

**REGULAR MEETING OF CITY COUNCIL
AUGUST 18, 2022 - 5:30 PM
MUNICIPAL COURTROOM
2222 HIGHMARKET STREET
GEORGETOWN, SOUTH CAROLINA
AND LIVESTREAM:**



<https://www.facebook.com/cityofgtown/>

**Notice of this meeting has been made in accordance with the
South Carolina Code of Laws as amended.**

- 1. CALL TO ORDER**
- 2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES**
- 3. INVOCATION & PLEDGE OF ALLEGIANCE**
- 4. ELECTION OF MAYOR PRO TEMPORE TO SERVE REMAINDER OF TERM THAT
WILL EXPIRE ON DECEMBER 31, 2023**
 - A. Open Nominations**
 - B. Close Nominations**
- 5. PUBLIC COMMENTS ON CURRENT AGENDA ITEMS**
- 6. INTRODUCTION OF NEW EMPLOYEES**
- 7. PLANNING AND COMMUNITY DEVELOPMENT**
 - A. Motion to approve first reading of an ordinance rezoning .39 acre parcel
owned by Virgil Winn, Winn Holdings LLC, from the R1 District (Low Density
Residential) to the GC District (General Commercial) and include the subject
property within the boundary map of the Urban Core Overlay District (UCOD).**

Attachments:

 - 1 WINN - Zoning Map Amendment (R1 to GC) - City Council August 18
2022
 - B. Motion to approve first reading of an ordinance rezoning three parcels owned
by Daniel Madison Floyd, Jr. from GC District (General Commercial) to the R1
District (Low Density Residential) and change the Boundary of the MCOD to
include the entire parcel TMS- 05-0047-008-02-00.**

Attachments:

 - 1 Oakley St. Ordinance - Zoning Map Amendment (GC to R1)
 - C. Motion to award contract for asbestos testing to Summit Engineering
Laboratory, and Testing PC in an amount not to exceed \$28,380.00 under the
West End Neighborhood Demolition CDBG grant Number: 4-CE-20-007.**

Attachments:

- 1 CDBG GRANT Selection on Asbestos Testing contractor

8. FINANCE

- A. Motion to approve first reading of an ordinance amending Chapter 1, Article II, “Business Licenses” of the Code of Ordinances for the City of Georgetown by replacing Article II in its entirety.**

Attachments:

- 1 Business License Enabling Ordinance

9. POLICE

- A. Motion to approve payment to SOMA Global in two installments: the 1st payment is for \$53,164.00 and the 2nd payment is for \$9,876 to update the Police Department’s Reporting and Operating Platform.**

Attachments:

- 1 SOMA SC - Georgetown PD - Service Order - v07_2022_FINAL
- 2 SOMA invoice #1477_Redacted

10. WATER UTILITIES

- A. Motion to approve purchases of (4) four 2022 Ford F150 pickup trucks from Vic Bailey Ford for the Water Department in the amount of \$122,852.00.**

Attachments:

- 1 Vic Bailey Ford Quote – water department

11. ENGINEERING

- A. Motion to approve awarding a contract to Associates Roofing and Construction, Inc. in the amount of \$48,759 for the East Bay Park Boat Landing Improvements project.**

Attachments:

- 1 1 Sign in Sheet and Submittal Listing
- 2 Certified Bid Table
- 3 Associates Roofing and Construction, Inc. Bid
- 4 3 Exhibit B - Boat Landing Site Map

- B. Motion to approve the Picnic Pavilion at East Bay Park conceptual plan as presented by Rosenblum Coe Architects during workshop meeting on June 25, 2020.**

Attachments:

- 1 Georgetown Picnic Pavilion at East Bay Park Presentation_6.25.2020

12. ELECTRIC UTILITIES

- A. Motion to approve payment in the amount of \$100,000.00 to Xylem Tree Experts for tree clearance contractor services for the Electric Department.**

Attachments:

- 1 Bid Results - Tree Crew Services
- 2 Xylem-Bid Proposal

- B. Motion to approve purchase of one Ford F150 pickup truck from Vic Bailey Ford for the Electric Department in the amount of \$26,636.00.**

Attachments:

- 1 Vic Bailey Ford Quote – electric department

13. ADMINISTRATION

- A. Motion to approve first reading of an ordinance setting a Special Election in the City of Georgetown, South Carolina on Tuesday, December 27, 2022 to fill the unexpired term of Mayor Pro Tempore Al Joseph.**

Attachments:

- 1 Ordinance setting special election

14. CITY ADMINISTRATOR REPORT

15. MINUTES

- A. Motion to approve minutes of July 21 and July 28, 2022 Council Meetings.**

16. OLD BUSINESS

17. NEW BUSINESS

18. DEPARTMENT MONTHLY REPORTS

- A. July 2022 Electric Department Report**

Attachments:

- 1 July22report

- B. Engineering Monthly Report- July 2022**

Attachments:

- 1 Engineering Monthly Report_July 2022

- C. July 2022 Fire Report**

Attachments:

- 1 JULY 2022 FIRE REPORT

- D. July 2022 Fleet Service Report**

Attachments:

- 1 Fleet Services Monthly Report.FY2023

- E. GPD - Monthly report July**

Attachments:

- 1 Monthly Report July 2022

- F. Human Resources/Risk Management Monthly Report**

Attachments:

- 1 July 2022 Human Resources-Risk Management Report

- G. July 2022 Municipal Court Report**

Attachments:

- 1 MC Monthly Report

- H. Planning & Community Development 2022**

Attachments:

- 1 July 2022 Monthly Report
- I. **July 2022 Public Works Department Report**
Attachments:
 - 1 Public Works Monthly Report.FY2023
- J. **July 2022 Water Utilities Report**
Attachments:
 - 1 July 2022 Water Utilities Report
- K. **July 2022 Monthly Finance and IT Reports**
Attachments:
 - 1 Current Project Listing 2022.07.31
 - 2 FY23 Monthly Grant Report REVISED 8.8.22
 - 3 GovDeal Report FY23 Period of JUL 2022
 - 4 July 2022 Finance and IT Reports
 - 5 June 2022 Budget Performance Report
 - 6 Open PO Report 2022.07.31

19. EXECUTIVE SESSION

- A. **Motion to adjourn Regular Meeting and enter into Executive Session pursuant to Section 30-4-70(a)(2) and (5) to discuss potential, proposed purchase of property for the Electric Department and to discuss appointments/reappointments for the City's Boards and Commissions.**
- B. **Motion to adjourn Executive Session and reconvene Regular Meeting.**
- C. **NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION.**
- D. **City Council may take action on items discussed in Executive Session.**

20. APPOINTMENTS

21. PUBLIC COMMENTS ON CITY SERVICES, BUSINESS, OR OTHER CITY MATTERS NOT ON THE AGENDA

22. ADJOURNMENT

- A. **Motion to adjourn the Regular Meeting of City Council.**



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 3644

Council Meeting Date:	18 August 2022
Department:	Planning and Community Development
Issue Under Consideration:	Motion to approve an ordinance rezoning .39 acre parcel owned by Virgil Winn, Winn Holdings LLC, from the R1 District (Low Density Residential) to the GC District (General Commercial) and include the subject property within the boundary map of the Urban Core Overlay District (UCOD).
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• City received application on 6/24/2022. • Planning Commission heard applicant on 7/26/2022 and recommends approval. • The current use of an “Office” is not allowed in the R1 zoning district. Therefore, the existing use and request, as proposed, is more consistent with the Land Use of Commercial and with the proposed GC zoning district, than with the current R1 designation. • The request does meet the Goals and Objectives of the current Comprehensive Plan: ○ GOAL 1: Preserve Georgetown’s historic buildings and development pattern. ○ GOAL 2: Promote the efficient use of land. ○ GOAL 6: Provide ample areas for commercial, professional, public, and semi-public land uses. • Staff also recommends the PC recommend approval of the subject site be included within the Boundary map of the Urban Core Overlay District (UCOD).
Options:	Approve/Deny
Staff Recommendation:	Approve

Reviews:

Tammy J. Kinsley Completed 08/09/2022 12:54 PM

City Attorney Completed 08/10/2022 10:25 AM

Sandra E. Yudice Ph.D. Completed 08/10/2022 11:50 AM

Stephanie Buccione Completed 08/10/2022 4:47 PM

Georgetown City Council Pending 08/18/2022 5:30 PM

Updated: 8/9/2022 12:54 PM by Tammy J. Kinsley

Page 1

Attachments:

1. 1 WINN - Zoning Map Amendment (R1 to GC) - City Council August 18 2022 (PDF)

MOTION TO APPROVE AN ORDINANCE REZONING .39 ACRE PARCEL OWNED BY VIRGIL WINN, WINN HOLDINGS LLC, FROM THE R1 DISTRICT (LOW DENSITY RESIDENTIAL) TO THE GC DISTRICT (GENERAL COMMERCIAL) AND INCLUDE THE SUBJECT PROPERTY WITHIN THE BOUNDARY MAP OF THE URBAN CORE OVERLAY DISTRICT (UCOD).

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
AL JOSEPH
MAYOR PRO TEMPORE

JONATHAN ANGNER
JIM CLEMENTS
HOBSON H. MILTON
JIMMY MORRIS
CLARENCE SMALLS

Planning & Community Development
(843) 545-4010

To: City Council
Prepared by: Tammy J. Kinsley, Director
Department: Planning and Community Development
Date Prepared: August 5, 2022
Subject: ORDINANCE - Zoning Map Amendment for the property located at 802 Church Street, TMS #05-0027-025-00-00, to change the zoning district from the R1 District (Low Density Residential) to the GC District (General Commercial).

Issue Background:

Motion to approve an ordinance rezoning .39 acre parcel owned by Mr. Virgil Winn, Winn Holdings LLC, from the R1 District (Low Density Residential) to the GC District (General Commercial) and to include the subject parcel within the boundary map of the Urban Core Overlay District (UCOD).

Discussion:

- The applicant's representative, Mr. Daniel Stacy, submitted the application on June 24, 2022 to the Planning and Community Development Department.
- The Planning Commission heard the application at its July 26, 2022 Public Meeting.
- The Planning Commission made the motion to recommend approval of the application to City Council by a roll call vote of 5 ayes, 0 nays, 2 absent.
- The .39 acre site is currently developed with a one story brick structure approximately 2,108 square feet in size, with some assorted accessory shed structures on the subject site as well. It has been a commercial use of a CPA Firm office for the past 12-20 years.
- The current Comprehensive Land Use designation for this parcel is Commercial.
- Current zoning district designation is R1(Low Density Residential)
- Proposed zoning district designation is GC (General Commercial)
- Applicant submitted the application to change the zoning district designation to solidify and guarantee that any future necessary improvements on the existing structure(s) would meet the City's current Zoning Ordinance.
- Staff would like to point out that the current use of an "Office" is not allowed in the current R1 zoning district. Therefore the existing use and request as proposed, is more consistent with the Land Use of Commercial and with the proposed GC zoning district, then with the current R1 designation.
- The request does meet the Goals and Objectives of the current Comprehensive Plan:
 - **GOAL 1: Preserve Georgetown's historic buildings and development pattern.**
 - **GOAL 2: Promote the efficient use of land.**
 - **GOAL 6: Provide ample areas for commercial, professional, public, and semi-public land uses.**
- Staff also recommended that the Planning Commission recommend approval of the subject site be included within the Boundary map of the Urban Core Overlay District (UCOD).

Drawer 939
Georgetown, SC 29442

Attachment: WINN - Zoning Map Amendment (R1 to GC) - City Council August 18 2022 (3644 : Winn - Zoning Map Amendment)

- The subject site is also adjacent and across the street from parcels recently designated as being within the Urban Core Overlay District (UCOD) adopted by City Council February 17, 2022.
- The City Council passed the UCOD citing a “special public interest” in establishing zoning and design standards for “highly visible public corridors.”
- The UCOD specifically designates Church Street as part of the urban core, “.....central portion of the city, between the Sampit River bridge and the Black River bridge along South Fraser Street and Church Street.”

Alternatives:

1. Approve the proposed ordinance for the Zoning Map Amendment as presented.
2. Approve with conditions the proposed ordinance for the Zoning Map Amendment as presented.
3. Deny the proposed ordinance for the Zoning Map Amendment as presented.
4. Continue the proposed ordinance for the Zoning Map Amendment as presented.

Recommended Course of Action:

- The Planning Commission is recommending approval of the ordinance for the Zoning Map Amendment for the property located at 802 Church Street, TMS #05-0027-025-00-00, to change the zoning district from the R1 District (Low Density Residential) to the GC District (General Commercial); and change the Boundary of the UCOD to include this parcel, by a roll call vote of 5 ayes, 0 nays, 2 absent.

Timeline for Recommendation:

- First reading of the Ordinance for the Zoning Map Amendment this August 18, 2022 date.
- Second reading of the Ordinance for the Zoning Map Amendment on September 15, 2022.
- Planning and Community Development staff will update the City’s current Zoning Map and update the UCOD Boundary Map. Which includes updates to ARTICLE XIII – DESIGN OVERLAY DISTRICTS; and updating these documents and maps on the City’s public website.

Fiscal Impact:

- None

Social Impact:

- None

Environmental Impact:

- None

Attachments:

- Applicant’s submittal materials
- Planning Commission Minutes of July 26, 2022

AN ORDINANCE REZONING APPROXIMATELY .39 ACRE, OWNED BY MR. VIRGIL WINN, WINN HOLDINGS LLC, FROM RESIDENTIAL (R1) TO GENERAL COMMERCIAL (GC) AND TO INCLUDE THE SUBJECT PARCEL WITHIN THE BOUNDARY MAP OF THE URBAN CORE OVERLAY DISTRICT (UCOD)

- WHEREAS,** pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and
- WHEREAS,** Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and
- WHEREAS,** the Planning Commission of the City of Georgetown, South Carolina held a meeting and public hearing to receive public input regarding the rezoning request; and
- WHEREAS,** following the public hearing on July 26, 2022, the Planning Commission voted 5-0 in favor of recommending to City Council approval of the rezoning; and
- WHEREAS,** the Mayor and City Council of the City of Georgetown have determined that the zoning boundaries as shown on the Official Zoning Map be revised and amended as follows:

Rezoning of property from Residential (R1) to General Commercial (GC), property totaling approximately .37 acres located at 802 Church Street, identified by a portion of the Georgetown County Tax Maps as TMS# (05-0027-025-00-00) and to include the subject parcel within the boundary map of the Urban Core Overlay District (UCOD).

For a more specific description of said property, see attached map.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that the Future Land Use Map and Official Zoning Map of the City of Georgetown be amended by revising and amending the zoning boundaries of the Official Zoning Map, together with all explanatory matter herein as follows:

Rezoning of property from Residential (R1) to General Commercial (GC), property totaling approximately .37 acres located at 802 Church Street, identified by a portion of the Georgetown County Tax Maps as TMS# (05-0027-025-00-00) and to include the subject parcel within the boundary map of the Urban Core Overlay District (UCOD).

BE IT FURTHER ORDAINED that such changes shall be made on the Official Zoning Map and Future Land Use Map. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

Carol Jayroe, Mayor

Attachment: WINN - Zoning Map Amendment (R1 to GC) - City Council August 18 2022 (3644 : Winn - Zoning Map Amendment)

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



Planning and Community Development
(843) 545-4010

COUNCIL MEMBERS
MAYOR PRO TEMPORE

JONATHAN ANGNER
JIM CLEMENTS
AL JOSEPH
HOBSON H. MILTON
JIMMY MORRIS
CLARENCE SMALLS

Report to City of Georgetown Planning Commission

PLZ-2022-04 **Zoning Map Amendment for the property located at 802 Church Street, TMS #05-0027-025-00-00, to change the zoning district from the R1 District (Low Density Residential) to the GC District (General Commercial).**

Meeting date: July 26, 2022

Property Owner(s): WINN Holdings LLC – Virgil Winn

Applicant: Daniel W Stacy, Jr.

Location: 802 Church St, Georgetown SC 29440

Parcel Number(s): 05-0027-025-00-00

Comprehensive Plan: Commercial

Future Land Use: Low Density

Current Zoning: R1 (Low Density Residential)

Proposed Zoning: GC (General Commercial)

Flood Zone: X-Unshaded; Areas determined by FEMA to be located outside the Special Flood Hazard Area per the FIRM 4500870002D dtd March 16, 1989; Preliminary FIRM 450043C0485G dtd November 13, 2015 (Not yet adopted by the City) places this parcel within the X-Shaded Flood Zone (Areas of 0.2% annual chance flood; areas of 1% annual chance flood with acreage depths of less than 1 foot or with drainage areas less than 1 square mile; and areas protected by levees from 1% annual chance flood).

REQUEST:

The applicant is requesting a Zoning Map Amendment for the property located at 802 Church Street, TMS #05-0027-025-00-00, to change the zoning district from the R1 District (Low Density Residential) to the GC District (General Commercial).

STAFF RECOMMENDATION:

Staff recommends that the Planning Commission recommend approval to City Council for the rezoning request based on the findings as listed in the staff report, as the request would be in general conformance with the 2016 Land Use Element of the City of Georgetown Comprehensive Plan for the property located at 802 Church Street, Georgetown, South Carolina. Staff is also recommending that the Planning Commission recommend approval of the subject site be included within the Boundary map of the Urban Core Overlay District (UCOD).

A Zoning Map Amendment request cannot be conditioned.

Recommended Findings and Motions

If the Planning Commissioners determines that they should recommend approval to the City Council of the requested zone change application, based on the following findings, the Commission should take the following action:

A, That the proposed amendment is consistent with the policies embodied in the adopted comprehensive plan and the underlying future land use designation contained in the land use element;

B. That the proposed amendment will not be inconsistent with the adequate community facilities policies contained in the City's Ordinances;

C. That the proposed amendment is compatible with the actual or comprehensive planned land adjacent uses.

Based on the aforementioned Findings, the Planning Commission recommends approval to the City Council for the property located at 802 Church Street, TMS #05-0027-025-00-00, to change the zoning district from the R1 District (Low Density Residential) to the GC District (General Commercial); and also recommending the Planning Commission recommend approval to the City Council that the subject site be included within the Boundary map of the Urban Core Overlay District (UCOD).

ALTERNATIVES TO PLANNING COMMISSION RECOMMENDED FINDINGS AND MOTION:

The alternative motions suggested below are offered for the Planning Commission consideration.

ALTERNATIVE FOR CONTINUANCE

If the Planning Commission determines that additional information, discussion and public review are necessary for a more thorough review of the variance request, then the Planning Commission should make appropriate findings and move to **continue** the Public Hearing with a specific time period for the applicant to provide additional specific information necessary for the analysis of the request:

The Planning Commission may wish to consider a motion similar to the following:

- A. Additional information, discussion and public review are necessary for a more thorough review of the appeal request.

Based on the aforementioned Finding and with the applicant's concurrence, the Planning Commission continues the request for the property located at 802 Church Street, TMS #05-0027-025-00-00, to change the zoning district from the R1 District (Low Density Residential) to the GC District (General Commercial); and also recommends to continue staff's request that the subject site be included within the Boundary map of the Urban Core Overlay District (UCOD).

ALTERNATIVE FOR DENIAL

If the Planning Commission determines that they should recommend the denial of the applicant's request for a Zoning Map Amendment to City Council, the Planning Commission may wish to consider a motion similar to the following:

The Planning Commission finds that:

- A, That the proposed amendment is not consistent with the policies embodied in the adopted comprehensive plan and the underlying future land use designation contained in the land use element;
- B. That the proposed amendment will be inconsistent with the adequate community facilities policies contained in the City's Ordinances;
- C. That the proposed amendment is not compatible with the actual or comprehensive planned adjacent uses.

Based on the aforementioned Findings the Planning Commission recommends denial by the City Council for the property located at 802 Church Street, TMS #05-0027-025-00-00, to change the zoning district from the R1 District (Low Density Residential) to the GC District (General Commercial); and also recommends denial to the City Council that the subject site be included within the Boundary map of the Urban Core Overlay District (UCOD).

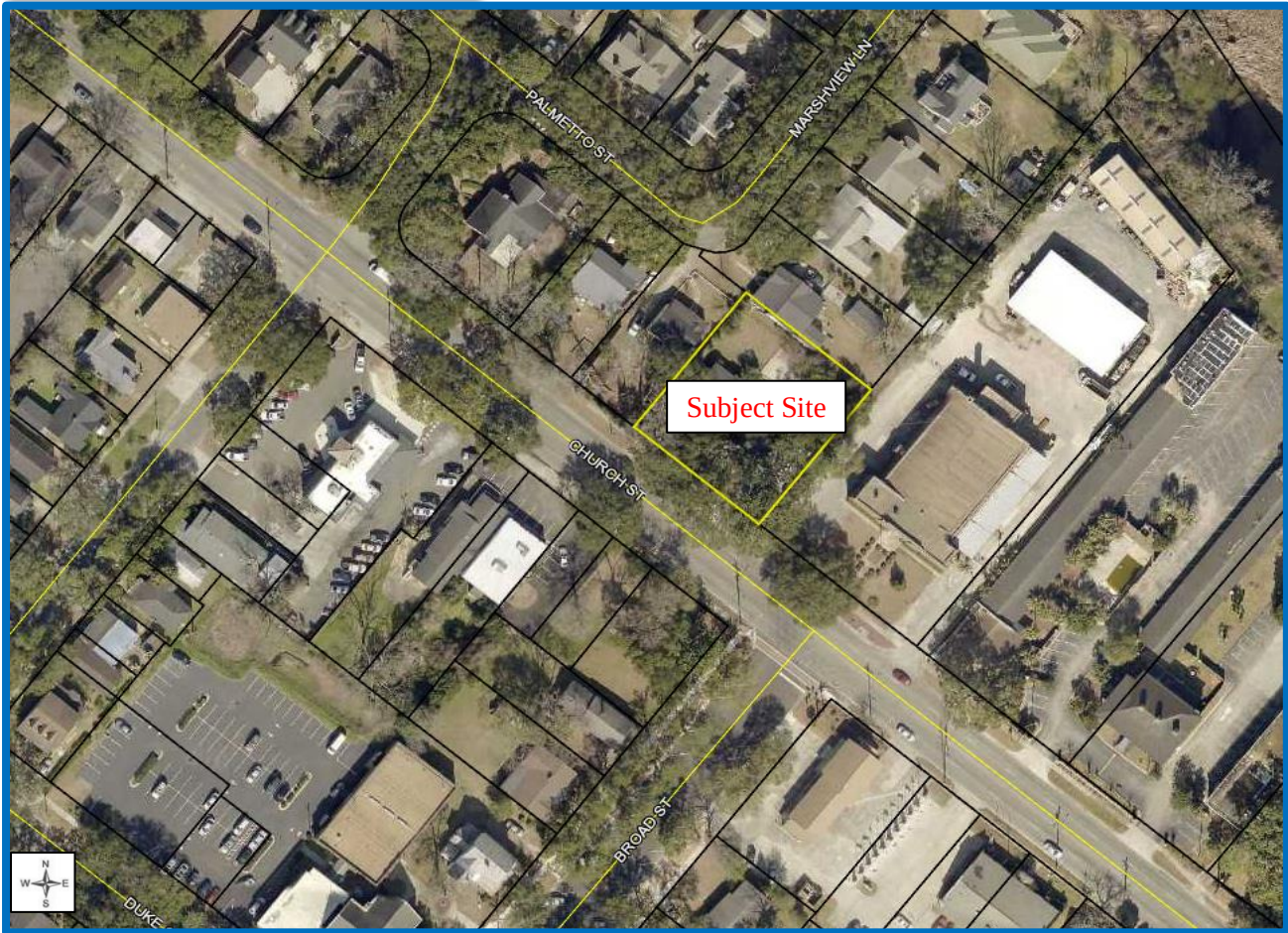
Property Information:

Location:

The subject site is located at 802 Church St.; on the north side of Church Street, approximately 76-feet west of Broad St. in the City of Georgetown, SC.

The parcel was created as Lots 5 and 6, Block 15 of the Willowbank Subdivision on July 31, 2003. (M3493)

AERIAL AERIAL EXHIBIT



Size:

The subject site is approximately .39 Acres in size.

Access:

The subject site is directly accessed from two driveway approaches from the north side of Church St., a SCDOT right-of-way.

Current Use:

The subject site is currently developed with a one story Brick Structure approximately 2,108 square feet in size, with some assorted accessory shed structures on the subject site as well. It has been a commercial use of a CPA Firm office for the past 12-15 years.

Topography:

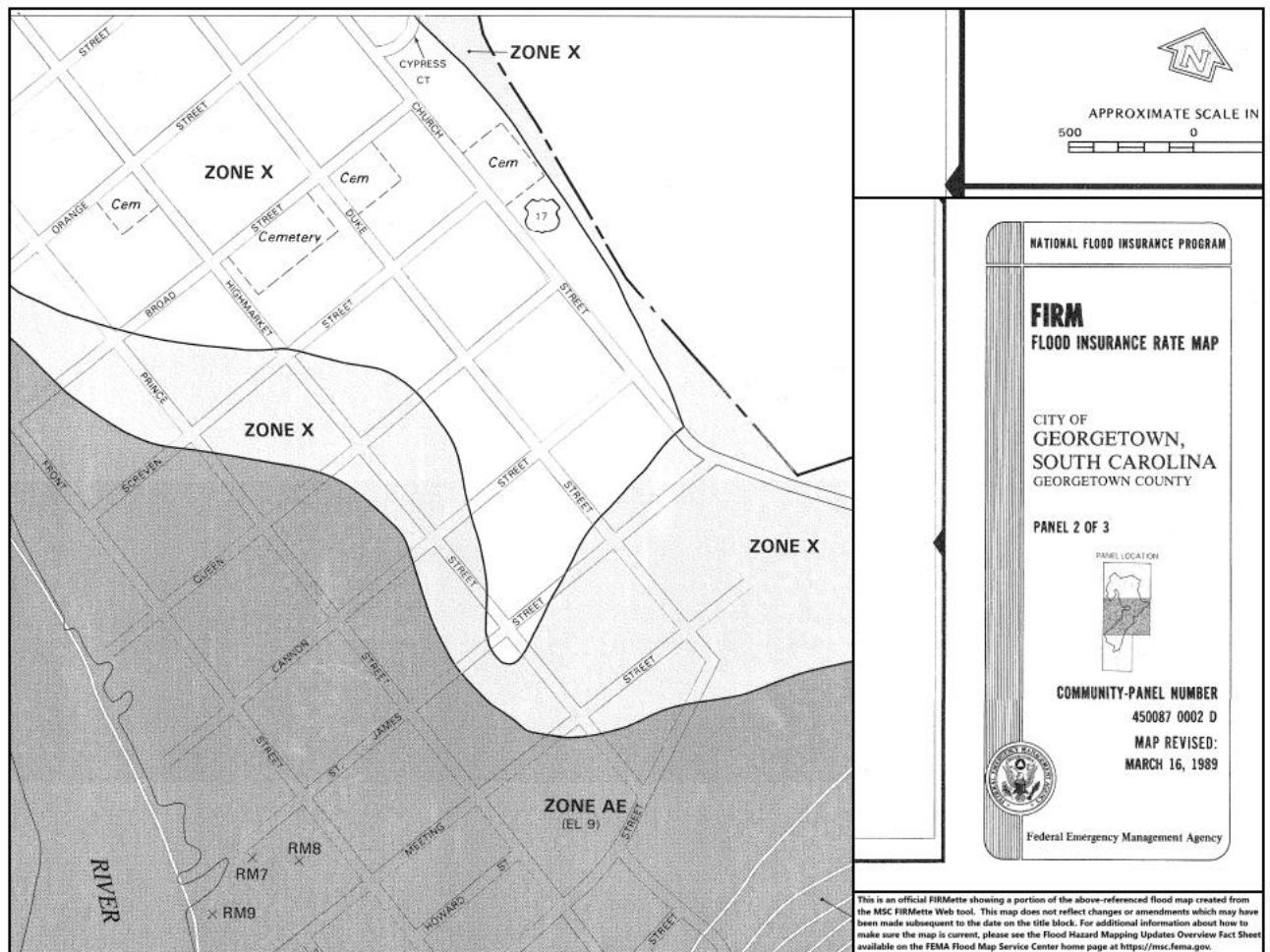
The subject site is relatively flat with no significant features that would limit the current development in the site.

Flood Zone:

The subject site is located within the X-Unshaded Flood Zone. This flood zone designation indicated that the subject site (outlined in red below) is in an area of minimal flood hazard. Please note that the Preliminary Flood zone designation for this parcel is X-Shaded (Areas of 0.2% annual chance flood; areas of 1% annual chance flood with acreage depths of less than 1 foot or with drainage areas less than 1 square mile; and areas protected by levees from 1% annual chance flood).

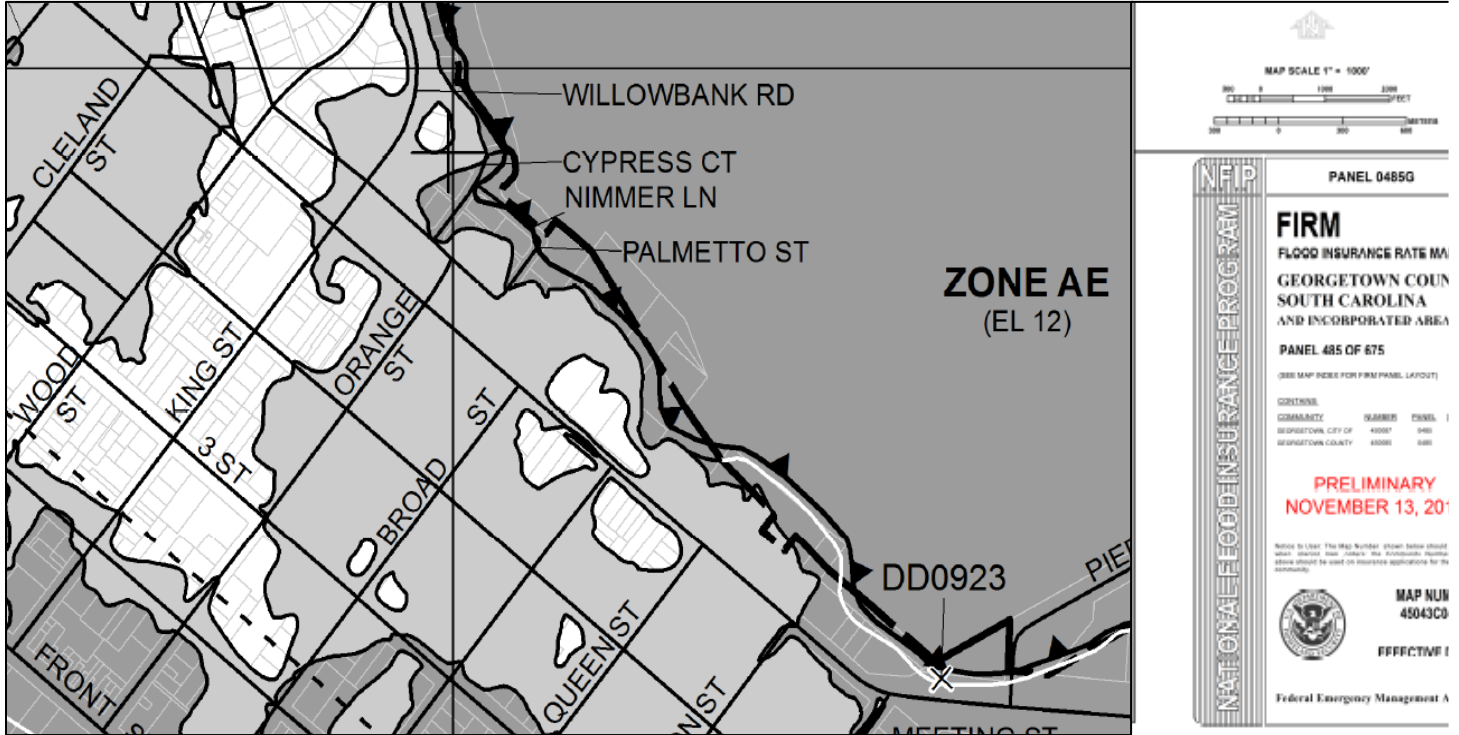
Effective Flood Insurance Rate Map (FIRM) 450087 0002D dtd 3/16/1989

X-unshaded zone- areas determined by FEMA to be located outside the Special Flood Hazard Area (SFHA)



Preliminary Flood Insurance Rate Map (FIRM) 45043C0485G dtd 11/13/2015

X-shaded Flood Zone – areas determined by FEMA of 0.2% annual chance flood; areas of 1% annual chance flood with acreage depths of less than 1 foot or with drainage areas less than 1 square mile; and areas protected by levees from 1% annual chance flood



Attachment: WINN - Zoning Map Amendment (R1 to GC) - City Council August 18 2022 (3644 : Winn - Zoning Map Amendment)

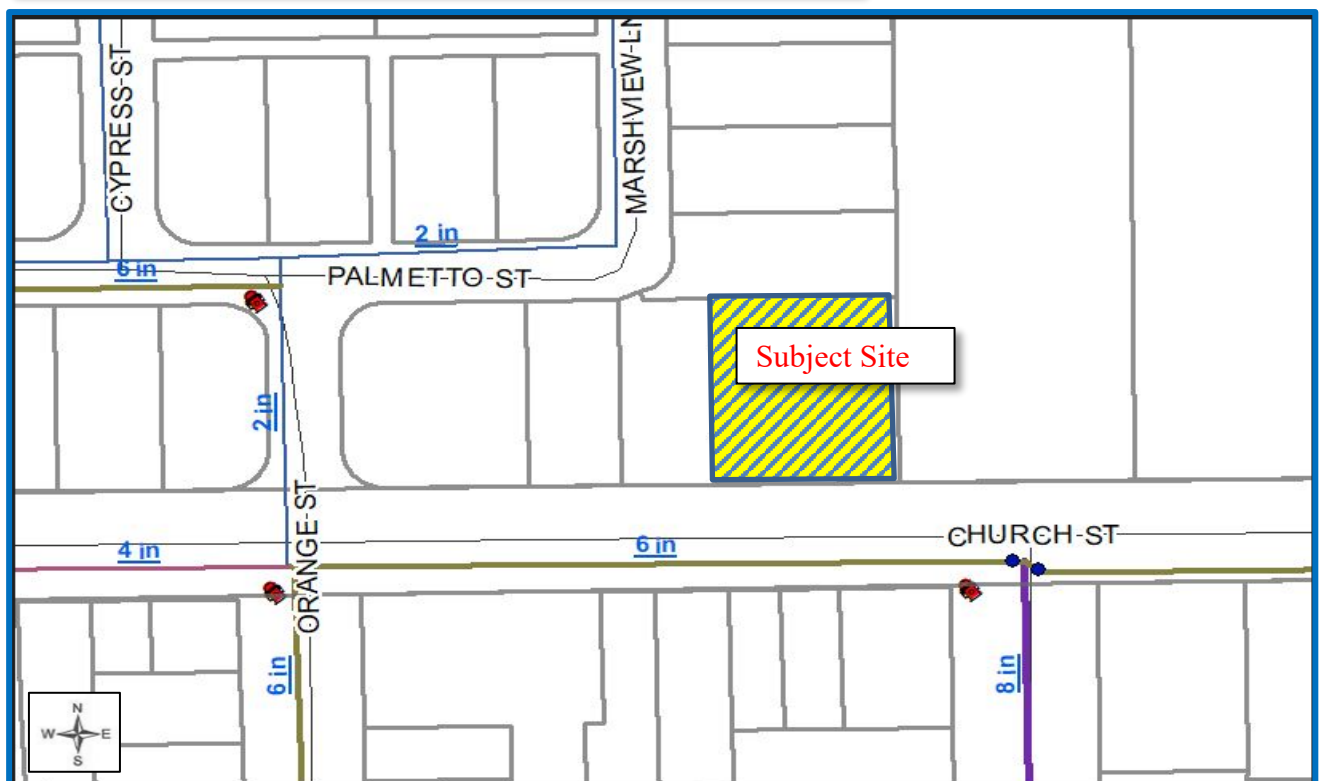
Water and Sewer:

The subject site is currently connected to the City of Georgetown for water, sewer and electrical services.

City of Georgetown - Sewer Utility Exhibit



City of Georgetown – Water Utility Exhibit Map



STAFF REVIEW AND COMMENTS:

Per the applicant's justification, the request to change the zoning on the subject parcel is
"That the parcel is adjacent to the current City of Georgetown Electric Department and is within the urban core overlay district. The property is currently used as a professional office building and has for the past 12 to 15 years been the office of Winn CPA offices. This is the current and future intended use of the property."

The subject site is currently zoned R1 (Low Density Residential). As per ARTICLE VII: PROVISIONS GOVERNING USE DISTRICTS: 700.1 "The intent of this district is to establish low density residential areas along with open areas which appear likely to develop in a similar manner. The requirements for the district are designed to protect essential characteristics of the district, to promote and encourage an environment for family life and to prohibit all business activities."

The current use on the parcel is not consistent with the R1 zoning district as per the Article stated above; and the use, (active on the parcel) has been that of a commercial use, specifically an office (Business, professional, government) as allowed in the GC (General Commercial) zoning district, for the past 12 to 15 years per the applicant. The GC (General Commercial) District 700.11 states "It is the intent of this district to establish business areas that encourage the grouping of compatible business activities in which parking and traffic congestion can be reduced to a minimum."

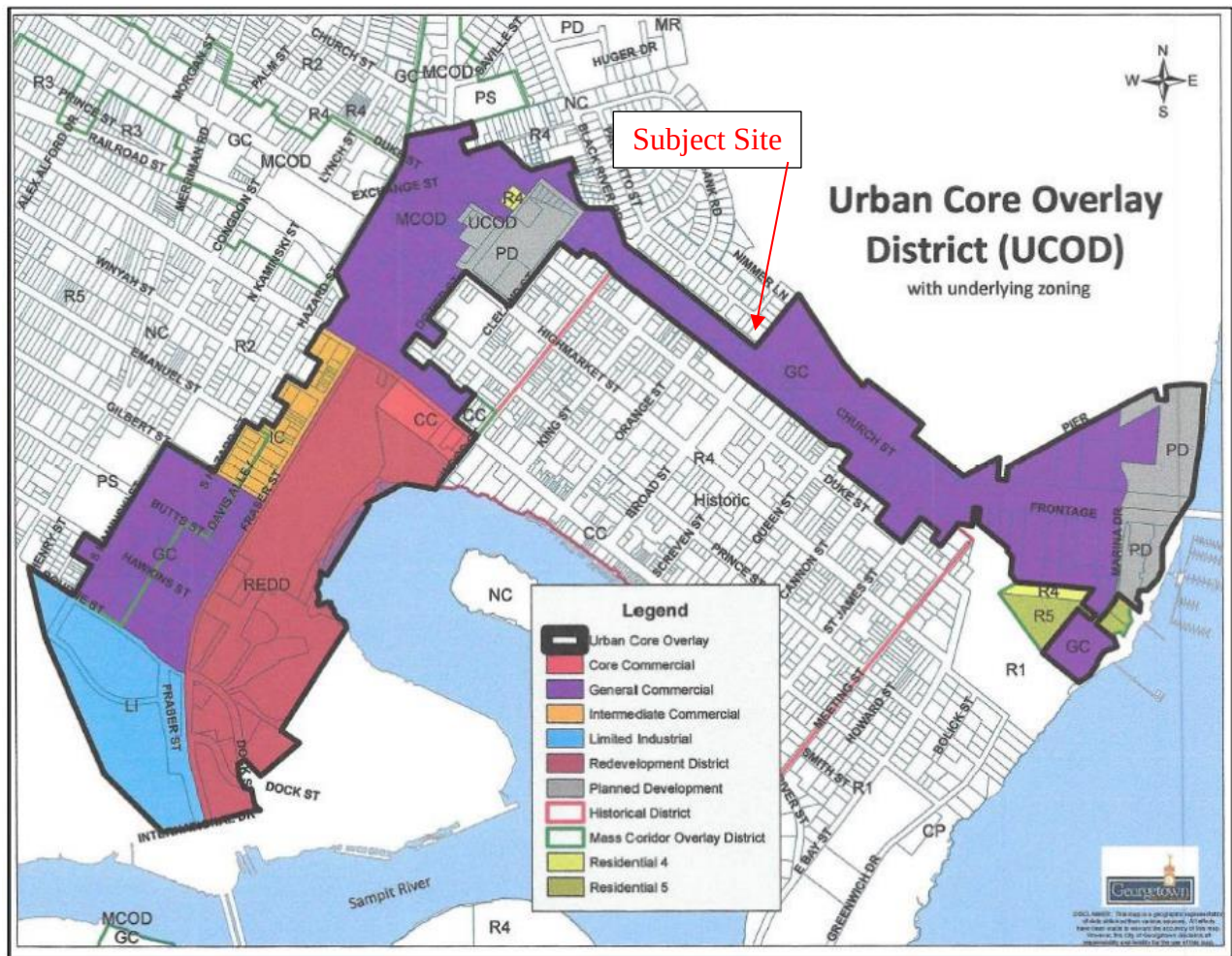
The parcel is located adjacent to the City's Electric Department (recently received a zoning map amendment to GC, in January 2022); as well as other established general commercial uses and districts across the street from the subject site.

The subject site is also adjacent and across the street from parcels recently designated as being within the Urban Core Overlay District (UCOD) adopted by City Council February 17, 2022. The City Council passed the UCOD citing a "special public interest" in establishing zoning and design standards for "highly visible public corridors." The UCOD specifically designates Church Street as part of the urban core, ".....central portion of the city, between the Sampit River bridge and the Black River bridge along South Fraser Street and Church Street."

Further, the boundaries of the UCOD include the following zoning districts within the UCOD as being:

- General Commercial (GC)
- Intermediate Commercial (IC)
- Redevelopment District (REDD)
- Light Industrial (LI)
- Planned Development (PD)
- Core Commercial (CC)
- Residential4 (R4)
- Residential 5 (RS)

Based on the above adopted amendments to ARTICLE XIII: DESIGN OVERLAY DISTRICTS, staff recommends that the subject site, if approved for the zone change from R1 to GC, that the parcel also be designated within the UCOD Boundary map.



FINDINGS FOR REVIEWING A ZONING MAP AMENDMENT REQUEST:

Blank grants authority to the City to establish zoning districts, and to regulate the use of the land within those zoning districts provided the districts and uses are adopted in accordance with the Comprehensive Plan and are designed to achieve specific goals.

Within Appendix A – Zoning Ordinance ARTICLE XVIII: AMENDMENTS states that when considering approval of a zoning map amendment, three Findings must be considered and supported by a statement of evidence, fact and conclusion. Staff has included those three Findings (in **bold type** below) with staff's response in normal type underneath the Findings. When making a motion for approval or modification of a zoning map amendment, the Planning Commission and City Council should, at a minimum, be able to make at least one of the following Findings.

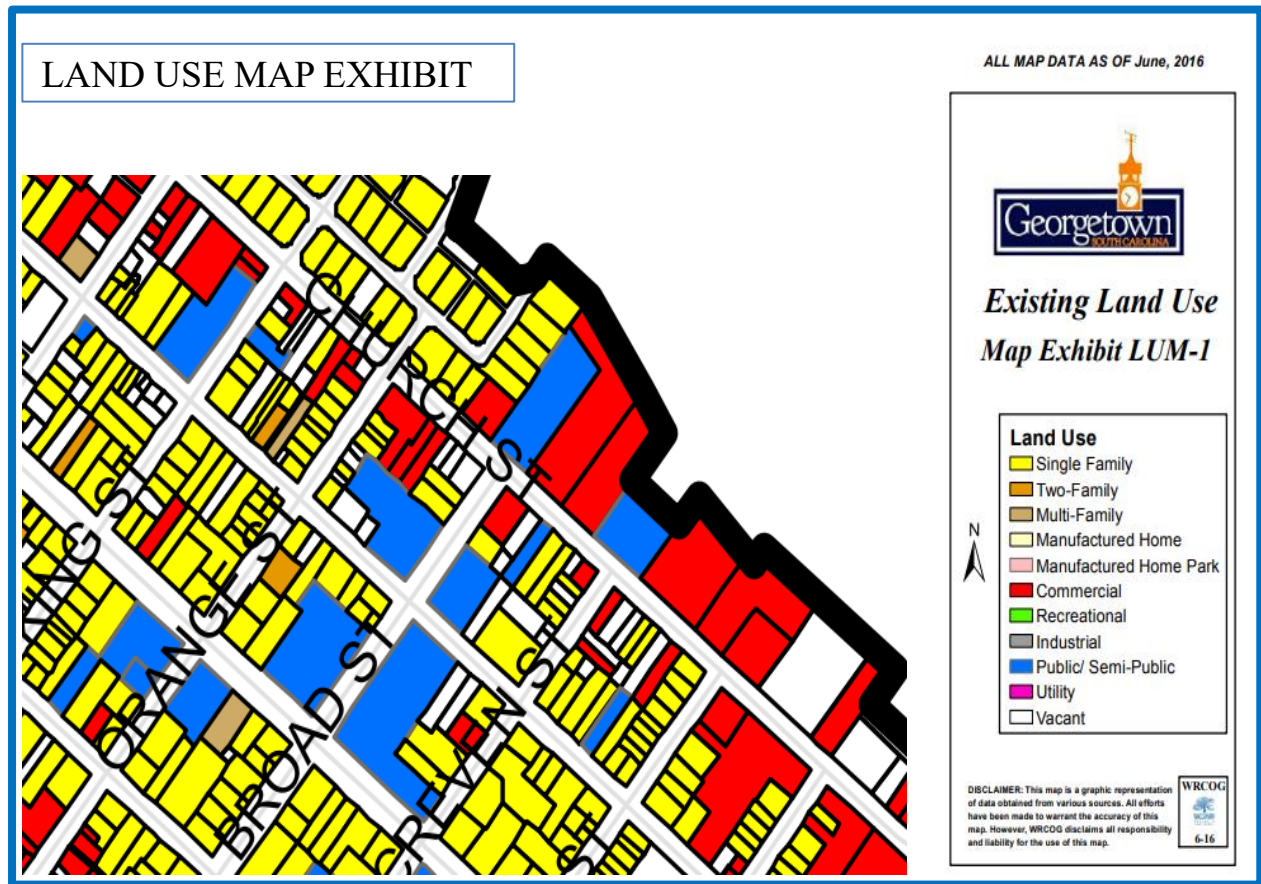
A. The proposed amendment is consistent with the policies embodied in the adopted Comprehensive plan and the underlying land use designation contained in the land use plan;

The current Comprehensive plan (land use) designation at the subject site is Commercial per the Existing Land use map Exhibit LUM-1.

The request to change the zoning district to GC is consistent with this Commercial designation. The current R1 zoning district is not consistent with the Commercial Land use and therefore, should be changed to GC as requested by the applicant as the request would bring the subject site in to compliance with the current 2011 Comprehensive Plan land use designations for the area where this subject site is located.

Planning Commission Public Meeting – July 26, 2022
Winn Holdings, LLC – ZMA

In addition, the request from R1 to GC would further implement the following comprehensive plan goals and objectives as stated in the Land Use Element of the Comprehensive Plan (adopted 2016):



GOAL 1: Preserve Georgetown's historic buildings and development pattern.

Objectives include:

- Review and refine zoning standards for the city's downtown riverfront, historic residential district, and gateways. Where appropriate, alternatives to the use of Euclidean zoning should be explored.
- Review zoning map or text amendments based on criteria that provide deference to long established uses, architectural forms, and development patterns. The planning commission's review should include an examination of:
 1. A proposal's conformance with the comprehensive plan;
 2. The precedents or possible effects that may result from a requested change;
 3. Whether the altered use or district requirements would be appropriate for the area concerned and whether the change would result in the unintended creation of nonconformities;
 4. Whether the change would result in the potential loss or degradation of historic sites or significant uses; whether the change would promote the continuation of desired historic forms and property arrangements; and/or
 5. Whether the capacity of the city or other government agencies is sufficient to provide services if the zoning change was approved.

GOAL 2: Promote the efficient use of land.

Objectives include:

- Encourage developments to locate in areas where existing services are readily available thus minimizing the need for utility extensions, new street creation, and other increased service costs.
- Provide incentives, regulatory or financial, to encourage infill development.

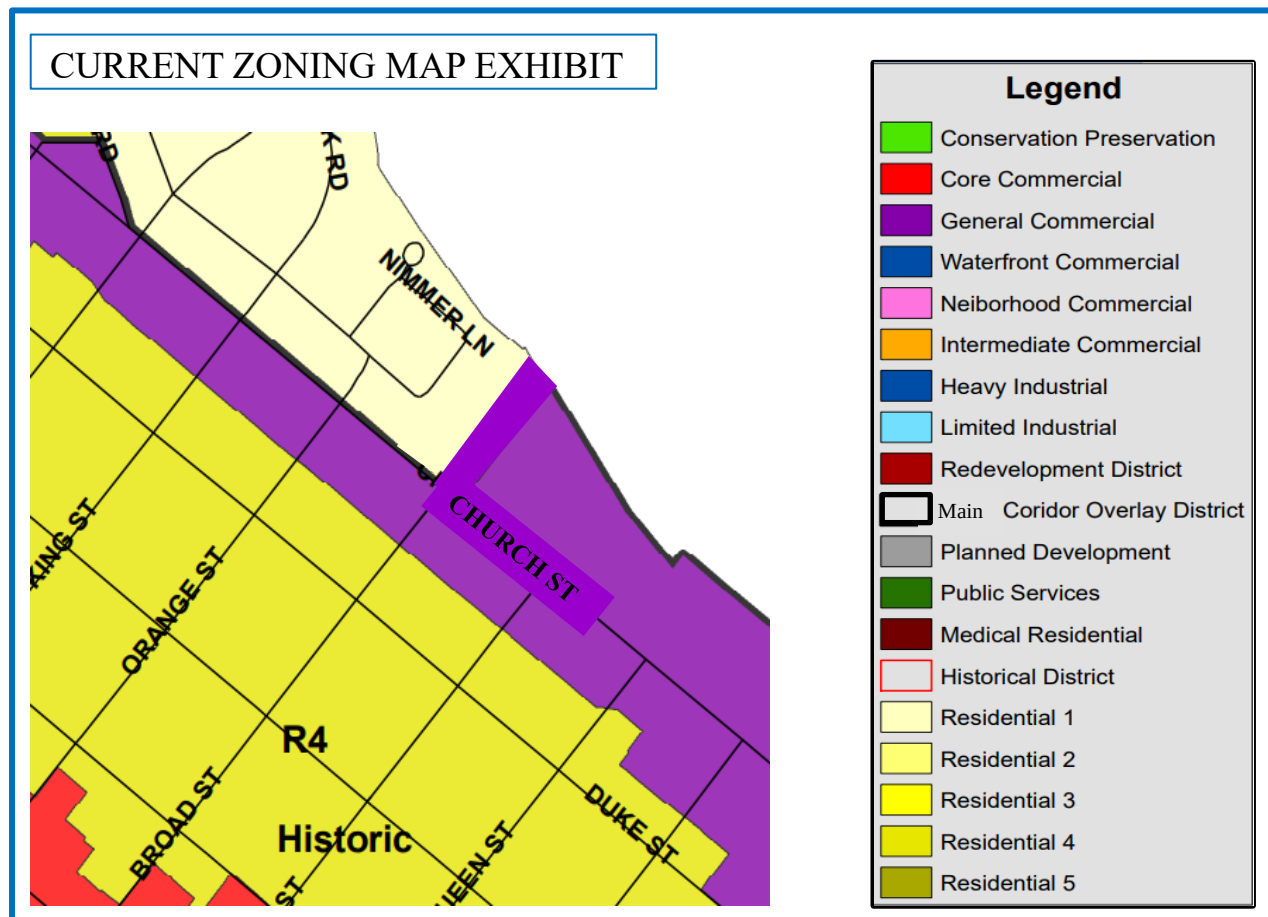
- Retain and refine zoning standards that ensure compatibility at the neighborhood level with respect to height, size and scale, location, intensity, density, signage, impervious coverage, use, landscaping, parking, and, where appropriate, appearance and architectural features.

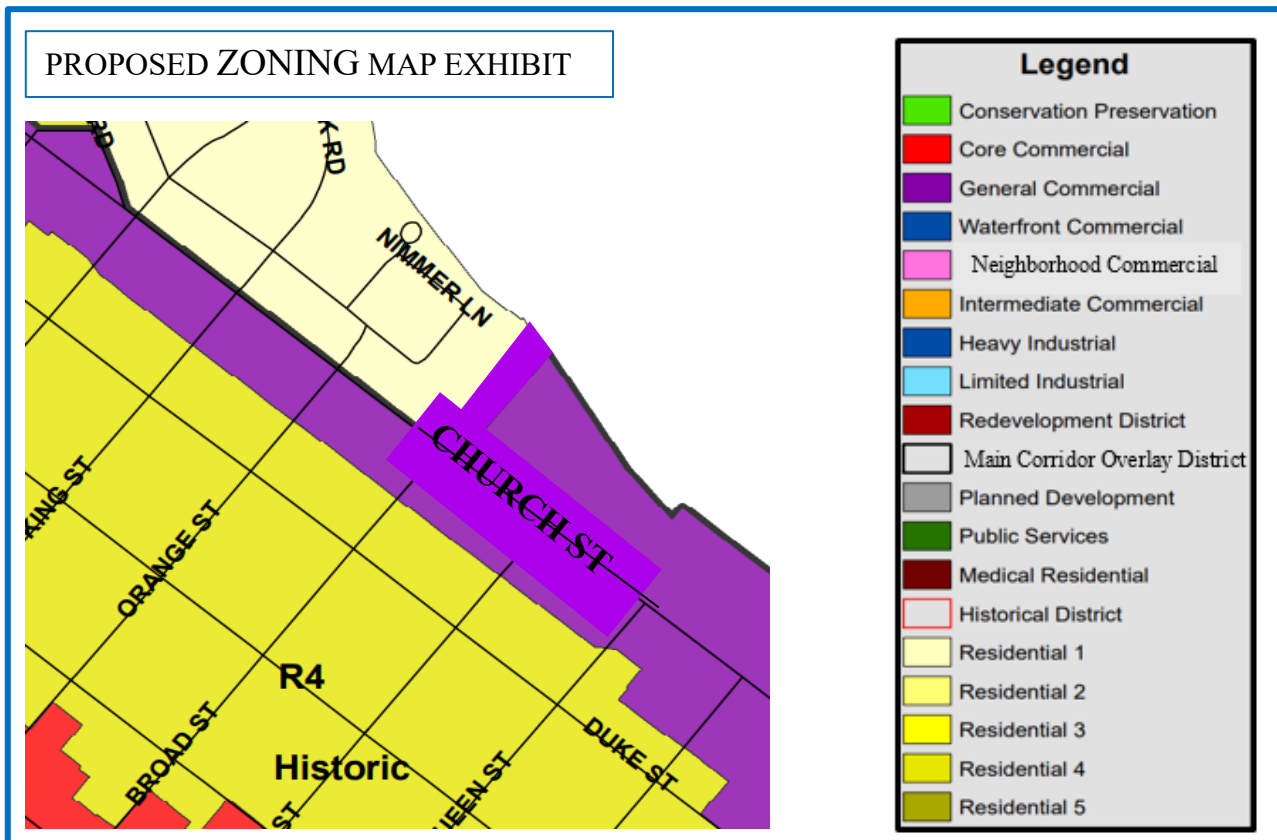
GOAL 6: Provide ample areas for commercial, professional, public, and semi-public land uses.

Objectives include:

- Scale the amount of land zoned for commercial development to the demand of the projected population. Speculative nonresidential rezoning should be discouraged.
- Arrange nonresidential zoning districts and the uses permitted within each district according to:
 1. The traffic generated by a use and its impact on adjacent streets. High traffic generating uses should be located on major or minor arterial roadways;
 2. Compatibility with the surrounding land uses;
 3. The nuisance potential created by uses;
 4. Compatibility with desired land use patterns; and
 5. Utility and public service impacts

The request from R1 (Low Density Residential) to GC (General Commercial)





B. The proposed amendment will not be inconsistent with the adequate community facilities policies contained in the City's Ordinance;

The subject site is the location of the Virgil E. Winn CPA firm and has been conducting this business at this location for the past 12 – 15 years. Staff has verified with the Finance Department that this business has been connected and paying for water, sewer and electrical services at this address for this business. The subject site is also within the City of Georgetown Fire Department and Police Department boundaries for emergency services.

Base on the above, and as presented in the Exhibits for Water and sewer services, staff is of the opinion that the proposed amendment is not inconsistent with the adequate community facilities policies contained within the Part III of the Comprehensive Plan for the City of Georgetown dated November 8, 2011 and not inconsistent with the City's Ordinance for community facilities.

C. The proposed amendment is compatible with the actual or comprehensive planned adjacent uses.

The current 2011 Comprehensive Plan land use designation, current zoning and current uses of the subject site and the surrounding area are listed in the table below:

Property location to the Subject Parcel	TMS#	Current Use	Comprehensive Land Use	Current Zoning District
North	05-0027-027-00-00	Residence (accessed from Marsh View Ln)	Single Family	R1
East	05-0027-032-00-00	City of Georgetown Electric Department	Public/ Semi Public	GC
Subject Site	05-0027-025-00-00	CPA Office	Commercial	R1
South	05-0027-111-00-00	Commercial Business	Commercial	GC
South	05-0027-110-00-00	Parking Lot	Vacant	GC
South	05-0027-109-00-00	Vacant	Vacant	GC
South	05-0027-108-00-00	Vacant	Vacant	GC
West	05-0027-025-00-00	Residence (accessed from Palmetto St)	Single Family	R1

Staff has included an aerial photograph of the subject site and the area surrounding the site with the current zoning districts called out and showing the current uses on the subject site and the surrounding area.



Staff is of the opinion that the proposed zone change request would be compatible with the existing and planned surrounding land uses.

RECEIVED JUN 24 2022



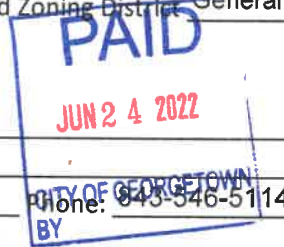
Rezoning Application

Tax Map Number 05-0027-025-00-00
 Area (sq. ft. or acres) 1 Acre
 Physical Address of Property 802 Church Street, Georgetown, South Carolina 29440

Existing Use of Property Professional Office
 Location of Property 802 Church Street, Georgetown, South Carolina 29440
 Existing Zoning District R1 Requested Zoning District General Commercial

Ownership Information:

Name: Winn Holdings, LLC - Virgil Winn
 Address: 802 Church Street
 City: Georgetown State: SC Zip: 29440 Phone: 843-546-5114



Agent Information:

Name: Daniel W. Stacy, Jr.
 Address: 90 Wall Street / Unit B
 City: Pawleys Island State: SC Zip: 29555 Phone:

What road will provide access to the site: Church Street
 Is the access road a paved or unpaved road: Paved
 Approximately how many acres of the site is considered wetlands: None
 Is any of the site considered a floodplain or floodway: Yes ☒ No
 Are high traffic patterns a concern in your area: Yes ☒ No

Important Notes:

- A plat of the property to be rezoned shall be submitted with this application.
- An application fee of \$300.00 must accompany application. GL# (0010.00.323.024)
- Notice to Adjacent Property Owners: The person requesting the Zoning Map Amendment must submit to the Building & Planning Department stamped envelopes with the following return address on the envelope: "Georgetown City Zoning" 1134 N Fraser St, Georgetown, South Carolina 29440. Planning & Community Development staff will comprise a letter and a map and send them to the residents or businesses within two hundred (200) feet of the proposed rezoned property to notify them.
- It is understood by the undersigned that while this application will be carefully reviewed and considered the burden of proving the need for the proposed rezoning rest with the applicant.

Attachment: WINN - Zoning Map Amendment (R1 to GC) - City Council August 18 2022 (3644 : Winn - Zoning Map Amendment)



Signature Page

Applicant/Agent hereby certifies that the information provided in this application is correct.

Owners: WINN HOLDINGS LLC
Virgil E. Winn [Signature] 6/22/2022
 Print Name Signature Date

 Print Name Signature Date

Corporation/Partnership

Winn Holdings, LLC
 Print Corporation/Partnership Name (If in LLC or Corp. name please, provide authorization to sign)

Virgil E. Winn [Signature] 6/22/2022
 Print Name Signature Date

Virgil E. Winn / owner 6/22/2022
 Print Title and Name Date

Designation of Agent:

I (we) hereby appoint the person named as applicant as my (our) agent to represent me (us) and act on my (our) behalf in this request for rezoning, as he/she deems necessary and proper.

Daniel W. Stacy, Jr. 6/22/2022
 Print Agents Name Date

Daniel W. Stacy 6/22/2022
 Signature of Agent Date

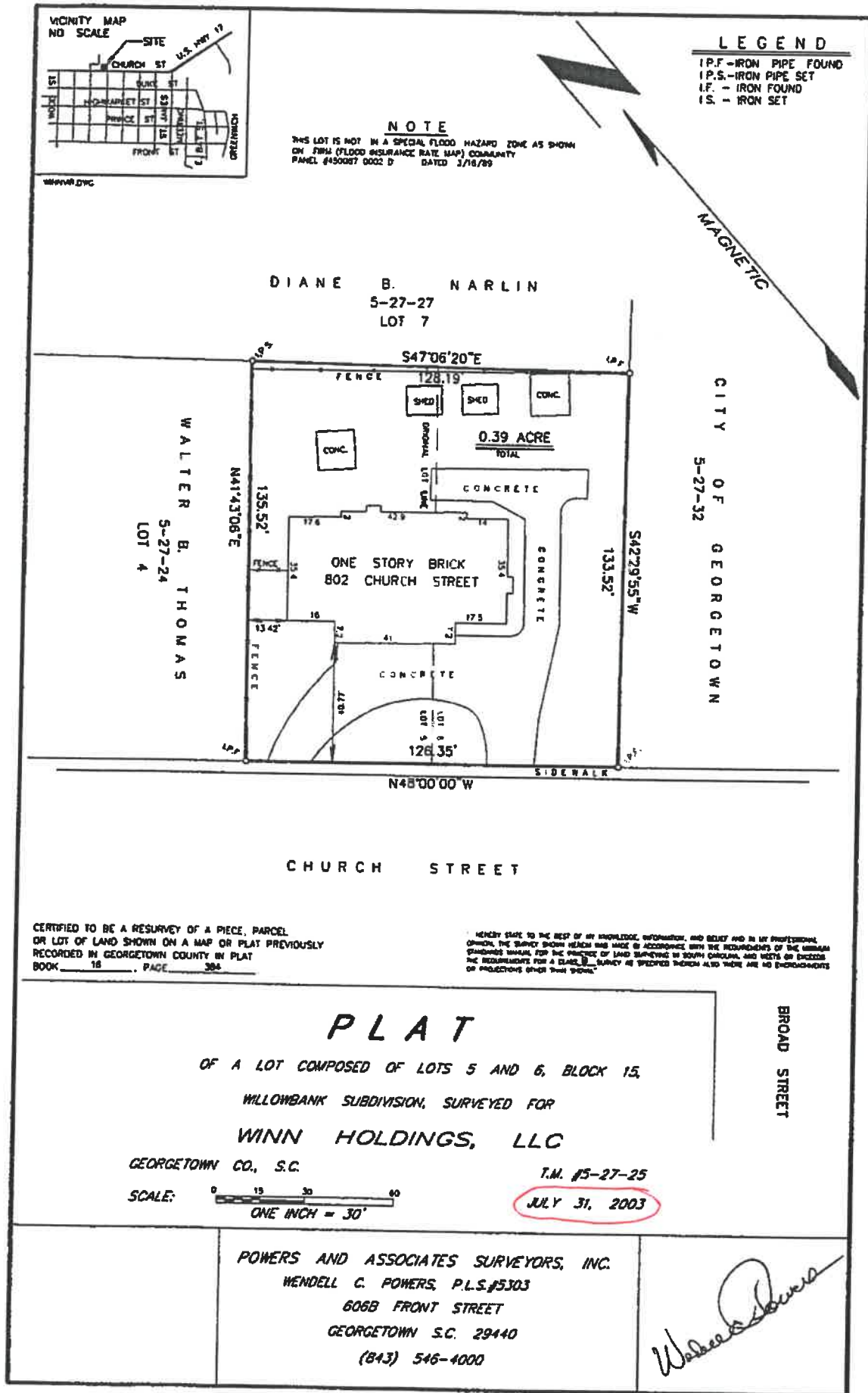
[Signature] 6/22/2022
 Signature of Owner Date

[Signature] 6/22/2022
 Witness Signature Date

RE: Winn Holdings, LLC – Virgil E. Winn – Rezoning to General Commercial
O&S File Number 22-1213

The subject parcel is adjacent to the current City Electric Department Headquarters and is within the new ^{urban core} commercial overlay district. It currently is used as, and has for the last 12 to 15 years been a professional office user. Currently It houses a CPA office and that is the intended future use.

The City has elected to set forth the Church Street / 17 corridor as one of the main commercial corridors for the City and this request is in keeping with the City's future land use vision and the current use.





120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 3645

Council Meeting Date:	18 August 2022
Department:	Planning and Community Development
Issue Under Consideration:	Motion to approve an ordinance rezoning three parcels owned by Daniel Madison Floyd, Jr. from GC District (General Commercial) to the R1 District (Low Density Residential) and change the Boundary of the MCOD to include the entire parcel TMS- 05-0047-008-02-00.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• City received the application on 6/27/2022. • The project site is currently three vacant lots totaling one-acre. • The Planning Commission (PC) heard the application at its July 26, 2022 meeting. • The PC recommends approval. • If approved, the applicant will combine the three lots into one parcel. • The request does meet the Goals and Objectives of the current Comprehensive Plan: ○ GOAL 2: Promote the efficient use of land. ○ GOAL 4: Provide ample areas for residential development and implement density standards that consider property access and the availability of services. • Staff also recommended that the Planning Commission recommend approval of the subject sites be included within the moundary map of the Main Corridor Overlay District (MCOD).
Options:	1. Approve the proposed Zoning Map Amendment as presented. 2. Approve with conditions the proposed Zoning Map Amendment as presented. 3. Deny the proposed Zoning Map Amendment as presented. 4. Continue the proposed Zoning Map Amendment as presented.
Staff Recommendation:	The Planning Commission is recommending approval of the Zoning Map Amendment for the three parcels located at the intersection of Oakley St and S Fraser St, TMS # 05-0047-008-00-00, 05-0047-008-01-00, & 05-0047-008-02-00, to change the

	zoning district from GC District (General Commercial) to the R1 District (Low Density Residential) and change the Boundary of the MCOD to include the entire parcel TMS- 05-0047-008-02-00, by a roll call vote of 5 ayes, 0 nays, 2 absent.
--	---

Reviews:

Tammy J. Kinsley Completed 08/09/2022 1:03 PM

City Attorney Completed 08/10/2022 10:24 AM

Sandra E. Yudice Ph.D. Completed 08/10/2022 11:52 AM

Stephanie Buccione Completed 08/10/2022 4:46 PM

Georgetown City Council Pending 08/18/2022 5:30 PM

Attachments:

1. 1 Oakley St. Ordinance - Zoning Map Amendment (GC to R1) (PDF)

MOTION TO APPROVE AN ORDINANCE REZONING THREE PARCELS OWNED BY DANIEL MADISON FLOYD, JR. FROM GC DISTRICT (GENERAL COMMERCIAL) TO THE R1 DISTRICT (LOW DENSITY RESIDENTIAL) AND CHANGE THE BOUNDARY OF THE MCOD TO INCLUDE THE ENTIRE PARCEL TMS- 05-0047-008-02-00.

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
AL JOSEPH
MAYOR PRO TEMPORE

JONATHAN ANGNER
JIM CLEMENTS
HOBSON H. MILTON
JIMMY MORRIS
CLARENCE SMALLS

Planning & Community Development
(843) 545-4010

To: City Council
Prepared by: Margaret C. Murray- Planner/GIS
Department: Planning and Community Development
Date Prepared: August 5, 2022
Subject: ORDINANCE - Zoning Map Amendment for the property located at the intersection of Oakley St and S. Fraser St., TMS # 05-0047-008-00-00, 05-0047-008-02-00, & 05-0047-008-01-00, to change the zoning district from GC District (General Commercial) to the R1 District (Low Density Residential).

Issue Background:

Motion to approve an ordinance rezoning three parcels owned by Mr. Daniel Madison Floyd, Jr., from GC District (General Commercial) to the R1 District (Low Density Residential).

Discussion:

- The applicant submitted the application on June 27, 2022 to the Planning and Community Development Department.
- The Planning Commission heard the application at its July 26, 2022 Public Meeting.
- The Planning Commission made the motion to recommend approval of the application to City Council by a roll call vote of 5 ayes, 0 nays, 2 absent.
- The project site is currently three vacant lots totaling one-acre in size.
- If rezoning is approved on all three parcels, it is the desire of the applicant to combine the three lots into one parcel.
- The current Comprehensive Land Use designation for this parcel is Vacant
- Current zoning district designations are
 - 05-0047-008-00-00- GC
 - 05-0047-008-01-00 GC
 - 05-0047-008-02-00 GC and R1- This parcel has split zoning
- Proposed zoning district designation R1
- The request does meet the Goals and Objectives of the current Comprehensive Plan:
 - **GOAL 2: Promote the efficient use of land.**
 - **GOAL 4: Provide ample areas for residential development and implement density standards that consider property access and the availability of services.**
- Staff also recommended that the Planning Commission recommend approval of the subject sites be included within the Boundary map of the Main Corridor Overlay District (MCOD).
 - The two lots fronting S. Fraser St. are located within the MCOD, the lot fronting on Oakley Street is partially located in the MCOD.

- The MCOD specifically designates Highway 17 as part of the Main Corridor, “.....Main Corridor Overlay District and generally applies to areas outside of the central urban core area of the City of Georgetown, including the main corridors of Highway 17 through the southern portions of the City.....”

Alternatives:

1. Approve the proposed ordinance for the Zoning Map Amendment as presented.
2. Approve with conditions the proposed ordinance for the Zoning Map Amendment as presented.
3. Deny the proposed ordinance for the Zoning Map Amendment as presented.
4. Continue the proposed ordinance for the Zoning Map Amendment as presented.

Recommended Course of Action:

- The Planning Commission is recommending approval of the ordinance for the Zoning Map Amendment for the three parcels located at the intersection of Oakley St and S Fraser St, TMS # 05-0047-008-00-00, 05-0047-008-01-00, & 05-0047-008-02-00, to change the zoning district from GC District (General Commercial) to the R1 District (Low Density Residential); and change the Boundary of the MCOD to include the entire parcel TMS- 05-0047-008-02-00, by a roll call vote of 5 ayes, 0 nays, 2 absent.

Timeline for Recommendation:

- First reading of the Ordinance for the Zoning Map Amendment this August 18, 2022 date.
- Second reading of the Ordinance for the Zoning Map Amendment on September 15, 2022.
- Planning and Community Development staff will update the City’s current Zoning Map and update the UCOD Boundary Map. Which includes updates to ARTICLE XIII – DESIGN OVERLAY DISTRICTS; and updating these documents and maps on the City’s public website.

Fiscal Impact:

- None

Social Impact:

- None

Environmental Impact:

- None

Attachments:

- Applicant’s submittal materials
- Planning Commission Minutes of July 26, 2022

AN ORDINANCE REZONING APPROXIMATELY ONE ACRE, OWNED BY MR. DANIEL MADISON FLOYD, JR., FROM GENERAL COMMERCIAL (GC) TO RESIDENTIAL (R1) AND CHANGE THE BOUNDARY OF THE MCOD TO INCLUDE THE ENTIRE PARCEL TMS # 05-0047-008-02-00.

- WHEREAS,** pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and
- WHEREAS,** Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and
- WHEREAS,** the Planning Commission of the City of Georgetown, South Carolina held a meeting and public hearing to receive public input regarding the rezoning request; and
- WHEREAS,** following the public hearing on July 26, 2022, the Planning Commission voted 5-0 in favor of recommending to City Council approval of the rezoning; and
- WHEREAS,** the Mayor and City Council of the City of Georgetown have determined that the zoning boundaries as shown on the Official Zoning Map be revised and amended as follows:

Rezoning of property from General Commercial (GC) to Residential (R1) property totaling approximately one acre located at intersection of Oakley St and S Fraser St. identified by a portion of the Georgetown County Tax Maps as TMS# (05-0047-008-00-00, 05-0047-008-01-00, & 05-0047-008-02-00) and change the boundary of the MCOD to include the entire parcel TMS# 05-0047008-02-00.

For a more specific description of said property, see attached map.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that the Future Land Use Map and Official Zoning Map of the City of Georgetown be amended by revising and amending the zoning boundaries of the Official Zoning Map, together with all explanatory matter herein as follows:

Rezoning of property from General Commercial (GC) to Residential (R1) property totaling approximately one acre located at intersection of Oakley St and S Fraser St. identified by a portion of the Georgetown County Tax Maps as TMS# (05-0047-008-00-00, 05-0047-008-01-00, & 05-0047-008-02-00) and change the boundary of the MCOD to include the entire parcel TMS# 05-0047008-02-00.

BE IT FURTHER ORDAINED that such changes shall be made on the Official Zoning Map and Future Land Use Map. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

Carol Jayroe, Mayor

Attachment: Oakley St. Ordinance - Zoning Map Amendment (GC to R1) (3645 : Oakley St Zoning Map Amendment)

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



Planning and Community Development
(843) 545-4010

COUNCIL MEMBERS
MAYOR PRO TEMPORE

JONATHAN ANGNER
JIM CLEMENTS
AL JOSEPH
HOBSON H. MILTON
JIMMY MORRIS
CLARENCE SMALLS

Report to City of Georgetown Planning Commission

PLZ-2022-05 **Zoning Map Amendment for three parcels located at the intersection of Oakley St and S. Fraser St., TMS # 05-0047-008-00-00, 05-0047-008-02-00, 05-0047-008-01-00; Request to change from the GC District (General Commercial) to the R1 District (Low Density Residential)**

Meeting date: July 26, 2022

Property Owner(s): Daniel Madison Floyd Jr.

Applicant: Michael Floyd

Location: Intersection of Oakley St and S Fraser St, Georgetown SC 29440

Parcel Number(s): 05-0047-008-00-00, 05-0047-008-02-00, 05-0047-008-01-00

Comprehensive Plan: Vacant

Future Land Use: Highway Commercial & Low Density

Current Zoning: GC (General Commercial) & R1 (Low Density Residential)

Overlay District: MCOD (Main Corridor Overlay District)

Proposed Zoning: R1 (Low Density Residential)

Flood Zone: X-Unshaded; Areas determined by FEMA to be located outside the Special Flood Hazard Area per the FIRM 4500870003D dtd March 16, 1989; Preliminary FIRM 45043C0485G dtd November 13, 2015 (Not yet adopted by the City) places this parcel within the X-Unshaded Flood Zone (Areas determined to be outside the 0.2% annual chance floodplain).

REQUEST:

The applicant is requesting a Zoning Map Amendment for the three parcels located at the intersection of Oakley St and S Fraser St., TMS # 05-0047-008-00-00, 05-0047-008-02-00, 05-0047-008-01-00; Request to change from the GC District (General Commercial) to the R1 District (Low Density Residential)

STAFF RECOMMENDATION:

Staff recommends that the Planning Commission recommend approval to City Council for the rezoning request based on the findings as listed in the staff report, as the request would be in general conformance with the 2016 Land Use Element of the City of Georgetown Comprehensive Plan for the three properties located at the intersection of Oakley St and S Fraser St, Georgetown, South Carolina. Staff is also recommending that the Planning Commission recommend approval of the subject site be included within the Boundary map of the Main Corridor Overlay District (MCOD).

A Zoning Map Amendment request cannot be conditioned.

Recommended Findings and Motions

If the Planning Commissioners determines that they should recommend approval to the City Council of the requested zone change application, based on the following findings, the Commission should take the following action:

A, That the proposed amendment is consistent with the policies embodied in the adopted comprehensive plan and the underlying future land use designation contained in the land use element;

B. That the proposed amendment will not be inconsistent with the adequate community facilities policies contained in the City's Ordinances;

c. That the proposed amendment is compatible with the actual or comprehensive planned land adjacent uses.

Based on the aforementioned Findings, the Planning Commission recommends approval to the City Council for the three properties located at the intersection of Oakley St and S Fraser St, TMS # 05 0047-008-00-00, 05-0047-008-02-00, 05-0047-008-01-00; Request to change from the GC District (General Commercial) to the R1 District (Low Density Residential) and also recommending the Planning Commission recommend approval to the City Council that the subject site be included within the Boundary map of the Main Corridor Overlay District (MCOD).

ALTERNATIVES TO PLANNING COMMISSION RECOMMENDED FINDINGS AND MOTION:

The alternative motions suggested below are offered for the Planning Commission consideration.

ALTERNATIVE FOR CONTINUANCE

If the Planning Commission determines that additional information, discussion and public review are necessary for a more thorough review of the variance request, then the Planning Commission should make appropriate findings and move to **continue** the Public Hearing with a specific time period for the applicant to provide additional specific information necessary for the analysis of the request:

The Planning Commission may wish to consider a motion similar to the following:

- A. Additional information, discussion and public review are necessary for a more thorough review of the appeal request.

Based on the aforementioned Finding and with the applicant's concurrence, the Planning Commission continues the request for the three properties located at the intersection of Oakley St and S Fraser St, TMS # 050047-008-00-00, 05-0047-008-02-00, 05-0047-008-01-00, to change from the GC District (General Commercial) to the R1 District (Low Density Residential); and also

recommending the Planning Commission recommends to continue approval to the City Council that the subject site be included within the Boundary map of the Main Corridor Overlay District (MCOD).

ALTERNATIVE FOR DENIAL

If the Planning Commission determines that they should recommend the denial of the applicant's request for a Zoning Map Amendment to City Council, the Planning Commission may wish to consider a motion similar to the following:

The Planning Commission finds that:

- A, That the proposed amendment is not consistent with the policies embodied in the adopted comprehensive plan and the underlying future land use designation contained in the land use element;
- B. That the proposed amendment will be inconsistent with the adequate community facilities policies contained in the City's Ordinances;
- c. That the proposed amendment is not compatible with the actual or comprehensive planned adjacent uses.

Based on the aforementioned Findings the Planning Commission recommends denial by the City Council for the three properties located at the intersection of Oakley St and S Fraser St, TMS # 05-047-008-00-00, 05-0047-008-02-00, 05-0047-008-01-00, to change from the GC District (General Commercial) to the R1 District (Low Density Residential); and also recommends denial to the City Council that the subject site be included within the Boundary map of the Main Corridor Overlay District (MCOD).

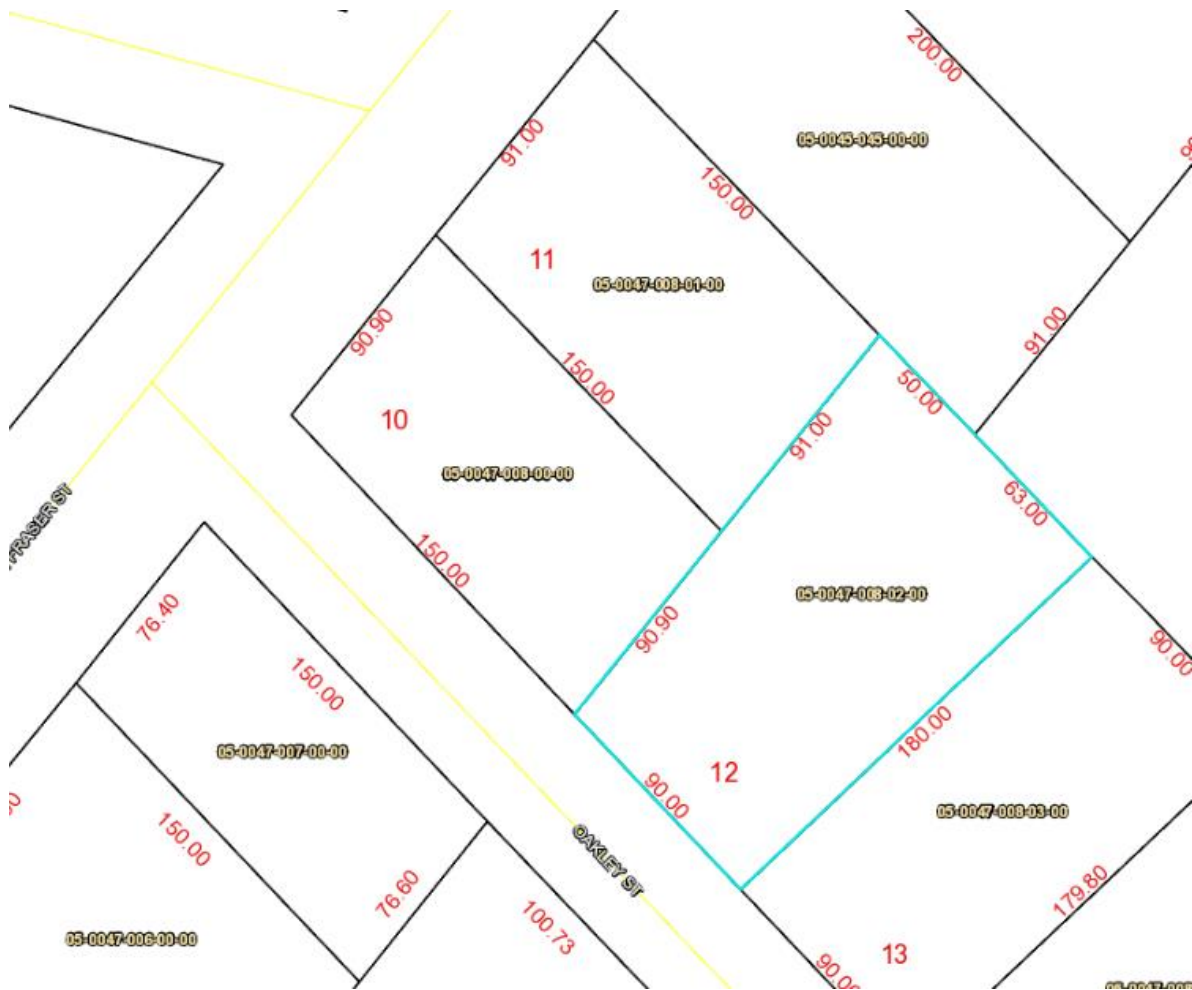
Property Information:

Location:

The subject sites are located at the intersection of Oakley St and S Fraser St.; on the north side of Church Street, approximately 50-feet northeast of Montford Rd in the City of Georgetown, SC.

The parcels were created as 10, 11, & 12 of the Winea Subdivision.

Assessor Page Showing lot Dimensions



Aerial Areal Exhibit



Attachment: Oakley St. Ordinance - Zoning Map Amendment (GC to R1) (3645 : Oakley St Zoning Map Amendment)

The subject site is approximately 1-Acre in size.

Access:

The subject site can be accessed off of S Fraser St or off of Oakley St: both are SCDOT right-of-way.

Current Use:

The subject site is currently vacant.

Topography:

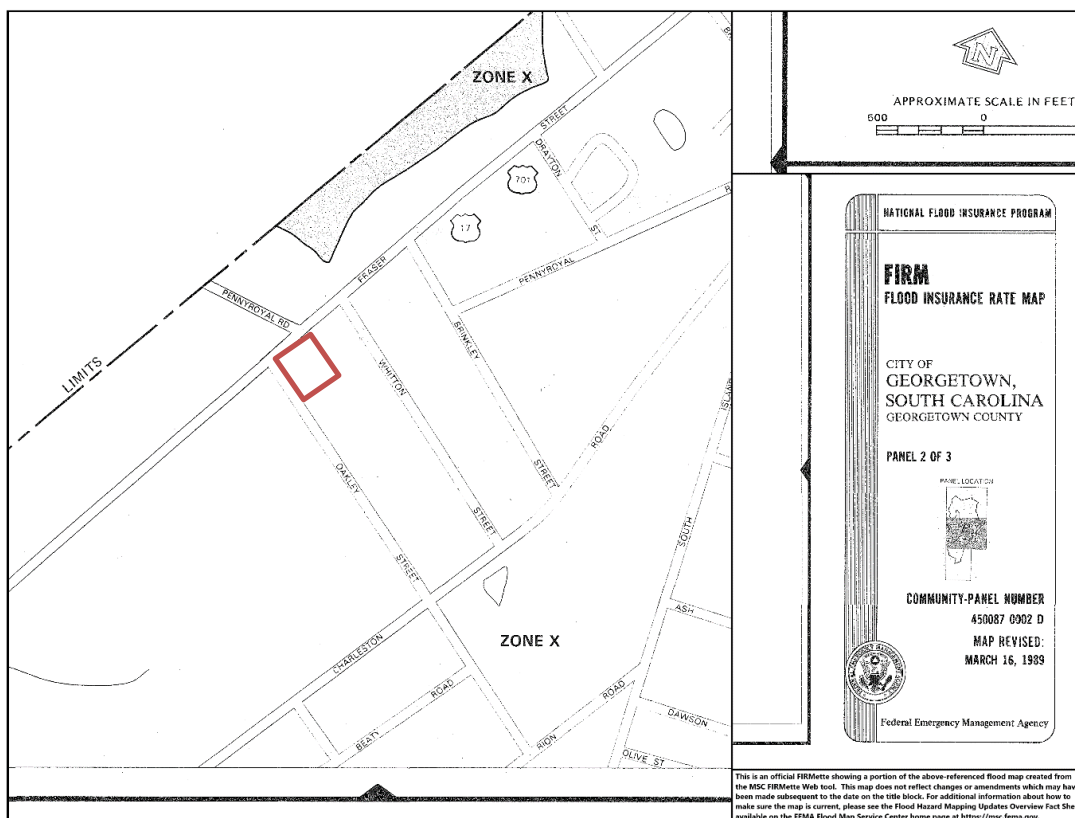
The subject site is relatively flat with no significant features that would limit the current development in the site. It has been noted that the site was clear-cut of all vegetation between July 2017 and February 2022.

Flood Zone:

The subject site is located within the X-Unshaded Flood Zone. This flood zone designation indicated that the subject site (outlined in red below) per FEMA is located outside the Special Flood Hazard Area (SFHA)>

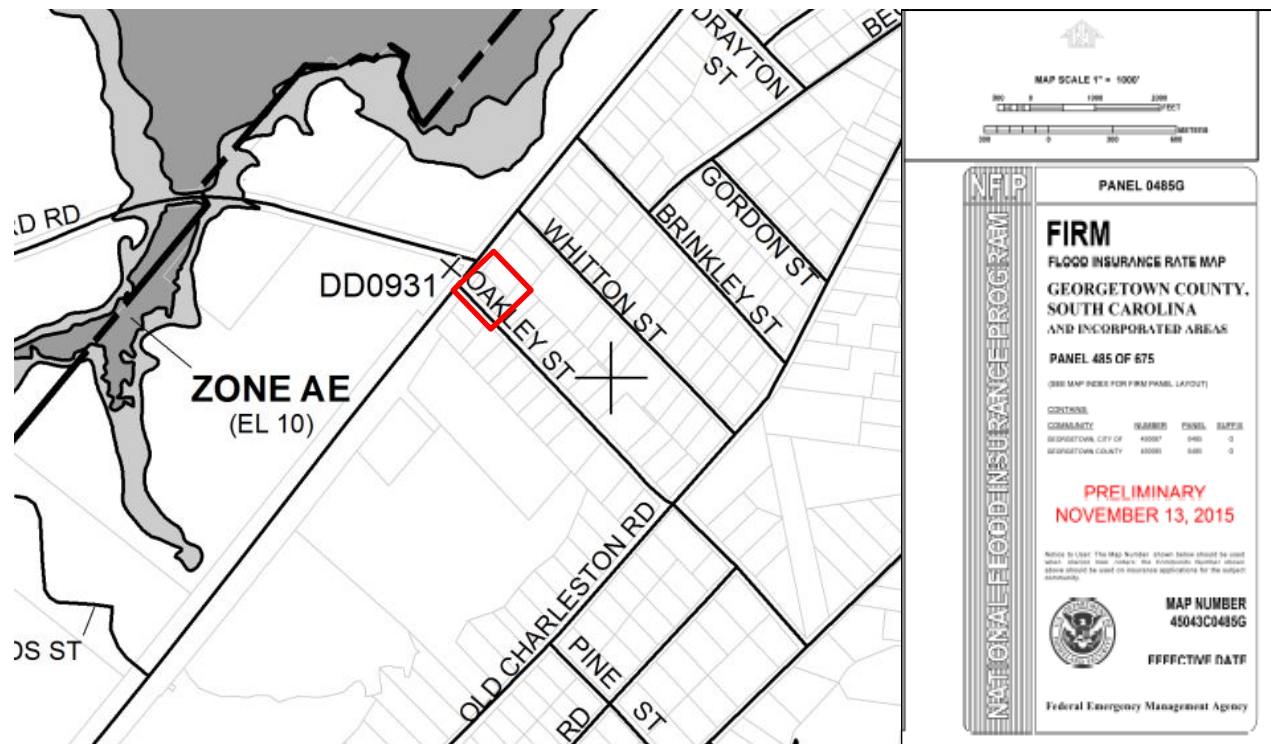
Effective Flood Insurance Rate Map (FIRM) 450087 0002D dtd 3/16/1989

X-unshaded zone- areas determined by FEMA to be located outside the Special Flood Hazard Area (SFHA)



Preliminary Flood Insurance Rate Map (FIRM) 45043C0485G dtd 11/13/2015

X-Unshaded Flood Zone – areas determined by FEMA to be outside the of 0.2% annual chance flood;

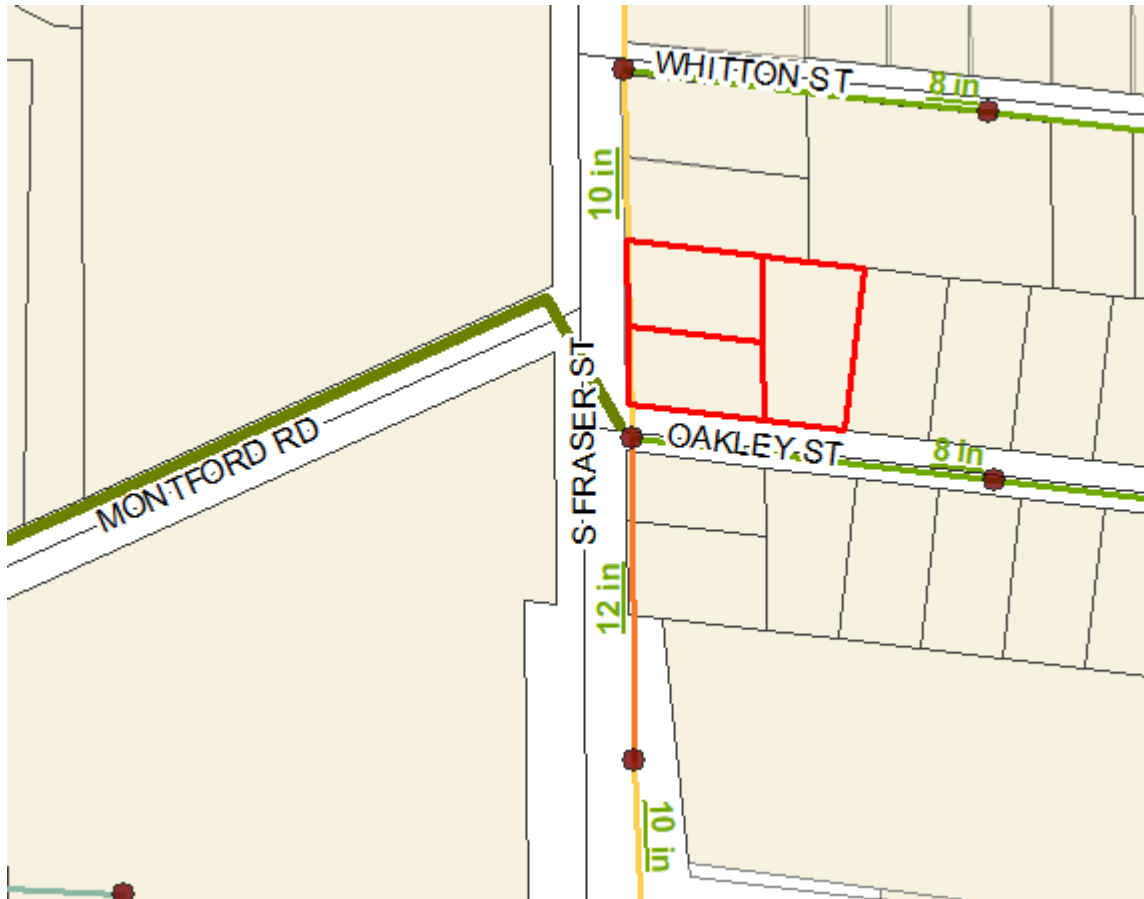


Attachment: Oakley St. Ordinance - Zoning Map Amendment (GC to R1) (3645 : Oakley St Zoning Map Amendment)

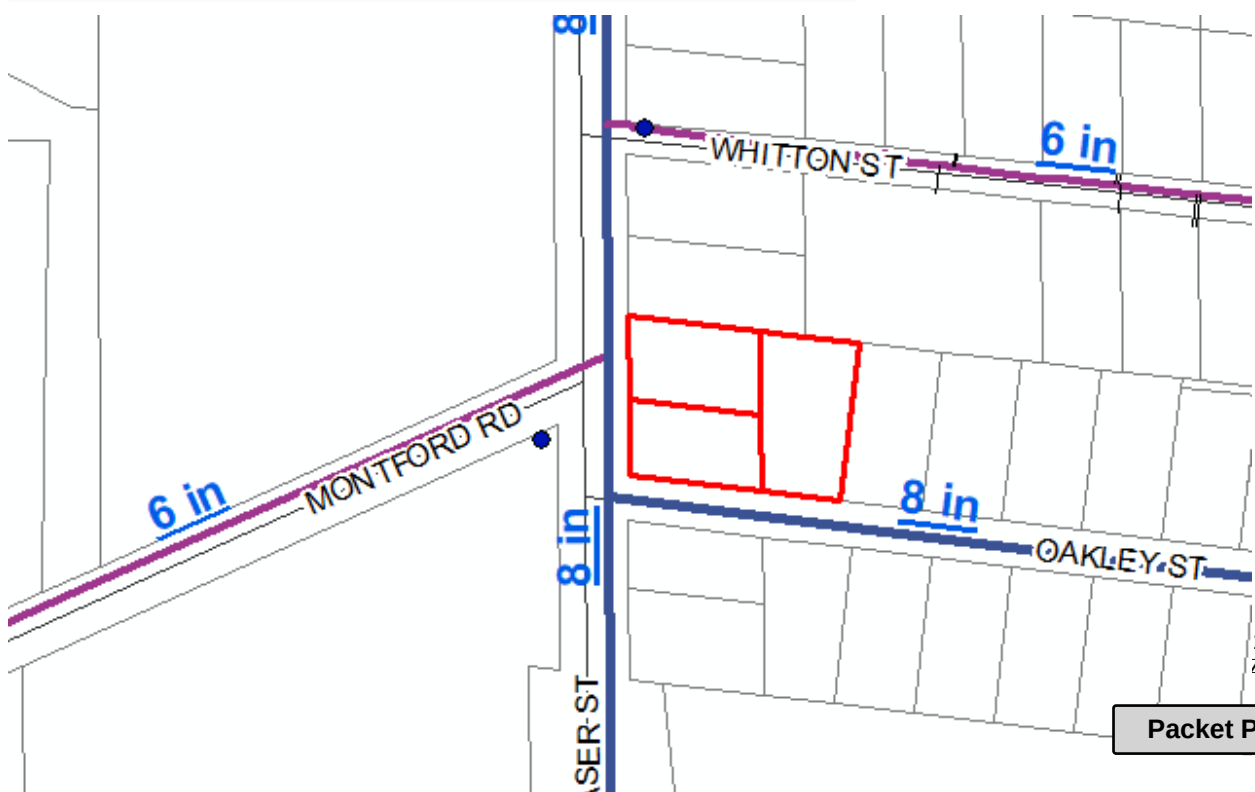
Water and Sewer:

The subject site is currently not connected to the City of Georgetown for water, sewer and electrical services.

City of Georgetown - Sewer Utility Exhibit



City of Georgetown – Water Utility Exhibit Map



STAFF REVIEW AND COMMENTS:

Per the applicant's verbal justification at his submittal appointment, the request to change the zoning on the subject parcels is to place a home in the middle of all three parcels.

Prior to placing a residence on the parcels, the property owner would be required to submit a Plat Review Application to the Planning Department for a Lot Consolidation of the three parcels.

The subject parcels are currently zoned GC (General Commercial) and R1 (Low Density Residential). As per ARTICLE VII: PROVISIONS GOVERNING USE DISTRICTS: 700.1 "R1 District (Low Density Residential): The intent of this district is to establish low density residential areas along with open areas which appear likely to develop in a similar manner. The requirements for the district are designed to protect essential characteristics of the district, to promote and encourage an environment for family life and to prohibit all business activities." And "**700.11 GC District (General Commercial)** It is the intent of this district to establish business areas that encourage the grouping of compatible business activities in which parking and traffic congestion can be reduced to a minimum. In order to achieve the intent of the GC District, as shown on the Zoning Map of the City of Georgetown, South Carolina,"

The current use on the three parcels is vacant.

The subject site is also partially within Main Corridor Overlay District (MCOD) adopted by City Council February 17, 2022. The City Council passed the MCOD with the intent of the district being:

I. MAIN CORRIDOR OVERLAY DISTRICT (MCOD)

1300 Intent

It is the intent of this section to delineate the Main Corridor Overlay District (MCOD). The purpose of establishing this overlay is to:

- Identify areas of the City outside of the urban core which reflect the culture of the City of Georgetown;
- Protect and enhance the aesthetic and visual character of all commercial and residential development within the overlay district;
- Promote the cultural, economic and general welfare of the people of Georgetown;
- Foster civic pride;
- Encourage harmonious, orderly and efficient growth and development of the City of Georgetown; and
- Improve property values.

The MCOD is specifically designates as "areas outside of the central urban core area of the City of Georgetown, including the main corridors of Highway 17 through the southern portions of the City, Highmarket Street in the western portion of the City, and along North Fraser in the northern portion of the City." S Fraser St as part of the main Corridor, ".....the main corridors of Highway 17 through the southern portions of the City"

Further, the boundaries of the MCOD include the following zoning districts within the UCOD as being:

- General Commercial (GC)
- Limited Industrial (LI)

- Planned Development (PD)
- Conservation Preservation (CP)
- High Density Residential (R-4)
- Medium Density Residential (R-3)
- Low Density Residential (R-1)
- Public Service District (PS)

Based on the above adopted amendments to ARTICLE XIII: DESIGN OVERLAY DISTRICTS, staff recommends that the subject site, if approved for the zone change from GC & R1 to R1, that the parcel also be designated within the MCOD Boundary map.

FINDINGS FOR REVIEWING A ZONING MAP AMENDMENT REQUEST:

Blank grants authority to the City to establish zoning districts, and to regulate the use of the land within those zoning districts provided the districts and uses are adopted in accordance with the Comprehensive Plan and are designed to achieve specific goals.

Within Appendix A – Zoning Ordinance ARTICLE XVIII: AMENDMENTS states that when considering approval of a zoning map amendment, three Findings must be considered and supported by a statement of evidence, fact and conclusion. Staff has included those three Findings (in **bold type** below) with staff's response in normal type underneath the Findings. When making a motion for approval or modification of a zoning map amendment, the Planning Commission and City Council should, at a minimum, be able to make at least one of the following Findings.

A. The proposed amendment is consistent with the policies embodied in the adopted Comprehensive plan and the underlying land use designation contained in the land use plan;

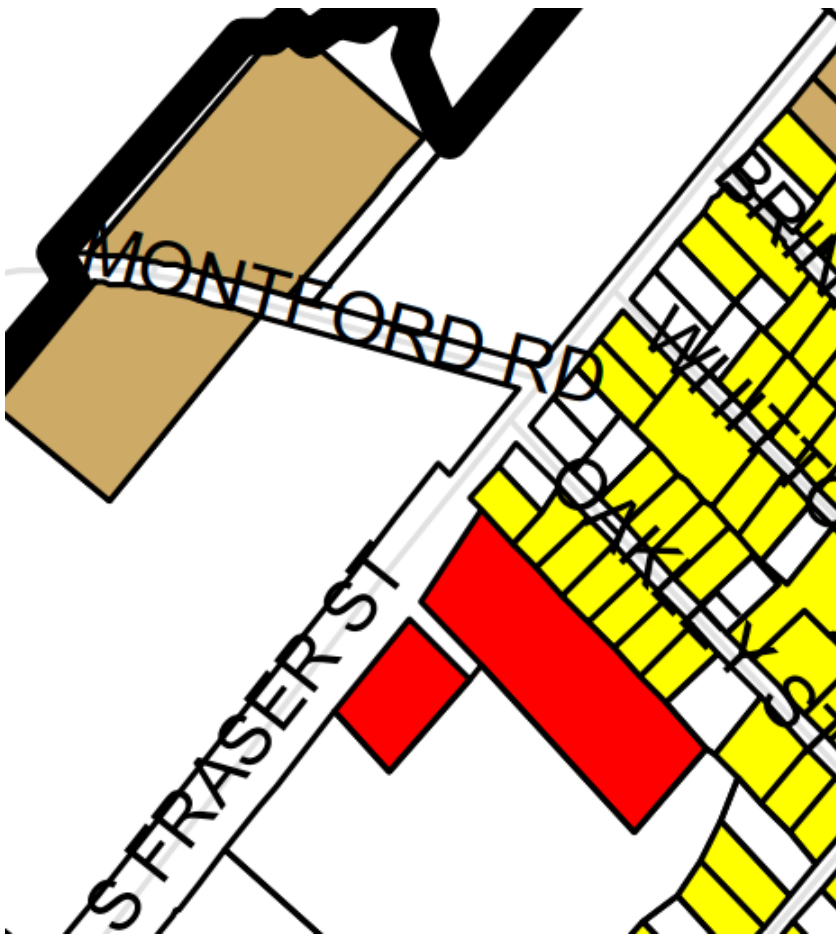
The current Comprehensive plan (land use) designation at the subject site is vacant per the Existing Land use map Exhibit LUM-1.

The request to change the zoning district to R1 is consistent with the Low Density designation for other parcels in the vicinity of the currently vacant parcels.

The current GC and R1 zoning district is consistent with the Vacant Land use and therefore, should be changed to R1 as requested by the applicant as the request would bring the subject site in to compliance with the current 2011 Comprehensive Plan land use designations for the area where this subject site is located.

In addition, the request from GC and R1 to R1 would further implement the following comprehensive plan goals and objectives as stated in the Land Use Element of the Comprehensive Plan (adopted 2016):

LAND USE MAP EXHIBIT



ALL MAP DATA AS OF June, 2016



Existing Land Use Map Exhibit LUM-1

Land Use

- Single Family
- Two-Family
- Multi-Family
- Manufactured Home
- Manufactured Home Park
- Commercial
- Recreational
- Industrial
- Public/ Semi-Public
- Utility
- Vacant

DISCLAIMER: This map is a graphic representation of data obtained from various sources. All efforts have been made to warrant the accuracy of this map. However, WRCOG disclaims all responsibility and liability for the use of this map.



GOAL 2: Promote the efficient use of land. Objectives include:

- Encourage developments to locate in areas where existing services are readily available thus minimizing the need for utility extensions, new street creation, and other increased service costs.
- Provide incentives, regulatory or financial, to encourage infill development.
- Retain and refine zoning standards that ensure compatibility at the neighborhood level with respect to height, size and scale, location, intensity, density, signage, impervious coverage, use, landscaping, parking, and, where appropriate, appearance and architectural features.
- Allow for innovative design through the use of planned developments, recognizing:
 1. Single-use planned developments should be discouraged;
 2. Traditional zoning standards should incorporate flexibility thus minimizing the need for the widespread use of planned developments;
 3. The importance of enforcement and implementation of PD standards is critical, especially in PDs involving multi-property owners and/or the subdivision of property; and
 4. The long-term maintenance of public infrastructure and the reuse or adaptive reuse of property should be considered prior to PD creation.
- Retain and refine the city's development regulations to ensure:
 1. The use of public water and sanitary sewer;
 2. Newly created lots have frontage on publicly maintained streets;
 3. The protection of buildings and infrastructure from flooding, fire, and overcrowding;

4. New streets, curbs, gutters, and sidewalks, fire-hydrants, water services, sanitary and storm sewers, street lights, and other required infrastructure are constructed/installed to acceptable standards;
5. The preservation of significant trees, street trees, and the incorporation of tree planting and landscaping into new site design;
6. Newly created lots and developments provide ample provision for storm water runoff. Release rates for runoff should consider downstream carrying capacities; and
7. Erosion control measures are installed and maintained during the development process.

GOAL 4: Provide ample areas for residential development and implement density standards that consider property access and the availability of services. Objectives include:

- For all zoning requests, the loss of long standing residential districts or uses should be considered. Speculative commercial rezoning that result in the reduction of the city's viable housing stock should be discouraged.

- Plan for an increase in the city's population of one percent annually.
- Increase the permitted density within the core residential areas of the city and the downtown in keeping with the objectives of this element. Consideration should be given to:

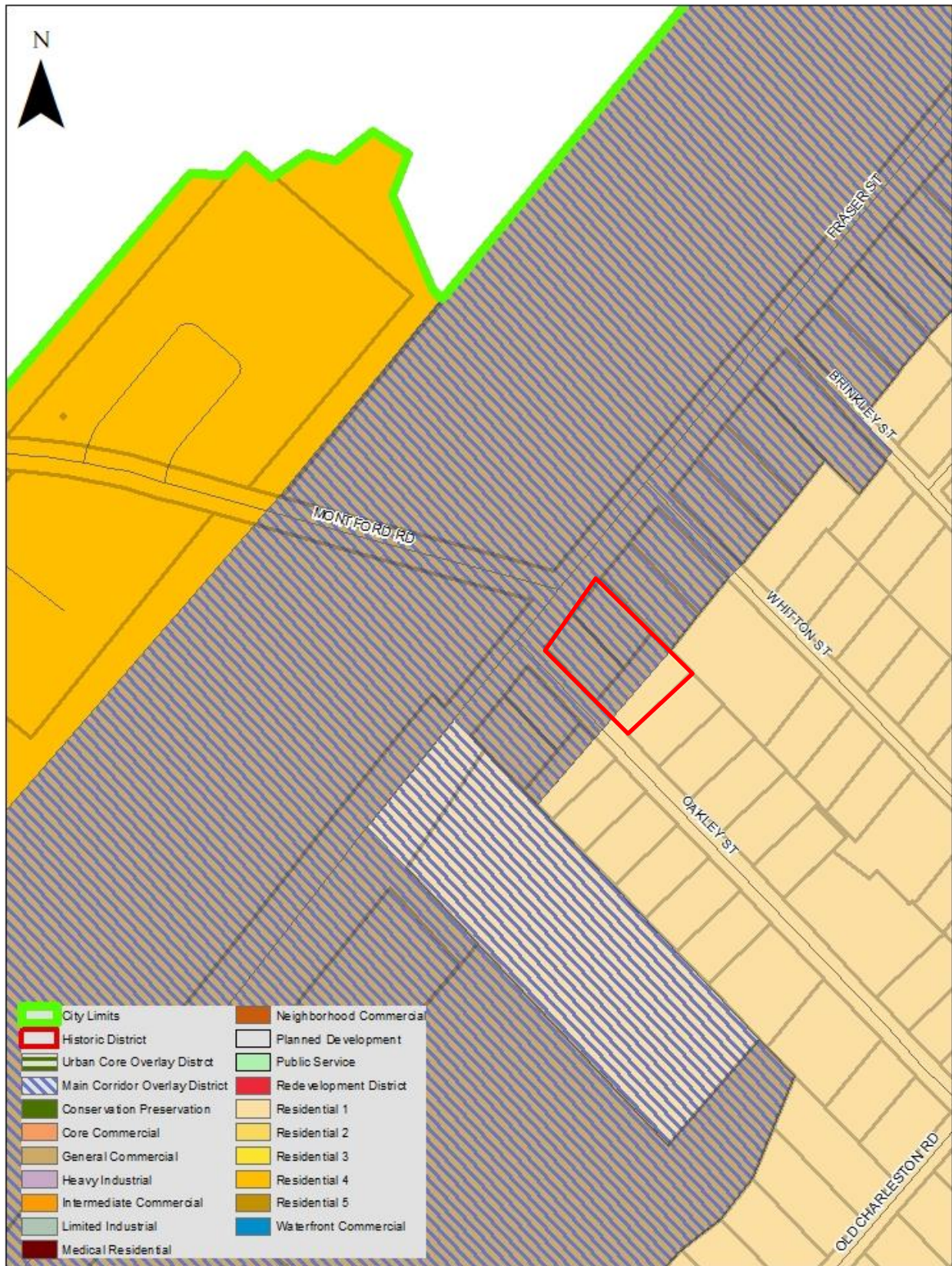
1. Developing design or form standards for multi-family housing; and
2. Limiting the number of units per structure or the size of structures (in keeping with building mass/ or form of other structure in an area.)

- Define density as follows:

1. Very low density – One or fewer units per acre.
2. 2. Low Density – Two to five dwelling units per acre.
3. 3. Medium Density – Six to nine dwelling units per acre.
4. 4. High Density – Ten to twenty dwelling units per acre.
5. 5. Very High Density – More than twenty dwelling units per acre

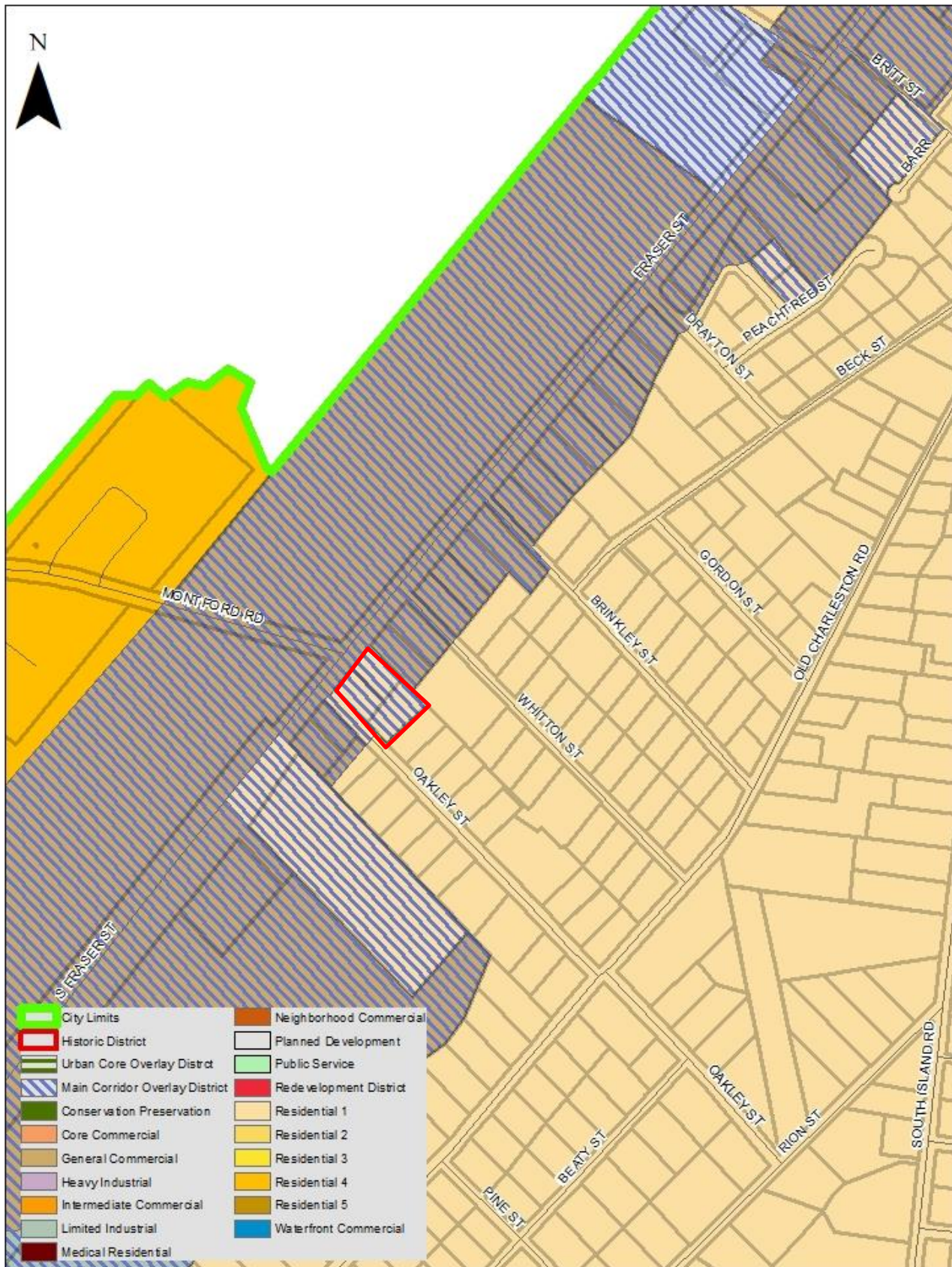
The request from GC (General Commercial) and R1 (Low Density Residential) to R1 (Low Density Residential)

Current Zoning Map Exhibit



Attachment: Oakley St. Ordinance - Zoning Map Amendment (GC to R1) (3645 : Oakley St Zoning Map Amendment)

Proposed Zoning Map Exhibit



Attachment: Oakley St. Ordinance - Zoning Map Amendment (GC to R1) (3645 : Oakley St Zoning Map Amendment)

B. The proposed amendment will not be inconsistent with the adequate community facilities policies contained in the City's Ordinance;

The subject site is composed of three vacant lots. The subject site is also within the City of Georgetown Fire Department and Police Department boundaries for emergency services.

Based on the above, and as presented in the Exhibits for Water and Sewer services, staff is of the opinion that the proposed amendment is not inconsistent with the adequate community facilities policies contained within the Part III of the Comprehensive Plan for the City of Georgetown dated November 8, 2011 and not inconsistent with the City's Ordinance for community facilities.

C. The proposed amendment is compatible with the actual or comprehensive planned adjacent uses.

The current 2011 Comprehensive Plan land use designation, current zoning and current uses of the subject site and the surrounding area are listed in the table below:

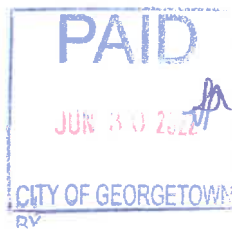
Property location to the Subject Parcel	TMS#	Current Use	Comprehensive Land Use	Current Zoning District
North	05-0045-045-00-00	Residence (accessed from S Fraser St)	Single Family	GC
North	05-0045-048-00-00	Residence (accessed from Whitton St)	Single Family	R1
East	05-0047-008-03-00	Residence (accessed from Oakley St)	Single Family	R1
West	05-0043-00-00-00	Vacant	Vacant	GC
West	05-0047-015-00-00	Vacant	Vacant	GC
Subject Site 1	05-047-008-01-00	Vacant	Vacant	GC
Subject Site 2	05-0047-008-00-00	Vacant	Vacant	GC
Subject Site 3	05-0047-008-02-00	Vacant	Vacant	GC R1
South	05-0047-007-00-00	Vacant	Vacant	GC
South	05-0047-007-01-01	Residence (accessed from Oakley St)	Single Family	GC R1

Staff has included an aerial photograph of the subject site and the area surrounding the site with the current zoning districts called out and showing the current uses on the subject site and the surrounding area.



Staff is of the opinion that the proposed zone change request would be compatible with the existing and planned surrounding land uses.

July 26, 2022 PC



7.B.1



2521 Fraser Rezoning Application

Tax Map Number 05-0047-008-00-00 05-0047-008-02-00
05-0047-008-01-00 - 2514 S Fraser SE 1032 Oakley St

Area (sq. ft. or acres) 1
Physical Address of Property Fraser St (US 17) + Oakley St

Existing Use of Property Vacant
Location of Property 47A Georgetown Area - Myrtle / south of Ctown + East of
Existing Zoning District GC / R1 Requested Zoning District R1

Ownership Information:

Name: Daniel Madison Floyd Jr
Address: 3819 Dorset Dr
City: Florence State: SC Zip: 29501 Phone: 843-250-1903

Agent Information:

Name: Michael Floyd bloconst71@aol.com
Address: 775 Brickhouse Rd
City: Florence State: SC Zip: 29506 Phone: 843 691-0839

What road will provide access to the site: Oakley St
Is the access road a paved or unpaved road: paved
Approximately how many acres of the site is considered wetlands: none
Is any of the site considered a floodplain or floodway: Yes ☒ No
Are high traffic patterns a concern in your area: Yes ☒ No

Important Notes:

- A plat of the property to be rezoned shall be submitted with this application.
- An application fee of \$300.00 must accompany application. GL# (0010.00.323.024)
- Notice to Adjacent Property Owners: The person requesting the Zoning Map Amendment must submit to the Building & Planning Department stamped envelopes with the following return address on the envelope: "Georgetown City Zoning" 1134 N Fraser St, Georgetown, South Carolina 29440. Planning & Community Development staff will comprise a letter and a map and send them to the residents or businesses within two hundred (200) feet of the proposed rezoned property to notify them.
- It is understood by the undersigned that while this application will be carefully reviewed and considered the burden of proving the need for the proposed rezoning rest with the applicant.

All 3 lots = 1 ac

Attachment: Oakley St. Ordinance - Zoning Map Amendment (GC to R1) (3645 : Oakley St Zoning Map Amendment)



Signature Page

Applicant/Agent hereby certifies that the information provided in this application is correct.

Owners:

Daniel M. Floyd Jr. D. M. Floyd Jr. 6/27/22
 Print Name Signature Date

 Print Name Signature Date

Corporation/Partnership

 Print Corporation/Partnership Name (if in LLC or Corp. name please, provide authorization to sign)

 Print Name Signature Date

 Print Title and Name

Designation of Agent:

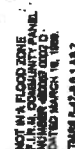
I (we) hereby appoint the person named as applicant as my (our) agent to represent me (us) and act on my (our) behalf in this request for rezoning, as he/she deems necessary and proper.

Michael Floyd
 Print Agents Name

M. Floyd 6/27/22
 Signature of Agent Date

D. M. Floyd 6/27/22
 Signature of Owner Date

Ashley Adams 6/27/22
 Witness Signature Date





120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 3642

Council Meeting Date:	18 August 2022
Department:	Planning and Community Development
Issue Under Consideration:	Motion to award contract for asbestos testing to Summit Engineering Laboratory, and Testing PC in an amount not to exceed \$28,380.00 under the West End Neighborhood Demolition CDBG grant Number: 4-CE-20-007.
Amount Requested:	\$28,380.00
Is Item in Current Budget?	Yes (CDBG grant)
If no, please explain:	n/a
Financial Impact:	\$28,380.00
Points to Consider:	• In December 2020, SC Commerce awarded the City of Georgetown \$375,000 for the demolition of vacant, dilapidated structures in the West End Neighborhood. • City advertised an RFP for asbestos testing on 5/4/2022. • City received and reviewed responses on 6/8/2022. • City sent letters requesting permission to evaluate asbestos in structures on 7/27/2022. • SC Commerce approved selected contractor for asbestos testing on 7/28/2022.
Options:	Approve/Deny
Staff Recommendation:	Approval

Reviews:

Tammy J. Kinsley Completed 08/08/2022 2:07 PM
 Sandra E. Yudice Ph.D. Completed 08/08/2022 2:33 PM
 Stephanie Buccione Completed 08/10/2022 4:41 PM
 Georgetown City Council Pending 08/18/2022 5:30 PM

Attachments:

1. 1 CDBG GRANT Selection on Abestos Testing contractor (PDF)

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
AL JOSEPH
MAYOR PRO TEMPORE

JONATHAN ANGNER
JIM CLEMENTS
HOBSON H. MILTON
JIMMY MORRIS
CLARENCE SMALLS

Planning & Community Development
(843) 545-4010

To: City Council
Prepared by: Tammy J. Kinsley, Director
Department: Planning and Community Development
Date Prepared: August 8, 2022
Subject: West End Neighborhood Demolition – CDBG Number: 4-CE-20-007 Selection of Contractor: Summit Engineering Laboratory, and Testing PC
Contract Amount of \$28,380.00 (Not to Exceed)

Issue Background:

West End Neighborhood Demolition – CDBG Number: 4-CE-20-007 Selection of Contractor: Summit Engineering Laboratory, and Testing PC for the Contract Amount of \$28,380.00 (Not to Exceed).

Discussion:

- On December 4, 2020 the City of Georgetown was award \$375,000 for the Demolition of Twenty-five (25) vacant, dilapidated units in the West End Neighborhood of the city.
- HI Environmental work performed and Title Expert Search performed and completed May 2022.
- Re-evaluation of sites and status of structures performed April 6, 2022
- RFP for Asbestos testing prepared by the City and posted on May 4, 2022
- Quotes received on June 8, 2022
- Selection and evaluation made by the City on June 8, 2022 – Sent selection letter to the WRCOG on June 8, 2022
- Letters for Request for Permission to evaluate Asbestos in structures sent to Property owners July 27, 2022.
- Received letter from the SC Commerce for Approval of selected Contractor for Asbestos testing on July 28, 2022

Recommended Course of Action:

- City Council to approve contractor and contract amount for the asbestos testing for the properties selected for the CDB grant.
- City staff to notify Summit Engineering Laboratory, and Testing PC of contract award to do the work for the CDBG grant.
- Summit Engineering Laboratory, and Testing PC to sign contract with the City.

Timeline for Recommendation:

- Approval by City Council.
- City staff to notify Summit Engineering Laboratory, and Testing PC of contract award to do the work for the CDBG grant.

Drawer 939
Georgetown, SC 29442

Attachment: CDBG GRANT Selection on Asbestos Testing contractor (3642 : CDBG Abestos Contractor and Amount)

- City staff to receive Permission documents from Property Owners to conduct testing of asbestos, for the properties listed on the CDBG grant. Deadline is set at August 31, 2022 to receive permission from property owners.
- Summit Engineering Laboratory, and Testing PC to sign contract and begin testing and evaluation of properties on the list for the CDBG Grant by September 30, 2022.

Fiscal Impact:

- Contract Amount: \$28,380.00

Social Impact:

- None at this time of the grant process.

Environmental Impact:

- Testing of structures for the future removal of harmful asbestos from dilapidated houses on the CBDG Grant listing.

Attachments:

- Submittal Listing
- Memo to CDBG of selected bid, dated June 10, 2022
- South Carolina Department of Commerce Letter of procuring engineering services related to the CDBG: 4-CE-20-007, dated July 28, 2022



CITY OF GEORGETOWN



PROJECT:	West End Neighborhood Asbestos Assessment Request for Quote CDBG #4-CE-20-007	DUE DATE AND TIME:	Wednesday, June 8, 2022, 2:00 pm
FACILITATOR:	Daniella Howard, Purchasing Agent	Quotes were electronically submitted through City's website: www.georgetownnc.gov	

COMPANY NAME & ADDRESS	COMPANY REPRESENTATIVE NAME & TITLE	EMAIL ADDRESS & PHONE NUMBER	SIGNATURE/ COMMENTS:
City of Georgetown	Daniella Howard, Purchasing Agent	dhoward@georgetownnc.gov 843.545.4043	<i>Daniella Howard</i>
City of Georgetown	Eliza Jagger, Accounting Manager	ejagger@georgetownnc.gov 843.545.4045	<i>Eliza Jagger</i>

Attachment: CDBG GRANT Selection on Asbestos Testing contractor (3642 : CDBG Abestos Contractor and Amount)



CITY OF GEORGETOWN



SUBMITTAL LISTING

PROJECT: West End Neighborhood Asbestos Assessment Request for Quote CDBG #4-CE-20-007	DATE AND TIME QUOTES RECEIVED: Wednesday, June 8, 2022, 2:00 pm
	Quotes were electronically submitted through the City's website: www.georgetownsc.gov

****NOT CERTIFIED****

SIGNED: _____

Danielle Howard

COMPANY NAME	EMAIL ADDRESS	TOTAL COST PER HOUSE FOR ASSESSMENT, LAB ANALYSIS, PROJECT DESIGN & AIR MONITORING	ADDITIONAL SERVICES					COMMENTS:
			COST PER SAMPLE	COST PER LAYER	TOTAL COST FOR TEM AIR CLEARANCE	DURATION OF TIME	AVAILABILITY TO PERFORM ACTUAL TESTING	
Asbestos Inspections, LLC	dschoolcraft1978@gmail.com	1,525.00	6.50	33.00	250.00	6 WEEKS	WITHIN 1 WEEK OF NTP	BID RECEIVED ON TIME - CURRENTLY UNDER REVIEW
Sapphire Environmental	jstewart.envirotech@gmail.com	1,020.00	7.00	42.00	350.00	7 DAYS	05 JULY 2022	BID RECEIVED ON TIME - CURRENTLY UNDER REVIEW
Summit ELT	amonk@summit-companies.com	1,190.00	4.00	28.00	400.00	3 WEEKS	6.27.2022, 7.11.2022	BID RECEIVED ON TIME - CURRENTLY UNDER REVIEW
Terracon Consultants, Inc	craig.langford@terracon.com	DID NOT SUBMIT	15.00	45.00	425.00	45 DAYS	14 DAYS FROM CONTRACT EXECUTION	BID RECEIVED ON TIME - CURRENTLY UNDER REVIEW

Attachment: CDBG GRANT Selection on Asbestos Testing contractor (3642 : CDBG Abestos Contractor

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
AL JOSEPH
MAYOR PRO TEMPORE

JONATHAN ANGNER
JIM CLEMENTS
HOBSON H. MILTON
JIMMY MORRIS
CLARENCE SMALLS

Planning and Community Development
Office: (843) 545-4010
June 10, 2022

MEMO

TO: CDBG
FROM: Tammy J. Kinsley, Director *TJK*
RE: City of Georgetown Planning and Community Development
West End Neighborhood Asbestos Assessment Request for Quote
CDBG #4-CE-20-007

A review of the four bid proposal documents, received on June 8, 2022, were conducted by the Director of Planning and Community Development for the City of Georgetown. In this review, the following deficiencies of quote were noted as below:

Asbestos Inspectors, LLC –

- Four of the five licensees SCDHEC issued Asbestos ID Cards have expired dates on them
- The Certificate of Women Owned Businesses expired in Oct 31, 2019
- The proposed costs to conduct the work add up to \$1,725.00 not \$1,525.00 as they are proposing in writing.
- Incomplete submittal – Cost: \$1,725.00
Duration to complete: Six weeks
Availability to begin work: Within One week of NTP

Sapphire Environmental –

- One of the two licensees SCDHEC issued Asbestos ID Cards will expire this mid-month of June.
- Incomplete submittal – Cost: \$1,020.00
Duration to complete: Seven days
Availability to begin work: July 5, 2022

Summit ELT –

- The costs add up to \$1,290.00 not \$1,190.00 as they are proposing in writing.
- Complete submittal – Cost: \$1,290.00
Duration to complete: Three weeks
Availability to begin work: June 27, 2022; and July 11, 2022

Terracon Consultants, LLC –

- Based on their calculation sheet (But not giving a Total cost per house) is approximately \$4,050.00
- They did not follow the directions of uploading their SCDHEC Asbestos Card information.
- Incomplete submittal – Cost: Approximately \$4,050.00 (not indicated on response)
Duration to complete: 45 days
Availability to begin work: 14 Days from Contract Execution

Based on the above analysis of information the Planning and Community Development department for the City of Georgetown recommends Summit ELT, as the best candidate to perform the work.

Their application was the most complete, i.e. no expired licenses, and the time frame is realistic for the work to be performed. The cost to do the work of \$1,290.00 is the median cost between the incomplete Low bidder of \$1,020.00 and the incomplete High bidder of \$4,050.00 (approx.)



Henry McMaster
Governor

SOUTH CAROLINA
DEPARTMENT OF COMMERCE

Harry M. Lightsey III
Secretary

July 28, 2022

Ms. Sandra Yudice
Mayor, City of Georgetown
Post Office Box 939
Georgetown, SC 29442

Grantee:	City of Georgetown
Project Title:	West End Neighborhood Demolition
CDBG Number:	4-CE-20-007
Contractor:	Summit Engineering Laboratory, and Testing, PC
Dollar Amount:	\$28,380.00

Dear Ms. Yudice:

Please be advised that Grants Administration (GA) has reviewed the process used in procuring engineering services related to the above referenced project and it appears to demonstrate satisfactory compliance with State CDBG procurement requirements. We have also reviewed the accompanying contract agreement and find it to be in general compliance. This letter will serve as notification that Summit Engineering Laboratory, and Testing, PC is not excluded from receiving Federal contracts per a review of the System for Award Management (SAM). As a reminder, the contractor must maintain SAM registration throughout the contract period.

Any changes to this Agreement, including changes in activities and changes in line item budgets, must be pre-approved in writing by GA and shall be incorporated in written amendment(s) to this Agreement.

We appreciate your cooperation in this review process. Please do not hesitate to contact me at 803-734-0709 if I can be of further assistance.

Sincerely,

Tina Thomas
Compliance Specialist
Grants Administration

cc: Marsha Smith
Martha Whitaker
Finance

Attachment: CDBG GRANT Selection on Abestos Testing contractor (3642 : CDBG Abestos Contractor and Amount)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 3652

Council Meeting Date:	18 August 2022
Department:	Administration
Issue Under Consideration:	Motion to approve an ordinance amending Chapter 1, Article II, "Business Licenses" of the Code of Ordinances for the City of Georgetown by replacing Article II in its entirety
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• In 2020, the SC General Assembly adopted the South Carolina Business License Tax Standardization Act (2020 Act No. 176) with an effective date of January 1, 2022. • The Act required all municipalities and counties that impose a business license tax to adopt a standard business license year of May 1 through April 30, utilize the Act's standardized business licensing requirements and class schedule, and update business license class schedules every odd year based on the latest available IRS statistics. • On October 21, 2021, the City of Georgetown adopted an ordinance changing the business license year for business license taxes in the City.
Options:	Approve/Deny
Staff Recommendations:	Approve

Reviews:

Sandra E. Yudice Ph.D. Completed 08/10/2022 4:44 PM

City Attorney Completed 08/10/2022 5:01 PM

Sandra E. Yudice Ph.D. Completed 08/10/2022 5:02 PM

Kathy Vermeland Completed 08/11/2022 8:58 AM

Stephanie Buccione Completed 08/11/2022 11:43 AM

Georgetown City Council Pending 08/18/2022 5:30 PM

Attachments:

1. 1 Business License Enabling Ordinance (PDF)

**MOTION TO APPROVE AN ORDINANCE AMENDING CHAPTER 1, ARTICLE II, “BUSINESS
LICENSES” OF THE CODE OF ORDINANCES FOR THE CITY OF GEORGETOWN BY
REPLACING ARTICLE II IN ITS ENTIRETY**

**AN ORDINANCE AMENDING CHAPTER 1, ARTICLE II, “BUSINESS LICENSES” OF
THE CODE OF ORDINANCES FOR THE CITY OF GEORGETOWN BY REPLACING
ARTICLE II IN ITS ENTIRETY**

WHEREAS, Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and

WHEREAS, in 2020, the South Carolina General Assembly adopted the South Carolina Business License Tax Standardization Act (2020 Act No. 176), codified at S.C. Code Sections 6-1-400 to 6-1-420 (the “Act”), with an effective date of January 1, 2022; and

WHEREAS, the Act required all municipalities and counties that impose a business license tax to adopt a standard business license year of May 1 through April 30, and utilize the Act’s standardized business licensing requirements and class schedule, and update business license class schedules every odd year based on the latest available IRS statistics; and

WHEREAS, on October 21, 2021, the City of Georgetown adopted an “Ordinance Changing the Business License Year for Business License Taxes in the City of Georgetown; Providing for a Transitional Calculation Year; and Other Matters Relating Thereto,” in compliance with the Act, repealing ordinances in conflict; and

WHEREAS, the City Council of the City of Georgetown desires to comply with business license standardization utilizing NAICS Code rate classes, and where the City includes additional subclasses in Appendix A (Class 9 Rates) of Exhibit A, the City Council has considered such subclasses necessary for economic stimulus or demands by those specific subclasses of business on city services or infrastructure; and

WHEREAS, the City Council of the City of Georgetown desire all terms of uniform Business License Ordinance to be codified in Chapter 13, Article II of the City of Georgetown Code of Ordinances, for clarity, consistency, and ease of use by the business community, and in accordance with Section 2-44(4);

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that Section 16-233 of the City of Georgetown Code of Ordinances be replaced in its entirety by Exhibit A, Chapter 13, Article II, attached and incorporated.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

Carol Jayroe, Mayor

First Reading: _____, 2022

Approved as to Form:

Second Reading: _____, 2022

Elise F. Crosby, City Attorney

Exhibit A

ARTICLE II. BUSINESS LICENSES¹**Sec. 13-16. License required.**

Every person engaged or intending to engage in any business, calling, occupation, profession, or activity engaged in with the object of gain, benefit, or advantage, in whole or in part within the limits of the City of Georgetown, South Carolina, is required to pay an annual license tax for the privilege of doing business and obtain a business license as herein provided.

Sec. 13-17. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed herein:

"Business" means any business, calling, occupation, profession, or activity engaged in with the object of gain, benefit, or advantage, either directly or indirectly.

"Charitable Organization" means an organization that is determined by the Internal Revenue Service to be exempt from Federal income taxes under 26 U.S.C. Section 501(c)(3), (4), (6), (7), (8), (10) or (19).

"Charitable Purpose" means a benevolent, philanthropic, patriotic, or eleemosynary purpose that does not result in personal gain to a sponsor, organizer, officer, director, trustee, or person with ultimate control of the organization.

"City" means the City of Georgetown.

"Classification" means that division of businesses by NAICS codes subject to the same license rate as determined by a calculated index of ability to pay based on national averages, benefits, equalization of tax burden, relationships of services, or other basis deemed appropriate by the Council.

"Council" means the City Council of the City of Georgetown.

"County" means the County of Georgetown.

¹Editor's note(s)—An ordinance adopted March 9, 1998, repealed §§ 13-16—13-37 in their entirety. Formerly, §§ 13-16—13-37 pertained to similar subject matter and derived from an ordinance adopted Aug. 16, 1980; §§ 1—16 of an ordinance adopted Dec. 9, 1980; an ordinance adopted June 18, 1992; an ordinance of Dec. 16, 1993; an ordinance Jan. 28, 1993; an ordinance Aug. 19, 1993; and an ordinance Jan. 18, 1996. The ordinance adopted March 9, 1998 added new provisions as herein set out. An ordinance adopted _____, 2022, repealed all ordinances or parts of ordinances to the extent they are inconsistent with the adopted ordinance.

“Domicile” means a principal place from which the trade or business of a licensee is conducted, directed, or managed. For purposes of this ordinance, a licensee may be deemed to have more than one domicile.

“Gross Income” means the gross receipts or gross revenue of a business, received or accrued, for one calendar or fiscal year collected or to be collected from business done within the City. If the licensee has a domicile within the City, business done within the City shall include all gross receipts or revenue received or accrued by such licensee. If the licensee does not have a domicile within the City, business done within the City shall include only gross receipts or revenue received or accrued within the City. In all cases, if the licensee pays a business license tax to another county or municipality, then the licensee’s gross income for the purpose of computing the tax within the City must be reduced by the amount of revenues or receipts taxed in the other county or municipality and fully reported to the City. Gross income for business license tax purposes shall not include taxes collected for a governmental entity, escrow funds, or funds that are the property of a third party. The value of bartered goods or trade-in merchandise shall be included in gross income. The gross receipts or gross revenues for business license purposes may be verified by inspection of returns and reports filed with the Internal Revenue Service, the South Carolina Department of Revenue, the South Carolina Department of Insurance, or other government agencies. In calculating gross income for certain businesses, the following rules shall apply:

- A. Gross income for agents shall be calculated on gross commissions received or retained, unless otherwise specified. If commissions are divided with other brokers or agents, then only the amount retained by the broker or agent is considered gross income.
- B. Except as specifically required by S.C. Code § 38-7-20, gross income for insurance companies shall be calculated on gross premiums written.
- C. Gross income for manufacturers of goods or materials with a location in the City shall be calculated on the lesser of (i) gross revenues or receipts received or accrued from business done at the location, (ii) the amount of income allocated and apportioned to that location by the business for purposes of the business’s state income tax return, or (iii) the amount of expenses attributable to the location as a cost center of the business. Licensees reporting gross income under this provision shall have the burden to establish the amount and method of calculation by satisfactory records and proof. Manufacturers include those taxpayers reporting a manufacturing principal business activity code on their federal income tax returns.

“License inspector” means the revenues manager or any other person designated to administer this article.

“License Official” means a person designated to administer this ordinance, including a license inspector. Notwithstanding the designation of a primary license official, the City may designate one or more alternate license officials to administer particular types of business

licenses, including without limitation for business licenses issued to businesses subject to business license taxes under Article 20, Chapter 9, Title 58, and Chapters 7 and 45, Title 38, of the South Carolina Code.

“Licensee” means the business, the person applying for the license on behalf of the business, an agent or legal representative of the business, a person who receives any part of the net profit of the business, or a person who owns or exercises control of the business.

“Municipality” means the City of Georgetown, South Carolina.

“NAICS” means the North American Industry Classification System for the United States published under the auspices of the Federal Office of Management and Budget.

“Person” means any individual, firm, partnership, limited liability partnership, limited liability company, cooperative non-profit membership, corporation, joint venture, association, estate, trust, business trust, receiver, syndicate, holding company, or other group or combination acting as a unit, in the singular or plural, and the agent or employee having charge or control of a business in the absence of the principal.

“Unlawful activity” or *“nuisance related to the business”* means including, but not limited to any of the following actions by the licensee or any agent, officer, servant or employee of the licensee:

- (1) Any activity which can cause hurt, inconvenience or damage, or otherwise interfere with the enjoyment of life or property, or cause danger to the public.
- (2) Possession or sale of unlawful substances, products or services on the licensed premises.
- (3) Possession or the offering for sale of drug paraphernalia on the licensed premises.
- (4) Knowing failure to report possession or sale of drugs by third parties on the licensed premises. As used in this subsection "knowing failure" shall mean absence of communication with law enforcement officials after receiving actual notice of an arrest for the possession or sale of drugs by third parties on the licensed premises.
- (5) Sponsoring, promoting, participating in or allowing gambling on the licensed premises.
- (6) Knowing sale or transfer of tobacco or any intoxicating substance, whether lawful or unlawful, to a minor. As used in this subsection, the expression "knowing sale or transfer" includes any transaction of an otherwise lawful intoxicant, tobacco or similar project to a minor in which proof of age is not obtained by the individual transacting the sale.
- (7) Possession, storage or other transfer of stolen property or other contraband on the licensed premises.

- (8) Any activity classified as a violation, misdemeanor or a felony pursuant to any applicable municipal, county, state, or federal law on the licensed premises.

(Ord. of 3-9-98)

Cross reference(s)—Definitions and rules of construction generally, § 1-2.

Sec. 13-18. Purpose and duration.

The business license required by this ordinance is for the purpose of providing such regulation as may be required for the business subject thereto and for the purpose of raising revenue for the general fund through a privilege tax. Except as set forth below for business licenses issued to contractors with respect to specific construction projects, each yearly license shall be issued for the twelve-month period of May 1 to April 30. A business license issued for a construction contract may, at the request of the licensee, be stated to expire at the completion of the construction project; *provided*, any such business license may require that the licensee file, by each April 30 during the continuation of the construction project, a statement of compliance, including but not limited to a revised estimate of the value of the contract. If any revised estimate of the final value of such project exceeds the amount for which the business license was issued, the licensee shall be required to pay a license fee at the then-prevailing rate on the excess amount. The provisions of this ordinance and the rates herein shall remain in effect from year to year as amended by the Council.

Sec. 13-19. Business License Tax, Refund.

- A. The required business license tax shall be paid for each business subject hereto according to the applicable rate classification on or before the due date of the 30th day of April in each year, except for those businesses in Rate Class 8 for which a different due date is specified. Late payments shall be subject to penalties as set forth in Section 12 hereof, except that admitted insurance companies may pay before June 1 without penalty.
- B. A separate license shall be required for each place of business and for each classification or business conducted at one place. If gross income cannot be separated for classifications at one location, the business license tax shall be computed on the combined gross income for the classification requiring the highest rate. The business license tax must be computed based on the licensee's gross income for the calendar year preceding the due date, for the licensee's twelve-month fiscal year preceding the due date, or on a twelve-month projected income based on the monthly average for a business in operation for less than one year. The business license tax for a new business must be computed on the estimated probable gross income for the balance of the license year. A business license related to construction contract projects may be issued on a per-project basis, at the option of the taxpayer. No refund shall be made for a business that is discontinued.
- C. A licensee that submits a payment greater than the amount owed may request a refund. To be considered, a refund request must be submitted in writing to the City before the June 1

immediately following the April 30 on which the payment was due and must be supported by adequate documentation supporting the refund request. The City shall approve or deny the refund request, and if approved shall issue the refund to the business, within thirty days after receipt of the request.

Sec. 13-20. Registration required.

- A. The owner, agent, or legal representative of every business subject to this ordinance, whether listed in the classification index or not, shall register the business and make application for a business license on or before the due date of each year; *provided*, a new business shall be required to have a business license prior to operation within the City, and an annexed business shall be required to have a business license within thirty (30) days of the annexation. A license for a bar (NAICS 722410) must be issued in the name of the individual who has been issued the corresponding state alcohol, beer, or wine permit or license and will have actual control and management of the business.
- B. Application shall be on the then-current standard business license application as established and provided by the Director of the South Carolina Revenue and Fiscal Affairs Office and shall be accompanied by all information about the applicant, the licensee, and the business deemed appropriate to carry out the purpose of this ordinance by the license official. Applicants may be required to submit copies of portions of state and federal income tax returns reflecting gross receipts and gross revenue figures.
- C. The applicant shall certify under oath that the information given in the application is true, that the gross income is accurately reported (or estimated for a new business) without any unauthorized deductions, and that all assessments, personal property taxes on business property, and other monies due and payable to the City have been paid.
- D. The City shall allow application, reporting, calculation, and payment of business license taxes through the business license tax portal hosted and managed by the South Carolina Revenue and Fiscal Affairs Office, subject to the availability and capability thereof. Any limitations in portal availability or capability do not relieve the applicant or Licensee from existing business license or business license tax obligations.

Sec. 13-21. Deductions, Exemptions, and Charitable Organizations.

- A. No deductions from gross income shall be made except income earned outside of the City on which a license tax is paid by the business to some other municipality or county and fully reported to the City, taxes collected for a governmental entity, or income which cannot be included for computation of the tax pursuant to state or federal law. Properly apportioned income from business in interstate commerce shall be included in the calculation of gross income and is not exempted. The applicant shall have the burden to establish the right to exempt income by satisfactory records and proof.

- B. No person shall be exempt from the requirements of the ordinance by reason of the lack of an established place of business within the City, unless exempted by state or federal law. The license official shall determine the appropriate classification for each business in accordance with the latest issue of NAICS. No person shall be exempt from this ordinance by reason of the payment of any other tax, unless exempted by state law, and no person shall be relieved of liability for payment of any other tax or fee by reason of application of this ordinance.
- C. Wholesalers are exempt from business license taxes unless they maintain warehouses or distribution establishments within the City. A wholesale transaction involves a sale to an individual who will resell the goods and includes delivery of the goods to the reseller. It does not include a sale of goods to a user or consumer.
- D. A charitable organization shall be exempt from the business license tax on its gross income unless it is deemed a business subject to a business license tax on all or part of its gross income as provided in this section. A charitable organization, or any affiliate of a charitable organization, that reports income from for-profit activities or unrelated business income for federal income tax purposes to the Internal Revenue Service shall be deemed a business subject to a business license tax on the part of its gross income from such for-profit activities or unrelated business income.
- E. A charitable organization shall be deemed a business subject to a business license tax on its total gross income if (1) any net proceeds of operation, after necessary expenses of operation, inure to the benefit of any individual or any entity that is not itself a charitable organization as defined in this ordinance, or (2) any net proceeds of operation, after necessary expenses of operation, are used for a purpose other than a charitable purpose as defined in this ordinance. Excess benefits or compensation in any form beyond fair market value to a sponsor, organizer, officer, director, trustee, or person with ultimate control of the organization shall not be deemed a necessary expense of operation.

Sec. 13-22. False application unlawful.

It shall be unlawful for any person subject to the provisions of this ordinance to make a false application for a business license or to give or file, or direct the giving or filing of, any false information with respect to the license or tax required by this ordinance.

Sec. 13-23. Display and transfer.

- A. All persons shall display the license issued to them on the original form provided by the license official in a conspicuous place in the business establishment at the address shown on the license. A transient or non-resident shall carry the license upon his person or in a vehicle used in the business readily available for inspection by any authorized agent of the City.
- B. A change of address must be reported to the license official within ten (10) days after removal of the business to a new location and the license will be valid at the new address upon written notification by the license official and compliance with zoning and building codes. Failure to

obtain the approval of the license official for a change of address shall invalidate the license and subject the licensee to prosecution for doing business without a license. A business license shall not be transferable, and a transfer of controlling interest shall be considered a termination of the old business and the establishment of a new business requiring a new business license, based on old business income.

Sec. 13-24. Administration of Ordinance.

The license official shall administer the provisions of this ordinance, collect business license taxes, issue licenses, make or initiate investigations and audits to ensure compliance, initiate denial or suspension and revocation procedures, report violations to the municipal attorney, assist in prosecution of violators, produce forms, undertake reasonable procedures relating to the administration of this ordinance, and perform such other duties as may be duly assigned.

Sec. 13-25. Inspection and audits.

- A. For the purpose of enforcing the provisions of this ordinance, the license official or other authorized agent of the City is empowered to enter upon the premises of any person subject to this ordinance to make inspections and to examine and audit books and records. It shall be unlawful for any such person to fail or refuse to make available the necessary books and records. In the event an audit or inspection reveals that the licensee has filed false information, the costs of the audit shall be added to the correct business license tax and late penalties in addition to other penalties provided herein. Each day of failure to pay the proper amount of business license tax shall constitute a separate offense.
- B. The license official shall have the authority to make inspections and conduct audits of businesses to ensure compliance with the ordinance. Financial information obtained by inspections and audits shall not be deemed public records, and the license official shall not release the amount of business license taxes paid or the reported gross income of any person by name without written permission of the licensee, except as authorized by this ordinance, state or federal law, or proper judicial order. Statistics compiled by classifications are public records.

Sec. 13-26. Assessments, Payment under Protest, Appeal.

- A. Assessments, payments under protest, and appeals of assessment shall be allowed and conducted by the City pursuant to the provisions of S.C. Code § 6-1-410, as amended. In preparing an assessment, the license official may examine such records of the business or any other available records as may be appropriate and conduct such investigations and statistical surveys as the license official may deem appropriate to assess a business license tax and penalties as provided herein.

- B. The license official utilizes a uniform local procedure consistent with S.C. Code § 6-1-410 for hearing an application for adjustment of assessment and issuing a notice of final assessment; provided that for particular types of business licenses, including without limitation for business licenses issued to businesses subject to business license taxes under Article 20, Chapter 9, Title 58, and Chapters 7 and 45, Title 38, of the South Carolina Code, the City, by separate ordinance, may establish a different procedure and may delegate one or more rights, duties, and functions hereunder to the Municipal Association of South Carolina.

1. If a licensee fails or refuses to pay a business license tax by May first or the date on which the business license tax is due, the business license official may serve notice of assessment of the business license tax due on the taxpayer by mail or personal service. Within thirty days after the date of postmark or personal service, a taxpayer may request, in writing with reasons stated, an adjustment of the assessment. An informal conference between the taxing jurisdiction business license official and the taxpayer must be held within fifteen days of the receipt of the request, at which time the taxpayer may present any information or documents in support of the requested adjustment. Within five days after the conference, the city's business license official shall issue a notice of final assessment and serve the taxpayer by mail or personal service with the notice and provide a form for any further appeal of the assessment by the taxpayer.

2. Appeal. Within thirty days after the date of postmark or personal service, the taxpayer may appeal the notice of final assessment by filing the completed appeal form with the business license official, by mail or personal service, and by paying to the City of Georgetown in protest at least eighty percent of the business license tax based on the final assessment. The appeal must be heard and determined by the City Council or its designated appeals officer or appeals board. The City Council or its designee shall provide the taxpayer with written notice of the hearing and with any rules of evidence or procedure prescribed. The hearing must be held within thirty days after receipt of the appeal form unless continued to another date by agreement of the parties. A hearing by the City Council, or its designee, must be held at a regular or special meeting of the City Council or designee board. At the appeals hearing, the taxpayer and the City have the right to be represented by counsel, to present testimony and evidence, and to cross-examine witnesses. The hearing must be recorded and must be transcribed at the expense of the party so requesting. The City Council, its designee, or the appeals board shall decide the assessment by majority vote. The City Council, its designee, the appeals board, or the designated appeals officer shall issue a written decision explaining the basis for the decision with findings of fact and conclusions and shall inform the taxpayer of the right to request a contested case hearing before the Administrative Law Court. The written decision must be filed with the City business license official and served on the taxpayer by mail or personal service. The decision is the final decision of the taxing jurisdiction on the assessment.

Within thirty days after the date of postmark or personal service of the City of Georgetown's written decision on the appeal of the assessment, a taxpayer may appeal the

decision to the Administrative Law Court in accordance with the rules of the Administrative Law Court.

Sec. 13-27. Delinquent License Taxes, Partial Payment.

- A. For non-payment of all or any part of the correct business license tax, the license official shall impose and collect a late penalty of five (5%) percent of the unpaid tax for each month or portion thereof after the due date until paid. Penalties shall not be waived. If any business license tax remains unpaid for sixty (60) days after its due date, the license official shall report it to the municipal attorney for appropriate legal action.
- B. Partial payment may be accepted by the license official to toll imposition of penalties on the portion paid; *provided*, however, no business license shall be issued or renewed until the full amount of the tax due, with penalties, has been paid.

Sec. 13-28. Notices.

The license official may, but shall not be required to, mail written notices that business license taxes are due. If notices are not mailed, there shall be published a notice of the due date in a newspaper of general circulation within the City three (3) times prior to the due date in each year. Failure to receive notice shall not constitute a defense to prosecution for failure to pay the tax due or grounds for waiver of penalties.

Sec. 13-29. Denial of license.

The license official may deny a license to an applicant when the license official determines:

- A. The application is incomplete or contains a misrepresentation, false or misleading statement, or evasion or suppression of a material fact;
- B. The activity for which a license is sought is unlawful or constitutes a public nuisance *per se* or *per accidents*;
- C. The applicant, licensee, prior licensee, or the person in control of the business has been convicted within the previous ten years of an offense under a law or ordinance regulating business, a crime involving dishonest conduct or moral turpitude related to a business or a subject of a business, or an unlawful sale of merchandise or prohibited goods;
- D. The applicant, licensee, prior licensee, or the person in control of the business has engaged in an unlawful activity or nuisance related to the business or to a similar business in the City or in another jurisdiction;
- E. The applicant, licensee, prior licensee, or the person in control of the business is delinquent in the payment to the City of any tax or fee;

- F. A licensee has actual knowledge or notice, or based on the circumstances reasonably should have knowledge or notice, that any person or employee of the licensee has committed a crime of moral turpitude on the business premises, or has permitted any person or employee of the licensee to engage in the unlawful sale of merchandise or prohibited goods on the business premises and has not taken remedial measures necessary to correct such activity; or
- G. The license for the business or for a similar business of the licensee in the City or another jurisdiction has been denied, suspended, or revoked in the previous license year.

A decision of the license official shall be subject to appeal as herein provided. Denial shall be written with reasons stated.

Sec. 13-30. Suspension or Revocation of License.

When the license official determines:

- A. A license has been mistakenly or improperly issued or issued contrary to law;
- B. A licensee has breached any condition upon which the license was issued or has failed to comply with the provisions of this ordinance;
- C. A licensee has obtained a license through a fraud, misrepresentation, a false or misleading statement, or evasion or suppression of a material fact in the license application;
- D. A licensee has been convicted within the previous ten years of an offense under a law or ordinance regulating business, a crime involving dishonest conduct or moral turpitude related to a business or a subject of a business, or an unlawful sale of merchandise or prohibited goods;
- E. A licensee has engaged in an unlawful activity or nuisance related to the business; or
- F. A licensee is delinquent in the payment to the City of any tax or fee.

The license official may give written notice to the licensee or the person in control of the business within the City by personal service or mail that the license is suspended pending a single hearing before Council or its designee for the purpose of determining whether the suspension should be upheld and the license should be revoked.

The written notice of suspension and proposed revocation shall state the time and place at which the hearing is to be held, and shall contain a brief statement of the reasons for the suspension and proposed revocation and a copy of the applicable provisions of this ordinance.

Sec. 13-31. Appeal to city councilor its Designee.

- A. Except with respect to appeals of assessments under Section 11 hereof, which are governed by S.C. Code § 6-1-410, any person aggrieved by a determination, denial, or suspension and proposed revocation of a business license by the license official may appeal the decision to

the City Council or its designee by written request stating the reasons for appeal, filed with the license official within ten (10) days after service by mail or personal service of the notice of determination, denial, or suspension and proposed revocation.

- B. A hearing on an appeal from a license denial or other determination of the license official and a hearing on a suspension and proposed revocation shall be held by the City Council or its designee within ten (10) business days after receipt of a request for appeal or service of a notice of suspension and proposed revocation. The hearing shall be held upon written notice at a regular or special meeting of the City Council, or, if by designee of the Council, at a hearing to be scheduled by the designee. The hearing may be continued to another date by agreement of all parties. At the hearing, all parties shall have the right to be represented by counsel, to present testimony and evidence, and to cross-examine witnesses. The proceedings shall be recorded and transcribed at the expense of the party so requesting. The rules of evidence and procedure prescribed by City Council or its designee shall govern the hearing. Following the hearing, the City Council by majority vote of its members present, or the designee of Council if the hearing is held by the designee, shall render a written decision based on findings of fact and conclusions on application of the standards herein. The written decision shall be served, by personal service or by mail, upon all parties or their representatives and shall constitute the final decision of the City.
- C. Timely appeal of a decision of City Council or its designee does not effectuate a stay of that decision. The decision shall be binding and enforceable unless overturned by an applicable appellate court after a due and timely appeal.
- D. For business licenses issued to businesses subject to business license taxes under Article 20, Chapter 9, Title 58, and Chapters 7 and 45, Title 38, of the South Carolina Code, the City may establish a different procedure by ordinance.

Sec. 13-32. Confidentiality.

Except in accordance with proper judicial order or as otherwise provided by law, no official or employee of the City may divulge or make known in any manner the amount of income or any financial particulars set forth or disclosed in any report or return required under this ordinance. Nothing in this section shall be construed to prohibit the publication of statistics so classified as to prevent the identification of particular reports or returns. Any license data may be shared with other public officials or employees in the performance of their duties, whether or not those duties relate to enforcement of this ordinance.

Sec. 13-33. Permission to use streets.

It shall be unlawful for any person to construct, install, maintain or operate in, on, above or under any street or public place under control of the City any line, pipe, cable, pole, structure or facility for utilities, communications, cablevision or other purposes without a consent

agreement or franchise agreement issued by the municipal council by ordinance which prescribes the term, fees and conditions for use.

- A. The annual fee for use of streets or public places authorized by a consent agreement or franchise agreement shall be set by the ordinance approving the agreement and shall be consistent with limits set by state law. Existing franchise agreements shall continue in effect until expiration dates in the agreements. Franchise and consent fees shall not be in lieu of or be credited against business license taxes unless specifically provided by the franchise or consent agreement.

Sec. 13-34. Violations.

Any person violating any provision of this ordinance shall be deemed guilty of an offense and shall be subject to a fine of up to \$500.00 or imprisonment for not more than thirty (30) days or both, upon conviction. Each day of violation shall be considered a separate offense. Punishment for violation shall not relieve the offender of liability for delinquent taxes, penalties, and costs provided for in this ordinance.

Sec. 13-35. Severability

A determination that any portion of this ordinance is invalid or unenforceable shall not affect the remaining portions. To the extent of any conflict between the provisions of this ordinance and the provisions of the South Carolina Business License Tax Standardization Act, as codified at S.C. Code §§ 6-1-400 *et seq.*, the standardization act shall control.

Sec. 13-36. Classification and Rates

- A. The business license tax for each class of businesses subject to this ordinance shall be computed in accordance with the current business license rate schedule, designated as Appendix A to this ordinance, which may be amended from time to time by the Council during the budget process.
- B. The current business license class schedule is attached hereto as Appendix B. Hereafter, no later than December 31 of each odd year, the City Council shall adopt, by ordinance, the latest standardized business license class schedule as recommended by the Municipal Association of South Carolina and adopted by the Director of the South Carolina Revenue and Fiscal Affairs Office. Upon adoption by the City, the revised business license class schedule shall then be appended to this ordinance as a replacement Appendix B.
- C. The classifications included in each rate class are listed with NAICS codes, by sector, sub-sector, group, or industry. The business license class schedule (Appendix B) is a tool for classification and not a limitation on businesses subject to a business license tax. The classification in the most recent version of the business license class schedule adopted by the City Council that most specifically identifies the subject business shall be applied to

the business. The license official shall have the authority to make the determination of the classification most specifically applicable to a subject business.

- D. A copy of the class schedule and rate schedule shall be filed in the office of the municipal clerk.

Secs. 13-37—13-40. Reserved.

APPENDIX A: BUSINESS LICENSE RATE SCHEDULE

<u>RATE CLASS</u>	<u>INCOME: \$0 - \$2,000</u> <u>BASE RATE</u>	<u>INCOME OVER \$2,000</u> <u>RATE PER \$1,000 OR FRACTION THEREOF</u>
1	\$32.40	\$1.35
2	\$37.80	\$1.57
3	\$43.20	\$1.78
4	\$48.60	\$2.00
5	\$54.00	\$2.21
6	\$59.40	\$2.43
7	\$64.80	\$2.65
8.1	\$37.80	\$1.57
8.2	Set by state statute § 12-23-210	
8.3	MASC Telecommunications	
8.4	MASC Insurance	
8.51	\$12.50 + \$12.50 per machine	
8.52	\$12.50 + \$180.00 per machine	
8.6	\$43.20 plus \$5.00 <u>OR</u> \$12.50 per table	\$1.78
9.1	\$200.00	\$1.30
9.2	\$200.00	\$1.30
9.3	\$40.00	\$0.70
9.41	\$250.00	\$1.20
9.42	\$250.00	\$1.25
9.5	\$300.00	\$1.45
9.6	\$310.00	\$1.45
9.7	\$43.20	\$1.78
9.8	Consent or Franchise	
9.9	Consent or Franchise	

NON-RESIDENT RATES

Unless otherwise specifically provided, all taxes and rates shall be doubled for nonresidents and itinerants having no fixed principal place of business within the City.

DECLINING RATES

Declining rates apply in all Classes for gross income in excess of \$1,000,000 (One Million Dollars), unless otherwise specifically provided for in this ordinance.

<u>Gross Income in \$ Millions</u>	<u>Percent of Class Rate for each additional \$1,000</u>
0 – 1	100%
1 – 2	90%
2 – 3	80%
3 – 4	70%
Over 4	60%

CLASS 8 RATES

Each NAICS number designates a separate sub-classification. The businesses in this section are treated as separate and individual subclasses due to provisions of state law, regulatory requirements, service burdens, tax equalization considerations, and other factors that are deemed sufficient to require individually determined rates. In accordance with state law, the City also may provide for reasonable sub-classifications for rates, described by an NAICS sector, subsector, or industry, that are based on particularized considerations as needed for economic stimulus or for the enhanced or disproportionate demands on municipal services or infrastructure.

Non-resident rates do not apply except where indicated.

8.1 NAICS 230000 – Contractors, Construction, All Types [Non-resident rates apply].

Resident rates, for contractors having a permanent place of business within the City:

Minimum on first \$2,000	\$37.80 PLUS
Each additional 1,000.....	\$1.57

Non-resident rates apply to contractors that do not have a permanent place of business within the City. A trailer at the construction site or structure in which the contractor temporarily resides is not a permanent place of business under this ordinance.

No contractor shall be issued a business license until all state and municipal qualification examination and trade license requirements have been met. Each contractor shall post a sign in plain view on each job identifying the contractor with the job.

Sub-contractors shall be licensed on the same basis as general or prime contractors for the same job. No deductions shall be made by a general or prime contractor for value of work performed by a sub-contractor.

No contractor shall be issued a business license until all performance and indemnity bonds required by the Building Code have been filed and approved. Zoning permits must be obtained when required by the Zoning Ordinance.

Each prime contractor shall file with the License Official a list of sub-contractors furnishing labor or materials for each project.

For licenses issued on a per-job basis, the total tax for the full amount of the contract shall be paid prior to commencement of work and shall entitle the contractor to complete the job without regard to the normal license expiration date. An amended report shall be filed for each new job and the appropriate additional license fee per \$1,000 of the contract amount shall be paid prior to commencement of new work. Only one base tax shall be paid in a license year. Licensees holding a per-job license shall file, by each April 30 during the continuation of the construction project, a statement of compliance, including but not limited to a revised estimate of the value of the contract. If any revised estimate of the final value of such project exceeds the amount for

which the business license was issued, the licensee shall be required to pay a license fee at the then-prevailing rate on the excess amount.

8.2 NAICS 482 – Railroad Companies (See S.C. Code § 12-23-210).

8.3 NAICS 517311, 517312 – Telephone Companies.

With respect to “retail telecommunications services” as defined in S. C. Code § 58-9-2200, the City participates in a collections program administered by the Municipal Association of South Carolina. The City has approved participation in the collections program by separate ordinance (the “Telecommunications Collections Ordinance”). The rates, terms, conditions, dates, penalties, appeals process, and other details of the business license applicable to retail telecommunications services are set forth in the Telecommunications Collections Ordinance.

8.4 [Class 8.7 in the Prior Model Ordinance] NAICS 5241 and 5242 – Insurance Companies and Brokers:

Independent agents, brokers, and their employees are subject to a business license tax based on their natural class. With respect to insurers subject to license fees and taxes under Chapter 7 of Title 38 and to brokers under Chapter 45 of Title 38, the City participates in a collections program administered by the Municipal Association of South Carolina. The City has approved participation in the collections program by separate ordinance (the “Insurers and Brokers Collections Ordinance”). The rates, terms, conditions, dates, penalties, appeals process, and other details of the business license applicable to insurers and brokers are set forth in the Insurers and Brokers Collections Ordinance.

8.51 [Class 8.81 in the Prior Model Ordinance] NAICS 713120 – Amusement Machines, coin operated (except gambling).

Music machines, juke boxes, kiddy rides, video games, pin tables with levers, and other amusement machines with or without free play feature licensed by SC Department of Revenue pursuant to S.C. Code §12-21-2720(A)(1) and (A)(2) **[Type I and Type II]**.

For operation of all machines (not on gross income), pursuant to S.C. Code §12-21-2746:

Per Machine \$12.50 PLUS

Business license \$12.50

Distributors that sell or lease machines and are not licensed by the state as an operator pursuant to §12-21-2728 are not subject to Subclass 8.51.

8.52 [Class 8.83 in the Prior Model Ordinance] NAICS 713290 – Amusement Machines, coin operated, non-payout.

Amusement machines of the non-payout type or in-line pin game licensed by SC Department of Revenue pursuant to S.C. Code §12-21-2720(A)(3) **[Type III]**.

For operation of all machines (not on gross income), pursuant to S.C. Code §12-21-2720(B):

Per Machine \$180.00 PLUS

Business license \$12.50

Distributors that sell or lease machines and are not licensed by the state as an operator pursuant to §12-21-2728 are not subject to Subclass 8.52.

8.6 [Class 8.94 in the Prior Model Ordinance] NAICS 713990 – Billiard or Pool Rooms, all types.

(A) Pursuant to SC Code § 12-21-2746, license tax of \$5.00 per table measuring less than 3½ feet wide and 7 feet long, and \$12.50 per table longer than that; PLUS, (B) with respect to gross income from the entire business in addition to the tax authorized by state law for each table:

Minimum on first \$2,000 \$43.20 PLUS

Per \$1,000, or fraction, over \$2,000 \$1.78

CLASS 9 RATES

9.1 NAICS 423930-Junk or Scrap Dealers [Non-resident rates apply].

Minimum on first \$2,000\$200.00 PLUS
 Per \$1,000, or fraction, over \$2,000 \$1.30

9.2 NAICS 522298-Pawn Brokers [All Types].

Minimum on first \$2,000\$200.00 PLUS
 Per \$1,000, or fraction, over \$2,000 \$1.30

9.3 NAICS 44 11, 4412 - Automotive, Motor Vehicles, Boats, Farm Machinery or Retail. (except auto supply stores - see 4413)

Minimum on first \$2,000 \$40.00 PLUS
 Per \$1,000, or fraction, over \$2,000 \$0.70

One sales lot not more than 400 feet from the main showroom may be operated under this license provided that proceeds from sales at the lot are included in gross receipts at the main office when both are operated under the same name and ownership.

Gross receipts for this classification shall include value of trade-ins. Dealer transfers or internal repairs on resale items shall not be included in gross income.

9.4 NAICS 454390 - Peddlers, Solicitors, Canvassers, Door-To-Door Sales. Direct retail sales of merchandise. [Non-resident rates apply]

9.41 Regular activities [more than two sale periods of more than three days each per year]
 Minimum on first \$2,000\$250.00 PLUS
 Per \$1,000, or fraction, over 2,000 \$1.20

9.42 Seasonal activities [not more than two sale periods of not more than three days each year, separate license required for each sale period]
 Minimum on first \$2,000\$250.00 PLUS
 Per \$1,000, or fraction, over \$2,000 \$1.25

Applicants for a license to sell on private property must provide written authorization from the property owner to use the intended location.

9.5 NAICS 711190 - Carnivals and Circuses.

Minimum on first \$2,000\$300.00 PLUS
 Per \$1,000, or fraction, over \$2,000 \$1.45

9.6 **NAICS 722410 - Drinking Places, bars, lounges, cabarets.** (Alcoholic beverages consumed on premises).

Minimum on first \$2,000\$310.00 PLUS
Per \$1,000, or fraction, over \$2,000 \$1.45

License must be issued in the name of the individual who has been issued a State alcohol, beer or wine permit or license and will have actual control and management of the business.

9.7 **NAICS 454200 - Vending Machines and all other coin-operated Automatic Merchandising Machines** (not Included in Business Gross Income)

First \$2,000\$43.20 Plus
Over \$2,000 \$1.78

9.8 **NAICS 515120 and 515220 Television, cable or Pay** Consent or Franchise

9.9 **NAICS –926130 Electric and Gas Companies**..... Consent or Franchise

Business License Class Schedule by NAICS Code**Appendix B**

This appendix will be updated every odd year based on the latest available IRS statistics.
The 2021 Business License Class Schedule may be accessed at:

APPENDIX B
2021 BUSINESS LICENSE CLASS SCHEDULE BY NAICS CODE

NAICS Sector/Subsector	Industry Sector	Class
11	Agriculture, forestry, hunting and fishing	2.00
21	Mining	4.00
31	Manufacturing	2.00
32	Manufacturing	2.00
33	Manufacturing	2.00
42	Wholesale trade	1.00
44	Retail trade	1.00
45	Retail trade	1.00
48	Transportation and warehousing	2.00
49	Transportation and warehousing	2.00
51	Information	4.00
52	Finance and insurance	7.00
53	Real estate and rental and leasing	7.00
54	Professional, scientific, and technical services	5.00
55	Management of companies	7.00
56	Administrative and support and waste management and remediation se	4.00
61	Educational services	4.00
62	Health care and social assistance	4.00
71	Arts, entertainment, and recreation	3.00
721	Accommodation	3.00
722	Food services and drinking places	1.00
81	Other services	5.00
Class 8	Mandatory or Recommended Subclasses	
23	Construction	8.10
482	Rail Transportation	8.20
517311	Wired Telecommunications Carriers	8.30
517312	Wireless Telecommunications Carriers (except Satellite)	8.30
5241	Insurance Carriers	8.40
5242	Insurance Brokers for non-admitted Insurance Carriers	8.40
713120	Amusement Parks and Arcades	8.51
713290	Nonpayout Amusement Machines	8.52
713990	All Other Amusement and Recreational Industries (pool tables)	8.60
Class 9	Optional Subclasses	
423930	Recyclable Material Merchant Wholesalers (Junk)	9.10
522298	Pawnshops	9.20
4411	Automobile Dealers	9.30
4412	Other Motor Vehicle Dealers	9.30
454390	Other Direct Selling Establishments (Regular Peddlers)	9.41
454390	Other Direct Selling Establishments (Seasonal Peddlers)	9.42
713290	Bingo Halls	9.50
711190	Other Performing Arts Companies (Carnivals and Circuses)	9.60
722410	Drinking Places (Alcoholic Beverages)	9.70
31	Manufacturing	9.80
32	Manufacturing	9.80
33	Manufacturing	9.80

Note: Class Schedule is based on 2017 IRS data.



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 3637

Council Meeting Date:	18 August 2022
Department:	Police Department
Issue Under Consideration:	Motion to approve payment to SOMA Global in two installments: the 1st payment is for \$53,164.00 and the 2nd payment is for \$9,876 to update the Police Department's Reporting and Operating Platform.
Amount Requested:	1 st installment \$53,164 (partial payment due now) 2 nd installment \$9,876 (due upon receipt of invoice)
Is Item in Current Budget?	Yes.
If no, please explain:	
Financial Impact:	\$63,040
Points to Consider:	- At the 6/16/2022 meeting, Council approved a motion to negotiate and execute a contract with SOMA Global to the City's satisfaction for one year in the amount of \$63,040 using FY22-23 CIP funds to update the Police Departments Reporting and Operating Platform. - SOMA submitted an invoice as partial payment to begin the project. The remaining will be billed upon completion.
Options:	Approve/Deny
Staff Recommendation:	Approve

Reviews:

William Pierce Completed 08/08/2022 1:22 PM
 Kathy Vermeland Completed 08/09/2022 9:17 AM
 Sandra E. Yudice Ph.D. Completed 08/09/2022 10:49 AM
 Stephanie Buccione Completed 08/09/2022 3:49 PM
 Georgetown City Council Pending 08/18/2022 5:30 PM

Attachments:

1. 1 SOMA SC - Georgetown PD - Service Order - v07_2022_FINAL (PDF)
2. 2 SOMA invoice #1477_Redacted (PDF)



203 N. Marion Street
Tampa, FL 33602
www.somaglobal.com

Presented on: 6/14/2022

Client Information

Agency/Company: **City of Georgetown Police Department**

Contact Name: **Shannon Burbage**

Contact Email: **sburbage@georgetownsc.gov**

Billing Address: **2222 Highmarket Street**

City, State, Zip: **Georgetown, SC 29440**

Billing Phone: **843-545-4316**

Terms and Conditions¹

Term (Years): **5**

Contract Start Date: **7/1/2022**

Contract End Date: **6/30/2027**

Billing Frequency: **Annually**

Payment Terms: **Net 30**

Attachment: SOMA SC - Georgetown PD - Service Order - v07_2022_FINAL (3637 : GPD - Soma Global)

Platform (PSaaS™) Fees				
SOMA Base Platform ^{2,3}		1.00	Yes	
		Unit Price	Units	Price
<i>per Named User per Year</i>				
SOMA HUB	Included	\$75	43	\$3,225
SOMA DISPATCH	Excluded	\$0	0	\$0
SOMA MOBILE	Included	\$390	35	\$13,650
SOMA LAW RMS	Included	\$465	41	\$19,065
SOMA FIRE RMS	Excluded	\$0	0	\$0
SOMA JMS	Excluded	\$0	0	\$0
SOMA MODULE BUILDER	Included	\$80	43	\$3,440
Base Platform Services Sub-Total:				\$39,380
SOMA Hub Interfaces ⁵		Unit Price	Units	Price
<i>per Standard Interface</i>	Included	\$3,125	4	\$12,500
<i>NCIC Basic Query</i> <i>SCIBRS (NIBRS) Report</i> <i>AVL</i> <i>Crash State Reporting to ReportBeam</i>				
<i>per Non-Standard Interface</i>	Excluded	\$5,250		\$0
#N/A				
SOMA Data Cloud Hosting ⁵		Unit Price	Units	Price
<i>per AWS Hosted Database</i>	Included	\$2,500	1	\$2,500
Motorola P1 RMS Data Only				
AGENCY Data Cloud Hosting ⁵		Unit Price	Units	Price
<i>per Agency Hosted Database</i>	Excluded	\$0		\$0
#N/A				
SOMA Modules		Unit Price	Units	Price
<i>per Module</i>	Excluded	\$5,000		\$0
#N/A				
SOMA Forms		Unit Price	Units	Price
<i>per Form</i>	Excluded	\$2,500		\$0
#N/A				
SOMA Alerts ⁵		Unit Price	Units	Price
<i>(First 10,000 Messages Included</i> <i>Additional per 10,000 Messages)</i>	Included	\$400	65,000	\$2,200
SOMA Digital Data ⁵		Unit Price	Units	Price
SOMA Caller Video Streaming ⁸ <i>(First 150 Hours Included</i> <i>Additional per 150 Hours)</i>	Excluded	\$150	4,333	
SOMA Caller Video Storage ⁸ <i>(First 10 Hours/mo Included</i> <i>Additional per 10 Hours/mo)</i>	Excluded	\$20	361	
Additional Digital Data Storage ⁸ <i>(First 10 Hours/mo Included</i> <i>Additional per 10 Hours/mo)</i>	Excluded	\$0	0	
SOMA Support ⁵		Unit Price	Units	Price
Premium Support <i>(24 hrs/day, 365 days/yr)</i>	Included			
Additional Services Sub-Total:				\$17,200
SaaS INTRODUCTORY DISCOUNT: -\$18,230				
TOTAL Platform (PSaaS™)				\$38,350
<i>Monthly Platform SaaS Fee:</i>				<i>\$3,195.83</i>
<i>Monthly Platform SaaS Fee Per Named User:</i>				<i>\$74.32</i>

Implementation Fees		1.00	Yes		
SOMA Base Platform		Unit Price	Units		
Implementation Services, Per Module	Included	\$4,923	4	\$19,690	
SOMA Hub Integrations		Unit Price	Units		
Standard Interface	Included	\$1,500	4	\$6,000	
Non-Standard Interface	Excluded	\$2,500		\$0	
Hub Data Feeds	Included	\$1,500	1	\$1,500	
SOMA Data Cloud Hosting		Unit Price	Units		
Legacy Databases	Included	\$2,500	1	\$2,500	
SOMA Modules & Forms		Unit Price	Units		
Modules	Excluded	\$1,500		\$0	
Forms	Excluded	\$2,000		\$0	

SERVICES DISCOUNT: -\$5,000

TOTAL Implementation

\$24,690

Attachment: SOMA SC - Georgetown PD - Service Order - v07_2022_FINAL (3637 : GPD - Soma Global)

Payment Schedule

SOMA Billing Summary		Date	Software Services (PSaaS)	*Implementation Services	Total	Notes:
Contract Start Date - 07/01/2022			\$38,350	\$24,690	\$63,040	<i>*Implementation Services to be invoiced in 3 phases during the first year:</i> Phase 1 - 60% at Contract Start Phase 2 - 25% upon entering "Soft Launch" (Simulation & Training) Phase 3 - 15% upon entering "Go-Live"
		07/01/2023	\$39,884	N/A	\$39,884	
		07/02/2024	\$41,479	N/A	\$41,479	
		07/03/2025	\$43,139	N/A	\$43,139	
		07/04/2026	\$44,864	N/A	\$44,864	

Total Cost of Ownership

Milestone	Start		End		Fee
Platform Fees Year 1:	7/1/2022	-	6/30/2023	100%	\$38,350
Implementation Fees:		-		100%	\$24,690
t Year Fees Subtotal:					\$63,040
Platform Fees Year 2:	7/1/2023	-	6/30/2024		\$38,350
Platform Fees Year 3:	7/1/2024	-	6/30/2025		\$39,884
Platform Fees Year 4:	7/1/2025	-	6/30/2026		\$41,479
Platform Fees Year 5:	7/1/2026	-	6/30/2027		\$43,139
5 Year - Total Cost of Ownership:					\$225,892
Platform Fees Year 6:	7/1/2027	-	6/30/2028		\$44,864
Platform Fees Year 7:	7/1/2028	-	6/30/2029		\$46,659
Platform Fees Year 8:	7/1/2029	-	6/30/2030		\$48,525
Platform Fees Year 9:	7/1/2030	-	6/30/2031		\$50,466
Platform Fees Year 10:	7/1/2031	-	6/30/2032		\$52,485
10 Year - Total Cost of Ownership:					\$468,890

Quote Special Terms

- 1** If this Order Form is executed and/or returned to SOMA by Client after the Order Start Date above, SOMA may adjust the Order Start Date and Order End Date, without increasing the Total Price, based on the date SOMA activates the products and provided that the total term length does not change following activation.
Prices shown above do not include any taxes that may apply. Any such taxes are the responsibility of Client. This is not an invoice.
- 2** The Monthly/Unit Price shown above has been rounded to two decimal places for display purposes. As many as eight decimal places may be present in the actual price. The totals for this order were calculated using the actual price, rather than the Annual/Unit Price displayed above, and are the true and binding totals for this order.
- 3** After the initial year, Service Fees are subject to increase at a rate not to exceed annually: 4.0%
- 4** SOMA offers Volume Incentives starting at 500 users and Incentives for agencies in a new state, for agencies that purchase direct with a sole-source, emergency purchase, intergovernmental purchase, or equivalent purchase that avoids a costly RFP process. The Incentives are offered for the Initial Term and subject to change thereafter.
- 5** All "Optional Services" which are metered are evaluated on an annual basis. Any unused credits will be carried into the new year. Any overages will be carried into the new year as a deficit. Estimated consumption of "Optional Services" can be adjusted on an annual basis to accommodate unused or overuse.
- 6** All "Optional Services" which are transactional, fees are collected at the point-of-sale by SOMA.
- 7** Daily Hourly Rates designate an accepted rate for out-of-scope work requested by the Client.
- 8** Video Streaming and Storage rates are based on general use and not intended for body-worn camera, in-car video, or closed-circuit television streaming or storage.
Unless otherwise required to disclose by Local, State or Federal law, during the Contract Term and for two years thereafter, Client shall not disclose the pricing or terms hereunder to any third party without SOMA's prior written consent. Client shall safeguard all such information with the same or greater degree of care as it uses to safeguard its own confidential or proprietary information (but no less than reasonable care). Client shall, upon becoming aware of any unauthorized disclosure of such information, promptly notify SOMA of, and provide reasonable assistance to SOMA in remedying, such disclosure.
SOMA shall use reasonable efforts to ensure that the pricing offered in any subsequent Order Form reflects the discounts offered to Client here. However, Client is responsible for confirming the accuracy of such pricing prior to signing any subsequent Order Form. In the event a conflict between the pricing indicated here and that included in any new Order Form, the pricing in the new Order Form shall control as to the subscriptions purchased in that new Order Form

Service Special Terms

- | | |
|--------------------------------|---|
| Service Level Agreement | The Services will be delivered 24 hours a day, 365 days a year during the term of the Agreement. The Services will be considered available to the Client as of the Contract Start Date indicated in the Order Form. The Services have a guaranteed Uptime of 99.999%. |
| Support Services | Maintenance and support services provided other than between the hours of 9AM-5PM Eastern Standard Time are not covered under this Agreement and, if such services are requested by the Client and made available by SOMA, they will be provided at an additional cost to the Client, in a supplementation Support Agreement. |

Acceptance

Upon signature by Client and submission to SOMA, this Order Form shall become legally binding unless this Order Form is rejected by SOMA for any of the following reasons:

- (1) the signatory below does not have the authority to bind Client to this Order Form,
- (2) changes have been made to this Order Form (other than completion of the purchase order information and the signature block), or
- (3) the requested purchase order information or signature is incomplete or does not match our records or the rest of this Order Form.

Subscriptions are non-cancelable before their Order End Date. This Order Form is governed by the terms of the

SOMA Master Subscription Agreement, unless:

- (i) Client has a written master subscription agreement executed by SOMA for such Services as referenced in the Documentation, in which case such written SOMA master subscription agreement will govern or (ii) otherwise set forth herein.
- (ii) otherwise set forth herein.

	Client	SOMA Global
Signature:	 Digitally signed by Sandra E. Yúdice, Ph.D. DN: cn=Sandra E. Yúdice, Ph.D., o=City of Georgetown, SC, ou=City Administrator, email=syudice@georgetownsc.gov, c=US Date: 2022.07.07 12:49:40 -04'00'	
Name:	Sandra E. Yúdice, Ph.D.	Peter Quintas
Title:	City Administrator	CEO
Date:	7/7/2022	3/28/2022



6911 Bryan Dairy Rd., Suite 210
Largo, FL 33777
www.somaglobal.com

SOMA GLOBAL, INC.

MASTER SERVICES AGREEMENT

This Master Services Agreement (this **"Agreement"**) is entered into as of **07/01/2022**, by and between **SOMA Global, Inc.**, a Delaware corporation (**"SOMA"**, **"we"** or **"us"**) and the **Georgetown Police Department** (**"Client"** or **"you"**). SOMA and Client are referred to herein as the **"Parties"** and, each, a **"Party"**.

1. DEFINITIONS

"Affiliate" means any entity that directly or indirectly controls, is controlled by, or is under common control with the subject entity. "Control," for purposes of this definition, means direct or indirect ownership or control of more than 50% of the voting interests of the subject entity.

"Documentation" means the applicable Service's documentation, and its usage guides and policies, as updated from time to time and provided to You.

"Malicious Code" means code, files, scripts, corrupted files, agents or programs intended to do harm, including, for example, viruses, worms, time bombs and Trojan horses.

"Non-SOMA Application" means a web-based, mobile, offline or other software application that is provided by You or a third party and is linked, connected, or used in conjunction with a Service, including any application that is developed by or for You that is not provided by Us.

"Order Form" means an ordering document specifying the Services to be provided hereunder that is entered into between You and Us, including any addenda and supplements thereto.

"Services" means Our Public Safety as a Service Platform, including the modules embedded therein and to which You have purchased a subscription pursuant to an Order Form. "Services" exclude Non-SOMA Applications.

"User" means an individual who is authorized by You to use a Service, for whom You have purchased a subscription, or to whom You (or, when applicable, Us at Your request) have supplied a user identification and password. Users may include Your employees, consultants, contractors, agents, and other third parties with which You transact business.

"Your Data" means electronic data and information, including personal data, transferred by or for You during Your use of the Services.

2. OUR RESPONSIBILITIES

2.1 Provision of Services. We will (a) make the Services available to You pursuant to this Agreement and the applicable Order Forms, (b) provide applicable SOMA standard support for the Services to You at no additional charge and/or upgraded support if purchased, (c) use commercially reasonable efforts to make the online Services available 24 hours a day, 7 days a week, except for: (i) planned downtime (of which We shall give advance electronic notice to the extent practicable) and (ii) any unavailability caused by circumstances beyond Our reasonable control, including, for example, an act of God, act of government, flood, fire, earthquake, civil unrest, act of terror, strike or other labor problem (other than one involving Our employees), Internet service provider failure or delay, Non-SOMA Application, denial of service attack or other interference caused by third party malicious interference.

2.2 Protection of Your Data. We will maintain commercially reasonable administrative, physical, and technical safeguards for protection of the security, confidentiality and integrity of Your Data. Those safeguards will include, but will not be limited to, measures designed to prevent access, use, modification or disclosure of Your Data by Our personnel except (a) to provide the Services and prevent or address service or technical problems, (b) to improve our Services, (c) as compelled by law in accordance with Section 7.3 (Compelled Disclosure) below, or (d) as You expressly permit in writing. You are solely responsible for complying with any applicable laws and regulations regarding the processing or transferring of Your Data while using the Services.

2.3. Our Personnel. We will be responsible for the performance of Our personnel (including Our employees and contractors) and their compliance with Our obligations under this Agreement, except as otherwise specified herein.

2.4. Professional Services. To the extent an Order Form contemplates the provision of implementation, configuration, migration or other services to be provided by Us (such services, “**Professional Services**”), such Professional Services shall be provided in accordance with the terms set forth in the applicable Order Form. We retain ownership of all work product resulting from Our provision of Professional Services (“**Services Work Product**”) and hereby grant You a non-exclusive, non-assignable, non-sublicensable license to use such Services Work Product in connection with, and for the duration of, your subscription to the Services.

3. USE OF SERVICES

3.1 Subscriptions. Services are purchased as subscriptions and are not sold to you. Your right to use the Services are set forth in an Order Form. Order Forms may be amended only in a writing signed by authorized representatives of each Party.

3.2 Usage Limits. Services are subject to the usage limits set forth in the Order Form. . If You exceed a contractual usage limit, You will assessed a surcharge in accordance with the rates set forth in the applicable Order Form.

3.3 Your Responsibilities.

(a) You shall ensure all use of the Services by You or Your Users complies with this Agreement, the Documentation, any Order Forms and all applicable laws, rules and regulations.

(b) You are solely responsible for the accuracy and quality of Your Data, and warrant that the transmission of Your Data for use by Us as contemplated in this Agreement complies with all applicable data privacy laws and regulations.

(c) You shall use commercially reasonable efforts to prevent unauthorized access to or use of Services, and will notify Us promptly of any such unauthorized access or use.

(d) You are solely responsible for ascertaining the suitability of, and for the selection of, the Services, as well as for installation, implementation and use of the Services, and for the results obtained by using the Services. You are responsible for decisions made and actions taken based on the use by You or Your Users of the Services.

(e) You will not (i) make any Service available to, or use any Service for the benefit of, anyone other than You or Users, unless expressly stated otherwise in an Order Form or the Documentation; (ii) sell, resell, license, sublicense, distribute, make available, rent or lease any Service to third parties; (iii) attempt to gain unauthorized access to any Service or its related systems or networks or circumvent any usage limits; (iv) copy a Service or any part, feature, function or user interface thereof except for internal use only as expressly permitted herein or in an Order Form or the Documentation; (v) frame or mirror any part of any Service externally; (vi) use any Service in order to build a competitive product or service or attempt to reverse engineer any Service; (vii) introduce any Malicious Code to the Services or use the Services to distribute any Malicious Code; or (viii) remove any copyright, trademark or other proprietary rights notices contained in or on the Services. Any use of the Services in breach of this Agreement, Documentation or Order Forms by You or Users that in Our judgment threatens the security or availability of Our services may result in Our immediate suspension of your right to access the Services. We will use commercially reasonable efforts to provide You with notice and an opportunity to remedy such violation or threat prior to such suspension.

3.4 External-Facing Services. If You subscribe to a Service for sending electronic messages or for the creation and hosting of, or for posting content on, external-facing websites, such use is subject to prohibited material and actions, as may be applicable to a Service, and You are solely responsible for complying with applicable law in Your use of any cookies or other tracking technologies.

3.5 Removal of Your Data. If We receive information that Your Data may violate applicable law, regulation or third-party intellectual property rights, We will notify You in such event, and You will promptly remove such data from the Services. If You fail to remove such data from the Services following a notice, or if we reasonably determine that such data must be removed immediately without notice, We may remove such data ourselves.

4. NON-SOMA PROVIDERS

Non-SOMA Applications may be used in conjunction with the Services in accordance with the terms herein. We do not support Non-SOMA Applications and are not responsible for the functionality or interoperability of Non-SOMA Applications with the Services. If You use a Non-SOMA Application with a Service, You grant Us permission to access your account with a Non-SOMA Application and allow the Non-SOMA Application and its provider to access Your Data, as applicable. We are not responsible for any disclosure, modification or deletion of Your Data resulting from access or use by any Non-SOMA Application or its provider. We may cease supporting the interoperability of the Services with any Non-SOMA Application at any time.

5. FEES

5.1 Fees. You will pay all fees specified in Order Forms (“Fees”). Except as otherwise specified herein or in an Order Form, (i) Fees are based on Services subscriptions purchased and not actual usage (except for usage surcharges set forth in an Order Form), (ii) payment obligations are non-cancelable and Fees paid are non-refundable, and (iii) quantities purchased cannot be decreased during the relevant subscription term without Our prior written consent.

5.2 Payments. You will pay the Fees in accordance with the payment schedule contemplated in the Order Form. If You provide credit card information to Us, You authorize Us to charge such credit card for all Fees for the initial subscription term and any renewal subscription term. Unless otherwise stated in the Order Form, invoiced charges are due net 30 days from the invoice date. You are responsible for providing complete and accurate billing and contact information to Us and notifying Us of any changes to such information.

5.3 Late Payments. If any invoice is not paid within 30 days from the date of the invoice, a late interest at the rate of 1.5% of the outstanding balance per month or the maximum rate permitted by law, whichever is lower, will begin to accrue immediately. We reserve the right to condition future renewals and Order Forms on different payment terms. We may also accelerate any unpaid Fees and cause such Fees to become immediately due and payable and/or suspend Your access to Services until such amounts are paid in full. We will give You at least 10 days’ prior notice that Your account is overdue before suspending Services.

5.4 Taxes. Our fees do not include any taxes, levies, duties or similar governmental assessments of any nature, including, for example, value-added, sales, use or withholding taxes, assessable by any jurisdiction whatsoever (collectively, “Taxes”). You are responsible for paying all Taxes associated with Your purchases hereunder. If We have the legal obligation to pay or collect Taxes for which You are responsible under this Section, We will invoice You and You will pay that amount unless You provide Us with a valid tax exemption certificate authorized by the appropriate taxing authority. For clarity, We are solely responsible for taxes assessable against Us based on Our income, property and employees.

5.5. Future Functionality. You agree that Your purchases are not contingent on the delivery of any future functionality or features, or dependent on any oral or written public comments made by Us regarding future functionality or features.

6. PROPRIETARY RIGHTS

6.1 Reservation of Rights. Subject to the limited rights expressly granted hereunder, We reserve all of Our rights, title and interests in and to the Services and Services Work Product, including all related intellectual property rights therein. We reserve all rights not expressly granted to You hereunder.

6.2 License to Host Your Data. You grant Us, Our Affiliates and Our contractors a worldwide, limited license to host, copy, transmit and display Your Data as reasonably necessary for Us to provide the Services in accordance with this Agreement.

6.3 License to Use Feedback. You grant to Us and Our Affiliates a worldwide, perpetual, irrevocable, royalty-free license to use and incorporate into Our and/or Our Affiliates' services any suggestion, enhancement request, recommendation, correction or other feedback provided by You or Users relating to the operation of the Services.

6.4 Federal Government End Use Provisions. We provide the Services, including related software and technology, for ultimate federal government end use solely in accordance with the following: Government technical data and software rights related to the Services include only those rights customarily provided to the public as defined in this Agreement. This customary commercial license is provided in accordance with FAR 12.211 (Technical Data) and FAR 12.212 (Software) and, for Department of Defense transactions, DFAR 252.227-7015 (Technical Data – Commercial Items) and DFAR 227.7202-3 (Rights in Commercial Computer Software or Computer Software Documentation). If a government agency has a need for rights not granted under this Agreement, it must negotiate with Us to determine if there are acceptable terms for granting those rights.

7. CONFIDENTIALITY

7.1 Confidential Information. “Confidential Information” means all information disclosed by a Party (“Disclosing Party”) to the other Party (“Receiving Party”), whether orally or in writing, that is designated as confidential or that reasonably should be understood to be confidential given the nature of the information and the circumstances of disclosure. Your Confidential Information includes Your Data; Our Confidential Information includes the Services; and Confidential Information of each Party includes the terms and conditions of this Agreement and all Order Forms (including pricing), as well as business and marketing plans, technology and technical information, product plans and designs, and business processes disclosed by such Party. However, Confidential Information does not include any information that (i) is or becomes generally known to the public without breach of any obligation owed to the Disclosing Party, (ii) was known to the Receiving Party prior to its disclosure by the Disclosing Party without breach of any obligation owed to the Disclosing Party, (iii) is received from a third party without breach of any obligation owed to the Disclosing Party, or (iv) was independently developed by the Receiving Party without reference to the Disclosing Party’s Confidential Information.

The parties acknowledge Client is a public body subject to the South Carolina Freedom of Information Act (FOIA), and that all documents are subject to release to the public unless exempt from disclosure under the FOIA or prohibited from release.

If the vendor contends a document is proprietary, it shall mark any such documents. If a FOIA request for documents identified as proprietary is received, the City agrees to notify the vendor.

The vendor may seek protection from disclosure by filing an appropriate action in Circuit Court. Vendor agrees to indemnify the city for fees and costs incurred in defending a FOIA violation action to exempt Vendor's marked proprietary documents from release

7.2 Permitted Use. The Receiving Party will use the same degree of care that it uses to protect the confidentiality of its own confidential information of like kind (but not less than reasonable care) to (i) not use any Confidential Information of the Disclosing Party for any purpose outside the scope of this Agreement and (ii) except as otherwise authorized by the Disclosing Party in writing, limit access to Confidential Information of the Disclosing Party to those of its and its Affiliates' employees and contractors who need that access for purposes consistent with this Agreement and who have signed confidentiality agreements with the Receiving Party containing protections not materially less protective of the Confidential Information than those herein. Either Party may disclose the terms of this Agreement or any Order Form to any third party other than its Affiliates, legal counsel and accountants without the other Party's prior written consent, provided that a Party that makes any such disclosure to its Affiliate, legal counsel or accountants will remain responsible for such Affiliate's, legal counsel's or accountant's compliance with this "Confidentiality" section. In addition, either Party may disclose the terms of this Agreement to actual or potential acquirers, lenders or other sources of capital. We may also disclose the terms of this Agreement and any applicable Order Form to a subcontractor or Non-SOMA Application provider to the extent necessary to perform Our obligations to You under this Agreement.

7.3 Compelled Disclosure. The Receiving Party may disclose Confidential Information of the Disclosing Party to the extent compelled by law to do so, provided the Receiving Party gives the Disclosing Party prior notice of the compelled disclosure (to the extent legally permitted) and reasonable assistance, at the Disclosing Party's cost, if the Disclosing Party wishes to contest the disclosure.

8. REPRESENTATIONS & WARRANTIES

8.1 Both Parties. Each Party represents and warrants that (a) it has the necessary power, authority and legal right to enter into and perform this Agreement; and (b) this Agreement is a legal, valid and binding obligation on such Party, fully enforceable against it.

8.2 Our Warranties. We warrant that (a) We will not materially decrease the overall security of the Services without prior notice to You, (b) the Services will materially perform in accordance with the applicable Documentation, (c) We will not materially decrease the overall functionality of the Services, and (d) We will perform the Services and any other obligations hereunder in a professional and diligent manner in accordance with all applicable laws, regulations and rules. Your exclusive remedies for any breach of the warranties in this Section are those described in Section 11.3 (Termination) and Section 11.4 (Effects of Termination).

8.3 Disclaimer. EXCEPT AS EXPRESSLY PROVIDED HEREIN, NEITHER PARTY MAKES ANY WARRANTY OF ANY KIND, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, AND EACH PARTY SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AVAILABILITY OR ACCURACY OF INFORMATION, OR NON-INFRINGEMENT, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE

LAW. SERVICES ARE PROVIDED “AS IS,” EXCLUSIVE OF ANY WARRANTY WHATSOEVER. WE DO NOT WARRANT THAT THE SERVICES WILL BE AVAILABLE, WILL MEET YOUR REQUIREMENTS, OR WILL OPERATE IN AN UNINTERRUPTED, ERROR-FREE, OR COMPLETELY SECURE MANNER OR THAT ERRORS OR DEFECTS WILL BE CORRECTED. WE DO NOT MAKE ANY REPRESENTATIONS, WARRANTIES, OR CONDITIONS REGARDING THE USE OR THE RESULTS OF THE USE OF THE SERVICES, IN TERMS OF THEIR ACCURACY, RELIABILITY, TIMELINESS, COMPLETENESS, OR OTHERWISE. EACH PARTY DISCLAIMS ALL LIABILITY AND INDEMNIFICATION OBLIGATIONS FOR ANY HARM OR DAMAGES CAUSED BY ANY THIRD-PARTY HOSTING PROVIDERS. OTHER THAN AS EXPRESSLY STATED HEREIN, IN NO EVENT ARE WE LIABLE FOR ANY LOSS OF YOUR DATA.

9. THIRD PARTY CLAIMS

With regard to any third-party claim, suit, action, or proceeding (each, an “Action”) brought against either party officers, directors, employees, agents, service providers, licensors, and affiliates) by a third party not affiliated with either to the extent that such Action is based upon or arises out of (a) unauthorized or illegal use of the Subscription Service (b) non-compliance with or breach of this Agreement, (c) use of Third-Party Products, or (d) the unauthorized use of the Subscription Service by any other person using User information., both parties agree to notify the other in writing within thirty (30) days of becoming aware of any such claim; and provide any and all information and assistance reasonably requested to handle the defense or settlement of the claim. Neither party will accept any settlement that (i) imposes an obligation on the other (ii) requires the other to make an admission; or (iii) imposes liability or places restrictions on the other without prior written consent.

10. LIMITATION OF LIABILITY

We are not be responsible for limitations, delays, and other problems inherent in the use of the internet and electronic communications. We are not responsible for data, messages or pages lost, not delivered, delayed or misdirected because of interruptions or performance issues with the Services or communications services or networks.

[NEITHER PARTY SHALL BE LIABLE FOR (A) SPECIAL, INDIRECT, INCIDENTAL, CONSEQUENTIAL, TORT OR COVER DAMAGES, INCLUDING, WITHOUT LIMITATION, DAMAGES RESULTING FROM DELAY OF DELIVERY OR LOSS OF PROFITS, DATA, BUSINESS, OR GOODWILL OR (B) AGGREGATE LIABILITY IN EXCESS OF THE TOTAL FEES PAID BY YOU FOR THE SERVICES GIVING RISE TO THE LIABILITY IN THE TWELVE (12) MONTHS PRECEDING THE FIRST INCIDENT OUT OF WHICH THE LIABILITY AROSE. THE FOREGOING LIMITATIONS APPLY WHETHER AN ACTION IS IN CONTRACT OR TORT AND REGARDLESS OF THE THEORY OF LIABILITY, BUT WILL NOT LIMIT (I) YOUR AND YOUR AFFILIATES’ PAYMENT OBLIGATIONS UNDER THE “FEES AND PAYMENT” SECTION ABOVE; (II) EITHER PARTY’S LIABILITY FOR MISAPPROPRIATION OR INFRINGEMENT OF THE OTHER PARTY’S TECHNOLOGY OR INTELLECTUAL PROPERTY RIGHTS; (III) EITHER PARTY’S LIABILITY FOR GROSS NEGLIGENCE OR INTENTIONAL MISCONDUCT OR (IV) EITHER PARTY’S LIABILITY FOR A BREACH OF ITS CONFIDENTIALITY OBLIGATIONS HEREUNDER (EXCLUDING A BREACH OF YOUR DATA). NOTWITHSTANDING THE FOREGOING, THE COSTS INCURRED BY A PARTY IN

DEFENDING A CLAIM FOR WHICH SUCH PARTY HAS AN INDEMNIFICATION OBLIGATION UNDER THIS AGREEMENT SHALL NOT BE SUBJECT TO THE FOREGOING LIMITATIONS. THE FOREGOING LIMITATIONS APPLY EVEN IF A PARTY OR ITS AFFILIATES HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OR IF A PARTY'S OR ITS AFFILIATES' REMEDY OTHERWISE FAILS OF ITS ESSENTIAL PURPOSE.] FOR THE SAKE OF CLARIFICATION, IT IS UNDERSTOOD BY YOU THAT WE DO NOT GUARANTEE, NOR INDEMNIFY, NOR SHALL WE HOLD YOU HARMLESS TO ANY USE OF OR RELIANCE UPON THE DISPATCH PROTOCOLS CREATED BY YOU OR CONTAINED IN THE SOFTWARE.

11. TERM AND TERMINATION

11.1 Term. This Agreement shall be effective as of the date signed by the Parties below and continues until all subscriptions and Order Forms have expired or have been terminated.

11.2 Term of Subscriptions. The term of each subscription shall be as specified in the applicable Order Form. Except as otherwise specified in an Order Form, subscriptions will automatically renew for additional periods equal to the expiring subscription term or one year (whichever is shorter), unless either Party gives the other notice of non-renewal at least 90 days before the end of the relevant subscription term. Except as expressly provided in the applicable Order Form, renewal of promotional or one-time priced subscriptions will be at Our applicable list price in effect at the time of the applicable renewal. It is understood by both Parties the City of Georgetown is a municipal government. In the event funds are not appropriated or become non-appropriated for SOMA or any similar or competitive software or service for an included fiscal year by the local governing body, it is agreed by the parties that the City must give 30 days notice of non-appropriation and the City's obligations cannot extend beyond the effective date of non-appropriation.

11.3 Termination. A Party may terminate this Agreement for cause (i) upon 30 days' written notice to the other Party of a material breach if the breaching Party has not taken commercially reasonable steps to remedy such breach within such thirty (30) day period (provided that, for clarity, the breaching Party shall not be obligated to have cured such breach within such thirty (30) day period), or (ii) if the other Party becomes the subject of a petition in bankruptcy or any other proceeding relating to insolvency, receivership, liquidation or assignment for the benefit of creditors.

11.4 Effects of Termination. If this Agreement is terminated by You in accordance with Section 11.3 (Termination), We will refund You any prepaid but unused Fees. If this Agreement is terminated by Us in accordance with Section 11.3 (Termination), You will pay all Fees incurred until the effective date of termination. Early termination shall not relieve You of Your obligation to pay Fees for the period prior to the effective date of termination. Upon Your request made within 30 days after the effective date of termination or expiration of this Agreement, We will make Your Data available to You for export or download as provided in the Documentation. After such 30-day period, We are not obligated to maintain or provide Your Data to You, and will delete or destroy all copies of Your Data in Our systems or otherwise in Our possession or control, except in accordance with any bona fide document retention policies or to comply with applicable law.

12. MISCELLANEOUS

12.1 Surviving Provisions. Section 1 (Definitions), Section 5.1 (Fees), Section 5.2 (Payments), Section 6.1 (Reservation of Rights), Article 7 (Confidentiality), Section 8.3 (Disclaimers), Article 9 (Indemnification), Article 10 (Limitation of Liability), Section 11.4 (Effects of Termination), and this Article 12 (Miscellaneous) shall survive any termination or expiration of this Agreement.

12.2 Notice. All notices related to this Agreement will be in writing and will be effective upon (a) personal delivery, (b) the second business day after mailing, or (c) the day of sending by email. Notices related to any breach of this Agreement must be sent by methods (a) or (b) only.

12.3 Governing Law. This Agreement and any Order Form shall be governed by the laws of the U.S. state in which You are located, without regard for its conflict of laws rules.

12.4 Export Compliance. The Services may be subject to export laws and regulations of the United States and other jurisdictions. Each Party represents that it is not named on any U.S. government denied-party list. You shall not permit Users to access or use any Service in a U.S. embargoed country (currently Cuba, Iran, North Korea, Sudan, Syria or Crimea) or in violation of any U.S. export law or regulation.

12.5 Anti-Corruption. You agree that You have not received or been offered any illegal or improper bribe, kickback, payment, gift, or thing of value from any of Our employees or agents in connection with this Agreement. Reasonable gifts and entertainment provided in the ordinary course of business do not violate the above restriction. If You learn of any violation of the above restriction, You will must promptly notify us.

12.6 Entire Agreement. This Agreement (including each Order Form entered into hereunder and the Documentation referenced herein) is the entire agreement between You and Us regarding Your use of Services and supersedes all prior and contemporaneous agreements, proposals or representations, written or oral, concerning its subject matter. Except as otherwise provided herein, no modification, amendment, or waiver of any provision of this Agreement will be effective unless in writing and signed by both Parties. In the event of any conflict among this Agreement, an Order Form, or the Documentation, the Agreement shall take precedence over an Order Form and the Documentation, and an Order Form takes precedence over the Documentation.

12.7 Assignment. Neither Party may assign any of its rights or obligations hereunder, whether by operation of law or otherwise, without the other Party's prior written consent (not to be unreasonably withheld); provided, however, We may assign this Agreement in its entirety (together with all Order Forms), without Your consent in connection with a merger, acquisition, corporate reorganization, or sale of all or substantially all of its assets. This Agreement will bind and inure to the benefit of the Parties, their respective successors and permitted assigns.

12.8 Relationship of the Parties. The Parties are independent contractors. This Agreement does not create a partnership, franchise, joint venture, agency, fiduciary or employment relationship between the Parties.

12.9 Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be contrary to law, the provision will be deemed null and void, and the remaining provisions of this Agreement will remain in effect.

12.10 Joint and Cooperative Procurement. Unless otherwise required by local, state or federal law, any public body may participate in, sponsor, conduct, or administer a joint procurement agreement on behalf of or in conjunction with one or more other public bodies, or public agencies or institutions or localities of the several states, of the United States or its territories, the District of Columbia, the U.S. General Services Administration, or the Metropolitan Washington Council of Governments, for the purpose of combining requirements to increase efficiency or reduce administrative expenses in any acquisition of goods, services or construction.

A public body may purchase from any authority, department, agency or institution even if it did not participate in the request for proposal or invitation to bid, if the request for proposal or invitation to bid specified that the procurement was a cooperative procurement being conducted on behalf of other public bodies.

[Signature Page Follows.]

IN WITNESS WHEREOF, the Parties have executed this Agreement, effective as of the date first written below.

Client	SOMA Global, Inc.
Signature:  Digitally signed by Sandra E. Yúdice, Ph.D. DN: cn=Sandra E. Yúdice, Ph.D., o=City of Georgetown, SC, ou=City Administrator, email=syudice@georgetownsc.gov, c=US Date: 2022.07.07 12:48:41 -04'00'	Signature: 
Name: Sandra E. Yúdice, Ph.D.	Name: Peter Quintas
Title: City Administrator	Title: CEO
Date: 7/7/2022	Date: 07/01/2022

Attachment: SOMA SC - Georgetown PD - Service Order - v07_2022_FINAL (3637 : GPD - Soma Global)

SOMA GLOBAL
MASTER SERVICES AGREEMENT

SOMA Global, Inc.

6911 Bryan Dairy Rd Ste 210
 Largo, FL 33777 US
 ashby@somaglobal.com
 www.somaglobal.com



INVOICE

BILL TO

City of Georgetown Police
 Department
 2222 Highmarket St
 Georgetown, SC 29440
 United States

INVOICE # 1477**DATE** 07/29/2022**DUE DATE** 08/28/2022**TERMS** Net 30

DATE	ACTIVITY	QTY	RATE	AMOUNT
	SOMA Platform 5Y	1	38,350.00	38,350.00
	100% of Year One Platform Fees at Contract Start			
	SOMA Services	0.60	24,690.00	14,814.00
	60% of Implementation Fee at Contract Start			

REMIT TO
 SOMA Global LLC
 6911 Bryan Dairy Rd
 STE 210
 Largo, FL 33777

BALANCE DUE**\$53,164.00**

Attachment: SOMA invoice #1477_Redacted (3637 : GPD - Soma Global)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 3647

Council Meeting Date:	18 August 2022
Department:	Fleet Services
Issue Under Consideration:	Motion to approve purchases of (4) four 2022 Ford F150 pickup trucks from Vic Bailey Ford for the Water Department in the amount of \$122,852.00.
Amount Requested:	\$122,852.00
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	Savings of \$37,148.
Points to Consider:	- Budgeted for \$40,000, with a cost savings of \$9,287 per vehicle. - State contract pricing.
Options:	Approve or Not Approve
Staff Recommendation:	Staff recommends to Approve

Reviews:

Isaac Williams Completed 08/08/2022 4:34 PM
 Kathy Vermeland Completed 08/08/2022 5:35 PM
 Sandra E. Yudice Ph.D. Completed 08/08/2022 5:57 PM
 Stephanie Buccione Completed 08/09/2022 4:26 PM
 Georgetown City Council Pending 08/18/2022 5:30 PM

Attachments:

1. 1 Vic Bailey Ford Quote - water department (PDF)

VIC BAILEY FORD

David Vetter 864.585.3600 or 800.922.1365

10.A.1

Water Dept

PU-4: 2022 FORD F150 4x2 EXTENDED CAB, PICK UP w/ XL TRIM

Contract #: 4400027196

Standard Equipment Included:

3.3L V-6 Engine

Automatic Transmission

A/C

AM/ FM Radio

6 1/2' Pick-Up Body

Power Windows and Door Locks

Power Steering

Power Brakes

Cruise Control

Vinyl 40/20/40 Front Bench Seat

Heavy Duty Vinyl Floor

Trailer Tow Package

CONFIGURATION #1 V-6 ENGINE**SC STATE CONTRACT PRICE:****\$25,731.00**

IMF-Sales Tax

\$500.00

Super Crew Cab 4x2 (Short Bed - 5.5')

\$2,439.00

101A PEP Package (Super Crew Cab Models)

\$696.00

XXX Limited Slip Rear Axle

\$570.00

18B Factory Installed Black Platform Running Boards

\$252.00

Bedliner (Spray-In)

\$525.00

TOTAL SC STATE CONTRACT PRICE:**\$30,713.00**

Price Per TRUCK IW

Exterior Color: Oxford White**CONFIGURATION #2 V-8 ENGINE****SC STATE CONTRACT PRICE:****\$25,731.00**

IMF-Sales Tax

\$500.00

Super Crew Cab 4x2 (Short Bed - 5.5')

\$2,439.00

101A PEP Package (Super Crew Cab Models)

\$696.00

995 5.0L V8 Engine

\$1,998.00

XXX Limited Slip Rear Axle

\$570.00

18B Factory Installed Black Platform Running Boards

\$252.00

Bedliner (Spray-In)

\$525.00

524 SYNC 4

\$326.00

924/5 Rear Window Defroster w/ Privacy Glass

\$320.00

TOTAL SC STATE CONTRACT PRICE:**\$33,357.00****Exterior Color: Oxford White****Available Aftermarket Installed Options:**

Bedliner (Drop-In)

\$289.00

Bedliner (Spray-In)

\$525.00

Bed Mat

\$275.00

Bed Slide CargoGlide

Call for Availability and Quote

Fiberglass Camper Top

Call for Availability and Quote

Fiberglass Tonneau Cover

Call for Availability and Quote

Tri-Fold Hard Lockable Bed Cover (Tonneau Cover)

\$880.00

2" Ball, Receiver Tube and Pin for Frame Mounted Hitch

\$45.00

3 - Ball Hitch

\$125.00

Combo Ball and Pintle Hook w/ 2" Ball

\$215.00

Combo Ball and Pintle Hook w/ 2 5/16" Ball

\$215.00

Adrian Sinlge Lid Cross Box

\$695.00

Adrian Single Lid Cross Box and 2 Each Side Tool Boxes

\$1,985.00

4-Corner Flashing Strobe System (LED Lights)

\$895.00

LED Mini-Light Bar (Amber/Clear) Roof Mounted w/ 4-Corner LED Strobes

\$1,195.00

FMVSS Safety Kit (Fire Ext., Triange and First Aid Kit)

\$95.00

Attachment: Vic Bailey Ford Quote - water department (3647 : Pickup Trucks for Water Department)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 3643 A

Council Meeting Date:	18 August 2022
Department:	Engineering
Issue Under Consideration:	Motion to approve awarding a contract to Associates Roofing and Construction, Inc. in the amount of \$48,759 for the East Bay Park Boat Landing Improvements project.
Amount Requested:	\$48,759
Is Item in Current Budget?	Yes
If no, please explain:	There are no changes
Financial Impact:	None
Points to Consider:	The bid price includes landscaping and irrigation, repair of aluminum handrails, sanding and staining of wood rails, new deck benches, repair of concrete ramp cracks, pressure washing of floating docks and gangways. Project is partially funded with a SC PARD grant at 80%. The local match is 20%.
Options:	Approve or Not Approve
Staff Recommendation:	Staff recommends approve

Reviews:

Scott Whittier Completed 08/10/2022 11:47 AM
 Sandra E. Yudice Ph.D. Completed 08/10/2022 12:05 PM
 Stephanie Buccione Completed 08/10/2022 4:45 PM
 Georgetown City Council Pending 08/18/2022 5:30 PM

Attachments:

1. 1 Sign in Sheet and Submittal Listing (PDF)
2. 2 Certified Bid Table (PDF)
3. 3 Associates Roofing and Construction, Inc. Bid (PDF)
4. 4 3 Exhibit B - Boat Landing Site Map (PDF)

Updated: 8/10/2022 12:05 PM by Sandra E. Yudice Ph.D. A (Page 1)



CITY OF GEORGETOWN



SUBMITTAL LISTING

PROJECT: East Bay Park Improvements Public Boat Landing Project #1230 RFB	DATE OF BID OPENING: Wednesday, July 27, 2022, 2:00 pm
	PLACE: Online submittals received through www.georgetownsc.gov

NOT CERTIFIED

SIGNED:

Janella Howard

COMPANY NAME	E MAIL ADDRESS	BID AMOUNT	COMMENTS:
Associates Roofing & Construction Inc	info@arcincorporated.org	48,759.00 / 62,500.00	RECEIVED ON TIME - CURRENTLY UNDER REVIEW
Edge Landscape & Construction LLC	alstonedge@yahoo.com	75,935.00 / 166,135.00	RECEIVED ON TIME - CURRENTLY UNDER REVIEW

Attachment: 1 Sign in Sheet and Submittal Listing (3643 : EBP Boat Landing Improvements Bid Approval)

BID TABULATION SHEET**PROJECT: East Bay Park Boat Landing Improvements****PROJECT #: 1230****Bid Date: Wednesday, July 27, 2022****Time: 2:00 PM**

				ARC, Inc.		Edge Landscaping and Construction	
No.	Description	Quantity	Unit	Unit Price	Cost	Unit Price	Cost
1	Replace corroded bolts on aluminum handrail baseplates.	1	LS	\$7,500.00	\$7,500.00	\$9,956.25	\$9,956.25
2	Sand an stain with marine grade - sealer wood handrail top	1	LS	\$3,200.00	\$3,200.00	\$11,456.25	\$11,456.25
3	Replace two (2) observation deck benches	1	LS	\$3,500.00	\$3,500.00	\$7,356.25	\$7,356.25
4	Landscaping	1	LS	\$8,122.00	\$8,122.00	\$12,816.25	\$12,816.25
5	Irrigation System	1	LS	\$5,737.00	\$5,737.00	\$11,866.25	\$11,866.25
6	Cracks repairs at concrete boat ramp	1	LS	\$8,700.00	\$8,700.00	\$6,631.25	\$6,631.25
7	Pressure washing of gazebo, floating docks, pylons, deck, and gangways	1	LS	\$5,500.00	\$5,500.00	\$7,826.25	\$7,826.25
8	Landscaping Maintenance	1	Year	\$6,500.00	\$6,500.00	\$8,306.25	\$8,306.25
TOTAL BID AMOUNT					\$48,759.00		\$76,215.00
ALTERNATE BID							
	New Cable Hand Railing System	250	LF	\$250.00	\$62,500.00	\$360.80	\$90,200.00

Note 1: The alternate bid will not be accepted due to funding limitations

Note 2: The low bidder is ARC, Inc.

Note 3: There was a math error in Edge Landscaping bid corrected from \$75,935 to \$76,215

**Orlando
Arteaga**

Digitally signed by Orlando Arteaga
DN: cn=Orlando Arteaga, o=City of
Georgetown, ou=Engineering,
email=orarteaga@georgetownsc.gov, c=US
Date: 2022.07.28 10:32:03 -0400

7/28/2022

Certified by: Orlando Arteaga, P.E.

Date

City Engineer

Attachment: Certified Bid Table (3643 : EBP Boat Landing Improvements Bid Approval)



REQUEST FOR BID (RFB)

REQUESTOR: City of Georgetown
 1134 North Fraser Street
 Georgetown, SC 29440
 Contact: Daniella Howard, Purchasing Agent
 Email: dhoward@georgetownsc.gov
 Phone: 843.545.4043

PROJECT: East Bay Park Improvements: Public Boat Landing
 Funding for this project comes from:
 South Carolina Department of Parks, Recreation & Tourism
 (SCPRT) - Parks and Recreation Development (PARC)
 Project #2022020

PROJECT #: 1230

DUE DATE: On or before 2:00 PM EST (local time) Wednesday, July 26, 2022

Bids must be submitted electronically through the City's website, www.georgetownsc.gov. The City will not accept bids by hard copy, fax, or email.

For instructions on how to submit your proposal electronically, please refer to the City's website, Business/BIDS/RFPs/Procurement Bids, or [click here](#) for a direct link.

 Initials

TABLE OF CONTENTS

<u>Topic</u>	<u>Page</u>
Important document addresses and hyperlinks:.....	3
Background.....	3
Purpose/Project Description.....	3
Site Visit.....	4
Preliminary Site Information.....	4
Scope of Services.....	4
Warranty.....	6
Process.....	7
Award	7
Protest Procedure.....	7
Questions.....	7
Schedule of Events.....	8
Submittal Instructions.....	9
Mandatory Local Vendor Submittal Form.....	13
General Contractual Requirements.....	14
Exhibits.....	16

Important hyperlinks and email addresses:

1. [City of Georgetown website](#)
2. [City of Georgetown Public Facebook](#)
3. [City of Georgetown Purchasing Ordinance in its entirety.](#)
4. [All available project documents](#)
5. All questions must be in writing and emailed to: purchasing@georgetownsc.gov.

Background

The City of Georgetown (City) is an incorporated municipality with a population of nearly 9,000 residents. The City is located 60 miles north of Charleston and 36 miles south of Myrtle Beach. It is the endpoint of the area commonly known as "The Grand Strand." The Winyah Bay borders the City to the east and the Sampit River to the south. Tourism is a significant economic driver in the area and local industries, such as International Paper and Tidelands Hospital. The City is the county seat and operates under the Mayor-Council form of government as outlined in the State of South Carolina Code Chapter II, Article I, Section 2-1. Additional information is available on our website at www.georgetownsc.gov.

Purpose/Project Description

The City of Georgetown is seeking bids from licensed and qualified general, marine, or landscaping contractors to perform the following improvements at East Bay Park boat landing facilities:

- Replace aluminum handrails base-plate bolts
- Sanding and staining wood handrails
- Install two new observation deck benches
- Landscaping and irrigation
- Apply epoxy-based sealer at the concrete ramp cracks
- Pressure washing of floating docks, handrails, timber piles, gangways, gazebo roof

Contractors shall visit the site to become familiar with the existing site conditions and restrictions. Failure to visit the site shall in no way relieve the contractor of any obligation with respect to this RFB or to the contractual agreement.

All ambiguities, discrepancies, errors, omissions, or conflicting statements in this RFB shall be interpreted to require a better quality or greater quantity of work and/or materials unless otherwise directed by the addendum. Bidders assume responsibility for any patent ambiguity in the solicitation that their representatives do not bring to the City's attention.

Site Visit

Submission of a bid implies that the contractor has visited the site and is familiar with the existing conditions. Failure to visit the site shall in no way relieve the contractor from any obligation in respect to their proposal.

Preliminary Site Information

The boat landing facilities are currently open and shall remain open to the public during the facility improvements.

The contractor will be responsible to secure and protect the work areas.

The contractor can perform the work during daylight hours only from 7 AM until 6 PM Monday through Friday. Weekend work may be authorized due to emergency or weather makeup days only.

Scope of Services

The City of Georgetown, South Carolina is seeking qualified and licensed general and/or landscape contractors to provide services for the improvements of the public boat landing at East Bay Park. All bidders shall visit the site to study field conditions.

Services include:

1. Secure and protect all work areas from pedestrian traffic.
2. Repair aluminum handrails by removing all corroded anchor bolts from base plates.
3. Remove three (3) existing outdoor benches and replace them with two (2) new outdoor benches.
4. Pressure wash all floating docks, handrails, pylons, gazebo columns and metal roof, gangways, and concrete docks.
5. Light sand top wooden handrail and apply marine-grade stain by brush or roller.
6. Repair two 55-foot-long cracks on the boat ramp. The cracks are traversing perpendicular to the ramp.
7. Provide landscape material as per the Landscape Plan.
8. Include one-year maintenance of new landscaped material from the date of final acceptance.
9. Include a one-year warranty to be effective from the date of final acceptance.
10. After the completion of all work, a five (5) % retainage of landscape work will be held for one year.

Alternate Scope:

1. Replace aluminum handrails with stainless steel cable railing system. Total length 250 lineal feet.

LANDSCAPE PLAN

1. All Indian Hawthornes to be removed (areas on both sides of the Boat Ramp)

2. Spray Phragmites in Landscape Areas #1 and #4

Landscape Area #1 (Boat Landing side where shrimp is)

1. Remove pineapple guava to the side and behind the berm, leave Coville's Glory (orange flower tree) and viburnum
2. On the berm where the Shrimp is placed Muhly grass. 8 EA.
3. Install 3 EA. Sable Palm trees in front of Shrimp
4. Leave Cedar trees along the pathway to the Kayak launch

Landscape Area #2

1. Transplant cannas (20 EA.) to higher ground and remove Mexican petunias (2 EA.)

Landscape Area #3 (Berm left of the Boat ramp)

1. Leave Cedar Tree
2. Leave the jasmine vine and clean from the Cedar.
3. Plant sunrise lantanas on berm hillside (5 EA.)
4. Plant Muhly grass (5 EA.)

Landscape Area #4 (Area between pier rail and berm)

1. Plant two (2 EA.) Bald Cypress trees (15 Gallon)
2. Plant Sunrise Lantana on the hillside (6 EA.)
3. Remove viburnum and ocean myrtle
4. Remove all weeds in the area

Irrigation system

1. Install four (4) irrigation zones with underground drip lines.
2. Replace the irrigation controller.

PLANT LIST FOR EAST BAY BOAT LANDING

1. 3 EA. Sable Palm trees (6 feet at least)
2. 2 EA. Bald Cypress trees (15 gallon)
3. 15 EA. Muhly grass
4. 12 EA. Sunrise Lantanas

MATERIAL SPECIFICATIONS

1. Outdoor benches shall be made from recycled plastic. Model: Champion Bench – Premium Wood Grain, 4-foot long, surface mounted and secured with anchor bolts by treetopproducts.com or Approved Equal. Color: Walnut.
2. Stain: Use Ultra-Premium Red Label Penofin or Approved Equal, marine grade. Color to be selected by City staff.
3. Crack Repair Kit: Five Star Structural Concrete® Underwater Hand Pack

Alternate Bid: Cable Railing System

1. Post: Brushed 316 stainless steel all-weather posts, surface-mounted with a foot cover, spaced 4 feet apart. System design based on Viewrail manufacturer model Premium Coastal Cable Railing.
2. Cable: 1x19, 5/32" diameter, Type 316 stainless steel, spaced 3 1/8 inches apart (12 runs for 38 in. height handrail).
3. Handrail: Rectangular handrail brushed 316 stainless steel mounted on flat top posts. Handrail height: 38 inches.
4. Screws and fasteners: Stainless steel.
5. Include preparation of shop drawings for City approval.

The City will:

1. Notify the public about the upcoming improvements.
2. Pay the contractor on a monthly basis for satisfactory work completed.
3. Hold 5% retainage until all punch list work is complete and the contractor submits the warranty letter.

Warranty

The contractor shall warranty the work for one year from the date of final acceptance.

 Initials

Process

The City will conduct the selection of a qualified contractor in the following manner:

1. The RFB and Bid Form documents will be available on our [website](#). Bids will be received and evaluated as described in this RFB.
2. The best qualified, lowest responsible and responsive bid will be presented to the Georgetown City Council or City Administrator for approval, as required.
3. After Council approval, the City will issue a Notice of Award.
4. The Submittal Listing of Bids received will be posted on the City's [website](#) within forty-eight (48) hours of opening. [Click here](#) for a direct link.

Award

Contract shall be awarded to the best qualified, and lowest responsive and responsible bidder. In determining the best qualified, responsive and responsible bidder, in addition to bid price, the City, shall consider:

- A. The ability, capacity, and skill of the bidder to perform the contract to provide the service required;
- B. Whether the bidder can perform or provide the service promptly, or within the time specified, without delay or interference;
- C. The character, integrity, reputation, judgment, experience, and efficiency of the bidder;
- D. The quality of performance of previous contracts or services similar to services being sought in this RFB;
- E. The previous and existing compliance by the bidder with laws and ordinances relating to the contract or services;
- F. The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service;
- G. The quality, availability, and adaptability of the supplies or contractual services to the particular use required;
- H. The ability of the bidder to provide services for the nature of the requirements of an awarded contract as required in the RFB; and
- I. Whether the bidder has met the criteria of the RFB specifications, terms and conditions of the RFB.

Protest Procedure

In accordance with the City's Procurement Ordinance, any protest or objection to this RFB award process must be submitted in writing to the City of Georgetown, Attn: Daniella Howard, Purchasing Agent, PO Drawer 939, Georgetown, SC 29440, within ten (10) calendar days of the notification of award posted to the City's website.

Questions

No answers will be given over the phone.

Questions regarding this RFB must be submitted in writing and emailed to purchasing@georgetownsc.gov, no later than 2:00 PM EST (local time), Thursday, July 14, 2022.

Answers to questions or Addenda will be published on the City's [website](#) as an Addendum no later than 2:00 PM EST (local time), Tuesday, July 19, 2022.

 Initials

Please note - if you do not receive confirmation from the City that your email was received before the deadline, it is the sole responsibility of the bidder to contact the purchasing agent at 843.545.4043.

No questions will be accepted after the aforementioned deadline. All submittals shall include the following in the subject line: East Bay Park-Boat Landing Improvements

Schedule of Events

MILESTONE EVENT	DATE	TIME EST (LOCAL TIME)
1. Request for Bid (RFB) Release Date	Wednesday, June 22, 2022	
2. Deadline for written questions. Email to purchasing@georgetownsc.gov	Thursday, July 14, 2022	2: 00 PM
3. Deadline for addendum or answer(s) to be posted on the City's website , www.georgetownsc.gov	Tuesday, July 19, 2022	2:00 PM
4. Bid Opening Date	Tuesday, July 26, 2022	2: 00 PM
5. Bid Approval By City Council (Tentative)	Thursday, August 18, 2022	
6. Construction Start (Tentative)	September 2022	
7. Construction Finish (Tentative)	January 2023	

When the Procurement Division is closed due to force majeure, proposal openings will be postponed to the same time on the next official business day. The vendor is responsible for obtaining information regarding proposal submittals directly from the [City's website](#).

Procurement procedures are subject to the City's procurement policies as outlined in Section 2-185 of the City's Municipal Code (Chapter (Administration), Article IV (Procurement)). The City's Procurement Ordinance can be found in its entirety on the [City's website](#).

The City reserves the right to change the project schedule as it deems necessary. In the event of a major date change, the City will post notice of such on the City's website and notify known participants. The City reserves the right to issue addenda to this RFB up to two (2) days before the

 Initials

RFP due date as needed to clarify the City's desires or to make corrections or changes to the RFP document or submittal process.

The City reserves the right to request additional information from any and all prospective contractors or individuals deemed necessary by the City to evaluate the proposals. However, this process may not be used as an opportunity to submit missing documentation, missing information, or to make substantive revisions to the original proposal

The City reserves the right to cancel or reissue the RFB and/or revise the schedule at any time.

The City also reserves the right to accept or reject any or all proposals deemed in its best interest and to accept all or part of the scope of work herein as its project timeline and/or budget allows.

Once a final determination is made, the City is not required to furnish a statement of the reason(s) a proposal was not selected.

All information will be updated and posted on the [City's website](#).

It is the bidder's sole responsibility to obtain the information directly from the [City's website](#) regarding this project.

The bidder will acknowledge receipt of all issued addenda in their submittals, if applicable.

No: 1 Dated: 07/20/2022

No: _____ Dated: _____

No: _____ Dated: _____

Submittal Instructions

The bid price shall be valid for a period of 60 calendar days from the date of bid opening.

By initialing the bottom of each page of this RFB document, the bidder represents that (1) their representatives have read and understood the solicitation and (2) their proposal is made in compliance with this solicitation. Bidder's representatives are expected to examine this RFP thoroughly and request an explanation of any ambiguities, discrepancies, errors, omissions, or conflicting statements. Failure to do so will be at their risk.

All procurement procedures are subject to the City's procurement policies as outlined in Section 2-187 of the City's municipal code.

The City's Purchasing Ordinance can be found in its entirety on the [City's website](#).

It is the sole responsibility of the bidder to have their proposals delivered to the City before the closing hour and date. The City assumes no responsibility for technological failure in submitting

 Initials

proposals electronically. It is the sole responsibility of the bidder to confirm that their proposal was submitted on time, and that their PDF file/files are not corrupt.

Submittals may be rejected if deemed non-responsive. To be considered, interested parties must submit the following no later than the aforementioned deadline:

1. **Submit bid proposal electronically through the City's website.** Submittal package must include all of the following items. If more than one PDF file is uploaded, each PDF file should be clearly labeled as such:
 1. Complete Bid Form – Exhibit A
 2. Complete Initialed copy of this RFB document - (Place responsible person's initial's on each page)
 3. Complete Mandatory Vendor Submittal Form – Local Vendor Preference Option (See page 12)
2. The City reserves the right to waive any minor informalities and irregularities of submittals that do not affect price, quantity, quality, or delivery. Minor informalities to include: failing to initial the proposal, failing to acknowledge addenda, or not submitting the Local Vendor Preference Option Form, will not, by themselves result in a submittal being deemed non-responsive. The City will request that any and all proposers correct the minor informality or irregularity within the same specified time.
3. Electronic bid proposal must be received electronically through the City's website, www.georgetownsc.gov, no later than the aforementioned deadline. Bids will be publicly opened and read aloud via the City's public Facebook page, <https://www.facebook.com/cityofgtown/>. No bid will be accepted after such time. It is the sole responsibility of the bidder to have their bids delivered to the City before the closing hour and date. The City assumes no responsibility for technological failure in submitting bids electronically. It is the sole responsibility of the bidder to confirm that their bid was submitted on time, and that their PDF file/files are not corrupt. Late bids will not be accepted nor considered. The official clock shall be that of the City's Purchasing Agent, or designee. The City reserves the right to accept or reject any or all bids and to waive any informalities and technicalities in the bid process. No additional fees, costs, or any other reimbursable expenses will be allowed.
4. This solicitation does not commit the City to award a contract. The City reserves the right to waive any technicalities or informalities and to accept or reject any and/or all submissions as deemed by its sole judgment to be in its best interest. The City also reserves the right to terminate the selection process without notice, to waive any irregularities in any submittal, and to request additional information from any of the bidders submitting a bid.
5. Any bidder may withdraw their bid only by written request, at any time prior to the scheduled opening of responses. Partial or incomplete bids may be rejected.
6. All costs incurred in preparing the bid, or costs incurred in any other manner by the bidder in responding to this RFB, will be wholly the responsibility of the bidder. All materials

and documents submitted by the bidder in response to this RFB become the property of the City and will not be returned.

7. Any proprietary information contained in the bid should be so indicated as follows:

Vendor Disclosure

Notice of SC Freedom of Information Act

“The parties acknowledge that all material submitted may be subject to release under the South Carolina Freedom of Information Act (FOIA) and will be released to the public unless exempt from disclosure under the FOIA.”

We discourage you from including any information you consider propriety or trade secret, as this material is subject to the FOIA once it's in the City's possession. If you must include any such information in your submission, please identify it by color, labeling, and/or bold font as “PROPRIETARY INFORMATION” so that it can be readily recognized. In the event the City receives a request for this material, the City will notify those parties who have identified information they believe is proprietary or trade secret of the request. The City has a ten (10) day deadline to respond to the request. This is your window to file an action challenging the release. Please be on notice that if the City is not served with such an action, the information will be released.

8. Bids must be made in the official name of the company or individual under which business is conducted (showing official business address) and must be signed in ink by a person duly authorized to legally bind the person, partnership, company or corporation submitting the bid. Bids having any erasures or corrections must be initialed in ink by the vendor.
9. Disqualification and Rejection of Bid – The City reserves the right to reject any bid from a bidder who has failed to perform satisfactorily, or complete on time, or in a manner consistent with the RFB documents, contract of similar nature, or to reject the bid from a bidder who is not in a position to perform such a contract satisfactorily. The City expressly reserves the right to award the contract to the bidder that best meets the requirements as set forth herein.
10. Assignment of Contract – Assignment to the selected bidder of any contract to be entered into in accordance with this RFB will not be recognized by the City unless such assignment has prior written approval of the City.
11. Insurance Provisions - The selected bidder will be required to provide and maintain proof of insurance throughout the contract term in the amount of \$1,000,000.00 and as required at point of contract negotiation by the City's Risk Manager as follows:
 - Comprehensive General Liability (per occurrence);
 - Comprehensive Auto Liability (per occurrence); and
 - Workers' Compensation Liability
 - Automobile Liability

The City of Georgetown is to be named as “Additional Insured” on the above insurance coverage as respect to the City's interest under the contract. Certificates showing proof of insurance shall be submitted to the City prior to commencement of services under the Agreement. Further, it shall be an affirmative obligation upon the bidder to advise the City's Risk Management Department within two (2) days of the cancellation herein at one of the following options below:

- Email - cmcdaniel@georgetownsc.gov
- Fax - 843.527.6173

 Initials

- Mailing address - PO Box 939, Georgetown, SC 29442 or
- Physical address - 1134 N. Fraser Street, Georgetown, SC, 29440

Failure to do so shall be construed to be a breach of the agreement:

12. Indemnification - The selected bidder agrees to indemnify, defend and hold harmless the City and their authorized officers, employees, agents, and volunteers from any and all claims, actions, losses damages, and/or liabilities arising from their acts, errors, or omissions and for any costs or expenses incurred by the City therefore under an agreement.
13. Compliance With Law – The selected bidder and its agents and employees shall be bound and comply with all federal, state and local laws, ordinance rules and regulations, as well as all other governing bodies having legal jurisdiction with respect to the area where such work is performed.
14. City Business License and Permits - The selected bidder shall be required to obtain all applicable City permits and business licenses prior to work commencing. Contact the Finance Department at 843.545.4041, for business license information. Contact the Planning & Community Development Department at 843.545.4017 for permitting information. These expenses shall be included in the total bid cost.
15. Payment terms - A monthly itemized billing statement must be submitted in a form specified by the City for services performed. The City will remit full payment on all undisputed invoices within thirty (30) days from receipt of the invoice by the appropriate person(s) (to be designated at the time of contract).
16. Bid Security and Payment and Performance Bonds – Bid, payment, and performance bonds are required for projects valued at \$100,000 or more.

 Initials



MANDATORY VENDOR SUBMITTAL FORM

The City's Procurement Ordinance to include the Local Vendor Preference Option, can be found in its entirety on the City's website at: <https://www.georgetownsc.gov/wpfb-file/procurement>:

SECTION 2-185 COMPETITIVE SEALED BIDDING LOCAL VENDOR PREFERENCE

☒ I certify that [Company Name] Associates Roofing & Const. Inc.
is a **Resident Bidder** of Georgetown City/County as defined in the City of Georgetown Ordinance Chapter 2 Administration, Article IV Procurement, Section 2-185, and our principal place of business is Murrells Inlet SC [City and State].

☐ I certify that [Company Name] _____
is a **Non-Resident Bidder** of Georgetown City/County as defined in the City of Georgetown Ordinance Chapter 2 Administration, Article IV Procurement, Section 2-185, and our principal place of business is _____ [City and State].

(X)

Signature of Company Officer

(X) 07/27/2022

Date

AM Initials

General Contractual Requirements

1. Force Majeure - The bidder shall not be liable for any excess costs if the failure to perform the contract arises out of causes beyond the control and without the fault or negligence of the bidder. Such causes may include, but are not limited to acts of God or of the public enemy, acts of Governments in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restriction, strikes, freight embargoes, and unusually severe weather; but in every case the failure to perform must be beyond the control and without the fault or negligence of the bidder.
2. Governing Law - Except to the extent that this agreement may be governed by any federal law, including federal bankruptcy law, this Agreement shall be governed by, constructed and interpreted under, and enforced exclusively in accordance with the laws of the State of South Carolina, and the courts in the State of South Carolina shall have jurisdiction with respect to any dispute arising hereunder.
3. Bidder Qualifications - Bidder must, upon request of the City, furnish satisfactory evidence of its ability to furnish products and/or services in accordance with the terms and conditions of this RFB. The City reserves the right to make the final determination as to the bidder's ability to provide the services herein.
4. Bidder Responsibility - Each bidder shall fully acquaint him/herself with conditions relating to the scope and restrictions attending the execution of the work under the conditions of this RFB. It is expected that this will sometimes require on-site observation. The failure or omission of the bidder to acquaint him/herself with existing conditions shall in no way relieve him/her of any obligation with respect to this RFB or to a contract.
5. Affirmative Action - The bidder will take affirmative action in complying with all federal and state requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees without regard or discrimination by reason of race, color, religion, sex, national origin or physical handicap.
6. Women and Minority Business Enterprise (WMBE) Statement - It is the policy of the City to provide minorities, and women equal opportunity for participating in all aspects of the City's contracting and procurement programs, including but not limited to employment, construction projects, and lease agreements consistent with the laws of the State of South Carolina. It is the policy of the City to prohibit discrimination against any person or business in pursuit of these opportunities on the basis of race, color, national origin, religion, sex, age, handicap, or veteran status. It is further the policy of the City to conduct its contracting and procurement programs so as to prevent such discrimination and to resolve any and all claims of such discrimination.
7. Termination - Subject to the following provisions, any contract resulting from this request for bids may be terminated by the City provided a thirty (30) day advance notice in writing by the City Administrator, or his designee, is given to the bidder:
 - 7.1 Non-Appropriations - Funds for this contract are payable from local appropriations. If the sufficient appropriations are not made to pay the charges under the contract it shall terminate without any obligation to the City.
 - 7.2. Convenience - In the event that a contract is terminated or canceled upon request and for the convenience of the City without the required thirty (30) day advance written notice, then the City shall negotiate reasonable termination costs, if applicable.
 - 7.3 Cause - Termination by the City for the cause, default or negligence on part of the bidder, shall be excluded from the foregoing provisions; termination costs, if any shall not

 Initials

apply. The thirty (30) day advance notice requirement is waived and the default provision herein shall apply.

7.4 Default – In case of default by the bidder, the City reserves the right to purchase any and all items/services in default in open market, charging bidder with any excessive costs. SHOULD SUCH CHARGE BE ASSESSED, NO SUBSEQUENT BIDS OF THE DEFAULTING BIDDER WILL BE CONSIDERED UNTIL THE ASSESSED CHARGE HAS BEEN SATISFIED.

8. Prime Bidder Responsibilities - The bidder will be required to assume sole responsibility for the complete effort as required by this RFB. The City will consider the bidder to be the sole point of contact with regard to all contractual matters.
9. Subcontracting - If any part of the work covered by this RFB is to be subcontracted, the bidder shall identify the subcontracting organization and the contractual arrangements made therewith at the time of the offer. All subcontractors must be approved by the City. The successful bidder will also furnish the corporate or company name and the names of the officers of any subcontractors engaged by the bidder.
10. Ownership of Material – All materials and documents submitted by the bidder in response to this specification become the property of the City and will not be returned to the bidder.
11. Compliance with State and Federal Requirements – State and Federal requirements that are more restrictive than these set forth herein shall be followed by the bidder.
12. Contract Amendments - Amendments to any agreement between the City and the bidder must be reviewed and approved in writing by the City Administrator or his designee.
13. Assignment - No contract or its provisions may be assigned, sublet, or transferred without the written consent of the City Finance Department.
14. Records Retention and Right to Audit – The City shall have the right to audit the books and records of the bidder as they pertain to this contract. Such books and records shall be maintained for a period of three (3) years from the date of final payment under contract.
15. The City may conduct performance audits of the bidder, as determined necessary by the City. Pertaining to all audits, the bidder shall make available to the City, access to its computer files containing the history of the contract performance and all other documents related to the audit. Additionally, any software used by the bidder shall be made available for auditing purposes at no cost to the City.
16. Independent Contractor Status - The parties hereby agree that the contractor is an independent contractor of the City and that nothing in an agreement with the City shall be deemed to place the parties in a relationship of employer/employee, partners, or joint ventures. Neither party shall have the right to obligate or bind the other in any manner. Each party agrees and acknowledges that it will not hold itself out as an authorized agent with the power to bind the other party in any manner. Each party shall only be responsible for any withholding taxes, payroll taxes, disability insurance payments, unemployment taxes, or other similar taxes or charges with respect to its activities in relation to the performance of its obligations of an agreement.
17. Representations of Bidder - Bidder represents, warrants, and covenants that:
 - (a) In providing the services bidder shall utilize the care and skill used by members of bidder's profession practicing under similar circumstances at the same time and in the same locality.

 Initials

- (b) All employees provided by the bidder to the City shall have the qualifications, skills, and experience necessary to perform his/her job in accordance with the requirements of the agreement. The City may request removal of any employee for good cause.
 - (c) Bidder is a business, validly existing and in good standing under the Laws of the State of South Carolina.
18. Indemnity Provisions - Bidder agrees to and shall indemnify and hold the City harmless from and against all liability, loss, damages, or injury, and all costs and expenses (Including attorney fees and costs of any suit related thereto) suffered or incurred by the City, arising from or related to the terms of this project, or bidder's performance thereunder.
 19. City Business License and permits - The selected bidder shall be required to obtain all applicable City business licenses prior to work commencing. Contact the Finance Department at 843.545.4007, for business license information. These expenses shall be included in the total bid cost.
 20. Bid Bonds - When a construction contract is awarded in excess of one hundred thousand dollars (\$100,000) the following bonds or security shall be delivered by the successful bidder to the City and shall become binding on the parties upon execution of the contract. The City, at its option, may require bid bonds on construction contracts under one hundred thousand dollars (\$100,000) when the circumstances warrant.

Bid Security - In an amount equal to or at least five percent (5%) of the amount of the bid shall be required for all competitive bidding for construction contracts exceeding one hundred thousand dollars (\$100,000). Bid security shall be a legitimate bid bond provided by a surety company authorized to do business in South Carolina, Noncompliance with this provision mandates that the City reject the bid.

Payment and Performance Bonds - shall not be used in substitution for determination of bidder's responsibility.

(a) A performance bond shall be in an amount equal to one hundred and ten percent (110%) of the contract amount; and

(b) A payment bond for the protection of all persons supplying labor and material to the contractor or its subcontractors for the performance of the work shall be in an amount equal to one hundred percent (100%) of the contract amount.

Exhibits Available

- Exhibit A-Bid Form
- Exhibit B-Site Map
- Exhibit C-Photos
- Exhibit D-Cable railing sample

 Initials

**EXHIBIT A
BID FORM**

EAST BAY PARK BOAT LANDING IMPROVEMENTS

For the City of Georgetown, SC

Date: July 27, 2022

PROPOSAL OF Associates Roofing & Construction, Incorporated

(hereinafter called "Bidder"), a South Carolina (State)

corporation/~~partnership/individual~~ (Strikeout inapplicable terms) doing business as

ARC

TO: City of Georgetown, SC

The Bidder, in compliance with your request for bids for the EAST BAY PARK BOAT LANDING IMPROVEMENTS, PROJECT #1230 having examined the Request for Bid (RFB) documents and the site of the proposed work, and is familiar with all of the conditions surrounding the construction of the proposed project, including the availability of materials and labor, hereby proposes to furnish all labor, materials, and supplies, and to construct the project in accordance with the Contract Documents, within the time set forth therein, for the

Lump-Sum of Bid:

Fourty-Eight Thousand, Seven-Hundred,Fifty Nine 0/100Dollars \$ (48,759.00)

Alternate Lump Sum of Bid:

Sixty Two Thousand, Five Hundred 0/100 Dollars \$ (62,500.00)

The lump-sum price indicated above shall include all labor, materials, equipment, overhead, profit, insurance, taxes, permit fees, etc., to cover all expenses incurred in performing the work required under the Contract Documents, of which this proposal is a part of.

The bidder hereby agrees to commence work under this contract on or before a date to be specified in the written "Notice to Proceed" of the Owner and to fully complete the project within **one hundred and twenty (120)** consecutive calendar days after the specified date on the Notice to Proceed. Bidder further agrees to pay as Liquidated Damages (LDs) the sum of \$0 for each consecutive calendar day that the Contractor shall be in default after the time stipulated in the contract for completing the work.

The specifications and addenda are complementary to each other. What is called for by one shall be as binding as if called for by all. If a conflict between any of the above is discovered by the Contractor, the problem shall be referred to the Owner as soon as possible for resolution. Should

Packet Pg. 131

BID WORK BREAKDOWN

Item No.	Item	Quantity	Unit	Unit Cost	Total
1	Replace corroded bolts on aluminum handrail baseplate.	1	LS		7500.00
2	Sand an stain with marine grade - sealer wood handrail top	1	LS		3200.00
3	Replace two (2) observation deck benches	1	LS		3500.00
4	Landscaping	1	LS		8122.00
5	Irrigation System	1	LS		5737.00
6	Cracks Repairs at concrete boat ramp	1	LS		8700.00
7	Pressure washing of gazebo, floating docks, pylons, deck, and gangways	1	LS		5500.00
8	Landscaping Maintenance	1	Year		6500.00
	TOTAL BID				48759.00
	ALTERNATE BID				
	New Cable Railing System	250	LF	250	62500.00
	TOTAL ALTERNATE BID				\$62,500.00

The above prices include all mobilization, labor, material, equipment, overhead, profit, taxes, insurance, permit fees, etc. to complete the work.

The City of Georgetown reserves the right to add or reduce the scope of work and material quantities as the budget and schedule allow.

BID BOND**GREAT MIDWEST INSURANCE COMPANY****CONTRACTOR:***(Name, legal status and address)*

ASSOCIATES ROOFING & CONSTRUCTION, INC.
 1135 BURGESS ROAD
 MURRELLS INLET, SC 29576

OWNER:*(Name, legal status and address)*

CITY OF GEORGETOWN
 1134 NORTH FRASER STREET
 GEORGETOWN, SC 29440

SURETY:*(Name, legal status and principal place of business)*

GREAT MIDWEST INSURANCE COMPANY
 800 GESSNER ROAD, SUITE 600
 HOUSTON, TX 77024

BOND AMOUNT: 5% OF PRINCIPAL'S BID**PROJECT:***(Name, location or address, and Project number, if any)***Construction of East Bay Park improvements: Public Boat Landing**

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 26th day of July, 2022.

Jacey Holland
(Witness)

ASSOCIATES ROOFING & CONSTRUCTION, INC.

Calvin Man
(Principal) (Seal)
Vice President
(Title)

GREAT MIDWEST INSURANCE COMPANY

Beth Lee
(Witness)

Sara Jo Kent
(Surety) Sara Jo Kent (Seal)
Attorney-in-Fact
(Title)

The Company executing this bond vouches that this document conforms to American Institute of Architects Document A310, 2010 edition

2

Attachment: Associates Roofing and Construction, Inc. Bid (3643 : EBP Boat Landing Improvements Bid Approval)

POWER OF ATTORNEY

Great Midwest Insurance Company

KNOW ALL MEN BY THESE PRESENTS, that **GREAT MIDWEST INSURANCE COMPANY**, a Texas Corporation, with its principal office in Houston, TX, does hereby constitute and appoint:

Diane E. Caldwell, Lantye Terrill, Donna B. DuPre, Elizabeth M. Harmon, Catherine Love Anderson, Tamee Guthrie Wexler, Cynthia JoAnn Fogleman, Alysia B Knuckles, Sara Jo Kent

its true and lawful Attorney(s)-In-Fact to make, execute, seal and deliver for, and on its behalf as surety, any and all bonds, undertakings or other writings obligatory in nature of a bond.

This authority is made under and by the authority of a resolution which was passed by the Board of Directors of **GREAT MIDWEST INSURANCE COMPANY**, on the 1st day of October, 2018 as follows:

Resolved, that the President, or any officer, be and hereby is, authorized to appoint and empower any representative of the Company or other person or persons as Attorney-In-Fact to execute on behalf of the Company any bonds, undertakings, policies, contracts of indemnity or other writings obligatory in nature of a bond not to exceed Ten Million dollars (\$10,000,000.00), which the Company might execute through its duly elected officers, and affix the seal of the Company thereto. Any said execution of such documents by an Attorney-In-Fact shall be as binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company. Any Attorney-In-Fact, so appointed, may be removed in the Company's sole discretion and the authority so granted may be revoked as specified in the Power of Attorney.

Resolved, that the signature of the President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary; and the seal of the Company may be affixed by facsimile to any certificate of any such power and any such power or certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certificate so executed and sealed shall, with respect to any bond of undertaking to which it is attached, continue to be valid and binding on the Company.

IN WITNESS THEREOF, **GREAT MIDWEST INSURANCE COMPANY**, has caused this instrument to be signed by its President, and its Corporate Seal to be affixed this 11th day of February, 2021.



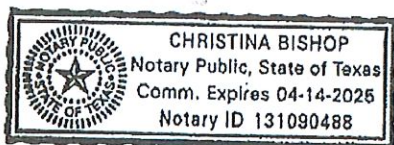
GREAT MIDWEST INSURANCE COMPANY

BY

Mark W. Haushill
President

ACKNOWLEDGEMENT

On this 11th day of February, 2021, before me, personally came Mark W. Haushill to me known, who being duly sworn, did depose and say that he is the President of **GREAT MIDWEST INSURANCE COMPANY**, the corporation described in and which executed the above instrument; that he executed said instrument on behalf of the corporation by authority of his office under the By-laws of said corporation.



BY

Christina Bishop
Notary Public

CERTIFICATE

I, the undersigned, Secretary of **GREAT MIDWEST INSURANCE COMPANY**, A Texas Insurance Company, DO HEREBY CERTIFY that the original Power of Attorney of which the foregoing is a true and correct copy, is in full force and effect and has not been revoked and the resolutions as set forth are now in force.

Signed and Sealed at Houston, TX this 26th Day of July, 2022.



BY

Leslie K. Shaunty
Secretary

"WARNING: Any person who knowingly and with intent to defraud any insurance company or other person, files and application for insurance of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

Attachment: Associates Roofing and Construction, Inc. Bid (3643 : EBP Boat Landing Improvements Bid Approval)

EAST BAY PARK BOAT LANDING

Project: East Bay Boat Landing Improvements
Owner: City of Georgetown
Project Sponsor: SCPARD

11.A.4

Legend

East Bay Public Ramp

Landscaping Area #1

Landscaping Area #2

Alternate 1:
Replace 250 LF of
handrails

Landscape Area #3

Landscape Area #4

East Bay Public Ramp

E Bay St

E Bay St

Google Earth

100 ft Packet Pg. 136

Attachment: 3 Exhibit B - Boat Landing Site Map (3643 : EBP Boat Landing Improvements Bid Approval)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 3649

Council Meeting Date:	18 August 2022
Department:	Engineering
Issue Under Consideration:	Motion to approve the Picnic Pavilion at East Bay Park conceptual plan as presented by Rosenblum Coe Architects during workshop meeting on June 25, 2020.
Amount Requested:	N/A
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	
Points to Consider:	• Conceptual design was presented for information only at the June 25, 2020 council workshop meeting. • Any additional conceptual design modifications will involve added design and construction costs. • This is a CDBG-Covid1 grant funded project: \$458,200. • Local match: \$150,000. • Any additional design and construction expenses will be the City's responsibility.
Options:	Approve or disapprove
Staff Recommendation:	Approve

Reviews:

Scott Whittier Completed 08/10/2022 7:35 AM
 Sandra E. Yudice Ph.D. Completed 08/10/2022 12:14 PM
 Stephanie Buccione Completed 08/10/2022 4:40 PM
 Georgetown City Council Pending 08/18/2022 5:30 PM

Attachments:

1. 1 Georgetown Picnic Pavilion at East Bay Park Presentation_6.25.2020 (PDF)

Bobby Alford Pavilion Renovation & East Bay Park Improvements

Conceptual Design

City of Georgetown, SC



Rosenblum Coe Architects, Inc.
Charleston, SC



Improvements to East Bay Park



Basketball, Volleyball & Bocce Courts



New parking at Pavilion with ADA spaces



New sidewalks to meet ADA requirement each end of building.



Grading around Pavilion Structure



Permanent grassing & minimal landscaping

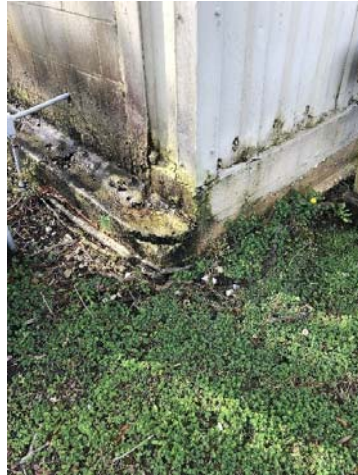
[illegible]



Existing Conditions



Existing Conditions



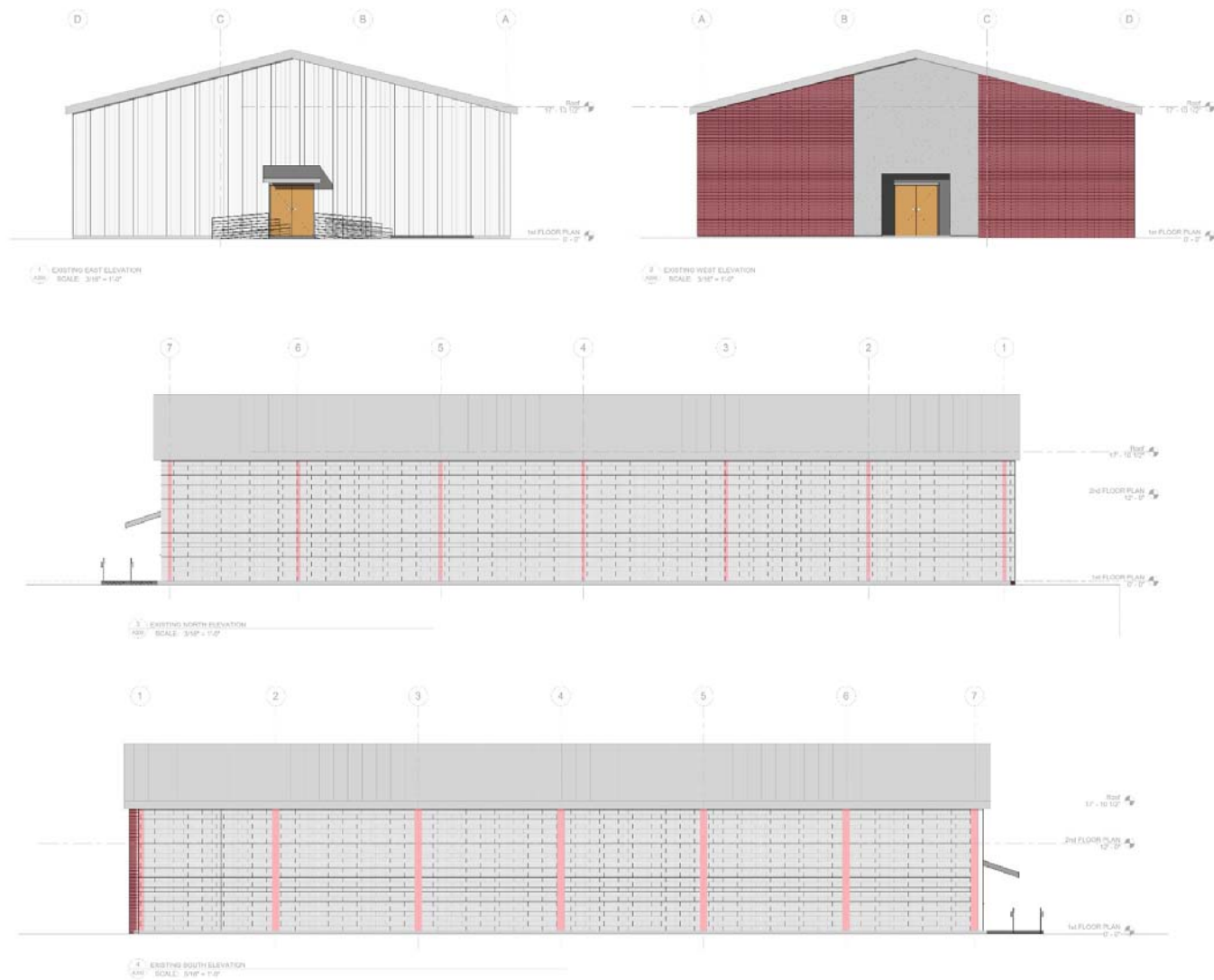
Existing Conditions



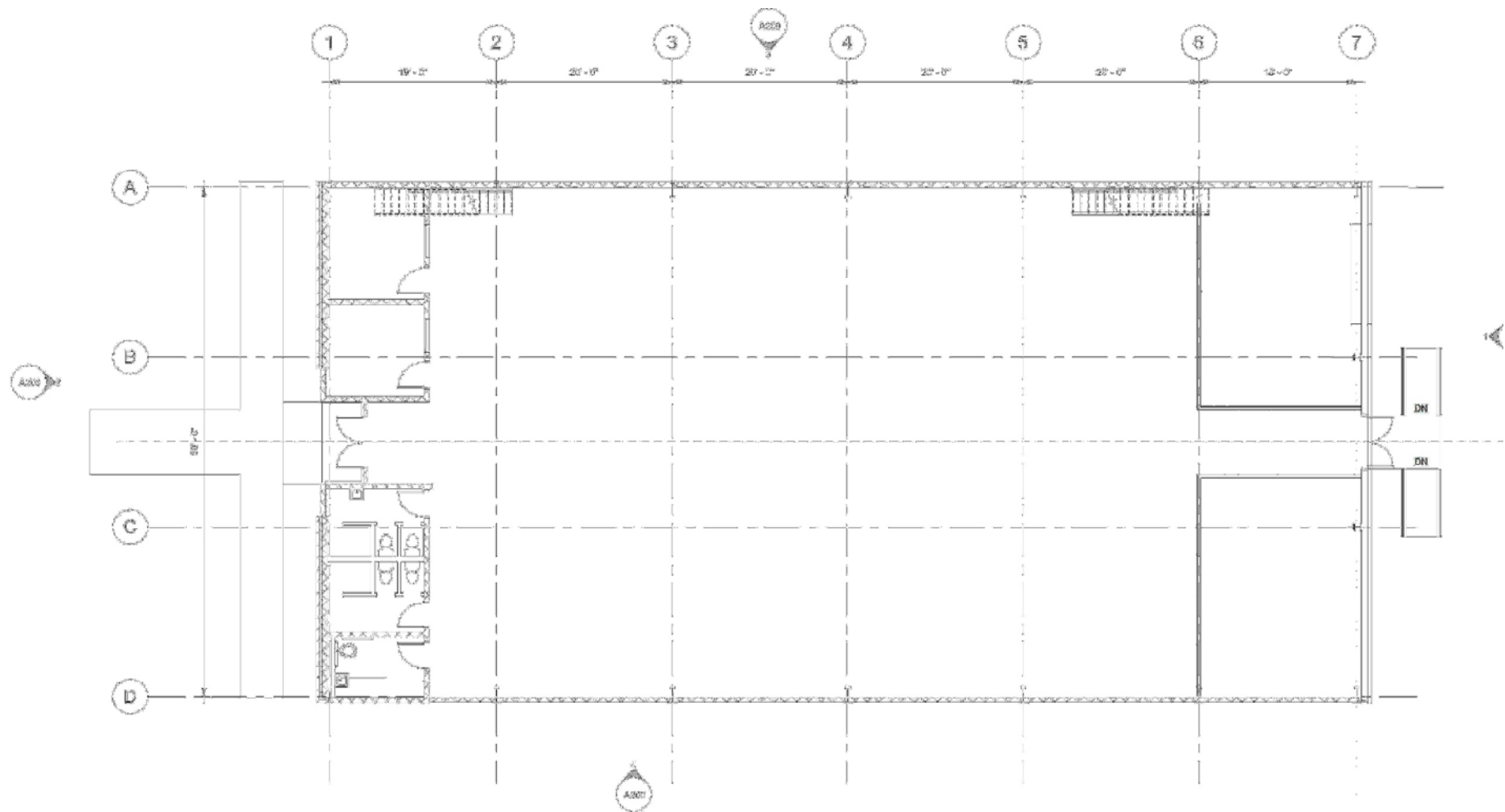
Existing Interior towards back of Building



Existing Interior towards Front of Building



Existing Elevations



Existing Floor Plan

Program for Renovated Structure

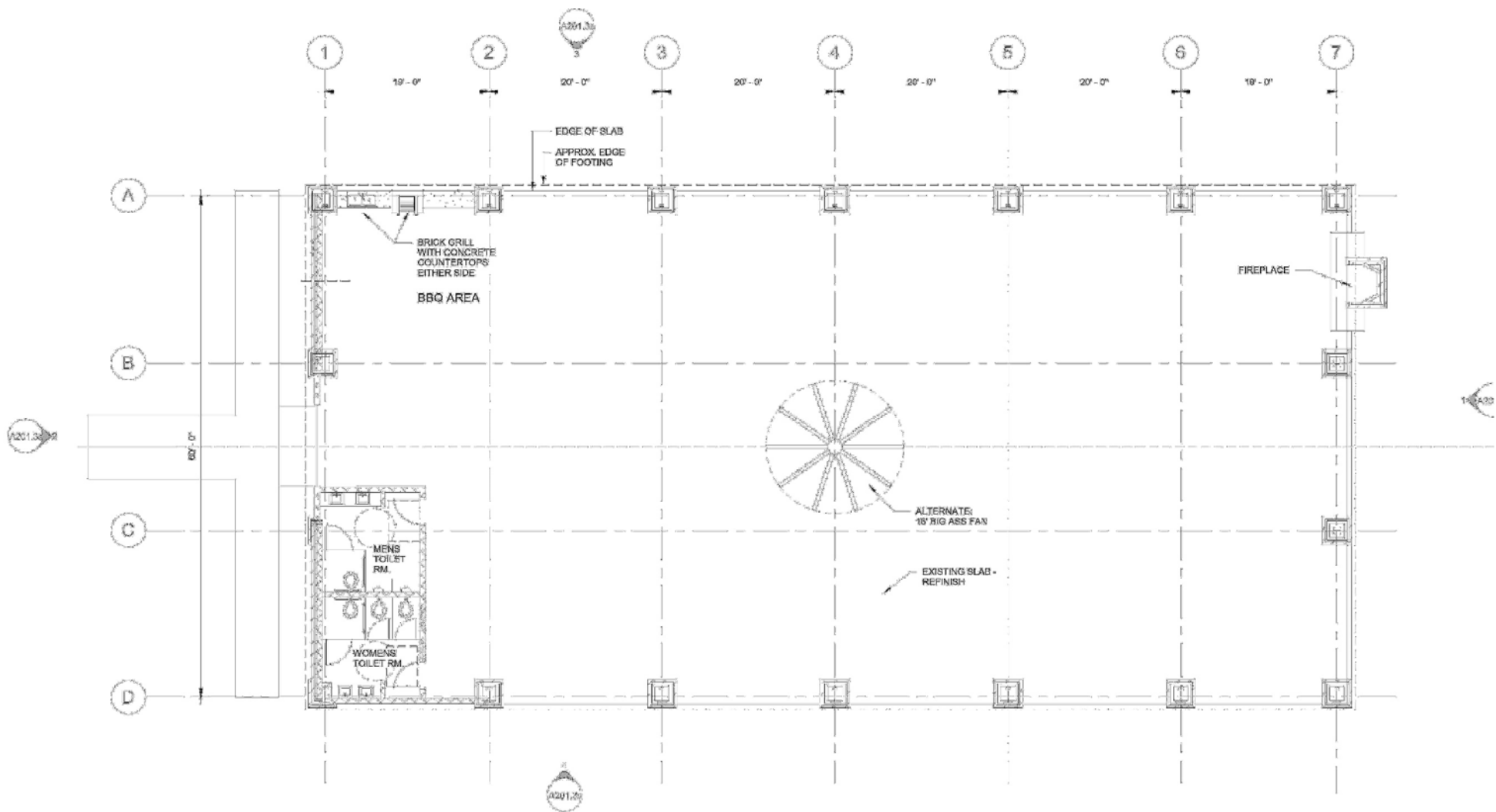
- Open Air Pavilion
- Use as Event Space
- Fireplace
- BBQ Area
- New Standing Seam Roof
- ADA Toilets
- ADA Parking

Building Renovation

- Existing Conditions
- Program for Renovated Structure
- Structural System
- Proposed Design

Structural Issues

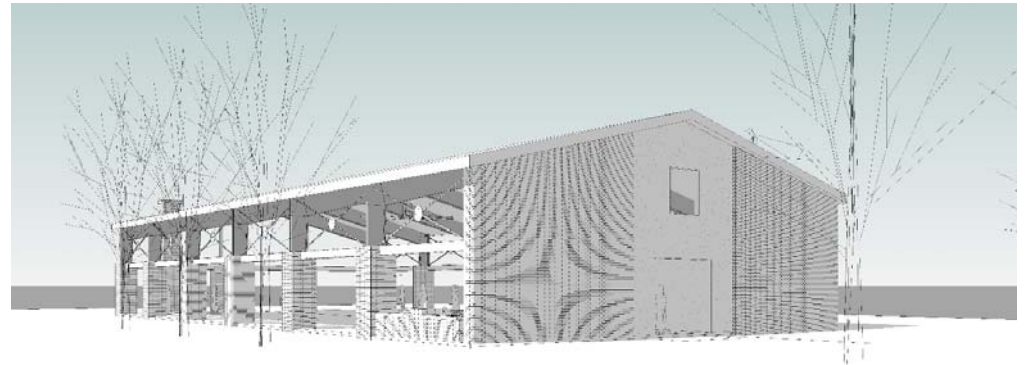
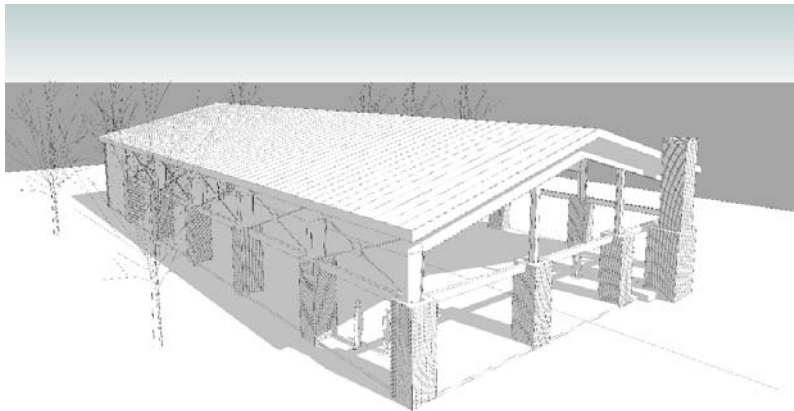
- Existing Pre-engineered steel frame
 - Reinforce with added steel plates, sandblast & paint.
 - Concrete filled brick piers around columns to 10' height.
- Existing exterior concrete block walls - lateral support
 - Remove cmu walls to provide open air facility
 - New steel rod cross bracing for lateral stability of structure
- Existing foundations, existing concrete slab
 - Provide new concrete mat slab foundation at fireplace



Proposed Floor Plan – Option 3 & 3A

Option 3A:

- Upper X-Bracing at all Bays on Long Sides
- Existing Brick & Stucco East Wall to remain
- Upper Wood Slat Screen Wall Infill at West End















Attachment: Georgetown Picnic Pavilion at East Bay Park Presentation_6.25.2020 (3649 : Approval of









View Towards Fireplace



View Towards BBQ



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 3636

Council Meeting Date:	18 August 2022
Department:	Electric
Issue Under Consideration:	Motion to approve payment in the amount of \$100,000.00 to Xylem Tree Experts for tree clearance contractor services for the Electric Department.
Amount Requested:	\$100,000.00
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	
Points to Consider:	There are areas where tree clearance around electric lines is reaching a point where it can affect safety and reliability. This funding will provide the City with approximately four months of work, depending on overtime and storm issues. This will help the City to get caught up with clearance issues and will ensure that we have extra crews available through hurricane season. Areas to be focused on are Highmarket Street to Highway 701, Downtown Historic District, main feeders in Georgetown and main feeders in Maryville. This work was advertised and put out for bid according to City procurement policies. Only two bids were received. Xylem Tree Experts of Norfolk, Virginia was the lowest qualified bidder.
Options:	Approve or disapprove
Staff Recommendation:	Staff recommends approval

Reviews:

Scott Whittier Completed 08/08/2022 11:00 AM
 Kathy Vermeland Completed 08/08/2022 11:10 AM
 Sandra E. Yudice Ph.D. Completed 08/08/2022 2:02 PM
 Stephanie Buccione Completed 08/09/2022 4:18 PM
 Georgetown City Council Pending 08/18/2022 5:30 PM

Attachments:

1. 1 Bid Results - Tree Crew Services (PDF)
2. 2 Xylem-Bid Proposal (PDF)

Updated: 8/8/2022 2:02 PM by Sandra E. Yudice Ph.D. (Page 1)

Tree Crew Services Bid Results (July 2022)

Ricky's Tree Service	
Item	Cost/hour
Personnel; Foreman	\$30.00
Personnel; Groundsman	\$25.00
Personnel: Groundsman	\$25.00
Chip Trucks	\$35.00
Chippers	\$25.00
Chainsaws	\$15.00
Other Equipment	\$15.00
Total	\$170.00

Xylem Tree Experts	
Item	Cost/hour
Personnel: Supervisor/climber	\$41.16
Personnel: Trimmer	\$36.96
Personnel: Equipment Operator/groundperson	\$28.56
Chip Trucks/Bucket Combo	\$25.29
Chipper	\$5.74
Chainsaws (Each)	\$1.05
Other Equipment	
Total	\$138.76

Attachment: Bid Results - Tree Crew Services (3636 : Motion to approve purchase order for tree clearance contractor services.)



July 25th, 2022

Daniella Howard
Purchasing Agent
City of Georgetown
1134 North Fraser Street
Georgetown, SC 29440

Re: Request for Proposal (RFP) for Tree Crew Services

Dear Ms. Howard,

Thank you for allowing Xylem Tree Experts to submit a bid for Tree Trimming Services for the City of Georgetown. We have reviewed the RFP, contractual requirements and specifications and have no exceptions. Attached is the background and other requested information about Xylem Tree Experts and the required bid documents.

Xylem is excited about the prospect of working with the Georgetown team. We have dozens of ROW maintenance contracts throughout the southeastern United States with investor-owned utilities, membership corporations, cooperatives, and municipalities. Customers near your area are Horry Electric, Santee Cooper, and Duke Energy. We extend to you a commitment to quality work, safety and to sourcing within your communities.

If you have any questions regarding our response, please do not hesitate to contact me at 757-406-5568 or Benjamin Hoover at 757-319-6845.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joe Clarkson', is written over a light blue horizontal line.

Joe Clarkson
Director, Contract Management



July 25th, 2022

City of Georgetown
RFP for Tree Crew Services
Vendor information – Xylem Tree Experts

Background Information.

Company overview.

Xylem Inc, doing business as Xylem Tree Experts, is a closely held Virginia based corporation performing Line Clearance Tree Trimming and Vegetation Management throughout the southeast United States. Xylem Tree Expert's roots date back to its original founding in 1974 and the company transitioned to the second generation of ownership in 2009. Xylem has over 1000 employees and an extensive network of contracts, customers and vendors in Virginia, the Carolinas, Maryland, Tennessee, West Virginia, Arkansas, and Georgia. Additionally, the company has provided emergency (storm) restoration response in Florida, Mississippi, Louisiana, New Jersey, New York, Connecticut, and New England.

Xylem is fully qualified to provide vegetation management services for the City of Georgetown. Xylem is an Accredited Utility Contractor Certification through the Tree Care Industry Association (TCIA). Specific support to Georgetown will be provided by our area Manager Jamie Johnson who has over 40 years of experience in tree trimming and is qualified as a Climber, Equipment Operator, General Foreman, and Tree Care Safety Professional. Xylem also maintains a fully qualified Safety Specialist who has specific responsibility for the area around Georgetown. Jamie and his team will train the personnel devoted to Georgetown and provide management, safety support, and customer interface for the project. Additionally, Xylem maintains a 24/7 Operations Center in Norfolk, VA to provide fulltime support to our field projects.

Financial Statement.

Xylem, Inc is a closely held Virginia company which has working capital sufficient to support employment of approximately 1100 employees with operations in multiple states across the southeast. The company is internally capitalized with the heavy equipment necessary to provide the requested services to the City of Georgetown.

Performance Monitoring.

The core of Xylem's performance and production monitoring process is our Asset Management System (AMS), our field Managers, the Operations Center, and the Contract Management staff. Xylem's AMS

P-757-627-8873
F-757-392-0095

208 East Plume Street, Suite 250
Norfolk, Virginia 23510

www.xylemtree.com



was developed as our proprietary mobile based workflow management system. This system provides Xylem with a mobile platform allowing General Foreman and crew leaders to access, in real time, the pertinent information they need to perform daily tasks. This includes but is not limited to; pre job site hazard analysis, daily time keeping, daily production/billing/unit information, circuit maps, current fleet status (meters for service intervals), current employee training status (meters for training intervals), equipment assignments, and much more. All forms and tasks tracked in AMS are communicated to our Operations center to provide daily real time feedback. Weekly production is compiled in our billing department and shared with Contract Management to ensure production goals are being met. AMS also allows the Managers and Foremen to communicate any impediments to production that need to be resolved at the corporate level. Daily monitoring of project workflow by the Operations Project Manager assigned to the project through AMS provides the oversight needed to ensure success.

Equipment and Maintenance.

With almost 1000 pieces of rolling stock Xylem has the equipment needed to rapidly stand-up this project Xylem provides new or late model equipment for every new project. An example equipment load for a recent new project is:

Equipment	Model Year	Asset Number
Freightliner Bucket Truck 70FT Dump bed	2022	1300
Freightliner Bucket Truck 70FT Dump bed	2022	1307
Freightliner Bucket Truck 56FT Dump bed	2022	1298
Freightliner Bucket Truck 56FT Dump bed	2022	1299
Freightliner Bucket Truck 56FT Dump bed	2022	1301
Bandit Model 200 12" chipper	2021	6230
Bandit Model 200 12" chipper	2021	3231
Bandit Model 200 12" chipper	2021	6240
Bandit Model 200 12" chipper	2021	6241
Bandit Model 200 12" chipper	2021	6242
Takeuchi Mower	2022	7137
Jarraf Trimmer	2021	7133
Ford F150 4x4 Crew Cab	2021	4232

The Asset Management System (AMS) described in the paragraph above also tracks all equipment and scheduled (preventative) and unscheduled maintenance. AMS provides the General Foreman, Crew Leaders and the Fleet Manager with a mobile platform allowing, in real time, the pertinent information they need to maintain equipment and purchase consumables. This includes current fleet status (meters for service intervals), equipment assignments, supply order status, and much more.



Xylem performs major maintenance and repairs at our state-of-the-art fleet management facility located in Wakefield, VA just off the Interstate 95 corridor. The entire fleet is work order driven through our mobile platform. Our system allows employees in the field to create and communicate directly with the Fleet Manager. Employees can create a work order from their tablet identifying issues in real time. The fleet office can move and transfer major repairs to the shop utilizing our own transport vehicles. Other repairs and maintenance are completed in the field at job location by our mobile technicians. Replacement equipment is available on an as needed basis to ensure reliable operations.

References.

1. Reed Cooper: Horry Electric: 843-369-2211: reed.cooper@horryelectric.com
2. Adam Bradshaw: Berkeley Electric: 843-761-8200: adamb@bec.coop
3. Jay Hammond: Dominion SC: 803-217-9423 Jay.hammond@dominionenergy.com

Safety Program.

Xylem maintains a robust safety program and an outstanding safety record. Xylem's EMR effective in September of 2022 is 0.83. Our safety motto of "Surrounded by Safety" underpins everything we do. Our Director of Safety has over 30 years' experience in the utility and related industries and our mobile asset management system provides for real time safety information to be shared to and from our field employees, field safety representatives and our corporate safety department. Field safety representatives conduct assessments in the field as crews perform their daily work. Xylem recently instituted a Human Organizational Performance (HOP) program which stresses recognizing that undesirable events and outcomes can be avoided through an understanding of the reasons mistakes occur and applying lessons learned from past events to prevent undesirable outcomes and break the error chain. One part of this program is training and performance assessments to help crews recognize human error probabilities and mitigate them. Xylem has instituted the "Xylem 6" which are procedures to follow when preparing for and executing six critical tasks that many of our workgroups do every day. All safety training both in the classroom and in the field is documented and electronically recorded in online training jackets. Our multi-section and comprehensive company safety manual is available electronically on request.

Training program.

All Xylem field level employees are trained to industry standards appropriate to the level of the position or positions they fill. This training includes indoctrination into Xylem's safety program and familiarization with the safety manual and Xylem's safety standards. At a project launch event Xylem's training team conducts a day and a half event where new employees receive initial or refresher training (as appropriate to experience level) and complete the training workbooks and examinations. These training



records are maintained electronically, and refresher training is conducted as needed. Safety training is part of these events including training in Xylem's Human Organization Performance program. Printed copies are available on request. All field employees are trained to the appropriate ANSI-300 guidelines using ISA approved training materials. Training records are maintained for all employees and an individual employee's record is available upon request.

Overtime/Standby Policy and Major Storm Events.

Xylem crews are always available to be placed on standby when after-hours events are anticipated or to be called out even when not in a standby status. Standby crews are paid at normal applicable rates. General Foreman and Crew Leader contact information is given to all our customer representatives as the first contact for after-hours events. Additionally, our Operations Department has a 24/7 telephone number in the unlikely event that other communication channels are not responding. Call outs following a normal workday are billed as overtime, but this does not preclude the crew resuming straight time billing during the next normal workday. Xylem is also available to respond to major storm events whether using on system or off system crews. On system response is billed at normal contracted rates. Off system crews, when needed, are billed at storm rates which can be made available on request.

Signed: _____

Joe Clarkson

Printed name: _____

JOE CLARKSON

Title: _____

DIRECTOR, CONTRACTS



BID FORM

Tree Crew Services Exhibit A

Due: Monday, July 25, 2022 on or before 2:30 PM

Company Name: XYLEM, INC

Personnel: <u>SUPERVISOR/CLIMBER</u>	\$ <u>41.16</u> per hour
Personnel: <u>TRIMMER</u>	\$ <u>36.96</u> per hour
Personnel: <u>EQUIPMENT OPERATOR/GROUNDPERSON</u>	\$ <u>28.56</u> per hour
Chip Trucks <u>/BUCKET COMBO</u>	\$ <u>25.29</u> per hour
Chippers	\$ <u>5.74</u> per hour
Chainsaws <u>(EACH)</u>	\$ <u>1.05</u> per hour
Other Equipment	\$ <u>N/C</u> per hour
	\$ <u>138.76</u> Total

Unit price shall include all labor, equipment, materials, taxes, applicable insurance, business license fees, permits, and any other costs relative to the scope of work herein.

Note: The City of Georgetown is not exempt from federal or state excise tax.

By signature hereto the undersigned declares that I acknowledge that I have read and understand all items to be furnished and will comply fully with the requirements and specifications, except where otherwise specifically noted. I also understand that the City shall evaluate proposals in accordance with its Municipal Code and policies, and that it reserves the right to reject any and all proposals and to waive any irregularities which it may deem to be in its best interest. I also represent that I am a duly authorized legal agent and/or employee of the vendor on which I am making the foregoing proposal on its behalf, and that no collusion in any form has occurred, either directly or indirectly.

Dated this 25TH day of JULY, year 2022

Signature 

Typewritten/Printed Name JOE CLARKSON

Title DIRECTOR, CONTRACTS Name of Firm XYLEM, INC

Federal ID# 27-2183056

Business Address 208 E. PLUME ST SUITE 250

City, State, Zip NOFOLK, VA 23510

Telephone Number 757-406-5568 Fax 757-392-0095

Email: jclarkson@xylemtree.com

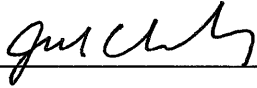
Vendor Comments:

SEE ADDITIONAL RATES ATTACHED

Xylem Rate sheet for City of Georgetown

Personnel	Straight time per hour	Overtime per hour
Supervisor/Climber	\$ 41.16	\$ 59.68
Trimmer/Climber	\$ 38.64	\$ 56.03
Trimmer	\$ 36.96	\$ 53.59
Equipment Operator/Groundperson	\$ 28.56	\$ 41.41
Equipment	Per hour	
Bucket/Chip Combo	\$ 25.29	
Split Dump	\$ 16.24	
Chipper	\$ 5.74	
Crew Cab P/U 2X4	\$ 13.81	
Chainsaws (Each)	\$ 1.05	

Signed



Print Name

JOE CLARKSON

Title

DIRECTOR, CONTRACTS

Date

7/25/2022

Attachment: Xylem-Bid Proposal (3636 : Motion to approve purchase order for tree clearance contractor services.)



REQUEST FOR PROPOSAL (RFP)

REQUESTOR: City of Georgetown
 1134 North Fraser Street
 Georgetown, SC 29440
 Contact: Daniella Howard, Purchasing Agent
 Email: purchasing@georgetownsc.gov
 Phone: 843.545.4043

PROJECT: Tree Crew Services

RELEASE DATE: Wednesday, July 6, 2022

DUE DATE: **On or before 2:30 PM EST (local time) Monday, July 25, 2022**

Proposals must be submitted electronically through the City's website, www.georgetownsc.gov.
 The City will not accept Proposals by hard copy, fax, or email.

For instructions on how to submit your proposal electronically, please refer to the City's website, under "Business", or [click here](#) for a direct link.

TABLE OF CONTENTS

<u>Topic</u>	<u>Page</u>
Important hyperlinks and email address.....	3
Background.....	3
Purpose/Description.....	3
Scope of Services.....	3
Process.....	4
Award.....	4
Protest Procedure.....	5
Questions.....	5
Schedule of Events.....	5
Submittal Instructions.....	7
Mandatory Local Vendor Submittal Form.....	10
General Contractual Requirements.....	11
Exhibits.....	13

Attachment: Xylem-Bid Proposal (3636 : Motion to approve purchase order for tree clearance contractor services.)

Important hyperlinks and email addresses:

1. [City of Georgetown website](#)
2. [City of Georgetown Public Facebook](#)
3. [City of Georgetown Purchasing Ordinance in its entirety.](#)
4. [All available project documents](#)
5. All questions must be in writing and emailed to: purchasing@georgetownsc.gov.

Background

The City of Georgetown (City) is an incorporated municipality with a population of nearly 9,000 residents. The City is located 60 miles north of Charleston and 36 miles south of Myrtle Beach. It is the endpoint of the area commonly known as "The Grand Strand." The Winyah Bay borders the City to the east and the Sampit River to the south. Tourism is a significant economic driver in the area and local industries, such as International Paper and Tideland Hospital. The City is the county seat and operates under the Mayor-Council form of government as outlined in the State of South Carolina Code Chapter II, Article I, Section 2-1. Additional information is available on our website at www.georgetownsc.gov.

Purpose/ Project Description

The City of Georgetown Electric Department is accepting proposals for contractor personnel and equipment for electric line tree clearance work.

Work will be issued on a project by project basis with no guarantees as to the amount of work that will be involved. However, it is estimated that approximately 4 months of work for one crew will be accomplished with budgeted funds during FY 2022/23. Bidders shall provide hourly personnel rates (base and overtime) for Supervisor/Climber (qualified for line clearance tree trimming and climbing), Trimmer/Climber (qualified for line clearance tree trimming and climbing), Trimmer (qualified for line clearance tree trimming but not for climbing), and Equipment Operator/Groundworker.

Hourly equipment rates (base only; City will not pay overtime rates for equipment) should be provided for chip/bucket trucks (65 ft bucket preferred), chippers, chainsaws, and other equipment needed for line clearance tree trimming. Crew MUST have at least one member qualified as a climber.

Scope of Services

All equipment shall be in good and safe operating condition and ratings shall be proper for working near 12.47 kv 3-phase distribution. Trucks shall be stocked with all tools needed for tree clearance work. All personnel shall be properly trained according to their classification and documentation must be provided upon request to verify that training qualifies personnel for electric line clearance tree work. All personnel shall possess CDL or driver's license as appropriate for the equipment they operate.

Contractor shall have an active safety program and must be able to provide documentation if requested. A current City of Georgetown business license will be required before work can commence.

Process

The City will conduct the selection of a qualified contractor personnel in the following manner:

1. The RFP and Proposal Form documents will be available on our [website](#). Proposals will be received and evaluated as described in this RFP.
2. The best qualified, lowest responsible and responsive proposal will be presented to the Georgetown City Council or City Administrator for approval, as required.
3. After Council approval, the City will issue a Notice of Award.
4. The Submittal Listing of Proposals received will be posted on the City's [website](#) within forty-eight (48) hours of opening. [Click here](#) for a direct link.

Award

Submission of a proposal indicates acceptance by the Contractor of the conditions contained in this RFP.

Contract shall be awarded to the best qualified, and lowest responsive and responsible Contractor.

The City shall have the sole discretion in determining the best qualified, lowest responsive and responsible Contractor. In addition to fee, the City, shall consider:

- A. The ability, capacity, and skill of the Contractor to perform the contract to provide the service required;
- B. Whether the Contractor can perform or provide the service promptly, or within the time specified, without delay or interference;
- C. The character, integrity, reputation, judgment, experience, and efficiency of the Contractor;
- D. The quality of performance of previous contracts or services similar to services being sought in this RFP;
- E. The previous and existing compliance by the Contractor with laws and ordinances relating to the contract or services;
- F. The sufficiency of the financial resources and ability of the Contractor to perform the contract or provide the service;
- G. The quality, availability, and adaptability of the supplies or contractual services to the particular use required;
- H. The ability of the Contractor to provide services for the nature of the requirements of an awarded contract as required in the RFP; and
- I. Whether the Contractor has met the criteria of the RFP specifications, terms and conditions of the RFP.

Protest Procedure

In accordance with the City's Procurement Ordinance, any protest or objection to this RFP award process must be submitted in writing to the City of Georgetown, Attn: Daniella Howard, Purchasing Agent, PO Drawer 939, Georgetown, SC 29440, within ten (10) calendar days of the notification of award posted to the City's website.

Questions

No answers will be given over the phone.

Questions regarding this Request for Proposals should be submitted in writing and emailed to purchasing@georgetownsc.gov, no later than 5:00 PM EST (local time), Tuesday, July 19, 2022.

Please note - if you do not receive confirmation from the City that your email was received before the deadline, it is the Contractor's sole responsibility to contact the Purchasing Agent at 843.545.4043.

No questions will be accepted after the deadline mentioned above. All submittals shall include the following in the subject line: **Tree Crew Services.**

Answers to questions or Addenda will be posted on the City's website as an Addendum no later than 5:00 PM EST (local time), Thursday, July 21, 2022.

Schedule of Events

MILESTONE EVENT	DATE	TIME EST (LOCAL TIME)
1. Request for Proposal (RFP) Release Date	Wednesday, July 6, 2022	
2. Deadline for written questions. Email to purchasing@georgetownsc.gov	Tuesday, July 19, 2022	5:00 PM
3. Deadline for addendum or answer(s) to be posted on the City's website, www.georgetownsc.gov	Thursday, July 21, 2022	5:00 PM
4. Proposal Due Date	Monday, July 25, 2022	2: 30 PM
5. Proposal Approval By City Council (Tentative)	August 18, 2022	

When the Procurement Division is closed due to force majeure, proposal openings will be postponed to the same time on the next official business day. The vendor is responsible for obtaining information regarding proposal submittals directly from the [City's website](#).

Procurement procedures are subject to the City's procurement policies as outlined in Section 2-185 of the City's Municipal Code (Chapter (Administration), Article IV (Procurement)). The City's Procurement Ordinance can be found in its entirety on the [City's website](#).

The City reserves the right to change the project schedule as it deems necessary. In the event of a major date change, the City will post notice of such on the City's website and notify known participants. The City reserves the right to issue addenda to this RFP up to two (2) days before the RFP due date as needed to clarify the City's desires or to make corrections or changes to the RFP document or submittal process.

The City reserves the right to request additional information from any and all prospective contractors or individuals deemed necessary by the City to evaluate the Proposals. However, this process may not be used as an opportunity to submit missing documentation, missing information, or to make substantive revisions to the original proposal.

The City reserves the right to cancel or reissue the RFP and/or revise the schedule at any time.

The City also reserves the right to accept or reject any or all Proposals deemed in its best interest and to accept all or part of the scope of work herein as its project timeline and/or budget allows.

Once a final determination is made, the City is not required to furnish a statement of the reason(s) a proposal was not selected.

All information will be updated and posted on the [City's website](#).

It is the Contractor's sole responsibility to obtain the information directly from the [City's website](#) regarding this project.

The Contractor will acknowledge receipt of all issued addenda in their submittals, if applicable.

No: N/A Dated: _____

No: _____ Dated: _____

No: _____ Dated: _____

Submittal Instructions

The proposal price shall be valid for a period of 60 calendar days from the date of proposal opening.

Proposals must be submitted on the required Bid Form (Exhibit A) and executed by a legal duly authorized officer of the Contractor submitting the RFP.

By initialing the bottom of each page of this RFP document, the Contractor represents that (1) their representatives have read and understood the solicitation and (2) their proposal is made in compliance with this solicitation. The contractor's representatives are expected to examine this RFP thoroughly and request an explanation of any ambiguities, discrepancies, errors, omissions, or conflicting statements. Failure to do so will be at their risk.

All procurement procedures are subject to the City's procurement policies as outlined in Section 2-187 of the City's municipal code.

The City's Purchasing Ordinance can be found in its entirety on the [City's website](#).

It is the sole responsibility of the Contractor to have their Proposals delivered to the City before the closing hour and date. The City assumes no responsibility **for technological failure in submitting Proposals electronically**. It is the sole responsibility of the Contractor to confirm that their proposal was submitted on time, and that their PDF file/files are not corrupt.

Submittals may be rejected if deemed non-responsive. To be considered, interested parties **must** submit the following no later than the aforementioned deadline:

1. Submit proposal electronically through the City's website, www.georgetownsc.gov.
[Click here to submit electronically.](#)

Submittal package must include **all** of the following items.

The PDF file upload limit is 5. You will need to combine some of the requested documents in order to be compliant with this limit. Each PDF file should include the name of the contractor.

1. Complete Bid Form (Exhibit A)
2. Complete initialed copy of this RFP document
3. Complete Mandatory Local Vendor Submittal Form (Page 10)
4. Proof of Insurance Coverage
5. Background Information
6. List of work references
7. Detailed evidence of company's safety program
8. Evidence of company's training program
9. Statement of company's overtime/standby policy and availability during and after major storm events

2. The City reserves the right to waive any minor informalities and irregularities of submittals that do not affect price, quantity, quality, or delivery. Minor informalities to include: failing to initial the proposal, failing to acknowledge addenda, or not submitting the Local Vendor Preference Option Form, will not, by themselves result in a submittal being deemed non-responsive. The City will request that any and all contractors correct the minor informality or irregularity within the same specified time.
3. Electronic proposal must be received electronically through the City's website, www.georgetownsc.gov, no later than the aforementioned deadline. No proposal will be accepted after such time. Late Proposals will not be accepted nor considered. The official clock shall be that of the City's Purchasing Agent, or designee. The City reserves the right to accept or reject any or all Proposals and to waive any informalities and technicalities in the proposal process. No additional fees, costs, or any other reimbursable expenses will be allowed.
4. This solicitation does not commit the City to award a contract. The City reserves the right to waive any technicalities or informalities and to accept or reject any and/or all submissions as deemed by its sole judgment to be in its best interest. The City also reserves the right to terminate the selection process without notice, to waive any irregularities in any submittal, and to request additional information from any of the contractors submitting a proposal.
5. Any contractor may withdraw their proposal only by written request, at any time prior to the scheduled opening of responses. Partial or incomplete Proposals may be rejected.
6. All costs incurred in preparing the proposal, or costs incurred in any other manner by the Contractor in responding to this RFP, will be wholly the Contractor's responsibility. All materials and documents submitted by the Contractor in response to this RFP become the property of the City and will not be returned.
7. Any proprietary information contained in the proposal should be so indicated as follows:

Vendor Disclosure

Notice of SC Freedom of Information Act

“The parties acknowledge that all material submitted may be subject to release under the South Carolina Freedom of Information Act (FOIA) and will be released to the public unless exempt from disclosure under the FOIA.”

We discourage you from including any information you consider propriety or trade secret, as this material is subject to the FOIA once it's in the City's possession. If you must include any such information in your submission, please identify it by color, labeling, and/or bold font as "PROPRIETARY INFORMATION" so that it can be readily recognized. In the event the City receives a request for this material, the City will notify those parties who have identified information they believe is proprietary or trade secret of the request. The City has a ten (10) day deadline to respond to the request. This is your window to file an action challenging the release. Please be on notice that if the City is not served with such an action, the information will be released.

8. Proposals must be made in the official name of the company or individual under which business is conducted (showing official business address) and must be signed in ink by a person duly authorized to legally bind the person, partnership, company or corporation submitting the proposal. Proposals having any erasures or corrections must be initialed in ink by the vendor.

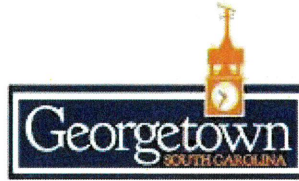
9. Disqualification and Rejection of Proposal – The City reserves the right to reject any proposal from a contractor who has failed to perform satisfactorily, or complete on time, or in a manner consistent with the RFP documents, contract of similar nature, or to reject the proposal from a contractor who is not in a position to perform such a contract satisfactorily. The City expressly reserves the right to award the contract to the Contractor that best meets the requirements as set forth herein.
10. Assignment of Contract – Assignment to the selected Contractor of any contract to be entered into in accordance with this RFP will not be recognized by the City unless such assignment has prior written approval of the City.
11. Insurance Provisions - The selected Contractor will be required to provide and maintain proof of insurance throughout the contract term in the amount of \$1,000,000.00 and as required at the point of contract negotiation by the City's Risk Manager as follows:
 - Comprehensive General Liability (per occurrence);
 - Comprehensive Auto Liability (per occurrence); and
 - Workers' Compensation Liability
 - Automobile Liability
 - Builder's Risk Insurance

The City of Georgetown is to be named as "Additional Insured" on the above insurance coverage as respect to the City's interest under the contract. Certificates showing proof of insurance shall be submitted to the City prior to commencement of services under the agreement. Further, it shall be an affirmative obligation upon the Contractor to advise the City's Risk Management Department within two (2) days of the cancellation herein at one of the following options below:

- Email – cmcdaniel@georgetownsc.gov
- Fax - 843.527.6173
- Mailing address - PO Box 939, Georgetown, SC 29442

Failure to do so shall be construed to be a breach of the agreement:

12. Indemnification - The selected Contractor agrees to indemnify, defend and hold harmless the City and their authorized officers, employees, agents, and volunteers from any and all claims, actions, losses, damages, and/or liabilities arising from their acts, errors, or omissions and for any costs or expenses incurred by the City therefore under an agreement.
13. Compliance With Law – The selected Contractor and its agents and employees shall be bound and comply with all federal, state and local laws, ordinance rules and regulations, as well as all other governing bodies having legal jurisdiction with respect to the area where such work is performed.
14. City Business License and Permits - The selected Contractor shall be required to obtain all applicable City permits and business licenses prior to work commencing. Contact the Finance Department at 843.545.4041 for business license information. Contact the Planning & Community Development Department at 843.545.4017 for construction permit information. These expenses shall be included in the total proposal cost.
15. Payment terms - A monthly itemized billing statement must be submitted in a form specified by the City for services performed. The City will remit full payment on all undisputed invoices within thirty (30) days from receipt of the invoice by the appropriate person(s) (to be designated at the time of contract).



MANDATORY VENDOR SUBMITTAL FORM

The City's Procurement Ordinance to include the Local Vendor Preference Option, can be found in its entirety on the City's [website](#).

SECTION 2-185 COMPETITIVE SEALED PROPOSAL DING LOCAL VENDOR PREFERENCE

☐ I certify that [Company Name] _____
is a **Resident Bidder** of Georgetown City/County as defined in the City of Georgetown Ordinance Chapter 2 Administration, Article IV Procurement, Section 2-185, and our principal place of business is _____ [City and State].

☒ I certify that [Company Name] XYLEM, INC
is a **Non-Resident Bidder** of Georgetown City/County as defined in the City of Georgetown Ordinance Chapter 2 Administration, Article IV Procurement, Section 2-185, and our principal place of business is Non FOLK, VA [City and State].

(X) 
Signature of Company Officer

(X) 7/25/22
Date

General Contractual Requirements

1. Force Majeure - The Contractor shall not be liable for any excess costs if the failure to perform the contract arises out of causes beyond the control and without the fault or negligence of the Contractor. Such causes may include, but are not limited to acts of God or of the public enemy, acts of Governments in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restriction, strikes, freight embargoes, and unusually severe weather; but in every case the failure to perform must be beyond the control and without the fault or negligence of the Contractor.
2. Governing Law - Except to the extent that this agreement may be governed by any federal law, including federal bankruptcy law, this agreement shall be governed by, constructed and interpreted under, and enforced exclusively in accordance with the laws of the State of South Carolina, and the courts in the State of South Carolina shall have jurisdiction with respect to any dispute arising hereunder.
3. Contractor Qualifications - Contractor must, upon request of the City, furnish satisfactory evidence of its ability to furnish products and/or services in accordance with the terms and conditions of this RFP. The City reserves the right to make the final determination as to the Contractor's ability to provide the services herein.
4. Contractor Responsibility - Each Contractor shall fully acquaint him/herself with conditions relating to the scope and restrictions attending the execution of the work under the conditions of this RFP. It is expected that this will sometimes require on-site observation. The failure or omission of the Contractor to acquaint him/herself with existing conditions shall in no way relieve him/her of any obligation with respect to this RFP or to a contract.
5. Affirmative Action - The Contractor will take affirmative action in complying with all federal and state requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees without regard or discrimination by reason of race, color, religion, sex, national origin or physical handicap.
6. Women and Minority Business Enterprise (WMBE) Statement - It is the policy of the City to provide minorities and women equal opportunity for participating in all aspects of the City's contracting and procurement programs, including but not limited to employment, construction projects, and lease agreements consistent with the laws of the State of South Carolina. It is the policy of the City to prohibit discrimination against any person or business in pursuit of these opportunities on the basis of race, color, national origin, religion, sex, age, handicap, or veteran status. It is further the policy of the City to conduct its contracting and procurement programs so as to prevent such discrimination and to resolve any and all claims of such discrimination.
7. Termination - Subject to the following provisions, any contract resulting from this request for Proposals may be terminated by the City provided a thirty (30) day advance notice in writing by the City Administrator, or his designee, is given to the Contractor:
 - 7.1 Non-Appropriations - Funds for this contract are payable from local appropriations. If the sufficient appropriations are not made to pay the charges under the contract it shall terminate without any obligation to the City.
 - 7.2. Convenience - In the event that a contract is terminated or canceled upon request and for the convenience of the City without the required thirty (30) day advance written notice, then the City shall negotiate reasonable termination costs, if applicable.

7.3 Cause - Termination by the City for the cause, default or negligence on part of the Contractor, shall be excluded from the foregoing provisions; termination costs, if any shall not apply. The thirty (30) day advance notice requirement is waived and the default provision herein shall apply.

7.4 Default – In case of default by the Contractor, the City reserves the right to purchase any and all items/services in default in open market, charging Contractor with any excessive costs. SHOULD SUCH CHARGE BE ASSESSED, NO SUBSEQUENT PROPOSALS OF THE DEFAULTING CONTRACTOR WILL BE CONSIDERED UNTIL THE ASSESSED CHARGE HAS BEEN SATISFIED.

8. Prime Contractor Responsibilities - The Contractor will be required to assume sole responsibility for the complete effort as required by this RFP. The City will consider the Contractor to be the sole point of contact with regard to all contractual matters.
9. Subcontracting - If any part of the work covered by this RFP is to be subcontracted, the Contractor shall identify the subcontracting organization and the contractual arrangements made therewith at the time of the offer. All subcontractors must be approved by the City. The successful Contractor will also furnish the corporate or company name and the names of the officers of any subcontractors engaged by the Contractor.
10. Ownership of Material – All materials and documents submitted by the Contractor in response to this specification become the property of the City and will not be returned to the Contractor.
11. Compliance with State and Federal Requirements – State and Federal requirements that are more restrictive than these set forth herein shall be followed by the Contractor.
12. Contract Amendments - Amendments to any agreement between the City and the Contractor must be reviewed and approved in writing by the City Administrator or his designee.
13. Assignment - No contract or its provisions may be assigned, sublet, or transferred without the written consent of the City Finance Department.
14. Records Retention and Right to Audit – The City shall have the right to audit the books and records of the Contractor as they pertain to this contract. Such books and records shall be maintained for a period of three (3) years from the date of final payment under contract.
15. The City may conduct performance audits of the Contractor, as determined necessary by the City. Pertaining to all audits, the Contractor shall make available to the City access to its computer files containing the history of the contract performance and all other documents related to the audit. Additionally, any software used by the Contractor shall be made available for auditing purposes at no cost to the City.
16. Independent Contractor Status - The parties hereby agree that the Contractor is an independent contractor of the City and that nothing in an agreement with the City shall be deemed to place the parties in a relationship of employer/employee, partners, or joint ventures. Neither party shall have the right to obligate or bind the other in any manner. Each party agrees and acknowledges that it will not hold itself out as an authorized agent with the power to bind the other party in any manner. Each party shall only be responsible for any withholding taxes, payroll taxes, disability insurance payments, unemployment taxes, or other similar taxes or charges with respect to its activities in relation to the performance of its obligations of an agreement.
17. Representations of Contractor - Contractor represents, warrants, and covenants that:

- (a) In providing the services contractor shall utilize the care and skill used by members of the Contractor's profession practicing under similar circumstances at the same time and in the same locality.
 - (b) All employees provided by the Contractor to the City shall have the qualifications, skills, and experience necessary to perform his/her job in accordance with the requirements of the agreement. The City may request the removal of any employee for a good cause.
 - (c) Contractor is a business validly existing and in good standing under the laws of the State of South Carolina.
18. Indemnity Provisions - Contractor agrees to and shall indemnify and hold the City harmless from and against all liability, loss, damages or injury, and all costs and expenses (Including attorney fees and costs of any suit related thereto) suffered or incurred by the City, arising from or related to the terms of this project, or Contractor's performance thereunder.
19. City Business License and permits - The selected Contractor shall be required to obtain all applicable City permits and business licenses **prior to work commencing**. Contact the Finance Department at 843.545.4041 for business license information. Contact the Planning & Community Development Department at 843.545.4017 for permitting information. These expenses shall be included in the total proposal cost.

Exhibits Available

A) Bid Form

Attachment: Xylem-Bid Proposal (3636 : Motion to approve purchase order for tree clearance contractor services.)



CERTIFICATE OF LIABILITY INSURANCE

12.A.2
DATE (MM/YY)
07/18/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER DC Metro-Norfolk Brown & Brown of Virginia 4500 Main Street, Suite 600 Virginia Beach VA 23462	CONTACT NAME: Tiffany Gibson PHONE (A/C, No, Ext): (703) 652-6122 FAX (A/C, No): (703) 652-7515 E-MAIL ADDRESS: tiffany.gibson@bbrown.com																					
INSURED Xylem, Inc. 208 E. Plume Street, Ste 250 Norfolk VA 23510	<table border="1"><thead><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A:</td><td>Houston Specialty Insurance Company</td><td>12936</td></tr><tr><td>INSURER B:</td><td>Imperium Insurance Company</td><td>35408</td></tr><tr><td>INSURER C:</td><td>The Hanover Insurance Company</td><td>22292</td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Houston Specialty Insurance Company	12936	INSURER B:	Imperium Insurance Company	35408	INSURER C:	The Hanover Insurance Company	22292	INSURER D:			INSURER E:			INSURER F:		
INSURER(S) AFFORDING COVERAGE		NAIC #																				
INSURER A:	Houston Specialty Insurance Company	12936																				
INSURER B:	Imperium Insurance Company	35408																				
INSURER C:	The Hanover Insurance Company	22292																				
INSURER D:																						
INSURER E:																						
INSURER F:																						

COVERAGES **CERTIFICATE NUMBER:** 21/22 Master Cert **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:			ECAP1HSGL00000103	09/06/2021	09/06/2022	EACH OCCURRENCE \$ 1,000,000
			DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000				
			MED EXP (Any one person) \$				
			PERSONAL & ADV INJURY \$ 1,000,000				
B	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			ECAP1IICCA00000102	09/06/2021	09/06/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
			BODILY INJURY (Per person) \$				
			BODILY INJURY (Per accident) \$				
			PROPERTY DAMAGE (Per accident) \$				
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 0			ECAP1HSCX00000102	09/06/2021	09/06/2022	EACH OCCURRENCE \$ 5,000,000
			AGGREGATE \$ 5,000,000				
B	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ Y	N/A	ECAP1IICWC00000103	09/06/2021	09/06/2022	☒ PER STATUTE ☐ OTH-ER
			E.L. EACH ACCIDENT \$ 1,000,000				
			E.L. DISEASE - EA EMPLOYEE \$ 1,000,000				
			E.L. DISEASE - POLICY LIMIT \$ 1,000,000				
C	LEASED/RENTED EQUIPMENT DEDUCTIBLE: \$2,500			IHRD511695	03/06/2022	03/06/2023	Limit \$1,000,000
			Deductible \$2,500				
			Equipment Value 17,989,709				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of Insurance

CERTIFICATE HOLDER

City of Georgetown
1134 N Fraser St.

Georgetown SC 29440

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

McShane

Attachment: Xylem-Bid Proposal (3636 : Motion to approve purchase order for tree clearance contractor services.)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 3648

Council Meeting Date:	18 August 2022
Department:	Fleet Services
Issue Under Consideration:	Motion to approve purchase of one Ford F150 pickup truck from Vic Bailey Ford for the Electric Department in the amount of \$26,636.00.
Amount Requested:	\$26,636.00
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	Savings of \$13,364.00.
Points to Consider:	- Budgeted for \$40,000, with a cost savings of \$13,364.00. - State contract pricing.
Options:	Approve or Not Approve
Staff Recommendation:	Staff recommends to Approve

Reviews:

Isaac Williams Completed 08/08/2022 4:33 PM
 Kathy Vermeland Completed 08/08/2022 5:34 PM
 Sandra E. Yudice Ph.D. Completed 08/08/2022 5:55 PM
 Stephanie Buccione Completed 08/09/2022 4:25 PM
 Georgetown City Council Pending 08/18/2022 5:30 PM

Attachments:

1. 1 Vic Bailey Ford Quote - electric department (PDF)

Vic Bailey Ford

David Vetter 864.585.3600 or 800.922.1365

12.B.1

PU-3: 2022 FORD F150 4x2 REG CAB, PICK UP w/ XL TRIM

Contract #: 4400027192

Standard Equipment Included:

3.3L V-6 Engine

Automatic Transmission

A/C

AM/ FM Radio

8' Pick-Up Body

Power Windows and Door Locks

Power Steering

Power Brakes

Cruise Control

Vinyl Bench Seat

Heavy Duty Rubber Floor

Trailer Tow Package

CONFIGURATION #2 - 6.5' BED w/ V-6 ENGINE

SC STATE CONTRACT PRICE:

\$24,366.00

IMF (Sales Tax)

\$500.00

Regular Cab 4x2 (Short Bed - 6.5')

-\$228.00 (deduct)

XXX Limited Slip Rear Axle

\$570.00

18B Factory Installed Black Platform Running Boards

\$252.00

76R Reverse Sensing System

\$276.00

Bedliner (Spray-In)

\$525.00

Delivery

\$375.00

TOTAL SC STATE CONTRACT PRICE:

\$26,636.00

Electric Dept

Attachment: Vic Bailey Ford Quote - electric department (3648 : Pickup Truck for Electric Department)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 3651

Council Meeting Date:	18 August 2022
Department:	Administration
Issue Under Consideration:	Motion to approve an ordinance setting a Special Election in the City of Georgetown, South Carolina on Tuesday, December 27, 2022 to fill the unexpired term of Mayor Pro Tempore Al Joseph.
Amount Requested:	Cost of having the special election (TBD)
Is Item in Current Budget?	No
If no, please explain:	Council member resignation effective 8/12/2022 (unknown at the time of budget development)
Financial Impact:	Cost of having the special election (TBD)
Points to Consider:	N/A
Options:	Approve/Deny
Staff Recommendations:	Approve

Reviews:

Sandra E. Yudice Ph.D. Completed 08/10/2022 5:09 PM

City Attorney Completed 08/10/2022 5:14 PM

Sandra E. Yudice Ph.D. Completed 08/10/2022 5:17 PM

Stephanie Buccione Completed 08/11/2022 11:44 AM

Georgetown City Council Pending 08/18/2022 5:30 PM

Attachments:

- 1 Ordinance setting special election (DOC)

**MOTION TO APPROVE AN ORDINANCE SETTING A SPECIAL ELECTION IN THE CITY OF
GEORGETOWN, SOUTH CAROLINA ON TUESDAY, DECEMBER 27, 2022 TO FILL THE
UNEXPIRED TERM OF MAYOR PRO TEMPORE AL JOSEPH.**

**AN ORDINANCE SETTING A SPECIAL ELECTION IN THE CITY OF GEORGETOWN TO FILL
THE UNEXPIRED TERM OF MAYOR PRO TEMPORE AL JOSEPH**

- WHEREAS,** On August 12, 2022, the Honorable Al Joseph resigned his seat on City Council in order to accept employment with the City of Georgetown; and
- WHEREAS,** Mr. Joseph has honorably served as a Georgetown City Councilmember since 2016, with his current term set to expire December 31, 2023, and also was serving as Mayor *Pro Tempore*, having been elected by his fellow councilmembers; and
- WHEREAS,** Under South Carolina law and the Code of Ordinances of the City of Georgetown, a Special Election shall be conducted to fill a councilmember's unexpired term if more than six months remain in the term and prior to the next regular election for City Council; and
- WHEREAS,** Under Sec. 6-5 of the Code of Ordinances of the City of Georgetown, a Special Election to fill a vacancy in an unexpired term may be held at a time set by ordinance of Council, as authorized by Sec. 5-15-50, S.C. Code of Laws; and
- WHEREAS,** Under Sec. 6-2 of the Code of Ordinances of the City of Georgetown, Special Elections shall be governed by the applicable provisions of state election laws; and
- WHEREAS,** Sec. 7-13-190(B), S.C. Code, establishes a process and timeline governing special elections to be held "the twentieth Tuesday after the vacancy occurs"; and
- WHEREAS,** On August 21, 1997, the City of Georgetown transferred its authority to conduct municipal elections to the Georgetown County Election Commission; and
- WHEREAS,** The City Council of the City of Georgetown desires to set the date of the Special Election in compliance with the Georgetown County Election Commission's timeline for conducting the City's Special Election;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, that a Special Election be held in the City of Georgetown on Tuesday, December 27, 2022, to fill the unexpired term of City Councilmember Al Joseph, with all other election processes consistent with South Carolina law, as implemented by the Georgetown County Election Commission.

ATTEST:

Stephanie Buccione, City Clerk

Carol Jayroe., Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3634)**

Meeting: 08/18/22 05:30 PM

Department: Electric

Category: Report

Prepared By: Scott Whittier

Initiator: Scott Whittier

Sponsors:

DOC ID: 3634

July 2022 Electric Department Report

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
AL JOSEPH
MAYOR PRO TEMPORE

JONATHAN ANGNER
JIM CLEMENTS
HOBSON H. MILTON
JIMMY MORRIS
CLARENCE SMALLS

Electric Utility Department
Office: (843) 545-4600
Fax: (843) 527-7591

August 8, 2022

Following is a brief summary of major activities in the Electric Utility Department for July 2022:

Peak shaving was successful for the month of July. We correctly projected the coincidental electrical peak and had the plant operating during the correct hour. The issue that resulting in one of the units not being able to run a few months during the winter had been temporarily corrected during the winter. In July the manufacture replaced the old dosing cabinet with a new one at no cost to the City, which should resolve the issue experienced in the winter. The dosing cabinet controls the injection of the diesel exhaust fluid (DEF) while the generators are running.

The rate study project for electric, water and wastewater started in January. Raftelis has presented their recommendations to City Council at the July City Council workshop. They plan on finalizing the report in August and will provide it to the City.

Eaton has informed the City the manufacture that was producing the water nodes had shut down due to supply chain and labor issues. The manufacture is now producing water nodes again and they will be providing their customers with an estimate of when the nodes will be sent out. The City has not yet received notification of when this will be. Once the City receives the nodes, Eaton will schedule contractors to install them.

The Electric Department has selected ElectriCities of NC as a replacement for the SCAMPS/Dominion Energy line technician training that is no longer available to us. The ElectriCities board has accepted the City as an associate member and we are still in the process of reviewing agreements and making arrangements to get our line technicians started in their training program. There is some language in the agreement that is still being worked out and has delayed the execution of the document. It will be a little bit more expensive than the SCAMPS/Dominion training, however it appears to be a much more thorough program and will provide much needed additional documentation regarding the knowledge and qualifications of our staff. Considering the potential liabilities involved, this documentation is very important.

The July safety meeting was held on the 29th. The topic was bloodborne Pathogens.

Drawer 939
Georgetown, SC 29442

Attachment: July22report (3634 : July 2022 Electric Department Report)

Other statistics of interest for July:

• Cut-on – regular	114
• Cut-off – regular	43
• Cut-off – non-pay	131
• Non-pay restores	112
• Re-read orders	2543
• Miscellaneous order	0
• Void orders	1
• Accidents – lost time	0
• Accidents – first aid/property damage	0
• PUPS locates	131
• Total orders worked	2944

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3641)**

Meeting: 08/18/22 05:30 PM

Department: Engineering

Category: Report

Prepared By: Orlando Arteaga

Initiator: Scott Whittier

Sponsors:

DOC ID: 3641

Engineering Monthly Report- July 2022



**City of Georgetown
Engineering Monthly Report
July 2022**

Engineering - Orlando Arteaga, P.E.

Date: August 8, 2022

CAPITAL IMPROVEMENT PROJECTS (CIP) STATUS UPDATE

PLANNING

PUBLIC WORKS

1. Charlotte Street Sidewalk

- Work is pending resolution of ROW ownership by the Grimes family and has been rescheduled for the next fiscal year FY22-23.

2. Gilbert, Hawkins, and Butts Street Sidewalk Extension Program

- This is a new grant from Rep. Anderson's office
- Grant award letter is pending

OTHER

1. Water, Wastewater, and Electrical Utility Rates Study

- Consultant: Raftelis
- Fee: \$74,640
- Change Order no. 01: \$3,000. Access to New World to access data and conduct data transfer and produce reports
- Change Order no. 02: \$24,160. Electric utility billing audit.
- Change Order no. 03: \$12,010. Review agreement, historic and current calculations of monthly invoices, and annual true-up of the costs incurred with GCWSD and Town of Andrews.
- Kick-off meeting held on 1/20/2022.
- Water/Wastewater and Electric Utility Rate Study is near completion.
- Electric audit is complete.
- Utility Rate Study presentation on 7/21/2022.
- True-up study for GCWSD sewer charges un-going.



**City of Georgetown
Engineering Monthly Report
July 2022**

DESIGN

WATER

1. West End District Water Main Upgrades

- CDBG grant application submitted on 4/16/21.
- CDBG grant approved on 6/23/2021 for the amount of \$453,292
- Design scheduled for FY 21-22
- Construction scheduled for FY 22-23
- Kickoff meeting with DOC and WRCOG: 10/1/21.
- Wetland delineation pending USACE determination.
- Field survey completed.
- Environmental assessment pending from CDBG.
- Design work is 100% complete.
- DHEC's water permit is approved, DHEC's stormwater and SCDOT permit approvals are pending.
- Bid documents under review by WRCOG staff.
- Plan on releasing RFB in August,

2. WTP Secondary Sedimentation Basin

- Engineer: WK Dickson
- Design Fee: \$428,000
- Design Notice to Proceed: 2/15/2021
- Status:
 - a. Design plans and technical specifications are 100% complete.
 - b. PER submitted to SCDHEC on 10/28/21.
 - c. SCDHEC permits are approved.
 - d. EDA approved grant application on 6/7/2022. Total grant award is \$3,428,000. City's cost share is \$857,000.
 - e. EDA kickoff meeting held on 7/6/2022.
 - f. Site Certificate Complete
 - g. Engineer working on EDA and Bid documents.



**City of Georgetown
Engineering Monthly Report
July 2022**

3. SCDOT Black River Road Widening Project- Water and Sewer Relocations

1. SCDOT to provide project timeline
2. City needs to issue RFP for engineering services once project timeline is provided.

STORMWATER

1. EDA Stormwater System Improvements-Historic District

- Consultant: WK Dickson
- Fee: \$567,200
- Notice of Award issued on 11/29/21.
- Notice to Proceed issued on 1/11/22.
- Design Kickoff meeting held on 1/11/22.
- Design work is scheduled for the next 12 months.
- This project is 80% funded by EDA and the county funds the 20% match.
- Design work ongoing.
- Surveying work completed.
- Geotechnical work completed.
- Change Order No. 01:\$15,450 -Bulkhead mitigation plan. Approved by EDA.
- Design work is about 60% complete.
- Test pits performed on Front Street and Constitution Park.
- Need to conduct utility coordination meetings.



**City of Georgetown
Engineering Monthly Report
July 2022**

CONSTRUCTION

SEWER

1. Maryville School Lift Station Replacement

- Contractor: MB Kahn Construction, Co.
- Notice of Award issued to MB Kahn on 1/25/22.
- Bid: \$927,729
- Pre-construction conference held on 4/7/2022.
- Notice to Proceed dated 4/7/2022.
- Work will extend to the end of this calendar year due to supply issues with electrical equipment and pump equipment.
- Submittals have been approved.
- Pre-construction meeting held on Friday, August 5th.
- Project Start Date: September 1st, 2022.

2. FEMA Sewer Pump Station Generators

- Bids were submitted on 6/29/2022.
- Melton Electric is the lowest responsive bidder.
- Bid Amount: \$215,862
- Council approved bid on 7/21/2022.
- Notice of Award issued on 7/26/2022
- Project Start date: TBD

3. ARPA Diesel Portable Pumps for Sewer Pump Stations

- Bids were submitted on 6/29/2022.
- Quote Amount: \$161,796.36
- Council approved bid on 7/21/2022.
- PO issued to Xylem Godwin Pumps on 8/2/2022.
- Delivery date TBD

4. ARPA Historic District Sewer Line Repairs: King Street

- Request for Bid (RFB) issued on 7/20/22. Bids are due on 8/17/22.



**City of Georgetown
Engineering Monthly Report
July 2022**

PUBLIC WORKS

1. East Bay Park Boat Landing Repairs

- SCPARD Grant Awarded for \$42,117.58 on 10/11/21.
- Request for Bid (RFB) released on 6/22/2022.
- Two bids were received on 7/26/2022.
- Lowes Bid Amount:\$48,759.00
- Council to approve at meeting on 8/18/2022

2. Gilbert Street Sidewalk.

- CTC approved City's request for the Gilbert Street sidewalk on 2/7/2022.
- Grant amount: \$124,608.
- Request for Bids (RFB) documents released on 7/27/2022.
- Bids are due on 8/24/2022.

3. Bobby Alford Picnic Pavilion

- CDBG grant application submitted on 6/30/21.
- CDBG Public Hearing held on 7/21/21.
- CDBG Sub-Recipient agreement signed on 5/17/22.
- CDBG grant received in the amount of \$458,200 to the County.
- The City is the grant sub-recipient
- A/E consultant has submitted proposal and it is under review.

SCDOT ENCROACHMENT PERMITS PROCESSED:

- Filed one (1) SCDOT new encroachment permit this month.

OTHER ACTIVITIES:

- Attended SCIIP-RIA Webinar on ARPA funding\
- Attended EDA WTP Sec. Sed. Basin Project Kickoff Meeting
- Attended meeting with GCWSD for jurisdictional issues over South Island Landing PD.
- Received site plans for Georgetown Fishing Village.
- Contacted Architect for Bobby Alford Picnic Pavilion.
- Attended meeting at the WRCOG office to discuss new CDBG grant opportunities.

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3630)**

Meeting: 08/18/22 05:30 PM

Department: Fire Department

Category: Report

Prepared By: Amy Skidmore

Initiator: Charles W. Cribb

Sponsors:

DOC ID: 3630

July 2022 Fire Report

The FIRE Report

A monthly report of Fire Department activities to City Council

AUGUST
2022



Fire Prevention Bureau

	2022
	July
Inspections	26
Violations Found	11
Buildings without Violations	20
Buildings Cleared of Violations	3
Violations Corrected	11
Violations Not Corrected	0
3rd Party Inspection Review	4
Assemblies Inspected:	7
Business Inspected:	7
Educational Buildings Inspected:	0
Factories Inspected:	0
Mobile Food Trucks	0
Hazardous Buildings Inspected	0
Institutional Inspected:	0
Mercantile Inspected:	7
Residential Inspected:	5
Storage Buildings Inspected:	0
Construction Meetings:	0
Plans Review:	6
Test Conducted:	0
Compliance Issues:	0
Complaints Reviewed:	0
Business License:	5
Citation Issued:	0

Public Education

Programs	1
Participants	20

Suppression Division

A Brief Look at Emergency Responses

July 2022

- Seven Medical Calls; One Cooking Fire; One Detector Activation; One False Call; One Public Service Call
- Nine Medical Calls; Two Detector Activations; Two MVA's
- Seven Medical Calls; One False Alarm; One Debris Fire
- Five Medical Calls; One MVA; One Public Service Call
- Six Medical Calls; One Alarm Activation; One False Call; One Police Matter; Two Public Service Calls
- Two Medical Calls; One MVA; One Public Service Call
- Five Medical Calls; One System Malfunction; One Police Matter
- Five Medical Calls; One Alarm Activation; One False Call; Two Public Service Calls
- Seven Medical Calls; One Detector Activation; One Public Service Call
- Four Medical Calls
- Seven Medical Calls; Two MVA's; One False Call; Three Public Service Calls
- Eight Medical Calls; One MVA
- Three Medical Calls; Two MVA's; One Public Service Calls
- Two Medical Calls; One MVA; Two Public Service Calls
- Eight Medical Calls; One Alarm Activation
- Ten Medical Calls; One Public Service
- Nine Medical Calls
- Eleven Medical Calls; One MVA; One Power Line Down; Three Public Service Calls
- Eight Medical Calls; One MVA; Two Public Service Calls
- Ten Medical Calls; Two MVA's; One Assist Other Agency
- Six Medical Calls; One MVA; One Public Service Call
- Eighteen Medical Calls; One Alarm Activation; One MVA; One Assist Other Agency; One False Call
- Six Medical Calls; One Alarm Activation; One Assist Other Agency
- Two Medical Calls; One Alarm Activation; One Public Service Call
- Eight Medical Calls; One Structure Fire; One Electrical Issue; Two Public Service Calls
- Six Medical Calls; One Structure Fire; One Public Service Call
- Five Medical Calls
- Three Medical Calls; One MVA; One Public Service Call
- Six Medical Calls; Two MVA's; One Alarm Malfunction; One Detector Activation
- Three Medical Calls; One System Malfunction
- Nine Medical Calls; 2 Alarm System Activations; One Police Matter; One Vehicle Fire; Two Public Service Calls

Attachment: JULY 2022 FIRE REPORT (3630 : July 2022 Fire Report)



Total Call Volume	July		Year to Date	
	2022	2021	2022	2021
As defined by the National Fire Incident Report System				
Fires	7	7	26	41
Rescue Calls/EMS	223	180	1373	1318
Hazardous Conditions	2	4	38	34
Service Calls	34	40	234	193
Good Intent Calls	21	19	138	78
False Alarms	18	18	100	81
Weather/Flood	0	0	0	0
Special Incident Type	1	0	8	15
Total Calls	306	268	1917	1760

Save/Loss Analysis

	Losses	Property Values
July 2022	\$ 178,402	\$ 612,100
July 2021	\$ 40,010	\$ 56,210
Year to Date	\$ 240,203	\$ 821,026

Property values are estimates based on the Georgetown County Assessor's Office 2020 Market Values.

Mutual Aid Calls

	July	YTD
To Georgetown County Fire	0	3
To Midway Fire	0	8
To other Departments	0	0
From Georgetown County Fire	0	5
From Midway	1	3
From other Departments	0	0

	July	YTD
Staff Training Hours	1,064.50	7,105.00

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3632)**

Meeting: 08/18/22 05:30 PM

Department: Fleet Services

Category: Report

Prepared By: Natrona Simmons

Initiator: Isaac Williams

Sponsors:

DOC ID: 3632

July 2022 Fleet Service Report

FLEET SERVICES MONTHLY REPORT (FY 22-23)													
Task	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Cummulative
Repairs	67												67
Preventative Maintenance	15												15
Tires repaired or Replaced	32												32
Services Past Due	-												-
Monthly Totals	114	-	-	-	-	-	-	-	-	-	-	-	114

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3646)**

Meeting: 08/18/22 05:30 PM
Department: Police Department
Category: Report
Prepared By: Tenetra Sellers
Initiator: William Pierce
Sponsors:
DOC ID: 3646

GPD - Monthly report July



Georgetown Police Department
William Pierce, Jr, Chief of Police
Office: (843) 545-4300
Fax: (843) 520-5848

August 8, 2022

Honorable Mayor Carol Jayroe
And Members of City Council
City of Georgetown, South Carolina

Dear Mayor Carol Jayroe and Council Members:

On Saturday, July 4th, the City of Georgetown celebrated Independence Day by sponsoring fireworks at East Bay Park. We worked with the Fire Department to ensure the event was handled safely. After we moved to traffic checkpoints to maintain a steady flow of traffic leaving the event. There were no major incidents reported resulting from this event.

July 16th while investigating an armed robbery at the Marathon Gas Station on Exchange Street officers were confronted by an armed suspect and had to use lethal force to protect their own lives. This officer-involved shooting incident was referred to the State Law Enforcement Division for criminal investigation. The matter is also under administrative review by the Georgetown Police Department. The officer involved in the shooting has been placed on administrative leave with pay per policy pending the outcome of the criminal and administrative investigations.

July 20th we met with our SOMA Global implementation team for the “kick-off meeting.” The initial implementation phase will commence in August.

July 22nd Per my request members of the South Carolina Law Enforcement Assistance Program came to Georgetown to meet with all employees that were involved in the officer-involved shooting on July 16th to conduct a Post-Critical Incident Seminar. The PCIS offers SC officers a safe and effective method for post-incident training in critical incident stress. It is offered only to officers who have been through highly traumatic events, the PCIS can mean the difference between staying on the job or leaving law enforcement for another profession due to the unresolved and unexamined effects of critical incident stress.

July 22nd through July 28th we hosted Firearms Training Simulator (FATS) training at the police department. The simulator uses converted reproductions of the guns and less-lethal weapons used by officers. Officers interact in life-sized video scenarios. The simulation is controlled by a training officer that will decide on the outcome of each scenario based on how the officer performs during the simulation. Following each scenario, the officer’s performance is constructively critiqued. The goal of this training is to better prepare our officers in the classroom for many of the types of incidents police respond to in the field every day.

Current staffing: On July 28th one officer tendered his letter of resignation. He has accepted a job with the Horry County Police Department for a substantial pay increase. Currently, I have 6 vacancies to be filled (not including the July 28th resignation); additionally, 2 officers out on administrative leave; 2 non-certified officers waiting on basic training dates at the SCCJA, and 2 other recent graduates of the SCCJA finishing their field-training programs before they can be released on their own.

Sincerely,

A handwritten signature in black ink, appearing to read "William Pierce, Jr.", written over a horizontal line.

William Pierce,
Chief of Police

2222 Highmarket Street
Georgetown, SC 29440

Attachment: Monthly Report July 2022 (3646 : GPD - Monthly Report July)

Enforcement	January	February	March	April	May	June	July	August	September	October	November	December	Total
Calls for Service	1032	1062	1212	1224	1286	1254	1260						8330
Incident Reports	146	181	184	194	195	195	177						1272
Arrest	44	71	57	50	64	49	46						381
Traffic Accidents													
Responded To	43	51	74	75	62	68	84						457
TR310s completed	35	36	57	55	51	51	51						336
Uniform Traffic Ticket	89	145	111	135	149	91	97						817
Male	62	92	76	94	78	60	49						511
Female	27	53	40	48	71	31	48						318
Caucasian	26	66	43	40	61	31	42						309
African American	25	34	35	36	42	24	23						219
Hispanic	10	9	3	8	9	8	11						58
Other	29	36	30	51	37	28	21						232
Warning/Public Contact	74	60	46	49	65	64	61						419
Male	50	38	30	31	32	36	35						252
Female	24	19	18	19	33	28	26						167
Caucasian	40	35	27	20	32	40	36						230
African American	12	21	20	26	30	18	22						149
Hispanic	3	1	0	1	2	2	17						26
Other	19	18	1	2	1	4	0						45
Property Check	1276	1119	743	732	656	358	582						5466
Signal 99	57	130	68	95	70	81	90						591
Overdose	1	3	3	4	5	3	5						24
Non-death	1	3	3	4	5	2	5						23
Death	0	0	0	0	0	1	0						1
Narcan by GPD	0	0	0	0	0	0	0						0
Parking Tickets	36	46	77	77	63	57	50						406
Derelict Vehicles		32	46	27	14	18	5						142
Follow Up		1	36	47	15	29	5						133
Removed		0	22	10	3	7	0						42
Ticket Issued		0	4	0	0	0	0						4
Corrected		0	3	2	3	17	10						35

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3650)**

Meeting: 08/18/22 05:30 PM

Department: Administration

Category: Report

Prepared By: Gladys Rutledge-Livingston

Initiator: Gladys Rutledge-Livingston

Sponsors:

DOC ID: 3650

Human Resources/Risk Management Monthly Report

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
AL JOSEPH
MAYOR PRO TEMPORE

JONATHAN ANGNER
JIM CLEMENTS
HOBSON H. MILTON
JIMMY MORRIS
CLARENCE SMALLS

Administration
Human Resources & Risk Management
Gladys Rutledge-Livingston, Interim Director
Office: (843) 545-4001
Fax: (843) 527-6173

July 2022 Human Resources / Risk Management Monthly Report

New Hires:

Department	Employee Name	Position
-	-	-

Separations:

Department	Employee Name	Position
Fire	Howles, Ryan	Firefighter
Fire	McClellan, Brent	Assistant Fire Chief
Finance	Stone, Karen	Accounting Clerk

Promotions:

Department	Employee Name	Position
Police	O'Dell, Michelle	Police Sergeant

Positions Opened in July:

Department	Job Title
Water Utilities – Filtration	Water Treatment Plant Supervisor
Police	Police Corporal (Internal)
Finance	Accounting Clerk

Open Until Filled Positions:

Department	Job Title	Date Position Opened
Water Utilities – Filtration	Water Plant Operator I or II	February 25, 2022
Water Utilities – Collections	Wastewater Collection System Operator I	December 17, 2021
Police	Police Officer	October 20, 2021
Finance	Accountant	June 3, 2022
Finance	Customer Service Rep.	April 3, 2022
Administration	Public Information Officer	June 30, 2022
Administration	Director of HR/Risk Mgmt.	April 26, 2022
Fire	Firefighter	April 30, 2022
Fire	Firefighter/EMT	October 26, 2021
Engineering	Civil Engineering Technician	January 6, 2022

Drawer 939
Georgetown, SC 29442

Attachment: July 2022 Human Resources-Risk Management Report (3650 : Human Resources-Risk Management Monthly Report)

Risk Management

Department	SCMIT/SCMIRF	Loss Description
Public Works	SCMIT – 0 SCMIRF – 0	-
Water Utility	SCMIT – 0 SCMIRF – 1	Property Damage - vehicle
Electric Utility	SCMIT – 0 SCMIRF – 1	Property Damage - fence
Fleet	SCMIT – 0 SCMIRF – 0	-
Fire	SCMIT – 0 SCMIRF – 0	-
Administration	SCMIT – 0 SCMIRF – 0	-
Engineering	SCMIT – 0 SCMIRF – 0	-
Municipal Court	SCMIT – 0 SCMIRF – 0	-
Planning & Community Development	SCMIT – 0 SCMIRF – 0	-
Police Department	SCMIT – 2 SCMIRF – 1	SCMIT Claim #1 – animal bite SCMIT Claim #2 – police professional SCMIRF Claim #1 – police professional

Safety Committee Meeting: Will resume in August.

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3640)**

Meeting: 08/18/22 05:30 PM

Department: Municipal Court

Category: Report

Prepared By: Cindy Owens

Initiator: Cindy Owens

Sponsors:

DOC ID: 3640

July 2022 Municipal Court Report

Municipal Court Monthly Report (Fiscal Year 2023)

Cases Disposed	July		August		September		October		November		December	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	21	\$ 4,433.00										
Served Time	8	\$ 9,530.00										
Scheduled Time Payment	13	\$ 4,011.89										
NRVC	5	\$ 1,577.50										
Tried in Absence	24	\$ 13,967.50										
Parking Tickets Paid	34	\$ 460.00										
Nolle Prosequi/Dismissed/Not Guilty	27											
Transferred to General Sessions Court	18											
Voided	10											
Fine Suspended	1	\$ 1,087.50										
Total	161	\$ 35,067.39	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -

Cases Disposed	January		February		March		April		May		June	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid												
Served Time												
Scheduled Time Payment												
NRVC												
Tried in Absence												
Parking Tickets Paid												
Nolle Prosequi/Dismissed/Not Guilty												
Transferred to General Sessions Court												
Voided												
Fine Suspended												
Total	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -

Cases Disposed	Cummulative Totals	
	# of Cases Disposed	Fine Amounts
Paid	21	\$ 4,433.00
Served Time	8	\$ 9,530.00
Scheduled Time Payment	13	\$ 4,011.89
NRVC	5	\$ 1,577.50
Tried in Absence	24	\$ 13,967.50
Parking Tickets Paid	34	\$ 460.00
Nolle Prosequi/Dismissed/Not Guilty	27	\$ -
Transferred to General Sessions Court	18	\$ -
Voided	10	\$ -
Fine Suspended	1	\$ 1,087.50
Total	161	\$ 35,067.39

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3639)**

Meeting: 08/18/22 05:30 PM

Department: Planning and Community Development

Category: Report

Prepared By: Debra Grant

Initiator: Tammy J. Kinsley

Sponsors:

DOC ID: 3639

Planning & Community Development 2022

**Planning & Community Development
Monthly Report
July 2022**

Boards & Commissions:	Applications Heard:
ARB	1
BZA	1
Planning Commission	2
CAB	0
CBA	0

Permit Type:	# of permits issued:
Commercial Permits	7
Residential Permits	23
FOIA	1

Inspection Type:	# of Inspections:
C/O's Issued	0
Stop Work	4
Inspections	147
TRC	0
Plan Review & Sign	0
Business Licenses	3
Total	165

Code Enforcement:	# Issued:
Call/Complaints	24
Site Visits	24
Courtesy Notices sent/In person notifications	24

FRIENDS OF THE KAMINSKI HOUSE REPORT – July 2022

- Visitors for July came from 18 different states and 4 foreign countries (France, New Zealand, Poland, and the UK). The majority of our visitors continue to come from South Carolina.
- For the month of July, house tour visitor numbers were up 20% from last year. Visitors to the museum shop were up 5%. Our event rental numbers were down 100% from last year due to this year's July 4th Concert needing to be cancelled due to rain. Total visitors for the year to the museum (includes, tours, event rentals, shop, programs) were down 33% compared to last year due to the cancellation of the July 4th concert.
- The Friends of the Kaminski House annual July 4th concert featuring the Indigo Choral Society Had to be canceled due to rain. It has been rescheduled for Sunday, September 4th at 6 PM. The concert will be held on the museum's lawn and has been sponsored by South Atlantic Bank and HTC, as well as a host of many wonderful local donors, this concert is free to the public.
- Planning continues for the museum's public events for the autumn. This year's Family Fun & Literacy Day which will be held on Sunday, October 30th from 1-4 PM, will have a multicultural theme to it this year. Thanks to a Growth Grant from SC Humanities, we have been able to hire some consultants to help plan the event. A host of entertainers and activities are currently in the planning stages. Staff are also finalizing plans for all of the various holiday events at the museum and are happy to be planning for the return of the Decorator Showcase at the museum.
- Staff and volunteers braved the heat and had a garden clean-up day on July 29th. The first wedding event rental of the fall season will take place on August 6th.
- The Interior Stabilization Project (ISP) continues to move forward slowly. We are also in the process of obtaining competitive proposals for the replacement of the roof on the Kaminski House.

Robin Gabriel, Executive Director

July 2022 Staff Report from Margaret Murray

Three ARB (Architectural Review Board) Applications

Two staff level approval

One board approval required

One BZA (Board of Zoning Appeals) Application processed

Two CAB (Community Appearance Board) Applications received (waiting for CAB appointees)

Two PC (Planning Commission) Applications processed

One lot consolidation plat review by Staff

One lot subdivision plat review for two lots, by Staff

GIS Updates to other City Department's maps

- Sanitation District Map Revisions
- Four Water Maps for Engineering
- Four Sewer Maps for Engineering

Updated Landscaping plan approval for Scrubby's car wash

Two sign permits waiting to be issued; waiting to be picked up by the applicants.

Two zoning determination letters processed

One elevation certificate inquiry in the City's records

Parcel/ deed research

Building Permit Plan Review and outstanding item list per plan

Attended SC Green Infrastructure Plan Workshop-Virtual

Community Core software training

Following are some of the pertinent items for this month:

Attended and presented to the Board of Zoning Appeals meeting on July 6, 2022. For the proposed dental office to be located at the corner of Church and Wood Street. Variance to the Setback requirements along the front and street-side property lines for the GC (General Commercial) district and to the UCOD design overlay. BZA approved the request. The applicant was notified that they will still need to go before the Community Appearance Board (CAB) once the board is seated for the parcel being located in the Urban Core Overlay District, (UCOD)

Attended and presented to the ARB meeting for the property located at 921 Prince St. for a Perimeter wall with iron decorative gates located in an AE (EL 9) SFHA. The ARB approved the request. Informed the property owner of the significance of placing a wall in the SFHA, that depending on the actual grade at the property and the requirement of 2-feet above the BFE, that openings in the wall may be required. Suggested that the property owner contact a Surveyor to verify the elevation information at the parcel. Also informed that a Floodplain Development Application through the Planning Department would be required for the construction of improvements within a SFHA.

Attended and presented to the Planning Commission meeting to hear two Zoning Map Amendment applications. The Planning Commission made motions to recommend approval of both applications to City Council. I went over the Land Development Regulations in detail for current Subdivision map applications in with the City and for future subdivision map applications, since it has been about 10-15 years since a subdivision map has been submitted with the City. Reminded the PC that they are the reviewing and approving body for Subdivision map applications and not a recommending board to City Council. That City Council will only review and approve when improvements, such as streets, stormwater, common areas are dedicated to the City by the applicant. The City Council can accept or deny such requests.

Researched the process and requirements for docks constructed in the Sampit River area (City of Georgetown Harborwalk area) for the City Administrator. In addition notified the City Administrator and the City Engineer of the requirements for properties located in the Special Area Management Plan (SAMP) boundary, as per DHEC adopted by the City in 2003. The City Engineer and I will be meeting with the DHEC local representative on August 11, 2022 to review DHEC's review and approval of projects in the City of Georgetown and if the Plan dated July 2003 is needing to be updated.

Met with representatives for Georgetown County Water and Sewer District regarding the proposed South Island Landing (DR Horton) subdivision map and the site's sewer and water services being from both the County and City.

- Outcomes:
 - Georgetown County Water and Sewer District to prepare an MOU with the City (Need map boundary to verify water and sewer boundaries); be specific based on the proposed Phases of the Subdivision.
 - District to prepare the MOU for the existing City pump station within this proposed subdivision; and possibly use this MOU for future pump station sites.

Conducted interviews for the Main Street Coordinator position within the Planning and Community Development Department.

- 15 applications received;
- Eight selected for interviews based on previous experience and education requirements;
- Two applicants withdrew/canceled their interview meeting;
- One never responded;
- Five of the Eight were interviewed.
- One applicant was offered the position at a salary of \$55,000.
- Mr. Al Joseph accepted the offer, and will start on August 15th, 2022.

Attended City Council Meeting for Second Reading of the Text Amendment to amend the text in Chapter 14 Sec 14-44 and 14-45.

Contacted by the CRS coordinator to prepare the spreadsheet and files of elevation certificate(s) and information to the CRS representative by July 30, 2022. **In preparation for Full CRS Audit on October 12, 2022.**

- Provided 31 property's Elevation Certificates (Finished Construction)
- Prepared Spreadsheet of 31 Finished Construction; 11 Under Construction information.
- Sent information to the CRS representative via email on July 21, 2022.

Ordered iPad equipment for Building Inspector and Code Enforcement Officer to begin using Community Core Software for inspections and code violations. Planning and Community Development Staff were trained on the software. This will streamline the internal coordination of inspections out in the field, verifying what inspections have been completed and finalized, so office staff can provide this information to property owners and contractors more readily and efficiently. Also the scheduling of inspections for the inspectors can be done, and viewed out in the field; As well as photos of project and violation sites can be taken with the iPad. The software also has the ability to prepare violation letters to the property owners while out in the field and verified in the office.

On July 27th, met with the CDBG State Representative from the SC Commerce Department and WRCOG staff representatives at the WRCOG offices, to review possible or potential projects eligible for grants for the Fall Funding Round. No projects eligible at this time. Discussed possible projects that could be eligible for the Spring Funding Round: Due Mid-March/ Full application due April 30th. While we were meeting with the representatives from the Commerce Department and the Representatives of the WRCOG we asked the question of the status of the Commerce approval letter for the West End Neighborhood Asbestos Assessment portion of the Demo Grant. Commerce stated that there were two items missing and that an email was sent to the WRCOG representative. The WRCOG rep stated that she needed a signature from the City Administrator and that a box (Section 102) needed to be checked on a form. The WRCOG rep. stated she hadn't informed the City of this information, but would do so today. In feeling that this item was skimmed over by both the Commerce and WRCOG representatives, I asked the question, again, what is the status of the approval letter for the selected Asbestos contractor from Commerce? And what are the next steps of this Grant process for the City? The City Administrator also asked if the Grant could be extended, could the City request this extension now.

Per the Commerce representative:

- The Demo Grant can be extended – but wait to request in November.
- There would be a 6 months extension approved, no questions! But this could impact future grant funding to the City.
- The Approval letter should be to the City by next week. This will come from the State Procurement Specialist to the WRCOG and the City.

Timeline of the West End Neighborhood Demolition Grant process:

- **Next Steps:**
 - Permission letters sent from the City to all Property owners on the list.
 - These letters were prepared and sent out on July 27th, 2022, by me and Debra Grant.
 - We have given the Property owners until August 31, 2022 to respond.
 - To date, August 8, 2022, we have received one property owner who would like to demolish their structure and two who would not.
 - Once the letter from the State is received, City's Planning Director will prepare the action item documents for approval of a Contract between the selected contractor and the City, The amount of the contract is up to \$28,380.00 (not to exceed). This will be presented at the August 18, 2022 City Council meeting.
 - Once approved and signed by both parties; the asbestos testing can begin.

- At the same time, as items above are being conducted, an RFP for a contractor to demolish structures with asbestos and without asbestos can be prepared by the City and posted. As of August 8, 2022, we are still waiting on other “Demo bid” examples from the WRCOG representative, in order to meet the requirements of the CDBG Guidelines administered by the WRCOG.
- Proposals will be received;
- A contractor will be selected based on quals.
- A letter of the selected contractor(s) will be sent to the WRCOG who will send to Commerce.
- Commerce will provide a letter back to the WRCOG and City approving the Contractor(s).
- Once the letter from the State is received, City's Planning Director will prepare the action item documents for approval of a Contract between the selected contractor(s) and the City.
- Once approved and signed by both parties; the demo of structures with asbestos and those without asbestos can begin.

Reviewed Floodplain Development Applications, Elevation Certificate and Building Plans for construction located in the SFHA.

Received building permit applications, Code Enforcement inquires and other requests via walk in appointments and phone inquiries.

Continue to train the new Code Enforcement Officer with processes for inquires and train new Planner with planning, floodplain management and Ordinance review for projects to the ARB, BZA, and PC.

I continue to attempt to revise old forms and bring information current for the public to use and understand. Still working on all forms and processes for our department.

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3631)**

Meeting: 08/18/22 05:30 PM

Department: Public Works

Category: Report

Prepared By: Natrona Simmons

Initiator: Scott Whittier

Sponsors:

DOC ID: 3631

July 2022 Public Works Department Report

PUBLIC WORKS MONTHLY REPORT (FY 2022-2023)

Division	Task	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Cummulative
Curbside Debris	Yard Waste: Leaves, Grass & Straw collected (Net Tons)	60												60
Curbside Debris	Brown & White Goods collected (Net Tons)	161												161
Garbage Collections	Residential Solid Waste Collection (Net Tons)	291												291
Recycle Collections	Recyclables Collected (Net Tons)	12												12
	Monthly Totals (Net Tons)	525	-	-	-	-	-	-	-	-	-	-	-	525

PUBLIC WORKS MONTHLY WORK ORDERS REPORT (FY 2022-2023)

Division	Task	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Cummulative
Solid Waste Maintenance	# of work orders requests completed for roll-out cart repairs, new roll out cart deliveries, and/or replacements and recycle bins	8												8
Streets/Curbside Crews	Work Order requests/assignments completed for repairs or installations of residential street signs, curbside debris collections, pot holes and sidewalks	21												21
	Monthly Work Orders Totals	29	-	-	-	-	-	-	-	-	-	-	-	29
Grounds Maintenance	Assigned areas consists of grass cutting, park and sidewalk maintenance, litter, curbside and garbage collections.													

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3633)**

Meeting: 08/18/22 05:30 PM

Department: Water Utilities

Category: Report

Prepared By: Will Gunter

Initiator: Scott Whittier

Sponsors:

DOC ID: 3633

July 2022 Water Utilities Report

WATER - WASTEWATER - STORMWATER UTILITY REPORT (FY 2023)

Description of Work Performed	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Cumulative
Water Treatment Plant (WTP)													
Filtered Water Total (MG)	31.649												31.649
Average Daily Flow Finished Water (MGD)	1.021												1.021
King Well (MG)	6.505												6.505
Maryville Well (MG)	7.472												7.472

Wastewater Treatment Plant (WWTP)

Influent Flow Total (MG)	95.496												95.496
Average Daily Influent Flow (MGD)	3.081												3.081
Effluent Flow Total (MG)	74.918												74.918
Average Daily Effluent Flow (MGD)	2.417												2.417
Rainfall Total (Inches)	6.260												6.260

Water Distribution

Work Orders Completed	62												62
Water Leak Repairs	19												19
Water Meter Replacements	1												1
Locates Completed	131												131

Wastewater Collection

Work Orders Completed	40												40
Backup Responses	17												17
Locates Completed	131												131
Routine Line Cleaning													0

Maintenance

Work Orders Completed	28												28
Work Orders on Pump Stations Completed	0												0
Work Orders for the WWTP Completed	7												7
Work Orders for the WTP Completed	0												0

Stormwater

Work Orders Completed	3												3
Locates Completed	131												131
Routine Line and Ditch Cleaning													

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3635)**

Meeting: 08/18/22 05:30 PM

Department: Finance

Category: Report

Prepared By: Kathy Vermeland

Initiator: Kathy Vermeland

Sponsors:

DOC ID: 3635

July 2022 Monthly Finance and IT Reports

CURRENT PROJECT LISTING REPORT

7.31.2022							
PROJ #	PO #	PROJECT NAME - DESC/COMMENTS	NOTES FROM ENGINEERS MONTHLY REPORT DATED 7.11.2022	Vendor	Cost	% complete	Status
N/A	TBD	Wi-Fi in Public Parks - RFQ issued 8.03.2022 with a due date of 8.31.2022		TBD			
1220	TBD	Public Works Office Building Improvements - The city is looking at other site options at this time.		TBD			
N/A	2022.211	Street Condition Assessment - PO issued to Terracon 3.03.2022	work started 3.07.2022 - Work is currently ongoing - Report due in late May - Presentation to council scheduled in July.	Terracon	19,000.00	65.79%	work in progress
N/A	1222	East Bay Park Bobby Alford Pavilion - CDBG Project #CV1-019	CDBG grant application submitted on 6/30/21 - CDBG Public Hearing held on 7/21/21 - CDBG Sub-Recipient agreement signed on 5/17/22 - A/E consultant has submitted proposal and it is under review.	TBD			
N/A	1230	East Bay Park Boat Landing Repairs	SCPARD Grant Awarded for \$42,117.58 on 10/11/21 - Will solicit bids in the spring - Repairs are scheduled for FY23 - RFB released 6.22.2022 - Bids received 7.26.2022 - ARC is the apparent low bidder	TBD			
N/A	TBD	Charlotte Street Sidewalk	Work is pending resolution of ROW ownership by the Grimes family and has been rescheduled for the next fiscal year FY22-23.	TBD			
N/A	1235	Gilbert Street Sidewalk Installation Project - Request for Bid issued 7.27.2022 with a due date of 8.24.2022	County Transportation Committee (CTC) approved City's request for the Gilbert Street sidewalk on 2/7/2022 - Grant amount: \$124,608 - Will solicit bids beginning of new FY23	TBD			
N/A	TBD	Gilbert, Hawkins, and Butts Street Sidewalk Extension Program	This is a new grant from Rep. Anderson's office - The official grant award letter is pending	TBD			
1515	2022.186	West End District Water Main Improvements - drafting and engineering support	Wetland delineation pending USACE determination - Field survey completed - Environmental assessment pending from CDBG - Design work on-going and 100% complete. Will submit permit applications to SCDHEC and SCDOT in May - Plan on releasing RFB by July	Rowe	24,860.00	56.68%	work in progress
1515	TBD	West End District Water Main Improvements - Construction	Wetland delineation pending USACE determination - Field survey completed - Environmental assessment pending from CDBG - Design work on-going and 100% complete. Will submit permit applications to SCDHEC and SCDOT in May - Plan on releasing RFB by July	TBD			
1606	2022.061	WTP Secondary Sedimentation Basin - Engineering Services - EDA Grant #04-79-07777	Design plans and technical specifications are 99% complete - PER submitted to SCDHEC on 10/28/21 - SCDHEC permits are approved - EDA approved grant application on 6/7/2022. Total grant award is \$3,428,000 - City's cost share is \$857,000 - EDA kickoff meeting held on 7/6/2022	WK Dickson	428,000.00	64.46%	work in progress

CURRENT PROJECT LISTING REPORT

7.31.2022							
PROJ #	PO #	PROJECT NAME - DESC/COMMENTS	NOTES FROM ENGINEERS MONTHLY REPORT DATED 7.11.2022	Vendor	Cost	% complete	Status
1815	2022.246	Maryville School Lift Station Replacement Proj - SC RIA grant - Construction	Notice of Award issued to MB Kahn on 1/25/22 - Bid: \$927,729 - Pre-construction conference held on 4/7/2022 - Notice to Proceed dated 4/7/2022 - Work will extend to the end of this calendar year due to supply issues with electrical equipment and pump equipment - Engineering submittal approvals are ongoing- Anticipated mobilization date is September 1st 2022.	MB Kahn Inc.	403,178.00	0.00%	work in progress
1815	2022.204	Maryville School Lift Station Replacement Proj - ARPA funds - Construction	Notice of Award issued to MB Kahn on 1/25/22 - Bid: \$927,729 - Pre-construction conference held on 4/7/2022 - Notice to Proceed dated 4/7/2022 - Work will extend to the end of this calendar year due to supply issues with electrical equipment and pump equipment - Engineering submittal approvals are ongoing- Anticipated mobilization date is September 1st 2022.	MB Kahn Inc.	524,551.00	0.00%	work in progress
1815	2022.057	Maryville School Lift Station Replacement Proj - Engineering and design	Notice of Award issued to MB Kahn on 1/25/22 - Bid: \$927,729 - Pre-construction conference held on 4/7/2022 - Notice to Proceed dated 4/7/2022 - Work will extend to the end of this calendar year due to supply issues with electrical equipment and pump equipment - Engineering submittal approvals are ongoing- Anticipated mobilization date is September 1st 2022.	LE Wooten Company	47,816.00	74.96%	work in progress
1819	TBD	Historic District Sewer Line Repairs - King Street Project - ARPA Related - Request for Bid issued 7.20.2022 with a bid due date of 8.17.2022		TBD			
4015	2022.187	Stormwater System Improvements - Engineering - EDA Grant number 04-79-07494	Report dated 4.11.2022 - issued Notice of Award on 11.29.2021 - Kickoff meeting held 1/11/2022 - This project is 80% funded by EDA and the county funds the 20% match - Design work ongoing - Surveying work completed - Geotechnical work completed - Change Order No. 01:\$15,450 -Bulkhead mitigation plan - Approved by EDA - Design work is currently 30% complete and ongoing	WK Dickson	567,200.00	23.96%	work in progress

Attachment: Current Project Listing 2022.07.31 (3635 : Monthly Finance and IT Reports)

CITY OF GEORGETOWN
FY 2022/2023 GRANTS
July 31, 2022

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
<u>FEDERAL GRANTS</u>								
1	Bureau of Justice Assistance	Bullet Proof Vest Grant 2020 Regular Solicitation	1,515.00	-	1,515.00	-	-	CLOSED
2	Bureau of Justice Assistance	Bullet Proof Vest Grant 2021 Regular Solicitation	4,327.12	-	1,190.89	3,136.23	-	
3	US Department of Agriculture	Fire Training Center and Equipment for Fire Station II	33,000.00	27,000.00	51,937.85	8,062.15	-	
4	US Department of Agriculture	Fire Training Center and Equipment for Fire Station II	49,900.00	41,100.00		91,000.00	-	
5	US Department of Commerce	Stormwater System Improvements (EDA)	3,365,409.00	841,353.00	32,663.68	4,174,098.32	04-79-07494	
6	US Department of Commerce	Water Treatment Plant Improvements (EDA)	3,428,000.00	857,000.00	277,432.81	4,007,567.19	04-79-07777	
7	SC Department of Commerce	Demolition of Dilapidated Units : West End (CDBG)	375,000.00	37,500.00	23,166.46	389,333.54	4-CE-20-007	
8	SC Department of Commerce	West End District Water Upgrades (CDBG)	453,292.00	36,628.00	26,825.80	463,094.20	4-CI-21-008	
9	SC Department of Commerce	Bobby Alford Pavilion (CDBG-CV1)	458,200.00	150,000.00	-	608,200.00		
10	SC Department of Commerce	Wi-Fi in Parks (CDBG-CV1)	144,604.00	-	-	144,604.00		
11	Federal Emergency Management Agency (FEMA)	HMGP : Pump Station Generators	160,665.75	53,555.25	-	214,221.00	4542-0004-R	
<u>STATE GRANTS</u>								
12	Rural Infrastructure Authority	Maryville Lift Station	403,178.00	182,308.00	36,191.56	549,294.44	S-21-1287	
13	SC Parks, Recreation, & Tourism (PARD)	East Bay Park Boat Landing	42,117.58	10,529.40	-	52,646.98	2022020	
14	Municipal Association of South Carolina	Front Street Parks Improvements	25,000.00	9,000.00	6,683.32	27,316.68	-	
15	SC Department of Public Safety	FY22 School Resource Officer Program	105,544.00	-	6,197.89	99,346.11	SR-024-2202-22	
16	SC Department of Public Safety	FY23 School Resource Officer Program	83,936.00	-	-	83,936.00	SR-05-C2202-23	
17	SC DHEC	FY23 Solid Waste Grant	15,000.00	-	-	15,000.00	22.01SW23	

CITY OF GEORGETOWN
FY 2022/2023 GRANTS
July 31, 2022

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
<u>OTHER GRANTS</u>								
18	Palmetto Pride	Litter Enforcement Grant	1,252.00	-	491.80	760.20	-	
19	SC Muni Insurance Trust	2022 Public Works Equipment Cost Sharing	4,000.00	4,000.00	2,094.32	5,905.68	-	
20	SC Municipal Risk & Financing	2022 Public Works Property Liability Reduction Grant	4,000.00	4,000.00	1,706.33	6,293.67	-	
21	SC Municipal Risk & Financing	2022 Law Enforcement Liability Reduction Grant	4,000.00	4,000.00	2,568.12	5,431.88	-	
22	SC Muni Insurance Trust	2022 Law Enforcement Officer Safety Grant	2,000.00	2,000.00	853.37	3,146.63	-	
23	Palmetto Pride	Keep South Carolina Beautiful 2022	1,826.00	-	809.80	1,016.20	-	
24	Arbor Day Foundation and International Paper <i>*Balance will go to Butterfly Garden</i>	2022 International Paper Tree Distribution	13,750.00	-	11,561.81	2,188.19	-	
25	Georgetown Cnty Transportation Committee (CTC)	Gilber Street Sidewalk Program	124,608.00	-	-	124,608.00	-	
26	State of South Carolina	Gilbert/Hawkins/Butts St Sidewalk Extension Program	379,730.00	-	-	379,730.00	-	
TOTAL			9,683,854.45	2,259,973.65	483,890.81	11,459,937.29		

CITY OF GEORGETOWN

SALE OF ASSETS - FY23

GovDeal								
Payment	Govdeal #	Asset ID	Dept.	Description	Amount/Total Proceeds	Notations	Receipt #	
				no activity	-			
				Total July	-			
				Total August	-			
				Total September	-			
				Total October	-			
				Total November	-			
				Total December	-			
				Total January	-			
				Total February	-			
				Total March	-			
				Total April	-			
				Total May	-			
				Total June	-			
				TOTAL PER G/L	-			

Statistics:**New Business Licenses Issued:****License Activity Report**

Activity Date Range 07/01/22 - 07/31/22

Detail Listing

License For	Activity Date
Randy Davis Lawn Service-Rayondal Davis	07/06/2022
1	
Massage By Kim-Kimberly Sheffield	07/05/2022
Affordable Court Reporting	07/07/2022
Bravo! Innovative Solutions, Inc	07/29/2022
3	
4	

Projects Progress:

Grants: Please see the attached schedule for the detail on each grant award.

American Rescue Plan Act – Proposed budget plan was presented to Council passing 2nd reading in January 2022. City staff has initiated the process of seeking bids for projects.

Our ARP funds will be subject to Single Audit reporting back to the federal government.

Santee Cooper Legal Settlement: All active utility accounts have received their credit. We are continuing to work through the remaining inactive utility accounts. A Santee Cooper Credit Voicemail line has been set up (843) 545-4050 for customers to call and leave a message concerning their credit or provide us with information needed on where to send their check if they are no longer a customer with the City of Georgetown.

The process of distributing approximately 11,000 checks for all amounts due no matter how small has required a high administrative burden on the Finance Department staff. Many checks will go uncashed due to mail problems, bad addresses, or small amounts the recipient fail to cash. An additional settlement distribution is expected in the coming months. Uncashed checks must be reconciled on monthly bank reconciliations and eventually reported to the SC State Treasurer as uncashed checks. We have to send out one follow-up letter for each uncashed check regardless of amount, and we have to submit funds related to all uncashed checks \$50 and above to the State Treasurer. In some instances we have been asked to re-issue checks that have been uncashed for 90 days. We are approaching the end of the project. The refunds are in the amount of \$3.00 and less at this current point. We are about to wrap-up the first round of issued refunds. There will be additional work required related to bank reconciliation and uncashed check reporting to the State Treasurer. An additional 2nd settlement check is expected from Santee Cooper in the coming months. No new updates.

FY23 Budget Development: Preparation for the FY23 Budget is in the Finance Review stage with adjustments being made as requested by the City Administrator. Council budget workshops have been held on Thursday, April 28 and Thursday, May 5. Council approved first reading of the FY23 Budget on Thursday, May 19. Second reading of FY23 Budget was held on Thursday, June 16. FY23 Budget was approved.

South Carolina Business License Tax Standardization Act 176: Our first season of issuing business licenses under the new State guidance is underway. During 2021, the City of Georgetown revised the Business License Ordinance to begin taking the necessary steps for standardization to be effective January 1, 2022. This process includes the following:

- Accepting and using standard business license applications
- Calculating tax based gross income for calendar year, or business fiscal year
- Implementing April 30 as the new standard due date, with May 1 being the start of the license year.
- Using a newly available online business license renewal payment portal
- Updating our usage of the North American Industry Classification System (NAICS) to code type of business for billing purposes.

Staff will attend training in August 2022 to gain a better working knowledge of Standardization procedures Business License requirements.

FY22 Financial Statement Audit FY22 Planning. Greene Finney began preliminary audit work for the FY22 financial statements on May 16, 2022. A significant new governmental accounting standard, GASB 87, Leases will be implemented for FY22. Staff will continue year end processes and Greene Finney is scheduled to be on-site the week of October 17, 2022 to complete field work.

FY23, 24, and 25 Financial Statement Audit RFP. As required, procurement initiated a request for proposal for financial statement audit services for FY23, 24, and 25. Based on the information provided, Finance recommended that we go forward with Mauldin & Jenkins (<https://www.mjcpa.com>). Council approved on May 19, 2022.

Current Procurement Projects:

- Charlotte Street Sidewalk
- Gilbert Street Sidewalk
- Bobby Alford/Eastbay Park Pavilion
- East Bay Park Boat Landing Repairs
- Maryville School Lift Station Replacement Project
- Public Works Building Improvements
- Stormwater System Improvements
- Corridor Enhancement Beautification
- Street Condition Assessment
- West End District Water Main Improvements
- WTP Secondary Sedimentation Basin – Engineering
- WIFI for Public Parks

Attached are the Budget Performance Reports June 2022. With the earlier Council Meeting Agenda deadline, monthly financial information will be for the previous month.



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
REVENUE										
Department 00 - Revenue										
311.001	Property Taxes - Real	3,620,000.00	.00	3,620,000.00	292,430.69	.00	3,726,378.43	(106,378.43)	103	3,742,150.00
311.003	Property Taxes - Vehicles	260,000.00	.00	260,000.00	24,424.90	.00	309,831.61	(49,831.61)	119	270,240.00
311.004	Inventory Tax	133,000.00	.00	133,000.00	.00	.00	99,733.59	33,266.41	75	132,970.00
311.005	Prop Tax-Penalties & Cost	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	69,780.00
311.006	Homestead Exemption Tax	132,000.00	.00	132,000.00	.00	.00	148,419.33	(16,419.33)	112	143,330.00
311.007	Manufacturer's Tax Reduce	20,000.00	.00	20,000.00	.00	.00	70,202.54	(50,202.54)	351	66,380.00
311.008	Motor Carrier Lieu of Tax	10,000.00	.00	10,000.00	4,985.93	.00	21,329.60	(11,329.60)	213	18,620.00
321.001	Business Licenses	3,000,000.00	.00	3,000,000.00	1,484,088.83	.00	2,541,042.73	458,957.27	85	2,986,400.00
321.002	Business Lic - Penalties	10,000.00	.00	10,000.00	(3,384.31)	.00	3,829.66	6,170.34	38	17,180.00
322.001	Cable TV Franchise	115,000.00	.00	115,000.00	.00	.00	136,244.46	(21,244.46)	118	115,260.00
322.002	S.C. Electric & Gas Co.	80,000.00	.00	80,000.00	80,675.06	.00	80,675.06	(675.06)	101	68,200.00
323.001	Electrical Permits	7,150.00	.00	7,150.00	349.00	.00	4,295.00	2,855.00	60	5,900.00
323.002	Plumbing Permits	1,500.00	.00	1,500.00	117.00	.00	2,032.00	(532.00)	135	1,910.00
323.003	Gas Permits	1,000.00	.00	1,000.00	80.00	.00	1,988.00	(988.00)	199	1,290.00
323.004	Building Permits	170,000.00	.00	170,000.00	13,255.00	.00	163,248.50	6,751.50	96	158,230.00
323.005	Yard Sale Permits	75.00	.00	75.00	.00	.00	33.00	42.00	44	30.00
323.006	Mobile Home Permits	400.00	.00	400.00	.00	.00	150.00	250.00	38	450.00
323.007	Demolition & Clearance	2,500.00	.00	2,500.00	150.00	.00	2,550.00	(50.00)	102	1,050.00
323.008	Mechanical Permits	7,000.00	.00	7,000.00	204.00	.00	8,723.00	(1,723.00)	125	9,730.00
323.010	Bus Lic Inspection Fee	1,000.00	.00	1,000.00	.00	.00	475.00	525.00	48	1,100.00
323.013	Burning Permit	200.00	.00	200.00	.00	.00	50.00	150.00	25	100.00
323.014	Construct Parking Permit	50.00	.00	50.00	.00	.00	70.00	(20.00)	140	40.00
323.015	Reinspection Fee	1,500.00	.00	1,500.00	525.00	.00	3,900.00	(2,400.00)	260	6,820.00
323.016	Permit Not Posted On-Site	100.00	.00	100.00	.00	.00	75.00	25.00	75	
323.018	Moving Permit	150.00	.00	150.00	.00	.00	.00	150.00	0	
323.019	Stop Work Order Fee	750.00	.00	750.00	54.00	.00	1,351.00	(601.00)	180	720.00
323.020	Board of Appeals Fee	1,500.00	.00	1,500.00	200.00	.00	200.00	1,300.00	13	600.00
323.021	Zoning Fees	7,000.00	.00	7,000.00	1,050.00	.00	10,550.00	(3,550.00)	151	9,200.00
323.022	Plan Review Fee	70,000.00	.00	70,000.00	4,817.50	.00	85,500.50	(15,500.50)	122	67,450.00
323.023	Sign Permit Fee	4,500.00	.00	4,500.00	427.27	.00	3,293.27	1,206.73	73	1,800.00
323.024	Planning Commission Fees	1,000.00	.00	1,000.00	600.00	.00	1,200.00	(200.00)	120	150.00
323.025	ARB Fees	1,000.00	.00	1,000.00	200.00	.00	2,125.00	(1,125.00)	212	1,180.00
323.026	Plat Approval Fees	500.00	.00	500.00	721.00	.00	1,181.00	(681.00)	236	520.00
323.027	Special Events Permit	750.00	.00	750.00	305.00	.00	867.00	(117.00)	116	330.00
323.028	Miscellaneous permits	500.00	.00	500.00	900.00	.00	1,200.00	(700.00)	240	360.00
324.008	Fire Impact Fee	50,000.00	.00	50,000.00	5,443.00	.00	113,567.15	(63,567.15)	227	124,720.00
331.000	Federal Grants	337,500.00	.00	337,500.00	.00	.00	.00	337,500.00	0	73,190.00
332.000	State Grants	.00	.00	.00	.00	.00	11,987.31	(11,987.31)	+++	2,000.00

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22
Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
REVENUE										
Department 00 - Revenue										
332.008	Other Local Grants	8,000.00	.00	8,000.00	2,750.00	.00	31,189.13	(23,189.13)	390	3,619
335.001	Local Government Fund	220,000.00	.00	220,000.00	.00	.00	141,142.95	78,857.05	64	221,411
335.004	Fema Recovery	.00	.00	.00	.00	.00	15,706.54	(15,706.54)	+++	29,871
344.005	SRO Reimbursement	150,000.00	.00	150,000.00	.00	.00	.00	150,000.00	0	150,851
351.001	Police Fines	50,000.00	.00	50,000.00	5,596.25	.00	56,665.73	(6,665.73)	113	51,851
351.003	Parking Fines	2,000.00	.00	2,000.00	1,570.00	.00	9,097.96	(7,097.96)	455	691
351.007	Sunday Liquor Sales	15,000.00	.00	15,000.00	.00	.00	8,800.00	6,200.00	59	14,551
351.008	Victim's Asst. Fees-(%)	4,250.00	.00	4,250.00	786.57	.00	7,934.13	(3,684.13)	187	7,061
351.009	Victim's Asst. Flat Fees	2,000.00	.00	2,000.00	228.41	.00	3,701.09	(1,701.09)	185	3,981
351.010	Misc Police Revenue	6,000.00	.00	6,000.00	2,029.75	.00	21,979.74	(15,979.74)	366	6,311
351.012	Traffic Education Program Fees	200.00	.00	200.00	.00	.00	.00	200.00	0	141
361.001	Investment Earnings	15,000.00	.00	15,000.00	7,975.65	.00	27,424.24	(12,424.24)	183	13,051
362.000	Rents and Royalties	15,000.00	.00	15,000.00	.00	.00	31,249.41	(16,249.41)	208	6,111
363.001	Fees for GIS/B&P Documents	150.00	.00	150.00	.00	.00	62.00	88.00	41	71
363.005	FOIA Fees	1,000.00	.00	1,000.00	276.60	.00	601.60	398.40	60	991
364.000	Housing Authority FILOT	43,000.00	.00	43,000.00	.00	.00	93,827.07	(50,827.07)	218	
364.001	Steel Mill FILOT	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	5,881
368.000	Work Comp Reimbursement	50,000.00	.00	50,000.00	.00	.00	19,840.00	30,160.00	40	6,821
368.100	Retirement System Reimbursement Credit	.00	.00	.00	.00	.00	.00	.00	+++	45,181
369.000	Cash Over & Short	100.00	.00	100.00	(100.00)	.00	(100.86)	200.86	-101	
369.002	Miscellaneous Revenue	25,000.00	.00	25,000.00	4.40	.00	46,369.61	(21,369.61)	185	78,021
369.003	Insurance Proceeds	15,000.00	.00	15,000.00	307.81	.00	27,777.22	(12,777.22)	185	14,151
369.005	Set-off Debt Collection Fees	1,500.00	.00	1,500.00	150.00	.00	1,025.00	475.00	68	1,801
369.013	Returned Check Fees	2,000.00	.00	2,000.00	120.00	.00	2,490.00	(490.00)	124	1,981
391.001	Sale of Assets	5,000.00	.00	5,000.00	.00	.00	4,865.88	134.12	97	5,681
392.001	From Electric Fund	723,914.00	.00	723,914.00	60,326.17	.00	723,914.04	(.04)	100	719,881
392.002	From Water Fund	260,609.00	.00	260,609.00	21,717.42	.00	260,609.04	(.04)	100	230,101
392.003	From Accom Tax Fund	32,000.00	.00	32,000.00	.00	.00	29,502.61	2,497.39	92	30,421
392.005	From Wastewater Fund	316,352.00	.00	316,352.00	26,362.67	.00	316,352.04	(.04)	100	297,001
392.007	From Stormwater Fund	170,607.00	.00	170,607.00	14,217.25	.00	170,607.00	.00	100	161,041
392.009	From Hospitality Fund	125,000.00	.00	125,000.00	10,416.67	.00	125,000.04	(.04)	100	125,001
392.014	Transfer from debt service	145,000.00	.00	145,000.00	.00	.00	.00	145,000.00	0	
392.017	Transfers from ARPA Funds	.00	295,951.00	295,951.00	.00	.00	295,951.64	(.64)	100	
394.002	Transfer from fund balance	1,679,356.00	.00	1,679,356.00	.00	.00	.00	1,679,356.00	0	
Department 00 - Revenue Totals		\$12,166,663.00	\$295,951.00	\$12,462,614.00	\$2,067,354.49	\$0.00	\$10,031,883.59	\$2,430,730.41	80%	\$10,333,141
REVENUE TOTALS		\$12,166,663.00	\$295,951.00	\$12,462,614.00	\$2,067,354.49	\$0.00	\$10,031,883.59	\$2,430,730.41	80%	\$10,333,141

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 01 - Administration										
400.101	Regular Pay	308,545.00	8,035.00	316,580.00	29,731.06	.00	338,888.71	(22,308.71)	107	298,940
401.103	Overtime	2,000.00	.00	2,000.00	12.22	.00	4,458.89	(2,458.89)	223	651
401.106	Contract Labor	4,000.00	1,000.00	5,000.00	.00	.00	2,835.00	2,165.00	57	
405.114	FICA	23,757.00	615.00	24,372.00	2,224.46	.00	25,403.55	(1,031.55)	104	22,471
406.116	Retirement	51,426.00	.00	51,426.00	4,860.17	.00	53,454.13	(2,028.13)	104	46,330
408.125	SCMIT Worker's Comp Ins.	1,419.00	559.00	1,978.00	.00	.00	8,264.32	(6,286.32)	418	8,831
410.001	Health Claims Cost	28,869.00	.00	28,869.00	2,295.16	.00	28,676.88	192.12	99	28,610
500.101	Supplies and Materials	4,000.00	.00	4,000.00	366.01	.00	4,682.53	(682.53)	117	3,601
500.102	Equipment	500.00	.00	500.00	.00	.00	487.39	12.61	97	211
500.103	Furniture	250.00	.00	250.00	.00	.00	1,271.56	(1,021.56)	509	
500.105	Printing and Binding	300.00	.00	300.00	.00	.00	.00	300.00	0	338
610.111	Communications- Landline	5,500.00	.00	5,500.00	68.70	.00	4,995.76	504.24	91	5,141
610.112	Postage	600.00	.00	600.00	.00	.00	852.85	(252.85)	142	621
610.1110	Communications- Wireless	3,000.00	.00	3,000.00	326.41	.00	1,680.94	1,319.06	56	1,601
620.114	Advertising	250.00	.00	250.00	.00	.00	381.45	(131.45)	153	121
640.124	Travel Expense	2,950.00	.00	2,950.00	189.34	.00	2,711.27	238.73	92	931
650.127	Electricity	4,743.00	.00	4,743.00	263.33	.00	3,073.95	1,669.05	65	3,021
650.128	Water	411.00	.00	411.00	38.98	.00	470.96	(59.96)	115	391
650.129	Wastewater	572.00	.00	572.00	49.84	.00	605.08	(33.08)	106	551
650.130	Sanitation	1,053.00	.00	1,053.00	85.24	.00	1,022.88	30.12	97	1,021
650.133	Stormwater	698.00	.00	698.00	56.54	.00	678.48	19.52	97	671
650.134	Security Lights	1,946.00	.00	1,946.00	157.50	.00	1,890.00	56.00	97	1,890
650.1271	Electricity- Sales Tax	121.00	.00	121.00	9.58	.00	119.74	1.26	99	111
660.105	COVID-19 Pandemic Expense	2,248.00	.00	2,248.00	40.28	.00	8,234.96	(5,986.96)	366	1,781
660.139	Fleet Services-RTA Mtce Allocation	99.00	.00	99.00	603.19	.00	1,156.76	(1,057.76)	1168	431
660.145	Gasoline & Oil	435.00	.00	435.00	.00	.00	328.08	106.92	75	221
660.1391	Fleet Services -Departmental Expense Allocation	580.00	.00	580.00	94.61	.00	866.76	(286.76)	149	881
660.1392	Fleet Svcs- Outside Vends	500.00	.00	500.00	.00	.00	.00	500.00	0	271
670.156	Equipment Rental/Lease	5,900.00	.00	5,900.00	.00	.00	4,541.68	1,358.32	77	4,261
685.180	Membership Dues and Fees	3,534.00	.00	3,534.00	345.00	.00	2,169.41	1,364.59	61	3,371
685.182	Other Operating Expenses	3,750.00	.00	3,750.00	78.00	.00	1,967.49	1,782.51	52	1,161
685.186	Training	3,875.00	.00	3,875.00	.00	.00	671.58	3,203.42	17	81
685.1801	Subscriptions	300.00	.00	300.00	.00	.00	75.97	224.03	25	(241
686.187	Professional Services	55,000.00	.00	55,000.00	25,000.00	.00	46,021.25	8,978.75	84	
686.189	Employee Medical	150.00	.00	150.00	.00	.00	150.00	.00	100	
686.195	Repair/Maint Svc Contract	2,400.00	(1,000.00)	1,400.00	.00	.00	909.12	490.88	65	721
686.1895	Employee wellness services	1,250.00	.00	1,250.00	110.74	.00	1,456.72	(206.72)	117	1,711
795.001	IT Internal Allocations	23,828.00	.00	23,828.00	1,234.90	.00	27,767.40	(3,939.40)	117	26,721

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 01 - Administration										
795.995	GF Cost Distribution	(312,780.00)	.00	(312,780.00)	(26,064.99)	.00	(312,779.89)	(.11)	100	(297,699)
Sub Department 02 - Mayor and Council										
400.101	Regular Pay	101,710.00	.00	101,710.00	9,822.04	.00	120,533.31	(18,823.31)	119	122,241
405.114	FICA	7,781.00	.00	7,781.00	692.03	.00	8,446.49	(665.49)	109	8,501
406.116	Retirement	16,843.00	.00	16,843.00	1,206.75	.00	13,886.90	2,956.10	82	13,881
408.125	SCMIT Worker's Comp Ins.	468.00	184.00	652.00	.00	.00	.00	652.00	0	
410.001	Health Claims Cost	35,737.00	.00	35,737.00	2,098.38	.00	26,332.22	9,404.78	74	29,291
500.101	Supplies and Materials	1,000.00	.00	1,000.00	.00	.00	2,795.44	(1,795.44)	280	681
500.102	Equipment	500.00	.00	500.00	.00	.00	27.54	472.46	6	
500.105	Printing and Binding	600.00	.00	600.00	.00	.00	.00	600.00	0	
610.111	Communications- Landline	700.00	.00	700.00	22.90	.00	519.09	180.91	74	571
610.112	Postage	250.00	.00	250.00	.00	.00	65.61	184.39	26	131
610.1110	Communications- Wireless	4,500.00	.00	4,500.00	949.00	.00	6,418.52	(1,918.52)	143	4,631
620.114	Advertising	2,500.00	.00	2,500.00	222.75	.00	1,461.25	1,038.75	58	2,571
640.124	Travel Expense	12,200.00	.00	12,200.00	.00	(2,932.00)	8,355.24	6,776.76	44	1,361
660.105	COVID-19 Pandemic Expense	510.00	.00	510.00	.00	.00	.00	510.00	0	61
670.156	Equipment Rental/Lease	10,000.00	.00	10,000.00	707.84	.00	8,494.08	1,505.92	85	7,931
685.180	Membership Dues and Fees	1,000.00	.00	1,000.00	1,517.00	.00	3,718.00	(2,718.00)	372	951
685.182	Other Operating Expenses	2,700.00	.00	2,700.00	84.80	.00	847.79	1,852.21	31	701
685.186	Training	6,200.00	.00	6,200.00	2,767.30	(1,045.00)	4,168.88	3,076.12	50	801
685.1801	Subscriptions	.00	.00	.00	.00	.00	50.66	(50.66)	+++	51
686.187	Professional Services	300.00	.00	300.00	.00	.00	.00	300.00	0	
686.1895	Employee wellness services	5,500.00	.00	5,500.00	406.05	.00	5,341.35	158.65	97	6,301
795.001	IT Internal Allocations	20,196.00	.00	20,196.00	1,411.31	.00	32,493.95	(12,297.95)	161	35,131
Sub Department 02 - Mayor and Council Totals		\$231,195.00	\$184.00	\$231,379.00	\$21,908.15	(\$3,977.00)	\$243,956.32	(\$8,600.32)	104%	\$235,821
Department 01 - Administration Totals		\$469,174.00	\$9,393.00	\$478,567.00	\$64,084.42	(\$3,977.00)	\$514,399.93	(\$31,855.93)	107%	\$405,891
Department 04 - Finance										
400.101	Regular Pay	458,694.00	23,555.00	482,249.00	71,142.23	.00	493,075.22	(10,826.22)	102	469,521
401.103	Overtime	3,564.00	.00	3,564.00	427.99	.00	4,220.06	(656.06)	118	1,341
405.114	FICA	35,363.00	1,802.00	37,165.00	2,490.61	.00	33,643.41	3,521.59	91	34,541
406.116	Retirement	76,550.00	.00	76,550.00	5,549.30	.00	68,911.85	7,638.15	90	72,281
408.125	SCMIT Worker's Comp Ins.	2,110.00	831.00	2,941.00	.00	.00	4,530.72	(1,589.72)	154	4,841
410.001	Health Claims Cost	52,964.00	.00	52,964.00	4,045.24	.00	55,047.79	(2,083.79)	104	55,641
410.002	Health Claim Costs-Retire	399.00	.00	399.00	.00	.00	1,651.44	(1,252.44)	414	1,371
500.101	Supplies and Materials	5,000.00	.00	5,000.00	762.23	.00	4,592.77	407.23	92	5,261
500.102	Equipment	1,000.00	.00	1,000.00	.00	.00	237.36	762.64	24	6,121
500.103	Furniture	200.00	.00	200.00	.00	(400.00)	807.72	(207.72)	204	
610.111	Communications- Landline	3,500.00	.00	3,500.00	85.80	.00	2,804.27	695.73	80	2,991

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22
Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 04 - Finance										
610.112	Postage	4,700.00	.00	4,700.00	348.11	.00	3,399.77	1,300.23	72	5,031
610.1110	Communications- Wireless	2,000.00	.00	2,000.00	92.71	.00	566.72	1,433.28	28	608
620.114	Advertising	.00	.00	.00	.00	.00	150.00	(150.00)	+++	
640.124	Travel Expense	2,500.00	.00	2,500.00	.00	(645.00)	2,748.19	396.81	84	681
650.127	Electricity	3,747.00	.00	3,747.00	189.85	.00	2,197.69	1,549.31	59	2,200
650.128	Water	352.00	.00	352.00	33.41	.00	403.67	(51.67)	115	34
650.129	Wastewater	490.00	.00	490.00	42.72	.00	518.65	(28.65)	106	47
650.130	Sanitation	903.00	.00	903.00	73.06	.00	876.72	26.28	97	87
650.133	Stormwater	599.00	.00	599.00	48.47	.00	581.64	17.36	97	58
650.134	Security Lights	1,668.00	.00	1,668.00	135.00	.00	1,620.00	48.00	97	1,620
650.1271	Electricity- Sales Tax	103.00	.00	103.00	8.21	.00	102.64	.36	100	9
660.105	COVID-19 Pandemic Expense	1,000.00	.00	1,000.00	.00	.00	618.09	381.91	62	1,02
670.156	Equipment Rental/Lease	8,500.00	.00	8,500.00	.00	.00	7,751.97	748.03	91	8,04
685.180	Membership Dues and Fees	1,800.00	.00	1,800.00	.00	.00	1,465.00	335.00	81	1,46
685.182	Other Operating Expenses	6,000.00	16,500.00	22,500.00	(26,721.52)	847.98	10,252.50	11,399.52	49	(12,264
685.184	Continuing Education	1,500.00	.00	1,500.00	.00	(1,745.00)	2,045.15	1,199.85	20	
685.186	Training	1,250.00	.00	1,250.00	.00	(450.00)	956.58	743.42	41	83
685.1801	Subscriptions	550.00	.00	550.00	.00	.00	50.66	499.34	9	34
686.187	Professional Services	.00	.00	.00	.00	.00	.00	.00	+++	7,52
686.189	Employee Medical	400.00	.00	400.00	210.00	.00	510.00	(110.00)	128	18
686.195	Repair/Maint Svc Contract	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
686.1895	Employee wellness services	6,250.00	.00	6,250.00	369.14	.00	4,855.78	1,394.22	78	5,73
795.001	IT Internal Allocations	25,976.00	.00	25,976.00	1,234.90	.00	25,347.38	628.62	98	21,95
795.995	GF Cost Distribution	(284,260.00)	.00	(284,260.00)	(23,688.33)	.00	(284,259.96)	(.04)	100	(271,599
Department 04 - Finance Totals		\$426,372.00	\$42,688.00	\$469,060.00	\$36,879.13	(\$2,392.02)	\$452,281.45	\$19,170.57	96%	\$429,71
Department 05 - Police										
Sub Department 05 - Police Staff Services										
400.101	Regular Pay	1,914,600.00	94,101.00	2,008,701.00	123,728.03	.00	1,718,208.61	290,492.39	86	1,660,14
401.103	Overtime	105,000.00	.00	105,000.00	12,636.90	.00	103,236.84	1,763.16	98	86,65
401.105	On-call pay	5,200.00	.00	5,200.00	400.00	.00	5,200.00	.00	100	5,20
405.114	FICA	154,897.00	7,198.00	162,095.00	9,894.49	.00	132,577.86	29,517.14	82	125,97
406.116	Retirement	388,571.00	.00	388,571.00	25,578.37	.00	313,924.14	74,646.86	81	304,07
408.125	SCMIT Worker's Comp Ins.	95,324.00	37,536.00	132,860.00	50.00	.00	122,608.11	10,251.89	92	131,82
410.001	Health Claims Cost	297,805.00	.00	297,805.00	19,686.20	.00	256,563.42	41,241.58	86	255,24
410.002	Health Claim Costs-Retire	47,331.00	.00	47,331.00	(2,212.12)	.00	39,319.86	8,011.14	83	40,01
500.101	Supplies and Materials	20,005.00	.00	20,005.00	4.84	.00	23,113.44	(3,108.44)	116	20,73
500.102	Equipment	9,300.00	.00	9,300.00	915.36	.00	8,714.42	585.58	94	10,06
500.103	Furniture	700.00	.00	700.00	.00	.00	117.64	582.36	17	2,34

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 05 - Police										
Sub Department 05 - Police Staff Services										
501.101	Uniforms and Clothing	47,900.00	.00	47,900.00	2,981.60	8,594.23	30,518.06	8,787.71	82	37,236
610.111	Communications- Landline	7,000.00	.00	7,000.00	188.79	.00	6,421.91	578.09	92	6,961
610.112	Postage	500.00	.00	500.00	11.84	.00	115.43	384.57	23	81
610.1110	Communications- Wireless	58,200.00	.00	58,200.00	7,931.56	.00	66,491.01	(8,291.01)	114	63,681
620.114	Advertising	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	141
640.124	Travel Expense	10,574.00	.00	10,574.00	981.70	.00	5,679.57	4,894.43	54	991
650.127	Electricity	28,539.00	.00	28,539.00	2,369.50	.00	25,804.57	2,734.43	90	26,611
650.128	Water	2,555.00	.00	2,555.00	229.40	.00	3,040.87	(485.87)	119	2,461
650.129	Wastewater	2,487.00	.00	2,487.00	200.11	.00	2,451.36	35.64	99	2,351
650.130	Sanitation	2,255.00	.00	2,255.00	182.46	.00	2,189.52	65.48	97	2,181
650.133	Stormwater	2,449.00	.00	2,449.00	198.20	.00	2,378.40	70.60	97	2,371
650.134	Security Lights	3,830.00	.00	3,830.00	309.89	.00	3,718.68	111.32	97	3,711
650.1271	Electricity- Sales Tax	1,094.00	.00	1,094.00	87.11	.00	1,038.72	55.28	95	1,021
660.103	Emergency Preparedness	.00	.00	.00	.00	.00	.00	.00	+++	(199)
660.105	COVID-19 Pandemic Expense	1,500.00	.00	1,500.00	.00	.00	6,835.20	(5,335.20)	456	941
660.133	Repairs & Maint. Services	23,500.00	.00	23,500.00	15,739.65	.00	26,898.70	(3,398.70)	114	14,341
660.139	Fleet Services-RTA Mtce Allocation	12,145.00	.00	12,145.00	3,579.32	.00	27,866.15	(15,721.15)	229	31,371
660.145	Gasoline & Oil	74,589.00	.00	74,589.00	20,005.88	.00	96,954.72	(22,365.72)	130	64,221
660.1391	Fleet Services -Departmental Expense Allocation	23,682.00	.00	23,682.00	3,530.93	.00	46,130.83	(22,448.83)	195	40,611
660.1392	Fleet Svcs- Outside Vends	16,435.00	.00	16,435.00	3,383.50	.00	23,043.77	(6,608.77)	140	18,121
670.156	Equipment Rental/Lease	8,300.00	.00	8,300.00	.00	.00	5,906.60	2,393.40	71	6,451
682.1721	Prisoner Housing	70,000.00	.00	70,000.00	1,842.50	9,800.00	28,824.50	31,375.50	55	41,051
685.180	Membership Dues and Fees	1,815.00	.00	1,815.00	.00	.00	1,220.00	595.00	67	1,601
685.182	Other Operating Expenses	5,900.00	.00	5,900.00	705.85	.00	5,926.18	(26.18)	100	12,621
685.184	Continuing Education	3,000.00	.00	3,000.00	.00	.00	2,000.00	1,000.00	67	2,001
685.186	Training	7,271.00	.00	7,271.00	1,320.00	.00	4,682.81	2,588.19	64	1,651
685.187	Special Projects	5,500.00	.00	5,500.00	300.00	4,141.94	8,512.26	(7,154.20)	230	361
685.189	Reserve Program	2,500.00	.00	2,500.00	.00	.00	2,596.40	(96.40)	104	
685.1801	Subscriptions	5,540.00	.00	5,540.00	726.32	.00	5,395.51	144.49	97	5,381
685.1861	Law Enforce Accreditation/Policy	4,000.00	.00	4,000.00	.00	.00	3,961.65	38.35	99	2,431
686.184	Technology Services	38,871.00	.00	38,871.00	.00	.00	38,172.42	698.58	98	
686.189	Employee Medical	14,550.00	.00	14,550.00	460.00	.00	2,865.25	11,684.75	20	3,211
686.194	Other Prof/Tech Services	75,000.00	.00	75,000.00	18,750.00	.00	75,000.00	.00	100	75,001
686.195	Repair/Maint Svc Contract	36,200.00	.00	36,200.00	382.95	(34,299.18)	33,964.97	36,534.21	-1	20,551
686.1895	Employee wellness services	15,000.00	.00	15,000.00	1,291.99	.00	16,995.20	(1,995.20)	113	20,051
687.203	Contract Services	13,000.00	.00	13,000.00	659.95	.00	7,259.26	5,740.74	56	11,091
795.001	IT Internal Allocations	55,000.00	.00	55,000.00	1,234.90	.00	27,819.72	27,180.28	51	30,741

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 05 - Police										
Sub Department 05 - Police Staff Services										
795.010	911 Expense Billing	(1,900.00)	.00	(1,900.00)	(157.30)	.00	(1,730.30)	(169.70)	91	(2,044)
900.4300	Other Equipment	.00	.00	.00	.00	12,868.07	.00	(12,868.07)	+++	
Sub Department 05 - Police Staff Services Totals		\$3,719,014.00	\$138,835.00	\$3,857,849.00	\$280,110.67	\$1,105.06	\$3,370,534.24	\$486,209.70	87%	\$3,193,741
Sub Department 07 - Victim's Advocate										
400.101	Regular Pay	33,970.00	2,331.00	36,301.00	2,817.71	.00	35,817.21	483.79	99	28,121
401.103	Overtime	2,000.00	.00	2,000.00	.00	.00	325.57	1,674.43	16	
405.114	FICA	2,599.00	178.00	2,777.00	206.35	.00	2,645.75	131.25	95	2,050
406.116	Retirement	6,536.00	.00	6,536.00	459.98	.00	5,315.30	1,220.70	81	4,330
408.125	SCMIT Worker's Comp Ins.	1,823.00	718.00	2,541.00	.00	.00	1,006.82	1,534.18	40	1,070
410.001	Health Claims Cost	1,331.00	.00	1,331.00	419.72	.00	5,452.80	(4,121.80)	410	4,070
500.101	Supplies and Materials	1,000.00	.00	1,000.00	.00	.00	360.40	639.60	36	1,070
501.101	Uniforms and Clothing	400.00	.00	400.00	.00	.00	162.23	237.77	41	260
610.111	Communications- Landline	180.00	.00	180.00	5.73	.00	129.77	50.23	72	140
610.112	Postage	100.00	.00	100.00	115.70	.00	590.07	(490.07)	590	
610.1110	Communications- Wireless	1,300.00	.00	1,300.00	140.57	.00	1,191.24	108.76	92	1,170
640.124	Travel Expense	400.00	.00	400.00	.00	.00	573.33	(173.33)	143	
660.133	Repairs & Maint. Services	500.00	.00	500.00	.00	.00	.00	500.00	0	
660.139	Fleet Services-RTA Mtce Allocation	200.00	.00	200.00	.00	.00	.00	200.00	0	
660.145	Gasoline & Oil	920.00	.00	920.00	114.47	.00	622.29	297.71	68	480
660.1391	Fleet Services -Departmental Expense Allocation	287.00	.00	287.00	38.79	.00	561.78	(274.78)	196	540
670.156	Equipment Rental/Lease	200.00	.00	200.00	.00	.00	.00	200.00	0	
685.180	Membership Dues and Fees	75.00	.00	75.00	.00	.00	30.00	45.00	40	30
685.182	Other Operating Expenses	1,200.00	.00	1,200.00	.00	.00	1,707.11	(507.11)	142	
685.186	Training	500.00	.00	500.00	.00	.00	480.58	19.42	96	40
685.187	Special Projects	200.00	.00	200.00	.00	.00	.00	200.00	0	
686.189	Employee Medical	425.00	.00	425.00	.00	.00	125.00	300.00	29	
686.195	Repair/Maint Svc Contract	500.00	.00	500.00	.00	.00	385.00	115.00	77	380
686.1895	Employee wellness services	.00	.00	.00	36.91	.00	485.59	(485.59)	+++	570
795.001	IT Internal Allocations	4,500.00	.00	4,500.00	176.41	.00	3,974.23	525.77	88	4,390
Sub Department 07 - Victim's Advocate Totals		\$61,146.00	\$3,227.00	\$64,373.00	\$4,532.34	\$0.00	\$61,942.07	\$2,430.93	96%	\$48,780
Sub Department 26 - Grants										
500.101	Supplies and Materials	1,350.00	.00	1,350.00	.00	.00	1,350.00	.00	100	10
500.102	Equipment	.00	.00	.00	.00	.00	.00	.00	+++	870
501.101	Uniforms and Clothing	800.00	.00	800.00	.00	.00	380.10	419.90	48	
610.1110	Communications- Wireless	3,000.00	.00	3,000.00	432.88	.00	3,291.12	(291.12)	110	3,260
640.124	Travel Expense	800.00	.00	800.00	.00	.00	1,310.12	(510.12)	164	180
660.133	Repairs & Maint. Services	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 05 - Police										
Sub Department 26 - Grants										
660.139	Fleet Services-RTA Mtce Allocation	417.00	.00	417.00	15.89	.00	705.79	(288.79)	169	67%
660.145	Gasoline & Oil	3,217.00	.00	3,217.00	471.62	.00	1,270.89	1,946.11	40	2,17%
660.1391	Fleet Services -Departmental Expense Allocation	839.00	.00	839.00	61.62	.00	1,009.12	(170.12)	120	1,07%
660.1392	Fleet Svcs- Outside Vends	.00	.00	.00	.00	.00	383.00	(383.00)	+++	
685.182	Other Operating Expenses	2,500.00	.00	2,500.00	.00	.00	2,500.00	.00	100	
685.186	Training	600.00	.00	600.00	600.00	.00	600.00	.00	100	26%
685.187	Special Projects	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
Sub Department 26 - Grants Totals		\$15,523.00	\$0.00	\$15,523.00	\$1,582.01	\$0.00	\$12,800.14	\$2,722.86	82%	\$8,52%
Department 05 - Police Totals		\$3,795,683.00	\$142,062.00	\$3,937,745.00	\$286,225.02	\$1,105.06	\$3,445,276.45	\$491,363.49	88%	\$3,251,06%
Department 09 - Planning & Community Development										
400.101	Regular Pay	356,612.00	15,876.00	372,488.00	23,822.18	.00	291,310.18	81,177.82	78	358,83%
401.103	Overtime	2,287.00	.00	2,287.00	196.70	.00	2,186.44	100.56	96	1,84%
401.106	Contract Labor	.00	.00	.00	.00	.00	738.00	(738.00)	+++	
405.114	FICA	27,456.00	1,215.00	28,671.00	1,778.02	.00	21,541.89	7,129.11	75	25,81%
406.116	Retirement	59,434.00	.00	59,434.00	4,061.61	.00	45,248.91	14,185.09	76	56,65%
408.125	SCMIT Worker's Comp Ins.	3,095.00	1,219.00	4,314.00	.00	.00	3,985.34	328.66	92	4,26%
410.001	Health Claims Cost	60,010.00	.00	60,010.00	2,445.70	.00	33,489.08	26,520.92	56	56,54%
500.101	Supplies and Materials	3,095.00	.00	3,095.00	254.30	.00	3,546.97	(451.97)	115	3,57%
500.102	Equipment	3,600.00	3,000.00	6,600.00	.00	.00	3,748.47	2,851.53	57	2,13%
500.103	Furniture	200.00	.00	200.00	.00	.00	.00	200.00	0	32%
500.105	Printing and Binding	2,320.00	(750.00)	1,570.00	.00	.00	194.25	1,375.75	12	29%
610.111	Communications- Landline	2,000.00	.00	2,000.00	28.63	.00	1,508.60	491.40	75	1,57%
610.112	Postage	1,540.00	.00	1,540.00	171.85	.00	1,414.52	125.48	92	22%
610.1110	Communications- Wireless	1,800.00	.00	1,800.00	376.83	.00	2,595.53	(795.53)	144	2,50%
620.114	Advertising	3,262.00	.00	3,262.00	581.35	.00	3,091.05	170.95	95	2,70%
640.124	Travel Expense	3,386.00	(1,633.00)	1,753.00	.00	.00	495.58	1,257.42	28	67%
650.127	Electricity	2,498.00	.00	2,498.00	126.57	.00	1,465.14	1,032.86	59	1,47%
650.128	Water	234.00	.00	234.00	22.28	.00	269.14	(35.14)	115	22%
650.129	Wastewater	327.00	.00	327.00	28.48	.00	345.75	(18.75)	106	31%
650.130	Sanitation	602.00	.00	602.00	48.71	.00	584.52	17.48	97	58%
650.133	Stormwater	399.00	.00	399.00	32.31	.00	387.72	11.28	97	38%
650.134	Security Lights	1,112.00	.00	1,112.00	90.00	.00	1,080.00	32.00	97	1,08%
650.1271	Electricity- Sales Tax	69.00	.00	69.00	5.47	.00	68.41	.59	99	6%
660.103	Emergency Preparedness	.00	.00	.00	.00	.00	72.03	(72.03)	+++	
660.105	COVID-19 Pandemic Expense	.00	.00	.00	.00	.00	.00	.00	+++	23%
660.133	Repairs & Maint. Services	927.00	.00	927.00	.00	.00	.00	927.00	0	
660.139	Fleet Services-RTA Mtce Allocation	43.00	.00	43.00	58.29	.00	1,184.45	(1,141.45)	2755	25%

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 09 - Planning & Community Development										
660.145	Gasoline & Oil	2,616.00	.00	2,616.00	734.67	.00	3,015.03	(399.03)	115	2,000
660.1391	Fleet Services -Departmental Expense Allocation	753.00	.00	753.00	126.59	.00	1,607.14	(854.14)	213	1,690
660.1392	Fleet Svcs- Outside Vends	.00	.00	.00	.00	.00	.00	.00	+++	380
670.156	Equipment Rental/Lease	7,500.00	.00	7,500.00	221.06	.00	7,476.09	23.91	100	7,350
685.180	Membership Dues and Fees	1,623.00	(617.00)	1,006.00	.00	.00	577.00	429.00	57	1,040
685.182	Other Operating Expenses	600.00	.00	600.00	160.30	.00	1,632.05	(1,032.05)	272	980
685.184	Continuing Education	450.00	.00	450.00	.00	.00	433.71	16.29	96	
685.186	Training	4,221.00	.00	4,221.00	.00	.00	8,148.58	(3,927.58)	193	1,350
685.192	KGB Operations	.00	.00	.00	.00	.00	2,176.27	(2,176.27)	+++	780
686.189	Employee Medical	.00	.00	.00	.00	.00	510.00	(510.00)	+++	
686.191	Contract Services/Studies	427,000.00	(151,819.00)	275,181.00	26,379.66	.00	144,186.82	130,994.18	52	17,760
686.1895	Employee wellness services	.00	.00	.00	184.57	.00	2,427.90	(2,427.90)	+++	2,860
795.001	IT Internal Allocations	18,375.00	.00	18,375.00	529.24	.00	11,922.72	6,452.28	65	13,170
Department 09 - Planning & Community Development Totals		\$999,446.00	(\$133,509.00)	\$865,937.00	\$62,465.37	\$0.00	\$604,665.28	\$261,271.72	70%	\$571,980
Department 10 - Municipal Court										
400.101	Regular Pay	128,437.00	8,439.00	136,876.00	11,040.33	.00	138,665.55	(1,789.55)	101	121,070
401.103	Overtime	4,639.00	.00	4,639.00	253.78	.00	3,826.04	812.96	82	3,880
401.105	On-call pay	5,200.00	.00	5,200.00	400.00	.00	5,100.00	100.00	98	4,900
405.114	FICA	10,578.00	645.00	11,223.00	881.06	.00	11,159.25	63.75	99	9,680
406.116	Retirement	22,037.00	.00	22,037.00	1,915.23	.00	21,960.89	76.11	100	19,940
408.125	SCMIT Worker's Comp Ins.	591.00	233.00	824.00	.00	.00	2,475.12	(1,651.12)	300	2,640
410.001	Health Claims Cost	12,226.00	.00	12,226.00	437.30	.00	5,889.84	6,336.16	48	11,890
500.101	Supplies and Materials	2,000.00	.00	2,000.00	.00	.00	1,978.05	21.95	99	2,080
500.102	Equipment	500.00	(500.00)	.00	.00	.00	.00	.00	+++	500
610.111	Communications- Landline	550.00	.00	550.00	17.18	.00	389.26	160.74	71	420
610.112	Postage	2,000.00	.00	2,000.00	.00	.00	2,107.45	(107.45)	105	1,880
610.1110	Communications- Wireless	350.00	.00	350.00	.00	.00	102.00	248.00	29	
640.124	Travel Expense	1,600.00	(1,500.00)	100.00	.00	.00	78.17	21.83	78	170
650.127	Electricity	5,307.00	.00	5,307.00	440.63	.00	4,878.20	428.80	92	4,940
650.128	Water	389.00	.00	389.00	34.97	.00	463.67	(74.67)	119	370
650.129	Wastewater	379.00	.00	379.00	30.51	.00	373.76	5.24	99	350
650.130	Sanitation	119.00	.00	119.00	9.67	.00	116.04	2.96	98	110
650.133	Stormwater	214.00	.00	214.00	17.39	.00	208.68	5.32	98	200
650.134	Security Lights	471.00	.00	471.00	38.11	.00	457.32	13.68	97	450
650.1271	Electricity- Sales Tax	203.00	.00	203.00	16.20	.00	193.16	9.84	95	190
660.105	COVID-19 Pandemic Expense	500.00	.00	500.00	.00	.00	226.91	273.09	45	140
660.133	Repairs & Maint. Services	2,000.00	.00	2,000.00	735.40	.00	3,668.68	(1,668.68)	183	2,760

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 10 - Municipal Court										
660.139	Fleet Services-RTA Mtce Allocation	500.00	.00	500.00	.00	.00	.00	500.00	0	
660.145	Gasoline & Oil	672.00	.00	672.00	61.33	.00	462.81	209.19	69	300
660.1391	Fleet Services -Departmental Expense Allocation	288.00	.00	288.00	25.86	.00	374.51	(86.51)	130	410
670.156	Equipment Rental/Lease	2,200.00	.00	2,200.00	344.08	.00	2,140.45	59.55	97	2,290
685.180	Membership Dues and Fees	100.00	.00	100.00	.00	.00	80.00	20.00	80	70
685.182	Other Operating Expenses	3,600.00	.00	3,600.00	216.96	.00	2,929.62	670.38	81	600
685.186	Training	500.00	(500.00)	.00	.00	.00	131.58	(131.58)	+++	80
686.187	Professional Services	27,800.00	27,500.00	55,300.00	.00	.00	42,043.43	13,256.57	76	22,560
686.189	Employee Medical	200.00	.00	200.00	.00	.00	.00	200.00	0	120
686.195	Repair/Maint Svc Contract	2,000.00	.00	2,000.00	.00	.00	1,233.89	766.11	62	1,550
686.1895	Employee wellness services	1,500.00	.00	1,500.00	110.74	.00	1,456.72	43.28	97	1,710
795.001	IT Internal Allocations	22,093.00	.00	22,093.00	882.07	.00	19,871.22	2,221.78	90	21,950
Department 10 - Municipal Court Totals		\$261,743.00	\$34,317.00	\$296,060.00	\$17,908.80	\$0.00	\$275,042.27	\$21,017.73	93%	\$240,370
Department 11 - Fire										
400.101	Regular Pay	1,467,461.00	82,446.00	1,549,907.00	110,240.47	.00	1,412,818.24	137,088.76	91	1,304,950
401.103	Overtime	99,500.00	.00	99,500.00	15,238.43	.00	123,547.85	(24,047.85)	124	118,280
402.111	Volunteer Employees	3,000.00	.00	3,000.00	15.00	.00	435.00	2,565.00	14	390
405.114	FICA	119,873.00	6,306.00	126,179.00	9,003.90	.00	109,893.81	16,285.19	87	100,800
406.116	Retirement	301,483.00	.00	301,483.00	25,730.97	.00	268,764.58	32,718.42	89	256,610
408.125	SCMIT Worker's Comp Ins.	64,055.00	25,223.00	89,278.00	.00	.00	63,452.32	25,825.68	71	82,780
410.001	Health Claims Cost	284,145.00	.00	284,145.00	18,541.36	.00	233,895.42	50,249.58	82	256,240
410.002	Health Claim Costs-Retire	26,591.00	.00	26,591.00	(1,672.16)	.00	39,501.78	(12,910.78)	149	34,330
500.101	Supplies and Materials	16,700.00	.00	16,700.00	1,183.97	.00	19,045.92	(2,345.92)	114	20,590
500.102	Equipment	32,600.00	10,000.00	42,600.00	13,376.40	.00	37,231.58	5,368.42	87	23,310
500.103	Furniture	6,200.00	.00	6,200.00	.00	.00	3,566.04	2,633.96	58	4,150
500.105	Printing and Binding	500.00	.00	500.00	.00	.00	253.94	246.06	51	
500.107	Technology Supplies	8,052.00	.00	8,052.00	451.59	.00	5,894.23	2,157.77	73	6,140
501.101	Uniforms and Clothing	28,900.00	.00	28,900.00	1,443.26	.00	27,520.28	1,379.72	95	27,530
515.121	Safety Supplies	9,000.00	.00	9,000.00	3,954.32	.00	7,904.75	1,095.25	88	8,820
515.128	Medical Supplies	14,000.00	.00	14,000.00	745.29	.00	13,975.47	24.53	100	10,750
531.140	Haz Mat Supplies/Equipmnt	10,000.00	.00	10,000.00	1,107.60	.00	8,028.94	1,971.06	80	9,870
610.111	Communications- Landline	6,500.00	.00	6,500.00	120.16	.00	6,345.81	154.19	98	6,600
610.112	Postage	700.00	.00	700.00	73.06	.00	789.85	(89.85)	113	340
610.1110	Communications- Wireless	30,000.00	.00	30,000.00	3,490.14	.00	32,113.12	(2,113.12)	107	30,960
620.114	Advertising	750.00	.00	750.00	.00	.00	.00	750.00	0	
630.121	Fire Prevention Materials	9,000.00	.00	9,000.00	185.97	.00	7,884.54	1,115.46	88	4,360
640.124	Travel Expense	7,442.00	(5,000.00)	2,442.00	.00	.00	1,438.00	1,004.00	59	1,150
650.127	Electricity	15,318.00	.00	15,318.00	1,067.18	.00	14,393.39	924.61	94	13,940

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 11 - Fire										
650.128	Water	3,511.00	.00	3,511.00	357.68	.00	4,203.49	(692.49)	120	3,830
650.129	Wastewater	2,365.00	.00	2,365.00	221.52	.00	2,711.06	(346.06)	115	2,350
650.130	Sanitation	973.00	.00	973.00	78.76	.00	945.12	27.88	97	940
650.133	Stormwater	1,435.00	.00	1,435.00	116.10	.00	1,393.20	41.80	97	1,390
650.134	Security Lights	1,866.00	.00	1,866.00	151.00	.00	1,812.00	54.00	97	1,810
650.1271	Electricity- Sales Tax	401.00	.00	401.00	31.68	.00	363.65	37.35	91	370
660.103	Emergency Preparedness	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
660.105	COVID-19 Pandemic Expense	20,000.00	.00	20,000.00	1,083.32	.00	7,632.54	12,367.46	38	13,630
660.133	Repairs & Maint. Services	20,000.00	10,040.00	30,040.00	2,715.23	.00	27,035.34	3,004.66	90	24,790
660.139	Fleet Services-RTA Mtce Allocation	25,328.00	.00	25,328.00	112.80	.00	28,435.88	(3,107.88)	112	27,920
660.145	Gasoline & Oil	24,718.00	.00	24,718.00	9,754.46	.00	37,989.90	(13,271.90)	154	22,900
660.1391	Fleet Services -Departmental Expense Allocation	7,430.00	.00	7,430.00	645.94	.00	13,040.18	(5,610.18)	176	12,830
660.1392	Fleet Svcs- Outside Vends	40,000.00	.00	40,000.00	9,373.44	.00	41,406.70	(1,406.70)	104	30,970
670.156	Equipment Rental/Lease	8,500.00	(2,000.00)	6,500.00	970.61	.00	5,414.65	1,085.35	83	4,460
682.169	Laundry & Linen	2,000.00	.00	2,000.00	265.00	.00	1,214.44	785.56	61	950
685.180	Membership Dues and Fees	2,218.00	.00	2,218.00	.00	.00	1,031.39	1,186.61	47	830
685.182	Other Operating Expenses	3,000.00	.00	3,000.00	272.14	.00	3,249.32	(249.32)	108	2,860
685.184	Continuing Education	5,000.00	(5,000.00)	.00	.00	.00	.00	.00	+++	
685.186	Training	23,799.00	.00	23,799.00	1,306.51	.00	13,041.24	10,757.76	55	12,600
685.1801	Subscriptions	14,868.00	.00	14,868.00	126.56	.00	12,472.04	2,395.96	84	10,910
686.189	Employee Medical	13,500.00	.00	13,500.00	.00	.00	12,492.00	1,008.00	93	10,520
686.195	Repair/Maint Svc Contract	60,286.00	.00	60,286.00	5,597.90	.00	61,098.61	(812.61)	101	55,180
686.1895	Employee wellness services	13,000.00	.00	13,000.00	1,107.42	.00	14,567.31	(1,567.31)	112	17,190
700.105	Matched Expenses	.00	.00	.00	.00	.00	.00	.00	+++	3,210
795.001	IT Internal Allocations	26,511.00	.00	26,511.00	1,058.48	.00	23,845.46	2,665.54	90	26,350
Department 11 - Fire Totals		\$2,884,979.00	\$122,015.00	\$3,006,994.00	\$239,643.46	\$0.00	\$2,754,090.38	\$252,903.62	92%	\$2,611,880
Department 12 - Public Works										
400.101	Regular Pay	556,923.00	29,529.00	586,452.00	41,750.59	.00	483,396.54	103,055.46	82	396,100
401.103	Overtime	10,644.00	.00	10,644.00	994.97	.00	20,518.11	(9,874.11)	193	11,290
405.114	FICA	43,419.00	2,259.00	45,678.00	3,023.20	.00	35,801.19	9,876.81	78	28,820
406.116	Retirement	93,989.00	.00	93,989.00	6,932.48	.00	75,054.67	18,934.33	80	62,310
408.125	SCMIT Worker's Comp Ins.	20,861.00	8,215.00	29,076.00	.00	.00	33,543.53	(4,467.53)	115	33,980
410.001	Health Claims Cost	77,954.00	.00	77,954.00	6,951.86	.00	84,819.76	(6,865.76)	109	75,870
410.002	Health Claim Costs-Retire	38,912.00	.00	38,912.00	(1,151.88)	.00	21,560.32	17,351.68	55	25,210
500.101	Supplies and Materials	10,000.00	.00	10,000.00	848.51	.00	9,717.03	282.97	97	11,380
500.102	Equipment	6,500.00	.00	6,500.00	763.12	.00	6,126.64	373.36	94	5,180
500.103	Furniture	1,000.00	(791.00)	209.00	.00	.00	.00	209.00	0	480
500.105	Printing and Binding	1,500.00	.00	1,500.00	141.37	.00	1,769.21	(269.21)	118	1,480

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22
Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 12 - Public Works										
501.101	Uniforms and Clothing	16,000.00	.00	16,000.00	2,277.36	.00	14,756.67	1,243.33	92	12,511
513.112	Asphalt/Concrete/Gravel	15,000.00	87,000.00	102,000.00	7,567.55	.00	101,494.47	505.53	100	9,680
515.121	Safety Supplies	4,000.00	.00	4,000.00	383.24	.00	2,445.89	1,554.11	61	1,421
610.111	Communications- Landline	3,500.00	.00	3,500.00	22.81	.00	3,615.79	(115.79)	103	3,671
610.112	Postage	100.00	.00	100.00	.00	.00	343.98	(243.98)	344	121
610.1110	Communications- Wireless	5,150.00	.00	5,150.00	541.67	.00	3,275.87	1,874.13	64	2,251
620.114	Advertising	750.00	.00	750.00	.00	.00	781.00	(31.00)	104	221
640.124	Travel Expense	500.00	.00	500.00	110.00	.00	177.00	323.00	35	51
650.127	Electricity	1,179.00	.00	1,179.00	168.42	.00	1,604.64	(425.64)	136	1,141
650.128	Water	485.00	.00	485.00	49.20	.00	687.28	(202.28)	142	471
650.129	Wastewater	640.00	.00	640.00	59.30	.00	823.77	(183.77)	129	621
650.130	Sanitation	470.00	.00	470.00	38.04	.00	456.48	13.52	97	451
650.133	Stormwater	430.00	.00	430.00	34.87	.00	418.44	11.56	97	411
650.134	Security Lights	550.00	.00	550.00	44.54	.00	534.48	15.52	97	531
650.1271	Electricity- Sales Tax	4.00	.00	4.00	.48	.00	3.61	.39	90	1
660.105	COVID-19 Pandemic Expense	3,440.00	.00	3,440.00	.00	.00	1,718.01	1,721.99	50	2,701
660.133	Repairs & Maint. Services	10,000.00	.00	10,000.00	510.36	.00	11,945.44	(1,945.44)	119	13,861
660.139	Fleet Services-RTA Mtce Allocation	12,208.00	.00	12,208.00	3,201.72	.00	29,679.35	(17,471.35)	243	21,391
660.145	Gasoline & Oil	22,838.00	.00	22,838.00	7,517.50	.00	40,128.31	(17,290.31)	176	19,111
660.1391	Fleet Services -Departmental Expense Allocation	20,898.00	.00	20,898.00	3,419.98	.00	39,458.14	(18,560.14)	189	35,921
660.1392	Fleet Svcs- Outside Vends	1,656.00	.00	1,656.00	6,886.56	.00	8,213.97	(6,557.97)	496	3,071
663.142	Street Sign Maintenance	4,000.00	.00	4,000.00	983.83	.00	5,787.62	(1,787.62)	145	3,641
663.144	Sidewalk Repairs	.00	.00	.00	.00	.00	.00	.00	+++	18,621
663.148	Maintenance of Parks	15,000.00	.00	15,000.00	3,164.04	.00	14,479.55	520.45	97	12,641
670.156	Equipment Rental/Lease	3,000.00	(1,293.00)	1,707.00	275.52	.00	3,511.40	(1,804.40)	206	3,191
685.180	Membership Dues and Fees	200.00	.00	200.00	.00	.00	183.00	17.00	92	111
685.182	Other Operating Expenses	1,500.00	.00	1,500.00	(66.37)	.00	330.70	1,169.30	22	1,191
685.186	Training	400.00	.00	400.00	295.00	.00	921.58	(521.58)	230	401
685.187	Special Projects	.00	.00	.00	9,848.32	.00	12,760.89	(12,760.89)	+++	
685.192	KGB Operations	6,000.00	.00	6,000.00	2,870.99	.00	5,702.55	297.45	95	5,951
685.1921	KGB grant expenses	6,000.00	.00	6,000.00	.00	.00	5,170.93	829.07	86	3,611
686.187	Professional Services	5,000.00	.00	5,000.00	999.90	.00	5,999.40	(999.40)	120	4,991
686.189	Employee Medical	1,000.00	.00	1,000.00	300.00	.00	1,278.00	(278.00)	128	941
686.195	Repair/Maint Svc Contract	10,000.00	.00	10,000.00	3,372.50	.00	10,352.45	(352.45)	104	9,941
686.1895	Employee wellness services	3,505.00	.00	3,505.00	516.80	.00	6,798.09	(3,293.09)	194	8,021
687.203	Contract Services	35,000.00	791.00	35,791.00	12,500.00	6,500.00	26,890.14	2,400.86	93	10,381
687.204	Janitorial Services	4,200.00	.00	4,200.00	.00	.00	3,177.46	1,022.54	76	2,791
700.105	Matched Expenses	.00	.00	.00	.00	.00	.00	.00	+++	751

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 12 - Public Works										
795.001	IT Internal Allocations	6,277.00	.00	6,277.00	352.83	.00	7,948.50	(1,671.50)	127	8,785.00
Department 12 - Public Works Totals		\$1,082,582.00	\$125,710.00	\$1,208,292.00	\$128,501.18	\$6,500.00	\$1,146,161.85	\$55,630.15	95%	\$877,850.00
Department 13 - Information Technology										
400.101	Regular Pay	86,273.00	2,955.00	89,228.00	7,203.55	.00	88,458.36	769.64	99	96,570.00
405.114	FICA	6,600.00	226.00	6,826.00	530.51	.00	6,458.09	367.91	95	7,110.00
406.116	Retirement	14,287.00	.00	14,287.00	1,183.98	.00	13,622.64	664.36	95	14,940.00
408.125	SCMIT Worker's Comp Ins.	397.00	156.00	553.00	.00	.00	1,006.82	(453.82)	182	1,070.00
410.001	Health Claims Cost	8,064.00	.00	8,064.00	768.70	.00	10,835.49	(2,771.49)	134	9,260.00
500.101	Supplies and Materials	3,000.00	.00	3,000.00	64.70	.00	577.57	2,422.43	19	120.00
500.102	Equipment	10,000.00	.00	10,000.00	.00	.00	7,620.19	2,379.81	76	7,720.00
500.107	Technology Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
610.111	Communications- Landline	500.00	.00	500.00	17.18	.00	389.26	110.74	78	420.00
610.112	Postage	50.00	.00	50.00	.00	.00	.00	50.00	0	.00
610.1110	Communications- Wireless	700.00	.00	700.00	92.71	.00	556.13	143.87	79	560.00
640.124	Travel Expense	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
650.127	Electricity	1,249.00	.00	1,249.00	63.29	.00	732.57	516.43	59	730.00
650.128	Water	117.00	.00	117.00	11.14	.00	134.57	(17.57)	115	110.00
650.129	Wastewater	163.00	.00	163.00	14.23	.00	172.86	(9.86)	106	150.00
650.130	Sanitation	300.00	.00	300.00	24.34	.00	292.08	7.92	97	290.00
650.133	Stormwater	1,235.00	.00	1,235.00	99.94	.00	1,199.28	35.72	97	1,190.00
650.134	Security Lights	556.00	.00	556.00	45.00	.00	540.00	16.00	97	540.00
650.1271	Electricity- Sales Tax	34.00	.00	34.00	2.74	.00	34.22	(.22)	101	30.00
685.180	Membership Dues and Fees	50.00	.00	50.00	.00	.00	35.00	15.00	70	30.00
685.182	Other Operating Expenses	2,500.00	1,500.00	4,000.00	246.98	.00	1,481.88	2,518.12	37	1,360.00
685.186	Training	.00	.00	.00	.00	.00	131.58	(131.58)	+++	.00
686.184	Technology Services	144,000.00	.00	144,000.00	13,624.17	.00	140,334.79	3,665.21	97	139,400.00
686.187	Professional Services	.00	.00	.00	.00	.00	.00	.00	+++	3,220.00
686.194	Other Prof/Tech Services	6,000.00	.00	6,000.00	.00	.00	847.82	5,152.18	14	4,710.00
686.195	Repair/Maint Svc Contract	10,000.00	17,075.00	27,075.00	.00	.00	16,110.00	10,965.00	60	210.00
686.1895	Employee wellness services	600.00	.00	600.00	36.91	.00	485.59	114.41	81	570.00
795.001	IT Internal Allocations	(310,314.00)	.00	(310,314.00)	(17,641.41)	.00	(268,861.80)	(41,452.20)	87	(305,101.00)
900.4300	Other Equipment	.00	.00	.00	.00	5,431.91	.00	(5,431.91)	+++	14,110.00
Department 13 - Information Technology Totals		(\$12,639.00)	\$21,912.00	\$9,273.00	\$6,388.66	\$5,431.91	\$23,194.99	(\$19,353.90)	309%	(\$577.00)
Department 14 - Fleet Services										
400.101	Regular Pay	140,770.00	7,654.00	148,424.00	11,812.77	.00	147,000.23	1,423.77	99	128,220.00
401.103	Overtime	179.00	.00	179.00	.00	.00	260.96	(81.96)	146	90.00
405.114	FICA	10,783.00	586.00	11,369.00	875.03	.00	10,816.16	552.84	95	9,310.00
406.116	Retirement	23,341.00	.00	23,341.00	1,937.17	.00	22,110.20	1,230.80	95	19,690.00

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 14 - Fleet Services										
408.125	SCMIT Worker's Comp Ins.	4,941.00	1,945.00	6,886.00	.00	.00	7,047.76	(161.76)	102	7,534
410.001	Health Claims Cost	28,054.00	.00	28,054.00	1,883.86	.00	23,385.60	4,668.40	83	22,810
410.002	Health Claim Costs-Retire	10,244.00	.00	10,244.00	(364.46)	.00	9,345.12	898.88	91	9,551
500.101	Supplies and Materials	5,600.00	.00	5,600.00	.00	.00	5,779.78	(179.78)	103	5,054
500.102	Equipment	1,500.00	.00	1,500.00	.00	.00	1,678.25	(178.25)	112	511
500.105	Printing and Binding	500.00	.00	500.00	.00	.00	86.25	413.75	17	81
501.101	Uniforms and Clothing	4,000.00	.00	4,000.00	296.33	.00	2,047.68	1,952.32	51	2,334
515.121	Safety Supplies	1,600.00	.00	1,600.00	649.30	.00	1,523.05	76.95	95	1,111
610.111	Communications- Landline	1,500.00	.00	1,500.00	5.73	.00	1,825.31	(325.31)	122	1,821
610.112	Postage	100.00	.00	100.00	.00	.00	11.92	88.08	12	
610.1110	Communications- Wireless	600.00	.00	600.00	82.71	.00	496.13	103.87	83	528
620.114	Advertising	100.00	.00	100.00	.00	.00	.00	100.00	0	
640.124	Travel Expense	500.00	.00	500.00	55.00	.00	179.12	320.88	36	54
650.127	Electricity	10,680.00	.00	10,680.00	1,598.77	.00	13,845.18	(3,165.18)	130	10,151
650.128	Water	485.00	.00	485.00	49.16	.00	686.91	(201.91)	142	471
650.129	Wastewater	640.00	.00	640.00	59.26	.00	823.29	(183.29)	129	621
650.130	Sanitation	456.00	.00	456.00	36.90	.00	442.80	13.20	97	441
650.133	Stormwater	783.00	.00	783.00	63.41	.00	760.92	22.08	97	760
650.134	Security Lights	526.00	.00	526.00	42.57	.00	510.84	15.16	97	510
650.1271	Electricity- Sales Tax	492.00	.00	492.00	74.98	.00	675.00	(183.00)	137	471
660.105	COVID-19 Pandemic Expense	.00	.00	.00	.00	.00	.00	.00	+++	61
660.133	Repairs & Maint. Services	2,500.00	.00	2,500.00	.00	.00	935.07	1,564.93	37	
660.139	Fleet Services-RTA Mtce Allocation	21.00	.00	21.00	28.55	.00	683.84	(662.84)	3256	1,414
660.145	Gasoline & Oil	1,926.00	800.00	2,726.00	1,111.99	.00	3,425.65	(699.65)	126	1,841
660.1391	Fleet Services -Departmental Expense Allocation	97.00	.00	97.00	27.50	.00	398.75	(301.75)	411	371
662.140	Building Repairs	4,000.00	(800.00)	3,200.00	.00	.00	.00	3,200.00	0	2,441
685.182	Other Operating Expenses	500.00	.00	500.00	.00	.00	526.51	(26.51)	105	471
685.186	Training	500.00	.00	500.00	.00	.00	131.58	368.42	26	
686.189	Employee Medical	.00	.00	.00	.00	.00	60.00	(60.00)	+++	221
686.195	Repair/Maint Svc Contract	8,950.00	.00	8,950.00	.00	.00	8,605.93	344.07	96	7,441
686.1895	Employee wellness services	.00	.00	.00	73.83	.00	971.16	(971.16)	+++	1,141
735.122	Services Billed	(252,900.00)	.00	(252,900.00)	(20,163.43)	.00	(253,696.02)	796.02	100	(245,897)
795.001	IT Internal Allocations	5,049.00	.00	5,049.00	352.83	.00	7,948.52	(2,899.52)	157	8,781
Department 14 - Fleet Services Totals		\$19,017.00	\$10,185.00	\$29,202.00	\$589.76	\$0.00	\$21,329.45	\$7,872.55	73%	\$501
Department 20 - General Government										
401.106	Contract Labor	4,000.00	.00	4,000.00	.00	.00	2,170.00	1,830.00	54	3,001
410.002	Health Claim Costs-Retire	26,451.00	.00	26,451.00	(1,377.56)	.00	3,589.18	22,861.82	14	20,271
510.106	Cleaning & Sanitation Sup	2,200.00	.00	2,200.00	63.03	.00	1,730.38	469.62	79	1,101

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 20 - General Government										
600.110	SCMIRF Property/Liab Ins	231,501.00	.00	231,501.00	1,129.80	12,072.18	253,415.06	(33,986.24)	115	345,521
600.112	Survivors Health Ins	10,000.00	.00	10,000.00	(152.98)	.00	6,363.34	3,636.66	64	10,200
600.1051	Employee Wellness & Safety	20,700.00	(1,500.00)	19,200.00	.00	.00	17,758.84	1,441.16	92	12,580
600.1052	Unemployment Insurance	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	7,280
620.114	Advertising	5,200.00	.00	5,200.00	.00	.00	5,168.00	32.00	99	7,200
640.124	Travel Expense	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
650.127	Electricity	.00	.00	.00	150.37	.00	1,487.53	(1,487.53)	+++	
650.128	Water	.00	.00	.00	15.44	.00	371.57	(371.57)	+++	
650.129	Wastewater	.00	.00	.00	20.93	.00	493.06	(493.06)	+++	
650.133	Stormwater	812.00	.00	812.00	103.51	.00	1,242.12	(430.12)	153	780
650.1271	Electricity- Sales Tax	.00	.00	.00	20.47	.00	172.03	(172.03)	+++	
660.105	COVID-19 Pandemic Expense	10,560.00	.00	10,560.00	.00	.00	4,200.55	6,359.45	40	49,640
660.133	Repairs & Maint. Services	5,000.00	.00	5,000.00	291.45	.00	1,921.78	3,078.22	38	750
685.180	Membership Dues and Fees	3,500.00	.00	3,500.00	.00	.00	3,067.23	432.77	88	3,490
685.182	Other Operating Expenses	19,500.00	.00	19,500.00	1,367.54	.00	13,868.36	5,631.64	71	11,940
685.1822	City Hall - Temporary Locations	103,824.00	.00	103,824.00	.00	.00	103,824.00	.00	100	103,820
686.186	Legal Services	50,000.00	50,000.00	100,000.00	40,636.09	.00	160,514.25	(60,514.25)	161	68,960
686.187	Professional Services	12,000.00	.00	12,000.00	9,075.00	.00	19,815.86	(7,815.86)	165	34,120
686.189	Employee Medical	500.00	.00	500.00	.00	.00	400.00	100.00	80	400
686.190	Consulting Services	.00	.00	.00	.00	.00	.00	.00	+++	38,000
686.192	Elections	10,500.00	.00	10,500.00	.00	.00	6,218.86	4,281.14	59	15,030
686.194	Other Prof/Tech Services	.00	.00	.00	.00	.00	1,500.00	(1,500.00)	+++	1,500
686.195	Repair/Maint Svc Contract	5,860.00	.00	5,860.00	101.48	.00	1,214.81	4,645.19	21	1,180
686.196	Bank Charges/Fees	20,000.00	(16,500.00)	3,500.00	241.97	.00	3,224.19	275.81	92	10,900
686.199	Internal Engineering	33,000.00	.00	33,000.00	1,464.66	.00	19,647.21	13,352.79	60	26,180
686.1871	Audit Services	45,000.00	.00	45,000.00	7,500.00	.00	44,000.00	1,000.00	98	41,200
686.1895	Employee wellness services	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
687.204	Janitorial Services	9,000.00	.00	9,000.00	.00	.00	8,524.04	475.96	95	7,810
691.002	Clearing Expense Account	.00	.00	.00	8,367.60	.00	8,367.60	(8,367.60)	+++	
720.002	Unclaimed funds to the State	5,000.00	.00	5,000.00	.00	.00	1,926.73	3,073.27	39	2,350
795.995	GF Cost Distribution	(256,650.00)	.00	(256,650.00)	(21,387.50)	.00	(256,650.00)	.00	100	(291,560)
Department 20 - General Government Totals		\$384,958.00	\$32,000.00	\$416,958.00	\$47,631.30	\$12,072.18	\$439,546.58	(\$34,660.76)	108%	\$526,610
Department 21 - Debt Service										
681.100	Capital Lease Principal	37,516.00	.00	37,516.00	.00	.00	37,516.91	(.91)	100	36,630
681.120	Capital Lease Interest	1,830.00	.00	1,830.00	.00	.00	1,830.11	(.11)	100	2,710
681.145	Fire Stat II Loan Principle	82,834.00	(82,834.00)	.00	.00	.00	.00	.00	+++	80,610
681.146	Fire Stat II Loan Interest	48,525.00	(48,525.00)	.00	.00	.00	.00	.00	+++	50,740
Department 21 - Debt Service Totals		\$170,705.00	(\$131,359.00)	\$39,346.00	\$0.00	\$0.00	\$39,347.02	(\$1.02)	100%	\$170,700

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0010 - General Fund										
EXPENSE										
Department 22 - Other Financing Uses										
750.127	Transfers to Waste Mgmt	.00	36,309.00	36,309.00	.00	.00	36,309.00	.00	100	
750.134	Transfer to Storm Water	309,418.00	8,736.00	318,154.00	.00	.00	318,154.00	.00	100	
750.140	Transfer to Capital Projects Reserve Fund	892,272.00	.00	892,272.00	.00	.00	892,272.00	.00	100	
750.141	Transfer to Water Utility	471,400.00	440,212.00	911,612.00	.00	.00	911,612.00	.00	100	
750.142	Transfer to Wastewater	11,553.00	9,501.00	21,054.00	.00	.00	21,054.00	.00	100	
Department 22 - Other Financing Uses Totals		\$1,684,643.00	\$494,758.00	\$2,179,401.00	\$0.00	\$0.00	\$2,179,401.00	\$0.00	100%	\$1,247,100.00
EXPENSE TOTALS		\$12,166,663.00	\$770,172.00	\$12,936,835.00	\$890,317.10	\$18,740.13	\$11,894,736.65	\$1,023,358.22	92%	\$9,086,039.00
Fund 0010 - General Fund Totals										
REVENUE TOTALS		12,166,663.00	295,951.00	12,462,614.00	2,067,354.49	.00	10,031,883.59	2,430,730.41	80%	10,333,140.00
EXPENSE TOTALS		12,166,663.00	770,172.00	12,936,835.00	890,317.10	18,740.13	11,894,736.65	1,023,358.22	92%	9,086,039.00
Fund 0010 - General Fund Totals		\$0.00	(\$474,221.00)	(\$474,221.00)	\$1,177,037.39	(\$18,740.13)	(\$1,862,853.06)	\$1,407,372.19		\$1,247,100.00
Fund 0011 - Debt Service										
REVENUE										
Department 00 - Revenue										
311.002	Property Taxes -Debt Mill	145,000.00	.00	145,000.00	11,259.47	.00	149,753.42	(4,753.42)	103	163,380.00
Department 00 - Revenue Totals		\$145,000.00	\$0.00	\$145,000.00	\$11,259.47	\$0.00	\$149,753.42	(\$4,753.42)	103%	\$163,380.00
REVENUE TOTALS		\$145,000.00	\$0.00	\$145,000.00	\$11,259.47	\$0.00	\$149,753.42	(\$4,753.42)	103%	\$163,380.00
EXPENSE										
Department 21 - Debt Service										
681.130	GO Bond Principal	.00	807,835.00	807,835.00	.00	.00	807,834.53	.47	100	
681.140	GO Bond Interest	.00	49,921.00	49,921.00	.00	.00	49,921.10	(.10)	100	
750.124	Transfers to General Fund	145,000.00	(145,000.00)	.00	.00	.00	.00	.00	+++	
Department 21 - Debt Service Totals		\$145,000.00	\$712,756.00	\$857,756.00	\$0.00	\$0.00	\$857,755.63	\$0.37	100%	\$163,380.00
EXPENSE TOTALS		\$145,000.00	\$712,756.00	\$857,756.00	\$0.00	\$0.00	\$857,755.63	\$0.37	100%	\$163,380.00
Fund 0011 - Debt Service Totals										
REVENUE TOTALS		145,000.00	.00	145,000.00	11,259.47	.00	149,753.42	(4,753.42)	103%	163,380.00
EXPENSE TOTALS		145,000.00	712,756.00	857,756.00	.00	.00	857,755.63	.37	100%	
Fund 0011 - Debt Service Totals		\$0.00	(\$712,756.00)	(\$712,756.00)	\$11,259.47	\$0.00	(\$708,002.21)	(\$4,753.79)		\$163,380.00
Fund 0012 - Capital Projects Reserve Fund										
REVENUE										
Department 00 - Revenue										
392.004	From General Fund	892,272.00	.00	892,272.00	.00	.00	892,272.00	.00	100	
392.015	Transfer from Capital Projects Fund	419,478.00	.00	419,478.00	.00	.00	.00	419,478.00	0	
393.003	GO Bond Proceeds	.00	.00	.00	.00	.00	704,567.33	(704,567.33)	+++	
Department 00 - Revenue Totals		\$1,311,750.00	\$0.00	\$1,311,750.00	\$0.00	\$0.00	\$1,596,839.33	(\$285,089.33)	122%	\$1,247,100.00
REVENUE TOTALS		\$1,311,750.00	\$0.00	\$1,311,750.00	\$0.00	\$0.00	\$1,596,839.33	(\$285,089.33)	122%	\$1,247,100.00

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22
Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0012 - Capital Projects Reserve Fund										
EXPENSE										
Department 26 - Special Projects										
750.141	Transfer to Water Utility	.00	476,373.00	476,373.00	.00	.00	476,373.00	.00	100	
750.142	Transfer to Wastewater	.00	89,065.00	89,065.00	.00	.00	89,065.00	.00	100	
900.903	Sidewalk Program	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0	
900.904	Street Re-Surfacing Program	87,000.00	(87,000.00)	.00	.00	.00	.00	.00	+++	
900.3000	Buildings & Improvements	262,000.00	(51,400.00)	210,600.00	.00	(10,650.00)	41,918.52	179,331.48	15	21,277.00
900.3950	Computer Software	20,000.00	(17,075.00)	2,925.00	.00	.00	2,925.00	.00	100	8,775.00
900.4100	Vehicles	91,250.00	.00	91,250.00	4,591.76	124,229.90	50,817.72	(83,797.62)	192	34,920.00
900.4200	Heavy Equipment	550,000.00	.00	550,000.00	.00	549,750.00	.00	250.00	100	
900.4300	Other Equipment	201,500.00	1,293.00	202,793.00	.00	142,780.20	59,200.85	811.95	100	28,360.00
900.6000	Other Improvements	.00	43,360.00	43,360.00	1,968.52	39,886.00	1,968.52	1,505.48	97	39,210.00
Department 26 - Special Projects Totals		\$1,311,750.00	\$454,616.00	\$1,766,366.00	\$6,560.28	\$845,996.10	\$722,268.61	\$198,101.29	89%	\$132,560.00
EXPENSE TOTALS		\$1,311,750.00	\$454,616.00	\$1,766,366.00	\$6,560.28	\$845,996.10	\$722,268.61	\$198,101.29	89%	\$132,560.00
Fund 0012 - Capital Projects Reserve Fund Totals										
REVENUE TOTALS		1,311,750.00	.00	1,311,750.00	.00	.00	1,596,839.33	(285,089.33)	122%	
EXPENSE TOTALS		1,311,750.00	454,616.00	1,766,366.00	6,560.28	845,996.10	722,268.61	198,101.29	89%	132,560.00
Fund 0012 - Capital Projects Reserve Fund Totals		\$0.00	(\$454,616.00)	(\$454,616.00)	(\$6,560.28)	(\$845,996.10)	\$874,570.72	(\$483,190.62)		(\$132,560.00)
Fund 0013 - TIF District										
REVENUE										
302.006	TIF Proceeds	.00	.00	.00	.00	.00	(37,968.78)	37,968.78	+++	37,968.78
Department 00 - Revenue										
302.006	TIF Proceeds	.00	.00	.00	.00	.00	42,743.38	(42,743.38)	+++	
Department 00 - Revenue Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$42,743.38	(\$42,743.38)	+++	\$0.00
REVENUE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,774.60	(\$4,774.60)	+++	\$37,968.78
EXPENSE										
690.003	TIF Expenditures	.00	.00	.00	6,320.00	.00	11,094.60	(11,094.60)	+++	
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$6,320.00	\$0.00	\$11,094.60	(\$11,094.60)	+++	\$0.00
Fund 0013 - TIF District Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	4,774.60	(4,774.60)	+++	37,968.78
EXPENSE TOTALS		.00	.00	.00	6,320.00	.00	11,094.60	(11,094.60)	+++	
Fund 0013 - TIF District Totals		\$0.00	\$0.00	\$0.00	(\$6,320.00)	\$0.00	(\$6,320.00)	\$6,320.00		\$37,968.78
Fund 0014 - American Rescue Plan Act (ARP)										
REVENUE										
Department 00 - Revenue										
306.001	Investment Earnings	.00	.00	.00	1,586.89	.00	4,871.50	(4,871.50)	+++	
331.011	American Rescue Plan (ARP) Proceeds	.00	2,176,076.00	2,176,076.00	.00	.00	2,176,075.95	.05	100	
Department 00 - Revenue Totals		\$0.00	\$2,176,076.00	\$2,176,076.00	\$1,586.89	\$0.00	\$2,180,947.45	(\$4,871.45)	100%	\$0.00



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0014 - American Rescue Plan Act (ARP)										
REVENUE TOTALS		\$0.00	\$2,176,076.00	\$2,176,076.00	\$1,586.89	\$0.00	\$2,180,947.45	(\$4,871.45)	100%	\$0.00
EXPENSE										
687.203	Contract Services	.00	300,000.00	300,000.00	.00	100,000.00	200,000.00	.00	100	
750.124	Transfers to General Fund	.00	295,951.00	295,951.00	.00	.00	295,951.64	(.64)	100	
750.127	Transfers to Waste Mgmt	.00	30,411.00	30,411.00	.00	.00	30,410.85	.15	100	
750.128	Transfer to Electric Fund	.00	43,440.00	43,440.00	.00	.00	43,440.02	(.02)	100	
750.134	Transfer to Storm Water	.00	14,416.00	14,416.00	.00	.00	14,415.70	.30	100	
750.141	Transfer to Water Utility	.00	250,479.00	250,479.00	.00	.00	250,478.93	.07	100	
750.142	Transfer to Wastewater	.00	1,138,636.00	1,138,636.00	.00	.00	1,138,636.09	(.09)	100	
750.143	Transfer to Hospitality Fund	.00	2,451.00	2,451.00	.00	.00	2,450.67	.33	100	
EXPENSE TOTALS		\$0.00	\$2,075,784.00	\$2,075,784.00	\$0.00	\$100,000.00	\$1,975,783.90	\$0.10	100%	\$0.00
Fund 0014 - American Rescue Plan Act (ARP) Totals										
REVENUE TOTALS		.00	2,176,076.00	2,176,076.00	1,586.89	.00	2,180,947.45	(4,871.45)	100%	
EXPENSE TOTALS		.00	2,075,784.00	2,075,784.00	.00	100,000.00	1,975,783.90	.10	100%	
Fund 0014 - American Rescue Plan Act (ARP) Totals		\$0.00	\$100,292.00	\$100,292.00	\$1,586.89	(\$100,000.00)	\$205,163.55	(\$4,871.55)		\$0.00
Fund 0015 - Agency Fund										
REVENUE										
Department 00 - Revenue										
361.001	Investment Earnings	.00	.00	.00	34.79	.00	111.50	(111.50)	+++	6%
Department 00 - Revenue Totals		\$0.00	\$0.00	\$0.00	\$34.79	\$0.00	\$111.50	(\$111.50)	+++	\$6.00
REVENUE TOTALS		\$0.00	\$0.00	\$0.00	\$34.79	\$0.00	\$111.50	(\$111.50)	+++	\$6.00
Fund 0015 - Agency Fund Totals										
REVENUE TOTALS		.00	.00	.00	34.79	.00	111.50	(111.50)	+++	6%
EXPENSE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	
Fund 0015 - Agency Fund Totals		\$0.00	\$0.00	\$0.00	\$34.79	\$0.00	\$111.50	(\$111.50)		\$6.00
Fund 0016 - Firemen's Fund										
REVENUE										
Department 00 - Revenue										
369.001	Insurance Rebate	.00	.00	.00	.00	.00	.00	.00	+++	28,12%
Department 00 - Revenue Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$28,12%
REVENUE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$28,12%
EXPENSE										
Department 02 - Firemen's Fund										
406.120	Retirement-Contribution	.00	.00	.00	.00	.00	.00	.00	+++	22,00%
685.182	Other Operating Expenses	.00	.00	.00	.00	.00	.00	.00	+++	2,52%
Department 02 - Firemen's Fund Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$24,52%
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$24,52%

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22
Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0016 - Firemen's Fund Totals										
	REVENUE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	28,127.00
	EXPENSE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	24,521.00
Fund 0016 - Firemen's Fund Totals										
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$3,606.00
Fund 0017 - Federal Grants										
REVENUE										
Department 00 - Revenue										
331.000	Federal Grants	.00	.00	.00	.00	.00	.00	.00	+++	(10.00)
Department 00 - Revenue Totals										
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$10.00)
EXPENSE										
Department 69 - Federal Grants										
500.101	Supplies and Materials	.00	.00	.00	.00	.00	1,706.73	(1,706.73)	+++	744.00
Department 69 - Federal Grants Totals										
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,706.73	(\$1,706.73)	+++	\$744.00
EXPENSE TOTALS										
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,706.73	(\$1,706.73)	+++	\$744.00
Fund 0017 - Federal Grants Totals										
	REVENUE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	(10.00)
	EXPENSE TOTALS	.00	.00	.00	.00	.00	1,706.73	(1,706.73)	+++	744.00
Fund 0017 - Federal Grants Totals										
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,706.73)	\$1,706.73		(\$751.00)
Fund 0018 - State and Local Grants										
REVENUE										
Department 00 - Revenue										
331.069	Match Revenue	.00	.00	.00	.00	.00	.00	.00	+++	3,977.00
331.070	Hazard Mitigation Grant	.00	.00	.00	43,828.10	.00	63,761.87	(63,761.87)	+++	33,109.00
332.000	State Grants	.00	.00	.00	.00	.00	.00	.00	+++	24,511.00
332.008	Other Local Grants	.00	.00	.00	546.09	.00	7,142.43	(7,142.43)	+++	12,051.00
Department 00 - Revenue Totals										
		\$0.00	\$0.00	\$0.00	\$44,374.19	\$0.00	\$70,904.30	(\$70,904.30)	+++	\$73,651.00
EXPENSE										
Department 70 - State and Local Grants										
500.101	Supplies and Materials	.00	.00	.00	.00	.00	15,160.88	(15,160.88)	+++	16,029.00
685.187	Special Projects	.00	.00	.00	.00	.00	63,761.87	(63,761.87)	+++	57,621.00
Department 70 - State and Local Grants Totals										
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$78,922.75	(\$78,922.75)	+++	\$73,651.00
EXPENSE TOTALS										
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$78,922.75	(\$78,922.75)	+++	\$73,651.00
Fund 0018 - State and Local Grants Totals										
	REVENUE TOTALS	.00	.00	.00	44,374.19	.00	70,904.30	(70,904.30)	+++	73,651.00
	EXPENSE TOTALS	.00	.00	.00	.00	.00	78,922.75	(78,922.75)	+++	73,651.00
Fund 0018 - State and Local Grants Totals										
		\$0.00	\$0.00	\$0.00	\$44,374.19	\$0.00	(\$8,018.45)	\$8,018.45		\$0.00

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0020 - State Accommodations Tax										
REVENUE										
Department 00 - Revenue										
318.001	Accommodations Tax	100,000.00	.00	100,000.00	.00	.00	115,652.23	(15,652.23)	116	133,551
361.001	Investment Earnings	250.00	.00	250.00	.00	.00	178.72	71.28	71	23,789
Department 00 - Revenue Totals		\$100,250.00	\$0.00	\$100,250.00	\$0.00	\$0.00	\$115,830.95	(\$15,580.95)	116%	\$133,789
REVENUE TOTALS		\$100,250.00	\$0.00	\$100,250.00	\$0.00	\$0.00	\$115,830.95	(\$15,580.95)	116%	\$133,789
EXPENSE										
Department 33 - State Accommodations Tax										
620.114	Advertising	250.00	.00	250.00	.00	.00	74.00	176.00	30	
683.173	Tourism Related	50,000.00	.00	50,000.00	10,855.00	.00	67,850.46	(17,850.46)	136	2,291
683.174	Tourism Advertise/Promote	25,000.00	.00	25,000.00	.00	.00	27,195.67	(2,195.67)	109	43,341
750.124	Transfers to General Fund	25,000.00	.00	25,000.00	.00	.00	29,502.61	(4,502.61)	118	30,421
Department 33 - State Accommodations Tax Totals		\$100,250.00	\$0.00	\$100,250.00	\$10,855.00	\$0.00	\$124,622.74	(\$24,372.74)	124%	\$76,071
EXPENSE TOTALS		\$100,250.00	\$0.00	\$100,250.00	\$10,855.00	\$0.00	\$124,622.74	(\$24,372.74)	124%	\$76,071
Fund 0020 - State Accommodations Tax Totals										
REVENUE TOTALS		100,250.00	.00	100,250.00	.00	.00	115,830.95	(15,580.95)	116%	133,789
EXPENSE TOTALS		100,250.00	.00	100,250.00	10,855.00	.00	124,622.74	(24,372.74)	124%	76,071
Fund 0020 - State Accommodations Tax Totals		\$0.00	\$0.00	\$0.00	(\$10,855.00)	\$0.00	(\$8,791.79)	\$8,791.79		\$57,711
Fund 0022 - Local Hospitality/ATax										
REVENUE										
Department 00 - Revenue										
324.001	Hospitality Fee	725,000.00	.00	725,000.00	75,171.91	.00	849,857.01	(124,857.01)	117	823,311
324.002	Accommodation Fees	160,000.00	.00	160,000.00	22,158.73	.00	158,896.46	1,103.54	99	206,711
332.015	DBA State Grant	30,000.00	.00	30,000.00	24,750.00	.00	69,433.46	(39,433.46)	231	51,051
335.004	Fema Recovery	.00	.00	.00	.00	.00	1,278.67	(1,278.67)	+++	
361.001	Investment Earnings	3,000.00	.00	3,000.00	.00	.00	2,020.58	979.42	67	2,761
368.100	Retirement System Reimbursement Credit	.00	.00	.00	.00	.00	.00	.00	+++	401
369.002	Miscellaneous Revenue	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	7,601
392.017	Transfers from ARPA Funds	.00	2,451.00	2,451.00	.00	.00	2,450.67	.33	100	
394.002	Transfer from fund balance	9,009.00	.00	9,009.00	.00	.00	.00	9,009.00	0	
Department 00 - Revenue Totals		\$928,509.00	\$2,451.00	\$930,960.00	\$122,080.64	\$0.00	\$1,083,936.85	(\$152,976.85)	116%	\$1,091,851
REVENUE TOTALS		\$928,509.00	\$2,451.00	\$930,960.00	\$122,080.64	\$0.00	\$1,083,936.85	(\$152,976.85)	116%	\$1,091,851
EXPENSE										
Department 08 - Winyah Auditorium										
650.127	Electricity	8,640.00	.00	8,640.00	801.48	.00	8,950.11	(310.11)	104	6,831
Department 08 - Winyah Auditorium Totals		\$8,640.00	\$0.00	\$8,640.00	\$801.48	\$0.00	\$8,950.11	(\$310.11)	104%	\$6,831
Department 23 - Accommodation Taxes (ATAX)										
400.101	Regular Pay	.00	.00	.00	3,312.50	.00	8,883.55	(8,883.55)	+++	
405.114	FICA	.00	.00	.00	243.45	.00	654.70	(654.70)	+++	

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0022 - Local Hospitality/ATax										
EXPENSE										
Department 23 - Accommodation Taxes (ATAX)										
406.116	Retirement	.00	.00	.00	626.24	.00	1,659.31	(1,659.31)	+++	
410.001	Health Claims Cost	.00	.00	.00	290.50	.00	581.00	(581.00)	+++	
685.182	Other Operating Expenses	.00	.00	.00	465.00	.00	649.44	(649.44)	+++	164
750.124	Transfers to General Fund	125,000.00	.00	125,000.00	10,416.67	.00	125,000.04	(.04)	100	125,000
900.905	Park Improvements	.00	.00	.00	.00	.00	1,779.21	(1,779.21)	+++	
900.6000	Other Improvements	.00	.00	.00	.00	.00	.00	.00	+++	4,670
Department 23 - Accommodation Taxes (ATAX) Totals		\$125,000.00	\$0.00	\$125,000.00	\$15,354.36	\$0.00	\$139,207.25	(\$14,207.25)	111%	\$129,830
Department 24 - Hospitality Taxes (HTAX)										
400.101	Regular Pay	39,539.00	2,276.00	41,815.00	.00	.00	32,659.95	9,155.05	78	37,920
405.114	FICA	3,025.00	175.00	3,200.00	.00	.00	2,394.17	805.83	75	2,770
406.116	Retirement	7,607.00	.00	7,607.00	.00	.00	5,637.32	1,969.68	74	6,840
410.001	Health Claims Cost	3,514.00	.00	3,514.00	.00	.00	2,905.00	609.00	83	3,480
620.1141	Advertising- Other	.00	.00	.00	84.00	.00	336.00	(336.00)	+++	220
660.105	COVID-19 Pandemic Expense	.00	.00	.00	.00	.00	4,420.75	(4,420.75)	+++	
683.174	Tourism Advertise/Promote	154,000.00	.00	154,000.00	32,913.25	.00	91,146.66	62,853.34	59	69,150
685.182	Other Operating Expenses	11,100.00	.00	11,100.00	582.64	.00	11,411.40	(311.40)	103	18,670
685.187	Special Projects	.00	95,000.00	95,000.00	12,200.00	(14,500.00)	98,400.88	11,099.12	88	20,060
685.1871	Way-finding project	50,000.00	.00	50,000.00	3,126.50	(12,005.00)	21,651.02	40,353.98	19	3,140
686.195	Repair/Maint Svc Contract	11,800.00	.00	11,800.00	.00	.00	14,827.97	(3,027.97)	126	11,880
687.204	Janitorial Services	32,900.00	.00	32,900.00	.00	.00	47,571.20	(14,671.20)	145	31,810
900.905	Park Improvements	80,000.00	12,913.00	92,913.00	12,312.00	.00	17,281.75	75,631.25	19	30,070
900.1000	Infrastructure Improvements	10,000.00	(10,000.00)	.00	.00	.00	.00	.00	+++	
900.4300	Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	6,140
900.6000	Other Improvements	170,860.00	(97,913.00)	72,947.00	.00	(8,001.00)	76,284.60	4,663.40	94	32,000
Department 24 - Hospitality Taxes (HTAX) Totals		\$574,345.00	\$2,451.00	\$576,796.00	\$61,218.39	(\$34,506.00)	\$426,928.67	\$184,373.33	68%	\$274,200
Department 29 - Kaminski House										
600.110	SCMIRF Property/Liab Ins	21,747.00	.00	21,747.00	.00	.00	19,745.25	2,001.75	91	
650.127	Electricity	2,288.00	.00	2,288.00	169.05	.00	2,265.62	22.38	99	2,220
650.133	Stormwater	1,401.00	.00	1,401.00	113.40	.00	1,360.80	40.20	97	1,360
650.1271	Electricity- Sales Tax	88.00	.00	88.00	6.29	.00	93.70	(5.70)	106	80
685.182	Other Operating Expenses	.00	.00	.00	.00	.00	70.00	(70.00)	+++	70
687.203	Contract Services	195,000.00	.00	195,000.00	30,000.00	.00	195,000.00	.00	100	170,000
Department 29 - Kaminski House Totals		\$220,524.00	\$0.00	\$220,524.00	\$30,288.74	\$0.00	\$218,535.37	\$1,988.63	99%	\$173,740
EXPENSE TOTALS		\$928,509.00	\$2,451.00	\$930,960.00	\$107,662.97	(\$34,506.00)	\$793,621.40	\$171,844.60	82%	\$584,620
Fund 0022 - Local Hospitality/ATax Totals										
REVENUE TOTALS		928,509.00	2,451.00	930,960.00	122,080.64	.00	1,083,936.85	(152,976.85)	116%	1,091,850
EXPENSE TOTALS		928,509.00	2,451.00	930,960.00	107,662.97	(34,506.00)	793,621.40	171,844.60	82%	584,620

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0022 - Local Hospitality/ATax Totals		\$0.00	\$0.00	\$0.00	\$14,417.67	\$34,506.00	\$290,315.45	(\$324,821.45)		\$507,230.00
Fund 0030 - Electric Utility Fund										
REVENUE										
Department 00 - Revenue										
301.000	Sale Of Utilities	11,708,067.00	.00	11,708,067.00	32,903.56	.00	9,768,048.83	1,940,018.17	83	11,006,510.00
301.001	Revenue from Energy Efficiency Program	55,000.00	.00	55,000.00	1,938.01	.00	31,216.39	23,783.61	57	57,510.00
301.002	New Turn Ons	4,250.00	.00	4,250.00	430.00	.00	4,425.00	(175.00)	104	4,450.00
301.004	Security Lights	270,000.00	.00	270,000.00	24,342.00	.00	290,746.00	(20,746.00)	108	278,780.00
301.012	Restores	69,500.00	.00	69,500.00	6,780.00	.00	71,607.32	(2,107.32)	103	76,410.00
302.001	Penalties	120,750.00	.00	120,750.00	7,631.63	.00	112,246.27	8,503.73	93	128,610.00
302.002	Pole Rental	218,000.00	.00	218,000.00	.00	.00	264,553.75	(46,553.75)	121	165,690.00
302.003	Fiber Rental	25,000.00	.00	25,000.00	2,000.00	.00	20,000.00	5,000.00	80	24,000.00
302.005	Santee Cooper Settlement	.00	.00	.00	.00	.00	.00	.00	+++	1,145,640.00
306.001	Investment Earnings	10,000.00	.00	10,000.00	4,597.56	.00	14,309.28	(4,309.28)	143	8,530.00
307.002	Sale Of Scrap	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
331.000	Federal Grants	.00	.00	.00	.00	.00	.00	.00	+++	710.00
335.004	Fema Recovery	.00	.00	.00	.00	.00	20,120.03	(20,120.03)	+++	2,420.00
368.100	Retirement System Reimbursement Credit	.00	.00	.00	.00	.00	.00	.00	+++	7,000.00
369.002	Miscellaneous Revenue	1,000.00	.00	1,000.00	.00	.00	853,503.93	(852,503.93)	85350	1,830.00
369.003	Insurance Proceeds	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
391.001	Sale of Assets	.00	.00	.00	.00	.00	.00	.00	+++	39,390.00
392.017	Transfers from ARPA Funds	.00	43,440.00	43,440.00	.00	.00	43,440.02	(.02)	100	.00
394.002	Transfer from fund balance	.00	32,410.00	32,410.00	.00	.00	.00	32,410.00	0	.00
Department 00 - Revenue Totals		\$12,483,067.00	\$75,850.00	\$12,558,917.00	\$80,622.76	\$0.00	\$11,494,216.82	\$1,064,700.18	92%	\$12,947,520.00
REVENUE TOTALS		\$12,483,067.00	\$75,850.00	\$12,558,917.00	\$80,622.76	\$0.00	\$11,494,216.82	\$1,064,700.18	92%	\$12,947,520.00
EXPENSE										
Department 19 - Electric										
400.101	Regular Pay	815,754.00	40,353.00	856,107.00	56,880.87	.00	819,459.48	36,647.52	96	757,920.00
401.103	Overtime	10,000.00	.00	10,000.00	2,756.70	.00	16,747.77	(6,747.77)	167	10,720.00
401.105	On-call pay	10,400.00	.00	10,400.00	800.00	.00	10,400.00	.00	100	10,400.00
401.106	Contract Labor	590,000.00	.00	590,000.00	34,875.63	16,039.82	543,055.48	30,904.70	95	546,400.00
401.107	Labor Billed	.00	.00	.00	(2,208.34)	.00	(4,825.56)	4,825.56	+++	(10,049.00)
405.114	FICA	63,940.00	3,087.00	67,027.00	4,434.27	.00	61,985.82	5,041.18	92	56,930.00
406.116	Retirement	136,690.00	.00	136,690.00	9,908.48	.00	124,723.75	11,966.25	91	119,810.00
408.125	SCMIT Worker's Comp Ins.	49,807.00	32,410.00	82,217.00	.00	.00	73,899.03	8,317.97	90	74,990.00
410.001	Health Claims Cost	96,862.00	.00	96,862.00	6,658.30	.00	97,910.96	(1,048.96)	101	99,280.00
410.002	Health Claim Costs-Retire	28,488.00	.00	28,488.00	(1,621.99)	.00	24,296.26	4,191.74	85	24,100.00
410.003	OPEB cost	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	88,380.00
410.005	Pension Expense	.00	.00	.00	.00	.00	.00	.00	+++	188,020.00
500.101	Supplies and Materials	13,300.00	.00	13,300.00	1,071.74	.00	11,748.96	1,551.04	88	24,220.00
500.102	Equipment	11,000.00	.00	11,000.00	.00	.00	8,429.45	2,570.55	77	6,830.00

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0030 - Electric Utility Fund										
EXPENSE										
Department 19 - Electric										
500.103	Furniture	800.00	.00	800.00	.00	.00	.00	800.00	0	
500.105	Printing and Binding	600.00	.00	600.00	.00	.00	.00	600.00	0	
501.101	Uniforms and Clothing	15,900.00	(4,000.00)	11,900.00	369.42	.00	10,644.12	1,255.88	89	11,290.00
514.114	Wire Expense	35,000.00	(5,000.00)	30,000.00	24,430.51	.00	39,578.40	(9,578.40)	132	51,950.00
514.115	Christmas Decorations	19,800.00	.00	19,800.00	.00	.00	18,893.50	906.50	95	32,360.00
514.116	Pole Line Hardware	11,000.00	.00	11,000.00	3,437.46	.00	25,398.38	(14,398.38)	231	43,370.00
514.117	Poles & Crossarms	7,000.00	.00	7,000.00	3,449.01	.00	22,907.72	(15,907.72)	327	16,070.00
514.118	Fuel for Peak Shaving Generation	85,000.00	.00	85,000.00	.00	.00	83,497.55	1,502.45	98	72,340.00
515.121	Safety Supplies	300.00	.00	300.00	.00	.00	300.00	.00	100	300.00
515.123	Special Dept Supplies	16,000.00	.00	16,000.00	1,563.20	.00	14,006.28	1,993.72	88	15,890.00
521.128	Meter Supplies	40,000.00	(5,000.00)	35,000.00	(4,029.80)	5,075.40	16,550.06	13,374.54	62	62,580.00
523.133	Street Light Supplies	3,000.00	.00	3,000.00	427.17	.00	4,209.46	(1,209.46)	140	10,970.00
531.143	Security Lights	30,000.00	.00	30,000.00	6,818.78	.00	39,978.86	(9,978.86)	133	50,440.00
531.145	Transformer Supplies	28,000.00	.00	28,000.00	7,510.00	.00	30,215.79	(2,215.79)	108	56,030.00
540.150	Power Purchases	7,500,000.00	.00	7,500,000.00	724,384.32	.00	7,180,146.46	319,853.54	96	7,090,680.00
540.153	Energy Efficiency Program	60,000.00	(20,000.00)	40,000.00	2,211.09	.00	34,334.86	5,665.14	86	57,680.00
541.001	Santee Cooper Settlement Expenses	.00	.00	.00	.00	.00	4,619.00	(4,619.00)	+++	933,700.00
600.110	SCMIRF Property/Liab Ins	94,269.00	.00	94,269.00	.00	.00	85,589.61	8,679.39	91	326,150.00
610.111	Communications- Landline	5,000.00	.00	5,000.00	265.31	.00	5,018.24	(18.24)	100	5,340.00
610.112	Postage	5,000.00	.00	5,000.00	526.72	.00	6,000.51	(1,000.51)	120	5,620.00
610.1110	Communications- Wireless	7,000.00	.00	7,000.00	1,142.55	.00	8,884.21	(1,884.21)	127	7,580.00
620.114	Advertising	600.00	.00	600.00	.00	.00	.00	600.00	0	290.00
640.124	Travel Expense	6,000.00	(4,000.00)	2,000.00	55.00	.00	383.00	1,617.00	19	2,300.00
650.127	Electricity	22,190.00	.00	22,190.00	2,020.43	.00	23,948.30	(1,758.30)	108	23,750.00
650.128	Water	1,575.00	.00	1,575.00	130.35	.00	1,628.53	(53.53)	103	1,490.00
650.129	Wastewater	2,184.00	.00	2,184.00	167.50	.00	2,100.82	83.18	96	2,070.00
650.130	Sanitation	2,084.00	.00	2,084.00	168.66	.00	2,023.92	60.08	97	2,020.00
650.133	Stormwater	1,520.00	.00	1,520.00	123.02	.00	1,476.24	43.76	97	1,470.00
650.134	Security Lights	10,493.00	.00	10,493.00	849.00	.00	10,188.00	305.00	97	10,180.00
650.1271	Electricity- Sales Tax	2,765.00	.00	2,765.00	43.06	.00	579.56	2,185.44	21	620.00
660.105	COVID-19 Pandemic Expense	500.00	.00	500.00	.00	.00	556.28	(56.28)	111	480.00
660.133	Repairs & Maint. Services	8,000.00	.00	8,000.00	909.58	.00	3,113.92	4,886.08	39	5,000.00
660.139	Fleet Services-RTA Mtce Allocation	15,087.00	.00	15,087.00	2,266.87	.00	13,301.54	1,785.46	88	14,740.00
660.140	Hydraulic Repair	12,000.00	.00	12,000.00	.00	.00	1,379.20	10,620.80	11	1,760.00
660.145	Gasoline & Oil	22,868.00	.00	22,868.00	7,080.60	.00	28,939.78	(6,071.78)	127	18,650.00
660.1391	Fleet Services -Departmental Expense Allocation	16,940.00	.00	16,940.00	2,080.46	.00	23,633.51	(6,693.51)	140	23,480.00
660.1392	Fleet Svcs- Outside Vends	2,866.00	.00	2,866.00	.00	.00	1,362.88	1,503.12	48	5,510.00
662.140	Building Repairs	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0030 - Electric Utility Fund										
EXPENSE										
Department 19 - Electric										
662.141	Department Repairs	13,500.00	.00	13,500.00	6,594.88	.00	10,323.38	3,176.62	76	7,331
663.145	Sub-Station Maintenance	9,000.00	(7,000.00)	2,000.00	.00	.00	.00	2,000.00	0	1,421
663.146	Transformers Repairs	4,500.00	(3,000.00)	1,500.00	.00	.00	.00	1,500.00	0	
664.101	Community Education	1,500.00	.00	1,500.00	.00	.00	1,261.27	238.73	84	401
670.156	Equipment Rental/Lease	3,800.00	.00	3,800.00	11.67	.00	3,047.86	752.14	80	4,041
682.170	Infrared Test	800.00	.00	800.00	.00	.00	690.00	110.00	86	641
682.171	Safety Testing/Compliance	3,500.00	.00	3,500.00	.00	.00	1,914.82	1,585.18	55	2,911
682.173	Tree Crew Maintenance	12,000.00	.00	12,000.00	.00	.00	9,698.15	2,301.85	81	9,221
685.180	Membership Dues and Fees	18,105.00	.00	18,105.00	.00	.00	18,840.86	(735.86)	104	17,001
685.182	Other Operating Expenses	62,176.00	(32,000.00)	30,176.00	17,665.69	.00	24,899.21	5,276.79	83	16,431
685.183	Depreciation	801,403.00	.00	801,403.00	60,989.75	.00	747,976.78	53,426.22	93	774,721
685.186	Training	18,200.00	(10,000.00)	8,200.00	.00	.00	4,366.58	3,833.42	53	14,091
685.190	Landfill Fees	6,000.00	.00	6,000.00	522.00	.00	4,239.71	1,760.29	71	4,751
686.186	Legal Services	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
686.187	Professional Services	60,200.00	13,000.00	73,200.00	28,012.44	10,107.30	62,582.14	510.56	99	6,781
686.188	Architect/Engineer Servcs	40,000.00	77,000.00	117,000.00	37,478.17	.00	108,943.77	8,056.23	93	46,721
686.189	Employee Medical	600.00	.00	600.00	150.00	.00	1,308.00	(708.00)	218	421
686.191	Contract Services/Studies	2,400.00	.00	2,400.00	254.33	.00	2,074.29	325.71	86	1,541
686.195	Repair/Maint Svc Contract	23,500.00	.00	23,500.00	500.00	.00	21,460.82	2,039.18	91	21,311
686.196	Bank Charges/Fees	10,000.00	.00	10,000.00	1,113.07	.00	14,830.96	(4,830.96)	148	50,181
686.199	Internal Engineering	21,500.00	.00	21,500.00	732.33	.00	9,823.68	11,676.32	46	13,091
686.1895	Employee wellness services	6,000.00	.00	6,000.00	516.80	.00	6,798.09	(798.09)	113	8,021
687.202	Utility Billing Services	45,000.00	.00	45,000.00	418.71	.00	38,124.01	6,875.99	85	43,811
687.204	Janitorial Services	2,500.00	.00	2,500.00	.00	.00	2,286.57	213.43	91	2,231
689.800	Equipment Charges	.00	.00	.00	(1,105.23)	.00	(3,459.49)	3,459.49	+++	(128)
702.105	Interest on Bonds	80,960.00	.00	80,960.00	82,038.00	.00	82,038.00	(1,078.00)	101	94,711
702.110	Bond Principal	589,083.00	.00	589,083.00	588,000.00	.00	588,000.00	1,083.00	100	576,001
703.1001	Agent Fees	.00	.00	.00	.00	.00	.00	.00	+++	2,501
720.001	Provision for Bad Debts	40,000.00	.00	40,000.00	3,333.33	.00	39,999.96	.04	100	(22,417)
720.005	Loss on Asset Disposal	.00	.00	.00	.00	.00	36,505.22	(36,505.22)	+++	2,591
720.006	Public Assistance Program	10,000.00	.00	10,000.00	.00	.00	(7,110.97)	17,110.97	-71	10,001
750.124	Transfers to General Fund	723,914.00	.00	723,914.00	60,326.17	.00	723,914.04	(.04)	100	719,881
750.141	Transfer to Water Utility	.00	.00	.00	.00	.00	.00	.00	+++	92,501
750.142	Transfer to Wastewater	.00	.00	.00	.00	.00	.00	.00	+++	75,001
795.001	IT Internal Allocations	110,466.00	.00	110,466.00	4,410.35	.00	99,356.16	11,109.84	90	109,791
795.995	GF Cost Distribution	411,732.00	.00	411,732.00	34,311.00	.00	411,732.00	.00	100	415,191
900.3000	Buildings & Improvements	.00	1,250.00	1,250.00	.00	.00	1,250.00	.00	100	
900.3100	Electric Distribution	600,000.00	(1,250.00)	598,750.00	18,986.82	.00	118,934.61	479,815.39	20	78,661

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0030 - Electric Utility Fund										
EXPENSE										
Department 19 - Electric										
900.4300	Other Equipment	92,000.00	.00	92,000.00	.00	.00	9,694.05	82,305.95	11	25,600
7999.9999	Principal Reclassified	(589,083.00)	.00	(589,083.00)	(588,000.00)	.00	(588,000.00)	(1,083.00)	100	(576,000)
9999.9999	Assets Reclassified	(692,000.00)	.00	(692,000.00)	.00	.00	(110,891.84)	(581,108.16)	16	(104,268)
Department 19 - Electric Totals		\$12,482,838.00	\$75,850.00	\$12,558,688.00	\$1,259,216.21	\$31,222.52	\$12,030,672.58	\$496,792.90	96%	\$13,509,070
Department 36 - Fiber Optics										
685.183	Depreciation	229.00	.00	229.00	19.10	.00	229.26	(.26)	100	229
Department 36 - Fiber Optics Totals		\$229.00	\$0.00	\$229.00	\$19.10	\$0.00	\$229.26	(\$0.26)	100%	\$229
EXPENSE TOTALS		\$12,483,067.00	\$75,850.00	\$12,558,917.00	\$1,259,235.31	\$31,222.52	\$12,030,901.84	\$496,792.64	96%	\$13,509,300
Fund 0030 - Electric Utility Fund Totals										
REVENUE TOTALS		12,483,067.00	75,850.00	12,558,917.00	80,622.76	.00	11,494,216.82	1,064,700.18	92%	12,947,520
EXPENSE TOTALS		12,483,067.00	75,850.00	12,558,917.00	1,259,235.31	31,222.52	12,030,901.84	496,792.64	96%	13,509,300
Fund 0030 - Electric Utility Fund Totals		\$0.00	\$0.00	\$0.00	(\$1,178,612.55)	(\$31,222.52)	(\$536,685.02)	\$567,907.54		(\$561,780)
Fund 0031 - Water Utility Fund										
REVENUE										
Department 00 - Revenue										
301.000	Sale Of Utilities	2,820,000.00	.00	2,820,000.00	78,115.31	.00	2,466,282.45	353,717.55	87	2,225,860
301.002	New Turn Ons	3,500.00	.00	3,500.00	305.00	.00	3,295.00	205.00	94	3,730
301.006	Sale Of Raw Water	7,500.00	.00	7,500.00	1,584.67	.00	13,615.10	(6,115.10)	182	11,540
301.009	New Service Taps	21,500.00	.00	21,500.00	4,000.00	.00	39,175.00	(17,675.00)	182	20,150
301.013	Meter Installation	5,750.00	.00	5,750.00	2,691.40	.00	17,674.20	(11,924.20)	307	11,700
302.001	Penalties	25,000.00	.00	25,000.00	2,551.51	.00	29,836.83	(4,836.83)	119	26,200
306.001	Investment Earnings	2,500.00	.00	2,500.00	964.38	.00	3,130.71	(630.71)	125	(4,052)
324.020	Water Impact Fee	20,000.00	.00	20,000.00	26,700.00	.00	83,320.00	(63,320.00)	417	15,030
331.000	Federal Grants	.00	.00	.00	.00	.00	.00	.00	+++	510
332.000	State Grants	.00	.00	.00	.00	.00	.00	.00	+++	209,840
335.004	Fema Recovery	.00	.00	.00	.00	.00	7,420.72	(7,420.72)	+++	1,050
368.100	Retirement System Reimbursement Credit	.00	.00	.00	.00	.00	.00	.00	+++	6,200
369.002	Miscellaneous Revenue	5,000.00	.00	5,000.00	1,046.42	.00	11,139.58	(6,139.58)	223	6,630
371.004	Capital Contributions	.00	.00	.00	.00	.00	.00	.00	+++	2,550
391.001	Sale of Assets	500.00	.00	500.00	.00	.00	4,975.00	(4,475.00)	995	2,560
392.015	Transfer from Capital Projects Fund	.00	904,873.00	904,873.00	.00	.00	476,373.00	428,500.00	53	
392.016	Transfer from Electric Utility	.00	.00	.00	.00	.00	.00	.00	+++	92,500
392.017	Transfers from ARPA Funds	.00	250,479.00	250,479.00	.00	.00	250,478.93	.07	100	
395.001	Transfer from General Fund	471,400.00	11,712.00	483,112.00	.00	.00	911,612.00	(428,500.00)	189	
Department 00 - Revenue Totals		\$3,382,650.00	\$1,167,064.00	\$4,549,714.00	\$117,958.69	\$0.00	\$4,318,328.52	\$231,385.48	95%	\$2,632,040
REVENUE TOTALS		\$3,382,650.00	\$1,167,064.00	\$4,549,714.00	\$117,958.69	\$0.00	\$4,318,328.52	\$231,385.48	95%	\$2,632,040

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0031 - Water Utility Fund										
EXPENSE										
Department 15 - Water Distribution										
400.101	Regular Pay	205,941.00	11,026.00	216,967.00	13,388.18	.00	140,916.96	76,050.04	65	164,450
401.103	Overtime	14,000.00	.00	14,000.00	1,817.19	.00	13,656.85	343.15	98	10,220
401.105	On-call pay	5,200.00	.00	5,200.00	400.00	.00	5,200.00	.00	100	5,200
405.114	FICA	16,732.00	843.00	17,575.00	1,139.83	.00	11,648.72	5,926.28	66	13,290
406.116	Retirement	35,360.00	.00	35,360.00	2,549.15	.00	23,701.19	11,658.81	67	28,090
408.125	SCMIT Worker's Comp Ins.	8,238.00	4,301.00	12,539.00	111.00	.00	17,668.68	(5,129.68)	141	19,890
410.001	Health Claims Cost	25,638.00	.00	25,638.00	1,696.60	.00	18,212.24	7,425.76	71	24,370
410.002	Health Claim Costs-Retire	199.00	.00	199.00	(21.12)	.00	36.00	163.00	18	30
410.003	OPEB cost	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	
500.101	Supplies and Materials	5,000.00	.00	5,000.00	226.89	.00	1,894.13	3,105.87	38	2,500
500.102	Equipment	6,250.00	.00	6,250.00	224.85	.00	3,513.30	2,736.70	56	1,310
501.101	Uniforms and Clothing	4,400.00	.00	4,400.00	148.40	.00	2,918.90	1,481.10	66	2,850
513.112	Asphalt/Concrete/Gravel	25,000.00	.00	25,000.00	1,362.00	8,421.83	11,614.83	4,963.34	80	15,490
514.110	Water Dist System Supply	56,000.00	.00	56,000.00	14,504.20	.00	60,364.38	(4,364.38)	108	62,750
515.129	Permit Fees Due To Others	1,000.00	.00	1,000.00	.00	.00	674.92	325.08	67	630
523.136	Hydrant Replacement	6,000.00	.00	6,000.00	.00	(2,438.00)	7,450.74	987.26	84	8,590
532.148	Small Hand Tools	300.00	.00	300.00	.00	.00	345.47	(45.47)	115	80
600.110	SCMIRF Property/Liab Ins	49,975.00	.00	49,975.00	.00	.00	45,373.77	4,601.23	91	23,390
610.112	Postage	1,000.00	.00	1,000.00	77.57	.00	853.12	146.88	85	910
610.1110	Communications- Wireless	2,720.00	.00	2,720.00	158.73	.00	1,401.83	1,318.17	52	500
620.114	Advertising	600.00	.00	600.00	84.00	.00	84.00	516.00	14	
640.124	Travel Expense	100.00	.00	100.00	.00	.00	.00	100.00	0	
650.127	Electricity	8,290.00	.00	8,290.00	641.21	.00	7,631.08	658.92	92	7,950
650.128	Water	16,706.00	.00	16,706.00	1,980.98	.00	24,247.77	(7,541.77)	145	18,000
650.129	Wastewater	8,798.00	.00	8,798.00	849.74	.00	11,413.96	(2,615.96)	130	8,850
650.130	Sanitation	691.00	.00	691.00	55.96	.00	671.52	19.48	97	670
650.133	Stormwater	4,401.00	.00	4,401.00	356.08	.00	4,272.96	128.04	97	4,270
650.1271	Electricity- Sales Tax	419.00	.00	419.00	16.20	.00	311.57	107.43	74	390
660.105	COVID-19 Pandemic Expense	100.00	.00	100.00	.00	.00	100.00	.00	100	30
660.133	Repairs & Maint. Services	12,500.00	20,565.00	33,065.00	.00	.00	26,414.44	6,650.56	80	7,270
660.139	Fleet Services-RTA Mtce Allocation	4,309.00	.00	4,309.00	399.35	.00	4,636.45	(327.45)	108	7,260
660.145	Gasoline & Oil	9,066.00	.00	9,066.00	2,382.02	.00	9,265.00	(199.00)	102	7,930
660.1391	Fleet Services -Departmental Expense Allocation	4,393.00	.00	4,393.00	836.98	.00	8,361.29	(3,968.29)	190	7,530
660.1392	Fleet Svcs- Outside Vends	224.00	.00	224.00	.00	.00	1,049.38	(825.38)	468	120
670.156	Equipment Rental/Lease	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
685.180	Membership Dues and Fees	425.00	.00	425.00	.00	.00	.00	425.00	0	120
685.182	Other Operating Expenses	1,500.00	.00	1,500.00	.00	.00	286.63	1,213.37	19	(5,819
685.183	Depreciation	451,215.00	.00	451,215.00	37,878.27	.00	454,838.22	(3,623.22)	101	453,980

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22
Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0031 - Water Utility Fund										
EXPENSE										
Department 15 - Water Distribution										
685.186	Training	1,230.00	.00	1,230.00	.00	.00	441.58	788.42	36	67
686.187	Professional Services	3,320.00	.00	3,320.00	333.60	.00	2,521.60	798.40	76	1,66
686.189	Employee Medical	700.00	.00	700.00	.00	.00	320.00	380.00	46	6
686.191	Contract Services/Studies	2,100.00	.00	2,100.00	254.33	.00	2,074.26	25.74	99	1,54
686.196	Bank Charges/Fees	7,500.00	.00	7,500.00	435.55	.00	5,803.49	1,696.51	77	19,63
686.199	Internal Engineering	17,000.00	.00	17,000.00	732.33	.00	9,823.68	7,176.32	58	13,09
686.1895	Employee wellness services	2,700.00	.00	2,700.00	184.57	.00	2,427.90	272.10	90	2,86
687.202	Utility Billing Services	8,000.00	.00	8,000.00	63.34	.00	5,766.63	2,233.37	72	6,62
687.204	Janitorial Services	2,000.00	.00	2,000.00	.00	.00	755.04	1,244.96	38	55
702.106	Interest- Bonds	115,327.00	.00	115,327.00	36,821.28	.00	116,484.45	(1,157.45)	101	117,01
702.110	Bond Principal	396,943.00	.00	396,943.00	255,189.60	.00	396,154.19	788.81	100	389,37
703.109	Agents Fee	8,000.00	.00	8,000.00	.00	.00	7,162.50	837.50	90	7,16
720.001	Provision for Bad Debts	8,000.00	.00	8,000.00	666.67	.00	8,000.04	(.04)	100	(2,404
720.005	Loss on Asset Disposal	.00	.00	.00	.00	.00	6,876.00	(6,876.00)	+++	
750.124	Transfers to General Fund	137,809.00	.00	137,809.00	11,484.08	.00	137,808.96	.04	100	121,67
795.995	GF Cost Distribution	88,854.00	.00	88,854.00	7,404.50	.00	88,854.00	.00	100	89,60
795.999	Allocation G&A Services	67,700.00	.00	67,700.00	5,609.18	.00	63,194.28	4,505.72	93	72,72
900.3500	Water Distribution	36,628.00	215,000.00	251,628.00	245.00	51,970.00	17,046.00	182,612.00	27	296,85
900.4300	Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	5,80
7999.9999	Principal Reclassified	(396,943.00)	.00	(396,943.00)	(255,189.60)	.00	(396,154.19)	(788.81)	100	(389,371
9999.9999	Assets Reclassified	(36,628.00)	.00	(36,628.00)	.00	.00	(16,801.00)	(19,827.00)	46	(302,659
Department 15 - Water Distribution Totals		\$1,467,930.00	\$251,735.00	\$1,719,665.00	\$147,498.69	\$57,953.83	\$1,379,589.71	\$282,121.46	84%	\$1,355,72
Department 16 - Filtration										
400.101	Regular Pay	260,663.00	13,897.00	274,560.00	17,773.67	.00	257,994.96	16,565.04	94	227,57
401.103	Overtime	6,000.00	.00	6,000.00	7,465.14	.00	11,455.08	(5,455.08)	191	5,14
401.105	On-call pay	7,020.00	.00	7,020.00	533.36	.00	6,933.68	86.32	99	6,93
405.114	FICA	20,830.00	1,063.00	21,893.00	1,906.10	.00	19,742.02	2,150.98	90	17,02
406.116	Retirement	43,929.00	.00	43,929.00	4,252.66	.00	41,421.07	2,507.93	94	36,83
408.125	SCMIT Worker's Comp Ins.	10,427.00	5,444.00	15,871.00	.00	.00	12,543.34	3,327.66	79	13,41
410.001	Health Claims Cost	45,135.00	.00	45,135.00	3,775.10	.00	43,048.96	2,086.04	95	36,64
410.002	Health Claim Costs-Retire	7,982.00	.00	7,982.00	.00	.00	6,118.60	1,863.40	77	6,09
410.003	OPEB cost	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
500.101	Supplies and Materials	2,300.00	.00	2,300.00	128.71	.00	1,990.61	309.39	87	1,27
500.102	Equipment	6,500.00	.00	6,500.00	642.32	.00	4,331.46	2,168.54	67	2,86
501.101	Uniforms and Clothing	4,000.00	.00	4,000.00	366.94	.00	2,010.84	1,989.16	50	1,34
512.108	Chemicals	361,800.00	.00	361,800.00	30,683.97	12,000.00	195,692.11	154,107.89	57	315,41
512.109	Laboratory Supplies	18,480.00	.00	18,480.00	.00	.00	17,357.50	1,122.50	94	16,64
515.121	Safety Supplies	1,250.00	.00	1,250.00	298.00	.00	506.00	744.00	40	60

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0031 - Water Utility Fund										
EXPENSE										
Department 16 - Filtration										
515.129	Permit Fees Due To Others	22,000.00	.00	22,000.00	.00	.00	20,635.00	1,365.00	94	20,561
532.148	Small Hand Tools	300.00	.00	300.00	.00	.00	290.76	9.24	97	491
540.151	IP Raw Water Contract-Cty	22,960.00	.00	22,960.00	1,695.29	.00	17,956.39	5,003.61	78	15,901
540.152	Raw Water Pump Maint.	60,000.00	.00	60,000.00	3,792.34	.00	53,494.39	6,505.61	89	56,311
540.157	Treated Water Purchase	200.00	.00	200.00	13.51	.00	125.21	74.79	63	71
540.1510	IP Raw Water Contract-Stl	11,808.00	.00	11,808.00	393.79	.00	7,445.80	4,362.20	63	7,131
600.110	SCMIRF Property/Liab Ins	150,635.00	.00	150,635.00	.00	.00	136,766.07	13,868.93	91	18,221
610.111	Communications- Landline	1,200.00	.00	1,200.00	98.38	.00	1,118.12	81.88	93	1,150
610.112	Postage	800.00	.00	800.00	.00	.00	.00	800.00	0	11
610.1110	Communications- Wireless	660.00	.00	660.00	82.71	.00	496.13	163.87	75	521
620.114	Advertising	1,000.00	.00	1,000.00	.00	.00	725.42	274.58	73	731
640.124	Travel Expense	100.00	.00	100.00	40.60	.00	40.60	59.40	41	
650.127	Electricity	83,214.00	.00	83,214.00	6,631.75	.00	74,695.82	8,518.18	90	81,601
650.130	Sanitation	929.00	.00	929.00	75.20	.00	902.40	26.60	97	901
650.133	Stormwater	2,219.00	.00	2,219.00	179.55	.00	2,154.60	64.40	97	2,151
650.134	Security Lights	1,631.00	.00	1,631.00	132.00	.00	1,584.00	47.00	97	1,581
650.1271	Electricity- Sales Tax	96.00	.00	96.00	7.60	.00	91.08	4.92	95	91
660.105	COVID-19 Pandemic Expense	100.00	.00	100.00	.00	.00	300.00	(200.00)	300	11
660.133	Repairs & Maint. Services	36,000.00	.00	36,000.00	5,150.02	.00	31,045.55	4,954.45	86	58,791
660.139	Fleet Services-RTA Mtce Allocation	376.00	.00	376.00	.00	.00	1,801.44	(1,425.44)	479	1,701
660.145	Gasoline & Oil	1,661.00	.00	1,661.00	700.76	.00	1,474.67	186.33	89	1,001
660.1391	Fleet Services -Departmental Expense Allocation	927.00	.00	927.00	89.22	.00	1,993.33	(1,066.33)	215	2,061
660.1392	Fleet Svcs- Outside Vends	.00	.00	.00	.00	.00	.00	.00	+++	441
670.156	Equipment Rental/Lease	500.00	.00	500.00	.00	.00	.00	500.00	0	
685.180	Membership Dues and Fees	845.00	.00	845.00	150.00	.00	355.00	490.00	42	901
685.182	Other Operating Expenses	500.00	.00	500.00	51.00	.00	184.50	315.50	37	231
685.183	Depreciation	325,499.00	.00	325,499.00	24,005.72	.00	293,646.97	31,852.03	90	312,281
685.186	Training	950.00	.00	950.00	.00	.00	288.65	661.35	30	701
686.187	Professional Services	21,990.00	.00	21,990.00	2,387.66	.00	15,304.72	6,685.28	70	8,791
686.189	Employee Medical	1,000.00	.00	1,000.00	80.00	.00	820.00	180.00	82	1,031
686.195	Repair/Maint Svc Contract	1,800.00	.00	1,800.00	.00	.00	1,219.80	580.20	68	1,211
686.199	Internal Engineering	18,000.00	.00	18,000.00	732.33	.00	9,823.68	8,176.32	55	13,091
686.1895	Employee wellness services	3,000.00	.00	3,000.00	221.48	.00	2,913.47	86.53	97	3,431
687.204	Janitorial Services	2,000.00	.00	2,000.00	.00	.00	2,252.73	(252.73)	113	2,231
720.005	Loss on Asset Disposal	.00	.00	.00	.00	.00	2,113.37	(2,113.37)	+++	
750.124	Transfers to General Fund	122,800.00	.00	122,800.00	10,233.33	.00	122,799.96	.04	100	108,421
795.995	GF Cost Distribution	79,175.00	.00	79,175.00	6,597.92	.00	79,175.04	(.04)	100	79,831
795.999	Allocation G&A Services	92,000.00	.00	92,000.00	5,609.18	.00	63,194.29	28,805.71	69	72,721

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0031 - Water Utility Fund										
EXPENSE										
Department 16 - Filtration										
900.3300	Water Filtration Plant	3,750,000.00	.00	3,750,000.00	.00	(216,049.34)	217,595.98	3,748,453.36	0	131,120
900.4100	Vehicles	37,000.00	.00	37,000.00	.00	27,308.00	.00	9,692.00	74	
900.4300	Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	115,160
9999.9999	Assets Reclassified	(3,787,000.00)	.00	(3,787,000.00)	.00	.00	(217,595.98)	(3,569,404.02)	6	(246,285)
Department 16 - Filtration Totals		\$1,870,191.00	\$20,404.00	\$1,890,595.00	\$136,977.31	(\$176,741.34)	\$1,570,375.19	\$496,961.15	74%	\$1,564,270
Department 41 - General & Administrative										
400.101	Regular Pay	119,659.00	5,357.00	125,016.00	11,947.88	.00	129,208.98	(4,192.98)	103	113,420
405.114	FICA	9,154.00	410.00	9,564.00	875.38	.00	9,459.41	104.59	99	8,290
406.116	Retirement	19,816.00	.00	19,816.00	1,956.15	.00	19,653.71	162.29	99	17,400
408.125	SCMIT Worker's Comp Ins.	1,915.00	1,000.00	2,915.00	.00	.00	3,817.54	(902.54)	131	4,080
410.001	Health Claims Cost	15,708.00	.00	15,708.00	1,464.14	.00	16,576.32	(868.32)	106	16,360
410.003	OPEB cost	4,200.00	.00	4,200.00	.00	.00	.00	4,200.00	0	(36,694)
410.005	Pension Expense	.00	.00	.00	.00	.00	.00	.00	+++	(10,410)
500.101	Supplies and Materials	3,800.00	.00	3,800.00	305.12	.00	3,924.14	(124.14)	103	4,790
500.102	Equipment	250.00	.00	250.00	.00	.00	4,058.92	(3,808.92)	1624	
500.103	Furniture	250.00	.00	250.00	.00	.00	.00	250.00	0	
501.101	Uniforms and Clothing	200.00	.00	200.00	195.57	.00	195.57	4.43	98	290
600.110	SCMIRF Property/Liab Ins	266.00	.00	266.00	.00	.00	241.77	24.23	91	37,550
610.111	Communications- Landline	4,800.00	.00	4,800.00	131.61	.00	3,872.73	927.27	81	4,170
610.112	Postage	200.00	.00	200.00	116.00	.00	197.20	2.80	99	(520)
610.1110	Communications- Wireless	660.00	.00	660.00	114.50	.00	527.92	132.08	80	500
620.114	Advertising	200.00	.00	200.00	84.00	.00	84.00	116.00	42	70
640.124	Travel Expense	100.00	.00	100.00	.00	.00	.00	100.00	0	
650.127	Electricity	2,621.00	.00	2,621.00	199.04	.00	2,267.36	353.64	87	2,450
650.128	Water	222.00	.00	222.00	18.97	.00	233.89	(11.89)	105	250
650.129	Wastewater	317.00	.00	317.00	25.11	.00	310.82	6.18	98	350
650.130	Sanitation	486.00	.00	486.00	39.33	.00	471.96	14.04	97	470
650.133	Stormwater	2,051.00	.00	2,051.00	165.94	.00	1,991.28	59.72	97	1,990
650.134	Security Lights	655.00	.00	655.00	53.00	.00	636.00	19.00	97	630
650.1271	Electricity- Sales Tax	112.00	.00	112.00	8.11	.00	100.01	11.99	89	100
660.103	Emergency Preparedness	.00	.00	.00	.00	.00	192.39	(192.39)	+++	
660.105	COVID-19 Pandemic Expense	2,100.00	.00	2,100.00	.00	.00	646.19	1,453.81	31	1,150
660.133	Repairs & Maint. Services	2,000.00	.00	2,000.00	.00	.00	1,561.00	439.00	78	1,690
660.139	Fleet Services-RTA Mtce Allocation	963.00	.00	963.00	274.47	.00	694.25	268.75	72	1,260
660.145	Gasoline & Oil	2,589.00	.00	2,589.00	569.29	.00	2,401.28	187.72	93	2,000
660.1391	Fleet Services -Departmental Expense Allocation	1,566.00	.00	1,566.00	288.66	.00	2,072.94	(506.94)	132	2,490
670.156	Equipment Rental/Lease	3,120.00	.00	3,120.00	.00	.00	2,574.30	545.70	83	2,530
685.180	Membership Dues and Fees	1,405.00	.00	1,405.00	90.00	.00	1,129.00	276.00	80	1,390

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0031 - Water Utility Fund										
EXPENSE										
Department 41 - General & Administrative										
685.182	Other Operating Expenses	500.00	.00	500.00	51.00	.00	402.68	97.32	81	33%
685.183	Depreciation	7,090.00	.00	7,090.00	590.83	.00	7,090.02	(.02)	100	7,090.00
685.186	Training	460.00	.00	460.00	.00	.00	131.58	328.42	29	
686.187	Professional Services	31,640.00	.00	31,640.00	6,792.00	900.00	23,702.25	7,037.75	78	
686.189	Employee Medical	100.00	.00	100.00	.00	.00	.00	100.00	0	
686.195	Repair/Maint Svc Contract	2,000.00	.00	2,000.00	.00	.00	1,080.36	919.64	54	1,214.00
686.1895	Employee wellness services	1,200.00	.00	1,200.00	73.83	.00	971.16	228.84	81	1,140.00
687.204	Janitorial Services	2,000.00	.00	2,000.00	.00	.00	2,265.12	(265.12)	113	2,230.00
795.001	IT Internal Allocations	120,705.00	.00	120,705.00	4,410.35	.00	99,356.15	21,348.85	82	109,790.00
795.999	Allocation G&A Services	(364,159.00)	.00	(364,159.00)	(28,045.90)	.00	(315,971.43)	(48,187.57)	87	(363,623.00)
Department 41 - General & Administrative Totals		\$2,921.00	\$6,767.00	\$9,688.00	\$2,794.38	\$900.00	\$28,128.77	(\$19,340.77)	300%	(\$63,675.00)
Department 42 - Engineering Services										
400.101	Regular Pay	115,658.00	2,678.00	118,336.00	7,582.69	.00	92,260.86	26,075.14	78	85,460.00
405.114	FICA	8,848.00	205.00	9,053.00	535.06	.00	6,464.19	2,588.81	71	5,930.00
406.116	Retirement	19,153.00	.00	19,153.00	1,244.74	.00	14,252.75	4,900.25	74	13,170.00
408.125	SCMIT Worker's Comp Ins.	1,851.00	967.00	2,818.00	.00	.00	.00	2,818.00	0	
410.001	Health Claims Cost	19,884.00	.00	19,884.00	1,036.00	.00	12,633.12	7,250.88	64	12,830.00
500.101	Supplies and Materials	250.00	.00	250.00	.00	.00	240.04	9.96	96	80.00
500.105	Printing and Binding	100.00	.00	100.00	.00	.00	195.74	(95.74)	196	30.00
501.101	Uniforms and Clothing	500.00	.00	500.00	123.93	.00	123.93	376.07	25	
515.121	Safety Supplies	200.00	.00	200.00	196.55	.00	196.55	3.45	98	90.00
515.124	Department Supplies	600.00	1,500.00	2,100.00	.00	.00	2,100.00	.00	100	510.00
600.110	SCMIRF Property/Liab Ins	444.00	.00	444.00	.00	.00	402.96	41.04	91	
610.112	Postage	75.00	.00	75.00	.00	.00	12.76	62.24	17	30.00
610.1110	Communications- Wireless	1,200.00	.00	1,200.00	82.71	.00	523.94	676.06	44	500.00
640.124	Travel Expense	300.00	.00	300.00	.00	.00	.00	300.00	0	
685.180	Membership Dues and Fees	600.00	.00	600.00	.00	.00	774.00	(174.00)	129	740.00
685.183	Depreciation	5,221.00	.00	5,221.00	435.10	.00	5,221.20	(.20)	100	5,220.00
685.184	Continuing Education	1,500.00	(1,500.00)	.00	.00	.00	.00	.00	+++	
685.186	Training	800.00	.00	800.00	.00	.00	355.00	445.00	44	200.00
686.187	Professional Services	5,150.00	.00	5,150.00	.00	.00	2,958.58	2,191.42	57	3,070.00
686.1895	Employee wellness services	1,200.00	.00	1,200.00	73.83	.00	971.16	228.84	81	1,140.00
735.122	Services Billed	(141,926.00)	.00	(141,926.00)	(7,323.30)	.00	(98,236.58)	(43,689.42)	69	(130,943.00)
Department 42 - Engineering Services Totals		\$41,608.00	\$3,850.00	\$45,458.00	\$3,987.31	\$0.00	\$41,450.20	\$4,007.80	91%	(\$2,042.00)
EXPENSE TOTALS		\$3,382,650.00	\$282,756.00	\$3,665,406.00	\$291,257.69	(\$117,887.51)	\$3,019,543.87	\$763,749.64	79%	\$2,854,280.00
Fund 0031 - Water Utility Fund Totals										
REVENUE TOTALS		3,382,650.00	1,167,064.00	4,549,714.00	117,958.69	.00	4,318,328.52	231,385.48	95%	2,632,040.00

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
EXPENSE TOTALS		3,382,650.00	282,756.00	3,665,406.00	291,257.69	(117,887.51)	3,019,543.87	763,749.64	79%	2,854,287.00
Fund 0031 - Water Utility Fund Totals		\$0.00	\$884,308.00	\$884,308.00	(\$173,299.00)	\$117,887.51	\$1,298,784.65	(\$532,364.16)		(\$222,243.00)
Fund 0032 - Wastewater Fund										
REVENUE										
Department 00 - Revenue										
301.000	Sale Of Utilities	2,885,300.00	.00	2,885,300.00	69,153.09	.00	2,642,490.40	242,809.60	92	2,579,061.00
301.002	New Turn Ons	3,300.00	.00	3,300.00	300.00	.00	3,145.00	155.00	95	3,561.00
301.009	New Service Taps	7,500.00	.00	7,500.00	3,600.00	.00	19,800.00	(12,300.00)	264	9,001.00
301.014	Fixed Charges - Andrews	120,000.00	.00	120,000.00	10,119.80	.00	121,437.60	(1,437.60)	101	121,437.00
301.015	Fixed Charges - GCWSD	232,000.00	.00	232,000.00	19,241.87	.00	250,144.31	(18,144.31)	108	230,901.00
301.016	Fixed Charges - COG	336,000.00	.00	336,000.00	27,651.27	.00	331,815.24	4,184.76	99	341,931.00
301.017	Volume Charges - Andrews	220,000.00	.00	220,000.00	9,571.20	.00	108,179.57	111,820.43	49	171,291.00
301.018	Volume Charges - GCWSD	450,000.00	.00	450,000.00	24,361.28	.00	216,497.56	233,502.44	48	318,491.00
301.019	Volume Charges - COG	1,250,000.00	.00	1,250,000.00	73,390.84	.00	967,298.74	282,701.26	77	1,006,991.00
301.026	Fixed- Elim Georgetown	(300,000.00)	.00	(300,000.00)	(27,651.27)	.00	(331,815.24)	31,815.24	111	(331,815.00)
301.029	Volume-Elim-Georgetown	(1,250,000.00)	.00	(1,250,000.00)	(73,390.84)	.00	(967,298.74)	(282,701.26)	77	(992,448.00)
302.001	Penalties	35,000.00	.00	35,000.00	2,857.00	.00	33,755.11	1,244.89	96	32,151.00
303.006	Septic Tank Dumping	50,000.00	.00	50,000.00	2,900.00	.00	31,584.00	18,416.00	63	44,731.00
306.001	Investment Earnings	1,000.00	.00	1,000.00	.00	.00	1,101.68	(101.68)	110	(12,213.00)
324.017	Wastewater Impact Fee	10,000.00	.00	10,000.00	33,800.00	.00	116,730.00	(106,730.00)	1167	11,051.00
331.000	Federal Grants	.00	.00	.00	.00	.00	.00	.00	+++	1,551.00
368.100	Retirement System Reimbursement Credit	.00	.00	.00	.00	.00	.00	.00	+++	4,331.00
369.002	Miscellaneous Revenue	3,500.00	.00	3,500.00	2,080.00	.00	3,046.58	453.42	87	
391.001	Sale of Assets	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	11,621.00
392.001	From Electric Fund	.00	.00	.00	.00	.00	.00	.00	+++	75,001.00
392.015	Transfer from Capital Projects Fund	.00	89,065.00	89,065.00	.00	.00	89,065.00	.00	100	
392.017	Transfers from ARPA Funds	.00	1,138,636.00	1,138,636.00	.00	.00	1,138,636.09	(.09)	100	
395.001	Transfer from General Fund	11,553.00	9,501.00	21,054.00	.00	.00	21,054.00	.00	100	
Department 00 - Revenue Totals		\$4,067,653.00	\$1,237,202.00	\$5,304,855.00	\$177,984.24	\$0.00	\$4,796,666.90	\$508,188.10	90%	\$3,626,666.00
REVENUE TOTALS		\$4,067,653.00	\$1,237,202.00	\$5,304,855.00	\$177,984.24	\$0.00	\$4,796,666.90	\$508,188.10	90%	\$3,626,666.00
EXPENSE										
Department 18 - Wastewater Collections										
400.101	Regular Pay	248,584.00	9,759.00	258,343.00	14,462.71	.00	200,741.94	57,601.06	78	194,421.00
401.103	Overtime	2,248.00	.00	2,248.00	172.50	.00	1,723.80	524.20	77	1,011.00
401.105	On-call pay	4,420.00	.00	4,420.00	333.32	.00	3,933.16	486.84	89	4,131.00
405.114	FICA	19,527.00	746.00	20,273.00	1,064.34	.00	14,576.60	5,696.40	72	13,791.00
406.116	Retirement	41,538.00	.00	41,538.00	2,448.15	.00	30,979.96	10,558.04	75	30,551.00
408.125	SCMIT Worker's Comp Ins.	10,886.00	4,618.00	15,504.00	.00	.00	23,240.82	(7,736.82)	150	24,841.00
410.001	Health Claims Cost	63,201.00	.00	63,201.00	3,658.06	.00	46,229.04	16,971.96	73	54,741.00
410.002	Health Claim Costs-Retire	10,162.00	.00	10,162.00	.00	.00	13,718.64	(3,556.64)	135	13,921.00
410.003	OPEB cost	5,500.00	.00	5,500.00	.00	.00	.00	5,500.00	0	

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0032 - Wastewater Fund										
EXPENSE										
Department 18 - Wastewater Collections										
410.005	Pension Expense	.00	.00	.00	.00	.00	.00	.00	+++	(1,423
500.101	Supplies and Materials	6,900.00	.00	6,900.00	743.08	.00	6,586.85	313.15	95	6,081
500.102	Equipment	15,300.00	.00	15,300.00	304.52	.00	13,428.93	1,871.07	88	13,981
501.101	Uniforms and Clothing	7,000.00	.00	7,000.00	310.80	.00	5,169.23	1,830.77	74	4,611
512.108	Chemicals	6,000.00	.00	6,000.00	97.59	.00	2,646.53	3,353.47	44	3,911
513.112	Asphalt/Concrete/Gravel	28,300.00	.00	28,300.00	1,208.50	2,927.04	15,320.82	10,052.14	64	16,911
514.111	WW Collection Syst Supply	10,000.00	.00	10,000.00	2,780.41	.00	14,138.03	(4,138.03)	141	8,281
515.121	Safety Supplies	900.00	.00	900.00	.00	.00	300.00	600.00	33	
515.126	Department Equipment	.00	7,000.00	7,000.00	.00	.00	6,391.80	608.20	91	
532.148	Small Hand Tools	350.00	.00	350.00	.00	.00	201.39	148.61	58	731
532.1481	Small Hand Tools - Maintenance	450.00	.00	450.00	.00	.00	.00	450.00	0	21
600.110	SCMIRF Property/Liab Ins	42,519.00	.00	42,519.00	.00	.00	38,603.98	3,915.02	91	40,051
610.112	Postage	1,000.00	.00	1,000.00	70.23	.00	772.42	227.58	77	751
610.1110	Communications- Wireless	3,920.00	.00	3,920.00	372.42	.00	2,687.62	1,232.38	69	1,791
620.114	Advertising	500.00	.00	500.00	168.00	.00	363.00	137.00	73	71
640.124	Travel Expense	100.00	.00	100.00	.00	.00	.00	100.00	0	
650.127	Electricity	96,591.00	.00	96,591.00	4,611.81	.00	66,093.62	30,497.38	68	83,601
650.133	Stormwater	9,899.00	.00	9,899.00	800.95	.00	9,611.40	287.60	97	9,611
650.134	Security Lights	1,495.00	.00	1,495.00	121.00	.00	1,452.00	43.00	97	1,451
650.1271	Electricity- Sales Tax	3,208.00	.00	3,208.00	141.48	.00	2,317.02	890.98	72	2,761
660.105	COVID-19 Pandemic Expense	.00	.00	.00	.00	.00	400.00	(400.00)	+++	
660.133	Repairs & Maint. Services	70,800.00	108,542.00	179,342.00	2,356.47	9,691.51	149,898.36	19,752.13	89	76,451
660.139	Fleet Services-RTA Mtce Allocation	18,836.00	.00	18,836.00	1,860.51	.00	14,279.78	4,556.22	76	25,421
660.145	Gasoline & Oil	15,301.00	.00	15,301.00	3,866.02	.00	19,462.30	(4,161.30)	127	13,321
660.1391	Fleet Services -Departmental Expense Allocation	14,881.00	.00	14,881.00	1,580.42	.00	22,331.81	(7,450.81)	150	23,951
660.1392	Fleet Svcs- Outside Vends	506.00	.00	506.00	.00	.00	1,679.44	(1,173.44)	332	1,811
670.156	Equipment Rental/Lease	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	
685.180	Membership Dues and Fees	680.00	.00	680.00	.00	.00	70.00	610.00	10	221
685.182	Other Operating Expenses	1,500.00	.00	1,500.00	51.00	.00	217.50	1,282.50	14	221
685.183	Depreciation	379,294.00	.00	379,294.00	31,075.34	.00	366,486.31	12,807.69	97	332,231
685.186	Training	650.00	.00	650.00	.00	.00	131.58	518.42	20	221
686.187	Professional Services	28,900.00	.00	28,900.00	8,176.30	9,295.00	21,536.30	(1,931.30)	107	2,081
686.189	Employee Medical	910.00	.00	910.00	160.00	.00	675.00	235.00	74	511
686.191	Contract Services/Studies	2,040.00	.00	2,040.00	254.40	.00	2,074.85	(34.85)	102	1,541
686.195	Repair/Maint Svc Contract	15,000.00	.00	15,000.00	14,461.76	.00	14,461.76	538.24	96	15,001
686.196	Bank Charges/Fees	6,750.00	.00	6,750.00	362.96	.00	4,836.27	1,913.73	72	16,361
686.199	Internal Engineering	20,000.00	.00	20,000.00	732.33	.00	9,823.68	10,176.32	49	13,091
686.1895	Employee wellness services	4,800.00	.00	4,800.00	258.40	.00	3,399.05	1,400.95	71	4,161

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22
Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0032 - Wastewater Fund										
EXPENSE										
Department 18 - Wastewater Collections										
687.202	Utility Billing Services	7,500.00	.00	7,500.00	57.35	.00	5,221.09	2,278.91	70	6,000
687.204	Janitorial Services	1,000.00	.00	1,000.00	.00	.00	3,007.73	(2,007.73)	301	550
702.106	Interest- Bonds	32,639.00	.00	32,639.00	1,339.65	.00	33,005.66	(366.66)	101	34,790
702.110	Bond Principal	104,447.00	.00	104,447.00	5,245.10	.00	104,081.02	365.98	100	102,289
703.1001	Agent Fees	3,000.00	.00	3,000.00	.00	.00	6,800.00	(3,800.00)	227	2,680
720.001	Provision for Bad Debts	7,500.00	.00	7,500.00	625.00	.00	7,500.00	.00	100	(835)
750.124	Transfers to General Fund	190,100.00	.00	190,100.00	15,841.67	.00	190,100.04	(.04)	100	178,470
795.995	GF Cost Distribution	82,467.00	.00	82,467.00	6,872.25	.00	82,467.00	.00	100	83,160
795.999	Allocation G&A Services	84,100.00	.00	84,100.00	7,011.48	.00	78,992.89	5,107.11	94	90,900
900.911	Sewer Improvement Projects	150,000.00	(108,542.00)	41,458.00	.00	.00	.00	41,458.00	0	
900.3700	Wastewater Collection Sys	565,000.00	726,071.00	1,291,071.00	.00	922,883.00	4,846.00	363,342.00	72	31,340
900.4100	Vehicles	560,000.00	.00	560,000.00	.00	89,065.00	417,358.04	53,576.96	90	
900.4300	Other Equipment	7,000.00	243,581.00	250,581.00	.00	.00	.00	250,581.00	0	11,270
7999.9999	Principal Reclassified	(104,447.00)	.00	(104,447.00)	(5,245.10)	.00	(104,081.02)	(365.98)	100	(102,289)
9999.9999	Assets Reclassified	(1,282,000.00)	.00	(1,282,000.00)	.00	.00	(422,204.04)	(859,795.96)	33	(42,623)
Department 18 - Wastewater Collections Totals		\$1,635,652.00	\$991,775.00	\$2,627,427.00	\$130,813.18	\$1,033,861.55	\$1,560,087.00	\$33,478.45	99%	\$1,453,110
Department 34 - Regional Wastewater Plant										
400.101	Regular Pay	251,520.00	16,114.00	267,634.00	21,092.59	.00	263,882.28	3,751.72	99	238,210
401.103	Overtime	9,931.00	.00	9,931.00	742.97	.00	9,529.05	401.95	96	9,730
401.105	On-call pay	7,020.00	.00	7,020.00	533.32	.00	6,933.16	86.84	99	6,930
405.114	FICA	20,538.00	1,233.00	21,771.00	1,571.78	.00	19,742.79	2,028.21	91	17,870
406.116	Retirement	43,296.00	.00	43,296.00	3,659.93	.00	41,864.64	1,431.36	97	39,100
408.125	SCMIT Worker's Comp Ins.	11,509.00	4,883.00	16,392.00	.00	.00	5,422.70	10,969.30	33	10,430
410.001	Health Claims Cost	49,829.00	.00	49,829.00	4,179.70	.00	49,596.06	232.94	100	51,970
500.101	Supplies and Materials	2,300.00	.00	2,300.00	39.58	.00	2,295.54	4.46	100	3,920
500.102	Equipment	13,500.00	.00	13,500.00	551.51	.00	12,905.13	594.87	96	11,060
501.101	Uniforms and Clothing	4,000.00	.00	4,000.00	156.14	.00	2,602.62	1,397.38	65	1,780
512.108	Chemicals	135,250.00	.00	135,250.00	14,502.69	.00	95,447.26	39,802.74	71	100,770
512.109	Laboratory Supplies	28,000.00	.00	28,000.00	7,621.20	.00	26,716.17	1,283.83	95	23,400
515.121	Safety Supplies	600.00	.00	600.00	.00	.00	.00	600.00	0	
515.124	Department Supplies	.00	.00	.00	.00	.00	.00	.00	+++	70
515.129	Permit Fees Due To Others	9,100.00	.00	9,100.00	.00	.00	8,098.98	1,001.02	89	8,020
532.148	Small Hand Tools	300.00	.00	300.00	.00	.00	251.85	48.15	84	580
600.110	SCMIRF Property/Liab Ins	235,052.00	.00	235,052.00	.00	.00	213,409.87	21,642.13	91	16,820
610.111	Communications- Landline	2,400.00	.00	2,400.00	.00	.00	1,861.35	538.65	78	1,860
610.112	Postage	1,000.00	.00	1,000.00	.00	.00	574.06	425.94	57	530
610.1110	Communications- Wireless	660.00	.00	660.00	130.98	.00	787.59	(127.59)	119	710
620.114	Advertising	500.00	.00	500.00	.00	.00	.00	500.00	0	70

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0032 - Wastewater Fund										
EXPENSE										
Department 34 - Regional Wastewater Plant										
640.124	Travel Expense	100.00	.00	100.00	.00	.00	14.00	86.00	14	71
650.127	Electricity	321,141.00	.00	321,141.00	27,677.93	.00	308,339.96	12,801.04	96	316,301
650.128	Water	3,394.00	.00	3,394.00	132.86	.00	1,534.52	1,859.48	45	3,171
650.130	Sanitation	3,239.00	.00	3,239.00	262.13	.00	3,145.56	93.44	97	3,141
650.133	Stormwater	2,602.00	.00	2,602.00	210.53	.00	2,526.36	75.64	97	2,521
650.134	Security Lights	4,288.00	.00	4,288.00	347.00	.00	4,164.00	124.00	97	4,161
650.1271	Electricity- Sales Tax	12,412.00	.00	12,412.00	992.21	.00	12,490.92	(78.92)	101	12,121
660.105	COVID-19 Pandemic Expense	.00	.00	.00	.00	.00	.00	.00	+++	41
660.133	Repairs & Maint. Services	94,000.00	25,000.00	119,000.00	185.50	22,478.84	71,852.30	24,668.86	79	68,941
660.139	Fleet Services-RTA Mtce Allocation	3,859.00	.00	3,859.00	406.15	.00	2,455.15	1,403.85	64	5,051
660.145	Gasoline & Oil	2,322.00	.00	2,322.00	610.23	.00	3,089.34	(767.34)	133	3,351
660.1391	Fleet Services -Departmental Expense Allocation	2,737.00	.00	2,737.00	305.69	.00	2,258.91	478.09	83	3,461
660.1392	Fleet Svcs- Outside Vends	.00	.00	.00	35.00	.00	35.00	(35.00)	+++	
670.156	Equipment Rental/Lease	1,500.00	.00	1,500.00	.00	.00	964.17	535.83	64	901
685.180	Membership Dues and Fees	425.00	.00	425.00	.00	.00	195.00	230.00	46	251
685.182	Other Operating Expenses	1,000.00	.00	1,000.00	.00	.00	168.00	832.00	17	151
685.183	Depreciation	2,471.00	.00	2,471.00	214.37	.00	2,572.50	(101.50)	104	2,511
685.186	Training	960.00	.00	960.00	112.00	.00	481.08	478.92	50	811
685.190	Landfill Fees	100,000.00	(25,000.00)	75,000.00	2,806.92	.00	42,459.13	32,540.87	57	72,981
686.187	Professional Services	33,850.00	.00	33,850.00	.00	.00	13,088.94	20,761.06	39	27,201
686.189	Employee Medical	1,010.00	.00	1,010.00	.00	.00	270.00	740.00	27	811
686.195	Repair/Maint Svc Contract	2,220.00	.00	2,220.00	.00	.00	1,740.08	479.92	78	1,741
686.199	Internal Engineering	.00	.00	.00	1,464.66	.00	19,647.27	(19,647.27)	+++	26,181
686.1895	Employee wellness services	3,240.00	.00	3,240.00	184.57	.00	2,427.90	812.10	75	2,861
687.204	Janitorial Services	.00	.00	.00	.00	.00	.00	.00	+++	2,231
702.106	Interest- Bonds	176,751.00	.00	176,751.00	88,788.62	.00	177,577.24	(826.24)	100	173,901
702.110	Bond Principal	572,810.00	.00	572,810.00	572,810.40	.00	572,810.40	(.40)	100	562,431
703.109	Agents Fee	5,800.00	.00	5,800.00	.00	.00	2,862.50	2,937.50	49	4,471
750.124	Transfers to General Fund	126,252.00	.00	126,252.00	10,520.99	.00	126,251.89	.11	100	118,531
795.995	GF Cost Distribution	54,770.00	.00	54,770.00	4,564.17	.00	54,770.04	(.04)	100	55,231
795.999	Allocation G&A Services	.00	.00	.00	7,011.48	.00	78,992.89	(78,992.89)	+++	90,901
900.3000	Buildings & Improvements	.00	.00	.00	.00	.00	.00	.00	+++	7,091
900.4300	Other Equipment	30,000.00	.00	30,000.00	14,281.50	.00	28,655.49	1,344.51	96	
900.7000	Regional Wstewtr Treatmnt	.00	.00	.00	.00	(56,480.20)	56,477.95	2.25	+++	43,091
7999.9999	Principal Reclassified	(572,811.00)	.00	(572,811.00)	(572,810.40)	.00	(572,810.40)	(.60)	100	(562,433)
9999.9999	Assets Reclassified	(30,000.00)	.00	(30,000.00)	.00	.00	(70,851.94)	40,851.94	236	(50,187)
Sub Department 17 - Wastewater Treatment										
410.003	OPEB cost	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0032 - Wastewater Fund										
EXPENSE										
Department 34 - Regional Wastewater Plant										
Sub Department 17 - Wastewater Treatment										
685.183	Depreciation	639,354.00	.00	639,354.00	53,541.09	.00	638,675.67	678.33	100	639,354.00
Sub Department 17 - Wastewater Treatment Totals		\$645,354.00	\$0.00	\$645,354.00	\$53,541.09	\$0.00	\$638,675.67	\$6,678.33	99%	\$639,354.00
Department 34 - Regional Wastewater Plant Totals		\$2,432,001.00	\$22,230.00	\$2,454,231.00	\$269,437.99	(\$34,001.36)	\$2,351,252.92	\$136,979.44	94%	\$2,187,371.00
EXPENSE TOTALS		\$4,067,653.00	\$1,014,005.00	\$5,081,658.00	\$400,251.17	\$999,860.19	\$3,911,339.92	\$170,457.89	97%	\$3,640,499.00
Fund 0032 - Wastewater Fund Totals										
REVENUE TOTALS		4,067,653.00	1,237,202.00	5,304,855.00	177,984.24	.00	4,796,666.90	508,188.10	90%	3,626,666.00
EXPENSE TOTALS		4,067,653.00	1,014,005.00	5,081,658.00	400,251.17	999,860.19	3,911,339.92	170,457.89	97%	3,640,499.00
Fund 0032 - Wastewater Fund Totals		\$0.00	\$223,197.00	\$223,197.00	(\$222,266.93)	(\$999,860.19)	\$885,326.98	\$337,730.21		(\$13,826.00)
Fund 0033 - Stormwater Utility Fund										
REVENUE										
Department 00 - Revenue										
301.000	Sale Of Utilities	1,150,000.00	.00	1,150,000.00	94,438.85	.00	981,943.77	168,056.23	85	858,120.00
302.001	Penalties	8,500.00	.00	8,500.00	972.75	.00	10,175.35	(1,675.35)	120	9,080.00
331.000	Federal Grants	402,000.00	.00	402,000.00	.00	.00	.00	402,000.00	0	
331.020	Prog. Income-Other	.00	.00	.00	.00	.00	.00	.00	+++	300,000.00
368.100	Retirement System Reimbursement Credit	.00	.00	.00	.00	.00	.00	.00	+++	1,730.00
369.002	Miscellaneous Revenue	1,000.00	.00	1,000.00	1,350.00	.00	2,175.00	(1,175.00)	218	450.00
392.017	Transfers from ARPA Funds	.00	14,416.00	14,416.00	.00	.00	14,415.70	.30	100	
395.001	Transfer from General Fund	309,418.00	8,736.00	318,154.00	.00	.00	318,154.00	.00	100	
Department 00 - Revenue Totals		\$1,870,918.00	\$23,152.00	\$1,894,070.00	\$96,761.60	\$0.00	\$1,326,863.82	\$567,206.18	70%	\$1,169,390.00
REVENUE TOTALS		\$1,870,918.00	\$23,152.00	\$1,894,070.00	\$96,761.60	\$0.00	\$1,326,863.82	\$567,206.18	70%	\$1,169,390.00
EXPENSE										
690.002	Settlement Costs	.00	.00	.00	.00	.00	.00	.00	+++	(80,000.00)
Department 40 - Storm Water Utility Exp.										
400.101	Regular Pay	197,659.00	13,392.00	211,051.00	13,671.89	.00	125,411.70	85,639.30	59	191,510.00
401.103	Overtime	3,500.00	.00	3,500.00	.00	.00	1,507.92	1,992.08	43	960.00
401.105	On-call pay	2,600.00	.00	2,600.00	200.00	.00	3,000.00	(400.00)	115	2,800.00
405.114	FICA	15,445.00	1,024.00	16,469.00	981.33	.00	8,621.72	7,847.28	52	13,360.00
406.116	Retirement	33,002.00	.00	33,002.00	2,270.57	.00	18,448.12	14,553.88	56	29,900.00
408.125	SCMIT Worker's Comp Ins.	9,626.00	8,736.00	18,362.00	.00	.00	16,578.20	1,783.80	90	16,990.00
410.001	Health Claims Cost	52,202.00	.00	52,202.00	3,767.80	.00	46,189.08	6,012.92	88	52,990.00
410.002	Health Claim Costs-Retire	.00	.00	.00	.00	.00	.00	.00	+++	
410.003	OPEB cost	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	(5,467.00)
410.005	Pension Expense	.00	.00	.00	.00	.00	.00	.00	+++	(8,358.00)
500.101	Supplies and Materials	2,450.00	.00	2,450.00	92.10	.00	1,490.70	959.30	61	1,240.00
500.102	Equipment	6,000.00	.00	6,000.00	.00	(23,357.66)	23,934.28	5,423.38	10	6,610.00

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0033 - Stormwater Utility Fund										
EXPENSE										
Department 40 - Storm Water Utility Exp.										
501.101	Uniforms and Clothing	4,400.00	.00	4,400.00	148.40	.00	2,189.06	2,210.94	50	2,611.00
513.112	Asphalt/Concrete/Gravel	7,000.00	.00	7,000.00	.00	1,408.89	3,085.34	2,505.77	64	3,371.00
514.112	SW Collection Syst Supply	4,050.00	.00	4,050.00	194.80	.00	3,645.63	404.37	90	5,861.00
515.121	Safety Supplies	600.00	.00	600.00	.00	.00	598.00	2.00	100	300.00
532.148	Small Hand Tools	300.00	.00	300.00	.00	.00	.00	300.00	0	0.00
600.110	SCMIRF Property/Liab Ins	56,632.00	.00	56,632.00	.00	.00	51,418.24	5,213.76	91	6,491.00
610.111	Communications- Landline	1,500.00	.00	1,500.00	.00	.00	1,426.97	73.03	95	1,331.00
610.112	Postage	300.00	.00	300.00	24.22	.00	266.35	33.65	89	251.00
610.1110	Communications- Wireless	2,060.00	.00	2,060.00	158.73	.00	1,437.60	622.40	70	501.00
620.114	Advertising	200.00	.00	200.00	.00	.00	.00	200.00	0	71.00
640.124	Travel Expense	100.00	.00	100.00	.00	.00	.00	100.00	0	0.00
650.127	Electricity	5,199.00	.00	5,199.00	405.36	.00	4,839.36	359.64	93	5,041.00
650.128	Water	269.00	.00	269.00	25.73	.00	300.18	(31.18)	112	261.00
650.133	Stormwater	16,975.00	.00	16,975.00	1,373.40	.00	16,480.80	494.20	97	16,481.00
650.134	Security Lights	988.00	.00	988.00	80.00	.00	960.00	28.00	97	961.00
650.1271	Electricity- Sales Tax	22.00	.00	22.00	1.13	.00	13.14	8.86	60	21.00
660.105	COVID-19 Pandemic Expense	.00	.00	.00	.00	.00	100.00	(100.00)	+++	0.00
660.133	Repairs & Maint. Services	33,500.00	300,000.00	333,500.00	.00	(11,845.30)	46,211.20	299,134.10	10	150,871.00
660.139	Fleet Services-RTA Mtce Allocation	10,180.00	.00	10,180.00	882.17	.00	9,429.45	750.55	93	13,051.00
660.145	Gasoline & Oil	17,810.00	.00	17,810.00	5,623.95	.00	26,632.98	(8,822.98)	150	20,031.00
660.1391	Fleet Services -Departmental Expense Allocation	14,782.00	.00	14,782.00	1,652.36	.00	23,174.47	(8,392.47)	157	24,101.00
660.1392	Fleet Svcs- Outside Vends	4,434.00	.00	4,434.00	.00	.00	1,455.37	2,978.63	33	3,541.00
670.156	Equipment Rental/Lease	200.00	.00	200.00	.00	.00	.00	200.00	0	101.00
681.100	Capital Lease Principal	45,914.00	.00	45,914.00	.00	.00	44,878.18	1,035.82	98	0.00
681.120	Capital Lease Interest	4,391.00	.00	4,391.00	.00	.00	5,428.50	(1,037.50)	124	5,421.00
685.180	Membership Dues and Fees	200.00	.00	200.00	.00	.00	35.00	165.00	18	0.00
685.182	Other Operating Expenses	1,000.00	.00	1,000.00	.00	.00	66.00	934.00	7	71.00
685.183	Depreciation	520,611.00	.00	520,611.00	43,594.74	.00	523,137.66	(2,526.66)	100	514,061.00
685.186	Training	50.00	.00	50.00	.00	.00	131.58	(81.58)	263	0.00
686.187	Professional Services	5,040.00	.00	5,040.00	333.30	.00	2,399.80	2,640.20	48	1,661.00
686.189	Employee Medical	455.00	.00	455.00	.00	.00	302.00	153.00	66	201.00
686.195	Repair/Maint Svc Contract	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	0.00
686.196	Bank Charges/Fees	5,000.00	.00	5,000.00	120.99	.00	1,612.09	3,387.91	32	5,451.00
686.199	Internal Engineering	33,000.00	.00	33,000.00	1,464.66	.00	19,647.27	13,352.73	60	26,181.00
686.1895	Employee wellness services	3,300.00	.00	3,300.00	184.57	.00	2,427.90	872.10	74	2,861.00
687.202	Utility Billing Services	2,800.00	.00	2,800.00	19.78	.00	1,800.38	999.62	64	2,061.00
687.204	Janitorial Services	750.00	.00	750.00	.00	.00	755.04	(5.04)	101	551.00
690.002	Settlement Costs	80,000.00	.00	80,000.00	.00	.00	80,000.00	.00	100	80,001.00

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0033 - Stormwater Utility Fund										
EXPENSE										
Department 40 - Storm Water Utility Exp.										
720.001	Provision for Bad Debts	1,550.00	.00	1,550.00	129.17	.00	1,550.04	(.04)	100	(164)
750.124	Transfers to General Fund	170,607.00	.00	170,607.00	14,217.25	.00	170,607.00	.00	100	161,041
795.995	GF Cost Distribution	49,415.00	.00	49,415.00	4,117.92	.00	49,415.04	(.04)	100	49,831
795.999	Allocation G&A Services	31,350.00	.00	31,350.00	2,804.58	.00	31,597.09	(247.09)	101	36,361
900.956	Stormwater System Improvements EDA #04-79-07494	402,000.00	.00	402,000.00	82,309.41	461,292.71	136,147.29	(195,440.00)	149	54,147
900.1000	Infrastructure Improvements	.00	.00	.00	.00	.00	.00	.00	+++	235,691
900.4300	Other Equipment	300,000.00	(300,000.00)	.00	.00	.00	.00	.00	+++	
950.962	Drainage Improvements	12,000.00	.00	12,000.00	.00	.00	.00	12,000.00	0	5,171
9999.9999	Assets Reclassified	(312,000.00)	.00	(312,000.00)	.00	.00	(53,837.88)	(258,162.12)	17	(241,413)
Department 40 - Storm Water Utility Exp. Totals		\$1,870,918.00	\$23,152.00	\$1,894,070.00	\$180,850.31	\$427,498.64	\$1,456,945.84	\$9,625.52	99%	\$1,443,521
EXPENSE TOTALS		\$1,870,918.00	\$23,152.00	\$1,894,070.00	\$180,850.31	\$427,498.64	\$1,456,945.84	\$9,625.52	99%	\$1,363,521
Fund 0033 - Stormwater Utility Fund Totals										
REVENUE TOTALS		1,870,918.00	23,152.00	1,894,070.00	96,761.60	.00	1,326,863.82	567,206.18	70%	1,169,391
EXPENSE TOTALS		1,870,918.00	23,152.00	1,894,070.00	180,850.31	427,498.64	1,456,945.84	9,625.52	99%	1,363,521
Fund 0033 - Stormwater Utility Fund Totals		\$0.00	\$0.00	\$0.00	(\$84,088.71)	(\$427,498.64)	(\$130,082.02)	\$557,580.66		(\$194,122)
Fund 0035 - Waste Management Fund										
REVENUE										
Department 00 - Revenue										
331.000	Federal Grants	.00	.00	.00	.00	.00	.00	.00	+++	37,771
344.001	Refuse Col Chge-Resident	780,000.00	.00	780,000.00	64,430.79	.00	773,994.28	6,005.72	99	761,301
344.002	Refuse Col Chge-Comm	145,000.00	.00	145,000.00	12,423.97	.00	150,281.64	(5,281.64)	104	149,371
344.003	Sanitation Fee Penalties	15,000.00	.00	15,000.00	1,290.55	.00	14,965.30	34.70	100	15,171
361.001	Investment Earnings	.00	.00	.00	.00	.00	.72	(.72)	+++	11
368.100	Retirement System Reimbursement Credit	.00	.00	.00	.00	.00	.00	.00	+++	2,531
369.002	Miscellaneous Revenue	.00	.00	.00	45.00	.00	536.89	(536.89)	+++	
369.003	Insurance Proceeds	.00	.00	.00	.00	.00	.00	.00	+++	7,241
391.001	Sale of Assets	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	2,801
392.004	From General Fund	.00	36,309.00	36,309.00	.00	.00	36,309.00	.00	100	
392.017	Transfers from ARPA Funds	.00	30,411.00	30,411.00	.00	.00	30,410.85	.15	100	
Department 00 - Revenue Totals		\$941,000.00	\$66,720.00	\$1,007,720.00	\$78,190.31	\$0.00	\$1,006,498.68	\$1,221.32	100%	\$976,221
REVENUE TOTALS		\$941,000.00	\$66,720.00	\$1,007,720.00	\$78,190.31	\$0.00	\$1,006,498.68	\$1,221.32	100%	\$976,221
EXPENSE										
Department 31 - Residential Sanitation										
400.101	Regular Pay	258,289.00	28,250.00	286,539.00	20,892.92	.00	271,136.68	15,402.32	95	276,381
401.103	Overtime	19,560.00	.00	19,560.00	1,255.81	.00	23,189.75	(3,629.75)	119	16,591
405.114	FICA	21,255.00	2,161.00	23,416.00	1,606.18	.00	21,511.94	1,904.06	92	20,781
406.116	Retirement	46,012.00	.00	46,012.00	3,601.23	.00	41,502.60	4,509.40	90	44,781



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0035 - Waste Management Fund										
EXPENSE										
Department 31 - Residential Sanitation										
408.125	SCMIT Worker's Comp Ins.	12,577.00	36,309.00	48,886.00	.00	.00	43,143.00	5,743.00	88	45,064
410.001	Health Claims Cost	60,782.00	.00	60,782.00	2,948.54	.00	41,914.26	18,867.74	69	55,444
410.002	Health Claim Costs-Retire	5,506.00	.00	5,506.00	(232.24)	.00	3,126.84	2,379.16	57	5,311
410.003	OPEB cost	5,500.00	.00	5,500.00	.00	.00	.00	5,500.00	0	2,821
410.005	Pension Expense	.00	.00	.00	.00	.00	.00	.00	+++	19,897
500.101	Supplies and Materials	3,500.00	(71.00)	3,429.00	112.44	.00	3,150.61	278.39	92	1,931
501.101	Uniforms and Clothing	17,691.00	.00	17,691.00	1,560.27	.00	12,388.29	5,302.71	70	12,651
515.121	Safety Supplies	2,000.00	(964.00)	1,036.00	.00	.00	1,036.45	(.45)	100	271
600.110	SCMIRF Property/Liab Ins	4,616.00	.00	4,616.00	.00	.00	4,190.83	425.17	91	31,291
610.111	Communications- Landline	200.00	.00	200.00	5.67	.00	128.11	71.89	64	141
610.112	Postage	500.00	.00	500.00	49.02	.00	871.00	(371.00)	174	511
620.114	Advertising	800.00	.00	800.00	.00	.00	794.69	5.31	99	71
640.124	Travel Expense	50.00	.00	50.00	.00	.00	.00	50.00	0	
650.127	Electricity	1,178.00	.00	1,178.00	168.42	.00	1,329.38	(151.38)	113	1,141
650.128	Water	485.00	.00	485.00	49.20	.00	687.28	(202.28)	142	471
650.129	Wastewater	750.00	.00	750.00	69.52	.00	965.58	(215.58)	129	731
650.130	Sanitation	456.00	.00	456.00	36.92	.00	443.04	12.96	97	441
650.133	Stormwater	52.00	.00	52.00	4.28	.00	51.36	.64	99	51
650.134	Security Lights	542.00	.00	542.00	43.89	.00	526.68	15.32	97	521
650.1271	Electricity- Sales Tax	4.00	.00	4.00	.48	.00	3.61	.39	90	1
660.105	COVID-19 Pandemic Expense	2,000.00	.00	2,000.00	.00	.00	812.00	1,188.00	41	38,101
660.136	Container Repairs	1,500.00	.00	1,500.00	.00	.00	3,439.11	(1,939.11)	229	
660.139	Fleet Services-RTA Mtce Allocation	30,731.00	.00	30,731.00	6,504.71	.00	45,324.03	(14,593.03)	147	38,261
660.145	Gasoline & Oil	44,753.00	.00	44,753.00	16,617.01	.00	60,952.95	(16,199.95)	136	45,351
660.1362	Roll-Out Purchases	30,000.00	1,915.00	31,915.00	2,721.55	.00	32,068.73	(153.73)	100	31,651
660.1391	Fleet Services -Departmental Expense Allocation	42,710.00	.00	42,710.00	5,137.82	.00	66,686.60	(23,976.60)	156	65,881
660.1392	Fleet Svcs- Outside Vends	4,012.00	.00	4,012.00	220.00	.00	10,527.16	(6,515.16)	262	6,001
681.100	Capital Lease Principal	47,658.00	.00	47,658.00	.00	.00	71,377.71	(23,719.71)	150	
681.120	Capital Lease Interest	2,227.00	.00	2,227.00	.00	.00	5,177.90	(2,950.90)	233	3,301
685.180	Membership Dues and Fees	150.00	.00	150.00	.00	.00	446.00	(296.00)	297	
685.182	Other Operating Expenses	750.00	(280.00)	470.00	51.00	.00	520.95	(50.95)	111	351
685.183	Depreciation	50,640.00	.00	50,640.00	4,635.49	.00	55,625.88	(4,985.88)	110	52,711
685.186	Training	150.00	.00	150.00	.00	.00	131.56	18.44	88	
685.190	Landfill Fees	1,000.00	(600.00)	400.00	.00	.00	252.45	147.55	63	
686.189	Employee Medical	800.00	.00	800.00	150.00	.00	1,079.00	(279.00)	135	611
686.196	Bank Charges/Fees	2,500.00	.00	2,500.00	145.18	.00	1,934.48	565.52	77	6,541
686.1895	Employee wellness services	3,000.00	.00	3,000.00	295.31	.00	3,884.47	(884.47)	129	4,581
687.202	Utility Billing Services	4,500.00	.00	4,500.00	40.03	.00	3,644.41	855.59	81	4,181

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22
Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0035 - Waste Management Fund										
EXPENSE										
Department 31 - Residential Sanitation										
687.203	Contract Services	67,500.00	.00	67,500.00	6,136.13	.00	73,733.44	(6,233.44)	109	73,188
687.204	Janitorial Services	2,500.00	.00	2,500.00	.00	.00	3,177.50	(677.50)	127	2,799
720.001	Provision for Bad Debts	1,500.00	.00	1,500.00	125.00	.00	1,500.00	.00	100	(1,037
730.120	Recycling Labor	37,000.00	.00	37,000.00	6,079.84	.00	34,954.97	2,045.03	94	35,311
730.122	Recycling Operating	5,000.00	.00	5,000.00	1,914.33	.00	9,017.89	(4,017.89)	180	4,921
795.001	IT Internal Allocations	8,837.00	.00	8,837.00	352.83	.00	7,532.59	1,304.41	85	8,788
795.002	IT Billable Services	.00	.00	.00	.00	.00	415.87	(415.87)	+++	
795.995	GF Cost Distribution	87,277.00	.00	87,277.00	7,273.08	.00	87,276.96	.04	100	88,010
900.4200	Heavy Equipment	.00	.00	.00	.00	.00	.00	.00	+++	116,340
9999.9999	Assets Reclassified	.00	.00	.00	.00	.00	.00	.00	+++	(116,344
Department 31 - Residential Sanitation Totals		\$941,000.00	\$66,720.00	\$1,007,720.00	\$90,571.86	\$0.00	\$1,053,586.59	(\$45,866.59)	105%	\$1,046,919
Department 32 - Commercial Sanitation										
410.001	Health Claims Cost	.00	.00	.00	.00	.00	(133.32)	133.32	+++	(533
Department 32 - Commercial Sanitation Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$133.32)	\$133.32	+++	(\$533
EXPENSE TOTALS		\$941,000.00	\$66,720.00	\$1,007,720.00	\$90,571.86	\$0.00	\$1,053,453.27	(\$45,733.27)	105%	\$1,046,386
Fund 0035 - Waste Management Fund Totals										
REVENUE TOTALS		941,000.00	66,720.00	1,007,720.00	78,190.31	.00	1,006,498.68	1,221.32	100%	976,221
EXPENSE TOTALS		941,000.00	66,720.00	1,007,720.00	90,571.86	.00	1,053,453.27	(45,733.27)	105%	1,046,386
Fund 0035 - Waste Management Fund Totals		\$0.00	\$0.00	\$0.00	(\$12,381.55)	\$0.00	(\$46,954.59)	\$46,954.59		(\$70,164
Fund 0081 - Governmental Cap Assets										
EXPENSE										
Department 01 - Administration										
685.183	Depreciation	.00	.00	.00	49,819.68	.00	600,202.48	(600,202.48)	+++	604,401
720.005	Loss on Asset Disposal	.00	.00	.00	.00	.00	.00	.00	+++	40,001
900.0000	Capital Outlay Elimination	.00	.00	.00	.00	.00	(100,758.56)	100,758.56	+++	(205,016
Department 01 - Administration Totals		\$0.00	\$0.00	\$0.00	\$49,819.68	\$0.00	\$499,443.92	(\$499,443.92)	+++	\$439,399
Department 05 - Police										
685.183	Depreciation	.00	.00	.00	36,159.30	.00	451,511.67	(451,511.67)	+++	505,671
720.005	Loss on Asset Disposal	.00	.00	.00	.00	.00	(8,720.15)	8,720.15	+++	2,641
900.0000	Capital Outlay Elimination	.00	.00	.00	(4,591.76)	.00	(105,545.39)	105,545.39	+++	(72,711
Department 05 - Police Totals		\$0.00	\$0.00	\$0.00	\$31,567.54	\$0.00	\$337,246.13	(\$337,246.13)	+++	\$435,601
Department 12 - Public Works										
685.183	Depreciation	.00	.00	.00	8,175.17	.00	97,689.86	(97,689.86)	+++	96,561
720.005	Loss on Asset Disposal	.00	.00	.00	.00	.00	8,720.15	(8,720.15)	+++	(83
900.0000	Capital Outlay Elimination	.00	.00	.00	.00	.00	(24,383.18)	24,383.18	+++	
Department 12 - Public Works Totals		\$0.00	\$0.00	\$0.00	\$8,175.17	\$0.00	\$82,026.83	(\$82,026.83)	+++	\$96,471
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$89,562.39	\$0.00	\$918,716.88	(\$918,716.88)	+++	\$971,471

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



Budget Performance Report

18.K.5

Fiscal Year to Date 06/30/22
Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 0081 - Governmental Cap Assets Totals										
	REVENUE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	
	EXPENSE TOTALS	.00	.00	.00	89,562.39	.00	918,716.88	(918,716.88)	+++	971,472.00
Fund 0081 - Governmental Cap Assets Totals										
		\$0.00	\$0.00	\$0.00	(\$89,562.39)	\$0.00	(\$918,716.88)	\$918,716.88		(\$971,472.00)
Fund 0086 - Seized and Forfeited										
REVENUE										
Department 00 - Revenue										
391.001	Sale of Assets	.00	.00	.00	.00	.00	2,100.00	(2,100.00)	+++	
394.002	Transfer from fund balance	34,613.00	.00	34,613.00	.00	.00	.00	34,613.00	0	
Department 00 - Revenue Totals										
	REVENUE TOTALS	\$34,613.00	\$0.00	\$34,613.00	\$0.00	\$0.00	\$2,100.00	\$32,513.00	6%	\$0.00
EXPENSE										
Department 05 - Police										
500.101	Supplies and Materials	2,500.00	.00	2,500.00	.00	.00	756.00	1,744.00	30	
500.102	Equipment	9,500.00	.00	9,500.00	.00	.00	1,187.49	8,312.51	12	
501.101	Uniforms and Clothing	1,800.00	.00	1,800.00	355.21	.00	1,630.68	169.32	91	
610.1110	Communications- Wireless	1,200.00	.00	1,200.00	.00	.00	446.91	753.09	37	1,241.00
660.134	Radio Repairs	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
660.145	Gasoline & Oil	2,363.00	.00	2,363.00	1,526.13	.00	6,050.58	(3,687.58)	256	3,211.00
685.180	Membership Dues and Fees	1,250.00	.00	1,250.00	.00	.00	925.00	325.00	74	925.00
685.182	Other Operating Expenses	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
685.186	Training	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
685.191	Canine Unit Operations	6,000.00	.00	6,000.00	.00	.00	1,859.00	4,141.00	31	3,491.00
686.194	Other Prof/Tech Services	5,000.00	.00	5,000.00	5,000.00	.00	5,000.00	.00	100	5,000.00
900.4300	Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	9,411.00
Department 05 - Police Totals										
	EXPENSE TOTALS	\$34,613.00	\$0.00	\$34,613.00	\$6,881.34	\$0.00	\$17,855.66	\$16,757.34	52%	\$23,298.00
Fund 0086 - Seized and Forfeited Totals										
	REVENUE TOTALS	34,613.00	.00	34,613.00	.00	.00	2,100.00	32,513.00	6%	
	EXPENSE TOTALS	34,613.00	.00	34,613.00	6,881.34	.00	17,855.66	16,757.34	52%	23,298.00
Fund 0086 - Seized and Forfeited Totals										
		\$0.00	\$0.00	\$0.00	(\$6,881.34)	\$0.00	(\$15,755.66)	\$15,755.66		(\$23,298.00)
Grand Totals										
	REVENUE TOTALS	37,432,073.00	5,044,466.00	42,476,539.00	2,798,208.07	.00	38,179,656.73	4,296,882.27	90%	33,213,841.00
	EXPENSE TOTALS	37,432,073.00	5,478,262.00	42,910,335.00	3,340,325.42	2,270,924.07	38,869,270.29	1,770,140.64	96%	33,386,981.00
	Grand Totals	\$0.00	(\$433,796.00)	(\$433,796.00)	(\$542,117.35)	(\$2,270,924.07)	(\$689,613.56)	\$2,526,741.63		(\$173,142.00)

Attachment: June 2022 Budget Performance Report (3635 : Monthly Finance and IT Reports)



OPEN PURCHASE ORDER REPORT - MONTHLY

18.K.6

As of G/L Date 07/31/22

Report by Department - Purchase Order Number
Summary Listing

Department **01 Administration**

Purchase Order 2022-00000067
Description SCMIRF - BLANKET
Type Blanket
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number PROPERTY INSURANCE

manually closed
8.02.2022

Department 01 Administration
Vendor 330 - SCMIRF
SCMIRF
SC MUNICIPAL INSURANCE RISK AND
FINANCING FUND
PO BOX 12220
COLUMBIA, SC 29211

G/L Date	07/29/2021	Amount	25,000
Deliver by Date	06/30/2022	Voided	
Printed Date	07/30/2021	Discounted	
Completed Date		Expensed	20,985
Expiration Date	07/30/2022	Remaining	4,014
		Encumbered	4,014

Purchase Order 2022-00000068
Description SET SOLUTIONS
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number PROFESSIONAL SERVICES

JUN inv is scheduled
for payment on 8.04.2022

Department 01 Administration
Vendor 7196 - SET SOLUTIONS, LLC
SET SOLUTIONS, LLC
710 EAST MAIN STREET
LEXINGTON, SC 29072

G/L Date	07/29/2021	Amount	25,000
Deliver by Date	06/30/2022	Voided	
Printed Date	07/30/2021	Discounted	
Completed Date		Expensed	16,500
Expiration Date	07/30/2022	Remaining	8,500
		Encumbered	8,500

Purchase Order 2022-00000294
Description SCMIRF
Type Blanket
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number PROPERTY INSURANCE

JUN inv to be paid
soon

Department 01 Administration
Vendor 330 - SCMIRF
SCMIRF
SC MUNICIPAL INSURANCE RISK AND
FINANCING FUND
PO BOX 12220
COLUMBIA, SC 29211

G/L Date	06/30/2022	Amount	12,072
Deliver by Date	08/30/2022	Voided	
Printed Date	07/29/2022	Discounted	
Completed Date		Expensed	
Expiration Date	09/30/2022	Remaining	12,072
		Encumbered	12,072

Purchase Order 2023-00000018
Description CARAHSOFT
Type Blanket
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number BLANKET - COUNCIL MEETING SOFTWARE
HOSTING FEES

Department 01 Administration
Vendor 16119 - CARAHSOFT TECHNOLOGY CORP
CARAHSOFT
11493 SUNSET HILLS RD SUITE 100
RESTON, VA 20190

G/L Date	07/01/2022	Amount	9,088
Deliver by Date	06/30/2023	Voided	
Printed Date	07/07/2022	Discounted	
Completed Date		Expensed	
Expiration Date	07/30/2023	Remaining	9,088
		Encumbered	9,088

Purchase Order 2023-00000030
Description SCMIT QUARTERLY BILLING
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number SCMIT QUARTERLY BILLING

Department 01 Administration
Vendor 7475 - SCMIT
SC MUNICIPAL INSURANCE TRUST
PO BOX 12220
COLUMBIA, SC 29211-2220

G/L Date	07/01/2022	Amount	202,290
Deliver by Date	06/30/2023	Voided	
Printed Date	07/07/2022	Discounted	
Completed Date		Expensed	101,145
Expiration Date	07/30/2023	Remaining	101,145
		Encumbered	101,145

Department 01 Administration Totals	Purchase Orders	5	Amount	\$273,450
			Voided	\$0.00



OPEN PURCHASE ORDER REPORT - MONTHLY

18.K.6

As of G/L Date 07/31/22
Report by Department - Purchase Order Number
Summary Listing

						Discounted	\$0
						Expensed	\$138,630
						Remaining	\$134,819
						Encumbered	\$134,819
Department 04 Finance							
Purchase Order	2022-00000185	Department	04 Finance	G/L Date	01/05/2022	Amount	113,810
Description	RAFTELIS FINANCIAL CONSULTANTS INC - UTILITY RATE STUDY	Vendor	19062 - RAFTELIS FINANCIAL CONSULTANTS INC	Deliver by Date	04/28/2022	Voided	
Type	Standard		RAFTELIS FINANCIAL CONSULTANTS INC	Printed Date	01/05/2022	Discounted	
Status	Open		DBA RAFTELIS	Completed Date		Expensed	84,690
Bill To Location	P-04 - Finance		227 WEST TRADE ST SUITE 1400	Expiration Date	06/30/2022	Remaining	29,120
Assigned To Buyer			CHARLOTTE, NC 28202			Encumbered	29,120
Resolution Number	PROFESSIONAL SERVICES						
JUN inv to be paid 8.04.2022							
Purchase Order	2022-00000269	Department	04 Finance	G/L Date	06/06/2022	Amount	7,500
Description	GREENE FINNEY	Vendor	16112 - GREENE FINNEY CAULEY LLP	Deliver by Date	06/30/2022	Voided	
Type	Blanket		GREENE FINNEY CAULEY LLP	Printed Date	06/09/2022	Discounted	
Status	Open		211 E BUTLER ROAD	Completed Date		Expensed	
Bill To Location	P-04 - Finance		SUITE C-6	Expiration Date	07/31/2022	Remaining	7,500
Assigned To Buyer			MAULDIN, SC 29662			Encumbered	7,500
Resolution Number	AUDIT SERVICES						
to be paid and closed 8.04.2022							
Purchase Order	2022-00000278	Department	04 Finance	G/L Date	06/16/2022	Amount	5,431
Description	DELL - TO REPLACE LOCAL SERVER	Vendor	7285 - DELL MARKETING L. P.	Deliver by Date	07/30/2022	Voided	
Type	Standard		DELL FINANCIAL SERVICES	Printed Date	06/16/2022	Discounted	
Status	Open		PAYMENT PROCESSING CENTER	Completed Date		Expensed	
Bill To Location	P-04 - Finance		4319 COLLECTION CENTER DR	Expiration Date	08/30/2022	Remaining	5,431
Assigned To Buyer			CHICAGO, IL 60693			Encumbered	5,431
Resolution Number	EQUIPMENT						
manual close to be done							
Purchase Order	2022-00000283	Department	04 Finance	G/L Date	06/30/2022	Amount	1,040
Description	GFOA	Vendor	1201 - GFOA	Deliver by Date	07/30/2022	Voided	
Type	Standard		GFOA	Printed Date	06/30/2022	Discounted	
Status	Open		203 NORTH LASALLE STREET	Completed Date		Expensed	
Bill To Location	P-04 - Finance		SUITE 2700	Expiration Date	08/30/2022	Remaining	1,040
Assigned To Buyer			CHICAGO, IL 60601			Encumbered	1,040
Resolution Number	GFOA TRAINING KATHY VERMELAND						
manual close to be done							
Purchase Order	2022-00000290	Department	04 Finance	G/L Date	06/30/2022	Amount	847
Description	STAPLES OFFICE SUPPLY - FINANCE DEPT SCANNERS FOR CSRS	Vendor	15218 - STAPLES	Deliver by Date	07/30/2022	Voided	
Type	Standard		STAPLES BUSINESS ADVANTAGE	Printed Date	07/21/2022	Discounted	
Status	Open		DEPT ATL	Completed Date		Expensed	
closed manually 8.01.2022							

Attachment: Open PO Report 2022.07.31 (3635 : Monthly Finance and IT Reports)



OPEN PURCHASE ORDER REPORT - MONTHLY

18.K.6

As of G/L Date 07/31/22

Report by Department - Purchase Order Number
Summary Listing

Department 04 Finance

Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number SUPPLIES

PO BOX 405386
ATLANTA, GA 30384-5386

Expiration Date 08/30/2022
Remaining Encumbered 847

Purchase Order 2023-00000002
Description HTC - CLOUD MANAGEMENT
Type Blanket
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number BLANKET - CLOUD MANAGEMENT SERVICES

Department Vendor 04 Finance
5615 - HTC COMMUNICATIONS INC
HTC COMMUNICATIONS INC
PO BOX 1819
CONWAY, SC 29528-1819

G/L Date 07/01/2022 Amount 68,000
Deliver by Date 06/30/2023 Voided
Printed Date 07/08/2022 Discounted
Completed Date Expensed 11,340
Expiration Date 08/30/2023 Remaining 56,659
Encumbered 56,659

Purchase Order 2023-00000004
Description STATEWIDE
Type Blanket
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number BLANKET

Department Vendor 04 Finance
16313 - STATEWIDE SECURITY SYSTEMS INC
STATEWIDE SECURITY SYSTEMS INC
3120 N BELTLINE BLVD SUITE 100
COLUMBIA, SC 29204

G/L Date 07/01/2022 Amount 18,180
Deliver by Date 06/30/2023 Voided
Printed Date 07/07/2022 Discounted
Completed Date Expensed 3,030
Expiration Date 07/30/2023 Remaining 15,150
Encumbered 15,150

Department 04 Finance Totals Purchase Orders 7
Amount \$214,809
Voided \$0
Discounted \$0
Expensed \$99,060
Remaining \$115,748
Encumbered \$115,748

Department 05 Police

Purchase Order 2022-00000036
Description SC DJJ
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number BLANKET - JUVENILE HOUSING

to be closed manually

Department Vendor 05 Police
4085 - SC DEPARTMENT OF JUVENILE JUSTICE
SC DEPARTMENT OF JUVENILE JUSTICE
P O BOX 21069
COLUMBIA, SC 29221

G/L Date 07/01/2021 Amount 10,000
Deliver by Date 06/30/2022 Voided
Printed Date 07/08/2021 Discounted
Completed Date Expensed 200
Expiration Date 07/30/2022 Remaining 9,800
Encumbered 9,800

Purchase Order 2022-00000054
Description GALLS
Type Blanket
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number BLANKET

to be closed manually

Department Vendor 05 Police
400 - GALLS INC
Gall's Inc
Po Box 55208
Lexington, KY 40555-5208

G/L Date 07/20/2021 Amount 16,000
Deliver by Date 06/30/2022 Voided
Printed Date 07/22/2021 Discounted
Completed Date Expensed 7,405
Expiration Date 07/30/2022 Remaining 8,594
Encumbered 8,594

Attachment: Open PO Report 2022.07.31 (3635 : Monthly Finance and IT Reports)



OPEN PURCHASE ORDER REPORT - MONTHLY

18.K.6

As of G/L Date 07/31/22

Report by Department - Purchase Order Number
Summary ListingDepartment **05 Police**

Purchase Order	2022-00000202	Department	05 Police	G/L Date	02/16/2022	Amount	12,868
Description	MOTOROLA - POLICE DEPT EQUIPMENT	Vendor	3613 - MOTOROLA SOLUTIONS INC	Deliver by Date	06/30/2022	Voided	
Type	Standard		MOTOROLA SOLUTIONS INC	Printed Date	02/17/2022	Discounted	
Status	Open		PO BOX 404059	Completed Date		Expensed	
Bill To Location	P-04 - Finance		ATLANTA, GA 30384-4059	Expiration Date	07/30/2022	Remaining	12,868
Assigned To Buyer						Encumbered	12,868
Resolution Number	FY22 SCDPS SRO Grant # SR-024-N2202-22						

s/w Nelson - the goods were received well before 6.30.2022 and he has been asking for the invoice. He hopes to have more information next week.

Purchase Order	2022-00000215	Department	05 Police	G/L Date	03/04/2022	Amount	5,480
Description	WATCHGUARD VIDEO - NEW VEHICLE FOR POLICE DEPT - ACCESSORIES	Vendor	16900 - WATCHGUARD VIDEO	Deliver by Date	05/30/2022	Voided	
Type	Standard		WATCHGUARD VIDEO	Printed Date	03/10/2022	Discounted	
Status	Open		PO BOX 678196	Completed Date		Expensed	
Bill To Location	P-05 - Police		DALLAS, TX 75267-8196	Expiration Date	06/30/2022	Remaining	5,480
Assigned To Buyer						Encumbered	5,480
Resolution Number	NEW VEHICLE FOR POLICE DEPT - ACCESSORIES						

checking on the status

Purchase Order	2022-00000223	Department	05 Police	G/L Date	03/18/2022	Amount	34,153
Description	SANTEE AUTOMOTIVE - FY22 SCDPS SRO Grant #SR-024-N2202-22	Vendor	18781 - SANTEE AUTOMOTIVE	Deliver by Date	05/30/2022	Voided	
Type	Standard		SANTEE AUTOMOTIVE	Printed Date	03/24/2022	Discounted	
Status	Open		2601 PAXVILLE HIGHWAY	Completed Date		Expensed	
Bill To Location	P-04 - Finance		MANNING, SC 29102	Expiration Date	06/30/2022	Remaining	34,153
Assigned To Buyer						Encumbered	34,153
Resolution Number	FY22 SCDPS SRO Grant #SR-024-N2202-22						

to be manually closed and rolled over

Purchase Order	2022-00000224	Department	05 Police	G/L Date	03/22/2022	Amount	137,300
Description	SHORELINE POWER SERVICES - GENERATOR SWITCH GEAR	Vendor	19113 - SHORELINE POWER SERVICES INC	Deliver by Date	06/30/2022	Voided	
Type	Standard		SHORELINE POWER SERVICES INC	Printed Date	03/24/2022	Discounted	
Status	Open		6724 E RAILWAY COMMONS	Completed Date		Expensed	
Bill To Location	P-04 - Finance		WILLIAMSBURG, MI 49690	Expiration Date	07/30/2022	Remaining	137,300
Assigned To Buyer						Encumbered	137,300
Resolution Number	GENERATOR SWITCH GEAR						

checking on the status

Purchase Order	2022-00000228	Department	05 Police	G/L Date	03/18/2022	Amount	34,153
Description	SANTEE AUTOMOTIVE - NEW VEH FOR POLICE DEPT	Vendor	18781 - SANTEE AUTOMOTIVE	Deliver by Date	05/30/2022	Voided	
Type	Standard		SANTEE AUTOMOTIVE	Printed Date	03/31/2022	Discounted	
Status	Open		2601 PAXVILLE HIGHWAY	Completed Date		Expensed	
Bill To Location	P-04 - Finance		MANNING, SC 29102	Expiration Date	06/30/2022	Remaining	34,153
Assigned To Buyer						Encumbered	34,153

to be manually closed and rolled over

Attachment: Open PO Report 2022.07.31 (3635 : Monthly Finance and IT Reports)



OPEN PURCHASE ORDER REPORT - MONTHLY

18.K.6

As of G/L Date 07/31/22
Report by Department - Purchase Order Number
Summary Listing

Department **05 Police**

Resolution Number STATE CONTRACT #4400027201

Purchase Order	2022-00000261	Department	05 Police	G/L Date	05/16/2022	Amount	8,874
Description	MOBILE COMMUNICATIONS AMERICA - POLICE	Vendor	18200 - MOBILE COMMUNICATIONS AMERICA INC	Deliver by Date	06/30/2022	Voided	
Type	Standard		MOBILE COMMUNICATIONS AMERICA INC	Printed Date	05/18/2022	Discounted	
Status	Open	checking on the status	DEPT #125	Completed Date		Expensed	
Bill To Location	P-04 - Finance		PO BOX 37904	Expiration Date	07/30/2022	Remaining	8,874
Assigned To Buyer			CHARLOTTE, NC 28237-7904			Encumbered	8,874
Resolution Number	EQUIPMENT						
Purchase Order	2022-00000266	Department	05 Police	G/L Date	05/26/2022	Amount	11,683
Description	MOBILE COMMUNICATIONS AMERICA - POLICE	Vendor	18200 - MOBILE COMMUNICATIONS AMERICA INC	Deliver by Date	06/30/2022	Voided	
Type	Standard		MOBILE COMMUNICATIONS AMERICA INC	Printed Date	06/02/2022	Discounted	
Status	Open	checking on the status	DEPT #125	Completed Date		Expensed	
Bill To Location	P-05 - Police		PO BOX 37904	Expiration Date	07/30/2022	Remaining	11,683
Assigned To Buyer			CHARLOTTE, NC 28237-7904			Encumbered	11,683
Resolution Number	EQUIPMENT						
Purchase Order	2022-00000284	Department	05 Police	G/L Date	06/30/2022	Amount	3,231
Description	HOWARD TECHNOLOGY - FY22 SCDPS SRO	Vendor	16459 - HOWARD TECHNOLOGY SOLUTIONS	Deliver by Date	08/30/2022	Voided	
Type	Standard		HOWARD TECHNOLOGY SOLUTIONS	Printed Date	07/07/2022	Discounted	
Status	Open	to be manually closed and	HOWARD IND INC	Completed Date		Expensed	
Bill To Location	P-04 - Finance	rolled over	PO BOX 11407	Expiration Date	09/30/2022	Remaining	3,231
Assigned To Buyer			BIRMINGHAM, AL 35246-1132			Encumbered	3,231
Resolution Number	FY22 SCDPS SRO GRANT #SR-024-N2202-22						
Purchase Order	2022-00000285	Department	05 Police	G/L Date	06/30/2022	Amount	910
Description	MOTOROLA - FY22 SCDPS SRO GRANT #SR-024-	Vendor	3613 - MOTOROLA SOLUTIONS INC	Deliver by Date	08/30/2022	Voided	
Type	Standard		MOTOROLA SOLUTIONS INC	Printed Date	07/07/2022	Discounted	
Status	Open	to be manually closed and	PO BOX 404059	Completed Date		Expensed	
Bill To Location	P-04 - Finance	rolled over	ATLANTA, GA 30384-4059	Expiration Date	09/30/2022	Remaining	910
Assigned To Buyer						Encumbered	910
Resolution Number	FY22 SCDPS SRO GRANT #SR-024-N2202-22						
Purchase Order	2023-00000042	Department	05 Police	G/L Date	07/13/2022	Amount	5,136
Description	POWERDMS - FY22 SCMI RF PD GRANT	Vendor	17994 - POWERDMS INC	Deliver by Date	08/30/2022	Voided	
Type	Standard		POWERDMS INC	Printed Date	07/21/2022	Discounted	
Status	Open		101 S GARLAND AVE SUITE 300	Completed Date		Expensed	
Bill To Location	P-04 - Finance		ORLANDO, FL 32801	Expiration Date	09/30/2022	Remaining	5,136

Attachment: Open PO Report 2022.07.31 (3635 : Monthly Finance and IT Reports)



OPEN PURCHASE ORDER REPORT - MONTHLY

18.K.6

As of G/L Date 07/31/22

Report by Department - Purchase Order Number
Summary Listing

Department **05 Police**

Assigned To Buyer

Resolution Number TRAINING SOFTWARE - FY22 SCMIRF PD GRANT

Encumbered 5,136

Department **05 Police** Totals

Purchase Orders 12

Amount \$279,790

Voided \$0

Discounted \$0

Expensed \$7,605

Remaining \$272,184

Encumbered \$272,184

Department **09 Housing and Community Dev.**

Purchase Order 2022-00000142

Description WACCAMAW REGIONAL & PLANNING - CDBG
GRANT #4-CE-20-007

Department

09 Housing and Community Dev.

Vendor

1137 - WACCAMAW REGIONAL & PLANNING

G/L Date 10/21/2021

Deliver by Date 06/30/2022

Amount 34,091

Voided

Type Standard

JUN inv received 7.25.2022
and is in the payment processing
loop

WACCAMAW REGIONAL COUNCIL OF
GOVERNMENT

1230 HIGHMARKET ST
GEORGETOWN, SC 29440

Printed Date 10/21/2021

Discounted

Status Open

Bill To Location P-04 - Finance

Completed Date

Expiration Date 07/30/2022

Expensed

Remaining 34,091

Assigned To Buyer

Resolution Number PROFESSIONAL SERVICES - CDBG GRANT #4-CE-
20-007

Encumbered 34,091

Department **09 Housing and Community Dev.** Totals

Purchase Orders 1

Amount \$34,091

Voided \$0

Discounted \$0

Expensed \$0

Remaining \$34,091

Encumbered \$34,091

Department **11 Fire**

Purchase Order 2022-00000206

Description SPARTAN FIRE & EMERGENCY - ENGINE 22
REPLACEMENT

Department

11 Fire

Vendor

16070 - SPARTAN FIRE & EMERGENCY APPARATUS
INC

G/L Date 02/22/2022

Deliver by Date 08/30/2022

Amount 549,750

Voided

Type Standard

to be manually closed and
rolled over

SPARTAN FIRE & EMERGENCY APPARATUS INC
319 SOUTHPORT ROAD

Printed Date 02/24/2022

Discounted

Status Open

Bill To Location P-04 - Finance

Completed Date

Expiration Date 09/30/2022

Expensed

Remaining 549,750

Assigned To Buyer

Resolution Number ENGINE 22 REPLACEMENT

Encumbered 549,750

Purchase Order 2022-00000207

Description VIC BAILEY FORD - FIRE DEPT

Department

11 Fire

Vendor

745 - VIC BAILEY FORD INC

G/L Date 02/22/2022

Deliver by Date 08/30/2022

Amount 35,366

Voided

Type Standard

to be manually closed
and rolled over

VIC BAILEY FORD INC

501 E DANIEL MORGAN

Printed Date 02/24/2022

Discounted

Status Open

Completed Date

Expensed



OPEN PURCHASE ORDER REPORT - MONTHLY

18.K.6

As of G/L Date 07/31/22
Report by Department - Purchase Order Number
Summary Listing

Department 11 Fire

Bill To Location	P-04 - Finance	SPARTANBURG, SC 29304	Expiration Date	09/30/2022	Remaining Encumbered	35,366
Assigned To Buyer						35,366
Resolution Number	REPLACE ASSISTANT FIRE CHIEF VEH #1144					

Purchase Order Description	2022-00000282 COASTAL STRUCTURES - FIRE STATION III TRAINING CENTER	Department Vendor	11 Fire 6524 - COASTAL STRUCTURES CORPORATION	G/L Date	06/24/2022	Amount	39,886
Type	Standard		COASTAL STRUCTURES CORPORATION	Deliver by Date	06/30/2022	Voided	
Status	Open		PO BOX 937	Printed Date	06/30/2022	Discounted	
Bill To Location	P-04 - Finance		GEORGETOWN, SC 29442	Completed Date		Expensed	
Assigned To Buyer						Remaining Encumbered	39,886
Resolution Number	PROJ #1103 - FIRE STATION III TRAINING CENTER						39,886

to be manually closed
and rolled over

Purchase Order Description	2023-00000006 COASTAL STRUCTURES - FIRE STATION III TRAINING CENTER	Department Vendor	11 Fire 6524 - COASTAL STRUCTURES CORPORATION	G/L Date	07/01/2022	Amount	39,886
Type	Standard		COASTAL STRUCTURES CORPORATION	Deliver by Date	12/30/2022	Voided	
Status	Open		PO BOX 937	Printed Date	06/30/2022	Discounted	
Bill To Location	P-04 - Finance		GEORGETOWN, SC 29442	Completed Date		Expensed	
Assigned To Buyer						Remaining Encumbered	39,886
Resolution Number	PROJ #1103 - FIRE STATION III TRAINING CENTER						39,886

Purchase Order Description	2023-00000008 FITNESS FORUM	Department Vendor	11 Fire 16470 - FITNESS FORUM	G/L Date	07/01/2022	Amount	11,037
Type	Standard		FITNESS FORUM	Deliver by Date	06/30/2023	Voided	
Status	Open		120 E ELM STREET	Printed Date	06/30/2022	Discounted	
Bill To Location	P-04 - Finance		FLORENCE, SC 29506	Completed Date		Expensed	
Assigned To Buyer						Remaining Encumbered	11,037
Resolution Number	ANNUAL NFPA 1582 REQUIRED PHYSICALS FOR FIRE FIGHTERS						11,037

Purchase Order Description	2023-00000032 SPARTAN FIRE & EMERGENCY ENGINE 22 REPLACEMENT	Department Vendor	11 Fire 16070 - SPARTAN FIRE & EMERGENCY APPARATUS INC	G/L Date	07/07/2022	Amount	549,750
Type	Standard		SPARTAN FIRE & EMERGENCY APPARATUS INC	Deliver by Date	08/30/2022	Voided	
Status	Open		319 SOUTHPORT ROAD	Printed Date	07/08/2022	Discounted	
Bill To Location	P-04 - Finance		ROEBUCK, SC 29376	Completed Date		Expensed	
Assigned To Buyer						Remaining Encumbered	549,750
Resolution Number	ENGINE 22 REPLACEMENT						549,750

Purchase Order Description	2023-00000034 VIC BAILEY FORD - FIRE DEPT	Department Vendor	11 Fire 745 - VIC BAILEY FORD INC	G/L Date	07/07/2022	Amount	35,366
						Voided	



OPEN PURCHASE ORDER REPORT - MONTHLY

18.K.6

As of G/L Date 07/31/22

Report by Department - Purchase Order Number
Summary Listing

Department 11 Fire

Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number REPLACE ASSISTANT FIRE CHIEF VEH #1144

Purchase Order 2023-00000050
Description SPARTAN FIRE - VEHICLE EXTRICATION EQUIPMENT REPLACEMENT

Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number VEHICLE EXTRICATION EQUIPMENT REPLACEMENT - USDA

VIC BAILEY FORD INC
501 E DANIEL MORGAN
SPARTANBURG, SC 29304

Printed Date 07/08/2022
Completed Date
Expiration Date 09/30/2022
Discounted Expensed
Remaining 35,366
Encumbered 35,366

Department 11 Fire
Vendor 16070 - SPARTAN FIRE & EMERGENCY APPARATUS INC
SPARTAN FIRE & EMERGENCY APPARATUS INC
319 SOUTHPORT ROAD
ROEBUCK, SC 29376

G/L Date 07/21/2022
Deliver by Date 11/30/2022
Printed Date 07/29/2022
Completed Date
Expiration Date 12/30/2022
Amount 59,847
Voided
Discounted Expensed
Remaining 59,847
Encumbered 59,847

Department 11 Fire Totals Purchase Orders 8
Amount \$1,320,888
Voided \$0
Discounted \$0
Expensed \$0
Remaining \$1,320,888
Encumbered \$1,320,888

Department 12 Public Works

Purchase Order 2022-00000103
Description RAYMOND ENGINEERING - PROJ #1220
Type Standard
Status Open manually closed
Bill To Location P-04 - Finance 8.02.2022
Assigned To Buyer
Resolution Number PROJECT #1220 - PROFESSIONAL SERVICES

Purchase Order 2022-00000125
Description SUTTONS SAFETY SHOES
Type Standard
Status Open manually closed
Bill To Location P-04 - Finance 8.02.2022
Assigned To Buyer
Resolution Number BOOT TRUCK ON SITE

Department 12 Public Works
Vendor 18901 - RAYMOND ENGINEERING GEORGIA INC
RAYMOND ENGINEERING GEORGIA INC
1224 ROYAL DRIVE
CONYERS, GA 30094

G/L Date 09/02/2021
Deliver by Date 06/30/2022
Printed Date 09/02/2021
Completed Date
Expiration Date 07/30/2022
Amount 10,650
Voided
Discounted Expensed 5,650
Remaining 5,000
Encumbered 5,000

Department 12 Public Works
Vendor 17712 - SUTTON'S SAFETY SHOES INC
SUTTON'S SAFETY SHOES INC
7943 HWY 70 WEST
LA GRANGE, NC 28551

G/L Date 09/14/2021
Deliver by Date 06/30/2022
Printed Date 10/07/2021
Completed Date
Expiration Date 07/30/2022
Amount 7,000
Voided
Discounted Expensed 5,058
Remaining 1,941
Encumbered 1,941

Purchase Order 2022-00000211
Description TERRACON CONSULTANTS - Street Condition
Assmt - RFP 8.03.2022 per OA - no inv for JUN - manual close needed

Department 12 Public Works
Vendor 16360 - TERRACON CONSULTANTS INC

G/L Date 02/07/2022
Deliver by Date 03/31/2022
Amount 19,000
Voided

Attachment: Open PO Report 2022.07.31 (3635 : Monthly Finance and IT Reports)



OPEN PURCHASE ORDER REPORT - MONTHLY

18.K.6

As of G/L Date 07/31/22

Report by Department - Purchase Order Number
Summary Listing

Department 12 Public Works

Type	Standard	TERRACON CONSULTANTS INC	Printed Date	03/03/2022	Discounted	
Status	Open	PO BOX 959673	Completed Date		Expensed	12,500
Bill To Location	P-04 - Finance	ST LOUIS, MO 63195-9673	Expiration Date	04/30/2022	Remaining	6,500
Assigned To Buyer					Encumbered	6,500
Resolution Number	PROFESSIONAL SERVICES					

Purchase Order	2023-00000020	Department	12 Public Works	G/L Date	07/07/2022	Amount	18,500
Description	GEORGETOWN COUNTY BOARD OF DISABILITIES	Vendor	4200 - GEORGETOWN COUNTY BOARD OF DISABILITIES	Deliver by Date	12/31/2022	Voided	
Type	Standard		GEORGETOWN COUNTY BOARD OF	Printed Date	07/07/2022	Discounted	
Status	Open		& SPECIAL NEEDS	Completed Date		Expensed	
Bill To Location	P-04 - Finance		PO BOX 1471	Expiration Date	01/30/2023	Remaining	18,500
Assigned To Buyer			GEORGETOWN, SC 29442			Encumbered	18,500
Resolution Number	6 MONTH BLANKET						

Purchase Order	2023-00000037	Department	12 Public Works	G/L Date	07/01/2022	Amount	37,000
Description	WRANGLER HOLDCO - DBA WASTE INDUSTRIES	Vendor	18736 - WRANGLER HOLDCO CORP	Deliver by Date	12/31/2022	Voided	
Type	A GFL		WRANGLER HOLDCO CORP	Printed Date	07/07/2022	Discounted	
Status	Open		DBA WASTE INDUSTRIES LLC	Completed Date		Expensed	5,778
Bill To Location	P-04 - Finance		A GFL ENVIRONMENTAL COMPANY	Expiration Date	01/30/2023	Remaining	31,221
Assigned To Buyer			3301 BENSON DR SUITE 601			Encumbered	31,221
Resolution Number	BLANKET FOR 6 MONTHS OF SERVICE		RALEIGH, NC 27609				

Purchase Order	2023-00000049	Department	12 Public Works	G/L Date	07/25/2022	Amount	100,411
Description	JANI KING - JANITORIAL SERVICES FOR CITY OF GEORGETOWN	Vendor	18564 - SYNERGY FRANCHISING CORPORATION	Deliver by Date	06/30/2023	Voided	
Type	Standard		SYNERGY FRANCHISING CORPORATION	Printed Date	07/29/2022	Discounted	
Status	Open		DBA JANI-KING OF MYRTLE BEACH	Completed Date		Expensed	
Bill To Location	P-04 - Finance		5000 HIGHWAY 17 BYPASS SOUTH	Expiration Date	07/30/2023	Remaining	100,411
Assigned To Buyer			MYRTLE BEACH, SC 29588			Encumbered	
Resolution Number	JANITORIAL SERVICES						

Department 12 Public Works Totals	Purchase Orders	6	Amount	\$192,561
			Voided	\$0
			Discounted	\$0
			Expensed	\$28,987
			Remaining	\$163,573
			Encumbered	\$63,162

Department 14 Fleet Services

Purchase Order	2022-00000291	Department	14 Fleet Services	G/L Date	06/30/2022	Amount	4,222
Description	ROBERTS BODY SHOP - VEH #1200	Vendor	4370 - ROBERTS BODY SHOP & WRECKER	Deliver by Date	06/30/2023	Voided	



OPEN PURCHASE ORDER REPORT - MONTHLY

18.K.6

As of G/L Date 07/31/22

Report by Department - Purchase Order Number
Summary Listing

Department **14 Fleet Services** manually closed
Type Standard 8.02.2022
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number REPAIRS TO VEH #1200

Purchase Order 2022-00000292
Description LEE TRANSPORT - VEH #4300
Type Standard manually closed
Status Open 8.02.2022
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number REPAIRS TO VEH #4300

Purchase Order 2022-00000293
Description LEE TRANSPORT - VEH #1524
Type Standard manually closed
Status Open 8.02.2022
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number REPAIRS TO VEH #1524

ROBERTS BODY SHOP & WRECKER
9977 HIGHMARKET ST
GEORGETOWN, SC 29440

Printed Date 07/21/2022
Completed Date
Expiration Date 07/30/2023
Discounted Expensed
Remaining Encumbered 4,222

Department 14 Fleet Services
Vendor 2612 - LEE TRANSPORT EQUIPMENT
LEE TRANSPORT EQUIPMENT
PO BOX 26
COLUMBIA, SC 29202

G/L Date 06/30/2022 Amount 10,927
Deliver by Date 06/30/2023
Printed Date 07/21/2022
Completed Date
Expiration Date 07/30/2023
Voided
Discounted
Expensed
Remaining Encumbered 10,927

Department 14 Fleet Services
Vendor 2612 - LEE TRANSPORT EQUIPMENT
LEE TRANSPORT EQUIPMENT
PO BOX 26
COLUMBIA, SC 29202

G/L Date 06/30/2022 Amount 7,384
Deliver by Date 06/30/2023
Printed Date 07/21/2022
Completed Date
Expiration Date 06/30/2023
Voided
Discounted
Expensed
Remaining Encumbered 7,384

Department **14 Fleet Services** Totals Purchase Orders 3
Amount \$22,533
Voided \$0
Discounted \$0
Expensed \$0
Remaining \$22,533
Encumbered \$0

Department **19 Electric**
Purchase Order 2022-00000039
Description WESCO DISTRIBUTION - INVENTORY
Type Standard per RS 7.01.2022
Status Open manual close out needed
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number BLANKET - INVENTORY & MATERIALS

Department 19 Electric
Vendor 367 - WESCO DISTRIBUTION INC
WESCO DISTRIBUTION INC
1050 CHRIS CIRCLE
WEST COLUMBIA, SC 29170

G/L Date 07/01/2021 Amount 25,000
Deliver by Date 06/30/2022
Printed Date 07/08/2021
Completed Date
Expiration Date 07/30/2022
Voided
Discounted
Expensed 4,743
Remaining Encumbered 20,256

Purchase Order 2022-00000049
Description SOLOMON CORP
Type Blanket per RS 7.01.2022
Status Open manual close out needed
Bill To Location P-04 - Finance

Department 19 Electric
Vendor 7279 - SOLOMON CORPORATION
SOLOMON CORPORATION
103 WEST MAIN ST
SOLOMON, KS 67480

G/L Date 07/09/2021 Amount 25,000
Deliver by Date 06/30/2022
Printed Date 07/15/2021
Completed Date
Expiration Date 07/30/2022
Voided
Discounted
Expensed
Remaining 25,000.00

Attachment: Open PO Report 2022.07.31 (3635 : Monthly Finance and IT Reports)



OPEN PURCHASE ORDER REPORT - MONTHLY

18.K.6

As of G/L Date 07/31/22

Report by Department - Purchase Order Number
Summary Listing

Department **19 Electric**

Assigned To Buyer

Resolution Number BLANKET - SOLE SOURCE

Encumbered

Purchase Order 2022-00000069

Description SUMTER UTILITIES - ELECTRIC DISTRIBUTION CONTRACTOR

Department

19 Electric

Vendor

16338 - SUMTER UTILITIES INC

G/L Date 07/29/2021

Amount

430,000

Deliver by Date 06/30/2022

Voided

Type Blanket

Status Open

Bill To Location P-04 - Finance

Assigned To Buyer

Resolution Number ELECTRIC DISTRIBUTION CONTRACTOR SERVICES

SUMTER UTILITIES

PO BOX 579

SUMTER, SC 29151-0579

Printed Date 07/30/2021

Discounted

Completed Date

Expensed

413,960

Expiration Date 07/30/2022

Remaining

16,039

Encumbered

16,039

JUN invoices paid 7.14.2022 -
ok to manually close PO

Purchase Order 2022-00000096

Description LINE EQUIPMENT - BLANKET

Department

19 Electric

Vendor

8540 - LINE EQUIPMENT SALES CO INC

G/L Date 08/24/2021

Amount

25,000

Deliver by Date 09/30/2021

Voided

Type Blanket

Status Open

Bill To Location P-04 - Finance

Assigned To Buyer

Resolution Number BLANKET - INVENTORY & MATERIALS

LINE EQUIPMENT SALES CO INC

ELECTRIC UTILITY SUPPLY LTD

PO BOX 3269

WEST COLUMBIA, SC 29171-3269

Printed Date 08/26/2021

Discounted

Completed Date

Expensed

22,193

Expiration Date 10/30/2021

Remaining

2,806

Encumbered

per RS 7.01.2022
manual close out needed

Purchase Order 2022-00000147

Description BORDER STATES (FORMERLY SHEALY ELECTRICAL) - BLANKET

Department

19 Electric

Vendor

18809 - BORDER STATES INDUSTRIES INC

G/L Date 11/02/2021

Amount

25,000

Deliver by Date 06/30/2022

Voided

Type Blanket

Status Open

Bill To Location P-04 - Finance

Assigned To Buyer

Resolution Number BLANKET - INVENTORY & MATERIALS

BORDER STATES INDUSTRIES INC

PO BOX 603585

CHARLOTTE, NC 28260-3585

Printed Date 11/04/2021

Discounted

Completed Date

Expensed

24,803

Expiration Date 07/30/2022

Remaining

196

Encumbered

per RS 7.01.2022
manual close out needed

Purchase Order 2022-00000169

Description CANNON TECHNOLOGIES

Department

19 Electric

Vendor

16312 - CANNON TECHNOLOGIES INC

G/L Date 12/13/2021

Amount

24,906

Deliver by Date 05/13/2022

Voided

Type Standard

Status Open

Bill To Location P-04 - Finance

Assigned To Buyer

Resolution Number METER SUPPLIES

CANNON TECHNOLOGIES INC

DBA EATON CORP

28370 NETWORK PLACE

CHICAGO, IL 60673-1283

Printed Date 12/16/2021

Discounted

Completed Date

Expensed

24,101

Expiration Date 06/30/2022

Remaining

804

Encumbered

per RS 7.01.2022
manual close out needed

Purchase Order 2022-00000180

Description BORDER STATES (FORMERLY SHEALY ELECTRICAL) - BLANKET

Department

19 Electric

Vendor

18809 - BORDER STATES INDUSTRIES INC

G/L Date 12/29/2021

Amount

25,000

Deliver by Date 06/30/2022

Voided

Type Blanket

Status Open

Assigned To Buyer

Resolution Number

BORDER STATES INDUSTRIES INC

PO BOX 603585

Printed Date 12/29/2021

Discounted

Completed Date

Expensed

23,495

per RS 7.01.2022
manual close needed

Attachment: Open PO Report 2022.07.31 (3635 : Monthly Finance and IT Reports)



OPEN PURCHASE ORDER REPORT - MONTHLY

18.K.6

As of G/L Date 07/31/22
Report by Department - Purchase Order Number
Summary Listing

Department 19 Electric						
Bill To Location	P-04 - Finance	CHARLOTTE, NC 28260-3585	Expiration Date	07/30/2022	Remaining Encumbered	1,504
Assigned To Buyer						
Resolution Number	BLANKET - INVENTORY & MATERIALS					
Purchase Order	2022-00000183	Department 19 Electric	G/L Date	12/29/2021	Amount	25,000
Description	LINE EQUIPMENT - BLANKET	Vendor 8540 - LINE EQUIPMENT SALES CO INC	Deliver by Date	06/30/2022	Voided	
Type	Blanket	LINE EQUIPMENT SALES CO INC	Printed Date	12/29/2021	Discounted	
Status	Open	ELECTRIC UTILITY SUPPLY LTD	Completed Date		Expensed	13,385
Bill To Location	P-04 - Finance	PO BOX 3269	Expiration Date	07/30/2022	Remaining Encumbered	11,614
Assigned To Buyer		WEST COLUMBIA, SC 29171-3269				
Resolution Number	BLANKET - INVENTORY & MATERIALS					
Purchase Order	2022-00000217	Department 19 Electric	G/L Date	03/14/2022	Amount	25,000
Description	BORDER STATES (FORMERLY SHEALY ELECTRICAL) - BLANKET	Vendor 18809 - BORDER STATES INDUSTRIES INC	Deliver by Date	06/30/2022	Voided	
Type	Blanket	BORDER STATES INDUSTRIES INC	Printed Date	03/17/2022	Discounted	
Status	Open	PO BOX 603585	Completed Date		Expensed	2,117
Bill To Location	P-04 - Finance	CHARLOTTE, NC 28260-3585	Expiration Date	07/30/2022	Remaining Encumbered	22,882
Assigned To Buyer						
Resolution Number	BLANKET - INVENTORY & MATERIALS					
Purchase Order	2022-00000235	Department 19 Electric	G/L Date	04/21/2022	Amount	24,671
Description	CANNON TECHNOLOGIES - METER SUPPLIES	Vendor 16312 - CANNON TECHNOLOGIES INC	Deliver by Date	11/18/2022	Voided	
Type	Standard	CANNON TECHNOLOGIES INC	Printed Date	04/21/2022	Discounted	
Status	Open	DBA EATON CORP	Completed Date		Expensed	
Bill To Location	P-04 - Finance	28370 NETWORK PLACE	Expiration Date	12/30/2022	Remaining Encumbered	24,671
Assigned To Buyer		CHICAGO, IL 60673-1283				
Resolution Number	METER SUPPLIES					
Purchase Order	2022-00000236	Department 19 Electric	G/L Date	04/11/2022	Amount	9,694
Description	POWER MONITORS	Vendor 7837 - POWER MONITORS INC	Deliver by Date	05/30/2022	Voided	
Type	Standard	POWER MONITORS INC	Printed Date	04/21/2022	Discounted	
Status	Open	800 NORTH MAIN STREET	Completed Date		Expensed	9,694
Bill To Location	P-04 - Finance	MOUNT CRAWFORD, VA 22841	Expiration Date	06/30/2022	Remaining Encumbered	
Assigned To Buyer						
Resolution Number	EQUIPMENT					
Purchase Order	2022-00000250	Department 19 Electric	G/L Date	05/05/2022	Amount	25,000
Description	LINE EQUIPMENT - BLANKET	Vendor 8540 - LINE EQUIPMENT SALES CO INC	Deliver by Date	06/30/2022	Voided	
Type	Blanket	LINE EQUIPMENT SALES CO INC	Printed Date	05/12/2022	Discounted	
Status	Open	ELECTRIC UTILITY SUPPLY LTD	Completed Date		Expensed	
Bill To Location	P-04 - Finance	PO BOX 3269	Expiration Date	07/30/2022	Remaining Encumbered	25,000
Assigned To Buyer		WEST COLUMBIA, SC 29171-3269				



OPEN PURCHASE ORDER REPORT - MONTHLY

18.K.6

As of G/L Date 07/31/2022

Report by Department - Purchase Order Number
Summary Listing

Department **19 Electric**

Resolution Number BLANKET - INVENTORY & MATERIALS

Purchase Order 2022-00000270
Description CANNON TECHNOLOGIES - METER SUPPLIES
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number METER SUPPLIES

per RS 7.01.2022
manual close out needed

Department 19 Electric
Vendor 16312 - CANNON TECHNOLOGIES INC
CANNON TECHNOLOGIES INC
DBA EATON CORP
28370 NETWORK PLACE
CHICAGO, IL 60673-1283

G/L Date 06/08/2022 Amount 5,075
Deliver by Date 10/07/2022 Voided
Printed Date 06/09/2022 Discounted
Completed Date Expensed
Expiration Date 11/30/2022 Remaining 5,075
Encumbered 5,075

Purchase Order 2023-00000015
Description BORDER STATES (FORMERLY SHEALY ELECTRICAL) - BLANKET
Type Blanket
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number BLANKET - INVENTORY & MATERIALS

Department 19 Electric
Vendor 18809 - BORDER STATES INDUSTRIES INC
BORDER STATES INDUSTRIES INC
PO BOX 603585
CHARLOTTE, NC 28260-3585

G/L Date 07/07/2022 Amount 25,000
Deliver by Date 06/30/2023 Voided
Printed Date 07/07/2022 Discounted
Completed Date Expensed 7,579
Expiration Date 07/30/2023 Remaining 17,421
Encumbered

Purchase Order 2023-00000016
Description CANNON TECHNOLOGIES - METER SUPPLIES
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number METER SUPPLIES

Department 19 Electric
Vendor 16312 - CANNON TECHNOLOGIES INC
CANNON TECHNOLOGIES INC
DBA EATON CORP
28370 NETWORK PLACE
CHICAGO, IL 60673-1283

G/L Date 07/07/2022 Amount 24,671
Deliver by Date 11/18/2022 Voided
Printed Date 07/07/2022 Discounted
Completed Date Expensed
Expiration Date 12/30/2022 Remaining 24,671
Encumbered

Purchase Order 2023-00000017
Description CANNON TECHNOLOGIES - METER SUPPLIES
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number METER SUPPLIES

Department 19 Electric
Vendor 16312 - CANNON TECHNOLOGIES INC
CANNON TECHNOLOGIES INC
DBA EATON CORP
28370 NETWORK PLACE
CHICAGO, IL 60673-1283

G/L Date 07/01/2022 Amount 5,075
Deliver by Date 10/07/2022 Voided
Printed Date 07/07/2022 Discounted
Completed Date Expensed
Expiration Date 11/30/2022 Remaining 5,075
Encumbered 5,075

Purchase Order 2023-00000019
Description COASTAL STRUCTURES - CONTRACTING OF EMPLOYEE
Type Blanket
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number PROFESSIONAL SERVICES

Department 19 Electric
Vendor 6524 - COASTAL STRUCTURES CORPORATION
COASTAL STRUCTURES CORPORATION
PO BOX 937
GEORGETOWN, SC 29442

G/L Date 07/07/2022 Amount 25,000
Deliver by Date 02/28/2023 Voided
Printed Date 07/08/2022 Discounted
Completed Date Expensed
Expiration Date 03/30/2023 Remaining 25,000
Encumbered 25,000

Attachment: Open PO Report 2022.07.31 (3635 : Monthly Finance and IT Reports)



OPEN PURCHASE ORDER REPORT - MONTHLY

18.K.6

As of G/L Date 07/31/22

Report by Department - Purchase Order Number
Summary Listing

Department 19 Electric

Purchase Order 2023-00000027
Description LINE EQUIPMENT - BLANKET
Type Blanket
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number BLANKET - INVENTORY & MATERIALS

Department 19 Electric
Vendor 8540 - LINE EQUIPMENT SALES CO INC
LINE EQUIPMENT SALES CO INC
ELECTRIC UTILITY SUPPLY LTD
PO BOX 3269
WEST COLUMBIA, SC 29171-3269

G/L Date 07/01/2022 Amount 25,000
Deliver by Date 06/30/2023 Voided
Printed Date 07/07/2022 Discounted
Completed Date Expensed
Expiration Date 07/30/2023 Remaining 25,000
Encumbered

Purchase Order 2023-00000031
Description SOLOMON CORP
Type Blanket
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number BLANKET - SOLE SOURCE

Department 19 Electric
Vendor 7279 - SOLOMON CORPORATION
SOLOMON CORPORATION
103 WEST MAIN ST
SOLOMON, KS 67480

G/L Date 07/01/2022 Amount 25,000
Deliver by Date 06/30/2023 Voided
Printed Date 07/07/2022 Discounted
Completed Date Expensed
Expiration Date 07/30/2023 Remaining 25,000
Encumbered

Purchase Order 2023-00000036
Description WESCO DISTRIBUTION - INVENTORY
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number BLANKET - INVENTORY & MATERIALS

Department 19 Electric
Vendor 367 - WESCO DISTRIBUTION INC
WESCO DISTRIBUTION INC
1050 CHRIS CIRCLE
WEST COLUMBIA, SC 29170

G/L Date 07/01/2022 Amount 25,000
Deliver by Date 06/30/2023 Voided
Printed Date 07/07/2022 Discounted
Completed Date Expensed
Expiration Date 07/30/2023 Remaining 25,000
Encumbered

Purchase Order 2023-00000040
Description UTEC - PROFESSIONAL SERVICES - ASSOC WITH
NEW WHOLESALE POWER
Type Blanket
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number PROFESSIONAL SERVICES

Department 19 Electric
Vendor 6254 - UTILITY TECHNOLOGY ENGINEERS-
CONSULTANTS PLLC
UTILITY TECHNOLOGY ENGINEERS-CONSULTANTS
PLLCC
DBA UTILITY TECHNOLOGY
147 DUBLIN SQUARE RD
ASHEBORO, NC 27203

G/L Date 07/13/2022 Amount 25,000
Deliver by Date 06/30/2023 Voided
Printed Date 07/13/2022 Discounted
Completed Date Expensed
Expiration Date 07/30/2023 Remaining 25,000
Encumbered

Purchase Order 2023-00000047
Description COLONIAL - FUEL FOR GENERATORS
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number FUEL FOR GENERATORS

Department 19 Electric
Vendor 18729 - COLONIAL OIL INDUSTRIES INC
COLONIAL OIL INDUSTRIES INC
PO BOX 576
SAVANNAH, GA 31402-0576

G/L Date 07/29/2022 Amount 31,006
Deliver by Date 08/30/2022 Voided
Printed Date 07/29/2022 Discounted
Completed Date Expensed
Expiration Date 09/30/2022 Remaining 31,006
Encumbered

Attachment: Open PO Report 2022.07.31 (3635 : Monthly Finance and IT Reports)



OPEN PURCHASE ORDER REPORT - MONTHLY

18.K.6

As of G/L Date 07/31/22

Report by Department - Purchase Order Number
Summary Listing

Department		21 G & A	Department		19 Electric Totals	Purchase Orders	22	Amount	\$905,100
								Voided	\$0
								Discounted	\$0
								Expensed	\$546,073
								Remaining	\$359,027
								Encumbered	\$107,196
Attachment: Open PO Report 2022.07.31 (3635 : Monthly Finance and IT Reports)									
Department		21 G & A	Department		21 G & A	G/L Date	07/06/2021	Amount	12,000
Purchase Order	2022-00000019		Vendor	15796 - COASTAL ASPHALT LLC	Deliver by Date	06/30/2022	Voided		
Description	COASTAL ASPHALT - WATER			COASTAL ASPHALT LLC	Printed Date	07/08/2021	Discounted		
Type	Blanket	per WG 7.11.2022		2142 WINBURN ST	Completed Date		Expensed	5,717	
Status	Open	can be manually closed		CONWAY, SC 29527	Expiration Date	07/30/2022	Remaining	6,282	
Bill To Location	P-04 - Finance						Encumbered	6,282	
Assigned To Buyer									
Resolution Number	BLANKET - ANNUAL CITYWIDE ASPHALT PATCHING PROJECT								
Purchase Order	2022-00000021		Department	21 G & A	G/L Date	07/06/2021	Amount	1,750	
Description	COASTAL ASPHALT - STORMWATER		Vendor	15796 - COASTAL ASPHALT LLC	Deliver by Date	06/30/2022	Voided		
Type	Blanket	per WG 7.11.2022		COASTAL ASPHALT LLC	Printed Date	07/08/2021	Discounted		
Status	Open	can be manually closed		2142 WINBURN ST	Completed Date		Expensed	904	
Bill To Location	P-04 - Finance			CONWAY, SC 29527	Expiration Date	07/30/2022	Remaining	846	
Assigned To Buyer							Encumbered	846	
Resolution Number	BLANKET - ASPHALT PAVING								
Purchase Order	2022-00000025		Department	21 G & A	G/L Date	07/01/2021	Amount	25,000	
Description	INDUSTRIAL REWINDING - 32.34		Vendor	1128 - INDUSTRIAL REWINDING INC	Deliver by Date	06/30/2022	Voided		
Type	Blanket	per WG 7.11.2022		INDUSTRIAL REWINDING INC	Printed Date	07/08/2021	Discounted		
Status	Open	can be manually closed		PO BOX 3442	Completed Date		Expensed	20,871	
Bill To Location	P-04 - Finance			MYRTLE BEACH , SC 29578	Expiration Date	07/30/2022	Remaining	4,128	
Assigned To Buyer							Encumbered	4,128	
Resolution Number	SOLE SOURCE REPAIRS								
Purchase Order	2022-00000037		Department	21 G & A	G/L Date	07/01/2021	Amount	20,700	
Description	STONE CONSTRUCTION		Vendor	9046 - STONE CONSTRUCTION	Deliver by Date	06/30/2022	Voided		
Type	Blanket	per WG 7.11.2022		STONE CONSTRUCTION	Printed Date	07/08/2021	Discounted		
Status	Open	can be manually closed		11191 GAPWAY RD	Completed Date		Expensed	15,071	
Bill To Location	P-04 - Finance			ANDREWS, SC 29510	Expiration Date	07/30/2022	Remaining	5,628	
Assigned To Buyer							Encumbered	5,628	
Resolution Number	BLANKET - SOLE SOURCE								
Purchase Order	2022-00000057		Department	21 G & A	G/L Date	07/19/2021	Amount	16,820	
Description	LE WOOTEN & COMPANY - PROJ #1815		Vendor	18836 - L.E WOOTEN & COMPANY	Deliver by Date	06/30/2022	Voided		
Type	Standard	manually closed 8.02.2022		L.E WOOTEN & COMPANY	Printed Date	07/22/2021	Discounted		
		and funds rolled over							



OPEN PURCHASE ORDER REPORT - MONTHLY

18.K.6

As of G/L Date 07/31/22

Report by Department - Purchase Order Number
Summary Listing

Department	21 G & A							
Status	Open	manually closed						
Bill To Location	P-04 - Finance	8.02.2022	DBA THE WOOTEN COMPANY	Completed Date		Expensed	4,846	
Assigned To Buyer			120 N BOYLAN AVENUE	Expiration Date	07/30/2022	Remaining	11,974	
Resolution Number	MARYVILLE SCHOOL LIFT STATION #16 PROJ #1815		RALEIGH, NC 27603			Encumbered	11,974	
Purchase Order	2022-00000061		Department	21 G & A	G/L Date	07/19/2021	Amount	368,163
Description	WK DICKSON - PROJ #1606		Vendor	5417 - W K DICKSON & CO INC	Deliver by Date	06/30/2022	Voided	
Type	Standard	8.03.2022 per OA no		W K DICKSON & CO INC	Printed Date	07/22/2021	Discounted	
Status	Open	manually close		PO BOX 36005	Completed Date		Expensed	216,049
Bill To Location	P-04 - Finance			CHARLOTTE, NC 28236	Expiration Date	07/30/2022	Remaining	152,113
Assigned To Buyer							Encumbered	152,113
Resolution Number	PROJ #1606							
Purchase Order	2022-00000063		Department	21 G & A	G/L Date	07/29/2021	Amount	4,133
Description	CUMMINS SALES AND SERVICE - YEAR ONE MAINTENANCE ON GENERATORS		Vendor	17889 - CUMMINS INC	Deliver by Date	06/30/2022	Voided	
Type	Standard	per WG 7.11.2022		CUMMINS INC	Printed Date	07/30/2021	Discounted	
Status	Open	manually close		11101 NATIONS FORD RD	Completed Date		Expensed	1,272
Bill To Location	P-04 - Finance			CHARLOTTE, NC 28273	Expiration Date	07/30/2022	Remaining	2,861
Assigned To Buyer							Encumbered	2,861
Resolution Number	PROFESSIONAL SERVICES							
Purchase Order	2022-00000109		Department	21 G & A	G/L Date	09/14/2021	Amount	10,000
Description	GIBSON SUPPLY	per WG 7.11.2022	Vendor	15626 - GIBSON SUPPLY INC	Deliver by Date	06/30/2022	Voided	
Type	Standard	manually close		GIBSON SUPPLY INC	Printed Date	09/16/2021	Discounted	
Status	Open			141 LEE VAUGHN ROAD	Completed Date		Expensed	7,633
Bill To Location	P-04 - Finance			SIMPSONVILLE, SC 29681-4437	Expiration Date	07/30/2022	Remaining	2,366
Assigned To Buyer							Encumbered	
Resolution Number	INVENTORY							
Purchase Order	2022-00000116		Department	21 G & A	G/L Date	09/30/2021	Amount	25,000
Description	INDUSTRIAL REWINDING - ELECTRIC MOTOR REPAIRS 32.18	per WG 7.11.2022	Vendor	1128 - INDUSTRIAL REWINDING INC	Deliver by Date	06/30/2022	Voided	
Type	Standard	manually close		INDUSTRIAL REWINDING INC	Printed Date	09/30/2021	Discounted	
Status	Open			PO BOX 3442	Completed Date		Expensed	15,308
Bill To Location	P-04 - Finance			MYRTLE BEACH , SC 29578	Expiration Date	07/30/2022	Remaining	9,691
Assigned To Buyer							Encumbered	9,691
Resolution Number	BLANKET - ELECTRIC MOTOR REPAIRS							
Purchase Order	2022-00000156		Department	21 G & A	G/L Date	11/04/2021	Amount	30,000
Description	WRCOG - PROJ #4015 - EDA GRANT #04-79-07494	JUN inv received 7.25.2022 and is in payment processing loop	Vendor	1137 - WACCAMAW REGIONAL & PLANNING	Deliver by Date	06/30/2022	Voided	

Attachment: Open PO Report 2022.07.31 (3635 : Monthly Finance and IT Reports)

Attachment: Open PO Report 2022.07.31 (3635 : Monthly Finance and IT Reports)



OPEN PURCHASE ORDER REPORT - MONTHLY

18.K.6

As of G/L Date 07/31/22

Report by Department - Purchase Order Number
Summary Listing

Department **21 G & A**

Type	Standard	WACCAMAW REGIONAL COUNCIL OF GOVERNMENT 1230 HIGHMARKET ST GEORGETOWN, SC 29440	Printed Date	11/10/2021	Discounted	
Status	Open		Completed Date		Expensed	
Bill To Location	P-04 - Finance		Expiration Date	07/30/2022	Remaining	30,000
Assigned To Buyer					Encumbered	30,000
Resolution Number	PROFESSIONAL SERVICES - PROJ #4015					
Purchase Order	2022-00000157	Department 21 G & A	G/L Date	11/04/2021	Amount	41,200
Description	WRCOG - PROJ #1515 - CDBG #4-CI-21-008	Vendor 1137 - WACCAMAW REGIONAL & PLANNING	Deliver by Date	06/30/2022	Voided	
Type	Standard	WACCAMAW REGIONAL COUNCIL OF GOVERNMENT 1230 HIGHMARKET ST GEORGETOWN, SC 29440	Printed Date	11/10/2021	Discounted	
Status	Open		Completed Date		Expensed	
Bill To Location	P-04 - Finance		Expiration Date	07/30/2022	Remaining	41,200
Assigned To Buyer					Encumbered	41,200
Resolution Number	PROFESSIONAL SERVICES - PROJ #1515					
Purchase Order	2022-00000186	Department 21 G & A	G/L Date	01/04/2022	Amount	24,860
Description	ROWE PROFESSIONAL SERVICE - PROJ #1515	Vendor 18619 - ROWE PROFESSIONAL SERVICES COMPANY ROWE PROFESSIONAL SERVICES COMPANY 540 S SAGINAW ST STE 200 FLINT, MI 48502	Deliver by Date	06/30/2022	Voided	
Type	Standard		Printed Date	01/06/2022	Discounted	
Status	Open		Completed Date		Expensed	14,090
Bill To Location	P-04 - Finance		Expiration Date	07/30/2022	Remaining	10,770
Assigned To Buyer					Encumbered	10,770
Resolution Number	PROJ #1515					
Purchase Order	2022-00000187	Department 21 G & A	G/L Date	01/10/2022	Amount	567,200
Description	W K DICKSON - PROJ #4015 - EDA GRANT #04-79-07494	Vendor 5417 - W K DICKSON & CO INC	Deliver by Date	06/30/2022	Voided	
Type	Standard		Printed Date	01/11/2022	Discounted	
Status	Open	W K DICKSON & CO INC PO BOX 36005 CHARLOTTE, NC 28236	Completed Date		Expensed	135,907
Bill To Location	P-04 - Finance		Expiration Date	07/30/2022	Remaining	431,292
Assigned To Buyer					Encumbered	431,292
Resolution Number	PROJ #4015 - EDA GRANT #04-79-07494					
Purchase Order	2022-00000204	Department 21 G & A	G/L Date	02/24/2022	Amount	524,551
Description	MB KAHN CONSTRUCTION CO - PROJ #1815 - ARPA FUNDS	Vendor 5906 - MB KAHN CONSTRUCTION CO INC	Deliver by Date	09/30/2022	Voided	
Type	Standard		Printed Date	02/24/2022	Discounted	
Status	Open	MB KAHN CONSTRUCTION CO INC PO BOX 578 GREENWOOD, SC 29648-0578	Completed Date		Expensed	
Bill To Location	P-04 - Finance		Expiration Date	10/30/2022	Remaining	524,551
Assigned To Buyer					Encumbered	524,551
Resolution Number	PROJ #1815 - ARPA FUNDS SUPPLEMENT					
Purchase Order	2022-00000208	Department 21 G & A	G/L Date	02/23/2022	Amount	27,308.00

JUN inv recieved 7.25.2022
and is in the payment
processing loop

manually closed
8.02.2022

manually closed
8.02.2022

manually closed
8.02.2022

Attachment: Open PO Report 2022.07.31 (3635 : Monthly Finance and IT Reports)



OPEN PURCHASE ORDER REPORT - MONTHLY

18.K.6

As of G/L Date 07/31/22

Report by Department - Purchase Order Number
Summary Listing

Department 21 G & A									
Description	VIC BAILEY FORD - WATER DEPT	Vendor	745 - VIC BAILEY FORD INC	Deliver by Date	06/30/2022	Voided			
Type	Standard	to be manually closed and rolled over		Printed Date	02/24/2022	Discounted			
Status	Open			Completed Date		Expensed			
Bill To Location	P-04 - Finance			Expiration Date	07/30/2022	Remaining		27,308	
Assigned To Buyer						Encumbered		27,308	
Resolution Number	REPLACE TRUCK #3301								
Purchase Order	2022-00000210	Department	21 G & A	G/L Date	03/03/2022	Amount		89,065	
Description	HERLONG FORD	Vendor	19099 - HERLONG FORD INC	Deliver by Date	06/30/2022	Voided			
Type	Standard	to be manually closed and rolled over		Printed Date	03/03/2022	Discounted			
Status	Open			Completed Date		Expensed			
Bill To Location	P-04 - Finance			Expiration Date	07/30/2022	Remaining		89,065	
Assigned To Buyer						Encumbered		89,065	
Resolution Number	REPLACES VEH #1815								
Purchase Order	2022-00000222	Department	21 G & A	G/L Date	03/18/2022	Amount		100,000	
Description	WRCOG - ARPA	Vendor	1137 - WACCAMAW REGIONAL & PLANNING	Deliver by Date	06/30/2022	Voided			
Type	Standard	JUN inv recieved 7.25.2022, and is in the payment processing loop - initiated by DH		Printed Date	03/24/2022	Discounted			
Status	Open			Completed Date		Expensed			
Bill To Location	P-04 - Finance			Expiration Date	07/30/2022	Remaining		100,000	
Assigned To Buyer						Encumbered		100,000	
Resolution Number	PROFESSIONAL SERVICES								
Purchase Order	2022-00000246	Department	21 G & A	G/L Date	05/05/2022	Amount		403,178	
Description	MB KAHN CONSTRUCTION CO - PROJ #1815	Vendor	5906 - MB KAHN CONSTRUCTION CO INC	Deliver by Date	09/30/2022	Voided			
Type	Standard	manually closed 08.02.2022		Printed Date	05/05/2022	Discounted			
Status	Open			Completed Date		Expensed			
Bill To Location	P-04 - Finance			Expiration Date	10/30/2022	Remaining		403,178	
Assigned To Buyer						Encumbered		403,178	
Resolution Number	PROJ #1815 - SC RIA GRANT #S-21-1287								
Purchase Order	2022-00000252	Department	21 G & A	G/L Date	05/09/2022	Amount		18,350	
Description	TENCARVA - REPAIR OF DECANT PUMP 32.34	Vendor	15565 - TENCARVA	Deliver by Date	06/30/2022	Voided			
Type	Standard	Per WG 8.05.2022 manual close out needed		Printed Date	05/12/2022	Discounted			
Status	Open			Completed Date		Expensed			
Bill To Location	P-04 - Finance			Expiration Date	07/30/2022	Remaining		18,350	
Assigned To Buyer						Encumbered		18,350	
Resolution Number	REPAIRS								
Purchase Order	2022-00000257	Department	21 G & A	G/L Date	05/18/2022	Amount		12,000	
Description	BRENNTAG - ORTHOPOSHATE	Vendor	9902 - BRENNTAG MID-SOUTH INC	Deliver by Date	06/30/2022	Voided			
Type	Standard		BRENNTAG MID-SOUTH INC	Printed Date	05/18/2022	Discounted			

Attachment: Open PO Report 2022.07.31 (3635 : Monthly Finance and IT Reports)



OPEN PURCHASE ORDER REPORT - MONTHLY

18.K.6

As of G/L Date 07/31/22

Report by Department - Purchase Order Number
Summary Listing

Department	21 G & A								
Status	Open	manually closed							
Bill To Location	P-04 - Finance	8.02.2022							
Assigned To Buyer									
Resolution Number	BLANKET - ORTHOPHOSPHATE FOR WATER FILTRATION								
Purchase Order	2023-00000021		Department	21 G & A	G/L Date	07/05/2022	Amount	89,065	
Description	HERLONG FORD - REPLACING VEH #1815		Vendor	19099 - HERLONG FORD INC	Deliver by Date	06/30/2023	Voided		
Type	Standard			HERLONG FORD INC	Printed Date	07/08/2022	Discounted		
Status	Open			PO BOX 47	Completed Date		Expensed		
Bill To Location	P-04 - Finance			EDGEFIELD, SC 29824	Expiration Date	07/30/2023	Remaining	89,065	
Assigned To Buyer							Encumbered	89,065	
Resolution Number	REPLACES VEH #1815								
Purchase Order	2023-00000022		Department	21 G & A	G/L Date	07/05/2022	Amount	25,000	
Description	INDUSTRIAL REWINDING - 32.34		Vendor	1128 - INDUSTRIAL REWINDING INC	Deliver by Date	06/30/2023	Voided		
Type	Blanket			INDUSTRIAL REWINDING INC	Printed Date	07/07/2022	Discounted		
Status	Open			PO BOX 3442	Completed Date		Expensed		
Bill To Location	P-04 - Finance			MYRTLE BEACH , SC 29578	Expiration Date	07/30/2023	Remaining	25,000	
Assigned To Buyer							Encumbered	25,000	
Resolution Number	SOLE SOURCE REPAIRS								
Purchase Order	2023-00000023		Department	21 G & A	G/L Date	07/05/2022	Amount	25,000	
Description	INDUSTRIAL REWINDING - ELECTRIC MOTOR REPAIRS 32.18		Vendor	1128 - INDUSTRIAL REWINDING INC	Deliver by Date	06/30/2023	Voided		
Type	Standard			INDUSTRIAL REWINDING INC	Printed Date	07/07/2022	Discounted		
Status	Open			PO BOX 3442	Completed Date		Expensed		
Bill To Location	P-04 - Finance			MYRTLE BEACH , SC 29578	Expiration Date	07/30/2023	Remaining	25,000	
Assigned To Buyer							Encumbered	25,000	
Resolution Number	BLANKET - ELECTRIC MOTOR REPAIRS								
Purchase Order	2023-00000024		Department	21 G & A	G/L Date	07/05/2022	Amount	25,000	
Description	INDUSTRIAL SOLUTIONS - SULFURIC ACID 50%		Vendor	89 - INDUSTRIAL SOLUTIONS & SUPPLY	Deliver by Date	06/30/2023	Voided		
Type	Standard			INDUSTRIAL SOLUTIONS & SUPPLY	Printed Date	07/07/2022	Discounted		
Status	Open			PO BOX 1172	Completed Date		Expensed		
Bill To Location	P-04 - Finance			MARION, SC 29571	Expiration Date	07/30/2023	Remaining	25,000	
Assigned To Buyer							Encumbered	25,000	
Resolution Number	BLANKET - CHEMICALS								
Purchase Order	2023-00000025		Department	21 G & A	G/L Date	07/05/2022	Amount	25,000	
Description	INDUSTRIAL SOLUTIONS - CAUSTIC WTP		Vendor	89 - INDUSTRIAL SOLUTIONS & SUPPLY	Deliver by Date	06/30/2023	Voided		
Type	Blanket			INDUSTRIAL SOLUTIONS & SUPPLY	Printed Date	07/08/2022	Discounted		
Status	Open			PO BOX 1172	Completed Date		Expensed		

Attachment: Open PO Report 2022.07.31 (3635 : Monthly Finance and IT Reports)



OPEN PURCHASE ORDER REPORT - MONTHLY

18.K.6

As of G/L Date 07/31/22

Report by Department - Purchase Order Number
Summary Listing

Department **21 G & A**

Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number CAUSTIC FOR WTP

MARION, SC 29571

Expiration Date 07/30/2023
Remaining Encumbered 25,000
25,000

Purchase Order 2023-00000026
Description Jones Chemicals - WWTP Chlorine Cylinders
Type Blanket
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number BLANKET - CHLORINE FOR WWTP

Department Vendor 21 G & A
9909 - JONES CHEMICALS INC
JONES CHEMICALS INC
PO BOX 25035
BRADENTON, FL 34206

G/L Date 07/05/2022
Deliver by Date 06/30/2022
Printed Date 07/07/2022
Completed Date
Expiration Date 07/30/2023
Amount 25,000
Voided
Discounted
Expensed
Remaining Encumbered 25,000
25,000

Purchase Order 2023-00000028
Description PVS - FERRIC CHLORIDE
Type Blanket
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number BLANKET - FERRIC CHLORIDE FOR WTP

Department Vendor 21 G & A
8905 - PVS TECHNOLOGIES INC
PVS TECHNOLOGIES INC
25212 NETWORK PLACE
CHICAGO, IL 60673-1503

G/L Date 07/05/2022
Deliver by Date 06/30/2022
Printed Date 07/07/2022
Completed Date
Expiration Date 07/30/2023
Amount 25,000
Voided
Discounted
Expensed
Remaining Encumbered 25,000
25,000

Purchase Order 2023-00000033
Description STONE CONSTRUCTION
Type Blanket
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number BLANKET - SOLE SOURCE

Department Vendor 21 G & A
9046 - STONE CONSTRUCTION
STONE CONSTRUCTION
11191 GAPWAY RD
ANDREWS, SC 29510

G/L Date 07/05/2022
Deliver by Date 06/30/2022
Printed Date 07/07/2022
Completed Date
Expiration Date 07/30/2023
Amount 20,600
Voided
Discounted
Expensed
Remaining Encumbered 20,600
20,600

Purchase Order 2023-00000035
Description VIC BAILEY FORD - WATER DEPT
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number REPLACE TRUCK #3301

Department Vendor 21 G & A
745 - VIC BAILEY FORD INC
VIC BAILEY FORD INC
501 E DANIEL MORGAN
SPARTANBURG, SC 29304

G/L Date 07/05/2022
Deliver by Date 06/30/2022
Printed Date 07/08/2022
Completed Date
Expiration Date 07/30/2023
Amount 27,308
Voided
Discounted
Expensed
Remaining Encumbered 27,308
27,308

Purchase Order 2023-00000038
Description COLONIAL FUEL - HYDRAULIC FLUID FOR STORMWATER PUMPS
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer

Department Vendor 21 G & A
7737 - COLONIAL FUEL & LUBRICANT SERVICES INC
COLONIAL FUEL & LUBRICANT SERVICES INC
PO BOX 576
SAVANNAH, GA 31402

G/L Date 07/12/2022
Deliver by Date 06/30/2022
Printed Date 07/13/2022
Completed Date
Expiration Date 07/30/2023
Amount 5,136
Voided
Discounted
Expensed
Remaining Encumbered 5,136
5,136

Attachment: Open PO Report 2022.07.31 (3635 : Monthly Finance and IT Reports)



OPEN PURCHASE ORDER REPORT - MONTHLY

18.K.6

As of G/L Date 07/31/22
Report by Department - Purchase Order Number
Summary Listing

Department 21 G & A

Resolution Number SOLE SOURCE

Purchase Order 2023-00000039
Description THOMAS SUPPLY - ELECTRICAL WIRE
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number SUPPLIES - ELECTRICAL WIRE

Department 21 G & A
Vendor 356 - THOMAS SUPPLY CO INC
THOMAS SUPPLY CO INC
PO BOX 610
MARION, SC 29571

G/L Date 07/05/2022 Amount 10,000
Deliver by Date 06/30/2023 Voided
Printed Date 07/13/2022 Discounted
Completed Date Expensed
Expiration Date 07/30/2023 Remaining 10,000
Encumbered 10,000

Purchase Order 2023-00000043
Description SOUTHEAST MECHANICAL LLC - REP ANDERSON
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number STORMWATER PUMP REPAIR - REP ANDERSON
EARMARKED

Department 21 G & A
Vendor 17115 - SOUTHEAST MECHANICAL LLC
SOUTHEAST MECHANICAL LLC
181 INDUSTRIAL DR
GEORGETOWN, SC 29440

G/L Date 07/11/2022 Amount 23,760
Deliver by Date 06/30/2023 Voided
Printed Date 07/21/2022 Discounted
Completed Date Expensed
Expiration Date 08/30/2023 Remaining 23,760
Encumbered 23,760

Purchase Order 2023-00000044
Description TENCARVA - 32.34 WWTP DECANT PUMP
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number WASTEWATER TREATMENT PLANT DECANT
PUMP REPLACEMENT

Department 21 G & A
Vendor 15565 - TENCARVA
TENCARVA
MACHINERY COMPANY
2460 REMOUNT ROAD
STE 107
NORTH CHARLESTON, SC 29406

G/L Date 07/14/2022 Amount 57,187
Deliver by Date 06/30/2023 Voided
Printed Date 07/21/2022 Discounted
Completed Date Expensed
Expiration Date 08/30/2023 Remaining 57,187
Encumbered 57,187

Purchase Order 2023-00000045
Description WACCAMAW REGIONAL & PLANNING - ANNUAL
208 WATER QUALITY MGMT
Type Standard
Status Open
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number ANNUAL 208 WATER QUALITY MGMT

Department 21 G & A
Vendor 1137 - WACCAMAW REGIONAL & PLANNING
WACCAMAW REGIONAL COUNCIL OF
GOVERNMENT
1230 HIGHMARKET ST
GEORGETOWN, SC 29440

G/L Date 07/11/2022 Amount 5,148
Deliver by Date 08/30/2022 Voided
Printed Date 07/21/2022 Discounted
Completed Date Expensed
Expiration Date 09/30/2022 Remaining 5,148
Encumbered 5,148

Purchase Order 2023-00000048
Description GODWIN PUMPS OF AMERICA - ARPA 2021
Type Standard
Status Open

Department 21 G & A
Vendor 3574 - GODWIN PUMPS OF AMERICA, INC.
GODWIN PUMPS OF AMERICA INC
XYLEM DEWATERING SOLUTIONS INC

G/L Date 07/22/2022 Amount 161,796
Deliver by Date 06/30/2023 Voided
Printed Date 07/29/2022 Discounted
Completed Date Expensed

Attachment: Open PO Report 2022.07.31 (3635 : Monthly Finance and IT Reports)



OPEN PURCHASE ORDER REPORT - MONTHLY

18.K.6

As of G/L Date 07/31/2022
Report by Department - Purchase Order Number
Summary Listing

Department **21 G & A**
Bill To Location P-04 - Finance
Assigned To Buyer
Resolution Number LIFT STATION PORTABLE DIESEL PUMPS - ARPA
2021

28611 NETWORK PLACE
CHICAGO, IL 60673-1286

Expiration Date 07/30/2023

Remaining 161,796
Encumbered 161,796

Department 21 G & A Totals	Purchase Orders	35	Amount	\$2,871,281
			Voided	\$0
			Discounted	\$0
			Expensed	\$437,670
			Remaining	\$2,433,611
			Encumbered	\$2,431,244
Grand Totals	Purchase Orders	99	Amount	\$6,114,508
			Voided	\$0
			Discounted	\$0
			Expensed	\$1,258,028
			Remaining	\$4,856,479
			Encumbered	\$4,479,336

Attachment: Open PO Report 2022.07.31 (3635 : Monthly Finance and IT Reports)