



**REGULAR MEETING OF CITY COUNCIL
APRIL 19, 2018 – 5:30 PM
MUNICIPAL COURTROOM
GEORGETOWN, SOUTH CAROLINA**

1. CALL TO ORDER

Notice of this meeting has been made in accordance with the 1976 Code of Laws of South Carolina Freedom of Information Act.

MEMBERS PRESENT

Mayor Brendon M. Barber, Sr.
Mayor Pro Tempore Rudolph A. Bradley
Council Member Sheldon A. Butts
Council Member Tupelo Humes
Council Member Al Joseph
Council Member Clarence C. Smalls

MEMBER ABSENT

Council Member Carol R. Jayroe

ALSO PRESENT

Mr. Carey F. Smith, Interim City Administrator
Mrs. Elise Crosby, City Attorney
Ms. Ann U. Mercer, City Clerk
Mrs. Suzanne Anderson, HR Manager
Mr. Orlando Arteaga, Engineer
Mrs. Debra Bivens, Director of Finance
Mr. Tim Chatman, Streets and Sanitation Manager
Mr. Will Cook, Water Utilities Director
Chief Charlie Cribb, Georgetown Fire Department
Mr. Alan Loveless, Director of Electric Utilities
Mr. Rick Martin, Building Official/Zoning Administrator
Mrs. Gloria Bromell-Tinubu, Economic Development Director
Chief Kelvin Waites, Georgetown Police Department

ABSENT

Mr. Isaac Williams, Fleet Superintendent

MEDIA

Georgetown Times - Mr. David Purtell
GAB News - Mr. Scott Harper

2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES

Mayor Brendon M. Barber, Sr. called the Regular Meeting of City Council to order at 5:30 PM and requested all cell phones or electronic devices be turned off or placed on mute, with the exception of first responders, so as to not interrupt the meeting.

3. INVOCATION & PLEDGE OF ALLEGIANCE

Mayor Pro Tempore Bradley rendered the invocation. Council Member Butts led the Pledge of Allegiance.

4. PUBLIC COMMENTS

Mayor Barber opened the Public Comments portion of the meeting and recognized Mr. Thomas Diggs from A Father's Place. Mr. Diggs stated A Father's Place is here to give fathers the support and guidance to be responsible dads their children need. A Father's Place is the only non-profit with more than ten years of experience in the Waccamaw and Pee Dee Regions whose sole mission is to help men overcome the barriers to being responsible and involved fathers. Working with men from the inside out, our holistic approach to self-assessments and goal setting begins by creating a one man plan that addresses key areas of parenting and co-parenting, healthy relationships, job readiness and employment, child support and visitation. He said since 2002 A Father's Place overall total impact is near \$1 million. Mayor Barber told Mr. Diggs he may want to make a full presentation at a Council workshop.

Mayor Barber recognized Mr. Jeremy Hardwick. Mr. Hardwick addressed Council concerning the towing ordinance. As far as the wrecker service is concerned, he said they have not had an increase since 2006. He asked Council to consider adopting the Highway Patrol price list.

Mayor Barber recognized Mr. Marshall Butler. Mr. Butler, Winyah Wrecker Service, said he supports Jeremy in his request for consideration of the rate increases. Operating costs continue to rise and the increase would help his company, and his driver's wages would increase. He asked Council to consider adopting the Highway Patrol rates.

Mayor Barber asked Captain Brown if 'we would be in line' and Captain Brown answered yes. They are referring to the DPS regs.

Mayor Barber recognized Mr. John D. Henry. Mr. Henry stated he is a candidate (for state representative) and expressed his desire to work with City Council and County Council moving forward, as Georgetown is included in the area he would represent.

Mayor Barber recognized Mr. Dennis Cumbee. Mr. Cumbee addressed City Council concerning his mentally ill brother who is arrested by the Georgetown Police Department from time to time. He said it is cheaper if the officer takes his brother home rather than taking him to jail. Mr. Cumbee asked City Council for a *permanent*

solution to stop locking up his brother. Mayor Barber asked Mr. Cumbee to speak with Chief Waites.

Mayor Barber recognized Brother Willie (Singleton). Mr. Singleton addressed City Council concerning 200 vacant lots in the West End that do not allow new manufactured homes.

5. INTRODUCTION OF NEW EMPLOYEES

Mr. Will Cook introduced L. J. Collins and Brad Wright, both will be working on the water distribution crew.

Mr. Tim Chatman introduced Daniel Green, the City's Facility Maintenance Custodian.

6. HOUSING AND COMMUNITY DEVELOPMENT

A. Motion to approve first reading of an Ordinance Establishing an Application Fee for Administration of the Hazard Mitigation Grant Program (HMGP).

Council Member Joseph moved, seconded by Council Member Butts. Mr. Rick Martin stated this addresses the fee schedule for administration of future grants. A percentage of the reimbursable costs or whole grant awarded would be charged to the homeowner. The intent is to recoup costs incurred by city staff administering and handling the reimbursement of the HMGP grants. This fee will set policy for any future flood/disaster related mitigation grants between a homeowner and the City. An example of a three percent and five percent fee was provided to Council. Mr. Martin recommended Council approving three percent of the awarded grant. He explained the homeowner will put up 100% of the money, which would include the fee. The homeowner will hire the contractor. Once a CO is issued, the City will receive the grant funds from SCEMD and issue funds to the homeowner. In the event something were to happen to the homeowner, the grant would roll over to the estate and/or the new property owner. Discussions followed. Mrs. Crosby stated the ordinance before Council tonight is for administrative fees for all applicants as a policy. Council directed staff to move forward with an administrative fee of three percent of the whole grant. Mr. Smith answered a question concerning the City's need to outsource any work. He said if we reach a point where it is needed that would be brought back to Council.

Mayor Barber called for the vote.

RESULT:	FIRST READING [UNANIMOUS]	Next: 5/17/2018 5:30 PM
MOVER:	Al Joseph, Council Member	
SECONDER:	Sheldon A. Butts, Council Member	
AYES:	Barber Sr., Bradley, Butts, Joseph, Humes, Smalls	
ABSENT:	Jayroe	

7. FINANCE

- A. **Motion to approve first reading on Budget Amendments in the Stormwater Fund for Change Orders to the Drainage Project in the Amount of \$155,137 and for Stormwater Pump #1 and #2 Repairs in the amount of \$232,506, for a total of \$387,643.**

Council Member Smalls moved, seconded by Mayor Pro Tempore Bradley. Mrs. Debra Bivens explained budget amendments are necessary in the event of emergencies and projects where costs cannot wait or be deferred until the next budget year. This being the case in the Stormwater Fund for this year. With the first project, there were major delays in the drainage improvement project which resulted in three immediate change orders that were presented at previous council meetings. In August 2017 change order one was presented for CSX variance issues for \$61,500, this was reduced to \$51,500. In February 2018 change order two was presented for excavating the casing pit at the railroad track on Congdon Street for \$15,727. Charge order three, also presented in February, was for \$77,910, the actual amount of the work was reduced to \$32,494. The second project was the Stormwater pump. Pump number one was removed in September 2017 at a cost of \$19,824. Council approved repairs to the stormwater pump in the amount of \$73,738. The total paid for pump number one \$93,562. Pump number two was removed at a cost of \$22,234. Repairs to that pump in the amount of \$116,710 are being presented for approval tonight. The total cost for pump number two is \$138,944. The total revised amount of the budget amendment would be \$332,227.

Mayor Pro Tempore Bradley moved to amend the motion as so directed by the Finance Director, seconded by Council Member Smalls.

Mayor Barber called for the vote on the amended motion.

RESULT:	FIRST READING [UNANIMOUS] Next: 5/17/2018 5:30 PM
MOVER:	Rudolph A. Bradley, Mayor Pro Tempore
SECONDER:	Clarence C. Smalls, Council Member
AYES:	Barber Sr., Bradley, Butts, Joseph, Humes, Smalls
ABSENT:	Jayroe

Mayor Barber called for the vote on the main motion.

RESULT:	FIRST READING [UNANIMOUS] Next: 5/17/2018 5:30 PM
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Rudolph A. Bradley, Mayor Pro Tempore
AYES:	Barber Sr., Bradley, Butts, Joseph, Humes, Smalls
ABSENT:	Jayroe

- B. **Motion to approve second reading of a Bond Ordinance for the Issuance and Sale of a General Obligation Bond from USDA for Fire Station II, in an Amount not to exceed \$2,000,000.**

Council Member Joseph moved, seconded by Council Member Humes. Mrs. Bivens noted the interest rate on the \$2 million is 2.75%, pre-closing is scheduled for May 3rd, and the actual closing will be May 7th.

Mayor Barber called for the vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Tupelo Humes, Council Member
AYES:	Barber Sr., Bradley, Butts, Joseph, Humes, Smalls
ABSENT:	Jayroe

C. Motion to approve Auditing Services and Financial Statement Preparation to the firm of Green Finney, LLP for a three (3) year engagement and approve payment in the first year of \$33,600.

Council Member Smalls moved, seconded by Council Member Butts. GFOA and auditing standards require us to periodically advertise for bids for auditing services. Mrs. Bivens said only two bids were received. Based on an evaluation committee of five individuals, Green Finney was recommended to continue auditing services for the City.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Sheldon A. Butts, Council Member
AYES:	Barber Sr., Bradley, Butts, Joseph, Humes, Smalls
ABSENT:	Jayroe

8. POLICE

A. Motion to approve first reading of an Ordinance amending Chapter 18 Article III of the Code of Ordinances for the City of Georgetown by deleting Article III Sections 18-22 thru 18-31 and replacing Sections 18-22 thru 18-25 in the entirety, and reserving Sections 18-26 thru 18-31.

Council Member Joseph moved, seconded by Council Member Butts. With Council's guidance, Mrs. Crosby said this will create a uniform towing fee ordinance and annually adopt the South Carolina Department of Public Safety fee schedule. Sections 18-22 thru 18-25 were created to ensure fair charges by all wrecker services that tow and store vehicles for the City of Georgetown. Since its adoption, there have been significant increases in fuel and other costs associated with providing tow services; however, fee adjustments have not been made to counteract the additional costs. The proposed amendment incorporates DPS definitions and weight classes, and includes the nonconsensual tow. This is in line with what the tow drivers are requesting. Discussions followed.

Mayor Barber called for the vote.

RESULT:	FIRST READING [UNANIMOUS]	Next: 5/17/2018 5:30 PM
MOVER:	Al Joseph, Council Member	
SECONDER:	Sheldon A. Butts, Council Member	
AYES:	Barber Sr., Bradley, Butts, Joseph, Humes, Smalls	
ABSENT:	Jayroe	

9. WATER UTILITIES

A. Motion to approve Proposal and Payment to Coastal Hydraulics, Inc. for City Hall Retention Pond Stormwater Pump #2 Repairs in the amount of \$116,709.66.

Council Member Joseph moved, seconded by Mayor Pro Tempore Bradley. This pump was installed in 2012/13 in the newly constructed City Hall retention pond. Mr. Will Cook stated the first pump was recently repaired and reinstalled. This is the second pump to be repaired. The internals of pump number two are in worse condition than pump number one. Anything being replaced will be stainless steel; anything original will be coated with epoxy coating. The City does not anticipate any change in the cost.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Rudolph A. Bradley, Mayor Pro Tempore
AYES:	Barber Sr., Bradley, Butts, Joseph, Humes, Smalls
ABSENT:	Jayroe

B. Motion to accept Proposal and allow staff to enter into contract with McKim & Creed for the Year One Upgrades of the existing SCADA system for a not to exceed amount of \$150,000.00.

Council Member Joseph moved, seconded by Council Member Butts. Mr. Cook stated the SCADA system is essential to the City. It is 20 years old and operates on an old operating system no longer supported. This is how we operate the Water Treatment Plant and monitor remote sites. Two companies responded to the RFQ and McKim and Creed was selected by a selection committee to negotiate the scope and fee. This has been proposed as a three year project with Year One upgrades proposed at \$133,066. The budgeted amount is \$150,000. Staff is asking for approval up to the budgeted amount in order to begin with some work on Year Two to move the project along faster.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Sheldon A. Butts, Council Member
AYES:	Barber Sr., Bradley, Butts, Joseph, Humes, Smalls
ABSENT:	Jayroe

10. ENGINEERING

- A. Motion to approve bid and make payment to Consensus Construction and Consulting, Inc. for a not to exceed amount of \$41,700 to clean ponds and install a new 6-in. concrete bottom in ponds 1 and 2 (Backwash Lagoons).**

Council Member Joseph moved, seconded by Council Member Butts. This project is part of the Capital Improvement Program. Mr. Orlando Arteaga stated the maintenance work will take place at the Water Treatment Plant. The lowest bid presented was for \$37,909. He is requesting \$41,700, 10% contingency, for any unforeseen condition during excavation and removal of sludge.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Sheldon A. Butts, Council Member
AYES:	Barber Sr., Bradley, Butts, Joseph, Humes, Smalls
ABSENT:	Jayroe

11. CITY ADMINISTRATOR REPORT

Mr. Smith reported the City received a permit from the U. S. Army Corp of Engineers for the bulk head replacement at Constitution Park. Since receiving the permit, we have been moving ahead and the bid opening is scheduled for May 8. The results will be presented to City Council for approval. ~ A bid opening for the Kaminski and Heyward Streets water main project is also scheduled for May 8. ~ The May 24 Special Meeting/Workshop of City Council needs to be rescheduled to May 17. By doing this, the third budget workshop will be cancelled.

Mayor Barber stated he and Mr. Smith recently visited Rock Hill for a couple of days to observe the progress being made and look at affordable housing.

12. OLD BUSINESS

Council Member Butts said he is in receipt of two letters that were provided to Mayor and Council and the City Planning Commission. One dated February 27, 2018 from the Administrative and Environmental Law Counsel that represents the firm Liberty Steel and the other from the United Steel Workers dated February 14, 2018. The two entities have concerns about the 365 days of idle time that is given inside the REDD District Ordinance. This would place a strain on the relationship between

the United Steel Workers and the Liberty Steel Company because the labor laws state if they go on strike they have a recall right of 24 months. They asked Council to address the long term initiative for Liberty Steel and the United Steel Workers. Mr. Butts asked for these issues to be addressed. Mayor Pro Tempore Bradley requested Mayor Barber to direct Mrs. Crosby and the City Administrator to define the 365 days. Mayor Barber asked Mr. Smith and Mrs. Crosby to review the issue.

13. NEW BUSINESS

No new business.

14. DEPARTMENT MONTHLY REPORTS

Mayor Barber noted the department monthly reports are included in the agenda.

- A. March 2018 GPD Report**
- B. March 2018 Municipal Court Report**
- C. March 2018 Fire Report**
- D. March 2018 Public Works Department Report**
- E. March 2018 Fleet service Report**
- F. March 2018 Electric Utility Department Report**
- G. March 2018 Water Utilities Report**
- H. March 2018 Engineering Report**
- I. March 2018 Housing & Community Development Report**
- J. March 2018 Economic Development Report**
- K. March 2018 Finance & IT Reports**

15. EXECUTIVE SESSION

Motion to adjourn Regular Meeting and enter Executive Session pursuant to Sec. 30-4-70(a)(1) to discuss board appointments/reappointments to the Planning Commission, Construction Board of Appeals, and A/H Tax Committee; Sec. 30-4-70(a)(2) discuss proposal/contract for executive search for the City Administrator and Sec. 30-4-70(a)(5) to discuss economic development matters related to Project Vista.

Mayor Pro Tempore Bradley moved, seconded by Council Member Joseph.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rudolph A. Bradley, Mayor Pro Tempore
SECONDER:	Al Joseph, Council Member
AYES:	Barber Sr., Bradley, Butts, Joseph, Humes, Smalls
ABSENT:	Jayroe

The Regular Meeting was adjourned at 6:34 pm.

Motion to adjourn Executive Session and reconvene Regular Meeting.

Council Member Joseph moved, seconded by Council Member Humes.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Tupelo Humes, Council Member
AYES:	Barber Sr., Bradley, Butts, Joseph, Humes, Smalls
ABSENT:	Jayroe

Executive Session was adjourned and the Regular Meeting was reconvened at 8:20 pm.

Mayor Barber announced no formal action was taken in Executive Session.

16. COUNCIL MAY TAKE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION.

Motion to approve Slavin Management Consultants Executive Search proposal for a City Administrator in the amount not to exceed \$21,777.50.

Mayor Pro Tempore Bradley moved, seconded by Council Member Butts.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rudolph A. Bradley, Mayor Pro Tempore
SECONDER:	Sheldon A. Butts, Council Member
AYES:	Barber Sr., Bradley, Butts, Joseph, Humes, Smalls
ABSENT:	Jayroe

Motion to adopt the Resolution approving the execution and delivery of a Memorandum of Understanding and other matters relating thereto.

Council Member Butts moved, seconded by Mayor Pro Tempore Bradley.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sheldon A. Butts, Council Member
SECONDER:	Rudolph A. Bradley, Mayor Pro Tempore
AYES:	Barber Sr., Bradley, Butts, Joseph, Humes, Smalls
ABSENT:	Jayroe

17. APPOINTMENTS

Motion to reappoint Mr. Bernard Jones to the Planning Commission.

Council Member Humes moved, seconded by Mayor Pro Tempore Bradley.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tupelo Humes, Council Member
SECONDER:	Rudolph A. Bradley, Mayor Pro Tempore
AYES:	Barber Sr., Bradley, Butts, Joseph, Humes, Smalls
ABSENT:	Jayroe

Motion to reappoint Mr. John Rogers to Construction Board of Appeals.

Council Member Butts moved, seconded by Mayor Pro Tempore Bradley.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sheldon A. Butts, Council Member
SECONDER:	Rudolph A. Bradley, Mayor Pro Tempore
AYES:	Barber Sr., Bradley, Butts, Joseph, Humes, Smalls
ABSENT:	Jayroe

Motion to reappoint Mrs. Ginger Gray and Rodney Long and appoint Ms. Pat Toemmes to the Accommodations and Hospitality Tax Committee.

Council Member Butts moved, seconded by Council Member Joseph.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sheldon A. Butts, Council Member
SECONDER:	Al Joseph, Council Member
AYES:	Barber Sr., Bradley, Butts, Joseph, Humes, Smalls
ABSENT:	Jayroe

18. ADJOURNMENT

Motion to adjourn the Regular Meeting of City Council

Council Member Humes moved, seconded by Mayor Pro Tempore Bradley.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tupelo Humes, Council Member
SECONDER:	Rudolph A. Bradley, Mayor Pro Tempore
AYES:	Barber Sr., Bradley, Butts, Joseph, Humes, Smalls
ABSENT:	Jayroe

The Regular Meeting was adjourned at 8:27 pm.

Ann U. Mercer
City Clerk

Date Approved: 06/21/18