

RESCHEDULED
REGULAR MEETING OF CITY COUNCIL
MARCH 22, 2021 – 5:30 PM
LIVESTREAM:

<https://www.facebook.com/cityofgtown/>



Notice of this meeting has been made in accordance with the
South Carolina Code of Laws as amended.

1. **CALL TO ORDER**
2. **ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES**
3. **ROLL CALL**
4. **ANNOUNCEMENT**
 - A. **Due to health concerns regarding COVID-19, City Council will be conducting a Regular Meeting via teleconference. If you would like to give input for the Public Comments portion of the meeting, you can email publiccomments@georgetownsc.gov or call 843-545-4090 to leave a voice message no later than 12:00pm on Monday, March 22, 2021. If leaving a voice message, please speak clearly and identify yourself by stating your name, address, and phone number to be recorded correctly.**
5. **INVOCATION & PLEDGE OF ALLEGIANCE**
6. **PUBLIC COMMENTS**
7. **INTRODUCTION OF NEW EMPLOYEES**
8. **PROCLAMATION**
 - A. **Motion to approve a Proclamation proclaiming April 2021 as Donate Life Month in the City of Georgetown, South Carolina.**
Attachments:
 - 1 Donate Life Month Proclamation - April 2021 (PDF)
 - B. **Motion to approve a Proclamation proclaiming April 21, 2021 as the City of Georgetown Administrative Professionals Day in the City of Georgetown, South Carolina.**
Attachments:
 - 1 Administrative Professional Day Proclamation (PDF)
9. **RESOLUTION**
 - A. **Motion to approve a Resolution designating April 2021 as Fair Housing Month in the City of Georgetown, South Carolina.**
Attachments:
 - 1 FAIR HOUSING RESOLUTION 03-22-21 (PDF)

10. FINANCE

- A. Motion to approve payment to Tyler/New World for annual software support and maintenance in an amount up to \$124,889.95.**
- B. Motion to approve second settlement payment of \$80,000 (budgeted for FY21) City of Georgetown v SCDOT.**

11. ENGINEERING

- A. Motion to ratify Community Development Block Grant (CDBG) Pre-Application for West End Water Main Improvements. The project area includes: Bourne Street, Henry Street, John Street, Emanuel Street, and Davis Alley. The project consists in installing 2,680 lineal feet of new 6-in PVC water lines to replace old 1-in. and 2-in. galvanized steel pipe lines, new fire hydrants, new service connections for 36 households, asphalt pavement, and concrete sidewalk restoration. The project cost is estimated at \$540,940, the City is requesting a waiver for the grant match.**

Attachments:

- 1 2021.03.05 Whitaker CDBG Infrastructure Grant (PDF)
- 2 WE Watermain Improvements_CDBG Narrative (PDF)
- 3 WE Watermain Improvements_Project Preliminary Estimate (PDF)
- 4 WE Watermain Improvements_Project Map (PDF)
- 5 WE Watermain Improvements_Flood Map 2015 (PDF)

- B. Motion to ratify Rural Infrastructure Authority (RIA) grant application for a new sewer lift station at the Maryville School site. The new lift station will have an increased pumping rate and increased wetwell storage capacity. The project construction cost is estimated at \$537,570. The city would be responsible for the 25% match or \$134,393.**

Attachments:

- 1 City of Georgetown Maryville Lift Station Project RIA Grant Application 3.9.21 (PDF)

12. CITY ADMINISTRATOR REPORT

13. MINUTES

- A. Motion to approve minutes of February 18 and February 25, 2021 Council Meetings.**

14. OLD BUSINESS

15. NEW BUSINESS

16. DEPARTMENT MONTHLY REPORTS

- A. February 2021 Electric Utility Department Report**

Attachments:

- 1 feb2021 (PDF)

- B. Engineering Monthly Report_February 2021**

Attachments:

- 1 Engineering Monthly Report_February 2021 (PDF)
- C. February 2021 Fire Report**
- Attachments:
- 1 February 2021 Fire Report (PDF)
- D. February 2021 Fleet service Report**
- Attachments:
- 1 Fleet Services Monthly Report.FY2021 (PDF)
- E. GPD - February 2021 Monthly Report**
- Attachments:
- 1 GPD -February 2021 Monthly Report (PDF)
- F. February 2021 HR/ Risk Management**
- Attachments:
- 1 February 2021 Human Resources-Risk Management Report (PDF)
- G. February 2021 Municipal Court Report**
- Attachments:
- 1 MC Monthly Report (PDF)
- H. February 2021 Planning & Community Development Report**
- Attachments:
- 1 Monthly Report February 2021 (PDF)
- I. February 2021 Water Utilities Report**
- Attachments:
- 1 February 2021 Water Utilities Report (PDF)
- J. February 2021 Public Works Department Report**
- Attachments:
- 1 Public Works Monthly Report.FY2021.2 (PDF)
- K. February 2021 Finance and IT Reports**
- Attachments:
- 1 Projects - February 2021 (PDF)
- 2 Grants - February 2021 (PDF)
- 3 Gov Deals (PDF)
- 4 February 2021 Finance and IT Reports (PDF)

17. EXECUTIVE SESSION

- A. Motion to adjourn Regular Meeting and enter into Executive Session pursuant to Section 30-4-70(a)(2) to discuss proposed contractual arrangements regarding a city-wide, comprehensive capital improvement plan and to receive related legal advice.**
- B. Motion to adjourn Executive Session and reconvene Regular Meeting.**
- C. NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION.**

D. City Council may take action on items discussed in Executive Session.

18. ADJOURNMENT

A. Motion to adjourn the Regular Meeting of City Council.



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

PROCLAMATION

DOC ID: 3262

Council Meeting Date:	22 March 2021
Department:	Administration
Issue Under Consideration:	Motion to approve a Proclamation proclaiming April 2021 as Donate Life Month in the City of Georgetown, South Carolina.

Reviews:

Sandra E. Yudice Ph.D. Completed 03/10/2021 12:40 PM

Sandra E. Yudice Ph.D. Completed 03/10/2021 12:40 PM

Stephanie Buccione Completed 03/11/2021 3:59 PM

Georgetown City Council Completed 03/18/2021 5:30 PM

Attachments:

1. 1 Donate Life Month Proclamation - April 2021 (PDF)

**MOTION TO APPROVE A PROCLAMATION PROCLAIMING APRIL 2021 AS DONATE LIFE
MONTH IN THE CITY OF GEORGETOWN, SOUTH CAROLINA.**



MAYORAL PROCLAMATION

WHEREAS, one of the most meaningful gifts that a human being can bestow upon another is the Gift of Life through organ, eye, and tissue donation; and

WHEREAS, more than 108,000 children and adults await lifesaving transplants, of which more than 1,300 are in South Carolina; and

WHEREAS, in 2020, for the first time ever, more than 200 South Carolinians said “Yes” to organ donation, saving the lives of 514 people awaiting their second chance at life; and

WHEREAS, we are still losing an average of 20 lives every day due to the lack of organs available for transplantation because every 10 minutes, another name is added to the national transplant waiting list; and

WHEREAS, according to national research conducted by Donate Life America, more than 90 percent of Americans support donation and more than 54 percent of South Carolinians have registered at the DMV; and

WHEREAS, the decision to become an organ donor can save up to eight lives and tissue donation can enhance many more men, women, and children who depend on the generosity and sacrifice of others to receive a second chance at life; and

WHEREAS, every person should support this life saving effort by learning more about organ, eye, and tissue donation, making their families aware of their wishes and registering online at www.DonateLifeSC.org or when they receive or renew their South Carolina driver’s license.

NOW, THEREFORE, I, Brendon M. Barber, Sr., by virtue of the authority vested in me as Mayor of the City of Georgetown, South Carolina, and on behalf of our City Council, do hereby proclaim the month of April 2021 to be designated as “**Donate Life Month**” in the City of Georgetown, South Carolina.

SIGNED, SEALED AND DATED this 22nd day of March 2021.

ATTEST:

Stephanie Buccione
City Clerk

Brendon M. Barber, Sr.
Mayor

Attachment: Donate Life Month Proclamation - April 2021 (3262 : Donate Life Month Proclamation)



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PROCLAMATION

DOC ID: 3247

Council Meeting Date:	22 March 2021
Department:	Administration
Issue Under Consideration:	Motion to approve a Proclamation proclaiming April 21, 2021 as the City of Georgetown Administrative Professionals Day in the City of Georgetown, South Carolina.

Reviews:

Gladys Rutledge-Livingston Completed 03/05/2021 2:41 PM

Sandra E. Yudice Ph.D. Completed 03/05/2021 5:22 PM

Stephanie Buccione Completed 03/11/2021 3:57 PM

Georgetown City Council Completed 03/18/2021 5:30 PM

Attachments:

1. 1 Administrative Professional Day Proclamation (PDF)

**MOTION TO APPROVE A PROCLAMATION PROCLAIMING APRIL 21, 2021 AS THE CITY
OF GEORGETOWN ADMINISTRATIVE PROFESSIONALS DAY IN THE CITY OF
GEORGETOWN, SOUTH CAROLINA.**



MAYORAL PROCLAMATION

- WHEREAS,** Administrative professionals play an essential role in coordinating the office operations of businesses, government, educational institutions, and other organizations; and
- WHEREAS** The work of administrative professionals requires advanced knowledge and expertise in communications, computer software, office technology, project management, organization, customer service, and other vital office management responsibilities; and
- WHEREAS** Administrative Professionals Day is observed annually in workplaces around the world to recognize the important contributions of administrative support staff and is sponsored by the International Association of Administrative Professionals; and
- WHEREAS** Without these public servants at every level, continuity of service, even in the most dire situations, would be impossible; and
- WHEREAS** The residents of the City of Georgetown are proud to recognize the essential role administrative professionals play in our organization and economy.

NOW, THEREFORE, I Brendon M. Barber, Sr., Mayor of the City of Georgetown, do hereby proclaim April 21, 2021 as:

“Administrative Professionals Day”

and I do thereby call upon all residents to recognize and express their appreciation for the vital contributions made daily by all administrative professionals throughout the City of Georgetown.

ATTEST:

CITY OF GEORGETOWN,
A MUNICIPAL CORPORATION

Stephanie A. Buccione
City Clerk

Brendon M. Barber, Sr.
Mayor



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RESOLUTION

DOC ID: 3261

Council Meeting Date:	22 March 2021
Department:	Administration
Issue Under Consideration:	Motion to approve a Resolution designating April 2021 as Fair Housing Month in the City of Georgetown, South Carolina.
Amount Requested:	
Is Item in Current Budget?	
If no, please explain:	
Financial Impact:	
Points to Consider:	
Options:	
Staff Recommendations:	

Reviews:

Sandra E. Yudice Ph.D. Completed 03/10/2021 11:33 AM

Sandra E. Yudice Ph.D. Completed 03/10/2021 11:34 AM

Stephanie Buccione Completed 03/11/2021 4:01 PM

Georgetown City Council Completed 03/18/2021 5:30 PM

Attachments:

1. 1 FAIR HOUSING RESOLUTION 03-22-21 (PDF)

**MOTION TO APPROVE A RESOLUTION DESIGNATING APRIL 2021 AS FAIR HOUSING
MONTH IN THE CITY OF GEORGETOWN, SOUTH CAROLINA.**

STATE OF SOUTH CAROLINA)

FAIR HOUSING RESOLUTION

CITY OF GEORGETOWN)

WHEREAS, April 11, 2021 marks the 53rd anniversary of the passage of the United States Fair Housing Law, Title VIII of the Civil Rights Act of 1968, as amended, and the State of South Carolina enacted the South Carolina Fair Housing Law in 1988, that both support the policy of Fair Housing without regard to race, color, creed, national origin, sex, familial status and handicap, and encourages fair housing opportunities for all citizens; and

WHEREAS, the City of Georgetown is committed, under the 2021 effort to highlight the Fair Housing Law, by continuing to address discrimination in our community, to support programs that will educate the public about the right to equal housing opportunities, and to plan partnership efforts with other organizations to help assure every citizen of their right to fair housing; and

WHEREAS, the City of Georgetown rejects discrimination on the basis of race, religion, color, sex, national origin, disability, and/or familial status in the sale, rental or provision of other housing services; and

WHEREAS, the City of Georgetown desires that all its citizens be afforded the opportunity to attain decent, safe and sound living environment.

NOW THEREFORE, BE IT RESOLVED that the Georgetown City Council does hereby designate April 2021 as Fair Housing Month and the City of Georgetown begins a year-long commemoration of the United States Fair Housing Law and urges all citizens to wholeheartedly recognize this celebration throughout the year.

APPROVED this 22nd day of March 2021.

ATTEST:

CITY OF GEORGETOWN,
A Municipal Corporation

Stephanie Buccione
City Clerk

Brendon M. Barber, Sr.
Mayor

Attachment: FAIR HOUSING RESOLUTION 03-22-21 (3261 : Fair Housing Resolution)



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ACTION ITEM

DOC ID: 3254

Council Meeting Date:	22 March 2021
Department:	Finance
Issue Under Consideration:	Motion to approve payment to Tyler/New World for annual software support and maintenance in an amount up to \$124,889.95.
Amount Requested:	Up to \$124,889.95
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	
Points to Consider:	This is an annual expense to maintain updates and support for our financial software system. This cost is allocated to all City Departments.
Options:	Approve or Disapprove
Staff Recommendation:	Approve

Reviews:

John Barfield Completed 03/10/2021 9:34 AM
 Debra Bivens Skipped 03/11/2021 12:23 PM
 John approved
 John Barfield Completed 03/11/2021 12:24 PM
 Sandra E. Yudice Ph.D. Completed 03/11/2021 1:46 PM
 Stephanie Buccione Completed 03/11/2021 3:55 PM
 Georgetown City Council Completed 03/18/2021 5:30 PM

Attachments:



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ACTION ITEM

DOC ID: 3264

Council Meeting Date:	22 March 2021
Department:	Finance
Issue Under Consideration:	Motion to approve second settlement payment of \$80,000 (budgeted for FY21) City of Georgetown v SCDOT.
Amount Requested:	\$80,000
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	\$80,000
Points to Consider:	2 nd payment of legal settlement
Options:	Approve or disapprove
Staff Recommendation:	Approve

Reviews:

John Barfield Completed 03/10/2021 8:45 PM
 Debra Bivens Skipped 03/11/2021 12:22 PM
 John approved
 Debra Bivens Skipped 03/11/2021 12:22 PM
 John Approved
 John Barfield Completed 03/11/2021 12:23 PM
 Sandra E. Yudice Ph.D. Completed 03/11/2021 1:47 PM
 Stephanie Buccione Completed 03/11/2021 3:58 PM
 Georgetown City Council Completed 03/18/2021 5:30 PM

Attachments:



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ACTION ITEM

DOC ID: 3259

Council Meeting Date:	22 March 2021
Department:	Engineering
Issue Under Consideration:	Motion to ratify Community Development Block Grant (CDBG) Pre-Application for West End Water Main Improvements. The project area includes: Bourne Street, Henry Street, John Street, Emanuel Street, and Davis Ally. The project consists in installing 2,680 lineal feet of new 6-in PVC water lines to replace old 1-in. and 2-in. galvanized steel pipe lines, new fire hydrants, new service connections for 36 households, asphalt pavement, and concrete sidewalk restoration. The project cost is estimated at \$540,940, the City is requesting a waiver for the grant match.
Amount Requested:	\$0
Is Item in Current Budget?	No
If no, please explain:	This project can be placed on the new FY 21-22 CIP budget, if approved.
Financial Impact:	None
Points to Consider:	The project would be feasible if CDBG approves the waiver of no-match request. Otherwise, the city would be responsible for a 10% match or \$53.5 K
Options:	Approve or disapprove CDBG pre-application
Staff Recommendation:	Approve

Reviews:

Orlando Arteaga Completed 03/10/2021 10:32 AM
 Sandra E. Yudice Ph.D. Completed 03/10/2021 10:40 AM
 Stephanie Buccione Completed 03/11/2021 3:55 PM
 Georgetown City Council Completed 03/18/2021 5:30 PM

Attachments:

1. 1 2021.03.05 Whitaker CDBG Infrastructure Grant (PDF)
2. 2 WE Watermain Improvements_CDBG Narrative (PDF)
3. 3 WE Watermain Improvements_Project Preliminary Estimate (PDF)
4. 4 WE Watermain Improvements_Project Map (PDF)
5. 5 WE Watermain Improvements_Flood Map 2015 (PDF)

Updated: 3/12/2021 2:24 PM by Stephanie Buccione (Page 1)

MAYOR
BRENDON M. BARBER, SR.

CTTY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
HOBSON H. MILTON
RUDOLPH A. BRADLEY
TUPELO HUMES
AL JOSEPH
CAROL JAYROE
CLARENCE C. SMALLS

Executive Offices
(843) 545-4001

March 5, 2021

Martha Whitaker, Grants Manager,
SC Department of Commerce, Grants Administration
1201 Main Street, Suite 1600
Columbia SC 29201

To Whom It May Concern:

The City of Georgetown has been affected by many external forces that have been very costly. The City is requesting the assistance from the State of South Carolina CDBG program by granting a 100% waiver for the grant match for the water main project in the West End District near John Henry & Bourne streets due to the financial hardships the City has and will continue to endure for the foreseeable future. Over the past several years the City of Georgetown has incurred immense cost due to man-made and natural disasters. These disasters coupled with deterioration and aging of its infrastructure, has adversely impacted the City and its Citizens.

In the fall of 2011 drainage work surrounding the City Hall location on 1134 North Fraser Street, triggered sinks holes and land subsidence as a result of removing vast amounts of water from underground. Several buildings in the area were condemned and/or demolished. The City took on additional expenditures including geotechnical services for City Hall, the City Hall Water Tank, and Fire Station 1 to determine the sustainability and safety of the land and buildings. Through these findings, the Water Tank was torn down and a new Water Tank was built totaling \$1,751,538 in capital outlays and engineering services. The City also incurred lawsuit and settlement costs in the amount of \$320,000. Finally, City Hall was determined to be hazardous, all employees were relocated to rental property, where they have been working for almost the past five years and costing \$355,952 in lease payments annually. Insurance proceeds received was not enough to build new City Hall and the City continues operating without a City Hall to this date.

A new City Hall project has been in progress over the last year including the completion of architectural drawings and awarding the bid for construction. The cost of engineering and architectural services to date are \$288,954. We have postponed the City Hall project, due to the world-wide pandemic COVID-19 and the economic uncertainties it created. At this time, we do not know when we will resume the City Hall project. The unprecedented effect of COVID-19 has been felt all over the world. Although the City has incurred minimal cost to date and the State reimbursed through the CARES Act, the estimated future cost is enormous and will include implementation of safety measures for the public and City employees going forward and undertaking the looming annual hurricane season during this pandemic. It is uncertain at this time whether or not future COVID expenses would be reimbursed.

Further, the nation-wide shutdown and unemployment, has caused the City to lose revenue and fees. The City's main revenue streams are sale of utilities, business license fees, and taxes, like most municipalities. Effective

Drawer 939
Georgetown, SC 29442

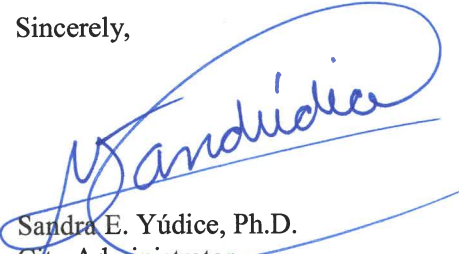
March 18, 2020, the City ceased to assess penalties, delinquent fees, and credit card fees for all customers causing the loss of revenue. The City of Georgetown, the third oldest city in the state, is a tourist destination. As a result of all non-essential businesses being ordered to close by the Governor of South Carolina, the City's Hospitality and Accommodations Taxes took a loss of \$55,000 over the first two months of the pandemic last year.

In contrast to the Coronavirus pandemic and the sink holes, which are anomalies, the City has been hit by five major natural disasters over the past five years, four Hurricanes and the Thousand Year Flood in October 2015. The cost of these five National Emergencies to the City is \$1,327,268. These disasters are intensified by the location of the City on the Floodplain Map and the undersized and deteriorating drainage system in parts of the City. In order to mitigate these issues, over the last few years, the City has completed capital projects totaling \$3,546,119 including drainage projects and a Stormwater Management Plan. Below are additional facts supporting the City's request for the grant match waiver:

- The City's enterprise fund total debt service obligation for FY2020 is \$2,067,775.
- The City's debt service coverage (which compares the Net Available Revenue for Debt Service to the Debt Service Requirements) was 1.41 for FY2019 as compared to 2.40 for FY2018.
- The required debt service coverage is 1.20.
- Even though we expect the coverage to increase for FY 2020, our borrowing capacity is very limited.
- This coverage reduction, among other economic factors resulted in the City of Georgetown Combined Public Utility System's revenue rating to be downgraded to A2 from A1 by Moody's Investors Service.
- The City of Georgetown's overall revenue rating remained an A1.
- The City requested and Georgetown County Council approved financial assistance to provide the matching funds for another federal grant using surplus funds from the expired, local Capital Projects Sales Tax since the City was unable to fund the required match.
- The City has tremendous capital needs and very little financial capacity to carry out projects requiring cash match.

The City will appreciate the State of South Carolina granting the waiving of the grant match request under the CDBG Infrastructure Grant. Should you need further information, please let me know.

Sincerely,



Sandra E. Yúdice, Ph.D.
City Administrator

cc: John Barfield, Finance Director, City of Georgetown (jbarfield@georgetownsc.gov)
Marsha Platt, Grant Services Director, WRCOG (mplatt@wrcog.org)
Sarah Smith, Executive Director, WRCOG (ssmith@wrcog.org)

City of Georgetown
CDBG Grant Application
West End District Water Main Improvements

PROJECT NARRATIVE

Project Description:

The proposed project will be named *West End District Water Main Improvements*.

The proposed project consists of installation of 2,680 lineal feet (LF) of new 6" PVC water lines, four fire hydrants, 6-in. gate valves, asphalt and concrete sidewalk restoration in the following West End District streets: Bourne, Henry, John, Emmanuel Streets and Davis Alley.

The existing water lines in these streets consists of old 1-in. and 2-in. galvanized steel pipes. The pipe is heavily corroded and leaks frequently. The existing pipe size does not meet current code requirements to provide adequate water pressure to supply domestic water and fight fires. A new 6-in. PVC Class C900 pipe will replace the old galvanized pipes.

Need:

The aging water distribution system in this neighborhood requires an upgrade to new PVC lines capable of supplying the water consumption demand and the required firefighting water pressure.

The number of households directly benefiting by these improvements is 36 or an average of 79.2 residents are the beneficiaries of this new project.

Service Area:

- Bourne Street between Merriman Road and Kaminski Street
- Henry Street between Hawkins Street and Bourne Street
- John Street between Hawkins Street and Bourne Street
- Emmanuel Street between Kaminski Street and Fraser Street (Highway 17)
- Davis Alley from Emmanuel to Dead End

City of Georgetown
CDBG Grant Application
West End District Water Main Improvements

Project Budget

West End Water Main Improvements Preliminary Project Budget				
			Date:	3/9/2021
Construction				
Activity	CDBG Funds (100%)	Other Funds (0%)	Source	Total
General Conditions	\$68,750		CBBG	\$68,750
Bourne Street	\$55,425		CBBG	\$55,425
Henry Street	\$59,333		CBBG	\$59,333
John Street	\$58,533		CBBG	\$58,533
Emmanuel Street	\$161,600		CBBG	\$161,600
Davis Alley	\$23,900		CBBG	\$23,900
Construction Subtotal	\$427,542		CBBG	\$427,542
Contingency (10%)	\$42,754		CBBG	\$42,754
Construction Total	\$470,296		CBBG	\$470,296
Non-Construction				
Engineering	\$70,544		CBBG	\$70,544
Permits	\$100		CBBG	\$100
Non-Construction Total	\$70,644			\$70,644
TOTAL PROJECT COST	\$540,940			\$540,940

City of Georgetown
CDBG Grant Application
West End District Water Main Improvements

Schedule

MILESTONE EVENTS	
1. CDBG Pre-Application	March 15, 2021
2. CDBG Application	April 15, 2021
3. CDBG Grant Approval	September 2021
4. Engineering RFP Release	October 2021
5. Council and CDBG Engineering Consultant Approval	November 2021
6. Start Engineering Design	January 2022
7. Finish Engineering Design	June 2022
8. Construction Bids and Award	August 2022
9. Start Construction	September 2022
10. Finish Construction	June 2022
11. Closeout CDBG Grant	August 2022

City of Georgetown
CDBG Grant Application
West End District Water Main Improvements

Attachments

1. Preliminary Cost Estimate
2. Project Map
3. Flood Map

DRAFT

West End Water Main Improvements Preliminary Project Estimate

Prepared by: Orlando Arteaga, PE

Date: 3/9/2021

Construction

Activity	Quantity	Unit	Unit Cost	Extended Cost
General Conditions				
Mobilization	1	LS	\$25,000	\$25,000
Construction Surveying and As-Built	1	LS	\$15,000	\$15,000
Soil Erosion Control Plan	1	LS	\$10,000	\$10,000
Pedestrian and Vehicular Traffic Control	1	LS	\$8,750	\$8,750
Pressure Testing and Chlorination	1	LS	\$10,000	\$10,000
Bourne Street				
6-in. PVC C900 (including excavation, backfill, and fittings	530	LF	\$40	\$21,200
3/4-in. Long service	0	EA	\$2,000	\$0
3/4-in. Short service	0	EA	\$1,200	\$0
Water Meter Box	2	EA	\$300	\$600
6-in. Gate Valve and Valve Box	2	EA	\$1,500	\$3,000
Fire Hydrant	0	EA	\$4,500	\$0
6" PVC Horizontal Directional Bore at Merriman Rd.	90	LF	\$125	\$11,250
6" PVC Horizontal Directional Bore at Kaminski St.	75	LF	\$125	\$9,375
6" Water Tap	2	EA	\$5,000	\$10,000
Henry Street				
6-in. PVC C900 (including excavation, backfill, and fittings	470	LF	\$40	\$18,800
3/4-in. Long service	4	EA	\$2,000	\$8,000
3/4-in. Short service	6	EA	\$1,200	\$7,200
Water Meter Box	10	EA	\$300	\$3,000
6-in. gate valve and valve box	3	EA	\$1,500	\$4,500
Fire Hydrant	1	EA	\$4,500	\$4,500
2-in. Asphalt Paving & Milling	333	SY	\$25	\$8,333
6" Water Tap	1	EA	\$5,000	\$5,000
John Street				
6-in. PVC C900 (including excavation, backfill, and fittings	470	LF	\$40	\$18,800
3/4-in. Long service	6	EA	\$2,000	\$12,000
3/4-in. Short service	2	EA	\$1,200	\$2,400
Water Meter Box	10	EA	\$300	\$3,000
6-in. gate valve and valve box	3	EA	\$1,500	\$4,500
Fire Hydrant	1	EA	\$4,500	\$4,500
2-in. Asphalt Paving & Milling	333	SY	\$25	\$8,333
6" Water Tap	1	EA	\$5,000	\$5,000
Emmanuel Street				
6-in. PVC C900 (including excavation, backfill, and fittings	480	LF	\$40	\$19,200
6" PVC C900 Horizontal Directional Bore	470	LF	\$125	\$58,750
3/4-in. Long service	1	EA	\$2,000	\$2,000
3/4-in. Short service	9	EA	\$1,200	\$10,800
Water Meter Box	10	EA	\$300	\$3,000
6-in. gate valve and valve box	5	EA	\$1,500	\$7,500
Fire Hydrant	1	EA	\$4,500	\$4,500
Concrete Sidewalk Removal and Replacement	325	SF	\$18	\$5,850
2-in. Asphalt Paving & Milling	1200	SY	\$25	\$30,000
6" Water Tap	4	EA	\$5,000	\$20,000
Davis Alley				
6-in. PVC C900 (including excavation, backfill, and fittings	260	LF	\$40	\$10,400
3/4-in. Short service	4	EA	\$1,200	\$4,800
Water Meter Box	4	EA	\$300	\$1,200
6-in. gate valve and valve box	2	EA	\$1,500	\$3,000
Fire Hydrant	1	EA	\$4,500	\$4,500
Construction Subtotal				\$427,542
Contingency	10%			\$42,754
Construction Total				\$470,296
Non-Construction				
Engineering-Design	10%			\$47,030
Engineering-Construction Admin.	5%			\$23,515
Permits	1	LS	\$100	\$100
Non-Construction Total				\$70,644
TOTAL PROJECT COST				\$540,940

City of Georgetown

West End Water Main Improvements
Bourne Street
Henry Street
John Street



Google Earth

© 2021 Google

400 ft

Packet Pg. 24

City of Georgetown

West End Water Main Improvements
Emmanuel Street
Davis Alley

11.A.4

Legend
Sheet 2/2

Emmanuel St

S Hazard St

6" Water Main

F.H.

260'

470'

Davis Alley

S Fraser St

17

F.H.

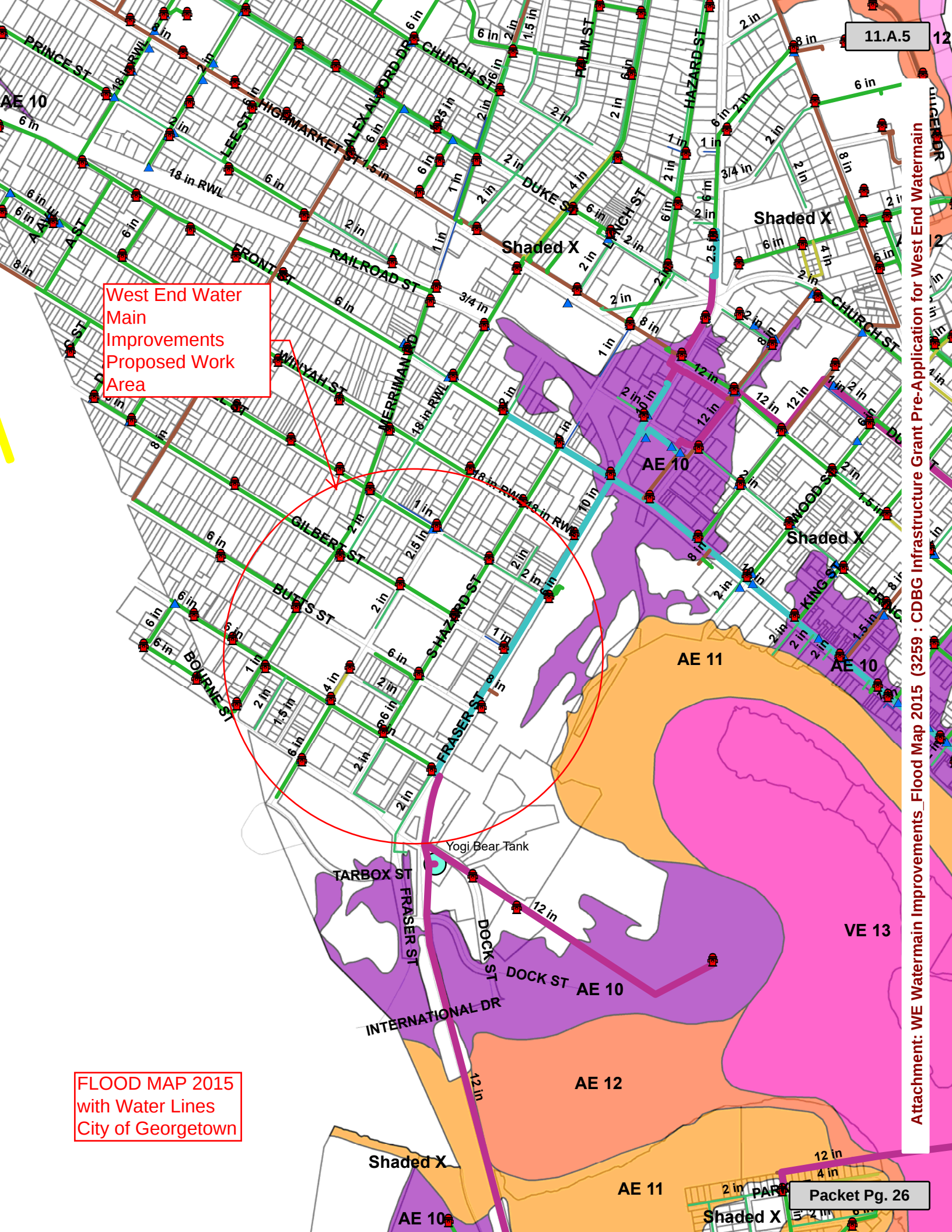
Google Earth

© 2021 Google

400 ft

Packet Pg. 25

Attachment: WE Watermain Improvements Project Map (3259 : CDBG Infrastructure Grant Pre-



West End Water
Main
Improvements
Proposed Work
Area

FLOOD MAP 2015
with Water Lines
City of Georgetown

11.A.5

Packet Pg. 26

Attachment: WE Watermain Improvements Flood Map 2015 (3259 : CDBG Infrastructure Grant Pre-Application for West End Watermain



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 3260

Council Meeting Date:	22 March 2021
Department:	Engineering
Issue Under Consideration:	Motion to ratify Rural Infrastructure Authority (RIA) grant application for a new sewer lift station at the Maryville School site. The new lift station will have an increased pumping rate and increased wetwell storage capacity. The project construction cost is estimated at \$537,570. The city would be responsible for the 25% match or \$134,393.
Amount Requested:	\$500,000
Is Item in Current Budget?	No.
If no, please explain:	Item is being requested for the new FY 21-22 budget
Financial Impact:	None
Points to Consider:	If RIA grant is approved, the city will greatly benefit by only spending the match amount of \$134K
Options:	Approve or Disapprove
Staff Recommendation:	Approve

Reviews:

Orlando Arteaga Completed 03/10/2021 10:50 AM
 Sandra E. Yudice Ph.D. Completed 03/10/2021 10:58 AM
 Stephanie Buccione Completed 03/11/2021 4:18 PM
 Georgetown City Council Completed 03/18/2021 5:30 PM

Attachments:

- 1 City of Georgetown Maryville Lift Station Project RIA Grant Application 3.9.21 (PDF)

**Grant Application
South Carolina
Rural Infrastructure Authority
(RIA)**



**Project Title:
Maryville Lift Station Replacement**

City of Georgetown
Post Office Box 939
Georgetown, South Carolina 29442

March 15, 2021

MAYOR
BRENDON M. BARBER, SR.

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



MEMBERS
TUPELO HUMES
AL JOSEPH
CAROL JAYROE
CLARENCE C. SMALI
HOBSON MILTON

11.B.1

Executive Offices
(843) 545-4001

March 15, 2021

South Carolina Rural Infrastructure Authority
Office of Rural Grants
1201 Main Street, Suite 1600
Columbia, SC 29201

Project Name: Maryville Lift Station Replacement

Thank you for the opportunity to apply for a Basic Infrastructure Grant to replace the Maryville Lift Station. If the grant is awarded, the City of Georgetown will ensure compliance with all pertinent regulations and policies. The City will agree to the following:

- Committing adequate time and resources to facilitate the replacement of the Maryville Lift Station.
- The City has budgeted out of its Wastewater Collections Fund the financial resources to pay the total project cost as outlined with RIA reimbursement of 75% of the project construction cost. Funds are budgeted in fiscal year 2021 and 2022 for all non-construction cost. The estimated cost of this project is \$585,486.

The City of Georgetown and its residents support this project 100%. It is our hope that upon review of the enclosed application and project proposal that the RIA grant review panel will award the necessary funds to replace this aging infrastructure to ensure the safety and health of Maryville area residents. Thank you for the opportunity to submit this request.

Sincerely,

Sandra E. Yúdice, Ph. D.
City Administrator

Drawer 939
Georgetown, SC 29442

Attachment: City of Georgetown Maryville Lift Station Project RIA Grant Application 3.9.21 (3260 : RIA Infrastructure Grant Application for Maryville

Grant Application

Grant Applicant: City of Georgetown **Date Submitted:** 3/15/2021
Project Title: Maryville School Lift Station Replacement

APPLICATION CHECKLIST

Application: See Grant Application Instructions (attached)

- Application Forms and Certification (*with original signature*) ☒
- Narrative ☒

Attachments (*assembled in the following order*):

1. Preliminary Engineering Cost Estimate ☒
2. Maps:
 - Project Location and Service Area ☒
 - Existing Infrastructure ☒
 - Proposed Improvements ☒
3. Program Documentation:
 - Basic Infrastructure (*attach as appropriate*)
 - DHEC Sanitary Survey – For all Water Projects ☐
 - DHEC Compliance Evaluation Inspection– For all Sewer Projects ☐
 - Notice of Violation or Consent Order ☐
 - Corrective Action Plan ☐
 - Other “Need” Documentation ☐
 - Operating Budget and Actual Revenues/Expenses ☒
 - Capital Improvement Plan ☒
 - Residential Customer User Rates ☒
 - Economic Infrastructure (*attach as appropriate*)
 - Economic Development/Jobs**
 - Jobs & Capital Investment Commitment ☐
 - Planned or Approved Incentives ☐
 - Product Development**
 - Industrial Site/Park Public Ownership Documentation ☐
 - Industrial Site/Park Master Plan with utilities and capacity ☐
 - DHEC Sanitary Survey – For all Water Projects ☐
 - DHEC Compliance Evaluation Inspection– For all Sewer Projects ☐
4. Funding and Other Commitments
 - Local Funds - Required ☒
 - Other Funds ☐
 - New Customers(70% documented commitment to connect) ☐
 - Property ownership certification (Easements/ROW/Real Property) ☒
 - Agreement to apply on behalf of an eligible entity ☐

Submit **original and 4 copies** of the application and attachments to the South Carolina Rural Infrastructure Authority.
Applications must be received by 5:00 pm on the due date. No postmarks will be accepted.

Applicant Information					
Applicant Name:	City of Georgetown				
Mailing Address:	1134 North Fraser Street				
City, State and Zip:	Georgetown, SC 29442				
State Legislative Districts:	Senate: 34 & 32		House: 103 & 108		
Applicant Type:	☒ Local Government ☐ Special Purpose District ☐ Public Works Commission ☐ Joint Municipal System ☐ Applicant is submitting on behalf of a not-for-profit water/sewer company or other eligible entity (<i>attach written agreement</i>) Name: _____				
Project Summary					
Project Title:	Maryville School Lift Station				
Project Summary: (Limit to 2/3 sentences)	Replacement and upgrade improvements of Maryville School Lift Station. Project consists of higher storage capacity wet well, submersible pumps with higher pumping rate, mechanical grinder, valves and accessory piping, and a standby diesel generator.				
Project Location:	2125 Poplar Street; Parcel #05-004-066-00-00 (Maryville School)				
County Development Status/Census Tract(s):	☒ Tier I or II County ☐ Tier III or IV County		Project Census Tract(s):		
Funding Request		Grant Category		Type of Project	
RIA Funds Requested:	\$ 403,178.00	☒ Basic Infrastructure ☐ Economic Infrastructure		☐ Water ☒ Sewer ☐ Stormwater Drainage ☐ Other (Describe):	
Other State Funds:	\$ 0.00				
Federal Funds:	\$ 0.00				
Local Funds:	\$ 182,308.00				
Total Project Funding:	\$ 585,486.00				
Contact Information		Name	Title	Phone	Email Address
Chief Elected or Administrative Official:		Sandra Yudice, Ph.D.	City Administrator	843-545-4175	syudice@georgetownsc.gov
Local Project Contact:		Orlando Arteaga, PE	City Engineer	843-545-4501	oarteaga@georgetownsc.gov
Local Financial Contact:		Eliza Jagger	Accountant	843-545-4055	ejagger@georgetownsc.gov
Engineer/Consultant:		Perry Mayhew, PE	Project Manager The Wooten Co.	336-722-5326	pmayhew@thewootencompany.com

Project Budget				
Activity	RIA Funds	Other Funds	Identify Source	Total
Construction				
Mobil,Demo, Fencing	\$ 21,750.00	\$ 7,250.00	City of Georgetown	\$ 29,000.00
Bypass Pumping	\$ 37,500.00	\$ 12,500.00	City of Georgetown	\$ 50,000.00
Wetwell, Valve Pit	\$ 68,775.00	\$ 22,925.00	City of Georgetown	\$ 91,700.00
Pumps,Piping,Contrl	\$ 122,625.00	\$ 40,875.00	City of Georgetown	\$ 163,500.00
Equipment Rack	\$ 12,375.00	\$ 4,125.00	City of Georgetown	\$ 16,500.00
Generator, ATS	\$ 58,500.00	\$ 19,500.00	City of Georgetown	\$ 78,000.00
Alternate:Grinder	\$ 45,000.00	\$ 15,000.00	City of Georgetown	\$ 60,000.00
Contingency	\$ 36,653.00	\$ 12,218.00	City of Georgetown	\$ 48,871.00
Construction Total	\$ 403,178.00	\$ 134,393.00		\$ 537,571.00
Percent of RIA & Other Funding	75%	25%		100%

**Percent of Other Funding: Applicants in Tier I and II Counties are required to provide at least 25% of the total construction costs.*

Activity		Other Funds	Identify Source	Total
Non-Construction				
Engineering		\$ 47,816.00	City	\$ 47,816.00
Permits		\$ 100.00	City	\$ 100.00
Land Acquisition		\$ 0.00	N/A	\$ 0.00
Legal or Administrative		\$ 0.00	N/A	\$ 0.00
Other:		\$ 0.00	N/A	\$ 0.00
Other:		\$ 0.00	N/A	\$ 0.00
Non-Construction Total		\$ 47,916.00		\$ 47,916.00

Total Project Funding** <i>Construction+ Non-Construction</i>	\$ 403,178.00	\$ 182,309.00		\$ 585,487.00
Percent of RIA & Other Funding	69%	31%		100%

***Total Project Funding should match Total Project Funding on Page 2 of this application.*

Project Benefit		Residential	Business
Total Customers(<i>existing and new</i>) to be Served by Project		3,000	
Number of New Customers to be Served by Project			
Number of New Customers Committed to Connect (<i>minimum of 70% of all new customers</i>)		N/A	
Number of Jobs (<i>Economic Development/Jobs Project</i>)		New: N/A	Existing:
New Capital Investment (<i>Economic Development/Jobs Project</i>)		\$ 0	
Project Schedule & Readiness			
Ready to Go Status	Completed or Planned Completion	Permits	Obtained
Preliminary Engineering Report	Date: 12/23/2020 NA:	DHEC	☐ Y ☒ N ☐ NA
Final Design	Date: 4/30/2021 NA:	DOT	☐ Y ☐ N ☒ NA
Acquisition	Date: NA: ✓	Railroad	☐ Y ☐ N ☒ NA
Permits	Date: 5/28/2021 NA:	Wetlands	☐ Y ☒ N ☐ NA
Construction Bid Opening	Date: 6/30/2021 NA:	Other: _____	☐ Y ☐ N ☒ NA
Construction Start	Date: 8/16/2021 NA:	If permit in hand, select Y. If needed and not yet obtained, select N. If permit not needed, select NA.	
Construction Completion	Date: 5/30/2022 NA:		
Are multiple contracts planned?	☐ Y ☒ N		
Property Acquisition	Completed or Planned Completion	Quantity	
☐ Easements/ROW	Date: NA: ✓	Number needed: _____	
☐ Real Property	Date: NA: ✓	Number needed: _____	
Attach certification of public ownership for all real property, easements or ROW already acquired for this project.			
Certification			
As the Chief Executive Official for the applicant, I certify that the information submitted in this request and the attachments are complete and correct and that the applicant has authorized the submission of this grant application for SC Rural Infrastructure Authority funding to assist in carrying out the project described herein. I concur with the commitments implied and contained in this application and agree to abide by the program requirements as well as any future grant assessments. The applicant certifies that it has complied with state law with respect to the submission and contents of this application and has disclosed any conflicts of interest with regard to the project.			
Sandra E. Yudice, Ph. D.		City Administrator	
Name of Chief Executive Official (Elected or Administrative)		Title	
Signature		Date	

MARYVILLE SCHOOL LIFT STATION PROJECT BUDGET

Date: 3/5/2021

Construction				
Activity	RIA Funds (75%)	Other Funds (25%)	Source	Total
Mobilization	\$9,375	\$3,125	City	\$12,500
Demolition	\$5,775	\$1,925	City	\$7,700
Bypass Pumping	\$37,500	\$12,500	City	\$50,000
Wetwell	\$55,275	\$18,425	City	\$73,700
Valve Vault	\$13,500	\$4,500	City	\$18,000
Pumps and Controls	\$93,750	\$31,250	City	\$125,000
Site Piping	\$28,875	\$9,625	City	\$38,500
Equipment Rack	\$12,375	\$4,125	City	\$16,500
Generator & ATS	\$58,500	\$19,500	City	\$78,000
Security Fencing	\$6,600	\$2,200	City	\$8,800
Alternate: Grinder	\$45,000	\$15,000	City	\$60,000
Construction Subtotal	\$366,525	\$122,175	City	\$488,700
Contingency (10%)	\$36,653	\$12,218	City	\$48,870
Total Construction	\$403,178	\$134,393		\$537,570
Non-Construction				
Engineering			City	\$47,816
Permits			City	\$100
Non-Construction Total				\$47,916
TOTAL PROJECT COST				\$585,486

Maryville Lift Station Motor and Pump Repairs Summary

Date	Description of Repair	Cost
10/1/2016	Impeller and hydraulic seal kit	\$1,099.10
12/6/2016	Motor rewind	\$664.00
2/10/2017	Motor rewind	\$2,012.77
9/22/2017	New pump	\$10,148.95
12/28/2017	Relead motor	\$1,593.05
10/22/2018	Impeller hydraulic seal kit /new seal plate	\$2,557.00
2/25/2019	Motor rewind	\$4,975.00
7/12/2019	Impeller hydraulic seal kit	\$1,294.00
8/31/2019	Motor rewind	\$3,800.98
10/18/2019	Generator repair	\$1,468.53
11/17/2019	Alternator relay for control panel	\$220.87
4/23/2020	Motor rewind	\$6,032.39
5/22/2020	Weld impeller	\$965.88
8/7/2020	Impeller hydraulic seal kit	\$1,297.20
10/29/2020	Motor starter replaced	\$622.01
11/5/2020	New spare pump	\$11,278.40
12/25/2020	Impeller hydraulic seal kit	\$1,160.70
1/24/2021	Motor rewind	\$5,006.86
	Grand Total	\$56,197.69

City of Georgetown
Rural Infrastructure Authority Grant Application
Maryville School Lift Station Replacement Project

Application Narrative

Need:

The Maryville School Lift Station project is part of the City's five-year Capital Improvement Program (CIP) to address its aging utilities infrastructure and to plan for the population growth in the Maryville district.

The replacement of Lift Station #16 is key for the wastewater collection system in the Maryville neighborhood. The approximate population number in this district is 3,000. The Maryville School Lift Station #16, is located off Ashbury Street and behind the existing Maryville Elementary School grounds. The lift station was constructed in the early 1960's. The lift station infrastructure has aged due to the passing of time, wear and tear, and exposure to the natural elements for nearly sixty years. Repairs in the past five years have amounted to a total expense of \$56,198 to replace or rewind motors, new pumps and impellers, generator repairs, etc. See Attachment 4.6 for a Summary of Repairs. This aging infrastructure has corroded and rusted pipes and valves located on the exterior and inside the valve pit, the equipment and power source on location is also old and needs replacement. Debris, such as wipes, clothes, towels, and diapers present a constant problem in the lift station and clog pipes, valves, and pumps.

In addition, the Maryville area has experienced rapid growth. While the other districts in the city are land-locked, the Maryville district presents two large tract planned developments (PDs) not inhabited until a few years ago. The high demand for affordable housing has created an opportunity for residential developers to build new homes in this area.

In October of 2020, the City hired The Wooten Company as the engineering consultant to provide professional engineering services to investigate, study, and provide recommendations in regards to the existing Lift Station #16 located at the Maryville Elementary School.

In December of 2020, the consultant prepared a Preliminary Engineering Report (PER) with conclusions and recommendations for the Maryville School Lift Station (MSLS). The recommendations indicate that a new wet well structure with additional storage capacity is necessary to accommodate the future demand and the submersible pumps will need to be upgraded from 550 to 780 Gallons per Minute (GPM). Also, a new valve pit, valves and accessory piping maybe necessary due to corrosion, since this equipment is at least 20-years old. A trash containment rack, submersible chopper pumps, or a mechanical grinder may be used to deal with constant clogging and sewage debris encountered in the system such as problematic disposable wipes. A fixed mounted standby generator with Automatic Transfer Switch (ATS) would also be required to deal with power outages, which are common for the area during hurricane season. The upgrades will include electrical and SCADA programming work.

City of Georgetown
Rural Infrastructure Authority Grant Application
Maryville School Lift Station Replacement Project

The total estimated cost for the MSLS project is **\$585,486** and includes engineering and construction costs. The mechanical grinder system will be designed as a Bid Alternate. Although the use of a mechanical grinder is highly desirable, the cost may prohibit its use due to limitations in the approved budget.

Based on the conclusions and recommendations provided by the consultant, the City of Georgetown has decided to proceed with the design and the replacement of the Maryville School Lift Station. The design will be completed during the second half of the 20-21 fiscal year while the construction is planned for the first half of the 21-22 fiscal year.

The new Maryville Lift Station will increase capacity to accommodate the growing population in this area and provide a newer and more reliable system to safeguard against sewer backups and overflow, which can cause disease to spread.

Maryville School Lift Station Address and GIS coordinates:

2125 Poplar Street, Georgetown, SC 29440

Latitude: 33.3417888 Longitude: -79.2919905

Service Area:

The City of Georgetown maintains the Sewer Collection System inside the municipal boundary and provides service to a variety of customers including two (2) Heavy Industrial Companies, Liberty Steel Georgetown and International Paper Company, low-income and low-to-moderate housing residential customers, two (2) City Fire Stations, one (1) Police Station, Tideland Hospital, City and County municipal facilities, and small businesses. Elementary, middle, high and vocation training schools are located within the city limits. The collection system includes 24 lift stations, 13 miles of force mains, and 66 miles of gravity sewer lines. The project will directly affect approximately 3,000 residential customers with 250 - 300 new customers, part of the newly constructed homes in this area. This project will indirectly affect all sewer utility customers citywide which is approximately 4,801 residential, industrial, and business customer and municipal facilities.

According to SCDHEC, the sewer lift stations for the City of Georgetown are not subject to compliance evaluation inspections since the city operates and is permitted under the waste water treatment plant (WWTP). The city's WWTP is subject to compliance evaluation inspections annually.

The project service area is 1,088 acres and consists of residential, general commercial, planned development, limited industrial, conservation preservation zones. See Map 3- Zoning Map.

City of Georgetown
Rural Infrastructure Authority Grant Application
Maryville School Lift Station Replacement Project

Project Description:

This project began with the request for proposals to secure an engineering firm to design and provide project management services through completion of construction. The Wooten Company was approved by City Council and selected as the engineering consultant in September 2020. They have completed the Preliminary Engineering & Survey task, and begun the design work. They will also secure DHEC permits required and prepare geotechnical site reports. Once the design for the replacement of the Maryville Lift Station is completed and permits secured in May 2021, the City will issue a request for construction bids. The construction is estimated to begin in August 2021 and completed by the end of May 2022. The project will replace the current 60-year old lift station currently pumping at a rate of 550 GPM with a larger pumping capacity lift station rated at 780 GPM. The project consists of the installation of larger storage capacity wet well, new valve pit, new valves and accessory piping, two new submersible pumps, a control panel, and permanent standby diesel generator. A Mechanical Grinder will be part of a bid alternate. The Wooten Company will provide limited construction oversight.

The total estimated project construction cost is \$537,570. The City of Georgetown is requesting RIA funding for 75% of the construction costs or **\$403,178.**

City of Georgetown
Rural Infrastructure Authority Grant Application
Maryville School Lift Station Replacement Project

Feasibility:

The two primary issues to upgrade the existing lift station system is aging of the infrastructure and increase of capacity to accommodate population growth. A secondary issue is the fact that this particular station receives a significant amount of wastewater debris, which causes the existing pumps, valves, and pipes to clog. The area services a primarily school and a nursing home facility. The new lift station will have a trash basket at a minimum although a mechanical grinder or submersible chopping pumps are highly desirable to deal with wastewater debris.

The costs estimate is provided by the City's consultant, the Wooten Company, who have a lot of experience with lift station design and construction and are familiar with the latest construction costs.

Several alternatives have been considered on this project. First, we considered the use of submersible chopping pumps versus a mechanical grinder. The City favors the use of a mechanical grinder as an effective and reliable method to deal with wastewater debris. Secondly, we considered the use of engine-driven bypass pumps in lieu of a standby generator. However, after further review the City has opted to use a generator as a more conventional system, which is less costly to the project. The mechanical grinder will add another \$60,000 to the project cost while the engine-driven pumps would increase the project costs by \$22,000. The mechanical grinder system will be designed as a bid alternate item.

The ability to increase the capacity of this lift station is essential to the health and welfare of the City's residents and surrounding environment. The aged and low-capacity piping and equipment system located at this lift station will be removed and replaced with new infrastructure that will accommodate the current and future needs of this area. This lift station is a primary part of the sewer collection system, which are key to protecting the public health and environment in the City of Georgetown. Thereby, decreasing the potential for disease transmission throughout the City and local wetlands. Proper maintenance and upgrades to the City's wastewater collections system, will help eliminate costly and hazardous emergency repairs in the future.

The extent of cash reserves for repairs and emergencies for FY 20-21 was \$68,400.

The extent of systems transfer to the general fund for FY 20-21 was \$178,476.

City of Georgetown
Rural Infrastructure Authority Grant Application
Maryville School Lift Station Replacement Project

Project Schedule

MILESTONE EVENTS	
1. Request for Proposal (RFP) issued	August 5, 2020
2. Proposal due date	September 2, 2020
3. Design Notice of Award	September 18, 2020
4. Design Start date	October 5, 2020
5. Design Completion (Tentative)	April 30, 2021
6. Permit Approvals (Tentative)	May 30, 2021
7. Construction Notice of Award (Tentative)	June 30, 2021
8. Construction Start (Tentative)	August 2021
9. Construction Completion (Tentative)	May 2022

City of Georgetown
Rural Infrastructure Authority Grant Application
Maryville School Lift Station Replacement Project

Sustainability

- Operating budget and actual revenues & expenditures – Included
- Extent of cash reserves for repairs and emergencies - Included in the Narrative
- Extent of systems transfer to the general fund - Included in the Narrative
- Capital Improvement Plan – Included
- Average Monthly Bill (5,000 gallons) and recent and planned rate increases – Included

City of Georgetown
Rural Infrastructure Authority Grant Application
Maryville School Lift Station Replacement Project

Benefits

The residential and non-residential dwellers in the Maryville area in the City of Georgetown are the direct beneficiaries from this project.

The city owns, operates and maintains the sewage collection and treatment systems servicing the entire community. The collection and treatment of sanitary wastewater is a matter of public health and safety and is a vital service that the City of Georgetown provides to its citizens, employees, visitors, and business owners.

The Maryville area not only includes residential subdivisions and multi-family homes, but also several non-residential establishments like gas stations, nursing care facilities, churches, an elementary school, a fire station, a motel, storage facilities, a supermarket, restaurants, and other commercial retail stores.

There are no original as-built records of the Maryville School Lift Station, however it is presumed that the original construction dates back to the early 1960s based on survey plats of the school property and old sewer maps of the area. Based on the consultant's Preliminary Engineering Report (PER), a replacement of the lift station is necessary due to aging infrastructure and to meet the forecasted growth demand for the area. The replacement of this aging lift station with minimal capacity is central to the City's ability to satisfactorily and safely collect the sanitary sewage and service the citizens and the local business community. It insures the prevention of waterborne disease spreading throughout the City, which are caused by sewer backups and improper collection of sewer.

Investing in the utility systems is the cornerstone of a municipality's promise and mission to its citizens for safe and healthy living.

The City is committed to providing the highest quality services to its citizens and visitors to ensure a healthy community. As public servants, we are tasked to make a difference for the good of the community we serve.

City of Georgetown
Rural Infrastructure Authority Grant Application
Maryville School Lift Station Replacement Project

Attachments

1. Preliminary Engineering Report (PER)

2. Preliminary Engineering Cost Estimate

3. Maps

- Map 1: Maryville Sewer System Map
- Map 2: Maryville Sewer Utilities Map
- Map 3: Maryville Zoning Map
- Map 4: Maryville Lift Station Site Wetland Map
- Map 5: Maryville School Site Map

4. Evidence of Need

- 4.1 Photos
- 4.2 Project Schedule
- 4.3 Maryville School Plat
- 4.4 Preliminary Plan
- 4.5 Site Survey
- 4.6 Repair Summary Log
- 4.7 Project Budget

5. Program Documentation

- DHEC Compliance Evaluation Inspection – not required, included in narrative.

Jagger, Eliza

From: Gunter, Will
Sent: Tuesday, March 9, 2021 3:30 PM
To: Jagger, Eliza; Arteaga, Orlando
Subject: Fwd: Maryville School Lift Station #16

Sent from my iPhone (Please excuse any typos)

Begin forwarded message:

From: "Gunter, Will" <wgunter@georgetownsc.gov>
Date: March 9, 2021 at 3:29:21 PM EST
To: "Stevens, Shauna" <stevensf@dhec.sc.gov>
Subject: Re: Maryville School Lift Station #16

Thank you

Sent from my iPhone (Please excuse any typos)

On Mar 9, 2021, at 3:28 PM, Stevens, Shauna <stevensf@dhec.sc.gov> wrote:

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- Helpdesk

It is not required, but we do perform pump station inspections with the wastewater compliance inspection sometimes. We also perform inspections when our office receives public complaints or if there are sewer overflow issues. Our office has not received either of those for this station.

Shauna

Shauna Stevens
Engineer Associate
S.C. Dept. of Health & Environmental Control
Office: (843) 238-4378
Fax: (843) 238-4518



Will Gunter | Director of Water Utilities
 City of Georgetown Water Utilities Dept.
 2377 Maybank Drive (29440) : PO Box 939, Georgetown, SC 29442
 Contact | **P:** 843-545-4505 | **F:** 843-520-2779 | **E:** wgunter@georgetownsc.gov
<https://www.georgetownsc.gov>



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From: Gunter, Will <wgunter@georgetownsc.gov>
Sent: Tuesday, March 9, 2021 3:24 PM
To: Stevens, Shauna <stevensf@dhec.sc.gov>
Subject: RE: Maryville School Lift Station #16

*** Caution. This is an EXTERNAL email. DO NOT open attachments or click links from unknown senders or unexpected email. ***

Shauna,

You stated that there have been no inspections at the Maryville School Lift Station #16 during our past compliance evaluation inspections. I need clarification that it's not required to be inspected during our compliance evaluation inspections?

Thanks,
 Will

From: Stevens, Shauna [<mailto:stevensf@dhec.sc.gov>]
Sent: Tuesday, March 9, 2021 2:56 PM
To: Gunter, Will <wgunter@georgetownsc.gov>
Subject: Maryville School Lift Station #16

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- Helpdesk

Mr. Gunter,

I have reviewed the past compliance evaluation inspections for the City of Georgetown permit. There have been no inspections at the above referenced pump station. If you have any questions, please let me know.

Thanks

Shauna

Shauna Stevens
Engineer Associate
S.C. Dept. of Health & Environmental Control
Office: (843) 238-4378
Fax: (843) 238-4518
<~WRD000.jpg>

Will Gunter | Director of Water Utilities
City of Georgetown Water Utilities Dept.
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Contact | **P**: 843-545-4505 | **F**: 843-520-2779 | **E**: wgunter@georgetownsc.gov
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<imagefad7e2.JPG>

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FY 20/21 Capital Improvements Plan

11.B.1

Report by Budget Transactions

Budget Year of 20

Budget Level at Department Request

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 0010 - General Fund				
Department 05 - Police				
Sub Department 05 - Police Staff Services				
Account 900.915 - CIP Projects - Current Year				
0010.05.05.900.915	Generator Switch Gear Replacement	1.0000	121,000.00	121,000.00
0010.05.05.900.915	HVAC Replacement	1.0000	15,000.00	15,000.00
0010.05.05.900.915	Lease payment	1.0000	30,000.00	30,000.00
0010.05.05.900.915	Parking Lot resurfacing	1.0000	7,500.00	7,500.00
0010.05.05.900.915	Radio Replacement	1.0000	20,000.00	20,000.00
0010.05.05.900.915	Records Management System	1.0000	30,000.00	30,000.00
0010.05.05.900.915	Segway Personal Transporter	1.0000	8,000.00	8,000.00
0010.05.05.900.915	Vehicles - Four fully equipped police vehicles	1.0000	205,000.00	205,000.00
0010.05.05.900.915	Weapons Replacement/Inventory	1.0000	11,500.00	11,500.00
Account 900.915 - CIP Projects - Current Year Totals		Transactions	9	\$448,000
Sub Department 05 - Police Staff Services Totals		Transactions	9	\$448,000
Department 05 - Police Totals		Transactions	9	\$448,000
Department 11 - Fire				
Account 900.3000 - Buildings & Improvements				
0010.11.900.3000	Fire Training Center-Phase II	1.0000	50,000.00	50,000.00
0010.11.900.3000	HVAC for Back Building	1.0000	6,000.00	6,000.00
0010.11.900.3000	Station One Parking Lot Resurface	1.0000	10,000.00	10,000.00
Account 900.3000 - Buildings & Improvements Totals		Transactions	3	\$66,000
Account 900.4100 - Vehicles				
0010.11.900.4100	Assistant Chief Vehicle Replacement	1.0000	40,000.00	40,000.00
Account 900.4100 - Vehicles Totals		Transactions	1	\$40,000
Department 11 - Fire Totals		Transactions	4	\$106,000
Department 13 - Information Technology				
Account 900.3950 - Computer Software				
0010.13.900.3950	IT-Sonic Wall EMS Subscription Renewal	1.0000	6,200.00	6,200.00
0010.13.900.3950	Miscellaneous	1.0000	10,000.00	10,000.00
Account 900.3950 - Computer Software Totals		Transactions	2	\$16,200
Account 900.4300 - Other Equipment				
0010.13.900.4300	Miscellaneous	1.0000	6,000.00	6,000.00
0010.13.900.4300	Switch (LAN) Refresh	1.0000	5,000.00	5,000.00
Account 900.4300 - Other Equipment Totals		Transactions	2	\$11,000
Department 13 - Information Technology Totals		Transactions	4	\$27,200
Department 14 - Fleet Services				
Account 900.4100 - Vehicles				
0010.14.900.4100	Fleet Vehicle	1.0000	40,000.00	40,000.00
Account 900.4100 - Vehicles Totals		Transactions	1	\$40,000



FY 20/21 Capital Improvements Plan

11.B.1

Report by Budget Transactions

Budget Year of 20

Budget Level at Department Request

Fund **0022 - Local Hospitality/ATax**
Department **23 - Old Hospitality Fees**
Account **900.905 - Park Improvements**
0022.23.900.905 East Bay Park Improvements

Department **14 - Fleet Services** Totals
Fund **0010 - General Fund** Totals

Account **900.905 - Park Improvements** Totals
Department **23 - Old Hospitality Fees** Totals

Transactions	1	\$40,000
Transactions	18	\$621,200
1.0000	75,000.00	75,000
Transactions	1	\$75,000
Transactions	1	\$75,000

Department **24 - New Hospitality Fees**
Account **900.905 - Park Improvements**
0022.24.900.905 Park Improvements

Account **900.905 - Park Improvements** Totals
Department **24 - New Hospitality Fees** Totals
Fund **0022 - Local Hospitality/ATax** Totals

1.0000	18,000.00	18,000
Transactions	1	\$18,000
Transactions	1	\$18,000
Transactions	2	\$93,000

Fund **0030 - Electric Utility Fund**
Department **19 - Electric**
Account **900.3100 - Electric Distribution**

0030.19.900.3100 Black River Road DOT Relocation
0030.19.900.3100 Charlotte St residential complex
0030.19.900.3100 GreenCore Infrastructure
0030.19.900.3100 Harbor Club Development
0030.19.900.3100 Infrastructure for GMH expansion
0030.19.900.3100 Misc distribution line upgrades
0030.19.900.3100 North Fraser Commercial Development

Account **900.3100 - Electric Distribution** Totals

1.0000	300,000.00	300,000
1.0000	170,000.00	170,000
1.0000	100,000.00	100,000
1.0000	250,000.00	250,000
1.0000	100,000.00	100,000
1.0000	250,000.00	250,000
1.0000	320,000.00	320,000
Transactions	7	\$1,490,000

Account **900.4100 - Vehicles**

0030.19.900.4100 1911 golf cart replacement
0030.19.900.4100 Arrow boards replacement (2)
0030.19.900.4100 Utility dump bed trailer (state contract)

Account **900.4100 - Vehicles** Totals

1.0000	7,000.00	7,000
1.0000	25,000.00	25,000
1.0000	10,000.00	10,000
Transactions	3	\$42,000

Account **900.4300 - Other Equipment**

0030.19.900.4300 Annual transformer purchase

Account **900.4300 - Other Equipment** Totals
Department **19 - Electric** Totals
Fund **0030 - Electric Utility Fund** Totals

1.0000	70,000.00	70,000
Transactions	1	\$70,000
Transactions	11	\$1,602,000
Transactions	11	\$1,602,000

Fund **0031 - Water Utility Fund**
Department **15 - Water Distribution**
Account **900.3500 - Water Distribution**

0031.15.900.3500 Richmond Place Apartments Water Line Ext.

Account **900.3500 - Water Distribution** Totals

1.0000	30,000.00	30,000
Transactions	1	\$30,000

Account **900.4300 - Other Equipment**

0031.15.900.4300 Hydraulic Motor Assembly for Hydra Stop

1.0000	7,000.00	7,000.00
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FY 20/21 Capital Improvements Plan

11.B.1

Report by Budget Transactions

Budget Year of 20

Budget Level at Department Request

Account 900.6000 - Other Improvements		Account 900.4300 - Other Equipment Totals	Transactions	1	\$7,000
0031.15.900.6000	Vehicle / Equipment Shed		1.0000	100,000.00	100,000
		Account 900.6000 - Other Improvements Totals	Transactions	1	\$100,000
Department 16 - Filtration		Department 15 - Water Distribution Totals	Transactions	3	\$137,000
Account 900.3000 - Buildings & Improvements					
0031.16.900.3000	Raw Water Station Roof Repairs		1.0000	10,000.00	10,000
0031.16.900.3000	Water Plant Clearwell Repairs		1.0000	20,000.00	20,000
		Account 900.3000 - Buildings & Improvements Totals	Transactions	2	\$30,000
Account 900.3300 - Water Filtration Plant					
0031.16.900.3300	Repair Sedimentation Basin		1.0000	1,750,000.00	1,750,000
0031.16.900.3300	Upgrade Chemical Pumps		1.0000	80,000.00	80,000
		Account 900.3300 - Water Filtration Plant Totals	Transactions	2	\$1,830,000
Account 900.4100 - Vehicles					
0031.16.900.4100	Replace vehicle 3301		1.0000	37,000.00	37,000
		Account 900.4100 - Vehicles Totals	Transactions	1	\$37,000
Account 900.4300 - Other Equipment					
0031.16.900.4300	Lawnmower		1.0000	9,000.00	9,000
		Account 900.4300 - Other Equipment Totals	Transactions	1	\$9,000
		Department 16 - Filtration Totals	Transactions	6	\$1,906,000
Fund 0032 - Wastewater Fund		Fund 0031 - Water Utility Fund Totals	Transactions	9	\$2,043,000
Department 18 - Wastewater Collections					
Account 900.3700 - Wastewater Collection Sys					
0032.18.900.3700	Maryville School Lift Station Replacement / Engineering		1.0000	75,000.00	75,000
		Account 900.3700 - Wastewater Collection Sys Totals	Transactions	1	\$75,000
Account 900.4100 - Vehicles					
0032.18.900.4100	Replace vehicle 1627		1.0000	37,000.00	37,000
0032.18.900.4100	Replace vehicle 2705		1.0000	37,000.00	37,000
		Account 900.4100 - Vehicles Totals	Transactions	2	\$74,000
Account 900.4300 - Other Equipment					
0032.18.900.4300	Spare Pump Maryville Lift Station		1.0000	12,000.00	12,000
		Account 900.4300 - Other Equipment Totals	Transactions	1	\$12,000
		Department 18 - Wastewater Collections Totals	Transactions	4	\$161,000
Department 34 - Regional Wastewater Plant					
Account 900.3000 - Buildings & Improvements					
0032.34.900.3000	Replace Flooring Lab and Office		1.0000	15,000.00	15,000
		Account 900.3000 - Buildings & Improvements Totals	Transactions	1	\$15,000
Account 900.4100 - Vehicles					
0032.34.900.4100	Replace Vehicle 1700		1.0000	37,000.00	37,000.00
		Account 900.4100 - Vehicles Totals	Transactions	1	\$37,000.00



FY 20/21 Capital Improvements Plan

11.B.1

Report by Budget Transactions

Budget Year of 20

Budget Level at Department Request

Fund 0033 - Stormwater Utility Fund		Department 34 - Regional Wastewater Plant Totals	Transactions	2	\$52,000
Department 40 - Storm Water Utility Exp.		Fund 0032 - Wastewater Fund Totals	Transactions	6	\$213,000
Account 900.1000 - Infrastructure Improvemts					
0033.40.900.1000	Orange Street Parking Lot Pipe Relocation		1.0000	10,000.00	10,000.00
0033.40.900.1000	Queen St Drainage		1.0000	250,000.00	250,000.00
0033.40.900.1000	Stormwater Projects 1-3 Non-Construction Costs		1.0000	160,000.00	160,000.00
Account 900.1000 - Infrastructure Improvemts Totals			Transactions	3	\$420,000
Account 900.4300 - Other Equipment					
0033.40.900.4300	Spare Hydraulic Pump for Stormwater Station		1.0000	10,000.00	10,000.00
Account 900.4300 - Other Equipment Totals			Transactions	1	\$10,000
Account 950.962 - Drainage Improvements					
0033.40.950.962	Tide Gates		1.0000	12,000.00	12,000.00
Account 950.962 - Drainage Improvements Totals			Transactions	1	\$12,000
Department 40 - Storm Water Utility Exp. Totals			Transactions	5	\$442,000
Fund 0033 - Stormwater Utility Fund Totals			Transactions	5	\$442,000
Fund 0086 - Seized and Forfeited					
Department 05 - Police					
Account 900.4300 - Other Equipment					
0086.05.900.4300	Drones		2.0000	5,000.00	10,000.00
Account 900.4300 - Other Equipment Totals			Transactions	1	\$10,000
Department 05 - Police Totals			Transactions	1	\$10,000
Fund 0086 - Seized and Forfeited Totals			Transactions	1	\$10,000
EXPENSES Totals			Transactions	52	\$5,024,200
Grand Totals			Transactions	52	\$5,024,200

Attachment: City of Georgetown Maryville Lift Station Project RIA Grant Application 3.9.21 (3260 : RIA



FY 21/22 Capital Improvements Budget Request

11.B.1

Report by Budget Transaction

Budget Year of 20

Budget Level at Department Request

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 0010 - General Fund				
Department 05 - Police				
Sub Department 05 - Police Staff Services				
Account 900.4100 - Vehicles				
0010.05.05.900.4100	1 new litter control vehicle	1.0000	47,000.00	47,000.00
0010.05.05.900.4100	4 new replacement patrol vehicles	4.0000	51,250.00	205,000.00
Account 900.4100 - Vehicles Totals		Transactions	2	\$252,000.00
Account 900.4300 - Other Equipment				
0010.05.05.900.4300	All terrain utility vehicle (UTV)	1.0000	18,900.00	18,900.00
0010.05.05.900.4300	Generator Switch Gear	1.0000	121,000.00	121,000.00
0010.05.05.900.4300	HVAC replacement	2.0000	10,750.00	21,500.00
0010.05.05.900.4300	Radio replacement	5.0000	5,000.00	25,000.00
0010.05.05.900.4300	Weapon replacement	1.0000	11,000.00	11,000.00
Account 900.4300 - Other Equipment Totals		Transactions	5	\$197,400.00
Sub Department 05 - Police Staff Services Totals		Transactions	7	\$449,400.00
Department 05 - Police Totals		Transactions	7	\$449,400.00
Department 11 - Fire				
Account 900.3000 - Buildings & Improvements				
0010.11.900.3000	Fire Training Center Phase III	1.0000	50,000.00	50,000.00
Account 900.3000 - Buildings & Improvements Totals		Transactions	1	\$50,000.00
Account 900.4100 - Vehicles				
0010.11.900.4100	Assistant Fire Chief Vehicle Replacement	1.0000	40,000.00	40,000.00
Account 900.4100 - Vehicles Totals		Transactions	1	\$40,000.00
Account 900.4200 - Heavy Equipment				
0010.11.900.4200	Engine 22 Replacement	1.0000	550,000.00	550,000.00
Account 900.4200 - Heavy Equipment Totals		Transactions	1	\$550,000.00
Department 11 - Fire Totals		Transactions	3	\$640,000.00
Department 12 - Public Works				
Account 900.3000 - Buildings & Improvements				
0010.12.900.3000	PUBLIC WORKS ADMIN BLDG RENOVATIONS	1.0000	342,000.00	342,000.00
Account 900.3000 - Buildings & Improvements Totals		Transactions	1	\$342,000.00
Account 900.4300 - Other Equipment				
0010.12.900.4300	SANDBAGGER MACHINE	1.0000	23,000.00	23,000.00
Account 900.4300 - Other Equipment Totals		Transactions	1	\$23,000.00
Account 900.6000 - Other Improvements				
0010.12.900.6000	CORRIDOR ENHANCEMENT BEAUTIFICATION PROJECT	1.0000	65,000.00	65,000.00
Account 900.6000 - Other Improvements Totals		Transactions	1	\$65,000.00
Account 900.903 - Sidewalk Program				
0010.12.900.903	RICHMOND PLACE (CHARLOTTE ST)	1.0000	100,000.00	100,000.00
Account 900.903 - Sidewalk Program Totals		Transactions	1	\$100,000.00

Attachment: City of Georgetown Maryville Lift Station RIA Grant Application 3.9.21 (3260 : RIA



FY 21/22 Capital Improvements Budget Request

11.B.1

Report by Budget Transactions

Budget Year of 20

Budget Level at Department Request

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Account 900.904 - Street Re-Surfacing Program				
0010.12.900.904	CITY FIRE STATION I	1.0000	12,000.00	12,000.00
0010.12.900.904	CITY POLICE DEPT	1.0000	45,000.00	45,000.00
0010.12.900.904	SCREVEN STREET	1.0000	30,000.00	30,000.00
Account 900.904 - Street Re-Surfacing Program Totals		Transactions	3	\$87,000.00
Account 900.905 - Park Improvements				
0010.12.900.905	BARAUCH PARK FENCE REPLACEMENT	1.0000	10,000.00	10,000.00
0010.12.900.905	EAST BAY PARK IMPROVEMENTS-BOBBY ALFORD PICNIC DESIGN & DEMOLITI	1.0000	70,000.00	70,000.00
0010.12.900.905	HARBORWALK - GENERAL MAINTENANCE & REPAIRS	1.0000	10,000.00	10,000.00
Account 900.905 - Park Improvements Totals		Transactions	3	\$90,000.00
Department 12 - Public Works Totals		Transactions	10	\$707,000.00
Department 14 - Fleet Services				
Account 900.3000 - Buildings & Improvements				
0010.14.900.3000	HEATING & AIR UNIT FLEET MAINTANCE SHOP	1.0000	15,000.00	15,000.00
Account 900.3000 - Buildings & Improvements Totals		Transactions	1	\$15,000.00
Account 900.4100 - Vehicles				
0010.14.900.4100	REPLACE VEHICLE #1402	1.0000	35,000.00	35,000.00
Account 900.4100 - Vehicles Totals		Transactions	1	\$35,000.00
Department 14 - Fleet Services Totals		Transactions	2	\$50,000.00
Fund 0010 - General Fund Totals		Transactions	22	\$1,846,400.00
Fund 0022 - Local Hospitality/ATax				
Department 24 - New Hospitality Fees				
Account 900.1000 - Infrastructure Improvemnts				
0022.24.900.1000	Constitution Park Bulkhead	1.0000	120,000.00	120,000.00
0022.24.900.1000	Harborwalk Repairs/Maintenance	1.0000	10,000.00	10,000.00
Account 900.1000 - Infrastructure Improvemnts Totals		Transactions	2	\$130,000.00
Account 900.2500 - Land Improvements				
0022.24.900.2500	Five Points Beautification Project	1.0000	10,000.00	10,000.00
Account 900.2500 - Land Improvements Totals		Transactions	1	\$10,000.00
Account 900.6000 - Other Improvements				
0022.24.900.6000	Front Street Sidewalk Cleaning	1.0000	10,000.00	10,000.00
0022.24.900.6000	Main Street DC-Lighting in Trees	1.0000	40,000.00	40,000.00
Account 900.6000 - Other Improvements Totals		Transactions	2	\$50,000.00
Account 900.905 - Park Improvements				
0022.24.900.905	Park Improvements	1.0000	25,000.00	25,000.00
Account 900.905 - Park Improvements Totals		Transactions	1	\$25,000.00
Department 24 - New Hospitality Fees Totals		Transactions	6	\$215,000.00
Fund 0022 - Local Hospitality/ATax Totals		Transactions	6	\$215,000.00
Fund 0030 - Electric Utility Fund				
Department 19 - Electric				



FY 21/22 Capital Improvements Budget Request

11.B.1

Report by Budget Transactions

Budget Year of 20

Budget Level at Department Request

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Account	900.3100 - Electric Distribution			
0030.19.900.3100	Front St. UG Infrastructure Upgrade - T4	1.0000	500,000.00	500,000.00
0030.19.900.3100	GreenCore Infrastructure	1.0000	100,000.00	100,000.00
0030.19.900.3100	Misc distribution line upgrades	1.0000	250,000.00	250,000.00
	Account 900.3100 - Electric Distribution Totals	Transactions	3	\$850,000.00
Account	900.4300 - Other Equipment			
0030.19.900.4300	Annual transformer purchase	1.0000	80,000.00	80,000.00
0030.19.900.4300	Replacement of 3-ph voltage recorder	1.0000	12,000.00	12,000.00
0030.19.900.4300	Replacement of emergency generator for 800 Church St	1.0000	80,000.00	80,000.00
	Account 900.4300 - Other Equipment Totals	Transactions	3	\$172,000.00
	Department 19 - Electric Totals	Transactions	6	\$1,022,000.00
	Fund 0030 - Electric Utility Fund Totals	Transactions	6	\$1,022,000.00
Fund	0031 - Water Utility Fund			
Department	15 - Water Distribution			
Account	900.4100 - Vehicles			
0031.15.900.4100	Replace vehicle #1550	1.0000	37,000.00	37,000.00
	Account 900.4100 - Vehicles Totals	Transactions	1	\$37,000.00
Account	900.908 - Maryville Water Line Improvements			
0031.15.900.908	Morrison, Wayne, Glenwood, and Hill Streets	1.0000	60,000.00	60,000.00
	Account 900.908 - Maryville Water Line Improvements Totals	Transactions	1	\$60,000.00
	Department 15 - Water Distribution Totals	Transactions	2	\$97,000.00
Department	16 - Filtration			
Account	900.4100 - Vehicles			
0031.16.900.4100	Replace Truck 3301	1.0000	37,000.00	37,000.00
	Account 900.4100 - Vehicles Totals	Transactions	1	\$37,000.00
Account	900.915 - CIP Projects - Current Year			
0031.16.900.915	Secondary Sedimentation Basin at Water Plant	1.0000	3,750,000.00	3,750,000.00
	Account 900.915 - CIP Projects - Current Year Totals	Transactions	1	\$3,750,000.00
	Department 16 - Filtration Totals	Transactions	2	\$3,787,000.00
	Fund 0031 - Water Utility Fund Totals	Transactions	4	\$3,884,000.00
Fund	0032 - Wastewater Fund			
Department	18 - Wastewater Collections			
Account	900.3700 - Wastewater Collection Sys			
0032.18.900.3700	FEMA/SCMD Grant Match for Generator Purchases	1.0000	65,000.00	65,000.00
0032.18.900.3700	Maryville School Lift Station Replacement /Construction	1.0000	500,000.00	500,000.00
	Account 900.3700 - Wastewater Collection Sys Totals	Transactions	2	\$565,000.00
Account	900.4100 - Vehicles			
0032.18.900.4100	Replace Truck #1627	1.0000	37,000.00	37,000.00
0032.18.900.4100	Replace Truck #1815	1.0000	100,000.00	100,000.00
0032.18.900.4100	Replace Truck #1833 Vactor Truck	1.0000	460,000.00	460,000.00

Attachment: City of Georgetown Maryville Lift Station Project RIA Grant Application 3.9.21 (3260 : RIA



FY 21/22 Capital Improvements Budget Request

11.B.1

Report by Budget Transactions

Budget Year of 20

Budget Level at Department Request

G/L Account	Transaction		Number of Units	Cost per Unit	Total Amount
EXPENSES					
0032.18.900.4100	Replace Truck #2705		1.0000	37,000.00	37,000.00
		Account 900.4100 - Vehicles Totals	Transactions	4	\$634,000
		Account 900.4300 - Other Equipment			
0032.18.900.4300	Spare Pump Wilkinson Lift Station		1.0000	7,000.00	7,000.00
		Account 900.4300 - Other Equipment Totals	Transactions	1	\$7,000
		Account 900.911 - Sewer Improvement Projects			
0032.18.900.911	Front Street Sewer Line Installation		1.0000	150,000.00	150,000.00
		Account 900.911 - Sewer Improvement Projects Totals	Transactions	1	\$150,000
		Department 18 - Wastewater Collections Totals	Transactions	8	\$1,356,000
		Department 34 - Regional Wastewater Plant			
		Account 900.4300 - Other Equipment			
0032.34.900.4300	WWTP Pump Replacement - CL2, Reuse, Belt Press		1.0000	30,000.00	30,000.00
		Account 900.4300 - Other Equipment Totals	Transactions	1	\$30,000
		Department 34 - Regional Wastewater Plant Totals	Transactions	1	\$30,000
		Fund 0032 - Wastewater Fund Totals	Transactions	9	\$1,386,000
		Fund 0033 - Stormwater Utility Fund			
		Department 40 - Storm Water Utility Exp.			
		Account 900.1000 - Infrastructure Improvemnts			
0033.40.900.1000	Orange Street Parking Lot Pipe Relocation		1.0000	10,000.00	10,000.00
0033.40.900.1000	Queen Street Drainage		1.0000	30,000.00	30,000.00
		Account 900.1000 - Infrastructure Improvemnts Totals	Transactions	2	\$40,000
		Account 900.4300 - Other Equipment			
0033.40.900.4300	Spare Hydraulic Pump for Stormwater Station		1.0000	10,000.00	10,000.00
		Account 900.4300 - Other Equipment Totals	Transactions	1	\$10,000
		Account 900.915 - CIP Projects - Current Year			
0033.40.900.915	Purchase new Stormwater Pump		1.0000	300,000.00	300,000.00
		Account 900.915 - CIP Projects - Current Year Totals	Transactions	1	\$300,000
		Account 950.962 - Drainage Improvements			
0033.40.950.962	Tide Gates		1.0000	12,000.00	12,000.00
		Account 950.962 - Drainage Improvements Totals	Transactions	1	\$12,000
		Department 40 - Storm Water Utility Exp. Totals	Transactions	5	\$362,000
		Fund 0033 - Stormwater Utility Fund Totals	Transactions	5	\$362,000
		EXPENSES Totals	Transactions	52	\$8,715,400
		Grand Totals	Transactions	52	\$8,715,400

Attachment: City of Georgetown Maryville Lift Station Project RIA Grant Application 3.9.21 (3260 : RIA



FY 20/21 Wastewater Collections Operating Fund

11.B.1

Budget Year 2021

Account	Account Description	2021 Council Approval 2
Fund 0032 - Wastewater Fund		
Department 18 - Wastewater Collections		
Personal Services		
400.101	Regular Pay	185,000.00
401.103	Overtime	3,000.00
401.105	On-call pay	4,420.00
405.114	FICA	14,750.00
406.116	Retirement	29,950.00
408.125	SCMIT Worker's Comp Ins.	30,000.00
410.001	Health Claims Cost	52,074.00
410.003	OPEB cost	3,000.00
<i>Personal Services Totals</i>		\$322,194.00
Supplies		
500.101	Supplies and Materials	6,900.00
500.102	Equipment	15,250.00
501.101	Uniforms and Clothing	7,000.00
512.108	Chemicals	6,000.00
513.112	Asphalt/Concrete/Gravel	28,300.00
514.111	WW Collection Syst Supply	10,000.00
515.121	Safety Supplies	900.00
532.148	Small Hand Tools	600.00
532.1481	Small Hand Tools - Maintenance	655.00
<i>Supplies Totals</i>		\$75,605.00
Other Services & Charges		
600.110	SCMIRF Property/Liab Ins	37,000.00
610.1110	Communications- Wireless	2,220.00
610.112	Postage	1,100.00
620.114	Advertising	1,000.00
640.124	Travel Expense	100.00
650.127	Electricity	65,419.00
650.1271	Electricity- Sales Tax	2,025.00
650.133	Stormwater	8,485.00
650.134	Security Lights	1,282.00
660.133	Repairs & Maint. Services	68,400.00
660.139	Fleet Services-RTA Mtce Allocation	30,000.00



FY 20/21 Wastewater Collections Operating Fund

11.B.1

Budget Year 2021

Account	Account Description	2021 Council Approval 2
Fund 0032 - Wastewater Fund		
Department 18 - Wastewater Collections		
Other Services & Charges		
660.1391	Fleet Services -Departmental Expense Allocation	25,000.00
660.1392	Fleet Svcs- Outside Vends	10,000.00
660.145	Gasoline & Oil	13,959.00
670.156	Equipment Rental/Lease	6,000.00
685.180	Membership Dues and Fees	850.00
685.182	Other Operating Expenses	1,500.00
685.183	Depreciation	270,000.00
685.186	Training	2,450.00
686.187	Professional Services	8,100.00
686.189	Employee Medical	840.00
686.1895	Employee wellness services	4,800.00
686.191	Contract Services/Studies	2,040.00
686.195	Repair/Maint Svc Contract	15,000.00
686.199	Internal Engineering	20,000.00
687.202	Utility Billing Services	7,500.00
687.204	Janitorial Services	2,000.00
	<i>Other Services & Charges Totals</i>	<i>\$607,070.00</i>
	<i>Other Objects</i>	
702.106	Interest- Bonds	34,355.00
702.110	Bond Principal	102,731.00
703.1001	Agent Fees	2,700.00
720.001	Provision for Bad Debts	7,500.00
750.124	Transfers to General Fund	178,476.00
795.995	GF Cost Distribution	83,160.00
7999.9999	Principal Reclassified	(102,731.00)
	<i>Other Objects Totals</i>	<i>\$306,191.00</i>
	<i>Inter-Dept. Allocations</i>	
795.999	Allocation G&A Services	84,100.00
	<i>Inter-Dept. Allocations Totals</i>	<i>\$84,100.00</i>
	<i>Capital Outlay</i>	
900.3700	Wastewater Collection Sys	75,000.00
900.4300	Other Equipment	12,000.00



FY 20/21 Wastewater Collections Operating Fund

11.B.1

Budget Year 2021

Account	Account Description	2021 Council Approval 2
Fund 0032 - Wastewater Fund		
Department 18 - Wastewater Collections		
Capital Outlay		
	Capital Outlay Totals	\$87,000.00
	Department 18 - Wastewater Collections Totals	\$1,482,160.00
	Fund 0032 - Wastewater Fund Totals	\$1,482,160.00
	Net Grand Totals	\$1,482,160.00

Attachment: City of Georgetown Maryville Lift Station Project RIA Grant Application 3.9.21 (3260 : RIA

AN ORDINANCE TO AMEND THE WASTEWATER UTILITY RATES CONTAINED IN THE CITY CLERK'S OFFICIAL RECORD OF UTILITY RATES, DEPOSITS, AND MISCELLANEOUS FEES AND CHARGES FOR THE CITY OF GEORGETOWN, SOUTH CAROLINA

WHEREAS, it is prudent and fiscally responsible for the City of Georgetown to periodically review established utility policies, and

WHEREAS, the provisions referred to above are contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges.

NOW, THEREFORE, BE IT ORDAINED by City Council of The City of Georgetown, South Carolina, that the wastewater utility rates contained in the City Clerk's Official Record of Utility Rates, Deposits, and Miscellaneous Fees and Charges be revised as follows with an effective date of July 1, 2020:

Wastewater Utility Rates

In-City Rates

In-City rates apply to all wastewater service located within the City limits of the City of Georgetown.

<u>Meter Size</u>	<u>Customer Charge</u>	<u>Usage Charge (Per Thousand Gallons)</u>
0.75"	\$ 19.03	3.80
1.00"	\$ 30.16	3.80
1.50"	\$ 60.30	3.80
2.00"	\$ 95.48	3.80
3.00"	\$ 179.25	3.80
4.00"	\$ 298.16	3.80
6.00"	\$ 594.63	3.80
8.00"	\$ 1,068.67	3.80

Out-of-City Rates

Out-of-City rates apply to all wastewater service located outside the City limits of the City of Georgetown.

<u>Meter Size</u>	<u>Customer Charge</u>	<u>Usage Charge (Per Thousand Gallons)</u>
0.75"	\$ 38.05	7.61
1.00"	\$ 60.31	7.61
1.50"	\$ 120.60	7.61
2.00"	\$ 190.95	7.61
3.00"	\$ 358.49	7.61
4.00"	\$ 596.32	7.61
6.00"	\$ 1,189.25	7.61
8.00"	\$ 2,137.34	7.61

The above customer charges, based upon nominal meter size, shall be the minimum charge each month. No allowance for usage is included in the customer charge.

PASSED

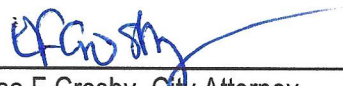
ATTEST:


Stephanie Buccione, City Clerk


Brendon M. Barber, Sr., Mayor

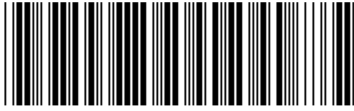
First Reading: 21 May 2020
Second Reading: 18 June 2020

Approved as to Form:


Elise F Crosby, City Attorney

Account No.	Due Date	Amount Due	After Due Date	Last Day To Pay Before Discor	11.B.1
	2/25/2021	153.79	163.02	03-03-2021	

Service Address	Amount Enclosed



Mailing Address



Check here for
address change
(see reverse side)

City of Georgetown
PO Drawer 939
Georgetown, SC 29442

Make checks payable to City of Georgetown

Detach this stub and return with payment

Account No.	Service Address

Service Period	Meter Readings
12/31/2020 - 1/27/2021	

Water & Sewer

Meter No.	Read Dates	Days	Previous	Current	Usage	Unit Of Measure
44208473	12/31/2020 1/28/2021	28	830	835	5	TH

Electric

Meter No.	Read Dates	Days	Previous	Current	Usage	Unit Of Measure
67394133	12/31/2020 1/27/2021	27	118,152	118,817	665	KWH

Previous Balance
175.05

Penalties
0.00

Adjustments
(0.61)

Payments Received
(175.05)

Balance at Billing
(0.61)

Current Billing

Charge Code	Amount
Electric Usage	55.80
Electric Availability	8.00
Water Usage	14.70
Water Availability	12.87
Wstwater Volume	19.00
Wstwater Availability	19.03
Sanitation Svc	19.00
Stormwater	6.00

Current Charges
154.40

Balance Due
153.79

Due Date
2/25/2021

After Due Date
163.02



Attachment: City of Georgetown Maryville Lift Station Project RIA Grant Application 3.9.21 (3260 : RIA Infrastructure Grant Application for



Memorandum

TO: Orlando Arteaga, Will Gunter, Chris Caines
FROM: Chad D. Easter, PE
DATE: December 23, 2020
SUBJECT: Updated Preliminary Design Summary
City of Georgetown
Maryville School Lift Station Project
TWC No. 3383-A

The data collected from the City, Manufacturer's Representative, and field investigations has been evaluated. Below is summary of those evaluations and the resultant sizing recommendations. Options are presented to provide flexibility to align with the City's expectations for future growth and experience with operation of the wastewater collection system.

Lift Station Capacity:

Earliest Maryville School Lift Station (MSLS) pump records found date back to 1998 and appear to be associated with the earlier wet pit dry pit configuration. The permitted pumping capacity listed at that time was 550 gpm. Records associated with the 2002 conversion to submersible configuration list the operating point as 550 gpm as does the pump curve information provided by the supplier for the latest pump replacement.

Drawdown testing was completed during the 10/27/2020 site visit. The measurements collected indicate that the pumps were pumping about 332 and 310 gpm. This could be due to a several factors that are difficult to confirm with the level of inspection performed. However, during the test it did appear that substantial blow-by due to worn pump base elbows is occurring. Staff confirmed that the base elbows were not replaced as part of the latest pump upgrade.

The existing force main has the potential to impact lift station capacity also. DHEC's Regulation 61-67 Standards for Wastewater Facility Construction requires a minimum velocity of 2.0 ft/sec. The upper end of operational velocity range for force mains is around 5.0 ft/sec. (If considering flows that result in a velocity above 5.0 ft/sec, consideration for additional force main capacity would be recommended.) The MSLS force main is 8-inch diameter.

PUMPING RATE (GPM)	RESULTING VELOCITY IN 8-INCH FM (FT/SEC)
310	2.0
323	2.1
550	3.5
780	5.0

Pumping rates can be converted to both maximum and average daily capacities measured in gallons per day (gpd). The maximum capacity presented here is calculated by considering one pump out of service and the remaining pump operating continuously, as required by Regulation 61-67. A peaking factor (PF) is used to convert between average and maximum daily capacities. The previously referenced Regulation 61-67 establishes a minimum PF of 2.5. Depending upon factors such as size of the drainage basin being served, property uses and prevalence of inflow/infiltration, PFs well above 2.5 can be realized.

To anticipate the PF for the drainage basin serviced by the MSLS the following data sources were considered.

DATA SOURCE	CALCULATED PF RANGE	CALCULATED AVG PF
Logged MSLS Run Times (November 2020)	1.7 – 3.1	2.3
Logged BVLS Run Times (Calendar Year 2020)	3.1	3.1
WWTP Influent Data, 2019	1.1 – 2.8	1.5
WWTP Influent Data, 2020	1.0 – 1.9	1.6

Additional data sources that could be considered if the City desires to evaluate further include hourly data from WWTP.

It is recommended that the maximum PF calculated be used in determining appropriate lift station (LS) sizing. In this case, the PF of 3.1 will be used in sizing calculations moving forward.

Potential Average and Maximum LS Capacities considering the pumping capacities and PF discussed here are as follows. *Based on the data evaluated, it is not recommended that a capacity below the current permitted capacity of 550 gpm be considered.*

PUMPING RATE (GPM)	MAXIMUM DAILY CAPACITY (GPD)	AVERAGE DAILY CAPACITY (GPD)
550	792,000	255,500
780	1,123,200	362,300

MSLS Service Area Considerations:

Pump run times and pumping rates measured during drawdown testing are expected to provide a relatively accurate projection of flows at the MSLS. MSLS run time data was provided for the period of November 1, 2020 through December 3, 2020. (Run times prior to this time period may not be beneficial based on the fact that the facility was not operating with equivalent pumping units previously.) The resulting evaluation found that flows at MSLS are exceeding capacity of the 323 gpm pumping rate being achieved.

The City completed a land use planning exercise in 2016. As part of that plan, both an existing and future land use map were developed. Both maps were provided by the City along with the City's wastewater

system map. These maps were overlaid on a base map with City parcel data and the drainage basin served by the MSLS was delineated. MSLS serves nearly 1,100 acres of land area.

Further evaluation of the existing and future land uses of these drainage basins produced the following potential Average Daily Flows. (See attached summary table) Using the PF identified above, the potential Maximum Daily Flow is calculated and the necessary Pumping Rate determined by converting the Maximum Daily Flow to gpm. See summary below.

SOURCE DESCRIPTION	PROJECTED ADF (GPD)	PROJECTED MDF (PF=3.1) (GPD)	PUMPING RATE NEEDED (GPM)
MSLS Run Time Data	252,250*	781,975	545
Existing Land Use	454,000	1,407,400	980
Future Land Use	667,800	2,070,200	1,440
Flow Per Acre	719,000	2,228,800	1,550

*ADF calculated used average pumping rate of 323 from October 2020 drawdown and November 2020 run times.

An alternative evaluation can be completed using the total land area of the City of nearly 4,800 acres (2016 Land Use Plan) and the WWTP flows. The result is an average wastewater flow per developable acre was 550 gpd/acre in 2019 and 660 gpd/acre in 2020. Applying the calculated 2020 flow rate per acre to the land area served by MSLS result in a projected ADF for MSLS of 719,000 gpd.

Downstream Sewer Consideration:

Since the MSLS pumps to the Bayview Lift Station (BVLS) it is important to identify the impact that increasing capacity, and ultimately the pumping rate, at MSLS will have on the BVLS. The capacity of the BVLS based on City records is 1,550 gpm. Based on pump run time provided for BVLS in 2020, significant capacity does not appear to readily available.

Sizing to Meet Current and Future Needs:

Using the existing 8-inch force main, the upper limit of the MSLS capacity could be 780 gpm, which provides 1,123,200 gpd maximum and 362,300 gpd average capacity. Considering the currently measured capacity of 323 gpm increasing the capacity back to the permitted 550 gpm and the upper limit of 780 gpm would offer the following capacities to support future development.

DESCRIPTION	CURRENT PUMING RATE	550 GPM PUMPING RATE	780 GPM PUMPING RATE
ADF CAPACITY (GPD)	252,250	255,500	362,300
ADF CAPACITY GAINED (GPD)	--	3,250	110,050
EQUAL # SINGLE FAMILY/3-BED	--	10	366
EQUAL # 2-BED	--	14	489
EQUAL # 1-BED	--	21	733

Lift Station Site & Components:

The existing LS wet well lacks sufficient volume to desirably cycle the pumps, even at the measured operating rate of 323 gpm. The existing wet well however is relatively shallow and the influent pipe into the wet well is also shallow, offering opportunity to increase capacity by installing a new deeper wet well.

Increasing the capacity above 550 gpm will require new pumps and controls as well. If a pumping rate of 550 gpm is selected however there may be an opportunity to salvage the existing mechanical equipment. Regardless, a new standby generator with automatic transfer switch is needed for the site. As an alternative, some utilities implement engine driven standby pumping in lieu of emergency bypass generators. Costs for the standby pumping can be a little more than an emergency generator with transfer switch, but the standby pumping unit offers additional protections beyond simply power disruptions. We are glad to discuss these options further with you if desired.

The valve vault and associated piping, including the bypass pumping connection, is expected to be about 20 years old. Opportunity may exist to salvage these components and incorporate them into the upgraded facility.

Approximately 2,330 linear feet of the original segments of 8-inch force main are expected to dated back to the 1950s. Considering the era, the piping material is likely to be iron. Build up inside the force main could be reducing the force main capacity. Incorporating means to pig the force main may allow some of this build up to be removed resulting in improved performance of the MSLS.

Evaluation of the wetlands in the vicinity of the MSLS site has verified that adequate room exists to modify the LS, including installation of a new wetwell.

Conclusion & Recommendations:

Considering the information presented here, it is our recommendation that the City of Georgetown's improvements to the MSLS include a new wet well structure with additional storage capacity. The wetwell will be sized for fewer cycle times at this time which will allow for further pumping equipment upgrades if necessary in the future.

Design pumping rates should not be set below the currently permitted rate of 550 gpm. It is our recommendation that the City plan to maximize the operating capacity of the existing 8-inch force main by achieving a pumping capacity of 780 gpm maximum. An option has been identified to include a pump selection and variable frequency drives (VFD) that will achieve both the 780 gpm and 550 gpm operating conditions by adjusting the operating speed of the pumps.

Although the valve vault is relatively new having been installed in approximately 2002, photographs taken at the site confirm groundwater seepage in the vault around the pipe penetrations. Since the drain from the structure is connected to the wet well this source of infiltration can be eliminated by installing a new valve vault. A new valve vault will also make the installation of new valves easier for the contractor.

A permanently installed standby power or pumping source is also recommended for inclusion in the project scope. An engine driven generator with automatic transfer switch will allow the LS to operate in the event of a power outage. An engine driven bypass pump however will protect against power outage along with various potential equipment failures. Since the engine driven bypass pump is a more expensive option, the City's decision to use it over a generator may depend on available budget.

The MSLS is designed to pump raw wastewater. The prevalence of problematic materials such as disposable wipes currently being marketed as flushable can cause pumping equipment failures and the necessity of emergency repairs. Passing the wastewater through a screen or mechanical grinder can improve the operation of the equipment and reduce the probability of emergency repairs. A removable trash basket to screen problematic materials from the flow is a relatively inexpensive capital cost. Mechanical equipment to grind problematic materials is more costly from a capital perspective but requires much less labor to operate. The City's decision between these two options will also likely depend on available budget.

The site currently includes an emergency bypass connection to the force main. The reconstructed site will include provisions for connecting emergency bypass pumping equipment as well. The proposed connection will also allow the launching of a pig into the force main which can be beneficial in maintaining the capacity of the force main component of the pumping system.

Projected Cost:

Considering the improvements identified, an opinion of probable project cost for an upgrade has been developed. See attached cost summary. The total opinion of probable project cost at this preliminary design stage of the project is nearly \$520,000.00. Alternative prices have also been provided for consideration for options such as engine driven standby pump and mechanical grinder. Incorporating these options adds approximately 17% to the Probable Project Cost.

Attachments: Opinion of Probable Project Cost
 Land Use Evaluation Summary

ESTIMATE OF PROBABLE PROJECT COST¹

Maryville School Lift Station
City of Georgetown, South Carolina

THE WOOTEN COMPANY

12/23/2020

DESCRIPTION	UNITS	TOTAL QUANTITY	UNIT COST	EXTENDED COST
Recommended Scope				
1 Mobilization	LS	1	\$12,500.00	\$12,500.00
2 Bypass Pumping	LS	1	\$50,000.00	\$50,000.00
3 New Wetwell	LS	1	\$73,700.00	\$73,700.00
4 Valve Vault	LS	1	\$18,000.00	\$18,000.00
5 New Pumps & Controls	LS	1	\$125,000.00	\$125,000.00
6 Misc Site Piping	LS	1	\$38,500.00	\$38,500.00
7 Equipment Rack	LS	1	\$16,500.00	\$16,500.00
8 Generator & ATS	LS	1	\$78,000.00	\$78,000.00
9 Demolition of Existing LS Components	LS	1	\$7,700.00	\$7,700.00
10 Security Fencing	LS	1	\$8,800.00	\$8,800.00
		Construction Cost Subtotal		\$428,700.00
		Contingency (10%)		\$42,900.00
Potential Alternatives				
11 Mechanical Grinder in Lieu of Trash Basket	LS	1	\$60,000.00	\$60,000.00
		Alternatives Cost Subtotal		\$60,000.00
		Contingency (10%)		\$6,000.00
PRELIMINARY			Engineering (Design)	\$29,496.00
			Engineering (CA & CO) ²	\$18,320.00

PRELIMINARY

**ESTIMATED TOTAL PROJECT COST, BASE
ESTIMATED TOTAL PROJECT COST, WITH ALTERNATIVES**

\$519,416.00
\$585,416.00

NOTES:

¹-Pricing for project to be constructed in 2021.

²-Based on construction period of 6 months.



Photo No. 1

Description: View of Lift Station #16 outside chain link fence.



Photo No. 2

Description: View of the valve pit and wet well.



Photo No. 3

Description: Another view of the valve pit and wet well.



Photo No. 4

Description: View of flood alarm light.



Photo No. 5

Description: View of valve pit and wet well.



Photo No. 6

Description: View of electrical meter and panel board.



Photo No. 7

Description: View of SCADA control panels.



Photo No. 8

Description: View of portable generator.



Photo No. 9

Description: View of inside of wet well. Submersible pumps are not on plain sight.



Photo No. 10

Description: View of inside of valve pit.













Summary

Parcel Number 05-0044-066-00-00
Account # 34811
Property Address 2125 POPLAR ST
Legal Description "MARYVILLE ELEMENTARY SCHOOL" maryville elem bldgs/walkways, playground equip,playhouse, stoage bldg 2. elem sign, media center
 (Note: Not to be used on legal documents.)
Acres/Lot 27.200
Property Usage Georgetown Board of Education (E931)
Mobile Home Decal #
Tax District Dist 5
Neighborhood MARYVILLE 05

Owners

[GEORGETOWN CO BRD OF EDUCATION](#)
 2018 CHURCH ST
 GEORGETOWN SC 29440

Valuation

	2020	2019	2018	2017	2016
+ Building Value	\$15,511,400	\$15,511,400	\$15,511,400	\$15,511,400	\$0
+ Land Value	\$633,600	\$633,600	\$633,600	\$633,600	\$633,600
+ Misc Value	\$75,900	\$75,900	\$75,900	\$75,900	\$15,587,300
= Total Market Value	\$16,220,900	\$16,220,900	\$16,220,900	\$16,220,900	\$16,220,900
+ Ag Credit	\$0	\$0	\$0	\$0	\$0
= Total Taxable Value	\$16,220,900	\$16,220,900	\$16,220,900	\$16,220,900	\$16,220,900
Capped Taxable Value	*\$16,220,900	*\$16,220,900	*\$16,220,900	*\$16,220,900	*\$16,220,900
Total Assessment	\$0	\$0	\$0	\$0	\$0
** Taxes Only	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Payment Date					

*This parcel is subject to the value cap

** Does not include fees and penalties.

Land

Land Use	Number of Units	Unit Type	Land Type	Frontage	Depth
Gt Brd Edu (E931)	27.20	ACRES	SITE	0	0

Yard Items

Description	Year Built	Out Building Type	Size	Quantity	Units	Grade
MANUAL	0	ELEM SIGN	0 x 0	1	1 SF	AVERAGE
FENCE-6	0	Fence	0 x 0	1	1 SF	AVERAGE
MANUAL	0	PLAYGRD EQUI	0 x 0	1	1 SF	AVERAGE
MANUAL	0	PLAYHOUSE	0 x 0	1	1 SF	AVERAGE
LITE-SIN	0	Poles&Lights	0 x 0	1	1 LEN	AVERAGE
MANUAL	0	STG BLDG 2	0 x 0	1	1 SF	AVERAGE
MANUAL	0	BLDGs/WALKWA	0 x 0	1	1 SF	AVERAGE
MANUAL	0	MEDIA CTR	0 x 0	1	1 SF	AVERAGE

Sales

Sale Date	Sale Price	Instrument	Deed Book	Deed Page	Vacant or Improved	Grantor	Grantee
1/1/1901	\$0				Improved		GEORGETOWN CO BRD OF EDUCATION

No data available for the following modules: Buildings, Commercial Buildings, Mobile Home Buildings, Sketches, Photos.

Georgetown County makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll.

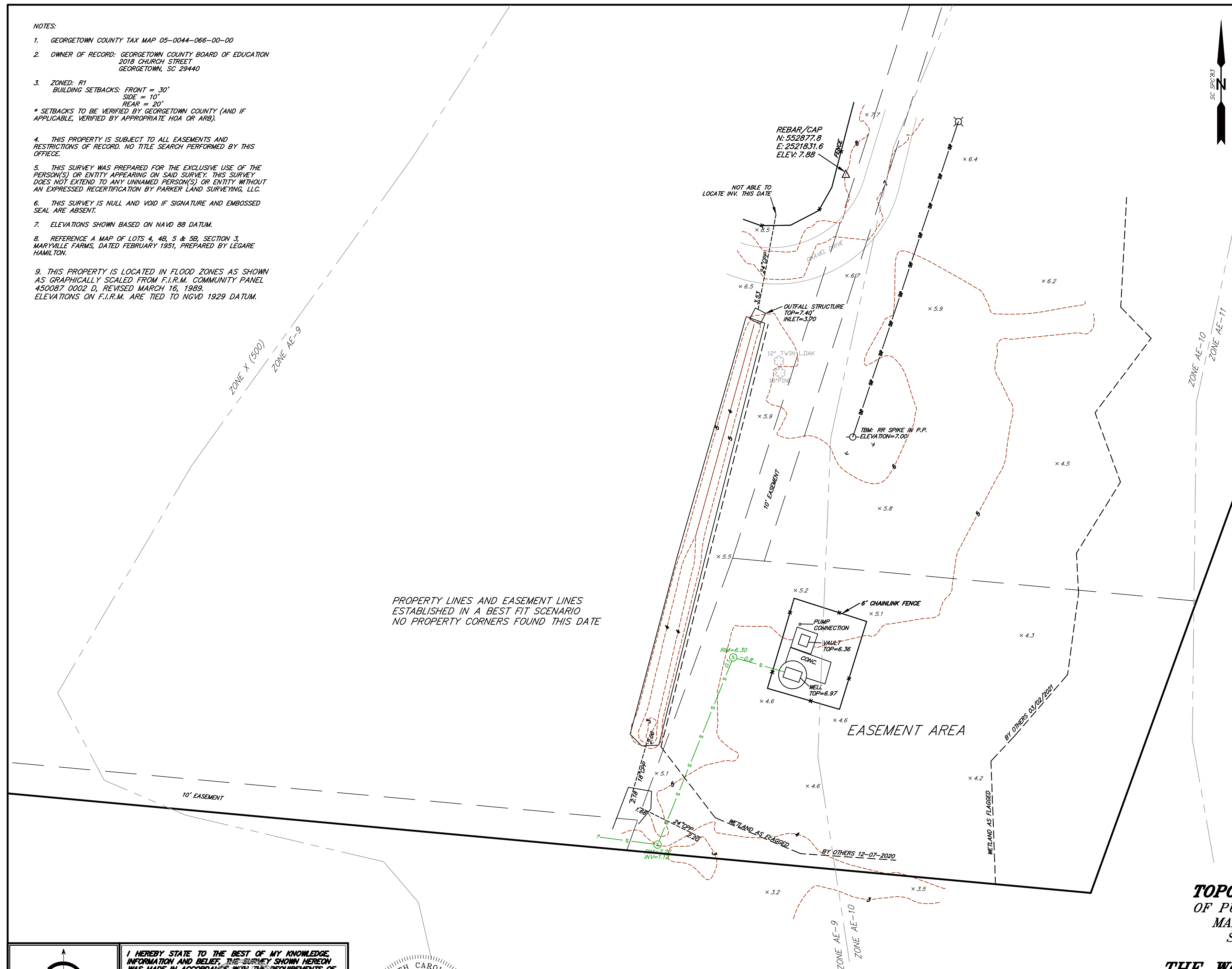
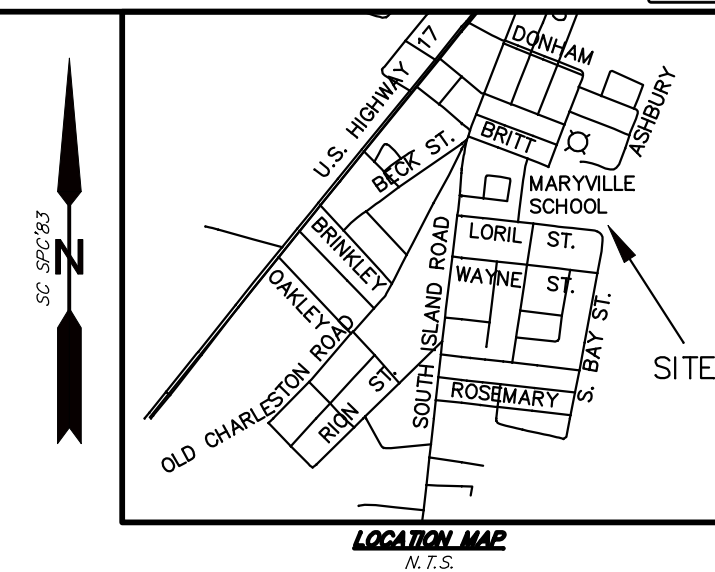
[User Privacy Policy](#)
[GDPR Privacy Notice](#)

Last Data Upload: 2/24/2021, 6:16:32 AM

Version 2.3.108

Developed by
 Schneider
 GEOSPATIAL

1. GEORGETOWN COUNTY TAX MAP 05-0044-066-00-00
2. OWNER OF RECORD: GEORGETOWN COUNTY BOARD OF EDUCATION
2018 CHURCH STREET
GEORGETOWN, SC 29440
3. ZONED: R1
BUILDING SETBACKS: FRONT = 30'
SIDE = 10'
REAR = 20'
* SETBACKS TO BE VERIFIED BY GEORGETOWN COUNTY (AND IF APPLICABLE, VERIFIED BY APPROPRIATE HOA OR ARB).
4. THIS PROPERTY IS SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD. NO TITLE SEARCH PERFORMED BY THIS OFFICE.
5. THIS SURVEY WAS PREPARED FOR THE EXCLUSIVE USE OF THE PERSON(S) OR ENTITY ABEARING OR SAVING THIS SURVEY. IT DOES NOT EXTEND TO ANY UNNAMED PERSON(S) OR ENTITY WITHOUT AN EXPRESSED RECERTIFICATION BY PARKER LAND SURVEYING, LLC.
6. THIS SURVEY IS NULL AND VOID IF SIGNATURE AND EMBOSSED SEAL ARE ABSENT.
7. ELEVATIONS SHOWN BASED ON NAVD 88 DATUM.
8. REFERENCE A MAP OF LOTS 4, 4B, 5 & 5B, SECTION 3, MARYVILLE FARMS, DATED FEBRUARY 1951, PREPARED BY LEGARE HAMILTON.
9. THIS PROPERTY IS LOCATED IN FLOOD ZONES AS SHOWN AS GRAPHICALLY SCALED FROM F.I.R.M. COMMUNITY PANEL 450087 0002 D, REVISED MARCH 16, 1989.
ELEVATIONS ON F.I.R.M. ARE TIED TO NGVD 1929 DATUM.



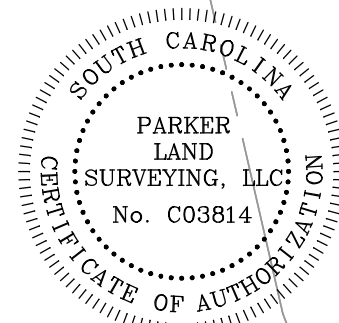
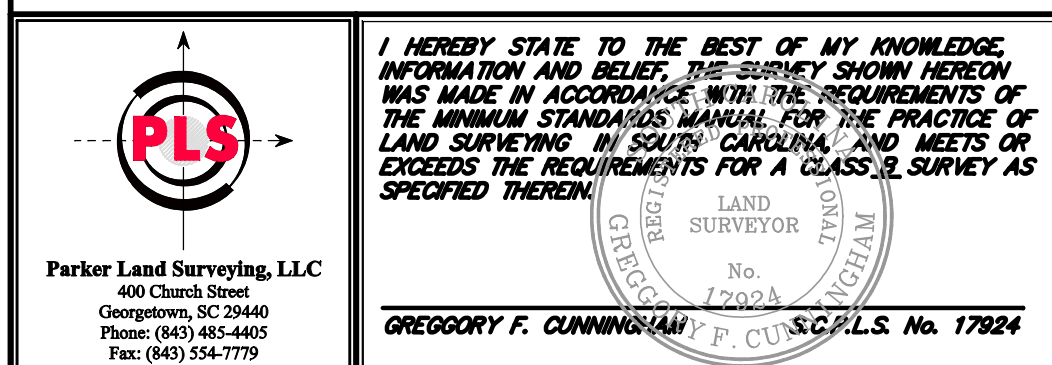
PROPERTY LINES AND EASEMENT LINES
ESTABLISHED IN A BEST FIT SCENARIO
NO PROPERTY CORNERS FOUND THIS DATE

4.6
EASEMENT AREA

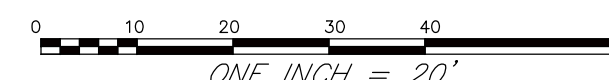
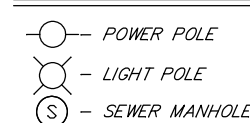
TOPOGRAPHIC SURVEY
OF PUMP STATION AREA,
MARYVILLE SCHOOL
SURVEYED FOR

THE WOOTEN COMPANY

LOCATED IN THE MARYVILLE SECTION,
GEORGETOWN COUNTY, SOUTH CAROLINA
DATE: DECEMBER 7, 2020
REVISED MARCH 2, 2021 TO SHOW EASEMENT LINES

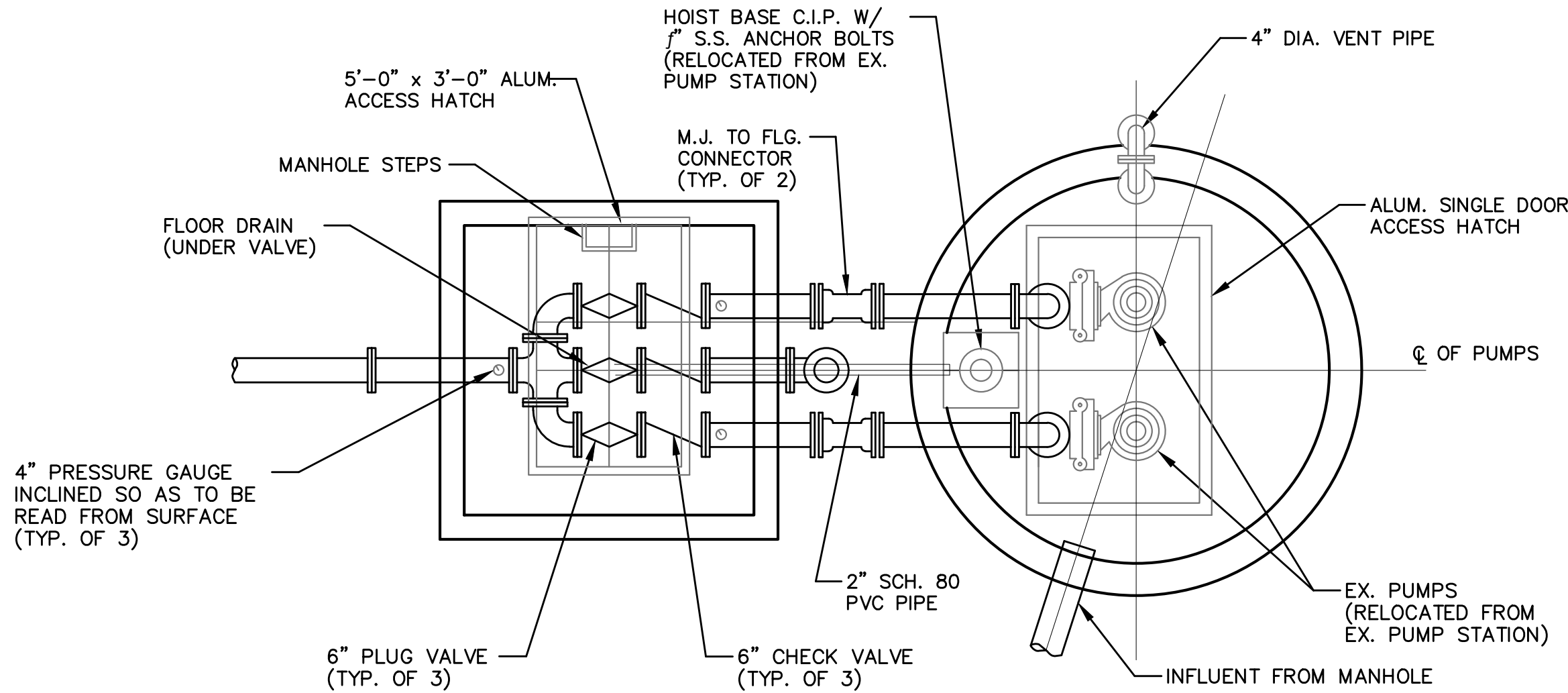


LEGEND



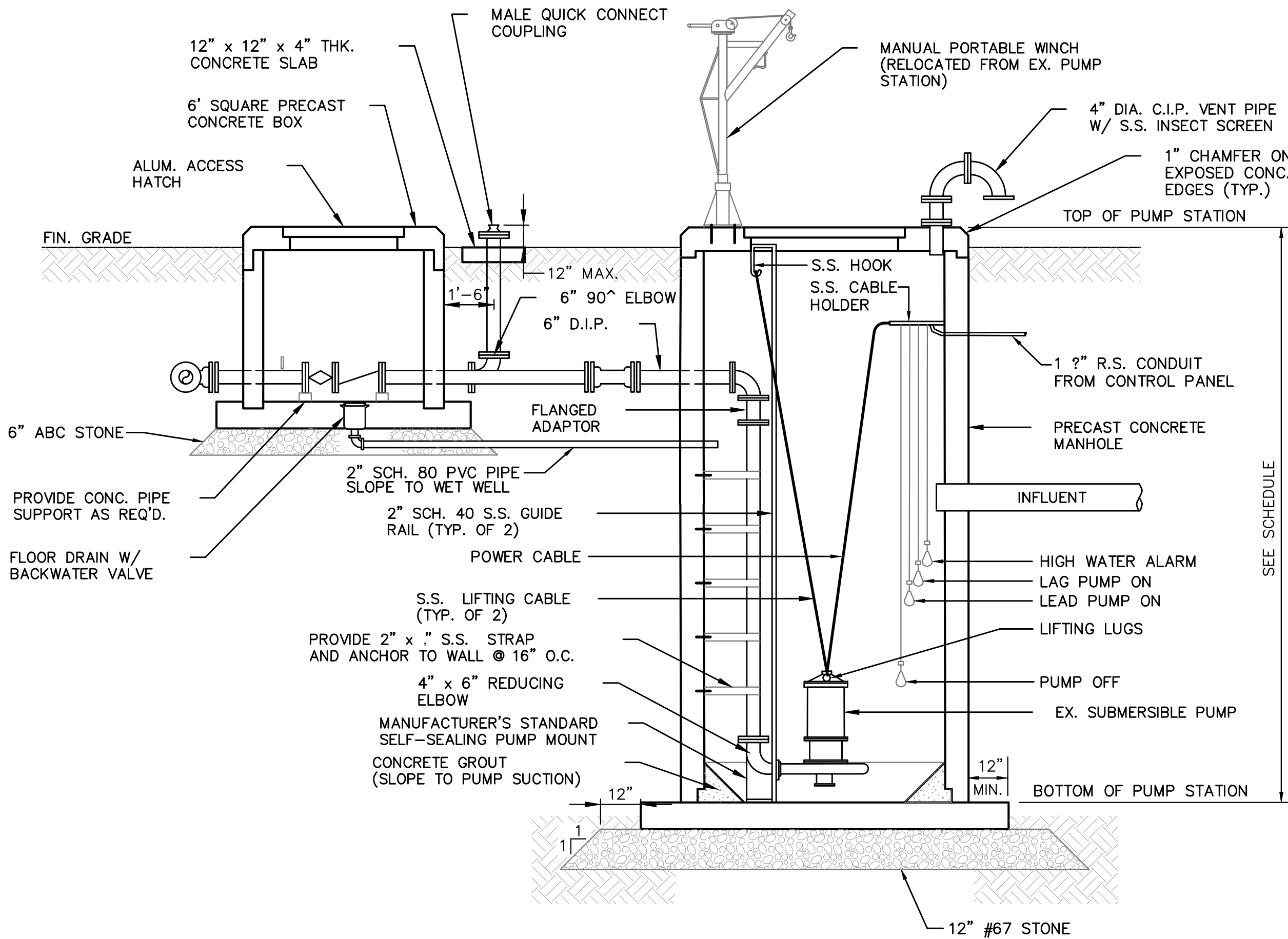
PUMP STATION SCHEDULE

WET WELL DIAMETER (FT)	CAPACITY (GPM)	T.D.H. (FT)	MOTOR (HP)	TOP OF STATION ELEV (FT)	BOTTOM OF STATION ELEV (FT)	FINISHED GRADE (FT)	PUMP OFF ELEVATION (FT)	LEAD PUMP ON ELEV (FT)	LAG PUMP ON ELEV (FT)	HIGH WATER ALARM ELEV (FT)	8" INV IN ELEVATION (FT)
12	800	35	14.5	7	-5.0	7	-2	1.54	3	4	-0.28



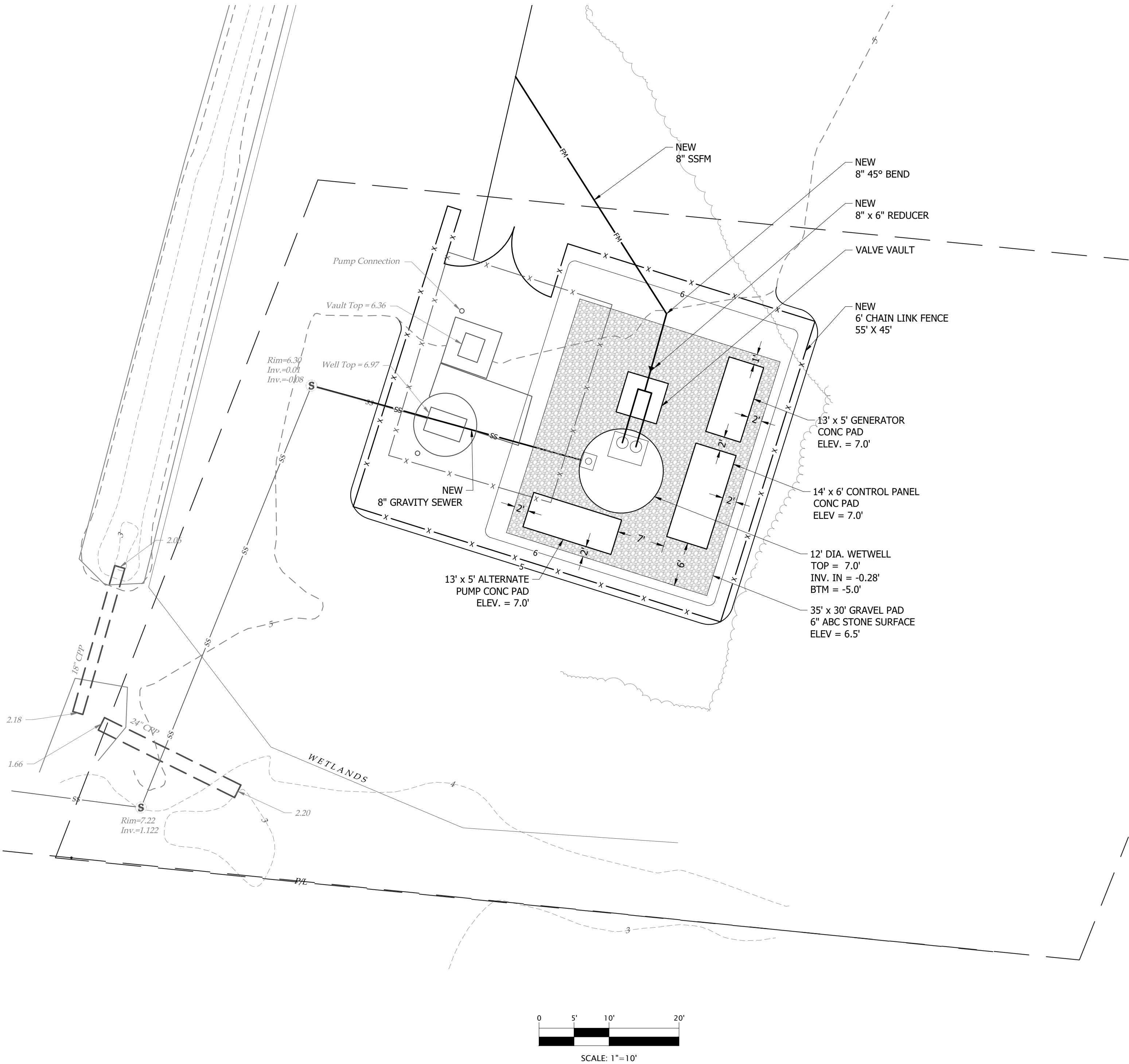
PUMP STATION PLAN

NOT TO SCALE



PUMP STATION SECTION

NOT TO SCALE



PRELIMINARY
DO NOT USE FOR
CONSTRUCTION

REVISIONS

THE WOOTEN COMPANY
1530 Marion St. Suite A Columbia SC 29201-5228
803.978.2488
Certificate of Authorization: 5119

SOUTH CAROLINA

CITY OF GEORGETOWN

MARYVILLE SCHOOL LIFT STATION

LIFT STATION

DESIGNED BY: JPM
DRAWN BY: BGF
CHECKED BY: JPM
PROJECT NO.: 3383 - A
DATE: MARCH 2021
SCALE: HORIZ.: 1" = 10'

0 1/2 1
IF THIS BAR DOES NOT
MEASURE 1" THEN DRAWING
IS NOT TO FULL SCALE

C-1.01

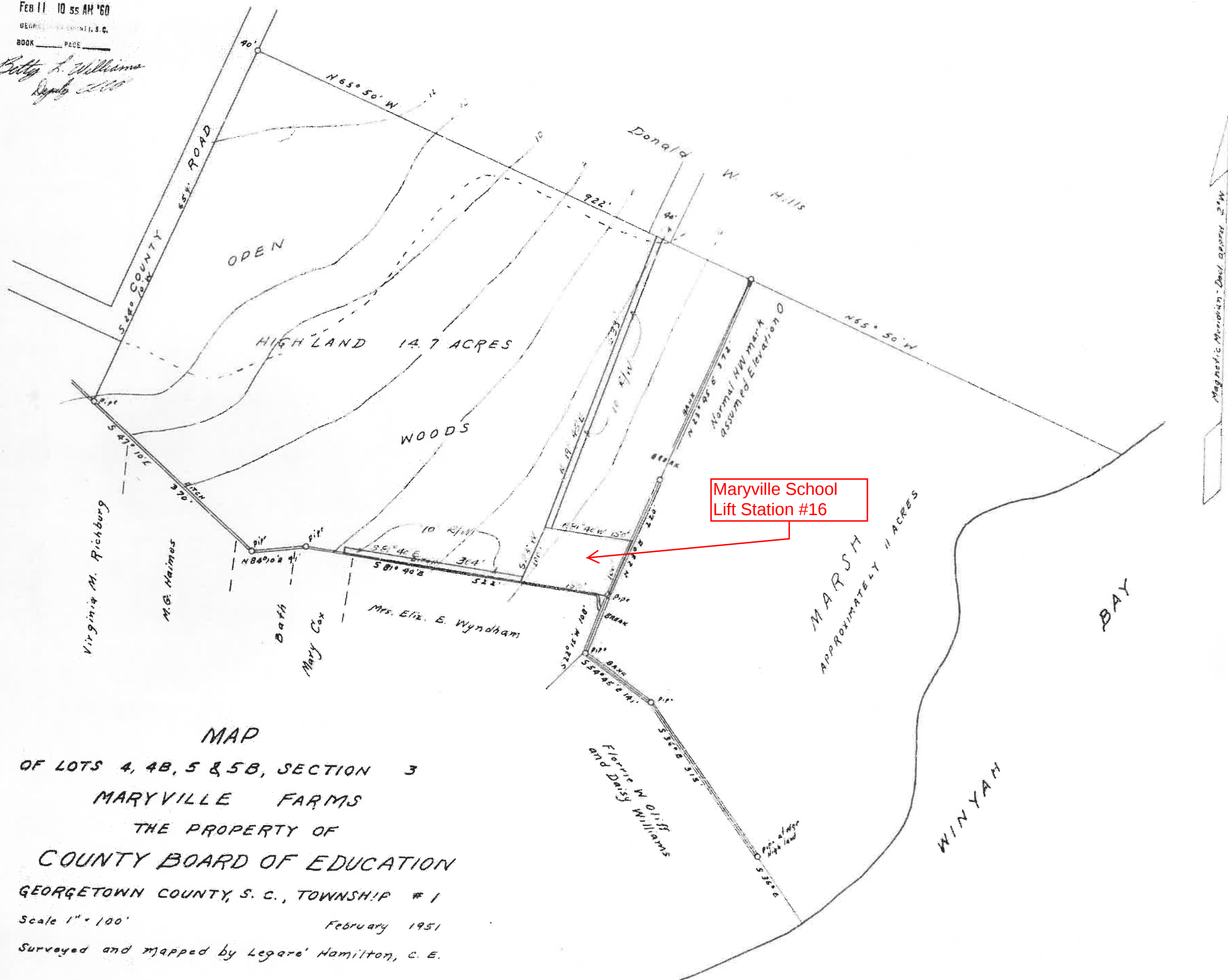
0-26

FEB 11 10 55 AM '60

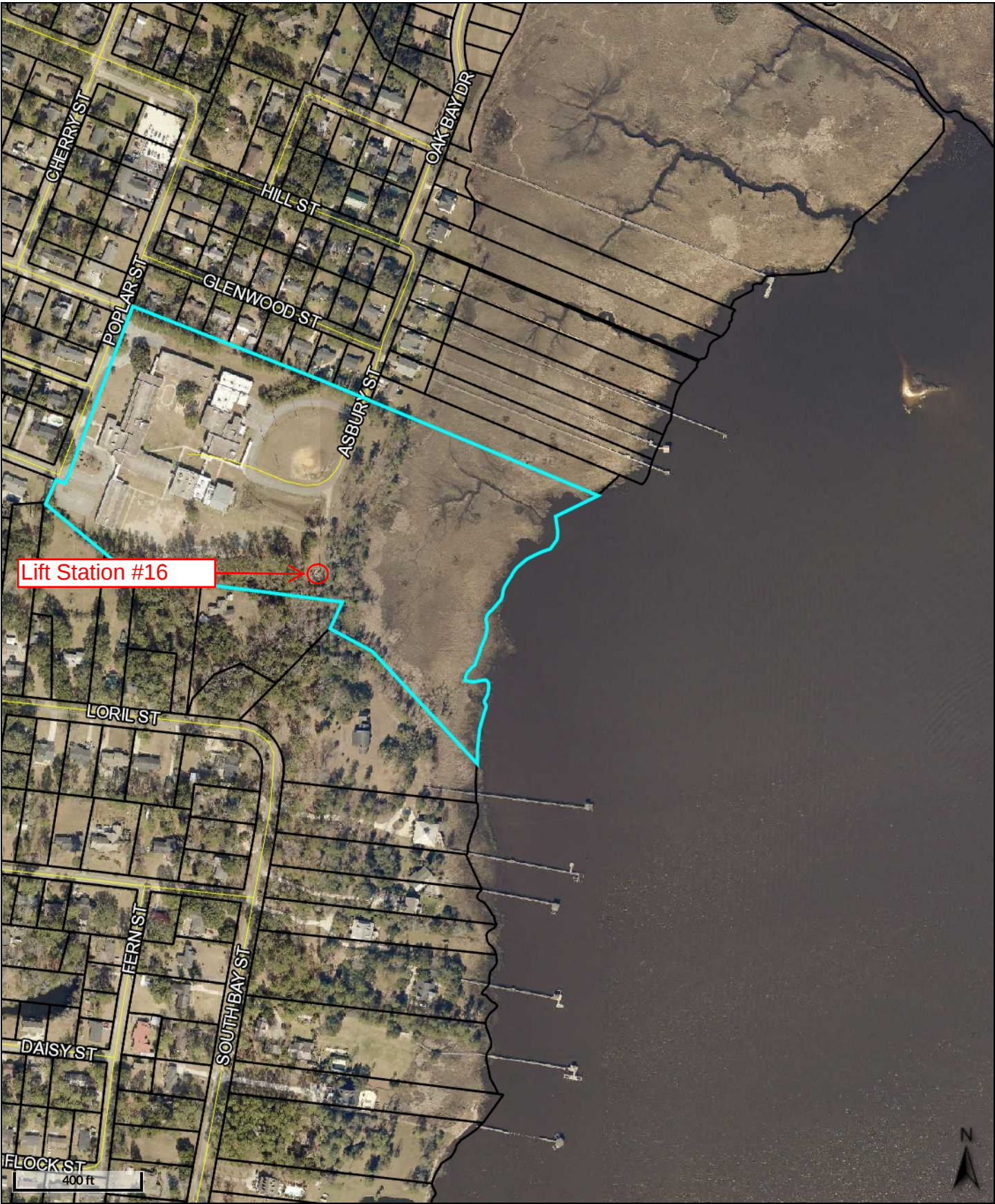
GEORGETOWN, S. C.

BOOK PAGE

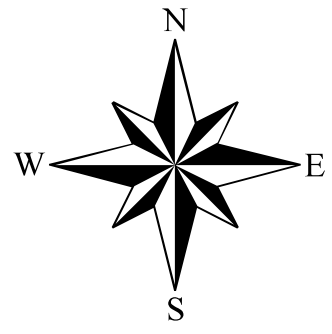
Betty L. Williams
Duly 2/11/60



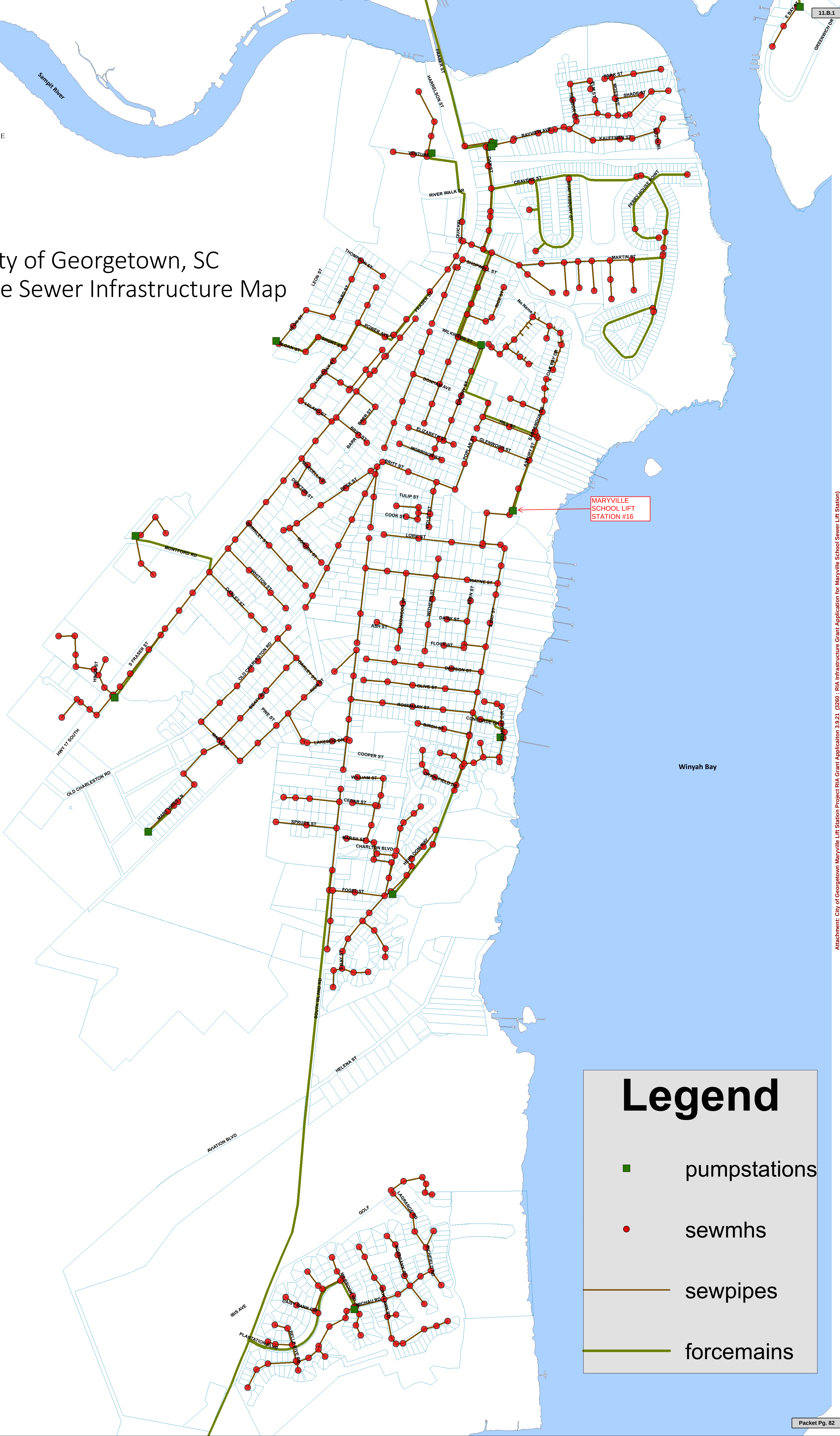
Maryville School Site Map
Parcel ID: 05-0044-066-00-00 Acres 27.2



Attachment: City of Georgetown Maryville Lift Station Project RIA Grant Application 3.9.21 (3260 : RIA Infrastructure Grant Application for

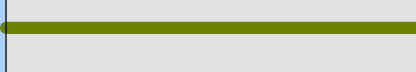


City of Georgetown, SC Maryville Sewer Infrastructure Map



MARYVILLE
SCHOOL LIFT
STATION #16

Legend

-  pumpstations
-  sewmhs
-  sewpipes
-  forcemains



DISCLAIMER: This map is a geographic representation of data obtained from various sources. All efforts have been made to warrant the accuracy of this map. However, the City of Georgetown disclaims all responsibility and liability for the use of this map.



January 12, 2021

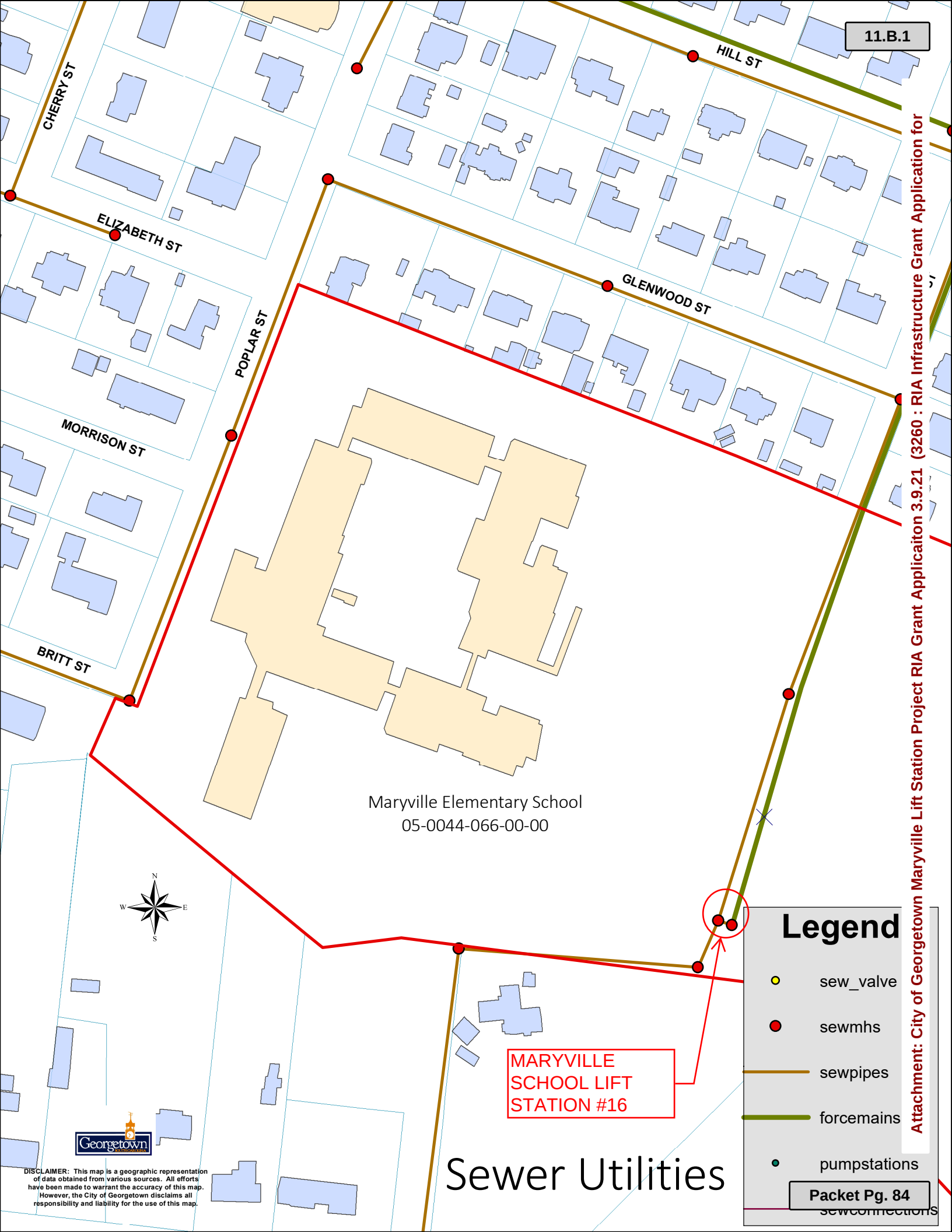
Wetlands

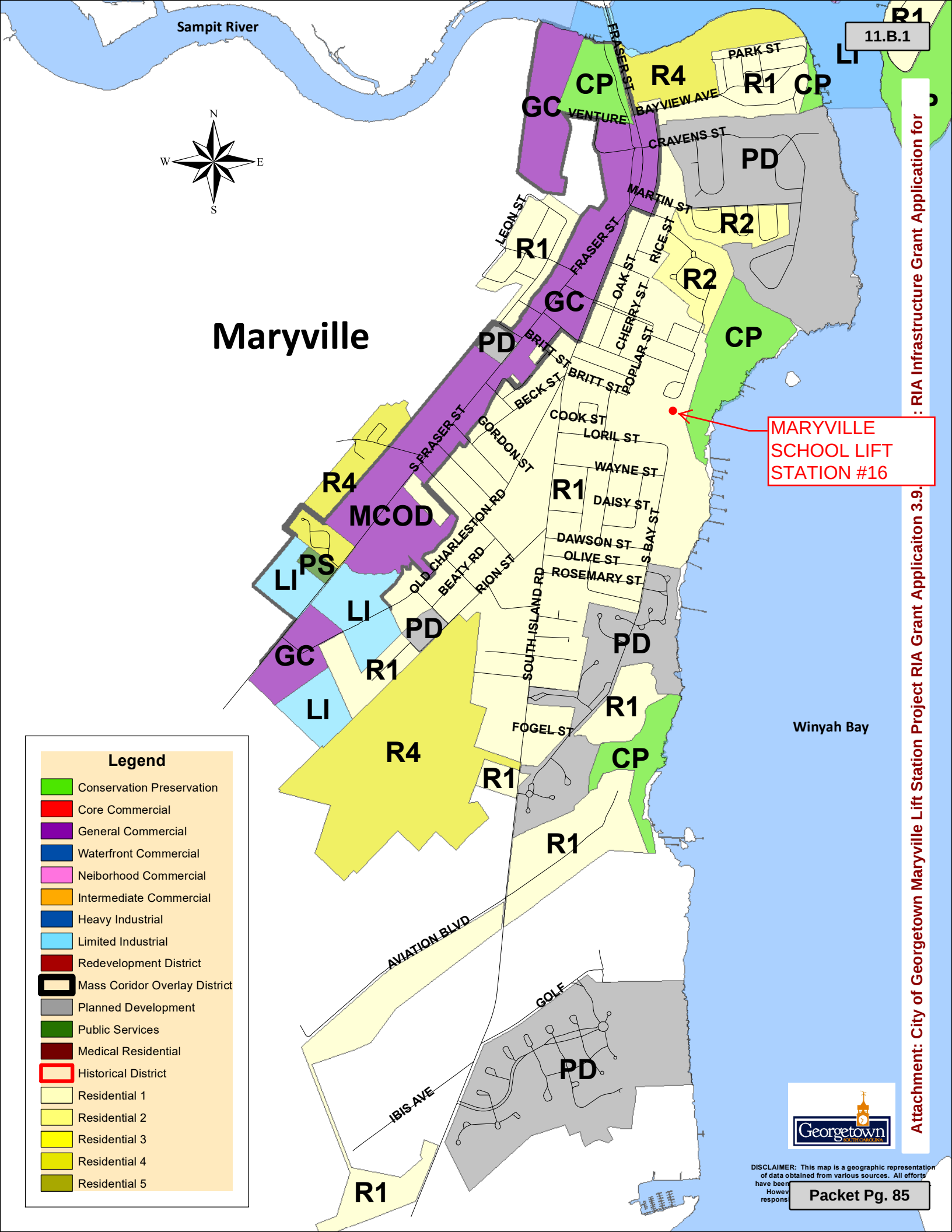
- Estuarine and Marine Deepwater
- Estuarine and Marine Wetland

- Freshwater Emergent Wetland
- Freshwater Forested/Shrub Wetland
- Freshwater Pond

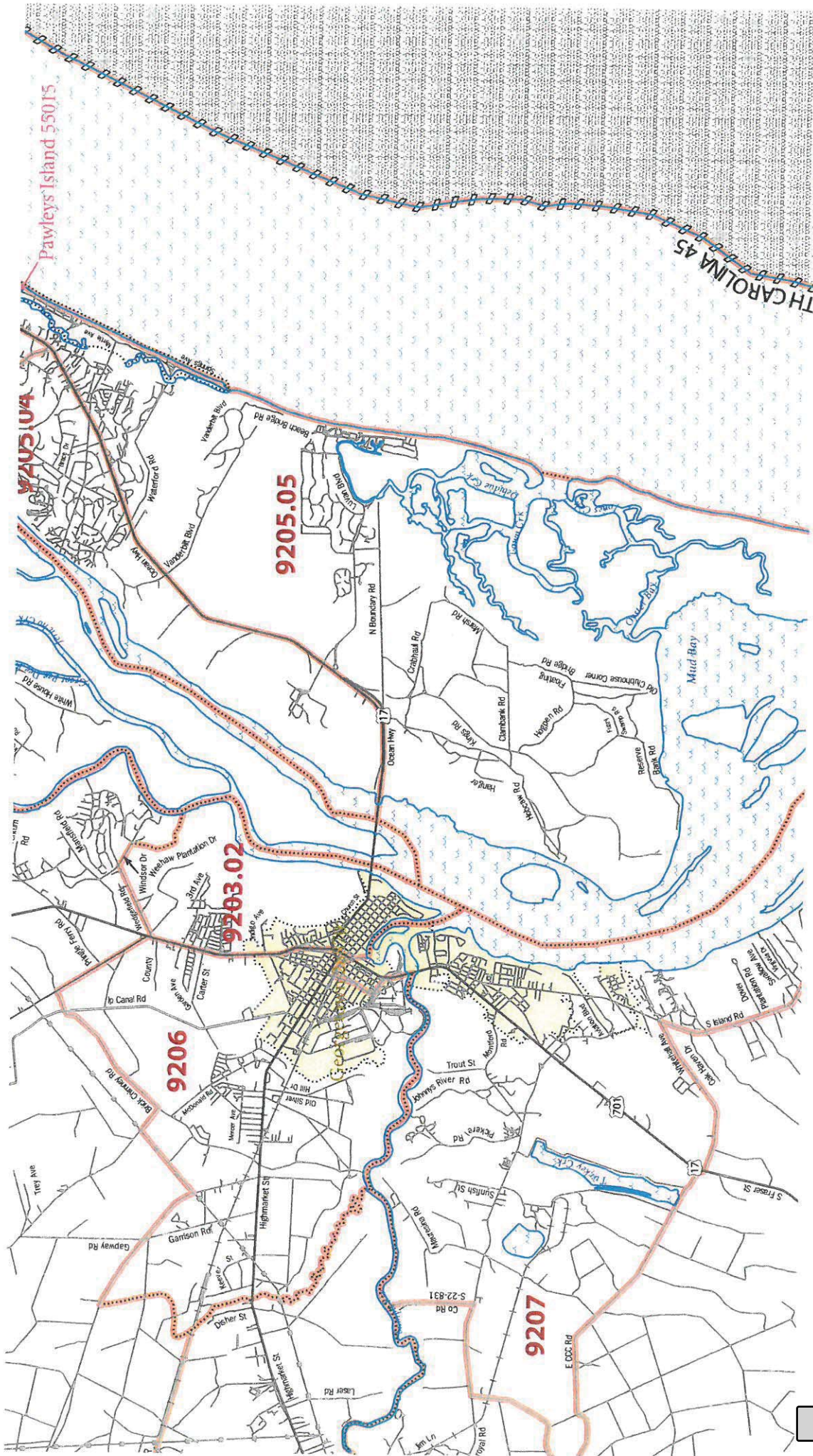
- Lake
- Other
- Riverine

This map is for general reference only. The US Fish and Wildlife Service is not responsible for the accuracy or currentness of the base data shown on this map. All wetlands related data should be used in accordance with the layer metadata found on the Wetlands Mapper web site.





County	Tract Number	RIA Eligible?	County Designation	Tract Designation	Tract Rural?
Florence	15.03	No	-	-	Partially Urban
Florence	15.04	No	-	-	Partially Urban
Florence	15.05	Maybe	-	Distressed	Partially Urban
Florence	15.06	Yes	-	Distressed	Rural
Florence	16.01	No	-	-	Partially Urban
Florence	16.02	No	-	-	Rural
Florence	17	Yes	-	Distressed	Rural
Florence	18	Yes	-	Distressed	Rural
Florence	19	Yes	-	Distressed	Rural
Florence	20	Yes	-	Distressed	Rural
Florence	22.01	Yes	-	Distressed	Rural
Florence	22.02	Yes	-	Distressed	Rural
Florence	23	Yes	-	Distressed	Rural
Florence	24	Yes	-	Distressed	Rural
Florence	25	Yes	-	Distressed	Rural
Florence	26	Maybe	-	Distressed	Partially Urban
Florence	9801	No	-	-	Fully Urban
Georgetown	9201	Yes	-	Distressed	Rural
Georgetown	9202.01	Yes	-	Distressed	Rural
Georgetown	9202.02	Yes	-	Distressed	Rural
Georgetown	9203.01	Yes	-	Distressed	Rural
Georgetown	9203.02	No	-	-	Rural
Georgetown	9204	Yes	-	Distressed	Rural
Georgetown	9205.01	No	-	-	Partially Urban
Georgetown	9205.02	No	-	-	Partially Urban
Georgetown	9205.03	No	-	-	Rural
Georgetown	9205.04	No	-	-	Rural
Georgetown	9205.05	No	-	-	Rural
Georgetown	9206 ✓	Yes ✓	-	Distressed ✓	Rural
Georgetown	9207 ✓	Yes ✓	-	Distressed ✓	Rural
Georgetown	9208	Yes	-	Distressed	Rural
Georgetown	9901	No	-	-	Rural
Greenville	1	No	-	-	Fully Urban
Greenville	2	No	-	-	Fully Urban
Greenville	4	No	-	-	Fully Urban
Greenville	5	No	-	Distressed	Fully Urban
Greenville	7	No	-	Distressed	Fully Urban
Greenville	8	No	-	Distressed	Fully Urban
Greenville	9	No	-	Distressed	Fully Urban
Greenville	10	No	-	-	Fully Urban
Greenville	11.01	No	-	-	Fully Urban
Greenville	11.02	No	-	-	Fully Urban



**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3258)**

Meeting: 03/22/21 05:30 PM

Department: Electric

Category: Report

Prepared By: Alan Loveless

Initiator: Alan Loveless

Sponsors:

DOC ID: 3258

February 2021 Electric Utility Department Report**HISTORY:**

03/18/21

Georgetown City Council

MEETING CANCELLED

Next: 03/22/21

MAYOR
BRENDON M. BARBER, SR.

CTTY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
HOBSON H. MILTON
TUPELO HUMES
AL JOSEPH
CAROL JAYROE
CLARENCE C. SMALLS

Electric Utility Department
Alan J. Loveless, P.E.
Director of Electric Utility
Office: (843) 545-4600
Fax: (843) 527-7591

March 10, 2021

Following is a brief summary of major activities in the Electric Utility Department for February 2021:

Much of our normal work flow has obviously been disrupted because of the pandemic. Unfortunately, utility work does not lend itself to telecommuting or working remotely from home. We continue to take care of work as normal, while taking extra precautions regarding distance and hygiene.

We were successful in predicting the monthly Santee Cooper system peak for February and were running the peak shaving plant during the correct hour. Only two runs totaling just under six hours was enough to capture the peak. This represents a good month with low run hours.

A check was received in early December as part of our share of the settlement in the class-action lawsuit against Santee Cooper. A court ruled that Santee Cooper over-collected rates from all of its customers from 2007 through January of 2020. The total settlement awarded by the court is \$520 million, and will be paid in two installments (late November 2020 and November 2022). The check for the first installment was received on December 9th and was in the amount of \$1,145,649.27. This was discussed with Council at the December meeting and a more detailed presentation was made by Electric, Finance, and Admin staff at the January meeting to explain our proposed method of disbursing these funds to our customers. After receiving approval from Council, disbursement to active and inactive customers began in early February. This is a very unusual situation for a municipality and it has consumed a significant amount of time thus far. Disbursement of checks to inactive accounts will also be very time consuming for the Finance Dept.

We have accomplished significant work in the Orange Street parking lot in association with the overhead to underground conversion in the 800 block of Front St. Customer conversions have been completed. We are now waiting for telephone and cable television utilities to remove their overhead facilities so that we can remove two poles. We are giving them a deadline in early March to have this resolved or we will have to remove the pole regardless.

The Green Infrastructure Center study of the tree infrastructure in the region is planning a webinar on March 26th to bring everyone up to date on the project. I will attend this webinar and provide an update.

We have two residential customers that submitted applications to install solar panels on their rooftops. Both of these applications were approved. One of them ultimately decided not to proceed with the project. We have not heard from the second, but I assume they are still going to proceed with their installation. A meter

P.O. Box 1146
Georgetown, SC 29442

Attachment: feb2021 (3258 : February 2021 Electric Utility Department Report)

has been re-programmed for this customer so that the meters will record energy flow in both directions for billing purposes.

Eaton has acknowledged the significance of the problem with water nodes and has committed to working with us to resolve the issue. Eaton engineering staff will be in Georgetown the first week of March. This trip will be to go through our database to clean out old data and to sort through current data to determine how many Gen 1 and Gen 2 nodes we have in the field and how many of each have failed. This will help them develop a plan to resolve our situation.

Other statistics of interest for January:

• Cut-on – regular	128
• Cut-off – regular	104
• Cut-off – non-pay	169
• Non-pay restores	158
• Re-read orders	1873
• Accidents – lost time	0
• Accidents – first aid/property damage	0
• PUPS locates	141
• Total orders worked	2433

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3248)**

Meeting: 03/22/21 05:30 PM

Department: Engineering

Category: Report

Prepared By: Orlando Arteaga

Initiator: Orlando Arteaga

Sponsors:

DOC ID: 3248

Engineering Monthly Report_February 2021**HISTORY:**

03/18/21

Georgetown City Council

MEETING CANCELLED

Next: 03/22/21



**City of Georgetown
Engineering Monthly Report
February 2021**

Engineering - Orlando Arteaga, P.E.

Date: March 5, 2021

CAPITAL IMPROVEMENT PROJECTS (CIP) STATUS UPDATE

PLANNING

1. Orange Street Parking Lot Restoration

DESIGN

1. Maryville School Lift Station

- Engineer: The Wooten Company
- Design Fee: \$47,816
- Notice to Proceed: 10/2/2020
- Status:
Preliminary engineering and survey completed.
Design is 50% complete.

2. WTP Secondary Sedimentation Basin

- Engineer: WK Dickson
- Design Fee: \$428,000
- Notice of Award: 1/26/2021
- Notice to Proceed: 2/15/2021
- Status: Consultant agreement has been executed.
Kickoff meeting scheduled for 3/11/2021.

3. Public Works Building Improvements

- Architect: Raymond LLC
- Design Fee: \$25,000
- Notice of Award: 2/23/2021
- Status: Consultant needs to submit documentation for PO approval.

4. WWTP Acid Feed System Repairs

- Engineer: WK Dickson
- Design Fee: \$24,700
- Notice to Proceed: 2/10/2021
- Status: Design on going



**City of Georgetown
Engineering Monthly Report
February 2021**

CONSTRUCTION

1. Queen Street Drainage Improvements

- Engineer: Stantec Consulting
- Contractor: Gulf Stream Construction Co. Inc.
- Bid Amount: \$222,453.25
- Change Order #1: \$12,866.90
- Change Order #2: \$0. Time extension only.
- Revised contract amount: \$235,320.15
- Construction Notice to Proceed: 5/26/2020
- Substantial Completion Date: 2/12/2021
- Status:
Work completed. Project closeout is pending.

2. Front Street Tree Lighting Project

- Contractor: Pinnacle Lighting Group, LLC
- Amount: \$40,005
- Notice of Award: 1/26/2021
- Status: Work anticipated to start in mid to later March.

3. Front Street Sidewalk Repairs

Request for Bid (RFB) released on 3/3/2021

SCDOT ENCROACHMENT PERMITS PROCESSED:

2921 Highmarket Street
1701 S. Fraser Street

FLOODING COMPLAINTS:

None

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3250)**

Meeting: 03/22/21 05:30 PM

Department: Fire Department

Category: Report

Prepared By: Amy Skidmore

Initiator: Charles W. Cribb

Sponsors:

DOC ID: 3250

February 2021 Fire Report**HISTORY:**

03/18/21

Georgetown City Council

MEETING CANCELLED

Next: 03/22/21

The FIRE Report

A monthly report of Fire Department activities to City Council

March
2021



Fire Prevention Bureau

2021

February

Inspections	61
Violations Found	7
Buildings without Violations	44
Buildings Cleared of Violations	15
Violations Corrected	25
Violations Not Corrected	5
3rd Party Inspection Review	7
Assemblies Inspected:	8
Business Inspected:	30
Educational Buildings Inspected:	0
Hazardous Buildings Inspected:	0
Factories Inspected:	0
Institutional Inspected:	1
Mercantile Inspected:	18
Residential Inspected:	4
Storage Buildings Inspected:	0
Construction Meetings:	1
Plans Review:	1
Test Conducted:	2
Compliance Issues:	0
Complaints Reviewed:	2
Business License:	7
Citation Issued:	0

Public Education

Programs	0
Participants	0

Suppression Division

A Brief Look at Emergency Responses

February 2021

1. Six Medical Calls; One Public Service
2. Eight Medical Calls; One Gas Leak; One MVA; One Public Service Call
3. Four Medical Records; One MVA; One Grass Fire; One Wiring Short; One Public Service Call
4. Ten Medical Calls; One Public Service Call
5. Six Medical Calls; One MVA
6. Eleven Medical Calls; One MVA; One Cooking Fire; One Public Service Call
7. One Alarm Activation; One Scorch Burn; One Public Service Call
8. Eleven Medical Calls; One MVA; One Public Service Call
9. Four Medical Calls; One Alarm Activation
10. Seven Medical Calls; One Public Service Call
11. Seven Medical Calls; One Detector Activation; Two Public Service Calls
12. Six Medical Calls
13. Four Medical Calls; One False Call
14. Two Medical Calls
15. One Fuel Spill; One Alarm Activation
16. Five Medical Calls; One MVA; One Electrical Issue; One Alarm Activation; One False Call
17. Nine Medical Calls; One Unintentional Alarm Transmission
18. Five Medical Calls; One MVA
19. Six Medical Calls; One False Call; One Public Service Call
20. Five Medical Calls; One Chimney Fire
21. Eight Medical Calls
22. Four Medical Calls; One MVA; One Sprinkler Activation; One Alarm Malfunction; One Public Service Call
23. Eleven Medical Calls; Two MVA's; Three Public Service Calls
24. Five Medical Calls
25. Nine Medical Calls; One Unintentional Transmission of Alarm; Two Public Service Calls
26. Three Medical Calls; One MVA
27. Six Medical Calls; One MVA; One Public Service
28. Five Medical Calls

Attachment: February 2021 Fire Report [Revision 1] (3250 : February 2021 Fire Report)



Total Call Volume	February		Year to Date	
	2021	2020	2021	2020
As defined by the National Fire Incident Report System				
Fires	4	2	5	4
Rescue Calls/EMS	179	184	389	365
Hazardous Conditions	4	9	4	15
Service Calls	16	32	50	68
Good Intent Calls	10	11	15	17
False Alarms	9	10	24	15
Weather/Flood	0	1	0	1
Special Incident Type	2	5	2	10
Total Calls	224	254	489	495

Save/Loss Analysis

	Losses	Property Values
February 2021	\$ 27,012	\$ 1,362,000
February 2020	\$ 43,100	\$ 96,900
Year to Date	\$ 162,012	\$ 1,497,000

Property values are estimates based on the Georgetown County Assessor's Office 2020 Market Values.

Mutual Aid Calls

	February	YTD
To Georgetown County Fire	1	3
To Midway Fire	0	1
To other Departments	0	0
From Georgetown County Fire	0	0
From Midway	0	0
From other Departments	0	0

	February	YTD
Staff Training Hours	1189.00	2202.25

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3255)**

Meeting: 03/22/21 05:30 PM

Department: Fleet Services

Category: Report

Prepared By: Natrona Simmons

Initiator: Isaac Williams

Sponsors:

DOC ID: 3255

February 2021 Fleet service Report**HISTORY:**

03/18/21

Georgetown City Council

MEETING CANCELLED

Next: 03/22/21

FLEET SERVICES MONTHLY REPORT (FY 2021)

Task	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Cummulative
Repairs	100	44	83	79	63	59	62	79					569
Preventative Maintenance	24	13	17	38	15	15	16	28					166
Tires repaired or Replaced	29	17	34	47	29	19	24	17					216
Services Past Due	-												-
Monthly Totals	153	74	134	164	107	93	102	124	-	-	-	-	951

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3263)**

Meeting: 03/22/21 05:30 PM
Department: Police Department
Category: Report
Prepared By: Patrice Coachman
Initiator: Kelvin Waites
Sponsors:
DOC ID: 3263

GPD - February 2021 Monthly Report**HISTORY:**

03/18/21

Georgetown City Council

MEETING CANCELLED

Next: 03/22/21

MAYOR
BRENDON M. BARBER, SR.

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
TUPELO HUMES
AL JOSEPH
CAROL JAYROE
HOBSON H. MILTON
CLARENCE C. SMALLS

Georgetown Police Department
KELVIN A. WAITES, CHIEF OF POLICE
Office: (843)545-4300
Fax: (843)520-5848

March 10, 2021

Honorable Mayor Brendon Barber, Sr.
And the Members of City Council
City of Georgetown, South Carolina

Dear Mayor Barber and Council Members:

During February 2021 the Georgetown Police Department has worked diligently with finance, as well as city administration on their budget request/proposals for the fiscal year 2021-2022.

On February 4th the Georgetown Police Department had their annual Law Enforcement Assessment done by the Municipal Association. This is an annual overview which consists of the Municipal Association making sure that our policies and procedures are up to date and in line with the best practices within the law enforcement industry. This year they changed the format for assessing agencies from a numerical scoring system to a pass-fail system. Last year we had a score of 100%. This year under the new evaluation system we passed our assessment. On another note, the Georgetown Police Department is in the early stages of State Accreditation. We look forward to the process of becoming an accredited law enforcement agency.

On February 9th Chief Waites participated in a virtual meeting with the leadership of Friendship Place. One of their subcommittees is working to assess how they can be better partners and work with other organizations to better serve the community.

The Georgetown Police Department continues to work and support several different food giveaways in the community. We support these events by having a law enforcement presence as well as traffic control. We realize from a public safety standpoint that it is good to have a law enforcement presence at these events due to the large crowd and potential for traffic issues.

In February 2021 the Georgetown Police Department filled 4 vacant patrol slots. They will be introduced at the next regular council meeting.

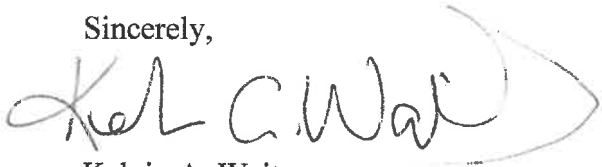
2222 Highmarket Street
Georgetown, SC 29440

Mayor and City Council Members
March 10, 2021
Page Two

In February 2021 Chief Waite was appointed to serve on the South Carolina Police Chief's Association's training committee. This is an opportunity and honor that Chief Waite does not take lightly. He will assist with selecting and setting up training for the Chiefs of Police across the State of South Carolina.

On February 11th Chief Waite met with the Carolina Human Reinvestment group to discuss mentoring programs for the young people in the area.

Sincerely,

A handwritten signature in black ink that reads "Kel C. Waite". The signature is stylized with a large, sweeping flourish at the end.

Kelvin A. Waite
Chief of Police

GEORGETOWN POLICE DEPARTMENT 2021 YEAR-TO-DATE ACTIVITY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
SPEEDING CITATIONS	3	2											5
OTHER TRAFFIC CITATIONS	11	20											31
WARNING - OTHER	16	15											31
WARNING - SPEEDING	14	16											30
PARKING CITATIONS	0	2											2
TOTALS	44	55	0	0	0	0	0	0	0	0	0	0	99

TOTAL CITATIONS

99

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
STATE ACCIDENTS	18	26											
PARKING LOT ACCIDENTS	8	12											
TOTALS	26	38	0	0	0	0	0	0	0	0	0	0	64

TOTAL ACCIDENTS

64

GEORGETOWN POLICE DEPARTMENT **2021 YEAR-TO-DATE ACTIVITY REPORT**

ARRESTS

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
31												31

TOTAL ARRESTS

31

CRIMINAL INCIDENTS

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
132	103											235

DOMESTIC INCIDENTS

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
0	4											4

TOTALS

TOTAL INCIDENTS

239

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3253)**

Meeting: 03/22/21 05:30 PM

Department: Administration

Category: Report

Prepared By: Gladys Rutledge-Livingston

Initiator: Gladys Rutledge-Livingston

Sponsors:

DOC ID: 3253

February 2021 HR/ Risk Management**HISTORY:**

03/18/21

Georgetown City Council

MEETING CANCELLED

Next: 03/22/21

MAYOR
BRENDON M. BARBER, SR.

CITY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
HOBSON H. MILTON
TUPELO HUMES
AL JOSEPH
CAROL JAYROE
CLARENCE C. SMALLS
VACANT

Executive Offices
(843) 545-4001

February 2021 Human Resources / Risk Management Monthly Report

New Hires:

- Fleet Services: Evan Bailey – Mechanic II
- Police: Reginald Fitzgerald – Police Officer I
- Police: Brandon Hegi – Police Officer III
- Police: Brooke Morris – Police Officer III
- Police: Ramiro Vargas – Police Officer II
- Fire: DaQuan Brown – Firefighter
- Fire: Jacob Stricklett – Firefighter

Re-Hires:

- Municipal Court: Johnnie Pinckney

Separations:

- Fire: Andrew Gwinn – Firefighter/EMT

Promotions:

- None for this month

Open Positions:

- Wastewater/Stormwater System Mechanic I

Risk Management

- February 2021 claims status for SCMIT and SCMIRF.
 - Workers Compensation Claims – 2
 - Vehicle Claims – 0
 - Property Claims – 1
- Annual DMV checks were completed for all City employees who operate a City vehicle.
- Annual Risk Self-Assessment was completed for SCMIT/SCMIRF compliance.
- Annual South Carolina Municipal Insurance Trust MASC – Risk Management Services Audit was conducted onsite.
- Safety Committee Meeting was held on February 25, 2021.

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3244)**

Meeting: 03/22/21 05:30 PM

Department: Municipal Court

Category: Report

Prepared By: Cindy Owens

Initiator: Cindy Owens

Sponsors:

DOC ID: 3244

February 2021 Municipal Court Report**HISTORY:**

03/18/21

Georgetown City Council

MEETING CANCELLED

Next: 03/22/21

Municipal Court Monthly Report - Calendar Year 2021

Cases Disposed	January		February		March		April		May		June	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	6	\$ 2,955.00	0	\$ -								
Served Time	12	\$ 7,440.50	7	\$ 6,367.50								
Scheduled Time Payment	11	\$ 7,037.49	0	\$ -								
NRVC	6	\$ 2,243.75	0	\$ -								
Tried in Absence	37	\$ 34,012.00	0	\$ -								
Parking Tickets Paid	0	\$ -	0	\$ -								
Nolle Prosequi/Dismissed/Not Guilty	21	\$ -	4									
Transferred to General Sessions Court	34	\$ -	19									
Voided	0	\$ -	0									
Fine Suspended	0	\$ -	0									
Total	127	\$ 53,688.74	30	\$ 6,367.50	0	\$ -	0	\$ -	0	\$ -	0	\$ -

Cases Disposed	July		August		September		October		November		December	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid												
Served Time												
Scheduled Time Payment												
NRVC												
Tried in Absence												
Parking Tickets Paid												
Nolle Prosequi/Dismissed/Not Guilty												
Transferred to General Sessions Court												
Voided												
Fine Suspended												
Total	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -

Cases Disposed	Cumulative Totals	
	# of Cases Disposed	Fine Amounts
Paid	6	\$ 2,955.00
Served Time	19	\$ 13,808.00
Scheduled Time Payment	11	\$ 7,037.49
NRVC	6	\$ 2,243.75
Tried in Absence	37	\$ 34,012.00
Parking Tickets Paid	0	\$ -
Nolle Prosequi/Dismissed/Not Guilty	25	\$ -
Transferred to General Sessions Court	53	\$ -
Voided	0	\$ -
Fine Suspended	0	\$ -
Total	157	\$ 60,056.24



Georgetown City Council

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

MONTHLY REPORT (ID # 3245)

Meeting: 03/22/21 05:30 PM

Department: Housing and Community Development

Category: Report

Prepared By: Matt Millwood

Initiator: Angela Rambeau

Sponsors:

DOC ID: 3245

February 2021 Planning & Community Development Report

HISTORY:

03/18/21

Georgetown City Council

MEETING CANCELLED

Next: 03/22/21

**Housing & Community Development
Monthly Report
February 2021
Building Official**

Inspections and Permits

Checked areas for non-permitted as well as permitted work, site conditions, and responded to calls.

Monthly Report:

Business License	12
Stop Work	1
Re-Inspection	9
Footings	43
Rough Inspections	96
Electrical	39
Mobile Home	1
On-site	65
CO	9
TRC	0
Plan Review & Sign	14
City Alarm System	1
Total	289

Review Meetings/On-site visits

Safety inspections

During the Month of February

- Construction continued at the Tidelands Chillers, Tidelands Medical, a commercial building on Broad St, Orange and Front Street, Richmond Place Apartments, Mike Johnson ball field, and the Eagle site addition;
- Upgrades are being done in the 900 block of Front Street;
- We met with the developers for phase 2 of Richmond Place Apartments.
- We currently have 73 new homes permitted and most are under construction plus a Duplex on Kaminski Street;
- We added 7 new single family resident permits in February;
- We are also working with Ridgeway's Funeral Home Chapel and Scrubby's car wash next to Bo Jangles as well as meeting with some developers and several new businesses looking to locate here;
- Matt and I continue to monitor flooding and storms that affect our area;
- We are meeting the public's needs and answer their questions in a timely manner during this time in a safe way;
- Ryan is working with me learning the Building Codes and Inspections and Dilapidated Houses when they are sent over from code enforcement;
- Ryan passed his second test (commercial mechanical inspector) as part of his commercial inspector's certification and ;
- Debra is doing an excellent job as our office manager issuing permits, schedules and recording meetings as well as scheduling meetings for us and builders. Debra and Ryan work extremely hard to assist the public in meeting their needs. We would like to thank you for your support.

Thank you, Rick Martin

Code Enforcement
Tracy Gibson

Letters Issued for Violations	
Total Letters Issued for Overgrown Lots	0
Total Letters Issued for Neglect of Structures	0
Total Letters Issued for Yard Debris/Solid Waste/Construction Debris/Inoperable Vehicles/Electronic Devices	2
Total Letters Issued for Vision Clearance	0
Total Work Orders Sent to Streets & Sanitation	5
Total Letters Sent for Dilapidated Structures	0
Total Letters Sent for Sign Violations	2
Total Referrals for Water & Sewer	1
Citations Issued for Violations	
Total Citations Issued for Overgrown Lots	0
Total Citation Issued for Trash Violations	0
Total Citations Issued for Business Licenses	0
Total Citations Issued for Dilapidated Structures	0
Total Citations Issued for Hospitality Taxes	0
Total Violations Issued for Signage	0
Total Citations Issued for Encroachment Permits	0
Total Demolitions	
Total Dilapidated Structures Removed	312 D Street TMS #05-0017-320-00-00
Other Miscellaneous Complaints	
Complaints	11
Permits	
Total Letters Issued for Encroachments	0
Total Referrals to Electric – Tree Crew	1

Risk Management Training(s) Basic First Aid (Feb 2021).

- Attended all departmental /dilapidated property meetings.
- Assists with other city departments when needed (Water, Electric-Tree, Public Works & Animal Control)
- Commercial Corridor/ Businesses- Signs (w/o permits or permission) were removed from the city right-of-ways.
- Picked up 2 political / 13 advertisement signs (ex. Pressure washing, roofing, insurance and etc.) throughout the city.
- Working with businesses on the corridor to help bring properties up to code.

-Studying & training using the Comprehensive Planning Guide (Zoning).

-Board Training (on-line).

-Picking up mail and answering phones.

- Organizing files.

-Architectural Review Board (ARB) – Meeting was on February 1, 2021; (Virtual Meeting)

- Communicated with all ARB members about future meetings and workshops. Took pictures as well as put signs in the yard of the properties that are on the agenda for meeting; packets were delivered to members for via tele-conference meeting and took COA's for the signature of Chair or Vice-Chair.

- Waccamaw Regional Council of Governments and the City of Georgetown - Meeting was on February 23, 2021 CDBG/ dilapidated houses; (Virtual Meeting)

- Habitat for Humanity is reviewing new applications for the repair and revitalization program for the 2021 year. Attending meetings throughout the month with representatives from Habitat for Humanity for updates and progress.

- Black River United Way (BRUW) has a community based grant for property owners to renovate or repair their homes. I'm working with BRUW to recruit property owners in the City of Georgetown who is need for renovations/repairs for their home. Meetings /calls throughout the month for updates and progress.

- Communicating w/ property owners about dilapidated properties. The options for property owners to demolish the properties themselves or the city to demolish (if properties are beyond repair). If the property owners decide that they want the city to demolish, I forward the property information to the Building Inspector(s) to process, otherwise property owners come into the office to obtain a demolition permit to demolish their own property.

Office Manager

Debra Grant

Board & Commissions: * MEETINGS WERE DONE VIA TELE-CONFERENCE

ARB: "Special Called Meeting"

New Business:

1. Property owner of 916 & 918 Front St. requested the approval for new construction.

ARB (On-Site):

1. 417 Broad Street did an onsite to consider the window replacements.

BZA:

None

Planning Commission:

None

CAB (Community Appearance Board):

None

CBA (Construction Board of Appeals):

TRC:

None

FOIA:

None

Permit Valuation Report:

Commercial Addition	0
Commercial Alteration	0
Commercial Electric	3
Commercial Gas	0
Commercial Mechanical	1
Commercial New Build	1
Commercial Plumbing	1
Commercial Roofing	1
Demolition	0
Mobile Home	0
Residential Addition	2
Residential Alteration	1
Residential Electrical	4
Residential Gas	1
Residential Mechanical	2
Residential New Build	8
Residential Plumbing	1
Residential Roofing	0

Administrative Assistant's Daily Duties:

- Daily operation of the front desk
- Daily scheduling of inspections
- Preparing timesheets
- Rotating my office hours with working from home
- MASC online training
- Gathering information for Retreat

Community Planner/GIS Technician
Matthew Millwood

- Sign Permits: Dirty South Custom Dealing, JB Beck Administration, SoCo Chop House, & Prince George Episcopal Church signs.
- Temporary Sign Permits: First Baptist Church, Family Worship Center, & YMCA.
- Meeting with a potential development on N. Fraser Street. Discussed stormwater, design overlay district, and parking requirements.
- Completed the list of goals achieved from the 2011 Comprehensive Plan (and 2016 Land Use Element). The city administrator requested an update on where we stand with all the goals from the 2011 Comp Plan.

- Worked on Development Handbook to explain the building/development process to those new to the construction process.
- Met with Mrs. Boss onsite at 222 Front St. about an addition to her storage area in her garage. It would need a variance to the side yard setback so I got her application and talked her through the process. BZA meeting is March 3rd.
- Reviewed zoning and floodzone compliance for 11 more new houses to be built in the city limits. This includes 6 on Loblolly Street, 4 more in the Harbor Club, and 1 in Country Club Estates.
- Listened in on a couple webinars this month for Wetlands and Forestry type environmental sustainability. These give planning and flood management credit hours.
- Downloaded and learned how to make flow charts using a software called yEd. These flow charts were put together as part of the Development Guide we made.
- Helped finance get together all the shopping center units' square footages so we can figure out how to bill each individual unit for the new stormwater rates.
- After Council passed 2nd reading of the three text amendments we presented, I had to update the ordinances with the text changes and update this on the city website and links.
- Made packets for the March BZA meeting and delivered them to the board members. Also put BZA sign in yard.
- Edits to the "How To" guides for commercial and residential building permits. We needed to add information about the Historic Buildings District and the ARB.
- Talked with Mr. Hart on Birch Street about some flooding in his rear yard. We discussed options and I had Freddie with the stormwater dept. go speak with him as well.
- Continue to help citizens with call-in questions on mobile homes and zoning, as well as emails and drafting compliance letters as needed. Made several phone calls on prohibited signs that popped up around town.

Building Inspector/Code Enforcement

Ryan Call

During the month of February I was out in the field on a daily basis doing numerous residential inspections. I have also conducted numerous commercial inspections. I have also assisted in doing numerous inspections for business license applicants. I have answered phones and assisted with walk-ins at City Hall daily. I surveyed the City every Monday, Wednesday, and Friday, for violators working without building permits.

The contractor finished demolition for 2118 Emanuel Street and has closed out that permit. After speaking with the City attorney we have removed 2013 Emanuel Street from being demolished at this time. Mrs. Crosby will be pursuing legal action in court with the above mentioned structure.

The following six properties were approved by Council on 3/30/20: 2405 Wynah, 104 Railroad Avenue, 2011 Gilbert Street, 407 DeKalb Street, 1909 Prince Street, 609 Henry Street. They have been sent to Elise to secure title work. We are now ready to start the bidding process for 2405 Winyah Street. We are still waiting on title work for the other five.

505 Duke Street, 915 N. Congdon Street, 1925 Gilbert Street, and 2513 Prince Street were approved by Council to move forward on 8/20/20. The above four properties have been sent out for title work.

FRIENDS OF THE KAMINSKI HOUSE REPORT – February 2021

- The museum remains closed to the public for tours of the Kaminski House due to Covid-19 and the social distancing requirements. The grounds are open for event rentals.
- Due to the museum's pandemic closures, our visitation numbers continue to be down from last fiscal year. Year to date, our total visitor count is down 82% from last fiscal year and house tours are down 99.7% from last fiscal year. Thankfully, our outdoor event rentals are up 12% year to date and interest in our site for outdoor weddings has grown significantly over the year.
- Much of February was spent in planning and background work for the Interior Stabilization Project. The museum director had a virtual meeting with representatives from the City's insurance company and with several City employees to discuss implications of the construction project on the museum's collection vis-à-vis insurance requirements.
- Work continues on finalizing the contract with the architect/project manager for the Interior Stabilization project.
- In preparation for the Interior Stabilization Project, the museum commissioned an infrared study of the Kaminski House to see about locations for leaks of water and air. Thankfully, the study did not show any major issues being present.
- The museum temporarily loaned three items (two paintings and a Charleston-made Pembroke Table to Brookgreen Gardens for their current exhibition.
- We learned that we will receive a PPP-2 (Second Draw) Loan from the Small Business Administration. The loan is through South Atlantic Bank.
- Museum staff continue to look into various potential grants and are planning for Palmetto Giving Day later this spring.
- We continue to work on an inventory/condition review of the museum's collection.

Robin Gabriel, Executive Director

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3252)**

Meeting: 03/22/21 05:30 PM

Department: Water Utilities

Category: Report

Prepared By: Will Gunter

Initiator: Will Gunter

Sponsors:

DOC ID: 3252

February 2021 Water Utilities Report**HISTORY:**

03/18/21

Georgetown City Council

MEETING CANCELLED

Next: 03/22/21

WATER - WASTEWATER - STORMWATER UTILITY REPORT (FY 2021)

Description of Work Performed	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Cumulative
Water Treatment Plant (WTP)													
Filtered Water Total (MG)	32.000	40.197	29.645	29.429	27.061	29.323	32.079	28.295					248.029
Average Daily Flow Finished Water (MGD)	1.032	1.297	0.988	0.949	0.902	0.946	1.035	1.011					8.160
King Well (MG)	6.457	6.542	6.373	6.446	6.259	6.515	6.474	5.887					50.953
Maryville Well (MG)	7.078	5.192	7.471	7.686	7.372	7.779	7.694	6.900					57.172

Wastewater Treatment Plant (WWTP)

Influent Flow Total (MG)	149.165	190.492	165.163	161.879	152.729	124.042	152.305	181.193					1276.968
Average Daily Influent Flow (MGD)	4.812	6.145	5.505	5.222	5.091	4.001	4.913	6.471					42.16
Effluent Flow Total (MG)	125.819	152.274	134.207	124.529	156.605	114.882	152.134	185.883					1146.333
Average Daily Effluent Flow (MGD)	4.059	4.912	4.474	4.017	5.220	3.706	4.908	6.639					37.935
Rainfall Total (Inches)	7.230	13.010	7.380	3.420	3.770	4.910	4.770	5.100					49.590

Water Distribution

Work Orders Completed	70	82	63	82	71	71	72	75					586
Water Leak Repairs	25	26	14	27	23	17	17	26					175
Water Meter Replacements	0	3	2	5	1	0	1	2					14
Locates Completed	142	132	133	180	128	121	167	135					1138

Wastewater Collection

Work Orders Completed	34	38	35	47	44	64	66	47					375
Backup Responses	30	24	25	37	36	45	35	44					276
Locates Completed	142	132	133	180	128	121	167	135					1138
Routine Line Cleaning													

Maintenance

Work Orders Completed	40	21	21	31	29	27	29	26					224
Work Orders on Pump Stations Completed	15	9	2	14	2	7	2	13					64
Work Orders for the WWTP Completed	8	0	6	11	7	4	2	1					39
Work Orders for the WTP Completed	0	0	0	0	0	0	0	0					0

Stormwater

Work Orders Completed	11	18	5	4	5	5	2	7					57
Locates Completed	142	132	133	180	128	121	167	135					1138
Routine Line and Ditch Cleaning													

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3256)**

Meeting: 03/22/21 05:30 PM

Department: Public Works

Category: Report

Prepared By: Natrona Simmons

Initiator: Natrona Simmons

Sponsors:

DOC ID: 3256

February 2021 Public Works Department Report**HISTORY:**

03/18/21

Georgetown City Council

MEETING CANCELLED

Next: 03/22/21

PUBLIC WORKS MONTHLY REPORT (FY 2021)

Division	Task	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Cummulative
Curbside Debris	Yard Waste: Leaves, Grass & Straw collected (Net Tons)	160	212	163	173	183	121							1,012
Curbside Debris	Brown & White Goods collected (Net Tons)	124	99	114	98	153	148							736
Garbage Collections	Residential Solid Waste Collection (Net Tons)	331	255	304	319	315	338							1,863
Recycle Collections	Recyclables Collected (Net Tons)	14	12	14	15	13	14							82
	Monthly Totals (Net Tons)	629	578	595	605	664	621	-	-	-	-	-	-	3,693

****Due to the County's system currently down, they anticipate having both January and February reports available soon.**

PUBLIC WORKS MONTHLY WORK ORDERS REPORT (FY 2021)

Division	Task	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Cummulative
Solid Waste Maintenance	# of work orders requests completed for roll-out cart repairs, new roll out cart deliveries, and/or replacements and recycle bins	68	51	100	65	56	61	66	39					506
Streets/Curbside Crews	Work Order requests/assignments completed for repairs or installations of residential street signs, curbside debris collections, pot holes and sidewalks	56	32	76	103	52	64	60	76					519
	Monthly Work Orders Totals	124	83	176	168	108	125	126	115	-	-	-	-	1,025
Grounds Maintenance	Assigned areas consists of grass cutting, park and sidewalk maintenance, litter, curbside and garbage collections.													

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 3257)**

Meeting: 03/22/21 05:30 PM

Department: Finance

Category: Report

Prepared By: John Barfield

Initiator: John Barfield

Sponsors:

DOC ID: 3257

February 2021 Finance and IT Reports**HISTORY:**

03/18/21

Georgetown City Council

MEETING CANCELLED

Next: 03/22/21

CURRENT PROJECT LISTING REPORT

2.28.2021

PROJ #	PO #	PROJECT NAME - DESC/COMMENTS	Vendor	Cost	Projecte d length of project in days	% complete	Expected Date of Completion	Status
1220		Public Works Office Building Improvements - Received proposals 11.12.2020 - PO to be issued soon	Raymond Engineering					
1221		Sidewalk Program Project - Front Street Sidewalk Repairs - RFB issued 3.03.2021 with a due date of 3.24.2021						
1225	2021.211	Front Street Tree Lighting - bids received 12.16.2020 - awarded to Pinnacle Lighting LLC	Pinnacle Lighting LLC	40,005.00		0.00%		work in progress
1606	2021.128	WTP Secondary Sedimentation Basin - Engineering Services - proposals received 11.12.2020 - Notice of Award executed 01.26.2021 - PO should be issued soon	WK Dickson	428,000.00		0.00%		work in progress
1607	2021.197	Upgrade Chemical Pumps - sole sourced - approved by Mayor & Council 1.21.2021	Chlorinator Sales & Service	69,045.80		0.00%		work in progress
1815	2021.126	Maryville School Lift Station Replacement Proj - Engineering and design - per OA's monthly engineering report dated 11.03.2020, held a kickoff meeting with consultant 10.20.2020, and Wetland delineation and site survey scheduled for next month - per OA's monthly engineering report dated 1.07.2021, Wetland delineation completed, Consultant recommends a new wet well structure with additional storage capacity - Design of new lift station will begin in January 2021.	LE Wooten Company	47,816.00		31.19%	06.30.2021	work in progress
3406	2021.219	WWTP Sulfuric Acid System Proj - Emergency Repair - Engineering	WK Dickson	24,700.00		0.00%	06.30.2021	work in progress
3406	2021.219	WWTP Sulfuric Acid System Proj - Emergency Repair - Per Ms. Sandra, WK Dickson to handle the solicitation for bids on behalf of the City since this repair is urgent and a very specialized one						
4014	2021.086	Queen Street Drainage - Engineering - per OA's monthly Engineering Report for DEC, no activity - Contractor mobilized the week of January 4th, 2021	Stantec	21,500.00		87.68%	8.04.2020	work in progress
4014	2021.068	Queen Street Drainage - Construction - per OA's monthly Engineering Report for DEC, no activity - Contractor mobilized the week of January 4th, 2021	Gulf Stream Construction	222,453.25		89.41%	8.14.2020	work in progress

Attachment: Projects - February 2021 (3257 : February 2021 Finance and IT Reports)

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
<u>FEDERAL GRANTS</u>								
1	Bureau of Justice Assistance	Bullet Proof Vest Grant 2020 Regular Solicitation	3,030.00	-	517.28	2,512.72	-	
2	US Department of Agriculture	Fire Training Center and Equipment for Fire Station II	33,000.00	-	33,000.00	-	-	REVISED
3	US Department of Agriculture	Fire Training Center and Equipment for Fire Station II	49,900.00	-	49,900.00	-	-	REVISED
4	SC Department of Commerce	Demolition of Dilapidated Units : West End (CDBG)	375,000.00	37,500.00	-	412,500.00	4-CE-20-007	
5	US Department of Commerce	Stormwater System Improvements	3,365,409.00	841,353.00		4,206,762.00	04-79-07494	NEW
<u>STATE GRANTS</u>								
6	SC Parks, Recreation, & Tourism (PARD)	Dog Park, Engineering/Architecture for Bobby Alford Building	47,824.02	11,956.01	58,848.10	931.93	2020046	
7	SC Department of Public Safety	Coronavirus Emergency Supplemental Funding Program	32,800.00	-	24,517.00	8,283.00	1CF20026	CLOSED
<u>OTHER GRANTS</u>								
8	Palmetto Pride	Keep South Carolina Beautiful 2021	5,460.00	-	-	5,460.00	-	
9	SC Muni Insurance Trust	2021 COVID-19 Safety Grant	2,000.00	-	2,000.00	-	-	CLOSED
10	SC Muni Insurance Trust	2021 Public Works Equipment Cost Sharing	2,000.00	2,000.00	-	4,000.00	-	
11	SC Muni Insurance Trust	2021 Law Enforcement Officer Safety Grant	2,000.00	2,000.00	-	4,000.00	-	
12	SC Municipal Risk & Financing	2021 Law Enforcement Liability Reduction Grant	2,000.00	2,000.00	-	4,000.00	-	
TOTAL			3,920,423.02	896,809.01	168,782.38	4,648,449.65		

CITY OF GEORGETOWN
SALE OF ASSETS - FY 2020/2021

GovDeal Payment	Govdeal #	Asset ID	Dept.	Description	Amount	Sales Tax	Total Proceeds	Notations	Receipt #
	588		Finance	Dell PCs	-	-	-	reauction	no bid
	589		Finance	Dell PCs	-	-	-	reauction	no bid
	591		Public Works	1990 Cheverolet	-	-	-	auuction	
	592		Water	2004 Cheverolet	-	-	-	auuction	
	593		Public Works	2003 Ford F150	-	-	-	auuction	
	594		Wastewater	2003 Chev Blazer	-	-	-	auuction	
				Total July	-	-	-		
8.25.2020	591		Public Works	1990 Cheverolet	2,000.00	-	2,000.00	Harvey Williams	2021-8249
8.25.2020	592		Water	2004 Cheverolet	2,800.11	-	2,800.11	Lindsay/Joey Brown	2021-8249
8.25.2020	593		Public Works	2003 Ford F150	410.00	-	410.00	Humphrey Auto Sales	2021-8249
8.25.2020	594		Wastewater	2003 Chev Blazer	2,026.00	-	2,026.00	Sign & Drive Auto Sales	2021-8249
				Total August	7,236.11	-	7,236.11		
				No Activity	-	-	-		
				Total September	-	-	-		
	588		Finance	Dell PCs	-	-	-	reauction	no bid
	589		Finance	Dell PCs	-	-	-	reauction	no bid
				Total October	-	-	-		
				No Activity	-	-	-		
				Total November	-	-	-		
	595	n/a	Water	Inoperable used fire hydrants				auuction	
	596	10606	Electric	Digger/Trencher				auuction	
	597	10637	Municipal Court	2003 Dodge Durango SUV				auuction	
	598	10650	Wastewater	1999 Ford F550				auuction	
	599	12169	Electric	2009 Ford F550 Bucket Truck				auuction	
	600	10653	Electric	2000 Ford F150 Supercab				auuction	
	601	10064	Engineering	2002 Ford Taurus				reauction	
	602	11241	Water	2002 Chev S Truck				auuction	
	603	n/a	Finance	Leather desk chair				reauction	
	604	n/a	Finance	Cloth desk chair	-	-	-	reauction	
				Total December	-	-	-		
01.25.2021	595	n/a	Water	Inoperable used fire hydrants	90.00		90.00	sold to Robert Cooper	2021-30836
	596	10606	Electric	Digger/Trencher				sold to Luke Schmid - paid for, but not yet picked up	
01.25.2021	597	10637	Municipal Court	2003 Dodge Durango SUV	2,275.00		2,275.00	sold to Jeffrey Eugene	2021-30836
01.20.2021	598	10650	Wastewater	1999 Ford F550	9,600.00		9,600.00	sold to Tim Costner	2021-30180
01.21.2021	599	12169	Electric	2009 Ford F550 Bucket Truck	17,066.00		17,066.00	sold to Guerin Johnson	2021-30180
01.21.2021	600	10653	Electric	2000 Ford F150 Supercab	2,125.00		2,125.00	sold to Herbert Greene	2021-30180
	601	10064	Engineering	2002 Ford Taurus				reauction	no bid
01.25.2021	602	11241	Water	2002 Chev S Truck	2,075.00		2,075.00	sold to Jeffrey Eugene	2021-30836
	603	n/a	Finance	Leather desk chair				reauction	no bid
	604	n/a	Finance	Cloth desk chair	-	-	-	reauction	no bid
				Total January	33,231.00		33,231.00		
2.26.2021	596	10606	Electric	Digger/Trencher	20,200.00		20,200.00	sold to Luke Schmid - picked up 2.12.2021	2021-36239
				Total February	20,200.00		20,200.00		
					-	-	-		
				Total March			-		
					-	-	-		
				Total April	-		-		
					-	-	-		
				Total May	-	-	-		
					-	-	-		
				Total June			-		
					-	-	-		
				TOTAL PER G/L	60,667.11	-	60,667.11		

Attachment: Gov Deals (3257 : February 2021 Finance and IT Reports)

February 2021 Finance and IT Departments Report

Statistics:

New Business Licenses Issued: 10 new businesses - SOCO Grille; Oak Alley House; SWJ and Group; PDPM, LLC; Drugs Plus Express, LLC; VIP Tobacco & Vapor; T-Mobile Financial, LLC; Small Engine Service; Pathways Human Services of SC, LLC; and Pluff Mud Photography.

Projects Progress:

Grants: Please see the attached schedule for the detail on each grant award.

CIP 2021-2022 Planning: We have begun the process to update our five (5) year capital projects planning. The first year of the plan will be recommended as the fiscal year 2021-2022 capital budget.

New City Website Design Project: We have selected a website vendor from 17 submittals that were received and evaluated. The top rated company was Revize, LLC. On January 5, 2021, a virtual kickoff meeting was held with members of the Design Committee, (comprised of City Employees) to go over examples that Revize provided. Since January, Revize has submitted an initial layout that was very well received by the Design Committee and a meeting was held on March 10, 2021 to review and edit the site map.

SC Cares Grant Reimbursement: Through the end of January 2021, we have received \$107,578 in grant reimbursement for expenses related to COVID-19. Expenses submitted for reimbursement included, paid sick leave, purchase of supplies, janitorial services and waste management collections. This grant funding cycle is closed. All requests have been processed.

American Rescue Plan Act - New Assistance from Congress: We expect that funds will be available to the City of Georgetown based on lost and delayed revenue as defined in the Act. Additional guidance is expected and required related to how to determine and document lost revenue, and related to the use of funds provided to the City of Georgetown by the Act. We expect that the receipt of such aid will be subject to Single Audit reporting back to the federal government.

FY 2021/2022 Budget: The budget preparation continues. Departmental meetings have been held. Additional meetings have been conducted with the City Administrator, Finance Director, and retiring Finance Director. Individual meetings with Council members have been scheduled for April.

February 2021 Finance and IT Departments Report (continued)

Santee Cooper Legal Settlement: All active Utility accounts have receive their credit. We are continuing to work through the approximately 11,000 inactive Utility accounts. A Santee Cooper Credit Voicemail line has been set up (843) 545-4050 for customers to call and leave a message concerning their credit or provide us with information needed on where to send their check if they are no longer a customer with the City of Georgetown.

Financial Statement Audit FY2021: We entered a new contract with Green Finney, LLP that was approved by Council in April 2018. That three-year contract term ended for the 2020 financial statements but allowed for an extension for up to 2 years. We will begin planning for the FY2021 financial statement audit in early June 2021.

South Carolina Business License Tax Standardization Act 176: During 2021, the City of Georgetown will need to revise the Business License Ordinance to begin taking the necessary steps for standardization to be effective January 1, 2022. This process includes the following:

- Accepting and using standard business license applications (currently implemented)
- Calculating tax based gross income for calendar year, or business fiscal year
- Implementing April 30 as the new standard due date, with May 1 being the start of the license year.
- Using a newly available online business license renewal payment portal
- Updating our usage of the North American Industry Classification System (NAICS) to code type of business for billing purposes.

Current Procurement Projects:

- Public Works Office Building Improvements
- Sidewalk Program Project
- Upgrade Chemical Pumps
- WWTP Sulfuric Acid System Project
- Maryville School Lift Station Replacement Project
- WTP Secondary Sedimentation Basin - Engineering
- Queen Street Drainage Project
- Public Works Facility Improvements – Design
- Front Street Tree Lighting Project

Attached are the Budget Performance Reports for February 2021.