

**REGULAR MEETING OF CITY COUNCIL
JULY 15, 2021 – 5:30 PM
2222 HIGHMARKET ST.
MUNICIPAL COURTROOM
GEORGETOWN, SOUTH CAROLINA
AND LIVESTREAM:**



<https://www.facebook.com/cityofgtown/>

Notice of this meeting has been made in accordance with the
South Carolina Code of Laws as amended.

1. **CALL TO ORDER**
2. **ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES**
3. **INVOCATION & PLEDGE OF ALLEGIANCE**
4. **ANNOUNCEMENT**
 - A. Due to health concerns regarding COVID-19, face coverings are recommended to attend the Regular Meeting and seating will be limited. The meeting will be livestreamed on the city's Facebook page at <https://www.facebook.com/cityofgtown/> if unable to attend in person, the public can give input for the Public Comments portion of the meeting by emailing publiccomments@georgetownsc.gov or by calling 843-545-4090 to leave a voice message no later than 12:00pm on Thursday, July 15, 2021. If leaving a voice message, please speak clearly and identify yourself by stating your name, address, and phone number to be recorded correctly.
5. **PUBLIC COMMENTS**
6. **INTRODUCTION OF NEW EMPLOYEES**
7. **PLANNING AND COMMUNITY DEVELOPMENT**
 - A. **Motion to Approve second reading of an Ordinance Rezoning Approximately 28.97 Acres, Owned by 711 Partners, LLC, Located at 3201 South Fraser Street, from General Commercial & Limited Industrial (GC & LI) to Residential (R4).**

Attachments:

1	Rezoning 28.97 ac 711 Partners Ordinance	(PDF)
2	Rezoning Application	(PDF)
3	Article VII R4 Definition	(PDF)
4	Article VIII	(PDF)
5	Current Zoning 711 Partners	(PDF)
6	Proposed Zoning 711 Partners	(PDF)
7	Proposed Site Plan 5_17_21	(PDF)
 - B. **Motion to approve a Resolution committing the City of Georgetown, SC to Providing a Program Fee for the MASC Retail Recruitment Training Program**

in Partnership with the Retail Coach if the City is Accepted into the Program and Supporting the City's Application Thereto.

Attachments:

- | | | |
|---|--|-------|
| 1 | MASC Recruitment Training Program Resolution | (PDF) |
|---|--|-------|

8. POLICE

- A. Motion to approve first reading of an ordinance amending chapter 16, Article XII of the Code of Ordinances for the City of Georgetown by replacing section 16-233 in its entirety regarding "Loitering.**

Attachments:

- | | | |
|---|---------------------|-------|
| 1 | Loitering ordinance | (PDF) |
|---|---------------------|-------|

- B. Motion to approve first reading of an ordinance amending Chapter 16, Article VI of the Code of Ordinances for the City of Georgetown adding section 16-111, "Noise Control."**

Attachments:

- | | | |
|---|-----------------|-------|
| 1 | Noise Ordinance | (PDF) |
|---|-----------------|-------|

9. ENGINEERING

- A. Motion to (1) ratify the submission of the Intent to Apply form for a South Carolina Community Development Block Grant Program under the CARES Act for the Bobby Alford Building renovations project in the amount of \$608,200, which includes a non-required match of \$150,000 budgeted in FY 2022; (2) approve the submission of the final State CDBG CARES Act Coronavirus Funding (CDBG-CV1) grant application contingent upon receiving approval on the Intent to Apply form from the State of South Carolina; and (3) to enter into an agreement with the Waccamaw Regional Council of Governments to administer the grant should the application be approved.**

Attachments:

- | | | |
|---|---|-------|
| 1 | Intent to Apply- CDBG-CV1- Public Facilities and Improvements- City of Georgetown | (PDF) |
|---|---|-------|

- B. Motion to approve construction bid from Palmetto Corp. and to make payments in the amount of \$66,570.00 for the asphalt resurfacing work at the Orange Street parking lot. The work will be performed in accordance with Request for Bid (RFB) document dated 4/15/2021 and Bid dated 6/30/2021. Work is anticipated to start after Labor Day weekend.**

Attachments:

- | | | |
|---|---|-------|
| 1 | Orange Street Parking Lot Bid Tab | (PDF) |
| 2 | Palmetto Corp | (PDF) |
| 3 | 8 Addendum I-1 | (PDF) |
| 4 | 12 Addendum II | (PDF) |
| 5 | 11 Exhibit G - Orange Street Parking Lot Site Map | (PDF) |

10. ELECTRIC UTILITIES

- A. Motion to Approve Purchase Order and Payment to Ricky's Tree Service of Manning SC in the Amount of \$100,000.00 for Tree Clearance Contractor Services.**

Attachments:

1 TreeCrewServicesBids070121 (PDF)

- B. Motion to Approve Purchase Order and Payment in the Amount of \$430,000.00 to Sumter Utilities for Distribution Line Contractor Services.**

Attachments:

1 LineCrewServicesBid070121 (PDF)

11. ADMINISTRATION

- A. Motion to approve first reading of an ordinance to approve a contract for the sale of public land, Electric Operation Complex at 800 Church Street, to include the terms contained in Ex.1 and to authorize the City Administrator to execute the contract and deed.**

Attachments:

1 07-08-21 Ordinance for Electric Operation Complex Church St property sale (PDF)

- B. Motion to authorize the City Administrator to sign an addendum to the 1996 Lease agreement with the Georgetown Housing Authority on the 2104 Lincoln Street property.**

Attachments:

1 Georgetown Housing Authority 2104 Lincoln St (PDF)

12. CITY ADMINISTRATOR REPORT

13. MINUTES

- A. Motion to approve minutes of the June 17, 2021 Council Meeting.**

14. OLD BUSINESS

15. NEW BUSINESS

- A. Discussion requested by Council Members Carol Jayroe and Jonathan Angner regarding exploring consolidation of services with the county to generate savings, and potential action to authorize this.**

16. DEPARTMENT MONTHLY REPORTS

- A. June 2021 Electric Utility Department Report**

Attachments:

1 june2021 (PDF)

- B. Engineering Monthly Report_June 2021**

Attachments:

1 Engineering Monthly Report_June 2021 (PDF)

- C. June 2021 Fire Report**

Attachments:

1 June 2021 Fire Report (PDF)

- D. **June 2021 Fleet service Report**
Attachments:
 - 1 Fleet Services Monthly Report.FY2021 (XLSX)
- E. **June 2021 HR/Risk Management**
Attachments:
 - 1 June 2021 Human Resources-Risk Management Report (PDF)
- F. **June 2021 Municipal Court Report**
Attachments:
 - 1 MC Monthly Report (PDF)
- G. **Planning & Community Development June 2021 Report**
Attachments:
 - 1 Monthly Reports June 2021 (PDF)
- H. **June 2021 Public Works Department Report**
Attachments:
 - 1 Copy of Public Works Monthly Report.FY2021.june 30th (PDF)
- I. **GPD June 2021 Monthly Report**
Attachments:
 - 1 GPD June 2021 Monthly Report (PDF)
- J. **June 2021 Water Utilities Report**
Attachments:
 - 1 June 2021 Water Utilities Report (PDF)
- K. **June 2021 Finance and IT Monthly Report**
Attachments:
 - 1 June 2021 Finance and IT Monthly Report (PDF)

17. EXECUTIVE SESSION

- A. **Motion to adjourn Regular Meeting and enter into Executive Session pursuant to Section 30-4-70(a)(1)(2) to discuss appointments/reappointments for the Planning Commission and Board of Zoning Appeals and to receive a quarterly legal update from the City Attorney on pending and adjudicated cases since last update.**
- B. **Motion to adjourn Executive Session and reconvene Regular Meeting.**
- C. **NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION.**
- D. **City Council may take action on items discussed in Executive Session.**

18. APPOINTMENTS

19. ADJOURNMENT

- A. **Motion to adjourn the Regular Meeting of City Council.**



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 3311

Council Meeting Date:	15 July 2021
Department:	Housing and Community Development
Issue Under Consideration:	Motion to Approve an Ordinance Rezoning Approximately 28.97 Acres, Owned by 711 Partners, LLC, Located at 3201 South Fraser Street, from General Commercial & Limited Industrial (GC & LI) to Residential (R4)
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• 711 Partners, LLC has petitioned the City of Georgetown to rezone approximately 28.97 acres of land at the southern end of the city limits to Residential (R4) for future development. • Planning Commission had a public hearing on this rezoning on May 25, 2021. • Planning Commission voted 5-0 in favor of recommending the rezoning to City Council. • The new subdivision will have approximately 72 single-family lots for development. Thomas & Hutton is working on the engineering. • This rezoning is compatible with a few goals in the Land Use Element of the Comprehensive Plan. The hope is to bring affordable housing to the City of Georgetown and increase the tax base.
Options:	Approve or deny the rezoning of 28.97 acres of land from GC & LI to Residential (R4) for development.
Staff Recommendation:	Staff recommends approving this rezoning along with Planning Commission's recommendation.

Reviews:

Rick Martin Completed 06/09/2021 1:39 PM

City Attorney Completed 06/10/2021 3:14 PM

Sandra E. Yudice Ph.D. Completed 06/10/2021 3:17 PM

Stephanie Buccione Completed 06/11/2021 10:09 AM

Georgetown City Council Completed 06/17/2021 5:30 PM

Attachments:

1. 1 Rezoning 28.97 ac 711 Partners Ordinance (PDF)
2. 2 Rezoning Application (PDF)
3. 3 Article VII R4 Definition (PDF)
4. 4 Article VIII (PDF)
5. 5 Current Zoning 711 Partners (PDF)
6. 6 Proposed Zoning 711 Partners(PDF)
7. 7 Proposed Site Plan 5_17_21 (PDF)

**MOTION TO APPROVE AN ORDINANCE REZONING APPROXIMATELY 28.97 ACRES,
OWNED BY 711 PARTNERS, LLC, LOCATED AT 3201 SOUTH FRASER STREET, FROM
GENERAL COMMERCIAL & LIMITED INDUSTRIAL (GC & LI) TO RESIDENTIAL (R4)**

AN ORDINANCE REZONING APPROXIMATELY 28.97 ACRES, OWNED BY 711 PARTNERS, LLC, LOCATED AT 3201 SOUTH FRASER STREET, FROM GENERAL COMMERCIAL & LIMITED INDUSTRIAL (GC & LI) TO RESIDENTIAL (R4)

WHEREAS, pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

WHEREAS, the Planning Commission of the City of Georgetown, South Carolina held a meeting and public hearing to receive public input regarding the rezoning request; and

WHEREAS, following the public hearing on May 25, 2021 and the 5-0 vote in favor of rezoning by the Planning Commission, the Mayor and City Council of the City of Georgetown have determined that the zoning boundaries as shown on the Official Zoning Map be revised and amended as follows:

Rezoning of property from General Commercial & Limited Industrial (GC & LI) to Residential (R4), property totaling approximately 28.97 acres located at 3201 South Fraser Street, identified by the Georgetown County Tax Map as TMS# (05-0051-002-00-00).

For a more specific description of said property, see attached map.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that the Future Land Use Map and Official Zoning Map of the City of Georgetown be amended by revising and amending the zoning boundaries of the Official Zoning Map, together with all explanatory matter herein as follows:

Rezoning of property from General Commercial & Limited Industrial (GC & LI) to Residential (R4), property totaling approximately 28.97 acres located at 3201 South Fraser Street, identified by the Georgetown County Tax Map as TMS# (05-0051-002-00-00).

BE IT FURTHER ORDAINED that such changes shall be made on the Official Zoning Map and Future Land Use Map. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

Brendon M. Barber, Sr., Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney

Attachment: Rezoning 28.97 ac 711 Partners Ordinance (3311 : Rezoning of 28.97 ac 711 Partners from LI to R4)



Rezoning Application

Tax Map Number 05-0051-002-00-00

Area (sq. ft. or acres) 28.97 acres

Physical Address of Property Old Charleston Road

Existing Use of Property Undeveloped

Location of Property Intersection of Old Charleston Road and Highway 17

Existing Zoning District HC/LI Requested Zoning District R4

Ownership Information:

Name: 711 Partners, LLC

Address: PO Box 1289

City: Georgetown State: SC Zip: 29442 Phone: 843-443-3159 Ext.401

Agent Information:

Name: John Richards, P.E. / Thomas & Hutton

Address: 611 Burroughs & Chapin Blvd., Suite 202 richards.j@tandh.com /weisgerber.s@tandh.com

City: Myrtle Beach State: SC Zip: 29577 Phone: 843-458-0455

What road will provide access to the site: Highway 17

Is the access road a paved or unpaved road: Paved

Approximately how many acres of the site is considered wetlands: 2 acres

Is any of the site considered a floodplain or floodway: Yes X No

Are high traffic patterns a concern in your area: Yes X No

Important Notes:

- A plat of the property to be rezoned shall be submitted with this application.
- An application fee of \$150.00 must accompany application.
- Notice to Adjacent Property Owners: The person requesting the Zoning Map Amendment must submit to the Building & Planning Department stamped envelopes with the following return address on the envelope: "Georgetown City Zoning" 120 N Fraser St, Georgetown, South Carolina 29440. Building & Planning staff will comprise a letter and a map and send them to the residents or businesses within two hundred (200) feet of the proposed rezoned property to notify them.
- It is understood by the undersigned that while this application will be carefully reviewed and considered the burden of proving the need for the proposed rezoning rest with the applicant.



Signature Page

Applicant/Agent hereby certifies that the information provided in this application is correct.

Owners:

Print Name	Signature	Date
------------	-----------	------

Print Name	Signature	Date
------------	-----------	------

Corporation/Partnership

711 Partners, LLC

Print Corporation/Partnership Name (if in LLC or Corp. name please, provide authorization to sign)

EF Huckles	<i>[Signature]</i>	4/28/21
Print Name	Signature	Date

MEMBER 711 Partners, LLC
Print Title and Name

Designation of Agent:

I (we) hereby appoint the person named as applicant as my (our) agent to represent me (us) and act on my (our) behalf in this request for rezoning, as he/she deems necessary and proper.

John Richards, P.E.

Print Agents Name

<i>[Signature]</i>	4/28/2021
Signature of Agent	Date

<i>[Signature]</i> 711 Partners, LLC member	4/28/21
Signature of Owner	Date

<i>[Signature]</i>	4/28/2021
Witness Signature	Date

Attachment: Rezoning Application (3311 : Rezoning of 28.97 ac 711 Partners from LI to R4)

ARTICLE VII: PROVISIONS GOVERNING USE DISTRICTS

700 **Zoning District Definition and Intent**

700.1 R1 District (Low Density Residential) It is the intent of this district to establish low density residential areas along with open areas which appear likely to develop in a similar manner. The requirements for the district are designed to protect essential characteristics of the district, to promote and encourage an environment for family life and to prohibit all business activities. In order to achieve the intent of the R1 District as shown on the Zoning Map of the City of Georgetown, South Carolina.

700.2 R2 District (Medium Density Residential) It is the intent of this district to establish medium density residential areas which will provide for single and duplex family units and maintain open space. In order to achieve the intent of the R2 District, as shown on the Zoning Map of the City of Georgetown, South Carolina.

700.3 R3 District (Medium and Limited High Density Residential) It is the intent of this district to establish medium to high density residential areas which will provide for single and multi-family dwellings and mobile home units in a manner that will preserve open space, prevent noise, improve visual character of the environment; avoid overcrowding of development on parcels and provide for adequate landscaping and screening of multi-family developments. In order to achieve the intent of the R3 District, as shown on the Zoning Map of the City of Georgetown, South Carolina. (amended 11-15-07)

700.4 R4 District (High Density Residential) It is the intent of this district to provide areas for high density residential development and open areas where similar development is likely to occur. Limited professional services are permitted in the district provided that they meet applicable standards, and are limited so as not to encourage general business activity. In order to achieve the intent of the R4 District as shown on the Zoning Map of the City of Georgetown, South Carolina.

700.5 R5 District (High Density Residential) It is the intent of this district to promote and enhance the development and redevelopment of certain existing neighborhoods, providing for single and multi-family dwellings and maintaining open areas. In order to achieve the intent of the R5 District, as shown on the Zoning Map of the City of Georgetown, South Carolina.

700.6 MR District (Medical Residential) It is the intent of this district to provide an area for residential and medical facilities, which will allow for the long-term operation of a hospital facility and its customary ancillary and accessory uses; and also protect adjacent residential property from incompatible land uses. The regulations which apply to and within this district are designed to encourage the existence of an economically viable medical campus. In order to achieve the intent of the MR District as shown on the Zoning Map of the City of Georgetown, South Carolina.

700.7 IC District (Intermediate Commercial) It is the intent of this district to establish an area for limited business development which does not create excessive demands for vehicular parking. The requirements of the district are designed to promote business development and to minimize adverse effects to adjoining properties. In order to achieve the intent of the IC District as shown on the Zoning Map of the City of Georgetown, South Carolina,

700.8 CC District (Core Commercial) It is the intent of this district to establish an area for concentrated general business development that the general public requires. The regulations are designed to protect the essential characteristics of the district by promotion of business and public uses which serve the general public and to discourage industrial and wholesale developments which do not lend themselves to

ARTICLE VIII: AREA, YARD AND HEIGHT REQUIREMENTS

District	Minimum Lot Size		Lot Width at Building Line	Minimum Setback from Property Line				Maximum Height of Structure
	Area in Square Feet	Area in Acres		Front	Side	Rear	Principal Street Side on Corner Lot ¹⁶	
R1 Residential	10,000	--	70	30 ¹¹	10	20	15	35
R2 Residential	8,000 ¹	--	60 ²	30 ¹¹	10	20	15	35
R3 Residential	8,000 ^{3,12} 12000 ^{2,14} (MF)	--	60 ⁴	30 ¹¹ 35 ¹¹	8 30	10 30	12 45	35
R4 Residential	6,000 ^{3,15} 10000 ^{3,15} (MF)	--	60 ⁵	25 ¹¹ 25 ¹¹	8 10	10 15	12 15	35
R5 Residential ¹⁰	5,000 ³	--	50	20 ¹¹	7 ¹²	10	10.5	35
MR Residential ¹³	10,000	--	70	30 ¹¹	10	20	15	35
IC Commercial	2,500	--	25	0 ⁶	0 ⁶	25	0 ⁶	35
CC Commercial	--	--	N/A	N/A	N/A ⁷	N/A ⁷	N/A ⁷	45
WC Commercial	15,000	--	70	30	10	20	15	35
GC Commercial	10,000	--	60	50 ⁸	10	10	15	35
NC Commercial	6,000	--	60	25	8	10	12	35
PS Public Service	10,000	--	60	50 ⁸	10	10	15	35
LI Industrial	--	1	100	40	20	20	30	35 ⁹
HI Industrial	--	5	300	40	20	25	30	35 ⁹
CP Conservation	--	--	N/A	30	N/A	N/A	N/A	25

- 1 Additional dwelling units require 4,000 square feet of lot area per unit.
- 2 Minimum lot width for a duplex is 70 feet.
- 3 Additional dwelling units require 4000 square feet of lot area per unit. Buildings shall not cover more than 35% of the lot area (including overhangs).
- 4 Minimum lot width for a duplex and multi-family unit is 75 feet.
- 5 Minimum lot width for a duplex and multi-family unit is 70 feet.
- 6 These yard requirements do not apply to corner lots. On a corner lot, a 15 foot setback shall be established for the front yard and the side yard adjacent to the street.
- 7 When contiguous to either R1, R2, R3 or R4 districts, the side and rear yard requirements for said residential district shall apply, except where the commercial structure is located on a corner lot, then no side yard shall be required.
- 8 The minimum front yard setback only applies to those lots fronting on U.S. 17, U.S. 521 and U.S. 701. For lots fronting other streets in this District, the minimum front yard shall be 25 feet.

9 The maximum height requirements may be waived if a permitted use can provide its own fire protection.

10 Yard requirements from property line measured from face of wall.

11 Open air or screened-in front porches to encroach up to 8 feet into the front setback.

12 Lots of record that are less than fifty (50) feet in width shall have the following minimum side yard setbacks:

TABLE INSET: Width of Lot	Minimum Side Yard Setback (in feet)	Minimum Building Width
45 feet to 49	6	35
40 to 44	5	30

(amended 2-18-21)

13 The maximum height requirement may be waived up to 70 feet for the present hospital building, appurtenances and attachments with the approval of the Georgetown Fire Department. Where the district abuts any residential zoning district, the setback shall be increased two feet for each additional one foot of height above 35 feet. (amended 4-21-05)

14 Multi-Family and/or duplex dwelling units shall have a density of no more than 6 dwelling units per net acre. The net density is calculated by the dwelling units per acre excluding the streets, rights of ways, dedicated easements, wetlands, and ponds. (amended 11-15-07)

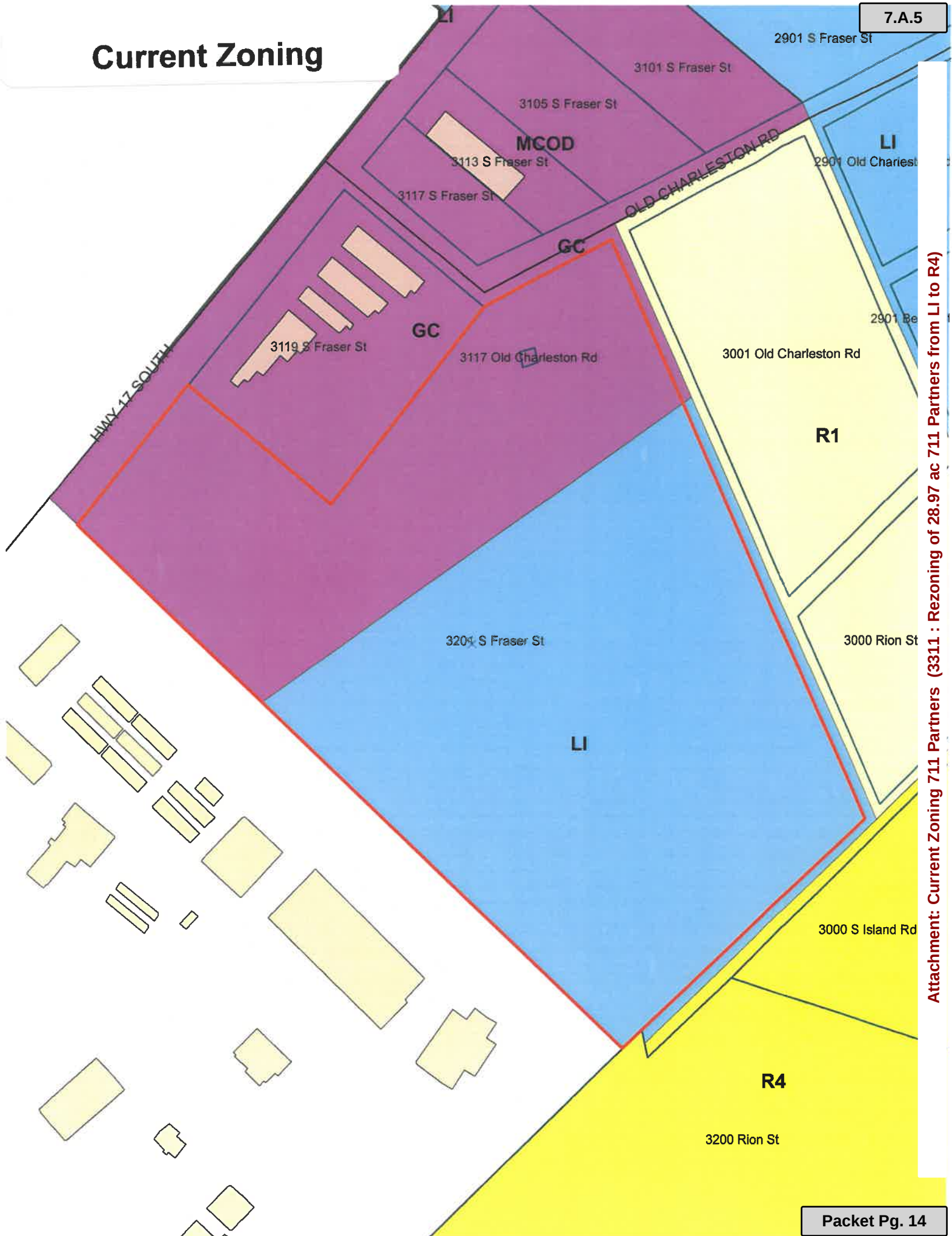
15 Multi-family and/or duplex dwelling units shall have a density of no more than 14 units per net acre. The net density is calculated by the dwelling units per acre excluding the streets, rights of ways, dedicated easements, wetlands, and ponds. (amended 11-15-07, 2/21/19)

16 Reference from Article V, Section 502, Corner Lots.

Editor's note (Ord. of 2-19-04; Ord. of 4-21-05(2)); (amended Ord. of 4-21-11); (amended Ord. CC Height of 3-19-15); (amended Ord Sec. 415.302 of 2/21/19); (amended #12 Ord. of 2-18-21)

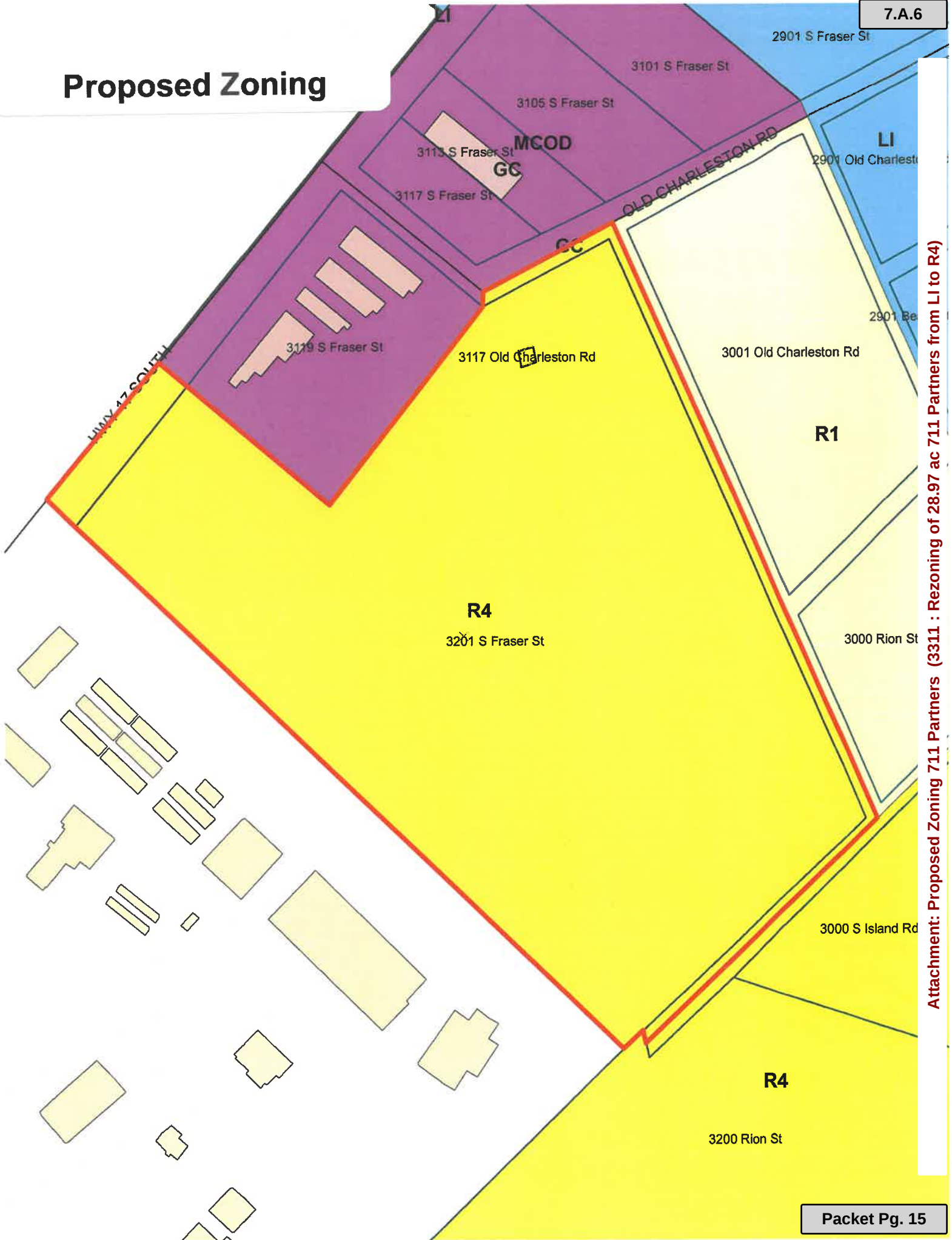
Current Zoning

7.A.5



Attachment: Current Zoning 711 Partners (3311 : Rezoning of 28.97 ac 711 Partners from LI to R4)

Proposed Zoning

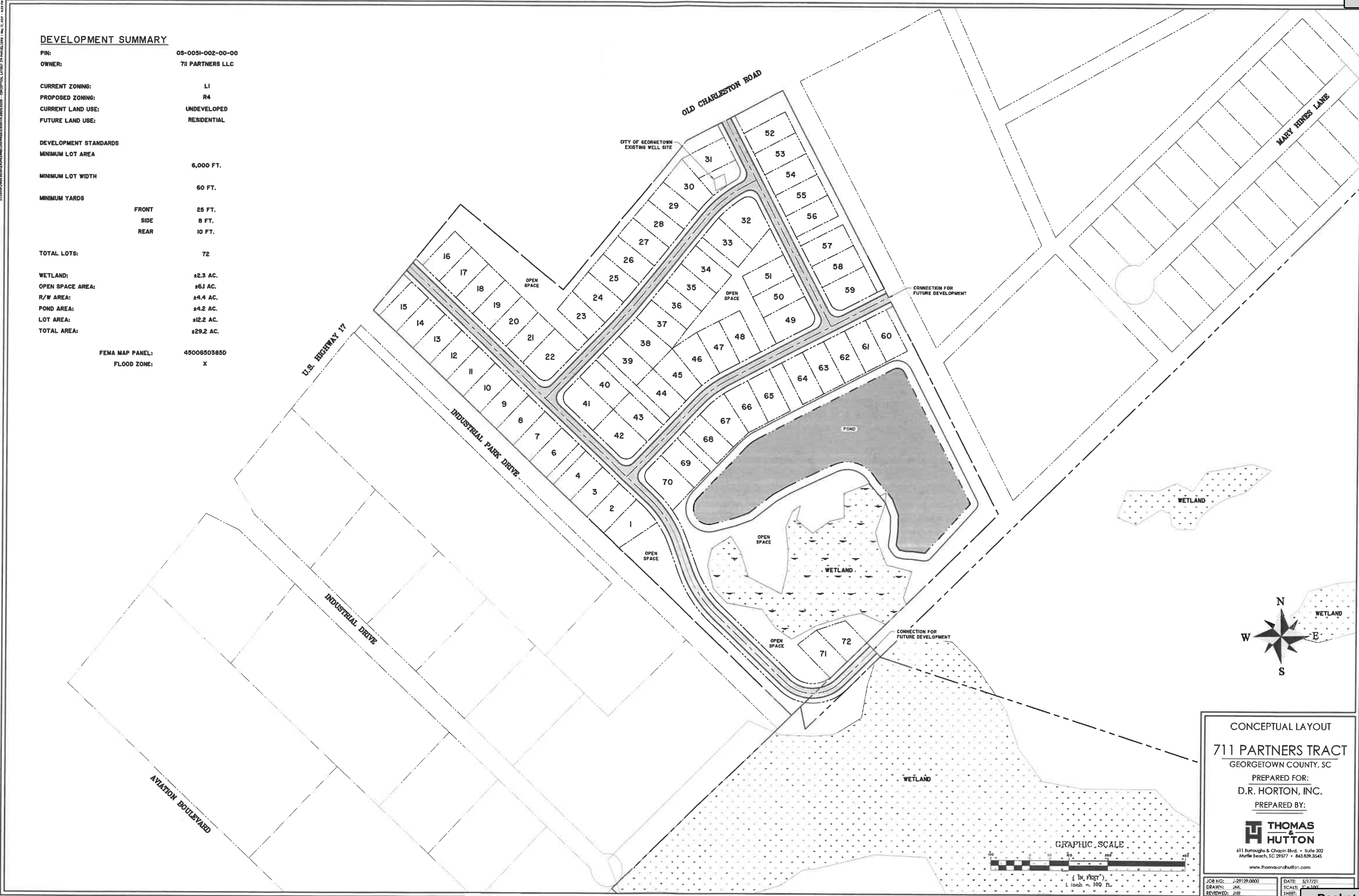


Attachment: Proposed Zoning 711 Partners (3311 : Rezoning of 28.97 ac 711 Partners from LI to R4)

DEVELOPMENT SUMMARY

PIN:	05-0051-002-00-00
OWNER:	711 PARTNERS LLC
CURRENT ZONING:	L1
PROPOSED ZONING:	R4
CURRENT LAND USE:	UNDEVELOPED
FUTURE LAND USE:	RESIDENTIAL
DEVELOPMENT STANDARDS	
MINIMUM LOT AREA	6,000 FT.
MINIMUM LOT WIDTH	60 FT.
MINIMUM YARDS	
FRONT	25 FT.
SIDE	8 FT.
REAR	10 FT.
TOTAL LOTS:	72
WETLAND:	±2.3 AC.
OPEN SPACE AREA:	±6.1 AC.
R/W AREA:	±4.4 AC.
POND AREA:	±4.2 AC.
LOT AREA:	±12.2 AC.
TOTAL AREA:	±29.2 AC.
FEMA MAP PANEL:	4500850385D
FLOOD ZONE:	X

Z:\Users\jordan\Documents\711 PARTNERS TRACT - CONCEPTUAL LAYOUT - CITY PANELS - May 17, 2021 - 6:52 PM



CONCEPTUAL LAYOUT
711 PARTNERS TRACT
GEORGETOWN COUNTY, SC
PREPARED FOR:
D.R. HORTON, INC.
PREPARED BY:
THOMAS & HUTTON
611 Burroughs & Chapin Blvd., Suite 202
Myrtle Beach, SC 29577 • 843.839.3545
www.thomashutton.com

JOB NO: J-29129.0000 DATE: 5/17/21
DRAWN: JML SCALE: 1" = 100'
REVIEWED: JHR SHEET:



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

RESOLUTION

DOC ID: 3333

Council Meeting Date:	15 July 2021
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve a Resolution committing the City of Georgetown, SC to Providing a Program Fee for the MASC Retail Recruitment Training Program in Partnership with the Retail Coach if the City is Accepted into the Program and Supporting the City's Application Thereto.
Amount Requested:	\$6,000
Is Item in Current Budget?	No
If no, please explain:	City has been approved for \$6,000 from the Santee Cooper Rural Economic Development (SCRED) Program as a reimbursable grant to participate in the MASC training.
Financial Impact:	N/A
Points to Consider:	• The City's Director of Planning & Community Development and the County's Economic Development Director will participate in the training program. • The program culminates in the opportunity to participate in a national retail trade show and apply the recruitment skills obtained in the training program. • Participants will be able to network and establish relationships with retailers that could potentially invest in the City of Georgetown.
Options:	Approve or deny resolution.
Staff Recommendations:	Staff recommends approval.

Reviews:

Christopher Inglese Completed 07/06/2021 10:09 AM

Sandra E. Yudice Ph.D. Completed 07/07/2021 9:48 AM

Stephanie Buccione Completed 07/09/2021 10:37 AM

Georgetown City Council Pending 07/15/2021 5:30 PM

Attachments:

1. 1 MASC Recruitment Training Program Resolution (PDF)

MOTION TO APPROVE A RESOLUTION COMMITTING THE CITY OF GEORGETOWN, SC TO PROVIDING A PROGRAM FEE FOR THE MASC RETAIL RECRUITMENT TRAINING PROGRAM IN PARTNERSHIP WITH THE RETAIL COACH IF THE CITY IS ACCEPTED INTO THE PROGRAM AND SUPPORTING THE CITY'S APPLICATION THERETO.

**RESOLUTION COMMITTING THE CITY OF GEORGETOWN, SC TO PROVIDING
A PROGRAM FEE FOR THE MUNICIPAL ASSOCIATION OF SOUTH CAROLINA
RETAIL RECRUITMENT TRAINING PROGRAM IN PARTNERSHIP WITH THE RETAIL
COACH IF THE CITY IS ACCEPTED INTO THE PROGRAM AND SUPPORTING THE
CITY'S APPLICATION THERETO**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GEORGETOWN here assembled on this ____ day of _____ 2021, that the Georgetown City Council hereby supports the City's application to the Municipal Association of South Carolina (MASC) Retail Recruitment Training Program in partnership with The Retail Coach. The City has been approved for funding through the Santee Cooper Rural Economic Development (SCRED) Program in the amount of \$6,000 to cover the cost of the program if the City is selected to participate. The MASC Training Programs are a valuable resource to the City of Georgetown and the City's Economic Development recruitment activities. The County of Georgetown's Economic Development Director and the City of Georgetown's Director of Planning & Community Development will attend the Training Program on behalf of the City of Georgetown.

BE IT FURTHER RESOLVED that the Council will follow its procurement policy adopted in accordance with SC Code of Laws Section 11-35-5320 when engaging with The Retail Coach as it relates to their participation in the program.

This resolution is made in regard to the submission of an application for the Municipal Association of South Carolina Retail Recruitment Training Program which must be submitted electronically on or before Friday, July 23, 2021.

Mayor Brendon M. Barber
Mayor, City of Georgetown

ATTEST:

_____, Clerk to Council
City of Georgetown, South Carolina

Inglese, Christopher

From: McCall, William D. <William.D.McCall@santeecooper.com>
Sent: Friday, July 2, 2021 8:54 AM
To: Inglese, Christopher
Cc: Brian Tucker; Yúdice, Sandra
Subject: RE: [EXTERNAL]- Santee Cooper Grant

CAUTION: This e-mail originated from outside of the organization!

CAUTION: This e-mail originated from outside of the organization. DO NOT click links, open files, or respond to this message unless you recognize the sender and know the content is safe..

- Helpdesk

Christopher,

The City of Georgetown's SCRED application is approved for funding. This is a great training opportunity for the City of Georgetown and Santee Cooper is looking forward to partnering with you and Brian.

Just as a reminder, make sure you provide the receipts from the invoice within 90 days of processing.

Also, the total amount of SCRED funds each economic development entity can receive a year is \$10,000. The City of Georgetown is still eligible utilize an additional \$4,000 in SCRED funds in 2021.

Hope you have a great 4th of July weekend and it was great speaking with you yesterday.

From: Inglese, Christopher <cinglese@georgetownsc.gov>
Sent: Thursday, July 01, 2021 5:03 PM
To: McCall, William D. <William.D.McCall@santeecooper.com>
Cc: Brian Tucker <btucker@gtcounty.org>; Yúdice, Sandra <syudice@georgetownsc.gov>
Subject: [EXTERNAL SENDER] RE: [EXTERNAL]- Santee Cooper Grant

WARNING: This e-mail is from an external sender. Use caution when opening attachments and clicking links.

Mr. McCall,

Thank you for your time on the phone and the information. I enjoyed speaking with you. Please find attached the request for funding the City of Georgetown's participation in a retail recruitment training program. Please let me know if I can provide any additional information.

Sincerely,
 Christopher

From: McCall, William D. [<mailto:William.D.McCall@santeecooper.com>]
Sent: Wednesday, June 30, 2021 10:25 AM
To: Inglese, Christopher <cinglese@georgetownsc.gov>; Brian Tucker <btucker@gtcounty.org>
Subject: RE: [EXTERNAL]- Santee Cooper Grant

Attachment: MASC Recruitment Training Program Resolution (3333 : Reso for MASC Recruitment Training)

MAYOR
BRENDON M. BARBER, SR.

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
MAYOR PRO TEMPORE
CLARENCE C. SMALLS

JONATHAN ANGNER
TUPELO HUMES
CAROL JAYROE
AL JOSEPH
HOBSON H. MILTON

Planning & Community Development
Christopher S. Inglese, Director
Office: (843) 545-4010
Fax: (843) 546-5435

July 1, 2021

Bill McCall
Santee Cooper
1 Riverwood Drive, A201
Moncks Corner, SC 29461

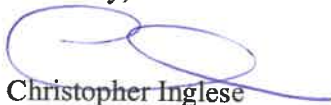
Dear Mr. McCall,

Thank you for the information about Santee Cooper Rural Economic Development (SCRED) Program. I am writing to request Funds in the amount of \$6,000 for lead generation training for retail recruitment provided by the Municipal Association of South Carolina (MASC). MASC has partnered with The Retail Coach, a national market research and development firm with more than fifty (50) years of retail recruitment expertise.

The training includes six days of training and covers topics such as the principles of retail recruitment, how retailers evaluate a market, methodologies and tools for recruitment, among other topics. Participants will learn how to prepare for retail trade shows and network effectively when attending them. The principles and methods learned in the training sessions will have an opportunity to be applied at a national retail convention (RECon) held December 5-7 at which time participants can engage national retailers for recruitment to Georgetown, SC. The training costs \$5,000 for the first participant and only an additional \$1,000 for a second participant. The \$6,000 will allow for two senior level staff members to attend. As the Director of Planning & Community Development I will attend. I will be accompanied by Mr. Brian Tucker, the County of Georgetown's Director of Economic Development who also provides economic development services to the City of Georgetown through a city/county partnership. Together, we can maximize the benefits of the training and gain the tools needed for retail recruitment. Mr. Tucker and I work closely with investors and developers interested in Georgetown. We learned of this opportunity after the Fiscal Year 2022 budget was finalized and to date have not identified funds available for the training. For this reason, we are reaching out and hopeful that Santee Cooper will sponsor our participation in this extraordinary opportunity.

Enclosed is information from the MASC website describing the training which can also be viewed at <https://www.masc.sc/Pages/programs/solutions/Retail-Recruitment-Training-.aspx>. Please contact me anytime with questions or if I can provide any additional information.

Sincerely,



Christopher Inglese

cc: Dr. Sandra Yudice, City Administrator (via email)
Mr. Brian Tucker, Director of Economic Development (via email)

Drawer 939
Georgetown, SC 29442

Attachment: MASC Recruitment Training Program Resolution (3333 : Reso for MASC Recruitment Training)



Santee Cooper Rural Economic Development (SCRED) Program

The Santee Cooper Rural Economic Development Fund provides grant money to public economic development entities in order of greatest need for the purpose of advancing economic development in Santee Cooper's direct service territory. If funds are available, grant money may also be awarded to economic development organizations in our cooperative partners' service territories.

Requirements:

- Program funds are available to formal economic development organizations or organizations whose primary function is economic development as defined by Santee Cooper.
- Funding is for use in Santee Cooper's direct-serve territory. (Funding can be issued to ED organizations in cooperative service territory **only** if funds are available.)
- Funds must be used to promote economic development. Examples of projects generally approved for funding include but are not limited to: computer hardware or software, presentation materials, promotional items (limited to \$2,000), scholarships and training, site work, labor studies, lead generation, and advertising. Food and beverage expenses are not covered by the SCRED grant.
- Grant amount not to exceed \$10,000 per organization per year.
- Reimbursement must be requested within 90 days of dated receipts.
- Applicant (director of the requesting agency) agrees to comply with these requirements and gives consent for Santee Cooper personnel to verify purchases made with the vendor before SCRED funding is disbursed.

Exceptions to the program requirements outlined here require the approval of Santee Cooper's Economic Development Manager and staff. All request requiring exceptions should be submitted in writing to the program coordinator detailing the specific use of the funds.

Procedure:

- In order to be approved for a SCRED grant, please send a **request for approval** for SCRED funding containing the following information:
 - ✓ details of the project for which funding is requested
 - ✓ name and location of the project /organization to receive funding

✓ approximate amount requested

- Mail all correspondence to:

Bill McCall
Santee Cooper
1 Riverwood Drive, A201
Moncks Corner, SC 29461

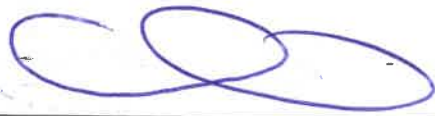
or email:

wmccall@santeecooper.com

- An approval or rejection letter or email will be sent to let the applicant know if the requested funding qualifies for the SCRED grant, and if money is currently available to fill the request.
- Once the request is approved, the applicant must submit comprehensive, itemized documentation of the project expenditures along with a signed copy of these Program guidelines for reimbursement to Bill McCall at the above address.
 - ✓ Paid receipts (itemized), itemized invoices accompanied by cancelled checks from the bank, or copies of wire transfer documentation are required on vendor letterhead; invoices, quotes, and copies of checks will not be accepted.
 - ✓ Qualifying purchases are eligible for reimbursement within 90 days of the date of purchase; however, all funding for approved grants should be requested by December 15, 2021 to allow for processing before the end of the year.

Your signature below acknowledges your understanding and compliance with the SCRED requirements. Please sign and return to Santee Cooper Economic Development at the address above, along with documentation of your purchase.

X



Printed Name:

Christopher Ingelese

Title/Organization:

Director of Planning & Community Development, City of Georgetown

Date:

7/1/2021

Retail Recruitment Training

The mix of retail options in a city or town has a profound impact on that community's vitality, ability to attract new residents and businesses, and ability to retain the people and enterprises already there. A dedicated effort to bring in retailers can be an invaluable part of an economic development strategy, but it can also be complicated. The process can involve market analyses, the creation of recruitment packets to explain the market's potential, and personal outreach efforts.

Application Deadline: Friday, July 23

Staff Contact:

Todd Glover

803.354.4788

tglover@masc.sc

To help cities and towns navigate this world, the Municipal Association of SC is hosting a Retail Recruitment Training course, led by The Retail Coach, a national market research and development firm. The course will include six days of training, taking place at the Association's office in Columbia from August to November, all ahead of the attendees using the training at the International Council of Shopping Centers's RECon convention in December.

Training sessions will cover the principles of retail recruitment, such as market conditions in a defined area and current commercial development trends, as well as how retailers evaluate a market and search for growth opportunities.

Later training sessions will move into the methodologies and tools of the recruitment process, including communication and developing leads, site identification, creating site inventories and managing public expectations. Retail recruitment makes heavy use of reports on everything from demographics to attitudes and interests, as well as traffic patterns and "leakage" of customers to other communities. In addition to the training sessions, participants will receive a professional market analysis profiling their community's critical economic attributes.

Finally, participants will learn how to prepare for retail trade shows and network effectively when attending them. They will get a chance to put these lessons into action soon afterward, when they attend RECon from December 5 – 7, a convention featuring retailers, commercial real estate firms and contractors.

Schedule

Wednesday, August 25	Session 1	Retail Trends
----------------------	-----------	---------------

	Session 2	What Retailers/Restaurants/Developers Look For
Wednesday, September 15	Session 3	Retail Trade Area Analysis
	Session 4	Retail Site Identification
Wednesday, October 20	Session 5	Marketing & Branding
	Session 6	ICSC Conference & RECon Preparation
November - TBD	Community One-On-One Check-In (Phone / Zoom)	

Training Investment

The training investment is \$5,000. This cost includes a professional market analysis of the participating municipality as well as the registration for one participant. Additional participants from the municipality may take part in the training for an additional \$1,000.

Municipality *

Main contact for this application *

First	Last
-------	------

Main contact's title *

Main contact's email *

Main contact's phone number *

The main contact will receive an email confirmation from the Municipal Association.

1. Which best describes the economic development staff in your city/town? *

- ☐ A. One or more positions are dedicated only to economic development
☐ B. More than one position shares economic development responsibilities
☐ C. Our city/town does not have staff working in economic development

2. Does your city/town have a dedicated budget for economic development? *

- ☐ Yes ☐ No

3. Describe your current economic development initiatives, if any exist. *

4. Have you identified specific properties for development/redevelopment? *

☐ Yes ☐ No

5. Does your city/town own property that may be targeted for development/redevelopment? *

☐ Yes ☐ No

6. Does your city/town have an incentives ordinance in place? *

☐ Yes ☐ No

7. What are your municipality's goals related to economic development and how do you see the training program helping you achieve them? *

8. Do you currently track data related to economic development? *

☐ Yes ☐ No

9. What staff member(s) would you like to send to the training (names and titles)?

Staff member 1

First

Last

Title

Staff member 2

First

Last

Title

☐ We would like to send more than two staff members.

10. Upload a signed PDF version of the sample City/Town Council resolution in support of your application for the program. *

or drag files here.

[Use this link to download the sample City/Town Council resolution.](https://www.masc.sc/Pages/programs/solutions/Retail-Recruitment-Training-.aspx)

[Submit](#)

Related Links

[Sample Resolution for Retail Recruitment Training Program Word Document](#)



Top

Quick Finds

[Insurance and Risk Management](#)
[Affiliates](#)
[Municipal Online Directory](#)
[Research Tools](#)

Contact Us

Municipal Association of South Carolina
1411 Gervais St., PO Box 12109
Columbia, SC 29211
Phone: 803.799.9574
Fax: 803.933.1299
mail@masc.sc

[Terms of Use](#) • [Privacy Policy](#) • [Map and Directions](#)

[About Us](#) [Our Process](#) [Resources](#) [News](#) [Contact Us](#)[f](#) [in](#)

What Clients Say About Working With Us

"...I can't recommend the Retail Coach highly enough."

Chenin Dow
Lancaster, CA

"...They take the time to visit the community- boots on the ground if you will and they will visit with retailers and learn all they can about the community before publishing their work..."

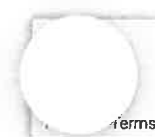
Charles L. Smith, CEcD
Mount Pleasant, TX

"...The Retail Coach staff has been an outstanding extension of c
office and our community."

Serra P. Hall
Newton County, GA

"I have been working closely with The Retail Coach for more than ten years and they will always be my go-to retail recruitment firm."

Thom Lambert





120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 3336

Council Meeting Date:	15 July 2021
Department:	Police Department
Issue Under Consideration:	Motion to approve an ordinance amending chapter 16, Article XII of the Code of Ordinances for the City of Georgetown by replacing section 16-233 in its entirety regarding "Loitering."
Amount Requested:	
Is Item in Current Budget?	
If no, please explain:	
Financial Impact:	
Points to Consider:	
Options:	
Staff Recommendations:	

Reviews:

William Pierce Completed 07/08/2021 2:23 PM

Sandra E. Yudice Ph.D. Completed 07/08/2021 3:19 PM

Stephanie Buccione Completed 07/09/2021 9:49 AM

Georgetown City Council Pending 07/15/2021 5:30 PM

Attachments:

1. 1 Loitering ordinance (PDF)

**MOTION TO APPROVE AN ORDINANCE AMENDING CHAPTER 16, ARTICLE XII OF THE
CODE OF ORDINANCES FOR THE CITY OF GEORGETOWN BY REPLACING SECTION 16-
233 IN ITS ENTIRETY REGARDING “LOITERING.”**

AN ORDINANCE AMENDING CHAPTER 16, ARTICLE XII OF THE CODE OF ORDINANCES FOR THE CITY OF GEORGETOWN BY REPLACING SECTION 16-233 IN ITS ENTIRETY REGARDING “LOITERING”

WHEREAS, Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and

WHEREAS, The City Council of the City of Georgetown recognizes the importance of maintaining safe streets and public places in the City of Georgetown; and

WHEREAS, The City Council of the City of Georgetown has undertaken public works projects to build, support, and maintain public restrooms, parks, and bus shelters, for the comfort, safety, beautification, and enjoyment of the city’s residents, visitors, maritime travelers, and business owners; and

WHEREAS, The City Council of the City of Georgetown is mindful of its duty to protect the civil rights of individuals in the city, and desires to implement narrow time, place, and manner restrictions on the use of specific places in order to further specific public safety goals, as recommended by the Police Department and the Department of Public Works;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that Section 16-233 of the City of Georgetown Code of Ordinances be deleted and replaced in its entirety as follows:

[subsection 16-233 is being replaced. Code will retain all other subsections of Art. XII]

Article XII Comprehensive Safe Streets Regulations

§16-233 Prohibition against loitering, lingering, or prowling

(A) Definitions

Loitering, Lingering, Prowling. To linger or prowl in a place, either at a time or in a manner not usual for law abiding individuals and under circumstances that warrant alarm for the safety of persons or property in the vicinity, or enter or occupy a public park or facility or place specifically in violation of posted permitted occupancy.

Public restrooms. Toilet facilities constructed or placed by the city or other public entity on public property, including portable toilets, for purposes of this section including but not limited to: (1) Front and Screven; (2) Kaminski House; (3) East Bay Park; (4) Ben Cooper Park, and restrooms associated with public recreational facilities.

Hours of operation. Times posted on city signage on the exterior of a public restroom, at the ingress and/or egress of a public park, and on any other public facility. Such times shall be established from time to time by the City Council and staff, as designated, and so posted. For such locations identified under Section B where hours of operation are not posted, the hours shall be sunrise to sunset.

Public parking lot. Two (2) or more ground level parking spaces, or any portion thereof, upon which automobiles or motor vehicles may be parked or kept, primarily designed for temporary parking, and open to public use.

Public parks. City and/or county public parks located in the City of Georgetown, for purposes of this section including but not limited to Bayview Park, Constitution Park, Rainey Park, Francis Marion Park, Baruch Park, Bruorton Park, Blue Star Park, East Bay Park (including the dog park), Morgan Park, Ben Cooper Park, Mac Bell Park, South Island Park, Palmetto Park, the Beck recreation complex, the Kaminski House and grounds, and public landings and recreational facilities.

Bus shelters. City-owned bus shelters constructed on public property for the safety and temporary comfort and convenience of bus riding customers.

(B) The provisions of this section are applicable to the following:

(1) DWELLINGS. No person shall hide, wait, or otherwise loiter in the vicinity of any private dwelling house, apartment building, or any other place of residence in which the individual does not have an ownership or leasehold interest, with the unlawful intent to watch or look upon the occupants in a clandestine manner, to interfere with a resident's free passage, or to contact the resident for the purpose of possessing or distributing any deadly weapon or controlled substance.

(2) CLOSED BUSINESSES. No person shall hide, wait, linger or prowl in the curtilage of any closed secure commercial business facility without invitation or permission of the business.

(3) PUBLIC REST ROOMS. No person shall loiter in or about any toilet open to the public for the purpose of engaging in or soliciting any lewd or unlawful act. No person shall enter, occupy, or use any city-owned public restrooms outside of posted hours of operation.

(4) PARKING LOTS. No person shall loiter in or upon any public parking lot, either on foot or in or upon any conveyance parked thereon, without the permission of the owner entitled to possession or in control thereof.

(5) PUBLIC PARKS. No person shall loiter in or about any city or county park within the city for the purpose of engaging in or soliciting any lewd or unlawful act, or to interfere with the free passage of other park-goers, or to contact another park-goer for the purpose of possessing or distributing any deadly weapon or controlled substance.

No person shall enter, occupy, use, or loiter in or about any park in the city outside of posted hours of operation.

(6) BUS SHELTERS. No person shall loiter in or about any city bus shelter for the purpose of engaging in or soliciting any unlawful act, or interfering with the free passage or seating of bus riders awaiting transport. No person shall enter, occupy, use, or loiter in or about any city bus shelter outside of posted hours of operation.

(C) Exemptions

The provisions of this section shall not apply if permitted by or suspended in conjunction with a city-issues special events permit, city encroachment permit, or a declared state of emergency.

(D) Penalty

Any person found guilty of unlawful loitering, lingering, or prowling hereunder shall be punished as set out in section 1-16 of this Code.

BE IT FURTHER ORDAINED, The Georgetown City Administrator, in consultation with the Mayor and City Council, the Police Department, and the Department of Public Works, is authorized and directed to establish hours of operation as required under Section 16-233(A) (B)(3), (B)(5), and (B)(6), and to create city signage in connection with this authorization and direct the posting of same.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

Brendon M. Barber, Sr., Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 3337

Council Meeting Date:	15 July 2021
Department:	Police Department
Issue Under Consideration:	Motion to approve an ordinance amending Chapter 16, Article VI of the Code of Ordinances for the City of Georgetown adding section 16-111, "Noise Control."
Amount Requested:	
Is Item in Current Budget?	
If no, please explain:	
Financial Impact:	
Points to Consider:	
Options:	
Staff Recommendations:	

Reviews:

William Pierce Completed 07/08/2021 2:24 PM

Sandra E. Yudice Ph.D. Completed 07/08/2021 3:23 PM

Stephanie Buccione Completed 07/09/2021 9:50 AM

Georgetown City Council Pending 07/15/2021 5:30 PM

Attachments:

1. 1 Noise Ordinance (PDF)

**MOTION TO APPROVE AN ORDINANCE AMENDING CHAPTER 16, ARTICLE VI OF THE
CODE OF ORDINANCES FOR THE CITY OF GEORGETOWN ADDING SECTION 16-111,
“NOISE CONTROL.”**

**AN ORDINANCE AMENDING CHAPTER 16, ARTICLE VI
OF THE CODE OF ORDINANCES FOR THE CITY OF GEORGETOWN
ADDING SECTION 16-111, “NOISE CONTROL”**

WHEREAS, Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and

WHEREAS, The City Council of the City of Georgetown recognizes the importance of maintaining peace and tranquility in the City of Georgetown, in the best interests of the city; and

WHEREAS, The City Council of the City of Georgetown is mindful of its duty to protect the rights of individuals, artists, workers, and home and business owners in the city, and desires to implement narrow time, place, and manner restrictions only addressing unreasonably loud noise and at certain times, in order to further specific public goals, as recommended by the Police Department;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that Section 16-111, formerly reserved, of the City of Georgetown Code of Ordinances, be added as follows:

[subsection 16-111 is being codified. Code will retain all other subsections of Art. VI]

Article VI Offenses Against the Peace

§16-111 Prohibited Noise

Excessive noise is declared a nuisance and is prohibited. It shall be unlawful for any person willfully to make and continue, or cause to be made and continued, or allowed to be made from his/her property or person and audible in the public space as described below, any loud, unnecessary noise of such character, intensity, or duration, so as to interfere with the comfortable enjoyment of a person of ordinary sensibilities who is not a voluntary listener. Technological sound measurement may be considered but shall not be required to demonstrate a violation of this Section. These measures are intended to be consistent with common sense and common law, and applied using the relevant factors.

(A) Certain noises prohibited. Loud and unnecessary noise in violation of this section, when audible in the public space from 50 feet and as described hereinbelow, include but are not limited to:

- (1) *Horns*. The sounding of any horn or signal device on any automobile, motorcycle or vehicle on any street or public place within the city, except as a warning signal, as intended; the sounding of any such device for an unnecessary

and unreasonable period of time. The use of any horn, whistle or other device operated by engine exhaust.

- (2) *Amplified music.* The using, operation or permitting to be played, used or operated any radio, speaker, musical instrument, or other machine or device for the producing or reproducing of sound in such manner as to disturb the peace, quiet and comfort of persons who are not voluntary listeners. The operation of such speaker, instrument, or device between the hours of 11:00 p.m. and 7:00 a.m. plainly audible at distance of fifty (50) feet in the public space shall be prima facie evidence of a violation of this section.
 - (3) *Amplified voice.* The using, operating or permitting to be played, used or operated any loudspeaker, sound amplifier or other machine or device for the producing or reproducing speech or sound which is broadcast upon the public streets for commercial advertising or attracting the attention of the public.
 - (4) *Construction.* The erection, excavation, demolition, alteration, demolition, or repair of any building between the hours of 9:00 p.m. and 7:00 a.m., except in case of urgent necessity in the interest of public health and safety, and then only with a permit from the city.
 - (5) *Pile drivers.* The operation between the hours of 9:00 p.m. and 7:00 a.m. of any pile driver, steam shovel, pneumatic hammer, derrick, steam or electric hoist or any other appliance, the use of which is attended by loud or unusual noise.
 - (6) *Drums.* The use of any drum or resonant device for the purpose of attracting attention.
 - (7) *Animals.* Possessing or harboring any animal or bird which frequently or for continued duration howls, barks, bays, crows, or makes other sustained sounds which create noise disturbance across a real property boundary. or within noise sensitive zones. This provision shall not apply to public zoos., this provision shall not apply to conducting agricultural activities in compliance with state law and regulations.
 - (8) *Landscaping.* The operation between the hours of 9:00 p.m. and 7:00 a.m. of any lawn mower, leaf blower, chainsaw, the use of which is attended by loud or unusual noise.
- (B) Relevant factors. In determining whether an occurrence constitutes a violation under this section, the enforcement officer should consider the following, with due regard for the time, place, and circumstances of the excessive noise :
- (1) The volume of the noise;
 - (2) Whether the nature of the noise is usual or unusual;
 - (3) The intensity of the noise;
 - (4) The general characteristics of the area;
 - (5) The time;

- (6) The reasonable expectation of quiet that could be expected by members of the public;
- (7) Any previous request for abatement by law enforcement officials or citizens;
- (8) The proximity of the noise to residential sleeping facilities;
- (9) The duration of the noise;
- (10) Whether the noise is recurrent, intermittent or constant.

(C) Exemptions

The provisions of this section shall not apply to the following:

- (1) city-permitted special events
- (2) as necessary in declared states of emergency
- (3) bona fide agricultural operations, as defined by S.C. Code § 46-45-20
- (4) landscaping equipment, subject to A(8), above.
- (5) safety signals, warning devices, and emergency pressure relief valves
- (6) authorized emergency vehicles when responding to an emergency
- (7) school or church bells
- (8) scheduled sporting events prior to 1:00 a.m.
- (9) vehicles, aircraft, or equipment engaged in fire control, flood, control, or in the interest of public safety
- (10) city-operated vehicles and machinery
- (11) as otherwise permitted by the city

(D) Penalty

Any person found in violation of this ordinance shall be subject to punishment as set out in section 1-16 of this Code.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

Brendon M. Barber, Sr., Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 3327

Council Meeting Date:	15 July 2021
Department:	Engineering
Issue Under Consideration:	Motion to (1) ratify the submission of the Intent to Apply form for a South Carolina Community Development Block Grant Program under the CARES Act for the Bobby Alford Building renovations project in the amount of \$608,200, which includes a non-required match of \$150,000 budgeted in FY 2022; (2) approve the submission of the final State CDBG CARES Act Coronavirus Funding (CDBG-CV1) grant application contingent upon receiving approval on the Intent to Apply form from the State of South Carolina; and (3) to enter into an agreement with the Waccamaw Regional Council of Governments to administer the grant should the application be approved.
Amount Requested:	\$458,200
Is Item in Current Budget?	The demolition and architect/engineering services cost of \$70,000 is included in the FY 2022 budget but the construction cost was not. The SC Tourism Expenditure Review Committee approved the City's request of an extension of accommodations tax fund spending beyond the two year time frame of \$80,000 for park improvements for the Bobby Alford Building Project.
If no, please explain:	
Financial Impact:	Although the CDBG CARES Grant does not require a match, City will pledge \$150,000 to increase the chances of having the grant application approved.
Points to Consider:	The proposed Bobby Alford picnic pavilion will allow city residents to have a gathering place that is conducive to special events and recreational activities while social distancing. This grant, if approved, will allow the city to construct such facility. The proposed pavilion will help the City of Georgetown and its residents prepare for, respond to, and prevent coronavirus spread by providing an open air environment where residents can safely congregate outdoors and participate in events that will help alleviate the social isolation which negatively impacted the mental and emotional health of many people during Covid. According to the CDC, in order to help prevent the spread of coronavirus, it is safer for persons to gather/participate in activities outdoors due to the fresh air and increased ability to socially distance.

Updated: 7/9/2021 1:37 PM by Stephanie Buccione (Page 1)

Options:	Approve or disapprove motion
Staff Recommendation:	Approve

Reviews:

Orlando Arteaga Completed 07/02/2021 4:11 PM

Sandra E. Yudice Ph.D. Completed 07/02/2021 4:13 PM

Stephanie Buccione Completed 07/09/2021 9:48 AM

Georgetown City Council Pending 07/15/2021 5:30 PM

Attachments:

1. 1 Intent to Apply- CDBG-CV1- Public Facilities and Improvements- City of Georgetown (PDF)

SOUTH CAROLINA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
State CDBG CARES Act Coronavirus Funding (CDBG-CV1)
Public Facilities and Improvements Program
Intent to Apply

Regional Coordination:

Was this project developed in coordination with your regional council of government?

☒	Yes
☐	No

If yes, please provide the following information:

COG Name:	Waccamaw Regional Council of Governments
COG Contact Name:	Sarah Smith, Executive Director
COG Contact Email:	Ssmith@wrcog.org
COG Contact Phone:	843-546-8502

Applicant Eligibility:

Applicants must be non-entitlement local governments (towns, cities or counties) and have identified a project that prevents, prepares for or responds to the coronavirus.

Applicant Information:

Applicant Entity:	City of Georgetown		
Address:	Post Office Drawer 939, Georgetown, SC 29442		
Contact Person Name:	Sandra Yudice, Ph.D., City Administrator		
Contact Person Email:	syudice@georgetownsc.gov	Telephone	843-545-4001
Region:	Choose an item.		
☐	Appalachian	☐	Lower Savannah
☐	BCD	☐	Pee Dee
☐	Catawba	☐	Santee-Lynches
☐	Central Midlands	☐	Upper Savannah
☐	Lowcountry	☒	Waccamaw

Total Anticipated CDBG-CV1 Amount Requested for Public Facilities and Improvements: \$458,200

Proposed Project:

Provide a concise description of the proposed project below and describe the activities to be funded with CDBG-CV1. The scope of work should be very specific in identifying how the CDBG money will be used.

The City of Georgetown has developed a proposed public facilities project which will allow city residents to have access to a gathering place that is conducive to gatherings while social distancing, farmer's markets, special events, and recreation while benefiting from the increased safety that the free flow of fresh outdoor air will provide. The proposed project is the construction of a large pavilion at East Bay Park. The proposed project will demolish the vacant Bobby Alford Center and the construction of an open-air picnic pavilion with restrooms, barbecue pit pad, and handicap access ramp. The proposed project will include demolition, asbestos abatement, metal roof, column masonry enclosures, handicap access ramp and parking, restroom facilities, masonry chimney, barbeque pit pad, and indoor and outdoor lighting. The structure will be built up to code for wind and seismic compliance. The proposed

project will be located at the largest outdoor park in the City of Georgetown. East Bay Park is located on a peninsula which offers views of the Great Pee Dee and Sampit Rivers.

The City of Georgetown owns the Bobby Alford Center and the City Council has approved \$70,000 for the demolition and architecture/engineering fees for the proposed construction of an open-air pavilion facility project. East Bay Park is accessible to the public and admission is free. The park includes amenities such as ball fields, tennis courts, walking path, disc-golf course, outdoor fitness stations and a playground. The Bobby Alford Center is a recreational facility that was once a beloved fixture and gathering place for City residents. However, the Center is no longer in use. This project will maintain certain features of the Bobby Alford Center. The proposed project will provide residents with a user-friendly open-air space which will allow it to be used for various purposes. For years East Bay Park has been the home to a seasonal farmer's market. The proposed project will provide a covered open-air space for the farmer's markets. Additionally, the City will have a public facility to host public events, festivals, and outdoor live music events. Residents will be able to utilize the facility for impromptu social gatherings or reserve for birthday parties, family reunions, baby showers, class reunions, and other gatherings.

The proposed pavilion will help the City of Georgetown and its residents prepare for, respond to, and prevent coronavirus by providing an open air environment where residents can safely congregate outdoors and participate in events that will help alleviate the social isolation which negatively impacted the mental and emotional health of many people during Covid. According to the CDC, in order to help prevent the spread of coronavirus, it is safer for persons to gather/participate in activities outdoors due to the fresh air and increased ability to socially distance. The City of Georgetown is 59.91% LMI. East Bay Park is a public facility that is free and available to everyone. It is a place where the City's diverse population can come together to enjoy nature, physical exercise and activities, and play. The proposed pavilion will provide a new gathering space and facility for public events. The proposed project will replace the old, vacant recreation center with a large modern pavilion equipped with restrooms, barbeque pit pad, masonry chimney, and wheelchair ramp. The new facility will be open and available to the public and will be a much needed addition to the City of Georgetown's East Bay Park. Residents can more safely gather, socialize, eat, and create the types of memories and connections that the old Bobby Alford Center once did for residents. The new facility will allow those same types of memories, but now residents will benefit from the safety of open-air gatherings while also enjoying the beautiful views of the Great Pee Dee and Sampit Rivers.

Project Eligibility:

Describe the need for the project and how the activities will prevent, prepare for, or respond to the coronavirus.

The City of Georgetown will utilize the proposed funding to better prepare for, respond to, and prevent the coronavirus. The proposed pavilion with restrooms, fireplace w/masonry chimney, barbecue pad, and wheelchair ramp will be located in East Bay Park, which is the City of Georgetown's largest public park. The proposed pavilion will benefit the residents of the City which is 59.91% LMI. The proposed project will have a city-wide benefit as the park and pavilion will be open and accessible to the residents and admission is free. The facility will provide the City's residents with a new gathering site for events, impromptu gatherings, or just a covered place to sit while visiting the park. The facility will help the City to prepare for, respond to, and prevent the coronavirus by providing a means for residents to safely gather in a covered place that also provides open-air and enough space to socially distance. East Bay Park is frequented by residents from all parts of the City and by those from diverse backgrounds. The new pavilion will provide residents of all ages, backgrounds, and etc. with a place to thrive, congregate, host activities, exercise, and attend events and farmer's market in a safe open air environment that is also conducive to socially distancing. The farmer's market which is held seasonally can also be held under the pavilion which will shelter residents from the direct sunlight, which can be oppressive during the certain times of the year, and allow them to have access to affordable fresh fruit and vegetables. A healthy diet contributes to increased physical health. Those with better health and stronger immune systems often fare better if they contract coronavirus. Additionally, the open-air facility will provide a safer environment for activities because Covid does not spread as easily in open air/outdoor areas. As an added benefit, the pavilion is also large enough for socially distancing. The restrooms will also provide a way for those using the facility to wash and sanitize their hands prior to eating or other activities. The CDC recommends frequent hand washing and sanitizing as a way to help decrease the spread of Covid. The Coronavirus Pandemic has had an emotional/mental toll on many due to the harmful impacts of social isolation. Many people went for many weeks or months without much social interaction and without being able to physically be with their families, friends, and other loved ones. Many milestones were not able to be shared together. Social isolation can affect ones mental and emotional health. Poor mental/emotional health can also affect physical health and wellbeing. The weakened physical health can lead to more susceptibility to illnesses such as Covid. The proposed project will be a beneficial to ending social isolation as it will provide residents with a safe way to engage in social activities such as gathering with family, friends, loved ones, colleagues, and etc. in a safe open-air environment. The proposed facility will allow the City of Georgetown to provide a public facility that will be open and accessible to all city residents while also meeting CDC guidelines of open-air, space for social distancing, and access to wash hands.

Project Area:

Please be as specific as possible and describe the area that will benefit from the project and all of its activities. Include estimated number of people that will benefit from the project.

The City of Georgetown needs a safe covered open-air gathering place for residents. The proposed pavilion will provide that safe space and will also include restrooms which will help reduce the spread of Covid as residents will be able to wash and sanitize their hands while visiting the pavilion. The pavilion will be at East Bay Park which is the City's largest park and admission is free. All city residents are permitted and encouraged to visit the public park. The City of Georgetown is 59.91% LMI and the project has a city-wide benefit as it will be available for all city residents to use and enjoy. According to the US Census Bureau, the population estimate for the City of Georgetown is 8,742.

Beneficiaries:

Please indicate whether the project will have a community-wide benefit, with the entire population of the UGLG being the primary beneficiaries of the project, or an area the community, whether the project will benefit businesses or a limited clientele. Include the estimated number of people that will benefit from the project and the methodology used to determine the estimate.

The proposed project will benefit all City of Georgetown residents. The City's residents will be the primary beneficiaries of the project as the proposed project will take place at the City's public park which has open and free admission to the general public. The proposed pavilion will also be available for social gathering and the farmer's market which makes fresh produce accessible and affordable for residents. The City of Georgetown is 59.91% LMI and the project will be available for all residents to use. As a result, the beneficiaries of the project are the 8,742 residents of the City of Georgetown. A survey will not be needed as there is a city-wide benefit and the City exceeds the minimum LMI resident requirement.

National Objective:

Describe how the project activities will meet the LMI or Urgent Need objective. If Limited Clientele (LMC) will be used, describe how compliance with the national objective will be determined. If Area Benefit (LMA) will be used, identify the Census Tract and Block Groups and/or non-entitlement local government(s) included in the service delivery area.

Note: If the primary beneficiary of your Public Facilities project will be a **school** in which at least 75% of students/households receive SNAP or TANF benefits, please list further details in the area below.

The proposed project meets the benefit to LMI persons national objective. The project will have an area wide benefit as the proposed project will benefit and be available for all city residents. The majority of the City's residents are LMI, 59.91% based on HUD data.

Project Timeframe

What is the anticipated time frame in which you will complete the proposed activities/project?

August 2021- Grant Start-up

September- November 2021- Environmental Review

December- January 2022- Demolition and Asbestos bids and awards

February 2022- Asbestos abatement

March 2022- Demo

March – June 2022 A/E design

July 2022- September 1 2022- Construction Bids and Awards

October 2022-March 2023 - Construction

April –June 2023 - Grant Close-out

Project Administration and Personnel

Identify who will administer the project to ensure compliance with federal CDBG regulations and who will carry out delivery of the project. If applicable, identify any anticipated subrecipients that will be used and/or any professional services contracts for which procurement will be needed.

The project will be administered by Waccamaw Regional Council of Governments. The project activities will be implemented and maintained by the City of Georgetown. Waccamaw Regional Council of Governments has decades of experience in administering grants for local governments. Waccamaw Regional Council of Governments provides in-depth assistance to local governments and assists in securing and administering grant funds for local projects and services. The City of Georgetown also has experience with CDBG grants and a myriad of other grants and projects.

City Engineer: Orlando Arteaga, PE, will manage the project. The city competitively procured the architect and engineering services and Rosenblum Coe Architects were selected and hired originally to design this new facility for the city. The architect completed the conceptual design for the project; however, the design work had to be suspended due to Covid19. The city spent \$19,427.50 for conceptual plans and estimates as of June 30, 2020. The City anticipates renewing the A/E services with Rosenblum to complete the design work, prepare bid package, and provide limited construction observations for quality compliance. The demolition work will be procured by public bidding and soliciting the services of a licensed demolition contractor. The general construction work will also be procured by public bidding.

Budget Narrative:

Please include information on whether additional funding, including local funds, will be required and the status of that funding commitment.

The total estimated cost of the proposed project is \$608,200. The City of Georgetown will contribute \$70,000 in local funds for demolition and A/E fees. The City will also contribute an additional \$80,000 toward construction of the project. The estimated cost for construction is \$501,000. The estimated administration fee is \$37,200. The grant amount requested is \$458,200.

The proposed demo and pavilion project will consist of asbestos abatement, selective demolition of the old, vacant, Bobbly Alford Center (as it will be converted to an open-air picnic pavilion). The project will include construction of the pavilion which will have restrooms inside the pavilion, barbecue pit pad, masonry chimney, new roofing, new floor, handicap access ramp and parking, lighting inside and outside the pavilion.

Project Budget

Please list the estimated funds being requested for each activity. You may apply for one or more program activities. Add more lines if necessary.

Activity	CDBG-CV1 Amount	Other Funds	Total
1. A/E and Demolition		\$70,000 (City of Georgetown)	\$70,000
2. Construction	\$ 385,000	\$80,000 (City of Georgetown)	\$465,000
Alternate-Chimney	\$ 36,000		\$36,000
Administration	\$ 37,200		\$37,200
Total Project Cost	\$458,200	\$150,000	\$608,200

Project Income

Do you expect this project, in combination with income from other CDBG projects, to generate income in excess of \$35,000 in a single year? Please select YES/NO

☐	Yes
☒	No

Application Portal Access

Will the CDBG-CV1 application be completed at the COG or Non-Entitlement County-level?

☒ COG	☐ Non-Entitlement County
---	---

If the primary contact listed above is **not** the same person who will complete the online application, please list further contact information below:

Portal Applicant: Marsha Smith, Grant Services Director

Lead County/COG: Waccamaw Regional Council of Governments

E-Mail Address: msmith@wrcog.org

Authorized Grantee Representative (elected official or local government administrator):

**Public Facilities and Improvements Program
Intent to Apply**

9.A.1

- a. To the best of my knowledge and belief, the information in this Letter of Intent and all attached documentation is true and correct;
- b. This pre-application complies with all applicable State and federal laws and regulations; and
- c. Approval of this Letter of Intent and invitation to submit a final application does not imply final project approval or funding.

Name: Sandra Yudice, Ph.D.

Signature:

Title: City Administrator

Date: 6/30/2021

Please submit this completed form via email to: SCCDBG.CV1@sccommerce.com

Enter the following on the Email subject line: "CV ITA PUBLIC FACILITIES - (ADD NAME OF APPLICANT/COG/MUNICIPALITY)"

Attachment: Intent to Apply- CDBG-CV1- Public Facilities and Improvements- City of Georgetown (3327 : CDBG CARES Act Coronavirus Grant



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 3330

Council Meeting Date:	15 July 2021
Department:	Engineering
Issue Under Consideration:	Motion to approve construction bid from Palmetto Corp. and to make payments in the amount of \$66,570.00 for the asphalt resurfacing work at the Orange Street parking lot. The work will be performed in accordance with Request for Bid (RFB) document dated 4/15/2021 and Bid dated 6/30/2021. Work is anticipated to start after Labor Day weekend.
Amount Requested:	\$66,570.00
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	None
Points to Consider:	Palmetto Corp. presented the lowest responsive bid. Two other bidders responded to the request for bids. See certified bid tab for bid price comparison.
Options:	Approve or disapprove The city requested an alternate bid proposal for pervious concrete in place of asphalt. However, this is too cost prohibitive and above the approved funding amount for this project.
Staff Recommendation:	Approve

Reviews:

Orlando Arteaga Completed 07/02/2021 5:30 PM
 Sandra E. Yudice Ph.D. Completed 07/06/2021 9:15 AM
 Stephanie Buccione Completed 07/09/2021 10:16 AM
 Georgetown City Council Pending 07/15/2021 5:30 PM

Attachments:

1. 1 Orange Street Parkign Lot Bid Tab (PDF)
2. 2 Palmetto Corp (PDF)
3. 3 8 Addendum I-1 (PDF)
4. 4 12 Addendum II (PDF)
5. 5 11 Exhibit G - Orange Street Parking Lot Site Map (PDF)

Updated: 7/2/2021 5:29 PM by Orlando Arteaga (Page 1)

BID TABULATION SHEET
PROJECT: Orange Street Parking Lot Resurfacing
PROJECT #: 1227
Bid Date: Wednesday, June 30, 2021

Time: 2:00 PM

	Asphalt pavement	Quantity	Unit	Palmetto Corp.		Coastal Asphalt LLC		CP&G	
				Unit Price	Cost	Unit Price	Cost	Unit Price	Cost
1	Removal and disposal of existing asphalt pavement, grading, and compaction	1	LS	\$18,000.00	\$18,000.00	\$30,991.00	\$30,991.00	\$27,000.00	\$27,000.00
2	2" Asphalt Surface Course, SCDOT Type B	1	LS	\$37,000.00	\$37,000.00	\$33,933.00	\$33,933.00	\$40,000.00	\$40,000.00
3	Paint standard parking spaces at 45° angle	42	EA	\$27.50	\$1,155.00	\$19.00	\$798.00	\$25.00	\$1,050.00
4	Paint handicap parking space at 45° angle	2	EA	\$110.00	\$220.00	\$31.00	\$62.00	\$150.00	\$300.00
5	Paint for traffic signals and light pole pedestals.	1	LS	\$1,540.00	\$1,540.00	\$1,830.00	\$1,830.00	\$2,000.00	\$2,000.00
6	Furnish and install precast concrete wheel stops	14	EA	\$82.50	\$1,155.00	\$55.00	\$770.00	\$100.00	\$1,400.00
7	Remove plastic curb and replace with 4x10 P.T. timber curb	1	LS	\$4,500.00	\$4,500.00	\$2,000.00	\$2,000.00	\$300.00	\$300.00
8	Remove and dispose knee-high brick wall.	1	LS	\$3,000.00	\$3,000.00	\$3,350.00	\$3,350.00	\$3,000.00	\$3,000.00
	TOTAL BID AMOUNT				\$66,570.00		\$73,734.00		\$75,050.00
	% Differential from lowest bid				0%		9.72%		11.30%
	Alternate Bid-PerVIOUS concrete pavement								
1	Removal and disposal of existing asphalt pavement, excavation, grading, and compaction	1	LS	\$46,000.00	\$46,000.00	\$75,000.00	\$75,000.00	\$27,000.00	\$27,000.00
2	Pervious concrete: 6" deep	1	LS	\$172,000.00	\$172,000.00	\$211,680.00	\$211,680.00	\$181,526.00	\$181,526.00
3	Concrete curb: 6" wide x 12" deep with GABC	1	LS	\$25,600.00	\$25,600.00	\$9,063.00	\$9,063.00	\$9,226.00	\$9,226.00
4	#57 Granite stone aggregate	1	LS	\$92,000.00	\$92,000.00	\$59,094.00	\$59,094.00	\$1,000.00	\$1,000.00
5	Non-woven geotextile fabric.	1	LS	\$21,735.00	\$21,735.00	\$7,800.00	\$7,800.00	\$600.00	\$600.00
	TOTAL ALTERNATE BID				\$357,335.00		\$362,637.00		\$219,352.00

Note 1: Palmetto Corp. is the apparent low bidder. CP&G and Coastal Asphalt LLC are local vendors; however, their bid price is outside the 5% range from the lowest bid

Note 2: CP&G is the apparent low bidder for the Alternate Bid

Orlando Arteaga
 Certified By: Orlando Arteaga, PE
 City Engineer

7/1/21
 Date

BID FORM
ORANGE STREET PARKING LOT RESURFACING
PROJECT # 1227
Revised 4.30.2021

For the City of Georgetown, SC

Date: 6/30/2021

PROPOSAL OF Palmetto Corp.

(hereinafter called "Bidder"), a South Carolina (State)

Corporation/partnership/individual (Strike out inapplicable terms) doing business as

TO: City of Georgetown, SC

The Bidder, in compliance with your request for bids for the, ORANGE STREET PARKING LOT RESURFACING, PROJECT #1227, having examined the Request for Bid (RFB) documents and the site of the proposed work, and being familiar with all of the conditions surrounding the construction of the proposed project, including the availability of materials and labor, hereby proposes to furnish all labor, materials, and supplies, and to construct the project in accordance with the Contract Documents, within the time set forth therein, for the
Total Bid Amount of:

Sixty Six Thousand Five Hundred Seventy Dollars Dollars \$ (66,570.00)

Alternate Total Bid Amount of:

Three Hundred Fifty Seven Thousand Three Hundred Thirty Five Dollars
Dollars \$ (357,335.00)

The lump sum price indicated above shall include all labor, materials, equipment, overhead, profit, insurance, taxes, permit fees, mobilization, etc., to cover all expenses incurred in performing the work required under the Contract Documents, of which this proposal is a part of.

Bidder hereby agrees to commence work under this contract on or before a date to be specified in written "Notice to Proceed" of the Owner and to fully complete the project within **TWENTY (20)** consecutive calendar days after specified date on the Notice to Proceed. The specifications and addenda are complementary of each other. What is called for by one shall be as binding as if called for by all.

If a conflict between any of the above is discovered by the Contractor, the problem shall be referred to the Owner as soon as possible for resolution. Should a conflict occur which is not resolved before bid time and/or is necessary to comply with mandatory requirements (i.e., codes, ordinances, etc.), it shall be the contractor's responsibility to price and bid the more expensive method.

No.: Dated:

EIN: 57-0851898

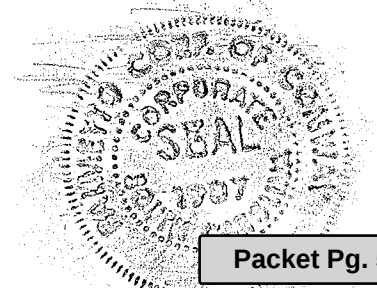
Exhibit D
Bid Table
Orange Street Parking Lot Resurfacing Project #1227
REVISED 4.30.2021

No.	Description	Quantity		Unit Price	Unit		Cost
1	Removal and disposal of existing asphalt pavement, grading, and compaction	1	x	18000	LS	=	18,000.
2	2" Asphalt Surface Course, SCDOT Type B	1	x	37000	LS	=	37,000.
3	Paint standard parking spaces at 45 - degree angle	42	x	27.5	EA	=	1,155.
4	Paint handicap parking space at 45 - degree angle	2	x	110	EA	=	220.
5	Paint for traffic signals and light pole pedestals.	1	x	1540	LS	=	1,540.
6	Furnish and install precast concrete wheel stops	14	x	82.5	EA	=	1,155.
7	Remove plastic curb and replace with 4x10 P.T. timber curb	1	x	4500	LS	=	4,500.
8	Remove and dispose knee-high brick wall	1	x	3000	LS	=	3,000.
TOTAL BID AMOUNT:							66,570.
Alternates							
1	Removal and disposal of existing asphalt pavement, excavation, grading, and compaction	1	x	46000	LS	=	46,000.
2	Pervious concrete: 6" deep	1	x	172000	LS	=	172,000.
3	Concrete curb: 6" wide x 12" deep with GABC	1	x	25600	LS	=	25,600.
4	#57 Granite stone aggregate	1	x	92000	LS	=	92,000.
5	Non-woven geotextile fabric	1	x	21735	LS	=	21,735.
TOTAL ALTERNATE BID AMOUNT:							357,335.

The above prices include all mobilization, labor, material, and equipment, overhead, profit, taxes, insurance, permit fees, etc. to complete the work.

The City of Georgetown reserves the right to add or reduce the scope of work and material quantities as the budget and schedule allows.

Attachment: Palmetto Corp (3330 : Orange Street Parking Lot Resurfacing Bid)



AIA® Document A310™ – 2010
Bid Bond**CONTRACTOR:***(Name, legal status and address)*

Palmetto Corp of Conway
P. O. Box 346
Conway, SC 29528-0346

SURETY:*(Name, legal status and principal place of business)*

Fidelity and Deposit Company of Maryland
Attn: Surety Claims, 1299 Zurich Way, 5th Floor
Schaumburg, IL 60196

OWNER:*(Name, legal status and address)*

Georgetown County
P. O. Box 939
Georgetown, SC 29442

BOND AMOUNT: \$Five Percent of Amount Bid - - - (5%)**PROJECT:***(Name, location or address, and Project number, if any)*

Orange Street Parking Lot Repairs

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so

Init.

AIA Document A310™ – 2010. Copyright © 1963, 1970 and 2010 by The American Institute of Architects. All rights reserved. **WARNING:** This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. This document was produced by AIA software at 09:49:40 on 07/31/2013 under Order No.6522166165_1 which expires on 08/17/2014, and is not for resale.

User Notes:

(1966302255)

Attachment: Palmetto Corp (3330 : Orange Street Parking Lot Resurfacing Bid)

furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 6th day of May, 2021.

(Witness)

Sam Ritter

(Witness)

Sam Ritter

Palmetto Corp of Conway

(Contractor as Principal)

(Seal)

(Title)

Fidelity and Deposit Company of Maryland

(Surety)

(Seal)

(Title)

Debra S. Ritter, Attorney-in-Fact

Attachment: Palmetto Corp (3330 : Orange Street Parking Lot Resurfacing Bid)

init.

AIA Document A310™ – 2010, Copyright © 1983, 1970 and 2010 by The American Institute of Architects. All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. This document was produced by AIA software at 09:49:40 on 07/31/2013 under Order No.6522166165_1 which expires on 06/17/2014, and is not for resale.

User Notes:

(1966302255)

2

**ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by **Robert D. Murray, Vice President**, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint **Raymond J. GARRUTO, Wendy E. LAHM, Debra S. RITTER, Martin D. PALLAZZA, Brad W. GIBSON, Angela Y. BUCKNER, Jenny SNELL, H. Thomas DAWKINS and Robert C. TRESHER, all of Charlotte, North Carolina**, EACH, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: any and all bonds and undertakings, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland, and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland, in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND, this 31st day of March, A.D. 2020.



ATTEST:
ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND

By: *Robert D. Murray*
Vice President

By: *Dawn E. Brown*
Secretary

State of Maryland
County of Baltimore

On this 31st day of March, A.D. 2020, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Robert D. Murray, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, depose and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.



Constance A. Dunn

Constance A. Dunn, Notary Public
My Commission Expires: July 9, 2023

Attachment: Palmetto Corp (3330 : Orange Street Parking Lot Resurfacing Bid)

EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify or revoke any such appointment or authority at any time."

CERTIFICATE

I, the undersigned, Secretary of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 6th day of May, 2021.



Brian M. Hodges

By: Brian M. Hodges
Vice President

TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:

Zurich Surety Claims
1299 Zurich Way
Schaumburg, IL 60196-1056
www.reportsfclaims@zurichna.com
800-626-4577

Attachment: Palmetto Corp (3330 : Orange Street Parking Lot Resurfacing Bid)



REQUEST FOR BID (RFB)

REQUESTOR: City of Georgetown
 1134 North Fraser Street
 Georgetown, SC 29440
 Contact: Daniella Howard, Purchasing Agent
 Email: dhoward@georgetownsc.gov
 Phone: 843.545.4043

PROJECT: Orange Street Parking Lot Resurfacing

PROJECT #: 1227

RELEASE DATE: Thursday, April 15, 2021

DUE DATE: **On or before 2:00 PM EST (local time) Thursday, May 6, 2021**

Bids must be submitted electronically through the city's website, www.georgetownsc.gov. The city will not accept bids by hard copy, fax, or email.

For instructions on how to submit your bid electronically, please refer to Exhibit A, "How to register as a vendor", and Exhibit B, "How to respond to an online bid".

TABLE OF CONTENTS

<u>Topic</u>	<u>Page</u>
COVID-19 Important Notice to Bidders.....	3
Background.....	3
Purpose/Project Description.....	3
Preliminary Site Information.....	3
Scope of Services.....	4
Warranty.....	4
Technical Specifications.....	5
Process.....	5
Evaluation Criteria.....	5
Protest Procedure.....	6
Questions.....	6
Schedule of Events.....	7
Submittal Instructions.....	8
Mandatory Local Vendor Submittal Form.....	11
General Contractual Requirements.....	12
Exhibits.....	14

COVID-19 Coronavirus Important Notice to Bidders

Pursuant to Governor Henry McMaster's declaration of a State of Emergency on Friday, March 13, 2020, City of Georgetown offices are closed to the public.

Until further notice, all bids **MUST BE** submitted electronically through the City of Georgetown's website, www.georgetownsc.gov, under "Bids". As always, bids received after the due date and time will not be considered for any reason.

The City **WILL NOT** accept bids by:

Hard copy

Fax

Email

Your bid must be submitted electronically to ensure it remains sealed until the scheduled bid opening date and time.

Due to the office closure to the public, bid openings will be streamed live via the city's public Facebook page, <https://www.facebook.com/cityofgtown/>.

Background

The City of Georgetown (City) is an incorporated municipality with a population of nearly 9,000 residents. The city is located 60 miles north of Charleston and 36 miles south of Myrtle Beach. It is the endpoint of the area commonly known as "The Grand Strand." The Winyah Bay borders the city to the east and the Sampit River to the south. Tourism is a major economic driver in the area, as well as local industries, such as Liberty Steel, International Paper and Tideland Hospital. The city is the county seat and operates under the Mayor-Council form of government as outlined in the State of South Carolina Code Chapter II, Article I, Section 2-1. Additional information is available on our website at www.georgetownsc.gov.

Purpose/Project Description

The City of Georgetown is seeking bids from licensed and qualified paving contractors to resurface the Orange Street parking lot located in the Historic District.

Contractors shall visit the site to become familiar with the existing site conditions and restrictions. Failure to visit the site shall in no way relieve contractor of any obligation with respect to this RFB or to the contractual agreement.

All ambiguities, discrepancies, errors, omissions, or conflicting statements in this RFB shall be interpreted to require the better quality or greater quantity of work and/or materials, unless otherwise directed by addendum. Bidders assume responsibility for any patent ambiguity in the solicitation that their representatives do not bring to the city's attention.

Preliminary Site Information

The city owned parking lot is located on Orange Street between Front Street and Prince Street.

The lot has 42-angle parking spaces with three access driveways.

The existing asphalt surface is completely deteriorated and disturbed due to aging and prior underground utility work.

One parking area has an active electric charging station.

The contractor can perform the work during daylight hours only from 7 AM until 6 PM Monday through Friday only. Weekend work may be authorized due to emergency or weather makeup days only.

Scope of Services

Resurfacing of Orange Street Parking Lot. Approximate area: 2,450 Square Yards.

The contractor shall be responsible for providing all materials, labor, tools, and equipment necessary to complete the project.

Remove and haul off site all existing asphalt.

Grade and compact existing base to establish positive drainage towards street and existing storm drain inlets.

Place, roll and compact two (2) inches of SCDOT hot asphalt mix, Type B.

Stripe paint all standard and handicap parking spaces to match pre-existing layout. Refer to Exhibit D- Parking Lot map.

Install precast concrete or commercial grade plastic wheel stops.

The contractor will be responsible to secure the work zone areas and to block off access to driveways and sidewalks as needed. Provide adequate signage. Protect adjacent structures.

Submit itemized lump sum bid using Bid Form under Exhibit C

Warranty

The contractor shall warranty the work for two years from the date of final acceptance.

Technical Specifications

1. Asphalt: Hot mix asphalt, SCDOT type B or approved equal. Submit asphalt mix for approval.
2. Pavement Paint: Standard permanent fast dry waterborne paint in compliance with Section 625 of SCDOT Construction specifications. Submit product data for approval.
3. Submit Wheel Stops product data Sheets for approval

Process

The city will conduct the selection of a qualified contractor in the following manner:

1. The RFB and Bid Form documents will be available on our website. To access, go to the city's website at www.georgetownsc.gov, and click on "Bids" at the bottom of the home page.
2. Bids will be received and evaluated as described in this RFB.
3. Best qualified, lowest responsible and responsive bid will be presented to the Georgetown City Council or City Administrator for approval, as required.
4. After Council approval, the city will issue the Notice of Award.
5. The Submittal Listing of Bids received will be published on the city's website, www.georgetownsc.gov, under "Bids" within forty-eight (48) hours of opening.

Evaluation Criteria

Contract shall be awarded to the best qualified, and lowest responsive and responsible bidder. In determining the best qualified, responsive and responsible bidder, in addition to bid price, the city, shall consider:

- A. The ability, capacity, and skill of the bidder to perform the contract to provide the service required;
- B. Whether the bidder can perform or provide the service promptly, or within the time specified, without delay or interference;
- C. The character, integrity, reputation, judgment, experience, and efficiency of the bidder;
- D. The quality of performance of previous contracts or services similar to services being sought in this RFB;
- E. The previous and existing compliance by the bidder with laws and ordinances relating to the contract or services;
- F. The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service;
- G. The quality, availability, and adaptability of the supplies or contractual services to the particular use required;
- H. The ability of the bidder to provide services for the nature of the requirements of an awarded contract as required in the RFB; and
- I. Whether the bidder has met the criteria of the RFB specifications, terms and conditions of the RFB.

Protest Procedure

In accordance with the City's Procurement Ordinance, any protest or objection to this RFB award process must be submitted in writing to the City of Georgetown, Attn: Daniella Howard, Purchasing Agent, PO Drawer 939, Georgetown, SC 29440, within ten (10) calendar days of the notification of award posted to the city's website. The City's Procurement Ordinance to include Section 2-194, Protest Procedure, can be found in its entirety on the city's website at:

<https://www.georgetownsc.gov/wpfb-file/procurement>

Questions

No answers will be given over the phone.

Questions regarding this RFB should be submitted in writing and emailed to oarteaga@georgetownsc.gov, no later than 2:00 PM EST (local time), Thursday, April 29, 2021.

For questions regarding the City's Request for Bids process, please contact purchasing@georgetownsc.gov, no later than the aforementioned deadline.

Please note - if you do not receive confirmation from the city that your email was received before the deadline, it is the sole responsibility of the bidder to contact the purchasing agent at 843.545.4043.

No questions will be accepted after the aforementioned deadline. All submittals shall include the following in the subject line: **Orange Street Parking Lot Resurfacing.**

Answers to questions or Addenda will be published on the city's website at www.georgetownsc.gov under "Bids" as an Addendum no later than 2:00 PM EST (local time), Friday, April 30, 2021.

Schedule of Events

MILESTONE EVENT	DATE	TIME EST (LOCAL TIME)
1. Request for Bid (RFB) Release Date	Thursday, April 15, 2021	
2. Deadline for written questions. Email to orteaga@georgetownsc.gov	Thursday, April 29, 2021	2: 00 PM
3. Deadline for addendum or answer(s) to be published on the city's website www.georgetownsc.gov	Friday, April 30, 2021	2:00 PM
4. Bid Opening Date	Thursday, May 6, 2021	2: 00 PM
5. Bid Approval By City Council (Tentative)	May 20, 2021	
6. Construction Start (Tentative)	July 5, 2021	
7. Construction Finish (Tentative)	July 25, 2021	

When the Procurement Division is closed due to force majeure, bid openings will be postponed to the same time on the next official business day. The vendor is responsible to obtain information regarding bid submittals directly from the city's website, www.georgetownsc.gov.

Procurement procedures are subject to the city's procurement policies as outlined in Section 2-185 of the City's Municipal Code (Chapter (Administration), Article IV (Procurement)). The City's Procurement Ordinance can be found in its entirety on the city's website at: <http://www.georgetownsc.gov/find/find-ordinances/>.

The city reserves the right to change the project schedule as it deems necessary. In the event of a major date change, the city will publish notice of such on the city's website and notify known participants. The city reserves the right to issue addenda to this RFB up to three (3) days before the RFB due date as needed to clarify the city's desires, or to make corrections, or changes to the RFB document, or submittal process.

The city reserves the right to request additional information from any and all prospective contractors or individuals deemed necessary by the city to evaluate the bids. However, this process may not be used as an opportunity to submit missing documentation, missing information, or to make substantive revisions to the original bid.

The city reserves the right to cancel or reissue the RFB and/or revise the schedule at any time.

The city also reserves the right to accept or reject any or all bids as deemed to be in its best interest, and to accept all or part of the scope of work herein as its project timeline and/or budget allows.

All information will be updated and published on the city's website www.georgetownsc.gov, under "Bids". It is the bidder's responsibility to obtain the information directly from the city's website regarding this project.

The bidder will acknowledge receipt of all issued addenda in their submittals, if applicable.

No: 1 Dated: 4/30/2021

No: 2 Dated: 5/12/2021

No: _____ Dated: _____

Submittal Instructions

By initialing the bottom of each page of this RFB document, bidder represents that (1) their representatives have read and understood the solicitation and (2) their bid is made in compliance with this solicitation. Bidder's representatives are expected to examine this RFB thoroughly and should request an explanation of any ambiguities, discrepancies, errors, omissions, or conflicting statements. Failure to do so will be at their risk.

To be considered responsive, interested parties **must** comply with the following:

1. Submit bid proposal electronically through the city's website, www.georgetownsc.gov, under "Bids". Submittal package must include all of the following items. If more than one PDF file is uploaded, each PDF file should be clearly labeled as such:
 1. Complete Bid Form – Exhibit C
 2. Complete Bid Table – Exhibit D
 3. Complete Initialed copy of this RFB document - (Place responsible person's initial's on each page)
 4. Complete Mandatory Vendor Submittal Form – Local Vendor Preference Option (page 11)
2. Electronic bid proposal must be received electronically through the city's website, www.georgetownsc.gov, no later than the aforementioned deadline. Bids will be publicly opened and read aloud via the city's public Facebook page, <https://www.facebook.com/cityofgtown/>. No bid will be accepted after such time. **It is the sole responsibility of the bidder to have their bids delivered to the city before the closing hour and date. The city assumes no responsibility for technological failure in submitting bids electronically. It is the sole responsibility of the bidder to confirm that their bid was submitted on time, and that their PDF file/files are not corrupt.** Late bids will not be accepted nor considered. The official clock shall be that of the City's Purchasing Agent, or designee. The city reserves the right to accept or reject any or all

- bids and to waive any informalities and technicalities in the bid process. No additional fees, costs, or any other reimbursable expenses will be allowed.
3. This solicitation does not commit the city to award a contract. The city reserves the right to waive any technicalities or informalities and to accept or reject any and/or all submissions as deemed by its sole judgment to be in its best interest. The city also reserves the right to terminate the selection process without notice, to waive any irregularities in any submittal, and to request additional information from any of the bidders submitting a bid.
 4. Any bidder may withdraw their bid only by written request, at any time prior to the scheduled opening of responses. Partial or incomplete bids may be rejected.
 5. All costs incurred in preparing the bid, or costs incurred in any other manner by the bidder in responding to this RFB, will be wholly the responsibility of the bidder. All materials and documents submitted by the bidder in response to this RFB become the property of the city and will not be returned.
 6. Any proprietary information contained in the bid should be so indicated as follows:

Vendor Disclosure

Notice of SC Freedom of Information Act

“The parties acknowledge that all material submitted may be subject to release under the South Carolina Freedom of Information Act (FOIA) and will be released to the public unless exempt from disclosure under the FOIA.”

We discourage you from including any information you consider propriety or trade secret, as this material is subject to the FOIA once it's in the city's possession. If you must include any such information in your submission, please identify it by color, labeling, and/or bold font as “PROPRIETARY INFORMATION” so that it can be readily recognized. In the event the city receives a request for this material, the city will notify those parties who have identified information they believe is proprietary or trade secret of the request. The city has a ten (10) day deadline to respond to the request. This is your window to file an action challenging the release. Please be on notice that if the city is not served with such an action, the information will be released.

7. Bids must be made in the official name of the company or individual under which business is conducted (showing official business address) and must be signed in ink by a person duly authorized to legally bind the person, partnership, company or corporation submitting the bid. Bids having any erasures or corrections must be initialed in ink by the vendor.
8. Disqualification and Rejection of Bid – The City reserves the right to reject any bid from a bidder who has failed to perform satisfactorily, or complete on time, or in a manner consistent with the RFB documents, contract of similar nature, or to reject the bid from a bidder who is not in a position to perform such a contract satisfactorily. The city expressly reserves the right to award the contract to the bidder that best meets the requirements as set forth herein.
9. Assignment of Contract – Assignment to the selected bidder of any contract to be entered into in accordance with this RFB will not be recognized by the city unless such assignment has prior written approval of the city.

10. Insurance Provisions - The selected bidder will be required to provide and maintain proof of insurance throughout the contract term in the amount of \$1,000,000.00 and as required at point of contract negotiation by the City's Risk Manager as follows:

- Comprehensive General Liability (per occurrence);
- Comprehensive Auto Liability (per occurrence); and
- Workers' Compensation Liability
- Automobile Liability

The City of Georgetown is to be named as "Additional Insured" on the above insurance coverage as respect to the city's interest under the contract. Certificates showing proof of insurance shall be submitted to the city prior to commencement of services under the Agreement. Further, it shall be an affirmative obligation upon the bidder to advise the City's Risk Management Department within two (2) days of the cancellation herein at one of the following options below:

- Email - cmcdaniel@georgetownsc.gov
- Fax - 843.527.6173
- Mailing address - PO Box 939, Georgetown, SC 29442 or
- Physical address - 1134 N. Fraser Street, Georgetown, SC, 29440

Failure to do so shall be construed to be a breach of the agreement:

11. Indemnification - The selected bidder agrees to indemnify, defend and hold harmless the city and their authorized officers, employees, agents, and volunteers from any and all claims, actions, losses damages, and/or liabilities arising from their acts, errors, or omissions and for any costs or expenses incurred by the city therefore under an agreement.
12. Compliance With Law – The selected bidder and its agents and employees shall be bound and comply with all federal, state and local laws, ordinance rules and regulations, as well as all other governing bodies having legal jurisdiction with respect to the area where such work is performed.
13. City Business License and Permits - The selected bidder shall be required to obtain all applicable City permits and business licenses prior to work commencing. Contact Jestin Gilliard, Revenues Manager, jgiillard@georgetownsc.gov or 843.545.4041, for business license information. Contact the Planning & Community Development Department at 843.545.4017 for permitting information. These expenses shall be included in the total bid cost.
14. Payment terms - A monthly itemized billing statement must be submitted in a form specified by the city for services performed. The city will remit full payment on all undisputed invoices within thirty (30) days from receipt of the invoice by the appropriate person(s) (to be designated at the time of contract).
15. Bid and Performance Bonds – Bid, payment, and performance bonds are required for projects valued at \$100,000 or more.



MANDATORY VENDOR SUBMITTAL FORM

The City's Procurement Ordinance to include the Local Vendor Preference Option, can be found in its entirety on the city's website at: <https://www.georgetownsc.gov/wpfb-file/procurement>:

SECTION 2-185 COMPETITIVE SEALED BIDDING LOCAL VENDOR PREFERENCE

☐ I certify that [Company Name] _____
is a **Resident Bidder** of Georgetown City/County as defined in the City of Georgetown Ordinance Chapter 2 Administration, Article IV Procurement, Section 2-185, and our principal place of business is _____ [City and State].

☒ I certify that [Company Name] Palmetto Corp.
is a **Non-Resident Bidder** of Georgetown City/County as defined in the City of Georgetown Ordinance Chapter 2 Administration, Article IV Procurement, Section 2-185, and our principal place of business is Conway SC [City and State].

(X) *Shun Lohri*

Signature of Company Officer

(X) 6/30/2021

Date

General Contractual Requirements

1. Force Majeure - The bidder shall not be liable for any excess costs if the failure to perform the contract arises out of causes beyond the control and without the fault or negligence of the bidder. Such causes may include, but are not limited to acts of God or of the public enemy, acts of Governments in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restriction, strikes, freight embargoes, and unusually severe weather; but in every case the failure to perform must be beyond the control and without the fault or negligence of the bidder.
2. Governing Law - Except to the extent that this agreement may be governed by any federal law, including federal bankruptcy law, this Agreement shall be governed by, constructed and interpreted under, and enforced exclusively in accordance with the laws of the State of South Carolina, and the courts in the State of South Carolina shall have jurisdiction with respect to any dispute arising hereunder.
3. Bidder Qualifications - Bidder must, upon request of the city, furnish satisfactory evidence of its ability to furnish products and/or services in accordance with the terms and conditions of this RFB. The city reserves the right to make the final determination as to the bidder's ability to provide the services herein.
4. Bidder Responsibility - Each bidder shall fully acquaint him/herself with conditions relating to the scope and restrictions attending the execution of the work under the conditions of this RFB. It is expected that this will sometimes require on-site observation. The failure or omission of the bidder to acquaint him/herself with existing conditions shall in no way relieve him/her of any obligation with respect to this RFB or to a contract.
5. Affirmative Action - The bidder will take affirmative action in complying with all federal and state requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees without regard or discrimination by reason of race, color, religion, sex, national origin or physical handicap.
6. Women and Minority Business Enterprise (WMBE) Statement - It is the policy of the city to provide minorities, and women equal opportunity for participating in all aspects of the city's contracting and procurement programs, including but not limited to employment, construction projects, and lease agreements consistent with the laws of the State of South Carolina. It is the policy of the city to prohibit discrimination against any person or business in pursuit of these opportunities on the basis of race, color, national origin, religion, sex, age, handicap, or veteran status. It is further the policy of the city to conduct its contracting and procurement programs so as to prevent such discrimination and to resolve any and all claims of such discrimination.
7. Termination - Subject to the following provisions, any contract resulting from this request for bids may be terminated by the city provided a thirty (30) day advance notice in writing by the City Administrator, or his designee, is given to the bidder:
 - 7.1 Non-Appropriations - Funds for this contract are payable from local appropriations. If the sufficient appropriations are not made to pay the charges under the contract it shall terminate without any obligation to the city.
 - 7.2. Convenience - In the event that a contract is terminated or canceled upon request and for the convenience of the city without the required thirty (30) day advance written notice, then the city shall negotiate reasonable termination costs, if applicable.
 - 7.3 Cause - Termination by the City for the cause, default or negligence on part of the bidder, shall be excluded from the foregoing provisions; termination costs, if any shall not

apply. The thirty (30) day advance notice requirement is waived and the default provision herein shall apply.

7.4 Default – In case of default by the bidder, the city reserves the right to purchase any and all items/services in default in open market, charging bidder with any excessive costs. SHOULD SUCH CHARGE BE ASSESSED, NO SUBSEQUENT BIDS OF THE DEFAULTING BIDDER WILL BE CONSIDERED UNTIL THE ASSESSED CHARGE HAS BEEN SATISFIED.

8. Prime Bidder Responsibilities - The bidder will be required to assume sole responsibility for the complete effort as required by this RFB. The city will consider the bidder to be the sole point of contact with regard to all contractual matters.
9. Subcontracting - If any part of the work covered by this RFB is to be subcontracted, the bidder shall identify the subcontracting organization and the contractual arrangements made therewith at the time of the offer. All subcontractors must be approved by the city. The successful bidder will also furnish the corporate or company name and the names of the officers of any subcontractors engaged by the bidder.
10. Ownership of Material – All materials and documents submitted by the bidder in response to this specification become the property of the city and will not be returned to the bidder.
11. Compliance with State and Federal Requirements – State and Federal requirements that are more restrictive than these set forth herein shall be followed by the bidder.
12. Contract Amendments - Amendments to any agreement between the city and the bidder must be reviewed and approved in writing by the City Administrator or his designee.
13. Assignment - No contract or its provisions may be assigned, sublet, or transferred without the written consent of the City Finance Department.
14. Records Retention and Right to Audit – The City shall have the right to audit the books and records of the bidder as they pertain to this contract. Such books and records shall be maintained for a period of three (3) years from the date of final payment under contract.
15. The city may conduct performance audits of the bidder, as determined necessary by the city. Pertaining to all audits, the bidder shall make available to the city, access to its computer files containing the history of the contract performance and all other documents related to the audit. Additionally, any software used by the bidder shall be made available for auditing purposes at no cost to the city.
16. Independent Contractor Status - The parties hereby agree that the contractor is an independent contractor of the city and that nothing in an agreement with the city shall be deemed to place the parties in a relationship of employer/employee, partners, or joint ventures. Neither party shall have the right to obligate or bind the other in any manner. Each party agrees and acknowledges that it will not hold itself out as an authorized agent with the power to bind the other party in any manner. Each party shall only be responsible for any withholding taxes, payroll taxes, disability insurance payments, unemployment taxes, or other similar taxes or charges with respect to its activities in relation to the performance of its obligations of an agreement.
17. Representations of Bidder - Bidder represents, warrants, and covenants that:
 - (a) In providing the services bidder shall utilize the care and skill used by members of bidder's profession practicing under similar circumstances at the same time and in the same locality.

- (b) All employees provided by the bidder to the city shall have the qualifications, skills, and experience necessary to perform his/her job in accordance with the requirements of the agreement. The city may request removal of any employee for good cause.
 - (c) Bidder is a business, validly existing and in good standing under the Laws of the State of South Carolina.
18. Indemnity Provisions - Bidder agrees to and shall indemnify and hold the city harmless from and against all liability, loss, damages or injury, and all costs and expenses (Including attorney fees and costs of any suit related thereto) suffered or incurred by the city, arising from or related to the terms of this project, or bidder's performance thereunder.
 19. City Business License and permits - The selected bidder shall be required to obtain all applicable City permits and business licenses **prior to work commencing**. Contact Jestin Gilliard, Revenues Manager, jgiillard@georgetownsc.gov, or 843.545.4041, for business license information. Contact the Planning & Community Development Department at 843.545.4017 for permitting information. These expenses shall be included in the total bid cost.

Exhibits Available

- A) How to register as a vendor
- B) How to respond to an online bid
- C) Bid Form
- D) Bid Table
- E) Orange Street Parking Lot Map
- F) Bidder's Checklist

April 30, 2021



Orange Street Parking Lot Resurfacing Project #1227

ADDENDUM I

Answers to Questions, Clarifications and Alternate Bid Request

Please note - Bid due date has been extended to:

Tuesday, May 25, 2021; 2:00 PM

Questions:

1. Is it the intent of this project to include patching the existing utility cut in the roadway at the exit of the parking lot?

Yes, please include the cost of the asphalt patching on the roadway near the parking lot exit in your asphalt cost line item 2.

2. Will the utility poles and other construction materials (specifically the back left corner of the parking lot) be removed by others prior to the NTP?

Yes. Left over materials will be removed by others prior to NTP.

3. A plastic curb/barrier (which is currently damaged) is installed around the tree island. Is this same type of curb/barrier to be installed post asphalt paving? Any concrete curb quantities? If not, is the fill dirt in the island to be removed altogether? Note that there is an existing tree, assuming it is to remain – are we to create an island within the asphalt at the contractor's discretion? Finally,

Attachment: 8 Addendum I-1 (3330 : Orange Street Parking Lot Resurfacing Bid)

April 30, 2021

will the City be collecting the waste baskets in the parking area prior to the paving project or will contractor be responsible?

Please include the removal of the damaged plastic curb around the tree island, including removal of any excess fill dirt material. Replace plastic curb with pressure treated timber 4x10. Include this cost under cost line item 7.

The City will remove the parking lot waste baskets temporarily to allow for the asphalt work. Property owners will also be advised to remove their rollout carts away from parking lot area.

4. Will or should there be any kind of protection of light poles? – Are we paving directly up next to them and only painting hashed pavement markings to keep cars from parking/driving near them?

Yes, pave directly up to light pole concrete pedestals. Install additional wheel stops directly in front of light pole pedestal for protection. Include cost of wheel stops under item 6 of the Bid Table. Paint light pole concrete pedestal yellow. Include cost of paint under item 5.

5. There are several concrete block walls/fences adjacent to the project. Is it the intent of the City to pave directly up to these walls or will a landscape buffer be expected? This would create additional asphalt “handwork” & costs if expected up next to these walls. If not, there no landscape items mentioned in the Scope of Services provided – are we to assume that the City will landscape any buffers/islands required for existing and/or new landscaping?

Yes, it is the intent for the paving to abut the existing block walls. There is no landscaping work under this contract but pave up to the planting areas matching the limits of the old asphalt. The City will landscape the existing buffer/islands at a later date.

Include removal and disposal of knee-high brick wall material and price this work under line item 8.

6. Currently there are 8 wheel stops, is the intent of the project for all 42 parking spaces to have wheel stops?

No. Provide a total of fourteen (14) wheels stops as noted on parking lot site map. All wheel stops shall be precast concrete.

7. Should any additional pavement markings be included for public safety – stop bars, directional arrows, additional signage (veterans parking) etc.?

Yes. Please include eight (8) directional arrows and two stop bars in your bid under line item 5 of the Bid Table. Refer to parking lot site map under this Addendum 1.

Attachment: 8 Addendum I-1 (3330 : Orange Street Parking Lot Resurfacing Bid)

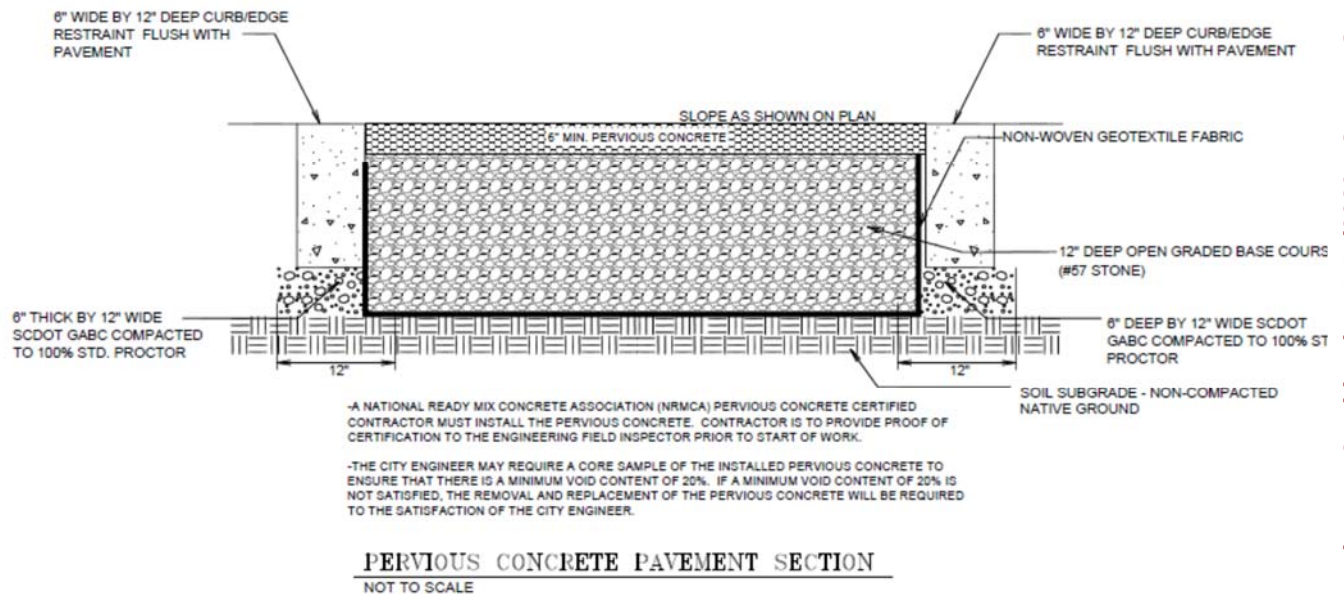
April 30, 2021

Clarifications:

1. Contractor shall ensure that positive drainage is provided to the appropriate drain inlet and public right of way. Eliminate any existing ponding in the parking lot area.
2. Please use revised bid form and bid table.
3. Parking lot site map dated 4-30-2021 is part of this Addendum 1.
4. This bid request is now open to general commercial and site licensed contractors.
5. Bid due date has been extended until May 25th, 2021. Time: 2 PM.

Alternate Bid Request

In an effort to minimize the flooding in this area, the City of Georgetown would consider an alternate pervious paving surfaces in lieu of asphalt paving should the budget allow it. Submit an alternate bid cost for 6-inches of pervious concrete for the entire parking lot. Concrete curb placed around entire parking lot perimeter. See pervious concrete detail below.



Attachment: 8 Addendum I-1 (3330 : Orange Street Parking Lot Resurfacing Bid)

May 12, 2021



Orange Street Parking Lot Resurfacing Project #1227

ADDENDUM II

Please note - Bid due date has been extended to:

Wednesday, June 30, 2021; 2:00 PM

Revised Schedule of Events		
MILESTONE EVENT	DATE	TIME EST (LOCAL TIME)
1. Request for Bid (RFB) Release Date	Thursday, April 15, 2021	
2. Deadline for questions - emailed to: oarteaga@georgetownsc.gov	Thursday, June 17, 2021	2:00 pm
3. Deadline for addenda or answer(s) to be posted to the City's website, www.georgetownsc.gov, under "Bids"	Wednesday, June 23, 2021	5:00 pm
4. Bid due date	Wednesday, June 30, 2021	On or before 2:00 pm
5. City Council approval (tentative)	Thursday, July 15, 2021	
6. Construction Start (Tentative)	Tuesday, September 7, 2021	
7. Construction Finish (Tentative)	Monday, September 27, 2021	

Due to summer parking demand on Front Street, the restoration of the Orange Street Parking Lot is scheduled for the month of September 2021.

Attachment: 12 Addendum II (3330 : Orange Street Parking Lot Resurfacing Bid)

City of Georgetown
Orange Street Parking Lot

PROJECT #1227 Addendum 1

Date: 4-30-2021



Attachment: 11 Exhibit G - Orange Street Parking Lot Site Map (3330 : Orange Street Parking Lot



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 3335

Council Meeting Date:	15 July 2021
Department:	Electric
Issue Under Consideration:	Motion to Approve Purchase Order and Payment to Ricky's Tree Service of Manning SC in the Amount of \$100,000.00 for Tree Clearance Contractor Services.
Amount Requested:	\$100,000.00
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	
Points to Consider:	We have not brought in a tree clearance contractor for a couple of years in the interest of saving money and because our electric line tree clearance was in pretty good shape. We now have a few areas where tree clearance around electric lines is reaching a point where it can affect safety and reliability. This funding will get us approximately 4 months of work, depending on overtime and storm trouble. This will help us get caught up with clearance issues and will ensure that we have extra crews available through hurricane season. This work was advertised and put out for bids according to City procurement policies. Ricky's Tree Service of Manning SC has worked for us in the past and they were the lowest qualifying bid.
Options:	Approve or disapprove
Staff Recommendation:	Staff recommends approval.

Reviews:

Alan Loveless Completed 07/06/2021 3:05 PM
 John Barfield Completed 07/07/2021 10:44 AM
 Debra Bivens Skipped 07/08/2021 3:31 PM
 inactive
 Sandra E. Yudice Ph.D. Completed 07/08/2021 4:54 PM
 Stephanie Buccione Completed 07/09/2021 10:07 AM
 Georgetown City Council Pending 07/15/2021 5:30 PM

Attachments:

1. 1 TreeCrewServicesBids070121 (PDF)

Updated: 7/9/2021 10:16 AM by Stephanie Buccione (Page 1)



CITY OF GEORGETOWN



SUBMITTAL LISTING

PROJECT: Tree Crew Services - RFP	DATE OF BID OPENING: Thursday, July 1, 2021, 2:00 pm
	PLACE: Online submittals received through www.georgetownsc.gov

NOT CERTIFIED

SIGNED: *Danella Howard*

COMPANY NAME	MAILING ADDRESS	BID AMOUNT	COMMENTS:
LEWIS TREE	300 LUCIUS GORDON DRIVE WEST HENRIETTA NY 14586	NA	RECEIVED LETTER OF NO BID
RICKYS TREE SERVICE	6081 RACCOON ROAD MANNING SC 29102	135.00	RECEIVED ON TIME - CURRENTLY UNDER REVIEW
WRIGHT TREE SERVICE INC	5390 GRAND AVE WEST DES MOINES IA 50266	243.25	RECEIVED ON TIME - CURRENTLY UNDER REVIEW
XYLEM INC	208 E PLUM ST SUITE 250 NORFOLK VA 23510	164.97	RECEIVED ON TIME - CURRENTLY UNDER REVIEW

Attachment: TreeCrewServicesBids070121 (3335 : Motion to Approve Purchase Order for Tree Clearance Contractor Services)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 3342

Council Meeting Date:	15 July 2021
Department:	Electric
Issue Under Consideration:	Motion to Approve Purchase Order and Payment in the Amount of \$430,000.00 to Sumter Utilities for Distribution Line Contractor Services.
Amount Requested:	\$430,000.00
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	
Points to Consider:	This request is for our annual use of a distribution line contractor crew to assist our crew with line upgrades and additions. Our crew stays busy with service related work and cannot devote time to projects such as pole replacements or line reconductoring that may take several days or longer. In recent years, we have budgeted \$250,000 in capital (miscellaneous line upgrades) and up to \$350,000 in contract labor. Staffing discussions in recent years have resulted in a plan to reduce our dependence on contract crews. This request of \$430,000 reflects that planned reduction, though increased workload is making this difficult. This work was advertised and put out for bids according to the City's procurement policies. Sumter Utilities was the only bidder. They have worked with us for several years now, and their crew knows our system as well as our own staff. This promotes efficiency and timely response to problems that may occur on the system.
Options:	Approve or disapprove
Staff Recommendation:	Staff recommends approval

Reviews:

Alan Loveless Completed 07/07/2021 11:24 AM
 John Barfield Completed 07/08/2021 2:30 PM
 Debra Bivens Skipped 07/08/2021 3:35 PM
 inactive
 Sandra E. Yudice Ph.D. Completed 07/08/2021 4:52 PM
 Stephanie Buccione Completed 07/09/2021 9:56 AM
 Georgetown City Council Pending 07/15/2021 5:30 PM

Attachments:

1. 1 LineCrewServicesBid070121 (PDF)

Updated: 7/9/2021 9:55 AM by Stephanie Buccione (Page 1)



CITY OF GEORGETOWN



SUBMITTAL LISTING

PROJECT:	Electric Distribution Contractor Services RFP	DATE OF BID OPENING:	Thursday, July 1, 2021, 2:15 pm
		PLACE:	Online submittals received through www.georgetownsc.gov

NOT CERTIFIED

SIGNED:

COMPANY NAME	MAILING ADDRESS	CONTACT INFORMATION	COMMENTS:
SUMTER UTILITIES	PO BOX 579 SUMTER SC 29151-0579	803.769.8585 DOBRADOVICH@SUIMAIL.COM	PROPOSAL RECEIVED ON TIME - CURRENTLY UNDER REVIEW

Attachment: LineCrewServicesBid070121 (3342 : Motion to Approve Purchase Order for Distribution Line Contractor Services)



BID FORM
Electric Distribution Contractor Services

Exhibit C

Due: Thursday, July 1, 2021 on or before 2:15 PM

Company Name: Sumter Utilities, Inc.

No.	Description	Straight Time	Overtime	Doubletime
1	Foreman	\$ 77.70	\$ 112.67	
2	A Line Tech	\$ 71.70	\$ 103.97	
3	B Line Tech	\$ 54.60	\$ 79.17	
4	C Line Tech	\$ 46.05	\$ 66.77	
5	Equip Operator	\$ 37.50	\$ 54.38	
6	Groundman	\$ 30.70	\$ 44.52	
7	Pickup	\$ 13.25		
8	Line Truck	\$ 28.70		
9	2 Man Bucket	\$ 26.65		
10	Pole trailers	\$ 2.50		
11	Cable tension trailers	\$ 20.00		



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 3347

Council Meeting Date:	15 July 2021
Department:	Administration
Issue Under Consideration:	Motion to approve an ordinance to approve a contract for the sale of public land, Electric Operation Complex at 800 Church Street, to include the terms contained in Ex.1 and to authorize the City Administrator to execute the contract and deed.
Amount Requested:	
Is Item in Current Budget?	
If no, please explain:	
Financial Impact:	
Points to Consider:	
Options:	
Staff Recommendations:	

Reviews:

Sandra E. Yudice Ph.D. Completed 07/08/2021 5:15 PM

Sandra E. Yudice Ph.D. Completed 07/08/2021 5:16 PM

Stephanie Buccione Completed 07/09/2021 10:17 AM

Georgetown City Council Pending 07/15/2021 5:30 PM

Attachments:

1. 1 07-08-21 Ordinance for Electric Operation Complex Church St property sale (PDF)

**MOTION TO APPROVE AN ORDINANCE TO APPROVE A CONTRACT FOR THE SALE OF
PUBLIC LAND, ELECTRIC OPERATION COMPLEX AT 800 CHURCH STREET, TO
INCLUDE THE TERMS CONTAINED IN EX.1 AND TO AUTHORIZE THE CITY
ADMINISTRATOR TO EXECUTE THE CONTRACT AND DEED.**

AN ORDINANCE AUTHORIZING THE SALE OF PUBLIC PROPERTY

WHEREAS, The City of Georgetown owns certain property on Church Street in the City of Georgetown known as the City of Georgetown Electric Operations Complex ("Electric Operations Complex"); and

WHEREAS, the City Council of the City of Georgetown is authorized to grant rights in public property by ordinance, pursuant to Sections 2-41(a) of the City of Georgetown Code of Ordinances; and

WHEREAS, The City received a bona fide offer for the purchase of Electric Operations Complex; and

WHEREAS, On April 15, 2021, City Council authorized the City Administrator and City Attorney to enter into contract negotiations regarding an offer to purchase public property, subject to review by the Director of Finance and approval of City Council by ordinance, after Public Hearing; and

WHEREAS, The Mayor and City Council have been presented with a proposed contract for the sale and purchase of approximately 1.5-acres, more or less, office/warehouse property where the Electric Operations Complex is located, 800 Church Street, Georgetown County Tax Map No. 05-0027-032-00-00, and as more fully described and depicted in Exhibit A to the "Contract for Purchase and Sale of Land" (EX. I, "the Contract," to be attached and incorporated upon second reading and execution); and

WHEREAS, the Electric Operations Complex is included in the Tax Increment Finance District, which City Council established on April 18, 2019, and development of private property may serve to support the economic development of the Church Street corridor, including a development-stage catalyst project for the City's further economic development; and

WHEREAS, The Mayor and City Council of the City of Georgetown authorize the sale of public lands of the city pursuant to EX. I, for economic development, in the best interests of the City of Georgetown; and

WHEREAS, On _____, 2021, the City Council held a Public Hearing regarding the sale of public property pursuant to Sec. 2-46, City of Georgetown Code of Ordinances;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that a contract for sale of public land be approved to include such terms contained in EX. I, and the City Administrator is authorized to execute same.

Property description:

TMS No.: 05-0027-032-00-00

Contract sale price: \$XXXXXX (ref. Sec. 30-4-40(a)(5), S.C. Code of Laws)

BE IT FURTHER ORDAINED that EX. I, attached and incorporated for City Council, is exempt from public disclosure pursuant to Sec. 30-4-40(a)(5), S.C. Code of Laws, as document(s) incidental to the sale and purchase of real property, to be public when the deed is executed.

BE IT FURTHER ORDAINED, that such deed referenced in the Contract be delivered pursuant to the terms of the Contract.

ATTEST:

Stephanie Buccione, City Clerk

Brendon M. Barber, Sr., Mayor

Approved as to Form:

Elise F. Crosby, City Attorney

First Reading: July 15, 2021

Second Reading: _____, 2021

Public Hearing: _____, 2021



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 3341

Council Meeting Date:	15 July 2021
Department:	Administration
Issue Under Consideration:	Motion to authorize the City Administrator to sign an addendum to the 1996 Lease agreement with the Georgetown Housing Authority on the 2104 Lincoln Street property.
Amount Requested:	N/A
Is Item in Current Budget?	
If no, please explain:	
Financial Impact:	Future maintenance cost unknown at this time.
Points to Consider:	Future maintenance cost. 1996 GHA/City Lease requirements.
Options:	(1) Lease the building to an organization that provides human/social services to the community and request that such organization (1) assumes 100% the janitorial costs and (2) shares maintenance costs of the property or pay rent to the City to provide for the maintenance. This would require approval from the GHA Board of Commissioners since it would be a change in use from the one included in the Lease. The City would partially use the building also to move items currently stored in the old Maryville Fire Station. (2) Move the City's Administration operations to the building. This option would eliminate the \$1,800 monthly rent at the Wood Street building. The City will be responsible 100% for the maintenance. The City would partially use the building also to move items currently stored in the old Maryville Fire Station. This would require approval from the GHA Board of Commissioners since it would be a change in use from the one included in the Lease. (3) Use the building just to store City property. The City would be responsible 100% for the maintenance. This would require approval from the GHA Board of Commissioners since it would be a change in use from the one included in the Lease. (4) Terminate the lease and turn over the building to the GHA.
Staff Recommendation:	The recommended course of action is Alternative #1. This will continue fulfilling the intent of the CDBG grant and the 1996 lease agreement between the City and the GHA. If Alternative #1

Updated: 7/7/2021 10:35 AM by Sandra E. Yudice Ph.D. (Page 1)

	is approved, staff also recommends City Council to sell the old Maryville Fire Station. Alternative #2 may be another possibility should City Council desires to go that route. If Alternative #2 is approved, staff also recommends City Council to sell the old Maryville Fire Station.
--	---

Reviews:

Sandra E. Yudice Ph.D. Completed 07/07/2021 10:35 AM
City Attorney Completed 07/07/2021 5:01 PM
Sandra E. Yudice Ph.D. Completed 07/07/2021 5:19 PM
Stephanie Buccione Completed 07/09/2021 10:35 AM
Georgetown City Council Pending 07/15/2021 5:30 PM

Attachments:

1. 1 Georgetown Housing Authority 2104 Lincoln St (PDF)

MAYOR
BRENDON M. BARBER, SR.

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
MAYOR PRO TEMPORE
CLARENCE C. SMALLS

JONATHAN ANGNER
TUPELO HUMES
CAROL JAYROE
AL JOSEPH
HOBSON H. MILTON

Executive Offices
(843) 545-4001

To: Mayor Brendon Barber, Sr. and Members of Council
Prepared by: Sandra E. Yúdice, Ph.D., City Administrator
Department: Administration
Date Prepared: July 1, 2021
Subject: Property located at 2104 Lincoln Street

Issue Background

On August 1, 1996, the City of Georgetown (“City”) entered into a lease agreement (Attachment 1) for \$1.00 with the Georgetown Housing Authority (“GHA”) for 1.43 acres of land currently located at 2104 Lincoln Street. The lease will expire on July 31, 2044, with an option to renew. In turn and with funds from a Community Development Block Grant (CDBG), the City agreed “to construct a 3200 Square foot structure with adequate parking and site development on said property to be used as a Senior Citizen Center primarily [sic] by the Georgetown County Council on Aging. The Lessee [that is the City] shall be responsible for the premises which are in the confines of 1.43 acres described ... [in the lease].” The Georgetown County Council on Aging, which is a department of Georgetown County, has relocated and is no longer in need of the facility.

Discussion

Per the lease agreement, the City is responsible for the maintenance of the building. Current staff was not aware of the City’s responsibility under this lease until recently. It is unclear if Georgetown County and the City of Georgetown entered into a lease agreement for the Georgetown County Council on Aging to occupy and operate the facility. We have inquired the county about it since our research did not produce such a document. It is assumed that the County took over the maintenance of the building since the Aging Services began operations. It is unknown what the CDBG grant’s terms and conditions were at the time. We were unable to locate the grant’s documents.

With the Council on Aging relocation, there is an opportunity for the City to use this facility as noted in the Alternatives section below. We have been in contact with the GHA interim director on this matter and informed her that the City would like to amend the lease agreement (Attachment 2) to change the use of the building.

Alternatives

- (1) Lease the building to an organization that provides human/social services to the community and request that such organization (1) assumes 100% the janitorial costs and (2) shares maintenance costs of the property or pay rent to the City to provide for the maintenance. This would require approval from the GHA Board of Commissioners since it would be a change in use from the one included in the Lease. The City would partially use the building also to move items currently stored in the old Maryville Fire Station.

Drawer 939
Georgetown, SC 29442

Attachment: Georgetown Housing Authority 2104 Lincoln St (3341 : Property located at 2104 Lincoln Street)

- (2) Move the City's Administration operations to the building. This option would eliminate the \$1,800 monthly rent at the Wood Street building. The City will be responsible 100% for the maintenance. The City would partially use the building also to move items currently stored in the old Maryville Fire Station. This would require approval from the GHA Board of Commissioners since it would be a change in use from the one included in the Lease.
- (3) Use the building just to store City property. The City would be responsible 100% for the maintenance. This would require approval from the GHA Board of Commissioners since it would be a change in use from the one included in the Lease.
- (4) Terminate the lease and turn over the building to the GHA.

Recommended Course of Action

The recommended course of action is Alternative #1. This will continue fulfilling the intent of the CDBG grant and the 1996 lease agreement between the City and the GHA. If Alternative #1 is approved, staff also recommends City Council to sell the old Maryville Fire Station.

Alternative #2 may be another possibility should City Council desires to go that route. If Alternative #2 is approved, staff also recommends City Council to sell the old Maryville Fire Station.

Timeline for Recommendation

Upon approval of either alternative from City Council, staff will move forward.

Fiscal Impact

The City spent \$5,688.00 to replace a failed AC unit on June 11, 2021. The future maintenance cost is unknown at this time.

Social Impact

The surrounding community will have access to human/social services provided by any such organization.

Environmental Impact

N/A

Attachments

Attachment 1: August 1, 1996 Lease between the Georgetown Housing Authority and the City of Georgetown.

Attachment 2: Addendum to Lease

Attachment 1

STATE OF SOUTH CAROLINA)

CITY OF GEORGETOWN)

LEASE

This lease agreement entered into this 1st day of AUGUST, 1996 by and between Georgetown Housing Authority hereinafter referred to as the Lessor and The City of Georgetown hereinafter referred to as the Lessee.

Witnesseth that in consideration of the rental below specified and of the covenants hereinafter stipulated, the Lessor agrees to lease the following described property situated in the City and County of Georgetown, State of South Carolina, more particularly described as:

ONE POINT FOUR THREE ACRES OF LAND

All that certain piece, parcel, or tract of land, lying and being in the City of Georgetown, State of South Carolina, containing 1.43 acres, and being more particularly described as follows.

Beginning at an iron pipe on the northern right-of-way of Lincoln Street, said pipe located 117.0' southeasterly of the intersection of the right-of-ways of Lincoln Street and Washington Street and running thence N34-43E for 220 feet to a pipe, thence S63-56E for 237.07 feet to a pipe, thence S34-43W for 78.2 feet to a pipe, thence S16-40E for 52 feet to a pipe, thence S34-43W for 145.0 feet to a pipe on the northern right-of-way of Lincoln Street, thence along the right-of-way of Lincoln Street, N55-17W for 275 feet to a pipe which is the point of beginning.

Said tract of land butts and bounds as follows:

North - Housing Authority of Georgetown

East - Housing Authority of Georgetown

South - Lincoln Street

West - Housing Authority of Georgetown

To have and to hold the demised premises unto the Lessee, his/her successors and assigns for the terms of Fifty (50) years (with and option to renew), commencing the 1st day of AUGUST, 1996 and ending the 31st day of July, 2044.

The rent for the term of this lease is One and No/100 (\$1.00) Dollar, payable without demand or notice in one payment of One and No/100 Dollar, payable at the beginning of this lease. Receipt is hereby acknowledged by the Lessor of the Fifty years (50 with an option to renew) rental in advance.

The Lessee agrees to construct a 3200 Square foot structure with adequate parking and site development on said property to be used as a Senior Citizen Center primarily by the Georgetown County Council on Aging. The Lessee shall be responsible for the premises which are in the confines of 1.43 acres described above.

The said Lessee hereby covenants and agrees that if the Lessee shall violate any of the covenants of this lease, then said Lessee shall become a tenant at sufferance, hereby waiving all right of notice, and the Lessor shall be entitled immediately to re-enter and retake possession of the demised premises.

The Lessee agrees to quit and deliver up said premises at the end of said term or renew the lease under the same lease conditions.

As long as the Lessee performs all of the covenants and conditions of this lease and abides by the rules and regulations he shall have peaceful and quiet enjoyment of the demised premises for the term of this lease.

In witness whereof, the Lessor and Lessee have executed this lease the day and year first above written.

Witnesses:

Johanna Jimmy

J.F. M

Sharon C. Sutton

Ann H. Mercer

GEORGETOWN HOUSING AUTHORITY

By: Paul Stachette
Executive Director

THE CITY OF GEORGETOWN

By: 2 Boyd Johnson
ADMINISTRATOR

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3340)**

Meeting: 07/15/21 05:30 PM

Department: Electric

Category: Report

Prepared By: Alan Loveless

Initiator: Alan Loveless

Sponsors:

DOC ID: 3340

June 2021 Electric Utility Department Report

MAYOR
BRENDON M. BARBER, SR.

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
MAYOR PRO TEMPORE
CLARENCE C. SMALLS

JONATHAN ANGNER
TUPELO HUMES
CAROL JAYROE
AL JOSEPH
HOBSON H. MILTON

Electric Utility Department
Alan J. Loveless PE, Director
Office: (843) 545-4600
Fax: (843) 527-7591

July 6, 2021

Following is a brief summary of major activities in the Electric Utility Department for June 2021:

Much of our normal work flow has obviously been disrupted because of the pandemic since early 2020, but things are about back to normal at this time. Utility work is an essential service and does not lend itself to telecommuting or working remotely from home. I would like to commend the staff of the Electric Department for working every day through the pandemic, for staying safe and healthy, and for avoiding an outbreak within the Department.

We were successful in predicting the monthly Santee Cooper system peak for June and were running the peak shaving plant during the correct hour.

The Green Infrastructure Center study of the tree infrastructure in the region held a meeting on June 11th to continue work on the project. Much of the discussion during this meeting involved fine tuning the maps showing forest areas that could potentially be affected by various hazards, and identifying the most significant hazards by area. Work will continue on this study and I will provide updates when appropriate. Another meeting has been scheduled for August 5th and this meeting should start focusing on actionable plans being developed for specific communities, including Georgetown. It is hoped that the next couple of meetings will provide us with a plan that we can use to improve the health of the historic tree canopy that adds so much character to Georgetown.

We have two residential customers that submitted applications to install solar panels on their rooftops. Both of these applications were approved. One of them ultimately decided not to proceed with the project. We have not heard from the second, but I assume they are still going to proceed with their installation. A meter has been re-programmed for this customer so that the meters will record energy flow in both directions for billing purposes. There has been no known progress on this installation.

Eaton has acknowledged the significance of the problem with water nodes and has committed to working with us to resolve the issue. Data from their visit to Georgetown in March is still being analyzed. They are still trying to determine why Gen 2 nodes are failing, and if the entire node needs to be replaced or if just the battery can be replaced. We are one of 8-10 of Eaton's customers that are experiencing this problem. I had been informed that Eaton expects to be in production with new nodes in July (start of production had been delayed due to COVID), but it will be mid-August to September before any new nodes are shipped to us. They have not yet developed a plan to provide us with assistance in deploying the new nodes, but we expect information regarding this. Their initial plan is to send us 20-25 new nodes when they are available so that we can get them into the field and check for proper operation.

Drawer 939
Georgetown, SC 29442

Attachment: june2021 (3340 : June 2021 Electric Utility Department Report)

We are working with SCDOT's contractor on the Queen Street drainage line replacement project to resolve a conflict with underground electric lines. We think we have a plan that will work, but have an alternate solution in mind if it is not successful.

We continue to work with the contractor who is installing the electric conduit for the developer of the Richmond Place apartment project. They are nearing completion with the conduit installation and we will begin installing primary conductors and transformers by mid-July.

Our monthly safety meeting resumed with an in-person meeting in June for the first time since the pandemic started.

Other statistics of interest for June:

• Cut-on – regular	176
• Cut-off – regular	97
• Cut-off – non-pay	152
• Non-pay restores	138
• Re-read orders	2273
• Accidents – lost time	0
• Accidents – first aid/property damage	0
• PUPS locates	144
• Total orders worked	2843

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3332)**

Meeting: 07/15/21 05:30 PM

Department: Engineering

Category: Report

Prepared By: Orlando Arteaga

Initiator: Orlando Arteaga

Sponsors:

DOC ID: 3332

Engineering Monthly Report_June 2021



**City of Georgetown
Engineering Monthly Report
June 2021**

Engineering - Orlando Arteaga, P.E.

Date: July 6, 2021

CAPITAL IMPROVEMENT PROJECTS (CIP) STATUS UPDATE

PLANNING

1. West End District Water Main Improvements

- CDBG grant application submitted on 4/16/2021
- CDBG grant approved on June 23, 2021 for the amount of \$453,292
- Design and construction scheduled for FY 21-22

DESIGN

1. Maryville School Lift Station

- Engineer: The Wooten Company
- Design Fee: \$47,816
- Design Notice to Proceed: 10/2/2020
- Design completion: 6/30/2021
- Status: Design work is about 100% complete. SCDHEC permits approved. Bid documents are under review by RIA. Construction is scheduled for FY 21-22.

2. WTP Secondary Sedimentation Basin

- Engineer: WK Dickson
- Design Fee: \$428,000
- Design Notice to Proceed: 2/15/2021
- Status: Design work is ongoing. Construction work is scheduled for FY 21-22 pending financing and grant approvals.

3. Public Works Building Improvements

- Architect: Raymond LLC
- Design Fee: \$25,000
- Notice to Proceed: 3/15/2021
- Status: Design work is ongoing. Renovations and construction are scheduled for FY 21-22.



**City of Georgetown
Engineering Monthly Report
June 2021**

4. EDA Stormwater System Improvements-Historic District

- Request for Qualifications (RFQ) for engineering services released on 6/2/2021.
- Engineering proposals are due 7/8/2021.

CONSTRUCTION

1. WWTP Acid Feed System Repairs

- Engineer: WK Dickson
- Design Fee: \$24,700
- Design Notice to Proceed: 2/10/2021
- Status: Design is 100% complete.
- Contractor: North American Construction Company Inc.
- Contract Amount: \$74,875.00
- Notice of Award: 4/23/2021
- Notice to Proceed: 6/14/2021
- Status: Contractor mobilized week of June 14, 2021 and performed demolition and equipment removals. Coating performed on concrete containment area. Construction is on hold until after July 5th due to backorder of materials.

2. Orange Street Parking Lot Restoration.

- Work is scheduled for the early fall (September/October) due to summer parking demand concerns on Front Street.
- Three bids were received and opened on June 30, 2021. Palmetto Corp. is the apparent low bidder.

SCDOT ENCROACHMENT PERMITS PROCESSED:

One permit processed.

FLOODING COMPLAINTS:

312 E. Street

OTHER ACTIVITIES:

1. Monitoring Richmond Place Apartment site construction.
2. Monitoring SCDOT Queen Street Drainage System Emergency Repairs.

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3328)**

Meeting: 07/15/21 05:30 PM

Department: Fire Department

Category: Report

Prepared By: Amy Skidmore

Initiator: Charles W. Cribb

Sponsors:

DOC ID: 3328

June 2021 Fire Report

The FIRE Report

A monthly report of Fire Department activities to City Council

July
2021



Fire Prevention Bureau

2021

June

Inspections	25
Violations Found	19
Buildings without Violations	15
Buildings Cleared of Violations	4
Violations Corrected	7
Violations Not Corrected	0
3rd Party Inspection Review	1
Assemblies Inspected:	2
Business Inspected:	6
Educational Buildings Inspected:	1
Hazardous Buildings Inspected:	0
Factories Inspected:	2
Institutional Inspected:	0
Mercantile Inspected:	7
Residential Inspected:	7
Storage Buildings Inspected:	0
Construction Meetings:	0
Plans Review:	9
Test Conducted:	1
Compliance Issues:	0
Complaints Reviewed:	1
Business License:	6
Citation Issued:	0

Public Education

Programs	0
Participants	0

Suppression Division

A Brief Look at Emergency Responses

June 2021

1. Nine Medical Calls; One Alarm Malfunction; One MVA; Two Dumpster Fires; One Public Service Call
2. Five Medical Calls; One Public Service Call
3. Four Medical Calls; One Public Service Call
4. Four Medical Calls; One Public Service Call
5. Two Medical Calls; Two Public Service Calls
6. Four Medical Calls; One False Alarm; One Public Service Call
7. Nine Medical Calls; One Scorch Burn; One MVA; One Public Service Call
8. Five Medical Calls
9. Six Medical Calls; One MVA
10. Two Medical Calls; One Alarm Malfunction; One MVA; One Public Service Call
11. Six Medical Calls; Two MVA's; Two Public Service Calls
12. Twelve Medical Calls; One Electrical Issue
13. Seven Medical Calls
14. Four Medical Calls; Two Electrical Shorts; One Structure Fire
15. Six Medical Calls; One MVA; Two Public Service Calls
16. Four Medical Calls; One False Call; Two Public Service Calls
17. Three Medical Calls; One Public Service Call
18. One Medical Call; One MVA; One Malicious Call
19. Four Medical Calls; One Smoke Scare; One MVA
20. One Medical Call
21. Five Medical Calls; Two MVA; One Alarm Activation
22. Six Medical Calls
23. Two Medical Calls; One MVA; One False Call
24. Four Medical Calls
25. Three Medical Calls; One Mutual Aid Call
26. Two Medical Calls; One Alarm Activation; One Detector Activation; One Assist Government Agency
27. One Medical Call; One MVA
28. Three Medical Calls; One Public Service
29. Six Medical Calls; Two MVA's; One Public Service Call
30. Six Medical Calls

Attachment: June 2021 Fire Report (3328 : June 2021 Fire Report)



Total Call Volume	June		Year to Date	
	2021	2020	2021	2020
As defined by the National Fire Incident Report System				
Fires	5	4	33	17
Rescue Calls/EMS	159	197	1137	996
Hazardous Conditions	4	4	30	29
Service Calls	21	25	154	156
Good Intent Calls	14	10	59	57
False Alarms	10	13	64	61
Weather/Flood	0	0	0	1
Special Incident Type	0	6	15	25
Total Calls	213	259	1492	1342

Save/Loss Analysis

	Losses	Property Values
June 2021	\$ 3,500	\$ 3,500
June 2020	\$ 1,700	\$ 818,000
Year to Date	\$ 247,665	\$ 2,897,250

Property values are estimates based on the Georgetown County Assessor's Office 2020 Market Values.

Mutual Aid Calls

	June	YTD
To Georgetown County Fire	3	11
To Midway Fire	0	8
To other Departments	0	0
From Georgetown County Fire	0	0
From Midway	0	0
From other Departments	0	0

	June	YTD
Staff Training Hours	921.75	6627.67

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3339)**

Meeting: 07/15/21 05:30 PM

Department: Fleet Services

Category: Report

Prepared By: Natrona Simmons

Initiator: Isaac Williams

Sponsors:

DOC ID: 3339

June 2021 Fleet service Report

FLEET SERVICES MONTHLY REPORT (FY 2021)

Task	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
Repairs	100	44	83	79	63	59	62	79	91	68	75	108
Preventative Maintenance	24	13	17	38	15	15	16	28	23	17	15	28
Tires repaired or Replaced	29	17	34	47	29	19	24	17	26	42	35	53
Services Past Due	-											
Monthly Totals	153	74	134	164	107	93	102	124	140	127	125	189

Cummulative
911
249
372
-
1,532

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3345)**

Meeting: 07/15/21 05:30 PM

Department: Administration

Category: Report

Prepared By: Gladys Rutledge-Livingston

Initiator: Gladys Rutledge-Livingston

Sponsors:

DOC ID: 3345

June 2021 HR/Risk Management

MAYOR
BRENDON M. BARBER, SR.

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
MAYOR PRO TEMPORE
CLARENCE C. SMALLS

JONATHAN ANGNER
TUPELO HUMES
CAROL JAYROE
AL JOSEPH
HOBSON H. MILTON

Executive Office
(843) 545-4001

June 2021 Human Resources / Risk Management Monthly Report

New Hires:

Department	Employee Name	Position
Planning & Community Development	Christopher Inglese	Director of Planning and Community Development
Waste Management Residential	John Barr	Solid Waste General Laborer
Police	Michael Bordner	Police Officer I
Police	Kaylene Peterson	Police Officer I
Police	Donald Sliker	Police Officer III

Separations:

Department	Employee Name	Position
Water Distribution	Tevin Johnson	Water Distribution Mechanic I
Waste Management Residential	Derek Drayton	Solid Waste General Laborer
Police	Andrew Sims	Police Corporal
Waste Management Residential	Javon Jones	Solid Waste General Laborer

Promotions:

Department	Employee Name	Position
Public Works	David Hines	Heavy Equipment Operator I
Police	Joel Hobbs	Police Sergeant
Police	Michelle O'Dell	Police Corporal
Administration	Gladys Livingston	Director of Human Resources Management
Public Works	Natrona Simmons	Public Works Manager

Open Positions:

Department	Job Title
Police	Police Corporal (Internal)

Risk Management

- June 2021 claims status for SCMIT and SCMIRF.
 - Workers Compensation Claims – 2
 - Vehicle Claims – 1
 - Property Claims – 1
- Safety Committee Meeting was held on June 23, 2021
- Annual Employee Safety Luncheon was held on June 25, 2021

Drawer 939
Georgetown, SC 29442

Attachment: June 2021 Human Resources-Risk Management Report (3345 : June 2021 HR/Risk Management)

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3334)**

Meeting: 07/15/21 05:30 PM

Department: Municipal Court

Category: Report

Prepared By: Cindy Owens

Initiator: Cindy Owens

Sponsors:

DOC ID: 3334

June 2021 Municipal Court Report

Municipal Court Monthly Report - Calendar Year 2021

Cases Disposed	January		February		March		April		May		June	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	6	\$ 2,955.00	0	\$ -	12	\$ 3,293.50	47	\$ 10,334.91	32	\$ 6,679.85	11	\$ 2,708.50
Served Time	12	\$ 7,440.50	7	\$ 6,367.50	13	\$ 8,112.50	7	\$ 6,782.50	21	\$ 20,432.50	2	\$ 930.00
Scheduled Time Payment	11	\$ 7,037.49	0	\$ -	10	\$ 3,790.42	34	\$ 14,717.27	17	\$ 8,304.07	16	\$ 7,042.92
NRVC	6	\$ 2,243.75	0	\$ -	11	\$ 4,351.15	20	\$ 6,919.00	15	\$ 3,701.75	12	\$ 10,450.00
Tried in Absence	37	\$ 34,012.00	0	\$ -	24	\$ 21,260.36	62	\$ 39,363.71	38	\$ 32,302.45	26	\$ 20,941.28
Parking Tickets Paid	0		0	\$ -	1	\$ 10.00	5	\$ 50.00	37	\$ 435.00	23	\$ 230.00
Nolle Prosequi/Dismissed/Not Guilty	21		4	\$ -	31	\$ -	130	\$ -	55		52	
Transferred to General Sessions Court	34		19	\$ -	39	\$ -	29	\$ -	20		15	
Voided	0		0	\$ -	0	\$ -	1	\$ -			5	
Fine Suspended	0		0	\$ -	0	\$ -	0	\$ -				
Total	127	\$ 53,688.74	30	\$ 6,367.50	141	\$ 40,817.93	335	\$ 78,167.39	235	\$ 71,855.62	162	\$ 42,302.70

Cases Disposed	July		August		September		October		November		December	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid												
Served Time												
Scheduled Time Payment												
NRVC												
Tried in Absence												
Parking Tickets Paid												
Nolle Prosequi/Dismissed/Not Guilty												
Transferred to General Sessions Court												
Voided												
Fine Suspended												
Total	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -

Cases Disposed	Cumulative Totals	
	# of Cases Disposed	Fine Amounts
Paid	108	\$ 25,971.76
Served Time	62	\$ 50,065.50
Scheduled Time Payment	88	\$ 40,892.17
NRVC	64	\$ 27,665.65
Tried in Absence	187	\$ 147,879.80
Parking Tickets Paid	66	\$ 725.00
Nolle Prosequi/Dismissed/Not Guilty	293	\$ -
Transferred to General Sessions Court	156	\$ -
Voided	6	\$ -
Fine Suspended	0	\$ -
Total	1030	\$ 293,199.88

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3331)**

Meeting: 07/15/21 05:30 PM

Department: Housing and Community Development

Category: Report

Prepared By: Matt Millwood

Initiator: Christopher Inglese

Sponsors:

DOC ID: 3331

Planning & Community Development June 2021 Report

Housing & Community Development
Monthly Report
June 2021

Building Official

Inspections and Permits

Checked areas for non-permitted as well as permitted work, site conditions, and responded to calls.

Monthly Report:

Business License	9
Stop Work	0
Re-Inspection	6
Footings	39
Rough Inspections	127
Electrical	44
Mobile Home	1
On-site	49
CO	5
TRC	0
Plan Review & Sign	7
City Alarm System	2
Total	288

Review Meetings/On-site visits

Safety inspections

During the Month of June

Honorable Mayor & Council:

- Construction continued at the Tidelands Chillers, Tidelands Medical, Tideland Data, a commercial building on Broad St, Orange and Front Street, 128 Apartments, and the Eagle site addition;
- Upgrades are being done in the 900 block of Front Street;
- We currently have 83 new homes permitted and most are under construction plus a Duplex on Kaminski Street;
- We added 7 new single family resident permits in June and issued Certificates of Occupancy for 4 new homes;
- We are also working with Ridgeway's Funeral Home Chapel and Scrubby's car wash next to Bojangle's as well as meeting with some developers and several new businesses looking to locate here;
- Matt and I continue to monitor flooding and storms that affect our area and we are starting the CRS recertification process;
- We are meeting the public's needs and answer their questions in a timely manner, during this time in a safe way;
- Ryan is working with me learning the Building Codes and Inspections and Dilapidated Houses when they are sent over from code enforcement; and
- Debra is doing an excellent job as our office manager issuing permits, schedules and recording meetings as well as scheduling meetings for us and builders. Debra and Ryan work extremely hard to assist the public in meeting their needs. We would like to thank you for your support.

Thank you, *Rick Martin*

Code Enforcement Tracy Gibson

***Code enforcement report for June and July will be recorded at the August 19 Council Meeting.**

Office Manager Debra Grant

Board & Commissions:

ARB:

New Business:

1. 614 Prince St. was seeking the approval to install fencing.
2. 520 Front St. was seeking the approval to install dormers.
3. 531 Front St. was seeking the approval to install new windows. *(The application was tabled)*

ARB (On-Site):

None

BZA:

None

Planning Commission:

None

CAB (Community Appearance Board):

None

CBA (Construction Board of Appeals):

None

TRC:

None

FOIA:

None

Permit Valuation Report:

Commercial Addition	0
Commercial Alteration	1
Commercial Electric	0
Commercial Gas	0
Commercial Mechanical	4
Commercial New Build	0
Commercial Plumbing	0
Commercial Roofing	1
Demolition	0
Mobile Home	1
Residential Addition	2

Residential Alteration	5
Residential Electrical	8
Residential Gas	3
Residential Mechanical	4
Residential New Build	6
Residential Plumbing	1
Residential Roofing	2

Administrative Assistant's Daily Duties:

- Daily operation of the front desk
- Daily scheduling of inspections
- Preparing timesheets
- MASC online training
- Helping to get City Hall ready for reopening

Community Planner/GIS Administrator **Matthew Millwood**

- Sign Permits: Hibbett's Sports, Georgetown Marketplace, and St. Francis Animal Center.
- Temporary Sign Permits: First Assembly of God and Osaka Japanese
- Continue to work on the HMGP home elevation project for Ken Gaiser at 2019 Asbury Street in Maryville. The construction is finally complete and Cert. of Occupancy has been issued. We are still working with SCEMD to finalize the grant reimbursements and to officially request and increase in funds (because of cost overruns) for this HMGP grant.
- Drafted the Community Facilities element for the 2021 Comprehensive Plan. We are working with WRCOG on this plan that must be completed by the end of 2021. I have completed the draft of the three (3) elements that the City was required to do for this plan. Now we need to work with the public Task Force, make formatting changes, and edit the drafted plan so we can present it to Planning Commission in late July. Held an in-person Task Force meeting on June 30th to review some elements.
- Completed the required monthly online MASC training for the month.
- I presented staff's report at the Architectural Review Board (ARB) meeting this month, as well as the City Council meeting.
- Continue to review zoning and floodzone info, like Elevation Certificates (ECs) for all the new Beverly homes in the Harbor Club.
- Received parcel owners spreadsheet from Assessor's Office and updated the parcel layer on GIS with all new information.
- Worked through the 1st half of this year's building permits adding them into GIS for spatial referencing and scanning permits to add to the digital folders. This helps us organize and find old permits with a few clicks of the mouse, instead of searching through file cabinets.
- Continue to research and meet with The Oaks POA of the owner of the street right-of-ways in that neighborhood. Chris, Elise, and I have been working with their attorney to try and figure something out.
- Held another meeting with the Smith's on the Riverside Development tract adjacent to Bayview community. They are getting close to submitting plans that would meet the Land Development Regulations and the Residential (R4) zoning requirements to start some residential building in this area.

- Answer phones and emails in a timely manner striving to provide excellent customer service!

Building Inspector/Code Enforcement Ryan Call

RE: Monthly Report for June

During the month of June I was out in the field on a daily basis doing numerous residential inspections. I have also conducted numerous commercial inspections. I have assisted in doing numerous inspections for business license applicants. I have answered phones and assisted with walk-ins at City Hall daily. I surveyed the City every Monday, Wednesday, and Friday, for violators working without building permits. (See Rick's chart for statistics)

I have registered for an upcoming class in July in reference to Commercial Plumbing. This class will prepare me for the Commercial Plumbing test that will be taken shortly after the above mentioned class. I will begin this class on July 7th.

I was recently task with assisting on the dilapidated housing grant. We have finished updating the list and provided that list to the COG. Some of the dilapidated houses that I was working on in the past will be part of the list and have been placed on hold per the COG.

I attended the monthly safety meeting. I assisted with the City wide safety luncheon.

FRIENDS OF THE KAMINSKI HOUSE REPORT – June 2021

- The Kaminski House Museum ended the fiscal year on June 30th. Due to Covid-19, the museum was only open for visitors in May and June of this year. The lawn of the museum was available for event rentals for most of the fiscal year. Due to the covid closure, the visitor statistics were significantly down from last fiscal year. The event rental head count was up by 3%.
- Visitors for May and June (the only open months for the fiscal year) came from 39 different states. The majority of our visitors came from either North or South Carolina, but visitors came from all over the US.
- The museum's artifact loan to Brookgreen Gardens of two paintings and a Charleston-made table were returned to the museum on June 16th. The Executive Director completed all of the loan return procedures (examining for damage and updating the loan paperwork) and the items are back on display at the Kaminski House Museum.
- The Executive Director attended an HR training webinar on Crucial and Difficult Conversations sponsored by the Bunnelle Foundation.
- The museum was informed by HTC that the main phone line for the museum's security system will be retired by Frontier soon. The Executive Director spent a lot of time in June researching cost effective alternatives for this phone line.

- Museum Staff met with a representative from Sonitrol Security to review the museum's current security system and to discuss the cost of installing cameras and upgrading some of the existing equipment.
- Plans for the annual 4th of July concert with Indigo Choral Society have been finalized and advertising posters were created in-house and distributed to area businesses. Advertising is also being done via social media.
- Museum staff worked on fiscal year-end projects like inventoring the museum shop and working on various accounting reports
- The museum's director and curatorial assistant completed an online course on Emergency Preparedness Training for SC Cultural Heritage Organizations which was sponsored by the SC State Library and taught by the staff of the Northeast Document Conservation Center. The museum's existing disaster plan was turned in for instructor comments and a number of suggestions have been made to improve the document. These changes will be made in the next few weeks.

Robin Gabriel, Executive Director

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3338)**

Meeting: 07/15/21 05:30 PM

Department: Public Works

Category: Report

Prepared By: Natrona Simmons

Initiator: Natrona Simmons

Sponsors:

DOC ID: 3338

June 2021 Public Works Department Report

PUBLIC WORKS MONTHLY REPORT (FY 2021)

Division	Task	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Cummulative
Curbside Debris	Yard Waste: Leaves, Grass & Straw collected (Net Tons)	160	212	163	173	183	121	100	151	205	219	176	242	2,105
Curbside Debris	Brown & White Goods collected (Net Tons)	124	99	114	98	153	148	81	61	157	144	249	158	1,587
Garbage Collections	Residential Solid Waste Collection (Net Tons)	331	255	304	319	315	338	257	312	341	342	332	410	3,856
Recycle Collections	Recyclables Collected (Net Tons)	14	12	14	15	13	14	10	14	11	12	13	16	158
	Monthly Totals (Net Tons)	629	578	595	605	664	621	449	538	713	717	770	826	7,707

PUBLIC WORKS MONTHLY WORK ORDERS REPORT (FY 2021)

Division	Task	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Cummulative
Solid Waste Maintenance	# of work orders requests completed for roll-out cart repairs, new roll out cart deliveries, and/or replacements and recycle bins	68	51	100	65	56	61	66	39	60	65	66	43	740
Streets/Curbside Crews	Work Order requests/assignments completed for repairs or installations of residential street signs, curbside debris collections, pot holes and sidewalks	56	32	76	103	52	64	60	76	60	38	25	45	687
	Monthly Work Orders Totals	124	83	176	168	108	125	126	115	120	103	91	88	1,427
Grounds Maintenance	Assigned areas consists of grass cutting, park and sidewalk maintenance, litter, curbside and garbage collections.													

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3346)**

Meeting: 07/15/21 05:30 PM
Department: Police Department
Category: Report
Prepared By: Patrice Coachman
Initiator: William Pierce
Sponsors:
DOC ID: 3346

GPD June 2021 Monthly Report

MAYOR
BRENDON M. BARBER, SR.

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
MAYOR PRO TEMPORE
CLARENCE C. SMALLS

JONATHAN ANGNER
TUPELO HUMES
CAROL JAYROE
AL JOSEPH
HOBSON H. MILTON

Georgetown Police Department
WILLIAM PIERCE, DEPUTY CHIEF OF POLICE
Office: (843)545-4300
Fax: (843)520-5848

July 6, 2021

Honorable Mayor Brendon Barber, Sr.
And Members of City Council
City of Georgetown, South Carolina

Dear Mayor Brendon Barber, Sr. and Council Members:

On Saturday, June 5th Optimism Preventive Services hosted a "Gun Violence Awareness Walk" from Joseph Rainey Park to the tennis courts on Front Street near the city lot. The walk was attended by about 15 people, the event organizer was Denise Chatman. The walk started at 10:00 am and lasted about an hour.

On June 7th Cpl. Joel Hobbs was promoted to Sergeant to fill the vacancy created last month when Scott Scogin was moved to training/evidence.

On June 9th one of our part-time officers, Annette Pino was involved in a serious car accident on Merriman Road. Annette was in her personal car when she was struck by another driver. Annette sustained serious injuries and will be out of work for an extended amount of time recovering.

On Saturday, June 19th we participated in a Juneteenth Parade that started at JB Beck and traveled to the Soul Saving Station Church on Hawkins St. The event was well-attended and everyone seemed to have a great time.

On June 21st Michelle O'Dell was promoted to Corporal to fill the vacancy created when Joel Hobbs was promoted to Sergeant.

Also on June 21st three new employees (Michael Bordner, Kylene Peterson, Donald Sliker) started work. These three officers are all currently certified law enforcement officers coming to us from other agencies in South Carolina. These officers will begin field training next week.

On June 27th three uncertified officers (Reginald Fitzgerald, David Knight, Joseph Muto) will begin basic law enforcement certification training at the SCCJA in Columbia. This training is 8-weeks, after which each officer will begin their field training program here in Georgetown.

On June 29th we participated in a city-wide job fair hosted by the City of Georgetown at Howard Gym. Officers were on-site to promote the Police Department and answer any questions pertaining to careers in law enforcement.

Sincerely,

William Pierce,
Deputy Chief of Police

2222 Highmarket Street
Georgetown, SC 29440

Attachment: GPD June 2021 Monthly Report (3346 : GPD June 2021 Monthly Report)

GEORGETOWN POLICE DEPARTMENT 2021 YEAR-TO-DATE ACTIVITY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
SPEEDING CITATIONS	3	2	3	7	5	59							79
OTHER TRAFFIC CITATIONS	11	20	25	46	78	3							183
WARNING - OTHER	16	15	24	22	39	24							140
WARNING - SPEEDING	14	16	9	30	38	21							128
PARKING CITATIONS	0	2	2	4	64	24							96
TOTALS	44	55	63	109	224	131	0	0	0	0	0	0	626

TOTAL CITATIONS

626

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
STATE ACCIDENTS	18	26	34	34	35	38							
PARKING LOT ACCIDENTS	8	12	18	18	13	16							
TOTALS	26	38	52	52	48	54	0	0	0	0	0	0	270

TOTAL ACCIDENTS

270

GEORGETOWN POLICE DEPARTMENT

2021 YEAR-TO-DATE ACTIVITY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
ARRESTS	31	0	0	1	0	1							33

TOTAL ARRESTS

33

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
CRIMINAL INCIDENTS	132	103	120	129	133	168							785
DOMESTIC INCIDENTS	0	4	4	8	3	4							23
TOTALS	132	107	124	137	136	172							808

TOTALS

TOTAL INCIDENTS

808

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3329)**

Meeting: 07/15/21 05:30 PM

Department: Water Utilities

Category: Report

Prepared By: Will Gunter

Initiator: Will Gunter

Sponsors:

DOC ID: 3329

June 2021 Water Utilities Report

WATER - WASTEWATER - STORMWATER UTILITY REPORT (FY 2021)

Description of Work Performed	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Cumulative
Water Treatment Plant (WTP)													
Filtered Water Total (MG)	32.000	40.197	29.645	29.429	27.061	29.323	32.079	28.295	32.522	35.309	39.721	30.633	386.214
Average Daily Flow Finished Water (MGD)	1.032	1.297	0.988	0.949	0.902	0.946	1.035	1.011	1.049	1.177	1.281	1.021	12.688
King Well (MG)	6.457	6.542	6.373	6.446	6.259	6.515	6.474	5.887	6.529	6.543	6.513	6.361	76.899
Maryville Well (MG)	7.078	5.192	7.471	7.686	7.372	7.779	7.694	6.900	7.786	7.501	7.780	7.622	87.861

Wastewater Treatment Plant (WWTP)

Influent Flow Total (MG)	149.165	190.492	165.163	161.879	152.729	124.042	152.305	181.193	136.020	96.761	87.472	93.985	1691.206
Average Daily Influent Flow (MGD)	4.812	6.145	5.505	5.222	5.091	4.001	4.913	6.471	4.388	3.225	2.822	3.133	55.728
Effluent Flow Total (MG)	125.819	152.274	134.207	124.529	156.605	114.882	152.134	185.883	120.654	83.403	62.241	83.403	1496.034
Average Daily Effluent Flow (MGD)	4.059	4.912	4.474	4.017	5.220	3.706	4.908	6.639	3.892	2.780	2.008	2.780	49.395
Rainfall Total (Inches)	7.230	13.010	7.380	3.420	3.770	4.910	4.770	5.100	1.940	0.240	1.630	7.400	60.800

Water Distribution

Work Orders Completed	70	82	63	82	71	71	72	75	78	91	84	60	899
Water Leak Repairs	25	26	14	27	23	17	17	26	22	37	22	26	282
Water Meter Replacements	0	3	2	5	1	0	1	2	1	1	10	0	26
Locates Completed	142	132	133	180	128	121	167	135	190	162	110	143	1743

Wastewater Collection

Work Orders Completed	34	38	35	47	44	64	66	47	57	65	42	29	568
Backup Responses	30	24	25	37	36	45	35	44	38	31	31	12	388
Locates Completed	142	132	133	180	128	121	167	135	190	162	110	143	1743
Routine Line Cleaning													

Maintenance

Work Orders Completed	40	21	21	31	29	27	29	26	33	26	35	39	357
Work Orders on Pump Stations Completed	15	9	2	14	2	7	2	13	0	1	0	0	65
Work Orders for the WWTP Completed	8	0	6	11	7	4	2	1	4	4	2	7	56
Work Orders for the WTP Completed	0	0	0	0	0	0	0	0	0	0	4	0	4

Stormwater

Work Orders Completed	11	18	5	4	5	5	2	7	5	4	2	5	73
Locates Completed	142	132	133	180	128	121	167	135	190	162	110	143	1743
Routine Line and Ditch Cleaning													

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3343)**

Meeting: 07/15/21 05:30 PM

Department: Finance

Category: Report

Prepared By: John Barfield

Initiator: John Barfield

Sponsors:

DOC ID: 3343

June 2021 Finance and IT Monthly Report

Statistics:

New Business Licenses Issued in June: 11 new businesses – Roman Animal Clinic, Lolos Autos, Georgetown Seafood & More, LLC, 621 Solutions, J&R Lawncare, Dozier Rentals, Sara & Beth Gifts and Home, The Gun Lady, Ford Services, Inc., King & Prince Management, and Wendy's Digital.

Projects Progress:

Grants: Please see the attached schedule for the detail on each grant award.

American Rescue Plan Act - Additional guidance has been provided by the US Treasury. We expect that funds will be available to the City of Georgetown based on lost and delayed revenue as defined in the Act. The distribution of funds by the State of South Carolina has been delayed for several months by the State and the SC General Assembly. We expect that the receipt of such aid will be subject to Single Audit reporting back to the federal government.

FY 2021/2022 Budget: The FY22 budget passed second reading on June 17, 2021.

Santee Cooper Legal Settlement: All active Utility accounts have receive their credit. We are continuing to work through the approximately 11,000 inactive Utility accounts. A Santee Cooper Credit Voicemail line has been set up (843) 545-4050 for customers to call and leave a message concerning their credit or provide us with information needed on where to send their check if they are no longer a customer with the City of Georgetown.

Financial Statement Audit FY2021: We have begun the interim field work for the FY2021 financial statement audit and we met with the auditors on June 7, 2021 to coordinate the initial audit fieldwork, establish system access and means to share file documentation, and to plan for the primary portion of the financial statement audit scheduled for the fall. .

South Carolina Business License Tax Standardization Act 176: During 2021, the City of Georgetown will need to revise the Business License Ordinance to begin taking the necessary steps for standardization to be effective January 1, 2022. This process includes the following:

- Accepting and using standard business license applications (currently implemented)
- Calculating tax based gross income for calendar year, or business fiscal year
- Implementing April 30 as the new standard due date, with May 1 being the start of the license year.
- Using a newly available online business license renewal payment portal
- Updating our usage of the North American Industry Classification System (NAICS) to code type of business for billing purposes.

Current Procurement Projects:

- Public Works Office Building Improvements
- Orange Street Parking Lot Resurfacing
- WWTP Sulfuric Acid System Project
- Maryville School Lift Station Replacement Project
- WTP Secondary Sedimentation Basin - Engineering
- Stormwater System Improvements
- Front Street Tree Lighting Project

Attached are the Budget Performance Reports (PRELIMINARY Unaudited) for June 2021. For the month of June, as part of our normal year-end process, final adjustments will occur throughout the year-end close period (*possibly through late September*).