REGULAR MEETING OF CITY COUNCIL
MARCH 21, 2019 – 5:30 PM
MUNICIPAL COURTROOM
GEORGETOWN, SOUTH CAROLINA

Notice of this meeting has been made in accordance with the South Carolina Code of Laws as amended.

1. CALL TO ORDER

2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES

3. INVOCATION & PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENTS

5. INTRODUCTION OF NEW EMPLOYEES

6. RESOLUTION

A. Motion to approve a Resolution designating April 2019 as Fair Housing Month in the City of Georgetown, South Carolina.

Attachments:

1	FAIR HOUSING RESOLUTION 03-21-19	(PDF)

7. HOUSING AND COMMUNITY DEVELOPMENT

A. Motion to approve first reading of an ordinance amending Chapter 5, Section VI, Dwellings Unfit For Human Habitation, Sections 5-104, 5-109, & 5-110, of the City Of Georgetown Code of Ordinances.

Attachments:

1	Unfit Dwellings Ord Amendment REDLINED	(PDF)
2	Unfit Dwellings REDLINED	(PDF)
3	February 26 2019 PC Minutes	(PDF)

B. Motion to approve first reading of an ordinance amending the City of Georgetown Zoning Ordinance Article XVIII, Section 1802.1 & 1802.2, for Procedure for Amendments.

Attachments:

1	Text Amendment Article XVIII Ord	(PDF)
2	ARTICLE XVIII AMENDMENTS redlined	(PDF)

8. ENGINEERING

A. Motion to approve bid and make payment to South Strand Landscaping, Inc. in the not-to-exceed amount of $31,195.00 for median landscaping on Highway 17 North.

Attachments:

1 SOUTH STRAND BID FORM Signed 3.5.19 (PDF)

2 Certified Bid Tab 3.13.2019 (PDF)

B. Motion to approve bid and make payments to RL Morrison and Sons, Inc. in the not-to-exceed amount of $75,625.00 to replace certain structural elements of the Harborwalk.

Attachments:

1 RL MORRISON (PDF)

2 Certified Bid Tab 3.4.2019 (PDF)

9. ELECTRIC UTILITIES

A. Motion to approve purchase order in the amount of $51,500 and payment to Utility Technology Engineers Consultants for engineering services for the Front Street UG Infrastructure Upgrade Project.

Attachments:

1 SKM_C25819031310570 (PDF)

10. ADMINISTRATION

A. Motion to approve first reading of an ordinance Providing for the Establishment of a Redevelopment Project Area, the approval of a Redevelopment Plan for the Financing of Redevelopment Projects and other Matters Related Thereto.

Attachments:

1 Ordinance - TIF Redevelopment Plan (PDF)

B. Motion to approve first amendment to the Memorandum of Understanding between the City of Georgetown and Project Vista.

Attachments:

1 MOU 1st Amendment (PDF)

C. Motion to approve a Resolution Approving the Execution and Delivery of a First Amendment to a Memorandum of Understanding between the City of Georgetown and Project Vista.

Attachments:

1 Resolution Approving & Authorizing Extension of MOU (PDF)

11. CITY ADMINISTRATOR REPORT

12. MINUTES

A. Motion to approve minutes of January 17, 2019 Regular Meeting of City Council.

13. OLD BUSINESS

14. NEW BUSINESS

15. DEPARTMENT MONTHLY REPORTS

A. GPD February Monthly Report

Attachments:

1 GPD February Monthly Report (PDF)

B. February 2019 Municipal Court Report

Attachments:

1 Municipal court report (PDF)

C. February 2019 Fire Report

Attachments:

1 FEBRUARY 2019 FIRE REPORT (PDF)

D. February 2019 Public Works Department Report

Attachments:

1 FEB.2019 (PDF)

E. February 2019 Fleet service Report

Attachments:

1 FEB.2019 monthly report (PDF)

F. February 2019 Electric Utility Department Report

Attachments:

1 february19 (PDF)

G. February 2019 Water Utilities

Attachments:

1 February 2019 Water Utilities Report (PDF)

H. February 2019 Engineering Monthly Report

Attachments:

1 Engineering Monthly Report_February 2019 (PDF)

I. Planning & Community Development Report February 2019

Attachments:

1 January 2019 Monthly Report (PDF)

J. February 2019 Finance & IT Report

Attachments:

1 February 2019 Finance & IT Report (PDF)
2 Grants-Monthly Rpts FY 18.19 (PDF)
3 GovDeal Monthly Report (PDF)
4 BudgetPerformanceReport (PDF)

16. EXECUTIVE SESSION

A. Motion to enter Executive Session pursuant to Section 30-4-70(a)(1) to discuss appointments to the Planning Commission and Keep Georgetown Beautiful Board of Directors.

B. Motion to adjourn Executive Session and reconvene the Regular Meeting.

C. NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION.

D. COUNCIL MAY TAKE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION.

17. APPOINTMENTS

A. Motion to appoint member to the Planning Commission.

B. Motion to appoint member to the Keep Georgetown Beautiful Board of Directors.

18. ADJOURNMENT

A. Motion to adjourn the Regular Meeting of City Council

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

RESOLUTION

DOC ID: 2695

Council Meeting Date:	21 March 2019
Department:	Administration
Issue Under Consideration:	Motion to approve a Resolution designating April 2019 as Fair Housing Month in the City of Georgetown, South Carolina.
Amount Requested:	NA
Is Item in Current Budget?	
If no, please explain:	
Financial Impact:	
Points to Consider:	April 11, 2019 marks the 51st anniversary of the passage of the United States Fair Housing Law, Title VIII of the Civil Rights Act of 1968, as amended, and the State of South Carolina enacted the South Carolina Fair Housing Law in 1988, that both support the policy of Fair Housing without regard to race, color, creed, national origin, sex, familial status and handicap, and encourages fair housing opportunities for all citizens
Options:	Approve or Disapprove
Staff Recommendations:	Approve Fair Housing Resolution

Reviews:

Carey Smith	Completed	02/06/2019 2:26 PM
Ann U. Mercer	Completed	02/07/2019 8:25 AM
Georgetown City Council	Pending	03/21/2019 5:30 PM

Attachments:

1. 1 FAIR HOUSING RESOLUTION 03-21-19 (PDF)

MOTION TO APPROVE A RESOLUTION DESIGNATING APRIL 2019 AS FAIR HOUSING MONTH IN THE CITY OF GEORGETOWN, SOUTH CAROLINA.

STATE OF SOUTH CAROLINA)

FAIR HOUSING RESOLUTION

CITY OF GEORGETOWN)

WHEREAS, April 11, 2019 marks the 51st anniversary of the passage of the United States Fair Housing Law, Title VIII of the Civil Rights Act of 1968, as amended, and the State of South Carolina enacted the South Carolina Fair Housing Law in 1988, that both support the policy of Fair Housing without regard to race, color, creed, national origin, sex, familial status and handicap, and encourages fair housing opportunities for all citizens; and

WHEREAS, the City of Georgetown is committed, under the 2019 effort to highlight the Fair Housing Law, by continuing to address discrimination in our community, to support programs that will educate the public about the right to equal housing opportunities, and to plan partnership efforts with other organizations to help assure every citizen of their right to fair housing; and

WHEREAS, the City of Georgetown rejects discrimination on the basis of race, religion, color, sex, national origin, disability, and/or familial status in the sale, rental or provision of other housing services; and

WHEREAS, the City of Georgetown desires that all its citizens be afforded the opportunity to attain decent, safe and sound living environment.

NOW THEREFORE, BE IT RESOLVED that the Georgetown City Council does hereby designate April 2019 as Fair Housing Month and the City of Georgetown begins a year-long commemoration of the United States Fair Housing Law and urges all citizens to wholeheartedly recognize this celebration throughout the year.

APPROVED this 21st day of March 2019.

ATTEST:	**CITY OF GEORGETOWN,** A Municipal Corporation
____________________________	____________________________
Ann Mercer City Clerk	Brendon M. Barber, Sr. Mayor

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 2716

Council Meeting Date:	21 March 2019
Department:	Housing and Community Development
Issue Under Consideration:	AN ORDINANCE AMENDING CHAPTER 5, SECTION VI, DWELLINGS UNFIT FOR HUMAN HABITATION, SECTIONS 5-104, 5-109, & 5-110, OF THE CITY OF GEORGETOWN CODE OF ORDINANCES
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• To streamline the process for the remediation of unfit dwellings. • Initiated by the City Attorney. • Clarified process for service, posting and notice of unfit dwellings. • Heard by Planning Commission on February 26, 2019. Recommended approval by a vote of 6-0.
Options:	Approve or Deny text amendment
Staff Recommendations:	Approve text amendment

Reviews:

Angela Rambeau Completed 03/12/2019 2:34 PM

Carey Smith Completed 03/12/2019 3:12 PM

Ann U. Mercer Completed 03/18/2019 11:22 AM

Georgetown City Council Pending 03/21/2019 5:30 PM

Attachments:

1. 1 Unfit Dwellings Ord Amendment REDLINED (PDF)
2. 2 Unfit Dwellings REDLINED (PDF)
3. 3 February 26 2019 PC Minutes (PDF)

AN ORDINANCE AMENDING CHAPTER 5, SECTION VI, DWELLINGS UNFIT FOR HUMAN HABITATION, SECTIONS 5-104, 5-109, & 5-110, OF THE CITY OF GEORGETOWN CODE OF ORDINANCES

AN ORDINANCE AMENDING CHAPTER 5, SECTION VI, DWELLINGS UNFIT FOR HUMAN HABITATION, SECTIONS 5-104, 5-109, & 5-110, OF THE CITY OF GEORGETOWN CODE OF ORDINANCES

WHEREAS, Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and

WHEREAS, The City of Georgetown understands and appreciates the need for a uniform process to address blighted and/or unsafe conditions caused by dereliction of dwellings in the city; and

WHEREAS, The City of Georgetown adopted the Dwellings Unfit for Human Habitation on August 16, 2012; and

WHEREAS, Section 5-104 needs to be amended in conformity therewith to eliminate references to Rule to Show Cause; and

WHEREAS, The City Council of the City of Georgetown wishes to improve the process, specifically to ensure the protection of property owners, neighboring property owners, and public health and safety;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the City of Georgetown Code of Ordinances Chapter 5, Article VI, Dwellings Unfit for Human Habitation, be amended as follows:

§5-104 Dwellings unfit for human habitation; hearing before the construction board of appeals; orders by the construction board of appeals; remedies.

a) Eliminate reference in Section 5-104, (a) “and rule to show cause”.

§5-109 Service, Posting, Notice, and Right to Challenge

Complaints or orders issued by a designated public officer pursuant to an ordinance adopted under this section shall be served upon persons either personally or by registered mail, but if the whereabouts of such persons is unknown and cannot be ascertained by the designated public officer in the exercise of reasonable diligence and the designated public officer shall make an affidavit to that effect, then the serving of such complaint or order upon such persons may be made by publishing it once each week for two consecutive weeks in a newspaper circulating in the city in which the dwellings are located. A copy of such complaint or order shall be posted in a conspicuous place on the premises affected by the complaint or order. A copy of such complaint or order shall also be filed with the clerk of the county in which the dwelling is located and such filing shall have the same force and effect as other lis pendens notices provided by law.

Any person affected by an order issued under this Article may, within 60 days after the posting and service, petition the circuit court for an injunction restraining the public officer from carrying out the provisions of the order and the court may, upon such petition, issue a temporary injunction restraining the public officer pending the final disposition. Hearings shall be had by the court as soon thereafter as possible. The court shall hear the issues raised and enter such order as law and justice may require. In all such proceedings, the findings of fact determined by the Board shall be conclusive. No person affected by an order hereunder shall be entitled to recover any damages for action taken under this Article or because of compliance by any person with any order of the public officer.

Attachment: Unfit Dwellings Ord Amendment REDLINED (2716 : UNFIT DWELLING)

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§5-110 Checklist for unfit dwellings within the City of Georgetown

a) Preliminary investigation by Building Official or Designated Agent and identification of property, defects, and parties, pending title work
b) Draft Complaint Petition
c) Present Draft Complaint Petition to City Council for approval to proceed
d) Secure title work and finalize parties in Complaint Petition
e) Serve Complaint Petition, including Notice of Hearing, and file with Clerk of Court in the manner of a lis pendens, along with Proof of Service
f) Hearing held before the Construction Board of Appeals
g) Order issued, served, posted, and filed with Clerk of Court
h) Wait sixty (60) days for owner response
i) Building Official or designated agent may act to enforce order
   a. Do demolition or repairs with in house staff; or
   b. Bid out work under procurement code
   c. Sell materials – apply all funds collected to cost of demolition
j) Determine City's cost of work and file municipal lien with Register of Deeds and/or Georgetown County Treasurer, in the manner of a municipal tax lien

Nothing herein is intended to abrogate the City's right to file a Nuisance Abatement action in Circuit Court.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

____
Ann U. Mercer
City Clerk

____
Brendon M. Barber, Sr.
Mayor

First Reading: ____________

Second Reading: ____________

APPROVED AS TO FORM:

____
Elise F. Crosby
City Attorney

5-109 Service, Posting, and Notice, and Right to Challenge

Complaints or orders issued by a designated public officer pursuant to an ordinance adopted under this section shall be served upon persons either personally or by registered mail, but if the whereabouts of such persons is unknown and cannot be ascertained by the designated public officer in the exercise of reasonable diligence and the designated public officer shall make an affidavit to that effect, then the serving of such complaint or order upon such persons may be made by publishing it once each week for two consecutive weeks in a newspaper circulating in the city in which the dwellings are located. A copy of such complaint or order shall be posted in a conspicuous place on the premises affected by the complaint or order. A copy of such complaint or order shall also be filed with the clerk of the county in which the dwelling is located and such filing shall have the same force and effect as other lis pendens notices provided by law.

Any person affected by an order issued under this Article may, within 60 days after the posting and service, petition the circuit court for an injunction restraining the public officer from carrying out the provisions of the order and the court may, upon such petition, issue a temporary injunction restraining the public officer pending the final disposition. Hearings shall be had by the court as soon thereafter as possible. The court shall hear the issues raised and enter such order as law and justice may require. In all such proceedings, the findings of fact determined by the Board shall be conclusive. No person affected by an order hereunder shall be entitled to recover any damages for action taken under this Article or because of compliance by any person with any order of the public officer.

(Ord. of 4-18-19)

5-110 Checklist for Unfit Dwellings within the City of Georgetown

a) Preliminary investigation by Building Official or Designated Agent and identification of property, defects, and parties, pending title work
b) Draft Complaint Petition
c) Present Draft Complaint Petition to City Council for approval to proceed
d) Secure title work and finalize parties in Complaint Petition
e) Serve Complaint Petition, including Notice of Hearing, and file with Clerk of Court in the manner of a lis pendens, along with Proof of Service
f) Hearing held before the Construction Board of Appeals
g) Order issued, served, posted, and filed with Clerk of Court
h) Wait sixty (60) days for owner response
i) Building Official or designated agent may act to enforce order
    1. Do demolition or repairs with in house staff; or
    2. Bid out work under procurement code
    3. Sell materials – apply all funds collected to cost of demolition
j) Determine City's cost of work and file municipal lien with Register of Deeds and/or Georgetown County Treasurer, in the manner of a municipal tax lien

(Ord. of 8-16-12, 4-18-19)

Nothing herein is intended to abrogate the City's right to file a Nuisance Abatement action in Circuit Court.

Planning Commission Meeting
Minutes
February 26, 2019

MEMBERS PRESENT: Mr. Winfred Pieterse, Mr. Gerald Williams, Mr. Glenn Roberts, Mr. William Gunter, Ms. Joan Schmid, & Mr. Bernard Jones

MEMBERS ABSENT: Mr. Chris Moore

OTHERS PRESENT: Matt Millwood, Angela Rambeau, & Debra Grant

I. **Call to Order**
II. **Public Hearing** *(Mr. Pieterse opened the Public Hearing)*
III. **Regular Meeting** *(Mr. Pieterse welcomed the two new board members; Mr. Gunter & Mr. Roberts)*
IV. **Public Input:** None
V. **Approval of Minutes** for December 18, 2018; Ms. Schmid made a motion to approve the minutes as presented, seconded by Mr. Jones.

VI. **Commission Considerations**
1. **Review and recommend a text amendment to Chapter 5, Article VI, and Section 5-109 & 5-110 of the City of Georgetown Code of Ordinances for Dwellings Unfit for Human Habitation. Matt Millwood/City Staff** told the Commissioners that amendments made to this ordinance was recommended by the City Attorney, in hopes of cleaning up and streamlining the process of posting notices of the homes unfit for human habitation. **Ms. Schmid** had concerns:
(a) This section repeats what was already stated in Section 5-104, and thought this section could just reference 5-109;
(b) 5-110-E; the word *lis pendens* is a legal term and if it remains in the ordinance it should have the definition included;
(c) 5-110-I; should list "*owner removal*" as option #1, to save the City of money;
(d) The International Property Maintenance Codes should be included for public to see where the codes are coming from;
(e) This section should be titled *"Unfit Dwellings & Structures",* allowing it to include commercial as well as residential properties.

Mr. Pieterse asked about the "60 days for owner response" listed in 5-110-H. **Matt Millwood/City Staff** said this is in accordance with the state law.

Motion: Ms. Schmid made a motion to accept the amendments to Chapter 5, Article VI, and Section 5-109 & 5-110, with the consideration of the recommendations of this board; seconded by Mr. Jones; the motion carried 6 to 0 by a roll call vote.

2. **Review and recommend a text amendment to Article XVIII, Section 1802.1 & 1802.2 of the City of Georgetown Zoning Ordinance for Procedures for Amendments. Matt Millwood/City Staff** said this is more housekeeping to the ordinance by the City Attorney. This will state that City Council has the right to start the procedures for amendments to the ordinance.

Motion: Ms. Schmid made a motion to accept the text amendment to Article XVIII, Section 1802.1 & 1802.2 as presented, seconded by Mr. Jones; the motion carried 6 to 0 by a roll call vote.

3. **Review and recommend a text amendment to Article VII, Section 703 of the City of Georgetown Zoning Ordinance to add Master Planned District, and renumber remaining sections of Article VII. Matt Millwood/City Staff** said this district was composed by staff in hopes of allowing smaller parcels of land to be used for development. The current Planned Development District requires a minimum of 10 acres, this new district would help with residential as well as commercial development, using parcels that are less than 10 acres. **Section 349.1** will give the definition of the Master Planned District. **Section 600** will list the MP District as an establishment of the district. **Section 703** shows the uses; **Section 703.2** tells the Master Planned District types, which includes residential, commercial, and business/industrial park. Matt said he wanted to get the opinions and input of this Board. **Mr. Williams** asked for an example of the procedure of someone coming in for the MP District. **Matt Millwood** said if someone came in they would be required to submit a detailed narrative plan that shows how the development would fit into the community, this can be a mixture of residential and commercial. The hope is that this will attract people to come in with new ideas for development. **Mr. Pieterse** asked if the same rules and ordinances for other developments will be followed or would the Master Planned District be allowed to go outside the ordinance. **Matt Millwood** said the MP district will have to follow the zoning ordinance, however they will be allowed to be more innovated with their design. All submitted designs will still be overseen by the Planning Commission, Council, and Staff. Matt said this district will hopefully encourage developers to come in. The Board asked that Matt take this back and set more perimeters and guidelines. **Mr. Roberts** asked that staff talk to the individuals that he gathered information from and find out what works for them, their strong points and weak points. **Matt Millwood** said he will go back and ask those questions.

   Motion: Mr. Pieterse made a motion to table this item, seconded by Ms. Schmid; the motion carried 6 to 0 by a roll call vote.

VII. Board Discussion: Matt introduced Ms. Angela Rambeau as the new Planning & Community Development Director.

Mr. Pieterse asked for any updates on the West End Development Committee. Councilman Sheldon A. Butts was in attendance and said things were off track due to the changing of staff however he hopes to get a meeting scheduled within the week.

VIII. Adjournment: With there being no further business the meeting was adjourned.

Submitted By,

Debra Grant
Board Secretary

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 2717

Council Meeting Date:	21 March 2019
Department:	Housing and Community Development
Issue Under Consideration:	AN ORDINANCE AMENDING THE CITY OF GEORGETOWN ZONING ORDINANCE ARTICLE XVIII, SECTION 1802.1 & 1802.2, FOR PROCEDURE FOR AMENDMENTS
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• Allows City Council to initiate amendments to the Zoning Ordinance. • Initiated by the City Attorney. • Heard by the Planning Commission on February 26, 2019. Recommended approval, 6-0.
Options:	Approve or Deny proposed amendment
Staff Recommendation:	Approve proposed amendment

Reviews:

Angela Rambeau	Completed	03/12/2019 2:48 PM
City Attorney	Completed	03/12/2019 2:50 PM
Carey Smith	Completed	03/12/2019 3:11 PM
Ann U. Mercer	Completed	03/18/2019 11:21 AM
Georgetown City Council	Pending	03/21/2019 5:30 PM

Attachments:

1. 1 Text Amendment Article XVIII Ord (PDF)
2. 2 ARTICLE XVIII AMENDMENTS redlined (PDF)

AN ORDINANCE AMENDING THE CITY OF GEORGETOWN ZONING ORDINANCE ARTICLE XVIII, SECTION 1802.1 & 1802.2, FOR PROCEDURE FOR AMENDMENTS

AN ORDINANCE AMENDING THE CITY OF GEORGETOWN ZONING ORDINANCE ARTICLE XVIII, SECTION 1802.1 & 1802.2, FOR PROCEDURE FOR AMENDMENTS

WHEREAS, pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

WHEREAS, the Planning Commission of the City of Georgetown, South Carolina held a public hearing regarding the proposed amendment to Article XVIII, Section 1802.1 & 1802.2; and

WHEREAS, following the public hearing on February 26, 2019 and the vote by Planning Commission of 6-0 in favor of amending the Zoning Ordinance to amend the text, the Mayor and City Council of the City of Georgetown feel it is in the best interest of the City of Georgetown to amend the ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina that Article XVIII, Sections 1802.1 & 1802.2 of the City of Georgetown Zoning Ordinance be amended as follows:

1802.1 **<u>Initiation of amendments</u>**. A proposed amendment to the Zoning Ordinance may be initiated by the Planning Commission or at the direction of City Council for Planning Commission review and recommendation, or by the owner or owners of the property proposed to be changed, provided, however, that action shall not be initiated for a zoning amendment affecting the same parcel or parcels of property or any part thereof, and requesting the same change in district classification by a property owner or owners of more than once every twelve months.

1802.2 **<u>Application procedure</u>**. Except in instances of City Council-initiated zoning amendments review, which shall be submitted to the Planning Commission by staff, application forms for amendment requests shall be obtained from the Planning Commission or the Zoning Administrator. Completed forms, together with an application fee to cover administrative costs, plus any additional information the applicant feels to be pertinent shall be filed with the Planning Commission. Any communication purporting to be an application for an amendment shall be regarded mere notice to seek relief until it is made in the form required.
(*amended 4/18/19*)

ATTEST:

____
Ann U. Mercer, City Clerk

____
Brendon M. Barber Sr., Mayor

First Reading: __________________

Second Reading: ________________

Approved as to Form:

____
Elise F. Crosby, City Attorney

ARTICLE XVIII: AMENDMENTS

1800 Authority

This Ordinance, including the Official Zoning Map, may be amended from time to time by the City Council as herein specified, but no amendment shall become effective unless it shall have been proposed by or shall first have been submitted to the Planning Commission for review and recommendation. The Planning Commission shall have thirty days within which to submit its report. If the Planning Commission fails to submit a report within the thirty-day period, it shall be deemed to have approved the proposed amendment.

1801 Requirements for Change

When the public necessity, convenience, general welfare, or good zoning practice justify such action, and after the required review and report of the Planning Commission, the City Council may undertake the necessary steps to amend the Zoning Ordinance.

1802 Procedure for Amendments

Requests to amend the Zoning Ordinance shall be processed in accordance with the following requirements:

1802.1 **Initiation of amendments**. A proposed amendment to the Zoning Ordinance may be initiated by the Planning Commission or at the direction of City Council for Planning Commission review and recommendation, or by the owner or owners of the property proposed to be changed, provided, however, that action shall not be initiated for a zoning amendment affecting the same parcel or parcels of property or any part thereof, and requesting the same change in district classification by a property owner or owners of more than once every twelve months.

1802.2 **Application procedure**. Except in instances of City Council-initiated zoning amendments review, which shall be submitted to the Planning Commission by staff, ~~A~~application forms for amendment requests shall be obtained from the Planning Commission or the Zoning Administrator. Completed forms, together with an application fee to cover administrative costs, plus any additional information the applicant feels to be pertinent shall be filed with the Planning Commission. Any communication purporting to be an application for an amendment shall be regarded mere notice to seek relief until it is made in the form required.

1802.201 Applications for amendments must be submitted in proper form at least three weeks prior to a Planning Commission meeting in order to be heard at that meeting.

1802.202 Application fees shall be forwarded by the Planning Commission to the City Administrative Officer who shall supervise the application of same to the cost of advertising and other administrative expenses.

1802.203 The Planning Commission, at regular meetings, shall review and prepare a report, including its recommendation for transmittal to the City Council.

1802.204 All meetings of the Planning Commission shall be open to the public. At a meeting, any party may appear in person, or by agent, or by attorney.

1802.205 No member of the Planning Commission shall participate in a matter in which he has any pecuniary or special interest.

1802.206 Following action by the Planning Commission, all papers and data pertinent to the application shall be transmitted to the City Council for final action.

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 2725

Council Meeting Date:	21 March 2019
Department:	Engineering
Issue Under Consideration:	Motion to approve bid and make payment to South Strand Landscaping, Inc. in the not-to-exceed amount of $31,195.00 for median landscaping on Highway 17 North.
Amount Requested:	$31,195.00
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	Minimum. Approved budget is in the amount of $ 27,970.00
Points to Consider:	Use of 90-day warranty alternate price reduces the contract amount to $31,195.00
Options:	Deduct one-year warranty ($9,000) and add 90-day warranty ($5,400) in order to stay within budget.
Staff Recommendation:	Approve bid and award contract to South Strand Landscaping, Inc.

Reviews:

Orlando Arteaga Completed 03/13/2019 12:25 PM
Finance Completed 03/13/2019 12:34 PM
City Attorney Completed 03/13/2019 12:56 PM
Carey Smith Completed 03/14/2019 8:57 AM
Ann U. Mercer Completed 03/18/2019 11:10 AM
Georgetown City Council Pending 03/21/2019 5:30 PM

Attachments:

1. 1 SOUTH STRAND BID FORM Signed 3.5.19 (PDF)
2. 2 Certified Bid Tab 3.13.2019 (PDF)

BID FORM

MEDIAN LANDSCAPING HIGHWAY 17 NORTH ENTRY
For the City of Georgetown, SC
PROJECT #1208

Date: 2/25/19

PROPOSAL OF South Strand Landscaping, Inc

(hereinafter called "Bidder"), a South Carolina (State)
36

corporation/~~partnership/individual~~ (Strike out inapplicable terms) doing business a s

South Strand Landscaping, Inc.

TO: City of Georgetown, SC

The Bidder, in compliance with your request for bids for the MEDIAN LANDSCAPING HIGHWAY 17 NORTH ENTRY, PROJECT #1208 having examined the drawings and specifications with related documents and the site of the proposed work, and being familiar with all of the conditions surrounding the construction of the proposed project, including the availability of materials and labor, hereby proposes to furnish all labor, materials, and supplies, and to construct the project in accordance with the Contract Documents, within the time set forth therein, for the Lump Sum of:

Thrity four thousand seven hundred and ninety five Dollars $ (34,795.00)

The lump sum price indicated above shall include all labor, materials, overhead, profit, insurance, taxes, fees, etc., to cover all expenses incurred in performing the work required under the Contract Documents, of which this proposal is a part.

Bidder hereby agrees to commence work under this contract on or before a date to be specified in written "Notice to Proceed" of the Owner and to fully complete the project within **Thirty (30)** consecutive calendar days after specified date on Notice to Proceed.

The specifications and addenda are complementary of each other. What is called for by one shall be as binding as if called for by all. If a conflict between any of the above is discovered by the contractor, the problem shall be referred to the Owner as soon as possible for resolution by the Owner. Should a conflict occur which is not resolved before bid time and/or is necessary to comply with mandatory requirements (i.e., codes, ordinances, etc.), it shall be the contractor's responsibility to price and bid the more expensive method.

Bidder acknowledges receipt of the following addendum:

No.: 1 Dated: 3/5/19

No.:___Dated: ______

No.:___Dated: ______

Bidder understands that the Owner reserves the right to reject any or all bids and to waive any informality in the bidding.

The Bidder agrees that this Bid shall be good and may not be withdrawn for a period of sixty (60) Calendar days after the scheduled closed time for receiving bids.

The undersigned declares that his firm is (delete those not applicable): A corporation organized and existing under the laws of the State of South Carolina

A partnership consisting of:

The undersigned declares that the person or persons signing this proposal is fully authorized to sign the proposal on behalf of the firm listed and to fully bind the firm listed to all the conditions and provisions thereof.

It is agreed that no person or persons or company other than the firm listed below or as otherwise indicated hereinafter has any interest whatsoever in this proposal or the contract that may be entered into as a result thereof, and that in all respects the proposal is legal and fair, submitted in good faith, without collusion or fraud.

Respectfully Submitted:

Contractor

(SEAL – if bid is by a Corporation)

By: Jim Horton

Jim Horton, President

(Type/Print Name)

South Strand Landscaping, Inc

(Title)

141 Elk Drive

(Street Address)

Murrells Inlet, SC 29576

(City, State, Zip Code)

S.C. General Contractor's License No. ____________________

FID No.: 59-1030528 and/or SSN ________________

SCHEDULE OF TASKS

Item no.	Task	Qty.	Unit	Unit Price ($)	Total ($)
1	PALMETTO (HURRICANE CUT) BARE ROOT	30	EA	$ 275.00	$ 8250.00
2	MAJESTIC BEAUTY HAWTHORN – 3 GALLON	112	EA	$ 25.00	$ 2800.00
3	PARSONS JUNIPER – 3 GALLON	226	EA	$ 18.00	$ 4068.00
4	ADAGIO GRASS – 3 GALLON	102	EA	$ 18.00	$1836.00
5	SWEET GRASS – 3 GALLON	228	EA	$ 17.00	$ 3876.00
6	PINE STRAW MULCH (1 PER 40 SQ. FT.)	82	BALE	$ 7.50	$ 615.00
7	30-DAY MAINTENANCE OF PLANT MATERIAL AND WATERING AS NECESSARY AFTER FINAL ACCEPTANCE	1	LS		$3600.00
8	BED PREPARATION	1	LS		$ 750.00
9	ONE-YEAR WARRANTY AND WATERING AS NECESSARY	1	LS		$ 9000.00
	TOTAL BID				$34795.00
	ALTERNATE BID ITEM				
1	90-DAY WARRANTY AND WATERING AS NECESSARY	1	LS		$ 5400.00

Line 7 the total for this amount should have been $3600.00 not as originally state $1800.00

Therefore the total amount for the bid for this job is $34795.00

City of Georgetown
Project No.: 1208
Bid Opening Date: February 26, 2019, Time: 2:30 PM

				Bidder #1 South Strand Landscaping Inc.		Bidder #2 Waccamaw Lanscaping & Constrcution, Inc.		Bidder #3 Seed Slingers	
Median Landscaping-Highway 17 North Entry									
Item No.	**Description**	**Quantity**	**Unit**	**Unit Price**	**Total**	**Unit Price**	**Total**	**Unit Price**	**Total**
1	PALMETTO (HURRICANE CUT) BARE ROOT	30	EA	$ 275.00	$8,250.00	$300.00	$9,000.00	$235.00	$7,050.00
2	MAJESTIC BEAUTY HAWTHORN – 3 GALLON	112	EA	$ 25.00	$2,800.00	$25.00	$2,800.00	$19.60	$2,195.20
3	PARSONS JUNIPER – 3 GALLON	226	EA	$ 18.00	$4,068.00	$25.00	$5,650.00	$12.00	$2,712.00
4	ADAGIO GRASS – 3 GALLON	102	EA	$ 18.00	$1,836.00	$25.00	$2,550.00	$12.20	$1,244.40
5	SWEET GRASS – 3 GALLON	228	EA	$ 17.00	$3,876.00	$25.00	$5,700.00	$12.87	$2,934.36
6	PINE STRAW MULCH (1 PER 40 SQ. FT.)	82	BALE	$ 7.50	$615.00	$8.00	$656.00	$12.00	$984.00
7	30-DAY MAINTENANCE OF PLANT MATERIAL AND WATERING AS NECESSARY AFTER FINAL ACCEPTANCE	1	LS	$ 3,600.00	$3,600.00	$2,160.00	$2,160.00	$2,000.00	$2,000.00
8	BED PREPARATION	1	LS	$ 750.00	$750.00	$2,710.00	$2,710.00	$54,000.00	$54,000.00
9	ONE-YEAR WARRANTY AND WATERING AS NECESSARY	1	LS	$ 9,000.00	$9,000.00	$10,260.00	$10,260.00	$12,500.00	$12,500.00
	TOTAL BID				**$34,795.00**		**$41,486.00**		**$85,619.96**
	ALTERNATE BID ITEM								
1	90-DAY WARRANTY AND WATERING AS NECESSARY	1	LS	$ 5,400.00	$5,400.00	$6,480.00	$6,480.00	$5,000.00	$5,000.00

	Bidder #1	Bidder #2	Bidder #3
Bid Bond	N/A	N/A	N/A
Mandatory Vendor Submittal Form	Received	Received	Received

Note: Bidder #1 corrected Line Item 7 to adjust for a unit price error. This correction did not affect the final outcome of bids received.
References checked for Bidder #1
I certify to the best of my knowledge that the above is a true tabulation of BIDS received.

Certified By: Orlando Arteaga   3-13-19
Orlando Arteaga, P.E.   Date
City Engineer

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 2724

Council Meeting Date:	21 March 2019
Department:	Engineering
Issue Under Consideration:	Motion to approve bid and make payments to RL Morrison and Sons, Inc. in the not-to-exceed amount of $75,625.00 to replace certain structural elements of the Harborwalk.
Amount Requested:	$75,625.00
Is Item in Current Budget?	Yes
If no, please explain:	N/A
Financial Impact:	None
Points to Consider:	Work is required to replace certain harborwalk structural components deemed deficient during an inspection in August of 2017.
Options:	Bidder #2 in the base bid amount of $88,600.
Staff Recommendation:	Approve and award bid to RL Morrison for base bid amount.

Reviews:

Orlando Arteaga Completed 03/13/2019 11:47 AM
Finance Completed 03/13/2019 12:33 PM
City Attorney Completed 03/13/2019 12:58 PM
attachment is bid only
Carey Smith Completed 03/13/2019 12:59 PM
Ann U. Mercer Completed 03/13/2019 4:34 PM
Georgetown City Council Pending 03/21/2019 5:30 PM

Attachments:

1. 1 RL MORRISON (PDF)
2. 2 Certified Bid Tab 3.4.2019 (PDF)

Updated: 3/13/2019 4:33 PM by Ann U. Mercer (Page 1)

BID FORM
Revised

HARBORWALK REPAIRS
FOR THE CITY OF GEORGETOWN, SC
PROJECT #1213

Date: 2/28/2019

PROPOSAL OF R. L. Morrison & Sons, Inc.

(hereinafter called "Bidder"), a South Carolina (State)

corporation/~~partnership/individual~~ (Strike out inapplicable terms) doing business a s

R. L. Morrison & Sons, Inc.

TO: City of Georgetown, SC

The Bidder, in compliance with your request for bids for the HARBORWALK REPAIRS, PROJECT #1213 having examined the Request for Bid (RFB) with related documents and the site of the proposed work, and being familiar with all of the conditions surrounding the construction of the proposed project, including the availability of materials and labor, hereby proposes to furnish all labor, materials, and supplies, and to construct the project in accordance with the Contract Documents, within the time set forth therein, for the

Lump Sum of:

TOTAL OF BASE BID

Seventy Five Thousand Six Hundred Twenty Five Dollars $ (75,625.00)

TOTAL OF ALTERNATE BID

One Hundred Seven Thousand Eight Hundred Seventy Five Dollars $ (107,875.00)

The lump sum price indicated above shall include all labor, materials, equipment, overhead, profit, insurance, taxes, business license, construction permit fees, etc., to cover all expenses incurred in performing the work required under the Contract Documents, of which this proposal is a part.

Bidder hereby agrees to commence work under this contract on or before a date to be specified in written "Notice to Proceed" of the Owner and to fully complete the project within **NINETY (90)** consecutive calendar days after specified date on Notice to Proceed.

The specifications and addenda are complementary of each other. What is called for by one shall be as binding as if called for by all. If a conflict between any of the above is discovered by the contractor, the problem shall be referred to the Owner as soon as possible for resolution by the Owner. Should a conflict occur which is not resolved before bid time and/or is necessary to comply with mandatory requirements (i.e., codes, ordinances, etc.), it shall be the contractor's responsibility to price and bid the more expensive method.

Bidder acknowledges receipt of the following addendum:

No.: 1 Dated: 2/21/2019

No.: 2 Dated: 2/25/2019

No.:___Dated: _______

Bidder understands that the Owner reserves the right to reject any or all bids and to waive any informality in the bidding.

The Bidder agrees that this Bid shall be good and may not be withdrawn for a period of ninety (90) Calendar days after the scheduled closed time for receiving bids.

The undersigned declares that his firm is (delete those not applicable): A corporation organized and existing under the laws of the State of South Carolina

A partnership consisting of:

The undersigned declares that the person or persons signing this proposal is fully authorized to sign the proposal on behalf of the firm listed and to fully bind the firm listed to all the conditions and provisions thereof.

It is agreed that no person or persons or company other than the firm listed below or as otherwise indicated hereinafter has any interest whatsoever in this proposal or the contract that may be entered into as a result thereof, and that in all respects the proposal is legal and fair, submitted in good faith, without collusion or fraud.

Respectfully Submitted:

Contractor

(SEAL – if bid is by a Corporation) By: ______________________

Michael H. Morrison
(Type/Print Name)

President (Title)

P.O. Box 579 (623 Morrison Street) (Street Address)
McClellanville, S.C. 29458 (City, State, Zip Code)
(843) 887-3261 (Telephone)

S.C. General Contractor's License No. G10435

FID No.: 57-0515574 and/or SSN ________

SCHEDULE OF TASKS

Item no.	Task	Qty.	Unit	Unit Price ($)	Total ($)
1	Mobilization	1	LS		$12,500.00
2	Remove and replace pile cap beam including connection accessories at Station 2+60	1	EA	$5,750	$5,750.00
3	Remove and replace pile cap beam including connection accessories at Station 2+90	1	EA	$5,750	$5,750.00
4	Remove and replace cross bracing system including connection accessories at Station 4+95	1	EA	$4,750	$4,750.00
5	Remove and replace pile cap beam including connection accessories at Station 6+15	1	EA	$5,750	$5,750.00
6	Remove and replace pile cap beam including connection accessories at Station 7+65	1	EA	$5,750	$5,750.00
7	Remove and replace pile cap beam including connection accessories at Station 8+15	1	EA	$5,750	$5,750.00
8	Remove and replace pile cap beam including connection accessories at Station 10+80	1	EA	$5,750	$5,750.00
9	Remove and replace pile cap beam including connection accessories at Station 10+90	1	EA	$5,750	$5,750.00
10	Remove and replace fender pile guides, includes connection hardware.	25	EA	$725	$18,125.00
	TOTAL BASE BID				$75,625.00
	Alternates				
1	Remove and replace split pile cap system (2 beams) including connection accessories.	3	EA	$6,750	$20,250.00
2	Remove and replace cross bracing system (2 boards) including connection accessories.	3	EA	$3,750	$11,250.00
3	Coating of new HDG fasteners with coal-tar epoxy	1	LS		$750.00
	TOTAL BID WITH ALTERNATES				$107,875.00

Note 1: The above task prices shall include all labor, material, equipment, overhead, profit, insurance, taxes, business license and construction permit fees, etc. to cover the Work called for.

Note 2: All wood shall be CCA P.T. Marine Grade Sothern Pine lumber. New lumber and fasteners shall match existing dimensions. Metal fasteners and connection accessories shall be hot-dipped galvanized. Connection accessories set include HDG bolts, dock washer, lock washer and nuts.

Note 3: Fender pile guide shall be bolted to face of dock system. Leave 2 in. clearance around pile.

* R. L. Morrison & Sons, Inc. will gladly furnish bonds if we are awarded this contract.

Attachment: RL MORRISON (2724 : Approval of contractor's bid for Harborwalk Repairs. Project #1213)

REQUEST FOR BID (RFB)

REQUESTOR:	City of Georgetown 1134 North Fraser Street Georgetown, SC 29440 Contact: Daniella Howard, Purchasing Agent Email: dhoward@cogsc.com Phone: 843.545.4043
PROJECT:	Harborwalk Repairs Project #1213 – Re-bid
DATE OF ISSUE:	Friday, February 1, 2019
DUE:	On or before 2.00 pm EST (local time) Tuesday, February 26, 2019

Return by mail or hand deliver only to:

City of Georgetown
Attn: Purchasing
Harborwalk Repairs Project #1213
2377 Anthuan Maybank Drive
Georgetown, SC 29440

Bidders Initials M.H.M.

Background
The City of Georgetown (City) is an incorporated municipality with a population of nearly 10,000 residents. The City is located 60 miles north of Charleston and 36 miles south of Myrtle Beach. It is the end point of the area commonly known as "The Grand Strand". The City is bordered by the Winyah Bay to the east and the Sampit River to the south. Tourism is a major economic driver in the area, as well as local industries, such as International Paper and Tidelands Hospital. The City is the county seat and operates under the Mayor-Council form of government as set forth in the State of South Carolina Code Chapter II, Article I, Section 2-1. Additional information is available on our website at www.cogsc.com.

Purpose
The City of Georgetown is seeking bids from qualified and licensed general and/or marine contractors to perform certain structural and miscellaneous repairs to the Harborwalk in the City of Georgetown.

The Harborwalk was constructed in the 1980's and extends for approximately 1,480 feet in the north-west direction along the Sampit River. The timber structure consists of 12-foot wide and 8-foot wide walkways made of Brazilian IPE wood decking and handrails and supported by marine type wood piles.

The contractor is encouraged to review the Collins Engineers report dated August 17th, 2017 for reference.

All bids must be submitted on the required Bid Forms. The entire form must be completed in ink or typewritten and executed by a legal duly authorized officer of the contractor submitting the RFB. In addition, all contractors must return and initial each page of the RFB with the Bid Forms. By initialing each page, contractors will be acknowledging that they have read and understood the requirements of this RFB, and their price is based on such requirements.

The City reserves the right to reject any or all bids as deemed to be in its best interest, and to accept all or part of the scope of work herein as its project timeline and/or budget allows. The bid's price shall be valid for a period of 90 calendar days from the date of bid opening.

The City of Georgetown reserves the right to issue addenda to this RFB up to 2 days before the RFB due date as needed to clarify the City of Georgetown's desires, or to make corrections or changes to the RFB document or submittal process. The bidders will acknowledge receipt of all issued addenda in their submittals, if applicable.

Attachments:

1. Bid Form
2. Harborwalk Plan
3. Collin's Structural Assessment Report dated 8-17-2017
4. Contract Sample

Bidders Initials M.H.M.

Project Description
Project consists in replacing certain structural elements of the Harborwalk as identified in the schedule of values.

Submission of bid implies that the contractor has visited the site and is familiar with the existing conditions of the site.

Scope of Services/Special Work Requirements
Contractor shall be responsible for providing all materials, labor, tools, and equipment necessary for the completion of the project. The Scope of Work includes the following:

1. Remove and replace pile caps
2. Remove and replace stringers
3. Remove and replace cross bracing
4. Remove and replace corroded metal hardware
5. Remove and replace fender pile hardware

All wood shall be CCA pressure treated Southern Yellow Pine Marine Grade.

All metal fasteners and connectors shall be hot-dipped galvanized.

Contractor is responsible to secure a building permit from the City of Georgetown's Building Department.

Contractor shall take caution to protect the existing infrastructure including utilities.

Contractor shall provide pedestrian traffic protection during the time of construction.

The contractor shall work Monday-Friday during these day time work hours: 7 AM to 5 PM.

Bid, payment and performance bonds are not required for projects less than $100,000.

Contractor shall complete the work within 65 calendar days after Notice to Proceed.

There is a requirement of ten percent (10%) retainage for all invoices. Final payment will be made after final inspection and acceptance by the City.

Contractor shall warranty the work for a minimum of 1 year after substantial completion.

Bidders Initials M.H.M.

Evaluation

Contracts shall be awarded to the best qualified, and lowest responsive and responsible bidder. In determining the best qualified, responsive and responsible bidder, in addition to price, the City, shall consider:

(a) The ability, capacity, and skill of the bidder to perform the contract to provide the service required;
(b) Whether the bidder can perform or provide the service promptly, or within the time specified, without delay or interference;
(c) The character, integrity, reputation, judgment, experience, and efficiency of the bidder;
(d) The quality of performance of previous contracts or services similar to;
(e) The previous and existing compliance by the bidder with laws and ordinances relating to the contract or services;
(f) The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service;
(g) The quality, availability, and adaptability of the supplies or contractual services to the particular use required;
(h) The ability of the bidder to provide services for the nature of the requirements of an awarded contract as required in the RFB; and
(i) Whether the bidder has met the criteria of the RFB specifications, terms and conditions of the RFB.

Project Schedule of Events

The following is the schedule of events listed in the order of occurrence, showing the major milestones from issuance of the RFB to the contract award:

MILESTONE EVENT	DATE	TIME EST (LOCAL TIME)
1. Request for Bid (RFB) issued	Friday, February 1, 2019	
2. Pre-Bid meeting	n/a	
3. Deadline for questions - emailed to: purchasing@cogsc.com	Tuesday, February 19, 2019	4:00 pm
4. Deadline for addenda to be posted to the City's website, www.cogsc.com, under "Bids"	Thursday, February 21, 2019	5:00 pm
5. Bid due date	Tuesday, February 26, 2019	On or before 2:00 pm
6. Approve of contract by City Council (tentative)	Thursday, March 21, 2019	
7. Notice to Proceed (NTP) issued (tentative)	March 2019	
8. Completion date - (tentative)	65 Days after NTP	

Attachment: RL MORRISON (2724 : Approval of contractor's bid for Harborwalk Repairs. Project #1213)

Bidders Initials M.H.M.

Questions

No answers will be given over the phone.

Questions regarding this RFQ should be submitted in writing to purchasing@cogsc.com, no later than 4:00 EST (local time), Tuesday, February 19, 2019. No questions will be accepted after the aforementioned deadline. All submittals shall include the following in the subject line:

Questions – Harborwalk Repair Project #1213

You will receive email confirmation that your questions were received on time. If you do not receive confirmation of such within 2 hours, it is the bidders responsibility to call the purchasing agent at 843.545.4043 to verify that the questions were received before the deadline.

Answers to questions will be posted on the City's website at www.cogsc.com under "Current Bids" as an Addendum no later than 5:00 pm EST (local time), Thursday, February 21, 2019.

The City of Georgetown reserves the right to change the project schedule as it deems necessary. In the event of a major date change, the City of Georgetown will notify known participants. The City of Georgetown reserves the right to issue addenda to this RFB up to 3 days before the RFB due date as needed to clarify the City of Georgetown's desires, or to make corrections or changes to the RFB document or submittal process.

When the Procurement Division is closed due to force majeure, bid openings will be postponed to the same time on the next official business day.

The City also reserves the right to cancel or reissue the RFB and/or revise the project schedule at any time.

The City also reserves the right to reject any or all bids as deemed to be in its best interest, and to accept all or part of the scope of work herein as its project timeline and/or budget allows.

The City reserves the right to reject any or all bids as deemed to be in its best interest, and to accept all or part of the scope of work herein as its project timeline and/or budget allows. All information will be updated and posted on the City's website www.cogsc.com under "Bids". It is the bidder's responsibility to obtain the information directly from the City's website regarding this project.

The bidder will acknowledge receipt of all issued addenda in their submittals, if applicable.

No: 1 Dated: 2/21/2019

No: 2 Dated: 2/25/2019

No: ______ Dated: ______

Bidders Initials R.H.M.

Submittal Instructions

All procurement procedures are subject to the City's procurement policies as outlined in Section 2-187 of the City's Municipal Code.

To be considered responsive, interested parties must submit the following in a sealed envelope on or before the deadline, 2:00 pm, Tuesday, February 26, 2019 EST (local time):

1. One (1) initialed copy of this RFB
2. One (1) Bid Form
3. One (1) Mandatory Vendor Submittal Form

1. Bids must be received no later than the aforementioned deadline. No bid will be accepted after such time. Faxed or emailed bids will not be accepted for any reason. No additional fees, costs, or any other reimbursable expenses will be allowed.
2. The City reserves the right to waive any technicalities or informalities and to accept or reject any and/or all submissions as deemed by its sole judgement to be in its best interest. The City also reserves the right to terminate the selection process without notice, to waive any irregularities in any submittal, and to request additional information from any of the firms submitting a bid.
3. All bids should be clearly marked on the outside, "Harborwalk Repair Project #1213". Submissions must be sealed and clearly identify the name and number of the RFB on the outside of the envelope/package, as well as the submitter's business name, address, and license number (if applicable). No other information shall be included or written on the outside of the bid envelope/package. The City shall not be responsible for unidentified bids.
4. It is the sole responsibility of the firm to have their bids delivered to the City before the closing hour and dated. The City assumes no responsibility for delivery of bids that are mailed. Late, faxed, or emailed bids will not be accepted nor considered for any reason and will remain unopened. The official clock shall be that of the City's Purchasing Agent, or designee. The City reserves the right to reject any or all bids and to waive any informalities and technicalities in the bid process.
5. Any firm may withdraw their qualifications either personally or by written request, at any time prior to the scheduled opening of responses. No firm may withdraw qualifications for a period of 90 days after the opening date. All firms shall be subject to approval of the City Council.
6. Bids must be submitted by firm's own format and shall address all RFB requirements. Partial or incomplete bids may be rejected.
7. All costs incurred in preparing the bid, or costs incurred in any other manner by the firm in responding to this RFB, will be wholly the responsibility of the firm. All materials and documents submitted by the firm in response to this RFB become the property of the City and will not be returned.

8. Any proprietary information contained in the bid should be so indicated as follows:

Bidders Initials RLM.

Vendor Disclosure
Notice of SC Freedom of Information Act
"The parties acknowledge that all material submitted may be subject to release under the South Carolina Freedom of Information Act (FOIA) and will be released to the public unless exempt from disclosure under the FOIA."

We discourage you from including any information you consider propriety or trade secret, as this material is subject to the FOIA once it's in the City's possession. If you must include any such information in your submission, please identify it by color, labeling, and/or bold font so that it can be readily recognized. In the event the City receives a request for this material, the City will notify those parties who have identified information they believe is proprietary or trade secret of the request. The City has a 10 day deadline to respond to the request. This is your window to file an action challenging the release. Please be on notice that if the City is not served with such an action, the information will be released.

9. Bids must be made in the official name of the company or individual under which business is conducted (showing official business address) and must be signed in ink by a person duly authorized to legally bind the person, partnership, company or corporation submitting the bid. Bids having any erasures or corrections must be initialed in ink by the vendor.
10. Letter of Interest – **(Not Applicable)** Must be no more than 2 pages (one page is one side of an 8.5" x 11" paper) in length and include contact information and signature.
11. Statement of Qualifications, Experience, and Availability – **(Not Applicable)** Must be no more than 5 pages. It should summarize qualifications, relevant experience, and availability to participate in the RFB process to provide requested services to the City. Key staff members participating should be identified.
12. Proposed Process Approach – **(Not Applicable)** Must be no more than 3 pages summarizing the method and approach to providing services to the City.
13. List of Professional References – Must be no more than 1 page listing most recent professional references for similar projects and their contact information.
14. Disqualification and Rejection of Bid – The City reserves the right to reject any bid from a firm who has failed to perform satisfactorily, or complete on time, or in a manner consistent with the RFB documents, contract of similar nature, or to reject the bid from a firm who is not in a position to perform such a contract satisfactorily. The City expressly reserves the right to award the contract to the firm that best meets the requirements as set forth herein.
15. Assignment of Contract – Assignment to the selected firm of any contract to be entered into in accordance with this RFB will not be recognized by the City unless such assignment has prior written approval of the City.
16. Insurance Provisions – (Applicable for work performed on site) - The selected firm will be required to provide and maintain proof of insurance throughout the contract term in the amount of $1,000,000.00 and as required at point of contract negotiation by the City's Risk Manager as follows:
    - Comprehensive General Liability (per occurrence);
    - Comprehensive Auto Liability (per occurrence); and
    - Workers' Compensation Liability
    - Automobile Liability

Bidders Initials RHR

The City of Georgetown is to be named as "Additional Insured" on the above insurance coverage as respect to the City's interest under the contract. Certificates showing proof of insurance shall be submitted to the City prior to commencement of services under the Agreement. Further, it shall be an affirmative obligation upon the firm to advise the City's Risk Management Department at Fax No. 843.527.6173; email, cmcdaniel@cogsc.com, PO Box 939, Georgetown, SC 29442, within 2 days of the cancellation herein, and failure to do so shall be construed to be a breach of the agreement.

17. Indemnification - The selected firm agrees to indemnify, defend and hold harmless the City of Georgetown and their authorized officers, employees, agents, and volunteers from any and all claims, actions, losses damages, and/or liabilities arising from their acts, errors, or omissions and for any costs or expenses incurred by the City therefore under an agreement.
18. Compliance With Law – The selected firm and its agents and employees shall be bound and comply with all federal, state and local laws, ordinance rules and regulations, as well as all other governing bodies having legal jurisdiction with respect to the area where such work is performed.
19. City Business License and Permits - (Applicable for work performed on site) - The selected general contractor shall be required to obtain all applicable City of Georgetown permits and business licenses prior to work commencing. All subcontractrors hired for the project shall also obtain a "per job" City of Georgetown business license if do not currently hold a business license with the City. Contact Jestin Gilliard, Revenues Manager, 843.545.4041 for business license information. Contact the Housing & Community Development Department at 843.545.4017 for permitting information. These expenses shall be included in the total bid cost.
20. Payment terms - a monthly itemized billing statement must be submitted in a form specified by the City of Georgetown for services performed. The City will remit full payment on all undisputed invoices within 30 days from receipt by the appropriate person(s) (to be designated at time of contract) of the invoice(s).

Bidders Initials RLM

21. Bid and Performance Bonds – (Applicable for work performed on site) Bid and Performance Bonds or other securities may be requested for supply contracts and service contracts as the Risk Manager, Purchasing Agent, and/or Department Head deems advisable to protect the City's interest. Any such bonding requirement shall be set forth in the solicitation.
Bid Security: In an amount equal to or at least five percent (5%) of the amount of the bid shall be required for all competitive bidding for construction contracts exceeding $100,000. Bid security shall be a legitimate bid bond provided by a surety company authorized to do business in South Carolina, or the equivalent in cash, certified check, cashiers' check, or money order. The City, at its option, may require bid bonds on construction contracts under $100,000 when the circumstances warrant. Noncompliance with this provision mandates that the City reject the bid. Bid security will be returned to the unsuccessful bidders upon contract award by the Purchasing Agent.

When a construction contract is awarded in excess of $100,000 the following bonds or security shall be delivered by the successful bidder to the City and shall become binding on the parties upon execution of the contract. Bid or performance bonds shall not be used in substitution for determination of bidder's responsibility.

(a) A performance bond shall be in an amount equal to one hundred and ten percent (110%) of the contract amount; and

(b) A payment bond for the protection of all persons supplying labor and material to the contractor or its subcontractors for the performance of the work shall be in an amount equal to one hundred percent (100%) of the contract amount.

Bidders Initials ____

Approved by council 1.19.2017

AN ORDINANCE TO AMEND
CHAPTER 2 ADMINISTRATION –
ARTICLE IV PROCUREMENT

SECTION 2-185 COMPETITIVE SEALED BIDS LOCAL VENDOR PREFERENCE

WHEREAS, Council has determined that the existing Purchasing Regulations of the City of Georgetown should be revised and updated; and

WHEREAS, Council desires to further its support of local businesses when awarding contracts for the provision of supplies and construction services to the City through established procurement procedures.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Georgetown, South Carolina that the existing Chapter 2, Article IV, of the City Code of Ordinances.

ARTICLE IV. PROCUREMENT
DIVISION 2. ETHICS IN CITY CONTRACTING

Section 2-185 Competitive Sealed Bids (Bidding)

Local Vendor Preference Option

1. A vendor shall be deemed a Local Georgetown City/County vendor for the purposes of this Section if such vendor is an individual, partnership, association or corporation that is authorized to transact business within the State, maintains an office in Georgetown County, and maintains a representative inventory or commodities within the City/County on which the bid is submitted, and has paid all taxes and business license fees duly assessed.

2. This option allows the lowest local bidder whose bid is within five-percent (5%) of the lowest non-local Bidder to match the bid submitted by the non-local Bidder and thereby be awarded the contract. This preference shall apply only when (a) the total dollar purchase is $10,000 or more; (b) the vendor has a physical business address located and operating within the limits of Georgetown County and has been doing business in the City/County for a period of 12 months or more; and (c) the vendor provides proof of payment of all applicable Georgetown City/County taxes, business license and fees if so requested.

3. Should the lowest responsible and responsive Georgetown City/County bidder not exercise its right to match the bid as granted herein, the next lowest qualified Georgetown City/County bidder shall have that right and so on. The right to match the non-Georgetown City/County bidder's bid shall be exercised within 24 hours of notification.

Bidders Initials ________

4. In order to qualify for the local preference authorized by this Section, the vendor seeking same shall be required to submit with its bid a statement containing relevant information which demonstrates compliance with the provisions of this Section. This statement shall be on the "MANDATORY VENDOR SUBMITTAL" form included in this bid document. Failure to provide such affidavit at the time the bidder submits its bid shall constitute a waiver of any claim for preference.

5. For all contracts for architecture, professional engineering, or other professional services governed by Section 2-187, Professional and Construction Services, the City shall include the local business status of a firm among the factors considered when selecting which firms are "most highly qualified." In determining which firm is the "most qualified" for purposes of negotiating a satisfactory contract, preference shall be given to a local business where all other relevant factors are equal.

6. Local preference shall not apply to the following categories of contracts:

(a) Goods or services provided under a cooperative purchasing agreement or similar "piggyback" contract;
(b) Contracts for professional services except as provided for in Section 2-187 above;
(c) Purchases or contracts which are funded, in whole or in part, by a governmental or other funding entity, where the terms and conditions of receipt of the funds prohibit the preference;
(d) Purchases or contracts made pursuant to a noncompetitive award process, unless otherwise provided by this section; or
(e) Any bid announcement which specifically provides that the general local preference policies set forth in this section are suspended due to the unique nature of the goods or services sought, the existence of an emergency as found by either City Council or City Administrator, or where such suspension is, in the opinion of the City Attorney, required by law.

Bidders Initials RHM

MANDATORY VENDOR SUBMITTAL FORM

AN ORDINANCE TO AMEND

CHAPTER 2 ADMINISTRATION - ARTICLE IV

PROCUREMENT – JANUARY 19, 2017

SECTION 2-185 COMPETITIVE SEALED BIDS LOCAL VENDOR PREFERENCE

ARTICLE IV.

PROCUREMENT

DIVISION 2. ETHICS IN CITY CONTRACTING

☐ I certify that [Company Name] ______________________________
is a **Resident Bidder** of Georgetown City/County as defined in the City of Georgetown Ordinance Chapter 2 Administration, Article IV Procurement, Section 2-185, and our principal place of business is ______________________ [City and State].

☒ I certify that [Company Name] R. L. Morrison & Sons, Inc.
is a **Non-Resident Bidder** of Georgetown City/County as defined in the City of Georgetown Ordinance Chapter 2 Administration, Article IV Procurement, Section 2-185, and our principal place of business is McClellanville, S.C. [City and State].

(X) Richard H. Morrison　　　　2/28/2019

Signature of Company Officer　　　　Date

Bidders Initials RHM

General Contractual Requirements

1. Force Majeure - The bidder shall not be liable for any excess costs if the failure to perform the contract arises out of causes beyond the control and without the fault or negligence of the bidder. Such causes may include, but are not limited to acts of God or of the public enemy, acts of Governments in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restriction, strikes, freight embargoes, and unusually severe weather; but in every case the failure to perform must be beyond the control and without the fault or negligence of the bidder.
2. Governing Law - Except to the extent that this agreement may be governed by any federal law, including federal bankruptcy law, this Agreement shall be governed by, constructed and interpreted under, and enforced exclusively in accordance with the laws of the State of South Carolina, and the courts in the State of South Carolina shall have jurisdiction with respect to any dispute arising hereunder.
3. Bidder Qualifications - Bidder must, upon request of the City, furnish satisfactory evidence of its ability to furnish products and/or services in accordance with the terms and conditions of this RFB. The City of Georgetown reserves the right to make the final determination as to the bidder's ability to provide the services herein.
4. Bidder Responsibility – Each bidder shall fully acquaint him/herself with conditions relating to the scope and restrictions attending the execution of the work under the conditions of this RFB. It is expected that this will sometimes require on-site observation. The failure or omission of the bidder to acquaint him/herself with existing conditions shall in no way relieve him/her of any obligation with respect to this RFB or to a contract.
5. Affirmative Action - The bidder will take affirmative action in complying with all federal and state requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees without regard or discrimination by reason of race, color, religion, sex, national origin or physical handicap.
6. WMBE Statement - It is the policy of the City of Georgetown to provide minorities, and women equal opportunity for participating in all aspects of the City's contracting and procurement programs, including but not limited to employment, construction projects, and lease agreements consistent with the laws of the State of South Carolina. It is further the policy of the City of Georgetown to prohibit discrimination against any person or business in pursuit of these opportunities on the basis of race, color, national origin, religion, sex, age, handicap, or veteran status. It is further the policy of the City of Georgetown to conduct its contracting and procurement programs so as to prevent such discrimination and to resolve any and all claims of such discrimination.
7. Termination - Subject to the following provisions, any contract resulting from this request for bids may be terminated by the City provided a 30 day advance notice in writing by the City Administrator, or his designee, is given to the bidder:

   7.1 Non-Appropriations - Funds for this contract are payable from local appropriations. If the sufficient appropriations are not made to pay the charges under the contract it shall terminate without any obligation to the City.

   7.2. Convenience - In the event that a contract is terminated or canceled upon request and for the convenience of the City without the required 30 day advance written notice, then the City shall negotiate reasonable termination costs, if applicable.

   7.3 Cause - Termination by the City for the cause, default or negligence on part of the bidder, shall be excluded from the foregoing provisions; termination costs, if any shall not

Bidders Initials RLM

apply. The 30 day advance notice requirement is waived and the default provision herein shall apply.

8.4 Default – In case of default by the bidder, the City reserves the right to purchase any and all items/services in default in open market, charging bidder with any excessive costs. SHOULD SUCH CHARGE BE ASSESSED, NO SUBSEQUENT BIDS OF THE DEFAULTING BIDDER WILL BE CONSIDERED UNTIL THE ASSESSED CHARGE HAS BEEN SATISFIED.

8. Prime Contractor Responsibilities - The Contractor will be required to assume sole responsibility for the complete effort as required by this RFB. The City will consider the bidder to be the sole point of contact with regard to all contractual matters.
9. Subcontracting - If any part of the work covered by this RFB is to be subcontracted, the bidder shall identify the subcontracting organization and the contractual arrangements made therewith at the time of the offer. All subcontractors must be approved by the City. The successful bidder will also furnish the corporate or company name and the names of the officers of any subcontractors engaged by the bidder.
10. Ownership of Material – All materials and documents submitted by the bidder in response to this specification become the property of the City of Georgetown and will not be returned to the bidder.
11. Compliance with State and Federal Requirements – State and Federal requirements that are more restrictive than these set forth herein shall be followed by the bidder.
12. Contract Amendments - Amendments to any agreement between the City and the bidder must be reviewed and approved in writing by the City of Georgetown City Administrator or his designee.
13. Assignment - No contract or its provisions may be assigned, sublet, or transferred without the written consent of the City of Georgetown Finance Department.
14. Records Retention and Right to Audit – The City shall have the right to audit the books and records of the bidder as they pertain to this contract. Such books and records shall be maintained for a period of 3 years from the date of final payment under contract.
15. The City may conduct performance audits of the bidder, as determined necessary by the City. Pertaining to all audits, the bidder shall make available to the City, access to its computer files containing the history of the contract performance and all other documents related to the audit. Additionally, any software used by the bidder shall be made available for auditing purposes at no cost to the City.
16. Independent Contractor Status - The parties hereby agree that the contractor is an independent contractor of the City and that nothing in an agreement with the City shall be deemed to place the parties in a relationship of employer/employee, partners, or joint ventures. Neither party shall have the right to obligate or bind the other in any manner. Each party agrees and acknowledges that it will not hold itself out as an authorized agent with the power to bind the other party in any manner. Each party shall only be responsible for any withholding taxes, payroll taxes, disability insurance payments, unemployment taxes, or other similar taxes or charges with respect to its activities in relation to performance of its obligations of an agreement.
17. Representations of Contractor - Bidder represents, warrants, and covenants that:
    (a) In providing the services bidder shall utilize the care and skill used by members of bidder's profession practicing under similar circumstances at the same time and in the same locality.

Bidders Initials MH

(b) All employees provided by the Contractor (employees) to the City shall have the qualifications, skills and experience necessary to perform his/her job in accordance with the requirements of the agreement. The City may request removal of any employee for good cause.

(c) Conractor is a business, validly existing and in good standing under the Laws of the State of South Carolina.

Bidders Initials R.L.M.

City of Georgetown
Project No.: 1213
Bid Opening Date: February 28, 2019, Time:3:00 PM

Harborwalk Repairs				Bidder #1 RL MORRISON		Bidder #2 ARC		Bidder #3 AMENTA & SONS	
Item No.	**Description**	**Quantity**	**Unit**	**Unit Price**	**Total**	**Unit Price**	**Total**	**Unit Price**	**Total**
1	Mobilization	1	LS	$ 12,500.00	$12,500.00	$5,000.00	$5,000.00		$0.0
2	Remove and replace pile cap beam including connection accessories at Station 2+60	1	EA	$ 5,750.00	$5,750.00	$7,800.00	$7,800.00		$0.0
3	Remove and replace pile cap beam including connection accessories at Station 2+90	1	EA	$ 5,750.00	$5,750.00	$7,800.00	$7,800.00		$0.0
4	Remove and replace cross bracing system including connection accessories at Station 4+95	1	EA	$ 4,750.00	$4,750.00	$9,000.00	$9,000.00		$0.0
5	Remove and replace pile cap beam including connection accessories at Station 6+15	1	EA	$ 5,750.00	$5,750.00	$7,800.00	$7,800.00		$0.0
6	Remove and replace pile cap beam including connection accessories at Station 7+65	1	EA	$ 5,750.00	$5,750.00	$7,800.00	$7,800.00		$0.0
7	Remove and replace pile cap beam including connection accessories at Station 8+15	1	EA	$ 5,750.00	$5,750.00	$7,800.00	$7,800.00		$0.0
8	Remove and replace pile cap beam including connection accessories at Station 10+80	1	EA	$ 5,750.00	$5,750.00	$7,800.00	$7,800.00		$0.0
9	Remove and replace pile cap beam including connection accessories at Station 10+90	1	EA	$ 5,750.00	$5,750.00	$7,800.00	$7,800.00		
10	Remove and replace fender pile guides, includes connection hardware.	25	EA	$ 725.00	$18,125.00	$800.00	$20,000.00		$0.0
	TOTAL BASE BID				**$75,625.00**		**$88,600.00**	Letter of NO BID	
	ALTERNATE BID ITEMS								
1	Remove and replace split pile cap system (2 beams) including connection accessories.	3	EA	$ 6,750.00	$20,250.00	$8,400.00	$25,200.00		
2	Remove and replace cross bracing system (2 boards) including connection accessories.	3	EA	$ 3,750.00	$11,250.00	$9,600.00	$28,800.00		
3	Coating of new HDG fasteners with coal-tar epoxy	1	LS	$ 750.00	$750.00	$2,500.00	$2,500.00		
	ALTERNATE BID				$32,250.00		$56,500.00		
	TOTAL BASE BID WITH ALTERNATES				**$107,875.00**		**$145,100.00**		

	Bidder #1	Bidder #2	Bidder #3
Bid Bond	N/A	Yes	N/A
Mandatory Vendor Submittal Form	Received	Received	N/A

I certify to the best of my knowledge that the above is a true tabulation of BIDS received.

Certified By: *Orlando Arteaga* *3/4/19*

Orlando Arteaga, P.E. Date
City Engineer

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 2721 A

Council Meeting Date:	21 March 2019
Department:	Electric
Issue Under Consideration:	Motion to Approve Purchase Order in the Amount of $51,500 and Payment to Utility Technology Engineers Consultants for Engineering Services for the Front Street UG Infrastructure Upgrade Project
Amount Requested:	$98,000.00
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	
Points to Consider:	When the Front St project was first conceived and budgeted, it basically included the replacement of UG conductors in existing conduits, and replacement of transformers in near-existing locations with minor elevation adjustments being made to mitigate flood dangers. As the project developed, several things changed which added to the scope of the project. These items included the following: 1) The potential of a hotel in the block between Queen and Screven necessitated the relocation of the east dip pole and the relocation of UG primary duct bank behind this property. 2) Flooding conditions were experienced that were worse than anticipated which caused us to work toward relocation of several of the transformers, requiring additional design work for the necessary UG duct banks. 3) It was decided to separate the single-phase and three-phase customers to avoid the problem of single-phase load overloading one phase of the three-phase transformer banks. This requires extra single-phase transformers and a separate single-phase secondary circuit in the duct banks. These changes should result in much greater reliability for all customers served by this system, but they did result in additional engineering services over and above what was originally anticipated. UTEC has provided an estimate of required services necessary to complete Phase 1 of the project. I've reduced their recommendation for construction management services and recommend a total of $98,000.
Options:	Approve or disapprove
Staff Recommendation:	Staff recommends approval

Reviews:

Alan Loveless	Completed	03/13/2019 1:01 PM
Debra Bivens	Completed	03/13/2019 1:09 PM
Carey Smith	Completed	03/14/2019 9:01 AM
Ann U. Mercer	Completed	03/18/2019 11:20 AM
Georgetown City Council	Pending	03/21/2019 5:30 PM

Attachments:

1. 1 SKM_C25819031310570 (PDF)

Loveless, Alan

From: Heather Sudduth <hsudduth@utilitytec.com>
Sent: Wednesday, March 13, 2019 9:22 AM
To: Loveless, Alan
Cc: Ted Orrell
Subject: Front St Phase 1 Fee Est

Alan:

We have prepared our estimate of additional fees to re-bid the Front Street project for Phase 1 only. We will request a bid for the complete Phase 1 including materials and labor with the City providing the pad-mounted transformers as previously bid for the complete project. In addition, we will request various crew hourly charge rates and will determine the estimated Phase 1 project costs if the contractor provides the labor and the City provides all major materials such as cable, etc. We have included time for UTEC to prepare bid specifications to request quotes for materials, evaluate bids, and recommend material vendors. We also have included tasks for UTEC to help manage the material inventory and the project proceeds.

Our estimated fee for the additional services for Phase 1 only is $39,500.

As we discussed earlier, in addition to this fee for Phase 1, we have not invoiced approximately $12,000 for our design work to date.

Our estimate for Construction Support Services is $60,000. This Construction Support Services estimate was for the complete project. Phase 1 estimate will likely be around 60% of this amount, $36,000. However, we recommend that you consider keeping the construction services estimate at $60,000 to cover possible unexpected needs during construction. If construction services is less than $60,000, the additional funds can be used for Phase 2 services.

Heather

Heather Sudduth, P.E.

Utility Technology
Engineers-Consultants

775 Spartan Blvd • Suite 207
Spartanburg, South Carolina 29301
Office: 864-579-1577

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ORDINANCE

DOC ID: 2727

Council Meeting Date:	21 March 2019
Department:	Administration
Issue Under Consideration:	MOTION TO APPROVE AN ORDINANCE PROVIDING FOR THE ESTABLISHMENT OF A REDEVELOPMENT PROJECT AREA, THE APPROVAL OF A REDEVELOPMENT PLAN FOR THE FINANCING OF REDEVELOPMENT PROJECTS AND OTHER MATTERS RELATED THERETO.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	Approving this ordinance will enable the TIF rules to be applied to the three taxing districts (City, Georgetown County & GCSD), as well as establish a levy that would provide funds to use towards infrastructure improvements within the TIF district. With this ordinance, the TIF process becomes legal and enforceable.
Options:	Approve Ordinance or Do Not Approve Ordinance
Staff Recommendations:	Approve Ordinance

Reviews:

City Attorney Completed 03/13/2019 1:25 PM

Carey Smith Completed 03/14/2019 9:00 AM

Ann U. Mercer Completed 03/18/2019 11:14 AM

Georgetown City Council Pending 03/21/2019 5:30 PM

Attachments:

1. 1 Ordinance - TIF Redevelopment Plan (PDF)

MOTION TO APPROVE AN ORDINANCE PROVIDING FOR THE ESTABLISHMENT OF A REDEVELOPMENT PROJECT AREA, THE APPROVAL OF A REDEVELOPMENT PLAN FOR THE FINANCING OF REDEVELOPMENT PROJECTS AND OTHER MATTERS RELATED THERETO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GEORGETOWN, SOUTH CAROLINA PROVIDING FOR THE ESTABLISHMENT OF A REDEVELOPMENT PROJECT AREA, THE APPROVAL OF A REDEVELOPMENT PLAN FOR THE FINANCING OF REDEVELOPMENT PROJECTS AND OTHER MATTERS RELATED THERETO.

WHEREAS, Title 31, Chapter 6 of the Code of Laws of South Carolina, 1976, as amended (the "***TIF Law***"), authorizes incorporated municipalities of the State of South Carolina to provide incentives for redevelopment in areas which are, or threaten to become, blighted, through the financing of municipally-owned improvements pursuant to the provisions of the TIF Law;

WHEREAS, the City of Georgetown, South Carolina (the "***City***"), has determined that there exists within the City certain areas which are, or threaten to become, blighted and it is believed that development and redevelopment within such areas would be encouraged through the City's undertaking of certain Redevelopment Projects (as defined herein);

WHEREAS, the TIF Law authorizes the City to establish a redevelopment project area (as defined in the TIF Law) (the "***Redevelopment Area***") and to adopt a redevelopment plan (as defined in the TIF Law), a copy of which is attached hereto as Exhibit A (the "***Redevelopment Plan***") to provide for the financing of redevelopment project costs (as such term is defined in the TIF Law), as more particularly described in Section V of the Redevelopment Plan (the "***Redevelopment Projects***");

WHEREAS, the Redevelopment Projects can be financed through (1) the issuance of Obligations (as defined in the TIF Law) (the "***TIF Bonds***") payable from and secured by the amount of taxes attributable to the increase in the assessed valuation of real property in the Redevelopment Area following the establishment of such Redevelopment Area (the "***Tax Increment Revenues***"), (2) pay as you go financing payable from the Tax Increment Revenues, and (3) other sources and funds available to the City;

WHEREAS, in order to effect such financing and incentivize/initiate steps to alleviate blight within the Redevelopment Area, it is necessary to adopt and implement the Redevelopment Plan;

WHEREAS, by notices submitted on February 26, 2019 and received not later than March 3, 2019 (the "***Letters***"), the City, in accordance with Section 31-6-80(C) of the TIF Law, notified Georgetown County, South Carolina (the "***County***") and the Georgetown County School District (the "***School District***") (together, the "***Taxing Districts***"), each of which constitute taxing districts (as defined in the TIF Law) located within the Redevelopment Area, that the City was proposing to adopt the Redevelopment Plan, establish the Redevelopment Area and provide for the issuance of TIF Bonds to undertake Redevelopment Projects, all as contemplated by the TIF Law. In accordance with the TIF Law, the City further requested that the County and the School District submit comments and objections to the City regarding the Redevelopment Plan and their inclusion within the Redevelopment Area;

WHEREAS, the Letters additionally provided that pursuant to Section 31-6-85 of the TIF Law, that the City and each affected taxing district may enter into an Intergovernmental Agreement (each, an "***Intergovernmental Agreement***") regarding distribution and allocation of the Tax Increment Revenues;

WHEREAS, if one of the Taxing Districts does not file an objection to the Redevelopment Plan (as provided by the terms of the Letters) or does not enter into an Intergovernmental Agreement with the City, such entity shall be considered to have consented to the Redevelopment Plan and Tax Increment Revenues otherwise allocable to the applicable Taxing District shall be retained in the special tax allocation fund (as defined in the TIF Law) maintained by the City;

WHEREAS, the School District, by responsive letter dated [DATE], 2019, objected to the Redevelopment Plan; however, the City and the School District are currently negotiating, and it is otherwise anticipated that there will be entered into, an Intergovernmental Agreement between the parties;

WHEREAS, the County, by responsive letter dated [DATE], 2019, [accepted/objected to] the Redevelopment Plan; [however, the City and the School District are currently negotiating, and it is otherwise anticipated that there will be entered into, an Intergovernmental Agreement between the parties;]

WHEREAS, the City Council of the City of the Georgetown, the governing body of the City (the "***City Council***"), held a public hearing on the Redevelopment Plan on Thursday, April 18, 2019 (the "***Public Hearing***"). All interested persons were given the opportunity to speak at the Public Hearing. The notice of the Public Hearing, a copy of which is attached hereto as Exhibit B, conformed with the requirements of the TIF Law and was duly published in The Georgetown Times on March 29, 2019, a date with is not less than fifteen, nor more than thirty days prior to the Public Hearing; and

WHEREAS, prior to the enactment of this Ordinance and except as otherwise set forth herein, no changes have been made to the Redevelopment Plan, nor have there been any changes or alterations to the boundaries of the Redevelopment Area since the dates of the aforesaid Letters and Public Hearing.

BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, in meeting duly assembled, as follows:

Section 1. *The Redevelopment Plan*. Attached to this Ordinance as Exhibit A and incorporated herein by reference is a copy of the Redevelopment Plan. The Redevelopment Plan sets forth the factual and economic basis of the City's plan to establish the Redevelopment Area and to finance the Redevelopment Projects. The City Council hereby find that the Redevelopment Plan accurately reflects the objectives of the City with regard to such matters and hereby approves and adopts the Redevelopment Plan.

Section 2. *Need for and Use of Proceeds of the TIF Bonds.*

A. The Redevelopment Plan provides for the issuance of TIF Bonds (in one or more series). The proceeds of the TIF Bonds (when issued) are intended to finance all or a portion of the costs of the Redevelopment Projects (to include redevelopment project costs as defined by and contemplated in the TIF Law). In addition to TIF Bonds, pay as you go financing and other monies appropriated by City may be necessary to fully implement the successful redevelopment of the Redevelopment Area.

B. The Redevelopment Plan sets forth, in Section III thereof, the conditions which the City hopes to alleviate or rectify through the Redevelopment Projects. Section V of the Redevelopment Plan lists the Redevelopment Projects which have been determined to promote development and redevelopment. If undertaken, the Redevelopment Projects are anticipated to encompass many of the redevelopment objectives described in Section IV of the Redevelopment Plan.

Section 3. *Costs Estimates and Sources of Revenue.*

A. As set forth in Section VII of the Redevelopment Plan, the total projected costs of the Redevelopment Projects (to include redevelopment project costs) are approximately $40,000,000 of which amount approximately: (1) $500,000 will be required for planning and implementation; (2) $2,500,000 is budgeted for landscape, streetscape and hardscape improvements; (3) $12,000,000 is expected for infrastructure improvements; (4) $1,000,000 is planned for harborwalk improvements; (5) $1,500,000 is planned for improvements on Goat Island; (6) $4,500,000 is budgeted recreation improvements; (7) $10,000,000 is allocated to parking; (8) $4,000,000 is anticipated for a dredging and waterway improvements; and (9) $4,000,000 is anticipated for property acquisition; these amounts are estimates and monies available to pay certain Redevelopment Projects may be reallocated as necessary to accomplish the most prioritized of the Redevelopment Projects.

B. It is intended that the City will finance the Redevelopment Projects through (1) the issuance of TIF Bonds, (2) pay as you go financing payable from the Tax Increment Revenues, (3) available State and Federal grants, (4) private contributions, (5) local hospitality fee money, (6) revenue bonds secured by the revenues of the City's combined public utility system, (7) general obligation bonds of the City, (8) special source revenue bonds or credits issued by the City or the County and (9) other sources and funds available to the City.

C. TIF Bonds would be secured by a pledge of the Tax Increment Revenues and may be further secured by such other pledges of revenues as the City determines to be necessary or appropriate. The total amount of tax increment indebtedness to be incurred is presently estimated to be $40,000,000, which amount equals the projected costs of all Redevelopment Projects anticipated by the City.

D. The City anticipates that private investment will also be undertaken within the Redevelopment Area. The City anticipates approximately $38 million in private funding and investment, which will be the responsibility of the private developers and other private parties; however, some of the public infrastructure costs necessary to support the private development may be financed or extended by the City.

E. It is estimated that Tax Increment Revenues could be in excess of $1,475,000 or more annually. In addition to debt service costs on the TIF Bonds and pay as you go projects payable from Tax Increment Revenues, it is expected that long term maintenance (including lot clearing, as necessary, code enforcement and other City services) of the Redevelopment Area and improvements proposed by the Redevelopment Projects shall cost the City approximately $500,000 per year.

Section 4. *Limitations for Redevelopment Projects*. Due to a number of factors, it is expressly recognized that all of the Redevelopment Projects anticipated and discussed in the Redevelopment Plan may not be feasible. In light of limited availability of financing or related capital, the City shall prioritize the Redevelopment Projects in a manner that it, in its sole discretion, may determine will provide the most likelihood of redevelopment within the Redevelopment Area.

Section 5. *Property Included in Redevelopment Area*. A list of the tax map numbers of all current parcels of real property in the Redevelopment Area is appended to the Redevelopment Plan as Exhibit B thereto and is incorporated herein by reference. Section II of the Redevelopment Plan describes the boundaries of the Redevelopment Area, which are shown on the maps appended as Exhibit A thereto. As required by the TIF Law, the Redevelopment Area is greater than 1.5 acres.

Section 6. *Duration of Plan*. The period of duration of the Redevelopment Plan shall be 30 years from the issuance date of the first series of TIF Bonds.

Section 7. *Impact on Taxing Districts*. The estimated impact of the Redevelopment Plan upon the revenues of the Taxing Districts is discussed as set forth in Section IX of the Redevelopment Plan, which statement and information is incorporated herein.

Section 8. *Findings*. Based on its review of the Redevelopment Plan and its consideration of the matters set forth therein, the City Council hereby finds that:

(a) Based on the existence of the factors set forth in Sections 31-6-30(1) and (2) of the TIF Law and as further set forth in Sections 1 and 3 of the Redevelopment Plan, the Redevelopment Area is a blighted area and private development, redevelopment or other initiatives are unlikely to alleviate these conditions without substantial public assistance;

(b) Property values in the Redevelopment Area would remain static or decline without public intervention; and

(c) Redevelopment as proposed in the Redevelopment Plan is in the interest of the health, safety, and general welfare of the citizens of the City.

Section 9. *Notice and Request to Auditor*. Immediately upon enactment of this Ordinance, the City Administrator of the City (the "***City Administrator***") shall deliver to the Auditor of the County a certified copy of this Ordinance and shall, on behalf of the City, request that the Auditor of the County determine and certify those matters set forth in paragraphs (A)(1) and (2) of Section 31-6-100 of the TIF Law.

Section 10. *Intergovernmental Agreements.* Any Intergovernmental Agreements between the City and any of the Taxing Districts, respectively, shall be negotiated, executed and delivered by the City Administrator (including any interim City Administrator) on behalf of the City. The terms and manner of each Taxing District's respective participation in the Redevelopment Plan shall be fully set forth in an Intergovernmental Agreement, if necessary. Each Intergovernmental Agreement shall be independently approved by the governing bodies of each respective Taxing District in accordance with the provisions of Section 31-6-85 of the TIF Law and the execution thereof by the proper officials of the Taxing District shall constitute conclusive evidence of the Taxing District's authorization to so act. No further action is required of the City to authorize an Intergovernmental Agreement with a Taxing District as the City Administrator is expressly authorized to negotiate the terms of and execute any Intergovernmental Agreement.

Section 11. *Recitals*. The Redevelopment Plan, as proposed, is in the interests of the health, safety, and general welfare of the citizens of the City. Further, the legislative recitals in Section 31-6-20 of the TIF Law and introductory recitals of this Ordinance are incorporated herein as the findings of the City Council, as fully as if restated verbatim.

Section 12 *Ratification*. All actions previously undertaken by the City Administrator, and other staff of the City regarding the Redevelopment Plan, including any actions or approvals prior to the enactment of this Ordinance are approved and ratified in their entirety. The consummation of the transactions and undertakings described in this Ordinance, and such additional transactions and undertakings as may be determined by the City Administrator in consultation with the legal counsel to be necessary or advisable in connection therewith, are hereby approved. In connection with the execution and delivery of the Redevelopment Plan, the City Administrator and any staff designated by the City Administrator are each additionally authorized to prepare, review, negotiate, execute, deliver, and agree to such additional agreements, certifications, documents, closing proofs, and undertakings as she shall deem necessary or advisable.

Section 13. Notice of Enactment. Upon the due enactment of this Ordinance, a notice of enactment, substantially similar to the form attached hereto as Exhibit C, shall be published in The Georgetown Times or a similar publication of general circulation in the County. The notice may be published by the City or any qualified agent therefor.

Section 14. Effective Date. This Ordinance shall take effect immediately upon receiving second reading by the City Council.

DONE AND ORDAINED IN COUNCIL ASSEMBLED this 18th day of April, 2019.

CITY OF GEORGETOWN,
SOUTH CAROLINA

____
Mayor

ATTEST:

____
City Clerk

APPROVED AS TO FORM

____
City Attorney

First Reading:	March 21, 2019
Public Hearing:	April 18, 2019
Second Reading:	April 18, 2019

EXHIBIT A

COPY OF REDEVELOPMENT PLAN

EXHIBIT B

NOTICE OF PUBLIC HEARING

NOTICE OF PUBLIC HEARING

CITY OF GEORGETOWN REDEVELOPMENT PROJECT AREA

The City Council of the City of Georgetown (the "City Council"), the governing body of the City of Georgetown, South Carolina (the "City") will hold a public hearing on Thursday, April 18, 2019 to receive comments on the City's proposed redevelopment plan (the "Redevelopment Plan") and the construction of public improvements in and around the redevelopment project area (as identified in the Redevelopment Plan) (the "Redevelopment Area"). The public hearing will be held at 5:30 p.m. in the City's municipal courtroom, which is located at 2222 Highmarket Street, Georgetown, South Carolina 29440. All interested persons will be given an opportunity to be heard at the public hearing.

The Redevelopment Area encompasses 282 acres and 363 parcels of real property. The boundaries of the Redevelopment Area were drawn to include and encompass the City's downtown commercial corridor, particularly including business areas around N. Fraser Street, Church Street and Front Street. The outer boundaries of the Redevelopment Area are generally described as follows: Beginning at Duke Street from the intersection of Exchange Street extending southwest along S. Hazard Street; S. Hazard Street southwest to Bourne Street; Bourne Street south to Dock Street and International Drive; along Dock Street to the Sampit River following the city limits adjacent to and including portions of the S.C. Ports Authority property (to the extent located within the municipal boundaries of the City), the steel mill and Goat Island; Cannon Street northwest along Front Street to Dozier Street; Dozier Street northeast to Church Street; Church Street east to almost Queen Street.

The Redevelopment Plan has been developed by the City to promote and encourage redevelopment in the Redevelopment Area. Through the undertaking of certain municipal improvements (collectively, the "Redevelopment Projects"), as further described below, within and around the Redevelopment Area (which the City believes to be blighted in accordance with the statutory requirements of Title 31, Chapter 6 of the Code of Laws of South Carolina 1976, as amended), the City expects to create an environment attractive to private investment. It is expected that the Redevelopment Projects will substantially increase the tax base and benefit all affected taxing districts.

The Redevelopment Projects will include: planning, design, landscaping, streetscaping, hardscaping, general infrastructure improvements (storm water, water, sewer and electric), improvements/extension to the harborwalk, improvements at Goat Island, recreation improvements, parking (decked and surface), dredging and related waterway improvements and property acquisition and development.

Presently, and depending on all available sources of financing, the cost of the Redevelopment Projects is estimated at $40,000,000. Due to a number of factors, it is expressly recognized that implementation of all the Redevelopment Projects discussed herein may not be feasible. In light of the limited availability of financing or related capital contributions, the City intends to prioritize the Redevelopment Projects that it believes will provide the most likelihood of redevelopment within the Redevelopment Area. Any tax increment obligations issued to finance the costs of the Redevelopment Projects shall not exceed a term of 30 years.

This notice is delivered in accordance with S.C. Code Ann. Section 31-6-80.

EXHIBIT C

NOTICE OF ENACTMENT

NOTICE OF ENACTMENT

Notice is hereby given that pursuant to Title 31, Chapter 6 of the Code of Laws of South Carolina 1976, as amended, the City Council of the City of Georgetown, the governing body of the City of Georgetown, South Carolina (the "City Council") has duly enacted "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GEORGETOWN, SOUTH CAROLINA PROVIDING FOR THE ESTABLISHMENT OF A REDEVELOPMENT PROJECT AREA, THE APPROVAL OF A REDEVELOPMENT PLAN FOR THE FINANCING OF REDEVELOPMENT PROJECTS WITHIN THE REDEVELOPMENT PROJECT AREA AND OTHER MATTERS RELATED THERETO" (the "Ordinance"). The final reading of the Ordinance was given at a meeting of the City Council held on April 18, 2019. The Ordinance: (i) authorizes the adoption of the Redevelopment Plan; (ii) establishes the Redevelopment Area; and (iii) provides for the issuance of TIF Bonds to finance the costs of the Redevelopment Projects. Capitalized terms used herein have the meanings ascribed thereto in the Ordinance, which is available for inspection at the office of the City Clerk of the City of Georgetown, South Carolina.

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 2726

Council Meeting Date:	21 March 2019
Department:	Administration
Issue Under Consideration:	Motion to Approve First Amendment to the Memorandum of Understanding Between the City of Georgetown and Project Vista
Amount Requested:	This First Amendment Does Not Change the Amount Requested from Original MOU
Is Item in Current Budget?	Yes ; as well as FY 19/20
If no, please explain:	N/A
Financial Impact:	This First Amendment Does Not Change the Financial Impact of Original MOU
Points to Consider:	The Original MOU expired by its terms on November 20, 2018. This Proposed First Amendment to the MOU extends the Term and Termination, until the earlier of: (1) the termination of the MOU; or (2) December 31, 2019.
Options:	Approve First Amendment to the MOU or Do Not Approve First Amendment to the MOU
Staff Recommendation:	Approve First Amendment to the MOU

Reviews:

Carey Smith Completed 03/14/2019 9:00 AM
Finance Completed 03/14/2019 1:44 PM
City Attorney Completed 03/14/2019 3:12 PM
Ann U. Mercer Completed 03/18/2019 11:15 AM
Georgetown City Council Pending 03/21/2019 5:30 PM

Attachments:

1. 1 MOU 1st Amendment (PDF)

Updated: 3/13/2019 1:15 PM by Suzanne Anderson (Page 1)

First Amendment to the Memorandum of Understanding

This First Amendment to the Memorandum of Understanding dated as of March 21, 2019 (this "***First Amendment***"), by and between the City of Georgetown, South Carolina (the "***City***"), and Project Vista (the "***Developer***" and together with the City, the "***Parties***").

WITNESSETH

WHEREAS, the City is a municipal corporation organized and existing under the laws of the State of South Carolina (the "***State***"), and a political subdivision of the State, located in Darlington County, South Carolina with the authority to own, possess, acquire, sell, alien, convey, lease or otherwise dispose of real property;

WHEREAS, the Developer is a South Carolina limited liability company formed under the laws of the State, and authorized to do business in the State;

WHEREAS, the Parties did previously enter into that certain Memorandum of Understanding dated April 24, 2018 (the "***MOU***"), the provisions of which, *inter alia*, provide terms immediate actions and conditions precedent regarding the development of the Project (as defined in the MOU). Terms used herein and not otherwise defined shall have the meanings ascribed thereto in the MOU;

WHEREAS, the MOU expired by its terms on November 20, 2018;

WHEREAS, the Parties have determined to amend the MOU in order to reauthorize its terms and extend the term of the MOU;

WHEREAS, by and through the execution by the Parties below, this First Amendment, as a written agreement between the Parties, shall constitute an amendment authorized by the provisions of Section 9 of the MOU; and

WHEREAS, unless modified by the provisions of this First Amendment as further provided herein, all other provisions of the MOU shall remain in full force and effect.

NOW THEREFORE, in witness hereof, and for and in consideration of the payment of Five ($5.00) Dollars by the Developer to the City and the exchange of mutual promises and covenants, the sufficiency of which consideration is acknowledged by the Parties, the Parties hereby agree to modify the provisions of the MOU as follows:

SECTION 1. AMENDMENTS TO THE MOU. The MOU is hereby amended as follows:

A. Section 5 – "Term and Termination" of the MOU shall be amended and restated as follows:

Section 5 Term and Termination

This MOU shall continue in effect until the earlier of: (1) the termination of this MOU; or (2) December 31, 2019. Either of the Parties may terminate this MOU at any time by providing thirty (30) days written notice to the other party.

B. All other terms and provisions of the MOU shall remain in full force and effect.

SECTION 2. EFFECTIVE DATE OF THIS FIRST AMENDMENT. This First Amendment shall be effective as of the date first above written. Upon the execution of this First Amendment, all actions and activities by each of the Parties that occurred during the period whereupon the MOU had expired are ratified and validated.

SECTION 3. COUNTERPARTS. This First Amendment may be executed in several counterparts, all or any of which shall be regarded for all purposes as duplicate originals and shall constitute and be but one and the same instrument.

SECTION 4. GOVERNING LAW. This First Amendment shall be construed under the laws of the State.

[Signatures on following pages]

IN WITNESS WHEREOF, the City has caused this MOU to be signed by its City Administrator, its corporate seal to be reproduced hereon and the same to be attested by the Clerk of the City, as of the 21st day of March, 2019.

CITY OF GEORGETOWN, SOUTH CAROLINA

BY: ______________________________

NAME: Carey Smith

TITLE: Interim City Administrator

(SEAL)

Attest

____
Clerk

IN WITNESS WHEREOF, the Developer has caused this MOU to be signed by its managing partner, its corporate seal to be reproduced hereon and the same to be attested by the witness described below as of the 21st day of March, 2019.

GEORGETOWN VENTURES, LLC

BY: ______________________________

NAME: ______________________________

TITLE: Managing Partner

<u>WITNESS</u>

BY: ______________________________

NAME: ______________________________

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

ACTION ITEM

DOC ID: 2719 A

Council Meeting Date:	21 March 2019
Department:	Administration
Issue Under Consideration:	Motion to Approve A Resolution Approving the Execution and Delivery of a First Amendment to a Memorandum of Understanding Between the City of Georgetown and Project Vista
Amount Requested:	This Resolution for a First Amendment Does Not Change the Amount Requested from Original MOU
Is Item in Current Budget?	Yes ; as well as FY 19/20
If no, please explain:	N/A
Financial Impact:	This Resolution for a First Amendment Does Not Change the Financial Impact of Original MOU
Points to Consider:	Agreement, Among the Parties, is Mandatory in Order for the Project to Succeed.
Options:	Approve Resolution ; Do Not Approve Resolution
Staff Recommendation:	Approve Resolution

Reviews:

Carey Smith Completed 03/14/2019 9:00 AM
Finance Completed 03/14/2019 1:57 PM
City Attorney Completed 03/14/2019 3:09 PM
Ann U. Mercer Completed 03/18/2019 11:18 AM
Georgetown City Council Pending 03/21/2019 5:30 PM

Attachments:

1. 1 Resolution Approving & Authorizing Extention of MOU (PDF)

A RESOLUTION

APPROVING THE EXECUTION AND DELIVERY OF A FIRST AMENDMENT TO A MEMORANDUM OF UNDERSTANDING; AND OTHER MATTERS RELATING THERETO.

BE IT RESOLVED by the City Council of the City of Georgetown, South Carolina, in a meeting duly assembled:

Section 1. Findings of Fact

The City Council of the City of Georgetown (the "***Council***"), the governing body of the City of Georgetown, South Carolina (the "***City***"), has made the following findings of fact:

(A) The City is a municipal corporation of the State of South Carolina (the "***State***") located in Georgetown County, South Carolina, and as such possesses all general powers granted by the Constitution and statutes of the State to such public entities.

(B) An entity, which has requested that its identity be kept confidential for business reasons (the "***Developer***") is considering developing certain commercial property within the City (the "***Project***").

(C) The Developer currently estimates that the costs of planning, designing, acquiring, constructing and completing the Project will require expenditures of approximately $15,000,000 and result in the hiring of approximately 15 employees.

(D) Per the terms of a Resolution of Council dated April 19, 2018 (the "***MOU Resolution***"), the City authorized the execution and delivery of a Memorandum of Understanding dated April 24, 2018 ("***MOU***") to establish a framework for incentives and development associated with the Developer's proposed business.

(E) By its terms, the MOU "shall continue in effect until the earlier of: (1) the termination of the MOU; or (2) 210 days from the date of execution of this MOU."

(F) While the MOU expired by its terms on November 20, 2018, the parties are still working to develop the Project and have determined to amend, ratify and extend the MOU under the terms of the First Amendment to the Memorandum of Understanding, the form (the "***First Amendment***"), the form of which is attached hereto as Exhibit A.

(G) All the public policy findings and considerations made by Council in the MOU Resolution, to the extent applicable, have not changed and shall be incorporated by this reference to apply to this Resolution and the provisions of the First Amendment.

(H) On the basis of the foregoing, the Council hereby finds and determines that the First Amendment, and the modifications to the MOU implemented thereunder, shall be authorized and approved.

Section 2. Approval of the Contract and Other Necessary Documents

The Council has reviewed the First Amendment, the form of which is attached hereto as Exhibit A. The First Amendment shall be executed and delivered on behalf of the City by the City Administrator of the City, including any Interim City Administrator (together, the "***City Administrator***") and attested to by the City Clerk of the City. Upon such execution, the Council shall be timely informed of the execution of the First Amendment. The consummation of the transactions and undertakings described in the First Amendment and such additional transactions and undertakings as may be determined by the City Administrator in consultation with the Council to be necessary or advisable in connection therewith, are hereby approved. In connection with the execution and delivery of the First Amendment, the City Administrator is additionally authorized to prepare, review, negotiate, execute, deliver, and agree to such additional agreements, certifications, documents, closing proofs, and undertakings as he/she shall deem necessary or advisable.

Section 3. Effect

Upon the full execution of the First Amendment, all actions and activities by the City that occurred during the period whereupon the MOU had expired are deemed ratified, confirmed and approved. This Resolution shall be adopted upon due approval by the Council.

DONE AND RESOLVED IN COUNCIL ASSEMBLED, this 21st day of March, 2019.

CITY OF GEORGETOWN, SOUTH CAROLINA

(SEAL)

By:____________________
Mayor

WITNESS

By:____________________
City Clerk

EXHIBIT A

FORM OF
FIRST AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

Meeting: 03/21/19 05:30 PM
Department: Police Department
Category: Report
Prepared By: Johnnie Deas
Initiator: Kelvin Waites
Sponsors:
DOC ID: 2723

SCHEDULED

MONTHLY REPORT (ID # 2723)

GPD February Monthly Report

MAYOR
BRENDON M. BARBER, SR.

POLICE CHIEF
KELVIN A. WAITES

City of Georgetown
POLICE DEPARTMENT
OFFICE (843) 545-4300
FAX (843) 520-5848

March 13, 2019

Honorable Mayor Brendon Barber, Sr.
And the Members of City Council
City of Georgetown, South Carolina

Dear Mayor Barber and Council Members:

The following is a list of activities involving the Georgetown Police Department during the month of February 2019:

On February 5th Chief Waites and city staff met with Henry Knight to plan the Airstream rally later in the month of February.

On February 6th Chief Waites attended career day at AMI Kids Georgetown to speak with the young men.

On February 12th Chief Waites along with staff attended a meeting at the Father's Place to assist with the planning of a "Father's Matters March" that they are planning.

On February 14th The Georgetown Police Department visited the Blue Ridge & Prince George assistant living facilities to lift the spirits of some of our local senior citizens on Valentine's Day.

On February 20th staff from the Georgetown Police Department met with the Guerry family to plan the 25th Anniversary Celebration of life Ceremony for Major Spencer Guerry.

On February 21st Chief Waites attended an AMI Kids Georgetown board meeting. At the meeting Chief Waites was nominated and voted in as the Board Chair for the organization.

On February 21st – 22nd Chief Waites and staff coordinated the law enforcement/public safety portion of the Pathway 2 Possibilities career expo. Over 6000 middle schoolers from 7 different counties visited the Myrtle Beach Convention Center over the course of the two day period to experience different career paths.

2222 Highmarket Street
Georgetown, S.C. 29440

On February 22nd the Georgetown Police Department hosted the Black River United Way for an informative breakfast regarding their fundraising campaign for this year.

On February 28th the Georgetown Police Department teamed up with Tidelands Healthcare Systems to do a pill give back event at their Georgetown location. This was a concerted effort by both agencies to get some controlled substances/opioids off of the streets. This was a very successful event as we collected several bottles of pills, and we plan on partnering with Tidelands Healthcare system to continue to come up with ways to combat the opioid epidemic in our community.

Sincerely,

Kelvin Waites
Chief of Police

KW: pc

Attachments

GEORGETOWN POLICE DEPARTMENT
2019 YEAR-TO-DATE ACTIVITY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
SPEEDING CITATIONS	7	1											
OTHER TRAFFIC CITATIONS	80	49											
WARNING - SPEEDING	64	55											
WARNING - OTHER	109	58											
PARKING CITATIONS	0	3											
TOTALS	260	166	0	0	0	0	0	0	0	0	0	0	426

TOTAL CITATIONS **426**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
STATE ACCIDENTS	23	32											
PARKING LOT ACCIDENTS	9	9											
TOTALS	32	41	0	0	0	0	0	0	0	0	0	0	73

TOTAL ACCIDENTS **73**

GEORGETOWN POLICE DEPARTMENT
2019 YEAR-TO-DATE ACTIVITY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
ARRESTS	39	42										

TOTAL ARRESTS ***81***

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
CRIMINAL INCIDENTS	115	117										
DOMESTIC INCIDENTS	7	1										
	122	118	0	0	0	0	0	0	0	0	0	0

TOTALS

TOTAL INCIDENTS ***240***

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 03/21/19 05:30 PM
Department: Municipal Court
Category: Report
Prepared By: Cindy Owens
Initiator: Cindy Owens
Sponsors:
DOC ID: 2713

MONTHLY REPORT (ID # 2713)

February 2019 Municipal Court Report

Municipal Court Report
February 2019

Cases Disposed

Disposition	# of Cases Disposed	Fine Amounts
Paid	17	$2,350.00
Served Time	5	$ 6,060.00
Scheduled Time Payment	20	$ 15,261.63
NRVC	12	$ 4,240.00
Tried in Absence	15	$ 16,600.00
Parking Tickets Paid	0	$ -
Nolle Prosequi/Dismissed/ Not Guilty	66	
Transferred to General Sessions Court	22	
Voided	1	
Fine Suspended	0	
Total	158	$44,511.63

Other Court Activity

During the month of February 51 defendants were seen in bond court for 70 charges.

Bond hearings held	22
Warrants Prepared	32
Payments posted	82
Tickets entered	93
Expungements processed	30
Cases Filed & scheduled for court	125
Juror notices prepared	0

Municipal Court Report
February 2019

Cases Filed & Scheduled for Trial

DUI	1
Driving under suspension	8
Seatbelt Violations	1
Uninsured vehicle	1
Speeding	1
Reckless driving	1
Drug charges	8
Felony charges	9
Other criminal charges	47
Other traffic charges	45
Parking	3
Total	125

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 03/21/19 05:30 PM
Department: Fire Department
Category: Report
Prepared By: Amy Skidmore
Initiator: Charles W. Cribb
Sponsors:
DOC ID: 2712

MONTHLY REPORT (ID # 2712)

February 2019 Fire Report

The FIRE Report

A monthly report of Fire Department activities to City Council

March 2019

Fire Prevention Bureau

	2019 February
Inspections	44
Violations Found	22
Buildings without Violations	19
Buildings Cleared of Violations	7
Violations Corrected	11
Violations Not Corrected	3
3rd Party Inspection Review	0

Assemblies Inspected:	6
Business Inspected:	23
Educational Buildings Inspected:	1
Hazardous Buildings Inspected:	0
Factories Inspected:	0
Institutional Inspected:	0
Mercantile Inspected:	9
Residential Inspected:	1
Storage Buildings Inspected:	4

Construction Meetings:	0
Plans Review:	3
Test Conducted:	0
Compliance Issues:	0
Complaints Reviewed:	0
Business License:	5
Citation Issued:	0

Public Education

Programs	7
Participants	886

Suppression Division

A Brief Look at Emergency Responses

February 2019

1. Thirteen Medical Calls; One Mutual Aid Call; One MVA; Three Public Service Calls
2. Two Medical Calls; One False Alarm; One Public Service Call
3. Two Medical Calls; Two Public Service Calls
4. Four Medical Calls; One Sprinkler Activation; One Alarm Malfunction; Four Public Service Calls
5. Four Medical Calls; One Alarm Activation; Two Public Service Calls
6. Three Medical Calls; One MVA; Two Public Service Calls
7. Four Medical Calls; One MVA; Two Public Service Calls
8. Five Medical Calls; One Alarm Activation; One Vehicle Fire; Three Public Service Calls
9. Two Medical Calls; One Mutual Aid Call; One Detector Activation
10. Five Medical Calls; One Alarm Activation; One MVA; One Trash Fire; One Public Service Call
11. Three Medical Calls; One Mutual Aid Call One False Call; One Public Service Call
12. Four Medical Calls; One Smoke Scare; Four Public Service Calls
13. Eight Medical Calls; One Alarm Activation; Two Public Service Calls
14. Nine Medical Calls; One Alarm Activation; One MVA; One unauthorized Burn; Five Public Service Calls
15. Eight Medical Calls; One Structure Fire; One Smoke Removal; One Alarm Activation; Seven Public Service Calls
16. Four Medical Calls; One Detector Activation; One Public Service Call
17. Five Medical Calls
18. Ten Medical Calls; Two MVA's
19. Eleven Medical Calls; Two Public Service Calls
20. Nine Medical Calls; One Structure Fire; Three Public Service Calls
21. Thirteen Medical Calls; One MVA; Two Public Service Calls
22. Nine Medical Calls; One Alarm Activation; One MVA; Three Public Service Calls
23. Three Medical Calls; One Public Service Calls
24. Seven Medical Calls
25. Seven Medical Calls; One MVA; Three Public Service Calls
26. Six Medical Calls; Two Alarm Activations; Three Public Service Calls
27. Five Medical Calls; One Alarm Activation; Three Public Service Calls
28. Seven Medical Calls; One Structure Fire; One Animal Rescue; One Alarm Activation; One MVA; Four Public Service Calls

Page Two

Total Call Volume	February 2019	February 2018	Year to Date 2019	Year to Date 2018
As defined by the National Fire Incident Report System				
Fires	5	2	12	7
Rescue Calls/EMS	181	179	382	419
Hazardous Conditions	37	42	74	75
Service Calls	36	36	66	93
Good Intent Calls	4	11	11	25
False Alarms	16	8	30	23
Weather/Flood	0	0	0	0
Special Incident Type	10	10	12	23
Total Calls	289	288	587	665

Save/Loss Analysis

	Losses	Property Values
February 2019	$ 20,250	$ 78,100
February 2018	$ 301	$ 104,950
Year to Date	$ 45,785	$ 147,000

Property values are estimates based on the Georgetown County Assessor's Office 2006 Market Values.

Mutual Aid Calls

	February	YTD
To Georgetown County Fire	4	17
To Midway Fire	0	14
To other Departments	0	0
From Georgetown County Fire	1	23
From Midway	0	7
From other Departments	0	3

	February	YTD
Staff Training Hours	990.00	2004.17

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 03/21/19 05:30 PM
Department: Public Works
Category: Report
Prepared By: Natrona Simmons
Initiator: Tim Chatman
Sponsors:
DOC ID: 2714

MONTHLY REPORT (ID # 2714)

February 2019 Public Works Department Report

FEB. 2019
PUBLIC WORKS DEPT.
CITY COUNCIL MONTHLY REPORT

STREETS and GROUND MAINTENANCE

1. Crews assisted sanitation crews with garbage and debris collection.
2. Work order requests completed for sidewalk, pothole repairs and road maintenance.
3. Delivery of roll out carts, barricades and other needed equipment for special events and other emergency assistance.
4. Maintenance of all city parks and welcome sign areas completed.

RESIDENTIAL SANITATION

		TOTAL	
1.	Yard Waste: Leaves, Grass & Straw collected:	98.19	Net Tons
2.	Brown & White Goods collected:	165.25	Net Tons
3.	Residential Solid Waste Collection:	264.03	Net Tons
4.	Commercial Solid Waste Collection:	18.35	Net Tons
5.	Recyclables Collected:	14.36	Net Tons

6. Work orders requests completed for roll-out cart repairs, new roll out cart deliveries and/or replacements and recycle bins.

Drawer 939
Georgetown, SC 29442

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 03/21/19 05:30 PM
Department: Fleet Services
Category: Report
Prepared By: Isaac Williams
Initiator: Isaac Williams
Sponsors:
DOC ID: 2711

MONTHLY REPORT (ID # 2711)

February 2019 Fleet service Report

FEBRUARY 2019 MONTHLY REPORT

- Repairs 64
- PM Services 9

- Tires repaired or replace 27

- Services past due 27

Drawer 939
Georgetown, SC 29442

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 03/21/19 05:30 PM
Department: Electric
Category: Report
Prepared By: Alan Loveless
Initiator: Alan Loveless
Sponsors:
DOC ID: 2720

MONTHLY REPORT (ID # 2720)

February 2019 Electric Utility Department Report

BRENDON M. BARBER
Mayor

CAREY SMITH
Interim City Administrator

ALAN J. LOVELESS, P.E.
Director of Electric Utility

ELECTRIC UTILITY DEPARTMENT
OFFICE: (843) 545-4600
FAX: (843) 527-7591

March 13, 2019

Following is a brief summary of major activities in the Electric Utility Department for February 2019:

Peak shaving operation successfully predicted the Santee Cooper system peak for February and we had both units running at the correct times. In February, we were able to capture the peak with only one run of a little less than 3 hours.

The contractor crew continues to work on the replacement of bad poles in the West End area and providing occasional support to our line crew.

Some effort was put into the development of an interconnection agreement and a bi-directional rate which would allow customers to install renewable generation (namely solar) on their side of the meter. An interim rate has been developed for any energy that the customer feeds back on to our distribution system, and an interconnection standard is near a final draft. The interim rate for customer-to-utility energy will be based on our avoided cost of having to provide that energy ourselves. As soon as this information is finalized, it will be discussed with Council in a workshop and then provided to the Mitney Project so that they may proceed with their grant application.

The LED street light replacement project is proceeding nicely, with about 1400 lights installed. Everything north of the Sampit River Bridge is complete, and the main arteries south of the bridge have been done. There will be a delay in completing the project as the contractor had to pull the crew for a few weeks, but they have promised that the work will be finished before the end of June.

Our engineering consultant has completed plans for the Front Street UG infrastructure upgrades. This plan has been expanded to include the block from Queen to Screven and includes provisions for the possibility of hotel construction. The recent severe tidal flooding also made us re-think the extent of some of the work being done to mitigate flooding around some of the transformer locations. We reviewed this plan with the Building and Planning Department and are considering their comments in our proposal. This plan was reviewed with Council in a workshop and is now out for bids. The contractors attending a pre-bid conference all expressed a preference to bore as much as possible to keep open-cut trenching to a minimum (i.e. Screven Street). As soon as a contractor is on board, we will schedule a public meeting so that we can review the plan with affected customers. This will let them know our work plan and what they can expect in terms of outages and traffic inconveniences. Bids will be opened March 6th.

Significant time in February was devoted to the proposed FY 2019/20 budget and preparation for the upcoming budget retreat. Proposals are due in early February and will be discussed at length during the coming weeks.

We continue to experience difficulty in recruiting experienced Line Technicians to fill our vacant positions. The competition for these individuals continues to grow, driving hourly wages even higher than we discussed at the budget retreat. We are discussing a new strategy for filling our positions and will discuss that with Council in early February. Council was supportive of our strategy to try to fill positions with young local people who want to make their homes here, even though this means extended training time and additional reliance on contractor crews in the interim. We greatly appreciate Council's support and we are beginning the recruitment process again. However, one of the young line technicians that we had high hopes for resigned in late February. He is leaving to take a position with a contract for higher salary.

Cooper continues to provide us with replacement water nodes as warranty replacements to allow us to do a better job of staying ahead of failed nodes prior to billing reads. Over 800 new nodes have been received in that last couple of months, so we will devote some time to getting these installed and reducing our re-reads. Our meter technicians are working to get these nodes installed as time permits.

Meetings continue with representatives of Tidelands Health concerning electric service to the expanding campus. Now that the surgical wing is energized, a new medical office building should be the final major expansion on this campus. Another meeting was held with them during January in which we discussed the need for an additional transformer to serve the main building while some work is being done on the existing service. This is necessary to allow them to tie in their existing service to their back-up generators. Provisions are being made to do this, and we are also discussing some line work that would tie the campus together and allow us to feed virtually the entire campus through one meter. This should fit into the CIP funding that has been approved for hospital infrastructure improvement. We are waiting for Tidelands to let us know of their desire to proceed with this work.

We continue to be optimistic about the development of commercial property across from Wal Mart adjacent to the new credit union. Hopefully meetings will result in a move to annex this property so that we can incorporate this into our electric service territory.

We are working with representatives of County Economic Development to provide information on the Eagle property to see if this property is marketable for commercial development.

The February safety meeting was held on the 15th.

Other statistics of interest for February:

• Cut-on – regular	131
• Cut-off – regular	140
• Cut-off – non-pay	195
• Non-pay restores	167
• Re-read orders	461
• Accidents – lost time	0
• Accidents – first aid/property damage	0
• PUPS locates	151
• Total orders worked	1100

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 03/21/19 05:30 PM
Department: Water Utilities
Category: Report
Prepared By: Will Gunter
Initiator: Will Gunter
Sponsors:
DOC ID: 2715

MONTHLY REPORT (ID # 2715)

February 2019 Water Utilities

FEBRUARY 2019 WATER UTILITIES REPORT

Water Treatment Plant

• WTP Filtered Water Total	35.019 MG
• Average Daily Flow Finished Water	1.251 MGD
• King Well	0.000 MG
• Maryville Well	6.613 MG

- Contractor is currently working on King Well Rehab.

Wastewater Treatment Plant

• Influent Flow Total	122.432 MG
• Average Daily Influent Flow	4.372 MGD
• Effluent Flow Total	115.307 MG
• Average Daily Effluent Flow	4.118 MGD
• Rainfall Total	1.03 inches

Water Distribution

- Completed 74 work orders
- Repaired 17 water leaks
- Replaced 6 water meters
- Completed 212 locates

Wastewater Collection

- Completed 42 work orders
- Responded to 27 backups
- Routine line cleaning
- Completed 212 locates

Maintenance

- Completed 18 work orders
- Completed 8 work orders on pump stations throughout City
- Completed 6 work orders for the WWTP
- Completed 2 work orders for the WTP

Stormwater

- Completed 2 work orders
- Completed 212 locates
- Routine line and ditch cleaning

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

Meeting: 03/21/19 05:30 PM
Department: Engineering
Category: Report
Prepared By: Orlando Arteaga
Initiator: Orlando Arteaga
Sponsors:
DOC ID: 2718

SCHEDULED

MONTHLY REPORT (ID # 2718)

February 2019 Enginering Monthly Report

City of Georgetown
Engineering Monthly Report
February 2019

Engineering - Orlando Arteaga, P.E. **Date: March 13, 2019**

CAPITAL IMPROVEMENT PROJECTS

1. Northside Water Storage Tank

- Contractor: Caldwell Tanks, Inc.
- Bid Price: $1,574,700
- Notice to Proceed: 11/10/2017
- Construction Finish: 2/13/2019 (An extension of time will be needed due to weather delays)
- Scope: New elevated water storage tank with a capacity of 250,000 gallons located behind Middle School. Project includes open cut, HDD and Jack & Bore trenching for a 12-in. water main. Work also includes some upgrades at the Yogi Bear Tank.
- Status:
  Construction work is about 85% complete.
  Electrical service conduit and conductor has been installed to water tank.
  12-in. water main running to tank pressure tested.
  Chlorination of water line and test sampling performed. Awaiting test results.
  Contractor is moving very slowly on this project. No real progress has been observed in the last three months. Possible Liquidated Damages!
- Approved Change Order #1: $4,600.00
- Approved Changer Order #2- $0. No cost

2. Historic District Water Main Improvements

- Contractor: Lawrimore Construction, Inc.
- Bid Price: $1,487,323.4
- Notice to Proceed: 7/31/2018
- Construction Finish: 1/27/2019 (An extension of time will be needed due to weather delays and change order work)
  Scope: Water system improvements on Screven, Meeting, Howard, River Road, East Bay, Highmarket, and Church Streets include the replacement of approximately 8,700 linear feet of 6-in. water mains in the City's Historic District. Work includes new house service connections, new fire hydrants, and street and sidewalk restoration. This project is financed by the State Revolving Fund (SRF)

City of Georgetown
Engineering Monthly Report
February 2019

- Status:
  Construction work is about 90% complete.
  Installation of 6-in. water main on Church Street between Cannon and Queen Streets is complete. Obtained PTO from SCDHEC. Contractor will work on water services next.
  Paving restoration at Church Street will be performed after water services.
  Paving of Highmarket Street, Front Street and East Bay Street is complete except for intersection at St. James and Meeting Streets.
  A change order will be required to install "Line Stops" and "Insta Valves" throughout the system in order to abandon the old water main lines on Front Street, Church Street and Highmarket Street.

3. West End Sewer Rehabilitation-Design-Phase II

- Contractor: Granite Inliner, LLC
- Notice to Proceed: October 22, 2018
- Construction Completion: July 19, 2019 (Planned)
- Approved Bid Amount: $2,031,247.00
- Scope:
  Phase II work consists of approximately 17,000 lineal feet of sewer rehabilitation using the Cure-in-Place-Pipe Method (CIPP), and about 1,500 lineal feet of open-cut sewer line replacement and point repairs. This project is financed by the State Revolving Fund (SRF).
- Status:
  Work is about 18% complete.
  Contractor did not work for most of the month of February.
  Contractor returned to work on sewer point repairs week of 2/25/19.
  Cure-in-place pipe (CIPP) lining work started week of 3/4/19.

City of Georgetown
Engineering Monthly Report
February 2019

4. Drainage Improvements Project for Congdon, Highmarket, Lynch/Duke Streets Phase I and Phase II-

- Contractor: Green Wave Contracting, Inc.
- Phase I Bid Amount: $1,967,970.48-Revised
- Phase II Bid Amount: $323,739.68-Revised
- Phase I Substantial Completion: 1/18/2019 (Actual)
- Phase II Substantial Completion: 1/19/2019 (Actual)
- Phase I Change Order no. 1- $51,500 approved
- Phase I Change Order no. 2- $15,727 approved
- Phase I Change Order no. 3- $ 32,494 approved
- Phase I Change Order no. 4- $0 approved
- Phase I Change Order no. 5- $101,322.98 approved
- Phase II-Construction Change Order #1 Approved: $5,377.05
- Phase I Engineering Change Order #1 Approved: $20,000
- Scope: New 60", 48", 42", 36", 24" storm drain pipe, catch basins, manholes, yard inlets, headwalls, junction chambers, ditch excavation, sidewalk, curb/gutter and street asphalt restoration. New relocated 6-in. water main on Duke Street. Relocation of 18-in. raw water line at railroad tracks.
- Status:
  Phase I-Work is 100% complete. Punch list is pending final completion.
  Phase II-Work is 100 % complete. Punch list is pending final completion.

5. Storm Water Management Plan

- Consultant: WK Dickson
- Kickoff meeting held on 6/7/2018.
- Consulting fees: $240,000
- Activities:
  Surveying, mapping, and inventory completed. Hydraulic modeling is about 80%.
  Consultant identified 23 priority areas throughout the city.
  Consultant produced conceptual plan for Front Street and Queen Street which are priority areas 1 and 2.
  Project update meeting held with consultant, city administrator and city staff on 1/31/19.
  Consultant anticipates preliminary report by May of 2019.

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 03/21/19 05:30 PM
Department: Housing and Community Development
Category: Report
Prepared By: Angela Rambeau
Initiator: Angela Rambeau
Sponsors:
DOC ID: 2700

MONTHLY REPORT (ID # 2700)

Planning & Community Development Report February 2019

Housing & Community Development
Monthly Report
January 2019

Building Official
Rick Martin

Inspections and Permits
Checked areas for non-permitted as well as permitted work, site conditions, and responded to calls.

Monthly Report:

Business License	8
Stop Work	2
Re-Inspection	0
Footings	3
Rough Inspections	14
Electrical	17
Mobile Home	0
On-site	39
CO	8
TRC	0
Plan Review & Sign	6
City Alarm System	0
Total	**97**

Meetings: ARB 1 Item, BZA 0 Item; KGB 1 meeting; CBA- no meeting, CAB- 0 meeting, PC-0

Review Meetings/On-site visits
Safety inspections
Other Meeting
Weekly Staff Meeting
Monthly Safety Meeting
Monthly Council Meeting
Council Workshops
Monthly Updates on Projects for March
Honorable Mayor & Council:

- Construction continued at the Harbor Walk Marina, Walmart, The Asphalt Plant, Georgetown Dry Stack, & Apple Cool Storage, Tidelands third floor, Tidelands ER, Food Lion North, Food Lion South;
- We currently have 4 new residential homes under construction; a duplex, and 8 new homes in the planning stages;
- We are working on the new commercial building located on the corner of Church and Screven St., 126 apartments, 43 Senior homes on Lincoln Street;
- A possible new food establishment and a new commercial building in the planning stages;
- We are anticipating the opening soon of a new Bar-B-Que restaurant in the 600 block of Front Street;
- The old City Hall has been demolished;
- We have met with the Board of Directors of Habitat and Hazard Mitigation for grants for the City residents;
- Tracy Gibson is doing a great job of Code Enforcement, working with overgrown lots and debris;

- Cindy is busy with Keep Georgetown Beautiful and working on our parks and entrances and areas around City Hall. She is doing site visits on the main corridors and Front Street each Monday and Friday;
- Ryan is on staff and working with me learning the Building Codes and inspections as well as updating our dilapidated structure list; He attended class and is working on becoming state certified;
- Matt is working with all departments as well as Planning and Zoning as well as helping with our zoning and planning;
- Debra is doing an excellent job as our office manager issuing permits, scheduling and recording meetings as the Board Secretary, scheduling inspections and meetings for the office;
- We are stepping up our enforcement to help with neighborhood appearance;
- Debra, Tracy, Cindy, Ryan, and Matt have worked extremely hard to make sure that all request were handled efficiently and that our citizen's needs were met in a timely manner. We would like to thank you for your support.

Thanks Again,
Rick Martin

Code Enforcement
Tracy Gibson

Letters Issued for Violations	
Total Letters Issued for Overgrown Lots	7
Total Letters Issued for Neglect of Structures	0
Total Letters Issued for Yard Debris/Solid Waste/Construction Debris/Inoperable Vehicles/Electronic Devises	0
Total Letters Issued for Vision Clearance	0
Total Work Orders Sent to Streets & Sanitation	0
Total Letters Sent for Dilapidated Structures	0
Total Letters Sent for Sign Violations	0
Total Referrals for Water & Sewer	1
Citations Issued for Violations	
Total Citations Issued for Overgrown Lots	0
Total Citation Issued for Trash Violations	0
Total Citations Issued for Business Licenses	0
Total Citations Issued for Dilapidated Structures	0
Total Citations Issued for Hospitality Taxes	0
Total Violations Issued for Signage	0
Total Citations Issued for Encroachment Permits	0
Total Demolitions	
Total Dilapidated Structures Removed (0)	
Other Miscellaneous Complaints	
Complaints	20
Permits	
Total Letters Issued for Encroachments	0
Total Referrals to Electric – Tree Crew	2

Office Manager
Debra Grant

Board & Commissions:

ARB:

1. Property owners of 520 Prince Street were requesting approval to install a fence.
2. Property owner of 419 Queen Street was requesting approval to install windows.
3. Property owners of 422 Highmarket Street were requesting approval to replace windows.

ARB (On-Site):

None

BZA:

None

Planning Commission:

None

CAB (Community Appearance Board):

None

CBA (Construction Board of Appeals):

None

Permit Valuation Report:

Commercial Addition	1
Commercial Alteration	5
Commercial Electric	0
Commercial Gas	0
Commercial Mechanical	0
Commercial New Build	1
Commercial Plumbing	1
Commercial Roofing	0
Demolition	0
Mobile Home	0
Residential Addition	1
Residential Alteration	10
Residential Electrical	6
Residential Gas	1
Residential Mechanical	4
Residential New Build	2
Residential Plumbing	2
Residential Roofing	3

Administrative Assistant's Daily Duties:

- Daily operation of the front desk
- Transcribing minutes for the Board(s) meetings
- Daily scheduling of inspections
- Preparing timesheets
- Put the packets together for Board meetings
- Gathering information for upcoming budget
- Gathering information for upcoming retreat

Community Planner/GIS Technician
Matthew Millwood

- Send out letters to all businesses for Sandwich Board Signs and Encroachment Permits on Front Street.
- Sign Permits: Webster Rogers, Gtown Head Start, & Tobacco Center.
- Sandwich Board Signs: Advanced America, Alfresco's Taqueria, Dooglebugs, Rice Birds, Ship's Booty, Buzz's Roost, Maritime Museum, Acceptance Finance, Webster Rogers, Diamond Collection, Kaminski House, & Beanz.
- Temporary Signs: Georgetown School, Knights of Columbus, St Francis Animal Center, National Wildlife Turkey Federation, Gtown County Museum, & YMCA.
- Made edits to the city website for board dates, minutes, & calendars, department name change, new employees, etc.
- Draft ordinances for a text amendment to R4 and a rezoning on Lincoln Street for a proposed senior living multifamily development.
- Also drafted and presented a new Master Planned District for the zoning ordinance to help develop small tracts of land around the city.
- Scan building plans from Rick's office and digitally file for future use and storage.
- No Planning Commission (PC) or Board of Zoning Appeals (BZA) this month.
- Completed quarterly reports for the HMGP project that has been awarded, but has not begun.
- Attend a floodplain meeting for projects and issues that are occurring around the City and County. This is an ongoing project that the state is helping by awarding over $100 million in mitigation projects to help prevent flooding from future hazards.
- Zoning Compliance letters for Hal Strange on two new houses on Highmarket Street.
- Completed a parcel update in GIS for past seven months of new parcel owners throughout city.
- Finished and returned the Census Boundary and Annexation Survey (BAS) for new area that the city incorporated over the past year. 2020 Census info will be starting soon.

Keep Georgetown Beautiful
Cindy Thompson

- Completed Kiosk update and installed boards on Front Street.
- Attended Special Events meeting for the upcoming Palmetto Festival on Front Street.
- Facilitated the monthly Keep Georgetown Beautiful Board Meeting held at Howard Center and set forth plans and goals for upcoming year.
- Met with Georgetown County Director of Public Services and Environmental Educator to discuss recycling in the City.
- Attended the Main Street USA meeting/training in Columbia to become familiar with the program in order to keep it working for the City of Georgetown. Will now be implementing and overseeing the program for the City.
- Worked on research for Main Street program in order to assist and guide the sub-Committees already in place for the City.
- Worked on budget preparations for Keep Georgetown Beautiful and Main Street.
- Communicated to Kaminski House to prepare their reports and budget.
- Assisted and provided the Design Committee with pictures for the upcoming improvements to vacant store fronts.
- Registered for the Keep South Carolina Beautiful and South Carolina Litter Control Association to be held in February.
- Wrote letters, made calls and visits for Commercial Code Enforcement.

- Delivered encroachment permit paperwork to Front Street businesses.
- Resupplied dog dispensers.
- Various other duties as related to Keep Georgetown Beautiful, Commercial Code Enforcement, Main Street and Planning and Community Development.

Building Inspector/Code Enforcement
Ryan Call

During the month of December:

- I have been out in the field on a daily basis assisting with numerous residential and commercial inspections;
- Inspections for business licenses;
- I answered phones and assisted with walk-ins at City Hall daily;
- The structure at 2211 Front Street was demolished in the early part of January and all paperwork was completed;
- I sent three more preliminary investigation letters to owners of dilapidated structures, hopefully these structures will be presented to Council along with the December properties;
- I spoke with owners of dilapidated structure throughout the City with a couple stating that they would tear down the structures in the near future;
- I went through all documentation in relation to Willie Singleton and created a timeline for court purposes.

FRIENDS OF THE KAMINSKI HOUSE REPORT

January was a relatively quiet month at the Kaminski House Museum. Tour visitors were down slightly for the month and year-to-date visitation to the museum continues to be effected by Hurricane Florence and TS Michael. In January, visitors came from 21 different states and 2 foreign countries.

The first week of January was a busy one at the museum with all of the interior designers being on site to take down their Christmas and holiday decorations. The second week of the month was equally busy for our staff and volunteers who gave the Kaminski House a thorough cleaning for its annual curatorial deep-clean.

The remainder of the month saw the staff attending a wedding showcase in Myrtle Beach where they marketed the museum and Georgetown as a wedding site, working on event planning for the calendar year, and working on the budget for next fiscal year.

Repair work was started on the museum's waterfront brick walkway in January where the bricks have shifted and become uneven.

Volunteers continue to play a vital role in the daily operation of the Kaminski House Museum. In January our volunteers worked more than 129 hours giving tours, cleaning the Kaminski House, and working in the museum shop.

Robin Gabriel, Executive Director

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 03/21/19 05:30 PM
Department: Finance
Category: Report
Prepared By: Debra Bivens
Initiator: Debra Bivens
Sponsors:

MONTHLY REPORT (ID # 2722)

DOC ID: 2722

February 2019 Finance & IT Report

February 2019 Finance and IT Departments Report

Statistics:

New Business Licenses Issued: In & Out Used Tires, Mike Grubb Pressure Washing Inc., Sharp.

Projects Progress:

Grants: Please see the attached schedule for the detail on each grant award.

FY 2019/2020 Budget: We are fully involved in the budget process. We have completed budget reviews with each City Department Head and preparing for the initial budget presentation at the Annual Retreat on March 15th and 16th.

Current Procurement Projects:

- City Hall Demolition Project
- City Hall Rebuild Project
- Drainage Project (Phase I & Phase II)
- North Side Water Storage Tank
- Stormwater Management Plan
- LED Street Light Project
- Historic District Water Systems Improvements
- West End Sewer Rehabilitation Project
- Kaminski And Heyward Streets Water Main Projects
- King Well Rebuild
- Front Street UG System Upgrade Project
- Sidewalk Program Project

Attached are the Budget Performance Reports for February 2019.

February 2019 Finance and IT Departments Report

Statistics:

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- LED Street Light Project
- Historic District Water Systems Improvements
- West End Sewer Rehabilitation Project
- Kaminski And Heyward Streets Water Main Projects
- King Well Rebuild
- Front Street UG System Upgrade Project
- Sidewalk Program Project

Attached are the Budget Performance Reports for February 2019.

CITY OF GEORGETOWN
SALE OF ASSETS - FY 2018/2019
Account #0010-00-391-001

G/L Date	Gov Deal #	Asset #	Dept.	Description	Amount	Sales Tax	Total Proceeds	GovDeals Fee	Notations
-				No Activity	-	-	-	-	
				Total July	-	-	-	-	
-	515	-	Water	Lab Equipments	-	-	-	-	No Bids
-	517	-	Finance	Printers (7 HP and 1 Dell)	-	-	-	-	No Bids
-	518	-	Finance	Varies print cartridges	-	-	-	-	No Bids
				Total August	-	-	-	-	
09/07/18	457	-	Finance	Server Strips (Qty. 8)	100.00	7.00	114.50	7.50	Tom Sutherland; Rec. 2019-10674
09/06/18	470	-	Finance	Several HP Proliant DL 385 G7 Server	279.00	21.00	300.00	-	Clinton Johnson; Rec. 2019-10617
09/06/18	476	-	Finance	Five HP Proliant DL 380 G7 Server	100.00	7.00	114.50	7.50	Clinton Johnson; Rec. 2019-10502
-	519	-	Finance	Large Cubicle Desk	-	-	-	-	No Bids
-	520		Finance	Computer Monitors	-	-	-	-	No Bids
				Total September	**479.00**	**35.00**	**529.00**	**15.00**	
-	507	-	Finance	APC Symetra LX Battery	1,136.00	-	1,221.20	85.20	Ben Harrison; Rec 2019-14709
				Total October	**1,136.00**	**-**	**1,221.20**	**85.20**	
11/02/18	500	10643	Electric	2000 Chevrolet	600.00	-	645.00	45.00	Humphrey auto Sales: Rec 2019-18946
-	521	-	H & C	HP Designjet 4000	-	-	-	-	closed no bids
11/02/18	522	12157	Police	2008 Crown Victoria	1,115.00	78.05	1,276.67	83.62	Kyle Thomas; Rec 2019-19075
11/02/18	523	10160	Police	2005 Crown Victoria	1,000.00	70.00	1,145.00	75.00	Johnathan Guiles; Rec 2019-18896
11/05/18	527	10066	Waste Management	1996 Ford F350	1,026.00	71.82	1,174.77	76.95	Edward Wiley; Rec 2019-19251
11/01/18	528	14023	Public Works	2012 John Deere Mower	1,875.00	131.25	2,146.87	140.62	Lee Hipp; Rec 2019-18731
11/28/18	530	10716	Waste Management	2002 GMC Loader Truck	4,325.00	302.75	4,952.12	324.37	Abdullah Karim; Rec 2019-22907
11/01/18	532	10719	Waste Management	2000 Ford F350	5,824.00	-	6,260.80	436.80	Lovitts Auto Sales; Rec 2019-18713
11/08/18	533	-	Wastewater	1989 Ingrand Aircompressor	3,025.00	211.75	3,463.62	226.87	D Evans Construction; Rec 2019-20066
-	535			withdrawn from auction-duplicate of 534	-	-	-	-	No Bids
				Total November	**18,790.00**	**865.62**	**21,064.85**	**1,409.23**	
12/06/18	524	10164	Police	2005 Crown Victoria	1,124.00	78.68	1,286.98	84.30	Alan Stone; Rec 2019-00406
12/06/18	525	10174	Police	2001 Crown Victoria	1,050.00	73.50	1,202.25	78.75	Alan Stone; Rec 2019-24321
12/06/18	526	11014	Public Works	1994 Chevrolet	1,175.00	82.25	1,345.37	88.12	Francis Buckley; Rec 2019-24352
12/28/18	529	10713	Waste Management	1992 GMC Loader Truck	1,500.00	105.00	1,717.50	112.50	American Auto Sales; Rec 2019-27513
12/05/18	531	11237	Water	1997 Ford Taurus	900.00	63.00	1,030.50	67.50	Eugene Sanders; Rec 2019-24151
12/28/18	534	10161	Police	2005 Crown Victoria	625.00	-	671.87	46.87	American Auto Sales; Rec 2019-27489
12/21/18	536	-	Water	Stow Roller	1,225.00	85.75	1,402.62	91.87	Douglas Stebbins; Rec 2019-26824
12/28/18	538	-	Water	Husqvarna Power Saw	23.00	1.61	27.11	2.50	Doris Portolese; Rec 2019-27511
12/28/18	540	-	Water	Helac power Tilt	760.00	53.20	870.20	57.00	John Rich; Rec 2019-27538
12/19/18	541	-	Wastewater	Cues	358.00	25.06	409.91	26.85	Abdullah Karim; Rec 2019-29261
12/21/18	542	-	Water	Wacker Compactor	200.00	14.00	229.00	15.00	Douglas Stebbins; Rec 2019-26824
12/28/18	544	-	Water	Hydraulic Power Pack	1,030.00	72.10	1,179.35	77.25	Lawrimore Construction; Rec 2019-27191
12/21/18	545	-	Water	Generator	100.00	7.00	114.50	7.50	Oral Matthews; Rec 2019-26298
-	546	-	Water	IBM Typewriter					No Bids
-	547	-	Water	HP Printer/ Typewriter					No Bids
-	548	-	Water	Fax Machine					No Bids
-	549	-	Water	Leather Chair					No Bids
12/21/18	550	-	Water	Trimble Backpack	200.00	14.00	229.00	15.00	Rodney Brock; Rec 2019-26809
-	551	-	Water	TECO Motor 230/460V					No Bids
-	552	-	Water	TECO Motor 230/480V					No Bids
-	553	-	Water	Induction Motor			-		No Bids
-	554	-	Water	Induction Motor					No Bids
-	555	-	Water	Induction Motor					No Bids
				Total December	**10,270.00**	**675.15**	**11,716.16**	**771.01**	

Side notes beside the table rows: "exempt" (row 500), "exempt" (row 532), "exempt" (row 534)

Sale of Asset Report for Sept

$ 107.50	9/7/2018	(amount and fee)
$ 386.50	9/6/2018	(amount and fee)
$ 494.00		

*GovDeal 474 was not sold thru GovDeal

GovDeal Report for Sept.

HP Proliant 380 G7	$ 107.50
Server Strips	$ 107.50
	$ 215.00

01/02/19	537	-	Water	Bobcat backhoe	1,676.00	117.32	1,919.02	125.70	Cardinal Corp. Equities; Rec 2019-28322
01/07/18	539	-	Water	Husqvarna Power Saw	23.00	1.61	27.11	2.50	Paul Capell; Rec 2019-29223
01/02/19	543	-	Water	Backhoe Buckets	276.00	19.32	316.02	20.70	John Frick; Rec 2019-28353
				Total January	**1,975.00**	**138.25**	**2,262.15**	**148.90**	
-	-	-					-	-	
				Total February	-	-	-	-	
-	-	-					-	-	
				Total March	**-**	**-**	**-**	**-**	
-	-	-			-	-	-	-	
				Total April	-	-	-	-	
-	-	-			-	-	-	-	
				Total May	-	-	-	-	
-	-	-			-	-	-	-	
				Total June	-	-	-	-	
-	-	-			-	-	-	-	
				TOTAL PER G/L	**32,650.00**	**1,714.02**	**36,793.36**	**2,429.34**	

*GovDeal 470-475 and 477-482 was bought as a group. Customer did not make a purchase thru GovDeal. He purchased the rest wen he arrived to pick up GovDeal 476

*GovDeal 500; 507; 532-exempt from tax

Budget Performance Report

Fiscal Year to Date 02/28/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund **0010 - General Fund**								
REVENUE								
Department **00 - Revenue**								
Property Taxes								
311.001	Property Taxes - Real	3,100,000.00	1,377,698.95	.00	2,738,998.23	361,001.77	88	2,993,213.87
311.003	Property Taxes - Vehicles	270,000.00	21,695.08	.00	151,227.09	118,772.91	56	267,900.38
311.005	Prop Tax-Penalties & Cost	31,000.00	.00	.00	.00	31,000.00	0	40,490.10
	Property Taxes Totals	$3,401,000.00	$1,399,394.03	$0.00	$2,890,225.32	$510,774.68	85%	$3,301,604.35
Licenses and Permits								
321.001	Business Licenses	2,738,000.00	5,958.14	.00	98,810.57	2,639,189.43	4	2,789,292.56
321.002	Business Lic - Penalites	10,000.00	45.29	.00	4,870.45	5,129.55	49	9,804.06
322.001	Cable TV Franchise	85,000.00	26,075.58	.00	58,115.41	26,884.59	68	104,345.49
322.002	S.C. Electric & Gas Co.	42,000.00	.00	.00	.00	42,000.00	0	42,750.41
323.001	Electrical Permits	3,500.00	796.00	.00	2,562.00	938.00	73	4,287.00
323.002	Plumbing Permits	1,500.00	84.00	.00	791.00	709.00	53	2,171.00
323.003	Gas Permits	500.00	96.00	.00	656.00	(156.00)	131	531.00
323.004	Building Permits	85,000.00	8,558.00	.00	39,444.55	45,555.45	46	55,453.00
323.005	Yard Sale Permits	100.00	.00	.00	21.00	79.00	21	60.00
323.006	Mobile Home Permits	200.00	.00	.00	150.00	50.00	75	600.00
323.007	Demolition & Clearance	1,500.00	150.00	.00	600.00	900.00	40	9,875.00
323.008	Mechanical Permits	7,000.00	816.00	.00	3,658.00	3,342.00	52	9,727.00
323.010	Bus Lic Inspection Fee	1,000.00	.00	.00	750.00	250.00	75	1,575.00
323.013	Burning Permit	50.00	50.00	.00	100.00	(50.00)	200	50.00
323.014	Construct Parking Permit	50.00	.00	.00	.00	50.00	0	30.00
323.015	Reinspection Fee	500.00	150.00	.00	900.00	(400.00)	180	975.00
323.016	Permit Not Posted On-Site	100.00	.00	.00	.00	100.00	0	75.00
323.018	Moving Permit	150.00	.00	.00	.00	150.00	0	200.00

Attachment: BudgetPerformanceReport (2722 : February 2019 Finance & IT Report)

Budget Performance Report

Fiscal Year to Date 02/28/19
Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
323.019	Stop Work Order Fee	300.00	78.00	.00	876.00	(576.00)	292	954.00
323.020	Board of Appeals Fee	300.00	.00	.00	.00	300.00	0	150.00
323.021	Zoning Fees	1,000.00	150.00	.00	600.00	400.00	60	450.00
323.022	Plan Review Fee	15,000.00	2,124.50	.00	12,431.00	2,569.00	83	14,712.50
323.023	Sign Permit Fee	4,500.00	705.00	.00	3,271.00	1,229.00	73	4,579.00
323.024	Planning Commission Fees	200.00	.00	.00	.00	200.00	0	.00
323.025	ARB Fees	900.00	150.00	.00	840.00	60.00	93	1,595.00
323.026	Plat Approval Fees	300.00	.00	.00	235.00	65.00	78	480.00
323.027	Special Events Permit	500.00	272.00	.00	622.00	(122.00)	124	711.00
323.028	Miscellaneous permits	500.00	375.00	.00	650.00	(150.00)	130	5,261.94
364.000	Housing Authority FILOT	38,000.00	.00	.00	.00	38,000.00	0	43,483.39
	Licenses and Permits Totals	$3,037,650.00	$46,633.51	$0.00	$230,953.98	$2,806,696.02	8%	$3,104,178.35
	Impact Fees							
324.008	Fire Impact Fee	60,000.00	4,672.00	.00	13,642.12	46,357.88	23	42,364.97
	Impact Fees Totals	$60,000.00	$4,672.00	$0.00	$13,642.12	$46,357.88	23%	$42,364.97
	Fines and Forfeitures							
351.001	Police Fines	150,000.00	8,069.03	.00	43,686.99	106,313.01	29	109,476.51
351.003	Parking Fines	1,500.00	.00	.00	2,198.75	(698.75)	147	770.00
351.008	Victim's Asst. Fees-(%)	15,000.00	834.85	.00	5,592.83	9,407.17	37	14,009.75
351.009	Victim's Asst. Flat Fees	7,000.00	396.55	.00	2,487.48	4,512.52	36	6,018.27
351.012	Traffic Education Program Fees	1,000.00	.00	.00	140.00	860.00	14	700.00
	Fines and Forfeitures Totals	$174,500.00	$9,300.43	$0.00	$54,106.05	$120,393.95	31%	$130,974.53
	Charges for Services							
344.005	SRO Reimbursement	143,400.00	.00	.00	.00	143,400.00	0	71,797.00
351.010	Misc Police Revenue	3,000.00	86.00	.00	1,551.70	1,448.30	52	6,237.70
363.001	Fees for GIS/B&P Documents	25.00	.00	.00	104.00	(79.00)	416	20.50
363.005	FOIA Fees	100.00	.00	.00	411.05	(311.05)	411	179.30

Attachment: BudgetPerformanceReport (2722 : February 2019 Finance & IT Report)

Budget Performance Report

Fiscal Year to Date 02/28/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Charges for Services Totals	$146,525.00	$86.00	$0.00	$2,066.75	$144,458.25	1%	$78,234.50
State Shared								
311.004	Inventory Tax	132,978.00	.00	.00	66,489.06	66,488.94	50	132,978.12
311.006	Homestead Exemption Tax	128,000.00	.00	.00	.00	128,000.00	0	131,878.05
311.007	Manufacturer's Tax Reduce	20,000.00	.00	.00	.00	20,000.00	0	24,183.62
311.008	Motor Carrier Lieu of Tax	8,500.00	186.53	.00	9,604.93	(1,104.93)	113	10,947.37
335.001	Local Government Fund	205,000.00	51,727.96	.00	103,468.95	101,531.05	50	206,963.96
351.007	Sunday Liquor Sales	15,000.00	.00	.00	3,450.00	11,550.00	23	17,650.00
	State Shared Totals	$509,478.00	$51,914.49	$0.00	$183,012.94	$326,465.06	36%	$524,601.12
Local Grants								
332.008	Other Local Grants	8,000.00	.00	.00	6,951.79	1,048.21	87	6,039.32
	Local Grants Totals	$8,000.00	$0.00	$0.00	$6,951.79	$1,048.21	87%	$6,039.32
Federal Grants								
335.004	Fema Recovery	100,000.00	.00	.00	46,683.03	53,316.97	47	130,530.08
	Federal Grants Totals	$100,000.00	$0.00	$0.00	$46,683.03	$53,316.97	47%	$130,530.08
Investment Earnings								
361.001	Investment Earnings	35,000.00	11,768.38	.00	75,717.69	(40,717.69)	216	49,005.36
	Investment Earnings Totals	$35,000.00	$11,768.38	$0.00	$75,717.69	($40,717.69)	216%	$49,005.36
Miscellaneous								
362.000	Rents and Royalties	32,000.00	.00	.00	5,004.42	26,995.58	16	28,301.87
364.001	Steel Mill FILOT	18,000.00	.00	.00	.00	18,000.00	0	17,125.48
368.000	Work Comp Reimbursement	15,000.00	.00	.00	.00	15,000.00	0	50,957.57
369.000	Cash Over & Short	100.00	.50	.00	99.61	.39	100	94.96
369.002	Miscellaneous Revenue	5,000.00	863.49	.00	114,207.58	(109,207.58)	2284	76,564.92
369.003	Insurance Proceeds	15,000.00	1,502.47	.00	16,707.90	(1,707.90)	111	2,248,071.15
369.005	Set-off Debt Collection Fees	1,500.00	.00	.00	.00	1,500.00	0	1,403.94
369.013	Returned Check Fees	3,500.00	210.00	.00	2,280.00	1,220.00	65	3,330.00

Attachment: BudgetPerformanceReport (2722 : February 2019 Finance & IT Report)

Budget Performance Report

Fiscal Year to Date 02/28/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Miscellaneous Totals	$90,100.00	$2,576.46	$0.00	$138,299.51	($48,199.51)	153%	$2,425,849.89
	Operating Transfers In							
392.001	From Electric Fund	749,115.00	62,426.25	.00	499,410.00	249,705.00	67	1,399,999.56
392.002	From Water Fund	212,727.00	17,727.25	.00	141,818.00	70,909.00	67	.00
392.003	From Accom Tax Fund	30,000.00	1,270.70	.00	27,379.66	2,620.34	91	31,066.56
392.005	From Wastewater Fund	275,122.00	22,926.83	.00	183,414.64	91,707.36	67	.00
392.007	From Stormwater Fund	133,161.00	11,096.75	.00	88,774.00	44,387.00	67	.00
392.009	From Hospitality Fund	108,000.00	9,000.00	.00	72,000.00	36,000.00	67	108,000.00
392.014	Transfer from debt service	100,000.00	.00	.00	.00	100,000.00	0	.00
394.002	Transfer from fund balance	166,717.00	.00	.00	.00	166,717.00	0	.00
	Operating Transfers In Totals	$1,774,842.00	$124,447.78	$0.00	$1,012,796.30	$762,045.70	57%	$1,539,066.12
	Financing Proceeds							
393.003	GO Bond Proceeds	.00	.00	.00	.00	.00	+++	2,000,000.00
	Financing Proceeds Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$2,000,000.00
	Sale of Assets							
391.001	Sale of Assets	2,000.00	(751.24)	.00	12,966.77	(10,966.77)	648	632.85
	Sale of Assets Totals	$2,000.00	($751.24)	$0.00	$12,966.77	($10,966.77)	648%	$632.85
	Department **00 - Revenue** Totals	$9,339,095.00	$1,650,041.84	$0.00	$4,667,422.25	$4,671,672.75	50%	$13,333,081.44
	REVENUE TOTALS	$9,339,095.00	$1,650,041.84	$0.00	$4,667,422.25	$4,671,672.75	50%	$13,333,081.44
	EXPENSE							
	Department **01 - Administration**							
	Personal Services							
400.101	Regular Pay	271,720.00	22,384.97	.00	221,378.79	50,341.21	81	371,982.75
401.103	Overtime	5,000.00	(159.86)	.00	3,448.50	1,551.50	69	5,437.75
405.114	FICA	21,850.00	1,686.57	.00	16,929.69	4,920.31	77	28,345.53
406.116	Retirement	38,630.00	3,262.01	.00	29,380.79	9,249.21	76	48,174.51
408.125	SCMIT Worker's Comp Ins.	5,500.00	.00	2,280.85	5,935.06	(2,715.91)	149	7,391.38

Attachment: BudgetPerformanceReport (2722 : February 2019 Finance & IT Report)

Budget Performance Report

Fiscal Year to Date 02/28/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
410.001	Health Claims Cost	18,933.00	1,387.56	.00	9,913.98	9,019.02	52	16,831.22
	Personal Services Totals	$361,633.00	$28,561.25	$2,280.85	$286,986.81	$72,365.34	80%	$478,163.14
	Supplies							
500.101	Supplies and Materials	6,000.00	64.86	.00	5,923.83	76.17	99	6,307.80
500.102	Equipment	2,000.00	.00	.00	.00	2,000.00	0	1,235.56
500.105	Printing and Binding	1,000.00	.00	.00	.00	1,000.00	0	2,997.81
	Supplies Totals	$9,000.00	$64.86	$0.00	$5,923.83	$3,076.17	66%	$10,541.17
	Other Services & Charges							
610.111	Communications- Landline	5,500.00	279.23	.00	3,677.08	1,822.92	67	5,087.85
610.112	Postage	1,000.00	.00	.00	298.02	701.98	30	1,098.97
610.1110	Communications- Wireless	3,000.00	214.25	.00	1,499.10	1,500.90	50	3,202.08
620.114	Advertising	500.00	.00	.00	50.00	450.00	10	884.00
640.124	Travel Expense	6,500.00	.00	.00	649.96	5,850.04	10	4,551.56
650.127	Electricity	6,143.00	134.18	.00	3,054.66	3,088.34	50	5,825.79
650.128	Water	569.00	30.40	.00	377.78	191.22	66	737.24
650.129	Wastewater	890.00	42.30	.00	512.27	377.73	58	1,129.55
650.130	Sanitation	889.00	85.24	.00	661.97	227.03	74	943.08
650.133	Stormwater	589.00	56.54	.00	452.32	136.68	77	678.48
650.134	Security Lights	1,918.00	157.50	.00	1,260.00	658.00	66	1,890.00
650.1271	Electricity- Sales Tax	350.00	9.64	.00	152.68	197.32	44	304.98
660.139	Fleet Services Labor-RTA Mtce Allocation	500.00	.00	.00	493.95	6.05	99	280.22
660.145	Gasoline & Oil	1,306.00	62.94	.00	1,051.29	254.71	80	1,809.91
660.1391	Fleet Services -Departmental Expense Allocation	2,275.00	.00	.00	357.50	1,917.50	16	398.75
670.156	Equipment Rental/Lease	7,200.00	360.31	.00	2,882.48	4,317.52	40	7,825.04
685.180	Membership Dues and Fees	3,400.00	.00	.00	1,952.55	1,447.45	57	3,423.40
685.182	Other Operating Expenses	3,000.00	.00	.00	1,181.27	1,818.73	39	3,561.06
685.186	Training	2,250.00	.00	.00	175.00	2,075.00	8	756.80

Budget Performance Report

Fiscal Year to Date 02/28/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
685.1801	Subscriptions	200.00	.00	.00	.00	200.00	0	90.45
686.187	Professional Services	100.00	.00	.00	.00	100.00	0	.00
686.189	Employee Medical	150.00	.00	.00	.00	150.00	0	.00
686.195	Repair/Maint Svc Contract	500.00	.00	.00	180.96	319.04	36	.00
686.1895	Employee wellness services	1,250.00	157.33	.00	846.50	403.50	68	1,709.75
	Other Services & Charges Totals	$49,979.00	$1,589.86	$0.00	$21,767.34	$28,211.66	44%	$46,188.96
	Other Objects							
795.001	IT Internal Allocations	17,533.00	467.24	.00	10,298.75	7,234.25	59	28,603.05
795.995	GF Cost Distribution	(269,100.00)	(22,424.99)	.00	(179,399.92)	(89,700.08)	67	(214,999.92)
	Other Objects Totals	($251,567.00)	($21,957.75)	$0.00	($169,101.17)	($82,465.83)	67%	($186,396.87)
	Sub Department **02 - Mayor and Council**							
	Personal Services							
400.101	Regular Pay	110,833.00	9,522.77	.00	77,257.44	33,575.56	70	108,924.15
405.114	FICA	8,500.00	652.97	.00	5,018.20	3,481.80	59	7,061.98
406.116	Retirement	15,000.00	1,014.21	.00	9,784.75	5,215.25	65	13,031.39
410.001	Health Claims Cost	41,701.00	3,163.98	.00	31,805.16	9,895.84	76	43,397.86
	Personal Services Totals	$176,034.00	$14,353.93	$0.00	$123,865.55	$52,168.45	70%	$172,415.38
	Supplies							
500.101	Supplies and Materials	1,200.00	.00	.00	604.81	595.19	50	2,028.97
500.102	Equipment	1,500.00	.00	.00	.00	1,500.00	0	.00
500.105	Printing and Binding	1,000.00	.00	.00	.00	1,000.00	0	1,041.38
	Supplies Totals	$3,700.00	$0.00	$0.00	$604.81	$3,095.19	16%	$3,070.35
	Other Services & Charges							
610.111	Communications- Landline	800.00	.06	.00	375.47	424.53	47	582.66
610.112	Postage	500.00	.00	.00	115.95	384.05	23	151.12
610.1110	Communications- Wireless	3,500.00	387.03	.00	3,102.87	397.13	89	5,269.54
620.114	Advertising	500.00	58.00	.00	326.26	173.74	65	615.50

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Budget Performance Report

Fiscal Year to Date 02/28/19
Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
640.124	Travel Expense	12,950.00	114.84	.00	6,558.44	6,391.56	51	5,118.76
670.156	Equipment Rental/Lease	10,000.00	577.80	2,311.20	4,622.40	3,066.40	69	9,720.00
685.180	Membership Dues and Fees	1,200.00	.00	.00	883.86	316.14	74	.00
685.182	Other Operating Expenses	7,200.00	.00	.00	659.22	6,540.78	9	1,387.40
685.186	Training	5,300.00	105.00	.00	1,071.70	4,228.30	20	5,433.06
685.1801	Subscriptions	2,600.00	.00	.00	.00	2,600.00	0	1,539.58
686.187	Professional Services	500.00	.00	.00	202.33	297.67	40	492.20
686.1895	Employee wellness services	2,700.00	576.89	.00	2,760.78	(60.78)	102	4,698.99
	Other Services & Charges Totals	$47,750.00	$1,819.62	$2,311.20	$20,679.28	$24,759.52	48%	$35,008.81
	Other Objects							
795.001	IT Internal Allocations	7,013.00	93.45	.00	2,059.76	4,953.24	29	10,095.89
	Other Objects Totals	$7,013.00	$93.45	$0.00	$2,059.76	$4,953.24	29%	$10,095.89
	Sub Department **02 - Mayor and Council** Totals	$234,497.00	$16,267.00	$2,311.20	$147,209.40	$84,976.40	64%	$220,590.43
	Department **01 - Administration** Totals	$403,542.00	$24,525.22	$4,592.05	$292,786.21	$106,163.74	74%	$569,086.83
	Department **04 - Finance**							
	Personal Services							
400.101	Regular Pay	464,440.00	33,542.12	.00	291,795.54	172,644.46	63	439,991.77
401.103	Overtime	2,225.00	60.74	.00	420.86	1,804.14	19	1,786.74
405.114	FICA	36,009.00	2,461.25	.00	21,423.89	14,585.11	59	32,042.02
406.116	Retirement	68,534.00	4,892.07	.00	41,825.97	26,708.03	61	59,848.65
408.125	SCMIT Worker's Comp Ins.	3,000.00	.00	1,250.42	3,253.75	(1,504.17)	150	3,554.60
410.001	Health Claims Cost	55,550.00	4,160.34	.00	29,050.04	26,499.96	52	52,065.52
	Personal Services Totals	$629,758.00	$45,116.52	$1,250.42	$387,770.05	$240,737.53	62%	$589,289.30
	Supplies							
500.101	Supplies and Materials	8,000.00	206.01	.00	4,055.75	3,944.25	51	6,390.77
500.102	Equipment	1,500.00	.00	.00	.00	1,500.00	0	268.33
500.103	Furniture	1,000.00	.00	.00	.00	1,000.00	0	.00

Attachment: BudgetPerformanceReport (2722 : February 2019 Finance & IT Report)

Budget Performance Report

Fiscal Year to Date 02/28/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
500.105	Printing and Binding	100.00	.00	.00	.00	100.00	0	.00
	Supplies Totals	$10,600.00	$206.01	$0.00	$4,055.75	$6,544.25	38%	$6,659.10
	Other Services & Charges							
610.111	Communications- Landline	3,500.00	70.00	.00	2,044.33	1,455.67	58	3,017.90
610.112	Postage	4,000.00	.00	.00	2,665.46	1,334.54	67	6,167.28
610.1110	Communications- Wireless	2,000.00	151.76	.00	1,061.66	938.34	53	1,809.68
620.114	Advertising	200.00	.00	.00	.00	200.00	0	420.60
640.124	Travel Expense	3,500.00	.00	.00	283.44	3,216.56	8	2,601.21
650.127	Electricity	5,266.00	115.01	.00	2,618.27	2,647.73	50	4,993.54
650.128	Water	568.00	26.06	.00	323.82	244.18	57	725.43
650.129	Wastewater	763.00	36.26	.00	439.10	323.90	58	968.22
650.130	Sanitation	762.00	73.06	.00	567.38	194.62	74	808.32
650.133	Stormwater	505.00	48.47	.00	387.76	117.24	77	581.64
650.134	Security Lights	1,644.00	135.00	.00	1,080.00	564.00	66	1,620.00
650.1271	Electricity- Sales Tax	271.00	8.26	.00	130.87	140.13	48	261.42
670.156	Equipment Rental/Lease	7,000.00	761.41	.00	6,091.28	908.72	87	8,687.66
685.180	Membership Dues and Fees	1,200.00	190.00	.00	920.00	280.00	77	1,044.20
685.182	Other Operating Expenses	38,000.00	2,474.38	.00	22,506.46	15,493.54	59	46,983.00
685.184	Continuing Education	2,200.00	.00	.00	640.00	1,560.00	29	695.00
685.186	Training	3,500.00	181.00	.00	829.25	2,670.75	24	1,156.55
685.1801	Subscriptions	500.00	.00	.00	283.55	216.45	57	304.00
686.187	Professional Services	500.00	.00	.00	.00	500.00	0	.00
686.189	Employee Medical	100.00	.00	.00	45.00	55.00	45	90.00
686.195	Repair/Maint Svc Contract	2,000.00	.00	.00	.00	2,000.00	0	231.75
686.1895	Employee wellness services	2,500.00	524.45	.00	2,818.48	(318.48)	113	4,271.80
	Other Services & Charges Totals	$80,479.00	$4,795.12	$0.00	$45,736.11	$34,742.89	57%	$87,439.20
	Other Objects							

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Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
795.001	IT Internal Allocations	17,533.00	560.69	.00	12,358.49	5,174.51	70	33,361.59
795.995	GF Cost Distribution	(295,340.00)	(24,611.67)	.00	(196,893.36)	(98,446.64)	67	(412,530.00)
	Other Objects Totals	($277,807.00)	($24,050.98)	$0.00	($184,534.87)	($93,272.13)	66%	($379,168.41)
	Department **04 - Finance** Totals	$443,030.00	$26,066.67	$1,250.42	$253,027.04	$188,752.54	57%	$304,219.19
	Department **05 - Police**							
	Sub Department **05 - Police Staff Services**							
	Personal Services							
400.101	Regular Pay	1,799,665.00	126,706.85	.00	1,092,488.55	707,176.45	61	1,613,373.87
401.103	Overtime	100,000.00	7,759.03	.00	118,617.47	(18,617.47)	119	92,518.41
401.105	On-call pay	5,200.00	300.00	.00	3,100.00	2,100.00	60	5,200.00
405.114	FICA	139,388.00	9,646.64	.00	88,091.63	51,296.37	63	122,877.04
406.116	Retirement	314,123.00	22,286.87	.00	200,390.89	113,732.11	64	268,554.73
408.125	SCMIT Worker's Comp Ins.	72,000.00	.00	31,827.72	83,023.50	(42,851.22)	160	98,319.95
410.001	Health Claims Cost	249,743.00	22,498.07	.00	154,652.55	95,090.45	62	236,242.03
410.002	Health Claim Costs-Retire	51,857.00	8,622.48	.00	31,215.52	20,641.48	60	46,947.76
	Personal Services Totals	$2,731,976.00	$197,819.94	$31,827.72	$1,771,580.11	$928,568.17	66%	$2,484,033.79
	Supplies							
500.101	Supplies and Materials	33,200.00	1,782.21	.00	12,396.00	20,804.00	37	25,374.04
500.102	Equipment	8,198.00	2,279.10	2,279.10	3,393.93	2,524.97	69	16,560.37
500.103	Furniture	5,000.00	.00	2,563.00	.00	2,437.00	51	.00
501.101	Uniforms and Clothing	32,000.00	372.83	.00	16,797.18	15,202.82	52	26,309.73
	Supplies Totals	$78,398.00	$4,434.14	$4,842.10	$32,587.11	$40,968.79	48%	$68,244.14
	Other Services & Charges							
610.111	Communications- Landline	7,500.00	162.06	.00	4,535.46	2,964.54	60	6,708.85
610.112	Postage	2,000.00	.00	.00	500.00	1,500.00	25	961.70
610.1110	Communications- Wireless	75,240.00	5,351.82	10,427.26	43,382.32	21,430.42	72	59,869.69
620.114	Advertising	1,500.00	.00	.00	415.00	1,085.00	28	190.00

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Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
640.124	Travel Expense	13,943.00	1,443.16	.00	5,424.12	8,518.88	39	8,720.70
650.127	Electricity	29,573.00	2,071.20	.00	18,656.90	10,916.10	63	28,527.66
650.128	Water	2,754.00	178.05	.00	1,510.14	1,243.86	55	2,267.00
650.129	Wastewater	2,319.00	171.01	.00	1,436.90	882.10	62	2,201.72
650.130	Sanitation	2,222.00	182.46	.00	1,459.68	762.32	66	2,189.52
650.133	Stormwater	1,895.00	198.20	.00	1,585.60	309.40	84	2,378.40
650.134	Security Lights	3,774.00	309.89	.00	2,479.12	1,294.88	66	3,718.68
650.1271	Electricity- Sales Tax	1,287.00	97.21	.00	827.80	459.20	64	1,231.92
660.133	Repairs & Maint. Services	30,350.00	1,193.98	.00	8,969.77	21,380.23	30	18,474.35
660.139	Fleet Services Labor-RTA Mtce Allocation	35,000.00	950.55	2,713.85	21,075.12	11,211.03	68	38,042.90
660.145	Gasoline & Oil	56,948.00	5,247.90	.00	43,811.74	13,136.26	77	64,114.67
660.1391	Fleet Services -Departmental Expense Allocation	34,000.00	3,907.67	.00	30,801.24	3,198.76	91	36,601.34
670.156	Equipment Rental/Lease	7,700.00	621.98	.00	4,269.52	3,430.48	55	5,668.21
682.1721	Prisoner Housing	133,000.00	2,767.50	.00	37,105.71	95,894.29	28	84,855.45
685.180	Membership Dues and Fees	1,815.00	.00	.00	963.38	851.62	53	778.33
685.182	Other Operating Expenses	15,000.00	107.91	.00	2,998.42	12,001.58	20	13,152.00
685.184	Continuing Education	5,000.00	.00	.00	.00	5,000.00	0	.00
685.186	Training	12,875.00	1,120.00	.00	3,816.53	9,058.47	30	5,853.75
685.187	Special Projects	10,975.00	1,174.06	.00	6,593.41	4,381.59	60	4,955.29
685.189	Reserve Program	2,000.00	.00	.00	.00	2,000.00	0	.00
685.1801	Subscriptions	7,025.00	316.65	.00	3,477.39	3,547.61	50	5,178.52
685.1821	Hurricane/Storm Expense	.00	.00	.00	2,014.20	(2,014.20)	+++	1,163.79
685.1861	Law Enforce Accreditation	3,100.00	.00	.00	1,983.78	1,116.22	64	3,426.00
686.186	Legal Services	2,000.00	.00	.00	908.15	1,091.85	45	1,047.66
686.189	Employee Medical	14,550.00	160.00	.00	2,176.00	12,374.00	15	2,138.00
686.194	Other Prof/Tech Services	75,000.00	.00	37,500.00	37,500.00	.00	100	75,000.00
686.195	Repair/Maint Svc Contract	36,100.00	176.00	.00	10,160.06	25,939.94	28	16,894.35

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Budget Performance Report

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Exclude Rollup Account

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686.1895	Employee wellness services	15,000.00	1,835.56	.00	10,355.31	4,644.69	69	14,951.32
687.203	Contract Services	44,500.00	798.61	.00	3,598.26	40,901.74	8	39,799.40
	Other Services & Charges Totals	$685,945.00	$30,543.43	$50,641.11	$314,791.03	$320,512.86	53%	$551,061.17
	Other Objects							
795.001	IT Internal Allocations	35,000.00	934.48	.00	20,597.52	14,402.48	59	60,138.28
795.010	911 Expense Billing	(2,100.00)	(262.30)	.00	(1,363.40)	(736.60)	65	(2,078.10)
	Other Objects Totals	$32,900.00	$672.18	$0.00	$19,234.12	$13,665.88	58%	$58,060.18
	Sub Department **05 - Police Staff Services** Totals	$3,529,219.00	$233,469.69	$87,310.93	$2,138,192.37	$1,303,715.70	63%	$3,161,399.28
	Sub Department **07 - Victim's Advocate**							
	Personal Services							
400.101	Regular Pay	35,308.00	2,942.44	.00	25,949.23	9,358.77	73	34,707.02
401.103	Overtime	2,000.00	(152.19)	.00	4,249.55	(2,249.55)	212	682.86
405.114	FICA	2,744.00	208.02	.00	2,102.35	641.65	77	2,409.19
406.116	Retirement	6,183.00	438.93	.00	4,302.27	1,880.73	70	4,744.07
408.125	SCMIT Worker's Comp Ins.	1,000.00	.00	277.87	723.05	(.92)	100	789.90
410.001	Health Claims Cost	7,132.00	700.12	.00	4,956.92	2,175.08	70	6,933.80
	Personal Services Totals	$54,367.00	$4,137.32	$277.87	$42,283.37	$11,805.76	78%	$50,266.84
	Supplies							
500.101	Supplies and Materials	1,325.00	202.23	.00	202.23	1,122.77	15	589.57
501.101	Uniforms and Clothing	400.00	.00	.00	.00	400.00	0	405.92
	Supplies Totals	$1,725.00	$202.23	$0.00	$202.23	$1,522.77	12%	$995.49
	Other Services & Charges							
610.111	Communications- Landline	180.00	.01	.00	93.86	86.14	52	145.68
610.112	Postage	500.00	.00	.00	.00	500.00	0	300.00
610.1110	Communications- Wireless	1,300.00	107.12	218.18	857.08	224.74	83	1,190.08
640.124	Travel Expense	2,550.00	90.00	.00	1,093.92	1,456.08	43	738.84
660.133	Repairs & Maint. Services	500.00	.00	.00	.00	500.00	0	.00

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
660.139	Fleet Services Labor-RTA Mtce Allocation	500.00	.00	.00	.00	500.00	0	.00
660.145	Gasoline & Oil	1,000.00	146.08	.00	1,121.11	(121.11)	112	1,445.06
660.1391	Fleet Services -Departmental Expense Allocation	1,135.00	.00	.00	.00	1,135.00	0	.00
670.156	Equipment Rental/Lease	450.00	.00	.00	529.74	(79.74)	118	.00
685.180	Membership Dues and Fees	75.00	.00	.00	.00	75.00	0	.00
685.182	Other Operating Expenses	500.00	.00	.00	214.77	285.23	43	40.82
685.186	Training	850.00	305.00	.00	1,225.00	(375.00)	144	565.00
685.187	Special Projects	600.00	.00	.00	102.75	497.25	17	18.32
686.189	Employee Medical	425.00	.00	.00	.00	425.00	0	.00
686.195	Repair/Maint Svc Contract	500.00	.00	.00	.00	500.00	0	375.00
686.1895	Employee wellness services	400.00	52.44	.00	250.98	149.02	63	427.18
	Other Services & Charges Totals	$11,465.00	$700.65	$218.18	$5,489.21	$5,757.61	50%	$5,245.98
	Other Objects							
795.001	IT Internal Allocations	3,500.00	93.45	.00	2,059.76	1,440.24	59	4,261.29
	Other Objects Totals	$3,500.00	$93.45	$0.00	$2,059.76	$1,440.24	59%	$4,261.29
	Sub Department **07 - Victim's Advocate** Totals	$71,057.00	$5,133.65	$496.05	$50,034.57	$20,526.38	71%	$60,769.60
	Sub Department **26 - Grants**							
	Supplies							
500.101	Supplies and Materials	3,000.00	327.54	.00	465.65	2,534.35	16	487.71
500.102	Equipment	500.00	.00	.00	.00	500.00	0	.00
501.101	Uniforms and Clothing	800.00	.00	.00	.00	800.00	0	391.83
	Supplies Totals	$4,300.00	$327.54	$0.00	$465.65	$3,834.35	11%	$879.54
	Other Services & Charges							
610.1110	Communications- Wireless	3,000.00	294.82	434.74	2,357.02	208.24	93	3,030.87
640.124	Travel Expense	1,700.00	.00	.00	.00	1,700.00	0	182.00
660.133	Repairs & Maint. Services	1,000.00	.00	.00	.00	1,000.00	0	.00
660.139	Fleet Services Labor-RTA Mtce Allocation	1,200.00	.00	.00	233.01	966.99	19	424.66

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660.145	Gasoline & Oil	1,302.00	154.50	.00	1,795.35	(493.35)	138	2,006.35
660.1391	Fleet Services -Departmental Expense Allocation	1,000.00	77.51	.00	849.02	150.98	85	793.35
685.182	Other Operating Expenses	2,500.00	.00	.00	99.84	2,400.16	4	2,066.17
685.186	Training	1,300.00	.00	.00	.00	1,300.00	0	350.00
685.187	Special Projects	2,000.00	.00	.00	.00	2,000.00	0	.00
	Other Services & Charges Totals	$15,002.00	$526.83	$434.74	$5,334.24	$9,233.02	38%	$8,853.40
	Sub Department **26 - Grants** Totals	$19,302.00	$854.37	$434.74	$5,799.89	$13,067.37	32%	$9,732.94
	Sub Department **28 - Safe Streets**							
	Other Services & Charges							
685.187	Special Projects	.00	.00	.00	.00	.00	+++	11.56
	Other Services & Charges Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$11.56
	Sub Department **28 - Safe Streets** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$11.56
	Department **05 - Police** Totals	$3,619,578.00	$239,457.71	$88,241.72	$2,194,026.83	$1,337,309.45	63%	$3,231,913.38
	Department **09 - Planning & Community Development**							
	Personal Services							
400.101	Regular Pay	368,081.00	27,443.96	.00	194,556.59	173,524.41	53	231,867.76
401.103	Overtime	3,000.00	176.52	.00	1,787.64	1,212.36	60	2,289.87
405.114	FICA	21,315.00	1,978.34	.00	14,262.46	7,052.54	67	16,879.67
406.116	Retirement	37,780.00	4,090.76	.00	28,741.32	9,038.68	76	31,462.87
408.125	SCMIT Worker's Comp Ins.	2,500.00	.00	1,099.90	2,862.09	(1,461.99)	158	3,126.74
410.001	Health Claims Cost	34,697.00	4,774.50	.00	26,387.00	8,310.00	76	32,995.61
	Personal Services Totals	$467,373.00	$38,464.08	$1,099.90	$268,597.10	$197,676.00	58%	$318,622.52
	Supplies							
500.101	Supplies and Materials	3,613.00	85.35	.00	1,876.26	1,736.74	52	2,312.44
500.102	Equipment	3,935.00	.00	.00	9,373.55	(5,438.55)	238	3,695.55
500.103	Furniture	200.00	.00	.00	210.78	(10.78)	105	46.00
500.105	Printing and Binding	2,030.00	.00	.00	.00	2,030.00	0	993.67

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	Supplies Totals	$9,778.00	$85.35	$0.00	$11,460.59	($1,682.59)	117%	$7,047.66
	Other Services & Charges							
610.111	Communications- Landline	1,500.00	69.88	.00	1,107.19	392.81	74	1,563.45
610.112	Postage	1,500.00	.00	.00	631.80	868.20	42	1,044.40
610.1110	Communications- Wireless	1,500.00	249.82	.00	1,227.66	272.34	82	1,953.15
620.114	Advertising	2,041.00	43.50	.00	945.75	1,095.25	46	1,641.63
640.124	Travel Expense	763.00	406.97	.00	1,771.95	(1,008.95)	232	1,118.79
650.127	Electricity	3,510.00	76.67	.00	1,745.51	1,764.49	50	3,329.03
650.128	Water	379.00	17.37	.00	215.87	163.13	57	483.62
650.129	Wastewater	509.00	24.17	.00	292.72	216.28	58	645.44
650.130	Sanitation	508.00	48.71	.00	378.28	129.72	74	538.92
650.133	Stormwater	336.00	32.31	.00	258.48	77.52	77	387.72
650.134	Security Lights	1,096.00	90.00	.00	720.00	376.00	66	1,080.00
650.1271	Electricity- Sales Tax	181.00	5.51	.00	87.26	93.74	48	174.29
660.139	Fleet Services Labor-RTA Mtce Allocation	700.00	19.79	.00	1,149.33	(449.33)	164	319.59
660.145	Gasoline & Oil	1,902.00	143.18	.00	1,677.47	224.53	88	2,814.71
660.1391	Fleet Services -Departmental Expense Allocation	2,275.00	97.28	.00	579.11	1,695.89	25	537.37
670.156	Equipment Rental/Lease	7,500.00	720.94	.00	4,970.79	2,529.21	66	8,012.56
685.180	Membership Dues and Fees	1,325.00	.00	.00	852.00	473.00	64	885.80
685.182	Other Operating Expenses	1,180.00	21.40	.00	1,157.50	22.50	98	1,859.59
685.184	Continuing Education	840.00	.00	.00	118.77	721.23	14	490.64
685.186	Training	6,050.00	.00	.00	1,214.00	4,836.00	20	9,974.43
685.192	KGB Operations	7,000.00	105.87	.00	2,883.50	4,116.50	41	6,242.54
685.1821	Hurricane/Storm Expense	.00	.00	.00	799.79	(799.79)	+++	.00
685.1921	KGB grant expenses	7,000.00	304.71	.00	5,716.70	1,283.30	82	6,039.32
686.187	Professional Services	.00	.00	.00	138.00	(138.00)	+++	.00
686.189	Employee Medical	.00	.00	.00	348.50	(348.50)	+++	45.00

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.191	Contract Services/Studies	79,500.00	.00	.00	7,250.00	72,250.00	9	33,261.24
686.195	Repair/Maint Svc Contract	500.00	.00	.00	231.75	268.25	46	618.00
686.1895	Employee wellness services	1,000.00	262.22	.00	1,610.35	(610.35)	161	2,135.90
	Other Services & Charges Totals	$130,595.00	$2,740.30	$0.00	$40,080.03	$90,514.97	31%	$87,197.13
	Other Objects							
795.001	IT Internal Allocations	14,000.00	467.24	.00	10,298.75	3,701.25	74	21,317.26
	Other Objects Totals	$14,000.00	$467.24	$0.00	$10,298.75	$3,701.25	74%	$21,317.26
	Department **09 - Planning & Community Development** Totals	$621,746.00	$41,756.97	$1,099.90	$330,436.47	$290,209.63	53%	$434,184.57
	Department **10 - Municipal Court**							
	Personal Services							
400.101	Regular Pay	125,900.00	9,224.94	.00	79,247.21	46,652.79	63	110,924.21
401.103	Overtime	5,000.00	438.93	.00	3,329.34	1,670.66	67	4,542.80
401.105	On-call pay	5,200.00	400.00	.00	3,400.00	1,800.00	65	5,000.00
405.114	FICA	9,722.00	736.44	.00	6,314.05	3,407.95	65	8,839.10
406.116	Retirement	18,504.00	1,420.48	.00	12,009.97	6,494.03	65	15,880.53
408.125	SCMIT Worker's Comp Ins.	1,500.00	.00	683.10	1,777.51	(960.61)	164	1,941.88
410.001	Health Claims Cost	16,574.00	1,627.92	.00	11,527.92	5,046.08	70	16,112.41
	Personal Services Totals	$182,400.00	$13,848.71	$683.10	$117,606.00	$64,110.90	65%	$163,240.93
	Supplies							
500.101	Supplies and Materials	4,000.00	74.02	.00	2,114.48	1,885.52	53	2,603.17
500.102	Equipment	500.00	.00	.00	42.77	457.23	9	1,716.77
500.103	Furniture	500.00	.00	.00	.00	500.00	0	.00
	Supplies Totals	$5,000.00	$74.02	$0.00	$2,157.25	$2,842.75	43%	$4,319.94
	Other Services & Charges							
610.111	Communications- Landline	550.00	.05	.00	281.61	268.39	51	437.01
610.112	Postage	4,000.00	.00	.00	1,571.49	2,428.51	39	2,572.71
610.1110	Communications- Wireless	350.00	26.75	.00	216.82	133.18	62	410.65

Attachment: BudgetPerformanceReport (2722 : February 2019 Finance & IT Report)

Budget Performance Report

Fiscal Year to Date 02/28/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
620.114	Advertising	.00	.00	.00	.00	.00	+++	269.25
640.124	Travel Expense	1,550.00	.00	.00	614.44	935.56	40	1,224.91
650.127	Electricity	5,499.00	385.15	.00	3,469.37	2,029.63	63	5,304.95
650.128	Water	420.00	152.04	.00	355.14	64.86	85	345.65
650.129	Wastewater	354.00	26.07	.00	219.09	134.91	62	335.72
650.130	Sanitation	118.00	9.67	.00	77.36	40.64	66	116.04
650.133	Stormwater	212.00	17.39	.00	139.12	72.88	66	208.68
650.134	Security Lights	464.00	38.11	.00	304.88	159.12	66	457.32
650.1271	Electricity- Sales Tax	239.00	18.08	.00	153.95	85.05	64	229.10
660.133	Repairs & Maint. Services	2,000.00	.00	.00	2,229.95	(229.95)	111	331.70
660.139	Fleet Services Labor-RTA Mtce Allocation	1,200.00	.00	.00	703.31	496.69	59	738.00
660.145	Gasoline & Oil	544.00	37.79	.00	399.95	144.05	74	680.47
660.1391	Fleet Services -Departmental Expense Allocation	1,200.00	.00	.00	192.50	1,007.50	16	687.50
670.156	Equipment Rental/Lease	3,000.00	173.66	.00	1,064.68	1,935.32	35	1,599.31
685.180	Membership Dues and Fees	100.00	.00	.00	80.00	20.00	80	75.00
685.182	Other Operating Expenses	3,600.00	996.00	.00	2,155.18	1,444.82	60	2,353.00
685.186	Training	570.00	.00	.00	175.00	395.00	31	236.32
686.187	Professional Services	18,750.00	9,000.00	7,750.00	11,069.00	(69.00)	100	.00
686.195	Repair/Maint Svc Contract	1,000.00	44.00	.00	784.95	215.05	78	905.77
686.1895	Employee wellness services	1,000.00	157.33	.00	893.28	106.72	89	1,281.54
	Other Services & Charges Totals	$46,720.00	$11,082.09	$7,750.00	$27,151.07	$11,818.93	75%	$20,800.60
	Other Objects							
795.001	IT Internal Allocations	10,520.00	467.24	.00	10,298.75	221.25	98	23,265.76
	Other Objects Totals	$10,520.00	$467.24	$0.00	$10,298.75	$221.25	98%	$23,265.76
	Department **10 - Municipal Court** Totals	$244,640.00	$25,472.06	$8,433.10	$157,213.07	$78,993.83	68%	$211,627.23
	Department **11 - Fire**							
	Personal Services							

Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
400.101	Regular Pay	1,323,285.00	99,892.53	.00	847,940.48	475,344.52	64	1,262,449.15
401.103	Overtime	36,500.00	7,268.37	.00	116,018.87	(79,518.87)	318	111,150.41
402.111	Volunteer Employees	7,000.00	255.00	.00	2,895.00	4,105.00	41	8,595.00
405.114	FICA	112,485.00	7,558.66	.00	68,006.39	44,478.61	60	96,253.11
406.116	Retirement	251,608.00	18,289.69	.00	161,836.08	89,771.92	64	219,530.84
408.125	SCMIT Worker's Comp Ins.	40,000.00	.00	17,378.47	45,220.96	(22,599.43)	156	60,779.13
410.001	Health Claims Cost	241,446.00	23,207.90	.00	158,488.26	82,957.74	66	228,634.06
410.002	Health Claim Costs-Retire	64,712.00	7,144.24	.00	26,686.68	38,025.32	41	55,331.64
	Personal Services Totals	$2,077,036.00	$163,616.39	$17,378.47	$1,427,092.72	$632,564.81	70%	$2,042,723.34
	Supplies							
500.101	Supplies and Materials	18,000.00	2,401.49	.00	16,467.43	1,532.57	91	19,006.66
500.102	Equipment	32,600.00	1,418.82	.00	5,849.55	26,750.45	18	39,663.68
500.103	Furniture	2,000.00	995.10	.00	1,180.37	819.63	59	2,228.77
500.105	Printing and Binding	500.00	.00	.00	.00	500.00	0	82.51
500.107	Technology Supplies	4,000.00	450.98	.00	2,177.11	1,822.89	54	5,482.01
501.101	Uniforms and Clothing	28,900.00	1,931.90	3,920.00	9,398.30	15,581.70	46	24,340.48
515.121	Safety Supplies	5,000.00	.00	.00	561.21	4,438.79	11	4,770.76
515.128	Medical Supplies	12,000.00	668.93	.00	8,000.34	3,999.66	67	11,610.27
531.140	Haz Mat Supplies/Equipmnt	10,000.00	1,657.01	.00	7,204.93	2,795.07	72	4,057.58
	Supplies Totals	$113,000.00	$9,524.23	$3,920.00	$50,839.24	$58,240.76	48%	$111,242.72
	Other Services & Charges							
610.111	Communications- Landline	6,500.00	286.93	.00	4,538.49	1,961.51	70	5,817.41
610.112	Postage	500.00	230.95	.00	779.10	(279.10)	156	577.76
610.1110	Communications- Wireless	28,200.00	2,832.79	7,475.97	22,084.84	(1,360.81)	105	34,638.88
620.114	Advertising	750.00	.00	.00	.00	750.00	0	409.50
630.121	Fire Prevention Materials	9,054.00	327.54	.00	5,048.05	4,005.95	56	8,739.60
640.124	Travel Expense	6,012.00	128.80	.00	2,278.80	3,733.20	38	2,848.62

Budget Performance Report

Fiscal Year to Date 02/28/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
650.127	Electricity	23,173.00	780.75	.00	5,557.69	17,615.31	24	18,269.78
650.128	Water	2,138.00	166.51	.00	2,839.89	(701.89)	133	9,135.52
650.129	Wastewater	2,561.00	172.35	.00	1,551.30	1,009.70	61	2,496.71
650.130	Sanitation	959.00	78.76	.00	630.08	328.92	66	945.12
650.133	Stormwater	1,131.00	116.10	.00	928.80	202.20	82	1,396.60
650.134	Security Lights	1,839.00	151.00	.00	1,208.00	631.00	66	1,812.00
650.1271	Electricity- Sales Tax	1,003.00	7.40	.00	68.08	934.92	7	803.86
660.103	Emergency Preparedness	5,000.00	.00	2,920.20	.00	2,079.80	58	2,409.41
660.133	Repairs & Maint. Services	26,000.00	4,608.14	.00	19,446.23	6,553.77	75	40,573.69
660.139	Fleet Services Labor-RTA Mtce Allocation	26,000.00	5,632.03	.00	22,870.80	3,129.20	88	22,887.04
660.145	Gasoline & Oil	21,288.00	2,014.20	.00	17,501.22	3,786.78	82	27,558.83
660.1391	Fleet Services -Departmental Expense Allocation	15,925.00	1,438.37	.00	10,817.51	5,107.49	68	12,391.90
660.1392	Fleet Svcs- Outside Vends	20,000.00	2,722.93	.00	6,472.34	13,527.66	32	21,117.32
670.156	Equipment Rental/Lease	6,500.00	392.00	.00	2,497.45	4,002.55	38	6,439.45
682.169	Laundry & Linen	2,500.00	.00	.00	359.41	2,140.59	14	1,198.51
685.180	Membership Dues and Fees	1,793.00	.00	.00	1,713.40	79.60	96	676.10
685.182	Other Operating Expenses	5,000.00	.00	.00	1,762.80	3,237.20	35	5,761.66
685.184	Continuing Education	5,000.00	.00	.00	.00	5,000.00	0	594.00
685.186	Training	21,609.00	906.47	.00	11,424.10	10,184.90	53	19,429.57
685.1801	Subscriptions	8,718.00	.00	.00	5,418.95	3,299.05	62	4,582.26
685.1821	Hurricane/Storm Expense	.00	.00	.00	8,557.03	(8,557.03)	+++	3,687.59
686.187	Professional Services	.00	.00	.00	138.00	(138.00)	+++	.00
686.189	Employee Medical	13,500.00	270.00	.00	8,723.00	4,777.00	65	11,657.27
686.195	Repair/Maint Svc Contract	55,054.00	10,222.55	.00	34,505.84	20,548.16	63	61,553.65
686.1895	Employee wellness services	8,000.00	1,573.34	.00	8,193.50	(193.50)	102	12,815.41
	Other Services & Charges Totals	$325,707.00	$35,059.91	$10,396.17	$207,914.70	$107,396.13	67%	$343,225.02
	Other Objects							

Budget Performance Report

Fiscal Year to Date 02/28/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
795.001	IT Internal Allocations	21,000.00	560.69	.00	12,358.49	8,641.51	59	33,361.59
	Other Objects Totals	$21,000.00	$560.69	$0.00	$12,358.49	$8,641.51	59%	$33,361.59
	Capital Outlay							
900.3000	Buildings & Improvements	.00	.00	.00	.00	.00	+++	1,711,441.05
	Capital Outlay Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$1,711,441.05
	Department **11 - Fire** Totals	$2,536,743.00	$208,761.22	$31,694.64	$1,698,205.15	$806,843.21	68%	$4,241,993.72
	Department **12 - Public Works**							
	Personal Services							
400.101	Regular Pay	425,770.00	35,435.53	.00	313,825.82	111,944.18	74	429,113.00
401.103	Overtime	18,894.00	1,190.55	.00	12,605.45	6,288.55	67	15,392.05
405.114	FICA	34,443.00	2,576.62	.00	23,214.55	11,228.45	67	31,286.36
406.116	Retirement	65,555.00	5,260.87	.00	45,660.25	19,894.75	70	58,829.76
408.125	SCMIT Worker's Comp Ins.	17,000.00	.00	7,803.52	20,333.00	(11,136.52)	166	22,308.72
410.001	Health Claims Cost	88,569.00	8,946.78	.00	62,471.02	26,097.98	71	86,287.54
410.002	Health Claim Costs-Retire	31,546.00	7,717.00	.00	28,270.60	3,275.40	90	28,115.24
	Personal Services Totals	$681,777.00	$61,127.35	$7,803.52	$506,380.69	$167,592.79	75%	$671,332.67
	Supplies							
500.101	Supplies and Materials	20,000.00	931.72	.00	9,212.97	10,787.03	46	15,591.71
500.102	Equipment	11,000.00	511.61	.00	7,586.04	3,413.96	69	8,920.55
500.103	Furniture	2,500.00	1,228.36	.00	1,228.36	1,271.64	49	2,512.35
500.105	Printing and Binding	2,500.00	361.61	.00	2,438.34	61.66	98	2,072.00
501.101	Uniforms and Clothing	20,000.00	1,150.00	.00	11,725.85	8,274.15	59	21,487.15
513.112	Asphalt/Concrete/Gravel	15,000.00	317.79	.00	3,724.93	11,275.07	25	5,338.70
515.121	Safety Supplies	7,000.00	.00	.00	1,754.84	5,245.16	25	2,863.26
	Supplies Totals	$78,000.00	$4,501.09	$0.00	$37,671.33	$40,328.67	48%	$58,785.72
	Other Services & Charges							
610.111	Communications- Landline	3,500.00	248.50	.00	2,601.21	898.79	74	3,551.55

Attachment: BudgetPerformanceReport (2722 : February 2019 Finance & IT Report)

Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
610.112	Postage	100.00	.00	.00	41.89	58.11	42	20.97
610.1110	Communications- Wireless	5,000.00	377.54	.00	2,850.32	2,149.68	57	4,884.41
620.114	Advertising	1,500.00	.00	.00	174.00	1,326.00	12	1,500.00
640.124	Travel Expense	1,000.00	.00	.00	.00	1,000.00	0	675.51
650.127	Electricity	1,140.00	101.50	.00	784.62	355.38	69	1,123.54
650.128	Water	415.00	35.41	.00	285.06	129.94	69	419.44
650.129	Wastewater	548.00	46.73	.00	376.02	171.98	69	553.53
650.130	Sanitation	463.00	38.04	.00	304.32	158.68	66	456.48
650.133	Stormwater	278.00	34.87	.00	278.96	(.96)	100	418.44
650.134	Security Lights	542.00	44.54	.00	356.32	185.68	66	534.48
650.1271	Electricity- Sales Tax	4.00	.19	.00	1.10	2.90	28	3.76
660.133	Repairs & Maint. Services	10,000.00	439.67	.00	2,455.88	7,544.12	25	10,946.63
660.139	Fleet Services Labor-RTA Mtce Allocation	22,000.00	402.13	.00	9,120.43	12,879.57	41	26,412.76
660.145	Gasoline & Oil	18,595.00	1,718.51	.00	13,582.39	5,012.61	73	21,151.02
660.1391	Fleet Services -Departmental Expense Allocation	32,125.00	3,743.33	.00	28,127.22	3,997.78	88	33,096.83
663.142	Street Sign Maintenance	5,000.00	42.07	.00	3,199.24	1,800.76	64	3,346.49
663.148	Maintenance of Parks	20,000.00	2,065.34	7,693.11	6,468.73	5,838.16	71	26,115.08
670.156	Equipment Rental/Lease	3,000.00	321.02	.00	1,868.88	1,131.12	62	3,069.45
685.180	Membership Dues and Fees	400.00	.00	.00	225.00	175.00	56	540.61
685.182	Other Operating Expenses	3,000.00	.00	.00	703.14	2,296.86	23	3,054.19
685.186	Training	3,000.00	.00	.00	370.00	2,630.00	12	1,558.15
685.1821	Hurricane/Storm Expense	.00	.00	.00	6,040.02	(6,040.02)	+++	1,224.45
686.187	Professional Services	5,000.00	.00	4,332.90	4,068.70	(3,401.60)	168	4,177.80
686.189	Employee Medical	1,800.00	.00	.00	137.00	1,663.00	8	362.00
686.195	Repair/Maint Svc Contract	8,500.00	525.96	.00	5,204.18	3,295.82	61	10,137.67
686.1895	Employee wellness services	3,505.00	734.22	.00	4,121.49	(616.49)	118	5,980.53
687.203	Contract Services	24,500.00	.00	1,740.00	10,205.00	12,555.00	49	18,888.91

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Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Other Services & Charges Totals	$174,915.00	$10,919.57	$13,766.01	$103,951.12	$57,197.87	67%	$184,204.68
	Other Objects							
700.105	Matched Expenses	.00	.00	.00	.00	.00	+++	4,125.16
795.001	IT Internal Allocations	5,000.00	93.45	.00	2,059.76	2,940.24	41	5,240.98
	Other Objects Totals	$5,000.00	$93.45	$0.00	$2,059.76	$2,940.24	41%	$9,366.14
	Department 12 - Public Works Totals	$939,692.00	$76,641.46	$21,569.53	$650,062.90	$268,059.57	71%	$923,689.21
	Department 13 - Information Technology							
	Personal Services							
400.101	Regular Pay	80,407.00	5,894.98	.00	51,511.31	28,895.69	64	75,786.39
405.114	FICA	6,151.00	435.11	.00	3,805.90	2,345.10	62	5,589.42
406.116	Retirement	11,707.00	857.20	.00	7,404.45	4,302.55	63	10,284.58
408.125	SCMIT Worker's Comp Ins.	650.00	.00	277.87	723.05	(350.92)	154	789.90
410.001	Health Claims Cost	7,183.00	704.24	.00	4,989.88	2,193.12	69	6,982.75
	Personal Services Totals	$106,098.00	$7,891.53	$277.87	$68,434.59	$37,385.54	65%	$99,433.04
	Supplies							
500.101	Supplies and Materials	5,000.00	.00	.00	2,154.67	2,845.33	43	2,045.49
500.102	Equipment	10,000.00	.00	.00	.00	10,000.00	0	2,699.30
500.107	Technology Supplies	500.00	.00	.00	.00	500.00	0	.00
	Supplies Totals	$15,500.00	$0.00	$0.00	$2,154.67	$13,345.33	14%	$4,744.79
	Other Services & Charges							
610.111	Communications- Landline	700.00	.05	.00	281.61	418.39	40	437.01
610.112	Postage	50.00	.00	.00	.00	50.00	0	.00
610.1110	Communications- Wireless	800.00	64.26	.00	449.49	350.51	56	771.05
640.124	Travel Expense	1,000.00	.00	.00	80.41	919.59	8	59.96
650.127	Electricity	1,755.00	38.34	.00	872.74	882.26	50	1,664.47
650.128	Water	189.00	8.69	.00	107.93	81.07	57	241.78
650.129	Wastewater	254.00	12.08	.00	146.34	107.66	58	322.78

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Budget Performance Report

Fiscal Year to Date 02/28/19
Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
650.130	Sanitation	254.00	24.34	.00	189.02	64.98	74	269.28
650.133	Stormwater	240.00	135.85	.00	655.88	(415.88)	273	337.44
650.134	Security Lights	548.00	45.00	.00	360.00	188.00	66	540.00
650.1271	Electricity- Sales Tax	90.00	2.75	.00	43.62	46.38	48	87.15
685.180	Membership Dues and Fees	50.00	.00	.00	35.00	15.00	70	35.00
685.182	Other Operating Expenses	500.00	.00	.00	.00	500.00	0	159.96
685.1801	Subscriptions	50.00	.00	.00	.00	50.00	0	.00
685.1821	Hurricane/Storm Expense	.00	.00	.00	1,280.00	(1,280.00)	+++	.00
686.184	Technology Services	185,340.00	.00	62,978.75	129,263.83	(6,902.58)	104	201,963.73
686.194	Other Prof/Tech Services	10,000.00	192.00	.00	3,324.42	6,675.58	33	2,717.97
686.195	Repair/Maint Svc Contract	10,000.00	.00	.00	.00	10,000.00	0	192.00
686.1895	Employee wellness services	245.00	52.44	.00	250.98	(5.98)	102	427.18
	Other Services & Charges Totals	$212,065.00	$575.80	$62,978.75	$137,341.27	$11,744.98	94%	$210,226.76
	Other Objects							
795.001	IT Internal Allocations	(414,663.00)	(8,971.02)	.00	(197,736.15)	(216,926.85)	48	(312,190.98)
	Other Objects Totals	($414,663.00)	($8,971.02)	$0.00	($197,736.15)	($216,926.85)	48%	($312,190.98)
	Capital Outlay							
900.3950	Computer Software	32,900.00	.00	.00	16,688.64	16,211.36	51	9,986.25
900.4300	Other Equipment	48,100.00	.00	.00	.00	48,100.00	0	.00
	Capital Outlay Totals	$81,000.00	$0.00	$0.00	$16,688.64	$64,311.36	21%	$9,986.25
	Department **13 - Information Technology** Totals	$0.00	($503.69)	$63,256.62	$26,883.02	($90,139.64)	+++	$12,199.86
	Department **14 - Fleet Services**							
	Personal Services							
400.101	Regular Pay	110,488.00	9,689.26	.00	80,938.27	29,549.73	73	99,856.10
401.103	Overtime	1,798.00	.00	.00	9.18	1,788.82	1	1,007.11
405.114	FICA	8,590.00	688.26	.00	5,791.32	2,798.68	67	7,202.01
406.116	Retirement	16,349.00	1,399.77	.00	11,547.25	4,801.75	71	13,615.47

Attachment: BudgetPerformanceReport (2722 : February 2019 Finance & IT Report)

Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
408.125	SCMIT Worker's Comp Ins.	7,000.00	.00	1,945.09	5,061.37	(6.46)	100	5,529.38
410.001	Health Claims Cost	15,878.00	2,066.96	.00	13,084.24	2,793.76	82	13,780.51
410.002	Health Claim Costs-Retire	8,878.00	2,470.60	.00	9,016.60	(138.60)	102	4,423.16
	Personal Services Totals	$168,981.00	$16,314.85	$1,945.09	$125,448.23	$41,587.68	75%	$145,413.74
	Supplies							
500.101	Supplies and Materials	9,000.00	848.13	.00	3,754.73	5,245.27	42	8,952.71
500.102	Equipment	2,000.00	345.00	.00	1,748.89	251.11	87	1,238.27
500.105	Printing and Binding	500.00	.00	.00	155.49	344.51	31	471.79
501.101	Uniforms and Clothing	4,800.00	1,130.56	.00	4,196.22	603.78	87	3,730.10
515.121	Safety Supplies	700.00	.00	.00	133.74	566.26	19	692.30
	Supplies Totals	$17,000.00	$2,323.69	$0.00	$9,989.07	$7,010.93	59%	$15,085.17
	Other Services & Charges							
610.111	Communications- Landline	1,500.00	103.21	.00	1,006.07	493.93	67	1,394.69
610.112	Postage	100.00	.00	.00	.00	100.00	0	81.34
610.1110	Communications- Wireless	801.00	54.26	.00	379.49	421.51	47	691.16
620.114	Advertising	200.00	.00	.00	.00	200.00	0	.00
640.124	Travel Expense	500.00	.00	.00	.00	500.00	0	101.00
650.127	Electricity	10,416.00	982.35	.00	7,644.85	2,771.15	73	10,188.63
650.128	Water	415.00	35.38	.00	284.82	130.18	69	419.19
650.129	Wastewater	548.00	46.69	.00	375.72	172.28	69	553.20
650.130	Sanitation	449.00	36.90	.00	295.20	153.80	66	442.80
650.133	Stormwater	447.00	63.41	.00	507.28	(60.28)	113	760.92
650.134	Security Lights	519.00	42.57	.00	340.56	178.44	66	510.84
650.1271	Electricity- Sales Tax	515.00	50.51	.00	396.55	118.45	77	515.97
660.139	Fleet Services Labor-RTA Mtce Allocation	2,500.00	28.72	.00	365.72	2,134.28	15	1,984.54
660.145	Gasoline & Oil	1,455.00	194.11	.00	1,196.60	258.40	82	1,471.41
660.1391	Fleet Services -Departmental Expense Allocation	1,500.00	41.25	.00	233.75	1,266.25	16	687.50

Attachment: BudgetPerformanceReport (2722 : February 2019 Finance & IT Report)

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
662.140	Building Repairs	7,800.00	896.25	.00	4,971.05	2,828.95	64	4,000.00
685.182	Other Operating Expenses	500.00	.00	.00	72.29	427.71	14	461.41
685.186	Training	500.00	.00	.00	.00	500.00	0	183.13
685.1801	Subscriptions	700.00	.00	.00	.00	700.00	0	.00
685.1821	Hurricane/Storm Expense	.00	.00	.00	44.15	(44.15)	+++	.00
686.189	Employee Medical	200.00	.00	.00	.00	200.00	0	182.00
686.195	Repair/Maint Svc Contract	6,150.00	62.50	1,620.00	4,396.00	134.00	98	5,304.36
686.1895	Employee wellness services	1,000.00	104.89	.00	819.86	180.14	82	854.36
	Other Services & Charges Totals	$38,715.00	$2,743.00	$1,620.00	$23,329.96	$13,765.04	64%	$30,788.45
	Other Objects							
735.122	Services Billed	(227,496.00)	(26,882.97)	.00	(182,296.19)	(45,199.81)	80	(202,191.11)
795.001	IT Internal Allocations	1,000.00	.00	.00	.00	1,000.00	0	1,948.49
	Other Objects Totals	($226,496.00)	($26,882.97)	$0.00	($182,296.19)	($44,199.81)	80%	($200,242.62)
	Department **14 - Fleet Services** Totals	($1,800.00)	($5,501.43)	$3,565.09	($23,528.93)	$18,163.84	1109%	($8,955.26)
	Department **20 - General Government**							
	Personal Services							
410.001	Health Claims Cost	500.00	.00	.00	92,719.87	(92,219.87)	18544	.00
410.002	Health Claim Costs-Retire	37,000.00	4,788.85	.00	8,150.91	28,849.09	22	30,292.65
	Personal Services Totals	$37,500.00	$4,788.85	$0.00	$100,870.78	($63,370.78)	269%	$30,292.65
	Supplies							
500.103	Furniture	1,000.00	.00	.00	.00	1,000.00	0	.00
510.106	Cleaning & Sanitation Sup	2,200.00	.00	.00	28.61	2,171.39	1	1,305.96
	Supplies Totals	$3,200.00	$0.00	$0.00	$28.61	$3,171.39	1%	$1,305.96
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	275,000.00	5,000.00	25,000.00	274,087.99	(24,087.99)	109	280,200.25
600.112	Survivors Health Ins	700.00	1,884.24	.00	4,936.70	(4,236.70)	705	451.50
600.1051	Employee Wellness &Safety	23,300.00	1,162.56	.00	6,682.62	16,617.38	29	16,596.72

Attachment: BudgetPerformanceReport (2722 : February 2019 Finance & IT Report)

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Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
600.1052	Unemployment Insurance	3,500.00	1,767.76	.00	2,397.01	1,102.99	68	.00
620.114	Advertising	200.00	58.00	.00	116.00	84.00	58	.00
650.133	Stormwater	800.00	65.71	.00	525.68	274.32	66	788.52
660.133	Repairs & Maint. Services	5,000.00	.00	.00	4,487.00	513.00	90	1,724.78
662.140	Building Repairs	2,000.00	.00	.00	.00	2,000.00	0	41.07
685.180	Membership Dues and Fees	4,500.00	.00	.00	2,941.41	1,558.59	65	4,806.41
685.181	City Hall Demolition/Rebuild Expenses	.00	74,583.00	4,892.00	97,143.66	(102,035.66)	+++	1,569.00
685.182	Other Operating Expenses	97,624.00	9,325.95	.00	117,193.14	(19,569.14)	120	130,396.71
685.187	Special Projects	5,000.00	.00	.00	.00	5,000.00	0	.00
685.1821	Hurricane/Storm Expense	.00	.00	.00	3,312.50	(3,312.50)	+++	80.02
686.186	Legal Services	100,000.00	4,071.98	10,398.33	26,934.43	62,667.24	37	205,898.41
686.187	Professional Services	9,000.00	.00	(4,215.00)	12,355.65	859.35	90	12,197.94
686.189	Employee Medical	250.00	.00	.00	.00	250.00	0	.00
686.190	Consulting Services	1,000.00	.00	.00	.00	1,000.00	0	.00
686.192	Elections	9,000.00	.00	.00	.00	9,000.00	0	8,711.55
686.194	Other Prof/Tech Services	5,000.00	.00	.00	.00	5,000.00	0	.00
686.195	Repair/Maint Svc Contract	5,860.00	.00	.00	869.71	4,990.29	15	4,117.36
686.199	Internal Engineering	30,000.00	2,895.56	.00	22,335.58	7,664.42	74	35,208.15
686.1871	Audit Services	40,000.00	.00	8,400.00	31,600.00	.00	100	36,450.00
686.1895	Employee wellness services	2,500.00	.00	.00	2,339.00	161.00	94	3,378.80
687.203	Contract Services	.00	.00	.00	.00	.00	+++	18,000.00
	Other Services & Charges Totals	$620,234.00	$100,814.76	$44,475.33	$610,258.08	($34,499.41)	106%	$760,617.19
	Other Objects							
795.995	GF Cost Distribution	(263,130.00)	(21,927.50)	.00	(175,420.00)	(87,710.00)	67	(112,788.00)
	Other Objects Totals	($263,130.00)	($21,927.50)	$0.00	($175,420.00)	($87,710.00)	67%	($112,788.00)
	Department **20 - General Government** Totals	$397,804.00	$83,676.11	$44,475.33	$535,737.47	($182,408.80)	146%	$679,427.80
	EXPENSE TOTALS	$9,204,975.00	$720,352.30	$268,178.40	$6,114,849.23	$2,821,947.37	69%	$10,599,386.53

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Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Fund **0010 - General Fund** Totals							
	REVENUE TOTALS	9,339,095.00	1,650,041.84	.00	4,667,422.25	4,671,672.75	50%	13,333,081.44
	EXPENSE TOTALS	9,204,975.00	720,352.30	268,178.40	6,114,849.23	2,821,947.37	69%	10,599,386.53
	Fund **0010 - General Fund** Totals	$134,120.00	$929,689.54	($268,178.40)	($1,447,426.98)	$1,849,725.38		$2,733,694.91
Fund **0011 - Debt Service**								
REVENUE								
Department **00 - Revenue**								
Property Taxes								
311.002	Property Taxes -Debt Mill	130,000.00	58,930.71	.00	119,920.37	10,079.63	92	139,636.23
	Property Taxes Totals	$130,000.00	$58,930.71	$0.00	$119,920.37	$10,079.63	92%	$139,636.23
	Department **00 - Revenue** Totals	$130,000.00	$58,930.71	$0.00	$119,920.37	$10,079.63	92%	$139,636.23
	REVENUE TOTALS	$130,000.00	$58,930.71	$0.00	$119,920.37	$10,079.63	92%	$139,636.23
EXPENSE								
Department **21 - Debt Service**								
Supplies								
500.102	Equipment	30,000.00	.00	.00	.00	30,000.00	0	.00
	Supplies Totals	$30,000.00	$0.00	$0.00	$0.00	$30,000.00	0%	$0.00
Other Objects								
750.124	Transfers to General Fund	100,000.00	.00	.00	.00	100,000.00	0	.00
	Other Objects Totals	$100,000.00	$0.00	$0.00	$0.00	$100,000.00	0%	$0.00
	Department **21 - Debt Service** Totals	$130,000.00	$0.00	$0.00	$0.00	$130,000.00	0%	$0.00
	EXPENSE TOTALS	$130,000.00	$0.00	$0.00	$0.00	$130,000.00	0%	$0.00
	Fund **0011 - Debt Service** Totals							
	REVENUE TOTALS	130,000.00	58,930.71	.00	119,920.37	10,079.63	92%	139,636.23
	EXPENSE TOTALS	130,000.00	.00	.00	.00	130,000.00	0%	.00

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Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Fund 0011 - Debt Service Totals	$0.00	$58,930.71	$0.00	$119,920.37	($119,920.37)		$139,636.23
Fund 0012 - Capital Projects Reserve Fund								
EXPENSE								
Supplies								
501.101	Uniforms and Clothing	.00	.00	.00	.00	.00	+++	(494.10)
	Supplies Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	($494.10)
Department 00 - Revenue								
Other Services & Charges								
686.1911	Grants	.00	.00	.00	.00	.00	+++	(10,000.00)
	Other Services & Charges Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	($10,000.00)
	Department 00 - Revenue Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	($10,000.00)
Department 26 - Special Projects								
Capital Outlay								
900.903	Sidewalk Program	100,000.00	17,916.00	1,600.00	87,316.00	11,084.00	89	21,586.00
900.904	Street Re-Surfacing Program	80,000.00	.00	.00	33,161.70	46,838.30	41	.00
900.918	Ladder One	.00	.00	.00	.00	.00	+++	10,000.00
900.3000	Buildings & Improvements	93,500.00	6,274.00	10,300.00	63,341.79	19,858.21	79	38,882.00
900.3950	Computer Software	35,000.00	.00	7,052.40	2,970.00	24,977.60	29	.00
900.4000	Office Equipment	40,000.00	.00	.00	31,586.52	8,413.48	79	.00
900.4100	Vehicles	196,812.00	.00	36,239.00	168,941.58	(8,368.58)	104	56,325.00
900.4300	Other Equipment	111,496.00	19,934.81	110,122.31	27,660.21	(26,286.52)	124	109,127.35
900.6000	Other Improvements	.00	.00	.00	.00	.00	+++	4,732.20
	Capital Outlay Totals	$656,808.00	$44,124.81	$165,313.71	$414,977.80	$76,516.49	88%	$240,652.55
	Department 26 - Special Projects Totals	$656,808.00	$44,124.81	$165,313.71	$414,977.80	$76,516.49	88%	$240,652.55
	EXPENSE TOTALS	$656,808.00	$44,124.81	$165,313.71	$414,977.80	$76,516.49	88%	$230,158.45
	Fund 0012 - Capital Projects Reserve Fund Totals							

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Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	REVENUE TOTALS	.00	.00	.00	.00	.00	+++	.00
	EXPENSE TOTALS	656,808.00	44,124.81	165,313.71	414,977.80	76,516.49	88%	230,158.45
	Fund **0012 - Capital Projects Reserve Fund** Totals	($656,808.00)	($44,124.81)	($165,313.71)	($414,977.80)	($76,516.49)		($230,158.45)
Fund **0017 - Federal Grants**								
REVENUE								
Department **00 - Revenue**								
Federal Grants								
331.000	Federal Grants	.00	.00	.00	.00	.00	+++	11,632.98
	Federal Grants Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$11,632.98
	Department **00 - Revenue** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$11,632.98
	REVENUE TOTALS	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$11,632.98
EXPENSE								
Department **69 - Federal Grants**								
Supplies								
500.101	Supplies and Materials	.00	.00	.00	1,130.00	(1,130.00)	+++	.00
	Supplies Totals	$0.00	$0.00	$0.00	$1,130.00	($1,130.00)	+++	$0.00
Other Services & Charges								
686.191	Contract Services/Studies	.00	.00	.00	.00	.00	+++	12,879.30
	Other Services & Charges Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$12,879.30
	Department **69 - Federal Grants** Totals	$0.00	$0.00	$0.00	$1,130.00	($1,130.00)	+++	$12,879.30
	EXPENSE TOTALS	$0.00	$0.00	$0.00	$1,130.00	($1,130.00)	+++	$12,879.30
	Fund **0017 - Federal Grants** Totals							
	REVENUE TOTALS	.00	.00	.00	.00	.00	+++	11,632.98
	EXPENSE TOTALS	.00	.00	.00	1,130.00	(1,130.00)	+++	12,879.30
	Fund **0017 - Federal Grants** Totals	$0.00	$0.00	$0.00	($1,130.00)	$1,130.00		($1,246.32)
Fund **0020 - State Accommodations Tax**								

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Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
REVENUE								
Department 00 - Revenue								
State Shared								
318.001	Accommodations Tax	125,000.00	25,413.92	.00	72,593.05	52,406.95	58	146,331.07
	State Shared Totals	$125,000.00	$25,413.92	$0.00	$72,593.05	$52,406.95	58%	$146,331.07
Investment Earnings								
361.001	Investment Earnings	500.00	.00	.00	1,266.49	(766.49)	253	1,381.27
	Investment Earnings Totals	$500.00	$0.00	$0.00	$1,266.49	($766.49)	253%	$1,381.27
	Department 00 - Revenue Totals	$125,500.00	$25,413.92	$0.00	$73,859.54	$51,640.46	59%	$147,712.34
	REVENUE TOTALS	$125,500.00	$25,413.92	$0.00	$73,859.54	$51,640.46	59%	$147,712.34
EXPENSE								
Department 33 - State Accommodations Tax								
Other Services & Charges								
620.114	Advertising	500.00	.00	.00	.00	500.00	0	116.00
683.173	Tourism Related	65,000.00	.00	.00	23,600.00	41,400.00	36	67,488.35
683.174	Tourism Advertise/Promote	30,000.00	7,624.18	.00	14,277.92	15,722.08	48	36,399.32
	Other Services & Charges Totals	$95,500.00	$7,624.18	$0.00	$37,877.92	$57,622.08	40%	$104,003.67
Other Objects								
750.124	Transfers to General Fund	30,000.00	1,270.70	.00	27,379.66	2,620.34	91	31,066.56
	Other Objects Totals	$30,000.00	$1,270.70	$0.00	$27,379.66	$2,620.34	91%	$31,066.56
	Department 33 - State Accommodations Tax Totals	$125,500.00	$8,894.88	$0.00	$65,257.58	$60,242.42	52%	$135,070.23
	EXPENSE TOTALS	$125,500.00	$8,894.88	$0.00	$65,257.58	$60,242.42	52%	$135,070.23
	Fund 0020 - State Accommodations Tax Totals							
	REVENUE TOTALS	125,500.00	25,413.92	.00	73,859.54	51,640.46	59%	147,712.34
	EXPENSE TOTALS	125,500.00	8,894.88	.00	65,257.58	60,242.42	52%	135,070.23
	Fund 0020 - State Accommodations Tax Totals	$0.00	$16,519.04	$0.00	$8,601.96	($8,601.96)		$12,642.11

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Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund **0022 - Local Hospitality/ATax**								
REVENUE								
Department **00 - Revenue**								
Fees								
324.001	Hospitality Fee	700,000.00	57,309.95	.00	461,648.47	238,351.53	66	721,697.60
324.002	Accommodation Fees	200,000.00	14,684.46	.00	151,250.34	48,749.66	76	226,480.79
	Fees Totals	$900,000.00	$71,994.41	$0.00	$612,898.81	$287,101.19	68%	$948,178.39
State Grants								
332.015	DBA State Grant	.00	.00	.00	42,095.28	(42,095.28)	+++	71,003.52
	State Grants Totals	$0.00	$0.00	$0.00	$42,095.28	($42,095.28)	+++	$71,003.52
Federal Grants								
331.000	Federal Grants	.00	.00	.00	.00	.00	+++	78,387.60
	Federal Grants Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$78,387.60
Investment Earnings								
361.001	Investment Earnings	11,000.00	.00	.00	11,771.18	(771.18)	107	19,489.77
	Investment Earnings Totals	$11,000.00	$0.00	$0.00	$11,771.18	($771.18)	107%	$19,489.77
Miscellaneous								
367.001	Operating Contributions	.00	.00	.00	20,000.00	(20,000.00)	+++	.00
	Miscellaneous Totals	$0.00	$0.00	$0.00	$20,000.00	($20,000.00)	+++	$0.00
Operating Transfers In								
394.002	Transfer from fund balance	417,785.00	.00	.00	.00	417,785.00	0	.00
	Operating Transfers In Totals	$417,785.00	$0.00	$0.00	$0.00	$417,785.00	0%	$0.00
	Department **00 - Revenue** Totals	$1,328,785.00	$71,994.41	$0.00	$686,765.27	$642,019.73	52%	$1,117,059.28
	REVENUE TOTALS	$1,328,785.00	$71,994.41	$0.00	$686,765.27	$642,019.73	52%	$1,117,059.28
EXPENSE								
Department **08 - Winyah Auditorium**								
Other Services & Charges								

Attachment: BudgetPerformanceReport (2722 : February 2019 Finance & IT Report)

Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
650.127	Electricity	6,000.00	467.87	.00	2,226.49	3,773.51	37	5,618.89
	Other Services & Charges Totals	$6,000.00	$467.87	$0.00	$2,226.49	$3,773.51	37%	$5,618.89
	Department **08 - Winyah Auditorium** Totals	$6,000.00	$467.87	$0.00	$2,226.49	$3,773.51	37%	$5,618.89
Department **23 - Old Hospitality Fees**								
Other Services & Charges								
620.114	Advertising	200.00	.00	.00	.00	200.00	0	117.00
620.1141	Advertising- Other	500.00	.00	.00	.00	500.00	0	331.50
685.182	Other Operating Expenses	2,500.00	.00	.00	159.00	2,341.00	6	1,699.12
	Other Services & Charges Totals	$3,200.00	$0.00	$0.00	$159.00	$3,041.00	5%	$2,147.62
Other Objects								
750.124	Transfers to General Fund	108,000.00	9,000.00	.00	72,000.00	36,000.00	67	108,000.00
	Other Objects Totals	$108,000.00	$9,000.00	$0.00	$72,000.00	$36,000.00	67%	$108,000.00
Capital Outlay								
900.905	Park Improvements	120,000.00	.00	.00	69,773.60	50,226.40	58	1,025,105.02
	Capital Outlay Totals	$120,000.00	$0.00	$0.00	$69,773.60	$50,226.40	58%	$1,025,105.02
	Department **23 - Old Hospitality Fees** Totals	$231,200.00	$9,000.00	$0.00	$141,932.60	$89,267.40	61%	$1,135,252.64
Department **24 - New Hospitality Fees**								
Personal Services								
400.101	Regular Pay	38,250.00	2,755.86	.00	22,206.58	16,043.42	58	.00
401.103	Overtime	.00	146.30	.00	1,422.89	(1,422.89)	+++	.00
405.114	FICA	.00	206.60	.00	1,726.52	(1,726.52)	+++	.00
406.116	Retirement	.00	488.37	.00	3,977.10	(3,977.10)	+++	.00
410.001	Health Claims Cost	.00	290.50	.00	2,033.50	(2,033.50)	+++	.00
	Personal Services Totals	$38,250.00	$3,887.63	$0.00	$31,366.59	$6,883.41	82%	$0.00
Other Services & Charges								
620.1141	Advertising- Other	500.00	.00	.00	.00	500.00	0	184.75
683.174	Tourism Advertise/Promote	224,000.00	6,050.00	12,312.50	93,512.21	118,175.29	47	56,200.53

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Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
685.180	Membership Dues and Fees	2,500.00	1,550.00	.00	1,550.00	950.00	62	.00
685.182	Other Operating Expenses	12,100.00	7,470.94	2,309.90	23,566.75	(13,776.65)	214	35,575.62
685.187	Special Projects	217,155.00	.00	.00	162.05	216,992.95	0	149,340.00
685.1871	Way-finding project	25,000.00	.00	.00	470.80	24,529.20	2	374.50
686.195	Repair/Maint Svc Contract	21,800.00	353.10	3,800.00	8,987.99	9,012.01	59	22,631.99
687.198	Donations & Promotions	.00	.00	.00	500.00	(500.00)	+++	.00
	Other Services & Charges Totals	$503,055.00	$15,424.04	$18,422.40	$128,749.80	$355,882.80	29%	$264,307.39
	Capital Outlay							
900.905	Park Improvements	7,000.00	1,585.42	.00	2,596.57	4,403.43	37	47,040.12
900.1000	Infrastructure Improvemts	188,000.00	.00	.00	1,880.00	186,120.00	1	10,746.80
900.2500	Land Improvements	27,970.00	.00	.00	.00	27,970.00	0	60,000.00
900.3000	Buildings & Improvements	65,000.00	.00	.00	.00	65,000.00	0	46,465.00
900.6000	Other Improvements	75,000.00	.00	.00	.00	75,000.00	0	.00
	Capital Outlay Totals	$362,970.00	$1,585.42	$0.00	$4,476.57	$358,493.43	1%	$164,251.92
	Department **24 - New Hospitality Fees** Totals	$904,275.00	$20,897.09	$18,422.40	$164,592.96	$721,259.64	20%	$428,559.31
	Department **29 - Kaminski House**							
	Supplies							
515.125	Inventory Adjustment	.00	.00	.00	.00	.00	+++	138.75
	Supplies Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$138.75
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	13,500.00	.00	.00	.00	13,500.00	0	6,512.00
650.127	Electricity	2,210.00	152.09	.00	1,419.38	790.62	64	2,290.27
650.133	Stormwater	1,500.00	113.40	.00	831.60	668.40	55	1,285.20
650.1271	Electricity- Sales Tax	100.00	7.44	.00	61.46	38.54	61	98.63
685.182	Other Operating Expenses	.00	.00	.00	.00	.00	+++	43.00
687.203	Contract Services	170,000.00	.00	.00	112,500.00	57,500.00	66	190,000.00
	Other Services & Charges Totals	$187,310.00	$272.93	$0.00	$114,812.44	$72,497.56	61%	$200,229.10

Attachment: BudgetPerformanceReport (2722 : February 2019 Finance & IT Report)

Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Other Objects								
720.120	Donations and Promotions	.00	.00	.00	20,000.00	(20,000.00)	+++	.00
	Other Objects Totals	$0.00	$0.00	$0.00	$20,000.00	($20,000.00)	+++	$0.00
	Department **29 - Kaminski House** Totals	$187,310.00	$272.93	$0.00	$134,812.44	$52,497.56	72%	$200,367.85
	EXPENSE TOTALS	$1,328,785.00	$30,637.89	$18,422.40	$443,564.49	$866,798.11	35%	$1,769,798.69
	Fund **0022 - Local Hospitality/ATax** Totals							
	REVENUE TOTALS	1,328,785.00	71,994.41	.00	686,765.27	642,019.73	52%	1,117,059.28
	EXPENSE TOTALS	1,328,785.00	30,637.89	18,422.40	443,564.49	866,798.11	35%	1,769,798.69
	Fund **0022 - Local Hospitality/ATax** Totals	$0.00	$41,356.52	($18,422.40)	$243,200.78	($224,778.38)		($652,739.41)
Fund **0030 - Electric Utility Fund**								
REVENUE								
Department **00 - Revenue**								
Operating Revenues								
301.000	Sale Of Utilities	12,600,000.00	904,876.47	.00	7,873,599.84	4,726,400.16	62	11,620,126.10
301.002	New Turn Ons	5,000.00	325.00	.00	2,480.00	2,520.00	50	3,935.00
301.004	Security Lights	250,000.00	23,295.00	.00	190,407.70	59,592.30	76	270,364.78
301.012	Restores	60,000.00	5,820.00	.00	47,634.96	12,365.04	79	63,694.83
302.001	Penalties	125,000.00	10,583.24	.00	88,540.41	36,459.59	71	121,849.56
302.002	Pole Rental	200,000.00	5,739.22	.00	170,909.81	29,090.19	85	151,994.25
302.003	Fiber Rental	32,000.00	.00	.00	14,000.00	18,000.00	44	28,937.60
	Operating Revenues Totals	$13,272,000.00	$950,638.93	$0.00	$8,387,572.72	$4,884,427.28	63%	$12,260,902.12
Federal Grants								
335.004	Fema Recovery	75,000.00	28,921.91	.00	53,485.05	21,514.95	71	236,778.21
	Federal Grants Totals	$75,000.00	$28,921.91	$0.00	$53,485.05	$21,514.95	71%	$236,778.21
Investment Earnings								
306.001	Investment Earnings	35,000.00	9,944.90	.00	78,223.68	(43,223.68)	223	54,932.89

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Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
361.003	Fv Chg In Investments	.00	.00	.00	.00	.00	+++	5.39
	Investment Earnings Totals	$35,000.00	$9,944.90	$0.00	$78,223.68	($43,223.68)	223%	$54,938.28
	Miscellaneous							
301.001	Revenue from Energu Efficiency Program	.00	5,762.82	.00	51,320.69	(51,320.69)	+++	12,210.28
307.002	Sale Of Scrap	500.00	.00	.00	.00	500.00	0	.00
369.002	Miscellaneous Revenue	2,000.00	.00	.00	20,559.70	(18,559.70)	1028	13,391.11
369.003	Insurance Proceeds	.00	.00	.00	.00	.00	+++	13,500.00
	Miscellaneous Totals	$2,500.00	$5,762.82	$0.00	$71,880.39	($69,380.39)	2875%	$39,101.39
	Operating Transfers In							
394.002	Transfer from fund balance	(693,545.00)	.00	.00	.00	(693,545.00)	0	.00
	Operating Transfers In Totals	($693,545.00)	$0.00	$0.00	$0.00	($693,545.00)	0%	$0.00
	Sale of Assets							
391.001	Sale of Assets	.00	.00	.00	600.00	(600.00)	+++	.00
	Sale of Assets Totals	$0.00	$0.00	$0.00	$600.00	($600.00)	+++	$0.00
	Department **00 - Revenue** Totals	$12,690,955.00	$995,268.56	$0.00	$8,591,761.84	$4,099,193.16	68%	$12,591,720.00
	REVENUE TOTALS	$12,690,955.00	$995,268.56	$0.00	$8,591,761.84	$4,099,193.16	68%	$12,591,720.00
EXPENSE								
	Department **19 - Electric**							
	Personal Services							
400.101	Regular Pay	726,115.00	45,325.57	.00	407,406.54	318,708.46	56	606,907.83
401.103	Overtime	25,000.00	38.40	.00	3,525.84	21,474.16	14	4,410.55
401.105	On-call pay	10,400.00	800.00	.00	6,800.00	3,600.00	65	10,400.00
401.106	Contract Labor	525,000.00	81,684.00	323,274.21	264,606.81	(62,881.02)	112	173,494.49
405.114	FICA	49,686.00	3,345.25	.00	30,288.13	19,397.87	61	44,736.33
406.116	Retirement	94,566.00	6,693.15	.00	59,875.47	34,690.53	63	83,764.37
408.125	SCMIT Worker's Comp Ins.	40,000.00	.00	19,346.71	50,342.59	(29,689.30)	174	55,150.63
410.001	Health Claims Cost	92,732.00	8,030.85	.00	57,892.62	34,839.38	62	89,898.40

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
410.002	Health Claim Costs-Retire	28,850.00	6,420.82	.00	26,590.56	2,259.44	92	22,726.64
410.003	OPEB cost	11,500.00	.00	.00	.00	11,500.00	0	14,634.93
	Personal Services Totals	$1,603,849.00	$152,338.04	$342,620.92	$907,328.56	$353,899.52	78%	$1,106,124.17
	Supplies							
500.101	Supplies and Materials	18,300.00	597.04	.00	13,612.55	4,687.45	74	22,661.92
500.102	Equipment	6,500.00	.00	.00	3,176.00	3,324.00	49	5,528.56
500.103	Furniture	5,000.00	.00	.00	.00	5,000.00	0	.00
500.105	Printing and Binding	600.00	.00	.00	.00	600.00	0	.00
501.101	Uniforms and Clothing	13,700.00	3,012.67	.00	3,930.34	9,769.66	29	13,690.96
514.114	Wire Expense	8,000.00	2,604.41	.00	10,464.88	(2,464.88)	131	13,934.18
514.115	Christmas Decorations	10,000.00	.00	.00	11,081.48	(1,081.48)	111	10,279.33
514.116	Pole Line Hardware	7,000.00	483.93	.00	8,782.15	(1,782.15)	125	11,800.54
514.117	Poles & Crossarms	4,000.00	1,333.50	.00	8,851.95	(4,851.95)	221	5,432.73
514.118	Fuel for Peak Shaving Generation	80,000.00	15,622.66	16,101.86	63,898.14	.00	100	84,277.60
515.123	Special Dept Supplies	14,000.00	3,465.54	.00	11,625.25	2,374.75	83	16,353.53
521.128	Meter Supplies	48,000.00	1,159.58	7,085.00	9,115.94	31,799.06	34	30,461.95
523.133	Street Light Supplies	7,000.00	164.92	.00	2,754.23	4,245.77	39	23,288.37
531.143	Security Lights	18,000.00	307.49	.00	13,080.16	4,919.84	73	28,069.68
531.145	Transformer Supplies	8,000.00	673.00	.00	15,497.49	(7,497.49)	194	15,739.60
540.150	Power Purchases	8,000,000.00	594,452.76	.00	5,271,877.29	2,728,122.71	66	7,899,296.23
	Supplies Totals	$8,248,100.00	$623,877.50	$23,186.86	$5,447,747.85	$2,777,165.29	66%	$8,180,815.18
	Other Services & Charges							
540.153	Energy Efficiency Program	60,000.00	5,696.96	.00	47,902.78	12,097.22	80	86,099.77
600.110	SCMIRF Property/Liab Ins	260,000.00	.00	.00	273,012.75	(13,012.75)	105	257,690.89
610.111	Communications- Landline	5,000.00	340.44	.00	4,247.58	752.42	85	4,267.76
610.112	Postage	2,500.00	.00	.00	3,063.61	(563.61)	123	5,007.97
610.1110	Communications- Wireless	8,000.00	547.44	.00	4,538.24	3,461.76	57	7,565.81

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620.114	Advertising	600.00	116.00	.00	232.00	368.00	39	683.80
640.124	Travel Expense	5,650.00	144.00	.00	1,833.86	3,816.14	32	2,977.04
650.127	Electricity	22,500.00	2,375.53	.00	16,004.97	6,495.03	71	21,727.35
650.128	Water	1,358.00	111.65	.00	919.90	438.10	68	1,340.92
650.129	Wastewater	1,880.00	155.10	.00	1,275.30	604.70	68	1,860.80
650.130	Sanitation	2,054.00	168.66	.00	1,349.28	704.72	66	2,023.92
650.133	Stormwater	1,006.00	123.02	.00	984.16	21.84	98	1,476.24
650.134	Security Lights	10,341.00	849.00	.00	6,792.00	3,549.00	66	10,188.00
650.1271	Electricity- Sales Tax	27,068.00	661.56	.00	2,485.96	24,582.04	9	3,873.44
660.133	Repairs & Maint. Services	25,000.00	246.10	.00	718.29	24,281.71	3	12,125.16
660.139	Fleet Services Labor-RTA Mtce Allocation	16,000.00	1,617.78	.00	13,959.38	2,040.62	87	19,201.14
660.140	Hydraulic Repair	12,000.00	3,219.33	.00	8,854.68	3,145.32	74	8,313.65
660.145	Gasoline & Oil	18,400.00	1,412.07	.00	13,362.08	5,037.92	73	22,074.57
660.1391	Fleet Services -Departmental Expense Allocation	20,500.00	2,926.87	.00	15,468.09	5,031.91	75	17,423.04
662.140	Building Repairs	2,000.00	.00	.00	.00	2,000.00	0	.00
663.145	Sub-Station Maintenance	3,000.00	.00	.00	.00	3,000.00	0	1,278.15
663.146	Transformers Repairs	6,000.00	.00	.00	.00	6,000.00	0	.00
664.101	Community Education	1,500.00	.00	.00	.00	1,500.00	0	.00
670.156	Equipment Rental/Lease	3,800.00	227.87	.00	1,644.83	2,155.17	43	2,511.21
670.157	Equipment Lease	.00	.00	.00	59.15	(59.15)	+++	314,313.54
682.170	Infrared Test	800.00	.00	.00	590.00	210.00	74	590.00
682.171	Safety Testing/Compliance	3,500.00	.00	.00	295.74	3,204.26	8	946.26
682.172	Ground Maint. Expenses	1,000.00	.00	.00	.00	1,000.00	0	.00
682.173	Tree Crew Maintenance	14,000.00	1,893.50	.00	5,323.03	8,676.97	38	10,122.41
685.180	Membership Dues and Fees	18,015.00	.00	.00	16,478.72	1,536.28	91	15,824.73
685.182	Other Operating Expenses	25,000.00	1,916.71	.00	19,622.43	5,377.57	78	34,390.20
685.183	Depreciation	600,000.00	53,386.34	.00	308,323.69	291,676.31	51	400,545.55

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685.186	Training	14,650.00	.00	.00	3,487.00	11,163.00	24	6,502.96
685.190	Landfill Fees	1,500.00	548.70	.00	5,994.46	(4,494.46)	400	1,838.90
685.1801	Subscriptions	40.00	.00	.00	.00	40.00	0	37.50
685.1821	Hurricane/Storm Expense	.00	.00	.00	29,507.41	(29,507.41)	+++	4,740.72
686.186	Legal Services	2,000.00	.00	.00	.00	2,000.00	0	.00
686.187	Professional Services	11,700.00	90.68	4,332.90	4,878.80	2,488.30	79	8,374.56
686.188	Architect/Engineer Servcs	25,000.00	.00	3,357.48	18,093.40	3,549.12	86	12,209.17
686.189	Employee Medical	700.00	.00	.00	184.00	516.00	26	649.00
686.190	Consulting Services	.00	.00	32,838.00	.00	(32,838.00)	+++	14,601.60
686.191	Contract Services/Studies	3,600.00	108.56	.00	1,219.78	2,380.22	34	1,319.94
686.194	Other Prof/Tech Services	.00	.00	.00	.00	.00	+++	2,500.00
686.195	Repair/Maint Svc Contract	23,700.00	672.83	.00	19,195.87	4,504.13	81	29,790.91
686.199	Internal Engineering	18,800.00	1,447.79	.00	11,167.80	7,632.20	59	17,604.08
686.1895	Employee wellness services	5,000.00	734.22	.00	4,243.05	756.95	85	5,980.53
687.202	Utility Billing Services	40,000.00	4,971.55	.00	31,896.80	8,103.20	80	39,495.14
	Other Services & Charges Totals	$1,325,162.00	$86,710.26	$40,528.38	$899,210.87	$385,422.75	71%	$1,412,088.33
	Other Objects							
702.105	Interest on Bonds	118,208.00	9,934.83	.00	79,478.64	38,729.36	67	99,034.83
702.110	Bond Principal	552,000.00	45,916.67	.00	367,333.36	184,666.64	67	626,916.65
703.110	Bond Issuance Cost	.00	.00	.00	.00	.00	+++	62,000.00
703.1001	Agent Fees	.00	.00	.00	2,500.00	(2,500.00)	+++	5,000.00
720.001	Provision for Bad Debts	40,000.00	3,333.33	.00	26,666.64	13,333.36	67	44,605.03
720.006	Public Assistance Program	10,000.00	.00	.00	.00	10,000.00	0	10,000.00
750.124	Transfers to General Fund	749,115.00	62,426.25	.00	499,410.00	249,705.00	67	1,399,999.56
795.001	IT Internal Allocations	115,000.00	2,336.20	.00	51,493.80	63,506.20	45	87,166.61
795.995	GF Cost Distribution	398,300.00	33,191.67	.00	265,533.36	132,766.64	67	365,349.96
7999.9999	Principal Reclassified	(552,000.00)	(45,916.67)	.00	(367,333.36)	(184,666.64)	67	(626,916.65)

Attachment: BudgetPerformanceReport (2722 : February 2019 Finance & IT Report)

Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Other Objects Totals	$1,430,623.00	$111,222.28	$0.00	$925,082.44	$505,540.56	65%	$2,073,155.99
	Capital Outlay							
900.952	Peak Shaving Generation	.00	.00	(3,916.20)	52,362.69	(48,446.49)	+++	4,127,719.78
900.3100	Electric Distribution	390,000.00	.00	(11,460.24)	60,667.40	340,792.84	13	357,546.16
900.4100	Vehicles	100,000.00	.00	.00	.00	100,000.00	0	.00
900.4300	Other Equipment	690,000.00	129,577.00	(95,481.99)	587,575.04	197,906.95	71	227,677.28
9999.9999	Assets Reclassified	(1,430,000.00)	(130,167.40)	.00	(920,388.83)	(509,611.17)	64	(4,732,144.42)
	Capital Outlay Totals	($250,000.00)	($590.40)	($110,858.43)	($219,783.70)	$80,642.13	132%	($19,201.20)
	Department **19 - Electric** Totals	$12,357,734.00	$973,557.68	$295,477.73	$7,959,586.02	$4,102,670.25	67%	$12,752,982.47
	Department **36 - Fiber Optics**							
	Other Services & Charges							
660.133	Repairs & Maint. Services	32,000.00	.00	.00	.00	32,000.00	0	.00
662.141	Department Repairs	10,000.00	.00	.00	.00	10,000.00	0	.00
685.183	Depreciation	1,221.00	19.11	.00	152.88	1,068.12	13	1,137.97
	Other Services & Charges Totals	$43,221.00	$19.11	$0.00	$152.88	$43,068.12	0%	$1,137.97
	Capital Outlay							
900.1000	Infrastructure Improvemts	40,000.00	.00	.00	.00	40,000.00	0	.00
	Capital Outlay Totals	$40,000.00	$0.00	$0.00	$0.00	$40,000.00	0%	$0.00
	Department **36 - Fiber Optics** Totals	$83,221.00	$19.11	$0.00	$152.88	$83,068.12	0%	$1,137.97
	EXPENSE TOTALS	$12,440,955.00	$973,576.79	$295,477.73	$7,959,738.90	$4,185,738.37	66%	$12,754,120.44
	Fund **0030 - Electric Utility Fund** Totals							
	REVENUE TOTALS	12,690,955.00	995,268.56	.00	8,591,761.84	4,099,193.16	68%	12,591,720.00
	EXPENSE TOTALS	12,440,955.00	973,576.79	295,477.73	7,959,738.90	4,185,738.37	66%	12,754,120.44
	Fund **0030 - Electric Utility Fund** Totals	$250,000.00	$21,691.77	($295,477.73)	$632,022.94	($86,545.21)		($162,400.44)
Fund **0031 - Water Utility Fund**								
REVENUE								

Attachment: BudgetPerformanceReport (2722 : February 2019 Finance & IT Report)

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Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Department **00 - Revenue**							
	Operating Revenues							
301.000	Sale Of Utilities	2,131,500.00	170,156.40	.00	1,125,997.54	1,005,502.46	53	2,854,858.82
301.002	New Turn Ons	3,000.00	240.00	.00	2,100.00	900.00	70	3,355.00
301.006	Sale Of Raw Water	.00	1,512.83	.00	8,299.64	(8,299.64)	+++	.00
301.009	New Service Taps	8,000.00	.00	.00	7,422.83	577.17	93	3,025.00
301.013	Meter Installation	1,500.00	.00	.00	750.00	750.00	50	900.00
302.001	Penalties	28,000.00	2,644.97	.00	19,630.10	8,369.90	70	34,382.77
	Operating Revenues Totals	$2,172,000.00	$174,554.20	$0.00	$1,164,200.11	$1,007,799.89	54%	$2,896,521.59
	Impact Fees							
324.020	Water Impact Fee	10,000.00	.00	.00	2,750.00	7,250.00	28	11,735.00
	Impact Fees Totals	$10,000.00	$0.00	$0.00	$2,750.00	$7,250.00	28%	$11,735.00
	Charges for Services							
324.007	Fees- Services	500.00	.00	.00	.00	500.00	0	.00
	Charges for Services Totals	$500.00	$0.00	$0.00	$0.00	$500.00	0%	$0.00
	Federal Grants							
335.004	Fema Recovery	25,000.00	.00	.00	5,647.96	19,352.04	23	78,911.86
	Federal Grants Totals	$25,000.00	$0.00	$0.00	$5,647.96	$19,352.04	23%	$78,911.86
	Investment Earnings							
306.001	Investment Earnings	15,000.00	2,791.06	.00	35,819.89	(20,819.89)	239	38,201.79
	Investment Earnings Totals	$15,000.00	$2,791.06	$0.00	$35,819.89	($20,819.89)	239%	$38,201.79
	Miscellaneous							
369.002	Miscellaneous Revenue	5,000.00	707.46	.00	15,134.60	(10,134.60)	303	18,545.38
	Miscellaneous Totals	$5,000.00	$707.46	$0.00	$15,134.60	($10,134.60)	303%	$18,545.38
	Capital Contributions							
371.003	Cap Contributions-Develop	.00	.00	.00	.00	.00	+++	8,100.00
	Capital Contributions Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$8,100.00

Attachment: BudgetPerformanceReport (2722 : February 2019 Finance & IT Report)

Budget Performance Report

Fiscal Year to Date 02/28/19
Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Operating Transfers In							
394.002	Transfer from fund balance	536,795.00	.00	.00	.00	536,795.00	0	.00
	Operating Transfers In Totals	$536,795.00	$0.00	$0.00	$0.00	$536,795.00	0%	$0.00
	Sale of Assets							
391.001	Sale of Assets	200.00	.00	.00	6,413.00	(6,213.00)	3206	87.01
	Sale of Assets Totals	$200.00	$0.00	$0.00	$6,413.00	($6,213.00)	3206%	$87.01
	Department **00 - Revenue** Totals	$2,764,495.00	$178,052.72	$0.00	$1,229,965.56	$1,534,529.44	44%	$3,052,102.63
	REVENUE TOTALS	$2,764,495.00	$178,052.72	$0.00	$1,229,965.56	$1,534,529.44	44%	$3,052,102.63
EXPENSE								
	Department **15 - Water Distribution**							
	Personal Services							
400.101	Regular Pay	161,013.00	14,531.36	.00	127,854.05	33,158.95	79	161,109.61
401.103	Overtime	12,000.00	1,504.37	.00	9,754.82	2,245.18	81	10,755.29
401.105	On-call pay	5,200.00	400.00	.00	3,400.00	1,800.00	65	5,200.00
405.114	FICA	13,694.00	1,157.76	.00	10,105.25	3,588.75	74	12,840.92
406.116	Retirement	26,063.00	2,337.89	.00	20,153.78	5,909.22	77	23,810.35
408.125	SCMIT Worker's Comp Ins.	11,000.00	.00	3,843.87	10,690.80	(3,534.67)	132	11,382.99
410.001	Health Claims Cost	15,481.00	2,430.44	.00	16,864.60	(1,383.60)	109	16,508.84
410.002	Health Claim Costs-Retire	14,160.00	2,329.00	.00	8,450.20	5,709.80	60	8,495.40
410.003	OPEB cost	4,000.00	.00	.00	.00	4,000.00	0	3,590.91
	Personal Services Totals	$262,611.00	$24,690.82	$3,843.87	$207,273.50	$51,493.63	80%	$253,694.31
	Supplies							
500.101	Supplies and Materials	5,060.00	469.84	.00	1,992.65	3,067.35	39	2,255.26
500.102	Equipment	4,750.00	.00	.00	963.95	3,786.05	20	11,239.64
501.101	Uniforms and Clothing	4,130.00	384.93	.00	2,906.21	1,223.79	70	3,141.54
513.112	Asphalt/Concrete/Gravel	23,680.00	263.94	12,244.08	12,123.22	(687.30)	103	23,745.67
514.110	Water Dist System Supply	32,750.00	2,422.93	.00	23,546.69	9,203.31	72	47,377.02

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Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
515.121	Safety Supplies	300.00	.00	.00	.00	300.00	0	87.00
523.136	Hydrant Replacement	8,000.00	.00	.00	4,172.64	3,827.36	52	.00
532.148	Small Hand Tools	550.00	.00	.00	317.02	232.98	58	18.44
	Supplies Totals	$79,220.00	$3,541.64	$12,244.08	$46,022.38	$20,953.54	74%	$87,864.57
	Other Services & Charges							
515.129	Permit Fees Due To Others	870.00	.00	.00	523.02	346.98	60	609.33
600.110	SCMIRF Property/Liab Ins	18,500.00	.00	.00	19,301.15	(801.15)	104	18,481.54
610.112	Postage	750.00	.00	.00	514.49	235.51	69	699.75
610.1110	Communications- Wireless	660.00	54.26	.00	379.49	280.51	57	652.86
620.114	Advertising	750.00	.00	.00	.00	750.00	0	653.20
640.124	Travel Expense	960.00	124.00	.00	124.00	836.00	13	.00
650.127	Electricity	6,773.00	557.48	.00	4,516.20	2,256.80	67	6,751.19
650.128	Water	16,709.00	1,101.50	.00	9,746.17	6,962.83	58	15,324.34
650.129	Wastewater	10,721.00	848.89	.00	5,987.25	4,733.75	56	7,806.16
650.130	Sanitation	682.00	55.96	.00	447.68	234.32	66	671.52
650.133	Stormwater	3,934.00	393.88	.00	3,151.04	782.96	80	4,726.56
650.1271	Electricity- Sales Tax	327.00	33.93	.00	227.88	99.12	70	334.91
660.133	Repairs & Maint. Services	17,500.00	1,724.66	.00	9,417.33	8,082.67	54	14,641.23
660.139	Fleet Services Labor-RTA Mtce Allocation	10,500.00	426.07	.00	2,543.29	7,956.71	24	8,238.83
660.145	Gasoline & Oil	6,534.00	549.81	.00	5,054.22	1,479.78	77	7,169.54
660.1391	Fleet Services -Departmental Expense Allocation	7,000.00	1,133.17	.00	5,613.47	1,386.53	80	6,061.70
670.156	Equipment Rental/Lease	560.00	.00	.00	.00	560.00	0	.00
685.180	Membership Dues and Fees	425.00	50.00	.00	50.00	375.00	12	335.72
685.182	Other Operating Expenses	10,600.00	746.13	.00	6,471.87	4,128.13	61	9,995.10
685.183	Depreciation	373,888.00	28,070.57	.00	224,682.87	149,205.13	60	340,812.49
685.186	Training	2,360.00	850.00	.00	1,575.00	785.00	67	3,722.97
685.187	Special Projects	.00	.00	.00	.00	.00	+++	29,600.00

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Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
685.1821	Hurricane/Storm Expense	.00	.00	.00	.00	.00	+++	(62.28)
686.187	Professional Services	3,040.00	.00	1,445.60	1,403.12	191.28	94	1,599.54
686.189	Employee Medical	360.00	.00	.00	.00	360.00	0	210.00
686.191	Contract Services/Studies	1,680.00	108.57	.00	1,219.81	460.19	73	1,319.92
686.195	Repair/Maint Svc Contract	1,000.00	.00	.00	.00	1,000.00	0	510.50
686.199	Internal Engineering	18,800.00	1,447.78	.00	11,167.78	7,632.22	59	17,604.09
686.1895	Employee wellness services	1,080.00	262.22	.00	1,638.35	(558.35)	152	2,135.90
687.202	Utility Billing Services	8,000.00	752.00	.00	4,824.71	3,175.29	60	5,974.05
	Other Services & Charges Totals	$524,963.00	$39,290.88	$1,445.60	$320,580.19	$202,937.21	61%	$506,580.66
	Other Objects							
702.106	Interest- Bonds	109,500.00	11,328.68	.00	77,738.73	31,761.27	71	114,817.03
702.110	Bond Principal	308,400.00	51,757.09	.00	176,779.01	131,620.99	57	303,143.62
703.109	Agents Fee	5,800.00	.00	.00	4,862.50	937.50	84	5,550.00
720.001	Provision for Bad Debts	8,000.00	666.67	.00	5,333.36	2,666.64	67	(18,232.16)
750.124	Transfers to General Fund	112,750.00	9,395.84	.00	75,166.72	37,583.28	67	.00
795.995	GF Cost Distribution	86,300.00	7,191.67	.00	57,533.36	28,766.64	67	75,414.96
7999.9999	Principal Reclassified	(308,400.00)	(46,223.12)	.00	(132,820.44)	(175,579.56)	43	(303,143.62)
	Other Objects Totals	$322,350.00	$34,116.83	$0.00	$264,593.24	$57,756.76	82%	$177,549.83
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	67,700.00	10,181.33	.00	49,682.68	18,017.32	73	59,184.09
	Inter-Dept. Allocations Totals	$67,700.00	$10,181.33	$0.00	$49,682.68	$18,017.32	73%	$59,184.09
	Capital Outlay							
900.915	CIP Projects - Current Year	.00	.00	.00	.00	.00	+++	.00
900.3000	Buildings & Improvements	15,000.00	.00	.00	10,260.00	4,740.00	68	7,949.00
900.3500	Water Distribution	2,333,000.00	152,296.69	408,245.66	1,663,750.34	261,004.00	89	878,824.91
900.4200	Heavy Equipment	.00	.00	.00	.00	.00	+++	103,672.00
900.4300	Other Equipment	.00	.00	.00	.00	.00	+++	22,952.70

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9999.9999	Assets Reclassified	(2,348,000.00)	(152,296.69)	.00	(1,674,010.34)	(673,989.66)	71	(1,005,298.61)
	Capital Outlay Totals	$0.00	$0.00	$408,245.66	$0.00	($408,245.66)	+++	$8,100.00
	Department 15 - Water Distribution Totals	$1,256,844.00	$111,821.50	$425,779.21	$888,151.99	($57,087.20)	105%	$1,092,973.46
	Department 16 - Filtration							
	Personal Services							
400.101	Regular Pay	233,720.00	17,759.76	.00	170,579.96	63,140.04	73	236,439.67
401.103	Overtime	8,000.00	538.77	.00	4,995.51	3,004.49	62	9,260.16
401.105	On-call pay	7,142.00	533.36	.00	4,533.56	2,608.44	63	6,933.68
405.114	FICA	19,662.00	1,329.78	.00	12,852.50	6,809.50	65	17,893.76
406.116	Retirement	37,421.00	2,723.28	.00	25,824.07	11,596.93	69	33,515.43
408.125	SCMIT Worker's Comp Ins.	10,000.00	.00	3,461.80	9,008.05	(2,469.85)	125	9,841.00
410.001	Health Claims Cost	32,907.00	3,369.63	.00	24,052.38	8,854.62	73	32,517.57
410.002	Health Claim Costs-Retire	12,268.00	1,987.28	.00	7,305.08	4,962.92	60	9,839.98
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	5,027.27
	Personal Services Totals	$366,120.00	$28,241.86	$3,461.80	$259,151.11	$103,507.09	72%	$361,268.52
	Supplies							
500.101	Supplies and Materials	4,000.00	100.99	.00	2,583.18	1,416.82	65	4,426.93
500.102	Equipment	7,700.00	.00	.00	4,086.21	3,613.79	53	1,579.84
501.101	Uniforms and Clothing	3,300.00	525.39	.00	1,763.68	1,536.32	53	2,956.40
512.108	Chemicals	222,720.00	23,898.55	111,969.86	246,524.54	(135,774.40)	161	233,929.88
512.109	Laboratory Supplies	14,812.00	1,125.43	1,185.61	12,013.15	1,613.24	89	16,192.62
515.121	Safety Supplies	1,900.00	.00	.00	600.00	1,300.00	32	642.00
532.148	Small Hand Tools	490.00	.00	.00	61.51	428.49	13	668.77
540.151	IP Raw Water Contract-Cty	21,115.00	2,561.83	.00	19,987.50	1,127.50	95	22,622.06
540.152	Raw Water Pump Maint.	26,000.00	4,794.47	.00	40,199.32	(14,199.32)	155	32,714.79
540.157	Treated Water Purchase	500.00	6.50	.00	52.00	448.00	10	78.00
	Supplies Totals	$302,537.00	$33,013.16	$113,155.47	$327,871.09	($138,489.56)	146%	$315,811.29

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Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Other Services & Charges							
515.129	Permit Fees Due To Others	22,000.00	.00	.00	20,639.00	1,361.00	94	20,665.00
600.110	SCMIRF Property/Liab Ins	14,400.00	.00	.00	15,040.70	(640.70)	104	14,402.01
610.111	Communications- Landline	1,200.00	93.01	.00	735.24	464.76	61	1,097.94
610.112	Postage	2,000.00	.00	.00	77.21	1,922.79	4	83.97
610.1110	Communications- Wireless	420.00	54.26	.00	336.29	83.71	80	410.63
620.114	Advertising	1,000.00	.00	.00	58.00	942.00	6	1,068.61
640.124	Travel Expense	895.00	.00	.00	91.00	804.00	10	343.24
650.127	Electricity	87,102.00	6,163.71	.00	51,616.22	35,485.78	59	83,645.39
650.130	Sanitation	950.00	75.20	.00	601.60	348.40	63	941.73
650.133	Stormwater	1,129.00	179.55	.00	1,436.40	(307.40)	127	2,154.60
650.134	Security Lights	1,608.00	132.00	.00	1,056.00	552.00	66	1,584.00
650.1271	Electricity- Sales Tax	115.00	8.98	.00	67.18	47.82	58	101.89
660.133	Repairs & Maint. Services	34,000.00	566.93	.00	21,854.00	12,146.00	64	53,230.77
660.139	Fleet Services Labor-RTA Mtce Allocation	2,000.00	274.56	.00	4,600.98	(2,600.98)	230	2,874.61
660.145	Gasoline & Oil	1,200.00	119.87	.00	1,137.27	62.73	95	1,452.17
660.1391	Fleet Services -Departmental Expense Allocation	2,500.00	422.33	.00	1,595.64	904.36	64	2,790.64
662.140	Building Repairs	4,900.00	.00	.00	4,897.80	2.20	100	.00
664.101	Community Education	500.00	.00	.00	.00	500.00	0	.00
670.156	Equipment Rental/Lease	300.00	.00	.00	.00	300.00	0	.00
685.180	Membership Dues and Fees	475.00	.00	.00	210.00	265.00	44	470.00
685.182	Other Operating Expenses	1,500.00	.00	.00	.00	1,500.00	0	186.40
685.183	Depreciation	315,000.00	22,706.74	.00	181,287.31	133,712.69	58	294,613.10
685.186	Training	1,960.00	.00	.00	645.00	1,315.00	33	4,913.81
685.1821	Hurricane/Storm Expense	.00	.00	.00	30,715.50	(30,715.50)	+++	62.28
686.187	Professional Services	50,920.00	45.00	5,500.00	2,100.00	43,320.00	15	7,754.61
686.189	Employee Medical	220.00	.00	.00	.00	220.00	0	171.00

Attachment: BudgetPerformanceReport (2722 : February 2019 Finance & IT Report)

Budget Performance Report

Fiscal Year to Date 02/28/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.195	Repair/Maint Svc Contract	1,800.00	.00	.00	980.25	819.75	54	1,440.77
686.199	Internal Engineering	18,800.00	1,447.78	.00	11,167.78	7,632.22	59	17,604.09
686.1895	Employee wellness services	1,320.00	314.67	.00	1,870.55	(550.55)	142	2,563.08
	Other Services & Charges Totals	$570,214.00	$32,604.59	$5,500.00	$354,816.92	$209,897.08	63%	$516,626.34
	Other Objects							
750.124	Transfers to General Fund	99,980.00	8,331.67	.00	66,653.36	33,326.64	67	.00
795.995	GF Cost Distribution	76,900.00	6,408.33	.00	51,266.64	25,633.36	67	67,179.00
	Other Objects Totals	$176,880.00	$14,740.00	$0.00	$117,920.00	$58,960.00	67%	$67,179.00
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	91,900.00	10,181.33	.00	49,682.68	42,217.32	54	59,184.09
	Inter-Dept. Allocations Totals	$91,900.00	$10,181.33	$0.00	$49,682.68	$42,217.32	54%	$59,184.09
	Capital Outlay							
900.915	CIP Projects - Current Year	.00	.00	.00	.00	.00	+++	.00
900.3300	Water Filtration Plant	645,000.00	19,685.31	160,638.17	64,237.85	420,123.98	35	23,221.82
9999.9999	Assets Reclassified	(645,000.00)	(19,685.31)	.00	(64,237.85)	(580,762.15)	10	(31,321.82)
	Capital Outlay Totals	$0.00	$0.00	$160,638.17	$0.00	($160,638.17)	+++	($8,100.00)
	Department **16 - Filtration** Totals	$1,507,651.00	$118,780.94	$282,755.44	$1,109,441.80	$115,453.76	92%	$1,311,969.24
	Department **41 - General & Administrative**							
	Personal Services							
400.101	Regular Pay	116,000.00	33,770.82	.00	99,161.24	16,838.76	85	109,693.93
401.103	Overtime	73.00	.00	.00	83.21	(10.21)	114	103.77
405.114	FICA	8,900.00	2,541.21	.00	7,261.87	1,638.13	82	8,083.72
406.116	Retirement	16,900.00	4,908.12	.00	14,273.46	2,626.54	84	14,823.29
408.125	SCMIT Worker's Comp Ins.	3,500.00	.00	1,053.59	2,741.58	(295.17)	108	3,342.29
410.001	Health Claims Cost	12,509.00	1,670.59	.00	11,794.58	714.42	94	12,113.57
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	4,197.91
	Personal Services Totals	$162,882.00	$42,890.74	$1,053.59	$135,315.94	$26,512.47	84%	$152,358.48

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Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Supplies								
500.101	Supplies and Materials	5,530.00	372.90	.00	2,332.17	3,197.83	42	5,735.25
500.102	Equipment	2,600.00	.00	.00	83.20	2,516.80	3	371.59
500.103	Furniture	650.00	.00	.00	272.55	377.45	42	1,618.65
501.101	Uniforms and Clothing	1,350.00	.00	.00	421.86	928.14	31	483.63
515.121	Safety Supplies	.00	.00	.00	.00	.00	+++	152.25
	Supplies Totals	$10,130.00	$372.90	$0.00	$3,109.78	$7,020.22	31%	$8,361.37
Other Services & Charges								
600.110	SCMIRF Property/Liab Ins	29,700.00	.00	.00	30,985.13	(1,285.13)	104	29,669.38
610.111	Communications- Landline	4,320.00	71.61	.00	2,798.59	1,521.41	65	4,198.29
610.112	Postage	500.00	.00	.00	.00	500.00	0	.00
610.1110	Communications- Wireless	2,400.00	(565.14)	.00	596.88	1,803.12	25	2,385.80
620.114	Advertising	500.00	.00	.00	.00	500.00	0	58.00
640.124	Travel Expense	435.00	.00	.00	26.00	409.00	6	26.00
650.127	Electricity	2,645.00	167.35	.00	1,646.67	998.33	62	2,478.16
650.128	Water	441.00	33.80	.00	295.43	145.57	67	432.02
650.129	Wastewater	273.00	20.71	.00	172.58	100.42	63	261.80
650.130	Sanitation	445.00	39.33	.00	314.64	130.36	71	432.63
650.133	Stormwater	1,606.00	165.94	.00	1,327.52	278.48	83	1,991.28
650.134	Security Lights	646.00	53.00	.00	424.00	222.00	66	636.00
650.1271	Electricity- Sales Tax	121.00	9.03	.00	78.77	42.23	65	113.98
660.133	Repairs & Maint. Services	1,000.00	.00	.00	164.51	835.49	16	4,160.00
660.139	Fleet Services Labor-RTA Mtce Allocation	2,900.00	456.15	.00	929.04	1,970.96	32	1,994.13
660.145	Gasoline & Oil	1,821.00	182.16	.00	2,013.56	(192.56)	111	2,991.46
660.1391	Fleet Services -Departmental Expense Allocation	2,800.00	510.77	.00	2,145.53	654.47	77	2,281.48
670.156	Equipment Rental/Lease	3,080.00	207.99	.00	1,806.66	1,273.34	59	2,327.78
685.180	Membership Dues and Fees	1,360.00	.00	.00	1,005.00	355.00	74	1,210.00

Attachment: BudgetPerformanceReport (2722 : February 2019 Finance & IT Report)

Budget Performance Report

Fiscal Year to Date 02/28/19
Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
685.182	Other Operating Expenses	500.00	.00	.00	.00	500.00	0	496.02
685.183	Depreciation	1,524.00	462.69	.00	3,439.48	(1,915.48)	226	2,096.83
685.186	Training	1,870.00	.00	.00	500.00	1,370.00	27	.00
686.187	Professional Services	1,425.00	.00	.00	1,306.47	118.53	92	.00
686.189	Employee Medical	60.00	.00	.00	.00	60.00	0	.00
686.195	Repair/Maint Svc Contract	1,720.00	.00	.00	757.32	962.68	44	1,401.68
686.1895	Employee wellness services	1,800.00	104.89	.00	791.86	1,008.14	44	854.36
	Other Services & Charges Totals	$65,892.00	$1,920.28	$0.00	$53,525.64	$12,366.36	81%	$62,497.08
	Other Objects							
795.001	IT Internal Allocations	120,250.00	2,709.99	.00	59,732.80	60,517.20	50	108,119.59
	Other Objects Totals	$120,250.00	$2,709.99	$0.00	$59,732.80	$60,517.20	50%	$108,119.59
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	(359,154.00)	(50,906.67)	.00	(248,413.41)	(110,740.59)	69	(295,920.54)
	Inter-Dept. Allocations Totals	($359,154.00)	($50,906.67)	$0.00	($248,413.41)	($110,740.59)	69%	($295,920.54)
	Capital Outlay							
900.915	CIP Projects - Current Year	.00	.00	.00	.00	.00	+++	.00
900.3000	Buildings & Improvements	20,000.00	.00	.00	15,727.03	4,272.97	79	.00
900.4100	Vehicles	.00	.00	.00	.00	.00	+++	27,076.00
9999.9999	Assets Reclassified	(20,000.00)	.00	.00	(15,727.03)	(4,272.97)	79	(27,076.00)
	Capital Outlay Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$0.00
	Department **41 - General & Administrative** Totals	$0.00	($3,012.76)	$1,053.59	$3,270.75	($4,324.34)	+++	$35,415.98
	Department **42 - Engineering Services**							
	Personal Services							
400.101	Regular Pay	132,850.00	9,847.06	.00	85,909.76	46,940.24	65	126,428.11
405.114	FICA	10,200.00	697.44	.00	6,098.76	4,101.24	60	8,954.56
406.116	Retirement	19,425.00	1,426.46	.00	12,318.66	7,106.34	63	17,033.29
408.125	SCMIT Worker's Comp Ins.	2,000.00	.00	.00	.00	2,000.00	0	1,523.82

Attachment: BudgetPerformanceReport (2722 : February 2019 Finance & IT Report)

Budget Performance Report

Fiscal Year to Date 02/28/19

Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
410.001	Health Claims Cost	16,113.00	1,589.50	.00	11,215.76	4,897.24	70	15,666.85
	Personal Services Totals	$180,588.00	$13,560.46	$0.00	$115,542.94	$65,045.06	64%	$169,606.63
	Supplies							
500.101	Supplies and Materials	500.00	.00	.00	383.68	116.32	77	283.65
500.102	Equipment	.00	.00	.00	.00	.00	+++	1,408.86
500.103	Furniture	150.00	.00	.00	.00	150.00	0	.00
500.105	Printing and Binding	100.00	.00	.00	.00	100.00	0	.00
501.101	Uniforms and Clothing	1,000.00	.00	.00	499.87	500.13	50	659.03
515.121	Safety Supplies	150.00	53.49	.00	73.41	76.59	49	209.71
	Supplies Totals	$1,900.00	$53.49	$0.00	$956.96	$943.04	50%	$2,561.25
	Other Services & Charges							
610.112	Postage	100.00	.00	.00	43.03	56.97	43	77.93
610.1110	Communications- Wireless	900.00	758.98	.00	758.98	141.02	84	.00
640.124	Travel Expense	1,137.00	.00	.00	1,229.32	(92.32)	108	85.96
685.180	Membership Dues and Fees	325.00	.00	.00	.00	325.00	0	334.00
685.182	Other Operating Expenses	.00	.00	.00	.00	.00	+++	21.30
685.184	Continuing Education	1,000.00	.00	.00	1,000.00	.00	100	1,752.33
685.186	Training	1,850.00	.00	.00	.00	1,850.00	0	1,223.58
686.187	Professional Services	1,500.00	.00	.00	69.00	1,431.00	5	1,306.47
686.1895	Employee wellness services	2,000.00	104.89	.00	623.52	1,376.48	31	854.36
	Other Services & Charges Totals	$8,812.00	$863.87	$0.00	$3,723.85	$5,088.15	42%	$5,655.93
	Other Objects							
735.122	Services Billed	(191,300.00)	(14,477.82)	.00	(111,677.89)	(79,622.11)	58	(176,040.77)
	Other Objects Totals	($191,300.00)	($14,477.82)	$0.00	($111,677.89)	($79,622.11)	58%	($176,040.77)
	Department **42 - Engineering Services** Totals	$0.00	$0.00	$0.00	$8,545.86	($8,545.86)	+++	$1,783.04
	EXPENSE TOTALS	$2,764,495.00	$227,589.68	$709,588.24	$2,009,410.40	$45,496.36	98%	$2,442,141.72

Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Fund **0031 - Water Utility Fund** Totals							
	REVENUE TOTALS	2,764,495.00	178,052.72	.00	1,229,965.56	1,534,529.44	44%	3,052,102.63
	EXPENSE TOTALS	2,764,495.00	227,589.68	709,588.24	2,009,410.40	45,496.36	98%	2,442,141.72
	Fund **0031 - Water Utility Fund** Totals	$0.00	($49,536.96)	($709,588.24)	($779,444.84)	$1,489,033.08		$609,960.91
Fund **0032 - Wastewater Fund**								
REVENUE								
Department **00 - Revenue**								
Operating Revenues								
301.000	Sale Of Utilities	2,436,000.00	198,180.90	.00	1,682,212.83	753,787.17	69	2,649,547.19
301.002	New Turn Ons	3,300.00	235.00	.00	2,000.00	1,300.00	61	3,180.00
301.009	New Service Taps	6,000.00	.00	.00	5,350.00	650.00	89	5,350.00
301.014	Fixed Charges - Andrews	120,000.00	10,119.80	.00	80,958.40	39,041.60	67	121,437.60
301.015	Fixed Charges - GCWSD	225,000.00	19,241.87	.00	153,934.96	71,065.04	68	230,902.44
301.016	Fixed Charges - COG	300,000.00	27,651.27	.00	221,210.16	78,789.84	74	331,815.24
301.017	Volume Charges - Andrews	280,000.00	21,179.14	.00	163,507.37	116,492.63	58	191,227.02
301.018	Volume Charges - GCWSD	350,000.00	28,677.91	.00	230,869.55	119,130.45	66	314,019.92
301.019	Volume Charges - COG	1,025,000.00	113,144.01	.00	795,698.38	229,301.62	78	1,038,031.46
301.026	Fixed- Elim Georgetown	(300,000.00)	(27,651.27)	.00	(221,210.16)	(78,789.84)	74	(331,815.24)
301.029	Volume-Elim-Georgetown	(1,025,000.00)	(113,144.01)	.00	(795,698.38)	(229,301.62)	78	(1,038,031.46)
302.001	Penalties	35,000.00	3,079.27	.00	24,197.30	10,802.70	69	43,729.19
303.006	Septic Tank Dumping	35,000.00	7,560.00	.00	55,460.00	(20,460.00)	158	67,420.00
	Operating Revenues Totals	$3,490,300.00	$288,273.89	$0.00	$2,398,490.41	$1,091,809.59	69%	$3,626,813.36
Impact Fees								
324.017	Wastewater Impact Fee	7,000.00	.00	.00	3,400.00	3,600.00	49	4,250.00
	Impact Fees Totals	$7,000.00	$0.00	$0.00	$3,400.00	$3,600.00	49%	$4,250.00
Investment Earnings								
306.001	Investment Earnings	3,300.00	.00	.00	6,164.33	(2,864.33)	187	6,922.56

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Budget Performance Report

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	Investment Earnings Totals	$3,300.00	$0.00	$0.00	$6,164.33	($2,864.33)	187%	$6,922.56
	Miscellaneous							
369.002	Miscellaneous Revenue	3,000.00	.00	.00	9,569.63	(6,569.63)	319	6,705.68
369.003	Insurance Proceeds	.00	1,311.38	.00	26,784.08	(26,784.08)	+++	4,272.92
	Miscellaneous Totals	$3,000.00	$1,311.38	$0.00	$36,353.71	($33,353.71)	1212%	$10,978.60
	Operating Transfers In							
394.002	Transfer from fund balance	228,960.00	.00	.00	.00	228,960.00	0	.00
	Operating Transfers In Totals	$228,960.00	$0.00	$0.00	$0.00	$228,960.00	0%	$0.00
	Sale of Assets							
391.001	Sale of Assets	.00	.00	.00	3,383.00	(3,383.00)	+++	.00
	Sale of Assets Totals	$0.00	$0.00	$0.00	$3,383.00	($3,383.00)	+++	$0.00
	Department **00 - Revenue** Totals	$3,732,560.00	$289,585.27	$0.00	$2,447,791.45	$1,284,768.55	66%	$3,648,964.52
	REVENUE TOTALS	$3,732,560.00	$289,585.27	$0.00	$2,447,791.45	$1,284,768.55	66%	$3,648,964.52
	EXPENSE							
	Department **18 - Wastewater Collections**							
	Personal Services							
400.101	Regular Pay	190,344.00	14,415.23	.00	128,859.78	61,484.22	68	187,315.92
401.103	Overtime	8,000.00	728.24	.00	2,671.91	5,328.09	33	3,119.13
401.105	On-call pay	4,420.00	333.32	.00	2,833.22	1,586.78	64	5,033.16
405.114	FICA	15,400.00	1,036.80	.00	9,189.28	6,210.72	60	13,325.74
406.116	Retirement	29,370.00	2,207.54	.00	19,176.42	10,193.58	65	25,977.53
408.125	SCMIT Worker's Comp Ins.	18,000.00	.00	6,414.17	16,690.48	(5,104.65)	128	18,233.80
410.001	Health Claims Cost	50,560.00	4,972.96	.00	34,096.04	16,463.96	67	48,083.31
410.002	Health Claim Costs-Retire	4,922.00	.00	.00	6.00	4,916.00	0	4,775.96
410.003	OPEB cost	3,000.00	.00	.00	.00	3,000.00	0	5,355.43
	Personal Services Totals	$324,016.00	$23,694.09	$6,414.17	$213,523.13	$104,078.70	68%	$311,219.98
	Supplies							

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500.101	Supplies and Materials	7,600.00	287.04	.00	2,981.81	4,618.19	39	4,101.97
500.102	Equipment	13,250.00	.00	.00	2,847.94	10,402.06	21	4,551.10
500.103	Furniture	.00	.00	.00	.00	.00	+++	139.99
501.101	Uniforms and Clothing	10,460.00	489.56	.00	3,054.28	7,405.72	29	6,336.50
512.108	Chemicals	4,700.00	.00	.00	2,776.98	1,923.02	59	1,080.16
513.112	Asphalt/Concrete/Gravel	21,800.00	219.95	12,026.91	7,973.09	1,800.00	92	20,038.46
514.111	WW Collection Syst Supply	6,400.00	130.84	.00	4,366.85	2,033.15	68	4,202.01
515.121	Safety Supplies	900.00	.00	.00	300.00	600.00	33	687.00
532.148	Small Hand Tools	510.00	.00	.00	.00	510.00	0	.00
532.1481	Small Hand Tools - Maintenance	550.00	40.45	.00	95.36	454.64	17	98.40
	Supplies Totals	$66,170.00	$1,167.84	$12,026.91	$24,396.31	$29,746.78	55%	$41,235.59
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	31,700.00	.00	.00	33,050.80	(1,350.80)	104	31,681.98
610.112	Postage	1,100.00	.00	.00	428.91	671.09	39	633.54
610.1110	Communications- Wireless	2,220.00	162.02	.00	1,248.74	971.26	56	2,172.55
620.114	Advertising	1,000.00	58.00	.00	232.00	768.00	23	652.68
640.124	Travel Expense	755.00	.00	.00	.00	755.00	0	.00
650.127	Electricity	76,488.00	5,956.52	.00	61,550.29	14,937.71	80	77,305.92
650.133	Stormwater	5,660.00	800.95	.00	6,407.60	(747.60)	113	9,611.40
650.134	Security Lights	1,474.00	121.00	.00	968.00	506.00	66	1,452.00
650.1271	Electricity- Sales Tax	2,967.00	272.91	.00	1,864.99	1,102.01	63	3,027.28
660.133	Repairs & Maint. Services	45,000.00	17,075.90	6,197.23	76,435.65	(37,632.88)	184	38,133.71
660.139	Fleet Services Labor-RTA Mtce Allocation	21,800.00	626.16	.00	22,389.10	(589.10)	103	27,449.11
660.145	Gasoline & Oil	14,214.00	1,341.96	.00	9,238.32	4,975.68	65	14,812.99
660.1391	Fleet Services -Departmental Expense Allocation	21,500.00	2,050.72	.00	18,473.51	3,026.49	86	21,536.20
670.156	Equipment Rental/Lease	6,000.00	.00	.00	4,037.29	1,962.71	67	.00
685.180	Membership Dues and Fees	585.00	.00	.00	165.00	420.00	28	100.00

Attachment: BudgetPerformanceReport (2722 : February 2019 Finance & IT Report)

Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
685.182	Other Operating Expenses	8,800.00	621.77	.00	5,417.90	3,382.10	62	8,930.16
685.183	Depreciation	271,700.00	20,895.00	.00	168,340.28	103,359.72	62	267,552.42
685.186	Training	1,400.00	.00	.00	(500.00)	1,900.00	-36	500.00
685.1821	Hurricane/Storm Expense	.00	.00	.00	3,645.39	(3,645.39)	+++	3,562.03
686.187	Professional Services	7,040.00	.00	1,444.30	1,733.24	3,862.46	45	2,464.74
686.189	Employee Medical	480.00	45.00	.00	150.00	330.00	31	45.00
686.191	Contract Services/Studies	1,800.00	108.60	.00	1,220.18	579.82	68	1,320.34
686.195	Repair/Maint Svc Contract	15,000.00	.00	.00	.00	15,000.00	0	15,362.71
686.199	Internal Engineering	18,000.00	1,447.78	.00	11,167.78	6,832.22	62	17,604.09
686.1895	Employee wellness services	600.00	367.11	.00	2,261.87	(1,661.87)	377	2,990.26
687.202	Utility Billing Services	8,400.00	680.87	.00	4,368.31	4,031.69	52	5,408.92
	Other Services & Charges Totals	$565,683.00	$52,632.27	$7,641.53	$434,295.15	$123,746.32	78%	$554,310.03
	Other Objects							
702.106	Interest- Bonds	6,700.00	551.00	.00	4,462.36	2,237.64	67	6,997.44
702.110	Bond Principal	19,725.00	1,643.92	.00	13,097.00	6,628.00	66	19,341.60
703.1001	Agent Fees	.00	.00	.00	2,000.00	(2,000.00)	+++	.00
720.001	Provision for Bad Debts	7,500.00	625.00	.00	5,000.00	2,500.00	67	(23,666.94)
750.124	Transfers to General Fund	165,070.00	13,755.83	.00	110,046.64	55,023.36	67	.00
795.995	GF Cost Distribution	80,100.00	6,675.00	.00	53,400.00	26,700.00	67	69,999.96
7999.9999	Principal Reclassified	(19,725.00)	.00	.00	.00	(19,725.00)	0	(19,341.60)
	Other Objects Totals	$259,370.00	$23,250.75	$0.00	$188,006.00	$71,364.00	72%	$53,330.46
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	84,100.00	12,726.67	.00	62,103.37	21,996.63	74	73,980.15
	Inter-Dept. Allocations Totals	$84,100.00	$12,726.67	$0.00	$62,103.37	$21,996.63	74%	$73,980.15
	Capital Outlay							
900.911	Sewer Improvement Projects	3,375,000.00	104,463.45	1,716,773.30	344,334.70	1,313,892.00	61	241,283.17
900.915	CIP Projects - Current Year	.00	.00	.00	.00	.00	+++	.00

Budget Performance Report

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Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
900.3700	Wastewater Collection Sys	105,000.00	48,337.04	(25,802.81)	131,000.91	(198.10)	100	17,069.26
900.4300	Other Equipment	.00	.00	.00	.00	.00	+++	106,760.45
9999.9999	Assets Reclassified	(3,480,000.00)	(48,337.04)	.00	(370,872.16)	(3,109,127.84)	11	(365,112.88)
	Capital Outlay Totals	$0.00	$104,463.45	$1,690,970.49	$104,463.45	($1,795,433.94)	+++	$0.00
	Department **18 - Wastewater Collections** Totals	$1,299,339.00	$217,935.07	$1,717,053.10	$1,026,787.41	($1,444,501.51)	211%	$1,034,076.21
	Department **34 - Regional Wastewater Plant**							
	Personal Services							
400.101	Regular Pay	276,370.00	20,682.77	.00	180,364.32	96,005.68	65	263,479.96
401.103	Overtime	10,000.00	659.16	.00	8,635.45	1,364.55	86	9,299.99
401.105	On-call pay	7,020.00	533.32	.00	4,533.22	2,486.78	65	6,933.16
405.114	FICA	22,743.00	1,508.33	.00	13,525.06	9,217.94	59	19,312.20
406.116	Retirement	43,286.00	3,166.21	.00	27,675.82	15,610.18	64	37,239.21
408.125	SCMIT Worker's Comp Ins.	4,000.00	.00	1,389.35	4,740.77	(2,130.12)	153	7,823.82
410.001	Health Claims Cost	58,143.00	6,065.15	.00	39,293.58	18,849.42	68	56,929.30
	Personal Services Totals	$421,562.00	$32,614.94	$1,389.35	$278,768.22	$141,404.43	66%	$401,017.64
	Supplies							
500.101	Supplies and Materials	6,100.00	503.64	.00	3,776.24	2,323.76	62	7,900.36
500.102	Equipment	9,150.00	.00	.00	6,418.87	2,731.13	70	1,295.74
501.101	Uniforms and Clothing	4,250.00	.00	.00	1,651.56	2,598.44	39	2,369.32
512.108	Chemicals	108,400.00	9,086.94	65,815.60	71,307.58	(28,723.18)	126	133,714.08
512.109	Laboratory Supplies	20,570.00	2,373.57	2,685.90	12,993.05	4,891.05	76	18,670.60
515.121	Safety Supplies	1,500.00	.00	.00	300.00	1,200.00	20	732.00
532.148	Small Hand Tools	510.00	.00	.00	.00	510.00	0	691.85
	Supplies Totals	$150,480.00	$11,964.15	$68,501.50	$96,447.30	($14,468.80)	110%	$165,373.95
	Other Services & Charges							
515.129	Permit Fees Due To Others	7,900.00	.00	.00	7,830.07	69.93	99	7,830.07
600.110	SCMIRF Property/Liab Ins	13,300.00	.00	.00	13,878.76	(578.76)	104	13,289.41

Attachment: BudgetPerformanceReport (2722 : February 2019 Finance & IT Report)

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
610.111	Communications- Landline	2,520.00	148.01	.00	1,365.43	1,154.57	54	2,205.23
610.112	Postage	500.00	.00	.00	19.64	480.36	4	88.17
610.1110	Communications- Wireless	480.00	53.50	.00	424.76	55.24	88	553.14
620.114	Advertising	500.00	.00	.00	101.50	398.50	20	.00
640.124	Travel Expense	1,975.00	.00	.00	94.75	1,880.25	5	525.64
650.127	Electricity	375,493.00	24,849.11	.00	215,604.31	159,888.69	57	386,867.11
650.128	Water	1,076.00	135.16	.00	857.00	219.00	80	1,208.44
650.130	Sanitation	3,193.00	262.13	.00	2,097.04	1,095.96	66	3,145.56
650.133	Stormwater	1,812.00	210.53	.00	1,684.24	127.76	93	2,526.36
650.134	Security Lights	4,226.00	347.00	.00	2,776.00	1,450.00	66	4,164.00
650.1271	Electricity- Sales Tax	17,570.00	1,364.93	.00	10,236.34	7,333.66	58	18,130.00
660.133	Repairs & Maint. Services	106,000.00	6,222.47	24,314.30	43,439.41	38,246.29	64	129,974.17
660.139	Fleet Services Labor-RTA Mtce Allocation	6,400.00	.00	.00	1,894.11	4,505.89	30	2,033.62
660.145	Gasoline & Oil	1,745.00	109.31	.00	1,838.88	(93.88)	105	2,608.95
660.1391	Fleet Services -Departmental Expense Allocation	2,000.00	136.46	.00	1,301.85	698.15	65	1,383.55
670.156	Equipment Rental/Lease	3,120.00	300.83	.00	300.83	2,819.17	10	3,062.12
685.180	Membership Dues and Fees	385.00	.00	.00	280.00	105.00	73	305.95
685.182	Other Operating Expenses	2,000.00	.00	.00	51.00	1,949.00	3	298.04
685.183	Depreciation	500.00	68.15	.00	545.20	(45.20)	109	613.35
685.186	Training	6,900.00	.00	.00	4,069.55	2,830.45	59	1,361.00
685.190	Landfill Fees	58,500.00	5,650.56	.00	22,308.48	36,191.52	38	58,367.12
686.186	Legal Services	1,000.00	.00	.00	.00	1,000.00	0	.00
686.187	Professional Services	110,080.00	448.30	9,080.00	11,723.20	89,276.80	19	96,870.43
686.189	Employee Medical	400.00	.00	.00	171.00	229.00	43	355.00
686.195	Repair/Maint Svc Contract	2,220.00	.00	.00	1,372.35	847.65	62	1,882.57
686.199	Internal Engineering	36,000.00	2,895.56	.00	22,335.58	13,664.42	62	35,208.14
686.1895	Employee wellness services	2,320.00	262.22	.00	1,572.79	747.21	68	2,135.90

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Other Services & Charges Totals	$770,115.00	$43,464.23	$33,394.30	$370,174.07	$366,546.63	52%	$776,993.04
	Other Objects							
702.106	Interest- Bonds	205,500.00	17,190.74	.00	137,525.92	67,974.08	67	214,769.27
702.110	Bond Principal	543,760.00	90,625.80	.00	271,877.40	271,882.60	50	534,761.40
703.109	Agents Fee	5,800.00	.00	.00	2,862.50	2,937.50	49	5,550.00
750.124	Transfers to General Fund	110,050.00	9,170.83	.00	73,366.64	36,683.36	67	.00
795.995	GF Cost Distribution	53,200.00	4,433.33	.00	35,466.64	17,733.36	67	46,500.00
7999.9999	Principal Reclassified	(543,760.00)	(90,625.80)	.00	(271,877.40)	(271,882.60)	50	(534,761.40)
	Other Objects Totals	$374,550.00	$30,794.90	$0.00	$249,221.70	$125,328.30	67%	$266,819.27
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	84,100.00	12,726.67	.00	62,103.37	21,996.63	74	73,980.15
	Inter-Dept. Allocations Totals	$84,100.00	$12,726.67	$0.00	$62,103.37	$21,996.63	74%	$73,980.15
	Capital Outlay							
900.910	SBR Reactor #3 Modifications	.00	.00	.00	.00	.00	+++	491,584.68
900.915	CIP Projects - Current Year	.00	.00	.00	.00	.00	+++	.00
900.3000	Buildings & Improvements	8,500.00	4,239.00	.00	4,239.00	4,261.00	50	8,178.00
900.3900	Wastewater Treatment Plnt	1,567,500.00	8,226.50	1,157,385.50	42,141.50	367,973.00	77	81,617.00
900.4300	Other Equipment	17,000.00	.00	14,961.70	.00	2,038.30	88	9,916.55
9999.9999	Assets Reclassified	(1,593,000.00)	(12,465.50)	.00	(46,380.50)	(1,546,619.50)	3	(591,296.23)
	Capital Outlay Totals	$0.00	$0.00	$1,172,347.20	$0.00	($1,172,347.20)	+++	$0.00
	Sub Department **17 - Wastewater Treatment**							
	Personal Services							
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	5,745.45
	Personal Services Totals	$5,000.00	$0.00	$0.00	$0.00	$5,000.00	0%	$5,745.45
	Other Services & Charges							
685.183	Depreciation	627,414.00	45,677.62	.00	407,680.84	219,733.16	65	629,129.88
	Other Services & Charges Totals	$627,414.00	$45,677.62	$0.00	$407,680.84	$219,733.16	65%	$629,129.88

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Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Sub Department **17 - Wastewater Treatment** Totals	$632,414.00	$45,677.62	$0.00	$407,680.84	$224,733.16	64%	$634,875.33
	Department **34 - Regional Wastewater Plant** Totals	$2,433,221.00	$177,242.51	$1,275,632.35	$1,464,395.50	($306,806.85)	113%	$2,319,059.38
	EXPENSE TOTALS	$3,732,560.00	$395,177.58	$2,992,685.45	$2,491,182.91	($1,751,308.36)	147%	$3,353,135.59
	Fund **0032 - Wastewater Fund** Totals							
	REVENUE TOTALS	3,732,560.00	289,585.27	.00	2,447,791.45	1,284,768.55	66%	3,648,964.52
	EXPENSE TOTALS	3,732,560.00	395,177.58	2,992,685.45	2,491,182.91	(1,751,308.36)	147%	3,353,135.59
	Fund **0032 - Wastewater Fund** Totals	$0.00	($105,592.31)	($2,992,685.45)	($43,391.46)	$3,036,076.91		$295,828.93
Fund **0033 - Stormwater Utility Fund**								
REVENUE								
Department **00 - Revenue**								
Operating Revenues								
301.000	Sale Of Utilities	750,000.00	72,479.93	.00	581,494.70	168,505.30	78	868,743.86
302.001	Penalties	6,000.00	791.90	.00	6,633.15	(633.15)	111	9,273.97
	Operating Revenues Totals	$756,000.00	$73,271.83	$0.00	$588,127.85	$167,872.15	78%	$878,017.83
Investment Earnings								
361.001	Investment Earnings	9,000.00	.00	.00	381.66	8,618.34	4	11,085.21
	Investment Earnings Totals	$9,000.00	$0.00	$0.00	$381.66	$8,618.34	4%	$11,085.21
Miscellaneous								
369.002	Miscellaneous Revenue	.00	.00	.00	4,647.55	(4,647.55)	+++	2,099.69
	Miscellaneous Totals	$0.00	$0.00	$0.00	$4,647.55	($4,647.55)	+++	$2,099.69
Capital Contributions								
371.002	Capital Contrib-Grants	700,000.00	.00	.00	.00	700,000.00	0	663,398.00
	Capital Contributions Totals	$700,000.00	$0.00	$0.00	$0.00	$700,000.00	0%	$663,398.00
Operating Transfers In								
394.002	Transfer from fund balance	(126,269.00)	.00	.00	.00	(126,269.00)	0	.00
	Operating Transfers In Totals	($126,269.00)	$0.00	$0.00	$0.00	($126,269.00)	0%	$0.00

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Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Department 00 - Revenue Totals	$1,338,731.00	$73,271.83	$0.00	$593,157.06	$745,573.94	44%	$1,554,600.73
	REVENUE TOTALS	$1,338,731.00	$73,271.83	$0.00	$593,157.06	$745,573.94	44%	$1,554,600.73
EXPENSE								
Department 40 - Storm Water Utlity Exp.								
Personal Services								
400.101	Regular Pay	186,300.00	13,858.10	.00	122,408.57	63,891.43	66	177,925.35
401.103	Overtime	6,000.00	87.86	.00	2,566.74	3,433.26	43	1,680.42
401.105	On-call pay	2,600.00	200.00	.00	1,700.00	900.00	65	1,900.00
405.114	FICA	14,700.00	949.84	.00	8,672.88	6,027.12	59	12,338.28
406.116	Retirement	27,980.00	2,042.64	.00	18,135.16	9,844.84	65	24,246.91
408.125	SCMIT Worker's Comp Ins.	12,000.00	.00	4,388.03	11,418.21	(3,806.24)	132	12,474.02
410.001	Health Claims Cost	46,029.00	4,543.58	.00	32,047.00	13,982.00	70	44,755.74
410.002	Health Claim Costs-Retire	21,156.00	3,831.50	.00	12,395.44	8,760.56	59	14,873.04
410.003	OPEB cost	4,000.00	.00	.00	.00	4,000.00	0	4,709.04
	Personal Services Totals	$320,765.00	$25,513.52	$4,388.03	$209,344.00	$107,032.97	67%	$294,902.80
Supplies								
500.101	Supplies and Materials	2,660.00	239.22	.00	976.84	1,683.16	37	1,324.64
500.102	Equipment	6,400.00	.00	.00	1,454.33	4,945.67	23	2,478.69
501.101	Uniforms and Clothing	5,100.00	232.90	.00	2,720.70	2,379.30	53	3,684.05
513.112	Asphalt/Concrete/Gravel	5,460.00	546.42	4,443.48	4,349.14	(3,332.62)	161	9,369.47
514.112	SW Collection Syst Supply	4,400.00	.00	.00	2,735.22	1,664.78	62	4,709.19
515.121	Safety Supplies	900.00	.00	.00	238.50	661.50	26	839.21
532.148	Small Hand Tools	180.00	.00	.00	.00	180.00	0	.00
	Supplies Totals	$25,100.00	$1,018.54	$4,443.48	$12,474.73	$8,181.79	67%	$22,405.25
Other Services & Charges								
600.110	SCMIRF Property/Liab Ins	5,000.00	.00	.00	5,357.84	(357.84)	107	5,130.33
610.111	Communications- Landline	1,260.00	53.49	.00	889.93	370.07	71	1,248.31

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Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
610.112	Postage	200.00	.00	.00	142.49	57.51	71	247.14
610.1110	Communications- Wireless	660.00	54.26	.00	379.49	280.51	57	651.05
620.114	Advertising	300.00	.00	.00	.00	300.00	0	250.37
640.124	Travel Expense	230.00	.00	.00	.00	230.00	0	.00
650.127	Electricity	1,625.00	156.54	.00	1,496.24	128.76	92	1,766.70
650.128	Water	531.00	19.45	.00	237.36	293.64	45	562.54
650.129	Wastewater	199.00	.00	.00	120.82	78.18	61	204.00
650.133	Stormwater	9,175.00	1,373.40	.00	10,987.20	(1,812.20)	120	16,480.80
650.134	Security Lights	974.00	80.00	.00	640.00	334.00	66	960.00
650.1271	Electricity- Sales Tax	14.00	.98	.00	15.06	(1.06)	108	13.64
660.133	Repairs & Maint. Services	12,250.00	.00	(127,826.66)	131,691.64	8,385.02	32	123,004.17
660.139	Fleet Services Labor-RTA Mtce Allocation	25,000.00	830.14	.00	14,215.59	10,784.41	57	31,066.78
660.145	Gasoline & Oil	16,769.00	1,638.78	.00	12,535.21	4,233.79	75	19,522.00
660.1391	Fleet Services -Departmental Expense Allocation	22,000.00	2,792.18	.00	20,143.89	1,856.11	92	19,930.51
670.156	Equipment Rental/Lease	280.00	.00	.00	.00	280.00	0	54.91
685.180	Membership Dues and Fees	190.00	.00	.00	25.00	165.00	13	(5.82)
685.182	Other Operating Expenses	3,880.00	207.26	.00	1,788.99	2,091.01	46	3,848.26
685.183	Depreciation	453,909.00	34,547.25	.00	276,378.46	177,530.54	61	415,514.60
685.186	Training	150.00	.00	.00	.00	150.00	0	.00
685.1821	Hurricane/Storm Expense	.00	.00	.00	6,955.30	(6,955.30)	+++	.00
686.187	Professional Services	183,610.00	21,620.50	22,561.60	160,759.89	288.51	100	10,151.20
686.189	Employee Medical	300.00	.00	.00	152.00	148.00	51	.00
686.195	Repair/Maint Svc Contract	2,400.00	.00	.00	.00	2,400.00	0	1,372.92
686.199	Internal Engineering	33,100.00	2,895.57	.00	22,335.60	10,764.40	67	35,208.14
686.1895	Employee wellness services	2,100.00	262.22	.00	1,619.57	480.43	77	2,135.90
687.202	Utility Billing Services	2,700.00	234.78	.00	1,506.35	1,193.65	56	1,865.13
	Other Services & Charges Totals	$778,806.00	$66,766.80	($105,265.06)	$670,373.92	$213,697.14	73%	$691,183.58

Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Other Objects							
720.001	Provision for Bad Debts	1,550.00	129.17	.00	1,033.36	516.64	67	2,982.69
750.124	Transfers to General Fund	133,160.00	11,096.67	.00	88,773.36	44,386.64	67	.00
795.995	GF Cost Distribution	48,000.00	4,000.00	.00	32,000.00	16,000.00	67	42,000.00
	Other Objects Totals	$182,710.00	$15,225.84	$0.00	$121,806.72	$60,903.28	67%	$44,982.69
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	31,350.00	5,090.67	.00	24,841.31	6,508.69	79	29,592.06
	Inter-Dept. Allocations Totals	$31,350.00	$5,090.67	$0.00	$24,841.31	$6,508.69	79%	$29,592.06
	Capital Outlay							
900.915	CIP Projects - Current Year	.00	.00	.00	.00	.00	+++	.00
900.1000	Infrastructure Improvemts	125,000.00	.00	(613,473.85)	639,227.43	99,246.42	21	1,360,262.68
900.6000	Other Improvements	145,000.00	.00	.00	.00	145,000.00	0	.00
950.962	Drainage Improvements	45,000.00	.00	(112,104.10)	126,470.93	30,633.17	32	203,717.56
9999.9999	Assets Reclassified	(315,000.00)	.00	.00	(765,698.36)	450,698.36	243	(1,563,980.24)
	Capital Outlay Totals	$0.00	$0.00	($725,577.95)	$0.00	$725,577.95	+++	$0.00
	Department **40 - Storm Water Utlity Exp.** Totals	$1,338,731.00	$113,615.37	($822,011.50)	$1,038,840.68	$1,121,901.82	16%	$1,083,066.38
	EXPENSE TOTALS	$1,338,731.00	$113,615.37	($822,011.50)	$1,038,840.68	$1,121,901.82	16%	$1,083,066.38
	Fund **0033 - Stormwater Utility Fund** Totals							
	REVENUE TOTALS	1,338,731.00	73,271.83	.00	593,157.06	745,573.94	44%	1,554,600.73
	EXPENSE TOTALS	1,338,731.00	113,615.37	(822,011.50)	1,038,840.68	1,121,901.82	16%	1,083,066.38
	Fund **0033 - Stormwater Utility Fund** Totals	$0.00	($40,343.54)	$822,011.50	($445,683.62)	($376,327.88)		$471,534.35
Fund **0035 - Waste Management Fund**								
REVENUE								
	Department **00 - Revenue**							
	Charges for Services							
344.001	Refuse Col Chge-Resident	780,000.00	64,202.79	.00	517,015.84	262,984.16	66	783,486.89

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
344.002	Refuse Col Chge-Comm	130,000.00	11,508.62	.00	90,719.11	39,280.89	70	132,832.70
344.003	Sanitation Fee Penalties	15,000.00	1,289.83	.00	10,657.79	4,342.21	71	15,823.80
	Charges for Services Totals	$925,000.00	$77,001.24	$0.00	$618,392.74	$306,607.26	67%	$932,143.39
	Miscellaneous							
369.002	Miscellaneous Revenue	2,000.00	700.56	.00	5,707.31	(3,707.31)	285	9,219.60
	Miscellaneous Totals	$2,000.00	$700.56	$0.00	$5,707.31	($3,707.31)	285%	$9,219.60
	Operating Transfers In							
394.002	Transfer from fund balance	(28,373.00)	.00	.00	.00	(28,373.00)	0	.00
	Operating Transfers In Totals	($28,373.00)	$0.00	$0.00	$0.00	($28,373.00)	0%	$0.00
	Sale of Assets							
391.001	Sale of Assets	.00	.00	.00	9,294.85	(9,294.85)	+++	.00
	Sale of Assets Totals	$0.00	$0.00	$0.00	$9,294.85	($9,294.85)	+++	$0.00
	Department **00 - Revenue** Totals	$898,627.00	$77,701.80	$0.00	$633,394.90	$265,232.10	70%	$941,362.99
	REVENUE TOTALS	$898,627.00	$77,701.80	$0.00	$633,394.90	$265,232.10	70%	$941,362.99
	EXPENSE							
	Department **31 - Residential Sanitation**							
	Personal Services							
400.101	Regular Pay	245,050.00	19,874.51	.00	166,776.17	78,273.83	68	237,262.63
401.103	Overtime	20,035.00	1,315.50	.00	11,264.85	8,770.15	56	18,641.77
405.114	FICA	20,410.00	1,498.71	.00	12,644.98	7,765.02	62	18,013.00
406.116	Retirement	38,845.00	3,040.54	.00	25,218.99	13,626.01	65	34,268.99
408.125	SCMIT Worker's Comp Ins.	24,000.00	10.83	11,056.92	31,033.43	(18,090.35)	175	32,730.16
410.001	Health Claims Cost	46,744.00	4,617.16	.00	30,425.84	16,318.16	65	43,698.04
410.002	Health Claim Costs-Retire	15,114.00	3,562.40	.00	10,108.40	5,005.60	67	8,626.68
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	5,496.60
	Personal Services Totals	$415,198.00	$33,919.65	$11,056.92	$287,472.66	$116,668.42	72%	$398,737.87
	Supplies							

Attachment: BudgetPerformanceReport (2722 : February 2019 Finance & IT Report)

Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
500.101	Supplies and Materials	5,000.00	263.07	.00	5,039.31	(39.31)	101	5,638.42
501.101	Uniforms and Clothing	19,000.00	1,299.68	.00	11,637.17	7,362.83	61	19,906.46
515.121	Safety Supplies	2,000.00	.00	.00	1,860.69	139.31	93	656.69
	Supplies Totals	$26,000.00	$1,562.75	$0.00	$18,537.17	$7,462.83	71%	$26,201.57
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	25,000.00	.00	.00	25,820.94	(820.94)	103	24,724.48
610.111	Communications- Landline	200.00	.05	.00	92.86	107.14	46	144.03
610.112	Postage	500.00	.00	.00	288.47	211.53	58	442.22
610.1110	Communications- Wireless	100.00	.00	.00	.00	100.00	0	.00
620.114	Advertising	1,200.00	.00	.00	467.64	732.36	39	532.30
640.124	Travel Expense	200.00	.00	.00	.00	200.00	0	.00
650.127	Electricity	1,140.00	101.49	.00	784.60	355.40	69	1,123.46
650.128	Water	415.00	35.41	.00	285.06	129.94	69	419.44
650.129	Wastewater	642.00	54.78	.00	440.76	201.24	69	648.79
650.130	Sanitation	450.00	36.92	.00	295.36	154.64	66	443.04
650.133	Stormwater	212.00	4.28	.00	34.24	177.76	16	51.36
650.134	Security Lights	535.00	43.89	.00	351.12	183.88	66	526.68
650.1271	Electricity- Sales Tax	4.00	.18	.00	1.08	2.92	27	3.77
660.136	Container Repairs	5,000.00	.00	.00	1,880.10	3,119.90	38	5,708.86
660.139	Fleet Services Labor-RTA Mtce Allocation	35,000.00	4,878.24	.00	21,805.04	13,194.96	62	34,563.83
660.145	Gasoline & Oil	34,761.00	3,305.17	.00	26,622.27	8,138.73	77	38,315.61
660.1362	Roll-Out Purchases	25,000.00	5,314.90	3,203.98	14,695.90	7,100.12	72	23,401.20
660.1391	Fleet Services -Departmental Expense Allocation	50,000.00	7,605.17	.00	47,676.57	2,323.43	95	49,735.17
660.1392	Fleet Svcs- Outside Vends	2,000.00	41.25	.00	151.25	1,848.75	8	811.25
685.182	Other Operating Expenses	1,500.00	248.71	.00	2,403.98	(903.98)	160	3,907.42
685.183	Depreciation	58,400.00	4,555.00	.00	38,089.06	20,310.94	65	58,902.44
685.190	Landfill Fees	2,000.00	.00	.00	810.25	1,189.75	41	953.68

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.189	Employee Medical	1,800.00	92.00	.00	92.00	1,708.00	5	242.00
686.195	Repair/Maint Svc Contract	2,800.00	.00	.00	.00	2,800.00	0	489.37
686.1895	Employee wellness services	3,000.00	419.59	.00	2,269.71	730.29	76	3,417.47
687.202	Utility Billing Services	4,000.00	475.25	.00	3,049.09	950.91	76	3,775.46
687.203	Contract Services	65,000.00	5,057.80	22,484.80	43,311.01	(795.81)	101	61,978.08
	Other Services & Charges Totals	$320,859.00	$32,270.08	$25,688.78	$231,718.36	$63,451.86	80%	$315,261.41
	Other Objects							
720.001	Provision for Bad Debts	1,500.00	125.00	.00	1,000.00	500.00	67	6,546.71
720.005	Loss on Asset Disposal	.00	.00	.00	15,253.43	(15,253.43)	+++	.00
730.120	Recycling Labor	37,000.00	3,613.78	16,400.08	20,635.77	(35.85)	100	36,641.84
730.122	Recycling Operating	5,000.00	260.37	.00	2,651.35	2,348.65	53	3,537.11
795.001	IT Internal Allocations	8,300.00	186.90	.00	4,119.52	4,180.48	50	6,584.92
795.995	GF Cost Distribution	84,770.00	7,064.17	.00	56,513.36	28,256.64	67	73,874.04
	Other Objects Totals	$136,570.00	$11,250.22	$16,400.08	$100,173.43	$19,996.49	85%	$127,184.62
	Department **31 - Residential Sanitation** Totals	$898,627.00	$79,002.70	$53,145.78	$637,901.62	$207,579.60	77%	$867,385.47
	EXPENSE TOTALS	$898,627.00	$79,002.70	$53,145.78	$637,901.62	$207,579.60	77%	$867,385.47
	Fund **0035 - Waste Management Fund** Totals							
	REVENUE TOTALS	898,627.00	77,701.80	.00	633,394.90	265,232.10	70%	941,362.99
	EXPENSE TOTALS	898,627.00	79,002.70	53,145.78	637,901.62	207,579.60	77%	867,385.47
	Fund **0035 - Waste Management Fund** Totals	$0.00	($1,300.90)	($53,145.78)	($4,506.72)	$57,652.50		$73,977.52
Fund **0086 - Seized and Forfeited**								
REVENUE								
Department **00 - Revenue**								
Fines and Forfeitures								
367.000	Drug Enforcement Revenue	2,000.00	.00	.00	30,954.45	(28,954.45)	1548	.00
	Fines and Forfeitures Totals	$2,000.00	$0.00	$0.00	$30,954.45	($28,954.45)	1548%	$0.00

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Miscellaneous							
369.002	Miscellaneous Revenue	2,000.00	.00	.00	.00	2,000.00	0	35,300.88
	Miscellaneous Totals	$2,000.00	$0.00	$0.00	$0.00	$2,000.00	0%	$35,300.88
	Operating Transfers In							
394.002	Transfer from fund balance	42,726.00	.00	.00	.00	42,726.00	0	.00
	Operating Transfers In Totals	$42,726.00	$0.00	$0.00	$0.00	$42,726.00	0%	$0.00
	Department **00 - Revenue** Totals	$46,726.00	$0.00	$0.00	$30,954.45	$15,771.55	66%	$35,300.88
	REVENUE TOTALS	$46,726.00	$0.00	$0.00	$30,954.45	$15,771.55	66%	$35,300.88
EXPENSE								
	Department **05 - Police**							
	Supplies							
500.101	Supplies and Materials	250.00	.00	.00	.00	250.00	0	43.61
500.102	Equipment	2,000.00	.00	.00	.00	2,000.00	0	14,477.10
500.103	Furniture	500.00	.00	.00	.00	500.00	0	.00
501.101	Uniforms and Clothing	1,800.00	.00	.00	.00	1,800.00	0	562.24
	Supplies Totals	$4,550.00	$0.00	$0.00	$0.00	$4,550.00	0%	$15,082.95
	Other Services & Charges							
610.1110	Communications- Wireless	2,920.00	109.40	218.18	874.92	1,826.90	37	1,444.64
640.124	Travel Expense	1,200.00	.00	.00	347.93	852.07	29	487.24
660.133	Repairs & Maint. Services	5,000.00	.00	.00	.00	5,000.00	0	.00
660.134	Radio Repairs	2,000.00	.00	.00	.00	2,000.00	0	.00
660.145	Gasoline & Oil	906.00	187.50	.00	1,235.27	(329.27)	136	2,307.63
685.180	Membership Dues and Fees	1,250.00	.00	.00	800.00	450.00	64	1,086.00
685.182	Other Operating Expenses	6,000.00	.00	.00	287.57	5,712.43	5	108.18
685.186	Training	400.00	.00	.00	.00	400.00	0	4,500.00
685.191	Canine Unit Operations	10,000.00	97.00	.00	1,312.49	8,687.51	13	1,853.30
686.194	Other Prof/Tech Services	10,000.00	.00	.00	4,000.00	6,000.00	40	1,500.00

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Exclude Rollup Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Other Services & Charges Totals	$39,676.00	$393.90	$218.18	$8,858.18	$30,599.64	23%	$13,286.99
Capital Outlay								
900.4300	Other Equipment	2,500.00	.00	.00	.00	2,500.00	0	.00
	Capital Outlay Totals	$2,500.00	$0.00	$0.00	$0.00	$2,500.00	0%	$0.00
	Department 05 - Police Totals	$46,726.00	$393.90	$218.18	$8,858.18	$37,649.64	19%	$28,369.94
	EXPENSE TOTALS	$46,726.00	$393.90	$218.18	$8,858.18	$37,649.64	19%	$28,369.94
	Fund 0086 - Seized and Forfeited Totals							
	REVENUE TOTALS	46,726.00	.00	.00	30,954.45	15,771.55	66%	35,300.88
	EXPENSE TOTALS	46,726.00	393.90	218.18	8,858.18	37,649.64	19%	28,369.94
	Fund 0086 - Seized and Forfeited Totals	$0.00	($393.90)	($218.18)	$22,096.27	($21,878.09)		$6,930.94
	Grand Totals							
	REVENUE TOTALS	32,395,474.00	3,420,261.06	.00	19,074,992.69	13,320,481.31	59%	36,573,174.02
	EXPENSE TOTALS	32,668,162.00	2,593,365.90	3,681,018.39	21,185,711.79	7,801,431.82	76%	33,275,512.74
	Grand Totals	($272,688.00)	$826,895.16	($3,681,018.39)	($2,110,719.10)	$5,519,049.49		$3,297,661.28