.111	Communications- Landline	600.00	35.04	.00	69.88	530.12	12	421.8
610.112	Postage	50.00	.00	.00	.00	50.00	0	.0
610.1110	Communications- Wireless	800.00	49.99	.00	49.99	750.01	6	723.1
640.124	Travel Expense	500.00	.00	.00	.00	500.00	0	144.1
650.127	Electricity	1,473.00	55.46	.00	126.17	1,346.83	9	1,148.1
650.128	Water	175.00	9.67	.00	21.58	153.42	12	147.4
650.129	Wastewater	237.00	13.40	.00	29.71	207.29	13	200.8
650.130	Sanitation	290.00	24.34	.00	48.68	241.32	17	286.1
650.133	Stormwater	920.00	99.94	.00	199.88	720.12	22	1,055.0
650.134	Security Lights	540.00	45.00	.00	90.00	450.00	17	540.0
650.1271	Electricity- Sales Tax	72.00	2.32	.00	5.52	66.48	8	59.1
685.180	Membership Dues and Fees	50.00	.00	.00	.00	50.00	0	35.0
685.182	Other Operating Expenses	500.00	.00	.00	.00	500.00	0	.0
685.186	Training	.00	.00	2,560.00	.00	(2,560.00)	+++	.0
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	1,280.0
686.184	Technology Services	185,340.00	15,835.08	47,479.07	31,412.58	106,448.35	43	191,501.0
686.194	Other Prof/Tech Services	6,000.00	.00	.00	2,916.00	3,084.00	49	4,309.9
686.195	Repair/Maint Svc Contract	10,000.00	.00	.00	.00	10,000.00	0	289.0
686.1895	Employee wellness services	300.00	42.77	.00	42.77	257.23	14	443.1
Other Services & Charges Totals		\$207,847.00	\$16,213.01	\$50,039.07	\$35,012.76	\$122,795.17	41%	\$202,586.1
Other Objects								

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
795.001	IT Internal Allocations	(357,070.00)	(24,129.81)	.00	(51,108.59)	(305,961.41)	14	(311,483.6
	<i>Other Objects Totals</i>	(\$357,070.00)	(\$24,129.81)	\$0.00	(\$51,108.59)	(\$305,961.41)	14%	(\$311,483.6
	<i>Capital Outlay</i>							
900.3950	Computer Software	16,200.00	.00	.00	.00	16,200.00	0	16,688.0
900.4300	Other Equipment	11,000.00	.00	.00	.00	11,000.00	0	.0
	<i>Capital Outlay Totals</i>	\$27,200.00	\$0.00	\$0.00	\$0.00	\$27,200.00	0%	\$16,688.0
	Department 13 - Information Technology Totals	\$474.00	\$1,005.41	\$50,316.94	\$2,400.94	(\$52,243.88)	11122%	\$18,636.0
	Department 14 - Fleet Services							
	<i>Personal Services</i>							
400.101	Regular Pay	127,203.00	11,108.39	.00	22,721.69	104,481.31	18	123,366.0
401.103	Overtime	1,000.00	37.34	.00	37.34	962.66	4	9.0
405.114	FICA	9,732.00	798.27	.00	1,633.72	8,098.28	17	8,798.0
406.116	Retirement	17,918.00	1,719.71	.00	3,515.05	14,402.95	20	17,800.0
408.125	SCMIT Worker's Comp Ins.	7,000.00	.00	1,945.09	1,945.09	3,109.82	56	7,006.0
410.001	Health Claims Cost	21,993.00	2,066.96	.00	4,133.92	17,859.08	19	21,352.0
410.002	Health Claim Costs-Retire	14,377.00	1,235.30	.00	2,470.60	11,906.40	17	9,503.0
	<i>Personal Services Totals</i>	\$199,223.00	\$16,965.97	\$1,945.09	\$36,457.41	\$160,820.50	19%	\$187,836.0
	<i>Supplies</i>							
500.101	Supplies and Materials	9,000.00	103.49	.00	414.60	8,585.40	5	7,178.0
500.102	Equipment	2,000.00	.00	.00	477.00	1,523.00	24	1,818.0
500.105	Printing and Binding	500.00	.00	.00	.00	500.00	0	155.0
501.101	Uniforms and Clothing	4,800.00	256.20	.00	556.35	4,243.65	12	5,088.0
515.121	Safety Supplies	1,600.00	.00	.00	.00	1,600.00	0	133.0
	<i>Supplies Totals</i>	\$17,900.00	\$359.69	\$0.00	\$1,447.95	\$16,452.05	8%	\$14,374.0
	<i>Other Services & Charges</i>							
610.111	Communications- Landline	1,500.00	117.03	.00	336.21	1,163.79	22	1,360.0

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
610.112	Postage	100.00	.00	.00	.00	100.00	0	.0
610.1110	Communications- Wireless	600.00	44.99	.00	44.99	555.01	7	619.0
620.114	Advertising	100.00	.00	.00	.00	100.00	0	.0
640.124	Travel Expense	500.00	.00	.00	.00	500.00	0	27.0
650.127	Electricity	11,764.00	834.15	.00	1,986.89	9,777.11	17	11,130.0
650.128	Water	440.00	38.08	.00	78.04	361.96	18	427.0
650.129	Wastewater	581.00	50.18	.00	102.64	478.36	18	563.0
650.130	Sanitation	456.00	36.90	.00	73.80	382.20	16	442.0
650.133	Stormwater	784.00	63.41	.00	126.82	657.18	16	760.0
650.134	Security Lights	526.00	42.57	.00	85.14	440.86	16	510.0
650.1271	Electricity- Sales Tax	611.00	34.92	.00	90.68	520.32	15	537.0
660.139	Fleet Services Labor-RTA Mtce Allocation	1,000.00	.00	.00	.00	1,000.00	0	609.0
660.145	Gasoline & Oil	1,770.00	174.12	.00	174.12	1,595.88	10	2,118.0
660.1391	Fleet Services -Departmental Expense Allocation	800.00	.00	.00	.00	800.00	0	371.0
662.140	Building Repairs	1,000.00	.00	.00	.00	1,000.00	0	7,021.0
685.182	Other Operating Expenses	500.00	.00	.00	.00	500.00	0	285.0
685.186	Training	500.00	.00	.00	.00	500.00	0	.0
685.1801	Subscriptions	150.00	.00	.00	.00	150.00	0	.0
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	44.0
686.189	Employee Medical	200.00	.00	.00	.00	200.00	0	92.0
686.195	Repair/Maint Svc Contract	6,850.00	114.00	570.00	4,155.00	2,125.00	69	6,293.0
686.1895	Employee wellness services	1,000.00	85.55	.00	85.55	914.45	9	1,204.0
Other Services & Charges Totals		\$31,732.00	\$1,635.90	\$570.00	\$7,339.88	\$23,822.12	25%	\$34,421.0
Other Objects								
735.122	Services Billed	(245,496.00)	(18,961.56)	.00	(48,598.18)	(196,897.82)	20	(236,764.8
795.001	IT Internal Allocations	2,000.00	.00	.00	.00	2,000.00	0	2,008.0

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<i>Other Objects Totals</i>		(\$243,496.00)	(\$18,961.56)	\$0.00	(\$48,598.18)	(\$194,897.82)	20%	(\$234,756.1)
Department 14 - Fleet Services Totals		\$5,359.00	\$0.00	\$2,515.09	(\$3,352.94)	\$6,196.85	-16%	\$1,876.1
Department 20 - General Government								
<i>Personal Services</i>								
410.001	Health Claims Cost	500.00	.00	.00	108,305.32	(107,805.32)	21661	.0
410.002	Health Claim Costs-Retire	13,162.00	1,706.75	.00	3,413.50	9,748.50	26	41,941.1
<i>Personal Services Totals</i>		\$13,662.00	\$1,706.75	\$0.00	\$111,718.82	(\$98,056.82)	818%	\$41,941.1
<i>Supplies</i>								
500.103	Furniture	1,000.00	.00	.00	.00	1,000.00	0	.0
510.106	Cleaning & Sanitation Sup	2,200.00	86.01	.00	267.01	1,932.99	12	1,049.1
<i>Supplies Totals</i>		\$3,200.00	\$86.01	\$0.00	\$267.01	\$2,932.99	8%	\$1,049.1
<i>Other Services & Charges</i>								
600.110	SCMIRF Property/Liab Ins	275,000.00	4,581.01	23,018.05	139,448.45	112,533.50	59	300,702.1
600.112	Survivors Health Ins	6,000.00	1,251.78	.00	2,503.56	3,496.44	42	6,044.1
600.1051	Employee Wellness &Safety	20,700.00	2,197.00	.00	2,522.00	18,178.00	12	18,836.0
600.1052	Unemployment Insurance	3,600.00	.00	.00	.00	3,600.00	0	3,653.4
620.114	Advertising	200.00	.00	.00	.00	200.00	0	174.0
640.124	Travel Expense	.00	.00	.00	.00	.00	+++	3,471.0
650.133	Stormwater	812.00	65.71	.00	131.42	680.58	16	788.1
660.133	Repairs & Maint. Services	5,000.00	.00	.00	.00	5,000.00	0	4,487.0
685.180	Membership Dues and Fees	4,500.00	.00	.00	50.00	4,450.00	1	2,941.4
685.181	City Hall Demolition/Rebuild Expenses	125,000.00	.00	443,350.00	.00	(318,350.00)	355	100,725.0
685.182	Other Operating Expenses	7,250.00	10,973.73	.00	21,126.73	(13,876.73)	291	154,193.0
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	3,312.1
685.1822	City Hall - Temporary Locations	103,824.00	.00	.00	.00	103,824.00	0	.0
686.186	Legal Services	60,000.00	468.75	25,000.00	156.75	34,843.25	42	69,993.4

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Tot
686.187	Professional Services	9,000.00	3,200.00	.00	4,425.00	4,575.00	49	22,170.00
686.192	Elections	9,000.00	.00	.00	.00	9,000.00	0	7,770.00
686.194	Other Prof/Tech Services	2,000.00	.00	.00	.00	2,000.00	0	5,000.00
686.195	Repair/Maint Svc Contract	5,860.00	98.53	.00	197.06	5,662.94	3	1,362.00
686.199	Internal Engineering	35,000.00	3,058.12	.00	7,129.95	27,870.05	20	33,618.00
686.1871	Audit Services	36,000.00	.00	.00	.00	36,000.00	0	38,600.00
686.1895	Employee wellness services	2,500.00	.00	.00	.00	2,500.00	0	2,339.00
687.204	Janitorial Services	8,200.00	688.32	6,883.43	1,376.64	(60.07)	101	.00
	<i>Other Services & Charges Totals</i>	\$719,446.00	\$26,582.95	\$498,251.48	\$179,067.56	\$42,126.96	94%	\$780,184.00
	<i>Other Objects</i>							
720.002	Unclaimed funds to the State	.00	.00	.00	.00	.00	+++	2,552.00
795.995	GF Cost Distribution	(291,240.00)	(24,270.00)	.00	(48,540.00)	(242,700.00)	17	(263,130.00)
	<i>Other Objects Totals</i>	(\$291,240.00)	(\$24,270.00)	\$0.00	(\$48,540.00)	(\$242,700.00)	17%	(\$260,577.00)
	Department 20 - General Government Totals	\$445,068.00	\$4,105.71	\$498,251.48	\$242,513.39	(\$295,696.87)	166%	\$562,598.00
	EXPENSE TOTALS	\$9,537,637.00	\$710,739.96	\$780,412.02	\$1,734,653.66	\$7,022,571.32	26%	\$9,234,729.00
	Fund 0010 - General Fund Totals							
	REVENUE TOTALS	9,668,996.00	563,609.91	.00	767,592.98	8,901,403.02	8%	10,417,622.00
	EXPENSE TOTALS	9,537,637.00	710,739.96	780,412.02	1,734,653.66	7,022,571.32	26%	9,234,729.00
	Fund 0010 - General Fund Totals	\$131,359.00	(\$147,130.05)	(\$780,412.02)	(\$967,060.68)	\$1,878,831.70		\$1,182,893.00
	Fund 0011 - Debt Service							
	REVENUE							
	Department 00 - Revenue							
	<i>Property Taxes</i>							
311.002	Property Taxes -Debt Mill	261,360.00	1,491.79	.00	1,491.79	259,868.21	1	133,386.00
	<i>Property Taxes Totals</i>	\$261,360.00	\$1,491.79	\$0.00	\$1,491.79	\$259,868.21	1%	\$133,386.00

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

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Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Department	00 - Revenue							
	<i>Other Services & Charges</i>							
686.1911	Grants	.00	.00	.00	.00	.00	+++	(471,089.0
	<i>Other Services & Charges Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$471,089.0
	Department 00 - Revenue Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$471,089.0
Department	26 - Special Projects							
	<i>Capital Outlay</i>							
900.903	Sidewalk Program	100,000.00	.00	.00	.00	100,000.00	0	95,916.0
900.904	Street Re-Surfacing Program	50,000.00	.00	.00	.00	50,000.00	0	33,161.0
900.918	Ladder One	.00	6,911.00	(6,911.00)	6,911.00	.00	+++	849,076.0
900.920	Station I Kitchen Repair	50,000.00	.00	.00	.00	50,000.00	0	.0
900.3000	Buildings & Improvements	108,000.00	.00	.00	.00	108,000.00	0	96,141.0
900.3950	Computer Software	10,500.00	.00	.00	.00	10,500.00	0	10,022.0
900.4000	Office Equipment	18,000.00	.00	.00	.00	18,000.00	0	31,586.0
900.4100	Vehicles	60,000.00	.00	.00	.00	60,000.00	0	205,215.0
900.4300	Other Equipment	139,500.00	.00	.00	.00	139,500.00	0	140,317.0
900.6000	Other Improvements	50,000.00	.00	.00	.00	50,000.00	0	.0
	<i>Capital Outlay Totals</i>	\$586,000.00	\$6,911.00	(\$6,911.00)	\$6,911.00	\$586,000.00	0%	\$1,461,437.0
	Department 26 - Special Projects Totals	\$586,000.00	\$6,911.00	(\$6,911.00)	\$6,911.00	\$586,000.00	0%	\$1,461,437.0
	EXPENSE TOTALS	\$586,000.00	\$6,911.00	(\$6,911.00)	\$6,911.00	\$586,000.00	0%	\$990,348.0
	Fund 0012 - Capital Projects Reserve Fund Totals							
	REVENUE TOTALS	586,000.00	.00	.00	.00	586,000.00	0%	.0
	EXPENSE TOTALS	586,000.00	6,911.00	(6,911.00)	6,911.00	586,000.00	0%	990,348.0
	Fund 0012 - Capital Projects Reserve Fund Totals	\$0.00	(\$6,911.00)	\$6,911.00	(\$6,911.00)	\$0.00		(\$990,348.5
Fund	0017 - Federal Grants							

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
EXPENSE								
	Department 69 - Federal Grants							
	<i>Supplies</i>							
500.101	Supplies and Materials	.00	.00	.00	.00	.00	+++	1,130.00
	<i>Supplies Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,130.00
	Department 69 - Federal Grants Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,130.00
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,130.00
Fund 0017 - Federal Grants Totals								
	REVENUE TOTALS	.00	.00	.00	.00	.00	+++	.00
	EXPENSE TOTALS	.00	.00	.00	.00	.00	+++	1,130.00
	Fund 0017 - Federal Grants Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		(\$1,130.00)
Fund 0020 - State Accommodations Tax								
REVENUE								
	Department 00 - Revenue							
	<i>State Shared</i>							
318.001	Accommodations Tax	140,000.00	.00	.00	.00	140,000.00	0	154,628.00
	<i>State Shared Totals</i>	\$140,000.00	\$0.00	\$0.00	\$0.00	\$140,000.00	0%	\$154,628.00
	<i>Investment Earnings</i>							
361.001	Investment Earnings	1,500.00	.00	.00	.00	1,500.00	0	2,645.00
	<i>Investment Earnings Totals</i>	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0%	\$2,645.00
	Department 00 - Revenue Totals	\$141,500.00	\$0.00	\$0.00	\$0.00	\$141,500.00	0%	\$157,273.00
	REVENUE TOTALS	\$141,500.00	\$0.00	\$0.00	\$0.00	\$141,500.00	0%	\$157,273.00
EXPENSE								
	Department 33 - State Accommodations Tax							
	<i>Other Services & Charges</i>							

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Tot
620.114	Advertising	500.00	.00	.00	.00	500.00	0	58.0
683.173	Tourism Related	75,000.00	.00	.00	.00	75,000.00	0	67,203.0
683.174	Tourism Advertise/Promote	30,000.00	.00	.00	.00	30,000.00	0	38,888.4
	<i>Other Services & Charges Totals</i>	\$105,500.00	\$0.00	\$0.00	\$0.00	\$105,500.00	0%	\$106,150.0
	<i>Other Objects</i>							
750.124	Transfers to General Fund	36,000.00	.00	.00	.00	36,000.00	0	31,481.4
	<i>Other Objects Totals</i>	\$36,000.00	\$0.00	\$0.00	\$0.00	\$36,000.00	0%	\$31,481.4
	Department 33 - State Accommodations Tax Totals	\$141,500.00	\$0.00	\$0.00	\$0.00	\$141,500.00	0%	\$137,631.0
	EXPENSE TOTALS	\$141,500.00	\$0.00	\$0.00	\$0.00	\$141,500.00	0%	\$137,631.0
	Fund 0020 - State Accommodations Tax Totals							
	REVENUE TOTALS	141,500.00	.00	.00	.00	141,500.00	0%	157,273.0
	EXPENSE TOTALS	141,500.00	.00	.00	.00	141,500.00	0%	137,631.0
	Fund 0020 - State Accommodations Tax Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$19,642.0
	Fund 0022 - Local Hospitality/ATax							
	REVENUE							
	Department 00 - Revenue							
	<i>Fees</i>							
324.001	Hospitality Fee	710,000.00	65,670.94	.00	140,861.16	569,138.84	20	723,056.4
324.002	Accommodation Fees	220,000.00	28,038.43	.00	53,296.24	166,703.76	24	241,640.0
	<i>Fees Totals</i>	\$930,000.00	\$93,709.37	\$0.00	\$194,157.40	\$735,842.60	21%	\$964,697.0
	<i>State Grants</i>							
332.015	DBA State Grant	.00	.00	.00	30,000.00	(30,000.00)	+++	72,095.0
	<i>State Grants Totals</i>	\$0.00	\$0.00	\$0.00	\$30,000.00	(\$30,000.00)	+++	\$72,095.0
	<i>Investment Earnings</i>							
361.001	Investment Earnings	13,000.00	.00	.00	.00	13,000.00	0	26,076.0

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	<i>Investment Earnings Totals</i>	\$13,000.00	\$0.00	\$0.00	\$0.00	\$13,000.00	0%	\$26,076.00
	<i>Miscellaneous</i>							
367.001	Operating Contributions	.00	.00	.00	.00	.00	+++	20,000.00
369.002	Miscellaneous Revenue	.00	.00	.00	4,500.00	(4,500.00)	+++	46,992.00
	<i>Miscellaneous Totals</i>	\$0.00	\$0.00	\$0.00	\$4,500.00	(\$4,500.00)	+++	\$66,992.00
	<i>Operating Transfers In</i>							
394.002	Transfer from fund balance	198,647.00	.00	.00	.00	198,647.00	0	.00
	<i>Operating Transfers In Totals</i>	\$198,647.00	\$0.00	\$0.00	\$0.00	\$198,647.00	0%	\$0.00
	Department 00 - Revenue Totals	\$1,141,647.00	\$93,709.37	\$0.00	\$228,657.40	\$912,989.60	20%	\$1,129,861.00
	REVENUE TOTALS	\$1,141,647.00	\$93,709.37	\$0.00	\$228,657.40	\$912,989.60	20%	\$1,129,861.00
	EXPENSE							
	Department 08 - Winyah Auditorium							
	<i>Other Services & Charges</i>							
650.127	Electricity	3,105.00	1,237.03	.00	2,566.47	538.53	83	4,690.00
	<i>Other Services & Charges Totals</i>	\$3,105.00	\$1,237.03	\$0.00	\$2,566.47	\$538.53	83%	\$4,690.00
	Department 08 - Winyah Auditorium Totals	\$3,105.00	\$1,237.03	\$0.00	\$2,566.47	\$538.53	83%	\$4,690.00
	Department 23 - Old Hospitality Fees							
	<i>Other Services & Charges</i>							
620.114	Advertising	200.00	.00	.00	.00	200.00	0	.00
620.1141	Advertising- Other	500.00	.00	.00	.00	500.00	0	.00
685.182	Other Operating Expenses	2,500.00	.00	.00	.00	2,500.00	0	630.00
	<i>Other Services & Charges Totals</i>	\$3,200.00	\$0.00	\$0.00	\$0.00	\$3,200.00	0%	\$630.00
	<i>Other Objects</i>							
750.124	Transfers to General Fund	125,000.00	10,416.67	.00	20,833.34	104,166.66	17	108,000.00
	<i>Other Objects Totals</i>	\$125,000.00	\$10,416.67	\$0.00	\$20,833.34	\$104,166.66	17%	\$108,000.00
	<i>Capital Outlay</i>							

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
900.905	Park Improvements	75,000.00	.00	.00	.00	75,000.00	0	69,773.00
<i>Capital Outlay Totals</i>		\$75,000.00	\$0.00	\$0.00	\$0.00	\$75,000.00	0%	\$69,773.00
Department 23 - Old Hospitality Fees Totals		\$203,200.00	\$10,416.67	\$0.00	\$20,833.34	\$182,366.66	10%	\$178,404.00
Department 24 - New Hospitality Fees								
<i>Personal Services</i>								
400.101	Regular Pay	33,000.00	3,122.33	.00	6,386.58	26,613.42	19	34,077.00
401.103	Overtime	1,500.00	.00	.00	.00	1,500.00	0	1,353.00
405.114	FICA	2,500.00	228.74	.00	468.34	2,031.66	19	2,589.00
406.116	Retirement	4,500.00	561.90	.00	1,145.89	3,354.11	25	6,078.00
410.001	Health Claims Cost	3,291.00	290.50	.00	581.00	2,710.00	18	3,195.00
<i>Personal Services Totals</i>		\$44,791.00	\$4,203.47	\$0.00	\$8,581.81	\$36,209.19	19%	\$47,294.00
<i>Other Services & Charges</i>								
620.1141	Advertising- Other	500.00	.00	.00	.00	500.00	0	116.00
683.174	Tourism Advertise/Promote	198,750.00	12,126.70	.00	12,571.70	186,178.30	6	140,321.00
685.180	Membership Dues and Fees	2,500.00	.00	.00	.00	2,500.00	0	1,550.00
685.182	Other Operating Expenses	19,300.00	8,243.32	7,695.00	15,181.80	(3,576.80)	119	26,145.00
685.187	Special Projects	369,200.00	.00	1,950.00	39,135.35	328,114.65	11	157,939.00
685.1871	Way-finding project	50,000.00	.00	.00	.00	50,000.00	0	3,586.00
686.195	Repair/Maint Svc Contract	11,800.00	1,489.00	9,500.00	2,439.00	(139.00)	101	12,787.00
687.198	Donations & Promotions	500.00	.00	.00	.00	500.00	0	500.00
687.204	Janitorial Services	32,900.00	2,802.52	28,025.28	5,605.04	(730.32)	102	.00
<i>Other Services & Charges Totals</i>		\$685,450.00	\$24,661.54	\$47,170.28	\$74,932.89	\$563,346.83	18%	\$342,947.00
<i>Capital Outlay</i>								
900.905	Park Improvements	18,000.00	.00	.00	.00	18,000.00	0	6,150.00
900.1000	Infrastructure Improvemts	.00	.00	.00	.00	.00	+++	4,526.00
900.2500	Land Improvements	.00	.00	.00	.00	.00	+++	26,490.00

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
900.6000	Other Improvements	.00	.00	.00	.00	.00	+++	75,625.00
<i>Capital Outlay Totals</i>		\$18,000.00	\$0.00	\$0.00	\$0.00	\$18,000.00	0%	\$112,791.00
Department 24 - New Hospitality Fees Totals		\$748,241.00	\$28,865.01	\$47,170.28	\$83,514.70	\$617,556.02	17%	\$503,034.00
Department 29 - Kaminski House								
<i>Other Services & Charges</i>								
600.110	SCMIRF Property/Liab Ins	13,500.00	.00	.00	.00	13,500.00	0	.00
650.127	Electricity	2,238.00	161.13	.00	361.84	1,876.16	16	2,168.00
650.133	Stormwater	1,268.00	113.40	.00	226.80	1,041.20	18	1,285.00
650.1271	Electricity- Sales Tax	95.00	5.80	.00	13.76	81.24	14	90.00
685.182	Other Operating Expenses	.00	.00	.00	.00	.00	+++	43.00
687.203	Contract Services	170,000.00	.00	.00	37,500.00	132,500.00	22	170,000.00
<i>Other Services & Charges Totals</i>		\$187,101.00	\$280.33	\$0.00	\$38,102.40	\$148,998.60	20%	\$173,587.00
<i>Other Objects</i>								
720.120	Donations and Promotions	.00	.00	.00	.00	.00	+++	20,000.00
<i>Other Objects Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$20,000.00
Department 29 - Kaminski House Totals		\$187,101.00	\$280.33	\$0.00	\$38,102.40	\$148,998.60	20%	\$193,587.00
EXPENSE TOTALS		\$1,141,647.00	\$40,799.04	\$47,170.28	\$145,016.91	\$949,459.81	17%	\$879,716.00
Fund 0022 - Local Hospitality/ATax Totals								
REVENUE TOTALS		1,141,647.00	93,709.37	.00	228,657.40	912,989.60	20%	1,129,861.00
EXPENSE TOTALS		1,141,647.00	40,799.04	47,170.28	145,016.91	949,459.81	17%	879,716.00
Fund 0022 - Local Hospitality/ATax Totals		\$0.00	\$52,910.33	(\$47,170.28)	\$83,640.49	(\$36,470.21)		\$250,145.00
Fund 0030 - Electric Utility Fund								
REVENUE								
Department 00 - Revenue								
<i>Operating Revenues</i>								

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
301.000	Sale Of Utilities	12,600,000.00	1,219,138.32	.00	2,259,937.02	10,340,062.98	18	11,318,382.0
301.002	New Turn Ons	5,000.00	375.00	.00	760.00	4,240.00	15	3,985.0
301.004	Security Lights	250,000.00	22,991.00	.00	45,985.00	204,015.00	18	283,046.0
301.012	Restores	60,000.00	5,010.00	.00	8,775.00	51,225.00	15	71,124.0
302.001	Penalties	125,000.00	12,768.37	.00	20,231.20	104,768.80	16	124,554.0
302.002	Pole Rental	200,000.00	5,739.22	.00	11,478.44	188,521.56	6	182,388.0
302.003	Fiber Rental	25,000.00	.00	.00	2,000.00	23,000.00	8	22,000.0
Operating Revenues Totals		\$13,265,000.00	\$1,266,021.91	\$0.00	\$2,349,166.66	\$10,915,833.34	18%	\$12,005,481.0
Federal Grants								
335.004	Fema Recovery	25,000.00	.00	.00	.00	25,000.00	0	55,258.0
Federal Grants Totals		\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0%	\$55,258.0
Investment Earnings								
306.001	Investment Earnings	70,000.00	9,703.13	.00	19,978.75	50,021.25	29	120,690.0
Investment Earnings Totals		\$70,000.00	\$9,703.13	\$0.00	\$19,978.75	\$50,021.25	29%	\$120,690.0
Miscellaneous								
301.001	Revenue from Energu Efficiency Program	55,000.00	5,449.09	.00	10,995.62	44,004.38	20	78,443.0
307.002	Sale Of Scrap	500.00	.00	.00	.00	500.00	0	.0
369.002	Miscellaneous Revenue	5,000.00	710.00	.00	710.00	4,290.00	14	28,008.0
Miscellaneous Totals		\$60,500.00	\$6,159.09	\$0.00	\$11,705.62	\$48,794.38	19%	\$106,451.0
Operating Transfers In								
394.002	Transfer from fund balance	(897,427.00)	.00	.00	.00	(897,427.00)	0	.0
Operating Transfers In Totals		(\$897,427.00)	\$0.00	\$0.00	\$0.00	(\$897,427.00)	0%	\$0.0
Sale of Assets								
391.001	Sale of Assets	.00	.00	.00	.00	.00	+++	600.0
Sale of Assets Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$600.0
Department 00 - Revenue Totals		\$12,523,073.00	\$1,281,884.13	\$0.00	\$2,380,851.03	\$10,142,221.97	19%	\$12,288,482.0

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Tot
REVENUE TOTALS		\$12,523,073.00	\$1,281,884.13	\$0.00	\$2,380,851.03	\$10,142,221.97	19%	\$12,288,482.00
EXPENSE								
Department 19 - Electric								
Personal Services								
400.101	Regular Pay	643,935.00	56,977.48	.00	129,138.01	514,796.99	20	605,706.00
401.103	Overtime	10,000.00	211.30	.00	320.93	9,679.07	3	4,352.00
401.105	On-call pay	10,400.00	800.00	.00	1,600.00	8,800.00	15	10,400.00
401.106	Contract Labor	500,000.00	30,603.20	269,396.80	30,603.20	200,000.00	60	587,815.00
405.114	FICA	50,748.00	4,237.91	.00	9,639.15	41,108.85	19	44,959.00
406.116	Retirement	93,905.00	8,973.74	.00	20,313.65	73,591.35	22	89,971.00
408.125	SCMIT Worker's Comp Ins.	60,000.00	.00	19,346.71	19,346.71	21,306.58	64	71,198.00
410.001	Health Claims Cost	92,717.00	7,964.42	.00	15,928.84	76,788.16	17	88,429.00
410.002	Health Claim Costs-Retire	40,615.00	3,032.82	.00	6,065.64	34,549.36	15	27,652.00
410.003	OPEB cost	14,000.00	.00	.00	.00	14,000.00	0	.00
Personal Services Totals		\$1,516,320.00	\$112,800.87	\$288,743.51	\$232,956.13	\$994,620.36	34%	\$1,530,485.00
Supplies								
500.101	Supplies and Materials	26,300.00	1,075.58	.00	1,573.89	24,726.11	6	18,927.00
500.102	Equipment	6,500.00	507.69	.00	507.69	5,992.31	8	5,545.00
500.103	Furniture	1,500.00	.00	.00	.00	1,500.00	0	600.00
500.105	Printing and Binding	600.00	.00	.00	.00	600.00	0	.00
501.101	Uniforms and Clothing	13,700.00	889.31	.00	3,189.29	10,510.71	23	8,410.00
514.114	Wire Expense	8,000.00	878.16	.00	1,232.52	6,767.48	15	46,362.00
514.115	Christmas Decorations	10,000.00	.00	.00	.00	10,000.00	0	11,081.00
514.116	Pole Line Hardware	7,000.00	2,052.82	.00	2,570.40	4,429.60	37	12,334.00
514.117	Poles & Crossarms	6,000.00	2,223.00	.00	2,828.57	3,171.43	47	12,522.00
514.118	Fuel for Peak Shaving Generation	85,000.00	15,603.01	9,396.99	15,603.01	60,000.00	29	98,283.00

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
515.121	Safety Supplies	.00	.00	.00	.00	.00	+++	564.9
515.123	Special Dept Supplies	14,000.00	3,575.68	.00	3,739.58	10,260.42	27	17,733.2
521.128	Meter Supplies	44,000.00	.00	.00	.00	44,000.00	0	33,156.0
523.133	Street Light Supplies	4,000.00	49.94	.00	49.94	3,950.06	1	5,511.1
531.143	Security Lights	20,000.00	1,668.77	.00	4,033.99	15,966.01	20	25,341.2
531.145	Transformer Supplies	8,000.00	673.00	.00	673.00	7,327.00	8	31,261.2
540.150	Power Purchases	8,000,100.00	778,563.63	.00	1,597,785.87	6,402,314.13	20	7,739,076.2
Supplies Totals		\$8,254,700.00	\$807,760.59	\$9,396.99	\$1,633,787.75	\$6,611,515.26	20%	\$8,066,713.2
Other Services & Charges								
540.153	Energy Efficiency Program	60,000.00	10,325.90	.00	16,041.90	43,958.10	27	74,831.2
600.110	SCMIRF Property/Liab Ins	275,000.00	.00	.00	137,440.05	137,559.95	50	273,012.2
610.111	Communications- Landline	5,000.00	500.76	.00	1,165.25	3,834.75	23	6,035.2
610.112	Postage	2,500.00	.00	.00	1,070.51	1,429.49	43	5,535.9
610.1110	Communications- Wireless	7,000.00	530.56	.00	816.76	6,183.24	12	6,935.2
620.114	Advertising	600.00	.00	.00	.00	600.00	0	406.0
640.124	Travel Expense	6,240.00	.00	.00	.00	6,240.00	0	2,726.2
650.127	Electricity	24,066.00	1,455.29	.00	3,777.17	20,288.83	16	24,359.9
650.128	Water	1,427.00	122.81	.00	242.82	1,184.18	17	1,379.8
650.129	Wastewater	1,978.00	170.09	.00	336.56	1,641.44	17	1,912.9
650.130	Sanitation	2,085.00	168.66	.00	337.32	1,747.68	16	2,023.9
650.133	Stormwater	1,521.00	123.02	.00	246.04	1,274.96	16	1,476.2
650.134	Security Lights	10,494.00	849.00	.00	1,698.00	8,796.00	16	10,188.0
650.1271	Electricity- Sales Tax	4,230.00	143.92	.00	214.05	4,015.95	5	3,847.2
660.133	Repairs & Maint. Services	8,000.00	566.94	.00	1,335.69	6,664.31	17	2,703.0
660.139	Fleet Services Labor-RTA Mtce Allocation	16,000.00	.00	.00	1,810.53	14,189.47	11	42,047.2
660.140	Hydraulic Repair	12,000.00	.00	.00	359.14	11,640.86	3	21,859.0

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
660.145	Gasoline & Oil	21,100.00	2,338.46	.00	2,338.46	18,761.54	11	21,343.0
660.1391	Fleet Services -Departmental Expense Allocation	20,500.00	1,780.49	.00	13,089.44	7,410.56	64	19,748.0
662.140	Building Repairs	2,000.00	.00	.00	.00	2,000.00	0	.0
662.141	Department Repairs	10,000.00	.00	2,315.84	.00	7,684.16	23	.0
663.145	Sub-Station Maintenance	3,000.00	.00	.00	.00	3,000.00	0	.0
663.146	Transformers Repairs	6,000.00	.00	.00	.00	6,000.00	0	25.0
664.101	Community Education	1,500.00	.00	.00	.00	1,500.00	0	.0
670.156	Equipment Rental/Lease	3,800.00	213.63	.00	635.51	3,164.49	17	2,537.4
670.157	Equipment Lease	.00	.00	.00	.00	.00	+++	65.0
682.170	Infrared Test	800.00	.00	.00	.00	800.00	0	590.0
682.171	Safety Testing/Compliance	3,500.00	322.20	.00	912.20	2,587.80	26	295.0
682.172	Ground Maint. Expenses	1,000.00	.00	.00	.00	1,000.00	0	.0
682.173	Tree Crew Maintenance	15,500.00	348.40	.00	1,198.64	14,301.36	8	11,014.0
685.180	Membership Dues and Fees	18,015.00	459.54	.00	9,745.20	8,269.80	54	16,502.0
685.182	Other Operating Expenses	2,000.00	2,333.41	.00	5,141.01	(3,141.01)	257	28,219.0
685.183	Depreciation	530,700.00	59,264.31	.00	118,513.74	412,186.26	22	520,600.0
685.186	Training	16,200.00	.00	.00	.00	16,200.00	0	8,471.0
685.190	Landfill Fees	5,000.00	1,853.80	.00	1,853.80	3,146.20	37	7,418.0
685.1801	Subscriptions	40.00	.00	.00	.00	40.00	0	.0
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	29,507.4
686.186	Legal Services	10,000.00	.00	.00	.00	10,000.00	0	.0
686.187	Professional Services	11,700.00	90.68	8,332.50	181.36	3,186.14	73	14,556.0
686.188	Architect/Engineer Servcs	33,000.00	3,620.44	.00	3,620.44	29,379.56	11	39,955.0
686.189	Employee Medical	700.00	37.30	.00	37.30	662.70	5	531.0
686.190	Consulting Services	.00	.00	.00	.00	.00	+++	32,838.0
686.191	Contract Services/Studies	3,600.00	109.48	.00	109.48	3,490.52	3	1,997.0

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.194	Other Prof/Tech Services	80,000.00	.00	.00	.00	80,000.00	0	.00
686.195	Repair/Maint Svc Contract	21,000.00	671.91	.00	1,520.04	19,479.96	7	24,518.4
686.199	Internal Engineering	18,000.00	1,529.06	.00	3,564.98	14,435.02	20	16,809.1
686.1895	Employee wellness services	6,000.00	598.82	.00	598.82	5,401.18	10	6,933.1
687.202	Utility Billing Services	40,000.00	2,154.21	6,876.19	15,648.88	17,474.93	56	36,393.1
687.204	Janitorial Services	2,500.00	196.67	1,966.68	393.34	139.98	94	.00
Other Services & Charges Totals		\$1,325,296.00	\$92,879.76	\$19,491.21	\$345,994.43	\$959,810.36	28%	\$1,322,154.1
Other Objects								
702.105	Interest on Bonds	106,065.00	8,924.67	.00	17,849.34	88,215.66	17	118,207.4
702.110	Bond Principal	564,084.00	46,916.67	.00	93,833.34	470,250.66	17	552,000.0
703.1001	Agent Fees	.00	2,500.00	.00	2,500.00	(2,500.00)	+++	2,500.0
720.001	Provision for Bad Debts	40,000.00	3,333.33	.00	6,666.66	33,333.34	17	39,999.9
720.006	Public Assistance Program	10,000.00	.00	.00	.00	10,000.00	0	10,000.0
750.124	Transfers to General Fund	741,054.00	61,754.50	.00	123,509.00	617,545.00	17	749,115.0
795.001	IT Internal Allocations	115,000.00	6,283.81	.00	13,309.54	101,690.46	12	87,163.0
795.995	GF Cost Distribution	413,500.00	34,458.33	.00	68,916.66	344,583.34	17	398,300.0
7999.9999	Principal Reclassified	(564,084.00)	(46,916.67)	.00	(93,833.34)	(470,250.66)	17	(552,000.0
Other Objects Totals		\$1,425,619.00	\$117,254.64	\$0.00	\$232,751.20	\$1,192,867.80	16%	\$1,405,286.4
Capital Outlay								
900.952	Peak Shaving Generation	.00	.00	.00	.00	.00	+++	52,362.0
900.3100	Electric Distribution	2,210,000.00	6,772.53	768,800.67	37,533.44	1,403,665.89	36	201,220.1
900.3101	Transformer-Pad Mounts 99900	.00	.00	.00	.00	.00	+++	29,651.1
900.3102	Meters & Equipment 99901	.00	.00	.00	.00	.00	+++	2,896.4
900.3103	Wire Expense 99902	.00	.00	.00	856.03	(856.03)	+++	8,485.4
900.3104	Pole Line Hardware 99903	.00	.00	.00	1,232.42	(1,232.42)	+++	7,340.1
900.3105	Transformer-Pole Mounted 99904	.00	.00	.00	673.00	(673.00)	+++	4,293.1

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
900.3106	Poles 99905	.00	.00	.00	1,702.78	(1,702.78)	+++	3,569.00
900.3107	Security & Street Lights 99906	.00	.00	.00	94.70	(94.70)	+++	1,396.00
900.3108	Misc. Line Upgrades - Sumter Utilities	.00	.00	.00	.00	.00	+++	212,722.00
900.4100	Vehicles	153,000.00	.00	.00	.00	153,000.00	0	.00
900.4300	Other Equipment	70,000.00	.00	.00	.00	70,000.00	0	783,979.00
9999.9999	Assets Reclassified	(2,433,000.00)	(6,772.53)	.00	(42,092.37)	(2,390,907.63)	2	(1,307,917.60)
Capital Outlay Totals		\$0.00	\$0.00	\$768,800.67	\$0.00	(\$768,800.67)	+++	\$0.00
Department 19 - Electric Totals		\$12,521,935.00	\$1,130,695.86	\$1,086,432.38	\$2,445,489.51	\$8,990,013.11	28%	\$12,324,639.00
Department 36 - Fiber Optics								
Other Services & Charges								
685.183	Depreciation	1,138.00	19.11	.00	38.22	1,099.78	3	229.00
Other Services & Charges Totals		\$1,138.00	\$19.11	\$0.00	\$38.22	\$1,099.78	3%	\$229.00
Department 36 - Fiber Optics Totals		\$1,138.00	\$19.11	\$0.00	\$38.22	\$1,099.78	3%	\$229.00
EXPENSE TOTALS		\$12,523,073.00	\$1,130,714.97	\$1,086,432.38	\$2,445,527.73	\$8,991,112.89	28%	\$12,324,868.00
Fund 0030 - Electric Utility Fund Totals								
REVENUE TOTALS		12,523,073.00	1,281,884.13	.00	2,380,851.03	10,142,221.97	19%	12,288,482.00
EXPENSE TOTALS		12,523,073.00	1,130,714.97	1,086,432.38	2,445,527.73	8,991,112.89	28%	12,324,868.00
Fund 0030 - Electric Utility Fund Totals		\$0.00	\$151,169.16	(\$1,086,432.38)	(\$64,676.70)	\$1,151,109.08		(\$36,386.00)
Fund 0031 - Water Utility Fund								
REVENUE								
Department 00 - Revenue								
Operating Revenues								
301.000	Sale Of Utilities	2,212,644.00	209,246.95	.00	410,835.68	1,801,808.32	19	1,834,709.00
301.002	New Turn Ons	3,000.00	335.00	.00	650.00	2,350.00	22	3,385.00
301.006	Sale Of Raw Water	13,000.00	1,461.86	.00	2,803.63	10,196.37	22	13,297.00

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
301.009	New Service Taps	8,000.00	.00	.00	4,100.00	3,900.00	51	34,256.00
301.013	Meter Installation	1,000.00	.00	.00	600.00	400.00	60	4,200.00
302.001	Penalties	30,000.00	2,457.16	.00	4,360.77	25,639.23	15	28,231.00
	<i>Operating Revenues Totals</i>	\$2,267,644.00	\$213,500.97	\$0.00	\$423,350.08	\$1,844,293.92	19%	\$1,918,081.00
	<i>Impact Fees</i>							
324.020	Water Impact Fee	10,000.00	.00	.00	2,570.00	7,430.00	26	16,248.00
	<i>Impact Fees Totals</i>	\$10,000.00	\$0.00	\$0.00	\$2,570.00	\$7,430.00	26%	\$16,248.00
	<i>Federal Grants</i>							
335.004	Fema Recovery	5,000.00	.00	.00	.00	5,000.00	0	37,952.00
	<i>Federal Grants Totals</i>	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	\$37,952.00
	<i>Investment Earnings</i>							
306.001	Investment Earnings	38,000.00	2,723.19	.00	5,607.06	32,392.94	15	54,249.00
	<i>Investment Earnings Totals</i>	\$38,000.00	\$2,723.19	\$0.00	\$5,607.06	\$32,392.94	15%	\$54,249.00
	<i>Miscellaneous</i>							
369.002	Miscellaneous Revenue	10,000.00	500.00	.00	750.00	9,250.00	8	22,175.00
	<i>Miscellaneous Totals</i>	\$10,000.00	\$500.00	\$0.00	\$750.00	\$9,250.00	8%	\$22,175.00
	<i>Operating Transfers In</i>							
394.002	Transfer from fund balance	620,366.00	.00	.00	.00	620,366.00	0	.00
	<i>Operating Transfers In Totals</i>	\$620,366.00	\$0.00	\$0.00	\$0.00	\$620,366.00	0%	\$0.00
	<i>Sale of Assets</i>							
391.001	Sale of Assets	500.00	.00	.00	.00	500.00	0	6,413.00
	<i>Sale of Assets Totals</i>	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$6,413.00
	Department 00 - Revenue Totals	\$2,951,510.00	\$216,724.16	\$0.00	\$432,277.14	\$2,519,232.86	15%	\$2,055,120.00
	REVENUE TOTALS	\$2,951,510.00	\$216,724.16	\$0.00	\$432,277.14	\$2,519,232.86	15%	\$2,055,120.00
	EXPENSE							
	Department 15 - Water Distribution							

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<i>Personal Services</i>								
400.101	Regular Pay	202,319.00	13,387.83	.00	28,799.84	173,519.16	14	184,628.8
401.103	Overtime	14,000.00	430.87	.00	2,588.49	11,411.51	18	14,024.0
401.105	On-call pay	5,200.00	400.00	.00	800.00	4,400.00	15	5,200.0
405.114	FICA	17,014.00	1,065.48	.00	2,414.64	14,599.36	14	14,621.0
406.116	Retirement	31,458.00	2,246.51	.00	5,070.02	26,387.98	16	29,429.0
408.125	SCMIT Worker's Comp Ins.	11,000.00	.00	3,843.87	3,843.87	3,312.26	70	14,534.0
410.001	Health Claims Cost	27,075.00	1,303.46	.00	2,606.92	24,468.08	10	28,291.0
410.002	Health Claim Costs-Retire	13,501.00	1,164.50	.00	2,329.00	11,172.00	17	10,104.0
410.003	OPEB cost	4,000.00	.00	.00	.00	4,000.00	0	.0
<i>Personal Services Totals</i>		\$325,567.00	\$19,998.65	\$3,843.87	\$48,452.78	\$273,270.35	16%	\$300,833.0
<i>Supplies</i>								
500.101	Supplies and Materials	5,060.00	312.47	.00	965.63	4,094.37	19	4,134.0
500.102	Equipment	3,950.00	1,815.76	.00	1,815.76	2,134.24	46	2,953.0
501.101	Uniforms and Clothing	5,150.00	135.68	.00	326.47	4,823.53	6	4,304.0
513.112	Asphalt/Concrete/Gravel	23,680.00	3,463.80	19,073.02	5,232.26	(625.28)	103	25,741.0
514.110	Water Dist System Supply	40,100.00	2,782.06	.00	5,147.74	34,952.26	13	56,199.8
515.121	Safety Supplies	300.00	.00	.00	.00	300.00	0	.0
523.136	Hydrant Replacement	8,400.00	.00	.00	.00	8,400.00	0	6,517.0
532.148	Small Hand Tools	550.00	76.87	.00	76.87	473.13	14	351.0
<i>Supplies Totals</i>		\$87,190.00	\$8,586.64	\$19,073.02	\$13,564.73	\$54,552.25	37%	\$100,202.0
<i>Other Services & Charges</i>								
515.129	Permit Fees Due To Others	900.00	.00	.00	.00	900.00	0	623.0
600.110	SCMIRF Property/Liab Ins	19,500.00	.00	.00	9,857.18	9,642.82	51	19,301.0
610.112	Postage	900.00	.00	.00	153.90	746.10	17	880.0
610.1110	Communications- Wireless	660.00	44.99	.00	44.99	615.01	7	619.0

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
620.114	Advertising	750.00	.00	.00	.00	750.00	0	.0
640.124	Travel Expense	966.00	.00	.00	.00	966.00	0	369.8
650.127	Electricity	6,990.00	534.20	.00	1,143.12	5,846.88	16	6,639.0
650.128	Water	15,264.00	1,349.40	.00	2,897.47	12,366.53	19	15,700.7
650.129	Wastewater	9,073.00	786.14	.00	1,727.95	7,345.05	19	9,682.9
650.130	Sanitation	692.00	55.96	.00	111.92	580.08	16	671.1
650.133	Stormwater	4,868.00	356.08	.00	712.16	4,155.84	15	4,688.7
650.1271	Electricity- Sales Tax	342.00	20.22	.00	48.58	293.42	14	313.7
660.133	Repairs & Maint. Services	17,500.00	37.83	.00	37.83	17,462.17	0	10,025.9
660.139	Fleet Services Labor-RTA Mtce Allocation	9,000.00	.00	.00	660.70	8,339.30	7	5,055.0
660.145	Gasoline & Oil	7,954.00	893.02	.00	893.02	7,060.98	11	8,453.7
660.1391	Fleet Services -Departmental Expense Allocation	7,000.00	582.13	.00	1,806.30	5,193.70	26	7,249.0
670.156	Equipment Rental/Lease	560.00	.00	.00	.00	560.00	0	.0
685.180	Membership Dues and Fees	475.00	.00	.00	.00	475.00	0	110.0
685.182	Other Operating Expenses	1,500.00	894.31	.00	1,779.40	(279.40)	119	9,725.1
685.183	Depreciation	360,000.00	30,367.06	.00	60,768.79	299,231.21	17	339,945.7
685.186	Training	2,360.00	.00	.00	.00	2,360.00	0	1,735.0
686.187	Professional Services	3,320.00	.00	2,780.00	.00	540.00	84	2,509.0
686.189	Employee Medical	840.00	.00	.00	.00	840.00	0	137.0
686.191	Contract Services/Studies	2,400.00	109.49	.00	109.49	2,290.51	5	1,997.7
686.195	Repair/Maint Svc Contract	700.00	.00	.00	.00	700.00	0	20.1
686.199	Internal Engineering	17,000.00	1,529.06	.00	3,564.98	13,435.02	21	16,809.0
686.1895	Employee wellness services	2,400.00	213.86	.00	213.86	2,186.14	9	2,599.7
687.202	Utility Billing Services	8,000.00	325.84	1,040.09	2,367.04	4,592.87	43	5,504.8
687.204	Janitorial Services	2,000.00	49.17	491.67	98.34	1,409.99	30	.0
Other Services & Charges Totals		\$503,914.00	\$38,148.76	\$4,311.76	\$88,997.02	\$410,605.22	19%	\$471,368.7

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<i>Other Objects</i>								
702.106	Interest- Bonds	129,405.00	10,879.89	.00	21,786.19	107,618.81	17	122,581.4
702.110	Bond Principal	385,150.00	11,482.47	.00	22,938.53	362,211.47	6	343,555.9
703.109	Agents Fee	8,000.00	4,300.00	.00	4,300.00	3,700.00	54	4,862.1
720.001	Provision for Bad Debts	8,000.00	666.67	.00	1,333.34	6,666.66	17	8,000.0
750.124	Transfers to General Fund	116,778.00	9,731.50	.00	19,463.00	97,315.00	17	112,750.0
795.995	GF Cost Distribution	89,600.00	7,466.67	.00	14,933.34	74,666.66	17	86,300.0
7999.9999	Principal Reclassified	(385,150.00)	(5,895.80)	.00	(11,791.60)	(373,358.40)	3	(277,408.9
<i>Other Objects Totals</i>		\$351,783.00	\$38,631.40	\$0.00	\$72,962.80	\$278,820.20	21%	\$400,641.3
<i>Inter-Dept. Allocations</i>								
795.999	Allocation G&A Services	67,700.00	4,580.22	.00	12,666.14	55,033.86	19	67,131.8
<i>Inter-Dept. Allocations Totals</i>		\$67,700.00	\$4,580.22	\$0.00	\$12,666.14	\$55,033.86	19%	\$67,131.8
<i>Capital Outlay</i>								
900.3000	Buildings & Improvements	.00	.00	.00	.00	.00	+++	10,260.0
900.3500	Water Distribution	500,000.00	196,355.60	(187,947.06)	196,355.60	491,591.46	2	2,458,653.3
9999.9999	Assets Reclassified	(500,000.00)	(196,355.60)	.00	(196,355.60)	(303,644.40)	39	(2,468,913.7
<i>Capital Outlay Totals</i>		\$0.00	\$0.00	(\$187,947.06)	\$0.00	\$187,947.06	+++	\$0.0
Department 15 - Water Distribution Totals		\$1,336,154.00	\$109,945.67	(\$160,718.41)	\$236,643.47	\$1,260,228.94	6%	\$1,340,177.8
Department 16 - Filtration								
<i>Personal Services</i>								
400.101	Regular Pay	268,835.00	20,953.66	.00	42,808.20	226,026.80	16	240,976.3
401.103	Overtime	8,000.00	161.32	.00	1,621.43	6,378.57	20	8,413.9
401.105	On-call pay	7,020.00	533.36	.00	1,066.72	5,953.28	15	6,933.0
405.114	FICA	22,027.00	1,552.28	.00	3,221.28	18,805.72	15	18,190.3
406.116	Retirement	40,789.00	3,385.05	.00	7,022.20	33,766.80	17	37,078.3
408.125	SCMIT Worker's Comp Ins.	10,000.00	.00	3,461.80	3,461.80	3,076.40	69	12,469.8

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
410.001	Health Claims Cost	36,751.00	3,448.09	.00	7,267.33	29,483.67	20	36,159.00
410.002	Health Claim Costs-Retire	11,618.00	993.64	.00	1,987.28	9,630.72	17	7,167.00
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	.00
<i>Personal Services Totals</i>		\$410,040.00	\$31,027.40	\$3,461.80	\$68,456.24	\$338,121.96	18%	\$367,389.00
<i>Supplies</i>								
500.101	Supplies and Materials	4,175.00	126.38	.00	872.09	3,302.91	21	3,415.00
500.102	Equipment	11,100.00	3,711.82	.00	3,711.82	7,388.18	33	5,328.00
501.101	Uniforms and Clothing	3,300.00	61.48	.00	87.98	3,212.02	3	2,009.00
512.108	Chemicals	279,920.00	25,066.02	112,637.81	37,362.19	129,920.00	54	357,251.00
512.109	Laboratory Supplies	15,577.00	3,080.23	5,189.08	4,945.95	5,441.97	65	15,957.00
515.121	Safety Supplies	1,900.00	.00	.00	.00	1,900.00	0	600.00
532.148	Small Hand Tools	490.00	.00	.00	220.30	269.70	45	61.00
540.151	IP Raw Water Contract-Cty	22,960.00	2,410.51	.00	2,410.51	20,549.49	10	32,076.00
540.152	Raw Water Pump Maint.	26,000.00	4,549.60	.00	9,738.63	16,261.37	37	60,316.00
540.157	Treated Water Purchase	500.00	6.50	.00	13.00	487.00	3	78.00
540.1510	IP Raw Water Contract-Stl	11,808.00	.00	.00	.00	11,808.00	0	.00
<i>Supplies Totals</i>		\$377,730.00	\$39,012.54	\$117,826.89	\$59,362.47	\$200,540.64	47%	\$477,094.00
<i>Other Services & Charges</i>								
515.129	Permit Fees Due To Others	22,000.00	100.00	.00	19,389.00	2,611.00	88	20,639.00
600.110	SCMIRF Property/Liab Ins	15,000.00	.00	.00	7,681.35	7,318.65	51	15,040.00
610.111	Communications- Landline	1,200.00	94.70	.00	189.40	1,010.60	16	1,105.00
610.112	Postage	1,000.00	.00	.00	.00	1,000.00	0	100.00
610.1110	Communications- Wireless	420.00	44.99	.00	44.99	375.01	11	576.00
620.114	Advertising	1,000.00	.00	.00	.00	1,000.00	0	941.00
640.124	Travel Expense	907.00	.00	.00	.00	907.00	0	117.00
650.127	Electricity	82,400.00	6,673.16	.00	14,775.42	67,624.58	18	79,374.00

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
650.130	Sanitation	929.00	75.20	.00	150.40	778.60	16	902.4
650.133	Stormwater	2,219.00	179.55	.00	359.10	1,859.90	16	2,154.0
650.134	Security Lights	1,632.00	132.00	.00	264.00	1,368.00	16	1,584.0
650.1271	Electricity- Sales Tax	120.00	7.05	.00	17.00	103.00	14	97.9
660.133	Repairs & Maint. Services	34,000.00	427.20	.00	427.20	33,572.80	1	29,092.0
660.139	Fleet Services Labor-RTA Mtce Allocation	5,000.00	.00	.00	86.89	4,913.11	2	4,985.0
660.145	Gasoline & Oil	1,796.00	146.56	.00	146.56	1,649.44	8	1,677.9
660.1391	Fleet Services -Departmental Expense Allocation	2,000.00	130.83	.00	445.97	1,554.03	22	2,101.4
662.140	Building Repairs	3,500.00	.00	3,112.68	.00	387.32	89	4,897.0
670.156	Equipment Rental/Lease	300.00	.00	.00	.00	300.00	0	.0
685.180	Membership Dues and Fees	525.00	.00	.00	180.00	345.00	34	390.0
685.182	Other Operating Expenses	1,500.00	.00	.00	.00	1,500.00	0	26.0
685.183	Depreciation	308,800.00	22,423.09	.00	44,846.33	263,953.67	15	270,659.4
685.186	Training	1,960.00	110.00	.00	210.00	1,750.00	11	755.0
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	30,715.0
686.187	Professional Services	40,920.00	1,110.00	.00	1,155.00	39,765.00	3	21,949.0
686.189	Employee Medical	220.00	.00	.00	.00	220.00	0	187.0
686.195	Repair/Maint Svc Contract	1,800.00	.00	.00	474.75	1,325.25	26	1,227.0
686.199	Internal Engineering	16,000.00	1,529.06	.00	3,564.98	12,435.02	22	16,809.0
686.1895	Employee wellness services	2,760.00	256.64	.00	256.64	2,503.36	9	3,023.4
687.204	Janitorial Services	2,000.00	196.67	1,966.68	393.34	(360.02)	118	.0
Other Services & Charges Totals		\$551,908.00	\$33,636.70	\$5,079.36	\$95,058.32	\$451,770.32	18%	\$511,130.4
Other Objects								
750.124	Transfers to General Fund	104,060.00	8,671.67	.00	17,343.34	86,716.66	17	99,980.0
795.995	GF Cost Distribution	79,840.00	6,653.33	.00	13,306.66	66,533.34	17	76,899.9
Other Objects Totals		\$183,900.00	\$15,325.00	\$0.00	\$30,650.00	\$153,250.00	17%	\$176,880.0

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<i>Inter-Dept. Allocations</i>								
795.999	Allocation G&A Services	92,000.00	4,580.22	.00	12,666.14	79,333.86	14	67,131.8
	<i>Inter-Dept. Allocations Totals</i>	\$92,000.00	\$4,580.22	\$0.00	\$12,666.14	\$79,333.86	14%	\$67,131.8
<i>Capital Outlay</i>								
900.3300	Water Filtration Plant	650,000.00	3,405.00	146,595.00	3,405.00	500,000.00	23	220,812.0
900.4300	Other Equipment	175,000.00	.00	.00	.00	175,000.00	0	.0
9999.9999	Assets Reclassified	(825,000.00)	(3,405.00)	.00	(3,405.00)	(821,595.00)	0	(220,812.0
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$146,595.00	\$0.00	(\$146,595.00)	+++	\$0.0
	Department 16 - Filtration Totals	\$1,615,578.00	\$123,581.86	\$272,963.05	\$266,193.17	\$1,076,421.78	33%	\$1,599,626.0
	Department 41 - General & Administrative							
<i>Personal Services</i>								
400.101	Regular Pay	113,744.00	9,550.51	.00	19,535.13	94,208.87	17	124,132.8
401.103	Overtime	200.00	.00	.00	.00	200.00	0	83.7
405.114	FICA	8,942.00	696.78	.00	1,426.76	7,515.24	16	9,018.0
406.116	Retirement	16,537.00	1,478.26	.00	3,024.06	13,512.94	18	17,998.8
408.125	SCMIT Worker's Comp Ins.	3,500.00	.00	1,053.59	1,053.59	1,392.82	60	3,795.7
410.001	Health Claims Cost	18,052.00	1,366.84	.00	2,733.68	15,318.32	15	17,328.0
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	.0
	<i>Personal Services Totals</i>	\$165,975.00	\$13,092.39	\$1,053.59	\$27,773.22	\$137,148.19	17%	\$172,356.4
<i>Supplies</i>								
500.101	Supplies and Materials	4,830.00	452.29	.00	769.51	4,060.49	16	3,880.7
500.102	Equipment	200.00	.00	.00	36.03	163.97	18	750.8
500.103	Furniture	650.00	.00	.00	.00	650.00	0	518.0
501.101	Uniforms and Clothing	1,350.00	.00	.00	.00	1,350.00	0	596.7
	<i>Supplies Totals</i>	\$7,030.00	\$452.29	\$0.00	\$805.54	\$6,224.46	11%	\$5,745.7
<i>Other Services & Charges</i>								

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
600.110	SCMIRF Property/Liab Ins	31,000.00	.00	.00	15,824.23	15,175.77	51	30,985.00
610.111	Communications- Landline	4,800.00	341.28	.00	751.63	4,048.37	16	4,085.00
610.112	Postage	500.00	.00	.00	.00	500.00	0	7.00
610.1110	Communications- Wireless	2,400.00	44.99	.00	44.99	2,355.01	2	843.00
620.114	Advertising	500.00	.00	.00	.00	500.00	0	58.00
640.124	Travel Expense	445.00	.00	.00	.00	445.00	0	26.00
650.127	Electricity	2,612.00	217.03	.00	474.79	2,137.21	18	2,412.00
650.128	Water	462.00	15.06	.00	32.92	429.08	7	399.00
650.129	Wastewater	270.00	21.74	.00	47.10	222.90	17	265.00
650.130	Sanitation	486.00	39.33	.00	78.66	407.34	16	471.00
650.133	Stormwater	2,051.00	165.94	.00	331.88	1,719.12	16	1,991.00
650.134	Security Lights	655.00	53.00	.00	106.00	549.00	16	636.00
650.1271	Electricity- Sales Tax	125.00	8.68	.00	20.96	104.04	17	110.00
660.133	Repairs & Maint. Services	1,000.00	.00	.00	.00	1,000.00	0	423.00
660.139	Fleet Services Labor-RTA Mtce Allocation	2,000.00	.00	.00	30.54	1,969.46	2	1,213.00
660.145	Gasoline & Oil	3,234.00	260.01	.00	260.01	2,973.99	8	3,392.00
660.1391	Fleet Services -Departmental Expense Allocation	2,500.00	161.17	.00	418.06	2,081.94	17	2,751.00
670.156	Equipment Rental/Lease	3,080.00	190.72	.00	549.00	2,531.00	18	2,433.00
685.180	Membership Dues and Fees	1,450.00	.00	.00	371.00	1,079.00	26	1,215.00
685.182	Other Operating Expenses	500.00	.00	.00	.00	500.00	0	73.00
685.183	Depreciation	3,500.00	462.69	.00	925.40	2,574.60	26	5,290.00
685.186	Training	1,410.00	.00	.00	.00	1,410.00	0	500.00
686.187	Professional Services	1,425.00	.00	.00	.00	1,425.00	0	1,306.00
686.189	Employee Medical	60.00	.00	.00	.00	60.00	0	.00
686.195	Repair/Maint Svc Contract	1,720.00	.00	.00	129.24	1,590.76	8	1,108.00
686.1895	Employee wellness services	1,800.00	85.55	.00	85.55	1,714.45	5	1,176.00

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
687.204	Janitorial Services	.00	196.67	1,966.68	393.34	(2,360.02)	+++	.00
	<i>Other Services & Charges Totals</i>	\$69,985.00	\$2,263.86	\$1,966.68	\$20,875.30	\$47,143.02	33%	\$63,178.00
	<i>Other Objects</i>							
795.001	IT Internal Allocations	120,250.00	7,289.21	.00	15,439.05	104,810.95	13	108,332.00
	<i>Other Objects Totals</i>	\$120,250.00	\$7,289.21	\$0.00	\$15,439.05	\$104,810.95	13%	\$108,332.00
	<i>Inter-Dept. Allocations</i>							
795.999	Allocation G&A Services	(366,064.00)	(22,901.08)	.00	(63,330.69)	(302,733.31)	17	(335,659.20)
	<i>Inter-Dept. Allocations Totals</i>	(\$366,064.00)	(\$22,901.08)	\$0.00	(\$63,330.69)	(\$302,733.31)	17%	(\$335,659.20)
	<i>Capital Outlay</i>							
900.3000	Buildings & Improvements	26,000.00	.00	22,068.60	.00	3,931.40	85	15,727.00
9999.9999	Assets Reclassified	(26,000.00)	.00	.00	.00	(26,000.00)	0	(15,727.00)
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$22,068.60	\$0.00	(\$22,068.60)	+++	\$0.00
	Department 41 - General & Administrative Totals	(\$2,824.00)	\$196.67	\$25,088.87	\$1,562.42	(\$29,475.29)	-944%	\$13,953.00
	Department 42 - Engineering Services							
	<i>Personal Services</i>							
400.101	Regular Pay	135,797.00	11,012.16	.00	23,792.70	112,004.30	18	129,561.00
405.114	FICA	10,388.00	786.57	.00	1,708.43	8,679.57	16	9,186.00
406.116	Retirement	19,233.00	1,705.70	.00	3,686.58	15,546.42	19	18,784.00
408.125	SCMIT Worker's Comp Ins.	2,000.00	.00	.00	.00	2,000.00	0	.00
410.001	Health Claims Cost	18,101.00	1,589.50	.00	3,179.00	14,922.00	18	17,573.00
	<i>Personal Services Totals</i>	\$185,519.00	\$15,093.93	\$0.00	\$32,366.71	\$153,152.29	17%	\$175,105.00
	<i>Supplies</i>							
500.101	Supplies and Materials	550.00	.00	.00	.00	550.00	0	497.00
500.105	Printing and Binding	100.00	.00	.00	.00	100.00	0	.00
501.101	Uniforms and Clothing	1,000.00	21.15	.00	233.66	766.34	23	644.00
515.121	Safety Supplies	200.00	.00	.00	.00	200.00	0	203.00

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	<i>Supplies Totals</i>	\$1,850.00	\$21.15	\$0.00	\$233.66	\$1,616.34	13%	\$1,344.9
	<i>Other Services & Charges</i>							
610.112	Postage	100.00	.00	.00	.00	100.00	0	43.0
610.1110	Communications- Wireless	1,200.00	89.98	.00	89.98	1,110.02	7	1,239.0
640.124	Travel Expense	1,512.00	.00	.00	175.48	1,336.52	12	1,834.9
685.180	Membership Dues and Fees	325.00	.00	.00	.00	325.00	0	299.0
685.182	Other Operating Expenses	.00	.00	.00	.00	.00	+++	25.0
685.184	Continuing Education	1,400.00	.00	.00	.00	1,400.00	0	1,000.0
685.186	Training	1,500.00	.00	.00	.00	1,500.00	0	1,650.0
686.187	Professional Services	5,700.00	.00	.00	2,698.39	3,001.61	47	69.0
686.1895	Employee wellness services	1,200.00	85.55	.00	85.55	1,114.45	7	1,007.8
	<i>Other Services & Charges Totals</i>	\$12,937.00	\$175.53	\$0.00	\$3,049.40	\$9,887.60	24%	\$7,167.8
	<i>Other Objects</i>							
735.122	Services Billed	(197,704.00)	(15,290.61)	.00	(35,649.77)	(162,054.23)	18	(168,090.5
	<i>Other Objects Totals</i>	(\$197,704.00)	(\$15,290.61)	\$0.00	(\$35,649.77)	(\$162,054.23)	18%	(\$168,090.5
	<i>Capital Outlay</i>							
900.4100	Vehicles	32,000.00	.00	.00	.00	32,000.00	0	.0
9999.9999	Assets Reclassified	(32,000.00)	.00	.00	.00	(32,000.00)	0	.0
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.0
	Department 42 - Engineering Services Totals	\$2,602.00	\$0.00	\$0.00	\$0.00	\$2,602.00	0%	\$15,528.0
	EXPENSE TOTALS	\$2,951,510.00	\$233,724.20	\$137,333.51	\$504,399.06	\$2,309,777.43	22%	\$2,969,286.0
	Fund 0031 - Water Utility Fund Totals							
	REVENUE TOTALS	2,951,510.00	216,724.16	.00	432,277.14	2,519,232.86	15%	2,055,120.0
	EXPENSE TOTALS	2,951,510.00	233,724.20	137,333.51	504,399.06	2,309,777.43	22%	2,969,286.0
	Fund 0031 - Water Utility Fund Totals	\$0.00	(\$17,000.04)	(\$137,333.51)	(\$72,121.92)	\$209,455.43		(\$914,166.0

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 0032 - Wastewater Fund								
REVENUE								
Department 00 - Revenue								
Operating Revenues								
301.000	Sale Of Utilities	2,621,543.00	235,399.69	.00	462,409.83	2,159,133.17	18	2,492,728.00
301.002	New Turn Ons	3,300.00	335.00	.00	635.00	2,665.00	19	3,240.00
301.003	Transfers	6,500.00	.00	.00	.00	6,500.00	0	.00
301.009	New Service Taps	5,000.00	900.00	.00	3,600.00	1,400.00	72	10,750.00
301.014	Fixed Charges - Andrews	120,000.00	10,119.80	.00	20,239.60	99,760.40	17	121,437.00
301.015	Fixed Charges - GCWSD	225,000.00	19,241.87	.00	38,483.74	186,516.26	17	230,902.00
301.016	Fixed Charges - COG	300,000.00	27,651.27	.00	55,302.54	244,697.46	18	331,815.00
301.017	Volume Charges - Andrews	280,000.00	9,520.63	.00	21,238.96	258,761.04	8	215,528.00
301.018	Volume Charges - GCWSD	350,000.00	28,442.47	.00	53,831.83	296,168.17	15	341,301.00
301.019	Volume Charges - COG	1,025,000.00	81,034.06	.00	153,037.62	871,962.38	15	1,134,571.00
301.026	Fixed- Elim Georgetown	(300,000.00)	(27,651.27)	.00	(55,302.54)	(244,697.46)	18	(331,815.00)
301.029	Volume-Elim-Georgetown	(1,025,000.00)	(81,034.06)	.00	(153,037.62)	(871,962.38)	15	(1,134,571.00)
302.001	Penalties	35,000.00	2,926.95	.00	5,209.59	29,790.41	15	34,594.00
303.006	Septic Tank Dumping	60,000.00	5,210.00	.00	9,030.00	50,970.00	15	81,620.00
Operating Revenues Totals		\$3,706,343.00	\$312,096.41	\$0.00	\$614,678.55	\$3,091,664.45	17%	\$3,532,103.00
Impact Fees								
324.017	Wastewater Impact Fee	7,000.00	850.00	.00	5,940.00	1,060.00	85	8,500.00
Impact Fees Totals		\$7,000.00	\$850.00	\$0.00	\$5,940.00	\$1,060.00	85%	\$8,500.00
Investment Earnings								
306.001	Investment Earnings	8,000.00	.00	.00	.00	8,000.00	0	10,438.00
Investment Earnings Totals		\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	0%	\$10,438.00
Miscellaneous								

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
369.002	Miscellaneous Revenue	7,000.00	.00	.00	.00	7,000.00	0	14,223.00
369.003	Insurance Proceeds	.00	.00	.00	.00	.00	+++	26,784.00
	<i>Miscellaneous Totals</i>	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0%	\$41,007.00
	<i>Operating Transfers In</i>							
394.002	Transfer from fund balance	(28,836.00)	.00	.00	.00	(28,836.00)	0	.00
	<i>Operating Transfers In Totals</i>	(\$28,836.00)	\$0.00	\$0.00	\$0.00	(\$28,836.00)	0%	\$0.00
	<i>Sale of Assets</i>							
391.001	Sale of Assets	500.00	.00	.00	.00	500.00	0	3,383.00
	<i>Sale of Assets Totals</i>	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$3,383.00
	Department 00 - Revenue Totals	\$3,700,007.00	\$312,946.41	\$0.00	\$620,618.55	\$3,079,388.45	17%	\$3,595,431.00
	REVENUE TOTALS	\$3,700,007.00	\$312,946.41	\$0.00	\$620,618.55	\$3,079,388.45	17%	\$3,595,431.00
	EXPENSE							
	Department 18 - Wastewater Collections							
	<i>Personal Services</i>							
400.101	Regular Pay	204,322.00	16,672.12	.00	32,179.97	172,142.03	16	195,474.00
401.103	Overtime	4,000.00	298.95	.00	357.48	3,642.52	9	3,602.00
401.105	On-call pay	4,420.00	333.32	.00	566.64	3,853.36	13	4,333.00
405.114	FICA	16,238.00	1,198.78	.00	2,301.44	13,936.56	14	13,929.00
406.116	Retirement	29,962.00	2,664.47	.00	5,120.31	24,841.69	17	29,430.00
408.125	SCMIT Worker's Comp Ins.	18,000.00	.00	6,414.17	6,414.17	5,171.66	71	23,104.00
410.001	Health Claims Cost	55,608.00	3,771.82	.00	7,914.68	47,693.32	14	52,856.00
410.002	Health Claim Costs-Retire	.00	(300.38)	.00	(600.76)	600.76	+++	6.00
410.003	OPEB cost	3,000.00	.00	.00	.00	3,000.00	0	.00
	<i>Personal Services Totals</i>	\$335,550.00	\$24,639.08	\$6,414.17	\$54,253.93	\$274,881.90	18%	\$322,737.00
	<i>Supplies</i>							
500.101	Supplies and Materials	6,600.00	649.56	.00	1,363.94	5,236.06	21	5,303.00

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
500.102	Equipment	11,750.00	9.37	.00	708.43	11,041.57	6	9,253.7
500.103	Furniture	.00	.00	.00	.00	.00	+++	201.0
501.101	Uniforms and Clothing	8,420.00	324.05	.00	1,126.92	7,293.08	13	5,015.7
512.108	Chemicals	6,200.00	.00	.00	.00	6,200.00	0	4,540.0
513.112	Asphalt/Concrete/Gravel	21,800.00	1,826.85	16,953.83	3,046.17	1,800.00	92	21,827.9
514.111	WW Collection Syst Supply	7,900.00	1,360.01	.00	1,506.13	6,393.87	19	9,706.9
515.121	Safety Supplies	900.00	.00	.00	.00	900.00	0	603.8
532.148	Small Hand Tools	510.00	222.02	.00	222.02	287.98	44	842.1
532.1481	Small Hand Tools - Maintenance	550.00	.00	.00	.00	550.00	0	95.7
Supplies Totals		\$64,630.00	\$4,391.86	\$16,953.83	\$7,973.61	\$39,702.56	39%	\$57,391.0
Other Services & Charges								
600.110	SCMIRF Property/Liab Ins	34,000.00	.00	.00	16,879.18	17,120.82	50	33,050.8
610.112	Postage	1,100.00	.00	.00	139.34	960.66	13	760.7
610.1110	Communications- Wireless	2,220.00	161.75	.00	161.75	2,058.25	7	2,083.7
620.114	Advertising	1,000.00	.00	.00	.00	1,000.00	0	232.0
640.124	Travel Expense	770.00	.00	.00	.00	770.00	0	121.8
650.127	Electricity	98,163.00	5,113.66	.00	11,788.70	86,374.30	12	82,970.4
650.133	Stormwater	9,900.00	800.95	.00	1,601.90	8,298.10	16	9,611.4
650.134	Security Lights	1,496.00	121.00	.00	242.00	1,254.00	16	1,452.0
650.1271	Electricity- Sales Tax	2,811.00	136.70	.00	342.69	2,468.31	12	2,488.8
660.133	Repairs & Maint. Services	47,000.00	4,146.72	23,892.31	4,831.28	18,276.41	61	84,067.8
660.139	Fleet Services Labor-RTA Mtce Allocation	25,000.00	.00	.00	1,219.83	23,780.17	5	32,433.7
660.145	Gasoline & Oil	13,943.00	1,320.27	.00	1,320.27	12,622.73	9	17,274.7
660.1391	Fleet Services -Departmental Expense Allocation	20,000.00	1,833.58	.00	4,680.36	15,319.64	23	26,037.4
670.156	Equipment Rental/Lease	6,000.00	.00	.00	.00	6,000.00	0	5,952.7
685.180	Membership Dues and Fees	685.00	.00	.00	.00	685.00	0	195.0

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
685.182	Other Operating Expenses	1,500.00	859.26	.00	1,596.84	(96.84)	106	8,263.00
685.183	Depreciation	280,000.00	20,812.50	.00	41,625.06	238,374.94	15	251,672.00
685.186	Training	1,400.00	.00	.00	.00	1,400.00	0	(500.00)
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	3,645.00
686.187	Professional Services	7,040.00	.00	2,777.50	635.78	3,626.72	48	2,838.00
686.189	Employee Medical	840.00	93.25	.00	93.25	746.75	11	255.00
686.191	Contract Services/Studies	2,040.00	109.52	.00	109.52	1,930.48	5	1,997.00
686.195	Repair/Maint Svc Contract	15,000.00	.00	15,000.00	(14,094.71)	14,094.71	6	30,007.00
686.199	Internal Engineering	18,000.00	1,529.06	.00	3,564.98	14,435.02	20	16,809.00
686.1895	Employee wellness services	4,560.00	299.41	.00	299.41	4,260.59	7	3,606.00
687.202	Utility Billing Services	7,500.00	295.03	941.69	2,143.13	4,415.18	41	4,984.00
687.204	Janitorial Services	2,000.00	49.17	491.67	98.34	1,409.99	30	.00
Other Services & Charges Totals		\$603,968.00	\$37,681.83	\$43,103.17	\$79,278.90	\$481,585.93	20%	\$622,310.00
Other Objects								
702.106	Interest- Bonds	6,251.00	3,818.29	.00	7,636.59	(1,385.59)	122	6,627.00
702.110	Bond Principal	20,090.00	10,385.02	.00	20,770.03	(680.03)	103	19,711.00
703.1001	Agent Fees	2,000.00	2,687.50	.00	2,687.50	(687.50)	134	2,000.00
720.001	Provision for Bad Debts	7,500.00	625.00	.00	1,250.00	6,250.00	17	7,500.00
750.124	Transfers to General Fund	172,117.00	14,343.08	.00	28,686.16	143,430.84	17	165,069.00
795.995	GF Cost Distribution	83,160.00	6,930.00	.00	13,860.00	69,300.00	17	80,100.00
7999.9999	Principal Reclassified	(20,090.00)	(8,725.45)	.00	(17,450.90)	(2,639.10)	87	.00
Other Objects Totals		\$271,028.00	\$30,063.44	\$0.00	\$57,439.38	\$213,588.62	21%	\$281,009.00
Inter-Dept. Allocations								
795.999	Allocation G&A Services	84,100.00	5,725.27	.00	15,832.67	68,267.33	19	83,914.00
Inter-Dept. Allocations Totals		\$84,100.00	\$5,725.27	\$0.00	\$15,832.67	\$68,267.33	19%	\$83,914.00
Capital Outlay								

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Tot
900.911	Sewer Improvement Projects	.00	.00	(24,171.40)	28,796.40	(4,625.00)	+++	1,427,006.0
900.3700	Wastewater Collection Sys	10,000.00	.00	10,000.00	.00	.00	100	171,234.0
9999.9999	Assets Reclassified	(10,000.00)	.00	.00	(28,796.40)	18,796.40	288	(1,598,240.6
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	(\$14,171.40)	\$0.00	\$14,171.40	+++	\$0.0
	Department 18 - Wastewater Collections Totals	\$1,359,276.00	\$102,501.48	\$52,299.77	\$214,778.49	\$1,092,197.74	20%	\$1,367,363.4
	Department 34 - Regional Wastewater Plant							
	<i>Personal Services</i>							
400.101	Regular Pay	281,085.00	23,386.62	.00	47,792.56	233,292.44	17	268,563.8
401.103	Overtime	12,000.00	1,174.59	.00	2,158.48	9,841.52	18	11,759.0
401.105	On-call pay	7,020.00	533.32	.00	1,066.64	5,953.36	15	6,933.0
405.114	FICA	23,445.00	1,745.77	.00	3,562.71	19,882.29	15	19,949.0
406.116	Retirement	43,277.00	3,856.73	.00	7,872.83	35,404.17	18	41,519.0
408.125	SCMIT Worker's Comp Ins.	.00	.00	1,389.35	1,389.35	(2,778.70)	+++	6,130.0
410.001	Health Claims Cost	65,461.00	5,702.21	.00	11,775.45	53,685.55	18	63,128.0
	<i>Personal Services Totals</i>	\$432,288.00	\$36,399.24	\$1,389.35	\$75,618.02	\$355,280.63	18%	\$417,984.0
	<i>Supplies</i>							
500.101	Supplies and Materials	5,550.00	404.95	.00	549.38	5,000.62	10	6,016.0
500.102	Equipment	12,550.00	3,256.12	.00	3,705.53	8,844.47	30	7,222.0
501.101	Uniforms and Clothing	4,250.00	61.48	.00	61.48	4,188.52	1	2,494.0
512.108	Chemicals	128,400.00	8,634.81	104,409.05	22,090.45	1,900.50	99	122,219.0
512.109	Laboratory Supplies	20,570.00	592.86	8,000.00	762.91	11,807.09	43	19,157.0
515.121	Safety Supplies	1,500.00	.00	.00	.00	1,500.00	0	332.0
532.148	Small Hand Tools	510.00	.00	.00	.00	510.00	0	145.0
	<i>Supplies Totals</i>	\$173,330.00	\$12,950.22	\$112,409.05	\$27,169.75	\$33,751.20	81%	\$157,589.0
	<i>Other Services & Charges</i>							
515.129	Permit Fees Due To Others	8,200.00	.00	.00	5,363.98	2,836.02	65	7,830.0

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
600.110	SCMIRF Property/Liab Ins	13,900.00	.00	.00	7,087.94	6,812.06	51	13,878.00
610.111	Communications- Landline	2,400.00	151.70	.00	450.00	1,950.00	19	1,807.00
610.112	Postage	500.00	.00	.00	.00	500.00	0	19.00
610.1110	Communications- Wireless	780.00	53.56	.00	53.56	726.44	7	691.00
620.114	Advertising	500.00	.00	.00	.00	500.00	0	101.00
640.124	Travel Expense	1,510.00	.00	.00	.00	1,510.00	0	107.00
650.127	Electricity	336,820.00	27,145.68	.00	58,356.01	278,463.99	17	338,722.00
650.128	Water	1,275.00	301.43	.00	647.66	627.34	51	1,555.00
650.130	Sanitation	3,240.00	262.13	.00	262.13	2,977.87	8	3,145.00
650.133	Stormwater	2,600.00	210.53	.00	421.06	2,178.94	16	2,526.00
650.134	Security Lights	4,290.00	347.00	.00	694.00	3,596.00	16	4,164.00
650.1271	Electricity- Sales Tax	15,665.00	934.76	.00	2,237.70	13,427.30	14	14,878.00
660.133	Repairs & Maint. Services	90,250.00	10,599.05	40,316.69	15,297.57	34,635.74	62	58,759.00
660.139	Fleet Services Labor-RTA Mtce Allocation	4,000.00	.00	.00	150.41	3,849.59	4	2,388.00
660.145	Gasoline & Oil	3,054.00	167.00	.00	167.00	2,887.00	5	2,951.00
660.1391	Fleet Services -Departmental Expense Allocation	2,000.00	85.33	.00	357.21	1,642.79	18	1,775.00
670.156	Equipment Rental/Lease	1,200.00	.00	.00	.00	1,200.00	0	300.00
685.180	Membership Dues and Fees	435.00	.00	.00	.00	435.00	0	460.00
685.182	Other Operating Expenses	1,000.00	.00	.00	.00	1,000.00	0	106.00
685.183	Depreciation	700.00	184.82	.00	369.65	330.35	53	1,146.00
685.186	Training	10,850.00	274.00	3,950.00	484.00	6,416.00	41	4,179.00
685.190	Landfill Fees	48,000.00	2,538.81	.00	5,461.84	42,538.16	11	32,107.00
686.187	Professional Services	57,080.00	130.00	.00	130.00	56,950.00	0	34,228.00
686.189	Employee Medical	880.00	.00	.00	.00	880.00	0	291.00
686.195	Repair/Maint Svc Contract	2,220.00	.00	.00	890.65	1,329.35	40	1,651.00
686.199	Internal Engineering	36,000.00	3,058.12	.00	7,129.95	28,870.05	20	33,618.00

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.1895	Employee wellness services	3,240.00	213.86	.00	213.86	3,026.14	7	2,533.1
687.204	Janitorial Services	2,000.00	196.67	1,966.68	393.34	(360.02)	118	.0
Other Services & Charges Totals		\$654,589.00	\$46,854.45	\$46,233.37	\$106,619.52	\$501,736.11	23%	\$565,927.1
Other Objects								
702.106	Interest- Bonds	196,085.00	16,406.80	.00	32,813.60	163,271.40	17	205,504.9
702.110	Bond Principal	553,440.00	.00	.00	.00	553,440.00	0	543,754.8
703.109	Agents Fee	5,800.00	1,612.50	.00	1,612.50	4,187.50	28	2,862.1
750.124	Transfers to General Fund	114,309.00	9,525.74	.00	19,051.48	95,257.52	17	110,049.9
795.995	GF Cost Distribution	55,230.00	4,602.50	.00	9,205.00	46,025.00	17	53,199.9
7999.9999	Principal Reclassified	(553,440.00)	.00	.00	.00	(553,440.00)	0	(543,754.8
Other Objects Totals		\$371,424.00	\$32,147.54	\$0.00	\$62,682.58	\$308,741.42	17%	\$371,617.1
Inter-Dept. Allocations								
795.999	Allocation G&A Services	84,100.00	5,725.27	.00	15,832.67	68,267.33	19	83,914.8
Inter-Dept. Allocations Totals		\$84,100.00	\$5,725.27	\$0.00	\$15,832.67	\$68,267.33	19%	\$83,914.8
Capital Outlay								
900.3000	Buildings & Improvements	.00	.00	.00	.00	.00	+++	4,239.0
900.3900	Wastewater Treatment Plnt	.00	44,124.96	109,560.86	44,124.96	(153,685.82)	+++	648,289.9
900.4300	Other Equipment	13,000.00	.00	8,022.63	.00	4,977.37	62	14,585.1
9999.9999	Assets Reclassified	(13,000.00)	(44,124.96)	.00	(44,124.96)	31,124.96	339	(667,114.1
Capital Outlay Totals		\$0.00	\$0.00	\$117,583.49	\$0.00	(\$117,583.49)	+++	\$0.0
Sub Department 17 - Wastewater Treatment								
Personal Services								
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	.0
Personal Services Totals		\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	\$0.0
Other Services & Charges								
685.183	Depreciation	620,000.00	46,397.77	.00	92,795.42	527,204.58	15	591,703.8

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	<i>Other Services & Charges Totals</i>	\$620,000.00	\$46,397.77	\$0.00	\$92,795.42	\$527,204.58	15%	\$591,703.8
	Sub Department 17 - Wastewater Treatment Totals	\$625,000.00	\$46,397.77	\$0.00	\$92,795.42	\$532,204.58	15%	\$591,703.8
	Department 34 - Regional Wastewater Plant Totals	\$2,340,731.00	\$180,474.49	\$277,615.26	\$380,717.96	\$1,682,397.78	28%	\$2,188,737.2
	EXPENSE TOTALS	\$3,700,007.00	\$282,975.97	\$329,915.03	\$595,496.45	\$2,774,595.52	25%	\$3,556,100.7
	Fund 0032 - Wastewater Fund Totals							
	REVENUE TOTALS	3,700,007.00	312,946.41	.00	620,618.55	3,079,388.45	17%	3,595,431.8
	EXPENSE TOTALS	3,700,007.00	282,975.97	329,915.03	595,496.45	2,774,595.52	25%	3,556,100.7
	Fund 0032 - Wastewater Fund Totals	\$0.00	\$29,970.44	(\$329,915.03)	\$25,122.10	\$304,792.93		\$39,331.7
	Fund 0033 - Stormwater Utility Fund							
	REVENUE							
	Department 00 - Revenue							
	<i>Operating Revenues</i>							
301.000	Sale Of Utilities	850,000.00	71,971.49	.00	143,716.33	706,283.67	17	867,606.1
302.001	Penalties	7,500.00	773.01	.00	1,485.28	6,014.72	20	9,480.4
	<i>Operating Revenues Totals</i>	\$857,500.00	\$72,744.50	\$0.00	\$145,201.61	\$712,298.39	17%	\$877,087.1
	<i>State Grants</i>							
332.000	State Grants	.00	.00	.00	.00	.00	+++	159,365.1
	<i>State Grants Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$159,365.1
	<i>Investment Earnings</i>							
361.001	Investment Earnings	5,000.00	.00	.00	.00	5,000.00	0	381.1
	<i>Investment Earnings Totals</i>	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	\$381.1
	<i>Miscellaneous</i>							
369.002	Miscellaneous Revenue	1,000.00	.00	.00	.00	1,000.00	0	6,447.2
	<i>Miscellaneous Totals</i>	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%	\$6,447.2
	<i>Capital Contributions</i>							

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Tot
371.002	Capital Contrib-Grants	.00	.00	.00	.00	.00	+++	300,427.0
	<i>Capital Contributions Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$300,427.0
	<i>Operating Transfers In</i>							
394.002	Transfer from fund balance	349,821.00	.00	.00	.00	349,821.00	0	.0
	<i>Operating Transfers In Totals</i>	\$349,821.00	\$0.00	\$0.00	\$0.00	\$349,821.00	0%	\$0.0
	Department 00 - Revenue Totals	\$1,213,321.00	\$72,744.50	\$0.00	\$145,201.61	\$1,068,119.39	12%	\$1,343,707.8
	REVENUE TOTALS	\$1,213,321.00	\$72,744.50	\$0.00	\$145,201.61	\$1,068,119.39	12%	\$1,343,707.8
	EXPENSE							
	Department 40 - Storm Water Utility Exp.							
	<i>Personal Services</i>							
400.101	Regular Pay	193,799.00	15,641.34	.00	33,487.64	160,311.36	17	183,586.8
401.103	Overtime	4,500.00	453.06	.00	453.06	4,046.94	10	3,281.0
401.105	On-call pay	2,600.00	200.00	.00	500.00	2,100.00	19	2,600.0
405.114	FICA	15,369.00	1,109.42	.00	2,375.88	12,993.12	15	12,898.0
406.116	Retirement	28,415.00	2,492.44	.00	5,304.31	23,110.69	19	27,438.8
408.125	SCMIT Worker's Comp Ins.	12,000.00	.00	4,388.03	4,388.03	3,223.94	73	16,166.9
410.001	Health Claims Cost	51,728.00	4,543.58	.00	9,087.16	42,640.84	18	50,221.4
410.002	Health Claim Costs-Retire	21,026.00	864.12	.00	1,728.24	19,297.76	8	15,854.9
410.003	OPEB cost	4,000.00	.00	.00	.00	4,000.00	0	.0
	<i>Personal Services Totals</i>	\$333,437.00	\$25,303.96	\$4,388.03	\$57,324.32	\$271,724.65	19%	\$312,048.0
	<i>Supplies</i>							
500.101	Supplies and Materials	2,310.00	175.57	.00	263.86	2,046.14	11	1,195.0
500.102	Equipment	5,600.00	110.24	.00	110.24	5,489.76	2	1,543.0
501.101	Uniforms and Clothing	5,100.00	153.76	.00	507.91	4,592.09	10	3,674.0
513.112	Asphalt/Concrete/Gravel	7,460.00	.00	6,634.20	714.75	111.05	99	7,746.0
514.112	SW Collection Syst Supply	5,400.00	.00	.00	.00	5,400.00	0	7,187.0

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
515.121	Safety Supplies	900.00	.00	.00	.00	900.00	0	238.1
532.148	Small Hand Tools	180.00	.00	.00	.00	180.00	0	.0
<i>Supplies Totals</i>		\$26,950.00	\$439.57	\$6,634.20	\$1,596.76	\$18,719.04	31%	\$21,586.0
<i>Other Services & Charges</i>								
600.110	SCMIRF Property/Liab Ins	5,400.00	.00	.00	2,736.27	2,663.73	51	5,357.8
610.111	Communications- Landline	1,500.00	55.15	.00	271.13	1,228.87	18	1,289.2
610.112	Postage	500.00	.00	.00	48.05	451.95	10	256.7
610.1110	Communications- Wireless	720.00	44.99	.00	44.99	675.01	6	619.2
620.114	Advertising	600.00	.00	.00	.00	600.00	0	.0
640.124	Travel Expense	236.00	.00	.00	.00	236.00	0	.0
650.127	Electricity	2,366.00	476.71	.00	681.33	1,684.67	29	2,159.2
650.128	Water	500.00	20.42	.00	40.84	459.16	8	315.2
650.129	Wastewater	213.00	.00	.00	.00	213.00	0	120.8
650.133	Stormwater	16,975.00	1,373.40	.00	2,746.80	14,228.20	16	16,480.8
650.134	Security Lights	990.00	80.00	.00	160.00	830.00	16	960.0
650.1271	Electricity- Sales Tax	25.00	3.00	.00	4.79	20.21	19	18.9
660.133	Repairs & Maint. Services	12,250.00	.00	.00	.00	12,250.00	0	132,567.2
660.139	Fleet Services Labor-RTA Mtce Allocation	25,000.00	.00	17,606.03	1,948.56	5,445.41	78	18,382.2
660.145	Gasoline & Oil	19,240.00	1,490.46	.00	1,490.46	17,749.54	8	21,563.2
660.1391	Fleet Services -Departmental Expense Allocation	22,000.00	1,918.91	.00	4,858.82	17,141.18	22	24,867.2
670.156	Equipment Rental/Lease	350.00	.00	.00	.00	350.00	0	.0
685.180	Membership Dues and Fees	230.00	.00	.00	.00	230.00	0	(120.4
685.182	Other Operating Expenses	1,500.00	248.42	.00	494.28	1,005.72	33	2,690.2
685.183	Depreciation	455,000.00	42,497.81	.00	84,995.76	370,004.24	19	414,567.2
685.186	Training	150.00	.00	.00	.00	150.00	0	.0
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	6,955.2

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.187	Professional Services	3,610.00	8,116.81	(5,339.31)	8,116.81	832.50	77	227,600.00
686.189	Employee Medical	780.00	.00	.00	.00	780.00	0	212.00
686.195	Repair/Maint Svc Contract	2,500.00	.00	.00	.00	2,500.00	0	933.00
686.199	Internal Engineering	33,100.00	3,058.12	.00	7,129.95	25,970.05	22	33,618.00
686.1895	Employee wellness services	2,880.00	213.86	.00	213.86	2,666.14	7	2,580.00
687.202	Utility Billing Services	2,700.00	101.75	324.72	739.03	1,636.25	39	1,718.00
687.204	Janitorial Services	2,000.00	49.17	491.67	98.34	1,409.99	30	.00
Other Services & Charges Totals		\$613,315.00	\$59,748.98	\$13,083.11	\$116,820.07	\$483,411.82	21%	\$915,715.00
Other Objects								
720.001	Provision for Bad Debts	1,550.00	129.17	.00	258.34	1,291.66	17	1,550.00
750.124	Transfers to General Fund	156,889.00	13,074.08	.00	26,148.16	130,740.84	17	133,160.00
795.995	GF Cost Distribution	49,830.00	4,152.50	.00	8,305.00	41,525.00	17	48,000.00
Other Objects Totals		\$208,269.00	\$17,355.75	\$0.00	\$34,711.50	\$173,557.50	17%	\$182,710.00
Inter-Dept. Allocations								
795.999	Allocation G&A Services	31,350.00	2,290.10	.00	6,333.07	25,016.93	20	33,565.00
Inter-Dept. Allocations Totals		\$31,350.00	\$2,290.10	\$0.00	\$6,333.07	\$25,016.93	20%	\$33,565.00
Capital Outlay								
900.1000	Infrastructure Improvemts	250,000.00	.00	.00	.00	250,000.00	0	925,861.00
900.4300	Other Equipment	275,000.00	.00	.00	.00	275,000.00	0	.00
950.962	Drainage Improvements	20,000.00	.00	.00	.00	20,000.00	0	218,029.00
9999.9999	Assets Reclassified	(545,000.00)	.00	.00	.00	(545,000.00)	0	(1,143,891.70)
Capital Outlay Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Department 40 - Storm Water Utility Exp. Totals		\$1,213,321.00	\$105,138.36	\$24,105.34	\$216,785.72	\$972,429.94	20%	\$1,465,625.00
EXPENSE TOTALS		\$1,213,321.00	\$105,138.36	\$24,105.34	\$216,785.72	\$972,429.94	20%	\$1,465,625.00
Fund 0033 - Stormwater Utility Fund Totals								

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
REVENUE TOTALS		1,213,321.00	72,744.50	.00	145,201.61	1,068,119.39	12%	1,343,707.8
EXPENSE TOTALS		1,213,321.00	105,138.36	24,105.34	216,785.72	972,429.94	20%	1,465,625.7
Fund 0033 - Stormwater Utility Fund Totals		\$0.00	(\$32,393.86)	(\$24,105.34)	(\$71,584.11)	\$95,689.45		(\$121,917.8
Fund 0035 - Waste Management Fund								
REVENUE								
Department 00 - Revenue								
Charges for Services								
344.001	Refuse Col Chge-Resident	780,000.00	64,753.79	.00	129,146.58	650,853.42	17	773,846.0
344.002	Refuse Col Chge-Comm	130,000.00	12,085.68	.00	24,059.23	105,940.77	19	137,652.8
344.003	Sanitation Fee Penalties	15,000.00	1,370.35	.00	2,698.48	12,301.52	18	15,685.7
Charges for Services Totals		\$925,000.00	\$78,209.82	\$0.00	\$155,904.29	\$769,095.71	17%	\$927,184.7
Miscellaneous								
369.002	Miscellaneous Revenue	2,500.00	.00	.00	.00	2,500.00	0	8,226.8
Miscellaneous Totals		\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0%	\$8,226.8
Sale of Assets								
391.001	Sale of Assets	1,467.00	.00	.00	.00	1,467.00	0	12,675.0
Sale of Assets Totals		\$1,467.00	\$0.00	\$0.00	\$0.00	\$1,467.00	0%	\$12,675.0
Department 00 - Revenue Totals		\$928,967.00	\$78,209.82	\$0.00	\$155,904.29	\$773,062.71	17%	\$948,086.7
REVENUE TOTALS		\$928,967.00	\$78,209.82	\$0.00	\$155,904.29	\$773,062.71	17%	\$948,086.7
EXPENSE								
Department 31 - Residential Sanitation								
Personal Services								
400.101	Regular Pay	262,268.00	21,376.01	.00	42,778.98	219,489.02	16	249,553.7
401.103	Overtime	17,763.00	1,120.24	.00	2,497.60	15,265.40	14	17,924.9
405.114	FICA	21,422.00	1,606.43	.00	3,212.24	18,209.76	15	18,995.7
406.116	Retirement	39,161.00	3,462.10	.00	6,929.29	32,231.71	18	38,415.7

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
408.125	SCMIT Worker's Comp Ins.	32,000.00	.00	11,056.92	11,056.92	9,886.16	69	42,090.00
410.001	Health Claims Cost	50,361.00	4,617.16	.00	9,234.32	41,126.68	18	48,894.00
410.002	Health Claim Costs-Retire	17,750.00	1,781.20	.00	3,562.40	14,187.60	20	12,070.00
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	.00
<i>Personal Services Totals</i>		\$445,725.00	\$33,963.14	\$11,056.92	\$79,271.75	\$355,396.33	20%	\$427,945.00
<i>Supplies</i>								
500.101	Supplies and Materials	5,000.00	512.33	.00	992.08	4,007.92	20	5,274.00
501.101	Uniforms and Clothing	19,000.00	1,237.25	.00	2,853.14	16,146.86	15	18,848.00
515.121	Safety Supplies	2,000.00	73.77	.00	73.77	1,926.23	4	1,912.00
<i>Supplies Totals</i>		\$26,000.00	\$1,823.35	\$0.00	\$3,918.99	\$22,081.01	15%	\$26,034.00
<i>Other Services & Charges</i>								
600.110	SCMIRF Property/Liab Ins	26,000.00	.00	.00	13,186.86	12,813.14	51	25,820.00
610.111	Communications- Landline	200.00	11.54	.00	23.04	176.96	12	139.00
610.112	Postage	500.00	.00	.00	97.26	402.74	19	519.00
610.1110	Communications- Wireless	100.00	.00	.00	.00	100.00	0	.00
620.114	Advertising	1,200.00	.00	.00	.00	1,200.00	0	1,160.00
640.124	Travel Expense	200.00	.00	.00	.00	200.00	0	13.00
650.127	Electricity	1,206.00	88.52	.00	206.59	999.41	17	1,153.00
650.128	Water	440.00	38.11	.00	78.08	361.92	18	427.00
650.129	Wastewater	680.00	58.84	.00	120.36	559.64	18	661.00
650.130	Sanitation	455.00	36.92	.00	73.84	381.16	16	443.00
650.133	Stormwater	50.00	4.28	.00	8.56	41.44	17	51.00
650.134	Security Lights	527.00	43.89	.00	87.78	439.22	17	526.00
650.1271	Electricity- Sales Tax	4.00	.13	.00	.33	3.67	8	1.00
660.136	Container Repairs	5,000.00	953.12	.00	1,254.96	3,745.04	25	3,337.00
660.139	Fleet Services Labor-RTA Mtce Allocation	25,000.00	.00	.00	2,307.03	22,692.97	9	31,916.00

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
660.145	Gasoline & Oil	41,170.00	4,265.54	.00	4,265.54	36,904.46	10	46,164.0
660.1362	Roll-Out Purchases	25,000.00	.00	.00	.00	25,000.00	0	21,416.8
660.1391	Fleet Services -Departmental Expense Allocation	50,000.00	5,074.11	.00	12,433.79	37,566.21	25	60,463.7
660.1392	Fleet Svcs- Outside Vends	1,000.00	.00	.00	192.50	807.50	19	385.0
685.182	Other Operating Expenses	1,500.00	497.37	.00	792.40	707.60	53	3,485.1
685.183	Depreciation	58,400.00	4,555.01	.00	9,110.02	49,289.98	16	56,309.7
685.190	Landfill Fees	2,000.00	.00	.00	43.20	1,956.80	2	810.7
686.189	Employee Medical	1,800.00	111.90	.00	111.90	1,688.10	6	92.0
686.195	Repair/Maint Svc Contract	2,800.00	.00	.00	.00	2,800.00	0	12.9
686.1895	Employee wellness services	3,000.00	342.18	.00	342.18	2,657.82	11	3,806.9
687.202	Utility Billing Services	4,000.00	205.93	657.31	1,495.92	1,846.77	54	3,478.9
687.203	Contract Services	65,000.00	5,509.42	21,981.16	11,018.84	32,000.00	51	64,874.7
687.204	Janitorial Services	2,000.00	245.84	2,458.35	491.68	(950.03)	148	.0
Other Services & Charges Totals		\$319,232.00	\$22,042.65	\$25,096.82	\$57,742.66	\$236,392.52	26%	\$327,472.7
Other Objects								
720.001	Provision for Bad Debts	1,500.00	125.00	.00	250.00	1,250.00	17	1,500.0
720.005	Loss on Asset Disposal	.00	.00	.00	.00	.00	+++	15,253.4
730.120	Recycling Labor	37,000.00	2,931.22	15,568.78	2,931.22	18,500.00	50	34,894.1
730.122	Recycling Operating	5,000.00	309.18	.00	1,110.81	3,889.19	22	5,431.7
795.001	IT Internal Allocations	6,500.00	502.72	.00	1,064.76	5,435.24	16	6,572.0
795.995	GF Cost Distribution	88,010.00	7,334.17	.00	14,668.34	73,341.66	17	84,770.0
Other Objects Totals		\$138,010.00	\$11,202.29	\$15,568.78	\$20,025.13	\$102,416.09	26%	\$148,422.7
Capital Outlay								
900.4100	Vehicles	31,000.00	.00	.00	.00	31,000.00	0	.0
900.4200	Heavy Equipment	143,000.00	.00	.00	.00	143,000.00	0	.0
9999.9999	Assets Reclassified	(174,000.00)	.00	.00	.00	(174,000.00)	0	.0

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Department 31 - Residential Sanitation Totals	\$928,967.00	\$69,031.43	\$51,722.52	\$160,958.53	\$716,285.95	23%	\$929,874.00
	EXPENSE TOTALS	\$928,967.00	\$69,031.43	\$51,722.52	\$160,958.53	\$716,285.95	23%	\$929,874.00
	Fund 0035 - Waste Management Fund Totals							
	REVENUE TOTALS	928,967.00	78,209.82	.00	155,904.29	773,062.71	17%	948,086.00
	EXPENSE TOTALS	928,967.00	69,031.43	51,722.52	160,958.53	716,285.95	23%	929,874.00
	Fund 0035 - Waste Management Fund Totals	\$0.00	\$9,178.39	(\$51,722.52)	(\$5,054.24)	\$56,776.76		\$18,212.00
	Fund 0086 - Seized and Forfeited							
	REVENUE							
	Department 00 - Revenue							
	<i>Fines and Forfeitures</i>							
367.000	Drug Enforcement Revenue	2,000.00	.00	.00	.00	2,000.00	0	30,954.00
	<i>Fines and Forfeitures Totals</i>	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%	\$30,954.00
	<i>Operating Transfers In</i>							
394.002	Transfer from fund balance	89,400.00	.00	.00	.00	89,400.00	0	.00
	<i>Operating Transfers In Totals</i>	\$89,400.00	\$0.00	\$0.00	\$0.00	\$89,400.00	0%	\$0.00
	Department 00 - Revenue Totals	\$91,400.00	\$0.00	\$0.00	\$0.00	\$91,400.00	0%	\$30,954.00
	REVENUE TOTALS	\$91,400.00	\$0.00	\$0.00	\$0.00	\$91,400.00	0%	\$30,954.00
	EXPENSE							
	Department 05 - Police							
	<i>Supplies</i>							
500.101	Supplies and Materials	2,500.00	.00	.00	.00	2,500.00	0	.00
500.102	Equipment	3,000.00	.00	.00	.00	3,000.00	0	.00
501.101	Uniforms and Clothing	1,800.00	.00	.00	.00	1,800.00	0	.00
	<i>Supplies Totals</i>	\$7,300.00	\$0.00	\$0.00	\$0.00	\$7,300.00	0%	\$0.00

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<i>Other Services & Charges</i>								
610.1110	Communications- Wireless	1,200.00	107.44	219.19	107.44	873.37	27	1,295.00
640.124	Travel Expense	1,200.00	.00	.00	.00	1,200.00	0	698.00
660.133	Repairs & Maint. Services	5,000.00	.00	.00	.00	5,000.00	0	.00
660.134	Radio Repairs	2,000.00	.00	.00	.00	2,000.00	0	.00
660.145	Gasoline & Oil	1,850.00	132.62	.00	132.62	1,717.38	7	2,353.00
685.180	Membership Dues and Fees	1,450.00	.00	.00	800.00	650.00	55	971.00
685.182	Other Operating Expenses	6,000.00	.00	.00	.00	6,000.00	0	287.00
685.186	Training	1,900.00	672.00	.00	672.00	1,228.00	35	.00
685.191	Canine Unit Operations	6,000.00	.00	.00	.00	6,000.00	0	1,632.00
686.194	Other Prof/Tech Services	10,000.00	.00	.00	.00	10,000.00	0	4,000.00
<i>Other Services & Charges Totals</i>		\$36,600.00	\$912.06	\$219.19	\$1,712.06	\$34,668.75	5%	\$11,239.00
<i>Capital Outlay</i>								
900.4100	Vehicles	37,500.00	.00	.00	.00	37,500.00	0	.00
900.4300	Other Equipment	10,000.00	.00	8,835.84	.00	1,164.16	88	.00
<i>Capital Outlay Totals</i>		\$47,500.00	\$0.00	\$8,835.84	\$0.00	\$38,664.16	19%	\$0.00
Department 05 - Police Totals		\$91,400.00	\$912.06	\$9,055.03	\$1,712.06	\$80,632.91	12%	\$11,239.00
EXPENSE TOTALS		\$91,400.00	\$912.06	\$9,055.03	\$1,712.06	\$80,632.91	12%	\$11,239.00
Fund 0086 - Seized and Forfeited Totals								
REVENUE TOTALS		91,400.00	.00	.00	.00	91,400.00	0%	30,954.00
EXPENSE TOTALS		91,400.00	912.06	9,055.03	1,712.06	80,632.91	12%	11,239.00
Fund 0086 - Seized and Forfeited Totals		\$0.00	(\$912.06)	(\$9,055.03)	(\$1,712.06)	\$10,767.09		\$19,714.00
Grand Totals								
REVENUE TOTALS		33,207,781.00	2,621,320.09	.00	4,732,594.79	28,475,186.21	14%	32,099,927.00

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments



Budget Performance Report

17.11.d

Fiscal Year to Date 08/31/19
Exclude Rollup Account

										Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account										Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Tot
EXPENSE TOTALS										33,076,422.00	2,580,946.99	2,459,235.11	5,811,461.12	24,805,725.77	25%	32,500,550.00
Grand Totals										\$131,359.00	\$40,373.10	(\$2,459,235.11)	(\$1,078,866.33)	\$3,669,460.44		(\$400,623.00)

Attachment: BudgetPerformanceReport-August 2019 (2846 : August 2019 Finance and IT Departments