

**REGULAR MEETING OF CITY COUNCIL
AUGUST 16, 2018 – 5:30 PM
MUNICIPAL COURTROOM
GEORGETOWN, SOUTH CAROLINA**



Notice of this meeting has been made in accordance with the
South Carolina Code of Laws as amended.

1. **CALL TO ORDER**
2. **ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES**
3. **INVOCATION & PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENTS**
5. **INTRODUCTION OF NEW EMPLOYEES**
6. **PROCLAMATION**
 - A. **Motion to approve Proclamation proclaiming September 16-22, 2018 as National Adult Day Services Week.**

Attachments:

1	2018 ADULT DAY SERVICES WEEK	(PDF)
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7. **PRESENTATION**
 - A. **Kaminski House FY 2017-2018 Report**
8. **HOUSING AND COMMUNITY DEVELOPMENT**
 - A. **Motion to approve second reading of an ordinance annexing 2.21 acres off South Fraser Street, for Applecool Storage, LLC, into the corporate limits of the City of Georgetown.**

Attachments:

1	Applecool Annexation Ord	(PDF)
2	3201 S Fraser Plat	(PDF)
3	Petition of Annexation	(PDF)
4	Applecool Storage LLC - PETITION	(PDF)
 - B. **Motion to approve second reading of an ordinance to rezone approximately 2.21 acres, owned by Applecool Storage, LLC, located off South Fraser Street, from Residential (R1) to General Commercial (GC).**

Attachments:

1	Applecool Rezoning Ord	(PDF)
2	Current Zoning	(PDF)
3	Proposed Zoning	(PDF)

- C. **Motion to approve second reading of an ordinance to rezone approximately .21 acre, owned by Pasty Ethridge, located off South Fraser Street near the Maryville Pines community, from Residential (R1) to General Commercial (GC).**

Attachments:

- | | | |
|---|--------------------------|-------|
| 1 | Ethridge Rezoning Ord | (PDF) |
| 2 | Zoning Plat Ethridge | (PDF) |
| 3 | Current Zoning Ethridge | (PDF) |
| 4 | Proposed Zoning Ethridge | (PDF) |

9. FINANCE

- A. **Motion to approve the Accommodations & Hospitality Tax Committee funding allocations to ten (10) applicants totaling \$91,840.**

Attachments:

- | | | |
|---|--|-------|
| 1 | Allocation of ATAX Funds 6.26.18 Meeting AGENDA ITEM | (PDF) |
| 2 | Minutes 6.26.18 | (PDF) |

10. WATER UTILITIES

- A. **Motion to accept bid and allow staff to enter into Contract with AC Schultes of Carolina, Inc. for the King Well Rebuild Project in the amount of \$182,138.00.**

Attachments:

- | | | |
|---|-------------------------------------|-------|
| 1 | AC Schultes Bid - King Well Rebuild | (PDF) |
| 2 | Bid Tabulation - King Well Rebuild | (PDF) |

- B. **Motion to accept proposal and allow staff to enter into Contract with McKim & Creed for the Year Two Upgrades of the existing SCADA system for a not to exceed amount of \$175,000.00.**

Attachments:

- | | | |
|---|---|-------|
| 1 | 180764 WTP and Collections SCADA Upgrade Year 2 Scope | (PDF) |
|---|---|-------|

11. ENGINEERING

- A. **Motion to approve bid, award contract, and make payments to Coastal Asphalt, LLC for a not to exceed amount of \$75,000 for asphalt paving and pavement markings on the one-mile recreational walking trail at East Bay Park.**

Attachments:

- | | | |
|---|--|-------|
| 1 | CERTIFIED BID TAB-EBP REC TRAIL ASPHALT PAVING | (PDF) |
| 2 | COASTAL ASPHALT | (PDF) |
| 3 | REC LTR - EBP RECREATIONAL TRAIL ASPHALT PAVING 8-7-18 | (PDF) |

- B. **Motion to approve bid, award contract, and make payments to CP&G for a not to exceed amount of \$75,900 for installation of new concrete sidewalks on the north side of Front Street between Alex Alford and Lafayette Streets, pedestrian crosswalks, some drainage improvements and minor landscape work.**

Attachments:

- 1 CERTIFIED BID TAB-FRONT ST SIDEWALKS 8-7-18 (PDF)
- 2 CP&G (PDF)
- 3 REC LTR - SIDEWALK PROGRAM FRONT ST IMPROVEMENTS 8-7-18 (PDF)

12. ADMINISTRATION

- A. Motion to approve second reading of an ordinance amending Article XXI, Section 2171.3 (1), Abandonment and Loss of Nonconforming Status, of the Zoning Ordinance for the City of Georgetown.**

Attachments:

- 1 Text Amendment REDD Sec 2171.3 Ord (PDF)
- 2 Division 7 REDD Nonconformity Standards 6.26.18 Addition (PDF)

- B. Motion to approve first reading of an ordinance amending Chapter 17 Planning, Article IV Economic Development Incentive Program, Sections 17-31, 33, and 34 of the City of Georgetown Code of Ordinances.**

Attachments:

- 1 ECONOMIC DEV INCENTIVES Ord Redlined (PDF)
- 2 EDIP Application (PDF)
- 3 Minutes April 26 City Council Workshop (PDF)

- C. Motion to adopt Resolution for Intergovernmental Agreement between The City of Georgetown and Georgetown County for the purpose of establishing a Joint County Industrial and Business Park.**

Attachments:

- 1 RESOLUTION (PDF)

- D. Motion to Adopt Section 504 Grievance Procedure**

Attachments:

- 1 Section 504 Grievance Procedure (PDF)

13. CITY ADMINISTRATOR REPORT

14. MINUTES

- A. Motion to approve minutes of Council Meetings dated 4/26/18, 5/8/18, 5/15/18, 5/17/18 and 5/31/18.**

15. OLD BUSINESS

16. NEW BUSINESS

17. DEPARTMENT MONTHLY REPORTS

- A. July 2018 GPD Report**

Attachments:

- 1 July 2018 Monthly Report (PDF)

- B. July 2018 Municipal Court Report**

Attachments:

- 1 Municipal court report (PDF)
- C. **July 2018 Fire Report**
 Attachments:
 - 1 JULY 2018 FIRE REPORT (PDF)
- D. **July 2018 Public Works Department Report**
 Attachments:
 - 1 JULY 2018 (PDF)
- E. **July 2018 Fleet service Report**
 Attachments:
 - 1 Monthly Report (PDF)
- F. **July 2018 Water Utilities Report**
 Attachments:
 - 1 July 2018 Water Utilities Report (PDF)
- G. **July 2018 engineering Monthly Report**
 Attachments:
 - 1 Engineering Monthly Report_July 2018 (PDF)
- H. **July 2018 Housing & Community Development Report**
 Attachments:
 - 1 July 2018 Monthly Report (PDF)
- I. **July 2018 Finance and IT Departments Report**
 Attachments:
 - 1 July 2018 Finance & IT Report (PDF)
 - 2 Grants-Monthly Rpts FY 18.19 (PDF)
 - 3 BudgetPerformanceReport-07.31.18 (PDF)

18. EXECUTIVE SESSION

- 1 **Motion to enter Executive Session pursuant to Section 30-4-70(a)(1) to discuss appointments/reappointments to the Architectural Review Board, Keep Georgetown Beautiful Board and Georgetown Housing Authority Board.**
- 2 **Motion to adjourn Executive Session and return to Regular Session.**
- 3 **NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION.**

19. COUNCIL MAY TAKE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION.

20. APPOINTMENTS

- A. **Motion to appoint/reappoint members to the Architectural Review Board.**
- B. **Motion to appoint member to the Keep Georgetown Beautiful Board.**
- C. **Motion to reappoint member to the Georgetown Housing Authority Board.**

21. ADJOURNMENT

A. Motion to adjourn the Regular Meeting of City Council.



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

PROCLAMATION

DOC ID: 2578

Council Meeting Date:	16 August 2018
Department:	Administration
Issue Under Consideration:	Motion to approve Proclamation proclaiming September 16-22, 2018 as National Adult Day Services Week.

Reviews:

Carey Smith Completed 08/06/2018 12:27 PM

Ann U. Mercer Completed 08/06/2018 5:06 PM

Georgetown City Council Pending 08/16/2018 5:30 PM

Attachments:

1. 1 2018 ADULT DAY SERVICES WEEK (PDF)

**MOTION TO APPROVE PROCLAMATION PROCLAIMING SEPTEMBER 16-22, 2018 AS
NATIONAL ADULT DAY SERVICES WEEK.**

CITY OF GEORGETOWN, SOUTH CAROLINA

PROCLAMATION

WHEREAS, the week of September 16-22, 2018 has been recognized as Adult Day Services Week by the National Adult Day Services Association, members, staff, communities and states across the country; and

WHEREAS, public awareness and education enhance the community's understanding of the issues affecting seniors and adults of all ages who have disabilities; and

WHEREAS, the number of adults with Alzheimer's disease and other forms of dementia, as well as other chronic conditions, continues to grow at a high rate; and

WHEREAS, adult day services provide socialization, therapeutic programming, nutrition, supervised healthcare, rehabilitative therapies and respite for families, allowing older adults and adults with disabilities to remain vibrant members of their communities and in their homes longer.

NOW, THEREFORE, by virtue of the authority vested in me as Mayor of the City of Georgetown, South Carolina, and on behalf of our City Council, I hereby recognize **ACTIVE DAY OF GEORGETOWN** and proclaim September 16-22, 2018 as

NATIONAL ADULT DAY SERVICES WEEK

in the City of Georgetown.

SIGNED, SEALED AND DATED this 16th day of August 2018.

ATTEST:

Brendon M. Barber, Sr.
Mayor

Ann U. Mercer
City Clerk

Attachment: 2018 ADULT DAY SERVICES WEEK (2578 : National Adult Day Services Week)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 2556

Council Meeting Date:	16 August 2018
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve an ordinance annexing 2.21 acres off South Fraser Street, for Applecool Storage, LLC, into the corporate limits of the City of Georgetown
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• Applecool Storage, LLC petitioned for the abandonment of the southernmost section of Old Charleston Road in this area so they could expand their business and make a property swap with 711 Partners, LLC. • Owners of Applecool Storage, LLC petitioned to annex 2.21 acres of real property from the County into the City of Georgetown (see attached plat). • This property is adjacent to the city limits on the southernmost edge of South Fraser Street in Maryville. • The Planning Commission held a public hearing on June 26, 2018 for this proposed annexation. • The Planning Commission recommended in favor of the annexation with a vote of 6-0. • This would increase the tax base of the city.
Options:	Approve or deny the annexation request.
Staff Recommendations:	Staff recommends approving this annexation request.

Reviews:

Rick Martin Completed 07/05/2018 4:33 PM
 Carey Smith Completed 07/05/2018 4:53 PM
 Ann U. Mercer Completed 07/06/2018 9:23 AM
 Georgetown City Council Completed 07/12/2018 5:30 PM

Attachments:

1. 1 Applecool Annexation Ord (PDF)
2. 2 3201 S Fraser Plat (PDF)
3. 3 Petition of Annexation (PDF)
4. 4 Applecool Storage LLC - PETITION (PDF)

MOTION TO APPROVE AN ORDINANCE ANNEXING 2.21 ACRES OFF SOUTH FRASER STREET, FOR APPLECOOL STORAGE, LLC, INTO THE CORPORATE LIMITS OF THE CITY OF GEORGETOWN

AN ORDINANCE ANNEXING 2.21 ACRES OF LAND INTO THE CORPORATE LIMITS OF THE CITY OF GEORGETOWN, SOUTH CAROLINA

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF
THE CITY OF GEORGETOWN, SOUTH CAROLINA:

SECTION 1. FINDINGS

South Carolina Code § 5-3-100 allows for property owned by a municipality and adjacent thereto; to be annexed by resolution of the council and passage of an ordinance to that effect. A petition for annexation executed by Applecool Storage, LLC and being the freeholder owning one hundred (100%) percent of the real property to be annexed into the City of Georgetown, having been filed with the City of Georgetown, and the same having been considered and approved by the Mayor and City Council of the City of Georgetown. The property is approximately 2.21 acres just off Hwy 17 South (South Fraser Street), with contiguity to parcel TMS# 05-0050-001-09-00 & 05-0051-002-00-00, and described below and shown and represented on a map or maps described below to be incorporated herein. The Mayor and the City Council of the City of Georgetown have considered and approved the Petition for Annexation, and accept the property and its applicable zoning into the corporate limits of the City of Georgetown, South Carolina.

SECTION 2. APPLICATION OF ZONING ORDINANCE

The property is admitted as Low Density Residential (R-1) area under the zoning laws of the municipality as stated in Article V, Section 508 of the City of Georgetown Zoning Ordinance.

SECTION 3. EFFECTIVE DATE

The annexation is effective as of the date of the final reading of this Ordinance.

WHEREAS, the Planning Commission of the City of Georgetown, South Carolina held a public hearing regarding the proposed petition for annexation, and following the public hearing on June 26, 2018, the Planning Commission voted 6-0 in favor of the rezoning;

IT IS NOW HEREBY DECLARED, pursuant to Section 5-3-150(3) of the Code of Laws of South Carolina, 1976 as amended, that the following real property is made part and parcel of the corporate limits of the City of Georgetown:

Said property is described as follows:

All that certain piece, parcel or lot of land, lying, situate and being in the County of Georgetown, State of South Carolina, shown and designated on that certain plat entitled, "**Plat of 2.4 Acres in Tax District #1 Surveyed for James G. Moody**", dated March 14, 1995, prepared by J. Luckey Sanders, R.L.S., and recorded in the Office of the Clerk of Court for Georgetown County in Plat Book 15 at page 198. Said lot more particularly described according to said plat as measuring and bounding as follows: to the Northeast by 50' Street for a distance of 297.50 feet according to said plat; to the

Southeast by Old Charleston Road 50' R/W for a total distance of 791.76 feet according to said plat; and to the Northwest by U.S. Highway 17 for a distance of 734.70 feet according to said plat; said parcel being triangular in shape and containing three aforesaid sides. Reference is craved to the aforementioned plat for a more complete and accurate description of the premises.

SAVING AND EXCEPTING THEREFROM all that certain piece, parcel or tract of land located on the East side of US Highway 17 near the South end of the City of Georgetown and being in the County of Georgetown, State of South Carolina, shown and delineated as **PARCEL A, containing 0.23 acres and PARCEL D, containing 1.23 acres**, on that certain survey entitled "PLAT OF VARIOUS PARCELS ON THE SOUTH END OF THE CITY OF GEORGETOWN SURVEYED FOR APPLECOOL STORAGE LLC AND 711 PARTNERS LLC" prepared by Wendell C. Powers, P.L.S. dated December 7, 2016, updated for recording March 5, 2018 and recorded April 30, 2018 in the Office of the Register of Deeds for Georgetown County in Plat/Slide 791 at page 2; the metes and bounds, courses and distances of which are incorporated herein by reference as exhibit A.

This conveyance is subject to any and all applicable restrictive covenants, restrictions and easements of record.

Entire 2.21 acres parcel to be annexed is part of Georgetown County Tax Parcel 01-0445-021-00-00.

DONE AND RATIFIED BY THE CITY COUNCIL duly assembled this 16th day of August 2018.

ATTEST:

Ann U. Mercer, City Clerk

Brendon M. Barber, Sr., Mayor

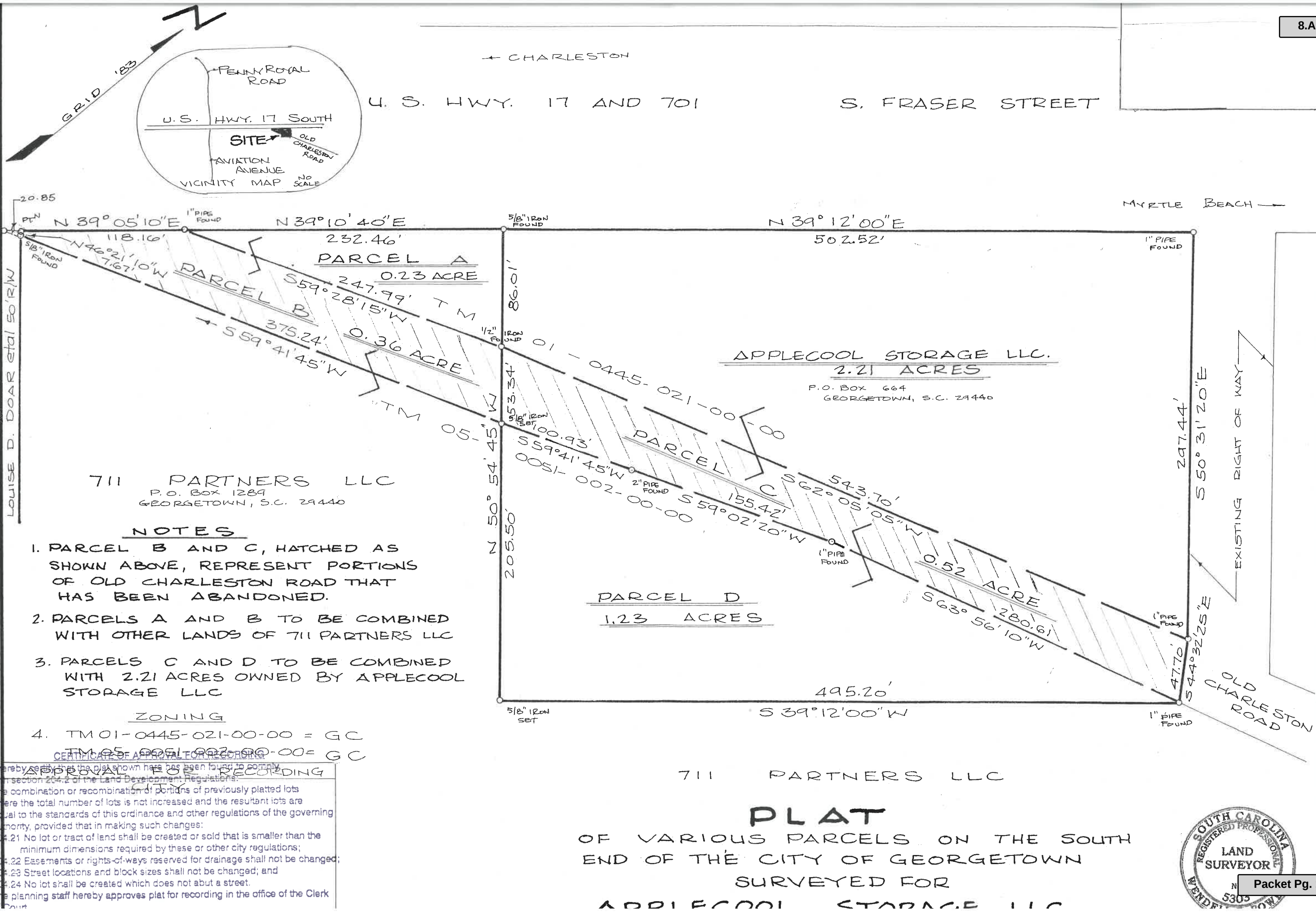
First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney

Attachment: Applecool Annexation Ord (2556 : Annexation of 2.21 acres for Applecool Storage.)





STATE OF SOUTH CAROLINA)
)
 COUNTY OF GEORGETOWN)

PETITION OF ANNEXATION

TO THE HONORABLE MAYOR AND CITY COUNCIL OF GEORGETOWN

WHEREAS, § 5-3-150 (3) of the Code of Laws of South Carolina provides for the annexation of an area or property which is contiguous to a City by filing with the municipal governing body a petition signed by all persons owning real estate in the area requesting annexation; and

WHEREAS, the undersigned are all persons owning real estate in the area requesting annexation; and

WHEREAS, the area requesting annexation is described as follows, to wit:

NOW, THEREFORE, the undersigned petition the City Council of Georgetown to annex the below described area into the municipal limits of the City of Georgetown.

PROPERTY LOCATION/SUBDIVISION: 3119 S. FRASER ST, MARYVILLE

TMS#: 01-0445-021-00-00 ACREAGE: approx. 2.21 acres

PROPERTY ADDRESS: 3119 S. FRASER ST

PROPERTY OWNERS: Applecool Storage, LLC

C.C. Grimes, Jr. [Signature] DATE: 5/24/18
 (Print) (Signature)

JAMES MOODY [Signature] DATE: 5.29.18
 (Print) (Signature)

The information requested below is being gathered for statistical purposes:

Number of persons residing at the address to be annexed 209 units miniwarehouses

RACE: White _____ Black _____ Other _____

Attachment: Petition of Annexation (2556 : Annexation of 2.21 acres for Applecool Storage.)

STATE OF SOUTH CAROLINA)
)
 COUNTY OF GEORGETOWN)
)
 APPLECOOL STORAGE, LLC,)
 Plaintiff,)
)
 v.)
)
 STATE OF SOUTH CAROLINA)
 DEPARTMENT OF HIGHWAYS AND)
 PUBLIC TRANSPORTATION, THE)
 COUNTY OF GEORGETOWN, THE)
 CITY OF GEORGETOWN, 711)
 PARTNERS, LLC, GLENN D.)
 CECCHINE, and CAROL A.)
 CECCHINE,)
 Defendants.)

IN THE COURT OF COMMON PLEAS

C/A NO. 2015-CP-22- 00870

PETITION FOR ABANDONMENT AND
 CLOSURE OF ROAD
 (Non-Jury)

FILED
 GEORGETOWN COUNTY, S.C.
 2015 SEP 22 AM 11:45
 ALMA Y. WHITE
 CLERK OF COURT

Plaintiff above-named respectfully petitions this Honorable Court as follows:

- (1) Plaintiff is a South Carolina Limited Liability Company and brings this petition pursuant to Section 57-9-10, et seq., of the 1976 South Carolina Code of Laws, as amended.
- (2) Upon information and belief, Defendant South Carolina Department of Highways and Public Transportation (hereinafter "Defendant SCDHPT") is a political subdivision of the State of South Carolina that is charged with the duty of maintaining and supervising the primary and secondary highway system in South Carolina.
- (3) Upon information and belief, Defendant The County of Georgetown (hereinafter "Defendant County") is a political subdivision of the State of South Carolina and has or may claim to have some interest in the Road, as hereinafter defined, and is a proper party to this action.
- (4) Upon information and belief, Defendant The City of Georgetown (hereinafter "Defendant City") is a political subdivision of the State of South Carolina and has or may claim to have some interest in the Road, as hereinafter defined, and is a proper party to this action.

(5) Upon information and belief, Defendant 711 Partners, LLC (hereinafter "Defendant 711") is a limited liability company organized and existing under the laws of the State of South Carolina and has or may claim to have some interest in the Road, as hereinafter defined, and is a proper party to this action.

(6) Upon information and belief, Defendant Glenn D. Cecchine (hereinafter "Defendant G. Cecchine") is a resident and citizen of County of Georgetown, State of South Carolina and has or may claim to have some interest in the Road, as hereinafter defined, and is a proper party to this action.

(7) Upon information and belief, Defendant Carol A. Cecchine (hereinafter "Defendant C. Cecchine") is a resident and citizen of County of Georgetown, State of South Carolina and has or may claim to have some interest in the Road, as hereinafter defined, and is a proper party to this action.

(8) Plaintiff is the owner of a 2.4 acre tract of land which adjoins the road referred to herein, as more fully shown on a plat entitled "Plat of 2.4 Acres in Tax District #1 Surveyed for James G. Moody" dated March 14, 1995, prepared by J. Luckey Sanders, R.L.S. and recorded in the Office of the Register of Deeds for Georgetown County in Plat Book 15 at Page 198 (hereinafter "The Plat"), a copy of which is attached as Exhibit A and incorporated by reference; further, the portion of Old Charleston Highway which the Plaintiff seeks to close is more fully shown and delineated as the shaded area on the attached Exhibit A (hereinafter "The Road").

(9) Plaintiff seeks closure of the Road from a point being the Northeasternmost boundary of the Plaintiff's 2.4 acre tract to the point wherein the Road intersects with U. S. Highway 17 and, further, that access from the remainder of Old Charleston Road to and from U. S. Highway 17 be rerouted over and across the "50' Street" as shown on Exhibit A.

(10) Plaintiff is informed and believes that the closure of the Road and the re-routing of traffic over and across the said "50' Street" will provide a safer intersection and access to U.S. Highway 17 and will be a general and permanent benefit to the citizens and residents of the surrounding area.

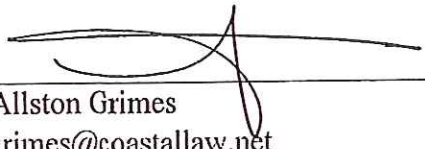
(11) Plaintiff is informed and believes that the abutting property owners are as follows: Plaintiff, Defendant 711, Defendant G. Cecchine, and Defendant C. Cecchine.

(12) Plaintiff is informed and believes that it is entitled to an Order permanently abandoning and closing the Road and vesting fee interest under the Road to the Plaintiff and the Defendant 711.

(13) That in accordance with S.C. Code Section 57-9-10, et seq., prior to filing this Petition, Plaintiff published a Notice of Intention to File a Petition for Abandonment and Closure once a week for three consecutive weeks in the Georgetown Times, a newspaper published in Georgetown County, State of South Carolina, the county and state where the Road is located, as evidenced by an Affidavit of Publication attached hereto as Exhibit B and incorporated herein by reference. Additionally, Plaintiff has mailed notice to each abutting property owner and posted signage giving notice of this petition in accordance with S.C. Code Section 57-9-10, et seq.

WHEREFORE, Plaintiff prays that this Court investigate these facts as it deems necessary and issue its order as follows:

- (1) Ordering that the Road be permanently abandoned, closed, discontinued, and vacated for use as a street;
- (2) Ordering that any and all rights the Defendants and the public in general may have in and to the Road be permanently terminated;
- (3) Ordering that the fee simple title to the land under the Road be vested in the Plaintiff and Defendant 711; and
- (4) For such other and further relief as the Court deems just and proper.



Mary Allston Grimes
mary.grimes@coastallaw.net
 John P. Grimes
jack.grimes@coastallaw.net
 GRIMES LAW FIRM, P.A.
 1112 Highmarket Street
 Georgetown, SC 29440
 843-546-6131
 Attorneys for Petitioner

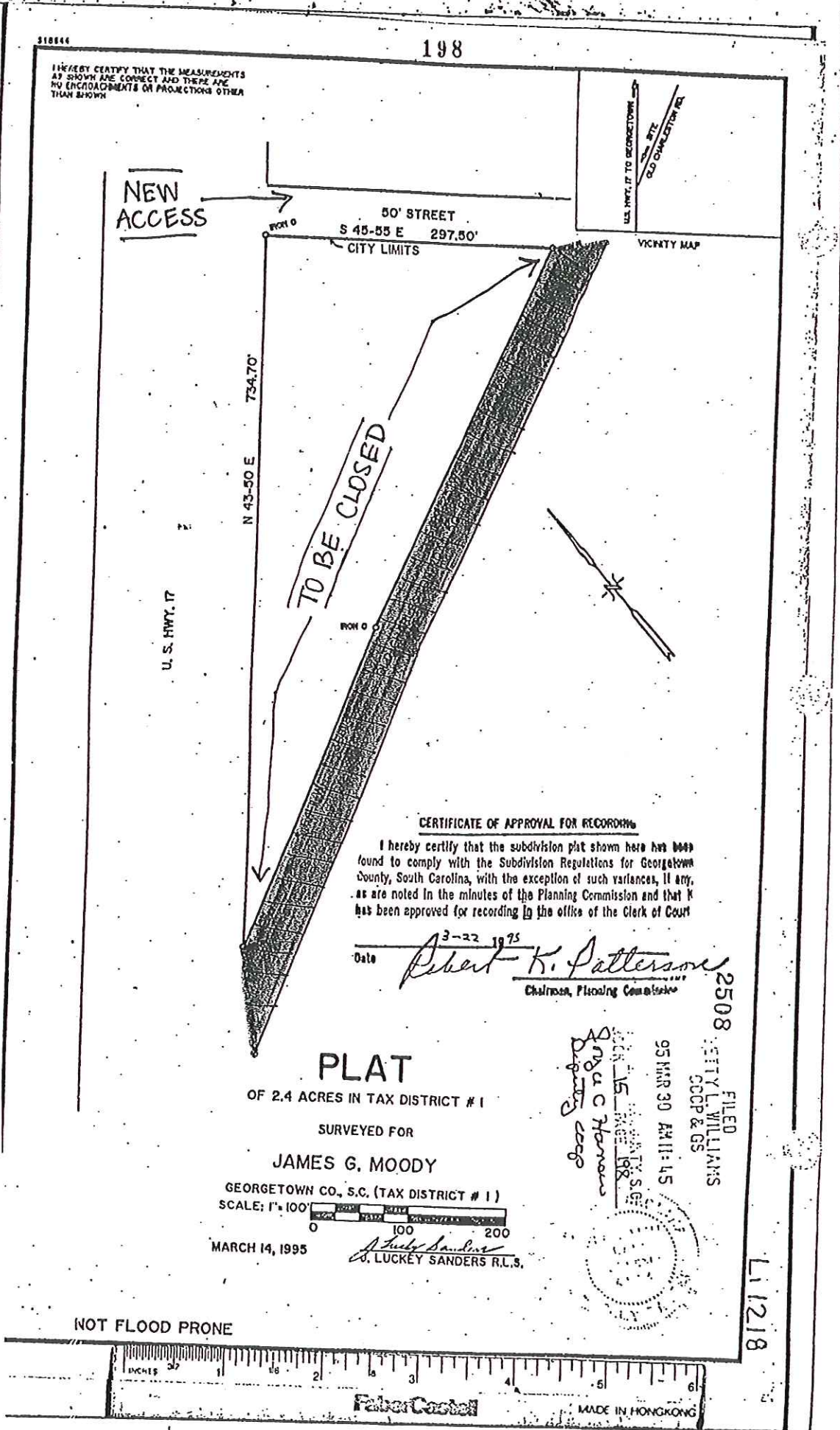
September 22, 2015

2015-CP-22-00870

EXHIBIT A

[Remainder of Page Intentionally Blank]

Attachment: Applecool Storage LLC - PETITION (2556 : Annexation of 2.21 acres for Applecool Storage.)



Attachment: Applecool Storage LLC - PETITION (2556 : Annexation of 2.21 acres for Applecool Storage.)

2015-CP-22-00870

EXHIBIT B

[Remainder of Page Intentionally Blank]

Attachment: Applecool Storage LLC - PETITION (2556 : Annexation of 2.21 acres for Applecool Storage.)

2015-CP-22-00870

GRIMES & SMITH JACK GRIMES
1112 HIGH MARKET
GEORGETOWN SC 29440

AFFIDAVIT OF PUBLICATION

Georgetown Times

State of South Carolina

County of Georgetown

Personally appeared before me the undersigned advertising clerk of the above indicated newspaper published in the city of Georgetown, county and state aforesaid, who, being duly sworn, says that the advertisement of

(copy attached)

appeared in the issues of said newspaper on the following day(s):

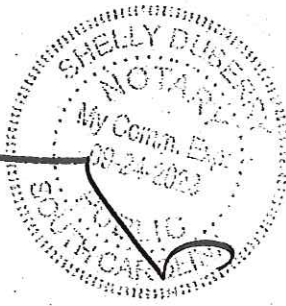
08/12/15 Wed GT 08/26/15 Wed GTW
08/19/15 Wed GT
08/26/15 Wed GT
08/12/15 Wed GTW
08/19/15 Wed GTW

at a cost of \$167.70
Account# 104596
Order# 1355170
P.O. Number:

Subscribed and sworn to before
me this 1st day
of September
A.D. 2015

Stephanie Kruger
advertising clerk

NOTARY PUBLIC, SC
My commission expires



FILED
2015 SEP 22 AM 11:12
ALMA Y. WHITE
CLERK OF COURT
STATE OF SOUTH CAROLINA
COUNTY OF GEORGETOWN
IN THE COURT OF COMMON PLEAS
C/A NO. 2015-CP-22-
NOTICE OF INTENTION
TO FILE
APPLECOOL STORAGE, LLC, Plaintiff,
v.
STATE OF SOUTH CAROLINA DEPARTMENT OF HIGHWAYS AND PUBLIC TRANSPORTATION, THE COUNTY OF GEORGETOWN, THE CITY OF GEORGETOWN, 711 PARTNERS, LLC, GLENN D. CECCHINE, and CAROL A. CECCHINE, Defendants.
PLEASE TAKE NOTICE that the Plaintiff above named intends to file, in accordance with S.C. Code § 57-9-10, et seq., a petition or complaint seeking to close a portion of OLD CHARLESTON HIGHWAY located off of U.S. Highway 17, as shown on a plat entitled "PLAT OF 24 ACRES IN TAX DISTRICT # 1 SURVEYED FOR JAMES G. MOODY, dated March 14, 1975, prepared by J. Luckey Sanders, R.L.S., and recorded in the Office of the Register of Deeds for Georgetown County at Plat Book 15 at Page 198. The portion of Old Charleston Highway sought to be closed bulls and bounds as follows: To the Northeast by a 50' Street; to the Southeast by lands now or formerly of 711 Partners, LLC; to the Southwest by the right-of-way of U.S. Highway 17; and to the Northwest by lands of now or formerly of Applecool Partners, LLC, all of which will more fully appear by reference to said Plat. The petition or complaint to be filed by the Plaintiff shall also request the Court to issue its Order (declaring) that the above-described portion of Old Charleston Highway be permanently abandoned and closed as a street and that it be deeded to the Plaintiff and 711 Partners, LLC, the owners of the adjoining property. A copy of the plat referenced above can be reviewed in the Office of the Register of Deeds for Georgetown County or by contacting the undersigned. August 10, 2015
GRIMES LAW FIRM, P.A.
By: Mary Alston Grimes
1112 Highmarket Street
Georgetown, SC 29440
843-546-6131
Attorney for Plaintiff
A#1355170

Attachment: Applecool Storage LLC - PETITION (2556 : Annexation of 2.21 acres for Applecool Storage.)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 2561

Council Meeting Date:	16 August 2018
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve an ordinance to rezone approximately 2.21 acres, owned by Applecool Storage, LLC, located off South Fraser Street, from Residential (R1) to General Commercial (GC)
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• Upon annexation of approximately 2.21 acres for Applecool Storage, LLC, this property would need to be rezoned. • Referencing Sec. 508 of the Zoning Ordinance, this property would need to be reclassified from Residential (R1) to General Commercial (GC) zoning. • The Overlay District (MCOB) will apply to this property as well. • Planning Commission held a public hearing on June 26, 2018 in which they unanimously voted (6-0) to approve the rezoning of this property after it is annexed into the city.
Options:	Approve or deny the rezoning.
Staff Recommendation:	Staff recommends approving the rezoning request.

Reviews:

Rick Martin	Completed	07/03/2018 4:33 PM
City Attorney	Completed	07/05/2018 8:54 AM
Carey Smith	Completed	07/05/2018 10:32 AM
Ann U. Mercer	Completed	07/06/2018 9:26 AM
Georgetown City Council	Completed	07/12/2018 5:30 PM

Attachments:

1. 1 Applecool Rezoning Ord (PDF)
2. 2 Current Zoning(PDF)
3. 3 Proposed Zoning (PDF)

**MOTION TO APPROVE AN ORDINANCE TO REZONE APPROXIMATELY 2.21 ACRES,
OWNED BY APPLECOOL STORAGE, LLC, LOCATED OFF SOUTH FRASER STREET,
FROM RESIDENTIAL (R1) TO GENERAL COMMERCIAL (GC)**

AN ORDINANCE REZONING APPROXIMATELY 2.21 ACRES OWNED BY APPLECOOL STORAGE, LLC, LOCATED ON SOUTH FRASER STREET, FROM RESIDENTIAL (R1) TO GENERAL COMMERCIAL (GC)

WHEREAS, pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

WHEREAS, the Planning Commission of the City of Georgetown, South Carolina held a public hearing to receive public input regarding the rezoning request; and

WHEREAS, following the public hearing on June 26, 2018 and the 6-0 vote in favor of rezoning by the Planning Commission, the Mayor and City Council of the City of Georgetown have determined that the zoning boundaries as shown on the Official Zoning Map be revised and amended as follows:

Rezoning of recently annexed property from Residential (R1) to General Commercial (GC), property totaling approximately 2.21 acres located on South Fraser Street, identified by the Georgetown County Tax Map as TMS# (01-0445-021-00-00); and furthermore, property will be encompassed in the Overlay District (MCOD) zoning.

For a more specific description of said property, please see attached map.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that the Future Land Use Map and Official Zoning Map of the City of Georgetown be amended by revising and amending the zoning boundaries of the Official Zoning Map, together with all explanatory matter herein as follows:

Rezoning of recently annexed property from Residential (R1) to General Commercial (GC), property totaling approximately 2.21 acres located on South Fraser Street, identified by the Georgetown County Tax Map as TMS# (01-0445-021-00-00); and furthermore, property will be encompassed in the Overlay District (MCOD) zoning.

BE IT FURTHER ORDAINED, that such changes shall be made on the Official Zoning Map and Future Land Use Map. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Ann U. Mercer, City Clerk

Brendon M. Barber, Sr., Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney

Attachment: Applecool Rezoning Ord (2561 : Rezoning of 2.21 acres for Applecool from R1 to GC.)



DISCLAIMER: This map is a geographic representation of data obtained from various sources. All efforts have been made to warrant the accuracy of this map. However, the City of Georgetown disclaims all responsibility and liability for the use of this map.

8.B.2

3101 S Fraser St

3105 S Fraser St

MCOD

3113 S Fraser St

3117 S Fraser St

GC

Applecool Storage

3001 Old Charlest
R1

3117 Old Charleston Rd
City of Georgetown

3201 S Fraser St

Applecool Storage, LLC

GC

3201 S Fraser St
711 Partners, LLC

LI

Legend

Packet Pg. 25

Attachment: Current Zoning (2561 : Rezoning of 2.21 acres for Applecool from R1 to GC.)



HWY 17 SOUTH

3101 S Fraser St

3105 S Fraser St

3113 S Fraser St

MCOD

3117 S Fraser St

OLD CHARLESTON RD

GC

Applecool Storage

Applecool Storage, LLC

GC

3201 S Fraser St

3001 Old Charlest

R1

3117 Old Charleston Rd
City of Georgetown

3201 S Fraser St
711 Partners, LLC

LI

Attachment: Proposed Zoning (2561 : Rezoning of 2.21 acres for Applecool from R1 to GC.)



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120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 2558

Council Meeting Date:	16 August 2018
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve an ordinance to rezone approximately .21 acre, owned by Pasty Ethridge, located off South Fraser Street near the Maryville Pines community, from Residential (R1) to General Commercial (GC)
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• This is a small area of land located between the General Commercial and Residential (R1) zoning districts (see attached maps). • Ethridge owns the property for this entire block. They are two residential rental houses in this location. • Proposed zoning would run in line with other GC zoning both north and south (see attached maps). • Planning Commission held a public hearing on June 26, 2018 for this rezoning request. • Planning Commission voted 6-0 in favor of the rezoning request from R1 to GC.
Options:	Approve or deny the rezoning request.
Staff Recommendation:	Staff recommends approving the small rezoning request.

Reviews:

Rick Martin	Completed	07/03/2018 4:22 PM
City Attorney	Completed	07/05/2018 8:54 AM
Carey Smith	Completed	07/05/2018 10:33 AM
Ann U. Mercer	Completed	07/06/2018 9:25 AM
Georgetown City Council	Completed	07/12/2018 5:30 PM

Attachments:

1. 1 Ethridge Rezoning Ord (PDF)

2. 2 Zoning Plat Ethridge (PDF)
3. 3 Current Zoning Ethridge (PDF)
4. 4 Proposed Zoning Ethridge (PDF)

**MOTION TO APPROVE AN ORDINANCE TO REZONE APPROXIMATELY .21 ACRE,
OWNED BY PASTY ETHRIDGE, LOCATED OFF SOUTH FRASER STREET NEAR THE
MARYVILLE PINES COMMUNITY, FROM RESIDENTIAL (R1) TO GENERAL COMMERCIAL
(GC)**

AN ORDINANCE REZONING APPROXIMATELY .21 ACRE, LOCATED OFF SOUTH FRASER STREET, OWNED BY PATSY ETHRIDGE, FROM RESIDENTIAL (R1) TO GENERAL COMMERCIAL (GC)

- WHEREAS,** pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and
- WHEREAS,** Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and
- WHEREAS,** on June 5, 2018, property owners Patsy and Patrick Ethridge presented an application for rezoning to the City of Georgetown planning staff; and
- WHEREAS,** proper notifications of public hearing and commission meeting were sent to adjacent property owners about the proposed rezoning; and
- WHEREAS,** the Planning Commission of the City of Georgetown, South Carolina held a public hearing to receive public input regarding the rezoning request; and
- WHEREAS,** following the public hearing on June 26, 2018, the Planning Commission heard a motion to approve the rezoning with an unanimous vote of 6-0 in favor of the rezoning; and
- WHEREAS,** the Mayor and City Council of the City of Georgetown have determined that the zoning boundaries as shown on the Official Zoning Map be revised and amended as follows:

Rezoning from Residential (R1) to General Commercial (GC), property totaling approximately .21 acre, located off South Fraser Street, identified by the Georgetown County Tax Map as TMS# (05-0039-021 & 05-0039-022); and furthermore, additional zoning area be encompassed into the Overlay District.

For a more specific description of said property, please see attached map.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that the Official Zoning Map of the City of Georgetown be amended by revising and amending the zoning boundaries of the Official Zoning Map, together with all explanatory matter herein as follows:

Rezoning from Residential (R1) to General Commercial (GC), property totaling approximately .21 acre, located off South Fraser Street, identified by the Georgetown County Tax Map as TMS# (05-0039-021 & 05-0039-022); and furthermore, additional zoning area be encompassed into the Overlay District.

BE IT FURTHER ORDAINED, that such changes shall be made on the Official Zoning Map. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Attachment: Ethridge Rezoning Ord (2558 : Rezoning of .21 acre for Ethridge.)

ATTEST:

Ann U. Mercer, City Clerk

Brendon M. Barber Sr., Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney

NOTES

LOTS AT 2003 AND 2005 LOBLOLLY STREET
WILL CONTAIN MORE THAN 10000 sq.ft.
AFTER LINE RELOCATION.

NO FIELD SURVEY THIS DATE. SURVEY AND
PLAT FOR RECORDING TO BE DONE UPON
APPROVAL OF LINE RELOCATION.

LOBLOLLY STREET
FORMERLY SOUTH HAZARD STREET

PATRICK T. ETHRIDGE
05-0039-019-00-00

PATSY M. ETHRIDGE, TRUSTEE
05-0039-021-00-00
2005 LOBLOLLY ST.

PATSY M. ETHRIDGE, TRUSTEE
05-0039-022-00-00
2003 LOBLOLLY ST.

ZONED R1
ZONED GC

PATRICK T. ETHRIDGE
05-0039-020-00-00

PATSY M. ETHRIDGE, TRUSTEE
05-0039-026-00-00
2002 S. FRASER ST.

PATSY M. ETHRIDGE, TRUSTEE
05-0039-025-00-00

PATSY M. ETHRIDGE, TRUSTEE
05-0039-024-00-00

ZONED
ZONED

POWER AVENUE

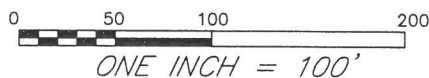
U.S. HIGHWAY 17 AND 701

CONCEPTUAL PLAN

OF A PROPOSED RELOCATION OF A PROPERTY LINE AND
ZONING LINE LOCATED IN THE CITY OF GEORGETOWN, PREPARED FOR
PATSY M. ETHRIDGE
GEORGETOWN CO., S.C.

JULY 31, 2012

SCALE:



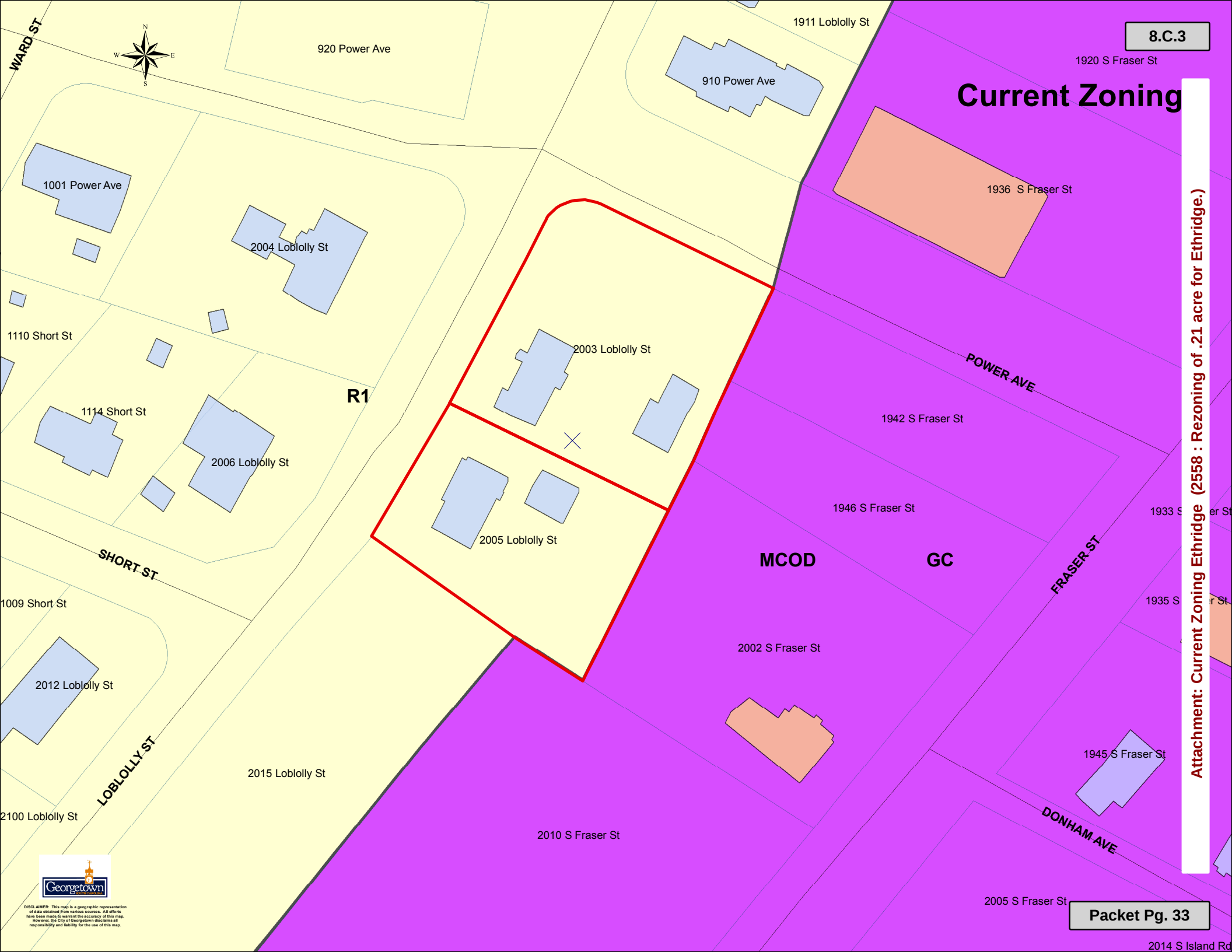
DONHAM AVENUE

Powers Land Survey, Inc.



Current Zoning

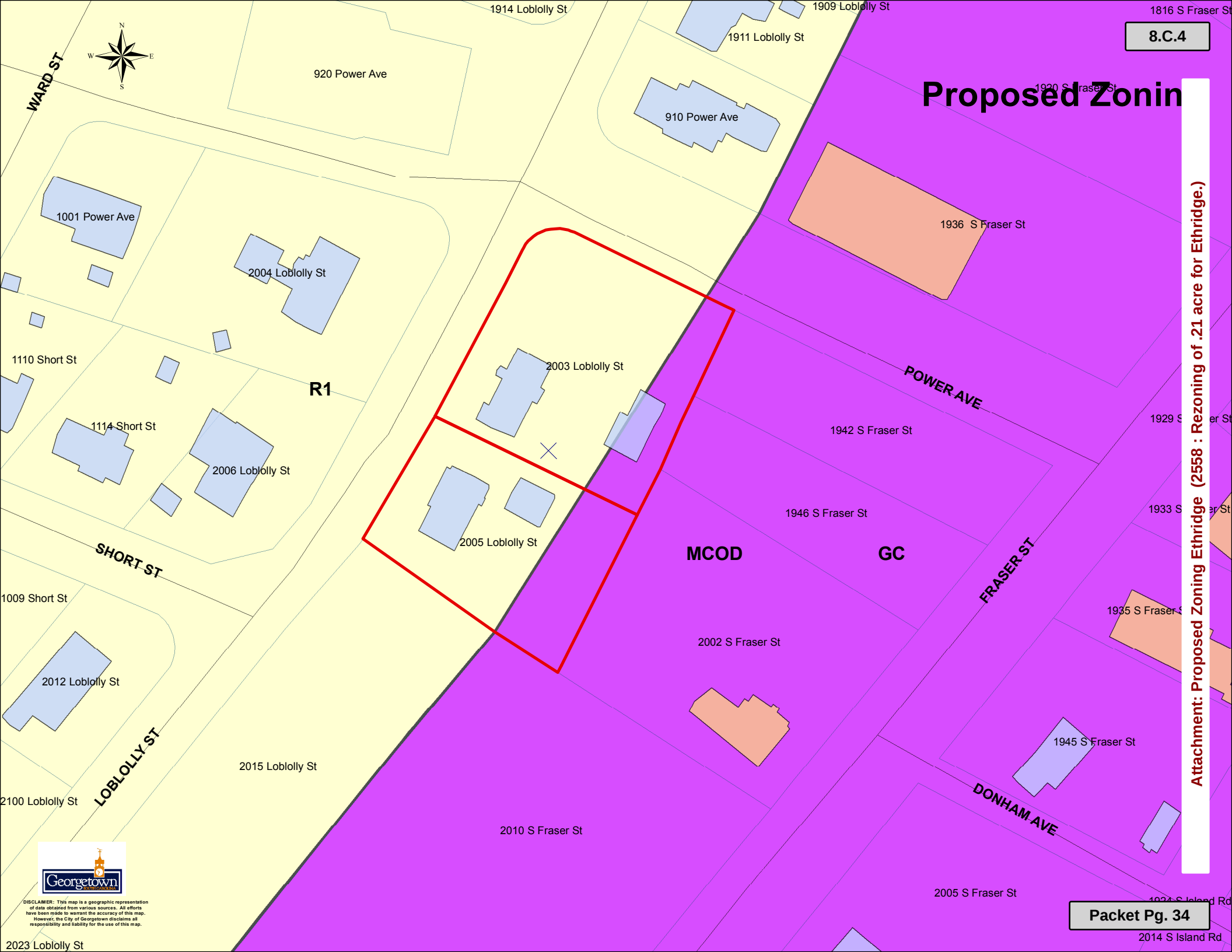
Attachment: Current Zoning Ethridge (2558 : Rezoning of .21 acre for Ethridge.)



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Proposed Zoning

Attachment: Proposed Zoning Ethridge (2558 : Rezoning of .21 acre for Ethridge.)



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ACTION ITEM

DOC ID: 2583

Council Meeting Date:	16 August 2018
Department:	Finance
Issue Under Consideration:	Motion to Approve the Accommodations & Hospitality Tax Committee Funding Allocations to ten (10) applicants totaling \$91,840.
Amount Requested:	\$91,840 (See Attached List)
Is Item in Current Budget?	Yes.
If no, please explain:	
Financial Impact:	Awards will promote tourism in the City, therefore increasing revenue.
Points to Consider:	ATAX funds must be distributed timely to meet State regulations and remain compliant.
Options:	Approve, Amend or Deny awards as presented.
Staff Recommendation:	Approve as presented.

Reviews:

Debra Bivens Completed 08/06/2018 2:28 PM
 Carey Smith Completed 08/06/2018 2:33 PM
 Ann U. Mercer Completed 08/06/2018 5:10 PM
 Georgetown City Council Pending 08/16/2018 5:30 PM

Attachments:

1. 1 Allocation of ATAX Funds 6.26.18 Meeting AGENDA ITEM (PDF)
2. 2 Minutes 6.26.18 (PDF)



AGENDA ITEM REQUEST FORM

	Insert N/A if a line is not relevant to the request. Each line must be completed.
Council Meeting Date:	August 16, 2018
Department:	Finance
Issue under Consideration:	Motion to Approve the Accommodations & Hospitality Tax Committee Disbursement Recommendation of FY 2018/2019 Accommodations & Hospitality Tax Funds to Ten (10) Applicants.
Amount Recommended:	\$91,840 1. Atlantis Design-HistoricGeorgetown.com Website \$2,475 HTAX 2. Friends of the Kaminski House-Wedding Destination and Showcase \$20,000 ATAX 3. Georgetown Bridge2Bridge Run Committee/Friendship Place-Historic Georgetown Bridge2Bridge Run (October 2018) \$12,525 HTAX 4. Georgetown Bulldog Booster Club-International Paper Baseball Classic (March 2019) \$7,000 ATAX 5. Georgetown Business Association-Music In The Park \$15,050 ATAX 6. Georgetown County Museum-Promotional Campaign \$3,845 ATAX 7. Harbor Historical Association - 29th Annual Wooden Boat Show (October 2018) \$17,040 ATAX - SC Maritime Museum Website and Advertising \$1,655 ATAX - Maritime Park – THENOT.com Advertising \$2,700 ATAX 8. Miss Ruby's Kids-Kitchen Tour of Homes (November 2018) \$3,526 ATAX 9. Swamp Fox Players - Radio Advertising \$4,200 ATAX - Strand Theater Marquee Repair \$294 ATAX 10. Winyah Auditorium - Website Development/Maintenance and Publicity \$1,500 ATAX
If no, please explain:	
Financial Impact:	Awards will promote tourism in the City, therefore increasing revenue.
Points to Consider:	ATAX funds must be distributed timely to meet State compliance regulations.
Options:	Approve, Amend or Deny awards as presented.
Staff Recommendations:	N/A
Date submitted	July 6, 2018
List Attachments:	Minutes of Accommodations & Hospitality Tax Committee meeting held June 26, 2018

**CITY OF GEORGETOWN
ACCOMMODATIONS & HOSPITALITY TAX ADVISORY COMMITTEE**

**MINUTES
TUESDAY June 26, 2018**

Members Present: Brandy Rogerson, Keith Wilcox, Pam Toemmes, Ginger Gray, Wendy Carraway, Teri Britt, and Rodney Long

Members Absent:

Staff Present: Eliza Jagger, Susan Prescott

1. Call to order

Eliza Jagger, Accountant, called the meeting to order at 4:01 PM.

2. Welcome new Committee Member and Reappointments

- a. Pam Toemmes, City Resident: Member at Large
- b. Reappointment-Rodney Long, Owner, Po Boys Discount Equipment: Hospitality-Other
- c. Reappointment-Ginger Gray, Owner, Doodlebugs: Hospitality-Other

3. Review and Approve Minutes (Attachments A)

- a. Minutes from the meeting held June 20, 2017 were reviewed. Motion to approve minutes made by Ginger Gray and seconded by Rodney Long. Motion passed unanimously.

4. Review Accommodations Tax Revenue Schedule (Attachment B)

Eliza Jagger reviewed the Accommodations Tax Revenue report which shows revenue by quarter from FY 2013/2014 through FY 2017/2018. Accommodations and Hospitality tax funds available for awards calculated as follows:

FY 2016/2017 Allocation for Tourism	\$33,103
FY 2016/2017 Balance Forfeited	\$ 244
FY 2017/2018 Balance Forfeited	\$ 773
FY 2017/2018 Allocation for Tourism	<u>\$42,720</u>
Total ATAX funds available	\$76,840
Total HTAX funds available	<u>\$15,000</u>
<u>Total funds available for allocation</u>	<u>\$91,840</u>

5. Presentations by the Applicants:

a. *Atlantis Design-HistoricGeorgetown.com Website \$4,950 HTAX*

Suzanne Doyle presented the request of funds for website hosting and domain name, maintenance, expansion and improvements, and promotional efforts to fund HistoricGeorgetownSC.com website. Between June 2017 and May 2018 there were over eighty-three thousand visitors to site which is a 6.12% increase since the previous year. There are over one thousand people signed up to receive email blasts for City events. The website features an event calendar, mutual links to local businesses, and boater services to attract tourist.

Attachment: Minutes 6.26.18 (2583 : Motion to Approve the Accommodations & Hospitality Tax Committee Funding Allocations)

b. *Friends of the Kaminski House- Kaminski House Museum Wedding Destination Site and Wedding Showcase \$20,000 ATAX \$5,000 HTAX*

Friends of the Kaminski House request was presented by Kim Leatherwood. Ms. Leatherwood requested funds to promote the Kaminski House Museum as a Wedding Destination through two popular wedding websites, the Knot and Charleston Wedding Row. Along with ads in wedding magazines, Charleston Weddings and Grand Strand Weddings, she requested match funding to host a Wedding Showcase on the Kaminski House Lawn that spotlight the venue and local services. The Showcase last year hosted thirty-four brides and local vendors. She also requested funding for the annual 4th of July Concert held on the Kaminski House Lawn.

c. *Georgetown Bridge2Bridge Run Committee/Friendship Place - 8th Annual Historic Georgetown Bridge2Bridge Run (Oct 2018) \$23,243 HTAX*

The 8th Annual Bridge2Bridge Run will be held in October 2018 and will include a half marathon, 12K, 5K, and Kids Fun Run. The run will start at the Rice Museum Clock and the route will include several historical landmarks and Georgetown's scenic areas like East Bay Park. Mr. Hutto noted that runners come from over 26 States to participate. The Georgetown Bridge2Bridge Run Committee is requesting funds for billboards, print/social media/radio ads, police support, and porta johns.

d. *Georgetown Bulldog Booster Club - International Paper Baseball Classic (March 2019) \$7,030 ATAX*

Alicia Johnson, Tournament Director, requested funds for the 29th Annual International Paper Baseball Classic that will be held in March 2019 at the Historic Mike Johnson Park. The Tournament lasts four days and consists of sixteen games, which bring approximately 1,850 tourist to Georgetown. Funds requested include national and regional advertising, website app, local advertising, grounds and field maintenance, and portable toilet rental and tents.

e. *The Georgetown Business Association - Music In the Park \$15,050 ATAX*

The Georgetown Business Association, represented by Michele Overton, requested funding for the Music in the Park project for the performers, stage, lights, and sound, and security. The concerts will be held at Francis Marion Park from August to June. The lineup will include a Christmas Special with The Embers in December and Jason Michael Carrol during the Bassmaster Elite. Last year's events attracted approximately fifteen thousand people.

f. *Georgetown County Museum – Georgetown County Museum Promotional Campaign \$5,670 ATAX*

The Georgetown County Museum's project focuses on promoting visitation through Internet, print, and radio ads. The presentation was given by Director Elizabeth McKee. During 2017 the Museum had over 2,000 visitors and approximately 50% came from out of state. The Museum's promotional plan include increased rack card distribution to Charleston area welcome centers.

g. *Georgetown School of Arts – Georgetown Shakespeare Festival \$13,258 ATAX*

There was no representative at the Meeting so they are ineligible for funding.

h. Harbor Historical Association

i. Wooden Boat Show \$17,040 ATAX

The 29th Annual Wooden Boat Show will be held on the third weekend in October. Mr. Johnnie Weaver represented the Harbor Historical. He requested funds for magazine, web, and print promotion of the event, tents, Portolets, and billboards. Some of the activities held during the weekend are the Wooden Boat Challenge boat building competition, maritime arts and crafts, cardboard boat race, knot tying and more. Admission is free to the public and Mr. Weaver estimates that 15,000 people will attend.

ii. Maritime Park – Wedding Destination Advertising THEKNOT.com \$2,700 ATAX

Sally Swineford and Tara Kramer, Harbor Historical Association Board Member, requested funding to advertise the Maritime Park as a wedding destination venue on THEKNOT.com. The ad will run for twelve months and will be available online, on the mobile site, and the Ultimate Wedding Planner App. The venue can accommodate up to 500 people. Per Ms. Swineford, 90% of the guests at a recent wedding held at the Maritime Park were from out of town.

iii. SC Maritime Museum Website and Advertising \$1,655 ATAX

Sally Swineford requested funds for annual website maintenance, SCIWAY online ads and links, and an ad in the Georgetown County Chamber Community Resource Guide. The Resource Guide also includes 5,000 print copies that will be mailed, distributed in Visitors Centers, and real estate offices. Due to its uniqueness, the Museum has drawn at least 15,000 visitors in 2018 of which 12,000 will be out of area visitors.

iv. Development of Androids/iOS Apps and CMS Web Apps \$14,000 ATAX

Susan Davis presented the development, testing, and implementation of an app for the SC Maritime Museum. This app will provide a walking tour of the exhibits at the Museum. The Museum will provide the app for downloading or androids to use while taking the tour. Ms. Davis requested \$14,000 for this project in order to serve more visitors due to insufficient amount of volunteers.

i. Miss Ruby's Kids – Kitchen Tour of Homes \$3,526 ATAX

The Kitchen Tour of Homes, presented by Kristen Laga, requested funds including advertising, maps, posters, and registration tents and tables. The self-guided Tour includes historically significant homes in Georgetown County. A docent at each home will give the history of the home and the area. This is a most profitable fund raising event for Miss Ruby's Kids. Majority of the kids that benefit from this event are located in the City of Georgetown.

j. Swamp Fox Players

i. Radio Advertising \$4,200 ATAX

Theater Manager, Foy Ford, requested funding for WEZV radio advertising to promote the live performances held at the Strand Theater. The radio ads will run seventy-five to one hundred times a month for sixty seconds in the McClellanville to Southport, NC areas. The ads are also available streaming online. The ads will include live interviews with the Swamp Fox Players.

ii. Strand Theater Marquee Repair \$294 ATAX

Ms. Foy also requested funding to repair the Strand Theater Marquee. Tyson Sign, who did the original restoration of the sign twenty years ago, will repair broken neon, replace bulbs, and ballast behind the marquee.

k. Winyah Auditorium – Website Development/Maintenance and Publicity \$1,500 ATAX

Michelle Lusardi, presenter for the Winyah Auditorium, requested funding for promotion of arts and cultural events through their website. The website will be maintained by WIX and will include a link to constant contact. The Winyah Auditorium has been rented for more than twenty-five community events and hosted eleven events including a Jazz Festival, Long Bay Symphony Chamber Music Recitals, and Shakespeare Festival. The Auditorium's website will include an interactive community calendar, secure donation/membership links, and reservations page.

6. **Discuss Applications and Allocate Accommodations Tax Funds (Attachment C)**

The Committee discussed the applications for Accommodations and Hospitality Tax funding and recommends the following awards:

Applicant	Request	ATAX Funds	HTAX Funds	Project/Event
Atlantis Design	\$4,950	-	\$2,475	HistoricGeorgetownSC.com Website
Friends of the Kaminski House	\$25,000	\$20,000	-	Wedding Destination & Showcase/ 4 th of July Concert
Gtn Bridge2Bridge Committee/Friendship Place	\$23,243	-	\$12,525	8 th Annual Historic Gtn Bridge2Bridge Run
Gtn Bulldog Booster Club	\$7,030	\$7,030	-	International Paper Baseball Classic (March 20
Gtn Business Association	\$15,050	\$15,050	-	Music In The Park
Gtn County Museum	\$ 5,670	\$3,845	-	Gtn County Museum Promotional Campaign
Gtn School of Arts*	\$13,258	-	-	Georgetown Shakespeare Festival
Harbor Historical Association	\$17,040	\$17,040	-	29 th Annual Wooden Boat Show
	\$ 2,700	\$2,700	-	Promotions-Tents-Portolets
	\$ 1,655	\$1,655	-	Maritime Park – Advertising
	\$14,000	-	-	THEKNOT.com
				SC Maritime Museum Website and
				Advertising
				Development of Androids/IOS Apps and
				CMS Web Apps
Miss Ruby's Kids	\$ 3,526	\$3,526	-	Kitchen Tour of Homes
Swamp Fox Players	\$ 4,200	\$4,200	-	Radio Advertising
	\$ 294	\$ 294	-	Stand Theater Marquee Repair
Winyah Auditorium	\$ 1,500	\$1,500	-	Website
Total	\$139,116	\$76,840	\$15,000	

*Georgetown School of Arts representative was not present at the Meeting and therefore is ineligible for funding.

Note: For profit organizations are not eligible for Accommodation Tax per TERC, State Review Board.

Motion to recommend Council approved award of Accommodations and Hospitality Tax funds as listed made by Brandy Rogerson and seconded by Pam Toemmes. Motion passed unanimously.

7. **Accommodation & Hospitality Committee (Attachment D)**

8. **The Meeting adjourned at 5:52PM**

Respectfully submitted,

Eliza Jagger
Accountant

Attachment: Minutes 6.26.18 (2583 : Motion to Approve the Accommodations & Hospitality Tax Committee Funding Allocations)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2581

Council Meeting Date:	16 August 2018
Department:	Water Utilities
Issue Under Consideration:	Motion to Accept Bid and Allow Staff to Enter Into Contract with AC Schultes of Carolina, Inc. for the King Well Rebuild Project In The Amount of \$182,138.00
Amount Requested:	\$182,138.00
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	None
Points to Consider:	• The King Well became inoperable at the end of 2017. • The well will be rebuilt by installing a new stainless steel liner, repacking, and new pump. • A cost comparison of operation of WTP and King Well show that the well will save the City approximately \$75,000 per year by supplementing with well. This project will pay for itself in 2.65 years. • This well was upgraded in 2015 with new pump and cleaning of well. This cost was approximately \$80,000. This paid for itself in one year. • There is a unit price in bid for column pipe; however, this was included as a precaution. We hope to reuse the column pipe that was replaced in 2015. • There is \$200,000 in budget for this project. • Contract duration is 150 consecutive calendar days.
Options:	Approve or Disapprove
Staff Recommendation:	Approve

Reviews:

Will Cook Completed 08/06/2018 11:35 AM
 Debra Bivens Completed 08/06/2018 2:38 PM
 Carey Smith Completed 08/06/2018 3:18 PM
 Ann U. Mercer Completed 08/06/2018 5:08 PM
 Georgetown City Council Pending 08/16/2018 5:30 PM

Attachments:

1. 1 AC Schultes Bid - King Well Rebuild (PDF)
2. 2 Bid Tabulation - King Well Rebuild (PDF)

Updated: 8/6/2018 11:35 AM by Will Cook (Page 1)

**KING WELL REBUILD
PROJECT #1512**

**CITY OF GEORGETOWN
SOUTH CAROLINA**

**SECTION 00311
BID FORM**

**KING WELL REBUILD
FOR THE
THE CITY OF GEORGETOWN
SOUTH CAROLINA**

Georgetown, S.C.

Date: July 23, 2018

PROPOSAL OF A C Schultes of Carolina, Inc.

(Hereinafter called "Bidder"), a Maryland (State)

Corporation/~~partnership/individual~~ (Strike out inapplicable terms) doing business as

A C Schultes of Carolina, Inc.

TO: Mr. Will Cook
Water Utilities Manager
City of Georgetown

Gentlemen:

The Bidder, in compliance with your invitation for bids for the KING WELL REBUILD having examined the drawings and specifications with related documents and the site of the proposed work, and being familiar with all of the conditions surrounding the construction of the proposed project, including the availability of materials and labor, hereby proposes to furnish all labor, materials, and supplies, and to construct the project in accordance with the Contract Documents, within the time set forth therein, for the Sum of:

One hundred eighty-two thousand, one hundred thirty-eight
dollars ~~and no cents~~ Dollars(\$ 182,138.00)

The price indicated above shall include all labor, materials, overhead, profit, insurance, taxes, fees, etc., to cover all expenses incurred in performing the work required under the Contract Documents, of which this proposal is a part.

The price indicated above shall also include the amounts indicated as Allowances and as described in the Division 1 Section "Allowances". Should actual cost vary from the Allowance listed, The Contract Sum shall be adjusted by Change Order.

**BID FORM – UNIT PRICE
00311-1**

Attachment: AC Schultes Bid - King Well Rebuild (2581 : King Well Rebuild)

**KING WELL REBUILD
PROJECT #1512**

**CITY OF GEORGETOWN
SOUTH CAROLINA**

Bidder hereby agrees to commence work under this contract on or before a date to be specified in written "Notice to Proceed" of the Owner and to fully complete the project within **One Hundred Fifty (150) consecutive calendar days** thereafter as stipulated in the specifications.

Bidder further agrees to pay as liquidated damages the sum of \$500.00 for each consecutive calendar day thereafter as hereinafter provided in Paragraph 19 of the General Conditions.

The specifications and addenda are complementary of each other. What is called for by one shall be as binding as if called for by all. If a conflict between any of the above is discovered by the contractor, the problem shall be referred to the Owner as soon as possible for resolution by the Owner. Should a conflict occur which is not resolved before bid time and/or is necessary to comply with mandatory requirements (i.e., codes, ordinances, etc.), it shall be the contractor's responsibility to price and bid the more expensive method.

Bidder acknowledges receipt of the following addendum:

No.: 1 Dated: 6/28/18 *wj*

No.: _____ Dated: _____

No.: _____ Dated: _____

No.: _____ Dated: _____

No.: _____ Dated: _____

Bidder understands that the Owner reserves the right to reject any or all bids and to waive any informality in the bidding.

The Bidder agrees that this Bid shall be good and may not be withdrawn for a period of thirty (30) calendar days after the scheduled closed time for receiving bids.

BID FORM – UNIT PRICE
00311-2

Attachment: AC Schultes Bid - King Well Rebuild (2581 : King Well Rebuild)

SCHEDULE OF UNIT PRICES

Additions and deletions from the Work shall be paid in accordance with the Unit Prices indicated below.

Item No.	Estimated Quantity	Unit	Description	Unit Price	Total Price
1	1	LS	Televis Well	1,500.00	1,500.00
2	1	LS	Clean and Airlift Debris	14,250.00	14,250.00
3	500	LF	Design and Install 12" Stainless Steel, Schedule 20 Liner	142.00	71,000.00
4	210	LF	Design and Install 5" Stainless Steel Liner, Schedule 40	80.00	16,800.00
5	75	LF	Design and Install 5" Stainless Steel wire wrap screen	165.00	12,375.00
6	1	LS	Install Chlorinated, Washed, and Sized Gravel Pack from Total Depth to Surface	13,650.00	13,650.00
7	1	LS	Install Test Pump and run 12 hour capacity test	11,400.00	11,400.00
8	1	LS	Design and Purchase Line Shaft Turbine Pump (300 GPM @ 500 TDH, Intake Depth 400 feet)	31,923.00	31,923.00
9	1	LS	Televis Well	1,500.00	1,500.00
10	1	LS	Install Turbine Pump	5,700.00	5,700.00
11	1	LS	Chlorinate Well and Sample	2,000.00	2,000.00
12	1	LF	6" Carbon Steel Column Pipe	40.00	40.00
			Total Bid Price	182,138.00	
DEDUCT	1	LS	Deduct for Using Existing Discharge Head on New Pump Assembly	-250.00	

Attachment: AC Schultes Bid - King Well Rebuild (2581 : King Well Rebuild)

**KING WELL REBUILD
PROJECT #1512**

**CITY OF GEORGETOWN
SOUTH CAROLINA**

etc., to cover the finished work called for.

The undersigned declares that his firm is (delete those not applicable):

A corporation organized and existing under the laws of the

State of Maryland.

A partnership consisting of

_____.

The undersigned declares that the person or persons signing this proposal is fully authorized to sign the proposal on behalf of the firm listed and to fully bind the firm listed to all the conditions and provisions thereof.

It is agreed that no person or persons or company other than the firm listed below or as otherwise indicated hereinafter has any interest whatsoever in this proposal or the contract that may be entered into as a result thereof, and that in all respects the proposal is legal and fair, submitted in good faith, without collusion or fraud.

Respectfully Submitted:

A C Schultes of Carolina, Inc.

Contractor

(SEAL – if bid is by a Corporation)

By: 

William Jefferys

(Type/Print Name)

President

(Title)

3887 S NC 41 Hwy

(Street Address)

Wallace, NC 28466

(City, State, Zip Code)

S.C. General Contractor's License No. G111937

FID No. 52-2212 557 and/or SSN _____

**BID FORM – UNIT PRICE
00311-4**

Attachment: AC Schultes Bid - King Well Rebuild (2581 : King Well Rebuild)



CITY OF GEORGETOWN



SUBMITTAL LISTING

PROJECT:	King Well Rebuild Project #1512 - RFB	DATE OF BID OPENING:	Monday, July 23, 2018 3:00 pm
		PLACE:	2377 Anthuan Maybank Drive

**NOT CERTIFIED

SIGNED: Daniel A. Howard

COMPANY NAME	MAILING ADDRESS	AMOUNT	COMMENTS:
ROWE DRILLING COMPANY INC	PO BOX 2526 SAVANNAH GA 31402-2526	219,025.00 BASE 1,785.00 DEDUCT	RECEIVED ON TIME - CURRENTLY UNDER REVIEW
PROFESSIONAL PUMP AND WELL	2952 REPUBLIC AVE FLORENCE SC 29540	185,878.00 BASE 0 DEDUCT	RECEIVED ON TIME - CURRENTLY UNDER REVIEW
A C SCHULTES OF CAROLINA INC	3887 S NC 41 HWY WALLACE NC 28466	182,138.00 BASE 250.00 DEDUCT	RECEIVED ON TIME - APPARENT LOW BIDDER - CURRENTLY UNDER REVIEW

Attachment: Bid Tabulation - King Well Rebuild (2581 : King Well Rebuild)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2582 A

Council Meeting Date:	16 August 2018
Department:	Water Utilities
Issue Under Consideration:	Motion to Accept Proposal and Allow Staff to Enter Into Contract with McKim & Creed for the Year Two Upgrades of the existing SCADA system for Not to Exceed Amount of \$175,000.00
Amount Requested:	\$175,000.00
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	None
Points to Consider:	• The City advertised an RFQ in November 2017 for SCADA upgrade services and McKim & Creed was selected by the committee to negotiate the scope and fee. • This has been proposed as a three year project with Year One upgrades proposed at \$133,066.00 and Year Two upgrades proposed and estimated at \$161,088.00. • The budgeted amount for this fiscal year is \$175,000.00. We are asking for approval up to the budgeted amount as equipment prices can change over the life of this project and we may be able to speed process with funds already allocated and approved. • Any changes in the cost will have to be approved by the City Administrator and Finance Director. • The CIP includes Year Three total of \$160,000. This may go up slightly due to price increases. • We will have contract for each phase of project. • SCADA monitors all remote sites and is used at the Water Treatment Plant to operate the treatment system. • The Collection system SCADA is approximately 20 years old and operates on old operating system no longer supported.
Options:	Approve or Disapprove
Staff Recommendation:	Approve

Reviews:

Will Cook Completed 08/06/2018 12:11 PM
 Debra Bivens Completed 08/06/2018 2:40 PM
 Carey Smith Completed 08/06/2018 3:17 PM
 Ann U. Mercer Completed 08/06/2018 5:07 PM
 Georgetown City Council Pending 08/16/2018 5:30 PM

Attachments:

Updated: 8/6/2018 12:11 PM by Will Cook A (Page 1)

1. 1 180764 WTP and Collections SCADA Upgrade Year 2 Scope (PDF)

**CITY OF GEORGETOWN
WTP AND COLLECTIONS SCADA UPGRADE
YEAR 2
SCOPE OF SERVICES**

July 5, 2018

I. PROJECT DESCRIPTION

The City of Georgetown has engaged McKim & Creed to upgrade their SCADA system over a three year project. McKim & Creed has identified ten primary tasks to accomplish this goal and divided them into three groups to be executed in each of the three years. They are listed below, separated by year.

Year 1

1. System Scoping and Design Workshop
2. Standard Lift Station RTU Design
3. Upgrade the Fiber Interface at 13 Locations
4. SCADA HMI Standards Development
5. Upgrade the Collections HMI Application
6. Develop RTU O&M Manuals

Year 2

7. Replace 7 Lift Station RTUs
8. Replace King Well, Booster Pump Station, Yogi Bear Tank RTUs

Year 3

9. Upgrade the WTP HMI Application
10. Provide an HMI User Manual and Training

The City has issued a task order for the tasks in Year 1 and would now like to start the process of executing Year 2 tasks. The scope for the two tasks in Year 2 are listed below.

II. SCOPE OF SERVICES

TASK 7 – Replace 7 Lift Station RTUs

- A. Conduct an RTU phone conference functional workshop with the City to determine the necessary functionality and processes each

- RTU needs to be able to provide and perform. Results of the workshop will be recorded in minutes and distributed to the City.
- B. Develop a standard PLC program for the RTUs based on the agreed descriptions in the minutes.
 - C. Fabricate 7 lift station RTU backpanels per the approved standard RTU design drawing package designed in Task 2.
 - D. Perform a Factory Acceptance Test (FAT) at the fabrication facility to verify the proper fabrication and functionality of each panel.
 - E. Develop an installation plan for the 7 RTUs detailing the downtime required, alternative pumping during the shutdown if required, permitting requirements, the order of the upgrades and an upgrade schedule.
 - F. Replace each RTU backpanel based on the upgrade schedule and plan. The sites getting new RTU panels will be:
 - i. Bayview
 - ii. City Hall
 - iii. Maybank
 - iv. Wilkinson
 - v. Willowbank
 - vi. WWTP
 - vii. Maryville School
 - G. Test each RTU as it is replaced for proper functionality and operation.

TASK 8 – Replace King Well, Booster Pump Station, Yogi Bear Tank RTUs

- A. Conduct an RTU phone conference functional workshop with the City to determine the necessary functionality and processes each RTU needs to be able to provide and perform.
- B. Develop PLC programs for each of the 3 RTUs based on the agreed descriptions in the minutes.
- C. Fabricate backpanels for each of the 3 RTUs.
- D. Perform a Factory Acceptance Test (FAT) at the fabrication facility to verify the proper fabrication and functionality of each panel.
- E. Develop an installation plan for the 3 RTUs detailing the downtime required, alternative pumping during the shutdown, permitting requirements, the order of the upgrades and an upgrade schedule.
- F. Replace each RTU backpanel based on the upgrade schedule and plan.
- G. Test each RTU as it is replaced for proper functionality and operation.

III. ASSUMPTIONS and CLARIFICATIONS

- A. All hardware and software pricing is budgetary level. Actual cost will be determined during design activities and incorporated into the final budget numbers.
- B. The design approach for all RTU upgrades is to replace the backpanel and all components and reuse the existing control panel enclosure. We have assumed that all new, necessary components will physically fit on a backpanel of the same size as that which is installed in the existing RTU control panel enclosures.
- C. The City staff has advised us that all lift station RTUs are identical. We have estimated our design and programming time to develop a single standard design and program that will be used at all lift station RTUs.
- D. We have not included any price increase predictions in our budget numbers. The City should apply whatever allowance for price increases they deem necessary as this project will extend across multiple years.
- E. We have not included any contingency in our budget numbers. The City should apply whatever contingency they deem necessary for budgeting purposes.

IV. BUDGET

We have itemized the two tasks in Year 2 below for review and clarity.

Year 2		
Task	Name	Fee
7	Replace 7 Lift Station RTUs	\$101,588.00
8	Replace King Well, Booster PS, Yogi Bear Tank RTUs	\$59,500.00
TOTAL FOR YEAR 2		\$161,088.00



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2588

Council Meeting Date:	16 August 2018
Department:	Engineering
Issue Under Consideration:	Motion to approve bid, award contract, and make payments to Coastal Asphalt, LLC for a not to exceed amount of \$75,000 for asphalt paving and pavement markings on the one-mile recreational walking trail at East Bay Park.
Amount Requested:	\$75,000
Is Item in Current Budget?	Yes
If no, please explain:	N/A
Financial Impact:	None
Points to Consider:	This work is to complete the project which was ended back in the spring with a base course of aggregate material due to lack of funding in the previous fiscal year. The amount requested includes an 8.5% contingency from the base bid price of \$69,280.
Options:	Only two bids were received on this project. The second bid was for \$87,100.
Staff Recommendation:	Award contract to Coastal Asphalt, LLC.

Reviews:

Orlando Arteaga Completed 08/08/2018 10:57 AM
 Finance Completed 08/08/2018 11:52 AM
 City Attorney Completed 08/08/2018 1:23 PM
 Carey Smith Completed 08/08/2018 1:34 PM
 Ann U. Mercer Completed 08/08/2018 1:46 PM
 Georgetown City Council Pending 08/16/2018 5:30 PM

Attachments:

1. 1 CERTIFIED BID TAB-EBP REC TRAIL ASPHALT PAVING (PDF)
2. 2 COASTAL ASPHALT (PDF)
3. 3 REC LTR - EBP RECREATIONAL TRAIL ASPHALT PAVING 8-7-18 (PDF)

EAST BAY PARK - RECREATIONAL TRAIL ASPHALT PAVING, PROJECT #1206
CITY OF GEORGETOWN, SC

BIDS DUE: Wednesday, August 1, 2018, 2:00 PM



	COMPANY NAME	STREET ADDRESS	CITY, STATE, ZIP	S.C. CONTRACTOR'S LICENSE #	ACKNOWLEDGE ADDEDUM(S)?	BID BOND ?	BASE BID	LOW BID	
1	Palmetto Corp of Conway	3873 Hwy. 701 N	Conway, SC 29526	G14514	N/A	N/A	\$ 87,100.00		
2	Coastal Asphalt, LLC	2142 Winburn St.	Conway, SC 29527	G116811	N/A	N/A	\$ 69,280.00	✓	
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									

I certify that all bids received for this project, having been opened on the date and time shown above, are true and correct as listed.



ENGINEERING & DESIGN

Bryan O. Cagle, P.E.	President	19788	5536
Printed Name	Title	SC PE #	SC COA #

Signature

Date _____



REQUEST FOR BID (RFB)

REQUESTOR: City of Georgetown
 1134 North Fraser Street
 Georgetown, SC 29440
 Contact: Daniella Howard, Purchasing Agent
 Email: dhoward@cogsc.com
 Phone: 843.545.4043

PROJECT: Recreational Walking Trail Asphalt Paving
 at East Bay Park
 Project # 1206

DATE OF ISSUE: Wednesday, July 11th, 2018

DUE: On or before **2.00 pm EST (local time) Wednesday, August 1, 2018**

Submit bids to physical address:

Physical Address:
 City of Georgetown
 Attn: Purchasing - Bid Proposal
 Recreational Walking Trail Asphalt Paving
 2377 Anthuan Maybank Drive
 Georgetown, SC 29440

Background

The City of Georgetown is located on the coast of South Carolina between Myrtle Beach and Charleston and has a population of approximately 10,000. Georgetown operates under the Mayor-Council form of government as set forth in the State of South Carolina Code Chapter II, Article I, Section 2-1. Additional information is available on our website at www.cogsc.com.

Purpose

The City of Georgetown is seeking bids from qualified and licensed general and/or paving contractors to perform paving work at the newly installed 1-mile long recreational walking trail located at East Bay Park in the City of Georgetown.

All bids must be submitted on the required Bid Forms. The entire form must be completed in ink or typewritten and executed by a legal duly authorized officer of the contractor submitting the RFB. In addition, all contractors must return and initial each page of the RFB with the Bid Forms. By initialing each page, contractors will be indicating that they have read and understood the requirements of the RFB, and their price is based on such requirements.

The City reserves the right to reject any or all bids as deemed to be in its best interest, and to accept all or part of the scope of work herein as its project timeline and/or budget allows. The bid's price shall be valid for a period of 60 calendar days from the date of bid opening.

The City of Georgetown reserves the right to issue addenda to this RFB up to two (2) days before the RFB due date as needed to clarify the City of Georgetown's desires, or to make corrections or changes to the RFB document or submittal process. The bidders will acknowledge receipt of all issued addenda in their submittals, if applicable.

Attachments:

1. Drawings
2. Bid Form
3. Contract Sample

Project General Description

Project consists of asphalt paving the one-mile long recreational walking trail at East Bay Park including installation of pavement markings.

Submission of bid implies that the contractor has visited the site and is familiar with the existing conditions of the site.



Scope of Services/Special Work Requirements

Contractor shall be responsible for providing all materials, labor, tools, and equipment necessary for the completion of the project.

Contractor shall take caution to protect the existing infrastructure adjacent to the trail, i.e. parking lot, restroom building, exercise stations, tennis court slopes, benches, etc.

Asphalt paving at the recreational walking trail shall be placed in accordance with the construction drawings prepared by Cagle Consulting Engineers which make part of this RFB.

Submit asphalt mix design for owner's approval.

Remove any vegetation, leaves, soil or foreign materials off the existing gravel base prior to placing the asphalt course. Re-grade and compact any areas of the existing gravel base material that are disturbed in the process of cleaning any vegetation, as necessary. Apply asphalt primer coat to the 6-foot wide section of gravel to be paved. Place 1-1/2 inch thick asphalt surface course (Type C) on the previously compacted 4-inch aggregate base material as shown on the drawings. Compacted asphalt surface course shall be 6-foot wide, one-mile long.

The contractor shall work during these day time work hours: 7 AM to 5 PM.

Bid, payment and performance bonds are not required for projects less than \$100,000.

Contractor shall complete the work within 30 calendar days after Notice to Proceed. There are no liquidated damages.

There is a requirement of 10% retainage for all invoices.

Contractor shall warranty the work for a minimum of one year.

Questions

For questions regarding the City's Request for Bids process or services sought, please submit your questions in writing and email them to oarteaga@cogsc.com by the deadline of 4:00 pm Tuesday, July 24, 2018.

Process

The award for this project will be handled in the following manner:

1. The RFB and Bid Form documents will be available on our website, www.cogsc.com and clicking on "Bids".
2. The bids will be received and evaluated as described in this RFB.
3. Lowest qualified and responsive bid will be presented to the Georgetown City Council for approval.
4. After Council approval, the City of Georgetown will issue Notice of Award.



Project Schedule

The following is the schedule of events listed in the order of occurrence, showing the major milestones from issuance of the RFB to the contract award:

MILESTONE EVENT	DATE
1. REQUEST FOR BID ADVERTISEMENT	WEDNESDAY, JULY 11, 2018
2. DEADLINE FOR QUESTIONS	4.00 PM, TUESDAY, JULY 24, 2018
3. DEADLINE FOR ADDENDA(S) TO BE POSTED TO CITY'S WEBSITE WWW.COGSC.COM UNDER "BIDS".	4.00 PM, THURSDAY, JULY 26, 2018
4. BID DUE DATE	2.00 PM, WEDNESDAY, AUGUST 1, 2018
5. APPROVAL OF CONTRACT BY CITY COUNCIL (TENTATIVE)	THURSDAY, AUGUST 16, 2018
6. NOTICE TO PROCEED (TENTATIVE)	AUGUST 31, 2018
7. PROJECT COMPLETION	30 CALENDAR DAYS AFTER NTP

The City of Georgetown reserves the right to change the project schedule and scope as it deems necessary. In the event of a major date change, the City of Georgetown will notify known participants.

The City also reserves the right to cancel or reissue the RFP and/or revise the project schedule at any time.

The proposer will acknowledge receipt of all issued addenda in their submittals, if applicable. The City reserves the right to reject any or all bids as deemed to be in its best interest, and to accept all or part of the scope of work herein as its project timeline and/or budget allows.

All information will be updated and posted on the City's website WWW.COGSC.COM under "Bids". It is the proposer's responsibility to obtain the information directly from the City's website regarding this project.

Bid Submittal Instructions

To be considered, interested parties must submit the following in a sealed envelope:

1. One (1) initialed copy of this RFB
2. One (1) Bid Form
3. One (1) Mandatory Vendor Submittal Form

On or before the deadline, 2:00 pm, Wednesday, August 1, 2018 EST (local time) to:

Physical Address:

City of Georgetown

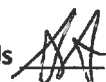
Attn: Purchasing - Bid Proposal

Recreational Walking Trail Asphalt Paving

Project # 1206

2377 Anthuan Maybank Drive

Georgetown, SC 29440



1. Sealed bids should be clearly marked on the outside of the package, **"Recreational Walking Trail Asphalt Paving, Project #1206"**. It is the sole responsibility of the bidders to have bids delivered to the City of Georgetown before the closing hour and date. Bids that are faxed, e-mailed, or received late will not be accepted or considered for any reason. The official clock shall be that of the City's Purchasing Agent.
2. All bids must be valid for a period of sixty (60) days following the bid opening date.
3. Bids must address all RFB requirements. Partial or incomplete bids may be rejected.
4. All costs incurred in preparing the bids, or costs incurred in any other manner by the bidder in responding to this RFB will be wholly the responsibility of the bidder. All materials and documents submitted by the bidder in response to this bid become the property of the City of Georgetown and will not be returned.
5. Any proprietary information contained in the proposal should be so indicated as follows:
Vendor Disclosure—Notice of SC Freedom of Information Act
 "The parties acknowledge that all material submitted may be subject to release under the South Carolina Freedom of Information Act (FOIA) and will be released to the public unless exempt from disclosure under the FOIA. We discourage you from including any information you consider propriety or trade secret, as this material is subject to the FOIA once it's in the City's possession. If you must include any such information in your submission, please identify it by color, labeling, and/or bold font so that it can be readily recognized. In the event the City receives a request for this material, the City will notify those parties who have identified information they believe is proprietary or trade secret of the request. The City has a fifteen (15) day deadline to produce the material. This is your window to file an action challenging the release. Please be on notice that if the City is not served with such an action, the information will be released."
6. Bids must be made in the official name of the company or individual under which business is conducted (showing official business address) and must be signed in ink by a person duly authorized to legally bind the person, partnership, company or corporation submitting the bid. Bids having any erasures or corrections must be initialed in ink by the bidder.
7. List of Professional References for Similar Work Performed – Must list at least two recent references of similar work with telephone number and name of person to contact.
8. Disqualification and Rejection of Bids – The City of Georgetown reserves the right to reject any bid of a contractor who has failed to perform satisfactorily, or complete on time, or in a manner consistent with the bid documents, contract of similar nature, or to reject the bids of a contractor who is not in a position to perform such a contract satisfactorily. The City expressly reserves the right to award the contract to the contractor that best meets the requirements as set forth herein.
9. Assignment of Contract – Assignment by the selected contractor of any contract to be entered into in accordance with this RFB will not be recognized by the City of Georgetown unless such assignment has prior written approval of the City.



Bid Submittal Evaluation

Contracts shall be awarded to the lowest responsive and responsible contractor. In determining lowest responsive and responsible contractor, in addition to price, the Purchasing Agent, Department Head, and/or the City Administrator or designee shall consider:

- (a) The ability, capacity, and skill of the contractor to perform the contract to provide the service required;
- (b) Whether the contractor can perform or provide the service promptly, or within the time specified, without delay or interference;
- (c) The character, integrity, reputation, judgment, experience, and efficiency of the contractor;
- (d) The quality of performance of previous contracts or services provided by the contractor;
- (e) The previous and existing compliance by the contractor with laws and ordinances relating to the contract or services;
- (f) The sufficiency of the financial resources and ability of the contractor to perform the contract or provide the service; and
- (g) Whether the contractor has met the criteria of the RFB requirements, terms and conditions.

General Contractual Requirements

1. Compliance With Law – The selected contractor and its agents and employees shall be bound and comply with all federal, state and local laws, ordinance rules and regulations, as well as all other governing bodies having legal jurisdiction with respect to the area where such work is performed and relating to the technical environment and requirements of the project. The contractor shall hold the City harmless and indemnify same in the event of non-compliance.
2. Force Majeure - The bidder shall not be liable for any excess costs if the failure to perform the contract arises out of causes beyond the control and without the fault or negligence of the bidder. Such causes may include, but are not limited to acts of God or of the public enemy, acts of Governments in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restriction, strikes, freight embargoes, and unusually severe weather; but in every case the failure to perform must be beyond the control and without the fault or negligence of the bidder.
3. Governing Law - Except to the extent that this agreement may be governed by any federal law, including federal bankruptcy law, this Agreement shall be governed by, constructed and interpreted under, and enforced exclusively in accordance with the laws of the State of South Carolina, and the courts in the State of South Carolina shall have jurisdiction with respect to any dispute arising hereunder.
4. Qualifications - Bidder must, upon request of the City, furnish satisfactory evidence of its ability to furnish services in accordance with the terms and conditions of this bid request. The City of Georgetown Finance Department reserves the right to make the final determination as to the contractor's ability to provide the services herein.
5. Contractor's Responsibility - Contractor shall fully acquaint him/herself with conditions relating to the scope and restrictions attending the execution of the work under the conditions of this RFB. It is expected that this will sometimes require on-site observation. The failure or omission of the contractor to acquaint him/herself with existing conditions shall in no way relieve him/her of any obligation with respect to this RFB or to a contract.
6. Affirmative Action - The proposer will take affirmative action in complying with all federal and state requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees without regard or discrimination by reason of race, color, religion, sex, national origin or physical handicap.
7. WMBE Statement - It is the policy of the City of Georgetown to provide minorities, and women equal opportunity for participating in all aspects of the City's contracting and procurement programs, including but not limited to employment, construction projects, and lease agreements consistent



with the laws of the State of South Carolina. It is further the policy of the City of Georgetown to prohibit discrimination against any person or business in pursuit of these opportunities on the basis of race, color, national origin, religion, sex, age, handicap, or veteran status. It is further the policy of the City of Georgetown to conduct its contracting and procurement programs so as to prevent such discrimination and to resolve any and all claims of such discrimination.

8. Termination - Subject to the following provisions, any contract resulting from this request for bids may be terminated by the City provided a thirty (30) day advance notice in writing by the City Administrator, or his designee, is given to the bidder:
 - 8.1 Non-Appropriations - Funds for this contract are payable from local appropriations. If the sufficient appropriations are not made to pay the charges under the contract it shall terminate without any obligation to the City, if applicable.
 - 8.2. Convenience - In the event that this contract is terminated or canceled upon request and for the convenience of the City without the required thirty (30) day advance written notice, then the City shall negotiate reasonable termination costs, if applicable.
 - 8.3 Cause - Termination by the City for the cause, default or negligence on part of the contractor, shall be excluded from the foregoing provisions; termination costs, if any shall not apply. The thirty (30) day advance notice requirement is waived and the default provision herein shall apply.
9. Prime Contractor Responsibilities - The contractor will be required to assume sole responsibility for the complete effort as required by this RFB. The City will consider the contractor to be the sole point of contact with regard to all project matters.
10. Subcontracting - If any part of the work covered by this RFB is to be subcontracted, the contractor shall identify the subcontracting organization and the contractual arrangements made therewith at the time of the offer. All subcontractors must be approved by the City. The successful contractor will also furnish the corporate or company name and the names of the officers of any subcontractors engaged by the bidder, if any.
11. Contract Amendments - Amendments to any agreement between the City and the contractor must be reviewed and approved in writing by the City of Georgetown City Administrator or his designee.
12. Assignment - No contract or its provisions may be assigned, sublet, or transferred without the written consent of the City of Georgetown Finance Department.
13. Independent Contractor Status - The parties hereby agree that the contractor is an independent contractor of the City and that nothing in an agreement with the City shall be deemed to place the parties in a relationship of employer/employee, partners, or joint ventures. Neither party shall have the right to obligate or bind the other in any manner. Each party agrees and acknowledges that it will not hold itself out as an authorized agent with the power to bind the other party in any manner. Each party shall only be responsible for any withholding taxes, payroll taxes, disability insurance payments, unemployment taxes, or other similar taxes or charges with respect to its activities in relation to performance of its obligations of an agreement.
14. Representations of Contractor - Contractor represents, warrants, and covenants that:
 - (a) In providing the services contractor shall utilize the care and skill used by members of its profession practicing under similar circumstances at the same time and in the same locality.
 - (b) All employees provided by the contractor to the City shall have the qualifications, skills and experience necessary to perform his/her job in accordance with the requirements of the project. City may request removal of any employee for good cause.
 - (c) Contractor is a business, validly existing and in good standing under the Laws of the State of South Carolina.
15. Indemnity Provisions - Contractor agrees to and shall indemnify and hold the City harmless from and against all liability, loss, damages or injury, and all costs and expenses (including attorney fees and costs of any suit related thereto) suffered or incurred by the City, arising from or related to the terms of this project, or proposer's performance hereunder.



16. Insurance - The selected contractor will be required to provide and maintain proof of insurance throughout the project term in the amount of \$1,000,000 as follows:

- Comprehensive General Liability (per occurrence)
- Comprehensive Auto Liability (per occurrence)
- Workers' Compensation Liability (as required by State of South Carolina statutes)

The City of Georgetown is to be named as additional insured on the above insurance coverage as respect to the City's interest under the contract. Certificates showing proof of insurance shall be submitted to the City prior to commencement of services under an Agreement. Further, it shall be an affirmative obligation upon the proposer to advise the City's Risk Manager at Fax No. 843.527.6173; email lbell@cogsc.com, PO Box 939, Georgetown, SC 29442, within two days of the cancellation herein, and failure to do so shall be construed to be a breach of an agreement.

17. City Business License - The selected contractor shall be required to obtain all applicable City of Georgetown permits and business licenses prior to work commencing. The business license department may be reached at 843.545.4041. The building and planning department may be reached at 843.545.4017. These expenses shall be included in the total proposal cost.

18. Bid, Payment and Performance Bonds are not required for bids less than a \$100,000.

19. Local Vendor Preference Option is applicable in accordance with Section 2-185 of the City's Procurement Code as approved by City Council on 1.19.2017.

The Purchasing Agent shall make the award of bid after obtaining the approval from City Council. The award letter shall be issued by the Purchasing Agent or designee to the lowest responsible and responsive bidder meeting the requirements set forth in the Request for Bid.

(a) The division/department head is responsible for obtaining the required insurance certificates and Business License verification for submittal to the Purchasing Agent and Risk Manager for approval.

(b) A bid may be canceled and/or all bids rejected upon written recommendation of the division/department manager, and approval of the Purchasing Agent.

Local Vendor Preference Option

1. A vendor shall be deemed a Local Georgetown City/County vendor for the purposes of this Section if such vendor is an individual, partnership, association or corporation that is authorized to transact business within the State, maintains an office in Georgetown County, and maintains a representative inventory or commodities within the City/County on which the bid is submitted, and has paid all taxes and business license fees duly assessed.

2. This option allows the lowest local bidder whose bid is within five-percent (5%) of the lowest non-local Bidder to match the bid submitted by the non-local Bidder and thereby be awarded the contract. This preference shall apply only when (a) the total dollar purchase is \$10,000 or more; (b) the vendor has a physical business address located and operating within the limits of Georgetown County and has been doing business in the City/County for a period of twelve (12) months or more; and (c) the vendor provides proof of payment of all applicable Georgetown City/County taxes, business license and fees if so requested.



3. Should the lowest responsible and responsive Georgetown City/County bidder not exercise its right to match the bid as granted herein, the next lowest qualified Georgetown City/County bidder shall have that right and so on. The right to match the non-Georgetown City/County bidder's bid shall be exercised within 24 hours of notification.

4. In order to qualify for the local preference authorized by this Section, the vendor seeking same shall be required to submit with its bid a statement containing relevant information which demonstrates compliance with the provisions of this Section. This statement shall be on the "MANDATORY VENDOR SUBMITTAL" form included in this bid document. Failure to provide such affidavit at the time the bidder submits its bid shall constitute a waiver of any claim for preference.

5. For all contracts for architecture, professional engineering, or other professional services governed by Section 2-187, Professional and Construction Services, the City shall include the local business status of a firm among the factors considered when selecting which firms are "most highly qualified." In determining which firm is the "most qualified" for purposes of negotiating a satisfactory contract, preference shall be given to a local business where all other relevant factors are equal.

6. Local preference shall not apply to the following categories of contracts:

- (a) Goods or services provided under a cooperative purchasing agreement or similar "piggyback" contract;
- (b) Contracts for professional services except as provided for in Section 2-187 above;
- (c) Purchases or contracts which are funded, in whole or in part, by a governmental or other funding entity, where the terms and conditions of receipt of the funds prohibit the preference;
- (d) Purchases or contracts made pursuant to a noncompetitive award process, unless otherwise provided by this section; or
- (e) Any bid announcement which specifically provides that the general local preference policies set forth in this section are suspended due to the unique nature of the goods or services sought, the existence of an emergency as found by either City Council or City Administrator, or where such suspension is, in the opinion of the City Attorney, required by law.





MANDATORY VENDOR SUBMITTAL FORM

AN ORDINANCE TO AMEND CHAPTER 2 ADMINISTRATION - ARTICLE IV

PROCUREMENT – JANUARY 19, 2017

SECTION 2-185 COMPETITIVE SEALED QUOTES LOCAL VENDOR PREFERENCE

ARTICLE IV. PROCUREMENT

DIVISION 2. ETHICS IN CITY CONTRACTING

I certify that [Company Name] _____ is a
Resident Bidder of Georgetown City/County as defined in the City of Georgetown Ordinance Chapter 2
 Administration, Article IV Procurement, Section 2-185, and our principal place of business is
 _____ [City and State].

I certify that [Company Name] Coastal Asphalt, LLC is a
Non-Resident Bidder of Georgetown City/County as defined in the City of Georgetown Ordinance
 Chapter 2 Administration, Article IV Procurement, Section 2-185, and our principal place of business is
Conway, SC [City and State].

(X)

Signature of Company Officer

Attachment: COASTAL ASPHALT (2588 : Approval of construction bid for paving of Recreational Walking Trail at East Bay Park)

BID FORM

RECREATIONAL WALKING TRAIL ASPHALT PAVING
AT EAST BAY PARK
FOR THE CITY OF GEORGETOWN, SC
PROJECT #1206

Date: 8/1/2018

PROPOSAL OF Coastal Asphalt, LLC

(hereinafter called "Bidder"), a South Carolina (State)

corporation/partnership/individual (Strike out inapplicable terms) doing business as

Coastal Asphalt, LLC

TO: City of Georgetown, SC

The Bidder, in compliance with your request for bids for the RECREATIONAL WALKING TRAIL ASPHALT PAVING, PROJECT #1206 having examined the drawings and specifications with related documents and the site of the proposed work, and being familiar with all of the conditions surrounding the construction of the proposed project, including the availability of materials and labor, hereby proposes to furnish all labor, materials, and supplies, and to construct the project in accordance with the Contract Documents, within the time set forth therein, for the Lump Sum of:

Sixty-nine thousand, two hundred eighty Dollars \$ (69,280.00)

The lump sum price indicated above shall include all labor, materials, equipment, overhead, profit, insurance, taxes, business license and construction permit fees, etc., to cover all expenses incurred in performing the work required under the Contract Documents, of which this proposal is a part.

Bidder hereby agrees to commence work under this contract on or before a date to be specified in written "Notice to Proceed" of the Owner and to fully complete the project within **Thirty (30)** consecutive calendar days after specified date on Notice to Proceed.

The specifications and addenda are complementary of each other. What is called for by one shall be as binding as if called for by all. If a conflict between any of the above is discovered by the contractor, the problem shall be referred to the Owner as soon as possible for resolution by the Owner. Should a conflict occur which is not resolved before bid time and/or is necessary to comply with mandatory requirements (i.e., codes, ordinances, etc.), it shall be the contractor's responsibility to price and bid the more expensive method.

Bidder acknowledges receipt of the following addendum:

No.: ___ Dated: N/A

No.: ___ Dated: _____

No.: ___ Dated: _____

Bidder understands that the Owner reserves the right to reject any or all bids and to waive any informality in the bidding.

The Bidder agrees that this Bid shall be good and may not be withdrawn for a period of sixty (60) Calendar days after the scheduled closed time for receiving bids.

The undersigned declares that his firm is (delete those not applicable): A corporation organized and existing under the laws of the State of South Carolina

A partnership consisting of:

The undersigned declares that the person or persons signing this proposal is fully authorized to sign the proposal on behalf of the firm listed and to fully bind the firm listed to all the conditions and provisions thereof.

It is agreed that no person or persons or company other than the firm listed below or as otherwise indicated hereinafter has any interest whatsoever in this proposal or the contract that may be entered into as a result thereof, and that in all respects the proposal is legal and fair, submitted in good faith, without collusion or fraud.

Respectfully Submitted:

Contractor

(SEAL – if bid is by a Corporation)

By: 
Matt Winburn
(Type/Print Name)

Vice President _____ (Title)

2142 Winburn Street _____ (Street Address)
Conway, SC 29527 _____ (City, State, Zip Code)
843-397-7325 _____ (Telephone)

S.C. General Contractor's License No. G116811

FID No.: 90-0431587 and/or SSN _____

SCHEDULE OF TASKS

Item no.	Task	Qty.	Unit	Unit Price (\$)	Total (\$)
1	1-1/2 inch Asphalt Surface Course (Type C)	300	Tons	\$229.10	\$68,730.00
2	Signs and Pavement Markings	1	LS	\$550.00	\$550.00
	Total Bid	\$69,280.00			

The above task prices shall include all labor, material, equipment, overhead, profit, insurance, taxes, business license and construction permit fees, etc. to cover the Work called for.

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Coastal Asphalt, LLC
2142 Winburn Street
Conway, SC 29527

SURETY:

(Name, legal status and principal place of business)

RLI Insurance Company
9025 N. Lindbergh Drive
Peoria, IL 61615
Mailing Address for Notices

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

City of Georgetown
2377 Anthuan Maybank Drive
Georgetown, SC 29440

BOND AMOUNT: 5% Five Percent of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

Sidewalk Program Project #1214 - Front Street Improvements

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

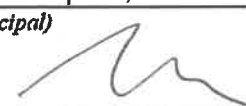
When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 1st day of August, 2018.

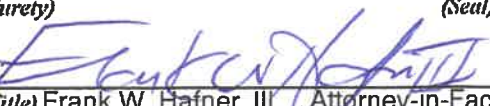

(Witness) Steve Starbuck


(Witness) Sherri W. Hill

Coastal Asphalt, LLC
(Principal) (Seal)

By: 
(Title) Matt Winburn, Vice President

RLI Insurance Company
(Surety) (Seal)

By: 
(Title) Frank W. Hafner, III, Attorney-in-Fact



Attachment: COASTAL ASPHALT (2588 : Approval of construction bid for paving of Recreational Walking Trail at East Bay Park)

POWER OF ATTORNEY

RLI Insurance Company Contractors Bonding and Insurance Company

9025 N. Lindbergh Dr. Peoria, IL 61615
Phone: 800-645-2402

Bond No. Bid Bond

Know All Men by These Presents:

That this Power of Attorney is not valid or in effect unless attached to the bond which it authorizes, but may be detached by the approving officer if desired.

That this Power of Attorney may be effective and given to either or both of RLI Insurance Company and Contractors Bonding and Insurance Company, required for the applicable bond.

That RLI Insurance Company and/or Contractors Bonding and Insurance Company, each Illinois corporations (as applicable), each authorized and licensed to do business in all states and the District of Columbia do hereby make, constitute and appoint:

Frank W. Hafner, III in the City of Columbia, State of SC

it's true and lawful Agent and Attorney in Fact, with full power and authority hereby conferred upon him/her to sign, execute, acknowledge and deliver for and on its behalf as Surety, in general, any and all bonds and undertakings in an amount not to exceed Twenty Five Million Dollars (\$25,000,000) for any single obligation, and specifically for the following described bond.

Principal: Coastal Asphalt, LLC

Obligee: City of Georgetown

RLI Insurance Company and Contractors Bonding and Insurance Company, as applicable, have each further certified that the following is a true and exact copy of a Resolution adopted by the Board of Directors of each such corporation, and now in force, to-wit:

"All bonds, policies, undertakings, Powers of Attorney or other obligations of the Corporation shall be executed in the corporate name of the Corporation by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or Agents who shall have authority to issue bonds, policies or undertakings in the name of the Corporation. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the Corporation. The signature of any such officer and the corporate seal may be printed by facsimile or other electronic image."

IN WITNESS WHEREOF, RLI Insurance Company and/or Contractors Bonding and Insurance Company, as applicable, have caused these presents to be executed by its respective Vice President with its corporate seal affixed this 1st day of August, 2018.

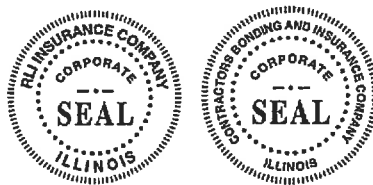
State of Illinois

County of Peoria

} SS

On this 1st day of August, 2018, before me, a Notary Public, personally appeared Barton W. Davis, who being by me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of the RLI Insurance Company and/or Contractors Bonding and Insurance Company, and acknowledged said instrument to be the voluntary act and deed of said corporation.

By: Gretchen L. Johnnigk
Gretchen L. Johnnigk Notary Public



RLI Insurance Company
Contractors Bonding and Insurance Company

Barton W. Davis
Barton W. Davis Vice President

CERTIFICATE

I, the undersigned officer of RLI Insurance Company and Contractors Bonding and Insurance Company, do hereby certify that the attached Power of Attorney is in full force and effect and irrevocable; and furthermore, that the Resolution of the Company set forth in the Power of Attorney, is now in force. In testimony whereof, I have hereunto set my hand and the seal of the RLI Insurance Company and/or Contractors Bonding and Insurance Company this 1st day of August, 2018.

RLI Insurance Company
Contractors Bonding and Insurance Company

By: Jean M. Stephenson
Jean M. Stephenson Corporate Secretary



August 7, 2018

City of Georgetown
2377 Anthuan Maybank Drive
Georgetown, South Carolina 29440

Re: East Bay Park Recreational Trail Asphalt Paving, Project #1206

Mr. Arteaga,

Please find attached the Certified Bid Tab Form for the East Bay Park Recreational Trail Asphalt Paving. I have reviewed the bids for completeness and accuracy. The bids have all the required documents attached.

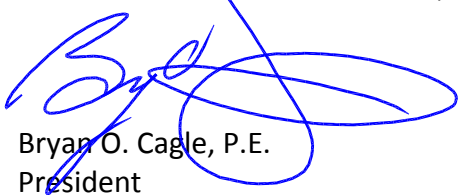
Coastal Asphalt is properly licensed and is a very reputable paving contractor with plenty of experience in the Georgetown area. I have no reservations in awarding this contract to Coastal Asphalt.

Therefore, after a thorough review of the Bids and Contractor's qualifications, it is the recommendation of Cagle Consulting Engineers to award this contract to Coastal Asphalt for the low Base Bid amount of \$69,280.

Please call me with any questions at (843) 495-7452.

Very respectfully,

CAGLE CONSULTING ENGINEERS, LLC



Bryan O. Cagle, P.E.
President



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2589

Council Meeting Date:	16 August 2018
Department:	Engineering
Issue Under Consideration:	Motion to approve bid, award contract, and make payments to CP&G for a not to exceed amount of \$75,900 for installation of new concrete sidewalks on the north side of Front Street between Alex Alford and Lafayette Streets, pedestrian crosswalks, some drainage improvements and minor landscape work.
Amount Requested:	\$75,900
Is Item in Current Budget?	Yes.
If no, please explain:	N/A
Financial Impact:	None.
Points to Consider:	New sidewalks along the north side of Front Street between Alex Alford and Lafayette Streets will provide a safe route for pedestrians in this area. The amount requested includes a 10% contingency from the base bid price of \$69,000.
Options:	Four bids were received. CP&G is the lowest responsive bid.
Staff Recommendation:	Award contract to CP&G

Reviews:

Orlando Arteaga Completed 08/08/2018 10:52 AM
 Finance Completed 08/08/2018 11:51 AM
 City Attorney Completed 08/08/2018 1:22 PM
 Carey Smith Completed 08/08/2018 1:35 PM
 Ann U. Mercer Completed 08/08/2018 1:44 PM
 Georgetown City Council Pending 08/16/2018 5:30 PM

Attachments:

1. 1 CERTIFIED BID TAB-FRONT ST SIDEWALKS 8-7-18 (PDF)
2. 2 CP&G (PDF)
3. 3 REC LTR - SIDEWALK PROGRAM FRONT ST IMPROVEMENTS 8-7-18 (PDF)

BID TABULATION
SIDEWALK PROGRAM - FRONT STREET IMPROVEMENTS, PROJECT #1214
CITY OF GEORGETOWN, SC
BIDS DUE: Wednesday, August 1, 2018, 2:30 PM



Attachment: CERTIFIED BID TAB-FRONT ST SIDEWALKS 8-7-18 (2589 : Approval of construction bid for

	COMPANY NAME	STREET ADDRESS	CITY, STATE, ZIP	S.C. CONTRACTOR'S LICENSE #	ACKNOWLEDGE ADDEDUM(s)?	BID BOND ?	BASE BID	LOW BID	ALT. #1
1	Coastal Asphalt, LLC	2142 Winburn St.	Conway, SC 29527	G116811	N/A	N/A	\$ 90,979.00		\$ 65,616
2	KTC Enterprises, Inc.	309 Land O Pines Cir.	Moncks Corner, SC 29461	G121430	N/A	Yes	\$ 134,200.00		\$ 66,200
3	King Construction Services, Inc.	111 White Oak Forest Pl.	Conway, SC 29527	G116878	N/A	Yes	\$ 196,700.00		\$ 114,603
4	CP&G	829 Front St. - Suite B	Georgetown, SC 29440	G118621	N/A	N/A	\$ 69,000.00	✓	\$ 80,000
5									
6									
7									
8									
9									
10									
11									
12									



I certify that all bids received for this project, having been opened on the date and time shown above, are true and correct as listed.

Bryan O. Cagle, P.E.

President

19788

5536

Printed Name

Title

SC PE #

SC COA #

[Signature]

Signature

8/7/2018

Date



REQUEST FOR BID
(RFB)

REQUESTOR: City of Georgetown
1134 North Fraser Street
Georgetown, SC 29440
Contact: Daniella Howard, Purchasing Agent
Email: dhoward@cogsc.com
Phone: 843.545.4043

PROJECT: Sidewalk Program Project #1214 - Front Street Improvements

DATE OF ISSUE: Wednesday, July 11th, 2018

DUE: On or before **2.30 pm EST (local time) Wednesday, August 1, 2018**

Submit bids to physical address:

Physical Address:
City of Georgetown
Attn: Purchasing - Bid Proposal
Sidewalk Program Project #1214 - Front Street
Improvements
2377 Anthuan Maybank Drive
Georgetown, SC 29440

Background

The City of Georgetown is located on the coast of South Carolina between Myrtle Beach and Charleston and has a population of approximately 10,000. Georgetown operates under the Mayor-Council form of government as set forth in the State of South Carolina Code Chapter 11, Article I, Section 2-1. Additional information is available on our website at www.cogsc.com.

Purpose

The City of Georgetown is seeking bids from qualified and licensed general contractors to install new sidewalks on Front Street between Alex Alford and Lafayette Streets.

All bids must be submitted on the required Bid Forms. The entire form must be completed in ink or typewritten and executed by a legal duly authorized officer of the contractor submitting the RFB. In addition, all contractors must return and initial each page of the RFB with the Bid Forms. By initialing each page, contractors will be indicating that they have read and understood the requirements of the RFB, and their price is based on such requirements.

The City reserves the right to reject any or all bids as deemed to be in its best interest, and to accept all or part of the scope of work herein as its project timeline and/or budget allows. The bid's price shall be valid for a period of 60 calendar days from the date of bid opening.

The City of Georgetown reserves the right to issue addenda to this RFB up to two (2) days before the RFB due date as needed to clarify the City of Georgetown's desires, or to make corrections or changes to the RFB document or submittal process. The bidders will acknowledge receipt of all issued addenda in their submittals, if applicable.

Attachments:

1. Site Plan
2. Bid Form

Project General Description

Project consists of placing new 5-foot wide concrete sidewalks, cross walks, and minor storm drainage improvements on the north side (Base Bid) and south side (Alternate #1) of Front Street between Alex Alford and Lafayette Streets.

Submission of bid implies that the contractor has visited the site and is familiar with the existing conditions of the site.



Scope of Services/Special Work Requirements

Contractor shall be responsible for providing all materials, labor, tools, and equipment necessary for the completion of the project.

Contractor shall take caution to provide protection to pedestrians and traffic controls within the construction zone.

Work to be performed in accordance with construction drawings prepared by Cagle Consulting Engineers which make part of this RFB. Work is within the SCDOT's existing right-of-way and must be completed in accordance with SCDOT approved construction encroachment permit.

Submit concrete mix design for owner's approval.

The contractor shall work during these day time work hours: 7 AM to 5 PM.

Bid, payment and performance bonds are required for projects valued at \$100,000 or more.

Contractor shall complete the work within 60 calendar days after Notice to Proceed. There are no liquidated damages.

All existing landscaping (tress, plants, flowers, etc.) shall be protected, removed and/or relocated as noted on the plans. Damaged landscaping shall be repaired by contractor at his/her own expense. Contractor shall hydro seed disturbed soil areas.

There is a requirement of 10% retainage for all progress invoices.

Contractor shall warranty the work for a minimum of two years from the date of final acceptance.

Contractor shall provide a survey-quality as-built plans at the completion of the project.

Questions

For questions regarding the City's Request for Bids process or services sought, please submit your questions in writing and email them to oarteaga@cogsc.com by the deadline of 4.00 pm Tuesday, July 24, 2018.

Process

The award for this project will be handled in the following manner:

1. The RFB and Bid Form documents will be available on our website, www.cogsc.com and clicking on "Bids".
2. The bids will be received and evaluated as described in this RFB.
3. Lowest qualified and responsive bid will be presented to the Georgetown City Council for approval.
4. After Council approval, the City of Georgetown will issue Notice of Award.



Project Schedule

The following is the schedule of events listed in the order of occurrence, showing the major milestones from issuance of the RFP to the contract award:

MILESTONE EVENT	DATE
1. REQUEST FOR BID ADVERTISEMENT	WEDNESDAY, JULY 11, 2018
2. DEADLINE FOR QUESTIONS EMAILED TO OARTEAGA@COGSC.COM	4.00 PM, TUESDAY, JULY 24, 2018
3. DEADLINE FOR ADDENDA(S) TO BE POSTED TO CITY'S WEBSITE WWW.COGSC.COM UNDER "BIDS".	4.00 PM, THURSDAY, JULY 26, 2018
4. BID DUE DATE	NO LATER THAN 2.30 PM WEDNESDAY, AUGUST 1, 2018
5. APPROVAL OF CONTRACT BY CITY COUNCIL (TENTATIVE)	THURSDAY, AUGUST 16, 2018
6. NOTICE TO PROCEED (TENTATIVE)	AUGUST 31, 2018
7. PROJECT COMPLETION	60 CALENDAR DAYS AFTER NTP

The City of Georgetown reserves the right to change the project schedule and scope as it deems necessary. In the event of a major date change, the City of Georgetown will notify known participants.

The City also reserves the right to cancel or reissue the RFP and/or revise the project schedule at any time.

When the Purchasing Division is closed due to force majeure, bid openings will be postponed to the same time on the next official business day.

The proposer will acknowledge receipt of all issued addenda in their submittals, if applicable. The City reserves the right to reject any or all bids as deemed to be in its best interest, and to accept all or part of the scope of work herein as its project timeline and/or budget allows.

All information will be updated and posted on the City's website www.cogsc.com under "Bids". It is the proposer's responsibility to obtain the information directly from the City's website regarding this project.



Bid Submittal Instructions

To be considered, interested parties must submit the following in a sealed envelope:

1. One (1) initialed copy of this RFB
2. One (1) Bid Form
3. One (1) Mandatory Vendor Submittal Form

On or before the deadline, 2:30 pm, Wednesday, August 1, 2018 EST (local time) to:

Physical Address:

City of Georgetown

Attn: Purchasing - Bid Proposal

Sidewalk Program Project #1214 - Front Street
Improvements

2377 Anthuan Maybank Drive

Georgetown, SC 29440

1. Sealed bids should be clearly marked on the outside of the package, "**Sidewalk Program Project #1214 - Front Street Improvements**". It is the sole responsibility of the bidders to have bids delivered to the City of Georgetown before the closing hour and date. Bids that are faxed, e-mailed, or received late will not be accepted or considered for any reason. The official clock shall be that of the City's Purchasing Agent.
2. All bids must be valid for a period of sixty (60) days following the bid opening date.
3. Bids must address all RFB requirements. Partial or incomplete bids may be rejected.
4. All costs incurred in preparing the bids, or costs incurred in any other manner by the bidder in responding to this RFB will be wholly the responsibility of the bidder. All materials and documents submitted by the bidder in response to this bid become the property of the City of Georgetown and will not be returned.
5. Any proprietary information contained in the proposal should be so indicated as follows:

Vendor Disclosure—Notice of SC Freedom of Information Act

"The parties acknowledge that all material submitted may be subject to release under the South Carolina Freedom of Information Act (FOIA) and will be released to the public unless exempt from disclosure under the FOIA. We discourage you from including any information you consider proprietary or trade secret, as this material is subject to the FOIA once it's in the City's possession. If you must include any such information in your submission, please identify it by color, labeling, and/or bold font so that it can be readily recognized. In the event the City receives a request for this material, the City will notify those parties who have identified information they believe is proprietary or trade secret of the request. The City has a fifteen (15) day deadline to produce the material. This is your window to file an action challenging the release. Please be on notice that if the City is not served with such an action, the information will be released."

6. Bids must be made in the official name of the company or individual under which business is conducted (showing official business address) and must be signed in ink by a person duly authorized to legally bind the person, partnership, company or corporation submitting the bid. Bids having any erasures or corrections must be initialed in ink by the bidder.

7. List of Professional References for Similar Work Performed – Must list at least two recent references of similar work with telephone number and name of person to contact.
8. Disqualification and Rejection of Bids – The City of Georgetown reserves the right to reject any bid of a contractor who has failed to perform satisfactorily, or complete on time, or in a manner consistent with the bid documents, contract of similar nature, or to reject the bids of a contractor who is not in a position to perform such a contract satisfactorily. The City expressly reserves the right to award the contract to the contractor that best meets the requirements as set forth herein.
9. Assignment of Contract – Assignment by the selected contractor of any contract to be entered into in accordance with this RFB will not be recognized by the City of Georgetown unless such assignment has prior written approval of the City.

Attachment: CP&G (2589 : Approval of construction bid for new sidewalks on Front Street, West End District)



Bid Submittal Evaluation

Contracts shall be awarded to the lowest responsive and responsible contractor. In determining lowest responsive and responsible contractor, in addition to price, the Purchasing Agent, Department Head, and/or the City Administrator or designee shall consider:

- (a) The ability, capacity, and skill of the contractor to perform the contract to provide the service required;
- (b) Whether the contractor can perform or provide the service promptly, or within the time specified, without delay or interference;
- (c) The character, integrity, reputation, judgment, experience, and efficiency of the contractor;
- (d) The quality of performance of previous contracts or services provided by the contractor;
- (e) The previous and existing compliance by the contractor with laws and ordinances relating to the contract or services;
- (f) The sufficiency of the financial resources and ability of the contractor to perform the contract or provide the service; and
- (g) Whether the contractor has met the criteria of the RFB requirements, terms and conditions.

General Contractual Requirements

1. Compliance With Law – The selected contractor and its agents and employees shall be bound and comply with all federal, state and local laws, ordinance rules and regulations, as well as all other governing bodies having legal jurisdiction with respect to the area where such work is performed and relating to the technical environment and requirements of the project. The contractor shall hold the City harmless and indemnify same in the event of non-compliance.
2. Force Majeure - The bidder shall not be liable for any excess costs if the failure to perform the contract arises out of causes beyond the control and without the fault or negligence of the bidder. Such causes may include, but are not limited to acts of God or of the public enemy, acts of Governments in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restriction, strikes, freight embargoes, and unusually severe weather; but in every case the failure to perform must be beyond the control and without the fault or negligence of the bidder.
3. Governing Law - Except to the extent that this agreement may be governed by any federal law, including federal bankruptcy law, this Agreement shall be governed by, constructed and interpreted under, and enforced exclusively in accordance with the laws of the State of South Carolina, and the courts in the State of South Carolina shall have jurisdiction with respect to any dispute arising hereunder.
4. Qualifications - Bidder must, upon request of the City, furnish satisfactory evidence of its ability to furnish services in accordance with the terms and conditions of this bid request. The City of Georgetown Finance Department reserves the right to make the final determination as to the contractor's ability to provide the services herein.
5. Contractor's Responsibility - Contractor shall fully acquaint him/herself with conditions relating to the scope and restrictions attending the execution of the work under the conditions of this RFB. It is expected that this will sometimes require on-site observation. The failure or omission of the contractor to acquaint him/herself with existing conditions shall in no way relieve him/her of any obligation with respect to this RFB or to a contract.
6. Affirmative Action - The proposer will take affirmative action in complying with all federal and state requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees without regard or discrimination by reason of race, color, religion, sex, national origin or physical handicap.
7. WMBE Statement - It is the policy of the City of Georgetown to provide minorities, and women equal opportunity for participating in all aspects of the City's contracting and procurement programs, including but not limited to employment, construction projects, and lease agreements consistent

with the laws of the State of South Carolina. It is further the policy of the City of Georgetown to prohibit discrimination against any person or business in pursuit of these opportunities on the basis of race, color, national origin, religion, sex, age, handicap, or veteran status. It is further the policy of the City of Georgetown to conduct its contracting and procurement programs so as to prevent such discrimination and to resolve any and all claims of such discrimination.

8. Termination - Subject to the following provisions, any contract resulting from this request for bids may be terminated by the City provided a thirty (30) day advance notice in writing by the City Administrator, or his designee, is given to the bidder:
 - 8.1 Non-Appropriations - Funds for this contract are payable from local appropriations. If the sufficient appropriations are not made to pay the charges under the contract it shall terminate without any obligation to the City, if applicable.
 - 8.2. Convenience - In the event that this contract is terminated or canceled upon request and for the convenience of the City without the required thirty (30) day advance written notice, then the City shall negotiate reasonable termination costs, if applicable.
 - 8.3 Cause - Termination by the City for the cause, default or negligence on part of the contractor, shall be excluded from the foregoing provisions; termination costs, if any shall not apply. The thirty (30) day advance notice requirement is waived and the default provision herein shall apply.
9. Prime Contractor Responsibilities - The contractor will be required to assume sole responsibility for the complete effort as required by this RFB. The City will consider the contractor to be the sole point of contact with regard to all project matters.
10. Subcontracting - If any part of the work covered by this RFB is to be subcontracted, the contractor shall identify the subcontracting organization and the contractual arrangements made therewith at the time of the offer. All subcontractors must be approved by the City. The successful contractor will also furnish the corporate or company name and the names of the officers of any subcontractors engaged by the bidder, if any.
11. Contract Amendments - Amendments to any agreement between the City and the contractor must be reviewed and approved in writing by the City of Georgetown City Administrator or his designee.
12. Assignment - No contract or its provisions may be assigned, sublet, or transferred without the written consent of the City of Georgetown Finance Department.
13. Independent Contractor Status - The parties hereby agree that the contractor is an independent contractor of the City and that nothing in an agreement with the City shall be deemed to place the parties in a relationship of employer/employee, partners, or joint ventures. Neither party shall have the right to obligate or bind the other in any manner. Each party agrees and acknowledges that it will not hold itself out as an authorized agent with the power to bind the other party in any manner. Each party shall only be responsible for any withholding taxes, payroll taxes, disability insurance payments, unemployment taxes, or other similar taxes or charges with respect to its activities in relation to performance of its obligations of an agreement.
14. Representations of Contractor - Contractor represents, warrants, and covenants that:
 - (a) In providing the services contractor shall utilize the care and skill used by members of its profession practicing under similar circumstances at the same time and in the same locality.
 - (b) All employees provided by the contractor to the City shall have the qualifications, skills and experience necessary to perform his/her job in accordance with the requirements of the project. City may request removal of any employee for good cause.
 - (c) Contractor is a business, validly existing and in good standing under the Laws of the State of South Carolina.
15. Indemnity Provisions - Contractor agrees to and shall indemnify and hold the City harmless from and against all liability, loss, damages or injury, and all costs and expenses (including attorney fees and costs of any suit related thereto) suffered or incurred by the City, arising from or related to the terms of this project, or proposer's performance hereunder.



16. Insurance - The selected contractor will be required to provide and maintain proof of insurance throughout the project term in the amount of \$1,000,000 as follows:

- Comprehensive General Liability (per occurrence)
- Comprehensive Auto Liability (per occurrence)
- Workers' Compensation Liability (as required by State of South Carolina statutes)

The City of Georgetown is to be named as additional insured on the above insurance coverage as respect to the City's interest under the contract. Certificates showing proof of insurance shall be submitted to the City prior to commencement of services under an Agreement. Further, it shall be an affirmative obligation upon the proposer to advise the City's Risk Manager at Fax No. 843.527.6173; email sanderson@cogsc.com, PO Box 939, Georgetown, SC 29442, within two days of the cancellation herein, and failure to do so shall be construed to be a breach of an agreement.

17. City Business License - The selected contractor shall be required to obtain all applicable City of Georgetown permits and business licenses prior to work commencing. The business license department may be reached at 843.545.4041 or by email jgilliard@cogsc.com. The building and planning department may be reached at 843.545.4017. These expenses shall be included in the total proposal cost.

18. Bid, Payment and Performance Bonds - Bid and Performance Bonds or other securities may be requested for supply contracts and service contracts as the Risk Manager, Purchasing Agent, and/or Department Head deems advisable to protect the City's interest. Any such bonding requirement shall be set forth in the solicitation.

Bid Security: In an amount equal to or at least five percent (5%) of the amount of the bid shall be required for all competitive bidding for construction contracts exceeding one hundred thousand dollars (\$100,000). Bid security shall be a legitimate bid bond provided by a surety company authorized to do business in South Carolina, or the equivalent in cash, certified check, cashiers' check, or money order. The City, at its option, may require bid bonds on construction contracts under one hundred thousand dollars (\$100,000) when the circumstances warrant. Noncompliance with this provision mandates that the City reject the bid. Bid security will be returned to the unsuccessful bidders upon contract award by the Purchasing Agent.

When a construction contract is awarded in excess of one hundred thousand dollars (\$100,000) the following bonds or security shall be delivered by the successful bidder to the City and shall become binding on the parties upon execution of the contract. Bid or performance bonds shall not be used in substitution for determination of bidder's responsibility.

- (a) A performance bond shall be in an amount equal to one hundred and ten percent (110%) of the contract amount; and
- (b) A payment bond for the protection of all persons supplying labor and material to the contractor or its subcontractors for the performance of the work shall be in an amount equal to one hundred percent (100%) of the contract amount.

The Purchasing Agent shall make the award of bid after obtaining the approval from City Council. The award letter shall be issued by the Purchasing Agent or designee to the lowest responsible and responsive bidder meeting the requirements set forth in the Request for Bid.

(a) The division/department head is responsible for obtaining the required insurance certificates and Business License verification for submittal to the Purchasing Agent and Risk Manager for approval.

(b) A bid may be canceled and/or all bids rejected upon written recommendation of the division/department manager, and approval of the Purchasing Agent.

Local Vendor Preference Option

1. A vendor shall be deemed a Local Georgetown City/County vendor for the purposes of this Section if such vendor is an individual, partnership, association or corporation that is authorized to transact business within the State, maintains an office in Georgetown County, and maintains a representative inventory or commodities within the City/County on which the bid is submitted, and has paid all taxes and business license fees duly assessed.

2. This option allows the lowest local bidder whose bid is within five-percent (5%) of the lowest non-local Bidder to match the bid submitted by the non-local Bidder and thereby be awarded the contract. This preference shall apply only when (a) the total dollar purchase is \$10,000 or more; (b) the vendor has a physical business address located and operating within the limits of Georgetown County and has been doing business in the City/County for a period of twelve (12) months or more; and (c) the vendor provides proof of payment of all applicable Georgetown City/County taxes, business license and fees if so requested.

3. Should the lowest responsible and responsive Georgetown City/County bidder not exercise its right to match the bid as granted herein, the next lowest qualified Georgetown City/County bidder shall have that right and so on. The right to match the non-Georgetown City/County bidder's bid shall be exercised within 24 hours of notification.

4. In order to qualify for the local preference authorized by this Section, the vendor seeking same shall be required to submit with its bid a statement containing relevant information which demonstrates compliance with the provisions of this Section. This statement shall be on the "MANDATORY VENDOR SUBMITTAL" form included in this bid document. Failure to provide such affidavit at the time the bidder submits its bid shall constitute a waiver of any claim for preference.

5. For all contracts for architecture, professional engineering, or other professional services governed by Section 2-187, Professional and Construction Services, the City shall include the local business status of a firm among the factors considered when selecting which firms are "most highly qualified." In determining which firm is the "most qualified" for purposes of negotiating a satisfactory contract, preference shall be given to a local business where all other relevant factors are equal.



6. Local preference shall not apply to the following categories of contracts:

- (a) Goods or services provided under a cooperative purchasing agreement or similar "piggyback" contract;
- (b) Contracts for professional services except as provided for in Section 2-187 above;
- (c) Purchases or contracts which are funded, in whole or in part, by a governmental or other funding entity, where the terms and conditions of receipt of the funds prohibit the preference;
- (d) Purchases or contracts made pursuant to a noncompetitive award process, unless otherwise provided by this section; or
- (e) Any bid announcement which specifically provides that the general local preference policies set forth in this section are suspended due to the unique nature of the goods or services sought, the existence of an emergency as found by either City Council or City Administrator, or where such suspension is, in the opinion of the City Attorney, required by law.

Attachment: CP&G (2589 : Approval of construction bid for new sidewalks on Front Street, West End District)





MANDATORY VENDOR SUBMITTAL FORM

AN ORDINANCE TO AMEND
CHAPTER 2 ADMINISTRATION - ARTICLE IV
PROCUREMENT – JANUARY 19, 2017

SECTION 2-185 COMPETITIVE SEALED PROPOSALS LOCAL VENDOR PREFERENCE

ARTICLE IV.

PROCUREMENT

DIVISION 2. ETHICS IN CITY CONTRACTING

☒ I certify that [Company Name] CP & G is a
Resident Bidder of Georgetown City/County as defined in the City of Georgetown Ordinance Chapter 2
Administration, Article IV Procurement, Section 2-185, and our principal place of business is
829 SUITE 'B' FRONT STREET [City GEORGETOWN and SOUTH CAROLINA State].

☐ I certify that [Company Name] _____ is a
Non-Resident Bidder of Georgetown City/County as defined in the City of Georgetown Ordinance Chapter
2 Administration, Article IV Procurement, Section 2-185, and our principal place of business is
_____ [City _____ and _____ State].

(X) 
Signature of Company Officer

Attachment: CP & G (2589 : Approval of construction bid for new sidewalks on Front Street, West End District)

BID FORM

Sidewalk Program Project #1214 - Front Street Improvements

Date: August-01-2018.PROPOSAL OF CP & G. PRABHAKAR MRO.
(hereinafter called "Bidder"), a SOUTH CAROLINA. (State)~~corporation/partnership~~/individual (Strike out inapplicable terms) doing business as aCP & G.

TO: City of Georgetown, SC

The Bidder, in compliance with your request for bids for the Sidewalk Program Project #1214 - Front Street Improvements, having examined the drawings and specifications with related documents and the site of the proposed work, and being familiar with all of the conditions surrounding the construction of the proposed project, including the availability of materials and labor, hereby proposes to furnish all labor, materials, and supplies, and to construct the project in accordance with the Contract Documents, within the time set forth therein, for the Lump Sum of **(Base Bid only)**:

SIXTY NINE THOUSANDS — 00/00 Dollars \$ (69,000.00/00)

The lump sum price indicated above shall include all labor, materials, equipment, overhead, profit, insurance, taxes, business license and construction permit fees, etc., to cover all expenses incurred in performing the work required under the Contract Documents, of which this proposal is a part.

Bidder hereby agrees to commence work under this contract on or before a date to be specified in written "Notice to Proceed" of the Owner and to fully complete the project within **SIXTY (60)** consecutive calendar days after specified date on Notice to Proceed.

The specifications and addenda are complementary of each other. What is called for by one shall be as binding as if called for by all. If a conflict between any of the above is discovered by the contractor, the problem shall be referred to the Owner as soon as possible for resolution by the Owner. Should a conflict occur which is not resolved before bid time and/or is necessary to comply with mandatory requirements (i.e., codes, ordinances, etc.), it shall be the contractor's responsibility to price and bid the more expensive method.

Bidder acknowledges receipt of the following addendum:

No.: ___ Dated: NO ADDENDUMS.

No.: ___ Dated: _____

No.: ___ Dated: _____

Bidder understands that the Owner reserves the right to reject any or all bids and to waive any informality in the bidding.

The Bidder agrees that this Bid shall be good and may not be withdrawn for a period of sixty (60) Calendar days after the scheduled closed time for receiving bids.

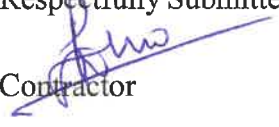
The undersigned declares that his firm is (delete those not applicable): A corporation organized and existing under the laws of the State of _____

A partnership consisting of:

The undersigned declares that the person or persons signing this proposal is fully authorized to sign the proposal on behalf of the firm listed and to fully bind the firm listed to all the conditions and provisions thereof.

It is agreed that no person or persons or company other than the firm listed below or as otherwise indicated hereinafter has any interest whatsoever in this proposal or the contract that may be entered into as a result thereof, and that in all respects the proposal is legal and fair, submitted in good faith, without collusion or fraud.

Respectfully Submitted:


Contractor

(SEAL – if bid is by a Corporation)

By: PRABHAKAR MORO.

(Type/Print Name)

OWNER

(Title)

829-SUITE 'B' - FRONT STREET.

(Street Address)

GEORGETOWN - SC-29440

(City, State, Zip Code)

843-545-1589

(Telephone)

S.C. General Contractor's License No. G118621

FID No.: 06-175 2095 and/or SSN _____

SCHEDULE OF TASKS (BASE BID)

Item no.	Task	Qty.	Unit	Unit Price (\$)	Total (\$)
1	Selective Item Relocations and Tree/Shrub Removal	1	LS		3,000.00
2	Selective Asphalt/Concrete Saw Cut and Removal	1	LS		3,000.00
3	Excavation and Grading	1	LS		10,500.00
4	Storm Drainage	1	LS		6,000.00
5	Concrete Sidewalk (form, pour, finish & ADA Detectable Warning Pavers)	1	LS		33,000.00
6	Erosion Control and Grassing	1	LS		4,500.00
7	Traffic Control	1	LS		4,000.00
8	Thermoplastic Crosswalk(s)	1	LS		5,000.00
	TOTAL (BASE BID):				69,000.00

The above task prices shall include all labor, material, equipment, overhead, profit, insurance, taxes, business license and construction permit fees, etc. to cover the Work called for.

ALTERNATE PRICING

Additions to the Work shall be paid in accordance with the Prices indicated below.

ALTERNATES	Quantity	Unit	Unit Price (\$)	TOTAL (\$)
Alternate #1 (South side of Front Street)	1	LS	LS,	80,000.00.

Attachment: CP&G (2589 : Approval of construction bid for new sidewalks on Front Street, West End District)

*** The individual(s) qualifying this license can be verified on our website at <https://verify.ilronline.com/LicLookup/LookupMain.aspx> ***
LICENSE RENEWALS - All General Contractor licenses expire on 10/31/20xx of every EVEN-numbered year. Renewing is only available during the renewal year between mid-June-January 31st of the subsequent year. Renewal website: <https://renewals.ilronline.com/RegLogin.asp>. After renewals end, licenses not renewed must be reinstated by submitting an initial application - Doc #165, from our website, www.ilronline.com/pol/contractors, with a current financial statement and fee.

★★★★★ LICENSE#: G118621 ★★3916

South Carolina Department of Labor, Licensing and Regulation
SC Contractor's Licensing Board

Certifies Licensee:

C P & G

829 FRONT STREET SUITE B
GEORGETOWN SC 29440

as a

GENERAL CONTRACTOR

★★★★★ LICENSE#: G118621 ★★3916

for Licensee
C P & G

in the Classification(s) and Group# Limitation of:

BD4

*** NEW Dollar Group# Limitations - Effective 06/03/2016: ***

The number after your 2-letter classification(s) above is your Group#

Group #1 - \$50,000 Group #3 - \$500,000

Group #2 - \$200,000 Group #4 - \$1,500,000

Group #5 - \$Unlimited

(See back of card for 2-letter Classification Abbreviations Key)

DATE OF ISSUE: 10/28/2016

INITIAL LICENSE DATE: 04/24/2014

EXPIRATION DATE: 10/31/2018

Rup Jones
Administrator

Qualifier(s): PRABHAKAR MOKO

LICENSE EXPIRES: 10/31/2018

*** BOTH PORTIONS OF THE ABOVE POCKETCARD MUST BE PRESENTED AT ALL TIMES ***

DO NOT PEEL CARD FROM A CORNER

To remove card from backing

- Bend form back from the outside edge
- Pull card off backing

WALL CERTIFICATE BELOW:

STATE OF SOUTH CAROLINA
DEPARTMENT OF LABOR, LICENSING AND REGULATION
SC CONTRACTOR'S LICENSING BOARD

CCB1033916

LICENSE CERTIFICATE

The following Licensee:

★★★ LICENSE#: G118621 ★★★

C P & G

829 FRONT STREET SUITE B

GEORGETOWN SC 29440

GENERAL CONTRACTOR

has met the necessary qualifications required by the laws of South Carolina and is duly qualified and entitled to practice as a:

for the Classification(s) and Group Limitation shown below:

BD4

11.B.2

Attachment: CP&G (2589 : Approval of construction bid for new sidewalks on Front Street, West End District)



August 7, 2018

City of Georgetown
2377 Anthuan Maybank Drive
Georgetown, South Carolina 29440

Re: Sidewalk Program – Front Street Improvements, Project #1214

Mr. Arteaga,

Please find attached the Certified Bid Tab Form for the Sidewalk Program Front Street Improvements. I have checked the references for the subcontractor, Bill Moore Construction, and the similar concrete and sidewalk projects that his company has completed. I have talked to four of the five references and they were all very pleased with the quality of work, timeliness and care in which Bill Moore Construction performed. One person indicated that Bill Moore worked extra hours with his crew to complete a project well ahead of the projected schedule.

I also talked with Mr. Moro and he explained that the additional money that he had on Alternate #1 was due to the relocation of fencing and interferences on the south side of Front Street. He said that he thought it would be more troublesome and laborious to relocate the fence posts and re-pour concrete footings for the fencing. After reviewing the qualifications of CP&G's subcontractor, I feel very comfortable with Bill Moore Construction and their competency to complete the sidewalk project.

Therefore, after a thorough review of the Bids and Contractor's qualifications, it is the recommendation of Cagle Consulting Engineers to award this contract to CP&G for the low Base Bid amount of \$69,000.

Please call me with any questions at (843) 495-7452.

Very respectfully,

CAGLE CONSULTING ENGINEERS, LLC

Bryan O. Cagle, P.E.
President



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 2555

Council Meeting Date:	16 August 2018
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve an ordinance amending Article XXI, Section 2171.3 (1), Abandonment and Loss of Nonconforming Status, of the Zoning Ordinance for the City of Georgetown.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• This sentence was a late addition by former city administrator and land use attorney that, although discussed at December 21, 2017 council meeting, never made it into the adopted & signed draft of the Redevelopment District (REDD). • This amendment will extend the cessation period of the abandonment clause of Section 2171.3 if there is any form of official labor action. • Carey Smith brought this to council during the Administrator's Report at the May 17, 2018 council meeting in which council gave directive to proceed. • Planning Commission held a public hearing and reviewed this text amendment on June 26, 2018 and unanimously voted (6-0) to add the amendment to the REDD.
Options:	Approve or deny text amendment.
Staff Recommendation:	Staff recommends approval of the text amendment along with PC recommendation.

Reviews:

Rick Martin	Completed	07/03/2018 4:29 PM
City Attorney	Completed	07/05/2018 8:54 AM
Carey Smith	Completed	07/05/2018 10:35 AM
Ann U. Mercer	Completed	07/06/2018 9:29 AM

Updated: 7/6/2018 9:29 AM by Ann U. Mercer

Page 1

Attachments:

1. 1 Text Amendment REDD Sec 2171.3 Ord (PDF)
2. 2 Division 7 REDD Nonconformity Standards 6.26.18 Addition (PDF)

**MOTION TO APPROVE AN ORDINANCE AMENDING ARTICLE XXI, SECTION 2171.3 (1),
ABANDONMENT AND LOSS OF NONCONFORMING STATUS, OF THE ZONING
ORDINANCE FOR THE CITY OF GEORGETOWN.**

**AN ORDINANCE AMENDING THE CITY OF GEORGETOWN ZONING ORDINANCE
ARTICLE XXI, SECTION 2171.3 ABANDONMENT AND LOSS OF NONCONFORMING
STATUS**

WHEREAS, pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

WHEREAS, the Planning Commission of the City of Georgetown, South Carolina held a public hearing regarding the proposed amendment to Article XXI, Section 2171.3 (1); and

WHEREAS, following the public hearing on June 26, 2018 and the unanimous 6-0 vote by Planning Commission in favor of amending the Zoning Ordinance to change the text for Section 2171.3 (1), the Mayor and City Council of the City of Georgetown feel it is in the best interest of the City of Georgetown to amend the Zoning Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina that Article XXI, Section 2171.3 (1) of the City of Georgetown Zoning Ordinance be amended as follows:

2171.3

1. The cessation of production or processes for which the nonconforming use was intended, unless cessation is due to an official labor action, including a labor lockout or labor strike; or

ATTEST:

Ann U. Mercer, City Clerk

Brendon M. Barber, Sr., Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney

Attachment: Text Amendment REDD Sec 2171.3 Ord (2555 : Text amendment to Art. XXI, Sec. 2171.3 REDD.)

Division 7 REDD Nonconformity Standards

Section 2170 General Provisions Governing Nonconformities in REDD Districts

2170.1 Applicability. Notwithstanding the provisions of Section 400, nonconforming uses, structures, lots, and site features within the REDD districts are subject to the requirements of this article.

2170.2 Continuance. Any use, structure, lot, or other property feature that lawfully existed on this article's effective date may continue in accordance with and subject to the limitations imposed by this division.

2170.3 Determination of nonconformity status. The burden of establishing that a use, structure, lot, or site feature is a legal nonconformity, which lawfully existed on the effective date of this article shall, in all cases, be solely upon the property owner.

2170.4 [RESERVED]

2170.5 Incidental Repairs and maintenance. Incidental repairs and normal maintenance of nonconformities shall be permitted unless such repairs are otherwise prohibited by this article. Nothing in this article shall be construed to prevent structures from being structurally strengthened or restored to a safe condition, in accordance with an official order of the building official or his/her designee.

2170.6 Change of tenancy or ownership. The status of a nonconformity is not affected by changes of tenancy, ownership, or management and the provisions of this division shall apply to current and subsequent owners and assigns of properties in the REDD.

Section 2171 Nonconforming Uses

2171.1 Expansion. A nonconforming use shall not be enlarged or expanded unless:

1. Such expansion eliminates or reduces the nonconformity and such expansion or extension conforms to the provisions of this Ordinance; or
2. The expansion is into a part of an existing building or structure that was lawfully and manifestly designed or arranged for such use, provided that no such expansion shall be allowed if it displaces a conforming use defined herein; or
3. Such expansion is an expansion of an existing nonconforming HI (Heavy Industrial) use or is a use accessory to the principal existing nonconforming Heavy Industrial use.

2171.2 Change of use. A nonconforming use may not be changed to any use other than a use allowed in the zoning district in which it is located.

2171.3 Abandonment and loss of nonconforming status. Once a nonconforming use, which lawfully existed on the effective date of this Ordinance, is abandoned, the use's legal nonconforming status shall be lost and the re-establishment of a nonconforming use shall be prohibited. Any subsequent use of the property shall comply with the regulations of the REDD district in which it is located.

The abandonment of a nonconforming use and any related building(s) or structure(s) shall be deemed to have occurred upon any one or more of the following for more than three hundred sixty five (365) consecutive days or more than three hundred sixty five (365) days in any two consecutive years:

1. The cessation of production or processes for which the nonconforming use was intended, **unless cessation is due to an official labor action, including a labor lockout or labor strike**; or
2. The vacating of the premises; or
3. Failure to secure or maintain licenses, permits, or regulatory approvals necessary for operation; or
4. Disconnecting utility service, such as water, gas, or electric service, serving the nonconforming use or property; or
5. Removal of buildings, equipment, or fixtures which are necessary for the operation of the nonconforming use; or
6. Any structure containing a nonconforming use that has fallen into disrepair and has been deemed unfit for occupancy by the building official, fire marshal, or other competent authority.

2171.4 Damage or destruction and loss of legal nonconforming status. A nonconforming use that is damaged or destroyed by any cause shall not be restored or re-established if the cumulative cost of the repair work (materials and labor) in any five year period is more than fifty (50) percent of its pre-damage appraised value for tax purposes. Determinations of the costs of repair work shall be made by the building official, based on receipts and other evidence indicating actual repair costs. Where damage is fifty (50) percent or less and such repairs are permitted, they shall in no way increase the extent of the nonconformity (pre-damage) and shall otherwise be in full compliance with the regulations of this Ordinance. Authorized repairs shall be completed within twelve (12) months of such damage and shall conform to the requirements of the building code.

2171.5 Accessory uses. No use that is accessory to a principal nonconforming use shall continue after the principal use has ceased, unless it complies with the regulations of this Ordinance.

2171.6 [RESERVED]

Section 2172 Nonconforming Structures

2172.1 Use. A nonconforming structure may be occupied by any use allowed in the underlying zoning district. When a nonconforming structure contains one or more nonconforming uses, the nonconforming use of the structure is subject to the requirements of Section 2171.

2172.2 [RESERVED]

2172.3 Moving or relocation. A nonconforming structure may be moved in whole or part to another location on the same lot. A nonconforming structure may be moved to another lot provided that the dimensional and use requirements of the lot's underlying zoning district can be met.

2172.4 Damage or destruction and loss of nonconforming status. A nonconforming structure that is damaged or destroyed by any cause shall not be repaired, rebuilt, or altered if the cumulative cost of the repair work (materials and labor) in any five year period is more than fifty (50) percent

of its pre-damage appraised value for tax purposes. Determinations of the costs of repair work shall be made by the building official, based on receipts and other evidence indicating actual repair costs. Where damage is fifty (50) percent or less and such repairs are permitted, they shall in no way increase the extent of the nonconformity (pre-damage) and shall otherwise be in full compliance with the regulations of this Ordinance. Authorized repairs shall be substantially complete within twelve (12) months of such damage and shall conform to the requirements of the building code.

Section 2173 Nonconforming Lots

2173.1 Vacant lots. Nonconforming vacant lots may be occupied by a use allowed by the underlying zoning district, provided that the use shall comply with all applicable setbacks. If the applicable zoning district permits a variety of uses or a variety of intensities and one or more uses or intensities would comply with setback and other district standards, while others would not, then only the uses or intensities that would comply with the applicable district standards shall be permitted.

2173.2 Lots with building(s) or structure(s). If a nonconforming lot contains a building or structure on the date on which this article becomes applicable to it, then the owner may continue the use of that building or structure and may reasonably expand the structure in a way that does not increase the degree of nonconformity. For buildings or structures occupied by a permitted use, an increase in the building size shall not be deemed to increase the degree of nonconformity unless it increases the encroachment on a required yard or, in the case of residential occupancy, increases the number of dwelling units on the nonconforming lot.

Section 2174 Nonconforming Features

Except as may be provided elsewhere in this Ordinance, nonconforming features to include a deficiency in the number of required parking spaces, paving, deficiency in landscaping, required illumination, excessive impervious coverage or similar site appurtenance may continue pursuant to the provisions of this section. Any change of principal use, full compliance with the requirements of this Ordinance.

Sections 2175 through 2179 [RESERVED]



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 2587

Council Meeting Date:	16 August 2018
Department:	Housing and Community Development
Issue Under Consideration:	Motion to adopt an ordinance amending Chapter 17 Planning, Article IV Economic Development Incentive Program, Sections 17-31, 33, and 34 of the City of Georgetown Code of Ordinances
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• The Economic Development Incentive Program ordinance was approved by council on December 15, 2016. • This ordinance gives certain incentives to development in the city that increases tourism, commerce, and employment opportunities. • These amendments are to improve that value of this ordinance and allow previously zoned Planned Developments the opportunity to apply for incentives. • Mrs. Tinubu gave a presentation on this ordinance and its importance at the April 26, 2018 Council Workshop.
Options:	Approve or deny amendments.
Staff Recommendations:	Staff recommends approving amendments to ordinance.

Reviews:

Rick Martin Completed 08/08/2018 9:18 AM
 Carey Smith Completed 08/08/2018 9:51 AM
 Ann U. Mercer Completed 08/08/2018 1:44 PM
 Georgetown City Council Pending 08/16/2018 5:30 PM

Attachments:

1. 1 ECONOMIC DEV INCENTIVES Ord Redlined (PDF)
2. 2 EDIP Application (PDF)
3. 3 Minutes April 26 City Council Workshop (PDF)

**MOTION TO ADOPT AN ORDINANCE AMENDING CHAPTER 17 PLANNING, ARTICLE IV
ECONOMIC DEVELOPMENT INCENTIVE PROGRAM, SECTIONS 17-31, 33, AND 34 OF
THE CITY OF GEORGETOWN CODE OF ORDINANCES**

**AN ORDINANCE AMENDING CHAPTER 17 PLANNING, ARTICLE IV, ECONOMIC
DEVELOPMENT INCENTIVE PROGRAM, SECTIONS 17-31, 33, & 34 OF THE CITY OF
GEORGETOWN CODE OF ORDINANCES**

- WHEREAS,** Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and
- WHEREAS,** The City of Georgetown understands and appreciates the importance of maintaining and encouraging the city's economic vitality; and
- WHEREAS,** The City of Georgetown acknowledges the value of increasing tourism and commercial activity, increasing property values and revenue through preservation and new construction, and the creation of employment opportunities; and
- WHEREAS,** The City of Georgetown seeks to incentivize economic development in some commercial zones, consistent with the Comprehensive Plan; and
- WHEREAS,** The City of Georgetown adopted the Economic Development Incentive Program on December 15, 2016;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the City of Georgetown Code of Ordinances Chapter 17 Planning, Article IV, Economic Development Incentive Program, be amended as follows:

(Sections 17-20 through 17-29 are reserved)

ARTICLE IV. ECONOMIC DEVELOPMENT INCENTIVE PROGRAM

§17-30 The City of Georgetown Economic Development Incentive Program

The City of Georgetown Economic Development Incentive Program is enacted by Council to meet its goals and realize certain benefits as defined in §17-31, below.

§17-31 Definitions

As used in this Article, unless the context shall otherwise require, the following terms shall have the following respective meanings:

Benefits means the value to the city of providing the incentives, which generally includes: (a) increased property values within the incentive area and the city as a whole; (b) increased revenue from property taxes, business license fees and permit fees; (c) increased tourism and commercial activity within the incentive area and the city as a whole; and (d) the improvement of the character of the city by preserving historic buildings within the incentive area and promoting the construction of new buildings that are compatible with its historic character.

Development shall mean the activity of improving a real property to the extent of adding value to the tax base through real property improvements, and the creation of employment opportunities.

Goals shall mean the objectives of the city in offering the incentives, which generally includes: (a) promoting the construction of new buildings or the rehabilitation of existing buildings within the incentive

area; and (b) supporting the establishment of the categories of new businesses that will significantly increase the overall commercial activity within the incentive area, attract the city's residents and tourists into the incentive area, and increase property values within the city as a whole.

Incentive shall mean a grant of any inducement having monetary value by the city that is offered to a person, firm, or corporation to pursue a development that encourages private investment and/or the creation/retention of jobs. The incentive may also include grants from other entities that the city may be able to obtain.

Incentive area shall mean the area in which Council has determined that the revitalization and redevelopment thereof is essential to preserving and improving the economy, society and culture of the city and enhancing the quality of life of the citizens thereof. The incentive area shall include all properties located within the General Commercial, Core Commercial and Intermediate Commercial Districts of the City of Georgetown, attached hereto as EXHIBIT A, along with Planned Development Districts ~~so zoned after the enactment of this ordinance.~~

Incentive recipient shall mean the private parties receiving the incentives from the city.

Job shall mean each new full-time position or each full-time equivalent position that is created as a direct result of the ongoing operation of a development. For the purposes of calculating the number of jobs created by a development, only those employed at businesses directly associated with the development at positions permanently located within the incentive area shall be considered.

§17-32 Authorization

- (A) *Authorization. To grant incentives.* The Council, at its discretion and on a case-by-case basis, but subject to the general eligibility criteria provided for in §17-34 herein, may enter into an incentive agreement with a person, firm or corporation providing for incentives in order to encourage and support the development of real property within the incentive area.
- (B) *Incentive agreements.* The incentives shall only be provided to an incentive recipient after an agreement has been entered into between the city and such person, firm or corporation, which agreement shall set forth: the particulars of the development; the incentives to be provided; and sufficient assurances that the benefits will accrue to the city and the goals will be met by the development (an "incentive agreement"). Pending the approval by the council of any incentive agreement and subject to the provisions of §17-35 herein, the mayor and city administrator are authorized to discuss the provisions of this economic development incentive program, aid in the completion of any proposal (as defined herein) and, subject to the final approval by council, negotiate with the potential incentive recipient on behalf of the city. Each incentive agreement shall be approved by council by ordinance. Council is authorized to provide incentives in any amounts and for any period of time within the thresholds provided for herein or within the time periods and thresholds provided for in any applicable statutory authorization.

§17-33 Authorized incentives

- (A) *Multiple incentives.* Council may provide to an incentive recipient any combination of incentives provided for herein; provided, however, that the total amount of incentives given to a development must be in keeping with the goals and the value of the benefits accruing to the city (and its citizens) and must be greater than the financial value of the incentives to an incentive recipient.
- (B) *Incentives of the city.* All direct incentives of the city shall be granted in the form of reimbursements and refunds of fees and taxes that have been duly paid to the city. No upfront abatements of fees or taxes shall be permitted. Where incentives continue for a period of more than one year, such incentives may be graduated to increase or decrease year-to-year as the council sees fit, but subject to monitoring by the city to ensure compliance with the terms of any incentive agreement. Council may, at its discretion and on a case-by-case basis, enter into an incentive agreement to reimburse or refund any person, firm or corporation the following fees and taxes up to the amounts and percentages provided for herein:
- (1) Up to 100 percent of the applicable ~~tax~~ tap fees collected by the city;
 - (2) Up to 50 percent of the building permit fees collected by the city;
 - (3) Up to 50 percent of the business license fees collected by the city for as many as five years;
 - (4) Up to 50 percent of the fire impact fees collected by the city;
 - (5) Up to 50 percent of the local hospitality taxes collected by the city for as many as five years, but funds received through such incentive are to be spent only for purposes that are related to tourism, pursuant to S.C. Code§ 6-1-730, and which have been approved by council and included in the incentive agreement;
 - (6) Up to 50 percent of the local accommodations taxes collected by the city for as many as five years, but funds received through such incentive are to be spent only for purposes that are related to tourism, pursuant to S.C. Code§ 6-1-530, and which have been approved by council and included in the incentive agreement; and
 - (7) Such other incentives that Council, at its discretion on a case-by-case basis, determines are appropriate given the amount or type of investment made by the incentive recipient in the investment area.
- (C) *State incentive programs.* The state programs that may be considered by council to be included within any package of incentives or as a stand-alone set of incentives for in-city projects located outside of the development area, include the following:
- (1) Property tax credits authorized by the provisions of the South Carolina Abandoned Buildings Revitalization Act, S.C. Code Ann.§§ 12-67-100 et seq. Incentive recipients

requesting consideration of the Abandoned Building Act by the council shall submit an Abandoned Building Act Application form to the Department of Housing and Community Development.

- (2) Property tax credits authorized by the provisions of the South Carolina Retail Facilities Revitalization Act, S.C. Code Ann. §§ 6-34-10 et seq. Incentive recipients requesting consideration of the Retail Revitalization Act by the council shall submit a Retail Revitalization Act Application form to the Department of Housing and Community Development.
- (3) The South Carolina real property tax credit for the installation of a fire sprinkler system, S.C. Code Ann. § 12-6-3622.

§17-34 Eligibility criteria

- (A) *General eligibility criteria.* Except for those state incentives discussed in §17-33(C) above as authorized by the state and which are intended by the terms of this economic development incentive program to be applied city-wide, in order for a development to be eligible to receive incentives, the council must determine that the development meets, or upon completion will meet, each of the following criteria:
- (1) The development is consistent with the Georgetown 2011 Comprehensive Plan (as may be amended), as well as the goals.
 - (2) Absent the provision of incentives, the development would be unlikely to occur or unlikely to occur at the level or scale contemplated by the developer.
 - (3) The development must be located within the incentive area, as defined in **§17-31, above**
 - (4) The development must have a minimum threshold investment of ~~\$500,000.00~~ **\$1,000,000.00** (the "minimum investment"). The minimum investment may be comprised of any combination of (i) real property acquisition costs, (ii) the costs of physical improvements to real property, (iii) or the costs of capital improvements to city infrastructure. The minimum investment may be calculated based upon investment in a single property or the cumulative investment in multiple properties, each within the incentive area. Where multiple uses or businesses are to be located within a single development as separate businesses, the council may, at its discretion on a case-by-case basis, allocate appropriate portions of the total investment in the development to such separate business in order to allow such business to meet the minimum investment eligibility requirement. In order to meet the threshold for the minimum investment, a development may be given a credit towards the minimum investment of \$50,000.00 for each job (as defined herein) that will be created by the development.

- (5) The intended use of the development must be for one or more of the following business purposes: (1) retail uses; (2) tourism-related business or activities; (3) cultural arts activities and associated businesses; (4) corporate headquarters; (5) research and development; (6) high technology growth businesses; and (7) other uses, as may be determined by the council, that are consistent with the goals, the comprehensive plan, ~~and~~ the master plan **and the public purpose doctrine**.
- (B) *Specific criteria.* Council may, at its discretion and on a case-by-case basis, include within an incentive agreement any other eligibility criteria that must be met upon completion of a development in order to ensure that the goals are met and that the development provides benefits to the city (and its citizens) in amounts that warrant the implementation of incentives.

§17-35 Application and award

- (A) *Application for incentives.* Except where an applicant seeks only those state incentives discussed in §17-33(C) above, in order to be eligible for incentives, a person, firm or corporation must submit to the Office of the Mayor and City Administrator a proposed set of incentives for a development (a "proposal"). The proposal must include a sufficient description of the development, to include, without limitation, the following information:
- (1) identification of the property or properties on which the development is to be located (the "subject property") and any acquisition costs thereof;
 - (2) the estimated start date and completion date for any work to be performed on the subject property;
 - (3) a list of any physical improvements that are to be made to the subject property as part of the development, including a good-faith estimate of the costs thereof;
 - (4) the then-current value of the subject property and a good-faith estimate of the value of the subject property upon completion of the improvements thereto;
 - (5) a good-faith estimate of the number of jobs that the development is projected to create, including an estimate of the date upon which the estimated number of jobs will have been created;
 - (6) a statement affirming that, based upon any acquisition costs for the subject property, along with good-faith estimates for the costs of physical improvements and the number of jobs created, the development will meet or exceed the minimum investment requirements of §17-34(A)(4);
 - (7) a good-faith estimate of other revenue for the city that will be created as a direct result of the development, including anticipated business license fees, additional property

tax revenue, capital improvements to city-owned infrastructure and utilities revenue; and

- (8) any other additional information that the incentive recipient or the Mayor or City Administrator deems may be necessary and helpful for Council to evaluate and give due consideration to the proposal.
- (B) *Determination of award and incentive amounts.* The determination of an incentive award lies within the sole discretion of City Council. The amount of incentives granted to a development shall be based upon the amount of the capital investment in the development, the amount of new revenue for the city directly created by the development and the number of new jobs that will be directly created by the development. The amount of incentives granted to a development shall in no case exceed the value of the direct and indirect benefits of the development to the city. These amounts shall be expressly included within any incentive agreement. Economic Development Incentives under this Article may be the subject of a closed council meeting. §30-4-70(a)(5), SC Code. The final incentive offer shall be authorized by ordinance. Consistent with the South Carolina Freedom of Information Act and upon request per city policy, documents related to an Economic Development Incentive offer and/or its fiscal impact may be released after:
- (1) the offer to attract the business to invest in the city is accepted by the business to whom it was made; and
 - (2) the public announcement of the project or finalization of the incentive agreement, whichever occurs later (§30-4-40(a)(9))
- (C) *Certification, commencement and continuation of incentives.*
- (1) No incentive shall commence or be given until such time as the development has been issued a certificate of occupancy and/or a business license as well as a certificate that all terms and benchmarks included within the applicable incentive agreement, including without limitation benchmarks for capital investment, property valuation, and job creation (the "benchmarks"), have been fully achieved or otherwise completed.
 - (2) Where benchmarks, such as the number of jobs created, are to be met continuously over a period of time, the incentive recipient shall provide to the city, on an annual basis, sufficient proof that the development has continuously achieved or otherwise complied with such benchmarks.
 - (3) If, at any time after completion of a development or at any time within the period of time during which a development is granted incentives, a development fails to achieve or otherwise comply with a benchmark, council may, at its discretion and on a case-by-case basis, declare the incentive agreement null and void and refuse to grant any future incentives; or decrease the amount of incentives based upon the actual direct and indirect benefits of the development to the city and its citizens.

§17-36 Administration of incentive agreements

The administration of the application process, specifically including the drafting of any proposal, presentation for Council's consideration, and continuous monitoring of developments pursuant to applicable incentive agreements shall be the responsibility of the mayor and city administrator and any person designated to oversee such process by the mayor and city administrator.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Ann U. Mercer
City Clerk

First Reading: 8/16/18
Second Reading: 9/20/18

Brendon M. Barber, Sr.
Mayor

APPROVED AS TO FORM:

Elise F. Crosby
City Attorney



**CITY OF GEORGETOWN
PROPOSAL FOR ECONOMIC DEVELOPMENT INCENTIVES**

The City of Georgetown, South Carolina (the "City") has enacted its Economic Development Incentive Program, which is codified in Chapter 17 – "Planning," Article III – "ECONOMIC DEVELOPMENT INCENTIVE PROGRAM" of the City's Code of Ordinances (Economic Development Incentive Program). Pursuant to the Economic Development Incentive Program, all requests for Incentives shall be made using this form. This form shall be signed and submitted, either: in person at the Georgetown City Hall, which is located at 1134 N. Fraser Street, Georgetown, SC 29440 or by mail to the City of Georgetown, Attn: City Administrator, P.O. Box 939, Georgetown, SC 29442. No e-mail or fax requests will be accepted. Terms used herein and not otherwise defined shall have the meanings ascribed thereto in the Economic Development Incentive Program.

NAME: _____ DATE OF REQUEST: _____

ADDRESS: _____

CITY: _____

PHONE NUMBER: _____ EMAIL: _____

DESCRIPTION OF THE PROPERTY (please include tax identification numbers(s) and any current or expected acquisition costs – be as specific as possible and attach additional pages, if needed):

ESTIMATED START AND COMPLETION DATE FOR DEVELOPMENT:

DESCRIPTION OF DEVELOPMENT (please include a good faith estimate of expected costs, be as specific as possible and attach additional pages, if needed):

JOB CREATION (please include good faith effort of jobs created (full- and part-time) and expected dates of implementation):

ESTIMATES AS TO THE BENEFITS TO THE CITY FROM THE DEVELOPMENT (may include, but not limited to business license fees, property taxes, improvements to City-owned infrastructure or utilities – be as specific as possible and attach additional pages, if needed):

OTHER PERTINENT INFORMATION (please attach additional pages, if needed):

I, the undersigned, submit the above information to the City and certify that, to the best of my knowledge, the information supplied hereinabove is factually correct and contains no material misstatements or other misrepresentations. Additionally, I affirm and certify that, based on the acquisition costs of the property described above, the costs of the proposed improvements and the expected jobs to be created or retained, the development shall meet or exceed the Minimum Investment requirements in Sec. 17-34(a)(4) of the Economic Development Incentive Program.

SIGNATURE: _____ DATE: _____

FOR CITY USE ONLY

DEPARTMENT SUBJECT TO REQUEST: _____ RECEIVED BY: _____

REQUEST ASSIGNED TO: _____ DATE OF COMPLETION: _____

DATE OF ASSIGNMENT: _____ DATE RESPONSE DUE: _____

April 26th City Council Special Meeting/Workshop
Below are **draft** excerpts of the minutes

6. ECONOMIC INCENTIVES AMENDMENT

Mr. Smith and Mrs. Gloria Tinubu have reviewed the City's ordinance for economic development incentives. Mr. Smith said one proposed amendment will be discussed tonight. After the presentation, he would like to know if Council would entertain legislatively a change to one aspect to the incentive area. Mrs. Tinubu said the economic development incentive program passed in December 2016 focused on three commercial areas: core commercial, intermediate commercial and general commercial. Only Planned Developments created after the ordinance was passed, were included. Staff would like to change that. The only proposed amendment to the current ordinance presented tonight is to remove 'so zoned after the enactment of this article.' The original ordinance did not have an Exhibit A. Matt Millwood, the City's GIS/Planner, has created Exhibit A which defines all three commercial areas and the Planned Development area. An application form to request incentives was also created and is attached. A draft of the proposed changes was provided to Council. Mr. Smith said with Council's agreement this can be put on the agenda for first reading next time. There was no objection. Mrs. Tinubu provided Council a document from the Municipal Association titled *Municipal Economic Development Incentives*. She noted the 2011 Comprehensive Plan created a priority zone and provided a handout. Mr. Smith said there is also an opportunity zone, a federal program.



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2591

Council Meeting Date:	16 August 2018
Department:	Administration
Issue Under Consideration:	Motion to Adopt Resolution for Intergovernmental Agreement between The City of Georgetown and Georgetown County for the purpose of establishing a joint County Industrial and Business Park.
Amount Requested:	NA
Is Item in Current Budget?	NA
If no, please explain:	NA
Financial Impact:	NA
Points to Consider:	Potential Additional Revenue Source for The City
Options:	Adopt Resolution / Do Not Adopt Resolution
Staff Recommendation:	Adopt Resolution

Reviews:

Carey Smith Completed 08/09/2018 8:37 AM
 Finance Completed 08/09/2018 2:10 PM
 City Attorney Completed 08/10/2018 10:54 AM
 Ann U. Mercer Completed 08/10/2018 11:00 AM
 Georgetown City Council Pending 08/16/2018 5:30 PM

Attachments:

1. 1 RESOLUTION (PDF)

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF GEORGETOWN, SOUTH CAROLINA CONSENTING TO THE INCLUSION OF CERTAIN LAND LOCATED IN THE CITY WITHIN A JOINT COUNTY INDUSTRIAL AND BUSINESS PARK TO BE ESTABLISHED BY GEORGETOWN COUNTY, SOUTH CAROLINA AND AN ADJOINING COUNTY; AUTHORIZING EXECUTION AND DELIVERY OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY AND GEORGETOWN COUNTY; AND OTHER MATTERS RELATING THERETO.

Adopted: _____, 2018

WHEREAS, the City of Georgetown, South Carolina (the "City"), is a body politic and corporate located in Georgetown County, South Carolina (the "County"); and

WHEREAS, through the City's governing body, the City Council (the "Council"), the City is entitled to exercise all the powers and privileges provided to municipalities in the State of South Carolina; and

WHEREAS, Liberty Steel Georgetown, Inc. (the "Company") is considering acquiring by construction or purchase certain improvements, furnishings, fixtures, machinery, apparatus and equipment for the purpose of establishing an industrial facility upon land and within improvements located in the corporate limits of the City (the "Project"); and

WHEREAS, Georgetown County intends, with an adjoining county (the "Partner County"), as authorized under Article VIII, Section 13(D) of the South Carolina Constitution and South Carolina Code Annotated sections 4-1-170, -172 and -175 (collectively, "Park Act"), to develop a joint-county industrial and business park (the "Park"), which Park will include the land (and improvements thereon) in the corporate limits of the City on which the Project will be located (the "Land"), such Land being more fully described on Exhibit A attached hereto; and

WHEREAS, in furtherance thereof, the County intends to enter into an agreement with the Partner County for the development of the Park (the "Park Agreement") and the inclusion of the Land within the Park; and

WHEREAS, the Park Act requires that, if a joint-county industrial and business park encompasses all or a portion of a municipality, the counties which create the park must obtain the consent of the municipality prior to the creation of the joint-county industrial and business park; and

WHEREAS, the County has requested that the City consent to the inclusion of the Land in the Park; and

WHEREAS, the City desires to grant its consent to the inclusion of the Land in the Park in accordance with the provisions of the Park Act; and

WHEREAS, the City wishes to execute and enter into an intergovernmental agreement with the County providing for, among other matters, the distribution of a portion of fees in lieu of taxes received and retained by the County under the Park Agreement to the City (the "Intergovernmental Agreement");

Attachment: RESOLUTION (2591 : Resolution)

NOW, THEREFORE, be it resolved by the Council as follows:

Section 1. Consent to Inclusion of Land in the Park. In accordance with the Park Act, the City hereby consents to the inclusion of the Land in the Park. The Mayor of the City shall be and hereby is authorized to execute and deliver to the Company any documents or instruments on behalf of the City evidencing the consent of the City to the inclusion of the Land in the Park as may be requested by the Company.

Section 2. Approval of Intergovernmental Agreement. The form, terms and provisions of the Intergovernmental Agreement presented to Council on the date adoption of this Resolution, and attached hereto as Exhibit B, shall be and hereby are approved. The Mayor shall be and hereby is authorized to execute and deliver the Intergovernmental Agreement in the form approved hereby with such changes as are not materially adverse to the City and are acceptable to the Mayor, the Mayor's execution to be deemed conclusive evidence of such approval.

Section 3. Further Acts. The Mayor and the City Clerk are each authorized to execute any documents and take any further actions as may be reasonably necessary to further the intent of this Resolution.

Section 4. Severability. If any section, phrase, sentence, or portion of this Resolution is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 5. Repeal of Inconsistent Resolutions. All resolutions of the City, and any part of any resolution, inconsistent with this Resolution are hereby repealed to the extent of such inconsistency.

Section 6. Effective Date. This resolution shall be effective upon its adoption by the Council.

[Execution Page Follows]

Attachment: RESOLUTION (2591 : Resolution)

Resolved by the City Council of the City of Georgetown, South Carolina, in meeting duly assembled
this __ day of _____, 2018.

CAROLINA

CITY OF GEORGETOWN, SOUTH

Mayor

(SEAL)
ATTEST:

City Clerk

Attachment: RESOLUTION (2591 : Resolution)

EXHIBIT A

DESCRIPTION OF LAND

The Park is comprised of the following parcel(s):

All property in Georgetown County, South Carolina located on the real property which, as of the date of this Agreement, bears the following Georgetown County tax map number(s):

TMS # 05-0026A-001-00-00;
#05-0026A-002-00-00;
#05-0025-059-03-00;
#05-0028- 022-01-00;
#05-0025-025-00-00;
#05-0025-0047-00-00;
#05-0025-048-00-00;
#05-0025- 057-00-00;
#05-0025-053-00-00;
#05-0025-052-00-00;
#05-0025-006-00-00;
#05-0025- 007-00-00;
#05-0025-008-00-00;
#05-0026-085-00-00;
#05-0026-119-00-00;
#05-0028-022-00-00;
#05-0028-023-01-00; and
01-0439-003-01-00

Attachment: RESOLUTION (2591 : Resolution)

EXHIBIT B

Form of Intergovernmental Agreement

[see attached]

Attachment: RESOLUTION (2591 : Resolution)



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ACTION ITEM

DOC ID: 2590

Council Meeting Date:	16 August 2018
Department:	Administration
Issue Under Consideration:	Motion to Adopt Section 504 Grievance Procedure
Amount Requested:	NA
Is Item in Current Budget?	NA
If no, please explain:	NA
Financial Impact:	NA
Points to Consider:	The City is required to have an updated Grievance Procedure to meet the requirements of Section 504 of the Rehabilitation Act of 1973. The City must remain in compliance with Section 504 in order to be eligible to apply for and receive Federal Grants.
Options:	1. Adopt Grievance Procedure 2. Do Not Adopt Grievance Procedure
Staff Recommendation:	Adopt Grievance Procedure

Reviews:

Carey Smith Completed 08/08/2018 1:35 PM

Ann U. Mercer Completed 08/08/2018 1:49 PM

Georgetown City Council Pending 08/16/2018 5:30 PM

Attachments:

1. 1 Section 504 Grievance Procedure (PDF)

Section 504 Grievance Procedure

The following grievance procedure is established to meet the requirements of Section 504 of the Rehabilitation Act of 1973, as amended.

The City of Georgetown as a recipient of Community Block Grant Funds has adopted an internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action by Department of Housing and Urban Development regulations implementing Section 504.

Complaints should be addressed to: Rick Martin, Section 504 Coordinator - PO Drawer 939 Georgetown, SC 29442 - (843)-545-4010

1. A complaint should be filed in writing, (alternative methods of communication such as, personal interview, tape recording, Braille, etc. are acceptable) contain the name and address of the person filing it, and describe the alleged violation.
2. A complaint should be filed within thirty (30) days after the complainant becomes aware of the violation. (Processing of allegations of discrimination which occurred prior to adoption of this grievance procedure will handled on a case-by-case basis.)
3. An investigation, as appropriate shall follow a filing of a complaint. The investigation shall be conducted by the Section 504 Grievance Committee, which shall be appointed by the Mayor and headed by the designated Section 504 Coordinator. These procedures will allow all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint.
4. A written determination as to the validity of the complaint and a description of the resolution, if any, shall be issued by the Section 504 Grievance Committee and a copy (in the complainant's preferred format) forwarded to the complainant no later than fifteen days after its filing.
5. The Section 504 Coordinator shall maintain files and records relating to the complaint filed.
6. The complainant can request a reconsideration of the case in instances where he or she is dissatisfied with the resolution. The request for reconsideration must be made within fifteen days of receipt of the Grievance Committee's written determination. The Request For Reconsideration may be mailed or hand delivered to the City of Georgetown- PO Drawer 939, Georgetown, SC 29442. The Request will be promptly reviewed and a final determination issued.
7. The right of a person to a prompt and equitable resolution of the complaint filed thereunder shall not be impaired by the person's pursuit of other remedies such as filing a Section 504 complaint with the U.S. Department of Housing and Urban Development. Utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies.
8. These rules shall be construed to protect the substantive rights of interested persons, to meet appropriate due process standards, and to assure that City of Georgetown complies with Section 504 and its implementing regulations.

The City of Georgetown Council hereby adopts this Section 504 Grievance Procedure on this day 16th day of August 2018.

Brendon M. Barber Sr., Mayor

Ann U Mercer, City Clerk

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2592)**

Meeting: 08/16/18 05:30 PM
Department: Police Department
Category: Report
Prepared By: Johnnie Deas
Initiator: Kelvin Waites
Sponsors:
DOC ID: 2592

July 2018 GPD Report

MAYOR
BRENDON M. BARBER, SR.



POLICE CHIEF
KELVIN A. WAITES

City of Georgetown

POLICE DEPARTMENT
OFFICE (843) 545-4300
FAX (843) 520-5848

August 8, 2018

Honorable Mayor Brendon Barber, Sr.
And the Members of City Council
City of Georgetown, South Carolina

Dear Mayor Barber and Council Members:

The following is a list of activities involving the Georgetown Police Department during the month of July 2018:

During the month of July 2018 Chief Waites worked with the "Men of Action" group along with Georgetown County Parks and Recreation Department, to put on midnight basketball events on each Friday of the month of July. The events took place at Howard gym in the city limits of Georgetown and rotated out to the Choppee Recreational facility. The hours were from 9 pm to midnight and gave the young people a fun but safe environment to hang out on a Friday night during the summer.

On July 2nd the Georgetown Police Department did an Active Shooter training for the Georgetown County Drug and Alcohol Abuse staff here at the Georgetown Police Department.

On July 9th the Georgetown Police Department sent 9 children to the Salvation Army camp in the North Carolina for the week. We also sent two officers with the children for the week.

On July 12th Joshua Powell was shot and ultimately died from his injuries. The Georgetown Police Department worked this case tirelessly until we made 5 arrests. Everyone involved did an excellent job on this case from the very beginning until the end. The family said that they found some consolation in the fact that suspects were apprehended so quickly.

On July 18th we had a National Night Out meeting here at the Georgetown Police Depart to plan the event with our community partners.

2222 Highmarket Street
Georgetown, S.C. 29440

Honorable Mayor and City Council Members
August 8, 2018
Page Two

On July 24th Chief Waites met with the Plant manager from Liberty Steel to discuss how they could help out with our National Night Out event. The meeting went extremely well.

On July 24th Chief Waites attended a Salvation Army board meeting at our local Salvation Army office.

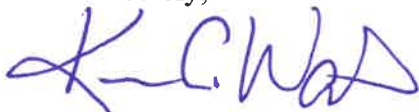
On July 24th the command staff interviewed a certified police officer, who was working at the Georgetown County Sheriff's Office. We have since made a conditional offer to the officer and they have accepted. We look forward to Michelle Schoenfeld starting with the Georgetown Police Department on August 20th.

On July 25th Chief Waites brought greetings on behalf of the Georgetown Police Department at the Greater Bible Way annual conference.

On July 26th members of the Georgetown Police Department attended annual training put on by the Georgetown County Detention Center as it relates to managing inmates.

On July 29th Chief Waites and staff attended the 1st Annual Peace Festival hosted and sponsored by a community group. This was a great community event.

Sincerely,



Kelvin Waites
Chief of Police

KW: pc

Attachments

Attachment: July 2018 Monthly Report (2592 : July 2018 GPD Report)

GEORGETOWN POLICE DEPARTMENT 2018 YEAR-TO-DATE ACTIVITY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
SPEEDING CITATIONS	54	37	63	40	20	14	16						244
OTHER TRAFFIC CITATIONS	122	90	117	80	82	70	84						645
WARNING - SPEEDING	96	92	154	133	81	86	95						737
WARNING - OTHER	161	93	139	112	90	53	62						710
PARKING CITATIONS	1	0	0	10	1	3	11						26
TOTALS	434	312	473	375	274	226	268	0	0	0	0	0	2,362

2,362

TOTAL CITATIONS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
STATE ACCIDENTS	47	32	34	43	37	58	40						291
PARKING LOT ACCIDENTS	6	7	12	12	10	12	12						71
TOTALS	53	39	46	55	47	70	52	0	0	0	0	0	362

362

TOTAL ACCIDENTS

GEORGETOWN POLICE DEPARTMENT **2018 YEAR-TO-DATE ACTIVITY REPORT**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
ARRESTS	83	67	60	68	69	54	49					

TOTAL ARRESTS

450

CRIMINAL INCIDENTS

DOMESTIC INCIDENTS

139	137	113	119	128	164	125						
2	2	3	3	7	2	4						
141	139	116	122	135	166	129	0	0	0	0	0	0

TOTALS

TOTAL INCIDENTS

948

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2577)**

Meeting: 08/16/18 05:30 PM

Department: Municipal Court

Category: Report

Prepared By: Cindy Owens

Initiator: Cindy Owens

Sponsors:

DOC ID: 2577

July 2018 Municipal Court Report

Municipal Court Report July 2018

17.B.1

Cases Disposed

Disposition	# of Cases Disposed	Fine Amounts
Paid	51	\$7,103.26
Served Time	3	\$ 2,840.00
Scheduled Time Payment	22	\$ 11,441.78
NRVC	19	\$ 5,597.00
Sealed Sentence	10	\$ 7,950.00
Parking Tickets Paid	3	\$ 30.00
Nolle Prosequi/Dismissed/ Not Guilty	46	
Transferred to General Sessions Court	87	
Voided	4	
Fine Suspended	1	\$ 465.00
Total	246	\$35,427.04

Actual fine revenue collected in June \$18,863.31

Bond hearings held	27
Warrants Prepared	83
Payments posted	108
Tickets entered	152
Expungements processed	22
Cases Filed & scheduled for court	246
Juror notices prepared	0

Attachment: Municipal court report (2577 : July 2018 Municipal Court Report)

Municipal Court Report July 2018

17.B.1

Throughout the month of July 59 defendants were seen in bond court with a total of 126 charges.

Attachment: Municipal court report (2577 : July 2018 Municipal Court Report)

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2576)**

Meeting: 08/16/18 05:30 PM

Department: Fire Department

Category: Report

Prepared By: Amy Skidmore

Initiator: Charles W. Cribb

Sponsors:

DOC ID: 2576

July 2018 Fire Report

The FIRE Report

A monthly report of Fire Department activities to City Council

August
2018



Fire Prevention Bureau

2018

July

Inspections	72
Violations Found	15
Buildings without Violations	37
Buildings Cleared of Violations	14
Violations Corrected	21
Violations Not Corrected	2
3rd Party Inspection Review	3

Assemblies Inspected:	13
Business Inspected:	31
Educational Buildings Inspected:	1
Hazardous Buildings Inspected:	3
Factories Inspected:	1
Institutional Inspected:	0
Mercantile Inspected:	18
Residential Inspected:	3
Storage Buildings Inspected:	2

Construction Meetings:	0
Plans Review:	0
Test Conducted:	3
Compliance Issues:	0
Complaints Reviewed:	0
Business License:	6
Citation Issued:	0

Public Education

Programs	6
Participants	276

Suppression Division

A Brief Look at Emergency Responses

July 2018

1. Six Medical Calls
2. Four Medical Calls; One Alarm Activation; Four Public Service Calls
3. Eight Medical Calls; One MVA; One Detector Activation; One False Alarm; One Woods Fire
4. Five Medical Calls; One MVA; One Brush Fire; One Public Service Call
5. Seven Medical Calls; One Structure Fire; One MVA; One Alarm Activation; One Grass Fire; Two Public Service Call
6. Seven Medical Calls; One Alarm Activations; One Public Service Call
7. Six Medical Calls; One MVA; One Detector Activation; One Power Surge; Three Public Service Calls
8. Ten Medical Calls; One MVA; One Dumpster Fire; One Electrical Issue
9. Seven Medical Calls; Two MVA's; One Cooking Fire; Five Public Service Calls
10. Thirteen Medical Calls; One Structure Fire; One Public Service Call
11. Eight Medical Calls; One MVA; One Public Service Call
12. Eight Medical Calls; One Smoke Scare; One Detector Activation; One Unauthorized Burn; Three Public Service Calls
13. Three Medical Calls; Two Public Service Calls
14. Ten Medical Calls; One Smoke Scare; Four Public Service Calls
15. Six Medical Calls; One Alarm Malfunction; Two Public Service Call
16. Seven Medical Calls; One Detector Malfunction
17. Seven Medical Calls; One MVA; Two Public Service Calls
18. Five Medical Calls; One MVA; Two Public Service Calls
19. Eight Medical Calls; One MVA; One Alarm Activation
20. Seven Medical Calls; Three Alarm Activations; Three MVA's
21. Seven Medical Calls; One Alarm Activation; Two Detector Activations; One Public Service Call
22. Eleven Medical Calls; Two Alarm Activations; One Detector Activation; One Carbon Monoxide Detector Activation
23. Eight Medical Calls; One Detector Activation; One Carbon Monoxide Detector Activation
24. Twelve Medical Calls; One Structure Fire; One MVA; One Gas Spill; One Carbon Monoxide Detector Activation
25. Eight Medical Calls; One Detector Activation; One Smoke Scare; One Assist Other Agency; One Public Service Call
26. Two Medical Calls; One Detector Activation; Three Public Service Calls
27. Four Medical Calls; One Detector Activation
28. Eight Medical Calls; Two Alarm Activation; One Public Service Call
29. Four Medical Calls; One Alarm Activation; One Smoke Scare
30. Nine Medical Calls; Two MVA's; One Public Service Call
31. Eight Medical Calls

Attachment: JULY 2018 FIRE REPORT (2576 : July 2018 Fire Report)



Total Call Volume	July		Year to Date	
	2018	2017	2018	2017
As defined by the National Fire Incident Report System				
Fires	8	2	40	27
Rescue Calls/EMS	232	196	1477	1338
Hazardous Conditions	3	6	217	227
Service Calls	44	39	276	258
Good Intent Calls	12	9	74	65
False Alarms	27	19	95	99
Weather/Flood	0	0	2	1
Special Incident Type	13	12	70	55
Total Calls	339	283	2251	2070

Save/Loss Analysis

	Losses	Property Values
July 2018	\$ 6,520	\$ 8,020
July 2017	\$ 0	\$ 0
Year to Date	\$ 113,843	\$ 768,000

Property values are estimates based on the Georgetown County Assessor's Office 2006 Market Values.

Mutual Aid Calls

	July	YTD
To Georgetown County Fire	2	10
To Midway Fire	1	6
To other Departments	0	0
From Georgetown County Fire	1	12
From Midway	2	5
From other Departments	0	3

	July	YTD
Staff Training Hours	721.17	6897.42

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2593)**

Meeting: 08/16/18 05:30 PM

Department: Public Works

Category: Report

Prepared By: Natrona Simmons

Initiator: Tim Chatman

Sponsors:

DOC ID: 2593

July 2018 Public Works Department Report



**JULY, 2018
PUBLIC WORKS DEPT.
CITY COUNCIL MONTHLY REPORT**

STREETS and GROUND MAINTENANCE

1. Crews assisted sanitation crews with garbage and debris collection.
2. Crews processed and completed work order requests for sidewalk, pothole repairs and road maintenance.
3. Park crews completed maintenance of all city parks and welcome sign areas.
4. Park inspections completed in all city parks.

RESIDENTIAL SANITATION

1. Crews completed work orders requests for roll-out carts repairs, new roll out cart deliveries and/or replacements; recycle bins; and collected yard waste, brown and white goods.
2. Crews collected yard waste, brown and white goods, dead animals along city right of ways.
3. Delivered roll out carts, barricades and tents for emergency and special events.

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2584)**

Meeting: 08/16/18 05:30 PM

Department: Fleet Services

Category: Report

Prepared By: Isaac Williams

Initiator: Isaac Williams

Sponsors:

DOC ID: 2584

July 2018 Fleet service Report



JULY 2018 MONTHLY REPORT

- Repairs 57
- PM Services 16
- Tires repaired or replace 43
- Services past due 25

Attachment: Monthly Report (2584 : July 2018 Fleet service Report)

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2579)**

Meeting: 08/16/18 05:30 PM

Department: Water Utilities

Category: Report

Prepared By: Will Cook

Initiator: Will Cook

Sponsors:

DOC ID: 2579

July 2018 Water Utilities Report

JULY 2018 WATER UTILITIES REPORT

Water Treatment Plant

• WTP Filtered Water Total	40.934 MG
• Average Daily Flow Finished Water	1.320 MGD
• King Well	0.000 MG
• Maryville Well	8.302 MG

Wastewater Treatment Plant

• Influent Flow Total	136.248 MG
• Average Daily Influent Flow	4.395 MGD
• Effluent Flow Total	120.461 MG
• Average Daily Effluent Flow	3.886 MGD
• Rainfall Total	10.41 inches

Water Distribution

- Completed 63 work orders
- Repaired 27 water leaks
- Replaced 3 water meters
- Completed 86 locates

Wastewater Collection

- Completed 45 work orders
- Responded to 28 backups
- Routine line cleaning
- Completed 86 locates

Maintenance

- Completed 9 work orders
- Completed 9 work orders on pump stations throughout City
- Completed 0 work orders for the WWTP
- Completed 0 work orders for the WTP

Stormwater

- Completed 13 work orders
- Completed 86 locates
- Routine line and ditch cleaning

Customer Surveys

- We received a score of 5 out of 5 this month.

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2586)**

Meeting: 08/16/18 05:30 PM

Department: Engineering

Category: Report

Prepared By: Orlando Arteaga

Initiator: Orlando Arteaga

Sponsors:

DOC ID: 2586

July 2018 engineering Monthly Report



**City of Georgetown
Engineering Monthly Report
July 2018**

Engineering - Orlando Arteaga, P.E.

Date: August 7, 2018

CAPITAL IMPROVEMENT PROJECTS

1. North Side Water Storage Tank

- Engineer: WK Dickson
- Contractor: Caldwell Tanks, Inc.
- Bid Price: \$1,574,700
- Notice to Proceed: 11/10/2017
- Construction Finish: 2/13/2019 (Planned)
- Scope: New elevated water storage tank with a capacity of 250,000 gallons located behind Middle School. Project includes open cut, HDD and Jack & Bore trenching for a 12-in. water main. Work also includes some upgrades at the Yogi Bear Tank.
- Status:
Work-in-place is 63% complete.
Piles and foundation completed on 3/12/18.
Steel tank erection completed on 6/4/2018.
Steel tank painting completed 7/5/2018.
Horizontal Direction Drill (HDD) pipe installation completed on 7/31/18.

2. Historic District Water Main Improvements

- Engineer: AECOM
- Contractor: Lawrimore Construction, Inc.
- Bid Price: \$1,487,323.4
- Notice to Proceed: 7/31/2018
- Construction Finish: 1/27/2019 (Planned)
- Scope: Water system improvements include the replacement of approximately 8,700 linear feet of 6-in. water mains in the City's Historic District. Work includes new house service connections, new fire hydrants, and street and sidewalk restoration.
- Status:
Contractor is scheduled to mobilize mid-August.
This project will be financed by the State Revolving Fund (SRF). SRF has conditionally approved construction load and issued permits.

Attachment: Engineering Monthly Report_July 2018 (2586 : July 2018 Engineering Monthly Report)



**City of Georgetown
Engineering Monthly Report
July 2018**

3. Kaminski & Heyward Streets Water Mains

- Engineer: Weston & Sampson
- Contractor: Lawrimore Construction, Inc.
- Bid Opening Date: 5/8/2018
- Bid Amount: \$330,950.00
- Notice to Proceed: 7/30/2018
- Construction Finish: 11/7/2018 (Planned)
- Scope: Install 505 LF of 6-in. PVC water main on Heyward Street and 1,555 LF of 6-in. PVC water main on Kaminski Street with new house service lines and fire hydrants. Work includes sidewalk and street restoration.
- Note: Scope at Heyward Street has been modified to do the jack and bore of water main only under Black River Road in order to stay within the budget. City will install the remaining of the water main.
- Status: Contractor is scheduled to mobilize mid-August.

4. West End Sewer Rehabilitation-Design

- Engineer: AECOM
- Design Fee: \$219,500.00
- Design Start: 10/2/2017
- Design Finish: 8/3/2018
- Design is 100% complete
- Bid Advertisement: August 3, 2018
- Bid Due Date: September 5, 2018
- Scope: The project consists in obtaining engineering services for conducting a sewer system evaluation survey (SSES) and preparing design plans and specifications for the rehabilitation of the West End sewer system. The work includes identification of system deficiencies such as structural, operations and maintenance, and infiltration and inflow (I/I) problems. The rehab work will be performed in two Phases: Phase I includes the SSES work and Phase II consists of the rehabilitation of the sewer system by replacing sewer mains, manholes and lining the existing sewer mains as recommended by the Engineer.



**City of Georgetown
Engineering Monthly Report
July 2018**

- Status:
Phase I work (SSES) is completed.

Phase II work consists of approximately 17,000 lineal feet of sewer rehabilitation using the Cure in Place Pipe Method (CIPP), and about 1,500 lineal feet of open-cut sewer line replacement.

This project will be financed by the State Revolving Fund (SRF). SRF has conditionally approved construction loan and issued permits.

**5. Drainage Improvements Project for Congdon, Highmarket, Lynch/Duke Streets
Phase I and Phase II-**

- Engineer: AECOM
- Contractor: Green Wave Contracting, Inc.
- Phase I Bid Amount: \$1,967,970.48-Revised
- Phase II Bid Amount: \$323,739.68-Revised
- Project duration: Phase I: 300 calendar days; Phase II: 390 calendar days.
- Construction Finish: Phase I 11/4/2018 (planned) Phase II: 1/31/2019 (Planned)
- Change Order no. 1- \$51,500 approved
- Change Order no. 2- \$15,727 approved
- Change Order no. 3- \$ 32,494 approved
- Change Order no. 4- \$0 approved. This change order extends the Phase I contract duration until November 4, 2018 due to delays caused by CSX.
- Scope: New 60", 48", 42", 36", 24" storm drain pipe, catch basins, manholes, yard inlets, headwalls, junction chambers, ditch excavation, sidewalk, curb/gutter and street asphalt restoration. New relocated 6-in. water main on Duke Street. Relocation of 18-in. raw water line at railroad tracks.
- Status:
Work-in-place is about 70% complete.
Progress meeting held on 7/26/2018.
Work at CSX Right-of-Way is complete.
Contractor has completed installation 60-in storm drain pipe crossing Highmarket Street.



**City of Georgetown
Engineering Monthly Report
July 2018**

Contractor continues to work on 60-in. storm drain pipe along the north side of Highmarket Street. Contractor installed MH 2, and catch basins 7, 7A, 8 and 9. A change order no. 5 will be prepared to adjust overrun of field quantities.

6. Storm Water Management Plan

- RFQ released on 4/4/2018.
- Proposals received on 5/9/2018.
- Consultant: WK Dickson
- Council approved Phase I study on 5/31/2018.
- Kickoff meeting held on 6/7/2018.
- Status: Problem areas identified, consultant has prepared questionnaire for city residents. Inventory of existing infrastructure is pending.

7. Constitution Park Bulkhead Replacement

- Engineer: McSweeney Engineers, LLC
- Contractor: ARC, Inc.
- Bid ad date: 4/11/2018
- Pre-bid Meeting Date: 4/25/2018
- Bid Opening Date: 5/8/2018
- Bid amount: \$214,500
- Scope: Remove and replace approximately 70 linear feet of timber bulkhead at Constitution Park. Work includes replacement of storm drains and sidewalk restoration.
- Status:
Pre-construction meeting is scheduled for August 23rd. Work will not start until after Labor-Day weekend.



**City of Georgetown
Engineering Monthly Report
July 2018**

8. West End Sidewalk Improvements: Front Street between Alex Alford and Lafayette

- Engineer: Cagle Engineers
- Design fee: \$21,500
- Bid Release Date: 7/11/2018
- Bid Due Date: 8/1/2018
- Contractor: CP&G (Pending Council approval)
- Base Bid Amount: 69,000
- Scope: New sidewalk along Front Street between Alex Alford and Lafayette Streets
- Status:
Design work is complete.
SCDOT and SCDHEC permits are approved.
Bid is pending consulting engineer's review/recommendation and council approval.

9. East Bay Park Walking Trail Paving

- Engineer: Cagle Engineers
- Bid Release Date: 7/11/2018
- Bid Due Date: 8/1/2018
- Contractor: Coastal Asphalt (Pending Council approval)
- Base Bid Amount: 69,280
- Status:
Pending council approval

PRIVATE DEVELOPMENT PROJECTS: None

SCDOT ENCROACHMENT PERMITS: One (1)

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2580)**

Meeting: 08/16/18 05:30 PM

Department: Housing and Community Development

Category: Report

Prepared By: Rick Martin

Initiator: Rick Martin

Sponsors:

DOC ID: 2580

July 2018 Housing & Community Development Report

**Housing & Community Development
Monthly Report
July 2018**

**Building Official
Rick Martin**

Inspections and Permits

Checked areas for non-permitted as well as permitted work, site conditions, and responded to calls.

Monthly Report:

Business License	9
Stop Work	2
Re-Inspection	2
Footings	5
Rough Inspections	14
Electrical	13
Mobile Home	1
On-site	21
CO	2
TRC	0
Plan Review & Sign	3
City Alarm System	3
Total	74

Meetings: ARB 1 Item, BZA 0 Item; KGB 1 meeting; CBA- no meeting, CAB- 0 meeting, PC-0

Review Meetings/On-site visits

Safety inspections

Other Meeting

Weekly Staff Meeting

Monthly Safety Meeting

Monthly Council Meeting

Council Workshops

Monthly Updates on Projects for March

Honorable Mayor & Council:

- Construction continued at the Harbor Walk Marina, and the Peak Shaving building received a final and C/O;
- We currently have 6 new residential homes under construction;
- We have 2 restaurants that should be finished in August, as well as a bakery;
- We are working with the developer for the 128 apartments that are going to be constructed behind our current location;
- We are waiting on the plans for the 43 Senior Living apartments on Anthuan Maybank Rd; Tracy is on staff and is doing a great job for Code Enforcement, working on overgrown lots and removal of debris;
- Cindy is busy with Keep Georgetown Beautiful and working on our parks and entrances and areas around City Hall. She is doing site visits on the main corridors and Front Street each Monday and Friday and overseeing the movies in the park

- Matt is working with all departments as well as Planning and Zoning as well as helping with our zoning and planning;
- Ryan is on staff and working with me learning the Building Codes, inspection routine, and updating our dilapidated structure list. He will begin classes in August to begin the process of becoming an LLR certified inspector;
- Our office is currently working on removing records from 120 N. Fraser St. and relocating them to the old Fire Station on South Island Rd. in Maryville.
- We did have one annexation to occur in the City and are waiting on another small one soon.
- Debra is doing an excellent job as our office manager issuing permits, scheduling and recording meetings as the Board Secretary, scheduling inspections and meetings for the office; and
- Debra, Tracy, Cindy, Ryan, and Matt have worked extremely hard to make sure that all request were handled efficiently and that our citizen's needs were met in a timely manner. We would like to thank you for your support.

Thanks Again, Rick Martin

Code Enforcement Tracy Gibson

Letters Issued for Violations	
Total Letters Issued for Overgrown Lots	36
Total Letters Issued for Neglect of Structures	0
Total Letters Issued for Yard Debris/Solid Waste/Construction Debris/Inoperable Vehicles/Electronic Devices	2
Total Letters Issued for Vision Clearance	2
Total Work Orders Sent to Streets & Sanitation	0
Total Letters Sent for Dilapidated Structures	0
Total Letters Sent for Sign Violations	0
Total Referrals for Water & Sewer	0
Citations Issued for Violations	
Total Citations Issued for Overgrown Lots	0
Total Citation Issued for Trash Violations	0
Total Citations Issued for Business Licenses	0
Total Citations Issued for Dilapidated Structures	0
Total Citations Issued for Hospitality Taxes	0
Total Violations Issued for Signage	0
Total Citations Issued for Encroachment Permits	0
Total Demolitions	
Total Dilapidated Structures Removed (1)	1916 Gilbert St. TMS #05-0022-145-00-00
Other Miscellaneous Complaints	
Complaints	22
Permits	
Total Letters Issued for Encroachments	0
Total Referrals to Electric – Tree Crew	0

Administrative Assistant II Debra Grant

Board & Commissions:

ARB:

1. 230 Screven Street requested the approval for alterations.
2. 231 King Street requested the approval for some demolition, alterations, repairs, new construction, and a fence.
3. 622 Highmarket St. requested the approval for alterations.

ARB (On-Site):

None

BZA:

None

Planning Commission:

None

CAB (Community Appearance Board):

None

CBA (Construction Board of Appeals):

None

TRC:

None

FOIA:

None

Permit Valuation Report:

Commercial Addition	0
Commercial Alteration	2
Commercial Electric	0
Commercial Gas	0
Commercial Mechanical	4
Commercial New Build	1
Commercial Plumbing	0
Commercial Roofing	0
Demolition	0
Mobile Home	1
Residential Addition	0
Residential Alteration	8
Residential Electrical	4
Residential Gas	1
Residential Mechanical	5

Residential New Build	2
Residential Plumbing	1
Residential Roofing	7

Administrative Assistant's Daily Duties:

- Daily operation of the front desk
- Transcribing minutes for the Board(s) meetings
- Daily scheduling of inspections
- Preparing timesheets
- Put the packets together for Board meetings
- Preparing to pack and move files from the old City Hall building

**Community Planner/GIS Technician
Matthew Millwood**

- H&CD started organizing files at old city hall to move them for storage. We filled banker's boxes and got most everything moved to the old Maryville Fire Station in the back room.
- Sign Permits: Doctors Care, Olives Tavern, Root Restaurant, Morgan Park Nature Walk, & Mavis Discount Tire.
- Temporary Sign Permits: Upward Soccer & Swamp Fox Players Strand Theatre.
- Put together ordinances and sent them, along with all information, to Ann through Minute Traq. We had seven agenda items in July.
- Continue to work with Walter Gibson on his property on Highmarket St. He is still not in compliance with our ordinances but they changed his next court date until October.
- Working with property owners at 13 Meeting Street to get wetlands issue and floodplain management completed before they start building a new house. This property is low in a floodzone.
- Worked on and returned the Census LUCA information that was do. This is their Local Update to the Census Addressing system.
- Entered all permits from January through June into the GIS system for spatial referencing and analysis. Also scanned all these files and organized them into scan folders on the S: drive for future use and access.
- Plat approval for 2312 Old Charleston Rd and 406 Queen St.
- Made an application for the Harborwalk Hospitality (alcohol on boardwalk) ordinance that received second reading at July council meeting. Still have none of the restaurants that are able to take advantage of this ordinance come apply for it.
- Continue to work with the Smith Brothers on the Riverside PD on the Sampit River. I think we have an agreement between the brothers to rezone the property so we can split it in two. Then they will have to come back with a new petition for a PD in the future.
- Met with and discussed the West End with the Community Planning Assessment Team (CPAT). They will present to council their findings in several weeks.
- Continue to make edits, add minutes, and change calendar events as needed on the city website.

Keep Georgetown Beautiful Cindy Thompson

- Awarded the Yard of Excellence to the Beckmans at 111 Broad Street for the Historic District Section.
- Met with student intern for the Conservation League assisting with the plastic bag ban for the City of Georgetown.
- Assisted in the participation of Housing & Community Development at Fire Safety Event.
- Administered Tour Guide Test and issued certificate and made identification badge.
- Renewed identification badge for Licensed Tour Guide.
- Attended meeting with Electric Department and Main Street Design Committee concerning the banners.
- Spoke to Church Club about Keep Georgetown Beautiful.
- Picked out and purchased sago palms and roses for upcoming landscape project on corner of Highmarket and Fraser Streets.
- Assisted with dilapidated houses confirmation and new identification.
- Coordinated meeting to assess damage at Kaminski House waterfront walkway. Several follow ups.
- Made flyers for Movies in the Park and promoted event.
- Had to cancel the Movies and get word out.
- Began packing and moving from the City Hall.
- Made phone calls and sent emails concerning code violations.
- Sent violation letters for overgrown lots, debris, etc.
- Various other duties as related to Keep Georgetown Beautiful and Housing & Community Development.

FRIENDS OF THE KAMINSKI HOUSE REPORT – July 2018

July is always a time of endings and new beginnings. With the fiscal year ending on June 30th, much of the month of July is spent in wrapping up things from the previous year. The museum shop staff and volunteers completed an inventory of the shop items, the executive director and bookkeeper spent a lot of time getting the QuickBook accounts into their final order and sending them off to the accountant, and reports were written to tie up the year-end. July is also a time of new beginnings and much time was spent discussing public programming for the coming year, working on budgeting details, and starting our annual membership drive.

Due to the large amount of rain in July and the 4th falling in the middle of the week, our visitor head-counts were down for the month, as compared to July of last year. Even though numbers were down, our visitors came from 31 different states and 3 foreign countries.



The museum's annual Independence Day celebration and concert by the Indigo Choral Society was a big success. We had more than 650 people on the lawn for a lively concert of patriotic music.

Volunteers continue to play a vital role in the daily operation of the Kaminski House Museum. In July our volunteers worked more than 171 hours giving tours, working in the museum shop, helping in the offices, and working on special events like the 4th of July.

Robin Gabriel, Executive Director

Building Inspector/Code Enforcement Ryan Call

- Working on updating the 2018 list of dilapidated structures in the city;
- Assisted in the packing and removal of items from the old city hall to prepare for the demolition;
- Working in the field on a daily basis observing inspections;
- I have been registered as a provisional building inspector by LLR;
- I have registered to attend a class in Columbia beginning in September.

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2585)**

Meeting: 08/16/18 05:30 PM

Department: Finance

Category: Report

Prepared By: Debra Bivens

Initiator: Debra Bivens

Sponsors:

DOC ID: 2585

July 2018 Finance and IT Departments Report

July 2018 Finance and IT Departments Report

Statistics:

New Business Licenses Issued: Swiftys Seafood, Quaint Cottage, 1203 Prince Street, Liberty Steel, Carolina Gold Realty, Blessings For All, Utopia Vape, Jimmy Isaac Tax & Bookkeeping Services, Bay City Realty, Stein Inc., Medshore Ambulance LLC, Coastal Lockout, K's Braiding Bar, Olives Tavern, After Six, Lefort's Lawn mowing Service, Bryan's Lawn Care Maintenance, Omni Real Estate LLC, CW&E Wholesale, Forms & Supply, Inc., Brewer Company Inc., Gentle Touch In Home Care Services LLC, Carolina Food Tours, Promotional Outfitters Inc., Lands End Yacht Club, The Yoga Practice.

Projects Progress:

Grants: Please see the attached schedule for the detail on each grant award.

CIP Project Scheduling: Now that the budget has been approved, it is time to start the process of implementing CIP projects to coincide with our Revenue Sources. Meetings will be scheduled with each department to determine the appropriate project start date.

Year End Audit: Staff will continue the year end closing process in order to be prepared for the auditors' field work in October and complete FY2018 Financial Statements.

The City has once again received the GFOA Award for Excellence in Financial Reporting for its FY 2017 CAFR for the 28th consecutive year.

Upcoming Procurement Projects:

- Drainage Project (Phase I & Phase II)
- Peak Shaving Project
- North Side Water Storage Tank
- Constitution Park Bulkhead Project
- LED Street Light Project
- Historic District Water Systems Improvements
- Kaminski And Heyward Streets Water Main Projects

Attached are the Budget Performance Reports for July 2018.

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
<u>FEDERAL GRANTS</u>								
1	SC Department of Commerce	Highmarket & Duke Drainage Improvements (CDBG)	1,000,000.00	1,344,175.09	1,459,548.12	884,626.97	CDBG #4-CI-15-012	
2	Federal Highway Administration	East Bay Park Recreational Trail (SCPRT)	77,758.60	19,439.65	97,198.25	-	P28051500715	
3	SC Department of Commerce	Ladder Fire Truck	500,000.00	377,987.00	22,000.00	855,987.00	CDBG #4-CE-16-003	
<u>STATE GRANTS</u>								
4	SC Rural Infrastructure Authority	N. Congdon St & CSX Drainage Ditch Improvement Project	159,365.00	133,720.00	248,577.88	44,507.12	#R-16-1094	
5	SC Parks, Recreation, & Tourism	East Bay Park Recreational Trail - Phase I (SCPARD)	41,003.52	10,250.88	51,254.40	-	2018101	
6	SC Muni Insurance Trust	2018 Fire Equipment	2,000.00	2,000.00	2,953.17	1,046.83	-	
<u>OTHER GRANTS</u>								
7	Palmetto Pride	Keep South Carolina Beautiful 2018	7,821.00	-	3,401.74	4,419.26	-	
TOTAL			1,787,948.12	1,887,572.62	1,884,933.56	1,790,587.18		



Exclude Rollup Account

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)

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Budget Performance Report

Fiscal Year to Date 07/31/18

Exclude Rollup Account

17.I.3

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
335.001	Local Government Fund	205,000.00	.00	.00	.00	205,000.00	0	155,222.97
351.007	Sunday Liquor Sales	15,000.00	.00	.00	.00	15,000.00	0	11,350.00
	State Shared Totals	\$509,478.00	\$0.00	\$0.00	\$0.00	\$509,478.00	0%	\$433,315.60
	Local Grants							
332.008	Other Local Grants	8,000.00	.00	.00	.00	8,000.00	0	6,039.32
	Local Grants Totals	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	0%	\$6,039.32
	Federal Grants							
335.004	Fema Recovery	100,000.00	.00	.00	.00	100,000.00	0	65,041.91
	Federal Grants Totals	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0%	\$65,041.91
	Investment Earnings							
361.001	Investment Earnings	35,000.00	11,178.54	.00	11,178.54	23,821.46	32	49,005.36
	Investment Earnings Totals	\$35,000.00	\$11,178.54	\$0.00	\$11,178.54	\$23,821.46	32%	\$49,005.36
	Miscellaneous							
362.000	Rents and Royalties	32,000.00	.00	.00	.00	32,000.00	0	28,301.87
364.001	Steel Mill FILOT	18,000.00	.00	.00	.00	18,000.00	0	17,125.48
368.000	Work Comp Reimbursement	15,000.00	.00	.00	.00	15,000.00	0	50,957.57
369.000	Cash Over & Short	100.00	.00	.00	.00	100.00	0	94.96
369.002	Miscellaneous Revenue	5,000.00	583.75	.00	583.75	4,416.25	12	102,507.04
369.003	Insurance Proceeds	15,000.00	.00	.00	.00	15,000.00	0	2,248,071.15
369.005	Set-off Debt Collection Fees	1,500.00	.00	.00	.00	1,500.00	0	1,403.94
369.013	Returned Check Fees	3,500.00	270.00	.00	270.00	3,230.00	8	3,330.00
	Miscellaneous Totals	\$90,100.00	\$853.75	\$0.00	\$853.75	\$89,246.25	1%	\$2,451,792.01
	Operating Transfers In							
392.001	From Electric Fund	749,115.00	.00	.00	.00	749,115.00	0	1,399,999.56
392.002	From Water Fund	212,727.00	.00	.00	.00	212,727.00	0	.00
392.003	From Accom Tax Fund	30,000.00	.00	.00	.00	30,000.00	0	31,066.56
392.005	From Wastewater Fund	275,122.00	.00	.00	.00	275,122.00	0	.00
392.007	From Stormwater Fund	133,161.00	.00	.00	.00	133,161.00	0	.00
392.009	From Hospitality Fund	108,000.00	.00	.00	.00	108,000.00	0	108,000.00
392.014	Transfer from debt service	100,000.00	.00	.00	.00	100,000.00	0	.00

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)



Budget Performance Report

Fiscal Year to Date 07/31/18

Exclude Rollup Account

17.I.3

		Amended	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
394.002	Transfer from fund balance	166,717.00	.00	.00	.00	166,717.00	0	.00
	Operating Transfers In Totals	\$1,774,842.00	\$0.00	\$0.00	\$0.00	\$1,774,842.00	0%	\$1,539,066.12
	Financing Proceeds							
393.003	GO Bond Proceeds	.00	.00	.00	.00	.00	+++	2,000,000.00
	Financing Proceeds Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$2,000,000.00
	Sale of Assets							
391.001	Sale of Assets	2,000.00	.00	.00	.00	2,000.00	0	639.00
	Sale of Assets Totals	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%	\$639.00
	Department 00 - Revenue Totals	\$9,339,095.00	\$40,003.93	\$0.00	\$40,003.93	\$9,299,091.07	0%	\$12,714,844.08
	REVENUE TOTALS	\$9,339,095.00	\$40,003.93	\$0.00	\$40,003.93	\$9,299,091.07	0%	\$12,714,844.08
	EXPENSE							
	Department 01 - Administration							
	Personal Services							
400.101	Regular Pay	271,720.00	39,352.22	.00	39,352.22	232,367.78	14	371,982.75
401.103	Overtime	5,000.00	1,434.03	.00	1,434.03	3,565.97	29	5,437.75
405.114	FICA	21,850.00	3,059.70	.00	3,059.70	18,790.30	14	28,345.53
406.116	Retirement	38,630.00	4,658.25	.00	4,658.25	33,971.75	12	44,813.58
408.125	SCMIT Worker's Comp Ins.	5,500.00	1,827.12	1,827.12	1,827.12	1,845.76	66	7,391.38
410.001	Health Claims Cost	18,933.00	1,176.94	.00	1,176.94	17,756.06	6	16,831.22
	Personal Services Totals	\$361,633.00	\$51,508.26	\$1,827.12	\$51,508.26	\$308,297.62	15%	\$474,802.21
	Supplies							
500.101	Supplies and Materials	6,000.00	124.10	.00	124.10	5,875.90	2	6,282.23
500.102	Equipment	2,000.00	.00	.00	.00	2,000.00	0	1,235.56
500.105	Printing and Binding	1,000.00	.00	.00	.00	1,000.00	0	2,997.81
	Supplies Totals	\$9,000.00	\$124.10	\$0.00	\$124.10	\$8,875.90	1%	\$10,515.60
	Other Services & Charges							
610.111	Communications- Landline	5,500.00	840.84	.00	840.84	4,659.16	15	5,087.85
610.112	Postage	1,000.00	24.41	.00	24.41	975.59	2	1,091.35
610.1110	Communications- Wireless	3,000.00	.00	.00	.00	3,000.00	0	3,202.08
620.114	Advertising	500.00	.00	.00	.00	500.00	0	884.00

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)



17.1.3

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)



Budget Performance Report

Fiscal Year to Date 07/31/18

Exclude Rollup Account

17.I.3

		Amended	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
610.112	Postage	2,000.00	500.00	.00	500.00	1,500.00	25	961.70
610.1110	Communications- Wireless	75,240.00	2,938.73	1,700.45	2,938.73	70,600.82	6	59,869.69
620.114	Advertising	1,500.00	.00	.00	.00	1,500.00	0	190.00
640.124	Travel Expense	13,943.00	218.00	.00	218.00	13,725.00	2	8,720.70
650.127	Electricity	29,573.00	2,965.70	.00	2,965.70	26,607.30	10	28,527.66
650.128	Water	2,754.00	219.75	.00	219.75	2,534.25	8	2,267.00
650.129	Wastewater	2,319.00	182.98	.00	182.98	2,136.02	8	2,201.72
650.130	Sanitation	2,222.00	182.46	.00	182.46	2,039.54	8	2,189.52
650.133	Stormwater	1,895.00	198.20	.00	198.20	1,696.80	10	2,378.40
650.134	Security Lights	3,774.00	309.89	.00	309.89	3,464.11	8	3,718.68
650.1271	Electricity- Sales Tax	1,287.00	136.10	.00	136.10	1,150.90	11	1,231.92
660.133	Repairs & Maint. Services	30,350.00	.00	.00	.00	30,350.00	0	18,436.13
660.139	Fleet Services Materials	35,000.00	846.05	.00	846.05	34,153.95	2	38,042.90
660.145	Gasoline & Oil	56,948.00	.00	.00	.00	56,948.00	0	64,114.67
660.1391	Fleet Services Labor	34,000.00	3,407.68	.00	3,407.68	30,592.32	10	36,601.34
670.156	Equipment Rental/Lease	7,700.00	445.40	.00	445.40	7,254.60	6	5,452.84
682.1721	Prisoner Housing	133,000.00	.00	.00	.00	133,000.00	0	84,855.45
685.180	Membership Dues and Fees	1,815.00	.00	.00	.00	1,815.00	0	651.00
685.182	Other Operating Expenses	15,000.00	482.56	.00	482.56	14,517.44	3	10,705.35
685.184	Continuing Education	5,000.00	.00	.00	.00	5,000.00	0	.00
685.186	Training	12,875.00	.00	.00	.00	12,875.00	0	5,853.75
685.187	Special Projects	10,975.00	2,346.38	.00	2,346.38	8,628.62	21	4,955.29
685.189	Reserve Program	2,000.00	.00	.00	.00	2,000.00	0	.00
685.1801	Subscriptions	7,025.00	.00	.00	.00	7,025.00	0	5,178.52
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	1,163.79
685.1861	Law Enforce Accreditation	3,100.00	1,983.78	.00	1,983.78	1,116.22	64	3,426.00
686.186	Legal Services	2,000.00	.00	.00	.00	2,000.00	0	1,047.66
686.189	Employee Medical	14,550.00	.00	.00	.00	14,550.00	0	2,138.00
686.194	Other Prof/Tech Services	75,000.00	.00	.00	.00	75,000.00	0	75,000.00
686.195	Repair/Maint Svc Contract	36,100.00	450.00	.00	450.00	35,650.00	1	16,894.35

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)



Budget Performance Report

Fiscal Year to Date 07/31/18

Exclude Rollup Account

17.I.3

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Sub Department 26 - Grants Totals	\$19,302.00	\$365.98	\$0.00	\$365.98	\$18,936.02	2%	\$9,646.89
	Sub Department 28 - Safe Streets							
	Other Services & Charges							
685.187	Special Projects	.00	.00	.00	.00	.00	+++	11.56
	Other Services & Charges Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$11.56
	Sub Department 28 - Safe Streets Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$11.56
	Department 05 - Police Totals	\$3,619,578.00	\$280,591.31	\$27,419.19	\$280,591.31	\$3,311,567.50	9%	\$3,207,035.41
	Department 09 - Housing and Community Dev.							
	Personal Services							
400.101	Regular Pay	368,081.00	22,352.25	.00	22,352.25	345,728.75	6	231,867.76
401.103	Overtime	3,000.00	208.48	.00	208.48	2,791.52	7	2,289.87
405.114	FICA	21,315.00	1,650.82	.00	1,650.82	19,664.18	8	16,879.67
406.116	Retirement	37,780.00	3,337.38	.00	3,337.38	34,442.62	9	29,197.67
408.125	SCMIT Worker's Comp Ins.	2,500.00	881.10	881.10	881.10	737.80	70	3,126.74
410.001	Health Claims Cost	34,697.00	2,540.00	.00	2,540.00	32,157.00	7	32,995.61
	Personal Services Totals	\$467,373.00	\$30,970.03	\$881.10	\$30,970.03	\$435,521.87	7%	\$316,357.32
	Supplies							
500.101	Supplies and Materials	3,613.00	242.98	.00	242.98	3,370.02	7	2,312.44
500.102	Equipment	3,935.00	2,224.53	.00	2,224.53	1,710.47	57	1,471.02
500.103	Furniture	200.00	.00	.00	.00	200.00	0	46.00
500.105	Printing and Binding	2,030.00	.00	.00	.00	2,030.00	0	993.67
	Supplies Totals	\$9,778.00	\$2,467.51	\$0.00	\$2,467.51	\$7,310.49	25%	\$4,823.13
	Other Services & Charges							
610.111	Communications- Landline	1,500.00	257.56	.00	257.56	1,242.44	17	1,563.45
610.112	Postage	1,500.00	25.68	.00	25.68	1,474.32	2	1,044.40
610.1110	Communications- Wireless	1,500.00	.00	.00	.00	1,500.00	0	1,953.15
620.114	Advertising	2,041.00	.00	.00	.00	2,041.00	0	1,641.63
640.124	Travel Expense	763.00	.00	.00	.00	763.00	0	1,118.79
650.127	Electricity	3,510.00	324.92	.00	324.92	3,185.08	9	3,329.03
650.128	Water	379.00	62.23	.00	62.23	316.77	16	483.62



17.1.3

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)



Budget Performance Report

Fiscal Year to Date 07/31/18

Exclude Rollup Account

17.I.3

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.1895	Employee wellness services	8,000.00	.00	.00	.00	8,000.00	0	12,815.41
	Other Services & Charges Totals	\$325,707.00	\$15,982.52	\$30,019.32	\$15,982.52	\$279,705.16	14%	\$341,196.64
	Other Objects							
795.001	IT Internal Allocations	21,000.00	3,578.57	.00	3,578.57	17,421.43	17	30,041.20
	Other Objects Totals	\$21,000.00	\$3,578.57	\$0.00	\$3,578.57	\$17,421.43	17%	\$30,041.20
	Capital Outlay							
900.3000	Buildings & Improvements	.00	.00	.00	.00	.00	+++	1,711,441.05
	Capital Outlay Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,711,441.05
	Department 11 - Fire Totals	\$2,536,743.00	\$209,541.92	\$43,940.64	\$209,541.92	\$2,283,260.44	10%	\$4,221,935.07
	Department 12 - Public Works							
	Personal Services							
400.101	Regular Pay	425,770.00	40,181.25	.00	40,181.25	385,588.75	9	429,113.00
401.103	Overtime	18,894.00	1,252.08	.00	1,252.08	17,641.92	7	15,392.05
405.114	FICA	34,443.00	2,971.01	.00	2,971.01	31,471.99	9	31,286.36
406.116	Retirement	65,555.00	5,483.76	.00	5,483.76	60,071.24	8	54,185.32
408.125	SCMIT Worker's Comp Ins.	17,000.00	6,251.15	6,251.15	6,251.15	4,497.70	74	22,198.94
410.001	Health Claims Cost	88,569.00	7,168.07	.00	7,168.07	81,400.93	8	86,287.54
410.002	Health Claim Costs-Retire	31,546.00	6,851.20	.00	6,851.20	24,694.80	22	28,115.24
	Personal Services Totals	\$681,777.00	\$70,158.52	\$6,251.15	\$70,158.52	\$605,367.33	11%	\$666,578.45
	Supplies							
500.101	Supplies and Materials	20,000.00	657.36	.00	657.36	19,342.64	3	15,457.65
500.102	Equipment	11,000.00	959.54	.00	959.54	10,040.46	9	9,154.88
500.103	Furniture	2,500.00	.00	.00	.00	2,500.00	0	2,512.35
500.105	Printing and Binding	2,500.00	285.85	.00	285.85	2,214.15	11	2,072.00
501.101	Uniforms and Clothing	20,000.00	1,230.33	1,600.00	1,230.33	17,169.67	14	21,487.15
513.112	Asphalt/Concrete/Gravel	15,000.00	1,442.26	.00	1,442.26	13,557.74	10	5,338.70
515.121	Safety Supplies	7,000.00	62.22	.00	62.22	6,937.78	1	2,773.06
	Supplies Totals	\$78,000.00	\$4,637.56	\$1,600.00	\$4,637.56	\$71,762.44	8%	\$58,795.79
	Other Services & Charges							
610.111	Communications- Landline	3,500.00	590.14	.00	590.14	2,909.86	17	3,551.55

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Budget Performance Report

Fiscal Year to Date 07/31/18

Exclude Rollup Account

17.I.3

		Amended	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
795.001	IT Internal Allocations	5,000.00	596.43	.00	596.43	4,403.57	12	4,687.58
	Other Objects Totals	\$5,000.00	\$596.43	\$0.00	\$596.43	\$4,403.57	12%	\$8,812.74
	Department 12 - Public Works Totals	\$939,692.00	\$87,919.61	\$7,851.15	\$87,919.61	\$843,921.24	10%	\$917,173.90
	Department 13 - Information Technology							
	Personal Services							
400.101	Regular Pay	80,407.00	6,484.47	.00	6,484.47	73,922.53	8	75,786.39
405.114	FICA	6,151.00	480.23	.00	480.23	5,670.77	8	5,589.42
406.116	Retirement	11,707.00	943.03	.00	943.03	10,763.97	8	9,566.77
408.125	SCMIT Worker's Comp Ins.	650.00	222.59	222.59	222.59	204.82	68	789.90
410.001	Health Claims Cost	7,183.00	596.90	.00	596.90	6,586.10	8	6,982.75
	Personal Services Totals	\$106,098.00	\$8,727.22	\$222.59	\$8,727.22	\$97,148.19	8%	\$98,715.23
	Supplies							
500.101	Supplies and Materials	5,000.00	.00	.00	.00	5,000.00	0	2,045.49
500.102	Equipment	10,000.00	.00	.00	.00	10,000.00	0	2,699.30
500.107	Technology Supplies	500.00	.00	.00	.00	500.00	0	.00
	Supplies Totals	\$15,500.00	\$0.00	\$0.00	\$0.00	\$15,500.00	0%	\$4,744.79
	Other Services & Charges							
610.111	Communications- Landline	700.00	70.95	.00	70.95	629.05	10	437.01
610.112	Postage	50.00	.00	.00	.00	50.00	0	.00
610.1110	Communications- Wireless	800.00	.00	.00	.00	800.00	0	771.05
640.124	Travel Expense	1,000.00	.00	.00	.00	1,000.00	0	59.96
650.127	Electricity	1,755.00	162.46	.00	162.46	1,592.54	9	1,664.47
650.128	Water	189.00	31.11	.00	31.11	157.89	16	241.78
650.129	Wastewater	254.00	41.06	.00	41.06	212.94	16	322.78
650.130	Sanitation	254.00	22.44	.00	22.44	231.56	9	269.28
650.133	Stormwater	240.00	28.12	.00	28.12	211.88	12	337.44
650.134	Security Lights	548.00	45.00	.00	45.00	503.00	8	540.00
650.1271	Electricity- Sales Tax	90.00	8.95	.00	8.95	81.05	10	87.15
685.180	Membership Dues and Fees	50.00	.00	.00	.00	50.00	0	35.00
685.182	Other Operating Expenses	500.00	.00	.00	.00	500.00	0	159.96

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)



Budget Performance Report

Fiscal Year to Date 07/31/18

Exclude Rollup Account

17.I.3

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Supplies Totals	\$17,000.00	\$1,062.64	\$0.00	\$1,062.64	\$15,937.36	6%	\$15,085.17
	Other Services & Charges							
610.111	Communications- Landline	1,500.00	227.97	.00	227.97	1,272.03	15	1,394.69
610.112	Postage	100.00	.00	.00	.00	100.00	0	81.34
610.1110	Communications- Wireless	801.00	.00	.00	.00	801.00	0	691.16
620.114	Advertising	200.00	.00	.00	.00	200.00	0	.00
640.124	Travel Expense	500.00	.00	.00	.00	500.00	0	101.00
650.127	Electricity	10,416.00	1,024.33	.00	1,024.33	9,391.67	10	10,188.63
650.128	Water	415.00	35.38	.00	35.38	379.62	9	419.19
650.129	Wastewater	548.00	46.69	.00	46.69	501.31	9	553.20
650.130	Sanitation	449.00	36.90	.00	36.90	412.10	8	442.80
650.133	Stormwater	447.00	63.41	.00	63.41	383.59	14	760.92
650.134	Security Lights	519.00	42.57	.00	42.57	476.43	8	510.84
650.1271	Electricity- Sales Tax	515.00	55.49	.00	55.49	459.51	11	515.97
660.139	Fleet Services Materials	2,500.00	.00	.00	.00	2,500.00	0	1,984.54
660.145	Gasoline & Oil	1,455.00	.00	.00	.00	1,455.00	0	7,710.61
660.1391	Fleet Services Labor	1,500.00	.00	.00	.00	1,500.00	0	687.50
662.140	Building Repairs	7,800.00	.00	4,416.87	.00	3,383.13	57	4,000.00
685.182	Other Operating Expenses	500.00	.00	.00	.00	500.00	0	227.38
685.186	Training	500.00	.00	.00	.00	500.00	0	183.13
685.1801	Subscriptions	700.00	.00	.00	.00	700.00	0	.00
686.189	Employee Medical	200.00	.00	.00	.00	200.00	0	182.00
686.195	Repair/Maint Svc Contract	6,150.00	3,311.60	.00	3,311.60	2,838.40	54	2,622.50
686.1895	Employee wellness services	1,000.00	.00	.00	.00	1,000.00	0	854.36
	Other Services & Charges Totals	\$38,715.00	\$4,844.34	\$4,416.87	\$4,844.34	\$29,453.79	24%	\$34,111.76
	Other Objects							
735.122	Services Billed	(227,496.00)	(25,848.44)	.00	(25,848.44)	(201,647.56)	11	(202,191.11)
795.001	IT Internal Allocations	1,000.00	.00	.00	.00	1,000.00	0	1,948.49
	Other Objects Totals	(\$226,496.00)	(\$25,848.44)	\$0.00	(\$25,848.44)	(\$200,647.56)	11%	(\$200,242.62)
	Department 14 - Fleet Services Totals	(\$1,800.00)	(\$5,556.48)	\$5,975.02	(\$5,556.48)	(\$2,218.54)	-23%	(\$6,968.67)

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)



Budget Performance Report

Fiscal Year to Date 07/31/18

Exclude Rollup Account

17.I.3

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Department 20 - General Government							
	Personal Services							
410.001	Health Claims Cost	500.00	92,655.64	.00	92,655.64	(92,155.64)	18531	.00
410.002	Health Claim Costs-Retire	37,000.00	5,426.89	.00	5,426.89	31,573.11	15	30,292.65
	Personal Services Totals	\$37,500.00	\$98,082.53	\$0.00	\$98,082.53	(\$60,582.53)	262%	\$30,292.65
	Supplies							
500.103	Furniture	1,000.00	.00	.00	.00	1,000.00	0	.00
510.106	Cleaning & Sanitation Sup	2,200.00	.00	.00	.00	2,200.00	0	1,305.96
	Supplies Totals	\$3,200.00	\$0.00	\$0.00	\$0.00	\$3,200.00	0%	\$1,305.96
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	275,000.00	130,783.99	.00	130,783.99	144,216.01	48	280,200.25
600.112	Survivors Health Ins	700.00	133.68	.00	133.68	566.32	19	451.50
600.1051	Employee Wellness &Safety	23,300.00	325.00	.00	325.00	22,975.00	1	16,596.72
600.1052	Unemployment Insurance	3,500.00	.00	.00	.00	3,500.00	0	.00
620.114	Advertising	200.00	.00	.00	.00	200.00	0	.00
650.133	Stormwater	800.00	65.71	.00	65.71	734.29	8	788.52
660.133	Repairs & Maint. Services	5,000.00	657.50	.00	657.50	4,342.50	13	1,724.78
662.140	Building Repairs	2,000.00	.00	.00	.00	2,000.00	0	41.07
685.180	Membership Dues and Fees	4,500.00	.00	.00	.00	4,500.00	0	4,806.41
685.181	City Hall Demolition Expenses	.00	386.61	2,000.00	386.61	(2,386.61)	+++	1,569.00
685.182	Other Operating Expenses	97,624.00	15,479.79	.00	15,479.79	82,144.21	16	121,008.02
685.187	Special Projects	5,000.00	.00	.00	.00	5,000.00	0	.00
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	80.02
686.186	Legal Services	100,000.00	.00	.00	.00	100,000.00	0	185,164.16
686.187	Professional Services	9,000.00	1,291.50	.00	1,291.50	7,708.50	14	11,697.94
686.189	Employee Medical	250.00	.00	.00	.00	250.00	0	.00
686.190	Consulting Services	1,000.00	.00	.00	.00	1,000.00	0	.00
686.192	Elections	9,000.00	.00	.00	.00	9,000.00	0	8,711.55
686.194	Other Prof/Tech Services	5,000.00	.00	.00	.00	5,000.00	0	.00
686.195	Repair/Maint Svc Contract	5,860.00	278.53	.00	278.53	5,581.47	5	4,117.36

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)



Budget Performance Report

Fiscal Year to Date 07/31/18

Exclude Rollup Account

17.I.3

		Amended	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
686.199	Internal Engineering	30,000.00	.00	.00	.00	30,000.00	0	35,208.15
686.1871	Audit Services	40,000.00	.00	.00	.00	40,000.00	0	36,450.00
686.1895	Employee wellness services	2,500.00	.00	.00	.00	2,500.00	0	3,378.80
687.203	Contract Services	.00	.00	.00	.00	.00	+++	18,000.00
	Other Services & Charges Totals	\$620,234.00	\$149,402.31	\$2,000.00	\$149,402.31	\$468,831.69	24%	\$729,994.25
	Other Objects							
795.995	GF Cost Distribution	(263,130.00)	.00	.00	.00	(263,130.00)	0	(112,788.00)
	Other Objects Totals	(\$263,130.00)	\$0.00	\$0.00	\$0.00	(\$263,130.00)	0%	(\$112,788.00)
	Department 20 - General Government Totals	\$397,804.00	\$247,484.84	\$2,000.00	\$247,484.84	\$148,319.16	63%	\$648,804.86
	EXPENSE TOTALS	\$9,204,975.00	\$1,015,356.24	\$237,309.55	\$1,015,356.24	\$7,952,309.21	14%	\$10,543,407.62
	Fund 0010 - General Fund Totals							
	REVENUE TOTALS	9,339,095.00	40,003.93	.00	40,003.93	9,299,091.07	0%	12,714,844.08
	EXPENSE TOTALS	9,204,975.00	1,015,356.24	237,309.55	1,015,356.24	7,952,309.21	14%	10,543,407.62
	Fund 0010 - General Fund Totals	\$134,120.00	(\$975,352.31)	(\$237,309.55)	(\$975,352.31)	\$1,346,781.86		\$2,171,436.46
	Fund 0011 - Debt Service							
	REVENUE							
	Department 00 - Revenue							
	Property Taxes							
311.002	Property Taxes -Debt Mill	130,000.00	.00	.00	.00	130,000.00	0	137,999.25
	Property Taxes Totals	\$130,000.00	\$0.00	\$0.00	\$0.00	\$130,000.00	0%	\$137,999.25
	Department 00 - Revenue Totals	\$130,000.00	\$0.00	\$0.00	\$0.00	\$130,000.00	0%	\$137,999.25
	REVENUE TOTALS	\$130,000.00	\$0.00	\$0.00	\$0.00	\$130,000.00	0%	\$137,999.25
	EXPENSE							
	Department 21 - Debt Service							
	Supplies							
500.102	Equipment	30,000.00	.00	.00	.00	30,000.00	0	.00
	Supplies Totals	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0%	\$0.00
	Other Objects							
750.124	Transfers to General Fund	100,000.00	.00	.00	.00	100,000.00	0	.00

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)



Budget Performance Report

Fiscal Year to Date 07/31/18

Exclude Rollup Account

17.I.3

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Other Objects Totals	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0%	\$0.00
	Department 21 - Debt Service Totals	\$130,000.00	\$0.00	\$0.00	\$0.00	\$130,000.00	0%	\$0.00
	EXPENSE TOTALS	\$130,000.00	\$0.00	\$0.00	\$0.00	\$130,000.00	0%	\$0.00
	Fund 0011 - Debt Service Totals							
	REVENUE TOTALS	130,000.00	.00	.00	.00	130,000.00	0%	137,999.25
	EXPENSE TOTALS	130,000.00	.00	.00	.00	130,000.00	0%	.00
	Fund 0011 - Debt Service Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$137,999.25
	Fund 0012 - Capital Projects Reserve Fund							
	EXPENSE							
	Supplies							
501.101	Uniforms and Clothing	.00	.00	.00	.00	.00	+++	(494.10)
	Supplies Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$494.10)
	Department 00 - Revenue							
	Other Services & Charges							
686.1911	Grants	.00	.00	.00	.00	.00	+++	(10,000.00)
	Other Services & Charges Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$10,000.00)
	Department 00 - Revenue Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$10,000.00)
	Department 26 - Special Projects							
	Capital Outlay							
900.903	Sidewalk Program	100,000.00	.00	(7,000.00)	.00	107,000.00	-7	21,586.00
900.904	Street Re-Surfacing Program	80,000.00	.00	.00	.00	80,000.00	0	.00
900.918	Ladder One	.00	.00	.00	.00	.00	+++	10,000.00
900.3000	Buildings & Improvements	93,500.00	.00	.00	.00	93,500.00	0	38,882.00
900.3950	Computer Software	35,000.00	.00	.00	.00	35,000.00	0	.00
900.4000	Office Equipment	40,000.00	.00	.00	.00	40,000.00	0	.00
900.4100	Vehicles	196,812.00	.00	.00	.00	196,812.00	0	56,325.00
900.4300	Other Equipment	111,496.00	.00	.00	.00	111,496.00	0	109,127.35
900.6000	Other Improvements	.00	.00	.00	.00	.00	+++	4,732.20
	Capital Outlay Totals	\$656,808.00	\$0.00	(\$7,000.00)	\$0.00	\$663,808.00	-1%	\$240,652.55

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)



Budget Performance Report

Fiscal Year to Date 07/31/18

Exclude Rollup Account

17.I.3

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Department 26 - Special Projects Totals	\$656,808.00	\$0.00	(\$7,000.00)	\$0.00	\$663,808.00	-1%	\$240,652.55
	EXPENSE TOTALS	\$656,808.00	\$0.00	(\$7,000.00)	\$0.00	\$663,808.00	-1%	\$230,158.45
	Fund 0012 - Capital Projects Reserve Fund Totals							
	REVENUE TOTALS	.00	.00	.00	.00	.00	+++	.00
	EXPENSE TOTALS	656,808.00	.00	(7,000.00)	.00	663,808.00	-1%	230,158.45
	Fund 0012 - Capital Projects Reserve Fund Totals	(\$656,808.00)	\$0.00	\$7,000.00	\$0.00	(\$663,808.00)		(\$230,158.45)
	Fund 0017 - Federal Grants							
	REVENUE							
	Department 00 - Revenue							
	Federal Grants							
331.000	Federal Grants	.00	.00	.00	.00	.00	+++	11,632.98
	Federal Grants Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$11,632.98
	Department 00 - Revenue Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$11,632.98
	REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$11,632.98
	EXPENSE							
	Department 69 - Federal Grants							
	Other Services & Charges							
686.191	Contract Services/Studies	.00	.00	.00	.00	.00	+++	12,879.30
	Other Services & Charges Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$12,879.30
	Department 69 - Federal Grants Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$12,879.30
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$12,879.30
	Fund 0017 - Federal Grants Totals							
	REVENUE TOTALS	.00	.00	.00	.00	.00	+++	11,632.98
	EXPENSE TOTALS	.00	.00	.00	.00	.00	+++	12,879.30
	Fund 0017 - Federal Grants Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		(\$1,246.32)
	Fund 0020 - State Accommodations Tax							
	REVENUE							
	Department 00 - Revenue							



Budget Performance Report

Fiscal Year to Date 07/31/18

Exclude Rollup Account

17.I.3

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	State Shared							
318.001	Accommodations Tax	125,000.00	.00	.00	.00	125,000.00	0	146,331.07
	State Shared Totals	\$125,000.00	\$0.00	\$0.00	\$0.00	\$125,000.00	0%	\$146,331.07
	Investment Earnings							
361.001	Investment Earnings	500.00	.00	.00	.00	500.00	0	1,381.27
	Investment Earnings Totals	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$1,381.27
	Department 00 - Revenue Totals	\$125,500.00	\$0.00	\$0.00	\$0.00	\$125,500.00	0%	\$147,712.34
	REVENUE TOTALS	\$125,500.00	\$0.00	\$0.00	\$0.00	\$125,500.00	0%	\$147,712.34
	EXPENSE							
	Department 33 - State Accommodations Tax							
	Other Services & Charges							
620.114	Advertising	500.00	.00	.00	.00	500.00	0	116.00
683.173	Tourism Related	65,000.00	.00	.00	.00	65,000.00	0	67,150.22
683.174	Tourism Advertise/Promote	30,000.00	.00	.00	.00	30,000.00	0	36,399.32
	Other Services & Charges Totals	\$95,500.00	\$0.00	\$0.00	\$0.00	\$95,500.00	0%	\$103,665.54
	Other Objects							
750.124	Transfers to General Fund	30,000.00	.00	.00	.00	30,000.00	0	31,066.56
	Other Objects Totals	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0%	\$31,066.56
	Department 33 - State Accommodations Tax Totals	\$125,500.00	\$0.00	\$0.00	\$0.00	\$125,500.00	0%	\$134,732.10
	EXPENSE TOTALS	\$125,500.00	\$0.00	\$0.00	\$0.00	\$125,500.00	0%	\$134,732.10
	Fund 0020 - State Accommodations Tax Totals							
	REVENUE TOTALS	125,500.00	.00	.00	.00	125,500.00	0%	147,712.34
	EXPENSE TOTALS	125,500.00	.00	.00	.00	125,500.00	0%	134,732.10
	Fund 0020 - State Accommodations Tax Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$12,980.24
	Fund 0022 - Local Hospitality/ATax							
	REVENUE							
	Department 00 - Revenue							
	Fees							
324.001	Hospitality Fee	700,000.00	71,061.17	.00	71,061.17	628,938.83	10	712,523.04

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)



Budget Performance Report

Fiscal Year to Date 07/31/18

Exclude Rollup Account

17.I.3

		Amended	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
324.002	Accommodation Fees	200,000.00	29,187.74	.00	29,187.74	170,812.26	15	221,827.74
	Fees Totals	\$900,000.00	\$100,248.91	\$0.00	\$100,248.91	\$799,751.09	11%	\$934,350.78
	State Grants							
332.015	DBA State Grant	.00	.00	.00	.00	.00	+++	71,003.52
	State Grants Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$71,003.52
	Federal Grants							
331.000	Federal Grants	.00	.00	.00	.00	.00	+++	78,387.60
	Federal Grants Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$78,387.60
	Investment Earnings							
361.001	Investment Earnings	11,000.00	.00	.00	.00	11,000.00	0	19,489.77
	Investment Earnings Totals	\$11,000.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0%	\$19,489.77
	Operating Transfers In							
394.002	Transfer from fund balance	417,785.00	.00	.00	.00	417,785.00	0	.00
	Operating Transfers In Totals	\$417,785.00	\$0.00	\$0.00	\$0.00	\$417,785.00	0%	\$0.00
	Department 00 - Revenue Totals	\$1,328,785.00	\$100,248.91	\$0.00	\$100,248.91	\$1,228,536.09	8%	\$1,103,231.67
	REVENUE TOTALS	\$1,328,785.00	\$100,248.91	\$0.00	\$100,248.91	\$1,228,536.09	8%	\$1,103,231.67
	EXPENSE							
	Department 08 - Winyah Auditorium							
	Other Services & Charges							
650.127	Electricity	6,000.00	.00	.00	.00	6,000.00	0	5,618.89
	Other Services & Charges Totals	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0%	\$5,618.89
	Department 08 - Winyah Auditorium Totals	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0%	\$5,618.89
	Department 23 - Old Hospitality Fees							
	Other Services & Charges							
620.114	Advertising	200.00	.00	.00	.00	200.00	0	117.00
620.1141	Advertising- Other	500.00	.00	.00	.00	500.00	0	331.50
685.182	Other Operating Expenses	2,500.00	.00	.00	.00	2,500.00	0	1,699.12
	Other Services & Charges Totals	\$3,200.00	\$0.00	\$0.00	\$0.00	\$3,200.00	0%	\$2,147.62
	Other Objects							
750.124	Transfers to General Fund	108,000.00	.00	.00	.00	108,000.00	0	108,000.00

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)



Budget Performance Report

Fiscal Year to Date 07/31/18

Exclude Rollup Account

17.I.3

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Other Objects Totals	\$108,000.00	\$0.00	\$0.00	\$0.00	\$108,000.00	0%	\$108,000.00
	Capital Outlay							
900.905	Park Improvements	120,000.00	566.80	.00	566.80	119,433.20	0	1,025,105.02
	Capital Outlay Totals	\$120,000.00	\$566.80	\$0.00	\$566.80	\$119,433.20	0%	\$1,025,105.02
	Department 23 - Old Hospitality Fees Totals	\$231,200.00	\$566.80	\$0.00	\$566.80	\$230,633.20	0%	\$1,135,252.64
	Department 24 - New Hospitality Fees							
	Personal Services							
400.101	Regular Pay	38,250.00	.00	.00	.00	38,250.00	0	.00
	Personal Services Totals	\$38,250.00	\$0.00	\$0.00	\$0.00	\$38,250.00	0%	\$0.00
	Other Services & Charges							
620.1141	Advertising- Other	500.00	.00	.00	.00	500.00	0	184.75
683.174	Tourism Advertise/Promote	224,000.00	13,464.05	.00	13,464.05	210,535.95	6	55,575.53
685.180	Membership Dues and Fees	2,500.00	.00	.00	.00	2,500.00	0	.00
685.182	Other Operating Expenses	12,100.00	8,340.90	13,699.55	8,340.90	(9,940.45)	182	35,508.26
685.187	Special Projects	573,125.00	.00	.00	.00	573,125.00	0	149,340.00
685.1871	Way-finding project	25,000.00	96.30	.00	96.30	24,903.70	0	374.50
686.195	Repair/Maint Svc Contract	21,800.00	2,031.40	9,500.00	2,031.40	10,268.60	53	22,631.99
	Other Services & Charges Totals	\$859,025.00	\$23,932.65	\$23,199.55	\$23,932.65	\$811,892.80	5%	\$263,615.03
	Capital Outlay							
900.905	Park Improvements	7,000.00	.00	.00	.00	7,000.00	0	47,040.12
900.1000	Infrastructure Improvemts	.00	.00	.00	.00	.00	+++	10,746.80
900.2500	Land Improvements	.00	.00	.00	.00	.00	+++	60,000.00
900.3000	Buildings & Improvements	.00	.00	.00	.00	.00	+++	46,465.00
	Capital Outlay Totals	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0%	\$164,251.92
	Department 24 - New Hospitality Fees Totals	\$904,275.00	\$23,932.65	\$23,199.55	\$23,932.65	\$857,142.80	5%	\$427,866.95
	Department 29 - Kaminski House							
	Supplies							
515.125	Inventory Adjustment	.00	.00	.00	.00	.00	+++	138.75
	Supplies Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$138.75
	Other Services & Charges							

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)



Budget Performance Report

Fiscal Year to Date 07/31/18

Exclude Rollup Account

17.I.3

		Amended	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
600.110	SCMIRF Property/Liab Ins	13,500.00	.00	.00	.00	13,500.00	0	6,512.00
650.127	Electricity	2,210.00	194.84	.00	194.84	2,015.16	9	2,290.27
650.133	Stormwater	1,500.00	75.60	.00	75.60	1,424.40	5	1,285.20
650.1271	Electricity- Sales Tax	100.00	8.52	.00	8.52	91.48	9	98.63
685.182	Other Operating Expenses	.00	.00	.00	.00	.00	+++	43.00
687.203	Contract Services	170,000.00	37,500.00	.00	37,500.00	132,500.00	22	190,000.00
	Other Services & Charges Totals	\$187,310.00	\$37,778.96	\$0.00	\$37,778.96	\$149,531.04	20%	\$200,229.10
	Department 29 - Kaminski House Totals	\$187,310.00	\$37,778.96	\$0.00	\$37,778.96	\$149,531.04	20%	\$200,367.85
	EXPENSE TOTALS	\$1,328,785.00	\$62,278.41	\$23,199.55	\$62,278.41	\$1,243,307.04	6%	\$1,769,106.33
	Fund 0022 - Local Hospitality/ATax Totals							
	REVENUE TOTALS	1,328,785.00	100,248.91	.00	100,248.91	1,228,536.09	8%	1,103,231.67
	EXPENSE TOTALS	1,328,785.00	62,278.41	23,199.55	62,278.41	1,243,307.04	6%	1,769,106.33
	Fund 0022 - Local Hospitality/ATax Totals	\$0.00	\$37,970.50	(\$23,199.55)	\$37,970.50	(\$14,770.95)		(\$665,874.66)
	Fund 0030 - Electric Utility Fund							
	REVENUE							
	Department 00 - Revenue							
	Operating Revenues							
301.000	Sale Of Utilities	12,600,000.00	1,163,366.07	.00	1,163,366.07	11,436,633.93	9	11,507,071.92
301.002	New Turn Ons	5,000.00	410.00	.00	410.00	4,590.00	8	3,935.00
301.004	Security Lights	250,000.00	28,019.00	.00	28,019.00	221,981.00	11	270,364.78
301.012	Restores	60,000.00	5,979.96	.00	5,979.96	54,020.04	10	63,694.83
302.001	Penalties	125,000.00	10,701.28	.00	10,701.28	114,298.72	9	121,849.56
302.002	Pole Rental	200,000.00	5,886.73	.00	5,886.73	194,113.27	3	151,994.25
302.003	Fiber Rental	32,000.00	2,000.00	.00	2,000.00	30,000.00	6	25,521.00
	Operating Revenues Totals	\$13,272,000.00	\$1,216,363.04	\$0.00	\$1,216,363.04	\$12,055,636.96	9%	\$12,144,431.34
	Federal Grants							
335.004	Fema Recovery	75,000.00	.00	.00	.00	75,000.00	0	236,778.21
	Federal Grants Totals	\$75,000.00	\$0.00	\$0.00	\$0.00	\$75,000.00	0%	\$236,778.21
	Investment Earnings							

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)



Budget Performance Report

Fiscal Year to Date 07/31/18

Exclude Rollup Account

17.I.3

		Amended	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
306.001	Investment Earnings	35,000.00	9,030.93	.00	9,030.93	25,969.07	26	54,932.89
361.003	Fv Chg In Investments	.00	.00	.00	.00	.00	+++	5.39
	Investment Earnings Totals	\$35,000.00	\$9,030.93	\$0.00	\$9,030.93	\$25,969.07	26%	\$54,938.28
	Miscellaneous							
301.001	Revenue from Enugu Efficiency Program	.00	9,024.77	.00	9,024.77	(9,024.77)	+++	12,210.28
307.002	Sale Of Scrap	500.00	.00	.00	.00	500.00	0	.00
369.002	Miscellaneous Revenue	2,000.00	75.58	.00	75.58	1,924.42	4	190,442.88
369.003	Insurance Proceeds	.00	.00	.00	.00	.00	+++	13,500.00
	Miscellaneous Totals	\$2,500.00	\$9,100.35	\$0.00	\$9,100.35	(\$6,600.35)	364%	\$216,153.16
	Operating Transfers In							
394.002	Transfer from fund balance	(693,545.00)	.00	.00	.00	(693,545.00)	0	.00
	Operating Transfers In Totals	(\$693,545.00)	\$0.00	\$0.00	\$0.00	(\$693,545.00)	0%	\$0.00
	Department 00 - Revenue Totals	\$12,690,955.00	\$1,234,494.32	\$0.00	\$1,234,494.32	\$11,456,460.68	10%	\$12,652,300.99
	REVENUE TOTALS	\$12,690,955.00	\$1,234,494.32	\$0.00	\$1,234,494.32	\$11,456,460.68	10%	\$12,652,300.99
	EXPENSE							
	Department 19 - Electric							
	Personal Services							
400.101	Regular Pay	726,115.00	56,882.72	.00	56,882.72	669,232.28	8	606,375.13
401.103	Overtime	25,000.00	232.97	.00	232.97	24,767.03	1	4,410.55
401.105	On-call pay	10,400.00	800.00	.00	800.00	9,600.00	8	10,400.00
401.106	Contract Labor	525,000.00	27,394.70	144,585.81	27,394.70	353,019.49	33	173,494.49
405.114	FICA	49,686.00	4,228.35	.00	4,228.35	45,457.65	9	44,695.58
406.116	Retirement	94,566.00	8,391.29	.00	8,391.29	86,174.71	9	77,213.14
408.125	SCMIT Worker's Comp Ins.	40,000.00	15,498.02	15,498.02	15,498.02	9,003.96	77	55,150.63
410.001	Health Claims Cost	92,732.00	6,971.82	.00	6,971.82	85,760.18	8	89,898.40
410.002	Health Claim Costs-Retire	28,850.00	7,196.82	.00	7,196.82	21,653.18	25	22,726.64
410.003	OPEB cost	11,500.00	.00	.00	.00	11,500.00	0	.00
	Personal Services Totals	\$1,603,849.00	\$127,596.69	\$160,083.83	\$127,596.69	\$1,316,168.48	18%	\$1,084,364.56
	Supplies							
500.101	Supplies and Materials	18,300.00	1,461.06	4,459.54	1,461.06	12,379.40	32	22,609.24

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)



Budget Performance Report

Fiscal Year to Date 07/31/18

Exclude Rollup Account

17.I.3

		Amended	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
650.1271	Electricity- Sales Tax	27,068.00	81.74	.00	81.74	26,986.26	0	3,873.44
660.133	Repairs & Maint. Services	25,000.00	461.30	.00	461.30	24,538.70	2	12,125.16
660.139	Fleet Services Materials	16,000.00	4,149.13	.00	4,149.13	11,850.87	26	19,201.14
660.140	Hydraulic Repair	12,000.00	.00	.00	.00	12,000.00	0	8,313.65
660.145	Gasoline & Oil	18,400.00	.00	.00	.00	18,400.00	0	22,074.57
660.1391	Fleet Services Labor	20,500.00	2,153.72	.00	2,153.72	18,346.28	11	17,423.04
662.140	Building Repairs	2,000.00	.00	.00	.00	2,000.00	0	.00
663.145	Sub-Station Maintenance	3,000.00	.00	.00	.00	3,000.00	0	1,278.15
663.146	Transformers Repairs	6,000.00	.00	.00	.00	6,000.00	0	.00
664.101	Community Education	1,500.00	.00	.00	.00	1,500.00	0	.00
670.156	Equipment Rental/Lease	3,800.00	171.03	.00	171.03	3,628.97	5	2,487.84
670.157	Equipment Lease	.00	.00	.00	.00	.00	+++	288,003.10
682.170	Infrared Test	800.00	.00	.00	.00	800.00	0	590.00
682.171	Safety Testing/Compliance	3,500.00	168.74	.00	168.74	3,331.26	5	946.26
682.172	Ground Maint. Expenses	1,000.00	.00	.00	.00	1,000.00	0	.00
682.173	Tree Crew Maintenance	14,000.00	861.24	.00	861.24	13,138.76	6	10,122.41
685.180	Membership Dues and Fees	18,015.00	7,986.21	.00	7,986.21	10,028.79	44	15,824.73
685.182	Other Operating Expenses	25,000.00	2,680.31	.00	2,680.31	22,319.69	11	33,710.93
685.183	Depreciation	600,000.00	33,280.38	.00	33,280.38	566,719.62	6	400,545.55
685.186	Training	14,650.00	.00	.00	.00	14,650.00	0	6,502.96
685.190	Landfill Fees	1,500.00	.00	.00	.00	1,500.00	0	1,838.90
685.1801	Subscriptions	40.00	.00	.00	.00	40.00	0	.00
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	4,740.72
686.186	Legal Services	2,000.00	.00	.00	.00	2,000.00	0	.00
686.187	Professional Services	11,700.00	232.58	.00	232.58	11,467.42	2	8,374.56
686.188	Architect/Engineer Servcs	25,000.00	.00	.00	.00	25,000.00	0	12,209.17
686.189	Employee Medical	700.00	.00	.00	.00	700.00	0	649.00
686.190	Consulting Services	.00	.00	.00	.00	.00	+++	14,601.60
686.191	Contract Services/Studies	3,600.00	205.42	.00	205.42	3,394.58	6	1,319.94
686.194	Other Prof/Tech Services	.00	.00	.00	.00	.00	+++	2,500.00

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)



17.1.3

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)



Budget Performance Report

Fiscal Year to Date 07/31/18

Exclude Rollup Account

17.I.3

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Other Services & Charges Totals	\$43,221.00	\$19.11	\$0.00	\$19.11	\$43,201.89	0%	\$1,137.97
	Capital Outlay							
900.1000	Infrastructure Improvemts	40,000.00	.00	.00	.00	40,000.00	0	.00
	Capital Outlay Totals	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0%	\$0.00
	Department 36 - Fiber Optics Totals	\$83,221.00	\$19.11	\$0.00	\$19.11	\$83,201.89	0%	\$1,137.97
	EXPENSE TOTALS	\$12,690,955.00	\$364,064.67	\$544,543.37	\$364,064.67	\$11,782,346.96	7%	\$12,884,247.51
	Fund 0030 - Electric Utility Fund Totals							
	REVENUE TOTALS	12,690,955.00	1,234,494.32	.00	1,234,494.32	11,456,460.68	10%	12,652,300.99
	EXPENSE TOTALS	12,690,955.00	364,064.67	544,543.37	364,064.67	11,782,346.96	7%	12,884,247.51
	Fund 0030 - Electric Utility Fund Totals	\$0.00	\$870,429.65	(\$544,543.37)	\$870,429.65	(\$325,886.28)		(\$231,946.52)
	Fund 0031 - Water Utility Fund							
	REVENUE							
	Department 00 - Revenue							
	Operating Revenues							
301.000	Sale Of Utilities	2,131,500.00	190,609.24	.00	190,609.24	1,940,890.76	9	2,665,832.10
301.002	New Turn Ons	3,000.00	340.00	.00	340.00	2,660.00	11	3,355.00
301.009	New Service Taps	8,000.00	1,000.00	.00	1,000.00	7,000.00	12	3,025.00
301.013	Meter Installation	1,500.00	150.00	.00	150.00	1,350.00	10	900.00
302.001	Penalties	28,000.00	2,320.03	.00	2,320.03	25,679.97	8	34,382.77
	Operating Revenues Totals	\$2,172,000.00	\$194,419.27	\$0.00	\$194,419.27	\$1,977,580.73	9%	\$2,707,494.87
	Impact Fees							
324.020	Water Impact Fee	10,000.00	550.00	.00	550.00	9,450.00	6	11,735.00
	Impact Fees Totals	\$10,000.00	\$550.00	\$0.00	\$550.00	\$9,450.00	6%	\$11,735.00
	Charges for Services							
324.007	Fees- Services	500.00	.00	.00	.00	500.00	0	.00
	Charges for Services Totals	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$0.00
	Federal Grants							
335.004	Fema Recovery	25,000.00	.00	.00	.00	25,000.00	0	43,056.46
	Federal Grants Totals	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0%	\$43,056.46

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)



Exclude Rollup Account

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)

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Exclude Rollup Account

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)

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Fiscal Year to Date 07/31/18

Exclude Rollup Account

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)

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17.1.3

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)



Budget Performance Report

Fiscal Year to Date 07/31/18

Exclude Rollup Account

17.I.3

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
900.915	CIP Projects - Current Year	20,000.00	.00	.00	.00	20,000.00	0	.00
900.4100	Vehicles	.00	.00	.00	.00	.00	+++	27,076.00
9999.9999	Assets Reclassified	(20,000.00)	.00	.00	.00	(20,000.00)	0	(27,076.00)
Capital Outlay Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Department 41 - General & Administrative Totals		\$0.00	\$1,041.52	\$844.00	\$1,041.52	(\$1,885.52)	+++	\$15,188.52
Department 42 - Engineering Services								
Personal Services								
400.101	Regular Pay	132,850.00	10,832.16	.00	10,832.16	122,017.84	8	126,978.13
405.114	FICA	10,200.00	773.02	.00	773.02	9,426.98	8	8,996.64
406.116	Retirement	19,425.00	1,569.87	.00	1,569.87	17,855.13	8	15,968.68
408.125	SCMIT Worker's Comp Ins.	2,000.00	.00	.00	.00	2,000.00	0	1,523.82
410.001	Health Claims Cost	16,113.00	1,339.46	.00	1,339.46	14,773.54	8	15,666.85
Personal Services Totals		\$180,588.00	\$14,514.51	\$0.00	\$14,514.51	\$166,073.49	8%	\$169,134.12
Supplies								
500.101	Supplies and Materials	500.00	25.63	.00	25.63	474.37	5	283.65
500.102	Equipment	.00	.00	.00	.00	.00	+++	1,408.86
500.103	Furniture	150.00	.00	.00	.00	150.00	0	.00
500.105	Printing and Binding	100.00	.00	.00	.00	100.00	0	.00
501.101	Uniforms and Clothing	1,000.00	.00	.00	.00	1,000.00	0	659.03
515.121	Safety Supplies	150.00	.00	.00	.00	150.00	0	209.71
Supplies Totals		\$1,900.00	\$25.63	\$0.00	\$25.63	\$1,874.37	1%	\$2,561.25
Other Services & Charges								
610.112	Postage	100.00	.00	.00	.00	100.00	0	77.93
610.1110	Communications- Wireless	900.00	.00	.00	.00	900.00	0	.00
640.124	Travel Expense	1,137.00	.00	.00	.00	1,137.00	0	85.96
685.180	Membership Dues and Fees	325.00	.00	.00	.00	325.00	0	334.00
685.182	Other Operating Expenses	.00	.00	.00	.00	.00	+++	21.30
685.184	Continuing Education	1,000.00	.00	.00	.00	1,000.00	0	1,752.33
685.186	Training	1,850.00	.00	.00	.00	1,850.00	0	1,223.58
686.187	Professional Services	1,500.00	.00	.00	.00	1,500.00	0	.00

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)



Budget Performance Report

Fiscal Year to Date 07/31/18

Exclude Rollup Account

17.I.3

		Amended	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
686.1895	Employee wellness services	2,000.00	.00	.00	.00	2,000.00	0	854.36
	Other Services & Charges Totals	\$8,812.00	\$0.00	\$0.00	\$0.00	\$8,812.00	0%	\$4,349.46
	Other Objects							
735.122	Services Billed	(191,300.00)	.00	.00	.00	(191,300.00)	0	(176,040.77)
	Other Objects Totals	(\$191,300.00)	\$0.00	\$0.00	\$0.00	(\$191,300.00)	0%	(\$176,040.77)
	Department 42 - Engineering Services Totals	\$0.00	\$14,540.14	\$0.00	\$14,540.14	(\$14,540.14)	+++	\$4.06
	EXPENSE TOTALS	\$2,764,495.00	\$253,315.58	\$118,814.36	\$253,315.58	\$2,392,365.06	13%	\$2,489,637.82
	Fund 0031 - Water Utility Fund Totals							
	REVENUE TOTALS	2,764,495.00	200,880.78	.00	200,880.78	2,563,614.22	7%	2,813,524.15
	EXPENSE TOTALS	2,764,495.00	253,315.58	118,814.36	253,315.58	2,392,365.06	13%	2,489,637.82
	Fund 0031 - Water Utility Fund Totals	\$0.00	(\$52,434.80)	(\$118,814.36)	(\$52,434.80)	\$171,249.16		\$323,886.33
	Fund 0032 - Wastewater Fund							
	REVENUE							
	Department 00 - Revenue							
	Operating Revenues							
301.000	Sale Of Utilities	2,436,000.00	215,597.79	.00	215,597.79	2,220,402.21	9	2,648,386.20
301.002	New Turn Ons	3,300.00	335.00	.00	335.00	2,965.00	10	3,180.00
301.009	New Service Taps	6,000.00	.00	.00	.00	6,000.00	0	5,350.00
301.014	Fixed Charges - Andrews	120,000.00	10,119.80	.00	10,119.80	109,880.20	8	121,437.60
301.015	Fixed Charges - GCWSD	225,000.00	19,241.87	.00	19,241.87	205,758.13	9	230,902.44
301.016	Fixed Charges - COG	300,000.00	27,651.27	.00	27,651.27	272,348.73	9	331,815.24
301.017	Volume Charges - Andrews	280,000.00	10,975.16	.00	10,975.16	269,024.84	4	97,426.16
301.018	Volume Charges - GCWSD	350,000.00	21,359.42	.00	21,359.42	328,640.58	6	247,252.72
301.019	Volume Charges - COG	1,025,000.00	70,001.22	.00	70,001.22	954,998.78	7	1,037,887.42
301.026	Fixed- Elim Georgetown	(300,000.00)	(27,651.27)	.00	(27,651.27)	(272,348.73)	9	(331,815.24)
301.029	Volume-Elim-Georgetown	(1,025,000.00)	(70,001.22)	.00	(70,001.22)	(954,998.78)	7	(1,037,887.42)
302.001	Penalties	35,000.00	3,136.13	.00	3,136.13	31,863.87	9	43,729.19
303.006	Septic Tank Dumping	35,000.00	6,480.00	.00	6,480.00	28,520.00	19	67,420.00
	Operating Revenues Totals	\$3,490,300.00	\$287,245.17	\$0.00	\$287,245.17	\$3,203,054.83	8%	\$3,465,084.31

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)



Budget Performance Report

Fiscal Year to Date 07/31/18

Exclude Rollup Account

17.I.3

		Amended	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
	Impact Fees							
324.017	Wastewater Impact Fee	7,000.00	.00	.00	.00	7,000.00	0	4,250.00
	Impact Fees Totals	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0%	\$4,250.00
	Investment Earnings							
306.001	Investment Earnings	3,300.00	.00	.00	.00	3,300.00	0	6,922.56
	Investment Earnings Totals	\$3,300.00	\$0.00	\$0.00	\$0.00	\$3,300.00	0%	\$6,922.56
	Miscellaneous							
369.002	Miscellaneous Revenue	3,000.00	.00	.00	.00	3,000.00	0	1,804.11
369.003	Insurance Proceeds	.00	.00	.00	.00	.00	+++	4,272.92
	Miscellaneous Totals	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0%	\$6,077.03
	Operating Transfers In							
394.002	Transfer from fund balance	228,960.00	.00	.00	.00	228,960.00	0	.00
	Operating Transfers In Totals	\$228,960.00	\$0.00	\$0.00	\$0.00	\$228,960.00	0%	\$0.00
	Department 00 - Revenue Totals	\$3,732,560.00	\$287,245.17	\$0.00	\$287,245.17	\$3,445,314.83	8%	\$3,482,333.90
	REVENUE TOTALS	\$3,732,560.00	\$287,245.17	\$0.00	\$287,245.17	\$3,445,314.83	8%	\$3,482,333.90
	EXPENSE							
	Department 18 - Wastewater Collections							
	Personal Services							
400.101	Regular Pay	190,344.00	17,803.17	.00	17,803.17	172,540.83	9	186,148.95
401.103	Overtime	8,000.00	266.18	.00	266.18	7,733.82	3	3,119.13
401.105	On-call pay	4,420.00	333.32	.00	333.32	4,086.68	8	5,033.16
405.114	FICA	15,400.00	1,274.80	.00	1,274.80	14,125.20	8	13,236.47
406.116	Retirement	29,370.00	2,655.36	.00	2,655.36	26,714.64	9	23,855.72
408.125	SCMIT Worker's Comp Ins.	18,000.00	5,138.18	5,138.18	5,138.18	7,723.64	57	18,233.80
410.001	Health Claims Cost	50,560.00	3,991.60	.00	3,991.60	46,568.40	8	48,083.31
410.002	Health Claim Costs-Retire	4,922.00	994.24	.00	994.24	3,927.76	20	4,775.96
410.003	OPEB cost	3,000.00	.00	.00	.00	3,000.00	0	.00
	Personal Services Totals	\$324,016.00	\$32,456.85	\$5,138.18	\$32,456.85	\$286,420.97	12%	\$302,486.50
	Supplies							
500.101	Supplies and Materials	7,600.00	335.54	.00	335.54	7,264.46	4	4,101.97

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)



17.1.3

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)



17.1.3

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)



Budget Performance Report

Fiscal Year to Date 07/31/18

Exclude Rollup Account

17.I.3

		Amended	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
900.915	CIP Projects - Current Year	1,593,000.00	.00	.00	.00	1,593,000.00	0	.00
900.3000	Buildings & Improvements	.00	.00	.00	.00	.00	+++	8,178.00
900.3900	Wastewater Treatment Plnt	.00	550.00	6,763.00	550.00	(7,313.00)	+++	81,617.00
900.4300	Other Equipment	.00	.00	.00	.00	.00	+++	9,916.55
9999.9999	Assets Reclassified	(1,593,000.00)	(550.00)	.00	(550.00)	(1,592,450.00)	0	(591,296.23)
	Capital Outlay Totals	\$0.00	\$0.00	\$6,763.00	\$0.00	(\$6,763.00)	+++	\$0.00
	Sub Department 17 - Wastewater Treatment							
	Personal Services							
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	.00
	Personal Services Totals	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	\$0.00
	Other Services & Charges							
685.183	Depreciation	627,414.00	59,752.15	.00	59,752.15	567,661.85	10	629,129.88
	Other Services & Charges Totals	\$627,414.00	\$59,752.15	\$0.00	\$59,752.15	\$567,661.85	10%	\$629,129.88
	Sub Department 17 - Wastewater Treatment Totals	\$632,414.00	\$59,752.15	\$0.00	\$59,752.15	\$572,661.85	9%	\$629,129.88
	Department 34 - Regional Wastewater Plant Totals	\$2,433,221.00	\$194,357.85	\$119,626.27	\$194,357.85	\$2,119,236.88	13%	\$2,306,431.99
	EXPENSE TOTALS	\$3,732,560.00	\$301,933.19	\$144,764.45	\$301,933.19	\$3,285,862.36	12%	\$3,397,095.69
	Fund 0032 - Wastewater Fund Totals							
	REVENUE TOTALS	3,732,560.00	287,245.17	.00	287,245.17	3,445,314.83	8%	3,482,333.90
	EXPENSE TOTALS	3,732,560.00	301,933.19	144,764.45	301,933.19	3,285,862.36	12%	3,397,095.69
	Fund 0032 - Wastewater Fund Totals	\$0.00	(\$14,688.02)	(\$144,764.45)	(\$14,688.02)	\$159,452.47		\$85,238.21
	Fund 0033 - Stormwater Utility Fund							
	REVENUE							
	Department 00 - Revenue							
	Operating Revenues							
301.000	Sale Of Utilities	750,000.00	72,730.63	.00	72,730.63	677,269.37	10	863,515.33
302.001	Penalties	6,000.00	860.19	.00	860.19	5,139.81	14	9,273.97
	Operating Revenues Totals	\$756,000.00	\$73,590.82	\$0.00	\$73,590.82	\$682,409.18	10%	\$872,789.30
	Investment Earnings							
361.001	Investment Earnings	9,000.00	.00	.00	.00	9,000.00	0	11,085.21

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)



Budget Performance Report

Fiscal Year to Date 07/31/18

Exclude Rollup Account

17.I.3

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Investment Earnings Totals	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	0%	\$11,085.21
	Capital Contributions							
371.002	Capital Contrib-Grants	700,000.00	.00	.00	.00	700,000.00	0	663,398.00
	Capital Contributions Totals	\$700,000.00	\$0.00	\$0.00	\$0.00	\$700,000.00	0%	\$663,398.00
	Operating Transfers In							
394.002	Transfer from fund balance	(126,269.00)	.00	.00	.00	(126,269.00)	0	.00
	Operating Transfers In Totals	(\$126,269.00)	\$0.00	\$0.00	\$0.00	(\$126,269.00)	0%	\$0.00
	Department 00 - Revenue Totals	\$1,338,731.00	\$73,590.82	\$0.00	\$73,590.82	\$1,265,140.18	5%	\$1,547,272.51
	REVENUE TOTALS	\$1,338,731.00	\$73,590.82	\$0.00	\$73,590.82	\$1,265,140.18	5%	\$1,547,272.51
	EXPENSE							
	Department 40 - Storm Water Utility Exp.							
	Personal Services							
400.101	Regular Pay	186,300.00	15,337.07	.00	15,337.07	170,962.93	8	178,252.48
401.103	Overtime	6,000.00	310.12	.00	310.12	5,689.88	5	1,680.42
401.105	On-call pay	2,600.00	200.00	.00	200.00	2,400.00	8	1,900.00
405.114	FICA	14,700.00	1,116.03	.00	1,116.03	13,583.97	8	12,363.31
406.116	Retirement	27,980.00	2,341.56	.00	2,341.56	25,638.44	8	22,191.09
408.125	SCMIT Worker's Comp Ins.	12,000.00	3,515.11	3,515.11	3,515.11	4,969.78	59	12,474.02
410.001	Health Claims Cost	46,029.00	3,826.64	.00	3,826.64	42,202.36	8	44,755.74
410.002	Health Claim Costs-Retire	21,156.00	3,328.22	.00	3,328.22	17,827.78	16	14,873.04
410.003	OPEB cost	4,000.00	.00	.00	.00	4,000.00	0	.00
	Personal Services Totals	\$320,765.00	\$29,974.75	\$3,515.11	\$29,974.75	\$287,275.14	10%	\$288,490.10
	Supplies							
500.101	Supplies and Materials	2,660.00	103.80	.00	103.80	2,556.20	4	1,324.64
500.102	Equipment	6,400.00	.00	.00	.00	6,400.00	0	2,478.69
501.101	Uniforms and Clothing	5,100.00	223.77	.00	223.77	4,876.23	4	3,684.05
513.112	Asphalt/Concrete/Gravel	5,460.00	.00	8,000.00	.00	(2,540.00)	147	9,369.47
514.112	SW Collection Syst Supply	4,400.00	.00	.00	.00	4,400.00	0	4,709.19
515.121	Safety Supplies	900.00	.00	.00	.00	900.00	0	839.21
532.148	Small Hand Tools	180.00	.00	.00	.00	180.00	0	.00

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)



Budget Performance Report

Fiscal Year to Date 07/31/18

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Supplies Totals	\$25,100.00	\$327.57	\$8,000.00	\$327.57	\$16,772.43	33%	\$22,405.25
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	5,000.00	2,621.57	.00	2,621.57	2,378.43	52	5,130.33
610.111	Communications- Landline	1,260.00	208.00	.00	208.00	1,052.00	17	1,248.31
610.112	Postage	200.00	6.08	.00	6.08	193.92	3	247.14
610.1110	Communications- Wireless	660.00	.00	.00	.00	660.00	0	651.05
620.114	Advertising	300.00	.00	.00	.00	300.00	0	250.37
640.124	Travel Expense	230.00	.00	.00	.00	230.00	0	.00
650.127	Electricity	1,625.00	209.22	.00	209.22	1,415.78	13	1,766.70
650.128	Water	531.00	31.13	.00	31.13	499.87	6	562.54
650.129	Wastewater	199.00	17.26	.00	17.26	181.74	9	204.00
650.133	Stormwater	9,175.00	1,373.40	.00	1,373.40	7,801.60	15	16,480.80
650.134	Security Lights	974.00	80.00	.00	80.00	894.00	8	960.00
650.1271	Electricity- Sales Tax	14.00	3.15	.00	3.15	10.85	22	13.64
660.133	Repairs & Maint. Services	12,250.00	126,466.80	(127,826.66)	126,466.80	13,609.86	-11	123,004.17
660.139	Fleet Services Materials	25,000.00	1,258.87	.00	1,258.87	23,741.13	5	31,066.78
660.145	Gasoline & Oil	16,769.00	.00	.00	.00	16,769.00	0	19,522.00
660.1391	Fleet Services Labor	22,000.00	2,621.56	.00	2,621.56	19,378.44	12	19,930.51
670.156	Equipment Rental/Lease	280.00	.00	.00	.00	280.00	0	54.91
685.180	Membership Dues and Fees	190.00	25.00	.00	25.00	165.00	13	(5.82)
685.182	Other Operating Expenses	3,880.00	227.49	.00	227.49	3,652.51	6	2,646.83
685.183	Depreciation	453,909.00	34,547.36	.00	34,547.36	419,361.64	8	415,514.60
685.186	Training	150.00	.00	.00	.00	150.00	0	.00
686.187	Professional Services	183,610.00	.00	.00	.00	183,610.00	0	10,151.20
686.189	Employee Medical	300.00	.00	.00	.00	300.00	0	.00
686.195	Repair/Maint Svc Contract	2,400.00	.00	.00	.00	2,400.00	0	1,372.92
686.199	Internal Engineering	33,100.00	.00	.00	.00	33,100.00	0	35,208.14
686.1895	Employee wellness services	2,100.00	.00	.00	.00	2,100.00	0	2,135.90
687.202	Utility Billing Services	2,700.00	548.26	.00	548.26	2,151.74	20	1,862.61
	Other Services & Charges Totals	\$778,806.00	\$170,245.15	(\$127,826.66)	\$170,245.15	\$736,387.51	5%	\$689,979.63

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)



Exclude Rollup Account

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)

Run by Debra Bivens on 08/08/2018 12:06:49 PM



Exclude Rollup Account

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)

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Budget Performance Report

Fiscal Year to Date 07/31/18

Exclude Rollup Account

17.I.3

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Department 31 - Residential Sanitation Totals	\$898,627.00	\$81,523.14	\$71,498.67	\$81,523.14	\$745,605.19	17%	\$852,778.50
	EXPENSE TOTALS	\$898,627.00	\$81,523.14	\$71,498.67	\$81,523.14	\$745,605.19	17%	\$852,778.50
	Fund 0035 - Waste Management Fund Totals							
	REVENUE TOTALS	898,627.00	77,494.69	.00	77,494.69	821,132.31	9%	938,123.52
	EXPENSE TOTALS	898,627.00	81,523.14	71,498.67	81,523.14	745,605.19	17%	852,778.50
	Fund 0035 - Waste Management Fund Totals	\$0.00	(\$4,028.45)	(\$71,498.67)	(\$4,028.45)	\$75,527.12		\$85,345.02
	Fund 0086 - Seized and Forfeited							
	REVENUE							
	Department 00 - Revenue							
	Fines and Forfeitures							
367.000	Drug Enforcement Revenue	2,000.00	.00	.00	.00	2,000.00	0	.00
	Fines and Forfeitures Totals	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%	\$0.00
	Miscellaneous							
369.002	Miscellaneous Revenue	2,000.00	.00	.00	.00	2,000.00	0	35,300.88
	Miscellaneous Totals	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%	\$35,300.88
	Operating Transfers In							
394.002	Transfer from fund balance	42,726.00	.00	.00	.00	42,726.00	0	.00
	Operating Transfers In Totals	\$42,726.00	\$0.00	\$0.00	\$0.00	\$42,726.00	0%	\$0.00
	Department 00 - Revenue Totals	\$46,726.00	\$0.00	\$0.00	\$0.00	\$46,726.00	0%	\$35,300.88
	REVENUE TOTALS	\$46,726.00	\$0.00	\$0.00	\$0.00	\$46,726.00	0%	\$35,300.88
	EXPENSE							
	Department 05 - Police							
	Supplies							
500.101	Supplies and Materials	250.00	.00	.00	.00	250.00	0	43.61
500.102	Equipment	2,000.00	.00	.00	.00	2,000.00	0	14,477.10
500.103	Furniture	500.00	.00	.00	.00	500.00	0	.00
501.101	Uniforms and Clothing	1,800.00	.00	.00	.00	1,800.00	0	562.24
	Supplies Totals	\$4,550.00	\$0.00	\$0.00	\$0.00	\$4,550.00	0%	\$15,082.95
	Other Services & Charges							

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)



Budget Performance Report

Fiscal Year to Date 07/31/18

Exclude Rollup Account

17.I.3

		Amended	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
610.1110	Communications- Wireless	2,920.00	55.49	.00	55.49	2,864.51	2	1,444.64
640.124	Travel Expense	1,200.00	180.93	.00	180.93	1,019.07	15	487.24
660.133	Repairs & Maint. Services	5,000.00	.00	.00	.00	5,000.00	0	.00
660.134	Radio Repairs	2,000.00	.00	.00	.00	2,000.00	0	.00
660.145	Gasoline & Oil	906.00	.00	.00	.00	906.00	0	2,307.63
685.180	Membership Dues and Fees	1,250.00	800.00	.00	800.00	450.00	64	1,086.00
685.182	Other Operating Expenses	6,000.00	.00	.00	.00	6,000.00	0	108.18
685.186	Training	400.00	.00	.00	.00	400.00	0	4,500.00
685.191	Canine Unit Operations	10,000.00	.00	.00	.00	10,000.00	0	1,853.30
686.194	Other Prof/Tech Services	10,000.00	2,000.00	2,000.00	2,000.00	6,000.00	40	1,500.00
	Other Services & Charges Totals	\$39,676.00	\$3,036.42	\$2,000.00	\$3,036.42	\$34,639.58	13%	\$13,286.99
	Capital Outlay							
900.4300	Other Equipment	2,500.00	.00	.00	.00	2,500.00	0	.00
	Capital Outlay Totals	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0%	\$0.00
	Department 05 - Police Totals	\$46,726.00	\$3,036.42	\$2,000.00	\$3,036.42	\$41,689.58	11%	\$28,369.94
	EXPENSE TOTALS	\$46,726.00	\$3,036.42	\$2,000.00	\$3,036.42	\$41,689.58	11%	\$28,369.94
	Fund 0086 - Seized and Forfeited Totals							
	REVENUE TOTALS	46,726.00	.00	.00	.00	46,726.00	0%	35,300.88
	EXPENSE TOTALS	46,726.00	3,036.42	2,000.00	3,036.42	41,689.58	11%	28,369.94
	Fund 0086 - Seized and Forfeited Totals	\$0.00	(\$3,036.42)	(\$2,000.00)	(\$3,036.42)	\$5,036.42		\$6,930.94
	Grand Totals							
	REVENUE TOTALS	32,395,474.00	2,013,958.62	.00	2,013,958.62	30,381,515.38	6%	35,584,276.27
	EXPENSE TOTALS	32,918,162.00	2,286,992.09	1,018,818.40	2,286,992.09	29,612,351.51	10%	33,416,280.34
	Grand Totals	(\$522,688.00)	(\$273,033.47)	(\$1,018,818.40)	(\$273,033.47)	\$769,163.87		\$2,167,995.93

Attachment: BudgetPerformanceReport-07.31.18 (2585 : July 2018 Finance and IT Departments Report)