



**REGULAR MEETING OF CITY COUNCIL
AUGUST 17, 2017 – 5:30 PM
MUNICIPAL COURTROOM
GEORGETOWN, SOUTH CAROLINA**

1. CALL TO ORDER

Notice of this meeting has been made in accordance with the 1976 Code of Laws of South Carolina Freedom of Information Act.

MEMBERS PRESENT

Mayor Jack M. Scoville, Jr.
Mayor Pro Tempore Brendon M. Barber, Sr.
Council Member Sheldon A. Butts
Council Member Carol R. Jayroe
Council Member Al Joseph
Council Member Edward S. Kimbrough, Jr.
Council Member Clarence C. Smalls

ALSO PRESENT

Mrs. Debra Bivens, Acting City Administrator & Finance Director
Mrs. Elise Crosby, City Attorney
Ms. Ann U. Mercer, City Clerk
Miss Suzanne Abed-El-Latif, HR Manager
Mr. Orlando Arteaga, Engineer
Mr. Tim Chatman, Streets and Sanitation Manager
Mr. Will Cook, Water Utilities Director
Mr. Glen Dixon, Fleet Superintendent
Mr. Rick Martin, Building Official/Zoning Administrator
Chief Kelvin Waites, Georgetown Police Department

ABSENT

Chief Charlie Cribb, Georgetown Fire Department
Mr. Alan Loveless, Director of Electric Utilities
Mrs. Gloria Bromell-Tinubu, Economic Development Director

MEDIA

Georgetown Times - Mr. David Purtell

2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES

Mayor Jack M. Scoville, Jr. called the Regular Meeting of City Council to order at 5:30 PM and requested all cell phones or electronic devices be turned off or placed on mute so as to not interrupt the meeting.

3. INVOCATION & PLEDGE OF ALLEGIANCE

Council Member Sheldon A. Butts rendered the invocation. Mayor Scoville led the Pledge of Allegiance.

4. PUBLIC COMMENTS

There were no public comments.

5. INTRODUCTION OF NEW EMPLOYEES/EMPLOYEE RECOGNITION

In Mr. Alan Loveless's absence, Miss Suzanne Abed-El-Latif introduced Mr. Tyler Johanning. He began work on August 7 as a line technician and was previously employed with Sumter Utilities.

Chief Kelvin Waites introduced Officer Quentin Livingston. He is a 14 year veteran and was recently employed by the Georgetown County Sheriff's Department. Officer Livingston thanked Mayor and Council for the opportunity to work for the City.

6. PRESENTATION

A. Kaminski House FY 2016-2017 Report

Ms. Robin Gabriel, Executive Director of the Kaminski House Museum, thanked City Council for their continuing support of the Museum. She said the public/private partnership between the City and the Friends of the Kaminski House is a unique situation and allows them to move forward the Museum's mission of preservation and education. The Museum has become a driving force in our community and has made a strong economic impact in the City of Georgetown. An overview of the 2016-2017 annual report was presented. She focused on three main areas the Museum has accomplished in the past year. (1) Wedding and Event Rentals; the Museum is becoming a wedding destination site averaging 18 a year. People renting the sites use local caterers, tent and chair rental companies, florists, hotels, restaurants, hair salons, musicians, etc. (2) Preservation and Restoration. The Kaminski House sun porch was restored to resemble its original state and all of the windows were reglazed. A garden terrace was created on the Sampit River side of the House. It will be used for public programs and event rentals. Projects were completed with outside donations, in addition to funds received from the City. Plans are focusing on a new climate control system for the House. This will be a multi-year project costing \$250,000. Ms. Gabriel referenced the year end profit loss statement and noted the income differential between last year's budget and the actual dollars is all donations and grants received throughout the year. (3) Public Programming. Now that the structure of the Kaminski House is stabilized many wonderful programs are offered to the citizens of Georgetown as well as visitors. Over the past year the Kaminski House welcomed over 10,000 visitors from 49 different states and 19 foreign countries. The Made in the Shade concert series, underwritten by Anderson Brothers Bank, continues to be popular, and approximately 800 people attended the annual July 4th concert on the lawn at the Kaminski House. Last October was the first Family Fun and Literacy Day, International Paper Company contributed a grant to cover the cost. The second Family Fund and Literacy Day will be held October 14, 2017, thanks to International Paper Company. The Kaminski House has partnered

with many local nonprofit organizations throughout the year. A second grade school curriculum was initiated and a number of local school children were hosted. This past year a virtual field trip was held for a group of second graders from St. Stephen Elementary School in Berkley County. Ms. Gabriel thanked City Council again for their support.

7. PROCLAMATION

A. Motion to approve Proclamation proclaiming September 17-23, 2017 as Constitution Week in the City of Georgetown, SC.

Council Member Kimbrough moved, seconded by Council Member Joseph.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Edward S Kimbrough, Council Member
SECONDER:	Al Joseph, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

8. HOUSING AND COMMUNITY DEVELOPMENT

A. Motion to approve an ordinance amending the City of Georgetown Zoning Ordinance to add Article IV, Section 442 Outdoor Open Displays.

Council Member Smalls moved, seconded by Council Member Jayroe. Mr. Rick Martin explained this ordinance will help limit the display of personal household goods in front of businesses and enhance the main corridors of the City. Council Member Kimbrough asked about enforcement of the ordinance. Mr. Martin said there will be a grace period and he will send out information to the businesses. Council Member Butts expressed concern about the business on the corner of Alex Alford and Highmarket Street. He said it is a total mess when the items are displayed. Mr. Martin stated this will, more or less, be a continuation of the Commercial Maintenance Code. Parking is limited when the goods are placed in front of the business.

Mayor Scoville called for the question.

RESULT:	FIRST READING [UNANIMOUS]	Next: 9/21/2017 5:30 PM
MOVER:	Clarence C. Smalls, Council Member	
SECONDER:	Carol R. Jayroe, Council Member	
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls	

9. FINANCE

A. Motion to Approve First Reading of an Ordinance for the Issuance and Sale of a Revenue Bond to be Designated Series 2017 for Electric Fund Improvements, in an Amount not to exceed \$6,000,000.

Council Member Joseph moved, seconded by Council Member Kimbrough. Mrs.

Debra Bivens stated this bond will be used for the Peak Shaving project and upgrades to the Front Street project. The interest rate is 2.5% and the annual debt service would be approximately \$680,000 to be paid over 10 years. This would be paid from savings of the Peak Shaving project. The loan closing is scheduled for October 13 after second reading.

Mayor Scoville called for the question.

RESULT:	FIRST READING [UNANIMOUS]	Next: 9/21/2017 5:30 PM
MOVER:	Al Joseph, Council Member	
SECONDER:	Edward S Kimbrough, Council Member	
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls	

10. WATER UTILITIES

A. Motion to Approve Purchase and Payment to Ascendum Machinery, Inc. for Two Towable Air Compressors in the Amount of \$45,905.40.

Council Member Butts moved, seconded by Council Member Jayroe. Mr. Will Cook explained this purchase will replace two existing towable air compressors in the Water Department, a 1989 model and 1991 model which have been experiencing mechanical problems over the last several years. This equipment is included in the current budget. The old compressors will be sold on GovDeals.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sheldon A. Butts, Council Member
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

B. Motion to Approve Purchase and Payment to Vic Bailey Ford, Inc. for a Ford F150 Pickup Truck in the Amount of \$27,059.00.

Council Member Joseph moved, seconded by Council Member Smalls. This will replace a 1997 Ford Taurus in the Water Department which has had many mechanical problems over the past two years. This is a budgeted item.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Clarence C. Smalls, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

C. Motion to Approve Task Order #4 and Payment of \$140,805.00 to WK Dickson & Company, Inc. for Engineering Services for WWTP Chlorination System Modifications.

Mayor Pro Tempore Barber moved, seconded by Council Member Smalls. Mr. Cook

stated this project was scheduled along with the previous projects related to the Consent Order. The design will change the chlorination system at the Wastewater Treatment Plant from liquid chlorine to a gas chlorine system. The current system is dangerous, very hard to maintain and there is only one contractor in the State that will work on a liquid chlorine system. The planned gas system is safer and will have a scrubber for further public protection. Design services are scheduled for this fiscal year with construction budgeted for FY 2018/19.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Brendon M. Barber Sr., Mayor Pro Tempore
SECONDER:	Clarence C. Smalls, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

11. ENGINEERING

A. Motion to approve Change Order #1 payment to Green Wave Contracting Inc. in the amount of \$61,500 for Drainage Improvements Phase I project.

Council Member Butts moved, seconded by Council Member Joseph. Mr. Orlando Arteaga stated this Change Order is a direct result of the changes by CSX on the Phase I Drainage Improvements project. They required the City to apply for a variance from the previous stormwater design based on SCDOT standards of a 25-year old flood to a new design standard that meets the current CSX criteria of a 100-year old flood. Staff was not aware of this change during the budget process; therefore, a budget amendment will be presented at a later date.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sheldon A. Butts, Council Member
SECONDER:	Al Joseph, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

12. ADMINISTRATION

A. Motion to Approve Revised Freedom of Information Act Public Request Policy.

Mayor Pro Tempore Barber moved, seconded by Council Member Kimbrough. Mrs. Elise Crosby stated the Freedom of Information Act was amended by the General Assembly in May 2017. Staff has worked diligently to update the City's policy to be consistent with what the General Assembly passed. The City has been compliant with the timeline since the Statue was updated.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Brendon M. Barber Sr., Mayor Pro Tempore
SECONDER:	Edward S Kimbrough, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

B. Motion to approve first reading of an Ordinance to Amend the Freedom of Information Act Fee Schedule contained in the City Clerk's Official Record of Utility Rates, Deposits and Miscellaneous Fees and Charges for the City of Georgetown, South Carolina.

Council Member Joseph moved, seconded by Mayor Pro Tempore Barber. Mrs. Crosby stated the City has compared its fees with the State and other municipalities. A Public Hearing on the fees will be held prior to second reading.

Mayor Scoville called for the question.

RESULT:	FIRST READING [UNANIMOUS]	Next: 9/21/2017 5:30 PM
MOVER:	Al Joseph, Council Member	
SECONDER:	Brendon M. Barber Sr., Mayor Pro Tempore	
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls	

13. CITY ADMINISTRATOR REPORT

Mrs. Debra Bivens reported the Great Eclipse is Monday. Staff has been working with the GBA to assist citizens and visitors during the event, 2,000 glasses were given out today. Approximately 10 vendors will be in East Bay Park. ~ Concrete for the foundation at Fire Station 2 has been poured and frame work has begun. Completion date is February 14, 2018. Address for the new facility is 2900 South Fraser Street. ~ One of the pumps at the City Hall drainage pond was removed and sent to Charleston for repairs. The remaining pump is operating at full capacity and Mr. Cook is monitoring. Council Member Butts questioned the flooding on South Fraser Street. Mr. Cook stated that area does not connect to the City Hall drainage system, it runs out underneath the steel mill. ~ Due to an accident, the fence located in the 700 block of Front Street was damaged. The City has received reimbursement and the fence will be repaired next week. ~ The purpose of the electric outage on Screven Street last night was to repair leaning poles and clean up some of the lines. During the work, there was a substation surge that resulted in additional outages lasting about 30 minutes. Sumter Utilities performed the work.

14. MINUTES

Motion to approve minutes of June 15, 201 and June 22, 2017 meetings of City Council.

Council Member Smalls moved, seconded by Council Member Joseph.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Al Joseph, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

15. OLD BUSINESS

Council Member Butts asked for an update concerning the proposed traffic light study at the corner of Broad and Church Streets. Mrs. Bivens said she had no information but would check into the matter and provide an update.

16. NEW BUSINESS

Council Member Joseph said he has been working with a newly formed group in Georgetown discussing benefits of expanding the working waterfront for the City of Georgetown and surrounding areas. There are three specific areas being discussed; one is the harbor itself, the dredging and the silting of the harbor. The group understands commercial dredging of the harbor will cost \$65 million, which pretty well precludes the harbor being dredged. At low tide, some of the areas of the harbor around Goat Island are not navigable for even small boats. It was suggested that the City meet with the County to see if a portion of the one cent sales tax dollars could be repurposed for recreational dredging. He said the County spent \$10+ million in Murrells Inlet two year ago doing this. The second issue is the Port property. The group wants to explore the potential for the City of Georgetown to acquire this property if possible, as soon as possible. This is regardless of the outcome of the steel mill. He said it would be a gold mine for the City of Georgetown, for expanding the working waterfront and bringing in light industry. The third issue is Goat Island. It is time to move forward with a nature preserve, walking trails, day docks, all which can be done quickly and easily. This would be another attraction for Georgetown. Mooring buoys for the harbor need to be addressed. Mr. Joseph said the group will be providing more information.

Council Member Butts thanked Chief Waites for the new 25 MPH signs on the West End and enforcement of the speed.

Mrs. Bivens noted next week's workshop agenda includes code enforcement and rental property, report on the harborwalk assessment and a presentation by the Lions Club.

17. DEPARTMENT MONTHLY REPORTS

- A. July 2017 Georgetown Police Department Report**
- B. July 2017 Municipal Court Report**
- C. July 2017 Fire Report**
- D. July 2017 Public Works Department Report**
- E. July 2017 Fleet Services Report**

- F. July 2017 Electric Utility Department Report
- G. July 2017 Water Utilities Report
- H. July 2017 Engineering Report
- I. July 2017 Housing & Community Development Report
- J. July 2017 Finance and IT Report

18. EXECUTIVE SESSION

Motion to enter Executive Session pursuant to Section 30-4-70(a)(2) to discuss potential litigation regarding an easement on E Street.

Council Member Joseph moved, seconded by Council Member Jayroe.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

The Regular Meeting was adjourned at 6:06 pm.

Motion to adjourn Executive Session and return to Regular Session.

Council Member Butts moved, seconded by Council Member Joseph.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sheldon A. Butts, Council Member
SECONDER:	Al Joseph, Council Member
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

Executive Session was adjourned and the Regular Meeting was reconvened at 6:23 pm.

Mayor Scoville announced no formal action was taken in Executive Session.

COUNCIL MAY TAKE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

19. ADJOURNMENT

Motion to adjourn the Regular Meeting of City Council

Council Member Butts moved, seconded by Mayor Scoville.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sheldon A. Butts, Council Member
SECONDER:	Jack M. Scoville Jr., Mayor
AYES:	Scoville Jr., Barber Sr., Butts, Jayroe, Joseph, Kimbrough, Smalls

The Regular Meeting of City Council was adjourned at 6:24 pm.

Ann U. Mercer
City Clerk

Date Approved: 10/19/17