REGULAR MEETING OF CITY COUNCIL
AUGUST 20, 2020 – 5:30 PM
TELECONFERENCE

LIVESTREAM:
https://www.facebook.com/cityofgtown/

Notice of this meeting has been made in accordance with the South Carolina Code of Laws as amended.

1. CALL TO ORDER

2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES

3. ROLL CALL

4. INVOCATION & PLEDGE OF ALLEGIANCE

5. ANNOUNCEMENT

A. Due To health concerns regarding COVID-19, City Council will be conducting a Regular Meeting via teleconference. If you would like to give input for the Public Comments portion of the meeting, you can email publiccomments@georgetownsc.gov or call 843-545-4090 to leave a voice message no later than 12:00pm on Thursday, August 20, 2020. If leaving a voice message, please speak clearly and identify yourself by stating your name, address, and phone number to be recorded correctly.

6. PUBLIC COMMENTS

7. INTRODUCTION OF NEW EMPLOYEES

8. PROCLAMATION

A. Motion to approve a Proclamation proclaiming September 17-23, 2020 as Constitution Week in the City of Georgetown, South Carolina.

Attachments:

1	08.20.20 Constitution Week Proclamation	(PDF)

9. PLANNING AND COMMUNITY DEVELOPMENT

A. Motion to proceed with four (4) complaint petitions from the Unfit Dwelling Ordinance.

Attachments:

1	Sec. 5_109 Unfit Dwellings	(PDF)
2	505 Duke St	(PDF)
3	915 N Congdon St	(PDF)
4	1925 Gilbert St	(PDF)

5	2513 Prince St	(PDF)

B. **Motion to approve first reading of an ordinance enacting the reversion of approximately 5.66 acres, owned by Richmond Realty Co., from Residential (R4) back to General Commercial (GC) zoning.**

Attachments:

1	Bradley Housing Anthuan Maybank Reversion Ord	(PDF)
2	Sec 1803 Reversion	(PDF)
3	Subdivision plat	(PDF)
4	PC Minutes July 28 2020	(PDF)
5	Current Zoning	(PDF)
6	Proposed Reversion Zoning	(PDF)
7	Bradley Housing Rezoning Ord Signed 2_18_18	(PDF)

C. **Motion to approve first reading of an ordinance amending the City of Georgetown Zoning Ordinance Article X, Section 1007 (Definitions) & Sections 1008 (Exempt Signs).**

Attachments:

1	Text Amendment Article X Murals Ord	(PDF)
2	Text Amendment for Murals	(PDF)
3	Current Ord on Artwork	(PDF)
4	PC Minutes July 28 2020	(PDF)

D. **Motion to approve first reading of an ordinance amending Chapter 5, Section 5-18 (Modular Units) and Section 5-61 (Permits Required) of the Code of Ordinances for the City of Georgetown.**

Attachments:

1	Modular Units Ordinance	(PDF)
2	Modular Units Sec 5-18 Redlined	(PDF)
3	Permit Required Sec 5-61 Redlined	(PDF)

E. **Motion to approve the demolition of a wall at 918 Front Street by the property owners, Georgetown Investments, LLC.**

Attachments:

1	ARB Chairman Response	(PDF)
2	Briefing Doc Orange St. Parking Lot Brick Wall	(PDF)
3	Revised Brick Wall Rendering 8_10_20	(PDF)

10. ENGINEERING

A. **Motion to authorize staff to file a pre-approval application to request a grant with the CDBG- Mitigation Plans and Studies Program to study the drainage conditions at the Winyah Apartments located on Duke Street and the possibility of demolishing this apartment building and converting the area into a stormwater retention facility.**

Attachments:

1	2020 DRO MIT Pre-Application City of Georgetown 07312020	(PDF)

11. ADMINISTRATION

A. Motion to approve updates to the City Employee Handbook Policies: (a) #3 Tuition Reimbursement #9 Travel and Subsistence Allowance, (b) #10 Vehicle Management Program; (c) #21 Payment of Wages and (d) add the following policies to the City Employee Handbook: #30 Teleworking Policy and Procedure, #31 Temporary Emergency Teleworking, and #32 Social Media.

Attachments:

1 3 -Tuition Reimbursement Draft 7.15.2020 RED LINE DRAFT (PDF)

2 9 - Travel and Subsistence Allowance 7.15.2020 RED LINE DRAFT (PDF)

3 21 - Payment of Wages 7.15.2020 RED LINE DRAFT 07242020.DOCX (PDF)

4 30 - Teleworking Policy and Procedure - 7.15.2020 DRAFT (PDF)

5 31-Temporary Emergency Teleworking 7.15.2020 DRAFT (PDF)

6 32 - Social Media Policy 7.15.2020 DRAFT (PDF)

7 10 - Vehicle Management Program 7.15.2020 RED LINE DRAFT 08122020 (002) (PDF)

B. Motion to approve creating a new City holiday - Juneteenth Recognition Day.

Attachments:

1 07-24-20 Juneteenth Resolution (PDF)

2 Juneteenth Recognition Day Briefing Document (PDF)

12. CITY ADMINISTRATOR REPORT

13. MINUTES

A. Motion to approve minutes of July 2, July 16, and July 23, 2020 Council Meetings.

14. OLD BUSINESS

15. NEW BUSINESS

16. DEPARTMENT MONTHLY REPORTS

A. July 2020 Electric Utility Department Report

Attachments:

1 july20 (PDF)

B. Engineering

Attachments:

1 Engineering Monthly Report_July 2020 (PDF)

C. July 2020 Fire Report

Attachments:

1 July 2020 Fire Report (PDF)

D. July 2020 Fleet service Report

Attachments:

1	July.monthly report	(PDF)

E. GPD - July 2020 - Monthly Report

Attachments:

1	GPD - July 2020 - Monthly Report	(PDF)

F. July 2020 Human Resources/Risk Management Report

Attachments:

1	July 2020 Human Resources-Risk Management Report	(PDF)

G. July 2020 Municipal Court Report

Attachments:

1	MC Monthly Report	(PDF)

H. Planning & Community Development July 2020 Report

Attachments:

1	Monthly reports July 2020	(PDF)

I. July 2020 Public Works Department Report

Attachments:

1	Public Works Monthly Report	(PDF)

J. July 2020 Water Utilities Report

Attachments:

1	July 2020 Water Utilities Report	(PDF)

K. July 2020 Finance and IT Reports

Attachments:

1	July 2020 Finance and IT Reports	(PDF)
2	Grants-Monthly Rpts FY 20.21	(PDF)
3	GovDeal Monthly Report	(PDF)
4	BudgetPerformanceReport - 07312020	(PDF)

17. EXECUTIVE SESSION

A. Motion to adjourn Regular Meeting and enter into Executive Session pursuant to Section 30-4-70 (a)(1)(2) to discuss an appointment to the Accommodations & Hospitality Tax Committee; a reappointment to the Georgetown Housing Authority Board; the terms of an agreement for temporary services with Mrs. Debra Bivens as Interim Director of Finance; an update on the Designated Marketing Organization; and review a performance evaluation for Dr. Sandra Yúdice, City Administrator, one year anniversary.

B. Motion to adjourn Executive Session and reconvene Regular Meeting.

C. NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION.

D. City Council may take action on items discussed in Executive Session.

18. APPOINTMENTS

19. ADJOURNMENT

A. Motion to adjourn the Regular Meeting of City Council.

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

PROCLAMATION

DOC ID: 3108

Council Meeting Date:	20 August 2020
Department:	Administration
Issue Under Consideration:	Motion to approve a Proclamation proclaiming September 17-23, 2020 as Constitution Week in the City of Georgetown, South Carolina.

Reviews:

Sandra E. Yudice Ph.D. Completed 08/13/2020 5:25 PM

Sandra E. Yudice Ph.D. Completed 08/13/2020 5:26 PM

Stephanie Buccione Completed 08/14/2020 8:43 AM

Georgetown City Council Pending 08/20/2020 5:30 PM

Attachments:

1. 1 08.20.20 Constitution Week Proclamation (PDF)

MOTION TO APPROVE A PROCLAMATION PROCLAIMING SEPTEMBER 17-23, 2020 AS CONSTITUTION WEEK IN THE CITY OF GEORGETOWN, SOUTH CAROLINA.

City of Georgetown
SOUTH CAROLINA

MAYORAL PROCLAMATION

WHEREAS, September 17, 2020 marks the two hundred and thirty-third anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

WHEREAS, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.

NOW, THEREFORE, by virtue of the authority vested in me as Mayor of the City of Georgetown, South Carolina, and on behalf of our City Council, do hereby proclaim September 17 through 23, 2020 as

CONSTITUTION WEEK

in the City of Georgetown, South Carolina and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

SIGNED, SEALED AND DATED this 20TH day of August 2020.

ATTEST:

____________________	____________________
Stephanie Buccione	Brendon M. Barber, Sr.
City Clerk	Mayor

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 3094

Council Meeting Date:	20 August 2020
Department:	Housing and Community Development
Issue Under Consideration:	Motion to proceed with four (4) complaint petitions from the Unfit Dwelling Ordinance.
Amount Requested:	N/A
Is Item in Current Budget?	Yes
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• 505 Duke Street • 915 N. Congdon Street • 1925 Gilbert Street • 2513 Prince Street • Step (c) under Section 5-109, Checklist for Unfit Dwellings within the City, is to bring the complaint petition to Council for approval to proceed.
Options:	Approve or deny the Building Official to proceed with the complaint petitions.
Staff Recommendation:	Approve request.

Reviews:

Angela Rambeau Completed 08/07/2020 2:07 PM
Sandra E. Yudice Ph.D. Completed 08/10/2020 4:35 PM
Stephanie Buccione Completed 08/13/2020 10:54 AM
Georgetown City Council Pending 08/20/2020 5:30 PM

Attachments:

1. 1 Sec. 5_109 Unfit Dwellings (PDF)
2. 2 505 Duke St (PDF)
3. 3 915 N Congdon St (PDF)
4. 4 1925 Gilbert St (PDF)
5. 5 2513 Prince St (PDF)

Updated: 8/6/2020 11:52 AM by Matt Millwood (Page 1)

Sec. 5-109. - Checklist for unfit dwellings within the City of Georgetown.

(a) Preliminary investigation by building official or designated agent and identification of property, defects, and parties.

(b) Draft complaint petition.

(c) Present draft complaint petition to city council for approval to proceed.

(d) Serve complaint petition and rule to show cause.

(e) Hearing held before the construction board of appeals.

(f) Order issued, served, posted, and filed with clerk of court.

(g) Wait sixty (60) days for owner response.

(h) Building official or designated agent may act to enforce order:

(1) Do demolition or repairs with in house staff;

(2) Bid out work under procurement code; or

(3) Sell materials—apply all funds collected to cost of demolition

(i) Determine city's cost of work and file municipal lien with register of deeds and/or Georgetown County Treasurer.

(Ord. of 8-16-12)

COMPLAINT PETITION
CITY OF GEORGETOWN

IN THE MATTER OF:	)	
	)	
Tax Map No: 05-05-0008-038-00-00	)	**COMPLAINT PETITION**
[Owner of Record]:	)	**AND NOTICE OF HEARING**
George H. Young Jr.	)	**ON A DWELLING UNFIT FOR**
	)	**HABITATION**
[Other Party in Interest]:	)	
	)	
Lot___ Block___, City	)	
Street Address:	)	
505 Duke St.	)	

IT APPEARS the owner(s) of record and parties in interest above-captioned may have an ownership interest in the above-referenced real property, upon which is located a structure designated as a dwelling unfit for human habitation by the City of Georgetown pursuant to § 5-96 *et. seq*., City of Georgetown Code of Ordinances.

LEGAL AUTHORITY

The following findings are made and notice issued pursuant to the authority vested in the Building Official and City Council under § 5-96 *et. seq*., City of Georgetown Code of Ordinances and Section 31-15-10 *et. seq*., S.C. Code of Laws.

1. The Mayor and City Council of the City of Georgetown are charged with governing the municipality and protecting its citizens from conditions unsafe, unsanitary, dangerous, unsafe, or otherwise inimical to the welfare of the residents of the city;

2. The Mayor and City Council have designated the Building Official responsible for making an initial determination that a dwelling is unfit for human habitation due to

dilapidation, defects increasing the hazards of fire, accidents, or other calamities, lack of ventilation, light, or sanitary facilities, or other conditions rendering those dwellings unsafe or unsanitary, dangerous, or detrimental to the health, safety or morals, or otherwise inimical to the residents of the city;

3. The above-referenced property is located within the city limits of the City of Georgetown, South Carolina.
4. The undersigned Building Official (or designee) has determined the above-referenced property is unfit for human habitation under the City Code;
5. On 12/20, 2020, at a regular publicly-noticed meeting of City Council, such findings were presented to City Council. On that date, the City Council of the City of Georgetown, pursuant to § 5-98, 5-99, approved the building official to proceed regarding the above-referenced property designated as a dwelling unfit for human habitation. § 5-96 *et. seq*. (City of Georgetown Code of Ordinances);
6. It appears the owner(s) of record and parties with an interest in the above-referenced property may include Perry E. Boykin Jr., Patricia A. Boykin, and Diana Dennison.
7. Any party so minded may file an answer and APPEAR BEFORE THE CITY OF GEORGETOWN CONSTRUCTION BOARD OF APPEALS to give testimony or otherwise answer on Tuesday July 14th, 2020, at 6:00 o'clock p.m. at the Georgetown City Council Chambers, 2222 Highmarket Street, Georgetown, S.C., and then and there to be prepared to show cause why, if any, the City should not proceed under of § 5-101, *et seq*., Georgetown Code of Ordinances, and § 31-15-10, *et seq*., S.C. Code of Laws.

BY: ______________________________

Building Official
City of Georgetown
P.O. Drawer 939
Georgetown, S.C. 29442

____, 20__

Attachment: 505 Duke St (3094 : Complaint Petitions for Dilapidated Structures)

5 5

COMPLAINT PETITION
CITY OF GEORGETOWN

IN THE MATTER OF:	)	
	)	
Tax Map No: 05-05-0008-038-00-00	)	**COMPLAINT PETITION**
[Owner of Record]:	)	**AND NOTICE OF HEARING**
Elizabeth B Davis	)	**ON A DWELLING UNFIT FOR**
	)	**HABITATION**
[Other Party in Interest]:	)	
	)	
Lot___ Block___, City	)	
Street Address:	)	
915 N. Congdon St.	)	

IT APPEARS the owner(s) of record and parties in interest above-captioned may have an ownership interest in the above-referenced real property, upon which is located a structure designated as a dwelling unfit for human habitation by the City of Georgetown pursuant to § 5-96 *et. seq*., City of Georgetown Code of Ordinances.

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3. The above-referenced property is located within the city limits of the City of Georgetown, South Carolina.

4. The undersigned Building Official (or designee) has determined the above-referenced property is unfit for human habitation under the City Code;

5. On 12/20, 2020, at a regular publicly-noticed meeting of City Council, such findings were presented to City Council. On that date, the City Council of the City of Georgetown, pursuant to § 5-98, 5-99, approved the building official to proceed regarding the above-referenced property designated as a dwelling unfit for human habitation. § 5-96 *et. seq*. (City of Georgetown Code of Ordinances);

6. It appears the owner(s) of record and parties with an interest in the above-referenced property may include Perry E. Boykin Jr., Patricia A. Boykin, and Diana Dennison.

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BY: ______________________________

Building Official
City of Georgetown
P.O. Drawer 939
Georgetown, S.C. 29442

____, 20__

COMPLAINT PETITION
CITY OF GEORGETOWN

IN THE MATTER OF:	)	
	)	
Tax Map No: 05-05-0008-038-00-00	)	**COMPLAINT PETITION**
[Owner of Record]:	)	**AND NOTICE OF HEARING**
Evelena Nesbit Burks	)	**ON A DWELLING UNFIT FOR**
	)	**HABITATION**
[Other Party in Interest]:	)	
	)	
Lot___ Block___, City	)	
Street Address:	)	
1925 Gilbert St.	)	

IT APPEARS the owner(s) of record and parties in interest above-captioned may have an ownership interest in the above-referenced real property, upon which is located a structure designated as a dwelling unfit for human habitation by the City of Georgetown pursuant to § 5-96 *et. seq*., City of Georgetown Code of Ordinances.

LEGAL AUTHORITY

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4. The undersigned Building Official (or designee) has determined the above-referenced property is unfit for human habitation under the City Code;
5. On 12/20, 2020, at a regular publicly-noticed meeting of City Council, such findings were presented to City Council. On that date, the City Council of the City of Georgetown, pursuant to § 5-98, 5-99, approved the building official to proceed regarding the above-referenced property designated as a dwelling unfit for human habitation. § 5-96 *et. seq*. (City of Georgetown Code of Ordinances);
6. It appears the owner(s) of record and parties with an interest in the above-referenced property may include Perry E. Boykin Jr., Patricia A. Boykin, and Diana Dennison.
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BY: ____________________________

Building Official
City of Georgetown
P.O. Drawer 939
Georgetown, S.C. 29442

____, 20__

Attachment: 1925 Gilbert St (3094 : Complaint Petitions for Dilapidated Structures)

COMPLAINT PETITION
CITY OF GEORGETOWN

IN THE MATTER OF:	)	
	)	
Tax Map No: 05-05-0008-038-00-00	)	**COMPLAINT PETITION**
[Owner of Record]:	)	**AND NOTICE OF HEARING**
Taurean K Howard	)	**ON A DWELLING UNFIT FOR**
	)	**HABITATION**
[Other Party in Interest]:	)	
	)	
Lot___ Block___, City	)	
Street Address:	)	
2513 Prince St.	)	

IT APPEARS the owner(s) of record and parties in interest above-captioned may have an ownership interest in the above-referenced real property, upon which is located a structure designated as a dwelling unfit for human habitation by the City of Georgetown pursuant to § 5-96 *et. seq*., City of Georgetown Code of Ordinances.

LEGAL AUTHORITY

The following findings are made and notice issued pursuant to the authority vested in the Building Official and City Council under § 5-96 *et. seq*., City of Georgetown Code of Ordinances and Section 31-15-10 *et. seq*., S.C. Code of Laws.

1. The Mayor and City Council of the City of Georgetown are charged with governing the municipality and protecting its citizens from conditions unsafe, unsanitary, dangerous, unsafe, or otherwise inimical to the welfare of the residents of the city;

2. The Mayor and City Council have designated the Building Official responsible for making an initial determination that a dwelling is unfit for human habitation due to

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3. The above-referenced property is located within the city limits of the City of Georgetown, South Carolina.
4. The undersigned Building Official (or designee) has determined the above-referenced property is unfit for human habitation under the City Code;
5. On 12/20, 2020, at a regular publicly-noticed meeting of City Council, such findings were presented to City Council. On that date, the City Council of the City of Georgetown, pursuant to § 5-98, 5-99, approved the building official to proceed regarding the above-referenced property designated as a dwelling unfit for human habitation. § 5-96 *et. seq*. (City of Georgetown Code of Ordinances);
6. It appears the owner(s) of record and parties with an interest in the above-referenced property may include Perry E. Boykin Jr., Patricia A. Boykin, and Diana Dennison.
7. Any party so minded may file an answer and APPEAR BEFORE THE CITY OF GEORGETOWN CONSTRUCTION BOARD OF APPEALS to give testimony or otherwise answer on Tuesday July 14th, 2020, at 6:00 o'clock p.m. at the Georgetown City Council Chambers, 2222 Highmarket Street, Georgetown, S.C., and then and there to be prepared to show cause why, if any, the City should not proceed under of § 5-101, *et seq*., Georgetown Code of Ordinances, and § 31-15-10, *et seq*., S.C. Code of Laws.

BY: ______________________________

Building Official
City of Georgetown
P.O. Drawer 939
Georgetown, S.C. 29442

____, 20__

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 3095

Council Meeting Date:	20 August 2020
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve an ordinance enacting the reversion of approximately 5.66 acres, owned by Richmond Realty Co., from Residential (R4) back to General Commercial (GC) zoning.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• This property was rezoned for a new 46-unit, multi-family senior apartment complex to be constructed. • Article XVIII, Section 1803 of the Zoning Ordinance calls for the Reversion of property that has been rezoned but then development never starts. • This Reversion was taken to the Planning Commission on July 28, 2020 and PC voted 6-0 in favor of reversion because no development has started, and they have already started this project at another location in town. • The current 42-unit senior apartment complex, called the Villas at Winyah Bay, is under construction on Lincoln Street. • The property owners, Richmond Realty Co. said they do not have any development planned for this site at this time.
Options:	Approve or deny this property Reversion.
Staff Recommendation:	Staff recommend reverting this property from Residential (R4) back to General Commercial (GC) along with PC's recommendation.

Reviews:

Angela Rambeau Completed 08/07/2020 2:09 PM

City Attorney Completed 08/09/2020 4:37 PM

Sandra E. Yudice Ph.D. Completed 08/10/2020 11:27 AM

Stephanie Buccione Completed 08/13/2020 11:30 AM

Georgetown City Council Pending 08/20/2020 5:30 PM

Attachments:

1. 1 Bradley Housing Anthuan Maybank Reversion Ord (PDF)
2. 2 Sec 1803 Reversion (PDF)
3. 3 Subdivision plat (PDF)
4. 4 PC Minutes July 28 2020 (PDF)
5. 5 Current Zoning(PDF)
6. 6 Proposed Reversion Zoning (PDF)
7. 7 Bradley Housing Rezoning Ord Signed 2_18_18 (PDF)

MOTION TO APPROVE AN ORDINANCE ENACTING THE REVERSION OF APPROXIMATELY 5.66 ACRES, OWNED BY RICHMOND REALTY CO., FROM RESIDENTIAL (R4) BACK TO GENERAL COMMERCIAL (GC) ZONING.

AN ORDINANCE ENACTING THE REVERSION OF APPROXIMATELY 5.66 ACRES, LOCATED ON ANTHUAN MAYBANK DRIVE, OWNED BY RICHMOND REALTY LLC, FROM RESIDENTIAL (R4) BACK TO GENERAL COMMERCIAL (GC) ZONING

WHEREAS, pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article 18, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Official Zoning Map may be amended from time to time by the Mayor and City Council; and

WHEREAS, a 5.66 acres parcel (05-0002A-002-00-00) was rezoned in 2018 from General Commercial (GC) to Residential (R4); and

WHEREAS, the City Council and the City Planning Commission recognize no development has taken place consistent with the request for the zoning change; and

WHEREAS, the Planning Commission reviewed the zoning change to be consistent with section 1803 “Reversion” of the City of Georgetown Zoning Ordinance, and recommends reversion to a zoning consistent with the Comprehensive Plan; and

WHEREAS, following the public hearing on July 28, 2020 and the 5-0 vote in favor of Reversion by the Planning Commission, the Mayor and City Council of the City of Georgetown have determined that the zoning boundaries as shown on the Official Zoning Map be revised and amended as follows:

Reversion of zoning from Residential (R4) back to General Commercial (GC) as recommended by the Comprehensive Plan and Future Land Use Map of the City of Georgetown, property totaling approximately 5.66 acres just off Anthuan Maybank Drive, identified by the Georgetown County Tax Map as TMS# (05-0002A-002-00-00).

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that the Official Zoning Map of the City of Georgetown be amended by revising and amending the zoning boundaries of the Official Zoning Map, together with all explanatory matter herein as follows:

Reversion of zoning from Residential (R4) back to General Commercial (GC) as recommended by the Comprehensive Plan and Future Land Use Map of the City of Georgetown, property totaling approximately 5.66 acres just off Anthuan Maybank Drive, identified by the Georgetown County Tax Map as TMS# (05-0002A-002-00-00).

BE IT FURTHER ORDAINED, that such changes shall be made on the Official Zoning Map. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

______________________________ ______________________________
Stephanie Buccione, City Clerk | Brendon M. Barber, Sr., Mayor

First Reading: __________________

Approved as to Form:

Second Reading: ________________

____
Elise F. Crosby, City Attorney

1802.3 Public Hearing. Before enacting an amendment to this Ordinance, the City Council or Planning Commission shall hold a public hearing thereon, notice of time and place of which shall be published in a newspaper of general circulation in the City at least fifteen days in advance of the scheduled public hearing date. Conspicuous notice shall be placed on or adjacent to the property affected, with at least one such notice being visible from each public thoroughfare that abuts the property. The notice shall be posted at least fifteen days prior to the public hearing.

1802.4 Changes in the Zoning Map. Following final action by the City Council any necessary changes shall be made on the Official Zoning Map. A written record of the type and date of such change shall be maintained by the City Administrative Officer. Until such change is made, no action by the City Council on amendments to the Zoning Map shall be considered official, unless the Administrative Officer fails to make the change within seven days after formal action by the City Council. In the latter event, action by the City Council shall be considered official seven days after the date of the action if the Administrative Officer has failed to make the appropriate changes.

1803 Reversion

To prevent land speculation at the expense of the general public and to insure the timing of projects in accord with stated developmental objectives, construction shall start on all rezoned property within six months after rezoning. If construction has not begun within the specified time and is not completed within two years, the Planning Commission shall review the zoning of said property and the progress which has taken place and, if deemed necessary, initiate proceedings to reclassify the property in a manner consistent with the comprehensive plan.

Editor's note-(renumbered Article XIII, Sections 1300, 1301, 1302, 1302.1, 1302.2, 1302.201, 1302.202, 1302.203, 1302.204, 1302.205, 1302.206, 1302.3, 1302.4,and 1303 to new Article XVII, Sections 1800, 1801, 1802, 1802.201, 1802.202, 1802.203, 1802.204, 1802.205, 1802.206, and 1803, ord. of 4-21-2011), (Sections 1202.1 & 1202.2 amended 4/18/19).

NOTES:

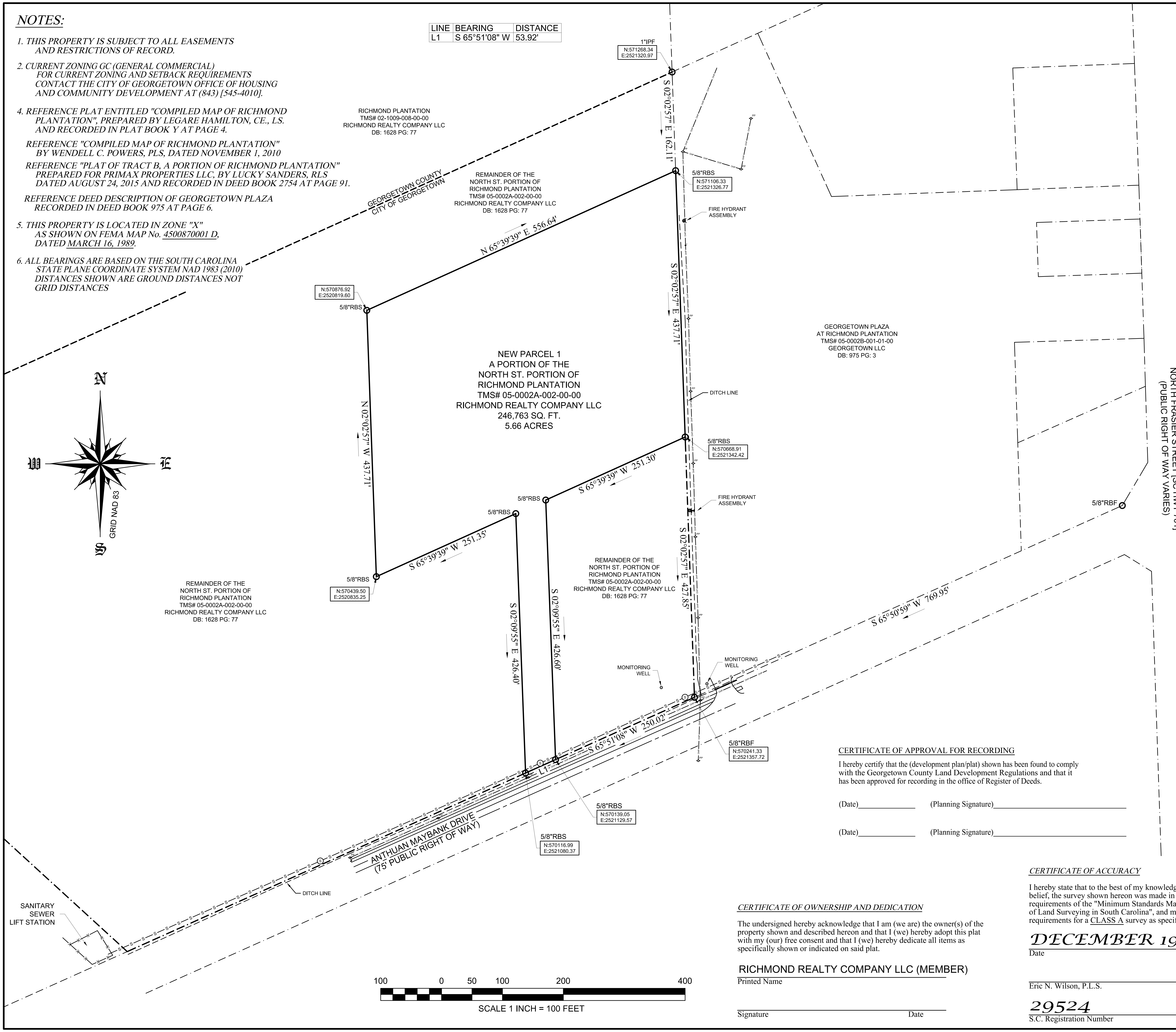
1. THIS PROPERTY IS SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.
2. CURRENT ZONING GC (GENERAL COMMERCIAL) FOR CURRENT ZONING AND SETBACK REQUIREMENTS CONTACT THE CITY OF GEORGETOWN OFFICE OF HOUSING AND COMMUNITY DEVELOPMENT AT (843) [545-4010].
4. REFERENCE PLAT ENTITLED "COMPILED MAP OF RICHMOND PLANTATION", PREPARED BY LEGARE HAMILTON, CE., LS. AND RECORDED IN PLAT BOOK Y AT PAGE 4.

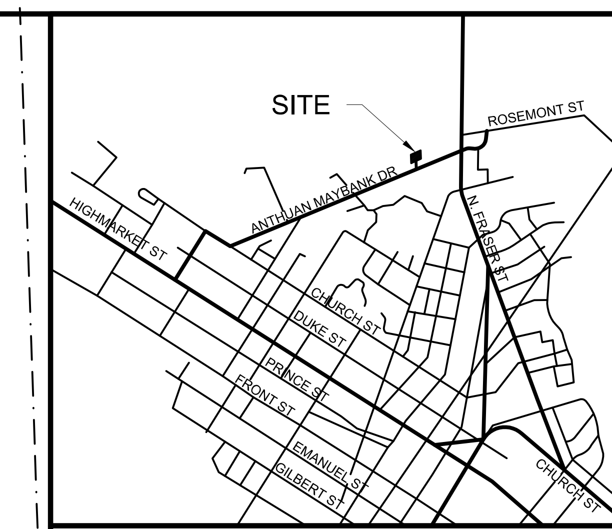
   REFERENCE "COMPILED MAP OF RICHMOND PLANTATION" BY WENDELL C. POWERS, PLS, DATED NOVEMBER 1, 2010

   REFERENCE "PLAT OF TRACT B, A PORTION OF RICHMOND PLANTATION" PREPARED FOR PRIMAX PROPERTIES LLC, BY LUCKY SANDERS, RLS DATED AUGUST 24, 2015 AND RECORDED IN DEED BOOK 2754 AT PAGE 91.

   REFERENCE DEED DESCRIPTION OF GEORGETOWN PLAZA RECORDED IN DEED BOOK 975 AT PAGE 6.
5. THIS PROPERTY IS LOCATED IN ZONE "X" AS SHOWN ON FEMA MAP No. 4500870001 D, DATED MARCH 16, 1989.
6. ALL BEARINGS ARE BASED ON THE SOUTH CAROLINA STATE PLANE COORDINATE SYSTEM NAD 1983 (2010) DISTANCES SHOWN ARE GROUND DISTANCES NOT GRID DISTANCES

LINE	BEARING	DISTANCE
L1	S 65°51'08" W	53.92'





LOCATION MAP

CERTIFICATE OF APPROVAL FOR RECORDING

I hereby certify that the (development plan/plat) shown has been found to comply with the Georgetown County Land Development Regulations and that it has been approved for recording in the office of Register of Deeds.

(Date)_______________ (Planning Signature)________________________________

(Date)_______________ (Planning Signature)________________________________

CERTIFICATE OF ACCURACY

I hereby state that to the best of my knowledge, information and belief, the survey shown hereon was made in accordance with the requirements of the "Minimum Standards Manual for the Practice of Land Surveying in South Carolina", and meets or exceeds the requirements for a CLASS A survey as specified herein.

DECEMBER 19, 2017

Date

Eric N. Wilson, P.L.S.

29524

S.C. Registration Number

CERTIFICATE OF OWNERSHIP AND DEDICATION

The undersigned hereby acknowledge that I am (we are) the owner(s) of the property shown and described hereon and that I (we) hereby adopt this plat with my (our) free consent and that I (we) hereby dedicate all items as specifically shown or indicated on said plat.

RICHMOND REALTY COMPANY LLC (MEMBER)

Printed Name

Signature Date

SUBDIVISION MAP OF PARCEL 1 FROM THE NORTH ST. PORTION OF RICHMOND PLANTATION

~ PREPARED FOR ~

THE DOUGLAS COMPANY, LLC

CITY OF GEORGETOWN

STATE OF SOUTH CAROLINA

County: GEORGETOWN

Date: DECEMBER 19, 2017	TMS: 05-0002A-02-00-00	Drawn By: ENW	Job No.: 170505
Ref PB: Bk Y @ Pg 4	Ref DB: Bk 1628 @ Pg 77	Party Chief: BA	Proj. No.: 170505

LEGEND
CP - COMPUTED POINT
CMF - CONCRETE MONUMENT FOUND
CMS - CONCRETE MONUMENT SET
IPF - IRON PIPE FOUND
IPS - IRON PIPE SET
RBF - REBAR FOUND
RBS - REBAR SET

Robert A. Warner and Associates, Inc.
Professional Land Surveying, Mapping and Planning
726 8th Avenue North
Myrtle Beach, South Carolina 29577
Phone: (843) 626-6662 / 6924
Fax: (843) 626-6774
E-mail: RWARNER500@AOL.COM

CERTIFICATE OF AUTHORIZATION COA NO. C00116 SURVEYING AND ASSOCIATES, INC. PROFESSIONAL LAND ROBERT A. WARNER

SOUTH CAROLINA PROFESSIONAL LAND SURVEYOR No. 29524 ERIC N. WILSON

ERIC N. WILSON SC Reg # 29524

Attachment: Subdivision plat (3095 : Reversion of 5.66 acres Richmond Realty from R4 to GC)

allowed density for that area, including the density in neighboring Bayview. The traffic study shows under 2,000 vehicles per day, and says it will be free flowing traffic, the study included the entire track and the surrounding community. **Mr. Pieterse** asked for the approximate amount of traffic that is projected per day. **Mr. Harris** said the report says 1,979 per day, as stated by the Institution of Transportation Engineers. **Ms. Gibson** asked about the flood areas of this development. **Matt Millwood** said the entire development is in a flood zone, and all homes will have to be elevated and he would have a more detailed map at the next meeting. **Mr. Roberts** asked about Tract A & Tract B. **Matt Millwood** said that property is owned by the other bother, Mr. Donald Smith, and at this time they have not submitted any plans for that property. **Mr. Harris** said the traffic study included the property owned by the other bother (Donald Smith) into consideration. **Mr. Roberts** asked what data was used to calculate the other portion of the property. **Mr. Harris** said they used data from a community of the same size and the current zoning, R4.
Re-Open Public Hearing: Mr. Pieterse made a motion to re-open the public hearing to allow Mr. Lawrimore to get answers to any questions he had; seconded by Ms. Schmid. **Mr. Lawrimore** said Bayview Dr. had 95 homes plus the 4 new homes that was just built by Mr. Smith. He also said if the road under the bridge is not going to be built as originally planned, then the traffic impact will be humongous. The plan shows that Harbor St. goes across, but it does not; however a stop sign was installed that is a help. Mr. Lawrimore has concerns with the water lines being old and there are issues with that and the sewer lines. **Mr. Lawrimore** said if Mr. Smith is allowed to use Harbor Street and the other streets in the Bayview community, it will be a disservice to the entire community. **Mr. Pieterse** said this Board is an advisory board and the City Council will have to vote to approve any changes. **Matt Millwood/City Staff** said this development is no longer a Planned Development (PD) and therefore it does not have to go before City Council, however Matt said that this did go before City Council for the approval of reverting from a Planned Development (PD) back to Residential (R4). **Mr. Roberts** asked Matt if the concerns Mr. Lawrimore has about the water and sewer are going to be addressed. **Matt** said the developers will have to add lift stations and a lot of infrastructure will be added to meet the needs of the community. **Mr. Harris** said there has been a 12 inch water main added to that area and full engineering will be done. All the requirements of the electric department has also been met, and lift stations will be added to address any sewer issues. The traffic study has been done and shows no problems with the addition of the new homes. **Ms. Schmid** asked about the drainage easement listed on the plans. **Mr. Harris** said the drainage easement will be partially used, however they have not addressed everything yet, a full set of engineered plans will be submitted later. **Mr. Lawrimore** asked Mr. Harris if the traffic study included the existing residents of Bayview Dr. **Mr. Harris** said yes it did.
Close Public Hearing: Mr. Pieterse made a motion to close the public hearing; seconded by Ms. Schmid.

Motion: Ms. Schmid made a motion to approve the preliminary plat for the Western portion of the Smith development; seconded by Mr. Roberts; the motion carried 5 to 0 by a roll call vote.

2. **Consider and recommend the reversion of approximately 5.66 acres, located on Anthuan Maybank Drive, owned by Richmond Realty, LLC, from Residential (R4) back to General Commercial (GC).** **Matt Millwood/City Staff** told the Commissioners that 2 years ago this property was rezoned to R4 to allow the construction of senior apartments, however when

the developers went on the property it was discovered that the property was mostly wetlands and the apartments could not be built. Since that time the developers have found property on Lincoln Street and the senior apartment project has begun. The property on Anthuan Maybank was never developed and since it has been 2 years it is being brought back to be reverted back the General Commercial, this item will have to go before City Council for 2 readings, if approved by this Board. Matt said he did contact the owner, Mr. Grimes but no one is present. **Mr. Williams** asked what could be built on the property if it is reverted back to General Commercial. Matt said he did not know at this time, another developer would have to assess the property and submit plans.

Motion: Ms. Schmid made a motion to approve the Reversion of the 5.66 acres on Anthuan Maybank Drive from Residential R4 to General Commercial (GC); seconded by Ms. Gibson; the motion carried 5 to 0 by a roll call vote.

3. **Consider and recommend a text amendment to Article X, Section 1007 & 1008, to add Murals to the City of Georgetown Zoning Ordinance. Matt Millwood/City Staff** said the City was approached by the Georgetown Business Association about adding Murals to the Ordinance. The Ordinance does have artwork listed, however they wanted "Murals" added. Matt said Ms. Angela Rambeau and himself worked on the definition. This will also go before the City Council for 2 readings if approved by this Board. **Ms. Schmid** asked about using other materials other than the ones listed in the definition. **Matt** said the Board can make any recommendations that they chose, however the wordage "one of a kind" covers a lot of materials and it has to be something attached to the building. If there is any confusions in the interpretation it would be referred to the Board of Zoning & Appeals. **Mr. Pieterse** had concerns about the maintenance and upkeep of the murals. **Matt** said because this definition falls under the sign ordinance, the maintenance and upkeep for signage can be used for the murals also. **Mr. Roberts** said he had concerns about things that might be offensive to others. **Matt** said the murals will have to be approved by City Staff just like signs. **Mr. Roberts** asked who was seeking to have this added to the ordinance. **Matt** said the Georgetown Business Association asked the City Administrator, who asked the Planning Staff to write a definition and bring it before this board.

   Motion: Ms. Schmid made a motion to approve the definition as written, and asked that some wordage be added for the maintenance or removal of dilapidated murals; seconded by Ms. Gibson; the motion carried 4 to 1 by a roll call vote. *(Mr. Roberts cast the downward vote)*

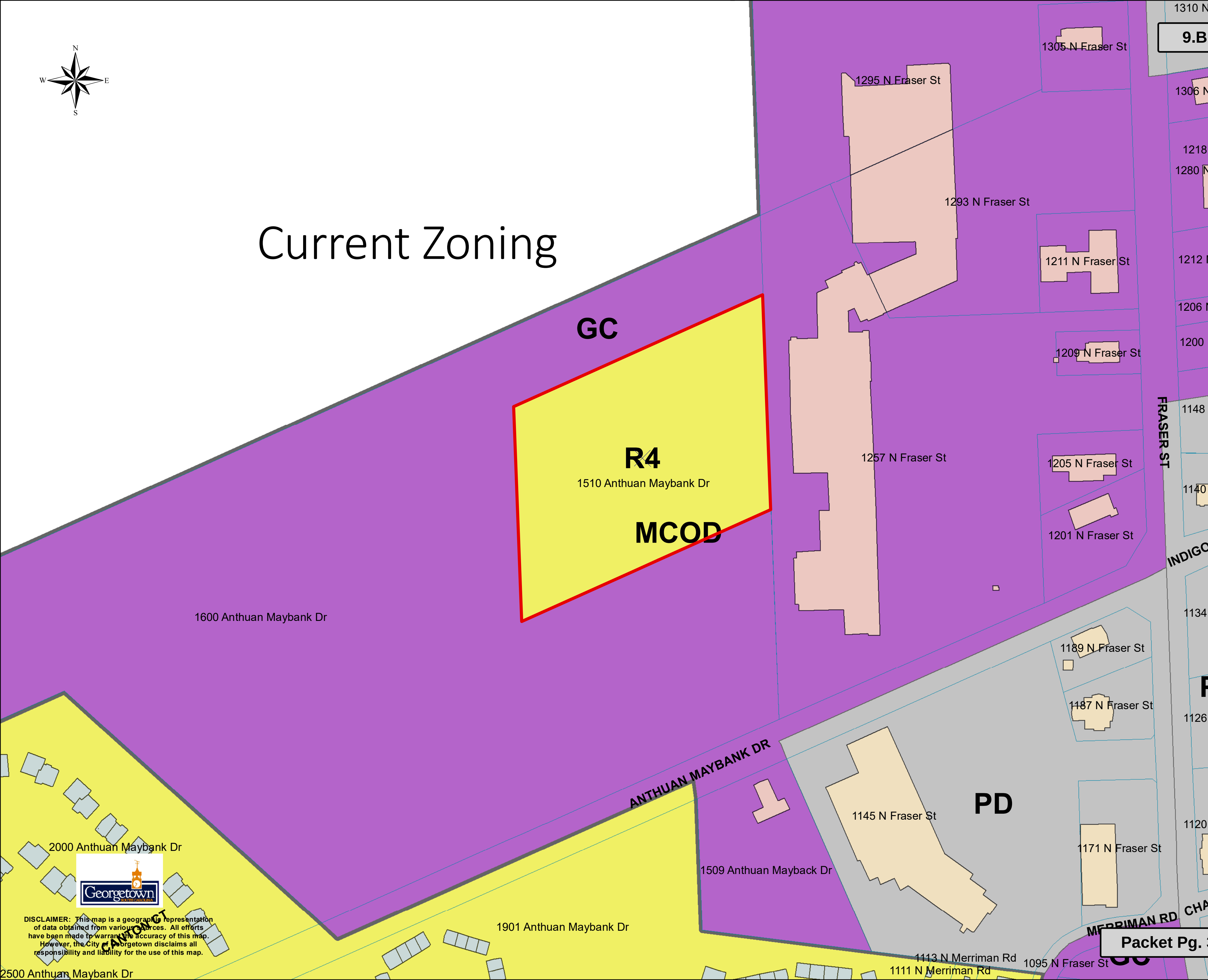
VII. **Board Discussion**

- **Mr. Pieterse asked for an update on the West End Development Project**
  Ms. Angela Rambeau said that the City is currently trying to convert the committee into a new city board, because there has been such a hard time getting volunteers to attend the meetings to move forward. Hopefully the new board can be organized soon.

VIII. **Adjournment:** With there being no further business the meeting was adjourned.

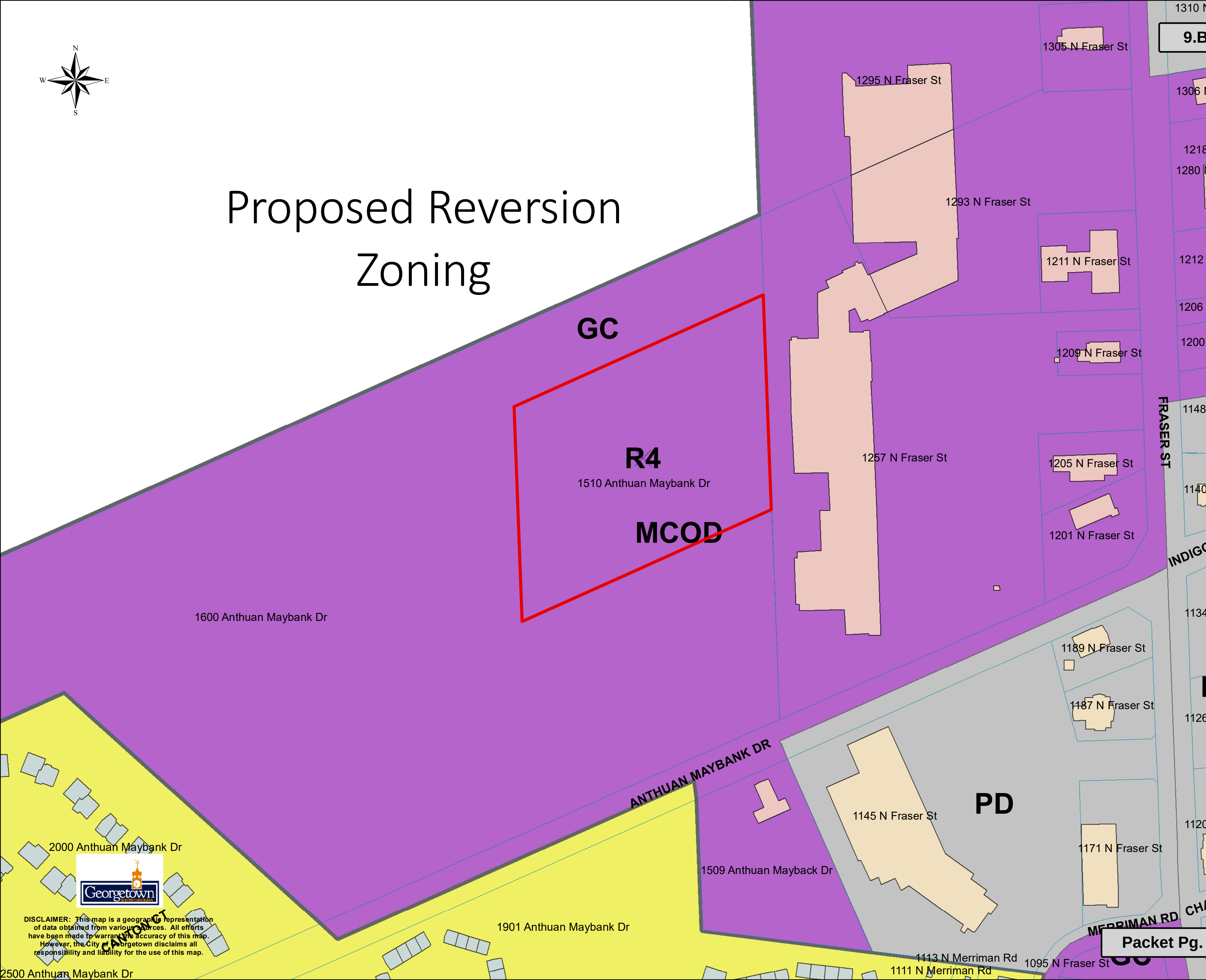
Submitted By,

Debra Grant, Board Secretary



Attachment: Current Zoning (3095 : Reversion of 5.66 acres Richmond Realty from R4 to GC)

Proposed Reversion Zoning



Attachment: Proposed Reversion Zoning (3095 : Reversion of 5.66 acres Richmond Realty from R4 to GC)

AN ORDINANCE REZONING APPROXIMATELY 5.66 ACRES, LOCATED ON ANTHUAN MAYBANK DRIVE, OWNED BY RICHMOND REALTY LLC, FROM GENERAL COMMERCIAL (GC) TO RESIDENTIAL (R4)

WHEREAS, pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

WHEREAS, the Planning Commission of the City of Georgetown, South Carolina held a public hearing to receive public input regarding the rezoning request; and

WHEREAS, following the public hearing on January 23, 2018, the Planning Commission heard a motion to approve the rezoning with an unanimous vote of 5-0 in favor of the rezoning; and

WHEREAS, the Mayor and City Council of the City of Georgetown have determined that the zoning boundaries as shown on the Official Zoning Map be revised and amended as follows:

Rezoning from General Commercial (GC) to Residential (R4), property totaling approximately 5.66 acres located on Anthuan Maybank Dr, identified by the Georgetown County Tax Map as TMS# (05-0002A-002-00-00).

For a more specific description of said property, please see attached map.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that the Official Zoning Map of the City of Georgetown be amended by revising and amending the zoning boundaries of the Official Zoning Map, together with all explanatory matter herein as follows:

Rezoning from General Commercial (GC) to Residential (R4), property totaling approximately 5.66 acres located on Anthuan Maybank Dr, identified by the Georgetown County Tax Map as TMS# (05-0002A-002-00-00).

BE IT FURTHER ORDAINED, that such changes shall be made on the Official Zoning Map. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Ann U. Mercer

Ann U. Mercer, City Clerk

First Reading: 02/15/18

Second Reading: 02/22/18

Brendon M. Barber, Sr.

Brendon M. Barber Sr., Mayor

Approved as to Form:

EFCrosby

Elise F. Crosby, City Attorney

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 3096

Council Meeting Date:	20 August 2020
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve an ordinance amending the City of Georgetown Zoning Ordinance Article X, Section 1007 (Definitions) & Sections 1008 (Exempt Signs).
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• The Georgetown Business Association (GBA) approached the city to add something about murals to the Zoning Ordinance. • After some research and reviewing multiple ordinances on the topic, staff came up with the best definition we could to remedy their concern. • Planning Commission heard and recommended this text amendment to the Sign Regulations Ordinance (Art. X) on July 28, 2020 with a 5-0 vote in favor.
Options:	Approve or deny the amendment to ad Mural to the Zoning Ordinance in Article X, Section 1007 & 1008.
Staff Recommendation:	Staff recommends approving this amendment.

Reviews:

Angela Rambeau Completed 08/07/2020 2:58 PM

City Attorney Completed 08/09/2020 4:35 PM

Sandra E. Yudice Ph.D. Completed 08/10/2020 4:36 PM

Stephanie Buccione Completed 08/13/2020 11:41 AM

Georgetown City Council Pending 08/20/2020 5:30 PM

Attachments:

1. 1 Text Amendment Article X Murals Ord (PDF)
2. 2 Text Amendment for Murals (PDF)
3. 3 Current Ord on Artwork (PDF)

4. 4 PC Minutes July 28 2020 (PDF)

MOTION TO APPROVE AN ORDINANCE AMENDING THE CITY OF GEORGETOWN ZONING ORDINANCE ARTICLE X, SECTION 1007 (DEFINITIONS) & SECTIONS 1008 (EXEMPT SIGNS).

AN ORDINANCE AMENDING THE CITY OF GEORGETOWN ZONING ORDINANCE ARTICLE X, SECTIONS 1007 & 1008, DEFINITIONS AND EXEMPT SIGNS

WHEREAS, pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

WHEREAS, the Planning Commission of the City of Georgetown, South Carolina held a public hearing regarding the proposed amendment to Article X, Section 1007 & 1008; and

WHEREAS, following the public hearing on July 28, 2020 and the vote by Planning Commission of 5-0 in favor of amending the Zoning Ordinance to change the text for Article X, Section 1007 & 1008, the Mayor and City Council of the City of Georgetown feel it is in the best interest of the City of Georgetown to amend the ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina that Article X, Sections 1007 & 1008 of the City of Georgetown Zoning Ordinance be amended as follows:

1007 Definitions

Mural: A one-of-a-kind, hand-painted, or hand-tiled form of artwork that does not include any commercial messages or references, and is executed directly on the exterior surface of public or private property. For definition purposes, a commercial message is any message that advertises a business conducted, services rendered, or goods produced or sold. Property/Building owner will be responsible for ongoing maintenance of a mural. (Ord. of 9-17-20)

1008 Exempt Signs

- Murals and/or artwork that does not include any commercial messages or references (Ord. of 12-14-2000, Ord of 9-17-20);

ATTEST:

____________________________	____________________________
Stephanie Buccione, City Clerk	Brendon M. Barber Sr., Mayor
First Reading: __________________	Approved as to Form:
Second Reading: ________________	____________________________
	Elise F. Crosby, City Attorney

SIGN ORDINANCE REVISIONS on MURALS

Definition:

Mural - A one-of-a-kind, hand-painted, or hand-tiled form of artwork that does not include any commercial messages or references, and is executed directly on the exterior surface of public or private property. For definition purposes, a commercial message is any message that advertises a business conducted, services rendered, or goods produced or sold. Property/Building owner will be responsible for ongoing maintenance of a mural. (Ord. of 9-17-20)

Section 1008 (Exempt Signs):

- Murals and/or artwork that does not include any commercial messages or references (Ord. of 12-14-00, Ord. of 9-17-20).

Vehicle Sign: A permanent or temporary sign affixed, painted on, or placed in or upon any vehicle, trailer or other device capable of being towed, the primary purpose of which is to attract the attention of the public rather than to serve the business of the owner thereof in the manner which is customary for said vehicle, provided that this definition does not include any signs which are required by any unit of government and does not include a single sign placed on a single vehicle or trailer at a residence of an individual which sign identifies the vehicle or trailer as being for sale.

Wall Sign: Any sign that is permanently affixed to the face of a wall, roof, awning, marquee, or canopy s of the building which houses the business or organization the sign advertises. The sign shall be affixed parallel to the wall or printed on the wall of any building in such a manner as to read parallel to the wall on which it is mounted; provided however, said wall sign shall not project above the tip of the wall or beyond the end of the building.

Window Band Sign: A sign consisting of a continuous band of wording located on window(s).

Window Sign: Any sign which is painted on, applied to, or projected upon or within the exterior or interior of a building glass area, including doors, or located within five (5) feet of the interior of a building glass area, including doors, whose identification, message, symbol, insignia, visual representation, logotype, or any form which communicates information, can be read from off premises, contiguous property or public right-of-way.

1008 Exempt Signs

The following signs as defined shall not be included in the application of the Sign Regulation:

- Signs repainted, provided no alteration or reconstruction of the framing or support structure occurs;
- Signs receiving new face insert panels, either plastic or metal, providing no alteration or reconstruction of the framing or support structure occurs;
- The changing of lettering or numbers on signs designed for changeable copy signs lettering or numbering provided the signs were legally erected and maintained for the business being advertised;
- Signs directing and guiding traffic and parking on private property, but shall not bear any advertising matter;
- Artwork that does not include any commercial messages or references(Ord. of 12-14-2000);
- Scoreboards and other signs at outdoor recreation facilities;
- Indoor signs placed a minimum of 5 feet from windows and doors and not intended to attract attention from the outside of the business;
- Window or door signs allowing for hours of operation and telephone number. (One (1) per business);
- Billboard paper displays if designed specifically for use on existing billboards; and
- The following signs as defined:

Accessory Signs on Vehicles and Trailers: Signs affixed to vehicles and trailers where the sign is incidental and accessory to the primary use of the vehicle or trailer provided all the following conditions are adhered to:

1. Primary purpose of such vehicle or equipment is not the display of signs. Vehicle and equipment are not used primarily as static displays advertising a product or services, not utilized

the developers went on the property it was discovered that the property was mostly wetlands and the apartments could not be built. Since that time the developers have found property on Lincoln Street and the senior apartment project has begun. The property on Anthuan Maybank was never developed and since it has been 2 years it is being brought back to be reverted back the General Commercial, this item will have to go before City Council for 2 readings, if approved by this Board. Matt said he did contact the owner, Mr. Grimes but no one is present. **Mr. Williams** asked what could be built on the property if it is reverted back to General Commercial. Matt said he did not know at this time, another developer would have to assess the property and submit plans.

Motion: Ms. Schmid made a motion to approve the Reversion of the 5.66 acres on Anthuan Maybank Drive from Residential R4 to General Commercial (GC); seconded by Ms. Gibson; the motion carried 5 to 0 by a roll call vote.

3. **Consider and recommend a text amendment to Article X, Section 1007 & 1008, to add Murals to the City of Georgetown Zoning Ordinance. Matt Millwood/City** Staff said the City was approached by the Georgetown Business Association about adding Murals to the Ordinance. The Ordinance does have artwork listed, however they wanted "Murals" added. Matt said Ms. Angela Rambeau and himself worked on the definition. This will also go before the City Council for 2 readings if approved by this Board. **Ms. Schmid** asked about using other materials other than the ones listed in the definition. **Matt** said the Board can make any recommendations that they chose, however the wordage "one of a kind" covers a lot of materials and it has to be something attached to the building. If there is any confusions in the interpretation it would be referred to the Board of Zoning & Appeals. **Mr. Pieterse** had concerns about the maintenance and upkeep of the murals. **Matt** said because this definition falls under the sign ordinance, the maintenance and upkeep for signage can be used for the murals also. **Mr. Roberts** said he had concerns about things that might be offensive to others. **Matt** said the murals will have to be approved by City Staff just like signs. **Mr. Roberts** asked who was seeking to have this added to the ordinance. **Matt** said the Georgetown Business Association asked the City Administrator, who asked the Planning Staff to write a definition and bring it before this board.

Motion: Ms. Schmid made a motion to approve the definition as written, and asked that some wordage be added for the maintenance or removal of dilapidated murals; seconded by Ms. Gibson; the motion carried 4 to 1 by a roll call vote. *(Mr. Roberts cast the downward vote)*

VII. **Board Discussion**

- **Mr. Pieterse asked for an update on the West End Development Project**
  Ms. Angela Rambeau said that the City is currently trying to convert the committee into a new city board, because there has been such a hard time getting volunteers to attend the meetings to move forward. Hopefully the new board can be organized soon.

VIII. **Adjournment:** With there being no further business the meeting was adjourned.

Submitted By,

Debra Grant, Board Secretary

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 3097 A

Council Meeting Date:	20 August 2020
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve an ordinance amending Chapter 5, Section 5-18 (Modular Units) and Section 5-61 (Permits Required) of the Code of Ordinances for the City of Georgetown.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• After recent issues with modular units being brought into the City of Georgetown, the building official realized that the Code of Ordinance needed to be updated. • These changes reflect the new 2019 Building Codes. • These changes will give the Code of Ordinance some teeth on these modular units.
Options:	Approve or deny the text amendments to the Code of Ordinances.
Staff Recommendations:	Staff recommends approving the text amendments.

Reviews:

Angela Rambeau Completed 08/07/2020 3:28 PM

City Attorney Completed 08/13/2020 3:39 PM

Sandra E. Yudice Ph.D. Completed 08/13/2020 5:31 PM

Stephanie Buccione Completed 08/14/2020 8:45 AM

Georgetown City Council Pending 08/20/2020 5:30 PM

Attachments:

1. 1 Modular Units Ordinance (PDF)
2. 2 Modular Units Sec 5-18 Redlined (PDF)
3. 3 Permit Required Sec 5-61 Redlined (PDF)

MOTION TO APPROVE AN ORDINANCE AMENDING CHAPTER 5, SECTION 5-18 (MODULAR UNITS) AND SECTION 5-61 (PERMITS REQUIRED) OF THE CODE OF ORDINANCES FOR THE CITY OF GEORGETOWN.

AN ORDINANCE AMENDING CHAPTER 5, SECTIONS 5-18 (MODULAR UNITS) AND 5-61 (PERMITS REQUIRED) OF THE CODE OF ORDINANCES FOR THE CITY OF GEORGETOWN

WHEREAS, Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and

WHEREAS, The City Council of the City of Georgetown recognizes the Modular Units need to comply with city ordinances; and

WHEREAS, The City Council prioritizes consistency and ease of interpretation regarding the city's zoning ordinance; and

WHEREAS, The City recognizes the need to make changes to the zoning ordinance regarding Modular Units, consistent with zoning best practices;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the City of Georgetown Code of Ordinances Chapter 5, Sections 5-18 and 5-61, be amended as follows:

§5-18 Modular units.

For both residential and commercial, pre-owned modular units must be inspected by the city prior to being moved into the municipal jurisdiction of the City of Georgetown, and a passed inspection is a prerequisite to issuance of a permit. Modular units shall comply with Title 23 –Chapter 43 of the Modular Building Construction Act and shall comply with the city ordinance for Engineered and/or Architect Requirements for Structural, Foundation, and Aesthetics (Sec. 5-61, Code of Ordinances). Each modular unit shall have its use posted by certification on premises.

§5-61 Permits required.

a. Any person who constructs, enlarges, renovates, alters, moves, or changes the occupancy of a building or structure shall first make an application to the City Building Official or his/her representative and obtain the required permit.

b. Any person connecting any electrical or plumbing work to any electrical, water or wastewater system of the City, or installing any fixtures, appliances, motor or heating and air condition devices in a new or existing system, structure or premises, or adding to any existing electric or plumbing work, shall first make an application to the City Building Official or his/her representative and obtain the required permit.

c. The applicant shall submit such information as may be required to complete the application furnished by the city, including any drawings and specifications needed to clearly show the nature and character of the work for which the application is made. The information shown on the plans shall include the use, occupancy load and any required calculations. Construction documents that accompany permit applications shall be prepared and sealed by an architect or engineer properly licensed within the State of South Carolina.

d. Stamped plans required:
   1. The following projects, regardless of occupancy type or size, require construction documents that have been sealed and stamped by an SC engineer and/or SC architect:
      a. All new single family and multi family structures
      b. All residential additions and alterations that include structural changes
      c. All new nonresidential structures
      d. All nonresidential additions and alterations that include structural changes
      e. All standalone accessory structures

   2. While Sections 107.1 of the International Building Code, 106 of the International Residential Code and SC Code 40-22-280(B)(2) regulate the minimum permit and seal requirements, the City reserves the right to exceed minimum life/safety requirements. The City also reserves the right to order stamped/sealed plans on any building where drawings submitted are not, in our estimation, sufficient for review. In such a case, our justification for requiring signed/stamped plans will be in writing, if requested.

   3. Any required drawings may be limited to reflect only information needed in the required fields of trade. For instance, plumbing drawings would not be required if no changes were being made to the plumbing.

   4. Exemptions
      a. Alteration or repairs to a building that do not change or affect the structural system or the safety of the building, or that do not affect the public health, safety or welfare are exempt from the requirements of this section.

      b. Projects that follow the pre-approved detail sheets provided by the City are exempt from the requirements of this section.

c. Projects listed in Section 107.1 of the International Building Code and 106 of the International Residential Code are exempt from the requirements of this section.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

______________________________	______________________________
Stephanie Buccione, City Clerk	Brendon M. Barber, Sr., Mayor
First Reading: ________________	Approved as to Form:
Second Reading: ______________	______________________________
	Elise F. Crosby, City Attorney

Sec. 5-18. – Modular units

For both residential and commercial, pre-owned modular units must be inspected by the city prior to being moved into the municipal jurisdiction of the City of Georgetown, and a passed inspection is a prerequisite to issuance of a permit. Modular units shall comply with Title 23 –Chapter 43 of the Modular Building Construction Act and shall comply with the city ordinance for Engineered and/or Architect Requirements for Structural, Foundation, and Aesthetics (Sec. 5-61, Code of Ordinances). Each modular unit shall have its use posted by certification on premises.

Sec. 5-61--Permits required.

a. Any person who constructs, enlarges, renovates, alters, moves, or changes the occupancy of a building or structure shall first make an application to the City Building Official or his/her representative and obtain the required permit.

b. Any person connecting any electrical or plumbing work to any electrical, water or wastewater system of the City, or installing any fixtures, appliances, motor or heating and air condition devices in a new or existing system, structure or premises, or adding to any existing electric or plumbing work, shall first make an application to the City Building ~~Inspector~~ Official or his/her representative and obtain the required permit.

c. The applicant shall submit such information as may be required to complete the application furnished by the city~~. Whenever, in the opinion of the city~~, including any drawings and specifications needed to ~~clearly~~ show the nature and character of the work for which the application is made~~, the applicant shall furnish such drawings and specifications~~. The information shown on the plans shall include the use, occupancy load and any required calculations. Construction documents that accompany permit applications shall be prepared and sealed by an architect or engineer properly licensed within the State of South Carolina.

d. **Stamped plans required**.

1. The following projects, regardless of occupancy type or size, require construction documents that have been sealed and stamped by an SC engineer and/or SC architect:
   a. All new single family and multi family structures
   b. All residential additions and alterations that include structural changes
   c. All new nonresidential structures
   d. All nonresidential additions and alterations that include structural changes
   e. All standalone accessory structures

2. While Sections 107.1 of the International Building Code, 106 of the International Residential Code and SC Code 40-22-280(B)(2) regulate the minimum permit and seal requirements, the City reserves the right to exceed minimum life/safety requirements. The City also reserves the right to order stamped/sealed plans on any building where drawings submitted are not, in our estimation, sufficient for review. In such a case, our justification for requiring signed/stamped plans will be in writing, if requested.

3. Any required drawings may be limited to reflect only information needed in the required fields of trade. For instance, plumbing drawings would not be required if no changes were being made to the plumbing.

4. Exemptions

   a. Alteration or repairs to a building that do not change or affect the structural system or the safety of the building, or that do not affect the public health, safety or welfare are exempt from the requirements of this section.

   b. Projects that follow the pre-approved detail sheets provided by the City are exempt from the requirements of this section.

   c. Projects listed in Section 107.1 of the International Building Code and 106 of the International Residential Code are exempt from the requirements of this section.

(Code 1964, §25-10; Ord. of 5-11-79; Ord of 9-17-20)

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 3099

Council Meeting Date:	20 August 2020
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve the demolition of a wall at 918 Front Street by the property owners, Georgetown Investments, LLC.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	See the attached correspondence from the ARB Chairman and Briefing Document.
Options:	Approve or deny request.
Staff Recommendation:	Staff recommends approving the request.

Reviews:

Angela Rambeau Completed 08/11/2020 9:50 AM
Sandra E. Yudice Ph.D. Completed 08/11/2020 5:00 PM
Stephanie Buccione Completed 08/13/2020 9:40 AM
Georgetown City Council Pending 08/20/2020 5:30 PM

Attachments:

1. 1 ARB Chairman Response (PDF)
2. 2 Briefing Doc Orange St. Parking Lot Brick Wall (PDF)
3. 3 Revised Brick Wall Rendering 8_10_20 (PDF)

Yúdice, Sandra

From: Grant, Debra
Sent: Tuesday, August 11, 2020 9:00 AM
To: Yúdice, Sandra
Cc: Rambeau, Angela
Subject: FW: David Kossove wall

Good morning,
Please see the response sent by Mr. Kevin Jayroe concerning the Kossove property.

Thanks,
Debra

From: Kevin Jayroe [mailto:keviroe@yahoo.com]
Sent: Tuesday, August 11, 2020 7:56 AM
To: Grant, Debra <dgrant@georgetownsc.gov>
Subject: David Kossove wall

After meeting with Mr. Kossove and Ms Yudice, it is my understanding, after referring to the ARB guidelines, that no approval is needed in regards to taking down the wall behind the properties questioned.....
A. Wall must come down to begin construction , repair drainage, and bury power lines.
B. ARB will need detailed drawings of the buildings being constructed on the site...at that time the wall can be addressed since it is the final part of the project (for reference only)
C. ARB guidelines have no mention in the commercial district for the construction of walls or fences.
D. Lighting will be addressed for scale only at a later date.
E. It is appropriate for Mr. Kossove to remove the section of wall, at this time, so that the new construction, to be reviewed in a formal application to the ARB, can begin and so the drainage and power line issues can be resolved.
Respectfully submitted..
Kevin Jayroe. Chair of ARB 2020

Sent from Yahoo Mail on Android

Debra Grant | Office Manager
City of Georgetown Planning and Community Development Department
1134 North Fraser Street (29440) : PO Drawer 939, Georgetown, SC 29442
Contact | **P**: 843-545-4011 | **F**: 843-527-1285 | **E**: dgrant@georgetownsc.gov

MAYOR
BRENDON M. BARBER, SR.

CTIY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE

City of Georgetown
SOUTH CAROLINA

COUNCIL MEMBERS
HOBSON H. MILTON
RUDOLPH A. BRADLEY
TUPELO HUMES
AL JOSEPH
CAROL JAYROE
CLARENCE C. SMALLS

Executive Offices
(843) 545-4001

To:	City Council/City Administrator
Prepared by:	Angela Rambeau, Planning Director
	Orland Arteaga, City Engineer
Department:	Planning and Community Development
Date Prepared:	July 6, 2020
Subject:	Orange St. Parking Lot Wall

Issue Background

As the new owner of the 700 Modern Grill building in the 900 Block of Front Street, Mr. David Kossove requested permission to remove the section of the City block wall and replace it with a brick wall (Attachment 1). Mr. Kossove indicated that he would pay for both the removal as well as the replacement with the required engineering. His plan is to clean up the rear of this property and have outdoor dining.

In addition, Mr. Kossove has requested that the electric lines on this property be buried with the understanding that he will pay a portion of the cost for underground conduit that will be necessary to provide service to his property and some adjoining properties. The Electric Department will bear the cost of converting primary conductors and transformers from overhead to underground and will install these facilities in the Orange Street parking lot.

Discussion

Last year, the City authorized demolishing and rebuilding the wall on the opposite side of the parking lot. The City demolished it and the property owner paid for building the new wall on the entire length of the parking lot.

With Mr. Kossove's request, he will demolish and build a new wall on his property only. The remaining sections of the wall will stay as it currently is as the City does not have plans to replace the wall in the near future. Aesthetically, this will create two different designs that are not uniformed.

Alternatives

1) Authorize request to demolish and build a wall on his property with a new design and leave the remaining wall as it currently is until the City budgets funds to replace the remaining section in FY 2022 to have a uniform design.
2) Authorize request to demolish and build a wall on his property with a new design and authorize the City use FY 2021 funds from the parks improvements appropriation to have a uniform design.
3) Do not authorize demolition and rebuilding the wall.

Drawer 939
Georgetown, SC 29442

Recommended Course of Action
Staff recommends either Alternative 1 or Alternative 2.

Timeline for Recommendation
Depending on the alternative that Council authorizes, staff will move forward accordingly.

Fiscal Impact
Mr. Kossove estimates that the demolition and rebuild of his 36 feet of wall would cost between $5,000 and $6,000. At an estimated $133 a foot, rebuilding the remainder of the wall (134 feet) would cost $17,822 (not including engineering costs).

Social Impact
None.

Attachments
Attachment 1: Brick wall rendering.
Attachment 2: Aerial view of 918 Front St and City parking lot.
Attachment 3: Survey plat of 918 Front St.

Attachment: Revised Brick Wall Rendering 8_10_20 [Revision 2] (3099 : Orange Street Parking Lot Wall)

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ACTION ITEM

DOC ID: 3093

Council Meeting Date:	20 August 2020
Department:	Engineering
Issue Under Consideration:	Motion to authorize staff to file a pre-approval application to request a grant with the CDBG- Mitigation Plans and Studies Program to study the drainage conditions at the Winyah Apartments located on Duke Street and the possibility of demolishing this apartment building and converting the area into a stormwater retention facility.
Amount Requested:	None
Is Item in Current Budget?	No
If no, please explain:	This request came after the approval of the City's budget.
Financial Impact:	None, provided that there is no match contribution
Points to Consider:	The Tri-county Regional Development Corporation (TCRDC) is a housing non-profit organization that owns 14 affordable housing units at the corner of Duke and Lynch Streets (behind the Piggy Wiggly market). The six units facing Duke Street have flooded multiple times during hurricanes and major storm events creating a repetitive problem for the agency and the occupants. The housing units have suffered severe flood damage to the drywall, floor and paint; and the occupant's belongings were damaged as well, forcing them to leave their dwelling units. The six units on Lynch Streets are now uninhabitable. The TCRDC has requested the City to file a grant application to study this problem and create a solution to this issue. Alternatives may include converting this area into a stormwater retention facility and transferred it over to the City for posterity. The City will then be responsible for its maintenance.
Options:	Approve or Disapprove the filing of this grant pre-application.
Staff Recommendation:	Approve

Reviews:

Orlando Arteaga Completed 08/06/2020 11:21 AM
Sandra E. Yudice Ph.D. Completed 08/06/2020 11:26 AM
Stephanie Buccione Completed 08/13/2020 9:41 AM
Georgetown City Council Pending 08/20/2020 5:30 PM

Attachments:

1. 1 2020 DRO MIT Pre-Application City of Georgetown 07312020 (PDF)

Updated: 8/6/2020 11:21 AM by Orlando Arteaga (Page 1)

South Carolina Department of Administration

SC Disaster Recovery Office

632 Rosewood Drive, Columbia, SC 29201

CDBG-Mitigation Project Pre-Application

This application is not to be filled out by individuals.
Only local governments (counties and incorporated cities/towns) may apply.
Completion of this application does not guarantee approval.

SCDRO CDBG-Mitigation Roles & Responsibilities

Pre-Application Form for the 2020 SCDRO CDBG-MIT Program

Instructions:

1. Entire pre-application form must be completed in order to be considered for federal funding.
2. If you have any questions during the pre-application phase, please contact the SC Disaster Recovery Office at email: DROMitigation@admin.sc.gov.
3. The deadline to submit your pre-application form to the SC Disaster Recovery Office (DRO-MIT) is **July 31, 2020 at 5:00 pm**. Forms submitted after this time will not be accepted.
4. Send your complete pre-applications DROMitigation@admin.sc.gov or registered mail to:

   SC Disaster Recovery Office Mitigation Department
   632 Rosewood Drive
   Columbia, South Carolina 29201

5. Submission of this form does not guarantee federal funding. All pre-applications will be evaluated by the SC DRO Mitigation Department to determine the most appropriate use of funding.

Section 1: Background Information

Applicant	
Locality Requesting application: City of Georgetown	

Point of Contact	
First Name: Sandra	Last Name: Yudice, Ph.D
Title: City Administrator	
Email: syudice@georgetownsc.gov	Phone #: 843-545-4175

Agency/Organization		
Address: Post Office Box 939		
City: Georgetown	Zip: 29442	County: Georgetown
Phone: 843-545-4175	Fax:	
DUNS #:	FIPS Code: 4528870	FEIN #:
Congressional District: 7	House District: 103	Senate District: 32
Has your agency previously received Federal funds for this project?	Yes ☐	No ☒
If yes, please provide relevant DR #'s:		

Section 2: Project Specific Information

Community		
Does your community participate in the NFIP?	Yes ☒	No ☐
Area in the Special Flood Hazard Area (SFHA):		
Does your community have or participate in a local hazard mitigation plan?	Yes ☒	No ☐
If yes, please provide the title of your LHMP: Georgetown County Hazard Mitigation Plan		
If yes, please provide plan expiration date: September, 2029		
If yes, please provide page # in LHMP where project type is discussed: B-30 (indicates repetitive loss)		
Latitude and longitude of the community: 33.3678 degrees N -79.2945 degrees W		
Population: 8,742		
Is your community a "small and impoverished community"?	Yes ☐	No ☒

Project

Identify the type of proposed mitigation activity (check one per application):

☐ Community Buyout/demolition
☒ Hazards Mitigation Plans and Studies
☐ Federal Funds Match
☐ Infrastructure Planning
☐ Infrastructure Ready to Go

Description of problem to be solved:

The Tri-County Regional Development Corporation (a housing non-profit started by the COG) owns 14 affordable housing units on the corner of Duke and Lynch Streets (Winyah Apartments). These units have flooded multiple times with each major hurricane and extreme rain event over the past few years causing a repetitive loss problem. It was anticipated that the City of Georgetown's drainage project (completed in 2019) would alleviate this, however flooding recurred with Hurricane Dorian. The eight units on Lynch Street did remain dry but the six Duke Street units were severely flooded. That damage was mitigated by the removal of flooring & drywall to above the water line, and they remain vacant and uninhabitable.

It is recommended that the City apply for a CDBG-MIT planning grant to study drainage and storage capacity for the site. Ultimately, the goal would be to engineer a retention pond to funnel excess water during flood events away from the neighborhood and preserve the eight units on Lynch Street and any nearby areas that may be affected. The study would need to include demolition of the six blighted Duke Street units which would result in an area of about 16,000 square feet to use for retention.

Of note is these units were funded by a HUD grant through the Waccamaw HOME Consortium of which the City is a member. HUD has recommended that TCRDC pursue these funds as a solution, but the TCRDC is not an eligible participant, only the City is. Since the Winyah Apartments are located within the jurisdictional boundaries of the City of Georgetown, it is proposed that they (as an eligible participant) partner with the TCRDC and the Waccamaw Regional Council of Governments to pursue the grant. At this time, it does not appear the City will be responsible for any funds since a pre-application is not a grant agreement or commitment by the City to accept grant funds. Also, infrastructure funding is available at a later date to carry out activities identified in the plan. The WRCoG can act as the administrator of the pre-application.

National Objective:
Total # Proposed Beneficiaries:

☒ LMI* ☐ Urgent Need

*Est. Nbr and % LMI Beneficiaries:

Source:
☐ Survey ☒ Census

Project latitude and longitude (if multiple locations, include property details in attachments)

Latitude: 33.37669	Longitude: -79.290521

Projected population impacted by proposed project: +/- 300

Attach: ☒ Project map with jurisdictional boundaries and service area

☒ Cost estimate or preliminary engineering report

Description of alternatives considered:

Since the six Duke Street unites have flooded at least annually for years, the TCRDC board voted to leave them vacant rather than have renters suffer the hardship of losing their possessions and being forced to relocate. The units are affordable, which only adds to the extent of the loss they suffer. The TCRDC is also paying much higher rates to insure the structure and is concerned that at some point the insurance will not be renewed. New opportunities for affordable housing sites are being pursued, but the demand is great in the City.

Project scope of work to be completed (please include additional documentation if needed):

A study and analysis of the area is proposed to establish the feasibility of demolishing the Duke Street Units and using the land for water retention/storage. If the study indicates it is feasible, a proposal will be submitted to attempt to get asistance to move forward. To date, the biggest issue has been that the property is not located within a flood zone and could not be included as a repetitive loss property in the traditional way. Having it included in the Countywide Hazard Mitigation Plan as a repetitive loss site may help that issue. Should a study indicate the project is recommended, the TCRDC will pursue assistance in demolishing the six unit structure on Duke & Lynch, and use the cleared land to assist with drainage in the community.

Property type (if applicable):

- ☒ Residential building *Affordable rental units*
- ☐ Public building
- ☐ Residential vacant lot
- ☐ Other (please describe):
- ☐ School/hospital/place of worship
- ☐ Business/commercial building
- ☐ Critical infrastructure

Estimated Total Project Cost:

Narrative to support total estimated cost (please include or attach a detailed budget):

CDBG Mitigation Funds Requested: Total Project Cost:
Source of matching funds:
Amount of matching funds:

Additional Considerations:				
1. Do you foresee any historical preservation issues that would affect this project?	Yes	☐	No	☒
a. Will the project affect undisturbed land?	Yes	☐	No	☒
b. Will the project affect any archaeologically sensitive areas?	Yes	☐	No	☒
c. Will the project affect any historically sensitive areas?	Yes	☐	No	☒
d. Is the project near any known historic structures?	Yes	☐	No	☒
e. Are there any buildings 50 years or older within the project?	Yes	☐	No	☒
If **Yes** in any of the above, please explain:				
2. Do you foresee any environmental issues that would affect this project?	Yes	☐	No	☒
a. Will the project affect any waterways or water bodies	Yes	☐	No	☒
b. Will the project affect potential wetland areas?	Yes	☐	No	☒
c. Will the project affect and vegetated areas?	Yes	☐	No	☒
d. Will the project involve removal of hazardous/toxic materials?	Yes	☐	No	☒
e. Will the project areas of habitat for threatened or endangered species?	Yes	☐	No	☒
f. Is the project near a wilderness area or wildlife refuge?	Yes	☐	No	☒

g. Will the project affect other sensitive areas?	Yes ☐	No ☒
i. Groundwater aquifers	Yes ☐	No ☒
ii. Wild or scenic rivers	Yes ☐	No ☒
iii. Prime or important farmland	Yes ☐	No ☒
h. Are you aware of any underground storage tanks in the project area?	Yes ☐	No ☒

If **Yes** in any of the above, please explain:

3. Are there any concentrations of low income or minority populations in or near your project area?	Yes ☒	No ☐
4. Please attach any maps and/or photos that better describe the project area, past damages, proposed project timeline, or other supporting information.		

Signature of approving official (Title of Chief Elected / Administrative Official):

Digitally signed by Sandra E. Yudice, Ph.D.
DN: cn=Sandra E. Yudice, Ph.D., o=City of Georgetown, SC, ou=City Administrator, email=syudice@georgetownsc.gov, c=US
Date: 2020.07.31 13:39:34 -04'00'

Printed Name	Signed Name	Date
Dr. Sandra Yudice		07.31.2020

Email: syudice@georgetownsc.gov Telephone: 843-545-4175

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 3102

Council Meeting Date:	20 August 2020
Department:	Administration
Issue Under Consideration:	Motion to approve updates to the City Employee Handbook Policies: (a) #3 Tuition Reimbursement #9 Travel and Subsistence Allowance, (b) #10 Vehicle Management Program; (c) #21 Payment of Wages and (d) add the following policies to the City Employee Handbook: #30 Teleworking Policy and Procedure, #31 Temporary Emergency Teleworking, and #32 Social Media.
Amount Requested:	NA
Is Item in Current Budget?	NA
If no, please explain:	
Financial Impact:	NONE
Points to Consider:	The following policies are the changes discussed with Council at the July Workshop regarding updates: • Tuition Reimbursement • Travel & Subsistence Allowance • Vehicle Management Program • Payment of Wages The following polices are being proposed due to current matters to include pandemic and labor relations matters. These policies are a combination of policies from Municipal Association of South Carolina and the Society of Human Resource Management as it applies to the National Labor Relations Board. • Temporary Emergency Teleworking • Teleworking Policy & Procedure to include the Application Form • Social Media Policy (to mitigate risk and crisis; to show expectations) Addition of a Teleworking Policy and Procedure to provide flexible work options, increase productivity, improve recruitment and retention, and to improve employee work-life balance. Addition of a Temporary Emergency Teleworking policy to be available in the event of an emergency such as force majeure events (e.g. a weather disaster or pandemic).

	Addition of a Social Media policy to provide guidelines to protect the City's interest and reputation.
Options:	1. Approve 2. Do not approve
Staff Recommendation:	Approve so that we can continuously establish sound business practices, and develop a culture of strong moral and ethical behavior, while implementing efficient guidelines, practices, and procedures, while staying in compliance.

Reviews:

Gladys Rutledge-Livingston Completed 08/12/2020 3:52 PM
Sandra E. Yudice Ph.D. Completed 08/12/2020 4:21 PM
Stephanie Buccione Completed 08/13/2020 11:48 AM
Georgetown City Council Pending 08/20/2020 5:30 PM

Attachments:

1. 1 3 -Tuition Reimbursement Draft 7.15.2020 RED LINE DRAFT (PDF)
2. 2 9 - Travel and Subsistence Allowance 7.15.2020 RED LINE DRAFT (PDF)
3. 3 21 - Payment of Wages 7.15.2020 RED LINE DRAFT 07242020.DOCX (PDF)
4. 4 30 - Teleworking Policy and Procedure - 7.15.2020 DRAFT (PDF)
5. 5 31-Temporary Emergency Teleworking 7.15.2020 DRAFT (PDF)
6. 6 32 - Social Media Policy 7.15.2020 DRAFT (PDF)
7. 7 10 - Vehicle Management Program 7.15.2020 RED LINE DRAFT 08122020 (002) (PDF)

Policy No: 3
Revision Date: 07/25/2019

TUITION REIMBURSEMENT

1. Policy statement:
This policy is provided to encourage all regular employees to continue their education and training so as to maintain and improve skills and knowledge useful in their current positions. Education and training must be related solely to position with the city. Assistance is ~~not~~ provided solely for employees to gain ~~a~~an Associate's, Bachelor's or Master's Degree. Classes should be scheduled during off-duty hours. Due to budgetary limitations, the City may not be able to approve all tuition reimbursement requests. The City retains the right to amend or terminate the offering of this benefit at any time. Eligibility to participate in this program should not be considered a right of employment, but rather a privilege afforded to employees who are determined to be eligible and qualify to participate.

2. Eligibility:
Any regular employee who has completed one year of continuous satisfactory service with the City is eligible, upon the Department Head's approval and recommendation and as long as there is funding available in Department's budget.

3. Approved courses:
An approved course is any course taken at an accredited institution of higher education.

4. General:
An employee interested in applying for tuition reimbursement must first request, in writing and in advance, approval of their Department Head and Human Resources for tuition, all course related fees and related textbooks prior to enrolling in such courses. An employee who plans to take an approved course during off-duty hours may be reimbursed for tuition expenses as provided below:
A. Covered expenses:
Should reimbursement from other sources not be available, an employee may be reimbursed for the cost of tuition, all course-related fees and one-half the cost of required textbooks. All other costs, such as activity fees, graduation fees, etc., shall be paid by the employee and not eligible for reimbursement.
B. Application for tuition reimbursement:
If employee has received prior approval from their Department Head and Human Resources, the employee shall submit Personnel Form 4 (PF-4) to the Human Resources Manager, within ten (10) working days after grades are received, with the following attachments:
(1) Receipts showing the amounts paid for tuition, fees and books. A copy of the grade sheet or other proof of satisfactory completion, as appropriate.
Payment may be made only for those courses in which the employee earns a grade of "B" or better for graduate and post-graduate study and "C" or better for all other study. Proof of satisfactory completion will be required for those courses for which grades are not given.
After approving the application for reimbursement, the Human Resources Manager will forward the application to the Finance Department for payment.
C. Subject to the City's budget and the availability of funds, the City may pay up to $2,000 per fiscal year per employee for approved tuition reimbursements.

5. Required courses:
From time to time, it may be necessary for the City to require certain employees to take one or more courses. When this occurs, the City will pay all training and travel costs in accordance with Policy No. 9 of this Handbook.

6. Training programs, workshops, seminars:
The City encourages participation by its employees in training programs, workshops and seminars that will enhance job performance. To obtain approval for attendance at such programs, employees must complete and submit Personnel Form Number 5 (PF-5) to the Human Resources Manager through their Department Head.

7. Repayment of Funds

If employment with the City is terminated either voluntarily by employee or for any reason by the City for up to one (1) year after a tuition reimbursement, the employee will be responsible for repaying the City a prorated amount of the reimbursement. The obligation will be reduced by one-twelfth (1/12th) for each month the employee remains employed with the City after the reimbursement payment:

Policy No: 9
Revision Date: 07/01/~~2017~~2020

TRAVEL AND SUBSISTENCE ALLOWANCE

1. Statement of Policy

When employees of the City of Georgetown are required to travel on official business, the City will pay reasonable amounts for transportation, subsistence and lodging. Anyone else, including spouses and children, traveling with employees will do so at the expense of the employee unless otherwise authorized and approved by the Department Head and the City Administrator.

2. Travel
   - A. The City may purchase tickets in advance for employees traveling by common carrier. All employees shall travel in economy class whenever possible. Exceptions must be approved in advance by the City Administrator.
   - B. All trips, made by City employees on City business, in their own vehicles, for which reimbursement is expected, must be approved by the Department Head or the City Administrator, in writing, before the trip is begun.
   - C. If it becomes necessary for the City employee to use his/her own vehicle on City business, he/she will be reimbursed at a rate equivalent to that allowed by the Internal Revenue Services. However, if there is a City vehicle available for an employee to use but they choose to drive their own personal vehicle, they will be reimbursed half of the mileage for the trip.

3. Subsistence

Employees shall be paid a daily meal allowance per day while on official City business away from Georgetown for an entire workday or more. Per diem rates will be paid in accordance with the current standard South Carolina Federal Per Diem Rates.

   - A. An allowance will only be advanced (paid to the employee prior to the trip) when the employee will be out of town for at least one entire day. In all other cases, allowances will be paid upon return and submittal of an expense report. Receipts are not required.
   - B. All other miscellaneous expenses (~~e.g.taxi~~e.g. taxi fares, parking facilities, road tolls, etc. incurred in conjunction with City business will be completely reimbursed when supported by receipts.
   - C. The City will pay the actual cost to the employee when meal prices are set by the host and exceed the scheduled allowance for that mean when attending conference, seminars, etc.
   - D. When meals are provided by the host at no expense to the employee, the City will deduct the scheduled amount for those meals from the employee's total daily allowance.

4. Lodging

When lodging is required, employees are expected to utilize standards, medium priced hotels and motels whenever possible. If an employee is to attend a formal, organized meeting or convention, the hotel or motel where the meeting is to be held may be used. In all cases, the City will pay no more than regular single room rates. Receipts must be presented for all lodging.

5. Advances

Travel advances may be made to cover anticipated travel expenses with the prior written approval of the City Administrator.

6. General

All travel must be authorized in advance. All expenses, other than daily allowances, must be supported by an expense report. Each employee, through the Department Head, will submit Personnel Form No. 8 (PF-8) Travel Request, to the City Administrator for approval. Requests for advance travel pay must be approved and received by the Finance Department no later than noon on Wednesday of the week prior to commencement of travel. In addition, Personnel Form No. 9 (PF-9), Travel Expense Statement, must be submitted to the City Administrator within seven working days after returning to work. Employees will not be compensated for overtime when attending host events that are held outside of their regular schedule working hours. (E.g. optional after hour receptions, cocktail events, after hours networking events, etc.)

For travel request that are within 60 miles of the City of Georgetown, overnight lodging will not be approved. Only travel request where the event is held over 60 miles outside of the City of Georgetown, will lodging be approved for overnight stay. (City Council retreats are excluded)

7. Deviations

The City Administrator is authorized to approve deviations from this policy in such cases where strict interpretation would work an undue hardship on a representative of the City traveling in behalf of the City.

PAYMENT OF WAGES

PAY SCHEDULE AND SCHEDULED WORK HOURS

Employees will be paid on a bi-weekly basis with payday being on Friday. The City has a mandatory direct deposit policy for employee paychecks. Employees can use a bank of their choice for direct deposit. Direct deposits can be made into checking and/or savings accounts. Pay stubs or first time paper checks will be available for departmental pick up after 10 am on pay day from the Finance Department.

The normal work hours for office personnel are **Monday - Friday, 8:30 A.M. to 5:00 P.M. with a one (1) hour, unpaid lunch break**. Public Utility & Services personnel work varying hours depending on departmental and City needs. Public Safety personnel work varying shifts and are notified in advance what their shift schedules will be. Below are the scheduled work hours per pay period in the City:

Office Personnel	75 hours per pay period
Public Utility & Services	80 hours per pay period
Police - Patrol	84 hours per pay period
Police - Investigations	85 hours per pay period
Fire - Shift	120 hours per pay period

OVERTIME

For overtime purposes, the normal work week for most employees is the seven (7) day period beginning at 12:01 A.M. on **Monday** and ending at Midnight the following **Sunday**. Police and Fire Service personnel are subject to special rules regarding their respective work weeks.

Employees who are not exempt from the overtime provisions of the Fair Labor Standards Act ("FLSA") will be paid overtime at a rate of 1½ times their regular rate of pay for all hours worked in excess of forty (40) during a seven day work week or other statutory period as may be appropriate. For overtime purposes, compensatory time and general leave hours are ***not*** considered hours worked. Non-exempt Police and Fire Service Personnel, because of the unique nature of their duties, are subject to different overtime thresholds and special rules regarding overtime compensation and are paid FLSA pay.

Police & Fire Special Overtime Exemption: The FLSA provides two special overtime exemptions available only to public agencies whose employees are engaged in fire protection or law enforcement activities as those terms are defined in the Department of Labor regulations. Under Section 207(k) of the FLSA, Police and Fire may reduce overtime liability by establishing work periods of 7 to 28 days. The maximum number of hours that can be worked under Section 207(k) without incurring any overtime liability for law enforcement personnel every 14 days is 86 hours and for fire protection personnel every 28 days is 212 hours.

Employees who work over the numbers of hours as indicated in the table above within the prescribed number of days shall receive compensation at the rate of 1 ½ times their regular hourly rate.

All overtime must be pre-approved by the employee's supervisor prior to the employee working the overtime. If an employee works unauthorized overtime, the employee will be paid the overtime in accordance with the Fair Labor Standards Act and Department of Labor, however the employee will be subject to disciplinary action. An employee who regularly violates this policy, will be subject to termination. There will be flexibility exercised for Public Safety, Services and Utility workers that are required to work during emergency situations.

COMPENSATORY TIME

Non-exempt 37.5 hour/week employees who work over the 37.5 hour threshold in any workweek have the option to earn compensatory time at straight time instead of receiving straight pay at the discretion of the City. Non-exempt employees who work over 40 hours in any workweek have the option to earn compensatory time at 1 ½ times their regular rate instead of receiving overtime pay at the discretion of the City. Police and Fire personnel also have the option to accrue compensatory time at the rate of 1 ½ hours for each hour worked over the allowable limit according to the table referenced above.

Employees can accrue compensatory time throughout the fiscal year (July 1 – June 30) but may not be allowed to carry over more than 20 hours (24 hours for fire personnel) into the next fiscal year. Employees will be paid out any compensatory hours over the 20 or 24 hour threshold in the first paycheck of the new fiscal year. Employees who leave employment will also be paid out any compensatory time in their balance in their final paycheck.

Employees who are exempt from the overtime provisions ("FLSA") will not accumulate compensatory time off. Senior management has authority to grant additional time off to exempt employees who have worked extraordinary amounts of time in excess of their normal schedule, but no exempt employee has a right to such additional paid time off. In no event will unused designated time off time be paid at termination.

ON CALL PAY / CALL OUT PAY

On-call time generally consists of performing work after their normal work hours in response to calls for service to the public. Those employees who respond to service calls after their normal work hours, will be paid an on call stipend for their service in addition to call out pay of a minimum number of work hours but in all cases shall not be paid less than the actual time worked. When on call, these employees are to be available for call by way of telephone 24 hours a day and are required to remain in close proximity of the City limits in order to report in for a call within a timely manner. On call rotations usually last for seven (7) days.

All non-exempt (hourly) employees that have primary "on-call responsibilities" will be paid a $100 on call stipend during their active on-call period. The $100 on call stipend replaces the ~~old~~previous mileage reimbursement policy[GW1]. In addition, an employee designated as being "on call" will receive call out pay of two (2) hours minimum, for responding to service calls outside of their regular work day schedule. If an employee is called out multiple times during a two (2) hour period, the employee will only receive two (2) work hours unless the call for service extends longer than two (2) hours, then the employee will receive pay for actual time worked. If an employee is called out again after a two (2) hour period ends, the employee will ~~then~~ receive an additional two (2) hours of call out pay for that call out. Employees are solely responsible for covering the entirety of their on call rotation and must inform their supervisor of any changes to scheduling.

Please refer to the table below regarding which departments are eligible for on call and call out pay:

DEPARTMENT	CALL OUT PAY MINIMUM	ON CALL STIPEND
Water Utilities	2 Hours	$100.00
Electric - Line Technician	2 Hours	$100.00
Electric – Meter Technician	2 Hours * only if called out otherwise actual time worked	$100.00
Police- Investigations	2 Hours	$100.00
Municipal Court	2 Hours	$100.00

PAYCHECK DEDUCTIONS

The City shall make deductions from employees' paychecks as required by law. Upon the written authorization of the employee, the City may make deductions for insurance, other benefits, etc.

Cash, debts owed by the employee to the City of Georgetown, fringe benefits, uniforms, tools, equipment, vehicles, instruction manuals, keys, cell phones, computers, tablets and other items belonging to the City and advanced or issued to an employee and not repaid or returned by him at the time of termination are considered "advances of wages," the value of which may be deducted from the employee's final paycheck(s). By accepting or continuing employment, the employee authorizes these deductions.

Failure to Receive Proper Pay/Benefits: It is the employee's responsibility to review each pay period's pay stub for accuracy. Employees should inform Human Resources as soon as possible regarding any errors in their paycheck so the error can be researched and corrected if needed.

Negligence while using City Vehicle: City employees who operate City vehicles and who, as a result of their negligence as determined by the City, cause damage to a City vehicle, acknowledge and agree that they are financially responsible for the full cost of the repair, not to exceed the amount of the City's insurance deductible. Such employees further agree and consent to the deduction of the repair costs, in reasonable increments, from their subsequent paychecks until the repair costs have been paid in full. In the event the employee terminates employment with the City prior to the complete payment of the debt, the remainder of the debt shall be deducted from the employee's final paycheck.

COMPENSATION

The City believes in rewarding employees for both their years of continuous service and exceptional performance through longevity and merit raises. The City will make an effort to distribute longevity and merit raises at the start of each new fiscal year (July 1st) based on the funding the City has to allocate towards raises.

Longevity: The City recognizes that it must attract and retain top talent by rewarding loyalty and inspiring new or potential employees to see that the City values experience and perseverance. Longevity raises will be based on total years of service with the City. The ultimate goal of the City is to have employees reach the 40th percentile of their salary range in their current position after a certain amount of years. Once ~~an~~ employees ~~has~~have reached this threshold of a salary range, they will receive half of their longevity raise allocation per year hereafter.

Merit: The City acknowledges that hard working employees should be incentivized for performing above standards. Performance evaluations are completed to allow employees to receive feedback on their performance and a chance for supervisors and employees to exchange ideas, improvements, constructive criticism, and praises. Merit raises will be based on scores from performance evaluations completed for the prior calendar year for all regular employees. Probationary employees will need to have their evaluation completed prior to June 1st in order to be eligible for merit raises for the next fiscal year.

Merit percent allocations will be determined by individual performance ~~a standard deviation formula of scores by department.~~scores earned by employees and based on a standard merit scale. Percent allocations will normally range from one (1) to three (3) percent but may be changed due to availability of funding each year.

All raises will be effective ~~in either~~ the first ~~or second~~ full payroll period of July~~, depending on which pay period the July 1st date falls~~.

INCLEMENT WEATHER

There may be times when the City will close certain departments/offices due to inclement weather or emergencies as defined by the SC Emergency Management Division. During these emergencies, non-essential and essential employees will be determined by the Department Head of that department. Non-essential employees whose departments are closed due to inclement weather or emergency may utilize General Leave or compensatory time for hours missed from work. The City may advance compensatory time to employees who do not have sufficient leave to cover their absences. If employees have enough time, they will be required to use their own General Leave or compensatory balances first, unless there are extenuating circumstances.

Any advanced compensatory time will need to be made up by the Employee. Any hours made up that are over forty (40) hours in a work week will be credited as Overtime (1 ½ times regular rate). The City will determine the date that the advanced compensatory time will need to be made up by for each event that occurs. If the advanced compensatory time is not made up by the date determined by the City, the remaining negative balance will be deducted out of any newly accrued general leave from the Employee's balance. Supervisors will be responsible for managing employees who are making up time to ensure the time is made up by the deadline set by the City.

If a non-essential employee chooses not to report into work due to weather but the City's offices are open, they will be required to use their own General Leave or compensatory time or take unpaid time.

Most essential employees will be required to work during inclement weather or other emergency events. All non-exempt essential employees who are required by their Department to stay at work, on City Property for 24 hour periods and are not released to go home until the emergency concludes, will be compensated for 24 hours each day they are required to stay at work. At the City's discretion, some hours of each 24 hour compensation period may be paid as compensatory time, based on the length and severity of each event.

Policy No: 30
Creation Date: 07/01/2020

TELEWORKING

Objective:
Telework allows employees to work at home, on the road or in a satellite location for all or part of their workweek. The City of Georgetown considers telework to be a viable, flexible work option when both the employee and the job are suited to such an arrangement. Telework may be appropriate for some employees and jobs but not for others. Telework is not an entitlement, it is not a companywide benefit, and it in no way changes the terms and conditions of employment with the City.

Definitions:
Telework – is a work schedule alternative, which permits work to be done at home that the City may offer to some employees when it would be a benefit for the employee and the City. The process whereby employees conduct City work (during all or a part of their scheduled hours) while not located on City property.

Procedures:
Telework can be informal, such as working from home for a short-term project or on the road during business travel, or a formal, such as a set schedule of working away from the office as described below. Either an employee or a department head can suggest telework as a possible work arrangement.

Any telework arrangement made will be on a trial basis for the first three months and may be discontinued at will and at any time at the request of either the telecommuter or the City. Every effort will be made to provide 30 days' notice of such change to accommodate commuting, childcare and other issues that may arise from the termination of a telework arrangement. There may be instances, however, when no notice is possible.

Eligibility:
Individuals requesting formal telework arrangements must be employed with the City for a minimum of 12 months of continuous, regular employment and must have a satisfactory performance record. Telework arrangements are approved by Department Heads on a case-by-case basis. Telework might not be feasible within some departments or for certain positions within a department. Telework is a benefit that should not be abused, and will be decided by the department head on a case by case basis.

Before entering into any telework agreement, the employee and department head, with the assistance of the Human Resources division, will evaluate the suitability of such an arrangement, reviewing the following areas:

A. Employee suitability. The employee and department head will assess the needs and work habits of the employee, compared to traits customarily recognized as appropriate for successful telecommuters.
B. Job responsibilities. The employee and department head will discuss the job responsibilities and determine if the job is appropriate for a telework arrangement.
C. Equipment needs, workspace design considerations and scheduling issues. The employee and department head will review the physical workspace needs and the appropriate location for the telework.
D. Tax and other legal implications. The employee must determine any tax or legal implications under IRS, state and local government laws, and/or restrictions of working out of a home-based office. Responsibility for fulfilling all obligations in this area rests solely with the employee.

If the employee and department head agree, and the Human Resources division concurs, a draft telework agreement will be prepared and signed by all parties, and a three-month trial period will commence.

Evaluation of telecommuter performance during the trial period will include regular interaction by phone and e-mail between the employee and the department head, manager, or supervisor, and weekly face-to-face meetings to discuss work progress and problems. At the end of the trial period, the employee and department head will each complete an evaluation of the arrangement and make recommendations for continuance or modifications. Evaluation of telecommuter performance beyond the trial period will be consistent with that received by employees working at the office in both content and frequency but will focus on work output and completion of objectives rather than on time-based performance.

An appropriate level of communication between the telecommuter and department head will be agreed to as part of the discussion process and will be more formal during the trial period. After conclusion of the trial period, the department head and telecommuter will communicate at a level consistent with employees working at the office or in a manner and frequency that is appropriate for the job and the individuals involved.

Equipment:
On a case-by-case basis, the City will determine, with information supplied by the employee and the department head, the appropriate equipment needs (including hardware, software, modems, phone and data lines and other office equipment) for each telework arrangement. The Information Technology division will serve as resources in this matter. Equipment supplied by the City will be maintained by the City. The City reserves the right to make determinations as to appropriate equipment, subject to change at any time. Equipment supplied by the City is to be used for city business purposes only. The telecommuter must sign an inventory of all City property received and agree to take appropriate action to protect the items from damage or theft. If, at any time during the telework agreement period, a piece of equipment is lost, stolen or damaged, the employee must fill out a loss report and report the incident to their department head and the Information Technology division. Upon termination of the telework agreement or overall employment, all company property will be returned to the company, unless other arrangements have been made.

The employee will establish an appropriate work environment within his or her home for work purposes. The City will not be responsible for costs associated with the setup of the employee's home office, such as remodeling, furniture or lighting, nor for repairs or modifications to the home office space. The City will not be responsible for paying additional cost of electricity due to the use of electronic devices while teleworking.

Security:
Consistent with the City's expectations of information security for employees working at the office, telework employees will be expected to ensure the protection of proprietary company and customer information accessible from their home office. Steps include the use of locked doors, file cabinets and desks, regular password maintenance, and any other measures appropriate for the job and the environment.

Safety:
Employees are expected to maintain their home workspace in a safe manner, free from safety hazards.
Injuries sustained by the employee in a home office location and in conjunction with his or her regular work duties are normally covered by the workers' compensation policy. Telework employees are responsible for notifying the employer of such injuries as soon as possible. The employee is liable for any injuries sustained by visitors to his or her home worksite.

Telework is not designed to be a replacement for appropriate childcare. Although an individual employee's schedule may be modified to accommodate childcare needs, the focus of the arrangement must remain on job performance and meeting business demands. Prospective teleworkers are encouraged to discuss expectations of telework with family members prior to entering a trial period.

Time Worked:
Telework employees who are not exempt from the overtime requirements of the Fair Labor Standards Act will be required to accurately record all hours worked using the City's time-keeping system. Hours worked in excess of those scheduled per day and per workweek require the advance approval of the telecommuter's department head. Failure to comply with this requirement may result in the immediate termination of the telework agreement and disciplinary action up to and including termination.

Ad Hoc Arrangements:
Temporary telework arrangements may be approved for circumstances to include but not limited to inclement weather, pandemics, special projects, and business travel. These arrangements are approved on an as-needed basis only, with no expectation of ongoing continuance. Other informal, short-term arrangements may be made for employees on family or medical leave to the extent practical for the employee and the City and with the consent of the employee's health care provider, if appropriate.

All informal telework arrangements are made on a case-by-case basis, focusing first on the business needs of the City.

Please note: *Telework is not designed to be a replacement for appropriate childcare. Although an individual employee's schedule may be modified to accommodate childcare needs, the focus of the arrangement must remain on job performance and meeting business demands. Prospective teleworkers are encouraged to discuss expectations of teleworking with family members prior to entering a trial period.*

Responsibilities:
1. Employee
    - 1.1. Become familiar with guidelines for teleworking
    - 1.2. Propose a telework arrangement to their Supervisor.
    - 1.3. Complete and sign the Teleworker's Agreement and propose desired modifications.
    - 1.4. Abide by the terms and conditions of the Teleworker's Agreement.
    - 1.5. Set up a dedicated telework area that is safe for the employee and others entering it.
    - 1.6. Establish work practices that make the telework arrangement transparent to customers (customers should not be inconvenienced in their dealings with the employee or City).
    - 1.7. Report to City work locations as required for meetings, training, etc.
    - 1.8. Report Teleworking Agreement work output on a regular basis.
    - 1.9. Safeguard proprietary information (regardless of form).

2. Supervisor / Department Head
    - 2.1. Become familiar with guidelines for telework.
    - 2.2. Consider employee requests to telework that would benefit the teleworker and do not adversely affect City interests.
    - 2.3. Decide if a telework arrangement is beneficial to the employee and to the City.
    - 2.4. Work with employees to complete the Teleworker's Agreement and ensure that the employee receives a copy of the completed agreement and all subsequent changes.
    - 2.5. Give and explain to employee a copy of the Teleworker's Agreement.
    - 2.6. Update Teleworker's Agreement if any aspect of the original agreement changes.
    - 2.7. Review instructions for computer security and safeguarding proprietary information with employee.
    - 2.8. Maintain inventory of City-owned equipment in employee's telework space.
    - 2.9. Continue normal management activities including career development, ongoing feedback and performance appraisals. Monitor and request reports on teleworking.

3. Human Resources Department
    - 3.1. Assist and encourage employees / supervisors wishing to implement telework arrangements.
    - 3.2. File original signed Teleworker's Agreement in the Official Personnel File.

Policy No: 31
Creation Date: 07/01/2020

TEMPORARY EMERGENCY TELWORKING

Objective:
In the event of an emergency such as *force majeure* events (e.g., a weather disaster or pandemic), the City of Georgetown may allow or require employees to temporarily work from home to ensure business continuity.

Procedures:

In the event of an emergency, the City of Georgetown may require certain employees to work remotely. These employees will be advised of such requirements by the department head. Preparations should be made by employees and department head well in advance to allow remote work in emergency circumstances. This includes appropriate equipment needs, such as hardware, software, phone and data lines. The information technology division is available to review these equipment needs with employees and to provide support to employees in advance of emergency telework situations.

For voluntary telework arrangements, either the employee or department head can initiate a temporary telecommuting agreement during emergency circumstances. The employee and department head will discuss the job responsibilities and determine if the job is appropriate for a teleworker arrangement, including equipment needs, workspace design considerations and scheduling issues.

A teleworker agreement will be prepared by human resources and signed by the employee and his or her Department Head.

The employee will establish an appropriate work environment within his or her home for work purposes. The City of Georgetown will not be responsible for costs associated with the setup of the employee's home office, such as remodeling, furniture or lighting, nor for repairs or modifications to the home office space or additional costs of utilities.

The City of Georgetown will determine the equipment needs for each employee on a case-by-case basis. Equipment supplied by the City is to be used for business purposes only.

Consistent with the City's expectations of information security for employees working at the office, teleworking employees will be expected to ensure the protection of proprietary company and customer information accessible from their home office.

Employees should not assume any specified period of time for emergency telework arrangements, and the City of Georgetown may require employees to return to regular, in-office work at any time.

Telework is a benefit that should not be abused, and will be decided by the department head on a case by case basis.

SOCIAL MEDIA

Introduction

The purpose of this policy is to provide basic guidelines for City employees in the use of social media. Social networking, personal websites, and blogs have become common methods of self-expression. The City of Georgetown respects the right of employees to use these media sources during their personal time. The only sure way to avoid violating the City's policy on personal social media site access is to not access such sites at all during working hours or using City equipment.

Employees must understand that material posted on these media may be read by persons other than those for whom it is intended. Employees are cautioned that they are responsible for the contents of social media posts they make. Posts that contain obscene or harassing material, that are unlawful; that contain personal attacks on coworkers, members of the general public, specific groups, etc.; that reasonably call into question the employee's judgment; or that reasonably cause concern among the public may result in discipline, up to and including termination from employment. Similarly, conduct that would violate City policies, if done in person, also violates City policy if done through social media. Employees may not disclose confidential information over social media or similar sites.

Employees who post on media sites and who have identified themselves as a member or employee of the City of Georgetown on those sites must make it clear that they are expressing their own views and not those of the City and that they do not represent the City.

The City of Georgetown has established these guidelines for appropriate use of social media. Therefore, this policy applies to all employees who work for the City of Georgetown.

Guidelines

In the rapidly expanding world of electronic communication, *social media* can mean many things. *Social media* includes all means of communicating or posting information or content of any sort on the Internet, including to your own or someone else's web log or blog, journal or diary, personal web site, social networking or web site, web bulletin board or a chat room, virtual meetings, whether or not associated or affiliated with the City of Georgetown, as well as any other form of electronic communication.

The same principles and guidelines found in the City of Georgetown policies apply to your activities online. Ultimately, employees are solely responsible for what they post online. Before creating online content, consider some of the risks and rewards that are involved. Keep in mind that any of your conduct that adversely affects your job performance, the performance of fellow employees or otherwise adversely affects individuals who work on behalf of the City of Georgetown legitimate business interests may result in disciplinary action up to and including termination.

Know and follow the rules

Carefully read these guidelines, the City of Georgetown Computer, Internet and Communications policy, and the Equal Employment Opportunity/Anti-Harassment, and ensure your postings are consistent with these policies. Inappropriate postings that may include discriminatory remarks, harassment, and threats of violence or similar inappropriate or unlawful conduct will not be tolerated and may subject you to disciplinary action up to and including termination.

Be respectful

Always be fair and courteous to fellow employees, customers, contractors, and people who work on behalf of the City of Georgetown. Also, keep in mind that you are more likely to resolve work-related complaints by speaking directly with your co-workers, supervisors, managers, directors or human resources than by posting complaints to a social media outlet. Nevertheless, if you decide to post complaints or criticism, avoid using statements, photographs, video or audio that reasonably could be viewed as malicious, obscene, threatening or intimidating, harassment or bullying that disparage customers, employees, contractors, your employer and anyone. Examples of such conduct might include offensive posts meant to intentionally harm someone's reputation, character defamation, or posts that could contribute to a hostile work environment on the basis of race, sex, disability, religion or any other status protected by law or city policy.

Be honest and accurate

Make sure you are always honest and accurate when posting information or news, and if you make a mistake, correct it quickly. Be open about any previous posts you have altered. Remember that the Internet archives almost everything; therefore, even deleted postings can be searched. Never post any information or rumors that you know to be false about the City of Georgetown, fellow employees, customers, contractors, or people working on behalf of the City of Georgetown.

Post only appropriate and respectful content

- Maintain the confidentiality of the City of Georgetown private or confidential information. Do not post internal reports, policies, procedures or other internal business-related confidential communications, including documents exempt under the Freedom of Information Act.
- Do not create a link from your blog, website or other social networking site to a City of Georgetown website without identifying yourself as a City of Georgetown employee.
- Express only your personal opinions. Never represent yourself as a spokesperson for the City of Georgetown. If the City of Georgetown is a subject of the content you are creating, be clear and open about the fact that you are an employee and make it clear that your views do not represent those of the City of Georgetown fellow employees, customers, contractors, or people working on behalf of the City of Georgetown. If you do publish a blog or post online related to the work you do or subjects associated with the City of Georgetown, make it clear that you are not speaking on behalf of the City of Georgetown. It is best to include a disclaimer such as "The postings on this site are my own and do not necessarily reflect the views and/or opinions of the City of Georgetown."

Using social media at work

The use of City resources for personal use is prohibited. Therefore, refrain from using social media while on work time or on equipment the City provides, unless it is work-related as authorized by your department head or consistent with the City's Computer, Internet and Communication policy. Do not use City of Georgetown email addresses to register on social networks, blogs or other online tools utilized for personal use.

Retaliation is prohibited

The City of Georgetown prohibits taking negative action against any employee for reporting a possible deviation from this policy or for cooperating in an investigation. Any employee who retaliates against another employee for reporting a possible deviation from this policy or for cooperating in an investigation will be subject to disciplinary action, up to and including termination.

Policy No: 10
Revision Date: ~~07/01/2017~~08/06/2020

VEHICLE MANAGEMENT PROGRAM

1. Introduction
   The purpose of this policy is to provide basic guidelines for City employees in the use and maintenance of city owned vehicles and travel on City business.

2. General rules
   a. City vehicles shall be operated in a safe and courteous manner at all times.
   b. No one shall be transported in a City vehicle except City employees or others traveling on City business. Any exception must be authorized, in advance, in writing, by the City Administrator.
   c. City vehicles shall only be used for official City business.
   d. Seatbelts shall be provided in City-owned motor vehicles where required, and seatbelts shall be used at all times.
   e. The City reserves the right to request random driver's license records of City employees from the SC Department of Motor Vehicles to check for DUIs, DWIs, suspended licenses, etc. to ensure that City employees are properly licensed to operate City vehicles.
   ~~e.~~f. Employees are prohibited from altering City owned vehicles by adding any personal decorations, signage, or items that reflect their personal views/beliefs that may cause misrepresentation of the City in any way.
   ~~f.~~g. Any employee who violates this Vehicle Management Program policy will be subject to disciplinary action, up to and including termination.

3. Travel in Non-City-Owned vehicles
   a. ~~All trips made~~ Travel by City employees on City business, other than on call responses, [GW1]in their own vehicles for which reimbursement is expected, must be approved, in advance and in writing, by the Department Head or the City Administrator.
   b. If it becomes necessary for ~~the~~ City employees to use ~~his~~their own vehicle on City business, ~~he~~employees will be reimbursed at a rate consistent with the IRS standard mileage rates for the current year and the Travel and Subsistence Policy[YS2].

4. Vehicle management
   a. Each City-owned motor vehicle, except as exempted by the City Administrator, shall be plainly marked on each side with an approved City emblem.
   b. Each vehicle shall be assigned an identification number by the Fleet ~~Superintendent~~ Services[RG3] Manager or ~~his~~ designee. These numbers will be used for radio and report identification.
   c. All City markings shall be removed from each vehicle when disposed of by the City.
   d. No City-owned vehicle shall be operated on any street without a state license plate unless exempt such as a fire apparatus and etc.

5. Fleet gas cards for City vehicles
   a. Each Fleet Gas Card will contain the City's Fleet Gas Account number, prefix number, card number (different for each card), expiration date and specific City vehicle tag and asset number.
   b. Fleet Gas Cards are to remain in their assigned vehicles at all times, there are exemptions for certain departments where employees will have to request and sign gas cards out~~.~~ Gas cards should never be removed from the assigned vehicles unless they are being used to purchase gas. Each card contains specific vehicle identification information and should only be used for that vehicle. ~~There is no need to keep receipts~~ Receipts from vehicle fuel purchases will need to be turned into designated department representatives daily. ~~All purchases are automatically logged into the Fleet Management FuelNet System.~~
   c. Each department will have a MISCELLANEOUS gas card for fuel purchases for Non-Vehicle Equipment. Employees will need to keep receipts when using a Department MISCELLANEOUS card and indicate which piece of equipment it was used for. Department Heads will need to provide allocations for use of miscellaneous gas card.
   d. When using a vehicle, employees should always verify that the correct gas card is in the vehicle before use. If there is no gas card or there is the incorrect gas card in a vehicle, employees must immediately report it to their supervisor.
   e. Employees must immediately report a lost or stolen gas card to their supervisor/department, who should

then report it to the Fleet Superintendent.
f. All employees are responsible for remembering their driver ~~pin~~Personal Identification Number (PIN) numbers. Driver ~~pin~~PIN numbers are the only way an employee can use the gas card. Driver ~~pin~~PIN numbers are unique to each employee; therefore, there is absolutely ***no*** sharing of ~~pin~~PIN numbers amongst employees. If ~~an~~ employees forget~~s~~ their ~~pin~~PIN number, they ~~are to~~must contact their department office manager ~~or Human Resources~~ to retrieve it.

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g. Employee's personal use of the City's Fleet Gas Cards is strictly prohibited. Any employee who violates this policy will be subject to disciplinary action, up to and including termination.
h. A Driver Guide with instructions on how to use the gas cards will be distributed with all cards and should remain in the vehicles with the gas cards. There is a WEX Connect Mobile App that can be downloaded to an ~~I~~iPHONE or ANDROID to quickly find fuel locations in our area that accept our fleet gas cards, as well as maps and directions and current fuel prices. Employees are encouraged to utilize this tool. Employees can also visit this link to find locations - http://www.wexinc.com/accepting-locations/
i. Reports of fuel usage by driver ~~pin~~ PIN number, vehicle card number and department will be reviewed weekly by departments and monthly by the Fleet ~~Superintendent~~ Services Manager ~~and each department~~ in order to verify invoice amounts and identify any irregularities.

6. Restrictions on use of City vehicles
a. City owned vehicles assigned to Department Heads or to other City employees, as a condition of employment, may be used by these employees to commute from home to work and from work to home. All other City owned vehicles will be used only for City business. In consultation with the City Administrator, department heads will authorize the assignment of such vehicles using the Assigned Vehicle Form (~~Attachment XXX~~Form PF-020[RG4])).[GW5][YS6]
b. Only those City employees with a valid State driver's license may operate City owned vehicles. In the event that any employee's driver's license is revoked, suspended, or otherwise restricted in any fashion to include the issuance of a (temporary alcohol license), he/she shall immediately inform his/her Supervisor and the Administration Department.
c. Persons not employed by the City shall not operate a City-owned vehicle; provided, however, that the Department Head or Supervisor may authorize non-City employees to pick up and deliver vehicles for repair.
d. No driver of City equipment will permit carrying passengers in or on any vehicles with these exceptions.
1. Other employees on City business.
2. Others engaged in advising on or assisting in matters related to City services or improvements.
3. City prisoners when being transported to or from a detention center.
4. The driver shall require all passengers to wear seatbelts and to otherwise comply with applicable laws regarding safety restraints.

e. City owned vehicles will be parked, when not in use, in a pre-designated parking space in the various City parking lot(s) or facilities. When not in use, vehicles will have all windows closed and doors locked. At no time will the keys be left in the vehicle when it is left unattended. An employee who violates this policy will be subject to disciplinary action, up to and including termination.
f. Employees not usually authorized to take vehicles home at night or over weekends shall not do so except when the conduct of City business can be facilitated. Examples of when permission may be granted by the Department Head on a daily basis include the following:
1, Police officers assigned police vehicles. These vehicles must remain within a distance not to exceed fifteen (15) miles of a City of Georgetown boundary.
2. Drivers of radio-equipped vehicles who are dispatched directly from their residence to the field.
3. Drivers of vehicles who perform certain services for the City on a regular basis directly upon leaving or returning to their place of residence.
4. ~~Drivers who take a car home only on the days that they remain on duty status and are subject to call-back. This does not include Supervisory personnel~~.[GW7]

g. Use of drugs or alcohol is strictly prohibited.
~~g.~~h. Personal alterations to city vehicles, to include but not limited to decorations, signage, and items that

reflect personal views or beliefs, are strictly prohibited in and on all city vehicles.

~~h.~~i. Use of tobacco products, including e-cigarettes and smokeless tobacco, is strictly prohibited. All vehicles will have a "NO SMOKING" decal inside the vehicle to remind employees.

~~i.~~j. Cellular and other wireless devices may not be used while operating a moving licensed vehicle and/or in-gear motorized off-road (maintenance/construction type) equipment due to the distraction and lack of concentration they present to safe work performance. The only exception is for calls placed to 9-1-1. If there is a passenger in the vehicle, it is acceptable to let the passenger make or receive the cellular phone call. See policy number 20 (Computer, Internet, Cell Phone and Communications Policy) for additional information.

7. Usage of City vehicles for long distance traveling
   a. On approval of a Department Head~~,~~ and with due regard to the abilities of an employee to operate the vehicle properly, any employee may be granted the privilege of operating a vehicle outside of the City limits of Georgetown while conducting City business.

   b. When ~~an~~ employees ~~is operating~~operate a City vehicle on long distance trips while on City business, ~~he~~employees will be required to keep and maintain a report of such trips including mileage, gas, and oil, and repair expenses incurred on the trip. ~~The e~~Employees will be reimbursed for vehicle expenses incurred upon presentation of evidence of payment. In addition, all such reports will be forwarded to the City Fleet ServicesFleet Services Department for processing.

   c. No City employee will operate a City owned vehicle on a long distance trip, or on any portion of a long distance trip, for his/her personal use or to handle private business.

8. Usage of private vehicles
   a. The C~~c~~ity of Georgetown, from time to time, may find it desirable to pay mileage for the use of a vehicle owned by an individual employee for the conduct of City business other than on call responses[GW8] as noted in the Payment of Wages policy. However, the City of Georgetown assumes no liability to third parties or to the employee for damages arising out of an accident or mishap while the private vehicle is in operation on City business. The use of a private vehicle on City business, as provided herein, must be approved by the Department Head. The City does not authorize the use of any personal vehicle for the City related business if the personal vehicle is not properly insured against liability in accordance with applicable state law.
   b. The Finance Department shall determine approved distances and reimbursement amounts from Georgetown to frequently traveled locations. Payment for vehicle mileage involving such locations shall be in accordance with the current IRS business standard mileage rate~~standard chart amounts~~. In other instances, the individual shall be reimbursed at a rate established in the Travel and Subsistence Policy[YS9][RG10]. It is understood that the employee who operates a private vehicle on City business does so at his/her own risk and that the City of Georgetown assumes no responsibility for the operation, maintenance, insurance or risks involved in the operation of such vehicles.

9. Responsibilities ~~of employees~~ regarding City owned vehicles.
   a. City ~~Vehicle Services Center~~Fleet Services responsibilities
      1. It will be the responsibility of the City ~~Vehicle Services Center~~Fleet Services to conduct ~~regular~~ mandatory maintenance checks on City owned motor vehicles. Each Department Head will be notified in writing of such scheduled check-ups by t~~he Vehicle Services Center~~ Fleet Services as required in the Vehicle and Equipment Replacement Policy.
      2. Upon completion of a preventative maintenance check or other unscheduled check-up, ~~the Vehicle Services Center~~ Fleet Services will inform each operator in writing of any malfunction still existing in the City vehicle and of all maintenance and repair work made on the City vehicle during that check-up.
      3. It will be the responsibility of ~~the Vehicle Services Center~~ Fleet Services to perform or have performed any and all major repair work on City vehicles.
   b. Management responsibilities
      1. It will be the responsibility of each Department Head to:
         a. ~~e~~Ensure that proper operating, maintenance procedures and regulations are followed.
         b. ~~It will be the responsibility of Department Heads to a~~Assure that City vehicles assigned

to their Departments are presented to the Fleet Services at the appointed time for preventative maintenance checks. Adequate records of all vehicle maintenance shall be kept on file in each Department. The Department Head will arrange for appropriate training of employees to operate City vehicles.

c. ~~The Department Head will ensure~~ that daily preventative maintenance checks are performed.

d. ~~The Department Head will c~~Clearly indicate to the employee the responsibility assumed when operating a vehicle and will indicate that damage to the vehicle as a result of negligence on the part of the employee will make the employee financially responsible for the full cost of the repair, not to exceed the amount of the insurance deductible, with the amount of the indebtedness to the City being deducted, in reasonable increments, from the employee's subsequent paychecks. Any remaining indebtedness at the time of termination of employment will be deducted from the employee's final paycheck.

C. Operator responsibilities

1. It is the responsibility of the driver of any City vehicle to operate that vehicle at all times in a manner consistent with the principles of courtesy and safety in compliance with Municipal and State traffic and parking laws and regulations.
2. As required by the Payment of Wages policy, City employees who operate City vehicles and who, as a result of their negligence as determined by the City, cause damage to a City vehicle, acknowledge and agree that they are financially responsible for the full cost of the repair, not to exceed the amount of the City's insurance deductible. Such employees further agree and consent to the deduction of the repair costs, in reasonable increments, from their subsequent paychecks until the repair costs have been paid in full. In the event the employee terminates employment with the City prior to the complete payment of the debt, the remainder of the debt shall be deducted from the employee's final paycheck.
3. The following are specific areas of responsibility which the employee shall insure are performed at regular intervals, during the operation of the vehicle:
   a. Proper inflation of tires.
   b. Checking oil and water at least each time the vehicle is refueled. Checking oil and water occasionally after the vehicle has warmed up.
   c. Checking radiator for water and anti-freeze in accordance with proper vehicular operation and in harmony with prevailing weather conditions.
   d. Immediately reporting any and all damages and or malfunctions to the vehicle to the Department Head. The employee will take proper steps after reporting such damage and or malfunction to see that it is corrected immediately.
   e. Evidence of deliberate abuse or lack of reasonable care of a City vehicle on the part of any operator will be grounds for disciplinary action.
   f. Maintaining a professional appearance by keeping the vehicle clean and clear of debris.

10. Reporting accidents

a. In case of an accident, however minor, the employee will follow, in order, the following procedures:
   1. All accidents must be reported to the supervisor immediately, who, in turn, will report the accident to the Risk Manager.
   2. Necessary aid will be rendered to anyone injured.
   3. The employee will not admit liability to any party at the scene of an accident.
   4. The City of Georgetown Police Department will be summoned to the scene of the accident

immediately. In the case of an accident involving a police or fire vehicle and or an accident occurring outside of the City limits of Georgetown, the South Carolina State Highway Patrol shall be summoned. Officers responding to an emergency call must deposit all passengers at a safe location before responding to the call.

5. The employee will obtain the name, address, insurance company and serial number of the other party as soon as it is practicable at the scene of the accident.
6. When the accident has been thoroughly investigated by the police, the employee will notify his Department Head immediately and request instructions as to where the vehicle will be transported if it is inoperable.
7. The employee, if capable, will stay with ~~his~~ the vehicle until it has been removed to a location for repair~~,~~ and will ~~then~~ return to his Department unless he/she requires medical attention in which case he/she shall be relieved upon arrival of police or rescue units.
8. In all cases, the City Administrator shall be notified of any accidents or damage to City vehicles by department heads or Risk Manager. Department Heads will be responsible for immediately notifying the Administration Department designee regarding insurance claims.
9. The employee will prepare or obtain, if already prepared, the following accident reports or copies thereof in triplicate:
   a. S.C. Uniform Traffic Collision Report.
   b. S.C. Traffic Collision Report

10. Employees who are subject to regulation by the Federal Department of Transportation because they possess a Commercial Driver's License shall comply with all applicable post-accident drug and alcohol testing requirements.

11. Employees who arguably may be at fault regarding an automobile accident will be subject to drug and alcohol testing in accordance with the City's drug and alcohol use and testing policies.

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

RESOLUTION

DOC ID: 3107

Council Meeting Date:	20 August 2020
Department:	Administration
Issue Under Consideration:	Motion to approve creating a new City holiday - Juneteenth Recognition Day.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	
Financial Impact:	The labor cost as it relates to one (1) day of holiday pay, the City's total cost is estimated to be $35,500. This amount includes both benefits and overtime cost.
Points to Consider:	At the request of Mayor Brendon Barber, staff prepared the attached resolution to add Juneteenth Recognition Day as an annual City Holiday on June 19th.
Options:	1. Adopt resolution 2. Do not adopt resolution
Staff Recommendations:	Staff does not have a recommendation. Staff will implement City Council's decision.

Reviews:

Sandra E. Yudice Ph.D. Completed 08/12/2020 4:16 PM

Sandra E. Yudice Ph.D. Completed 08/12/2020 4:17 PM

Stephanie Buccione Completed 08/13/2020 11:47 AM

Georgetown City Council Pending 08/20/2020 5:30 PM

Attachments:

1. 1 07-24-20 Juneteenth Resolution (PDF)
2. 2 Juneteenth Recognition Day Briefing Document (PDF)

MOTION TO APPROVE CREATING A NEW CITY HOLIDAY - JUNETEENTH RECOGNITION DAY.

STATE OF SOUTH CAROLINA	**)**	**RESOLUTION**
	)	**CREATING A NEW CITY HOLIDAY**
CITY OF GEORGETOWN	**)**	**“JUNETEENTH RECOGNITION DAY”**

WHEREAS, the City of Georgetown is a municipal corporation organized under the laws of the State of South Carolina and possesses all general powers granted by the Constitution and statutes to such public entities; and

WHEREAS, On June 18, 2020, the Honorable Brendon M. Barber Sr., Mayor of the City of Georgetown, South Carolina, proclaimed June 19^{th} of 2020 as a day to celebrate Juneteenth within the city and to encourage all citizens to become more aware or the significance of this celebration in African-American History and in the heritage of the nation; and

WHEREAS, on June 19, 1865, United States Army General Gordon Granger arrived in Galveston Bay with Federal troops and announced “The people of Texas are informed that, in accordance with a proclamation from the Executive of the United States, all slaves are free,” acknowledged to be the last delivery of the message of emancipation to enslaved people in America; and

WHEREAS, The annual anniversary of General Granger’s announcement has come to be known as “Juneteenth,” which represents the celebration of the end of slavery, and is the oldest known public celebration of the end of slavery in the United States; and

WHEREAS, across our nation, county, and city, the celebration of Juneteenth reminds each of us of the precious promises of freedom, equality, liberty, and opportunity which are at the core of the American promise; and

WHEREAS, other cities in the United States have declared June 19^{th} a legal holiday in commemoration of the expansion of freedom across the Nation and the death of slavery; and

WHEREAS, the Mayor and City Council of the City of Georgetown believe a legal holiday in honor of the importance of Juneteenth is a fitting way to honor the history and struggle of the African American community and the universal celebration of the end of slavery by all the citizenry.

NOW THEREFORE, BE IT RESOLVED that the City Council of Georgetown hereby declares June 19^{th} of each calendar year henceforth as “Juneteenth Recognition Day.” For those years where June 19^{th} falls on a Saturday, the city holiday shall be celebrated the preceding Friday. For those years where June 19^{th} falls on a Sunday, the city holiday shall be celebrated the following Monday.

BE IT FURTHER RESOLVED that all City employees will have holiday pay on Juneteenth Recognition Day.

All resolutions or parts thereof inconsistent with the provisions of this Resolution are repealed to the extent of conflict or inconsistency.

APPROVED this ___ day of _________2020.

ATTEST:

____

Stephanie Buccione
City Clerk

CITY OF GEORGETOWN
a Municipal Corporation

____

Brendon M. Barber, Sr.
Mayor

APPROVED AS TO FORM:

____

Elise F. Crosby
City Attorney

MAYOR
BRENDON M. BARBER, SR.

CTIY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE

City of Georgetown
SOUTH CAROLINA

Executive Offices
(843) 545-4001

To:	Mayor Brendon Barber, Sr. and Members of City Council
Prepared by:	Sandra E. Yúdice, Ph.D., City Administrator
Department:	Administration
Date Prepared:	August 12, 2020
Subject:	City Holiday - Juneteenth Recognition Day

Issue Background
N/A

Discussion
At the request of Mayor Brendon Barber, staff prepared the attached resolution to add Juneteenth Recognition Day as an annual City Holiday on June 19th.

Alternatives
1. Adopt resolution.
2. Do not adopt resolution.

Recommended Course of Action
Staff does not have a recommendation. Staff will implement City Council's decision.

Timeline for Recommendation
Starting on June 19, 2021.

Fiscal Impact
The labor cost as it relates to one (1) day of holiday pay, the City's total cost is estimated to be $35,500. This amount includes both benefits and overtime cost.

Social Impact
N/A

Attachments
Attachment 1: Resolution

Drawer 939
Georgetown, SC 29442

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

Meeting: 08/20/20 05:30 PM
Department: Electric
Category: Report
Prepared By: Alan Loveless

SCHEDULED

Initiator: Alan Loveless
Sponsors:

MONTHLY REPORT (ID # 3104)

DOC ID: 3104

July 2020 Electric Utility Department Report

Electric Utility Department
Alan J. Loveless, P.E.
Director of Electric Utility
Office: (843) 545-4600
Fax: (843) 527-7591

August 11, 2020

Following is a brief summary of major activities in the Electric Utility Department for July 2020:

Much of our normal work flow has obviously been disrupted because of the pandemic. Unfortunately, utility work does not lend itself to telecommuting or working remotely from home. We continue to take care of work as normal, while taking extra precautions regarding distance and hygiene.

We were successful in predicting the monthly Santee Cooper system peak for the month and were running our generators at the peak shaving plant during the correct hour.

We have done some line work to provide service to the new senior apartments under construction on Legion Street. We have now provided them with temporary construction service and are in position to provide the 48 apartments with permanent service when they are ready. Construction on these apartments is progressing rapidly. They have now signed a contract for security lighting around their parking lot. We will order these materials and begin work on this shortly.

Recent discussions have centered around a couple of development (or re-development) projects. We are working with the developers of the Northgate property across from Wal Mart to discuss the placement of underground conduit so that this (and future) infrastructure can be placed underground. Council agreed to have the City provide conduit for the 10.5 acres that has already been annexed and for the City to pursue negotiations concerning the remainder of the property. We are also working on finalizing a design to do a relatively small overhead-to-underground conversion in the 800 block of Front St. Some of the property along the Orange Street Parking Lot is redeveloping and we are converting a section of our overhead infrastructure to underground to facilitate this. The property owner will pay for the installation of all conduit on private property and for the conversion of his services to underground. This project should greatly enhance the aesthetics of the parking lot and the re-development should generate TIF revenues to help offset the expense.

In early October, I attended a meeting conducted by the Green Infrastructure Center (GIC) and the SC Forestry Commission. GIC has obtained a grant to evaluate public tree inventories in communities along the east coast and provide actionable plans as to what needs to be done to make the public tree infrastructure more resilient. The City's public tree inventory will be included in this study. It appears, at first glance, that this study is exactly what we need to address the aging tree canopy in the City, especially in the Historic District. While the study will not resolve our issues for us, it should provide us with expert opinions on what our tree canopy needs. This should be in the form of recommendations that can be presented to

Council for budgetary considerations in coming years. A meeting of stakeholders was held in March, along with a public information meeting. GIC is already working on maps of some areas within the study, but they have not done much work on the City's tree canopy yet. They do intend to spend some on this in the near future, but I have not heard from them recently due to the pandemic.

A follow-up meeting with CCL and CCU was held in mid-January regarding solar rates, but no additional meetings have been held since that time because of the pandemic. They are strongly advocating a 'net metering' approach to the rate, which would credit customers for energy at the same retail rate that we charge for energy. I still feel that this would be unfair to our other rate-payers because our retail rates include provisions to recover costs in addition to the cost of procuring energy. Additional information, including a poll of other municipal utilities in South Carolina and a billing comparison of the different methods, have been put together. Discussion on this topic is now scheduled for the August workshop.

Lee Electrical Construction has completed on Phase 1 of the Front St UG infrastructure upgrade project. Punch list work has been completed and a final inspection has been conducted by the project engineer. There were a few deficiencies in the work, so we will make some adjustments in the final payment. Lee accepted those adjustments and the final invoice for this project has been processed.

Cooper continues to provide us with replacement water nodes as warranty replacements to allow us to do a better job of staying ahead of failed nodes prior to billing reads. Our meter technicians are working to get these nodes installed as time permits. We are still experiencing a high re-read rate because of this.

The July safety meeting was held virtually via an online presentation. The topic was safe use of hand and power tools.

Other statistics of interest for July (note that non-pay cut-offs were resumed in July after a 3.5 month COVID hiatus…..this resulted in an abnormally high number of cut-off and restore orders):

- Cut-on – regular 130
- Cut-off – regular 105
- Cut-off – non-pay 315
- Non-pay restores 279
- Re-read orders 1352
- Accidents – lost time 0
- Accidents – first aid/property damage 0
- PUPS locates 143
- Total orders worked 2189

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 08/20/20 05:30 PM
Department: Engineering
Category: Report
Prepared By: Orlando Arteaga
Initiator: Orlando Arteaga
Sponsors:
DOC ID: 3098

MONTHLY REPORT (ID # 3098)

Engineering

City of Georgetown
Engineering Monthly Report
July 2020

Engineering - Orlando Arteaga, P.E. Date: August 7, 2020

CAPITAL IMPROVEMENT PROJECTS (CIP) STATUS UPDATE

1. Port Tank Rehab

- Engineer: Hanna Engineering
- Contractor: Scott I. Enterprises, Inc.
- Bid Amount: $425,700
- Change Order #1: 20,500
- Revised Contract Amount: $446,200
- Notice to Proceed: 5/11/2020
- Scope: Sandblast and paint 500,000-gallon tank. The project requires a containment system to remove lead-based paint.
- Status: Interior sandblasting and priming complete. Second coat in tank interior complete. Exterior sandblasting and priming complete. Containment system removed. Weather (rain and lightning) is hindering progress. Tank painting should be complete by the end of August.

2. Queen Street Drainage Improvements

- Engineer: Stantec Consulting
- Contractor: Gulf Stream Construction Co. Inc.
- Bid Amount: $222,453.25
- Construction Notice to Proceed: 5/26/2020
- Status:
  Project <u>on-hold</u> due to pending approval of OCRM revised permit. USACE has issued approval of revised permit.

City of Georgetown
Engineering Monthly Report
July 2020

SCDOT ENCROACHMENT PERMITS PROCESSED: None

FLOODING COMPLAINTS:

1. 12 St. James Street

GENERAL ACTIVITIES

1. Prepared RFP for Maryville School Lift Station Design. RFP was released on 8/5/2020 and it is due on 9/2/2020.
2. Prepared and filed pre-approval application to CDBG-Mitigation Grant for West End Stormwater Improvements
3. Inspected GCSD site construction activities at Maryville Elementary School.
4. Meeting with GCSD to discuss jurisdiction of sewer line and manhole located on Butts Street 75-foot right-of-way within the school property.
5. Held staff discussion regarding CDBG-Mitigation grant for Winyah Apartments on Duke Street.
6. Researched Maryville Elementary School property to determine easement limits for lift station #16.
7. Reviewed and approved City Encroachment Permit application from SEGRA Communications for Fraser Alley.
8. Requested stormwater design plans from DDC Engineers for South Island Plantation.
9. Completed paperwork for closeout of WTP Generator project.
10. Reviewed survey and site visited Orange Street parking lot to discuss wall removal.

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

Meeting: 08/20/20 05:30 PM
Department: Fire Department
Category: Report
Prepared By: Amy Skidmore

SCHEDULED

Initiator: Charles W. Cribb
Sponsors:

MONTHLY REPORT (ID # 3087)

DOC ID: 3087

July 2020 Fire Report

The FIRE Report

A monthly report of Fire Department activities to City Council

AUGUST 2020

Fire Prevention Bureau

	2020 JULY
Inspections	53
Violations Found	23
Buildings without Violations	20
Buildings Cleared of Violations	12
Violations Corrected	27
Violations Not Corrected	8
3rd Party Inspection Review	1

Assemblies Inspected:	13
Business Inspected:	18
Educational Buildings Inspected:	0
Hazardous Buildings Inspected:	0
Factories Inspected:	0
Institutional Inspected:	1
Mercantile Inspected:	13
Residential Inspected:	8
Storage Buildings Inspected:	0

Construction Meetings:	1
Plans Review:	1
Test Conducted:	0
Compliance Issues:	0
Complaints Reviewed:	1
Business License:	6
Citation Issued:	0

Public Education

Programs	0
Participants	0

Suppression Division

A Brief Look at Emergency Responses

JULY 2020

1. Six Medical Calls; One Dumpster Fire
2. Eight Medical Calls; Two Public Service Calls
3. Eight Medical Calls; One MVA
4. Six Medical Calls; One Electrical Issue
5. Six Medical Calls; Two Public Service Calls
6. Five Medical Calls; One Structure Fire; One MVA; One False Call
7. Five Medical Calls; Two MVA's
8. Four Medical Calls; One Alarm Malfunction; One MVA
9. Seven Medical Calls; One Alarm Activations; Two Public Service Calls
10. Five Medical Calls; One MVA; Two Public Service Calls
11. Nine Medical Calls; One Alarm Activation
12. Three Medical Calls
13. Six Medical Calls; One MVA; One Rubbish Fire; One Overheated Motor
14. Six Medical Calls; One False Alarm; One Detector Activation; One MVA; One Electrical Issue; One Public Service Call
15. Four Medical Calls; One Public Service Call
16. Eleven Medical Calls; One Public Service Calls
17. Four Medical Calls; Three Public Service Calls
18. One Medical Call; One Alarm Activation; One Trash Fire; One Mutual Aid Call; Two Public Service Calls
19. Three Medical Calls
20. Six Medical Calls; One MVA; One Power Line Down
21. Five Medical Calls; Two Public Service Calls
22. Three Medical Calls; One MVA
23. Seven Medical Calls; One Structure Fire; One Gas Leak
24. Eight Medical Calls; One Detector Activation; One Public Service Call
25. Six Medical Calls; One Alarm Activation; One Detector Activation; One Public Service Call
26. Five Medical Calls
27. Seven Medical Calls; One MVA
28. Five Medical Calls; One MVA; One Public Service Call
29. Two Medical Calls; Two Alarm Activations; One Electrical Short; Two Flood Assessments; One Public Service Call
30. Seven Medical Calls; One Alarm Activation; One Power Line Down; One Public Service Calls
31. Eight Medical Calls; One Detector Activation; One Public Service Calls

Page Two

Total Call Volume	JULY 2020	2019	Year to Date 2020	2019
As defined by the National Fire Incident Report System				
Fires	5	3	22	34
Rescue Calls/EMS	188	187	1184	1368
Hazardous Conditions	7	9	36	223
Service Calls	23	58	179	314
Good Intent Calls	10	10	67	70
False Alarms	14	27	75	105
Weather/Flood	2	4	3	7
Special Incident Type	3	15	28	64
Total Calls	252	313	1594	2185

Save/Loss Analysis

	Losses	Property Values
July 2020	$ 23,593	$ 377,193
July 2019	$ 7,000	$ 7,000
Year to Date	$ 146,319	$ 1,475,143

Property values are estimates based on the Georgetown County Assessor's Office 2006 Market Values.

Mutual Aid Calls

	July	YTD
To Georgetown County Fire	1	1
To Midway Fire	1	5
To other Departments	0	1
From Georgetown County Fire	1	3
From Midway	0	3
From other Departments	0	0

	July	YTD
Staff Training Hours	760.00	6656.08

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 08/20/20 05:30 PM
Department: Fleet Services
Category: Report
Prepared By: Isaac Williams
Initiator: Isaac Williams
Sponsors:
DOC ID: 3090

MONTHLY REPORT (ID # 3090)

July 2020 Fleet service Report

FLEET SERVICES MONTHLY REPORT (FY 2021)

Task	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Cummulative
Repairs	100												100
Preventative Maintenance	24												24
Tires repaired or Replaced	29												29
Services Past Due	-												-
Monthly Totals	**153**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**153**

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

Meeting: 08/20/20 05:30 PM
Department: Police Department
Category: Report
Prepared By: Stephanie Buccione

SCHEDULED

Initiator: Kelvin Waites
Sponsors:

MONTHLY REPORT (ID # 3105)

DOC ID: 3105

GPD - July 2020 - Monthly Report

City of Georgetown
SOUTH CAROLINA

Georgetown Police Department
KELVIN A. WAITES, CHIEF OF POLICE
Office: (843)545-4300
Fax: (843)520-5848

August 11, 2020

Honorable Mayor Brendon Barber, Sr.
And the Members of City Council
City of Georgetown, South Carolina

Dear Mayor Barber and Council Members:

After 41 years of service to the City of Georgetown Deputy Police Chief/Major Johnnie Deas has decided to retire. Her retirement will be effective September 2, 2020.

On Wednesday July 15th staff from the Georgetown Police Department participated with a virtual training put on by Brandon Ellis, who is the Director of Emergency Management for Georgetown County. The training focused on hurricane preparedness while dealing with the impact of COVID-19. This training was very timely and provided great insight for what was to come.

As a result of the pandemic and the Governor's Executive Orders we have been checking bars and restaurants throughout town to make sure that nobody is serving alcohol after 11:00 pm. We have also been doing spot checks to make sure that local stores and restaurants are requiring their employees to wear mask.

During the month of July 2020 we had a murder that took place at the Roadway Inn Motel on Church Street. Both suspects were apprehended in Illinois and transported back to Georgetown to face murder charges.

On July 21st the Georgetown Police Department recognized the service and retirement of Lt. Steven Church. We thank him for his many years of service to the citizens of Georgetown and to the Georgetown Police Department. We wish him well as he starts the new chapter in his life.

On July 21st Chief Waites traveled to the South Carolina Criminal Justice Academy in Columbia to meet with other police chiefs from across the state. This meeting was facilitated by the South

2222 Highmarket Street
Georgetown, SC 29440

Carolina Police Chief's Association and was to update the chiefs on best practices and future mandates of law enforcement agencies.

On July 23rd staff from the Georgetown Police Department attended a training hosted by the South Carolina Department of Corrections. The training was to update all local agencies who have contact and interaction with state inmates on the most up to date information regarding handling them.

On July 27th an organization called "Baking for Blue" stopped by the Georgetown Police Department to drop off freshly baked goodies and to let us know how much they appreciate our service. With so much going on around the country they wanted to let their local law enforcement know how much they care about us.

During the month of July 2020 the Georgetown Police Department had the Municipal Association of South Carolina's situational simulator. We had the equipment for one week and the officers trained in various situations that could possibly assist them in the future in saving lives.

Also, during the month the Georgetown Police Department met with members of the South Carolina State Accreditation board for law enforcement agencies. The discussion centered on future mandates from the Department of Justice that may require police departments to have some type of accreditation.

Sincerely,

Kelvin Waites
Chief of Police

KW:pc

Attachments

GEORGETOWN POLICE DEPARTMENT
2020 YEAR-TO-DATE ACTIVITY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
SPEEDING CITATIONS	30	26	15	1	12	2	4						
OTHER TRAFFIC CITATIONS	83	77	72	33	45	20	37						
WARNING - OTHER	83	132	73	12	50	16	25						
WARNING - SPEEDING	91	82	55	15	44	9	29						
PARKING CITATIONS	73	30	4	0	2	1	1						
TOTALS	360	347	219	61	153	48	96	0	0	0	0	0	1,284

TOTAL CITATIONS **1,284**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
STATE ACCIDENTS	18	33	38	21	17	25	39						
PARKING LOT ACCIDENTS	8	10	8	8	8	16	12						
TOTALS	26	43	46	29	25	41	51	0	0	0	0	0	261

TOTAL ACCIDENTS **261**

GEORGETOWN POLICE DEPARTMENT
2020 YEAR-TO-DATE ACTIVITY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
ARRESTS	65	74	54	53	67	58						

TOTAL ARRESTS **371**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
CRIMINAL INCIDENTS	16	167	153	137	221	153						
DOMESTIC INCIDENTS	1	2	4	5	7	8						
	17	169	157	142	228	161	0	0	0	0	0	0

TOTALS

TOTAL INCIDENTS **874**

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 08/20/20 05:30 PM
Department: Administration
Category: Report
Prepared By: Gladys Rutledge-Livingston
Initiator: Gladys Rutledge-Livingston
Sponsors:
DOC ID: 3101

MONTHLY REPORT (ID # 3101)

July 2020 Human Resources/Risk Management Report

MAYOR
BRENDON M. BARBER, SR.

CTIY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE

City of Georgetown
SOUTH CAROLINA

COUNCIL MEMBERS
HOBSON H. MILTON
RUDOLPH A. BRADLEY
TUPELO HUMES
AL JOSEPH
CAROL JAYROE
CLARENCE C. SMALLS

Executive Offices
(843) 545-4001

July 2020 Human Resources / Risk Management Monthly Report

Hires:
- Finance: Gillian Davis – Accounting & Information Technician
- Public Works: Richard Anderson – Solid Waste General Laborer
- Public Works: Christopher Daniels – Solid Waste General Laborer

Separations:
- Electric: Brandon Godwin – Electric Lineman "C"
- Public Works: Oral Livingston – Heavy Equipment Operator II
- Public Works: Raymond Windley – Grounds Maintenance Technician
- Finance: Kara Watford – Customer Service Representative

Retirements:
- Municipal Court: Johnnie Pinckney – Municipal Court Assistant

Promotions:
- Public Works: Marvin Cokley – Heavy Equipment Operator II
- Electric: Bradley Wimberly – Electric Lineman "A"

Open Positions:
- Director of Finance
- Maintenance Specialists
- Water Distribution Mechanic I
- Facilities Maintenance Technician I
- Wastewater Treatment Plant Operator I or II
- Water Treatment Plant Operator I or II
- Heavy Equipment Operator I
- Electric Lineman "C"
- Sanitation Worker

Risk Management
- July 2020 claims status for SCMIT and SCMIRF.
    - Workers Compensation Claims – 2
    - Vehicle Claims – 0
    - Property Claims – 0

Drawer 939
Georgetown, SC 29442

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

Meeting: 08/20/20 05:30 PM
Department: Municipal Court
Category: Report
Prepared By: Cindy Owens
Initiator: Cindy Owens
Sponsors:
DOC ID: 3100

SCHEDULED

MONTHLY REPORT (ID # 3100)

July 2020 Municipal Court Report

Municipal Court Monthly Report (Calendar Year 2020)

Cases Disposed	January		February		March		April		May		June	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	57	$ 9,238.00	45	$ 6,175.75	7	$ 1,593.75	0	$ -	50	$ 7,605.25	9	$ 1,303.00
Served Time	12	$ 23,425.00	9	$ 9,937.50	8	$ 7,247.50	1	$ 232.50	2	$ 4,625.00	7	$ 4,642.50
Scheduled Time Payment	47	$ 32,029.65	29	$ 17,712.99	19	$ 13,531.78	6	$ 9,324.08	7	$ 4,646.38	0	$ -
NRVC	26	$ 10,341.75	16	$ 2,628.25	1	$ 155.00	0	$ -	0	$ -	0	$ -
Tried in Absence	28	$ 21,723.00	15	$ 9,840.00	0		0	$ -	0	$ -	0	$ -
Parking Tickets Paid	44	$ 440.00	48	$ 480.00	8	$ 80.00	3	$ 95.00	1	$ 10.00	2	$ 60.00
Nolle Prosequi/Dismissed/Not Guilty	99		91		31		6		46		5	
Transferred to General Sessions Court	66		64		34		15		21		32	
Voided	3		0		1		4		1		0	
Fine Suspended	1	$ 2,125.00	2	$ 2,590.00	0		0	$ -			0	
Total	383	$ 99,322.40	319	$ 49,364.49	109	$ 22,608.03	35	$ 9,651.58	128	$ 16,886.63	55	$ 6,005.50

Cases Disposed	July		August		September		October		November		December	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	15	$ 2,312.50										
Served Time	5	$ 4,192.50										
Scheduled Time Payment	0	$ -										
NRVC	0	$ -										
Tried in Absence	0	$ -										
Parking Tickets Paid	1	$ 10.00										
Nolle Prosequi/Dismissed/Not Guilty	9											
Transferred to General Sessions Court	43											
Voided	2											
Fine Suspended	0											
Total	75	$ 6,515.00	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -

Cases Disposed	Cummulative Totals	
	# of Cases Disposed	Fine Amounts
Paid	183	$ 28,228.25
Served Time	44	$ 54,302.50
Scheduled Time Payment	108	$ 77,244.88
NRVC	43	$ 13,125.00
Tried in Absence	43	$ 31,563.00
Parking Tickets Paid	107	$ 1,175.00
Nolle Prosequi/Dismissed/Not Guilty	287	$ -
Transferred to General Sessions Court	275	$ -
Voided	11	$ -
Fine Suspended	3	$ 4,715.00
Total	1104	$ 210,353.63

Attachment: MC Monthly Report (3100 : July 2020 Municipal Court Report)

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 08/20/20 05:30 PM
Department: Housing and Community Development
Category: Report
Prepared By: Matt Millwood
Initiator: Angela Rambeau
Sponsors:

MONTHLY REPORT (ID # 3088)

DOC ID: 3088

Planning & Community Development July 2020 Report

Housing & Community Development
Monthly Report
July 2020

Building Official

Inspections and Permits

Checked areas for non-permitted as well as permitted work, site conditions, and responded to calls.

Monthly Report:

Business License	5
Stop Work	2
Re-Inspection	4
Footings	11
Rough Inspections	32
Electrical	17
Mobile Home	1
On-site	33
CO	2
TRC	0
Plan Review & Sign	4
City Alarm System	0
Total	**111**

Review Meetings/On-site visits

Safety inspections

During the Month of July

Honorable Mayor & Council:

During July:

- Construction continues at the Tideland Chillers, the Wildes building on Church Street, and a commercial building on Broad Street; 42 Senior Apartments on Lincoln St., and the Eagle site addition;
- Plans have been received and being reviewed for the Hotel on Front Street and 126 apartments behind City Hall is are ready for the contractor to fill out a building permit;
- Willow Glen received a C/O;
- There are currently 33 new homes permitted and most are under construction plus a Duplex on Kaminski Street;
- The construction is going on a faster rate than ever and have issued Certificates of Occupancy for 9 this year;
- We are also working with Ridgeway's Funeral Home Chapel and the car wash next to Bojangles on their plans and meeting with some developers and new businesses looking to locate here;
- We are meeting the public's needs and answering their questions in a timely manner during this time in a safe way;
- Ryan is working with me learning the Building Codes and inspections and working on dilapidated houses when they are sent over from code enforcement;
- Debra is doing an excellent job as our office manager issuing permits, scheduling inspections, and recording/transcribing meeting minutes for the City boards as well as scheduling meetings for the department; and
- Debra and Ryan work extremely hard to assist the public in meeting their needs. We would like to thank you for your support.

Thank you,

Ricky Martin

Code Enforcement

Tracy Gibson

Letters Issued for Violations	
Total Letters Issued for Overgrown Lots	18
Total Letters Issued for Neglect of Structures	0
Total Letters Issued for Yard Debris/Solid Waste/Construction Debris/Inoperable Vehicles/Electronic Devises	0
Total Letters Issued for Vision Clearance	0
Total Work Orders Sent to Streets & Sanitation	0
Total Letters Sent for Dilapidated Structures	2
Total Letters Sent for Sign Violations	0
Total Referrals for Water & Sewer	5
Citations Issued for Violations	
Total Citations Issued for Overgrown Lots	0
Total Citation Issued for Trash Violations	0
Total Citations Issued for Business Licenses	0
Total Citations Issued for Dilapidated Structures	0
Total Citations Issued for Hospitality Taxes	0
Total Violations Issued for Signage	0
Total Citations Issued for Encroachment Permits	0
Total Demolitions	
Total Dilapidated Structures Removed	
Other Miscellaneous Complaints	
Complaints	11
Permits	
Total Letters Issued for Encroachments	0
Total Referrals to Electric – Tree Crew	4

-Risk Management Training(s) Handling Difficult Customers for Local Government, July 2020.

- Attended all departmental /dilapidated property meetings.

- Assist with other city departments when needed (Water, Electric-Tree, Public Works & Animal Control)

- Commercial Corridor/ Businesses- Signs (w/o permits or permission) were removed from

the city right-of-ways.

-Assisting businesses on the corridor to help bring properties up to code.

-Completed/started (1 hour) on-line training through MASC. (Studying & training using the Comprehensive Planning Guide to complete other on-line training(s).

-Picking up mail and answering phones.

- Organizing (Board ARB & BZA) files for scanning project.

-Architectural Review Board (ARB) – Meeting was on July 13, 2020; (Virtual Meeting)
- Communicated with all ARB members about future meetings and workshops. Took pictures as well as put signs in the yard of the properties that are on the agenda for meeting; packets were delivered to members for via tele-conference meeting.

- Resiliency Task Force had a Virtual Meeting on July 30, 2020.

- Habitat for Humanity Renovation & Repair program has approved & repaired 5 homes and 3 are in-progress to be completed.

- Communicating w/ property owners about dilapidated properties. The options for property owners to demolish the properties themselves or the city to demolish (if properties are beyond repair). If the property owners decide that they want the city to demolish, I forward the property information to the Building Inspector(s) to process, otherwise property owners come into the office to obtain a demolition permit to demolish their own property.

-If the property owner wants to rebuild a new structure on the property, the owner needs to come into the office to discuss future plans for the property with Angela, Matt & Rick. Multiple property owners were misled that they weren't able to rebuild a structure on the property, if it was less than 5000 sq. ft.

Office Manager
Debra Grant

Board & Commissions: *MOST MEETINGS WERE DONE VIA TELE-CONFERENCE
ARB:

Old Business:
1. Property owners of 316 Queen Street came back before the board with details for a new porch addition, other alterations, and gutters.

New Business:
1. Property owner of 323 Orange Street came before the board to get the approval for alterations to his home.
2. Property owner of 125 Broad Street came before the board to get the approval for an accessory structure.
3. Property owner 311 Orange Street came before the board to get the approval to install a fence and construct a new 2 car garage.
4.

ARB (On-Site): None

BZA:
1. Property owners of 614 Prince Street came before the board to get a variance for setbacks.
2. Property owners of 422 Front Street came before the board to get a variance to Section 5 (Mechanical unit freeboard) of the Zoning Ordinance.

Planning Commission:
1. Consideration and approve the preliminary subdivision plat of Richard Smith to subdivide the former Riverside PD tract, to be developed for residential use.
2. Consider and recommend the reversion of approximately 5.66 acres, located on Anthuan Maybank Dr., from R4 to GC.

3. Consider and recommend a text amendment to Article X, Section 1007 & 1008, to add Murals to the City of Georgetown Zoning Ordinance.

CAB (Community Appearance Board):
None

CBA (Construction Board of Appeals):
1. 2118 Emanuel Street went before the board for the approval of demolition.
2. 2013 Emanuel Street went before the board for the approval of demolition.

TRC:
None

FOIA:

Permit Valuation Report:

Commercial Addition	0
Commercial Alteration	0
Commercial Electric	0
Commercial Gas	0
Commercial Mechanical	3
Commercial New Build	0
Commercial Plumbing	0
Commercial Roofing	1
Demolition	1
Mobile Home	1
Residential Addition	2
Residential Alteration	8
Residential Electrical	4
Residential Gas	1
Residential Mechanical	5
Residential New Build	0
Residential Plumbing	1
Residential Roofing	3

Administrative Assistant's Daily Duties:
- Daily operation of the front desk
- Daily scheduling of inspections
- Preparing timesheets
- Rotating my office hours with working from home

Community Planner/GIS Technician
Matthew Millwood

- Held BZA meeting on July 1 for variances to freeboard height at 422 Front St. & a setback variance for an addition at 614 Prince St.
- Started researching some information on tiny homes because Habitat for Humanity wants to possibly look into developing these types of residences in the City.

- Made packets and sent out letters for surrounding parcels for the July PC meeting. This was for a preliminary plat for the western portion of the Riverside Development adjacent to Bayveiw neighborhood. Held PC meeting and the development was approved to move forward for engineered plans.
- Completed the monthly MASC online training.
- Worked with Angela on creating a new Land Disturbance permit and the process we will start implementing for new developments.
- Used the newest list of Dilapidated Structures and entered them into GIS so we could make spatial maps showing the locations of all these structures. Current changes to the dilapidated structures process is going through Council.
- Finished entering all permits from the first half of 2020 into GIS and scanning them into folders for digital/quick computer access of these permit files.
- Community Rating System (CRS), which we have to do an annual recertification every years was completed before and mailed off to the ISO Coordinator before August 1st. This project entails documentation from all our flood related programs and efforts we complete to try and reduce the risk of flooding throughout the City. Implementation of these projects are completed year-round but the supporting documentation and proof of compliance is due at the time of the CRS Recertification. Main items we have to check on are:
  - Elevation Certificates – these are for new houses built in the Special Flood Hazard Areas (SFHA). We had 8 houses or structures completed last year.
  - Hazard Mitigation Plan Action Items – these are the items from the HMP that the City focuses on to prevent loss of live and damage during a storm event. This update is comprised from all department heads in the City.
  - Outreach Projects – we must send out letters to property owners in the SFHA and information brochures notifying them of ways to mitigate from flooding.
  - Repetitive Loss (RL) Properties – we now have 24 RL Properties in the City of Georgetown. We are required to send out flood information packets to all the areas that surround these RL properties, which is 110 properties total.
  - Stormwater Management – we have completed an update to our stormwater management ordinance in the past year so we are required to include these updates and show how it helps mitigate flooding in our community.

  Hopefully all information was complete and we will keep our CRS rating of a class 7 community for the City of Georgetown.
- Took three (3) days off for a vacation this month.

Building Inspector/Code Enforcement

Ryan Call

During the month of July I was out in the field on a daily basis doing numerous residential inspections. I have also assisted with numerous commercial inspections. I have also assisted in doing numerous inspections for business license applicants. I have answered phones and assisted with walk-ins at City Hall daily. I surveyed the City every Monday, Wednesday, and Friday, for violators working without building permits.

2118 and 2013 Emanuel Street were presented to Construction Board of Appeals meeting on July 14th via teleconference and approval was given to go forward with the next step.

The six properties approved by Council on 3/30/20 was sent to Elise to secure title.

505 Duke Street, 915 N. Congdon Street, 1925 Gilbert Street, and 2513 Prince Street will be presented to Council during the next regular scheduled meeting.

I am planning on taking the next class available, after Covid, to acquire my next commercial certification.

FRIENDS OF THE KAMINSKI HOUSE REPORT – July 2020

- Due to the rise in the number of active COVID-19 cases in the county, the museum's reopening plan calls for us to restrict public programming on site and inside the Kaminski House.
- We have no event rentals scheduled for July or August, but have a full calendar scheduled for the fall.
- We are excited to report that the Friends of the Kaminksi House have received a matching grant from SC Humanities for our annual Family Fun & Literacy Day. Given the restrictions of COVID-19 social distancing, the museum has decided to have an online/virtual Family Fun & Literacy Day this fall. We have lots of fun activities and story tellers scheduled for the event. The grant is a matching one, so we are currently fundraising to cover the museum's half of the funding.
- The staff continues to be busy working behind-the-scenes.
- We are working on the text and paramaters for a Request for Qualification (RFQ) for the Interior Stabilization Project (new climate control system). We hope to be able to post the RFQ in the next month.
- We continue to work on an inventory/condition review of the museum's collection, which is step one in the Interior Preservation Project (climate control replacement).
- We continue to be busy keeping our audience engaged with the museum on all of our social media platforms and have been posting more indepth articles on our blog: http://www.kaminskimuseum.org/blog . We have also been posting articles on research topics on our web site.
- In an effort to lessen our expenses for FY 21, we switched phone carriers from Frontier to Spectrum in July. We also decided to have our lawn care specialists come less often while the museum is closed to the public.
- We continue to work on a new tour of the Kaminski House that will be implemented in Phase 3 of our reopening plan – the reopening of the house for guided tour. Given the social distancing requirements listed in the state guidelines for museum reopenings, we will need to greatly alter our house tours.
- We continue to be busy watching/attending webinars and online meetings on COVID-19 related topics and on topics specific to non-profits organizations.

Robin Gabriel, Executive Director

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

MONTHLY REPORT (ID # 3089)

Meeting: 08/20/20 05:30 PM
Department: Public Works
Category: Report
Prepared By: Natrona Simmons
Initiator: Tim Chatman
Sponsors:
DOC ID: 3089

July 2020 Public Works Department Report

PUBLIC WORKS MONTHLY REPORT (FY 2021)

Division	Task	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Cummulative
Curbside Debris	Yard Waste: Leaves, Grass & Straw collected (Net Tons)	160												160
Curbside Debris	Brown & White Goods collected (Net Tons)	124												124
Garbage Collections	Residential Solid Waste Collection (Net Tons)	331												331
Recycle Collections	Recyclables Collected (Net Tons)	14												14
	Monthly Totals (Net Tons)	629	-	-	-	-	-	-	-	-	-	-	-	629

PUBLIC WORKS MONTHLY WORK ORDERS REPORT (FY 2021)

Division	Task	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Cummulative
Solid Waste Maintenance	# of work orders requests completed for roll-out cart repairs, new roll out cart deliveries, and/or replacements and recycle bins	68												68
Streets	Work Order requests/assignments completed for repairs or installations of residential street signs, curbside debris collections, pot holes and sidewalks	56												56
	Monthly Work Orders Totals	124	-	-	-	-	-	-	-	-	-	-	-	124
Grounds Maintenance	Assigned areas consists of grass cutting, park and sidewalk maintenance, litter, curbside and garbage collections.													

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

Meeting: 08/20/20 05:30 PM
Department: Water Utilities
Category: Report
Prepared By: Will Gunter

SCHEDULED

Initiator: Will Gunter
Sponsors:

MONTHLY REPORT (ID # 3092)

DOC ID: 3092

July 2020 Water Utilities Report

WATER - WASTEWATER - STORMWATER UTILITY REPORT (FY 2021)

Description of Work Performed	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Cumulative
Water Treatment Plant (WTP)													
Filtered Water Total (MG)	32.000												32.000
Average Daily Flow Finished Water (MGD)	1.032												1.032
King Well (MG)	6.457												6.457
Maryville Well (MG)	7.078												7.078
Wastewater Treatment Plant (WWTP)													
Influent Flow Total (MG)	149.165												149.165
Average Daily Influent Flow (MGD)	4.812												4.812
Effluent Flow Total (MG)	125.819												125.819
Average Daily Effluent Flow (MGD)	4.059												4.059
Rainfall Total (Inches)	7.230												7.23
Water Distribution													
Work Orders Completed	70												70
Water Leak Repairs	25												25
Water Meter Replacements	0												0
Locates Completed	142												142
Wastewater Collection													
Work Orders Completed	34												34
Backup Responses	30												30
Locates Completed	142												142
Routine Line Cleaning													
Maintenance													
Work Orders Completed	40												40
Work Orders on Pump Stations Completed	15												15
Work Orders for the WWTP Completed	8												8
Work Orders for the WTP Completed	0												0
Stormwater													
Work Orders Completed	11												11
Locates Completed	142												142
Routine Line and Ditch Cleaning													

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

Meeting: 08/20/20 05:30 PM
Department: Finance
Category: Report
Prepared By: Debra Bivens
Initiator: Debra Bivens
Sponsors:
DOC ID: 3103

SCHEDULED

MONTHLY REPORT (ID # 3103)

July 2020 Finance and IT Reports

July 2020 Finance and IT Departments Report

Statistics:

New Business Licenses Issued: Swift Services, We Fix-It Electronics.

Projects Progress:

Grants: Please see the attached schedule for the detail on each grant award.

Audit FY 2019/20: Staff will continue the year end closing process in order to be prepared for the Auditors' field work in October and complete the FY2020 Financial Statements.

Utility Billing: The City resumed normal utility billing and collections in July, which resulted in collection of outstanding bills. We were able to assist customers by offering a payment plan for delinquent balances. We continue to absorb the credit card fees.

Current Procurement Projects:

- Maryville School Lift Station Replacement Project
- Port Tank Rehabilitation
- Queen Street Drainage Project

Attached are the Budget Performance Reports for July 2020.

CITY OF GEORGETOWN
FY 2020/2021 GRANTS
July 31, 2020

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
FEDERAL GRANTS								
1	Bureau of Justice Assistance	Bullet Proof Vest Grant 2018 Regular Solicitation	2,140.00	-	1,130.00	1,010.00	-	
2	Bureau of Justice Assistance	Bullet Proof Vest Grant 2019 Regular Solicitation	1,193.48	-	-	1,193.48	-	
3	US Department of Agriculture	Generator for Maryville Fire Station	33,000.00	-	33,000.00	-	-	
4	US Department of Agriculture	Furniture and Equipment for Maryville Fire Station	49,900.00	-	49,900.00	-	-	
STATE GRANTS								
5	SC DHEC	Solid Waste Management	35,000.00	-	31,607.40	3,392.60	22.01SW20	
6	Rural Infrastructure Authority	Port Tank Rehab Project	341,438.00	158,562.00	198,563.73	301,436.27	-	
7	SC Parks, Recreation, & Tourism (PARD)	Dog Park, Engineering/Architecture for Bobby Alford Building	47,824.02	11,956.01	55,669.10	4,110.93	2020046	
OTHER GRANTS								
8	Palmetto Pride	Keep South Carolina Beautiful 2020	5,220.00	-	2,133.98	3,086.02	-	
9	SC Muni Insurance Trust	2020 Public Works Equipment Cost Sharing	4,000.00	4,000.00	6,160.02	1,839.98	-	
10	SC Muni Insurance Trust	2020 Law Enforcement Officer Safety Grant	2,000.00	2,000.00	1,867.67	2,132.33	-	
		TOTAL	**521,715.50**	**176,518.01**	**380,031.90**	**318,201.61**		

CITY OF GEORGETOWN
SALE OF ASSETS - FY 2020/2021
Account #0010-00-391-001

GovDeal Payment	Govdeal #	Asset ID	Dept.	Description	Amount	Sales Tax	Total Proceeds	Notations
	588		Finance	Dell PCs	-	-	-	reauction
	589		Finance	Dell PCs	-	-	-	reacution
	591		Public Works	1990 Cheverolet	-	-	-	auction
	592		Water	2004 Cheverolet	-	-	-	auction
	593		Public Works	2003 Ford F150	-	-	-	auction
	594		Wastewater	2003 Chev Blazer	-	-	-	auction
				Total July	-	-	-	
					-	-	-	
				Total August	**-**	**-**	**-**	
					-	-	-	
				Total September	**-**	**-**	**-**	
					-	-	-	
				Total October	**-**	**-**	**-**	
					-	-	-	
				Total November	**-**	**-**	**-**	
					-	-	-	
				Total December	**-**		**-**	
					-	-	-	
				Total January			**-**	
					-	-	-	
				Total February			-	
					-	-		
				Total March			**-**	
					-	-	-	
				Total April	**-**		**-**	
					-	-	-	
				Total May	**-**	-	**-**	
					-	-	-	
				Total June			**-**	
					-	**-**	**-**	
				TOTAL PER G/L	**-**	**-**	**-**	

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
Fund **0010 - General Fund**								
REVENUE								
Department **00 - Revenue**								
Property Taxes								
311.001	Property Taxes - Real	3,175,000.00	.00	.00	.00	3,175,000.00	0	3,157,790.(
311.003	Property Taxes - Vehicles	270,000.00	.00	.00	.00	270,000.00	0	233,508.(
311.005	Prop Tax-Penalties & Cost	34,000.00	.00	.00	.00	34,000.00	0	.(
	Property Taxes Totals	$3,479,000.00	$0.00	$0.00	$0.00	$3,479,000.00	0%	$3,391,298.:
Licenses and Permits								
321.001	Business Licenses	2,800,000.00	49,487.11	.00	49,487.11	2,750,512.89	2	2,799,690.!
321.002	Business Lic - Penalites	10,000.00	1,869.87	.00	1,869.87	8,130.13	19	10,516.:
322.001	Cable TV Franchise	115,000.00	1,521.60	.00	1,521.60	113,478.40	1	90,353.:
322.002	S.C. Electric & Gas Co.	80,000.00	.00	.00	.00	80,000.00	0	73,217.8
323.001	Electrical Permits	7,150.00	255.00	.00	255.00	6,895.00	4	5,831.(
323.002	Plumbing Permits	1,150.00	78.00	.00	78.00	1,072.00	7	1,328.(
323.003	Gas Permits	690.00	30.00	.00	30.00	660.00	4	761.(
323.004	Building Permits	80,000.00	3,942.00	.00	3,942.00	76,058.00	5	76,643.!
323.005	Yard Sale Permits	50.00	.00	.00	.00	50.00	0	54.(
323.006	Mobile Home Permits	300.00	150.00	.00	150.00	150.00	50	225.(
323.007	Demolition & Clearance	1,500.00	.00	.00	.00	1,500.00	0	1,655.(
323.008	Mechanical Permits	7,000.00	509.00	.00	509.00	6,491.00	7	6,699.(
323.010	Bus Lic Inspection Fee	1,000.00	100.00	.00	100.00	900.00	10	1,100.(
323.013	Burning Permit	200.00	50.00	.00	50.00	150.00	25	150.(
323.014	Construct Parking Permit	50.00	.00	.00	.00	50.00	0	20.(
323.015	Reinspection Fee	600.00	300.00	.00	300.00	300.00	50	1,050.(
323.016	Permit Not Posted On-Site	100.00	.00	.00	.00	100.00	0	.(

Attachment: BudgetPerformanceReport - 07312020 (3103 : July 2020 Finance and IT Reports)

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

		Amended	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Tot
323.018	Moving Permit	150.00	.00	.00	.00	150.00	0	.(
323.019	Stop Work Order Fee	600.00	66.00	.00	66.00	534.00	11	938.(
323.020	Board of Appeals Fee	1,500.00	150.00	.00	150.00	1,350.00	10	1,500.(
323.021	Zoning Fees	1,000.00	300.00	.00	300.00	700.00	30	915.(
323.022	Plan Review Fee	15,000.00	830.00	.00	830.00	14,170.00	6	25,195.(
323.023	Sign Permit Fee	4,500.00	45.00	.00	45.00	4,455.00	1	4,269.(
323.024	Planning Commission Fees	1,000.00	.00	.00	.00	1,000.00	0	750.(
323.025	ARB Fees	1,000.00	120.00	.00	120.00	880.00	12	1,200.(
323.026	Plat Approval Fees	500.00	20.00	.00	20.00	480.00	4	460.(
323.027	Special Events Permit	1,500.00	.00	.00	.00	1,500.00	0	1,309.(
323.028	Miscellaneous permits	500.00	.00	.00	.00	500.00	0	470.(
364.000	Housing Authority FILOT	43,000.00	.00	.00	.00	43,000.00	0	46,428.:
	Licenses and Permits Totals	$3,175,040.00	$59,823.58	$0.00	$59,823.58	$3,115,216.42	2%	$3,152,729.(
	Impact Fees							
324.008	Fire Impact Fee	50,000.00	935.08	.00	935.08	49,064.92	2	53,475.:
	Impact Fees Totals	$50,000.00	$935.08	$0.00	$935.08	$49,064.92	2%	$53,475.:
	Fines and Forfeitures							
351.001	Police Fines	75,000.00	3,083.41	.00	3,083.41	71,916.59	4	65,553.:
351.003	Parking Fines	3,500.00	15.00	.00	15.00	3,485.00	0	3,020.4
351.008	Victim's Asst. Fees-(%)	10,000.00	374.35	.00	374.35	9,625.65	4	8,172.9
351.009	Victim's Asst. Flat Fees	4,000.00	61.06	.00	61.06	3,938.94	2	2,986.(
351.012	Traffic Education Program Fees	1,000.00	.00	.00	.00	1,000.00	0	560.(
	Fines and Forfeitures Totals	$93,500.00	$3,533.82	$0.00	$3,533.82	$89,966.18	4%	$80,293.:
	Charges for Services							
344.005	SRO Reimbursement	147,000.00	.00	.00	.00	147,000.00	0	147,219.9
351.010	Misc Police Revenue	3,500.00	148.25	.00	148.25	3,351.75	4	2,575.9

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
363.001	Fees for GIS/B&P Documents	125.00	.00	.00	.00	125.00	0	.
363.005	FOIA Fees	500.00	.00	.00	.00	500.00	0	2,158.
	Charges for Services Totals	$151,125.00	$148.25	$0.00	$148.25	$150,976.75	0%	$151,954.
	State Shared							
311.004	Inventory Tax	132,978.00	.00	.00	.00	132,978.00	0	99,733.
311.006	Homestead Exemption Tax	132,000.00	.00	.00	.00	132,000.00	0	137,883.
311.007	Manufacturer's Tax Reduce	20,000.00	.00	.00	.00	20,000.00	0	36,128.
311.008	Motor Carrier Lieu of Tax	10,000.00	.00	.00	.00	10,000.00	0	5,708.
335.001	Local Government Fund	220,000.00	.00	.00	.00	220,000.00	0	162,936.
351.007	Sunday Liquor Sales	15,000.00	.00	.00	.00	15,000.00	0	10,900.
	State Shared Totals	$529,978.00	$0.00	$0.00	$0.00	$529,978.00	0%	$453,290.
	Local Grants							
332.008	Other Local Grants	8,000.00	.00	.00	.00	8,000.00	0	6,099.
335.002	Scholarship Funds Paid to Others	.00	.00	.00	.00	.00	+++	920.
	Local Grants Totals	$8,000.00	$0.00	$0.00	$0.00	$8,000.00	0%	$7,019.
	State Grants							
332.000	State Grants	.00	.00	.00	.00	.00	+++	46,143.
	State Grants Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$46,143.
	Federal Grants							
331.000	Federal Grants	.00	.00	.00	.00	.00	+++	50,000.
335.004	Fema Recovery	25,000.00	.00	.00	.00	25,000.00	0	75,727.
	Federal Grants Totals	$25,000.00	$0.00	$0.00	$0.00	$25,000.00	0%	$125,727.
	Investment Earnings							
361.001	Investment Earnings	80,000.00	2,594.64	.00	2,594.64	77,405.36	3	72,455.
	Investment Earnings Totals	$80,000.00	$2,594.64	$0.00	$2,594.64	$77,405.36	3%	$72,455.
	Miscellaneous							

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
362.000	Rents and Royalties	20,000.00	.00	.00	.00	20,000.00	0	20,277.!
364.001	Steel Mill FILOT	15,000.00	.00	.00	.00	15,000.00	0	8,471.(
368.000	Work Comp Reimbursement	50,000.00	.00	.00	.00	50,000.00	0	59,859.!
368.100	Retirement System Reimbursement Credit	.00	.00	.00	.00	.00	+++	45,557.:
369.000	Cash Over & Short	100.00	.00	.00	.00	100.00	0	.:
369.002	Miscellaneous Revenue	25,000.00	.00	.00	.00	25,000.00	0	24,230.:
369.003	Insurance Proceeds	15,000.00	.00	.00	.00	15,000.00	0	152,064.!
369.005	Set-off Debt Collection Fees	1,500.00	.00	.00	.00	1,500.00	0	1,550.(
369.013	Returned Check Fees	3,500.00	120.00	.00	120.00	3,380.00	3	3,360.(
	Miscellaneous Totals	$130,100.00	$120.00	$0.00	$120.00	$129,980.00	0%	$315,371.!
	Operating Transfers In							
392.001	From Electric Fund	719,889.00	59,990.75	.00	59,990.75	659,898.25	8	741,054.(
392.002	From Water Fund	230,103.00	19,175.25	.00	19,175.25	210,927.75	8	220,838.(
392.003	From Accom Tax Fund	32,000.00	.00	.00	.00	32,000.00	0	30,240.:
392.005	From Wastewater Fund	297,008.00	24,750.67	.00	24,750.67	272,257.33	8	286,425.!
392.007	From Stormwater Fund	161,050.00	13,420.83	.00	13,420.83	147,629.17	8	156,888.!
392.009	From Hospitality Fund	125,000.00	10,416.67	.00	10,416.67	114,583.33	8	125,000.(
392.014	Transfer from debt service	130,000.00	.00	.00	.00	130,000.00	0	.(
394.002	Transfer from fund balance	(75,128.00)	.00	.00	.00	(75,128.00)	0	.(
	Operating Transfers In Totals	$1,619,922.00	$127,754.17	$0.00	$127,754.17	$1,492,167.83	8%	$1,560,447.:
	Financing Proceeds							
393.002	Lease Purchase Proceeds	.00	.00	.00	.00	.00	+++	112,572.(
	Financing Proceeds Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$112,572.(
	Sale of Assets							
391.001	Sale of Assets	5,000.00	.00	.00	.00	5,000.00	0	271,122.:
	Sale of Assets Totals	$5,000.00	$0.00	$0.00	$0.00	$5,000.00	0%	$271,122.:

Budget Performance Report

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Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
	Department **00 - Revenue** Totals	$9,346,665.00	$194,909.54	$0.00	$194,909.54	$9,151,755.46	2%	$9,793,900.4
	REVENUE TOTALS	$9,346,665.00	$194,909.54	$0.00	$194,909.54	$9,151,755.46	2%	$9,793,900.4
EXPENSE								
Department **01 - Administration**								
Personal Services								
400.101	Regular Pay	300,000.00	203,864.56	.00	203,864.56	96,135.44	68	300,299.1
401.103	Overtime	1,500.00	4,666.80	.00	4,666.80	(3,166.80)	311	5,099.2
401.106	Contract Labor	.00	.00	.00	.00	.00	+++	1,942.5
405.114	FICA	23,100.00	16,039.62	.00	16,039.62	7,060.38	69	22,063.(
406.116	Retirement	47,000.00	34,766.89	.00	34,766.89	12,233.11	74	46,934.(
408.125	SCMIT Worker's Comp Ins.	9,200.00	2,278.14	2,278.14	2,278.14	4,643.72	50	9,117.9
410.001	Health Claims Cost	21,247.00	2,386.64	.00	2,386.64	18,860.36	11	24,960.8
	Personal Services Totals	$402,047.00	$264,002.65	$2,278.14	$264,002.65	$135,766.21	66%	$410,417.4
Supplies								
500.101	Supplies and Materials	3,500.00	250.24	.00	250.24	3,249.76	7	5,668.(
500.102	Equipment	500.00	.00	.00	.00	500.00	0	1,948.4
500.105	Printing and Binding	300.00	.00	.00	.00	300.00	0	187.(
	Supplies Totals	$4,300.00	$250.24	$0.00	$250.24	$4,049.76	6%	$7,804.(
Other Services & Charges								
610.111	Communications- Landline	5,500.00	854.00	.00	854.00	4,646.00	16	5,036.9
610.112	Postage	600.00	.00	.00	.00	600.00	0	564.1
610.1110	Communications- Wireless	3,000.00	.00	.00	.00	3,000.00	0	1,617.4
620.114	Advertising	250.00	.00	.00	.00	250.00	0	.(
640.124	Travel Expense	3,950.00	.00	.00	.00	3,950.00	0	2,172.1
650.127	Electricity	2,478.00	272.58	.00	272.58	2,205.42	11	2,773.(
650.128	Water	357.00	33.51	.00	33.51	323.49	9	392.8

Attachment: BudgetPerformanceReport - 07312020 (3103 : July 2020 Finance and IT Reports)

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
650.129	Wastewater	495.00	46.63	.00	46.63	448.37	9	545.!
650.130	Sanitation	903.00	85.24	.00	85.24	817.76	9	1,022.8
650.133	Stormwater	599.00	56.54	.00	56.54	542.46	9	621.9
650.134	Security Lights	1,669.00	157.50	.00	157.50	1,511.50	9	1,890.(
650.1271	Electricity- Sales Tax	146.00	10.10	.00	10.10	135.90	7	128.:
660.103	Emergency Preparedness	.00	312.66	.00	312.66	(312.66)	+++	419.!
660.139	Fleet Services-RTA Mtce Allocation	500.00	49.62	.00	49.62	450.38	10	414.8
660.145	Gasoline & Oil	495.00	.00	.00	.00	495.00	0	399.:
660.1391	Fleet Services -Departmental Expense Allocation	600.00	109.96	.00	109.96	490.04	18	601.4
660.1392	Fleet Svcs- Outside Vends	500.00	.00	.00	.00	500.00	0	521.:
670.156	Equipment Rental/Lease	5,500.00	338.92	.00	338.92	5,161.08	6	4,383.9
685.180	Membership Dues and Fees	3,534.00	1,120.00	.00	1,120.00	2,414.00	32	2,936.2
685.182	Other Operating Expenses	1,000.00	.00	.00	.00	1,000.00	0	6,200.8
685.186	Training	1,375.00	.00	.00	.00	1,375.00	0	210.(
685.1801	Subscriptions	.00	.00	.00	.00	.00	+++	25.:
686.189	Employee Medical	150.00	.00	.00	.00	150.00	0	120.(
686.195	Repair/Maint Svc Contract	2,400.00	180.96	.00	180.96	2,219.04	8	723.8
686.1895	Employee wellness services	1,250.00	.00	.00	.00	1,250.00	0	1,392.:
	Other Services & Charges Totals	$37,251.00	$3,628.22	$0.00	$3,628.22	$33,622.78	10%	$35,115.4
	Other Objects							
795.001	IT Internal Allocations	19,000.00	.00	.00	.00	19,000.00	0	17,031.:
795.995	GF Cost Distribution	(297,700.00)	(24,808.32)	.00	(24,808.32)	(272,891.68)	8	(285,259.9
	Other Objects Totals	($278,700.00)	($24,808.32)	$0.00	($24,808.32)	($253,891.68)	9%	($268,228.7
	Sub Department **02 - Mayor and Council**							
	Personal Services							
400.101	Regular Pay	136,264.00	5,930.78	.00	5,930.78	130,333.22	4	138,092.4

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
405.114	FICA	10,424.00	379.04	.00	379.04	10,044.96	4	9,520.
406.116	Retirement	21,200.00	576.08	.00	576.08	20,623.92	3	15,464.
410.001	Health Claims Cost	46,350.00	2,580.68	.00	2,580.68	43,769.32	6	44,927.
	Personal Services Totals	$214,238.00	$9,466.58	$0.00	$9,466.58	$204,771.42	4%	$208,004.
	Supplies							
500.101	Supplies and Materials	900.00	.00	.00	.00	900.00	0	1,012.
500.102	Equipment	500.00	.00	.00	.00	500.00	0	920.
500.105	Printing and Binding	600.00	.00	.00	.00	600.00	0	44.
	Supplies Totals	$2,000.00	$0.00	$0.00	$0.00	$2,000.00	0%	$1,977.
	Other Services & Charges							
610.111	Communications- Landline	700.00	95.58	.00	95.58	604.42	14	549.
610.112	Postage	250.00	.00	.00	.00	250.00	0	135.
610.1110	Communications- Wireless	4,500.00	.00	.00	.00	4,500.00	0	4,654.
620.114	Advertising	900.00	.00	.00	.00	900.00	0	1,326.
640.124	Travel Expense	12,200.00	1,145.94	.00	1,145.94	11,054.06	9	13,172.
670.156	Equipment Rental/Lease	10,000.00	661.53	7,276.83	661.53	2,061.64	79	7,419.
685.180	Membership Dues and Fees	1,000.00	645.00	.00	645.00	355.00	64	2,452.
685.182	Other Operating Expenses	3,500.00	.00	.00	.00	3,500.00	0	5,821.
685.186	Training	6,200.00	.00	.00	.00	6,200.00	0	1,678.
686.187	Professional Services	300.00	.00	.00	.00	300.00	0	.
686.1895	Employee wellness services	2,500.00	.00	.00	.00	2,500.00	0	5,104.
	Other Services & Charges Totals	$42,050.00	$2,548.05	$7,276.83	$2,548.05	$32,225.12	23%	$42,313.
	Other Objects							
795.001	IT Internal Allocations	14,000.00	.00	.00	.00	14,000.00	0	15,959.
	Other Objects Totals	$14,000.00	$0.00	$0.00	$0.00	$14,000.00	0%	$15,959.
	Sub Department **02 - Mayor and Council** Totals	$272,288.00	$12,014.63	$7,276.83	$12,014.63	$252,996.54	7%	$268,254.

Budget Performance Repor

Fiscal Year to Date 07/31/2

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
	Department **01 - Administration** Totals	$437,186.00	$255,087.42	$9,554.97	$255,087.42	$172,543.61	61%	$453,363.
	Department **04 - Finance**							
	Personal Services							
400.101	Regular Pay	445,000.00	21,206.77	.00	21,206.77	423,793.23	5	451,020.
401.103	Overtime	1,500.00	.00	.00	.00	1,500.00	0	2,517.
405.114	FICA	33,500.00	1,511.73	.00	1,511.73	31,988.27	5	33,210.
406.116	Retirement	69,500.00	3,271.10	.00	3,271.10	66,228.90	5	69,294.
408.125	SCMIT Worker's Comp Ins.	5,500.00	1,248.92	1,248.92	1,248.92	3,002.16	45	5,267.
410.001	Health Claims Cost	54,554.00	4,170.34	.00	4,170.34	50,383.66	8	57,032.
410.002	Health Claim Costs-Retire	.00	96.48	.00	96.48	(96.48)	+++	141.
	Personal Services Totals	$609,554.00	$31,505.34	$1,248.92	$31,505.34	$576,799.74	5%	$618,484.
	Supplies							
500.101	Supplies and Materials	5,000.00	600.44	.00	600.44	4,399.56	12	6,073.
500.102	Equipment	1,000.00	.00	.00	.00	1,000.00	0	2,064.
500.103	Furniture	400.00	.00	.00	.00	400.00	0	.
500.105	Printing and Binding	100.00	.00	.00	.00	100.00	0	.
	Supplies Totals	$6,500.00	$600.44	$0.00	$600.44	$5,899.56	9%	$8,138.
	Other Services & Charges							
610.111	Communications- Landline	3,500.00	499.86	.00	499.86	3,000.14	14	2,904.
610.112	Postage	4,500.00	262.66	.00	262.66	4,237.34	6	5,354.
610.1110	Communications- Wireless	2,000.00	.00	.00	.00	2,000.00	0	1,105.
620.114	Advertising	200.00	.00	.00	.00	200.00	0	225.
640.124	Travel Expense	3,195.00	.00	.00	.00	3,195.00	0	2,519.
650.127	Electricity	1,873.00	217.96	.00	217.96	1,655.04	12	2,081.
650.128	Water	306.00	28.73	.00	28.73	277.27	9	336.
650.129	Wastewater	424.00	39.97	.00	39.97	384.03	9	467.

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
650.130	Sanitation	774.00	73.06	.00	73.06	700.94	9	876.:
650.133	Stormwater	514.00	48.47	.00	48.47	465.53	9	638.:
650.134	Security Lights	1,430.00	135.00	.00	135.00	1,295.00	9	1,620.(
650.1271	Electricity- Sales Tax	126.00	8.66	.00	8.66	117.34	7	110.(
660.103	Emergency Preparedness	.00	.00	.00	.00	.00	+++	1,936.(
670.156	Equipment Rental/Lease	8,500.00	587.88	.00	587.88	7,912.12	7	7,558.:
685.180	Membership Dues and Fees	1,500.00	.00	.00	.00	1,500.00	0	1,800.(
685.182	Other Operating Expenses	10,000.00	45.29	.00	45.29	9,954.71	0	2,652.:
685.184	Continuing Education	1,500.00	.00	.00	.00	1,500.00	0	900.(
685.186	Training	1,110.00	.00	.00	.00	1,110.00	0	695.:
685.1801	Subscriptions	350.00	.00	.00	.00	350.00	0	292.(
686.189	Employee Medical	100.00	.00	.00	.00	100.00	0	165.(
686.195	Repair/Maint Svc Contract	1,000.00	.00	.00	.00	1,000.00	0	.(
686.1895	Employee wellness services	3,000.00	.00	.00	.00	3,000.00	0	4,640.·
	Other Services & Charges Totals	$45,902.00	$1,947.54	$0.00	$1,947.54	$43,954.46	4%	$38,880.:
	Other Objects							
795.001	IT Internal Allocations	24,000.00	.00	.00	.00	24,000.00	0	18,152.(
795.995	GF Cost Distribution	(271,600.00)	(22,633.33)	.00	(22,633.33)	(248,966.67)	8	(282,669.9
	Other Objects Totals	($247,600.00)	($22,633.33)	$0.00	($22,633.33)	($224,966.67)	9%	($264,517.2
	Department **04 - Finance** Totals	$414,356.00	$11,419.99	$1,248.92	$11,419.99	$401,687.09	3%	$400,985.!
	Department **05 - Police**							
	Sub Department **05 - Police Staff Services**							
	Personal Services							
400.101	Regular Pay	1,759,800.00	81,871.02	.00	81,871.02	1,677,928.98	5	1,752,857.:
401.103	Overtime	92,000.00	6,485.82	.00	6,485.82	85,514.18	7	107,004.:
401.105	On-call pay	5,200.00	400.00	.00	400.00	4,800.00	8	5,200.(

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
405.114	FICA	142,675.00	6,315.70	.00	6,315.70	136,359.30	4	135,053.:
406.116	Retirement	338,700.00	15,888.31	.00	15,888.31	322,811.69	5	327,429.(
408.125	SCMIT Worker's Comp Ins.	132,550.00	31,789.71	31,789.71	31,789.71	68,970.58	48	143,390.!
410.001	Health Claims Cost	277,682.00	20,729.48	.00	20,729.48	256,952.52	7	292,932.!
410.002	Health Claim Costs-Retire	35,475.00	10,260.22	.00	10,260.22	25,214.78	29	35,830.:
	Personal Services Totals	$2,784,082.00	$173,740.26	$31,789.71	$173,740.26	$2,578,552.03	7%	$2,799,699.(
	Supplies							
500.101	Supplies and Materials	20,730.00	.00	.00	.00	20,730.00	0	25,370.(
500.102	Equipment	7,500.00	.00	.00	.00	7,500.00	0	9,952.8
500.103	Furniture	2,000.00	.00	.00	.00	2,000.00	0	633.!
501.101	Uniforms and Clothing	33,050.00	.00	.00	.00	33,050.00	0	20,879.:
	Supplies Totals	$63,280.00	$0.00	$0.00	$0.00	$63,280.00	0%	$56,836.!
	Other Services & Charges							
610.111	Communications- Landline	7,000.00	1,301.30	.00	1,301.30	5,698.70	19	6,524.:
610.112	Postage	700.00	.00	.00	.00	700.00	0	138.!
610.1110	Communications- Wireless	58,200.00	3,583.63	17,511.11	3,583.63	37,105.26	36	59,792.!
620.114	Advertising	1,500.00	.00	.00	.00	1,500.00	0	190.(
640.124	Travel Expense	4,250.00	.00	.00	.00	4,250.00	0	5,937.4
650.127	Electricity	25,716.00	2,821.54	.00	2,821.54	22,894.46	11	26,743.:
650.128	Water	2,057.00	191.16	.00	191.16	1,865.84	9	2,294.(
650.129	Wastewater	2,002.00	181.89	.00	181.89	1,820.11	9	2,220.4
650.130	Sanitation	1,933.00	182.46	.00	182.46	1,750.54	9	2,189.!
650.133	Stormwater	2,100.00	198.20	.00	198.20	1,901.80	9	2,378.4
650.134	Security Lights	3,283.00	309.89	.00	309.89	2,973.11	9	3,718.(
650.1271	Electricity- Sales Tax	1,029.00	102.05	.00	102.05	926.95	10	982.(
660.103	Emergency Preparedness	.00	582.50	.00	582.50	(582.50)	+++	2,477.:

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
660.133	Repairs & Maint. Services	20,000.00	.00	.00	.00	20,000.00	0	14,946.
660.139	Fleet Services-RTA Mtce Allocation	35,000.00	1,507.85	.00	1,507.85	33,492.15	4	26,880.
660.145	Gasoline & Oil	71,193.00	.00	.00	.00	71,193.00	0	72,021.
660.1391	Fleet Services -Departmental Expense Allocation	36,000.00	2,148.15	.00	2,148.15	33,851.85	6	31,576.
660.1392	Fleet Svcs- Outside Vends	3,500.00	1,608.16	.00	1,608.16	1,891.84	46	10,391.
670.156	Equipment Rental/Lease	9,800.00	723.23	.00	723.23	9,076.77	7	6,182.
682.1721	Prisoner Housing	70,000.00	.00	5,702.00	.00	64,298.00	8	53,527.
685.180	Membership Dues and Fees	1,815.00	.00	.00	.00	1,815.00	0	1,505.
685.182	Other Operating Expenses	7,700.00	125.00	.00	125.00	7,575.00	2	9,393.
685.184	Continuing Education	6,000.00	.00	.00	.00	6,000.00	0	2,000.
685.186	Training	5,375.00	.00	.00	.00	5,375.00	0	3,388.
685.187	Special Projects	6,800.00	.00	.00	.00	6,800.00	0	3,967.
685.189	Reserve Program	2,500.00	.00	.00	.00	2,500.00	0	.
685.1801	Subscriptions	6,965.00	.00	.00	.00	6,965.00	0	4,796.
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	3,875.
685.1861	Law Enforce Accreditation/Policy	2,500.00	2,084.81	.00	2,084.81	415.19	83	2,024.
686.186	Legal Services	2,000.00	.00	.00	.00	2,000.00	0	.
686.189	Employee Medical	14,550.00	.00	.00	.00	14,550.00	0	2,637.
686.194	Other Prof/Tech Services	75,000.00	.00	.00	.00	75,000.00	0	75,000.
686.195	Repair/Maint Svc Contract	29,600.00	923.36	.00	923.36	28,676.64	3	13,362.
686.1895	Employee wellness services	15,000.00	.00	.00	.00	15,000.00	0	16,241.
687.203	Contract Services	15,000.00	659.95	.00	659.95	14,340.05	4	11,459.
	Other Services & Charges Totals	$546,068.00	$19,235.13	$23,213.11	$19,235.13	$503,619.76	8%	$480,765.
	Other Objects							
795.001	IT Internal Allocations	55,000.00	.00	.00	.00	55,000.00	0	27,848.
795.010	911 Expense Billing	(1,900.00)	(157.30)	.00	(157.30)	(1,742.70)	8	(1,887.6

Budget Performance Report

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Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
	Other Objects Totals	$53,100.00	($157.30)	$0.00	($157.30)	$53,257.30	0%	$25,960.!
	Sub Department **05 - Police Staff Services** Totals	$3,446,530.00	$192,818.09	$55,002.82	$192,818.09	$3,198,709.09	7%	$3,363,261.!
	Sub Department **07 - Victim's Advocate**							
	Personal Services							
400.101	Regular Pay	34,000.00	1,690.62	.00	1,690.62	32,309.38	5	39,018.:
401.103	Overtime	1,500.00	.00	.00	.00	1,500.00	0	1,082.8
405.114	FICA	2,800.00	120.19	.00	120.19	2,679.81	4	2,941.:
406.116	Retirement	6,500.00	259.33	.00	259.33	6,240.67	4	6,223.:
408.125	SCMIT Worker's Comp Ins.	1,000.00	277.54	277.54	277.54	444.92	56	1,110.8
410.001	Health Claims Cost	6,186.00	440.24	.00	440.24	5,745.76	7	6,248.!
	Personal Services Totals	$51,986.00	$2,787.92	$277.54	$2,787.92	$48,920.54	6%	$56,625.:
	Supplies							
500.101	Supplies and Materials	1,000.00	.00	.00	.00	1,000.00	0	526.:
501.101	Uniforms and Clothing	400.00	.00	.00	.00	400.00	0	10.:
	Supplies Totals	$1,400.00	$0.00	$0.00	$0.00	$1,400.00	0%	$537.4
	Other Services & Charges							
610.111	Communications- Landline	180.00	23.88	.00	23.88	156.12	13	137.:
610.112	Postage	100.00	.00	.00	.00	100.00	0	.(
610.1110	Communications- Wireless	1,300.00	53.72	287.98	53.72	958.30	26	1,184.:
640.124	Travel Expense	400.00	.00	.00	.00	400.00	0	487.!
660.133	Repairs & Maint. Services	500.00	.00	.00	.00	500.00	0	.(
660.139	Fleet Services-RTA Mtce Allocation	200.00	.00	.00	.00	200.00	0	.(
660.145	Gasoline & Oil	852.00	.00	.00	.00	852.00	0	893.:
660.1391	Fleet Services -Departmental Expense Allocation	800.00	20.61	.00	20.61	779.39	3	365.!
670.156	Equipment Rental/Lease	200.00	.00	.00	.00	200.00	0	.(
685.180	Membership Dues and Fees	75.00	.00	.00	.00	75.00	0	.(

Budget Performance Report

Fiscal Year to Date 07/31/20

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
685.182	Other Operating Expenses	1,700.00	.00	.00	.00	1,700.00	0	890.:
685.186	Training	500.00	.00	.00	.00	500.00	0	325.(
685.187	Special Projects	200.00	.00	.00	.00	200.00	0	.(
686.189	Employee Medical	425.00	.00	.00	.00	425.00	0	.(
686.195	Repair/Maint Svc Contract	500.00	.00	.00	.00	500.00	0	385.(
686.1895	Employee wellness services	400.00	.00	.00	.00	400.00	0	464.(
	Other Services & Charges Totals	$8,332.00	$98.21	$287.98	$98.21	$7,945.81	5%	$5,133.:
	Other Objects							
795.001	IT Internal Allocations	4,500.00	.00	.00	.00	4,500.00	0	3,326.:
	Other Objects Totals	$4,500.00	$0.00	$0.00	$0.00	$4,500.00	0%	$3,326.:
	Sub Department **07 - Victim's Advocate** Totals	$66,218.00	$2,886.13	$565.52	$2,886.13	$62,766.35	5%	$65,622.!
	Sub Department **26 - Grants**							
	Supplies							
500.101	Supplies and Materials	2,000.00	.00	.00	.00	2,000.00	0	526.!
500.102	Equipment	1,000.00	.00	.00	.00	1,000.00	0	401.:
501.101	Uniforms and Clothing	800.00	.00	.00	.00	800.00	0	331.:
	Supplies Totals	$3,800.00	$0.00	$0.00	$0.00	$3,800.00	0%	$1,259.(
	Other Services & Charges							
610.1110	Communications- Wireless	3,000.00	107.44	574.26	107.44	2,318.30	23	3,280.:
640.124	Travel Expense	800.00	.00	.00	.00	800.00	0	.(
660.133	Repairs & Maint. Services	1,000.00	.00	.00	.00	1,000.00	0	.(
660.139	Fleet Services-RTA Mtce Allocation	1,200.00	24.72	.00	24.72	1,175.28	2	777.(
660.145	Gasoline & Oil	2,748.00	.00	.00	.00	2,748.00	0	3,123.!
660.1391	Fleet Services -Departmental Expense Allocation	1,000.00	80.42	.00	80.42	919.58	8	701.:
660.1392	Fleet Svcs- Outside Vends	.00	.00	.00	.00	.00	+++	899.:
685.182	Other Operating Expenses	2,500.00	.00	.00	.00	2,500.00	0	.(

Georgetown
SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
685.186	Training	600.00	.00	.00	.00	600.00	0	.
685.187	Special Projects	1,500.00	.00	.00	.00	1,500.00	0	.
	Other Services & Charges Totals	$14,348.00	$212.58	$574.26	$212.58	$13,561.16	5%	$8,782.
	Sub Department **26 - Grants** Totals	$18,148.00	$212.58	$574.26	$212.58	$17,361.16	4%	$10,041.
	Department **05 - Police** Totals	$3,530,896.00	$195,916.80	$56,142.60	$195,916.80	$3,278,836.60	7%	$3,438,925.
	Department **09 - Planning & Community Development**							
	Personal Services							
400.101	Regular Pay	337,000.00	18,401.20	.00	18,401.20	318,598.80	5	373,073.
401.103	Overtime	2,800.00	280.62	.00	280.62	2,519.38	10	2,473.
405.114	FICA	26,000.00	1,279.90	.00	1,279.90	24,720.10	5	26,790.
406.116	Retirement	52,870.00	2,976.57	.00	2,976.57	49,893.43	6	58,867.
408.125	SCMIT Worker's Comp Ins.	4,400.00	1,098.59	1,098.59	1,098.59	2,202.82	50	4,396.
410.001	Health Claims Cost	55,000.00	4,961.14	.00	4,961.14	50,038.86	9	67,253.
	Personal Services Totals	$478,070.00	$28,998.02	$1,098.59	$28,998.02	$447,973.39	6%	$532,856.
	Supplies							
500.101	Supplies and Materials	2,345.00	.00	.00	.00	2,345.00	0	2,415.
500.102	Equipment	2,100.00	2,100.00	.00	2,100.00	.00	100	2,133.
500.103	Furniture	200.00	.00	.00	.00	200.00	0	70.
500.105	Printing and Binding	1,790.00	.00	.00	.00	1,790.00	0	.
	Supplies Totals	$6,435.00	$2,100.00	$0.00	$2,100.00	$4,335.00	33%	$4,619.
	Other Services & Charges							
610.111	Communications- Landline	2,000.00	261.36	.00	261.36	1,738.64	13	1,534.
610.112	Postage	1,415.00	79.60	.00	79.60	1,335.40	6	666.
610.1110	Communications- Wireless	1,800.00	.00	.00	.00	1,800.00	0	2,311.
620.114	Advertising	2,245.00	.00	.00	.00	2,245.00	0	3,098.
640.124	Travel Expense	2,176.00	.00	.00	.00	2,176.00	0	1,303.

Budget Performance Report

Fiscal Year to Date 07/31/2(
Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
650.127	Electricity	1,248.00	145.31	.00	145.31	1,102.69	12	1,387.8
650.128	Water	204.00	19.15	.00	19.15	184.85	9	224.4
650.129	Wastewater	283.00	26.65	.00	26.65	256.35	9	311.1
650.130	Sanitation	516.00	48.71	.00	48.71	467.29	9	584.5
650.133	Stormwater	342.00	32.31	.00	32.31	309.69	9	387.1
650.134	Security Lights	953.00	90.00	.00	90.00	863.00	9	1,080.0
650.1271	Electricity- Sales Tax	84.00	5.77	.00	5.77	78.23	7	73.1
660.103	Emergency Preparedness	.00	.00	.00	.00	.00	+++	1,025.1
660.133	Repairs & Maint. Services	927.00	.00	.00	.00	927.00	0	.0
660.139	Fleet Services-RTA Mtce Allocation	700.00	.00	.00	.00	700.00	0	782.0
660.145	Gasoline & Oil	2,811.00	.00	.00	.00	2,811.00	0	2,539.9
660.1391	Fleet Services -Departmental Expense Allocation	1,000.00	45.34	.00	45.34	954.66	5	1,284.4
660.1392	Fleet Svcs- Outside Vends	1,000.00	.00	.00	.00	1,000.00	0	626.8
670.156	Equipment Rental/Lease	7,500.00	1,242.62	.00	1,242.62	6,257.38	17	6,718.2
685.180	Membership Dues and Fees	1,791.00	.00	.00	.00	1,791.00	0	1,039.0
685.182	Other Operating Expenses	570.00	.00	.00	.00	570.00	0	529.8
685.186	Training	2,131.00	(350.00)	.00	(350.00)	2,481.00	-16	5,136.0
685.192	KGB Operations	.00	96.39	.00	96.39	(96.39)	+++	5,206.8
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	157.1
685.1921	KGB grant expenses	.00	1,814.27	.00	1,814.27	(1,814.27)	+++	3,013.0
686.191	Contract Services/Studies	79,500.00	.00	.00	.00	79,500.00	0	29,923.1
686.1895	Employee wellness services	2,000.00	.00	.00	.00	2,000.00	0	2,320.1
	Other Services & Charges Totals	$113,196.00	$3,557.48	$0.00	$3,557.48	$109,638.52	3%	$73,267.8
	Other Objects							
795.001	IT Internal Allocations	15,000.00	.00	.00	.00	15,000.00	0	13,021.1
	Other Objects Totals	$15,000.00	$0.00	$0.00	$0.00	$15,000.00	0%	$13,021.1

Budget Performance Report

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Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
	Department **09 - Planning & Community Development** Totals	$612,701.00	$34,655.50	$1,098.59	$34,655.50	$576,946.91	6%	$623,764.!
	Department **10 - Municipal Court**							
	Personal Services							
400.101	Regular Pay	117,000.00	7,610.67	.00	7,610.67	109,389.33	7	131,697.!
401.103	Overtime	3,500.00	601.49	.00	601.49	2,898.51	17	4,078.!
401.105	On-call pay	5,200.00	400.00	.00	400.00	4,800.00	8	5,200.(
405.114	FICA	10,500.00	630.60	.00	630.60	9,869.40	6	10,394.(
406.116	Retirement	19,560.00	1,336.41	.00	1,336.41	18,223.59	7	21,445.:
408.125	SCMIT Worker's Comp Ins.	2,750.00	682.28	682.28	682.28	1,385.44	50	2,730.:
410.001	Health Claims Cost	20,232.00	1,561.40	.00	1,561.40	18,670.60	8	21,101.:
	Personal Services Totals	$178,742.00	$12,822.85	$682.28	$12,822.85	$165,236.87	8%	$196,647.(
	Supplies							
500.101	Supplies and Materials	2,000.00	121.90	.00	121.90	1,878.10	6	2,520.!
500.102	Equipment	500.00	.00	.00	.00	500.00	0	3,937.:
	Supplies Totals	$2,500.00	$121.90	$0.00	$121.90	$2,378.10	5%	$6,457.8
	Other Services & Charges							
610.111	Communications- Landline	550.00	71.67	.00	71.67	478.33	13	411.8
610.112	Postage	3,000.00	14.00	.00	14.00	2,986.00	0	2,210.:
610.1110	Communications- Wireless	350.00	.00	.00	.00	350.00	0	85.!
620.114	Advertising	500.00	.00	.00	.00	500.00	0	.(
640.124	Travel Expense	500.00	.00	.00	.00	500.00	0	710.!
650.127	Electricity	4,782.00	524.69	.00	524.69	4,257.31	11	4,973.:
650.128	Water	314.00	29.15	.00	29.15	284.85	9	349.8
650.129	Wastewater	305.00	27.74	.00	27.74	277.26	9	339.(
650.130	Sanitation	102.00	9.67	.00	9.67	92.33	9	116.(
650.133	Stormwater	184.00	17.39	.00	17.39	166.61	9	208.(

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Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
650.134	Security Lights	404.00	38.11	.00	38.11	365.89	9	457.:
650.1271	Electricity- Sales Tax	191.00	18.98	.00	18.98	172.02	10	182.(
660.103	Emergency Preparedness	.00	.00	.00	.00	.00	+++	102.8
660.133	Repairs & Maint. Services	6,500.00	.00	.00	.00	6,500.00	0	4,783.:
660.139	Fleet Services-RTA Mtce Allocation	500.00	.00	.00	.00	500.00	0	251.(
660.145	Gasoline & Oil	702.00	.00	.00	.00	702.00	0	652.4
660.1391	Fleet Services -Departmental Expense Allocation	1,000.00	13.74	.00	13.74	986.26	1	395.:
670.156	Equipment Rental/Lease	2,400.00	.00	.00	.00	2,400.00	0	1,749.:
685.180	Membership Dues and Fees	100.00	.00	.00	.00	100.00	0	85.(
685.182	Other Operating Expenses	3,600.00	81.21	.00	81.21	3,518.79	2	2,365.9
685.186	Training	100.00	.00	.00	.00	100.00	0	345.(
686.187	Professional Services	22,000.00	.00	.00	.00	22,000.00	0	21,150.(
686.189	Employee Medical	.00	.00	.00	.00	.00	+++	60.(
686.195	Repair/Maint Svc Contract	2,000.00	.00	.00	.00	2,000.00	0	1,512.8
686.1895	Employee wellness services	1,000.00	.00	.00	.00	1,000.00	0	1,392.:
	Other Services & Charges Totals	$51,084.00	$846.35	$0.00	$846.35	$50,237.65	2%	$44,891.!
	Other Objects							
795.001	IT Internal Allocations	22,000.00	.00	.00	.00	22,000.00	0	16,631.:
	Other Objects Totals	$22,000.00	$0.00	$0.00	$0.00	$22,000.00	0%	$16,631.:
	Department **10 - Municipal Court** Totals	$254,326.00	$13,791.10	$682.28	$13,791.10	$239,852.62	6%	$264,628.:
	Department **11 - Fire**							
	Personal Services							
400.101	Regular Pay	1,271,400.00	77,019.86	.00	77,019.86	1,194,380.14	6	1,323,699.:
401.103	Overtime	90,000.00	5,501.91	.00	5,501.91	84,498.09	6	126,341.!
402.111	Volunteer Employees	6,000.00	.00	.00	.00	6,000.00	0	1,605.(
405.114	FICA	104,700.00	5,722.36	.00	5,722.36	98,977.64	5	102,829.:

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
406.116	Retirement	248,320.00	14,882.01	.00	14,882.01	233,437.99	6	259,646.!
408.125	SCMIT Worker's Comp Ins.	75,000.00	17,357.71	17,357.71	17,357.71	40,284.58	46	73,943.(
410.001	Health Claims Cost	278,187.00	21,593.10	.00	21,593.10	256,593.90	8	297,349.!
410.002	Health Claim Costs-Retire	40,709.00	6,668.82	.00	6,668.82	34,040.18	16	36,745.(
	Personal Services Totals	$2,114,316.00	$148,745.77	$17,357.71	$148,745.77	$1,948,212.52	8%	$2,222,159.!
	Supplies							
500.101	Supplies and Materials	14,500.00	74.18	.00	74.18	14,425.82	1	16,189.(
500.102	Equipment	21,600.00	.00	.00	.00	21,600.00	0	26,382.(
500.103	Furniture	5,200.00	.00	.00	.00	5,200.00	0	3,766.:
500.105	Printing and Binding	500.00	.00	.00	.00	500.00	0	98.4
500.107	Technology Supplies	8,052.00	448.45	.00	448.45	7,603.55	6	4,075.(
501.101	Uniforms and Clothing	28,900.00	281.75	.00	281.75	28,618.25	1	25,230.8
515.121	Safety Supplies	9,000.00	372.45	.00	372.45	8,627.55	4	(3,320.3
515.128	Medical Supplies	14,000.00	680.37	.00	680.37	13,319.63	5	11,508.:
531.140	Haz Mat Supplies/Equipmnt	10,000.00	.00	.00	.00	10,000.00	0	9,483.!
	Supplies Totals	$111,752.00	$1,857.20	$0.00	$1,857.20	$109,894.80	2%	$93,415.:
	Other Services & Charges							
610.111	Communications- Landline	6,500.00	1,091.25	.00	1,091.25	5,408.75	17	6,411.:
610.112	Postage	700.00	59.72	.00	59.72	640.28	9	319.:
610.1110	Communications- Wireless	30,000.00	1,870.45	20,574.95	1,870.45	7,554.60	75	30,932.(
620.114	Advertising	750.00	.00	.00	.00	750.00	0	.(
630.121	Fire Prevention Materials	8,595.00	.00	.00	.00	8,595.00	0	6,364.!
640.124	Travel Expense	3,100.00	.00	.00	.00	3,100.00	0	4,793.(
650.127	Electricity	12,854.00	1,114.57	.00	1,114.57	11,739.43	9	14,426.4
650.128	Water	2,925.00	137.66	.00	137.66	2,787.34	5	4,384.:
650.129	Wastewater	3,096.00	189.98	.00	189.98	2,906.02	6	2,363.:

Attachment: BudgetPerformanceReport - 07312020 (3103 : July 2020 Finance and IT Reports)

Budget Performance Report

Fiscal Year to Date 07/31/2(
Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
650.130	Sanitation	902.00	78.76	.00	78.76	823.24	9	983.
650.133	Stormwater	1,230.00	116.10	.00	116.10	1,113.90	9	1,393.
650.134	Security Lights	1,600.00	151.00	.00	151.00	1,449.00	9	1,812.
650.1271	Electricity- Sales Tax	362.00	36.37	.00	36.37	325.63	10	357.
660.103	Emergency Preparedness	2,500.00	211.89	.00	211.89	2,288.11	8	5,923.
660.133	Repairs & Maint. Services	20,000.00	.00	.00	.00	20,000.00	0	118,885.
660.139	Fleet Services-RTA Mtce Allocation	26,000.00	1,021.94	.00	1,021.94	24,978.06	4	35,136.
660.145	Gasoline & Oil	24,482.00	84.79	.00	84.79	24,397.21	0	23,728.
660.1391	Fleet Services -Departmental Expense Allocation	12,000.00	533.92	.00	533.92	11,466.08	4	12,630.
660.1392	Fleet Svcs- Outside Vends	20,000.00	5,221.98	.00	5,221.98	14,778.02	26	21,803.
670.156	Equipment Rental/Lease	6,500.00	212.58	.00	212.58	6,287.42	3	4,292.
682.169	Laundry & Linen	2,000.00	.00	.00	.00	2,000.00	0	858.
685.180	Membership Dues and Fees	2,218.00	.00	.00	.00	2,218.00	0	1,210.
685.182	Other Operating Expenses	3,000.00	.00	.00	.00	3,000.00	0	3,235.
685.184	Continuing Education	5,000.00	.00	.00	.00	5,000.00	0	.
685.186	Training	15,725.00	.00	.00	.00	15,725.00	0	3,788.
685.1801	Subscriptions	14,868.00	5,698.90	.00	5,698.90	9,169.10	38	12,446.
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	5,040.
686.189	Employee Medical	13,500.00	.00	.00	.00	13,500.00	0	7,914.
686.195	Repair/Maint Svc Contract	60,286.00	1,706.94	.00	1,706.94	58,579.06	3	72,865.
686.1895	Employee wellness services	9,500.00	.00	.00	.00	9,500.00	0	13,921.
	Other Services & Charges Totals	$310,193.00	$19,538.80	$20,574.95	$19,538.80	$270,079.25	13%	$418,220.
	Other Objects							
795.001	IT Internal Allocations	26,000.00	.00	.00	.00	26,000.00	0	19,957.
	Other Objects Totals	$26,000.00	$0.00	$0.00	$0.00	$26,000.00	0%	$19,957.
	Department **11 - Fire** Totals	$2,562,261.00	$170,141.77	$37,932.66	$170,141.77	$2,354,186.57	8%	$2,753,752.

Attachment: BudgetPerformanceReport - 07312020 (3103 : July 2020 Finance and IT Reports)

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
	Department **12 - Public Works**							
	Personal Services							
400.101	Regular Pay	440,400.00	18,206.05	.00	18,206.05	422,193.95	4	405,881.(
401.103	Overtime	10,000.00	723.13	.00	723.13	9,276.87	7	11,547.(
405.114	FICA	34,765.00	1,301.27	.00	1,301.27	33,463.73	4	29,782.(
406.116	Retirement	70,100.00	2,937.26	.00	2,937.26	67,162.74	4	63,355.!
408.125	SCMIT Worker's Comp Ins.	32,000.00	7,794.20	7,794.20	7,794.20	16,411.60	49	36,452.:
410.001	Health Claims Cost	94,198.00	6,774.60	.00	6,774.60	87,423.40	7	95,502.4
410.002	Health Claim Costs-Retire	35,788.00	7,942.26	.00	7,942.26	27,845.74	22	35,420.:
	Personal Services Totals	$717,251.00	$45,678.77	$7,794.20	$45,678.77	$663,778.03	7%	$677,941.:
	Supplies							
500.101	Supplies and Materials	10,000.00	456.29	.00	456.29	9,543.71	5	15,019.4
500.102	Equipment	8,000.00	.00	.00	.00	8,000.00	0	5,876.:
500.103	Furniture	1,000.00	.00	.00	.00	1,000.00	0	2,124.:
500.105	Printing and Binding	1,500.00	101.52	.00	101.52	1,398.48	7	1,056.4
501.101	Uniforms and Clothing	16,000.00	492.52	.00	492.52	15,507.48	3	16,745.!
513.112	Asphalt/Concrete/Gravel	10,000.00	589.63	.00	589.63	9,410.37	6	4,888.(
515.121	Safety Supplies	4,000.00	106.55	.00	106.55	3,893.45	3	2,718.:
	Supplies Totals	$50,500.00	$1,746.51	$0.00	$1,746.51	$48,753.49	3%	$48,428.8
	Other Services & Charges							
610.111	Communications- Landline	3,500.00	603.22	.00	603.22	2,896.78	17	3,587.4
610.112	Postage	100.00	.00	.00	.00	100.00	0	86.8
610.1110	Communications- Wireless	5,000.00	.00	.00	.00	5,000.00	0	3,133.(
620.114	Advertising	750.00	.00	.00	.00	750.00	0	222.(
640.124	Travel Expense	500.00	.00	.00	.00	500.00	0	1,217.:
650.127	Electricity	1,223.00	102.41	.00	102.41	1,120.59	8	1,175.8

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
650.128	Water	404.00	39.03	.00	39.03	364.97	10	452.
650.129	Wastewater	532.00	51.51	.00	51.51	480.49	10	596.
650.130	Sanitation	336.00	38.04	.00	38.04	297.96	11	418.
650.133	Stormwater	369.00	34.87	.00	34.87	334.13	9	418.
650.134	Security Lights	472.00	44.54	.00	44.54	427.46	9	534.
650.1271	Electricity- Sales Tax	4.00	.22	.00	.22	3.78	6	3.
660.103	Emergency Preparedness	.00	.00	.00	.00	.00	+++	2,756.
660.133	Repairs & Maint. Services	10,000.00	598.86	.00	598.86	9,401.14	6	11,110.
660.139	Fleet Services-RTA Mtce Allocation	22,000.00	1,618.43	.00	1,618.43	20,381.57	7	19,021.
660.145	Gasoline & Oil	17,649.00	.00	.00	.00	17,649.00	0	22,173.
660.1391	Fleet Services -Departmental Expense Allocation	32,000.00	1,858.04	.00	1,858.04	30,141.96	6	28,440.
660.1392	Fleet Svcs- Outside Vends	.00	938.10	.00	938.10	(938.10)	+++	1,422.
663.142	Street Sign Maintenance	4,000.00	93.14	.00	93.14	3,906.86	2	2,150.
663.148	Maintenance of Parks	15,000.00	.00	.00	.00	15,000.00	0	8,570.
670.156	Equipment Rental/Lease	3,000.00	236.60	.00	236.60	2,763.40	8	4,104.
685.180	Membership Dues and Fees	300.00	145.00	.00	145.00	155.00	48	467.
685.182	Other Operating Expenses	1,500.00	.00	.00	.00	1,500.00	0	2,040.
685.186	Training	1,500.00	.00	.00	.00	1,500.00	0	595.
685.192	KGB Operations	6,000.00	.00	.00	.00	6,000.00	0	184.
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	1,524.
686.187	Professional Services	5,000.00	499.95	7,832.55	499.95	(3,332.50)	167	6,499.
686.189	Employee Medical	1,000.00	.00	.00	.00	1,000.00	0	823.
686.195	Repair/Maint Svc Contract	8,500.00	922.18	3,467.50	922.18	4,110.32	52	6,223.
686.1895	Employee wellness services	3,505.00	.00	.00	.00	3,505.00	0	6,496.
687.203	Contract Services	10,000.00	555.00	.00	555.00	9,445.00	6	.
687.204	Janitorial Services	3,000.00	.00	.00	.00	3,000.00	0	3,478.

Budget Performance Report

Fiscal Year to Date 07/31/2(
Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
	Other Services & Charges Totals	$157,144.00	$8,379.14	$11,300.05	$8,379.14	$137,464.81	13%	$139,930.8
	Other Objects							
795.001	IT Internal Allocations	4,000.00	.00	.00	.00	4,000.00	0	5,130.9
	Other Objects Totals	$4,000.00	$0.00	$0.00	$0.00	$4,000.00	0%	$5,130.9
	Department **12 - Public Works** Totals	$928,895.00	$55,804.42	$19,094.25	$55,804.42	$853,996.33	8%	$871,432.0
	Department **13 - Information Technology**							
	Personal Services							
400.101	Regular Pay	80,000.00	4,194.60	.00	4,194.60	75,805.40	5	82,590.1
405.114	FICA	6,120.00	301.05	.00	301.05	5,818.95	5	6,057.1
406.116	Retirement	12,450.00	651.58	.00	651.58	11,798.42	5	12,775.0
408.125	SCMIT Worker's Comp Ins.	1,000.00	277.54	277.54	277.54	444.92	56	1,110.8
410.001	Health Claims Cost	8,741.00	670.72	.00	670.72	8,070.28	8	9,153.2
	Personal Services Totals	$108,311.00	$6,095.49	$277.54	$6,095.49	$101,937.97	6%	$111,687.5
	Supplies							
500.101	Supplies and Materials	3,000.00	.00	.00	.00	3,000.00	0	1,147.0
500.102	Equipment	10,000.00	.00	.00	.00	10,000.00	0	63.5
500.107	Technology Supplies	500.00	.00	.00	.00	500.00	0	95.0
	Supplies Totals	$13,500.00	$0.00	$0.00	$0.00	$13,500.00	0%	$1,306.1
	Other Services & Charges							
610.111	Communications- Landline	500.00	71.67	.00	71.67	428.33	14	411.8
610.112	Postage	50.00	.00	.00	.00	50.00	0	.0
610.1110	Communications- Wireless	700.00	.00	.00	.00	700.00	0	589.4
640.124	Travel Expense	500.00	.00	.00	.00	500.00	0	.0
650.127	Electricity	624.00	72.64	.00	72.64	551.36	12	693.8
650.128	Water	102.00	9.57	.00	9.57	92.43	9	112.1
650.129	Wastewater	141.00	13.33	.00	13.33	127.67	9	155.9

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
650.130	Sanitation	258.00	24.34	.00	24.34	233.66	9	292.(
650.133	Stormwater	1,059.00	99.94	.00	99.94	959.06	9	1,199.:
650.134	Security Lights	477.00	45.00	.00	45.00	432.00	9	540.(
650.1271	Electricity- Sales Tax	42.00	2.89	.00	2.89	39.11	7	36.(
685.180	Membership Dues and Fees	50.00	.00	.00	.00	50.00	0	35.(
685.182	Other Operating Expenses	2,500.00	.00	.00	.00	2,500.00	0	.(
685.186	Training	.00	.00	.00	.00	.00	+++	2,560.(
686.184	Technology Services	144,000.00	22,402.92	44,597.08	22,402.92	77,000.00	47	162,799.:
686.194	Other Prof/Tech Services	6,000.00	.00	.00	.00	6,000.00	0	3,395.!
686.195	Repair/Maint Svc Contract	10,000.00	.00	.00	.00	10,000.00	0	216.(
686.1895	Employee wellness services	300.00	.00	.00	.00	300.00	0	464.(
	Other Services & Charges Totals	$167,303.00	$22,742.30	$44,597.08	$22,742.30	$99,963.62	40%	$173,501.(
	Other Objects							
795.001	IT Internal Allocations	(310,314.00)	.00	.00	.00	(310,314.00)	0	(205,026.5
	Other Objects Totals	($310,314.00)	$0.00	$0.00	$0.00	($310,314.00)	0%	($205,026.5
	Capital Outlay							
900.3950	Computer Software	16,200.00	.00	.00	.00	16,200.00	0	14,902.{
900.4300	Other Equipment	5,000.00	.00	.00	.00	5,000.00	0	.(
	Capital Outlay Totals	$21,200.00	$0.00	$0.00	$0.00	$21,200.00	0%	$14,902.{
	Department **13 - Information Technology** Totals	$0.00	$28,837.79	$44,874.62	$28,837.79	($73,712.41)	+++	$96,371.(
	Department **14 - Fleet Services**							
	Personal Services							
400.101	Regular Pay	128,000.00	7,128.81	.00	7,128.81	120,871.19	6	131,241.:
401.103	Overtime	500.00	.00	.00	.00	500.00	0	272.:
405.114	FICA	9,830.00	492.52	.00	492.52	9,337.48	5	9,380.:
406.116	Retirement	20,000.00	1,098.06	.00	1,098.06	18,901.94	5	20,174.{

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
408.125	SCMIT Worker's Comp Ins.	7,800.00	1,942.77	1,942.77	1,942.77	3,914.46	50	7,775.
410.001	Health Claims Cost	25,650.00	1,965.18	.00	1,965.18	23,684.82	8	26,574.
410.002	Health Claim Costs-Retire	10,717.00	2,000.18	.00	2,000.18	8,716.82	19	10,820.
	Personal Services Totals	$202,497.00	$14,627.52	$1,942.77	$14,627.52	$185,926.71	8%	$206,239.
	Supplies							
500.101	Supplies and Materials	5,600.00	33.91	.00	33.91	5,566.09	1	4,022.
500.102	Equipment	1,500.00	.00	.00	.00	1,500.00	0	1,600.
500.105	Printing and Binding	500.00	.00	.00	.00	500.00	0	444.
501.101	Uniforms and Clothing	4,000.00	302.03	.00	302.03	3,697.97	8	4,879.
515.121	Safety Supplies	1,600.00	.00	.00	.00	1,600.00	0	993.
	Supplies Totals	$13,200.00	$335.94	$0.00	$335.94	$12,864.06	3%	$11,941.
	Other Services & Charges							
610.111	Communications- Landline	1,500.00	294.03	.00	294.03	1,205.97	20	1,638.
610.112	Postage	100.00	.00	.00	.00	100.00	0	.
610.1110	Communications- Wireless	600.00	.00	.00	.00	600.00	0	540.
620.114	Advertising	100.00	.00	.00	.00	100.00	0	.
640.124	Travel Expense	500.00	.00	.00	.00	500.00	0	60.
650.127	Electricity	9,872.00	962.45	.00	962.45	8,909.55	10	9,978.
650.128	Water	404.00	39.02	.00	39.02	364.98	10	452.
650.129	Wastewater	532.00	51.49	.00	51.49	480.51	10	596.
650.130	Sanitation	391.00	36.90	.00	36.90	354.10	9	442.
650.133	Stormwater	672.00	63.41	.00	63.41	608.59	9	760.
650.134	Security Lights	451.00	42.57	.00	42.57	408.43	9	510.
650.1271	Electricity- Sales Tax	437.00	38.24	.00	38.24	398.76	9	413.
660.103	Emergency Preparedness	.00	.00	.00	.00	.00	+++	10.
660.133	Repairs & Maint. Services	2,500.00	.00	.00	.00	2,500.00	0	.

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
660.139	Fleet Services-RTA Mtce Allocation	1,000.00	.00	.00	.00	1,000.00	0	1,049.8
660.145	Gasoline & Oil	1,694.00	.00	.00	.00	1,694.00	0	1,870.(
660.1391	Fleet Services -Departmental Expense Allocation	800.00	.00	.00	.00	800.00	0	358.(
660.1392	Fleet Svcs- Outside Vends	500.00	.00	.00	.00	500.00	0	216.(
662.140	Building Repairs	4,000.00	.00	.00	.00	4,000.00	0	980.(
685.182	Other Operating Expenses	500.00	.00	.00	.00	500.00	0	211.!
685.186	Training	500.00	.00	.00	.00	500.00	0	.(
686.189	Employee Medical	200.00	.00	.00	.00	200.00	0	160.(
686.195	Repair/Maint Svc Contract	8,950.00	4,155.00	570.00	4,155.00	4,225.00	53	7,446.:
686.1895	Employee wellness services	1,000.00	.00	.00	.00	1,000.00	0	928.:
	Other Services & Charges Totals	$37,203.00	$5,683.11	$570.00	$5,683.11	$30,949.89	17%	$28,628.!
	Other Objects							
735.122	Services Billed	(252,900.00)	(13,757.82)	.00	(13,757.82)	(239,142.18)	5	(194,509.6
795.001	IT Internal Allocations	.00	.00	.00	.00	.00	+++	3,609.4
	Other Objects Totals	($252,900.00)	($13,757.82)	$0.00	($13,757.82)	($239,142.18)	5%	($190,900.1
	Department **14 - Fleet Services** Totals	$0.00	$6,888.75	$2,512.77	$6,888.75	($9,401.52)	+++	$55,909.!
	Department **20 - General Government**							
	Personal Services							
401.106	Contract Labor	4,000.00	1,000.00	.00	1,000.00	3,000.00	25	.(
410.001	Health Claims Cost	500.00	103,209.16	.00	103,209.16	(102,709.16)	20642	.!
410.002	Health Claim Costs-Retire	39,617.00	5,365.62	.00	5,365.62	34,251.38	14	34,220.:
	Personal Services Totals	$44,117.00	$109,574.78	$0.00	$109,574.78	($65,457.78)	248%	$34,220.8
	Supplies							
500.103	Furniture	500.00	.00	.00	.00	500.00	0	.(
510.106	Cleaning & Sanitation Sup	2,200.00	.00	.00	.00	2,200.00	0	2,105.!
	Supplies Totals	$2,700.00	$0.00	$0.00	$0.00	$2,700.00	0%	$2,105.!

Budget Performance Report

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Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
Other Services & Charges								
600.110	SCMIRF Property/Liab Ins	300,000.00	153,913.50	25,000.00	153,913.50	121,086.50	60	264,449.(
600.112	Survivors Health Ins	6,000.00	2,061.06	.00	2,061.06	3,938.94	34	10,201.(
600.1051	Employee Wellness &Safety	20,700.00	.00	.00	.00	20,700.00	0	8,443.(
600.1052	Unemployment Insurance	3,600.00	.00	.00	.00	3,600.00	0	.(
620.114	Advertising	200.00	.00	.00	.00	200.00	0	169.(
640.124	Travel Expense	1,000.00	.00	.00	.00	1,000.00	0	716.(
650.133	Stormwater	696.00	65.71	.00	65.71	630.29	9	788.(
660.103	Emergency Preparedness	.00	2,433.02	.00	2,433.02	(2,433.02)	+++	11,627.(
660.133	Repairs & Maint. Services	5,000.00	.00	.00	.00	5,000.00	0	725.(
685.180	Membership Dues and Fees	3,500.00	.00	.00	.00	3,500.00	0	3,081.(
685.181	City Hall Demolition/Rebuild Expenses	.00	.00	.00	.00	.00	+++	186,659.(
685.182	Other Operating Expenses	10,000.00	945.80	.00	945.80	9,054.20	9	16,866.(
685.1822	City Hall - Temporary Locations	103,824.00	17,304.00	.00	17,304.00	86,520.00	17	95,347.(
686.186	Legal Services	100,000.00	.00	25,000.00	.00	75,000.00	25	144,581.(
686.187	Professional Services	9,000.00	950.00	.00	950.00	8,050.00	11	6,026.(
686.189	Employee Medical	.00	.00	.00	.00	.00	+++	400.(
686.192	Elections	9,000.00	.00	.00	.00	9,000.00	0	6,988.(
686.194	Other Prof/Tech Services	2,000.00	1,500.00	.00	1,500.00	500.00	75	.(
686.195	Repair/Maint Svc Contract	5,860.00	98.53	.00	98.53	5,761.47	2	1,208.(
686.196	Bank Charges/Fees	20,000.00	8,053.17	.00	8,053.17	11,946.83	40	49,807.(
686.199	Internal Engineering	33,000.00	.00	.00	.00	33,000.00	0	29,689.(
686.1871	Audit Services	36,000.00	.00	.00	.00	36,000.00	0	35,900.(
686.1895	Employee wellness services	2,500.00	.00	.00	.00	2,500.00	0	.(
687.204	Janitorial Services	8,200.00	.00	.00	.00	8,200.00	0	7,780.(
	Other Services & Charges Totals	$680,080.00	$187,324.79	$50,000.00	$187,324.79	$442,755.21	35%	$881,458.(

Budget Performance Report

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Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
Other Objects								
795.995	GF Cost Distribution	(291,560.00)	(24,296.67)	.00	(24,296.67)	(267,263.33)	8	(291,240.0
	Other Objects Totals	($291,560.00)	($24,296.67)	$0.00	($24,296.67)	($267,263.33)	8%	($291,240.0
	Department **20 - General Government** Totals	$435,337.00	$272,602.90	$50,000.00	$272,602.90	$112,734.10	74%	$626,545.:
Department **21 - Debt Service**								
Other Services & Charges								
681.100	Capital Lease Principal	36,634.00	.00	.00	.00	36,634.00	0	.(
681.120	Capital Lease Interest	2,713.00	.00	.00	.00	2,713.00	0	.(
681.145	Fire Stat II Loan Principle	80,618.00	.00	.00	.00	80,618.00	0	78,459.!
681.146	Fire Stat II Loan Interest	50,742.00	.00	.00	.00	50,742.00	0	52,900.:
	Other Services & Charges Totals	$170,707.00	$0.00	$0.00	$0.00	$170,707.00	0%	$131,360.(
	Department **21 - Debt Service** Totals	$170,707.00	$0.00	$0.00	$0.00	$170,707.00	0%	$131,360.(
	EXPENSE TOTALS	$9,346,665.00	$1,045,146.44	$223,141.66	$1,045,146.44	$8,078,376.90	14%	$9,717,038.:
	Fund **0010 - General Fund** Totals							
	REVENUE TOTALS	9,346,665.00	194,909.54	.00	194,909.54	9,151,755.46	2%	9,793,900.·
	EXPENSE TOTALS	9,346,665.00	1,045,146.44	223,141.66	1,045,146.44	8,078,376.90	14%	9,717,038.:
	Fund **0010 - General Fund** Totals	$0.00	($850,236.90)	($223,141.66)	($850,236.90)	$1,073,378.56		$76,861.!
Fund **0011 - Debt Service**								
REVENUE								
Department **00 - Revenue**								
Property Taxes								
311.002	Property Taxes -Debt Mill	180,000.00	.00	.00	.00	180,000.00	0	142,265.:
	Property Taxes Totals	$180,000.00	$0.00	$0.00	$0.00	$180,000.00	0%	$142,265.:
	Department **00 - Revenue** Totals	$180,000.00	$0.00	$0.00	$0.00	$180,000.00	0%	$142,265.:
	REVENUE TOTALS	$180,000.00	$0.00	$0.00	$0.00	$180,000.00	0%	$142,265.:

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
EXPENSE								
Department **21 - Debt Service**								
Supplies								
500.102	Equipment	50,000.00	.00	.00	.00	50,000.00	0	.(
	Supplies Totals	$50,000.00	$0.00	$0.00	$0.00	$50,000.00	0%	$0.(
Other Objects								
750.124	Transfers to General Fund	130,000.00	.00	.00	.00	130,000.00	0	.(
	Other Objects Totals	$130,000.00	$0.00	$0.00	$0.00	$130,000.00	0%	$0.(
	Department **21 - Debt Service** Totals	$180,000.00	$0.00	$0.00	$0.00	$180,000.00	0%	$0.(
	EXPENSE TOTALS	$180,000.00	$0.00	$0.00	$0.00	$180,000.00	0%	$0.(
	Fund **0011 - Debt Service** Totals							
	REVENUE TOTALS	180,000.00	.00	.00	.00	180,000.00	0%	142,265.:
	EXPENSE TOTALS	180,000.00	.00	.00	.00	180,000.00	0%	.(
	Fund **0011 - Debt Service** Totals	$0.00	$0.00	$0.00	$0.00	$0.00		$142,265.:
Fund **0012 - Capital Projects Reserve Fund**								
REVENUE								
Department **00 - Revenue**								
Operating Transfers In								
392.015	Transfer from Capital Projects Fund	435,500.00	.00	.00	.00	435,500.00	0	.(
	Operating Transfers In Totals	$435,500.00	$0.00	$0.00	$0.00	$435,500.00	0%	$0.(
	Department **00 - Revenue** Totals	$435,500.00	$0.00	$0.00	$0.00	$435,500.00	0%	$0.(
	REVENUE TOTALS	$435,500.00	$0.00	$0.00	$0.00	$435,500.00	0%	$0.(
EXPENSE								
Department **00 - Revenue**								
Other Services & Charges								

Budget Performance Report

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Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
686.1911	Grants	.00	.00	.00	.00	.00	+++	(6,911.0
	Other Services & Charges Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	($6,911.0
	Department **00 - Revenue** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	($6,911.0
	Department **26 - Special Projects**							
	Capital Outlay							
900.903	Sidewalk Program	110,000.00	.00	.00	.00	110,000.00	0	24,417.(
900.904	Street Re-Surfacing Program	.00	.00	.00	.00	.00	+++	2,850.(
900.918	Ladder One	.00	.00	.00	.00	.00	+++	6,911.(
900.920	Station I Kitchen Repair	.00	.00	.00	.00	.00	+++	48,318.!
900.3000	Buildings & Improvements	251,000.00	.00	.00	.00	251,000.00	0	40,593.!
900.3950	Computer Software	13,000.00	.00	.00	.00	13,000.00	0	.(
900.4000	Office Equipment	.00	.00	.00	.00	.00	+++	16,002.:
900.4100	Vehicles	.00	.00	.00	.00	.00	+++	64,800.!
900.4300	Other Equipment	61,500.00	.00	.00	.00	61,500.00	0	187,123.4
900.6000	Other Improvements	.00	15,763.50	.00	15,763.50	(15,763.50)	+++	15,900.(
	Capital Outlay Totals	$435,500.00	$15,763.50	$0.00	$15,763.50	$419,736.50	4%	$406,916.8
	Department **26 - Special Projects** Totals	$435,500.00	$15,763.50	$0.00	$15,763.50	$419,736.50	4%	$406,916.8
	EXPENSE TOTALS	$435,500.00	$15,763.50	$0.00	$15,763.50	$419,736.50	4%	$400,005.8
	Fund **0012 - Capital Projects Reserve Fund** Totals							
	REVENUE TOTALS	435,500.00	.00	.00	.00	435,500.00	0%	.(
	EXPENSE TOTALS	435,500.00	15,763.50	.00	15,763.50	419,736.50	4%	400,005.8
	Fund **0012 - Capital Projects Reserve Fund** Totals	$0.00	($15,763.50)	$0.00	($15,763.50)	$15,763.50		($400,005.8
Fund **0015 - Agency Fund**								
REVENUE								
	Department **00 - Revenue**							

Budget Performance Report

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Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
Investment Earnings								
361.001	Investment Earnings	.00	14.32	.00	14.32	(14.32)	+++	583.:
	Investment Earnings Totals	$0.00	$14.32	$0.00	$14.32	($14.32)	+++	$583.:
	Department **00 - Revenue** Totals	$0.00	$14.32	$0.00	$14.32	($14.32)	+++	$583.:
	REVENUE TOTALS	$0.00	$14.32	$0.00	$14.32	($14.32)	+++	$583.:
	Fund **0015 - Agency Fund** Totals							
	REVENUE TOTALS	.00	14.32	.00	14.32	(14.32)	+++	583.:
	EXPENSE TOTALS	.00	.00	.00	.00	.00	+++	.(
	Fund **0015 - Agency Fund** Totals	$0.00	$14.32	$0.00	$14.32	($14.32)		$583.:
Fund **0018 - State and Local Grants**								
REVENUE								
Department **00 - Revenue**								
Local Grants								
332.008	Other Local Grants	.00	.00	.00	.00	.00	+++	39,980.8
	Local Grants Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$39,980.8
Federal Grants								
331.070	Hazard Mitigation Grant	.00	.00	.00	.00	.00	+++	33,949.!
	Federal Grants Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$33,949.!
	Department **00 - Revenue** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$73,930.:
	REVENUE TOTALS	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$73,930.:
EXPENSE								
Department **70 - State and Local Grants**								
Supplies								
500.101	Supplies and Materials	.00	.00	.00	.00	.00	+++	41,994.(
501.101	Uniforms and Clothing	.00	.00	.00	.00	.00	+++	2,000.(

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Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
	Supplies Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$43,994.(
	Other Services & Charges							
685.187	Special Projects	.00	.00	.00	.00	.00	+++	33,083.:
	Other Services & Charges Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$33,083.:
	Department **70 - State and Local Grants** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$77,077.!
	EXPENSE TOTALS	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$77,077.!
	Fund **0018 - State and Local Grants** Totals							
	REVENUE TOTALS	.00	.00	.00	.00	.00	+++	73,930.:
	EXPENSE TOTALS	.00	.00	.00	.00	.00	+++	77,077.!
	Fund **0018 - State and Local Grants** Totals	$0.00	$0.00	$0.00	$0.00	$0.00		($3,147.5
Fund **0020 - State Accommodations Tax**								
REVENUE								
	Department **00 - Revenue**							
	State Shared							
318.001	Accommodations Tax	125,000.00	.00	.00	.00	125,000.00	0	129,805.:
	State Shared Totals	$125,000.00	$0.00	$0.00	$0.00	$125,000.00	0%	$129,805.:
	Investment Earnings							
361.001	Investment Earnings	1,500.00	.00	.00	.00	1,500.00	0	2,016.(
	Investment Earnings Totals	$1,500.00	$0.00	$0.00	$0.00	$1,500.00	0%	$2,016.(
	Department **00 - Revenue** Totals	$126,500.00	$0.00	$0.00	$0.00	$126,500.00	0%	$131,821.!
	REVENUE TOTALS	$126,500.00	$0.00	$0.00	$0.00	$126,500.00	0%	$131,821.!
EXPENSE								
	Department **33 - State Accommodations Tax**							
	Other Services & Charges							
620.114	Advertising	500.00	.00	.00	.00	500.00	0	222.(

Attachment: BudgetPerformanceReport - 07312020 (3103 : July 2020 Finance and IT Reports)

Budget Performance Report

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Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
683.173	Tourism Related	65,000.00	.00	.00	.00	65,000.00	0	73,676.:
683.174	Tourism Advertise/Promote	29,000.00	.00	.00	.00	29,000.00	0	20,659.:
	Other Services & Charges Totals	$94,500.00	$0.00	$0.00	$0.00	$94,500.00	0%	$94,557.8
	Other Objects							
750.124	Transfers to General Fund	32,000.00	.00	.00	.00	32,000.00	0	30,240.:
	Other Objects Totals	$32,000.00	$0.00	$0.00	$0.00	$32,000.00	0%	$30,240.:
	Department **33 - State Accommodations Tax** Totals	$126,500.00	$0.00	$0.00	$0.00	$126,500.00	0%	$124,798.:
	EXPENSE TOTALS	$126,500.00	$0.00	$0.00	$0.00	$126,500.00	0%	$124,798.:
	Fund **0020 - State Accommodations Tax** Totals							
	REVENUE TOTALS	126,500.00	.00	.00	.00	126,500.00	0%	131,821.9
	EXPENSE TOTALS	126,500.00	.00	.00	.00	126,500.00	0%	124,798.:
	Fund **0020 - State Accommodations Tax** Totals	$0.00	$0.00	$0.00	$0.00	$0.00		$7,023.8
Fund **0022 - Local Hospitality/ATax**								
REVENUE								
Department **00 - Revenue**								
Fees								
324.001	Hospitality Fee	690,000.00	64,810.44	.00	64,810.44	625,189.56	9	752,677.4
324.002	Accommodation Fees	200,000.00	18,985.54	.00	18,985.54	181,014.46	9	198,806.5
	Fees Totals	$890,000.00	$83,795.98	$0.00	$83,795.98	$806,204.02	9%	$951,483.9
	State Grants							
332.015	DBA State Grant	30,000.00	.00	.00	.00	30,000.00	0	60,858.5
	State Grants Totals	$30,000.00	$0.00	$0.00	$0.00	$30,000.00	0%	$60,858.5
	Federal Grants							
335.004	Fema Recovery	.00	.00	.00	.00	.00	+++	3,836.0
	Federal Grants Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$3,836.0

Budget Performance Report

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Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
	Investment Earnings							
361.001	Investment Earnings	18,000.00	.00	.00	.00	18,000.00	0	22,047.(
	Investment Earnings Totals	$18,000.00	$0.00	$0.00	$0.00	$18,000.00	0%	$22,047.(
	Miscellaneous							
368.100	Retirement System Reimbursement Credit	.00	.00	.00	.00	.00	+++	394.!
369.002	Miscellaneous Revenue	.00	.00	.00	.00	.00	+++	4,500.(
	Miscellaneous Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$4,894.!
	Capital Contributions							
367.005	Donations/Private Sources	.00	.00	.00	.00	.00	+++	5,000.(
	Capital Contributions Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$5,000.(
	Operating Transfers In							
394.002	Transfer from fund balance	(118,224.00)	.00	.00	.00	(118,224.00)	0	.(
	Operating Transfers In Totals	($118,224.00)	$0.00	$0.00	$0.00	($118,224.00)	0%	$0.(
	Department **00 - Revenue** Totals	$819,776.00	$83,795.98	$0.00	$83,795.98	$735,980.02	10%	$1,048,120.(
	REVENUE TOTALS	$819,776.00	$83,795.98	$0.00	$83,795.98	$735,980.02	10%	$1,048,120.(
	EXPENSE							
	Department **08 - Winyah Auditorium**							
	Other Services & Charges							
650.127	Electricity	9,000.00	1,249.45	.00	1,249.45	7,750.55	14	8,508.4
	Other Services & Charges Totals	$9,000.00	$1,249.45	$0.00	$1,249.45	$7,750.55	14%	$8,508.4
	Department **08 - Winyah Auditorium** Totals	$9,000.00	$1,249.45	$0.00	$1,249.45	$7,750.55	14%	$8,508.4
	Department **23 - Old Hospitality Fees**							
	Other Services & Charges							
620.114	Advertising	200.00	.00	.00	.00	200.00	0	.(
620.1141	Advertising- Other	500.00	.00	.00	.00	500.00	0	190.(
685.182	Other Operating Expenses	2,000.00	.00	.00	.00	2,000.00	0	9.:

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
	Other Services & Charges Totals	$2,700.00	$0.00	$0.00	$0.00	$2,700.00	0%	$199.
	Other Objects							
750.124	Transfers to General Fund	125,000.00	10,416.67	.00	10,416.67	114,583.33	8	125,000.
	Other Objects Totals	$125,000.00	$10,416.67	$0.00	$10,416.67	$114,583.33	8%	$125,000.
	Capital Outlay							
900.905	Park Improvements	.00	.00	.00	.00	.00	+++	60,579.
	Capital Outlay Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$60,579.
	Department **23 - Old Hospitality Fees** Totals	$127,700.00	$10,416.67	$0.00	$10,416.67	$117,283.33	8%	$185,778.
	Department **24 - New Hospitality Fees**							
	Personal Services							
400.101	Regular Pay	36,200.00	3,264.27	.00	3,264.27	32,935.73	9	37,439.
401.103	Overtime	500.00	.00	.00	.00	500.00	0	258.
405.114	FICA	2,810.00	239.81	.00	239.81	2,570.19	9	2,753.
406.116	Retirement	6,700.00	582.86	.00	582.86	6,117.14	9	6,822.
410.001	Health Claims Cost	3,630.00	290.50	.00	290.50	3,339.50	8	3,486.
	Personal Services Totals	$49,840.00	$4,377.44	$0.00	$4,377.44	$45,462.56	9%	$50,759.
	Other Services & Charges							
620.1141	Advertising- Other	300.00	.00	.00	.00	300.00	0	132.
683.174	Tourism Advertise/Promote	125,000.00	.00	.00	.00	125,000.00	0	151,466.
685.182	Other Operating Expenses	11,100.00	1,693.98	7,695.00	1,693.98	1,711.02	85	10,834.
685.187	Special Projects	.00	.00	.00	.00	.00	+++	106,021.
685.1871	Way-finding project	50,000.00	.00	2,750.00	.00	47,250.00	6	6,384.
686.195	Repair/Maint Svc Contract	11,800.00	539.00	.00	539.00	11,261.00	5	13,561.
687.198	Donations & Promotions	500.00	.00	.00	.00	500.00	0	.
687.204	Janitorial Services	32,900.00	.00	.00	.00	32,900.00	0	29,872.
	Other Services & Charges Totals	$231,600.00	$2,232.98	$10,445.00	$2,232.98	$218,922.02	5%	$318,272.

Budget Performance Report

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Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
Capital Outlay								
900.905	Park Improvements	25,000.00	.00	.00	.00	25,000.00	0	10,662.(
900.1000	Infrastructure Improvemts	130,000.00	.00	.00	.00	130,000.00	0	54,906.(
900.2500	Land Improvements	10,000.00	.00	.00	.00	10,000.00	0	1,394.:
900.3000	Buildings & Improvements	.00	.00	.00	.00	.00	+++	47,892.:
900.6000	Other Improvements	50,000.00	.00	.00	.00	50,000.00	0	.(
	Capital Outlay Totals	$215,000.00	$0.00	$0.00	$0.00	$215,000.00	0%	$114,854.4
	Department **24 - New Hospitality Fees** Totals	$496,440.00	$6,610.42	$10,445.00	$6,610.42	$479,384.58	3%	$483,886.!
Department **29 - Kaminski House**								
Other Services & Charges								
600.110	SCMIRF Property/Liab Ins	13,500.00	.00	.00	.00	13,500.00	0	9,281.8
650.127	Electricity	1,864.00	194.74	.00	194.74	1,669.26	10	2,042.(
650.133	Stormwater	1,201.00	113.40	.00	113.40	1,087.60	9	1,360.8
650.1271	Electricity- Sales Tax	71.00	6.76	.00	6.76	64.24	10	66.4
685.182	Other Operating Expenses	.00	.00	.00	.00	.00	+++	43.(
687.203	Contract Services	170,000.00	37,500.00	.00	37,500.00	132,500.00	22	170,000.(
	Other Services & Charges Totals	$186,636.00	$37,814.90	$0.00	$37,814.90	$148,821.10	20%	$182,794.:
	Department **29 - Kaminski House** Totals	$186,636.00	$37,814.90	$0.00	$37,814.90	$148,821.10	20%	$182,794.:
	EXPENSE TOTALS	$819,776.00	$56,091.44	$10,445.00	$56,091.44	$753,239.56	8%	$860,968.(
	Fund **0022 - Local Hospitality/ATax** Totals							
	REVENUE TOTALS	819,776.00	83,795.98	.00	83,795.98	735,980.02	10%	1,048,120.9
	EXPENSE TOTALS	819,776.00	56,091.44	10,445.00	56,091.44	753,239.56	8%	860,968.(
	Fund **0022 - Local Hospitality/ATax** Totals	$0.00	$27,704.54	($10,445.00)	$27,704.54	($17,259.54)		$187,152.:
Fund **0030 - Electric Utility Fund**								
REVENUE								

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
Department **00 - Revenue**								
Operating Revenues								
301.000	Sale Of Utilities	11,900,000.00	989,219.89	.00	989,219.89	10,910,780.11	8	10,996,842.:
301.002	New Turn Ons	5,000.00	345.00	.00	345.00	4,655.00	7	3,790.(
301.004	Security Lights	250,000.00	22,804.00	.00	22,804.00	227,196.00	9	278,506.(
301.012	Restores	60,000.00	9,135.00	.00	9,135.00	50,865.00	15	47,550.(
302.001	Penalties	125,000.00	15,695.94	.00	15,695.94	109,304.06	13	94,348.(
302.002	Pole Rental	200,000.00	5,739.22	.00	5,739.22	194,260.78	3	195,332.!
302.003	Fiber Rental	25,000.00	.00	.00	.00	25,000.00	0	22,000.(
	Operating Revenues Totals	$12,565,000.00	$1,042,939.05	$0.00	$1,042,939.05	$11,522,060.95	8%	$11,638,369.:
Federal Grants								
335.004	Fema Recovery	10,000.00	.00	.00	.00	10,000.00	0	75,618.(
	Federal Grants Totals	$10,000.00	$0.00	$0.00	$0.00	$10,000.00	0%	$75,618.(
Investment Earnings								
306.001	Investment Earnings	90,000.00	1,744.17	.00	1,744.17	88,255.83	2	86,946.4
	Investment Earnings Totals	$90,000.00	$1,744.17	$0.00	$1,744.17	$88,255.83	2%	$86,946.4
Miscellaneous								
301.001	Revenue from Energy Efficiency Program	55,000.00	7,531.99	.00	7,531.99	47,468.01	14	60,778.!
307.002	Sale Of Scrap	500.00	.00	.00	.00	500.00	0	.(
368.100	Retirement System Reimbursement Credit	.00	.00	.00	.00	.00	+++	5,805.:
369.002	Miscellaneous Revenue	5,000.00	.00	.00	.00	5,000.00	0	5,419.8
369.003	Insurance Proceeds	1,000.00	.00	.00	.00	1,000.00	0	12,993.9
	Miscellaneous Totals	$61,500.00	$7,531.99	$0.00	$7,531.99	$53,968.01	12%	$84,997.9
Operating Transfers In								
394.002	Transfer from fund balance	(372,033.00)	.00	.00	.00	(372,033.00)	0	.(
	Operating Transfers In Totals	($372,033.00)	$0.00	$0.00	$0.00	($372,033.00)	0%	$0.(

Budget Performance Report

Fiscal Year to Date 07/31/20

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
	Department 00 - Revenue Totals	$12,354,467.00	$1,052,215.21	$0.00	$1,052,215.21	$11,302,251.79	9%	$11,885,931.
	REVENUE TOTALS	$12,354,467.00	$1,052,215.21	$0.00	$1,052,215.21	$11,302,251.79	9%	$11,885,931.
EXPENSE								
	Department 19 - Electric							
	Personal Services							
400.101	Regular Pay	776,500.00	90,666.18	.00	90,666.18	685,833.82	12	713,756.
401.103	Overtime	10,000.00	881.91	.00	881.91	9,118.09	9	8,752.
401.105	On-call pay	10,400.00	800.00	.00	800.00	9,600.00	8	10,400.
401.106	Contract Labor	410,000.00	.00	275,000.00	.00	135,000.00	67	323,656.
405.114	FICA	60,300.00	6,853.09	.00	6,853.09	53,446.91	11	53,372.
406.116	Retirement	124,000.00	14,342.57	.00	14,342.57	109,657.43	12	112,686.
408.125	SCMIT Worker's Comp Ins.	77,800.00	19,323.61	19,323.61	19,323.61	39,152.78	50	79,292.
410.001	Health Claims Cost	102,873.00	8,444.46	.00	8,444.46	94,428.54	8	110,646.
410.002	Health Claim Costs-Retire	30,671.00	5,656.89	.00	5,656.89	25,014.11	18	28,723.
410.003	OPEB cost	15,000.00	.00	.00	.00	15,000.00	0	.
	Personal Services Totals	$1,617,544.00	$146,968.71	$294,323.61	$146,968.71	$1,176,251.68	27%	$1,441,285.
	Supplies							
500.101	Supplies and Materials	24,070.00	1,112.41	.00	1,112.41	22,957.59	5	18,981.
500.102	Equipment	8,000.00	.00	.00	.00	8,000.00	0	5,800.
500.103	Furniture	800.00	.00	.00	.00	800.00	0	.
500.105	Printing and Binding	600.00	.00	.00	.00	600.00	0	.
501.101	Uniforms and Clothing	15,900.00	.00	.00	.00	15,900.00	0	13,675.
514.114	Wire Expense	8,000.00	3,232.02	.00	3,232.02	4,767.98	40	25,700.
514.115	Christmas Decorations	32,100.00	.00	.00	.00	32,100.00	0	11,738.
514.116	Pole Line Hardware	7,000.00	1,903.23	.00	1,903.23	5,096.77	27	19,851.
514.117	Poles & Crossarms	6,000.00	1,177.92	.00	1,177.92	4,822.08	20	9,603.

Budget Performance Report

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Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
514.118	Fuel for Peak Shaving Generation	85,000.00	.00	10,342.41	.00	74,657.59	12	72,998.!
515.121	Safety Supplies	300.00	300.00	.00	300.00	.00	100	300.(
515.123	Special Dept Supplies	16,000.00	720.80	.00	720.80	15,279.20	5	18,386.8
521.128	Meter Supplies	40,000.00	198.03	.00	198.03	39,801.97	0	19,548.2
523.133	Street Light Supplies	3,000.00	20.28	.00	20.28	2,979.72	1	14,223.9
531.143	Security Lights	20,000.00	1,910.88	.00	1,910.88	18,089.12	10	31,009.1
531.145	Transformer Supplies	8,000.00	1,691.71	.00	1,691.71	6,308.29	21	21,724.(
540.150	Power Purchases	7,800,000.00	.00	.00	.00	7,800,000.00	0	7,345,600.1
	Supplies Totals	$8,074,770.00	$12,267.28	$10,342.41	$12,267.28	$8,052,160.31	0%	$7,629,144.9
	Other Services & Charges							
540.153	Energy Efficiency Program	60,000.00	.00	.00	.00	60,000.00	0	65,410.4
600.110	SCMIRF Property/Liab Ins	295,000.00	157,943.19	.00	157,943.19	137,056.81	54	177,674.(
610.111	Communications- Landline	5,000.00	837.65	.00	837.65	4,162.35	17	5,996.9
610.112	Postage	5,000.00	495.80	.00	495.80	4,504.20	10	5,001.9
610.1110	Communications- Wireless	7,000.00	286.20	.00	286.20	6,713.80	4	6,465.8
620.114	Advertising	600.00	.00	.00	.00	600.00	0	74.(
640.124	Travel Expense	6,000.00	.00	.00	.00	6,000.00	0	3,780.(
650.127	Electricity	19,537.00	1,522.30	.00	1,522.30	18,014.70	8	22,121.5
650.128	Water	1,247.00	123.07	.00	123.07	1,123.93	10	1,417.1
650.129	Wastewater	1,732.00	171.00	.00	171.00	1,561.00	10	1,968.(
650.130	Sanitation	1,787.00	168.66	.00	168.66	1,618.34	9	2,023.9
650.133	Stormwater	1,303.00	123.02	.00	123.02	1,179.98	9	1,476.2
650.134	Security Lights	8,995.00	849.00	.00	849.00	8,146.00	9	10,188.(
650.1271	Electricity- Sales Tax	2,657.00	48.55	.00	48.55	2,608.45	2	3,166.2
660.103	Emergency Preparedness	.00	.00	.00	.00	.00	+++	594.1
660.133	Repairs & Maint. Services	8,000.00	214.67	.00	214.67	7,785.33	3	5,460.4

Attachment: BudgetPerformanceReport - 07312020 (3103 : July 2020 Finance and IT Reports)

Budget Performance Report

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Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
660.139	Fleet Services-RTA Mtce Allocation	16,000.00	2,550.67	.00	2,550.67	13,449.33	16	12,281.!
660.140	Hydraulic Repair	12,000.00	.00	.00	.00	12,000.00	0	12,310.:
660.145	Gasoline & Oil	22,447.00	.00	.00	.00	22,447.00	0	21,991.:
660.1391	Fleet Services -Departmental Expense Allocation	25,000.00	1,511.26	.00	1,511.26	23,488.74	6	26,486.4
660.1392	Fleet Svcs- Outside Vends	1,000.00	1,188.00	.00	1,188.00	(188.00)	119	638.!
662.140	Building Repairs	2,000.00	.00	.00	.00	2,000.00	0	.(
662.141	Department Repairs	13,000.00	90.00	.00	90.00	12,910.00	1	10,266.8
663.145	Sub-Station Maintenance	3,000.00	.00	.00	.00	3,000.00	0	.(
663.146	Transformers Repairs	4,500.00	.00	.00	.00	4,500.00	0	.(
664.101	Community Education	1,500.00	.00	.00	.00	1,500.00	0	808.!
670.156	Equipment Rental/Lease	3,800.00	436.60	.00	436.60	3,363.40	11	4,166.(
670.157	Equipment Lease	.00	.00	.00	.00	.00	+++	3.(
682.170	Infrared Test	800.00	.00	.00	.00	800.00	0	.(
682.171	Safety Testing/Compliance	3,500.00	.00	.00	.00	3,500.00	0	4,470.!
682.172	Ground Maint. Expenses	.00	.00	.00	.00	.00	+++	8.!
682.173	Tree Crew Maintenance	11,579.00	1,104.68	.00	1,104.68	10,474.32	10	14,262.!
685.180	Membership Dues and Fees	18,045.00	8,013.60	.00	8,013.60	10,031.40	44	16,883.!
685.182	Other Operating Expenses	2,000.00	.00	.00	.00	2,000.00	0	1,441.:
685.183	Depreciation	530,700.00	60,824.00	.00	60,824.00	469,876.00	11	707,709.4
685.186	Training	18,200.00	.00	.00	.00	18,200.00	0	12,791.(
685.190	Landfill Fees	7,421.00	.00	.00	.00	7,421.00	0	7,661.!
685.1801	Subscriptions	40.00	.00	.00	.00	40.00	0	.(
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	41,668.:
686.186	Legal Services	5,000.00	.00	.00	.00	5,000.00	0	.(
686.187	Professional Services	10,200.00	636.53	7,832.55	636.53	1,730.92	83	7,862.!
686.188	Architect/Engineer Servcs	40,000.00	.00	.00	.00	40,000.00	0	54,616.!

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Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
686.189	Employee Medical	600.00	.00	.00	.00	600.00	0	318.:
686.191	Contract Services/Studies	2,400.00	124.87	.00	124.87	2,275.13	5	3,531.(
686.195	Repair/Maint Svc Contract	21,830.00	860.40	.00	860.40	20,969.60	4	24,488.4
686.199	Internal Engineering	21,500.00	.00	.00	.00	21,500.00	0	14,844.!
686.1895	Employee wellness services	6,000.00	.00	.00	.00	6,000.00	0	6,496.:
687.202	Utility Billing Services	45,000.00	11,910.28	.00	11,910.28	33,089.72	26	43,546.(
687.204	Janitorial Services	2,500.00	.00	.00	.00	2,500.00	0	2,222.!
	Other Services & Charges Totals	$1,275,420.00	$252,034.00	$7,832.55	$252,034.00	$1,015,553.45	20%	$1,366,602.4
	Other Objects							
702.105	Interest on Bonds	93,654.00	7,892.50	.00	7,892.50	85,761.50	8	106,012.:
702.110	Bond Principal	577,000.00	48,000.00	.00	48,000.00	529,000.00	8	564,083.:
703.1001	Agent Fees	.00	.00	.00	.00	.00	+++	2,500.(
720.001	Provision for Bad Debts	40,000.00	3,333.33	.00	3,333.33	36,666.67	8	39,999.!
720.005	Loss on Asset Disposal	.00	.00	.00	.00	.00	+++	192,088.8
720.006	Public Assistance Program	10,000.00	.00	.00	.00	10,000.00	0	10,000.(
750.124	Transfers to General Fund	719,889.00	59,990.75	.00	59,990.75	659,898.25	8	741,054.(
795.001	IT Internal Allocations	107,000.00	.00	.00	.00	107,000.00	0	83,155.8
795.995	GF Cost Distribution	415,190.00	34,599.17	.00	34,599.17	380,590.83	8	413,499.!
7999.9999	Principal Reclassified	(577,000.00)	(48,000.00)	.00	(48,000.00)	(529,000.00)	8	(564,083.3
	Other Objects Totals	$1,385,733.00	$105,815.75	$0.00	$105,815.75	$1,279,917.25	8%	$1,588,311.4
	Capital Outlay							
900.3100	Electric Distribution	1,490,000.00	3,804.35	.00	3,804.35	1,486,195.65	0	1,069,083.:
900.3101	Transformer-Pad Mounts 99900	.00	.00	.00	.00	.00	+++	4,068.(
900.3102	Meters & Equipment 99901	.00	.00	.00	.00	.00	+++	648.8
900.3103	Wire Expense 99902	.00	.00	.00	.00	.00	+++	2,463.:
900.3104	Pole Line Hardware 99903	.00	.00	.00	.00	.00	+++	2,558.:

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
900.3105	Transformer-Pole Mounted 99904	.00	.00	.00	.00	.00	+++	673.
900.3106	Poles 99905	.00	.00	.00	.00	.00	+++	2,564.
900.3107	Security & Street Lights 99906	.00	.00	.00	.00	.00	+++	2,134.
900.3108	Misc. Line Upgrades - Sumter Utilities	.00	.00	.00	.00	.00	+++	236,557.
900.4100	Vehicles	42,000.00	.00	.00	.00	42,000.00	0	156,840.
900.4300	Other Equipment	70,000.00	.00	.00	.00	70,000.00	0	21,770.
9999.9999	Assets Reclassified	(1,602,000.00)	(3,804.35)	.00	(3,804.35)	(1,598,195.65)	0	(1,425,652.9
	Capital Outlay Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$73,711.
	Department **19 - Electric** Totals	$12,353,467.00	$517,085.74	$312,498.57	$517,085.74	$11,523,882.69	7%	$12,099,055.
	Department **36 - Fiber Optics**							
	Other Services & Charges							
685.183	Depreciation	1,000.00	19.11	.00	19.11	980.89	2	229.
	Other Services & Charges Totals	$1,000.00	$19.11	$0.00	$19.11	$980.89	2%	$229.
	Department **36 - Fiber Optics** Totals	$1,000.00	$19.11	$0.00	$19.11	$980.89	2%	$229.
	EXPENSE TOTALS	$12,354,467.00	$517,104.85	$312,498.57	$517,104.85	$11,524,863.58	7%	$12,099,284.
	Fund **0030 - Electric Utility Fund** Totals							
	REVENUE TOTALS	12,354,467.00	1,052,215.21	.00	1,052,215.21	11,302,251.79	9%	11,885,931.
	EXPENSE TOTALS	12,354,467.00	517,104.85	312,498.57	517,104.85	11,524,863.58	7%	12,099,284.
	Fund **0030 - Electric Utility Fund** Totals	$0.00	$535,110.36	($312,498.57)	$535,110.36	($222,611.79)		($213,352.9
Fund **0031 - Water Utility Fund**								
REVENUE								
	Department **00 - Revenue**							
	Operating Revenues							
301.000	Sale Of Utilities	2,325,750.00	190,162.96	.00	190,162.96	2,135,587.04	8	2,228,391.
301.002	New Turn Ons	3,000.00	320.00	.00	320.00	2,680.00	11	3,180.

Budget Performance Report

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Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
301.006	Sale Of Raw Water	13,000.00	756.93	.00	756.93	12,243.07	6	11,467.8
301.009	New Service Taps	20,000.00	8,000.00	.00	8,000.00	12,000.00	40	27,006.0
301.013	Meter Installation	3,500.00	1,650.00	.00	1,650.00	1,850.00	47	4,650.0
302.001	Penalties	30,000.00	2,720.37	.00	2,720.37	27,279.63	9	18,144.5
	Operating Revenues Totals	$2,395,250.00	$203,610.26	$0.00	$203,610.26	$2,191,639.74	9%	$2,292,840.0
	Impact Fees							
324.020	Water Impact Fee	25,000.00	4,400.00	.00	4,400.00	20,600.00	18	39,040.0
	Impact Fees Totals	$25,000.00	$4,400.00	$0.00	$4,400.00	$20,600.00	18%	$39,040.0
	State Grants							
332.000	State Grants	.00	.00	.00	.00	.00	+++	59,400.0
	State Grants Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$59,400.0
	Federal Grants							
335.004	Fema Recovery	5,000.00	.00	.00	.00	5,000.00	0	33,030.2
	Federal Grants Totals	$5,000.00	$0.00	$0.00	$0.00	$5,000.00	0%	$33,030.2
	Investment Earnings							
306.001	Investment Earnings	30,000.00	395.84	.00	395.84	29,604.16	1	24,462.1
	Investment Earnings Totals	$30,000.00	$395.84	$0.00	$395.84	$29,604.16	1%	$24,462.1
	Miscellaneous							
368.100	Retirement System Reimbursement Credit	.00	.00	.00	.00	.00	+++	6,713.5
369.002	Miscellaneous Revenue	8,000.00	815.00	.00	815.00	7,185.00	10	7,635.1
	Miscellaneous Totals	$8,000.00	$815.00	$0.00	$815.00	$7,185.00	10%	$14,348.6
	Capital Contributions							
371.004	Capital Contributions	.00	.00	.00	.00	.00	+++	3,465.9
	Capital Contributions Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$3,465.9
	Operating Transfers In							
394.002	Transfer from fund balance	417,085.00	.00	.00	.00	417,085.00	0	.0

Budget Performance Report

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Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
	Operating Transfers In Totals	$417,085.00	$0.00	$0.00	$0.00	$417,085.00	0%	$0.(
	Sale of Assets							
391.001	Sale of Assets	500.00	.00	.00	.00	500.00	0	6,252.(
	Sale of Assets Totals	$500.00	$0.00	$0.00	$0.00	$500.00	0%	$6,252.(
	Department **00 - Revenue** Totals	$2,880,835.00	$209,221.10	$0.00	$209,221.10	$2,671,613.90	7%	$2,472,839.:
	REVENUE TOTALS	$2,880,835.00	$209,221.10	$0.00	$209,221.10	$2,671,613.90	7%	$2,472,839.:
	EXPENSE							
	Department **15 - Water Distribution**							
	Personal Services							
400.101	Regular Pay	182,300.00	30,457.68	.00	30,457.68	151,842.32	17	185,213.4
401.103	Overtime	14,000.00	405.80	.00	405.80	13,594.20	3	13,107.8
401.105	On-call pay	5,200.00	400.00	.00	400.00	4,800.00	8	5,200.(
405.114	FICA	15,400.00	2,330.91	.00	2,330.91	13,069.09	15	14,969.(
406.116	Retirement	31,350.00	4,833.96	.00	4,833.96	26,516.04	15	31,417.8
408.125	SCMIT Worker's Comp Ins.	15,500.00	3,839.28	3,839.28	3,839.28	7,821.44	50	15,508.(
410.001	Health Claims Cost	22,984.00	1,950.28	.00	1,950.28	21,033.72	8	25,309.:
410.002	Health Claim Costs-Retire	5,760.00	27.12	.00	27.12	5,732.88	0	3,241.:
410.003	OPEB cost	4,000.00	.00	.00	.00	4,000.00	0	.(
	Personal Services Totals	$296,494.00	$44,245.03	$3,839.28	$44,245.03	$248,409.69	16%	$293,967.:
	Supplies							
500.101	Supplies and Materials	5,250.00	24.36	.00	24.36	5,225.64	0	4,096.:
500.102	Equipment	4,750.00	275.55	.00	275.55	4,474.45	6	2,440.:
501.101	Uniforms and Clothing	4,000.00	148.40	.00	148.40	3,851.60	4	3,049.:
513.112	Asphalt/Concrete/Gravel	25,000.00	659.95	20,219.50	659.95	4,120.55	84	28,208.4
514.110	Water Dist System Supply	40,000.00	1,754.46	.00	1,754.46	38,245.54	4	60,244.9
515.121	Safety Supplies	300.00	.00	.00	.00	300.00	0	.(

Budget Performance Report

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Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
523.136	Hydrant Replacement	5,000.00	.00	.00	.00	5,000.00	0	3,880.(
532.148	Small Hand Tools	300.00	.00	.00	.00	300.00	0	439.:
	Supplies Totals	$84,600.00	$2,862.72	$20,219.50	$2,862.72	$61,517.78	27%	$102,358.8
	Other Services & Charges							
515.129	Permit Fees Due To Others	1,000.00	.00	.00	.00	1,000.00	0	631.:
600.110	SCMIRF Property/Liab Ins	22,000.00	11,327.66	.00	11,327.66	10,672.34	51	31,186.!
610.112	Postage	900.00	74.99	.00	74.99	825.01	8	711.!
610.1110	Communications- Wireless	660.00	.00	.00	.00	660.00	0	539.4
620.114	Advertising	600.00	.00	.00	.00	600.00	0	226.:
640.124	Travel Expense	100.00	.00	.00	.00	100.00	0	803.:
650.127	Electricity	6,749.00	736.82	.00	736.82	6,012.18	11	8,068.:
650.128	Water	18,000.00	1,588.43	.00	1,588.43	16,411.57	9	18,136.:
650.129	Wastewater	10,054.00	848.21	.00	848.21	9,205.79	8	10,222.:
650.130	Sanitation	593.00	55.96	.00	55.96	537.04	9	671.!
650.133	Stormwater	3,772.00	356.08	.00	356.08	3,415.92	9	4,272.!
650.1271	Electricity- Sales Tax	318.00	35.88	.00	35.88	282.12	11	331.!
660.103	Emergency Preparedness	.00	.00	.00	.00	.00	+++	157.4
660.133	Repairs & Maint. Services	12,500.00	2,727.99	.00	2,727.99	9,772.01	22	2,353.:
660.139	Fleet Services-RTA Mtce Allocation	8,000.00	906.47	.00	906.47	7,093.53	11	4,858.!
660.145	Gasoline & Oil	8,431.00	.00	.00	.00	8,431.00	0	8,802.8
660.1391	Fleet Services -Departmental Expense Allocation	8,000.00	458.38	.00	458.38	7,541.62	6	6,769.!
660.1392	Fleet Svcs- Outside Vends	.00	86.95	.00	86.95	(86.95)	+++	.(
670.156	Equipment Rental/Lease	100.00	.00	.00	.00	100.00	0	.(
685.180	Membership Dues and Fees	250.00	.00	.00	.00	250.00	0	50.(
685.182	Other Operating Expenses	1,500.00	.00	.00	.00	1,500.00	0	111.!
685.183	Depreciation	360,000.00	36,913.41	.00	36,913.41	323,086.59	10	401,223.!

Georgetown SOUTH CAROLINA

Budget Performance Report

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Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
685.186	Training	2,280.00	.00	.00	.00	2,280.00	0	1,415.(
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	168.8
686.187	Professional Services	2,720.00	166.80	2,613.20	166.80	(60.00)	102	2,168.4
686.189	Employee Medical	660.00	.00	.00	.00	660.00	0	205.(
686.191	Contract Services/Studies	2,400.00	124.87	.00	124.87	2,275.13	5	1,236.4
686.199	Internal Engineering	17,000.00	.00	.00	.00	17,000.00	0	14,844.5
686.1895	Employee wellness services	2,400.00	.00	.00	.00	2,400.00	0	2,320.1
687.202	Utility Billing Services	8,000.00	1,801.54	.00	1,801.54	6,198.46	23	6,586.8
687.204	Janitorial Services	2,000.00	.00	.00	.00	2,000.00	0	555.1
	Other Services & Charges Totals	$500,987.00	$58,210.44	$2,613.20	$58,210.44	$440,163.36	12%	$529,631.4
	Other Objects							
702.106	Interest- Bonds	122,120.00	10,034.20	.00	10,034.20	112,085.80	8	128,486.9
702.110	Bond Principal	389,869.00	32,395.35	.00	32,395.35	357,473.65	8	403,498.(
703.109	Agents Fee	8,000.00	.00	.00	.00	8,000.00	0	9,850.(
720.001	Provision for Bad Debts	8,000.00	666.67	.00	666.67	7,333.33	8	8,000.(
750.124	Transfers to General Fund	121,678.00	10,139.83	.00	10,139.83	111,538.17	8	116,778.(
795.995	GF Cost Distribution	89,600.00	7,466.67	.00	7,466.67	82,133.33	8	89,600.(
7999.9999	Principal Reclassified	(389,869.00)	(26,728.69)	.00	(26,728.69)	(363,140.31)	7	(336,085.2
	Other Objects Totals	$349,398.00	$33,974.03	$0.00	$33,974.03	$315,423.97	10%	$420,127.8
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	67,700.00	7,905.68	.00	7,905.68	59,794.32	12	52,019.8
	Inter-Dept. Allocations Totals	$67,700.00	$7,905.68	$0.00	$7,905.68	$59,794.32	12%	$52,019.8
	Capital Outlay							
900.3500	Water Distribution	30,000.00	.00	291,820.00	.00	(261,820.00)	973	648,880.8
900.4300	Other Equipment	7,000.00	.00	.00	.00	7,000.00	0	.(
9999.9999	Assets Reclassified	(37,000.00)	.00	.00	.00	(37,000.00)	0	(645,640.8

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Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
	Capital Outlay Totals	$0.00	$0.00	$291,820.00	$0.00	($291,820.00)	+++	$3,240.(
	Department **15 - Water Distribution** Totals	$1,299,179.00	$147,197.90	$318,491.98	$147,197.90	$833,489.12	36%	$1,401,345.:
	Department **16 - Filtration**							
	Personal Services							
400.101	Regular Pay	244,200.00	11,541.30	.00	11,541.30	232,658.70	5	244,408.:
401.103	Overtime	8,000.00	370.46	.00	370.46	7,629.54	5	5,332.{
401.105	On-call pay	7,020.00	533.36	.00	533.36	6,486.64	8	6,933.(
405.114	FICA	19,830.00	860.32	.00	860.32	18,969.68	4	18,110.‹
406.116	Retirement	40,350.00	1,921.59	.00	1,921.59	38,428.41	5	39,456.:
408.125	SCMIT Worker's Comp Ins.	14,000.00	3,457.67	3,457.67	3,457.67	7,084.66	49	13,838.!
410.001	Health Claims Cost	46,340.00	2,690.52	.00	2,690.52	43,649.48	6	48,361.:
410.002	Health Claim Costs-Retire	8,076.00	420.92	.00	420.92	7,655.08	5	9,783.(
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	.(
	Personal Services Totals	$392,816.00	$21,796.14	$3,457.67	$21,796.14	$367,562.19	6%	$386,225.‹
	Supplies							
500.101	Supplies and Materials	2,300.00	22.85	.00	22.85	2,277.15	1	4,379.(
500.102	Equipment	5,000.00	.00	.00	.00	5,000.00	0	5,379.(
501.101	Uniforms and Clothing	3,000.00	.00	.00	.00	3,000.00	0	2,363.(
512.108	Chemicals	279,920.00	25,205.33	81,794.67	25,205.33	172,920.00	38	272,177.{
512.109	Laboratory Supplies	15,680.00	2,322.36	6,500.00	2,322.36	6,857.64	56	16,200.‹
515.121	Safety Supplies	950.00	.00	.00	.00	950.00	0	.(
532.148	Small Hand Tools	490.00	.00	.00	.00	490.00	0	514.(
540.151	IP Raw Water Contract-Cty	22,960.00	.00	.00	.00	22,960.00	0	19,494.:
540.152	Raw Water Pump Maint.	40,000.00	4,752.83	.00	4,752.83	35,247.17	12	57,530.(
540.157	Treated Water Purchase	500.00	.00	.00	.00	500.00	0	78.(
540.1510	IP Raw Water Contract-Stl	11,808.00	.00	.00	.00	11,808.00	0	3,560.:

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Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
	Supplies Totals	$382,608.00	$32,303.37	$88,294.67	$32,303.37	$262,009.96	32%	$381,677.:
	Other Services & Charges							
515.129	Permit Fees Due To Others	22,000.00	1,290.00	.00	1,290.00	20,710.00	6	19,389.(
600.110	SCMIRF Property/Liab Ins	17,000.00	8,827.24	.00	8,827.24	8,172.76	52	71,972.4
610.111	Communications- Landline	1,200.00	94.73	.00	94.73	1,105.27	8	1,131.:
610.112	Postage	800.00	.00	.00	.00	800.00	0	150.:
610.1110	Communications- Wireless	660.00	.00	.00	.00	660.00	0	539.4
620.114	Advertising	1,000.00	.00	.00	.00	1,000.00	0	916.:
640.124	Travel Expense	100.00	.00	.00	.00	100.00	0	211.!
650.127	Electricity	78,700.00	6,698.04	.00	6,698.04	72,001.96	9	85,050.(
650.130	Sanitation	797.00	75.20	.00	75.20	721.80	9	902.4
650.133	Stormwater	1,902.00	179.55	.00	179.55	1,722.45	9	2,154.(
650.134	Security Lights	1,398.00	132.00	.00	132.00	1,266.00	9	1,584.(
650.1271	Electricity- Sales Tax	91.00	6.95	.00	6.95	84.05	8	91.(
660.103	Emergency Preparedness	.00	.00	.00	.00	.00	+++	16.:
660.133	Repairs & Maint. Services	28,000.00	3,550.69	2,164.60	3,550.69	22,284.71	20	49,132.4
660.139	Fleet Services-RTA Mtce Allocation	4,000.00	.00	.00	.00	4,000.00	0	2,901.4
660.145	Gasoline & Oil	1,179.00	.00	.00	.00	1,179.00	0	1,613.!
660.1391	Fleet Services -Departmental Expense Allocation	2,000.00	47.40	.00	47.40	1,952.60	2	2,515.!
660.1392	Fleet Svcs- Outside Vends	1,500.00	.00	.00	.00	1,500.00	0	1,107.!
662.140	Building Repairs	.00	.00	.00	.00	.00	+++	3,263.(
670.156	Equipment Rental/Lease	300.00	.00	.00	.00	300.00	0	.(
685.180	Membership Dues and Fees	600.00	390.00	.00	390.00	210.00	65	320.(
685.182	Other Operating Expenses	600.00	.00	.00	.00	600.00	0	495.(
685.183	Depreciation	308,000.00	23,055.37	.00	23,055.37	284,944.63	7	259,403.4
685.186	Training	2,020.00	.00	.00	.00	2,020.00	0	563.(

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Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	322.:
686.187	Professional Services	27,340.00	.00	.00	.00	27,340.00	0	20,513.!
686.189	Employee Medical	220.00	.00	.00	.00	220.00	0	.(
686.195	Repair/Maint Svc Contract	1,800.00	479.55	.00	479.55	1,320.45	27	1,215.(
686.199	Internal Engineering	18,000.00	.00	.00	.00	18,000.00	0	14,844.!
686.1895	Employee wellness services	2,760.00	.00	.00	.00	2,760.00	0	2,784.:
687.204	Janitorial Services	2,000.00	.00	.00	.00	2,000.00	0	2,222.!
	Other Services & Charges Totals	$525,967.00	$44,826.72	$2,164.60	$44,826.72	$478,975.68	9%	$547,327.4
	Other Objects							
720.005	Loss on Asset Disposal	.00	.00	.00	.00	.00	+++	368,169.:
750.124	Transfers to General Fund	108,425.00	9,035.42	.00	9,035.42	99,389.58	8	104,060.(
795.995	GF Cost Distribution	79,840.00	6,653.33	.00	6,653.33	73,186.67	8	79,839.!
	Other Objects Totals	$188,265.00	$15,688.75	$0.00	$15,688.75	$172,576.25	8%	$552,069.:
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	92,000.00	7,905.68	.00	7,905.68	84,094.32	9	52,019.8
	Inter-Dept. Allocations Totals	$92,000.00	$7,905.68	$0.00	$7,905.68	$84,094.32	9%	$52,019.8
	Capital Outlay							
900.3000	Buildings & Improvements	30,000.00	.00	.00	.00	30,000.00	0	.(
900.3300	Water Filtration Plant	530,000.00	.00	.00	.00	530,000.00	0	650,735.!
900.4300	Other Equipment	.00	.00	119,133.60	.00	(119,133.60)	+++	9,089.:
9999.9999	Assets Reclassified	(560,000.00)	.00	.00	.00	(560,000.00)	0	(659,825.2
	Capital Outlay Totals	$0.00	$0.00	$119,133.60	$0.00	($119,133.60)	+++	$0.(
	Department **16 - Filtration** Totals	$1,581,656.00	$122,520.66	$213,050.54	$122,520.66	$1,246,084.80	21%	$1,919,319.(
	Department **41 - General & Administrative**							
	Personal Services							
400.101	Regular Pay	110,200.00	5,642.08	.00	5,642.08	104,557.92	5	114,323.(

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Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
401.103	Overtime	200.00	.00	.00	.00	200.00	0	.0
405.114	FICA	8,500.00	401.94	.00	401.94	8,098.06	5	8,332.8
406.116	Retirement	17,200.00	870.44	.00	870.44	16,329.56	5	17,596.0
408.125	SCMIT Worker's Comp Ins.	4,300.00	1,052.33	1,052.33	1,052.33	2,195.34	49	4,211.8
410.001	Health Claims Cost	16,960.00	1,298.58	.00	1,298.58	15,661.42	8	19,323.9
410.003	OPEB cost	4,200.00	.00	.00	.00	4,200.00	0	.0
	Personal Services Totals	$161,560.00	$9,265.37	$1,052.33	$9,265.37	$151,242.30	6%	$163,787.
	Supplies							
500.101	Supplies and Materials	5,800.00	829.89	.00	829.89	4,970.11	14	4,445.0
500.102	Equipment	200.00	.00	.00	.00	200.00	0	96.9
500.103	Furniture	500.00	.00	.00	.00	500.00	0	486.5
501.101	Uniforms and Clothing	700.00	.00	.00	.00	700.00	0	86.8
	Supplies Totals	$7,200.00	$829.89	$0.00	$829.89	$6,370.11	12%	$5,115.9
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	35,000.00	18,184.87	.00	18,184.87	16,815.13	52	15,937.8
610.111	Communications- Landline	4,800.00	695.76	.00	695.76	4,104.24	14	4,033.5
610.112	Postage	100.00	.00	.00	.00	100.00	0	10.
610.1110	Communications- Wireless	2,400.00	.00	.00	.00	2,400.00	0	539.4
620.114	Advertising	100.00	.00	.00	.00	100.00	0	74.0
640.124	Travel Expense	100.00	.00	.00	.00	100.00	0	127.8
650.127	Electricity	2,219.00	255.25	.00	255.25	1,963.75	12	2,354.9
650.128	Water	179.00	12.87	.00	12.87	166.13	7	203.
650.129	Wastewater	256.00	19.03	.00	19.03	236.97	7	289.8
650.130	Sanitation	417.00	39.33	.00	39.33	377.67	9	471.9
650.133	Stormwater	1,758.00	165.94	.00	165.94	1,592.06	9	1,991.
650.134	Security Lights	561.00	53.00	.00	53.00	508.00	9	636.0

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 07/31/20

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
650.1271	Electricity- Sales Tax	94.00	10.63	.00	10.63	83.37	11	92.
660.103	Emergency Preparedness	.00	.00	.00	.00	.00	+++	651.
660.133	Repairs & Maint. Services	1,000.00	.00	.00	.00	1,000.00	0	365.
660.139	Fleet Services-RTA Mtce Allocation	2,000.00	321.40	.00	321.40	1,678.60	16	971.
660.145	Gasoline & Oil	2,675.00	.00	.00	.00	2,675.00	0	2,513.
660.1391	Fleet Services -Departmental Expense Allocation	2,500.00	347.14	.00	347.14	2,152.86	14	1,889.
660.1392	Fleet Svcs- Outside Vends	500.00	.00	.00	.00	500.00	0	156.
670.156	Equipment Rental/Lease	3,080.00	369.78	.00	369.78	2,710.22	12	2,547.
685.180	Membership Dues and Fees	1,450.00	562.00	.00	562.00	888.00	39	1,314.
685.182	Other Operating Expenses	500.00	.00	.00	.00	500.00	0	450.
685.183	Depreciation	5,500.00	590.84	.00	590.84	4,909.16	11	6,476.
685.186	Training	960.00	.00	.00	.00	960.00	0	95.
686.187	Professional Services	1,640.00	.00	.00	.00	1,640.00	0	.
686.189	Employee Medical	60.00	.00	.00	.00	60.00	0	.
686.195	Repair/Maint Svc Contract	1,500.00	604.41	.00	604.41	895.59	40	854.
686.1895	Employee wellness services	1,800.00	.00	.00	.00	1,800.00	0	928.
687.204	Janitorial Services	2,000.00	.00	.00	.00	2,000.00	0	2,222.
	Other Services & Charges Totals	$75,149.00	$22,232.25	$0.00	$22,232.25	$52,916.75	30%	$48,200.
	Other Objects							
795.001	IT Internal Allocations	120,250.00	.00	.00	.00	120,250.00	0	89,241.
	Other Objects Totals	$120,250.00	$0.00	$0.00	$0.00	$120,250.00	0%	$89,241.
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	(364,159.00)	(39,528.43)	.00	(39,528.43)	(324,630.57)	11	(260,099.2
	Inter-Dept. Allocations Totals	($364,159.00)	($39,528.43)	$0.00	($39,528.43)	($324,630.57)	11%	($260,099.2
	Capital Outlay							
900.3000	Buildings & Improvements	.00	.00	.00	.00	.00	+++	23,707.

Attachment: BudgetPerformanceReport - 07312020 (3103 : July 2020 Finance and IT Reports)

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
9999.9999	Assets Reclassified	.00	.00	.00	.00	.00	+++	(23,707.2
	Capital Outlay Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$0.(
	Department **41 - General & Administrative** Totals	$0.00	($7,200.92)	$1,052.33	($7,200.92)	$6,148.59	+++	$46,246.:
	Department **42 - Engineering Services**							
	Personal Services							
400.101	Regular Pay	84,200.00	4,224.06	.00	4,224.06	79,975.94	5	106,503.:
405.114	FICA	6,440.00	276.81	.00	276.81	6,163.19	4	7,492.!
406.116	Retirement	13,150.00	653.53	.00	653.53	12,496.47	5	16,407.:
408.125	SCMIT Worker's Comp Ins.	2,000.00	.00	.00	.00	2,000.00	0	.(
410.001	Health Claims Cost	18,936.00	1,069.52	.00	1,069.52	17,866.48	6	15,954.:
	Personal Services Totals	$124,726.00	$6,223.92	$0.00	$6,223.92	$118,502.08	5%	$146,358.:
	Supplies							
500.101	Supplies and Materials	250.00	.00	.00	.00	250.00	0	249.4
500.105	Printing and Binding	100.00	.00	.00	.00	100.00	0	95.4
501.101	Uniforms and Clothing	600.00	.00	.00	.00	600.00	0	547.!
515.121	Safety Supplies	200.00	.00	.00	.00	200.00	0	84.:
515.124	Department Supplies	600.00	60.00	.00	60.00	540.00	10	.(
	Supplies Totals	$1,750.00	$60.00	$0.00	$60.00	$1,690.00	3%	$977.(
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	.00	.00	.00	.00	.00	+++	189.4
610.112	Postage	75.00	11.86	.00	11.86	63.14	16	49.!
610.1110	Communications- Wireless	1,200.00	.00	.00	.00	1,200.00	0	826.!
640.124	Travel Expense	325.00	.00	.00	.00	325.00	0	253.8
685.180	Membership Dues and Fees	700.00	.00	.00	.00	700.00	0	299.(
685.183	Depreciation	5,300.00	435.10	.00	435.10	4,864.90	8	1,305.:
685.184	Continuing Education	1,400.00	.00	.00	.00	1,400.00	0	350.(

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
685.186	Training	750.00	.00	.00	.00	750.00	0	.(
686.187	Professional Services	4,500.00	1,200.00	1,543.47	1,200.00	1,756.53	61	3,378.:
686.1895	Employee wellness services	1,200.00	.00	.00	.00	1,200.00	0	928.:
	Other Services & Charges Totals	$15,450.00	$1,646.96	$1,543.47	$1,646.96	$12,259.57	21%	$7,580.!
	Other Objects							
735.122	Services Billed	(141,926.00)	.00	.00	.00	(141,926.00)	0	(148,445.3
	Other Objects Totals	($141,926.00)	$0.00	$0.00	$0.00	($141,926.00)	0%	($148,445.3
	Capital Outlay							
900.4100	Vehicles	.00	.00	.00	.00	.00	+++	31,327.:
9999.9999	Assets Reclassified	.00	.00	.00	.00	.00	+++	(31,327.2
	Capital Outlay Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$0.(
	Department **42 - Engineering Services** Totals	$0.00	$7,930.88	$1,543.47	$7,930.88	($9,474.35)	+++	$6,471.:
	EXPENSE TOTALS	$2,880,835.00	$270,448.52	$534,138.32	$270,448.52	$2,076,248.16	28%	$3,373,382.:
	Fund **0031 - Water Utility Fund** Totals							
	REVENUE TOTALS	2,880,835.00	209,221.10	.00	209,221.10	2,671,613.90	7%	2,472,839.:
	EXPENSE TOTALS	2,880,835.00	270,448.52	534,138.32	270,448.52	2,076,248.16	28%	3,373,382.:
	Fund **0031 - Water Utility Fund** Totals	$0.00	($61,227.42)	($534,138.32)	($61,227.42)	$595,365.74		($900,543.0
Fund **0032 - Wastewater Fund**								
REVENUE								
Department **00 - Revenue**								
Operating Revenues								
301.000	Sale Of Utilities	2,751,000.00	198,674.02	.00	198,674.02	2,552,325.98	7	2,566,146.:
301.002	New Turn Ons	3,300.00	300.00	.00	300.00	3,000.00	9	3,065.(
301.009	New Service Taps	10,000.00	.00	.00	.00	10,000.00	0	10,509.(
301.014	Fixed Charges - Andrews	120,000.00	10,119.80	.00	10,119.80	109,880.20	8	121,437.(

Attachment: BudgetPerformanceReport - 07312020 (3103 : July 2020 Finance and IT Reports)

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
301.015	Fixed Charges - GCWSD	225,000.00	19,241.87	.00	19,241.87	205,758.13	9	230,902.4
301.016	Fixed Charges - COG	300,000.00	27,651.27	.00	27,651.27	272,348.73	9	331,815.2
301.017	Volume Charges - Andrews	280,000.00	22,491.31	.00	22,491.31	257,508.69	8	269,601.2
301.018	Volume Charges - GCWSD	350,000.00	37,790.30	.00	37,790.30	312,209.70	11	498,080.(
301.019	Volume Charges - COG	1,025,000.00	136,373.51	.00	136,373.51	888,626.49	13	1,296,461.1
301.026	Fixed- Elim Georgetown	(300,000.00)	(27,651.27)	.00	(27,651.27)	(272,348.73)	9	(331,815.2
301.029	Volume-Elim-Georgetown	(1,025,000.00)	(136,373.51)	.00	(136,373.51)	(888,626.49)	13	(1,296,461.1
302.001	Penalties	35,000.00	3,507.37	.00	3,507.37	31,492.63	10	22,107.1
303.006	Septic Tank Dumping	60,000.00	3,636.00	.00	3,636.00	56,364.00	6	56,520.(
	Operating Revenues Totals	$3,834,300.00	$295,760.67	$0.00	$295,760.67	$3,538,539.33	8%	$3,778,371.(
	Impact Fees							
324.017	Wastewater Impact Fee	10,000.00	.00	.00	.00	10,000.00	0	13,580.(
	Impact Fees Totals	$10,000.00	$0.00	$0.00	$0.00	$10,000.00	0%	$13,580.(
	Investment Earnings							
306.001	Investment Earnings	8,000.00	.00	.00	.00	8,000.00	0	.(
	Investment Earnings Totals	$8,000.00	$0.00	$0.00	$0.00	$8,000.00	0%	$0.(
	Miscellaneous							
368.100	Retirement System Reimbursement Credit	.00	.00	.00	.00	.00	+++	4,616.4
369.002	Miscellaneous Revenue	5,000.00	.00	.00	.00	5,000.00	0	726.8
	Miscellaneous Totals	$5,000.00	$0.00	$0.00	$0.00	$5,000.00	0%	$5,343.2
	Operating Transfers In							
394.002	Transfer from fund balance	(192,608.00)	.00	.00	.00	(192,608.00)	0	.(
	Operating Transfers In Totals	($192,608.00)	$0.00	$0.00	$0.00	($192,608.00)	0%	$0.(
	Sale of Assets							
391.001	Sale of Assets	1,000.00	.00	.00	.00	1,000.00	0	2,575.(
	Sale of Assets Totals	$1,000.00	$0.00	$0.00	$0.00	$1,000.00	0%	$2,575.(

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
	Department **00 - Revenue** Totals	$3,665,692.00	$295,760.67	$0.00	$295,760.67	$3,369,931.33	8%	$3,799,869.
	REVENUE TOTALS	$3,665,692.00	$295,760.67	$0.00	$295,760.67	$3,369,931.33	8%	$3,799,869.
EXPENSE								
	Department **18 - Wastewater Collections**							
	Personal Services							
400.101	Regular Pay	185,000.00	18,696.05	.00	18,696.05	166,303.95	10	190,796.
401.103	Overtime	3,000.00	43.66	.00	43.66	2,956.34	1	2,030.
401.105	On-call pay	4,420.00	433.32	.00	433.32	3,986.68	10	4,233.
405.114	FICA	14,750.00	1,356.02	.00	1,356.02	13,393.98	9	13,714.
406.116	Retirement	29,950.00	2,968.41	.00	2,968.41	26,981.59	10	30,229.
408.125	SCMIT Worker's Comp Ins.	30,000.00	6,406.51	6,406.51	6,406.51	17,186.98	43	27,737.
410.001	Health Claims Cost	52,074.00	4,294.27	.00	4,294.27	47,779.73	8	59,979.
410.002	Health Claim Costs-Retire	.00	2,364.64	.00	2,364.64	(2,364.64)	+++	2,364.
410.003	OPEB cost	3,000.00	.00	.00	.00	3,000.00	0	.
	Personal Services Totals	$322,194.00	$36,562.88	$6,406.51	$36,562.88	$279,224.61	13%	$331,086.
	Supplies							
500.101	Supplies and Materials	6,900.00	231.07	.00	231.07	6,668.93	3	6,249.
500.102	Equipment	15,250.00	1,809.00	.00	1,809.00	13,441.00	12	1,854.
501.101	Uniforms and Clothing	7,000.00	172.12	.00	172.12	6,827.88	2	5,262.
512.108	Chemicals	6,000.00	613.46	.00	613.46	5,386.54	10	2,337.
513.112	Asphalt/Concrete/Gravel	28,300.00	962.00	21,838.00	962.00	5,500.00	81	28,242.
514.111	WW Collection Syst Supply	10,000.00	246.29	.00	246.29	9,753.71	2	7,735.
515.121	Safety Supplies	900.00	.00	.00	.00	900.00	0	900.
532.148	Small Hand Tools	600.00	.00	.00	.00	600.00	0	222.
532.1481	Small Hand Tools - Maintenance	655.00	.00	.00	.00	655.00	0	.
	Supplies Totals	$75,605.00	$4,033.94	$21,838.00	$4,033.94	$49,733.06	34%	$52,803.

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	37,000.00	19,397.20	.00	19,397.20	17,602.80	52	35,026.1
610.112	Postage	1,100.00	67.91	.00	67.91	1,032.09	6	1,120.1
610.1110	Communications- Wireless	2,220.00	.00	.00	.00	2,220.00	0	1,939.4
620.114	Advertising	1,000.00	.00	.00	.00	1,000.00	0	.(
640.124	Travel Expense	100.00	.00	.00	.00	100.00	0	.(
650.127	Electricity	65,419.00	7,998.31	.00	7,998.31	57,420.69	12	77,865.1
650.133	Stormwater	8,485.00	800.95	.00	800.95	7,684.05	9	9,611.4
650.134	Security Lights	1,282.00	121.00	.00	121.00	1,161.00	9	1,452.(
650.1271	Electricity- Sales Tax	2,025.00	231.12	.00	231.12	1,793.88	11	2,321.5
660.103	Emergency Preparedness	.00	.00	.00	.00	.00	+++	4.5
660.133	Repairs & Maint. Services	68,400.00	4,351.68	22,443.86	4,351.68	41,604.46	39	57,146.(
660.139	Fleet Services-RTA Mtce Allocation	30,000.00	1,992.29	.00	1,992.29	28,007.71	7	20,956.8
660.145	Gasoline & Oil	13,959.00	.00	.00	.00	13,959.00	0	14,855.(
660.1391	Fleet Services -Departmental Expense Allocation	25,000.00	1,392.99	.00	1,392.99	23,607.01	6	18,921.1
660.1392	Fleet Svcs- Outside Vends	10,000.00	.00	.00	.00	10,000.00	0	6,614.9
670.156	Equipment Rental/Lease	6,000.00	.00	.00	.00	6,000.00	0	.(
685.180	Membership Dues and Fees	850.00	.00	.00	.00	850.00	0	100.(
685.182	Other Operating Expenses	1,500.00	.00	.00	.00	1,500.00	0	223.(
685.183	Depreciation	270,000.00	25,210.67	.00	25,210.67	244,789.33	9	264,672.4
685.186	Training	2,450.00	.00	.00	.00	2,450.00	0	.(
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	6,856.(
686.187	Professional Services	8,100.00	166.65	2,610.85	166.65	5,322.50	34	4,742.1
686.189	Employee Medical	840.00	.00	.00	.00	840.00	0	453.1
686.191	Contract Services/Studies	2,040.00	124.91	.00	124.91	1,915.09	6	1,236.1
686.195	Repair/Maint Svc Contract	15,000.00	.00	.00	.00	15,000.00	0	10,000.(

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
686.199	Internal Engineering	20,000.00	.00	.00	.00	20,000.00	0	14,844.!
686.1895	Employee wellness services	4,800.00	.00	.00	.00	4,800.00	0	3,248.:
687.202	Utility Billing Services	7,500.00	1,631.11	.00	1,631.11	5,868.89	22	5,963.:
687.204	Janitorial Services	2,000.00	.00	.00	.00	2,000.00	0	555.:
	Other Services & Charges Totals	$607,070.00	$63,486.79	$25,054.71	$63,486.79	$518,528.50	15%	$560,733.:
	Other Objects							
702.106	Interest- Bonds	34,355.00	2,918.74	.00	2,918.74	31,436.26	8	35,955.(
702.110	Bond Principal	102,731.00	8,505.15	.00	8,505.15	94,225.85	8	101,043.(
703.1001	Agent Fees	2,700.00	.00	.00	.00	2,700.00	0	5,375.(
720.001	Provision for Bad Debts	7,500.00	625.00	.00	625.00	6,875.00	8	7,500.(
750.124	Transfers to General Fund	178,476.00	14,873.00	.00	14,873.00	163,603.00	8	172,116.!
795.995	GF Cost Distribution	83,160.00	6,930.00	.00	6,930.00	76,230.00	8	83,160.(
7999.9999	Principal Reclassified	(102,731.00)	(6,813.83)	.00	(6,813.83)	(95,917.17)	7	(80,954.7
	Other Objects Totals	$306,191.00	$27,038.06	$0.00	$27,038.06	$279,152.94	9%	$324,195.!
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	84,100.00	9,882.11	.00	9,882.11	74,217.89	12	65,024.!
	Inter-Dept. Allocations Totals	$84,100.00	$9,882.11	$0.00	$9,882.11	$74,217.89	12%	$65,024.!
	Capital Outlay							
900.911	Sewer Improvement Projects	.00	.00	.00	.00	.00	+++	682,023.!
900.3700	Wastewater Collection Sys	75,000.00	.00	.00	.00	75,000.00	0	16,241.·
900.4300	Other Equipment	12,000.00	.00	12,000.00	.00	.00	100	.(
9999.9999	Assets Reclassified	(87,000.00)	.00	.00	.00	(87,000.00)	0	(698,265.2
	Capital Outlay Totals	$0.00	$0.00	$12,000.00	$0.00	($12,000.00)	+++	$0.(
	Department **18 - Wastewater Collections** Totals	$1,395,160.00	$141,003.78	$65,299.22	$141,003.78	$1,188,857.00	15%	$1,333,843.:
	Department **34 - Regional Wastewater Plant**							
	Personal Services							

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
400.101	Regular Pay	272,000.00	20,660.05	.00	20,660.05	251,339.95	8	270,916.(
401.103	Overtime	12,000.00	1,218.40	.00	1,218.40	10,781.60	10	10,237.4
401.105	On-call pay	7,020.00	533.32	.00	533.32	6,486.68	8	6,933.1
405.114	FICA	22,265.00	1,557.32	.00	1,557.32	20,707.68	7	20,059.(
406.116	Retirement	45,280.00	3,433.20	.00	3,433.20	41,846.80	8	44,118.9
408.125	SCMIT Worker's Comp Ins.	5,600.00	1,387.69	1,387.69	1,387.69	2,824.62	50	5,554.(
410.001	Health Claims Cost	71,939.00	4,829.07	.00	4,829.07	67,109.93	7	68,283.9
	Personal Services Totals	$436,104.00	$33,619.05	$1,387.69	$33,619.05	$401,097.26	8%	$426,103.8
	Supplies							
500.101	Supplies and Materials	3,600.00	895.30	.00	895.30	2,704.70	25	3,526.5
500.102	Equipment	11,500.00	.00	.00	.00	11,500.00	0	10,069.3
501.101	Uniforms and Clothing	4,000.00	272.22	.00	272.22	3,727.78	7	1,252.1
512.108	Chemicals	125,000.00	14,537.85	56,462.15	14,537.85	54,000.00	57	113,064.4
512.109	Laboratory Supplies	24,492.00	3,727.50	2,810.64	3,727.50	17,953.86	27	14,775.1
515.121	Safety Supplies	1,500.00	.00	.00	.00	1,500.00	0	600.(
532.148	Small Hand Tools	525.00	.00	.00	.00	525.00	0	308.(
	Supplies Totals	$170,617.00	$19,432.87	$59,272.79	$19,432.87	$91,911.34	46%	$143,596.9
	Other Services & Charges							
515.129	Permit Fees Due To Others	8,525.00	215.00	.00	215.00	8,310.00	3	8,098.9
600.110	SCMIRF Property/Liab Ins	16,000.00	8,145.31	.00	8,145.31	7,854.69	51	107,407.8
610.111	Communications- Landline	2,400.00	304.10	.00	304.10	2,095.90	13	1,818.9
610.112	Postage	500.00	.00	.00	.00	500.00	0	593.8
610.1110	Communications- Wireless	780.00	.00	.00	.00	780.00	0	642.1
620.114	Advertising	500.00	.00	.00	.00	500.00	0	.(
640.124	Travel Expense	100.00	.00	.00	.00	100.00	0	28.(
650.127	Electricity	301,736.00	29,450.40	.00	29,450.40	272,285.60	10	331,363.1

Budget Performance Report

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Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
650.128	Water	2,912.00	354.72	.00	354.72	2,557.28	12	3,079.!
650.130	Sanitation	2,314.00	262.13	.00	262.13	2,051.87	11	2,883.4
650.133	Stormwater	2,230.00	210.53	.00	210.53	2,019.47	9	2,526.1
650.134	Security Lights	3,676.00	347.00	.00	347.00	3,329.00	9	4,164.(
650.1271	Electricity- Sales Tax	12,178.00	1,019.19	.00	1,019.19	11,158.81	8	12,106.1
660.103	Emergency Preparedness	.00	.00	.00	.00	.00	+++	308.4
660.133	Repairs & Maint. Services	94,000.00	2,450.67	26,767.97	2,450.67	64,781.36	31	59,433.(
660.139	Fleet Services-RTA Mtce Allocation	8,000.00	494.83	.00	494.83	7,505.17	6	5,566.1
660.145	Gasoline & Oil	1,756.00	.00	.00	.00	1,756.00	0	1,743.4
660.1391	Fleet Services -Departmental Expense Allocation	2,500.00	195.91	.00	195.91	2,304.09	8	1,478.9
660.1392	Fleet Svcs- Outside Vends	700.00	.00	.00	.00	700.00	0	450.(
670.156	Equipment Rental/Lease	1,200.00	.00	.00	.00	1,200.00	0	.(
685.180	Membership Dues and Fees	495.00	90.00	.00	90.00	405.00	18	185.(
685.182	Other Operating Expenses	1,000.00	.00	.00	.00	1,000.00	0	.(
685.183	Depreciation	1,500.00	184.83	.00	184.83	1,315.17	12	2,217.9
685.186	Training	2,310.00	.00	.00	.00	2,310.00	0	4,828.(
685.190	Landfill Fees	48,000.00	.00	.00	.00	48,000.00	0	29,243.4
686.187	Professional Services	53,000.00	.00	.00	.00	53,000.00	0	15,506.4
686.189	Employee Medical	880.00	.00	.00	.00	880.00	0	255.(
686.195	Repair/Maint Svc Contract	2,220.00	903.53	.00	903.53	1,316.47	41	1,727.1
686.199	Internal Engineering	32,000.00	.00	.00	.00	32,000.00	0	29,689.(
686.1895	Employee wellness services	3,240.00	.00	.00	.00	3,240.00	0	2,320.1
687.204	Janitorial Services	2,000.00	.00	.00	.00	2,000.00	0	2,222.9
	Other Services & Charges Totals	$608,652.00	$44,628.15	$26,767.97	$44,628.15	$537,255.88	12%	$631,888.8
	Other Objects							
702.106	Interest- Bonds	186,497.00	15,001.17	.00	15,001.17	171,495.83	8	196,084.(

Budget Performance Report

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Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
702.110	Bond Principal	562,433.00	46,869.45	.00	46,869.45	515,563.55	8	600,309.4
703.109	Agents Fee	5,800.00	.00	.00	.00	5,800.00	0	4,475.(
750.124	Transfers to General Fund	118,532.00	9,877.66	.00	9,877.66	108,654.34	8	114,308.8
795.995	GF Cost Distribution	55,230.00	4,602.50	.00	4,602.50	50,627.50	8	55,230.(
7999.9999	Principal Reclassified	(562,433.00)	(46,869.45)	.00	(46,869.45)	(515,563.55)	8	(600,309.4
	Other Objects Totals	$366,059.00	$29,481.33	$0.00	$29,481.33	$336,577.67	8%	$370,097.9
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	84,100.00	9,882.11	.00	9,882.11	74,217.89	12	65,024.8
	Inter-Dept. Allocations Totals	$84,100.00	$9,882.11	$0.00	$9,882.11	$74,217.89	12%	$65,024.8
	Capital Outlay							
900.3000	Buildings & Improvements	15,000.00	.00	7,093.01	.00	7,906.99	47	.(
900.3900	Wastewater Treatment Plnt	.00	.00	.00	.00	.00	+++	650,190.4
900.4300	Other Equipment	.00	.00	.00	.00	.00	+++	8,503.9
9999.9999	Assets Reclassified	(15,000.00)	.00	.00	.00	(15,000.00)	0	(655,986.3
	Capital Outlay Totals	$0.00	$0.00	$7,093.01	$0.00	($7,093.01)	+++	$2,708.(
	Sub Department **17 - Wastewater Treatment**							
	Personal Services							
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	.(
	Personal Services Totals	$5,000.00	$0.00	$0.00	$0.00	$5,000.00	0%	$0.(
	Other Services & Charges							
685.183	Depreciation	600,000.00	46,365.61	.00	46,365.61	553,634.39	8	558,925.(
	Other Services & Charges Totals	$600,000.00	$46,365.61	$0.00	$46,365.61	$553,634.39	8%	$558,925.(
	Sub Department **17 - Wastewater Treatment** Totals	$605,000.00	$46,365.61	$0.00	$46,365.61	$558,634.39	8%	$558,925.(
	Department **34 - Regional Wastewater Plant** Totals	$2,270,532.00	$183,409.12	$94,521.46	$183,409.12	$1,992,601.42	12%	$2,198,345.:
	EXPENSE TOTALS	$3,665,692.00	$324,412.90	$159,820.68	$324,412.90	$3,181,458.42	13%	$3,532,189.:

Attachment: BudgetPerformanceReport - 07312020 (3103 : July 2020 Finance and IT Reports)

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
	Fund **0032 - Wastewater Fund** Totals							
	REVENUE TOTALS	3,665,692.00	295,760.67	.00	295,760.67	3,369,931.33	8%	3,799,869.:
	EXPENSE TOTALS	3,665,692.00	324,412.90	159,820.68	324,412.90	3,181,458.42	13%	3,532,189.:
	Fund **0032 - Wastewater Fund** Totals	$0.00	($28,652.23)	($159,820.68)	($28,652.23)	$188,472.91		$267,680.:
Fund **0033 - Stormwater Utility Fund**								
REVENUE								
Department **00 - Revenue**								
Operating Revenues								
301.000	Sale Of Utilities	850,000.00	70,892.93	.00	70,892.93	779,107.07	8	855,515.:
302.001	Penalties	7,500.00	901.03	.00	901.03	6,598.97	12	6,178.:
	Operating Revenues Totals	$857,500.00	$71,793.96	$0.00	$71,793.96	$785,706.04	8%	$861,694.!
Investment Earnings								
361.001	Investment Earnings	5,000.00	.00	.00	.00	5,000.00	0	.(
	Investment Earnings Totals	$5,000.00	$0.00	$0.00	$0.00	$5,000.00	0%	$0.(
Miscellaneous								
368.100	Retirement System Reimbursement Credit	.00	.00	.00	.00	.00	+++	1,815.!
369.002	Miscellaneous Revenue	1,000.00	450.00	.00	450.00	550.00	45	2,400.(
	Miscellaneous Totals	$1,000.00	$450.00	$0.00	$450.00	$550.00	45%	$4,215.!
Operating Transfers In								
394.002	Transfer from fund balance	479,822.00	.00	.00	.00	479,822.00	0	.(
	Operating Transfers In Totals	$479,822.00	$0.00	$0.00	$0.00	$479,822.00	0%	$0.(
Sale of Assets								
391.001	Sale of Assets	.00	.00	.00	.00	.00	+++	5,025.(
	Sale of Assets Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$5,025.(
	Department **00 - Revenue** Totals	$1,343,322.00	$72,243.96	$0.00	$72,243.96	$1,271,078.04	5%	$870,935.4
	REVENUE TOTALS	$1,343,322.00	$72,243.96	$0.00	$72,243.96	$1,271,078.04	5%	$870,935.4

Budget Performance Report

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Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
EXPENSE								
Department 40 - Storm Water Utlity Exp.								
Personal Services								
400.101	Regular Pay	184,000.00	18,170.55	.00	18,170.55	165,829.45	10	188,586.(
401.103	Overtime	3,500.00	140.99	.00	140.99	3,359.01	4	2,844.!
401.105	On-call pay	2,600.00	100.00	.00	100.00	2,500.00	4	2,700.(
405.114	FICA	14,700.00	1,295.14	.00	1,295.14	13,404.86	9	13,235.:
406.116	Retirement	29,600.00	2,873.82	.00	2,873.82	26,726.18	10	29,776.{
408.125	SCMIT Worker's Comp Ins.	17,000.00	4,382.79	4,382.79	4,382.79	8,234.42	52	17,541.(
410.001	Health Claims Cost	56,376.00	4,315.68	.00	4,315.68	52,060.32	8	58,812.:
410.002	Health Claim Costs-Retire	3,112.00	3.00	.00	3.00	3,109.00	0	1,758.:
410.003	OPEB cost	4,000.00	.00	.00	.00	4,000.00	0	.(
	Personal Services Totals	$314,888.00	$31,281.97	$4,382.79	$31,281.97	$279,223.24	11%	$315,255.:
Supplies								
500.101	Supplies and Materials	1,550.00	76.27	.00	76.27	1,473.73	5	2,116.:
500.102	Equipment	7,600.00	.00	.00	.00	7,600.00	0	5,340.(
501.101	Uniforms and Clothing	3,900.00	148.16	.00	148.16	3,751.84	4	2,774.!
513.112	Asphalt/Concrete/Gravel	7,700.00	.00	4,850.00	.00	2,850.00	63	4,350.{
514.112	SW Collection Syst Supply	5,200.00	.00	.00	.00	5,200.00	0	2,425.{
515.121	Safety Supplies	500.00	.00	.00	.00	500.00	0	300.(
532.148	Small Hand Tools	200.00	.00	.00	.00	200.00	0	.(
	Supplies Totals	$26,650.00	$224.43	$4,850.00	$224.43	$21,575.57	19%	$17,308.:
Other Services & Charges								
600.110	SCMIRF Property/Liab Ins	6,000.00	3,144.47	.00	3,144.47	2,855.53	52	26,907.(
610.111	Communications- Landline	1,500.00	163.70	.00	163.70	1,336.30	11	1,312.(
610.112	Postage	300.00	23.41	.00	23.41	276.59	8	222.:

Budget Performance Report

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Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
610.1110	Communications- Wireless	720.00	.00	.00	.00	720.00	0	539.4
620.114	Advertising	200.00	.00	.00	.00	200.00	0	74.(
640.124	Travel Expense	100.00	.00	.00	.00	100.00	0	.(
650.127	Electricity	3,412.00	434.42	.00	434.42	2,977.58	13	2,933.:
650.128	Water	216.00	21.44	.00	21.44	194.56	10	245.(
650.129	Wastewater	200.00	.00	.00	.00	200.00	0	.(
650.133	Stormwater	14,550.00	1,373.40	.00	1,373.40	13,176.60	9	16,480.8
650.134	Security Lights	848.00	80.00	.00	80.00	768.00	9	960.(
650.1271	Electricity- Sales Tax	29.00	2.18	.00	2.18	26.82	8	23.:
660.103	Emergency Preparedness	.00	.00	.00	.00	.00	+++	1.!
660.133	Repairs & Maint. Services	25,250.00	9,895.51	.00	9,895.51	15,354.49	39	12,156.:
660.139	Fleet Services-RTA Mtce Allocation	30,000.00	735.28	.00	735.28	29,264.72	2	27,637.8
660.145	Gasoline & Oil	14,022.00	.00	.00	.00	14,022.00	0	15,930.8
660.1391	Fleet Services -Departmental Expense Allocation	22,000.00	1,066.40	.00	1,066.40	20,933.60	5	17,567.:
660.1392	Fleet Svcs- Outside Vends	3,000.00	.00	.00	.00	3,000.00	0	1,707.(
670.156	Equipment Rental/Lease	100.00	.00	.00	.00	100.00	0	.(
681.100	Capital Lease Principal	44,878.00	.00	.00	.00	44,878.00	0	.(
681.120	Capital Lease Interest	5,429.00	.00	.00	.00	5,429.00	0	.(
685.180	Membership Dues and Fees	200.00	.00	.00	.00	200.00	0	25.(
685.182	Other Operating Expenses	1,000.00	.00	.00	.00	1,000.00	0	(.0
685.183	Depreciation	455,000.00	42,823.62	.00	42,823.62	412,176.38	9	512,959.!
685.186	Training	50.00	.00	.00	.00	50.00	0	.(
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	131.:
686.187	Professional Services	5,040.00	166.65	2,610.85	166.65	2,262.50	55	12,033.:
686.189	Employee Medical	780.00	.00	.00	.00	780.00	0	340.(
686.195	Repair/Maint Svc Contract	2,500.00	.00	.00	.00	2,500.00	0	.(

Budget Performance Report

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Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
686.199	Internal Engineering	33,000.00	.00	.00	.00	33,000.00	0	29,689.(
686.1895	Employee wellness services	2,880.00	.00	.00	.00	2,880.00	0	2,320.:
687.202	Utility Billing Services	2,800.00	562.45	.00	562.45	2,237.55	20	2,056.!
687.204	Janitorial Services	2,000.00	.00	.00	.00	2,000.00	0	555.:
690.002	Settlement Costs	80,000.00	.00	.00	.00	80,000.00	0	80,000.(
	Other Services & Charges Totals	$758,004.00	$60,492.93	$2,610.85	$60,492.93	$694,900.22	8%	$764,810.:
	Other Objects							
720.001	Provision for Bad Debts	1,550.00	129.17	.00	129.17	1,420.83	8	1,550.(
720.005	Loss on Asset Disposal	.00	.00	.00	.00	.00	+++	49,349.(
750.124	Transfers to General Fund	161,050.00	13,420.83	.00	13,420.83	147,629.17	8	156,888.!
795.995	GF Cost Distribution	49,830.00	4,152.50	.00	4,152.50	45,677.50	8	49,830.(
	Other Objects Totals	$212,430.00	$17,702.50	$0.00	$17,702.50	$194,727.50	8%	$257,618.(
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	31,350.00	3,952.85	.00	3,952.85	27,397.15	13	26,009.!
	Inter-Dept. Allocations Totals	$31,350.00	$3,952.85	$0.00	$3,952.85	$27,397.15	13%	$26,009.!
	Capital Outlay							
900.1000	Infrastructure Improvemts	40,000.00	.00	218,166.66	.00	(178,166.66)	545	19,767.:
900.4300	Other Equipment	10,000.00	.00	.00	.00	10,000.00	0	235,491.:
950.962	Drainage Improvements	12,000.00	.00	.00	.00	12,000.00	0	10,397.(
9999.9999	Assets Reclassified	(62,000.00)	.00	.00	.00	(62,000.00)	0	(265,656.1
	Capital Outlay Totals	$0.00	$0.00	$218,166.66	$0.00	($218,166.66)	+++	$0.(
	Department **40 - Storm Water Utlity Exp.** Totals	$1,343,322.00	$113,654.68	$230,010.30	$113,654.68	$999,657.02	26%	$1,381,002.:
	EXPENSE TOTALS	$1,343,322.00	$113,654.68	$230,010.30	$113,654.68	$999,657.02	26%	$1,381,002.:
	Fund **0033 - Stormwater Utility Fund** Totals							
	REVENUE TOTALS	1,343,322.00	72,243.96	.00	72,243.96	1,271,078.04	5%	870,935.4

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Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
	EXPENSE TOTALS	1,343,322.00	113,654.68	230,010.30	113,654.68	999,657.02	26%	1,381,002.:
	Fund **0033 - Stormwater Utility Fund** Totals	$0.00	($41,410.72)	($230,010.30)	($41,410.72)	$271,421.02		($510,066.8
Fund **0035 - Waste Management Fund**								
REVENUE								
Department **00 - Revenue**								
Charges for Services								
344.001	Refuse Col Chge-Resident	775,000.00	65,494.79	.00	65,494.79	709,505.21	8	780,532.8
344.002	Refuse Col Chge-Comm	140,000.00	11,955.97	.00	11,955.97	128,044.03	9	147,846.4
344.003	Sanitation Fee Penalties	15,000.00	1,680.74	.00	1,680.74	13,319.26	11	11,116.:
	Charges for Services Totals	$930,000.00	$79,131.50	$0.00	$79,131.50	$850,868.50	9%	$939,495.!
Miscellaneous								
368.100	Retirement System Reimbursement Credit	.00	.00	.00	.00	.00	+++	2,499.:
369.002	Miscellaneous Revenue	1,000.00	.00	.00	.00	1,000.00	0	.(
	Miscellaneous Totals	$1,000.00	$0.00	$0.00	$0.00	$1,000.00	0%	$2,499.:
Operating Transfers In								
394.002	Transfer from fund balance	28,092.00	.00	.00	.00	28,092.00	0	.(
	Operating Transfers In Totals	$28,092.00	$0.00	$0.00	$0.00	$28,092.00	0%	$0.(
Sale of Assets								
391.001	Sale of Assets	2,000.00	.00	.00	.00	2,000.00	0	10,326.(
	Sale of Assets Totals	$2,000.00	$0.00	$0.00	$0.00	$2,000.00	0%	$10,326.(
	Department **00 - Revenue** Totals	$961,092.00	$79,131.50	$0.00	$79,131.50	$881,960.50	8%	$952,320.:
	REVENUE TOTALS	$961,092.00	$79,131.50	$0.00	$79,131.50	$881,960.50	8%	$952,320.:
EXPENSE								
Department **31 - Residential Sanitation**								
Personal Services								
400.101	Regular Pay	246,000.00	19,315.61	.00	19,315.61	226,684.39	8	255,364.:

Budget Performance Report

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Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
401.103	Overtime	15,000.00	1,327.83	.00	1,327.83	13,672.17	9	24,740.4
405.114	FICA	20,200.00	1,414.29	.00	1,414.29	18,785.71	7	19,998.(
406.116	Retirement	40,650.00	3,229.93	.00	3,229.93	37,420.07	8	42,879.9
408.125	SCMIT Worker's Comp Ins.	45,000.00	11,043.72	11,043.72	11,043.72	22,912.56	49	54,771.5
410.001	Health Claims Cost	51,979.00	4,144.52	.00	4,144.52	47,834.48	8	56,613.8
410.002	Health Claim Costs-Retire	7,152.00	1,183.56	.00	1,183.56	5,968.44	17	6,027.1
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	.(
	Personal Services Totals	$430,981.00	$41,659.46	$11,043.72	$41,659.46	$378,277.82	12%	$460,395.1
	Supplies							
500.101	Supplies and Materials	3,500.00	315.06	.00	315.06	3,184.94	9	3,788.(
501.101	Uniforms and Clothing	19,000.00	1,111.73	.00	1,111.73	17,888.27	6	17,656.1
515.121	Safety Supplies	2,000.00	88.79	.00	88.79	1,911.21	4	1,491.1
	Supplies Totals	$24,500.00	$1,515.58	$0.00	$1,515.58	$22,984.42	6%	$22,936.1
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	28,350.00	15,154.06	.00	15,154.06	13,195.94	53	15,156.8
610.111	Communications- Landline	200.00	23.55	.00	23.55	176.45	12	135.(
610.112	Postage	500.00	47.39	.00	47.39	452.61	9	449.8
620.114	Advertising	800.00	.00	.00	.00	800.00	0	506.1
640.124	Travel Expense	50.00	.00	.00	.00	50.00	0	.(
650.127	Electricity	1,223.00	102.40	.00	102.40	1,120.60	8	1,175.1
650.128	Water	404.00	39.03	.00	39.03	364.97	10	452.(
650.129	Wastewater	623.00	60.38	.00	60.38	562.62	10	699.1
650.130	Sanitation	391.00	36.92	.00	36.92	354.08	9	443.(
650.133	Stormwater	45.00	4.28	.00	4.28	40.72	10	51.1
650.134	Security Lights	465.00	43.89	.00	43.89	421.11	9	526.(
650.1271	Electricity- Sales Tax	4.00	.22	.00	.22	3.78	6	3.4

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
660.103	Emergency Preparedness	.00	.00	.00	.00	.00	+++	49.:
660.136	Container Repairs	3,000.00	.00	.00	.00	3,000.00	0	1,542.:
660.139	Fleet Services-RTA Mtce Allocation	25,000.00	3,717.70	.00	3,717.70	21,282.30	15	36,611.(
660.145	Gasoline & Oil	42,161.00	.00	.00	.00	42,161.00	0	42,361.!
660.1362	Roll-Out Purchases	20,000.00	.00	.00	.00	20,000.00	0	19,245.!
660.1391	Fleet Services -Departmental Expense Allocation	50,000.00	3,831.91	.00	3,831.91	46,168.09	8	52,658.4
660.1392	Fleet Svcs- Outside Vends	6,000.00	96.25	.00	96.25	5,903.75	2	17,459.:
681.100	Capital Lease Principal	46,582.00	.00	.00	.00	46,582.00	0	.(
681.120	Capital Lease Interest	3,303.00	.00	.00	.00	3,303.00	0	.(
685.180	Membership Dues and Fees	150.00	.00	.00	.00	150.00	0	.(
685.182	Other Operating Expenses	750.00	.00	.00	.00	750.00	0	558.:
685.183	Depreciation	58,000.00	3,665.97	.00	3,665.97	54,334.03	6	51,992.:
685.186	Training	300.00	.00	.00	.00	300.00	0	.(
685.190	Landfill Fees	1,000.00	.00	.00	.00	1,000.00	0	1,059.4
686.189	Employee Medical	800.00	.00	.00	.00	800.00	0	761.!
686.1895	Employee wellness services	3,000.00	.00	.00	.00	3,000.00	0	3,712.:
687.202	Utility Billing Services	4,500.00	1,138.53	.00	1,138.53	3,361.47	25	4,162.(
687.203	Contract Services	67,500.00	5,658.21	28,291.79	5,658.21	33,550.00	50	66,272.:
687.204	Janitorial Services	2,500.00	.00	.00	.00	2,500.00	0	2,778.:
	Other Services & Charges Totals	$367,601.00	$33,620.69	$28,291.79	$33,620.69	$305,688.52	17%	$320,828.:
	Other Objects							
720.001	Provision for Bad Debts	1,500.00	125.00	.00	125.00	1,375.00	8	1,500.(
730.120	Recycling Labor	37,000.00	.00	18,500.00	.00	18,500.00	50	33,900.:
730.122	Recycling Operating	5,000.00	.00	.00	.00	5,000.00	0	6,741.:
795.001	IT Internal Allocations	6,500.00	.00	.00	.00	6,500.00	0	6,652.:
795.995	GF Cost Distribution	88,010.00	7,334.17	.00	7,334.17	80,675.83	8	88,010.(

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
	Other Objects Totals	$138,010.00	$7,459.17	$18,500.00	$7,459.17	$112,050.83	19%	$136,804.!
	Capital Outlay							
900.4100	Vehicles	.00	.00	.00	.00	.00	+++	30,919.(
900.4200	Heavy Equipment	.00	.00	116,344.00	.00	(116,344.00)	+++	.(
9999.9999	Assets Reclassified	.00	.00	.00	.00	.00	+++	(30,919.0
	Capital Outlay Totals	$0.00	$0.00	$116,344.00	$0.00	($116,344.00)	+++	$0.(
	Department **31 - Residential Sanitation** Totals	$961,092.00	$84,254.90	$174,179.51	$84,254.90	$702,657.59	27%	$940,964.!
	Department **32 - Commercial Sanitation**							
	Personal Services							
410.001	Health Claims Cost	.00	(133.32)	.00	(133.32)	133.32	+++	.(
	Personal Services Totals	$0.00	($133.32)	$0.00	($133.32)	$133.32	+++	$0.(
	Department **32 - Commercial Sanitation** Totals	$0.00	($133.32)	$0.00	($133.32)	$133.32	+++	$0.(
	EXPENSE TOTALS	$961,092.00	$84,121.58	$174,179.51	$84,121.58	$702,790.91	27%	$940,964.!
	Fund **0035 - Waste Management Fund** Totals							
	REVENUE TOTALS	961,092.00	79,131.50	.00	79,131.50	881,960.50	8%	952,320.:
	EXPENSE TOTALS	961,092.00	84,121.58	174,179.51	84,121.58	702,790.91	27%	940,964.!
	Fund **0035 - Waste Management Fund** Totals	$0.00	($4,990.08)	($174,179.51)	($4,990.08)	$179,169.59		$11,355.:
Fund **0081 - Governmental Cap Assets**								
EXPENSE								
	Department **01 - Administration**							
	Other Services & Charges							
685.183	Depreciation	.00	50,821.50	.00	50,821.50	(50,821.50)	+++	612,702.:
	Other Services & Charges Totals	$0.00	$50,821.50	$0.00	$50,821.50	($50,821.50)	+++	$612,702.:
	Other Objects							
720.005	Loss on Asset Disposal	.00	.00	.00	.00	.00	+++	3,465.!

Budget Performance Report

Fiscal Year to Date 07/31/20

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
	Other Objects Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$3,465.
	Capital Outlay							
900.0000	Capital Outlay Eliminatio	.00	(15,763.50)	.00	(15,763.50)	15,763.50	+++	(317,086.4
	Capital Outlay Totals	$0.00	($15,763.50)	$0.00	($15,763.50)	$15,763.50	+++	($317,086.4
	Department **01 - Administration** Totals	$0.00	$35,058.00	$0.00	$35,058.00	($35,058.00)	+++	$299,081.
	Department **05 - Police**							
	Other Services & Charges							
685.183	Depreciation	.00	43,844.95	.00	43,844.95	(43,844.95)	+++	525,204.
	Other Services & Charges Totals	$0.00	$43,844.95	$0.00	$43,844.95	($43,844.95)	+++	$525,204.
	Other Objects							
720.005	Loss on Asset Disposal	.00	.00	.00	.00	.00	+++	67,198.
	Other Objects Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$67,198.
	Capital Outlay							
900.0000	Capital Outlay Eliminatio	.00	.00	.00	.00	.00	+++	(228,513.3
	Capital Outlay Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	($228,513.3
	Department **05 - Police** Totals	$0.00	$43,844.95	$0.00	$43,844.95	($43,844.95)	+++	$363,889.
	Department **12 - Public Works**							
	Other Services & Charges							
685.183	Depreciation	.00	8,039.98	.00	8,039.98	(8,039.98)	+++	95,044.
	Other Services & Charges Totals	$0.00	$8,039.98	$0.00	$8,039.98	($8,039.98)	+++	$95,044.
	Capital Outlay							
900.0000	Capital Outlay Eliminatio	.00	.00	.00	.00	.00	+++	(45,248.7
	Capital Outlay Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	($45,248.7
	Department **12 - Public Works** Totals	$0.00	$8,039.98	$0.00	$8,039.98	($8,039.98)	+++	$49,795.
	EXPENSE TOTALS	$0.00	$86,942.93	$0.00	$86,942.93	($86,942.93)	+++	$712,767.

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year To
	Fund **0081 - Governmental Cap Assets** Totals							
	REVENUE TOTALS	.00	.00	.00	.00	.00	+++	.(
	EXPENSE TOTALS	.00	86,942.93	.00	86,942.93	(86,942.93)	+++	712,767.:
	Fund **0081 - Governmental Cap Assets** Totals	$0.00	($86,942.93)	$0.00	($86,942.93)	$86,942.93		($712,767.1
Fund **0086 - Seized and Forfeited**								
REVENUE								
Department **00 - Revenue**								
Fines and Forfeitures								
367.000	Drug Enforcement Revenue	2,000.00	.00	.00	.00	2,000.00	0	.(
	Fines and Forfeitures Totals	$2,000.00	$0.00	$0.00	$0.00	$2,000.00	0%	$0.(
Operating Transfers In								
394.002	Transfer from fund balance	45,968.00	.00	.00	.00	45,968.00	0	.(
	Operating Transfers In Totals	$45,968.00	$0.00	$0.00	$0.00	$45,968.00	0%	$0.(
	Department **00 - Revenue** Totals	$47,968.00	$0.00	$0.00	$0.00	$47,968.00	0%	$0.(
	REVENUE TOTALS	$47,968.00	$0.00	$0.00	$0.00	$47,968.00	0%	$0.(
EXPENSE								
Department **05 - Police**								
Supplies								
500.101	Supplies and Materials	2,500.00	.00	.00	.00	2,500.00	0	.(
500.102	Equipment	4,500.00	.00	.00	.00	4,500.00	0	807.!
501.101	Uniforms and Clothing	1,800.00	.00	.00	.00	1,800.00	0	.(
	Supplies Totals	$8,800.00	$0.00	$0.00	$0.00	$8,800.00	0%	$807.!
Other Services & Charges								
610.1110	Communications- Wireless	1,200.00	53.72	287.98	53.72	858.30	28	1,139.:
640.124	Travel Expense	1,200.00	.00	.00	.00	1,200.00	0	.(
660.133	Repairs & Maint. Services	5,000.00	.00	.00	.00	5,000.00	0	.(

Budget Performance Report

Fiscal Year to Date 07/31/2(

Exclude Rollup Accoun

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Tot
660.134	Radio Repairs	2,000.00	.00	.00	.00	2,000.00	0	.0
660.145	Gasoline & Oil	1,818.00	.00	.00	.00	1,818.00	0	2,294.1
685.180	Membership Dues and Fees	1,450.00	.00	.00	.00	1,450.00	0	926.0
685.182	Other Operating Expenses	6,000.00	.00	.00	.00	6,000.00	0	.0
685.186	Training	1,500.00	.00	.00	.00	1,500.00	0	672.0
685.191	Canine Unit Operations	9,000.00	.00	.00	.00	9,000.00	0	1,666.1
686.194	Other Prof/Tech Services	10,000.00	.00	.00	.00	10,000.00	0	5,000.0
	Other Services & Charges Totals	$39,168.00	$53.72	$287.98	$53.72	$38,826.30	1%	$11,698.1
	Capital Outlay							
900.4100	Vehicles	.00	.00	.00	.00	.00	+++	35,734.4
900.4300	Other Equipment	.00	.00	.00	.00	.00	+++	9,964.0
	Capital Outlay Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$45,699.0
	Department **05 - Police** Totals	$47,968.00	$53.72	$287.98	$53.72	$47,626.30	1%	$58,205.1
	EXPENSE TOTALS	$47,968.00	$53.72	$287.98	$53.72	$47,626.30	1%	$58,205.1
	Fund **0086 - Seized and Forfeited** Totals							
	REVENUE TOTALS	47,968.00	.00	.00	.00	47,968.00	0%	.0
	EXPENSE TOTALS	47,968.00	53.72	287.98	53.72	47,626.30	1%	58,205.1
	Fund **0086 - Seized and Forfeited** Totals	$0.00	($53.72)	($287.98)	($53.72)	$341.70		($58,205.1
	Grand Totals							
	REVENUE TOTALS	32,161,817.00	1,987,292.28	.00	1,987,292.28	30,174,524.72	6%	31,172,518.1
	EXPENSE TOTALS	32,161,817.00	2,513,740.56	1,644,522.02	2,513,740.56	28,003,554.42	13%	33,277,684.9
	Grand Totals	$0.00	($526,448.28)	($1,644,522.02)	($526,448.28)	$2,170,970.30		($2,105,166.1