



**REGULAR MEETING OF CITY COUNCIL
SEPTEMBER 15, 2016 – 5:30 PM
MUNICIPAL COURT COURTROOM
GEORGETOWN, SOUTH CAROLINA**

1. CALL TO ORDER

Notice of this meeting has been made in accordance with the 1976 Code of Laws of South Carolina Freedom of Information Act.

MEMBERS PRESENT

Mayor Jack M. Scoville, Jr.
Mayor Pro Tempore Brendon M. Barber, Sr.
Council Member Sheldon A. Butts
Council Member Carol R. Jayroe
Council Member Al Joseph
Council Member Edward S. Kimbrough, Jr.
Council Member Clarence C. Smalls

ALSO PRESENT

Mr. Paul A. Gardner, City Administrator
Mrs. Elise Crosby, City Attorney
Ms. Ann U. Mercer, City Clerk
Miss Suzanne Abed-El-Latif, HR Manager
Mr. Orlando Arteaga, Engineer
Mrs. Debra Bivens, Director of Finance
Mr. Tim Chatman, Streets and Sanitation Manager
Mr. Will Cook, Water Utilities Director
Chief Charlie Cribb, Georgetown Fire Department
Mr. Alan Loveless, Director of Electric Utilities
Mr. Rick Martin, Building Official/Zoning Administrator
Mr. Tee Miller, Assistant to the City Administrator for Economic Development
Chief Kelvin Waites, Georgetown Police Department

ABSENT

Mr. Glen Dixon, Fleet Superintendent

MEDIA

Georgetown Times - Ms. Eileen Keithly

2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES

Mayor Jack M. Scoville, Jr. called the Regular Meeting of City Council to order at 5:30 PM and requested all cell phones or electronic devices be turned off or placed on mute so as to not interrupt the meeting.

3. INVOCATION & PLEDGE OF ALLEGIANCE

Mayor Pro Tempore Brendon Barber rendered the invocation. Mayor Scoville recognized the 2016 Georgetown High School Homecoming Court who led the Pledge of Allegiance. The homecoming parade will begin at 4:00 PM on Front Street tomorrow and the Georgetown Bulldogs will play St. James tomorrow night.

4. PUBLIC COMMENTS

There were no public comments.

5. INTRODUCTION OF NEW EMPLOYEES

Mr. Alan Loveless introduced two new line technicians, Mr. Landon Hysner and Mr. Benjamin Polando. Mrs. Debra Bivens introduce Ms. Doris Simmons the new Customer Service Representative. Ms. Simmons has been working for the City through the Goodwill Program for six months. Mr. Tim Chatman introduced Mr. Kevin Wainwright a new sanitation worker. Mr. Wainwright has been working for the City as a temporary employee since April.

6. EMPLOYEE RECOGNITION

Mr. Will Cook recognized three employees from the Wastewater Plant. Johnnie Locklair, James Cribb and Pat Matthews went above and beyond the call of duty when they assisted a resident who had fallen out of his wheelchair. They helped him into his house and got him settled on the couch. Mr. Locklair contacted the Fire Department and asked them to check on the resident. On behalf of City Council, the Administrator and the Department Mr. Cook presented each employee with a \$100 gift card.

Mrs. Debra Bivens recognized Nick Ard, the City's IT Technician. Since August 11th City Hall employees have relocated twice. During these moves Nick was paramount in making sure we could use our computer system and IT infrastructure. Mrs. Bivens thanked him for his outstanding customer service and presented him a \$100 gift card.

Mayor Scoville thanked everyone for their hard work in order to keep things running smoothly.

7. HOUSING AND COMMUNITY DEVELOPMENT

A. Motion to approve first reading of an ordinance to amend the 2016 revision of the Land Use Element of the Comprehensive Plan for the City of Georgetown.

Council Member Butts moved, seconded by Council Member Kimbrough. Mr. Rick Martin stated according to state requirements, the Comprehensive Plan must be updated every five years. The Comp Plan is comprised of nine (9) elements, Land Use is the first and most important element. City staff, the Planning Commission and Waccamaw Regional have been working together to review and edit the Land Use Element. The proposed revisions are included in the agenda. The West End Redevelopment Plan has been incorporated in the Comp Plan as well as the possible

creation of a 'Mixed Use' zoning district for the steel mill site. Discussions followed.

Mayor Scoville called for the question.

RESULT:	FIRST READING [UNANIMOUS]	Next: 10/20/2016 5:30 PM
MOVER:	Sheldon A. Butts, Council Member	
SECONDER:	Edward S Kimbrough, Council Member	
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls	

B. Motion to approve first reading of an ordinance to amend Article XVI, Board of Architectural Review, of the City of Georgetown Zoning Ordinance.

Mayor Pro Tempore Barber moved, seconded by Council Member Butts. Mr. Martin stated this amendment will extend the powers of the Architectural Review Board outside the scope of the Historic District in order to review applications for the Historic Rehabilitation Tax Incentive Assessment and enforce the upcoming proposed Bailey Bill ordinance.

Mayor Scoville called for the question.

RESULT:	FIRST READING [UNANIMOUS]	Next: 10/20/2016 5:30 PM
MOVER:	Brendon M. Barber Sr., Mayor Pro Tempore	
SECONDER:	Sheldon A. Butts, Council Member	
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls	

8. FINANCE

A. Motion to Approve 'Opinion of Probable Cost' for the Design and Build of Fire Station #2 not to exceed \$2,000,000.

Council Member Smalls moved, seconded by Council Member Butts. Mrs. Bivens stated the cost of the Fire Station will be approximately \$1.8 million with a 10% contingency for a total of a maximum amount not the exceed \$2 million. There was a millage increase this year to pay for the debt service payments which will be approximately \$130,000 annually. The City's borrowing capacity is currently \$3.2 million. If Council wants to exceed that amount there are a couple of options; one, being a referendum. The citizens would have to vote to increase the debt millage to finance any other projects, etc.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Sheldon A. Butts, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

B. Motion to Approve Resolution for Incurrence of Indebtedness for Design/Build of Fire Station #2 From United States Department of Agriculture in an amount not to exceed \$2,000,000.

Council Member Kimbrough moved, seconded by Mayor Pro Tempore Barber. There were no comments.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Edward S Kimbrough, Council Member
SECONDER:	Brendon M. Barber Sr., Mayor Pro Tempore
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

Mayor Scoville stated the workshops help to reduce lengthy discussions at regular meetings.

9. POLICE

A. Motion to Approve Purchase and Payment for One 2016 Ford 150 4x4 Crew Cab and Three 2016 Ford Police Interceptor SUVs from Vic Bailey Ford on State Contract in the amount of \$116,309.00.

Council Member Smalls moved, seconded by Mayor Pro Tempore Barber. Chief Kelvin Waites stated these vehicles are included in the budget; they are replacing four vehicles recommended by fleet services.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Brendon M. Barber Sr., Mayor Pro Tempore
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

B. Motion to Approve Purchase and Payment to Myrtle Beach Communications for Equipment to Outfit Four New Vehicles in the Amount of \$38,011.64.

Mayor Pro Tempore Barber moved, seconded by Council Member Joseph. There were no comments.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Brendon M. Barber Sr., Mayor Pro Tempore
SECONDER:	Al Joseph, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

10. FIRE

A. Motion to Approve Bid and Payment on the Harborwalk Fire Protection Project.

Mr. Paul Gardner informed Mayor and Council this item has been removed and will be included on the next workshop.

B. Motion to Approve Resolution for Grant for Ladder/Pumper Fire Truck in the amount of \$500,000.00.

Council Member Joseph moved, seconded by Council Member Jayroe. Chief Charlie Cribb has applied for a \$500,000 Community Development Block Grant to offset the cost of the new \$800,000 fire truck. There is a \$50,000 match. Discussions followed.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

11. WATER UTILITIES

A. Motion to Approve Purchase and Payment to Christopher Trucks for a Freightliner Dump Truck in the Amount of \$103,472.00.

Council Member Jayroe moved, seconded by Mayor Pro Tempore Barber. Currently the department has two dump trucks, a 1992 and 1994. Mr. Will Cook said this is a budgeted item in the Capital Improvements Projects.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carol R. Jayroe, Council Member
SECONDER:	Brendon M. Barber Sr., Mayor Pro Tempore
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

Council Member Smalls complimented Mr. Cook on his employees' performance: they are #1. Mr. Cook agreed. At Mr. Gardner's request, Mr. Cook updated Council on the new belt press. Several employees have worked hard, putting in long hours and now the belt press runs better than ever.

12. ENGINEERING

A. Motion to approve design services agreement and make payment of \$22,350 to Walsh Krowka Architects (WKA) for landscape design of Ben Cooper Park Stage 3 including Bathhouse (restrooms) civil, architectural, mechanical, plumbing, and electrical design in accordance with conceptual plans.

Council Member Kimbrough moved, seconded by Council Member Butts. Mr. Orlando Arteaga said once approved, it should take about two months to complete the design package and advertise for bids in early 2017. Plans are to have the design and construction completed in this calendar year. Mayor Pro Tempore Barber wants to insure safety is paramount when designing the bathhouse/restrooms. Council Member Butts said he is saddened by the amount of trash in the Park and asked if the City could unite with Keep Georgetown Beautiful to establish a bridge

with the community to let them know the Park is theirs. We are going to make it beautiful, but they have got to keep it that way. Council Member Kimbrough asked if the neighborhood association could take responsibility in keeping the Park clean. Mr. Gardner suggested a community group could adopt the Park. Mr. Arteaga said a community garden is planned for the Park.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Edward S Kimbrough, Council Member
SECONDER:	Sheldon A. Butts, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

13. ELECTRIC UTILITIES

A. Motion to Approve Supplemental Agreement No. 5 to Extend the Contract Between the City and the Southeastern Power Administration (SEPA).

Council Member Joseph moved, seconded by Council Member Kimbrough. The Southeastern Power Administration is part of the Department of Energy. It was created to distribute energy produced at federal hydropower projects to utilities throughout the southeast. Mr. Alan Loveless stated the City has had a contract with SEPA since 1985. A twenty year extension was signed in 1996 and will expire the end of this year. This supplemental agreement presented will remove the expiration date and allow the contract to continue in effect until either party gives notice of termination. This represents low cost capacity for the City. Although all energy we purchase comes through Santee Cooper, a 5300 kW of our actual monthly demand is allotted from the SEPA hydropower projects. Their demand rate is \$6.62/kW; Santee Cooper's demand rate is currently \$15.04/kW. We are saving \$44,000 a month at current rates by getting this capacity from SEPA as opposed to Santee Cooper or another utility.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Edward S Kimbrough, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

B. Motion to Approve Diesel as Fuel for Peak Shaving Project.

Mayor Pro Tempore Barber moved, seconded by Mayor Scoville. Mayor Scoville stated this item was discussed at the recent workshop. It was apparent diesel would be cheaper and cleaner in the long run. Mr. Loveless said with the regulations imposed on diesel emissions and the extra exhaust treatment added to the project, the diesel emissions will be cleaner than natural gas.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Brendon M. Barber Sr., Mayor Pro Tempore
SECONDER:	Jack M. Scoville Jr., Mayor
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

14. ADMINISTRATION

A. Motion to approve contract and payment to Waccamaw Regional Council of Governments in the amount of \$12,500.00, plus hourly rate in excess of 135 hours, for zoning text amendments.

Council Member Smalls moved, seconded by Council Member Butts. Mr. Gardner stated the City has contracted with Waccamaw Council of Governments to draft a text amendment to the Zoning Ordinance to create Mixed Use zoning.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Sheldon A. Butts, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

B. Motion to approve change to General Leave Policy #28 to include section regarding beginning balances and pay out of Department Head new hires.

Mayor Pro Tempore Barber moved, seconded by Council Member Joseph. Council Member Butts asked Council to recognize the need to address this same matter as it relates to new employees hired to protect us and include this in the motion. Mr. Gardner said this is definitely an executive recruitment tool. Mayor Scoville said this would need to be discussed at a workshop; it is beyond the scope of the motion.

Mayor Scoville called for the question.

RESULT:	APPROVED [6 TO 1]
MOVER:	Brendon M. Barber Sr., Mayor Pro Tempore
SECONDER:	Al Joseph, Council Member
AYES:	Scoville Jr., Barber Sr., Jayroe, Joseph, Kimbrough, Smalls
NAYS:	Butts

15. CITY ADMINISTRATOR REPORT

Mr. Gardner reported: 1) changes are being made to the Bailey Bill ordinance before second reading. 2) There will be a Public Hearing prior to the October City Council meeting concerning an application fee for the Historic Rehabilitation Tax Assessment. The proposed fee is \$100 to mirror the County's ordinance. 3) With the holiday season approaching he asked Council to allow scheduling of a Special Meeting/Workshop on Thursday, December 1, 2016. There will be no workshops in November or December. 4) GS2 has located a rig that can enter City Hall and bore to

a depth of 60 feet. This is scheduled to take place the end of next week: four bore sites inside City Hall, eight around City Hall and five around Fire Station 1. 5) Mayor and Council should have received their ULI briefing book. Mr. Gardner thanked Tee Miller and Brian Tucker for their time, effort and hard work preparing the detailed document. A Meet and Greet will be held on Monday, September 19th at the Howard Auditorium from 4:00 PM - 5:00 PM followed by a town hall meeting from 5:00 PM - 6:30 PM. Retired Charleston Mayor Joe Riley will be a guest speaker to talk about the value of economic development. The online survey has received an incredible response. The ULI presentation will be held on Friday, September 23rd from 8:30 AM - 10:30 AM at the Winyah Auditorium. 6) Eight Days of Hope will be in Georgetown October 8th. Twelve properties in the City will be addressed. 7) This is week two of the Five Points construction project. 8) Customer Service Surveys are being sent to citizens, randomly. This will soon be included in the monthly reports.

16. MINUTES

Motion to approve minutes of City Council Special Meeting/Workshop dated July 28, 2016.

Mayor Pro Tempore Barber moved, seconded by Council Member Kimbrough.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Brendon M. Barber Sr., Mayor Pro Tempore
SECONDER:	Edward S Kimbrough, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

17. OLD BUSINESS

Council Member Butts noted a typographical error on the USDA Loan Resolution; should read new Maryville Fire Station, not Maryland.

18. NEW BUSINESS

None.

19. DEPARTMENT MONTHLY REPORTS

Mayor Scoville noted department monthly reports are included in the agenda.

- A. August 2016 Georgetown Police Department Report**
- B. August 2016 Fire Report**
- C. August 2016 Public Works Department Report**
- D. August 2016 Fleet Services Report**
- E. August 2016 Electric Utility Department Report**
- F. August 2016 Water Utilities Report**
- G. August 2016 Engineering Report**

H. August 2016 Housing and Community Development Report

I. August 2016 Finance and IT Departments Report

20. EXECUTIVE SESSION

Motion to enter Executive Session pursuant to Section 30-4-70 (a)(1) to discuss appointment to the Police Community Advisory Board and Georgetown Housing Authority Board.

Mayor Pro Tempore Barber moved, seconded by Council Member Kimbrough.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Brendon M. Barber Sr., Mayor Pro Tempore
SECONDER:	Edward S Kimbrough, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

The Regular Meeting was adjourned at 6:23 PM.

Motion to adjourn Executive Session and reconvene Regular Session.

Council Member Jayroe moved, seconded Council Member Joseph.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carol R. Jayroe, Council Member
SECONDER:	Al Joseph, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

The Regular Meeting was reconvened at 6:30 PM.

Mayor Scoville announced no formal action was taken in Executive Session.

21. CITY COUNCIL MAY TAKE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION.

22. APPOINTMENTS

Motion to appoint Deborah Smith to Police Community Advisory Board and Tanka Dease and Kalib Moyer to the Georgetown Housing Authority Board of Directors.

Mayor Scoville moved, seconded by Council Member Joseph.

Mayor Scoville called for the question.

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Jack M. Scoville Jr., Mayor

SECONDER: Al Joseph, Council Member

AYES: Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

23. ADJOURNMENT

Motion to adjourn the Regular Meeting of City Council.

Council Member Jayroe moved, seconded by Council Member Butts.

Mayor Scoville called for the question.

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Carol R. Jayroe, Council Member

SECONDER: Sheldon A. Butts, Council Member

AYES: Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

The Regular Meeting of City Council was adjourned at 6:32 PM.

Ann U. Mercer
City Clerk

Date Approved: 10/20/16