REGULAR MEETING OF CITY COUNCIL
AUGUST 20, 2015 – 5:30 PM
COUNCIL CHAMBERS
GEORGETOWN, SOUTH CAROLINA

1. CALL TO ORDER

Notice of this meeting has been made in accordance with the 1976 Code of Laws of South Carolina Freedom of Information Act.

MEMBERS PRESENT
Mayor Jack M. Scoville, Jr.
Council Member Brendon M. Barber, Sr.
Council Member Rudolph A. Bradley
Council Member Carol R. Jayroe
Council Member Edward S. Kimbrough, Jr.
Council Member Clarence C. Smalls
Mayor Pro Tempore Peggy Wayne

ALSO PRESENT
Mr. Chris Carter, City Administrator
Mrs. Elise Crosby, City Attorney
Ms. Ann U. Mercer, City Clerk
Miss Suzanne Abed-El-Latif, HR Manager
Mrs. Debra Bivens, Director of Finance
Mr. Glen Dixon, Fleet Superintendent
Chief Paul Gardner, Georgetown Police Department
Mr. Sterling Geathers, Public Works Director
Mr. Alan Loveless, Director of Electric Utilities
Mr. Rick Martin, Building Official/Zoning Administrator
Mr. Tee Miller, Assistant to the City Administrator for Economic Development
Chief Joey Tanner, Georgetown Fire Department

MEDIA
Georgetown Times - Ms. Taylor Griffith

2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES

Mayor Jack M. Scoville, Jr. called the Regular Meeting of City Council to order at 5:30 PM and requested all cell phones or electronic devices be turned off or placed on mute so as to not interrupt the meeting.

3. INVOCATION & PLEDGE OF ALLEGIANCE

Mayor Pro Tempore Peggy Wayne rendered the invocation. Mayor Scoville led the Pledge of Allegiance.

4. PUBLIC COMMENTS

Mayor Scoville opened the Public Comments section of the meeting and noted the Ordinance states total public comment time shall not exceed thirty minutes. Citizens are allowed five minutes to address a topic of concern involving the City. Personal attacks are prohibited. Mayor Scoville recognized Mr. Johnny Weaver. Although he is not a resident of Georgetown, Mr. Weaver stated he has a real and ongoing interest in what happens in the City. He presented a proposal to Council that involves the burned out portion of the 700 block of Front Street. Mr. Steve Timmons is the owner of six adjacent lots in the center of this section. He has indicated to Mr. Weaver that it may be three to five years before the market conditions will improve enough to make redevelopment financially feasible. His long term plan is to build something on the property that will not only be beneficial to him, but also the downtown business district and the City of Georgetown. The proposal is for the City of Georgetown to lease this property for a minimum of three years and create a downtown city park. Mr. Timmons will fill and level the lots and repair the existing decks. The City will install sod and any necessary fencing needed and maintain the park. The amount of the lease will be the amount of property taxes and any insurance cost incurred by Mr. Timmons. According to Georgetown County's website the taxes on the six lots was $12,645.63 last year. Mr. Weaver said the Wooden Boat Show scheduled for October 17-18, 2015 will be attended by thousands of visitors in the downtown area and it would be nice to have the park for use. Mayor Scoville directed the City Administrator to consider the proposal and speak with the City Attorney about the taxes.

Mayor Scoville recognized Mr. Jonathan Heald. Mr. Heald addressed Council concerning City Policy. He stated in 2014 a report was made to the Mayor that the City Administrator had violated the Anti-Harassment Policy of the City. He asked when Council was informed and what their intent is.

5. INTRODUCTION OF NEW EMPLOYEES

Mr. Alan Loveless introduced Mr. Earl Biggers, the Electric Department's new line crew supervisor. He is well qualified having worked for the City of Concord, North Carolina as well as two distribution line contractors. Chief Joey Tanner introduced Mr. Jason LaBelle, the City's first firefighter/paramedic. After moving here from Boston, he was previously employed by Georgetown County Fire EMS. He is qualified to teach the EMT program in-house which will save the City money.

6. PRESENTATION

A. Kaminski House Presentation on Budget.

Mrs. Frankie Hills, President of the Friends of the Kaminski House Board of Directors, and Ms. Kathryn Schwartz, Treasurer, presented an overview of the budget. The Friends are entering the first year of an amended two year operations agreement (amended May 21, 2015) with the City of Georgetown. Revenues for the Kaminski House are received from the City of Georgetown, grants, membership fees, gift shop purchases, tours, events and contributions. Mrs. Hills said funds budgeted by the City open the doors, pay for electricity, water, lawn care, security, etc. The maintenance and restoration of the Kaminski House is left to the Friends. After receiving advice from two architects, a restorations contractor, a building contractor and several engineers the Board was informed the House was falling in on itself due to moisture problems. The Friends took on the project and brick was removed from two sides of the House. The cost of this project was over $225,000. A $25,000 grant was received from the State Department of Archives and History and the remainder came from private funds. She noted no City taxpayers paid for this expense. During the restoration, nine thousand brick were saved and will be used to construct a terrace on the riverside of the House. Addressing maintenance issues, two commercial grade dehumidifiers must be purchased and located in the basement to address more moisture problems; the gas heating system was not vented to the outside; the two brick chimneys need to be repointed and repaired shutters needed to be rehung or replaced. In order to bring attention to the Kaminski House, the Friends have reached out to nonprofits and offered the use of the facilities for one of their group's meetings. Mrs. Hills identified the staff: Ms. Robin Gabriel, Executive Director; Ms. Kim Leatherwood, Assistant Director; Ms. Lisa Stalvey, Curatorial Assistant/Visitor Service Associate and Ms. Sue Hess, Visitor Service Associate. Ms. Schwartz stated the brick restoration project was critical for the stabilization of the Kaminski House. An enormous amount of time was required to manage the project and based on the types of funding received, they were held to a very short time frame to complete the work. Several smaller deferred maintenance projects were unable to be completed, leaving a budget surplus of $14,000. The Friends are using that amount in addition to 2015/2016 budgeted funds to complete small maintenance items on the Kaminski House and the Stewart-Parker House. She stated the current budget revenue projections and planned expenditures are very conservative and the Board will manage this very closely. Planned community events are included on the Kaminski House website. Ms. Schwartz thanked Council for their continued support.

7. PROCLAMATION

A. Motion to approve Proclamation proclaiming September 17-23, 2015 as Constitution Week in the City of Georgetown, SC.

Mayor Pro Tempore Wayne moved, seconded by Council Member Kimbrough.

Mayor Scoville called for the question.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Peggy P. Wayne, Mayor Pro Tempore
SECONDER:	Edward S Kimbrough, Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

8. FINANCE

A. Motion to Approve second readings of 1) An Ordinance Providing for the Restructuring of the Water and Sewer System to create the Combined Public

Utility System of the City of Georgetown, South Carolina; Authorizing the Issuance and Sale of Combined Public Utility System Revenue Bonds of The City of Georgetown, South Carolina; and Other Matters Relating Thereto and 2) An Ordinance Providing for the Issuance and Sale of Combined Public Utility System Improvement and Refunding Revenue Bonds, to be designated Series 2015. In the Principal Amount not to Exceed $15,000,000, of the City of Georgetown, South Carolina, and Other Matters Relating Thereto.

Council Member Barber moved, seconded by Council Member Bradley. Mrs. Debra Bivens stated this will refinance the Revenue Bond to pay for the improvements and modifications to the Wastewater Treatment Plant and the new water tank. Mayor Scoville asked for questions. Council Member Smalls asked for more details. Mrs. Bivens noted in 2011 the City had a bond for approximately $9.7 million which was used to refinance the then Wastewater Treatment Plant, as well as finance the AMI project and some water projects. This Bond has been paid down by $3 million. The new monies, $5.5 million, will cover the new projects. We want to keep the total debt service repayments under $1.2 million annually, approximately $350,000 of that amount will come from the WWTP partners. As SRF loans are paid off, the payment on the new money will increase.

Mayor Scoville called for the question.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Brendon M. Barber Sr., Council Member
SECONDER:	Rudolph A. Bradley, Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

9. POLICE

A. Motion to Approve Purchase and Payment to Motorola Solutions in the Amount of $17,789.34 for Whelen/Motorola Siren Cables.

Council Member Bradley moved, seconded by Council Member Jayroe. Chief Paul Gardner explained when radios are upgraded, the siren and cables must also be upgraded. Mayor Scoville asked for comments.

Mayor Scoville called for the question.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Rudolph A. Bradley, Council Member
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

B. Motion to Approve Purchase and Payment to Myrtle Beach Communications for Equipment to Outfit Four New Patrol Vehicles in the Amount of $51,166.25.

Council Member Smalls moved, seconded by Council Member Bradley. Mayor Scoville asked for comments.

Mayor Scoville called for the question.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Rudolph A. Bradley, Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

C. Motion to Approve Purchase and Payment to Motorola Solutions in the Amount of $119,400.87 to Complete P25 Compliance Upgrade.

Council Member Bradley moved, seconded by Council Member Smalls. Chief Gardner stated this is year two of the CIP program for the Motorola upgrades. Mayor Scoville asked for comments.

Mayor Scoville called for the question.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Rudolph A. Bradley, Council Member
SECONDER:	Clarence C. Smalls, Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

10. FIRE

A. Motion to Approve Purchase and Payment of 6 Motorola APX6000 700/800 Model 2.5 Portable Radios and related equipment in the amount of $24,557.41.

Council Member Bradley moved, seconded by Council Member Jayroe. Chief Joey Tanner stated this is a radio upgrade needed in order to be P25 compliant. Mayor Scoville asked for comments.

Mayor Scoville called for the question.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Rudolph A. Bradley, Council Member
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

B. Motion to approve design build process for Maryville Fire Station development.

Council Member Kimbrough moved, seconded by Council Member Jayroe. At the July workshop, Mayor Scoville directed Mr. Carter and Chief Tanner to begin work on the general parameters and specifications of the Maryville Fire Station. Mr. Carter said the programming phase has begun through a local architect. The next step will be to request competitive proposals for design build of the Maryville Fire Station. Chief Tanner stated he has spoken with other fire departments that have used design build and was told it was cost effective, a faster process and they were more involved. Mayor Scoville asked for comments.

Mayor Scoville called for the question.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Edward S Kimbrough, Council Member
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

11. WATER UTILITIES

A. Motion to Approve Purchase and Payment to Red Valve Company, Inc. For Tide Gates In The Amount of $24,000.00.

Mayor Scoville moved, seconded by Council Member Jayroe. We currently have tide gates on a few outfalls throughout the City that perform poorly. This purchase will replace the tidal gate valves. When asked, Mr. Carter said he would confirm if there is a manufacturer guarantee. Mayor Scoville asked for comments.

Mayor Scoville called for the question.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Jack M. Scoville Jr., Mayor
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

12. ELECTRIC UTILITIES

A. Motion to Approve Purchase of Pole-Mounted Transformers from HD Supply Power Solutions and Payment in the Amount of $23,250.00.

Council Member Smalls moved, seconded by Council Member Jayroe. Mr. Alan Loveless stated this purchase will replenish the inventory of overhead transformers which are necessary to provide service to our customers. Mayor Scoville asked for comments.

Mayor Scoville called for the question.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

13. CITY ADMINISTRATOR REPORT

Mr. Carter reported the project occupying the public's attention and time is the utility relocation project (17/701 project). The City's website contains an updated schedule on the contractor's work. Also, he referred Council to a draft agenda for the next Workshop.

14. MINUTES

Motion to approve minutes of Public Hearing/Regular Meeting dated May 21, 2015 and Special Meetings dated June 2, 2015 and August 7, 2015.

Council Member Kimbrough moved, seconded by Council Member Jayroe. Mayor Scoville asked for comments.

Mayor Scoville called for the question.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Edward S Kimbrough, Council Member
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

15. OLD BUSINESS

There was no old business.

16. NEW BUSINESS

There was no new business.

17. DEPARTMENT MONTHLY REPORTS

A. **July 2015 Georgetown PD Report**

B. **July 2015 Fire Report**

C. **July 2015 Public Works Department Report**

D. **July 2015 Fleet Services Report**

E. **July 2015 Electric Utility Department Report**

F. **June 2015 Water Utilities Report**

G. **July 2015 Water Utilities Report**

H. **July 2015 Housing & Community Development Report**

I. **July 2015 Finance and IT Departments Report**

18. EXECUTIVE SESSION

Motion to adjourn Regular Meeting and enter Executive Session pursuant to:

Section 30-4-70 (a)(1) to discuss appointments to the Community Appearance Board and Police Community Advisory Board.

Council Member Bradley moved, seconded by Mayor Pro Tempore Wayne.

Mayor Scoville called for the question.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Rudolph A. Bradley, Council Member
SECONDER:	Peggy P. Wayne, Mayor Pro Tempore
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

The Regular Meeting was adjourned at 6:10 PM.

Motion to adjourn Executive Session and reconvene Regular Meeting.

Council Member Bradley moved, seconded by Mayor Scoville.

Mayor Scoville called for the question.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Rudolph A. Bradley, Council Member
SECONDER:	Jack M. Scoville Jr., Mayor
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

Executive Session was adjourned and the Regular Meeting was reconvened at 6:20 PM.

Mayor Scoville announced no formal action was taken in Executive Session.

19. APPOINTMENTS

Motion to appoint member(s) to the Community Appearance Board and Police Community Advisory Board.

Mayor Scoville moved to appoint Mr. Robert McCarley, IV to serve on the Community Appearance Board, and Ms. Harold Jean Brown, Ms. Carol McCants and Mr. Johnnie Shaw to serve on the Police Community Advisory Board, seconded by Mayor Pro Tempore Wayne.

Mayor Scoville called for the question.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Jack M. Scoville Jr., Mayor
SECONDER:	Peggy P. Wayne, Mayor Pro Tempore
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

20. ADJOURNMENT

Motion to adjourn the Regular Meeting of City Council.

Council Member Smalls moved, seconded by Council Member Kimbrough.

Mayor Scoville called for the question.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Edward S Kimbrough, Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

The Regular Meeting was adjourned at 6:21 PM.

Ann U. Mercer
City Clerk

Date Approved: 09/17/15