REGULAR MEETING OF CITY COUNCIL
SEPTEMBER 18, 2014 – 5:30 PM
COUNCIL CHAMBERS
GEORGETOWN, SC

Notice of this meeting has been made in accordance with the 1976 Code of Laws of South Carolina Freedom of Information Act.

1. CALL TO ORDER

2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES

3. INVOCATION & PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENTS

5. INTRODUCTION OF NEW EMPLOYEES

6. FIRE DEPARTMENT COMMENDATIONS

7. HOUSING AND COMMUNITY DEVELOPMENT

A. Motion to revise the Street and Sidewalk Vendor Map by removing vending location #3, Francis Marion Park.

Attachments:

1 Sec 20-13 Vendor Permit (PDF)

2 Vending Location 3 (PDF)

8. POLICE

A. Motion to approve agreement Authoring the Fifteenth Judicial Circuit Drug Enforcement Unit.

Attachments:

1 Metro agreement 8 25 2014 (PDF)

9. FIRE

A. Motion to approve Proclamation proclaiming October 5-11, 2014 as Fire Prevention Week in the City of Georgetown, South Carolina.

Attachments:

1 FIRE PREVENTION 2014 (PDF)

B. 2013 Life Safety Achievement Award

Attachments:

1 SKMBT_C22414082714390 (PDF)

10. PUBLIC SERVICES

A. Motion to approve first reading to amend the Pre-treatment Ordinance to reflect updates as required by the South Carolina Department of Health and Environmental Control as a condition of the City's 2013 NPDES Wastewater Permit and to establish a Fats, Oils and Grease Section.

Attachments:

1	PRETREATMENT AND FOG ORDINANCE DRAFT	(PDF)

B. Motion to approve the payment in the amount of forty-one thousand three hundred and twenty-six dollars ($41,326.00) to R. H. Moore Company, Inc for emergency repairs and replacement of 920 feet of eight inch force main for the Fogel Lift Station.

Attachments:

1	Fogel Lift Station Force Main Quote	(PDF)
2	Fogel Lift Station Force Main	(PDF)
3	Fogel LS Map	(PDF)

11. ELECTRIC UTILITIES

A. Motion to approve purchase of a 2500 kva transformer from Solomon Corporation in the amount of $23,800.

Attachments:

1	2500kvabids	(PDF)

B. Motion to approve payment of invoice to Utility Technology Engineers and Consultants in the amount of $18,570.70.

Attachments:

1	UTECJuly	(PDF)

12. ADMINISTRATION

A. Motion to approve South Carolina Municipal Insurance Trust (SCMIT) 4th Quarter 2014 payment in the amount of $28,092.

Attachments:

1	SCMIT 4th Quarter Invoice	(PDF)

13. CITY ADMINISTRATOR REPORT

14. MINUTES APPROVAL

A. Motion to approve minutes of Regular Meetings dated July 17 & August 21, 2014 and Special Meeting dated July 24, 2014.

15. OLD BUSINESS

16. NEW BUSINESS

17. DEPARTMENT MONTHLY REPORTS

A. Finance Department Monthly Report

Attachments:

1	Finance & IT Update 08.31.14	(PDF)
2	Sale of Assets 08.31.14 (top)	(PDF)
3	Grants 08.31.14 (top)	(PDF)
4	BUDGET PERFORMANCE REPORT	(PDF)

B. Georgetown PD - Monthly letter August 2014

Attachments:

1	Monthly letter - August 2014	(PDF)

C. August 2014 Fire Report

Attachments:

1	August Fire Report	(PDF)

D. Public Services June and July 2014 Monthly Reports

Attachments:

1	Public Services June 2014	(PDF)
2	Public Services July 2014	(PDF)

E. Electric Department Monthly Report

F. Housing & Community Development August Monthly Report

Attachments:

1	August Monthly Report	(PDF)

18. EXECUTIVE SESSION

Motion to enter Executive Session to receive legal advice.

Motion to adjourn Executive Session and reopen Regular Meeting.

NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION

19. ADJOURNMENT

A. Motion to adjourn the Regular Meeting of City Council.

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 1689

Council Meeting Date:	18 September 2014
Department:	Housing and Community Development
Issue Under Consideration:	Motion to Revise the Street and Sidewalk Vendor Map by Removing Vending Location #3, Francis Marion Park.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• There are currently four (4) vending locations on Front Street that are on the map. • There have been concerns with who has the rights to use the City sidewalks/vending areas during special events and festivals.
Options:	Approve or deny this revision to the vendor map.
Staff Recommendation:	Staff recommends deleting this vendor location (#3) so it will not interfere with any special events and/or festivals in the future.

Reviews:

Rick Martin Completed 09/09/2014 4:37 PM
Chris Carter Completed 09/10/2014 11:41 AM
Ann U. Mercer Completed 09/11/2014 9:31 AM
Georgetown City Council Pending

Attachments:

1. Sec 20-13 Vendor Permit (PDF)
2. Vending Location 3 (PDF)

Sec. 20-13. Street and sidewalk vendors; permit required.
It shall be unlawful for any person to engage in the selling of food or drink from portable carts, wagons, or vehicles that are placed, parked, or located upon any sidewalk in the city. Vendors may engage only in the sale of tickets to local tourism-related attractions in designated areas.
These areas shall be designated on a map, which shall be maintained by the building and planning department. The map may be revised from time to time, as the mayor and city council deemed necessary.
This section is not intended to regulate vending directly associated with recognized community-wide or downtown promotional events unless such vending is undertaken in excess of seven (7) days.
(Ord. of 8-18-11(1))

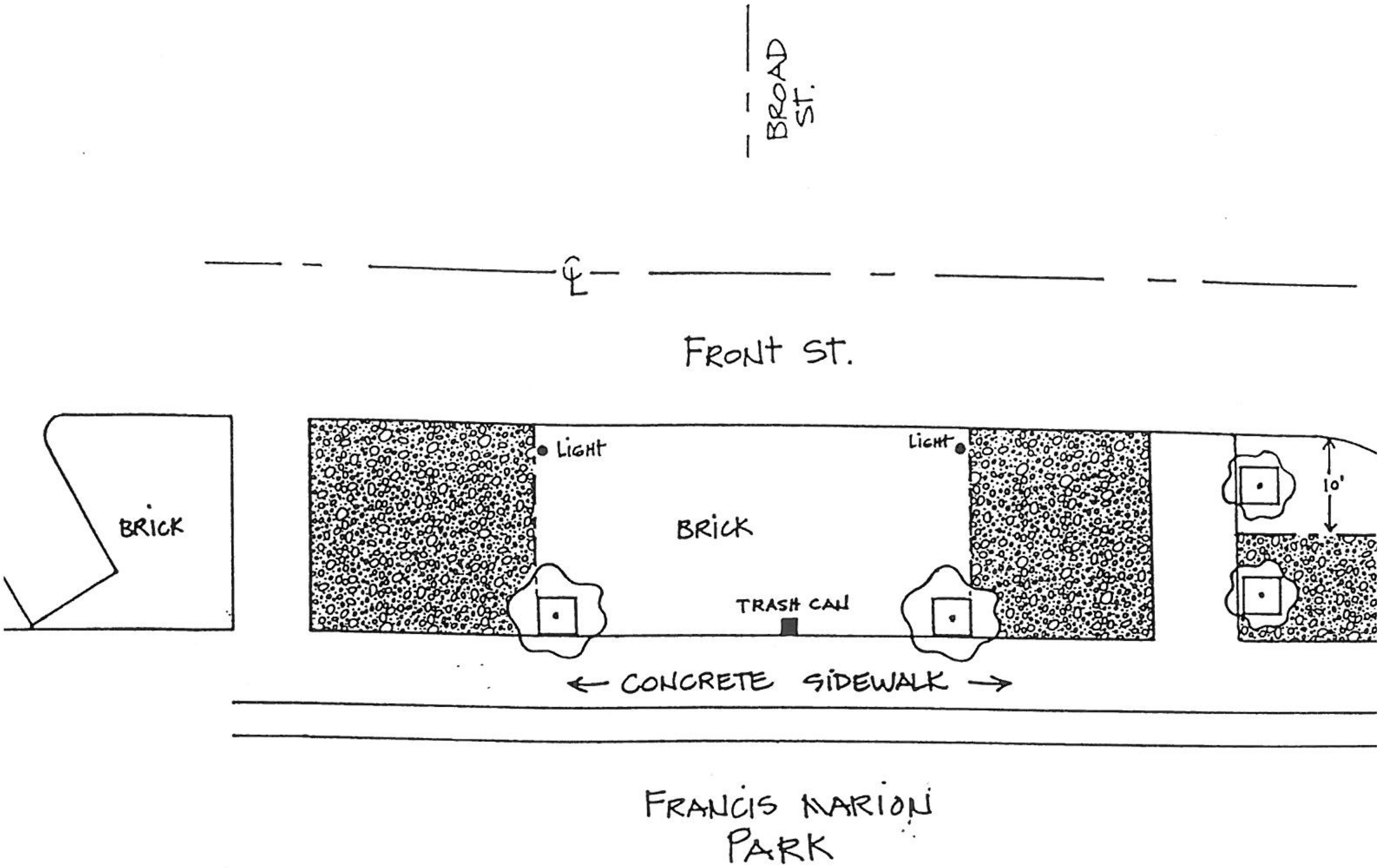
Sec. 20-13.1. Allocation of vending areas.
The city shall allocate vending locations on a first come first serve basis. Permits are for one calendar year from January through December 31. Vendors have first right to renew their same location. Any vendor wishing to renew their permit for another calendar year shall submit a Vendor Permit Application renewal no later than January 1st of each year. Permits for locations received after this date will be on a first come first serve basis.
(Ord. of 8-18-11(1))

Sec. 20-13.2. Permitting procedures.
All applicants for a vendor permit must provide the following information to the city building and planning department for review:
(1) Completed vendor permit application.
(2) Site plan showing the desired location, signage, and the proposed locations of the cart, with any umbrella or awning attachments, and stool or small seat for operator use only.
(3) Proof of liability insurance issued by a company licensed to do business in South Carolina, which protects the licensee and the city from any claims for damage to property or person. The city must be specifically named as a coinsured party on the policy for liability protection. The policy must provide a minimum coverage amount of one million dollars ($1,000,000.00). Cancellation of any policy will immediately void the encroachment permit. Certificates showing proof of such insurance shall be submitted to City prior to commencement of services under the street and sidewalk vendor permit. Further, it shall be an affirmative obligation upon (Business) to advise the City within two days of the cancellation or substantive change of any insurance policy set out herein, and failure to do so shall be construed to be breach of the street and sidewalk vendor permit.
(4) The vendor obtaining the street and sidewalk vendor permit must also provide a signed and notarized hold harmless agreement, indemnifying the city from any claims for damages or injury by any aggrieved party. The hold harmless agreement may be obtained at the city building and planning department.
(5) Proof of City of Georgetown Business License.
(Ord. of 8-18-11(1))

Sec. 20-13.3. Site standards for use of public space.
(a) Vendors shall inspect their space regularly in order to ensure that all trash, litter and garbage are picked up immediately and that the permitted space remains clean and in sanitary condition at all times. Vendors may not utilize public trash receptacles for disposal of garbage. Vendors are required to maintain their own trash container, which must be discreetly attached to, or contained within the cart. At the end of the day, vendors must take the trash container with them and dispose of it in a lawful manner.
(b) Curbside or drive up service prohibited. Vendors are prohibited from taking or fulfilling orders from customers in automobile, unless such automobiles are parked in a lawful parking stall. Customers may not stop their vehicle in a travel lane or unlawful parking space for the purposes of receiving service from vendors.
(c) Vendors may place only a cart, with any umbrella or awning attachments and one stool or small seat for operator use only.

Attachment: Sec 20-13 Vendor Permit (1689 : Vendor Map Revision)

VENDING LOCATION #3



FRONT & BROAD
FRANCIS MARION

MAX. # OF CARTS ALLOWED: 1

— AREAS APPROVED FOR CART USE

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 1691

Council Meeting Date:	18 September 2014
Department:	Police Department
Issue Under Consideration:	Motion to Approve Agreement Authoring the Fifteenth Judicial Circuit Drug Enforcement Unit
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	
Financial Impact:	N/A
Points to Consider:	Agreement must be in effect for DEU to operate within the City.
Options:	1. Approve 2. Disapprove
Staff Recommendation:	Chief of Police recommends approval of agreement.

Reviews:

Paul Gardner Completed 09/10/2014 10:40 AM
Chris Carter Completed 09/10/2014 11:41 AM
Elise Crosby Completed 09/10/2014 12:18 PM
Ann U. Mercer Completed 09/11/2014 9:29 AM
Georgetown City Council Pending

Attachments:

1. Metro agreement 8 25 2014 (PDF)

FIFTEENTH CIRCUIT DRUG ENFORCEMENT UNIT (DEU)

This agreement is entered into on this ____________ day of ________________, 20____, and made pursuant to S.C. Code §§ 23-1-210 et. Seq. The Agencies and governing bodies entering into this Agreement are:

Aynor Town Council………………………..Aynor Police Department
Surfside Beach Town Council………………Surfside Beach Dept. of Public Safety
Georgetown City Council…………………...Georgetown City Police Department
Conway City Council……………………….Conway Police Department
Coastal Carolina Univ. Board of Trustees…..Coastal Carolina University Police
North Myrtle Beach City Council…………..North Myrtle Beach Dept. of Public Safety
Myrtle Beach City Council…………………Myrtle Beach Police Department
Georgetown County Council……………….Georgetown County Sheriff's Office
Horry County Council………………………Horry County Sheriff's Office
Horry County Police Department
Fifteenth Circuit Solicitor's Office

By their signatures affixed hereto, these Agencies and their respective governing bodies agree to the establishment of the Fifteenth Circuit Drug Enforcement Unit, hereinafter referred to as "DEU," and agree to be bound by the terms of this Agreement.

The parties to this Agreement understand and agree that the governing bodies of each participating Law Enforcement Agency must approve, and sign this Agreement before it is to be considered properly executed. By law, this is a duty that cannot be delegated to the Chiefs or heads of the respective Law Enforcement Agencies.

The parties to this Agreement understand and agree that the governing bodies of each respective Law Enforcement Agency (e.g. Myrtle Beach City Council as governing body of the Myrtle Beach Police Department) shall be notified by that Law Enforcement Agency of the execution and termination of this Agreement and any amendment or subsequent Agreement. All parties acknowledge and agree that this notice must be in writing, and must be within seventy-two (72) hours of the Agreement's execution or termination. Further, the parties acknowledge and agree that this requirement is not ministerial, and must be strictly complied with. To accomplish this requirement, the DEU will supply a copy of this Agreement to the Law Enforcement Agency, who will in turn, provide such written notice to its governing body.

The DEU arose out of two circumstances: First, major drug enterprises are inherently multi-jurisdictional. Unilateral, uncoordinated investigations can be duplicative, and a waste of extremely limited resources. Second, in recent years, multi-agency drug enforcement units have been extremely effective in investigating and prosecuting large-scale drug organizations.

The parties to this Agreement all agree that there is an on-going problem with drug use and trafficking in the Fifteenth Circuit, and that past, present, and future drug related crimes are best investigated via a specialized team. As such, the DEU's mission is to identify, investigate, and prosecute individuals who participate in the manufacturing, cultivation, distribution, and/or trafficking of illegal drugs or controlled substances within the Fifteenth Judicial Circuit. Specifically, the DEU intends to combine the intelligence and investigative powers of the above-referenced law enforcement agencies in an effort to enhance and streamline drug investigations in Horry and Georgetown Counties.

In operation, the DEU shall maintain a close working relationship with all participating agencies, and shall provide information to assist in the arrest and conviction of individuals or organization members currently being investigated by the DEU. This ensures the efforts of the DEU and local narcotics teams do not overlap.

The parties to this Agreement acknowledge and agree that, from time to time, Law Enforcement Officers who have state-wide jurisdiction may be appointed to the DEU. This may include, for example, an agent from the South Carolina Law Enforcement Division (SLED), or from a college or university. This may be done solely with the advice and consent of the DEU Commander and the Chief or head of that officer's Agency. The parties to this Agreement need not ratify or approve such an appointment, nor alter this Agreement in any way due to such an appointment, as such an officer will already be vested with state-wide jurisdiction, which necessarily includes the entire 15th Judicial Circuit. The appointment of such an officer shall not remove control of the DEU from the Commander and the Governing Board.

ORGANIZATION

The DEU shall operate out of locations mutually agreed upon by the participating Agencies.

A Governing Board, consisting of the Fifteenth Circuit Solicitor, and the head of each participating Law Enforcement Agency will set policy, approve the budget, and provide general direction for DEU operations.

Each Law Enforcement Agency head shall, with the advice and consent of the DEU Commander, appoint agents from his or her agency to be assigned to the DEU. Each Agency head shall make best efforts to insure that the individuals appointed and assigned to the DEU are of the highest quality available. The assignment of each individual agent from his or her respective Agency shall be for a temporary time period, at the discretion of the DEU Commander or the officer's Agency head. The DEU Commander will review each Agent's caseload and performance on an annual basis while the Agent is assigned to the DEU. Unsatisfactory performance will submit the Agent to a review of the Governing Board, in order to determine whether he or she should be sent back to his or her home agency.

With the exception of the DEU Commander, Deputy Commander, or other individuals specifically identified by the Governing Board, each DEU Agent will be equal in rank while participating in the DEU, regardless of the rank that each holds in his or her respective Agency.

All Agents assigned to a unit will adhere to the DEU policies and procedures. Failure to do so is grounds for dismissal from the DEU. In the event that an Agent fails to fulfill his or her duties while assigned to the DEU, the DEU Commander may suspend the Agent, and remove him or her from participating in any DEU activities, until such time as the Governing Board meets and decides whether the Agent should be permanently removed from the DEU. If the DEU Commander becomes aware that an Agent has violated the policies of his or her home Agency, he shall notify the appropriate official within that Agency or Department. The decision to remove any DEU Agent from service shall be made by a simple majority vote of the Governing Board.

AGENTS

DEU Agents shall be vested with the authority and jurisdiction of agencies located within the Fifteenth Judicial Circuit-whether state, county, or municipal. This authority and jurisdiction is the same as any other commissioned agent. Each Agent will report to the DEU Commander and the Governing Board. Direct Agency supervision will be left to the DEU Commander or Deputy Commanders. In order to maintain operation security, participating Agencies will avoid unnecessary involvement in DEU investigations. All DEU investigations, targets, areas of interest, and activities will be reported solely through the DEU Commander and the Governing Board.

The participating Agencies shall assume all civil liability for the actions of their respective assigned law enforcement agents while they are acting within the course and scope of their duties. This shall be regardless of the incident location, and shall encompass, but not be limited to negligence, gross negligence, or recklessness.

This Agreement will in no manner effect the compensation, pension, or retirement rights of any Agent acting under its authority. Such Agents shall continue to be paid by their home Agency, or, where they are permanently employed. The bond for any Agent operating under this Agreement will include coverage for all of the Agent's activities in the counties or municipalities covered by the Agreement, and to the same extent as provided by bonds of regularly employed state, county, or municipal agents.

The parties to the Agreement expressly agree that reimbursement for services, as described in this Agreement, will be limited to the same kind and quantity as provided by the involved Agencies. Any other agreement for reimbursement must be made in writing between or among the Agencies on a case-by-case basis.

Agent work schedules shall vary according to the priorities, timing, and volume of cases being investigated during the workweek, and will be determined by the DEU Commander or Field Supervisor.

The normal workweek will be forty (40) hours. Each Agent may be requested by the DEU Commander to work no more than ten (10) hours of overtime, per pay period, without prior approval. After ten (10) hours, the DEU Commander must contact the head of the Agency that assigned the Agent, for approval.

AGENT SUPPORT

Each participating Agency agrees to provide its DEU Agents with the following: 1) an unmarked police car, 2) a ballistic vest, 3) standard issued police equipment such as handcuffs, flashlight, etc. 4) a service weapon, 5) a 12 gauge shotgun, 6) a mobile communications device such as a mobile or cellular phone, 7) any other equipment the Governing Board deems necessary.

Each participating Agency is responsible for maintaining its Agents' Academy and DEU mandated training as required by law. Special instruction may be required for DEU Agents, and, if approved by the Agent's home Agency, he or she may attend that special training at that Agency's expense.

The DEU Commander will, within thirty (30) days of his or her appointment, create a Standard Operation Procedure Manual. This Manual must be unanimously approved by all participating Agencies. The Manual will direct all DEU operations, and will become part and parcel of this Agreement.

Once funding becomes available, the DEU will provide each Agent with a common shield, raid jacket, shirt, or other necessary attire, displaying “DEU” and “Police.”

ASSET FORFEITURE

While the DEU’s primary mission is to identify, investigate, and prosecute major drug offenders and organizations, parallel emphasis will be placed on the identification, seizure, and ultimate forfeiture of the gains of illegal activity. When assets are successfully forfeited as a result of DEU investigation and prosecution, the following guidelines will apply:

1. Assets seized in Georgetown County, which are later awarded to law enforcement, also known as “Program Income,” will be held in an interest-bearing account for the duration of the grant period. During the grant period, the DEU shall provide to each participating Agency, an accounting of Program Income, no less than on a quarterly basis.
2. Assets seized in Georgetown County (Program Income) may be used to purchase equipment, or for any other use related to the DEU’s mission, so long as the Governing Board and grant coordinator approve the expenditures.
3. After the grant period expires, assets seized in Georgetown County (Program Income) that remain, shall be distributed to all participating agencies, subject to the approval of the South Carolina Department of Public Safety, and in accordance with the following formula:
    a. The total of each agency’s months of service during the distribution period, divided by all Agents months of service during the distribution period. (example: for a distribution period of one year, and a total number of Agents months of 180, if Conway Police Department has one Agent assigned to the DEU for 12 months, and another assigned for 6 months, it would get a

distribution of 18 months divided by 180 months, or 10% of distributable Program Income)

4. Assets seized in Horry County that are awarded to law enforcement shall be distributed to all participating Agencies in accordance with the following formula:
   a. The total of each agency's months of service during the distribution period, divided by all Agents months of service during the distribution period. (example: for a distribution period of one year, and a total number of Agents months of 180, if Conway Police Department has one Agent assigned to the DEU for 12 months, and another assigned for 6 months, it would get a distribution of 18 months divided by 180 months, or 10% of distributable Program Income)
5. Assets seized as a result of DEU efforts will be awarded in accordance with state law, and will be shared among all participating Agencies, as set forth above.
6. The DEU may use money or assets seized in furtherance of its stated mission, in accordance with the provisions of this Agreement.

DISSOLUTION

Upon the DEU's dissolution, all equipment purchased using grant funds will be retained by the Agency that paid the local match. All equipment purchased using DEU income will be divided as set forth above at the time of dissolution.

If a participating Agency chooses to withdraw from the DEU while the DEU is operational, that Agency may retain all the equipment that it purchased. Equipment purchased with grant funds or the matching funds paid by the withdrawing Agency will be assigned to DEU so long as the DEU continues to operate. No equipment purchased using Program Income will be assigned to any withdrawing Agency, so long as the DEU continues to operate.

This Agreement shall supersede, govern, and have control over any prior DEU Agreement or Agreements executed by the parties.

WE AGREE:

AYNOR TOWN COUNCIL

Honorable Keb Johnson Mayor, Town of Aynor	Chief David Thompson Aynor Police Department

SURFSIDE BEACH TOWN COUNCIL

______________________________	______________________________
Honorable Douglas F. Samples	Chief Rodney Keziah
Mayor, Town of Surfside Beach	Surfside Beach Police Department

GEORGETOWN CITY COUNCIL

______________________________	______________________________
Honorable Jack Scoville	Chief Paul Gardner
Mayor, City of Georgetown	Georgetown Police Department

CONWAY CITY COUNCIL

____
Honorable Alys C. Lawson
Mayor, City of Conway

____
Chief Reginald Gosnell
Conway Police Department

COASTAL CAROLINA UNIVERSITY
BOARD OF TRUSTEES

Honorable D. Wyatt Henderson Chairman, CCU Board of Trustees	Director David Roper CCU Police Department

NORTH MYRTLE BEACH CITY COUNCIL

____
Honorable Marilyn Hatley
Mayor, City of North Myrtle Beach

____
Director Jay Fernandez
North Myrtle Beach Department of Public Safety

MYRTLE BEACH CITY COUNCIL

Honorable John T. Rhodes Mayor, City of Myrtle Beach	Chief Warren Gall Myrtle Beach Police Department

GEORGETOWN COUNTY COUNCIL

____
Honorable Johnny Morant
Chairman, Georgetown County Council

____
Sheriff Lane Cribb
Georgetown County Sheriff's Office

____
Edsel Hemingway
Administrator, Georgetown County

HORRY COUNTY COUNCIL

Mark Lazarus	Sheriff Phillip Thompson
Chairman, Horry County Council	Horry County Sheriff's Office

HORRY COUNTY COUNCIL

______________________________	______________________________
Mark Lazarus	Chief Saundra Rhodes
Chairman, Horry County Council	Horry County Police Department

HORRY COUNTY COUNCIL

____________________________	_______________________________
Mark Lazarus Horry County Council Chairman	Solicitor Jimmy A. Richardson, II Fifteenth Circuit Solicitor

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

PROCLAMATION

DOC ID: 1682

Council Meeting Date:	18 September 2014
Department:	Fire Department
Issue Under Consideration:	approve Proclamation proclaiming October 5-11, 2014 as Fire Prevention Week in the City of Georgetown, South Carolina.

Reviews:

Joey Tanner	Completed	08/28/2014 2:15 PM
Chris Carter	Skipped	08/28/2014 2:14 PM
Administrator has requested he be skipped		
City Attorney	Completed	08/28/2014 2:34 PM
Ann U. Mercer	Completed	08/28/2014 2:57 PM
Georgetown City Council		Pending

Attachments:

1. FIRE PREVENTION 2014 (PDF)

APPROVE PROCLAMATION PROCLAIMING OCTOBER 5-11, 2014 AS FIRE PREVENTION WEEK IN THE CITY OF GEORGETOWN, SOUTH CAROLINA.

CITY OF GEORGETOWN
PROCLAMATION

WHEREAS, the City of Georgetown is committed to ensuring the safety and security of all residents and visitors to our City; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, home fires killed more than 2,300 people in the United States in 2012, according to the National Fire Protection Association (NFPA), and fire departments in the United States responded to 365,000 home fires; and

WHEREAS, working smoke alarms reduce the risk of fatalities by fifty percent in reported home fires; and

WHEREAS, three out of five home fire deaths result from fires in properties without working smoke alarms; and

WHEREAS, in one fifth of all homes with smoke alarms, none were working; and

WHEREAS, when smoke alarms fail to operate the cause is usually due to missing, disconnected or dead batteries; and

WHEREAS, City of Georgetown residents should install smoke alarms in every sleeping room, outside each separate sleeping area, and on every level of the home; and

WHEREAS, City of Georgetown residents should install smoke alarms and alert devices that meet the needs of people who are deaf or hard of hearing; and

WHEREAS, City of Georgetown residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, City of Georgetown first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, City of Georgetown residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2014 Fire Prevention Week theme, “Working Smoke Alarms Save Lives: Test Yours Every Month!” effectively serves to remind us that we need working smoke alarms to give us the time to get out safely.

NOW THEREFORE, by virtue of the authority vested in me as Mayor of the City of Georgetown, South Carolina and on behalf of our City Council, I hereby proclaim October 5-11, 2014, as

FIRE PREVENTION WEEK

In the City of Georgetown and urge all citizens to test their smoke alarms every month and support the many public safety activities and efforts of the Georgetown Fire Department and emergency services during Fire Prevention Week 2014.

SIGNED, SEAL AND DATED THIS 18TH DAY OF SEPTEMBER 2014.

ATTEST:

________________________ ________________________

Ann U. Mercer, City Clerk Jack M. Scoville, Jr., Mayor

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

INFORMATION ITEM

DOC ID: 1683

Council Meeting Date:	18 September 2014
Department:	Fire Department
Issue Under Consideration:	2013 Life Safety Achievement Award

Residential Fire Safety Institute

GRINNELL MUTUAL REINSURANCE SINCE 1909

NASFM FIRE RESEARCH & EDUCATION FOUNDATION

2013 Life Safety Achievement Award

This certificate is awarded to

Georgetown City Fire Department

For your outstanding efforts on behalf of fire and life safety

June 25, 2014

Butch Browning, President
NASFM Fire Research & Education Foundation

Larry Jansen, President
Grinnell Mutual Reinsurance

GRINNELL MUTUAL REINSURANCE SINCE 1909

NASFM FIRE RESEARCH & EDUCATION FOUNDATION

Announcing the 2013 *Life Safety Achievement Award*

August, 15, 2014

Joseph K. Tanner
Georgetown City Fire Department
1405 Prince Street
Georgetown, SC 29440

Dear Chief:

Congratulations! Your fire department has been awarded the 2013 ***Life Safety Achievement Award***, presented jointly by the National Association of State Fire Marshals Fire Research & Education Foundation and Grinnell Mutual Reinsurance Company.

Since 1994, the ***Life Safety Achievement Award*** has recognized fire departments for recording outstanding fire safety statistics and implementing effective prevention programs during the preceding calendar year. In recognition of your proactive efforts to improve your community's fire and life safety behaviors, we are pleased to present you with the *2013* ***Life Safety Achievement Award***.

Since its inception, the ***Life Safety Achievement Award*** has been granted to fire departments across the country that achieved zero fire deaths in the previous calendar year. Because zero fire deaths may not fully reflect a fire department's prevention efforts and may be beyond a department's control, the criteria was revised to include those that record a 10 percent reduction in fire fatalities as well as document an active and effective fire prevention program. Grinnell Mutual Reinsurance Company has sponsored this prestigious award since 2001.

Enclosed you will find a certificate suitable for framing that recognizes your department's accomplishments, signed by your State Fire Marshal, the President of the National Association of State Fire Marshals (NASFM) Fire Research & Education Foundation and the President and CEO of Grinnell Mutual Reinsurance Company. In addition, we are providing you with a news release template that you can customize to inform your community of your significant fire prevention efforts in time for Fire Prevention Week, October 5 - 11, 2014. Grinnell Mutual Reinsurance Company will contact you shortly to assist in distributing this release to your local news media. We congratulate you for the substantial commitment that you have made to make your community safer and we thank you for participating in the ***Life Safety Achievement Award*** program.

If you have any questions about the award, please contact the NASFM Fire Research & Education Foundation general help line at info@firemarshals.org

Sincerely,

Butch Browning
President
NASFM Fire Research & Education Foundation

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 1697

Council Meeting Date:	18 September 2014
Department:	Public Services
Issue Under Consideration:	Motion to amend the Pre-treatment Ordinance to reflect updates as required by the South Carolina Department of Health and Environmental Control as a condition of the City's 2013 NPDES Wastewater Permit and to establish a Fats, Oils and Grease Section.
Amount Requested:	None
Is Item in Current Budget?	N/A
If no, please explain:	
Financial Impact:	None
Points to Consider:	Updates are required as a condition of 2013 NPDES Permit
Options:	Approve or Revise
Staff Recommendations:	Approve

Reviews:

Jonathan Heald Completed 09/11/2014 10:47 AM

Chris Carter Completed 09/11/2014 11:16 AM

Ann U. Mercer Completed 09/11/2014 11:52 AM

Georgetown City Council Pending

Attachments:

1. PRETREATMENT AND FOG ORDINANCE DRAFT (PDF)

MOTION TO AMEND THE PRE-TREATMENT ORDINANCE TO REFLECT UPDATES AS REQUIRED BY THE SOUTH CAROLINA DEPARTMENT OF HEALTH AND ENVIRONMENTAL CONTROL AS A CONDITION OF THE CITY'S 2013 NPDES WASTEWATER PERMIT AND TO ESTABLISH A FATS, OILS AND GREASE SECTION.

CITY OF GEORGETOWN

SOUTH CAROLINA

PRETREATMENT ORDINANCE

DRAFT

Updated by Shealy Consulting, LLC

January 2014

TABLE OF CONTENTS

SECTION 1—GENERAL PROVISIONS

1.1 Purpose and Policy

This ordinance sets forth uniform requirements for Users of the Publicly Owned Treatment Works for the City of Georgetown and enables the City to comply with all applicable State and Federal laws, including the Clean Water Act (33 United States Code [U.S.C.] section 1251 et seq.) and the General Pretreatment Regulations (Title 40 of the *Code of Federal Regulations* [CFR] Part 403). The objectives of this ordinance are:

A. To prevent the introduction of pollutants into the Publicly Owned Treatment Works that will interfere with its operation;

B. To prevent the introduction of pollutants into the Publicly Owned Treatment Works that will pass through the Publicly Owned Treatment Works, inadequately treated, into receiving waters, or otherwise be incompatible with the Publicly Owned Treatment Works;

C. To protect both Publicly Owned Treatment Works personnel who may be affected by wastewater and sludge in the course of their employment and the general public;

D. To promote reuse and recycling of industrial wastewater and sludge from the Publicly Owned Treatment Works;

E. To provide for fees for the equitable distribution of the cost of operation, maintenance, and improvement of the Publicly Owned Treatment Works; and

F. To enable City of Georgetown to comply with its National Pollutant Discharge Elimination System permit conditions, sludge use and disposal requirements, and any other Federal or State laws to which the Publicly Owned Treatment Works is subject.

This ordinance shall apply to all Users of the Publicly Owned Treatment Works. The ordinance authorizes the issuance of individual wastewater discharge permits; provides for monitoring, compliance, and enforcement activities; establishes administrative review procedures; requires User reporting; and provides for the setting of fees for the equitable distribution of costs resulting from the program established herein.

1.2 Administration

Except as otherwise provided herein, the Water Utilities Manager shall administer, implement, and enforce the provisions of this ordinance. Any powers granted to or duties imposed upon the Water Utilities Manager may be delegated by the Water Utilities Manager to a duly authorized City of Georgetown employee.

1.3 Abbreviations

The following abbreviations, when used in this ordinance, shall have the designated meanings:

BOD – Biochemical Oxygen Demand
BMP – Best Management Practice
BMR – Baseline Monitoring Report
CFR – *Code of Federal Regulations*
CIU – Categorical Industrial User
COD – Chemical Oxygen Demand
EPA – U.S. Environmental Protection Agency
gpd – gallons per day
IU – Industrial User
mg/l – milligrams per liter
NPDES – National Pollutant Discharge Elimination System
NSCIU – Non-Significant Categorical Industrial User
POTW – Publicly Owned Treatment Works
RCRA – Resource Conservation and Recovery Act
SIU – Significant Industrial User
SNC – Significant Noncompliance
TSS – Total Suspended Solids
U.S.C. – United States Code

1.4 Definitions

Unless a provision explicitly states otherwise, the following terms and phrases, as used in this ordinance, shall have the meanings hereinafter designated.

A. **Act or "the Act."** The Federal Water Pollution Control Act, also known as the Clean Water Act, as amended, 33 U.S.C. section 1251 et seq.

B. **Approval Authority**. The South Carolina Department of Health and Environmental Control, Division of Domestic Wastewater.

C. **Authorized or Duly Authorized Representative of the User.**

(1) If the User is a corporation:

(a) The president, secretary, treasurer, or a vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation; or

(b) The manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions that govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiate and direct other comprehensive measures to assure long-term environmental compliance with environmental laws and regulations; can ensure that the necessary systems are established or actions taken to gather complete and accurate information for individual wastewater discharge permit [or general permit {optional}] requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.

(2) If the User is a partnership or sole proprietorship: a general partner or proprietor, respectively.

(3) If the User is a Federal, State, or local governmental facility: a director or highest official appointed or designated to oversee the operation and performance of the activities of the government facility, or their designee.

(4) The individuals described in paragraphs 1 through 3, above, may designate a Duly Authorized Representative if the authorization is in writing, the authorization specifies the individual or position responsible for the overall operation of the facility from which the discharge originates or having overall responsibility for environmental matters for the company, and the written authorization is submitted to City of Georgetown.

D. **Biochemical Oxygen Demand or BOD**. The quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedures for five (5) days at 20 degrees centigrade, usually expressed as a concentration (e.g., mg/l).

E. **Best Management Practices or BMPs** means schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to implement the prohibitions listed in Section 2.1 A and B [40 CFR 403.5(a)(1) and (b)]. BMPs include treatment requirements, operating procedures, and practices to control plant site runoff, spillage or leaks, sludge or waste disposal, or drainage from raw materials storage.

F. **Categorical Pretreatment Standard or Categorical Standard**. Any regulation containing pollutant discharge limits promulgated by EPA in accordance with sections 307(b) and (c) of the Act (33 U.S.C. section 1317) that apply to a specific category of Users and that appear in 40 CFR Chapter I, Subchapter N, Parts 405-471.

G. **Categorical Industrial User**. An Industrial User subject to a categorical Pretreatment Standard or categorical Standard.

H. **The City**. The City of Georgetown or the City Council of the city of Georgetown.

I. **Chemical Oxygen Demand or COD**. A measure of the oxygen required to oxidize all compounds, both organic and inorganic, in water.

J. **Control Authority**. The City of Georgetown

K. **Daily Maximum**. The arithmetic average of all effluent samples for a pollutant collected during a calendar day.

L. **Daily Maximum Limit**. The maximum allowable discharge limit of a pollutant during a calendar day. Where Daily Maximum Limits are expressed in units of mass, the daily discharge is the total mass discharged over the course of the day. Where Daily Maximum Limits are expressed in terms of a concentration, the daily discharge is the arithmetic average measurement of the pollutant concentration derived from all measurements taken that day.

M. **Environmental Protection Agency or EPA**. The U.S. Environmental Protection Agency or, where appropriate, the Regional Water Management Division Director, the Regional Administrator, or other duly authorized official of said agency.

K. **Existing Source**. Any source of discharge that is not a "New Source."

L. **Grab Sample**. A sample that is taken from a wastestream without regard to the flow in the wastestream and over a period of time not to exceed fifteen (15) minutes.

M. **Indirect Discharge or Discharge**. The introduction of pollutants into the POTW from any nondomestic source.

N. **Instantaneous Maximum Allowable Discharge Limit.** The maximum concentration of a pollutant allowed to be discharged at any time, determined from the analysis of any discrete or composited sample collected, independent of the industrial flow rate and the duration of the sampling event.

O. **Interference**. A discharge that, alone or in conjunction with a discharge or discharges from other sources, inhibits or disrupts the POTW, its treatment processes or operations or its sludge processes, use or disposal; and therefore, is a cause of a violation of [the City's] NPDES permit or of the prevention of sewage sludge use or disposal in compliance with any of the following statutory/regulatory provisions or permits issued thereunder, or any more stringent State or local regulations: section 405 of the Act; the Solid Waste Disposal Act, including Title II commonly referred to as the Resource Conservation and Recovery Act (RCRA); any State regulations contained in any State sludge management plan prepared pursuant to Subtitle D of the Solid Waste Disposal Act; the Clean Air Act; the Toxic Substances Control Act; and the Marine Protection, Research, and Sanctuaries Act.

P. **Local Limit**. Specific discharge limits developed and enforced by City of Georgetown upon industrial or commercial facilities to implement the general and specific discharge prohibitions listed in 40 CFR 403.5(a)(1) and (b).

Q. **Medical Waste**. Isolation wastes, infectious agents, human blood and blood products, pathological wastes, sharps, body parts, contaminated bedding, surgical wastes, potentially contaminated laboratory wastes, and dialysis wastes.

R. **Monthly Average**. The sum of all "daily discharges" measured during a calendar month divided by the number of "daily discharges" measured during that month.

S. **Monthly Average Limit**. The highest allowable average of "daily discharges" over a calendar month, calculated as the sum of all "daily discharges" measured during a calendar month divided by the number of "daily discharges" measured during that month.

T. **New Source**.

(1) Any building, structure, facility, or installation from which there is (or may be) a discharge of pollutants, the construction of which commenced after the publication of proposed Pretreatment Standards under section 307(c) of the Act that will be applicable to such source if such Standards are thereafter promulgated in accordance with that section, provided that:

(a) The building, structure, facility, or installation is constructed at a site at which no other source is located; or
(b) The building, structure, facility, or installation totally replaces the process or production equipment that causes the discharge of pollutants at an Existing Source; or
(c) The production or wastewater generating processes of the building, structure, facility, or installation are substantially independent of an Existing Source at the same site. In determining whether these are

substantially independent, factors such as the extent to which the new facility is integrated with the existing plant, and the extent to which the new facility is engaged in the same general type of activity as the Existing Source, should be considered.

(2) Construction on a site at which an Existing Source is located results in a modification rather than a New Source if the construction does not create a new building, structure, facility, or installation meeting the criteria of Section (1)(b) or (c) above but otherwise alters, replaces, or adds to existing process or production equipment.

(3) Construction of a New Source as defined under this paragraph has commenced if the owner or operator has:

(a) Begun, or caused to begin, as part of a continuous onsite construction program

(i) any placement, assembly, or installation of facilities or equipment; or
(ii) significant site preparation work including clearing, excavation, or removal of existing buildings, structures, or facilities which is necessary for the placement, assembly, or installation of new source facilities or equipment; or

(b) Entered into a binding contractual obligation for the purchase of facilities or equipment which are intended to be used in its operation within a reasonable time. Options to purchase or contracts which can be terminated or modified without substantial loss, and contracts for feasibility, engineering, and design studies do not constitute a contractual obligation under this paragraph.

U. **Noncontact Cooling Water**. Water used for cooling that does not come into direct contact with any raw material, intermediate product, waste product, or finished product.

V. **Pass Through**. A discharge which exits the POTW into waters of the United States in quantities or concentrations which, alone or in conjunction with a discharge or discharges from other sources, is a cause of a violation of any requirement of [the City's] NPDES permit, including an increase in the magnitude or duration of a violation.

W. **Person.** Any individual, partnership, co-partnership, firm, company, corporation, association, joint stock company, trust, estate, governmental entity, or any other legal entity; or their legal representatives, agents, or assigns. This definition includes all Federal, State, and local governmental entities.

X. **pH**. A measure of the acidity or alkalinity of a solution, expressed in standard units.

Y. **Pollutant**. Dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, sewage sludge, munitions, Medical Wastes, chemical wastes, biological materials, radioactive materials, heat, wrecked or discarded equipment, rock, sand, cellar dirt, municipal, agricultural and industrial wastes, and certain characteristics of wastewater (e.g., pH, temperature, TSS, turbidity, color, BOD, COD, toxicity, or odor).

Z. **Pretreatment.** The reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in wastewater prior to, or in lieu of, introducing such pollutants into the POTW. This reduction or alteration can be obtained by physical, chemical, or biological processes; by process changes; or by other means, except by diluting the concentration of the pollutants unless allowed by an applicable Pretreatment Standard.

AA. **Pretreatment Requirements**. Any substantive or procedural requirement related to pretreatment imposed on a User, other than a Pretreatment Standard.

BB. **Pretreatment Standards or Standards**. Pretreatment Standards shall mean prohibited discharge standards, categorical Pretreatment Standards, and Local Limits.

CC. **Prohibited Discharge Standards or Prohibited Discharges**. Absolute prohibitions against the discharge of certain substances; these prohibitions appear in Section 2.1 of this ordinance.

DD. **Publicly Owned Treatment Works or POTW**. A treatment works, as defined by section 212 of the Act (33 U.S.C. section 1292), which is owned by City of Georgetown. This definition includes any devices or systems used in the collection, storage, treatment, recycling, and reclamation of sewage or industrial wastes of a liquid nature and any conveyances, which convey wastewater to a treatment plant.

EE. **Septic Tank Waste**. Any sewage from holding tanks such as vessels, chemical toilets, campers, trailers, and septic tanks.

FF. **Sewage**. Human excrement and gray water (household showers, dishwashing operations, etc.).

GG. **Significant Industrial User (SIU)**.

A Significant Industrial User is:

(1) An Industrial User subject to categorical Pretreatment Standards; or

(2) An Industrial User that:

(a) Discharges an average of twenty-five thousand (25,000) gpd or more of process wastewater to the POTW (excluding sanitary, noncontact cooling and boiler blowdown wastewater);
(b) Contributes a process wastestream which makes up five (5) percent or more of the average dry weather hydraulic or organic capacity of the POTW treatment plant; or
(c) Is designated as such by City of Georgetown on the basis that it has a reasonable potential for adversely affecting the POTW's operation or for violating any Pretreatment Standard or Requirement.

(3) Upon a finding that a User meeting the criteria in Subsection (2) of this part has no reasonable potential for adversely affecting the POTW's operation or for violating any Pretreatment Standard or Requirement, City of Georgetown may at any time, on its own initiative or in response to a petition received from an Industrial User, and in accordance with procedures in 40 CFR 403.8(f)(6), determine that such User should not be considered a Significant Industrial User.

HH. Slug Load or Slug Discharge. Any discharge at a flow rate or concentration, which could cause a violation of the prohibited discharge standards in Section 2.1 of this ordinance. A Slug Discharge is any Discharge of a non-routine, episodic nature, including but not limited to an accidental spill or a non-customary batch Discharge, which has a reasonable potential to cause Interference or Pass Through, or in any other way violate the POTW's regulations, Local Limits or Permit conditions.

II. **Storm Water**. Any flow occurring during or following any form of natural precipitation, and resulting from such precipitation, including snowmelt.

JJ. Water Utilities Manager. The person designated by City of Georgetown to supervise the operation of the POTW, and who is charged with certain duties and responsibilities by this ordinance. The term also means a Duly Authorized Representative of the Water Utilities Manager.

KK. Total Suspended Solids or Suspended Solids. The total suspended matter that floats on the surface of, or is suspended in, water, wastewater, or other liquid, and that is removable by laboratory filtering.

LL. User or Industrial User. A source of indirect discharge.

MM. Wastewater. Liquid and water-carried industrial wastes and sewage from residential dwellings, commercial buildings, industrial and manufacturing facilities, and institutions, whether treated or untreated, which are contributed to the POTW.

NN. Wastewater Treatment Plant or Treatment Plant. That portion of the POTW which is designed to provide treatment of municipal sewage and industrial waste.

SECTION 2—GENERAL SEWER USE REQUIREMENTS

2.1 Prohibited Discharge Standards

A. General Prohibitions. No User shall introduce or cause to be introduced into the POTW any pollutant or wastewater which causes Pass Through or Interference. These general prohibitions apply to all Users of the POTW whether or not they are subject to categorical Pretreatment Standards or any other National, State, or local Pretreatment Standards or Requirements.

B. Specific Prohibitions. No User shall introduce or cause to be introduced into the POTW the following pollutants, substances, or wastewater:

(1) Pollutants which create a fire or explosive hazard in the POTW, including, but not limited to, wastestreams with a closed-cup flashpoint of less than 140 degrees F (60 degrees C) using the test methods specified in 40 CFR 261.21;

(2) Wastewater having a pH less than 6.0 or more than 9.0, or otherwise causing corrosive structural damage to the POTW or equipment;

(3) Solid or viscous substances in amounts which will cause obstruction of the flow in the POTW resulting in Interference but in no case solids greater than ½ inch or 1.27 centimeter(s) in any dimension;

(4) Pollutants, including oxygen-demanding pollutants (BOD, etc.), released in a discharge at a flow rate and/or pollutant concentration which, either singly or by interaction with other pollutants, will cause Interference with the POTW;

(5) Wastewater having a temperature greater than 150 degrees F, or which will inhibit biological activity in the treatment plant resulting in Interference, but in no case wastewater which causes the temperature at the introduction into the treatment plant to exceed 104 degrees F;

(6) Petroleum oil, nonbiodegradable cutting oil, or products of mineral oil origin, in amounts that will cause Interference or Pass Through;

(7) Pollutants which result in the presence of toxic gases, vapors, or fumes within the POTW in a quantity that may cause acute worker health and safety problems;

(8) Trucked or hauled pollutants, except at discharge points designated by in accordance with Section 3.4 of this ordinance;

(9) Noxious or malodorous liquids, gases, solids, or other wastewater which, either singly or by interaction with other wastes, are sufficient to create a public nuisance or a hazard to life, or to prevent entry into the sewers for maintenance or repair;

(10) Wastewater which imparts color which cannot be removed by the treatment process, such as, but not limited to, dye wastes and vegetable tanning solutions, which consequently imparts color to the treatment plant's effluent;

(11) Wastewater containing any radioactive wastes or isotopes except in compliance with applicable State or Federal regulations;

(12) Storm Water, surface water, ground water, artesian well water, roof runoff, subsurface drainage, swimming pool drainage, condensate, deionized water, Noncontact Cooling Water, and unpolluted wastewater, unless specifically authorized by the Water Utilities Manager;

(13) Sludges, screenings, or other residues from the pretreatment of industrial wastes;

(14) Medical Wastes, except as specifically authorized by the Water Utilities Manager in an individual wastewater discharge permit [or a general permit;

(15) Wastewater causing, alone or in conjunction with other sources, the treatment plant's effluent to fail a toxicity test;

(16) Detergents, surface-active agents, or other substances which that might cause excessive foaming in the POTW;

(17) Fats, oils, or greases of animal or vegetable origin in concentrations greater than 100 mg/l.

(18) Wastewater causing two readings on an explosion hazard meter at the point of discharge into the POTW, or at any point in the POTW, of more than 5 percent or any single reading over 10 percent of the Lower Explosive Limit of the meter.

(19) Concentrated plating solution whether neutralized or not.

(20) Wastewater which constitutes a slug discharge defined as follows: a discharge at a flow rate or concentration which could cause a violation of

the prohibited discharge standards or any discharge of a non-routine nature including accidental spills or non-routine batch discharges. Non-routine batch discharges may be allowed with written approval from the City.

Pollutants, substances, or wastewater prohibited by this Section shall not be processed or stored in such a manner that they could be discharged to the POTW.

2.2 National Categorical Pretreatment Standards

Users must comply with the categorical Pretreatment Standards found at 40 CFR Chapter I, Subchapter N, Parts 405–471.

A. Where a categorical Pretreatment Standard is expressed only in terms of either the mass or the concentration of a pollutant in wastewater, the Water Utilities Manager may impose equivalent concentration or mass limits in accordance with Section 2.2E and 2.2F (40 CFR 403.6c)

B. When the limits in a categorical Pretreatment Standard are expressed only in terms of mass of pollutant per unit of production, the Water Utilities Manager may convert the limits to equivalent limitations expressed either as mass of pollutant discharged per day or effluent concentration for purposes of calculating effluent limitations applicable to individual Industrial Users (40 CFR 403.6c)

C. When wastewater subject to a categorical Pretreatment Standard is mixed with wastewater not regulated by the same Standard, the Water Utilities Manager shall impose an alternate limit in accordance with 40 CFR 403.6(e).

D. A CIU may obtain a net/gross adjustment to a categorical Pretreatment Standard in accordance with the following paragraphs of this Section (40 CFR 403.15)

E. When a categorical Pretreatment Standard is expressed only in terms of pollutant concentrations, an Industrial User may request that City of Georgetown convert the limits to equivalent mass limits. The determination to convert concentration limits to mass limits is within the discretion of the Water Utilities Manager. City of Georgetown may establish equivalent mass limits only if the Industrial User meets all the conditions set forth in Sections 2.2E(1)(a) through 2.2E(1)(e) below.

(1) To be eligible for equivalent mass limits, the Industrial User must:

a. Employ, or demonstrate that it will employ, water conservation methods and technologies that substantially reduce water use during the term of its individual wastewater discharge permit;

b. Currently use control and treatment technologies adequate to achieve compliance with the applicable categorical Pretreatment Standard, and not have used dilution as a substitute for treatment;
c. Provide sufficient information to establish the facility's actual average daily flow rate for all wastestreams, based on data from a continuous effluent flow monitoring device, as well as the facility's long-term average production rate. Both the actual average daily flow rate and the long-term average production rate must be representative of current operating conditions;
d. Not have daily flow rates, production levels, or pollutant levels that vary so significantly that equivalent mass limits are not appropriate to control the Discharge; and
e. Have consistently complied with all applicable categorical Pretreatment Standards during the period prior to the Industrial User's request for equivalent mass limits.

(2) An Industrial User subject to equivalent mass limits must:
a. Maintain and effectively operate control and treatment technologies adequate to achieve compliance with the equivalent mass limits;
b. Continue to record the facility's flow rates through the use of a continuous effluent flow monitoring device;
c. Continue to record the facility's production rates and notify the Water Utilities Manager whenever production rates are expected to vary by more than 20 percent from its baseline production rates determined in paragraph 2.2F(1)(c) of this Section. Upon notification of a revised production rate, the Water Utilities Manager will reassess the equivalent mass limit and revise the limit as necessary to reflect changed conditions at the facility; and
d. Continue to employ the same or comparable water conservation methods and technologies as those implemented pursuant to paragraphs 2.2 E(1)(a) of this Section so long as it discharges under an equivalent mass limit.

(3) When developing equivalent mass limits, the Water Utilities Manager:
a. Will calculate the equivalent mass limit by multiplying the actual average daily flow rate of the regulated process(es) of the Industrial User by the concentration-based Daily Maximum and Monthly Average Standard for the applicable categorical Pretreatment Standard and the appropriate unit conversion factor;
b. Upon notification of a revised production rate, will reassess the equivalent mass limit and recalculate the limit as necessary to reflect changed conditions at the facility; and
c. May retain the same equivalent mass limit in subsequent individual wastewater discharger permit terms if the Industrial User's actual average daily flow rate was reduced solely as a result of the implementation of water conservation methods and technologies, and the actual average daily flow rates used in the original calculation of the equivalent mass limit were not based on the use of dilution as a

substitute for treatment pursuant to Section 2.6. The Industrial User must also be in compliance with Section 13.1 regarding the prohibition of bypass.]

F. The Water Utilities Manager may convert the mass limits of the categorical Pretreatment Standards of 40 CFR Parts 414, 419, and 455 to concentration limits for purposes of calculating limitations applicable to individual Industrial Users. The conversion is at the discretion of the Water Utilities Manager.

G. Once included in its permit, the Industrial User must comply with the equivalent limitations developed in this Section (2.2) in lieu of the promulgated categorical Standards from which the equivalent limitations were derived.

H. Many categorical Pretreatment Standards specify one limit for calculating maximum daily discharge limitations and a second limit for calculating maximum Monthly Average, or 4-day average, limitations. Where such Standards are being applied, the same production or flow figure shall be used in calculating both the average and the maximum equivalent limitation.

I. Any Industrial User operating under a permit incorporating equivalent mass or concentration limits calculated from a production-based Standard shall notify the Water Utilities Manager within two (2) business days after the User has a reasonable basis to know that the production level will significantly change within the next calendar month. Any User not notifying the Water Utilities Manager of such anticipated change will be required to meet the mass or concentration limits in its permit that were based on the original estimate of the long term average production rate.

2.3 State Pretreatment Standards

SCDHEC requirements and limitations on discharges shall apply in any case where they are more stringent than Federal requirements and limitations or those in this ordinance. State pretreatment standards in Statute R61-9.403 are hereby incorporated.

2.4 Local Limits

A. The Water Utilities Manager is authorized to establish Local Limits pursuant to 40 CFR 403.5(c).

B. The following pollutant limits are established to protect against Pass Through and Interference. No person shall discharge wastewater containing in excess of the following:

0.10 mg/l arsenic
250 mg/l BOD_5
0.10 mg/l cadmium
1.5 mg/l chromium
0.50 mg/l copper
0.05 mg/l cyanide
0.10 mg/l lead
0.01 mg/l mercury
0.25 mg/l nickel
100 mg/l total oil and grease
0.10 mg/l selenium
0.20 mg/l silver
50 mg/l total phenol
250 mg/l total suspended solids
1.0 mg/l zinc

The above limits apply at the point where the wastewater is discharged to the POTW. All concentrations for metallic substances are for total metal unless indicated otherwise. The Water Utilities Manager may impose mass limitations in addition to the concentration-based limitations above.

2.5 City's Right of Revision

The City of Georgetown reserves the right to establish, by ordinance or in individual wastewater discharge permits, more stringent Standards or Requirements on discharges to the POTW consistent with the purpose of this ordinance.

2.6 Dilution

No User shall ever increase the use of process water, or in any way attempt to dilute a discharge, as a partial or complete substitute for adequate treatment to achieve compliance with a discharge limitation unless expressly authorized by an applicable Pretreatment Standard or Requirement. The Water Utilities Manager may impose mass limitations on Users who are using dilution to meet applicable Pretreatment Standards or Requirements, or in other cases when the imposition of mass limitations is appropriate.

SECTION 3—PRETREATMENT OF WASTEWATER

3.1 Pretreatment Facilities

Users shall provide wastewater treatment as necessary to comply with this ordinance and shall achieve compliance with all categorical Pretreatment Standards, Local Limits, and the prohibitions set out in Section 2.1 of this ordinance within the time limitations specified by EPA, the State, or the Water Utilities Manager, whichever is more stringent. Any facilities necessary for compliance shall be provided, operated, and maintained at the User's expense. Detailed plans describing such facilities and operating procedures shall be submitted to the Water Utilities Manager for review, and shall be acceptable to the Water Utilities Manager before such facilities are constructed. The review of such plans and operating procedures shall in no way relieve the User from the responsibility of modifying such facilities as necessary to produce a discharge acceptable to City of Georgetown under the provisions of this ordinance.

3.2 Additional Pretreatment Measures

A. Whenever deemed necessary, the Water Utilities Manager may require Users to restrict their discharge during peak flow periods, designate that certain wastewater be discharged only into specific sewers, relocate and/or consolidate points of discharge, separate sewage wastestreams from industrial wastestreams, and such other conditions as may be necessary to protect the POTW and determine the User's compliance with the requirements of this ordinance.

B. The Water Utilities Manager may require any person discharging into the POTW to install and maintain, on their property and at their expense, a suitable storage and flow-control facility to ensure equalization of flow. An individual wastewater discharge permit may be issued solely for flow equalization.

C. Grease, oil, and sand interceptors shall be provided for all new food service establishments (FSE) opened in the City after the effective date of this ordinance. Grease, oil, and sand interceptors shall also be provided when, in the opinion of the Water Utilities Manager, they are necessary for the proper handling of wastewater containing excessive amounts of grease and oil, or sand; except that such interceptors shall not be required for residential users. All interception units shall be of a type and capacity approved by the City, shall comply with the City's Fats, Oils and Grease (FOG) Ordinance (Attachment A), and shall be so located to be easily accessible for cleaning and inspection. Such interceptors shall be inspected, cleaned, and repaired in accordance with the City's FOG Ordinance by the User at their expense.

D. Users with the potential to discharge flammable substances may be required to install and maintain an approved combustible gas detection meter.

3.3 Accidental Discharge/Slug Discharge Control Plans

The Water Utilities Manager shall evaluate whether each SIU needs an accidental discharge/slug discharge control plan or other action to control Slug Discharges every two (2) years. The Water Utilities Manager may require any User to develop, submit for approval, and implement such a plan or take such other action that may be necessary to control Slug Discharges. Alternatively, the Water Utilities Manager may develop such a plan for any User. An accidental discharge/slug discharge control plan shall address, at a minimum, the following:

A. Description of discharge practices, including non-routine batch discharges;

B. Description of stored chemicals;

C. Procedures for immediately notifying the Water Utilities Manager of any accidental or Slug Discharge, as required by Section 6.6 of this ordinance; and

D. Procedures to prevent adverse impact from any accidental or Slug Discharge. Such procedures include, but are not limited to, inspection and maintenance of storage areas, handling and transfer of materials, loading and unloading operations, control of plant site runoff, worker training, building of containment structures or equipment, measures for containing toxic organic pollutants, including solvents, and/or measures and equipment for emergency response.

3.4 Hauled Wastewater

A. Septic tank waste and grease waste from Food Service Establishments may be introduced into the POTW only at locations designated by the Water Utilities Manager, and at such times as are established by the Water Utilities Manager. Such waste shall not violate Section 2 of this ordinance or any other requirements established by City of Georgetown.

B. The discharge of hauled industrial waste is prohibited.

SECTION 4—INDIVIDUAL WASTEWATER DISCHARGE PERMITS

4.1 Wastewater Analysis

When requested by the Water Utilities Manager, a User must submit information on the nature and characteristics of its wastewater within 30 days of the request. The Water Utilities Manager is authorized to prepare a form for this purpose and may periodically require Users to update this information.

4.2 Individual Wastewater Discharge Permit Requirement

A. No Significant Industrial User shall discharge wastewater into the POTW without first obtaining an individual wastewater discharge permit from the Water Utilities Manager, except that a Significant Industrial User that has filed a timely application pursuant to Section 4.3 of this ordinance may continue to discharge for the time period specified therein.

B. The Water Utilities Manager may require other Users to obtain individual wastewater discharge permits as necessary to carry out the purposes of this ordinance.

C. Any violation of the terms and conditions of an individual wastewater discharge permit shall be deemed a violation of this ordinance and subjects the wastewater discharge permittee to the sanctions set out in Sections 10 through 12 of this ordinance. Obtaining an individual wastewater discharge permit does not relieve a permittee of its obligation to comply with all Federal and State Pretreatment Standards or Requirements or with any other requirements of Federal, State, and local law.

4.3 Individual Wastewater Discharge Permitting: Existing Connections

Any User required to obtain an individual wastewater discharge permit who was discharging wastewater into the POTW prior to the effective date of this ordinance and who wishes to continue such discharges in the future, shall, within 90 days after said date, apply to the Water Utilities Manager for an individual wastewater discharge permit in accordance with Section 4.5 of this ordinance, and shall not cause or allow discharges to the POTW to continue after 120 days of the effective date of this ordinance except in accordance with an individual wastewater discharge permit issued by the Water Utilities Manager.

4.4 Individual Wastewater Discharge Permitting: New Connections

Any User required to obtain an individual wastewater discharge permit who proposes to begin or recommence discharging into the POTW must obtain such permit prior to the beginning or recommencing of such discharge. An application for this individual wastewater discharge permit, in accordance with Section 4.5 of this ordinance, must be filed at least 90 days prior to the date upon which any discharge will begin or recommence.

4.5 Individual Wastewater Discharge Permit Application Contents

A. All Users required to obtain an individual wastewater discharge permit must submit a permit application (Attachment B). Users that are eligible may request a general permit under Section 4.6. the Water Utilities Manager may require Users to submit all or some of the following information as part of a permit application:

(1) Identifying Information.

a. The name and address of the facility, including the name of the operator and owner.
b. Contact information, description of activities, facilities, and plant production processes on the premises;

(2) Environmental Permits. A list of any environmental control permits held by or for the facility.

(3) Description of Operations.

a. A brief description of the nature, average rate of production (including each product produced by type, amount, processes, and rate of production), and standard industrial classifications of the operation(s) carried out by such User. This description should include a schematic process diagram, which indicates points of discharge to the POTW from the regulated processes.
b. Types of wastes generated, and a list of all raw materials and chemicals used or stored at the facility which are, or could accidentally or intentionally be, discharged to the POTW;
c. Number and type of employees, hours of operation, and proposed or actual hours of operation;
d. Type and amount of raw materials processed (average and maximum per day);
e. Site plans, floor plans, mechanical and plumbing plans, and details to show all sewers, floor drains, and appurtenances by size, location, and elevation, and all points of discharge;

(4) Time and duration of discharges;

(5) The location for monitoring all wastes covered by the permit;

(6) Flow Measurement. Information showing the measured average daily and maximum daily flow, in gallons per day, to the POTW from regulated process streams and other streams, as necessary, to allow use of the combined wastestream formula set out in Section 2.2C (40 CFR 403.6(e)).

(7) Measurement of Pollutants.

a. The categorical Pretreatment Standards applicable to each regulated process and any new categorically regulated processes for Existing Sources.
b. The results of sampling and analysis identifying the nature and concentration, and/or mass, where required by the Standard or by the Water Utilities Manager, of regulated pollutants in the discharge from each regulated process.
c. Instantaneous, Daily Maximum, and long-term average concentrations, or mass, where required, shall be reported.
d. The sample shall be representative of daily operations and shall be analyzed in accordance with procedures set out in Section 6.10 of this ordinance. Where the Standard requires compliance with a BMP or pollution prevention alternative, the User shall submit documentation as required by the Water Utilities Manager or the applicable Standards to determine compliance with the Standard.
e. Sampling must be performed in accordance with procedures set out in Section 6.11 of this ordinance.

(8) Any requests for a monitoring waiver (or a renewal of an approved monitoring waiver) for a pollutant neither present nor expected to be present in the discharge based on Section 6.4 B [40 CFR 403.12(e)(2)].

(9) Any other information as may be deemed necessary by the Water Utilities Manager to evaluate the permit application.

B. Incomplete or inaccurate applications will not be processed and will be returned to the User for revision.

4.6 Application Signatories and Certifications

A. All wastewater discharge permit applications, User reports and certification statements must be signed by an Authorized Representative of the User and contain the certification statement in Section 6.14 A.

B. If the designation of an Authorized Representative is no longer accurate because a different individual or position has responsibility for the overall operation of the facility or overall responsibility for environmental matters for the company, a new written authorization satisfying the requirements of this Section must be submitted to the Water Utilities Manager prior to or together with any reports to be signed by an Authorized Representative.

C. A facility determined to be a Non-Significant Categorical Industrial User by the Water Utilities Manager pursuant to 1.4 GG must annually submit the signed certification statement in Section 6.14 B.

D. All wastewater discharge permit applications and user reports must contain the following statements:

I certify under penalty of law that the information provided above fully describes conditions at the facility at the present time.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

4.8 Individual Wastewater Discharge Permit Decisions

The Water Utilities Manager will evaluate the data furnished by the User and may require additional information. Within 30 days of receipt of a complete permit application, the Water Utilities Manager will determine whether to issue an individual wastewater discharge permit. The Water Utilities Manager may deny any application for an individual wastewater discharge permit.

SECTION 5—INDIVIDUAL WASTEWATER DISCHARGE PERMIT ISSUANCE

5.1 Individual Wastewater Discharge Permit Duration

An individual wastewater discharge permit shall be issued for a specified time period, not to exceed five (5) years from the effective date of the permit. An individual wastewater discharge permit may be issued for a period less than five (5) years, at the discretion of the Water Utilities Manager. Each individual wastewater discharge permit will indicate a specific date upon which it will expire. A permit application is required to be submitted each time a wastewater discharge permit is renewed or at the request of the Water Utilities Manager.

5.2 Individual Wastewater Discharge Permit Contents

An individual wastewater discharge permit shall include such conditions as are deemed reasonably necessary by the Water Utilities Manager to prevent Pass Through or Interference, protect the quality of the water body receiving the treatment plant's effluent, protect worker health and safety, facilitate sludge management and disposal, and protect against damage to the POTW.

A. Individual wastewater discharge permits must contain:

(1) A statement that indicates the wastewater discharge permit issuance date, expiration date and effective date;

(2) A statement that the wastewater discharge permit is nontransferable without prior notification to City of Georgetown in accordance with Section 5.5 of this ordinance, and provisions for furnishing the new owner or operator with a copy of the existing wastewater discharge permit;

(3) Effluent limits, including Best Management Practices, based on applicable Pretreatment Standards;

(4) Self monitoring, sampling, reporting, notification, and record-keeping requirements. These requirements shall include an identification of pollutants (or best management practice) to be monitored, sampling location, sampling frequency, and sample type based on Federal, State, and local law.

(5) The process for seeking a waiver from monitoring for a pollutant neither present nor expected to be present in the Discharge in accordance with Section 6.4 B.

(6) A statement of applicable civil and criminal penalties for violation of Pretreatment Standards and Requirements, and any applicable compliance schedule. Such schedule may not extend the time for compliance beyond that required by applicable Federal, State, or local law.

(7) Requirements to control Slug Discharge, if determined by the Water Utilities Manager to be necessary.

(8) Any grant of the monitoring waiver by the Water Utilities Manager (Section 6.4 B) must be included as a condition in the User's permit [or other control mechanism].

B. Individual wastewater discharge permits may contain, but need not be limited to, the following conditions:

(1) Limits on the average and/or maximum rate of discharge, time of discharge, and/or requirements for flow regulation and equalization;

(2) Requirements for the installation of pretreatment technology, pollution control, or construction of appropriate containment devices, designed to reduce, eliminate, or prevent the introduction of pollutants into the treatment works;

(3) Requirements for the development and implementation of spill control plans or other special conditions including management practices necessary to adequately prevent accidental, unanticipated, or non-routine discharges;

(4) Development and implementation of waste minimization plans to reduce the amount of pollutants discharged to the POTW;

(5) The unit charge or schedule of User charges and fees for the management of the wastewater discharged to the POTW;

(6) Requirements for installation and maintenance of inspection and sampling facilities and equipment, including flow measurement devices;

(7) A statement that compliance with the individual wastewater discharge permit does not relieve the permittee of responsibility for compliance with all applicable Federal and State Pretreatment Standards, including those

which become effective during the term of the individual wastewater discharge permit [or the general permit **{optional}**]; and

(8) Other conditions as deemed appropriate by the Water Utilities Manager to ensure compliance with this ordinance, and State and Federal laws, rules, and regulations.

5.3 Permit Issuance and Appeals Process

A. Public Notification. The Water Utilities Manager will publish [in an official government publication and/or newspaper(s) of general circulation that provides meaningful public notice with the jurisdiction(s) served by the POTW, or on a Web page], a notice to issue a pretreatment permit. This notice will indicate a location where the draft permit may be reviewed and an address where written comments may be submitted.

B. Permit Appeals. The Water Utilities Manager shall provide public notice of the issuance of an individual wastewater discharge permit. Any person, including the User, may petition the Water Utilities Manager to reconsider the terms of an individual wastewater discharge permit within 30 days of notice of its issuance.

(1) Failure to submit a timely petition for review shall be deemed to be a waiver of the administrative appeal.

(2) In its petition, the appealing party must indicate the individual wastewater discharge permit provisions objected to, the reasons for this objection, and the alternative condition, if any, it seeks to place in the individual wastewater discharge permit.

(3) The effectiveness of the individual wastewater discharge permit shall not be stayed pending the appeal.

(4) If the Water Utilities Manager fails to act within 30 days, a request for reconsideration shall be deemed to be denied. Decisions not to reconsider an individual wastewater discharge permit, not to issue an individual wastewater discharge permit, or not to modify an individual wastewater discharge permit shall be considered final administrative actions for purposes of judicial review.

(5) Aggrieved parties seeking judicial review of the final administrative individual wastewater discharge permit decision must do so by filing a complaint with the Court of Common Pleas within 30 days.

5.4 Permit Modification

A. The Water Utilities Manager may modify an individual wastewater discharge permit for good cause, including, but not limited to, the following reasons:

(1) To incorporate any new or revised Federal, State, or local pretreatment Standards or Requirements;

(2) To address significant alterations or additions to the User's operation, processes, or wastewater volume or character since the time of the individual wastewater discharge permit issuance;

(3) A change in the POTW that requires either a temporary or permanent reduction or elimination of the authorized discharge;

(4) Information indicating that the permitted discharge poses a threat to the City's POTW, City of Georgetown personnel, or the receiving waters;

(5) Violation of any terms or conditions of the individual wastewater discharge permit;

(6) Misrepresentations or failure to fully disclose all relevant facts in the wastewater discharge permit application or in any required reporting;

(7) Revision of or a grant of variance from categorical Pretreatment Standards pursuant to 40 CFR 403.13;

(8) To correct typographical or other errors in the individual wastewater discharge permit; or

(9) To reflect a transfer of the facility ownership or operation to a new owner or operator where requested in accordance with Section 5.5.

5.5 Individual Wastewater Discharge Permit Transfer

Individual wastewater discharge permits may be transferred to a new owner or operator only if the permittee gives at least 90 days advance notice to the Water Utilities Manager and the Water Utilities Manager approves the individual wastewater discharge permit. The notice to the Water Utilities Manager must include a written certification by the new owner or operator which:

A. States that the new owner and/or operator has no immediate intent to change the facility's operations and processes;

B. Identifies the specific date on which the transfer is to occur; and

C. Acknowledges full responsibility for complying with the existing individual wastewater discharge permit.

Failure to provide advance notice of a transfer renders the wastewater discharge permit void as of the date of the facility transfer.

5.6 Individual Wastewater Discharge Permit Revocation

The Water Utilities Manager may revoke an individual wastewater discharge permit for good cause, including, but not limited to, the following reasons:

A. Failure to notify the Water Utilities Manager of significant changes to the wastewater prior to the changed discharge;

B. Failure to provide prior notification to the Water Utilities Manager of changed conditions pursuant to Section 6.5 of this ordinance;

C. Misrepresentation or failure to fully disclose all relevant facts in the wastewater discharge permit application;

D. Falsifying self-monitoring reports and certification statements;

E. Tampering with monitoring equipment;

F. Refusing to allow the Water Utilities Manager timely access to the facility premises and records;

G. Failure to meet effluent limitations;

H. Failure to pay fines;

I. Failure to pay sewer charges;

J. Failure to meet compliance schedules;

K. Failure to complete a wastewater survey or the wastewater discharge permit application;

L. Failure to provide advance notice of the transfer of business ownership of a permitted facility; or

M. Violation of any Pretreatment Standard or Requirement, or any terms of the wastewater discharge permit or this ordinance.

Individual wastewater discharge permits shall be voidable upon cessation of operations or transfer of business ownership. All individual wastewater discharge permits issued to a User are void upon the issuance of a new individual wastewater discharge permit to that User.

5.7 Individual Wastewater Discharge Permit Reissuance

A User with an expiring individual wastewater discharge permit shall apply for individual wastewater discharge permit reissuance by submitting a complete permit application, in accordance with Section 4.5 of this ordinance, a minimum of 90 days prior to the expiration of the User's existing individual wastewater discharge permit.

5.8 Regulation of Waste Received from Other Jurisdictions

A. If another municipality, or User located within another municipality, contributes wastewater to the POTW, the Water Utilities Manager shall enter into an intermunicipal agreement with the contributing municipality.

B. Prior to entering into an agreement required by paragraph A, above, the Water Utilities Manager shall request the following information from the contributing municipality:

(1) A description of the quality and volume of wastewater discharged to the POTW by the contributing municipality;

(2) An inventory of all Users located within the contributing municipality that are discharging to the POTW; and

(3) Such other information as the Water Utilities Manager may deem necessary.

C. An intermunicipal agreement, as required by paragraph A, above, shall contain the following conditions:

(1) A requirement for the contributing municipality to adopt a sewer use ordinance which is at least as stringent as this ordinance and Local Limits, including required Baseline Monitoring Reports (BMRs) which are at least as stringent as those set out in Section 2.4 of this ordinance. The requirement shall specify that such ordinance and limits must be revised as necessary to reflect changes made to [the City's] ordinance or Local Limits;

(2) A requirement for the contributing municipality to submit a revised User inventory on at least an annual basis;

(3) A provision specifying which pretreatment implementation activities, including individual wastewater discharge permit issuance, inspection and sampling, and enforcement, will be conducted by the contributing municipality; which of these activities will be conducted by the Water Utilities Manager; and which of these activities will be conducted jointly by the contributing municipality and the Water Utilities Manager;

(4) A requirement for the contributing municipality to provide the Water Utilities Manager with access to all information that the contributing municipality obtains as part of its pretreatment activities;

(5) Limits on the nature, quality, and volume of the contributing municipality's wastewater at the point where it discharges to the POTW;

(6) Requirements for monitoring the contributing municipality's discharge;

(7) A provision ensuring the Water Utilities Manager access to the facilities of Users located within the contributing municipality's jurisdictional boundaries for the purpose of inspection, sampling, and any other duties deemed necessary by the Water Utilities Manager; and

(8) A provision specifying remedies available for breach of the terms of the intermunicipal agreement.

SECTION 6—REPORTING REQUIREMENTS

6.1 Baseline Monitoring Reports

A. Within either one hundred eighty (180) days after the effective date of a categorical Pretreatment Standard, or the final administrative decision on a category determination under 40 CFR 403.6(a)(4), whichever is later, existing Categorical Industrial Users currently discharging to or scheduled to discharge to the POTW shall submit to the Water Utilities Manager a report which contains the information listed in paragraph B, below. At least ninety (90) days prior to commencement of their discharge, New Sources, and sources that become Categorical Industrial Users subsequent to the promulgation of an applicable categorical Standard, shall submit to the Water Utilities Manager a report which contains the information listed in paragraph B, below. A New Source shall report the method of pretreatment it intends to use to meet applicable categorical Standards. A New Source also shall give estimates of its anticipated flow and quantity of pollutants to be discharged.

B. Users described above shall submit the information set forth below.

(1) All information required in Section 4.5A (1) (a), Section 4.5A (2), Section 4.5A (3) (a), and Section 4.5A (6).

(2) Measurement of pollutants.

a. The User shall provide the information required in Section 4.5 A (7) (a) through (d).
b. The User shall take a minimum of one representative sample to compile that data necessary to comply with the requirements of this paragraph.
c. Samples should be taken immediately downstream from pretreatment facilities if such exist or immediately downstream from the regulated process if no pretreatment exists. If other wastewaters are mixed with the regulated wastewater prior to pretreatment the User should measure the flows and concentrations necessary to allow use of the combined wastestream formula in 40 CFR 403.6(e) to evaluate compliance with the Pretreatment Standards. Where an alternate concentration or mass limit has been calculated in accordance with 40 CFR 403.6(e) this adjusted limit along with supporting data shall be submitted to the Control Authority;
d. Sampling and analysis shall be performed in accordance with Section 6.10;
e. The Water Utilities Manager may allow the submission of a baseline report which utilizes only historical data so long as the data provides information sufficient to determine the need for industrial pretreatment measures;

f. The baseline report shall indicate the time, date and place of sampling and methods of analysis, and shall certify that such sampling and analysis is representative of normal work cycles and expected pollutant Discharges to the POTW.

(3) Compliance Certification. A statement, reviewed by the User's Authorized Representative as defined in Section 1.4 C and certified by a qualified professional, indicating whether Pretreatment Standards are being met on a consistent basis, and, if not, whether additional operation and maintenance (O&M) and/or additional pretreatment is required to meet the Pretreatment Standards and Requirements.

(4) Compliance Schedule. If additional pretreatment and/or O&M will be required to meet the Pretreatment Standards, the shortest schedule by which the User will provide such additional pretreatment and/or O&M must be provided. The completion date in this schedule shall not be later than the compliance date established for the applicable Pretreatment Standard. A compliance schedule pursuant to this Section must meet the requirements set out in Section 6.2 of this ordinance.

(5) Signature and Report Certification. All baseline monitoring reports must be certified in accordance with Section 6.14 A of this ordinance and signed by an Authorized Representative as defined in Section 1.4C.

6.2 Compliance Schedule Progress Reports

The following conditions shall apply to the compliance schedule required by Section 6.1(B)(4) of this ordinance:

A. The schedule shall contain progress increments in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the User to meet the applicable Pretreatment Standards (such events include, but are not limited to, hiring an engineer, completing preliminary and final plans, executing contracts for major components, commencing and completing construction, and beginning and conducting routine operation);

B. No increment referred to above shall exceed nine (9) months;

C. The User shall submit a progress report to the Water Utilities Manager no later than fourteen (14) days following each date in the schedule and the final date of compliance including, as a minimum, whether or not it complied with the increment of progress, the reason for any delay, and, if appropriate, the steps being taken by the User to return to the established schedule; and

D. In no event shall more than nine (9) months elapse between such progress reports to the Water Utilities Manager.

6.3 Reports on Compliance with Categorical Pretreatment Standard Deadline

Within ninety (90) days following the date for final compliance with applicable categorical Pretreatment Standards, or in the case of a New Source following commencement of the introduction of wastewater into the POTW, any User subject to such Pretreatment Standards and Requirements shall submit to the Water Utilities Manager a report containing the information described in Section 4.5A(6) and (7) and 6.1(B)(2) of this ordinance. For Users subject to equivalent mass or concentration limits established in accordance with the procedures in Section 2.2, this report shall contain a reasonable measure of the User's long-term production rate. For all other Users subject to categorical Pretreatment Standards expressed in terms of allowable pollutant discharge per unit of production (or other measure of operation), this report shall include the User's actual production during the appropriate sampling period. All compliance reports must be signed and certified in accordance with Section 6.14 A of this ordinance. All sampling will be done in conformance with Section 6.11.

6.4 Periodic Compliance Reports

A. Except as specified in Section 6.4.C, all [Significant Industrial] Users must, at a frequency determined by the Water Utilities Manager submit no less than twice per year (June and December reports indicating the nature, concentration of pollutants in the discharge which are limited by Pretreatment Standards and the measured or estimated average and maximum daily flows for the reporting period. In cases where the Pretreatment Standard requires compliance with a Best Management Practice (BMP) or pollution prevention alternative, the User must submit documentation required by the Water Utilities Manager or the Pretreatment Standard necessary to determine the compliance status of the User.

B. The City of Georgetown may authorize an Industrial User subject to a categorical Pretreatment Standard to forego sampling of a pollutant regulated by a categorical Pretreatment Standard if the Industrial User has demonstrated through sampling and other technical factors that the pollutant is neither present nor expected to be present in the Discharge, or is present only at background levels from intake water and without any increase in the pollutant due to activities of the Industrial User. [see 40 CFR 403.12(e)(2)] This authorization is subject to the following conditions:

(1) The waiver may be authorized where a pollutant is determined to be present solely due to sanitary wastewater discharged from the facility

provided that the sanitary wastewater is not regulated by an applicable categorical Standard and otherwise includes no process wastewater.

(2) The monitoring waiver is valid only for the duration of the effective period of the individual wastewater discharge permit, but in no case longer than 5 years. The User must submit a new request for the waiver before the waiver can be granted for each subsequent individual wastewater discharge permit. See Section 4.5A(8).

(3) In making a demonstration that a pollutant is not present, the Industrial User must provide data from at least one sampling of the facility's process wastewater prior to any treatment present at the facility that is representative of all wastewater from all processes.

(4) The request for a monitoring waiver must be signed in accordance with Section 1.4C, and include the certification statement in 6.14 A (40 CFR 403.6(a)(2)(ii)).

(5) Non-detectable sample results may be used only as a demonstration that a pollutant is not present if the EPA approved method from 40 CFR Part 136 with the lowest minimum detection level for that pollutant was used in the analysis.

(6) Any grant of the monitoring waiver by the Water Utilities Manager must be included as a condition in the User's permit. The reasons supporting the waiver and any information submitted by the User in its request for the waiver must be maintained by the Water Utilities Manager for 3 years after expiration of the waiver.

(7) Upon approval of the monitoring waiver and revision of the User's permit by the Water Utilities Manager, the Industrial User must certify on each report with the statement in Section 6.14 C below, that there has been no increase in the pollutant in its wastestream due to activities of the Industrial User.

(8) In the event that a waived pollutant is found to be present or is expected to be present because of changes that occur in the User's operations, the User must immediately: Comply with the monitoring requirements of Section 6.4 A, or other more frequent monitoring requirements imposed by the Water Utilities Manager, and notify the Water Utilities Manager.

(9) This provision does not supersede certification processes and requirements established in categorical Pretreatment Standards, except as otherwise specified in the categorical Pretreatment Standard.

C. All periodic compliance reports must be signed and certified in accordance with Section 6.14 A of this ordinance.

D. All wastewater samples must be representative of the User's discharge. Wastewater monitoring and flow measurement facilities shall be properly operated, kept clean, and maintained in good working order at all times. The failure of a User to keep its monitoring facility in good working order shall not be grounds for the User to claim that sample results are unrepresentative of its discharge.

E. If a User subject to the reporting requirement in this section monitors any regulated pollutant at the appropriate sampling location more frequently than required by the Water Utilities Manager, using the procedures prescribed in Section 6.11 of this ordinance, the results of this monitoring shall be included in the report.

6.5 Reports of Changed Conditions

Each User must notify the Water Utilities Manager of any significant changes to the User's operations or system which might alter the nature, quality, or volume of its wastewater at least 90 days before the change.

A. The Water Utilities Manager may require the User to submit such information as may be deemed necessary to evaluate the changed condition, including the submission of a wastewater discharge permit application under Section 4.5 of this ordinance.

B. The Water Utilities Manager may issue an individual wastewater discharge permit under Section 5.7 of this ordinance or modify an existing wastewater discharge permit under Section 5.4 of this ordinance in response to changed conditions or anticipated changed conditions.

6.6 Reports of Potential Problems

A. In the case of any discharge, including, but not limited to, accidental discharges, discharges of a nonroutine, episodic nature, a noncustomary batch discharge, a Slug Discharge or Slug Load, that might cause potential problems for the POTW, the User shall notify the Water Utilities Manager of the incident within 24 hours. This notification shall include the location of the discharge, type of waste, concentration and volume, if known, and corrective actions taken by the User.

B. Within five (5) working days following such discharge, the User shall, unless waived by the Water Utilities Manager, submit a detailed written report describing the cause(s) of the discharge and the measures to be taken by the User to prevent similar future occurrences. Such notification shall not relieve the User of any expense, loss, damage, or other liability which might be incurred as a result of damage to the POTW, natural resources, or any other damage to person or property; nor shall such notification relieve the User of any fines, penalties, or other liability which may be imposed pursuant to this ordinance.

C. A notice shall be permanently posted on the User's bulletin board or other prominent place advising employees who to call in the event of a discharge described in paragraph A, above. Employers shall ensure that all employees, who could cause such a discharge to occur, are advised of the emergency notification procedure.

D. Significant Industrial Users are required to notify the Water Utilities Manager immediately of any changes at its facility affecting the potential for a Slug Discharge.

6.7 Reports from Unpermitted Users

All Users not required to obtain an individual wastewater discharge permit shall provide appropriate reports to the Water Utilities Manager as the Water Utilities Manager may require.

6.8 Notice of Violation/Repeat Sampling and Reporting

If sampling performed by a User indicates a violation, the User must notify the Water Utilities Manager within twenty-four (24) hours of becoming aware of the violation. The User shall also repeat the sampling and analysis and submit the results of the repeat analysis to the Water Utilities Manager within thirty (30) days after becoming aware of the violation. Resampling by the Industrial User is not required if City of Georgetown performs sampling at the User's facility at least once a month, or if City of Georgetown performs sampling at the User between the time when the initial sampling was conducted and the time when the User or City of Georgetown receives the results of this sampling, or if City of Georgetown has performed the sampling and analysis in lieu of the Industrial User.

6.9 Notification of the Discharge of Hazardous Waste

Discharge of hazardous waste as defined in 40 CFR Part 261 is strictly prohibited.

6.10 Analytical Requirements

All pollutant analyses, including sampling techniques, to be submitted as part of a wastewater discharge permit application or report shall be performed in accordance with the techniques prescribed in 40 CFR Part 136 and amendments thereto, unless otherwise specified in an applicable categorical Pretreatment Standard. If 40 CFR Part 136 does not contain sampling or analytical techniques for the pollutant in question, or where the EPA determines that the Part 136 sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analyses shall be performed by using validated analytical methods or any other applicable sampling and analytical procedures, including procedures suggested by the Water Utilities Manager or other parties approved by EPA.

6.11 Sample Collection

Samples collected to satisfy reporting requirements must be based on data obtained through appropriate sampling and analysis performed during the period covered by the report, based on data that is representative of conditions occurring during the reporting period.

A. Except as indicated in Section B and C below, the User must collect wastewater samples using 24-hour flow-proportional composite sampling techniques, unless time-proportional composite sampling or grab sampling is authorized by the Water Utilities Manager. Where time-proportional composite sampling or grab sampling is authorized by City of Georgetown, the samples must be representative of the discharge. Using protocols (including appropriate preservation) specified in 40 CFR Part 136 and appropriate EPA guidance, multiple grab samples collected during a 24-hour period may be composited prior to the analysis as follows: for cyanide, total phenols, and sulfides the samples may be composited in the laboratory or in the field; for volatile organics and oil and grease, the samples may be composited in the laboratory. Composite samples for other parameters unaffected by the compositing procedures as documented in approved EPA methodologies may be authorized by City of Georgetown, as appropriate. In addition, grab samples may be required to show compliance with Instantaneous Limits.

B. Samples for oil and grease, temperature, pH, cyanide, total phenols, sulfides, and volatile organic compounds must be obtained using grab collection techniques.

C. For sampling required in support of baseline monitoring and 90-day compliance reports required in Section 6.1 and 6.3 [40 CFR 403.12(b) and (d)], a minimum of four (4) grab samples must be used for pH, cyanide, total phenols, oil and grease, sulfide and volatile organic compounds for facilities for which historical sampling data do not exist; for facilities for which historical sampling data are available, the Water Utilities Manager may authorize a lower minimum. For the reports required by paragraphs Section 6.4 (40 CFR 403.12(e) and 403.12(h)), the Industrial User is required to collect the number of grab samples necessary to assess and assure compliance by with applicable Pretreatment Standards and Requirements.

6.12 Date of Receipt of Reports

Written reports will be deemed to have been submitted on the date postmarked. For reports, which are not mailed, postage prepaid, into a mail facility serviced by the United States Postal Service, the date of receipt of the report shall govern.

6.13 Recordkeeping

Users subject to the reporting requirements of this ordinance shall retain, and make available for inspection and copying, all records of information obtained pursuant to any monitoring activities required by this ordinance, any additional records of information obtained pursuant to monitoring activities undertaken by the User independent of such requirements. Records shall include the date, exact place, method, and time of sampling, and the name of the person(s) taking the samples; the dates analyses were performed; who performed the analyses; the analytical techniques or methods used; and the results of such analyses. These records shall remain available for a period of at least three (3) years. This period shall be automatically extended for the duration of any litigation concerning the User or City of Georgetown, or where the User has been specifically notified of a longer retention period by the Water Utilities Manager.

6.14 Certification Statements

A. Certification of Permit Applications, User Reports and Initial Monitoring Waiver—The following certification statement is required to be signed and submitted by Users submitting permit applications in accordance with Section 4.7; Users submitting baseline monitoring reports under Section 6.1 B (5) ; Users submitting reports on compliance with the categorical Pretreatment Standard deadlines under Section 6.3; Users submitting periodic compliance reports required by Section 6.4 A–D, and Users submitting an initial request to forego sampling of a pollutant on the basis of Section 6.4B(4). The following certification statement must be signed by an Authorized Representative as defined in Section 1.4 C:

I certify under penalty of law that the information provided above fully describes conditions at the facility at the present time.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and *imprisonment for knowing violations.*

B. Annual Certification for Non-Significant Categorical Industrial Users - A facility determined to be a Non-Significant Categorical Industrial User by the Water Utilities Manager pursuant to 1.4 GG(3) and 4.7 C must annually submit the following certification statement signed in accordance with the signatory requirements in 1.4 C. This certification must accompany an alternative report required by the Water Utilities Manager:

Based on my inquiry of the person or persons directly responsible for managing compliance with the categorical Pretreatment Standards under 40 CFR Part ___, I certify that, to the best of my knowledge and belief that during the period from __________, ________ to ________, ________ [months, days, year]:

(a) The facility described as ____________________________ [facility name] met the definition of a Non-Significant Categorical Industrial User as described in 1.4 GG (3); [Note: See 40 CFR 403.3(v)(2)]

(b) The facility complied with all applicable Pretreatment Standards and requirements during this reporting period; and (c) the facility never discharged more than 100 gallons of total categorical wastewater on any given day during this reporting period.

This compliance certification is based on the following information.

C. Certification of Pollutants Not Present

Users that have an approved monitoring waiver based on Section 6.4 B must certify on each report with the following statement that there has been no increase in the pollutant in its wastestream due to activities of the User.

Based on my inquiry of the person or persons directly responsible for managing compliance with the Pretreatment Standard for 40 CFR Part 403 Part____ [specify applicable National Pretreatment Standard part(s)], I certify that, to the best of my knowledge and belief, there has been no increase in the level of ______ [list pollutant(s)] in the wastewaters due to the activities at the facility since filing of the last periodic report under Section 6.4.A.

SECTION 7—COMPLIANCE MONITORING

7.1 Right of Entry: Inspection and Sampling

The Water Utilities Manager shall have the right to enter the premises of any User to determine whether the User is complying with all requirements of this ordinance and any individual wastewater discharge permit [or general permit **{optional}**] or order issued hereunder. Users shall allow the Water Utilities Manager ready access to all parts of the premises for the purposes of inspection, sampling, records examination and copying, and the performance of any additional duties.

A. Where a User has security measures in force which require proper identification and clearance before entry into its premises, the User shall make necessary arrangements with its security guards so that, upon presentation of suitable identification, the Water Utilities Manager shall be permitted to enter without delay for the purposes of performing specific responsibilities.

B. The Water Utilities Manager shall have the right to set up on the User's property, or require installation of, such devices as are necessary to conduct sampling and/or metering of the User's operations.

C. The Water Utilities Manager may require the User to install monitoring equipment as necessary. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the User at its own expense. All devices used to measure wastewater flow and quality shall be calibrated every six (6) months to ensure their accuracy.

D. Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the User at the written or verbal request of the Water Utilities Manager and shall not be replaced. The costs of clearing such access shall be born by the User.

E. Unreasonable delays in allowing the Water Utilities Manager access to the User's premises shall be a violation of this ordinance.

7.2 Search Warrants

If the Water Utilities Manager has been refused access to a building, structure, or property, or any part thereof, and is able to demonstrate probable cause to believe that there may be a violation of this ordinance, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program of City of Georgetown designed to verify compliance with this ordinance or any permit or order issued hereunder, or to protect the overall public health, safety and welfare of the community, the Water Utilities Manager may seek issuance of a search warrant from the Circuit Judge of Georgetown.

SECTION 8—CONFIDENTIAL INFORMATION

Information and data on a User obtained from reports, surveys, wastewater discharge permit applications, individual wastewater discharge permits, and monitoring programs, and from the Water Utilities Manager's inspection and sampling activities, shall be available to the public without restriction, unless the User specifically requests, and is able to demonstrate to the satisfaction of the Water Utilities Manager, that the release of such information would divulge information, processes, or methods of production entitled to protection as trade secrets under applicable State law. Any such request must be asserted at the time of submission of the information or data. When requested and demonstrated by the User furnishing a report that such information should be held confidential, the portions of a report which might disclose trade secrets or secret processes shall not be made available for inspection by the public, but shall be made available immediately upon request to governmental agencies for uses related to the NPDES program or pretreatment program, and in enforcement proceedings involving the person furnishing the report. Wastewater constituents and characteristics and other effluent data, as defined at 40 CFR 2.302 shall not be recognized as confidential information and shall be available to the public without restriction.

SECTION 9—PUBLICATION OF USERS IN SIGNIFICANT NONCOMPLIANCE

The Water Utilities Manager shall publish annually, in a newspaper of general circulation that provides meaningful public notice within the jurisdictions served by the City of Georgetown, a list of the Users which, at any time during the previous twelve (12) months, were in Significant Noncompliance with applicable Pretreatment Standards and Requirements. The term Significant Noncompliance shall be applicable to all Significant Industrial Users (or any other Industrial User that violates paragraphs (C), (D) or (H) of this Section) and shall mean:

A. Chronic violations of wastewater discharge limits, defined here as those in which sixty-six percent (66%) or more of all the measurements taken for the same pollutant parameter taken during a six- (6-) month period exceed (by any magnitude) a numeric Pretreatment Standard or Requirement, including Instantaneous Limits as defined in Section 2;

B. Technical Review Criteria (TRC) violations, defined here as those in which thirty-three percent (33%) or more of wastewater measurements taken for each pollutant parameter during a six- (6-) month period equals or exceeds the product of the numeric Pretreatment Standard or Requirement including Instantaneous Limits, as defined by Section 2 multiplied by the applicable criteria (1.4 for BOD, TSS, fats, oils and grease, and 1.2 for all other pollutants except pH);

C. Any other violation of a Pretreatment Standard or Requirement as defined by Section 2 (Daily Maximum, long-term average, Instantaneous Limit, or narrative standard) that the Water Utilities Manager determines has caused, alone or in combination with other discharges, Interference or Pass Through, including endangering the health of POTW personnel or the general public;

D. Any discharge of a pollutant that has caused imminent endangerment to the public or to the environment, or has resulted in [the Water Utilities Manager's] exercise of its emergency authority to halt or prevent such a discharge;

E. Failure to meet, within ninety (90) days of the scheduled date, a compliance schedule milestone contained in an individual wastewater discharge permit or enforcement order for starting construction, completing construction, or attaining final compliance;

F. Failure to provide within thirty (30) days after the due date, any required reports, including baseline monitoring reports, reports on compliance with categorical Pretreatment Standard deadlines, periodic self-monitoring reports, and reports on compliance with compliance schedules;

G. Failure to accurately report noncompliance; or

H. Any other violation(s), which the Water Utilities Manager determines will adversely affect the operation or implementation of the local pretreatment program.

SECTION 10—ADMINISTRATIVE ENFORCEMENT REMEDIES

10.1 Notification of Violation

When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the Water Utilities Manager may serve upon that User a written Notice of Violation. Within ten (10) working days of the receipt of such notice, an explanation of the violation and a plan for the satisfactory correction and prevention thereof, to include specific required actions, shall be submitted by the User to the Water Utilities Manager. Submission of such a plan in no way relieves the User of liability for any violations occurring before or after receipt of the Notice of Violation. Nothing in this Section shall limit the authority of the Water Utilities Manager to take any action, including emergency actions or any other enforcement action, without first issuing a Notice of Violation.

10.2 Consent Orders

The Water Utilities Manager may enter into Consent Orders, assurances of compliance, or other similar documents establishing an agreement with any User responsible for noncompliance. Such documents shall include specific action to be taken by the User to correct the noncompliance within a time period specified by the document. Such documents shall have the same force and effect as the administrative orders issued pursuant to Sections 10.4 and 10.5 of this ordinance and shall be judicially enforceable.

10.3 Show Cause Hearing

The Water Utilities Manager may order a User which has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, to appear before the Water Utilities Manager and show cause why the proposed enforcement action should not be taken. Notice shall be served on the User specifying the time and place for the meeting, the proposed enforcement action, the reasons for such action, and a request that the User show cause why the proposed enforcement action should not be taken. The notice of the meeting shall be served personally or by registered or certified mail (return receipt requested) at least ten (10) days prior to the hearing. Such notice may be served on any Authorized Representative of the User as defined in Section 1.4 C and required by Section 4.7 A. A show cause hearing shall not be a bar against, or prerequisite for, taking any other action against the User.

10.4 Compliance Orders

When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the Water

Utilities Manager may issue an order to the User responsible for the discharge directing that the User come into compliance within a specified time. If the User does not come into compliance within the time provided, sewer service may be discontinued unless adequate treatment facilities, devices, or other related appurtenances are installed and properly operated. Compliance orders also may contain other requirements to address the noncompliance, including additional self-monitoring and management practices designed to minimize the amount of pollutants discharged to the sewer. A compliance order may not extend the deadline for compliance established for a Pretreatment Standard or Requirement, nor does a compliance order relieve the User of liability for any violation, including any continuing violation. Issuance of a compliance order shall not be a bar against, or a prerequisite for, taking any other action against the User.

10.5 Cease and Desist Orders

When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, or that the User's past violations are likely to recur, the Water Utilities Manager may issue an order to the User directing it to cease and desist all such violations and directing the User to:

A. Immediately comply with all requirements; and

B. Take such appropriate remedial or preventive action as may be needed to properly address a continuing or threatened violation, including halting operations and/or terminating the discharge.

Issuance of a cease and desist order shall not be a bar against, or a prerequisite for, taking any other action against the User.

10.6 Administrative Fines

A. When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the Water Utilities Manager may fine such User in an amount not to exceed $2000. Such fines shall be assessed on a per-violation, per-day basis. In the case of monthly or other long-term average discharge limits, fines shall be assessed for each day during the period of violation.

B. Unpaid charges, fines, and penalties shall, after 30 calendar days, be assessed an additional penalty of 1% of the unpaid balance, and interest shall accrue thereafter at a rate of 1% per month. A lien against the User's property shall be sought for unpaid charges, fines, and penalties.

C. Users desiring to dispute such fines must file a written request for the Water Utilities Manager to reconsider the fine along with full payment of the fine amount within thirty 30 days of being notified of the fine. Where a request has merit, the Water Utilities Manager may convene a hearing on the matter. In the event the User's appeal is successful, the payment, together with any interest accruing thereto, shall be returned to the User. The Water Utilities Manager may add the costs of preparing administrative enforcement actions, such as notices and orders, to the fine.

D. Issuance of an administrative fine shall not be a bar against, or a prerequisite for, taking any other action against the User.

10.7 Emergency Suspensions

the Water Utilities Manager may immediately suspend a User's discharge, after informal notice to the User, whenever such suspension is necessary to stop an actual or threatened discharge, which reasonably appears to present, or cause an imminent or substantial endangerment to the health or welfare of persons. the Water Utilities Manager may also immediately suspend a User's discharge, after notice and opportunity to respond, that threatens to interfere with the operation of the POTW, or which presents, or may present, an endangerment to the environment.

A. Any User notified of a suspension of its discharge shall immediately stop or eliminate its contribution. In the event of a User's failure to immediately comply voluntarily with the suspension order, the Water Utilities Manager may take such steps as deemed necessary, including immediate severance of the sewer connection, to prevent or minimize damage to the POTW, its receiving stream, or endangerment to any individuals. the Water Utilities Manager may allow the User to recommence its discharge when the User has demonstrated to the satisfaction of the Water Utilities Manager that the period of endangerment has passed, unless the termination proceedings in Section 10.8 of this ordinance are initiated against the User.

B. A User that is responsible, in whole or in part, for any discharge presenting imminent endangerment shall submit a detailed written statement, describing the causes of the harmful contribution and the measures taken to prevent any future occurrence, to the Water Utilities Manager prior to the date of any show cause or termination hearing under Sections 10.3 or 10.8 of this ordinance.

C. Nothing in this Section shall be interpreted as requiring a hearing prior to any emergency suspension under this Section.

10.8 Termination of Discharge

In addition to the provisions in Section 5.6 of this ordinance, any User who violates the following conditions is subject to discharge termination:

A. Violation of individual wastewater discharge permit [or general permit **{optional}**] conditions;

B. Failure to accurately report the wastewater constituents and characteristics of its discharge;

C. Failure to report significant changes in operations or wastewater volume, constituents, and characteristics prior to discharge;

D. Refusal of reasonable access to the User's premises for the purpose of inspection, monitoring, or sampling; or

E. Violation of the Pretreatment Standards in Section 2 of this ordinance.

Such User will be notified of the proposed termination of its discharge and be offered an opportunity to show cause under Section 10.3 of this ordinance why the proposed action should not be taken. Exercise of this option by the Water Utilities Manager shall not be a bar to, or a prerequisite for, taking any other action against the User.

SECTION 11—JUDICIAL ENFORCEMENT REMEDIES

11.1 Injunctive Relief

When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the Water Utilities Manager may petition the Court of Common Pleas through the City's Attorney for the issuance of a temporary or permanent injunction, as appropriate, which restrains or compels the specific performance of the individual wastewater discharge permit, order, or other requirement imposed by this ordinance on activities of the User. The Water Utilities Manager may also seek such other action as is appropriate for legal and/or equitable relief, including a requirement for the User to conduct environmental remediation. A petition for injunctive relief shall not be a bar against, or a prerequisite for, taking any other action against a User.

11.2 Civil Penalties

A. A User who has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement shall be liable to City of Georgetown for a maximum civil penalty of [insert maximum allowed under State law but not less than $1,000 per violation, per day. In the case of a monthly or other long-term average discharge limit, penalties shall accrue for each day during the period of the violation.

B. The Water Utilities Manager may recover reasonable attorneys' fees, court costs, and other expenses associated with enforcement activities, including sampling and monitoring expenses, and the cost of any actual damages incurred by City of Georgetown.

C. In determining the amount of civil liability, the Court shall take into account all relevant circumstances, including, but not limited to, the extent of harm caused by the violation, the magnitude and duration of the violation, any economic benefit gained through the User's violation, corrective actions by the User, the compliance history of the User, and any other factor as justice requires.

D. Filing a suit for civil penalties shall not be a bar against, or a prerequisite for, taking any other action against a User.

11.3 Criminal Prosecution

A. A User who willfully or negligently violates any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other

Pretreatment Standard or Requirement shall, upon conviction, be guilty of a misdemeanor, punishable by a fine of not more than $2000 per violation, per day, or imprisonment for not more than one (1) year or both.

B. A User who willfully or negligently introduces any substance into the POTW which causes personal injury or property damage shall, upon conviction, be guilty of a [misdemeanor] and be subject to a penalty of at least $2000, or be subject to imprisonment for not more than one (1) year, or both. This penalty shall be in addition to any other cause of action for personal injury or property damage available under State law.

C. A User who knowingly makes any false statements, representations, or certifications in any application, record, report, plan, or other documentation filed, or required to be maintained, pursuant to this ordinance, individual wastewater discharge permit, or order issued hereunder, or who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required under this ordinance shall, upon conviction, be punished by a fine of not more than $2000 per violation, per day, or imprisonment for not more than two (2) years, or both.

D. In the event of a second conviction, a User shall be punished by a fine of not more than $2000 per violation, per day, or imprisonment for not more than two (2) years, or both.

11.4 Remedies Nonexclusive

The remedies provided for in this ordinance are not exclusive. The Water Utilities Manager may take any, all, or any combination of these actions against a noncompliant User. Enforcement of pretreatment violations will generally be in accordance with the City's enforcement response plan. However, the Water Utilities Manager may take other action against any User when the circumstances warrant. Further, the Water Utilities Manager is empowered to take more than one enforcement action against any noncompliant User.

SECTION 12—SUPPLEMENTAL ENFORCEMENT ACTION

12.1 Penalties for Late Reports

A penalty of $50 shall be assessed to any User for each day that a report required by this ordinance, a permit or order issued hereunder is late, beginning five days after the date the report is due [higher penalties may also be assessed where reports are more than 30-45 days late]. Actions taken by the Water Utilities Manager to collect late reporting penalties shall not limit the Water Utilities Manager's authority to initiate other enforcement actions that may include penalties for late reporting violations.

12.2 Performance Bonds

The Water Utilities Manager may decline to issue or reissue an individual wastewater discharge permit to any User who has failed to comply with any provision of this ordinance, a previous individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, unless such User first files a satisfactory bond, payable to City of Georgetown, in a sum not to exceed a value determined by the Water Utilities Manager to be necessary to achieve consistent compliance.

12.3 Liability Insurance

the Water Utilities Manager may decline to issue or reissue an individual wastewater discharge to any User who has failed to comply with any provision of this ordinance, a previous individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, unless the User first submits proof that it has obtained financial assurances sufficient to restore or repair damage to the POTW caused by its discharge.

12.4 Payment of Outstanding Fees and Penalties

The Water Utilities Manager may decline to issue or reissue an individual wastewater discharge permit to any User who has failed to pay any outstanding fees, fines or penalties incurred as a result of any provision of this ordinance, a previous individual wastewater discharge permit, or order issued hereunder.

12.5 Water Supply Severance

Whenever a User has violated or continues to violate any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other

Pretreatment Standard or Requirement, water service to the User may be severed. Service will recommence, at the User's expense, only after the User has satisfactorily demonstrated its ability to comply.

12.6 Public Nuisances

A violation of any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement is hereby declared a public nuisance and shall be corrected or abated as directed by the Water Utilities Manager. Any person(s) creating a public nuisance shall be subject to the provisions of the City Code governing such nuisances, including reimbursing City of Georgetown for any costs incurred in removing, abating, or remedying said nuisance.

12.7 Contractor Listing

Users which have not achieved compliance with applicable Pretreatment Standards and Requirements are not eligible to receive a contractual award for the sale of goods or services to City of Georgetown. Existing contracts for the sale of goods or services to City of Georgetown held by a User found to be in Significant Noncompliance with Pretreatment Standards or Requirements may be terminated at the discretion of the Water Utilities Manager.

SECTION 13—AFFIRMATIVE DEFENSES TO DISCHARGE VIOLATIONS

13.1 Bypass

A. For the purposes of this Section,

(1) Bypass means the intentional diversion of wastestreams from any portion of a User's treatment facility.

(2) Severe property damage means substantial physical damage to property, damage to the treatment facilities which causes them to become inoperable, or substantial and permanent loss of natural resources which can reasonably be expected to occur in the absence of a bypass. Severe property damage does not mean economic loss caused by delays in production.

B. A User may allow any bypass to occur which does not cause Pretreatment Standards or Requirements to be violated, but only if it also is for essential maintenance to assure efficient operation. These bypasses are not subject to the provision of paragraphs (C) and (D) of this Section.

C. Bypass Notifications

(1) If a User knows in advance of the need for a bypass, it shall submit prior notice to the Water Utilities Manager, at least ten (10) days before the date of the bypass, if possible.

(2) A User shall submit oral notice to the Water Utilities Manager of an unanticipated bypass that exceeds applicable Pretreatment Standards within twenty-four (24) hours from the time it becomes aware of the bypass. A written submission shall also be provided within five (5) days of the time the User becomes aware of the bypass. The written submission shall contain a description of the bypass and its cause; the duration of the bypass, including exact dates and times, and, if the bypass has not been corrected, the anticipated time it is expected to continue; and steps taken or planned to reduce, eliminate, and prevent reoccurrence of the bypass. the Water Utilities Manager may waive the written report on a case-by-case basis if the oral report has been received within twenty-four (24) hours.

D. Bypass

(1) Bypass is prohibited, and the Water Utilities Manager may take an enforcement action against a User for a bypass, unless

(a) Bypass was unavoidable to prevent loss of life, personal injury, or severe property damage;

(b) There were no feasible alternatives to the bypass, such as the use of auxiliary treatment facilities, retention of untreated wastes, or maintenance during normal periods of equipment downtime. This condition is not satisfied if adequate back-up equipment should have been installed in the exercise of reasonable engineering judgment to prevent a bypass which occurred during normal periods of equipment downtime or preventive maintenance; and

(c) The User submitted notices as required under paragraph (C) of this section.

(2) the Water Utilities Manager may approve an anticipated bypass, after considering its adverse effects, if the Water Utilities Manager determines that it will meet the three conditions listed in paragraph (D)(1) of this Section.

SECTION 14—MISCELLANEOUS PROVISIONS

14.1 Pretreatment Charges and Fees

General fees associated with the implementation of the City's pretreatment program are provided in Attachment C. The City of Georgetown may adopt any additional fees for reimbursement of costs of setting up and operating the City's Pretreatment Program, and may include:

A. Fees for wastewater discharge permit applications including the cost of processing such applications;
B. Fees for monitoring, inspection, and surveillance procedures including the cost of collection and analyzing a User's discharge, and reviewing monitoring reports and certification statements submitted by Users;
C. Fees for reviewing and responding to accidental discharge procedures and construction;
D. Fees for filing appeals;
E. Fees to recover administrative and legal costs associated with the enforcement activity taken by the Water Utilities Manager to address IU noncompliance; and
F. Other fees as City of Georgetown may deem necessary to carry out the requirements contained herein. These fees relate solely to the matters covered by this ordinance and are separate from all other fees, fines, and penalties chargeable by City of Georgetown.

14.2 Severability

If any provision of this ordinance is invalidated by any court of competent jurisdiction, the remaining provisions shall not be affected and shall continue in full force and effect.

SECTION 15—EFFECTIVE DATE

This ordinance shall be in full force and effect immediately following its passage, approval, and publication, as provided by law.

ATTACHMENT A

CITY OF GEORGETOWN

FATS, OIL AND GREASE DRAFT ORDINANCE

The City of Georgetown's Fats, Oil & Grease (FOG) Ordinance is designed to protect residents, businesses and the environment from sanitary sewer backups and overflows resulting from the accumulation of FOG waste in the sanitary sewer system discharged from non-residential users involved in the preparation or serving of food or beverages. These backups and overflows can be a serious health concern, and depending on the severity of the incident, costly to clean up. This source of pollution is readily preventable by the installation and proper maintenance of a pretreatment device and the implementation of Best Management Practices (BMPs) by a user that uses or generates FOG in food preparation.

1. <u>Purpose</u>

The main objectives of the FOG Control Program are:

- To assist FSEs to stay in compliance with Federal, State, and Local environmental regulations, specifically, the City of Georgetown's Pretreatment Ordinance;
- To prevent sanitary sewer collection system overflows;
- To reduce the amount of FOG discharged to the sanitary sewer collection system; and
- To reduce maintenance costs for the sanitary sewer collection system and the wastewater treatment plant.

The legal authority for the City to implement a FOG Control Program is provided by Federal pretreatment standards, State pretreatment standards, and the City of Georgetown's Sewer Use Ordinance. The FOG Control Program will be evaluated by the Water Utilities Manager periodically and will be modified as necessary to maximize the effectiveness of the program.

This regulation contains requirements for sizing and maintenance of grease control devices, permitting, inspections, monitoring, reporting, and recordkeeping. All Users, including FOG Generators, i.e. Food Service Establishments, must comply with established grease limits set forth in the City of Georgetown's Pretreatment Ordinance Section 2.1.b. limiting the discharge of fats, oils, or greases of animal or vegetable origin in concentrations to 100 mg/l.

2. Applicability

Grease, oil, and sand interceptors shall be provided for all new food service establishments (FSE) opened in the City after the effective date of the City of Georgetown's Pretreatment Ordinance. Grease, oil, and sand interceptors shall also be provided when, in the opinion of the Water Utilities Manager, they are necessary for the proper handling of wastewater containing excessive amounts of grease and oil, or sand; except that such interceptors shall not be required for residential users.

These Users include but are not limited to the following food service establishments (FSE): restaurants, cafeterias, delis, grocery stores, hospitals, hotels, motels, churches, school kitchens, assisted living facilities, ice cream shops, coffee shops, Food Courts, butcher shop operations and mobile food units involved in the preparation of food for commercial purposes. The FOG Ordinance also applies to Transporters of the FOG waste generated from these, and other facilities.

All new Food Service Establishments which are proposed, constructed, expanded, renovated, reconstructed, or change ownership shall meet the requirements included herein prior to opening, expanding, or reopening the Food Service Establishment.

Food Service Establishments may be required to upgrade and/or modify grease control devices to comply with the City of Georgetown's Ordinance if the Water utilities Manager deems it necessary. This includes, but is not limited to, proper sizing of Grease Interceptors, piping issues, manhole installation, and upgrade under-the-sink Grease Traps.

All new control devices shall be approved by City of Georgetown prior to installation.

A compliance schedule shall be developed and issued to Food Service Establishments found to be in violation of this Regulation or in need of the addition, repair or upgrade of a grease control device.

Accelerated compliance shall be required for users which are found to be discharging FOG in sufficient quantities to cause blockages or necessitate maintenance on the wastewater collection system to prevent blockages. The Food Service Establishment will be notified in writing of any non-compliance with the Ordinance. Failure to meet a compliance schedule or component of a schedule may be grounds for enforcement including monetary penalties.

Any requests for extensions shall be made in writing to City of Georgetown at least thirty days in advance of the compliance date. The request shall include the reasons for failure to comply, additional time required for compliance, and steps taken to avoid further delays.

3. Definitions

The following are supplemental to the definitions given in Section 1.4 of the Pretreatment Ordinance:

Chemical Additive shall mean liquids, gases or solids composed of non-living substances introduced into the grease control device for the purpose of changing the chemical nature or physical properties of the fats, oils and grease retained in the grease control device.

Disposal shall mean the discharge of grease trap or interceptor waste at the properly permitted and approved location.

Disposer shall mean a person who operates a facility at which grease waste is intentionally placed for final disposition.

FOG shall be the acronym used to describe fats, oils and grease of animal or vegetable origin.

FOG Control Program shall describe the City of Georgetown's regulatory, educational and customer service activities that support elimination of the deleterious impact of grease discharges on the wastewater collection and treatment facilities.

Food Courts shall mean areas predominantly found in shopping centers or amusement parks and festivals where several food preparation establishments having different owners may share seating space or plumbing facilities.

Food Service Establishment shall mean restaurants, cafeterias, delis, grocery stores, hospitals, hotels, motels, churches, school kitchens, assisted living facilities, ice cream shops, coffee shops, Food Courts, butcher shop operations, and mobile food units. A Food Service Establishment can include any facility which cuts, prepares, cooks, fries, bakes, or serves food; or which disposes of food related wastes.

Garbage Grinder shall mean a device which shreds or grinds up solid or semisolid garbage into smaller portions for discharge into the sanitary sewer.

Generator shall mean any User, including Food Service Establishments, which produces grease waste.

Grease Interceptor shall mean a device so constructed, typically in the ground, as to separate and hold fats, oils and grease (FOG) from the wastewater in order to reduce the fats, oils and grease (FOG) entering the sanitary sewer. Grease interceptors are often call "grease traps". Under-the-sink grease traps shall not be construed as meeting this definition.

Grease Trap shall mean a device placed inside a Food Service Establishment for removal of FOG from the waste stream. These devices shall be connected to a drain immediately following a sink or wash basin. A grease trap is often referred to as a "grease interceptor" but should not be confused with a grease interceptor as defined above.

Grease Waste shall mean any liquid, semi-liquid, or solid fats, oils and grease (FOG) that is removed from commercial operations through the use of a Grease Trap or Grease Interceptor.

Grease Waste Handling shall mean the collection, transportation, storage, transfer, processing, disposal, or other handling of grease waste. This term shall not apply to the Generator of grease waste or to the storage of grease waste in a Grease Interceptor.

Hauled Waste shall mean transported Holding Tank Waste including waste from vessels, chemical toilets, campers, trailers, septic tanks, grease traps, grease interceptors, and vacuum pump tank trucks.

Mobile Food Unit shall mean a self-propelled or vehicle mounted unit intended to be used as a food service facility. Mobile food units must have an approved location to discharge used oil and grease waste.

Polar Material shall mean analytically quantifiable oil and grease of animal or vegetable origin.

Transporter shall mean a person who owns or operates a vehicle for the purpose of transporting liquid waste.

4. Inspections

Provisions in the Pretreatment Ordinance regarding right of entry to the Generator's facility and the Transporter's vehicle and facilities are incorporated fully herein and shall be implemented to ensure that maintenance is being completed as recorded. Generators shall provide access to City of Georgetown staff or its agents to inspect records, Grease Traps and Grease Interceptors or obtain representative samples and perform other duties as necessary to ensure compliance with the Regulation. Transporters shall provide City of Georgetown or its agent's access to inspect records, obtain representative samples and perform other duties as necessary to ensure compliance with the Regulation.

On an annual basis, FSE's required to comply with this ordinance shall provide to the Water Utilities Director certification that the grease trap or interceptor has been inspected by an independent agent and is in good working order.

5. Generator Requirements

All Generators required to comply with this ordinance shall have Best Management Practices (BMPs) in place to control excessive discharges of grease to the public sewer and to ensure proper performance of grease control devices. All employees are required to be trained on and made aware of all required and recommended BMPs for preventing FOG from entering the sewer system. They should have a general knowledge of the function of the grease trap.

Examples of BMPs may include, but are not limited to scraping excess food from plates, pans and food containers into the trash before washing, having proper sink, floor sink, and prewash dishwasher strainers on all drains, disposing of all yellow grease into proper recycling containers and procedures for observing and approving all maintenance activities that require access to the control device.

6. Grease Control Devices

Grease Traps and Grease Interceptors shall be purchased, maintained, and secured by the Generator at the Generator's expense. Grease trap maintenance is critical to the grease trap's performance. It is the Generator's responsibility to ensure that proper maintenance of the grease control device includes removal of all contents including floating materials, wastewater and solids at the maintenance frequency which will allow proper operation of the grease control device.

No grease control device, Grease Trap or Grease Interceptor shall be installed or replaced without City of Georgetown approval. City of Georgetown has established the following requirements for the installation, operation and maintenance of grease control devices:

(1) In-ground Grease Interceptor Requirements

a. Grease Interceptors shall be sized based on 20 gallons per seat for FSEs or 20 gallons per bed for healthcare facilities.
b. Minimum Grease Interceptor size requirement is 1500 gallons. Maximum single Grease Interceptor size is 2000 gallons. If sizing requires more than 2000 gallons, two or more tanks shall be installed in series.
c. Grease Interceptors shall be installed in non-traffic areas where feasible. Traffic rated tops or tanks must be used in traffic areas.
d. Grease Interceptors shall be installed near garbage containment enclosures.
e. Grease Interceptor access manholes shall be installed with 24" metal covers and rings, and the 90º tee shall be visible from all manholes. Access manholes shall extend at least to finished grade and be designed and maintained to prevent water inflow and infiltration. Manhole covers shall be readily removable to facilitate inspection, grease removal and wastewater sampling activities and shall be kept clear of obstructions such as trees, shrubs, flowers, mulch, etc.
f. A potable water supply (hose bib) shall be located near all Grease Interceptors for maintenance and cleaning.
g. Vent lines from Grease Interceptors shall be vented according to local plumbing codes.
h. Mop sinks, floor drains, floor sinks, 3-compartment sinks, and the pre-rinse of the dishwasher shall be connected to the grease interceptor. Output of the dishwashing machine shall be connected to the sanitary line. Ice machines,

hand sinks, tea/soda stations, food prep sinks shall be connected to the sanitary line.

i. All Grease Interceptors shall be adequately secured against unauthorized access.

(2) Under-the-sink Grease Trap Requirements

a. All Grease Traps shall be constructed of non-metallic, non-corrosive materials.
b. Grease Trap shall be externally smooth-sided (without grooves, fins or ridges).
c. All Grease Traps shall be located above grade of floor.
d. All Grease Traps shall be located to allow access for maintenance and inspection.
e. A minimum Grease Trap size of 20# (pound) (10 gpm) is required.
f. Food Service Establishments shall maintain a written log of Grease Trap maintenance.

All grease control devices are evaluated and approved in accordance with the requirements listed above giving consideration to factors such as number of seats, menu, site plan and location. City of Georgetown reserves the right to make determination of grease control device sizing and adequacy based on performance and condition and may require repairs to, modifications, or replacement of control devices as such.

7. <u>Transporter Requirements</u>

Transporters shall maintain a current license from the Department of Health and Environmental Control Division of Onsite Wastewater Systems to maintain grease interceptors and haul grease waste.

Transporters shall use only disposal sites or methods approved in the license. Transporters shall request and obtain approval from City of Georgetown to discharge hauled waste at disposal sites designated by City of Georgetown. Truck/tankers licensed to discharge grease and septage at City of Georgetown facilities shall not be used to pump, contain, or transport any other type of waste.

8. <u>Enforcement</u>

Failure on the part of any User (Generator or Transporter) to maintain continued compliance with any of the requirements set forth in this Ordinance may result in revocation of the business license at the City of Georgetown.

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 1685

Council Meeting Date:	18 September 2014
Department:	Public Services
Issue Under Consideration:	Motion to approve the payment in the amount of forty-one thousand three hundred and twenty-six dollars ($41,326.00) to R. H. Moore Company, Inc for the emergency repairs and replacement of 920 feet of eight inch force main for the Fogle Lift Station.
Amount Requested:	$41,326
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	None
Points to Consider:	Portions of the 1970's force main began leaking resulting in a SSO. After reviewing the condition on the main it was determined that leaks of this nature would likely occur along the length of the main and the best option was to replace the main.
Options:	Approve
Staff Recommendation:	Approve

Reviews:

Jonathan Heald Completed 09/04/2014 1:15 PM
Chris Carter Completed 09/05/2014 1:52 PM
Debra Bivens Skipped 09/08/2014 10:51 AM
Finance Director out of office on medical leave. Approved by
Ann U. Mercer Completed 09/08/2014 10:56 AM
Emergency repairs approved by City Administrator. Finance Director out of office.
Georgetown City Council Pending

Attachments:

1. Fogle Lift Station Force Main Quote (PDF)
2. Fogle Lift Station Force Main (PDF)
3. Fogle LS Map (PDF)

R. H. Moore Company, Inc.

Project: City of Georgetwon Force Main Relocation
Location: Winyah Plantation
Owner: City Of Georgetown
MBE : ???
Engineer: City of Georgetown
Page 1
Time: ???
Bid Date: ASAP
Damages: $???

ITEM	DESCRIPTION	QTY.	UNIT	ROUNDED BID UNIT	TOTALS
	Emergency FM Repair City Of Georgetown				
	8" PVC C-900 DR 25 Green with tracer wire & Tape	760	LF.	$21.00	$15,960.00
	10" HDPE Directional Drill with 10" X 8" Adapters	160	LF	$145.00	$23,200.00
	8" MJ 45 401 Lined	2	EA.	$467.00	$934.00
	8" MJ Sleeves	4	EA.	$540.00	$2,160.00
	Stone Base Repair	1	LS.	$2,072.00	$2,072.00
	Connect to existing FM	2	EA.	$1,700.00	$3,400.00
	Project is Based on an estimated Quantity of Pipe				
	Total Project				$47,726.00

R.H. MOORE COMPANY, INC.

September 3, 2014

Mr. Will Cook
City of Georgetown Public services
P. O. Box 939
Georgetown, South Carolina 29577

Reference: Emergency force main repair
The Plantation at Winyah Bay

Dear Mr. Cook,
Please accept this as a bill for the work performed by R. H. Moore Company, Inc.to repair the 8" PVC force main at the Plantation at Winyah Bay.

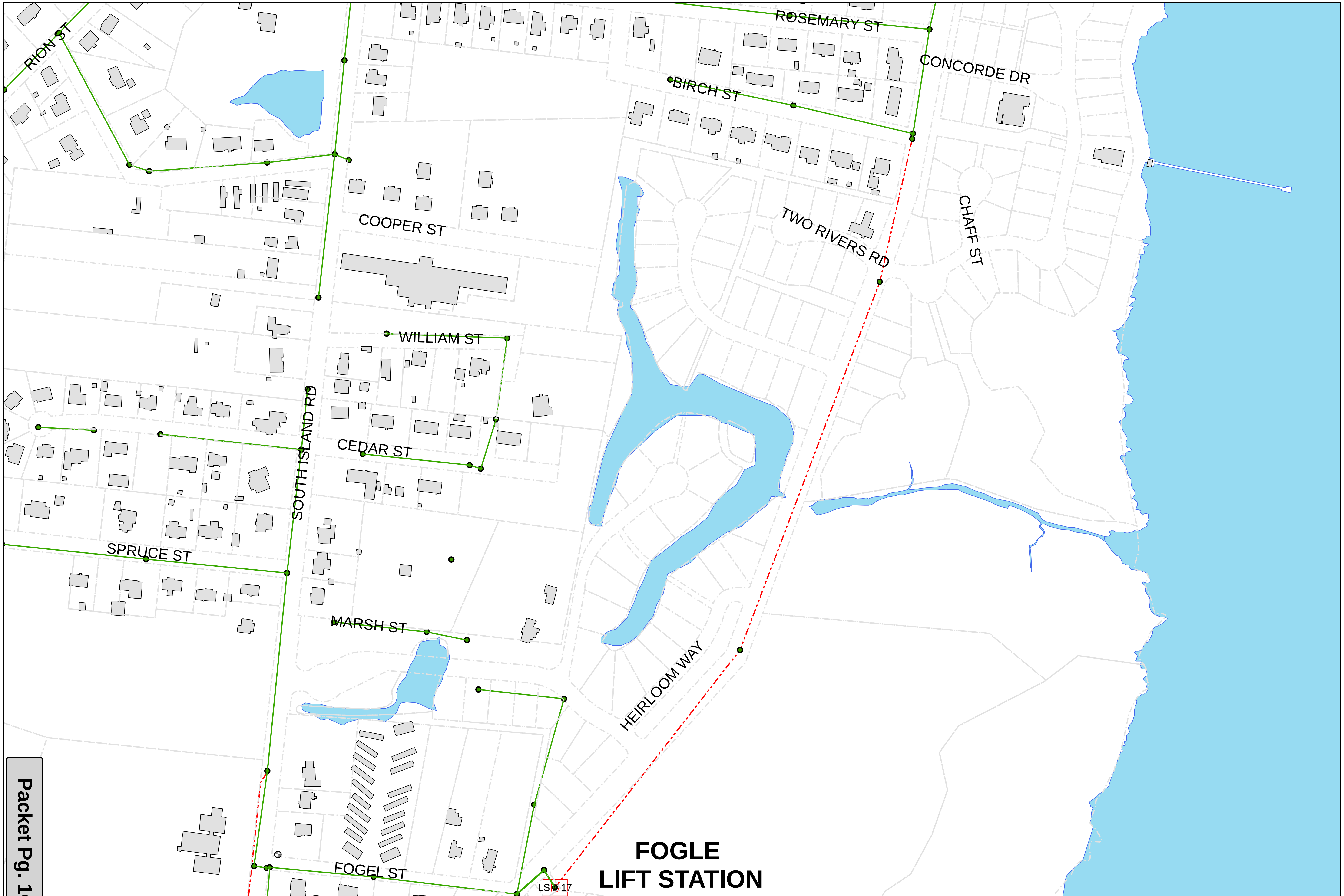
Force main relocation and repair LS. $ 41,326.00

Please free to contact our office should you have any questions concerning this information.

Sincerely,

Robert M. Pickering
R. H. Moore Company, Inc.

P.O. Box 830, Murrells Inlet, S.C. 29576 • (843) 650-2155 • FAX (843) 650-0742



FOGEL LIFT STATION EMERGENCY FORCEMAIN REPAIR

CITY OF GEORGETOWN

1 inch = 250 feet

N

Date: 9/4/2014

This drawing is the property of the City of Georgetown, SC. (hereinafter referred to as the City) and every reasonable effort is made to ensure this drawing is current and accurate. This drawing may be reproduced and reused but the City makes no warranty of any kind, express or implied, with respect to the this drawing. Any parties who reuse or reproduce this drawing shall assume all risk and liability for any losses, damages, claims or expenses and agree to indemnify, defend and hold harmless the City, its officers, agents, and employees from and against any and all claims, suits, losses, da s or cost, including attorney's fee arising from or by reason of the e of this drawing.

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 1693

Council Meeting Date:	18 September 2014
Department:	Electric
Issue Under Consideration:	Motion to approve purchase of a 2500 kva transformer from Solomon Corporation in the amount of $23,800.
Amount Requested:	$23,800.00
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	This purchase will facilitate the installation of peak-shaving generation which has the potential to save $54,000/month on our wholesale power purchases
Points to Consider:	Transformer is needed for our peak-shaving generation project
Options:	Approve or disapprove
Staff Recommendation:	Staff recommends approval

Reviews:

Alan Loveless Completed 09/10/2014 10:46 AM
Chris Carter Completed 09/10/2014 11:42 AM
Debra Bivens Skipped 09/11/2014 9:52 AM
Finance Director out of office on medical leave.
Ann U. Mercer Completed 09/11/2014 9:53 AM
Georgetown City Council Pending

Attachments:

1. 2500kvabids (PDF)

003019-900.915

Loveless, Alan

From:	Harry Johnson
Sent:	Friday, August 08, 2014 11:42 AM
To:	Loveless, Alan
Subject:	Fwd: 2500 KVA Pad
Attachments:	Georgetown SC 2500 KVA Pad.pdf

Sent from my Verizon 4G LTE Smartphone

Harry Johnson | Line Crew Supervisor
City of Georgetown Electric
800 Church Street (29440) : PO Box 1146, Georgetown, SC 29442
Contact | **P**: 843-545-4600 | **F**: 843-527-7591 | **E**: hjohnson@cogsc.com

Georgetown SOUTH CAROLINA

----- Forwarded message -----
From: "Daresa Denis" <ddenis@solomoncorp.com>
To: "Harry Johnson" <hjohnson@cogsc.com>
Cc: "Kurt Teffeteller" <kteffeteller@solomoncorp.com>, "Keith P. Kenney" <kkenney@solomoncorp.com>
Subject: 2500 KVA Pad
Date: Fri, Aug 8, 2014 10:02 AM

Hi Harry!

Your quote for the 2500 KVA Three Phase Padmount is attached. Our price is: $23,800 each with a 2-3 Week Shipment and a 3-Year Warranty.

277/480 Volt

Let us know if we can get started on this for you.

Per Quote by Deresa

Thank you Harry! Have a great weekend!

Daresa Denis
Repair/Sales Coordinator
Decatur Facility

SOLOMON CORPORATION

When it's on the line.

888-949-2666, Ext. 413
Cell: 423-453-0420
Fax 423-334-2662
www.solomoncorp.com
ddenis@solomoncorp.com
When It's on the Line - Take a Minute to Visit Us @ http://www.myimpactmovie.com/solomon_corp

Loveless, Alan

From:	Harry Johnson
Sent:	Tuesday, August 12, 2014 4:22 PM
To:	Loveless, Alan
Subject:	Fwd: Quote on 2500 3 Phase pad

Sent from my Verizon 4G LTE Smartphone

Harry Johnson | Line Crew Supervisor
City of Georgetown Electric
800 Church Street (29440) : PO Box 1146, Georgetown, SC 29442
Contact | **P**: 843-545-4600 | **F**: 843-527-7591 | **E**: hjohnson@cogsc.com

----- Forwarded message -----
From: "Eric Dziedzic" <ericdz@setransformer.com>
To: "Harry Johnson" <hjohnson@cogsc.com>
Subject: Quote on 2500 3 Phase pad
Date: Tue, Aug 12, 2014 3:42 PM

Harry,
We would like to quote the following:
1-2500 KVA 3 phase pad 12470Y/7200-480Y/277 Dead front, loop feed, bayonets, with taps
Your price delivered in 2-3 weeks is $26,905.00. Let us know if we can get this unit ready for you
Thanks

Eric Dziedzic
Southeastern Transformer Company
P.O. Box 127
Dunn, NC 28335
Phone: 800-433-0430
Fax: 910-891-1288

Website: www.setransformer.com

Loveless, Alan

From:	Harry Johnson
Sent:	Monday, August 11, 2014 10:18 AM
To:	Loveless, Alan
Subject:	FW: 2500KVA

Harry Johnson | Line Crew Supervisor
City of Georgetown Electric
800 Church Street (29440) : PO Box 1146, Georgetown, SC 29442
Contact | **P**: 843-545-4600 | **F**: 843-527-7591 | **E**: hjohnson@cogsc.com

All e-mail correspondence to and from this address may be subject to public disclosure under the South Carolina Freedom of Information Act (FOIA). This correspondence is intended exclusively for the individual or entity to which it is addressed and may contain information that is proprietary, privileged, confidential or otherwise legally exempt from disclosure.

From: Sturkie, Barbie D [HDS] [mailto:Barbie.Sturkie@hdsupply.com]
Sent: Monday, August 11, 2014 9:44 AM
To: Harry Johnson
Cc: Brown, Trey [HDS]
Subject: 2500KVA

Sorry for the delay, here is what we found

1 each NEW 2500 KVA three phase pad mounted Transformer

Primary Voltage : 12470y / 7200

Secondary : 480y / 277
Dead Front

Loop Feed

Wells & inserts included on the primary

10 hole NEMA spades on the secondary

2 taps @ 2 ½% AN & BN

4 Position Load Break Switch

Liquid Level Gauge

Temperature Gauge

Pressure Gauge

Cooling Fluid is FR – 3 Oil

Penta Head Locking / Latching

PRICE : $ 56, 765.00 each

LEAD TIME : In Stock in Kansas

FREIGHT : Prepaid and Included to South Carolina

Barbie Sturkie
Inside Sales Representative
HD Supply Power Solutions
801 Pulaski Street
Columbia, SC 29201
P: 800-849-8558
Cisco Ext: 40632
P: 803-779-3624
F: 855-286-8814

One Team Driving Customer Success and Value Creation

HD Supply- Always on the Job

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 1695

Council Meeting Date:	18 September 2014
Department:	Electric
Issue Under Consideration:	Motion to approve payment of invoice to Utility Technology Engineers and Consultants in the amount of $18,570.70.
Amount Requested:	$18,570.70
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	
Points to Consider:	This invoice is for UTEC's work in July related to the design of temporary and permanent peak-shaving generation. Work this month has involved finalization of DHEC permitting and site layouts.
Options:	
Staff Recommendation:	Staff recommends approval of this payment.

Reviews:

Alan Loveless Completed 09/10/2014 10:56 AM
Chris Carter Completed 09/10/2014 11:43 AM
Debra Bivens Skipped 09/11/2014 9:51 AM
Finance Director out of office on medical leave.
Ann U. Mercer Completed 09/11/2014 9:52 AM
Georgetown City Council Pending

Attachments:

1. UTECJuly (PDF)

UTEC

UTILITY TECHNOLOGY

Engineers-Consultants

Alan J. Loveless, PE
City of Georgetown
PO Box 1146
Georgetown, SC 29442

7-Aug-14

Invoice for engineering services associated with the Georgetown Load Side Generator Preliminary Design/Budget.

Invoice # 131101-06

Jul-14	Payroll	Expenses
Ted Orrell	$1,000.04	
Jim Ghrist	$599.30	
Charles Ferree	$417.07	
Keith Williams	$4,212.00	
Lisa Baker	$139.17	
David Ball	$3,182.98	
	$9,550.55	
	x 1.90	
	$18,146.04	
Lodging		$ 121.94
Meals		$ 50.72
Transportation		$ 252.00
		$ 424.66

TOTAL DUE THIS INVOICE **$18,570.70**

Please Remit To:

Utility Technology
P.O. Box 2629
Asheboro, NC 27204

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 1692

Council Meeting Date:	18 September 2014
Department:	Administration
Issue Under Consideration:	Motion to Approve South Carolina Municipal Insurance Trust (SCMIT) 4th Quarter 2014 Payment in the amount of $28,092.
Amount Requested:	$28,092
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	$28,092
Points to Consider:	These are the routine quarterly payments to SCMIT for the City's Worker's Compensation Insurance. Approval of these payments is needed for the City's procurement records.
Options:	1. Approve payment for 4th Quarter SCMIT billing. 2. Do not approve payment for 4th Quarter SCMIT billing.
Staff Recommendation:	Approve SCMIT 4th Quarter payment.

Reviews:

Chris Carter Completed 09/10/2014 11:42 AM
Ann U. Mercer Completed 09/10/2014 12:16 PM
Debra Bivens Skipped 09/10/2014 11:03 AM
Georgetown City Council Pending

Attachments:

1. SCMIT 4th Quarter Invoice (PDF)

INVOICE

SC Muni Insurance Trust
1411 Gervais Street
PO Box 12109
Columbia, SC 29211

Invoice #	**863315**
Due Date:	**10/1/2014**
Customer #	GEORGE2210
Invoice Date:	9/1/2014
Partic. ID	SCMIT

Bill to:

City of Georgetown
P O Drawer 939
Georgetown, SC 29442-0939

Customer - Due on the 20th

Invoice Description: SCMIT 4th Qtr 2014 Billing

External Ref. Number	Transactional Description	Total
	SCMIT 4th Qtr 2014 Billing	$28,092.00
	Total Amount Due	**$28,092.00**

4th Quarter Billings are due on October 1, 2014. To avoid late penalties, payments must be received by October 20, 2014. If you are a member that utilizes automatic bank draft, your account will be drafted on October 20, 2014. Thanks.

Please refer to the invoice number on your remittance check. Please return the bottom portion with your remittance check.

Invoice #	**863315**	Partic. ID	SCMIT
Invoice Date:	9/1/2014	Customer #	GEORGE2210
Due Date:	10/1/2014		City of Georgetown

Invoice Description: SCMIT 4th Qtr 2014 Billing

Total Amount Due **$28,092.00**

Total Amount Remitted:

Remit to:

SC Muni Insurance Trust, P. O. Box 12220, Columbia, SC 29211

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 09/18/14 05:30 PM
Department: Administration
Category: Report
Prepared By: Ann U. Mercer
Initiator: Chris Carter
Sponsors:
DOC ID: 1698

MONTHLY REPORT (ID # 1698)

Finance Department Monthly Report

Finance and IT Department Update for August 2014

Statistics:

New Business Licenses Issued: Car Solutions, Coastal Process Servers, Coastal Termite & Pest Control LLC, Fully Power LLC, Gerald Garnt, Marshall's Marine, Rubin Enterprises, Sea Island Vending & Refreshments LLC, Sparkle Dental Center, and Studio J Salon.

Projects Progress:

Year End Audit: Staff continues working on the closing process in preparation of the audit scheduled in November.

Cloud Solution and Managed Service Project: ESX Hosts (physical servers) have been installed and configured. Network configuration is complete. Next step is to perform initial testing, and once completed, install routers and establish connectivity between departments and HTC's data center.

Attached are the Budget Performance Reports for August 2014

CITY OF GEORGETOWN
SALE OF ASSETS - FY 2014/2015
Account #0010-00-391-001

G/L Date	Gov Deal #	Asset #	Dept	Description	Amount	Sales Tax	Total Proceeds	GovDeals Fee	Notations
				No Activity	-	-	-	-	
				Total July	**-**	**-**	**-**	**-**	
08/06/14	426	No Bid	Administration	Large office desk	-	-	-	-	N/A
08/07/14	427	-	Administration	Large office desk w/shelves	21.00	1.26	22.26	2.50	Cindy McDaniels; Rec# 2015-6177
				Total August	**21.00**	**1.26**	**22.26**	**2.50**	
				No Activity	-	-	-	-	
				Total September	**-**	**-**	**-**	**-**	
					-	-	-	-	
				Total October	**-**	**-**	**-**	**-**	
					-	-	-	-	
				Total November	**-**	**-**	**-**	**-**	
					-	-	-	-	
				Total December	**-**	**-**	**-**	**-**	
					-	-	-	-	
				Total January	**-**	**-**	**-**	**-**	
					-	-	-	-	
				Total February	**-**	**-**	**-**	**-**	
					-	-	-	-	
				Total March	**-**	**-**	**-**	**-**	
					-	-	-	-	
				Total April	**-**	**-**	**-**	**-**	
					-	-	-	-	
				Total May	**-**	**-**	**-**	**-**	
					-	-	-	-	
				Total June	**-**	**-**	**-**	**-**	
								-	
				TOTAL PER G/L	**21.00**	**1.26**	**22.26**	**2.50**	

CITY OF GEORGETOWN
FY 2014/2015 GRANTS
August 31, 2014

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
FEDERAL GRANTS								
1	Bureau of Justice Assistance	Youth Initiatives Continuation-Police Department	12,417.00	-	8,985.26	3,431.74	2011-DJ-BX-3052	Program Income $1,650 applied to expense
2	Bureau of Justice Assistance	Bullet Proof Vest Grant 2013 Regular Solicitation	1,343.33	-	1,343.33	-	-	
3	US Department of Interior	Boating Infrastructure Grant Program	71,182.00	23,728.00	29,304.80	65,605.20	SC-Y-F13AF00273	
4	SC Department of Archives & History	Stabilization/Weatherization of Kaminski House Exterior	25,000.00	25,000.00	-	50,000.00	-	
STATE GRANTS								
5	SC Parks, Recreation, and Tourism	City Parks Enhancement and Improvement 2014	20,000.00	-	7,804.79	12,195.21	-	
6	SC Parks, Recreation, and Tourism	City Parks Enhancement and Improvement 2015	30,000.00	-	-	30,000.00	-	
OTHER GRANTS								
7	International Paper Company	Outdoor Classroom at Morgan Park	15,000.00	-	-	15,000.00	-	
8	Palmetto Pride	Keep South Carolina Beautiful 2014	8,000.00	-	5,128.51	2,871.49	-	
		TOTAL	**182,942.33**	**48,728.00**	**52,566.69**	**179,103.64**		

Georgetown

Budget Performance Report

Fiscal Year to Date 08/31/14

Exclude Rollup Account

Fund 0010 - General Fund

REVENUE

Department 00 - Revenue

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
311.001	Property Taxes - Real	2,785,000.00	.00	2,785,000.00	3,733.08	.00	3,733.08	2,781,266.92	0	10,295.50
311.003	Property Taxes - Vehicles	216,000.00	.00	216,000.00	21,368.92	.00	21,368.92	194,631.08	10	27,867.82
311.004	Inventory Tax	132,978.00	.00	132,978.00	33,244.53	.00	33,244.53	99,733.47	25	.00
311.005	Prop Tax-Penalties & Cost	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	.00
311.006	Homestead Exemption Tax	120,000.00	.00	120,000.00	.00	.00	.00	120,000.00	0	.00
311.007	Manufacturer's Tax Reduce	13,500.00	.00	13,500.00	.00	.00	.00	13,500.00	0	.00
311.008	Motor Carrier Lieu of Tax	6,000.00	.00	6,000.00	189.83	.00	189.83	5,810.17	3	15.42
321.001	Business Licenses	2,500,000.00	.00	2,500,000.00	22,089.53	.00	135,337.59	2,364,662.41	5	32,914.48
321.002	Business Lic - Penalites	12,000.00	.00	12,000.00	1,196.45	.00	2,665.18	9,334.82	22	2,080.83
322.001	Cable TV Franchise	55,000.00	.00	55,000.00	13,597.32	.00	13,597.32	41,402.68	25	.00
322.002	S.C. Electric & Gas Co.	42,000.00	.00	42,000.00	.00	.00	.00	42,000.00	0	.00
323.001	Electrical Permits	4,000.00	.00	4,000.00	403.00	.00	1,078.00	2,922.00	27	399.00
323.002	Plumbing Permits	2,500.00	.00	2,500.00	97.00	.00	242.00	2,258.00	10	72.00
323.003	Gas Permits	1,000.00	.00	1,000.00	.00	.00	126.00	874.00	13	204.00
323.004	Building Permits	65,000.00	.00	65,000.00	1,917.00	.00	10,750.00	54,250.00	17	4,401.00
323.005	Yard Sale Permits	125.00	.00	125.00	15.00	.00	15.00	110.00	12	30.00
323.006	Mobile Home Permits	200.00	.00	200.00	.00	.00	.00	200.00	0	75.00
323.007	Demolition & Clearance	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	300.00
323.008	Mechanical Permits	6,000.00	.00	6,000.00	815.00	.00	3,139.00	2,861.00	52	1,214.00
323.010	Bus Lic Inspection Fee	1,000.00	.00	1,000.00	175.00	.00	225.00	775.00	22	150.00
323.014	Construct Parking Permit	50.00	.00	50.00	.00	.00	.00	50.00	0	.00
323.015	Reinspection Fee	500.00	.00	500.00	.00	.00	25.00	475.00	5	150.00
323.019	Stop Work Order Fee	500.00	.00	500.00	.00	.00	.00	500.00	0	328.00
323.020	Board of Appeals Fee	500.00	.00	500.00	.00	.00	.00	500.00	0	150.00
323.021	Zoning Fees	500.00	.00	500.00	150.00	.00	300.00	200.00	60	300.00
323.022	Plan Review Fee	15,000.00	.00	15,000.00	372.00	.00	4,044.50	10,955.50	27	141.00
323.023	Sign Permit Fee	4,000.00	.00	4,000.00	275.00	.00	912.00	3,088.00	23	851.00
323.024	Planning Commission Fees	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
323.025	ARB Fees	800.00	.00	800.00	90.00	.00	120.00	680.00	15	75.00
323.026	Plat Approval Fees	300.00	.00	300.00	20.00	.00	40.00	260.00	13	20.00
323.027	Special Events Permit	1,200.00	.00	1,200.00	50.00	.00	75.00	1,125.00	6	275.00
323.028	Miscellaneous permits	500.00	.00	500.00	.00	.00	.00	500.00	0	175.00
324.008	Fire Impact Fee	30,000.00	.00	30,000.00	500.00	.00	880.00	29,120.00	3	196.00
332.008	Other Local Grants	7,000.00	.00	7,000.00	.00	.00	.00	7,000.00	0	.00
335.001	Local Government Fund	175,000.00	.00	175,000.00	.00	.00	.00	175,000.00	0	.00
344.005	SRO Reimbursement	63,000.00	.00	63,000.00	.00	.00	.00	63,000.00	0	.00
351.001	Police Fines	180,000.00	.00	180,000.00	12,774.44	.00	32,717.02	147,282.98	18	32,963.32
351.003	Parking Fines	1,500.00	.00	1,500.00	120.00	.00	200.00	1,300.00	13	600.00

Run by Susan Prescott on 09/10/2014 10:32:12 AM

Budget Performance Report

Fiscal Year to Date 08/31/14

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 0010 - General Fund										
REVENUE										
Department 00 - Revenue										
351.005	Safe Street Fees	150.00	.00	150.00	100.00	.00	100.00	50.00	67	.00
351.007	Sunday Liquor Sales	15,000.00	.00	15,000.00	9,600.00	.00	9,600.00	5,400.00	64	.00
351.008	Victim's Asst. Fees-(%)	15,000.00	.00	15,000.00	1,958.04	.00	3,498.76	11,501.24	23	3,776.22
351.009	Victim's Asst. Flat Fees	7,000.00	.00	7,000.00	637.24	.00	1,457.18	5,542.82	21	1,103.67
351.010	Misc Police Revenue	1,500.00	.00	1,500.00	41.00	.00	180.00	1,320.00	12	9.00
351.012	Traffic Education Program Fees	500.00	.00	500.00	140.00	.00	420.00	80.00	84	140.00
361.001	Investment Earnings	14,000.00	.00	14,000.00	1,422.41	.00	3,208.65	10,791.35	23	4,510.65
362.000	Rents and Royalties	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	2,646.00
363.005	FOIA Fees	750.00	.00	750.00	9.50	.00	157.75	592.25	21	146.75
364.000	Housing Authority FILOT	31,000.00	.00	31,000.00	.00	.00	.00	31,000.00	0	.00
364.001	Steel Mill FILOT	37,000.00	.00	37,000.00	.00	.00	.00	37,000.00	0	.00
369.000	Cash Over & Short	.00	.00	.00	.00	.00	30.00	(30.00)	+++	(.05)
369.002	Miscellaneous Revenue	2,500.00	.00	2,500.00	1,100.64	.00	1,157.51	1,342.49	46	472.31
369.003	Insurance Proceeds	10,000.00	.00	10,000.00	6,100.00	.00	6,100.00	3,900.00	61	3,030.36
369.005	Set-off Debt Collection Fees	1,000.00	.00	1,000.00	25.00	.00	25.00	975.00	2	50.00
369.013	Returned Check Fees	5,000.00	.00	5,000.00	630.00	.00	1,110.00	3,890.00	22	540.00
391.001	Sale of Assets	8,000.00	.00	8,000.00	21.00	.00	21.00	7,979.00	0	501.00
392.001	From Electric Fund	1,400,000.00	.00	1,400,000.00	116,666.67	.00	233,333.34	1,166,666.66	17	233,333.34
392.003	From Accom Tax Fund	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	.00
392.009	From Hospitality Fund	108,000.00	.00	108,000.00	9,000.00	.00	18,000.00	90,000.00	17	18,000.00
392.013	Non-Recurring Transfers	288,700.00	.00	288,700.00	.00	.00	.00	288,700.00	0	.00
393.003	GO Bond Proceeds	2,400,000.00	.00	2,400,000.00	.00	.00	.00	2,400,000.00	0	.00
394.002	Transfer from fund balance	585,730.00	.00	585,730.00	.00	.00	.00	585,730.00	0	.00
	Department 00 - Revenue Totals	$11,456,183.00	$0.00	$11,456,183.00	$260,644.60	$0.00	$543,424.16	$10,912,758.84	5%	$384,502.62
	REVENUE TOTALS	$11,456,183.00	$0.00	$11,456,183.00	$260,644.60	$0.00	$543,424.16	$10,912,758.84	5%	$384,502.62
EXPENSE										
Department 01 - Administration										
400.101	Regular Pay	297,950.00	.00	297,950.00	25,062.78	.00	55,608.24	242,341.76	19	53,421.77
401.103	Overtime	5,000.00	.00	5,000.00	743.61	.00	1,513.71	3,486.29	30	2,491.16
401.106	Contract Labor	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	.00
405.114	FICA	23,250.00	.00	23,250.00	1,916.14	.00	4,247.61	19,002.39	18	4,178.17
406.116	Retirement	32,515.00	.00	32,515.00	2,894.93	.00	6,226.35	26,288.65	19	5,935.03
408.125	SCMIT Worker's Comp Ins.	2,020.00	.00	2,020.00	.00	.00	553.42	1,466.58	27	255.03
410.001	Health Claims Cost	45,829.00	.00	45,829.00	3,399.26	.00	6,115.10	39,713.90	13	6,171.95
500.101	Supplies and Materials	5,000.00	.00	5,000.00	1,095.39	.00	1,095.39	3,904.61	22	22.45
500.102	Equipment	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
500.103	Furniture	5,500.00	.00	5,500.00	.00	.00	.00	5,500.00	0	.00
610.111	Communications- Landline	5,050.00	.00	5,050.00	450.70	.00	896.19	4,153.81	18	703.22

Run by Susan Prescott on 09/10/2014 10:32:12 AM

Georgetown

Budget Performance Report

Fiscal Year to Date 08/31/14

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund	**0010 - General Fund**									
EXPENSE										
Department	**01 - Administration**									
610.112	Postage	450.00	.00	450.00	260.37	.00	493.11	(43.11)	110	21.80
610.1110	Communications- Wireless	3,800.00	.00	3,800.00	285.12	.00	315.64	3,484.36	8	266.31
620.114	Advertising	800.00	.00	800.00	.00	.00	.00	800.00	0	117.00
640.124	Travel Expense	9,950.00	.00	9,950.00	637.25	.00	688.71	9,261.29	7	660.29
650.127	Electricity	12,000.00	.00	12,000.00	987.59	.00	1,914.19	10,085.81	16	2,046.01
650.128	Water	600.00	.00	600.00	87.76	.00	253.39	346.61	42	48.43
650.129	Wastewater	600.00	.00	600.00	115.76	.00	332.45	267.55	55	67.00
650.130	Sanitation	625.00	.00	625.00	51.99	.00	103.98	521.02	17	103.98
650.133	Stormwater	414.00	.00	414.00	34.49	.00	68.98	345.02	17	68.98
650.134	Security Lights	1,890.00	.00	1,890.00	157.50	.00	315.00	1,575.00	17	315.00
650.1271	Electricity- Sales Tax	400.00	.00	400.00	36.48	.00	72.54	327.46	18	67.44
660.139	Fleet Services Materials	500.00	.00	500.00	.00	.00	.00	500.00	0	120.93
660.145	Gasoline & Oil	1,500.00	.00	1,500.00	190.37	.00	306.12	1,193.88	20	163.36
660.1391	Fleet Services Labor	636.00	.00	636.00	.00	.00	.00	636.00	0	41.25
670.156	Equipment Rental/Lease	7,000.00	.00	7,000.00	424.27	.00	604.64	6,395.36	9	383.91
685.180	Membership Dues and Fees	3,190.00	.00	3,190.00	149.00	.00	149.00	3,041.00	5	.00
685.182	Other Operating Expenses	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	(25.00)
685.186	Training	2,574.00	.00	2,574.00	.00	.00	.00	2,574.00	0	993.00
685.1801	Subscriptions	850.00	.00	850.00	.00	.00	.00	850.00	0	.00
686.185	Management Services	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
686.189	Employee Medical	.00	.00	.00	190.00	.00	190.00	(190.00)	+++	.00
686.195	Repair/Maint Svc Contract	800.00	.00	800.00	100.80	.00	161.60	638.40	20	80.00
686.1895	Employee wellness services	1,200.00	.00	1,200.00	86.92	.00	86.92	1,113.08	7	.00
795.001	IT Internal Allocations	6,952.00	.00	6,952.00	1,335.76	.00	1,947.62	5,004.38	28	750.17
795.002	IT Billable Services	13,912.00	.00	13,912.00	.00	.00	.00	13,912.00	0	.00
795.995	GF Cost Distribution	(215,000.00)	.00	(215,000.00)	(16,992.00)	.00	(33,984.00)	(181,016.00)	16	(33,984.00)
900.915	CIP Projects - Current Year	900,000.00	.00	900,000.00	.00	.00	.00	900,000.00	0	.00
Sub Department	**02 - Mayor and Council**									
400.101	Regular Pay	97,100.00	.00	97,100.00	7,668.91	.00	16,071.50	81,028.50	17	16,746.67
405.114	FICA	6,400.00	.00	6,400.00	473.39	.00	1,040.66	5,359.34	16	1,089.83
406.116	Retirement	10,100.00	.00	10,100.00	730.03	.00	1,550.66	8,549.34	15	1,777.37
410.001	Health Claims Cost	82,565.00	.00	82,565.00	6,465.78	.00	11,574.23	70,990.77	14	12,863.80
500.101	Supplies and Materials	1,000.00	.00	1,000.00	.00	.00	14.10	985.90	1	37.64
500.102	Equipment	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
500.105	Printing and Binding	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
610.111	Communications- Landline	800.00	.00	800.00	57.65	.00	114.36	685.64	14	113.86
610.112	Postage	110.00	.00	110.00	4.42	.00	8.36	101.64	8	1.78
610.1110	Communications- Wireless	2,880.00	.00	2,880.00	.00	.00	.00	2,880.00	0	211.82

Run by Susan Prescott on 09/10/2014 10:32:12 AM

Budget Performance Report

Fiscal Year to Date 08/31/14
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 0010 - General Fund										
EXPENSE										
Department 01 - Administration										
Sub Department 02 - Mayor and Council										
620.114	Advertising	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
640.124	Travel Expense	15,000.00	.00	15,000.00	(.01)	.00	2,135.61	12,864.39	14	2,767.38
670.156	Equipment Rental/Lease	9,720.00	.00	9,720.00	1,620.00	8,100.00	1,620.00	.00	100	1,620.00
685.180	Membership Dues and Fees	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	.00
685.182	Other Operating Expenses	1,000.00	.00	1,000.00	16.91	.00	16.91	983.09	2	.00
685.186	Training	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	.00
685.1801	Subscriptions	725.00	.00	725.00	.00	.00	.00	725.00	0	.00
686.187	Professional Services	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
686.1895	Employee wellness services	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
795.001	IT Internal Allocations	3,500.00	.00	3,500.00	409.46	.00	531.83	2,968.17	15	437.82
795.002	IT Billable Services	2,780.00	.00	2,780.00	.00	.00	.00	2,780.00	0	.00
	Sub Department 02 - Mayor and Council Totals	$241,880.00	$0.00	$241,880.00	$17,446.54	$8,100.00	$34,678.22	$199,101.78	18%	$37,667.97
	Department 01 - Administration Totals	$1,428,337.00	$0.00	$1,428,337.00	$41,148.78	$8,100.00	$84,954.12	$1,335,282.88	7%	$83,152.61
Department 04 - Finance										
400.101	Regular Pay	429,500.00	.00	429,500.00	31,996.12	.00	65,019.25	364,480.75	15	62,079.38
401.103	Overtime	2,000.00	.00	2,000.00	1,068.10	.00	1,707.73	292.27	85	192.67
401.106	Contract Labor	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	5,034.74
405.114	FICA	33,550.00	.00	33,550.00	2,423.27	.00	4,899.99	28,650.01	15	4,580.89
406.116	Retirement	44,905.00	.00	44,905.00	3,718.87	.00	7,289.26	37,615.74	16	6,663.42
408.125	SCMIT Worker's Comp Ins.	1,400.00	.00	1,400.00	.00	.00	303.39	1,096.61	22	173.22
410.001	Health Claims Cost	67,702.00	.00	67,702.00	4,818.50	.00	8,635.04	59,066.96	13	6,041.20
410.002	Health Claim Costs-Retire	8,000.00	.00	8,000.00	782.75	.00	1,346.10	6,653.90	17	1,069.82
500.101	Supplies and Materials	7,000.00	.00	7,000.00	616.62	.00	616.62	6,383.38	9	420.03
500.102	Equipment	1,500.00	.00	1,500.00	.00	.00	1,567.55	(67.55)	105	.00
500.103	Furniture	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	602.56
500.105	Printing and Binding	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
610.111	Communications- Landline	3,500.00	.00	3,500.00	285.42	.00	566.73	2,933.27	16	559.73
610.112	Postage	4,300.00	.00	4,300.00	3,092.13	.00	5,822.58	(1,522.58)	135	565.03
610.1110	Communications- Wireless	2,500.00	.00	2,500.00	206.17	.00	224.69	2,275.31	9	261.13
620.114	Advertising	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
640.124	Travel Expense	4,650.00	.00	4,650.00	.00	.00	14.51	4,635.49	0	.00
650.127	Electricity	10,045.00	.00	10,045.00	846.51	.00	1,640.74	8,404.26	16	1,753.72
650.128	Water	682.00	.00	682.00	75.22	.00	217.19	464.81	32	41.52
650.129	Wastewater	896.00	.00	896.00	99.22	.00	284.95	611.05	32	57.43
650.130	Sanitation	535.00	.00	535.00	44.56	.00	89.12	445.88	17	89.12
650.133	Stormwater	355.00	.00	355.00	29.57	.00	59.14	295.86	17	59.14
650.134	Security Lights	1,620.00	.00	1,620.00	135.00	.00	270.00	1,350.00	17	270.00

Budget Performance Report

Fiscal Year to Date 08/31/14
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund **0010 - General Fund**										
EXPENSE										
Department **04 - Finance**										
650.1271	Electricity- Sales Tax	336.00	.00	336.00	31.27	.00	62.18	273.82	19	57.80
670.156	Equipment Rental/Lease	5,400.00	.00	5,400.00	455.42	.00	784.18	4,615.82	15	463.03
685.180	Membership Dues and Fees	1,000.00	.00	1,000.00	.00	.00	150.00	850.00	15	.00
685.182	Other Operating Expenses	41,600.00	.00	41,600.00	827.97	.00	3,779.34	37,820.66	9	6,194.55
685.184	Continuing Education	1,000.00	.00	1,000.00	135.00	.00	135.00	865.00	14	370.00
685.186	Training	1,585.00	.00	1,585.00	.00	.00	718.50	866.50	45	1,796.00
685.1801	Subscriptions	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
686.187	Professional Services	600.00	.00	600.00	.00	.00	.00	600.00	0	.00
686.189	Employee Medical	.00	.00	.00	90.00	.00	90.00	(90.00)	+++	.00
686.195	Repair/Maint Svc Contract	3,000.00	.00	3,000.00	166.44	.00	332.88	2,667.12	11	.00
686.1895	Employee wellness services	.00	.00	.00	47.66	.00	47.66	(47.66)	+++	.00
795.001	IT Internal Allocations	12,000.00	.00	12,000.00	1,672.08	.00	2,406.32	9,593.68	20	1,342.77
795.002	IT Billable Services	16,695.00	.00	16,695.00	.00	.00	.00	16,695.00	0	.00
795.995	GF Cost Distribution	(412,530.00)	.00	(412,530.00)	(32,061.41)	.00	(64,122.82)	(348,407.18)	16	(64,122.82)
	Department **04 - Finance** Totals	$298,426.00	$0.00	$298,426.00	$21,602.46	$0.00	$44,957.82	$253,468.18	15%	$36,616.08
Department **05 - Police**										
Sub Department **05 - Police Staff Services**										
400.101	Regular Pay	1,450,500.00	.00	1,450,500.00	114,091.01	.00	226,722.40	1,223,777.60	16	249,287.66
401.103	Overtime	90,000.00	.00	90,000.00	3,231.86	.00	8,028.42	81,971.58	9	10,017.89
401.107	Labor Billed	(18,500.00)	.00	(18,500.00)	.00	.00	.00	(18,500.00)	0	(1,704.52)
405.114	FICA	115,000.00	.00	115,000.00	8,641.12	.00	17,469.63	97,530.37	15	18,858.04
406.116	Retirement	194,000.00	.00	194,000.00	16,131.86	.00	31,322.17	162,677.83	16	32,436.07
407.122	Life Insurance	100.00	.00	100.00	3.70	.00	7.40	92.60	7	14.80
408.125	SCMIT Worker's Comp Ins.	34,350.00	.00	34,350.00	202.05	.00	7,924.54	26,425.46	23	6,814.52
410.001	Health Claims Cost	322,550.00	.00	322,550.00	22,413.80	.00	38,660.79	283,889.21	12	42,288.86
410.002	Health Claim Costs-Retire	210.00	.00	210.00	.00	.00	.00	210.00	0	.00
500.101	Supplies and Materials	25,025.00	.00	25,025.00	1,661.96	.00	1,689.11	23,335.89	7	2,207.87
500.102	Equipment	5,500.00	.00	5,500.00	.00	.00	.00	5,500.00	0	1,268.43
500.103	Furniture	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
501.101	Uniforms and Clothing	32,200.00	.00	32,200.00	288.54	.00	645.23	31,554.77	2	606.58
610.111	Communications- Landline	7,500.00	.00	7,500.00	629.51	.00	1,249.32	6,250.68	17	1,229.31
610.112	Postage	1,500.00	.00	1,500.00	.48	.00	.48	1,499.52	0	.00
610.1110	Communications- Wireless	51,000.00	.00	51,000.00	4,228.34	5,037.64	4,429.17	41,533.19	19	3,458.36
620.114	Advertising	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
640.124	Travel Expense	10,620.00	.00	10,620.00	170.72	.00	1,406.74	9,213.26	13	1,158.19
650.127	Electricity	33,184.00	.00	33,184.00	3,084.32	.00	6,409.15	26,774.85	19	5,645.26
650.128	Water	2,101.00	.00	2,101.00	171.36	.00	800.43	1,300.57	38	314.17
650.129	Wastewater	1,917.00	.00	1,917.00	166.09	.00	340.62	1,576.38	18	302.37

Run by Susan Prescott on 09/10/2014 10:32:12 AM

Attachment: BUDGET PERFORMANCE REPORT (1698 : Finance Department Monthly Report)

Georgetown

Budget Performance Report

Fiscal Year to Date 08/31/14

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund **0010 - General Fund**										
EXPENSE										
Department **05 - Police**										
Sub Department **05 - Police Staff Services**										
650.130	Sanitation	2,190.00	.00	2,190.00	182.46	.00	364.92	1,825.08	17	364.92
650.133	Stormwater	1,320.00	.00	1,320.00	110.00	.00	220.00	1,100.00	17	220.00
650.134	Security Lights	3,719.00	.00	3,719.00	309.89	.00	619.78	3,099.22	17	619.78
650.1271	Electricity- Sales Tax	1,208.00	.00	1,208.00	107.33	.00	231.81	976.19	19	207.93
660.133	Repairs & Maint. Services	28,300.00	.00	28,300.00	1,393.20	.00	1,393.20	26,906.80	5	200.00
660.139	Fleet Services Materials	45,000.00	.00	45,000.00	3,204.41	.00	6,104.58	38,895.42	14	6,991.14
660.145	Gasoline & Oil	103,000.00	.00	103,000.00	6,561.65	.00	13,841.07	89,158.93	13	16,647.21
660.1391	Fleet Services Labor	40,625.00	.00	40,625.00	2,641.32	.00	5,321.33	35,303.67	13	5,368.85
670.156	Equipment Rental/Lease	5,000.00	.00	5,000.00	391.38	.00	571.75	4,428.25	11	383.91
682.1721	Prisoner Housing	195,000.00	.00	195,000.00	.00	10,000.00	.00	185,000.00	5	12,996.37
685.180	Membership Dues and Fees	725.00	.00	725.00	.00	.00	.00	725.00	0	.00
685.182	Other Operating Expenses	9,200.00	.00	9,200.00	168.42	.00	438.78	8,761.22	5	843.44
685.184	Continuing Education	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
685.186	Training	9,710.00	.00	9,710.00	.00	.00	.00	9,710.00	0	50.00
685.189	Reserve Program	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	19.05
685.1801	Subscriptions	3,790.00	.00	3,790.00	216.88	.00	216.88	3,573.12	6	.00
685.1861	Law Enforce Accreditation	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
686.186	Legal Services	10,500.00	.00	10,500.00	.00	.00	.00	10,500.00	0	.00
686.189	Employee Medical	11,875.00	.00	11,875.00	2,025.00	.00	2,025.00	9,850.00	17	105.00
686.194	Other Prof/Tech Services	53,000.00	.00	53,000.00	.00	53,000.00	.00	.00	100	.00
686.195	Repair/Maint Svc Contract	32,150.00	.00	32,150.00	2,307.44	.00	2,485.94	29,664.06	8	822.33
686.1895	Employee wellness services	12,000.00	.00	12,000.00	1,223.68	.00	1,223.68	10,776.32	10	.00
687.203	Contract Services	22,200.00	.00	22,200.00	1,050.00	.00	1,050.00	21,150.00	5	.00
795.001	IT Internal Allocations	13,630.00	.00	13,630.00	2,972.19	.00	4,195.98	9,434.02	31	2,506.57
795.002	IT Billable Services	27,823.00	.00	27,823.00	.00	.00	.00	27,823.00	0	.00
795.010	911 Expense Billing	(1,600.00)	.00	(1,600.00)	(157.30)	.00	(157.30)	(1,442.70)	10	(265.85)
900.915	CIP Projects - Current Year	214,400.00	.00	214,400.00	.00	113,522.03	.00	100,877.97	53	.00
900.4100	Vehicles	106,584.00	.00	106,584.00	.00	106,584.00	.00	.00	100	.00
900.4300	Other Equipment	42,837.00	.00	42,837.00	.00	.00	.00	42,837.00	0	.00
	Sub Department **05 - Police Staff Services** Totals	$3,363,943.00	$0.00	$3,363,943.00	$199,824.67	$288,143.67	$387,253.00	$2,688,546.33	20%	$422,284.51
Sub Department **07 - Victim's Advocate**										
400.101	Regular Pay	31,092.00	.00	31,092.00	2,432.85	.00	5,096.37	25,995.63	16	5,302.74
401.103	Overtime	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
405.114	FICA	2,400.00	.00	2,400.00	168.83	.00	361.09	2,038.91	15	379.13
406.116	Retirement	3,500.00	.00	3,500.00	269.88	.00	555.17	2,944.83	16	565.90
408.125	SCMIT Worker's Comp Ins.	205.00	.00	205.00	.00	.00	67.42	137.58	33	.00
410.001	Health Claims Cost	9,632.00	.00	9,632.00	796.77	.00	1,422.34	8,209.66	15	1,289.38

Run by Susan Prescott on 09/10/2014 10:32:12 AM

Attachment: BUDGET PERFORMANCE REPORT (1698 : Finance Department Monthly Report)

Budget Performance Report

Fiscal Year to Date 08/31/14
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund **0010 - General Fund**										
EXPENSE										
Department **05 - Police**										
Sub Department **07 - Victim's Advocate**										
500.101	Supplies and Materials	1,125.00	.00	1,125.00	172.99	.00	172.99	952.01	15	164.56
501.101	Uniforms and Clothing	400.00	.00	400.00	.00	.00	.00	400.00	0	.00
610.111	Communications- Landline	177.00	.00	177.00	14.41	.00	28.59	148.41	16	28.48
610.112	Postage	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
610.1110	Communications- Wireless	900.00	.00	900.00	31.32	62.64	31.32	806.04	10	62.64
640.124	Travel Expense	750.00	.00	750.00	.00	.00	.00	750.00	0	29.33
660.139	Fleet Services Materials	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
660.145	Gasoline & Oil	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
660.1391	Fleet Services Labor	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
670.156	Equipment Rental/Lease	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
685.182	Other Operating Expenses	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
685.186	Training	600.00	.00	600.00	.00	.00	.00	600.00	0	50.00
685.187	Special Projects	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
686.189	Employee Medical	425.00	.00	425.00	.00	.00	.00	425.00	0	.00
686.195	Repair/Maint Svc Contract	350.00	.00	350.00	.00	.00	.00	350.00	0	.00
795.001	IT Internal Allocations	1,363.00	.00	1,363.00	243.39	.00	365.76	997.24	27	164.12
795.002	IT Billable Services	2,782.00	.00	2,782.00	.00	.00	.00	2,782.00	0	.00
	Sub Department **07 - Victim's Advocate** Totals	$59,601.00	$0.00	$59,601.00	$4,130.44	$62.64	$8,101.05	$51,437.31	14%	$8,036.28
Sub Department **26 - Grants**										
500.101	Supplies and Materials	4,200.00	.00	4,200.00	.00	.00	.00	4,200.00	0	.00
501.101	Uniforms and Clothing	1,700.00	.00	1,700.00	.00	.00	.00	1,700.00	0	.00
610.1110	Communications- Wireless	1,920.00	.00	1,920.00	62.64	213.30	62.64	1,644.06	14	125.28
640.124	Travel Expense	1,750.00	.00	1,750.00	(.01)	.00	(.01)	1,750.01	0	.00
660.133	Repairs & Maint. Services	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
660.139	Fleet Services Materials	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
660.145	Gasoline & Oil	3,500.00	.00	3,500.00	261.72	.00	819.91	2,680.09	23	1,030.60
660.1391	Fleet Services Labor	880.00	.00	880.00	33.69	.00	68.81	811.19	8	58.15
685.180	Membership Dues and Fees	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
685.182	Other Operating Expenses	6,100.00	.00	6,100.00	.00	.00	.00	6,100.00	0	.00
685.187	Special Projects	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	.00
	Sub Department **26 - Grants** Totals	$25,750.00	$0.00	$25,750.00	$358.04	$213.30	$951.35	$24,585.35	5%	$1,214.03
Sub Department **28 - Safe Streets**										
500.101	Supplies and Materials	500.00	.00	500.00	.00	.00	.00	500.00	0	31.80
685.182	Other Operating Expenses	975.00	.00	975.00	.00	.00	.00	975.00	0	.00
685.187	Special Projects	2,400.00	.00	2,400.00	.00	.00	.00	2,400.00	0	.00
	Sub Department **28 - Safe Streets** Totals	$3,875.00	$0.00	$3,875.00	$0.00	$0.00	$0.00	$3,875.00	0%	$31.80
	Department **05 - Police** Totals	$3,453,169.00	$0.00	$3,453,169.00	$204,313.15	$288,419.61	$396,305.40	$2,768,443.99	20%	$431,566.62

Run by Susan Prescott on 09/10/2014 10:32:12 AM

Budget Performance Report

Fiscal Year to Date 08/31/14

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund **0010 - General Fund**										
EXPENSE										
Department **06 - Planning and Economic Dev.**										
400.101	Regular Pay	.00	.00	.00	.00	.00	(3,269.40)	3,269.40	+++	13,667.16
405.114	FICA	.00	.00	.00	.00	.00	(250.11)	250.11	+++	983.13
406.116	Retirement	.00	.00	.00	.00	.00	(341.65)	341.65	+++	1,446.06
410.001	Health Claims Cost	.00	.00	.00	.00	.00	.00	.00	+++	869.56
610.1110	Communications- Wireless	.00	.00	.00	.00	.00	.00	.00	+++	460.25
795.001	IT Internal Allocations	.00	.00	.00	.00	.00	.00	.00	+++	271.50
Department **06 - Planning and Economic Dev.** Totals		$0.00	$0.00	$0.00	$0.00	$0.00	($3,861.16)	$3,861.16	+++	$17,697.66
Department **09 - Housing and Community Dev.**										
400.101	Regular Pay	180,000.00	.00	180,000.00	14,186.38	.00	30,830.37	149,169.63	17	29,572.80
401.103	Overtime	2,500.00	.00	2,500.00	18.74	.00	182.59	2,317.41	7	353.42
405.114	FICA	13,770.00	.00	13,770.00	1,031.04	.00	2,159.11	11,610.89	16	2,192.60
406.116	Retirement	19,350.00	.00	19,350.00	1,585.49	.00	3,504.18	15,845.82	18	3,208.88
408.125	SCMIT Worker's Comp Ins.	1,050.00	.00	1,050.00	.00	.00	266.87	783.13	25	152.37
410.001	Health Claims Cost	43,603.00	.00	43,603.00	3,184.60	.00	5,494.33	38,108.67	13	5,070.37
500.101	Supplies and Materials	5,000.00	.00	5,000.00	227.13	.00	227.13	4,772.87	5	322.43
500.102	Equipment	2,427.00	.00	2,427.00	.00	.00	.00	2,427.00	0	.00
500.103	Furniture	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
500.105	Printing and Binding	750.00	.00	750.00	.00	.00	.00	750.00	0	.00
610.111	Communications- Landline	1,500.00	.00	1,500.00	141.51	.00	281.25	1,218.75	19	275.46
610.112	Postage	1,500.00	.00	1,500.00	839.96	.00	1,596.74	(96.74)	106	347.24
610.1110	Communications- Wireless	2,400.00	.00	2,400.00	206.17	.00	206.17	2,193.83	9	383.04
620.114	Advertising	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	65.00
640.124	Travel Expense	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
650.127	Electricity	6,696.00	.00	6,696.00	564.34	.00	1,093.83	5,602.17	16	1,169.14
650.128	Water	454.00	.00	454.00	50.15	.00	144.80	309.20	32	27.67
650.129	Wastewater	597.00	.00	597.00	66.15	.00	189.97	407.03	32	38.29
650.130	Sanitation	367.00	.00	367.00	29.71	.00	59.42	307.58	16	59.42
650.133	Stormwater	244.00	.00	244.00	19.71	.00	39.42	204.58	16	39.42
650.134	Security Lights	1,080.00	.00	1,080.00	90.00	.00	180.00	900.00	17	180.00
650.1271	Electricity- Sales Tax	224.00	.00	224.00	20.84	.00	41.45	182.55	19	38.54
660.139	Fleet Services Materials	500.00	.00	500.00	15.03	.00	717.59	(217.59)	144	.00
660.145	Gasoline & Oil	3,600.00	.00	3,600.00	246.41	.00	549.79	3,050.21	15	477.60
660.1391	Fleet Services Labor	636.00	.00	636.00	38.10	.00	420.99	215.01	66	32.10
670.156	Equipment Rental/Lease	7,000.00	.00	7,000.00	684.63	.00	1,369.26	5,630.74	20	1,751.27
685.180	Membership Dues and Fees	885.00	.00	885.00	.00	.00	.00	885.00	0	.00
685.182	Other Operating Expenses	500.00	.00	500.00	150.00	.00	150.00	350.00	30	241.96
685.184	Continuing Education	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
685.186	Training	3,945.00	.00	3,945.00	.00	.00	.00	3,945.00	0	.00

Run by Susan Prescott on 09/10/2014 10:32:12 AM

Georgetown

Budget Performance Report

Fiscal Year to Date 08/31/14

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund	0010 - General Fund									
EXPENSE										
Department	09 - Housing and Community Dev.									
685.192	KGB Operations	7,000.00	.00	7,000.00	210.23	.00	437.23	6,562.77	6	.00
685.1801	Subscriptions	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
685.1921	KGB grant expenses	7,000.00	.00	7,000.00	.00	.00	76.90	6,923.10	1	.00
686.191	Contract Services/Studies	75,000.00	.00	75,000.00	.00	.00	.00	75,000.00	0	.00
686.195	Repair/Maint Svc Contract	1,000.00	.00	1,000.00	175.30	.00	273.35	726.65	27	154.50
686.1895	Employee wellness services	500.00	.00	500.00	41.92	.00	41.92	458.08	8	.00
795.001	IT Internal Allocations	6,815.00	.00	6,815.00	1,217.11	.00	1,828.98	4,986.02	27	788.21
795.002	IT Billable Services	13,912.00	.00	13,912.00	.00	.00	.00	13,912.00	0	.00
900.4100	Vehicles	26,500.00	.00	26,500.00	.00	25,364.00	.00	1,136.00	96	.00
	Department 09 - Housing and Community Dev. Totals	$442,305.00	$0.00	$442,305.00	$25,040.65	$25,364.00	$52,363.64	$364,577.36	18%	$46,941.73
Department	10 - Municipal Court									
400.101	Regular Pay	93,500.00	.00	93,500.00	7,447.04	.00	15,600.13	77,899.87	17	16,231.74
401.103	Overtime	3,500.00	.00	3,500.00	200.73	.00	702.65	2,797.35	20	617.24
405.114	FICA	7,446.00	.00	7,446.00	578.41	.00	1,203.68	6,242.32	16	1,240.76
406.116	Retirement	10,300.00	.00	10,300.00	829.71	.00	1,734.03	8,565.97	17	1,762.85
408.125	SCMIT Worker's Comp Ins.	639.00	.00	639.00	.00	.00	165.74	473.26	26	94.63
410.001	Health Claims Cost	27,975.00	.00	27,975.00	2,038.16	.00	3,640.00	24,335.00	13	2,985.68
500.101	Supplies and Materials	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	186.69
500.103	Furniture	870.00	.00	870.00	.00	.00	.00	870.00	0	.00
610.111	Communications- Landline	550.00	.00	550.00	43.24	.00	85.77	464.23	16	85.40
610.112	Postage	2,500.00	.00	2,500.00	1,436.29	.00	2,752.92	(252.92)	110	264.04
610.1110	Communications- Wireless	325.00	.00	325.00	64.46	.00	64.46	260.54	20	26.10
640.124	Travel Expense	2,000.00	.00	2,000.00	.00	.00	255.35	1,744.65	13	1,285.74
650.127	Electricity	6,171.00	.00	6,171.00	573.55	.00	1,191.83	4,979.17	19	1,049.77
650.128	Water	323.00	.00	323.00	26.13	.00	122.05	200.95	38	49.44
650.129	Wastewater	292.00	.00	292.00	25.33	.00	51.94	240.06	18	46.10
650.130	Sanitation	116.00	.00	116.00	9.67	.00	19.34	96.66	17	19.34
650.133	Stormwater	215.00	.00	215.00	17.39	.00	34.78	180.22	16	34.78
650.134	Security Lights	457.00	.00	457.00	38.11	.00	76.22	380.78	17	76.22
650.1271	Electricity- Sales Tax	225.00	.00	225.00	19.96	.00	43.11	181.89	19	38.66
660.133	Repairs & Maint. Services	500.00	.00	500.00	104.08	.00	104.08	395.92	21	.00
660.139	Fleet Services Materials	600.00	.00	600.00	.00	.00	.00	600.00	0	.00
660.145	Gasoline & Oil	750.00	.00	750.00	57.79	.00	108.57	641.43	14	73.29
660.1391	Fleet Services Labor	636.00	.00	636.00	.00	.00	.00	636.00	0	.00
670.156	Equipment Rental/Lease	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	.00
685.180	Membership Dues and Fees	75.00	.00	75.00	.00	.00	.00	75.00	0	.00
685.182	Other Operating Expenses	2,500.00	.00	2,500.00	612.00	.00	612.00	1,888.00	24	543.21
685.186	Training	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00

Run by Susan Prescott on 09/10/2014 10:32:12 AM

Attachment: BUDGET PERFORMANCE REPORT (1698 : Finance Department Monthly Report)

Budget Performance Report

Fiscal Year to Date 08/31/14
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund **0010 - General Fund**										
EXPENSE										
Department **10 - Municipal Court**										
686.195	Repair/Maint Svc Contract	.00	.00	.00	736.88	.00	757.68	(757.68)	+++	108.55
686.1895	Employee wellness services	.00	.00	.00	26.04	.00	26.04	(26.04)	+++	.00
795.001	IT Internal Allocations	6,815.00	.00	6,815.00	1,282.43	.00	1,894.30	4,920.70	28	921.40
795.002	IT Billable Services	13,912.00	.00	13,912.00	.00	.00	.00	13,912.00	0	.00
	Department **10 - Municipal Court** Totals	$190,192.00	$0.00	$190,192.00	$16,167.40	$0.00	$31,246.67	$158,945.33	16%	$27,741.63
Department **11 - Fire**										
400.101	Regular Pay	1,125,900.00	.00	1,125,900.00	88,520.09	.00	191,008.01	934,891.99	17	184,141.55
401.103	Overtime	60,000.00	.00	60,000.00	8,176.59	.00	16,234.24	43,765.76	27	13,908.37
402.111	Volunteer Employees	5,000.00	.00	5,000.00	75.00	.00	75.00	4,925.00	2	.00
405.114	FICA	86,150.00	.00	86,150.00	7,054.58	.00	15,221.51	70,928.49	18	14,491.49
406.116	Retirement	146,600.00	.00	146,600.00	13,332.89	.00	27,615.86	118,984.14	19	25,351.08
408.125	SCMIT Worker's Comp Ins.	18,000.00	.00	18,000.00	(405.62)	.00	3,810.99	14,189.01	21	2,407.45
410.001	Health Claims Cost	329,705.00	.00	329,705.00	24,087.25	.00	41,940.66	287,764.34	13	36,099.52
500.101	Supplies and Materials	20,000.00	.00	20,000.00	5,801.46	.00	5,820.13	14,179.87	29	2,418.94
500.102	Equipment	54,800.00	.00	54,800.00	52.03	.00	317.90	54,482.10	1	1,083.31
500.103	Furniture	2,000.00	.00	2,000.00	559.68	.00	559.68	1,440.32	28	.00
500.107	Technology Supplies	5,200.00	.00	5,200.00	522.60	.00	522.60	4,677.40	10	201.83
501.101	Uniforms and Clothing	40,000.00	.00	40,000.00	1,371.55	.00	1,373.29	38,626.71	3	2,709.00
515.121	Safety Supplies	5,000.00	.00	5,000.00	.00	.00	23.48	4,976.52	0	1,090.75
515.128	Medical Supplies	13,500.00	.00	13,500.00	228.30	.00	228.30	13,271.70	2	1,452.87
531.140	Haz Mat Supplies/Equipmnt	10,000.00	.00	10,000.00	1,834.17	.00	1,834.17	8,165.83	18	1,149.14
610.111	Communications- Landline	6,500.00	.00	6,500.00	503.54	.00	999.93	5,500.07	15	981.81
610.112	Postage	1,000.00	.00	1,000.00	538.14	.00	744.69	255.31	74	89.29
610.1110	Communications- Wireless	24,000.00	.00	24,000.00	906.99	.00	2,070.87	21,929.13	9	1,933.33
620.114	Advertising	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
630.121	Fire Prevention Materials	8,650.00	.00	8,650.00	.00	.00	63.78	8,586.22	1	251.39
640.124	Travel Expense	5,920.00	.00	5,920.00	707.72	.00	2,980.80	2,939.20	50	3,897.02
650.127	Electricity	30,987.00	.00	30,987.00	2,231.83	.00	3,944.12	27,042.88	13	5,026.35
650.128	Water	1,740.00	.00	1,740.00	172.13	.00	364.26	1,375.74	21	286.26
650.129	Wastewater	2,375.00	.00	2,375.00	233.02	.00	491.96	1,883.04	21	390.26
650.130	Sanitation	973.00	.00	973.00	78.76	.00	157.52	815.48	16	157.52
650.133	Stormwater	812.00	.00	812.00	65.70	.00	131.40	680.60	16	131.40
650.134	Security Lights	1,812.00	.00	1,812.00	151.00	.00	302.00	1,510.00	17	302.00
650.1271	Electricity- Sales Tax	3,627.00	.00	3,627.00	120.64	.00	181.74	3,445.26	5	229.52
660.103	Emergency Preparedness	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	.00
660.133	Repairs & Maint. Services	35,000.00	.00	35,000.00	2,649.70	.00	2,757.24	32,242.76	8	8,377.47
660.139	Fleet Services Materials	33,000.00	.00	33,000.00	390.06	.00	836.85	32,163.15	3	1,895.52
660.145	Gasoline & Oil	28,000.00	.00	28,000.00	2,469.53	.00	4,619.82	23,380.18	16	4,187.44

Run by Susan Prescott on 09/10/2014 10:32:12 AM

Budget Performance Report

Fiscal Year to Date 08/31/14

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund **0010 - General Fund**										
EXPENSE										
Department **11 - Fire**										
660.1391	Fleet Services Labor	11,493.00	.00	11,493.00	618.69	.00	1,696.11	9,796.89	15	1,437.85
660.1392	Fleet Svcs- Outside Vends	9,000.00	.00	9,000.00	674.60	.00	674.60	8,325.40	7	.00
670.156	Equipment Rental/Lease	8,000.00	.00	8,000.00	597.62	.00	1,005.33	6,994.67	13	751.05
682.169	Laundry & Linen	2,500.00	.00	2,500.00	101.76	.00	101.76	2,398.24	4	216.52
685.180	Membership Dues and Fees	1,495.00	.00	1,495.00	55.00	.00	55.00	1,440.00	4	30.00
685.182	Other Operating Expenses	5,000.00	.00	5,000.00	6,344.70	.00	8,998.95	(3,998.95)	180	259.06
685.184	Continuing Education	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	540.00
685.186	Training	22,090.00	.00	22,090.00	1,699.00	.00	1,649.00	20,441.00	7	3,658.36
685.1801	Subscriptions	11,570.00	.00	11,570.00	4,270.80	.00	4,270.80	7,299.20	37	4,263.70
686.189	Employee Medical	16,000.00	.00	16,000.00	540.00	10,000.00	540.00	5,460.00	66	.00
686.195	Repair/Maint Svc Contract	65,420.00	.00	65,420.00	3,363.21	.00	3,785.16	61,634.84	6	3,401.48
686.1895	Employee wellness services	5,000.00	.00	5,000.00	662.37	.00	662.37	4,337.63	13	.00
795.001	IT Internal Allocations	6,815.00	.00	6,815.00	1,741.58	.00	2,475.82	4,339.18	36	1,408.33
795.002	IT Billable Services	13,912.00	.00	13,912.00	.00	.00	.00	13,912.00	0	.00
900.915	CIP Projects - Current Year	1,540,000.00	.00	1,540,000.00	.00	24,933.06	.00	1,515,066.94	2	.00
	Department 11 - Fire Totals	$3,831,046.00	$0.00	$3,831,046.00	$183,098.66	$34,933.06	$353,147.70	$3,442,965.24	10%	$330,608.23
Department **12 - Public Works**										
400.101	Regular Pay	492,450.00	.00	492,450.00	40,192.43	.00	85,217.27	407,232.73	17	92,110.87
401.103	Overtime	30,000.00	.00	30,000.00	3,453.63	.00	7,933.03	22,066.97	26	5,011.03
401.109	Seasonal City employee labor	(58,000.00)	.00	(58,000.00)	.00	.00	.00	(58,000.00)	0	.00
405.114	FICA	38,000.00	.00	38,000.00	3,227.15	.00	6,766.18	31,233.82	18	7,013.04
406.116	Retirement	53,000.00	.00	53,000.00	4,695.32	.00	9,573.87	43,426.13	18	9,211.98
408.125	SCMIT Worker's Comp Ins.	8,500.00	.00	8,500.00	.00	.00	1,893.40	6,606.60	22	1,081.03
410.001	Health Claims Cost	119,993.00	.00	119,993.00	17,676.04	.00	28,621.59	91,371.41	24	19,039.85
500.101	Supplies and Materials	15,000.00	.00	15,000.00	3,817.82	.00	3,932.25	11,067.75	26	1,845.54
500.102	Equipment	47,000.00	.00	47,000.00	.00	.00	.00	47,000.00	0	226.03
500.103	Furniture	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	.00
500.105	Printing and Binding	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	173.20
501.101	Uniforms and Clothing	15,000.00	.00	15,000.00	1,625.61	.00	1,625.61	13,374.39	11	1,118.08
513.112	Asphalt/Concrete/Gravel	8,000.00	.00	8,000.00	848.91	.00	848.91	7,151.09	11	1,598.94
515.121	Safety Supplies	7,000.00	.00	7,000.00	23.60	.00	245.06	6,754.94	4	328.69
610.111	Communications- Landline	3,000.00	.00	3,000.00	319.01	.00	634.64	2,365.36	21	662.69
610.112	Postage	200.00	.00	200.00	3.38	.00	6.76	193.24	3	60.20
610.1110	Communications- Wireless	5,000.00	.00	5,000.00	787.12	.00	954.72	4,045.28	19	653.45
620.114	Advertising	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
640.124	Travel Expense	600.00	.00	600.00	.00	.00	.00	600.00	0	259.54
650.127	Electricity	1,374.00	.00	1,374.00	86.61	.00	177.39	1,196.61	13	173.94
650.128	Water	808.00	.00	808.00	54.05	.00	116.44	691.56	14	145.58

Budget Performance Report

Fiscal Year to Date 08/31/14

Exclude Rollup Account

Fund 0010 - General Fund

EXPENSE

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Department 12 - Public Works										
650.129	Wastewater	1,023.00	.00	1,023.00	69.38	.00	148.98	874.02	15	183.39
650.130	Sanitation	470.00	.00	470.00	38.04	.00	76.08	393.92	16	76.08
650.133	Stormwater	138.00	.00	138.00	11.17	.00	22.34	115.66	16	22.34
650.134	Security Lights	534.00	.00	534.00	44.54	.00	89.08	444.92	17	89.08
650.1271	Electricity- Sales Tax	6.00	.00	6.00	.14	.00	.27	5.73	4	.41
660.133	Repairs & Maint. Services	10,000.00	.00	10,000.00	1,664.07	.00	1,730.13	8,269.87	17	1,685.03
660.134	Radio Repairs	.00	.00	.00	577.80	.00	577.80	(577.80)	+++	.00
660.139	Fleet Services Materials	20,000.00	.00	20,000.00	584.38	.00	1,714.49	18,285.51	9	2,763.92
660.145	Gasoline & Oil	42,000.00	.00	42,000.00	2,957.22	.00	6,305.62	35,694.38	15	7,279.56
660.1391	Fleet Services Labor	40,322.00	.00	40,322.00	2,574.70	.00	5,297.60	35,024.40	13	4,228.79
663.142	Street Sign Maintenance	4,000.00	.00	4,000.00	781.03	.00	781.03	3,218.97	20	.00
663.148	Maintenance of Parks	30,000.00	.00	30,000.00	443.08	.00	443.08	29,556.92	1	1,038.80
670.156	Equipment Rental/Lease	7,500.00	.00	7,500.00	238.67	.00	477.34	7,022.66	6	696.24
685.180	Membership Dues and Fees	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
685.182	Other Operating Expenses	5,000.00	.00	5,000.00	253.00	.00	351.85	4,648.15	7	240.12
685.184	Continuing Education	2,600.00	.00	2,600.00	.00	.00	.00	2,600.00	0	.00
685.186	Training	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
685.192	KGB Operations	.00	.00	.00	.00	.00	.00	.00	+++	388.14
686.187	Professional Services	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	526.63
686.189	Employee Medical	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
686.194	Other Prof/Tech Services	700.00	.00	700.00	.00	.00	.00	700.00	0	.00
686.195	Repair/Maint Svc Contract	12,000.00	.00	12,000.00	1,668.80	.00	1,879.76	10,120.24	16	246.75
686.1895	Employee wellness services	2,000.00	.00	2,000.00	297.42	.00	297.42	1,702.58	15	.00
687.203	Contract Services	32,000.00	.00	32,000.00	.00	19,000.00	.00	13,000.00	59	.00
795.001	IT Internal Allocations	2,000.00	.00	2,000.00	271.19	.00	393.56	1,606.44	20	217.19
795.002	IT Billable Services	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
900.915	CIP Projects - Current Year	250,000.00	.00	250,000.00	.00	.00	.00	250,000.00	0	.00
900.4100	Vehicles	50,000.00	.00	50,000.00	.00	.00	.00	50,000.00	0	.00
900.4300	Other Equipment	12,500.00	.00	12,500.00	.00	11,639.50	.00	860.50	93	.00
	Department 12 - Public Works Totals	$1,326,418.00	$0.00	$1,326,418.00	$89,285.31	$30,639.50	$169,133.55	$1,126,644.95	15%	$160,396.15
Department 13 - Information Technology										
400.101	Regular Pay	80,500.00	.00	80,500.00	7,420.04	.00	13,996.41	66,503.59	17	13,093.25
401.103	Overtime	3,000.00	.00	3,000.00	(107.40)	.00	404.09	2,595.91	13	1,647.43
405.114	FICA	6,500.00	.00	6,500.00	562.24	.00	1,059.58	5,440.42	16	1,129.96
406.116	Retirement	9,200.00	.00	9,200.00	848.05	.00	1,568.83	7,631.17	17	1,627.41
408.125	SCMIT Worker's Comp Ins.	275.00	.00	275.00	.00	.00	67.42	207.58	25	38.49
410.001	Health Claims Cost	15,825.00	.00	15,825.00	925.73	.00	1,645.91	14,179.09	10	1,353.50
500.101	Supplies and Materials	4,000.00	.00	4,000.00	13.67	.00	13.67	3,986.33	0	31.73

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Budget Performance Report

Fiscal Year to Date 08/31/14

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 0010 - General Fund										
EXPENSE										
Department 13 - Information Technology										
500.102	Equipment	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
500.107	Technology Supplies	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
610.111	Communications- Landline	500.00	.00	500.00	43.24	.00	85.77	414.23	17	85.40
610.112	Postage	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
610.1110	Communications- Wireless	1,000.00	.00	1,000.00	108.32	.00	108.32	891.68	11	170.02
620.114	Advertising	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
640.124	Travel Expense	2,000.00	.00	2,000.00	.00	.00	46.48	1,953.52	2	.00
650.127	Electricity	3,348.00	.00	3,348.00	282.17	.00	546.91	2,801.09	16	584.57
650.128	Water	227.00	.00	227.00	25.07	.00	72.40	154.60	32	13.85
650.129	Wastewater	299.00	.00	299.00	33.07	.00	94.98	204.02	32	19.16
650.130	Sanitation	184.00	.00	184.00	14.85	.00	29.70	154.30	16	29.70
650.133	Stormwater	122.00	.00	122.00	9.85	.00	19.70	102.30	16	19.70
650.134	Security Lights	540.00	.00	540.00	45.00	.00	90.00	450.00	17	90.00
650.1271	Electricity- Sales Tax	112.00	.00	112.00	10.42	.00	20.72	91.28	18	19.26
685.180	Membership Dues and Fees	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
685.182	Other Operating Expenses	250.00	.00	250.00	.00	.00	.00	250.00	0	.00
685.186	Training	1,000.00	.00	1,000.00	190.00	.00	190.00	810.00	19	.00
685.1801	Subscriptions	50.00	.00	50.00	.00	.00	.00	50.00	0	.00
686.184	Technology Services	120,000.00	.00	120,000.00	.00	.00	.00	120,000.00	0	36.59
686.194	Other Prof/Tech Services	10,000.00	.00	10,000.00	.00	.00	2,734.77	7,265.23	27	.00
686.195	Repair/Maint Svc Contract	10,000.00	.00	10,000.00	741.60	.00	762.40	9,237.60	8	.00
686.1895	Employee wellness services	250.00	.00	250.00	10.59	.00	10.59	239.41	4	.00
795.001	IT Internal Allocations	(36,300.00)	.00	(36,300.00)	(20,632.67)	.00	(32,380.55)	(3,919.45)	89	(11,297.25)
795.002	IT Billable Services	(253,232.00)	.00	(253,232.00)	.00	.00	.00	(253,232.00)	0	.00
900.915	CIP Projects - Current Year	11,300.00	.00	11,300.00	.00	.00	.00	11,300.00	0	.00
Department 13 - Information Technology Totals		$1,450.00	$0.00	$1,450.00	($9,456.16)	$0.00	($8,811.90)	$10,261.90	-608%	$8,692.77
Department 14 - Fleet Services										
400.101	Regular Pay	122,500.00	.00	122,500.00	9,803.22	.00	20,533.67	101,966.33	17	21,269.43
401.103	Overtime	2,000.00	.00	2,000.00	83.09	.00	179.25	1,820.75	9	387.88
405.114	FICA	9,800.00	.00	9,800.00	687.11	.00	1,486.93	8,313.07	15	1,552.84
406.116	Retirement	14,000.00	.00	14,000.00	1,095.24	.00	2,278.65	11,721.35	16	2,311.90
408.125	SCMIT Worker's Comp Ins.	3,000.00	.00	3,000.00	.00	.00	471.95	2,528.05	16	308.46
410.001	Health Claims Cost	33,411.00	.00	33,411.00	3,212.13	.00	5,452.04	27,958.96	16	4,205.16
500.101	Supplies and Materials	9,000.00	.00	9,000.00	80.30	.00	101.45	8,898.55	1	965.64
500.102	Equipment	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	.00
500.105	Printing and Binding	700.00	.00	700.00	.00	.00	.00	700.00	0	.00
501.101	Uniforms and Clothing	6,000.00	.00	6,000.00	602.53	.00	602.53	5,397.47	10	248.88
515.121	Safety Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	.00

Run by Susan Prescott on 09/10/2014 10:32:12 AM

Budget Performance Report

Fiscal Year to Date 08/31/14
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 0010 - General Fund										
EXPENSE										
Department 14 - Fleet Services										
610.111	Communications- Landline	700.00	.00	700.00	132.23	.00	263.04	436.96	38	140.62
610.112	Postage	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
610.1110	Communications- Wireless	1,700.00	.00	1,700.00	103.09	.00	103.09	1,596.91	6	.00
640.124	Travel Expense	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
650.127	Electricity	12,320.00	.00	12,320.00	807.88	.00	1,696.74	10,623.26	14	1,577.26
650.128	Water	808.00	.00	808.00	54.03	.00	116.38	691.62	14	145.50
650.129	Wastewater	1,023.00	.00	1,023.00	69.34	.00	148.90	874.10	15	183.27
650.130	Sanitation	456.00	.00	456.00	36.90	.00	73.80	382.20	16	73.80
650.133	Stormwater	134.00	.00	134.00	10.84	.00	21.68	112.32	16	21.68
650.134	Security Lights	511.00	.00	511.00	42.57	.00	85.14	425.86	17	85.14
650.1271	Electricity- Sales Tax	515.00	.00	515.00	32.28	.00	68.61	446.39	13	67.74
660.133	Repairs & Maint. Services	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	.00
660.139	Fleet Services Materials	.00	.00	.00	.00	.00	210.20	(210.20)	+++	.00
660.145	Gasoline & Oil	3,000.00	.00	3,000.00	179.67	.00	521.24	2,478.76	17	443.26
660.1391	Fleet Services Labor	.00	.00	.00	.00	.00	151.25	(151.25)	+++	.00
662.140	Building Repairs	8,500.00	.00	8,500.00	.00	.00	.00	8,500.00	0	.00
685.182	Other Operating Expenses	150.00	.00	150.00	.00	.00	.00	150.00	0	.00
685.1801	Subscriptions	50.00	.00	50.00	.00	.00	.00	50.00	0	.00
686.195	Repair/Maint Svc Contract	6,800.00	.00	6,800.00	.00	.00	1,183.00	5,617.00	17	324.75
686.1895	Employee wellness services	.00	.00	.00	74.14	.00	74.14	(74.14)	+++	.00
735.122	Services Billed	(242,217.00)	.00	(242,217.00)	(17,162.13)	.00	(34,780.07)	(207,436.93)	14	(29,546.88)
795.001	IT Internal Allocations	.00	.00	.00	55.54	.00	55.54	(55.54)	+++	91.30
900.915	CIP Projects - Current Year	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
	Department 14 - Fleet Services Totals	$13,061.00	$0.00	$13,061.00	$0.00	$0.00	$1,099.15	$11,961.85	8%	$4,857.63
Department 20 - General Government										
410.001	Health Claims Cost	17,150.00	.00	17,150.00	184.86	.00	563.60	16,586.40	3	3,832.80
410.002	Health Claim Costs-Retire	121,900.00	.00	121,900.00	24,847.25	.00	56,337.14	65,562.86	46	26,148.41
500.103	Furniture	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
510.106	Cleaning & Sanitation Sup	2,000.00	.00	2,000.00	297.80	.00	297.80	1,702.20	15	152.71
600.110	SCMIRF Property/Liab Ins	190,000.00	.00	190,000.00	438.43	.00	94,564.89	95,435.11	50	80,887.06
600.112	Survivors Health Ins	8,000.00	.00	8,000.00	493.67	.00	1,481.01	6,518.99	19	769.50
600.1051	Employee Wellness &Safety	22,500.00	.00	22,500.00	625.73	.00	625.73	21,874.27	3	1,928.16
600.1052	Unemployment Insurance	14,000.00	.00	14,000.00	.00	.00	.00	14,000.00	0	101.68
620.114	Advertising	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
650.128	Water	1,305.00	.00	1,305.00	.00	.00	.00	1,305.00	0	211.12
650.133	Stormwater	812.00	.00	812.00	65.71	.00	131.42	680.58	16	131.42
660.133	Repairs & Maint. Services	23,500.00	.00	23,500.00	647.50	5,337.75	647.50	17,514.75	25	1,459.40
662.140	Building Repairs	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00

Run by Susan Prescott on 09/10/2014 10:32:12 AM

Georgetown

Budget Performance Report

Fiscal Year to Date 08/31/14

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 0010 - General Fund										
EXPENSE										
Department 20 - General Government										
685.180	Membership Dues and Fees	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	.00
685.182	Other Operating Expenses	18,950.00	.00	18,950.00	300.00	.00	912.26	18,037.74	5	933.09
685.187	Special Projects	5,000.00	.00	5,000.00	.00	.00	(30,000.00)	35,000.00	-600	399.65
686.186	Legal Services	63,000.00	.00	63,000.00	2,587.15	13,331.60	2,587.15	47,081.25	25	1,852.29
686.187	Professional Services	32,500.00	.00	32,500.00	.00	.00	.00	32,500.00	0	742.00
686.189	Employee Medical	250.00	.00	250.00	.00	.00	.00	250.00	0	.00
686.190	Consulting Services	7,000.00	.00	7,000.00	.00	.00	.00	7,000.00	0	.00
686.192	Elections	6,500.00	.00	6,500.00	.00	.00	.00	6,500.00	0	.00
686.194	Other Prof/Tech Services	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
686.195	Repair/Maint Svc Contract	21,000.00	.00	21,000.00	2,070.05	.00	2,255.50	18,744.50	11	2,139.60
686.1871	Audit Services	.00	.00	.00	7,650.00	26,000.00	7,650.00	(33,650.00)	+++	11,000.00
686.1895	Employee wellness services	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	.00
795.001	IT Internal Allocations	.00	.00	.00	.00	.00	.00	.00	+++	1.13
795.995	GF Cost Distribution	(112,788.00)	.00	(112,788.00)	(8,825.75)	.00	(17,651.50)	(95,136.50)	16	(17,651.50)
900.3000	Buildings & Improvements	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
900.6000	Other Improvements	.00	.00	.00	.00	.00	48.21	(48.21)	+++	716.88
	Department 20 - General Government Totals	$471,779.00	$0.00	$471,779.00	$31,382.40	$44,669.35	$120,450.71	$306,658.94	35%	$115,755.40
	EXPENSE TOTALS	$11,456,183.00	$0.00	$11,456,183.00	$602,582.65	$432,125.52	$1,240,985.70	$9,783,071.78	15%	$1,264,026.51
	Fund 0010 - General Fund Totals									
	REVENUE TOTALS	11,456,183.00	.00	11,456,183.00	260,644.60	.00	543,424.16	10,912,758.84	5	384,502.62
	EXPENSE TOTALS	11,456,183.00	.00	11,456,183.00	602,582.65	432,125.52	1,240,985.70	9,783,071.78	15	1,264,026.51
	Fund 0010 - General Fund Totals	$0.00	$0.00	$0.00	($341,938.05)	($432,125.52)	($697,561.54)	$1,129,687.06		($879,523.89)
Fund 0011 - Debt Service										
REVENUE										
Department 00 - Revenue										
311.002	Property Taxes -Debt Mill	.00	.00	.00	.00	.00	.00	.00	+++	.58
	Department 00 - Revenue Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$0.58
	REVENUE TOTALS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$0.58
	Fund 0011 - Debt Service Totals									
	REVENUE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	.58
	EXPENSE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	.00
	Fund 0011 - Debt Service Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		$0.58
Fund 0015 - Agency Fund										
REVENUE										
Department 00 - Revenue										
361.001	Investment Earnings	.00	.00	.00	4.54	.00	8.36	(8.36)	+++	10.26

Georgetown

Budget Performance Report

Fiscal Year to Date 08/31/14

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 0015 - Agency Fund										
REVENUE										
	Department 00 - Revenue Totals	$0.00	$0.00	$0.00	$4.54	$0.00	$8.36	($8.36)	+++	$10.26
	REVENUE TOTALS	$0.00	$0.00	$0.00	$4.54	$0.00	$8.36	($8.36)	+++	$10.26
	Fund 0015 - Agency Fund Totals									
	REVENUE TOTALS	.00	.00	.00	4.54	.00	8.36	(8.36)	+++	10.26
	EXPENSE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	.00
	Fund 0015 - Agency Fund Totals	$0.00	$0.00	$0.00	$4.54	$0.00	$8.36	($8.36)		$10.26
Fund 0017 - Federal Grants										
REVENUE										
Department 00 - Revenue										
331.000	Federal Grants	71,182.00	.00	71,182.00	.00	.00	.00	71,182.00	0	.00
331.020	Prog. Income-Other	.00	.00	.00	.00	.00	1,175.00	(1,175.00)	+++	1,650.00
	Department 00 - Revenue Totals	$71,182.00	$0.00	$71,182.00	$0.00	$0.00	$1,175.00	$70,007.00	2%	$1,650.00
	REVENUE TOTALS	$71,182.00	$0.00	$71,182.00	$0.00	$0.00	$1,175.00	$70,007.00	2%	$1,650.00
EXPENSE										
Department 69 - Federal Grants										
900.1000	Infrastructure Improvemts	71,182.00	.00	71,182.00	18,900.00	95,100.00	18,900.00	(42,818.00)	160	.00
	Department 69 - Federal Grants Totals	$71,182.00	$0.00	$71,182.00	$18,900.00	$95,100.00	$18,900.00	($42,818.00)	160%	$0.00
	EXPENSE TOTALS	$71,182.00	$0.00	$71,182.00	$18,900.00	$95,100.00	$18,900.00	($42,818.00)	160%	$0.00
	Fund 0017 - Federal Grants Totals									
	REVENUE TOTALS	71,182.00	.00	71,182.00	.00	.00	1,175.00	70,007.00	2	1,650.00
	EXPENSE TOTALS	71,182.00	.00	71,182.00	18,900.00	95,100.00	18,900.00	(42,818.00)	160	.00
	Fund 0017 - Federal Grants Totals	$0.00	$0.00	$0.00	($18,900.00)	($95,100.00)	($17,725.00)	$112,825.00		$1,650.00
Fund 0018 - State and Local Grants										
REVENUE										
Department 00 - Revenue										
331.069	Match Revenue	625,000.00	.00	625,000.00	.00	.00	.00	625,000.00	0	.00
	Department 00 - Revenue Totals	$625,000.00	$0.00	$625,000.00	$0.00	$0.00	$0.00	$625,000.00	0%	$0.00
	REVENUE TOTALS	$625,000.00	$0.00	$625,000.00	$0.00	$0.00	$0.00	$625,000.00	0%	$0.00
	Fund 0018 - State and Local Grants Totals									
	REVENUE TOTALS	625,000.00	.00	625,000.00	.00	.00	.00	625,000.00	0	.00
	EXPENSE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	.00
	Fund 0018 - State and Local Grants Totals	$625,000.00	$0.00	$625,000.00	$0.00	$0.00	$0.00	$625,000.00		$0.00
Fund 0020 - State Accommodations Tax										
REVENUE										
Department 00 - Revenue										
318.001	Accommodations Tax	55,000.00	.00	55,000.00	.00	.00	.00	55,000.00	0	.00

Run by Susan Prescott on 09/10/2014 10:32:12 AM

Budget Performance Report

Fiscal Year to Date 08/31/14

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund	**0020 - State Accommodations Tax**									
REVENUE										
Department	**00 - Revenue**									
361.001	Investment Earnings	80.00	.00	80.00	.00	.00	.00	80.00	0	.00
	Department **00 - Revenue** Totals	$55,080.00	$0.00	$55,080.00	$0.00	$0.00	$0.00	$55,080.00	0%	$0.00
	REVENUE TOTALS	$55,080.00	$0.00	$55,080.00	$0.00	$0.00	$0.00	$55,080.00	0%	$0.00
EXPENSE										
Department	**33 - State Accommodations Tax**									
620.114	Advertising	400.00	.00	400.00	.00	.00	.00	400.00	0	.00
683.173	Tourism Related	23,680.00	.00	23,680.00	1,685.00	.00	10,685.00	12,995.00	45	.00
683.174	Tourism Advertise/Promote	11,000.00	.00	11,000.00	.00	.00	.00	11,000.00	0	.00
750.124	Transfers to General Fund	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	.00
	Department **33 - State Accommodations Tax** Totals	$55,080.00	$0.00	$55,080.00	$1,685.00	$0.00	$10,685.00	$44,395.00	19%	$0.00
	EXPENSE TOTALS	$55,080.00	$0.00	$55,080.00	$1,685.00	$0.00	$10,685.00	$44,395.00	19%	$0.00
	Fund **0020 - State Accommodations Tax** Totals									
	REVENUE TOTALS	55,080.00	.00	55,080.00	.00	.00	.00	55,080.00	0	.00
	EXPENSE TOTALS	55,080.00	.00	55,080.00	1,685.00	.00	10,685.00	44,395.00	19	.00
	Fund **0020 - State Accommodations Tax** Totals	$0.00	$0.00	$0.00	($1,685.00)	$0.00	($10,685.00)	$10,685.00		$0.00
Fund	**0022 - Local Hospitality/ATax**									
REVENUE										
Department	**00 - Revenue**									
324.001	Hospitality Fee	580,000.00	.00	580,000.00	57,239.47	.00	116,918.05	463,081.95	20	114,923.54
324.002	Accommodation Fees	150,000.00	.00	150,000.00	22,305.83	.00	38,090.33	111,909.67	25	37,854.75
361.001	Investment Earnings	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
367.001	Operating Contributions	35,000.00	.00	35,000.00	.00	.00	.00	35,000.00	0	.00
369.002	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00	.00	+++	(150.47)
369.006	Kam House - Store Sales	.00	.00	.00	.00	.00	.00	.00	+++	128.01
394.002	Transfer from fund balance	477,746.00	.00	477,746.00	.00	.00	.00	477,746.00	0	.00
	Department **00 - Revenue** Totals	$1,243,746.00	$0.00	$1,243,746.00	$79,545.30	$0.00	$155,008.38	$1,088,737.62	12%	$152,755.83
	REVENUE TOTALS	$1,243,746.00	$0.00	$1,243,746.00	$79,545.30	$0.00	$155,008.38	$1,088,737.62	12%	$152,755.83
EXPENSE										
Department	**08 - Winyah Auditorium**									
650.127	Electricity	9,028.00	.00	9,028.00	739.76	.00	1,867.36	7,160.64	21	2,240.63
	Department **08 - Winyah Auditorium** Totals	$9,028.00	$0.00	$9,028.00	$739.76	$0.00	$1,867.36	$7,160.64	21%	$2,240.63
Department	**23 - Old Hospitality Fees**									
683.174	Tourism Advertise/Promote	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	.00
685.182	Other Operating Expenses	5,000.00	.00	5,000.00	728.32	.00	728.32	4,271.68	15	707.02
685.1871	Way-finding project	8,500.00	.00	8,500.00	.00	.00	.00	8,500.00	0	.00
750.124	Transfers to General Fund	108,000.00	.00	108,000.00	9,000.00	.00	18,000.00	90,000.00	17	18,000.00
900.1000	Infrastructure Improvements	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	.00

Run by Susan Prescott on 09/10/2014 10:32:12 AM

Budget Performance Report

Fiscal Year to Date 08/31/14
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund	0022 - Local Hospitality/ATax									
EXPENSE										
Department	23 - Old Hospitality Fees									
900.6000	Other Improvements	300,000.00	.00	300,000.00	.00	30,150.00	.00	269,850.00	10	.00
	Department 23 - Old Hospitality Fees Totals	$471,500.00	$0.00	$471,500.00	$9,728.32	$30,150.00	$18,728.32	$422,621.68	10%	$18,707.02
Department	24 - New Hospitality Fees									
683.174	Tourism Advertise/Promote	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	.00
685.182	Other Operating Expenses	21,500.00	.00	21,500.00	.00	.00	.00	21,500.00	0	6,999.60
685.187	Special Projects	1,110,000.00	.00	1,110,000.00	.00	.00	.00	1,110,000.00	0	3,000.00
686.195	Repair/Maint Svc Contract	24,000.00	.00	24,000.00	2,700.00	.00	2,700.00	21,300.00	11	2,813.69
	Department 24 - New Hospitality Fees Totals	$1,185,500.00	$0.00	$1,185,500.00	$2,700.00	$0.00	$2,700.00	$1,182,800.00	0%	$12,813.29
Department	29 - Kaminski House									
400.101	Regular Pay	.00	.00	.00	.00	.00	.00	.00	+++	836.04
405.114	FICA	.00	.00	.00	.00	.00	.00	.00	+++	67.18
406.116	Retirement	.00	.00	.00	.00	.00	.00	.00	+++	104.34
408.125	SCMIT Worker's Comp Ins.	.00	.00	.00	.00	.00	.00	.00	+++	60.95
410.001	Health Claims Cost	.00	.00	.00	.00	.00	.00	.00	+++	158.01
600.110	SCMIRF Property/Liab Ins	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	4,358.09
610.111	Communications- Landline	.00	.00	.00	.00	.00	.00	.00	+++	378.31
650.127	Electricity	2,616.00	.00	2,616.00	143.00	.00	297.62	2,318.38	11	299.48
650.1271	Electricity- Sales Tax	102.00	.00	102.00	4.84	.00	10.39	91.61	10	10.79
685.182	Other Operating Expenses	.00	.00	.00	.00	.00	.00	.00	+++	190.82
686.195	Repair/Maint Svc Contract	.00	.00	.00	.00	.00	.00	.00	+++	590.34
687.203	Contract Services	190,000.00	.00	190,000.00	.00	.00	47,500.00	142,500.00	25	47,500.00
795.001	IT Internal Allocations	.00	.00	.00	.00	.00	.00	.00	+++	9.91
	Department 29 - Kaminski House Totals	$202,718.00	$0.00	$202,718.00	$147.84	$0.00	$47,808.01	$154,909.99	24%	$54,564.26
Department	38 - Parker Stewart House									
610.111	Communications- Landline	.00	.00	.00	.00	.00	.00	.00	+++	206.77
	Department 38 - Parker Stewart House Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$206.77
	EXPENSE TOTALS	$1,868,746.00	$0.00	$1,868,746.00	$13,315.92	$30,150.00	$71,103.69	$1,767,492.31	5%	$88,531.97
	Fund 0022 - Local Hospitality/ATax Totals									
	REVENUE TOTALS	1,243,746.00	.00	1,243,746.00	79,545.30	.00	155,008.38	1,088,737.62	12	152,755.83
	EXPENSE TOTALS	1,868,746.00	.00	1,868,746.00	13,315.92	30,150.00	71,103.69	1,767,492.31	5	88,531.97
	Fund 0022 - Local Hospitality/ATax Totals	($625,000.00)	$0.00	($625,000.00)	$66,229.38	($30,150.00)	$83,904.69	($678,754.69)		$64,223.86
Fund	0030 - Electric Utility Fund									
REVENUE										
Department	00 - Revenue									
301.000	Sale Of Utilities	13,550,000.00	.00	13,550,000.00	1,297,925.04	.00	2,475,152.36	11,074,847.64	18	2,630,490.91
301.002	New Turn Ons	6,000.00	.00	6,000.00	485.00	.00	885.00	5,115.00	15	935.00
301.004	Security Lights	275,000.00	.00	275,000.00	22,076.00	.00	44,188.00	230,812.00	16	43,785.00

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Attachment: BUDGET PERFORMANCE REPORT (1698 : Finance Department Monthly Report)

Budget Performance Report

Fiscal Year to Date 08/31/14
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund	0030 - Electric Utility Fund									
REVENUE										
Department	00 - Revenue									
301.012	Restores	8,500.00	.00	8,500.00	1,200.00	.00	1,725.00	6,775.00	20	2,175.00
302.001	Penalties	150,000.00	.00	150,000.00	18,277.94	.00	33,277.88	116,722.12	22	25,555.53
302.002	Pole Rental	150,000.00	.00	150,000.00	.00	.00	.00	150,000.00	0	.00
302.003	Fiber Rental	24,000.00	.00	24,000.00	3,823.00	.00	5,146.00	18,854.00	21	4,000.00
306.001	Investment Earnings	10,000.00	.00	10,000.00	689.06	.00	1,274.60	8,725.40	13	1,565.53
307.002	Sale Of Scrap	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
361.003	Fv Chg In Investments	.00	.00	.00	.00	.00	.36	(.36)	+++	(4.69)
369.002	Miscellaneous Revenue	1,000.00	.00	1,000.00	100.00	.00	200.00	800.00	20	200.00
392.013	Non-Recurring Transfers	1,300,000.00	.00	1,300,000.00	.00	.00	.00	1,300,000.00	0	.00
394.002	Transfer from fund balance	(332,392.00)	.00	(332,392.00)	.00	.00	.00	(332,392.00)	0	.00
	Department 00 - Revenue Totals	$15,144,108.00	$0.00	$15,144,108.00	$1,344,576.04	$0.00	$2,561,849.20	$12,582,258.80	17%	$2,708,702.28
	REVENUE TOTALS	$15,144,108.00	$0.00	$15,144,108.00	$1,344,576.04	$0.00	$2,561,849.20	$12,582,258.80	17%	$2,708,702.28
EXPENSE										
Department	19 - Electric									
400.101	Regular Pay	637,687.00	.00	637,687.00	46,705.52	.00	101,184.67	536,502.33	16	109,733.86
401.103	Overtime	20,000.00	.00	20,000.00	2,511.07	.00	4,320.81	15,679.19	22	3,059.24
401.106	Contract Labor	140,000.00	.00	140,000.00	.00	.00	.00	140,000.00	0	.00
401.107	Labor Billed	.00	.00	.00	.00	.00	(335.08)	335.08	+++	.00
405.114	FICA	50,000.00	.00	50,000.00	3,584.09	.00	7,783.00	42,217.00	16	8,301.31
406.116	Retirement	68,000.00	.00	68,000.00	4,906.06	.00	10,487.78	57,512.22	15	12,031.54
408.125	SCMIT Worker's Comp Ins.	20,000.00	.00	20,000.00	1,884.99	.00	6,579.16	13,420.84	33	2,680.12
410.001	Health Claims Cost	124,396.00	.00	124,396.00	14,214.95	.00	23,216.84	101,179.16	19	20,085.28
410.002	Health Claim Costs-Retire	35,227.00	.00	35,227.00	2,147.27	.00	6,619.29	28,607.71	19	3,504.84
500.101	Supplies and Materials	15,800.00	.00	15,800.00	629.44	.00	806.88	14,993.12	5	923.80
500.102	Equipment	23,100.00	.00	23,100.00	2,233.07	3,490.00	2,550.90	17,059.10	26	4,825.89
500.103	Furniture	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	.00
500.105	Printing and Binding	600.00	.00	600.00	.00	.00	.00	600.00	0	.00
501.101	Uniforms and Clothing	13,000.00	.00	13,000.00	859.87	.00	859.87	12,140.13	7	903.00
514.114	Wire Expense	8,000.00	.00	8,000.00	.00	.00	1,290.90	6,709.10	16	768.06
514.115	Christmas Decorations	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	.00
514.116	Pole Line Hardware	9,000.00	.00	9,000.00	.00	.00	305.06	8,694.94	3	772.55
514.117	Poles & Crossarms	5,000.00	.00	5,000.00	.00	.00	(127.50)	5,127.50	-3	338.00
515.123	Special Dept Supplies	10,000.00	.00	10,000.00	1,023.23	.00	1,023.23	8,976.77	10	372.20
521.128	Meter Supplies	18,000.00	.00	18,000.00	286.20	.00	1,070.12	16,929.88	6	2,346.01
523.133	Street Light Supplies	20,000.00	.00	20,000.00	698.81	.00	1,405.32	18,594.68	7	2,761.04
531.143	Security Lights	13,000.00	.00	13,000.00	.00	.00	2,961.36	10,038.64	23	994.99
531.145	Transformer Supplies	11,000.00	.00	11,000.00	.00	.00	1,596.36	9,403.64	15	592.00
540.150	Power Purchases	9,600,000.00	.00	9,600,000.00	.00	.00	894,462.14	8,705,537.86	9	822,097.73

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Budget Performance Report

Fiscal Year to Date 08/31/14

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund **0030 - Electric Utility Fund**										
EXPENSE										
Department **19 - Electric**										
600.110	SCMIRF Property/Liab Ins	228,900.00	.00	228,900.00	.00	.00	109,378.72	119,521.28	48	95,125.89
610.111	Communications- Landline	4,200.00	.00	4,200.00	453.90	.00	794.98	3,405.02	19	747.44
610.112	Postage	1,000.00	.00	1,000.00	284.52	.00	524.55	475.45	52	83.57
610.1110	Communications- Wireless	8,500.00	.00	8,500.00	859.41	.00	1,185.89	7,314.11	14	634.78
620.114	Advertising	600.00	.00	600.00	.00	.00	.00	600.00	0	.00
640.124	Travel Expense	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	293.08
650.127	Electricity	29,512.00	.00	29,512.00	2,268.32	.00	4,687.72	24,824.28	16	4,128.65
650.128	Water	1,210.00	.00	1,210.00	99.92	.00	192.34	1,017.66	16	194.77
650.129	Wastewater	1,690.00	.00	1,690.00	138.80	.00	267.88	1,422.12	16	272.11
650.130	Sanitation	2,085.00	.00	2,085.00	168.66	.00	337.32	1,747.68	16	337.32
650.133	Stormwater	536.00	.00	536.00	43.38	.00	86.76	449.24	16	86.76
650.134	Security Lights	10,188.00	.00	10,188.00	1,639.44	.00	2,488.44	7,699.56	24	1,698.00
650.1271	Electricity- Sales Tax	2,583.00	.00	2,583.00	129.15	.00	195.95	2,387.05	8	140.37
660.133	Repairs & Maint. Services	35,000.00	.00	35,000.00	1,585.22	.00	1,585.22	33,414.78	5	427.76
660.139	Fleet Services Materials	30,000.00	.00	30,000.00	2,159.15	.00	5,588.30	24,411.70	19	3,321.68
660.140	Hydraulic Repair	12,000.00	.00	12,000.00	.00	.00	.00	12,000.00	0	.00
660.145	Gasoline & Oil	43,000.00	.00	43,000.00	2,990.71	.00	6,231.38	36,768.62	14	8,082.15
660.1391	Fleet Services Labor	22,619.00	.00	22,619.00	1,663.32	.00	3,885.99	18,733.01	17	2,727.91
662.140	Building Repairs	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
663.145	Sub-Station Maintenance	3,000.00	.00	3,000.00	55.59	.00	75.15	2,924.85	3	.00
663.146	Transformers Repairs	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	.00
664.101	Community Education	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	.00
670.156	Equipment Rental/Lease	4,700.00	.00	4,700.00	353.39	.00	376.56	4,323.44	8	292.60
682.170	Infrared Test	600.00	.00	600.00	565.00	.00	565.00	35.00	94	.00
682.171	Safety Testing/Compliance	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	180.33
682.172	Ground Maint. Expenses	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	33.14
682.173	Tree Crew Maintenance	14,000.00	.00	14,000.00	1,342.01	.00	1,385.74	12,614.26	10	1,019.79
685.180	Membership Dues and Fees	15,350.00	.00	15,350.00	5,685.84	.00	5,685.84	9,664.16	37	5,685.84
685.182	Other Operating Expenses	18,000.00	.00	18,000.00	.00	.00	1,513.51	16,486.49	8	3,368.20
685.183	Depreciation	345,169.00	.00	345,169.00	.00	.00	.00	345,169.00	0	40,588.92
685.186	Training	4,400.00	.00	4,400.00	.00	.00	.00	4,400.00	0	.00
685.187	Special Projects	.00	.00	.00	6,960.82	.00	8,750.87	(8,750.87)	+++	679.63
685.190	Landfill Fees	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
685.1801	Subscriptions	40.00	.00	40.00	.00	.00	39.00	1.00	98	39.00
686.186	Legal Services	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
686.187	Professional Services	11,700.00	.00	11,700.00	647.88	.00	647.88	11,052.12	6	1,086.63
686.188	Architect/Engineer Servcs	125,000.00	.00	125,000.00	.00	.00	.00	125,000.00	0	.00
686.190	Consulting Services	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	.00

Run by Susan Prescott on 09/10/2014 10:32:12 AM

Georgetown

Budget Performance Report

Fiscal Year to Date 08/31/14

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund **0030 - Electric Utility Fund**										
EXPENSE										
Department **19 - Electric**										
686.191	Contract Services/Studies	3,000.00	.00	3,000.00	490.57	.00	649.27	2,350.73	22	465.30
686.195	Repair/Maint Svc Contract	27,100.00	.00	27,100.00	348.49	.00	755.32	26,344.68	3	902.60
686.199	Internal Engineering	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
686.1895	Employee wellness services	.00	.00	.00	737.38	.00	737.38	(737.38)	+++	.00
687.202	Utility Billing Services	35,000.00	.00	35,000.00	507.92	.00	9,065.42	25,934.58	26	9,204.89
689.800	Equipment Charges	.00	.00	.00	.00	.00	(444.80)	444.80	+++	.00
720.001	Provision for Bad Debts	40,000.00	.00	40,000.00	3,333.33	.00	6,666.66	33,333.34	17	6,666.66
720.006	Public Assistance Program	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
750.124	Transfers to General Fund	1,400,000.00	.00	1,400,000.00	116,666.67	.00	233,333.34	1,166,666.66	17	233,333.34
795.001	IT Internal Allocations	34,075.00	.00	34,075.00	5,562.18	.00	8,621.51	25,453.49	25	3,238.76
795.002	IT Billable Services	69,558.00	.00	69,558.00	.00	.00	.00	69,558.00	0	.00
795.995	GF Cost Distribution	342,763.00	.00	342,763.00	28,563.58	.00	57,127.16	285,635.84	17	57,127.16
900.915	CIP Projects - Current Year	2,400,000.00	.00	2,400,000.00	.00	.00	.00	2,400,000.00	0	.00
900.3100	Electric Distribution	.00	.00	.00	.00	.00	1,935.03	(1,935.03)	+++	27,506.70
900.4300	Other Equipment	540,000.00	.00	540,000.00	38,612.22	72,868.22	42,780.35	424,351.43	21	8,256.00
9999.9999	Assets Reclassified	(1,640,000.00)	.00	(1,640,000.00)	.00	.00	.00	(1,640,000.00)	0	(33,391.08)
	Department **19 - Electric** Totals	$15,142,888.00	$0.00	$15,142,888.00	$306,601.34	$76,358.22	$1,585,758.74	$13,480,771.04	11%	$1,481,678.11
Department **36 - Fiber Optics**										
685.183	Depreciation	1,220.00	.00	1,220.00	.00	.00	.00	1,220.00	0	203.42
	Department **36 - Fiber Optics** Totals	$1,220.00	$0.00	$1,220.00	$0.00	$0.00	$0.00	$1,220.00	0%	$203.42
	EXPENSE TOTALS	$15,144,108.00	$0.00	$15,144,108.00	$306,601.34	$76,358.22	$1,585,758.74	$13,481,991.04	11%	$1,481,881.53
	Fund **0030 - Electric Utility Fund** Totals									
	REVENUE TOTALS	15,144,108.00	.00	15,144,108.00	1,344,576.04	.00	2,561,849.20	12,582,258.80	17	2,708,702.28
	EXPENSE TOTALS	15,144,108.00	.00	15,144,108.00	306,601.34	76,358.22	1,585,758.74	13,481,991.04	11	1,481,881.53
	Fund **0030 - Electric Utility Fund** Totals	$0.00	$0.00	$0.00	$1,037,974.70	($76,358.22)	$976,090.46	($899,732.24)		$1,226,820.75
Fund **0031 - Water Utility Fund**										
REVENUE										
Department **00 - Revenue**										
301.000	Sale Of Utilities	1,950,000.00	.00	1,950,000.00	169,631.70	.00	321,014.14	1,628,985.86	16	309,395.20
301.002	New Turn Ons	4,000.00	.00	4,000.00	420.00	.00	775.00	3,225.00	19	755.00
301.006	Sale Of Raw Water	40,000.00	.00	40,000.00	3,534.52	.00	11,015.60	28,984.40	28	3,781.18
301.009	New Service Taps	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	5,801.17
301.013	Meter Installation	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
302.001	Penalties	26,000.00	.00	26,000.00	2,337.33	.00	5,109.03	20,890.97	20	4,442.65
306.001	Investment Earnings	7,000.00	.00	7,000.00	413.40	.00	777.02	6,222.98	11	1,066.94
324.020	Water Impact Fee	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	18,330.00
369.002	Miscellaneous Revenue	12,000.00	.00	12,000.00	.42	.00	360.76	11,639.24	3	315.77

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Attachment: BUDGET PERFORMANCE REPORT (1698 : Finance Department Monthly Report)

Budget Performance Report

Fiscal Year to Date 08/31/14

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund **0031 - Water Utility Fund**										
REVENUE										
Department **00 - Revenue**										
391.001	Sale of Assets	300.00	.00	300.00	.00	.00	.00	300.00	0	561.48
392.013	Non-Recurring Transfers	375,000.00	.00	375,000.00	.00	.00	.00	375,000.00	0	.00
394.002	Transfer from fund balance	73,863.00	.00	73,863.00	.00	.00	.00	73,863.00	0	.00
	Department **00 - Revenue** Totals	$2,501,663.00	$0.00	$2,501,663.00	$176,337.37	$0.00	$339,051.55	$2,162,611.45	14%	$344,449.39
	REVENUE TOTALS	$2,501,663.00	$0.00	$2,501,663.00	$176,337.37	$0.00	$339,051.55	$2,162,611.45	14%	$344,449.39
EXPENSE										
Department **15 - Water Distribution**										
400.101	Regular Pay	146,000.00	.00	146,000.00	8,818.35	.00	18,339.08	127,660.92	13	25,317.98
401.103	Overtime	6,000.00	.00	6,000.00	644.14	.00	2,084.55	3,915.45	35	1,330.41
405.114	FICA	11,600.00	.00	11,600.00	694.90	.00	1,563.67	10,036.33	13	1,927.79
406.116	Retirement	15,950.00	.00	15,950.00	1,066.79	.00	2,323.20	13,626.80	15	2,812.40
408.125	SCMIT Worker's Comp Ins.	3,950.00	.00	3,950.00	.00	.00	932.65	3,017.35	24	532.49
410.001	Health Claims Cost	38,770.00	.00	38,770.00	2,258.35	.00	3,899.11	34,870.89	10	6,132.34
500.101	Supplies and Materials	5,460.00	.00	5,460.00	117.60	.00	117.60	5,342.40	2	41.79
500.102	Equipment	6,150.00	.00	6,150.00	.00	.00	.00	6,150.00	0	170.34
501.101	Uniforms and Clothing	3,800.00	.00	3,800.00	88.71	.00	156.09	3,643.91	4	34.76
513.112	Asphalt/Concrete/Gravel	24,050.00	.00	24,050.00	1,645.03	3,354.97	1,645.03	19,050.00	21	.00
514.110	Water Dist System Supply	35,300.00	.00	35,300.00	123.76	.00	1,187.39	34,112.61	3	5,091.35
515.121	Safety Supplies	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
515.129	Permit Fees Due To Others	800.00	.00	800.00	.00	.00	.00	800.00	0	.00
523.136	Hydrant Replacement	9,900.00	.00	9,900.00	.00	.00	.00	9,900.00	0	.00
600.110	SCMIRF Property/Liab Ins	17,000.00	.00	17,000.00	.00	.00	7,844.62	9,155.38	46	6,822.34
610.112	Postage	500.00	.00	500.00	43.04	.00	78.50	421.50	16	12.64
610.1110	Communications- Wireless	960.00	.00	960.00	.00	.00	.00	960.00	0	43.18
620.114	Advertising	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
640.124	Travel Expense	1,360.00	.00	1,360.00	30.80	.00	141.68	1,218.32	10	488.92
650.127	Electricity	8,502.00	.00	8,502.00	696.75	.00	1,397.06	7,104.94	16	1,218.69
650.128	Water	17,155.00	.00	17,155.00	2,407.41	.00	5,752.32	11,402.68	34	2,083.31
650.129	Wastewater	8,933.00	.00	8,933.00	2,178.03	.00	5,175.78	3,757.22	58	737.15
650.130	Sanitation	692.00	.00	692.00	55.96	.00	111.92	580.08	16	111.92
650.133	Stormwater	3,083.00	.00	3,083.00	245.83	.00	491.66	2,591.34	16	516.86
650.1271	Electricity- Sales Tax	420.00	.00	420.00	29.66	.00	62.69	357.31	15	54.91
660.133	Repairs & Maint. Services	20,000.00	.00	20,000.00	600.00	.00	600.00	19,400.00	3	608.34
660.139	Fleet Services Materials	5,000.00	.00	5,000.00	311.61	.00	367.45	4,632.55	7	457.19
660.145	Gasoline & Oil	15,500.00	.00	15,500.00	1,285.09	.00	3,136.63	12,363.37	20	2,599.99
660.1391	Fleet Services Labor	7,403.00	.00	7,403.00	668.37	.00	1,101.30	6,301.70	15	703.49
670.156	Equipment Rental/Lease	750.00	.00	750.00	.00	.00	.00	750.00	0	.00
685.180	Membership Dues and Fees	310.00	.00	310.00	.00	.00	.00	310.00	0	.00

Run by Susan Prescott on 09/10/2014 10:32:12 AM

Attachment: BUDGET PERFORMANCE REPORT (1698 : Finance Department Monthly Report)

Georgetown

Budget Performance Report

Fiscal Year to Date 08/31/14
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund **0031 - Water Utility Fund**										
EXPENSE										
Department **15 - Water Distribution**										
685.182	Other Operating Expenses	7,700.00	.00	7,700.00	.00	.00	588.41	7,111.59	8	1,124.59
685.183	Depreciation	197,453.00	.00	197,453.00	.00	.00	.00	197,453.00	0	30,429.84
685.186	Training	1,460.00	.00	1,460.00	.00	.00	.00	1,460.00	0	825.00
686.187	Professional Services	6,700.00	.00	6,700.00	522.26	.00	522.26	6,177.74	8	.00
686.189	Employee Medical	330.00	.00	330.00	.00	.00	.00	330.00	0	.00
686.191	Contract Services/Studies	.00	.00	.00	490.55	.00	649.24	(649.24)	+++	465.32
686.195	Repair/Maint Svc Contract	.00	.00	.00	393.97	.00	393.97	(393.97)	+++	180.27
686.1895	Employee wellness services	1,500.00	.00	1,500.00	146.51	.00	146.51	1,353.49	10	.00
687.202	Utility Billing Services	.00	.00	.00	76.84	.00	1,371.24	(1,371.24)	+++	1,392.32
702.106	Interest- Bonds	74,975.00	.00	74,975.00	5,824.02	.00	11,696.53	63,278.47	16	12,843.32
702.110	Bond Principal	254,066.00	.00	254,066.00	19,577.60	.00	39,106.71	214,959.29	15	37,959.92
720.001	Provision for Bad Debts	.00	.00	.00	666.67	.00	1,333.34	(1,333.34)	+++	1,333.34
795.995	GF Cost Distribution	70,751.00	.00	70,751.00	5,895.92	.00	11,791.84	58,959.16	17	11,791.84
795.999	Allocation G&A Services	86,072.00	.00	86,072.00	5,582.52	.00	12,909.58	73,162.42	15	5,432.80
900.915	CIP Projects - Current Year	375,000.00	.00	375,000.00	.00	.00	.00	375,000.00	0	.00
900.3000	Buildings & Improvements	39,500.00	.00	39,500.00	.00	.00	.00	39,500.00	0	.00
7999.9999	Principal Reclassified	(254,066.00)	.00	(254,066.00)	(19,577.60)	.00	(39,106.71)	(214,959.29)	15	(37,959.92)
9999.9999	Assets Reclassified	(39,500.00)	.00	(39,500.00)	.00	.00	.00	(39,500.00)	0	.00
	Department **15 - Water Distribution** Totals	$1,238,039.00	$0.00	$1,238,039.00	$43,609.44	$3,354.97	$99,912.90	$1,134,771.13	8%	$125,669.22
Department **16 - Filtration**										
400.101	Regular Pay	145,000.00	.00	145,000.00	10,644.07	.00	23,518.59	121,481.41	16	17,703.25
401.103	Overtime	6,000.00	.00	6,000.00	1,178.52	.00	1,890.53	4,109.47	32	5,938.75
405.114	FICA	12,500.00	.00	12,500.00	846.95	.00	1,901.47	10,598.53	15	1,731.96
406.116	Retirement	16,000.00	.00	16,000.00	1,287.24	.00	2,803.79	13,196.21	18	2,479.04
408.125	SCMIT Worker's Comp Ins.	3,250.00	.00	3,250.00	352.00	.00	1,191.95	2,058.05	37	479.57
410.001	Health Claims Cost	36,713.00	.00	36,713.00	2,025.87	.00	3,615.43	33,097.57	10	4,129.02
410.002	Health Claim Costs-Retire	110.00	.00	110.00	.00	.00	9.48	100.52	9	7.20
410.003	OPEB cost	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
500.101	Supplies and Materials	3,450.00	.00	3,450.00	.00	.00	.00	3,450.00	0	95.09
500.102	Equipment	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
501.101	Uniforms and Clothing	3,000.00	.00	3,000.00	107.56	.00	107.56	2,892.44	4	.00
512.108	Chemicals	250,000.00	.00	250,000.00	.00	65,000.00	.00	185,000.00	26	.00
512.109	Laboratory Supplies	12,000.00	.00	12,000.00	1,359.29	.00	1,366.71	10,633.29	11	.00
515.129	Permit Fees Due To Others	21,000.00	.00	21,000.00	18,753.00	.00	18,753.00	2,247.00	89	.00
532.148	Small Hand Tools	650.00	.00	650.00	.00	.00	.00	650.00	0	.00
540.151	IP Raw Water Contract-Cty	24,201.00	.00	24,201.00	1,871.76	.00	1,871.76	22,329.24	8	.00
540.152	Raw Water Pump Maint.	20,500.00	.00	20,500.00	1,899.92	.00	4,649.96	15,850.04	23	1,566.76
540.157	Treated Water Purchase	2,000.00	.00	2,000.00	5.93	.00	5.93	1,994.07	0	.00

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Budget Performance Report

Fiscal Year to Date 08/31/14

Exclude Rollup Account

Fund 0031 - Water Utility Fund

EXPENSE

Department 16 - Filtration

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
540.1510	IP Raw Water Contract-Std	.00	.00	.00	1,520.19	.00	1,520.19	(1,520.19)	+++	.00
600.110	SCMIRF Property/Liab Ins	13,000.00	.00	13,000.00	.00	.00	6,113.03	6,886.97	47	5,316.41
610.111	Communications- Landline	1,100.00	.00	1,100.00	172.54	.00	224.18	875.82	20	182.32
610.112	Postage	2,500.00	.00	2,500.00	59.13	.00	59.13	2,440.87	2	.00
610.1110	Communications- Wireless	650.00	.00	650.00	64.46	.00	64.46	585.54	10	26.10
620.114	Advertising	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
640.124	Travel Expense	400.00	.00	400.00	.00	.00	10.67	389.33	3	.00
650.127	Electricity	111,400.00	.00	111,400.00	8,884.87	.00	18,322.49	93,077.51	16	15,300.21
650.130	Sanitation	929.00	.00	929.00	75.20	.00	150.40	778.60	16	150.40
650.134	Security Lights	1,584.00	.00	1,584.00	132.00	.00	264.00	1,320.00	17	264.00
650.1271	Electricity- Sales Tax	128.00	.00	128.00	9.26	.00	20.11	107.89	16	17.57
660.133	Repairs & Maint. Services	40,000.00	.00	40,000.00	816.01	.00	816.01	39,183.99	2	5.55
660.139	Fleet Services Materials	1,600.00	.00	1,600.00	.00	.00	.00	1,600.00	0	398.08
660.145	Gasoline & Oil	2,600.00	.00	2,600.00	125.61	.00	245.90	2,354.10	9	210.81
660.1391	Fleet Services Labor	1,672.00	.00	1,672.00	64.04	.00	130.80	1,541.20	8	579.40
664.101	Community Education	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
670.156	Equipment Rental/Lease	1,000.00	.00	1,000.00	55.67	.00	55.67	944.33	6	.00
685.180	Membership Dues and Fees	380.00	.00	380.00	.00	.00	.00	380.00	0	35.00
685.182	Other Operating Expenses	500.00	.00	500.00	85.00	.00	85.00	415.00	17	.00
685.183	Depreciation	292,546.00	.00	292,546.00	.00	.00	.00	292,546.00	0	48,799.04
685.186	Training	1,500.00	.00	1,500.00	1,122.49	.00	1,600.49	(100.49)	107	150.00
686.187	Professional Services	75,180.00	.00	75,180.00	.00	3,701.81	.00	71,478.19	5	.00
686.189	Employee Medical	1,275.00	.00	1,275.00	.00	.00	.00	1,275.00	0	.00
686.194	Other Prof/Tech Services	.00	.00	.00	.00	.00	.00	.00	+++	330.00
686.195	Repair/Maint Svc Contract	.00	.00	.00	396.50	.00	643.25	(643.25)	+++	436.75
686.1895	Employee wellness services	.00	.00	.00	131.94	.00	131.94	(131.94)	+++	.00
795.995	GF Cost Distribution	61,179.00	.00	61,179.00	5,098.25	.00	10,196.50	50,982.50	17	10,196.50
795.999	Allocation G&A Services	86,072.00	.00	86,072.00	5,582.52	.00	12,909.58	73,162.42	15	5,432.81
900.915	CIP Projects - Current Year	285,000.00	.00	285,000.00	.00	.00	.00	285,000.00	0	.00
9999.9999	Assets Reclassified	(285,000.00)	.00	(285,000.00)	.00	.00	.00	(285,000.00)	0	.00
	Department 16 - Filtration Totals	$1,261,569.00	$0.00	$1,261,569.00	$64,727.79	$68,701.81	$115,249.96	$1,077,617.23	15%	$121,961.59

Department 41 - General & Administrative

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
400.101	Regular Pay	168,500.00	.00	168,500.00	13,973.68	.00	28,506.85	139,993.15	17	26,193.90
401.103	Overtime	1,000.00	.00	1,000.00	109.13	.00	253.86	746.14	25	56.79
405.114	FICA	30,000.00	.00	30,000.00	1,055.14	.00	2,161.56	27,838.44	7	1,963.78
406.116	Retirement	18,000.00	.00	18,000.00	1,571.40	.00	3,137.32	14,862.68	17	2,779.54
408.125	SCMIT Worker's Comp Ins.	1,100.00	.00	1,100.00	.00	.00	255.64	844.36	23	145.95
410.001	Health Claims Cost	22,427.00	.00	22,427.00	1,803.84	.00	2,870.07	19,556.93	13	2,062.20

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Budget Performance Report

Fiscal Year to Date 08/31/14

Exclude Rollup Account

Fund **0031 - Water Utility Fund**

EXPENSE

Department **41 - General & Administrative**

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
410.003	OPEB cost	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	.00
500.101	Supplies and Materials	4,575.00	.00	4,575.00	340.49	.00	340.49	4,234.51	7	603.26
500.102	Equipment	750.00	.00	750.00	.00	.00	.00	750.00	0	508.93
500.103	Furniture	2,800.00	.00	2,800.00	.00	.00	.00	2,800.00	0	.00
501.101	Uniforms and Clothing	1,800.00	.00	1,800.00	.00	.00	105.99	1,694.01	6	114.85
600.110	SCMIRF Property/Liab Ins	19,000.00	.00	19,000.00	.00	.00	12,593.38	6,406.62	66	10,952.26
610.111	Communications- Landline	5,520.00	.00	5,520.00	401.98	.00	797.27	4,722.73	14	785.62
610.112	Postage	500.00	.00	500.00	21.83	.00	21.83	478.17	4	30.52
610.1110	Communications- Wireless	3,200.00	.00	3,200.00	360.41	.00	360.41	2,839.59	11	153.18
620.114	Advertising	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
640.124	Travel Expense	1,400.00	.00	1,400.00	.00	.00	.00	1,400.00	0	.00
650.127	Electricity	2,968.00	.00	2,968.00	270.93	.00	550.97	2,417.03	19	511.02
650.128	Water	641.00	.00	641.00	72.43	.00	152.36	488.64	24	103.39
650.129	Wastewater	279.00	.00	279.00	48.08	.00	105.88	173.12	38	42.56
650.130	Sanitation	486.00	.00	486.00	39.33	.00	78.66	407.34	16	78.66
650.133	Stormwater	1,117.00	.00	1,117.00	90.34	.00	180.68	936.32	16	180.68
650.134	Security Lights	636.00	.00	636.00	53.00	.00	106.00	530.00	17	106.00
650.1271	Electricity- Sales Tax	123.00	.00	123.00	10.54	.00	22.57	100.43	18	21.43
660.133	Repairs & Maint. Services	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	57.13
660.139	Fleet Services Materials	1,200.00	.00	1,200.00	.00	.00	33.59	1,166.41	3	41.73
660.145	Gasoline & Oil	2,100.00	.00	2,100.00	233.24	.00	454.85	1,645.15	22	337.56
660.1391	Fleet Services Labor	2,053.00	.00	2,053.00	78.58	.00	188.01	1,864.99	9	117.31
670.156	Equipment Rental/Lease	4,700.00	.00	4,700.00	134.45	.00	245.73	4,454.27	5	268.90
685.180	Membership Dues and Fees	1,385.00	.00	1,385.00	35.00	.00	188.00	1,197.00	14	.00
685.182	Other Operating Expenses	750.00	.00	750.00	.00	.00	.00	750.00	0	50.37
685.183	Depreciation	190.00	.00	190.00	.00	.00	.00	190.00	0	31.62
685.186	Training	1,570.00	.00	1,570.00	.00	.00	.00	1,570.00	0	.00
686.186	Legal Services	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
686.187	Professional Services	3,880.00	.00	3,880.00	.00	.00	.00	3,880.00	0	.00
686.189	Employee Medical	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
686.195	Repair/Maint Svc Contract	.00	.00	.00	561.51	.00	745.81	(745.81)	+++	410.98
686.1895	Employee wellness services	450.00	.00	450.00	40.16	.00	40.16	409.84	9	.00
795.001	IT Internal Allocations	39,527.00	.00	39,527.00	6,607.12	.00	10,155.95	29,371.05	26	4,040.51
795.002	IT Billable Services	80,687.00	.00	80,687.00	.00	.00	.00	80,687.00	0	.00
795.999	Allocation G&A Services	(430,359.00)	.00	(430,359.00)	(27,912.61)	.00	(64,547.90)	(365,811.10)	15	(27,164.05)
	Department **41 - General & Administrative** Totals	$2,055.00	$0.00	$2,055.00	$0.00	$0.00	$105.99	$1,949.01	5%	$25,586.58
	EXPENSE TOTALS	$2,501,663.00	$0.00	$2,501,663.00	$108,337.23	$72,056.78	$215,268.85	$2,214,337.37	11%	$273,217.39

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Budget Performance Report

Fiscal Year to Date 08/31/14
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
	Fund **0031 - Water Utility Fund** Totals									
	REVENUE TOTALS	2,501,663.00	.00	2,501,663.00	176,337.37	.00	339,051.55	2,162,611.45	14	344,449.39
	EXPENSE TOTALS	2,501,663.00	.00	2,501,663.00	108,337.23	72,056.78	215,268.85	2,214,337.37	11	273,217.39
	Fund **0031 - Water Utility Fund** Totals	$0.00	$0.00	$0.00	$68,000.14	($72,056.78)	$123,782.70	($51,725.92)		$71,232.00
Fund **0032 - Wastewater Fund**										
REVENUE										
Department **00 - Revenue**										
301.000	Sale Of Utilities	2,220,000.00	.00	2,220,000.00	188,578.21	.00	361,182.06	1,858,817.94	16	343,522.44
301.002	New Turn Ons	3,850.00	.00	3,850.00	405.00	.00	730.00	3,120.00	19	755.00
301.009	New Service Taps	1,500.00	.00	1,500.00	900.00	.00	900.00	600.00	60	.00
301.014	Fixed Charges - Andrews	120,000.00	.00	120,000.00	.00	.00	10,119.80	109,880.20	8	20,239.60
301.015	Fixed Charges - GCWSD	225,000.00	.00	225,000.00	.00	.00	19,241.87	205,758.13	9	38,483.74
301.016	Fixed Charges - COG	325,000.00	.00	325,000.00	.00	.00	27,651.27	297,348.73	9	55,302.54
301.017	Volume Charges - Andrews	190,000.00	.00	190,000.00	.00	.00	12,349.34	177,650.66	6	60,498.76
301.018	Volume Charges - GCWSD	355,000.00	.00	355,000.00	.00	.00	23,854.78	331,145.22	7	81,344.90
301.019	Volume Charges - COG	850,000.00	.00	850,000.00	.00	.00	52,851.09	797,148.91	6	167,085.79
301.026	Fixed- Elim Georgetown	(325,000.00)	.00	(325,000.00)	.00	.00	(27,651.27)	(297,348.73)	9	(55,302.54)
301.029	Volume-Elim-Georgetown	(850,000.00)	.00	(850,000.00)	.00	.00	(52,851.09)	(797,148.91)	6	(167,085.79)
302.001	Penalties	28,000.00	.00	28,000.00	2,865.55	.00	6,193.93	21,806.07	22	5,072.45
303.006	Septic Tank Dumping	14,000.00	.00	14,000.00	990.00	.00	1,970.00	12,030.00	14	2,145.00
306.001	Investment Earnings	2,200.00	.00	2,200.00	4.69	.00	8.66	2,191.34	0	.00
324.017	Wastewater Impact Fee	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
369.002	Miscellaneous Revenue	200.00	.00	200.00	(.39)	.00	(.39)	200.39	0	.16
392.013	Non-Recurring Transfers	420,000.00	.00	420,000.00	.00	.00	.00	420,000.00	0	.00
394.002	Transfer from fund balance	136,863.00	.00	136,863.00	.00	.00	.00	136,863.00	0	.00
	Department **00 - Revenue** Totals	$3,718,613.00	$0.00	$3,718,613.00	$193,743.06	$0.00	$436,550.05	$3,282,062.95	12%	$552,062.05
	REVENUE TOTALS	$3,718,613.00	$0.00	$3,718,613.00	$193,743.06	$0.00	$436,550.05	$3,282,062.95	12%	$552,062.05
EXPENSE										
Department **18 - Wastewater Collections**										
400.101	Regular Pay	300,128.00	.00	300,128.00	19,090.07	.00	42,029.85	258,098.15	14	43,626.22
401.103	Overtime	10,000.00	.00	10,000.00	2,668.96	.00	3,376.97	6,623.03	34	406.77
405.114	FICA	23,200.00	.00	23,200.00	1,560.26	.00	3,340.01	19,859.99	14	3,186.29
406.116	Retirement	32,000.00	.00	32,000.00	2,408.44	.00	5,018.39	26,981.61	16	4,665.22
408.125	SCMIT Worker's Comp Ins.	6,500.00	.00	6,500.00	.00	.00	1,556.30	4,943.70	24	888.56
410.001	Health Claims Cost	77,060.00	.00	77,060.00	5,669.48	.00	12,211.35	64,848.65	16	7,998.96
410.002	Health Claim Costs-Retire	881.00	.00	881.00	4.74	.00	14.22	866.78	2	7.20
500.101	Supplies and Materials	7,985.00	.00	7,985.00	167.64	.00	167.64	7,817.36	2	696.98
500.102	Equipment	12,650.00	.00	12,650.00	.00	4,678.50	.00	7,971.50	37	170.34
500.103	Furniture	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
500.107	Technology Supplies	.00	.00	.00	.00	.00	.00	.00	+++	395.00
501.101	Uniforms and Clothing	10,042.00	.00	10,042.00	369.64	.00	736.88	9,305.12	7	65.85

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Budget Performance Report

Fiscal Year to Date 08/31/14

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund	0032 - Wastewater Fund									
EXPENSE										
Department	18 - Wastewater Collections									
512.108	Chemicals	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	63.90
513.112	Asphalt/Concrete/Gravel	18,000.00	.00	18,000.00	1,645.04	3,354.96	1,645.04	13,000.00	28	.00
514.111	WW Collection Syst Supply	6,600.00	.00	6,600.00	357.90	.00	1,275.58	5,324.42	19	316.26
532.1481	Small Hand Tools - Maintenance	1,300.00	.00	1,300.00	.00	.00	.00	1,300.00	0	.00
600.110	SCMIRF Property/Liab Ins	28,000.00	.00	28,000.00	.00	.00	13,432.93	14,567.07	48	11,682.41
610.112	Postage	500.00	.00	500.00	38.97	.00	71.07	428.93	14	11.44
610.1110	Communications- Wireless	2,240.00	.00	2,240.00	290.31	.00	290.31	1,949.69	13	199.55
620.114	Advertising	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
640.124	Travel Expense	3,500.00	.00	3,500.00	.00	.00	255.36	3,244.64	7	.00
650.127	Electricity	67,180.00	.00	67,180.00	10,774.31	.00	20,439.41	46,740.59	30	12,423.36
650.133	Stormwater	717.00	.00	717.00	58.05	.00	116.10	600.90	16	116.10
650.134	Security Lights	1,452.00	.00	1,452.00	121.00	.00	242.00	1,210.00	17	242.00
650.1271	Electricity- Sales Tax	2,384.00	.00	2,384.00	361.89	.00	691.21	1,692.79	29	442.71
660.133	Repairs & Maint. Services	46,000.00	.00	46,000.00	373.36	.00	373.36	45,626.64	1	199.03
660.139	Fleet Services Materials	25,000.00	.00	25,000.00	1,136.90	.00	1,310.37	23,689.63	5	4,430.07
660.145	Gasoline & Oil	25,000.00	.00	25,000.00	2,757.66	.00	5,539.00	19,461.00	22	3,573.09
660.1391	Fleet Services Labor	23,290.00	.00	23,290.00	1,235.14	.00	2,686.97	20,603.03	12	2,893.62
662.141	Department Repairs	.00	.00	.00	.00	.00	25.28	(25.28)	+++	42.12
670.156	Equipment Rental/Lease	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	.00
685.180	Membership Dues and Fees	740.00	.00	740.00	.00	.00	.00	740.00	0	.00
685.182	Other Operating Expenses	500.00	.00	500.00	.00	.00	490.78	9.22	98	937.16
685.183	Depreciation	227,713.00	.00	227,713.00	.00	.00	.00	227,713.00	0	39,331.04
685.186	Training	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	.00
686.187	Professional Services	8,200.00	.00	8,200.00	.00	.00	.00	8,200.00	0	.00
686.189	Employee Medical	800.00	.00	800.00	.00	.00	.00	800.00	0	.00
686.191	Contract Services/Studies	.00	.00	.00	490.70	.00	649.44	(649.44)	+++	465.46
686.195	Repair/Maint Svc Contract	.00	.00	.00	394.03	.00	394.03	(394.03)	+++	180.32
686.1895	Employee wellness services	1,000.00	.00	1,000.00	244.47	.00	244.47	755.53	24	.00
687.202	Utility Billing Services	5,000.00	.00	5,000.00	69.57	.00	1,241.52	3,758.48	25	1,260.60
720.001	Provision for Bad Debts	7,500.00	.00	7,500.00	625.00	.00	1,250.00	6,250.00	17	1,250.00
795.995	GF Cost Distribution	65,124.00	.00	65,124.00	5,427.00	.00	10,854.00	54,270.00	17	10,854.00
795.999	Allocation G&A Services	107,590.00	.00	107,590.00	6,978.15	.00	16,136.97	91,453.03	15	6,791.01
900.915	CIP Projects - Current Year	312,000.00	.00	312,000.00	.00	.00	.00	312,000.00	0	.00
9999.9999	Assets Reclassified	(12,000.00)	.00	(12,000.00)	.00	.00	.00	(12,000.00)	0	.00
	Department 18 - Wastewater Collections Totals	$1,470,276.00	$0.00	$1,470,276.00	$65,318.68	$8,033.46	$148,106.81	$1,314,135.73	11%	$159,812.64
Department	34 - Regional Wastewater Plant									
400.101	Regular Pay	188,672.00	.00	188,672.00	15,679.07	.00	33,137.55	155,534.45	18	25,204.29
401.103	Overtime	6,000.00	.00	6,000.00	1,628.10	.00	2,756.41	3,243.59	46	1,625.64

Run by Susan Prescott on 09/10/2014 10:32:12 AM

Georgetown

Budget Performance Report

Fiscal Year to Date 08/31/14

Exclude Rollup Account

Fund 0032 - Wastewater Fund

EXPENSE

Department 34 - Regional Wastewater Plant

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
405.114	FICA	15,000.00	.00	15,000.00	1,233.65	.00	2,639.60	12,360.40	18	1,965.66
406.116	Retirement	21,200.00	.00	21,200.00	1,924.35	.00	3,773.94	17,426.06	18	2,865.05
408.125	SCMIT Worker's Comp Ins.	1,600.00	.00	1,600.00	.00	.00	337.10	1,262.90	21	392.17
410.001	Health Claims Cost	44,309.00	.00	44,309.00	5,064.50	.00	8,186.57	36,122.43	18	3,673.70
500.101	Supplies and Materials	5,000.00	.00	5,000.00	323.35	.00	726.85	4,273.15	15	100.68
500.102	Equipment	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
501.101	Uniforms and Clothing	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	.00
512.108	Chemicals	115,000.00	.00	115,000.00	.00	45,000.00	.00	70,000.00	39	250.03
512.109	Laboratory Supplies	18,000.00	.00	18,000.00	1,792.59	.00	1,856.20	16,143.80	10	499.94
515.129	Permit Fees Due To Others	9,000.00	.00	9,000.00	.00	.00	.00	9,000.00	0	.00
532.148	Small Hand Tools	880.00	.00	880.00	.00	.00	.00	880.00	0	.00
600.110	SCMIRF Property/Liab Ins	12,000.00	.00	12,000.00	.00	.00	5,640.78	6,359.22	47	4,905.70
610.111	Communications- Landline	2,100.00	.00	2,100.00	182.77	.00	363.26	1,736.74	17	344.26
610.112	Postage	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
610.1110	Communications- Wireless	720.00	.00	720.00	130.67	.00	130.67	589.33	18	59.70
620.114	Advertising	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
640.124	Travel Expense	1,330.00	.00	1,330.00	.00	.00	21.34	1,308.66	2	.00
650.127	Electricity	472,488.00	.00	472,488.00	33,883.18	.00	70,363.13	402,124.87	15	66,841.67
650.128	Water	2,878.00	.00	2,878.00	75.74	.00	221.48	2,656.52	8	396.89
650.130	Sanitation	3,240.00	.00	3,240.00	262.13	.00	524.26	2,715.74	16	524.26
650.133	Stormwater	942.00	.00	942.00	76.21	.00	152.42	789.58	16	152.42
650.134	Security Lights	4,164.00	.00	4,164.00	347.00	.00	694.00	3,470.00	17	694.00
650.1271	Electricity- Sales Tax	18,787.00	.00	18,787.00	1,181.14	.00	2,524.69	16,262.31	13	2,452.60
660.133	Repairs & Maint. Services	81,000.00	.00	81,000.00	1,467.82	10,499.26	1,467.82	69,032.92	15	1,777.75
660.139	Fleet Services Materials	3,500.00	.00	3,500.00	.00	.00	15.03	3,484.97	0	612.39
660.145	Gasoline & Oil	8,000.00	.00	8,000.00	541.96	.00	1,121.68	6,878.32	14	1,158.12
660.1391	Fleet Services Labor	1,081.00	.00	1,081.00	41.39	.00	84.54	996.46	8	233.30
670.156	Equipment Rental/Lease	3,420.00	.00	3,420.00	242.21	.00	415.77	3,004.23	12	409.71
681.120	Capital Lease Interest	.00	.00	.00	.00	.00	.00	.00	+++	3,789.42
685.180	Membership Dues and Fees	445.00	.00	445.00	35.00	.00	35.00	410.00	8	.00
685.182	Other Operating Expenses	500.00	.00	500.00	74.00	.00	74.00	426.00	15	25.00
685.186	Training	2,170.00	.00	2,170.00	.00	.00	806.00	1,364.00	37	.00
685.190	Landfill Fees	121,500.00	.00	121,500.00	2,389.50	.00	2,389.50	119,110.50	2	6,023.17
686.186	Legal Services	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
686.187	Professional Services	111,100.00	.00	111,100.00	.00	.00	.00	111,100.00	0	.00
686.189	Employee Medical	1,100.00	.00	1,100.00	.00	.00	.00	1,100.00	0	.00
686.194	Other Prof/Tech Services	.00	.00	.00	.00	.00	.00	.00	+++	290.00
686.195	Repair/Maint Svc Contract	.00	.00	.00	457.30	.00	736.15	(736.15)	+++	529.65

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Georgetown

Budget Performance Report

Fiscal Year to Date 08/31/14

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund **0032 - Wastewater Fund**										
EXPENSE										
Department **34 - Regional Wastewater Plant**										
686.1895	Employee wellness services	600.00	.00	600.00	52.95	.00	52.95	547.05	9	.00
702.106	Interest- Bonds	160,911.00	.00	160,911.00	13,071.78	.00	26,252.41	134,658.59	16	28,826.32
702.110	Bond Principal	555,685.00	.00	555,685.00	43,941.16	.00	87,773.47	467,911.53	16	85,199.56
703.109	Agents Fee	1,500.00	.00	1,500.00	1,650.00	.00	1,650.00	(150.00)	110	.00
795.995	GF Cost Distribution	43,525.00	.00	43,525.00	3,627.08	.00	7,254.16	36,270.84	17	10,881.24
795.999	Allocation G&A Services	107,590.00	.00	107,590.00	6,978.15	.00	16,136.97	91,453.03	15	3,163.94
900.915	CIP Projects - Current Year	730,000.00	.00	730,000.00	.00	.00	.00	730,000.00	0	.00
900.7000	Regional Wstewtr Treatmnt	.00	.00	.00	.00	(2,931.16)	.00	2,931.16	+++	.00
7999.9999	Principal Reclassified	(555,685.00)	.00	(555,685.00)	(43,941.16)	.00	(87,773.47)	(467,911.53)	16	(85,199.56)
9999.9999	Assets Reclassified	(610,000.00)	.00	(610,000.00)	.00	.00	.00	(610,000.00)	0	.00
Sub Department **17 - Wastewater Treatment**										
685.183	Depreciation	526,585.00	.00	526,585.00	.00	.00	.00	526,585.00	0	88,606.66
	Sub Department **17 - Wastewater Treatment** Totals	$526,585.00	$0.00	$526,585.00	$0.00	$0.00	$0.00	$526,585.00	0%	$88,606.66
	Department **34 - Regional Wastewater Plant** Totals	$2,248,337.00	$0.00	$2,248,337.00	$94,413.59	$52,568.10	$192,542.23	$2,003,226.67	11%	$259,275.33
	EXPENSE TOTALS	$3,718,613.00	$0.00	$3,718,613.00	$159,732.27	$60,601.56	$340,649.04	$3,317,362.40	11%	$419,087.97
	Fund **0032 - Wastewater Fund** Totals									
	REVENUE TOTALS	3,718,613.00	.00	3,718,613.00	193,743.06	.00	436,550.05	3,282,062.95	12	552,062.05
	EXPENSE TOTALS	3,718,613.00	.00	3,718,613.00	159,732.27	60,601.56	340,649.04	3,317,362.40	11	419,087.97
	Fund **0032 - Wastewater Fund** Totals	$0.00	$0.00	$0.00	$34,010.79	($60,601.56)	$95,901.01	($35,299.45)		$132,974.08
Fund **0033 - Stormwater Utility Fund**										
REVENUE										
Department **00 - Revenue**										
301.000	Sale Of Utilities	500,000.00	.00	500,000.00	41,199.05	.00	82,403.29	417,596.71	16	82,794.06
302.001	Penalties	6,000.00	.00	6,000.00	630.52	.00	1,335.03	4,664.97	22	1,054.37
361.001	Investment Earnings	700.00	.00	700.00	.00	.00	.00	700.00	0	.00
369.002	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00	.00	+++	(.82)
394.002	Transfer from fund balance	216,502.00	.00	216,502.00	.00	.00	.00	216,502.00	0	.00
	Department **00 - Revenue** Totals	$723,202.00	$0.00	$723,202.00	$41,829.57	$0.00	$83,738.32	$639,463.68	12%	$83,847.61
	REVENUE TOTALS	$723,202.00	$0.00	$723,202.00	$41,829.57	$0.00	$83,738.32	$639,463.68	12%	$83,847.61
EXPENSE										
Department **40 - Storm Water Utlity Exp.**										
400.101	Regular Pay	180,942.00	.00	180,942.00	13,563.85	.00	28,277.51	152,664.49	16	29,029.04
401.103	Overtime	5,000.00	.00	5,000.00	1,722.03	.00	1,846.24	3,153.76	37	703.31
405.114	FICA	13,500.00	.00	13,500.00	1,056.40	.00	2,144.21	11,355.79	16	2,079.29
406.116	Retirement	19,200.00	.00	19,200.00	1,700.30	.00	3,318.11	15,881.89	17	3,140.58
408.125	SCMIT Worker's Comp Ins.	4,200.00	.00	4,200.00	829.19	.00	1,893.88	2,306.12	45	607.88
410.001	Health Claims Cost	47,006.00	.00	47,006.00	5,011.27	.00	10,970.10	36,035.90	23	6,912.16

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Attachment: BUDGET PERFORMANCE REPORT (1698 : Finance Department Monthly Report)

Georgetown

Budget Performance Report

Fiscal Year to Date 08/31/14

Exclude Rollup Account

Fund 0033 - Stormwater Utility Fund

EXPENSE

Department 40 - Storm Water Utlity Exp.

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
410.002	Health Claim Costs-Retire	46,676.00	.00	46,676.00	2,870.29	.00	8,620.35	38,055.65	18	5,328.76
410.003	OPEB cost	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	.00
500.101	Supplies and Materials	3,085.00	.00	3,085.00	152.80	.00	152.80	2,932.20	5	351.87
500.102	Equipment	7,300.00	.00	7,300.00	.00	.00	.00	7,300.00	0	525.97
501.101	Uniforms and Clothing	4,750.00	.00	4,750.00	165.00	.00	224.94	4,525.06	5	62.46
513.112	Asphalt/Concrete/Gravel	4,450.00	.00	4,450.00	.00	.00	.00	4,450.00	0	.00
515.121	Safety Supplies	.00	.00	.00	242.00	.00	242.00	(242.00)	+++	22.47
532.148	Small Hand Tools	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
600.110	SCMIRF Property/Liab Ins	4,550.00	.00	4,550.00	.00	.00	2,177.60	2,372.40	48	1,893.83
610.111	Communications- Landline	1,000.00	.00	1,000.00	84.63	.00	168.57	831.43	17	166.07
610.112	Postage	100.00	.00	100.00	13.44	.00	24.51	75.49	25	3.95
610.1110	Communications- Wireless	420.00	.00	420.00	34.29	.00	34.29	385.71	8	33.67
620.114	Advertising	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
640.124	Travel Expense	400.00	.00	400.00	.00	.00	.00	400.00	0	.00
650.127	Electricity	1,490.00	.00	1,490.00	177.53	.00	461.03	1,028.97	31	208.46
650.128	Water	298.00	.00	298.00	29.18	.00	58.36	239.64	20	42.24
650.129	Wastewater	189.00	.00	189.00	15.68	.00	31.36	157.64	17	30.60
650.134	Security Lights	960.00	.00	960.00	80.00	.00	160.00	800.00	17	160.00
650.1271	Electricity- Sales Tax	11.00	.00	11.00	2.10	.00	5.03	5.97	46	2.39
660.133	Repairs & Maint. Services	17,250.00	.00	17,250.00	271.72	.00	271.72	16,978.28	2	.00
660.139	Fleet Services Materials	15,000.00	.00	15,000.00	2,156.99	.00	4,993.91	10,006.09	33	3,791.45
660.145	Gasoline & Oil	18,000.00	.00	18,000.00	532.13	.00	1,573.17	16,426.83	9	2,347.57
660.1391	Fleet Services Labor	24,365.00	.00	24,365.00	1,386.53	.00	2,757.76	21,607.24	11	2,824.41
662.141	Department Repairs	.00	.00	.00	.00	.00	63.00	(63.00)	+++	1,346.74
670.156	Equipment Rental/Lease	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
681.100	Capital Lease Principal	35,851.00	.00	35,851.00	.00	.00	.00	35,851.00	0	.00
681.120	Capital Lease Interest	1,252.00	.00	1,252.00	.00	.00	3,350.11	(2,098.11)	268	2,469.00
685.180	Membership Dues and Fees	360.00	.00	360.00	.00	.00	.00	360.00	0	.00
685.182	Other Operating Expenses	500.00	.00	500.00	.00	.00	162.71	337.29	33	312.38
685.183	Depreciation	199,810.00	.00	199,810.00	.00	.00	.00	199,810.00	0	28,070.52
685.186	Training	600.00	.00	600.00	.00	.00	.00	600.00	0	.00
686.187	Professional Services	4,500.00	.00	4,500.00	802.51	.00	802.51	3,697.49	18	.00
686.189	Employee Medical	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
686.195	Repair/Maint Svc Contract	.00	.00	.00	206.50	.00	206.50	(206.50)	+++	.00
686.1895	Employee wellness services	1,500.00	.00	1,500.00	167.25	.00	167.25	1,332.75	11	.00
687.202	Utility Billing Services	2,000.00	.00	2,000.00	23.98	.00	428.10	1,571.90	21	434.68
720.001	Provision for Bad Debts	1,400.00	.00	1,400.00	116.67	.00	233.34	1,166.66	17	233.34
795.995	GF Cost Distribution	38,803.00	.00	38,803.00	3,233.58	.00	6,467.16	32,335.84	17	6,467.16

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Georgetown

Budget Performance Report

Fiscal Year to Date 08/31/14

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund **0033 - Stormwater Utility Fund**										
EXPENSE										
Department **40 - Storm Water Utlity Exp.**										
795.999	Allocation G&A Services	43,035.00	.00	43,035.00	2,791.27	.00	6,454.80	36,580.20	15	2,716.41
900.915	CIP Projects - Current Year	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0	.00
7999.9999	Principal Reclassified	(35,851.00)	.00	(35,851.00)	.00	.00	.00	(35,851.00)	0	.00
9999.9999	Assets Reclassified	(100,000.00)	.00	(100,000.00)	.00	.00	.00	(100,000.00)	0	.00
	Department **40 - Storm Water Utlity Exp.** Totals	$723,202.00	$0.00	$723,202.00	$39,439.11	$0.00	$88,742.93	$634,459.07	12%	$102,318.66
	EXPENSE TOTALS	$723,202.00	$0.00	$723,202.00	$39,439.11	$0.00	$88,742.93	$634,459.07	12%	$102,318.66
	Fund **0033 - Stormwater Utility Fund** Totals									
	REVENUE TOTALS	723,202.00	.00	723,202.00	41,829.57	.00	83,738.32	639,463.68	12	83,847.61
	EXPENSE TOTALS	723,202.00	.00	723,202.00	39,439.11	.00	88,742.93	634,459.07	12	102,318.66
	Fund **0033 - Stormwater Utility Fund** Totals	$0.00	$0.00	$0.00	$2,390.46	$0.00	($5,004.61)	$5,004.61		($18,471.05)
Fund **0035 - Waste Management Fund**										
REVENUE										
Department **00 - Revenue**										
344.001	Refuse Col Chge-Resident	780,000.00	.00	780,000.00	64,182.00	.00	128,288.00	651,712.00	16	129,594.78
344.002	Refuse Col Chge-Comm	125,000.00	.00	125,000.00	10,267.83	.00	20,339.66	104,660.34	16	20,995.78
344.003	Sanitation Fee Penalties	15,000.00	.00	15,000.00	1,434.29	.00	3,208.11	11,791.89	21	2,987.77
369.002	Miscellaneous Revenue	50.00	.00	50.00	.00	.00	.00	50.00	0	36.04
394.002	Transfer from fund balance	37,472.00	.00	37,472.00	.00	.00	.00	37,472.00	0	.00
	Department **00 - Revenue** Totals	$957,522.00	$0.00	$957,522.00	$75,884.12	$0.00	$151,835.77	$805,686.23	16%	$153,614.37
	REVENUE TOTALS	$957,522.00	$0.00	$957,522.00	$75,884.12	$0.00	$151,835.77	$805,686.23	16%	$153,614.37
EXPENSE										
Department **31 - Residential Sanitation**										
400.101	Regular Pay	240,000.00	.00	240,000.00	16,395.55	.00	31,594.90	208,405.10	13	35,390.57
401.103	Overtime	5,000.00	.00	5,000.00	1,147.63	.00	1,975.37	3,024.63	40	2,070.46
401.109	Seasonal City employee labor	58,000.00	.00	58,000.00	.00	.00	.00	58,000.00	0	.00
405.114	FICA	15,500.00	.00	15,500.00	1,270.59	.00	2,435.48	13,064.52	16	2,730.33
406.116	Retirement	24,000.00	.00	24,000.00	1,946.29	.00	3,651.64	20,348.36	15	4,022.89
408.125	SCMIT Worker's Comp Ins.	12,500.00	.00	12,500.00	.00	.00	2,682.79	9,817.21	21	1,531.72
410.001	Health Claims Cost	61,868.00	.00	61,868.00	3,831.68	.00	7,979.88	53,888.12	13	7,635.56
410.002	Health Claim Costs-Retire	3,082.00	.00	3,082.00	.00	.00	.00	3,082.00	0	.00
500.101	Supplies and Materials	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	226.90
501.101	Uniforms and Clothing	15,750.00	.00	15,750.00	1,688.58	.00	1,688.58	14,061.42	11	1,002.60
515.121	Safety Supplies	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
600.110	SCMIRF Property/Liab Ins	22,100.00	.00	22,100.00	.00	.00	10,494.48	11,605.52	47	9,377.87
610.111	Communications- Landline	300.00	.00	300.00	14.43	.00	28.41	271.59	9	28.06
610.112	Postage	300.00	.00	300.00	27.20	.00	49.61	250.39	17	7.99
610.1110	Communications- Wireless	600.00	.00	600.00	.00	.00	.00	600.00	0	.00

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Budget Performance Report

Fiscal Year to Date 08/31/14
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund **0035 - Waste Management Fund**										
EXPENSE										
Department **31 - Residential Sanitation**										
620.114	Advertising	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
650.127	Electricity	1,374.00	.00	1,374.00	86.60	.00	177.37	1,196.63	13	173.94
650.128	Water	808.00	.00	808.00	54.05	.00	116.44	691.56	14	145.58
650.129	Wastewater	1,200.00	.00	1,200.00	81.34	.00	174.64	1,025.36	15	214.96
650.130	Sanitation	456.00	.00	456.00	36.92	.00	73.84	382.16	16	73.84
650.133	Stormwater	373.00	.00	373.00	30.15	.00	60.30	312.70	16	60.30
650.134	Security Lights	527.00	.00	527.00	43.89	.00	87.78	439.22	17	87.78
650.1271	Electricity- Sales Tax	6.00	.00	6.00	.15	.00	.28	5.72	5	.41
660.133	Repairs & Maint. Services	.00	.00	.00	2,225.70	.00	2,225.70	(2,225.70)	+++	904.07
660.136	Container Repairs	15,000.00	.00	15,000.00	2,156.90	.00	2,239.06	12,760.94	15	1,823.29
660.139	Fleet Services Materials	50,000.00	.00	50,000.00	6,262.06	.00	11,964.68	38,035.32	24	15,764.85
660.145	Gasoline & Oil	65,000.00	.00	65,000.00	5,633.82	.00	10,851.74	54,148.26	17	11,288.56
660.1362	Roll-Out Purchases	46,000.00	.00	46,000.00	.00	7,908.00	.00	38,092.00	17	3,944.00
660.1391	Fleet Services Labor	64,502.00	.00	64,502.00	6,118.26	.00	10,851.11	53,650.89	17	8,025.44
660.1392	Fleet Svcs- Outside Vends	3,000.00	.00	3,000.00	.00	.00	137.50	2,862.50	5	275.00
681.100	Capital Lease Principal	46,620.00	.00	46,620.00	.00	.00	.00	46,620.00	0	.00
681.120	Capital Lease Interest	8,750.00	.00	8,750.00	.00	.00	.00	8,750.00	0	1,461.83
685.182	Other Operating Expenses	2,300.00	.00	2,300.00	.00	.00	196.58	2,103.42	9	374.87
685.183	Depreciation	48,239.00	.00	48,239.00	.00	.00	.00	48,239.00	0	14,064.16
685.186	Training	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
685.190	Landfill Fees	30,000.00	.00	30,000.00	2,198.45	.00	2,198.45	27,801.55	7	2,650.70
686.189	Employee Medical	700.00	.00	700.00	.00	.00	.00	700.00	0	.00
686.195	Repair/Maint Svc Contract	2,800.00	.00	2,800.00	192.50	.00	192.50	2,607.50	7	.00
686.1895	Employee wellness services	3,000.00	.00	3,000.00	421.43	.00	421.43	2,578.57	14	.00
687.202	Utility Billing Services	3,000.00	.00	3,000.00	48.57	.00	866.62	2,133.38	29	879.90
687.203	Contract Services	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
720.001	Provision for Bad Debts	1,500.00	.00	1,500.00	125.00	.00	250.00	1,250.00	17	250.00
730.120	Recycling Labor	35,000.00	.00	35,000.00	2,949.92	12,500.00	2,949.92	19,550.08	44	.00
730.122	Recycling Operating	15,000.00	.00	15,000.00	321.02	.00	1,955.59	13,044.41	13	1,915.46
795.001	IT Internal Allocations	5,452.00	.00	5,452.00	431.54	.00	676.28	4,775.72	12	274.03
795.002	IT Billable Services	11,130.00	.00	11,130.00	.00	.00	.00	11,130.00	0	.00
795.995	GF Cost Distribution	72,405.00	.00	72,405.00	6,033.75	.00	12,067.50	60,337.50	17	12,067.50
900.915	CIP Projects - Current Year	250,000.00	.00	250,000.00	.00	.00	.00	250,000.00	0	.00
7999.9999	Principal Reclassified	(46,620.00)	.00	(46,620.00)	.00	.00	.00	(46,620.00)	0	.00
9999.9999	Assets Reclassified	(250,000.00)	.00	(250,000.00)	.00	.00	.00	(250,000.00)	0	.00
	Department **31 - Residential Sanitation** Totals	$957,522.00	$0.00	$957,522.00	$61,773.97	$20,408.00	$123,316.45	$813,797.55	15%	$140,745.42
	EXPENSE TOTALS	$957,522.00	$0.00	$957,522.00	$61,773.97	$20,408.00	$123,316.45	$813,797.55	15%	$140,745.42

Run by Susan Prescott on 09/10/2014 10:32:12 AM

Attachment: BUDGET PERFORMANCE REPORT (1698 : Finance Department Monthly Report)

Georgetown

Budget Performance Report

Fiscal Year to Date 08/31/14
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
	Fund 0035 - Waste Management Fund Totals									
	REVENUE TOTALS	957,522.00	.00	957,522.00	75,884.12	.00	151,835.77	805,686.23	16	153,614.37
	EXPENSE TOTALS	957,522.00	.00	957,522.00	61,773.97	20,408.00	123,316.45	813,797.55	15	140,745.42
	Fund 0035 - Waste Management Fund Totals	$0.00	$0.00	$0.00	$14,110.15	($20,408.00)	$28,519.32	($8,111.32)		$12,868.95
Fund 0081 - Governmental Cap Assets										
EXPENSE										
Department 01 - Administration										
685.183	Depreciation	.00	.00	.00	.00	.00	.00	.00	+++	69,859.79
	Department 01 - Administration Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$69,859.79
Department 05 - Police										
685.183	Depreciation	.00	.00	.00	.00	.00	.00	.00	+++	65,826.25
	Department 05 - Police Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$65,826.25
Department 12 - Public Works										
685.183	Depreciation	.00	.00	.00	.00	.00	.00	.00	+++	23,219.24
	Department 12 - Public Works Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$23,219.24
	EXPENSE TOTALS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$158,905.28
	Fund 0081 - Governmental Cap Assets Totals									
	REVENUE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	.00
	EXPENSE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	158,905.28
	Fund 0081 - Governmental Cap Assets Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		($158,905.28)
Fund 0086 - Seized and Forfeited										
REVENUE										
Department 00 - Revenue										
367.000	Drug Enforcement Revenue	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	2,435.51
394.002	Transfer from fund balance	15,445.00	.00	15,445.00	.00	.00	.00	15,445.00	0	.00
	Department 00 - Revenue Totals	$30,445.00	$0.00	$30,445.00	$0.00	$0.00	$0.00	$30,445.00	0%	$2,435.51
	REVENUE TOTALS	$30,445.00	$0.00	$30,445.00	$0.00	$0.00	$0.00	$30,445.00	0%	$2,435.51
EXPENSE										
Department 05 - Police										
500.101	Supplies and Materials	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
501.101	Uniforms and Clothing	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
515.126	Department Equipment	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
640.124	Travel Expense	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
660.133	Repairs & Maint. Services	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	10.67
660.134	Radio Repairs	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
660.145	Gasoline & Oil	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
685.180	Membership Dues and Fees	1,250.00	.00	1,250.00	.00	.00	.00	1,250.00	0	.00
685.182	Other Operating Expenses	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
685.186	Training	1,795.00	.00	1,795.00	.00	.00	.00	1,795.00	0	.00
685.191	Canine Unit Operations	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00

Run by Susan Prescott on 09/10/2014 10:32:12 AM

Georgetown
SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 08/31/14
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 0086 - Seized and Forfeited										
EXPENSE										
Department 05 - Police										
686.194	Other Prof/Tech Services	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
	Department 05 - Police Totals	$30,445.00	$0.00	$30,445.00	$0.00	$0.00	$0.00	$30,445.00	0%	$10.67
	EXPENSE TOTALS	$30,445.00	$0.00	$30,445.00	$0.00	$0.00	$0.00	$30,445.00	0%	$10.67
	Fund 0086 - Seized and Forfeited Totals									
	REVENUE TOTALS	30,445.00	.00	30,445.00	.00	.00	.00	30,445.00	0	2,435.51
	EXPENSE TOTALS	30,445.00	.00	30,445.00	.00	.00	.00	30,445.00	0	10.67
	Fund 0086 - Seized and Forfeited Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		$2,424.84
	Grand Totals									
	REVENUE TOTALS	36,526,744.00	.00	36,526,744.00	2,172,564.60	.00	4,272,640.79	32,254,103.21	12	4,384,030.50
	EXPENSE TOTALS	36,526,744.00	.00	36,526,744.00	1,312,367.49	786,800.08	3,695,410.40	32,044,533.52	12	3,928,725.40
	Grand Totals	$0.00	$0.00	$0.00	$860,197.11	($786,800.08)	$577,230.39	$209,569.69		$455,305.10

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

Meeting: 09/18/14 05:30 PM
Department: Police Department
Category: Report
Prepared By: Johnnie Deas
Initiator: Paul Gardner
Sponsors:
DOC ID: 1690

SCHEDULED

MONTHLY REPORT (ID # 1690)

Georgetown PD - Monthly letter August 2014

MAYOR
JACK M. SCOVILLE, Jr.

City of Georgetown
POLICE DEPARTMENT
OFFICE (843) 545-4300
FAX (843) 520-5848

POLICE CHIEF
PAUL GARDNER

September 9, 2014

Honorable Mayor Jack M. Scoville, Jr.
and the Members of City Council
City of Georgetown, South Carolina

Dear Mayor Scoville and Council Members:

In August the department continued with the training of the four new recruits recently hired. A schedule was developed to insure they were prepared to meet the rigors of the South Carolina Criminal Justice Academy. I am very excited about this group of new employees, and they may very well be among the most talented groups I have had the pleasure of hiring as chief.

On August 19th, the department bid farewell to Officer Steven Holtzclaw. Steven has decided to go back to college on the GI Bill and pursue his degree. We wish Steven well, and he will be missed at the department.

At the end of August, the department filled its final positions with two certified officers and one non-certified recruit. The certified officers can be of immediate help to us on patrol, and we are thankful for that. For the recruits the department has requested stepped up academy class dates, and the South Carolina Criminal Justice Academy has been cooperating with these needs.

I attended an International Paper Community Advisory Committee meeting on August 20th. I brought the committee up to date on the improvements planned for Five Points, and the potential impact of this construction on traffic.

On August 26th, I attended Municipal Association training on the high risk areas of law enforcement liability. The department will be undergoing a thorough review of its policies in the near future with the help of a consultant to insure we are in compliance.

Sincerely,

Paul Gardner
Chief of Police

Attachments
PG: tws

2222 Highmarket Street
Georgetown, S.C. 29440

GEORGETOWN POLICE DEPARTMENT 2014 YEAR-TO-DATE ACTIVITY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
CALLS FOR SERVICE												

TOTAL CALLS FOR SERVICE **0**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
ARRESTS	104	111	99	81	111	115	130	106				

TOTAL ARRESTS **857**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
CRIMINAL INCIDENTS	113	86	94	142	201	146	189	196				
NON-CRIMINAL INCIDENTS	0	0	0	0	0	1	0	0				
DOMESTIC INCIDENTS	3	8	3	3	3	3	9	1				
TOTALS	116	94	97	145	204	150	198	197	0	0	0	0

TOTAL INCIDENTS **1201**

GEORGETOWN POLICE DEPARTMENT
2014 YEAR-TO-DATE ACTIVITY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
SPEEDING CITATIONS	206	168	171	160	196	136	153	129				
OTHER TRAFFIC CITATIONS	146	150	126	106	118	97	120	72				
WARNING - SPEEDING	174	163	122	162	138	136	133	98				
WARNING - OTHER	124	140	121	113	117	102	73	96				
PARKING CITATIONS	8	2	3	1	6	4	22	9				
TOTALS	658	623	543	542	575	475	501	404	0	0	0	0

TOTAL CITATIONS 4321

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATE ACCIDENTS	40	44	39	32	45	39	38	36				
PARKING LOT ACCIDENTS	11	23	12	14	18	17	19	21				
TOTALS	51	67	51	46	63	56	57	57	0	0	0	0

TOTAL ACCIDENTS 448

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 09/18/14 05:30 PM
Department: Fire Department
Category: Report
Prepared By: Amy Skidmore
Initiator: Joey Tanner
Sponsors:
DOC ID: 1684

MONTHLY REPORT (ID # 1684)

August 2014 Fire Report

The FIRE Report

A monthly report of Fire Department activities to City Council

September 2014

Fire Prevention Bureau

	2014 August
Inspections	51
Violations Found	47
Buildings without Violations	11
Buildings Cleared of Violations	9
Violations Corrected	28
Violations Not Corrected	10
3rd Party Inspection Review	11

Assemblies Inspected:	12
Business Inspected:	21
Educational Buildings Inspected:	0
Hazardous Buildings Inspected:	0
Factories Inspected:	1
Institutionals Inspected:	3
Mercantiles Inspected:	12
Residentials Inspected:	2
Storage Buildings Inspected:	0

Construction Meetings:	0
Plans Review:	0
Test Conducted:	1
Compliance Issues:	0
Complaints Reviewed:	0
Business License:	1
Citation Issued:	0

Public Education

Programs	4
Participants	295

Suppression Division

A Brief Look at Emergency Responses

August 2014

1. One Medical Call
2. Four Medical Calls
3. Two Medical Calls
4. Three Medical Calls
5. Two Medical Calls
6. Four Medical Calls
7. Three Medical Calls; One Detector Activation; One Overheated Motor
8. One Medical Call; One Brush Fire; One wiring short
9. One Flood Assessment; Two Detector Activations; One MVA; One Power line down; Two Wiring Shirt Circuit
10. Three Medical Calls; One Structure Fire; One Alarm activation; One lighting strike; One flood assessment
11. One Medical Call; One MVA; One Detector Activation
12. Four Medical Calls; One MVA; One Detector Activation
13. One Medical Call; One Smoke Scare; One Mutual Aid Standby
14. Three Medical Calls
15. Five Medical Calls; Two MVA; One Cooking Fire
16. Three Medical Calls; One MVA
17. One MVA
18. Four Medical Calls; One Alarm Activation; One Electrical Short
19. One Detector Activation
20. Three Medical Calls; One MVA
21. Two Medical Calls; One MVA
22. Two Medical Calls; One MVA
23. One Medical Call; Two MVA; Flood Assessment
24. Four Medical Calls; One MVA
25. Three Medical Calls
26. Four Medical Calls; One Gas Leak; Power Line down
27. One Medical Call; One Alarm Activation; One Trash Fire; One Mutual Aid Standby
28. Two Medical Calls; One Detector Activation
29. Two Medical Calls; One Building Fire
30. Four Medical Calls; One Electrical Short
31. One Medical Call

Total Call Volume	August 2014	August 2013	Year to Date 2014	Year to Date 2013
As defined by the National Fire Incident Report System				
Fires	5	3	59	42
Rescue Calls/EMS	86	77	644	573
Hazardous Conditions	25	20	273	262
Service Calls	18	21	170	154
Good Intent Calls	4	4	43	32
False Alarms	11	15	90	74
Weather/Flood	4	1	15	4
Special Incident Type	6	3	55	32
Total Calls	159	144	1349	1173

Save/Loss Analysis

	Losses	Property Values
August 2014	$ 80,100	$ 555,100
August 2013	$ 1,551	$ 4,301
Year to Date	$ 445,207	$ 37,758,359

Property values are estimates based on the Georgetown County Assessor's Office 2006 Market Values.

Mutual Aid Calls

	August	YTD
To Georgetown County Fire	0	8
To Midway Fire	1	8
To other Departments	0	0
From Georgetown County Fire	0	1
From Midway	0	0
From other Departments	0	1

	August	
Staff Training Hours	781.04	7735.02

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 09/18/14 05:30 PM
Department: Public Services
Category: Report
Prepared By: Jonathan Heald
Initiator: Jonathan Heald
Sponsors:
DOC ID: 1694

MONTHLY REPORT (ID # 1694)

Public Services June and July 2014 Monthly Reports

PUBLIC SERVICES
MONTHLY REPORT
JUNE 2014

PUBLIC SERVICES DEPARTMENT – Jonathan Heald, PE, Director

June was an un-eventful month for the Public Services Department as we provide basic services for the City.

PUBLIC WORKS DIVISION– Sterling Geathers, Manager

Parks and Grounds worked on maintaining the right-of way, parks and grounds through-out the City, and backfilled our Solid Wastes Division with garbage collection

Streets and Sidewalks processed ten work orders for sidewalk repairs and potholes, and backfilled our Solid Wastes Division with garbage collection

Solid Waste processed seventy-five work-orders. The Solid Waste Chart highlights the amount of waste collected in June and for the proceeding twelve months.

FLEET SERVICES DIVISION – Glen Dixon, Manager

For the month there were 85 vehicle repairs, 16 Preventive Maintenance Services and 25 sets of tires repaired or replaced. The center remains approximately 55 vehicles behind in its preventative maintenance schedule. The table below indicates the gallons of fuel distributed in June and the previous twelve months.

	AVERAGE	2014						2013						
		JUN	MAY	APR	MAR	FEB	JAN	DEC	NOV	OCT	SEP	AUG	JUL	JUN
GAS	4462	4537	4342	4383	4489	4148	4830	4212	3126	4660	4331	4733	4913	n/a
DIESEL	3635	3599	3609	4146	3030	3372	3945	4098	3964	4141	3427	3585	3545	n/a

WATER UTILITIES DIVISION – Will Cook, Manager

Water Treatment Plant (WTP) continued to treat drinking water for the City. The three Water Charts reflect the totals for the month and the twelve month trends.

WasteWater Treatment Plant (WWTP) experienced one violation, TSS removal efficiency, of our NPDES Permit for the month of June. The three Wastewater Charts reflect the totals for the month and the twelve month trends.

Drinking Water Distribution completed 141 work orders and continued to address completing the AMI project by replacing approximately 87 water meters.

Wastewater Collection completed 51 work orders, with 41 of them dealing with back-ups.

Stormwater Collection completed 86 work orders, with a focus on clearing clogged inlets and pipes.

Pump Maintenance completed 32 work orders, associated with work at the WTP and WWTP all our pumps, lift stations, and booster pumps.

PUBLIC SERVICES
MONTHLY REPORT
JUNE 2014

System Cleaning cleaned 3,840 feet of wastewater mains, 4,315 feet of stormwater mains and 2,950 feet of stormwater ditches in June. The attached map highlights the areas cleaned.

Palmetto Underground Plant Protection Services (PUPPS) as a member of PUPPS we completed 287 requests to mark the City's underground water, wastewater and stormwater infrastructure.

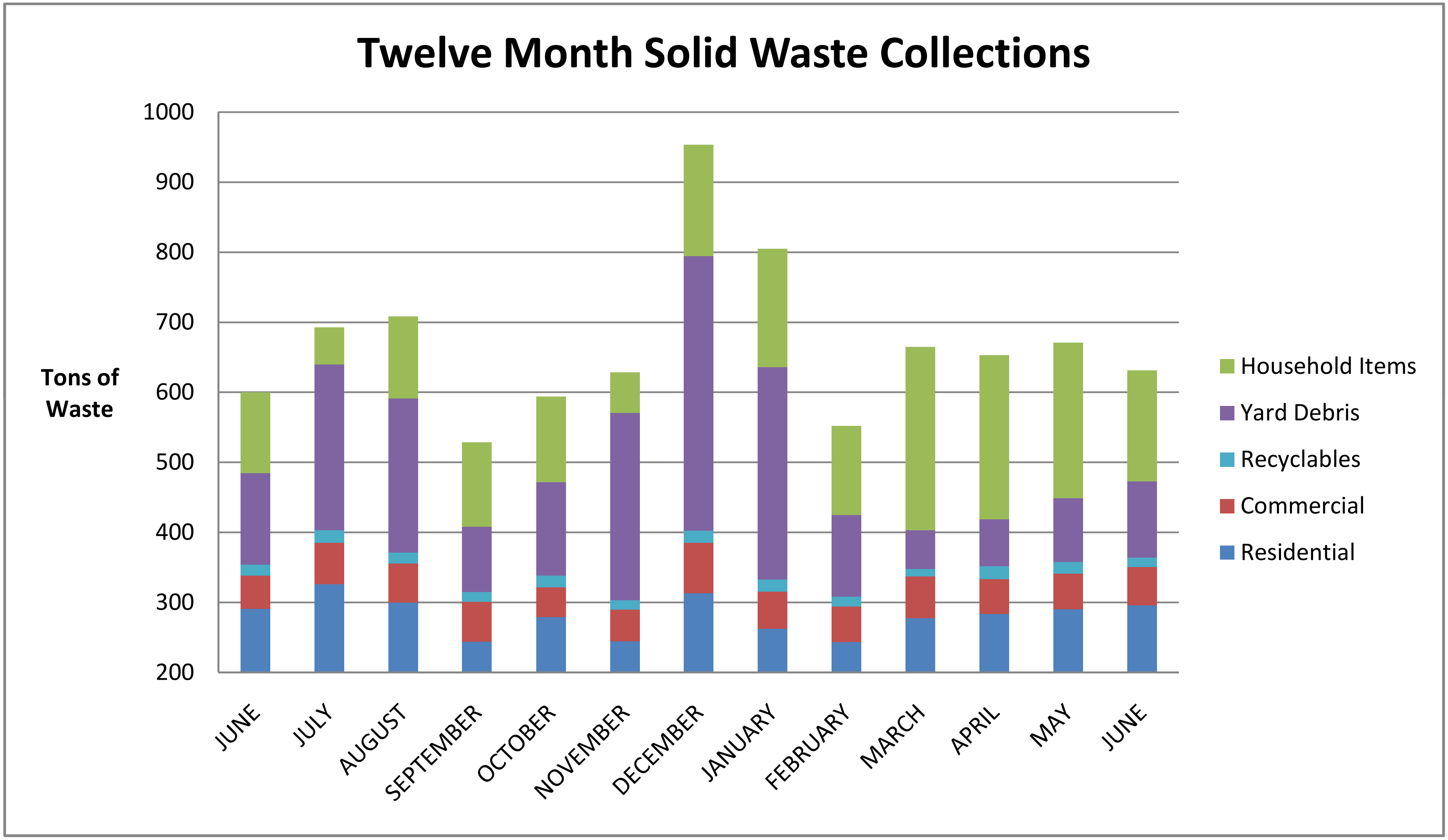
ENGINEERING – Vacant, Assistant Engineer

Public Improvement Projects

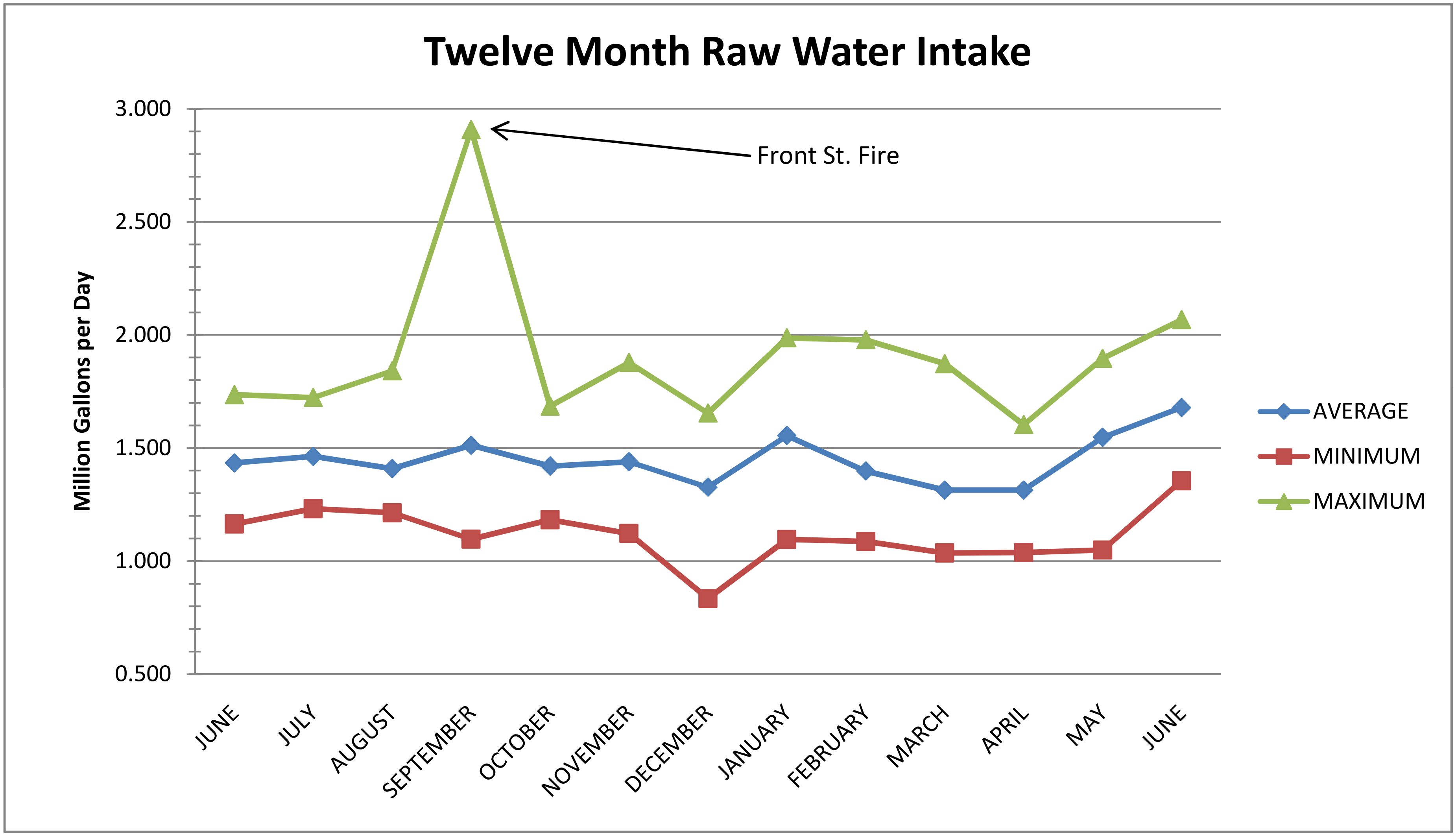
Rainey Park Stabilization We have worked with Coastal Structures on a proposal to finish the rehabilitation work to this Park and Fountain.
Municipal Center South Water Tank the construction of a new 250K water tank was awarded to Caldwell for $1.4M. The Tank is out of the ground and visible and connections between the Tank and the distribution system continue.
17/701 Roadway Improvements continued utility coordination on this DOT project and the City's requirement to relocate utilities in the corridor. Our current plan is to move forward with as much of the utility relocation in advance of the DOT construction. We continue to work on easement acquisition for the project. And notified DOT of flooding in the project area during thunderstorms.
Morgan Park Learning Center Work on utilizing the $15K IP Grant to enhance Morgan Park is on hold, pending a new assistant engineer to work with various agencies on developing the appropriate language for the signs to highlight the history and ecology of the area. The plan is to create a self guide walking tour with educational signage through-out the park.
Broad Street and Screven Street Day Dock is a project supported by a Boating Infrastructure Grant, and was awarded to Seven Seas Marine Construction. This project will replace the existing decking with Ipe/Brazilian Hardwood, similar to the decking on the Harborwalk.

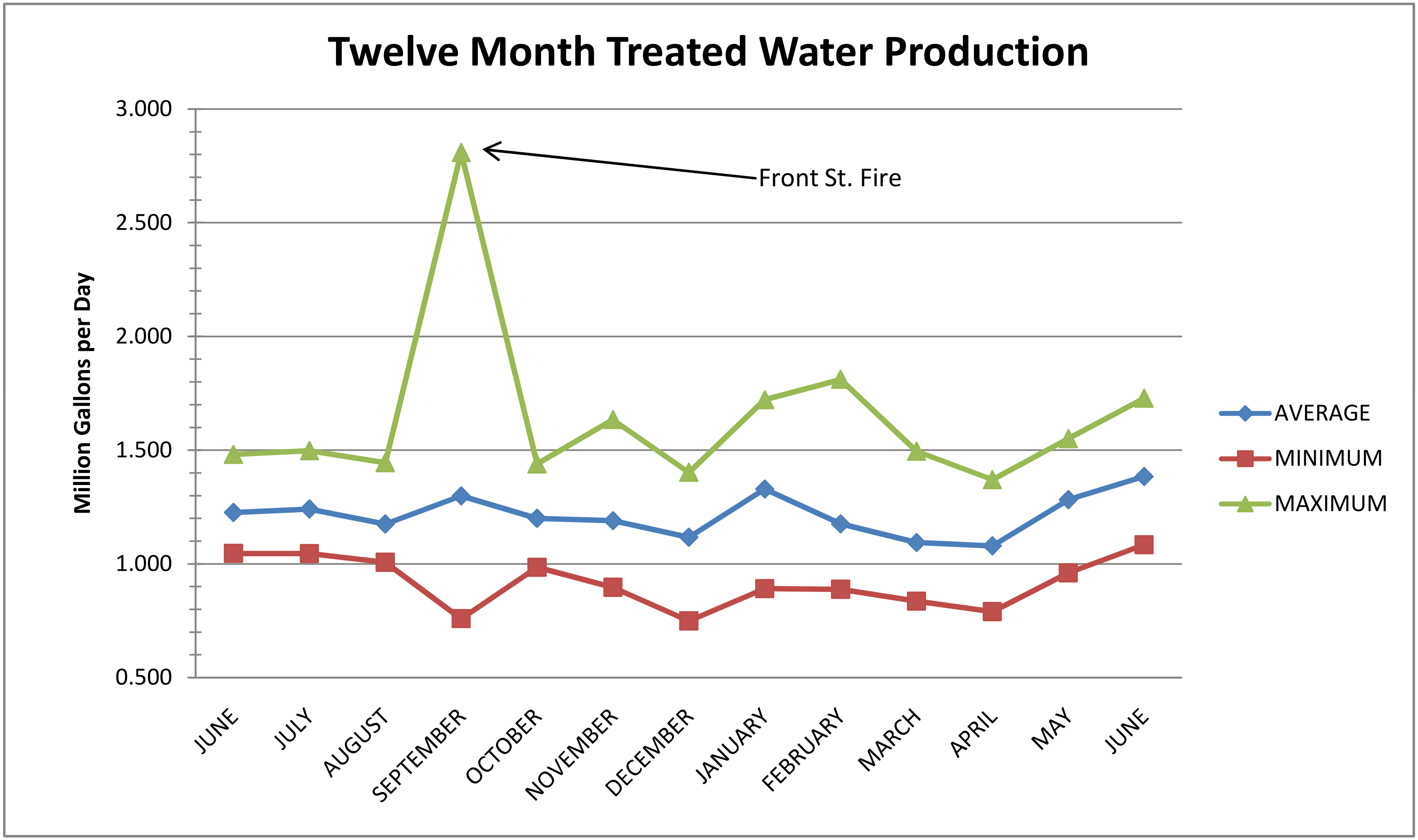
Private Development Projects

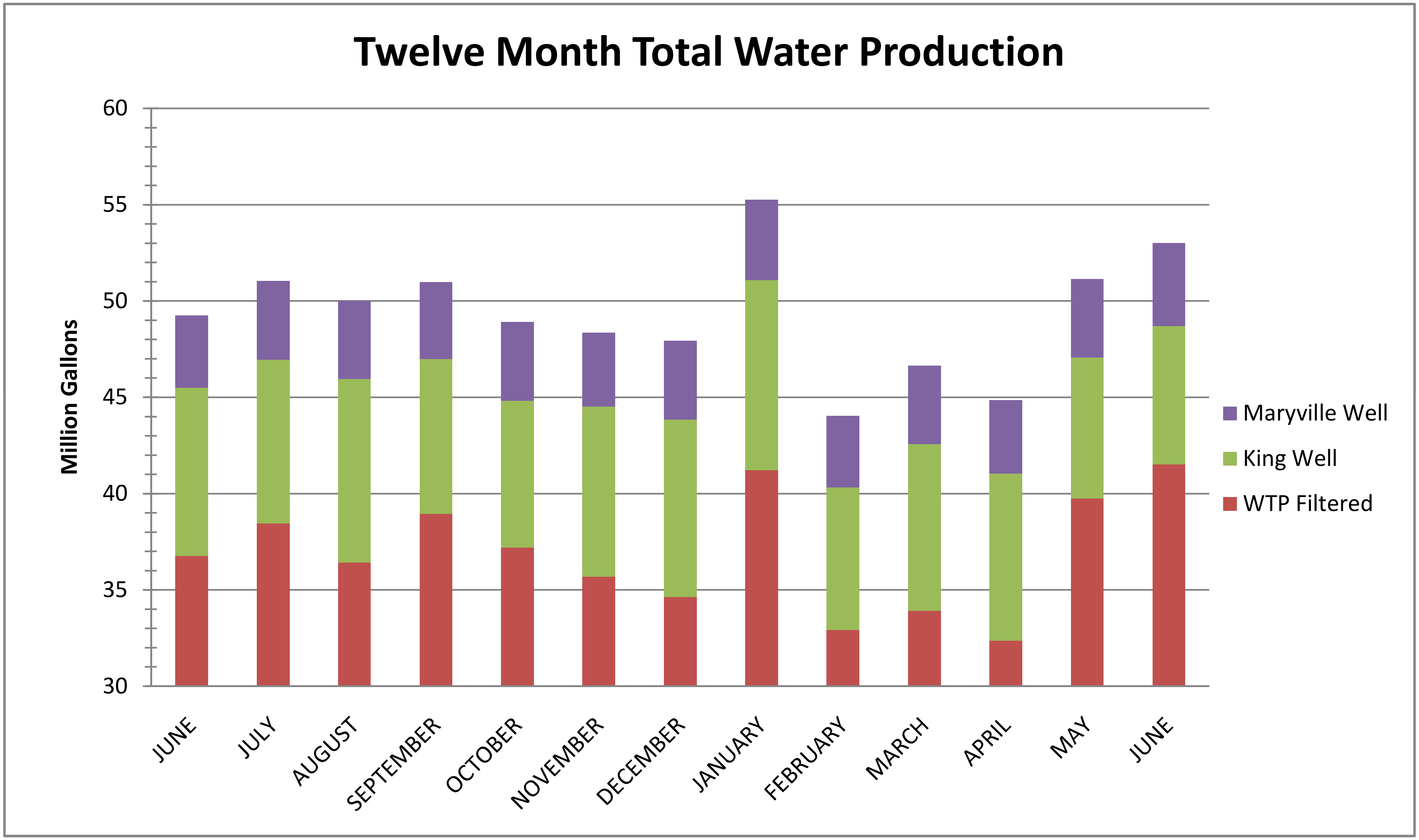
Plantations and Winyah Bay Work continues for the development of this eighty acre tract with approximately 160 home sites.

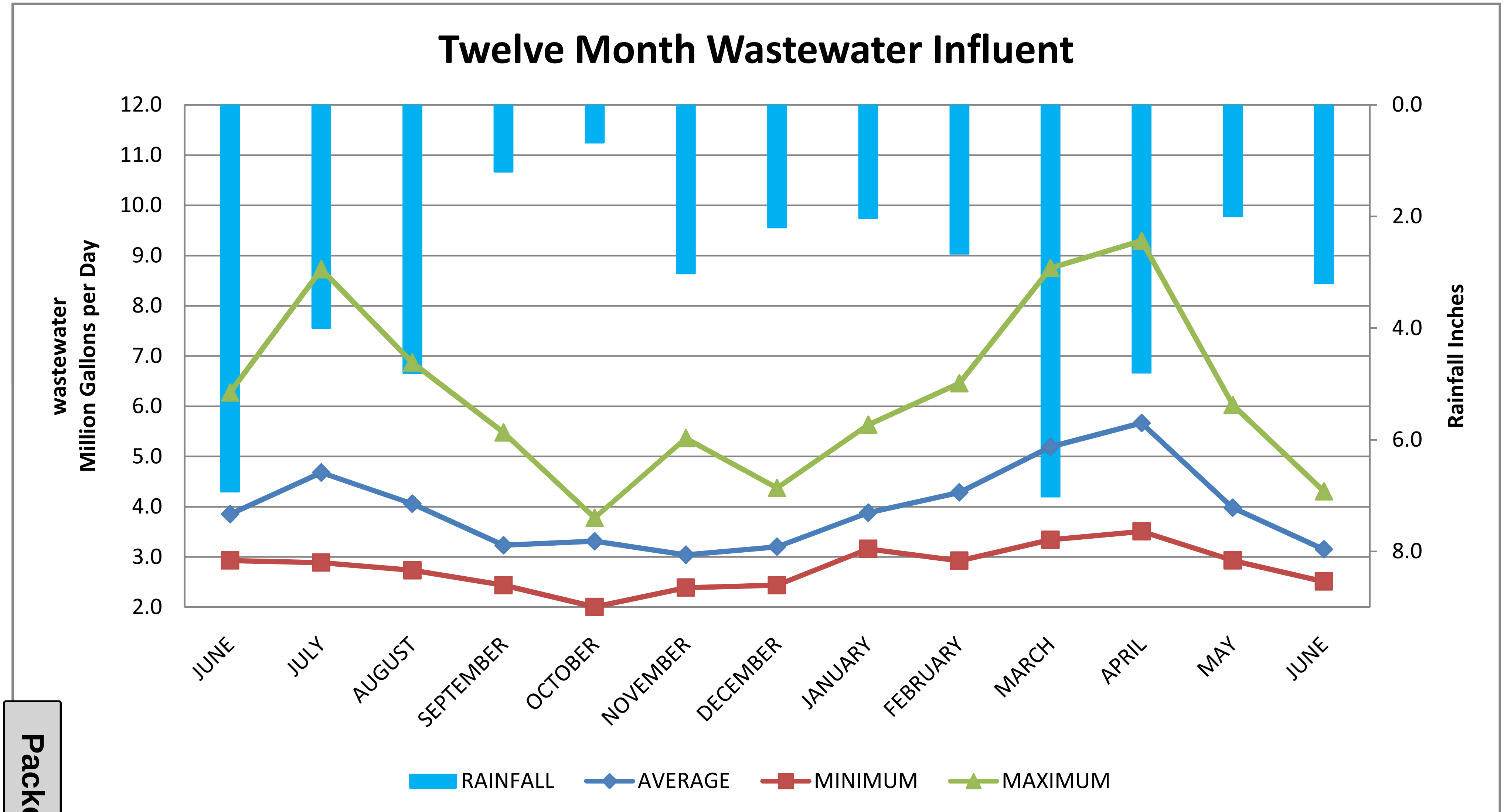


Twelve Month Solid Waste Collections
Tons of Waste
1000
900
800
700
600
500
400
300
200
JUNE
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER
JANUARY
FEBRUARY
MARCH
APRIL
MAY
JUNE
Household Items
Yard Debris
Recyclables
Commercial
Residential

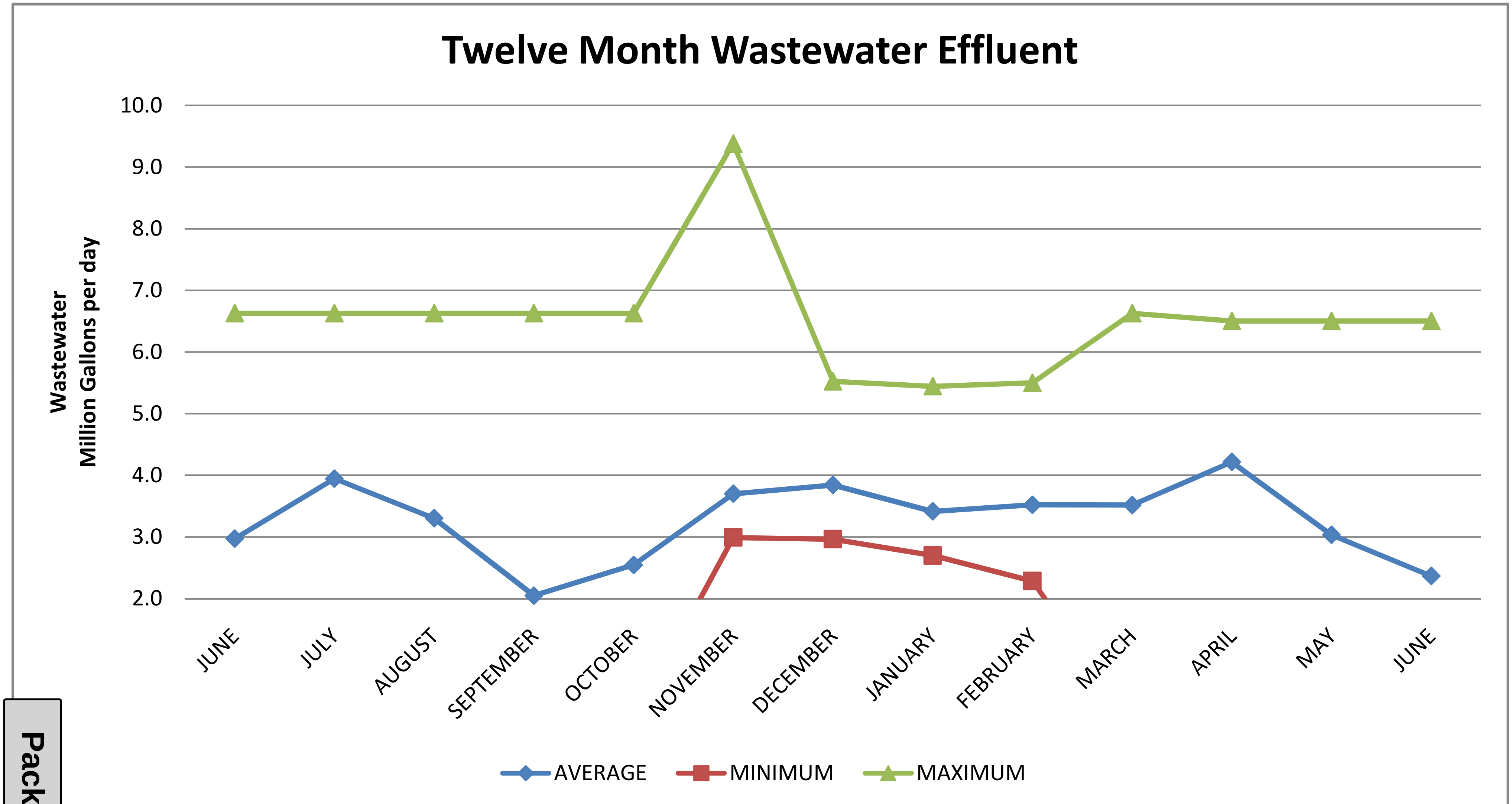

Twelve Month Raw Water Intake
Million Gallons per Day
3.000
2.500
2.000
1.500
1.000
0.500
Front St. Fire
JUNE
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER
JANUARY
FEBRUARY
MARCH
APRIL
MAY
JUNE
AVERAGE
MINIMUM
MAXIMUM

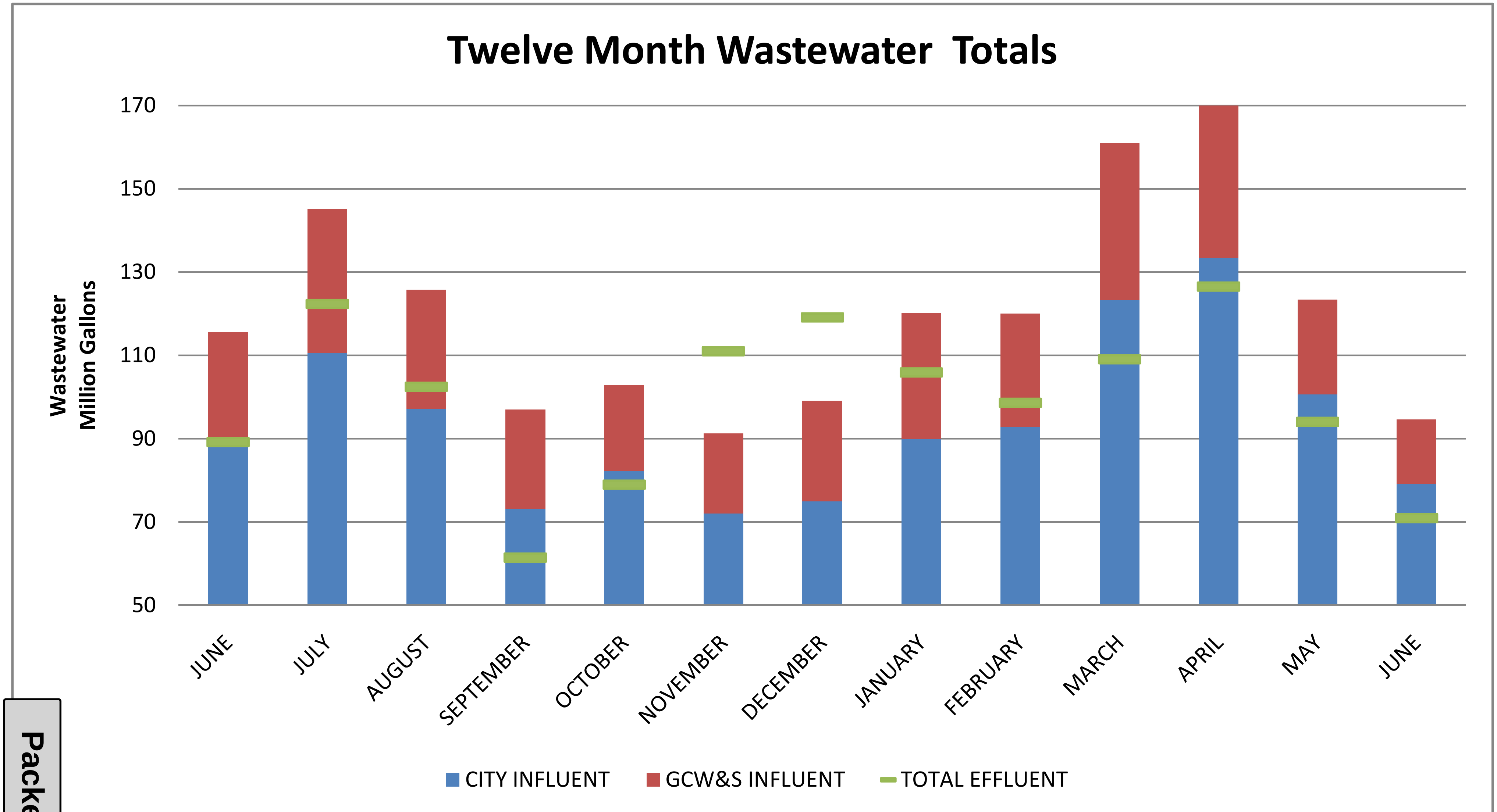

Twelve Month Treated Water Production
Million Gallons per Day
3.000
2.500
2.000
1.500
1.000
0.500
Front St. Fire
JUNE
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER
JANUARY
FEBRUARY
MARCH
APRIL
MAY
JUNE
AVERAGE
MINIMUM
MAXIMUM


Twelve Month Total Water Production
60
55
50
45
40
35
30
Million Gallons
JUNE
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER
JANUARY
FEBRUARY
MARCH
APRIL
MAY
JUNE
Maryville Well
King Well
WTP Filtered

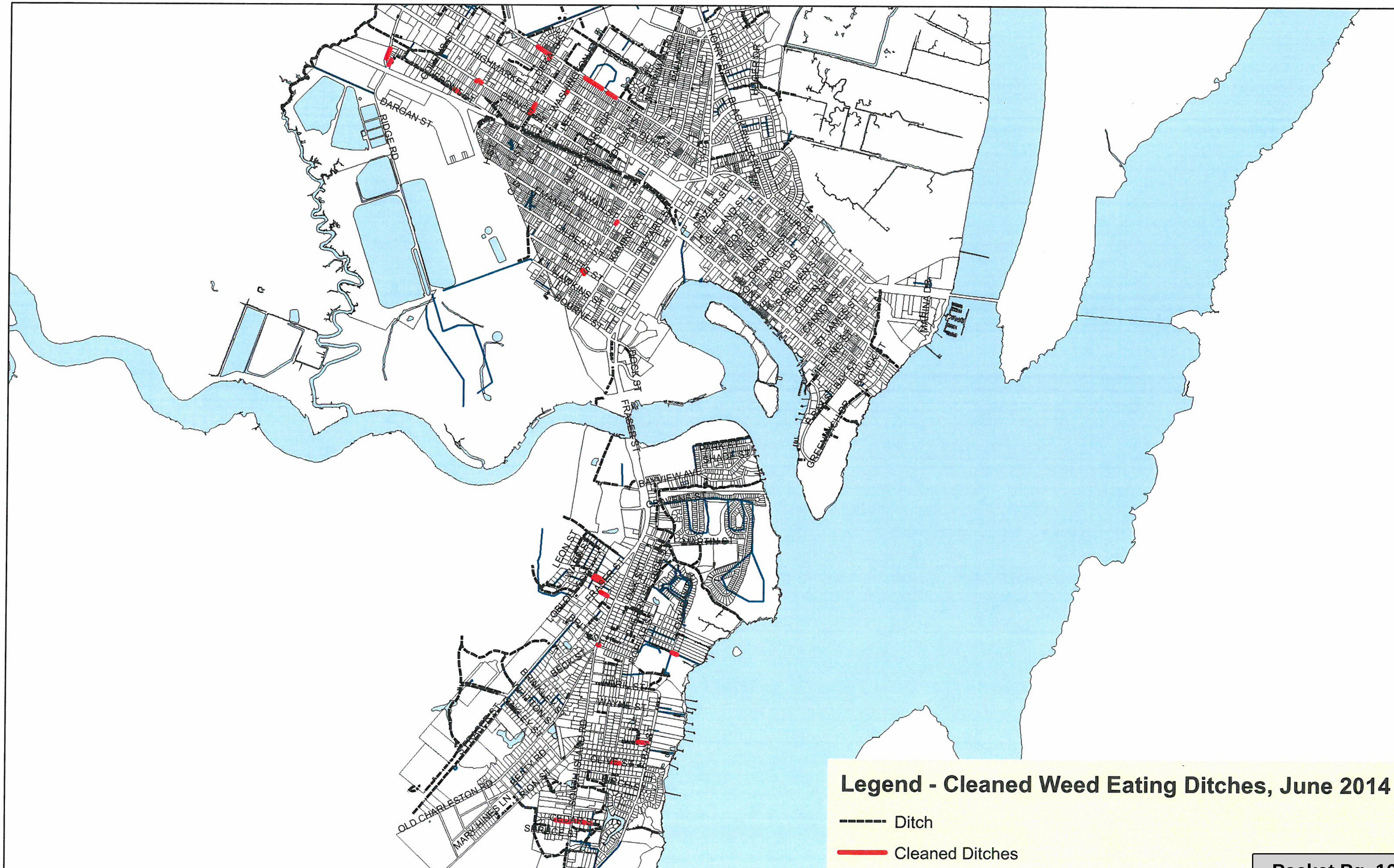


Twelve Month Wastewater Influent
12.0
11.0
10.0
9.0
8.0
7.0
6.0
5.0
4.0
3.0
2.0
wastewater
Million Gallons per Day
0.0
2.0
4.0
6.0
8.0
Rainfall Inches
JUNE
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER
JANUARY
FEBRUARY
MARCH
APRIL
MAY
JUNE
RAINFALL
AVERAGE
MINIMUM
MAXIMUM


Twelve Month Wastewater Effluent
10.0
9.0
8.0
7.0
6.0
5.0
4.0
3.0
2.0
Wastewater
Million Gallons per day
JUNE
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER
JANUARY
FEBRUARY
MARCH
APRIL
MAY
JUNE
AVERAGE
MINIMUM
MAXIMUM


Twelve Month Wastewater Totals
Wastewater
Million Gallons
170
150
130
110
90
70
50
JUNE
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER
JANUARY
FEBRUARY
MARCH
APRIL
MAY
JUNE
CITY INFLUENT
GCW&S INFLUENT
TOTAL EFFLUENT


Legend - Cleaned Wastewater Mains, June 2014
Wastewater Mains
Date_Clean
June 2014
HARRELSON ST
FRASER ST
S FRASER ST
GREENWICH DR
MARTIN ST
MONTFORD RD
COOK ST
DOCK ST
WAYNE ST
WILKINSON ST
BAYVIEW AVE
KAUFFMAN ST
ROSEMARY ST
OLIVE ST
DAWSON ST


DARGAN ST
RIDGE RD
ROCK ST
FRASER ST
MARINA DR
BAYVIEW AVE
LEON ST
WAYNE ST
OLD CHARLESTON RD
MARY HINES LN
Legend - Cleaned Weed Eating Ditches, June 2014
Ditch
Cleaned Ditches

PUBLIC SERVICES
MONTHLY REPORT
July 2014

PUBLIC SERVICES DEPARTMENT – Jonathan Heald, PE, Director

On the 8th two events occurred. First while working on a water main near the Port Authority Tank the isolation valve failed and drained the tank. Second, while connecting the new South Tank to the system the water main ruptured. The combination of these two events resulted in a loss of system pressure and necessitated an emergency boil order. Our staff in the field and at the plant worked extended hours to repair the failures and restore normal service to our customers.

And after staring out dry the month ended very wet with major storms producing 6.95 inches of rainfall in the last twelve days. The largest was a 2.12 inch event on the 31st. While the pond at City Hall functioned very well and no damage was reported, our crews were busy with flooding in other parts of the City.

PUBLIC WORKS DIVISION– Sterling Geathers, Manager

Parks and Grounds worked on maintaining the right-of way, parks and grounds through-out the City, and backfilled our Solid Wastes Division with garbage collection

Streets and Sidewalks processed ten work orders for sidewalk repairs and potholes, and backfilled our Solid Wastes Division with garbage collection

Solid Waste processed sixty-nine work-orders. The Solid Waste Chart highlights the amount of waste collected in July and for the proceeding twelve months.

FLEET SERVICES DIVISION – Glen Dixon, Manager

For the month there were 97 vehicle repairs, 15 Preventive Maintenance Services and 27 sets of tires repaired or replaced. The center lost no ground but remains approximately 55 vehicles behind in its preventative maintenance schedule. The table below indicates the gallons of fuel distributed in June and the previous twelve months.

	AVERAGE	2014							2013					
		JUL	JUN	MAY	APR	MAR	FEB	JAN	DEC	NOV	OCT	SEP	AUG	JUL
GAS	4518	5188	4537	4342	4383	4489	4148	4830	4212	3126	4660	4331	4733	4913
DIESEL	3648	3804	3599	3609	4146	3030	3372	3945	4098	3964	4141	3427	3585	3545

WATER UTILITIES DIVISION – Will Cook, Manager

Water Treatment Plant (WTP) in addition to treating drinking water for the City , the WTP nearly equaled the product day for the Front Street Fire in order to keep with the two failures July 8th. The three Water Charts reflect the totals for the month and the twelve month trends.

WasteWater Treatment Plant (WWTP) experienced several violations of our NPDES Permit this month. Two for pH, one for, TSS removal efficiency, and one for total TSS. The three Wastewater Charts reflect the totals for the month and the twelve month trends.

PUBLIC SERVICES
MONTHLY REPORT
July 2014

Drinking Water Distribution completed 241 work orders and continued to address completing the AMI project by replacing approximately 183 water meters.

Wastewater Collection completed 27 work orders, with 24 of them dealing with back-ups.

Stormwater Collection completed 114 work orders, with a focus on clearing clogged inlets and pipes.

Pump Maintenance completed 31 work orders, associated with work at the WTP and WWTP all our pumps, lift stations, and booster pumps.

System Cleaning cleaned 33,727 feet of wastewater mains, and 12,369 feet of stormwater mains this month. The attached map highlights the areas cleaned.

Palmetto Underground Plant Protection Services (PUPPS) as a member of PUPPS we completed 300 requests to mark the City's underground water, wastewater and stormwater infrastructure.

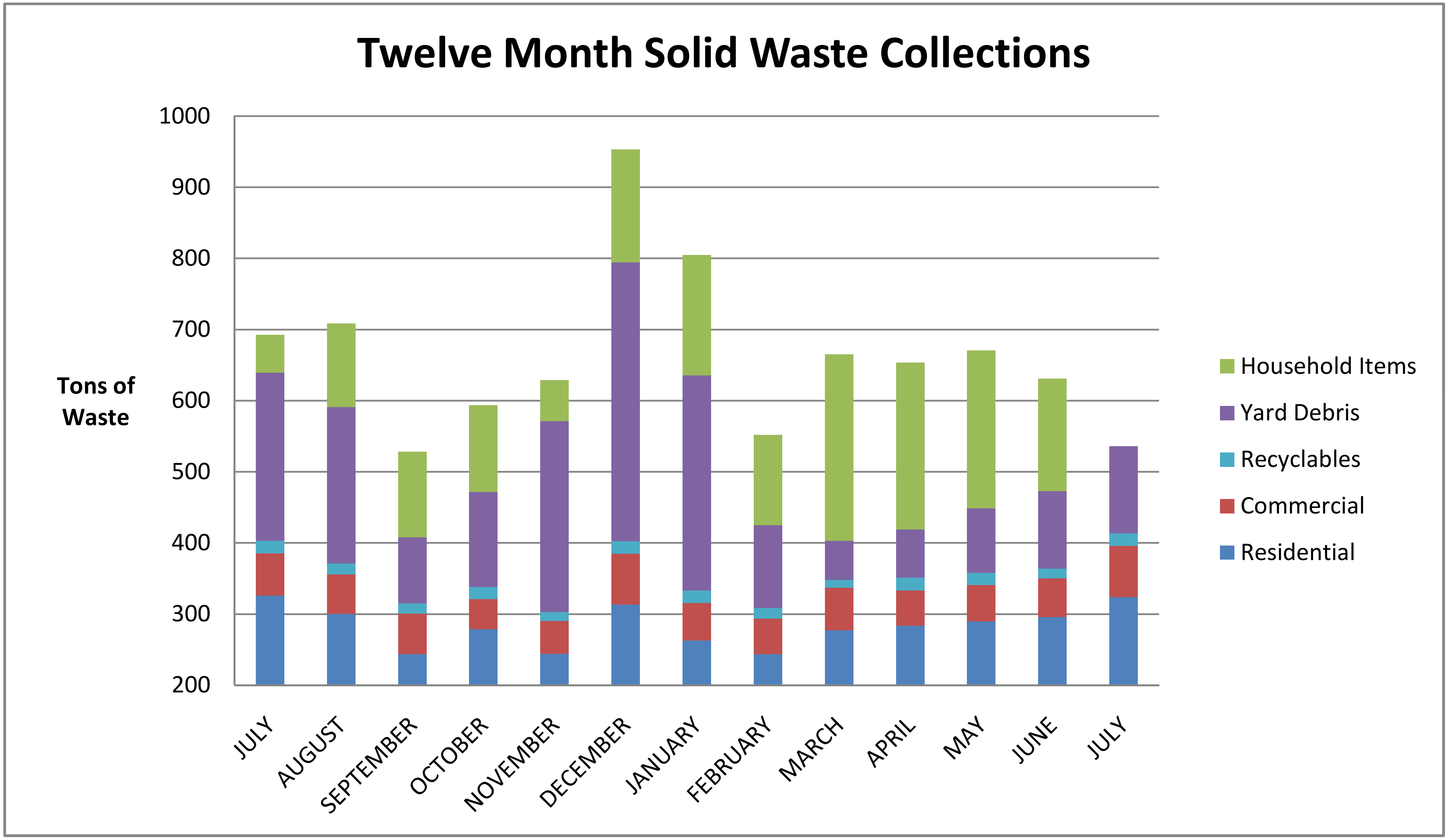
ENGINEERING – Vishal Rai, EI, Assistant Engineer

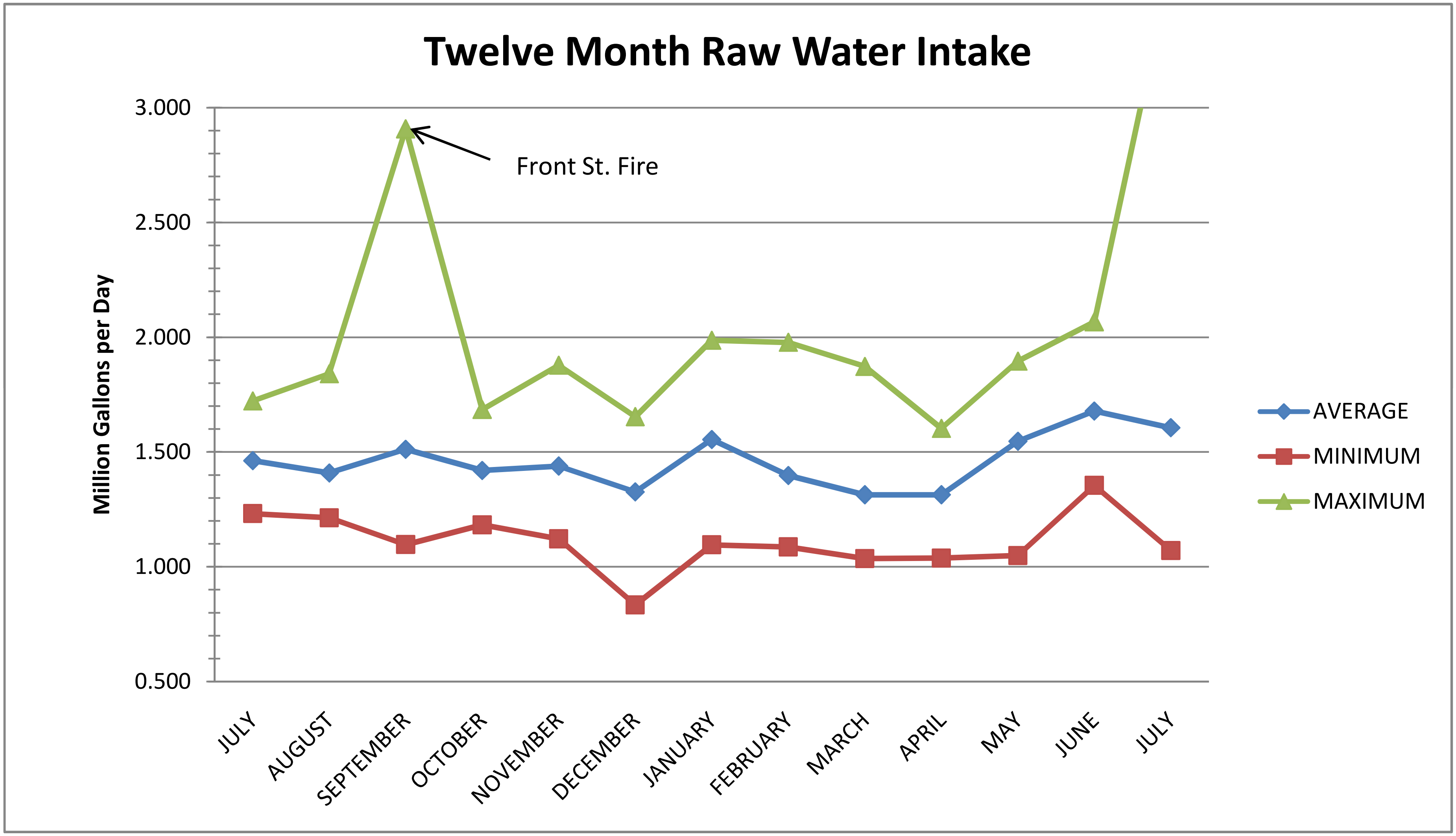
Public Improvement Projects

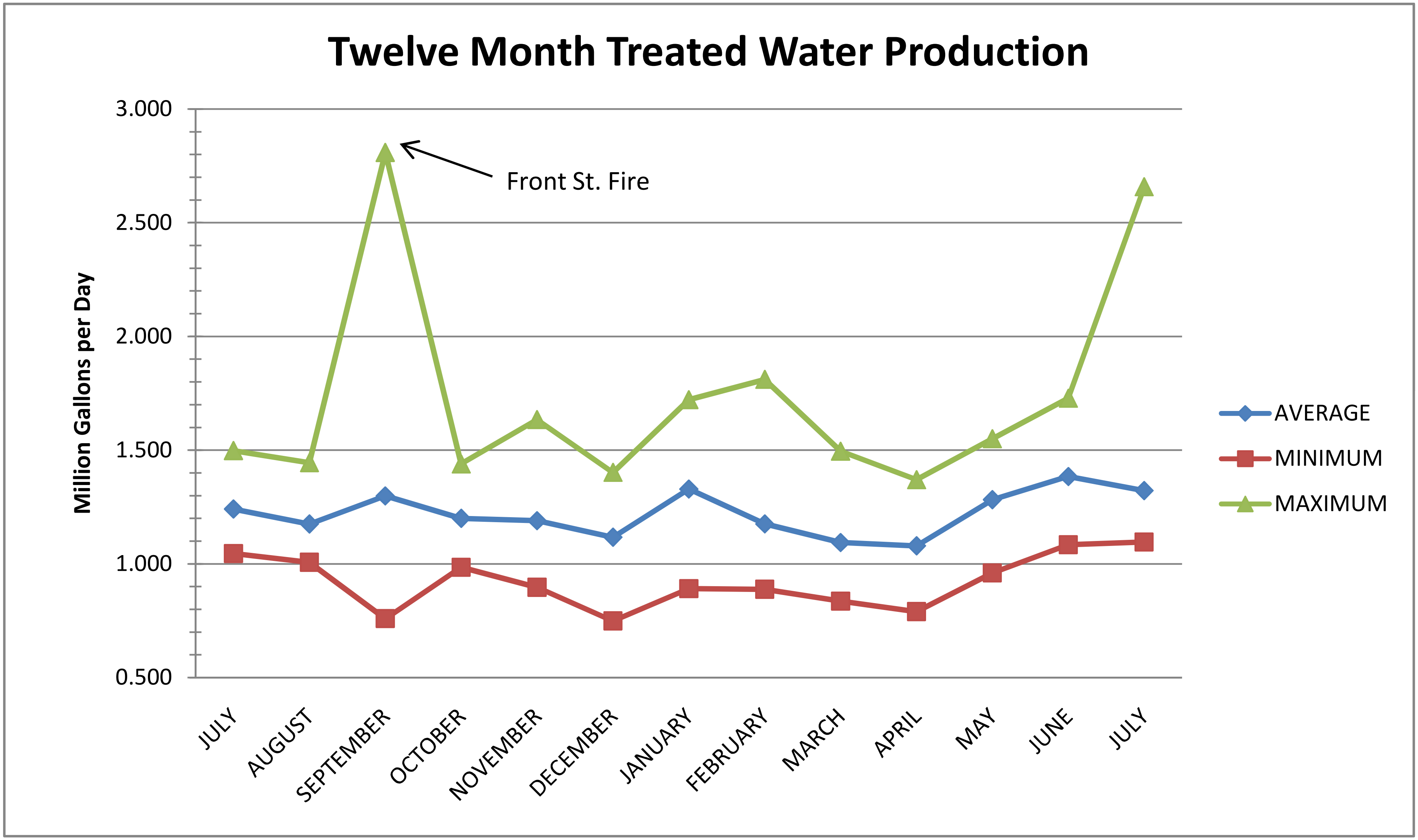
Rainey Park Stabilization We have worked with Coastal Structures on a proposal to finish the rehabilitation work to this Park and Fountain.
Municipal Center South Water Tank the construction of a new 250K water tank was awarded to Caldwell for $1.4M. The Tank is out of the ground and visible and connections between the Tank and the distribution system continue.
17/701 Roadway Improvements continued utility coordination on this DOT project and the City's requirement to relocate utilities in the corridor. We continue to work on easement acquisition for the project, and notified DOT of flooding in the project area and the loss of traffic lanes during thunderstorms.
Morgan Park Learning Center Work on utilizing the $15K IP Grant to enhance Morgan Park is on hold, pending a new assistant engineer to work with various agencies on developing the appropriate language for the signs to highlight the history and ecology of the area. The plan is to create a self guide walking tour with educational signage through-out the park.
Broad Street and Screven Street Day Dock is a project supported by a Boating Infrastructure Grant, and was awarded to Seven Seas Marine Construction. This project will replace the existing decking with Ipe/Brazilian Hardwood, similar to the decking on the Harborwalk.

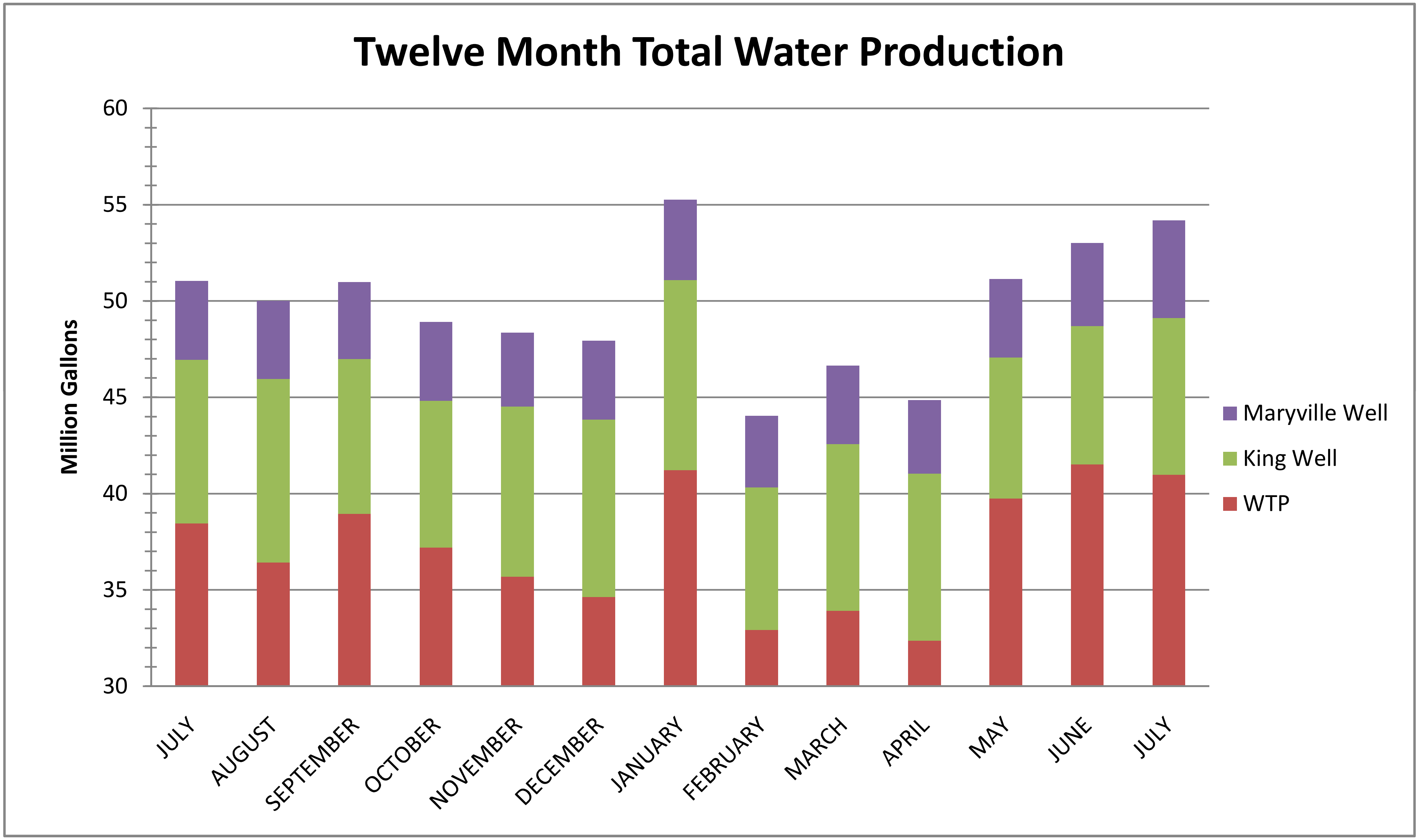
Private Development Projects

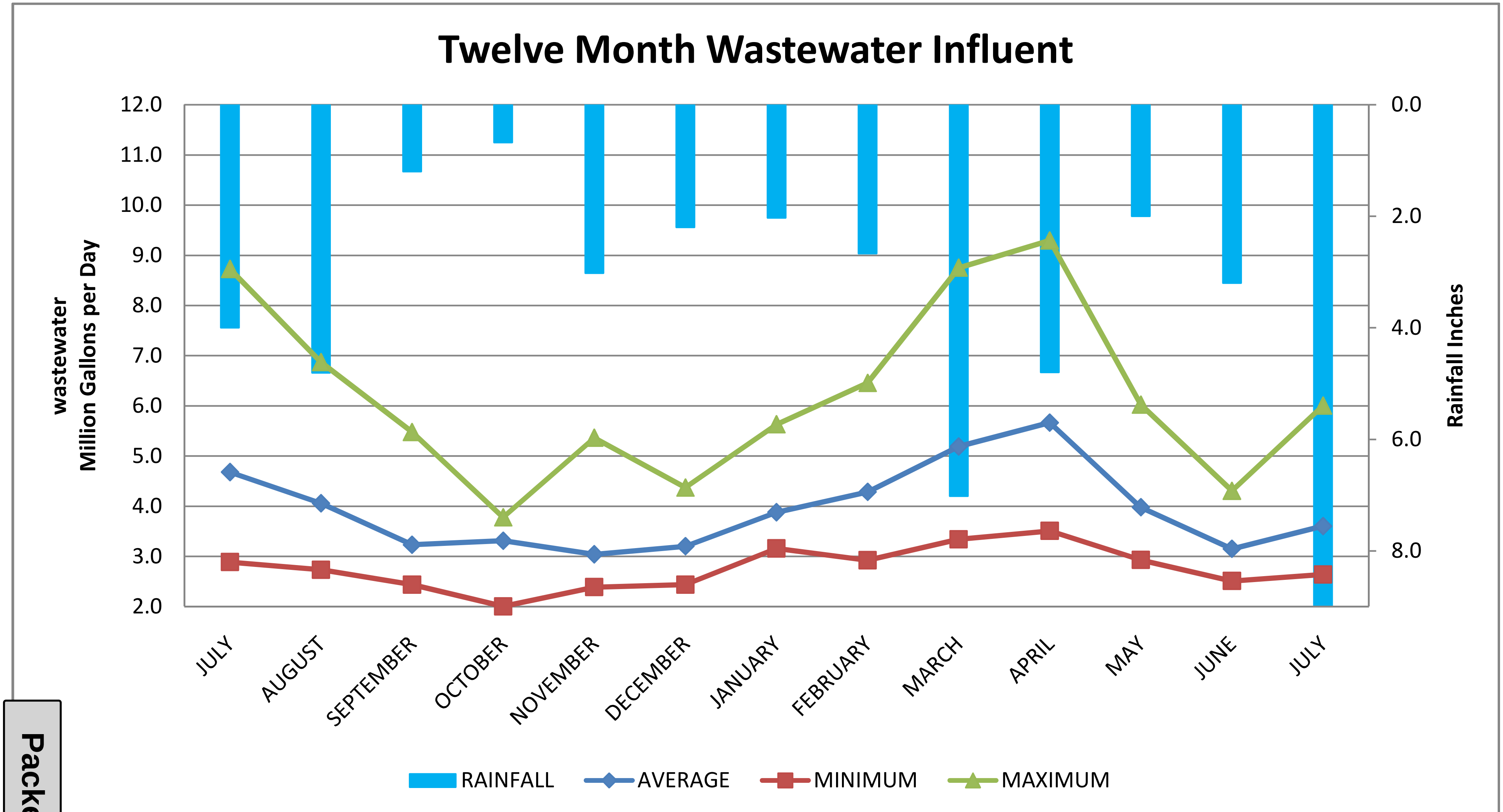
Plantations and Winyah Bay Work continues for the development of this eighty acre tract with approximately 160 home sites.

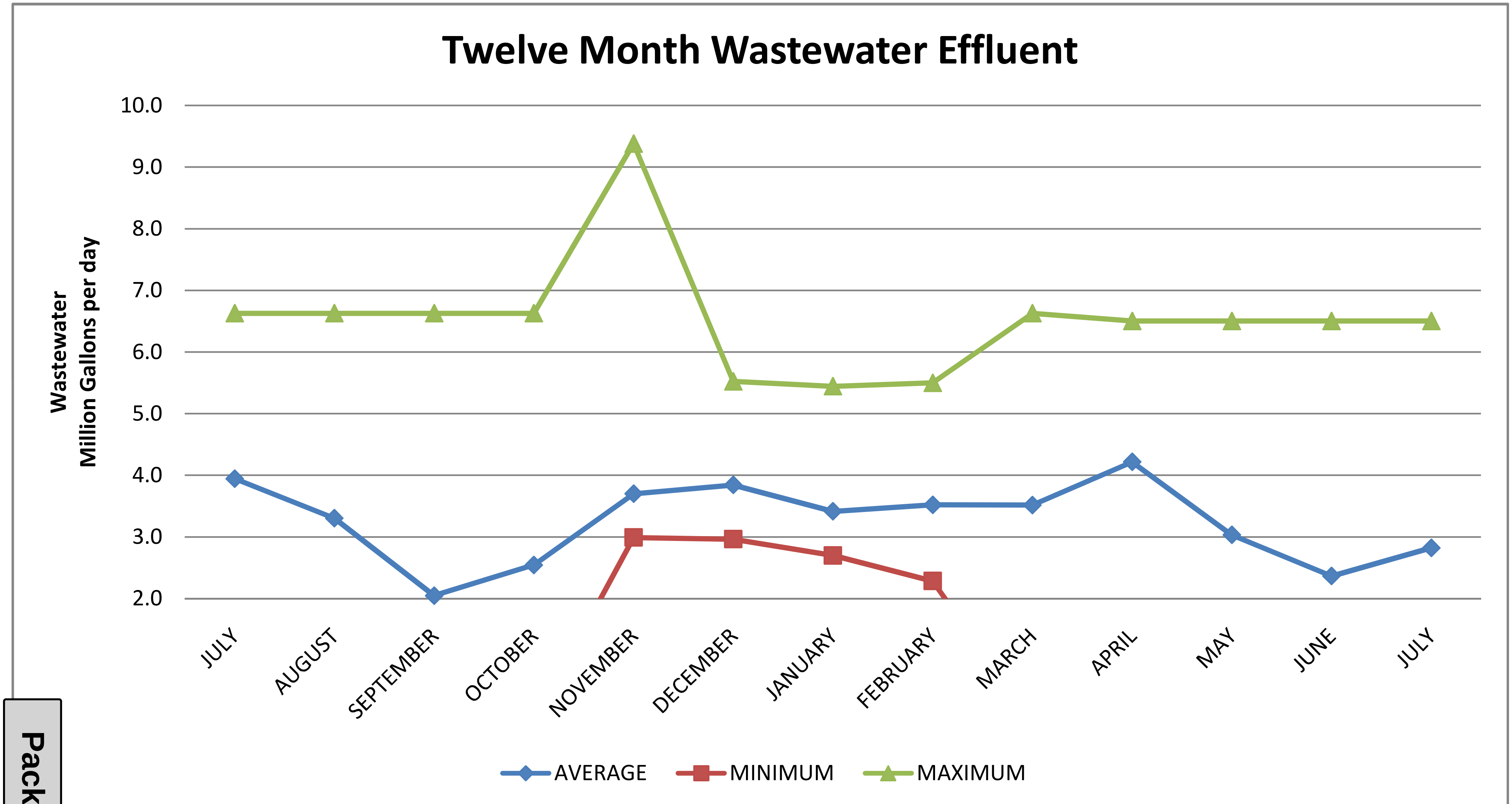

Twelve Month Solid Waste Collections
Tons of Waste
1000
900
800
700
600
500
400
300
200
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER
JANUARY
FEBRUARY
MARCH
APRIL
MAY
JUNE
JULY
Household Items
Yard Debris
Recyclables
Commercial
Residential


Twelve Month Raw Water Intake
Million Gallons per Day
3.000
2.500
2.000
1.500
1.000
0.500
Front St. Fire
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER
JANUARY
FEBRUARY
MARCH
APRIL
MAY
JUNE
JULY
AVERAGE
MINIMUM
MAXIMUM

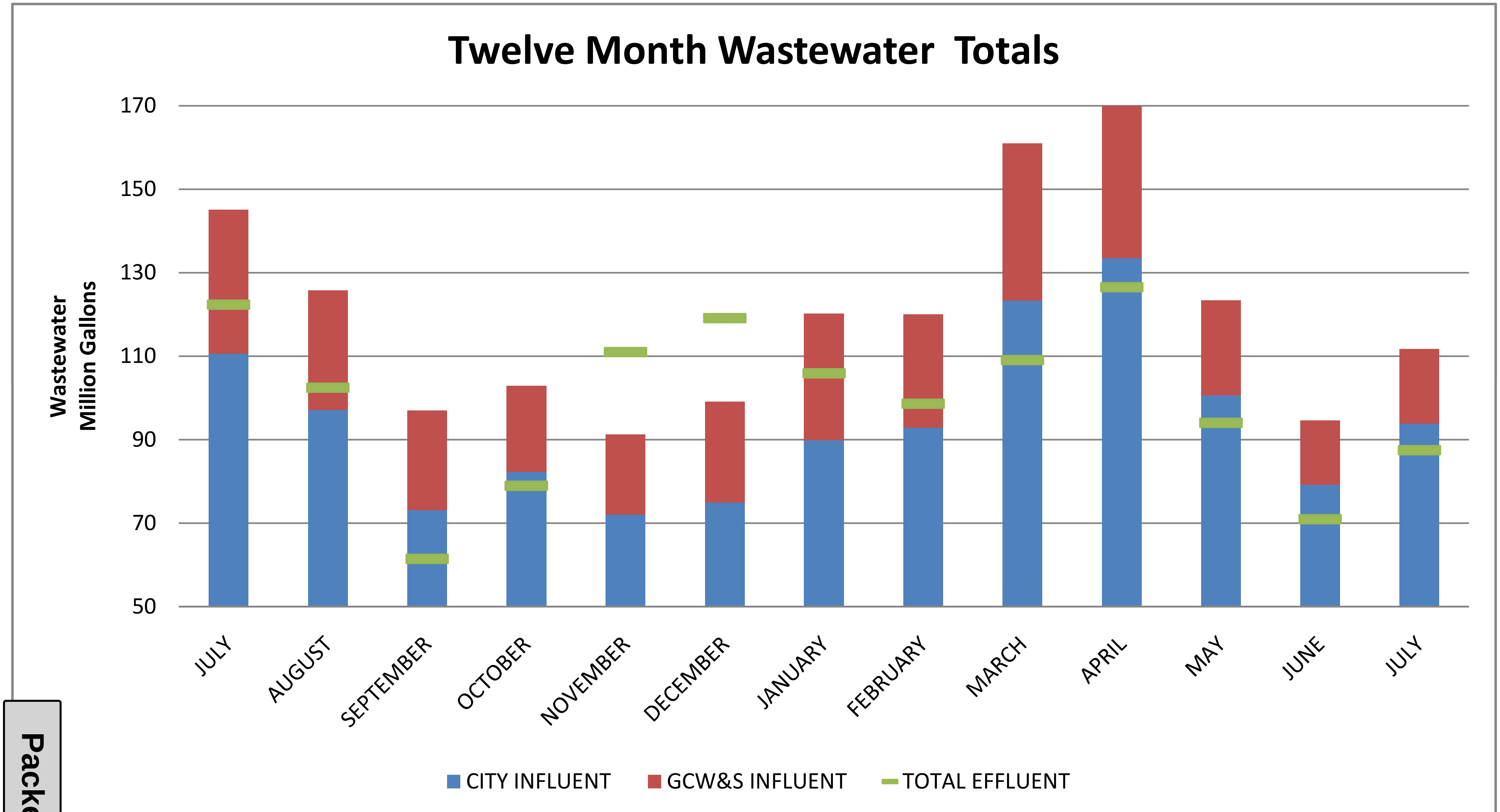

Twelve Month Treated Water Production
Million Gallons per Day
3.000
2.500
2.000
1.500
1.000
0.500
Front St. Fire
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER
JANUARY
FEBRUARY
MARCH
APRIL
MAY
JUNE
JULY
AVERAGE
MINIMUM
MAXIMUM

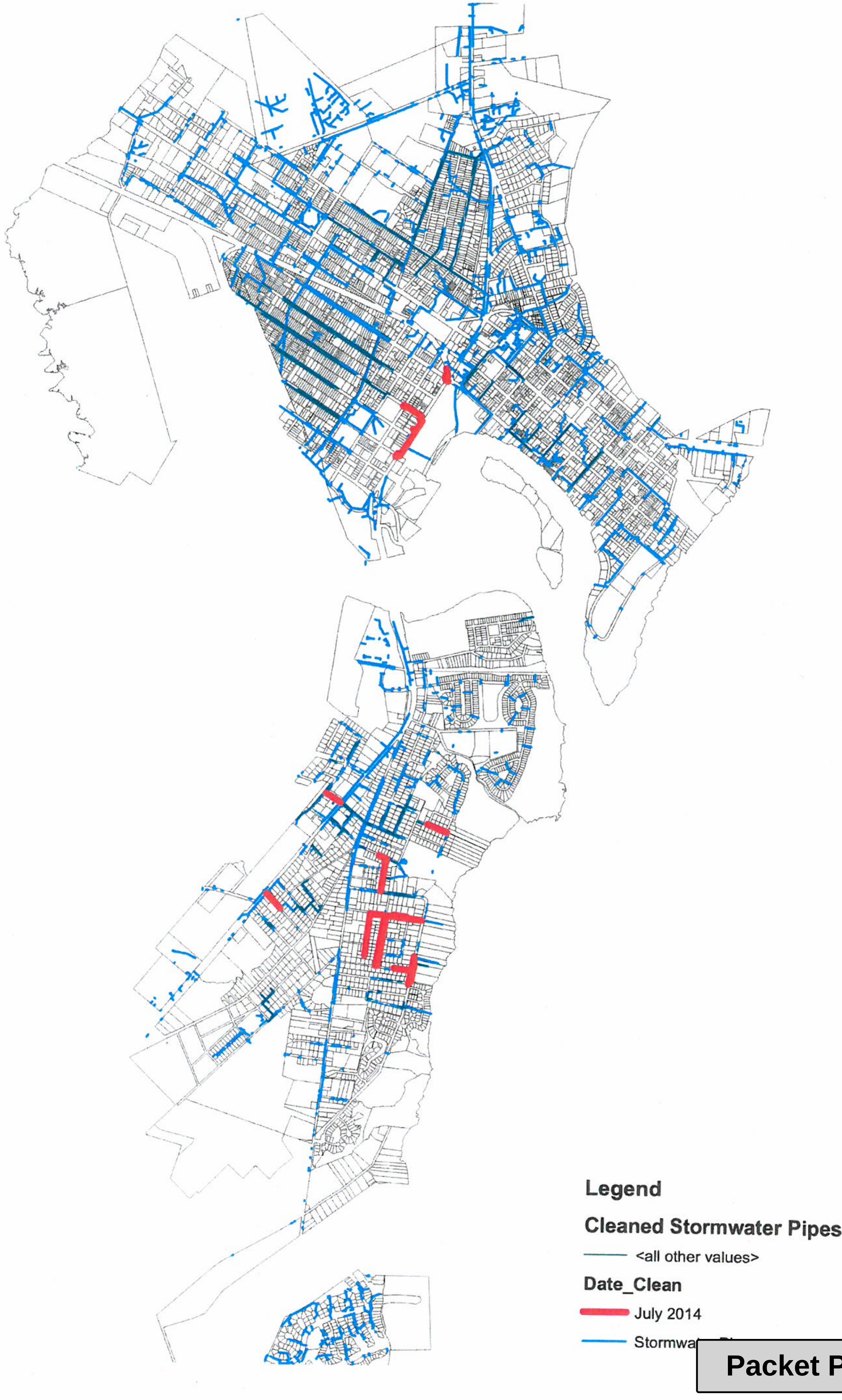

Twelve Month Total Water Production
60
55
50
45
40
35
30
Million Gallons
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER
JANUARY
FEBRUARY
MARCH
APRIL
MAY
JUNE
JULY
Maryville Well
King Well
WTP

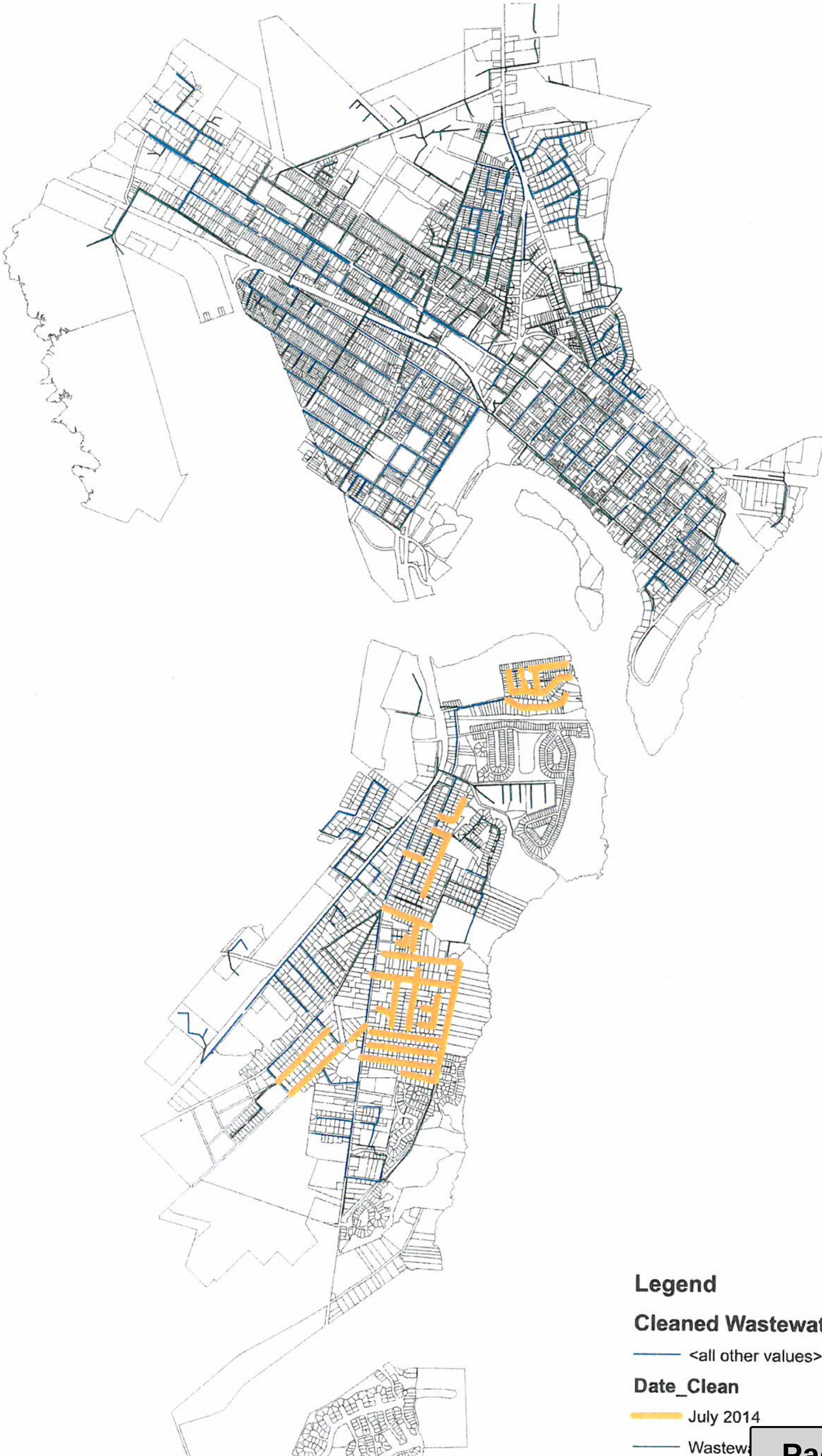

Twelve Month Wastewater Influent
wastewater
Million Gallons per Day
Rainfall Inches
12.0
11.0
10.0
9.0
8.0
7.0
6.0
5.0
4.0
3.0
2.0
0.0
2.0
4.0
6.0
8.0
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER
JANUARY
FEBRUARY
MARCH
APRIL
MAY
JUNE
JULY
RAINFALL
AVERAGE
MINIMUM
MAXIMUM



Twelve Month Wastewater Effluent
Wastewater
Million Gallons per day
10.0
9.0
8.0
7.0
6.0
5.0
4.0
3.0
2.0
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER
JANUARY
FEBRUARY
MARCH
APRIL
MAY
JUNE
JULY
AVERAGE
MINIMUM
MAXIMUM


Twelve Month Wastewater Totals
Wastewater
Million Gallons
170
150
130
110
90
70
50
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER
JANUARY
FEBRUARY
MARCH
APRIL
MAY
JUNE
JULY
CITY INFLUENT
GCW&S INFLUENT
TOTAL EFFLUENT


Legend
Cleaned Stormwater Pipes
<all other values>
Date_Clean
July 2014
Stormwa



Legend

Cleaned Wastewater Mains

<all other values>

Date_Clean

July 2014

Wastew

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

MONTHLY REPORT (ID # 1696)

Meeting: 09/18/14 05:30 PM
Department: Electric
Category: Report
Prepared By: Alan Loveless
Initiator: Alan Loveless
Sponsors:
DOC ID: 1696

Electric Department Monthly Report

September 10, 2014

Following is a brief summary of major activities in the Electric Utility Department for August 2014:

Discussions continue with Santee Cooper to resolve details for the customer programs that they have agreed to make available to our customers. These programs include residential energy audits, low-interest financing for energy efficiency improvements, and rebates for energy efficient appliances. Santee Cooper has proposed to provide the loan amount directly to an approved customer (and their contractor). Santee Cooper will bill the City for the monthly payment that is agreed upon with the customer. The City, in turn, will bill the customer the same monthly amount via their utility bill. This proposal seems to be acceptable to all parties. Council approved this MOU in August and the final MOU has been submitted to the City for execution.

We are beginning to receive requests for informal energy audits from some of our residential customers. I will visit each customer to walk through their home (if they so desire) to look for obvious things that can be changed to help them reduce their energy consumption and lower their utility bills. I will also provide educational information to give them hints on things they can do to conserve energy. I have preformed a total of twelve audits thus far……two in August. I have a backlog of audits to perform at this time; I am running behind schedule due to other commitments.

Engineering work has started for the placement of both temporary and permanent peak-shaving generation to be installed. At this time, plans are being made for two generation sites…..one at the wastewater treatment plant and one at the water treatment plant. The peak-shaving generators will also be able to serve as emergency back-up generators for these two critical facilities should they lose power. DHEC approval of our permit applications has been received and a lease agreement was approved by Council in August. Final site layouts and discussions with Santee Cooper regarding system protection continue.

We are working with a company called Green Bulb Lighting (GBL) to look at the light fixtures in City Hall. GBL has submitted a proposal to retrofit all interior fixtures with LED lamps. Their proposal will include the cost of the retrofits along with projected savings to be realized by using low-energy LEDs. We are currently evaluating this proposal. They also submitted a proposal related to the retrofitting of the decorative street lights on Front Street with LED lamps. We are now evaluating several different types of lamps that will work in these fixtures and should begin the retrofit project early in 2015.

Discussions have picked up related to the proposed improvements to the Five Points and Highmarket intersections with Fraser Street. A conceptual design has been developed for a conduit and switch locations that would facilitate placement of all electric utility lines underground. The double circuit that we have crossing Fraser St. on Highmarket has proven to be difficult in terms of underground placement due to the size of the conduit system it will require and the location of other underground utilities in the area. The consultant is finalizing their design and I have asked for this portion of the design to bid separately so that we can evaluate the costs and benefits. We also have a street lighting layout to discuss, but we will be revising it to locate all of the lighting on the east side of Fraser Street instead of having lighting on both sides. We have reviewed and discussed the consultant's proposals and the project is in the process of being let for bids. It has been decided by SCDOT to delay this project until late 2015 in order to resolve some design issues.

We continue to work on replacing several rotten poles as we can find time to do so. Some of this work must be scheduled on weekends in order to coordinate with customers.

The AMI project has been brought to a close in terms of Cooper's work in Georgetown. We are still replacing a few meter bases that were designated as dangerous or can be converted from three-phase to single-phase in order for new meters to be installed. With Council's approval of a pole attachment agreement with Santee Electric Cooperative last month, preparations are being made to begin installing relays and a gateway in Belle Isle so that water meters installed in this area will become part of the AMI network.

Budget Document Performance Measures:

- Respond to customer requests so that services can be connected within 2 days of inspection approval - 100% compliance
- No more than 1 lost time accident - 100 % compliance
- Respond to non-storm outages within 30 minutes - 100 % compliance
- Respond to requests for location of underground facilities within 3 days - 100 % compliance

Data is still being gathered for these performance measures. If conflicting data is found, results will be revised in subsequent report.

Other statistics of interest for August:

- Cut-on - regular 203
- Cut-off - regular 112
- Cut-off - non-pay 418
- Non-pay restores 356
- Re-read orders 453

- CNP finals 71
- Accidents - lost time 1
- Accidents - first aid/property damage 1
- PUPS locates 120
- Total orders worked 1676

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

Meeting: 09/18/14 05:30 PM
Department: Housing and Community Development
Category: Report
Prepared By: Rick Martin
Initiator: Rick Martin
Sponsors:
DOC ID: 1686

SCHEDULED

MONTHLY REPORT (ID # 1686)

Housing & Community Development August Monthly Report

Housing & Community Development
Monthly Report
August 2014

Building Official

Inspections and Permits
Checked areas for non permitted as well as permitted work, site conditions, and responded to calls.

Monthly Report:

Business License	10
Stop Work	1
Re-Inspection	0
Footings	4
Rough Inspections	14
Electrical	9
Mobile Home	1
On-site	12
Final	1
CO	1
CC	1
Plan Review & Sign	2
City Alarm System	1
Total	**56**

Review Meetings/On-site visits
Safety inspections

Other Meeting
Weekly Staff Meeting
Monthly Safety Meeting

Commercial Project Review
During the Month of July:

- Construction continued at the Georgetown Hospital and the Howard Auditorium
- The new Verizon Store (the interior); should be having their grand opening soon
- The First Baptist Church is upgrading the electrical and adding an elevator
- The new Goodwill building is currently under construction
- The Pain Management center that will be located at 230 S. Fraser is renovating the interior
- Marshall's Marine is looking to have a grand opening in October
- We have several residential permits that are ongoing at this time
- Dilapidated houses are being prepared to go before the Construction Board of Appeals
- Our department will be representing the City at the Home Show in MB next weekend
- Janet is extremely busy with overgrown lots, dilapidated structures and helping with signage and ARB
- Matt is working with all departments as well as Planning and Zoning.
- Cindy Thompson is working with us both with KGB but also assisting us and answering questions and meeting with citizens to make sure their needs are met as well as helping with the Kaminski House transition and coordinating special events and the Summer Movies.

- Debra is doing an excellent job as our office manager issuing permits, scheduling and recording meetings as the Board Secretary, scheduling inspections and meetings for the office
- Debra, Janet, Cindy, and Matt have worked extremely hard to make sure that all request were handled efficiently and that our citizens needs are met. We would like to thank you for your continual support.

Code Enforcement

Overgrown Lots/Trash Violations/Business Licenses/Streets & Sanitation

Total Letters Issued for Overgrown Lots	111
Total Letters Issued for Neglect of Structures	0
Total Letter Issued for Yard Debris/Solid Waste/Construction Debris/Inoperable Vehicles	4
Total Letter Issued for Vision Clearance	0
Total Work Orders Sent to Streets and Sanitation	4
Total Letters Sent for Dilapidated Structures	5
Total Letters sent for Sign Violations	0
Total Citations Issued for Overgrown Lots	2
Total Citations Issued for Trash Violations	1
Total Citations Issued for Business Licenses	3
Total Citations Issued for Dilapidated Structures	0
Total Citations Issued for Hospitality Taxes	0
Total Violations Issued for Signage	0

Total Demolitions

Total Dilapidated Structures Removed	0

Permits

Total Letters Issued for Encroachments	0
Total Citations Issued for Encroachments	0

Complaints

Total Complaints	10

<u>Administrative Assistant II</u>

Board & Commissions:
<u>ARB:</u>
Meeting Canceled due to a lack of a quorum

<u>ARB (On-Site):</u>
None

<u>BZA:</u>
None

<u>Planning Commission:</u>
None

<u>CAB (Community Appearance Board):</u>
None

<u>FOIA:</u>
None

<u>Permit Valuation Report:</u>

Commercial Addition	0
Commercial Alteration	2
Commercial Electric	5
Commercial Gas	0
Commercial Mechanical	5
Commercial New Build	1
Commercial Plumbing	1
Commercial Roofing	1
Demolition	0
Residential Addition	1
Residential Alteration	7
Residential Electrical	5
Residential Gas	2
Residential Mechanical	1
Residential New Build	0
Residential Plumbing	1
Residential Roofing	4

<u>Administrative Assistant's Daily Duties:</u>

- Daily operation of the front desk
- Transcribing minutes for the Board (s) meetings
- Daily scheduling of inspections
- Worked on complaint forms for dilapidated structures
- Preparing timesheets
- Met with the committee for the Wooden Boat Show
- Met with the Architect for Buzz's Roost
- Meet with the Engineer working on the City's foundation issues

GIS/Planner

- Continued to work on the buildings footprints layer in GIS. After the new orthophotos came in, all footprints were off.
- Completed two mandatory online training videos from the MASC website
- Put together all three Council agenda items and wrote ordinances for the August Council Meeting. Then sent them through Minute Traq for approval. The Mining agenda item was removed by the land owner at the beginning of the meeting.
- **Sign Permits:** Marshall's Marine, Oral Dentistry Surgery, Elite Special Care, Black Mingo, & Pentecostal Holiness.
- **Temporary Sign Permits:** Event Board Signs, Fire Department NFPA, & Heart for Humanity.
- Started working with Mike and Tee on a new website for the City. Meetings and talks with Egovlink to redo the current site and add a few things.
- Worked on trash routes files for Public Works Dept. I have done 2 of the 4 sections.
- Coast RTA Bus Shelters planning with Felicia of RTA and the Public Services Dept. They are changing the transfer location around September 1 but we may have some issues with the locations for the bus shelters to be installed.
- Talks with Kimbo of Craven's Grant about a house being built; This is good news for this empty neighborhood.
- Answered dozens of calls this month about zoning and flood zone information
- Map another map book for Public Works for sidewalks.
- Helped Bonnie and Vishal do a few Bids to post on the City website; This included multiple follow up documents and other website edits as well.
- Had a newspaper interview with H&CD department and Taylor on what we do and try to accomplish in this department.
- Did packets for next month's BZA meeting
- Started working on the City's Credit Rating System (CRS) and put together 2014 Flood Letter. This mandatory letter must go out to all 970 residents, owners, and/or occupants of the Special Flood Hazard Area throughout the City of Georgetown. Duplicates Ink is the company mailing this letter for us.
- Took off two days general leave this month

Keep Georgetown Beautiful

Right of Way Enhancement Project- GIS prepared maps and then they were distributed to those KGB Board Members interested in assisting with the project. The objective is to plot on the map locations within the city to plant trees and also indicate what type of tree. All plotted areas will then be assimilated and forwarded to Public Services for implementation.

Screven and Front Street Park- Began process towards having a designed plan for the park's improvement. KGB began working on this in April. Met with Landscape Architect several times to help put a design together for the park to take before the KGB Board for approval.

Riversweep-Began organizing this event that will occur on September 20th at East Bay Park where KGB will clean the Sampit River from Morgan Park to the Stewart Parker House. Contacted and recruited volunteers and continue to do so. Designed flyer for the event.

Prepared and submitted Keep Georgetown Beautiful Annual Report to Keep America Beautiful for good standing status with the national affiliate and eligibility for certain grants.

Visited Steel Mill office with Code Enforcement and spoke with them about the cleaning of the sidewalk and shrubs along Highway 17/Frasier St.

Attended WROGC workshop on Green Infrastructure.

FRIENDS OF THE KAMINSKI HOUSE REPORT – July 2014

We had visitors from 30 states and 7 foreign countries.

Most of the month of August was spent in planning for the brick removal project. The first brick was removed from the Kaminski House Front Street façade on August 21st in a ceremony attended by approximately 65 people. Lt. Governor Yancey McGill, Mayor Jack Scoville, and Friends of Kaminski House Board President Elaine C. Waddell spoke at the ceremony.

The construction firm of Huss, Inc. was awarded the contract to remove the bricks. They started removing bricks on the rear wall of the house and as of this writing; they have almost completed the brick removal on that wall. Original clapboards have been found under the brick and they are in good condition. It is anticipated that the brick removal will take approximately two weeks.

Current photographs of the project can be seen on the museum's Facebook page: https://www.facebook.com/pages/Kaminski-House-Museum/119788437114

The museum staff and board have been busy working on master planning and marketing projects for the museum, the shop, and for public events.

A membership drive has been on-going and all existing members have been put on the museum's fiscal year for renewal purposes.

Robin Gabriel

Executive Director