REGULAR MEETING OF CITY COUNCIL
AUGUST 18, 2016 – 5:30 PM
MUNICIPAL COURT COURTROOM
GEORGETOWN, SC

Notice of this meeting has been made in accordance with the 1976 Code of Laws of South Carolina Freedom of Information Act.

1. CALL TO ORDER

2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES

3. INVOCATION & PLEDGE OF ALLEGIANCE

4. PROCLAMATION

A. Motion to approve a Proclamation proclaiming August 18, 2016 Coastal Carolina Chanticleers 2016 Baseball National Championship Day in the City of Georgetown.

Attachments:

1	Proclamation-Chanticleers	(PDF)

5. INTRODUCTION OF NEW EMPLOYEES

6. EMPLOYEE RECOGNITION

7. PUBLIC COMMENTS

8. HOUSING AND COMMUNITY DEVELOPMENT

A. Motion to approve second reading of an Ordinance to Amend Article X, Sign Regulations, to allow for Business Directional Signs on Front Street.

Attachments:

1	Bus Directional Sign Text Amend Ord	(PDF)
2	ARTICLE X SIGN REGULATIONS 2016	(PDF)
3	Map	(PDF)

B. Motion to approve MOU between the GBA & the City of Georgetown regarding the transfer of ownership of the two (2) Business Directional Signs on Front Street.

Attachments:

1	GBA	(PDF)

C. Motion to proceed with Complaint Petitions from Unfit Dwelling Ordinance.

Attachments:

1	703 N Merriman Rd	(PDF)
2	1912 Butts St	(PDF)
3	1914 Butts St	(PDF)

4 308 Alex Alford Dr (PDF)

D. **Motion to leave the Zoning Ordinance for Residential (R5) as is, ensure the West End Redevelopment Plan is incorporated into the updated Comprehensive Plan, and appoint a sub-committee comprised of Council members, Planning Commission members, & residents to review the West End Redevelopment Plan.**

Attachments:

1 July 26 2016 PC Minutes (PDF)

9. FINANCE

A. **Motion to approve second reading on a 2016/2017 Budget Amendment in the Wastewater Fund in the amount of $125,000 for repairs to the Belt Press.**

Attachments:

1 Budget Amendment FY 16-17 Wastewater Fund (PDF)

B. **Motion to authorize spending of General Fund Disaster Recovery Committed Funds for City Hall and Fire Station I structure costs.**

10. PUBLIC WORKS

A. **Motion to approve purchase from and payment to Public Works Equipment and Supply Inc for a Brush Hawg Grapple Loader in the amount of $140,439.00.**

Attachments:

1 Chasn Cty School Spec for Loader and dump body 3 2 2016-1-1 (PDF)

2 Chasn School ACCEPTANCE LETTER - PUBLIC WORKS EQUIPMENT-1-1 (PDF)

3 Chasn School Dist Invitation to Bid (PDF)

4 Georgetown Piggyback Chasn Cty Schools July 2016 (6) (002) (PDF)

5 INTENTTOAWARDB1616 (PDF)

11. WATER UTILITIES

A. **Motion to approve purchase from and payment to Watershed Process Sales, LLC for Five New Turbidimeters in the amount of $22,337.32.**

Attachments:

1 Turbidimeter Quote (PDF)

B. **Motion to approve purchase from and payment to Flint Equipment Company for a John Deere 410L Backhoe Loader in the amount of $99,894.49.**

Attachments:

1 John Deere 410L Backhoe Quote (PDF)

12. ADMINISTRATION

A. **Motion to approve second reading of an Ordinance to Amend Chapter 2, Article III, Division 3, of the Code of Ordinances for the City of Georgetown, South Carolina.**

Attachments:

1 06-27-16 residency requirements (003) (PDF)

B. Motion to approve The Georgetown Partnership as the Designated Marketing Organization (DMO) for the City for the fiscal year 2016-2017.

Attachments:

1 MOU_DMO_16-17 (PDF)

13. CITY ADMINISTRATOR REPORT

A. Motion to approve Lease for temporary office space to accommodate relocation of City Hall services and staff.

14. MINUTES

A. Motion to approve minutes of Regular Meeting of City Council dated July 21, 2016.

15. OLD BUSINESS

16. NEW BUSINESS

17. DEPARTMENT MONTHLY REPORTS

A. GPD - July 2016 Monthly Report

Attachments:

1 July 2016 Monthly Report (PDF)

B. July 2016 Fire Report

Attachments:

1 Fire Report-July 20146 (PDF)

C. July 2016 Public Works Department Report

Attachments:

1 JULY.2016 (PDF)

D. July 2016 Fleet Services Report

Attachments:

1 Monthly Report (PDF)

E. July 2016 Electric Utility Department Report

Attachments:

1 july16report (PDF)

F. July 2016 Water Utilities Report

Attachments:

1 July 2016 Water Utilities Report (PDF)

G. July 2016 Engineering Report

Attachments:

1 Engineering Monthly Report_July 2016 (PDF)

H. July 2016 Housing & Community Development Report

Attachments:

1	July 2016 Monthly Report	(PDF)

I. July 2016 Finance and IT Departmental Reports

Attachments:

1	July 2016 Finance & IT Report	(PDF)
2	Grants-Monthly Rpts FY 16.17	(PDF)
3	Budget Performance Report-July 2016	(PDF)

18. EXECUTIVE SESSION

Motion to enter Executive Session pursuant to Section 30-4-70(a)(1) to discuss appointment/reappointment to the Architectural Review Board and Section 30-4-70(a)(2) to receive legal update regarding the SCMIRF v. City and RSUI case.

Motion to adjourn Executive Session and return to Regular Session.

NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION.

19. CITY COUNCIL MAY TAKE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION.

20. APPOINTMENTS

A. Motion to appoint member to Architectural Review Board.

21. ADJOURNMENT

A. Motion to adjourn the Regular Meeting of City Council.

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

PROCLAMATION

DOC ID: 2126

Council Meeting Date:	18 August 2016
Department:	Administration
Issue Under Consideration:	Motion to approve a Proclamation proclaiming August 18, 2016 Coastal Carolina Chanticleers 2016 Baseball National Championship Day in the City of Georgetown.

Reviews:

Paul Gardner	Completed	08/15/2016 3:22 PM	
Ann U. Mercer	Completed	08/15/2016 3:25 PM	
Georgetown City Council		Pending	08/18/2016 5:30 PM

Attachments:

1. 1 Proclamation-Chanticleers (PDF)

MOTION TO APPROVE A PROCLAMATION PROCLAIMING AUGUST 18, 2016 COASTAL CAROLINA CHANTICLEERS 2016 BASEBALL NATIONAL CHAMPIONSHIP DAY IN THE CITY OF GEORGETOWN.

CITY OF GEORGETOWN, SC
PROCLAMATION

WHEREAS, it is with great pride and honor that the City of Georgetown, South Carolina recognizes the Coastal Carolina Chanticleers on their outstanding achievements and athletic accomplishments; and

WHEREAS, the 2016 Coastal Carolina Chanticleers Baseball team's unwavering dedication, fortitude and remarkable teamwork set them apart and put them on a path from the Big South Regular Season Conference Champions and Tournament Champions; took them to the NCAA Regionals and Super Regionals, then once again this team's stamina and determination advanced them to Omaha, Nebraska to the College World Series of Baseball, which resulted in their resounding triumph in becoming the 2016 NCAA Baseball National Champions; and

WHEREAS, the City of Georgetown is extremely proud of the Coastal Carolina Chanticleers baseball team and coaching staff for exceeding and achieving the ultimate goal in College baseball, and have earned the upmost respect and admiration from not only our community, but all across this Great Nation.

NOW THEREFORE, by virtue of the authority vested in me as Mayor of the City of Georgetown, South Carolina and on behalf of City Council, I hereby proclaim August 18, 2016

COASTAL CAROLINA CHANTICLEERS
2016 BASEBALL NATIONAL CHAMPIONSHIP DAY

In the City of Georgetown, South Carolina.

SIGNED, SEALED AND DATED this 18TH day of August 2016.

ATTEST:

Jack M. Scoville, Jr.
Mayor

Ann U. Mercer
City Clerk

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 2085

Council Meeting Date:	18 August 2016
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve first reading of an ordinance to amend Article X, Sign Regulations, to allow for Business Directional Signs on Front Street.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• These are basically Sandwich Board Signs that will sit at the corners of Screven, Broad, Orange, & King Streets to direct pedestrians towards businesses located on said streets. • Application brought forward by Georgetown Business Association (GBA). • The City of Georgetown already has five (5) small kiosk and one (1) large kiosk directing foot traffic around the Core Commercial district from the Wayfinding project. • Planning Commission voted unanimously (5-0) in favor of approving this text amendment at the 6/28/16 PC meeting. • Please see the marked-up sections in the attached Sign Ordinance on pages 3 & 17.
Options:	Approve or deny the 1st reading of this text amendment to the Sign Regulations.
Staff Recommendation:	This was originally a directive from Mayor and Council so staff agrees with the Planning Commission's approval.

Reviews:

Rick Martin	Completed	07/07/2016 10:27 AM
City Attorney	Completed	07/08/2016 1:29 PM

Approved as to form only. NOTE: A municipal sign ordinance defining directional signage for commercial purposes is not content-neutral. Reed v. Town of Gilbert, 135 S.Ct. 2218 (2015)

Paul Gardner	Completed	07/11/2016 10:11 AM
Chris Carter	Skipped	07/07/2016 10:05 AM
Ann U. Mercer	Completed	07/13/2016 2:47 PM
Georgetown City Council	Completed	07/21/2016 5:30 PM

Attachments:

1. 1 Bus Directional Sign Text Amend Ord (PDF)
2. 2 ARTICLE X SIGN REGULATIONS 2016 (PDF)
3. 3 Map (PDF)

MOTION TO APPROVE FIRST READING OF AN ORDINANCE TO AMEND ARTICLE X, SIGN REGULATIONS, TO ALLOW FOR BUSINESS DIRECTIONAL SIGNS ON FRONT STREET.

AN ORDINANCE AMENDING THE CITY OF GEORGETOWN ZONING ORDINANCE ARTICLE X: SECTIONS 1007 & 1012.604, TO ALLOW BUSINESS DIRECTIONAL SIGNS IN THE CORE COMMERCIAL (CC) ZONING DISTRICT AT THE CORNERS OF SCREVEN, BROAD, ORANGE, & KING STREETS

WHEREAS, pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

WHEREAS, upon request of a local business association through a text amendment application, the Planning Commission of the City of Georgetown, South Carolina held a public hearing regarding the proposed amendment to Article X, Sections 1007 & 1012.604, for Business Directional Signs; and

WHEREAS, following the public hearing on June 28, 2016 and the majority vote by Planning Commission to approve the recommendation of the text amendment to the Zoning Ordinance to allow Business Directional Signs, the Mayor and City Council of the City of Georgetown feel it is in the best interest of the City of Georgetown to amend the ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina that Article X of the City of Georgetown Zoning Ordinance be amended as follows:

Section 1007 - Definition of Business Directional Sign

Business Directional Sign: Any sign that contains the name(s) of the businesses located along the side streets in the Core Commercial (CC) zoning district, including King, Orange, Broad, & Screven Streets, that directs pedestrians up said streets. Business Directional Signs erected in accordance with Section 20-7.3 of the Streets, Sidewalks and Public Places Ordinance may be placed on the public sidewalk in designated locations (see map Ord. 8/18/16). Business Directional Signs must not be placed in any sight triangle, or any other location that impedes traffic or causes a vision obstruction for motorists. [ref. Sec.1012.604]

Section 1012.604 - Business Directional Signs

1012.604 Business Directional Signs: (Core Commercial zoning district) All signs shall be reviewed and approved by the Building and Planning Department with the following conditions:

1. Sign Area: Business Directional Signs shall not exceed 3 feet 6 inches in height, twenty-four (24) inches in width.
2. Location: Business Directional Signs shall be located so that they do not block sidewalks. Business Directional Signs located on public property or in the public right of way shall be required to obtain a city encroachment permit. Business Directional Signs are prohibited from placement on the city boardwalk.

3. Number: Total of four (4) Business Directional Signs may be erected in the Front Street right of way at the specified locations on the corners of Front Street & King, Orange, Broad, and Screven (*see attached map with Ord. 8/18/16*).
4. All such signs must be removed by owner and stored inside a structure at the close of business each day, and may be placed in the permitted location at the opening of business the following day.
5. All such signs must be constructed of a durable, weather-resistant wood or wood product.
6. Business Directional Signs shall have a maximum of two panels.

ATTEST:

____
Ann U. Mercer, City Clerk

____
Jack M. Scoville, Jr., Mayor

First Reading: ___________________

Second Reading: _________________

Approved as to Form:

____
Elise F. Crosby, City Attorney

ARTICLE X: SIGN REGULATIONS

1000 Intent

The purpose or intent of these sign regulations [Article X] is to provide fair and comprehensive regulations that will eliminate confusing and unsafe signs, foster a good visual environment and yet assure the efficient transfer of information. These regulations are intended to enhance the City of Georgetown as a place to live, to conduct business, and to visit. It is declared that the regulation of signs within the City is necessary and in the public interest:

(a) To protect the general public from damage or injury caused, or partially attributable to the distractions and obstructions which are caused by improperly designed or situated signs;
(b) To promote the public safety and welfare by regulating the location, erection, maintenance, size, and number of signs;
(c) To provide a pleasing overall environmental setting and good community appearance that is deemed vital to the continued economic attractiveness of the City;
(d) To protect property values within the City;
(e) Restrict signs and lights which overload the public's capacity to receive information or which increase the probability of traffic congestion and accidents by distracting attention or obstructing vision.
(f) To improve the effectiveness of commercial and governmental signs;
(g) To allow signs appropriate to the character of each zoning district.

1001 Interpretation

In their interpretation and application, the provisions of this Ordinance shall be held to be minimum requirements necessary for the promotion and protection of the public health, safety, comfort, morals, convenience and aesthetics.

1002 Affected Signs/Sign Owner Responsibility

This article shall apply to any sign located within the city limits of Georgetown. It shall be the responsibility of the sign owner to maintain the sign and ensure compliance with the provisions

1003 Regulations applying to all types of signs

A permit shall be required for the erection, alteration, panel replacement or reconstruction of any sign or sign panel and such permit shall be issued by the Zoning Administrator for the city of Georgetown.

1004 Sign Content

Any sign allowed under this ordinance may contain, in lieu of any other copy, any otherwise lawful, non-commercial message that does not direct attention to a business, activity conducted, or product sold or offered at a location not on the same premises where such business sign is located.

1005 Measurement of Face area

The dimensional requirements for sign faces shall be considered the allowable area of any one sign face, whether the sign is single-faced, back-to-back or sandwich board sign.

1006 Construction Specifications

a. All signs shall be designed to meet all applicable requirements of the International Building Codes in effect at the time of issuance.

b. All signs shall be constructed of permanent materials and shall be permanently attached to the ground, a building, or another structure except as provided for in Section 1010 “Temporary Signs”.

c. All electrical signs shall be required to be approved by Underwriters Laboratory (UL) as specified in the Electric Code. An Underwriters Laboratory label is required on the outside ballast and on the cabinet which seals the sign structure.

d. Flood lights or similar lighting utilized as a part of a sign illumination system shall be hooded or shielded so that the light source is not visible from any public right-of-way or adjacent property.

e. All signs shall be made and installed by a licensed sign company/dealer having all applicable licenses to work within the City of Georgetown.

1007 Definitions

Except as specifically defined herein, all words used in these regulations have their customary dictionary definitions. The definitional sections may not be interpreted or applied to improperly regulate the content of the sign or impair the right of free speech. For purpose of the sign ordinance, certain words or terms used are herein defined as follows:

Abandoned Sign: Any sign which advertises or pertains to a business, product, service, event, activity or purpose which is no longer conducted or publicly available, or which has not been in use or publicly available for six months, or which is no longer imminent within a period of six months, or any sign structure that fails to display any sign copy for six months, or any sign which, for a period of six months, has vegetation growing upon it, clinging to it, touching it or obscuring the sign face or sign parts or structure or any sign, for a period of six months, which has not been maintained to be free of peeling, chipping, rusting, wearing and fading so as to be legible at all times or to be free from rusting, rotting, breaking or other deterioration of the sign parts shall be deemed to be an obsolete or abandoned sign. This passage of time alone under the above-delineated circumstances establishes abandonment or obsolescence. Abandonment does not require any element of personal or business intent to relinquish the rights on might have in sign placement as the term used or defined in this ordinance.

Permanent signs applicable to a business temporarily suspended because of a change in ownership or management shall not be deemed abandoned or obsolete unless the property remains vacant for a period of eight months or more.

Advertising Flag: Any fabric or bunting containing distinctive colors, patterns, symbols or advertising that is attached to a pole.

Awning Sign: A sign on a structure made of canvas, vinyl, metal, etc. that extends over a door, window or patio and is attached to and does not extend above a wall.

Banner: A sign or outside advertising display having the character, letters, illustrations, ornamentations, symbol, color, or visual representation applied to cloth, paper, vinyl, fabric, plastic, or like kind of malleable material with or without frame.

Billboard: A sign identifying/advertising and/or directing the public to a business or merchandise or service or institution or residential area or entertainment which is located, sold, rented, leased, produced, manufactured and/or furnished at a place other than the real property on which said sign is located. Such signs are also known as off-premise or outdoor advertising display signs.

Blank Masking: The portion of the sign face without copy.

Building Identification Sign: A sign bearing only the name, number(s), letter(s), and/or symbol(s) which identifies a particular building or occupant.

Business Directional Sign: Any sign that contains the name(s) of the businesses located along the side streets in the Core Commercial (CC) zoning district, including King, Orange, Broad, & Screven Streets, that directs pedestrians up said streets. Business Directional Signs erected in accordance with Section 20-7.3 of the Streets, Sidewalks and Public Places Ordinance may be placed on the public sidewalk in designated locations (see map Ord. 8/18/16). Business Directional Signs must not be placed in any sight triangle, or any other location that impedes traffic or causes a vision obstruction for motorists.

Business Identification Sign: Any sign that contains the name(s) of the business enterprise(s) located on the same premises as the sign and the nature of the business conducted thereon.

Changeable Copy Sign: A sign on which message copy is changed manually in the field, through the utilization of attachable letters, numbers, symbols, and other similar characters of changeable pictorial panels.

Copy: All words, letters, numbers, figures, characters, artwork, symbols or insignia that are displayed on a sign face.

Decorative post for sign: A freestanding sign which is attached to a decorative post using a horizontal arm for support. Such post shall not exceed six feet in height.

Dilapidated Sign: A sign which the Zoning Administrator has determined is structurally unsound, has defective parts or is in need of painting and or maintenance

Dimensional requirements: Those measurements contained in this article that identify the area and height requirements for signs.

Directional Sign: A sign permanently erected or permitted in the public right-of-way or private property by the state of South Carolina, or other governmental agency to denote the name of any thoroughfare, the route to any city, town, village, educational institution, public building, historic place, shrine, or hospital, to direct and regulate traffic, to denote any railroad crossing, bridge, or other transportation or transmission company for the direction or safety of the public.

Directory Sign: A monument sign utilized in multiple tenant developments, and shopping centers. The sign lists the names and/or use, or location of businesses, activities or professional offices conducted within a building, group of buildings or commercial center. Such signs may contain a single insert for each tenant on the premises, and shall conform to all other requirements for monument signs.

Fixed Projection Sign: A sign which extends outward for more than six (6) inches from the façade of any building and is rigidly affixed thereto.

Freestanding Sign: A sign which is permanently affixed to the ground and which is not a part of a building or other structure having another functional purpose.

Governmental Flag: A pole mounted flag of the United States, the state or the city, or the flag of national origin of a business ownership that is not used in conjunction with or as a commercial promotion.

Illuminated Sign: Any sign which employs artificial illumination techniques to project the message.

Inflatable Sign: a sign which requires air, whether contained or blown, to keep and maintain its shape, including tethering balloons and blimps.

Marquee: A permanent roof like structure projecting beyond a building or extending along and projecting beyond the wall of the building.

Monument style: A type of sign with a framed sign face, and a solid, opaque base extending to a pedestal or directly to the ground. Such signs may not be erected on a pole, pylon, or any other type of post(s). To qualify as a monument style sign, the width of the supporting sign base may not be less than the width of the sign face. In addition, the maximum height, measured from grade, of any monument sign shall not eight feet. Monument signs may have plastic sign faces and may be internally illuminated, but all other materials used in the framing, support and construction of the sign shall be made of brick, stone, stucco-covered block, wood or other natural material. Ornamental iron may be used to frame or accent the sign. If internal illumination is not desired, exterior light sources trained upon the sign face may be utilized. Such signs shall not be placed closer than ten feet to any property line.

Nonconforming Sign: Any sign lawfully existing with a valid permit on the effective date of any ordinance, or amendment thereto, that renders such sign nonconforming because it does not conform to all the standards and regulations of the adopted or amended ordinance.

Off-Premises Sign: A business sign (Including billboard signs) which directs the attention of the public to a business, activity conducted, or a product sold or offered at a location not on the same premises where such business sign is located. For purposes of this article, easements, and other appurtenances, shall be considered to be outside such platted parcel of land and any sign located or proposed to be located in an easement or other appurtenance shall be considered an off-premises sign.

On-site Sign: A sign relating in its subject matter to the premises on which it is located, or to products, accommodations, services or activities on the premises. On-site signs do not include signs erected by the outdoor advertising business.

Outdoor Drive-Through Menu Board: Signs associated with drive-through restaurants which list the type and price of food items offered for sale at the establishment.

Parallel Sign: Sign erected on a building or as a monument extending the same direction as the street or building in which it is being erected.

Parapet: That portion of a building wall that rises above the roofline.

Pennant: Any lightweight plastic, fabric, or other material, whether or not containing copy, suspended from a rope, wire, or string, usually in a series and designed to move in the wind. Strings of lights shall be considered a pennant.

Perpendicular Sign: Sign erected on a building or as a monument sign at a right angle to the building or street.

Political Sign: A temporary off-site sign erected by a political candidate, group or agent thereof, for the purpose of advertising a candidate or stating a position regarding an issue upon which the voters of the City shall vote in an upcoming election or referendum. Outdoor advertising signs shall not be considered campaign signs.

Portable Sign: Any sign designed or intended to be readily relocated whether or not it is permanently attached to a building, structure or on the ground. The term includes on wheels or on portable structures, tent signs, A-frame signs, sidewalk signs, and similar devices or any sign not securely affixed to the ground or a permanent structure. Sandwich board signs are excluded from this definition.

Private Traffic Directional Sign: A sign which is on-premise consisting of type and/or an arrow and is designed, sized and erected solely for the purpose of vehicular or pedestrian traffic direction or safety.

Projected Image sign: A type of sign that is a form of electronic display that projects images onto a screen or other flat roof surface, including LCD and plasma displays.

Projecting Sign: A sign projecting from the outside wall or walls of any building which is supported by only one (1) rigid support, irrespective of the number of guy wires used in connection therewith.

Pylon Sign: Any sign which is freestanding and supported by, from or on top of a vertical pole(s) or beam(s) composed of metal or other substantial support.

Real Estate Sign: A temporary sign erected by the owner, or his agent, advertising the real property upon which the sign is located for rent, for lease, or for sale.

Repaint: To apply new paint without changing wording, composition, color, or making minor non structural repairs.

Roof Sign: A sign erected over or on, and wholly or partially dependent upon thereof any building for support, or attached to the roof in any way.

Sandwich Board Sign: A sign of A-frame construction (two sign faces joined at the top by a hinge or similar device which allows the sign to be folded flat, or spread apart so as to be freestanding) designed for placement on a sidewalk in front of the place of business being advertised. Sandwich-board type signs erected in accordance with Section 20-7.3 of the Streets, Sidewalks and Public Places Ordinance may be placed on the public sidewalk. All other such signs must be placed on the same site as the business, which it advertises. Sandwich-board type signs must not be placed in any sight triangle, or any other location that impedes traffic or causes a vision obstruction for motorists. A permit is required for sandwich-board type signs, which shall be good for a period of one year. Upon expiration, the owner may seek a permit renewal, which may be granted provided the sign has been maintained in good condition.

Sign: Any device designed to attract the attention of the public for commercial or advertising purposes which is attached, painted or otherwise affixed to, or a part of a building, structure, material, surface or object. Integral decorative or architectural features of buildings except letters or trademarks, fences, walls and works of art which are noncommercial in nature are not to be construed as being a sign. Sign shall include any artificial light source, time or temperature units, clocks and any device which animates or projects a visual representation which attracts the attention of the public for commercial purpose.

Sign Alteration: To change, modify or make any adjustments to a sign.

Sign Area (also referred to as the gross surface area): the square foot area enclosed by the perimeter of the sign face, including all copy and blank masking. The aggregate sign area is the summation of the area of all sign faces combined.

Sign Copy: The portion of a sign which contains the name, logo, advertising message, or business identification and consists of all such symbols, letters, figures, insignia, illustrations, messages or forms.

Sign Face: The area within a regular geometric shape enclosing all copy and blank masking. Structural supports not bearing information shall not be included in the computation of sign face.

Sign Height: The vertical distance measured from the lowest adjacent grade to the top of the sign face or sign structure, whichever is greater.

Sign Number: For the purpose of determining the number of signs, a sign shall be considered to be a display surface or device containing elements organized, related and composed to form a unit. Where matter is displayed in a random manner without an organized relationship of elements, each element shall be considered to be a sign. The components of back-to-back, double-faced, V-type or multiple-faced signs shall be considered as one sign.

Sign Owner: A person or persons owning the real property on which a sign is located, who owns the sign itself, or whose products, services or cause is promoted by the sign, or a combination of those persons.

Sign Structure: That portion of the sign designed to support the loads, forces and combinations thereof encountered without exceeding in any of its structural elements the stresses described in the International Building Code, currently adopted edition. Structural supports shall be designed to provide the minimum cross sectional area necessary to support the applied loads. The sign structure of a monument sign is what makes the sign a monument, and therefore, shall not be counted as a blank masking.

Snipe Sign: A sign which is tacked, nailed, posted, pasted, glued or otherwise attached to trees, poles, stakes, or fences, or to other objects, and the advertising matter appearing −87
thereon is not applicable to the present use of the premises upon which such sign is located.

Special Event Sign: A sign which carries a message regarding a special event or function which is of general interest to the community.

Structure Sign: A supporting structure erected or intended for identifying/advertising purposes, with or without a sign thereon, situated upon or attached to real property, upon which any sign is, or intended to be, fastened, affixed, displayed, applied, or a part of, provided however, that said definition shall not include a building, fence, flagpole, utility pole or tree.

Surface Area: For the purpose of determining surface area of a sign, the area of a sign shall be computed as including the entire area within a parallelogram, triangle, circle, or semi-circle comprising all the displayed matter, exclusive of frames or supports. In the case of back-to-back, double-faced, or V-type signs, the largest of the two display surfaces shall be used to compute surface area.

Temporary Sign: any sign or information transmitting structure intended to be erected or displayed for a limited period.

Time and Temperature Sign: An electrical sign utilizing lights going on and off periodically to display the current time and temperature in the community.

Vehicle Sign: A permanent or temporary sign affixed, painted on, or placed in or upon any vehicle, trailer or other device capable of being towed, the primary purpose of which is to attract the attention of the public rather than to serve the business of the owner thereof in the manner which is customary for said vehicle, provided that this definition does not include any signs which are required by any unit of government and does not include a single sign placed on a single vehicle or trailer at a residence of an individual which sign identifies the vehicle or trailer as being for sale.

Wall Sign: Any sign that is permanently affixed to the face of a wall, roof, awning, marquee, or canopy s of the building which houses the business or organization the sign advertises. The sign shall be affixed parallel to the wall or printed on the wall of any building in such a manner as to read parallel to the wall on which it is mounted; provided however, said wall sign shall not project above the tip of the wall or beyond the end of the building.

Window Band Sign: A sign consisting of a continuous band of wording located on window(s).

Window Sign: Any sign which is painted on, applied to, or projected upon or within the exterior or interior of a building glass area, including doors, or located within five (5) feet of the interior of a building glass area, including doors, whose identification, message, symbol, insignia, visual representation, logotype, or any form which communicates information, can be read from off premises, contiguous property or public right-of-way.

1008 Exempt Signs

The following signs as defined shall not be included in the application of the Sign Regulation:

- Signs repainted, provided no alteration or reconstruction of the framing or support structure occurs;
- Signs receiving new face insert panels, either plastic or metal, providing no alteration or reconstruction of the framing or support structure occurs;
- The changing of lettering or numbers on signs designed for changeable copy signs lettering or numbering provided the signs were legally erected and maintained for the business being advertised;
- Signs directing and guiding traffic and parking on private property, but shall not bear any advertising matter;
- Artwork that does not include any commercial messages or references(Ord. of 12-14-2000);

- Scoreboards and other signs at outdoor recreation facilities;
- Indoor signs placed a minimum of 5 feet from windows and doors and not intended to attract attention from the outside of the business;
- Window or door signs allowing for hours of operation and telephone number. (One (1) per business);
- Billboard paper displays if designed specifically for use on existing billboards; and
- The following signs as defined:

Accessory Signs on Vehicles and Trailers: Signs affixed to vehicles and trailers where the sign is incidental and accessory to the primary use of the vehicle or trailer provided all the following conditions are adhered to:

1. Primary purpose of such vehicle or equipment is not the display of signs. Vehicle and equipment are not used primarily as static displays advertising a product or services, not utilized as storage, shelter, or distribution points for commercial products or services for the general public.
2. Signs are painted upon or applied directly to an integral part of the vehicle or equipment.
3. Vehicle/equipment is in operating condition, currently registered and licensed to operate on public streets when applicable, and actively used in the daily function of the business to which such signs relate.
4. During period of inactivity exceeding five working days such vehicle/equipment is not so parked or placed that the signs thereon are displayed to the public. Vehicles and equipment engaged in active construction projects and the on-premises storage of equipment and vehicles offered to the general public for rent or lease (such as rental trucks and cars) are exempt from this prohibition.

Emblems and Insignia: Commemorative plaques of recognized historical plaques, emblems, symbols and insignia of political, professional, religious, educational, or corporate organizations providing that such emblems, and insignia shall not be displayed for commercial purposes nor in such a manner as to act as attention-seizing devices not exceeding four (4) square feet in gross surface area for each exposed face not exceeding eight (8) square feet in aggregate gross surface area.

Exterior Holiday Decorations: signs or other materials temporarily displayed for no more than thirty (30) days on traditionally accepted civic, patriotic, or religious holidays with the exception of Christmas decorations which shall be allowed to be displayed from November 15 – January 15 of each year.

Governmental Flags: Flags, emblems and/or insignias of any governmental agency, or religious, charitable, public or nonprofit organizations, provided:

1. No parcel of land shall display more than three governmental flags (official United States flags and South Carolina Flags shall be exempt from this number) (amended 3-19-09);
2. No single governmental flag shall exceed forty (40) square feet in area. If the total area of the flags displayed exceeds one hundred and twenty (120) square feet, the excess area shall be included in the sign area calculated for the parcel of land.
3. The height of flagpoles shall not exceed twenty five (25) feet.

Governmental Signs: Governmental signs for control of traffic and other regulatory purposes, street signs, warning signs, railroad crossing signs, and signs of public service companies indicating danger and aids to service or safety which are erected by, or at the order of a public officer or employee in the performance of the officer’s or employee’s duties. Such signs shall also include signs required by governmental bodies or specially authorized for a public purpose by any law, statute, or ordinance. Such public signs may be of any type, number, area, height, location, or illumination as required by law, statute, or ordinance. Signs may include, but are not limited to, traffic, directional, warning, or information signs authorized by any public agency; and official notices issued by any court, public agency, or officer.

Memorial Signs: Memorial plaques, or tablets, grave markers, names of buildings, statutory, or other remembrances of persons or events that are non-commercial in nature.

Name and Address Plates: Signs, not exceeding one (1) square feet in gross surface area for each exposed face nor exceeding an aggregate gross surface area of two (2) square feet, indicating the name of the occupant, the address of the premises, and identification of any legal business or operation which may exist at the premises.

No Trespassing, No Dumping, No Parking, Towing, and Other Similar Sign: No trespassing, no dumping, no parking, towing, and other similar signs not exceeding two (2) square feet in gross surface area for each exposed face, not exceeding an aggregate gross surface area of four (4) square feet and not exceeding two (2) in number per zoning lot in residential areas, not exceeding four (4) square feet in gross surface area for each exposed face nor exceeding an aggregate gross surface area of eight (8) square feet and not exceeding four (4) in number per zoning lot in non-residential areas.

Public Services and Information Signs: Public service signs may be displayed that identify public services or conveniences, such as restrooms, telephones, credit cards accepted, hours of operation, SC Lottery (1) per business, vacancies, trading stamps given, trade association affiliations, octane ratings, self-service, and type of fuel provided that the total area of all such signs displayed shall not exceed four (4) square feet per occupancy, and further provided that such signs shall be designed and erected inside the perimeter of a permitted sign or mounted flush against a building or structure.

Sandwich Board Signs: Sandwich board signs shall be reviewed and approved by the Building and Planning Department with the following conditions:

1012.401 Sign Area: Sandwich Boards shall not exceed 3 feet 6 inches in height, twenty-four (24) inches in width. (Sandwich Board sign area shall not count against the total allowed square footage of signage per business).

1012.402 Location: Sandwich Boards shall be located so that they do not block sidewalks. Signs should be located in front of the advertised business entrance only. Sandwich boards located on public property or in the public right of way shall be required to obtain a city encroachment permit. Sandwich boards are prohibited from placement on the city boardwalk.

1012.403 Number: Only one (1) sandwich board shall be permitted per business.

1012.404 All such signs must be removed and stored inside a structure at the close of business each day, and may be placed in the permitted location at the opening of business the following day, for the period that the sign permit is valid.

1012.405 All such signs must be constructed of a durable, weather-resistant wood or wood product. Plastic, metal, and other non-natural materials may not be used

1012.406 Sandwich boards shall have a maximum of two panels.

(Ord. from old Section 1012.4, Core Commercial)

Vending Machine/gas pump signs: Permanent, non-flashing signs on vending machines, gasoline pumps, ice containers, or other similar machines indicating only the contents of such devises, the pricing, of the contents contained within, directional or instructional information as to use, and other similar information not exceeding four (4) square feet in gross surface area for each exposed face not exceeding an aggregate gross surface area of eight (8) square feet.

1009 Prohibited Signs

The following signs are hereby expressly prohibited from erection, construction, repair, alteration, or use within the City, except as otherwise permitted in this Ordinance:

1. Any sign which emits a sound, odor, or visible matter such as smoke or vapor.
2. Any temporary sign towed behind a vehicle, or watercraft excluding those associated with an approved special event.
3. Any sign which is portable or not securely attached to a building or to the ground except as provided for in Section 1010 “Temporary Signs”.
4. No sign or advertising display shall be attached to or placed against the outside of a building in such a manner as to prevent ingress and egress through any door obstruct access from windows, nor shall any sign or advertising display obstruct or be attached to a fire escape.
5. No sign shall obstruct the view of motor vehicle operators entering a public roadway from any other public roadway, driveway, or alley. There shall be no sign, structure, or other obstruction to vision between the height of three feet and eight feet within the sign distance triangles established on Section 404 of this ordinance. In the event conditions at the time a permit is issued change due to street widening, driveway relocation or similar event, the sign owner shall relocate any sign, (at the owners expense) deemed an obstruction to vision.
6. Any sign erected in a street or highway right-of-way except for signs of a governmental body used to convey legal notices, identify public property, convey public information, and direct or regulate pedestrian and vehicular traffic. The Zoning Administrator shall be authorized to remove any unauthorized permanent, temporary, or portable signs erected or situated upon any right of way. Abandoned or dilapidated signs.
7. Roof signs and fixed projection signs where signs where any portion of the sign extends above the lowest point of the roof line of the building where the sign is located with the exception of facades.
8. Any sign which exhibits statements, words or pictures of obscene or pornographic subjects.
9. Signs of any material including, but not limited to paper, paint, cardboard, plastic, wood, and metal which are painted on or attached to trees, lamp posts, hydrants, traffic signs, stairways, benches, refuse containers, rocks or other natural features, fences (except for warning signs on fences) or telephone or utility poles.
10. Neon lights (interior or exterior) visible from the street(s) or right-of-way(s) shall be deemed signs and are prohibited with the exception of open/closed signs and ATM signs. Open/closed signs and or ATM signs shall not exceed one (2) sq. ft. and shall be allowed one (1) sign per business.
11. Circulars, handbills, banners, inflatable signs, any and all other type inflatable, balloons, flags, streamers, spinners, placards, pennants or any other attention seizing device except as provided for in Section 1010 “Temporary Signs”.
12. No lighting shall be utilized as a part of a sign illumination system that are not hooded or shielded so that the light source is not visible from any right-of-way or adjacent property. Such illumination system or sign shall not emit or reflect a glaring light so as to impair the vision of a motor vehicle operator as determined by the Zoning Administrator. Such illumination, when utilized, shall be white or off-white with no color shades, filters, etc.
13. All off premises signs are prohibited and no permit shall be granted for construction of any off premises sign on or after the effective date of this ordinance.

14. No sign, sign structure or attention-seizing device shall be shaped in the form of a statue of a human or animal figure or in the form of a three-dimensional model (i.e. dinner bucket, paint cans, cows, etc.).
15. No sign which involves motion or rotation of any part of the sign structure or sign face using intermittent flashing lights, animation, or automatically changed copy or design, except Public Service Signs in allowed zoning districts as listed in this ordinance and shall be limited to only public service information such as time, date, temperature, weather, or other similar information. No advertising shall be permitted on such Public Service signs.
16. No sign illumination system shall contain or utilize any beacon, spot, search or stroboscopic light, glaring light or reflector, which is visible from any public right-of-way or adjacent property, nor shall such lights be operated outside, under any circumstances, except by authorized public agencies.
17. Advertising flags.
18. Signs using the words "stop", "danger" or any other word, phrase, symbol, or character in a manner that misleads, confuses, or distracts a vehicle driver.
19. No sign shall display lights resembling by color and design or other characteristics customarily associated with danger or those used by police, fire, ambulance and other emergency vehicles or for navigation. Automotive warning or flashing signs shall not be utilized as commercial attention-seizing devices.
20. 'Spin' Advertising: persons standing on street corners or on private property with a sign to advertise a business, they toss, twirl and maneuver the cardboard and or any other type material used for signage like a baton to entertain and catch the eye of people who walk or drive by their performance.
21. Any vehicle sign where the sign projects beyond the manufacturer's profile of the vehicle and is displayed in public view under such circumstances as to indicate that the primary purpose of such display is to attract the attention of the public rather than to serve the business of the owner thereof in the manner which is customary for such vehicle. Floats in parades shall not be included in this prohibition.
22. No sign shall project or be located beyond property boundaries, except in the Core Commercial District. The exception regarding this zoning district applies only to projecting signs and sandwich board signs placed within the multipurpose Downtown Parking and Street Franchise District. Projecting signs and/or Sandwich Board signs located on public property or in the public right of way shall be required to obtain a city encroachment permit.
23. Pylon signs except in cases where site conditions would impair visibility of drivers to enter and exit safely due to the placement of a free-standing monument sign as determined by the Zoning Administrator. Such freestanding signs, when determined to be appropriate due to conditions, shall have a maximum height of 20'.
24. Signs placed on boardwalk except those signs placed by the City of Georgetown for governmental use or information.
25. Any type of sign not specifically listed under each zoning district, as allowable signage shall be prohibited.
26. Any sign erected, altered, displayed, or changed without approval from the Building and Planning Department, and fails to have a valid sign permit from the Building and Planning Department.
27. Any other type or kind of sign which does not comply with the terms, conditions, and provisions contained in this Ordinance.
28. Projected Image signs are prohibited in all zoning districts.

1010 Temporary Signs

Temporary signs may be erected and maintained in the City of Georgetown only in accordance with the following provisions:

1010.1 General Provisions:

1010.101 Permit Required: Temporary business signs, Real Estate special event signs, political signs, construction signs and temporary event signs shall require a temporary sign permit from the Zoning Administrator. Temporary real estate on-site signs and temporary on- site subdivision signs shall be exempt from temporary sign permit procedures provided all applicable requirements set forth herein are met.

1010.102 Materials and Methods: The Zoning Administrator shall impose as a condition of approval such requirements as to the material, manner of construction, location of sign(s) and method of erection of a sign as are reasonably necessary to assure the health, safety, welfare, aesthetics, and convenience of the public.

1010.103 Location and Placements of signs shall be prescribed under each event in this article. No sign shall be located within the public right-of-way.

1010.2 Business Signs: Temporary signs identifying a special, unique, or limited activity, service, product, or sale of limited duration shall be subject to the following:

1010.201 Type of sign: Temporary business signs may include banners, and non-illuminated portable signs.

1010.202 Number: There shall not be more than five (5) permits for temporary business signs issued for the same business location within one (1) calendar year. One (1) sign per event.

1010.203 Sign area: Temporary Business signs shall not exceed twenty four (24) square feet in gross area for each exposed face nor exceed an aggregate gross surface area of forty-eight (48) square feet.

1010.204 Location: Temporary business signs shall be located only upon the zoning lot on which the special, unique, or limited activity, service product, or sale is to occur. Such signs may be located in any yard but shall not extend over any lot line. Such signs shall not be located in a required site triangle as set forth in Section 404 of this ordinance, "Vision Clearance".

1010.205 Special Conditions: Temporary business signs shall be erected and maintained for a period not to exceed fifteen (15) consecutive days. "Going out of Business" signs shall be permitted for a total of thirty (30) days. All special, unique, or limited activity, service, product, or sale of limited duration requires a temporary business sign permit issued by the Zoning Administrator.

1010.3 Construction Signs: Temporary Construction signs identifying the parties involved in the construction to occur or occurring on the premises on which the sign is placed shall be subject to the following:

1010.301 Number: One (1) temporary construction sign for each project or development shall be permitted.

1010.302 Size: Temporary construction signs shall not exceed twenty-four square feet in gross surface area for each exposed face nor exceed and aggregate gross surface area of forty-eight (48) square feet.

1010.303 Location: Temporary construction signs shall be located only upon the premises which construction either is about to occur or is occurring. Such signs shall not be located in any required site triangle as set forth in Section 404 of this ordinance "Vision Clearance".

1010.304 Special Conditions: Temporary construction signs shall be permitted only as accessory to an approved building permit for the project or development. Temporary construction signs may be erected and maintained for a period not to exceed thirty (30) days prior to the commencement of construction and shall be removed within ten (10) days of the termination of construction of the project or development.

1010.4 **<u>Political Signs</u>**: Temporary political signs announcing political candidates seeking public office, political parties, and/or political and public issues contained on a ballot shall be subject to the following requirements:

101.401 **<u>Size</u>**: Political signs shall not exceed six (6) square feet in gross area for each exposed face, nor exceed an aggregate of twelve (12) sq. ft.

1010.402 **<u>Location</u>**: Such signs shall not be located in a required site triangle as set forth in Section 402 of this ordinance, "Vision Clearance".

1010.403 **<u>Deposit</u>**: Each candidate shall post a $250.00 deposit with the City in order to obtain a permit to erect campaign signs. Candidates will be refunded this deposit if all signs are removed by the seventh (7) day following an election. In case of a runoff election signs can remain until the seventh (7) day following the runoff election. Upon failure to remove the signs in required time, the deposit will be forfeited to the City to cover the cost of removal.

1010.404 **<u>Special Conditions</u>**: No campaign signs shall be erected until 30 days prior to a primary or general election.

1010.5 **<u>Real Estate Signs:</u>** Temporary signs advertising the sale, lease, or rent of the premises upon which such sign is located shall be subject to the following:

1010.501 **<u>Number</u>**: One (1) temporary real estate sign for each zoning lot shall be permitted.

1010.502 **<u>Size Area</u>**: ***Residential Districts***: In residential districts, temporary real estate signs shall not exceed six (6) square feet in gross surface area for each exposed face nor exceed an aggregate gross surface area of twelve (12) square feet. ***Commercial Districts***: In commercial districts, temporary real estate signs shall not exceed twenty four (24) sq. ft. in gross surface area for each face nor exceed an aggregate gross surface area of forty eight (48) sq. ft. Such signs shall not exceed a maximum height of eight (8) feet.

1010.503 **<u>Location</u>**: Temporary real estate signs shall be located only upon the property for lease, sale, or rent. Such signs shall be allowed in any yard but shall not extend over the property line. Such signs shall not be located in any site triangle as set forth in Section 404 of this ordinance, "Vision Clearance".

1010.504 **<u>Special Conditions</u>**: Temporary real estate signs shall be removed within seven (7) days of the sale or lease of the premises upon which the sign is located. −97

1010.6 **<u>Real Estate Special Event Signs</u>**: Temporary signs for the purpose of sales of property or homes and/or open houses to be held only for a limited time shall be subjected to the following:

1010.601 **<u>Type of sign</u>**: May include banners or non-illuminated portable signs.

1010.602 **<u>Location</u>**: Such signs shall not be located in a required site triangle as set forth in Section 404 of this ordinance, "Vision Clearance".

1010.603 **<u>Deposit</u>**: Each Real Estate Event Agent shall post a $250.00 deposit with the City in order to obtain a permit to place the Temporary Real Estate signs. Agents will be refunded this deposit if all signs are removed within (2) days following the event. Failure to remove the signs in the required time will result in the deposit being forfeited to the City to cover the cost of removal.

1010.604 **<u>Special Conditions</u>**: Temporary Real Estate Signs shall be allowed only on the days of the event, with the maximum days allowed for display being five (5).

1010.7 Subdivision Signs: Temporary Subdivision Signs announcing a new subdivision development shall be subject to the following requirements:

1010.701 Number: One (1) temporary subdivision sign shall be permitted per principle entrance to the subdivision.

1010.702 Sign Area: The sign area shall not exceed thirty two (32) square feet in gross surface area for each exposed face nor exceed an aggregate gross surface area of sixty four (64) square feet.

1010.703 Location: Temporary subdivision signs shall be located on the premises of the land subdivision. Such signs shall not be located in a required site triangle as set forth in Section 404 of this ordinance, "Vision Clearance".

1010.704 Height: Temporary subdivision signs shall not exceed twelve (12) feet in height as measured from average grade of lot.

1010.705 Special Conditions: Temporary subdivision signs shall be removed from the premise once fifty (50%) percent of the lots are sold.

1010.8 Temporary Event Signs (other than Real Estate Special events): Temporary event signs announcing a drive, special activity, festival, or event of a civic, charitable, educational, or religious organization for non-commercial purposes shall be subject to the following:

1010.801 Type of sign: Temporary event signs may include banners or non-illuminated portable signs.

1010.802 Time Limits Temporary event signs may be erected and maintained for a period of thirty (30) days prior to the date of which the drive, special activity, festival, or event advertised is scheduled to occur and shall be removed within five (5) days of the termination of such drive, special activity, festival, or event.

1011 Signs permitted in Low Density Residential (R-1), Medium Density Residential (R-2 and R-3), High Density Residential (R-4 & R-5) and Medical Residential (MR)

1011.1 For all non-residential uses, excluding home occupations, permitted in residential districts, one (1) single, non-illuminated business identification sign (wall or freestanding) not exceeding a gross surface area of ten (10) square feet per sign face and an aggregate gross surface area of twenty (20) square feet for freestanding. Such signs shall not exceed eight (8) feet in height. Such signs shall be located a minimum of ten (10) feet from any adjoining property boundary and cannot interfere with the Vision Clearance as described in Section 404 of this ordinance – "Vision Clearance". Internally illuminated signs shall be prohibited within all residential zoning districts. Such signs shall be allowed to use decorative post signs as defined herein. All signs proposed for location within the boundaries of the Historical district shall conform in size, number and location to −99 the regulations of the underlying zoning district, and to the requirements contained in the Board of Architectural Review Guidelines.

1011.2 Home occupation signs shall be allowed as one (1) non-illuminated sign not to exceed two (2) square feet in gross surface area. Home occupation shall not qualify for temporary signage as described in Section 1010 (F) of this ordinance. Internally illuminated signs shall be prohibited within all residential zoning districts. All signs proposed for location within the boundaries of the Historical district shall conform in size, number and location to the regulations of the underlying zoning district, and to the requirements contained in the Board of Architectural Review Guidelines.

1011.3 Residential Subdivisions shall be permitted two (2) monument signs per principal entrance. Such signs shall not exceed a gross surface area of forty (40) square feet per sign face and an aggregate gross surface area of eighty (80) square feet. Such signs shall not exceed eight (8) feet in height and shall not be internally illuminated. Such signs shall be located a minimum of ten (10) feet from any adjoining property boundary and cannot interfere with the Vision Clearance as described in Section 404 of this Ordinance – "Vision Clearance". Internally illuminated signs shall be prohibited within all residential zoning districts.

1011.4 Single Family attached developments and multi-family developments shall be permitted two (2) monument signs for the purpose of identifying the premises. Such signs shall not exceed a gross surface area of twenty-four (24) square feet per sign face and an aggregate gross surface area of forty-eight (48) square feet. Such signs shall not exceed eight (8) feet in height and shall not be internally illuminated. Such signs shall be located a minimum of ten (10) feet from any adjoining property boundary and shall not interfere with the Vision Clearance as described in Section 404 of this Ordinance – Vision Clearance". Internally illuminated signs shall be prohibited within all residential zoning districts.

1011.5 The following types of signs shall be permitted in addition to the signs permitted in the proceeding sections of the ordinance. The square footage of additional signage shall not count against the permitted square footage within each district.

1011.501 Directory Signs: Medical Residential (MR) All signage proposed in the Historic District must be approved by the prior to receiving a sign permit with the exception of temporary signs as described in Section 10** of this article. All signage proposed in the Design Overlay district for the Main Corridors must also meet the requirement set forth in Article XVI as they pertain to signage as well as the underlying zoning requirements.

1. Number: Commercial centers and office parks containing three (3) or more businesses shall be permitted one (1) on-premise directory sign.
2. Sign Area: The gross surface area per sign face shall not exceed three (3) square feet for each occupant located in the building or complex.
3. Type of Sign: Directory signs shall be either wall signs or freestanding monument signs under Medical Residential (MR) shall be allowed only wall signs for directory uses.
4. Height: Directory signs shall not exceed eight (8) feet in height.
5. Content: Directory signs shall contain only the name and address of the businesses on the premises. No advertising messages shall be permitted.

1012 Core Commercial (CC)

The following signs are permitted in the Core Commercial Zoning District. Total number of signs allowed per premises/building is three. Any sign not listed as allowable signage shall not be permitted. Internally illuminated signs shall be prohibited within the Core Commercial zoning district.

1012.1 **<u>Wall Signs</u>**: Any sign affixed in such a way that its exposed face and sign area is parallel to the plane of the building.

1012.101 Wall signs must fit within the architectural details of the building.

1012.102 Area: Area of the wall sign shall not exceed one times the linear frontage of the building or unit (where a building has been sub-divided into individual stores with separate entrances). (i.e. if a principal building/unit is 20 feet in width, then a 20 square foot sign shall be permitted and the maximum square footage for any wall sign shall not exceed sixty (60) square feet). In cases where a business in the Core Commercial District has frontage on the public −100 boardwalk along the Sampit River, the owner may utilize a single additional sign on the river side of the building. The sign area may not exceed twenty (20) sq. ft. on the rear sign.

1012.103 Number: One (1) wall sign shall be permitted per principal building except where a building has been sub-divided into individual stores with separate entrances. In this instance, each business shall be permitted one (1) wall sign. The gross surface area for each sign shall be calculated based on the width of each store front.

1012.2 **Window Signs**: Signs attached to, or suspended behind any window or door that serves as identification of business.

1012.201 The ratio of the sign to glass shall not exceed 25% of the window area on which the signage is placed. (Unbroken pane)

1012.202 Number: No more than two (2) window signs shall be permitted per business. Window bands signs shall be permitted and counted as one (1) sign.

1012.203 Temporary signage shall be allowed only after the requirements set forth in Section 1010 of this ordinance have been met.

1012.3 **Awning Signs**: Signs which are applied (not painted) to awning valances.

1012.301 Only the front of the valance area of the awning may be used as a message area and shall not count towards the allowed signage allotment nor shall it count against the total allowed square footage of signage per business.

1012.302 Lettering for awning signs should not exceed six (6) inches in height.

1012.303 Lettering should be centered on the valance equal distance from the ends. This also applies to addresses and accents to signage or addresses.

1012.304 Content: Awning signs should consist of only the name of the business, address, logo and or motto may be placed on the valance area.

1012.4 Sandwich Board Signs *Removed (Amended Ord. of 12-15-11)*

1012.5 **Projecting Signs**: Signs that protrude perpendicular to the face of the building and hang from decorative brackets.

1012.501 **Size**: Size of individual signs should be limited to the extent necessary to prevent them from obscuring or competing with other elements of the building. The scale and proportions of the sign should take into account the scale and proportions of the building on which it is located.

1012.502 **Sign Area**: The gross surface area per sign face shall not exceed a square footage greater than four (4) square feet and an aggregate gross surface area of twelve (12) square feet.

1012.503 **Placement**: Projecting signs may not extend more than four (4) feet from the surface of the building. Signs shall be located no closer than 18 inches to a vertical plane at the street curb line. Brackets for signs shall not be located any higher than second story window sills. Projecting signs shall be mounted so the lowest point of the sign is level with the storefront opening or not less than eight (8) feet above the sidewalk.

1012.504 **Number**: No more than one (1) projecting sign is permitted per building.

1012.505 **Lighting**: Lighting for projecting signs shall be directed at the sign only and shall not be permitted to interfere with traffic or create a driving hazard. If utilizing lighting for projecting signs, low wattage shall be used.

1012.506 **Materials**: Projecting signs shall be made of wood, painted metal, brass, or bronze. Sign materials should compliment but not necessarily match the building materials. Sign brackets should be flat iron or wrought iron.

1012.6 The following types of signs shall be permitted in addition to the signs permitted in the proceeding sections of the ordinance. The square footage of additional signage shall not count against the permitted square footage within each district.

1012.601 Directory Signs: Core Commercial (CC) All signage proposed in the Historic District must be approved by the prior to receiving a sign permit with the exception of temporary signs as described in Section 10** of this article. All signage proposed in the Design Overlay district for the Main Corridors must also meet the requirement set forth in Article XVI as they pertain to signage as well as the underlying zoning requirements.

1. Number: Commercial centers and office parks containing three (3) or more businesses shall be permitted one (1) on-premise directory sign.
2. Sign Area: The gross surface area per sign face shall not exceed three (3) square feet for each occupant located in the building or complex.
3. Type of Sign: Directory signs shall be either wall signs or freestanding monument signs under Core Commercial (CC) shall be allowed only wall signs for directory uses.
4. Height: Directory signs shall not exceed eight (8) feet in height.
5. Content: Directory signs shall contain only the name and address of the businesses on the premises. No advertising messages shall be permitted.

1012.602 Neon Signs: Core Commercial (CC) Neon signs may be deemed appropriate for open/closed and ATM signage. Such signage shall not exceed one (2) sq. ft. and shall allow for only one (1) sign per business.

1012.603 Rear Entrance Signs: (all commercial zoning districts) provided:

1. Signage shall not exceed one times the linear footage of the rear of the building or unit. (i.e. if a principal building/unit rear linear footage is 30 feet in width, then a 30 square foot sign shall be permitted). The maximum gross surface area permitted shall be sixty (60) square feet.
2. Signage shall fit into the architectural details of the building.
3. Sign shall be a wall-mounted sign.

1012.604 Business Directional Signs: (Core Commercial zoning district) All signs shall be reviewed and approved by the Building and Planning Department with the following conditions:

1. Sign Area: Business Directional Signs shall not exceed 3 feet 6 inches in height, twenty-four (24) inches in width.
2. Location: Business Directional Signs shall be located so that they do not block sidewalks. Business Directional Signs located on public property or in the public right of way shall be required to obtain a city encroachment permit. Business Directional Signs are prohibited from placement on the city boardwalk.
3. Number: Total of four (4) Business Directional Signs may be erected in the Front Street right of way at the specified locations on the corners of Front Street & King, Orange, Broad, and Screven (*see attached map with Ord. 8/18/16*).
4. All such signs must be removed by owner and stored inside a structure at the close of business each day, and may be placed in the permitted location at the opening of business the following day.
5. All such signs must be constructed of a durable, weather-resistant wood or wood product.
6. Business Directional Signs shall have a maximum of two panels.

1013 Intermediate Commercial (IC) and Waterfront Commercial (WC) Districts

Each business shall be permitted one (1) sign that is perpendicular to the principal frontage and one (1) sign that is parallel to the principal frontage unless otherwise stated herein. All signs proposed for location within the boundaries of the Historical district shall conform in size, number and location to the regulations of the underlying zoning district, and to the requirements contained in the Board of Architectural Review Guidelines. All signage proposed in the Design Overlay district for the Main Corridors must also meet the requirement set forth in Article XIII as they pertain to signage as well as the underlying zoning requirements. Internally illuminated signs shall be prohibited within the Waterfront Commercial zoning district.

1013.1 Perpendicular signs: Each parcel shall be permitted one (1) of the following types of signs provided all applicable requirements are met.

1013.101 Monument Freestanding Sign: Each parcel shall be permitted one (1) freestanding monument sign provided that:

1. Number: One (1) monument freestanding sign shall be permitted per lot. A lot with two or more businesses located on it shall be permitted one (1) monument freestanding sign for the entire premises and shall be subject to all requirements stated herein.
2. Sign Area: The gross surface area per sign face shall not exceed a square footage greater than forty percent (40%) (thirty percent (30% in Waterfront Commercial) of the principal street frontage of the premise upon which the sign is to be located; and the aggregate gross surface area shall not exceed a total square footage greater than twice the permitted square footage of one (1) sign face. The maximum gross surface area permitted for a freestanding sign shall be sixty (60) square feet per sign face and an aggregate gross surface area of one hundred twenty (120) square feet. If the principal street frontage is less than thirty (30) feet no freestanding sign shall be permitted.
3. Location: The nearest point of a freestanding sign shall be located a minimum of ten (10) feet from any right-of-way line or adjacent property boundary. No freestanding sign shall extend over any structure or adjoining property line. No freestanding sign shall be located within thirty (30) linear feet of another freestanding sign.
4. Width and Height: The width of the supporting sign base may not be less than the width of the sign face. Freestanding signs shall not exceed eight (8) feet in height except as provided for in Section 1006

1013.102 Wall Signs: Each principal building shall be permitted two (2) wall signs perpendicular to the principal frontage provided that:

1. Number: Two (2) wall signs shall be permitted per principal building but shall not coexist on the same facade.
2. Sign Area: The gross surface area per sign face shall not exceed a square footage greater than twenty percent (20%) of the building width. The maximum gross surface area permitted per sign face shall be twenty (20) square feet.
3. Location: Each one of the two permitted wall signs shall be located on side facades opposite one another. No such sign shall project beyond the wall surface of a building.

1013.2 Parallel Signs: In the case of parallel signs, each business shall be permitted one (1) of the following types of signs provided all applicable requirements are met.

1013.201 **<u>Monument Freestanding Signs</u>**: One (1) monument freestanding sign shall be permitted subject to the requirements set forth in Section 1014 A.1. Such sign shall not coexist on the same premises as a sign permitted in Section 1014 A.1***.

1013.202 **<u>Wall Signs</u>**: Each principal building shall be permitted one (1) wall sign provided that:

1. Sign Area: The gross surface area shall not exceed a square footage equal to the building width (i.e. If a principal building is 30 feet in width, then a 30 square foot sign shall be permitted). The maximum gross surface area permitted shall be sixty (60) square feet.
2. Number: One (1) wall sign shall be permitted per principal building except where a building has been sub-divided into individual stores with separate entrances (i.e. strip mall). In this instance, each business shall be permitted one (1) wall sign. The gross surface area for each sign shall be calculated based on the width of each storefront. In the instance that a principal building has parallel road frontages, a wall sign shall be permitted for each frontage.
3. Corner lots: Principal buildings located on corner lots shall be permitted one (1) additional wall sign oriented toward the secondary frontage. The gross surface area shall not exceed a square footage equal to the depth of the building (sidewall of building parallel to secondary frontage). The maximum gross surface area permitted shall be thirty (30) square feet. Such sign shall not coexist on the same facade as a sign permitted in Section 1014.A.2.

1013.3 The following types of signs shall be permitted in addition to the signs permitted in the proceeding sections of the ordinance. The square footage of additional signage shall not count against the permitted square footage within each district.

1013.301<u>Window Signs</u>: Intermediate Commercial (IC) and Waterfront Commercial (WC)
One (1) permanent window sign attached to a window or glass door provided the gross surface area of the sign displayed should not exceed twenty five percent (25%) of the total area of the window. Window bans signs shall be considered one sign.

1013.302 **<u>Neon Signs</u>:** (Intermediate Commercial (IC) and Waterfront Commercial (WC), Neon signs may be deemed appropriate for open/closed and ATM signage. Such signage shall not exceed one (1) sq. ft. and shall allow for only one (1) sign per business.

1013.303 **<u>Outdoor Drive-Through menu boards</u>** (all zoning districts allowing Restaurants, excluding the Core Commercial District) provided:

1. Menu Boards shall be no more than 32 square feet per side in size and shall be designed, located, and landscaped so that to the degree feasible, they are not visible from any street or right-or-way. The Base of the menu board shall be landscaped and/or incorporated into the landscape plan.
2. Outdoor Drive-Through menu boards shall not count toward the total maximum signage permitted in this section.

1013.304 **<u>Rear Entrance Signs</u>**: (all commercial zoning districts) provided:

1. Signage shall not exceed one times the linear footage of the rear of the building or unit. (i.e. if a principal building/unit rear linear footage is 30 feet in width, then a 30 square foot sign shall be permitted). The maximum gross surface area permitted shall be sixty (60) square feet.

2. Signage shall fit into the architectural details of the building.
3. Sign shall be a wall-mounted sign.

1013.305 Directory Signs: Intermediate Commercial (IC) and Waterfront Commercial (WC) All signage proposed in the Historic District must be approved by the prior to receiving a sign permit with the exception of temporary signs as described in Section 10** of this article. All signage proposed in the Design Overlay district for the Main Corridors must also meet the requirement set forth in Article XVI as they pertain to signage as well as the underlying zoning requirements.

1. Number: Commercial centers and office parks containing three (3) or more businesses shall be permitted one (1) on-premise directory sign.
2. Sign Area: The gross surface area per sign face shall not exceed three (3) square feet for each occupant located in the building or complex.
3. Type of Sign: Directory signs shall be either wall signs or freestanding monument signs under Intermediate Commercial (IC) and Waterfront Commercial (WC) Districts shall be allowed only wall signs for directory uses.
4. Height: Directory signs shall not exceed eight (8) feet in height.
5. Content: Directory signs shall contain only the name and address of the businesses on the premises. No advertising messages shall be permitted.
6.

1014 General Commercial (GC), Neighborhood Commercial (NC), Light Industry (LI), and Heavy Industrial (HI) Districts

Each business shall be permitted one (1) sign that is perpendicular to the principal frontage and one (1) sign that is parallel to the principal frontage unless otherwise stated herein. All signs proposed for location within the boundaries of the Historical district shall conform in size, number and location to the regulations of the underlying zoning district, and to the requirements contained in the Board of Architectural Review Guidelines. All signage proposed in the Design Overlay district for the Main Corridors must also meet the requirement set forth in Article XVI as they pertain to signage as well as the underlying zoning requirements.

1014.1 Perpendicular Signs: Each parcel shall be permitted one (1) of the following types of signs provided all applicable requirements are met.

1014.101 Monument Freestanding Sign: Each parcel shall be permitted one (1) freestanding sign provided that:

1. Number: One (1) monument freestanding sign shall be permitted per lot except where a lot has parallel road frontages; then one (1) monument freestanding sign for each frontage shall be permitted provided the signs are located a minimum of one hundred (100) linear feet from each other. A lot with two or more businesses located on it shall be permitted one (1) monument sign for the entire premises and shall be subject to all requirements stated herein.
2. Sign Area: The gross surface area per sign face shall not exceed a square footage greater than forty percent (40%) [Thirty percent 30% in Neighborhood Commercial] of the principal street frontage of the premise upon which the sign is to be located; and the aggregate gross surface area shall not exceed a total square footage greater than twice the permitted square footage of one (1) sign face. The maximum gross surface area permitted for a monument sign shall be one hundred fifty (150) square feet [sixty (60) square feet in Neighborhood Commercial] per sign face and an aggregate gross

surface area of three hundred (300) square feet [one hundred twenty (120) square feet in Neighborhood Commercial]. If the principal street frontage is less than thirty (30) feet no monument sign shall be permitted.

3. Location: The nearest point of a monument sign shall be located a minimum of ten (10) feet from any right-of-way line or adjacent property boundary. No monument sign shall extend over any structure or adjoining property line. No monument sign shall be located within thirty (30) linear feet of another monument sign.
4. Width and Height: The width of the supporting sign base may not be less than the width of the sign face. Monument Freestanding signs shall not exceed eight (8) feet in height.

1014.102 **Wall Signs**: Each principal building shall be permitted two (2) wall signs perpendicular to the principal frontage provided that:

1. Sign Area: The gross surface area per sign face shall not exceed a square footage greater than forty percent (40%) of the building width. The maximum gross surface area permitted per sign face shall be sixty (60) square feet.
2. Number: Two (2) wall signs shall be permitted per principal building but shall not coexist on the same facade.
3. Location: Each one of the two permitted wall signs shall be located on side facades opposite one another. No such sign shall project beyond the wall surface of a building.

1014.2 **Parallel Signs**: In the case of parallel signs, each business shall be permitted one (1) of the following types of signs provided all applicable requirements are met.

1014.201 **Monument Freestanding Signs**: One (1) monument freestanding sign shall be permitted subject to the requirements set forth in Section 1015 A.1. Such sign shall not coexist on the same premises as a sign permitted in Section 1015 A.1 −105

1014.202 **Wall Signs**: Each principal building shall be permitted one (1) wall sign provided that:

1. Sign Area: The gross surface area shall not exceed a square footage equal to the building width (i.e. If a principal building is 30 feet in width, then a 30 square foot sign shall be permitted). The maximum gross surface area permitted shall be one hundred (100) square feet.
2. Number: One (1) wall sign shall be permitted per principal building except where a building has been sub-divided into individual stores with separate entrances (i.e. strip mall). In this instance, each business shall be permitted one (1) wall sign. The gross surface area for each sign shall be calculated based on the width of each store front.
3. Corner lots: Principal buildings located on corner lots shall be permitted one (1) additional wall sign oriented toward the secondary frontage. The gross surface area shall not exceed a square footage equal to the depth of the building (sidewall of building parallel to secondary frontage). The maximum gross surface area permitted shall be eighty (80) square feet. Such sign shall not coexist on the same facade as a sign permitted in Section 10***.

1014.203 **Roof Signs or Fixed Projecting Signs**: Each principle building shall be permitted one (1) roof sign or fixed projecting sign provided that:

1. Sign area: The gross surface area shall not exceed a square footage equal to the building width. The maximum gross surface area permitted shall be one hundred (100) square feet.

2. Number: One (1) roof sign or fixed projecting sign shall be permitted per principal building except where a building has been subdivided into individual stores with separate entrances. In this instance, each business shall be permitted one (1) roof sign or fixed projecting sign. The gross surface area for each sign shall be calculated based in the width of each storefront.
3. Location: No portion of a roof sign or fixed projecting sign shall extend into a public right-of-way.
4. Roof signs or fixed projecting signs shall not extend above the lowest point of the roofline or parapet, whichever is lower. Roof signs or fixed projecting signs shall not extend more than five (5) feet from the face of the wall that it is attached to. Roof signs or fixed projecting signs shall not project into a pedestrian walkway unless the lowest point of the sign is a minimum of ten (10) feet above grade.
5. Roof signs or fixed projecting signs shall be parallel to the front wall of the building.

1014.3 The following types of signs shall be permitted in addition to the signs permitted in the proceeding sections of the ordinance. The square footage of additional signage shall not count against the permitted square footage within each district.

1014.301 Public Service Signs: General Commercial (GC)

1. Number: Financial institutions and professional offices shall be permitted one (1) time, temperature, date and or public service sign unit incorporated into the permitted freestanding monument sign.
2. Sign Area: The gross surface area of the time and temperature unit shall not exceed thirty (30) square feet per sign face and an aggregate gross surface area of sixty (60) square feet. Such sign area shall be in addition to that permitted under the General Commercial (GC) zoning district.The additional gross surface area allowance for such sign units shall contain no advertising messages.

1014.302 Gasoline Pricing Signs: (All zoning districts allowing the sale of gasoline) Businesses engaged in the retail sale of gasoline shall be permitted an additional fifteen (15) square feet of gross surface area per sign face incorporated into a permitted freestanding monument sign for the purpose of advertising gasoline prices.

1014.303 Neon Signs: General Commercial (GC), and Neighborhood Commercial (NC) Neon signs may be deemed appropriate for open/closed and ATM signage. Such signage shall not exceed one (1) sq. ft. and shall allow for only one (1) sign per business.

1014.304 Outdoor Drive-Through menu boards (all zoning districts allowing Restaurants, excluding the Core Commercial District) provided:

1. Menu Boards shall be no more than 32 square feet per side in size and shall be designed, located, and landscaped so that to the degree feasible, they are not visible from any street or right-or-way. The Base of the menu board shall be landscaped and/or incorporated into the landscape plan.
2. Outdoor Drive-Through menu boards shall not count toward the total maximum signage permitted in this section.

1014.305 Rear Entrance Signs: (all commercial zoning districts) provided:

1. Signage shall not exceed one times the linear footage of the rear of the building or unit. (i.e. if a principal building/unit rear linear footage is 30 feet in width, then a 30 square foot sign shall be permitted). The maximum gross surface area permitted shall be sixty (60) square feet.
2. Signage shall fit into the architectural details of the building.
3. Sign shall be a wall-mounted sign.

1014.306 **Window Signs**: General Commercial (GC), Neighborhood Commercial (NC), Light Industry (LI), and Heavy Industrial (HI) One (1) permanent window sign attached to a window or glass door provided the gross surface area of the sign displayed should not exceed twenty five percent (25%) of the total area of the window. Window bans signs shall be considered one sign.

1014.307 **Directory Signs:** General Commercial (GC), Neighborhood Commercial (NC), Light Industry (LI), and Heavy Industrial (HI) Districts: All signage proposed in the Historic District must be approved by the prior to receiving a sign permit with the exception of temporary signs as described in Section 10** of this article. All signage proposed in the Design Overlay district for the Main Corridors must also meet the requirement set forth in Article XVI as they pertain to signage as well as the underlying zoning requirements.

1. Number: Commercial centers and office parks containing three (3) or more businesses shall be permitted one (1) on-premise directory sign.
2. Sign Area: The gross surface area per sign face shall not exceed three (3) square feet for each occupant located in the building or complex.
3. Type of Sign: Directory signs shall be either wall signs or freestanding monument signs under General Commercial (GC), Neighborhood Commercial (NC), Light Industry (LI), and Heavy Industrial (HI) Districts shall be allowed only wall signs for directory uses.
4. Height: Directory signs shall not exceed eight (8) feet in height.
5. Content: Directory signs shall contain only the name and address of the businesses on the premises. No advertising messages shall be permitted.

1015 **Conservation Preservation Districts**: Only signs identifying the area as wetlands shall be permitted within this zoning district as approved by the Zoning Administrator.

1016 **Planned Development Districts**: Signs within a Planned Development District shall be set forth in the approved PD applications. Although applications for signs within PD districts shall be reviewed on their merit, a major factor shall be compatibility with the sign regulations specified for the zoning district that would most closely accommodate the proposed development.

1017 **Special Overlay Signs Districts:** In order to allow for greater flexibility yet carefully review signage of large comprehensively designed projects, City Council may establish by ordinance, special overlay sign districts for major development proposals encompassing one or more contiguous tracts of land at least ten (10) acres in size. Such ordinance shall specify the sign restrictions pertaining to that special overlay sign district and shall supersede the restrictions of certain sections of this ordinance. Applications for special sign districts shall be prepared by an approved design professional and shall be evaluated by the Planning Commission and City Council in terms of appropriateness of the proposed graphic design system to the district's architecture, site plan, function, land use, traffic patterns, and information requirements, and compatibility with the surrounding development(s).

1018 **Permit Procedures**

1018.1 A permit shall be required for the erection, alteration, panel replacement or reconstruction of any sign and such permit shall be issued by the Zoning Administrator for the City of Georgetown.

1018.2 Application for a sign permit shall be made to the Zoning Administrator to erect, alter, and replace panel (s) or to relocate a sign within the City of Georgetown. A form provided by the Zoning Administrator and shall include but not be limited to the following information:

1. Name, address, telephone number, and signature of the owner of premises (and occupant if different) granting permission for the construction, maintenance, or display of the proposed signage.
2. Name, address, telephone number, and signature of sign contractor.
3. The approximate value of the sign to be installed, including the installation cost.
4. Two copies of a sketch or blue print site plan of the proposed signage drawn to scale, showing elevations of the sign as proposed on the building facade, awning, or canopy. In the case of a monument sign, a sketch plan of the property drawn to scale illustrating the proposed location of the sign. Proposed signage superimposed on a scaled drawing.
5. Specifications and scaled drawings showing the materials, design, dimensions, structural supports, and electrical components of the proposed sign.
6. Size, number and location of existing signs.
7. Any other information, specifications, photographs, or the like deemed necessary by the Zoning Administrator in order to assure compliance with requirements set forth herein.

1018.3 If the proposed sign(s) is located in the Design Overlay District for Main Corridors, (Article XVI of the Zoning Ordinance) then such sign(s) shall be subject to meet all standards set forth in Article XVI as they pertain to signage as well as the underlying zoning requirements.

1018.4 Upon compliance with the requirements set forth herein, the Zoning Administrator shall have fifteen (15) days to approve or deny the application for a sign permit.

1018.5 The sign owner must complete construction of the permitted sign within six (6) months after receiving the sign permit. After installation of the approved sign the sign owner shall notify the Zoning Administrator of completion and an inspection shall be made to ensure compliance. −92

1018.6 The Building and Planning Department may make or require any inspections of any construction work to ascertain compliance with the provisions of this Ordinance and other laws which are in force and to ascertain that the sign is erected or displayed as indicated on the approved sign permit application.

1018.7 Double permit fees shall be required of any person(s) or firm who actually begins any work for which a permit is required by this ordinance before obtaining such permit. Signs installed without a sign permit shall be removed at the owner’s expense until an approved permit is obtained. Such person(s) or firm shall, in addition, be subject to all other penalty provisions of this ordinance.

1019 Nonconforming Signs

Any sign that does not meet the regulations herein in terms of size, height, construction, quantity, or type; as of the date of passage of this Ordinance shall hereby be declared nonconforming. To avoid undue hardship, any nonconforming signs associated with single tenant uses, and wall signs in multiple-tenant developments may remain in use until such time as they are voluntarily removed by the owner;

damaged in excess of fifty percent (50%) of their current replacement cost by fire, storm, or other act of God; or if the business being advertised by the sign ceases operation. Any of the above conditions shall cause the sign to lose its grandfathered status, and the sign owner shall be required to remove the sign within thirty (30) days. Failure to do so shall constitute authorization for the City to remove it and assess the full cost to the sign owner; in addition to any other penalties prescribed for violation of this Ordinance. Such signs shall not be expanded, even if the tenant does not change. For multiple-tenant developments, existing, nonconforming directory signs (regardless of construction) may remain in use until such time as fifty percent (50%) of the original tenants at the time of passage of this Ordinance change. At such time, the nonconforming directory signs shall be removed by the landowner, and may be replaced with a conforming monument style directory sign. Failure to do so shall constitute authorization for the City to remove it and assess the full cost to the sign owner; in addition to any other penalties prescribed for violation of this Ordinance. Such signs shall not be expanded, even if the tenant(s) does (do) not change.

1020 Obsolete and Abandoned Signs

1020.1 Abandoned Sign: A signs structure that does not have a permanent sign face; or a sign advertising a business activity or firm which is no longer in operation at the location identified by the sign. An abandoned sign includes the sign face, sign copy and all elements of the sign structure.

1020.2 When any sign is relocated, made inoperative, or removed for any reason, except for maintenance, all structural components including the sign face and sign structure, shall be removed or relocated with the sign. All structural components of freestanding or freestanding monument signs shall be removed to ground level. The structural components of all other signs, including painted wall signs, shall be removed back to the original building configuration.

1021 Signs Maintenance required or signs in Disrepair and Unsafe Signs

All signs shall meet the following provisions for maintenance, disrepair and unsafe signs. Signs that do not meet these provisions shall be repaired or removed within thirty (30) days after receipt of notification from the Zoning Administrator.

1021.1 The area around a sign shall be property maintained clear of brush, trees, and other obstacles so as to make the sign readily visible.

1021.2 Any burned-out bulb or damaged sign face shall be replaced or repainted.

1021.3 All sign copy shall be maintained securely on the sign face and all missing copy must be replaced.

1021.4 All sign structures, framework and poles shall be structurally sound.

1021.5 Any sign face advertising a business that no longer operates on the premises where the sign is located shall be replaced with either an approved, permitted sign face or in instances where there is a conforming directory sign, a blank sign face.

1021.6 All signs and supports, braces, guys, and anchors thereof shall be kept in good repair, refurbished and repaired from time to time, as necessary, and perpetually maintained in safe condition, free from deterioration, defective or missing parts, or peeling or faded paint, and able to withstand the wind pressure for which such sign was originally designed and able to meet the structural standards described in the building code.

1021.7 Any sign not in compliance with this provision is hereby declared to be a nuisance and a prohibited sign. If the sign is declared to be a nuisance, the Zoning Administrator shall notify the appropriate person(s) by certified mail that the condition must be corrected within a specific time period. If no action is taken within the time period by the person(s) charged with maintaining such sign, the Zoning Administrator shall be authorized to remove or have removed the sign deemed a nuisance, at the person(s) expense, in addition to being subject to all penalty provisions of this ordinance.

1022 Repair and Reconstruction of Off-Premise Signs

Should any sign be damaged by acts of God, weather, unintentional harm or negligence or should any off-premise sign deteriorate due to failure to properly maintain said sign to the point that the cost of repair is greater than fifty (50) percent of the total replacement cost of the physical sign structure, the City shall not grant any permits for the repair or reconstruction of the sign.

1023 Removal of Signs Erected on Public Property or Rights-of-Way

It shall be unlawful to erect, use or maintain a sign or sign structure on public property or public right-of-way without the approval of the City of Georgetown. The Zoning Administrator shall be authorized to remove or have said signs removed. The Zoning Administrator shall attempt to contact the owner(s) of signs and store said signs, (size permitting) for a total of ten (10) days. If signs have not been claimed and picked up within the ten (10) days, signs shall be disposed of.

1024 Indemnification

All persons involved in the maintenance, installation, alteration, or relocation of signs near or upon any public right-of-way or property shall agree to hold harmless and indemnify the City, its officers, agents, and employees against any and all claims of negligence resulting from such work.

1025 Revoking Permits

The Zoning Administrator may revoke and require the return of any permit by giving written notice using certified mail to the permit holder, stating the reason for the revocation. Permits shall be revoked for any substantial departure from the approved application or plans and specifications, for refusal or failure to comply with the requirements of any applicable State or local laws or local ordinances or regulations, or for false statements or misrepresentations made in securing the permit. A permit mistakenly issued in violation of an applicable State or local law or local ordinance or regulation also may be revoked.

1026 Severability and Conflict

This ordinance and its various parts are hereby declared to be servable. If any section, clause, provisions or portion of this ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of either this ordinance as a whole or any parts not declared invalid or unconstitutional.

If any part of this ordinance is found to be in conflict with any other ordinance of the City of Georgetown, the most restrictive or highest standard shall prevail.

1027 Enforcement

Signs, which are found to be in violation of the provision of this article, shall be subject to the following provisions. Where notice is required, such notice shall be by certified mail and may be reasonable under the circumstances surrounding the violation. Notices shall be addressed to the last known address of the sign owner.

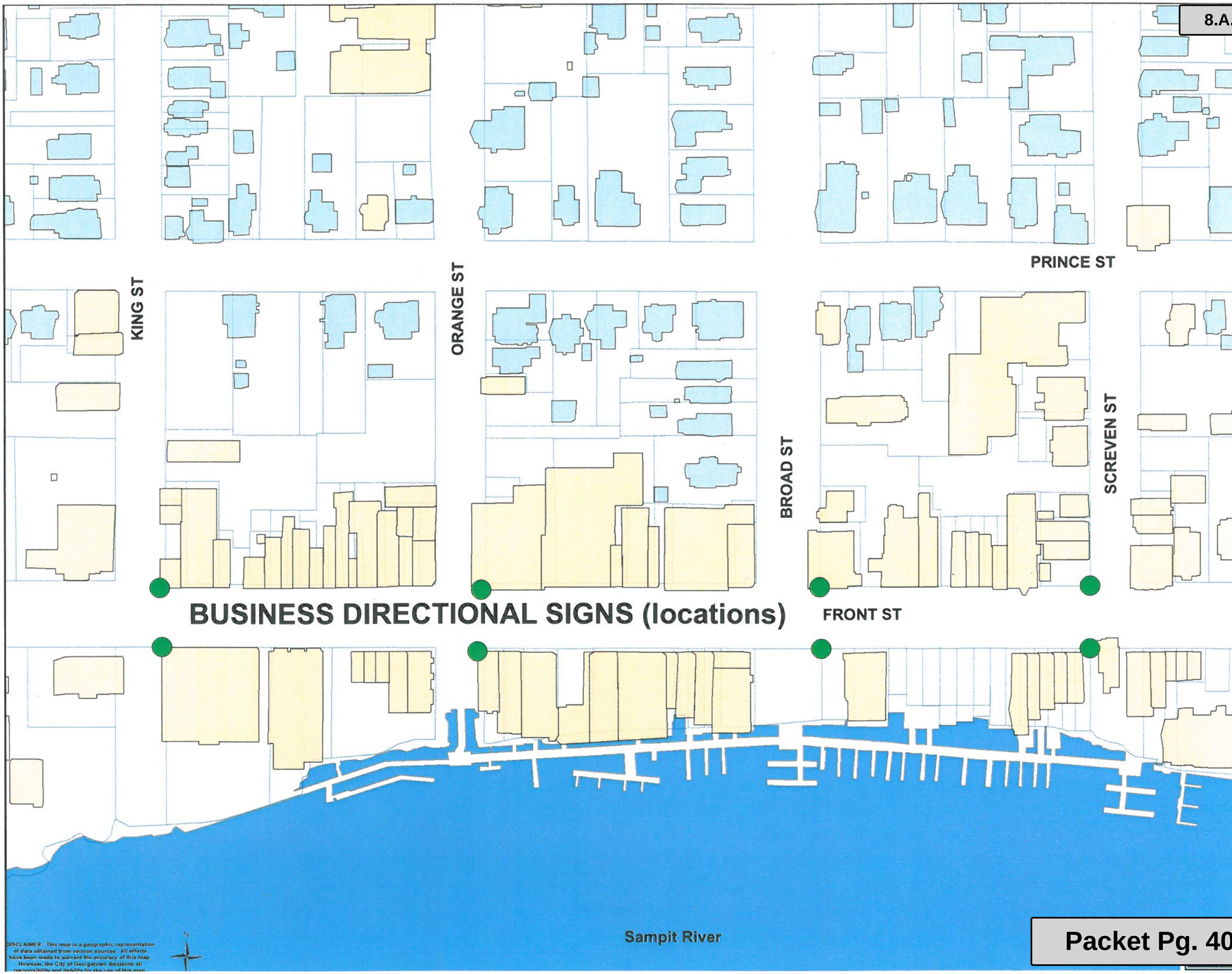
(1) Notice of violation. The Zoning Administrator shall send notice, by certified mail to the sign owner, stating the nature of the violation and granting an appropriate period of time to correct the violation.

(2) In the event the certified mail is not accepted, notification of the violation shall be posted on the sign with a description of the violation and timeline to remedy the violation.

(3) Continued violation. In the case where the Zoning Administrator has sent notice to the sign owner, or posted the sign when notice is not accepted and granted an appropriate period of time to correct the violation and the violation has not been remedied a citation may be issued to the sign owner. Each day such violation continues shall constitute a separate offense.

(4) Nothing herein contained shall prevent the city from taking such other lawful action as is necessary to prevent or remedy any violation.

Editor's note (deleted Article X in it's entirely and replaced with revised Article X ord. of 4-21-11)



Attachment: Map (2085 : Business Directional Signs on Front Street)

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 2114

Council Meeting Date:	18 August 2016
Department:	Administration
Issue Under Consideration:	Motion to Approve MOU between the GBA & the City of Georgetown regarding the transfer of ownership of the two (2) Business Directional Signs on Front Street
Amount Requested:	NA
Is Item in Current Budget?	NA
If no, please explain:	NA
Financial Impact:	NA
Points to Consider:	Memorandum Of Understanding Between the GBA & the City of Georgetown relinquishing all ownership and liability of the two (2) Business Directional Signs to be placed on Front Street.
Options:	1. Approve MOU 2. Do Not Approve MOU
Staff Recommendation:	Approve MOU

Reviews:

Paul Gardner Completed 08/09/2016 3:50 PM
City Attorney Completed 08/10/2016 9:41 AM
encroachment permit prerequisite to placement
Ann U. Mercer Completed 08/11/2016 3:48 PM
Georgetown City Council Pending 08/18/2016 5:30 PM

Attachments:

1. 1 GBA (PDF)

City of Georgetown
SOUTH CAROLINA

Executive Offices
(843) 545-4001

MEMORANDUM OF UNDERSTANDING

The City of Georgetown (the City) is hereby relinquishing all ownership and rights to the two (2) Front Street business directional signs by way of donation to the Downtown Georgetown Revitalization Association (GBA).

The GBA will be responsible for daily placement and removal of the business directional signs in accordance with the City's Zoning Ordinance Article X Sections 1007 and 1012.604 as well as maintaining accuracy of the signs in regards to any change in businesses.

Upon the GBA's obtainment of an annual encroachment permit from the City and proof of liability insurance covering the signs described above, transfer of ownership will be fulfilled.

______________________________ __________

Michelle Overton, President | Date
Georgetown Business Association

______________________________ __________

Jack M. Scoville, Jr., Mayor | Date
City of Georgetown

______________________________ __________

Paul A. Gardner, City Administrator | Date
City of Georgetown

Drawer 939
Georgetown, SC 29442

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 2120

Council Meeting Date:	18 August 2016
Department:	Housing and Community Development
Issue Under Consideration:	Motion to Proceed with Complaint Petitions from Unfit Dwelling Ordinance
Amount Requested:	Portion of $75,000 budgeted for Unfit Dwellings
Is Item in Current Budget?	Yes
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• Please see the Unfit Dwellings packet that was handed out to Council Members before the meeting. • Following procedures of the Unfit Dwelling Ordinance. • Item Sec. 5-109 #3 requires that we present draft complaint petition to City Council for approval to proceed. • Attached is a list of the 4 petitions for Unfit Dwellings in the City of Georgetown.
Options:	Approve or deny the motion for the complaint petitions for four (4) unfit dwellings.
Staff Recommendation:	Approve request.

Reviews:

Rick Martin Completed 08/10/2016 10:32 AM
Paul Gardner Completed 08/10/2016 10:52 AM
Ann U. Mercer Completed 08/10/2016 4:34 PM
Georgetown City Council Pending 08/18/2016 5:30 PM

Attachments:

1. 1 703 N Merriman Rd (PDF)
2. 2 1912 Butts St (PDF)
3. 3 1914 Butts St (PDF)
4. 4 308 Alex Alford Dr (PDF)

CITY OF GEORGETOWN

IN THE MATTER OF:	)	
	)	
Tax Map No: 05-0008-140-00-00	)	**COMPLAINT PETITION**
Owner of Record: Helen Browne Greene	)	
Street Address: 703 N. Merriman St.	)	
	)	

LEGAL AUTHORITY

The following findings are made and notice issued pursuant to the authority vested in the Building Official and City Council under § 5-101 through 5-109 *et. seq.*, City of Georgetown Code of Ordinances and Section 31-15-10 *et. seq.*, S.C. Code of Laws.

FINDINGS

1. The Mayor and City Council of the City of Georgetown are charged with governing the municipality and protecting its citizens from conditions unsafe, unsanitary, dangerous, unsafe, or otherwise inimical to the welfare of the residents of the city;

2. The Mayor and City Council have designated the Building Official responsible for making an initial determination that a dwelling is unfit for human habitation due to dilapidation, defects increasing the hazards of fire, accidents, or other calamities, lack of ventilation, light, or sanitary facilities, or other conditions rendering those dwellings unsafe or unsanitary, dangerous, or detrimental to the health, safety or morals, or otherwise inimical to the residents of the city;

3. The undersigned Building Official (or designee) has determined the above-referenced property is unfit for human habitation under the City Code;

4. On August 18, 2016 at a regular publicly-noticed meeting of City Council, the building official presented his or her findings to City Council. On that date, the City Council of the City of Georgetown, pursuant to § 5-103 and 5-109, approved the building official to proceed regarding the above-referenced property determined to be an unfit dwelling.

NOTICE

THEREFORE, BASED ON THE ABOVE FINDINGS, you are hereby notified that your property referenced above has been determined by the City of Georgetown to be a dwelling unfit for human habitation, subject to demolition.

IT SHALL BE UNLAWFUL FOR THIS DWELLING OR BUILDING TO BE LIVED IN OR RENTED OR LEASED AS A DWELLING AFTER THIS NOTICE IS SERVED AND POSTED. § 5-100 – 101.

BY: ______________________________

Building Official
City of Georgetown
P.O. Drawer 939
Georgetown, S.C. 29442

____, 2016

CITY OF GEORGETOWN

IN THE MATTER OF:	)	
	)	
Tax Map No: 05-0022-204-00-00	)	**COMPLAINT PETITION**
Owner of Record: Louise Baker	)	
Street Address: 1912 Butts Street	)	
________________________________	)	

LEGAL AUTHORITY

The following findings are made and notice issued pursuant to the authority vested in the Building Official and City Council under § 5-101 through 5-109 *et. seq*., City of Georgetown Code of Ordinances and Section 31-15-10 *et. seq*., S.C. Code of Laws.

FINDINGS

1. The Mayor and City Council of the City of Georgetown are charged with governing the municipality and protecting its citizens from conditions unsafe, unsanitary, dangerous, unsafe, or otherwise inimical to the welfare of the residents of the city;

2. The Mayor and City Council have designated the Building Official responsible for making an initial determination that a dwelling is unfit for human habitation due to dilapidation, defects increasing the hazards of fire, accidents, or other calamities, lack of ventilation, light, or sanitary facilities, or other conditions rendering those dwellings unsafe or unsanitary, dangerous, or detrimental to the health, safety or morals, or otherwise inimical to the residents of the city;

3. The undersigned Building Official (or designee) has determined the above-referenced property is unfit for human habitation under the City Code;

4. On August 18, 2016 at a regular publicly-noticed meeting of City Council, the building official presented his or her findings to City Council. On that date, the City Council of the City of Georgetown, pursuant to § 5-103 and 5-109, approved the building official to proceed regarding the above-referenced property determined to be an unfit dwelling.

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BY: ______________________________

Building Official
City of Georgetown
P.O. Drawer 939
Georgetown, S.C. 29442

____, 2016

CITY OF GEORGETOWN

IN THE MATTER OF:	)	
	)	
Tax Map No: 05-0022-204-01-00	)	**COMPLAINT PETITION**
Owner of Record: Louise Baker	)	
Street Address: 1914 Butts St.	)	
______________________________	)	

LEGAL AUTHORITY

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BY: ____________________________________

Building Official
City of Georgetown
P.O. Drawer 939
Georgetown, S.C. 29442

____, 2016

CITY OF GEORGETOWN

IN THE MATTER OF:	)	
	)	
Tax Map No: 05-0022-087-00-00	)	**COMPLAINT PETITION**
Owner of Record: Charlena A. Franklin	)	
Street Address: 308 Alex Alford Dr.	)	
	)	

LEGAL AUTHORITY

The following findings are made and notice issued pursuant to the authority vested in the Building Official and City Council under § 5-101 through 5-109 *et. seq.*, City of Georgetown Code of Ordinances and Section 31-15-10 *et. seq.*, S.C. Code of Laws.

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BY: ______________________________

Building Official
City of Georgetown
P.O. Drawer 939
Georgetown, S.C. 29442

____, 2016

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 2111

Council Meeting Date:	18 August 2016
Department:	Housing and Community Development
Issue Under Consideration:	Motion to leave the Zoning Ordinance for Residential (R5) as is, ensure the West End Redevelopment Plan is incorporated into the updated Comprehensive Plan, and appoint a sub-committee comprised of Council members, Planning Commission members, & residents to review the West End Redevelopment Plan.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• Council gave directive to the City of Georgetown Planning Commission to look into the ordinance on manufactured housing in the Residential (R5) zoning district. • Planning Commission reviewed the West End Redevelopment Plan in detail. • After 60 days and 4 PC meetings, Planning Commission decided to recommend a three (3) part motion to City Council: **1.** Leave the Zoning Ordinance as it is currently written. **2.** Review and incorporate the 2003 West End Redevelopment Plan into the new Comprehensive Plan update. **3.** Appoint a sub-committee, made up of members from the Planning Commission, City Council, and residents of the district, to review and possibly update the West End Redevelopment Plan. • Planning Commission, WRCOG, and city staff are currently working on the 2016 Comprehensive Plan update, which will incorporate the West End Redevelopment Plan into each element.
Options:	Approve or deny the recommendation from the Planning Commission.
Staff Recommendation:	Staff recommends approving the motion as presented.

Reviews:

Rick Martin Completed 08/08/2016 3:59 PM
Paul Gardner Completed 08/10/2016 11:00 AM
Ann U. Mercer Completed 08/10/2016 4:26 PM
Georgetown City Council Pending 08/18/2016 5:30 PM

Attachments:

1. 1 July 26 2016 PC Minutes (PDF)

Updated: 8/10/2016 4:21 PM by Ann U. Mercer (Page 1)

Planning Commission
Minutes
July 26, 2016

MEMBERS PRESENT: Chris Moore, Brittany Johnson, Bob Sizemore, Bernard Jones, Winfred Pieterse, & Paul Smith

MEMBER ABSENT: Gerald Williams

OTHERS PRESENT: Rick Martin, Matt Millwood, & Janet Grant

I. **Call to Order**
II. **Minutes:** The minutes for June 28, 2016; **Mr. Chris Moore made a motion to approve the minutes as presented, seconded by Mr. Paul Smith; the motion carried unanimously.**
III. **Public Hearing:** Mr. Pieterse asked that it be limited to 3 minutes

1. **Brother Willie Singleton** told the Commissioners that he owns 7 lots on the West End and has no intention of placing mobile homes on his lots, but is present to support the residents of the West End. He feels that the previous Comprehensive Plan has not benefited the property owners in the area.

2. **Mr. Wesley Gibson** is a member of the Empowerment for Change, he is one of the speakers representing the 150 petitioners of the West End. Mr. Gibson said the Re-development Plan of 2004 did not work then and will not work now;
   1. Banks did not loan monies then (2004) and will not loan now.
   2. The Plan calls for the City to buy small lots combine them into bigger lots and sell them to prospective homeowners to build, however with the closing of the Steel Mill and the lack of jobs the economy would not allow that.
   3. The Plans states the City should assist the residents to get clear titles for their heirs properties, however this was not done as of yet.
   4. The Plan has acknowledged that home purchasing and home improvements financing are difficult to obtain for people who are in seasonal jobs.

   Mr. Gibson said that he did not feel that this is a good solution for the residents of the West End, and feels the redevelopment of the Steel Mill may pose an unfavorable change for the residents on the West End.

3. **Mr. Sheldon Butts,** Mr. Butts asked to reserve his comments until item 2/A was addressed.

4. **Ms. Crystal Milton** said she is a mobile home owner on the West End, and her mobile home was purchased new. Ms. Milton said she lives on Butt Street and it has 25 stick built homes and 15 mobile homes, approximately 80% of the stick built homes are dilapidated with roofs falling in and properties not being kept up. Ms. Milton said she feels not allowing mobile homes on the West End is unfair to future generations that want to own their homes, and she does not feel the mobile homes are depreciating stick built homes.

5. **Ms. Cynthia Hazel** said she opposed the change of the existing zoning, she would like to see the West End developed with homes and not be the only area suitable for

mobile/manufactured homes. Ms. Hazel said most of the owners of the mobile homes do not live in the West End and are not affected by its presence. The issue is much greater than just property value, and is very personal. Ms. Hazel asked the Commissioners to take into consideration when casting their votes. The impact will not only greatly affect that area but the entire City for years to come.

6. **Ms. Virginia Alston** of 1809 Hawkins St**.** said she had a large home on Hawkins Street that burned and the City told her she could not rebuild the house because of her setbacks, so she bought a new mobile home in 1980. Ms. Alston said everyone cannot build a home, or can be approved for a loan, and she is in favor of allowing mobile homes.

7. **Ms. Patrice Brooks** said she lives on Gilbert Street and has two children and was told she could not put a mobile home on her lot.

8. **Ms. Carol McCants** said she is lifelong resident of the West End and a member of the Empowerment for Change Group, the group gave the City Council a petition with 150+ names at the March meeting asking for a rezoning of the R-5 district back to R-3, at that time the Council sent a request asking the Planning Commission to assist with doing that. It is believed that Mr. Pieterse has been against that request for rezoning. Ms. McCants feels that it would be against the civil rights of the residents of the West End if the rezoning is not considered. Ms. McCants asked how could the Commissioners in good conscience deny the manufactured homes with the same look and characteristics of a home; vinyl siding, shingle roofs, underpinning, and skirting. All homes would have to be inspected by the City Housing & Development Department before coming in and it is their duty to approve or deny, and if a denial is unwarranted then the process of appeals should be in place for a case by case bases. For example there was a denial of a mobile home on Gilbert Street and the mobile home had to be removed as it should have been handled. Ms. McCants felt like there should be a fairness and mixture of classifications for communities.

IV. Consideration

1. **Review and approve a request from the City of Georgetown for a storm drainage easement through eight (8) properties from North Congdon Street to Palm Street.**
Matt Millwood/City Staff said the drainage easement is for the City Storm Water and Sewer Department, this is being brought to the Planning Commission for approval. This easement will run from Palm St. to Congdon St. all property owners have been notified. The City needs an easement to be able to work in the area. **Mr. Pieterse** asked if piping would be installed or increasing the size of the ditches. Matt referred the question to the City Engineer, Orlando Arteaga. **Orlando/City Engineer** said the easement will include underground piping beginning at Congdon Street and an open drain will be done half way through, the plan is to increase the size of the pipe. The catch basins that will led to an open ditch that will help with the drainage issues for the area.
Motion: Mr. Paul Smith made a motion to recommend approval of the easement, seconded by Bob Sizemore; the motion carried 6 to 0 by a roll call vote.

2. **Review and recommend a text amendment on Manufactured Homes in the Residential (R5) zoning district.**

Matt/City Staff told the Board that this is the forth meeting discussing this matter, there is no new information from staff, except the workshop that was held on last Tuesday, July 19, gave a soft recommendation on what should be recommended to City Council, in which City Council makes the final decisions. We will be looking at Article 419 (1-8), use chart in 703, and 908 (exceptions). A text amendment change may be included if needed. Matt also stressed that when looking at the West End Redevelopment Plan the housing element of the Comprehensive Plan should be utilized to make sure the West End Redevelopment Plan is written into the updated Comp. Plan.

Mr. Sheldon Butts/Councilman told the Board he has heard from both sides for and against the West End rezoning; however, he said doing nothing is not an option, and living in inhabitable dwellings cannot continue to happen. The West End Redevelopment Plan of 2003 is very detailed and tells what should be done from 6 months to 13 years out, and if this plan had been implemented at that time we would not be having this discussion. However, the leaders (Council) has failed the community with reference to that. The citizens deserve better from their elected and/or appointed officials. Mr. Butts said he feels like it is almost criminal that the City paid for a plan to help people and that plan never went into motion. He is now asking that we try to understand how to move forward and progress with this, Mr. Butts said his recommendation is to organize a sub-committee having 2 members from the Planning Commission, 2 members from City Council, and at least 4 members from the community. The dwellings unfit for habitation and slumlords can be addressed by other means and mechanisms under other chapters of the ordinance. He felt like it would be a disservice if any actions are done without the due diligence from the leaders. Mr. Butts asked that the recommendation to City Council should be to develop a subcommittee. **Mr. Pieterse** said he is only interested in making the West End better not to deny anyone housing, and agreed with Mr. Butts that the ball was dropped initially. He said he does not know if allowing mobile homes will be an immediate solution? Maybe the answer is making a long term change that everybody can be proud of down the road. He does not have a problem with a subcommittee however, and Council makes the final decision.

Mr. Sizemore went over the recommendation he made at the workshop on July 19th, he said several people spoke at the workshop and they were in favor of not changing the ordinance. Mr. Sizemore made the motion to recommend the following:

1. **The ordinance should be left as it is today,**
2. **West End Redevelopment Plan should be incorporated into the updated Comprehensive Plan,**
3. **City Council should appoint a sub-committee with members from Planning Commission, City Council, and residents to review the West End Redevelopment Plan.**

The motion was seconded by Mr. Paul Smith; the motion carried 6 to 0 by a roll call vote.

Ms. Johnson said that she has ties on the West End and she does not take her position lightly and does not feel like the Council does either. She just feels like it was a lack of execution and at this point goals need to be set and met. Ms. Johnson said everyone should come together and work together.

3. **Discussion on the progress with the Comprehensive Plan, Land Use Element update.** **Mr. Bob Sizemore** said a meeting was held with City Staff and WRCOG, and some changes have been made to the land use element and the changes have been sent to

the subcommittee, the subcommittee has a meeting scheduled for August 4 to review the draft. At that time, recommendations will be submitted to the Planning Commission at the August meeting.

V. Adjournment: With there being no further business the meeting was adjourned.

Submitted By,

Debra Grant
Board Secretary

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 2091

Council Meeting Date:	18 August 2016
Department:	Finance
Issue Under Consideration:	Motion to Approve Second Reading on a 2016/2017 Budget Amendment in the Wastewater Fund in the Amount of $125,000 for Repairs to the Belt Press.
Amount Requested:	$125,000
Is Item in Current Budget?	No
If no, please explain:	
Financial Impact:	Reduction of Fund Balance in the Wastewater Fund.
Points to Consider:	The need for this repair was discussed at the June 23, 2016 workshop.
Options:	Approve or Disapprove.
Staff Recommendations:	Approve.

Reviews:

Debra Bivens Completed 07/07/2016 3:30 PM

Finance Skipped 07/07/2016 3:29 PM

Duplicated

City Attorney Completed 07/08/2016 10:38 AM

Paul Gardner Completed 07/11/2016 10:30 AM

Ann U. Mercer Completed 07/12/2016 2:26 PM

Georgetown City Council Completed 07/21/2016 5:30 PM

Attachments:

1. 1 Budget Amendment FY 16-17 Wastewater Fund (PDF)

MOTION TO APPROVE SECOND READING ON A 2016/2017 BUDGET AMENDMENT IN THE WASTEWATER FUND IN THE AMOUNT OF $125,000 FOR REPAIRS TO THE BELT PRESS.

AN ORDINANCE TO AMEND THE 2016/2017 ANNUAL BUDGET FOR THE CITY OF GEORGETOWN, SOUTH CAROLINA

WHEREAS, certain expenditures considered necessary to the operations of the City of Georgetown have arisen subsequent to adoption of the 2016/2017 annual budget ordinance.

NOW, THEREFORE, BE IT ORDAINED by City Council duly assembled the 18th day of August, 2016, that the 2016/2017 annual budget be amended to incorporate the following supplemental appropriation:

WASTEWATER FUND

Original Appropriations	$ 3,113,904
Supplemental Appropriation:	
For unanticipated expenditure: Belt Press Repairs	125,000
Total Amended Budget	$ 3,238,904

PASSED by City Council duly assembled this 18th day of August 2016.

ATTEST:

Ann U Mercer
City Clerk

Jack M. Scoville, Jr.
Mayor

APPROVED AS TO FORM:

Elise F Crosby
City Attorney

First Reading: July 21, 2016
Second Reading: August 18, 2016

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 2125

Council Meeting Date:	18 August 2016
Department:	Finance
Issue Under Consideration:	Motion to Authorize Spending of General Fund Disaster Recovery Committed Funds for City Hall and Fire Station I Structure Costs.
Amount Requested:	Undetermined at this time.
Is Item in Current Budget?	NA
If no, please explain:	
Financial Impact:	Use of General Fund Disaster Recovery Committed Funds.
Points to Consider:	Funds are Expected to be Reimbursed to the City by our Liability Insurance Company.
Options:	Approve or Disapprove.
Staff Recommendation:	Approve.

Reviews:

Debra Bivens Completed 08/15/2016 12:26 PM
Paul Gardner Completed 08/15/2016 12:37 PM
Ann U. Mercer Completed 08/15/2016 2:17 PM
Georgetown City Council Pending 08/18/2016 5:30 PM

Attachments:

Updated: 8/15/2016 12:28 PM by Debra Bivens (Page 1)

Georgetown SOUTH CAROLINA

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 2121

Council Meeting Date:	18 August 2016
Department:	Public Works
Issue Under Consideration:	Motion to approve purchase from Public Works Equipment and Supply Inc and Payment Of a Brush Hawg Grapple Loader in the amount of $140,439.00.
Amount Requested:	$140,439.00
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	$140,000.00 has been budgeted for a new grapple truck this 2016/2017 budget year. We request that these funds be used to go towards a new grapple truck. An additional $440.00 is also being requested to go towards the purchase of a new grapple truck.
Points to Consider:	• Replacing vehicle no. 1215 that will be placed on GovDeals. • The purchase of a new grapple truck will vastly improve dependability and reliability. • The purchase of a new grapple truck should reduce repairs and maintenance costs. • Under the Corporate Purchasing Agreement, per City purchasing policy, Fleet Services received letters from Charleston County School District allowing the City of Georgetown to "Piggyback" under their current proposal.
Options:	• Council can approve the purchase of the new grapple truck at this time.
Staff Recommendation:	Staff recommends that Council approve the purchase of the new grapple truck.

Reviews:

Tim Chatman Completed 08/10/2016 10:49 AM
Paul Gardner Completed 08/10/2016 10:58 AM
Debra Bivens Completed 08/10/2016 11:10 AM
Georgetown City Council Pending 08/18/2016 5:30 PM
Ann U. Mercer Completed 08/10/2016 4:39 PM

Attachments:

1. 1 Chasn Cty School Spec for Loader and dump body 3 2 2016-1-1 (PDF)
2. 2 Chasn School ACCEPTANCE LETTER - PUBLIC WORKS EQUIPMENT-1-1 (PDF)
3. 3 Chasn School Dist Invitation to Bid (PDF)
4. 4 Georgetown Piggyback Chasn Cty Schools July 2016 (6) (002)(PDF)

Updated: 8/10/2016 4:40 PM by Ann U. Mercer (Page 1)

5. 5 INTENTTOAWARDB1616 (PDF)

BRUSH HAWG STANDARD C-MODEL BID SPECIFICATIONS

ITEM

Provide a Knuckleboom Loader that is purposely designed for the collection of brush, limbs, leaves, and white goods.

Provide a Knuckleboom Loader that is designed to be a one-person operation. The loader is mounted between the back of the cassis cab, and the front of the dump body. The loader utilizes a main boom, jib boom, extendable tip boom, and rotating trash bucket to lift and load material. The loader is stabilized through the use of a four-way adjustable stabilizer assembly. Material in the dump body is hydraulically unloaded via a single cylinder scissor hoist.

CHASSIS

Minimum Cab/Chassis GVWR of 33,000 lbs.

Minimum Cab/Chassis CLEAR CA (Cab-to-Axle) of:

186" (18' Dump Body: 24" Walk-Through)

Minimum Cab/Chassis Frame Rail RBM of 1,800,000 inch-lbs per rail.

Horizontal exhaust w/ tailpipe turned-out just ahead of the curbside rear tire.

Exterior grab handles on both sides on the cab.

TURRET

The turret base sides, front, and back are constructed of ¼" plate. The turret base is attached to the chassis rails with two ½" mounting plates. These plates are secured to the frame rails using 20mm dia. Huck fasteners. **Attachment of the turret base using U-bolts, or Grade 8 bolts is unacceptable.**

State method of attachment to the chassis frame rails ____________________

____

The lower turret base plate is machined to a minimum 1-13/16" thickness.

The turret rotates on a heavy duty 30" diameter slewing ring bearing with gear teeth cut on the internal bearing ring, thus protecting the drive mechanism from the elements.

State the diameter of the slewing ring bearing ____________________

____

The slewing ring bearing is driven by a 2-stage planetary gearbox powered by a low speed, high torque, disc-valve motor, producing an available turret rotate torque of 150,000 in-lbs. The hydraulic motor is equipped with integral, non-adjustable, cross port relief valves to protect the unit from shock loading while rotating the turret.

Turret rotation is limited to 270° by means of positive mechanical stops to prevent loader operation over the truck cab.

The upper turret base plate is 30" in diameter, and 1" thick after machining.

The turret side plates are constructed of ½" plate, and the turret back is constructed of ½" plate.

BOOM

The main boom and tip boom pivot pins are 2" dia. bolts with locknuts. A hex keeper prevents the bolt from rotating.

The main boom cylinder pins and tip boom cylinder pins are 2" dia CRR. The pins are secured by ½" bolts through 3/8" thick keeper plates. Cylinder pin bosses are 3" OD x 2" ID.

Booms are of the single boom design to prevent axial rotation and bushing damage associated with twin boom designs.

The main boom is constructed using 10" x 10" x 5/16" wall square tubing with ½" side reinforcement plates. Designed to enhance below grade reach which is >9'6" (varies with chassis frame rail height)

State the size of the main boom ____________________

The main boom pivot utilizes 2" ID replaceable bronze bushings with a lubrication provision.

The main boom cylinder pin-off plates are ½" plate weldments, welded to both sides of the boom with a 3/8" thick reinforcing stiffener.

The main boom to tip boom pivot is 1" thick plate, machined to ¾" at the connection point, and welded to both sides of the boom tubing with 4" OD x 2" ID DOM tubing bosses. Includes boom stop.

The tip boom is constructed of a single ¼" wall, 6" x 8" structural tube with 3/8" plate reinforcement wrappers. Hoses inside a Hose Retract Box.

State the size of the tip boom ____________________

The tip boom side plates are ½" thick, welded to both sides of the boom with 3" OD x 2" ID DOM tubing pin bosses.

The tip boom extension is a retractable/extendable telescoping section that is housed within the tip boom assembly.

The tip boom extension boom is constructed of a single, ¼" wall, 5"x7" structural tube with ¾" plate welded to both sides of the boom for attachment of the bucket knuckle.

State the size of the tip boom extension boom____________________

The tip boom extension boom has a 4" x 6" aluminum bronze bearing plate attached to the top rear of the extension section. Two (2) 2" diameter aluminum bronze bearing pads protrude through holes in the bottom of the outer tube wrapper to provide a sliding surface for the end of the boom.

All boom pivot points are equipped with replaceable 2" ID bronze bushings with grease provision.

The below grade reach is approximately 9'-6", and depends upon the chassis frame height (bucket closed).

BUCKET

The bucket is of the heavy duty construction, 48" long, measuring 60" from side to side when fully opened.

Ground clearance at the center of the bucket is a minimum of 24" when it is fully opened, and resting on level ground.

Rotation of the bucket is accomplished with a hydraulic rotator motor allowing 360° continuous rotation.

The bucket is opened and closed via (2) hydraulic cylinders. The hydraulic oil lines to the cylinders are routed through an integral swivel joint in the bucket rotator motor, allowing continuous rotation without hose damage. Includes ¼" bolt-on bucket cylinder covers.

The bucket top plate is constructed of ¾" plate. The bucket tongs are constructed of 3/8" plate HRS with a 3/8" x 3" BOLT-ON, REVERSABLE, REPLACEABLE edge strip.

Is the edge strip reversible? ______ Y _______ N

The bucket tongs form a reverse curve to help avoid scalping and digging on grass lawns.

The bucket contains (8) tongs – 4 per side. The bucket sides are constructed of 7 gauge material.

STABILIZERS

The loader is equipped with 4-way adjustable hydraulic stabilizers. Each side has independent controls for the in/out and up/down adjustment.

The outer stabilizer cross tube and outer stabilizer vertical tubes are constructed of 8” x 6” x ¼” wall rectangular tubing.

State the size of the cross tube and outer tubes ______________________________

____

The inner stabilizer cross tubes and vertical tubes are constructed of 7” x 5” x ¼” wall rectangular tubing.

State the size of the inner tubes ______________________________

____

The stabilizer footpads will be 3/4” thick, ((2) 3/8” plates) - overall dimension - 10” x 11”, connected to the pad brackets by a single 1” Grade 8 bolt/lock nut.

The stabilizer vertical tubes are equipped with a powdercoated housing containing six (6) clear strobing L.E.D. lights. Both sets of lights are wired to the same in-cab switch.

HYDRAULICS

Clutch-shift PTO’s (Hot Shift) will be used where the chassis has an automatic transmission.

All Clutch-shift PTO’s (Hot Shift) will be provided with overspeed protection.

Air Shift PTO’s will be used where the chassis has a manual transmission.

Return filter is a top-of-the-tank mounted housing with a 5 Micron synthetic drop-in element. The filler cap is bayonet-style and is non-vented. The reservoir is vented through a replaceable screw-on breather which removes airborne particles 3 Microns and above. This breather will be installed in a ¾" NPT port located on top of the reservoir.

Main boom cylinder is 6" bore x 4" shaft x 34" stroke.

Tip boom cylinder is 4 ½" bore x 2 ½" shaft x 32" stroke.

Tip boom extension cylinder is 3" bore x 1 ½" shaft s 48" stroke.

Stabilizer in/out cylinders are (2) 3" bore x 1 ½" shaft x 22" stroke.

Stabilizer up/down cylinders are (2) 3" bore x 1 ½" shaft x 22" stroke w/pressure holding valves.

Trash bucket cylinders are (2) 3" bore x 1 ½" shaft x 7" stroke.

Control valve is open center Parker V20 with a main relief valve set at 2,150 psi.

Counter balance valves are installed on the main boom and tip boom cylinders to prevent free fall in case of a hydraulic failure.

The hydraulic pump is a cast iron, gear-type, direct mounted to the power take-off, and producing 18.5 gpm @ 1,200 rpm.

All hydraulic hoses are 2-wire braided hoses, with an abrasion resistant jacket, that are rated at 3,000 psi working pressure (with the exception of the pump suction hose which is of SAE100R4 construction).

CONTROLS

The loader is equipped with dual "stand-up" operator stations located between the back of the chassis cab, and the front of the dump body.

The control knobs are located at both control stations, and they are connected to a single valve bank via the control rod linkages.

The control knob locations are the same on both sides of the unit for operator convenience.

The loader can be equipped with a 24" "walk-through" feature that allows the operator to pass between the two stations without having to step down off of the unit. The operator can access both stations from the chassis cab without having to ever touch the ground. The loader is also available in a non-walk-through arrangement.

The control linkage assembly consists of 5/8" CRR control rods, ½" CRR handles with threaded control knobs, and MD Nylon control rod bearing blocks. The control rods are yellow zinc plated for corrosion resistance.

The valve bank is centered on the rear side of the turret base assembly. It is attached to the control station "Z" frame which is top-hinged, allowing access to the valve for service. The control station "Z" frame is constructed of ¼" formed plate.

The following control functions are located at both operator's stations:

Throttle Advance: On / Off
Bucket: Open / Close
Bucket Rotation: CW / CCW
Tip Boom Extension: Out / In
Turret Swing: CW / CCW
Tip Boom: Retract / Extend
Main Boom: Lower /Raise
Driver Side Outrigger: In / Out
Passenger Side Outrigger: In / Out
Driver Side Outrigger: Up / Down
Passenger Side Outrigger: In / Out

DUMP BODY

The dump body long sills are 8" x 11.5 lb/ft structural channel.

The dump body crossmembers are 3" x 3.5 lb/ft channel.

State crossmember size ____________________

Crossmembers are on 16" center spacing.

State crossmember center spacing ____________________

The dump body floor is
2-Piece 10 GA plate steel, continuously welded to the headboard and sides.

State floor thickness ____________________

The dump body bottom side rails match the crossmembers.

State bottom side rail size ____________________

The dump body top side rails are 3” x 4” x 1/8” structural tubing.

State top side rail size ______________________________

Are they structural tubing or are they formed? Structural _______ Formed _______

The dump body sides are 12 GA

State body side thickness ______________________________

The dump body side posts are 3” x 6 ½” x 12 GA, formed channel, and are set on 30” centers. Each side post has a bottom/side weep hole for moisture control.

State side post thickness ______________________________

State side post center spacing ______________________________

The dump body rear corner posts are 3” x 6 ¾” x 7 GA, 4-way bend, formed channel.

State rear post size ______________________________

State rear post thickness ______________________________

The dump body headboard construction matches the dump body side construction. There are perforations at each control station for increased operator visibility into the dump body.

The dump body rear barn doors have 3” x 4” x 1/8” tubular framing with a single horizontal brace. Rear door construction matches the dump body side construction.

The dump body rear barn door locks are the positive type. There are (2) per door. Each door can be swung parallel to its respective side, and chained open for the unloading operation. Each door has (3) greaseable hinges.

The dump body rear barn doors each have three (3) 1-1/16” CRR hinge pins with grease zerks.

The dump body tarp rails are 1 ¼" x 3/16" flat bar welded down each side of the body.

The dump body comes with a single safety prop.

The dump body lights meet all federal highway standards, and are "pop-in" style for easy replacement. Lights are housed in a 12 GA formed bumper, welded to the bottom of the dump body. Surface-mount lights are not acceptable.

The dump body comes with a fixed ICC bumper for underride protection.

The dump body comes with a set of rear mud flaps.

The dump body hoist is a single cylinder, scissors-type, rated at 15 tons. It will achieve a minimum 45° dump angle without the rear of the dump body touching the ground.

All L.E.D. body lights.

Standard reverse lights.

MOUNTING

Mounting to be done at the factory by certified, body-mount specialists.

Any chassis sent to the factory that does not meet the minimum chassis requirements will not be mounted.

PAINTING

The loader and dump body will receive one coat of a automotive-grade, 2-part epoxy primer, followed by (2) coats of Sherwin Williams automotive-grade acrylic urethane finished paint. The underside of the dump body floor will be coated with Autobody Technologies, Inc.TRANSTAR TR4361 Quick

Dry Rubberized undercoating.

State dump body undercoating manufacturer and product number ____________________

LOADER LIFTING CAPACITIES

The loader lifting capacities are:

9,785# @	08 Feet
8,155# @	10 Feet
6,355# @	12 Feet
5,455# @	14 Feet
4,555# @	16 Feet
3,955# @	18 Feet
3,535# @	20 Feet
3,365# @	20 Feet 8 Inches

Note: All capacities are GROSS WEIGHTS, which include the weight of the bucket, and are based upon level, hard surfaces, with the stabilizers at their maximum extension.
WARNING: DO NOT EXCEED 85% OF VEHICLE TIPPING MOMENT!!!

State the Gross Lifting capacity. ____________________

AVAILABLE OPTIONS INCLUDED

Electric operated tarp system. ________

Air-Over-Hydraulic Joystick Controls.

Special body lighting.

State type Dual rear mounted body strobes

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May 10, 2016

Public Works Equipment and Supply, Inc
4519 Old Charlotte Hwy.
Monroe, NC 281110

ATTN: Larry J. Davis, President

RE: CCSD IFB B1616 – GRAPPLE LOADER

Dear Mr. Davis:

We are please to inform you that Charleston County School District has selected you as the vendor for IFB B1616.

Please confirm your offer for the Brush Hawg Nu Life 2224-C Grapple Loader

1 EA – NU-LIFE BRUSH HAWG GRAPPLE LOADER
(TRUCK BODY MUST BE FREIGHTLINER - $140,479.00

WARRANTY
1 YEAR – (100% Parts and Labor on Grapple Loader and Trash Body)
3 YEAR – (Structural on the Body and the Loader)

1 EA – APPLICABLE VEHICLE SALES TAX IN SC - $300.00 (CCSD to pay direct due to vendor in NC)

GRAND TOTAL - $140,479.00

Lead Time: 45-60 Days ARO

Please sign as your acceptance on the line below and return to my attention.

A Statement of Award will be issued after your confirmation.

Congratulations! We look forward to working with your company.

Best Regards,
Debra Luce
Debra Luce
Facilities Procurement Supervisor
Phone: 843-566-8141
E mail: debra.luce@charleston.k12.sc.us

Signature and Date

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Charleston County School District
INVITATION FOR BID
BRUSH HAWG NU LIFE 2224-C GRAPPLE LOADER
Solicitation Number: B1616
Date: April 22, 2016

SUBMIT OFFER BY: May 10, 2016 by 2:00 PM

QUESTIONS MUST BE RECEIVED BY: April 27, 2016 by 2:00 PM

NUMBER OF COPIES TO BE SUBMITTED: ONE (1) HARD COPY AND ONE (1) REDACTED COPY, PLUS ONE FLASH DRIVE

PROCUREMENT OFFICIAL CONTACT:

Procurement Services
Attention: Debra Luce
3999 Bridge View Drive
North Charleston, SC 29405
Phone: 843-566-8141
Email: debra_luce@charleston.k12.sc.us

The term "Offer" means your "Bid" or "Proposal".
Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.

You must submit a signed copy of this form with your offer. By submitting a bid or bid, You agree to be bound by the terms of the Solicitation. You agree to hold your offer open for a minimum of ninety (90) calendar days after the Opening date.

Print Name of Offeror (Full legal name of business submitting the offer)		Date Signed
Authorized Signature (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)		Taxpayer Identification No.
Title (Business title of person signing above)		Telephone Number
Printed Name (of person signing above)		Facsimile Number
Company Address (Street, City, State & Zip Code)		
Contact Person(if different than authorized signature)		Email Address
Telephone Number	Facsimile Number	

Cover Page

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AWARDS & AMENDMENTS: Awards will be posted at the Physical Address stated above on or before 5/30/16. The award, this solicitation, and any amendments will be posted at the following website URL: http://www.ccsdschools.com/OperationsHumansCapitalFacilities/FinanceOperations/ContractsProcurement/index.php

ACKNOWLEDGEMENT OF AMENDMENTS: Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. See "Amendments to Solicitation" in Section II Instructions to Offerors.

Amendment No.	Amendment No.	Amendment No.	Amendment No.	Amendment No.	Amendment No.	Amendment No.
1	2	3	4	5	6	7
Initial	Initial	Initial	Initial	Initial	Initial	Initial

OFFEROR'S TYPE OF ENTITY: See Section VII Signing Your Offer & SWMBE Participation.

Small Women Minority Business Enterprise (Please Check appropriate boxes)

- ☐ MBE – Native American Owned
- ☐ MBE – African American Owned
- ☐ MBE – Asian American Owned
- ☐ MBE – Hispanic Owned
- ☐ Women Owned Small Business Certified
- ☐ Women Owned Small Business Non-Certified
- ☐ Minority Owned Small Business Certified
- ☐ Minority Owned Small Business Non-Certified
- ☐ Other ____
- ☐ Minority Owned Small Business Certified
- ☐ Minority Owned Small Business Non-Certified
- ☐ HUB Zone Small Business
- ☐ Small Business Certified
- ☐ Small Business Non-Certified
- ☐ Corporation
- ☐ Partnership
- ☐ Sole Proprietor

The District shall receive all bids by **no later than 2:00 P.M. on the date shown on the Cover Page.**
Important: **Clearly mark the outside of the envelope, box, or package with the following information.**

Invitation for Bid #B1616
BRUSH HAWG NU LIFE 2224-C GRAPPLE LOADER

Bids should be sent via United States Postal Service/hand delivered or courier service to:

Procurement Services
Attn: Debra Luce
3999 Bridge View Drive
North Charleston, SC 29405

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Solicitation Table of Contents

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1.0 SCHEDULE OF ACTIVITIES

Event	Date
Issuance of Invitation for Bid (IFB)	April 22, 2016
Non-mandatory Pre-bid conference	None
Deadline for receiving Offeror's questions	April 27, 2016 by 2:00 PM
BID SUBMISSION DEADLINE.	**May 10, 2016 by 2:00 PM**
Public opening of IFB: Procurement Services 3999 Bridge View Drive North Charleston, SC 29405	**May 10, 2016 @ 2:00 PM**
Evaluation Committee Review (estimate)	May 2016
Selection Complete (estimate)	May 2016
CCSD Board Approval (estimate)	May 2016
Contract Award (estimate)	May 2016

2.0 SCOPE OF SOLICITATION

Purpose: Charleston County School District is seeking bids from qualified vendors for:

Brush Hawg Nu Life 2224 with Freightliner Truck Body and Petersen Ind. TL-3 Lightning Loader or Equivalent (Loader only)

Contract Period: Any resulting contract will begin on the date specified in the statement of award. Pricing will be firm and fixed.

3.0 INSTRUCTIONS TO OFFERORS

A. General Instructions

AMENDMENTS TO SOLICITATION (a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: http://www.ccsdschools.com/OperationsHumansCapitalFacilities/FinanceOperations/ContractsProcurement/index.php (b) Bidders shall acknowledge receipt of any Amendment to this solicitation (1) by signing and returning the Amendment, (2) by letter, or (3) by submitting a bid that indicates in some way that the bidder received the Amendment.

AWARD NOTIFICATION Notice regarding the District's intent to award a contract will be posted at the location specified on the Cover Page. The date and location of posting can be found in the Schedule and Activities section of the solicitation. If the contract resulting from this Solicitation has a total or potential value in excess of fifty thousand dollars, such notice will be sent to all Offerors responding to the Solicitation. For contracts with a total or potential value of one hundred thousand dollars or greater, notice of intended award of a contract must be given by posting the notice for ten days before entering into a contract and must be sent to all bidders responding to the solicitation.

BID ACCEPTANCE PERIOD In order to withdraw your Offer after the minimum period specified on the Cover Page, you must notify the Procurement Official in writing.

BID IN ENGLISH & DOLLARS Offers submitted in response to this solicitation shall be in the English language and in US dollars, unless otherwise permitted by the solicitation.

BID FORMS Bid Forms are included for your use. Only these Bid Forms shall be used; no other form is acceptable. Please indicate your firm's name on the Bid Forms and have it signed by a person authorized to do so. A cover letter on your corporate stationery should include any comment and/or information you feel may be pertinent to the evaluation of your bid. The prices specified in your bid must be F.O.B. Destination with all freight charges prepaid and allowed, if applicable. On the Bid Forms, please indicate the delivery time, after receipt of an order, for the service or materials on which you have bid. No hidden or undisclosed prices will be acceptable.

BID / BID AS OFFER TO CONTRACT By submitting to the District a signed Bid and/or Bid, you are offering to enter into a contract with Charleston County School District and agreeing to all terms and conditions provided herein. Your bid and/or bid as well as the terms and conditions of this solicitation will become part of any contract created as a result of this solicitation. THEREFORE, ANY OBJECTION TO THE TERMS AND CONDITIONS CONTAINED HEREIN MUST BE ADDRESSED WITH THE DISTRICT PRIOR TO SUBMITTAL OF YOUR BID AND/OR BID. SUCH OBJECTIONS MUST BE SUBMITTED IN WRITING AS DESCRIBED HEREIN FOR ANY INQUIRIES. Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror on the Cover Page. An Offer may be submitted by only one legal entity; "joint bids" are not allowed.

BOARD AS PROCUREMENT AGENT (a) **Authorized Agent**. All authority regarding the conduct of this procurement is vested solely with the responsible Procurement Official. Unless specifically delegated in writing, the Procurement Official is the only District official authorized to bind the District with regard to this procurement. (b) **Purchasing Liability**. The Procurement Official acts on behalf of Charleston County School District pursuant to the Charleston County School District Procurement Code. Any contract awarded as a result of this procurement is between the Vendor and the District. The Board is not a party to such contract, unless and to the extent that the Board is a using District unit, and bears no liability for any party's losses arising out of or relating in any way to the contract.

CERTIFICATION REGARDING DEBARMENT AND OTHER RESPONSIBILITY MATTERS

(a)

(1) By submitting an Offer, Offeror certifies, to the best of its knowledge and belief, that

(i) Offeror and/or any of its Principals

(A) Are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by a state or federal agency;

(B) Have not, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state, or local) contract or subcontract; violation of Federal or State antitrust statutes relating to the submission of offers; or destruction of records, making false statements, tax evasion, or receiving stolen property; and

(C) Are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in paragraph (A) (1) (i) (B) of this provision.

(ii) Offeror has not, within a three-year period preceding this offer, had one or more contracts terminated for default by any public (federal, state, or local) entity.

(2) 'Principals." For the purpose of this certification, means Officials; directors; owners; partners; and, persons having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a subsidiary, division, or business segment, and similar positions).

(b) Offeror shall provide immediate written notice to the Procurement Official if, at any time prior to contract award, Offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

(c) If Offeror is unable to certify the representations stated in paragraphs (a) (1), Offeror must submit a written explanation regarding its inability to make the certification. The certification will be considered in connection with a review of the Offeror's responsibility. Failure of the Offeror to furnish additional information as requested by the Procurement Official may render the Offeror non-responsible.

(d) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a) of this provision. The knowledge and information of an Offeror is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

(e) The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Offeror knowingly or in bad faith rendered an erroneous certification, in addition to other remedies available to the District, the Procurement Official may terminate the contract resulting from this solicitation for default.

CODE OF LAWS AVAILABLE The Charleston County School District Procurement Code is available at http://www.ccsdschools.com/OperationsHumansCapitalFacilities/FinanceOperations/ContractsProcurement/documents/CCSD_Model_Procurement_Code_20110310.pdf

COVENANT AGAINST CONTINGENT FEES The vendor warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by the vendor for the purpose of securing business. For breach or violation of this warranty, CCSD, shall have the right to annul this contract without liability or in its discretion to deduct from the contract price or consideration, or otherwise recover the full amount of such commission, percentage, brokerage, or contingent fee.

DEADLINE FOR SUBMISSION OF OFFER Any offer received after the Procurement Official or designee has declared that the time set for opening has arrived, shall be rejected unless the offer has been delivered to the designated purchasing office or mail room which services that purchasing office prior to the bid opening.

DEFINITIONS Except as otherwise provided herein, the following definitions are applicable to all parts of the solicitation. For additional definitions, see the terms and conditions below.

1. **Amendment -** means a document issued to supplement the original solicitation document.
2. **Board -** means the Charleston County School District Board of Trustees.
3. **Buyer -** means the Procurement Official.
4. **Change Order** - means any written alteration in specification, delivery point, rate of delivery, period of performance, price, quantity, or other provisions of any contract accomplished by mutual agreement of the parties of the contract.
5. **Contract Modification** - means a written order signed by the Procurement Official, directing the contractor to make changes which the changes clause of the contract authorizes the Procurement Official to order without the consent of the contractor.
6. **Contractor** – means the Offeror receiving an award as a result of this solicitation.
7. **Cover Page** - means the top page of the original solicitation on which the solicitation is identified by number. Offerors are cautioned that Amendments may modify information provided on the Cover Page.
8. **District** - means Charleston County School District.
9. **Offer** - means the bid, or bid submitted in response to this solicitation. The terms "Bid" and "Bid" are used interchangeably with the term "Offer."
10. **Offeror** - means the single legal entity submitting the offer. The term "Bidder" is used interchangeably with the term "Offeror." See bidding provisions entitled "Signing Your Offer" and "Bid/Proposal As Offer To Contract."
11. **Page Two –** means the second page of the original solicitation, which is label Page Two.
12. **Procurement Official** - means the person, or designee, identified as such on the Cover Page.
13. **Solicitation** - means this document, including all its parts, attachments, and any Amendments.
14. **Subcontractor** - means any person having a contract to perform work or render service to Contractor as a part of the Contractor's agreement arising from this solicitation
15. **You And Your** - means Offeror.

DRUG FREE WORK PLACE CERTIFICATION By submitting an Offer, Contractor certifies that, if awarded a contract, Contractor will comply with all applicable provisions of the Drug-Free Workplace Act, Title 44, Chapter 107 of the South Carolina Code of Laws, as amended.

DUTY TO INQUIRE Offeror, by submitting an Offer, represents that it has read and understands the Solicitation and that its Offer is made in compliance with the Solicitation. Offerors are expected to examine the Solicitation thoroughly and should request an explanation of any ambiguities, discrepancies, errors, omissions, or conflicting statements in the Solicitation. Failure to do so will be at the Offeror's risk. Offeror assumes responsibility for any patent ambiguity in the Solicitation that Offeror does not bring to the District's attention.

ENTERING INTO CONTRACT The District shall not enter into or sign any agreement, contract or other document that conflicts in any way with the District's General Terms and Conditions and the requirements of this solicitation. Proposers should submit for review any agreement, contract or other document that the firm wishes the District to sign, with the bid. Submittal of such agreement, contract or other document does not constitute an acceptance of any terms and /or conditions contained in such document. Agreements, contracts or other documents that infringe upon the rights of the District or are not in the best interest of the District shall be determined to be non-responsive. The rights and authority of such determination is reserved solely by the staff of the District's Contracts & Procurement Services Department. By Submitting a solicitation response, the proposer acknowledges that it has had the opportunity to inquire about the District's Procurement Code, this solicitation and other District policy.

ETHICS ACT By submitting an Offer, you certify that you are in compliance with South Carolina's Ethics, Government Accountability, and Campaign Reform Act of 1991, as amended. The following statutes require special attention: (a) Offering, giving, soliciting, or receiving anything of value to influence action of public employee-Section 8-13-790, (b) Recovery of Kickbacks-Section 8-13-790m (c) Offering, soliciting, or receiving money for advice or assistance of public official - Section 8-13-720, (d) Use or disclosure of confidential Information-Section 8-1 3-725, and (e) Persons hired to assist in the preparation of specifications or evaluation of bids Section 8-1 3-1 150.

NOTICES All contact should be directed to Debra Luce, Facilities Procurement Supervisor. **No company should contact District staff directly.** All questions should be directed in writing to Debra Luce via E-mail debra_luce@charleston.k12.sc.us answers to any questions submitted will be sent to all companies via solicitation amendment.

OFFICE CLOSING If an emergency or unanticipated event interrupts normal District processes so that offers cannot be received at the District office designated for receipt of bids by the exact time specified in the solicitation, the time specified for receipt of offers will be deemed to be extended to the same time of day specified in the solicitation on the first work day on which normal District's processes resume. In lieu of an automatic extension, an amendment may be issued to reschedule bid opening. If District offices are closed at the time a pre-bid or pre-bid conference is scheduled, an amendment will be issued to reschedule the conference.

OMIT TAXES FROM PRICE Do not include any sales or use taxes in your price that the District may be required to pay. Any taxes in your bid that the district may be required pay, shall be provided as a separate line item.

PROPOSER'S QUALIFICATIONS Bids shall be considered only from bidders who are regularly established in the business called for and who in the judgment of the District are financially responsible and able to show evidence of their reliability, ability, experience, to render prompt and satisfactory service in the volume called for under this contract

PROTESTS Any prospective bidder, who is aggrieved in connection with the solicitation of a contract shall protest within ten (10) days of the date of issuance of the applicable solicitation document at issue and is posted in accordance with the District's Procurement Code. A protest shall be in writing as a letter document, submitted to the Director of Contracts and Procurement Services, 3999 Bridge View Dr., North Charleston, SC 29405, and shall set forth the grounds of the protest and the relief requested with enough particularity to give notice of the issues to be decided.

PUBLIC OPENING Offers will be publicly opened at the date / time and at the location identified on the Cover Page, or last Amendment, whichever is applicable.

QUESTIONS FROM OFFERORS (a) Any prospective Offeror desiring an explanation or interpretation of the solicitation, drawings, specifications, etc., must request it in writing. The Procurement Official must receive questions by date specified on the Cover Page. Oral explanations or instructions will not be binding. Any information given a prospective Offeror concerning a solicitation will be furnished promptly to all other prospective Offerors as an Amendment to the solicitation, if that information is necessary for submitting offers or if the lack of it would be prejudicial to other prospective Offerors. (b) The District seeks to permit maximum practicable competition. Offerors are urged to advise the Procurement Official, as soon as possible, regarding any aspect of this procurement, including any aspect of the Solicitation that unnecessarily or inappropriately limits full and open competition.

REJECTION/CANCELLATION The District may cancel this solicitation in whole or in part. The District may reject any or all bids in whole or in part.

RESPONSIVENESS / IMPROPER OFFERS:
(a) Bid as Specified. Offers for supplies or services other than those specified will not be considered unless authorized by the Solicitation.

(b) Multiple Offers. Offerors may submit more than one Offer, provided that each Offer has significant differences other than price. Each separate Offer must satisfy all Solicitation requirements. If this solicitation is an Invitation for Bids, each separate offer must be submitted as a separate document. If this solicitation is a Request for Proposals, multiple offers may be submitted as one document, provided that you clearly differentiate between each offer and you submit a separate cost proposal for each offer, if applicable.

(c) Responsiveness. Any Offer which fails to conform to the material requirements of the Solicitation may be rejected as nonresponsive. Offers which impose conditions that modify material requirements of the Solicitation may be rejected. If a fixed price is required, an Offer will be rejected if the total possible cost to the District cannot be determined. Offerors will not be given an opportunity to correct any material nonconformity. Any deficiency resulting from a minor informality may be cured or waived at the sole discretion of the Procurement Officer. [R.19-445.2070 and Section 11-35-1520(13)]

(d) Price Reasonableness: Any offer may be rejected if the Procurement Officer determines in writing that it is unreasonable as to price. [R. 19-445.2070].

(e) Unbalanced Bidding. The District may reject an Offer as nonresponsive if the prices bid are materially unbalanced between line items or subline items. A bid is materially unbalanced when it is based on prices significantly less than cost for some work and prices which are significantly overstated in relation to cost for other work, and if there is a reasonable doubt that the bid will result in the lowest overall cost to the District even though it may be the low evaluated bid, or if it is so unbalanced as to be tantamount to allowing an advance payment.

RESTRICTIONS APPLICABLE TO OFFERORS Violation of these restrictions may result in disqualification of your offer, suspension or debarment, and may constitute a violation of the State Ethics Act. (a) After issuance of the solicitation, You agree not to discuss this procurement activity in any way with any District employees, its agents or officials. All communications must be solely with the Procurement Official. This restriction expires once a purchase order has been formed and may be lifted by express written permission from the Procurement Official. (b) Unless otherwise approved in writing by the Procurement Officer, You agree not to give anything to any District employee, agent or official prior to award.

SERVICE DATA MANUALS The vendor agrees to furnish two (2) copies of a manual, handbook, or brochure containing operation and maintenance instructions (to include picture, illustrations, schematics, and complete repair/test guides as necessary). Where applicable, it shall include electrical data and connection diagrams for all utilities.

SIGNING YOUR OFFER Every Offer must be signed by an individual with actual authority to bind the Offeror. (a) If the Offeror is an individual, the Offer must be signed by that individual. If the Offeror is an individual doing business as a firm, the Offer must be submitted in the firm name, signed by the individual, and state that the individual is doing business as a firm. (b) If the Offeror is a partnership, the Offer must be submitted in the partnership name, followed by the words "by its Partner," and signed by a general partner. (c) If the Offeror is a corporation, the Offer must be submitted in the corporate name, followed by the signature and title of the person authorized to sign. (d) An Offer may be submitted by a joint venture involving any combination of individuals, partnerships, or corporations. If the Offeror is a joint venture, the Offer must be submitted in the name of the joint venture and signed by every participant in the joint venture in the manner prescribed in paragraphs (a) through (c) above for each type of participant. (e) If an Offer is signed by an agent, other than as stated in subparagraphs (a) through (d) above, the Offer must state that it is and has been signed by an Agent. Upon request, Offeror must provide proof of the agent's authorization to bind the principal.

STATEMENT OF COMPLIANCE AND ASSURANCES By submitting a bid and signing the bid schedule, vendors are providing written assurance of non-collusion and understanding and acceptance of all general and special conditions stated in this contract. It will be assumed that the service or materials you propose to provide conform(s) with all the provisions of the indicated specifications, unless you specifically note otherwise. In addition, this signature certifies that the firm or agency represented in the bid submitted complies with all applicable federal and state laws and regulations.

SUBMITTING CONFIDENTIAL INFORMATION For every document Offeror submits in response to or with regard to this solicitation or request, Offeror must separately mark with the word "CONFIDENTIAL" every page, or portion thereof, that Offeror contend contains information that is exempt from public disclosure because it is either (a) a trade secret as defined in Section 30-4-40(a)(1), or (b) privileged and confidential, as that phrase is used in Section 11-35-410.For every document Offeror submits in response to or with regard to this solicitation or request, Offeror must separately mark with the words "TRADE SECRET" every page, or portion thereof, that Offeror contends contains a trade secret as that term is defined by Section 39-8-20 of the Trade Secrets Act.

For every document Offeror submits in response to or with regard to this solicitation or request, Offeror must separately mark with the word "PROTECTED" every page, or portion thereof, that Offeror contends is protected by Section 11-35-1810. All markings must be conspicuous; use color, bold, underlining, or some other method in order to conspicuously distinguish the mark from the other text. Do not mark your entire response (bid, bid, quote, etc.) as confidential, trade secret, or protected! If your response or any part thereof, is improperly marked as confidential or trade secret or protected, the District may, in its sole discretion, determine it non-responsive. If only portions of a page are subject to some protection, do not mark the entire page. By submitting a response to this solicitation or request, Offeror (1) agrees to the public disclosure of every page of every document regarding this solicitation or request that was submitted at any time prior to entering into a contract (including, but not limited to, documents contained in a response, documents submitted to clarify a response, and documents submitted during negotiations), unless the page is conspicuously marked "TRADE SECRET" or "CONFIDENTIAL" or "PROTECTED", (2) agrees that any information not marked, as required by these bidding instructions, as a "Trade Secret" is not a trade secret as defined by the Trade Secrets Act, and (3) agrees that, notwithstanding any claims or markings otherwise, any prices, commissions, discounts, or other financial figures used to determine the award, as well as the final contract amount, are subject to public disclosure. In determining whether to release documents, the District will detrimentally rely on Offeror's marking of documents, as required by these bidding instructions, as being either "Confidential" or "Trade Secret" or "PROTECTED". By submitting a response, Offeror agrees to defend, indemnify and hold harmless the District, its Officials and employees, from every claim, demand, loss, expense, cost, damage or injury, including attorney's fees, arising out of or resulting from the District withholding information that Offeror marked as "confidential" or "trade secret" or "PROTECTED". (All references to S.C. Code of Laws.)

Do not mark your "Cost Proposal/Bidding Schedule" Confidential.

<u>SUBMITTING YOUR OFFER OR MODIFICATION</u> (a) Offers and offer modifications shall be submitted in sealed envelopes or packages (unless submitted by approved electronic means) - (1) Addressed to the office specified in the Solicitation; and (2) Showing the time and date specified for opening, the solicitation number, and the name and address of the bidder. (b) Each Offeror must submit the number of copies indicated on the Cover Page. (c) Offerors using commercial carrier services shall ensure that the Offer is addressed and marked on the outermost envelope or wrapper as prescribed in paragraphs (a)(1) and (2) of this provision when delivered to the office specified in the Solicitation. (d) Facsimile Offers, modifications, or withdrawals, will not be considered unless authorized by the Solicitation. (e) Offers submitted by electronic commerce shall be considered only if the electronic commerce method was specifically stipulated or permitted by the solicitation.

<u>TERM OF CONTRACT</u> It is Charleston County School District's intent to contract with the successful bidder by entering a firm, fixed contract as a one-time bid.

<u>WITHDRAWAL OR CORRECTION OF OFFER</u> Offers may be withdrawn by written notice received at any time before the exact time set for opening. If the solicitation authorizes facsimile offers, offers may be withdrawn via facsimile received at any time before the exact time set for opening. A bid may be withdrawn in person by a bidder or its authorized representative if, before the exact time set for opening, the identity of the person requesting withdrawal is established and the person signs a receipt for the bid.

B. Special Instructions

1. <u>NON-MANDATORY PRE-BID CONFERENCE</u>: No Pre-Bid Conference or Site Visit is scheduled.

2. <u>BOARD APPROVAL REQUIRED:</u> Any award is subject to prior approval by the Charleston County School District Board of Trustees.

3. <u>DISCUSSION WITH BIDDERS:</u> After opening, discussions may be conducted with apparent responsive bidders for the purpose of clarification to assure full understanding of the requirements of the invitation for bids. All bids, in the Procurement Official's sole judgment, needing clarification must be accorded that opportunity.

4. OPENING BIDS: Prices must be submitted by competitive sealed bids. A final award/determination will not be made at bid opening.

4.0 TERMS AND CONDITIONS

A. General Terms and Conditions

GOVERNING TERMS AND CONDITIONS: Bids shall be submitted subject to the indicated Terms and Conditions, Bidder's terms and conditions of sale will not be considered. Bidder shall be deemed to have accepted CCSD Terms and Conditions by the submittal of a bid.

AFFIRMATIVE ACTION: The successful bidder will take affirmative action in complying with all federal and state requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees, without regard or discrimination by reason of race, color, religion, sex, national origin or physical handicap. The following are incorporated herein by reference: 41 C.F.R. 60-1.4, 60-250.4 and 60-741.4.

COMPLIANCE WITH LAWS During the term of the Contract, Contractor shall comply with all applicable provisions of laws, codes, ordinances, rules, regulations, and tariffs.

COMPLIANCE WITH STATUTES: During the term of the contract, it shall be the Contractor's responsibility to ensure compliance with all applicable provisions of laws, codes, ordinances, rules, regulations, and tariffs.

CONTRACT ADMINISTRATION: Questions or problems arising after award of this solicitation shall be directed to the Procurement Official at 3999 Bridge View Drive, North Charleston, SC 29405.

CONTRACT AMENDMENTS, MODIFICATIONS AND CHANGE ORDERS Any change orders, alterations, amendments or other modifications hereunder shall not be effective unless in writing and approved by the District and the vendor.

CONTRACT VIOLATION: Vendors who violate this contract will be considered in breach and subject to cancellation for cause. Vendors may be suspended or debarred from doing business with the District. Examples of vendor violations include, but are not limited to:

- Vendor adding items to the contract without approval,
- Vendor increasing contract price without approval,
- Misrepresentation of the contract to any District entity

CONTRACTOR PERSONNEL The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Contract. The Contractor shall not permit employment of unfit persons or persons not skilled in tasks assigned to them.

CONTRACTOR SOLELY RESPONSIBLE FOR PERFORMANCE: The District will rely upon the Contractor for full, complete, and satisfactory performance under the terms and conditions of this agreement.

If the Contractor's services provided for hereunder include services, equipment, or materials supplied by a subcontractor, the Contractor must act as the prime Contractor for these items and assume full responsibility for performance hereunder. The Contractor will be considered the sole point of contact with regard to all situations, including payment of all charges and the meeting of all other requirements.

ENTIRE CONTRACT The contract, including the Best Value Bid, the Bid, and any Purchase Order issued by District pursuant to the contract, shall constitute the entire contract between the parties, and no verbal information shall be a part hereof. Any changes made to the contract shall be in writing and accepted by both parties.

FORCE MAJEURE: The vendor shall not be liable for any excess costs if the failure to perform the contract arises out of causes beyond the control and without the fault or negligence of the vendor. Such causes may include, but are not restricted to acts of God or of the public enemy, acts of the government in either its sovereign or contract capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather but in every case the failure to perform must be beyond the control and without the fault or negligence of the vendor. If the failure to perform is caused by default of a sub vendor, and if such default arises out of causes beyond the control of both the vendor and sub vendor, and without the fault or negligence of either of them, the vendor shall not be liable for any excess costs for failure to perform, unless the supplies or services to be furnished by the sub vendor were obtainable from other sources in sufficient time to permit the vendor to meet required delivery schedule.

GUARANTEE The vendor shall supply a guarantee for all workmanship for the equipment he/she is furnishing for a period comparable to the standards in the industry. When defects or faulty materials are discovered during the guarantee period, the vendor shall, immediately, upon notification by the District, process at his./her own expense, to repair or replace the same.

INDEMNIFICATION

1. To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Owner, Charleston County School District, its agents, Board, officers and/or officials, employees and volunteers (hereinafter, the "Indemnitees") from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property including loss of use resulting there from, but only to the extent caused in whole or in part by negligent acts or omissions of the Contractor, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge or reduce other rights or obligations of indemnify which would otherwise exist as to a party or person described herein.

2. In claims against any person or entity indemnified herein by an employee of the Contractor, a Subcontractor, anyone directly or indirectly employed by them or anyone directly or indirectly employed by them or anyone for whose acts they may be liable, the indemnification obligation herein shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for the Contractor or a Subcontractor under workers' compensation acts, disability benefit acts or other employee benefit acts. Further, any performance bond or insurance protection required by the contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and hold harmless and defend the Indemnitees as herein provided.

3. The Contractor's indemnity obligations shall also specifically include, without limitation, all fines, penalties, damages, liability, costs, expenses (including, without limitation, reasonable attorneys' fees and court costs), and punitive damages (if any) arising out of, or in connection with, and (1) violation of or failure to comply with any law, statute, ordinance, rule, regulation, code or requirement of a public authority that bears upon the performance of this contract by the Contractor, a Subcontractor, or any person or entity for whom either is responsible, (2) means, methods, procedures, techniques or sequences or execution or performance of the services required, and (3) failure to secure and pay for permits, fees, approvals, and/or licenses related to performance of the contract by the Contractor, a Subcontractor or any person or entity for whom either is responsible.

4. The Contractor shall indemnify and hold harmless all of the Indemnitees from and against any costs and expenses (including reasonable attorneys' fees and court costs) incurred by any of the Indemnitees in enforcing any of the Contractor's defense, indemnity and hold-harmless obligations under this contract.

5. The Contractor shall further indemnify and hold harmless the Indemnitees from all suits or claims of any character brought by reason of infringing on any patent, trademark or copyright. Contractor shall have no liability to the Indemnities if such patent, trademark or copyright infringement or claim is based upon the Contractor's use of materials furnished to the Contractor by an Indemnitee.

INSTALLATION Where equipment is called for to be installed under this bid, it shall be placed leveled and accurately fastened into place by the vendor. He/she shall be responsible for obtaining dimensions and other such data which may be required to assure exact fit to work under another contract or as intended by the District. The vendor shall be responsible for providing an appropriate amount of lead-in for equipment requiring electrical, water or other basic service. The District will normally be responsible for bringing the appropriate service to the lead-in. the vendor shall completely remove from the premises all packaging, crating, and other litter due to his/her works. He/she shall also be responsible for the cost of repair of any damage to existing work which is caused by him/her during the installation of his/her equipment.

INSURANCE

1**.** The Contractor shall provide General Liability and other Insurance as listed herein. The Contractor shall purchase from and maintain in a company or companies lawfully authorized to do business in South Carolina such insurance as will protect the Contractor from claims set forth below which may arise out of or result from the Contractor's operations under the Contract and for which the Contractor may be legally liable, whether such operations be by the Contractor or by a Subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

Type of insurance

Workers Compensation, Applicable Federal and Employer's Liability	
1. State:	Statutory
2. Applicable Federal:	Statutory
3. Employer's Liability:	$100,000 per accident $500,000 disease, policy limit $100,000 disease, each employee
General Liability Insurance including completed operations and product liability coverages:	
1. General Aggregate (Except Products – Completed Operations):	$1,000,000
2. Products – Completed Operations Aggregate:	$1,000,000
3. Personal and Advertising Injury (Per person/organization):	$1,000,000
4. Each Occurrence (Bodily Injury and Property Damage):	$1,000,000
5. Fire Damage (Any one fire):	$1,000,000
6. Medical Expense (Any one person):	$1,000,000
7. Property Damage Liability Insurance will provide explosion, collapse and underground coverages where applicable.	
8. Excess Liability (Umbrella Form)	
a) General Aggregate:	$2,000,000
b) Each occurrence (bodily injury and property damage)	$1,000,000

2. Certificates of insurance which shall be signed by a duly authorized representative of each insurance company, showing compliance with the insurance requirements attached hereto and which shall be acceptable to the Owner shall be submitted to the Owner upon execution of this Agreement. When requested by the Owner, the Contractor shall furnish copies of Certificates of Insurance for each subcontractor as well. All Certificates of Insurance shall include a statement that the Owner will receive written notice 30 days prior to cancellation of any policy. Further, the Charleston County School District will be named as an additional insured on all policies.

LATENT DEFECTS: Contractor warrants that upon notification by the District of a latent defect in design, material or workmanship, or a latent nonconformity of the services, material, or equipment to the specifications, which would have constituted a basis for rejection if discovered prior to acceptance, it will repair or replace or otherwise correct the defect to the level of performance specified in this RFP.

LICENSES AND PERMITS During the term of the Contract, the Contractor shall be responsible for obtaining, and maintaining in good standing, all licenses (including professional licenses, if any), permits, inspections and related fees for each or any such licenses, permits and/or inspections required by CCSD, county, city or other government entity or unit to accomplish the work specified in this solicitation and the contract.

LIENS AND ENCUMBRANCES The Contractor shall satisfy immediately any lien or encumbrance which, because of any act or default of the Contractor, is filed against the District.

MATERIALS REQUIRED Materials required must be in conformity with the specifications and shall be subject to inspection and approval after delivery, and shall comply in quality and type of material and method of manufacture with all applicable local or state laws pertaining thereto. The right is reserved to reject and return at the risk and expense of the vendor such portions of any shipment that may be defective or fail to comply with specifications and without validating the reminder of the order.

NON INTERFERENCE: In the event Contractor is unable for any reason to provide any material, services, supplies, products or other items of any type or variety to the District under this agreement, including but not limited to any such materials, services, supplies, etc. available from any other party (such as subcontractors) supplying said materials, services, etc. to Contractor, the District will have the right to deal directly with the other supplier without penalty or interference from Contractor.

ORDER OF PRECEDENCE: In the event of inconsistency between provisions of this solicitation, the inconsistency shall be resolved by giving precedence in the following order: (a) bid pricing schedule, (b) bid specifications, (c) standard solicitation provisions/general contract clauses, whether incorporated by reference or otherwise, (d) special solicitation provisions/special purchase order clauses and (e) instructions to bidders.

OTHER WRITTEN BASIS FOR PROPOSAL: If any of the Offeror's proposal has, as its basis, written statements (other than the IFB) provided to him by the District (such as notification of a change in the specifications), the Offeror is to identify and include those statements in his proposal at the place or places applicable.

PACKAGING AND DELIVERY All shipments will be FOB, freight prepaid, to the purchase order "ship to" location. The purchase order number should be clearly stated on freight tickets. The parties agree hereto that delivery by the vendor to the common carrier does not constitute delivery to the district. Any claims for loss or damage should be between the vendor and the carriers.

PAYMENT FOR GOODS AND SERVICES Payment for goods and services received by the District shall be processed in accordance with the Charleston County School District Procurement Code. In consideration of satisfactory performance of the requirements of this contract, the District shall pay the contractor in accordance with the vendors Price Proposal/ Exhibit E, in no event to exceed an amount of authorized by written Purchase Order(s) issued by the District pursuant to this contract.

(a) Payments to the contractor shall be made no later than thirty (30) days after the later of District's receipt of a proper invoice for performance by the contractor, and acceptance by the District of such performance pursuant to the terms of the RFP. Each invoice must include the contractor's Federal Tax Identification Number.

(b) In addition to any other remedies, if in the sole opinion of the District, the contractor fails to perform in a satisfactory and timely manner, the District may refuse or limit approval of any invoice for payment, and may cause payments to the contractor to be reduced or withheld until such time as the contractor meets performance standards as established by the District.

(c) A purchase order will be issued and must be referenced on all invoices presented for payment.

PERFORMANCE AUDITS: The District may conduct, or have conducted, performance audits of the vendor. The District may conduct, or have conducted, audits of specific requirements of this bid as determined necessary by the District.

Pertaining to all audits, vendor shall make available to the District access to its computer files containing the history of contract performance and all other documents related to the audit. Additionally, any software used by the vendor shall be made available for auditing purposes at no cost to the District.

PRICES Prices for this contract are "not to exceed" prices. District is not authorized to pay more than the stated price. Contractors may offer, and District may accept prices below those listed on the contract. Submission of the Price Proposal certifies that the proposal is accurate and binding and that all costs are shown and accurately reflects the total Technical proposal cost. All prices shall be stated in United States currency.

PRICE ADJUSTMENT Any request for price increase must be submitted in writing to Procurement Services at least ninety (90) days prior to the requested date for the increase. Price increases will only become effective if agreed to, in writing by Procurement Services. The maximum increase will not exceed the unadjusted percent change from the previous year shown in the Consumer Price Index (CPI). All Urban Consumers (CPI-U), "Other Goods and Services" or the current market conditions as determined by the Procurement Officer.

PRICE ADJUSTMENTS – LIMITED BY CPI "All Items": Upon request and adequate justification, the Procurement Officer may grant a price increase up to, but not to exceed, the unadjusted percent change for the most recent 12 months for which data is available, that is not subject to revision, in the Consumer Price Index (CPI) for all urban consumers (CPI-U), "all items" for services, as determined by the Procurement Officer. The Bureau of Labor and Statistics publishes this information on the web at www.bls.gov.

PRICE CERTIFICATION: I hereby certify that the price included in this proposal is accurate and binding and that all costs are shown and accurately reflect my total proposal cost.

PROHIBITION AGAINST CONFLICTS OF INTERESTS, GRATUITIES AND KICKBACKS: "an employee or any official of the School district, elective or appointive, who shall take, receive or offer to take or receive either directly, any rebate, percentage of contract, money or other things of value, as an inducement or intended inducement, in the Procurement of business, or the giving of business, for or to, or from any person, partnership, firm or corporation, offering bidding for, or in open market seeking to make sales to the School District shall be deemed guilty of a felony and upon conviction such person or persons shall be subject to punishment or fine in accord with state and/or federal laws.

PROTECTION OF HUMAN HEALTH AND THE ENVIRONMENT The District requires all vendor activities to be in compliance with local, state, and federal mandates concerning "protection of human health and the environment". Any vendor doing business with the District will be required to document compliance and to specify prudent practices used by the vendor to address applicable mandates including, but not restricted to "the hazard communication standard" OSHA CFR 191 0.1200 (SCRR article 1,71-1910.1200). By submission of this bid, the vendor agrees to take all necessary steps to ensure compliance with these requirements.

PURCHASE ORDER: A purchase order may be enclosed with or issued pursuant to this contract, and will be an integral part of the resulting contract. The purchase order indicates that sufficient funds have been obligated in accordance with the budget of the district and assures distribution of the necessary receiving reports. The purchase order does not supersede any provisions of the resulting contract. Performance time and dates are determined solely by the contract and any modification thereto. Contractor shall not perform any work prior to the receipt of a purchase order from the District. The District shall order any supplies or services to be furnished under this contract by issuing a purchase order. Purchase orders may be used to elect any options available under this contract, e.g., quantity, item, delivery date, payment method, but are subject to all terms and conditions of this contract. Purchase orders may be electronic. No particular form is required. An order placed pursuant to the purchasing card provision qualifies as a purchase order.

PURCHASING CARD: Contractor agrees to accept payment by the District Purchasing Card for no extra charge. The Purchasing Card is issued by Visa. The purchasing card allows state agencies to make authorized purchases from a vendor without the requirement to issue a purchase order.

PUBLICITY RELEASES Vendor agrees not to refer to award of this contract in commercial advertising in such a manner as to state or imply that the products or services provided are endorsed or preferred by the user.

QUALITY OF PRODUCT (This clause does not apply to solicitations for service requirements). Unless otherwise indicated in this bid it is understood and agreed that any item offered or shipped on this bid shall be new and in first class condition, that all containers shall be new and suitable for storage or shipment, and that prices include standard commercial packaging. For information technology procurements as defined in Provision I., of the Charleston County School District Procurement Code, if items that are other than new (i.e. remanufactured or refurbished) are desired to be bid, the bidder must obtain written permission to bid such items at least 5 days in advance of bid opening from the person to whom inquiries are to be directed as listed on the front page of the invitation for bid.

REJECTION: The District reserves the right to reject any bid that contains prices for individual items or services that are unreasonable when compared to the same or other bids if such action is in the best interest of the District.

RESTRICTIONS/LIMITATIONS No purchases are to be made from this contract for any item that is not listed or for any item that is currently authorized under any other purchase order awarded prior to this contract.

RISK OF LOSS: The vendor shall assume all risk of loss, and shall maintain insurance coverage on all items installed, up to the time of final acceptance.

RECORDS RETENTION AND RIGHT TO AUDIT: Charleston County School District has the right to audit the books and records of the vendor as they pertain to this solicitation/contract, both independent of, and pursuant to, the District Procurement Code. Such books and records shall be maintained for a period of three (3) years from the date of final payment under the purchase order.

SEVERABILITY: In the event any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions of this Agreement will remain in full force.

SOUTH CAROLINA GOVERNING LAW CLAUSE: The agreement and any dispute, claim, or controversy relating to the agreement shall, in all respects, be interpreted, construed, enforced and governed by and under the laws of the State of South Carolina. All disputes, claims, or controversies relating to the agreement shall be resolved exclusively by the Contracts and Procurement Services Director in accordance with the District Procurement Code, or in the absence of jurisdiction, only in the court of common pleas for, or a federal court located in, Charleston County, State of South Carolina. Vendor agrees that any act by the government regarding the agreement is not a waiver of either the government's sovereign immunity or the government's immunity under the eleventh amendment of the United States Constitution. As used in this paragraph, the term "agreement means any transaction or agreement arising out of, relating to, or contemplated by the solicitation.

SUBCONTRACTOR IDENTIFICATION: If you intend to subcontract with another business for any portion of the work and that portion exceeds 10% of your price, your offer must identify that business and the portion of work that they are to perform. Identify potential Subcontractors by providing the business' name, address, phone, taxpayer identification number, and point of contact. In determining your responsibility, CCSD may evaluate your proposed Subcontractors.

SUBCONTRACTING; ASSIGNMENT: The contractor may not subcontract any portion of the services provided under this contract without obtaining the prior written approval of the District, nor may the contractor assign the contract or any of its rights or obligations hereunder, without prior written approval of the District. Any such subcontract or assignment shall include the Terms and Conditions of this contract and any other terms and conditions that the District deems necessary to protect its interests. The District shall not be responsible for the fulfillment of the contractor's obligations to the subcontractors.

SUBCONTRACTORS: Subcontractors are subject to same terms and conditions of this agreement as the Contractor.

SWMBE PARTICIPATION: Charleston County School District encourages SWMBE (Small, Women, & Minority Owned Business Enterprise) businesses to participate in the Solicitation process. All business conducted with SWMBE businesses certified by the South Carolina Governor's Office of Small and Minority Business Assistance is recorded in a yearly report submitted to the Charleston County School District Board of Trustees. In order to be included in this report you must submit a copy of your certificate with your proposal. All qualified Small, Women, & Minority Owned Business Enterprise not registered or not certified, are encouraged to submit an offer. CCSD highly desires the opportunity of promoting SWMBE.

TAXES Any tax the Contractor may be required to collect or pay upon the sale, use or delivery of the products shall be paid by CCSD, and such sums shall be due and payable to the Contractor upon acceptance. Any personal property taxes levied after delivery shall be paid by CCSD. It shall be solely CCSD's obligation, after payment to Contractor, to challenge the applicability of any tax by negotiation with, or action against, the taxing authority. Contactor agrees to refund any tax collected, which is subsequently determined not to be proper and for which a refund has been paid to Contractor by the taxing authority. In the event that the Contractor fails to pay, or delays in paying, to any taxing authorities, sums paid by CCSD to Contractor, Contractor shall be liable to CCSD for any loss (such as the assessment of additional interest) caused by virtue of this failure or delay. Taxes based on Contractor's net income or assets shall be the sole responsibility of the Contractor.

TERMINATION: Subject to the conditions below, the District providing a (30) thirty-day advance notice in writing is given to the vendor may terminate the contract for any reason.

NON-APPROPRIATIONS: Any contract entered into by the District resulting from this bid invitation shall be subject to cancellation without damages or further obligation when funds are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal period or appropriated year.

FOR CONVENIENCE: In the event that this contract is terminated or canceled upon request and for the convenience of the District without the required thirty (30) days advance written notice, then the District may negotiate reasonable termination costs, if applicable.

FOR CAUSE: Termination by the District for cause, default or negligence on the part of the vendor shall be excluded from the foregoing conditions; termination costs, if any, shall not apply. The thirty (30) days advance notice requirement is waived and the default clause in this bid shall apply.

DEFAULT: In case of default by the vendor, the District reserves the right to purchase any or all items in default in the open market, charging the vendor with any additional costs. The defaulting vendor shall not be considered a responsible bidder until the assessed charge has been satisfied.

NON-COMPLIANCE WITH THE DRUG FREE WORK PLACE ACT: In accordance with S. C. Code Workplace Act, Sections 44-107-10, et seq., SC Code, (1976) this contract is subject to immediate termination, suspension of payment, or both if the CONTRACTOR fails to comply with the terms of the Drug Free Workplace Act. The District will not be liable for any termination costs; the thirty (30) days advance notice requirement is waived.

DUE TO MALICIOUS ACTS: In the event termination is due to malicious acts by the Contractor, subcontractor or representative(s) of same that may endanger the property, employees, or reputation and/or financial status of the District, termination of the contract shall be effective immediately upon verbal notification by any District representative. The Provider shall cease all services within twenty-four (24) hours of the verbal notice of termination. In the event of termination the vendor shall be paid for services performed up to the termination date.

INSOLVENCY: This contract is voidable and subject to immediate termination by the District upon the contractor's insolvency, including the filing of proceedings in bankruptcy.

TERMINATION BY CONTRACTOR: Requests for termination of this contract by the contractor must be received in writing by Procurement Services at least ninety (90) days before the requested contract termination date.

WARRANTY Upon final acceptance, the products and or services provided by the contractor under this contract shall be warranted by the contractor to perform in compliance with the specifications and terms and conditions of this contract for a period of one year. When notified by the District of defects requiring correction under the contractor's warranty, the contractor shall diligently provide the required corrections. Manufacturer warranties for third party products supplied by the contractor shall be provided to the District

WAIVERS The waiver of any part of this contract shall not be construed to be a waiver of the whole and the remaining terms and conditions shall remain in full force and effect. No waiver of right, obligation, or default shall be implied, but must be in writing, signed by the party against whom the waiver is sought to be enforced. One or more waivers of any right, obligation, or default shall not be construed to waive any subsequent right, obligation, or default.

5.0 QUALIFICATIONS

QUALIFICATION OF OFFEROR: To be eligible for award of a contract, a prospective contractor must be responsible. In evaluating an Offeror's responsibility, the State Standards of Responsibility [R.19-445.2125] and information from any other source may be considered. An Offeror must, upon request of the District, furnish satisfactory evidence of its ability to meet all contractual requirements. Unreasonable failure to supply information promptly in connection with a responsibility inquiry may be grounds for determining that you are ineligible to receive an award. S.C. Code Section 11-35-1810.

6.0 BASIS OF AWARD

AWARD CRITERIA – BIDS: Award will be made to the lowest responsible and responsive bidder.

Charleston County SCHOOL DISTRICT >excellence is our standard

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7.0 SCOPE OF WORK / SPECIFICATIONS

Charleston County School District is seeking to procure a Nu Life Brush Hawg Petersen Industries Model TL-3 Grapple Loader . The truck body must be Freightliner. Brush Hawg will be used and maintained by Plant Operation Department to aid in tree and limb removal at all Charleston County Schools and District Offices. Equivalent vehicles must be approved by CCSD. Specification sheet must accompany offeror bid.

Products and Materials: The Vendor will provide new and un-used equipment.

IV. Information for Offerors to Submit

Bids are to be submitted on the Quote Form provided; enclosed in a sealed, envelope bearing the name and address of the bidder, CCSD Identification Number of contract being bid and name of project. All Bids must comply with the laws of the State of South Carolina. Indicate your company name on each page of the Bid Form. All Amendments, if applicable, must be acknowledged.

ATTACHMENTS TO SOLICITATION

- **A. Specification for Freightliner truck Body**
- **B. Specification for Loader**
- **C. Minority Participation Affidavit**
- **D. Offeror's Checklist**
- **E. Questionnaire**
- **F. No Bid Response**

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BID FORM

Provide cost per specifications of this Invitation for Bid (IFB).
Equivalent vehicles must be approved by CCSD. Specification sheet must accompany offeror bid.
Attach a copy of the vehicle manifest sheet
All charges and fees, taxes must be included in the unit cost.

QTY	DESCRIPTION	COST
1 EACH	NU-LIFE BRUSH HAWG GRAPPLE LOADER. (TRUCK BODY MUST BE FREIGHTLINER.) (SPECIFICATIONS ATTACHED)	$
1 EACH	WARRANTY:	$
1 EACH	MISCELLANEOUS FEES	$
1 EACH	APPLICABLE VEHICLE SALES TAX IN SC	$
1 EACH	DELIVERY CHARGE:	$
1 EACH	OTHER:	$
1EACH	OTHER:	$
	GRAND TOTAL	$

Optional:

QTY	DESCRIPTION	COST
1 EACH	Extended Warranty: Please provide documentation for this item if offered	$

Note: PLEASE BE SURE TO COMPLETE AND INCLUDE BRUSH HAWG STANDARD C-MODEL BID SPECIFICATIONS

Estimated delivery to CCSD ARO: ______________________________

The undersigned, as bidder, proposes and agrees, if this BID is accepted, to contract with Charleston County School District, in the form of contract specified, and to furnish all necessary materials, transportation and labor to complete the project.

Company Name____

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Attachment A

Minority Participation Affidavit

- Is the bidder a South Carolina Certified Minority Business? (Yes) _____ (No) _____
- Is the bidder a Minority Business certified by another governmental entity? (Yes) _____ (No) _____
- If so, please list the certifying governmental entity: ____________________________ ____
- Will any of the work under this contract be performed by a SC certified Minority Business as a subcontractor? (Yes) _____ (No) _____
- If so, what percentage of the total value of the contract will be performed by a SC certified Minority Business as a subcontractor? ________%
- Will any of the work under this contract be performed by a minority business certified by another governmental entity as a subcontractor? (Yes) _____ (No) _____
- If so, what percentage of the total value of the contract will be performed by a minority business certified by another governmental entity as a subcontractor? _______%

If a certified Minority Business is participating in this contract, please indicate all categories for which the Business is certified:

_____ Traditional minority
_____ Traditional minority, but female
_____ Women (Caucasian females)
_____ Hispanic minorities
_____ Temporary certification
_____ Other minorities (Native American, Asian, etc.)

Note: *If more than one minority Contractor will be utilized in the performance of this contract, please provide the information above for each minority business.*

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Attachment B

OFFEROR'S CHECKLIST
AVOID COMMON MISTAKES

Review this checklist prior to submitting your bid
If you fail to follow this checklist, you risk having your bid rejected.

☐ COMPLETED AND SIGNED ALL REQUIRED DOCUMENTS.

☐ DO NOT INCLUDE ANY OF YOUR STANDARD CONTRACT FORMS!

☐ UNLESS EXPRESSLY REQUIRED, DO NOT INCLUDE ANY ADDITIONAL BOILERPLATE CONTRACT CLAUSES.

☐ REREAD YOUR ENTIRE BID TO MAKE SURE YOUR BID DOES NOT TAKE EXCEPTION TO ANY OF THE DISTRICTS MANDATORY REQUIREMENTS.

☐ MAKE SURE YOU HAVE PROPERLY MARKED ALL PROTECTED, CONFIDENTIAL, OR TRADE SECRET INFORMATION IN ACCORDANCE WITH THE HEADING ENTITLED: FOIA BIDDING INSTRUCTIONS, SUBMITTING CONFIDENTIAL INFORMATION. ***DO NOT* MARK YOUR ENTIRE BID AS CONFIDENTIAL, TRADE SECRET, OR PROTECTED! *Do NOT* INCLUDE A LEGEND ON THE COVER STATING THAT YOUR ENTIRE RESPONSE IS NOT TO BE RELEASED!**

☐ HAVE YOU PROPERLY ACKNOWLEDGED ALL AMENDMENTS? INSTRUCTIONS REGARDING HOW TO ACKNOWLEDGE AN AMENDMENT SHOULD APPEAR IN ALL AMENDMENTS ISSUED.

☐ MAKE SURE YOUR BID INCLUDES A COPY OF THE SOLICITATION COVER PAGE.

☐ MAKE SURE A PERSON THAT IS AUTHORIZED TO CONTRACTUALLY BIND YOUR BUSINESS SIGNS THE COVER PAGE.

☐ MAKE SURE YOUR BID INCLUDES THE NUMBER OF COPIES REQUESTED.

☐CHECK TO ENSURE YOUR BID INCLUDES EVERYTHING REQUESTED!

☐ IF YOU HAVE CONCERNS ABOUT THE SOLICITATION, DO NOT RAISE THOSE CONCERNS IN YOUR RESPONSE! **AFTER OPENING, IT IS TOO LATE! IF THIS SOLICITATION INCLUDES A PRE-BID CONFERENCE OR A QUESTION** & **ANSWER PERIOD, RAISE YOUR QUESTIONS AS A PART OF THAT PROCESS! PLEASE SEE BIDDING** INSTRUCTIONS AND ANY PROVISIONS REGARDING PRE-BID CONFERENCES.

NOTE: This checklist is included only as a reminder to help Offerors avoid common mistakes
Responsiveness will be evaluated against the solicitation **not** against this checklist.
you do not need to return this checklist with your response.

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Attachment C

QUESTIONNAIRE

The Bidder shall answer the following questionnaire which shall be used in the bid evaluation process in order to determine the responsible bidder.

1. SAFETY:

Have you had any OSHA fines within the last three (3) years? YES ☐ NO ☐

Have you had jobsite fatalities within the last five (5) years? YES ☐ NO ☐

If you have answered **YES** to either of the above questions, you **MUST** submit on a separate sheet the details describing the circumstances surrounding each incident.

2. EXPERIENCE:

Years in business under present name: ____

Licenses currently valid in force: ____

3. REFERENCES

Provide three references from agencies you have provided similar equipment in the past two (2) years.

Reference #1

Industry: ____

Organization: ____

Address: ____

Contact Name & Title:____

Telephone #: ____

Reference #2

Industry:____

Organization:____

Address:____

Contact Name & Title:____

Telephone #:____

Reference #3

Industry:____

Organization:____

Address:____

Contact Name & Title:____

Telephone # ____

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Attachment D

CHARLESTON COUNTY SCHOOL DISTRICT
NO BID REPLY FORM

BID TITLE: B1616 BRUSH HAWG WITH GRAPPLE LOADER

IF YOU INTEND TO ENTER A "NO BID" RESPONSE TO OUR REQUEST FOR BIDS, PLEASE INDICATE YOUR REASONS BELOW. WE WILL USE THIS INFORMATION TO BETTER IDENTIFY BIDDERS FOR PARTICULAR COMMODITIES, UPDATE OUR RECORDS AND IMPROVE THE QUALITY AND CONTENT OF OUR REQUESTS FOR BIDS. THIS INFORMATION WILL NOT PRECLUDE YOUR RECEIPT OF FUTURE INVITATIONS UNLESS YOU REQUEST REMOVAL FROM THE BIDDERS LIST OR FROM A PARTICULAR PRODUCT CATEGORY. WE TREAT THIS "NO BID" RESPONSE AS A PROPER REPLY TO AN INVITATION. FAILURE TO RETURN THIS FORM FOR A "NO BID" COULD RESULT IN YOUR BEING REMOVED FROM THE BIDDERS LIST AS "NOT INTERESTED".

( ) 1. We do not wish to participate in the bid process.

( ) 2. We do not wish to bid under the terms and conditions of the request for bid document. Our objections are.......

____

____

( ) 3. We do not feel we can be competitive.

( ) 4. We cannot submit a bid because of the marketing or franchising policies of the manufacturing company.

( ) 5. We do not wish to sell to Charleston County School District. Our objections are................

____

____

( ) 6. We do not sell the items/service on which bids are requested.

( ) 7. Other

____

____

( ) 8. We wish to remain on the bidders' list.

( ) 9. We wish to be deleted from the bidders' list.

( ) 10. Remove us from this item(s)/service only.

COMPANY NAME ____

SIGNED ____

Date: ___________

PUBLIC WORKS EQUIPMENT AND SUPPLY, INC.

4519 OLD CHARLOTTE HWY * MONROE, NC 28110 * (800)222-6803 OR (704)289-6488 * FAX (704)283-2266

QUOTATION TO:		**DATE:**	8/9/2016
	City of Georgetown		
	Glenn Dixon	**PH.#:**	843-545-4704
	117 N Kaminski St		
	Georgetown, SC 29440	**FAX:**	843-520-2773
		gdixon@cogsc.com	

WE ARE PLEASED TO SUBMIT THE FOLLOWING QUOTATION FOR YOUR CONSIDERATION:

QUANTITY	EQUIPMENT SPECIFICATIONS	PRICE EA.	TOTAL
1	Nu Life 2224-C Brush Hawg Grapple Loader and 18 ft.		
	28 cu. Yd. trash body		
	mounted on a new Freightliner with Cummins		
	Diesel engine and Allison Automatic Transmission		
	PIGGY BACK PURCHASE OFF CHARLESTON CTY		$140,479.00
	SCHOOL DIST PO#1604501 ISSUED FOR IFB B1616		
	Deduct options if not desired:		
	Air over hyraulic Joystick Controls (Deducted from above)		($4,240.00)
	For 300HP ISL in lieu of ISB Engine Above (Added)		$4,200.00
		TOTAL	$140,439.00
	LOCAL DELIVERY AND TRAINING INCLUDED		
	CUSTOMER TO PAY $300.00 SC SALES TAX		
	AT TIME OF TAG/TITLE APPLICATION		

TERMS	NET 10 DAYS	**F.O.B.**	Georgetown, SC	**DELIVERY**	120 ARO

ACCEPTED:

VERY TRULY YOURS,

CUSTOMER NAME:

BY:

TITLE:

BY: Reed Davis, Regional Sales Mgr

DATE:

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Contracts & Procurement Services

INTENT TO AWARD STATEMENT

Posting Date: May 11, 2016

This is a statement of intent to award a contract and becomes the official statement of award ten days from the date above, unless otherwise suspended or canceled. Vendors are cautioned not to begin work on the contract or incur any costs associated with the contract prior to the effective date of the contract. The District assumes no liability for the expenses incurred by vendors prior to the effective date of the contract.

Bidder's right to protest as listed in section XIII Legal and Contractual Remedies in the District Procurement Code, which applies to this Intent to Award Statement.

Protest to be filed with: Director, Contracts and Procurement Services
3999 Bridge View Drive
North Charleston, SC 29405
Phone: 843-566-7270

Solicitation: **B1616**
Issue Date: **April 22, 2016**
Opening Date: **May 10, 2016**
Description: **BRUSH HAWG NU LIFE 2224-C GRAPPLE LOADER**

Awarded To : **PUBLIC WORKS EQUIPMENT AND SUPPLY, INC**

Awarded Amount: **$140,479.00**

Contract Number: **NA**

Contract Period: **NA**

Vera Luce 5-11-16
Procurement Official Signature and Date

Robin McNeal 5-11-16
Procurement Officer Signature and Date

Attachment: INTENTTOAWARDB1616 (2121 : Public Works Dept. - Purchase of New Grapple Truck)

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 2113

Council Meeting Date:	18 August 2016
Department:	Water Utilities
Issue Under Consideration:	Motion to Approve Purchase and Payment to Watershed Process Sales, LLC for Five New Turbidimeters in the Amount of $22,337.32
Amount Requested:	$22,337.32
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	None
Points to Consider:	• The existing turbidimeters are obsolete. • The new turbidimeters can be maintained by City staff, whereas the existing meters have to be sent annually to an outside vendor for calibration at a cost of approximately $1,200.00. • Only two vendors sell this type of turbidimeter.
Options:	Approve or Disapprove
Staff Recommendation:	Approve

Reviews:

Will Cook Completed 08/09/2016 11:46 AM
Debra Bivens Completed 08/09/2016 2:19 PM
Paul Gardner Completed 08/09/2016 3:49 PM
Ann U. Mercer Completed 08/09/2016 5:12 PM
Georgetown City Council Pending 08/18/2016 5:30 PM

Attachments:

1. 1 Turbidimeter Quote (PDF)

Quotation

WATERSHED

Watershed Process Sales, LLC

3616 Colonel Vanderhorst Circle
Mt. Pleasant, SC 29466

Date	Estimate #
7/21/2016	20141215

Name
City of Georgetown 2377 Maybank Drive Georgetown, SC 29440

Job Name	Terms	Due Date
	Net 30	8/20/2016

Qty	Description	Rate	Total
5	Swan AMI Turbiwell with LED light source, non-contact sensor, and four year warranty	3,950.00	19,750.00T
1	Secondary Crystalline Standard for Turbiwell Turbidimeter	1,065.00	1,065.00T
1	O&M Manual for Swan Turbiwell	61.00	61.00T

Subtotal	$20,876.00
Sales Tax (7.0%)	$1,461.32
Total	$22,337.32

Attachment: Turbidimeter Quote (2113 : Turbidimeter Replacement at Water Treatment Plant)

HACH®

Quote (Submitted)

Web Quote Number:	51225503976		
Account Number:	032442	**Quote Source:**	Web
Updated On:	2016-07-15	**Login Name:**	pgaddy
Entered/Placed On:	2016-07-15	**Expiration Date:**	2016-09-13
Quote Reference Number:			

Quote List

Line #	Product # / Item	Quantity	Unit Price	Discount %	Total Price
1	WRTUPGSC200 SC200 WarrantyPlus Instrument Protection and Service	2	$228.00	0.00	$456.00
2	2976800 1720E Turbidimeter with sc200 Controller, 2 Channel	3	$2,892.00	0.00	$8,676.00
3	6010101 1720E Low Range Process Turbidimeter - Turbidity Sensor Only, 2m cable	5	$1,579.00	0.00	$7,895.00
4	WRTUPG1720E 1720E Turbidity Analyzer WarrantyPlus Instrument Protection and Service	5	$680.00	0.00	$3,400.00
5	5796000 Digital Extension Cable, 7.7 m (25 ft)	5	$175.00	0.00	$875.00
				Total (before taxes, shipping and handling):	$21,302.00

Shipping, Billing and Payment Details

Shipping $430.60
Taxes $1,303.96
Total: $23,036.56

Contact Information

Pamela Gaddy
(843) 545-4511
pgaddy@cogsc.com

Billing Address

CITY OF GEORGETOWN
Pamela Gaddy
PO BOX 939
GEORGETOWN, 29442-0939
USA
(843) 545-4511

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 2117

Council Meeting Date:	18 August 2016
Department:	Water Utilities
Issue Under Consideration:	Motion to Approve Purchase and Payment to Flint Equipment Company for a John Deere 410L Backhoe Loader in the Amount of $99,894.49
Amount Requested:	$99,894.49
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	None
Points to Consider:	• The Stormwater backhoe is a 1996 John Deere and has been out of service for two years due to hydraulic pump failure. • The new backhoe is under State Contract.
Options:	Approve or Disapprove
Staff Recommendation:	Approve

Reviews:

Will Cook Completed 08/09/2016 5:07 PM
Debra Bivens Completed 08/10/2016 8:38 AM
Paul Gardner Completed 08/10/2016 8:48 AM
Ann U. Mercer Completed 08/10/2016 10:10 AM
Georgetown City Council Pending 08/18/2016 5:30 PM

Attachments:

1. 1 John Deere 410L Backhoe Quote (PDF)

JOHN DEERE

FLINT
CONSTRUCTION & FORESTRY DIVISION

843
314
0913

Quote Id: 13830637

Prepared For:

CITY OF GEORGETOWN

FLINT

CONSTRUCTION & FORESTRY DIVISION

Prepared By: **MIKE MATTAR**

Flint Equipment Company
4900 East Hwy 501
Aynor, SC 29511

Tel: 843-358-5688
Fax: 843-358-2826
Email: mmattar@flintequipco.com

Date: 08 August 2016

Offer Expires: 31 August 2016

JOHN DEERE

FLINT
CONSTRUCTION & FORESTRY DIVISION

Quote Summary

Prepared For:
CITY OF GEORGETOWN
125 N Kaminski St
Georgetown, SC 29440
Business: 843-545-4033

Prepared By:
MIKE MATTAR
Flint Equipment Company
4900 East Hwy 501
Aynor, SC 29511
Phone: 843-358-5688
mmattar@flintequipco.com

Quote Id:	13830637
Created On:	08 August 2016
Last Modified On:	08 August 2016
Expiration Date:	31 August 2016

Equipment Summary	Selling Price		Qty		Extended
JOHN DEERE 410L BACKHOE LOADER	$ 99,594.49	X	1	=	$ 99,594.49
Equipment Total					**$ 99,594.49**

Quote Summary	
Equipment Total	$ 99,594.49
SubTotal	$ 99,594.49
Total	$ 99,594.49
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	**$ 99,594.49**

Salesperson : X ______________

Accepted By : X

Confidential

JOHN DEERE

FLINT
CONSTRUCTION & FORESTRY DIVISION

Selling Equipment

Quote Id: 13830637 **Customer:** CITY OF GEORGETOWN

JOHN DEERE 410L BACKHOE LOADER

Hours:
Stock Number:

Code	Description	Qty
0AB0T	410L BACKHOE LOADER	1
	Standard Options - Per Unit	
1065	John Deere PowerTech Plus 4.5L (276 Cu. In.) Engine Meets Final Tier 4 and Stage IV Emissions with Net Peak Power of 113 Hp.	1
1700	JDLink Ultimate Cellular for the Americas, excluding Costa Rica	1
2035	Cab	1
2401	English Decals with English Operator and Safety Manuals	1
3065	Mechanical Front Wheel Drive (MFWD) with Limited Slip Differential and 5F/3R Powershift Transmission	1
4466	Galaxy 21L 24 in. 12 PR Rear & 12.5/80-18 10PR Front	1
5285	Pilot Controls, Two Lever, with Pattern Selection	1
5410	DEERE Standard Quick Coupler	1
5656	24" (610 mm) Wide, Heavy-Duty, 7.5 Cu. Ft. (0.21 Cu. M.) Capacity Bucket	1
6020	Extendible Dipperstick	1
6230	Auxiliary Hydraulic with One & Two Way Flow (Hammer & Thumb/Swinger)	1
7080	Three-Function Loader Hydraulics, Single Lever	1
7685	1.32 Cu. Yd. (1.0 Cu. M.), 92 in. (2.34 m) Wide Multipurpose Bucket	1
8455	750 Lb. (340 kg) Front Counterweight	1
8625	Single Battery, 150 Minute Reserve Capacity (950 CCA)	1
9025	Hydraulic 4-Tine (Extendible Dipperstick) Backhoe Thumb	1
9505	Full MFWD Driveshaft Guard	1
9920	Exterior Rear View Mirrors (2)	1
9965	Seat, Cloth Air-Suspension	1
	Dealer Attachments	
AT437616	36" Ditching Bucket	1

JOHN DEERE

FLINT
CONSTRUCTION & FORESTRY DIVISION

Selling Equipment

Quote Id: 13830637 **Customer:** CITY OF GEORGETOWN

JOHN DEERE **Customer Purchase Order for John Deere Construction and Forestry Products - USA**

PO# 04298091
PO Revision# Original

PURCHASER NAME AND ADDRESS *(First Signer)*

NAME(First, Middle, Last): **CITY OF GEORGETOWN**
STREET or RR: **125 N KAMINSKI ST**
CITY: **GEORGETOWN** | STATE: **SC** | ZIP CODE: **29440** | COUNTY: **Georgetown**
PHONE NUMBER: **843-545-4033** | EMAIL ADDRESS:

PURCHASER NAME AND ADDRESS *(Second Signer)*

NAME(First, Middle, Last):
STREET or RR:
CITY: | STATE: | ZIP CODE: | COUNTY:
PHONE NUMBER: | EMAIL ADDRESS:

DEALER NAME AND ADDRESS

DEALER NAME: **Flint Equipment Company** | Dealer Account No. : **179138**
STREET or RR: **4900 EAST HWY 501**
CITY: **AYNOR** | STATE: **SC** | ZIP CODE: **29511** | Phone Number: **843-358-5688**
Date Of Order: **Aug 09, 2016**
Dealer Order No.: | TYPE OF SALE: ☒ CASH ☐ LEASE ☐ TIME SALE
PURCHASER TYPE: **5 City/Town/Village** | MARKET USE CODE: **40 Non-Residential**

Add Purchaser to Mailing List (Check One or More)
☐ Construction ☐ Utility ☐ Forestry ☐ Government

PURCHASER IS: ☒ Business ☐ Individual | Purchaser Acct.:
☐ SOCIAL SECURITY ☐ IRS TAX ID NO ☐ EIN
NO. :

EXTENDED WARRANTY IS: ☐ Accept ☑ Decline (Initials) | LOCATION OF FIRST WORKING USE : Use County GEORGETOWN | Use State/Province: SC | COUNTY CODE: 43

Ultimate Uptime Package Purchase: ☐ Yes ☑ No (Initials)

QTY	NEW	DEMO	RENT	USED	EQUIPMENT (Model, Size, Description)	Hours of Use	PIN or Serial Number	Delivered Cash Price	
1	X				JOHN DEERE 410L BACKHOE LOADER			$ 98,344	49
1					AT437616 36" Ditching Bucket			$ 1,250	00
					- DECLINED :John Deere Preventative Maintenance :				
					- DECLINED :John Deere Extended Warranty :				
							(1) TOTAL CASH PRICE	$ 99,594	49

QTY	TRADE-IN (Model, Size, Description)	Hours of Use	PIN or Serial Number	AMOUNT	

COMMENTS:
SOUTH CAROLINA STATE CONTRACT NUMBER: 4400012168

(2) TOTAL TRADE-IN ALLOWANCE	$ 0	00
(3) TOTAL TRADE-IN PAY-OFF	$ 0	00
(4) BALANCE	$ 99,594	49
(5) SUBTOTAL	$ 99,594	49
(6) RENTAL APPLIED	$ 0	00
(7) CASH WITH ORDER	$ 0	00
(8) BALANCE DUE	$ 99,594	49

ACKNOWLEDGMENTS: Purchaser offers to sell, transfer, and convey the item(s) listed as "Trade In" to the Dealer at or prior to the time of delivery of the above product(s), as a "trade-in" to be applied against the cash price. Purchaser represents that each "trade-in" item shall be free and clear of all security interests, liens, and encumbrances at the time of transfer to the Dealer except to the extent shown below. The price to be allowed for each "trade-in" item is listed on this document. The Purchaser promises to pay the Balance Due (line 8) shown hereon in cash, or to execute a Time Sale Agreement (Retail Installment Contract), or a Loan Agreement for the purchase price of the Product(s), plus additional charges shown thereon, or to execute a Lease Agreement, on or before delivery of the equipment ordered herein. Despite delivery of the Product(s) to the Purchaser, title shall remain with the Seller until one of the foregoing is accomplished. The Purchaser and the Dealer agree that this Purchase Order is not a security agreement and that delivery of the Product(s) to the Purchaser pursuant to this Purchase Order will not constitute possession of the Product(s) by the Purchaser, as a debtor, for the purposes of the purchase money security provisions in any statutes relating to personal property security or its equivalent. Purchaser understands that its rights in connection with this purchase are limited as set forth in this Purchase Order.

DISCLOSURE OF REGULATION APPLICABILITY: When operated in California, any off-road diesel vehicle may be subject to the California Air Resources Board In-Use Off-Road Diesel Vehicle Regulation. It therefore could be subject to retrofit or accelerated turnover requirements to reduce emissions of air pollutants. More information is available on the California Air Resources Board website at http://www.arb.ca.gov/msprog/ordiesel/ordiesel.htm .

JOHN DEERE

Customer Purchase Order for John Deere Construction and Forestry Products - USA

PO# 04298091
PO Revision# Original

Quote ID: 13830637 **Customer Name:** CITY OF GEORGETOWN

IMPORTANT WARRANTY NOTICE: The Standard Warranty for new John Deere construction and forestry products is set forth in a separate document provided by the dealer. Please read the Standard Warranty carefully before signing. No express warranty is made unless specified in the Warranty Statement. PURCHASER'S RIGHTS AND REMEDIES PERTAINING TO THIS PURCHASE ARE LIMITED AS INDICATED IN THE STANDARD WARRANTY AND PURCHASE ORDER. WHERE PERMITTED BY LAW, NO IMPLIED WARRANTY OF MERCHANTABILITY, CONDITIONS OR FITNESS IS MADE.

The undersigned purchaser(s) (the "Purchaser") hereby orders the product(s) (the "Product") described above from the Dealer. The Dealer shall not be liable for failure to provide the Product or for any delay in delivery if such failure or delay is due to the Dealer's inability to obtain such Product from the manufacturer or supplier or other cause beyond the Dealer's control. The cash price shown above is subject to the Dealer receiving the Product from the manufacturer or supplier prior to any change in price by the manufacturer or supplier and is also subject to any new or increased taxes being imposed upon the sale of the Product after the date of this Purchase Order.

TERMS & CONDITIONS VERIFICATION STATEMENT : Use of John Deere Data Services, if applicable, and all rights and obligations of John Deere and the Purchaser (or "Customer" as identified in the applicable agreement), are governed by the terms and conditions outlined in the Warranty Statement and the applicable John Deere Construction & Forestry Company Subscriptions & Data Services Dealer Agreement and/or Customer Data Services agreements available at www.JohnDeere.com/Agreements. Purchaser agrees to be bound by these terms and conditions if Purchaser activates or otherwise uses any of the Data Services. If Purchaser does not agree to these terms and conditions, Purchaser must not activate or otherwise use the Data Services.

Purchaser's signature below acknowledges the Purchaser has received a copy of the Standard Warranty, Version ________ (Initials) and understands its terms and conditions.

Purchaser (First Signer)	CITY OF GEORGETOWN	Signature		Date	
Purchaser (Second Signer)		Signature		Date	
Dealer Representative	Flint Equipment Company	Signature		Date	
Salesperson	MATTAR,MIKE	Signature		Date	

DELIVERY ACKNOWLEDGEMENT	Delivered with Operator's Manual On:	Purchaser Signature	

STANDARD WARRANTY FOR NEW JOHN DEERE
CONSTRUCTION, UTILITY, AND FORESTRY PRODUCTS – US & Canada

- **Construction, Forestry & Commercial Worksite Products:** 12 months Full Machine Standard Warranty
- **C&E Series Pull-Type Scrapers:** 6 months Full Machine Standard Warranty
- **DC & DE Series Pull-Type Scrapers**: 12 months Full Machine Standard Warranty
- **Scraper Tractors:** 24 Months or 2000 Hours (whichever occurs first) Full Machine Standard Warranty
- **Forestry Attachments:** 12 Months or 2000 Hours (whichever occurs first) Full Machine Standard Warranty
- **Frontier Equipment:** 6 months Full Machine Standard Warranty (90 days in rental applications)

The "Standard Warranty" is part of the warranty protection package available from John Deere Construction & Forestry Company (John Deere Limited in Canada) ("John Deere") to purchasers of new John Deere products ("product"):

STANDARD Warranty is John Deere's standard new product warranty, described in this document, provided at no additional charge to the purchaser.

EXTENDED Warranty is a separate repair contract made available by John Deere for purchasers who wish to complement their Standard Warranty coverage.

Complete Extended Warranty details, including coverage options and limitations, are set forth in the Application for Extended Warranty, which is available from authorized John Deere dealers.

STRUCTURALL Warranty applies to certain structural components as listed below and as described in this document.

FACTORY-INSTALLED UNDERCARRIAGE Warranty applies to certain undercarriage components as listed below and as described in this document.

A. STANDARD WARRANTY - GENERAL PROVISIONS

John Deere will repair or replace, at its option, any parts (except those specified below) of a new John Deere product that, as delivered to the original retail purchaser(s), are defective in material or workmanship. Performance of this warranty will be free of charge for parts and labor/labour, except as otherwise stated below. Standard Warranty applies only to purchases from John Deere and authorized John Deere dealers and, except as otherwise provided in the next sentence and section L below, is extended only to the original retail purchaser of the product. Remaining Standard Warranty applicable to a used John Deere product is transferred to a subsequent purchaser of the product only if the subsequent purchaser requests a transfer from an authorized John Deere dealer before the product's Standard Warranty expires. Coverage begins on the date of delivery of the product to the original retail purchaser. For purposes of this warranty, a product that has been rented, used for demonstration purposes for 150 or more hours, or otherwise used prior to its original retail purchase has been "used" for the total duration of such use. Warranty statements required by law covering engine emissions-related parts and components are found on a separate written warranty certificate provided to the purchaser at the time of the original retail purchase.

B. WHAT IS COVERED BY STANDARD WARRANTY -

All parts of a new John Deere product (except those noted in Sections D and E below) are covered during the Standard Warranty period set out above.

C. EXCLUSIVE REMEDY -

The repair or replacement of covered parts or components that are defective, as provided in Sections A, B, D.2 and D.3 herein, shall be the purchaser's exclusive remedy for any defect in the product. However, if after repeated attempts such repair or replacement fails to correct the performance problem caused by the defect, the purchaser's sole remedy shall be a refund of the amount paid for the product (in exchange for a return of the product), excluding any transportation charges, license fees, taxes and insurance premiums, and less a reasonable allowance for use of the product prior to its return. In no event will the dealer, John Deere or any company affiliated with John Deere be liable for any incidental or consequential damages, including but not limited to loss of profits, rental of substitute equipment or other commercial loss. Correction of defects in the manner provided above shall constitute fulfillment of all liabilities of the Dealer, John Deere, or any company affiliated with John Deere to the purchaser or any other person, whether based upon contract, tort, strict liability, or otherwise. This limitation does not apply to claims for personal injury.

D. ITEMS COVERED SEPARATELY -

1. Standard Warranty does not apply to batteries, radios, tires, cameras, or to Cummins, MTU or Detroit Diesel Engines installed in John Deere products, which are covered by separate written warranties.

2. Factory-Installed Undercarriage Warranty covers all non-rubberized factory-installed undercarriage wear components for 3 years or 4,000 hours from the date of delivery to the original retail purchaser, whichever occurs first (unless terminated earlier under Section F, below). For purposes of this warranty, a product that has been rented, used for demonstration purposes for 150 or more hours, or otherwise used prior to its original retail purchase has been "used" for the total duration of such use. In addition to the items listed in section E below, Factory-Installed Undercarriage Warranty does not cover: failures due to wear, machine application, maintenance practices, or improper machine configuration; removal and installation labor/labour; transportation or hauling costs; unapproved parts; non-wear items; and rubberized undercarriage components such as rubber tracks. Warranty claims will be pro-rated based upon wear of the failed component and whether track shoe width is approved by John Deere. Factory-Installed Undercarriage Warranty does not apply to Scraper Tractors.

3. StructurALL Warranty for new John Deere Products (except Compact Excavators & Loaders, Skid-Steer Loaders, Compact Track Loaders, Scraper Tractors, Pull-Type Scrapers, and Forestry Attachments, which are not eligible for StructurALL Warranty) begins at the date of delivery to the original retail purchaser and ends (unless terminated earlier under Section F, below) after three (3) years, or 10,000 hours (whichever occurs first). For purposes of this warranty, a product that has been rented, used for demonstration purposes for 150 or more hours, or otherwise used prior to its original retail purchase has been "used" for the total duration of such use. **StructurALL Warranty applies only to the following structural components listed below as installed on the product at the time of original manufacture.** If a particular component is not listed below it is not covered by StructurALL Warranty.

   Arm; Articulation Joint (incl. pins & bushings); Bin Frame; Boom; Carbody; C-Frame*; Circle Frame; Coupler (John Deere built ONLY); Dipperstick; Draft Frame; Engine Frame; Equipment Frame; Grapple Arch and Grapple Boom; Loader Arm; Loader Frame; Mainframe; Moldboard Lift Arm; NeverGrease™ Pin Joints [Includes steering pin and bushing joints (standard equipment), roller elements (roller bearings) in bucket to boom joints and sliding elements (bushing) for boom and linkage joints (optional equipment)]; Rollover Protection Structure (ROPS); Side Frame; Swing Frame; Track Frame; Undercarriage Frame; X-Frame; Z-bar loader linkage (including bell crank and bucket driver link); Specialty booms and arms marketed as "heavy duty" by John Deere.

   Items Covered by StructurALL for Cut-to-Length Forestry Machines: Front frame (welded assembly); Rear frame (welded assembly); Crane king post with basement; Middle joint frame; Cabin swing frame; Main Boom

   StructurALL Warranty does not apply to:

   1. Any product used primarily in extreme duty or severe duty applications such as but not limited to: demolition and wrecking, chemical plant (including fertilizer plants), salt mines, steel mill, land fill and transfer stations, scrap handling, scarifying and other applications that are similarly destructive or similarly heavy duty except specialty booms and arms as stated in Section D.3 above.
   2. C-Frames on H-Series & J-Series Crawlers equipped with root rakes or used in forestry applications unless equipped with an "extreme duty" reinforcement package.
   3. Cut-to-Length Forestry Heads and Slash Bundler Units.
   4. Crawlers equipped with optional side booms.
   5. Cut-to-Length Forestry, Excavator, and Log Loader swing bearings.
   6. Motor Graders equipped with front- or rear-mounted snow wings.

E. ITEMS NOT COVERED -

John Deere is NOT responsible for the following:

1. Freight
2. Adjustments to compensate for wear, for periodic maintenance or adjustments that result from normal wear and tear.
3. Damage caused by unapproved adjustments (electronic or mechanical) to machine or machine components outside of published specifications including but not limited to engine, hydraulic components and relief valves.

4. Program updates, calibrations, and pressure adjustments.
5. Diagnostic Time
6. Additional Labor/Labour Time - Above SPG/Labor/Labour Rate
7. Additional Cleaning - Above SPG/Labor/Labour Rate
8. Rental Fees
9. Depreciation or damage caused by normal wear or application, lack of reasonable and proper maintenance, failure to follow operating instructions, misuse, negligence, collision or other accidents.
10. Premiums charged for Overtime Labor/Labour
11. Transportation to and from the dealership.
12. Travel time, mileage or service calls by the dealer.
13. Non-John Deere components or modifications, Rotobec grapples, and attachments installed aftermarket.
14. Shop supplies and maintenance items such as, but not limited to: filters, fuels, oil, hydraulic fluid, lubricants, coolants, conditioners, shop towels, cleaners and degreasers. Note: Reimbursement for refills of oils/coolants lost due to a warrantable failure is covered when a system failure occurs outside the boundaries of a normal oil change (within 25% of specified change interval as provided in the Operator's Manual).
15. Torn, cut, or worn hoses.
16. Wear items, such as, but not limited to: body liner, belts, blades, bulbs, lubricated joints (including pins and bushings), dry brakes, brake linings, dry clutch linings, saw blades, chains, skidder grapple shocks, color marking nozzles, and articulation bumpers.
17. Items such as cutting edge parts, delimbing knives, bucket teeth and rubber track are not warranted for depreciation or damage caused by normal wear, lack of proper maintenance, misuse, failure to follow operating instructions, the elements or accident.
18. Any defect in a non-covered component, or damage to or failure of a covered component caused by a defect in a non-covered component.
19. Secondary damage which occurs from continued operation of a product after recognition of the occurrence of a failure.
20. Parts supplied or modifications done by third party suppliers.
21. Topping off fluids when fluid levels fall in the range between low and full
22. Parts/Kits not ordered on machine and installed aftermarket. These parts will be covered by any applicable parts warranty.
23. Attachments installed aftermarket – i.e. Winch not installed at factory.
24. Custom options installed outside the factory – i.e. G.R. Manufacturing option packages.
25. Used Products (except as otherwise provided in section L below).

F. TERMINATION OF WARRANTY-

John Deere is relieved of its obligations under Standard Warranty, StructurALL Warranty, Factory-Installed Undercarriage Warranty and/or Extended Warranty if:

1. Service (other than normal maintenance and replacement of service items) is performed by someone other than an authorized John Deere dealer; or
2. The product is modified or altered in ways not approved by John Deere; or
3. Any unapproved or improperly sized attachment is installed on the product. Approval and attachment size shall be at John Deere's sole discretion. (Consult dealer prior to installing attachments or product modification).
4. The product is moved outside the US and/or Canada.

G. PARTS REPLACED UNDER WARRANTY -

Only new or remanufactured parts or components furnished or approved by John Deere, will be used if John Deere elects to repair the product. If any such part or component is defective in material or workmanship when installed in the product, John Deere will repair or replace, as it elects, such defective part or component, provided the defect is reported to an authorized John Deere dealer within 90 days of installation or before expiration of the applicable Standard Warranty, Factory-Installed Undercarriage Warranty and/or StructurALL Warranty whichever is later.

H. TELEMATICS

NOTICE: Products may be equipped with telematics hardware and software ("Telematics") that transmit data to John Deere/ Dealer. Purchaser may deactivate Telematics at www.jdlink.com.

Notwithstanding Purchaser's right, title or interest in the Products, Purchaser agrees that John Deere and Dealer (their affiliates, successors and assigns), without further notice to Purchaser have the right to:

1. Access, use, collect and disclose any data generated by, collected by, or stored in, Products or any hardware or devices interfacing with Products ("Machine Data");
2. Access Machine Data directly through data reporting devices integrated within, or attached to, Products, including Telematics ("Data Reporting Systems"); and
3. Update the Data Reporting Systems software from time to time. Machine Data will only be used in accordance with John Deere's Machine Data Policy, located at www.JohnDeere.com/MachineDataPolicy.

I. OBTAINING WARRANTY SERVICE -

To obtain warranty service, the purchaser must request warranty service from a John Deere dealer authorized to sell the product to be serviced. When making such a request, the purchaser must present evidence of the product's delivery date, make the product available at the dealer's place of business, and inform the dealer in what way the purchaser believes the product to be defective. Standard Warranty, Factory-Installed Undercarriage Warranty and/or StructurALL Warranty repairs may be made in the field if the purchaser and servicing dealer so desire. However, John Deere will not be responsible for any charges (such as dealer travel time, mileage or extra labor/labour) that would not have been incurred had the product been repaired at the dealer's place of business.

J. NO IMPLIED WARRANTY, CONDITIONS OR OTHER REPRESENTATION -

Where permitted by law, neither John Deere nor any company affiliated with it makes any warranties, representations, conditions or promises, express or implied, as to the quality, performance, or freedom from defect of its products, other than those set forth in this document and **NO IMPLIED WARRANTY OF MERCHANTABILITY, CONDITIONS OR FITNESS IS MADE.**

K. NO DEALER WARRANTY -

The selling dealer makes no warranty of its own on any item covered by this warranty, and makes no warranty on other items unless the dealer delivers to the purchaser a separate written warranty certificate specifically warranting the item. **The dealer has no authority to make any representation or promise on behalf of John Deere, or to modify the terms or limitations of this warranty in any way.**

L. USED JOHN DEERE PRODUCTS ONLY -

John Deere will transfer remaining Standard Warranty, Factory-Installed Undercarriage Warranty and/or StructurALL Warranty to the purchaser of a used John Deere construction and/or forestry product that has been used for less than the full warranty period provided at the product's original retail purchase. This transfer is not effective until change of ownership is registered by a John Deere dealer. **ALL THE TERMS, INLCUDING LIMITATIONS AND EXCLUSIONS, OF THE JOHN DEERE STANDARD WARRANTY, FACTORY-INSTALLED UNDERCARRIAGE WARRANTY, AND/OR STRUCTURALL WARRANTY ORIGINALLY PROVIDED FOR THE PRODUCT REMAIN IN EFFECT AND APPLICABLE.**

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 2095

Council Meeting Date:	18 August 2016
Department:	Administration
Issue Under Consideration:	Motion to approve first reading of an Ordinance to Amend Chapter 2, Article III, Division 3, of the Code of Ordinances for the City of Georgetown South Carolina.
Amount Requested:	NA
Is Item in Current Budget?	NA
If no, please explain:	NA
Financial Impact:	NA
Points to Consider:	Allow for the amendment of the ordinance to waive the residency requirement as applies to any city administrator hired while he or she is a permanent resident of Georgetown County at the time of the opening of the position
Options:	1. Approve Amendment 2. Do Not Approve Amendment
Staff Recommendation:	1. Approve Amendment

Reviews:

City Attorney Completed 07/11/2016 11:19 AM
Paul Gardner Skipped 07/11/2016 5:14 PM
Remove from workflow
Ann U. Mercer Completed 07/12/2016 2:13 PM
Georgetown City Council Completed 07/21/2016 5:30 PM

Attachments:

1. 1 06-27-16 residency requirements (003) (PDF)

CITY ADMINISTRATOR RESIDENCY REQUIREMENTS

AN ORDINANCE TO AMEND CHAPTER 2 ARTICLE III BY AMENDING DIVISION 3 OF THE CODE OF ORDINANCES FOR THE CITY OF GEORGETOWN

WHEREAS, Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and

WHEREAS, The City of Georgetown understands and appreciates the importance of the city administrator's responsibilities to the mayor for the proper administration of the policies and affairs of the city; and

WHEREAS, The City of Georgetown recognizes a benefit in having its administrator live in the municipality he or she serves; and

WHEREAS, The City of Georgetown also recognizes a benefit in being able to recruit local candidates already knowledgeable about the city; and

WHEREAS, The City of Georgetown recognizes the need to balance these benefits in the recruiting and hiring process, so that the benefit of a previously non-local candidate living in and learning this community is balanced with Council's desire not to chill experienced and knowledgeable local Georgetown County candidates from seeking the position in order to avoid uprooting their home to relocate locally,

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina that the City of Georgetown Code of Ordinances Chapter 2, Article III Division 3 be amended by the addition of the following:

"This requirement is waived as applies to any city administrator hired while he or she is a permanent resident of Georgetown County at the time of the opening of the position"

so that the ordinance reads:

§2-88 Residency Requirements

The administrator shall establish permanent residence within the city limits of Georgetown, South Carolina, no later than six (6) months after his or her employment as city administrator. This requirement is waived as applies to any city administrator hired while he or she is a permanent local Georgetown County resident at the time of the opening of the position.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

______________________________ ______________________________
Ann U. Mercer, City Clerk Jack M. Scoville, Jr., Mayor

First Reading: ____________________

Second Reading: __________________

Approved as to Form:

____
Elise F. Crosby, City Attorney

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 2122

Council Meeting Date:	18 August 2016
Department:	Economic Development
Issue Under Consideration:	Motion to Approve The Georgetown Partnership as the Designated Marketing Organization (DMO) for the City for the fiscal year 2016-2017
Amount Requested:	NA
Is Item in Current Budget?	NA
If no, please explain:	
Financial Impact:	None
Points to Consider:	Pursuant to SC Allocation of Accommodations Laws, the City must designate a DMO to receive the special fund of A-Tax collections for marketing the City to visitors. By law, the funds must be distributed to a non-profit organization. This designation is for fiscal year 2016-2017. The MOU is the same as what was approved by City Council for FY 15/16 and FY 14/15.
Options:	Approve or disapprove
Staff Recommendation:	Approve

Reviews:

Tee Miller Completed 08/10/2016 4:11 PM
Paul Gardner Completed 08/10/2016 5:27 PM
Finance Completed 08/11/2016 3:50 PM
Ann U. Mercer Completed 08/12/2016 8:35 AM
Georgetown City Council Pending 08/18/2016 5:30 PM

Attachments:

1. 1 MOU_DMO_16-17 (PDF)

Memorandum of Understanding

City of Georgetown Destination Marketing

For the 2016-2017 Fiscal Year, The City of Georgetown Council agrees to allow The Georgetown Partnership, Inc. as its designated marketing organization ("DMO") pursuant to South Carolina Allocation of Accommodations Tax Revenues Code of Laws, and will fund the organization with all mandated funds pursuant to the law (S.C. Code of Laws §6-4-10(3)).

The Georgetown Partnership will provide a detailed budget to be approved by the appropriate body that will outline expenditures, and provide an accurate reporting at the end of the year of actual expenditures.

The Georgetown Partnership agrees to provide daily management and administration of the funds, and will abide by the public disclosure requirements of a tax-exempt nonprofit organization, as defined by Section 501(c)3 of the Internal Revenue Code of 1986.

As the DMO, The Georgetown Partnership shall coordinate advertising and promotion of tourism to develop and increase tourist attendance through the generation of publicity on behalf of the City of Georgetown.

The Georgetown Partnership will provide City Council quarterly reports on the implementation of the marketing efforts on behalf of the City.

Signed the____ day of _______________, 2016.

_______________________________________ _______________________________________

City of Georgetown Mayor The Georgetown Partnership, Inc. President

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 2124

Council Meeting Date:	18 August 2016
Department:	Administration
Issue Under Consideration:	Motion to Approve Lease For Temporary Office Space To Accommodate Relocation of City Hall Services And Staff
Amount Requested:	TBD
Is Item in Current Budget?	No
If no, please explain:	Emergency Relocation of City Hall
Financial Impact:	Use of Emergency Funds and Insurance Proceeds
Points to Consider:	City Hall Needs To Be Closed Pending Investigation Of Damage
Options:	1. Approve 2. Disapprove
Staff Recommendation:	Staff Recommends Approval of Lease

Reviews:

Paul Gardner Completed 08/15/2016 1:44 PM
Debra Bivens Completed 08/15/2016 1:50 PM
Ann U. Mercer Completed 08/15/2016 2:14 PM
Georgetown City Council Pending 08/18/2016 5:30 PM

Attachments:

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

MONTHLY REPORT (ID # 2123)

Meeting: 08/18/16 05:30 PM
Department: Police Department
Category: Report
Prepared By: Johnnie Deas
Initiator: Kelvin Waites
Sponsors:
DOC ID: 2123

GPD - July 2016 Monthly Report

MAYOR
JACK M. SCOVILLE, JR.

INTERIM POLICE CHIEF
KELVIN A. WAITES

City of Georgetown
POLICE DEPARTMENT
OFFICE (843) 545-4300
FAX (843) 520-5848

August 9, 2016

Honorable Mayor Jack M. Scoville, Jr.
And the Members of City Council
City of Georgetown, South Carolina

Dear Mayor Scoville and Council Members:

On July 6th, the Georgetown Police Department sent 10 kids off to the *Salvation Army Camp Extended Day Camp* with two of our School Resource Officers (Cpl. Walker & Officer Burroughs).

During the month of July the police department started an employee recognition program. Once a month an officer from our patrol division and one officer from our support services division will be honored as employee of the month.

On July 13th, I attended the Drug Enforcement Unit's monthly Chief's meeting in Conway South Carolina.

On July 14th, the Georgetown Police Department honored Courtney Baynes Dorsey by giving his family a plaque recognizing him as a Reserve Police Officer with the Georgetown Police department for the heroism he showed in saving his brother's life while sacrificing his. Courtney is believed to have drowned in Pawley's Island on July 3, 2016. He became a part of the GPD family when he attended our summer camp, and we will also give a scholarship to a Georgetown High School senior in his name starting this year.

On July 14th, I attended the FBINA dinner at 6 pm at the Georgetown County Sheriff's office.

On July 15th, I attended the graduation of two new officers Matthew Sanborn and Asia Grimmage from the South Carolina Criminal Justice Academy in Columbia.

On July 18th, members of the Georgetown Police Department met with the West End Association to discuss what we can do to unite the community to make Georgetown a better place.

2222 Highmarket Street
Georgetown, SC 29440

On July 18th, two new certified police officers Dennis Gravelle and John Gregory, Jr began their employment with the Georgetown Police department.

On July 19th, the police department hosted a going away breakfast for former Police Chief Paul Gardner.

On July 23rd, the police department participated in a county wide softball tournament involving public safety agencies from all over Georgetown County. The police department came in 3rd in that tournament. The event took place at 8 Oaks which is a county facility.

During the month of July 2016 the Georgetown Police Department contacted the Georgetown County Parks and Recreation Department regarding coaching a football team this year. Our request was granted and we will be coaching a football team this year, and we are extremely excited about the opportunity that we have to interact with young people early on in their lives.

On July 28th, I rode bicycles with a bike club that was started by the Carolina Human Reinvestment Group. The group met in front of the Georgetown Times then rode down to and around East Bay part and back to the town clock. When the group stopped to take a break we spoke with them about making the right choices in life.

On July 28th, Victim Advocate Chanda Robinson attended a training at the J Rueben Long Detention Center sponsored by the FBI Victim Services Division. The topic of discussion was Mass Fatalities and how to be prepared in the event of multiple deaths.

The Georgetown Police Department hosted a Law Enforcement Network checkpoint on July 29th in the Maryville section of Georgetown. As a result of the checkpoint 40 citations were issued and 6 arrests were made.

During the month of July the Georgetown Police Department started a program called *"Fans for Grands"* to help get fans to elderly citizens in our community who might not have adequate cooling in their homes.

Sincerely,

Kelvin Waites
Interim Chief of Police

Attachments
KW:pc

GEORGETOWN POLICE DEPARTMENT
2016 YEAR-TO-DATE ACTIVITY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
ARRESTS	108	98	88	86	126	84	120					

TOTAL ARRESTS *710*

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
CRIMINAL INCIDENTS	193	220	241	268	378	319	189					
DOMESTIC INCIDENTS	7	4	12	6	14	17	4					
	200	224	253	274	392	336	193					

TOTALS *TOTAL INCIDENTS* *1,872*

GEORGETOWN POLICE DEPARTMENT
2016 YEAR-TO-DATE ACTIVITY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
SPEEDING CITATIONS	99	79	88	124	142	110	90					
OTHER TRAFFIC CITATIONS	62	89	59	79	78	48	103					
WARNING - SPEEDING	96	57	97	66	69	88	93					
WARNING - OTHER	128	112	102	97	89	84	87					
PARKING CITATIONS	8	3	6	1	0	7	2					
TOTALS	393	340	352	367	378	337	375	0	0	0	0	0

TOTAL CITATIONS ***2,542***

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
STATE ACCIDENTS	30	36	39	46	49	36	47					
PARKING LOT ACCIDENTS	23	17	20	15	19	24	19					
TOTALS	53	53	59	61	68	60	66	0	0	0	0	0

TOTAL ACCIDENTS ***420***

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

Meeting: 08/18/16 05:30 PM
Department: Fire Department
Category: Report
Prepared By: Amy Skidmore
Initiator: Charles W. Cribb
Sponsors:
DOC ID: 2108

SCHEDULED

MONTHLY REPORT (ID # 2108)

July 2016 Fire Report

The FIRE Report

A monthly report of Fire Department activities to City Council

August 2016

Fire Prevention Bureau

	2016 July
Inspections	41
Violations Found	27
Buildings without Violations	20
Buildings Cleared of Violations	7
Violations Corrected	12
Violations Not Corrected	0
3rd Party Inspection Review	5

Assemblies Inspected:	7
Business Inspected:	16
Educational Buildings Inspected:	0
Hazardous Buildings Inspected:	0
Factories Inspected:	0
Institutionals Inspected:	2
Mercantiles Inspected:	16
Residentials Inspected:	0
Storage Buildings Inspected:	0

Construction Meetings:	0
Plans Review:	0
Test Conducted:	0
Compliance Issues:	0
Complaints Reviewed:	0
Business License:	2
Citation Issued:	0

Public Education

Programs	2
Participants	45

Suppression Division

A Brief Look at Emergency Responses

July 2016

1 Three Medical Calls; One Alarm Activation; One MVA; One Mutual Aid Call; One Flood Assessment
2. Five Medical Calls; Two Smoke Detector Activations; One MVA
3. Five Medical Calls; One Detector Activation; Three MVA's; Three Public Service Calls; One Animal Rescue
4. Eight Medical Calls; Two Detector Malfunctions; Two Public Service calls
5. Seven Medical Calls; One Brush Fire; One Public Service; One Assist Other Governmental Agency
6. Six Medical Calls; One Public Service; One Mutual Aid
7. Five Medical Calls; One Detector Activation
8. Six Medical Calls; One Alarm Activation; One MVA; One Public Service Call
9. Five Medical Calls; One Alarm Activation
10. Six Medical Calls; Two Public Service Calls
11. Six Medical Calls; One Mutual Aid; One Car Fire; One MVA; Two Public Service Calls
12. Five Medical Calls; One Alarm Activation; One MVA
13. Eight Medical Calls; One Alarm Activation
14. Two Medical Calls; One Public Service
15. Three Medical Calls; Three MVA's; One Public Service Call
16. Three Medical Calls; Two Alarm Activations; One Service Call
17. Eight Medical Calls; One Alarm Activation; One False Call; One Public Service Call
18. Five Medical Calls; Two Detector Activations; One Public Service Call
19. Five Medical Calls; One Vehicle Fire; One MVA; One Carbon Monoxide Detector Activation; One Water Leak
20. Nine Medical Calls; One Mutual Aid Call; One Public Service Call
21. Four Medical Calls; Two MVA's; One Power Line down; Three Public Service Calls
22. Eleven Medical Calls ; One MVA
23. Eleven Medical Calls
24. Six Medical Calls; Four Public Service Calls
25. Six Medical Calls; One False Alarm; One MVA; Two Public Service Calls
26. Seven Medical Calls; One MVA; One Public Service Call
27. Four Medical Calls; One MVA; Three Public Service Calls
28. Six Medical Calls; One Assist Other Agency; Two Public Service Calls
29. Seven Medical Calls; One Power Line down; One Public Service Call
30. Eight Medical Calls; One Mutual Aid; One Public Service
31. Eight Medical Calls

Page Two

Total Call Volume	July 2016	July 2015	Year to Date 2016	Year to Date 2015
As defined by the National Fire Incident Report System				
Fires	4	6	24	31
Rescue Calls/EMS	205	95	1178	634
Hazardous Conditions	2	6	215	227
Service Calls	40	26	210	199
Good Intent Calls	12	4	64	23
False Alarms	19	12	91	89
Weather/Flood	1	1	2	2
Special Incident Type	8	15	52	70
Total Calls	291	165	1837	1275

Save/Loss Analysis

	Losses	Property Values
July 2016	$ 151,502	$ 155.001
July 2015	$ 18,601	$ 36,842
Year to Date	$ 378,865	$ 4,385,705

Property values are estimates based on the Georgetown County Assessor's Office 2006 Market Values.

Mutual Aid Calls

	July	YTD
To Georgetown County Fire	2	8
To Midway Fire	5	10
To other Departments	0	1
From Georgetown County Fire	0	9
From Midway	0	5
From other Departments	0	0

	July	YTD
Staff Training Hours	985.75	6757.61

Attachment: Fire Report-July 20146 (2108 : July 2016 Fire Report)

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 08/18/16 05:30 PM
Department: Public Works
Category: Report
Prepared By: Natrona Simmons
Initiator: Tim Chatman
Sponsors:
DOC ID: 2109

MONTHLY REPORT (ID # 2109)

July 2016 Public Works Department Report

JULY 2016
PUBLIC WORKS DEPT.
CITY COUNCIL MONTHLY REPORT

RESIDENTIAL SANITATION

1. Number of .Net work orders requests of roll-out carts repairs, new roll out cart deliveries and/or replacements; recycle bins and cancelled sanitation services; yard waste and brown and white goods collected this month: **45**
2. Crews collected yard waste, brown and white goods, dead animals along city right of ways.
3. Delivered roll out carts and cones for special events and emergency assistance.

STREETS and GROUND MAINTENANCE

1. Number of work orders for sidewalks, pot holes repairs, street name signs, pavements and/or resurfacing repairs were completed this month: **35**
2. Crews supported residential sanitation crews with sidewalk maintenance, curbside debris and garbage collections from city right of ways.
3. Ground Maintenance and Street crews completed maintenance of city parks, welcome sign areas and right of ways.

Drawer 939
Georgetown, SC 29442

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 08/18/16 05:30 PM
Department: Fleet Services
Category: Report
Prepared By: Glenn Dixon
Initiator: Glenn Dixon
Sponsors:
DOC ID: 2112

MONTHLY REPORT (ID # 2112)

July 2016 Fleet Services Report

FLEET SERVICES DEPARTMENT

July 2016 MONTHLY REPORT

- Repairs 126
- PM Services 18
- Tires repaired or replaced 15
- Services past due 35

Drawer 939
Georgetown, SC 29442

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 08/18/16 05:30 PM
Department: Electric
Category: Report
Prepared By: Alan Loveless
Initiator: Alan Loveless
Sponsors:
DOC ID: 2110

MONTHLY REPORT (ID # 2110)

July 2016 Electric Utility Department Report

JACK M. SCOVILLE, JR.
Mayor

PAUL GARDNER
City Administrator

ALAN J. LOVELESS, P.E.
Director of Electric Utility

ELECTRIC UTILITY DEPARTMENT
OFFICE: (843) 545-4600
FAX: (843) 527-7591

August 5, 2016

Following is a brief summary of major activities in the Electric Utility Department for July 2016:

Retrofit of light fixtures on Front Street is complete. The final 8 fixtures between Fraser and Hazard were completed during July.

We were successful in targeting Santee Cooper's peak hour in July. However, continuing reliability problems caused us to miss running during the peak at the waste water treatment plant. Our equipment provider has been working to find the cause of the problem and at the end of the month made an adjustment that we think is going to resolve the problem. This will not be proven until we get a couple successful runs under our belts in August. Under the terms of our lease agreement for this equipment, if we miss a peak because a unit fails to operate when needed, we are credited the lease payment for the month for that piece of equipment. I've confirmed that we will receive lease credit for that unit for July. The unit at the water treatment plant ran successfully during the peak hour.

Our Line Crew Supervisor position remains open. We have advertised the position internally and our current employees have declined the position. We have arranged to obtain assistance from a temporary person with field technical experience to perform some of the non-supervisory tasks of the position. This person started on a temporary part-time basis in early April and is handling some of the field engineering/customer contact work. We have conducted interviews to fill 2 vacant Line Technician positions (one previously existing and one approved for the FY 16/17 budget) and will soon advertise to fill the Engineering Technician position approved for FY 16/17. Offers have been extended for the two Line Technician positions and we are confirming responses from the candidates.

We continue to work with Cooper to resolve issues with the water nodes on our AMI system. Software issues continue to cause some units to show as ready in the system, but not communicate readings.

We have held initial meetings with representatives of Tidelands Health concerning electric service to the new surgical wing being constructed at the hospital.

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Work has started on the Broad Street revitalization project. The contractor started the project by installing underground conduit and pole bases for us, and this has been completed. There is additional landscaping, sidewalk and street work to be done before we can install decorative poles and lights. We will begin these installations after coordinating with the contractor. We are now waiting for SCDOT to complete the resurfacing of this street before the project can proceed any further. Though SCDOT work has not been completed, we installed 4 decorative poles/lights around the intersection of Broad and Duke in anticipation of the conference being held at Bethel AME during the first week of August. Remaining poles/lights will be installed when resurfacing is complete.

Council approved the purchase of lighting equipment to replace the handrail light system on the Harborwalk. This order has been prepared and send to Finance. Some additional equipment will be needed, but this will not be large enough to require Council approval. The manufacturer has recently agreed to configure some longer leads for us that will eliminate the need for junction boxes which would introduce a water ingress opportunity. These leads should greatly add to the reliability of the system, but since they are going to be special orders, it will require some additional lead time. This will not prevent from getting started on the project.

There has been no additional information received about the possibility of a new Capt. D's on N Fraser St.

There has been no additional information received about the development of commercial property across from Wal Mart adjacent to the new credit union.

Budget Document Performance Measures:

- Respond to customer requests so that services can be connected within 2 days of inspection approval – 100% compliance
- No more than 1 lost time accident – 100 % compliance
- Respond to non-storm outages within 30 minutes – 100 % compliance
- Respond to requests for location of underground facilities within 3 days – 100 % compliance

Data is still being gathered for these performance measures. If conflicting data is found, results will be revised in subsequent report.

The July safety meeting was held on July 21st and covered the topic of protection from electric flashes and arcs.

Other statistics of interest for July:

- Cut-on – regular 150
- Cut-off – regular 125
- Cut-off – non-pay 339
- Non-pay restores 264
- Re-read orders 307
- CNP finals 43
- Accidents – lost time 0
- Accidents – first aid/property damage 1
- PUPS locates 143
- Total orders worked 1265

P.O. Box 1146 | Georgetown SC 29442

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

MONTHLY REPORT (ID # 2116)

Meeting: 08/18/16 05:30 PM
Department: Water Utilities
Category: Report
Prepared By: Will Cook
Initiator: Will Cook
Sponsors:
DOC ID: 2116

July 2016 Water Utilities Report

JULY 2016 WATER UTILITIES REPORT

Water Treatment Plant

- WTP Filtered Water Total — 37.492 MG
- Average Daily Flow Finished Water — 1.209 MGD
- King Well — 7.412 MG
- Maryville Well — 8.430 MG
- Working with contractor on High Service Pump Replacement project. Pump installations began first week of August.

Wastewater Treatment Plant

- Influent Flow Total — 112.334 MG
- Average Daily Influent Flow — 3.624 MGD
- Effluent Flow Total — 110.058 MG
- Average Daily Effluent Flow — 3.550 MGD
- Rainfall Total — 4.46 inches
- Contractor continues to work on Headworks project and SBR project.

Water Distribution

- Completed 66 work orders
- Repaired 31 water leaks
- Replaced 12 water meters
- Completed 144 locates

Wastewater Collection

- Completed 34 work orders
- Responded to 33 backups
- Routine line cleaning
- Completed 144 locates
- The vacuum truck was purchased from Beaufort, NC.

Maintenance

- Completed 37 work orders
- Completed 19 work orders on pump stations throughout City

- Completed 4 work orders for the WWTP
- Completed 1 work orders for the WTP

Stormwater

- Completed 20 work orders
- Completed 144 locates
- Routine line and ditch cleaning

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 08/18/16 05:30 PM
Department: Engineering
Category: Report
Prepared By: Orlando Arteaga
Initiator: Orlando Arteaga
Sponsors:
DOC ID: 2118

MONTHLY REPORT (ID # 2118)

July 2016 Engineering Report

City of Georgetown
Engineering Monthly Report
July 2016

Engineering - Orlando Arteaga, PE **Date: August 9, 2016**

<u>Capital Improvement Projects</u>

1. **Broad Street Streetscape**

- Landscape Architect: Walsh Krowka Architects
- Contractor: Green Wave Contracting, Corp.
- Bid Price: $183,250
- Bid date: 1/21/2016 (Actual)
- Start: 3/10/2016 (Actual)
- Status: Construction is about 60% complete. Pending completion of paving work by SCDOT
- SCDOT completed concrete sidewalk and curb/gutter restoration as of 7/31/2016. Paving work will take place after mid of August. SCDOT work started on 6/7/16.
- Scope of work will take place in two phases:
  - Before Paving: Horizontal Directional Boring, Light Pole Bases, Landscaping, Pervious Concrete Sidewalk
  - After Paving: Line stripping and cross walks, installation of light poles
- This project is delayed five (5) months as SCDOT was supposed to pave Broad Street in March of 2016.

2. **Ben Cooper Park Improvements-Parking Lot**

- Engineer: Stantec
- Contractor: Green Wave Contracting, Corp.
- Bid Price: $69,340
- Construction Start: 8/4/2016 (Actual)
- Scope of Work: Seventeen (17) parking spaces and minor drainage improvements

3. Cherry Street Water

- Engineer: Stantec
- Design is 90% complete. Pending SCDOT and DHEC permit approval
- Contractor: N/A
- Scope of Work: New 1,725 lineal feet of 6-in. PVC water main on Cherry Street and Wilkinson Street.

City of Georgetown
Engineering Monthly Report
July 2016

4. Cherry Street Sewer Rehab

- Engineer: N/A
- Contractor: Southeast Pipe Survey, Inc.
- Bid amount: $78,728.25
- Approved Change Orders: $14,800
- Total Construction Cost: $93,528.25
- Construction Start: 6/1/2016 (Actual)
- Construction Completion: 7/30/2016 (Actual)
- Status: Construction is 100% complete
- Scope of Work: Relining of existing 8-in. sewer pipe and point (section) repairs and new manhole including restoration of existing MH's

5. Drainage Improvements Project for Congdon, Highmarket, Lynch/Duke Streets Phase I and Phase II

- Engineer: AECOM
- Design Start: 4/12/2016 (Actual)
- Design work is on-going
- Design drawings are 90% complete. Pending SCDHEC, SCDOT and CSX permit approvals. Specifications submitted to City for review and approval.
- Engineer's estimate prepared (90%): Phase I-$1,520,295.46; Phase II: $282,161.42
- Easement acquisition still pending. City Attorney to contact and submit letters to all seven (7) property owners involved.
- Scope of Work: New 60", 48", 42", 36", 24", 18" storm drain pipe, catch basins, manholes, yard inlets, headwalls, junction chambers, ditch excavation, sidewalk, curb/gutter and street restoration

City of Georgetown
Engineering Monthly Report
July 2016

6. **East Bay Park Development**
- Engineer: Mead & Hunt, Inc.
- Conceptual plan presented to City Council on 3/24/16
- Consulting services agreement approved by City Council on 6/16/16
- Design NTP issued on 7/5/2016
- Design kickoff meeting on 7/20/2016
- Scope of Work: New trailer boat and vehicular parking and drainage improvements
- Activities this month: Soils investigation and surveying.

7. **Georgetown Fire Station #2**
- Design-Builder: Coastal Structures Corporation
- Architect: Tych & Walker Architects, LLP
- Scope: Maryville Fire Station Administration, Support Facilities and Site Development.
- Design-Build Agreement dated 5/24/16

8. **Bike Trail Feasibility Study**
- Darrohn Engineering hired in February 2015 to perform feasibility study
- Eight-mile use of multi-use greenway trail from US 17 at Winyah Bay to the southern city limits
- Consultant submitted final report dated 6/30/2016.
- Potential initial segments could be: East Bay Park loop (Consultant's Estimate: $111K) and Historic District: Prince Street (Consultants' Estimate: $362K) using existing roads

Private Development Projects Reviewed:

One (1): New entrance road for Georgetown Memorial Hospital

SCDOT Road Encroachment Permits Prepared:

One (1)

City of Georgetown
Engineering Monthly Report
July 2016

Meetings Attended

- WWT Plant Phase 1 and 2
- SCDOT
- AECOM
- GSATS
- Staff

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 08/18/16 05:30 PM
Department: Housing and Community Development
Category: Report
Prepared By: Rick Martin
Initiator: Rick Martin
Sponsors:
DOC ID: 2107

MONTHLY REPORT (ID # 2107)

July 2016 Housing & Community Development Report

Housing & Community Development
Monthly Report
July 2016

Building Official

Inspections and Permits

Checked areas for non-permitted as well as permitted work, site conditions, and responded to calls.

Monthly Report:

Business License	9
Stop Work	0
Re-Inspection	0
Footings	2
Rough Inspections	14
Electrical	7
Mobile Home	1
On-site	9
CO	1
CC	1
Plan Review & Sign	2
City Alarm System	1
Total	**47**

Review Meetings/On-site visits

Safety inspections

Other Meeting

Weekly Staff Meeting
Monthly Safety Meeting
Monthly Council Meeting
Council Workshops

Monthly Updates on Projects for March

Honorable Mayor & Council:

- Construction continues at the Georgetown Hospital, GKCU, Los Arrieros.
- We are currently waiting on the Surgical Wing permit for the Hospital which should begin construction in a couple of months.
- I attended a mediation hearing in Myrtle Beach for a dilapidated structure.
- We currently have two single family homes permitted.
- Janet is extremely busy with overgrown lots, helping with signage and ARB
- Cindy is busy with Keep Georgetown Beautiful and working on our parks and entrances and areas around City Hall as well as Morgan Park. She is doing site visits on the main corridors and Front Street each Monday and Friday.
- Matt is working with all departments as well as Planning and Zoning as well as beginning to work with the Planning Commission on the Land Use Element primarily with the Hi District.
- We are working with FEMA on the release of the updated Flood Maps and are sending notices to the new home owners that are effected.
- Debra is doing an excellent job as our office manager issuing permits, scheduling and recording meetings as the Board Secretary, scheduling inspections and meetings for the office
- Debra, Janet, Cindy, and Matt have worked extremely hard to make sure that all request were handled efficiently and that our citizen's needs were met in a timely manner. thank you for your support.

Thanks Again,

Rick Martin

Code Enforcement

Overgrown Lots/Trash Violations/Business Licenses/Streets & Sanitation

Total Letters Issued for Overgrown Lots	45
Total Letters Issued for Neglect of Structures	1
Total letters issued for Yard Debris/Solid Waste/Construction Debris/Inoperable Vehicles/ Electronic Devices	0
Total Letter Issued for Vision Clearance	0
Total Work Orders Sent to Streets and Sanitation	8
Total Letters Sent for Dilapidated Structures	1
Total Letters sent for Sign Violations	1
Total Referrals for Water and Sewer	0
Total Citations Issued for Overgrown Lots	0
Total Citations Issued for Trash Violations	0
Total Citations Issued for Business Licenses	2
Total Citations Issued for Dilapidated Structures	0
Total Citations Issued for Hospitality Taxes	1
Total Violations Issued for Signage	0

Total Demolitions

Total Dilapidated Structures Removed **0**	

Permits

Total Letters Issued for Encroachments	0
Total Citations Issued for Encroachments	0

Complaints

Total Complaints	9
Total referrals to Electric-Tree Crew	0

Administrative Assistant II

Board & Commissions:

<u>ARB:</u>

1. Property owners of 132 St. James Street were requesting the approval for alterations
2. Property owner of 430 Duke Street was requesting approval for new construction.
3. Property owners of 627 Front Street were requesting approval for alterations.
4. Property owner of 322 Queen Street was requesting approval for alterations.
5. Property owners of 300 Broad Street were requesting approval for construction of a temporary ramp.

<u>ARB (On-Site):</u>

None

BZA:

1. Property owner of 1209 N. Merriman Rd. is seeking a variance to Article VIII (setbacks)

Planning Commission:

1. Review and approval a request from the City of Georgetown for a storm drainage easement through eight (8) properties from North Congdon Street to Palm Street.
2. Review and recommend a text amendment on Manufactured Homes in Residential (R5) zoning district.
3. Discussion on progress with the Comprehensive Plan, Land Use Element update.

CAB (Community Appearance Board):
None

CBA (Construction Board of Appeals):
None

TRC:
None

FOIA:
None

Permit Valuation Report:

Commercial Addition	0
Commercial Alteration	0
Commercial Electric	4
Commercial Gas	0
Commercial Mechanical	3
Commercial New Build	0
Commercial Plumbing	0
Commercial Roofing	1
Demolition	4
Mobile Home	0
Residential Addition	0
Residential Alteration	4
Residential Electrical	6
Residential Gas	0
Residential Mechanical	0
Residential New Build	0
Residential Plumbing	1
Residential Roofing	21

Administrative Assistant's Daily Duties:

- Daily operation of the front desk
- Transcribing minutes for the Board(s) meetings
- Daily scheduling of inspections
- Preparing timesheets
- Put the packets together for Board meetings

Community Planner/GIS Technicial

- **Sign Permits**: Cricket Wireless, Los Arrieros Mexican Restaurant, Piggly Wiggly, Bailey Law Firm, & Gents Hair Saloon.
- **Temporary Sign Permits**: Two event board signs, GC Farmers Market, & Cravens Grant sales sign.
- Had Board of Zoning Appeals (BZA) meeting with agenda item for Melvin Huell at 1209 N. Merriman Rd. for a variance to side setbacks.
- Continue to work on and have meetings about the West End Redevelopment Plan and the manufactured homes for the Residential (R5) district.
- Continue to work with WRCOG and the comprehensive plan sub-committee on updating the 2011 Comprehensive Plan.
- Planning Commission (PC) workshop and regular meeting this month with a couple agenda items, mainly manufactured homes in R5 but also some Business Directional Signs and Comprehensive Plan updates.
- Met a couple times with County and Pawleys Island floodplain managers to discuss our Multijurisdictional Program for Public Information (PPI) for the CRS program. Working on this project helps us gain points in the CRS program to lower flood insurance premiums across Georgetown County.
- Worked on some grant information for Ms. Haselden at 201 Bolick Street. This is to help her get a grant for Hazard Mitigation Grant Program for her flooding issues.
- Had summer help scan all our commercial and residential plans so they can be stored digitally. I filled all these scans for future use.
- Continue to add bids, files, and/or minutes to the City website for our boards and the finance dept.
- Pick up mail from post office daily.
- Answer phones, emails, and walk-ins providing excellent customer service.

Keep Georgetown Beautiful

Commercial Code Enforcement: Sent Letters and made calls to unmaintained locations on Corridors. Did follow up on those not meeting initial deadlines

Attended Design Committee Meeting of the Main Street Program to explore aesthetic options for improving our City

Contacted and corresponded with Coastal Athletic Department to arrange for Baseball team to come to City Council Meeting

Assisted with several issues at Kaminski House (tree limb removal, possible baby changing station,etc.)

Attended South Carolina Litter Association Meeting

Keep America Beautiful Webinar for report training and then began preparation for upcoming report

Began Work on couple of Palmetto Pride Grant projects

Inventoried and replaced Doggie Bags at Dispensers

Reported Abandoned Cars to appropriate Department

Cancelled Movie in the Park on July 15th

Showed Minions for Movies in the Park on July 29th

Perused City for appearance issues. Addressed some of these issues.

Met with new Sanitation and Streets Director concerning several intertwined issues

Various other projects and duties as related to Keep Georgetown Beautiful and Housing and Community Development

FRIENDS OF THE KAMINSKI HOUSE REPORT – July 2016

The house tour statistics for July were up 7% over last year and visitors came from 26 different states and four foreign countries.

July kicked off with our annual Independence Day Celebration. More than 770 guests joined us on the lawn of the Kaminski House Museum to hear the Indigo Choral Society and Will Ness and the Island Boys in concert.

This summer we have had a number of summer campers on site for our hands-on programing. Pictured is a group of campers from the Georgetown Parks & Recreation Department Summer Camp. The campers toured the Kaminski House as well as learned a little about life in the 18th & 19th centuries. They also learned some colonial games as well as learned to write with a quill pen.

Robin Gabriel

Executive Director

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

MONTHLY REPORT (ID # 2119)

Meeting: 08/18/16 05:30 PM
Department: Finance
Category: Report
Prepared By: Debra Bivens
Initiator: Debra Bivens
Sponsors:
DOC ID: 2119

July 2016 Finance and IT Departmental Reports

July 2016 Finance and IT Departments Report

Statistics:

New Business Licenses Issued: CNC Group FL Inc., Customized Property Works, Gents, Georgetown Hop In, J & J Transport, Litchfield Group, North Inlet Realty Group, Pawleys Seaside Realty, Second Chance.

Projects Progress:

Grants: Please see the attached schedule for the detail on each grant award. Staff makes all effort to apply for as many grants as possible.

Year End Audit: Finance Staff is continuing the year end closing process in order to be prepared for the full audit and auditor field work in October.

Utility Billing: In July, we began sending out delinquent notices to our utility customers. We hope that this reminder will reduce the number of accounts on the weekly cut off list.

Desktop Bank Deposit: Wells Fargo is offering a new service called 'Desktop Deposit' that will allow us to transmit all check deposits to the bank from our office, resulting in a more timely check clearing process for the City and its Customers.

CIP 2016-2017 Planning and Reporting for Procurement: We have implemented procurement planning for the current capital budget to better define the nature and timeline of each project.

Upcoming Request for Bids/Proposals/Qualifications:

- **Harborwalk Fire Protection – Bid due date: September 2, 2016.**
- **North Side Water Storage Tank – Proposal due date: August 15, 2016.**
- **Drainage Project (Phase I & Phase II) – Design work 95% complete.**
- **Fire Station II – Design to be presented to Council on August 25,2016.**

Attached are the Budget Performance Reports for July 2016.

CITY OF GEORGETOWN
FY 2016/2017 GRANTS
July 31, 2016

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
FEDERAL GRANTS								
1	US Department of Agriculture	Rural Business Enterprise Grant	44,000.00	-	29,871.00	14,129.00	00-01	
2	Bureau of Justice Assistance	Bullet Proof Vest Grant 2015 Regular Solicitation	1,896.68	-	-	1,896.68	-	
3	SC Department of Commerce	Highmarket & Duke Drainage Improvements (CDBG)	1,000,000.00	698,262.00	53,668.75	1,644,593.25	CDBG #4-CI-15-012	
STATE GRANTS								
4	SC Rural Infrastructure Authority	N. Congdon St & CSX Drainage Ditch Improvement Project	159,365.00	133,720.00	27,187.50	265,897.50	#R-16-1094	
OTHER GRANTS								
5	International Paper Company	Outdoor Classroom at Morgan Park	15,000.00	-	15,000.00	-	-	Closed
6	Palmetto Pride	Keep South Carolina Beautiful 2016	8,000.00	-	4,133.48	3,866.52	-	
		TOTAL	**1,228,261.68**	**831,982.00**	**129,860.73**	**1,930,382.95**		

Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund **0010 - General Fund**								
REVENUE								
Department **00 - Revenue**								
Property Taxes								
311.001	Property Taxes - Real	2,975,000.00	.00	.00	.00	2,975,000.00	0	3,012,333.85
311.003	Property Taxes - Vehicles	260,000.00	.00	.00	.00	260,000.00	0	246,897.40
311.005	Prop Tax-Penalties & Cost	31,000.00	.00	.00	.00	31,000.00	0	.00
	Property Taxes Totals	$3,266,000.00	$0.00	$0.00	$0.00	$3,266,000.00	0%	$3,259,231.25
Licenses and Permits								
321.001	Business Licenses	2,509,000.00	21,410.53	.00	21,410.53	2,487,589.47	1	2,396,791.58
321.002	Business Lic - Penalites	13,000.00	563.90	.00	563.90	12,436.10	4	12,387.47
322.001	Cable TV Franchise	52,000.00	.00	.00	.00	52,000.00	0	66,383.92
322.002	S.C. Electric & Gas Co.	42,000.00	.00	.00	.00	42,000.00	0	44,094.25
323.001	Electrical Permits	3,500.00	459.00	.00	459.00	3,041.00	13	3,763.00
323.002	Plumbing Permits	500.00	.00	.00	.00	500.00	0	665.00
323.003	Gas Permits	600.00	.00	.00	.00	600.00	0	642.00
323.004	Building Permits	67,000.00	2,927.00	.00	2,927.00	64,073.00	4	63,297.00
323.005	Yard Sale Permits	100.00	15.00	.00	15.00	85.00	15	75.00
323.006	Mobile Home Permits	100.00	75.00	.00	75.00	25.00	75	225.00
323.007	Demolition & Clearance	1,500.00	450.00	.00	450.00	1,050.00	30	1,675.00
323.008	Mechanical Permits	6,000.00	1,051.00	.00	1,051.00	4,949.00	18	7,318.00
323.010	Bus Lic Inspection Fee	1,000.00	150.00	.00	150.00	850.00	15	1,250.00
323.014	Construct Parking Permit	50.00	.00	.00	.00	50.00	0	50.00
323.015	Reinspection Fee	500.00	.00	.00	.00	500.00	0	300.00
323.019	Stop Work Order Fee	300.00	.00	.00	.00	300.00	0	504.00
323.020	Board of Appeals Fee	500.00	.00	.00	.00	500.00	0	600.00
323.021	Zoning Fees	1,000.00	.00	.00	.00	1,000.00	0	1,100.00
323.022	Plan Review Fee	13,000.00	.00	.00	.00	13,000.00	0	11,302.50
323.023	Sign Permit Fee	4,500.00	457.00	.00	457.00	4,043.00	10	5,839.00
323.024	Planning Commission Fees	200.00	.00	.00	.00	200.00	0	150.00
323.025	ARB Fees	900.00	60.00	.00	60.00	840.00	7	1,050.00
323.026	Plat Approval Fees	300.00	80.00	.00	80.00	220.00	27	240.00
323.027	Special Events Permit	500.00	75.00	.00	75.00	425.00	15	511.00
323.028	Miscellaneous permits	500.00	.00	.00	.00	500.00	0	525.00
364.000	Housing Authority FILOT	36,000.00	.00	.00	.00	36,000.00	0	38,336.50

Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Licenses and Permits Totals	$2,754,550.00	$27,773.43	$0.00	$27,773.43	$2,726,776.57	1%	$2,659,075.22
	Impact Fees							
324.008	Fire Impact Fee	50,000.00	182.39	.00	182.39	49,817.61	0	44,761.06
	Impact Fees Totals	$50,000.00	$182.39	$0.00	$182.39	$49,817.61	0%	$44,761.06
	Fines and Forfeitures							
351.001	Police Fines	170,000.00	(5,741.35)	.00	(5,741.35)	175,741.35	-3	168,582.42
351.003	Parking Fines	4,000.00	.00	.00	.00	4,000.00	0	2,985.00
351.005	Safe Street Fees	150.00	.00	.00	.00	150.00	0	.00
351.008	Victim's Asst. Fees-(%)	15,000.00	1,188.84	.00	1,188.84	13,811.16	8	17,623.88
351.009	Victim's Asst. Flat Fees	7,000.00	449.44	.00	449.44	6,550.56	6	6,772.52
351.012	Traffic Education Program Fees	1,100.00	140.00	.00	140.00	960.00	13	1,260.00
	Fines and Forfeitures Totals	$197,250.00	($3,963.07)	$0.00	($3,963.07)	$201,213.07	-2%	$197,223.82
	Charges for Services							
344.005	SRO Reimbursement	65,000.00	.00	.00	.00	65,000.00	0	69,419.00
351.010	Misc Police Revenue	1,500.00	126.00	.00	126.00	1,374.00	8	2,382.50
363.001	Fees for GIS/B&P Documents	.00	.00	.00	.00	.00	+++	10.00
363.005	FOIA Fees	750.00	.00	.00	.00	750.00	0	476.00
	Charges for Services Totals	$67,250.00	$126.00	$0.00	$126.00	$67,124.00	0%	$72,287.50
	State Shared							
311.004	Inventory Tax	132,978.00	.00	.00	.00	132,978.00	0	99,733.59
311.006	Homestead Exemption Tax	125,000.00	.00	.00	.00	125,000.00	0	125,610.84
311.007	Manufacturer's Tax Reduce	14,500.00	.00	.00	.00	14,500.00	0	26,931.87
311.008	Motor Carrier Lieu of Tax	6,000.00	.00	.00	.00	6,000.00	0	9,078.23
335.001	Local Government Fund	185,000.00	.00	.00	.00	185,000.00	0	104,644.08
351.007	Sunday Liquor Sales	15,000.00	.00	.00	.00	15,000.00	0	4,300.00
	State Shared Totals	$478,478.00	$0.00	$0.00	$0.00	$478,478.00	0%	$370,298.61
	Local Grants							
332.008	Other Local Grants	7,000.00	.00	.00	.00	7,000.00	0	13,480.85
	Local Grants Totals	$7,000.00	$0.00	$0.00	$0.00	$7,000.00	0%	$13,480.85
	Federal Grants							
335.004	Fema Recovery	.00	.00	.00	.00	.00	+++	57,438.83
	Federal Grants Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$57,438.83
	Investment Earnings							
361.001	Investment Earnings	16,000.00	5,683.09	.00	5,683.09	10,316.91	36	14,952.17
361.002	Invest Earnings-Restrict	.00	.00	.00	.00	.00	+++	(50,000.00)

Attachment: Budget Performance Report-July 2016 (2119 : July 2016 Finance and IT Departmental

Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Investment Earnings Totals	$16,000.00	$5,683.09	$0.00	$5,683.09	$10,316.91	36%	($35,047.83)
	Miscellaneous							
362.000	Rents and Royalties	26,000.00	.00	.00	.00	26,000.00	0	26,083.15
364.001	Steel Mill FILOT	.00	.00	.00	.00	.00	+++	26,754.33
368.000	Work Comp Reimbursement	2,000.00	.00	.00	.00	2,000.00	0	1,964.76
369.000	Cash Over & Short	50.00	.00	.00	.00	50.00	0	18.95
369.002	Miscellaneous Revenue	3,000.00	185.22	.00	185.22	2,814.78	6	2,881.65
369.003	Insurance Proceeds	35,000.00	1,028.95	.00	1,028.95	33,971.05	3	47,411.76
369.005	Set-off Debt Collection Fees	1,500.00	.00	.00	.00	1,500.00	0	2,632.17
369.013	Returned Check Fees	5,000.00	270.00	.00	270.00	4,730.00	5	4,200.00
	Miscellaneous Totals	$72,550.00	$1,484.17	$0.00	$1,484.17	$71,065.83	2%	$111,946.77
	Operating Transfers In							
392.001	From Electric Fund	1,400,000.00	.00	.00	.00	1,400,000.00	0	1,399,999.56
392.003	From Accom Tax Fund	29,000.00	.00	.00	.00	29,000.00	0	29,874.56
392.009	From Hospitality Fund	108,000.00	.00	.00	.00	108,000.00	0	108,000.00
	Operating Transfers In Totals	$1,537,000.00	$0.00	$0.00	$0.00	$1,537,000.00	0%	$1,537,874.12
	Sale of Assets							
391.001	Sale of Assets	5,000.00	.00	.00	.00	5,000.00	0	809.61
	Sale of Assets Totals	$5,000.00	$0.00	$0.00	$0.00	$5,000.00	0%	$809.61
	Department **00 - Revenue** Totals	$8,451,078.00	$31,286.01	$0.00	$31,286.01	$8,419,791.99	0%	$8,289,379.81
	REVENUE TOTALS	$8,451,078.00	$31,286.01	$0.00	$31,286.01	$8,419,791.99	0%	$8,289,379.81
EXPENSE								
	Department **01 - Administration**							
	Personal Services							
400.101	Regular Pay	327,493.00	50,752.61	.00	50,752.61	276,740.39	15	325,080.93
401.103	Overtime	6,000.00	506.24	.00	506.24	5,493.76	8	6,107.32
405.114	FICA	24,333.00	3,787.33	.00	3,787.33	20,545.67	16	24,181.31
406.116	Retirement	37,189.00	5,587.15	.00	5,587.15	31,601.85	15	35,936.11
408.125	SCMIT Worker's Comp Ins.	3,000.00	1,028.63	1,028.63	1,028.63	942.74	69	2,426.44
410.001	Health Claims Cost	36,228.00	2,591.80	.00	2,591.80	33,636.20	7	31,022.17
410.002	Health Claim Costs-Retire	230.00	.00	.00	.00	230.00	0	(31.51)
	Personal Services Totals	$434,473.00	$64,253.76	$1,028.63	$64,253.76	$369,190.61	15%	$424,722.77
	Supplies							
500.101	Supplies and Materials	4,500.00	.00	.00	.00	4,500.00	0	5,105.79
500.102	Equipment	2,000.00	.00	237.12	.00	1,762.88	12	237.56

Attachment: Budget Performance Report-July 2016 (2119 : July 2016 Finance and IT Departmental

Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
500.103	Furniture	8,500.00	.00	.00	.00	8,500.00	0	1,119.76
	Supplies Totals	$15,000.00	$0.00	$237.12	$0.00	$14,762.88	2%	$6,463.11
	Other Services & Charges							
610.111	Communications- Landline	5,000.00	422.54	.00	422.54	4,577.46	8	5,114.84
610.112	Postage	500.00	25.46	.00	25.46	474.54	5	624.42
610.1110	Communications- Wireless	3,800.00	.00	.00	.00	3,800.00	0	2,853.22
620.114	Advertising	300.00	.00	.00	.00	300.00	0	399.75
640.124	Travel Expense	5,750.00	299.23	.00	299.23	5,450.77	5	4,541.77
650.127	Electricity	6,184.00	617.53	.00	617.53	5,566.47	10	6,524.28
650.128	Water	1,125.00	104.38	.00	104.38	1,020.62	9	1,095.09
650.129	Wastewater	1,480.00	137.31	.00	137.31	1,342.69	9	1,443.53
650.130	Sanitation	562.00	51.99	.00	51.99	510.01	9	623.88
650.133	Stormwater	373.00	34.49	.00	34.49	338.51	9	413.88
650.134	Security Lights	1,703.00	157.50	.00	157.50	1,545.50	9	1,890.00
650.1271	Electricity- Sales Tax	291.00	.00	.00	.00	291.00	0	298.82
660.139	Fleet Services Materials	800.00	60.00	.00	60.00	740.00	8	737.38
660.145	Gasoline & Oil	1,300.00	.00	.00	.00	1,300.00	0	796.06
660.1391	Fleet Services Labor	300.00	.00	.00	.00	300.00	0	206.25
670.156	Equipment Rental/Lease	7,000.00	.00	.00	.00	7,000.00	0	6,623.63
685.180	Membership Dues and Fees	2,500.00	.00	.00	.00	2,500.00	0	1,510.00
685.182	Other Operating Expenses	1,800.00	.00	.00	.00	1,800.00	0	1,679.88
685.186	Training	1,750.00	.00	.00	.00	1,750.00	0	1,011.17
685.1801	Subscriptions	300.00	.00	.00	.00	300.00	0	39.00
686.187	Professional Services	100.00	.00	.00	.00	100.00	0	46.57
686.189	Employee Medical	200.00	.00	.00	.00	200.00	0	125.00
686.195	Repair/Maint Svc Contract	1,000.00	21.00	.00	21.00	979.00	2	651.38
686.1895	Employee wellness services	1,250.00	.00	.00	.00	1,250.00	0	1,462.20
	Other Services & Charges Totals	$45,368.00	$1,931.43	$0.00	$1,931.43	$43,436.57	4%	$40,712.00
	Other Objects							
795.001	IT Internal Allocations	15,000.00	1,286.67	.00	1,286.67	13,713.33	9	26,819.32
795.995	GF Cost Distribution	(215,000.00)	.00	.00	.00	(215,000.00)	0	(215,000.04)
	Other Objects Totals	($200,000.00)	$1,286.67	$0.00	$1,286.67	($201,286.67)	-1%	($188,180.72)
	Sub Department **02 - Mayor and Council**							
	Personal Services							
400.101	Regular Pay	100,000.00	8,750.83	.00	8,750.83	91,249.17	9	112,879.53

Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
405.114	FICA	7,299.00	505.79	.00	505.79	6,793.21	7	7,286.06
406.116	Retirement	10,688.00	828.21	.00	828.21	9,859.79	8	10,304.28
410.001	Health Claims Cost	41,965.00	3,720.68	.00	3,720.68	38,244.32	9	37,928.57
	Personal Services Totals	$159,952.00	$13,805.51	$0.00	$13,805.51	$146,146.49	9%	$168,398.44
	Supplies							
500.101	Supplies and Materials	1,000.00	.00	.00	.00	1,000.00	0	1,360.99
500.102	Equipment	6,500.00	.00	.00	.00	6,500.00	0	.00
500.105	Printing and Binding	500.00	.00	.00	.00	500.00	0	.00
	Supplies Totals	$8,000.00	$0.00	$0.00	$0.00	$8,000.00	0%	$1,360.99
	Other Services & Charges							
610.111	Communications- Landline	800.00	48.15	.00	48.15	751.85	6	783.07
610.112	Postage	100.00	9.00	.00	9.00	91.00	9	24.68
610.1110	Communications- Wireless	3,500.00	.00	.00	.00	3,500.00	0	4,199.27
620.114	Advertising	500.00	.00	.00	.00	500.00	0	484.25
640.124	Travel Expense	14,500.00	2,650.90	.00	2,650.90	11,849.10	18	3,940.99
670.156	Equipment Rental/Lease	11,000.00	.00	.00	.00	11,000.00	0	9,720.00
685.180	Membership Dues and Fees	1,200.00	.00	.00	.00	1,200.00	0	.00
685.182	Other Operating Expenses	1,400.00	8.48	.00	8.48	1,391.52	1	1,428.55
685.186	Training	3,100.00	.00	.00	.00	3,100.00	0	585.82
685.1801	Subscriptions	1,500.00	.00	.00	.00	1,500.00	0	1,347.20
686.187	Professional Services	150.00	.00	.00	.00	150.00	0	1,336.74
686.1895	Employee wellness services	2,700.00	.00	.00	.00	2,700.00	0	46.87
	Other Services & Charges Totals	$40,450.00	$2,716.53	$0.00	$2,716.53	$37,733.47	7%	$23,897.44
	Other Objects							
795.001	IT Internal Allocations	4,000.00	257.33	.00	257.33	3,742.67	6	9,321.63
	Other Objects Totals	$4,000.00	$257.33	$0.00	$257.33	$3,742.67	6%	$9,321.63
	Sub Department **02 - Mayor and Council** Totals	$212,402.00	$16,779.37	$0.00	$16,779.37	$195,622.63	8%	$202,978.50
	Department **01 - Administration** Totals	$507,243.00	$84,251.23	$1,265.75	$84,251.23	$421,726.02	17%	$486,695.66
	Department **04 - Finance**							
	Personal Services							
400.101	Regular Pay	447,748.00	34,236.32	.00	34,236.32	413,511.68	8	440,657.44
401.103	Overtime	3,000.00	32.21	.00	32.21	2,967.79	1	2,585.73
401.106	Contract Labor	.00	.00	.00	.00	.00	+++	4,455.00
405.114	FICA	32,516.00	2,425.73	.00	2,425.73	30,090.27	7	32,182.17
406.116	Retirement	50,954.00	4,007.43	.00	4,007.43	46,946.57	8	48,111.12

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Attachment: Budget Performance Report-July 2016 (2119 : July 2016 Finance and IT Departmental

Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
408.125	SCMIT Worker's Comp Ins.	2,000.00	563.92	563.92	563.92	872.16	56	1,330.23
410.001	Health Claims Cost	52,395.00	3,695.50	.00	3,695.50	48,699.50	7	44,915.01
410.002	Health Claim Costs-Retire	5,000.00	.00	.00	.00	5,000.00	0	.00
	Personal Services Totals	$593,613.00	$44,961.11	$563.92	$44,961.11	$548,087.97	8%	$574,236.70
	Supplies							
500.101	Supplies and Materials	8,000.00	622.33	.00	622.33	7,377.67	8	8,250.77
500.102	Equipment	1,500.00	.00	.00	.00	1,500.00	0	.00
500.103	Furniture	100.00	.00	.00	.00	100.00	0	524.84
500.105	Printing and Binding	250.00	.00	.00	.00	250.00	0	.00
	Supplies Totals	$9,850.00	$622.33	$0.00	$622.33	$9,227.67	6%	$8,775.61
	Other Services & Charges							
610.111	Communications- Landline	3,500.00	249.93	.00	249.93	3,250.07	7	2,938.65
610.112	Postage	4,300.00	391.22	.00	391.22	3,908.78	9	4,287.96
610.1110	Communications- Wireless	2,500.00	.00	.00	.00	2,500.00	0	1,897.91
620.114	Advertising	500.00	.00	.00	.00	500.00	0	801.60
640.124	Travel Expense	2,500.00	.00	.00	.00	2,500.00	0	2,215.98
650.127	Electricity	5,301.00	529.31	.00	529.31	4,771.69	10	5,592.22
650.128	Water	964.00	89.47	.00	89.47	874.53	9	938.64
650.129	Wastewater	1,268.00	117.69	.00	117.69	1,150.31	9	1,237.30
650.130	Sanitation	482.00	44.56	.00	44.56	437.44	9	534.72
650.133	Stormwater	320.00	29.57	.00	29.57	290.43	9	354.84
650.134	Security Lights	1,460.00	135.00	.00	135.00	1,325.00	9	1,620.00
650.1271	Electricity- Sales Tax	249.00	.00	.00	.00	249.00	0	256.10
670.156	Equipment Rental/Lease	7,000.00	.00	.00	.00	7,000.00	0	7,612.75
685.180	Membership Dues and Fees	1,000.00	235.00	.00	235.00	765.00	24	789.00
685.182	Other Operating Expenses	41,500.00	2,336.98	.00	2,336.98	39,163.02	6	39,735.07
685.184	Continuing Education	2,000.00	695.00	.00	695.00	1,305.00	35	1,451.40
685.186	Training	1,500.00	.00	.00	.00	1,500.00	0	617.79
685.1801	Subscriptions	500.00	150.00	.00	150.00	350.00	30	318.00
686.187	Professional Services	600.00	.00	.00	.00	600.00	0	23.28
686.189	Employee Medical	200.00	.00	.00	.00	200.00	0	.00
686.195	Repair/Maint Svc Contract	3,000.00	245.26	.00	245.26	2,754.74	8	4,004.25
686.1895	Employee wellness services	2,500.00	.00	.00	.00	2,500.00	0	923.65
	Other Services & Charges Totals	$83,144.00	$5,248.99	$0.00	$5,248.99	$77,895.01	6%	$78,151.11
	Other Objects							

Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
795.001	IT Internal Allocations	21,000.00	1,544.01	.00	1,544.01	19,455.99	7	31,054.33
795.995	GF Cost Distribution	(412,530.00)	.00	.00	.00	(412,530.00)	0	(412,529.76)
	Other Objects Totals	($391,530.00)	$1,544.01	$0.00	$1,544.01	($393,074.01)	0%	($381,475.43)
	Department **04 - Finance** Totals	$295,077.00	$52,376.44	$563.92	$52,376.44	$242,136.64	18%	$279,687.99
	Department **05 - Police**							
	Sub Department **05 - Police Staff Services**							
	Personal Services							
400.101	Regular Pay	1,497,300.00	129,533.94	.00	129,533.94	1,367,766.06	9	1,486,866.67
401.103	Overtime	85,100.00	8,139.64	.00	8,139.64	76,960.36	10	82,701.08
401.105	On-call pay	.00	200.00	.00	200.00	(200.00)	+++	.00
405.114	FICA	112,304.00	10,179.34	.00	10,179.34	102,124.66	9	112,845.73
406.116	Retirement	215,041.00	20,417.98	.00	20,417.98	194,623.02	9	207,079.34
408.125	SCMIT Worker's Comp Ins.	50,000.00	14,353.90	14,353.90	14,353.90	21,292.20	57	49,218.84
410.001	Health Claims Cost	193,229.00	13,562.82	.00	13,562.82	179,666.18	7	168,777.77
410.002	Health Claim Costs-Retire	45,085.00	3,122.48	.00	3,122.48	41,962.52	7	38,734.76
	Personal Services Totals	$2,198,059.00	$199,510.10	$14,353.90	$199,510.10	$1,984,195.00	10%	$2,146,224.19
	Supplies							
500.101	Supplies and Materials	29,000.00	66.16	.00	66.16	28,933.84	0	30,159.42
500.102	Equipment	28,210.00	.00	.00	.00	28,210.00	0	20,578.05
500.103	Furniture	2,000.00	.00	.00	.00	2,000.00	0	1,845.11
501.101	Uniforms and Clothing	31,982.00	55.90	.00	55.90	31,926.10	0	21,941.80
	Supplies Totals	$91,192.00	$122.06	$0.00	$122.06	$91,069.94	0%	$74,524.38
	Other Services & Charges							
610.111	Communications- Landline	7,500.00	553.07	.00	553.07	6,946.93	7	6,498.66
610.112	Postage	2,000.00	.00	.00	.00	2,000.00	0	690.93
610.1110	Communications- Wireless	47,000.00	250.34	18,671.40	250.34	28,078.26	40	47,005.77
620.114	Advertising	1,500.00	.00	.00	.00	1,500.00	0	491.90
640.124	Travel Expense	10,775.00	.00	.00	.00	10,775.00	0	6,532.60
650.127	Electricity	22,531.00	2,703.43	.00	2,703.43	19,827.57	12	24,573.67
650.128	Water	3,056.00	197.39	.00	197.39	2,858.61	6	3,615.99
650.129	Wastewater	1,814.00	191.40	.00	191.40	1,622.60	11	1,922.85
650.130	Sanitation	1,973.00	182.46	.00	182.46	1,790.54	9	2,189.52
650.133	Stormwater	1,190.00	110.00	.00	110.00	1,080.00	9	1,320.00
650.134	Security Lights	3,351.00	309.89	.00	309.89	3,041.11	9	3,718.68
650.1271	Electricity- Sales Tax	1,040.00	.00	.00	.00	1,040.00	0	1,087.09

Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
660.133	Repairs & Maint. Services	30,350.00	.00	.00	.00	30,350.00	0	16,407.04
660.139	Fleet Services Materials	33,000.00	2,630.36	.00	2,630.36	30,369.64	8	28,532.76
660.145	Gasoline & Oil	50,000.00	(681.78)	.00	(681.78)	50,681.78	-1	49,094.28
660.1391	Fleet Services Labor	39,000.00	1,661.25	.00	1,661.25	37,338.75	4	43,108.47
670.156	Equipment Rental/Lease	7,200.00	.00	.00	.00	7,200.00	0	4,541.81
682.1721	Prisoner Housing	183,000.00	.00	10,000.00	.00	173,000.00	5	171,751.78
685.180	Membership Dues and Fees	1,225.00	510.00	.00	510.00	715.00	42	835.00
685.182	Other Operating Expenses	13,450.00	.00	.00	.00	13,450.00	0	13,945.17
685.184	Continuing Education	.00	.00	.00	.00	.00	+++	4,836.71
685.186	Training	11,000.00	.00	.00	.00	11,000.00	0	12,995.48
685.187	Special Projects	4,000.00	.00	.00	.00	4,000.00	0	241.77
685.189	Reserve Program	3,500.00	.00	.00	.00	3,500.00	0	1,134.43
685.1801	Subscriptions	6,675.00	.00	.00	.00	6,675.00	0	4,747.20
685.1861	Law Enforce Accreditation	600.00	.00	.00	.00	600.00	0	.00
686.186	Legal Services	.00	.00	.00	.00	.00	+++	198.80
686.187	Professional Services	.00	.00	.00	.00	.00	+++	46.57
686.189	Employee Medical	13,400.00	250.00	.00	250.00	13,150.00	2	11,017.00
686.194	Other Prof/Tech Services	53,000.00	.00	.00	.00	53,000.00	0	53,000.00
686.195	Repair/Maint Svc Contract	31,500.00	821.41	9,839.94	821.41	20,838.65	34	24,687.12
686.1895	Employee wellness services	15,000.00	.00	.00	.00	15,000.00	0	18,406.07
687.203	Contract Services	45,000.00	.00	.00	.00	45,000.00	0	54,200.00
	Other Services & Charges Totals	$644,630.00	$9,689.22	$38,511.34	$9,689.22	$596,429.44	7%	$613,375.12
	Other Objects							
795.001	IT Internal Allocations	32,000.00	2,573.35	.00	2,573.35	29,426.65	8	55,903.12
795.010	911 Expense Billing	(1,700.00)	(157.30)	.00	(157.30)	(1,542.70)	9	(2,078.10)
	Other Objects Totals	$30,300.00	$2,416.05	$0.00	$2,416.05	$27,883.95	8%	$53,825.02
	Capital Outlay							
900.4300	Other Equipment	.00	.00	.00	.00	.00	+++	35,939.74
	Capital Outlay Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$35,939.74
	Sub Department **05 - Police Staff Services** Totals	$2,964,181.00	$211,737.43	$52,865.24	$211,737.43	$2,699,578.33	9%	$2,923,888.45
	Sub Department **07 - Victim's Advocate**							
	Personal Services							
400.101	Regular Pay	32,136.00	2,626.03	.00	2,626.03	29,509.97	8	31,903.30
401.103	Overtime	507.00	85.41	.00	85.41	421.59	17	421.46
405.114	FICA	2,255.00	175.08	.00	175.08	2,079.92	8	2,239.15

Attachment: Budget Performance Report-July 2016 (2119 : July 2016 Finance and IT Departmental

Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
406.116	Retirement	3,667.00	309.62	.00	309.62	3,357.38	8	3,477.98
408.125	SCMIT Worker's Comp Ins.	400.00	125.32	125.32	125.32	149.36	63	295.62
410.001	Health Claims Cost	5,678.00	.00	.00	.00	5,678.00	0	3,698.29
	Personal Services Totals	$44,643.00	$3,321.46	$125.32	$3,321.46	$41,196.22	8%	$42,035.80
	Supplies							
500.101	Supplies and Materials	975.00	.00	.00	.00	975.00	0	762.96
501.101	Uniforms and Clothing	400.00	.00	.00	.00	400.00	0	182.97
	Supplies Totals	$1,375.00	$0.00	$0.00	$0.00	$1,375.00	0%	$945.93
	Other Services & Charges							
610.111	Communications- Landline	180.00	12.04	.00	12.04	167.96	7	140.45
610.112	Postage	500.00	.00	.00	.00	500.00	0	300.00
610.1110	Communications- Wireless	900.00	.00	376.20	.00	523.80	42	841.16
640.124	Travel Expense	1,275.00	.00	.00	.00	1,275.00	0	537.24
660.133	Repairs & Maint. Services	250.00	.00	.00	.00	250.00	0	.00
660.139	Fleet Services Materials	100.00	.00	.00	.00	100.00	0	.00
660.145	Gasoline & Oil	450.00	.00	.00	.00	450.00	0	415.05
660.1391	Fleet Services Labor	100.00	.00	.00	.00	100.00	0	.00
670.156	Equipment Rental/Lease	450.00	.00	.00	.00	450.00	0	459.00
685.180	Membership Dues and Fees	50.00	.00	.00	.00	50.00	0	25.00
685.182	Other Operating Expenses	500.00	.00	.00	.00	500.00	0	100.00
685.186	Training	1,150.00	.00	.00	.00	1,150.00	0	475.00
685.187	Special Projects	600.00	.00	.00	.00	600.00	0	392.33
686.189	Employee Medical	425.00	.00	.00	.00	425.00	0	.00
686.195	Repair/Maint Svc Contract	500.00	.00	.00	.00	500.00	0	375.00
	Other Services & Charges Totals	$7,430.00	$12.04	$376.20	$12.04	$7,041.76	5%	$4,060.23
	Other Objects							
795.001	IT Internal Allocations	3,000.00	257.33	.00	257.33	2,742.67	9	3,988.32
	Other Objects Totals	$3,000.00	$257.33	$0.00	$257.33	$2,742.67	9%	$3,988.32
	Sub Department **07 - Victim's Advocate** Totals	$56,448.00	$3,590.83	$501.52	$3,590.83	$52,355.65	7%	$51,030.28
	Sub Department **26 - Grants**							
	Supplies							
500.101	Supplies and Materials	4,200.00	.00	.00	.00	4,200.00	0	37.16
500.102	Equipment	500.00	.00	.00	.00	500.00	0	18,302.35
501.101	Uniforms and Clothing	800.00	.00	.00	.00	800.00	0	.00
	Supplies Totals	$5,500.00	$0.00	$0.00	$0.00	$5,500.00	0%	$18,339.51

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Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Other Services & Charges							
610.1110	Communications- Wireless	2,000.00	.00	752.40	.00	1,247.60	38	1,665.73
640.124	Travel Expense	1,200.00	.00	.00	.00	1,200.00	0	374.80
660.133	Repairs & Maint. Services	1,000.00	.00	.00	.00	1,000.00	0	.00
660.139	Fleet Services Materials	1,200.00	83.88	.00	83.88	1,116.12	7	763.95
660.145	Gasoline & Oil	2,000.00	.00	.00	.00	2,000.00	0	1,635.11
660.1391	Fleet Services Labor	1,000.00	37.23	.00	37.23	962.77	4	820.62
685.182	Other Operating Expenses	2,500.00	22.40	.00	22.40	2,477.60	1	1,406.30
685.186	Training	1,200.00	.00	.00	.00	1,200.00	0	60.00
685.187	Special Projects	2,000.00	.00	.00	.00	2,000.00	0	(22.76)
	Other Services & Charges Totals	$14,100.00	$143.51	$752.40	$143.51	$13,204.09	6%	$6,703.75
	Sub Department **26 - Grants** Totals	$19,600.00	$143.51	$752.40	$143.51	$18,704.09	5%	$25,043.26
	Sub Department **28 - Safe Streets**							
	Supplies							
500.101	Supplies and Materials	2,000.00	.00	.00	.00	2,000.00	0	650.84
	Supplies Totals	$2,000.00	$0.00	$0.00	$0.00	$2,000.00	0%	$650.84
	Other Services & Charges							
685.182	Other Operating Expenses	2,225.00	.00	.00	.00	2,225.00	0	1,859.74
685.187	Special Projects	2,400.00	.00	.00	.00	2,400.00	0	935.76
	Other Services & Charges Totals	$4,625.00	$0.00	$0.00	$0.00	$4,625.00	0%	$2,795.50
	Sub Department **28 - Safe Streets** Totals	$6,625.00	$0.00	$0.00	$0.00	$6,625.00	0%	$3,446.34
	Department **05 - Police** Totals	$3,046,854.00	$215,471.77	$54,119.16	$215,471.77	$2,777,263.07	9%	$3,003,408.33
	Department **09 - Housing and Community Dev.**							
	Personal Services							
400.101	Regular Pay	217,260.00	18,071.31	.00	18,071.31	199,188.69	8	214,030.01
401.103	Overtime	3,000.00	432.69	.00	432.69	2,567.31	14	3,691.10
405.114	FICA	15,550.00	1,275.65	.00	1,275.65	14,274.35	8	15,369.14
406.116	Retirement	24,600.00	2,142.81	.00	2,142.81	22,457.19	9	23,218.95
408.125	SCMIT Worker's Comp Ins.	1,500.00	496.04	496.04	496.04	507.92	66	1,170.11
410.001	Health Claims Cost	44,364.00	3,297.04	.00	3,297.04	41,066.96	7	38,789.01
	Personal Services Totals	$306,274.00	$25,715.54	$496.04	$25,715.54	$280,062.42	9%	$296,268.32
	Supplies							
500.101	Supplies and Materials	3,000.00	.00	.00	.00	3,000.00	0	3,274.85
500.102	Equipment	3,827.00	168.02	2,224.53	168.02	1,434.45	63	344.27
500.103	Furniture	200.00	90.00	.00	90.00	110.00	45	665.19

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Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
500.105	Printing and Binding	2,030.00	.00	.00	.00	2,030.00	0	1,424.79
	Supplies Totals	$9,057.00	$258.02	$2,224.53	$258.02	$6,574.45	27%	$5,709.10
	Other Services & Charges							
610.111	Communications- Landline	1,500.00	129.72	.00	129.72	1,370.28	9	1,535.94
610.112	Postage	1,500.00	44.62	.00	44.62	1,455.38	3	1,546.65
610.1110	Communications- Wireless	1,500.00	.00	.00	.00	1,500.00	0	1,423.47
620.114	Advertising	2,041.00	.00	.00	.00	2,041.00	0	2,036.56
640.124	Travel Expense	574.00	.00	.00	.00	574.00	0	562.25
650.127	Electricity	3,534.00	352.88	.00	352.88	3,181.12	10	3,728.17
650.128	Water	643.00	59.65	.00	59.65	583.35	9	625.80
650.129	Wastewater	846.00	78.46	.00	78.46	767.54	9	824.90
650.130	Sanitation	321.00	29.71	.00	29.71	291.29	9	356.52
650.133	Stormwater	213.00	19.71	.00	19.71	193.29	9	236.52
650.134	Security Lights	973.00	90.00	.00	90.00	883.00	9	1,080.00
650.1271	Electricity- Sales Tax	166.00	.00	.00	.00	166.00	0	170.75
660.139	Fleet Services Materials	500.00	35.89	.00	35.89	464.11	7	307.85
660.145	Gasoline & Oil	1,800.00	.00	.00	.00	1,800.00	0	1,555.14
660.1391	Fleet Services Labor	600.00	30.72	.00	30.72	569.28	5	629.59
670.156	Equipment Rental/Lease	7,500.00	545.77	.00	545.77	6,954.23	7	7,309.87
685.180	Membership Dues and Fees	860.00	.00	.00	.00	860.00	0	982.50
685.182	Other Operating Expenses	1,500.00	.00	.00	.00	1,500.00	0	2,037.83
685.184	Continuing Education	840.00	.00	.00	.00	840.00	0	1,730.46
685.186	Training	3,580.00	.00	.00	.00	3,580.00	0	1,634.84
685.192	KGB Operations	7,000.00	157.60	.00	157.60	6,842.40	2	5,381.33
685.1801	Subscriptions	50.00	.00	.00	.00	50.00	0	39.00
685.1921	KGB grant expenses	7,000.00	.00	.00	.00	7,000.00	0	9,614.33
686.187	Professional Services	100.00	.00	.00	.00	100.00	0	46.57
686.191	Contract Services/Studies	92,000.00	.00	.00	.00	92,000.00	0	69,967.03
686.195	Repair/Maint Svc Contract	1,200.00	21.00	.00	21.00	1,179.00	2	1,301.13
686.1895	Employee wellness services	1,000.00	.00	.00	.00	1,000.00	0	827.47
	Other Services & Charges Totals	$139,341.00	$1,595.73	$0.00	$1,595.73	$137,745.27	1%	$117,492.47
	Other Objects							
795.001	IT Internal Allocations	12,000.00	1,286.67	.00	1,286.67	10,713.33	11	19,951.60
	Other Objects Totals	$12,000.00	$1,286.67	$0.00	$1,286.67	$10,713.33	11%	$19,951.60
	Department **09 - Housing and Community Dev.** Totals	$466,672.00	$28,855.96	$2,720.57	$28,855.96	$435,095.47	7%	$439,421.49

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Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Department **10 - Municipal Court**							
	Personal Services							
400.101	Regular Pay	98,960.00	8,024.37	.00	8,024.37	90,935.63	8	96,155.14
401.103	Overtime	4,700.00	255.42	.00	255.42	4,444.58	5	4,425.37
401.105	On-call pay	.00	400.00	.00	400.00	(400.00)	+++	.00
405.114	FICA	7,436.00	632.19	.00	632.19	6,803.81	9	7,271.34
406.116	Retirement	11,516.00	1,014.77	.00	1,014.77	10,501.23	9	10,660.14
408.125	SCMIT Worker's Comp Ins.	1,000.00	308.07	308.07	308.07	383.86	62	726.72
410.001	Health Claims Cost	20,100.00	1,169.14	.00	1,169.14	18,930.86	6	16,900.85
	Personal Services Totals	$143,712.00	$11,803.96	$308.07	$11,803.96	$131,599.97	8%	$136,139.56
	Supplies							
500.101	Supplies and Materials	3,000.00	.00	.00	.00	3,000.00	0	2,162.30
500.102	Equipment	2,000.00	.00	.00	.00	2,000.00	0	1,679.15
	Supplies Totals	$5,000.00	$0.00	$0.00	$0.00	$5,000.00	0%	$3,841.45
	Other Services & Charges							
610.111	Communications- Landline	550.00	36.11	.00	36.11	513.89	7	421.39
610.112	Postage	2,500.00	91.15	.00	91.15	2,408.85	4	2,445.51
610.1110	Communications- Wireless	350.00	.00	.00	.00	350.00	0	432.73
640.124	Travel Expense	2,000.00	.00	.00	.00	2,000.00	0	728.21
650.127	Electricity	4,119.00	502.72	.00	502.72	3,616.28	12	4,523.93
650.128	Water	466.00	30.10	.00	30.10	435.90	6	551.39
650.129	Wastewater	277.00	29.18	.00	29.18	247.82	11	293.19
650.130	Sanitation	105.00	9.67	.00	9.67	95.33	9	116.04
650.133	Stormwater	188.00	17.39	.00	17.39	170.61	9	208.68
650.134	Security Lights	412.00	38.11	.00	38.11	373.89	9	457.32
650.1271	Electricity- Sales Tax	193.00	.00	.00	.00	193.00	0	195.17
660.133	Repairs & Maint. Services	1,500.00	.00	.00	.00	1,500.00	0	368.05
660.139	Fleet Services Materials	100.00	124.84	.00	124.84	(24.84)	125	.00
660.145	Gasoline & Oil	500.00	.00	.00	.00	500.00	0	445.26
660.1391	Fleet Services Labor	100.00	165.00	.00	165.00	(65.00)	165	567.02
670.156	Equipment Rental/Lease	3,000.00	.00	.00	.00	3,000.00	0	1,318.96
685.180	Membership Dues and Fees	75.00	.00	.00	.00	75.00	0	75.00
685.182	Other Operating Expenses	3,000.00	.00	.00	.00	3,000.00	0	2,764.40
685.184	Continuing Education	1,800.00	.00	.00	.00	1,800.00	0	.00
685.186	Training	160.00	.00	.00	.00	160.00	0	160.00

Attachment: Budget Performance Report-July 2016 (2119 : July 2016 Finance and IT Departmental

Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
686.187	Professional Services	50.00	.00	.00	.00	50.00	0	23.28
686.195	Repair/Maint Svc Contract	1,000.00	21.00	.00	21.00	979.00	2	1,145.00
686.1895	Employee wellness services	600.00	.00	.00	.00	600.00	0	491.58
	Other Services & Charges Totals	$23,045.00	$1,065.27	$0.00	$1,065.27	$21,979.73	5%	$17,732.11
	Other Objects							
795.001	IT Internal Allocations	15,000.00	1,286.67	.00	1,286.67	13,713.33	9	21,732.69
	Other Objects Totals	$15,000.00	$1,286.67	$0.00	$1,286.67	$13,713.33	9%	$21,732.69
	Department **10 - Municipal Court** Totals	$186,757.00	$14,155.90	$308.07	$14,155.90	$172,293.03	8%	$179,445.81
	Department **11 - Fire**							
	Personal Services							
400.101	Regular Pay	1,249,196.00	84,725.21	.00	84,725.21	1,164,470.79	7	1,213,268.53
401.103	Overtime	60,000.00	5,554.78	.00	5,554.78	54,445.22	9	114,715.74
402.111	Volunteer Employees	9,000.00	.00	.00	.00	9,000.00	0	3,735.00
405.114	FICA	104,600.00	6,208.32	.00	6,208.32	98,391.68	6	92,932.66
406.116	Retirement	181,000.00	13,463.64	.00	13,463.64	167,536.36	7	172,699.27
408.125	SCMIT Worker's Comp Ins.	29,000.00	7,837.47	7,837.47	7,837.47	13,325.06	54	20,999.56
410.001	Health Claims Cost	209,000.00	15,952.18	.00	15,952.18	193,047.82	8	187,568.22
410.002	Health Claim Costs-Retire	52,000.00	3,195.24	.00	3,195.24	48,804.76	6	46,232.10
	Personal Services Totals	$1,893,796.00	$136,936.84	$7,837.47	$136,936.84	$1,749,021.69	8%	$1,852,151.08
	Supplies							
500.101	Supplies and Materials	25,000.00	502.88	.00	502.88	24,497.12	2	22,587.17
500.102	Equipment	55,000.00	461.81	4,307.82	461.81	50,230.37	9	50,430.29
500.103	Furniture	2,000.00	.00	.00	.00	2,000.00	0	2,131.52
500.105	Printing and Binding	1,000.00	.00	.00	.00	1,000.00	0	367.37
500.107	Technology Supplies	5,000.00	.00	.00	.00	5,000.00	0	3,536.14
501.101	Uniforms and Clothing	36,400.00	100.47	.00	100.47	36,299.53	0	39,547.49
515.121	Safety Supplies	5,000.00	.00	.00	.00	5,000.00	0	5,129.76
515.128	Medical Supplies	10,000.00	.00	.00	.00	10,000.00	0	8,236.03
531.140	Haz Mat Supplies/Equipmnt	10,000.00	.00	.00	.00	10,000.00	0	9,154.02
	Supplies Totals	$149,400.00	$1,065.16	$4,307.82	$1,065.16	$144,027.02	4%	$141,119.79
	Other Services & Charges							
610.111	Communications- Landline	6,500.00	460.55	.00	460.55	6,039.45	7	5,435.37
610.112	Postage	500.00	32.98	.00	32.98	467.02	7	880.49
610.1110	Communications- Wireless	27,000.00	1,459.23	.00	1,459.23	25,540.77	5	29,129.67
620.114	Advertising	500.00	.00	.00	.00	500.00	0	370.50

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Budget Performance Report

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Georgetown SOUTH CAROLINA

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
630.121	Fire Prevention Materials	9,054.00	.00	.00	.00	9,054.00	0	8,478.58
640.124	Travel Expense	3,561.00	501.96	.00	501.96	3,059.04	14	2,363.11
650.127	Electricity	22,642.00	1,644.62	.00	1,644.62	20,997.38	7	21,562.72
650.128	Water	1,591.00	169.63	.00	169.63	1,421.37	11	1,728.06
650.129	Wastewater	2,170.00	229.78	.00	229.78	1,940.22	11	2,358.84
650.130	Sanitation	852.00	78.76	.00	78.76	773.24	9	945.12
650.133	Stormwater	711.00	65.70	.00	65.70	645.30	9	788.40
650.134	Security Lights	1,633.00	151.00	.00	151.00	1,482.00	9	1,812.00
650.1271	Electricity- Sales Tax	2,652.00	.00	.00	.00	2,652.00	0	3,374.49
660.103	Emergency Preparedness	5,000.00	.00	.00	.00	5,000.00	0	3,316.03
660.133	Repairs & Maint. Services	40,000.00	.00	2,739.95	.00	37,260.05	7	36,692.24
660.139	Fleet Services Materials	30,000.00	1,641.61	.00	1,641.61	28,358.39	5	34,187.38
660.145	Gasoline & Oil	20,000.00	.00	.00	.00	20,000.00	0	17,188.04
660.1391	Fleet Services Labor	15,000.00	1,406.60	.00	1,406.60	13,593.40	9	15,939.54
660.1392	Fleet Svcs- Outside Vends	20,000.00	.00	5,143.15	.00	14,856.85	26	16,265.15
670.156	Equipment Rental/Lease	9,000.00	208.79	.00	208.79	8,791.21	2	8,405.94
682.169	Laundry & Linen	2,500.00	.00	.00	.00	2,500.00	0	859.64
685.180	Membership Dues and Fees	1,355.00	.00	.00	.00	1,355.00	0	563.00
685.182	Other Operating Expenses	5,000.00	.00	12,000.00	.00	(7,000.00)	240	4,368.78
685.184	Continuing Education	.00	.00	.00	.00	.00	+++	75.00
685.186	Training	18,290.00	89.14	.00	89.14	18,200.86	0	14,306.83
685.1801	Subscriptions	12,720.00	.00	.00	.00	12,720.00	0	12,756.77
686.187	Professional Services	.00	.00	.00	.00	.00	+++	46.57
686.189	Employee Medical	15,000.00	.00	.00	.00	15,000.00	0	11,335.00
686.195	Repair/Maint Svc Contract	70,994.00	1,794.07	10,450.00	1,794.07	58,749.93	17	70,331.92
686.1895	Employee wellness services	8,000.00	.00	.00	.00	8,000.00	0	8,928.79
	Other Services & Charges Totals	$352,225.00	$9,934.42	$30,333.10	$9,934.42	$311,957.48	11%	$334,793.97
	Other Objects							
795.001	IT Internal Allocations	16,000.00	1,544.01	.00	1,544.01	14,455.99	10	31,054.33
	Other Objects Totals	$16,000.00	$1,544.01	$0.00	$1,544.01	$14,455.99	10%	$31,054.33
	Capital Outlay							
900.3000	Buildings & Improvements	.00	.00	(1,449,555.00)	.00	1,449,555.00	+++	9,950.00
	Capital Outlay Totals	$0.00	$0.00	($1,449,555.00)	$0.00	$1,449,555.00	+++	$9,950.00
	Department 11 - Fire Totals	$2,411,421.00	$149,480.43	($1,407,076.61)	$149,480.43	$3,669,017.18	-52%	$2,369,069.17
	Department 12 - Public Works							

Attachment: Budget Performance Report-July 2016 (2119 : July 2016 Finance and IT Departmental

Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Personal Services							
400.101	Regular Pay	517,400.00	38,573.90	.00	38,573.90	478,826.10	7	505,479.38
401.103	Overtime	30,000.00	1,359.63	.00	1,359.63	28,640.37	5	32,249.64
401.109	Seasonal City employee labor	(58,000.00)	.00	.00	.00	(58,000.00)	0	.00
405.114	FICA	38,179.00	2,728.03	.00	2,728.03	35,450.97	7	37,200.27
406.116	Retirement	60,545.00	4,304.00	.00	4,304.00	56,241.00	7	56,493.18
408.125	SCMIT Worker's Comp Ins.	16,000.00	3,519.29	3,519.29	3,519.29	8,961.42	44	14,056.22
410.001	Health Claims Cost	133,261.00	7,720.80	.00	7,720.80	125,540.20	6	112,151.97
410.002	Health Claim Costs-Retire	14,500.00	1,145.52	.00	1,145.52	13,354.48	8	12,732.90
	Personal Services Totals	$751,885.00	$59,351.17	$3,519.29	$59,351.17	$689,014.54	8%	$770,363.56
	Supplies							
500.101	Supplies and Materials	20,000.00	.00	.00	.00	20,000.00	0	25,964.24
500.102	Equipment	21,000.00	606.77	.00	606.77	20,393.23	3	10,993.60
500.103	Furniture	3,000.00	.00	.00	.00	3,000.00	0	2,374.69
500.105	Printing and Binding	1,000.00	.00	.00	.00	1,000.00	0	244.25
501.101	Uniforms and Clothing	16,000.00	.00	.00	.00	16,000.00	0	17,239.65
513.112	Asphalt/Concrete/Gravel	10,000.00	.00	1,767.91	.00	8,232.09	18	18,040.58
515.121	Safety Supplies	7,000.00	.00	.00	.00	7,000.00	0	2,341.47
	Supplies Totals	$78,000.00	$606.77	$1,767.91	$606.77	$75,625.32	3%	$77,198.48
	Other Services & Charges							
610.111	Communications- Landline	3,500.00	312.87	.00	312.87	3,187.13	9	3,738.18
610.112	Postage	100.00	.00	.00	.00	100.00	0	127.95
610.1110	Communications- Wireless	6,000.00	.00	.00	.00	6,000.00	0	7,243.39
620.114	Advertising	500.00	.00	.00	.00	500.00	0	247.00
640.124	Travel Expense	1,800.00	.00	.00	.00	1,800.00	0	175.67
650.127	Electricity	881.00	115.01	.00	115.01	765.99	13	1,026.37
650.128	Water	364.00	33.22	.00	33.22	330.78	9	401.96
650.129	Wastewater	481.00	43.85	.00	43.85	437.15	9	530.28
650.130	Sanitation	415.00	38.04	.00	38.04	376.96	9	456.48
650.133	Stormwater	121.00	11.17	.00	11.17	109.83	9	134.04
650.134	Security Lights	482.00	44.54	.00	44.54	437.46	9	534.48
650.1271	Electricity- Sales Tax	3.00	.00	.00	.00	3.00	0	4.20
660.133	Repairs & Maint. Services	10,000.00	.00	.00	.00	10,000.00	0	10,064.18
660.134	Radio Repairs	.00	.00	.00	.00	.00	+++	39.96
660.139	Fleet Services Materials	25,000.00	921.36	.00	921.36	24,078.64	4	24,272.79

Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
660.145	Gasoline & Oil	29,000.00	.00	.00	.00	29,000.00	0	22,279.51
660.1391	Fleet Services Labor	40,000.00	1,735.65	.00	1,735.65	38,264.35	4	42,143.08
663.142	Street Sign Maintenance	4,000.00	.00	.00	.00	4,000.00	0	7,202.02
663.148	Maintenance of Parks	30,000.00	.00	.00	.00	30,000.00	0	23,445.04
670.156	Equipment Rental/Lease	5,000.00	184.72	.00	184.72	4,815.28	4	2,962.31
685.180	Membership Dues and Fees	200.00	.00	.00	.00	200.00	0	189.00
685.182	Other Operating Expenses	3,000.00	.00	320.99	.00	2,679.01	11	4,015.06
685.186	Training	1,100.00	.00	.00	.00	1,100.00	0	251.79
685.192	KGB Operations	.00	.00	.00	.00	.00	+++	(15.00)
686.187	Professional Services	1,000.00	.00	.00	.00	1,000.00	0	1,501.72
686.189	Employee Medical	1,800.00	.00	.00	.00	1,800.00	0	455.00
686.195	Repair/Maint Svc Contract	12,000.00	.00	.00	.00	12,000.00	0	20,253.57
686.1895	Employee wellness services	3,505.00	.00	.00	.00	3,505.00	0	4,552.31
687.203	Contract Services	20,000.00	2,160.00	.00	2,160.00	17,840.00	11	76,851.61
	Other Services & Charges Totals	$200,252.00	$5,600.43	$320.99	$5,600.43	$194,330.58	3%	$255,083.95
	Other Objects							
795.001	IT Internal Allocations	3,000.00	257.33	.00	257.33	2,742.67	9	4,883.84
	Other Objects Totals	$3,000.00	$257.33	$0.00	$257.33	$2,742.67	9%	$4,883.84
	Department **12 - Public Works** Totals	$1,033,137.00	$65,815.70	$5,608.19	$65,815.70	$961,713.11	7%	$1,107,529.83
	Department **13 - Information Technology**							
	Personal Services							
400.101	Regular Pay	68,200.00	5,734.97	.00	5,734.97	62,465.03	8	67,662.84
405.114	FICA	4,988.00	413.98	.00	413.98	4,574.02	8	4,962.94
406.116	Retirement	7,843.00	675.29	.00	675.29	7,167.71	9	7,391.63
408.125	SCMIT Worker's Comp Ins.	350.00	125.32	125.32	125.32	99.36	72	295.62
410.001	Health Claims Cost	7,768.00	571.78	.00	571.78	7,196.22	7	6,775.17
	Personal Services Totals	$89,149.00	$7,521.34	$125.32	$7,521.34	$81,502.34	9%	$87,088.20
	Supplies							
500.101	Supplies and Materials	5,000.00	.00	.00	.00	5,000.00	0	2,893.02
500.102	Equipment	12,000.00	.00	2,371.03	.00	9,628.97	20	16,971.88
500.107	Technology Supplies	500.00	.00	.00	.00	500.00	0	.00
	Supplies Totals	$17,500.00	$0.00	$2,371.03	$0.00	$15,128.97	14%	$19,864.90
	Other Services & Charges							
610.111	Communications- Landline	700.00	36.11	.00	36.11	663.89	5	421.39
610.112	Postage	50.00	.00	.00	.00	50.00	0	.00

Attachment: Budget Performance Report-July 2016 (2119 : July 2016 Finance and IT Departmental

Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
610.1110	Communications- Wireless	1,000.00	.00	.00	.00	1,000.00	0	1,165.74
620.114	Advertising	5.00	.00	.00	.00	5.00	0	.00
640.124	Travel Expense	1,000.00	.00	.00	.00	1,000.00	0	474.30
650.127	Electricity	1,767.00	176.44	.00	176.44	1,590.56	10	1,864.02
650.128	Water	321.00	29.83	.00	29.83	291.17	9	312.90
650.129	Wastewater	423.00	39.23	.00	39.23	383.77	9	412.44
650.130	Sanitation	161.00	14.85	.00	14.85	146.15	9	178.20
650.133	Stormwater	107.00	9.85	.00	9.85	97.15	9	118.20
650.134	Security Lights	487.00	45.00	.00	45.00	442.00	9	540.00
650.1271	Electricity- Sales Tax	83.00	.00	.00	.00	83.00	0	85.38
685.180	Membership Dues and Fees	100.00	.00	.00	.00	100.00	0	35.00
685.182	Other Operating Expenses	500.00	.00	.00	.00	500.00	0	239.80
685.186	Training	500.00	.00	.00	.00	500.00	0	180.00
685.1801	Subscriptions	50.00	.00	.00	.00	50.00	0	.00
686.184	Technology Services	184,800.00	15,439.32	169,832.52	15,439.32	(471.84)	100	185,163.23
686.194	Other Prof/Tech Services	10,000.00	2,646.00	.00	2,646.00	7,354.00	26	5,662.70
686.195	Repair/Maint Svc Contract	13,000.00	21.00	.00	21.00	12,979.00	0	11,278.35
686.1895	Employee wellness services	245.00	.00	.00	.00	245.00	0	189.65
	Other Services & Charges Totals	$215,299.00	$18,457.63	$169,832.52	$18,457.63	$27,008.85	87%	$208,321.30
	Other Objects							
795.001	IT Internal Allocations	(333,548.00)	(24,704.12)	.00	(24,704.12)	(308,843.88)	7	(294,312.90)
	Other Objects Totals	($333,548.00)	($24,704.12)	$0.00	($24,704.12)	($308,843.88)	7%	($294,312.90)
	Capital Outlay							
900.3950	Computer Software	7,000.00	.00	.00	.00	7,000.00	0	9,725.43
900.4300	Other Equipment	5,000.00	.00	.00	.00	5,000.00	0	.00
	Capital Outlay Totals	$12,000.00	$0.00	$0.00	$0.00	$12,000.00	0%	$9,725.43
	Department **13 - Information Technology** Totals	$400.00	$1,274.85	$172,328.87	$1,274.85	($173,203.72)	43401%	$30,686.93
	Department **14 - Fleet Services**							
	Personal Services							
400.101	Regular Pay	131,550.00	6,622.35	.00	6,622.35	124,927.65	5	129,328.40
401.103	Overtime	2,748.00	647.05	.00	647.05	2,100.95	24	2,065.18
405.114	FICA	9,364.00	490.26	.00	490.26	8,873.74	5	9,217.26
406.116	Retirement	15,095.00	846.90	.00	846.90	14,248.10	6	14,138.65
408.125	SCMIT Worker's Comp Ins.	3,500.00	877.21	877.21	877.21	1,745.58	50	2,210.62
410.001	Health Claims Cost	28,329.00	1,296.94	.00	1,296.94	27,032.06	5	24,048.33

Attachment: Budget Performance Report-July 2016 (2119 : July 2016 Finance and IT Departmental

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Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Personal Services Totals	$190,586.00	$10,780.71	$877.21	$10,780.71	$178,928.08	6%	$181,008.44
Supplies								
500.101	Supplies and Materials	9,000.00	955.08	.00	955.08	8,044.92	11	9,058.67
500.102	Equipment	1,500.00	.00	.00	.00	1,500.00	0	1,810.44
500.105	Printing and Binding	400.00	.00	.00	.00	400.00	0	49.73
501.101	Uniforms and Clothing	5,300.00	.00	.00	.00	5,300.00	0	4,010.22
515.121	Safety Supplies	750.00	.00	.00	.00	750.00	0	667.78
	Supplies Totals	$16,950.00	$955.08	$0.00	$955.08	$15,994.92	6%	$15,596.84
Other Services & Charges								
610.111	Communications- Landline	1,500.00	135.28	.00	135.28	1,364.72	9	1,616.94
610.112	Postage	200.00	.00	.00	.00	200.00	0	25.36
610.1110	Communications- Wireless	800.00	.00	.00	.00	800.00	0	691.68
640.124	Travel Expense	500.00	.00	.00	.00	500.00	0	.00
650.127	Electricity	7,878.00	958.39	.00	958.39	6,919.61	12	9,103.80
650.128	Water	364.00	33.19	.00	33.19	330.81	9	401.64
650.129	Wastewater	480.00	43.82	.00	43.82	436.18	9	529.80
650.130	Sanitation	400.00	36.90	.00	36.90	363.10	9	442.80
650.133	Stormwater	117.00	10.84	.00	10.84	106.16	9	130.08
650.134	Security Lights	460.00	42.57	.00	42.57	417.43	9	510.84
650.1271	Electricity- Sales Tax	471.00	.00	.00	.00	471.00	0	487.90
660.139	Fleet Services Materials	1,500.00	.00	.00	.00	1,500.00	0	737.03
660.145	Gasoline & Oil	1,700.00	.00	.00	.00	1,700.00	0	1,353.33
660.1391	Fleet Services Labor	1,000.00	.00	.00	.00	1,000.00	0	398.75
662.140	Building Repairs	4,000.00	.00	.00	.00	4,000.00	0	7,220.51
685.182	Other Operating Expenses	200.00	.00	.00	.00	200.00	0	184.44
685.186	Training	250.00	.00	.00	.00	250.00	0	51.00
685.1801	Subscriptions	50.00	.00	.00	.00	50.00	0	.00
686.189	Employee Medical	200.00	.00	.00	.00	200.00	0	165.00
686.195	Repair/Maint Svc Contract	5,700.00	.00	.00	.00	5,700.00	0	2,406.60
686.1895	Employee wellness services	1,000.00	.00	.00	.00	1,000.00	0	1,223.98
	Other Services & Charges Totals	$28,770.00	$1,260.99	$0.00	$1,260.99	$27,509.01	4%	$27,681.48
Other Objects								
735.122	Services Billed	(235,636.00)	(11,006.30)	.00	(11,006.30)	(224,629.70)	5	(265,710.29)
795.001	IT Internal Allocations	.00	.00	.00	.00	.00	+++	1,781.09
	Other Objects Totals	($235,636.00)	($11,006.30)	$0.00	($11,006.30)	($224,629.70)	5%	($263,929.20)

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Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Department **14 - Fleet Services** Totals	$670.00	$1,990.48	$877.21	$1,990.48	($2,197.69)	428%	($39,642.44)
	Department **20 - General Government**							
	Personal Services							
410.001	Health Claims Cost	1,000.00	91,692.70	.00	91,692.70	(90,692.70)	9169	275.20
410.002	Health Claim Costs-Retire	35,000.00	3,143.43	.00	3,143.43	31,856.57	9	33,965.63
	Personal Services Totals	$36,000.00	$94,836.13	$0.00	$94,836.13	($58,836.13)	263%	$34,240.83
	Supplies							
500.103	Furniture	1,000.00	.00	.00	.00	1,000.00	0	.00
510.106	Cleaning & Sanitation Sup	2,200.00	.00	.00	.00	2,200.00	0	2,972.68
	Supplies Totals	$3,200.00	$0.00	$0.00	$0.00	$3,200.00	0%	$2,972.68
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	250,000.00	119,709.39	.00	119,709.39	130,290.61	48	266,692.79
600.112	Survivors Health Ins	500.00	14.72	.00	14.72	485.28	3	230.24
600.1051	Employee Wellness &Safety	23,300.00	325.00	.00	325.00	22,975.00	1	16,304.23
600.1052	Unemployment Insurance	7,000.00	.00	.00	.00	7,000.00	0	626.07
620.114	Advertising	200.00	.00	.00	.00	200.00	0	280.00
640.124	Travel Expense	.00	.00	.00	.00	.00	+++	151.78
650.133	Stormwater	715.00	65.71	.00	65.71	649.29	9	788.52
660.133	Repairs & Maint. Services	85,000.00	345.00	.00	345.00	84,655.00	0	10,270.38
662.140	Building Repairs	2,000.00	.00	.00	.00	2,000.00	0	.00
685.180	Membership Dues and Fees	3,500.00	.00	.00	.00	3,500.00	0	3,945.41
685.182	Other Operating Expenses	15,000.00	494.11	.00	494.11	14,505.89	3	12,275.93
685.187	Special Projects	5,000.00	.00	.00	.00	5,000.00	0	(14,100.00)
686.186	Legal Services	50,000.00	.00	15,000.00	.00	35,000.00	30	93,700.83
686.187	Professional Services	1,000.00	.00	.00	.00	1,000.00	0	1,274.00
686.189	Employee Medical	250.00	.00	.00	.00	250.00	0	.00
686.190	Consulting Services	1,000.00	.00	.00	.00	1,000.00	0	.00
686.192	Elections	6,500.00	.00	.00	.00	6,500.00	0	7,340.94
686.194	Other Prof/Tech Services	5,000.00	.00	.00	.00	5,000.00	0	4,650.00
686.195	Repair/Maint Svc Contract	19,000.00	553.13	.00	553.13	18,446.87	3	20,566.11
686.1871	Audit Services	40,000.00	.00	.00	.00	40,000.00	0	36,100.00
686.1895	Employee wellness services	4,000.00	.00	.00	.00	4,000.00	0	2,318.60
687.203	Contract Services	18,000.00	.00	.00	.00	18,000.00	0	.00
	Other Services & Charges Totals	$536,965.00	$121,507.06	$15,000.00	$121,507.06	$400,457.94	25%	$463,415.83
	Other Objects							

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Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
795.995	GF Cost Distribution	(112,788.00)	.00	.00	.00	(112,788.00)	0	(112,788.00)
	Other Objects Totals	($112,788.00)	$0.00	$0.00	$0.00	($112,788.00)	0%	($112,788.00)
	Capital Outlay							
900.3000	Buildings & Improvements	5,000.00	.00	.00	.00	5,000.00	0	.00
	Capital Outlay Totals	$5,000.00	$0.00	$0.00	$0.00	$5,000.00	0%	$0.00
	Department **20 - General Government** Totals	$468,377.00	$216,343.19	$15,000.00	$216,343.19	$237,033.81	49%	$387,841.34
	Department **21 - Debt Service**							
	Other Services & Charges							
681.145	Fire Stat II Loan Principle	18,750.00	.00	.00	.00	18,750.00	0	.00
681.146	Fire Stat II Loan Interest	11,720.00	.00	.00	.00	11,720.00	0	.00
	Other Services & Charges Totals	$30,470.00	$0.00	$0.00	$0.00	$30,470.00	0%	$0.00
	Department **21 - Debt Service** Totals	$30,470.00	$0.00	$0.00	$0.00	$30,470.00	0%	$0.00
	EXPENSE TOTALS	$8,447,078.00	$830,015.95	($1,154,284.87)	$830,015.95	$8,771,346.92	-4%	$8,244,144.11
	Fund **0010 - General Fund** Totals							
	REVENUE TOTALS	8,451,078.00	31,286.01	.00	31,286.01	8,419,791.99	0	8,289,379.81
	EXPENSE TOTALS	8,447,078.00	830,015.95	(1,154,284.87)	830,015.95	8,771,346.92	-4	8,244,144.11
	Fund **0010 - General Fund** Totals	$4,000.00	($798,729.94)	$1,154,284.87	($798,729.94)	($351,554.93)		$45,235.70
Fund **0011 - Debt Service**								
REVENUE								
	Department **00 - Revenue**							
	Property Taxes							
311.002	Property Taxes -Debt Mill	128,778.00	.00	.00	.00	128,778.00	0	7.74
	Property Taxes Totals	$128,778.00	$0.00	$0.00	$0.00	$128,778.00	0%	$7.74
	Department **00 - Revenue** Totals	$128,778.00	$0.00	$0.00	$0.00	$128,778.00	0%	$7.74
	REVENUE TOTALS	$128,778.00	$0.00	$0.00	$0.00	$128,778.00	0%	$7.74
EXPENSE								
	Department **21 - Debt Service**							
	Other Services & Charges							
681.130	GO Bond Principal	119,246.00	.00	.00	.00	119,246.00	0	.00
681.140	GO Bond Interest	9,532.00	.00	.00	.00	9,532.00	0	.00
	Other Services & Charges Totals	$128,778.00	$0.00	$0.00	$0.00	$128,778.00	0%	$0.00
	Department **21 - Debt Service** Totals	$128,778.00	$0.00	$0.00	$0.00	$128,778.00	0%	$0.00
	EXPENSE TOTALS	$128,778.00	$0.00	$0.00	$0.00	$128,778.00	0%	$0.00

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	Fund **0011 - Debt Service** Totals							
	REVENUE TOTALS	128,778.00	.00	.00	.00	128,778.00	0	7.74
	EXPENSE TOTALS	128,778.00	.00	.00	.00	128,778.00	0	.00
	Fund **0011 - Debt Service** Totals	$0.00	$0.00	$0.00	$0.00	$0.00		$7.74
Fund **0012 - Capital Projects Reserve Fund**								
EXPENSE								
Department **26 - Special Projects**								
Capital Outlay								
900.903	Sidewalk Program	75,000.00	.00	.00	.00	75,000.00	0	68,652.07
900.904	Street Re-Surfacing Program	50,000.00	.00	.00	.00	50,000.00	0	44,720.77
900.918	Lader 27	200,000.00	.00	.00	.00	200,000.00	0	.00
900.3000	Buildings & Improvements	31,500.00	.00	.00	.00	31,500.00	0	.00
900.4100	Vehicles	115,518.00	.00	.00	.00	115,518.00	0	130,612.00
900.4300	Other Equipment	239,817.00	.00	.00	.00	239,817.00	0	238,847.87
900.6000	Other Improvements	21,700.00	.00	.00	.00	21,700.00	0	.00
	Capital Outlay Totals	$733,535.00	$0.00	$0.00	$0.00	$733,535.00	0%	$482,832.71
	Department **26 - Special Projects** Totals	$733,535.00	$0.00	$0.00	$0.00	$733,535.00	0%	$482,832.71
	EXPENSE TOTALS	$733,535.00	$0.00	$0.00	$0.00	$733,535.00	0%	$482,832.71
	Fund **0012 - Capital Projects Reserve Fund** Totals							
	REVENUE TOTALS	.00	.00	.00	.00	.00	+++	.00
	EXPENSE TOTALS	733,535.00	.00	.00	.00	733,535.00	0	482,832.71
	Fund **0012 - Capital Projects Reserve Fund** Totals	($733,535.00)	$0.00	$0.00	$0.00	($733,535.00)		($482,832.71)
Fund **0017 - Federal Grants**								
REVENUE								
Department **00 - Revenue**								
Federal Grants								
331.000	Federal Grants	.00	.00	.00	.00	.00	+++	1,814.17
	Federal Grants Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$1,814.17
	Department **00 - Revenue** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$1,814.17
	REVENUE TOTALS	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$1,814.17
	Fund **0017 - Federal Grants** Totals							
	REVENUE TOTALS	.00	.00	.00	.00	.00	+++	1,814.17
	EXPENSE TOTALS	.00	.00	.00	.00	.00	+++	.00

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	Fund **0017 - Federal Grants** Totals	$0.00	$0.00	$0.00	$0.00	$0.00		$1,814.17
Fund **0018 - State and Local Grants**								
REVENUE								
Department **00 - Revenue**								
Local Grants								
332.008	Other Local Grants	6,000.00	.00	.00	.00	6,000.00	0	4,000.00
	Local Grants Totals	$6,000.00	$0.00	$0.00	$0.00	$6,000.00	0%	$4,000.00
	Department **00 - Revenue** Totals	$6,000.00	$0.00	$0.00	$0.00	$6,000.00	0%	$4,000.00
	REVENUE TOTALS	$6,000.00	$0.00	$0.00	$0.00	$6,000.00	0%	$4,000.00
EXPENSE								
Department **70 - State and Local Grants**								
Supplies								
500.101	Supplies and Materials	6,000.00	.00	.00	.00	6,000.00	0	4,000.00
	Supplies Totals	$6,000.00	$0.00	$0.00	$0.00	$6,000.00	0%	$4,000.00
	Department **70 - State and Local Grants** Totals	$6,000.00	$0.00	$0.00	$0.00	$6,000.00	0%	$4,000.00
	EXPENSE TOTALS	$6,000.00	$0.00	$0.00	$0.00	$6,000.00	0%	$4,000.00
	Fund **0018 - State and Local Grants** Totals							
	REVENUE TOTALS	6,000.00	.00	.00	.00	6,000.00	0	4,000.00
	EXPENSE TOTALS	6,000.00	.00	.00	.00	6,000.00	0	4,000.00
	Fund **0018 - State and Local Grants** Totals	$0.00	$0.00	$0.00	$0.00	$0.00		$0.00
Fund **0020 - State Accommodations Tax**								
REVENUE								
Department **00 - Revenue**								
State Shared								
318.001	Accommodations Tax	105,000.00	.00	.00	.00	105,000.00	0	122,491.13
	State Shared Totals	$105,000.00	$0.00	$0.00	$0.00	$105,000.00	0%	$122,491.13
Investment Earnings								
361.001	Investment Earnings	175.00	.00	.00	.00	175.00	0	388.00
	Investment Earnings Totals	$175.00	$0.00	$0.00	$0.00	$175.00	0%	$388.00
	Department **00 - Revenue** Totals	$105,175.00	$0.00	$0.00	$0.00	$105,175.00	0%	$122,879.13
	REVENUE TOTALS	$105,175.00	$0.00	$0.00	$0.00	$105,175.00	0%	$122,879.13
EXPENSE								
Department **33 - State Accommodations Tax**								
Other Services & Charges								

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620.114	Advertising	1,175.00	.00	.00	.00	1,175.00	0	156.00
683.173	Tourism Related	51,000.00	.00	.00	.00	51,000.00	0	62,270.44
683.174	Tourism Advertise/Promote	24,000.00	.00	.00	.00	24,000.00	0	29,247.34
	Other Services & Charges Totals	$76,175.00	$0.00	$0.00	$0.00	$76,175.00	0%	$91,673.78
	Other Objects							
750.124	Transfers to General Fund	29,000.00	.00	.00	.00	29,000.00	0	29,874.56
	Other Objects Totals	$29,000.00	$0.00	$0.00	$0.00	$29,000.00	0%	$29,874.56
	Department **33 - State Accommodations Tax** Totals	$105,175.00	$0.00	$0.00	$0.00	$105,175.00	0%	$121,548.34
	EXPENSE TOTALS	$105,175.00	$0.00	$0.00	$0.00	$105,175.00	0%	$121,548.34
	Fund **0020 - State Accommodations Tax** Totals							
	REVENUE TOTALS	105,175.00	.00	.00	.00	105,175.00	0	122,879.13
	EXPENSE TOTALS	105,175.00	.00	.00	.00	105,175.00	0	121,548.34
	Fund **0020 - State Accommodations Tax** Totals	$0.00	$0.00	$0.00	$0.00	$0.00		$1,330.79
Fund **0022 - Local Hospitality/ATax**								
REVENUE								
Department **00 - Revenue**								
Fees								
324.001	Hospitality Fee	650,000.00	68,364.48	.00	68,364.48	581,635.52	11	670,665.03
324.002	Accommodation Fees	190,000.00	17,790.90	.00	17,790.90	172,209.10	9	200,014.85
	Fees Totals	$840,000.00	$86,155.38	$0.00	$86,155.38	$753,844.62	10%	$870,679.88
	Federal Grants							
331.000	Federal Grants	.00	.00	.00	.00	.00	+++	5,400.00
	Federal Grants Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$5,400.00
	Investment Earnings							
361.001	Investment Earnings	4,000.00	.00	.00	.00	4,000.00	0	10,198.83
	Investment Earnings Totals	$4,000.00	$0.00	$0.00	$0.00	$4,000.00	0%	$10,198.83
	Miscellaneous							
369.002	Miscellaneous Revenue	.00	.00	.00	.00	.00	+++	61,899.12
	Miscellaneous Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$61,899.12
	Operating Transfers In							
394.002	Transfer from fund balance	328,944.00	.00	.00	.00	328,944.00	0	.00
	Operating Transfers In Totals	$328,944.00	$0.00	$0.00	$0.00	$328,944.00	0%	$0.00
	Department **00 - Revenue** Totals	$1,172,944.00	$86,155.38	$0.00	$86,155.38	$1,086,788.62	7%	$948,177.83
	REVENUE TOTALS	$1,172,944.00	$86,155.38	$0.00	$86,155.38	$1,086,788.62	7%	$948,177.83

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EXPENSE								
	Department **08 - Winyah Auditorium**							
	Other Services & Charges							
650.127	Electricity	4,910.00	869.47	.00	869.47	4,040.53	18	5,907.87
	Other Services & Charges Totals	$4,910.00	$869.47	$0.00	$869.47	$4,040.53	18%	$5,907.87
	Other Objects							
750.133	Trsf to Winyah Aud Fund	.00	.00	.00	.00	.00	+++	35,000.00
	Other Objects Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$35,000.00
	Department **08 - Winyah Auditorium** Totals	$4,910.00	$869.47	$0.00	$869.47	$4,040.53	18%	$40,907.87
	Department **23 - Old Hospitality Fees**							
	Other Services & Charges							
685.182	Other Operating Expenses	.00	.00	.00	.00	.00	+++	3,920.12
685.1871	Way-finding project	.00	.00	.00	.00	.00	+++	527.90
	Other Services & Charges Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$4,448.02
	Other Objects							
750.124	Transfers to General Fund	108,000.00	.00	.00	.00	108,000.00	0	108,000.00
	Other Objects Totals	$108,000.00	$0.00	$0.00	$0.00	$108,000.00	0%	$108,000.00
	Capital Outlay							
900.905	Park Improvements	400,000.00	.00	.00	.00	400,000.00	0	.00
	Capital Outlay Totals	$400,000.00	$0.00	$0.00	$0.00	$400,000.00	0%	$0.00
	Department **23 - Old Hospitality Fees** Totals	$508,000.00	$0.00	$0.00	$0.00	$508,000.00	0%	$112,448.02
	Department **24 - New Hospitality Fees**							
	Other Services & Charges							
683.174	Tourism Advertise/Promote	59,582.00	1,000.00	.00	1,000.00	58,582.00	2	13,365.34
685.180	Membership Dues and Fees	7,500.00	.00	.00	.00	7,500.00	0	17,500.00
685.182	Other Operating Expenses	.00	.00	.00	.00	.00	+++	35,856.40
685.187	Special Projects	32,000.00	.00	.00	.00	32,000.00	0	22,125.90
685.1871	Way-finding project	8,500.00	.00	.00	.00	8,500.00	0	.00
686.195	Repair/Maint Svc Contract	12,000.00	.00	.00	.00	12,000.00	0	28,504.13
	Other Services & Charges Totals	$119,582.00	$1,000.00	$0.00	$1,000.00	$118,582.00	1%	$117,351.77
	Capital Outlay							
900.905	Park Improvements	250,000.00	.00	74,250.00	.00	175,750.00	30	217,306.77
900.4300	Other Equipment	52,900.00	.00	.00	.00	52,900.00	0	.00
	Capital Outlay Totals	$302,900.00	$0.00	$74,250.00	$0.00	$228,650.00	25%	$217,306.77
	Department **24 - New Hospitality Fees** Totals	$422,482.00	$1,000.00	$74,250.00	$1,000.00	$347,232.00	18%	$334,658.54

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	Department **29 - Kaminski House**							
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	10,000.00	6,512.00	.00	6,512.00	3,488.00	65	13,024.00
650.127	Electricity	2,446.00	150.94	.00	150.94	2,295.06	6	2,391.41
650.1271	Electricity- Sales Tax	106.00	.00	.00	.00	106.00	0	102.76
685.182	Other Operating Expenses	35,000.00	.00	.00	.00	35,000.00	0	43.00
687.203	Contract Services	190,000.00	47,500.00	.00	47,500.00	142,500.00	25	190,000.00
	Other Services & Charges Totals	$237,552.00	$54,162.94	$0.00	$54,162.94	$183,389.06	23%	$205,561.17
	Department **29 - Kaminski House** Totals	$237,552.00	$54,162.94	$0.00	$54,162.94	$183,389.06	23%	$205,561.17
	EXPENSE TOTALS	$1,172,944.00	$56,032.41	$74,250.00	$56,032.41	$1,042,661.59	11%	$693,575.60
	Fund **0022 - Local Hospitality/ATax** Totals							
	REVENUE TOTALS	1,172,944.00	86,155.38	.00	86,155.38	1,086,788.62	7	948,177.83
	EXPENSE TOTALS	1,172,944.00	56,032.41	74,250.00	56,032.41	1,042,661.59	11	693,575.60
	Fund **0022 - Local Hospitality/ATax** Totals	$0.00	$30,122.97	($74,250.00)	$30,122.97	$44,127.03		$254,602.23
Fund **0030 - Electric Utility Fund**								
REVENUE								
	Department **00 - Revenue**							
	Operating Revenues							
301.000	Sale Of Utilities	12,500,000.00	1,024,844.59	.00	1,024,844.59	11,475,155.41	8	11,092,903.75
301.002	New Turn Ons	5,000.00	330.00	.00	330.00	4,670.00	7	4,070.00
301.004	Security Lights	275,000.00	21,577.00	.00	21,577.00	253,423.00	8	260,897.46
301.012	Restores	9,000.00	300.00	.00	300.00	8,700.00	3	10,800.00
302.001	Penalties	225,000.00	9,877.19	.00	9,877.19	215,122.81	4	134,682.67
302.002	Pole Rental	200,000.00	.00	.00	.00	200,000.00	0	199,787.37
302.003	Fiber Rental	32,000.00	1,521.00	.00	1,521.00	30,479.00	5	41,584.00
	Operating Revenues Totals	$13,246,000.00	$1,058,449.78	$0.00	$1,058,449.78	$12,187,550.22	8%	$11,744,725.25
	Federal Grants							
335.004	Fema Recovery	.00	.00	.00	.00	.00	+++	23,431.57
	Federal Grants Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$23,431.57
	Investment Earnings							
306.001	Investment Earnings	16,000.00	3,057.22	.00	3,057.22	12,942.78	19	26,593.02
361.003	Fv Chg In Investments	.00	.00	.00	.00	.00	+++	(9.31)
	Investment Earnings Totals	$16,000.00	$3,057.22	$0.00	$3,057.22	$12,942.78	19%	$26,583.71
	Miscellaneous							

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301.001	Revenue from Energu Efficiency Program	45,000.00	3,361.45	.00	3,361.45	41,638.55	7	44,892.12
307.002	Sale Of Scrap	700.00	.00	.00	.00	700.00	0	337.10
369.002	Miscellaneous Revenue	3,000.00	100.00	.00	100.00	2,900.00	3	2,903.76
	Miscellaneous Totals	$48,700.00	$3,461.45	$0.00	$3,461.45	$45,238.55	7%	$48,132.98
	Operating Transfers In							
394.002	Transfer from fund balance	(575,445.00)	.00	.00	.00	(575,445.00)	0	.00
	Operating Transfers In Totals	($575,445.00)	$0.00	$0.00	$0.00	($575,445.00)	0%	$0.00
	Department **00 - Revenue** Totals	$12,735,255.00	$1,064,968.45	$0.00	$1,064,968.45	$11,670,286.55	8%	$11,842,873.51
	REVENUE TOTALS	$12,735,255.00	$1,064,968.45	$0.00	$1,064,968.45	$11,670,286.55	8%	$11,842,873.51
	EXPENSE							
	Department **19 - Electric**							
	Personal Services							
400.101	Regular Pay	662,120.00	55,241.36	.00	55,241.36	606,878.64	8	562,308.60
401.103	Overtime	25,000.00	2,497.73	.00	2,497.73	22,502.27	10	23,044.49
401.105	On-call pay	.00	800.00	.00	800.00	(800.00)	+++	.00
401.106	Contract Labor	60,000.00	.00	.00	.00	60,000.00	0	139,200.00
401.107	Labor Billed	.00	.00	.00	.00	.00	+++	(1,792.83)
405.114	FICA	42,296.00	4,155.84	.00	4,155.84	38,140.16	10	41,841.47
406.116	Retirement	67,077.00	6,756.70	.00	6,756.70	60,320.30	10	62,843.88
408.125	SCMIT Worker's Comp Ins.	29,000.00	8,725.13	8,725.13	8,725.13	11,549.74	60	23,275.06
410.001	Health Claims Cost	106,659.00	8,093.24	.00	8,093.24	98,565.76	8	93,754.89
410.002	Health Claim Costs-Retire	31,500.00	1,967.64	.00	1,967.64	29,532.36	6	26,419.86
410.003	OPEB cost	10,000.00	.00	.00	.00	10,000.00	0	.00
	Personal Services Totals	$1,033,652.00	$88,237.64	$8,725.13	$88,237.64	$936,689.23	9%	$970,895.42
	Supplies							
500.101	Supplies and Materials	17,300.00	389.55	.00	389.55	16,910.45	2	16,233.09
500.102	Equipment	6,500.00	.00	.00	.00	6,500.00	0	.00
500.103	Furniture	1,000.00	.00	.00	.00	1,000.00	0	229.57
500.105	Printing and Binding	600.00	.00	.00	.00	600.00	0	.00
501.101	Uniforms and Clothing	15,600.00	.00	.00	.00	15,600.00	0	11,659.63
514.114	Wire Expense	8,000.00	61.66	.00	61.66	7,938.34	1	7,330.61
514.115	Christmas Decorations	9,000.00	.00	.00	.00	9,000.00	0	9,635.15
514.116	Pole Line Hardware	8,000.00	70.22	.00	70.22	7,929.78	1	7,448.52
514.117	Poles & Crossarms	4,000.00	145.75	.00	145.75	3,854.25	4	2,599.25
514.118	Fuel for Peak Shaving Generation	80,000.00	.00	44,400.00	.00	35,600.00	56	75,767.30

Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
515.123	Special Dept Supplies	14,000.00	.00	.00	.00	14,000.00	0	13,105.35
521.128	Meter Supplies	48,000.00	976.12	.00	976.12	47,023.88	2	80,085.64
523.133	Street Light Supplies	21,000.00	1,662.84	.00	1,662.84	19,337.16	8	15,228.98
531.143	Security Lights	18,000.00	599.29	.00	599.29	17,400.71	3	23,293.40
531.145	Transformer Supplies	8,000.00	.00	.00	.00	8,000.00	0	20,196.61
540.150	Power Purchases	8,200,000.00	789,765.46	.00	789,765.46	7,410,234.54	10	7,453,394.66
	Supplies Totals	$8,459,000.00	$793,670.89	$44,400.00	$793,670.89	$7,620,929.11	10%	$7,736,207.76
	Other Services & Charges							
540.153	Energy Efficiency Program	60,000.00	5,380.85	.00	5,380.85	54,619.15	9	69,071.86
600.110	SCMIRF Property/Liab Ins	250,000.00	120,024.68	.00	120,024.68	129,975.32	48	231,194.40
610.111	Communications- Landline	5,000.00	356.22	.00	356.22	4,643.78	7	4,213.63
610.112	Postage	1,000.00	54.26	.00	54.26	945.74	5	1,530.06
610.1110	Communications- Wireless	5,000.00	291.60	.00	291.60	4,708.40	6	8,141.99
620.114	Advertising	600.00	.00	.00	.00	600.00	0	137.07
640.124	Travel Expense	5,300.00	.00	.00	.00	5,300.00	0	2,867.21
650.127	Electricity	18,203.00	1,943.54	.00	1,943.54	16,259.46	11	21,034.33
650.128	Water	1,007.00	119.92	.00	119.92	887.08	12	1,191.54
650.129	Wastewater	1,406.00	164.72	.00	164.72	1,241.28	12	1,655.88
650.130	Sanitation	1,824.00	168.66	.00	168.66	1,655.34	9	2,023.92
650.133	Stormwater	469.00	43.38	.00	43.38	425.62	9	520.56
650.134	Security Lights	9,182.00	849.00	.00	849.00	8,333.00	9	10,188.00
650.1271	Electricity- Sales Tax	3,046.00	.00	.00	.00	3,046.00	0	3,010.83
660.133	Repairs & Maint. Services	25,000.00	.00	.00	.00	25,000.00	0	3,636.07
660.139	Fleet Services Materials	16,000.00	515.45	.00	515.45	15,484.55	3	17,636.23
660.140	Hydraulic Repair	12,000.00	.00	.00	.00	12,000.00	0	3,270.62
660.145	Gasoline & Oil	17,000.00	.00	.00	.00	17,000.00	0	16,445.31
660.1391	Fleet Services Labor	20,000.00	823.40	.00	823.40	19,176.60	4	22,624.75
662.140	Building Repairs	2,000.00	.00	.00	.00	2,000.00	0	.00
663.145	Sub-Station Maintenance	3,000.00	.00	.00	.00	3,000.00	0	.00
663.146	Transformers Repairs	6,000.00	450.00	.00	450.00	5,550.00	8	3,491.05
664.101	Community Education	1,500.00	.00	.00	.00	1,500.00	0	.00
670.156	Equipment Rental/Lease	3,800.00	147.46	.00	147.46	3,652.54	4	3,162.23
670.157	Equipment Lease	260,810.00	.00	156,482.04	.00	104,327.96	60	313,050.39
682.170	Infrared Test	800.00	.00	.00	.00	800.00	0	565.00
682.171	Safety Testing/Compliance	3,500.00	.00	.00	.00	3,500.00	0	1,595.69

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Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
682.172	Ground Maint. Expenses	1,000.00	.00	.00	.00	1,000.00	0	.00
682.173	Tree Crew Maintenance	14,000.00	67.02	.00	67.02	13,932.98	0	13,507.00
685.180	Membership Dues and Fees	16,915.00	7,062.00	.00	7,062.00	9,853.00	42	16,042.99
685.182	Other Operating Expenses	22,000.00	1,822.87	.00	1,822.87	20,177.13	8	24,104.26
685.183	Depreciation	385,880.00	32,647.77	.00	32,647.77	353,232.23	8	357,271.33
685.186	Training	8,350.00	.00	.00	.00	8,350.00	0	204.23
685.187	Special Projects	2,500.00	.00	.00	.00	2,500.00	0	4,832.99
685.190	Landfill Fees	1,500.00	.00	.00	.00	1,500.00	0	963.55
685.1801	Subscriptions	40.00	.00	.00	.00	40.00	0	.00
686.186	Legal Services	10,000.00	.00	.00	.00	10,000.00	0	.00
686.187	Professional Services	11,700.00	98.40	.00	98.40	11,601.60	1	23,728.72
686.188	Architect/Engineer Servcs	35,000.00	480.00	.00	480.00	34,520.00	1	7,596.83
686.189	Employee Medical	700.00	.00	.00	.00	700.00	0	515.00
686.190	Consulting Services	20,000.00	.00	.00	.00	20,000.00	0	.00
686.191	Contract Services/Studies	3,000.00	184.89	.00	184.89	2,815.11	6	1,869.27
686.195	Repair/Maint Svc Contract	30,000.00	448.10	.00	448.10	29,551.90	1	30,849.12
686.1895	Employee wellness services	9,000.00	.00	.00	.00	9,000.00	0	10,932.22
687.202	Utility Billing Services	36,000.00	10,693.13	.00	10,693.13	25,306.87	30	39,395.12
689.800	Equipment Charges	.00	.00	.00	.00	.00	+++	(2,373.54)
	Other Services & Charges Totals	$1,341,032.00	$184,837.32	$156,482.04	$184,837.32	$999,712.64	25%	$1,271,697.71
	Other Objects							
720.001	Provision for Bad Debts	40,000.00	.00	.00	.00	40,000.00	0	40,000.44
720.006	Public Assistance Program	10,000.00	.00	.00	.00	10,000.00	0	.00
750.124	Transfers to General Fund	1,400,000.00	.00	.00	.00	1,400,000.00	0	1,399,999.56
795.001	IT Internal Allocations	85,000.00	6,433.37	.00	6,433.37	78,566.63	8	82,006.85
795.995	GF Cost Distribution	365,350.00	.00	.00	.00	365,350.00	0	365,350.44
	Other Objects Totals	$1,900,350.00	$6,433.37	$0.00	$6,433.37	$1,893,916.63	0%	$1,887,357.29
	Capital Outlay							
900.906	SCDOT US 17/521 Improvements	450,000.00	.00	.00	.00	450,000.00	0	424,517.34
900.915	CIP Projects - Current Year	5,420,000.00	.00	.00	.00	5,420,000.00	0	.00
900.3000	Buildings & Improvements	.00	.00	.00	.00	.00	+++	35,733.00
900.3100	Electric Distribution	.00	1,337.54	.00	1,337.54	(1,337.54)	+++	359,554.35
900.4100	Vehicles	.00	.00	.00	.00	.00	+++	24,591.00
900.4300	Other Equipment	30,000.00	.00	.00	.00	30,000.00	0	40,054.97
9999.9999	Assets Reclassified	(5,900,000.00)	.00	.00	.00	(5,900,000.00)	0	1,354,300.91

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Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Capital Outlay Totals	$0.00	$1,337.54	$0.00	$1,337.54	($1,337.54)	+++	$2,238,751.57
	Department **19 - Electric** Totals	$12,734,034.00	$1,074,516.76	$209,607.17	$1,074,516.76	$11,449,910.07	10%	$14,104,909.75
	Department **36 - Fiber Optics**							
	Other Services & Charges							
685.183	Depreciation	1,221.00	101.71	.00	101.71	1,119.29	8	1,220.51
	Other Services & Charges Totals	$1,221.00	$101.71	$0.00	$101.71	$1,119.29	8%	$1,220.51
	Department **36 - Fiber Optics** Totals	$1,221.00	$101.71	$0.00	$101.71	$1,119.29	8%	$1,220.51
	EXPENSE TOTALS	$12,735,255.00	$1,074,618.47	$209,607.17	$1,074,618.47	$11,451,029.36	10%	$14,106,130.26
	Fund **0030 - Electric Utility Fund** Totals							
	REVENUE TOTALS	12,735,255.00	1,064,968.45	.00	1,064,968.45	11,670,286.55	8	11,842,873.51
	EXPENSE TOTALS	12,735,255.00	1,074,618.47	209,607.17	1,074,618.47	11,451,029.36	10	14,106,130.26
	Fund **0030 - Electric Utility Fund** Totals	$0.00	($9,650.02)	($209,607.17)	($9,650.02)	$219,257.19		($2,263,256.75)
Fund **0031 - Water Utility Fund**								
REVENUE								
	Department **00 - Revenue**							
	Operating Revenues							
301.000	Sale Of Utilities	1,825,000.00	156,273.76	.00	156,273.76	1,668,726.24	9	1,786,617.06
301.002	New Turn Ons	3,000.00	270.00	.00	270.00	2,730.00	9	3,355.00
301.006	Sale Of Raw Water	.00	.00	.00	.00	.00	+++	5,651.83
301.009	New Service Taps	11,000.00	.00	.00	.00	11,000.00	0	10,038.01
301.013	Meter Installation	1,500.00	.00	.00	.00	1,500.00	0	1,350.00
302.001	Penalties	28,000.00	2,109.85	.00	2,109.85	25,890.15	8	28,340.84
	Operating Revenues Totals	$1,868,500.00	$158,653.61	$0.00	$158,653.61	$1,709,846.39	8%	$1,835,352.74
	Impact Fees							
324.020	Water Impact Fee	8,000.00	.00	.00	.00	8,000.00	0	6,050.00
	Impact Fees Totals	$8,000.00	$0.00	$0.00	$0.00	$8,000.00	0%	$6,050.00
	Charges for Services							
324.007	Fees- Services	3,000.00	.00	.00	.00	3,000.00	0	2,617.10
	Charges for Services Totals	$3,000.00	$0.00	$0.00	$0.00	$3,000.00	0%	$2,617.10
	Federal Grants							
335.004	Fema Recovery	.00	.00	.00	.00	.00	+++	147.03
	Federal Grants Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$147.03
	Investment Earnings							
306.001	Investment Earnings	15,000.00	1,469.96	.00	1,469.96	13,530.04	10	25,945.88

Attachment: Budget Performance Report-July 2016 (2119 : July 2016 Finance and IT Departmental

Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Investment Earnings Totals	$15,000.00	$1,469.96	$0.00	$1,469.96	$13,530.04	10%	$25,945.88
	Miscellaneous							
369.002	Miscellaneous Revenue	12,000.00	815.00	.00	815.00	11,185.00	7	8,458.21
	Miscellaneous Totals	$12,000.00	$815.00	$0.00	$815.00	$11,185.00	7%	$8,458.21
	Operating Transfers In							
394.002	Transfer from fund balance	602,440.00	.00	.00	.00	602,440.00	0	.00
	Operating Transfers In Totals	$602,440.00	$0.00	$0.00	$0.00	$602,440.00	0%	$0.00
	Sale of Assets							
391.001	Sale of Assets	500.00	.00	.00	.00	500.00	0	56.25
	Sale of Assets Totals	$500.00	$0.00	$0.00	$0.00	$500.00	0%	$56.25
	Department **00 - Revenue** Totals	$2,509,440.00	$160,938.57	$0.00	$160,938.57	$2,348,501.43	6%	$1,878,627.21
	REVENUE TOTALS	$2,509,440.00	$160,938.57	$0.00	$160,938.57	$2,348,501.43	6%	$1,878,627.21
EXPENSE								
	Department **15 - Water Distribution**							
	Personal Services							
400.101	Regular Pay	138,900.00	14,672.48	.00	14,672.48	124,227.52	11	131,446.08
401.103	Overtime	14,000.00	831.26	.00	831.26	13,168.74	6	17,936.10
401.105	On-call pay	.00	400.00	.00	400.00	(400.00)	+++	.00
405.114	FICA	11,506.00	1,172.58	.00	1,172.58	10,333.42	10	10,806.33
406.116	Retirement	17,908.00	1,869.92	.00	1,869.92	16,038.08	10	16,082.77
408.125	SCMIT Worker's Comp Ins.	6,000.00	1,733.54	1,733.54	1,733.54	2,532.92	58	4,089.25
410.001	Health Claims Cost	19,447.00	1,375.88	.00	1,375.88	18,071.12	7	15,668.25
410.002	Health Claim Costs-Retire	13,350.00	988.98	.00	988.98	12,361.02	7	11,665.44
410.003	OPEB cost	4,000.00	.00	.00	.00	4,000.00	0	.00
	Personal Services Totals	$225,111.00	$23,044.64	$1,733.54	$23,044.64	$200,332.82	11%	$207,694.22
	Supplies							
500.101	Supplies and Materials	5,260.00	.00	.00	.00	5,260.00	0	4,501.86
500.102	Equipment	3,950.00	.00	.00	.00	3,950.00	0	5,237.49
501.101	Uniforms and Clothing	3,800.00	28.10	.00	28.10	3,771.90	1	3,338.79
513.112	Asphalt/Concrete/Gravel	27,650.00	.00	22,500.00	.00	5,150.00	81	27,007.70
514.110	Water Dist System Supply	32,750.00	.00	.00	.00	32,750.00	0	33,923.49
515.121	Safety Supplies	300.00	.00	.00	.00	300.00	0	.00
523.136	Hydrant Replacement	8,000.00	.00	.00	.00	8,000.00	0	7,340.20
532.148	Small Hand Tools	865.00	.00	.00	.00	865.00	0	358.10
	Supplies Totals	$82,575.00	$28.10	$22,500.00	$28.10	$60,046.90	27%	$81,707.63

Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Other Services & Charges							
515.129	Permit Fees Due To Others	870.00	605.00	.00	605.00	265.00	70	593.79
600.110	SCMIRF Property/Liab Ins	20,000.00	8,608.15	.00	8,608.15	11,391.85	43	16,581.22
610.112	Postage	300.00	8.21	.00	8.21	291.79	3	61.72
610.1110	Communications- Wireless	720.00	.00	.00	.00	720.00	0	609.64
620.114	Advertising	500.00	.00	.00	.00	500.00	0	125.24
640.124	Travel Expense	1,230.00	.00	.00	.00	1,230.00	0	1,886.64
650.127	Electricity	6,778.00	484.94	.00	484.94	6,293.06	7	6,750.38
650.128	Water	17,789.00	2,697.60	.00	2,697.60	15,091.40	15	22,191.26
650.129	Wastewater	15,378.00	2,649.91	.00	2,649.91	12,728.09	17	17,312.88
650.130	Sanitation	605.00	55.96	.00	55.96	549.04	9	671.52
650.133	Stormwater	2,659.00	245.83	.00	245.83	2,413.17	9	2,949.96
650.1271	Electricity- Sales Tax	315.00	.00	.00	.00	315.00	0	307.89
660.133	Repairs & Maint. Services	20,000.00	36.00	.00	36.00	19,964.00	0	21,514.12
660.139	Fleet Services Materials	10,000.00	998.59	.00	998.59	9,001.41	10	9,558.12
660.145	Gasoline & Oil	9,500.00	.00	.00	.00	9,500.00	0	7,988.37
660.1391	Fleet Services Labor	9,000.00	554.99	.00	554.99	8,445.01	6	7,972.90
670.156	Equipment Rental/Lease	560.00	.00	.00	.00	560.00	0	87.75
685.180	Membership Dues and Fees	360.00	.00	.00	.00	360.00	0	60.00
685.182	Other Operating Expenses	9,140.00	709.40	.00	709.40	8,430.60	8	8,206.92
685.183	Depreciation	275,175.00	24,815.37	.00	24,815.37	250,359.63	9	273,212.60
685.186	Training	2,580.00	.00	.00	.00	2,580.00	0	482.10
685.187	Special Projects	.00	.00	.00	.00	.00	+++	1,483.20
686.187	Professional Services	3,860.00	.00	.00	.00	3,860.00	0	3,555.86
686.189	Employee Medical	360.00	.00	.00	.00	360.00	0	275.00
686.191	Contract Services/Studies	2,040.00	184.88	.00	184.88	1,855.12	9	1,869.28
686.195	Repair/Maint Svc Contract	2,520.00	.00	.00	.00	2,520.00	0	2,665.83
686.1895	Employee wellness services	1,920.00	.00	.00	.00	1,920.00	0	2,143.54
687.202	Utility Billing Services	7,000.00	1,617.44	.00	1,617.44	5,382.56	23	5,958.92
	Other Services & Charges Totals	$421,159.00	$44,272.27	$0.00	$44,272.27	$376,886.73	11%	$417,076.65
	Other Objects							
702.106	Interest- Bonds	120,095.00	10,090.25	.00	10,090.25	110,004.75	8	104,289.36
702.110	Bond Principal	297,920.00	5,252.90	.00	5,252.90	292,667.10	2	290,386.96
703.109	Agents Fee	3,000.00	.00	.00	.00	3,000.00	0	1,343.75
720.001	Provision for Bad Debts	8,000.00	.00	.00	.00	8,000.00	0	7,999.56

Attachment: Budget Performance Report-July 2016 (2119 : July 2016 Finance and IT Departmental

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Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
795.995	GF Cost Distribution	75,415.00	.00	.00	.00	75,415.00	0	75,412.56
7999.9999	Principal Reclassified	(297,920.00)	.00	.00	.00	(297,920.00)	0	(228,698.43)
	Other Objects Totals	$206,510.00	$15,343.15	$0.00	$15,343.15	$191,166.85	7%	$250,733.76
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	86,000.00	6,873.18	.00	6,873.18	79,126.82	8	61,688.98
	Inter-Dept. Allocations Totals	$86,000.00	$6,873.18	$0.00	$6,873.18	$79,126.82	8%	$61,688.98
	Capital Outlay							
900.906	SCDOT US 17/521 Improvements	.00	.00	.00	.00	.00	+++	601,091.34
900.907	High Service Pumps & Drives	.00	.00	.00	.00	.00	+++	33,222.80
900.908	Maryville Water Line Improvements	150,000.00	.00	.00	.00	150,000.00	0	.00
900.915	CIP Projects - Current Year	203,500.00	.00	.00	.00	203,500.00	0	.00
900.3500	Water Distribution	.00	.00	(7,313.87)	.00	7,313.87	+++	5,118.61
9999.9999	Assets Reclassified	(353,000.00)	.00	.00	.00	(353,000.00)	0	(1,710,197.81)
	Capital Outlay Totals	$500.00	$0.00	($7,313.87)	$0.00	$7,813.87	-1463%	($1,070,765.06)
	Department **15 - Water Distribution** Totals	$1,021,855.00	$89,561.34	$16,919.67	$89,561.34	$915,373.99	10%	($51,863.82)
	Department **16 - Filtration**							
	Personal Services							
400.101	Regular Pay	201,840.00	12,145.20	.00	12,145.20	189,694.80	6	189,401.18
401.103	Overtime	6,000.00	481.12	.00	481.12	5,518.88	8	5,522.59
401.105	On-call pay	.00	533.36	.00	533.36	(533.36)	+++	.00
405.114	FICA	14,077.00	936.85	.00	936.85	13,140.15	7	14,009.01
406.116	Retirement	21,810.00	1,510.49	.00	1,510.49	20,299.51	7	20,871.59
408.125	SCMIT Worker's Comp Ins.	6,000.00	1,561.23	1,561.23	1,561.23	2,877.54	52	3,682.79
410.001	Health Claims Cost	30,860.00	2,504.67	.00	2,504.67	28,355.33	8	27,615.60
410.002	Health Claim Costs-Retire	11,650.00	854.64	.00	854.64	10,795.36	7	10,155.21
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	.00
	Personal Services Totals	$297,237.00	$20,527.56	$1,561.23	$20,527.56	$275,148.21	7%	$271,257.97
	Supplies							
500.101	Supplies and Materials	2,500.00	.00	.00	.00	2,500.00	0	4,068.40
500.102	Equipment	1,200.00	.00	.00	.00	1,200.00	0	1,411.22
501.101	Uniforms and Clothing	3,300.00	.00	.00	.00	3,300.00	0	1,389.24
512.108	Chemicals	224,920.00	.00	55,000.00	.00	169,920.00	24	320,858.52
512.109	Laboratory Supplies	14,535.00	214.18	.00	214.18	14,320.82	1	17,997.37
515.121	Safety Supplies	600.00	.00	.00	.00	600.00	0	542.20
532.148	Small Hand Tools	490.00	.00	.00	.00	490.00	0	791.90

Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
540.151	IP Raw Water Contract-Cty	18,800.00	.00	.00	.00	18,800.00	0	18,645.68
540.152	Raw Water Pump Maint.	44,000.00	3,854.78	.00	3,854.78	40,145.22	9	45,211.63
540.157	Treated Water Purchase	500.00	.00	.00	.00	500.00	0	84.50
	Supplies Totals	$310,845.00	$4,068.96	$55,000.00	$4,068.96	$251,776.04	19%	$411,000.66
	Other Services & Charges							
515.129	Permit Fees Due To Others	22,000.00	.00	.00	.00	22,000.00	0	20,183.00
600.110	SCMIRF Property/Liab Ins	16,000.00	6,708.02	.00	6,708.02	9,291.98	42	12,921.15
610.111	Communications- Landline	1,200.00	97.30	.00	97.30	1,102.70	8	1,157.31
610.112	Postage	2,000.00	.00	.00	.00	2,000.00	0	68.64
610.1110	Communications- Wireless	420.00	.00	.00	.00	420.00	0	432.73
620.114	Advertising	1,000.00	.00	.00	.00	1,000.00	0	435.50
640.124	Travel Expense	366.00	.00	.00	.00	366.00	0	69.35
650.127	Electricity	79,845.00	6,759.70	.00	6,759.70	73,085.30	8	85,197.16
650.130	Sanitation	813.00	75.20	.00	75.20	737.80	9	902.40
650.134	Security Lights	1,428.00	132.00	.00	132.00	1,296.00	9	1,584.00
650.1271	Electricity- Sales Tax	102.00	.00	.00	.00	102.00	0	108.22
660.133	Repairs & Maint. Services	30,000.00	495.00	.00	495.00	29,505.00	2	47,935.31
660.139	Fleet Services Materials	5,500.00	.00	.00	.00	5,500.00	0	4,403.43
660.145	Gasoline & Oil	1,400.00	.00	.00	.00	1,400.00	0	1,116.02
660.1391	Fleet Services Labor	2,500.00	44.63	.00	44.63	2,455.37	2	2,482.30
664.101	Community Education	500.00	.00	.00	.00	500.00	0	.00
670.156	Equipment Rental/Lease	1,000.00	.00	.00	.00	1,000.00	0	838.20
685.180	Membership Dues and Fees	320.00	35.00	.00	35.00	285.00	11	395.00
685.182	Other Operating Expenses	500.00	.00	.00	.00	500.00	0	.00
685.183	Depreciation	326,260.00	26,731.16	.00	26,731.16	299,528.84	8	321,254.78
685.186	Training	2,950.00	.00	.00	.00	2,950.00	0	731.00
686.187	Professional Services	34,500.00	.00	.00	.00	34,500.00	0	14,897.60
686.189	Employee Medical	220.00	.00	.00	.00	220.00	0	105.00
686.195	Repair/Maint Svc Contract	9,060.00	190.00	.00	190.00	8,870.00	2	3,634.39
686.1895	Employee wellness services	1,680.00	.00	.00	.00	1,680.00	0	2,050.11
	Other Services & Charges Totals	$541,564.00	$41,268.01	$0.00	$41,268.01	$500,295.99	8%	$522,902.60
	Other Objects							
795.995	GF Cost Distribution	67,179.00	.00	.00	.00	67,179.00	0	65,210.04
	Other Objects Totals	$67,179.00	$0.00	$0.00	$0.00	$67,179.00	0%	$65,210.04
	Inter-Dept. Allocations							

Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
795.999	Allocation G&A Services	85,000.00	6,873.18	.00	6,873.18	78,126.82	8	61,688.98
	Inter-Dept. Allocations Totals	$85,000.00	$6,873.18	$0.00	$6,873.18	$78,126.82	8%	$61,688.98
	Capital Outlay							
900.915	CIP Projects - Current Year	70,000.00	.00	.00	.00	70,000.00	0	.00
900.3300	Water Filtration Plant	.00	.00	.00	.00	.00	+++	24,734.00
9999.9999	Assets Reclassified	(70,000.00)	.00	.00	.00	(70,000.00)	0	(24,734.00)
	Capital Outlay Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$0.00
	Department **16 - Filtration** Totals	$1,301,825.00	$72,737.71	$56,561.23	$72,737.71	$1,172,526.06	10%	$1,332,060.25
	Department **41 - General & Administrative**							
	Personal Services							
400.101	Regular Pay	103,290.00	8,521.95	.00	8,521.95	94,768.05	8	100,025.87
401.103	Overtime	1,700.00	(9.50)	.00	(9.50)	1,709.50	-1	1,773.38
405.114	FICA	7,540.00	629.03	.00	629.03	6,910.97	8	7,505.66
406.116	Retirement	11,650.00	1,008.64	.00	1,008.64	10,641.36	9	11,066.75
408.125	SCMIT Worker's Comp Ins.	1,500.00	475.16	475.16	475.16	549.68	63	1,288.94
410.001	Health Claims Cost	12,760.00	943.78	.00	943.78	11,816.22	7	11,146.05
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	.00
	Personal Services Totals	$143,440.00	$11,569.06	$475.16	$11,569.06	$131,395.78	8%	$132,806.65
	Supplies							
500.101	Supplies and Materials	4,380.00	.00	.00	.00	4,380.00	0	4,616.30
500.102	Equipment	200.00	.00	.00	.00	200.00	0	239.84
500.103	Furniture	400.00	.00	.00	.00	400.00	0	688.72
501.101	Uniforms and Clothing	675.00	.00	.00	.00	675.00	0	411.06
	Supplies Totals	$5,655.00	$0.00	$0.00	$0.00	$5,655.00	0%	$5,955.92
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	35,000.00	13,819.10	.00	13,819.10	21,180.90	39	26,618.68
610.111	Communications- Landline	4,080.00	349.62	.00	349.62	3,730.38	9	4,102.71
610.112	Postage	500.00	.00	.00	.00	500.00	0	462.57
610.1110	Communications- Wireless	3,120.00	.00	.00	.00	3,120.00	0	3,036.90
620.114	Advertising	500.00	.00	.00	.00	500.00	0	253.50
640.124	Travel Expense	435.00	.00	.00	.00	435.00	0	.00
650.127	Electricity	2,134.00	225.71	.00	225.71	1,908.29	11	2,328.37
650.128	Water	853.00	49.93	.00	49.93	803.07	6	819.16
650.129	Wastewater	610.00	18.92	.00	18.92	591.08	3	512.16
650.130	Sanitation	425.00	39.33	.00	39.33	385.67	9	471.96

Attachment: Budget Performance Report-July 2016 (2119 : July 2016 Finance and IT Departmental

Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
650.133	Stormwater	977.00	90.34	.00	90.34	886.66	9	1,084.08
650.134	Security Lights	573.00	53.00	.00	53.00	520.00	9	636.00
650.1271	Electricity- Sales Tax	94.00	.00	.00	.00	94.00	0	103.64
660.133	Repairs & Maint. Services	1,000.00	.00	.00	.00	1,000.00	0	10,178.59
660.139	Fleet Services Materials	2,000.00	134.21	.00	134.21	1,865.79	7	2,022.03
660.145	Gasoline & Oil	1,100.00	.00	.00	.00	1,100.00	0	934.95
660.1391	Fleet Services Labor	2,000.00	109.76	.00	109.76	1,890.24	5	1,959.86
662.140	Building Repairs	.00	.00	.00	.00	.00	+++	3,000.00
670.156	Equipment Rental/Lease	3,020.00	23.17	.00	23.17	2,996.83	1	2,642.54
685.180	Membership Dues and Fees	1,350.00	360.00	.00	360.00	990.00	27	1,004.00
685.182	Other Operating Expenses	1,000.00	.00	.00	.00	1,000.00	0	1,024.94
685.183	Depreciation	200.00	15.83	.00	15.83	184.17	8	189.84
685.186	Training	1,060.00	.00	.00	.00	1,060.00	0	506.00
685.1801	Subscriptions	100.00	.00	.00	.00	100.00	0	.00
686.187	Professional Services	25.00	.00	.00	.00	25.00	0	23.28
686.189	Employee Medical	60.00	.00	.00	.00	60.00	0	45.00
686.195	Repair/Maint Svc Contract	6,520.00	355.60	.00	355.60	6,164.40	5	6,013.67
686.1895	Employee wellness services	480.00	.00	.00	.00	480.00	0	635.07
	Other Services & Charges Totals	$69,216.00	$15,644.52	$0.00	$15,644.52	$53,571.48	23%	$70,609.50
	Other Objects							
795.001	IT Internal Allocations	80,000.00	7,462.71	.00	7,462.71	72,537.29	9	101,532.26
	Other Objects Totals	$80,000.00	$7,462.71	$0.00	$7,462.71	$72,537.29	9%	$101,532.26
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	(298,311.00)	(34,365.90)	.00	(34,365.90)	(263,945.10)	12	(308,444.88)
	Inter-Dept. Allocations Totals	($298,311.00)	($34,365.90)	$0.00	($34,365.90)	($263,945.10)	12%	($308,444.88)
	Department **41 - General & Administrative** Totals	$0.00	$310.39	$475.16	$310.39	($785.55)	+++	$2,459.45
	Department **42 - Engineering Services**							
	Personal Services							
400.101	Regular Pay	127,000.00	6,449.42	.00	6,449.42	120,550.58	5	46,880.07
405.114	FICA	9,150.00	413.24	.00	413.24	8,736.76	5	3,333.59
406.116	Retirement	14,300.00	747.34	.00	747.34	13,552.66	5	5,062.12
408.125	SCMIT Worker's Comp Ins.	500.00	.00	.00	.00	500.00	0	.00
410.001	Health Claims Cost	15,000.00	908.54	.00	908.54	14,091.46	6	5,451.24
	Personal Services Totals	$165,950.00	$8,518.54	$0.00	$8,518.54	$157,431.46	5%	$60,727.02
	Supplies							

Attachment: Budget Performance Report-July 2016 (2119 : July 2016 Finance and IT Departmental

Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
500.101	Supplies and Materials	325.00	.00	.00	.00	325.00	0	460.88
500.102	Equipment	2,000.00	.00	.00	.00	2,000.00	0	239.67
500.103	Furniture	900.00	.00	.00	.00	900.00	0	.00
500.105	Printing and Binding	500.00	.00	.00	.00	500.00	0	392.69
501.101	Uniforms and Clothing	500.00	.00	.00	.00	500.00	0	260.21
515.121	Safety Supplies	200.00	.00	.00	.00	200.00	0	.00
515.124	Department Supplies	150.00	.00	.00	.00	150.00	0	.00
	Supplies Totals	$4,575.00	$0.00	$0.00	$0.00	$4,575.00	0%	$1,353.45
	Other Services & Charges							
610.112	Postage	150.00	.00	.00	.00	150.00	0	133.08
610.1110	Communications- Wireless	1,560.00	.00	.00	.00	1,560.00	0	.00
620.114	Advertising	150.00	.00	.00	.00	150.00	0	.00
640.124	Travel Expense	925.00	.00	.00	.00	925.00	0	.00
685.180	Membership Dues and Fees	350.00	.00	.00	.00	350.00	0	220.00
685.184	Continuing Education	600.00	.00	.00	.00	600.00	0	.00
685.186	Training	900.00	.00	.00	.00	900.00	0	.00
686.187	Professional Services	10,000.00	.00	1,306.47	.00	8,693.53	13	8,079.57
686.189	Employee Medical	100.00	.00	.00	.00	100.00	0	.00
686.1895	Employee wellness services	500.00	.00	.00	.00	500.00	0	.00
	Other Services & Charges Totals	$15,235.00	$0.00	$1,306.47	$0.00	$13,928.53	9%	$8,432.65
	Department **42 - Engineering Services** Totals	$185,760.00	$8,518.54	$1,306.47	$8,518.54	$175,934.99	5%	$70,513.12
	EXPENSE TOTALS	$2,509,440.00	$171,127.98	$75,262.53	$171,127.98	$2,263,049.49	10%	$1,353,169.00
	Fund **0031 - Water Utility Fund** Totals							
	REVENUE TOTALS	2,509,440.00	160,938.57	.00	160,938.57	2,348,501.43	6	1,878,627.21
	EXPENSE TOTALS	2,509,440.00	171,127.98	75,262.53	171,127.98	2,263,049.49	10	1,353,169.00
	Fund **0031 - Water Utility Fund** Totals	$0.00	($10,189.41)	($75,262.53)	($10,189.41)	$85,451.94		$525,458.21
Fund **0032 - Wastewater Fund**								
REVENUE								
Department **00 - Revenue**								
Operating Revenues								
301.000	Sale Of Utilities	2,200,000.00	174,121.10	.00	174,121.10	2,025,878.90	8	2,047,073.57
301.002	New Turn Ons	3,500.00	255.00	.00	255.00	3,245.00	7	3,155.00
301.009	New Service Taps	10,000.00	.00	.00	.00	10,000.00	0	14,042.16
301.014	Fixed Charges - Andrews	120,000.00	10,119.80	.00	10,119.80	109,880.20	8	121,437.60

Attachment: Budget Performance Report-July 2016 (2119 : July 2016 Finance and IT Departmental

Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
301.015	Fixed Charges - GCWSD	225,000.00	19,241.87	.00	19,241.87	205,758.13	9	230,902.44
301.016	Fixed Charges - COG	300,000.00	27,651.27	.00	27,651.27	272,348.73	9	331,815.24
301.017	Volume Charges - Andrews	280,000.00	19,783.31	.00	19,783.31	260,216.69	7	305,545.67
301.018	Volume Charges - GCWSD	350,000.00	28,881.81	.00	28,881.81	321,118.19	8	354,543.06
301.019	Volume Charges - COG	1,025,000.00	80,011.60	.00	80,011.60	944,988.40	8	1,259,428.64
301.026	Fixed- Elim Georgetown	(300,000.00)	(27,651.27)	.00	(27,651.27)	(272,348.73)	9	(331,815.24)
301.029	Volume-Elim-Georgetown	(1,025,000.00)	(80,011.60)	.00	(80,011.60)	(944,988.40)	8	(1,259,428.64)
302.001	Penalties	35,000.00	2,637.73	.00	2,637.73	32,362.27	8	34,038.49
303.006	Septic Tank Dumping	60,000.00	585.00	.00	585.00	59,415.00	1	14,350.00
	Operating Revenues Totals	$3,283,500.00	$255,625.62	$0.00	$255,625.62	$3,027,874.38	8%	$3,125,087.99
	Impact Fees							
324.017	Wastewater Impact Fee	19,000.00	.00	.00	.00	19,000.00	0	18,600.00
	Impact Fees Totals	$19,000.00	$0.00	$0.00	$0.00	$19,000.00	0%	$18,600.00
	Investment Earnings							
306.001	Investment Earnings	3,000.00	.00	.00	.00	3,000.00	0	4,686.37
	Investment Earnings Totals	$3,000.00	$0.00	$0.00	$0.00	$3,000.00	0%	$4,686.37
	Miscellaneous							
369.002	Miscellaneous Revenue	3,000.00	.00	.00	.00	3,000.00	0	5,929.40
	Miscellaneous Totals	$3,000.00	$0.00	$0.00	$0.00	$3,000.00	0%	$5,929.40
	Operating Transfers In							
394.002	Transfer from fund balance	(194,596.00)	.00	.00	.00	(194,596.00)	0	.00
	Operating Transfers In Totals	($194,596.00)	$0.00	$0.00	$0.00	($194,596.00)	0%	$0.00
	Department **00 - Revenue** Totals	$3,113,904.00	$255,625.62	$0.00	$255,625.62	$2,858,278.38	8%	$3,154,303.76
	REVENUE TOTALS	$3,113,904.00	$255,625.62	$0.00	$255,625.62	$2,858,278.38	8%	$3,154,303.76
	EXPENSE							
	Department **18 - Wastewater Collections**							
	Personal Services							
400.101	Regular Pay	253,350.00	22,198.73	.00	22,198.73	231,151.27	9	239,230.12
401.103	Overtime	12,000.00	846.06	.00	846.06	11,153.94	7	19,115.63
401.105	On-call pay	.00	433.32	.00	433.32	(433.32)	+++	.00
405.114	FICA	19,100.00	1,604.06	.00	1,604.06	17,495.94	8	17,778.04
406.116	Retirement	29,300.00	2,616.10	.00	2,616.10	26,683.90	9	27,247.76
408.125	SCMIT Worker's Comp Ins.	6,500.00	2,892.71	2,892.71	2,892.71	714.58	89	5,087.57
410.001	Health Claims Cost	70,600.00	4,560.78	.00	4,560.78	66,039.22	6	59,684.35
410.002	Health Claim Costs-Retire	90.00	.00	.00	.00	90.00	0	56.60

Attachment: Budget Performance Report-July 2016 (2119 : July 2016 Finance and IT Departmental

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Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
410.003	OPEB cost	3,000.00	.00	.00	.00	3,000.00	0	.00
	Personal Services Totals	$393,940.00	$35,151.76	$2,892.71	$35,151.76	$355,895.53	10%	$368,200.07
	Supplies							
500.101	Supplies and Materials	8,200.00	.00	.00	.00	8,200.00	0	6,886.92
500.102	Equipment	11,650.00	.00	.00	.00	11,650.00	0	9,450.52
501.101	Uniforms and Clothing	8,900.00	71.21	.00	71.21	8,828.79	1	6,908.62
512.108	Chemicals	4,700.00	.00	.00	.00	4,700.00	0	5,038.73
513.112	Asphalt/Concrete/Gravel	20,600.00	.00	22,500.00	.00	(1,900.00)	109	28,159.07
514.111	WW Collection Syst Supply	6,400.00	568.24	.00	568.24	5,831.76	9	7,874.91
515.121	Safety Supplies	900.00	.00	.00	.00	900.00	0	744.28
532.148	Small Hand Tools	510.00	.00	.00	.00	510.00	0	29.91
532.1481	Small Hand Tools - Maintenance	850.00	.00	.00	.00	850.00	0	1,128.71
	Supplies Totals	$62,710.00	$639.45	$22,500.00	$639.45	$39,570.55	37%	$66,221.67
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	36,000.00	14,740.38	.00	14,740.38	21,259.62	41	30,313.54
610.112	Postage	500.00	7.43	.00	7.43	492.57	1	133.98
610.1110	Communications- Wireless	2,160.00	.00	.00	.00	2,160.00	0	2,188.09
620.114	Advertising	500.00	.00	.00	.00	500.00	0	124.46
640.124	Travel Expense	750.00	.00	.00	.00	750.00	0	4,490.82
650.127	Electricity	66,445.00	4,413.53	.00	4,413.53	62,031.47	7	69,499.42
650.133	Stormwater	628.00	58.05	.00	58.05	569.95	9	696.60
650.134	Security Lights	1,309.00	121.00	.00	121.00	1,188.00	9	1,452.00
650.1271	Electricity- Sales Tax	2,871.00	.00	.00	.00	2,871.00	0	2,865.52
660.133	Repairs & Maint. Services	60,000.00	495.00	.00	495.00	59,505.00	1	110,681.57
660.139	Fleet Services Materials	16,000.00	839.71	.00	839.71	15,160.29	5	14,651.92
660.145	Gasoline & Oil	20,000.00	.00	.00	.00	20,000.00	0	17,538.08
660.1391	Fleet Services Labor	24,000.00	854.97	.00	854.97	23,145.03	4	22,815.45
670.156	Equipment Rental/Lease	6,000.00	.00	.00	.00	6,000.00	0	9,647.27
685.180	Membership Dues and Fees	525.00	70.00	.00	70.00	455.00	13	225.00
685.182	Other Operating Expenses	7,700.00	591.17	.00	591.17	7,108.83	8	6,807.93
685.183	Depreciation	283,990.00	21,483.02	.00	21,483.02	262,506.98	8	254,632.20
685.186	Training	1,400.00	.00	.00	.00	1,400.00	0	161.79
685.187	Special Projects	.00	.00	.00	.00	.00	+++	15,311.61
686.187	Professional Services	5,500.00	.00	.00	.00	5,500.00	0	.00
686.189	Employee Medical	480.00	.00	.00	.00	480.00	0	275.00

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Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
686.191	Contract Services/Studies	2,040.00	184.94	.00	184.94	1,855.06	9	1,869.82
686.195	Repair/Maint Svc Contract	6,300.00	.00	.00	.00	6,300.00	0	2,666.07
686.1895	Employee wellness services	2,700.00	.00	.00	.00	2,700.00	0	3,763.58
687.202	Utility Billing Services	6,000.00	1,464.41	.00	1,464.41	4,535.59	24	5,395.20
	Other Services & Charges Totals	$553,798.00	$45,323.61	$0.00	$45,323.61	$508,474.39	8%	$578,206.92
	Other Objects							
702.106	Interest- Bonds	7,361.00	627.10	.00	627.10	6,733.90	9	7,059.99
702.110	Bond Principal	18,978.00	1,567.82	.00	1,567.82	17,410.18	8	18,622.09
720.001	Provision for Bad Debts	7,500.00	.00	.00	.00	7,500.00	0	7,500.00
795.995	GF Cost Distribution	70,000.00	.00	.00	.00	70,000.00	0	69,414.96
7999.9999	Principal Reclassified	(18,978.00)	.00	.00	.00	(18,978.00)	0	.00
	Other Objects Totals	$84,861.00	$2,194.92	$0.00	$2,194.92	$82,666.08	3%	$102,597.04
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	70,000.00	8,591.48	.00	8,591.48	61,408.52	12	77,111.22
	Inter-Dept. Allocations Totals	$70,000.00	$8,591.48	$0.00	$8,591.48	$61,408.52	12%	$77,111.22
	Capital Outlay							
900.906	SCDOT US 17/521 Improvements	.00	.00	(668.75)	.00	668.75	+++	724,132.19
900.911	Sewer Improvement Projects	.00	.00	(13,391.13)	.00	13,391.13	+++	171,373.22
900.915	CIP Projects - Current Year	305,000.00	.00	.00	.00	305,000.00	0	.00
900.3700	Wastewater Collection Sys	.00	.00	(7,311.69)	.00	7,311.69	+++	134,672.33
9999.9999	Assets Reclassified	(305,000.00)	.00	.00	.00	(305,000.00)	0	(125,680.30)
	Capital Outlay Totals	$0.00	$0.00	($21,371.57)	$0.00	$21,371.57	+++	$904,497.44
	Department **18 - Wastewater Collections** Totals	$1,165,309.00	$91,901.22	$4,021.14	$91,901.22	$1,069,386.64	8%	$2,096,834.36
	Department **34 - Regional Wastewater Plant**							
	Personal Services							
400.101	Regular Pay	222,900.00	23,023.89	.00	23,023.89	199,876.11	10	237,194.11
401.103	Overtime	10,000.00	87.14	.00	87.14	9,912.86	1	9,195.09
401.105	On-call pay	.00	533.32	.00	533.32	(533.32)	+++	.00
405.114	FICA	16,200.00	1,635.61	.00	1,635.61	14,564.39	10	17,210.16
406.116	Retirement	24,900.00	2,755.21	.00	2,755.21	22,144.79	11	26,368.87
408.125	SCMIT Worker's Comp Ins.	2,000.00	626.58	626.58	626.58	746.84	63	1,478.03
410.001	Health Claims Cost	50,400.00	4,620.37	.00	4,620.37	45,779.63	9	46,686.00
	Personal Services Totals	$326,400.00	$33,282.12	$626.58	$33,282.12	$292,491.30	10%	$338,132.26
	Supplies							
500.101	Supplies and Materials	5,500.00	.00	.00	.00	5,500.00	0	7,979.33

Attachment: Budget Performance Report-July 2016 (2119 : July 2016 Finance and IT Departmental

Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
500.102	Equipment	6,550.00	.00	5,155.40	.00	1,394.60	79	4,643.79
501.101	Uniforms and Clothing	4,250.00	.00	.00	.00	4,250.00	0	3,661.18
512.108	Chemicals	88,400.00	.00	30,000.00	.00	58,400.00	34	102,699.10
512.109	Laboratory Supplies	18,000.00	490.02	.00	490.02	17,509.98	3	19,059.05
515.121	Safety Supplies	1,200.00	.00	.00	.00	1,200.00	0	1,001.16
532.148	Small Hand Tools	510.00	.00	.00	.00	510.00	0	832.78
	Supplies Totals	$124,410.00	$490.02	$35,155.40	$490.02	$88,764.58	29%	$139,876.39
	Other Services & Charges							
515.129	Permit Fees Due To Others	8,100.00	.00	4,577.37	.00	3,522.63	57	8,077.37
600.110	SCMIRF Property/Liab Ins	15,000.00	6,189.81	.00	6,189.81	8,810.19	41	11,922.96
610.111	Communications- Landline	2,520.00	183.70	.00	183.70	2,336.30	7	2,200.81
610.112	Postage	500.00	.00	.00	.00	500.00	0	102.82
610.1110	Communications- Wireless	900.00	.00	.00	.00	900.00	0	887.82
620.114	Advertising	500.00	.00	.00	.00	500.00	0	156.00
640.124	Travel Expense	1,950.00	.00	.00	.00	1,950.00	0	221.43
650.127	Electricity	291,970.00	22,507.98	.00	22,507.98	269,462.02	8	315,706.80
650.128	Water	1,432.00	69.17	.00	69.17	1,362.83	5	1,305.04
650.130	Sanitation	2,835.00	262.13	.00	262.13	2,572.87	9	3,145.56
650.133	Stormwater	824.00	76.21	.00	76.21	747.79	9	914.52
650.134	Security Lights	3,753.00	347.00	.00	347.00	3,406.00	9	4,164.00
650.1271	Electricity- Sales Tax	13,731.00	.00	.00	.00	13,731.00	0	14,187.35
660.133	Repairs & Maint. Services	86,000.00	282.13	.00	282.13	85,717.87	0	106,509.72
660.139	Fleet Services Materials	5,000.00	357.45	.00	357.45	4,642.55	7	4,181.32
660.145	Gasoline & Oil	4,600.00	.00	.00	.00	4,600.00	0	3,408.53
660.1391	Fleet Services Labor	3,200.00	42.59	.00	42.59	3,157.41	1	2,455.70
670.156	Equipment Rental/Lease	3,820.00	160.05	.00	160.05	3,659.95	4	3,062.69
685.180	Membership Dues and Fees	385.00	70.00	.00	70.00	315.00	18	320.00
685.182	Other Operating Expenses	2,000.00	.00	.00	.00	2,000.00	0	1,548.00
685.186	Training	1,830.00	255.00	.00	255.00	1,575.00	14	1,724.88
685.190	Landfill Fees	42,120.00	.00	.00	.00	42,120.00	0	27,986.11
686.186	Legal Services	1,000.00	.00	.00	.00	1,000.00	0	.00
686.187	Professional Services	62,810.00	.00	14,635.00	.00	48,175.00	23	61,515.88
686.189	Employee Medical	400.00	.00	.00	.00	400.00	0	170.00
686.195	Repair/Maint Svc Contract	4,740.00	535.80	.00	535.80	4,204.20	11	4,107.51
686.1895	Employee wellness services	820.00	.00	.00	.00	820.00	0	985.30

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Budget Performance Report

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Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Other Services & Charges Totals	$562,740.00	$31,339.02	$19,212.37	$31,339.02	$512,188.61	9%	$580,968.12
	Other Objects							
702.106	Interest- Bonds	231,240.00	18,719.66	.00	18,719.66	212,520.34	8	178,058.48
702.110	Bond Principal	544,746.00	.00	.00	.00	544,746.00	0	513,304.56
703.109	Agents Fee	4,500.00	.00	.00	.00	4,500.00	0	5,843.75
795.995	GF Cost Distribution	46,500.00	.00	.00	.00	46,500.00	0	46,393.44
7999.9999	Principal Reclassified	(544,746.00)	.00	.00	.00	(544,746.00)	0	(513,304.56)
	Other Objects Totals	$282,240.00	$18,719.66	$0.00	$18,719.66	$263,520.34	7%	$230,295.67
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	107,590.00	8,591.48	.00	8,591.48	98,998.52	8	77,111.22
	Inter-Dept. Allocations Totals	$107,590.00	$8,591.48	$0.00	$8,591.48	$98,998.52	8%	$77,111.22
	Capital Outlay							
900.909	Headworks Modifications - Phase I	.00	.00	(10,700.00)	.00	10,700.00	+++	731,596.09
900.910	SBR Reactor #3 Modifications	845,000.00	.00	.00	.00	845,000.00	0	543,644.59
900.915	CIP Projects - Current Year	350,000.00	.00	.00	.00	350,000.00	0	.00
9999.9999	Assets Reclassified	(1,195,000.00)	.00	.00	.00	(1,195,000.00)	0	5,669.20
	Capital Outlay Totals	$0.00	$0.00	($10,700.00)	$0.00	$10,700.00	+++	$1,280,909.88
	Sub Department **17 - Wastewater Treatment**							
	Personal Services							
410.003	OPEB cost	2,000.00	.00	.00	.00	2,000.00	0	.00
	Personal Services Totals	$2,000.00	$0.00	$0.00	$0.00	$2,000.00	0%	$0.00
	Other Services & Charges							
685.183	Depreciation	543,215.00	44,318.74	.00	44,318.74	498,896.26	8	533,700.65
	Other Services & Charges Totals	$543,215.00	$44,318.74	$0.00	$44,318.74	$498,896.26	8%	$533,700.65
	Sub Department **17 - Wastewater Treatment** Totals	$545,215.00	$44,318.74	$0.00	$44,318.74	$500,896.26	8%	$533,700.65
	Department **34 - Regional Wastewater Plant** Totals	$1,948,595.00	$136,741.04	$44,294.35	$136,741.04	$1,767,559.61	9%	$3,180,994.19
	EXPENSE TOTALS	$3,113,904.00	$228,642.26	$48,315.49	$228,642.26	$2,836,946.25	9%	$5,277,828.55
	Fund **0032 - Wastewater Fund** Totals							
	REVENUE TOTALS	3,113,904.00	255,625.62	.00	255,625.62	2,858,278.38	8	3,154,303.76
	EXPENSE TOTALS	3,113,904.00	228,642.26	48,315.49	228,642.26	2,836,946.25	9	5,277,828.55
	Fund **0032 - Wastewater Fund** Totals	$0.00	$26,983.36	($48,315.49)	$26,983.36	$21,332.13		($2,123,524.79)
Fund **0033 - Stormwater Utility Fund**								
REVENUE								
	Department **00 - Revenue**							

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Budget Performance Report

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Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Operating Revenues							
301.000	Sale Of Utilities	500,000.00	40,936.38	.00	40,936.38	459,063.62	8	491,331.04
302.001	Penalties	6,000.00	544.65	.00	544.65	5,455.35	9	6,613.56
	Operating Revenues Totals	$506,000.00	$41,481.03	$0.00	$41,481.03	$464,518.97	8%	$497,944.60
	Investment Earnings							
361.001	Investment Earnings	3,500.00	.00	.00	.00	3,500.00	0	8,477.93
	Investment Earnings Totals	$3,500.00	$0.00	$0.00	$0.00	$3,500.00	0%	$8,477.93
	Miscellaneous							
369.002	Miscellaneous Revenue	.00	.00	.00	.00	.00	+++	.07
	Miscellaneous Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$0.07
	Capital Contributions							
371.002	Capital Contrib-Grants	.00	.00	.00	.00	.00	+++	10,000.00
	Capital Contributions Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$10,000.00
	Operating Transfers In							
394.002	Transfer from fund balance	402,311.00	.00	.00	.00	402,311.00	0	.00
	Operating Transfers In Totals	$402,311.00	$0.00	$0.00	$0.00	$402,311.00	0%	$0.00
	Department **00 - Revenue** Totals	$911,811.00	$41,481.03	$0.00	$41,481.03	$870,329.97	5%	$516,422.60
	REVENUE TOTALS	$911,811.00	$41,481.03	$0.00	$41,481.03	$870,329.97	5%	$516,422.60
EXPENSE								
	Department **40 - Storm Water Utlity Exp.**							
	Personal Services							
400.101	Regular Pay	197,400.00	18,999.15	.00	18,999.15	178,400.85	10	189,217.08
401.103	Overtime	6,000.00	(53.79)	.00	(53.79)	6,053.79	-1	12,802.92
401.105	On-call pay	.00	100.00	.00	100.00	(100.00)	+++	.00
405.114	FICA	14,600.00	1,306.62	.00	1,306.62	13,293.38	9	13,872.70
406.116	Retirement	22,500.00	2,228.02	.00	2,228.02	20,271.98	10	21,440.74
408.125	SCMIT Worker's Comp Ins.	7,000.00	1,978.95	1,978.95	1,978.95	3,042.10	57	5,011.73
410.001	Health Claims Cost	50,000.00	3,669.40	.00	3,669.40	46,330.60	7	44,915.12
410.002	Health Claim Costs-Retire	13,250.00	1,428.56	.00	1,428.56	11,821.44	11	12,918.92
410.003	OPEB cost	4,000.00	.00	.00	.00	4,000.00	0	.00
	Personal Services Totals	$314,750.00	$29,656.91	$1,978.95	$29,656.91	$283,114.14	10%	$300,179.21
	Supplies							
500.101	Supplies and Materials	2,660.00	.00	.00	.00	2,660.00	0	1,968.24
500.102	Equipment	5,600.00	.00	.00	.00	5,600.00	0	513.51
501.101	Uniforms and Clothing	4,750.00	27.55	.00	27.55	4,722.45	1	4,400.29

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Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
513.112	Asphalt/Concrete/Gravel	5,460.00	.00	.00	.00	5,460.00	0	3,015.94
514.112	SW Collection Syst Supply	5,500.00	.00	.00	.00	5,500.00	0	6,965.04
515.121	Safety Supplies	600.00	.00	.00	.00	600.00	0	258.94
532.148	Small Hand Tools	230.00	.00	.00	.00	230.00	0	.00
	Supplies Totals	$24,800.00	$27.55	$0.00	$27.55	$24,772.45	0%	$17,121.96
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	6,000.00	2,389.55	.00	2,389.55	3,610.45	40	4,602.81
610.111	Communications- Landline	1,200.00	95.63	.00	95.63	1,104.37	8	1,138.19
610.112	Postage	100.00	2.56	.00	2.56	97.44	3	29.00
610.1110	Communications- Wireless	660.00	.00	.00	.00	660.00	0	547.06
620.114	Advertising	250.00	.00	.00	.00	250.00	0	2.57
640.124	Travel Expense	390.00	.00	.00	.00	390.00	0	339.80
650.127	Electricity	1,587.00	158.38	.00	158.38	1,428.62	10	1,907.97
650.128	Water	319.00	29.18	.00	29.18	289.82	9	365.16
650.129	Wastewater	170.00	15.68	.00	15.68	154.32	9	188.16
650.134	Security Lights	865.00	80.00	.00	80.00	785.00	9	960.00
650.1271	Electricity- Sales Tax	30.00	.00	.00	.00	30.00	0	25.24
660.133	Repairs & Maint. Services	14,750.00	.00	.00	.00	14,750.00	0	17,413.60
660.139	Fleet Services Materials	11,000.00	1,307.99	.00	1,307.99	9,692.01	12	11,004.34
660.145	Gasoline & Oil	10,000.00	.00	.00	.00	10,000.00	0	8,192.12
660.1391	Fleet Services Labor	25,000.00	925.07	.00	925.07	24,074.93	4	23,960.51
670.156	Equipment Rental/Lease	280.00	.00	.00	.00	280.00	0	.00
685.180	Membership Dues and Fees	190.00	.00	.00	.00	190.00	0	25.00
685.182	Other Operating Expenses	2,400.00	197.06	.00	197.06	2,202.94	8	2,383.38
685.183	Depreciation	411,050.00	33,577.20	.00	33,577.20	377,472.80	8	396,896.42
685.186	Training	150.00	.00	.00	.00	150.00	0	51.00
686.187	Professional Services	2,500.00	.00	.00	.00	2,500.00	0	2,312.39
686.189	Employee Medical	300.00	.00	.00	.00	300.00	0	559.00
686.195	Repair/Maint Svc Contract	3,370.00	.00	.00	.00	3,370.00	0	2,456.31
686.1895	Employee wellness services	2,100.00	.00	.00	.00	2,100.00	0	2,553.98
687.202	Utility Billing Services	2,200.00	504.96	.00	504.96	1,695.04	23	1,860.44
687.203	Contract Services	2,000.00	.00	.00	.00	2,000.00	0	1,824.00
	Other Services & Charges Totals	$498,861.00	$39,283.26	$0.00	$39,283.26	$459,577.74	8%	$481,598.45
	Other Objects							
720.001	Provision for Bad Debts	1,400.00	.00	.00	.00	1,400.00	0	1,399.56

Budget Performance Report

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Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
795.995	GF Cost Distribution	42,000.00	.00	.00	.00	42,000.00	0	41,360.52
	Other Objects Totals	$43,400.00	$0.00	$0.00	$0.00	$43,400.00	0%	$42,760.08
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	30,000.00	3,436.58	.00	3,436.58	26,563.42	11	30,844.41
	Inter-Dept. Allocations Totals	$30,000.00	$3,436.58	$0.00	$3,436.58	$26,563.42	11%	$30,844.41
	Capital Outlay							
900.912	Oakley Street Improvements	.00	.00	.00	.00	.00	+++	13,122.51
900.915	CIP Projects - Current Year	1,752,300.00	.00	.00	.00	1,752,300.00	0	.00
900.1000	Infrastructure Improvemts	.00	.00	(104,120.94)	.00	104,120.94	+++	58,785.82
900.4100	Vehicles	.00	.00	.00	.00	.00	+++	21,830.00
900.4200	Heavy Equipment	.00	85,000.00	.00	85,000.00	(85,000.00)	+++	.00
900.4300	Other Equipment	.00	.00	.00	.00	.00	+++	23,448.41
950.962	Drainage Improvements	.00	.00	(30,109.50)	.00	30,109.50	+++	27,187.50
9999.9999	Assets Reclassified	(1,752,300.00)	(85,000.00)	.00	(85,000.00)	(1,667,300.00)	5	(58,400.92)
	Capital Outlay Totals	$0.00	$0.00	($134,230.44)	$0.00	$134,230.44	+++	$85,973.32
	Department **40 - Storm Water Utlity Exp.** Totals	$911,811.00	$72,404.30	($132,251.49)	$72,404.30	$971,658.19	-7%	$958,477.43
	EXPENSE TOTALS	$911,811.00	$72,404.30	($132,251.49)	$72,404.30	$971,658.19	-7%	$958,477.43
	Fund **0033 - Stormwater Utility Fund** Totals							
	REVENUE TOTALS	911,811.00	41,481.03	.00	41,481.03	870,329.97	5	516,422.60
	EXPENSE TOTALS	911,811.00	72,404.30	(132,251.49)	72,404.30	971,658.19	-7	958,477.43
	Fund **0033 - Stormwater Utility Fund** Totals	$0.00	($30,923.27)	$132,251.49	($30,923.27)	($101,328.22)		($442,054.83)
Fund **0035 - Waste Management Fund**								
REVENUE								
	Department **00 - Revenue**							
	Charges for Services							
344.001	Refuse Col Chge-Resident	780,000.00	63,764.00	.00	63,764.00	716,236.00	8	759,010.63
344.002	Refuse Col Chge-Comm	125,000.00	11,086.27	.00	11,086.27	113,913.73	9	128,590.53
344.003	Sanitation Fee Penalties	15,000.00	1,354.65	.00	1,354.65	13,645.35	9	15,897.93
	Charges for Services Totals	$920,000.00	$76,204.92	$0.00	$76,204.92	$843,795.08	8%	$903,499.09
	Miscellaneous							
369.002	Miscellaneous Revenue	200.00	.00	.00	.00	200.00	0	189.00
	Miscellaneous Totals	$200.00	$0.00	$0.00	$0.00	$200.00	0%	$189.00
	Operating Transfers In							
394.002	Transfer from fund balance	(47,291.00)	.00	.00	.00	(47,291.00)	0	.00

Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Operating Transfers In Totals	($47,291.00)	$0.00	$0.00	$0.00	($47,291.00)	0%	$0.00
	Department **00 - Revenue** Totals	$872,909.00	$76,204.92	$0.00	$76,204.92	$796,704.08	9%	$903,688.09
	REVENUE TOTALS	$872,909.00	$76,204.92	$0.00	$76,204.92	$796,704.08	9%	$903,688.09
EXPENSE								
	Department **31 - Residential Sanitation**							
	Personal Services							
400.101	Regular Pay	202,000.00	13,347.00	.00	13,347.00	188,653.00	7	200,757.63
401.103	Overtime	20,460.00	924.83	.00	924.83	19,535.17	5	18,860.63
401.109	Seasonal City employee labor	58,000.00	.00	.00	.00	58,000.00	0	.00
405.114	FICA	15,560.00	964.46	.00	964.46	14,595.54	6	15,299.74
406.116	Retirement	23,760.00	1,697.67	.00	1,697.67	22,062.33	7	23,388.34
408.125	SCMIT Worker's Comp Ins.	15,000.00	4,986.53	4,986.53	4,986.53	5,026.94	66	17,878.08
410.001	Health Claims Cost	46,200.00	3,345.08	.00	3,345.08	42,854.92	7	41,795.72
410.002	Health Claim Costs-Retire	14,300.00	1,055.44	.00	1,055.44	13,244.56	7	12,461.16
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	.00
	Personal Services Totals	$400,280.00	$26,321.01	$4,986.53	$26,321.01	$368,972.46	8%	$330,441.30
	Supplies							
500.101	Supplies and Materials	1,500.00	.00	.00	.00	1,500.00	0	3,823.18
501.101	Uniforms and Clothing	19,000.00	.00	.00	.00	19,000.00	0	26,893.10
515.121	Safety Supplies	2,000.00	.00	.00	.00	2,000.00	0	1,601.85
	Supplies Totals	$22,500.00	$0.00	$0.00	$0.00	$22,500.00	0%	$32,318.13
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	26,000.00	11,515.92	.00	11,515.92	14,484.08	44	22,182.24
610.111	Communications- Landline	300.00	11.87	.00	11.87	288.13	4	140.05
610.112	Postage	150.00	5.19	.00	5.19	144.81	3	39.01
610.1110	Communications- Wireless	500.00	.00	.00	.00	500.00	0	.00
620.114	Advertising	2,100.00	.00	.00	.00	2,100.00	0	1,362.09
650.127	Electricity	881.00	115.01	.00	115.01	765.99	13	1,026.28
650.128	Water	364.00	33.22	.00	33.22	330.78	9	401.96
650.129	Wastewater	563.00	51.39	.00	51.39	511.61	9	621.60
650.130	Sanitation	399.00	36.92	.00	36.92	362.08	9	443.04
650.133	Stormwater	326.00	30.15	.00	30.15	295.85	9	361.80
650.134	Security Lights	475.00	43.89	.00	43.89	431.11	9	526.68
650.1271	Electricity- Sales Tax	3.00	.00	.00	.00	3.00	0	4.21
660.133	Repairs & Maint. Services	4,000.00	.00	.00	.00	4,000.00	0	2,246.67

Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
660.136	Container Repairs	5,000.00	.00	.00	.00	5,000.00	0	5,202.65
660.139	Fleet Services Materials	50,000.00	636.15	.00	636.15	49,363.85	1	66,644.96
660.145	Gasoline & Oil	32,000.00	.00	.00	.00	32,000.00	0	34,733.25
660.1362	Roll-Out Purchases	20,000.00	5,687.74	6,666.10	5,687.74	7,646.16	62	29,328.93
660.1391	Fleet Services Labor	64,500.00	2,573.19	.00	2,573.19	61,926.81	4	75,766.75
660.1392	Fleet Svcs- Outside Vends	2,000.00	41.25	.00	41.25	1,958.75	2	2,158.75
685.182	Other Operating Expenses	2,500.00	236.47	.00	236.47	2,263.53	9	3,044.39
685.183	Depreciation	69,020.00	5,803.62	.00	5,803.62	63,216.38	8	56,265.31
685.190	Landfill Fees	26,000.00	.00	.00	.00	26,000.00	0	22,775.80
686.189	Employee Medical	1,800.00	.00	.00	.00	1,800.00	0	480.00
686.195	Repair/Maint Svc Contract	2,800.00	.00	.00	.00	2,800.00	0	4,035.00
686.1895	Employee wellness services	3,000.00	.00	.00	.00	3,000.00	0	5,924.35
687.202	Utility Billing Services	4,000.00	1,022.19	.00	1,022.19	2,977.81	26	3,765.83
687.203	Contract Services	5,000.00	.00	.00	.00	5,000.00	0	1,512.00
	Other Services & Charges Totals	$323,681.00	$27,844.17	$6,666.10	$27,844.17	$289,170.73	11%	$340,993.60
	Other Objects							
720.001	Provision for Bad Debts	1,500.00	.00	.00	.00	1,500.00	0	1,500.00
730.120	Recycling Labor	37,000.00	.00	.00	.00	37,000.00	0	33,760.52
730.122	Recycling Operating	12,000.00	7.04	.00	7.04	11,992.96	0	9,050.56
795.001	IT Internal Allocations	7,000.00	514.67	.00	514.67	6,485.33	7	6,205.52
795.995	GF Cost Distribution	77,200.00	.00	.00	.00	77,200.00	0	77,175.96
7999.9999	Principal Reclassified	(48,252.00)	.00	.00	.00	(48,252.00)	0	.00
	Other Objects Totals	$86,448.00	$521.71	$0.00	$521.71	$85,926.29	1%	$127,692.56
	Capital Outlay							
900.4100	Vehicles	40,000.00	.00	.00	.00	40,000.00	0	.00
900.4200	Heavy Equipment	140,000.00	.00	.00	.00	140,000.00	0	321,077.00
900.4300	Other Equipment	38,500.00	.00	.00	.00	38,500.00	0	.00
9999.9999	Assets Reclassified	(178,500.00)	.00	.00	.00	(178,500.00)	0	(321,077.00)
	Capital Outlay Totals	$40,000.00	$0.00	$0.00	$0.00	$40,000.00	0%	$0.00
	Department 31 - Residential Sanitation Totals	$872,909.00	$54,686.89	$11,652.63	$54,686.89	$806,569.48	8%	$831,445.59
	EXPENSE TOTALS	$872,909.00	$54,686.89	$11,652.63	$54,686.89	$806,569.48	8%	$831,445.59
	Fund 0035 - Waste Management Fund Totals							
	REVENUE TOTALS	872,909.00	76,204.92	.00	76,204.92	796,704.08	9	903,688.09
	EXPENSE TOTALS	872,909.00	54,686.89	11,652.63	54,686.89	806,569.48	8	831,445.59

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Georgetown SOUTH CAROLINA

Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Fund **0035 - Waste Management Fund** Totals	$0.00	$21,518.03	($11,652.63)	$21,518.03	($9,865.40)		$72,242.50
Fund **0086 - Seized and Forfeited**								
REVENUE								
Department **00 - Revenue**								
Fines and Forfeitures								
367.000	Drug Enforcement Revenue	2,000.00	.00	.00	.00	2,000.00	0	964.50
	Fines and Forfeitures Totals	$2,000.00	$0.00	$0.00	$0.00	$2,000.00	0%	$964.50
Operating Transfers In								
394.002	Transfer from fund balance	31,000.00	.00	.00	.00	31,000.00	0	.00
	Operating Transfers In Totals	$31,000.00	$0.00	$0.00	$0.00	$31,000.00	0%	$0.00
	Department **00 - Revenue** Totals	$33,000.00	$0.00	$0.00	$0.00	$33,000.00	0%	$964.50
	REVENUE TOTALS	$33,000.00	$0.00	$0.00	$0.00	$33,000.00	0%	$964.50
EXPENSE								
Department **05 - Police**								
Supplies								
500.101	Supplies and Materials	250.00	.00	.00	.00	250.00	0	.00
501.101	Uniforms and Clothing	800.00	.00	.00	.00	800.00	0	315.08
	Supplies Totals	$1,050.00	$0.00	$0.00	$0.00	$1,050.00	0%	$315.08
Other Services & Charges								
610.1110	Communications- Wireless	500.00	.00	.00	.00	500.00	0	.00
640.124	Travel Expense	1,000.00	.00	.00	.00	1,000.00	0	601.93
660.133	Repairs & Maint. Services	5,000.00	.00	.00	.00	5,000.00	0	108.08
660.134	Radio Repairs	2,000.00	.00	.00	.00	2,000.00	0	.00
660.145	Gasoline & Oil	200.00	.00	.00	.00	200.00	0	118.71
685.180	Membership Dues and Fees	1,250.00	.00	.00	.00	1,250.00	0	951.00
685.182	Other Operating Expenses	6,000.00	.00	.00	.00	6,000.00	0	.00
685.186	Training	1,000.00	.00	.00	.00	1,000.00	0	.00
685.191	Canine Unit Operations	5,000.00	.00	.00	.00	5,000.00	0	8,483.15
686.194	Other Prof/Tech Services	10,000.00	.00	.00	.00	10,000.00	0	4,000.00
	Other Services & Charges Totals	$31,950.00	$0.00	$0.00	$0.00	$31,950.00	0%	$14,262.87
	Department **05 - Police** Totals	$33,000.00	$0.00	$0.00	$0.00	$33,000.00	0%	$14,577.95
	EXPENSE TOTALS	$33,000.00	$0.00	$0.00	$0.00	$33,000.00	0%	$14,577.95
	Fund **0086 - Seized and Forfeited** Totals							
	REVENUE TOTALS	33,000.00	.00	.00	.00	33,000.00	0	964.50

Budget Performance Report

Fiscal Year to Date 07/31/16

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	EXPENSE TOTALS	33,000.00	.00	.00	.00	33,000.00	0	14,577.95
	Fund **0086 - Seized and Forfeited** Totals	$0.00	$0.00	$0.00	$0.00	$0.00		($13,613.45)
	Grand Totals							
	REVENUE TOTALS	30,040,294.00	1,716,659.98	.00	1,716,659.98	28,323,634.02	6	31,663,138.35
	EXPENSE TOTALS	30,769,829.00	2,487,528.26	(867,448.54)	2,487,528.26	29,149,749.28	5	32,087,729.54
	Grand Totals	($729,535.00)	($770,868.28)	$867,448.54	($770,868.28)	($826,115.26)		($424,591.19)