

**REGULAR MEETING OF CITY COUNCIL
SEPTEMBER 15, 2016 – 5:30 PM
MUNICIPAL COURTROOM
GEORGETOWN, SC**



Notice of this meeting has been made in accordance with the 1976 Code of Laws of South Carolina Freedom of Information Act.

1. **CALL TO ORDER**
2. **ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES**
3. **INVOCATION & PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENTS**
5. **INTRODUCTION OF NEW EMPLOYEES**
6. **EMPLOYEE RECOGNITION**
7. **HOUSING AND COMMUNITY DEVELOPMENT**
 - A. **Motion to approve first reading of an ordinance to amend the 2016 revision of the Land Use Element of the Comprehensive Plan for the City of Georgetown**

Attachments:

1	2016 Land Use Element Ordinance	(PDF)
2	Signed Resolution	(PDF)
3	Planning Commission Draft LU Element	(PDF)
4	Planning Commission Maps	(PDF)
 - B. **Motion to approve first reading of an ordinance to amend Article XVI, Board of Architectural Review, of the City of Georgetown Zoning Ordinance**

Attachments:

1	Ordinance for Text Amend to Art XVI	(PDF)
2	ARTICLE XVI ARB	(PDF)
8. **FINANCE**
 - A. **Motion to Approve 'Opinion of Probable Cost' for the Design and Build of Fire Station #2 not to exceed \$2,000,000.**

Attachments:

1	Fire Station #2 - Recap	(PDF)
2	COG Fire Station preliminary budget 1	(PDF)
3	COG Fire Station preliminary budget 2	(PDF)
 - B. **Motion to Approve Resolution for Incurrence of Indebtedness for Design/Build of Fire Station #2 From United States Department of Agriculture in an amount not to exceed \$2,000,000.**

1 USDA Loan Resolution (PDF)

9. POLICE

- A. Motion to Approve Purchase and Payment for One 2016 Ford 150 4x4 Crew Cab and Three 2016 Ford Police Interceptor SUVs from Vic Bailey Ford on State Contract in the amount of \$116,309.00**

Attachments:

1 2016 GPD VEHICLE PURCHASE (PDF)

- B. Motion to Approve Purchase and Payment to Myrtle Beach Communications for Equipment to Outfit Four New Vehicles in the Amount of \$38,011.64.**

Attachments:

1 2016 VEHICLE EQUIPMENT PACKAGE (PDF)

10. FIRE

- A. Motion to Approve Bid and Payment on the Harborwalk Fire Protection Project.**
- B. Motion to Approve Resolution for Grant for Ladder/Pumper Fire Truck in the amount of \$500,000.00.**

Attachments:

1 Match Resolution 9-2016 (PDF)

11. WATER UTILITIES

- A. Motion to Approve Purchase and Payment to Christopher Trucks for a Freightliner Dump Truck in the Amount of \$103,472.00.**

Attachments:

1 Freightliner Dump Truck Quote (PDF)

12. ENGINEERING

- A. Motion to approve design services agreement and make payment of \$22,350 to Walsh Krowka Architects (WKA) for landscape design of Ben Cooper Park Stage 3 including Bathhouse (restrooms) civil, architectural, mechanical, plumbing, and electrical design in accordance with conceptual plans.**

Attachments:

1 RFP_BenCooperPark_Landscaping 8 24 2016 (PDF)

2 Exhibit A-Ben Cooper Park Conceptual (PDF)

3 Exhibit B-BenCooperPark Bath House (PDF)

4 WKA Letter - Proposal to City 9.9.2016 (PDF)

13. ELECTRIC UTILITIES

- A. Motion to Approve Supplemental Agreement No. 5 to Extend the Contract Between the City and the Southeastern Power Administration (SEPA).**

Attachments:

1 SEPAsupplagree5 (PDF)

B. Motion to Approve Diesel as Fuel for Peak Shaving Project.

14. ADMINISTRATION

A. Motion to approve contract and payment to Waccamaw Regional Council of Governments in the amount of \$12,500.00, plus hourly rate in excess of 135 hours, for zoning text amendments.

Attachments:

1 WRCOG Zoning Contract (PDF)

B. Motion to approve change to General Leave Policy #28 to include section regarding beginning balances and pay out of Department Head new hires.

Attachments:

1 General Leave Policy revised 8-2016 (PDF)

15. CITY ADMINISTRATOR REPORT

16. MINUTES

A. Motion to approve minutes of City Council Special Meeting/Workshop dated July 28, 2016.

17. OLD BUSINESS

18. NEW BUSINESS

19. DEPARTMENT MONTHLY REPORTS

A. August 2016 Georgetown Police Department Report

Attachments:

1 GPD-August Monthly Letter (PDF)

B. August 2016 Fire Report

Attachments:

1 AUGUST 2016 FIRE REPORT (PDF)

C. August 2016 Public Works Department Report

Attachments:

1 AUG.2016 (PDF)

D. August 2016 Fleet Services Report

Attachments:

1 Monthly Report (PDF)

E. August 2016 Electric Utility Department Report

Attachments:

1 august16report (PDF)

F. August 2016 Water Utilities Report

Attachments:

1 August 2016 Water Utilities Report (PDF)

G. August 2016 Engineering Report

Attachments:

1 Engineering Monthly Report_August 2016 (PDF)

H. August 2016 Housing and Community Development Report

Attachments:

1 August Monthly Report (PDF)

I. August 2016 Finance and IT Departments Report

Attachments:

1 August 2016 Finance & IT Report (PDF)

2 Grants-Monthly Rpts FY 16.17 (PDF)

3 Budget Performance Report - August 2016 (PDF)

20. EXECUTIVE SESSION

Motion to enter Executive Session pursuant to Section 30-4-70 (a)(1) to discuss appointment to the Police Community Advisory Board and Georgetown Housing Authority Board.

Motion to adjourn Executive Session and reconvene Regular Session.

NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION.

21. CITY COUNCIL MAY TAKE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION.

22. APPOINTMENTS

A. Motion to appoint member to Police Community Advisory Board and Georgetown Housing Authority Board of Directors.

23. ADJOURNMENT

A. Motion to adjourn the Regular Meeting of City Council.



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 2140

Council Meeting Date:	15 September 2016
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve an ordinance to amend the 2016 revision of the Land Use Element of the Comprehensive Plan for the City of Georgetown
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• The Comprehensive Plan is comprised of nine (9) elements, Land Use being the first and most important. • City staff, Planning Commission, Comp Plan Sub-Committee, and WRCOG has been working together to review and edit the Land Use Element over the past few months. • All edits from the 2011 Comprehensive Plan are highlighted. • Goal #8 (pg.140) focuses around the Primary and Secondary redevelopment areas near the old Steel Mill and a new mixed-use zoning district. • Development of this new "mixed-use" zoning district for this area will follow the Land Use Element adoption by a couple months. • A resolution for the adoption of the Land Use Element of the Comprehensive Plan, signed by the Planning Commission chairman, is attached.
Options:	Approve or deny this request for an ordinance amending the Land Use Element.
Staff Recommendations:	Staff recommends approving this request.

Reviews:

Rick Martin Completed 09/07/2016 1:44 PM
 Paul Gardner Completed 09/07/2016 4:46 PM
 Ann U. Mercer Completed 09/12/2016 11:49 AM
 Georgetown City Council Pending 09/15/2016 5:30 PM

Attachments:

1. 1 2016 Land Use Element Ordinance (PDF)
2. 2 Signed Resolution (PDF)

Updated: 9/7/2016 1:36 PM by Rick Martin

Page 1

- 3. 3 Planning Commission Draft LU Element (PDF)
- 4. 4 Planning Commission Maps (PDF)

**MOTION TO APPROVE AN ORDINANCE TO AMEND THE 2016 REVISION OF THE LAND
USE ELEMENT OF THE COMPREHENSIVE PLAN FOR THE CITY OF GEORGETOWN**

**AN ORDINANCE ADOPTING THE 2016 REVISION OF THE LAND USE ELEMENT OF THE
COMPREHENSIVE PLAN FOR THE CITY OF GEORGETOWN**

- WHEREAS,** The South Carolina Code Section# 6-29-530 requires the governing body to adopt the comprehensive plan or element by ordinance; and
- WHEREAS,** The City of Georgetown understands and appreciates the necessity of maintaining the comprehensive plan in accordance with the South Carolina Code; and
- WHEREAS,** The City of Georgetown has adopted a Comprehensive Plan entitled City of Georgetown Comprehensive Plan 2011; and
- WHEREAS,** Section 6-29-510 (E) of the State Code requires the planning commission to review the comprehensive plan or elements of it as often as necessary, but not less than once every five years, to determine whether changes in the amount, kind, or direction of development of the area or other reasons make it desirable to make additions or amendments to the plan; and
- WHEREAS,** The City of Georgetown Planning Commission has conducted a review of the comprehensive plan's land use element and has determined that additions and amendments to the land use element are desirable; and
- WHEREAS,** The City Council of the City of Georgetown cannot approve the plan on final reading until the Planning Commission has recommended the plan; and
- WHEREAS,** The Planning Commission held a public hearing on August 23, 2016 and resolved to recommend to the City Council certain amendments to the Land Use Element of the City of Georgetown Comprehensive Plan; and
- WHEREAS,** The governing body must hold a public hearing after publishing at least 30 days notice of the time and place of hearing in a general circulation newspaper in the community;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the City of Georgetown Land Use Element of the Comprehensive Plan be amended and replaced in its entirety with the bound copy as presented:

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Ann U. Mercer, City Clerk

Jack M. Scoville, Jr., Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney

RESOLUTION
RECOMMENDING AMENDMENT TO THE CITY OF GEORGETOWN
COMPREHENSIVE PLAN - LAND USE ELEMENT

WHEREAS, the General Assembly of South Carolina enacted in 1994 an amendment to the Code of Laws of South Carolina by adding Chapter 29 to Title 6, "South Carolina Local Government Comprehensive Planning Enabling Act of 1994", as subsequently amended [the State Code]; and

WHEREAS, the planning process includes the development of a comprehensive plan and the State Code requires that the plan contain, at a minimum, a population element, an economic element, a natural and cultural resources element, a community facilities element, a housing element, a land use element, a transportation element, and a priority investment element; and

WHEREAS, the City of Georgetown has adopted such a plan entitled the *City of Georgetown Comprehensive Plan, 2011*; and

WHEREAS, the State Code requires that the local planning commission develop and maintain a planning process which will result in the systematic preparation and continued reevaluation and updating of those elements considered critical, necessary, and desirable to guide development and redevelopment in its area of jurisdiction; and

WHEREAS, Section 6-29-510 (E) of the State Code requires the planning commission to review the comprehensive plan or elements of it as often as necessary, but not less than once every five years, to determine whether changes in the amount, kind, or direction of development of the area or other reasons make it desirable to make additions or amendments to the plan; and

WHEREAS, the City of Georgetown Planning Commission has conducted a review of the comprehensive plan's land use element and has determined that additions and amendments to the land use element are desirable:

NOW THEREFORE, THE CITY OF GEORGETOWN PLANNING COMMISSION, BY RESOLUTION, HEREBY RECOMMENDS FOR ADOPTION, BY THE GEORGETOWN CITY COUNCIL, AMENDMENTS TO THE LAND USE ELEMENT OF THE CITY OF GEORGETOWN COMPREHENSIVE PLAN, 2011 ENTITLED "CITY OF GEORGETOWN LAND USE ELEMENT, 2016" AS ATTACHED HERETO AND INCLUDING ALL REFERENCED PLAN MAPS AND EXHIBITS, THIS 23rd DAY OF AUGUST, 2016.



Winfred Pieterse, Chairman
City of Georgetown Planning Commission

City of Georgetown

South Carolina

COMPREHENSIVE PLAN UPDATE



LAND USE ELEMENT 2016

PLANNING COMMISSION REVIEW DRAFT

August 23, 2016

INTRODUCTION

The land use element is but one part of the overall comprehensive plan. Title 6, Chapter 29 of the State Code specifies that the comprehensive plan must contain, at a minimum, nine elements. Although the land use element is only one part of the larger comprehensive plan, it is arguably the most important. Zoning, a primary tool for implementing a community's growth and development policies, cannot be implemented without an adopted land use element. In addition, the land use element allows for the review of public facility placements and assists developers, private citizens, and policy makers in making informed decisions. It also serves as the primary statement of the city's growth policy.

State law requires the periodic update of community plans and, in 2009, the city's planning commission undertook this process. Due to the statutory importance of the land use element, the update of this element was given first priority by the planning commission. In 2010, the planning commission recommended and the city council adopted a land use element which updated and replaced the land use element contained in the city's 1999 comprehensive plan. With the planning commission's subsequent completion of the remaining eight comprehensive plan elements, the *City of Georgetown Land Use Element, 2010* was re-evaluated and updated for inclusion in the 2011 plan.

In 2016, the city's planning commission initiated the mandatory 5-year review of the *City of Georgetown Comprehensive Plan, 2011*. The land use element represented the first of nine elements reviewed. As part of this element's review, the planning commission determined that certain updates were needed.

The City of Georgetown's Land Use Element, 2016 incorporates updates and revisions made to the city's 2011 plan. Updates reflect changes in the city's land uses, zoning ordinance, construction permitting, and other modifications made since 2011. Also, this updated element amends or clarifies land use policies (goals and objectives), the future land use map, and accompanying analysis. Relevant baseline data, analysis, and policy provisions from the 2011 land use element were retained by this update.

Part I. Profile of Existing Land Uses

Part I of this element examines the location and prevalence of area land uses. From the collection of survey data, comparisons can be made with previous surveys in an effort to identify changes in the city's land use patterns. In addition, this part also provides a synopsis of recent construction activity within the city.

*City of Georgetown Comprehensive Plan, 2016***Survey of Land Uses and Methodology**

In 2013, the Waccamaw Regional Council of Governments (WRCOG) conducted a land use survey in preparation for the GSATS Long Range Transportation Plan update. Land use collection relied on the use of windshield surveys and aerial photography. GIS property series mapping was provided by Georgetown County and was used to record land uses at the parcel level.

The 2013 survey represents the most up-to-date land use data and replaces previous land use data collected in 2008-2010. Supplemented by permitting data provided by the city's planning department, these surveys provide the foundation of analysis for the 2016 land use element.

The survey divided land uses into twelve categories:

- **Single-Family Residential Uses** include stick built and modular single-family units that are located on separate lots.
- **Two-Family Residential Uses** include duplexes and lots which contain two, detached housing units.
- **Multi-Family Residential Uses** include apartment complexes and all lots containing three or more residential units, attached or detached.
- **Mobile or Manufactured Home Uses** include all trailer, mobile, and manufactured homes not on a permanent foundation, located on single lots.
- **Manufactured Home Park Uses** include lots containing multiple manufactured homes not on a permanent foundation.
- **Commercial Uses** include all retail trade, wholesale trade, finance, insurance and real estate services, business services, repair services, and professional services.
- **Recreational Uses** include public tennis courts, swimming pools, parks, sports fields, and similar recreational areas.
- **Industrial Uses** include all manufacturing, fabricating, and warehousing activities.
- **Public/Semi Public Uses** include educational, governmental, hospital, and religious uses.
- **Utility Uses** include wastewater treatment plants, public wells, water towers and other water delivery systems, communication towers, electric substations, and similar uses.
- **Streets, Railroads, and Other Rights-of-Way** include public streets, rail-lines, alleys, and other public ways.
- **Vacant** includes all undeveloped land.

LAND USE ELEMENT

Planning Commission Review Draft (August 2016)

LAND USE ELEMENT

City of Georgetown Comprehensive Plan, 2016

Land Use Profile

Table LU-1, below, provides a summary of the prevalence of land uses within the City of Georgetown. The location of the city's various uses are denoted on Map LUM-1.

Table LU-1 City of Georgetown Existing Land Uses by Category				
Land Use Category	# of Parcels	Acres	% of Land in Georgetown	% of Developed Land
Single-Family Residential	2923	929	19.4%	28.1%
Two-Family Residential	19	6.1	.1%	.2%
Multi-Family Residential	47	127.9	2.7%	3.9%
Manufactured Homes	250	59.2	1.2%	1.8%
Manufactured Home Parks	6	6.2	.1%	.2%
Recreational	31	192.9	4.0%	5.8%
Public/Semi-Public	140	333.1	7.0%	10.1%
Commercial	451	315.3	6.5%	9.6%
Industrial	50	316.3	6.6%	9.6%
Utility Uses	19	133.8	2.8%	4.0%
Vacant	1844	1493.9	31.2%	
Subtotal	5780	3913.7	81.6%	
Rights-of-Way, Roads & Water Bodies	26	881.9	18.4%	26.7%
Total	5806	4,795.6	100.0%	100.0%
Source: WRCOG, 2016. GIS parcel series data furnished by Georgetown County (2016) and the City of Georgetown (2016).				

In 2016, the city included an area of approximately 4,795 acres, or 7.4 square miles. Of this total, approximately 882 acres consisted of undevelopable lands and water bodies such as the Sampit River and marshes. Since the 1999 comprehensive plan, the total area of the city has increased by approximately 450 acres, with most of this newly annexed area along South Island Road.

Residential uses represent the city's largest land use. Collectively, these uses occupy around thirty percent of the developed lands within the city. Current land use surveys and GIS parcel data have identified 4,134 residential units, including 2,923 single-family units, 38 two-family and 872 multi-family units. There are 250 manufactured home units located on single lots and 51 units located on parcels identified as manufactured home parks. Overall residential growth in single-family and multi-family units was negligible over the past five years. Single-family uses occupy 28% of all developed lands and, by acreage, represent 90% of all residential uses within the city.

LAND USE ELEMENT

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City of Georgetown Comprehensive Plan, 2016

The city's average residential density has remained unchanged since the last update, at 3.7 units per acre. The average lot size for a single-family dwelling remained relatively unchanged at approximately 13,815 square feet, or slightly less than one-third of an acre. Two-family and multi-family density averaged 6.2 and 6.8 units per acre, respectively.

Commercial developments occupy 315 acres or 6.5% of all developed lands within the city. Commercial development is concentrated along Georgetown's major roadways, specifically Fraser Street, Church Street, and Highmarket Street. Other areas of commercial use include scattered commercial sites located citywide and businesses within the city's historic downtown (Front Street). Between the 2008-2010 land use survey and the survey conducted as part of this update, the land area utilized for commercial development showed a modest decrease of 41 acres from 356 to 315 acres. This decrease may be explained in part due to minor changes in classification for some of the city's public and semi-public uses.

Public and semi-public uses occupy 333.1 acres or 10.1% of all developed lands within the city. The largest percentage of this category's acreage can be attributed to area schools. **Recreational uses** occupy 192.9 acres or 5.8% of all developed land within the city. The largest contributors to this acreage are East Bay and Morgan Parks, accounting for just over half of this use category's total acreage. The Carroll Ashmore Campbell, Jr. Marine Complex located on Venture Drive, occupies an additional twenty acres. As a percentage of the city's overall land area, changes in the land area developed for public, semi-public, and recreational uses were minimal with the primary difference from the 2011 plan attributable to classification corrections.

Industrial uses occupy 316.3 acres or 9.6% of all developed lands within the city. The two primary industrial areas in the city include properties along Ridge Street and sections of South Fraser Street near the steel mill. Industrial land uses had an increase of 164 acres from totals reported in 2011. The increase was primarily attributed to classification corrections.

Utility uses, which contain 133.8 acres, are located throughout the city. The city's largest utility uses are the water plant on Anthuan Maybank Drive and the sewer treatment facility located on West Street.

Streets, railroads, water-bodies, and other rights-of-way account for slightly over eighteen percent of the city's total land area or 26.7% of developed land. Portions of the Sampit River occupy 272 acres. An estimated three hundred acres within the city are street rights-of-way.

Vacant properties are located throughout the city. A total of 1,844 parcels or roughly 1,493 acres were vacant. The majority of the city's vacant parcels are small, with a median lot size of 9,200 square feet. In the Maryville community, the Cravens Grant and South Island Plantation

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LAND USE ELEMENT

City of Georgetown Comprehensive Plan, 2016

developments accounted for over 25% of these vacant parcels. Table LU-3 provides a count of the city's vacant lots by zoning district.

Recent Construction

Between the years 2002 and 2015, a total of 225 new residential and nonresidential construction permits were issued by the city. Of these, 166 new residential construction permits were issued with an overall construction value of approximately \$21,185,236. Fifty-nine new nonresidential construction permits were issued with an overall value of approximately \$44,916,530. These totals do not include permitting for residential or commercial additions, alterations, or renovations which, in certain years, have been substantial. For example, the recent renovations of the Tidelands Georgetown Memorial Hospital were valued at over \$18 million. Map Exhibit LUM-2 denotes the location of construction activity within the city.

Existing Land Uses within the Study Areas

An important consideration in the development of the city's land use element is the location and prevalence of uses adjacent to the city's boundaries. Consideration and review is important for two reasons: First, the goals and objectives of this element advocate a proactive annexation posture by the city. As such, it is conceivable that certain areas adjacent to the city may be annexed within the time horizon of this plan. Second, a land use's impact is not constrained by political boundaries. Existing and future land uses within these areas have and will continue to impact the quality of life of city residents.

Table LU-2 Study Areas					
Study Area	Total Parcel Acreage	Developed Area (Acres)	Total # Parcels	Residential Units	Non-Residential Use Floor Area (square feet)*
Northern Study Area	7,596.1	1,757	847	670	313,000
Southern Study Area	4,617.7	2,800	667	551	343,500
Western Study Area (Pennyroyal Road/Sampit)	3,851.7	1,237.7	842	302	71,500
Western Study Area (McDonald/Greentown)	1,316.4	664.3	1,049	862	246,500
Total	17,381.9	6,459.0	3,405	2,385	1,461,000
Source: WRCOG, 2016. GIS parcel series data furnished by Georgetown County (2016) and the City of Georgetown (2016). Note: (*) Does not include industrial square footage.					

LAND USE ELEMENT

Planning Commission Review Draft (August 2016)

City of Georgetown Comprehensive Plan, 2016

Map Exhibit LUM-3A illustrates the study areas reviewed by this plan and Map Exhibit LUM-3B denotes the areas' existing land uses. In addition, Table LU-2, above, provides a summary of the prevalence of land uses in each study area.

The study areas contain **2,385 residential units**. High concentrations of residential uses are found in the Western Study Area (McDonald/Greentown) and in portions of the Northern Study Area (Kensington/Parsons Gardens). Both areas were the subject of annexation studies conducted in 2000. **In 2015, the city annexed approximately two acres in the Northern Study Area.**

Commercial, public, and semi-public uses are located within all of the study areas. Predictably, these uses are located along the areas' major roadways, specifically US 17, US 701, and US 521. In total, **119 parcels or approximately 450 acres are devoted to these uses**. Industrial uses are present in both Western and Southern Study Areas and **occupy 1,196 acres**. International Paper is the largest single industrial use.

In 2016, 1,198 vacant parcels totaling 10,922 acres were observed. The high number of vacant parcels is partially attributed to incomplete subdivisions, namely Harmony Township and the Riverhouse Subdivision. Unlike the city, the study areas contain several large undeveloped tracts. These tracts include fifty-one vacant parcels of twenty five acres or greater. These large tracts account for approximately eighty percent of the study areas' vacant acreage.

Part II. Zoning

Zoning plays a seminal role in determining the prevalence and location of future land uses. Part II of this element provides a summary of the use of zoning within the city and county zoning at the city's periphery. Recommendations for the refinement of zoning are contained in the latter portions of this element and in the implementation chapter of this plan.

Zoning in Georgetown

In 2010, the city was divided into fifteen base zoning districts with two overlay zones. The zoning ordinance also provides the option of planned developments. A brief description of each district is provided below. Map Exhibit LUM-4 denotes the location of these districts and Table LU-3 provides acreage and utilization data by zone.

The city's base zoning districts include:

R1 District (Low Density Residential): **The Low Density Residential District is the city's largest district occupying 1,082.3 acres.** This district encompasses lots surrounding East Bay Park, areas along Black River Road, the majority of the Maryville community, and scattered neighborhoods

LAND USE ELEMENT

Planning Commission Review Draft (August 2016)

LAND USE ELEMENT

City of Georgetown Comprehensive Plan, 2016

throughout the city. Of the city's residential districts, the R1 is the most restrictive. The primary permitted use is a single-family detached dwelling; however the district does permit limited noncommercial activities such as mini day cares, fraternal organizations, and utilities as conditional uses.

R2 District (Medium Density Residential): The Medium Density Residential District occupies 198.9 acres and is located throughout the city. The largest contiguous section of this district is situated adjacent to Merriman Road and Hazard Street. The R2 District allows one and two-family dwellings. This district, like the R1 District, limits nonresidential activities; however, a few additional nonresidential uses such as courthouses and schools are permitted.

R3 District (Medium to High Density Residential): The Medium to High Density Residential District occupies 130.3 acres. This district is located in the western portion of the city along Prince, Front, and Church Streets. This district allows a variety of housing types including one and two-family dwellings, multi-family and group dwellings, and manufactured homes. Permitted nonresidential uses remain limited and are comparable to the R2 District.

R4 District (High Density Residential): The R4 District occupies 413.9 acres. This district includes lots within the city's historic residential district, properties along North Street, and a few scattered sites throughout the city. The district permits a variety of housing types, excluding manufactured homes, at a density slightly higher than the R3 District. Permitted nonresidential uses remain limited; however the district allows a few additional uses above those of the R3 District such as museums, post offices, and public assembly halls.

R5 District (High Density Residential): The R5 District occupies 158.4 acres and includes the city's West End. This district was added to the city's zoning ordinance in 2004 in an attempt to address concerns with the high number of lot and setback nonconformities within the West End area. The R5 District permits a variety of housing types excluding manufactured homes. Permitted nonresidential uses remain limited and, with a few exceptions, are comparable to the city's R2 District.

MR District (Medical Residential): The Medical Residential District is limited to one parcel adjacent to the hospital, occupying only 0.9 acres. Georgetown Memorial Hospital and surrounding properties originally occupied the majority of the MR District's area; however, the bulk of those properties were rezoned from MR to a PD District in 2015. Permitted uses within the MR District are hospitals and associated medical clinics. This district also allows single family and group dwellings.

IC District (Intermediate Commercial): The Intermediate Commercial District occupies 6.5 acres and is located on Fraser Street adjacent to the steel mill. This district is designed to accommodate commercial uses on lots as small as 2,500 square feet with limited off-street parking. The uses permitted by this district are comparable to the city's general commercial district; however, dimensional requirements are reduced to accommodate smaller lots.

LAND USE ELEMENT

Planning Commission Review Draft (August 2016)

City of Georgetown Comprehensive Plan, 2016

CC District (Core Commercial): The Core Commercial District occupies 24.6 acres and includes the city's historic downtown. This district permits a variety of commercial uses typical to a historic downtown. Second story residential uses are also permitted in this district. The distinguishing characteristics of this district include minimal setbacks (in most cases, no setback), exemption from most parking requirements, and an allowance for certain over-water uses.

WC District (Waterfront Commercial): The Waterfront Commercial District is located at the waterfront terminus of St. James Street. This district is small, consisting of 4.1 acres and eight parcels. District uses are limited to those designed to support or enhance the city's maritime interests. Examples of uses permitted within this district include docks, pier, wharves, marinas, and marine sales.

GC District (General Commercial): The General Commercial District is by far the city's largest commercial district, occupying 548.3 acres. This district permits the widest range of activities and is designed for highway-oriented commercial uses. Large sections of the city's major corridors, including Highmarket Street (west), Church Street, and Fraser Street, are zoned General Commercial.

NC District (Neighborhood Commercial): The Neighborhood Commercial District occupies 28.6 acres and includes a few parcels along Congdon Street (West End area) and Black River Road. This district permits single-family dwelling and a limited number of nonresidential uses. Commercial uses are typically limited to building floor areas of 2,000 square feet or less.

LI District (Limited Industrial): The city's Limited Industrial District contains 117.3 acres and includes parcels adjacent to the Port of Georgetown. This district permits commercial uses comparable to the city's GC District, with a few exceptions, and industrial uses such as warehousing and storage.

HI District (Heavy Industrial): The Heavy Industrial District contains 451.3 acres. The district includes the Georgetown Steel Mill site and properties along West and Ridge Streets in the western portion of the city. This district allows public safety uses (police and fire), communications uses including towers, and a wide range of industrial uses.

CP District (Conservation Preservation): The Conservation Preservation District contains 156.2 acres. As the district's name implies, the primary purpose of this district is to protect sensitive areas such as the city's marshes, wetlands, and shoreline areas. Uses within this district are limited to parks, open space, utilities, private docks, and boathouses.

PS District (Public Service): The PS District occupies 42.5 acres. This district was created in 2005 and is designed to accommodate uses commonly provided by local, state, and federal governments. Examples of uses allowed within this district include police and fire stations, governmental offices, courthouse, libraries, jails, utilities, and recreational facilities.

LAND USE ELEMENT*Planning Commission Review Draft (August 2016)*

LAND USE ELEMENT

City of Georgetown Comprehensive Plan, 2016

Overlay Districts

The city's zoning ordinance provides two overlay districts. These include the Historic Buildings District (HB District) and the Design Overlay District for Main Corridors. The former, the HB District, overlays portions of four zoning districts situated on Duke, Highmarket, Prince, and Front streets. The requirements of the overlay district do not regulate the use of property nor do they alter the district's dimensional standards; rather, the requirements of this overlay are designed to protect the architectural character of the historic buildings and streetscapes. New construction and certain alterations to existing buildings, within the overlay, require the approval of the city's architectural review board.

Table LU-3 City of Georgetown's Zoning Districts					
Zoning District	# of Parcels	Parcel Acres	Vacant Parcels	Vacant Acres	Developed Acreage %
R1 District (Low Density)	1655	1,082.3	240	235.7	78.2%
R2 District (Low Medium Density)	750	198.9	229	55.4	72.1%
R3 District (Medium Density)	313	130.3	83	45.4	65.2%
R4 District (High Density)	670	413.9	117	188.6	54.4%
R5 District (High Density)	703	158.4	213	48.1	69.6%
MR District (Medical Residential)	1	0.9	1	0.9	99%
IC District (Intermediate Commercial)	29	6.5	9	1.4	78.5%
CC District (Core Commercial)	125	24.6	16	0.9	96.3%
WC District (Waterfront Commercial)	8	4.1	4	1	75.6%
GC District (General Commercial)	679	548.3	184	236.2	56.9%
NC District (Neighborhood Commercial)	26	28.6	8	24.5*	14.3%
LI District (Limited Industrial)	24	117.3	9	84.5	28%
HI District (Heavy Industrial)	28	451.3	13	68.3	84.9%
CP District (Conservation Preservation)	32	156.2	21	70.1	55.1%
PS District (Public Service)	5	42.5	0	0	100%
Planned Development (PD)	758	598.9	697	432.4	57.8%
Total	5,806	3,963	1,844	1,493.4	62.3%
Source: WRCOG, 2016. GIS parcel series data furnished by Georgetown County (2016) and the City of Georgetown (2016). Note: (*) Includes undeveloped parcels on Goat Island.					

LAND USE ELEMENT

Planning Commission Review Draft (August 2016)

City of Georgetown Comprehensive Plan, 2016

The second, the Design Overlay District for Main Corridors, was created by the city in 2007. This overlay district includes large portions of Church, Fraser, and Highmarket (west) Streets. This district does not regulate uses above that of the underlying base district. This district provides additional requirements for landscaping, signage, lighting, architectural detail, and parking. Unlike the HB District, design review and permitting are performed by the zoning administrator.

Planned Development Districts (PD Districts)

The city's zoning ordinance allows, upon petition by a property owner and approval by the city council, the creation of planned development districts. These districts provide greater site design flexibility and are primarily intended for larger developments that incorporate mixed uses. Although this district can provide a high level of flexibility for setback and use, additional review and performance requirements are often imposed as part of the district's approval. **The city currently has 15 PD Districts occupying approximately 598.9 acres.**

Zoning in the Study Areas

Zoning in Georgetown County dates to the 1970's when portions of the Waccamaw Neck were zoned. Outside of the Waccamaw Neck, zoning in the county is a recent occurrence with the remainder of the county zoned in 2008 and 2009. County zoning districts within the study areas are illustrated on Map Exhibit LUM-4B.

Part III. Constraints & Capabilities for Development

The prevalence and location of land uses are affected by both natural and man-made factors, some conducive and others constraining to growth. Prior to examining the potential for growth in and around the City of Georgetown, an examination of these factors is warranted.

Constraints

Constraints to development in Georgetown include 1. Population and income, 2. Soils, 3. Waterways, 4. Wetlands and flood hazard areas, 5. The lack of an interstate highway, 6. Existing industry, 7. Regulatory constraints, and 8. County services.

Population and Income. Over the last twenty years, Georgetown County has experienced healthy growth. Much of this growth has been on the Waccamaw Neck. By contrast, the city's population has declined. Resident income also remains below the county average. Both population and resident income are important in attracting and retaining commercial land uses.

LAND USE ELEMENT*Planning Commission Review Draft (August 2016)*

LAND USE ELEMENT

City of Georgetown Comprehensive Plan, 2016

Soils. Many of the soil types common within the city are generally unfavorable to development. The result is often increased construction costs, cracked foundations, and corrosion to underground utilities. Modern construction techniques and the city's extension of sanitary sewer infrastructure have lessened, but not eliminated, the impact of this constraint.

Waterways. The location of the city on the Black, Pee Dee, Sampit, and Waccamaw rivers defined the character of the city as a seaport. Creeks, streams, and rivers often provide natural boundaries for communities, particularly in the areas of water, sewer, and service delivery. The challenge presented by this 'natural boundary' can be overcome as witnessed with the annexation of the Maryville community in the 1960's.

Flood Hazard Areas. Because of its proximity to the ocean and the relatively flat topography, portions of the city are prone to storm water (surface) flooding. The city's storm drainage system is adequate to handle most storm events; however rain in excess of a ten year event will flood sections of the city, most notably Front and Fraser Streets. A large drainage project completed in 2013, combined with a new drainage project scheduled for completion in 2017, will help mitigate, but not eliminate, periodic flood conditions.

Compounding the rain-event flooding experienced by the city, is its proximity to water bodies. Riverine and, although rare, storm surge flooding also present concerns for portions of the city. Map Exhibit LUM-5 denotes the location of the city's flood hazard areas.

The City of Georgetown participates in the National Flood Insurance Program. Standards have been adopted that regulate new construction and other improvements within the city's flood hazard areas. Requirements typically include the elevation of residential construction and the elevation or flood proofing of nonresidential construction. Between 2009 and 2015, approximately 23% of the new construction permits issued by the city involved properties that are located within a designated flood hazard area. The city is currently undergoing a flood map and flood ordinance update which is expected to be completed in 2017.

Existing Industry. The ArcelorMittal steel facility and the International Paper plant (the latter located in the county) have historically provided opportunities for the city in terms of employment, capital investment, and the recruitment of ancillary industry. In the case of the steel mill site, sporadic operation and declining employment have over time significantly diminished the economic benefit of a large, waterfront industry located near

LAND USE ELEMENT

Planning Commission Review Draft (August 2016)

City of Georgetown Comprehensive Plan, 2016

the city's downtown. As of this writing, steel production at the mill has ceased. Nuisances associated with these facilities, including noise, dust, and odor, are an inhibitor to nonindustrial infill within the city's core.

Transportation. North to south, the City of Georgetown is served by US 17. This four lane highway provides access to the area markets of Myrtle Beach and Charleston. Connection westward is through US 521. This roadway is a four lane highway to the Town of Andrews, continues as a two lane roadway through portions of Williamsburg and Clarendon counties, and connects to Interstate 95 approximately sixty miles west of the city. The lack of proximity to a major restricted access highway or an interstate, makes the recruitment of surface-transportation reliant industries and businesses difficult.

Regulatory Constraints. The City of Georgetown has adopted several ordinances that regulate development. These include zoning, development regulations, a stormwater management ordinance, and historic preservation guidelines. Zoning is the most significant of these regulatory constraints. As a constraint, zoning limits the use of property and can increase development costs by requiring onsite improvements such as parking, landscaping, and open space. In addition, zoning restrictions when inappropriately applied can unintentionally suppress natural market forces (see also Community Service in the Capabilities Section of this element).

County Zoning and Other Services. Traditionally, developments have sought annexation or located within the existing city limits to receive water, sewer, increased public safety services, and, to a lesser extent, favorable zoning. The availability of urban services in the unincorporated areas coupled with county zoning that is permissive to dense development reduces the potential for city annexation and infill development.

Capabilities

Factors that could contribute to the city's growth and development include: (1) proximity to the beach and other markets, (2) the Port of Georgetown, (3) historic buildings and places, and (4) municipal services.

Proximity to the Beach and Other Markets. The City of Georgetown is located sixty miles north of Charleston and thirty miles south of Myrtle Beach. Area beaches are within ten miles of the city. The proximity of the city to the coast and larger markets provides the opportunity for commercial and residential growth generated from tourism and retirees.

LAND USE ELEMENT

Planning Commission Review Draft (August 2016)

City of Georgetown Comprehensive Plan, 2016

Port of Georgetown. The Port of Georgetown is one of only two port terminals owned and managed by the South Carolina State Ports Authority. As the state's only dedicated breakbulk and bulk cargo facility, the port is an important asset in attracting industry.

Historic Buildings and Places. The City of Georgetown is one of South Carolina's oldest cities. Many of Georgetown's older homes and important sites have been preserved. The historic district was listed on the National Register of Historic Places in 1971 and standards have been adopted to protect and preserve the city's historic buildings.

The historic downtown along Front Street has benefited from revitalization efforts. The downtown offers a variety of restaurants and specialty stores. Occupancy rates are higher than in many downtowns in the region. Tourism generated by Georgetown's historic sites and downtown has the potential to spur additional commercial and residential development.

Municipal Services. The city provides a full range of services including police, fire, sanitation, electric, water, and sewer. The city provides comprehensive zoning and other development regulations that are designed to protect property values.

Part IV. Land Use Analysis, Trends, and Needs

Land Use Pattern

The arrangement of uses within the city follows a historic pattern which has been established for several decades and remains substantially unchanged from the last comprehensive plan. Several factors contribute to this continuity including: (1) location and sizing of utilities, (2) city zoning which, in the main, has complemented historic use patterns, and (3) the lack of population or intense economic growth. The latter, population or economic growth, is most often the catalyst for changes in the land use pattern.

It is probable that the long established land use pattern will continue into the foreseeable future. Although the plan does advocate and project growth for the city, it is anticipated this growth will be measured. While this plan advocates certain changes or an adjustment in zoning standards, these changes, although important, should not alter the overall land use pattern for most of the city.

Land Use Allocations: In general, the acreage allocated to the various land uses experienced only minor changes during the past five years. The lack of growth by the various land uses is attributable to the decades long contraction in the city's population. In the absence of future

City of Georgetown Comprehensive Plan, 2016

population or economic growth, significant changes in the amount of land consumed for development or changes in the allocation of those uses are not anticipated.

Geographic Growth: Since 1974, the city has grown over one square mile in area as a result of approximately twenty annexations. Many of these annexations involved single parcels with minimal acreage. Since 2000, the total area of the city has increased by approximately 450 acres. Most of this increase can be attributed to annexations adjacent to the Maryville community. Compared with other communities within the region, Georgetown's geographic growth has been limited.

South Carolina law provides four methods of annexation: 100% consent annexation, 75% petition annexation with feasibility studies, 25% petition annexation with an election, and public property annexation. In all but the last method, public property annexation, the primary initiator of annexation is the private property owner. This coupled with other requirements such as contiguity, preclearance through the US Justice Department, and the coordination of utility service areas have made Georgetown's experience with annexation tenuous, at best.

Several areas adjacent to the city have been the subject of feasibility studies. This element recognizes the strategic growth advantages of pursuing prioritized annexation in the study areas and, in the goals, objectives, and action items of this plan, provides activities that could be undertaken to encourage or prepare for annexation. In the long-term, growth will be dependent upon annexation as the number of large undeveloped parcels (suitable for development) within the city is limited.

Zoning: The overall zoning pattern of the city has remained stable, despite some changes. Recent additions to the city's use of zoning include the creation of the Public Service District, the R5 District, and the Design Overlay District for Major Corridors. Also, the growing use of planned development zoning districts is noteworthy.

As previously written, zoning plays a primary role in determining the prevalence and location of future land uses and promoting or discouraging the continuation of existing uses. As such, an analysis of the current application of this implementation tool is warranted (see pages 121 through 125 for a description of the city's zoning districts):

Use Standards and the Integration of Uses: The city's zoning ordinance is considered exclusionary in that the mixture of housing types and nonresidential uses is prohibited or is extremely limited. In general, the city's uses conform to the use requirements of the various zoning districts; however, exceptions to this generalization can be found citywide. The zoning ordinance provides for the continuance of these existing "non-conforming" uses.

LAND USE ELEMENT*Planning Commission Review Draft (August 2016)*

LAND USE ELEMENT

City of Georgetown Comprehensive Plan, 2016

The Neighborhood Commercial District could be considered the zoning ordinance's closest attempt to a mixed-use district. The sparse designation of this district and the district's restriction on multi-family housing limit its application. **In addition, the neighborhood commercial district designation may not be suitable for large tracts or areas where compatibility, use transition, and the option for dense redevelopment are desired. Consideration should be given to the refinement of the Neighborhood Commercial District and the creation of a mixed use district to accommodate the redevelopment of larger tracts.**

Lot Size and Density: Table LU-5, below, denotes the city's five zoning districts where the median lot sizes are at or are below the minimum zoning requirement. The zoning ordinance permits the development of these lots where the lot size is up to thirty percent smaller than required. Beyond the thirty percent threshold, action by the city's board of zoning appeals is required.

Table LU-5 City of Georgetown's Zoning Districts			
Zoning District	Zoning Lot Size Standard	Median Lot Size in Zone	Median Vacant Lot Size in Zone
R2 District (Low Medium Density)	8,000 sf.	8,350 sf.	8,400 sf.
R4 District (High Density)	6,000 sf.	6,800 sf.	5,000 sf.
WC District (Waterfront Commercial)	15,000 sf.	9,800 sf.	5,980 sf.
NC District (Neighborhood Commercial)	6,000 sf.	7,666 sf.	0.74 acres
HI District (Heavy Industrial)	5 acres	2.2 acres	1.1 acres
Source: WRCOG, 2016. GIS parcel series data furnished by Georgetown County (2016) and the City of Georgetown (2016).			

As provided in the Land Use Profile, the average multi-family density in the city is 7.2 units per acre. Within and adjacent to the city's historic district, multi-family densities approach, and in some instances exceed, twenty units per acre. The current zoning maximum of ten units per acre renders many of these existing uses nonconforming and limits the ability to maintain and build population within the city's core. **A revision of current density standards may be warranted. An increase in the permitted density for the city's core, as well as, other areas of the city could be coupled with the use of form or design standards to ensure the compatibility of multi-family housing. Also, instituting a reasonable limit on the number of units per structure in conjunction with raising the allowable number of units per acre should be considered.**

LAND USE ELEMENT

Planning Commission Review Draft (August 2016)

City of Georgetown Comprehensive Plan, 2016

Setback Standards: Most of the structures within the city conform to current setback standards. Areas of the city where this generalization does not hold true are properties within the historic district and properties within the West End. The short-term effect of these nonconformities are probably minimal, mainly inconveniences to property owners seeking to expand or remodel and to the city's administration in enforcement. The long-term consequences are more pronounced. The older sections of the city are noted for their streetscapes, the relationship of the street to adjacent structures, and the relationship of structures to other structures. The erosion of this historical building line under current zoning has the potential of creating a hodgepodge of building orientations undermining the prominent streetscape. ***A reduction in the minimum setback requirements and the use of build-to-line requirements or the use of maximum building setbacks in the city's older quarters should be considered.***

Planned Development Districts (PD): A growing trend within the city, and elsewhere in the state, has been the use of planned development districts. These districts provide flexibility and allow the catering of zoning standards to individual developers and developments. Unfortunately, a phenomenon which has occurred along coastal South Carolina has been the creation of single-use planned development districts and the application of planned development districts to smaller and smaller tracts. The use of PDs has merit; however, their widespread and inappropriate use raises several concerns including administration/enforcement, selective application, and the long-term reuse or adapted reuse of PD property. ***The city has recently revised PD standards to increase the minimum acreage requirements for new PDs, in accordance with recommendations contained in the 2011 plan. The city should periodically review, and update if needed, zoning provisions to ensure that new PDs contain adequate infrastructure and provide for a mixture of uses (i.e. single use PDs should be prohibited).***

Land Use Needs

A review of the preceding sections identifies the following land use needs for the City of Georgetown:

-  **Growth Policies and Initiatives:** Growth can be measured by changes in the total geographic area of the city, the amount of developed land within the city, and/or by the total population within the corporate boundary. By all three measures, the growth of Georgetown has been slow to moderate over the past decade. ***A proactive growth policy is needed.***

LAND USE ELEMENT

Planning Commission Review Draft (August 2016)

LAND USE ELEMENT

City of Georgetown Comprehensive Plan, 2016

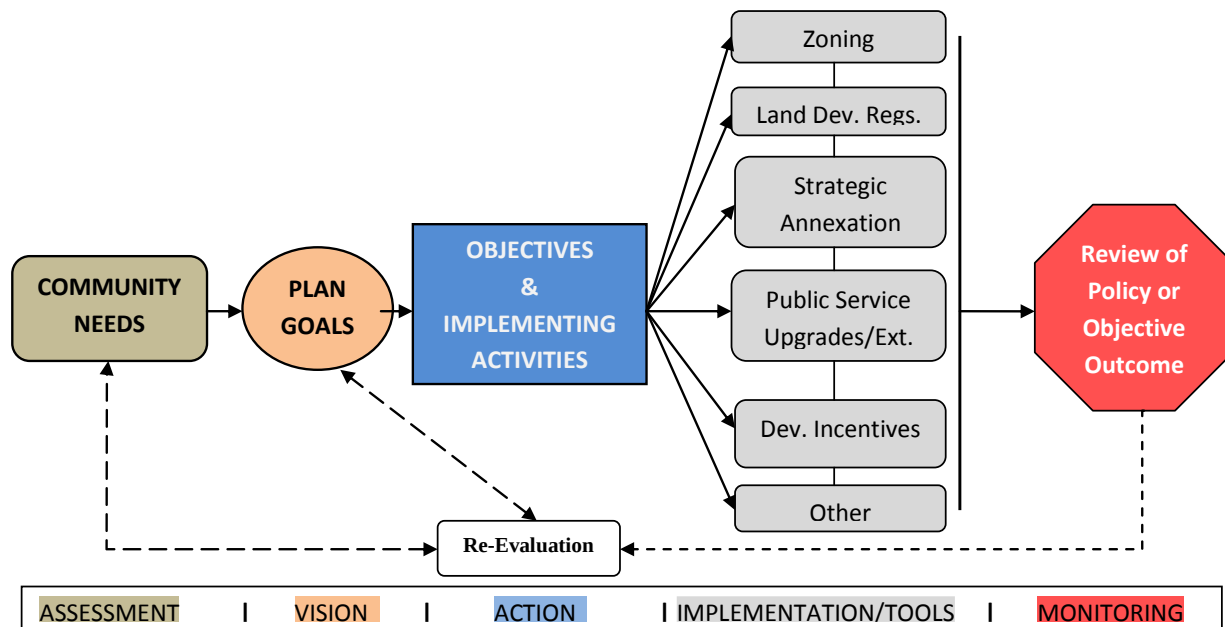
- ✦ **Natural, Scenic, and Environmentally Sensitive Areas:** Georgetown is known for its scenic beauty. The area's rivers and marshes are sensitive to degradation. ***Land use policies and regulations need to be developed and/or retained that protect the city's waterways and adjacent marshes.***
- ✦ **Historic Georgetown:** The city's historic buildings and development pattern contribute to the local economy through tourism, are important to the quality of life experienced by residents, and define the distinct physical character of the community. ***Land use regulations need to be refined to protect the city's historic buildings and streetscapes.***
- ✦ **Compatible Land Use:** The maintenance of property values and the ability to attract new residents to Georgetown require that the city's residential areas are livable and are protected from nuisances. ***Standards need to be developed and/or retained which ensure compatibility and require the discontinuance/transition of inappropriate or nuisance laden uses.***
- ✦ **Efficient Use of Resources:** As development occurs, additional cost will be incurred for the delivery of public services such as police, fire, water, and sanitary sewer. ***Policies need to be developed and/or retained which minimize the need for additional public expenditures as a result of development.***
- ✦ **Coordination of Plan Initiatives:** This plan contains nine elements and numerous implementation actions. ***In addition, other planning initiatives, such as Georgetown County's Comprehensive Plan, Georgetown County's Multi-jurisdictional Hazard Mitigation Plan and the city's West End Redevelopment Plan, may contain implementation actions potentially affecting land use and other elements. A method of plan coordination needs to be developed to ensure the cost and time effective sequencing of initiatives.***
- ✦ **Coordination with the County:** The county and city presently maintain separate or independent planning units. As areas adjacent to the city are zoned and fall under the purview of the county, the coordination of planning activities between the two planning units will continue to increase in importance. ***A method of coordination needs to be developed to ensure the city has input in land use decisions within the study areas.***

LAND USE ELEMENT

Planning Commission Review Draft (August 2016)

*City of Georgetown Comprehensive Plan, 2016***Part V. Land Use Policies**

This section provides policy statements in the form of goals and objectives. The land use goals and objectives serve as the legislative and legal basis for the city's zoning ordinance as well as other planning initiatives undertaken by the planning commission and city council. The land use goals provide broad policies on which the individual objectives are based. Each goal's objective, coupled with the implementation actions of this plan, represents an activity that can be measured or monitored. As progress in accomplishing this plan's goals involves ongoing refinement and retooling, continuous monitoring of the effects of land initiatives by the planning commission will be required.

**GOALS & OBJECTIVES****GOAL 1: Preserve Georgetown's historic buildings and development pattern.*****Objectives include:***

- Review and refine zoning standards for the city's downtown riverfront, historic residential district, and gateways. Where appropriate, alternatives to the use of Euclidean zoning should be explored.
- Review zoning map or text amendments based on criteria that provide deference to long established uses, architectural forms, and development patterns. The planning commission's review should include an examination of:

LAND USE ELEMENT*Planning Commission Review Draft (August 2016)*

LAND USE ELEMENT

City of Georgetown Comprehensive Plan, 2016

1. A proposal's conformance with the comprehensive plan;
 2. The precedents or possible effects that may result from a requested change;
 3. Whether the altered use or district requirements would be appropriate for the area concerned and whether the change would result in the unintended creation of nonconformities;
 4. Whether the change would result in the potential loss or degradation of historic sites or significant uses; Whether the change would promote the continuation of desired historic forms and property arrangements; and/or
 5. Whether the capacity of the city or other government agencies is sufficient to provide services if the zoning change was approved.
- Continue the use of architectural and design guidelines for the city's historic district. Ensure that the guidelines can be easily understood and are objectively administered.
 - Implement the recommendations of the City of Georgetown's West End Redevelopment Plan.

Zoning in Georgetown

The City of Georgetown, like all older cities along the East Coast, was developed prior to zoning. Many older communities, including to a lesser extent Georgetown, were built based on a town plan. Town plans often dictated the use of a few lots, set out the location of public buildings, and reserved property for streets; however, requirements typical of modern zoning such as setbacks, coverage, and the rigid separation of uses were absent from most town plans.

In the 1960's, the City of Georgetown adopted a zoning ordinance. This ordinance has been amended several times to add new zoning districts or to address resident concerns. In the main, the zoning ordinance has worked well in controlling nuisances and preventing incompatible uses.

The zoning ordinance is an important tool in guiding future development within the city and this element recommends its continued use. An unfortunate consequence to the inappropriate use of zoning is that many of the distinctive attributes, which collectively make cities unique, could not have been built or cannot be replicated due to zoning standards.

Goal 1 (Objective 1) of this element provides for the review and refinement of the city's zoning standards, including exploring alternatives to the present Euclidean Zoning. Prior to the modification of the city's zoning, detailed research should be performed by city staff and the planning commission (see the implementation section of this plan).

LAND USE ELEMENT

Planning Commission Review Draft (August 2016)

*City of Georgetown Comprehensive Plan, 2016***GOAL 2: Promote the efficient use of land. Objectives include:**

- Encourage developments to locate in areas where existing services are readily available thus minimizing the need for utility extensions, new street creation, and other increased service costs.
- Provide incentives, regulatory or financial, to encourage infill development.
- Retain and refine zoning standards that ensure compatibility at the neighborhood level with respect to height, size and scale, location, intensity, density, signage, impervious coverage, use, landscaping, parking, and, where appropriate, appearance and architectural features.
- Allow for innovative design through the use of planned developments, recognizing:
 1. Single-use planned developments should be discouraged;
 2. Traditional zoning standards should incorporate flexibility thus minimizing the need for the widespread use of planned developments;
 3. The importance of enforcement and implementation of PD standards is critical, especially in PDs involving multi-property owners and/or the subdivision of property; and
 4. The long-term maintenance of public infrastructure and the reuse or adaptive reuse of property should be considered prior to PD creation.
- Retain and refine the city's development regulations to ensure:
 1. The use of public water and sanitary sewer;
 2. Newly created lots have frontage on publicly maintained streets;
 3. The protection of buildings and infrastructure from flooding, fire, and overcrowding;
 4. New streets, curbs, gutters, and sidewalks, fire-hydrants, water services, sanitary and storm sewers, street lights, and other required infrastructure are constructed/installed to acceptable standards;
 5. The preservation of significant trees, street trees, and the incorporation of tree planting and landscaping into new site design;
 6. Newly created lots and developments provide ample provision for storm water runoff. Release rates for runoff should consider downstream carrying capacities; and
 7. Erosion control measures are installed and maintained during the development process.

GOAL 3: Ensure the city's significant natural resources and environmentally sensitive areas are preserved and protected. Objectives include:

- Prohibit development in the city's wetlands, marshes, and floodways.

LAND USE ELEMENT*Planning Commission Review Draft (August 2016)*

LAND USE ELEMENT

City of Georgetown Comprehensive Plan, 2016

- Restrict new development within the city's flood plains and flood fringes.

- Require, where available, the use of sanitary sewer and public water for all new developments within the city limits.

- Prohibit illicit discharges into the city's storm sewer system or water bodies.

- Encourage the voluntary protection of naturally sensitive areas through the use of conservation easements. Consideration should be given to providing local incentives, such as



A Grand View: Homes overlook the marsh of East Bay.

- density and height bonuses, for voluntary conservation initiatives. Bonuses could be granted, when compatible with adjacent uses, for the dedication of open or green space(s) adjacent to the city's rivers, marshes, and viewsheds.
- Retain and refine the use of the city's Conservation Preservation District to include the expansion of this district to unprotected marshland in the city or upon annexation.

GOAL 4: Provide ample areas for residential development and implement density standards that consider property access and the availability of services.

Objectives include:

- For all zoning requests, the loss of long standing residential districts or uses should be considered. Speculative commercial rezonings that result in the reduction of the city's viable housing stock should be discouraged.
- Plan for an increase in the city's population of one percent annually.
- Increase the permitted density within the core residential areas of the city and the downtown in keeping with the objectives of this element. Consideration should be given to:
 1. Developing design or form standards for multi-family housing; and
 2. Limiting the number of units per structure or the size of structures (in keeping with building mass/ or form of other structure in an area.)
- Define density as follows:
 1. Very low density – One or fewer units per acre.

LAND USE ELEMENT

Planning Commission Review Draft (August 2016)

City of Georgetown Comprehensive Plan, 2016

2. Low Density – Two to five dwelling units per acre.
 3. Medium Density – Six to nine dwelling units per acre.
 4. High Density – Ten to twenty dwelling units per acre.
 5. Very High Density – More than twenty dwelling units per acre.
- Restrict areas to very low density in cases where:
 1. Public water and sewer are unavailable to service the development;
 2. Public services such as fire, police, or sanitation cannot service a higher density without additional public costs;
 3. The development has limited access to a public street or the capacity of the existing street cannot support a higher density;
 4. A higher density would result in the loss or degradation of an environmentally sensitive area; or
 5. The property is located at the periphery of the city and a very low density is appropriate to maintain the density of the city's core.
 - Restrict areas to low density in cases where:
 1. Public facilities and infrastructure such as water, sewer, fire, police, or sanitation cannot service a higher density without additional public costs;
 2. The density is consistent with adjacent properties and planned uses, follows historic development patterns, or is designed to transition between areas of medium and very low development density; or
 3. The property is located at the periphery of the city and a low density is appropriate to maintain the density of the city's core.
 - Permit medium density in cases where:
 1. Public facilities and infrastructure such as water, sewer, police, fire, and sanitation can service the proposed density;
 2. The density is consistent with adjacent properties and planned uses, follows historic development patterns, or is part of a planned development;
 3. Streets adjacent to the site can support the proposed density without a reduction in the street's level of service; and
 4. The site is serviced by sidewalks.
 - Permit high density in cases where:
 1. Public facilities and infrastructure such as water, sewer, police, fire, and sanitation can service the proposed density;
 2. The density is consistent with adjacent properties and planned uses, follows historic development patterns, or is part of a planned development;
 3. Streets adjacent to the site can support the proposed density without a reduction in the street's level of service;

LAND USE ELEMENT*Planning Commission Review Draft (August 2016)*

LAND USE ELEMENT

City of Georgetown Comprehensive Plan, 2016

4. The development is adjacent to or incorporates mixed uses;
 5. The development will not result in loss or reduction of the city core's density; and
 6. The site is serviced by sidewalks.
- Permit a very high density within planned developments and the city's downtown subject to the policies and standards of this element.

GOAL 5: Adopt standards that protect residential uses from incompatible development. Objectives include:

- Mitigate the potential for nuisance creation through the use of zoning, development regulations, and other regulatory standards. Nuisances to residential occupancy include:
 1. Automobile lights, outdoor lighting, and illuminated signs;
 2. Loud noises and vibrations;
 3. Noxious odors, dust, smoke, fumes, and other air pollutants;
 4. Excessive traffic;
 5. Litter, junk, and overgrown lots;
 6. Dilapidated structures;
 7. Excessive outdoor storage or assembly; and/or
 8. Loss of privacy.
- Allow a mixture of residential, commercial, and professional uses in cases where the nonresidential uses do not create nuisances and the uses are compatible with residential structures in size, scale, height, mass, architecture, and placement. The zoning ordinance should provide that compatible nonresidential uses be permitted as special exceptions, conditional uses, and/or be subject to form based standards.
- Allow public and semi-public uses in residential areas where the uses do not create nuisances to residential occupancy. The zoning ordinance should provide that public and semi-public uses can be permitted in residential areas as conditional uses and/or be subject to form based standards.
- Prohibit incompatible and/or nuisance generating commercial, professional, public, and semi-public uses from locating in residential areas.
- Prohibit industrial uses from locating or expanding into residential areas.
- Mitigate the impacts of incompatibility through the utilization of fences, walls, physical barriers, vegetation, building and access orientation, separation, and/or building form.

LAND USE ELEMENT

Planning Commission Review Draft (August 2016)

*City of Georgetown Comprehensive Plan, 2016***GOAL 6: Provide ample areas for commercial, professional, public, and semi-public land uses. Objectives include:**

- Scale the amount of land zoned for commercial development to the demand of the projected population. Speculative nonresidential rezonings should be discouraged.
- Arrange nonresidential zoning districts and the uses permitted within each district according to:
 1. The traffic generated by a use and its impact on adjacent streets. High traffic generating uses should be located on major or minor arterial roadways;
 2. Compatibility with the surrounding land uses;
 3. The nuisance potential created by uses;
 4. Compatibility with desired land use patterns; and
 5. Utility and public service impacts.
- Prohibit spot zoning. Indicators that a requested zoning change would constitute spot zoning include:
 1. The area involved is less than two acres or the property is not contiguous to other properties of comparable zoning to the request;
 2. The permitted uses or standards of the requested district are dissimilar to those of adjacent properties; and
 3. The zoning change is designed to benefit a single

**Georgetown's Industrial Experience**

The Georgetown Steel Mill (now ArcelorMittal) and International Paper have historically been the county's largest industrial employers. Established in 1936 and located just west of the city limits, the paper mill employs 830 persons. The Georgetown Steel Mill, located at the corner of Front and Fraser Streets, has experienced periods of recent inactivity. During the 1970's, the mill employed over one thousand persons.

Georgetown has benefited economically from these two large employers for many years. Unfortunately, the location of the two facilities has presented concerns. The steel mill is located adjacent to the city's historic waterfront and downtown. The mill's appearance is incompatible with adjacent historic structures and provides a "first impression" of Georgetown for visitor's entering the city from US 17 South. Dust and loud noise are also by-products of the mill's operation. The paper mill, located just west of the steel mill, presents similar "first impression" concerns, primarily due to the odor generated from paper production.

The placement of future industrial sites and the planned expansion of existing facilities should consider the potential nuisances created by industrial operations. The city should encourage the less intense redevelopment of heavy industrial sites in close proximity to the city's waterfront residential areas, and downtown as these facilities discontinue production, are abandoned, or become obsolete (see the goals and objectives and implementation section of this plan).

LAND USE ELEMENT*Planning Commission Review Draft (August 2016)*

LAND USE ELEMENT

City of Georgetown Comprehensive Plan, 2016

owner or provide a competitive advantage to a particular parcel to the detriment of the community or the surrounding neighborhood.

GOAL 7: Provide areas for future industrial development that minimize the impact to adjacent uses. *Objectives include:*

- New industrial districts within the city should be located in areas that are separated from residential districts, the historic district, and other incompatible uses to the extent that is practicable;
- Differentiate through zoning, heavy industrial uses from less intense, limited or light industrial activities. Heavy industrial uses include those activities which are likely to generate significant levels of truck traffic, noise, pollution, vibration, dust, fumes, odors, radiation, radioactivity, poisons, pesticides, herbicides, or other hazardous materials, fire or explosion hazards, or other undesirable conditions.
- The arrangement of new industrial districts and uses should consider:
 1. The transportation needs of planned industry including access to rail, the port, and major roadways. Industrial zoning districts should be arranged to reduce impacts on the existing transportation system;
 2. The potential nuisances created by the proposed siting and whether these nuisances can be abated;
 3. Compatibility of surrounding land uses;
 4. The potential for impacts on natural resources or sensitive areas; and
 5. Utility and public service costs.
- Engage in an active and continuous dialogue with the county to identify future industrial sites outside of the city limits.
- Encourage the county to adopt standards that minimize nuisances from industries in close proximity to the city.
- Plan for the long-term conversion of existing industrial districts and uses once these sites are abandoned or become obsolete.

GOAL 8: Provide for the harmonious redevelopment of existing industrial districts and uses located in the city's core and in other areas where the potential for nuisances and impacts on adjacent properties are high. Objectives include:

- Prioritize areas and sites within the city for conversion and redevelopment. In general, heavy industrial uses are deemed incompatible when in close

LAND USE ELEMENT

Planning Commission Review Draft (August 2016)

City of Georgetown Comprehensive Plan, 2016

- proximity to the city's downtown, waterfront, historic district, residential neighborhoods, and gateway corridors and intersections.
- Provide viable redevelopment options for property owners. The city's zoning ordinance should be amended to provide for a mixed-use/redevelopment district. This district should:
 1. Allow for a mixture of uses;
 2. Prohibit heavy industrial uses. The district may permit, as a conditional use or special exception, certain limited or light industrial uses, provided these uses incorporate complementary architectural features, have a minimal potential for creating nuisances, and are compatible in intensity with surrounding nonindustrial uses;
 3. Promote setback, height, and other bulk and dimensional restrictions which are compatible with adjacent districts or provide for reasonable transition. Flexible design and dimensional standards should also be considered subject to district specific design standards and/or architectural/design review;
 4. Consider providing density, height, parking, or other development bonuses and design modifications contingent upon the provision of open space and public amenities;
 5. Protect adjacent streets. Consideration should be given to restricting new curb cuts, spacing points of ingress/egress, and limiting the size and location of surface parking areas to complement development along the city's historic corridors and maintain the level of service on adjacent arterial streets; and
 6. Protect adjacent waterfronts. Consideration should be given to protecting or creating viewsheds and encouraging proximal open space.
 - Pursue the rezoning of prioritized redevelopment areas (see the future land use map).
 - Provide for the continuation (as a nonconformity) of active industrial uses following rezoning. The continuation of nonconformities should be conditioned to promote the abatement of nuisances and the eventual discontinuance of incompatible uses. Consideration should be given to:
 1. Requiring that industrial sites be brought into conformance following the discontinuance of production or abandonment;
 2. Prohibiting expansion and/or reconstruction;
 3. Requiring buffering, screening, and other mitigation; and
 4. Requiring the date certain discontinuance and termination of nonconformities.

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LAND USE ELEMENT

City of Georgetown Comprehensive Plan, 2016

- Recognize that redevelopment may occur through means other than a traditional zoning district, i.e. as a planned development district or under a development agreement. These zoning/development options should be considered when harmonious with this plan.
- Recognize that brownfield sites and their redevelopment may present environmental challenges. The city should actively work with property owners, the county, and/or other partners to identify grants for assessment and cleanup.
- Consider the creation of priority investment zones, tax increment financing districts, or similar tools to incentivize the redevelopment of former industrial sites.
- Examine zoning standards for adjacent properties subsequent to or in conjunction with the conversion/redevelopment of former industrial sites. This evaluation should consider possible complementary or ancillary uses, the incorporation of design standards, and a provision of similar redevelopment incentives.

GOAL 9: Ensure that the future location of public buildings and uses complement existing land uses and promote the goals of this element. *Objectives include:*

- Avoid, to the extent that is practicable, the location of new public buildings and facilities at the city's periphery.
- Locate new public buildings in areas that are easily accessible, walkable, and promote the goal of infill.
- Locate elementary schools near the residential areas served.
- Locate secondary schools in areas that are conveniently located within the center of the service area.
- Provide parks and other open spaces citywide that are within walking distance from all of the city's neighborhoods.
- Promote the development of East Bay and Morgan Parks as the centerpieces of the city's parks system.

Ensure planning commission review of all new public facilities prior to development.

GOAL 10: Strategically grow the city and protect Georgetown's transportation corridors. *Objectives include:*

- The city should pursue annexation within the study areas identified by this plan. All annexation initiatives should consider:

LAND USE ELEMENT

Planning Commission Review Draft (August 2016)

City of Georgetown Comprehensive Plan, 2016

1. The impact of annexation on the tax base;
 2. The impact of annexation on service delivery;
 3. The informational needs of prospective residents and property owners in choosing annexation; and
 4. The need to maintain Georgetown's diverse population.
- Priority should be given to exploring the annexation potential of the following areas:
 1. US 701 North to SC 51;
 2. US 17 South to the airport;
 3. US 521/US 17 Alt. to Brick Chimney Road; and
 4. The riverfront adjacent to the city, including the Port of Georgetown.
 - Require "consent to annexation agreements" prior to water or sewer extensions outside the city limits.
 - Maintain the city's two-tier rate for water and sewer as a means to encourage annexation.
 - Pursue annexation and the establishment of zoning prior to development.
 - Request notification and provide input on county zoning changes and proposals in the study areas adjacent to the city.
 - Extend the city's Design Overlay District along the major corridors as property is annexed.
 - Coordinate the provision of public amenities, including parks and open spaces, with annexation.

GOAL 11: Refine the zoning ordinance's permitting and enforcement processes to ensure thorough, but timely, reviews with consistent outcomes.

Objectives include:

- Provide clear timelines for actions of the zoning administrator on the various permitting/review procedures outlined in the ordinance.
- Develop a database of past permitting actions and decisions to ensure the consistency of the ordinance's enforcement.
- Continue and expand the process for reporting permitting, enforcement activities, trends, and concerns to the planning commission and city council.
- Continue the use of the technical review committee to ensure that development applications are reviewed by the various service providers (e.g. water, sewer, stormwater, police, and fire). Comments/requirements from these providers should be incorporated into the staff report for projects.
- Consider the creation of development brochures to assist residents in understanding the review process.

LAND USE ELEMENT

Planning Commission Review Draft (August 2016)

THE FUTURE LAND USE MAP & ITS ROLE

The future land use map is an important policy and implementation tool for any comprehensive plan. The future land use map provides a best guess as to the desirability and feasibility of certain land uses developing over the next ten to twenty years. The map reflects the natural progression of existing growth patterns tempered by the presence of constraints, whether natural or man-made. The future land use map serves as a reflection of the community's land use policies, which in turn impacts decisions on annexation, zoning, and public infrastructure expenditures. In this latter function, the future land use map can be considered an implementation tool.

The City of Georgetown Future Land Use Map, 2016, is depicted by Map Exhibit LUM-6. Map Exhibit LUM-7, *Future Land Use Map – Study Areas, 2016*, is designed to assist policy-makers in making land use decisions should annexation occur during the time horizon of this plan. Map Exhibit LUM-6 contains implementation notes. The maps and plan notes should be used in conjunction with this plan's goals and objectives.

PLAN IMPLEMENTATION

The City of Georgetown Comprehensive Plan, 2011 provides a unified plan implementation section. With the 2016 review of the plan, the land use element is the first of nine elements to be updated. Because of the interrelated nature of this plan's elements, it is anticipated that the implementation section for the entire plan will be updated at the conclusion of the planning commission's review process.

The land use element's implementation activities provided in the 2011 plan's final section are deemed to remain relevant. Reference to this portion of the plan should continue; however, this element's update contains significant policy clarifications and guidance with respect to the continuation and eventual cessation of heavy industrial uses in proximity to the city's downtown, waterfront, historic district, residential neighborhoods, and gateway corridors and intersections (see Goal 8 and the Future Land Use Map). Because of this, the activities listed below are considered an addendum to the 2011 plan's implementation initiatives:

Short Term Projects and Initiatives

- ✓ **Creation of a Mixed Use/Redevelopment District.** The city's zoning ordinance should be amended to create a mixed use/redevelopment district. The purpose of this district is to provide for the optimum use and conversion of industrial sites and other large tracts. Because of the size of these tracts, unknown development constraints,

City of Georgetown Comprehensive Plan, 2016

and the need to provide appropriate transition between adjacent zoning districts, it is recommended that the district provide for a variety of allowable uses. This district should provide flexibility in dimensional requirements; however, the city may wish to consider the implementation of design guidelines to ensure transition, especially for redevelopment occurring immediately adjacent to the city's historic district, waterfront, and gateway corridors and intersections. **Responsible Entities:** Building and Planning Department, Planning Commission, and City Council.

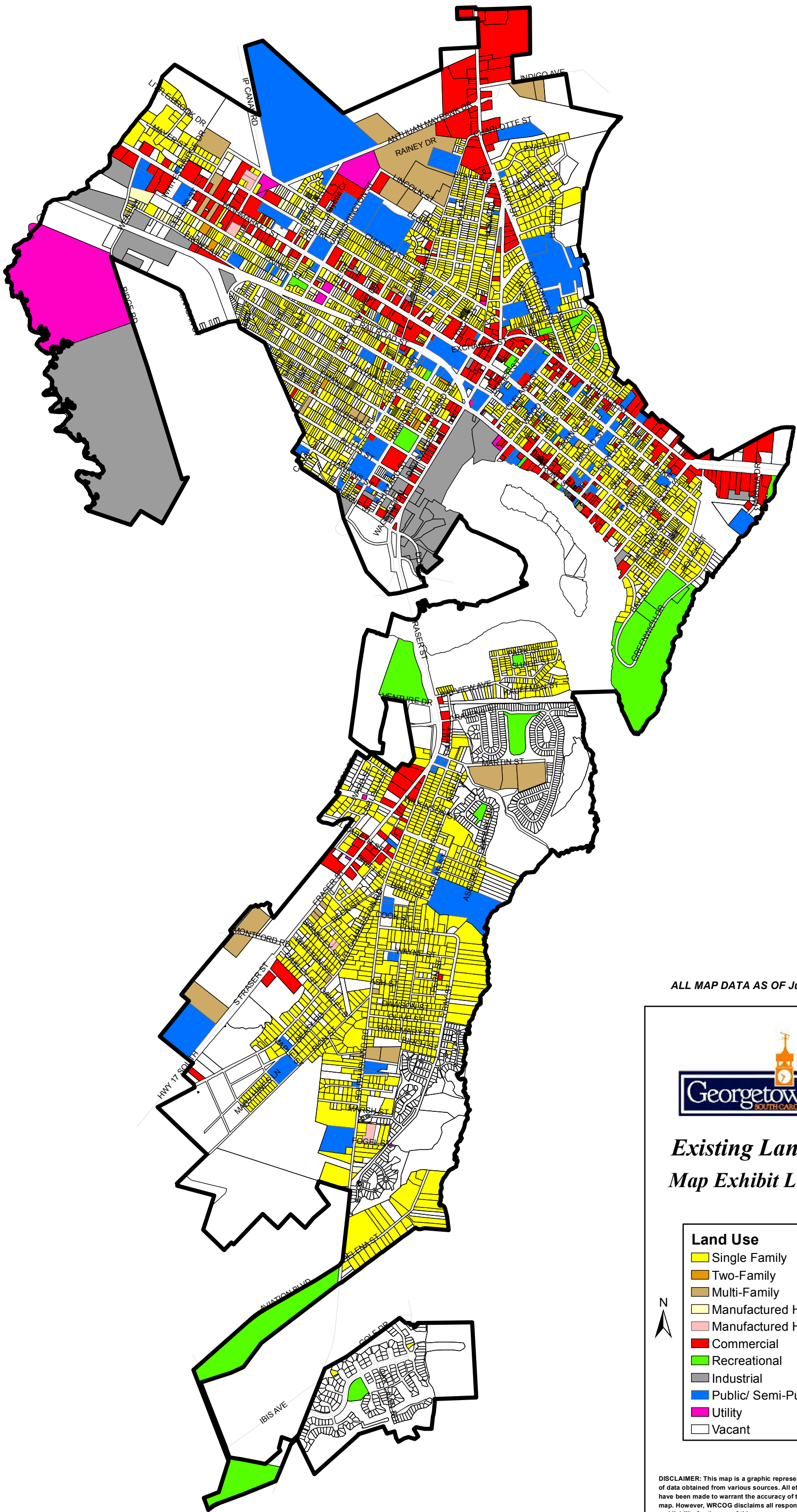
Medium Term Projects and Initiatives

- ✓ **Rezoning.** The future land use maps (LUM-6 and LUM-7) illustrate primary and secondary redevelopment areas and corridors. The primary redevelopment area should be examined in the short term for potential rezoning(s). This should occur following the creation of a mixed use/redevelopment district. The examination of potential rezoning in the secondary redevelopment area is anticipated to be a medium term initiative (three to five years); however, this timeline may be adjusted by the city based on property owner interest, the presence of active, nonintrusive industrial activities, and economic conditions.

Also of importance, the Port of Georgetown is illustrated as a secondary redevelopment area. This facility, located within the unincorporated county, is an economic asset that could contribute to the economic growth of the city and region. Georgetown County is currently pursuing funding to dredge the harbor in support of the port's long-term viability. The anticipation in the short term is that the Port of Georgetown will remain an active industrial site. If port operations by the state discontinue in the future, the expectation is this area should transition to a mixed use/redevelopment district compatible with the city's historic waterfront. **Responsible Entities:** Building and Planning Department, Planning Commission, and City Council.

- ✓ **Redevelopment Corridors.** The city should examine zoning standards for properties adjacent to designated redevelopment districts. The redevelopment of large mixed use tracts adjacent to the waterfront and east of US 17 has the potential to increase the economic viability of the entire US 17 corridor. Upon redevelopment, zoning district requirements for adjacent properties should ensure the permissibility of complementary uses and compatible design standards. **Responsible Entities:** Building and Planning Department, Planning Commission, and City Council.

LAND USE ELEMENT*Planning Commission Review Draft (August 2016)*



ALL MAP DATA AS OF June, 2016



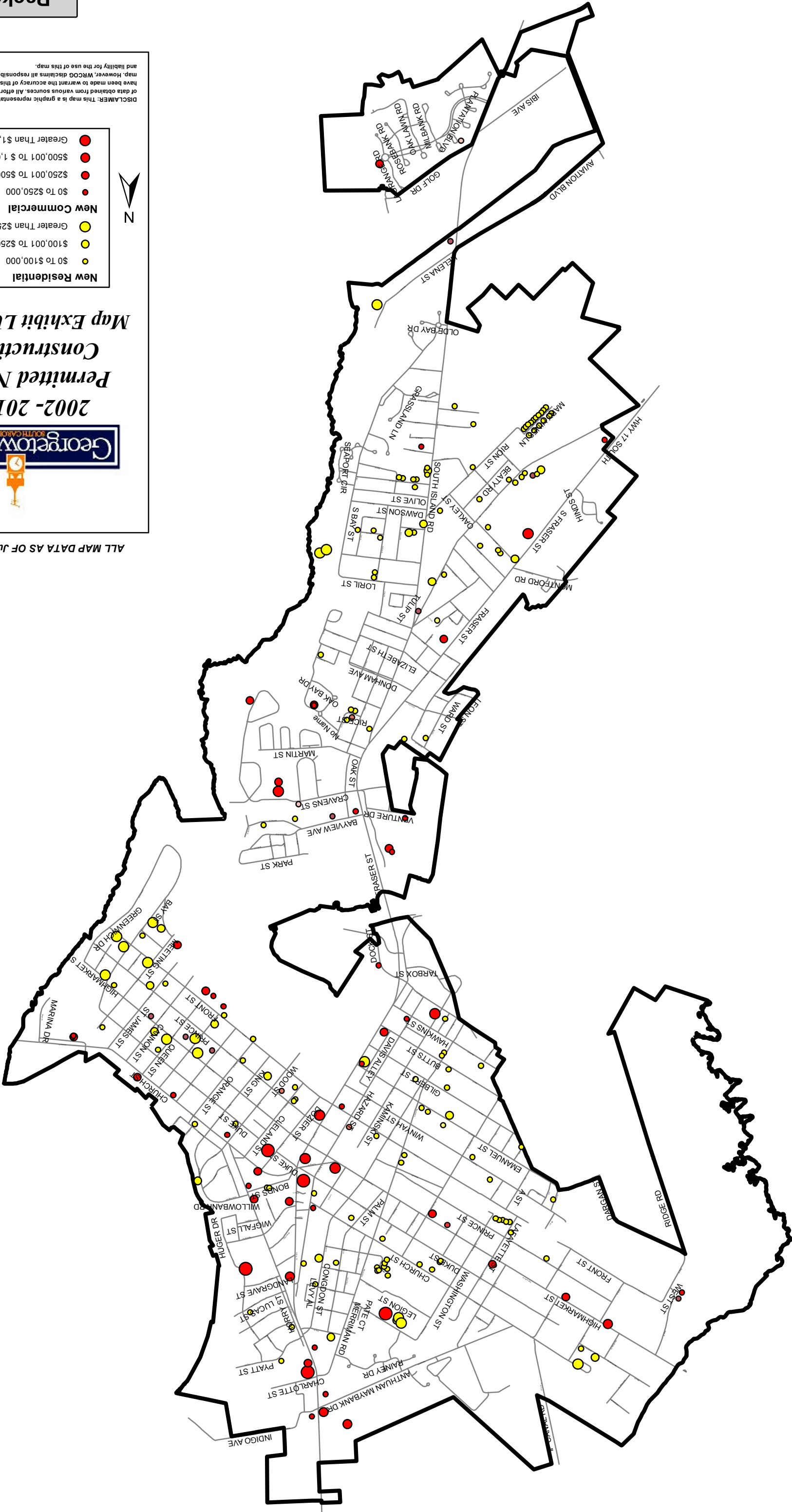
Existing Land Use
Map Exhibit LUM-1

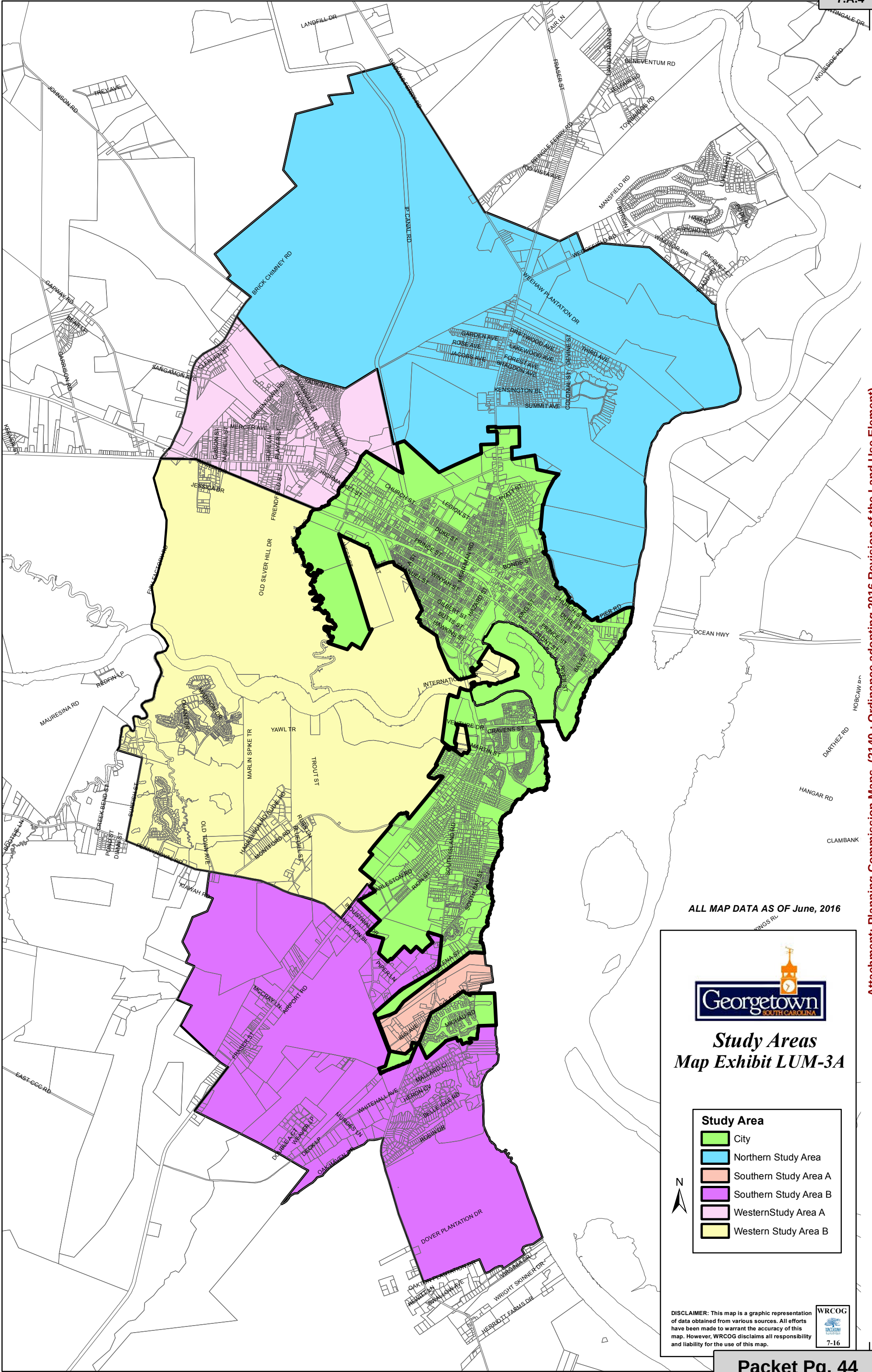
- Land Use**
- Single Family
 - Two-Family
 - Multi-Family
 - Manufactured Home
 - Manufactured Home Park
 - Commercial
 - Recreational
 - Industrial
 - Public/ Semi-Public
 - Utility
 - Vacant



DISCLAIMER: This map is a graphic representation of data obtained from various sources. All efforts have been made to warrant the accuracy of this map. However, WRCOG disclaims all responsibility and liability.







ALL MAP DATA AS OF June, 2016



Study Areas

Map Exhibit LUM-3A

Study Area

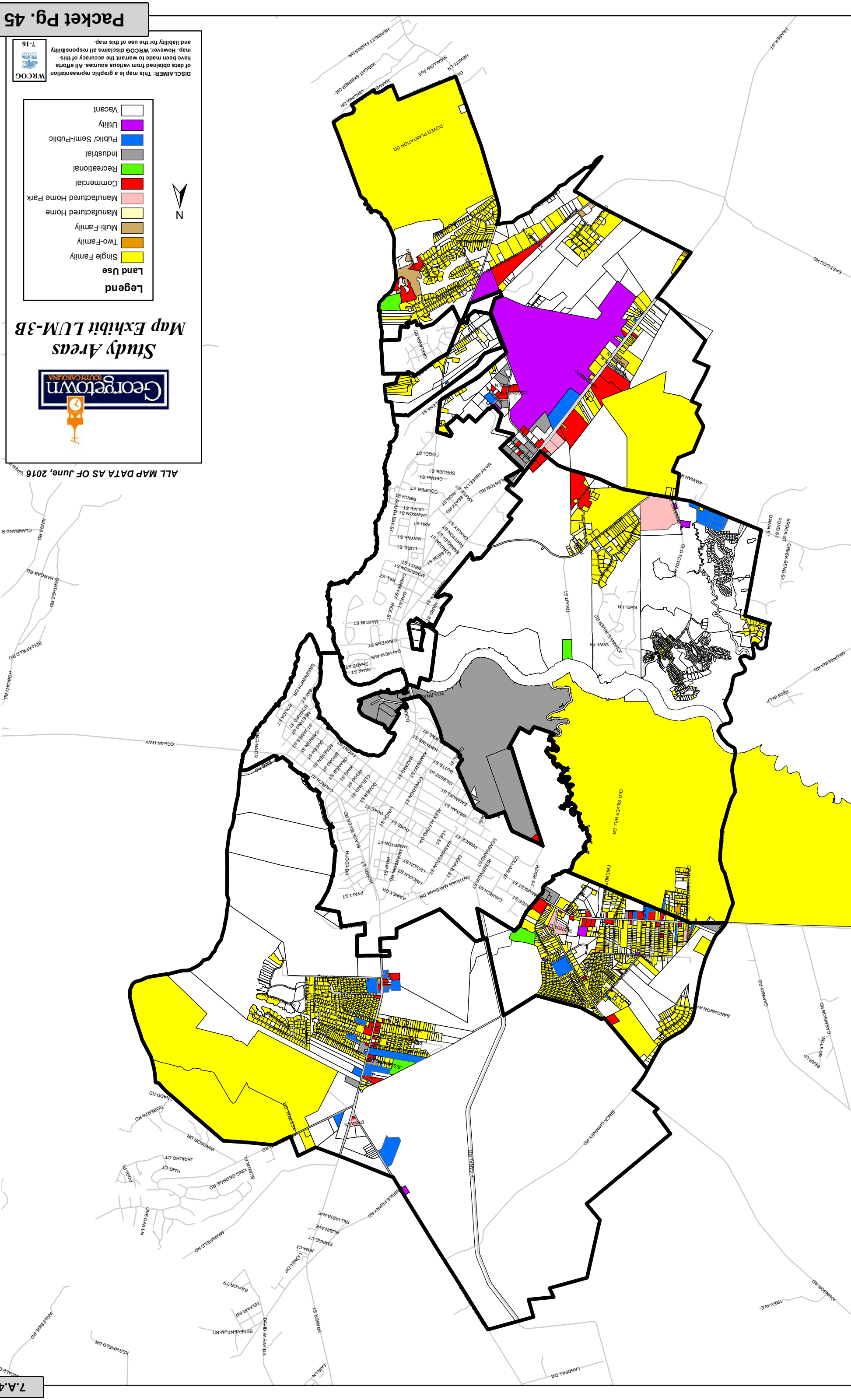
- City
- Northern Study Area
- Southern Study Area A
- Southern Study Area B
- Western Study Area A
- Western Study Area B

N

DISCLAIMER: This map is a graphic representation of data obtained from various sources. All efforts have been made to warrant the accuracy of this map. However, WRCOG disclaims all responsibility and liability for the use of this map.



7-16



- Legend**
- Land Use**
- Vacant
 - Utility
 - Public/ Semi-Public
 - Industrial
 - Recreational
 - Commercial
 - Manufactured Home Park
 - Manufactured Home
 - Multi-Family
 - Two-Family
 - Single-Family



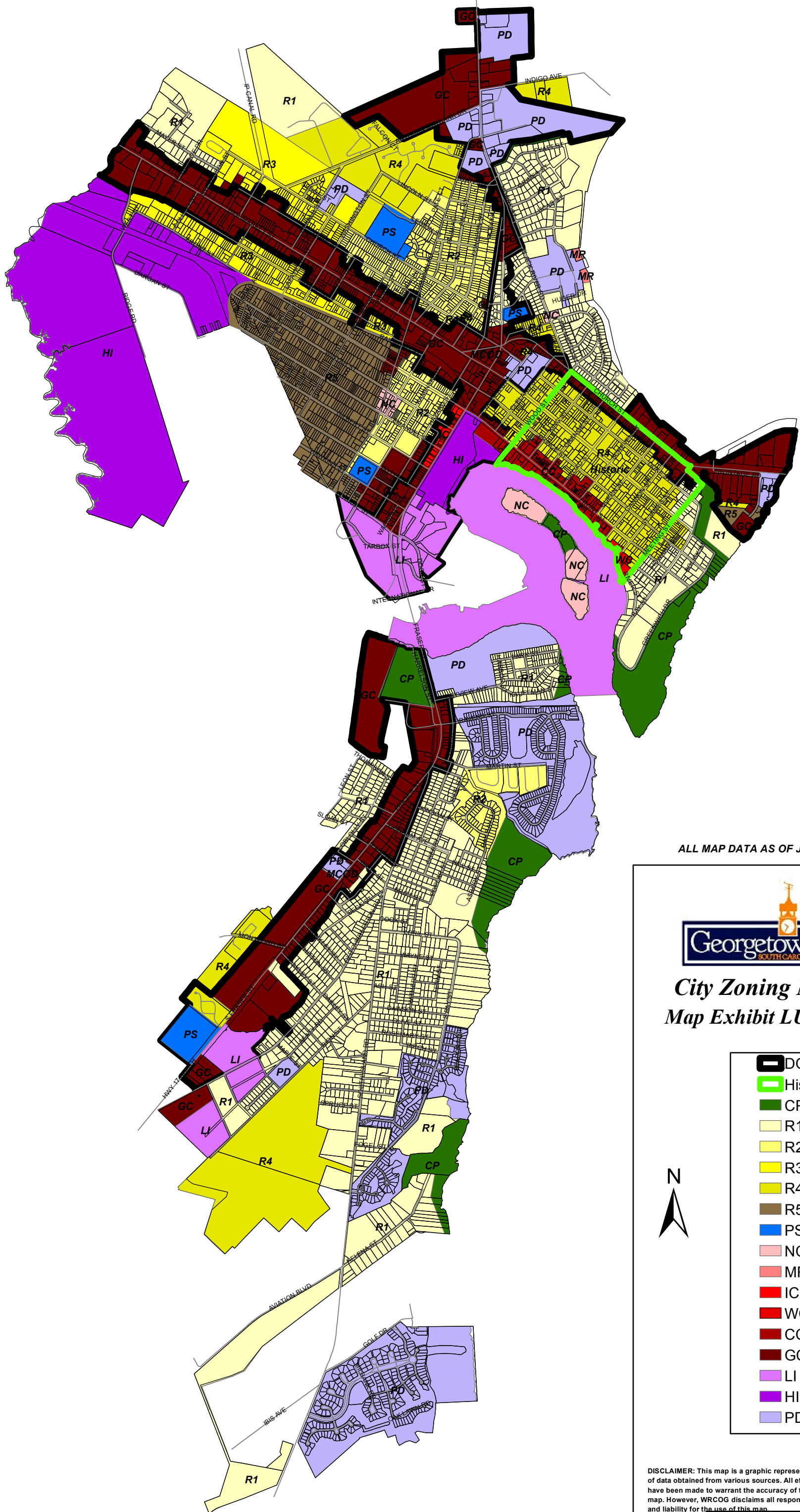
Study Areas
Map Exhibit LUM-3B

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7-16



ALL MAP DATA AS OF June, 2016



City Zoning Map
Map Exhibit LUM-4

- DODMC
- Historic
- CP
- R1
- R2
- R3
- R4
- R5
- PS
- NC
- MR
- IC
- WC
- CC
- GC
- LI
- HI
- PD

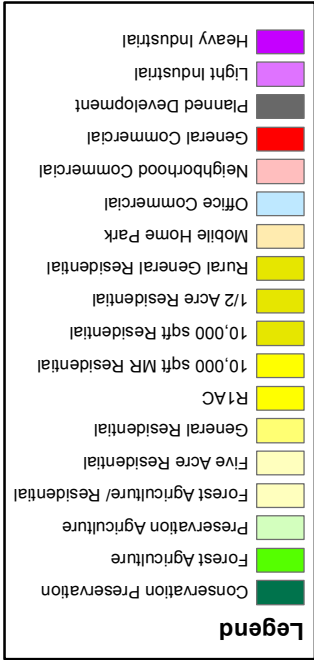


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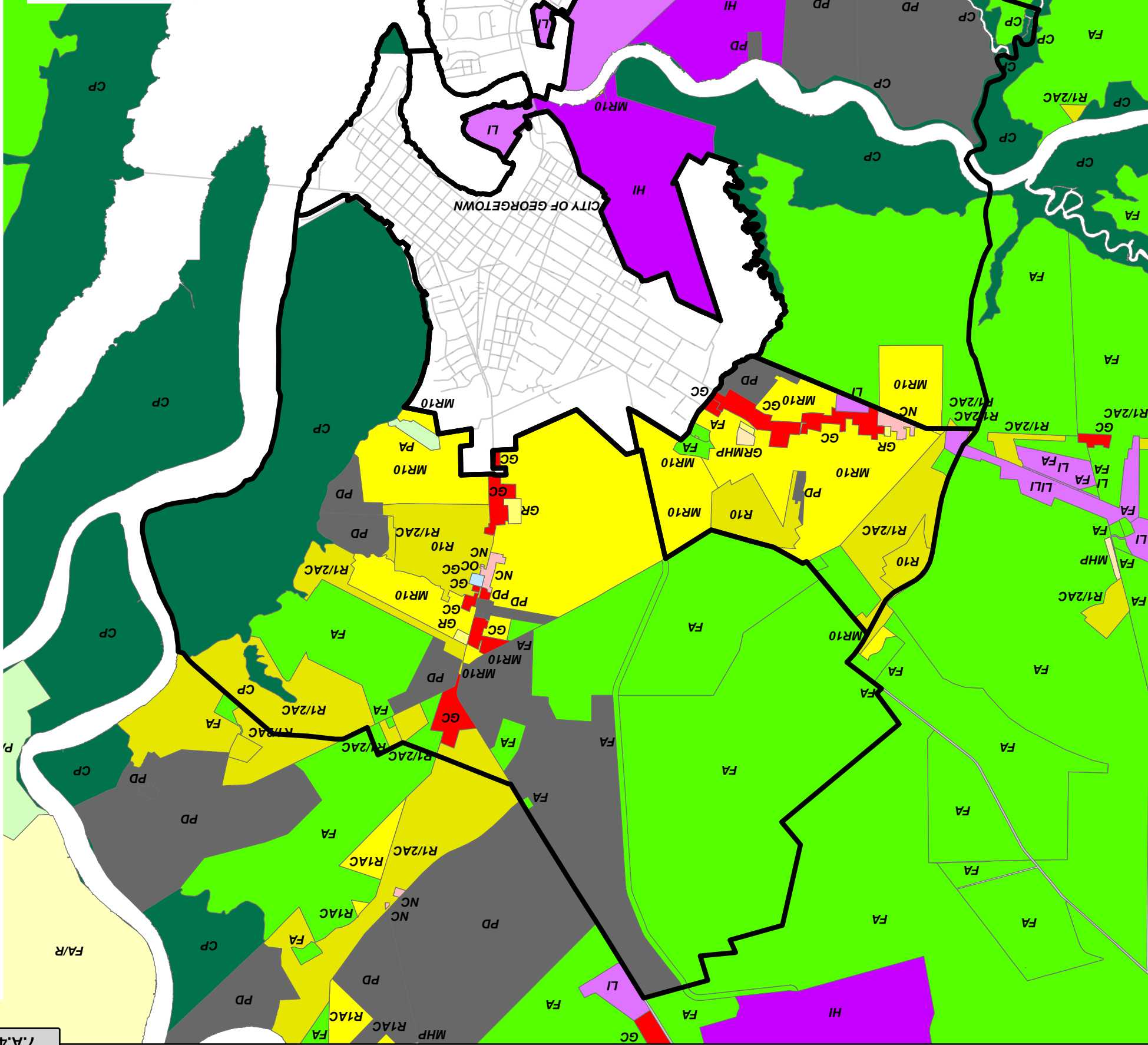


**Zoning Map
for Study Areas
Map Exhibit LUM-4B**



Georgetown
SOUTH CAROLINA

ALL MAP DATA AS OF June, 2016

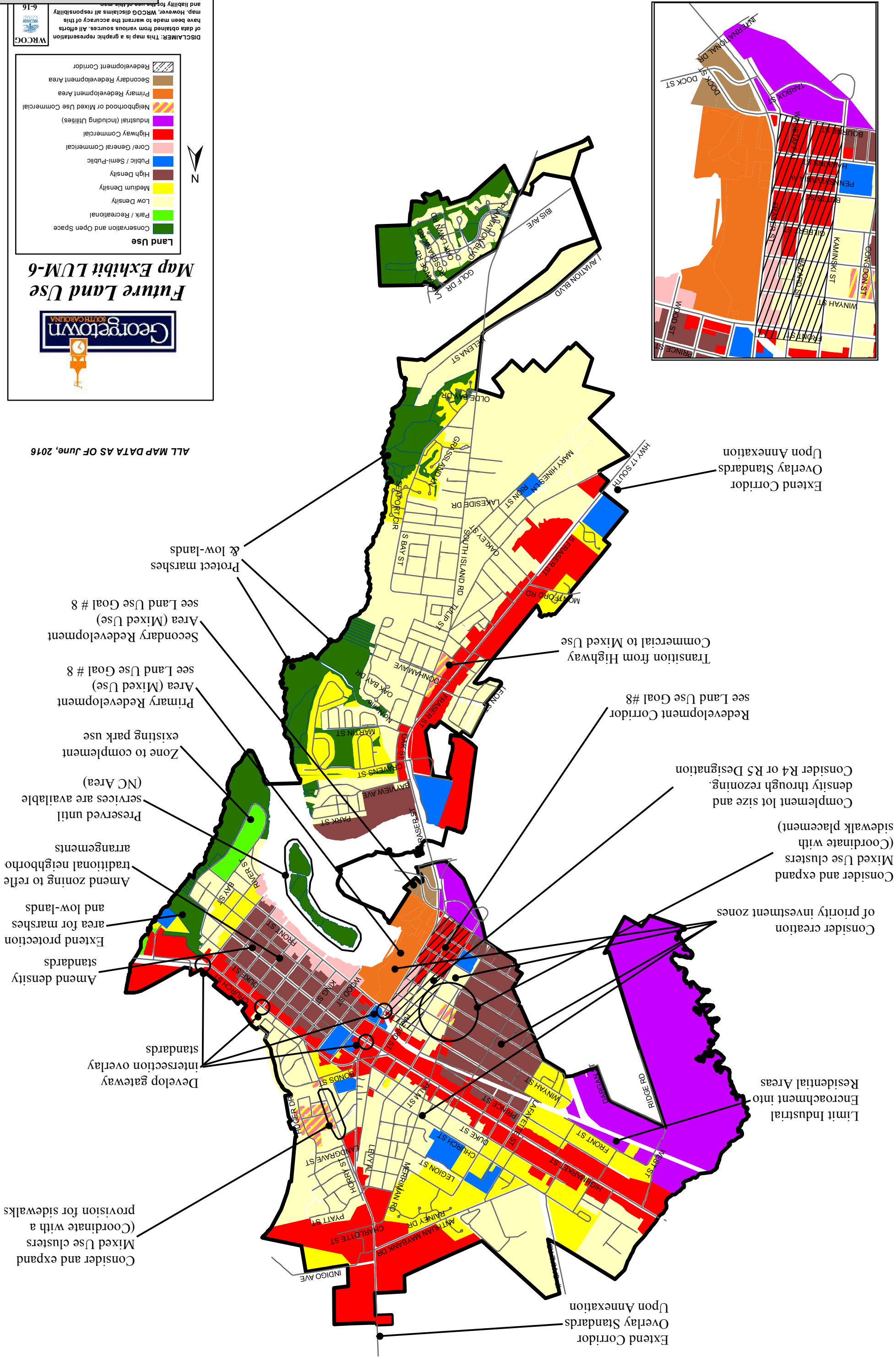


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Future Land Use
Map Exhibit LUM-6



ALL MAP DATA AS OF June, 2016



Consider and expand
Mixed Use clusters
(Coordinate with a
provision for sidewalks

Develop gateway intersection overlay standards

Amend zoning to reflect traditional neighborhood arrangements

Preserved until services are available (NC Area)

Primary Redevelopment Area (Mixed Use)
see Land Use Goal # 8

Secondary Redevelopment Area (Mixed Use)
see Land Use Goal # 8

Protect marshes & low-lands

Extend Corridor
Overlay Standards-
Upon Annexation

Limit Industrial
Encroachment into
Residential Areas

Consider creation of priority investment zones

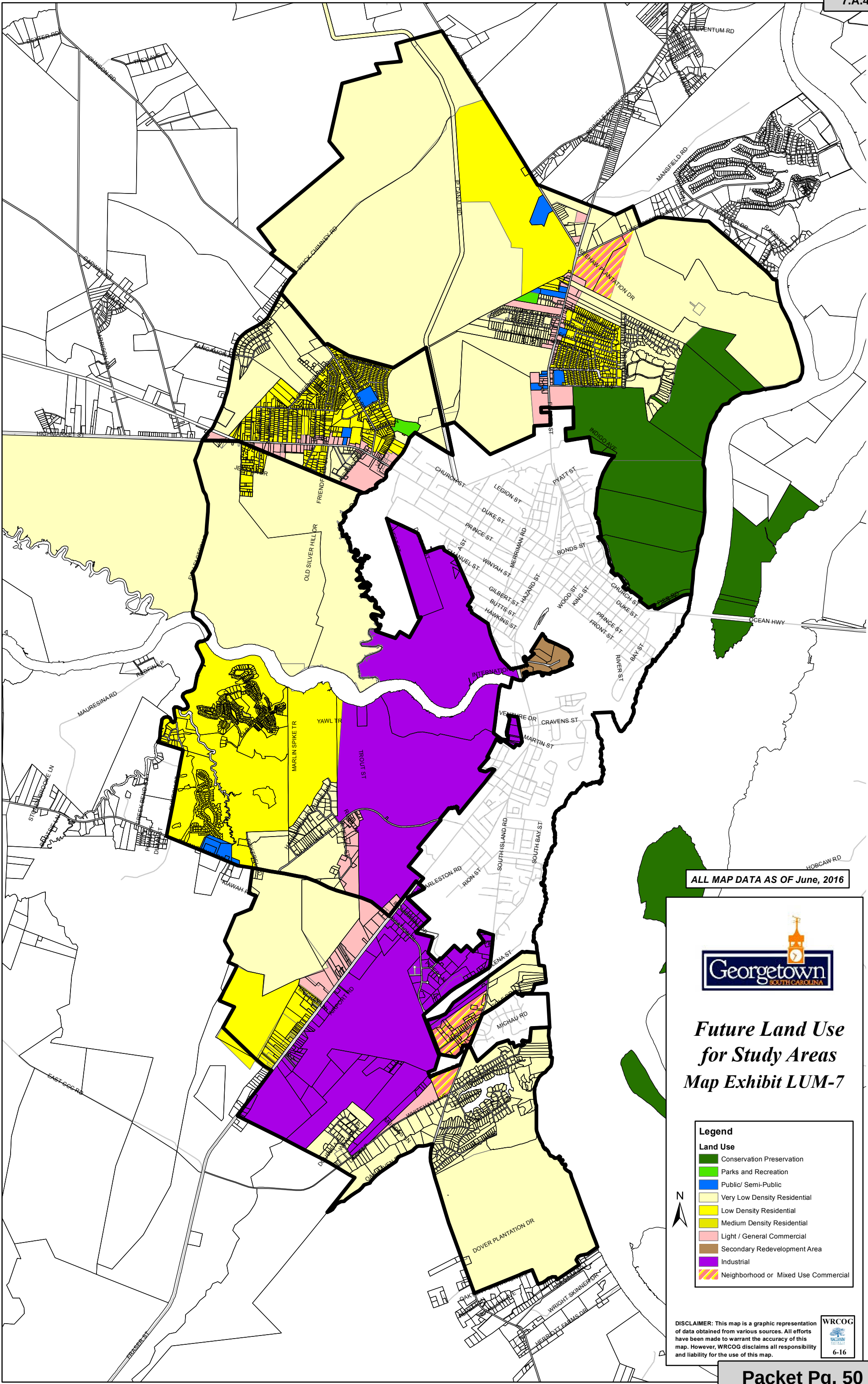
Consider and expand
Mixed Use clusters
(Coordinate with
sidewalk placement)

Complement lot size and density through rezoning. Consider R4 or R5 Designation.

Redevelopment Corridor
see Land Use Goal #8

Transition from Highway Commercial to Mixed Use

Extend Corridor
Overlay Standards.
Upon Annexation







120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 2142

Council Meeting Date:	15 September 2016
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve an ordinance to amend Article XVI, Board of Architectural Review, of the City of Georgetown Zoning Ordinance
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	Could help residents save money on their taxes for the rehabilitation of a historic (50 yrs or more) home.
Points to Consider:	• A Bailey Bill ordinance, that resembles Georgetown County's, will be introduced to City Council in October 2016. • This zoning ordinance text amendment will give the Architectural Review Board the powers to hear and enforce the upcoming Bailey Bill ordinance. • Planning Commission voted unanimously to approve the text amendment after the word "renovation" is changed to "rehabilitation".
Options:	Approve or deny 1st reading of an ordinance to amend Article XVI (ARB) of the Georgetown Zoning Ordinance.
Staff Recommendation:	Staff recommends approving ordinance amendment because Bailey Bill ordinance will follow next month.

Reviews:

Rick Martin Completed 09/08/2016 4:37 PM

City Attorney Completed 09/08/2016 4:43 PM

could be done simultaneously

Paul Gardner Completed 09/09/2016 7:59 AM

Ann U. Mercer Completed 09/12/2016 11:54 AM

Georgetown City Council Pending 09/15/2016 5:30 PM

Updated: 9/8/2016 4:37 PM by Rick Martin

Page 1

Attachments:

1. 1 Ordinance for Text Amend to Art XVI (PDF)
2. 2 ARTICLE XVI ARB (PDF)

**MOTION TO APPROVE AN ORDINANCE TO AMEND ARTICLE XVI, BOARD OF
ARCHITECTURAL REVIEW, OF THE CITY OF GEORGETOWN ZONING ORDINANCE**

ZONING ORDINANCE PROVISIONS FOR BAILEY BILL

AN ORDINANCE AMENDING ARTICLE XVI: BOARD OF ARCHITECTURAL REVIEW, OF THE CITY OF GEORGETOWN ZONING ORDINANCE

- WHEREAS,** Pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and
- WHEREAS,** Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and
- WHEREAS,** The Planning Commission of the City of Georgetown, South Carolina held a public hearing regarding the proposed amendment to Article XVI: Board of Architectural Review; and
- WHEREAS,** The City of Georgetown Planning Commission on August 23, 2016, recommended approval of certain amendments to the City of Georgetown Zoning Ordinance regarding the Architectural Review Board's role in the city's Historic Rehabilitation Tax Incentive Assessment program;
- NOW, THEREFORE, BE IT ORDAINED** by the Mayor and City Council of the City of Georgetown, South Carolina that Article XVI of the City of Georgetown Zoning Ordinance be amended as follows:

§1600 Establishment of Board of Architectural Review

In order to achieve the purpose of the **city's Nation Register** Historic District **and to further historic preservation city-wide**, and in accordance with Section 6-29-870 of the Code of Laws of South Carolina, as amended, a Board of Architectural Review is hereby created, **which shall also be known as the Architectural Review Board...**
[no other changes remainder of this section]

§1600.2 Powers and Duties of the Board of Architectural Review

In addition to other powers and duties in the Article, the Board of Architectural Review shall have the following powers and duties **with respect to properties for which a Certificate of Appropriateness is prerequisite to a building or demolition permit, or an application for a Historic Rehabilitation Tax Incentive Assessment:**

[1, 3, 4, and 5 remain, no changes]

- (2) in its consideration of an application for new construction [~~delete "in the Historic Buildings District"~~], *[the rest of 2 has no changes]*
- ~~[(6) is deleted in its entirety and moved under section 1600.3]~~
- ~~[(7) is deleted in its entirety and moved under section 1600.4]~~

Add new (6) in its review under an application for the Historic Rehabilitation Tax Incentive Assessment, the Board and its chair shall have the powers and duties delegated in Article V, Chapter 21 (§21 80-84 Bailey Bill).

§1600.3 Historic Designation [*"criteria for" was deleted*]

The Board shall review the local inventory for Historic buildings, **The Board shall conduct first review and evaluation of proposed nominations for the National Register of Historic Places and send those recommendations to the State Historic Preservation Office for consideration by the state board.** [*this sentence was taken, in part, from deleted 1600.2(6)*] **The Board shall further** make recommendations for historic designation to the City Planning Commission. The Planning Commission will then make a recommendation to City Council based on the following criteria:

[include criteria 1-10 no changes]

§1600.304 Application for Historic Rehabilitation Tax Incentive Assessment [*this is new*]

Where an Historic Designation is originally sought in conjunction with an application for the Historic Rehabilitation Tax Incentive Assessment under Article V, Chapter 21 of the City of Georgetown Code of Ordinances, the Board shall conduct the review contemplated by §1600.3, making its recommendation to Planning Commission on the property for which designation is sought. (ref. §21-84(B), City Code of Ordinances)

§1600.4 Decisions of the Board [*"of Architectural Review" deleted*]

[deleted last sentence and replace with former section 1600.2(7)]

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Ann U. Mercer, City Clerk

Jack M. Scoville, Jr., Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney

ARTICLE XVI: BOARD OF ARCHITECTURAL REVIEW

1600 Establishment of Board of Architectural Review

Board of Architectural Review In order to achieve the purpose of the city's National Register Historic District and to further historic preservation city-wide, and in accordance with Section §6-29-870 of the Code of Laws of South Carolina, 1676, as amended, a Board of Architectural Review is hereby created, which shall also be known as the Architectural Review Board. The Review Board shall consist of seven members who shall be appointed by the City Council. All members appointed to serve on the Board shall be residents of the City of Georgetown with the exception of the slot to be filled by an architect. Any non-city resident appointed to fill the architect position must be a resident of Georgetown County. All members shall demonstrate an interest, competence or knowledge of historic preservation. The Board shall be made up of the following; (1) a historian knowledgeable in local history, (2) a planner, (3) an archaeologist, (4) an architect, or if an architect is not available to serve, someone knowledgeable in building design and construction, (5) a resident of the Historic Buildings District, (6) a representative from the Core Commercial Buildings District, (7) a member of the Georgetown Historical Society. In the event an architect, historian, planner and archaeologist are unavailable, then a resident of the Historic Buildings District and two at-large members shall be selected for these positions. The initial terms of office for the members shall be established as follows: one member for a term of four years; two members for a term of three years; two members for a term of two years; and two members for a term of one year. All subsequent terms shall be for four years. Any vacancy in the membership shall be filled for the unexpired term in the same manner as the initial appointment. Members shall serve without pay, but may be reimbursed for any expense incurred while representing the Board.

1600.1 Proceedings of the Board of Architectural Review. The Board of Architectural Review shall elect a chairman and vice-chairman from its members who shall serve for one year or until reelected or until their successors are elected. The Board shall appoint a secretary, who may be a City employee. The Board shall adopt rules, regulations and by-laws in accordance with the provisions of this Ordinance and with Section §6-29-387 of the Code of Laws of South Carolina, 1676, as amended. Meetings of the Board shall be held at the call of the Chairman and at such other times as the Board may determine. All meetings of the Board shall be open to the public.

1600.2 Powers and duties of the Board of Architectural Review. In addition to other powers and duties in this Article, the Board of Architectural Review shall have the following powers and duties with respect to properties for which a Certificate of Appropriateness is a prerequisite to a building or demolition permit, or an application for a Historic Rehabilitation Tax Incentive Assessment:

(1) In its consideration of an application to demolish in whole or in part, remove, or alter the exterior architectural appearance of any existing structure, the Georgetown Board of Architectural Review shall consider, among other things, the historic, architectural, and aesthetic arrangement, composition or features of such structure, the relationship between such structures and the surrounding area, and its importance to the City;

(2) in its consideration of an application for new construction in the Historic Buildings District, the Georgetown Board of Architectural Review shall consider, among other things, character and appropriateness of the design, scale, texture and materials of the structure in question, and the relationship of such design elements to similar features of structures in the surrounding area;

(3) the Board shall not consider interior arrangement or interior design; nor shall it make requirements except for the purpose of preventing developments which are not in harmony with the prevailing character of the Historic Buildings District or which are obviously incongruous with its character;

(4) the Georgetown Board of Architectural Review may refuse a Certificate of Appropriateness for the erection, reconstruction, alteration, demolition in whole or in part, or removal of any structure, sign, freestanding mailbox, newspaper receptacle or other similar structure within the Historic Buildings District which in the opinion of the Board would be detrimental to the interests of the Historic Buildings District and against the public interest of the City of Georgetown;

(5) in its consideration for application to demolish, remove, alter or construct a structure; the Board shall use the design guidelines approved by City Council for use by the Board in reviewing requests; and,

(6) in its review under an application for the Historic Rehabilitation Tax Incentive Assessment, the Board and its chair shall have the powers and duties delegated in Article V, Chapter 21 (§21 80-84 Bailey Bill).

~~(6) the Board may conduct first review and evaluation of all proposed nominations for the National Register of Historic Places for properties that are within its jurisdiction, prior to consideration by the State Board of Review. The Board may send their recommendations to the State Historic Preservation Office for consideration at the meeting of the State Board of Review. The State Board of Review has final review authority to nominate properties directly to the National Register. This section shall not apply to gravestones, monuments or memorials located on church or synagogue property.~~

~~(7) If an application for a Certificate of Appropriateness is denied, the application may not be considered by the Board for one year unless the applicant can demonstrate to the Board that the reasons given for denial have been addressed or new information can be presented to support the previous request.~~

1600.3 Criteria for Historic Designation. The Board shall review the local inventory for Historic Buildings. The Board shall conduct first review and evaluation of proposed nominations for the National Register of Historic Places and send those recommendations to the State Historic Preservation Office for consideration by the state board. The Board shall further and make recommendations for historic designation to the City Planning Commission. The Commission will then make a recommendation to City Council. The Board's recommendation shall be based on the following criteria:

A property may be designated historic if it:

1. Has significant inherent character, interest, or value as part of the development or heritage of the community, state, or nation; or
2. Is the site of an event significant in history; or

3. Is associated with a person or persons who contributed significantly to the culture and development of the community, state or nation; or
4. Exemplifies the cultural, political, economic, social, ethnic, or historic heritage of the community, state, or nation; or
5. Individually, or as a collection of resources, embodies distinguishing characteristics of a type, style, period, or specimen in architecture or engineering; or
6. Is the work of a designer whose work has influenced significantly the development of the community, state or nation; or
7. Contains elements of design, detail, materials, or craftsmanship which represent a significant innovation; or
8. is part of or related to a square or other distinctive element of community planning; or
9. Represents an established and familiar visual feature of the neighborhood or community; or
10. Has yielded, or may be likely to yield, information important in pre-history or history.

1600.301 Owner Notification. Owners of properties proposed to be designated historic shall be notified in writing thirty days prior to consideration by City Council. Owners may appear before the City Council to voice approval or opposition to such designation.

1600.302 Identification on City Zoning Map. All locally designated historic properties and historic districts shall be clearly shown on the zoning map.

1600.303 Opposition to Designation. Any property owner may object to the decision by the City Council to designate his or her property as historic by filing suit against the City of Georgetown before the Courts of the State of South Carolina.

1600.304 Application for Historic Rehabilitation Tax Incentive Assessment. Where an Historic Designation is originally sought in conjunction with an application for the Historic Rehabilitation Tax Incentive Assessment under Article V, Chapter 21 of the City of Georgetown Code of Ordinances, the Board shall conduct the review contemplated by 1600.3, making its recommendation to Planning Commission on the property for which designation is sought. (ref. 21-84(B), City Code of Ordinances)

Editor's note: An ordinance adopted August 17, 2000 added a new § 1600.3 as set out above, deleting the former § 1600.3, which pertained to decisions of the Board of Architectural View, and added a new § 1600.4 as set out below, thereby renumbering former §§ 1600.4 and 1600.5 as §§ 1600.5 and 1600.6.

1600.4 Decisions of the Board of Architectural Review. The concurring vote of a majority of the members present shall be necessary to approve any application that comes before the Board. The Board shall keep minutes of its proceedings, showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall be immediately filed in the office of the Board and shall be public record. On all applications and other matters brought before the Board of Architectural Review, the Board shall inform in writing all the parties involved of its decisions and the reasons therefore. ~~Any Board member who has a personal or financial interest, either directly or indirectly, in any property~~

~~which is the subject of, or affected by, a decision of the Board shall be disqualified from participating in the decision of the Board concerning the property.~~ If an application for a Certificate of Appropriateness is denied, the application may not be considered by the Board for one year unless the applicant can demonstrate to the Board that the reasons given for denial have been addressed or new information can be presented to support the previous request.

1600.5 Review procedures. An application for a building permit in the Historic Buildings District shall be accompanied by plans and other information necessary to determine the appropriateness of the features to be passed upon. The Board shall meet within thirty days after notification of the Zoning Administrator of the filing of an application and at such other times as the Board may determine necessary, or upon call of the Chairman.

1600.501 The Board shall give adequate public notice of all applications to be considered by the Board, as well as due notice to the parties in interest. Public notice shall be published in a newspaper of general circulation within the City at least seven days in advance of such meeting.

1600.502 Upon approval, disapproval or modification of any application presented to the Board, the Board of Architectural Review shall immediately transmit a report to the Zoning Administrator stating the basis upon which the decision was made. If approval or modification of the application was determined, the Board shall cause a Certificate of Appropriateness to be issued to the applicant. Upon failure of the Board to act upon the application within forty-five days after submission to the Zoning Administrator, the application shall be deemed to be approved, except when mutual agreement has been made for an extension of the time limit. When a Certificate of Appropriateness has been issued, a copy thereof shall be transmitted to the Zoning Administrator, who shall from time to time inspect the construction or alteration approved by such Certificate, and report to the board any work not in accordance with such Certificate. In case of disapproval of any application, the Board of Architectural Review shall state the reasons there for in writing to the applicant. Notice of such disapproval and a copy of any written statements shall also be transmitted to the Zoning Administrator. In addition to stating the reasons for denial, the Board may also make general or specific recommendations in order for the application to be approved.

1600.6 Appeals. Any person or any officer, department or Board of the city aggrieved by any final decision of the Board may appeal to a court of record having competent jurisdiction. A duly verified petition, setting forth that the decision of the Board is illegal in whole or in part and specifying the ground of the illegality shall be presented to the Court within thirty days after the filing of the decision of the Board.

Editor's note- (Ord. of 8-17-2000, §§ 1--4; Ord. of 1-16-2003; Ord. of 9-16-04) (renumbered Article IV, Sections 407, 407.1, 407.2, 407.3, 407.31, 407.32, 407.33, 407.4, 405.5, 407.51, 407.52, and 407.6. to new Article XVI, Sections 1600, 1600.1, 1600.2, 1600.3, 1600.301, 1600.302, 1600.303, 1600.4, 1600.5, 1600.501, 1600.502 and 1600.6, ord. of 4-21-2011).



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2145

Council Meeting Date:	15 September 2016
Department:	Finance
Issue Under Consideration:	Motion to Approve 'Opinion of Probable Cost' for the Design and Build of Fire Station #2 not to exceed \$2,000,000.
Amount Requested:	\$ 2,000,000
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	The financing source for this project is USDA with payment terms of twenty (20) years. A portion of the property tax millage increase in fiscal year 2016 will be used to cover the annual debt service payments.
Points to Consider:	Annual Debt Service payment of \$131,500.
Options:	Approve, Disapprove or Amend.
Staff Recommendation:	Approve.

Reviews:

Debra Bivens Completed 09/09/2016 11:00 AM

Paul Gardner Completed 09/10/2016 8:54 AM

Ann U. Mercer Completed 09/12/2016 12:02 PM

Georgetown City Council Pending 09/15/2016 5:30 PM

Attachments:

1. 1 Fire Station #2 - Recap (PDF)
2. 2 COG Fire Station preliminary budget 1 (PDF)
3. 3 COG Fire Station preliminary budget 2 (PDF)

City of Georgetown
Maryville Fire Station #2
Opinion of Probable Construction Cost - Recap

Total Projected Cost of Construction	\$ 1,854,603.75	
Less USDA Grants (applied for):		
Generator	(\$33,000.00)	
Furnishings & Equipment	(\$50,000.00)	
Adjusted Subtotal	\$ 1,771,603.75	
Loan Closing Cost	\$ 40,000.00	
Subtotal	\$ 1,811,603.75	
Contingency (10%)	\$ 188,396.25	
Total Guaranteed Maximum Price	\$ 2,000,000.00	

**Maryville Fire
City of Georgetown**

Opinion of Probable Construction Cost

This cost estimate is based on preliminary review of the elevations and floorplans. Foundation estimates will need to be reevaluated once the soil borings and engineering is complete. Elevations are subject to change pending discussion.

<u>QTY</u>		<u>ITEM</u>	<u>UNIT</u>		<u>TOTAL</u>
11060	sf	Foundation / slab	\$ 7.25	\$	80,185.00
8020	sf	Termite Control	\$ 0.15	\$	1,203.00
1	ea	Rough Hardware	\$ 4,000.00	\$	4,000.00
1	ea	Structural Steel	\$ 15,000.00	\$	15,000.00
8020	sf	Overhead Insulation	\$ 1.50	\$	12,030.00
3040	sf	Ceiling at apparatus	\$ 2.50	\$	7,600.00
4980	sf	ACT	\$ 2.50	\$	12,450.00
11500	sf	Metal Roofing	\$ 8.00	\$	92,000.00
4248	sf	exterior 12"cmu wall m/l	\$ 9.00	\$	38,232.00
9500	sf	brick veneer	\$ 10.00	\$	95,000.00
3000	sf	exterior wall gwb	\$ 7.50	\$	22,500.00
7200	sf	interior wall gwb	\$ 6.00	\$	43,200.00
1	ea	headers	\$ 2,000.00	\$	2,000.00
600	sf	mezzanine floor m/l	\$ 7.50	\$	4,500.00
400	sf	soffits gwb	\$ 3.75	\$	1,500.00
2000	sf	siding labor	\$ 3.75	\$	7,500.00
2000	sf	siding material	\$ 4.25	\$	8,500.00
8020	sf	truss roofing material	\$ 4.50	\$	36,090.00
8020	sf	truss roof labor	\$ 4.75	\$	38,095.00
1	ea	Finish Carpentry	\$ 2,000.00	\$	2,000.00
1	ea	Generator	\$ 65,000.00	\$	65,000.00
3040	sf	Electrical - Apparatus Bay	\$ 8.00	\$	24,320.00
4980	sf	Electrical	\$ 15.00	\$	74,700.00
17	tons	Mechanical	\$ 3,500.00	\$	59,500.00
1	ea	Mechanical Apparatus Bay	\$ 5,000.00	\$	5,000.00
13000	sf	Fire Protection	\$ 4.75	\$	61,750.00
20	ea	Plumbing	\$ 1,200.00	\$	24,000.00
140	lf	Trench Drains	\$ 75.00	\$	10,500.00
25	ea	Doors Interior (d-f-hdw)	\$ 750.00	\$	18,750.00
6	ea	Doors Exterior	\$ 800.00	\$	4,800.00
200	sf	exterior windows-impact	\$ 90.00	\$	18,000.00
8020	sf	Paint Interior	\$ 2.00	\$	16,040.00
8020	sf	Paint Exterior	\$ 1.75	\$	14,035.00
25	ea	Hardware/Install	\$ 100.00	\$	2,500.00
340	sf	Flooring: Concrete	\$ 1.00	\$	340.00
4640	sf	Flooring	\$ 3.50	\$	16,240.00
3440	sf	Flooring: apparatus bay	\$ 1.00	\$	3,440.00
500	sf	Wall tile	\$ 15.00	\$	7,500.00
100	lf	Casework	\$ 300.00	\$	30,000.00
1	ea	Signage	\$ 1,500.00	\$	1,500.00
1	ea	ladder	\$ 2,200.00	\$	2,200.00
1	ea	Tlt. Accessories	\$ 1,500.00	\$	1,500.00
1	ea	Electronics - Camera, Security, Cam	\$ 35,000.00	\$	35,000.00
1	ea	Appliances	\$ 17,200.00	\$	17,200.00
1	ea	Washer/Dryer Extractor	\$ 15,000.00	\$	15,000.00
1	ea	Roof inspector	\$ 4,000.00	\$	4,000.00
1	ea	FFE	\$ 22,800.00	\$	22,800.00
1	ea	Special Inspection	\$ 2,500.00	\$	2,500.00
1	ea	Testing	\$ 8,000.00	\$	8,000.00
4	ea	Overhead Doors	\$ 5,500.00	\$	22,000.00
1	ea	sitework	\$ 315,000.00	\$	315,000.00
1	ea	Landscaping	\$ 25,000.00	\$	25,000.00
1	ea	Air Compressor	\$ 10,000.00	\$	10,000.00
1	ea	AV Multipurpose Room	\$ 10,000.00	\$	10,000.00
Subtotal				\$	1,471,700.00
Permits and Fees (1.5%)				\$	-
Bonds/Data				\$	26,924.55
General Condition				\$	63,000.00
				\$	1,561,624.55
Contractor OH&P 9%				\$	132,453.00
				\$	1,694,077.55
A/E Fees 8%				\$	135,526.20
Civil/Landscaping Fee				\$	25,000.00
Total Projected Cost of Construction				\$	1,854,603.75

Attachment: COG Fire Station preliminary budget 1 (2145 : Motion to Approve the Projected Cost for Fire Station #2)

<i>detailed breakout of items in yellow above</i>									
			\$	8,020.00	sf	\$	231.25		
		Electronics							
1	ea	Cameras	\$	15,000.00		\$	15,000.00		
1	ea	Security System	\$	5,000.00		\$	5,000.00		
1	ea	Card access System	\$	15,000.00		\$	15,000.00	\$	35,000.00
		By Owner							
0	ea	Contingency	\$	-		\$	-		
1		Bonds (1.15%)					16,924.55		
1		Data Wiring	\$	10,000.00		\$	10,000.00	\$	26,924.55
		AV							
	Screen/Speaker 10,000	\$	10,000.00						
					FFE				
					4 chairs @ lobby	\$	400.00		
					Office furniture	\$	2,000.00		
					Meeting room	\$	6,200.00		
	Data Wiring	\$	10,000.00		Bunk Bed/desk	\$	6,000.00		
					Dining Room	\$	3,700.00		
	Air Comp	\$	10,000.00		Day Room	\$	2,500.00		
						\$	20,800.00		
	Shelving	\$	2,000.00						
					Appliances				
					6' Hood	\$	6,000.00		
					6 Burner Gas Range	\$	1,700.00		
					Ice Maker 500 lb.	\$	3,500.00		
					ANSUL System	\$	2,000.00		
					Refrigerator	\$	2,500.00		
					Dishwasher	\$	1,000.00		
					Microwave	\$	500.00		
					Washer/Dryer	\$	15,000.00		



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

RESOLUTION

DOC ID: 2148

Council Meeting Date:	15 September 2016
Department:	Finance
Issue Under Consideration:	Motion to Approve Resolution for Incurrence of Indebtedness for Design/Build of Fire Station #2 From United States Department of Agriculture in an amount not to exceed \$2,000,000.
Amount Requested:	\$2,000,000 (not to exceed)
Is Item in Current Budget?	Yes, this borrowing was budgeted.
If no, please explain:	
Financial Impact:	Annual debt service payment of \$131,500 for twenty (20) years.
Points to Consider:	Legal Debt Limit for the City is currently \$3,118,266.
Options:	Approve or Disapprove.
Staff Recommendations:	Approve.

Reviews:

Debra Bivens Completed 09/09/2016 10:49 AM
 Paul Gardner Completed 09/10/2016 8:56 AM
 Ann U. Mercer Completed 09/12/2016 12:30 PM
 Georgetown City Council Pending 09/15/2016 5:30 PM

Attachments:

1. 1 USDA Loan Resolution (PDF)

**MOTION TO APPROVE RESOLUTION FOR INCURRENCE OF INDEBTEDNESS FOR
DESIGN/BUILD OF FIRE STATION #2 FROM UNITED STATES DEPARTMENT OF
AGRICULTURE IN AN AMOUNT NOT TO EXCEED \$2,000,000.**

Position 5

USDA
Form RD 1942-47
(Rev. 12-97)

LOAN RESOLUTION
(Public Bodies)

FORM APPROVED
OMB NO. 0575-0015

A RESOLUTION OF THE City Council

OF THE City of Georgetown

AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING
A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS

New Maryland Fire Station

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the City of Georgetown

(Public Body)

(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of

2,000,000.00

pursuant to the provisions of _____; and

WHEREAS, the Association intends to obtain assistance from the Rural Housing Service, Rural Business - Cooperative Service, Rural Utilities Service, or their successor Agencies with the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

NOW THEREFORE in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U. S. C. 1983 (c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$ 10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contract or agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by the Government. No free service or use of the facility will be permitted.

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Attachment: USDA Loan Resolution (2148 : USDA Loan Resolution)

11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
14. That if the Government requires that a reserve account be established and maintained, disbursements from that account may be used when necessary for payments due on the bond if sufficient funds are not otherwise available. With the prior written approval of the Government, funds may be withdrawn for:
 - (a) Paying the cost of repairing or replacing any damage to the facility caused by catastrophe.
 - (b) Repairing or replacing short-lived assets.
 - (c) Making extensions or improvements to the facility.

Any time funds are disbursed from the reserve account, additional deposits will be required until the reserve account has reached the required funded level.

15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain the Government's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.
16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.
17. To accept a grant in an amount not to exceed \$ _____

under the terms offered by the Government; that the _____
and _____ of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee

The vote was: Yeas _____ Nays _____ Absent _____

IN WITNESS WHEREOF, the _____ of the
City of Georgetown _____ has duly adopted this resolution and caused it
to be executed by the officers below in duplicate on this _____ day of _____, _____

(SEAL)

Attest:

By _____
Title _____

Title

CERTIFICATION TO BE EXECUTED AT LOAN CLOSING

I, the undersigned, as _____ of the City of Georgetown
 hereby certify that the _____ of such Association is composed of
 _____ members, of whom _____, constituting a quorum, were present at a meeting thereof duly called and
 held on the _____ day of _____, _____; and that the foregoing resolution was adopted at such meeting
 by the vote shown above. I further certify that as of _____, the date of closing of the loan from the Government, said resolution
 remains in effect and has not been rescinded or amended in any way.

Dated, this _____ day of _____, _____.

 Title _____



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2129 B

Council Meeting Date:	15 September 2016
Department:	Police Department
Issue Under Consideration:	Motion to Approve Purchase and Payment for One 2016 Ford 150 4x4 Crew Cab and Three 2016 Ford Police Interceptor SUVs from Vic Bailey Ford on State Contract in the amount of \$116,309.00
Amount Requested:	\$116,309.00
Is Item in Current Budget?	Yes – Account #0010.05.05.900.4100
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	Vehicles needed to maintain daily operations.
Options:	1. Approve purchase of four vehicles 2. Disapprove the purchase of four vehicles.
Staff Recommendation:	Staff recommends purchase of four vehicles

Reviews:

Kelvin Waites Completed 09/01/2016 3:07 PM
 Debra Bivens Completed 09/02/2016 10:15 AM
 Paul Gardner Completed 09/07/2016 7:52 AM
 Ann U. Mercer Completed 09/12/2016 11:23 AM
 Georgetown City Council Pending 09/15/2016 5:30 PM

Attachments:

1. 1 2016 GPD VEHICLE PURCHASE (PDF)

Vic Bailey Ford

David Vetter 864.585.3600 or 800.922.1365

2016 FORD F150 4x4 CREW CAB, FLEX FUEL, PICK UP w/ XL TRIM

Contract #: 4400011586

Standard Equipment Included:

5.0L V-8 Engine Power Steering
Automatic Transmission Power Brakes
A/C Cruise Control
AM/ FM Radio Vinyl Bench Seat
5 1/2' Pick-Up Body Heavy Duty Rubber Floor
Power Windows and Door Locks

SC STATE CONTRACT PRICE:**\$30,510.00**

XLT Upgrade for 4x4 Super Crew Models \$2,738.00
301A XLT Upgrade (Requires XLT Upgrade) \$2,136.00
Pro Trailer Back Up Assist - Required with XLT Package and Trailer Tow Package \$647.00
Delete Front Mounted Winch -\$1,595.00 (Deduct)
Sales Tax \$300.00

TOTAL SC STATE CONTRACT PRICE:**\$34,736.00****ADDITIONAL AVAILABLE OPTIONS:****See Tab Below for Available Exterior Colors**

3.5L V-6 Ti-VCT Engine -\$1,250.00 (Deduct)
2.7L V6 EcoBoost Engine -\$623.00
3.5L EcoBoost Engine \$398.00
Limited Slip Rear Axle \$417.00
LT245/75R17 All-Season Tires (Not Available on Regular Cab 6.5' Bed Models) \$175.00
Cloth 40/Console/40 Front Bench Seat \$294.00
Delete Front Mounted Winch -\$1,595.00 (Deduct)
Factory Installed Black Step Bars (Super/Extended and Super Crew Cab Models Only) \$299.00
Box Side Steps \$323.00
Tailgate Step \$373.00
Reverse Sensing System \$273.00
110V/400W Outlet \$250.00
All-Weather Floor Mats (Requires Carpeted Floor Covering) \$95.00
Trailer Brake Controller \$273.00
36 Gallon Fuel Tank \$393.00
Rear Window Defroster \$318.00
Pro Trailer Back Up Assist \$647.00
AM/FM w/ Single CD \$290.00
SYNC (Handsfree Voice Communication) \$417.00
Back Up Alarm \$124.00

Available Aftermarket Installed Options:

Garmin GPS Model# NUVI 2497 LMT \$179.00
Garmin GPS Model# NUVI 2597 LMT \$199.00
Black Platform Running Boards \$525.00
Bedliner (Drop-In) \$229.00
Bedliner (Spray-In) \$450.00
Bed Mat \$169.00
Fiberglass Camper Top w/ Side and Rear Door Glass \$1,600.00
Fiberglass Bed Cover (Tonneau Cover) \$1,200.00
Warn 9000lb Winch & Black Grille Guard \$1,995.00
Brush Guard for Warn Winch \$425.00
2" Ball, Receiver Tube and Pin for Frame Mounted Hitch \$45.00
Adrian Single Lid Cross Box \$595.00
Adrian Single Lid Cross Box and 2 Each Side Tool Boxes \$1,605.00
4-Corner Flashing Strobe System (LED Lights) \$1,605.00
LED Mini-Light Bar (Amber/Clear) Roof Mounted w/ 4-Corner LED Strobes

Decals and Markings			Call for Quote	
Adrian Steel SB Series Cab Over Ladder Rack (Painted Black)			\$1,125.00	
FMVSS Safety Kit (Fire Ext., Triange and First Aid Kit)			\$95.00	
1000lb Tommy Gate			\$2,295.00	

VIC BAILEY FORD

David Vetter 864.585.3600 or 800.922.1365

*unmarked***2016 FORD POLICE INTERCEPTOR SUV ALL WHEEL DRIVE****Truck, 4x2 Utility (SUV), Intermediate Size, 4 Door, All Wheel Drive, Pursuit Package, Flex-Fuel****Contract #: 4400011999****Standard Equipment Included:**

3.7L V-6 Engine	Power Steering
Automatic Transmission	Power Brakes
A/C	Power Windows and Door Locks
AM/ FM Radio	Cloth Front Bucket Seats w/ Cloth Rear Bench Seat
Remote Keyless Entry	Carpeted Floor Covering
Cruise Control	Driver's Side Spotlight

SC STATE CONTRACT PRICE:**\$26,843.00**

SYNC Basic - Hands Free Voice Activated Communication System - 53M

\$304.00

Delete Spotlight

-\$160.00 (Deduct)

Sales Tax

\$300.00

TOTAL SC STATE CONTRACT PRICE:**\$27,287.00****Additional Available Options**

3.5L V-6 EcoBoost Engine - 99T	\$3,380.00	
Rearview Camera - Camera in Center Stack	Standard	
Rearview Camera - Mirror Display - 87R	No Charge	
Delete Full Wheel Covers	-\$45.00	(Deduct)
18" Aluminum Wheels - 64E	\$488.00	
Delete Interior Upgrade Package	-\$184.00	(Deduct)
Delete Spotlight	-\$160.00	(Deduct)
Front Headlamp / Police Interceptor Housing Only - 86P	\$129.00	
Front Headlamp Lighting Solution - 66A	\$874.00	
Tail Lamp / Police Interceptor Housing Only - 86T	\$63.00	
Tail Lamp Lighting Solution - 66B	\$436.00	
Rear Lighting Solution - 66C	\$468.00	
Cargo Wiring Upfit Package - 67G	\$1,374.00	
Ready for the Road Package - 67H	\$3,503.00	
Ultimate Wiring Package - 67U	\$566.00	
Police Wire Harness Connector Kit - Front - 47C	\$107.00	
Police Wire Harness Connector Kit - Rear - 21P	\$133.00	
Engine Block Heater - 41H	\$93.00	
Auto Headlamps - 86L	\$117.00	
Dark Car Feature (Courtesy Lamp Disabled) - 43D	\$21.00	
Daytime Running Lights - 942	\$47.00	
Dome Lamp Red/White in Cargo Area - 17T	\$53.00	
Front Warning Auxiliary Light - 21L	\$566.00	
Forward Indicator Pocket Warning Light - 21W	\$656.00	
Front Interior Windshield Warning Lights	\$1,143.00	
Pre-Wiring for Grille Lamp, Siren and Speaker - 60A	\$53.00	
Side Marker LED - Sideview Mirrors Red/Blue - 63B	\$299.00	
Side Marker LED - Sideview Mirrors Blue/Blue - 63B BB	\$398.00	
Side Marker LED - Sideview Mirrors Red/Red - 63B RR	\$398.00	
Rear Quarter Glass Side Marker Lights Red/Blue - 63L	\$590.00	
Rear Quarter Glass Side Marker Lights Blue/Blue - 63L BB	\$689.00	
Rear Quarter Glass Side Marker Lights Red/Red - 63L RR	\$689.00	
Spot Light - Driver and Passenger Side - 51Z	\$140.00	
Spot Light - Driver Side Only - LED Unity - 51R	\$186.00	
Spot Light - Driver Side Only - LED Whelen - 51T	\$212.00	
Spot Light - Driver and Passenger Side - LED Unity - 51S		
Spot Light - Driver and Passenger Side - LED Whelen - 51V		
Glass - Solar Tint 2nd Row, Rear Quarter and Liftgate Window - 92G	\$124.00	

Packet Pg. 73

Glass - Solar Tint 2nd Row Only - Privacy Glass on Rear Quarter and Liftgate Window - 92R	\$88.00	
Roof Rack Side Rails - Black - 68Z	\$160.00	
Deflector Plate - 76D	\$343.00	
Two-Tone Vinyl Wrap (Call for Optional Configurations)	\$862.00	
Vinyl Word Wrap (Call for Available Configurations)	\$817.00	
SYNC Basic - Hands Free Voice Activated Communication System - 53M	\$304.00	
Remappable (4) Switches on Steering Wheel - 61R	\$160.00	
Rear Door Handles Inoperable / Locks Operable - 68L	\$36.00	
Rear Door Handles and Locks Inoperable - 68G	\$36.00	
Hidden Door Lock Plunger and Rear Door Handles Operable - 52H	\$143.00	
Hidden Door Lock Plunger and Rear Door Handles Inoperable - 52P	\$165.00	
Rear Window Power Delete - Operable from Front Driver Side Switches - 18W	\$26.00	
Carpeted Floor Covering w/ Floor Mats w/ Interior Upgrade Package Deleted - 16C	\$129.00	
2nd Row Cloth w/ Interior Upgrade Package Deleted - 86F	\$63.00	
Power Passenger Seat - 87P	\$334.00	
Front Console Plate Delete	No Charge	
Rear Console Plate - 85R	\$36.00	
Vehicles Keyed Alike (Call for Available Codes)	\$53.00	
Ballistic Door Panels (LVL III) - Driver Front Door Only - 90D	\$1,627.00	
Ballistic Door Panels (LVL III) - Driver and Passenger Front Doors - 90E	\$3,253.00	
Ballistic Door Panels (LVL 4+) - Driver Front Door Only - 90F	\$2,477.00	
Ballistic Door Panels (LVL 4+) - Driver and Passenger Front Doors - 90G	\$4,954.00	
Blind Spot Monitoring w/ Cross Traffic Alert - 55B	\$559.00	
Mirrors - Heated Sideview - 549	\$63.00	
Lockable Gas Cap - 19L	\$21.00	
Perimeter Anti-Theft Alarm (Requires Remote Keyless) - 593	\$125.00	
Delete Remote Keyless Entry	-\$210.00	(Deduct)
Reverse Sensing System - 76R	\$282.00	
Auxilliary Air Conditioning - 17A	\$626.00	
Badge Delete (Removes Police Interceptor Badging) - 16D	No Charge	
Cargo Storage Vault - 63V	\$251.00	
Scuff Guards (Protective Wrap Edging on Front of Both Rear Doors) - 55D	\$93.00	
My Speed Fleet Management - 60R	\$63.00	
Noise Suppression Bond Straps - 60R	\$103.00	
PTU Cooler - Power Take Off Unit - Severe Duty (EcoBoost Engine Only) - 52B	\$3,000.00	
100 Watt Siren/Speaker (Includes Bracket and Pigtail) - 18X	\$308.00	
ESP w/ Maintenance Plan	Call for Pricing	

VIC BAILEY FORD

David Vetter 864.585.3600 or 800.922.1365

*Marked X two vehicles***2016 FORD POLICE INTERCEPTOR SUV ALL WHEEL DRIVE****Truck, 4x2 Utility (SUV), Intermediate Size, 4 Door, All Wheel Drive, Pursuit Package, Flex-Fuel****Contract #: 4400011999****Standard Equipment Included:**

3.7L V-6 Engine	Power Steering
Automatic Transmission	Power Brakes
A/C	Power Windows and Door Locks
AM/ FM Radio	Cloth Front Bucket Seats w/ Cloth Rear Bench Seat
Remote Keyless Entry	Carpeted Floor Covering
Cruise Control	Driver's Side Spotlight

SC STATE CONTRACT PRICE:**\$26,843.00** (plus tax)**Additional Available Options**

3.5L V-6 EcoBoost Engine - 99T	\$3,380.00	
Rearview Camera - Camera in Center Stack	Standard	
Rearview Camera - Mirror Display - 87R	No Charge	
Delete Full Wheel Covers	-\$45.00	(Deduct)
18" Aluminum Wheels - 64E	\$488.00	
Delete Interior Upgrade Package	-\$184.00	(Deduct)
Delete Spotlight	-\$160.00	(Deduct)
Front Headlamp / Police Interceptor Housing Only - 86P	\$129.00	
Front Headlamp Lighting Solution - 66A	\$874.00	
Tail Lamp / Police Interceptor Housing Only - 86T	\$63.00	
Tail Lamp Lighting Solution - 66B	\$436.00	
Rear Lighting Solution - 66C	\$468.00	
Cargo Wiring Upfit Package - 67G	\$1,374.00	
Ready for the Road Package - 67H	\$3,503.00	
Ultimate Wiring Package - 67U	\$566.00	
Police Wire Harness Connector Kit - Front - 47C	\$107.00	
Police Wire Harness Connector Kit - Rear - 21P	\$133.00	
Engine Block Heater - 41H	\$93.00	
Auto Headlamps - 86L	\$117.00	
Dark Car Feature (Courtesy Lamp Disabled) - 43D	\$21.00	
Daytime Running Lights - 942	\$47.00	
Dome Lamp Red/White in Cargo Area - 17T	\$53.00	
Front Warning Auxiliary Light - 21L	\$566.00	
Forward Indicator Pocket Warning Light - 21W	\$656.00	
Front Interior Windshield Warning Lights	\$1,143.00	
Pre-Wiring for Grille Lamp, Siren and Speaker - 60A	\$53.00	
Side Marker LED - Sideview Mirrors Red/Blue - 63B	\$299.00	
Side Marker LED - Sideview Mirrors Blue/Blue - 63B BB	\$398.00	
Side Marker LED - Sideview Mirrors Red/Red - 63B RR	\$398.00	
Rear Quarter Glass Side Marker Lights Red/Blue - 63L	\$590.00	
Rear Quarter Glass Side Marker Lights Blue/Blue - 63L BB	\$689.00	
Rear Quarter Glass Side Marker Lights Red/Red - 63L RR	\$689.00	
Spot Light - Driver and Passenger Side - 51Z	\$140.00	
Spot Light - Driver Side Only - LED Unity - 51R	\$186.00	
Spot Light - Driver Side Only - LED Whelen - 51T	\$212.00	
Spot Light - Driver and Passenger Side - LED Unity - 51S	\$307.00	
Spot Light - Driver and Passenger Side - LED Whelen - 51V	\$682.00	
Glass - Solar Tint 2nd Row, Rear Quarter and Liftgate Window - 92G	\$124.00	
Glass - Solar Tint 2nd Row Only - Privacy Glass on Rear Quarter and Liftgate Window - 92R	\$88.00	
Roof Rack Side Rails - Black - 68Z		
Deflector Plate - 76D		
Two-Tone Vinyl Wrap (Call for Optional Configurations)		

Packet Pg. 75

Vinyl Word Wrap (Call for Available Configurations)				\$817.00	
SYNC Basic - Hands Free Voice Activated Communication System - 53M				\$304.00	
Remapable (4) Switches on Steering Wheel - 61R				\$160.00	
Rear Door Handles Inoperable / Locks Operable - 68L				\$36.00	
Rear Door Handles and Locks Inoperable - 68G				\$36.00	
Hidden Door Lock Plunger and Rear Door Handles Operable - 52H				\$143.00	
Hidden Door Lock Plunger and Rear Door Handles Inoperable - 52P				\$165.00	
Rear Window Power Delete - Operable from Front Driver Side Switches - 18W				\$26.00	
Carpeted Floor Covering w/ Floor Mats w/ Interior Upgrade Package Deleted - 16C				\$129.00	
2nd Row Cloth w/ Interior Upgrade Package Deleted - 86F				\$63.00	
Power Passenger Seat - 87P				\$334.00	
Front Console Plate Delete				No Charge	
Rear Console Plate - 85R				\$36.00	
Vehicles Keyed Alike (Call for Available Codes)				\$53.00	
Ballistic Door Panels (LVL III) - Driver Front Door Only - 90D				\$1,627.00	
Ballistic Door Panels (LVL III) - Driver and Passenger Front Doors - 90E				\$3,253.00	
Ballistic Door Panels (LVL 4+) - Driver Front Door Only - 90F				\$2,477.00	
Ballistic Door Panels (LVL 4+) - Driver and Passenger Front Doors - 90G				\$4,954.00	
Blind Spot Monitoring w/ Cross Traffic Alert - 55B				\$559.00	
Mirrors - Heated Sideview - 549				\$63.00	
Lockable Gas Cap - 19L				\$21.00	
Perimeter Anti-Theft Alarm (Requires Remote Keyless) - 593				\$125.00	
Delete Remote Keyless Entry				-\$210.00	(Deduct)
Reverse Sensing System - 76R				\$282.00	
Auxilliary Air Conditioning - 17A				\$626.00	
Badge Delete (Removes Police Interceptor Badging) - 16D				No Charge	
Cargo Storage Vault - 63V				\$251.00	
Scuff Guards (Protective Wrap Edging on Front of Both Rear Doors) - 55D				\$93.00	
My Speed Fleet Management - 60R				\$63.00	
Noise Suppression Bond Straps - 60R				\$103.00	
PTU Cooler - Power Take Off Unit - Severe Duty (EcoBoost Engine Only) - 52B				\$3,000.00	
100 Watt Siren/Speaker (Includes Bracket and Pigtail) - 18X				\$308.00	
ESP w/ Maintenance Plan				Call for Pricing	



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2130 A

Council Meeting Date:	15 September 2016
Department:	Police Department
Issue Under Consideration:	Motion to Approve Purchase and Payment to Myrtle Beach Communications for Equipment to Outfit Four New Vehicles in the Amount of \$38,011.64.
Amount Requested:	\$38,011.64
Is Item in Current Budget?	Yes – Account Number 0010.05.05.900.4300
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	Equipment Package Needed To Outfit Vehicles
Options:	1. Approve 2. Disapprove
Staff Recommendation:	Staff recommends approval

Reviews:

Kelvin Waites Completed 09/01/2016 2:50 PM
 Debra Bivens Completed 09/02/2016 10:16 AM
 Paul Gardner Completed 09/07/2016 7:53 AM
 Ann U. Mercer Completed 09/12/2016 11:26 AM
 Georgetown City Council Pending 09/15/2016 5:30 PM

Attachments:

1. 1 2016 VEHICLE EQUIPMENT PACKAGE (PDF)



MYRTLE BEACH COMMUNICATIONS

"Professional Service-Personal Attention"

1330 Enterprise Avenue
 PO Box 865 (All Mail)
 Myrtle Beach, SC 29578
 Phone (843) 444-1199 Fax (843) 448-2005

Quotation

DATE 2/17/2016
 Quotation # 16-1003

Quotation For:
 Georgetown City Police Department

Sales Person:
 Chris Nugent

Comments or Special Instructions:

Vehicle Type:	Package:	Quantity:
2016 Ford F-150	Unmarked Command	1

QTY.	DESCRIPTION	UNIT PRICE	TAX?	AMOUNT
1	Supervisor Flex Multicolor w/Full Takedown	854.22	T	854.22
4	Chase LED (Grill Lights)	72.29	T	289.16
2	LED Strobe Clear (Rear tail lights)	63.00	T	126.00
2	HB4PAK-B	118.19	T	236.38
1	C3100 Siren Speaker w/Bracket	155.00	T	155.00
1	Streamlight Flash Light	100.50	T	100.50
1	800 MHz Phantom Antenna	35.00	T	35.00
1	Radio Antenna Cable	17.00	T	17.00
2	MR6MCBW (360 Side Lights)	76.81	T	153.62
6	XT6 "L" Brackets	5.94	T	35.64
1	XT604BBBB	332.77	T	332.77
1	Universal Relay Control (For Use With O9 Control APX Radio)	350.00	T	350.00
1	Siren (For Use With O9 Control APX Radio)	395.00	T	395.00
1	Installation	600.00		600.00

SUBTOTAL \$ 3,680.29

TAX RATE 8.00%

SALES TAX 246.42

PRICE PER VEHICLE \$3,926.71

TOTAL \$ 3,926.71

WE WANT TO EARN YOUR BUSINESS EVERYDAY!

If you have any questions concerning this quotation, contact Chris @ 444-1199 or chrisn@mbcomm.com.

Attachment: 2016 VEHICLE EQUIPMENT PACKAGE (2130 : GPD - 2016 Equipment Package for New Patrol Vehicles)



"Professional Service-Personal Attention"

1330 Enterprise Avenue
PO Box 865 (All Mail)
Myrtle Beach, SC 29578
Phone (843) 444-1199 Fax (843) 448-2005

Quotation

DATE 2/17/2016
Quotation # 16-1002

Quotation For:
Georgetown City Police Department

Sales Person:
Chris Nugent

Comments or Special Instructions:

Vehicle Type:	Package:	Quantity:
2016 Ford PI Utility	Unmarked	1

QTY.	DESCRIPTION	UNIT PRICE	TAX?	AMOUNT
1	Supervisor Multicolor w/Full Takedown	854.22	T	854.22
1	Citadel Rear Hatch Light	680.16	T	680.16
2	LED Strobe Clear (Rear tail lights)	63.00	T	126.00
1	HB4PAK-B (Front Bumper)	118.19	T	118.19
1	C3100 Siren Speaker w/Bracket	155.00	T	155.00
1	Equipment Console	273.00	T	273.00
2	MR6MCBW (recessed in rear hatch to provide light when hatch is open)	76.81	T	153.62
2	MR6 Flush Mount Grommet	9.59	T	19.18
1	Streamlight Flash Light	100.50	T	100.50
1	800 MHz Phantom Antenna	35.00	T	35.00
1	Radio Antenna Cable	17.00	T	17.00
1	AR Gun Rack (Hatch Mounted)	300.00	T	300.00
1	Siren (For Use With O9 Control APX Radio)	395.00	T	395.00
1	Universal Relay Control (For Use With O9 Control APX Radio)	350.00	T	350.00
1	Installation	600.00		600.00
SUBTOTAL				\$ 4,176.87
TAX RATE				8.00%
SALES TAX				286.15
PRICE PER VEHICLE				\$4,463.02
TOTAL				\$ 4,463.02

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"Professional Service-Personal Attention"

1330 Enterprise Avenue
PO Box 865 (All Mail)
Myrtle Beach, SC 29578
Phone (843) 444-1199 Fax (843) 448-2005

Quotation

DATE 2/17/2016
Quotation # 16-1001

Quotation For:
Georgetown City Police Department

Sales Person:
Chris Nugent

Comments or Special Instructions:

Vehicle Type:	Package:	Quantity:
2016 Ford PI Utility	Marked Patrol	2

QTY.	DESCRIPTION	UNIT PRICE	TAX?	AMOUNT
2	21TR52 Light Bar w/Takedowns and Ally's	1,165.00	T	2,330.00
4	LED Strobe Clear (Rear tail lights)	63.00	T	252.00
2	HB4PAK-B (Front Bumper)	118.19	T	236.38
8	TRX6-B (Push Bumper Lights)	70.00	T	560.00
2	C3100 Siren Speaker w/Bracket	155.00	T	310.00
1	Single Cell Prisoner Transport System	1,397.50	T	1,397.50
2	Equipment Console	273.00	T	546.00
2	AR Gun Rack (Hatch Mounted)	300.00	T	600.00
1	E/Z Rider 1/3 Prisoner, 2/3rds K9 Unit	1,982.23	T	1,982.23
1	E/Z Rider K9 Heat Alert Sensor System	1,200.00	T	1,200.00
2	Streamlight Flash Light	100.50	T	201.00
2	Watchguard 4RE Camera System	5,000.00	T	10,000.00
2	Golden Eagle II Duel Antenna RADAR	1,500.00	T	3,000.00
2	800 MHz Phantom Antenna	35.00	T	70.00
2	Radio Antenna Cable	17.00	T	34.00
2	Decal Kit	500.00	T	1,000.00
2	Push Bumper w/4 Light Channel	275.96	T	551.92
2	Universal Relay Control (For Use With O9 Control APX Radio)	350.00	T	700.00
2	Siren (For Use With O9 Control APX Radio)	395.00	T	790.00
2	Installation	900.00		1,800.00
SUBTOTAL				\$ 27,561.03

WE WANT TO EARN YOUR BUSINESS EVERYDAY!

TAX RATE	8.00%
SALES TAX	2,060.88
PRICE PER VEHICLE	\$14,810.96
TOTAL	\$ 29,621.91

If you have any questions concerning this quotation, contact Chris @ 444-1199 or chrisn@mbcomm.com.



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2146

Council Meeting Date:	15 September 2016
Department:	Fire Department
Issue Under Consideration:	Motion to Approve Bid and Payment on the Harborwalk Fire Protection Project
Amount Requested:	
Is Item in Current Budget?	Yes
If no, please explain:	n/a
Financial Impact:	Budgeted Item
Points to Consider:	The project is to install fire protection standpipes along the Harborwalk to assist in fighting fires at the rear of the business, boats moored to the docks, and to the Harborwalk itself
Options:	Approve or Disapprove
Staff Recommendation:	Approve

Reviews:

Charles W. Cribb Completed 09/09/2016 3:24 PM
 Finance Completed 09/09/2016 4:03 PM
 Paul Gardner Completed 09/12/2016 8:18 AM
 City Attorney Completed 09/12/2016 10:38 AM
 skip step
 Ann U. Mercer Completed 09/12/2016 12:11 PM
 Georgetown City Council Pending 09/15/2016 5:30 PM

Attachments:



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

RESOLUTION

DOC ID: 2147

Council Meeting Date:	15 September 2016
Department:	Fire Department
Issue Under Consideration:	Motion to Approve Resolution for Grant for Ladder/Pumper Fire Truck in the amount of \$500,000.00
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	
Financial Impact:	If Grant is received it will be a savings of \$500,000 to the City.
Points to Consider:	\$500,000 Savings to the City
Options:	Approve or Not Approve
Staff Recommendations:	Approve

Reviews:

Charles W. Cribb Completed 09/09/2016 4:14 PM

Paul Gardner Completed 09/10/2016 8:55 AM

Ann U. Mercer Completed 09/12/2016 2:25 PM

Georgetown City Council Pending 09/15/2016 5:30 PM

Attachments:

1. 1 Match Resolution 9-2016 (PDF)

**MOTION TO APPROVE RESOLUTION FOR GRANT FOR LADDER/PUMPER FIRE TRUCK
IN THE AMOUNT OF \$500,000.00**

STATE OF SOUTH CAROLINA)

CDBG MATCHING RESOLUTION

CITY OF GEORGETOWN)

WHEREAS, the City Georgetown, on behalf of Georgetown City Fire Department, is applying for up to \$500,000 of Community Development Block Grant funding for the City of Georgetown Ladder/Pumper Fire Truck; and

WHEREAS, the South Carolina Department of Commerce requires that all grant applicants provide matching funds.

NOW THEREFORE, BE IT RESOLVED that the City of Georgetown does hereby pledge 10% of the grant amount in local cash match for the Community Development Block Grant. The City of Georgetown also pledges any additional funds needed to complete the project over and above its \$340,000 obligation for the Community Development Block Grant. The City of Georgetown will also provide the necessary leveraging to complete the project. All cost savings will be prorated among funding sources.

Adopted this 15th day of September, 2016 by Georgetown City Council

City of Georgetown

Jack M. Scoville, Jr.
Mayor

Attachment: Match Resolution 9-2016 (2147 : Grant Funding for Ladder/Pumper Fire Truck)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2139

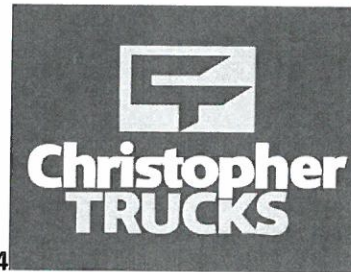
Council Meeting Date:	15 September 2016
Department:	Water Utilities
Issue Under Consideration:	Motion to Approve Purchase and Payment to Christopher Trucks for a Freightliner Dump Truck in the Amount of \$103,472.00
Amount Requested:	\$103,472.00
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	None
Points to Consider:	• This dump truck is for the Wastewater Collection crew. This crew does not have a dump truck currently. • The department has two dump trucks of model years 1994 and 1992. • This item is in the CIP for current fiscal year for \$100,000. • This item will be purchased through State Contract.
Options:	Approve or Disapprove
Staff Recommendation:	Approve

Reviews:

Will Cook Completed 09/07/2016 10:38 AM
 Debra Bivens Completed 09/08/2016 2:03 PM
 Paul Gardner Completed 09/08/2016 2:50 PM
 Ann U. Mercer Completed 09/12/2016 11:44 AM
 Georgetown City Council Pending 09/15/2016 5:30 PM

Attachments:

1. 1 Freightliner Dump Truck Quote (PDF)



PO Box 8677, Greenville, SC 29604
1601 White Horse Road • Greenville, SC 29605

864-269-2131 • 1-800-327-8394

www.christophertrucks.com

August 18, 2016
City of Georgetown, SC
Attn: Glenn Dixon

STATE CONTRACT #4400011602	\$ 76,278.00
ADD for Body:	
-14ft. State Contract Body with options by Lee Transport Equipment	21,962.00
-Body installation fee	200.00
ADD:	
-All items for tandem rear Axle dump truck operation above standard State Contract specs. Increase front axle to 14,700# and suspension to 14,600#; Full locking rear differentials for both rear axles; Front tow hooks; Hendrickson Haulmaax rear suspension; Longer Wheelbase with HD Double Channel reinforced frame rails; 11R 22.5 16 ply; front tires; 11R22.5 lug type tires on rear; HD steel wheels over standard; LED Marker lights & Day time lights; Power Windows & door locks; Tilt/Telescopic steering wheel; Increase engine HP & Torque to 1000 ft/lb; 1 year towing warranty	6,934.00
DEDUCTS:	
-5 year/200,000 mile engine warranty	- 4,300.00
-Single passenger seat from 2-man seat	- 182.00
-Power connector and wiring under hood	- 270.00
SUB-TOTAL	\$100,622.00
South Carolina Sales Tax	300.00
TOTAL	\$100,922.00

NOTE: PER EMAIL
DATED 9-7-16
FROM CHRISTOPHER
TRUCKS

* For 5 yr/^{100,000}200,000 mile engine warranty w/Exhaust... ~~ADD \$4,300.00~~ **\$2,550.00**

(PLEASE NOTE: BE SURE TO REFERENCE STATE CONTRACT NUMBER ABOVE

TOTAL = \$103,472.00

Cook, Will

From: Dixon, Glen
Sent: Wednesday, September 07, 2016 10:30 AM
To: Cook, Will
Subject: FW: Engine Extended

From: Bruce Ponder [mailto:bruce@christophertrucks.com]
Sent: Thursday, August 18, 2016 1:45 PM
To: Dixon, Glen <gdixon@cogsc.com>
Subject: Engine Extended

Glen,

If you decide to get the engine extended warranty, I can get you a 5 year/100,000 mile coverage, that includes the exhaust system for \$2,550. Just add that to your PO and I will include that for you.

Thanks,

Bruce Ponder

Glen Dixon | Fleet Superintendent
 City of Georgetown Public Services Department
 125 North Kaminski Street (29440) : PO Drawer 939, Georgetown, SC 29442
 Contact | P: (843) 545-4704 | F: 843-520-0682 | E: gdixon@cogsc.com



All e-mail correspondence to and from this address may be subject to public disclosure under the South Carolina Freedom of Information Act (FOIA). This correspondence is intended exclusively for the individual or entity to which it is addressed and may contain information that is proprietary, privileged, confidential or otherwise legally exempt from disclosure.

Attachment: Freightliner Dump Truck Quote (2139 : Freightliner Dump Truck Purchase)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2150

Council Meeting Date:	15 September 2016
Department:	Engineering
Issue Under Consideration:	Motion to approve design services agreement and make payment of \$22,350 to Walsh Krowka Architects (WKA) for landscape design of Ben Cooper Park Stage 3 including Bathhouse (restrooms) civil, architectural, mechanical, plumbing, and electrical design in accordance with conceptual plans.
Amount Requested:	\$22,350
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	None
Points to Consider:	WKA is a local architectural and landscape design firm, women owned enterprise based in Georgetown. WKA has worked for the City in the past in several projects and has substantial experience in this type of work.
Options:	
Staff Recommendation:	I recommend Council to approve agreement with WKA to perform professional design services for Ben Cooper Park-Stage 3 so that we can move forward with project.

Reviews:

Orlando Arteaga Completed 09/09/2016 2:07 PM
 Finance Completed 09/09/2016 4:04 PM
 City Attorney Completed 09/12/2016 10:39 AM
 Will get approval via email as per Finance Director
 Paul Gardner Completed 09/12/2016 8:22 AM
 Ann U. Mercer Completed 09/12/2016 4:18 PM
 Georgetown City Council Pending 09/15/2016 5:30 PM

Attachments:

1. 1 RFP_BenCooperPark_Landscaping 8 24 2016 (PDF)
2. 2 Exhibit A-Ben Cooper Park Conceptual (PDF)
3. 3 Exhibit B-BenCooperPark Bath House (PDF)
4. 4 WKA Letter - Proposal to City 9.9.2016 (PDF)

Updated: 9/9/2016 2:07 PM by Orlando Arteaga (Page 1)



REQUEST FOR PROPOSAL

REQUESTOR: City of Georgetown
 1134 Fraser Street
 Georgetown, SC 29440
 Contact: Daniella Howard, Purchasing Agent
 Email: dhoward@cogsc.com
 Phone: 843.545.4043

PROJECT: Ben Cooper Park Improvements Project #1204 – Stage 3

DUE: On or before 1.00 pm EST (local time) Tuesday, September 6, 2016

Return to physical or mailing address:

Physical Address:

City of Georgetown
 Attn: Purchasing - Bid Proposal
 Ben Cooper Park Improvements Project #1204 – Stage 3
 1134 Fraser Street
 Georgetown, SC 29440

Mailing Address:

City of Georgetown
 Attn: Purchasing - Bid Proposal
 Ben Cooper Park Improvements Project #1204 – Stage 3
 PO Drawer 939
 Georgetown, SC 29442

Attachment: RFP_BenCooperPark_Landscaping 8 24 2016 (2150 : Approval of WKA service agreement)

Proposal package must be submitted in sealed envelopes and clearly marked as follows:

**BEN COOPER PARK IMPROVEMENTS PROJECT #1204 - STAGE 3
ARCHITECTURAL & LANDSCAPE DESIGN SERVICES**

Proposals submitted by mail must meet the same requirements as hand delivered submittals and should be addressed as follows:

Physical Address:

City of Georgetown
Attn: Purchasing - Bid Proposal
Ben Cooper Park Improvements Proj. #1204 – Stage 3
1134 Fraser Street
Georgetown, SC 29440

Mailing Address:

City of Georgetown
Attn: Purchasing - Bid Proposal
Ben Cooper Park Improvements Proj. #1204 – Stage 3
PO Drawer 939
Georgetown, SC 29442

The deadline for submittal is **Tuesday, September 6, 2016, no later than 1:00 pm EST.** Proposals received after the deadline will not be accepted for any reason. The City will not accept faxed or emailed proposals. The official clock shall be that of the Purchasing Agent.

Three (3) copies of the written proposal package of reproducible quality must be submitted and one (1) electronic copy in PDF file format.

All project updates and/or Addenda, if any, will be posted on the City's website at www.cogsc.com under "Current Bids". It is the responsibility of the proposer to obtain this information from the City's website.

Attachment: RFP_BenCooperPark_Landscaping 8 24 2016 (2150 : Approval of WKA service agreement)

QUESTIONS:

Questions regarding this Request for Proposal (RFP) should be submitted in writing to Orlando Arteaga, PE, City Engineer, via email to oarteaga@cogsc.com, no later than 4:00 pm EST on Monday, August 29, 2016. All submittals shall include the following:

**Questions – Project # 1204
Ben Cooper Park Improvements-Stage 3**

Answers to questions will be posted on the City's website at www.cogsc.com under "Current Bids" as a Design Addendum no later than 4:00 pm EST on September 1, 2016. No questions will be accepted after the aforementioned deadline.

I. RFP PROCESS:

The City of Georgetown will conduct the selection of a qualified architectural firm with experience in park design and construction. The selection of the consultant tasked to be the designer of record for this project will be handled in the following manner:

1. This RFP document is available to all licensed landscape architectural firms currently registered in the State of South Carolina. The RFP is accessible on the City's website at www.cogsc.com under "Current Bids".
2. The submittals will be received and evaluated as described in this RFP. At the City's discretion, a short list of the most qualified proposers may be compiled and these may be asked to make oral presentations to the City of Georgetown.
3. At the conclusion of the RFP process, City staff will identify a candidate firm based on qualifications and competitive fee.
4. The pre-selected firm will then be presented to the Georgetown City Council for approval.
5. The City of Georgetown will notify the approved consultant of the intent to enter into an agreement for professional consulting services as outlined on this RFP.

II. BACKGROUND

Georgetown, South Carolina is an incorporated municipality with a population of approximately 9,163 residents. The City is located 60 miles north of Charleston and 36 miles south of Myrtle Beach and is the end point to the area commonly known as the “Grand Strand”. Tourism is a major economic driver in the area and major employers include International Paper, Georgetown Memorial Hospital and local government and educational institutions.

The City is currently soliciting proposals from qualified architectural consultants to provide design and construction management services for the improvements of Ben Cooper Park-Stage 3. Ben Cooper Park is a City owned park located on Prince Street between Lafayette and Washington streets. Recently, some improvements Stage 1-Water Splash Pad and Stage 2- Parking lot and picnic shelter restoration have been made.

The architectural consultant whose principals are registered professionals in the State of South Carolina must have a minimum of five (5) years of experience in the design and construction in public works projects. In addition, the selected consultant must provide liability insurance to the Owner and obtain a business license in the City of Georgetown.

The general scope for the Ben Cooper Park-Stage 3 project include the design of the following park improvements as shown on Exhibits A and B:

- New Bathhouse.
- Removal of existing rope fence and pilings.
- New 4-foot perimeter green chain-link fence with gates.
- New 5-foot sidewalks around playground areas.
- Shade trees and shrubbery around existing splash pad.
- New sod and upgrade irrigation system.
- Bike rack.
- New park benches.
- New underground electric conduits for new light pole bases.
- Light poles will be furnished and installed by the City’s Electric Department.
- Water, sewer and electric underground conduits for new Bathhouse.

The City intends to complete the design and construction of Ben Cooper Park-Stage 3 during the 2016-2017 fiscal year.

III. SCOPE OF WORK

Provide consulting services to include the following: park architectural design, civil site design, and bathhouse architectural, structural and MEP design. Prepare preliminary and final design documents and estimates.

The consultant will be required to provide construction management services during the course of construction such as pre-construction meeting, approval of submittals, response to RFI's, review change orders and applications of payment, closeout, and as-built preparation.

Consultant will be required to file permits on behalf of the City and to coordinate with local, county, state, federal and other public utility agencies as applicable. Permit fees will be paid by the City of Georgetown.

The consultant's scope of work will generally include the following:

- 1) The consultant shall prepare and provide all necessary bid documents, drawings and specifications for the landscape improvements, utilities and bathhouse in accordance with conceptual plans provided by the City.
- 2) The consultant shall prepare a Project Manual including both General Conditions and Technical Specifications. General Conditions document will be provided by the City.
- 3) Provide a preliminary (60% design) and final estimate (100% design) of proposed improvements.
- 4) Provide bidding support services including responding to bidder's questions, preparation of addendum, assist in the analysis of bids received, and recommend the award of the construction contract to the owner.
- 5) Provide construction administration services including field observation reports, pre-construction and construction meeting minutes, approval of submittals, response to RFI's, review of contractor's payment and change order requests and closeout documentation: punch list, as-builts. Allow for total of six (6) project meetings.
- 6) Coordinate with city's staff, county, state other public utility agencies.

IV. RESPONSIBILITIES OF THE CITY

- 1) Provide boundary and topographic survey of Ben Cooper Park.
- 2) Review design submittals in a timely fashion in order to maintain the Consultants schedule.
- 3) Provide Front-End Documents for incorporation with Project Manual.
- 4) Approve final construction documents.

V. PROPOSAL REQUIREMENTS

Submit proposal package in a sealed envelope to include the following:

- A. Three (3) copies of unbound proposal and One (1) electronic PDF copy
- B. Letter of Interest
- C. Summary of firm's qualifications and experience.
- D. Short bio of key principal(s) directly involved in this project.
- E. Hourly rate sheet of personnel by title. Hourly rates shall include overhead and profit.
- F. Reimbursable expenses include cost of document reproduction only. All other overhead expenses such as insurance, city's business license, mileage, meals, etc. will not be reimbursed and are to be included as part of the hourly rates.
- G. Consultant shall submit a lump sum proposal with all design, construction management service fees itemized. Include a total estimate of hours for each phase: design, construction management with their associated hourly labor fees.
- H. Lump sum fee must include plans and specifications reproduction.
- I. All costs incurred in preparing this proposal will be the responsibility of the Consultant.
- J. Documentation of minority/woman/veteran owned business, if applicable.

VI. PROJECT SCHEDULE

Release of RFP	Wednesday, August 24, 2016
Deadline for submitting questions to the regarding this RFP to oarteaga@cogsc.com .	Monday, August 29, 2016 no later than 4.00 pm
Answers to all submitted questions will be posted on the City's website at www.cogsc.com under "Current Bids"	Thursday, September 1, 2016
RFP Submittal Deadline	Tuesday, September 6, 2016 no later than 1.00 pm
Recommendations for Approval to City Council (Tentative)	Thursday, September 15, 2016
Design Start (Tentative)	Monday, October 3, 2016
Design Finish (Tentative)	Monday, January 30, 2017
Construction Start (Tentative)	March 2017
Construction Finish (Tentative)	July 2017

VII. SELECTION CRITERIA

Proposals will be evaluated by city staff and pre-selected for Council approval on the basis of the following criteria:

A. Letter of Interest

Provide a statement of the Consultant's understanding of the project.

B. Project Related Experience

Submit a summary of qualifications and a list of similar projects successfully completed including owner's representative name and phone number, project cost and duration.

C. Personnel Assigned to Project

Submit list of key staff directly assigned to the project and a short bio.

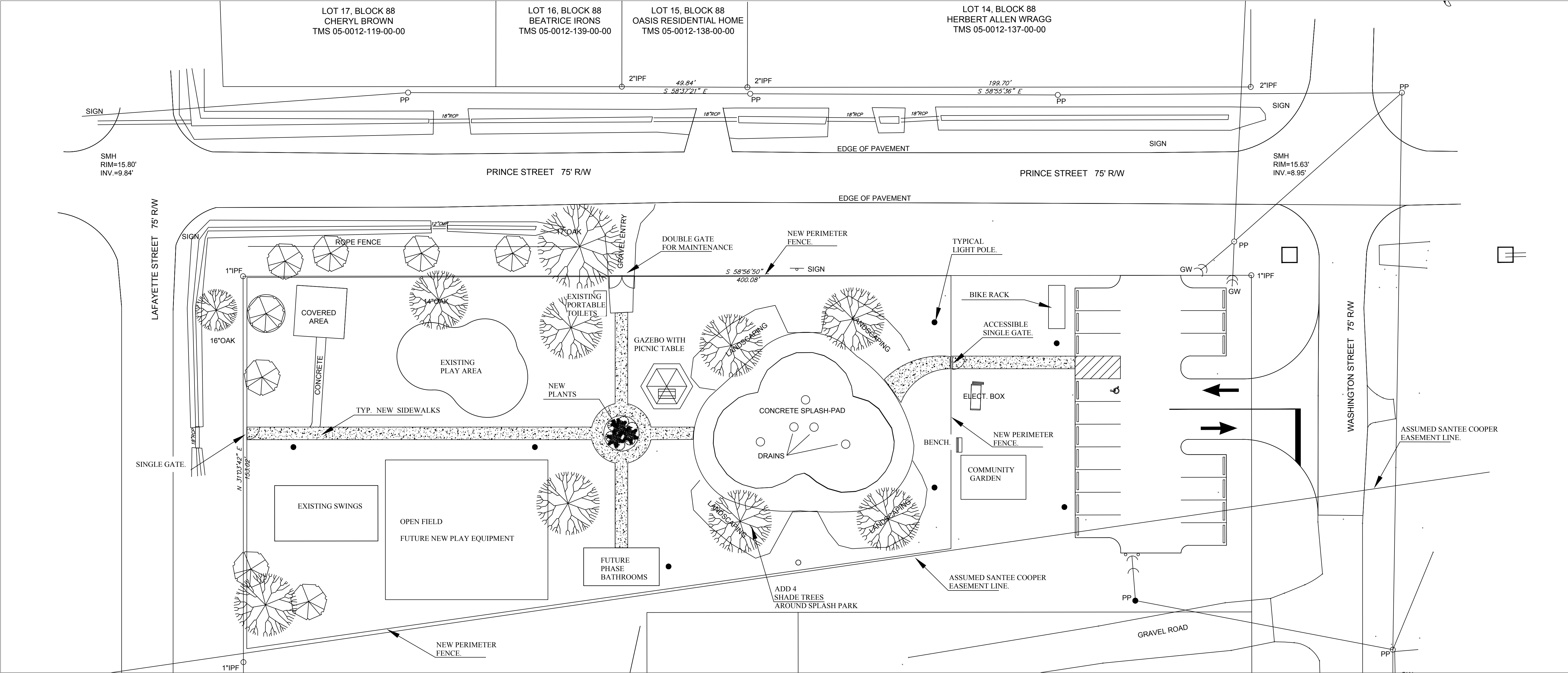
D. Consulting Fee

The City reserves the right to negotiate the fee seeking the best qualified consultant offering the most economical fee for the preeminent interest of the City of Georgetown.

VIII. ATTACHMENTS

A. Exhibit A-Ben Cooper Park Conceptual Plan

B. Exhibit B-Bathhouse at Ben Cooper Park



CONCEPTUAL PARK ADDITIONS.

- PERIMETER FENCE.
- 8 NEW LIGHT POLES
- NEW SIDEWALKS
- GAZEBO WITH PICNIC TABLE
- 4 SHADE TREES BY SPLASH PARK and NEW PLANTS AND IRRIGATION IN SIDEWALK CUTOUT.
- BIKE RACK
- 2 NEW BENCHES.
- COMMUNITY GARDEN AREA.

CONCEPTUAL PLAN

1" = 20'

PRINCE ST - FROM LAFAYETT TO
WASHINGTON STREET
THE CITY OF GEORGETOWN, SC

BEN COOPER PARK

REVISIONS

7/25/2016

L1

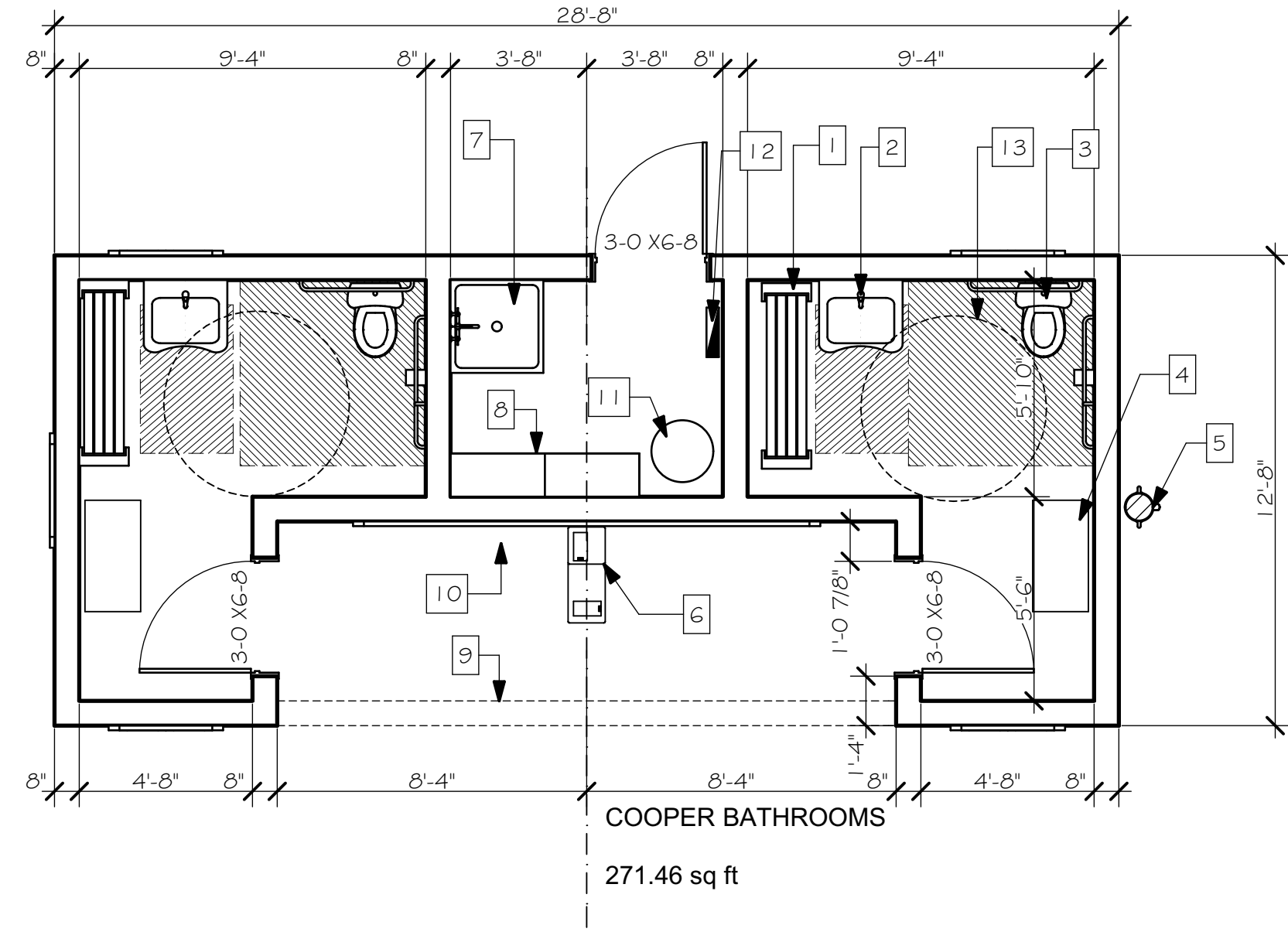
THIS DRAWING, AS AN INSTRUMENT OF SERVICE, IS COPYRIGHTED AND REMAINS THE SOLE PROPERTY OF THE ARCHITECT. IT SHALL NOT BE REPRODUCED, COPIED, OR USED IN ANY MANNER WITHOUT THE WRITTEN PERMISSION OF THE ARCHITECT.

A New BATH HOUSE
for
Ben Cooper Park
Prince St.
City of Georgetown, SC

Walsh - Krowka & Associates, Inc.
architecture
1109 Prince St.
Georgetown, SC 29440
843 463 4700
landscape architecture
PO box 372
Pawleys Island, SC 29585
www.walshkrowka.com
wka@scurr.com

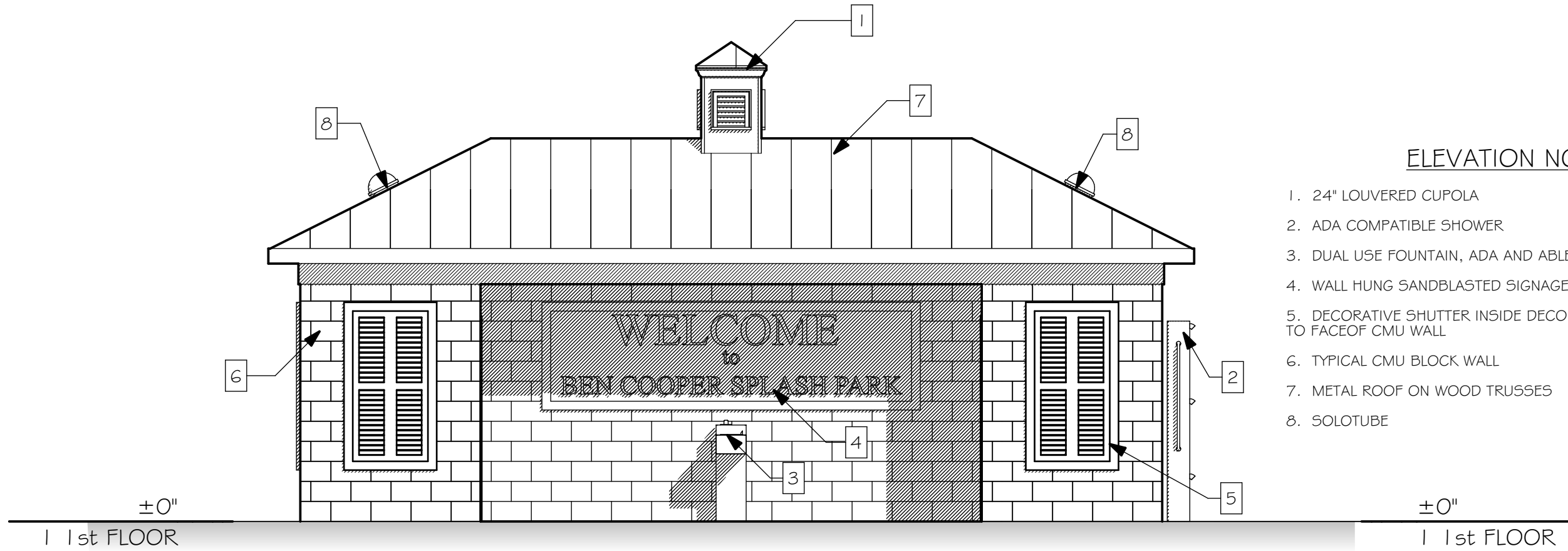
REV. #	Change #	Change	Date

CONCEPTUAL
July 20, 2016
A-1
FLOOR PLAN/ELEVATIONS



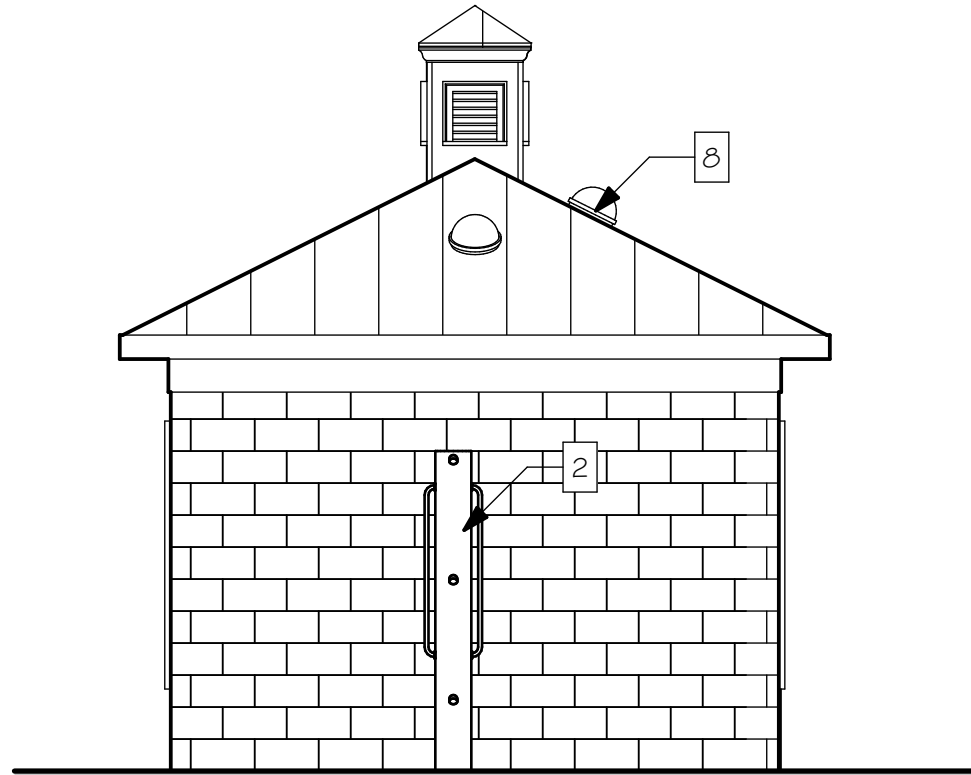
- PLAN NOTES
1. 16" TALL CHANGING BENCH
 2. WALL HUNG (ACCESSIBLE HEIGHT & FIXTURES) SINK
 3. ACCESSIBLE TYPE TOILET W/ GRAB BARS
 4. WALL HUNG, PULL DOWN DIAPER CHANGING TABLE
 5. STAINLESS STEEL STAND UP SHOWER, ADA COMPLIANT AND STANDARD SHOWER COMBINATION. COLD WATER ONLY.
 6. DUAL USE FOUNTAIN, ADA AND ABLE BODIED USERS.
 7. FLOOR MOUNTED MOP SINK, HOT AND COLD WATER
 8. STORAGE SHELVES
 9. BEAM ABOVE
 10. VINYL CEILING ABOVE.
 11. WATER HEATER
 12. ELECTRICAL PANEL
 13. 60" DIAMETER ACCESSIBILITY TURNING CIRCLE

PROPOSED FLOOR PLAN
SCALE: 1/4" = 1'-0"

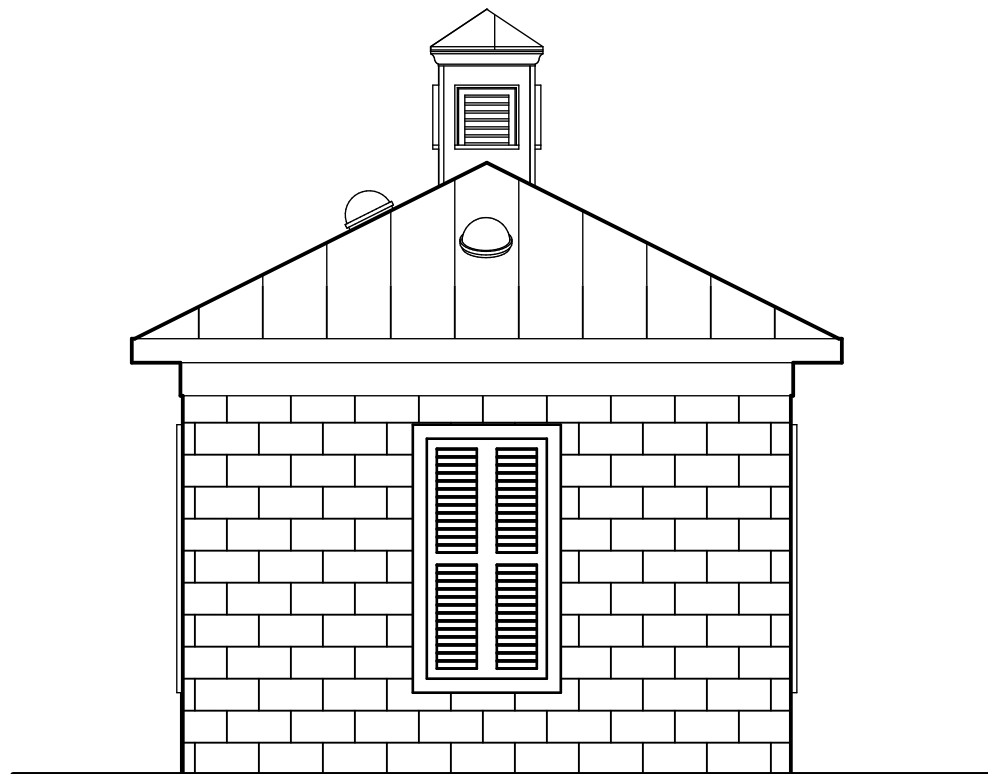


- ELEVATION NC
1. 24" LOUVERED CUPOLA
 2. ADA COMPATIBLE SHOWER
 3. DUAL USE FOUNTAIN, ADA AND ABLE
 4. WALL HUNG SANDBLASTED SIGNAGE
 5. DECORATIVE SHUTTER INSIDE DECOR TO FACE OF CMU WALL
 6. TYPICAL CMU BLOCK WALL
 7. METAL ROOF ON WOOD TRUSSES
 8. SOLO TUBE

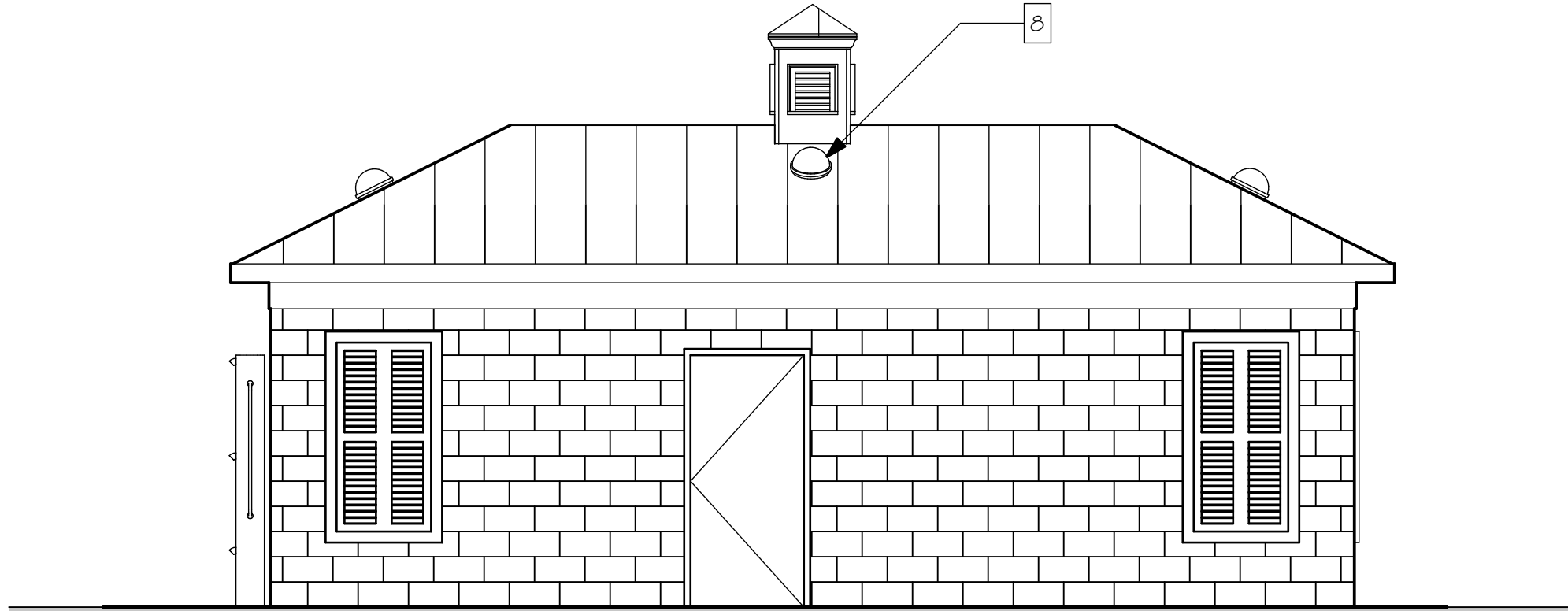
FRONT ELEVATION
SCALE: 1/4" = 1'-0"



RIGHT ELEVATION
SCALE: 1/4" = 1'-0"



LEFT ELEVATION
SCALE: 1/4" = 1'-0"



REAR ELEVATION
SCALE: 1/4" = 1'-0"

WKA

Walsh Krowka Architects

Architecture
Landscape Architecture

September 9, 2016

Orlando Arteaga, City Engineer
City of Georgetown
1134 Fraser Street
Georgetown, SC 29440

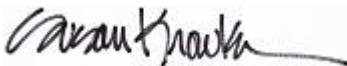
RE: Ben Cooper Park – Phase 3 – Professional Services

Orlando,

Walsh Krowka Associates, Inc. (WKA) is pleased to submit our proposal for Phase 3 of the Ben Cooper Park for a fee of \$22,350. This fee covers service items listed in our full response to the RFP. We look forward to seeing the park's planned improvements come to fruition.

Thanks for your consideration of our firm. If you have questions or need additional information please feel free to contact me at 843-485-4700

Sincerely,



Susan Krowka, RLA
Landscape Architect
Walsh Krowka Associates, Inc.

DESIGN FOR PEOPLE, PLACES AND THE PLANET

1109 PRINCE ST. GEORGETOWN, SC 29440 • 843.485.4700 • WWW.WALSHKROWKA.COM • WKA@SC.RR.COM

FEE PROPOSAL– Walsh Krowka Architects, Inc.**Construction Document Phase:** Fee: \$17,000.

Prepare Construction Document set of plans for items listed in the RFP including:

Bathhouse, sidewalks, chain link fence, landscape, irrigation, demolition of existing rope fence, bench, bike rack and conduit for light poles. The bathhouse will include architectural, structural and MEP design. Civil design will include a grading plan (which would include any new sidewalks and gazebo area) and a utility plan (water and sewer) to the new bathhouse. This assumes a survey is provided indicating topographic features and existing utilities. This scope does not include design of electrical service to the bathhouse but does show the location of conduits to the proposed light pole bases. This scope would not include permitting (stormwater, water, sewer, land disturbance, etc.) and assumes that only service connections for water and sewer would be required for the bathhouse.

WKA will coordinate with City Staff and other agencies and will provide plans for review at 60% and 100% with an opinion of probable costs.

Not included in scope –

Preparing encroachment easement documents for Santee Cooper or other utilities if required.

A storm water management plan (we do not believe this is required).

130 hours total.

50 hours architects/landscape architects time at \$125.

80 hours drafting time at \$75.

Plus consulting engineer's fees.

Bidding and Negotiation Phase: Fee: \$2,500

Prepare a Project Manual including technical specifications for the project and incorporate the General Conditions provided by the City. Provide bidding support services, assist in the analysis of bids received and recommend the award of the construction contract to the owner.

20 hours landscape architects time at 125.

Construction Administrative Services: Fee: \$2,500.

Provide 6 meetings or site visits with follow-up reports and 1 set of record documents at project closeout.

20 hours landscape architects/ architects time at \$125.

Expense Allowance for printing and reproduction – \$350.00

Total Fee for all services and expense allowance. \$22,350.

WKA

Walsh Krowka Architects

Architecture
Landscape Architecture

September 2, 2016

City of Georgetown
1134 Fraser Street
Georgetown, SC 29440

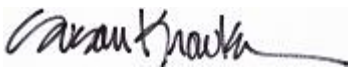
RE: Ben Cooper Park – Phase 3 – Letter of Interest

Walsh Krowka Associates, Inc. (WKA) is pleased to submit the enclosed proposal for Phase 3 of the Ben Cooper Park Improvements. WKA is familiar with the Park and assisted the City with the conceptual plan for this next phase. The scope includes a new bathhouse, a chain link fence, sidewalks, a bike rack, benches, landscaping, irrigation, and conduit for new light poles. Currently the Park contains a splash pad, play equipment, landscaping, benches and a shelter. Special issues that may need to be worked out in this next phase include the exact fence and sidewalk locations.

The City is requesting a proposal for construction documents, bidding/negotiation and construction administration services. WKA has prepared a proposal for these services and itemizing the fees separately.

Thanks for your consideration of our firm. If you have questions or need additional information please feel free to contact me at 843-485-4700

Sincerely,



Susan Krowka, RLA
Landscape Architect
Walsh Krowka Associates, Inc.

DESIGN FOR PEOPLE, PLACES AND THE PLANET

1109 PRINCE ST. GEORGETOWN, SC 29440 • 843.485.4700 • WWW.WALSHKROWKA.COM • WKA@SC.RR.COM

PROJECT RELATED EXPERIENCE – Walsh Krowka Architects, Inc.**Summary of Firms Qualifications and Experience:**

WKA provides both architectural and landscape architectural services in-house. Our office is located at 1109 Price Street in the City of Georgetown, allowing quick access to the site if needed. Susan Krowka, RLA, has provided services to the City of Georgetown on numerous projects for over 15 years. She has worked with many departments including Public Works, the Electric Department and Keep Georgetown Beautiful. Prior to starting the firm, Susan worked for DeKalb County Parks and Recreation in Decatur Georgia.

WKA currently holds the Landscape Architectural IDC contract for Georgetown County. The office on Prince Street is Gold LEED Certified.

Similar Projects:*Broad Street, City of Georgetown, SC*

Boring for electrical conduit, specifying the City's typical recycled benches, new landscaping and new sidewalks were all elements of the The Broad Street Revitalization project that will also be part of the Ben Cooper project. WKA's experience on Broad Street has given us insight into the City's policies and procedures.

Contact: Orlando Arteaga and Tee Miller, City of Georgetown
Project cost \$300,000.
Estimated completion on or before December 2016.

Waccamaw Library, Georgetown County, SC Pawleys Island, SC

The newest Georgetown County Library, located in Pawleys Island, was similar in scope to the Ben Cooper Park in that there were many stakeholders to be considered during the design development. (government and community) The planting design at the Library incorporated a special space for the Herb Society to display native vegetation. A small patio was created for a donated statue and special plants and rocks were selected for the space around the gutter downspouts, for a unique storm water solution.

Contact: Mike Walker, Tych Walker Architects 843-497-0272
Project cost (landscape/ irrigation/ amenities only) Approx. \$150,000. Est.
Design & Construction process - 3.5 years for building and landscape.

Science Annex II, Coastal Carolina University, Conway, SC

This recently completed project included designing the space between the three Science buildings at Coastal Carolina. One key to it's success is the walkway layout to connect the buildings in an interesting and efficient manner. In addition to amenities such as bike racks, skate docks, trash and recycling receptacles, this project also included brick seat walls and decorative boulders mixed in with the palm and ornamental grass plant pallet. Silver LEED certified.

Contact: Richard Bing, LS3P Architects 843-577-4444
Project Cost - (Building & landscape 23,000,000+)
Project duration 2011 - 2016

PERSONNEL ASSIGNED TO THE PROJECT:

Susan Krowka, RLA

Susan will provide the majority of services. She is professionally licensed Landscape Architect in both North (#1463) and South Carolina (#560). She received her MLA from the University of Oklahoma and an undergraduate Bachelor of Science (Botany).

Tom Krowka, Architect

Tom is a licensed SC Architect (#4295). He will provide construction documents and construction observation for the Bathhouse. Tom received his Bachelor of Architecture from the University of Oklahoma. He previously worked as the Building Official for the Georgetown County Building Department and at the Waccamaw Regional Council of Governments.

WKA will contract with Advantage Engineering located at 262 Whitehall Ave in Georgetown to provide MPE, wind and foundation engineering services for the bathhouse.

DBE/ Women Owned Business information for Walsh Krowka Associates.

Walsh Krowka Associates is a Certified DBE in North and South Carolina, the program information can be obtained from the Department of Transportation:

South Carolina (Unified Certification Program) –Women owned business – SCDOT
North Carolina (Unified Certification Program) – Women owned business - NCDOT

Charleston County SBE (Small Business Enterprise) - Certification No. 05130901AE004

Walsh Krowka Associates, Inc.
Hourly Rates for Professional Services 2016.

Standard Billing Rates

Clerical.....	\$50.00
CAD Drafting.....	\$75.00
Licensed Landscape Architect.....	\$125.00
Licensed Architect.....	\$125.00

Reimbursable Expenses:

Printing and reproduction



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2131

Council Meeting Date:	15 September 2016
Department:	Electric
Issue Under Consideration:	Motion to Approve Supplemental Agreement No. 5 to Extend the Contract Between the City and the Southeastern Power Administration (SEPA)
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	
Financial Impact:	SEPA energy rates are slightly higher than Santee Cooper's. However, the SEPA capacity (demand) rate is \$6.62/kw compared to Santee Cooper's \$15.04/kw (not including effects of demand adjustments). If we were to add the SEPA capacity and energy to our Santee Cooper bill, our costs would be higher because of the higher demand charge.
Points to Consider:	SEPA was established to make capacity and energy from regional Corps of Engineers hydro projects available to utilities throughout the southeast. Our initial contract with SEPA was executed on September 13, 1985. It was extended in 1996, but current language specifies that the contract expire on December 31, 2016. The proposed supplemental agreement would remove language related to the expiration of the contract and replace it with language which would continue the contract until terminated by either party with proper notice.
Options:	Council may approve or disapprove
Staff Recommendation:	Staff recommends approval

Reviews:

Alan Loveless Completed 09/06/2016 3:06 PM
 Finance Completed 09/08/2016 1:54 PM
 City Attorney Completed 09/08/2016 2:38 PM
 Paul Gardner Completed 09/08/2016 2:48 PM
 Ann U. Mercer Completed 09/12/2016 11:28 AM
 Georgetown City Council Pending 09/15/2016 5:30 PM

Attachments:

1. 1 SEPAsupplagree5 (PDF)

Supplemental Agreement No. 5
to Contract No. 89-00-1501-769
08/1/2016

SUPPLEMENTAL CONTRACT

executed by

THE UNITED STATES OF AMERICA

DEPARTMENT OF ENERGY

acting by and through the

SOUTHEASTERN POWER ADMINISTRATION

and

CITY OF GEORGETOWN, SOUTH CAROLINA

THIS SUPPLEMENTAL CONTRACT, executed as of _____, 2016, by and between the UNITED STATES OF AMERICA (hereinafter called the Government), Department of Energy, acting by and through the Southeastern Power Administrator (hereinafter called the Administrator), and CITY OF GEORGETOWN, SOUTH CAROLINA (hereinafter called the Purchaser), a municipal corporation organized and existing under the laws of the State of South Carolina;

Attachment: SEPA supplagrees5 (2131 : Motion to Approve Extension of Contract with Southeastern Power Administration (SEPA))

W I T N E S S E T H; That,

WHEREAS the Administrator and the Purchaser (hereinafter called the Parties) executed a contract as of September 13, 1985, (designated as Contract No. 89-00-1501-769), which provides for the sale and purchase of power from the J. Strom Thurmond (formerly known as Clarks Hill) and Richard B. Russell Projects; and

WHEREAS Section 1, as amended by Supplemental Agreement No. 4, sets forth the continuance of said contract as follows:

"Section 1. Effective Date and Term of Contract.

This contract shall become effective, and all obligations of the parties hereto with respect to the delivery of power and payment therefor shall commence at midnight December 31, 1996, and shall continue in effect until December 31, 2016, except as specified in Section 6; provided, this contract shall be contingent upon the Government securing alternate arrangements for the necessary services in the event of termination or cancellation of the Government-Authority Contract. All notices of termination shall be delivered not less than one (1) year prior to their effective date."

and

WHEREAS neither of the Parties hereto have given notice of termination;

NOW THEREFORE the Parties mutually covenant and agree that said Contract No. 89-00-1501-769, as amended, shall be amended in the following respect:

1. Section 1 shall be amended by deleting the following language:

"and shall continue in effect until December 31, 2016, except as specified in Section 6; provided, this contract shall be contingent upon the Government securing alternate arrangements for the necessary services in the event of termination or cancellation of the Government-Authority Contract. All notices of termination shall be delivered not less than one (1) year prior to their effective date."

2. The following language shall be inserted in lieu of the above deleted language:

"and shall continue in effect until terminated by the Purchaser upon written notice given to the Government not less than twenty-five (25) months in

advance of the date of termination specified herein, or by the Government upon written notice given to the Purchaser of not less than twenty-four (24) months in advance of the date of termination specified herein; provided that no such termination shall be effective prior to December 31, 2016, except as specified in Section 6; provided, this contract shall be contingent upon the Government securing alternate arrangements for the necessary services in the event of termination or cancellation of the Government-Authority Contract.”

3. This Supplemental Contract shall become effective upon execution of all parties.

IN WITNESS WHEREOF, the parties hereto have caused this Supplemental Contract to be executed as of the day and year first above written.

UNITED STATES OF AMERICA
Department of Energy

By _____
Administrator
Southeastern Power Administration
1166 Athens Tech Rd.
Elberton, Georgia 30635-6711

CITY OF GEORGETOWN, SOUTH CAROLINA

By _____
Title: _____
800 Church St
P.O. Box 1146
Georgetown, South Carolina 29442-1146

(SEAL)

ATTEST:



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2132

Council Meeting Date:	15 September 2016
Department:	Electric
Issue Under Consideration:	Motion to Approve Diesel as Fuel for Peak Shaving Project
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	
Financial Impact:	A natural gas peak shaving station will cost approximately \$315,000 more in initial capital than a diesel station. Long range fuel costs are too unpredictable to compare, and maintenance costs for overhauls are far into the future for both projects.
Points to Consider:	With fuel costs and maintenance costs being removed from major consideration, the bottom line is the cleanliness of each type of station. A diesel station will be held to EPA Tier 4 regulations which will be administered by SCDHEC. EPA Tier 4 diesel emissions are cleaner overall than natural gas emissions as discussed during the August workshop. With this in mind, we do not feel that the extra capital cost of the natural gas station is justified, though either fuel will work for our purposes.
Options:	Council may approve either diesel or natural gas.
Staff Recommendation:	Staff recommends diesel based on cleanliness of emissions and lower capital cost.

Reviews:

Alan Loveless Completed 09/06/2016 3:37 PM
 Paul Gardner Completed 09/07/2016 7:53 AM
 Ann U. Mercer Completed 09/12/2016 11:29 AM
 Georgetown City Council Pending 09/15/2016 5:30 PM

Attachments:



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2135 A

Council Meeting Date:	15 September 2016
Department:	Administration
Issue Under Consideration:	Motion to approve contract and payment to Waccamaw Regional Council of Governments in the amount of \$12,500.00, plus hourly rate in excess of 135 hours, for zoning text amendments.
Amount Requested:	\$12,500.00 (plus hourly rate in excess of 135 hours)
Is Item in Current Budget?	No
If no, please explain:	Costs associated with zoning changes were not placed in budget.
Financial Impact:	Budget amendment in the amount of \$12,500.00
Points to Consider:	These services are essential to create mixed use zoning within our ordinance.
Options:	1. Approve 2. Disapprove
Staff Recommendation:	Staff recommends approval.

Reviews:

Paul Gardner Completed 09/07/2016 8:24 AM

Finance Completed 09/08/2016 2:02 PM

City Attorney Completed 09/08/2016 2:36 PM

contract not attached

Ann U. Mercer Completed 09/12/2016 11:37 AM

Georgetown City Council Pending 09/15/2016 5:30 PM

Attachments:

1. 1 WRCOG Zoning Contract (PDF)

THE WACCAMAW REGIONAL COUNCIL OF GOVERNMENTS

Technical Assistance Contract Zoning Text Amendments

THIS CONTRACT is entered into as of this ____ day of _____, 2016, between the City of Georgetown (hereafter called the “city”) and Waccamaw Regional Council of Governments (hereafter called the “contractor”).

WITNESSETH THAT:

WHEREAS, the city desires to engage the contractor to render certain technical and professional services in connection with the undertaking of drafting specified amendments to the city’s zoning ordinance (hereafter called the “project”);

WHEREAS, the contractor desires to provide services to the city regarding the project; and

WHEREAS, both parties agree to enter into a contract for services and the city administrator is authorized to execute a contract on behalf of the city with the contractor;

NOW, THEREFORE, the parties here do mutually agree as follows:

I. Employment of Contractor. The city hereby agrees to engage the contractor and the contractor hereby agrees to perform the services hereafter set forth.

II. Scope of Services. Services to be performed under this contract include:

Zoning Ordinance Text Amendment – The contractor will prepare zoning text amendments that provide for the creation of a mixed use redevelopment district and special exception provisions. The contractor’s work will be coordinated through the city’s planning department and will include:

- A. Performing necessary research and preparing concept options for consideration by city staff;
- B. Conducting a meeting with designated city officials and staff prior to the preparation of draft text;
- C. Drafting text amendments to create a redevelopment district and special exception provisions and revise related zoning text provisions as may be required (excluding amendments to the zoning map);
- D. Making necessary revisions to draft documents as directed by city staff and/or legal counsel prior to formal presentation (including attendance at two staff level meetings); and
- E. Providing a presentation to the planning commission and city council, if requested, to facilitate the review and consideration of the amendments.

The contractor’s performance under this contract is conditioned on representations and assurances by the city that:

- A. The city has or will secure the services of qualified legal counsel to review draft amendments prepared under this contract prior to formal consideration by the planning commission and/or city council;
- B. The city’s zoning ordinance posted on the city’s website as September 6, 2016 represents a true and accurate copy; and
- C. The city will properly notice all meetings and proceeding in accordance with state law and municipal ordinance.

**CONTRACT BETWEEN THE CITY OF GEORGETOWN AND WACCAMAW REGIONAL COUNCIL
OF GOVERNMENTS
2016**

THE WACCAMAW REGIONAL COUNCIL OF GOVERNMENTS

Technical Assistance Contract Zoning Text Amendments

III. Personnel

- A. The contractor represents that the organization has all personnel required in performing the services under this contract. Such personnel shall not be employees of the city.
- B. All the services required hereunder will be performed by the contractor.

IV. Time of Performance. The services of the contractor are to commence as soon as practicable after the issuance of a notice to proceed by the city (signed contract and first payment) and shall be undertaken in such sequence as to assure professional assistance, not to exceed 120 days.*

* The 120 day timeframe represents the delivery of contractor's work products to the planning commission and city administrator.

V. Compensation. For the above services, the city will pay the contractor **\$12,500.00** to include up to 135 billable hours. Hours in excess of 135 will be billed at a rate of **\$95** per hour. The contractor will promptly notify the city administrator if billable hours are to exceed 135 and shall receive written authorization from the city prior to performing additional work.

In addition, it is understood and agreed that the above compensation does not include:

- A. The posting of notices, mailings, and costs associated with advertising requirements. These activities and costs are to be borne by the city;
- B. The development of architectural standards for the redevelopment district; and
- C. Work on zoning map amendments and other property specific determinations or actions. These activities are the responsibility of the city.

VI. Method of Payment. The city shall pay the contractor according to the schedule of payments as follows:

Schedule of Payments	
Date Payment is Due to Contractor	Total Payment Required
At Contract Initiation	\$3,500.00
October 30, 2016	\$4,500.00
Upon Delivery of Draft Text to the Planning Commission and City Administrator	\$4,500.00 plus \$95 per hour for work in excess of 135 hours
Contract Total	\$12,500.00 (plus hourly rate)

VII. Advisory Capacity of Contractor. It is expressly understood, as a condition of this contract, that all services of the contractor are advisory in nature. All final determinations and actions related to the project shall at all times remain the responsibility of the city.

VIII. Indemnification. The city will hold harmless, defend, and indemnify the contractor, including agents, directors, and employees thereof, from any and all proceedings, including but not limited

CONTRACT BETWEEN THE CITY OF GEORGETOWN AND WACCAMAW REGIONAL COUNCIL
OF GOVERNMENTS
2016

THE WACCAMAW REGIONAL COUNCIL OF GOVERNMENTS

Technical Assistance Contract Zoning Text Amendments

to claims, actions, suits, charges, and judgments of any nature whatsoever, that arise out of the contractor's performance or nonperformance of the services or subject matters covered by this contract. Notwithstanding the "time of performance" provisions contained in Section IV or the provisions of Section IX, this section shall remain in full force and effect until final termination of such proceedings.

IX. Termination or Suspension of Contract for Cause.

- A. If, through any cause, the contractor shall fail to fulfill in a timely and proper manner its obligations under this contract, or if the contractor shall violate any of the covenants, agreements, or stipulations of this contract, the city shall thereupon have the right to terminate this contract giving written notice to the contractor of such termination and specifying the effective date thereon, at least thirty (30) days before the effective date of such termination. The contractor shall be entitled to receive just and equitable compensation for any work completed as of the effective date of termination.
- B. The contractor shall reserve the right to terminate the contract for failure of payment, or any other reasonable cause, upon written notice to the city of such termination and specifying the effective date thereon, at least thirty (30) days before the effective date of such termination. The contractor shall be entitled to receive just and equitable compensation for any work completed as of the effective date of termination.
- C. Notwithstanding the thirty (30) day notice as provided above, the contractor may, with twenty-four (24) hours notice, suspend all work under this contract when payment is not received within five (5) days of the due date as specified in Section VI.
- D. The city shall have the exclusive right to and shall receive any and all work products, for which payment has been made, performed up to the termination of the contract.

X. Applicable Law. South Carolina law shall govern the terms and performance under this contract.

ATTEST:

**Waccamaw Regional Council
of Governments**

By: Sarah P. Smith, Executive Director

ATTEST:

City of Georgetown

By: Paul Gardner, City Administrator

CONTRACT BETWEEN THE CITY OF GEORGETOWN AND WACCAMAW REGIONAL COUNCIL
OF GOVERNMENTS
2016



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2144

Council Meeting Date:	15 September 2016
Department:	Administration
Issue Under Consideration:	Motion to approve change to General Leave Policy #28 to include section regarding beginning balances and pay out of Department Head new hires.
Amount Requested:	NA
Is Item in Current Budget?	NA
If no, please explain:	NA
Financial Impact:	Two weeks of general leave liability upon hire of a new department head, which equates to their hourly rate multiplied by 80 hours. Not eligible for pay out upon termination if department head leaves within one year of hire date
Points to Consider:	Amending the General Leave Policy to include a starting balance for department head new hires will allow the City to recruit more competitively.
Options:	Approve change of policy. Do not approve change of policy
Staff Recommendation:	Approve change

Reviews:

Paul Gardner Completed 09/08/2016 2:51 PM

Debra Bivens Completed 09/09/2016 9:31 AM

Ann U. Mercer Completed 09/12/2016 12:03 PM

Georgetown City Council Pending 09/15/2016 5:30 PM

Attachments:

1. 1 General Leave Policy revised 8-2016 (PDF)

General Leave Policy

The General Leave program replaces the traditional “vacation” leave concept. This program introduces the concept that each employee assumes direct responsibility, accountability, and control of his/her attendance or absence from work.

General Leave may be used to cover the following types of absences (upon advance approval of the employee’s supervisor/manager):

1. employee’s vacation
2. employee’s personal leave for medical reasons
3. Family Medical Leave approved absence
4. funeral leave

General Leave will NOT be earned due to an absence “without pay.”

The Department Head will be responsible for approving all leave requests. The employee is responsible for submitting a request to his/her department head, in advance, of the anticipated absence. All leave must be approved to be considered for payment under the General Leave program. Failure to receive approval by the employee’s supervisor/manager will not guarantee coverage under the General Leave program.

The approved use of General Leave for personal medical needs does not prohibit the Department Head from requesting a medical statement from the employee’s attending physician, particularly when such absence is constant, habitual or questionable.

All newly hired Department Head employees will receive two weeks of general leave that are eligible for use upon hire and will then accrue based on the appropriate schedules below.

All employees assigned to regular full-time positions who are scheduled to work an average of 30 hours or more per week will accumulate general leave time according to the schedules below. All employees who have completed their 6 month satisfactory probationary period shall be eligible to use their general leave accrued.

THIS DOCUMENT IS NOT INTENDED TO AND DOES NOT CONSTITUTE A CONTRACT OF EMPLOYMENT. ALL EMPLOYEES ARE EMPLOYED ON AN AT WILL BASIS WHICH MEANS THAT EITHER THE EMPLOYEE OR THE EMPLOYER MAY TERMINATE THE EMPLOYMENT RELATIONSHIP AT ANY TIME, WITH OR WITHOUT NOTICE OR CAUSE.

0-6 months

Scheduled Work Hours	Average Work Hours Per week	Average Work Hours Per Day	Hours Accumulated Per Year
1,560	30.00	6.00	18.00
1,950	37.50	7.5	22.50
2,080	40.00	8.0	24.00
2,184	42.00	8.4	25.20
2,210	42.50	8.5	25.50
2,756	53.00	10.6	31.80

6 months- 5 years

Scheduled Work Hours	Average Work Hours Per week	Average Work Hours Per Day	Hours Accumulated Per Year
1,560	30.00	6.00	114.00
1,950	37.50	7.5	142.50
2,080	40.00	8.0	152.00
2,184	42.00	8.4	159.60
2,210	42.50	8.5	161.50
2,756	53.00	10.6	201.40

5-10 years

Scheduled Work Hours	Average Work Hours Per week	Average Work Hours Per Day	Hours Accumulated Per Year
1,560	30.00	6.00	132.00
1,950	37.50	7.5	165.00
2,080	40.00	8.0	176.00
2,184	42.00	8.4	184.80
2,210	42.50	8.5	187.00
2,756	53.00	10.6	233.20

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10-15 years

Scheduled Work Hours	Average Work Hours Per week	Average Work Hours Per Day	Hours Accumulated Per Year
1,560	30.00	6.00	144.00
1,950	37.50	7.5	180.00
2,080	40.00	8.0	192.00
2,184	42.00	8.4	201.60
2,210	42.50	8.5	204.00
2,756	53.00	10.6	254.40

15-20 years

Scheduled Work Hours	Average Work Hours Per week	Average Work Hours Per Day	Hours Accumulated Per Year
1,560	30.00	6.00	162.00
1,950	37.50	7.5	202.50
2,080	40.00	8.0	216.00
2,184	42.00	8.4	226.80
2,210	42.50	8.5	229.50
2,756	53.00	10.6	286.20

20 + years

Scheduled Work Hours	Average Work Hours Per week	Average Work Hours Per Day	Hours Accumulated Per Year
1,560	30.00	6.00	180.00
1,950	37.50	7.5	225.00
2,080	40.00	8.0	240.00
2,184	42.00	8.4	252.00
2,210	42.50	8.5	255.00
2,756	53.00	10.6	318.00

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Employees desiring to take planned general leave should give their supervisors at least two weeks advance notice. General leave will be scheduled as much as practical in accordance with employee requests. The City's workload demands, however, are paramount.

When more employees request particular days off than can be accommodated, supervisors will make general leave assignments taking into account the date the requests were made, special needs for particular annual leave dates and the employees' lengths of service.

The maximum general leave hours that can be accumulated are as follows:

Scheduled Work Hours	Average Work Hours Per week	Average Work Hours Per Day	Maximum Hours Accumulated
1,560	30.00	6.00	540.00
1,950	37.50	7.5	675.00
2,080	40.00	8.0	720.00
2,184	42.00	8.4	756.00
2,210	42.50	8.5	765.00
2,756	53.00	10.6	954.00

Unused general leave will be paid for at termination **at a rate of 50%** only if the employee is terminated for non-disciplinary reasons or if the employee gives and properly works a two-week notice of resignation. The Administrator may waive the notice. **If a Department Head leaves employment within one year of hire, the original two weeks of general leave given upon hire will not be eligible for pay out.**

For retirement purposes, the paid leave at termination will be classified as vacation hours to determine your AFC (Average Final Compensation) calculation.

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**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2152)**

Meeting: 09/15/16 05:30 PM
Department: Police Department
Category: Report
Prepared By: Johnnie Deas
Initiator: Kelvin Waites
Sponsors:
DOC ID: 2152

August 2016 Georgetown Police Department Report

MAYOR
JACK, M. SCOVILLE, Jr.



POLICE CHIEF
KELVIN WAITES

City of Georgetown

POLICE DEPARTMENT
OFFICE 843-545-4300
FAX 843-520-5848

September 12, 2016

Honorable Mayor Jack M. Scoville, Jr.
And the Members of City Council
City of Georgetown, South Carolina

Dear Mayor Scoville and Council Members:

I met with Denise Chapman and the Optimism Youth Group at Dickerson A.M.E. Church on August 1st. I learned more about the program and what it does for youth in the community.

On August 3rd employees from the Georgetown Police Department and Georgetown County Sheriff's Office conducted an Active Shooter Training for the Chamber of Commerce. Approximately 20 people from various entities attended the training session.

I visited and toured the St. Frances Humane Society on August 4th to get a better understanding of the facility's daily operations.

The Admin Staff for the Georgetown Police Department met with the Pastor, Rev. Betty Clark, and the Security Team from Bethel A.M.E Church early in the month of August to go over the security plans for the upcoming A.M.E. Conference. We were able to secure a bomb dog from Horry County Police Department to do a sweep of Howard Auditorium and Bethel AME Church at the opening and closing ceremonies. Officers assigned to work the detail, which lasted over several days, reported no major traffic or safety incidents during the conference.

Georgetown Police Department staff participated in several Back-To-School events during the month:

- I, along with Sgt. Scogin and Ptl. Gravelle participated in a Health and Wellness Fair sponsored by Jason Collins and St. James-Santee Family Health Center on August 6th and held at the old fair grounds on Washington Street. We served up approximately 500-600 snow cones to the youths in the community. Two other events were sponsored by different ladies who live in Atlanta, but grew up in Georgetown:
- On August 12th the department set up a table at a health and wellness fair sponsored by Sheila Trappier Edwards. This fair brought 500 backpacks filled with school

Honorable Mayor & City Council Members
September 12, 2016
Page Two

supplies for Georgetown children. Our department handed out coloring books and pencils, served popcorn and gave a safety presentation during the fair.

- On August 20th Sgt. Scogin made an Anti- Bullying presentation to approximately 100 individuals who attended a health and wellness fair sponsored by Sharmain Brown of Jared's Heart of Success. Jared is a young man who was killed by a stray bullet in Atlanta, Georgia and his mother wanted to do something in his honor for the community where she grew up.

On August 11th the Georgetown Police Department provided meeting space for a law enforcement support group called "Wives Behind the Badge." The group is made up of law enforcement spouses who want to get together regularly to see what they can do to support law enforcement officers and one another.

On August 17th, I attended the 15th Circuit Drug Enforcement Unit meeting in Loris, SC which was hosted by Loris Police Department.

The department was happy to open its doors to fellow city employees during their initial move from City Hall to our Highmarket Street location. Their time with us provided the opportunity for police personnel to interact daily with other city employees we would not ordinarily come in contact with.

I was invited to and attended a meeting at the Howard Auditorium, which was sponsored by the Bunnelle Foundation. The discussion centered on why our young people leave the area once they graduate from high school, seeking employment somewhere other than Georgetown County.

The department is working diligently to secure proposals for body worn cameras. Both Panasonic and Taser International made presentations to the command staff during the month.

During the month of August, Detective Allen Morris and Sgt. Shannon Burbage were both selected by their respective divisions as Officer of the Month based on outstanding job performance during the month.

Sincerely,


Kelvin Waites
Chief of Police

Attachments
KW: pc

Attachment: GPD-August Monthly Letter (2152 : GPD - August Monthly Letter)

GEORGETOWN POLICE DEPARTMENT **2016 YEAR-TO-DATE ACTIVITY REPORT**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
SPEEDING CITATIONS	99	79	88	124	142	110	90	112				
OTHER TRAFFIC CITATIONS	62	89	59	79	78	48	103	86				
WARNING - SPEEDING	96	57	97	66	69	88	93	107				
WARNING - OTHER	128	112	102	97	89	84	87	94				
PARKING CITATIONS	8	3	6	1	0	7	2	6				
TOTALS	393	340	352	367	378	337	375	405	0	0	0	0

TOTAL CITATIONS

2,947

STATE ACCIDENTS	30	36	39	46	49	36	47	47				
PARKING LOT ACCIDENTS	23	17	20	15	19	24	19	16				
TOTALS	53	53	59	61	68	60	66	63	0	0	0	0

TOTAL ACCIDENTS

483

GEORGETOWN POLICE DEPARTMENT 2016 YEAR-TO-DATE ACTIVITY REPORT

ARRESTS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
	108	98	88	86	126	84	120	104				

TOTAL ARRESTS 814

CRIMINAL INCIDENTS

DOMESTIC INCIDENTS

193	220	241	268	378	319	189	187					
7	4	12	6	14	17	4	8					
200	224	253	274	392	336	193	195					

TOTALS TOTAL INCIDENTS 2,067

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2143)**

Meeting: 09/15/16 05:30 PM

Department: Fire Department

Category: Report

Prepared By: Amy Skidmore

Initiator: Charles W. Cribb

Sponsors:

DOC ID: 2143

August 2016 Fire Report

The FIRE Report

A monthly report of Fire Department activities to City Council

September
2016



Fire Prevention Bureau

2016
August

Inspections	50
Violations Found	28
Buildings without Violations	35
Buildings Cleared of Violations	0
Violations Corrected	0
Violations Not Corrected	0
3rd Party Inspection Review	8
Assemblies Inspected:	4
Business Inspected:	33
Educational Buildings Inspected:	0
Hazardous Buildings Inspected:	0
Factories Inspected:	1
Institutionals Inspected:	0
Mercantiles Inspected:	10
Residentials Inspected:	2
Storage Buildings Inspected:	0
Construction Meetings:	0
Plans Review:	0
Test Conducted:	1
Compliance Issues:	0
Complaints Reviewed:	0
Business License:	4
Citation Issued:	0

Public Education

Programs	4
Participants	404

Suppression Division

A Brief Look at Emergency Responses

August 2016

- Seven Medical Calls
- Seven Medical Calls; One Dumpster Fire; One Public Service
- Nine Medical Calls; One MVA; One Flood Assessment
- Eleven Medical Calls; Two MVA's
- Six Medical Calls
- Three Medical Calls; One Public Service
- Four Medical Calls
- Eight Medical Calls; Two MVA's; One Public Service
- Eight Medical Calls; One MVA
- Eight Medical Calls; One Electrical Short
- Twelve Medical Calls; One MVA; Two Detector Activations; One Public Service Call
- Six Medical Calls; One System Malfunction; Three Public Service Calls
- Three Medical Calls; Two Public Service Calls
- Three Medical Calls; One Unauthorized Burn
- Four Medical Calls; One MVA
- Eight Medical Calls; Two MVA's; Two Public Service Calls
- Three Medical Calls; Two Public Service Calls
- Eleven Medical Calls; One MVA; One Unintentional Transmission of Alarm; Three Public Service
- Seven Medical Calls; One MVA; Two Public Service Calls
- Eight Medical Calls; One Gas Leak; One Public Service
- Ten Medical Calls; One MVA; Three Public Service Calls
- Five Medical Calls; Two Public Service Calls
- Seven Medical Calls; Four MVA's; Two Gas Spills; One Detector Activation; One Alarm Activation; Two Public Service Calls
- Four Medical Calls; Two Public Service Calls
- Six Medical Calls; One MVA; Two Overheated Motor; Five Public Service Calls
- Five Medical Calls; One MVA; One Public Service Call
- Four Medical Calls; One Alarm Activation; Two Public Service Calls
- Six Medical Calls; One MVA; Three Public Service Calls
- Four Medical Calls; Four Public Service Calls
- Six Medical Calls; One MVA; Three Public Service Calls

Attachment: AUGUST 2016 FIRE REPORT (2143 : August 2016 Fire Report)



Total Call Volume **August** **Year to Date**
 2016 2015 2016 2015
 As defined by the National Fire Incident Report System

Fires	1	4	25	35
Rescue Calls/EMS	211	99	1390	733
Hazardous Conditions	29	25	244	252
Service Calls	25	31	235	230
Good Intent Calls	11	5	75	28
False Alarms	7	24	98	113
Weather/Flood	1	7	3	9
Special Incident Type	10	17	62	87
Total Calls	295	212	2132	1487

Save/Loss Analysis

	Losses	Property Values
August 2016	\$ 300	\$ 1,000
August 2015	\$ 2,501	\$ 38,001
Year to Date	\$ 379,165	\$ 4,386,705

Property values are estimates based on the Georgetown County Assessor's Office 2006 Market Values.

Mutual Aid Calls

	August	YTD
To Georgetown County Fire	0	8
To Midway Fire	0	10
To other Departments	0	1
From Georgetown County Fire	0	9
From Midway	0	5
From other Departments	0	0

	August	YTD
Staff Training Hours	838.44	7607.05

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2151)**

Meeting: 09/15/16 05:30 PM

Department: Public Works

Category: Report

Prepared By: Natrona Simmons

Initiator: Tim Chatman

Sponsors:

DOC ID: 2151

August 2016 Public Works Department Report



**AUGUST 2016
PUBLIC WORKS DEPT.
CITY COUNCIL MONTHLY REPORT**

RESIDENTIAL SANITATION

1. Number of .Net work orders requests of roll-out carts repairs, new roll out cart deliveries and/or replacements; recycle bins and cancelled sanitation services; yard waste and brown and white goods collected this month: **53**
2. Crews collected yard waste, brown and white goods, dead animals along city right of ways.
3. Delivered roll out carts and cones for special events and emergency assistance.

STREETS and GROUND MAINTENANCE

1. Number of work orders for sidewalks, pot holes repairs, street name signs, pavements and/or resurfacing repairs were completed this month: **20**
2. Crews supported residential sanitation crews with sidewalk maintenance, curbside debris and garbage collections from city right of ways.
3. Ground Maintenance and Street crews completed maintenance of city parks, welcome sign areas and right of ways.

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2133)**

Meeting: 09/15/16 05:30 PM

Department: Fleet Services

Category: Report

Prepared By: Glenn Dixon

Initiator: Glenn Dixon

Sponsors:

DOC ID: 2133

August 2016 Fleet Services Report



FLEET SERVICES DEPARTMENT

August 2016 MONTHLY REPORT

• Repairs	81
• PM Services	15
• Tires repaired or replaced	24
• Services past due	41

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2137)**

Meeting: 09/15/16 05:30 PM

Department: Electric

Category: Report

Prepared By: Alan Loveless

Initiator: Alan Loveless

Sponsors:

DOC ID: 2137

August 2016 Electric Utility Department Report

JACK M. SCOVILLE, JR.
Mayor

PAUL GARDNER
City Administrator



ALAN J. LOVELESS, P.E.
Director of Electric Utility

ELECTRIC UTILITY DEPARTMENT

OFFICE: (843) 545-4600

FAX: (843) 527-7591

September 6, 2016

Following is a brief summary of major activities in the Electric Utility Department for August 2016:

We continued to have reliability issues with the generator at the waste water plant, but we were successful in running both units during the peak hour during August. The equipment provider continues to tweak the control settings in an attempt to ensure that the unit will operate reliably when we need it to do so. Meetings were held with the consulting engineer this month to finalize a project schedule which will have the plant operational by the end of this fiscal year, if equipment delivery times do not cause delays. Before the plant design can progress much further, the decision needs to be made as to whether we will use natural gas or diesel as our fuel. This was discussed at the August workshop and will be decided at the September regular meeting.

Our Line Crew Supervisor position remains open. We have advertised the position internally and our current employees have declined the position. We have arranged to obtain assistance from a temporary person with field technical experience to perform some of the non-supervisory tasks of the position. This person started on a temporary part-time basis in early April and is handling some of the field engineering/customer contact work. The two vacant Line Technician positions have been filled, and we are now discussing strategies for filling the Line Crew Supervisor and Engineering Technician positions.

We continue to work with Cooper to resolve issues with the water nodes on our AMI system. Software issues continue to cause some units to show as ready in the system, but not communicate readings.

Meetings continue with representatives of Tidelands Health concerning electric service to the new surgical wing being constructed at the hospital. It appears that a new transformer will be required and that this can be incorporated into a looped system which will be designed to give them redundancy and increased reliability.

Work has started on the Broad Street revitalization project. The contractor started the project by installing underground conduit and pole bases for us, and this has been completed. There is additional landscaping, sidewalk and street work to be done before we can install decorative poles and lights. We will begin these installations after coordinating with the contractor. We are now waiting for SCDOT to complete the resurfacing

of this street before the project can proceed any further. Though SCDOT work has not been completed, we installed 4 decorative poles/lights around the intersection of Broad and Duke in anticipation of the conference being held at Bethel AME during the first week of August. Remaining poles/lights will be installed when resurfacing is complete, which is expected to occur by mid-September.

Council approved the purchase of lighting equipment to replace the handrail light system on the Harborwalk. This order was prepared and sent to Finance; the initial material order should arrive at any time. Some additional equipment will be needed and has also been ordered. The manufacturer has recently agreed to configure some longer leads for us that will eliminate the need for junction boxes which would introduce a water ingress opportunity. These leads should greatly add to the reliability of the system, but since they are going to be special orders, it will require some additional lead time. This will not prevent from getting started on the project.

SCDOT held a pre-construction meeting for the 17-521 resurfacing project. Our involvement will be minimal until the DOT portion of the project is complete. At that time, we will begin the conversion of our overhead facilities to underground.

There has been no additional information received about the possibility of a new Capt. D's on N Fraser St.

There has been no additional information received about the development of commercial property across from Wal Mart adjacent to the new credit union.

The August safety meeting was held on August 18th and covered the topic of personal protective equipment and hearing protection.

Other statistics of interest for July:

• Cut-on – regular	193
• Cut-off – regular	121
• Cut-off – non-pay	303
• Non-pay restores	282
• Re-read orders	204
• CNP finals	17
• Accidents – lost time	0
• Accidents – first aid/property damage	1
• PUPS locates	182
• Total orders worked	1145

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2136)**

Meeting: 09/15/16 05:30 PM

Department: Water Utilities

Category: Report

Prepared By: Will Cook

Initiator: Will Cook

Sponsors:

DOC ID: 2136

August 2016 Water Utilities Report

AUGUST 2016 WATER UTILITIES REPORT

Water Treatment Plant

- WTP Filtered Water Total 39.774 MG
- Average Daily Flow Finished Water 1.283 MGD
- King Well 7.435 MG
- Maryville Well 8.951 MG
- Working with contractor on High Service Pump Replacement project. Pump installations began first week of August.

Wastewater Treatment Plant

- Influent Flow Total 97.739 MG
- Average Daily Influent Flow 3.153 MGD
- Effluent Flow Total 92.578 MG
- Average Daily Effluent Flow 3.153 MGD
- Rainfall Total 3.57 inches
- Contractor continues to work on Headworks project and SBR project.
- Annual chlorine system maintenance complete. We have one repair to make to an evaporator. We are waiting on the price from the contractor.

Water Distribution

- Completed 81 work orders
- Repaired 48 water leaks
- Replaced 3 water meters
- Completed 182 locates

Wastewater Collection

- Completed 43 work orders
- Responded to 37 backups
- Routine line cleaning
- Completed 182 locates

Maintenance

- Completed 23 work orders

- Completed 11 work orders on pump stations throughout City
- Completed 6 work orders for the WWTP
- Completed 0 work orders for the WTP

Stormwater

- Completed 11 work orders
- Completed 182 locates
- Routine line and ditch cleaning

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2138)**

Meeting: 09/15/16 05:30 PM

Department: Engineering

Category: Report

Prepared By: Orlando Arteaga

Initiator: Orlando Arteaga

Sponsors:

DOC ID: 2138

August 2016 Engineering Report



**City of Georgetown
Engineering Monthly Report
August 2016**

Engineering - Orlando Arteaga, PE

Date: September 7, 2016

Capital Improvement Projects

1. Broad Street Streetscape

- Landscape Architect: Walsh Krowka Architects
- Contractor: Green Wave Contracting, Corp.
- Bid Price: \$183,250
- Bid date: 1/21/2016 (Actual)
- Start: 3/10/2016 (Actual)
- Status: Construction is about 60% complete. Pending completion of paving work by SCDOT
- SCDOT completed concrete sidewalk and curb/gutter restoration started on 6/7/2016 completed on 7/31/2016.
- Milling and paving work started on 9/6/2016.
- Scope of work will take place in two phases:
 - Before Paving: Horizontal Directional Boring, Light Pole Bases, Landscaping, Pervious Concrete Sidewalk
 - After Paving: Line stripping and cross walks, installation of light poles
- This project is delayed six (6) months as SCDOT was supposed to pave Broad Street in March of 2016.

2. Ben Cooper Park Improvements-Parking Lot

- Engineer: Stantec
- Contractor: Green Wave Contracting, Corp.
- Bid Price: \$69,340
- Construction Start: 8/4/2016 (Actual)
- Scope of Work: Seventeen (17) parking spaces and minor drainage improvements
- Status: Excavation, drainage work and base complete. Paving work is pending.

3. Cherry Street Water

- Engineer: Stantec
- Design is 90% complete. SCDOT permit issued. DHEC water permit issued. DHEC land disturbance permit pending.
- Contractor: N/A



**City of Georgetown
Engineering Monthly Report
August 2016**

- Scope of Work: New 1,725 lineal feet of 6-in. PVC water main on Cherry Street and Wilkinson Street.
 - We anticipate to issue bid request on mid to late September
- 4. Drainage Improvements Project for Congdon, Highmarket, Lynch/Duke Streets Phase I and Phase II**
- Engineer: AECOM
 - Design Start: 4/12/2016 (Actual)
 - Design work is on-going
 - Design drawings are 90% complete. SCDHEC permits issued. SCDOT comments issued. CSX permit pending. Drawings and specifications issued for agency review.
 - Engineer's estimate prepared (90%): Phase I-\$1,520,295.46; Phase II: \$282,161.42
 - Easement acquisition still pending. City Attorney to contact and submit letters to all seven (7) property owners involved. Only one property owner has signed easement document Mr. Williams. Two other property owners, Ms. Brown and Ms. White have agreed verbally provided that the easement route is revised. This work is pending.
 - Scope of Work: New 60", 48", 42", 36", 24", 18" storm drain pipe, catch basins, manholes, yard inlets, headwalls, junction chambers, ditch excavation, sidewalk, curb/gutter and street restoration
- 5. East Bay Park Development**
- Engineer: Mead & Hunt, Inc.
 - Conceptual plan presented to City Council on 3/24/16
 - Consulting services agreement approved by City Council on 6/16/16
 - Design NTP issued on 7/5/2016
 - Design kickoff meeting on 7/20/2016
 - Scope of Work: New trailer boat and vehicular parking and drainage improvements
 - Status: Surveying for drainage and parking lots complete. Surveying for recreational trail complete. Geotechnical site exploration complete. Mead & Hunt to submit topographic survey and geotechnical report. Need to schedule a presentation with Council on September 22nd.



**City of Georgetown
Engineering Monthly Report
August 2016**

6. Georgetown Fire Station #2

- Design-Builder: Coastal Structures Corporation
- Architect: Tych & Walker Architects, LLP
- Scope: Maryville Fire Station Administration, Support Facilities and Site Development.
- Design-Build Agreement dated 5/24/16
- Design-Build team presented to Council workshop on 8/25/2016 two schemes: a) 6,000 SF bldg. and 2) 8,000 SF bldg.

7. Bike Trail Feasibility Study

- Darrohn Engineering hired in February 2015 to perform feasibility study
- Eight-mile use of multi-use greenway trail from US 17 at Winyah Bay to the southern city limits
- Consultant submitted final report dated 6/30/2016.
- Potential initial segments could be: East Bay Park loop (Consultant's Estimate: \$111K) and Historic District: Prince Street (Consultants' Estimate: \$362K) using existing roads

8. North-End Water Tower

- RFP issued to civil engineering consultants on 7/18/2016
- Three (3) engineering consultants submitted proposals on 8/17/2016: Stantec, AECOM and WK Dickson. Currently, the proposals are under review by City staff.
- City needs to order a topographic and utility survey of the water tank easement area
- Survey must be submitted to Georgetown School District for proceedings of easement approval.

Private Development Projects Reviewed:

None



**City of Georgetown
Engineering Monthly Report
August 2016**

SCDOT Road Encroachment Permits Prepared:

None

Meetings Attended

- WWT Plant Phase 1 and 2
- SCDOT
- AECOM
- GSATS
- WRCOG
- Staff

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2134)**

Meeting: 09/15/16 05:30 PM

Department: Housing and Community Development

Category: Report

Prepared By: Rick Martin

Initiator: Rick Martin

Sponsors:

DOC ID: 2134

August 2016 Housing and Community Development Report

**Housing & Community Development
Monthly Report
August 2016**

Building Official

Inspections and Permits

Checked areas for non-permitted as well as permitted work, site conditions, and responded to calls.

Monthly Report:

Business License	8
Stop Work	0
Re-Inspection	0
Footings	3
Rough Inspections	10
Electrical	7
Mobile Home	1
On-site	13
CO	1
CC	1
Plan Review & Sign	2
City Alarm System	0
Total	46

Review Meetings/On-site visits

Safety inspections

Other Meeting

Weekly Staff Meeting

Monthly Safety Meeting

Monthly Council Meeting

Council Workshops

Monthly Updates on Projects for March

Honorable Mayor & Council:

- Construction continues at the Georgetown Hospital, Los Arrieros.
- GKCU has received their C/O and are open at the new location
- We have signed off on the Surgical Wing Permit for the Hospital in the amount of 23 million with work set to begin this month.
- We also have a permit in the amount of 1.5 million for a dialysis center to be located in the old Ryan's building.
- We moved from City Hall to the Police Department and then to the new location for City Hall this month with our Staff moving our department.
- I continue to monitor and send updates to the Attorneys in Charleston on the condition of City Hall.
- We currently have two single family homes permitted.
- Janet is extremely busy with overgrown lots, helping with signage and ARB
- Cindy is busy with Keep Georgetown Beautiful and working on our parks and entrances and areas around City Hall as well as Morgan Park. She is doing site visits on the main corridors and Front Street each Monday and Friday.

- Matt is working with all departments as well as Planning and Zoning as well as beginning to work with the Planning Commission on the Land Use Element primarily with the Hi District, as well the COG
- Debra is doing an excellent job as our office manager issuing permits, scheduling and recording meetings as the Board Secretary, scheduling inspections and meetings for the office
- Debra, Janet, Cindy, and Matt have worked extremely hard to make sure that all request were handled efficiently and that our citizen's needs were met in a timely manner. We would like to thank you for your support.

Thanks Again,

Rick Martin

Code Enforcement

Overgrown Lots/Trash Violations/Business Licenses/Streets & Sanitation

Total Letters Issued for Overgrown Lots	66
Total Letters Issued for Neglect of Structures	1
Total letters issued for Yard Debris/Solid Waste/Construction Debris/Inoperable Vehicles/Electronic Devices	3
Total Letter Issued for Vision Clearance	0
Total Work Orders Sent to Streets and Sanitation	3
Total Letters Sent for Dilapidated Structures	0
Total Letters sent for Sign Violations	0
Total Referrals for Water and Sewer	0
Total Citations Issued for Overgrown Lots	0
Total Citations Issued for Trash Violations	1
Total Citations Issued for Business Licenses	0
Total Citations Issued for Dilapidated Structures	0
Total Citations Issued for Hospitality Taxes	0
Total Violations Issued for Signage	0

Total Demolitions

Total Dilapidated Structures Removed 2	1. First Calvary Baptist Church 115 N. Congdon St. 2. First Calvary Baptist Church 113 N. Congdon St.
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Permits

Total Letters Issued for Encroachments	0
Total Citations Issued for Encroachments	0

Complaints

Total Complaints	4
Total referrals to Electric-Tree Crew	1

Administrative Assistant II

Board & Commissions:

ARB:

1. Property owners at 324 Highmarket Street requested approval for a fence.
2. Property owners at 902 Highmarket Street requested for alterations and new constructions.

ARB (On-Site):

None

BZA:

None

Planning Commission:

1. Review and recommend to Council the Land Use Element of the 2016 Comprehensive Plan update.
2. Review and recommend to Council a rezoning request by Georgetown County, located at the corner of Church & Lafayette Streets.
3. Review and recommend a text amendment to Article XVI, Board of Architectural Review, of the City of Georgetown Zoning Ordinance, for the new Historic Renovation Tax Incentive Assessment (Bailey Bill).

CAB (Community Appearance Board):

None

CBA (Construction Board of Appeals):

None

TRC:

None

FOIA:

None

Permit Valuation Report:

Commercial Addition	0
Commercial Alteration	1
Commercial Electric	1
Commercial Gas	0
Commercial Mechanical	1
Commercial New Build	0
Commercial Plumbing	1
Commercial Roofing	1
Demolition	2
Mobile Home	1
Residential Addition	0
Residential Alteration	7
Residential Electrical	3
Residential Gas	0
Residential Mechanical	7
Residential New Build	0
Residential Plumbing	0

Administrative Assistant's Daily Duties:

- Daily operation of the front desk
- Transcribing minutes for the Board(s) meetings
- Daily scheduling of inspections
- Preparing timesheets
- Put the packets together for Board meetings

Community Planner/GIS Technician

- **Sign Permits:** First Citizens Bank & City Hall
- **Temporary Sign Permits:** Pawleys Island Art Festival, Gentle Dentistry, & Georgetown Kraft Credit Union
- Made planning commission packets and delivered them to board members. Had PC meeting on 23rd with three agenda items: Land Use Element of Comp Plan, text amendment for Bailey Bill, & rezoning for Georgetown County. All items passed PC and were recommended to Council.
- Continue to work with Ms. Haselden of 201 Bolick St on a hazard mitigation grant to raise her house. The application process is very tedious.
- Organize with County and Pawleys working on the CRS program with the Program for Public Information (PPI) documents. This is an ongoing process.
- Received BZA application for a lot area variance at 403 Bayview Dr. in Maryville, made packets and delivered them to board members.
- Moved City Hall to the Police Dept and then to bank at 1134 N. Fraser St. Help all other department move their stuff as well.
- Continue to work with WRCOG on the Comprehensive Plan update on the Land Use Element. It passed PC and is now going to Council.
- Working with Jerry Miller, City Attorney, and staff on the Bailey Bill ordinances.
- Cooked and served food at the Friendship Place with other co-workers.
- Had annual board training through the MASC for three hours at WRCOG.
- Drafted three ordinances and sent them to city attorney for review getting ready for next month's Council meeting.
- Answer phones, emails, and walk-ins providing excellent customer service.

Keep Georgetown Beautiful

Followed up with Ben Cooper Park renovations: Ordered paint graffiti remover. Met with men doing both of those projects concerning paint and graffiti applications.

Met with group for Ben Cooper Park upcoming Parking Lot project. Visited residents bordering the construction site to alert them to the upcoming project.

Arranged for the Coastal Carolina Baseball Team to come to meeting and helped prepare Proclamation.

Ordered new dog dispensers.

Issued bus permits for the City.

Met with the Pawleys Island Festival of Music and Arts to assist with their upcoming event in September.

Prepared the extensive yearly Keep America Beautiful Report to maintain Good Standing.

Rode Corridors checking for Code Violations.

Mailed letters, made phone calls, visited etc. for Commercial Code Enforcement

Work for the Main Street Design Committee.

Set date and began preparations for the upcoming RiverSweep to be held on September

Worked on several Keep Georgetown Beautiful projects with Public Works.
 Met about upcoming planting projects.
 Various other duties for Housing & Community Development and Keep Georgetown Beautiful.

FRIENDS OF THE KAMINSKI HOUSE REPORT – August 2016

The house tour statistics for August were up 10.5% over last year and visitors came from 22 different states and 7 foreign countries.

Plans are underway to enlarge the new side garden terrace and the project was advertised in the Georgetown Times this month. Bids will be due at the end of September and we hope to have the project completed before the end of the year.



There is a lovely temporary exhibition of 20th Century wedding dresses in the Stewart-Parker House. On loan from a local collector, the dresses will be on display until the middle of September.



Museum staff have been busy planning for the fall season of events and programs. New for us this year will be a *Family Fun and Literacy Day* on October 29th from 1-4 PM on the Kaminski House Lawn. Funded in part by a grant from the International Paper Company, the museum will be partnering with Freedom Readers, the Georgetown County Library, Healthy Learners, and Miss Ruby's Kids, for a fun-filled afternoon.

Robin Gabriel

Executive Director

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2149)**

Meeting: 09/15/16 05:30 PM

Department: Finance

Category: Report

Prepared By: Debra Bivens

Initiator: Debra Bivens

Sponsors:

DOC ID: 2149

August 2016 Finance and IT Departments Report

August 2016 Finance and IT Departments Report

Statistics:

New Business Licenses Issued: Alfresco Market, Beautiful Day in the Neighborhood Landscaping, Bigg Doggz Retail Store, Exceptionally Clean Cleaning Service, Kreative Wreath by Patrice, Level Utilities, Medshore Ambulance Service, OD Tactical, Pondrell Grimmage, The C.O.O. L. Crew.

Projects Progress:

Grants: Please see the attached schedule for the detail on each grant award. Staff makes all effort to apply for as many grants as possible.

Year End Audit: Finance Staff is continuing the year end closing process in order to be prepared for the full audit and auditor field work in October.

Desktop Bank Deposit: We have implemented the new 'Desktop Deposit' system that is offered by Wells Fargo that will allow us to transmit all check deposits to the bank from our office, resulting in a more timely check clearing process for the City and its Customers.

CIP 2016-2017 Planning and Reporting for Procurement: We have implemented procurement planning for the current capital budget to better define the nature and timeline of each project.

Upcoming Request for Bids/Proposals/Qualifications:

- Harborwalk Fire Protection – Bid due date: September 12, 2016.
- North Side Water Storage Tank – Proposal are under review.
- Drainage Project (Phase I & Phase II) – Design work over 95% complete.
- Fire Station II – Finalizing Cost Proposal.

Attached are the Budget Performance Reports for August 2016.

CITY OF GEORGETOWN
FY 2016/2017 GRANTS
August 31, 2016

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
<u>FEDERAL GRANTS</u>								
1	US Department of Agriculture	Rural Business Enterprise Grant	44,000.00	-	29,871.00	14,129.00	00-01	
2	Bureau of Justice Assistance	Bullet Proof Vest Grant 2015 Regular Solicitation	1,896.68	-	-	1,896.68	-	
3	SC Department of Commerce	Highmarket & Duke Drainage Improvements (CDBG)	1,000,000.00	698,262.00	63,468.75	1,634,793.25	CDBG #4-CI-15-012	
<u>STATE GRANTS</u>								
4	SC Rural Infrastructure Authority	N. Congdon St & CSX Drainage Ditch Improvement Project	159,365.00	133,720.00	27,187.50	265,897.50	#R-16-1094	
<u>OTHER GRANTS</u>								
5	International Paper Company	Outdoor Classroom at Morgan Park	15,000.00	-	15,000.00	-	-	Closed
6	Palmetto Pride	Keep South Carolina Beautiful 2016	8,000.00	-	4,133.48	3,866.52	-	
TOTAL			1,228,261.68	831,982.00	139,660.73	1,920,582.95		



Budget Performance Report

Fiscal Year to Date 08/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 0010 - General Fund								
REVENUE								
Department 00 - Revenue								
Property Taxes								
311.001	Property Taxes - Real	2,975,000.00	6,805.04	.00	6,805.04	2,968,194.96	0	3,012,333.85
311.003	Property Taxes - Vehicles	260,000.00	24,083.21	.00	24,083.21	235,916.79	9	246,897.40
311.005	Prop Tax-Penalties & Cost	31,000.00	.00	.00	.00	31,000.00	0	.00
Property Taxes Totals		\$3,266,000.00	\$30,888.25	\$0.00	\$30,888.25	\$3,235,111.75	1%	\$3,259,231.25
Licenses and Permits								
321.001	Business Licenses	2,509,000.00	13,304.66	.00	34,715.19	2,474,284.81	1	2,396,791.58
321.002	Business Lic - Penalties	13,000.00	2,827.05	.00	3,390.95	9,609.05	26	12,387.47
322.001	Cable TV Franchise	52,000.00	.00	.00	.00	52,000.00	0	66,383.92
322.002	S.C. Electric & Gas Co.	42,000.00	.00	.00	.00	42,000.00	0	44,094.25
323.001	Electrical Permits	3,500.00	147.00	.00	606.00	2,894.00	17	3,763.00
323.002	Plumbing Permits	500.00	96.00	.00	96.00	404.00	19	665.00
323.003	Gas Permits	600.00	30.00	.00	30.00	570.00	5	642.00
323.004	Building Permits	67,000.00	659.00	.00	3,586.00	63,414.00	5	63,297.00
323.005	Yard Sale Permits	100.00	.00	.00	15.00	85.00	15	75.00
323.006	Mobile Home Permits	100.00	.00	.00	75.00	25.00	75	225.00
323.007	Demolition & Clearance	1,500.00	.00	.00	450.00	1,050.00	30	1,675.00
323.008	Mechanical Permits	6,000.00	873.00	.00	1,924.00	4,076.00	32	7,318.00
323.010	Bus Lic Inspection Fee	1,000.00	250.00	.00	400.00	600.00	40	1,250.00
323.014	Construct Parking Permit	50.00	.00	.00	.00	50.00	0	50.00
323.015	Reinspection Fee	500.00	.00	.00	.00	500.00	0	300.00
323.019	Stop Work Order Fee	300.00	.00	.00	.00	300.00	0	504.00
323.020	Board of Appeals Fee	500.00	.00	.00	.00	500.00	0	600.00
323.021	Zoning Fees	1,000.00	300.00	.00	300.00	700.00	30	1,100.00
323.022	Plan Review Fee	13,000.00	.00	.00	.00	13,000.00	0	11,302.50
323.023	Sign Permit Fee	4,500.00	584.00	.00	1,041.00	3,459.00	23	5,839.00
323.024	Planning Commission Fees	200.00	.00	.00	.00	200.00	0	150.00
323.025	ARB Fees	900.00	90.00	.00	150.00	750.00	17	1,050.00
323.026	Plat Approval Fees	300.00	40.00	.00	120.00	180.00	40	240.00
323.027	Special Events Permit	500.00	.00	.00	75.00	425.00	15	511.00
323.028	Miscellaneous permits	500.00	.00	.00	.00	500.00	0	525.00
364.000	Housing Authority FILOT	36,000.00	.00	.00	.00	36,000.00	0	38,336.50



Budget Performance Report

Fiscal Year to Date 08/31/16

19.I.3

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Licenses and Permits Totals	\$2,754,550.00	\$19,200.71	\$0.00	\$46,974.14	\$2,707,575.86	2%	\$2,659,075.22
	Impact Fees							
324.008	Fire Impact Fee	50,000.00	.00	.00	182.39	49,817.61	0	44,761.06
	Impact Fees Totals	\$50,000.00	\$0.00	\$0.00	\$182.39	\$49,817.61	0%	\$44,761.06
	Fines and Forfeitures							
351.001	Police Fines	170,000.00	.00	.00	(5,741.35)	175,741.35	-3	168,582.42
351.003	Parking Fines	4,000.00	.00	.00	.00	4,000.00	0	2,985.00
351.005	Safe Street Fees	150.00	.00	.00	.00	150.00	0	.00
351.008	Victim's Asst. Fees-(%)	15,000.00	.00	.00	1,188.84	13,811.16	8	17,623.88
351.009	Victim's Asst. Flat Fees	7,000.00	.00	.00	449.44	6,550.56	6	6,772.52
351.012	Traffic Education Program Fees	1,100.00	140.00	.00	280.00	820.00	25	1,260.00
	Fines and Forfeitures Totals	\$197,250.00	\$140.00	\$0.00	(\$3,823.07)	\$201,073.07	-2%	\$197,223.82
	Charges for Services							
344.005	SRO Reimbursement	65,000.00	.00	.00	.00	65,000.00	0	69,419.00
351.010	Misc Police Revenue	1,500.00	173.00	.00	299.00	1,201.00	20	2,382.50
363.001	Fees for GIS/B&P Documents	.00	.00	.00	.00	.00	+++	10.00
363.005	FOIA Fees	750.00	37.00	.00	37.00	713.00	5	476.00
	Charges for Services Totals	\$67,250.00	\$210.00	\$0.00	\$336.00	\$66,914.00	0%	\$72,287.50
	State Shared							
311.004	Inventory Tax	132,978.00	.00	.00	.00	132,978.00	0	99,733.59
311.006	Homestead Exemption Tax	125,000.00	.00	.00	.00	125,000.00	0	125,610.84
311.007	Manufacturer's Tax Reduce	14,500.00	.00	.00	.00	14,500.00	0	26,931.87
311.008	Motor Carrier Lieu of Tax	6,000.00	94.78	.00	94.78	5,905.22	2	9,078.23
335.001	Local Government Fund	185,000.00	.00	.00	.00	185,000.00	0	104,644.08
351.007	Sunday Liquor Sales	15,000.00	.00	.00	.00	15,000.00	0	4,300.00
	State Shared Totals	\$478,478.00	\$94.78	\$0.00	\$94.78	\$478,383.22	0%	\$370,298.61
	Local Grants							
332.008	Other Local Grants	7,000.00	.00	.00	.00	7,000.00	0	13,480.85
	Local Grants Totals	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0%	\$13,480.85
	Federal Grants							
335.004	Fema Recovery	.00	.00	.00	.00	.00	+++	57,438.83
	Federal Grants Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$57,438.83
	Investment Earnings							
361.001	Investment Earnings	16,000.00	.00	.00	5,683.09	10,316.91	36	14,952.17
361.002	Invest Earnings-Restrict	.00	.00	.00	.00	.00	+++	(50,000.00)

Attachment: Budget Performance Report - August 2016 (2149 : August 2016 Finance and IT Departments



Budget Performance Report

Fiscal Year to Date 08/31/16

19.I.3

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Investment Earnings Totals	\$16,000.00	\$0.00	\$0.00	\$5,683.09	\$10,316.91	36%	(\$35,047.83)
	Miscellaneous							
362.000	Rents and Royalties	26,000.00	.00	.00	.00	26,000.00	0	26,083.15
364.001	Steel Mill FILOT	.00	.00	.00	.00	.00	+++	26,754.33
368.000	Work Comp Reimbursement	2,000.00	.00	.00	.00	2,000.00	0	1,964.76
369.000	Cash Over & Short	50.00	.00	.00	.00	50.00	0	18.95
369.002	Miscellaneous Revenue	3,000.00	333.11	.00	518.33	2,481.67	17	2,881.65
369.003	Insurance Proceeds	35,000.00	.00	.00	1,028.95	33,971.05	3	45,031.12
369.005	Set-off Debt Collection Fees	1,500.00	.00	.00	.00	1,500.00	0	2,632.17
369.013	Returned Check Fees	5,000.00	870.00	.00	1,140.00	3,860.00	23	4,200.00
	Miscellaneous Totals	\$72,550.00	\$1,203.11	\$0.00	\$2,687.28	\$69,862.72	4%	\$109,566.13
	Operating Transfers In							
392.001	From Electric Fund	1,400,000.00	.00	.00	.00	1,400,000.00	0	1,399,999.56
392.003	From Accom Tax Fund	29,000.00	.00	.00	.00	29,000.00	0	29,874.56
392.009	From Hospitality Fund	108,000.00	.00	.00	.00	108,000.00	0	108,000.00
	Operating Transfers In Totals	\$1,537,000.00	\$0.00	\$0.00	\$0.00	\$1,537,000.00	0%	\$1,537,874.12
	Sale of Assets							
391.001	Sale of Assets	5,000.00	.00	.00	.00	5,000.00	0	809.61
	Sale of Assets Totals	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	\$809.61
	Department 00 - Revenue Totals	\$8,451,078.00	\$51,736.85	\$0.00	\$83,022.86	\$8,368,055.14	1%	\$8,286,999.17
	REVENUE TOTALS	\$8,451,078.00	\$51,736.85	\$0.00	\$83,022.86	\$8,368,055.14	1%	\$8,286,999.17
	EXPENSE							
	Department 01 - Administration							
	Personal Services							
400.101	Regular Pay	327,493.00	39,210.95	.00	89,963.56	237,529.44	27	325,080.93
401.103	Overtime	6,000.00	539.76	.00	1,046.00	4,954.00	17	6,107.32
405.114	FICA	24,333.00	2,945.78	.00	6,733.11	17,599.89	28	24,181.31
406.116	Retirement	37,189.00	3,785.85	.00	9,373.00	27,816.00	25	35,953.59
408.125	SCMIT Worker's Comp Ins.	3,000.00	.00	1,028.63	1,028.63	942.74	69	2,426.44
410.001	Health Claims Cost	36,228.00	2,047.34	.00	4,639.14	31,588.86	13	31,007.15
410.002	Health Claim Costs-Retire	230.00	.00	.00	.00	230.00	0	(31.51)
	Personal Services Totals	\$434,473.00	\$48,529.68	\$1,028.63	\$112,783.44	\$320,660.93	26%	\$424,725.23
	Supplies							
500.101	Supplies and Materials	4,500.00	998.36	.00	1,070.34	3,429.66	24	5,105.79
500.102	Equipment	2,000.00	237.12	.00	237.12	1,762.88	12	237.56



Budget Performance Report

Fiscal Year to Date 08/31/16

19.I.3

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
500.103	Furniture	8,500.00	.00	.00	.00	8,500.00	0	1,119.76
	Supplies Totals	\$15,000.00	\$1,235.48	\$0.00	\$1,307.46	\$13,692.54	9%	\$6,463.11
	Other Services & Charges							
610.111	Communications- Landline	5,000.00	842.01	.00	1,264.55	3,735.45	25	5,114.84
610.112	Postage	500.00	.00	.00	25.46	474.54	5	624.42
610.1110	Communications- Wireless	3,800.00	222.28	.00	222.28	3,577.72	6	2,853.22
620.114	Advertising	300.00	.00	.00	.00	300.00	0	399.75
640.124	Travel Expense	5,750.00	146.75	.00	445.98	5,304.02	8	4,541.77
650.127	Electricity	6,184.00	558.19	.00	1,175.72	5,008.28	19	6,524.28
650.128	Water	1,125.00	110.51	.00	214.89	910.11	19	1,095.09
650.129	Wastewater	1,480.00	145.24	.00	282.55	1,197.45	19	1,443.53
650.130	Sanitation	562.00	51.99	.00	103.98	458.02	19	623.88
650.133	Stormwater	373.00	34.49	.00	68.98	304.02	18	413.88
650.134	Security Lights	1,703.00	157.50	.00	315.00	1,388.00	18	1,890.00
650.1271	Electricity- Sales Tax	291.00	.00	.00	28.68	262.32	10	298.82
660.139	Fleet Services Materials	800.00	.00	.00	60.00	740.00	8	737.38
660.145	Gasoline & Oil	1,300.00	.00	.00	.00	1,300.00	0	796.06
660.1391	Fleet Services Labor	300.00	.00	.00	.00	300.00	0	206.25
670.156	Equipment Rental/Lease	7,000.00	812.93	.00	812.93	6,187.07	12	6,623.63
685.180	Membership Dues and Fees	2,500.00	.00	.00	.00	2,500.00	0	1,510.00
685.182	Other Operating Expenses	1,800.00	.00	.00	.00	1,800.00	0	1,679.88
685.186	Training	1,750.00	.00	.00	.00	1,750.00	0	1,011.17
685.1801	Subscriptions	300.00	.00	.00	.00	300.00	0	39.00
686.187	Professional Services	100.00	.00	.00	.00	100.00	0	46.57
686.189	Employee Medical	200.00	.00	.00	.00	200.00	0	125.00
686.195	Repair/Maint Svc Contract	1,000.00	21.00	.00	42.00	958.00	4	651.38
686.1895	Employee wellness services	1,250.00	85.08	.00	85.08	1,164.92	7	1,462.20
	Other Services & Charges Totals	\$45,368.00	\$3,187.97	\$0.00	\$5,148.08	\$40,219.92	11%	\$40,712.00
	Other Objects							
795.001	IT Internal Allocations	15,000.00	.00	.00	1,286.67	13,713.33	9	26,819.32
795.995	GF Cost Distribution	(215,000.00)	.00	.00	.00	(215,000.00)	0	(215,000.04)
	Other Objects Totals	(\$200,000.00)	\$0.00	\$0.00	\$1,286.67	(\$201,286.67)	-1%	(\$188,180.72)
	Sub Department 02 - Mayor and Council							
	Personal Services							
400.101	Regular Pay	100,000.00	9,558.45	.00	18,309.28	81,690.72	18	112,879.53



Budget Performance Report

Fiscal Year to Date 08/31/16

19.I.3

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
405.114	FICA	7,299.00	636.42	.00	1,142.21	6,156.79	16	7,286.06
406.116	Retirement	10,688.00	981.28	.00	1,809.49	8,878.51	17	10,309.50
410.001	Health Claims Cost	41,965.00	3,720.68	.00	7,441.36	34,523.64	18	37,928.57
Personal Services Totals		\$159,952.00	\$14,896.83	\$0.00	\$28,702.34	\$131,249.66	18%	\$168,403.66
Supplies								
500.101	Supplies and Materials	1,000.00	(47.76)	.00	47.76	952.24	5	1,388.75
500.102	Equipment	6,500.00	.00	.00	.00	6,500.00	0	.00
500.105	Printing and Binding	500.00	.00	.00	.00	500.00	0	.00
Supplies Totals		\$8,000.00	(\$47.76)	\$0.00	\$47.76	\$7,952.24	1%	\$1,388.75
Other Services & Charges								
610.111	Communications- Landline	800.00	94.92	.00	143.07	656.93	18	783.07
610.112	Postage	100.00	.00	.00	9.00	91.00	9	24.68
610.1110	Communications- Wireless	3,500.00	265.86	.00	265.86	3,234.14	8	4,199.27
620.114	Advertising	500.00	.00	.00	.00	500.00	0	484.25
640.124	Travel Expense	14,500.00	.00	.00	2,650.90	11,849.10	18	4,179.99
670.156	Equipment Rental/Lease	11,000.00	1,620.00	8,100.00	1,620.00	1,280.00	88	9,720.00
685.180	Membership Dues and Fees	1,200.00	.00	.00	.00	1,200.00	0	.00
685.182	Other Operating Expenses	1,400.00	.00	.00	8.48	1,391.52	1	1,776.39
685.186	Training	3,100.00	.00	.00	.00	3,100.00	0	585.82
685.1801	Subscriptions	1,500.00	.00	.00	.00	1,500.00	0	1,347.20
686.187	Professional Services	150.00	.00	.00	.00	150.00	0	1,336.74
686.1895	Employee wellness services	2,700.00	.00	.00	.00	2,700.00	0	46.87
Other Services & Charges Totals		\$40,450.00	\$1,980.78	\$8,100.00	\$4,697.31	\$27,652.69	32%	\$24,484.28
Other Objects								
795.001	IT Internal Allocations	4,000.00	.00	.00	257.33	3,742.67	6	9,321.63
Other Objects Totals		\$4,000.00	\$0.00	\$0.00	\$257.33	\$3,742.67	6%	\$9,321.63
Sub Department 02 - Mayor and Council Totals		\$212,402.00	\$16,829.85	\$8,100.00	\$33,704.74	\$170,597.26	20%	\$203,598.32
Department 01 - Administration Totals		\$507,243.00	\$69,782.98	\$9,128.63	\$154,230.39	\$343,883.98	32%	\$487,317.94
Department 04 - Finance								
Personal Services								
400.101	Regular Pay	447,748.00	37,047.86	.00	71,284.18	376,463.82	16	440,657.44
401.103	Overtime	3,000.00	140.35	.00	172.56	2,827.44	6	2,585.73
401.106	Contract Labor	.00	.00	.00	.00	.00	+++	4,455.00
405.114	FICA	32,516.00	2,708.50	.00	5,134.23	27,381.77	16	32,182.17
406.116	Retirement	50,954.00	4,293.98	.00	8,301.41	42,652.59	16	48,134.50



Budget Performance Report

Fiscal Year to Date 08/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
408.125	SCMIT Worker's Comp Ins.	2,000.00	.00	563.92	563.92	872.16	56	1,330.23
410.001	Health Claims Cost	52,395.00	3,545.26	.00	7,240.76	45,154.24	14	44,850.67
410.002	Health Claim Costs-Retire	5,000.00	.00	.00	.00	5,000.00	0	.00
Personal Services Totals		\$593,613.00	\$47,735.95	\$563.92	\$92,697.06	\$500,352.02	16%	\$574,195.74
Supplies								
500.101	Supplies and Materials	8,000.00	753.42	.00	1,375.75	6,624.25	17	8,250.77
500.102	Equipment	1,500.00	160.50	.00	160.50	1,339.50	11	.00
500.103	Furniture	100.00	.00	.00	.00	100.00	0	524.84
500.105	Printing and Binding	250.00	.00	.00	.00	250.00	0	.00
Supplies Totals		\$9,850.00	\$913.92	\$0.00	\$1,536.25	\$8,313.75	16%	\$8,775.61
Other Services & Charges								
610.111	Communications- Landline	3,500.00	494.97	.00	744.90	2,755.10	21	2,938.65
610.112	Postage	4,300.00	.00	.00	391.22	3,908.78	9	4,287.96
610.1110	Communications- Wireless	2,500.00	148.20	.00	148.20	2,351.80	6	1,897.91
620.114	Advertising	500.00	.00	.00	.00	500.00	0	801.60
640.124	Travel Expense	2,500.00	154.64	.00	154.64	2,345.36	6	2,215.98
650.127	Electricity	5,301.00	478.45	.00	1,007.76	4,293.24	19	5,592.22
650.128	Water	964.00	94.72	.00	184.19	779.81	19	938.64
650.129	Wastewater	1,268.00	124.49	.00	242.18	1,025.82	19	1,237.30
650.130	Sanitation	482.00	44.56	.00	89.12	392.88	18	534.72
650.133	Stormwater	320.00	29.57	.00	59.14	260.86	18	354.84
650.134	Security Lights	1,460.00	135.00	.00	270.00	1,190.00	18	1,620.00
650.1271	Electricity- Sales Tax	249.00	.00	.00	24.58	224.42	10	256.10
670.156	Equipment Rental/Lease	7,000.00	684.67	.00	684.67	6,315.33	10	7,612.75
685.180	Membership Dues and Fees	1,000.00	90.00	.00	325.00	675.00	32	789.00
685.182	Other Operating Expenses	41,500.00	.00	.00	2,336.98	39,163.02	6	39,735.07
685.184	Continuing Education	2,000.00	.00	.00	695.00	1,305.00	35	1,451.40
685.186	Training	1,500.00	440.00	.00	440.00	1,060.00	29	617.79
685.1801	Subscriptions	500.00	.00	.00	150.00	350.00	30	318.00
686.187	Professional Services	600.00	.00	.00	.00	600.00	0	23.28
686.189	Employee Medical	200.00	.00	.00	.00	200.00	0	.00
686.195	Repair/Maint Svc Contract	3,000.00	245.26	.00	490.52	2,509.48	16	4,004.25
686.1895	Employee wellness services	2,500.00	46.64	.00	46.64	2,453.36	2	923.65
Other Services & Charges Totals		\$83,144.00	\$3,211.17	\$0.00	\$8,484.74	\$74,659.26	10%	\$78,151.11
Other Objects								



Budget Performance Report

Fiscal Year to Date 08/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
795.001	IT Internal Allocations	21,000.00	.00	.00	1,544.01	19,455.99	7	31,054.33
795.995	GF Cost Distribution	(412,530.00)	.00	.00	.00	(412,530.00)	0	(412,529.76)
	Other Objects Totals	(\$391,530.00)	\$0.00	\$0.00	\$1,544.01	(\$393,074.01)	0%	(\$381,475.43)
	Department 04 - Finance Totals	\$295,077.00	\$51,861.04	\$563.92	\$104,262.06	\$190,251.02	36%	\$279,647.03
	Department 05 - Police							
	Sub Department 05 - Police Staff Services							
	Personal Services							
400.101	Regular Pay	1,497,300.00	140,842.72	.00	270,376.66	1,226,923.34	18	1,486,866.67
401.103	Overtime	85,100.00	7,493.80	.00	15,633.44	69,466.56	18	82,701.08
401.105	On-call pay	.00	400.00	.00	600.00	(600.00)	+++	.00
405.114	FICA	112,304.00	10,715.19	.00	20,894.53	91,409.47	19	112,845.73
406.116	Retirement	215,041.00	20,764.54	.00	41,182.52	173,858.48	19	207,162.58
408.125	SCMIT Worker's Comp Ins.	50,000.00	.00	14,369.14	14,353.90	21,276.96	57	49,218.84
410.001	Health Claims Cost	193,229.00	14,717.12	.00	28,279.94	164,949.06	15	168,737.18
410.002	Health Claim Costs-Retire	45,085.00	3,122.48	.00	6,244.96	38,840.04	14	38,734.76
	Personal Services Totals	\$2,198,059.00	\$198,055.85	\$14,369.14	\$397,565.95	\$1,786,123.91	19%	\$2,146,266.84
	Supplies							
500.101	Supplies and Materials	29,000.00	1,320.81	.00	1,386.97	27,613.03	5	30,346.79
500.102	Equipment	28,210.00	160.50	6,000.00	160.50	22,049.50	22	20,578.05
500.103	Furniture	2,000.00	.00	.00	.00	2,000.00	0	1,845.11
501.101	Uniforms and Clothing	31,982.00	1,560.70	.00	1,616.60	30,365.40	5	21,888.30
	Supplies Totals	\$91,192.00	\$3,042.01	\$6,000.00	\$3,164.07	\$82,027.93	10%	\$74,658.25
	Other Services & Charges							
610.111	Communications- Landline	7,500.00	1,095.54	.00	1,648.61	5,851.39	22	6,498.66
610.112	Postage	2,000.00	.00	.00	.00	2,000.00	0	690.93
610.1110	Communications- Wireless	47,000.00	5,605.69	17,745.04	5,856.03	23,398.93	50	47,005.77
620.114	Advertising	1,500.00	442.30	.00	442.30	1,057.70	29	491.90
640.124	Travel Expense	10,775.00	383.62	.00	383.62	10,391.38	4	7,129.48
650.127	Electricity	22,531.00	3,362.91	.00	6,066.34	16,464.66	27	24,573.67
650.128	Water	3,056.00	600.87	.00	798.26	2,257.74	26	3,615.99
650.129	Wastewater	1,814.00	194.21	.00	385.61	1,428.39	21	1,922.85
650.130	Sanitation	1,973.00	182.46	.00	364.92	1,608.08	18	2,189.52
650.133	Stormwater	1,190.00	110.00	.00	220.00	970.00	18	1,320.00
650.134	Security Lights	3,351.00	309.89	.00	619.78	2,731.22	18	3,718.68
650.1271	Electricity- Sales Tax	1,040.00	.00	.00	120.24	919.76	12	1,087.09



Budget Performance Report

Fiscal Year to Date 08/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
660.133	Repairs & Maint. Services	30,350.00	1,140.25	.00	1,140.25	29,209.75	4	21,289.04
660.139	Fleet Services Materials	33,000.00	1,624.22	.00	4,254.58	28,745.42	13	28,532.76
660.145	Gasoline & Oil	50,000.00	(550.31)	.00	(1,232.09)	51,232.09	-2	49,094.28
660.1391	Fleet Services Labor	39,000.00	880.00	.00	2,541.25	36,458.75	7	43,108.47
670.156	Equipment Rental/Lease	7,200.00	246.70	.00	246.70	6,953.30	3	4,541.81
682.1721	Prisoner Housing	183,000.00	14,287.50	10,000.00	14,287.50	158,712.50	13	172,593.10
685.180	Membership Dues and Fees	1,225.00	.00	.00	510.00	715.00	42	835.00
685.182	Other Operating Expenses	13,450.00	27.03	.00	367.03	13,082.97	3	14,816.81
685.184	Continuing Education	.00	.00	.00	.00	.00	+++	4,836.71
685.186	Training	11,000.00	.00	.00	.00	11,000.00	0	12,831.99
685.187	Special Projects	4,000.00	.00	.00	.00	4,000.00	0	241.77
685.189	Reserve Program	3,500.00	.00	.00	.00	3,500.00	0	1,134.43
685.1801	Subscriptions	6,675.00	.00	.00	.00	6,675.00	0	4,747.20
685.1861	Law Enforce Accreditation	600.00	.00	.00	.00	600.00	0	.00
686.186	Legal Services	.00	.00	.00	.00	.00	+++	198.80
686.187	Professional Services	.00	.00	.00	.00	.00	+++	46.57
686.189	Employee Medical	13,400.00	.00	.00	250.00	13,150.00	2	11,017.00
686.194	Other Prof/Tech Services	53,000.00	.00	.00	.00	53,000.00	0	53,000.00
686.195	Repair/Maint Svc Contract	31,500.00	10,713.10	.00	11,425.96	20,074.04	36	24,687.12
686.1895	Employee wellness services	15,000.00	1,197.54	.00	1,197.54	13,802.46	8	18,406.07
687.203	Contract Services	45,000.00	.00	.00	.00	45,000.00	0	54,200.00
Other Services & Charges Totals		\$644,630.00	\$41,853.52	\$27,745.04	\$51,894.43	\$564,990.53	12%	\$620,403.47
Other Objects								
795.001	IT Internal Allocations	32,000.00	.00	.00	2,573.35	29,426.65	8	55,903.12
795.010	911 Expense Billing	(1,700.00)	(265.85)	.00	(423.15)	(1,276.85)	25	(2,078.10)
Other Objects Totals		\$30,300.00	(\$265.85)	\$0.00	\$2,150.20	\$28,149.80	7%	\$53,825.02
Capital Outlay								
900.4300	Other Equipment	.00	.00	.00	.00	.00	+++	35,939.74
Capital Outlay Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$35,939.74
Sub Department 05 - Police Staff Services Totals		\$2,964,181.00	\$242,685.53	\$48,114.18	\$454,774.65	\$2,461,292.17	17%	\$2,931,093.32
Sub Department 07 - Victim's Advocate								
Personal Services								
400.101	Regular Pay	32,136.00	2,862.69	.00	5,488.72	26,647.28	17	31,903.30
401.103	Overtime	507.00	(28.47)	.00	56.94	450.06	11	421.46
405.114	FICA	2,255.00	198.88	.00	373.96	1,881.04	17	2,239.15



Budget Performance Report

Fiscal Year to Date 08/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
406.116	Retirement	3,667.00	328.91	.00	638.53	3,028.47	17	3,479.67
408.125	SCMIT Worker's Comp Ins.	400.00	.00	125.32	125.32	149.36	63	295.62
410.001	Health Claims Cost	5,678.00	.00	.00	.00	5,678.00	0	3,698.29
Personal Services Totals		\$44,643.00	\$3,362.01	\$125.32	\$6,683.47	\$37,834.21	15%	\$42,037.49
Supplies								
500.101	Supplies and Materials	975.00	.00	.00	.00	975.00	0	762.96
501.101	Uniforms and Clothing	400.00	.00	.00	.00	400.00	0	182.97
Supplies Totals		\$1,375.00	\$0.00	\$0.00	\$0.00	\$1,375.00	0%	\$945.93
Other Services & Charges								
610.111	Communications- Landline	180.00	23.74	.00	35.78	144.22	20	140.45
610.112	Postage	500.00	.00	.00	.00	500.00	0	300.00
610.1110	Communications- Wireless	900.00	95.94	313.56	95.94	490.50	46	841.16
640.124	Travel Expense	1,275.00	.00	.00	.00	1,275.00	0	537.24
660.133	Repairs & Maint. Services	250.00	.00	.00	.00	250.00	0	.00
660.139	Fleet Services Materials	100.00	.00	.00	.00	100.00	0	.00
660.145	Gasoline & Oil	450.00	.00	.00	.00	450.00	0	415.05
660.1391	Fleet Services Labor	100.00	.00	.00	.00	100.00	0	.00
670.156	Equipment Rental/Lease	450.00	.00	.00	.00	450.00	0	459.00
685.180	Membership Dues and Fees	50.00	.00	.00	.00	50.00	0	25.00
685.182	Other Operating Expenses	500.00	.00	.00	.00	500.00	0	130.00
685.186	Training	1,150.00	.00	.00	.00	1,150.00	0	475.00
685.187	Special Projects	600.00	.00	.00	.00	600.00	0	392.33
686.189	Employee Medical	425.00	.00	.00	.00	425.00	0	.00
686.195	Repair/Maint Svc Contract	500.00	.00	.00	.00	500.00	0	375.00
Other Services & Charges Totals		\$7,430.00	\$119.68	\$313.56	\$131.72	\$6,984.72	6%	\$4,090.23
Other Objects								
795.001	IT Internal Allocations	3,000.00	.00	.00	257.33	2,742.67	9	3,988.32
Other Objects Totals		\$3,000.00	\$0.00	\$0.00	\$257.33	\$2,742.67	9%	\$3,988.32
Sub Department 07 - Victim's Advocate Totals		\$56,448.00	\$3,481.69	\$438.88	\$7,072.52	\$48,936.60	13%	\$51,061.97
Sub Department 26 - Grants								
Supplies								
500.101	Supplies and Materials	4,200.00	.00	.00	.00	4,200.00	0	512.16
500.102	Equipment	500.00	.00	.00	.00	500.00	0	18,302.35
501.101	Uniforms and Clothing	800.00	.00	.00	.00	800.00	0	.00
Supplies Totals		\$5,500.00	\$0.00	\$0.00	\$0.00	\$5,500.00	0%	\$18,814.51



Budget Performance Report

Fiscal Year to Date 08/31/16

19.I.3

Attachment: Budget Performance Report - August 2016 (2149 : August 2016 Finance and IT Departments

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Other Services & Charges							
610.1110	Communications- Wireless	2,000.00	191.88	627.12	191.88	1,181.00	41	1,665.73
640.124	Travel Expense	1,200.00	(194.49)	.00	418.47	781.53	35	374.80
660.133	Repairs & Maint. Services	1,000.00	.00	.00	.00	1,000.00	0	.00
660.139	Fleet Services Materials	1,200.00	689.33	.00	773.21	426.79	64	763.95
660.145	Gasoline & Oil	2,000.00	.00	.00	.00	2,000.00	0	1,635.11
660.1391	Fleet Services Labor	1,000.00	82.50	.00	119.73	880.27	12	820.62
685.182	Other Operating Expenses	2,500.00	122.77	.00	145.17	2,354.83	6	1,406.30
685.186	Training	1,200.00	.00	.00	.00	1,200.00	0	60.00
685.187	Special Projects	2,000.00	.00	.00	.00	2,000.00	0	(22.76)
	Other Services & Charges Totals	\$14,100.00	\$891.99	\$627.12	\$1,648.46	\$11,824.42	16%	\$6,703.75
	Sub Department 26 - Grants Totals	\$19,600.00	\$891.99	\$627.12	\$1,648.46	\$17,324.42	12%	\$25,518.26
	Sub Department 28 - Safe Streets							
	Supplies							
500.101	Supplies and Materials	2,000.00	(201.39)	.00	201.39	1,798.61	10	650.84
	Supplies Totals	\$2,000.00	(\$201.39)	\$0.00	\$201.39	\$1,798.61	10%	\$650.84
	Other Services & Charges							
685.182	Other Operating Expenses	2,225.00	76.18	.00	76.18	2,148.82	3	1,859.74
685.187	Special Projects	2,400.00	.00	.00	.00	2,400.00	0	935.76
	Other Services & Charges Totals	\$4,625.00	\$76.18	\$0.00	\$76.18	\$4,548.82	2%	\$2,795.50
	Sub Department 28 - Safe Streets Totals	\$6,625.00	(\$125.21)	\$0.00	\$277.57	\$6,347.43	4%	\$3,446.34
	Department 05 - Police Totals	\$3,046,854.00	\$246,934.00	\$49,180.18	\$463,773.20	\$2,533,900.62	17%	\$3,011,119.89
	Department 09 - Housing and Community Dev.							
	Personal Services							
400.101	Regular Pay	217,260.00	19,616.89	.00	37,688.20	179,571.80	17	214,030.01
401.103	Overtime	3,000.00	37.09	.00	469.78	2,530.22	16	3,691.10
405.114	FICA	15,550.00	1,409.00	.00	2,684.65	12,865.35	17	15,369.14
406.116	Retirement	24,600.00	2,263.42	.00	4,406.23	20,193.77	18	23,229.16
408.125	SCMIT Worker's Comp Ins.	1,500.00	.00	496.04	496.04	507.92	66	1,170.11
410.001	Health Claims Cost	44,364.00	3,297.04	.00	6,594.08	37,769.92	15	38,789.01
	Personal Services Totals	\$306,274.00	\$26,623.44	\$496.04	\$52,338.98	\$253,438.98	17%	\$296,278.53
	Supplies							
500.101	Supplies and Materials	3,000.00	252.55	.00	252.55	2,747.45	8	4,300.42
500.102	Equipment	3,827.00	2,392.54	.00	2,560.56	1,266.44	67	344.27
500.103	Furniture	200.00	.00	.00	90.00	110.00	45	665.19



Budget Performance Report

Fiscal Year to Date 08/31/16

19.I.3

Attachment: Budget Performance Report - August 2016 (2149 : August 2016 Finance and IT Departments

		Adopted	Current Month	YTD	YTD	Budget - YTD	% used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
500.105	Printing and Binding	2,030.00	.00	.00	.00	2,030.00	0	1,424.79
	Supplies Totals	\$9,057.00	\$2,645.09	\$0.00	\$2,903.11	\$6,153.89	32%	\$6,734.67
	Other Services & Charges							
610.111	Communications- Landline	1,500.00	258.00	.00	387.72	1,112.28	26	1,535.94
610.112	Postage	1,500.00	.00	.00	44.62	1,455.38	3	1,546.65
610.1110	Communications- Wireless	1,500.00	106.56	.00	106.56	1,393.44	7	1,423.47
620.114	Advertising	2,041.00	104.00	.00	104.00	1,937.00	5	2,036.56
640.124	Travel Expense	574.00	.00	.00	.00	574.00	0	562.25
650.127	Electricity	3,534.00	318.96	.00	671.84	2,862.16	19	3,728.17
650.128	Water	643.00	63.15	.00	122.80	520.20	19	625.80
650.129	Wastewater	846.00	83.00	.00	161.46	684.54	19	824.90
650.130	Sanitation	321.00	29.71	.00	59.42	261.58	19	356.52
650.133	Stormwater	213.00	19.71	.00	39.42	173.58	19	236.52
650.134	Security Lights	973.00	90.00	.00	180.00	793.00	18	1,080.00
650.1271	Electricity- Sales Tax	166.00	.00	.00	16.39	149.61	10	170.75
660.139	Fleet Services Materials	500.00	.00	.00	35.89	464.11	7	307.85
660.145	Gasoline & Oil	1,800.00	.00	.00	.00	1,800.00	0	1,555.14
660.1391	Fleet Services Labor	600.00	110.00	.00	140.72	459.28	23	629.59
670.156	Equipment Rental/Lease	7,500.00	921.14	.00	1,466.91	6,033.09	20	7,309.87
685.180	Membership Dues and Fees	860.00	.00	.00	.00	860.00	0	982.50
685.182	Other Operating Expenses	1,500.00	30.00	.00	30.00	1,470.00	2	2,037.83
685.184	Continuing Education	840.00	.00	.00	.00	840.00	0	1,730.46
685.186	Training	3,580.00	.00	.00	.00	3,580.00	0	1,634.84
685.192	KGB Operations	7,000.00	503.14	.00	664.84	6,335.16	9	5,381.33
685.1801	Subscriptions	50.00	.00	.00	.00	50.00	0	39.00
685.1921	KGB grant expenses	7,000.00	.00	.00	.00	7,000.00	0	9,614.33
686.187	Professional Services	100.00	.00	.00	.00	100.00	0	46.57
686.191	Contract Services/Studies	92,000.00	6,000.00	(6,000.00)	6,000.00	92,000.00	0	69,967.03
686.195	Repair/Maint Svc Contract	1,200.00	21.00	.00	42.00	1,158.00	4	1,301.13
686.1895	Employee wellness services	1,000.00	41.03	.00	41.03	958.97	4	827.47
	Other Services & Charges Totals	\$139,341.00	\$8,699.40	(\$6,000.00)	\$10,315.62	\$135,025.38	3%	\$117,492.47
	Other Objects							
795.001	IT Internal Allocations	12,000.00	.00	.00	1,286.67	10,713.33	11	19,951.60
	Other Objects Totals	\$12,000.00	\$0.00	\$0.00	\$1,286.67	\$10,713.33	11%	\$19,951.60
	Department 09 - Housing and Community Dev. Totals	\$466,672.00	\$37,967.93	(\$5,503.96)	\$66,844.38	\$405,331.58	13%	\$440,457.27



Budget Performance Report

Fiscal Year to Date 08/31/16

19.I.3

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Department 10 - Municipal Court								
Personal Services								
400.101	Regular Pay	98,960.00	8,983.88	.00	17,008.25	81,951.75	17	96,155.14
401.103	Overtime	4,700.00	468.00	.00	723.42	3,976.58	15	4,425.37
401.105	On-call pay	.00	400.00	.00	800.00	(800.00)	+++	.00
405.114	FICA	7,436.00	719.33	.00	1,351.52	6,084.48	18	7,271.34
406.116	Retirement	11,516.00	1,126.41	.00	2,141.18	9,374.82	19	10,665.45
408.125	SCMIT Worker's Comp Ins.	1,000.00	.00	308.07	308.07	383.86	62	726.72
410.001	Health Claims Cost	20,100.00	1,319.38	.00	2,488.52	17,611.48	12	16,900.85
Personal Services Totals		\$143,712.00	\$13,017.00	\$308.07	\$24,820.96	\$118,582.97	17%	\$136,144.87
Supplies								
500.101	Supplies and Materials	3,000.00	956.42	.00	956.42	2,043.58	32	2,162.30
500.102	Equipment	2,000.00	.00	.00	.00	2,000.00	0	1,679.15
Supplies Totals		\$5,000.00	\$956.42	\$0.00	\$956.42	\$4,043.58	19%	\$3,841.45
Other Services & Charges								
610.111	Communications- Landline	550.00	71.20	.00	107.31	442.69	20	421.39
610.112	Postage	2,500.00	.00	.00	91.15	2,408.85	4	2,445.51
610.1110	Communications- Wireless	350.00	33.35	.00	33.35	316.65	10	432.73
640.124	Travel Expense	2,000.00	.00	.00	.00	2,000.00	0	728.21
650.127	Electricity	4,119.00	625.36	.00	1,128.08	2,990.92	27	4,523.93
650.128	Water	466.00	91.62	.00	121.72	344.28	26	551.39
650.129	Wastewater	277.00	29.61	.00	58.79	218.21	21	293.19
650.130	Sanitation	105.00	9.67	.00	19.34	85.66	18	116.04
650.133	Stormwater	188.00	17.39	.00	34.78	153.22	18	208.68
650.134	Security Lights	412.00	38.11	.00	76.22	335.78	18	457.32
650.1271	Electricity- Sales Tax	193.00	.00	.00	22.36	170.64	12	195.17
660.133	Repairs & Maint. Services	1,500.00	.00	.00	.00	1,500.00	0	368.05
660.139	Fleet Services Materials	100.00	.00	.00	124.84	(24.84)	125	.00
660.145	Gasoline & Oil	500.00	.00	.00	.00	500.00	0	445.26
660.1391	Fleet Services Labor	100.00	.00	.00	165.00	(65.00)	165	567.02
670.156	Equipment Rental/Lease	3,000.00	178.06	.00	178.06	2,821.94	6	1,318.96
685.180	Membership Dues and Fees	75.00	.00	.00	.00	75.00	0	75.00
685.182	Other Operating Expenses	3,000.00	1,056.00	.00	1,056.00	1,944.00	35	2,608.40
685.184	Continuing Education	1,800.00	.00	.00	.00	1,800.00	0	.00
685.186	Training	160.00	.00	.00	.00	160.00	0	160.00

Attachment: Budget Performance Report - August 2016 (2149 : August 2016 Finance and IT Departments



Budget Performance Report

Fiscal Year to Date 08/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
686.187	Professional Services	50.00	.00	.00	.00	50.00	0	23.28
686.195	Repair/Maint Svc Contract	1,000.00	21.00	.00	150.55	849.45	15	1,145.00
686.1895	Employee wellness services	600.00	25.48	.00	25.48	574.52	4	491.58
	Other Services & Charges Totals	\$23,045.00	\$2,196.85	\$0.00	\$3,393.03	\$19,651.97	15%	\$17,576.11
	Other Objects							
795.001	IT Internal Allocations	15,000.00	.00	.00	1,286.67	13,713.33	9	21,732.69
	Other Objects Totals	\$15,000.00	\$0.00	\$0.00	\$1,286.67	\$13,713.33	9%	\$21,732.69
	Department 10 - Municipal Court Totals	\$186,757.00	\$16,170.27	\$308.07	\$30,457.08	\$155,991.85	16%	\$179,295.12
	Department 11 - Fire							
	Personal Services							
400.101	Regular Pay	1,249,196.00	98,397.46	.00	183,122.67	1,066,073.33	15	1,213,268.53
401.103	Overtime	60,000.00	6,428.74	.00	11,983.52	48,016.48	20	114,715.74
402.111	Volunteer Employees	9,000.00	315.00	.00	315.00	8,685.00	4	3,735.00
405.114	FICA	104,600.00	7,357.44	.00	13,565.76	91,034.24	13	92,932.66
406.116	Retirement	181,000.00	14,866.00	.00	28,329.64	152,670.36	16	172,767.94
408.125	SCMIT Worker's Comp Ins.	29,000.00	.00	8,080.50	7,837.47	13,082.03	55	20,999.56
410.001	Health Claims Cost	209,000.00	17,965.08	.00	33,917.26	175,082.74	16	187,549.06
410.002	Health Claim Costs-Retire	52,000.00	3,195.24	.00	6,390.48	45,609.52	12	46,232.10
	Personal Services Totals	\$1,893,796.00	\$148,524.96	\$8,080.50	\$285,461.80	\$1,600,253.70	16%	\$1,852,200.59
	Supplies							
500.101	Supplies and Materials	25,000.00	884.45	.00	1,793.43	23,206.57	7	23,834.49
500.102	Equipment	55,000.00	6,285.01	2,373.75	6,746.82	45,879.43	17	50,430.29
500.103	Furniture	2,000.00	.00	.00	.00	2,000.00	0	2,131.52
500.105	Printing and Binding	1,000.00	29.96	.00	29.96	970.04	3	367.37
500.107	Technology Supplies	5,000.00	670.85	.00	863.43	4,136.57	17	3,536.14
501.101	Uniforms and Clothing	36,400.00	226.23	.00	326.70	36,073.30	1	39,547.49
515.121	Safety Supplies	5,000.00	.00	.00	.00	5,000.00	0	5,129.76
515.128	Medical Supplies	10,000.00	865.76	.00	865.76	9,134.24	9	8,236.03
531.140	Haz Mat Supplies/Equipmnt	10,000.00	.00	.00	.00	10,000.00	0	9,154.02
	Supplies Totals	\$149,400.00	\$8,962.26	\$2,373.75	\$10,626.10	\$136,400.15	9%	\$142,367.11
	Other Services & Charges							
610.111	Communications- Landline	6,500.00	915.00	.00	1,375.55	5,124.45	21	5,435.37
610.112	Postage	500.00	67.44	.00	100.42	399.58	20	880.49
610.1110	Communications- Wireless	27,000.00	2,421.30	.00	3,880.53	23,119.47	14	29,129.67
620.114	Advertising	500.00	.00	.00	.00	500.00	0	370.50



Budget Performance Report

Fiscal Year to Date 08/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
630.121	Fire Prevention Materials	9,054.00	763.71	.00	763.71	8,290.29	8	8,478.58
640.124	Travel Expense	3,561.00	.00	.00	501.96	3,059.04	14	2,363.11
650.127	Electricity	22,642.00	1,818.28	.00	3,462.90	19,179.10	15	21,562.72
650.128	Water	1,591.00	154.63	.00	324.26	1,266.74	20	1,728.06
650.129	Wastewater	2,170.00	210.34	.00	440.12	1,729.88	20	2,358.84
650.130	Sanitation	852.00	78.76	.00	157.52	694.48	18	945.12
650.133	Stormwater	711.00	65.70	.00	131.40	579.60	18	788.40
650.134	Security Lights	1,633.00	151.00	.00	302.00	1,331.00	18	1,812.00
650.1271	Electricity- Sales Tax	2,652.00	19.52	.00	94.07	2,557.93	4	3,374.49
660.103	Emergency Preparedness	5,000.00	.00	.00	.00	5,000.00	0	3,316.03
660.133	Repairs & Maint. Services	40,000.00	3,624.37	2,739.95	3,624.37	33,635.68	16	36,692.24
660.139	Fleet Services Materials	30,000.00	1,954.24	.00	3,595.85	26,404.15	12	34,187.38
660.145	Gasoline & Oil	20,000.00	.00	.00	.00	20,000.00	0	17,172.99
660.1391	Fleet Services Labor	15,000.00	.00	.00	1,406.60	13,593.40	9	15,939.54
660.1392	Fleet Svcs- Outside Vends	20,000.00	5,143.15	.00	5,143.15	14,856.85	26	16,265.15
670.156	Equipment Rental/Lease	9,000.00	492.08	.00	700.87	8,299.13	8	8,405.94
682.169	Laundry & Linen	2,500.00	.00	.00	.00	2,500.00	0	910.49
685.180	Membership Dues and Fees	1,355.00	.00	.00	.00	1,355.00	0	563.00
685.182	Other Operating Expenses	5,000.00	166.88	12,000.00	166.88	(7,166.88)	243	4,368.78
685.184	Continuing Education	.00	.00	.00	.00	.00	+++	75.00
685.186	Training	18,290.00	56.00	.00	145.14	18,144.86	1	14,446.83
685.1801	Subscriptions	12,720.00	.00	.00	.00	12,720.00	0	12,756.77
686.187	Professional Services	.00	.00	.00	.00	.00	+++	46.57
686.189	Employee Medical	15,000.00	.00	4,903.70	.00	10,096.30	33	11,335.00
686.195	Repair/Maint Svc Contract	70,994.00	2,086.47	12,005.53	3,880.54	55,107.93	22	70,331.92
686.1895	Employee wellness services	8,000.00	648.22	.00	648.22	7,351.78	8	8,928.79
	Other Services & Charges Totals	\$352,225.00	\$20,837.09	\$31,649.18	\$30,846.06	\$289,729.76	18%	\$334,969.77
	Other Objects							
795.001	IT Internal Allocations	16,000.00	.00	.00	1,544.01	14,455.99	10	31,054.33
	Other Objects Totals	\$16,000.00	\$0.00	\$0.00	\$1,544.01	\$14,455.99	10%	\$31,054.33
	Capital Outlay							
900.3000	Buildings & Improvements	.00	1,495.00	(1,449,555.00)	1,495.00	1,448,060.00	+++	9,950.00
	Capital Outlay Totals	\$0.00	\$1,495.00	(\$1,449,555.00)	\$1,495.00	\$1,448,060.00	+++	\$9,950.00
	Department 11 - Fire Totals	\$2,411,421.00	\$179,819.31	(\$1,407,451.57)	\$329,972.97	\$3,488,899.60	-45%	\$2,370,541.80
	Department 12 - Public Works							



Budget Performance Report

Fiscal Year to Date 08/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Personal Services								
400.101	Regular Pay	517,400.00	46,723.35	.00	85,297.25	432,102.75	16	505,479.38
401.103	Overtime	30,000.00	2,617.10	.00	3,976.73	26,023.27	13	32,249.64
401.109	Seasonal City employee labor	(58,000.00)	.00	.00	.00	(58,000.00)	0	.00
405.114	FICA	38,179.00	3,481.80	.00	6,209.83	31,969.17	16	37,200.27
406.116	Retirement	60,545.00	5,404.20	.00	9,708.20	50,836.80	16	56,523.19
408.125	SCMIT Worker's Comp Ins.	16,000.00	.00	3,519.29	3,519.29	8,961.42	44	14,056.22
410.001	Health Claims Cost	133,261.00	8,472.00	.00	16,192.80	117,068.20	12	112,063.23
410.002	Health Claim Costs-Retire	14,500.00	1,145.52	.00	2,291.04	12,208.96	16	12,732.90
Personal Services Totals		\$751,885.00	\$67,843.97	\$3,519.29	\$127,195.14	\$621,170.57	17%	\$770,304.83
Supplies								
500.101	Supplies and Materials	20,000.00	1,891.69	.00	1,997.39	18,002.61	10	26,044.60
500.102	Equipment	21,000.00	.00	.00	606.77	20,393.23	3	10,993.60
500.103	Furniture	3,000.00	632.35	.00	632.35	2,367.65	21	2,374.69
500.105	Printing and Binding	1,000.00	.00	.00	.00	1,000.00	0	244.25
501.101	Uniforms and Clothing	16,000.00	1,814.76	.00	1,814.76	14,185.24	11	17,346.33
513.112	Asphalt/Concrete/Gravel	10,000.00	3,233.90	.00	3,233.90	6,766.10	32	18,040.58
515.121	Safety Supplies	7,000.00	1,320.33	.00	1,320.33	5,679.67	19	2,341.47
Supplies Totals		\$78,000.00	\$8,893.03	\$0.00	\$9,605.50	\$68,394.50	12%	\$77,385.52
Other Services & Charges								
610.111	Communications- Landline	3,500.00	625.66	.00	938.53	2,561.47	27	3,738.18
610.112	Postage	100.00	20.25	.00	20.25	79.75	20	127.95
610.1110	Communications- Wireless	6,000.00	421.06	.00	421.06	5,578.94	7	7,243.39
620.114	Advertising	500.00	117.00	.00	117.00	383.00	23	247.00
640.124	Travel Expense	1,800.00	.00	.00	.00	1,800.00	0	175.67
650.127	Electricity	881.00	112.35	.00	227.36	653.64	26	1,026.37
650.128	Water	364.00	33.22	.00	66.44	297.56	18	401.96
650.129	Wastewater	481.00	43.85	.00	87.70	393.30	18	530.28
650.130	Sanitation	415.00	38.04	.00	76.08	338.92	18	456.48
650.133	Stormwater	121.00	11.17	.00	22.34	98.66	18	134.04
650.134	Security Lights	482.00	44.54	.00	89.08	392.92	18	534.48
650.1271	Electricity- Sales Tax	3.00	.00	.00	.91	2.09	30	4.20
660.133	Repairs & Maint. Services	10,000.00	2,149.07	.00	2,149.07	7,850.93	21	10,064.18
660.134	Radio Repairs	.00	.00	.00	.00	.00	+++	39.96
660.139	Fleet Services Materials	25,000.00	1,594.58	.00	2,515.94	22,484.06	10	24,272.79



Budget Performance Report

Fiscal Year to Date 08/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
660.145	Gasoline & Oil	29,000.00	.00	.00	.00	29,000.00	0	22,279.51
660.1391	Fleet Services Labor	40,000.00	948.75	.00	2,684.40	37,315.60	7	42,143.08
663.142	Street Sign Maintenance	4,000.00	.00	.00	.00	4,000.00	0	7,202.02
663.144	Sidewalk Repairs	.00	.00	15,000.00	.00	(15,000.00)	+++	.00
663.148	Maintenance of Parks	30,000.00	2,527.07	.00	2,527.07	27,472.93	8	23,445.04
670.156	Equipment Rental/Lease	5,000.00	184.72	.00	369.44	4,630.56	7	2,962.31
685.180	Membership Dues and Fees	200.00	.00	.00	.00	200.00	0	189.00
685.182	Other Operating Expenses	3,000.00	320.99	.00	320.99	2,679.01	11	4,093.06
685.186	Training	1,100.00	.00	.00	.00	1,100.00	0	251.79
685.192	KGB Operations	.00	.00	.00	.00	.00	+++	(15.00)
686.187	Professional Services	1,000.00	.00	.00	.00	1,000.00	0	1,501.72
686.189	Employee Medical	1,800.00	.00	.00	.00	1,800.00	0	455.00
686.195	Repair/Maint Svc Contract	12,000.00	1,530.00	766.25	1,530.00	9,703.75	19	20,253.57
686.1895	Employee wellness services	3,505.00	291.07	.00	291.07	3,213.93	8	4,552.31
687.203	Contract Services	20,000.00	8,437.00	.00	10,597.00	9,403.00	53	77,281.61
	Other Services & Charges Totals	\$200,252.00	\$19,450.39	\$15,766.25	\$25,051.73	\$159,434.02	20%	\$255,591.95
	Other Objects							
795.001	IT Internal Allocations	3,000.00	.00	.00	257.33	2,742.67	9	4,883.84
	Other Objects Totals	\$3,000.00	\$0.00	\$0.00	\$257.33	\$2,742.67	9%	\$4,883.84
	Department 12 - Public Works Totals	\$1,033,137.00	\$96,187.39	\$19,285.54	\$162,109.70	\$851,741.76	18%	\$1,108,166.14
	Department 13 - Information Technology							
	Personal Services							
400.101	Regular Pay	68,200.00	6,221.91	.00	11,956.88	56,243.12	18	67,662.84
405.114	FICA	4,988.00	459.49	.00	873.47	4,114.53	18	4,962.94
406.116	Retirement	7,843.00	723.57	.00	1,398.86	6,444.14	18	7,394.84
408.125	SCMIT Worker's Comp Ins.	350.00	.00	125.32	125.32	99.36	72	295.62
410.001	Health Claims Cost	7,768.00	571.78	.00	1,143.56	6,624.44	15	6,775.17
	Personal Services Totals	\$89,149.00	\$7,976.75	\$125.32	\$15,498.09	\$73,525.59	18%	\$87,091.41
	Supplies							
500.101	Supplies and Materials	5,000.00	.00	.00	.00	5,000.00	0	2,893.02
500.102	Equipment	12,000.00	.00	2,371.03	.00	9,628.97	20	16,971.88
500.107	Technology Supplies	500.00	.00	.00	.00	500.00	0	.00
	Supplies Totals	\$17,500.00	\$0.00	\$2,371.03	\$0.00	\$15,128.97	14%	\$19,864.90
	Other Services & Charges							
610.111	Communications- Landline	700.00	71.20	.00	107.31	592.69	15	421.39



Budget Performance Report

Fiscal Year to Date 08/31/16

		Adopted	Current Month	YTD	YTD	Budget - YTD	% used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
610.112	Postage	50.00	.00	.00	.00	50.00	0	.00
610.1110	Communications- Wireless	1,000.00	63.28	.00	63.28	936.72	6	1,165.74
620.114	Advertising	5.00	.00	.00	.00	5.00	0	.00
640.124	Travel Expense	1,000.00	.00	.00	.00	1,000.00	0	474.30
650.127	Electricity	1,767.00	159.48	.00	335.92	1,431.08	19	1,864.02
650.128	Water	321.00	31.57	.00	61.40	259.60	19	312.90
650.129	Wastewater	423.00	41.50	.00	80.73	342.27	19	412.44
650.130	Sanitation	161.00	14.85	.00	29.70	131.30	18	178.20
650.133	Stormwater	107.00	9.85	.00	19.70	87.30	18	118.20
650.134	Security Lights	487.00	45.00	.00	90.00	397.00	18	540.00
650.1271	Electricity- Sales Tax	83.00	.00	.00	8.19	74.81	10	85.38
685.180	Membership Dues and Fees	100.00	.00	.00	.00	100.00	0	35.00
685.182	Other Operating Expenses	500.00	.00	.00	.00	500.00	0	239.80
685.186	Training	500.00	.00	.00	.00	500.00	0	180.00
685.1801	Subscriptions	50.00	.00	.00	.00	50.00	0	.00
686.184	Technology Services	184,800.00	30,865.26	138,967.26	46,304.58	(471.84)	100	185,163.23
686.194	Other Prof/Tech Services	10,000.00	.00	.00	2,646.00	7,354.00	26	5,662.70
686.195	Repair/Maint Svc Contract	13,000.00	21.00	.00	42.00	12,958.00	0	11,278.35
686.1895	Employee wellness services	245.00	10.36	.00	10.36	234.64	4	189.65
	Other Services & Charges Totals	\$215,299.00	\$31,333.35	\$138,967.26	\$49,799.17	\$26,532.57	88%	\$208,321.30
	Other Objects							
795.001	IT Internal Allocations	(333,548.00)	.00	.00	(24,704.12)	(308,843.88)	7	(294,312.90)
	Other Objects Totals	(\$333,548.00)	\$0.00	\$0.00	(\$24,704.12)	(\$308,843.88)	7%	(\$294,312.90)
	Capital Outlay							
900.3950	Computer Software	7,000.00	.00	.00	.00	7,000.00	0	9,725.43
900.4300	Other Equipment	5,000.00	.00	.00	.00	5,000.00	0	.00
	Capital Outlay Totals	\$12,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00	0%	\$9,725.43
	Department 13 - Information Technology Totals	\$400.00	\$39,310.10	\$141,463.61	\$40,593.14	(\$181,656.75)	45514%	\$30,690.14
	Department 14 - Fleet Services							
	Personal Services							
400.101	Regular Pay	131,550.00	10,514.63	.00	17,136.98	114,413.02	13	129,328.40
401.103	Overtime	2,748.00	152.08	.00	799.13	1,948.87	29	2,065.18
405.114	FICA	9,364.00	752.81	.00	1,243.07	8,120.93	13	9,217.26
406.116	Retirement	15,095.00	1,217.12	.00	2,064.02	13,030.98	14	14,145.52
408.125	SCMIT Worker's Comp Ins.	3,500.00	.00	964.06	877.21	1,658.73	53	2,210.62



Budget Performance Report

Fiscal Year to Date 08/31/16

19.I.3

		Adopted	Current Month	YTD	YTD	Budget - YTD	% used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
410.001	Health Claims Cost	28,329.00	1,296.94	.00	2,593.88	25,735.12	9	24,048.25
	Personal Services Totals	\$190,586.00	\$13,933.58	\$964.06	\$24,714.29	\$164,907.65	13%	\$181,015.23
	Supplies							
500.101	Supplies and Materials	9,000.00	61.23	.00	1,016.31	7,983.69	11	9,058.67
500.102	Equipment	1,500.00	.00	.00	.00	1,500.00	0	1,810.44
500.105	Printing and Binding	400.00	.00	.00	.00	400.00	0	49.73
501.101	Uniforms and Clothing	5,300.00	398.98	.00	398.98	4,901.02	8	4,010.22
515.121	Safety Supplies	750.00	.00	.00	.00	750.00	0	667.78
	Supplies Totals	\$16,950.00	\$460.21	\$0.00	\$1,415.29	\$15,534.71	8%	\$15,596.84
	Other Services & Charges							
610.111	Communications- Landline	1,500.00	184.91	.00	320.19	1,179.81	21	1,616.94
610.112	Postage	200.00	.00	.00	.00	200.00	0	25.36
610.1110	Communications- Wireless	800.00	53.28	.00	53.28	746.72	7	691.68
640.124	Travel Expense	500.00	.00	.00	.00	500.00	0	.00
650.127	Electricity	7,878.00	1,071.08	.00	2,029.47	5,848.53	26	9,103.80
650.128	Water	364.00	33.19	.00	66.38	297.62	18	401.64
650.129	Wastewater	480.00	43.81	.00	87.63	392.37	18	529.80
650.130	Sanitation	400.00	36.90	.00	73.80	326.20	18	442.80
650.133	Stormwater	117.00	10.84	.00	21.68	95.32	19	130.08
650.134	Security Lights	460.00	42.57	.00	85.14	374.86	19	510.84
650.1271	Electricity- Sales Tax	471.00	.00	.00	51.34	419.66	11	487.90
660.139	Fleet Services Materials	1,500.00	.00	.00	.00	1,500.00	0	737.03
660.145	Gasoline & Oil	1,700.00	.00	.00	.00	1,700.00	0	1,353.33
660.1391	Fleet Services Labor	1,000.00	.00	.00	.00	1,000.00	0	398.75
662.140	Building Repairs	4,000.00	.00	.00	.00	4,000.00	0	7,220.51
685.182	Other Operating Expenses	200.00	.00	.00	.00	200.00	0	184.44
685.186	Training	250.00	.00	.00	.00	250.00	0	51.00
685.1801	Subscriptions	50.00	.00	.00	.00	50.00	0	.00
686.189	Employee Medical	200.00	.00	.00	.00	200.00	0	165.00
686.195	Repair/Maint Svc Contract	5,700.00	.00	766.25	.00	4,933.75	13	2,406.60
686.1895	Employee wellness services	1,000.00	72.55	.00	72.55	927.45	7	1,223.98
	Other Services & Charges Totals	\$28,770.00	\$1,549.13	\$766.25	\$2,861.46	\$25,142.29	13%	\$27,681.48
	Other Objects							
735.122	Services Billed	(235,636.00)	(6,146.25)	.00	(17,152.55)	(218,483.45)	7	(265,710.29)
795.001	IT Internal Allocations	.00	.00	.00	.00	.00	+++	1,781.09

Attachment: Budget Performance Report - August 2016 (2149 : August 2016 Finance and IT Departments



Budget Performance Report

Fiscal Year to Date 08/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Other Objects Totals	(\$235,636.00)	(\$6,146.25)	\$0.00	(\$17,152.55)	(\$218,483.45)	7%	(\$263,929.20)
	Department 14 - Fleet Services Totals	\$670.00	\$9,796.67	\$1,730.31	\$11,838.49	(\$12,898.80)	2025%	(\$39,635.65)
	Department 20 - General Government							
	Personal Services							
410.001	Health Claims Cost	1,000.00	.00	.00	91,692.70	(90,692.70)	9169	333.36
410.002	Health Claim Costs-Retire	35,000.00	1,455.71	.00	4,599.14	30,400.86	13	33,965.63
	Personal Services Totals	\$36,000.00	\$1,455.71	\$0.00	\$96,291.84	(\$60,291.84)	267%	\$34,298.99
	Supplies							
500.103	Furniture	1,000.00	.00	.00	.00	1,000.00	0	.00
510.106	Cleaning & Sanitation Sup	2,200.00	460.02	.00	460.02	1,739.98	21	2,972.68
	Supplies Totals	\$3,200.00	\$460.02	\$0.00	\$460.02	\$2,739.98	14%	\$2,972.68
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	250,000.00	.00	3,846.41	119,709.39	126,444.20	49	266,692.79
600.112	Survivors Health Ins	500.00	14.72	.00	29.44	470.56	6	230.24
600.1051	Employee Wellness & Safety	23,300.00	325.00	.00	676.00	22,624.00	3	16,304.23
600.1052	Unemployment Insurance	7,000.00	.00	.00	.00	7,000.00	0	626.07
620.114	Advertising	200.00	.00	.00	.00	200.00	0	280.00
640.124	Travel Expense	.00	.00	.00	.00	.00	+++	151.78
650.133	Stormwater	715.00	65.71	.00	131.42	583.58	18	788.52
660.133	Repairs & Maint. Services	85,000.00	754.88	15,495.00	1,099.88	68,405.12	20	10,270.38
662.140	Building Repairs	2,000.00	.00	.00	.00	2,000.00	0	.00
685.180	Membership Dues and Fees	3,500.00	.00	.00	.00	3,500.00	0	3,931.85
685.182	Other Operating Expenses	15,000.00	12,807.26	3,100.00	13,558.97	(1,658.97)	111	12,658.97
685.187	Special Projects	5,000.00	.00	.00	.00	5,000.00	0	(14,100.00)
686.186	Legal Services	50,000.00	705.00	15,000.00	705.00	34,295.00	31	93,700.83
686.187	Professional Services	1,000.00	950.00	.00	950.00	50.00	95	1,274.00
686.189	Employee Medical	250.00	.00	.00	.00	250.00	0	.00
686.190	Consulting Services	1,000.00	.00	.00	.00	1,000.00	0	.00
686.192	Elections	6,500.00	.00	.00	.00	6,500.00	0	7,340.94
686.194	Other Prof/Tech Services	5,000.00	.00	.00	.00	5,000.00	0	4,650.00
686.195	Repair/Maint Svc Contract	19,000.00	2,610.00	.00	3,163.13	15,836.87	17	20,566.11
686.1871	Audit Services	40,000.00	.00	40,000.00	.00	.00	100	36,100.00
686.1895	Employee wellness services	4,000.00	.00	.00	.00	4,000.00	0	2,318.60
687.203	Contract Services	18,000.00	.00	.00	.00	18,000.00	0	.00
	Other Services & Charges Totals	\$536,965.00	\$18,232.57	\$77,441.41	\$140,023.23	\$319,500.36	40%	\$463,785.31



Budget Performance Report

Fiscal Year to Date 08/31/16

19.I.3

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Other Objects							
795.995	GF Cost Distribution	(112,788.00)	.00	.00	.00	(112,788.00)	0	(112,788.00)
	Other Objects Totals	(\$112,788.00)	\$0.00	\$0.00	\$0.00	(\$112,788.00)	0%	(\$112,788.00)
	Capital Outlay							
900.3000	Buildings & Improvements	5,000.00	.00	.00	.00	5,000.00	0	.00
	Capital Outlay Totals	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	\$0.00
	Department 20 - General Government Totals	\$468,377.00	\$20,148.30	\$77,441.41	\$236,775.09	\$154,160.50	67%	\$388,268.98
	EXPENSE TOTALS	\$8,416,608.00	\$767,977.99	(\$1,113,853.86)	\$1,600,856.50	\$7,929,605.36	6%	\$8,255,868.66
	Fund 0010 - General Fund Totals							
	REVENUE TOTALS	8,451,078.00	51,736.85	.00	83,022.86	8,368,055.14	1	8,286,999.17
	EXPENSE TOTALS	8,416,608.00	767,977.99	(1,113,853.86)	1,600,856.50	7,929,605.36	6	8,255,868.66
	Fund 0010 - General Fund Totals	\$34,470.00	(\$716,241.14)	\$1,113,853.86	(\$1,517,833.64)	\$438,449.78		\$31,130.51
	Fund 0012 - Capital Projects Reserve Fund							
	EXPENSE							
	Department 26 - Special Projects							
	Capital Outlay							
900.903	Sidewalk Program	75,000.00	.00	.00	.00	75,000.00	0	68,652.07
900.904	Street Re-Surfacing Program	50,000.00	.00	.00	.00	50,000.00	0	44,720.77
900.918	Lader 27	200,000.00	.00	.00	.00	200,000.00	0	.00
900.3000	Buildings & Improvements	31,500.00	.00	.00	.00	31,500.00	0	.00
900.4100	Vehicles	115,518.00	.00	.00	.00	115,518.00	0	130,629.00
900.4300	Other Equipment	239,817.00	.00	.00	.00	239,817.00	0	238,847.87
900.6000	Other Improvements	21,700.00	.00	.00	.00	21,700.00	0	.00
	Capital Outlay Totals	\$733,535.00	\$0.00	\$0.00	\$0.00	\$733,535.00	0%	\$482,849.71
	Department 26 - Special Projects Totals	\$733,535.00	\$0.00	\$0.00	\$0.00	\$733,535.00	0%	\$482,849.71
	EXPENSE TOTALS	\$733,535.00	\$0.00	\$0.00	\$0.00	\$733,535.00	0%	\$482,849.71
	Fund 0012 - Capital Projects Reserve Fund Totals							
	REVENUE TOTALS	.00	.00	.00	.00	.00	+++	.00
	EXPENSE TOTALS	733,535.00	.00	.00	.00	733,535.00	0	482,849.71
	Fund 0012 - Capital Projects Reserve Fund Totals	(\$733,535.00)	\$0.00	\$0.00	\$0.00	(\$733,535.00)		(\$482,849.71)
	Fund 0017 - Federal Grants							
	REVENUE							
	Department 00 - Revenue							

Attachment: Budget Performance Report - August 2016 (2149 : August 2016 Finance and IT Departments



Budget Performance Report

Fiscal Year to Date 08/31/16

19.I.3

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Federal Grants							
331.000	Federal Grants	.00	.00	.00	.00	.00	+++	1,814.17
	Federal Grants Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,814.17
	Department 00 - Revenue Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,814.17
	REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,814.17
	Fund 0017 - Federal Grants Totals							
	REVENUE TOTALS	.00	.00	.00	.00	.00	+++	1,814.17
	EXPENSE TOTALS	.00	.00	.00	.00	.00	+++	.00
	Fund 0017 - Federal Grants Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$1,814.17
	Fund 0020 - State Accommodations Tax							
	REVENUE							
	Department 00 - Revenue							
	State Shared							
318.001	Accommodations Tax	105,000.00	.00	.00	.00	105,000.00	0	122,491.13
	State Shared Totals	\$105,000.00	\$0.00	\$0.00	\$0.00	\$105,000.00	0%	\$122,491.13
	Investment Earnings							
361.001	Investment Earnings	175.00	.00	.00	.00	175.00	0	388.00
	Investment Earnings Totals	\$175.00	\$0.00	\$0.00	\$0.00	\$175.00	0%	\$388.00
	Department 00 - Revenue Totals	\$105,175.00	\$0.00	\$0.00	\$0.00	\$105,175.00	0%	\$122,879.13
	REVENUE TOTALS	\$105,175.00	\$0.00	\$0.00	\$0.00	\$105,175.00	0%	\$122,879.13
	EXPENSE							
	Department 33 - State Accommodations Tax							
	Other Services & Charges							
620.114	Advertising	1,175.00	.00	.00	.00	1,175.00	0	156.00
683.173	Tourism Related	51,000.00	.00	.00	.00	51,000.00	0	62,270.44
683.174	Tourism Advertise/Promote	24,000.00	.00	.00	.00	24,000.00	0	29,247.34
	Other Services & Charges Totals	\$76,175.00	\$0.00	\$0.00	\$0.00	\$76,175.00	0%	\$91,673.78
	Other Objects							
750.124	Transfers to General Fund	29,000.00	.00	.00	.00	29,000.00	0	29,874.56
	Other Objects Totals	\$29,000.00	\$0.00	\$0.00	\$0.00	\$29,000.00	0%	\$29,874.56
	Department 33 - State Accommodations Tax Totals	\$105,175.00	\$0.00	\$0.00	\$0.00	\$105,175.00	0%	\$121,548.34
	EXPENSE TOTALS	\$105,175.00	\$0.00	\$0.00	\$0.00	\$105,175.00	0%	\$121,548.34
	Fund 0020 - State Accommodations Tax Totals							



Budget Performance Report

Fiscal Year to Date 08/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
REVENUE TOTALS		105,175.00	.00	.00	.00	105,175.00	0	122,879.13
EXPENSE TOTALS		105,175.00	.00	.00	.00	105,175.00	0	121,548.34
Fund 0020 - State Accommodations Tax Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$1,330.79
Fund 0022 - Local Hospitality / ATax								
REVENUE								
Department 00 - Revenue								
Fees								
324.001	Hospitality Fee	650,000.00	67,320.94	.00	135,685.42	514,314.58	21	670,665.03
324.002	Accommodation Fees	190,000.00	25,356.46	.00	43,147.36	146,852.64	23	200,014.85
	Fees Totals	\$840,000.00	\$92,677.40	\$0.00	\$178,832.78	\$661,167.22	21%	\$870,679.88
Federal Grants								
331.000	Federal Grants	.00	.00	.00	.00	.00	+++	5,400.00
	Federal Grants Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$5,400.00
Investment Earnings								
361.001	Investment Earnings	4,000.00	.00	.00	.00	4,000.00	0	10,198.83
	Investment Earnings Totals	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0%	\$10,198.83
Miscellaneous								
369.002	Miscellaneous Revenue	.00	.00	.00	.00	.00	+++	61,899.12
	Miscellaneous Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$61,899.12
Operating Transfers In								
394.002	Transfer from fund balance	328,944.00	.00	.00	.00	328,944.00	0	.00
	Operating Transfers In Totals	\$328,944.00	\$0.00	\$0.00	\$0.00	\$328,944.00	0%	\$0.00
	Department 00 - Revenue Totals	\$1,172,944.00	\$92,677.40	\$0.00	\$178,832.78	\$994,111.22	15%	\$948,177.83
REVENUE TOTALS		\$1,172,944.00	\$92,677.40	\$0.00	\$178,832.78	\$994,111.22	15%	\$948,177.83
EXPENSE								
Department 08 - Winyah Auditorium								
Other Services & Charges								
650.127	Electricity	4,910.00	1,135.27	.00	2,034.19	2,875.81	41	5,907.87
	Other Services & Charges Totals	\$4,910.00	\$1,135.27	\$0.00	\$2,034.19	\$2,875.81	41%	\$5,907.87
Other Objects								
750.133	Trsf to Winyah Aud Fund	.00	.00	.00	.00	.00	+++	35,000.00
	Other Objects Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$35,000.00
	Department 08 - Winyah Auditorium Totals	\$4,910.00	\$1,135.27	\$0.00	\$2,034.19	\$2,875.81	41%	\$40,907.87
Department 23 - Old Hospitality Fees								
Other Services & Charges								



Budget Performance Report

Fiscal Year to Date 08/31/16

19.I.3

Attachment: Budget Performance Report - August 2016 (2149 : August 2016 Finance and IT Departments

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
685.182	Other Operating Expenses	.00	.00	.00	.00	.00	+++	3,920.12
685.1871	Way-finding project	.00	.00	.00	.00	.00	+++	527.90
	Other Services & Charges Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$4,448.02
	Other Objects							
750.124	Transfers to General Fund	108,000.00	.00	.00	.00	108,000.00	0	108,000.00
	Other Objects Totals	\$108,000.00	\$0.00	\$0.00	\$0.00	\$108,000.00	0%	\$108,000.00
	Capital Outlay							
900.905	Park Improvements	400,000.00	970.00	73,280.00	970.00	325,750.00	19	.00
	Capital Outlay Totals	\$400,000.00	\$970.00	\$73,280.00	\$970.00	\$325,750.00	19%	\$0.00
	Department 23 - Old Hospitality Fees Totals	\$508,000.00	\$970.00	\$73,280.00	\$970.00	\$433,750.00	15%	\$112,448.02
	Department 24 - New Hospitality Fees							
	Other Services & Charges							
683.174	Tourism Advertise/Promote	59,582.00	.00	.00	1,000.00	58,582.00	2	13,365.34
685.180	Membership Dues and Fees	7,500.00	.00	.00	.00	7,500.00	0	17,500.00
685.182	Other Operating Expenses	.00	6,000.00	9,886.21	6,000.00	(15,886.21)	+++	35,856.40
685.187	Special Projects	32,000.00	.00	.00	.00	32,000.00	0	22,125.90
685.1871	Way-finding project	8,500.00	.00	.00	.00	8,500.00	0	.00
686.195	Repair/Maint Svc Contract	12,000.00	3,348.00	.00	3,348.00	8,652.00	28	28,504.13
	Other Services & Charges Totals	\$119,582.00	\$9,348.00	\$9,886.21	\$10,348.00	\$99,347.79	17%	\$117,351.77
	Capital Outlay							
900.905	Park Improvements	250,000.00	960.00	74,574.71	960.00	174,465.29	30	217,306.77
900.4300	Other Equipment	52,900.00	.00	.00	.00	52,900.00	0	.00
	Capital Outlay Totals	\$302,900.00	\$960.00	\$74,574.71	\$960.00	\$227,365.29	25%	\$217,306.77
	Department 24 - New Hospitality Fees Totals	\$422,482.00	\$10,308.00	\$84,460.92	\$11,308.00	\$326,713.08	23%	\$334,658.54
	Department 29 - Kaminski House							
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	10,000.00	.00	.00	6,512.00	3,488.00	65	13,024.00
650.127	Electricity	2,446.00	183.53	.00	334.47	2,111.53	14	2,391.41
650.1271	Electricity- Sales Tax	106.00	.00	.00	6.59	99.41	6	102.76
685.182	Other Operating Expenses	35,000.00	.00	.00	.00	35,000.00	0	43.00
687.203	Contract Services	190,000.00	.00	.00	47,500.00	142,500.00	25	190,000.00
	Other Services & Charges Totals	\$237,552.00	\$183.53	\$0.00	\$54,353.06	\$183,198.94	23%	\$205,561.17
	Department 29 - Kaminski House Totals	\$237,552.00	\$183.53	\$0.00	\$54,353.06	\$183,198.94	23%	\$205,561.17
	EXPENSE TOTALS	\$1,172,944.00	\$12,596.80	\$157,740.92	\$68,665.25	\$946,537.83	19%	\$693,575.60



Budget Performance Report

Fiscal Year to Date 08/31/16

19.I.3

Attachment: Budget Performance Report - August 2016 (2149 : August 2016 Finance and IT Departments

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 0022 - Local Hospitality /ATax Totals								
	REVENUE TOTALS	1,172,944.00	92,677.40	.00	178,832.78	994,111.22	15	948,177.83
	EXPENSE TOTALS	1,172,944.00	12,596.80	157,740.92	68,665.25	946,537.83	19	693,575.60
Fund 0022 - Local Hospitality /ATax Totals		\$0.00	\$80,080.60	(\$157,740.92)	\$110,167.53	\$47,573.39		\$254,602.23
Fund 0030 - Electric Utility Fund								
	REVENUE							
	Department 00 - Revenue							
	Operating Revenues							
301.000	Sale Of Utilities	12,500,000.00	1,140,205.73	.00	2,169,008.21	10,330,991.79	17	11,097,039.96
301.002	New Turn Ons	5,000.00	440.00	.00	770.00	4,230.00	15	4,070.00
301.004	Security Lights	275,000.00	21,680.00	.00	43,257.00	231,743.00	16	260,897.46
301.012	Restores	9,000.00	9,179.02	.00	9,479.02	(479.02)	105	10,800.00
302.001	Penalties	225,000.00	11,475.52	.00	21,352.71	203,647.29	9	134,682.67
302.002	Pole Rental	200,000.00	.00	.00	.00	200,000.00	0	199,787.37
302.003	Fiber Rental	32,000.00	9,042.00	.00	10,563.00	21,437.00	33	41,584.00
	Operating Revenues Totals	\$13,246,000.00	\$1,192,022.27	\$0.00	\$2,254,429.94	\$10,991,570.06	17%	\$11,748,861.46
	Federal Grants							
335.004	Fema Recovery	.00	.00	.00	.00	.00	+++	23,431.57
	Federal Grants Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$23,431.57
	Investment Earnings							
306.001	Investment Earnings	16,000.00	.00	.00	3,057.22	12,942.78	19	26,593.02
361.003	Fv Chg In Investments	.00	.00	.00	.00	.00	+++	(9.31)
	Investment Earnings Totals	\$16,000.00	\$0.00	\$0.00	\$3,057.22	\$12,942.78	19%	\$26,583.71
	Miscellaneous							
301.001	Revenue from Energu Efficiency Program	45,000.00	3,361.45	.00	6,722.90	38,277.10	15	44,892.12
307.002	Sale Of Scrap	700.00	.00	.00	.00	700.00	0	337.10
369.002	Miscellaneous Revenue	3,000.00	.00	.00	100.00	2,900.00	3	2,903.76
	Miscellaneous Totals	\$48,700.00	\$3,361.45	\$0.00	\$6,822.90	\$41,877.10	14%	\$48,132.98
	Operating Transfers In							
394.002	Transfer from fund balance	(575,445.00)	.00	.00	.00	(575,445.00)	0	.00
	Operating Transfers In Totals	(\$575,445.00)	\$0.00	\$0.00	\$0.00	(\$575,445.00)	0%	\$0.00
	Department 00 - Revenue Totals	\$12,735,255.00	\$1,195,383.72	\$0.00	\$2,264,310.06	\$10,470,944.94	18%	\$11,847,009.72
	REVENUE TOTALS	\$12,735,255.00	\$1,195,383.72	\$0.00	\$2,264,310.06	\$10,470,944.94	18%	\$11,847,009.72
	EXPENSE							
	Department 19 - Electric							



Budget Performance Report

Fiscal Year to Date 08/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Personal Services								
400.101	Regular Pay	662,120.00	50,674.22	.00	105,915.58	556,204.42	16	562,308.60
401.103	Overtime	25,000.00	812.15	.00	3,309.88	21,690.12	13	23,044.49
401.105	On-call pay	.00	800.00	.00	1,600.00	(1,600.00)	+++	.00
401.106	Contract Labor	60,000.00	.00	.00	.00	60,000.00	0	139,200.00
401.107	Labor Billed	.00	.00	.00	.00	.00	+++	(1,792.83)
405.114	FICA	42,296.00	3,770.18	.00	7,926.02	34,369.98	19	41,841.47
406.116	Retirement	67,077.00	6,018.21	.00	12,774.91	54,302.09	19	62,876.22
408.125	SCMIT Worker's Comp Ins.	29,000.00	.00	8,725.13	8,725.13	11,549.74	60	23,275.06
410.001	Health Claims Cost	106,659.00	8,093.24	.00	16,186.48	90,472.52	15	93,754.83
410.002	Health Claim Costs-Retire	31,500.00	1,967.64	.00	3,935.28	27,564.72	12	27,992.36
410.003	OPEB cost	10,000.00	.00	.00	.00	10,000.00	0	.00
Personal Services Totals		\$1,033,652.00	\$72,135.64	\$8,725.13	\$160,373.28	\$864,553.59	16%	\$972,500.20
Supplies								
500.101	Supplies and Materials	17,300.00	3,173.77	.00	3,563.32	13,736.68	21	16,374.68
500.102	Equipment	6,500.00	.00	.00	.00	6,500.00	0	.00
500.103	Furniture	1,000.00	.00	.00	.00	1,000.00	0	229.57
500.105	Printing and Binding	600.00	.00	.00	.00	600.00	0	.00
501.101	Uniforms and Clothing	15,600.00	284.94	.00	284.94	15,315.06	2	11,659.63
514.114	Wire Expense	8,000.00	127.44	.00	189.10	7,810.90	2	7,330.61
514.115	Christmas Decorations	9,000.00	.00	.00	.00	9,000.00	0	9,635.15
514.116	Pole Line Hardware	8,000.00	272.51	.00	342.73	7,657.27	4	7,448.52
514.117	Poles & Crossarms	4,000.00	314.75	.00	460.50	3,539.50	12	2,599.25
514.118	Fuel for Peak Shaving Generation	80,000.00	13,734.11	30,665.89	13,734.11	35,600.00	56	75,767.30
515.123	Special Dept Supplies	14,000.00	731.56	.00	731.56	13,268.44	5	13,105.35
521.128	Meter Supplies	48,000.00	801.18	.00	1,777.30	46,222.70	4	80,085.64
523.133	Street Light Supplies	21,000.00	1,031.38	.00	2,694.22	18,305.78	13	15,228.98
531.143	Security Lights	18,000.00	786.79	.00	1,386.08	16,613.92	8	23,293.40
531.145	Transformer Supplies	8,000.00	.00	.00	.00	8,000.00	0	20,196.61
540.150	Power Purchases	8,200,000.00	52,630.06	.00	842,395.52	7,357,604.48	10	7,453,394.66
Supplies Totals		\$8,459,000.00	\$73,888.49	\$30,665.89	\$867,559.38	\$7,560,774.73	11%	\$7,736,349.35
Other Services & Charges								
540.153	Energy Efficiency Program	60,000.00	.00	.00	5,380.85	54,619.15	9	69,071.86
600.110	SCMIRF Property/Liab Ins	250,000.00	.00	.00	120,024.68	129,975.32	48	231,194.40
610.111	Communications- Landline	5,000.00	671.99	.00	1,028.21	3,971.79	21	4,213.63

Attachment: Budget Performance Report - August 2016 (2149 : August 2016 Finance and IT Departments



Budget Performance Report

Fiscal Year to Date 08/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
610.112	Postage	1,000.00	.00	.00	54.26	945.74	5	1,530.06
610.1110	Communications- Wireless	5,000.00	623.80	.00	915.40	4,084.60	18	8,141.99
620.114	Advertising	600.00	.00	.00	.00	600.00	0	137.07
640.124	Travel Expense	5,300.00	.00	.00	.00	5,300.00	0	3,550.91
650.127	Electricity	18,203.00	1,730.55	.00	3,674.09	14,528.91	20	21,034.33
650.128	Water	1,007.00	134.92	.00	254.84	752.16	25	1,191.54
650.129	Wastewater	1,406.00	184.16	.00	348.88	1,057.12	25	1,655.88
650.130	Sanitation	1,824.00	168.66	.00	337.32	1,486.68	18	2,023.92
650.133	Stormwater	469.00	43.38	.00	86.76	382.24	18	520.56
650.134	Security Lights	9,182.00	849.00	.00	1,698.00	7,484.00	18	10,188.00
650.1271	Electricity- Sales Tax	3,046.00	94.32	.00	151.78	2,894.22	5	3,010.83
660.133	Repairs & Maint. Services	25,000.00	1,219.73	.00	1,219.73	23,780.27	5	3,636.07
660.139	Fleet Services Materials	16,000.00	1,343.38	.00	1,858.83	14,141.17	12	17,636.23
660.140	Hydraulic Repair	12,000.00	.00	.00	.00	12,000.00	0	3,270.62
660.145	Gasoline & Oil	17,000.00	.00	.00	.00	17,000.00	0	16,445.31
660.1391	Fleet Services Labor	20,000.00	426.25	.00	1,249.65	18,750.35	6	22,624.75
662.140	Building Repairs	2,000.00	.00	.00	.00	2,000.00	0	.00
663.145	Sub-Station Maintenance	3,000.00	.00	.00	.00	3,000.00	0	.00
663.146	Transformers Repairs	6,000.00	15.00	.00	465.00	5,535.00	8	3,491.05
664.101	Community Education	1,500.00	.00	.00	.00	1,500.00	0	.00
670.156	Equipment Rental/Lease	3,800.00	220.43	.00	367.89	3,432.11	10	3,162.23
670.157	Equipment Lease	260,810.00	13,040.17	130,401.70	13,040.17	117,368.13	55	313,050.39
682.170	Infrared Test	800.00	.00	.00	.00	800.00	0	565.00
682.171	Safety Testing/Compliance	3,500.00	.00	.00	.00	3,500.00	0	1,595.69
682.172	Ground Maint. Expenses	1,000.00	.00	.00	.00	1,000.00	0	.00
682.173	Tree Crew Maintenance	14,000.00	1,267.32	.00	1,334.34	12,665.66	10	13,507.00
685.180	Membership Dues and Fees	16,915.00	.00	.00	7,062.00	9,853.00	42	16,042.99
685.182	Other Operating Expenses	22,000.00	.00	.00	1,822.87	20,177.13	8	24,104.26
685.183	Depreciation	385,880.00	.00	.00	32,647.77	353,232.23	8	357,271.33
685.186	Training	8,350.00	.00	.00	.00	8,350.00	0	204.23
685.187	Special Projects	2,500.00	49.06	.00	49.06	2,450.94	2	4,832.99
685.190	Landfill Fees	1,500.00	.00	.00	.00	1,500.00	0	963.55
685.1801	Subscriptions	40.00	.00	.00	.00	40.00	0	.00
686.186	Legal Services	10,000.00	.00	.00	.00	10,000.00	0	.00
686.187	Professional Services	11,700.00	656.94	.00	755.34	10,944.66	6	23,728.72



Budget Performance Report

Fiscal Year to Date 08/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
686.188	Architect/Engineer Servcs	35,000.00	1,755.50	.00	2,235.50	32,764.50	6	7,596.83
686.189	Employee Medical	700.00	.00	.00	.00	700.00	0	515.00
686.190	Consulting Services	20,000.00	.00	.00	.00	20,000.00	0	.00
686.191	Contract Services/Studies	3,000.00	614.99	.00	799.88	2,200.12	27	1,869.27
686.195	Repair/Maint Svc Contract	30,000.00	1,734.76	.00	2,182.86	27,817.14	7	30,849.12
686.1895	Employee wellness services	9,000.00	721.63	.00	721.63	8,278.37	8	10,932.22
687.202	Utility Billing Services	36,000.00	1,143.45	.00	11,836.58	24,163.42	33	39,395.12
689.800	Equipment Charges	.00	.00	.00	.00	.00	+++	(2,373.54)
Other Services & Charges Totals		\$1,341,032.00	\$28,709.39	\$130,401.70	\$213,604.17	\$997,026.13	26%	\$1,272,381.41
Other Objects								
720.001	Provision for Bad Debts	40,000.00	.00	.00	.00	40,000.00	0	40,000.44
720.006	Public Assistance Program	10,000.00	.00	.00	.00	10,000.00	0	.00
750.124	Transfers to General Fund	1,400,000.00	.00	.00	.00	1,400,000.00	0	1,399,999.56
795.001	IT Internal Allocations	85,000.00	.00	.00	6,433.37	78,566.63	8	82,006.85
795.995	GF Cost Distribution	365,350.00	.00	.00	.00	365,350.00	0	365,350.44
Other Objects Totals		\$1,900,350.00	\$0.00	\$0.00	\$6,433.37	\$1,893,916.63	0%	\$1,887,357.29
Capital Outlay								
900.906	SCDOT US 17/521 Improvements	450,000.00	.00	15,787.58	.00	434,212.42	4	454,432.00
900.915	CIP Projects - Current Year	5,420,000.00	.00	.00	.00	5,420,000.00	0	.00
900.3000	Buildings & Improvements	.00	.00	.00	.00	.00	+++	35,733.00
900.3100	Electric Distribution	.00	.00	36,000.00	1,337.54	(37,337.54)	+++	359,554.35
900.4100	Vehicles	.00	.00	.00	.00	.00	+++	24,608.00
900.4300	Other Equipment	30,000.00	.00	.00	.00	30,000.00	0	40,054.97
9999.9999	Assets Reclassified	(5,900,000.00)	.00	.00	(1,337.54)	(5,898,662.46)	0	1,354,283.91
Capital Outlay Totals		\$0.00	\$0.00	\$51,787.58	\$0.00	(\$51,787.58)	+++	\$2,268,666.23
Department 19 - Electric Totals		\$12,734,034.00	\$174,733.52	\$221,580.30	\$1,247,970.20	\$11,264,483.50	12%	\$14,137,254.48
Department 36 - Fiber Optics								
Other Services & Charges								
685.183	Depreciation	1,221.00	.00	.00	101.71	1,119.29	8	1,220.51
Other Services & Charges Totals		\$1,221.00	\$0.00	\$0.00	\$101.71	\$1,119.29	8%	\$1,220.51
Department 36 - Fiber Optics Totals		\$1,221.00	\$0.00	\$0.00	\$101.71	\$1,119.29	8%	\$1,220.51
EXPENSE TOTALS		\$12,735,255.00	\$174,733.52	\$221,580.30	\$1,248,071.91	\$11,265,602.79	12%	\$14,138,474.99
Fund 0030 - Electric Utility Fund Totals								
REVENUE TOTALS		12,735,255.00	1,195,383.72	.00	2,264,310.06	10,470,944.94	18	11,847,009.72



Budget Performance Report

Fiscal Year to Date 08/31/16

19.I.3

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
EXPENSE TOTALS		12,735,255.00	174,733.52	221,580.30	1,248,071.91	11,265,602.79	12	14,138,474.99
Fund 0030 - Electric Utility Fund Totals		\$0.00	\$1,020,650.20	(\$221,580.30)	\$1,016,238.15	(\$794,657.85)		(\$2,291,465.27)
Fund 0031 - Water Utility Fund								
REVENUE								
Department 00 - Revenue								
Operating Revenues								
301.000	Sale Of Utilities	1,825,000.00	177,362.48	.00	333,636.24	1,491,363.76	18	1,786,617.06
301.002	New Turn Ons	3,000.00	385.00	.00	655.00	2,345.00	22	3,355.00
301.006	Sale Of Raw Water	.00	.00	.00	.00	.00	+++	5,651.83
301.009	New Service Taps	11,000.00	.00	.00	.00	11,000.00	0	10,038.01
301.013	Meter Installation	1,500.00	.00	.00	.00	1,500.00	0	1,350.00
302.001	Penalties	28,000.00	2,123.48	.00	4,233.33	23,766.67	15	28,340.84
Operating Revenues Totals		\$1,868,500.00	\$179,870.96	\$0.00	\$338,524.57	\$1,529,975.43	18%	\$1,835,352.74
Impact Fees								
324.020	Water Impact Fee	8,000.00	.00	.00	.00	8,000.00	0	6,050.00
Impact Fees Totals		\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	0%	\$6,050.00
Charges for Services								
324.007	Fees- Services	3,000.00	.00	.00	.00	3,000.00	0	2,617.10
Charges for Services Totals		\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0%	\$2,617.10
Federal Grants								
335.004	Fema Recovery	.00	.00	.00	.00	.00	+++	147.03
Federal Grants Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$147.03
Investment Earnings								
306.001	Investment Earnings	15,000.00	.00	.00	1,469.96	13,530.04	10	25,945.88
Investment Earnings Totals		\$15,000.00	\$0.00	\$0.00	\$1,469.96	\$13,530.04	10%	\$25,945.88
Miscellaneous								
369.002	Miscellaneous Revenue	12,000.00	(315.00)	.00	500.00	11,500.00	4	8,458.21
Miscellaneous Totals		\$12,000.00	(\$315.00)	\$0.00	\$500.00	\$11,500.00	4%	\$8,458.21
Operating Transfers In								
394.002	Transfer from fund balance	602,440.00	.00	.00	.00	602,440.00	0	.00
Operating Transfers In Totals		\$602,440.00	\$0.00	\$0.00	\$0.00	\$602,440.00	0%	\$0.00
Sale of Assets								
391.001	Sale of Assets	500.00	.00	.00	.00	500.00	0	56.25
Sale of Assets Totals		\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$56.25
Department 00 - Revenue Totals		\$2,509,440.00	\$179,555.96	\$0.00	\$340,494.53	\$2,168,945.47	14%	\$1,878,627.21



Budget Performance Report

Fiscal Year to Date 08/31/16

19.I.3

Attachment: Budget Performance Report - August 2016 (2149 : August 2016 Finance and IT Departments

Account		Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
REVENUE TOTALS			\$2,509,440.00	\$179,555.96	\$0.00	\$340,494.53	\$2,168,945.47	14%	\$1,878,627.21
EXPENSE									
Department 15 - Water Distribution									
Personal Services									
400.101		Regular Pay	138,900.00	13,541.30	.00	28,213.78	110,686.22	20	131,446.08
401.103		Overtime	14,000.00	1,461.85	.00	2,293.11	11,706.89	16	17,936.10
401.105		On-call pay	.00	400.00	.00	800.00	(800.00)	+++	.00
405.114		FICA	11,506.00	1,102.53	.00	2,275.11	9,230.89	20	10,806.33
406.116		Retirement	17,908.00	1,736.09	.00	3,606.01	14,301.99	20	16,090.20
408.125		SCMIT Worker's Comp Ins.	6,000.00	.00	1,733.54	1,733.54	2,532.92	58	4,089.25
410.001		Health Claims Cost	19,447.00	1,375.88	.00	2,751.76	16,695.24	14	15,668.25
410.002		Health Claim Costs-Retire	13,350.00	988.98	.00	1,977.96	11,372.04	15	8,060.88
410.003		OPEB cost	4,000.00	.00	.00	.00	4,000.00	0	.00
Personal Services Totals			\$225,111.00	\$20,606.63	\$1,733.54	\$43,651.27	\$179,726.19	20%	\$204,097.09
Supplies									
500.101		Supplies and Materials	5,260.00	240.93	.00	262.31	4,997.69	5	4,501.86
500.102		Equipment	3,950.00	253.32	.00	253.32	3,696.68	6	5,237.49
501.101		Uniforms and Clothing	3,800.00	524.46	.00	552.56	3,247.44	15	3,338.79
513.112		Asphalt/Concrete/Gravel	27,650.00	1,589.50	20,910.50	1,589.50	5,150.00	81	27,007.70
514.110		Water Dist System Supply	32,750.00	1,542.05	.00	4,503.42	28,246.58	14	33,923.49
515.121		Safety Supplies	300.00	.00	.00	.00	300.00	0	.00
523.136		Hydrant Replacement	8,000.00	.00	.00	1,865.37	6,134.63	23	7,340.20
532.148		Small Hand Tools	865.00	.00	.00	.00	865.00	0	358.10
Supplies Totals			\$82,575.00	\$4,150.26	\$20,910.50	\$9,026.48	\$52,638.02	36%	\$81,707.63
Other Services & Charges									
515.129		Permit Fees Due To Others	870.00	.00	.00	605.00	265.00	70	593.79
600.110		SCMIRF Property/Liab Ins	20,000.00	.00	.00	8,608.15	11,391.85	43	16,581.22
610.112		Postage	300.00	.00	.00	8.21	291.79	3	61.72
610.1110		Communications- Wireless	720.00	53.28	.00	53.28	666.72	7	609.64
620.114		Advertising	500.00	.00	.00	.00	500.00	0	125.24
640.124		Travel Expense	1,230.00	.00	.00	.00	1,230.00	0	1,886.64
650.127		Electricity	6,778.00	541.03	.00	1,025.97	5,752.03	15	6,750.38
650.128		Water	17,789.00	2,040.10	.00	4,737.70	13,051.30	27	22,191.26
650.129		Wastewater	15,378.00	1,846.39	.00	4,496.30	10,881.70	29	17,312.88
650.130		Sanitation	605.00	55.96	.00	111.92	493.08	18	671.52



Budget Performance Report

Fiscal Year to Date 08/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
650.133	Stormwater	2,659.00	245.83	.00	491.66	2,167.34	18	2,949.96
650.1271	Electricity- Sales Tax	315.00	.00	.00	23.15	291.85	7	307.89
660.133	Repairs & Maint. Services	20,000.00	1,516.07	.00	2,059.23	17,940.77	10	21,524.20
660.139	Fleet Services Materials	10,000.00	63.77	.00	1,062.36	8,937.64	11	9,558.12
660.145	Gasoline & Oil	9,500.00	.00	.00	.00	9,500.00	0	7,988.37
660.1391	Fleet Services Labor	9,000.00	55.00	.00	609.99	8,390.01	7	7,972.90
670.156	Equipment Rental/Lease	560.00	.00	.00	.00	560.00	0	87.75
685.180	Membership Dues and Fees	360.00	.00	.00	.00	360.00	0	60.00
685.182	Other Operating Expenses	9,140.00	.00	.00	709.40	8,430.60	8	8,206.92
685.183	Depreciation	275,175.00	.00	.00	24,815.37	250,359.63	9	273,212.60
685.186	Training	2,580.00	.00	.00	.00	2,580.00	0	482.10
685.187	Special Projects	.00	.00	.00	.00	.00	+++	1,483.20
686.187	Professional Services	3,860.00	.00	.00	.00	3,860.00	0	3,555.86
686.189	Employee Medical	360.00	.00	.00	.00	360.00	0	275.00
686.191	Contract Services/Studies	2,040.00	199.86	.00	384.74	1,655.26	19	1,869.28
686.195	Repair/Maint Svc Contract	2,520.00	408.35	.00	408.35	2,111.65	16	2,665.83
686.1895	Employee wellness services	1,920.00	143.38	.00	143.38	1,776.62	7	2,143.54
687.202	Utility Billing Services	7,000.00	172.95	.00	1,790.39	5,209.61	26	5,958.92
Other Services & Charges Totals		\$421,159.00	\$7,341.97	\$0.00	\$52,144.55	\$369,014.45	12%	\$417,086.73
Other Objects								
702.106	Interest- Bonds	120,095.00	.00	.00	17,974.19	102,120.81	15	104,289.36
702.110	Bond Principal	297,920.00	.00	.00	5,252.90	292,667.10	2	290,386.96
703.109	Agents Fee	3,000.00	.00	.00	.00	3,000.00	0	1,343.75
720.001	Provision for Bad Debts	8,000.00	.00	.00	.00	8,000.00	0	7,999.56
795.995	GF Cost Distribution	75,415.00	.00	.00	.00	75,415.00	0	75,412.56
7999.9999	Principal Reclassified	(297,920.00)	.00	.00	.00	(297,920.00)	0	(228,698.43)
Other Objects Totals		\$206,510.00	\$0.00	\$0.00	\$23,227.09	\$183,282.91	11%	\$250,733.76
Inter-Dept. Allocations								
795.999	Allocation G&A Services	86,000.00	.00	.00	6,873.18	79,126.82	8	61,688.98
Inter-Dept. Allocations Totals		\$86,000.00	\$0.00	\$0.00	\$6,873.18	\$79,126.82	8%	\$61,688.98
Capital Outlay								
900.906	SCDOT US 17/521 Improvements	.00	.00	(8,066.23)	.00	8,066.23	+++	601,758.01
900.907	High Service Pumps & Drives	.00	.00	(31,136.00)	.00	31,136.00	+++	33,222.80
900.908	Maryville Water Line Improvements	150,000.00	.00	.00	.00	150,000.00	0	.00
900.915	CIP Projects - Current Year	203,500.00	.00	.00	.00	203,500.00	0	.00



Budget Performance Report

Fiscal Year to Date 08/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
900.3500	Water Distribution	.00	1,316.91	(1,550.09)	1,316.91	233.18	+++	5,118.61
9999.9999	Assets Reclassified	(353,000.00)	.00	.00	.00	(353,000.00)	0	(1,710,197.81)
Capital Outlay Totals		\$500.00	\$1,316.91	(\$40,752.32)	\$1,316.91	\$39,935.41	-7887%	(\$1,070,098.39)
Department 15 - Water Distribution Totals		\$1,021,855.00	\$33,415.77	(\$18,108.28)	\$136,239.48	\$903,723.80	12%	(\$54,784.20)
Department 16 - Filtration								
Personal Services								
400.101	Regular Pay	201,840.00	14,773.71	.00	26,918.91	174,921.09	13	189,401.18
401.103	Overtime	6,000.00	679.59	.00	1,160.71	4,839.29	19	5,522.59
401.105	On-call pay	.00	533.36	.00	1,066.72	(1,066.72)	+++	.00
405.114	FICA	14,077.00	1,136.04	.00	2,072.89	12,004.11	15	14,009.01
406.116	Retirement	21,810.00	1,716.14	.00	3,226.63	18,583.37	15	20,879.05
408.125	SCMIT Worker's Comp Ins.	6,000.00	.00	1,561.23	1,561.23	2,877.54	52	3,682.79
410.001	Health Claims Cost	30,860.00	2,428.06	.00	4,932.73	25,927.27	16	27,615.60
410.002	Health Claim Costs-Retire	11,650.00	854.64	.00	1,709.28	9,940.72	15	10,155.21
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	.00
Personal Services Totals		\$297,237.00	\$22,121.54	\$1,561.23	\$42,649.10	\$253,026.67	15%	\$271,265.43
Supplies								
500.101	Supplies and Materials	2,500.00	99.31	.00	99.31	2,400.69	4	4,095.29
500.102	Equipment	1,200.00	.00	.00	.00	1,200.00	0	1,411.22
501.101	Uniforms and Clothing	3,300.00	535.61	.00	535.61	2,764.39	16	1,389.24
512.108	Chemicals	224,920.00	17,683.66	47,648.72	17,683.66	159,587.62	29	320,858.52
512.109	Laboratory Supplies	14,535.00	1,304.89	.00	1,519.07	13,015.93	10	17,997.37
515.121	Safety Supplies	600.00	.00	.00	.00	600.00	0	542.20
532.148	Small Hand Tools	490.00	.00	.00	.00	490.00	0	791.90
540.151	IP Raw Water Contract-Cty	18,800.00	.00	.00	.00	18,800.00	0	18,645.68
540.152	Raw Water Pump Maint.	44,000.00	6,259.29	.00	10,114.07	33,885.93	23	45,211.63
540.157	Treated Water Purchase	500.00	.00	.00	.00	500.00	0	84.50
Supplies Totals		\$310,845.00	\$25,882.76	\$47,648.72	\$29,951.72	\$233,244.56	25%	\$411,027.55
Other Services & Charges								
515.129	Permit Fees Due To Others	22,000.00	20,083.00	.00	20,083.00	1,917.00	91	20,183.00
600.110	SCMIRF Property/Liab Ins	16,000.00	.00	.00	6,708.02	9,291.98	42	12,921.15
610.111	Communications- Landline	1,200.00	97.30	.00	194.60	1,005.40	16	1,157.31
610.112	Postage	2,000.00	.00	.00	.00	2,000.00	0	68.64
610.1110	Communications- Wireless	420.00	33.35	.00	33.35	386.65	8	432.73
620.114	Advertising	1,000.00	.00	.00	.00	1,000.00	0	435.50



Budget Performance Report

Fiscal Year to Date 08/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
640.124	Travel Expense	366.00	.00	.00	.00	366.00	0	69.35
650.127	Electricity	79,845.00	7,405.82	.00	14,165.52	65,679.48	18	85,197.16
650.130	Sanitation	813.00	75.20	.00	150.40	662.60	18	902.40
650.134	Security Lights	1,428.00	132.00	.00	264.00	1,164.00	18	1,584.00
650.1271	Electricity- Sales Tax	102.00	.00	.00	9.01	92.99	9	108.22
660.133	Repairs & Maint. Services	30,000.00	111.48	.00	2,202.00	27,798.00	7	47,935.31
660.139	Fleet Services Materials	5,500.00	.00	.00	.00	5,500.00	0	4,403.43
660.145	Gasoline & Oil	1,400.00	.00	.00	.00	1,400.00	0	1,116.02
660.1391	Fleet Services Labor	2,500.00	55.00	.00	99.63	2,400.37	4	2,482.30
664.101	Community Education	500.00	.00	.00	.00	500.00	0	.00
670.156	Equipment Rental/Lease	1,000.00	.00	.00	.00	1,000.00	0	838.20
685.180	Membership Dues and Fees	320.00	.00	.00	35.00	285.00	11	395.00
685.182	Other Operating Expenses	500.00	.00	.00	.00	500.00	0	.00
685.183	Depreciation	326,260.00	.00	.00	26,731.16	299,528.84	8	321,254.78
685.186	Training	2,950.00	.00	.00	.00	2,950.00	0	731.00
686.187	Professional Services	34,500.00	.00	.00	.00	34,500.00	0	14,897.60
686.189	Employee Medical	220.00	.00	.00	.00	220.00	0	105.00
686.195	Repair/Maint Svc Contract	9,060.00	408.37	.00	598.37	8,461.63	7	3,634.39
686.1895	Employee wellness services	1,680.00	129.13	.00	129.13	1,550.87	8	2,050.11
	Other Services & Charges Totals	\$541,564.00	\$28,530.65	\$0.00	\$71,403.19	\$470,160.81	13%	\$522,902.60
	Other Objects							
795.995	GF Cost Distribution	67,179.00	.00	.00	.00	67,179.00	0	65,210.04
	Other Objects Totals	\$67,179.00	\$0.00	\$0.00	\$0.00	\$67,179.00	0%	\$65,210.04
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	85,000.00	.00	.00	6,873.18	78,126.82	8	61,688.98
	Inter-Dept. Allocations Totals	\$85,000.00	\$0.00	\$0.00	\$6,873.18	\$78,126.82	8%	\$61,688.98
	Capital Outlay							
900.915	CIP Projects - Current Year	70,000.00	.00	.00	.00	70,000.00	0	.00
900.3300	Water Filtration Plant	.00	.00	.00	.00	.00	+++	24,734.00
900.4300	Other Equipment	.00	.00	22,337.32	.00	(22,337.32)	+++	.00
9999.9999	Assets Reclassified	(70,000.00)	.00	.00	.00	(70,000.00)	0	(24,734.00)
	Capital Outlay Totals	\$0.00	\$0.00	\$22,337.32	\$0.00	(\$22,337.32)	+++	\$0.00
	Department 16 - Filtration Totals	\$1,301,825.00	\$76,534.95	\$71,547.27	\$150,877.19	\$1,079,400.54	17%	\$1,332,094.60
	Department 41 - General & Administrative							
	Personal Services							



Budget Performance Report

Fiscal Year to Date 08/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
400.101	Regular Pay	103,290.00	9,239.81	.00	17,761.76	85,528.24	17	100,025.87
401.103	Overtime	1,700.00	.00	.00	(9.50)	1,709.50	-1	1,773.38
405.114	FICA	7,540.00	686.49	.00	1,315.52	6,224.48	17	7,505.66
406.116	Retirement	11,650.00	1,070.92	.00	2,079.56	9,570.44	18	11,076.34
408.125	SCMIT Worker's Comp Ins.	1,500.00	.00	475.16	475.16	549.68	63	1,288.94
410.001	Health Claims Cost	12,760.00	943.78	.00	1,887.56	10,872.44	15	11,146.05
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	.00
Personal Services Totals		\$143,440.00	\$11,941.00	\$475.16	\$23,510.06	\$119,454.78	17%	\$132,816.24
Supplies								
500.101	Supplies and Materials	4,380.00	858.55	.00	858.55	3,521.45	20	4,630.45
500.102	Equipment	200.00	.00	.00	.00	200.00	0	239.84
500.103	Furniture	400.00	.00	.00	.00	400.00	0	688.72
501.101	Uniforms and Clothing	675.00	(132.48)	.00	132.48	542.52	20	411.06
Supplies Totals		\$5,655.00	\$726.07	\$0.00	\$991.03	\$4,663.97	18%	\$5,970.07
Other Services & Charges								
600.110	SCMIRF Property/Liab Ins	35,000.00	.00	.00	13,819.10	21,180.90	39	26,618.68
610.111	Communications- Landline	4,080.00	691.89	.00	1,041.51	3,038.49	26	4,102.71
610.112	Postage	500.00	.00	.00	.00	500.00	0	462.57
610.1110	Communications- Wireless	3,120.00	203.87	.00	203.87	2,916.13	7	3,036.90
620.114	Advertising	500.00	.00	.00	.00	500.00	0	253.50
640.124	Travel Expense	435.00	.00	.00	.00	435.00	0	.00
650.127	Electricity	2,134.00	262.62	.00	488.33	1,645.67	23	2,328.37
650.128	Water	853.00	49.93	.00	99.86	753.14	12	819.16
650.129	Wastewater	610.00	18.92	.00	37.84	572.16	6	512.16
650.130	Sanitation	425.00	39.33	.00	78.66	346.34	19	471.96
650.133	Stormwater	977.00	90.34	.00	180.68	796.32	18	1,084.08
650.134	Security Lights	573.00	53.00	.00	106.00	467.00	18	636.00
650.1271	Electricity- Sales Tax	94.00	.00	.00	11.51	82.49	12	103.64
660.133	Repairs & Maint. Services	1,000.00	.00	.00	.00	1,000.00	0	10,178.59
660.139	Fleet Services Materials	2,000.00	.00	.00	134.21	1,865.79	7	2,022.03
660.145	Gasoline & Oil	1,100.00	.00	.00	.00	1,100.00	0	934.95
660.1391	Fleet Services Labor	2,000.00	.00	.00	109.76	1,890.24	5	1,959.86
662.140	Building Repairs	.00	.00	.00	.00	.00	+++	3,000.00
670.156	Equipment Rental/Lease	3,020.00	325.38	.00	348.55	2,671.45	12	2,642.54
685.180	Membership Dues and Fees	1,350.00	.00	.00	360.00	990.00	27	1,004.00



Budget Performance Report

Fiscal Year to Date 08/31/16

19.I.3

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
685.182	Other Operating Expenses	1,000.00	.00	.00	.00	1,000.00	0	1,024.94
685.183	Depreciation	200.00	.00	.00	15.83	184.17	8	189.84
685.186	Training	1,060.00	.00	.00	.00	1,060.00	0	506.00
685.1801	Subscriptions	100.00	.00	.00	.00	100.00	0	.00
686.187	Professional Services	25.00	.00	.00	.00	25.00	0	23.28
686.189	Employee Medical	60.00	.00	.00	.00	60.00	0	45.00
686.195	Repair/Maint Svc Contract	6,520.00	471.38	.00	826.98	5,693.02	13	6,013.67
686.1895	Employee wellness services	480.00	39.30	.00	39.30	440.70	8	635.07
	Other Services & Charges Totals	\$69,216.00	\$2,245.96	\$0.00	\$17,901.99	\$51,314.01	26%	\$70,609.50
	Other Objects							
795.001	IT Internal Allocations	80,000.00	.00	.00	7,462.71	72,537.29	9	101,532.26
	Other Objects Totals	\$80,000.00	\$0.00	\$0.00	\$7,462.71	\$72,537.29	9%	\$101,532.26
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	(298,311.00)	.00	.00	(34,365.90)	(263,945.10)	12	(308,444.88)
	Inter-Dept. Allocations Totals	(\$298,311.00)	\$0.00	\$0.00	(\$34,365.90)	(\$263,945.10)	12%	(\$308,444.88)
	Department 41 - General & Administrative Totals	\$0.00	\$14,913.03	\$475.16	\$15,499.89	(\$15,975.05)	+++	\$2,483.19
	Department 42 - Engineering Services							
	Personal Services							
400.101	Regular Pay	127,000.00	7,227.84	.00	13,677.26	113,322.74	11	46,880.07
405.114	FICA	9,150.00	499.50	.00	912.74	8,237.26	10	3,333.59
406.116	Retirement	14,300.00	832.26	.00	1,579.60	12,720.40	11	5,062.12
408.125	SCMIT Worker's Comp Ins.	500.00	.00	.00	.00	500.00	0	.00
410.001	Health Claims Cost	15,000.00	908.54	.00	1,817.08	13,182.92	12	5,451.24
	Personal Services Totals	\$165,950.00	\$9,468.14	\$0.00	\$17,986.68	\$147,963.32	11%	\$60,727.02
	Supplies							
500.101	Supplies and Materials	325.00	29.86	.00	29.86	295.14	9	460.88
500.102	Equipment	2,000.00	.00	.00	.00	2,000.00	0	239.67
500.103	Furniture	900.00	.00	.00	.00	900.00	0	.00
500.105	Printing and Binding	500.00	.00	.00	.00	500.00	0	392.69
501.101	Uniforms and Clothing	500.00	.00	.00	.00	500.00	0	260.21
515.121	Safety Supplies	200.00	.00	.00	.00	200.00	0	.00
515.124	Department Supplies	150.00	.00	.00	.00	150.00	0	.00
	Supplies Totals	\$4,575.00	\$29.86	\$0.00	\$29.86	\$4,545.14	1%	\$1,353.45
	Other Services & Charges							
610.112	Postage	150.00	21.22	.00	21.22	128.78	14	133.08

Attachment: Budget Performance Report - August 2016 (2149 : August 2016 Finance and IT Departments



Budget Performance Report

Fiscal Year to Date 08/31/16

19.I.3

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
610.1110	Communications- Wireless	1,560.00	.00	.00	.00	1,560.00	0	.00
620.114	Advertising	150.00	.00	.00	.00	150.00	0	.00
640.124	Travel Expense	925.00	.00	.00	.00	925.00	0	.00
685.180	Membership Dues and Fees	350.00	.00	.00	.00	350.00	0	220.00
685.184	Continuing Education	600.00	.00	.00	.00	600.00	0	.00
685.186	Training	900.00	.00	.00	.00	900.00	0	.00
686.187	Professional Services	10,000.00	1,306.47	.00	1,306.47	8,693.53	13	8,079.57
686.189	Employee Medical	100.00	.00	.00	.00	100.00	0	.00
686.1895	Employee wellness services	500.00	.00	.00	.00	500.00	0	.00
Other Services & Charges Totals		\$15,235.00	\$1,327.69	\$0.00	\$1,327.69	\$13,907.31	9%	\$8,432.65
Department 42 - Engineering Services Totals		\$185,760.00	\$10,825.69	\$0.00	\$19,344.23	\$166,415.77	10%	\$70,513.12
EXPENSE TOTALS		\$2,509,440.00	\$135,689.44	\$53,914.15	\$321,960.79	\$2,133,565.06	15%	\$1,350,306.71
Fund 0031 - Water Utility Fund Totals								
REVENUE TOTALS		2,509,440.00	179,555.96	.00	340,494.53	2,168,945.47	14	1,878,627.21
EXPENSE TOTALS		2,509,440.00	135,689.44	53,914.15	321,960.79	2,133,565.06	15	1,350,306.71
Fund 0031 - Water Utility Fund Totals		\$0.00	\$43,866.52	(\$53,914.15)	\$18,533.74	\$35,380.41		\$528,320.50
Fund 0032 - Wastewater Fund								
REVENUE								
Department 00 - Revenue								
Operating Revenues								
301.000	Sale Of Utilities	2,200,000.00	197,158.22	.00	371,279.32	1,828,720.68	17	2,047,073.57
301.002	New Turn Ons	3,500.00	335.00	.00	590.00	2,910.00	17	3,155.00
301.009	New Service Taps	10,000.00	.00	.00	.00	10,000.00	0	14,042.16
301.014	Fixed Charges - Andrews	120,000.00	10,119.80	.00	20,239.60	99,760.40	17	121,437.60
301.015	Fixed Charges - GCWSD	225,000.00	19,241.87	.00	38,483.74	186,516.26	17	230,902.44
301.016	Fixed Charges - COG	300,000.00	27,651.27	.00	55,302.54	244,697.46	18	331,815.24
301.017	Volume Charges - Andrews	280,000.00	20,408.25	.00	40,191.56	239,808.44	14	305,545.67
301.018	Volume Charges - GCWSD	350,000.00	34,101.17	.00	62,982.98	287,017.02	18	354,543.06
301.019	Volume Charges - COG	1,025,000.00	71,862.14	.00	151,873.74	873,126.26	15	1,259,428.64
301.026	Fixed- Elim Georgetown	(300,000.00)	(27,651.27)	.00	(55,302.54)	(244,697.46)	18	(331,815.24)
301.029	Volume-Elim-Georgetown	(1,025,000.00)	(71,862.14)	.00	(151,873.74)	(873,126.26)	15	(1,259,428.64)
302.001	Penalties	35,000.00	2,566.81	.00	5,204.54	29,795.46	15	34,038.49
303.006	Septic Tank Dumping	60,000.00	760.00	.00	1,345.00	58,655.00	2	14,350.00
Operating Revenues Totals		\$3,283,500.00	\$284,691.12	\$0.00	\$540,316.74	\$2,743,183.26	16%	\$3,125,087.99



Budget Performance Report

Fiscal Year to Date 08/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Impact Fees							
324.017	Wastewater Impact Fee	19,000.00	.00	.00	.00	19,000.00	0	18,600.00
	Impact Fees Totals	\$19,000.00	\$0.00	\$0.00	\$0.00	\$19,000.00	0%	\$18,600.00
	Investment Earnings							
306.001	Investment Earnings	3,000.00	.00	.00	.00	3,000.00	0	4,686.37
	Investment Earnings Totals	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0%	\$4,686.37
	Miscellaneous							
369.002	Miscellaneous Revenue	3,000.00	.00	.00	.00	3,000.00	0	5,929.40
	Miscellaneous Totals	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0%	\$5,929.40
	Operating Transfers In							
394.002	Transfer from fund balance	(194,596.00)	.00	.00	.00	(194,596.00)	0	.00
	Operating Transfers In Totals	(\$194,596.00)	\$0.00	\$0.00	\$0.00	(\$194,596.00)	0%	\$0.00
	Department 00 - Revenue Totals	\$3,113,904.00	\$284,691.12	\$0.00	\$540,316.74	\$2,573,587.26	17%	\$3,154,303.76
	REVENUE TOTALS	\$3,113,904.00	\$284,691.12	\$0.00	\$540,316.74	\$2,573,587.26	17%	\$3,154,303.76
	EXPENSE							
	Department 18 - Wastewater Collections							
	Personal Services							
400.101	Regular Pay	253,350.00	20,387.60	.00	42,586.33	210,763.67	17	239,230.12
401.103	Overtime	12,000.00	1,517.96	.00	2,364.02	9,635.98	20	19,115.63
401.105	On-call pay	.00	433.32	.00	866.64	(866.64)	+++	.00
405.114	FICA	19,100.00	1,548.94	.00	3,153.00	15,947.00	17	17,778.04
406.116	Retirement	29,300.00	2,436.96	.00	5,053.06	24,246.94	17	27,262.41
408.125	SCMIT Worker's Comp Ins.	6,500.00	.00	2,892.71	2,892.71	714.58	89	5,087.57
410.001	Health Claims Cost	70,600.00	4,859.68	.00	9,420.46	61,179.54	13	59,663.73
410.002	Health Claim Costs-Retire	90.00	.00	.00	.00	90.00	0	56.60
410.003	OPEB cost	3,000.00	.00	.00	.00	3,000.00	0	.00
	Personal Services Totals	\$393,940.00	\$31,184.46	\$2,892.71	\$66,336.22	\$324,711.07	18%	\$368,194.10
	Supplies							
500.101	Supplies and Materials	8,200.00	508.23	.00	570.03	7,629.97	7	6,886.92
500.102	Equipment	11,650.00	256.76	.00	256.76	11,393.24	2	9,450.52
501.101	Uniforms and Clothing	8,900.00	676.23	.00	1,175.40	7,724.60	13	6,908.62
512.108	Chemicals	4,700.00	.00	.00	.00	4,700.00	0	5,038.73
513.112	Asphalt/Concrete/Gravel	20,600.00	2,229.68	34,500.00	2,229.68	(16,129.68)	178	28,159.07
514.111	WW Collection Syst Supply	6,400.00	729.58	.00	1,297.82	5,102.18	20	7,874.91
515.121	Safety Supplies	900.00	.00	.00	.00	900.00	0	744.28



Budget Performance Report

Fiscal Year to Date 08/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
532.148	Small Hand Tools	510.00	.00	.00	.00	510.00	0	29.91
532.1481	Small Hand Tools - Maintenance	850.00	.00	.00	.00	850.00	0	1,128.71
Supplies Totals		\$62,710.00	\$4,400.48	\$34,500.00	\$5,529.69	\$22,680.31	64%	\$66,221.67
Other Services & Charges								
600.110	SCMIRF Property/Liab Ins	36,000.00	.00	.00	14,740.38	21,259.62	41	30,313.54
610.112	Postage	500.00	.00	.00	7.43	492.57	1	133.98
610.1110	Communications- Wireless	2,160.00	176.07	.00	176.07	1,983.93	8	2,188.09
620.114	Advertising	500.00	.00	.00	.00	500.00	0	124.46
640.124	Travel Expense	750.00	.00	.00	.00	750.00	0	4,490.82
650.127	Electricity	66,445.00	5,064.35	.00	9,477.88	56,967.12	14	69,499.42
650.133	Stormwater	628.00	58.05	.00	116.10	511.90	18	696.60
650.134	Security Lights	1,309.00	121.00	.00	242.00	1,067.00	18	1,452.00
650.1271	Electricity- Sales Tax	2,871.00	.00	.00	161.27	2,709.73	6	2,865.52
660.133	Repairs & Maint. Services	60,000.00	2,148.42	8,414.03	2,643.42	48,942.55	18	110,770.02
660.139	Fleet Services Materials	16,000.00	3,349.71	.00	4,189.42	11,810.58	26	14,651.92
660.145	Gasoline & Oil	20,000.00	.00	.00	.00	20,000.00	0	17,538.08
660.1391	Fleet Services Labor	24,000.00	1,058.75	.00	1,913.72	22,086.28	8	22,815.45
670.156	Equipment Rental/Lease	6,000.00	.00	.00	.00	6,000.00	0	9,822.77
685.180	Membership Dues and Fees	525.00	.00	.00	70.00	455.00	13	225.00
685.182	Other Operating Expenses	7,700.00	.00	.00	591.17	7,108.83	8	6,807.93
685.183	Depreciation	283,990.00	.00	.00	21,483.02	262,506.98	8	254,632.20
685.186	Training	1,400.00	.00	.00	.00	1,400.00	0	161.79
685.187	Special Projects	.00	.00	.00	.00	.00	+++	15,311.61
686.187	Professional Services	5,500.00	127.50	.00	127.50	5,372.50	2	.00
686.189	Employee Medical	480.00	.00	.00	.00	480.00	0	275.00
686.191	Contract Services/Studies	2,040.00	199.91	.00	384.85	1,655.15	19	1,869.82
686.195	Repair/Maint Svc Contract	6,300.00	408.38	.00	408.38	5,891.62	6	2,666.07
686.1895	Employee wellness services	2,700.00	239.25	.00	239.25	2,460.75	9	3,763.58
687.202	Utility Billing Services	6,000.00	156.60	.00	1,621.01	4,378.99	27	5,395.20
Other Services & Charges Totals		\$553,798.00	\$13,107.99	\$8,414.03	\$58,592.87	\$486,791.10	12%	\$578,470.87
Other Objects								
702.106	Interest- Bonds	7,361.00	.00	.00	627.10	6,733.90	9	7,059.99
702.110	Bond Principal	18,978.00	.00	.00	1,567.82	17,410.18	8	18,622.09
720.001	Provision for Bad Debts	7,500.00	.00	.00	.00	7,500.00	0	7,500.00
795.995	GF Cost Distribution	70,000.00	.00	.00	.00	70,000.00	0	69,414.96



Budget Performance Report

Fiscal Year to Date 08/31/16

19.I.3

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
7999.9999	Principal Reclassified	(18,978.00)	.00	.00	.00	(18,978.00)	0	.00
	Other Objects Totals	\$84,861.00	\$0.00	\$0.00	\$2,194.92	\$82,666.08	3%	\$102,597.04
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	70,000.00	.00	.00	8,591.48	61,408.52	12	77,111.22
	Inter-Dept. Allocations Totals	\$70,000.00	\$0.00	\$0.00	\$8,591.48	\$61,408.52	12%	\$77,111.22
	Capital Outlay							
900.906	SCDOT US 17/521 Improvements	.00	.00	(8,390.10)	.00	8,390.10	+++	727,048.86
900.911	Sewer Improvement Projects	.00	5,518.30	(8,478.30)	5,518.30	2,960.00	+++	184,693.22
900.915	CIP Projects - Current Year	305,000.00	.00	.00	.00	305,000.00	0	.00
900.3700	Wastewater Collection Sys	.00	1,316.53	(1,549.66)	1,316.53	233.13	+++	134,672.33
900.4300	Other Equipment	.00	.00	7,752.95	.00	(7,752.95)	+++	.00
9999.9999	Assets Reclassified	(305,000.00)	.00	.00	.00	(305,000.00)	0	(125,680.30)
	Capital Outlay Totals	\$0.00	\$6,834.83	(\$10,665.11)	\$6,834.83	\$3,830.28	+++	\$920,734.11
	Department 18 - Wastewater Collections Totals	\$1,165,309.00	\$55,527.76	\$35,141.63	\$148,080.01	\$982,087.36	16%	\$2,113,329.01
	Department 34 - Regional Wastewater Plant							
	Personal Services							
400.101	Regular Pay	222,900.00	25,244.71	.00	48,268.60	174,631.40	22	237,194.11
401.103	Overtime	10,000.00	1,475.93	.00	1,563.07	8,436.93	16	9,195.09
401.105	On-call pay	.00	533.32	.00	1,066.64	(1,066.64)	+++	.00
405.114	FICA	16,200.00	1,887.62	.00	3,523.23	12,676.77	22	17,210.16
406.116	Retirement	24,900.00	2,988.62	.00	5,743.83	19,156.17	23	26,380.22
408.125	SCMIT Worker's Comp Ins.	2,000.00	.00	626.58	626.58	746.84	63	1,478.03
410.001	Health Claims Cost	50,400.00	4,919.30	.00	9,539.67	40,860.33	19	46,686.00
	Personal Services Totals	\$326,400.00	\$37,049.50	\$626.58	\$70,331.62	\$255,441.80	22%	\$338,143.61
	Supplies							
500.101	Supplies and Materials	5,500.00	635.90	.00	635.90	4,864.10	12	7,979.33
500.102	Equipment	6,550.00	.00	5,155.40	.00	1,394.60	79	4,643.79
501.101	Uniforms and Clothing	4,250.00	756.00	.00	756.00	3,494.00	18	3,661.18
512.108	Chemicals	88,400.00	9,626.29	35,373.71	9,626.29	43,400.00	51	102,699.10
512.109	Laboratory Supplies	18,000.00	1,717.30	.00	2,207.32	15,792.68	12	19,059.05
515.121	Safety Supplies	1,200.00	.00	.00	.00	1,200.00	0	1,001.16
532.148	Small Hand Tools	510.00	.00	.00	.00	510.00	0	832.78
	Supplies Totals	\$124,410.00	\$12,735.49	\$40,529.11	\$13,225.51	\$70,655.38	43%	\$139,876.39
	Other Services & Charges							
515.129	Permit Fees Due To Others	8,100.00	4,867.37	.00	4,867.37	3,232.63	60	8,077.37

Attachment: Budget Performance Report - August 2016 (2149 : August 2016 Finance and IT Departments



Budget Performance Report

Fiscal Year to Date 08/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
600.110	SCMIRF Property/Liab Ins	15,000.00	.00	.00	6,189.81	8,810.19	41	11,922.96
610.111	Communications- Landline	2,520.00	368.52	.00	552.22	1,967.78	22	2,200.81
610.112	Postage	500.00	.00	.00	.00	500.00	0	102.82
610.1110	Communications- Wireless	900.00	67.69	.00	67.69	832.31	8	887.82
620.114	Advertising	500.00	.00	.00	.00	500.00	0	156.00
640.124	Travel Expense	1,950.00	.00	.00	.00	1,950.00	0	221.43
650.127	Electricity	291,970.00	25,548.56	.00	48,056.54	243,913.46	16	315,706.80
650.128	Water	1,432.00	69.17	.00	138.34	1,293.66	10	1,305.04
650.130	Sanitation	2,835.00	262.13	.00	524.26	2,310.74	18	3,145.56
650.133	Stormwater	824.00	76.21	.00	152.42	671.58	18	914.52
650.134	Security Lights	3,753.00	347.00	.00	694.00	3,059.00	18	4,164.00
650.1271	Electricity- Sales Tax	13,731.00	.00	.00	907.65	12,823.35	7	14,187.35
660.133	Repairs & Maint. Services	86,000.00	186.00	125,000.00	468.13	85,531.87	59	118,054.75
660.139	Fleet Services Materials	5,000.00	1,633.00	.00	1,990.45	3,009.55	40	4,181.32
660.145	Gasoline & Oil	4,600.00	.00	.00	.00	4,600.00	0	3,408.53
660.1391	Fleet Services Labor	3,200.00	357.50	.00	400.09	2,799.91	13	2,455.70
670.156	Equipment Rental/Lease	3,820.00	283.75	.00	443.80	3,376.20	12	3,062.69
685.180	Membership Dues and Fees	385.00	.00	.00	70.00	315.00	18	320.00
685.182	Other Operating Expenses	2,000.00	.00	.00	.00	2,000.00	0	1,548.00
685.186	Training	1,830.00	.00	.00	255.00	1,575.00	14	1,724.88
685.190	Landfill Fees	42,120.00	.00	.00	.00	42,120.00	0	27,986.11
686.186	Legal Services	1,000.00	.00	.00	.00	1,000.00	0	.00
686.187	Professional Services	62,810.00	558.54	14,635.00	558.54	47,616.46	24	61,515.88
686.189	Employee Medical	400.00	.00	.00	.00	400.00	0	170.00
686.195	Repair/Maint Svc Contract	4,740.00	408.26	.00	944.06	3,795.94	20	4,107.51
686.1895	Employee wellness services	820.00	51.82	.00	51.82	768.18	6	985.30
	Other Services & Charges Totals	\$562,740.00	\$35,085.52	\$139,635.00	\$67,332.19	\$480,772.81	30%	\$592,513.15
	Other Objects							
702.106	Interest- Bonds	231,240.00	.00	.00	37,439.34	193,800.66	16	178,058.48
702.110	Bond Principal	544,746.00	.00	.00	.00	544,746.00	0	513,304.56
703.109	Agents Fee	4,500.00	.00	.00	.00	4,500.00	0	5,843.75
795.995	GF Cost Distribution	46,500.00	.00	.00	.00	46,500.00	0	46,393.44
7999.9999	Principal Reclassified	(544,746.00)	.00	.00	.00	(544,746.00)	0	(513,304.56)
	Other Objects Totals	\$282,240.00	\$0.00	\$0.00	\$37,439.34	\$244,800.66	13%	\$230,295.67
	Inter-Dept. Allocations							



Budget Performance Report

Fiscal Year to Date 08/31/16

19.I.3

Attachment: Budget Performance Report - August 2016 (2149 : August 2016 Finance and IT Departments

		Adopted	Current Month	YTD	YTD	Budget - YTD	% used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
795.999	Allocation G&A Services	107,590.00	.00	.00	8,591.48	98,998.52	8	77,111.22
	Inter-Dept. Allocations Totals	\$107,590.00	\$0.00	\$0.00	\$8,591.48	\$98,998.52	8%	\$77,111.22
	Capital Outlay							
900.909	Headworks Modifications - Phase I	.00	.00	.00	.00	.00	+++	731,596.09
900.910	SBR Reactor #3 Modifications	845,000.00	3,327.29	(3,327.29)	3,327.29	845,000.00	0	543,644.59
900.915	CIP Projects - Current Year	350,000.00	.00	.00	.00	350,000.00	0	.00
9999.9999	Assets Reclassified	(1,195,000.00)	.00	.00	.00	(1,195,000.00)	0	5,669.20
	Capital Outlay Totals	\$0.00	\$3,327.29	(\$3,327.29)	\$3,327.29	\$0.00	+++	\$1,280,909.88
	Sub Department 17 - Wastewater Treatment							
	Personal Services							
410.003	OPEB cost	2,000.00	.00	.00	.00	2,000.00	0	.00
	Personal Services Totals	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%	\$0.00
	Other Services & Charges							
685.183	Depreciation	543,215.00	.00	.00	44,318.74	498,896.26	8	533,700.65
	Other Services & Charges Totals	\$543,215.00	\$0.00	\$0.00	\$44,318.74	\$498,896.26	8%	\$533,700.65
	Sub Department 17 - Wastewater Treatment Totals	\$545,215.00	\$0.00	\$0.00	\$44,318.74	\$500,896.26	8%	\$533,700.65
	Department 34 - Regional Wastewater Plant Totals	\$1,948,595.00	\$88,197.80	\$177,463.40	\$244,566.17	\$1,651,565.43	20%	\$3,192,550.57
	EXPENSE TOTALS	\$3,113,904.00	\$143,725.56	\$212,605.03	\$392,646.18	\$2,633,652.79	19%	\$5,305,879.58
	Fund 0032 - Wastewater Fund Totals							
	REVENUE TOTALS	3,113,904.00	284,691.12	.00	540,316.74	2,573,587.26	17	3,154,303.76
	EXPENSE TOTALS	3,113,904.00	143,725.56	212,605.03	392,646.18	2,633,652.79	19	5,305,879.58
	Fund 0032 - Wastewater Fund Totals	\$0.00	\$140,965.56	(\$212,605.03)	\$147,670.56	(\$60,065.53)		(\$2,151,575.82)
	Fund 0033 - Stormwater Utility Fund							
	REVENUE							
	Department 00 - Revenue							
	Operating Revenues							
301.000	Sale Of Utilities	500,000.00	41,042.78	.00	81,979.16	418,020.84	16	491,331.04
302.001	Penalties	6,000.00	491.29	.00	1,035.94	4,964.06	17	6,613.56
	Operating Revenues Totals	\$506,000.00	\$41,534.07	\$0.00	\$83,015.10	\$422,984.90	16%	\$497,944.60
	Investment Earnings							
361.001	Investment Earnings	3,500.00	.00	.00	.00	3,500.00	0	8,477.93
	Investment Earnings Totals	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	0%	\$8,477.93
	Miscellaneous							
369.002	Miscellaneous Revenue	.00	.00	.00	.00	.00	+++	.07



Budget Performance Report

Fiscal Year to Date 08/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Miscellaneous Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.07
	Capital Contributions							
371.002	Capital Contrib-Grants	.00	.00	.00	.00	.00	+++	10,000.00
	Capital Contributions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$10,000.00
	Operating Transfers In							
394.002	Transfer from fund balance	402,311.00	.00	.00	.00	402,311.00	0	.00
	Operating Transfers In Totals	\$402,311.00	\$0.00	\$0.00	\$0.00	\$402,311.00	0%	\$0.00
	Department 00 - Revenue Totals	\$911,811.00	\$41,534.07	\$0.00	\$83,015.10	\$828,795.90	9%	\$516,422.60
	REVENUE TOTALS	\$911,811.00	\$41,534.07	\$0.00	\$83,015.10	\$828,795.90	9%	\$516,422.60
	EXPENSE							
	Department 40 - Storm Water Utility Exp.							
	Personal Services							
400.101	Regular Pay	197,400.00	18,158.03	.00	37,157.18	160,242.82	19	189,217.08
401.103	Overtime	6,000.00	680.08	.00	626.29	5,373.71	10	12,802.92
401.105	On-call pay	.00	100.00	.00	200.00	(200.00)	+++	.00
405.114	FICA	14,600.00	1,323.94	.00	2,630.56	11,969.44	18	13,872.70
406.116	Retirement	22,500.00	2,166.11	.00	4,394.13	18,105.87	20	21,451.35
408.125	SCMIT Worker's Comp Ins.	7,000.00	.00	1,978.95	1,978.95	3,042.10	57	5,011.73
410.001	Health Claims Cost	50,000.00	4,045.00	.00	7,714.40	42,285.60	15	44,925.99
410.002	Health Claim Costs-Retire	13,250.00	1,428.56	.00	2,857.12	10,392.88	22	12,918.92
410.003	OPEB cost	4,000.00	.00	.00	.00	4,000.00	0	.00
	Personal Services Totals	\$314,750.00	\$27,901.72	\$1,978.95	\$57,558.63	\$255,212.42	19%	\$300,200.69
	Supplies							
500.101	Supplies and Materials	2,660.00	93.31	.00	93.31	2,566.69	4	2,021.73
500.102	Equipment	5,600.00	.00	.00	.00	5,600.00	0	513.51
501.101	Uniforms and Clothing	4,750.00	519.00	.00	546.55	4,203.45	12	4,485.88
513.112	Asphalt/Concrete/Gravel	5,460.00	.00	.00	.00	5,460.00	0	3,015.94
514.112	SW Collection Syst Supply	5,500.00	178.27	.00	178.27	5,321.73	3	6,965.04
515.121	Safety Supplies	600.00	.00	.00	.00	600.00	0	258.94
532.148	Small Hand Tools	230.00	28.91	.00	28.91	201.09	13	.00
	Supplies Totals	\$24,800.00	\$819.49	\$0.00	\$847.04	\$23,952.96	3%	\$17,261.04
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	6,000.00	.00	.00	2,389.55	3,610.45	40	4,602.81
610.111	Communications- Landline	1,200.00	193.40	.00	289.03	910.97	24	1,138.19
610.112	Postage	100.00	.00	.00	2.56	97.44	3	29.00



Budget Performance Report

Fiscal Year to Date 08/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
610.1110	Communications- Wireless	660.00	53.28	.00	53.28	606.72	8	547.06
620.114	Advertising	250.00	.00	.00	.00	250.00	0	2.57
640.124	Travel Expense	390.00	.00	.00	.00	390.00	0	339.80
650.127	Electricity	1,587.00	113.82	.00	272.20	1,314.80	17	1,907.97
650.128	Water	319.00	29.18	.00	58.36	260.64	18	365.16
650.129	Wastewater	170.00	15.68	.00	31.36	138.64	18	188.16
650.134	Security Lights	865.00	80.00	.00	160.00	705.00	18	960.00
650.1271	Electricity- Sales Tax	30.00	.00	.00	1.08	28.92	4	25.24
660.133	Repairs & Maint. Services	14,750.00	.00	.00	.00	14,750.00	0	17,413.60
660.139	Fleet Services Materials	11,000.00	1,836.62	.00	3,144.61	7,855.39	29	11,004.34
660.145	Gasoline & Oil	10,000.00	.00	.00	.00	10,000.00	0	8,192.12
660.1391	Fleet Services Labor	25,000.00	728.75	.00	1,653.82	23,346.18	7	23,960.51
670.156	Equipment Rental/Lease	280.00	.00	.00	.00	280.00	0	.00
685.180	Membership Dues and Fees	190.00	.00	.00	.00	190.00	0	25.00
685.182	Other Operating Expenses	2,400.00	.00	.00	197.06	2,202.94	8	2,383.38
685.183	Depreciation	411,050.00	.00	.00	33,577.20	377,472.80	8	396,896.42
685.186	Training	150.00	.00	.00	.00	150.00	0	51.00
686.187	Professional Services	2,500.00	.00	.00	.00	2,500.00	0	2,312.39
686.189	Employee Medical	300.00	.00	.00	.00	300.00	0	559.00
686.195	Repair/Maint Svc Contract	3,370.00	1,210.77	.00	1,210.77	2,159.23	36	2,456.31
686.1895	Employee wellness services	2,100.00	163.67	.00	163.67	1,936.33	8	2,553.98
687.202	Utility Billing Services	2,200.00	53.99	.00	558.95	1,641.05	25	1,860.44
687.203	Contract Services	2,000.00	.00	.00	.00	2,000.00	0	1,824.00
	Other Services & Charges Totals	\$498,861.00	\$4,479.16	\$0.00	\$43,763.50	\$455,097.50	9%	\$481,598.45
	Other Objects							
720.001	Provision for Bad Debts	1,400.00	.00	.00	.00	1,400.00	0	1,399.56
795.995	GF Cost Distribution	42,000.00	.00	.00	.00	42,000.00	0	41,360.52
	Other Objects Totals	\$43,400.00	\$0.00	\$0.00	\$0.00	\$43,400.00	0%	\$42,760.08
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	30,000.00	.00	.00	3,436.58	26,563.42	11	30,844.41
	Inter-Dept. Allocations Totals	\$30,000.00	\$0.00	\$0.00	\$3,436.58	\$26,563.42	11%	\$30,844.41
	Capital Outlay							
900.912	Oakley Street Improvements	.00	.00	.00	.00	.00	+++	13,122.51
900.915	CIP Projects - Current Year	1,752,300.00	.00	.00	.00	1,752,300.00	0	.00
900.1000	Infrastructure Improvemts	.00	1,316.53	(1,549.66)	1,316.53	233.13	+++	68,585.82



Budget Performance Report

Fiscal Year to Date 08/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
900.4100	Vehicles	.00	.00	.00	.00	.00	+++	21,847.00
900.4200	Heavy Equipment	.00	.00	99,894.49	85,000.00	(184,894.49)	+++	.00
900.4300	Other Equipment	.00	.00	.00	.00	.00	+++	23,448.41
950.962	Drainage Improvements	.00	.00	.00	.00	.00	+++	27,187.50
9999.9999	Assets Reclassified	(1,752,300.00)	.00	.00	(85,000.00)	(1,667,300.00)	5	(58,417.92)
Capital Outlay Totals		\$0.00	\$1,316.53	\$98,344.83	\$1,316.53	(\$99,661.36)	+++	\$95,773.32
Department 40 - Storm Water Utility Exp. Totals		\$911,811.00	\$34,516.90	\$100,323.78	\$106,922.28	\$704,564.94	23%	\$968,437.99
EXPENSE TOTALS		\$911,811.00	\$34,516.90	\$100,323.78	\$106,922.28	\$704,564.94	23%	\$968,437.99
Fund 0033 - Stormwater Utility Fund Totals								
REVENUE TOTALS		911,811.00	41,534.07	.00	83,015.10	828,795.90	9	516,422.60
EXPENSE TOTALS		911,811.00	34,516.90	100,323.78	106,922.28	704,564.94	23	968,437.99
Fund 0033 - Stormwater Utility Fund Totals		\$0.00	\$7,017.17	(\$100,323.78)	(\$23,907.18)	\$124,230.96		(\$452,015.39)
Fund 0035 - Waste Management Fund								
REVENUE								
Department 00 - Revenue								
Charges for Services								
344.001	Refuse Col Chge-Resident	780,000.00	64,942.00	.00	128,706.00	651,294.00	17	759,010.63
344.002	Refuse Col Chge-Comm	125,000.00	11,030.27	.00	22,116.54	102,883.46	18	128,590.53
344.003	Sanitation Fee Penalties	15,000.00	1,442.81	.00	2,797.46	12,202.54	19	15,897.93
Charges for Services Totals		\$920,000.00	\$77,415.08	\$0.00	\$153,620.00	\$766,380.00	17%	\$903,499.09
Miscellaneous								
369.002	Miscellaneous Revenue	200.00	.00	.00	.00	200.00	0	189.00
Miscellaneous Totals		\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0%	\$189.00
Operating Transfers In								
394.002	Transfer from fund balance	(47,291.00)	.00	.00	.00	(47,291.00)	0	.00
Operating Transfers In Totals		(\$47,291.00)	\$0.00	\$0.00	\$0.00	(\$47,291.00)	0%	\$0.00
Department 00 - Revenue Totals		\$872,909.00	\$77,415.08	\$0.00	\$153,620.00	\$719,289.00	18%	\$903,688.09
REVENUE TOTALS		\$872,909.00	\$77,415.08	\$0.00	\$153,620.00	\$719,289.00	18%	\$903,688.09
EXPENSE								
Department 31 - Residential Sanitation								
Personal Services								
400.101	Regular Pay	202,000.00	16,109.62	.00	29,456.62	172,543.38	15	200,757.63
401.103	Overtime	20,460.00	1,318.97	.00	2,243.80	18,216.20	11	18,860.63
401.109	Seasonal City employee labor	58,000.00	.00	.00	.00	58,000.00	0	.00



Budget Performance Report

Fiscal Year to Date 08/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
405.114	FICA	15,560.00	1,213.54	.00	2,178.00	13,382.00	14	15,299.74
406.116	Retirement	23,760.00	1,978.98	.00	3,676.65	20,083.35	15	23,401.03
408.125	SCMIT Worker's Comp Ins.	15,000.00	.00	6,884.19	4,986.53	3,129.28	79	17,878.08
410.001	Health Claims Cost	46,200.00	3,345.08	.00	6,690.16	39,509.84	14	41,752.12
410.002	Health Claim Costs-Retire	14,300.00	1,055.44	.00	2,110.88	12,189.12	15	8,238.48
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	.00
Personal Services Totals		\$400,280.00	\$25,021.63	\$6,884.19	\$51,342.64	\$342,053.17	15%	\$326,187.71
Supplies								
500.101	Supplies and Materials	1,500.00	372.50	.00	372.50	1,127.50	25	3,823.18
501.101	Uniforms and Clothing	19,000.00	2,761.87	.00	2,868.51	16,131.49	15	26,924.95
515.121	Safety Supplies	2,000.00	510.95	.00	510.95	1,489.05	26	1,601.85
Supplies Totals		\$22,500.00	\$3,645.32	\$0.00	\$3,751.96	\$18,748.04	17%	\$32,349.98
Other Services & Charges								
600.110	SCMIRF Property/Liab Ins	26,000.00	.00	.00	11,515.92	14,484.08	44	22,182.24
610.111	Communications- Landline	300.00	23.48	.00	35.35	264.65	12	140.05
610.112	Postage	150.00	.00	.00	5.19	144.81	3	39.01
610.1110	Communications- Wireless	500.00	.00	.00	.00	500.00	0	.00
620.114	Advertising	2,100.00	.00	.00	.00	2,100.00	0	1,362.09
650.127	Electricity	881.00	112.35	.00	227.36	653.64	26	1,026.28
650.128	Water	364.00	33.22	.00	66.44	297.56	18	401.96
650.129	Wastewater	563.00	51.40	.00	102.79	460.21	18	621.60
650.130	Sanitation	399.00	36.92	.00	73.84	325.16	19	443.04
650.133	Stormwater	326.00	30.15	.00	60.30	265.70	18	361.80
650.134	Security Lights	475.00	43.89	.00	87.78	387.22	18	526.68
650.1271	Electricity- Sales Tax	3.00	.00	.00	.91	2.09	30	4.21
660.133	Repairs & Maint. Services	4,000.00	.00	.00	.00	4,000.00	0	2,246.67
660.136	Container Repairs	5,000.00	.00	.00	.00	5,000.00	0	5,202.65
660.139	Fleet Services Materials	50,000.00	2,501.58	.00	3,137.73	46,862.27	6	66,644.96
660.145	Gasoline & Oil	32,000.00	.00	.00	.00	32,000.00	0	34,733.25
660.1362	Roll-Out Purchases	20,000.00	.00	6,666.10	5,687.74	7,646.16	62	29,328.93
660.1391	Fleet Services Labor	64,500.00	1,402.50	.00	3,975.69	60,524.31	6	75,766.75
660.1392	Fleet Svcs- Outside Vends	2,000.00	41.25	.00	82.50	1,917.50	4	2,158.75
685.182	Other Operating Expenses	2,500.00	.00	.00	236.47	2,263.53	9	3,044.39
685.183	Depreciation	69,020.00	.00	.00	5,803.62	63,216.38	8	56,265.31
685.190	Landfill Fees	26,000.00	.00	.00	.00	26,000.00	0	22,775.80



Budget Performance Report

Fiscal Year to Date 08/31/16

19.I.3

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
686.189	Employee Medical	1,800.00	.00	.00	.00	1,800.00	0	480.00
686.195	Repair/Maint Svc Contract	2,800.00	385.00	.00	385.00	2,415.00	14	4,035.00
686.1895	Employee wellness services	3,000.00	412.42	.00	412.42	2,587.58	14	5,924.35
687.202	Utility Billing Services	4,000.00	109.31	.00	1,131.50	2,868.50	28	3,765.83
687.203	Contract Services	5,000.00	10,260.91	20,109.95	10,260.91	(25,370.86)	607	1,512.00
Other Services & Charges Totals		\$323,681.00	\$15,444.38	\$26,776.05	\$43,289.46	\$253,615.49	22%	\$340,993.60
Other Objects								
720.001	Provision for Bad Debts	1,500.00	.00	.00	.00	1,500.00	0	1,500.00
730.120	Recycling Labor	37,000.00	.00	.00	.00	37,000.00	0	33,760.52
730.122	Recycling Operating	12,000.00	865.55	.00	872.59	11,127.41	7	9,050.56
795.001	IT Internal Allocations	7,000.00	.00	.00	514.67	6,485.33	7	6,205.52
795.995	GF Cost Distribution	77,200.00	.00	.00	.00	77,200.00	0	77,175.96
7999.9999	Principal Reclassified	(48,252.00)	.00	.00	.00	(48,252.00)	0	.00
Other Objects Totals		\$86,448.00	\$865.55	\$0.00	\$1,387.26	\$85,060.74	2%	\$127,692.56
Capital Outlay								
900.4100	Vehicles	40,000.00	.00	.00	.00	40,000.00	0	.00
900.4200	Heavy Equipment	140,000.00	.00	140,439.00	.00	(439.00)	100	321,077.00
900.4300	Other Equipment	38,500.00	.00	.00	.00	38,500.00	0	.00
9999.9999	Assets Reclassified	(178,500.00)	.00	.00	.00	(178,500.00)	0	(321,077.00)
Capital Outlay Totals		\$40,000.00	\$0.00	\$140,439.00	\$0.00	(\$100,439.00)	351%	\$0.00
Department 31 - Residential Sanitation Totals		\$872,909.00	\$44,976.88	\$174,099.24	\$99,771.32	\$599,038.44	31%	\$827,223.85
EXPENSE TOTALS		\$872,909.00	\$44,976.88	\$174,099.24	\$99,771.32	\$599,038.44	31%	\$827,223.85
Fund 0035 - Waste Management Fund Totals								
REVENUE TOTALS		872,909.00	77,415.08	.00	153,620.00	719,289.00	18	903,688.09
EXPENSE TOTALS		872,909.00	44,976.88	174,099.24	99,771.32	599,038.44	31	827,223.85
Fund 0035 - Waste Management Fund Totals		\$0.00	\$32,438.20	(\$174,099.24)	\$53,848.68	\$120,250.56		\$76,464.24
Fund 0086 - Seized and Forfeited								
REVENUE								
Department 00 - Revenue								
Fines and Forfeitures								
367.000	Drug Enforcement Revenue	2,000.00	.00	.00	.00	2,000.00	0	35,241.11
Fines and Forfeitures Totals		\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%	\$35,241.11
Operating Transfers In								
394.002	Transfer from fund balance	31,000.00	.00	.00	.00	31,000.00	0	.00



Budget Performance Report

Fiscal Year to Date 08/31/16

19.I.3

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Operating Transfers In Totals	\$31,000.00	\$0.00	\$0.00	\$0.00	\$31,000.00	0%	\$0.00
	Department 00 - Revenue Totals	\$33,000.00	\$0.00	\$0.00	\$0.00	\$33,000.00	0%	\$35,241.11
	REVENUE TOTALS	\$33,000.00	\$0.00	\$0.00	\$0.00	\$33,000.00	0%	\$35,241.11
	EXPENSE							
	Department 05 - Police							
	Supplies							
500.101	Supplies and Materials	250.00	.00	.00	.00	250.00	0	.00
501.101	Uniforms and Clothing	800.00	6.44	.00	6.44	793.56	1	315.08
	Supplies Totals	\$1,050.00	\$6.44	\$0.00	\$6.44	\$1,043.56	1%	\$315.08
	Other Services & Charges							
610.1110	Communications- Wireless	500.00	.00	.00	.00	500.00	0	.00
640.124	Travel Expense	1,000.00	(32.34)	.00	380.34	619.66	38	918.32
660.133	Repairs & Maint. Services	5,000.00	.00	.00	.00	5,000.00	0	108.08
660.134	Radio Repairs	2,000.00	.00	.00	.00	2,000.00	0	.00
660.145	Gasoline & Oil	200.00	63.97	.00	63.97	136.03	32	118.71
685.180	Membership Dues and Fees	1,250.00	.00	.00	.00	1,250.00	0	951.00
685.182	Other Operating Expenses	6,000.00	.00	.00	.00	6,000.00	0	.00
685.186	Training	1,000.00	.00	.00	.00	1,000.00	0	.00
685.191	Canine Unit Operations	5,000.00	321.00	2,620.00	321.00	2,059.00	59	8,483.15
686.194	Other Prof/Tech Services	10,000.00	1,000.00	.00	1,000.00	9,000.00	10	4,000.00
	Other Services & Charges Totals	\$31,950.00	\$1,352.63	\$2,620.00	\$1,765.31	\$27,564.69	14%	\$14,579.26
	Department 05 - Police Totals	\$33,000.00	\$1,359.07	\$2,620.00	\$1,771.75	\$28,608.25	13%	\$14,894.34
	EXPENSE TOTALS	\$33,000.00	\$1,359.07	\$2,620.00	\$1,771.75	\$28,608.25	13%	\$14,894.34
	Fund 0086 - Seized and Forfeited Totals							
	REVENUE TOTALS	33,000.00	.00	.00	.00	33,000.00	0	35,241.11
	EXPENSE TOTALS	33,000.00	1,359.07	2,620.00	1,771.75	28,608.25	13	14,894.34
	Fund 0086 - Seized and Forfeited Totals	\$0.00	(\$1,359.07)	(\$2,620.00)	(\$1,771.75)	\$4,391.75		\$20,346.77
	Grand Totals							
	REVENUE TOTALS	29,905,516.00	1,922,994.20	.00	3,643,612.07	26,261,903.93	12	31,751,150.34
	EXPENSE TOTALS	30,604,581.00	1,315,576.16	(190,970.44)	3,840,665.98	27,079,885.46	12	32,159,059.77
	Grand Totals	(\$699,065.00)	\$607,418.04	\$190,970.44	(\$197,053.91)	(\$817,981.53)		(\$407,909.43)

Attachment: Budget Performance Report - August 2016 (2149 : August 2016 Finance and IT Departments