REGULAR MEETING OF CITY COUNCIL
JULY 17, 2014 – 5:30 PM
COUNCIL CHAMBERS
GEORGETOWN, SOUTH CAROLINA

1. CALL TO ORDER

Notice of this meeting has been made in accordance with the 1976 Code of Laws of South Carolina Freedom of Information Act.

MEMBERS PRESENT
Mayor Jack M. Scoville, Jr.
Council Member Brendon M. Barber, Sr.
Council Member Rudolph A. Bradley
Council Member Carol R. Jayroe
Council Member Edward S. Kimbrough, Jr.
Council Member Clarence C. Smalls
Mayor Pro Tempore Peggy P. Wayne

ALSO PRESENT
Mr. Chris Carter, City Administrator
Mrs. Elise Crosby, City Attorney
Ms. Ann U. Mercer, City Clerk
Mrs. Debra Bivens, Finance Director
Chief Paul Gardner, Georgetown Police Department
Mr. Jonathan Heald, Public Services Director
Mr. Alan Loveless, Electric Utility Manager

MEDIA
Georgetown Times - Ms. Taylor Griffith

2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES

Mayor Jack M. Scoville, Jr. called the Regular Meeting of City Council to order at 5:30 PM and requested all cell phones or electronic devices be turned off or placed on mute so as to not interrupt the meeting.

3. INVOCATION & PLEDGE OF ALLEGIANCE

Council Member Rudolph Bradley rendered the invocation. Mayor Scoville led the Pledge of Allegiance.

4. PUBLIC COMMENTS

Mayor Scoville opened the Public Comments section of the meeting and recognized Ms. Rhonda Green. Ms. Green referenced an article she submitted to the Georgetown Times titled "Community Development is Economic Development." Beyond revitalizing the businesses she said it is equally important to revitalize the people of Georgetown by encouraging locals to support local businesses. She asked for Council's support by connecting her to employees or volunteers who can help coordinate and publicize the effort and that September be proclaimed Support Local Business Month in Georgetown. Mayor Scoville told Ms. Green he would have someone contact her.

Mayor Scoville recognized Mr. Walter Gibson. Mr. Gibson addressed Council and expressed his feeling of being harassed by the Police Department. He asked them to look into the situation and help stop the harassment. Council Member Bradley asked Mayor Scoville to have the City Administrator and Chief Gardner meet with Mr. Gibson.

5. INTRODUCTION OF NEW EMPLOYEES

Mr. Chris Carter recognized Firefighter Ms. Jessica Pringle. Ms. Pringle introduced herself and stated she became a city employee a week ago and received her certification two years ago.

6. PRESENTATION - FRIENDS OF KAMINSKI HOUSE ANNUAL REPORT

A. Friends of Kaminski House Board to present the annual accounting of "income and expenditures" as required by b(4) of the Annual Operating Agreement. (Presenters: Elaine Waddell & Kathryn Schwartz)

Mayor Scoville recognized Ms. Elaine Waddell and Ms. Kathryn Schwartz. Ms. Waddell stated they were here to present a financial accounting of income and expenditures as required in the Annual Operating Agreement between the City and Friends of the Kaminski House. On behalf of the Friends she thanked City Council for trusting their Group. They believe their success this year is a direct result of support and cooperation of the City, trustees of the Kaminski's estate, and assistance from Mr. Carter, Mrs. Bivens, Mr. Martin and many other employees. The Kaminski House had visitors from 48 states and 22 countries over the last year. The new website has been launched, funded by the Accommodations and Hospitality Tax grant. Ms. Waddell reported the brick project will soon begin; plans have begun for a capital campaign for more improvements to the Kaminski House and the corporate membership campaign. Mrs. Schwartz, treasurer for the Friends of the Kaminski House Museum, said being an investment manager she has experience and knowledge about what organizations do to execute their operations and maintain their financial health. She noted Council has previously received the financials; however, wanted to make four quick points. Referencing the profit and loss budget performance report included in the agenda, the $20,000 in revenue reflected the donation from the City of the merchandise in the gift shop. This is a onetime figure that will not be acknowledged going forward. Personnel expense was significantly less than the budgeted amount, due to the fact a comprehensive search was conducted before hiring staff, which resulted in a longer period of time without paid employees. This enabled a small amount of money to be shifted toward much needed maintenance and repairs which is reflected in the facilities and equipment line item. The expenses were managed well and the Friends came in ahead of budget the first year. The 2014/2015 budget includes revenue growth based on increased tours, event bookings, gift store sales, expanded memberships and donations. The operating expenses will not vary significantly. Council Member Jayroe asked if the Museum would close during the removal of the brick. Ms. Schwartz said the Friends view the brick project as an opportunity to generate some excitement and draw people into the City. Ms. Waddell said they will not close. The artifacts inside will be packed and moved away from the wall that the bricks are being removed. The tours will be different. When the bricks are removed is when we will know if the moisture has caused further problems.

7. PLANNING AND COMMUNITY DEVELOPMENT

A. Motion to approve second reading on an ordinance to amend the Future Land Use Map from the Comprehensive Plan of the City of Georgetown, South Carolina.

Council Member Barber moved, seconded by Council Member Smalls. Mr. Matt Millwood stated the Future Land Use Map is included in the Comprehensive Plan of 2011 and needs to coincide with the Zoning Map. The properties are zoned commercial and should be reflected as such on the Future Land Use Map.

Mayor Scoville asked for comments or questions. Mayor Scoville called for the question.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Brendon M. Barber Sr., Council Member
SECONDER:	Clarence C. Smalls, Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

B. Motion to approve second reading of an Ordinance Rezoning Approximately 1.02 acres owned by Winyah Properties, LLC located on West Front Street from Medium Density Residential (R3) to Heavy Industrial (HI).

Council Member Smalls moved, seconded by Council Member Barber. Mr. Millwood stated this property is located on the west end of Front Street. Winyah Properties has requested the rezoning from Medium Density Residential (R3) to Heavy Industrial (HI) in order to expand their industrial business located adjacent to this property. The rezoning is required to be contiguous unless it is larger than two acres. Mayor Scoville asked for comments or questions. Council Member Bradley asked if DOT was contacted concerning noise and traffic. Mr. Millwood said he did contact the local DOT office and discussed the allowed weight and number of axles on a truck. This is a State road and they have a basic minimum standard per the weight, axles are not limited.

Mayor Scoville called for the question.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Brendon M. Barber Sr., Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

8. POLICE

A. Motion to approve purchase of four Police Vehicles from Vic Bailey Ford on State Contract in the Amount of $106,584.00.

Council Member Smalls moved, seconded by Council Member Barber. Chief Paul Gardner answered Mayor Scoville's question stating this is a budgeted item.

Mayor Scoville called for the question.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Brendon M. Barber Sr., Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

B. Motion to approve Service Agreement between the City of Georgetown and the Saint Frances Animal Center in the Amount of $53,000 for Fiscal Year 2014/2015.

Council Member Bradley moved, seconded by Council Member Kimbrough. Chief Gardner stated this agreement has the exact terms as the previous one; the only change was the year. The Agreement has been reviewed by the City Attorney.

Mayor Scoville called for the question.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Rudolph A. Bradley, Council Member
SECONDER:	Edward S Kimbrough, Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

9. PUBLIC SERVICES

A. Motion to authorize staff to enter into a contract with Shealy Consulting LLC, for the annual sampling and characterization of wastewater influent at the City's Wastewater Treatment Plant in the amount not to exceed seventy-seven thousand, two-hundred and eighty-five dollars($77,285).

Council Member Barber moved, seconded by Council Member Bradley. Mr. Jonathan Heald stated as part of the NPDES permit we initially contracted with Shealy to revise our Headworks Analysis of the Wastewater Treatment Plant. We need to characterize industrial flows into the Treatment Plant in order to effectively operate our Plant. This will require a long-term monitoring plan. Mayor Scoville asked for comments or questions. Council Member Kimbrough asked if this would be over a twelve month period. Mr. Heald said this could potentially cover a two year period.

Council Member Barber asked if this is a shared expense among the partners. Mrs. Debra Bivens stated at the end of the year true up, the cost is apportioned to the three partners based on their usage. Mr. Heald answered Council Member Bradley stating this has nothing to do with the current Consent Order. We are trying to be proactive in understanding what flows are coming into our Plant and what is the best way to treat them to avoid a future violation.

Mayor Scoville called for the question.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Brendon M. Barber Sr., Council Member
SECONDER:	Rudolph A. Bradley, Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

10. ELECTRIC UTILITIES

A. Motion to approve Pole Attachment Agreement with Santee Electric Cooperative.

Mayor Pro Tempore Wayne moved, seconded by Council Member Jayroe. Mr. Alan Loveless explained this agreement is necessary to allow the City to install relays on Santee Electric Cooperative poles in the Belle Isle area. These relays are necessary to allow new water meters associated with our Advanced Metering Infrastructure project to communicate metering data back to our system.

Mayor Scoville asked for comments or questions. Mayor Scoville called for the question.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Peggy P. Wayne, Mayor Pro Tempore
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

B. Motion to approve payment of invoice in the amount of $49,381.36 for Engineering Services to Utility Technology Engineers and Consultants.

Council Member Jayroe moved, seconded by Council Member Kimbrough. Mr. Loveless stated the bulk of the invoice ($40,000) is for services related to our peak-shaving generation project. The remaining balance is related to the Power Supply Analysis and assistance provided to our SCADA system.

Mayor Scoville asked for comments or questions. Mayor Scoville called for the question.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Carol R. Jayroe, Council Member
SECONDER:	Edward S Kimbrough, Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

11. ADMINISTRATION

A. Motion to approve the recommended listing of Special Events to receive full or partial City sponsorship.

Council Member Barber moved, seconded by Council Member Bradley. Mr. Chris Carter referenced the list of twelve Special Events subsidized in some fashion by the City which was presented at a budget workshop in April. According to the Ordinance this list requires Council approval.

Mayor Scoville asked for comments or questions. Mayor Scoville called for the question.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Brendon M. Barber Sr., Council Member
SECONDER:	Rudolph A. Bradley, Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

12. CITY ADMINISTRATOR REPORT

Mr. Carter noted a draft copy of the July 24, 2014 agenda was provided to Council and asked if they had any additions to let him know. He reported on the water main break that occurred last week resulting in a city-wide boil water advisory. Every method available was used to warm the public; however, the reverse 911 system only contacted about 25% of the people. We need to make a concerted effort to have people sign up through the County Emergency Operation System on Code Red and register their mobile device and email address. He said many people do not have landlines and the 'do not call' system prevents reverse 911. The City is planning an internal effort to verify phone numbers on existing water and electric utility accounts and try to develop a separate database in addition to E911. Mr. Carter answered Council Member Jayroe's question stating a card could be included with the monthly bills to be completed and returned. We have the ability to print a message on the utility bill requesting correct phone numbers. Also a placard will be located in collections asking customers to verify their phone number. Mayor Scoville stated the good news is there was no contamination in the system. This was a good dress rehearsal for a real emergency and we know the shortcomings of the existing system and can use this as an opportunity to correct deficiencies. Mrs. Jayroe asked for a report in 120 days indicating the number of phone numbers the City has added to the database.

13. MINUTES APPROVAL

Motion to approve minutes of Regular Meeting dated May 15, 2014.

Council Member Kimbrough moved, seconded by Council Member Jayroe.

Mayor Scoville asked for any additions or amendments. Mayor Scoville called for the question.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Edward S Kimbrough, Council Member
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

14. OLD BUSINESS

Council Member Wayne requested a workshop to discuss the piping of ditches. She said this was discussed in the July 25, 2013 Council Meeting. Mr. Carter said in 2013 we relaxed the requirement on people participating. One of the first foremost projects we are looking at is the ditch piping on Cherry Street. Mr. Heald said the 2014/2015 budget includes a neighborhood improvement program in which we are going to go into neighborhoods throughout the City to look at the water, wastewater and stormwater infrastructure. Mrs. Wayne said she is especially interested in Oakley Street and the West End of Georgetown with six to twelve feet deep ditches. Mayor Scoville said Cherry Street is included in the current budget. Mr. Heald said Cherry Street is the poster child for the program. A two inch galvanized main keeps breaking, the sewer line is very deep and keeps falling apart, and continuous repairs are being made. The stormwater system is also causing problems. Mayor Scoville stated Mrs. Wayne's request for discussion would be included at the next workshop. Discussions continued.

Council Member Smalls commented on the new water tower and said it looks fantastic.

15. NEW BUSINESS

Mayor Scoville stated the last official business the Winyah Auditorium Board acted upon before the members resigned was to recommend Mr. Thom Martin be appointed to the Board. He is the music director at Georgetown Presbyterian Church, a graduate of Winyah High School, and head of the Winyah Choral Society. According to the Bylaws, recommendations are to be approved by City Council.

Motion to approve appointment of Mr. Thom Martin to the Winyah Auditorium Corporation Board.

Mayor Scoville called for the question.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Jack M. Scoville, Jr., Mayor
SECONDER:	Peggy P. Wayne, Mayor Pro Tempore
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

16. DEPARTMENT MONTHLY REPORTS

A. Finance & IT Monthly Report - June 2014

B. PD- Monthly letter June 2014

C. June 2014 Fire Report

D. Public Service May 2014 Monthly Report

E. Electric Department Monthly Report

F. Housing & Community Development June Monthly Report

17. EXECUTIVE SESSION

Motion to enter Executive Session to receive legal advice and discuss a proposed contractual matter.

Council Member Kimbrough moved, seconded by Council Member Barber.

Mayor Scoville called for the question.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Edward S Kimbrough, Council Member
SECONDER:	Brendon M. Barber Sr., Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

The Regular Meeting was adjourned at 6:29 PM.

Motion to adjourn Executive Session and return to Regular Meeting.

Council Member Bradley moved, seconded by Council Member Barber.

Mayor Scoville called for the question.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Rudolph A. Bradley, Council Member
SECONDER:	Brendon M. Barber Sr., Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

Executive Session was adjourned and the Regular Meeting was reopened at 7:03 PM.

NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION.

Mayor Scoville announced no formal action was taken in Executive Session.

18. ADJOURNMENT

Motion to Adjourn the Regular Meeting of City Council.

Council Member Bradley moved, seconded by Mayor Pro Tempore Wayne.

Mayor Scoville called for the question.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Rudolph A. Bradley, Council Member
SECONDER:	Peggy P. Wayne, Mayor Pro Tempore
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Kimbrough, Smalls, Wayne

The Regular Meeting was adjourned at 7:04 PM.

Ann U. Mercer
City Clerk

Date Approved: 09/18/14