

**REGULAR MEETING OF CITY COUNCIL
MARCH 20, 2014 – 5:30 PM
COUNCIL CHAMBERS
GEORGETOWN, SC**



Notice of this meeting has been made in accordance with the 1976 Code of Laws of South Carolina Freedom of Information Act.

1. **CALL TO ORDER**
2. **ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES**
3. **INVOCATION & PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENTS**
5. **INTRODUCTION OF NEW EMPLOYEES**
6. **PROCLAMATION**
 - A. **Motion to approve Proclamation dedicating a tree in the Morgan Park Memorial Tree Garden to the memory of Mr. Larry Fox.**

Attachments:

1	Larry Fox 2	(PDF)
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7. **RESOLUTION**
 - A. **Motion to approve Resolution declaring April 2014 as Fair Housing Month in the City of Georgetown, SC.**

Attachments:

1	FAIR HOUSING RESOLUTION 03-20-14	(PDF)
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8. **HOUSING AND COMMUNITY DEVELOPMENT**
 - A. **Motion to approve second reading of an ordinance amending the City of Georgetown Flood Damage Prevention and Control Ordinance in its entirety and replacing said Ordinance with a newly revised Ordinance.**

Attachments:

1	Flood Ord 3_20_14	(PDF)
2	Flood Ordinance 2014	(PDF)
 - B. **Motion to approve second reading of an Ordinance amending Section 419 of the Zoning Ordinance regarding manufactured homes**

Attachments:

1	Mobile Homes 3_20_14	(PDF)
2	Manufactured Homes Proposed 419.8	(PDF)

9. ECONOMIC DEVELOPMENT

- A. Motion to approve The Georgetown Partnership, Inc. as the Designated Marketing Organization for the City of Georgetown.**

Attachments:

1 MOU_DMO_3 20 14 (PDF)

10. FINANCE DEPARTMENT

- A. Motion to approve first reading of a FY 2013/2014 budget amendment to the Hospitality Fund in the amount of \$235,000 for East Bay Boat Landing Project.**

Attachments:

1 Budget Amendment FY 1314 Hospitality Fund (PDF)

- B. Motion to approve first reading of a FY 2013/2014 budget amendment for the following expenses to the General Fund: 1) Relocation of antennas from the City Hall water tank in the amount of \$24,270 and 2) Sidewalk repairs project in the amount of \$75,000.**

Attachments:

1 Budget Amendment FY 1314 General Fund (PDF)

- C. Motion to approve first reading of a FY 2013/2014 budget amendment to the Electric Fund in the amount of \$60,000 for the Peak Shaving Generation Project.**

Attachments:

1 Budget Amendment FY 1314 Electric Fund (PDF)

11. PUBLIC SERVICES

- A. Motion to approve the purchase of two (2) Accu-Tab disinfection systems for King Well and Maryville Well from PP&S Inc in the amount not to exceed Forty-Thousand dollars (\$40,000).**

Attachments:

1 SKMBT_C22414031117410 (PDF)

2 PowerPro_3000_Brochure (PDF)

- B. Motion to approve the preliminary route of a 3200 foot (1 kilometer) Bicycle Pedestrian Trail linking US 17 at Marina Drive to Front Street at Greenwich Drive.**

Attachments:

1 BikePed Trail (PDF)

2 ECGW map (PDF)

12. ADMINISTRATION

- A. Motion to approve Second Reading of a Capital Project Ordinance for the repair of the Kaminski House Museum.**

Attachments:

1 Kaminiski House CPO (PDF)

13. CITY ADMINISTRATOR REPORT

14. APPROVAL OF MINUTES

- 1. Motion to approve minutes of Regular Meeting dated February 20, 2014.**

15. OLD BUSINESS

16. NEW BUSINESS

17. DEPARTMENT MONTHLY REPORTS

A. Finance and IT Monthly Reports - February 2014

Attachments:

- | | | |
|---|---|--------|
| 1 | February 2014 Report | (DOCX) |
| 2 | GovDeals-Monthly Rpts FY13 14 | (XLSX) |
| 3 | Grants-Monthly Rpts FY13 14 | (XLSX) |
| 4 | Februrary Monthly Server Report | (PDF) |
| 5 | Budget Performance Report - February 2014 | (PDF) |

B. Georgetown Police Department - Monthly letter - Feb 2014

Attachments:

- | | | |
|---|-------------------------------|-------|
| 1 | Monthly letter- February 2014 | (PDF) |
|---|-------------------------------|-------|

C. February 2014 Fire Report

Attachments:

- | | | |
|---|---------------------------|-------|
| 1 | February 2014 Fire Report | (PDF) |
|---|---------------------------|-------|

D. Housing & Community Development February Monthly Report

Attachments:

- | | | |
|---|-------------------------|-------|
| 1 | February Monthly Report | (PDF) |
|---|-------------------------|-------|

18. EXECUTIVE SESSION

Motion to adjourn Regular Meeting and enter Executive Session to receive legal advice.

Motion to adjourn Executive Session and return to Regular Meeting.

NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION.

19. ADJOURNMENT

- A. Motion to Adjourn the Regular Meeting of City Council**



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

PROCLAMATION

DOC ID: 1590

Council Meeting Date:	20 March 2014
Department:	Administration
Issue Under Consideration:	Motion to approve proclamation Dedicating a tree in the Morgan Park Memorial Tree Garden to the memory of Mr. Larry Fox.

Reviews:

Chris Carter Skipped 03/12/2014 10:15 AM
 Chris Carter Completed 03/12/2014 10:20 AM
 Ann U. Mercer Completed 03/12/2014 10:21 AM
 Georgetown City Council Pending

Attachments:

1. Larry Fox 2 (PDF)

**MOTION TO APPROVE PROCLAMATION DEDICATING A TREE IN THE MORGAN PARK
MEMORIAL TREE GARDEN TO THE MEMORY OF MR. LARRY FOX.**

CITY OF GEORGETOWN, SOUTH CAROLINA
PROCLAMATION

WHEREAS, Mr. Larry Fox was a dedicated Board member of Keep Georgetown Beautiful and the Morgan Park Task Force for numerous years; and

WHEREAS, Mr. Larry Fox served Keep Georgetown Beautiful as Vice-Chairman; and

WHEREAS, his countless participations in the Great American Cleanups and Riversweeps were integral to their success; and

WHEREAS, his infinite hours of volunteerism to these organizations were invaluable; and

WHEREAS, it is befitting to recognize Mr. Larry Fox as an advocate and patron for the beautification of the City of Georgetown.

NOW, THEREFORE, by virtue of the authority vested in me as Mayor of the City of Georgetown, South Carolina and on behalf of our City Council and Keep Georgetown Beautiful, I hereby proclaim the Jelly Palm Tree in the Morgan Park Memorial Tree Garden is dedicated to the memory of Mr. Larry Fox our beloved friend and volunteer.

SIGNED, SEAL AND DATED THIS 20th DAY OF FEBRUARY 2014.

ATTEST:

Ann U. Mercer
City Clerk

Jack M. Scoville, Jr.
Mayor

Attachment: Larry Fox 2 (1590 : Dedication of tree to the memory of Larry Fox)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

RESOLUTION

DOC ID: 1581

Council Meeting Date:	20 March 2014
Department:	Administration
Issue Under Consideration:	Motion to approved Resolution declaring April 2014 as Fair Housing Month in the City of Georgetown, SC.
Amount Requested:	NA
Is Item in Current Budget?	NA
If no, please explain:	NA
Financial Impact:	NA
Points to Consider:	This is an annual event which the City of Georgetown established in order to ensure that all citizens are aware of the Fair Housing Law and the City of Georgetown's obligation with all aspects of the law. The Fair Housing Act is Title VIII of the Civil Rights Act of 1968, as amended. This act prohibits discrimination in the sale or rental of housing of race, color, religion, sex, national origin, familial status, and disability. The City of Georgetown has adopted a fair housing resolution pursuant to federal law.
Options:	Approve Resolution Do not approve Resolution
Staff Recommendations:	Approve Resolution

Reviews:

Chris Carter Skipped 03/10/2014 1:06 PM

Chris Carter Completed 03/11/2014 11:16 AM

City Attorney Skipped 03/10/2014 1:14 PM

Ann U. Mercer Completed 03/11/2014 11:25 AM

Georgetown City Council Pending

Attachments:

1. FAIR HOUSING RESOLUTION 03-20-14 (PDF)

**MOTION TO APPROVED RESOLUTION DECLARING APRIL 2014 AS FAIR HOUSING
MONTH IN THE CITY OF GEORGETOWN, SC.**

STATE OF SOUTH CAROLINA)

FAIR HOUSING RESOLUTION

CITY OF GEORGETOWN)

WHEREAS, April 11, 2014 marks the 46TH anniversary of the passage of the United States Fair Housing Law, Title VIII of the Civil Rights Act of 1968, as amended, and the State of South Carolina enacted the South Carolina Fair Housing Law in 1988, that both support the policy of Fair Housing without regard to race, color, creed, national origin, sex, familial status and handicap, and encourages fair housing opportunities for all citizens; and

WHEREAS, the City of Georgetown is committed, under the 2014 effort to highlight the Fair Housing Law, by continuing to address discrimination in our community, to support programs that will educate the public about the right to equal housing opportunities, and to plan partnership efforts with other organizations to help assure every citizen of their right to fair housing; and

WHEREAS, the City of Georgetown rejects discrimination on the basis of race, religion, color, sex, national origin, disability, and/or familial status in the sale, rental or provision of other housing services; and

WHEREAS, the City of Georgetown desires that all its citizens be afforded the opportunity to attain decent, safe and sound living environment.

NOW THEREFORE, BE IT RESOLVED that the Georgetown City Council does hereby designate April 2014 as being Fair Housing Month and the City of Georgetown begins a year-long commemoration of the United States Fair Housing Law and urges all citizens to wholeheartedly recognize this celebration throughout the year.

APPROVED this 20th day of March, 2014.

ATTEST:

CITY OF GEORGETOWN,
A Municipal Corporation

Ann Mercer
City Clerk

Jack M. Scoville, Jr.
Mayor

Attachment: FAIR HOUSING RESOLUTION 03-20-14 (1581 : Fair Housing Resolution)



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ORDINANCE

DOC ID: 1573

Council Meeting Date:	20 March 2014
Department:	Housing and Community Development
Issue Under Consideration:	Amend the City of Georgetown Flood Damage Prevention and Control Ordinance in its Entirety and Replacing Said Ordinance with a Newly Revised Ordinance.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• City of Georgetown Flood Damage Prevention & Control Ordinance needs to be updated to match the State model. • This recommendation will go before the Planning Commission on February 18, 2014 because the regular January meeting was cancelled due to inclement weather. • The State Floodplain Coordinator, City attorney, & Waccamaw Regional Council of Governments all gave input in the revisions of this ordinance.
Options:	Approve or deny the amendment to replace the Flood Damage Prevention Ordinance.
Staff Recommendations:	Staff recommends approving this amendment.

Reviews:

Rick Martin Completed 02/12/2014 10:27 AM

This is for the revisions to the Flood Ordinance, especially the Variance Procedures section so we can help out the Front Street development.

Chris Carter Completed 02/12/2014 10:55 AM

Ann U. Mercer Completed 02/12/2014 12:08 PM

Georgetown City Council Completed 03/05/2014 4:13 PM

Attachments:

1. Flood Ord 3_20_14 (PDF)
2. Flood Ordinance 2014 (PDF)

**AMEND THE CITY OF GEORGETOWN FLOOD DAMAGE PREVENTION AND CONTROL
ORDINANCE IN ITS ENTIRETY AND REPLACING SAID ORDINANCE WITH A NEWLY
REVISED ORDINANCE.**

**AN ORDINANCE AMENDING THE CITY OF GEORGETOWN FLOOD DAMAGE PREVENTION
AND CONTROL ORDINANCE IN ITS ENTIRETY AND
REPLACING SAID ORDINANCE WITH A NEWLY REVISED ORDINANCE**

WHEREAS, It is prudent and necessary for the City of Georgetown to periodically review and amend the City of Georgetown Flood Damage Prevention and Control Ordinance; and

WHEREAS, The City Council of the City of Georgetown duly adopted a Flood Prevention Ordinance, also known as Floodplain Prevention Ordinance, in accordance with state and federal law and federal flood regulations, as established by the Federal Emergency Management Agency; and

WHEREAS, The City of Georgetown recognizes the significance of floodplain designations to City and has adopted and enforces consistent building codes and zoning ordinances; and

WHEREAS, The City Council desires for staff to facilitate compliance in an expeditious manner for the property owners in the City; and

WHEREAS, The City of Georgetown has consulted with and received recommendations and approval for certain specific changes to the Flood Prevention Ordinance from the South Carolina designated National Flood Insurance Coordinator in the Flood Mitigation Program; and

WHEREAS, The City Council of the City of Georgetown wish to implement the recommended changes;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the City of Georgetown Flood Damage Prevention Ordinance be deleted in its entirety and replaced with the City of Georgetown Flood Damage Prevention Ordinance, attached and incorporated.

AND FURTHER, that the revised ordinance replaces its predecessor and all ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Ann U. Mercer, City Clerk

Jack M. Scoville, Jr., Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney

City of Georgetown

Flood Damage Prevention Ordinance

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Article I. GENERAL STANDARDS

A. Statutory Authorization.

Municipality: The Legislature of the State of South Carolina has in SC Code of Laws, Title 5 and Title 6, and amendments thereto, delegated the responsibility to local governmental units to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry. Therefore, the City of Georgetown of Georgetown County, South Carolina does ordain as follows:

B. Findings of Fact The Special Flood Hazard Areas of the City of Georgetown are subject to periodic inundation which results in loss of life, property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures of flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety, and general welfare.

Furthermore, these flood losses are caused by the cumulative effect of obstructions in floodplains causing increases in flood heights and velocities, and by the occupancy in flood hazard areas by uses vulnerable to floods or hazardous to other lands which are inadequately elevated, flood proofed, or otherwise unprotected from flood damages.

C. Statement of Purpose and Objectives. It is the purpose of this ordinance to protect human life and health, minimize property damage, and encourage appropriate construction practices to minimize public and private losses due to flood conditions by requiring that uses vulnerable to floods, including facilities which serve such uses, be protected against flood damage at the time of initial construction. Uses of the floodplain which are dangerous to health, safety, and property due to water or erosion hazards, or which increase flood heights, velocities, or erosion are restricted or prohibited. These provisions attempt to control the alteration of natural floodplains, stream channels, and natural protective barriers which are involved in the accommodation of flood waters, and control filling, grading, dredging and other development which may increase flood damage or erosion. Additionally, the ordinance prevents or regulates the construction of flood barriers which will unnaturally divert floodwaters or which may increase flood hazards to other lands.

The objectives of this ordinance are to protect human life and health, to help maintain a stable tax base by providing for the sound use and development of flood-prone areas in such a manner as to minimize flood blight areas, and to insure that potential home buyers are notified that property is in a flood area. The provisions of the ordinance are intended to minimize damage to public facilities and utilities such as water and gas mains, electric, telephone, and sewer lines, streets and bridges located in the floodplain, and prolonged business interruptions. Also, an important floodplain management objective of this ordinance is to minimize expenditure of public money for costly flood control projects and rescue and relief efforts associated with flooding.

Floodplains are an important asset to the community. They perform vital natural functions such as temporary storage of floodwaters, moderation of peak flood flows, maintenance of water quality, groundwater recharge, prevention of erosion, habitat for

diverse natural wildlife populations, recreational opportunities, and aesthetic quality. These functions are best served if floodplains are kept in their natural state. Wherever possible, the natural characteristics of floodplains and their associated wetlands and water bodies should be preserved and enhanced. Decisions to alter floodplains, especially floodways and stream channels, should be the result of careful planning processes that evaluate resource conditions and human needs.

D. Lands to Which this Ordinance Applies. This ordinance shall apply to all areas of special flood hazard within the jurisdiction of the City of Georgetown as identified by the Federal Emergency Management Agency (FEMA) in its Flood Insurance Study, dated 3-16-1989 with accompanying maps and other supporting data that are hereby adopted by reference and declared to be a part of this ordinance.

Upon annexation any special flood hazard areas identified by the Federal Emergency Management Agency in its Flood Insurance Study for the unincorporated areas of Georgetown County, with accompanying map and other data are adopted by reference and declared part of this ordinance.

E. Establishment of Development Permit. A Development Permit shall be required in conformance with the provisions of this ordinance prior to the commencement of any development activities.

F. Compliance. No structure or land shall hereafter be located, extended, converted, or structurally altered without full compliance with the terms of this ordinance and other applicable regulations.

G. Interpretation In the interpretation and application of this ordinance all provisions shall be considered as minimum requirements, liberally construed in favor of the governing body, and deemed neither to limit nor repeal any other powers granted under State law. This ordinance is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance and another conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

H. Partial Invalidity and Severability If any part of this Ordinance is declared invalid, the remainder of the Ordinance shall not be affected and shall remain in force.

I. Warning and Disclaimer of Liability. The degree of flood protection required by this ordinance is considered reasonable for regulatory purposes and is based on scientific and engineering consideration. Larger floods can and will occur on rare occasions. Flood heights may be increased by man-made or natural causes. This ordinance does not imply that land outside the areas of special flood hazard or uses permitted within such areas will be free from flooding or flood damages. This ordinance shall not create liability on the part of the City of Georgetown or by any officer or employee thereof for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made hereunder.

J. Penalties for Violation. Violation of the provisions of this ordinance or failure to comply with any of its requirements, including violation of conditions and safeguards established in connection with grants of variance or special exceptions, shall constitute a misdemeanor. Any person who violates this ordinance or fails to comply with any of

its requirements shall, upon conviction thereof, be fined not more than \$500.00 or imprisoned for not more than 30 days, or both. Each day the violation continues shall be considered a separate offense. Nothing herein contained shall prevent The City of Georgetown from taking such other lawful action as is necessary to prevent or remedy any violation.

Article II. DEFINITIONS

A. General. Unless specifically defined below, words or phrases used in this ordinance shall be interpreted so as to give them the meaning they have in common usage and to give this ordinance its most reasonable application.

1. **Accessory Structure** - structures that are located on the same parcel of property as the principal structure and the use of which is incidental to the use of the principal structure. Garages, carports and storage sheds are common urban accessory structures. Pole barns, hay sheds, and the like qualify as accessory structures on farms.
2. **Addition (to an existing building)** - an extension or increase in the floor area or height of a building or structure. Additions to existing buildings shall comply with the requirements for new construction regardless as to whether the addition is a substantial improvement or not. Where a firewall or load-bearing wall is provided between the addition and the existing building, the addition(s) shall be considered a separate building and must comply with the standards for new construction.
3. **Agricultural Structure** - a structure used solely for agricultural purposes in which the use is exclusively in connection with the production, harvesting, storage, drying, or raising of agricultural commodities, including the raising of livestock. Agricultural structures are **not** exempt from the provisions of this ordinance.
4. **Appeal** - a request for a review of the local administrator's interpretation of any provision of this ordinance.
5. **Area of Shallow Flooding** - a designated AO or VO Zone on a community's Flood Insurance Rate Map (FIRM) with base flood depths of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and indeterminate, and where velocity flow may be evident.
6. **Area of Special Flood Hazard** - the land in the floodplain within a community subject to a one percent or greater chance of being equaled or exceeded in any given year.
7. **Base Flood** - the flood having a one percent chance of being equaled or exceeded in any given year.
8. **Basement** - means any enclosed area of a building that is below grade on all sides.

9. **Building** - any structure built for support, shelter, or enclosure for any occupancy or storage. (Also see **Structure**)

10. **Coastal High Hazard Area** - an area of special flood hazard extending from offshore to the inland limit of the primary frontal dune along an open coast and any other area subject to velocity wave action from storms or seismic sources.

11. **Critical Development** - Development that is critical to the community's public health and safety is essential to the orderly functioning of a community, store or produce highly volatile, toxic or water-reactive materials, or house occupants that may be insufficiently mobile to avoid loss of life or injury. Examples of critical development include jails, hospitals, schools, fire stations, nursing homes, wastewater treatment facilities, water plants, and gas/oil/propane storage facilities.

12. **Development** - any man-made change to improved or unimproved real estate, including, but not limited to, buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations, or storage of equipment or materials.

13. **Elevated Building** - a non-basement building built to have the lowest floor elevated above the ground level by means of fill, solid foundation perimeter walls, pilings, columns, piers, or shear walls parallel to the flow of water.

14. **Executive Order 11988 (Floodplain Management)** - Issued by President Carter in 1977, this order requires that no federally assisted activities be conducted in or have the potential to affect identified special flood hazard areas, unless there is no practicable alternative.

15. **Existing Construction** - means, for the purposes of determining rates, structures for which the start of construction commenced before the effective date of the FIRM, or before January 1, 1975, for FIRMs effective before that date.

16. **Existing Manufactured Home Park or Manufactured Home Subdivision** - a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before March 16, 1989.

17. **Expansion to an Existing Manufactured Home Park or Subdivision** - the preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete slabs).

18. **Flood** - a general and temporary condition of partial or complete inundation of normally dry land areas from the overflow of inland or tidal waters, or the unusual and rapid accumulation of runoff of surface waters from any source.

19. **Flood Hazard Boundary Map (FHBM)** - an official map of a community,

issued by the Federal Emergency Management Agency, where the boundaries of the areas of special flood hazard have been defined as Zone A.

20. Flood Insurance Rate Map (FIRM) - an official map of a community, on which the Federal Emergency Management Agency has delineated both the areas of special flood hazard and the risk premium zones applicable to the community.

21. Flood Insurance Study - the official report provided by the Federal Emergency Management Agency. The report contains flood profiles, as well as the Flood Boundary Floodway Map and the water surface elevation of the base flood.

22. Flood-Resistant Material ~~Flood-resistant material~~ ~~Flood-resistant material~~ - any building material capable of withstanding direct and prolonged contact (minimum 72 hours) with floodwaters without sustaining damage that requires more than low-cost cosmetic repair. Any material that is water-soluble or is not resistant to alkali or acid in water, including normal adhesives for above-grade use, is not flood-resistant. Pressure-treated lumber or naturally decay-resistant lumbers are acceptable flooring materials. Sheet-type flooring coverings that restrict evaporation from below and materials that are impervious, but dimensionally unstable are not acceptable. Materials that absorb or retain water excessively after submergence are not flood-resistant. Please refer to Technical Bulletin 2, *Flood Damage-Resistant Materials Requirements*, dated 8/08, and available from the Federal Emergency Management Agency. Class 4 and 5 materials, referenced therein, are acceptable flood-resistant materials.

23. Floodway - the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than one foot.

24. Freeboard - a factor of safety usually expressed in feet above a flood level for purposes of flood plain management. "Freeboard" tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, bridge openings, and the hydrological effect of urbanization of the watershed.

25. Functionally Dependent Facility - a facility which cannot be used for its intended purpose unless it is located or carried out in close proximity to water, such as a docking or port facility necessary for the loading and unloading of cargo or passengers, shipbuilding, ship repair, or seafood processing facilities. The term does not include long-term storage, manufacture, sales, or service facilities.

26. Highest Adjacent Grade - the highest natural elevation of the ground surface, prior to construction, next to the proposed walls of the structure.

27. Historic Structure - any structure that is: (a) listed individually in the National Register of Historic Places (a listing maintained by the U.S. Department

of the Interior (DOI)) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register; (b) certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district; (c) individually listed on a State inventory of historic places; (d) individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified (1) by an approved State program as determined by the Secretary of Interior, or (2) directly by the Secretary of Interior in states without approved programs. Some structures or districts listed on the State or local inventories **MAY NOT** be "Historic" as cited above, but have been included on the inventories because it was believed that the structures or districts have the potential for meeting the "Historic" structure criteria of the DOI. In order for these structures to meet NFIP historic structure criteria, it must be demonstrated and evidenced that the South Carolina Department of Archives and History has **individually determined** that the structure or district meets DOI historic structure criteria.

28. Increased Cost of Compliance (ICC) – applies to all new and renewed flood insurance policies effective on and after June 1, 1997. The NFIP shall enable the purchase of insurance to cover the cost of compliance with land use and control measures established under Section 1361. It provides coverage for the payment of a claim to help pay for the cost to comply with State or community floodplain management laws or ordinances after a flood event in which a building has been declared substantially or repetitively damaged.

29. Limited Storage - an area used for storage and intended to be limited to incidental items that can withstand exposure to the elements and have low flood damage potential. Such an area must be of flood resistant or breakaway material, void of utilities except for essential lighting and cannot be temperature controlled. If the area is located below the base flood elevation in an A, AE and A1-A30 zone it must meet the requirements of Article IV.A.4 of this ordinance. If the area is located below the base flood elevation in a V, VE and V1-V30 zone it must meet the requirements of Article IV.F of this ordinance.

30. Lowest Adjacent Grade (LAG) - is an elevation of the lowest ground surface that touches any **deck support**, of the exterior walls of a building, or proposed building walls.

31. Lowest Floor - the lowest floor of the lowest enclosed area. Any unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access, or storage in an area other than a basement area is not considered a building's lowest floor provided that such an enclosure is not built so as to render the structure in violation of other provisions of this ordinance.

32. Manufactured Home - a structure, transportable in one or more sections, which is built on a permanent chassis and designed to be used with or without a permanent foundation when connected to the required utilities. The term "manufactured home" does not include a "recreational vehicle".

33. **Manufactured Home Park or Subdivision** - a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

34. **Mean Sea Level** - the average height of the sea for all stages of the tide. It is used as a reference for establishing various elevations within the floodplain. For purposes of this ordinance, the term is synonymous with National Geodetic Vertical Datum (NGVD).

35. **National Geodetic Vertical Datum (NGVD)** - as corrected in 1929, elevation reference points set by National Geodetic Survey based on mean sea level.

36. **North American Vertical Datum (NAVD)** - datum point established at Pointe-au-Père on the St. Lawrence River, Quebec Province, Canada, based on the mass or density of the earth. The datum listed as the reference datum on Flood Insurance Rate Maps should be used for Elevation Certificate and flood proofing certificate completion.

37. **New Construction** - structure for which the start of construction commenced **on or after September 29, 1978** ~~(the effective date of the first floodplain management code, ordinance, or standard based upon specific technical base flood elevation data which establishes the area of special flood hazard) or (specific date)~~. The term also includes any subsequent improvements to such structure.

38. **New Manufactured Home Park or Subdivision** - a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete slabs) is completed on or **after** 3-16-1989.

39. **Primary Frontal Dune** - a continuous or nearly continuous mound or ridge of sand with relatively steep seaward and landward slopes immediately landward and subject to erosion and overtopping from high tides and waves during coastal storms. The inland limit of the primary frontal dune occurs at the point where there is a distinct change from a relatively steep slope to a relatively mild slope.

40. **Recreational Vehicle** - a vehicle which is: (a) built on a single chassis; (b) 400 square feet or less when measured at the largest horizontal projection; (c) designed to be self-propelled or permanently towable by a light duty truck; and, (d) designed primarily not for use as a permanent dwelling, but as temporary living quarters for recreational, camping, travel, or seasonal use.

41. **Repetitive Loss** - a building covered by a contract for flood insurance that has incurred flood-related damages on 2 occasions during a 10 year period ending on the date of the event for which a second claim is made, in which the cost of repairing the flood damage, on the average, equaled or exceeded 25% of the market value of the building at the time of each such flood event.

42. **Section 1316 of the National Flood Insurance Act of 1968** - The act

provides that no new flood insurance shall be provided for any property found by the Federal Emergency Management Agency to have been declared by a state or local authority to be in violation of state or local ordinances.

43. Start of Construction - (for other than new construction or substantial improvements under the Coastal Barrier Resources Act (P.L. 97-348), includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, or improvement was within 180 days of the permit date. The actual start means the first placement of permanent construction of a structure (including a manufactured home) on a site, such as the pouring of slabs or footings, installation of piles, construction of columns, or any work beyond the stage of excavation or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading, and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for footings, piers or foundations, or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of the building, whether or not that alteration affects the external dimensions of the building.

44. Structure - a walled and roofed building, a manufactured home, including a gas or liquid storage tank, ~~or other man-made facility or infrastructure~~ that is principally above ground.

45. Substantial Damage - damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred. Such repairs may be undertaken successively and their costs counted cumulatively. Please refer to the definition of "substantial improvement".

46. Substantial Improvement - any repair, reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the start of construction of the improvement. This term includes structures that have incurred substantial damage, regardless of the actual repair work performed. The term does not, however, include either:

- a) any project of improvement to a structure to correct existing violations of State or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions (does not include American with Disabilities Act compliance standards); or,
- b) Any alteration of a historic structure provided that the alteration will not preclude the structure's continued designation as a historic structure.
- c) Permits shall be cumulative for a period of five years. If the improvement project is conducted in phases, the total of all costs

associated with each phase, beginning with the issuance of the first permit, shall be utilized to determine whether "substantial improvement" will occur.

47. Substantially Improved Existing Manufactured Home Park or Subdivision - where the repair, reconstruction, rehabilitation or improvement of the streets, utilities and pads equals or exceeds 50 percent of the value of the streets, utilities and pads before the repair, reconstruction, or improvement commenced.

48. Variance - is a grant of relief from a term or terms of this ordinance.

49. Violation - the failure of a structure or other development to be fully compliant with these regulations.

Article III. ADMINISTRATION

A. Designation of Local Administrator. The ~~Building Official and/or Floodplain Manager~~, **or designee**, is hereby appointed to administer and implement the provisions of this ordinance.

B. Adoption of Letter of Map Revisions (LOMR) – ~~Adopt~~ All LOMRs that are issued in the areas identified in Article I Section D of this ordinance **are hereby adopted**.

C. Designation of Party Responsible for Biennial Report – ~~The Building Official and/or Floodplain Manager is hereby designated as the party responsible to submit the Biennial Report to FEMA.~~

D. C. Development Permit and Certification Requirements.

1. **Development Permit:** Application for a development permit shall be made to the local administrator on forms furnished by him or her prior to any development activities. The development permit may include, but not be limited to, plans in duplicate drawn to scale showing: the nature, location, dimensions, and elevations of the area in question; existing or proposed structures; and the location of fill materials, storage areas, and drainage facilities. Specifically, the following information is required:
 - a) **A site plan** that shows the 100-year floodplain contour or a statement that the entire lot is within the floodplain must be provided by the development permit applicant when the lot is within or appears to be within the floodplain as mapped by the Federal Emergency Management Agency or the floodplain identified pursuant to either the Duties and Responsibilities of the Local Administrators of Article III.D. E-11 or the Standards for Subdivision Proposals of Article IV.B.12 and the Standards for streams without Estimated Base Flood Elevations and/or Floodways of Article IV.C. The **site plot** plan must be prepared by or under the direct supervision of a registered land surveyor or professional engineer and certified by it. The **site plot** plan must show the floodway, if any, as

identified by the Federal Emergency Management Agency or the floodway identified pursuant to either the duties or responsibilities of the local administrators of Article III.D. E-12 ~~11~~ or the standards for subdivision proposals of Article IV.B.12 ~~13~~ and the standards for streams without estimated base flood elevations and/or floodways of Article IV.C. .

b) **Where base flood elevation data is provided** as set forth in Article I.D or the duties and responsibilities of the local administrators of Article III.D. E-11 the application for a development permit within the flood hazard area shall show:

- (1) the elevation (in relation to mean sea level) of the lowest floor of all new and substantially improved structures, and
- (2) if the structure will be floodproofed in accordance with the Non-Residential Construction requirements of Article IV.B.2 the elevation (in relation to mean sea level) to which the structure will be floodproofed.

c) **Where Base Flood Elevation Data Is Not Provided.** If no base flood elevation data is provided as set forth in Article I.D or the duties and responsibilities of the local administrators of Article III.D. E-11, then the provisions in the standards for streams without estimated base flood elevations and/or floodways of Article IV.C must be met.

d) **Alteration of Watercourse:** Where any watercourse will be altered or relocated as a result of proposed development, the application for a development permit shall include: a description of the extent of watercourse alteration or relocation; an engineering report on the effects of the proposed project on the flood-carrying capacity of the watercourse and the effects to properties located both upstream and downstream; and, a map showing the location of the proposed watercourse alteration or relocation.

2. Certifications

a) **Floodproofing Certification** - When a structure is floodproofed, the applicant shall provide certification from a registered, professional engineer or architect that the non-residential, floodproofed structure meets the floodproofing criteria in the non-residential construction requirements of Article IV.B.2 and Article IV.E.2(b).

b) **Certification During Construction** – A lowest floor elevation or floodproofing certification is required after the lowest floor is completed. As soon as possible after completion of the lowest floor and before any further vertical construction commences, or floodproofing by whatever construction means, whichever is applicable, it shall be the duty of the permit holder to submit to the floodplain local administrator a certification of the elevation of the lowest floor, or floodproofed elevation, whichever is applicable, as built, in relation to mean sea level.

Said certification shall be prepared by or under the direct supervision of a registered land surveyor or professional engineer and certified by it. Any work done prior to submission of the certification shall be at the permit holder's risk. The **floodplain** local administrator shall review the floor elevation survey data submitted. The permit holder immediately and prior to further progressive work being permitted to proceed shall correct deficiencies detected by such review. Failure to submit the survey or failure to make said corrections required hereby shall be cause to issue a stop-work order for the project.

c) **V-Zone Certification** - When a structure is located in Zones V, VE, or V1-30, certification shall be provided from a registered professional engineer or architect, separate from submitted plans, that new construction or substantial improvement meets the criteria for the coastal high hazard areas outlined in Article IV.F.5.

d) **As-built Certification** - Upon completion of the development a registered professional engineer, land surveyor or architect, in accordance with SC law, shall certify according to the requirements of Article III.C. D-2a, 2b, and 2c that the development is built in accordance with the submitted plans and previous pre-development certifications.

E. D. Duties and Responsibilities of the **floodplain Local Administrator.** Duties of the **floodplain** local administrator shall include, but not be limited to:

1. **Permit Review** - Review all development permits to assure that the requirements of this ordinance have been satisfied.
2. **Requirement of Federal and/or State Permits – Review proposed development to assure that all necessary permits have been received from those governmental agencies from which approval is required by Federal or State law, including section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C.1334. Advise permittee that additional federal or State permits may be required, and if specific federal or State permits are known, require that copies of such permits be provided and maintained on file with the development permit.**
3. **Watercourse Alterations –**
 - a) Notify adjacent communities and the South Carolina Department of Natural Resources, Land, Water, and Conservation Division, State Coordinator for the National Flood Insurance Program, prior to any alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Emergency Management Agency.
 - b) In addition to the notifications required watercourse alterations per Article III.D. E-3a, written reports of maintenance records must be maintained to show that maintenance has been provided within the altered or relocated portion of said watercourse so that the flood-carrying capacity is not diminished. This maintenance must consist of a comprehensive program of periodic inspections, and routine channel

clearing and dredging, or other related functions. The assurance shall consist of a description of maintenance activities, frequency of performance, and the local official responsible for maintenance performance. Records shall be kept on file for FEMA inspection.

c) If the proposed project will impact the configuration of the watercourse, floodway, or base flood elevation for which a detailed Flood Insurance Study has been developed, the applicant shall apply for and must receive approval for a Conditional Letter of Map Revision with the Federal Emergency Management Agency prior to the start of actual construction.

d) Within 60 days of completion of an alteration of a watercourse, referenced in the certification requirements of Article III.C. D-2.d, the applicant shall submit as-built certification, by a registered professional engineer, to the Federal Emergency Management Agency.

4. **Floodway Encroachments** - Prevent encroachments within floodways unless the certification and flood hazard reduction provisions of Article IV.B.5 are met.

5. **Development Proposals** – Require development proposals for proposed developments prior to signing off on and CLOMRs or LOMRs.

6. **Adjoining Floodplains** - Cooperate with neighboring communities with respect to the management of adjoining floodplains and/or flood-related erosion areas in order to prevent aggravation of existing hazards.

7. **Notifying Adjacent Communities** – Notify adjacent communities prior to permitting substantial commercial developments and large subdivisions to be undertaken in areas of special flood hazard and/or flood-related erosion hazards.

8. **Certification Requirements** –

a) Obtain and review actual elevation (in relation to mean sea level) of the lowest floor of all new or substantially improved structures, in accordance with administrative procedures outlined in Article III.C. D-2.b or the coastal high hazard area requirements outlined in Article IV.F.5.

b) Obtain the actual elevation (in relation to mean sea level) to which the new or substantially improved structures have been floodproofed, in accordance with the floodproofing certification outlined in Article III.C. D-2.a.

c) When floodproofing is utilized for a particular structure, obtain certifications from a registered professional engineer or architect in accordance with the non-residential construction requirements outlined in Article IV.B.2.

d) A registered professional engineer or architect shall certify that the design, specifications and plans for construction are in compliance with the provisions contained in the coastal high hazard area requirements outlined in Article IV.F.4, Article IV.F.6, and Article IV.F.8 of this

ordinance.

9. Map Interpretation - Where interpretation is needed as to the exact location of boundaries of the areas of special flood hazard (for example, where there appears to be a conflict between a mapped boundary and actual field conditions), make the necessary interpretation. The person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in this article.

10. Prevailing Authority - Where a map boundary showing an area of special flood hazard and field elevations disagree, the base flood elevations for flood protection elevations (as found on an elevation profile, floodway data table, etc.) shall prevail. The correct information should be submitted to FEMA as per the map maintenance activity requirements outlined in Article IV.B.7.b.

11. Use Of Best Available Data - When base flood elevation data or floodway data has not been provided in accordance with Article I.D, obtain, review, and reasonably utilize best available base flood elevation data and floodway data available from a federal, state, or other source, including data developed pursuant to the standards for subdivision proposals outlined in Article IV.B.1.2 ~~D.4~~, in order to administer the provisions of this ordinance. Data from preliminary, draft, and final Flood Insurance Studies constitutes best available data from a federal, state, or other source. Data must be developed using hydraulic models meeting the minimum requirement of NFIP approved model. If an appeal is pending on the study in accordance with 44 CFR Ch. 1, Part 67.5 and 67.6, the data does not have to be used.

12. Special Flood hazard Area/Topographic Boundaries Conflict - When the exact location of boundaries of the areas special flood hazards conflict with the current, natural topography information at the site the property owner may apply and be approved for a Letter of Map Amendment (LOMA) by FEMA. The local administrator in the permit file will maintain a copy of the Letter of Map Amendment issued from FEMA.

13. On-Site Inspections - Make on-site inspections of projects in accordance with the administrative procedures outlined in Article III.E. ~~F~~4.

14. Administrative Notices - Serve notices of violations, issue stop-work orders, revoke permits and take corrective actions in accordance with the administrative procedures in Article III.E. ~~F~~.

15. Records Maintenance - Maintain all records pertaining to the administration of this ordinance and make these records available for public inspection.

16. Annexations and Detachments - Notify the South Carolina Department of Natural Resources Land, Water and Conservation Division, within six (6) months, of any annexations or detachments that include special flood hazard areas. The community must incorporate applicable maps from surrounding jurisdictions into this ordinance within 90 days of date of the annexation.

17. Federally Funded Development - The President issued **Executive Order 11988**, Floodplain Management May 1977. E.O. 11988 directs federal agencies to assert a leadership role in reducing flood losses and losses to environmental values served by floodplains. Proposed developments must go through an eight-step review process. Evidence of compliance with the executive order must be submitted as part of the permit review process.

18. Substantial Damage Determination – Perform an assessment of damage from any origin to the structure using FEMA’s Residential Substantial Damage Estimator (RSDE) software to determine if the damage equals or exceeds 50 percent of the market value of the structure before the damage occurred.

19. Substantial Improvement Determinations – Perform an assessment of permit applications for improvements or repairs to be made to a building or structure equals or exceeds 50 percent of the market value of the structure before the improvement or repair is started. Cost of work counted for determining if and when substantial improvement to a structure occurs shall be cumulative for a period of five years. If the improvement project is conducted in phases the total of all cost associated with each phase, beginning with the issuance of the first permit, shall be utilized to determine whether “substantial improvement” will occur.

a) Methods of Market Value Determination. The market values shall be determined by one of the following methods:

(1) the current assessed building value as determined by the county’s assessor’s office or the value of an appraisal performed by a licensed appraiser at the expense of the owner **within 12 months**; or,

(2) one or more certified appraisals from a registered professional licensed appraiser in accordance with the laws of South Carolina. *The appraisal shall indicate actual replacement value of the building or structure in its pre-improvement condition, less depreciation for functionality and obsolescence and site improvements.* The Marshall & Swift Residential Cost Handbook shall be used to determine costs for buildings or structures.

(3) Real Estate purchase contract within 12 months prior to the date of the application for a permit.

F. Administrative Procedures.

1. **Inspections of Work in Progress:** As the work pursuant to a permit progresses, the **floodplain** local administrator shall make as many inspections of the work as may be necessary to ensure that the work is being done according to the provisions of the local ordinance and the terms of the permit. In

exercising this power, the floodplain administrator has a right, upon presentation of proper credentials, to enter on any premises within the territorial jurisdiction at any reasonable hour for the purposes of inspection or other enforcement action.

2. **Stop-Work Orders**: Whenever a building or part thereof is being constructed, reconstructed, altered, or repaired in violation of this ordinance, the administrator may order the work to be immediately stopped. The stop-work order shall be in writing and directed to the person doing the work. The stop-work order shall state the specific work to be stopped, the specific reasons for the stoppage, and the conditions under which the work may be resumed. Violation of a stop-work order constitutes a misdemeanor.

3. **Revocation of Permits**: The floodplain local administrator may revoke and require the return of the development permit by notifying the permit holder in writing, stating the reason for the revocation. Permits shall be revoked for any substantial departure from the approved application, plans, or specifications; for refusal or failure to comply with the requirements of State or local laws; or for false statements or misrepresentations made in securing the permit. Any permit mistakenly issued in violation of an applicable State or local law may also be revoked.

4. **Periodic Inspections**: The floodplain local administrator and each member of his inspections department shall have a right, upon presentation of proper credentials, to enter on any premises within the territorial jurisdiction of the department at any reasonable hour for the purposes of inspection or other enforcement action.

5. **Violations to be Corrected**: When the floodplain local administrator finds violations of applicable State and local laws, it shall be his duty to notify the owner or occupant of the building of the violation. The owner or occupant shall immediately remedy each of the violations of law on the property he owns.

6. **Actions in Event of Failure to Take Corrective Action**: If the owner of a building or property shall fail to take prompt corrective action, the floodplain administrator shall give him written notice, by certified or registered mail to his last known address or by personal service, that:

- a) the building or property is in violation of the Flood Damage Prevention Ordinance,
- b) a hearing will be held before the floodplain local administrator at a designated place and time, not later than 10 days after the date of the notice, at which time the owner shall be entitled to be heard in person or by counsel and to present arguments and evidence pertaining to the matter; and,
- c) following the hearing, the floodplain local administrator may issue such order to alter, vacate, or demolish the building; or to remove fill as

appears appropriate.

7. **Order to Take Corrective Action**: If, upon a hearing held pursuant to the notice prescribed above, the **floodplain** administrator shall find that the building or development is in violation of the Flood Damage Prevention Ordinance, he shall make an order in writing to the owner, requiring the owner to remedy the violation within such period, not less than 60 days, the administrator may prescribe; provided that where the administrator finds that there is imminent danger to life or other property, he may order that corrective action be taken in such lesser period as may be feasible.

8. **Appeal**: Any owner who has received an order to take corrective action may appeal from the order to the local elected governing body by giving notice of appeal in writing to the **floodplain** administrator and the clerk within 10 days following issuance of the final order. In the absence of an appeal, the order of the administrator shall be final. The local governing body shall hear an appeal within a reasonable time and may affirm, modify and affirm, or revoke the order.

9. **Failure to Comply with Order**: If the owner of a building or property fails to comply with an order to take corrective action from which no appeal has been taken, or fails to comply with an order of the governing body following an appeal, he shall be guilty of a misdemeanor and shall be punished in the discretion of the court.

10. **Denial of Flood Insurance under the NFIP**: If a structure is declared in violation of this ordinance and the violation is not remedied then the **floodplain** local administrator shall notify the Federal Emergency Management Agency to initiate a Section 1316 of the National Flood insurance Act of 1968 action against the structure upon the finding that the violator refuses to bring the violation into compliance with the ordinance. Once a violation has been remedied the **floodplain** local administrator shall notify FEMA of the remedy and ask that the Section 1316 be rescinded.

11. The following **documents** are incorporated by reference and may be used by the local administrator to provide further guidance and interpretation of this ordinance as found on FEMA's website at www.fema.gov:

1. FEMA 55 Coastal Construction Manual
2. All FEMA Technical Bulletins
3. All FEMA Floodplain Management Bulletins
4. FEMA 348 Protecting Building Utilities from Flood Damage
5. FEMA 499 Home Builder's Guide To Coastal Construction Technical Fact Sheets

Article IV. PROVISIONS FOR FLOOD HAZARD REDUCTION

A. General Standards. Development may not occur in the floodplain where alternative locations exist due to the inherent hazards and risks involved. Before a permit is issued, the applicant shall demonstrate that new structures cannot be located out of the floodplain and that encroachments onto the floodplain are minimized. In all areas of special flood hazard the following provisions are required:

1. **Anchoring** - All new construction and substantial improvements shall be anchored to prevent flotation, collapse, or lateral movement of the structure,
2. **Flood Resistant Materials and Equipment** - All new construction and substantial improvements shall be constructed with flood resistant materials and utility equipment resistant to flood damage,
3. **Minimize Flood Damage** - All new construction ~~and~~ ~~or~~ substantial improvements shall be constructed by methods and practices that minimize flood damages,
4. **Critical Development** - shall be elevated to the 500 year flood elevation or be elevated to the highest known historical flood elevation (where records are available), whichever is greater. If no data exists establishing the 500 year flood elevation or the highest known historical flood elevation, the applicant shall provide a hydrologic and hydraulic engineering analysis that generates 500 year flood elevation data,
5. **Utilities** - Electrical, plumbing and ductwork shall be 1 ft. above base flood. Heating and air conditioning equipment and electrical, and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of the base flood plus 2 ft. This requirement does not preclude the installation of outdoor faucets for shower heads, sinks, hoses, etc., as long as cut off devices and back flow devices are installed to prevent contamination to the service components and thereby minimize any flood damages to the building,
6. **Water Supply Systems** - All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of floodwaters into the system,
7. **Sanitary Sewage Systems** - New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of floodwaters into the systems and discharges from the systems into floodwaters, On-site waste disposal systems shall be located and constructed to avoid impairment to them or contamination from them during flooding,
8. **Gas Or Liquid Storage Tanks** - All gas or liquid storage tanks, either located above ground or buried, shall be anchored to prevent flotation or lateral movement resulting from hydrodynamic and hydrostatic loads.
9. **Alteration, Repair, Reconstruction, Or Improvements** - Any alteration,

repair, reconstruction, or improvement to a structure that is in compliance with the provisions of this ordinance, shall meet the requirements of "new construction" as contained in this ordinance. This includes post-FIRM development and structures.

10. Non-Conforming Buildings or Uses. Non-conforming buildings or uses may not be enlarged, replaced, or rebuilt unless such enlargement or reconstruction is accomplished in conformance with the provisions of this ordinance. Provided, however, nothing in this ordinance shall prevent the repair, reconstruction, or replacement of an existing building or structure located totally or partially within the floodway, provided that the bulk of the building or structure below base flood elevation in the floodway is not increased and provided that such repair, reconstruction, or replacement meets all of the other requirements of this ordinance,

11. American with Disabilities Act (ADA). A building must meet the specific standards for floodplain construction outlined in Article IV.B, as well as any applicable ADA requirements. **The ADA is not justification for issuing a variance or otherwise waiving these requirements.** Also, the cost of improvements required to meet the ADA provisions shall be included in the costs of the improvements for calculating substantial improvement.

B. Specific Standards. In all areas of special flood hazard (Zones A, AE, AH, AO, A1-30, V, and VE) where base flood elevation data has been provided, as set forth in Article I.D or outlined in the Duties and Responsibilities of the Local Administrator Article III.D. E: the following provisions are required:

1. Residential Construction - New construction **and** ~~or~~ substantial improvement of any residential structure (including manufactured homes) shall have the lowest floor elevated no lower than 2 **feet** ~~foot~~ above the base flood elevation. No basements are permitted. Should solid foundation perimeter walls be used to elevate a structure, openings sufficient to facilitate the unimpeded movements of floodwaters shall be provided in accordance with the elevated buildings requirements in Article IV B.4.

2. Non-Residential Construction - New construction **and** ~~or~~ substantial improvement of any commercial, industrial, or non-residential structure (including manufactured homes) shall have the lowest floor elevated no lower than 2 feet above the level of the base flood elevation. Should solid foundation perimeter walls be used to elevate a structure, openings sufficient to facilitate the unimpeded movements of floodwaters shall be provided in accordance with the elevated buildings requirements in Article IV B.4. No basements are permitted. Structures located in A-zones may be floodproofed in lieu of elevation provided that all areas of the structure below the required elevation are watertight with walls substantially impermeable to the passage of water, using structural components having the capability of resisting hydrostatic and hydrodynamic loads and the effect of buoyancy.

A registered, professional engineer or architect shall certify that the standards of this subsection are satisfied. Such certifications shall be provided

to the official as set forth in the floodproofing certification requirements in Article III.C. D-2.a. A variance may be considered for wet-floodproofing agricultural structures in accordance with the criteria outlined in Article V.D of this ordinance. Agricultural structures not meeting the criteria of Article V.D must meet the non-residential construction standards and all other applicable provisions of this ordinance. Structures that are floodproofed are required to have an approved maintenance plan with an annual exercise. The local administrator must approve the maintenance plan and notification of the annual exercise shall be provided to it.

3. Manufactured Homes.

a) Manufactured homes that are placed or substantially improved on sites outside a manufactured home park or subdivision, in a new manufactured home park or sub-division, in an expansion to an existing manufactured home park or subdivision, or in an existing manufactured home park or subdivision on which a manufactured home has incurred "substantial damage" as the result of a flood, must be elevated on a permanent foundation such that the lowest floor of the manufactured home is elevated no lower than 2 feet foot above the base flood elevation and be securely anchored to an adequately anchored foundation system to resist flotation, collapse, and lateral movement.

b) Manufactured homes that are to be placed or substantially improved on sites in an existing manufactured home park or subdivision that are not subject to the provisions for residential construction in Article IV.B.1 of this ordinance must be elevated so that the lowest floor of the manufactured home is elevated no lower than 2 feet foot above the base flood elevation, and be securely anchored to an adequately anchored foundation to resist flotation, collapse, and lateral movement.

c) Manufactured homes shall be anchored to prevent flotation, collapse, or lateral movement. For the purpose of this requirement, manufactured homes must be anchored to resist flotation, collapse, or lateral movement in accordance with **Section 40-29-10 of the South Carolina Manufactured Housing Board Regulations, as amended.** ~~Section 19-425.39 of the South Carolina Manufactured Housing Board Regulations, effective date May 25, 1990, as amended.~~ Additionally, when the elevation requirement would be met by an elevation of the chassis at least 36 inches or less above the grade at the sight, **the chassis shall be supported by reinforced piers or engineered foundation.** ~~other foundation elements of at least equivalent strength shall support the chassis.~~ When the elevation of the chassis is above 36 inches in height an engineering certification is required.

d) An evacuation plan must be developed for evacuation of all residents of all new, substantially improved or substantially damaged manufactured home parks or subdivisions located within flood-prone areas. This plan shall be filed with and approved by the local administrator and the local Emergency Preparedness Coordinator.

4. Elevated Buildings - New construction **and** ~~or~~ substantial improvements of elevated buildings that include fully enclosed areas that are usable solely for the parking of vehicles, building access, or limited storage in an area other than a basement, and which are subject to flooding shall be designed to preclude finished space and be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters.

a) Designs for complying with this requirement must either be certified by a professional engineer or architect or meet all of the following minimum criteria:

- (1) Provide a minimum of two openings on different walls having a *total net area* of not less than one square inch for every square foot of enclosed area subject to flooding. If there are multiple enclosed areas, each area must have openings in its exterior walls.
- (2) The bottom of each opening must be no more than 1 foot above the higher of the interior or exterior grade immediately under the opening,
- (3) Only the portions of openings that are below the base flood elevation (BFE) can be counted towards the required net open area.
- (4) Openings may be equipped with screens, louvers, valves, or other coverings or devices provided they permit the automatic flow of floodwaters in both directions.
- (5) Fill placed around foundation walls must be graded so that the grade inside the enclosed area is equal to or higher than the adjacent grade outside the building on at least one side of the building

b) Hazardous Velocities. Hydrodynamic pressure must be considered in the design of any foundation system where velocity waters or the potential for debris flow exists. If flood velocities are excessive (greater than 5 feet per second), foundation systems other than solid foundations walls should be considered so that obstructions to damaging flood flows are minimized.

c) Enclosures below **Lowest Floor** BFE

- (1) Access to the enclosed area shall be the minimum necessary to allow for parking of vehicles (garage door) or limited storage of maintenance equipment used in connection with the premises (standard exterior door) or entry to the living area (stairway or elevator).
- (2) The interior portion of such enclosed area shall not be partitioned or finished into separate rooms, except to enclose a

single storage area and must be void of utilities except for essential lighting as required, and cannot be temperature controlled.

(3) One wet location switch and/or outlet connected to a ground fault interrupt breaker may be installed below the required lowest floor elevation specified in the specific standards outlined in Article IV.B.1, 2 and 3.

(4) All construction materials below the required lowest floor elevation specified in the specific standards outlined in Article IV.B 1, 2 and 3 should be of flood resistant materials.

5. Floodways. Located within areas of special flood hazard established in Article I.D, are areas designated as floodways. The floodway is an extremely hazardous area due to the velocity of floodwaters that carry debris and potential projectiles and has erosion potential. The following provisions shall apply within such areas:

- a) No encroachments, including fill, new construction, substantial improvements, additions, and other developments shall be permitted unless it has been demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practice that the proposed encroachment would not result in any increase in the flood levels during the occurrence of the base flood. Such certification and technical data shall be presented to the local administrator.
- b) If Article IV.B.5a is satisfied, all new construction and substantial improvements shall comply with all applicable flood hazard reduction provisions of Article IV.
- c) Stream crossings for any purpose (i.e. timber harvesting operations), if temporary, shall be permitted in accordance with floodway requirements of Article IV.B.5 ~~and the temporary development provisions of Article IV.B.11~~. Otherwise, the development shall comply with all applicable flood hazard reduction provisions of Article IV.
- d) No manufactured homes shall be permitted, except in an existing manufactured home park or subdivision. A replacement manufactured home may be placed on a lot in an existing manufactured home park or subdivision provided the anchoring and the elevation standards of Article IV B.3 are met.
- e) Permissible uses within floodways may include: general farming, pasture, outdoor plant nurseries, horticulture, forestry, wildlife sanctuary, game farm, and other similar agricultural, wildlife, and related uses. Also, lawns, gardens, play areas, picnic grounds, and hiking and horseback riding trails are acceptable uses, provided that they do not employ structures or fill. Substantial development of a permissible use

may require a no-impact certification. The uses listed in this subsection are permissible only if and to the extent that they do not cause any increase in base flood elevations or changes to the floodway configuration.

6. Recreational Vehicles

- a) A recreational vehicle is ready for highway use if it is:
 - (1) on wheels or jacking system;
 - (2) attached to the site only by quick-disconnect type utilities and security devices; and,
 - (3) has no permanently attached additions.
- b) Recreational vehicles placed on sites shall either be:
 - (1) on site for fewer than 180 consecutive days; and,
 - (2) be fully licensed and ready for highway use, or meet the development permit and certification requirements of Article III.C. D, general standards outlined in Article IV.A, and manufacture homes standards in Article IV.B.3.

7. Map Maintenance Activities – The National Flood Insurance Program requires flood data to be reviewed and approved by FEMA. This ensures that flood maps, studies and other data identified in Article I.D accurately represent flooding conditions so appropriate floodplain management criteria are based on current data, the following map maintenance activities are identified:

- a) Requirement to Submit New Technical Data
 - (1) For all development proposals that impact floodway delineations or base flood elevations, the community shall ensure that technical data reflecting such changes be submitted to FEMA within six months of the date such information becomes available. These development proposals include:
 - (a) Floodway encroachments that increase or decrease base flood elevations or alter floodway boundaries;
 - (b) Fill sites to be used for the placement of proposed structures where the applicant desires to remove the site from the special flood hazard area;
 - (c) Alteration of watercourses that result in a relocation or elimination of the special flood hazard area, including the placement of culverts; and

(d) Subdivision or large scale development proposals requiring the establishment of base flood elevations in accordance with Article IV.C.1. ~~B.12.d.~~

(2) It is the responsibility of the applicant to have technical data, required in accordance with Article IV.B.7, prepared in a format required for a Conditional Letter of Map Revision or Letter of Map Revision, and submitted to FEMA. Submittal and processing fees for these map revisions shall also be the responsibility of the applicant.

(3) The Floodplain Administrator shall require a Conditional Letter of Map Revision prior to the issuance of a floodplain development permit for:

(a) Proposed floodway encroachments that increase the base flood elevation; and

(b) Proposed development which increases the base flood elevation by more than one foot in areas where FEMA has provided base flood elevations but no floodway.

(4) Floodplain development permits issued by the Floodplain Administrator shall be conditioned upon the applicant obtaining a Letter of Map Revision from FEMA for any development proposal subject to Article IV B.7.

(5) Conditional Letter of Map revisions (CLOMR) and/or Letters of Map Revision (LOMR) must go through the variance process outlined in Article V.

b) Right to Submit New Technical Data - The Floodplain Administrator may request changes to any of the information shown on an effective map that does not impact floodplain or floodway delineations or base flood elevations, such as labeling or planimetric details. Such a submission shall include appropriate supporting documentation made in writing by the local jurisdiction and may be submitted at any time.

8. Accessory Structures.

a) A detached accessory structure or garage, the cost of which is greater than \$3,000, must comply with the requirements as outlined in FEMA's Technical Bulletin 7-93 *Wet Floodproofing Requirements* or be elevated in accordance with Article IV Section B(1) and B(4) or dry floodproofed in accordance with Article IV B(2).

b) When accessory structures of \$3,000 or less are to be placed in the floodplain, the following additional criteria shall be met:

(1) Accessory structures shall not be used for any uses other than

~~the parking of vehicles and storage human habitation (including work, sleeping, living, cooking or restroom areas),~~

(2) Accessory structures shall be designed to have low flood damage potential,

(3) Accessory structures shall be constructed and placed on the building site so as to offer the minimum resistance to the flow of floodwaters,

(4) Accessory structures shall be firmly anchored to prevent flotation, collapse or lateral movement of the structure,

(5) Service facilities such as electrical and heating equipment shall be installed in accordance with Article IV.A.5,

(6) Openings to relieve hydrostatic pressure during a flood shall be provided below base flood elevation in conformance with Article IV.B.4a, and

(7) Accessory structures shall be built with flood resistance materials in accordance with Technical Bulletin 2, *Flood Damage-Resistant Materials Requirements*, dated 8/08, and available from the Federal Emergency Management Agency. Class 4 and 5 materials, referenced therein, are acceptable flood-resistant materials.

9. Swimming Pool Utility Equipment Rooms

If the building can not be built at or above the BFE, because of functionality of the equipment then a structure to house the utilities for the pool may be built below the BFE with the following provisions:

- a) Meet the requirements for accessory structures in Article IV.B.8
- b) The utilities must be anchored to prevent flotation and shall be designed to prevent water from entering or accumulating within the components during conditions of the base flood.
- c) A variance may be granted to allow wet floodproofing of the structure.

10. Elevators

- a) Install a float switch system or another system that provides the same level of safety is necessary for all elevators where there is a potential for the elevator cab to descend below the BFE during a flood per FEMA's Technical Bulletin 4-93 Elevator Installation for Buildings Located in Special Flood Hazard Areas.
- b) All equipment that may have to be installed below the BFE such as counter weight roller guides, compensation cable and pulleys, and oil

buffers for traction elevators and the jack assembly for a hydraulic elevator must be constructed using flood-resistant materials where possible per FEMA's Technical Bulletin 4-93 Elevator Installation for Buildings Located in Special Flood Hazard Areas.

~~11. Temporary Development~~ Certain types of structures (e.g. fruit stands, construction site offices, portable toilets, etc.) may be situated temporarily on flood-prone property without having to comply with the elevation or floodproofing criteria of Article IV.B.1 and Article IV.B.2, respectively, provided that the following criteria are met:

a) ~~All applicants must submit to the local administrator, prior to the issuance of the development permit, a written plan for the removal of any temporary structures or development in the event of a hurricane or flash flood warning notification. The plan shall be reviewed and approved in writing, and must include the following information:~~

~~(1) a specified time period for which the temporary use will be permitted;~~

~~(2) the name, address and phone number of the individual responsible for the removal of temporary structures or development;~~

~~(3) the time frame prior to the event at which any structures will be removed (i.e. minimum of 72 hours before landfall of a hurricane or immediately upon flood warning notification);~~

~~(4) a copy of the contract or other suitable instrument with a trucking company to insure the availability of removal equipment when needed;~~

~~(5) designation, accompanied by documentation, of a location outside the floodplain to which any temporary structure will be moved;~~

~~(6) a determination of permanent structures which would be adversely affected by increased flooding upstream or downstream, and a method for covering this liability, such as a performance bond; and;~~

~~(7) a plan to restore the area to its natural condition once the temporary permit expires or the temporary use is terminated, whichever is first.~~

~~b) The structure is mobile, or can be made so, and is capable of being removed from the site with a maximum of four (4) hours warning.~~

~~c) The structure will not remain on the property for more than 180 days.~~

~~12.~~ **11.Fill.** An applicant shall demonstrate that fill is the only alternative to raising the building to meet the residential and non-residential construction requirements of Article IV B(1) or B(2), and that the amount of fill used will not affect the flood storage capacity or adversely affect adjacent properties. The following provisions shall apply to all fill placed in the special flood hazard area:

- a) Fill may not be placed in the floodway unless it is in accordance with the requirements in Article IV.B.5a,
- b) Fill may not be placed in tidal or non-tidal wetlands without the required State and federal permits,
- c) Fill must consist of soil and rock materials only. A registered professional geotechnical engineer may use dredged material as fill only upon certification of suitability. Landfills, rubble fills, dumps, and sanitary fills are not permitted in the floodplain,
- d) Fill used to support structures must comply with ASTM Standard D-698, and its suitability to support structures certified by a registered, professional engineer,
- e) Fill slopes shall be no greater than two horizontal to one vertical. Flatter slopes may be required where velocities may result in erosion; and,
- f) The use of fill shall not increase flooding or cause drainage problems on neighboring properties.
- g) Fill may not be used for structural support in the coastal high hazard areas
- h) Will meet the requirements of FEMA Technical Bulletin 10-01, *Ensuring That Structures Built On Fill in or Near Special Flood Hazard Areas Are Reasonable Safe from Flooding*.

~~13.~~ **12. Standards for Subdivision Proposals and other development.**

- a) All subdivision proposals shall be consistent with the need to minimize flood damage and are subject to all applicable standards in these regulations;
- b) All subdivision proposals shall have public utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize flood damage;
- c) All subdivision proposals shall have adequate drainage provided to reduce exposure to flood damage; and
- d) In all areas of special flood hazard where base flood elevation data are not available, the applicant shall provide a hydrologic and hydraulic

engineering analysis that generates base flood elevations for all subdivision proposals and other proposed developments containing at least 50 lots or 5 acres, whichever is less.

e) If the areas of special flood hazard is identified as an area of open space and is deeded as such then a hydrologic and hydraulic engineering analysis that generates base flood elevations for the subdivision proposal would not be required.

f) The applicant shall meet the requirement to submit technical data to FEMA in Article IV B.7 when a hydrologic and hydraulic analysis is completed that generates base flood elevations.

C. Standards for Streams without Base Flood Elevations and/or Floodways -

Located within the areas of special flood hazard (Zones A and V) established in Article I.D, are small streams where no base flood data has been provided or where no floodways have been identified. The following provisions apply within such areas:

1. No encroachments, including fill, new construction, substantial improvements or new development shall be permitted within 100 feet of the stream bank unless certification with supporting technical data by a registered professional engineer is provided demonstrating that such encroachments shall not result in any increase in flood levels during the occurrence of the base flood discharge.
2. If Article IV.C.1 is satisfied and base flood elevation data is available from other sources, all new construction and substantial improvements within such areas shall comply with all applicable flood hazard ordinance provisions of Article IV and shall be elevated or floodproofed in accordance with elevations established in accordance with Article III.D. E-11.
3. Data from preliminary, draft, and final Flood Insurance Studies constitutes best available data. Refer to FEMA Floodplain Management Technical Bulletin 1-98 *Use of Flood Insurance Study (FIS) Data as Available Data*. If an appeal is pending on the study in accordance with 44 CFR Ch. 1, Part 67.5 and 67.6, the data does not have to be used.
4. When base flood elevation (BFE) data is not available from a federal, state, or other source one of the following methods may be used to determine a BFE For further information regarding the methods for determining BFEs listed below, refer to FEMA's manual *Managing Floodplain Development in Approximate Zone A Areas*:

a) Contour Interpolation

- (1) Superimpose approximate Zone A boundaries onto a topographic map and estimate a BFE.
- (2) Add one-half of the contour interval of the topographic map

that is used to the BFE.

- b) Data Extrapolation - A BFE can be determined if a site within 500 feet upstream of a reach of a stream reach for which a 100-year profile has been computed by detailed methods, and the floodplain and channel bottom slope characteristics are relatively similar to the downstream reaches. **No hydraulic structures shall be present.**
- c) Hydrologic and Hydraulic Calculations- Perform hydrologic and hydraulic calculations to determine BFEs using FEMA approved methods and software. These methods include, but are not limited to the following:
 - (1) HEC-RAS 3.1.1 and up
 - (2) HEC-1 4.0.1 and up
 - (3) HEC-2 4.6.2
 - (4) HEC-HMS 1.1 and up
 - (5) FLO-2D
 - (6) QUICK-2
 - (7) SFD
 - (8) WSPRO

D. Standards for Streams with Established Base Flood Elevations but without Floodways. Along rivers and streams where Base Flood Elevation (BFE) data is provided but neither floodway are identified for a Special Flood Hazard Area on the FIRM or in the FIS. The following provisions apply within such areas:

- 1. No encroachments, including fill, new construction, substantial improvements, or other development, shall be permitted unless certification with supporting technical data by a registered professional engineer is provided demonstrating that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the community.

E. Standards for Areas of Shallow Flooding (AO Zones). Located within the areas of special flood hazard established in Article 1.D, are areas designated as shallow flooding. The following provisions shall apply within such areas:

- 1. All new construction and substantial improvements of residential structures shall have the lowest floor elevated to the depth number specified on the Flood Insurance Rate Map, in feet, above the highest adjacent grade. If no depth number is specified, the lowest floor shall be elevated at least three (3) feet above the highest adjacent grade.
- 2. All new construction and substantial improvements of non-residential structures shall:
 - a) Have the lowest floor elevated to the depth number specified on the Flood Insurance Rate Map, in feet, above the highest adjacent grade.

If no depth number is specified, the lowest floor shall be elevated at least three (3) feet above the highest adjacent grade; or,

- b) Be completely flood-proofed together with attendant utility and sanitary facilities to or above that level so that any space below that level is watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and effects of buoyancy.
3. All structures on slopes must have drainage paths around them to guide water away from the structures.

F. Coastal High Hazard Areas (V-Zones). -Located within the areas of special flood hazard established in Article I.D or Article III.D. E-11 are areas designated as coastal high hazard areas. These areas have special flood hazards associated with wave wash. The following provisions shall apply within such areas:

1. All buildings or structures shall be located landward of the **reach of mean high tide**, first line of stable natural vegetation and comply with all applicable Department of Health and Environmental Control (DHEC) Ocean and Coastal Resource Management (OCRM) setback requirements.
2. All buildings or structures shall be elevated so that the bottom of the lowest supporting horizontal member (excluding pilings or columns) is located no lower than 2 ft. above the base flood elevation level, with all space below the lowest supporting member open so as not to impede the flow of water. Prior to construction, plans for any structures that will have lattice work or decorative screening must be submitted to the local administrator for approval. Open lattice work or decorative screening may be permitted for aesthetic purposes only and must be designed to wash away in the event of abnormal wave action and in accordance with Article IV.F.8.
3. All buildings or structures shall be securely anchored on pilings or columns, extending vertically below a grade of sufficient depth and the zone of potential scour, and securely anchored to the subsoil strata.
4. All pilings and columns and the attached structures shall be anchored to resist flotation, collapse, lateral movement and scour due to the effect of wind and water loads acting simultaneously on all building components.
5. A registered professional engineer or architect shall certify that the design, specifications and plans for construction are in compliance with the provisions contained in Article IV Section F 3, 4, 6 and 9 of this ordinance.
6. There shall be no fill used as structural support. Non-compacted fill may be used around the perimeter of a building for landscaping/aesthetic purposes provided the fill will wash out from storm surge, thereby rendering the building free of obstruction prior to generating excessive loading forces, ramping effects, or wave deflection. Only beach compatible sand may be used. The local administrator shall approve design plans for landscaping/ aesthetic fill only

after the applicant has provided an analysis by an engineer, architect, and/or soil scientist that demonstrates that the following factors have been fully considered:

- a) Particle composition of fill material does not have a tendency for excessive natural compaction,
- b) Volume and distribution of fill will not cause wave deflection to adjacent properties; and,
- c) Slope of fill will not cause wave run-up or ramping.

7. There shall be no alteration of sand dunes that would increase potential flood damage.

8. All new construction and substantial improvements have the space below the lowest floor either free of obstruction or constructed with non-supporting breakaway walls, open wood lattice-work, or insect screening intended to collapse under wind and water loads without causing collapse, displacement, or other structural damage to the elevated portion of the building or supporting foundation system. For the purpose of this section, a breakaway wall shall have a design safe loading resistance of not less than 10 and no more than 20 pounds per square foot. Breakaway wall enclosures shall not exceed 299 square feet. Only flood resistant materials shall be used below the required flood elevation specified in Article IV.B. One wet location switch and/or outlet connected to a ground fault interrupt breaker may be installed below the required lowest floor elevation specified in Article IV.B

Lattice work or decorative screening shall be allowed below the base flood elevation provided they are not part of the structural support of the building and are designed so as to breakaway, under abnormally high tides or wave action, without damage to the structural integrity of the building on which they are to be used and provided the following design specifications are met:

- a) No solid walls shall be allowed.
- b) Breakaway wall material shall consist of wood or mesh screening only.
- c) Design safe loading resistance of each breakaway wall shall be not less than 10 nor more than 20 pounds per square foot; or
- d) If more than 20 pounds per square foot, a registered professional engineer or architect shall certify that the design wall collapse would result from a water load less than that which would occur during the base flood event, and the elevated portion of the building and supporting foundation system shall not be subject to collapse, displacement, or other structural damage due to the effects of wind and water loads acting simultaneously on all building components (structural and non-structural). The water loading values used shall be those associated with the base flood. The wind loading values used shall be those required by

the IBC International Building Code.

e) Breakaway wall material shall be constructed with flood resistant materials.

9. If aesthetic lattice work or screening is utilized, such enclosed space shall not be designed to be used for human habitation, but shall be designed to be used only for parking of vehicles, building access, or limited storage of maintenance equipment used in connection with the premises.

a) Only flood resistant materials shall be used below the required flood elevation specified in Article IV .A.2.

b) One wet location switch and/or outlet connected to a ground fault interrupt breaker may be installed below the required lowest floor elevation specified in Article IV A.5 4.

c) The total area of an enclosed space shall not exceed 299 square feet per building.

10. Any alteration, repair, reconstruction or improvement to a structure shall not enclose the space below the lowest floor except with lattice work or decorative screening, as provided for in Article IV.F.8 and 9.

11. No manufactured homes shall be permitted except in an existing manufactured home park or subdivision. A replacement manufactured home may be placed on a lot in an existing manufactured home park or subdivision provided the anchoring and elevation standards of Article IV.B.3.

12. Recreational vehicles shall be permitted in Coastal High Hazard Areas provided that they meet the Recreational Vehicle criteria of Article IV B.6. and the Temporary Structure provisions of Article IV B.11

~~13. Temporary structures are permitted in accordance with Article IV.B.11.~~

~~13~~14. Accessory structures, below the required lowest floor elevation specified in Article IV F.2, are prohibited except for the following:

a) Swimming Pools

(1) They are installed at-grade or elevated so long as the pool will not act as an obstruction

(2) They must be structurally independent of the building and its foundation.

(3) They may be placed beneath a coastal building only if the top of the pool and any accompanying decking or walkway are flush with the existing grade and only if the lower area remains unenclosed.

(4) As part of the certification process for V-zone buildings the design professional must consider the effects that any of these

elements will have on the building in question and any nearby buildings.

b) Pool Utility Equipment Rooms

(1) If the building can not be built at or above the BFE, because of functionality of the equipment then a structure to house the utilities for the pool may be built below the BFE with the following provisions:

(a) It must be structurally independent from the main structure.

(b) It must be built with breakaway walls.

(c) The utilities must be anchored to prevent flotation and shall be designed to prevent water from entering or accumulating within the components during conditions of the base flood.

c) Access Stairs Attached to or Beneath an Elevated Building:

(1) Must be constructed of flood-resistant materials.

(2) Must be constructed as open staircases so they do not block flow under the structure in accordance with 44CFR60.3(e)(5) or Article IV.F.2.

d) Decks

(1) If the deck is structurally attached to a building then the bottom of the lowest horizontal member must be at or above the elevation of the buildings lowest horizontal member.

(2) If the deck is to be built below the BFE then it must be structurally independent of the main building and must not cause an obstruction.

(3) If an at-grade, structurally independent deck is proposed then a design professional must evaluate the design to determine if it will adversely affect the building and nearby buildings.

e) Elevators

(1) Install a float switch system or another system that provides the same level of safety as necessary for all elevators where there is a potential for the elevator cab to descend below the BFE during a flood per FEMA's Technical Bulletin 4-93 Elevator Installation for Buildings Located in Special Flood Hazard Areas.

(2) All equipment that may have to be installed below the BFE such as counter weight roller guides, compensation cable and pulleys, and oil buffers for traction elevators and the jack assembly for a hydraulic elevator must be constructed using flood-resistant materials where possible per FEMA's Technical Bulletin 4-93 Elevator Installation for Buildings Located in Special Flood Hazard Areas.

~~14~~15. Parking areas should be located on a stable grade under or landward of a structure. Any parking surface shall consist of gravel or ~~ROC~~ aggregate.

~~15~~16. Plumbing, ~~electrical~~, and ductwork shall be 1 ft. above base flood. Heating and air conditioning equipment, ~~plumbing~~, and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of base flood event plus 2feet. This requirement does not preclude the installation of outdoor faucets for shower heads, sinks, hoses, etc., as long as cut off devices and back flow devices are installed to prevent contamination to the service components and thereby minimize any flood damages to the building. *No utilities or components shall be attached to breakaway walls.*

Article V. VARIANCE PROCEDURES

A. Establishment of Appeal Board – The Board of Zoning Appeals (BZA) as established by the City of Georgetown, shall hear and decide requests for variances from the requirements of this ordinance.

B. Right to Appeal – Any person aggrieved by the decision of the appeal board or any taxpayer may appeal such decision to the Circuit Court.

C. Historic Structures – Variances may be issued for the repair or rehabilitation of historic structures upon the determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is the minimum necessary to preserve the historic character and design of the structure.

D. Functionally Dependant Uses – Variances may be issued for development necessary for the conduct of a functionally dependant use, provided the criteria of this Article are met, no reasonable alternative exist, and the development is protected by methods that minimize flood damage and create no additional threat to public safety.

E. Agricultural Structures – Variances may be issued to wet floodproof an agricultural structure provided it is used solely for agricultural purposes. In order to minimize flood damages during the base flood and the threat to public health and safety, the structure must meet all of the conditions and considerations of Article V.H, this section, and the following standards:

- ~~(a) A person having substantial interest may make an appeal from a decision of the local administrator to circuit court. The person must file a written petition with the clerk of court stating why the decision is contrary to law. The person filing the petition shall also immediately file the petition with the Building Official and/or Floodplain Manager. The clerk of court is required to give immediate notice of the appeal to the city. The filing of an appeal does not act as a supersedeas, but the circuit judge may grant a supersedeas upon reasonable terms.~~
- ~~(b) The circuit court shall hear and decide appeals when it is alleged~~

~~there is an error in any requirement, decision or determination made by the Building Official and/or Floodplain Manager in the enforcement or administration of this chapter.~~

- ~~(c) Any person may appeal a circuit court decision to the Supreme Court in the same manner as other circuit court judgments. The person must serve a notice of appeal to the Supreme Court within thirty (30) days after receiving written notice of entry of the order of the circuit court.~~
- ~~(d) Variances may be granted by the circuit court for the reconstruction, rehabilitation or restoration of structures listed on the National Register of Historic Places or the state of this section, except for subsections (h)(1) and (4) of this section, and provided the proposed reconstruction, rehabilitation or restoration will not result in the structure losing its historical designation.~~
- ~~(e) **Agricultural Structures** - Variances may be issued to wet floodproof an agricultural structure in accordance with Technical Bulletin 7-93, *Wet Floodproofing Requirements for Structures Located in Special Flood Hazard Areas in accordance with the National Flood Insurance Program*, document number FIA-TB-7, dated 12/93, and available from the Federal Emergency Management Agency (FEMA). In order to minimize flood damages during the base flood and the threat to public health and safety, the structure must meet all of the conditions and considerations of Article V.H, this section, and the following standards:~~
 - 1. Use of the structure must be limited to agricultural purposes as listed below:
 - (a) Pole frame buildings with open or closed sides used exclusively for the storage of farm machinery and equipment,
 - b) Steel grain bins and steel frame corncribs,
 - c) General-purpose barns for the temporary feeding of livestock that are open on at least one side;
 - d) For livestock confinement buildings, poultry houses, dairy operations, and similar livestock operations, variances may not be issued for structures that were substantially damaged. New construction or substantial improvement of such structures must meet the elevation requirements of Article IV.B.2 of this ordinance; and,
 - e) Detached garages and storage sheds solely used for parking and limited storage in connection with agricultural uses only, which are no greater than 600 square feet in area.
 - 2. The agricultural structure must be built or rebuilt, in the case of an existing building that is substantially damaged, with flood-resistant materials for the exterior and interior building components and elements below the base flood elevation.

3. The agricultural structure must be adequately anchored to prevent flotation, collapse, or lateral movement. All of the structure's components must be capable of resisting specific flood-related forces including hydrostatic, buoyancy, hydrodynamic, and debris impact forces. Where flood velocities exceed 5 feet per second, fast-flowing floodwaters can exert considerable pressure on the building's enclosure walls or foundation walls.
4. The agricultural structure must meet the venting requirement of Article IV.B.4 of this ordinance.
5. Any mechanical, electrical, or other utility equipment must be located above the base flood elevation (BFE) so that they are contained within a watertight, floodproofed enclosure that is capable of resisting damage during flood conditions in accordance with Article IV.A.5 of this ordinance.
6. The agricultural structure must comply with the floodway encroachment provisions of Article IV.B.5 of this ordinance.
7. Major equipment, machinery, or other contents must be protected. Such protection may include protective watertight floodproofed areas within the building, the use of equipment hoists for readily elevating contents, permanently elevating contents on pedestals or shelves above the base flood elevation, or determining that property owners can safely remove contents without risk to lives and that the contents will be located to a specified site out of the floodplain in accordance with the temporary development provisions of Article IV.B.11.

F. Considerations - In passing upon such applications, the **Board of Zoning Appeals** ~~circuit court~~ shall consider all technical elevations, all relevant factors, all standards specified in other sections of this chapter and:

- (1) The danger that materials may be swept onto other lands to the injury of others;
- (2) The danger to life and property due to flooding or erosion damage, **and the safety of access to the property in times of flood for ordinary and emergency vehicles**;
- (3) The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
- (4) The importance of the services provided by the proposed facility

to the community;

(5) The necessity of the facility to a waterfront location in the case of a functionally dependent facility;

(6) The availability of alternative locations, not subject to flooding or erosion damage, for the proposed use;

(7) The compatibility of the proposed use with existing and anticipated development;

(8) The relationship of the proposed use to the comprehensive plan and floodplain management program for that area;

~~(9) The safety of access to the property in times of flood for ordinary and emergency vehicles;~~

(9 +10) The expected heights, velocity, duration, rate of rise and sediment transport of the floodwaters and the effects of wave action, if applicable, expected at the site; and

(10 +11) The costs of providing governmental services during and after flood conditions, including maintenance and repair of public utilities and facilities such as sewer, gas, electrical and water systems, streets and bridges.

G. Findings - Findings listed above shall be submitted to the Board of Zoning Appeals, in writing, and included in the application for a variance. Additionally, comments from the Department of Natural Resources, Land, Water and Conservation Division, State Coordinator's Office, may be taken into account and included in the permit file.

H. Floodways - Variances shall not be issued within any designated floodway if any increase in flood levels during the base flood discharge would result unless a CLOMR is obtained prior to issuance of the variance. In order to ensure the project is built in compliance with the CLOMR for which the variance is granted the applicant must provide a bond for 100% of the cost to perform the development.

I. Conditions - Upon consideration of the factors listed above and the purposes of this ordinance, the Board of Zoning Appeals may attach such conditions to the granting of variances as it deems necessary to further the purposes of this ordinance. The following conditions shall apply to all variances:

~~(g) Upon consideration of the factors listed above, and the purposes of this chapter, the circuit court may attach such conditions to the granting of variances as it deems necessary to further the purposes of this chapter.~~

~~(h) Variances shall not be issued within any designated floodway if any increase in flood levels during the base flood discharge would result unless a CLOMR is obtained prior to issuance of the variance. In~~

~~order to insure the project is built in compliance with the CLOMR for which the variance is granted the applicant must provide a bond for 125% of the cost to perform the development.~~

~~(i) Conditions for variances: Upon consideration of the factors listed above and the purposes of this ordinance, the Circuit Court may attach such conditions to the granting of variances as it deems necessary to further the purposes of this ordinance. The following conditions shall apply to all variances:~~

1. Variances may not be issued when the variance will make the structure in violation of other federal, State, or local laws, regulations, or ordinances.
2. Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.
3. Variances shall only be issued upon a showing of good and sufficient cause, a determination that failure to grant the variance would result in exceptional hardship, and a determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisance, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.
4. Any applicant to whom a variance is granted shall be given written notice specifying the difference between the base flood elevation (BFE) and the elevation to which the structure is to be built and a written statement that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced lowest floor elevation. Such notification shall be maintained with a record of all variance actions.
5. The **floodplain** local administrator shall maintain the records of all appeal actions and report any variances to the Federal Emergency Management Agency upon request.
6. Variances shall not be issued for unpermitted development or other development that is not in compliance with the provisions of this ordinance. Violations must be corrected in accordance with Article III.E. F-5 of this ordinance.

Article VI. LEGAL STATUS PROVISIONS

A. Effect on Rights and Liabilities under the Existing Flood Damage Prevention Ordinance. This Ordinance in part comes forward by re-enactment of some of the provisions of the flood damage prevention ordinance enacted March 19, 1987, as

amended, and it is not the intention to repeal but rather to re-enact and continue to enforce without interruption of such existing provisions, so that all rights and liabilities that have accrued there under are reserved and may be enforced. The enactment of this ordinance shall not affect any action, suit or proceeding instituted or pending. All provisions of the flood damage prevention ordinance of the City of Georgetown enacted on March 19, 1987, as amended, which are not reenacted herein, are repealed.

B. Effect upon Outstanding Building Permits. Nothing herein contained shall require any change in the plans, construction, size or designated use of any building, structure or part thereof for which a building permit has been granted by the Chief Building Inspector or his authorized agents before the time of passage of this ordinance; provided, however, that when construction is not begun under such outstanding permit within a period of sixty (60) days subsequent to passage of this ordinance, construction or use shall be in conformity with the provisions of this ordinance.

C. Effective Date. This ordinance shall become effective upon two approved reading of City Council of the City of Georgetown.

D. Adoption Certification

I hereby certify that this is a true and correct copy of the flood damage prevention ordinance as adopted by the City of Georgetown, South Carolina on this the **20th day of March 2014.**

City Clerk

Mayor



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 1572

Council Meeting Date:	20 March 2014
Department:	Housing and Community Development
Issue Under Consideration:	Approve an Ordinance Amending Section 419 of the Zoning Ordinance Regarding Manufactured Homes
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• Brought up by Councilmember Smalls during the January regular meeting. • This recommendation for amendment will go before the Planning Commission on February 18, 2014 because the January meeting was cancelled due to inclement weather. • Was reviewed by City Attorney on February 10, 2014.
Options:	Approve or deny the amendment to Section 419, Manufactured Homes, as written.
Staff Recommendation:	Staff recommends approving this amendment.

Reviews:

Rick Martin Completed 02/12/2014 10:25 AM

This is for the Manufactured Homes that Councilmember Smalls brought up last month.

Chris Carter Completed 02/12/2014 10:55 AM

Ann U. Mercer Completed 02/12/2014 11:57 AM

Georgetown City Council Completed 03/05/2014 4:13 PM

Attachments:

1. Mobile Homes 3_20_14 (PDF)
2. Manufactured Homes Proposed 419.8 (PDF)

**APPROVE AN ORDINANCE AMENDING SECTION 419 OF THE ZONING ORDINANCE
REGARDING MANUFACTURED HOMES**

AN ORDINANCE AMENDING SECTION 419 OF THE ZONING ORDINANCE REGARDING MANUFACTURED HOMES

WHEREAS, Pursuant to Title Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article 13, section 1300 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by Council; and

WHEREAS, The Planning Commission held a public hearing to receive public input regarding the amendment to the Zoning Ordinance and recommended the changes;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the Zoning Ordinance of the City of Georgetown, Article IV, section 419 be amended by amending section 419.7 and adding a new section 419.8 as follows:

§ 419.7 Existing Manufactured Homes in the R5 Zoning District

Any **mobile home** or manufactured home, **as those terms are defined in Art. III, §334, 335 of the Zoning Ordinance, that is located** within any R5 District may be subsequently replaced with a new manufactured home provided the replacement is permitted within **six months** from the date of removal of the existing unit. A new manufactured home is defined as one that is purchased from a dealer and has never been titled before. (Ord. of 2-19-04)

§419.8 Mobile Homes

All mobile homes as defined in Art. III, §335 must meet Chapter 79 under Code Section 40-29-10 of the SC Code of Regulations. This regulation includes 79-43 *“Used Manufactured Home Minimum Habitability Requirements.”* Any home moved onto a lot must be inspected and approved before a permit is issued. In addition, the home must meet zoning requirements for setbacks outlined in Article VIII and compliant with §419.1 – 419.6 requirements for manufactured homes.

AND FURTHER, that such changes be reflected as an amendment to the Zoning Ordinance. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Ann U. Mercer, City Clerk

Jack M. Scoville, Jr., Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney

- d. Free Standing ATM
- e. Eleemosynary Club
- f. Fire Station
- g. Barber Shop
- h. Beauty Shop
- i. Museum
- j. Hospital
- k. Police Office
- l. Public Assembly Hall
- m. Post Office
- n. Utility Installation
- o. Recycling Material Recovery Centers
- p. Library*
- q. Courthouse*
- r. Taxi Stand*

*The Zoning Administrator shall determine the traffic impacts of the conditional use

419 Manufactured Homes

Manufactured Homes are subject to the following requirements:

419.1 No more than one manufactured home shall be located on a given lot;

419.2 Such uses shall be occupied as permanent dwellings; and,

419.3 All towing devices, wheels, axles, and hitches must be removed.

419.4 Structures must be placed on a foundation consisting of footings and piers which meet the requirements of the Manufacturers Installation Manual or Section 19-425.39 of the South Carolina Manufactured Housing Board.

419.5 Permanent landing and steps with handrails are required at all exterior doorways,

419.6 Skirting or a curtain wall, not pierced except for required ventilation and access doors must be installed and must consist of brick masonry, vinyl, or similar materials designed and manufactured for permanent outdoor installation.

419.7 Existing Manufactured Homes in the R5 Zoning District. Any mobile home or manufactured home, as those terms are defined in Art. III, Sec. 334, 335 of the Zoning Ordinance, that is located within any R5 District may be subsequently replaced with a new mobile home provided the replacement is permitted within **six months** from the date of removal of the existing unit. A new manufactured home is defined as one that is purchased from a dealer and has never been titled before. (Ord. of 2-19-04)

419.8 All mobile homes as defined in Art. III, Sec. 335 must meet Chapter 79 under Code Section 40-29-10 of the SC Code of Regulations. This regulation includes 79-43 "*Used Manufactured Home Minimum Habitability Requirements.*" Any home moved on a lot must be inspected and approved before a permit is issued. In addition, the home must meet zoning requirements for setbacks outlined in Article VIII and compliant with Sec. 419.1-419.6 requirements for manufactured homes.



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 1591

Council Meeting Date:	20 March 2014
Department:	Economic Development
Issue Under Consideration:	Motion to Approve The Georgetown Partnership, Inc. As the Designated Marketing Organization for the City of Georgetown.
Amount Requested:	NA
Is Item in Current Budget?	NA
If no, please explain:	
Financial Impact:	NA
Points to Consider:	Pursuant to SC Allocation of Accommodations Tax laws, the City must designate a DMO to utilize the special fund of A-Tax collections for marketing the City. This designation is for the fiscal year 2013-2014. The MOU has been reviewed by the City Attorney.
Options:	Approve or disapprove
Staff Recommendation:	Approval

Reviews:

Tee Miller Completed 03/13/2014 9:13 AM
 Chris Carter Completed 03/13/2014 9:51 AM
 Debra Bivens Completed 03/13/2014 9:59 AM
 Ann U. Mercer Completed 03/13/2014 10:08 AM
 Georgetown City Council Pending

Attachments:

1. MOU_DMO_3 20 14 (PDF)

Memorandum of Understanding
City of Georgetown Destination Marketing

For the 2013-2014 Fiscal Year, The City of Georgetown Council agrees to allow The Georgetown Partnership, Inc. as its designated marketing organization (“DMO”) pursuant to South Carolina Allocation of Accommodations Tax Revenues Code of Laws, and will fund the organization with all mandated funds pursuant to the law (S.C. Code of Laws §6-4-10(3)).

The Georgetown Partnership will provide a detailed budget to be approved by the appropriate body that will outline expenditures, and provide an accurate reporting at the end of the year of actual expenditures.

The Georgetown Partnership agrees to provide daily management and administration of the funds, and will abide by the public disclosure requirements of a tax-exempt nonprofit organization, as defined by Section 501(c)3 of the Internal Revenue Code of 1986.

The Georgetown Partnership will select and manage the work of a professional firm to develop a brand identity for marketing the City. The selected firm may also produce marketing advertisements, collateral brochures or other marketing execution that follow the marketing strategy. The Georgetown Partnership will monitor and approve the work schedule of the selected firm.

The Georgetown Partnership may utilize the creative brand and marketing work developed by the firm to produce printed marketing collateral and arrange advertising placement that promotes the City of Georgetown.

The Georgetown Partnership will provide City Council quarterly reports on the implementation of the marketing efforts on behalf of the City.

Signed the __th day of March 2014.

City of Georgetown Mayor

The Georgetown Partnership, Inc. Chairman

Attachment: MOU_DMO_3 20 14 (1591 : MOU for City's DMO)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 1582

Council Meeting Date:	20 March 2014
Department:	Finance
Issue Under Consideration:	Motion to Approve a FY 2013/14 Budget Amendment to the Hospitality Fund in the amount of \$235,000 for East Bay Boat Landing Project.
Amount Requested:	\$235,000
Is Item in Current Budget?	Only \$515,000 was budgeted.
If no, please explain:	Project was under budgeted based on engineer's projections.
Financial Impact:	Reduction to reserves in Hospitality Fund.
Points to Consider:	Approved and executed project to Salmon Dredging for Landing upgrades.
Options:	Approve or deny budget amendment.
Staff Recommendations:	Approve budget amendment as requested.

Reviews:

Debra Bivens	Completed	03/10/2014 5:48 PM
Chris Carter	Completed	03/11/2014 11:17 AM
Finance	Completed	03/11/2014 1:16 PM
City Attorney	Completed	03/12/2014 9:40 AM
Ann U. Mercer	Completed	03/12/2014 9:50 AM
Georgetown City Council	Pending	

Attachments:

1. Budget Amendment FY 1314 Hospitality Fund(PDF)

**MOTION TO APPROVE A FY 2013/14 BUDGET AMENDMENT TO THE HOSPITALITY FUND
IN THE AMOUNT OF \$235,000 FOR EAST BAY BOAT LANDING PROJECT.**

**AN ORDINANCE TO AMEND THE 2013/2014 ANNUAL BUDGET FOR
THE CITY OF GEORGETOWN, SOUTH CAROLINA**

WHEREAS, certain expenditures considered necessary to the operations of the City of Georgetown have arisen subsequent to adoption of the 2013/2014 annual budget ordinance.

NOW, THEREFORE, BE IT ORDAINED by City Council duly assembled the 20th day of March, 2014, that the 2013/2014 annual budget be amended to incorporate the following supplemental appropriation:

HOSPITALITY FUND

Original Appropriations	\$ 1,092,410
Supplemental Appropriation:	
For unanticipated expenditures-East Bay Boat Landing Project	235,000
Total Amended Budget	\$ 1,327,410

PASSED by City Council duly assembled this 20th day of March 2014.

ATTEST:

Ann U Mercer
City Clerk

Jack M. Scoville, Jr.
Mayor

APPROVED AS TO FORM:

First Reading: March 20, 2014
Second Reading: April 17, 2014

Elise F Crosby
City Attorney



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 1583

Council Meeting Date:	20 March 2014
Department:	Finance
Issue Under Consideration:	Motion to Approve FY 2013/14 Budget Amendment for the following expenses to the General Fund: 1) Relocation of antennas from the City Hall Water Tank in the amount of \$24,270 and 2) Sidewalk repairs project in the amount of \$75,000.
Amount Requested:	\$ 99,270
Is Item in Current Budget?	No.
If no, please explain:	1) Emergency expense to relocate antennas and equipment from the City Hall water tank to SCANA tower. 2) The appropriation for prior FY 2012/2013 was not expended and not budgeted in the current year (2013/2014).
Financial Impact:	Reduction to reserves in General Fund
Points to Consider:	Water Tank at City Hall to be dismantled. Improve the condition and appearance of our sidewalks.
Options:	Approve or deny budget amendments.
Staff Recommendations:	Approve budget amendments as requested.

Reviews:

Debra Bivens Completed 03/11/2014 10:19 AM
 Chris Carter Completed 03/11/2014 11:17 AM
 Finance Completed 03/11/2014 1:29 PM
 City Attorney Completed 03/12/2014 9:40 AM
 Ann U. Mercer Completed 03/12/2014 9:53 AM
 Georgetown City Council Pending

Attachments:

1. Budget Amendment FY 1314 General Fund (PDF)

**MOTION TO APPROVE FY 2013/14 BUDGET AMENDMENT FOR THE FOLLOWING
EXPENSES TO THE GENERAL FUND: 1) RELOCATION OF ANTENNAS FROM THE CITY
HALL WATER TANK IN THE AMOUNT OF \$24,270 AND 2) SIDEWALK REPAIRS
PROJECT IN THE AMOUNT OF \$75,000.**

**AN ORDINANCE TO AMEND THE 2013/2014 ANNUAL BUDGET FOR
THE CITY OF GEORGETOWN, SOUTH CAROLINA**

WHEREAS, certain expenditures considered necessary to the operations of the City of Georgetown have arisen subsequent to adoption of the 2013/2014 annual budget ordinance.

NOW, THEREFORE, BE IT ORDAINED by City Council duly assembled the 20th day of March, 2014, that the 2013/2014 annual budget be amended to incorporate the following supplemental appropriation:

GENERAL FUND

Original Appropriations	\$ 8,917,213
Supplemental Appropriation:	
For unanticipated expenditures-Antenna & Equipment Relocation	24,270
Sidewalk Repair Project	75,000
Total Amended Budget	\$ 9,016,483

PASSED by City Council duly assembled this 20th day of March 2014.

ATTEST:

Ann U Mercer
City Clerk

Jack M. Scoville, Jr.
Mayor

APPROVED AS TO FORM:

First Reading: March 20, 2014
Second Reading: April 17, 2014

Elise F Crosby
City Attorney



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 1584

Council Meeting Date:	20 March 2014
Department:	Finance
Issue Under Consideration:	Motion to Approve a FY 2013/2014 Budget Amendment to the Electric Fund in the amount of \$60,000 for the Peak Shaving Generation Project.
Amount Requested:	\$ 60,000
Is Item in Current Budget?	No.
If no, please explain:	This is a proposed new capital project and this request is for necessary engineering services to begin the temporary process.
Financial Impact:	Reduction to reserves in Electric Fund.
Points to Consider:	Will result in peak demand reduction and substantial revenue reconition.
Options:	Approve or deny budget amendment.
Staff Recommendations:	Approve budget amendment as requested.

Reviews:

Debra Bivens Completed 03/11/2014 11:26 AM
 Chris Carter Completed 03/11/2014 6:07 PM
 Finance Completed 03/11/2014 6:10 PM
 City Attorney Completed 03/12/2014 9:34 AM
 Ann U. Mercer Completed 03/12/2014 9:55 AM
 Georgetown City Council Pending

Attachments:

1. Budget Amendment FY 1314 Electricl Fund (PDF)

**MOTION TO APPROVE A FY 2013/2014 BUDGET AMENDMENT TO THE ELECTRIC FUND
IN THE AMOUNT OF \$60,000 FOR THE PEAK SHAVING GENERATION PROJECT.**

**AN ORDINANCE TO AMEND THE 2013/2014 ANNUAL BUDGET FOR
THE CITY OF GEORGETOWN, SOUTH CAROLINA**

WHEREAS, certain expenditures considered necessary to the operations of the City of Georgetown have arisen subsequent to adoption of the 2013/2014 annual budget ordinance.

NOW, THEREFORE, BE IT ORDAINED by City Council duly assembled the 20th day of March, 2014, that the 2013/2014 annual budget be amended to incorporate the following supplemental appropriation:

ELECTRIC FUND

Original Appropriations	\$ 13,783,204
Supplemental Appropriation:	
For unanticipated expenditures-Temporary Peak Generation Project	60,000
Total Amended Budget	\$ 13,843,204

PASSED by City Council duly assembled this 20th day of March 2014.

ATTEST:

Ann U Mercer
City Clerk

Jack M. Scoville, Jr.
Mayor

APPROVED AS TO FORM:

First Reading: March 20, 2014
Second Reading: April 17, 2014

Elise F Crosby
City Attorney



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 1588

Council Meeting Date:	20 March 2014
Department:	Public Services
Issue Under Consideration:	Motion to approve the purchase of two (2) Accu-Tab disinfection systems for King Well and Maryville Well from PP&S Inc in the amount not to exceed Forty-Thousand dollars (\$40,000)
Amount Requested:	\$40,000
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	None
Points to Consider:	Currently using chlorine gas for disinfection at both wells. After viewing the Accu-Tab System we believe that this is not only a better but also a safer method to disinfect drinking water
Options:	Approve or Deny
Staff Recommendation:	Approve

Reviews:

Jonathan Heald Completed 03/11/2014 5:44 PM
 Chris Carter Completed 03/11/2014 5:50 PM
 Debra Bivens Completed 03/12/2014 10:12 AM
 Ann U. Mercer Completed 03/12/2014 10:20 AM
 Georgetown City Council Pending

Attachments:

1. SKMBT_C22414031117410 (PDF)
2. PowerPro_3000_Brochure (PDF)



March 11, 2014

Ms. Pamela Gaddy, Water Treatment Supervisor
City of Georgetown
2355 Anthuan Maybank Drive
Georgetown, SC 29440

RE: **Georgetown, SC**
Maryville and King Well Systems
Accu-Tab chlorination system

Dear Ms. Gaddy:

As the local authorized representative for **Axiall Accu-Tab**, we are pleased to offer our Scope of Supply for the equipment description and pricing as follows.

Applicable Design information:

The following information was provided by City of Georgetown and is applicable for both the Maryville and King well system:

	NOM	MIN	MAX
Flow Rate (US gpm)	300	300	300
Source Water Chlorine Demand (ppm)	0	0	0
Required Chlorine Residual (ppm)	1.2	0.8	1.8
Chlorinator Dischrg Injection Pres.(psi)	100	90	110
Chlorinator Inlet Supply Pres. (psi)	100	90	110
Hours of Daily Operation	16	12	24
Power: 220V 1ph 60 hz			

Accu-Tab equipment with control options

Two (2) Axiall Accu-Tab systems each consisting of the following equipment.

- Meets the performance requirements stated above.
- Base System: Power Pro 3075
- Frame Size: 30" x 58" x 26"
- Solution Tank: 22 Gallon
- Control: Residual. Includes control outputs for tablet indication/alarms
- Pump: CRE 3-8; VFD control with Grundfos VFD programmer
- Scale: 13" weigh scale
- Chlorine Analyzer: Kuntze
- Field Startup and Installation check: None provided.
- Spare Parts: None provided.

Lead Times:

Submittals **4 to 6 Weeks after Receipt of Purchase Order.**
Product Shipment **5 to 7 Weeks after Approval to Manufacture.**



Equipment Total Cost for two (2) units

\$34,900.00

- **Start-Up Not Included.**
 - Startup consists of One (1) day; One (1) trip. Contractor must have flow established to equipment in order for PP&S to complete start-up services.
 - Cost for above is \$1,500 per day
- **Standard Freight Included.** FOB factory allowed to jobsite, not unloaded. Equipment will ship complete, entire order. Additional freight will be charged to split shipments. It is the client's responsibility to inspect all shipments upon receipt to insure that no damage has occurred during shipping. It is the shipper's responsibility to provide notification prior to delivery. Coordinated delivery times/dates not included in freight costs.
- **Sales Tax Not Included.**
- PP&S has bid this as a material supplier on the basis of PP&S's standard terms and conditions. We reserve the right, if we are the successful bidder, to review and negotiate any alternate or supplemental terms and conditions required.

Our price is firm for the following schedule:
Order within 60 days of bid date.

Equipment Delivered to site; installation, foundation, grouting, anchor bolts, labor, final electrical and controls connections, final painting, etc. not by PP&S.

We appreciate your consideration of PP&S and our channel partners for this project.

Respectfully Submitted,

James A. Willson II PE
Key Account Manager

Attachment: SKMBT_C22414031117410 (1588 : Accu-Tab Disinfection System for King and Maryville Wells)

Power pro[®] CHLORINATION UNIT

The Accu-Tab® system PowerPro® chlorination unit is custom engineered to your individual requirements and automated for ease of use.

The Accu-Tab® system combines calcium hypochlorite tablets and chlorinators to provide a safer, simpler, and more accurate alternative to gas or bleach. The three-inch *Accu-Tab* SI (scale inhibitor) calcium hypochlorite tablets are specifically formulated to help prevent scale formation inside the chlorination chamber, especially in hard-water areas.

Because it's calcium hypochlorite-based, the compact *PowerPro*® unit does not require a separate entry building or room as is the case with chlorine gas, and it takes up a fraction of the space required for a similar bleach system. As a result, the unit can be installed in smaller, more convenient locations, increasing operational efficiency and reducing chemical delivery problems.

PowerPro units are available in both gravity and pressure return models. They feature a simple "hook-up/plug-in" installation that expedites conversion from your old system. *PowerPro* units can be easily customized to meet your individual requirements and the compact size makes installation easy.



*Accu-Tab system
PowerPro 3075
chlorination unit
shown with automated
controller and weigh
scale options.*

PowerPro Chlorination Units Are:

- Safer, easy-to-use systems
- Accurate chlorination to 840 lbs/day/chlorinator
- Capable of treating 0.1 MGD to more than 20 MGD
- Reliable with minimum maintenance

Features Include:

- UL listed enclosure
- Grundfos pumps
- Digital flow meter
- Schedule 80 PVC piping
- Corrosion-resistant construction
- Custom engineered systems available to meet your requirements



*PowerPro MD
chlorination unit using
Accu-Tab chlorinator
model 3150 as shown.*

PowerPro Available Options:

- Residual control
- Flow proportion control
- Compound loop control
- Pressure regulator (required for 70 psi or greater)
- Field installed spare pump
- Installed weigh scale and low tablet alarm
- 50 Hz power
- SCADA compatible
- Chlorinator dehumidifier

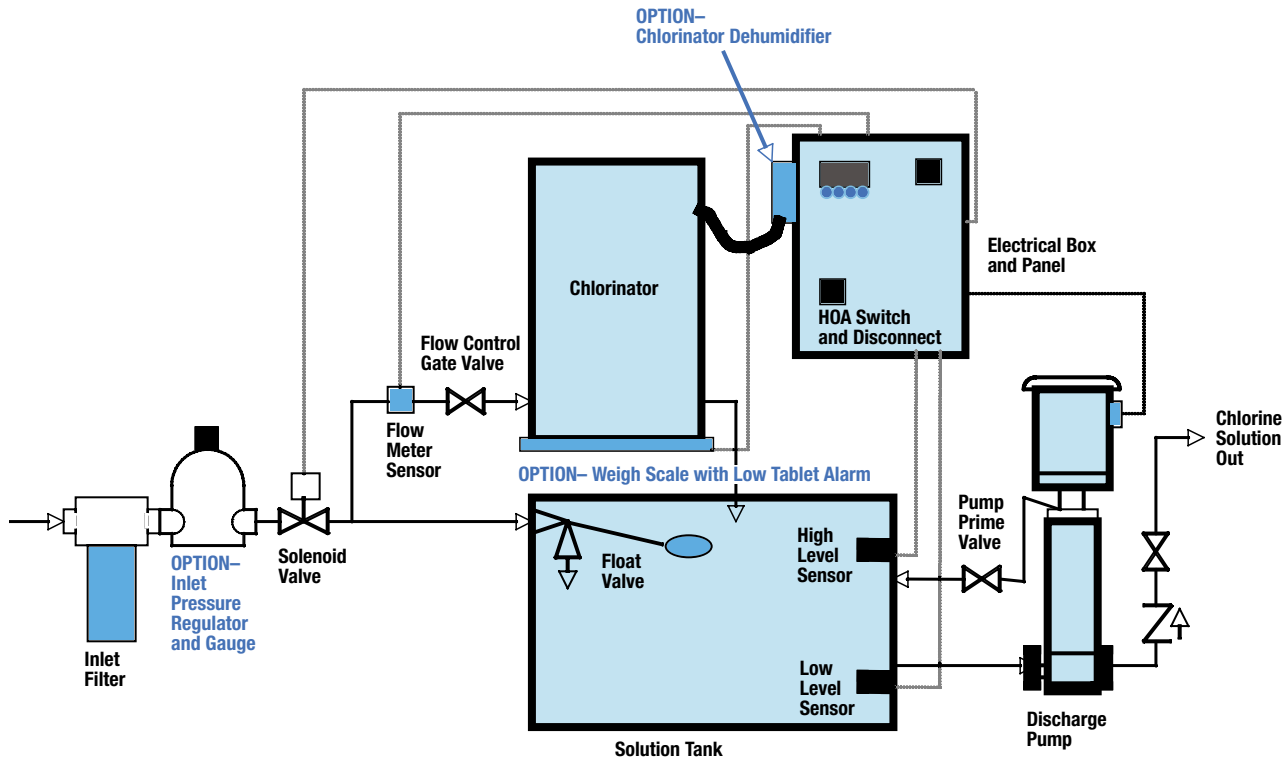


*PowerPro Gravity
chlorination unit using
Accu-Tab chlorinator
model 3075 with
digital flow meter
as shown.*

Model Number	Chlorine Delivery Range (lbs/hr.)	Tablet Capacity (lbs.)	Unit Dimensions (WxLxH)	Solution Tank Capacity (US gal.)	Unit Inlet / Outlet Pipe Diameter
3012*					
PowerPro	up to 0.5	12	30" x 58" x 53"	22 gallon	1.0" / 1.0"
PowerPro Gravity	up to 0.5	12	25" x 44" x 50"	N/A	0.75" / 1.5"
3075*					
PowerPro	0.3 - 2.0	75	30" x 58" x 53"	22 gallon	1.0" / 1.0"
PowerPro MD	0.3 - 2.0	75	36" x 68" x 53"	69 gallon	1.0" / 1.0"
PowerPro Gravity	0.3 - 2.0	75	25" x 44" x 53"	N/A	1.0" / 2.0"
3150*					
PowerPro	1.0 - 12	150	30" x 58" x 53"	30 gallon	1.5" / 1.5"
PowerPro MD	1.0 - 12	150	36" x 68" x 59"	92 gallon	1.5" / 1.5"
PowerPro Gravity	1.0 - 12	150	30" x 58" x 62"	N/A	1.5" / 3.0"
3530*					
PowerPro	4.0 - 25	300	36" x 68" x 61"	45 gallon	1.5" / 1.5"
PowerPro MD	4.0 - 25	300	36" x 68" x 64"	92 gallon	1.5" / 1.5"
30600					
PowerPro	10.0 - 35	600	36" x 68" x 56"	45 gallon	1.5" / 1.5"
PowerPro MD	10.0 - 35	600	36" x 68" x 63"	92 gallon	1.5" / 1.5"
361000					
PowerPro	10.0 - 35	1000	41" x 76" x 61"	45 gallon	1.5" / 1.5"
PowerPro MD	10.0 - 35	1000	41" x 76" x 63"	92 gallon	1.5" / 1.5"
481200					
PowerPro	10.0 - 35	1200	54" x 87" x 64"	92 gallon	1.5" / 1.5"
PowerPro MD	10.0 - 35	1200	54" x 87" x 66"	230 gallon	1.5" / 1.5"
PowerPro Gravity	10.0 - 35	1200	54" x 87" x 64"	N/A	2.0" / 4.0"

For information on optional equipment and/or specialized unit configurations, contact Axial Customer Service.

* Chlorinator is NSF Standard 61 certified.



Inlet Filter – This is to prevent entrained debris from entering the chlorination system.

OPTIONAL Pressure Regulator – This is a required option when inlet water pressure is above 70 psi. It is to protect the float valve.

Solenoid Valve – The solenoid valve opens upon command of the plant signal to chlorinate. The solenoid will also close should a high level occur in the solution tank. The solenoid operates on 110V.

Digital Flow Meter – A flow sensor transmits a pulse signal to a digital monitor. It measures the flow of fresh water entering the chlorinator to erode tablets. A 4-20mA signal for remote readout is available out of the electrical panel.

Flow Control Gate Valve – A PVC gate valve mounted in-line with the

flow meter sensor to allow operator to manually adjust the flow of water to the chlorinator.

Chlorinator – Series 3000 chlorinators are available in various sizes.

OPTIONAL Weigh Scale with Low Tablet Alarm – Load cell platform under the chlorinator to monitor the weight of tablets in the chlorinator. A low tablet alarm is programmable, and a 4-20mA output is available.

Solution Tank – Made of medium density polyethylene. Capacities range from 22 gallons to 230 gallons depending on the chlorinator model used.

Float Valve – Made of PVC with a 316 SS rod and polyethylene ball. The valve meters bypass water flow. The purpose of this bypass stream is

to balance the variation in the flow to the chlorinator with a constant pump discharge rate. As the flow rate to the chlorinator is adjusted, the float valve will open or close to maintain the same pump rate.

High/Low Level Sensors –

The high level sensor will break the circuit to the solenoid valve, closing the valve, to prevent solution tank overflow. The low level sensor will break the signal to the pump contactor, shutting down the pump to prevent the pump from running dry. A timer on both sensors delays the restart to prevent system chattering.

Discharge Pump – Pumps the chlorine solution into a pressurized system. A multi-stage vertical Grundfos pump is used. Standard discharge pressure is 70 psi at maximum chlorinator feed rate.

Pump Prime Valve – Used to initially prime the pump, or when necessary. Also used during tank cleaning.

Check Valve – A ball check valve is used to prevent back flow into the system upon shut down.

Discharge Flow Control Gate Valve – A PVC gate valve is used to throttle discharge flow in order to balance the tank level. This is necessary when the pump output is greater than the amount of water that can be fed to the system.

Optional Chlorinator

Dehumidifier – Factory installed air blower to help prevent tablets from absorbing moisture.



Axial Water Treatment Products
440 College Park Dr.
Monroeville, PA 15146
800-245-2974
+1 724-325-5962
Fax: +1 724-325-5047
www.accu-tab.com



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 1589

Council Meeting Date:	20 March 2014
Department:	Public Services
Issue Under Consideration:	Motion to approve the preliminary route of a 3200 foot (1 kilometer) Bicycle Pedestrian Trail linking US 17 at Marina Drive to Front Street at Greenwich Drive.
Amount Requested:	\$0.00
Is Item in Current Budget?	N/A
If no, please explain:	
Financial Impact:	
Points to Consider:	Need to move forward with this project to avoid losing Transportation Enhancement Funds allocated to the City by GSATS
Options:	Approve or Deny
Staff Recommendation:	Approve

Reviews:

Jonathan Heald Completed 03/11/2014 6:06 PM

Chris Carter Completed 03/11/2014 6:10 PM

Ann U. Mercer Completed 03/12/2014 8:15 AM

Georgetown City Council Pending

Attachments:

1. BikePed Trail (PDF)
2. ECGW map (PDF)





Attachment: ECGW map (1589) : Bicycle Pedestrian Trail - US 17 to Front Street



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 1568

Council Meeting Date:	20 March 2014
Department:	Administration
Issue Under Consideration:	Motion to Approve a Capital Project Ordinance for the Repair of the Kaminski House Museum
Amount Requested:	\$135,000
Is Item in Current Budget?	-no-
If no, please explain:	In operations agreement, project not anticipated
Financial Impact:	
Points to Consider:	Expenditure fully reimbursed by Grants & Donations over a period of 3 years
Options:	
Staff Recommendations:	Approve

Reviews:

Chris Carter Completed 02/07/2014 2:37 PM
 Chris Carter Completed 02/07/2014 2:38 PM
 Ann U. Mercer Completed 02/07/2014 2:58 PM
 Georgetown City Council Completed 03/05/2014 4:13 PM

Attachments:

1. Kaminiski House Capital Projects (PDF)

**MOTION TO APPROVE A CAPITAL PROJECT ORDINANCE FOR THE REPAIR OF THE
KAMINSKI HOUSE MUSEUM**

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 1585)**

Meeting: 03/20/14 05:30 PM

Department: Finance

Category: Report

Prepared By: Debra Bivens

Initiator: Debra Bivens

Sponsors:

DOC ID: 1585

Finance and IT Monthly Reports - February 2014

Finance and IT Department Update for February 2014

Statistics:

New Business Licenses Issued: Carolina Title Loans, Inc., Charles T. Smith Attorney, CNC Erectors LLC, Five Rivers Tavern, Jackie Grayson Truck Repair Shop, Phoenix Recycling & Trading LLC, Prism Contractors & Engineers Inc., Strictly Business College, Tara Crammer Designs, Waterfront Books, WB Landscaping, Wild Fish Grill.

Projects Progress:

2015 Operating and Capital Budget Process: The new budget has been initiated and each department has entered their request. Meetings with the department heads have been scheduled for the week of March 17th followed by preparation for the April 8th power point budget presentation. We look forward to the challenge and opportunity to assist in preparing another budget for the City of Georgetown.

Business License Renewal: Renewals for annual business licenses will be mailed to businesses by the end of March. Payment will be due by May 15th.

Workers Compensation Audit: The audit was conducted on February 24th and the findings were very favorable. We are awaiting the final report.

Request for Professional Qualifications for Redevelopment Plan for 700 Block of Front Street: Seven (7) submittals were received and a review committee was established. The first meeting took place on March 6th, with subsequent meetings scheduled to complete the selection process.

Utility Meter Replacement (AMI Project): Both the Electric and Water Departments are in the final stages of wrapping up this project by concentrating on installing and regulating the exception meters.

Cell Phone Change from AT&T to Verizon: All cell phones have been successfully changed over to the Verizon network (with a couple of exceptions). Currently, the Ipads will remain with AT&T along with the GPS units that are being used by the Public Works Department.

IT Monitoring: See the attachment for the February 2014 report of the monthly monitoring.

Attached are the Budget Performance Reports for February 2014.

G/L Date	Gov Deal #	Asset #	Dept	Description	Amount	Sales Tax	Total Proceeds	GovDeals Fee	Notations
07/23/13	379		Finance	Dot Matrix Printer	10.00	0.60	10.60	2.50	Dwight Carraway; Rec # 2014-3572
-	380	no bids	Finance	RCA Camcorder	-	-	-	-	N/A
07/12/13	381		Finance	Binder	25.00	1.50	26.50	2.50	Danny Pittman; Rec # 2014-1969
07/23/13	382		Water	Projector	76.00	4.56	80.56	5.70	Deborah Gilyard; Rec # 2014-3636
07/30/13	383		Water Adm	Arrow Board	531.00	31.86	562.86	39.82	Bill Williams ; Rec # 2014-4518
				Total July	642.00	38.52	680.52	50.52	
	384	Inactive	N/A	Inactive GovDeals Asset-not sent to auction	0.00	0.00	0.00	0.00	N/A
08/13/13	385		Administration	2- 4 Drawer File Cabinets	25.00	1.50	26.50	2.50	Sel Hemingway; Rec # 2014-6950
08/13/13	386		Administration	2- 3 Drawer File Cabinets	25.00	1.50	26.50	2.50	Sel Hemingway; Rec # 2014-6950
08/13/13	387		Fire	2 Drawer File Cabinet	25.00	1.50	26.50	2.50	Sel Hemingway; Rec # 2014-6950
08/16/13	388		Fire	6- Ladders	300.00	18.00	318.00	22.50	Edward Marvinney; Rec # 2014-7414
	389	no bids	Fire	3 Drawer Later File Cabinet	-	-	-	-	N/A
	390	no bids	Fire	5 Drawer Later File Cabinet	-	-	-	-	N/A
08/14/13	391		Fire	Metal Locker	25.00	1.50	26.50	2.50	Danny Pittman; Rec# 2014-7162
08/13/13	392		Fire	HON Multi Purpose Cabinet	25.00	1.50	26.50	2.50	Sel Hemingway; Rec # 2014-6950
08/14/13	393		Fire	Metal Hand Cart	20.00	1.20	21.20	2.50	Danny Pittman; Rec # 2014-7074
08/27/13	394		Fire	3 and 5 Drawer Lateral File Cabinets	26.00	1.56	27.56	2.50	Jason Tilman; Rec # 2014-8942
				Total August	471.00	28.26	499.26	40.00	
	395	no bids	Fire	Plans Table	-	-	-	-	N/A
09/27/13	396		Fire	Ambulance Stretcher	150.00	9.00	159.00	11.25	Anthony Reece; Receipt #2014-14160
	397	no bids	Fire	BTU DuroTherm A/C	-	-	-	-	N/A
09/27/13	398		Fire	Diesel Generator	76.05	4.56	80.61	5.70	Clarence Cherry; Receipt #2014-14217
	399	no bids	Administration	Typewriter	-	-	-	-	N/A
				Total September	226.05	13.56	239.61	16.95	
	400	no bids	Fire	BTU DuroTherm A/C	-	-	-	-	N/A
10/16/13	401		Fire	Plans Table	10.00	0.60	10.60	2.50	Dana Small; Receipt # 2014-16970
				Total October	10.00	0.60	10.60	2.50	
				No Activity	-	-	-	-	
				Total November	-	-	-	-	
				No Activity	-	-	-	-	
				Total December	-	-	-	-	
01/10/14	402		Police	1998 Dodge Ram 15 Pickup	2,000.00	120.00	2,120.00	150.00	Charles Bowers; Receipt # 2014-30291
01/10/14	403		Police	2001 Ford Explorer Sport Trac	1,675.00	100.50	1,775.50	125.62	Juan Vasquez; Receipt # 2014-30324
01/13/14	404		Police	2000 Toyota Tacoma SR5	9,113.00	300.00	9,413.00	683.47	Stanley Jones; Receipt # 2014-30471
01/10/14	405		Police	1994 GMC 1500 Pickup	2,810.00	168.60	2,978.60	210.75	Christopher Carter; Receipt # 2014-30261
01/06/14	406		Police	1994 Chrysler LeBaron Convertible	221.00	13.26	234.26	16.57	Clarence Cherry; Receipt #2014-29362
01/13/14	407		Municipal Court	1997 Chevrolet Cavalier	802.00	48.12	850.12	60.15	Jaquawna Ladson; Receipt # 2014-30416
01/08/14	408		Public Works	1999 Yazoo Kees Mower	702.00	42.12	744.12	52.65	Christopher Berry; Receipt # 2014-29799
01/13/14	409		Police	2002 Crown Victoria	357.00	21.42	378.42	26.77	Jaquawna Ladson; Receipt # 2014-30415
01/10/14	410		Public Works	2007 Husqvarn Mower	1,511.00	90.66	1,601.66	113.32	Fredrick Garren; Receipt # 2014-30200
				Total January	19,191.00	904.68	20,095.68	1,439.30	
				No Activity	-	-	-	-	
				Total February	-	-	-	-	
				No Activity	-	-	-	-	
				Total March	-	-	-	-	
				No Activity	-	-	-	-	
				Total April	-	-	-	-	
				No Activity	-	-	-	-	
				Total May	-	-	-	-	
				No Activity	-	-	-	-	
				Total June	-	-	-	-	
				TOTAL PER G/L	20,540.05	985.62	21,525.67	1,549.27	

CITY OF GEORGETOWN
FY 2013/2014 GRANTS
February 28, 2014

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
<u>FEDERAL GRANTS</u>								
1	Bureau of Justice Assistance	Youth Initiatives Continuation-Police Department	12,417.00	-	2,229.00	10,188.00	2011-DJ-BX-3052	
2	SC Department of Commerce	Front St Ext/Village Renaissance-Phase II	394,824.12	90,000.00	491,475.02	-	CDBG 4-V-10-014	Closed
3	SC Dept of Health & Environmental Control	East Bay Boat Landing/Coastal Access Improvement	101,200.00	101,200.00	652,066.16	(449,666.16)	-	
4	SC Department of Archives & History	Stabilization/Weatherization of Kaminski House Exterior	25,000.00	25,000.00	-	50,000.00	-	Added Match \$25,000
5	US Department of Interior	Boating Infrastructure Grant Program	78,300.00	26,101.00	1,258.69	103,142.31	SC-Y-F13AF00273	
6	SC Department of Commerce	Front St Ext/Village Renaissance-Phase II-A	105,175.88	-	42,450.00	62,725.88	CDBG 4-V-10-014	
<u>STATE GRANTS</u>								
7	SC Muni Insurance Trust	2013 Public Works Equipment	2,000.00	2,000.00	1,810.73	-	-	Closed
8	SC Muni Insurance Trust	2014 Public Works Equipment	2,000.00	2,000.00	-	4,000.00	-	
<u>OTHER GRANTS</u>								
9	Palmetto Pride	Keep South Carolina Beautiful 2013	6,000.00	-	6,000.00	-	-	Closed
10	International Paper Company	Outdoor Classroom at Morgan Park	15,000.00	-	-	15,000.00	-	
11	Palmetto Pride	Keep South Carolina Beautiful 2014	8,000.00	-	1,950.47	6,049.53	-	
TOTAL			749,917.00	246,301.00	1,199,240.07	(198,560.44)		

Note: Palmetto Pride 2014 Tree Grant

No funds awarded. Received 30 trees for KGB Project.

Attachment: Grants-Monthly Rpts FY13 14 (1585 : Finance and IT Monthly Reports - February 2014)

Configure

Monitor

View

Report

Log Management

Performance Graphs

SNMP Traps

Registry

XenApp/XenDesktop Sessions

View > Performance Graphs

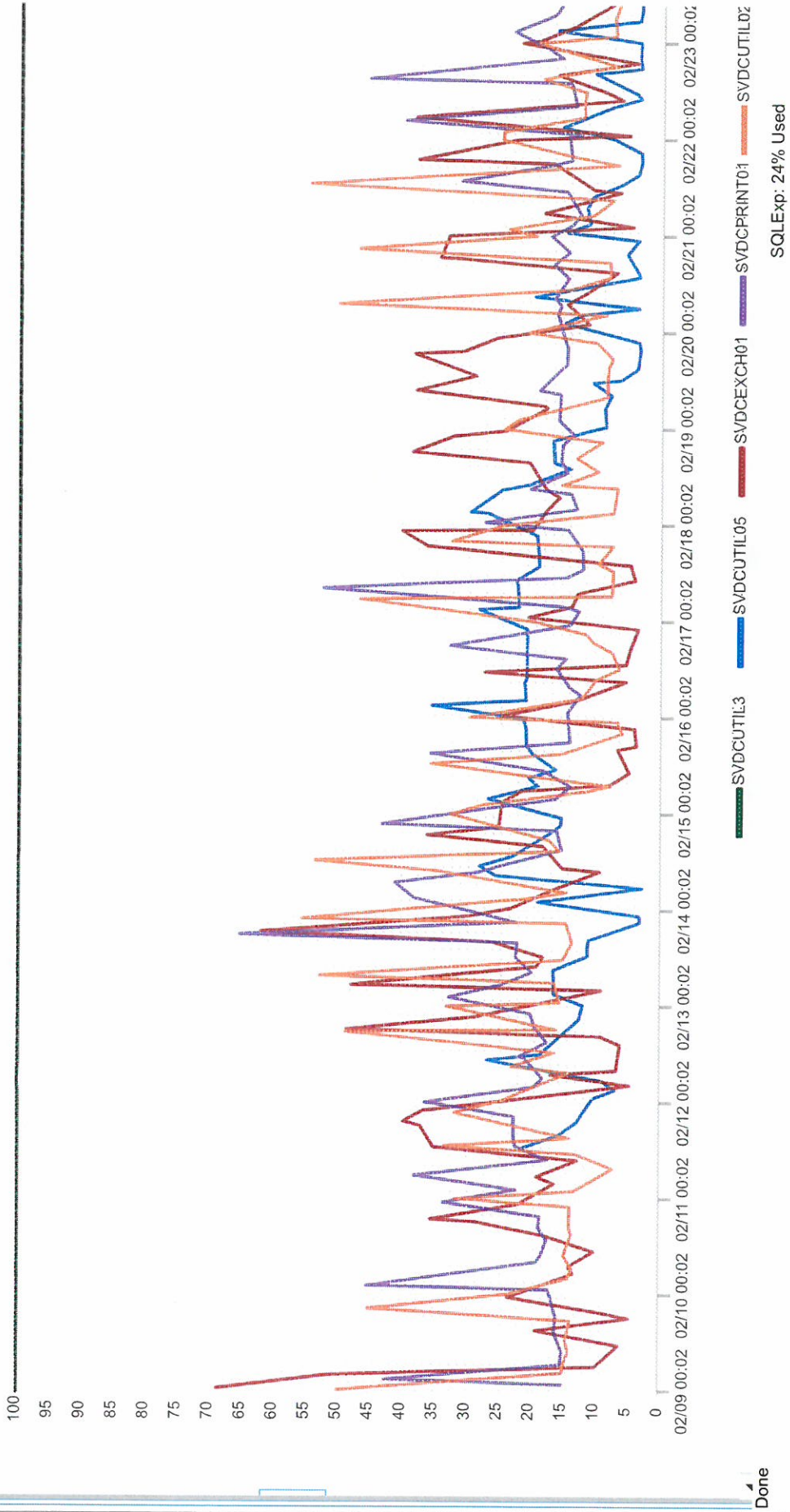
[Refresh All](#)

[Intro Help](#)

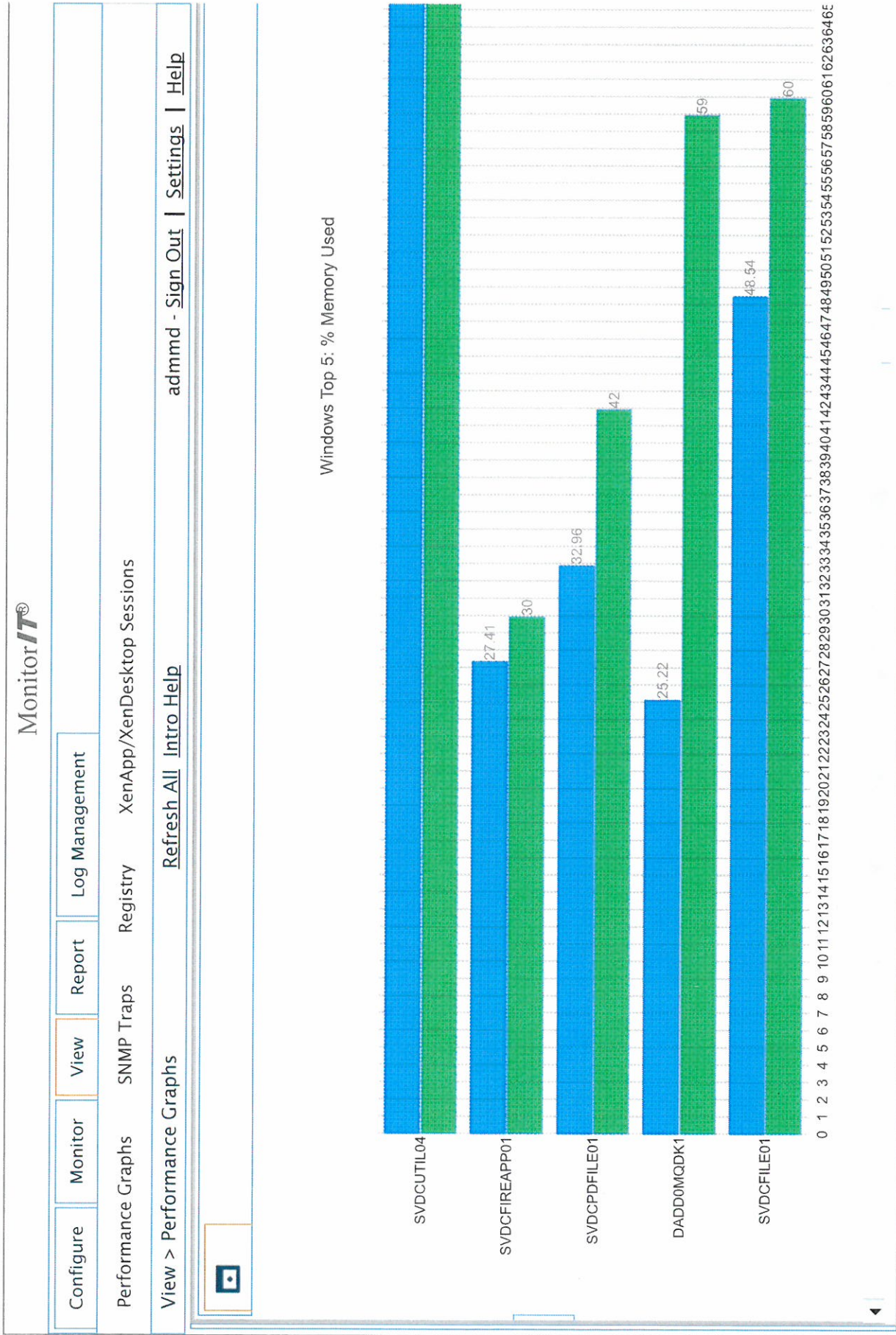
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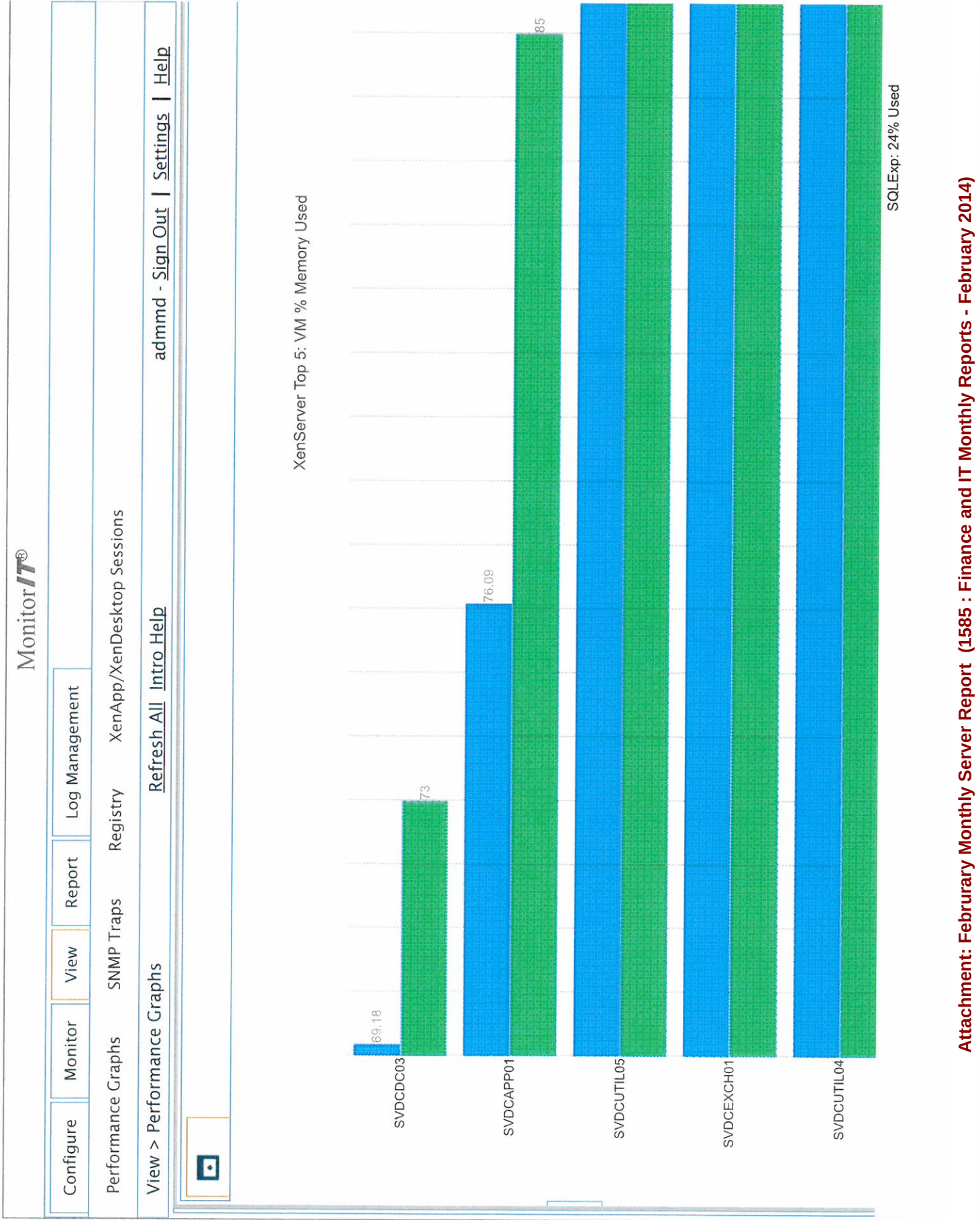


Windows Top 5: % CPU Used



Done





Configure

Monitor

View

Report

Log Management

Performance Graphs

SNMP Traps

Registry

XenApp/XenDesktop Sessions

View > Performance Graphs

Refresh All

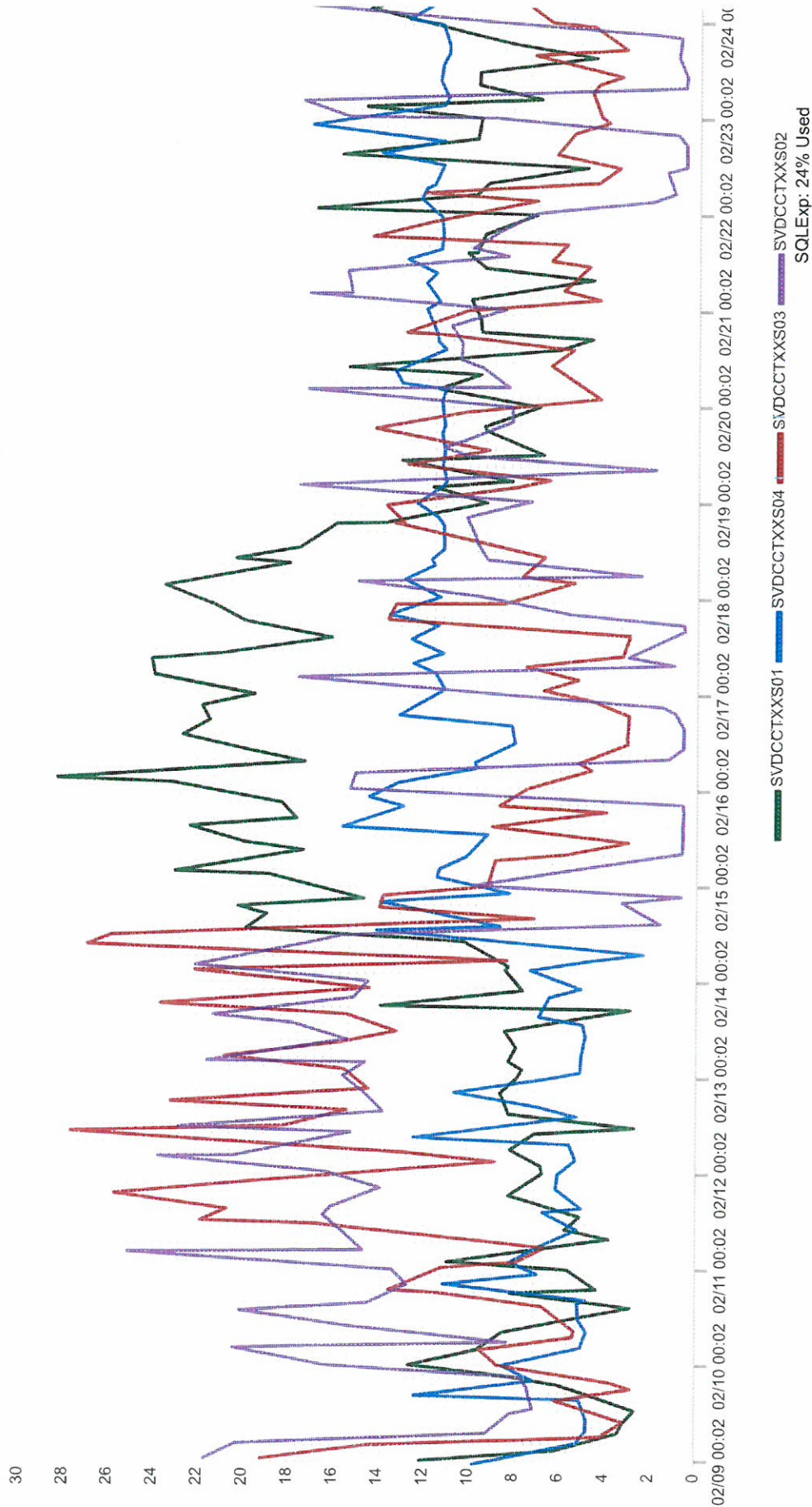
Intro Help

admmmd - Sign Out

Settings

Help

XenServer Top 5: Host % CPU Used



Configure

Monitor

View

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Performance Graphs

SNMP Traps

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XenApp/XenDesktop Sessions

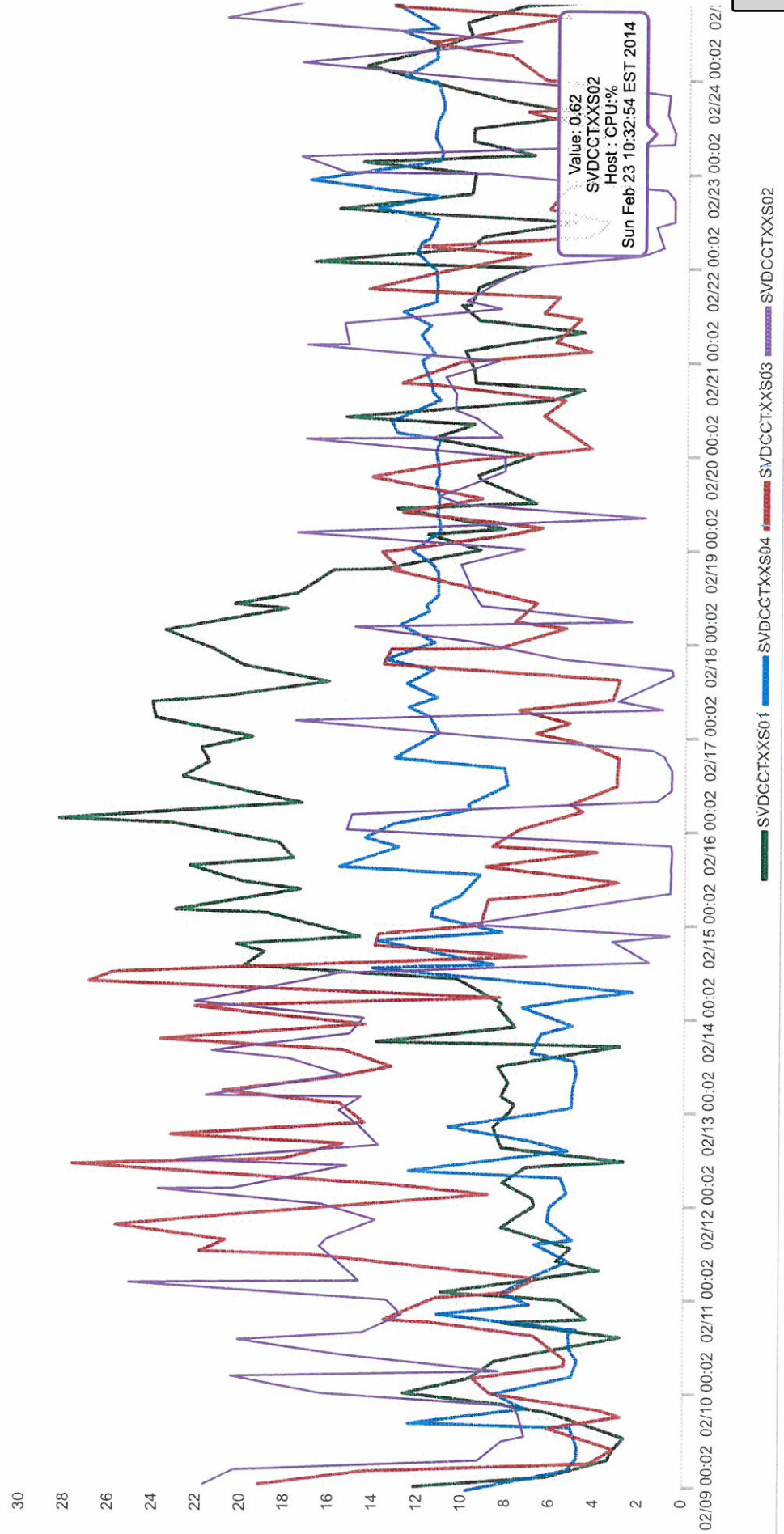
View > Performance Graphs

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XenServer Top 5: Host % CPU Used





Budget Performance Report

17.A.5

Fiscal Year to Date 02/28/14

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 0010 - General Fund										
REVENUE										
Department 00 - Revenue										
311.001	Property Taxes - Real	2,800,000.00	.00	2,800,000.00	1,361,872.67	.00	2,538,951.85	261,048.15	91	2,778,280.00
311.003	Property Taxes - Vehicles	216,000.00	.00	216,000.00	19,210.46	.00	142,761.53	73,238.47	66	225,510.00
311.004	Inventory Tax	132,978.00	.00	132,978.00	33,244.53	.00	66,489.06	66,488.94	50	132,978.00
311.005	Prop Tax-Penalties & Cost	43,000.00	.00	43,000.00	.00	.00	.00	43,000.00	0	30,310.00
311.006	Homestead Exemption Tax	122,000.00	.00	122,000.00	.00	.00	.00	122,000.00	0	120,490.00
311.007	Manufacturer's Tax Reduce	13,000.00	.00	13,000.00	.00	.00	.00	13,000.00	0	14,510.00
311.008	Motor Carrier Lieu of Tax	6,000.00	.00	6,000.00	128.78	.00	3,743.67	2,256.33	62	6,090.00
321.001	Business Licenses	2,210,000.00	.00	2,210,000.00	10,259.00	.00	99,170.83	2,110,829.17	4	2,759,820.00
321.002	Business Lic - Penalties	8,000.00	.00	8,000.00	2,375.03	.00	9,577.55	(1,577.55)	120	18,510.00
322.001	Cable TV Franchise	50,000.00	.00	50,000.00	12,559.72	.00	25,315.90	24,684.10	51	62,650.00
322.002	S.C. Electric & Gas Co.	53,000.00	.00	53,000.00	.00	.00	.00	53,000.00	0	40,490.00
323.001	Electrical Permits	3,500.00	.00	3,500.00	937.00	.00	3,194.00	306.00	91	2,940.00
323.002	Plumbing Permits	1,000.00	.00	1,000.00	132.00	.00	473.00	527.00	47	1,050.00
323.003	Gas Permits	1,000.00	.00	1,000.00	82.00	.00	766.00	234.00	77	1,000.00
323.004	Building Permits	95,000.00	.00	95,000.00	10,701.00	.00	43,141.00	51,859.00	45	65,140.00
323.005	Yard Sale Permits	125.00	.00	125.00	3.00	.00	90.00	35.00	72	160.00
323.006	Mobile Home Permits	500.00	.00	500.00	.00	.00	150.00	350.00	30	500.00
323.007	Demolition & Clearance	2,500.00	.00	2,500.00	300.00	.00	1,650.00	850.00	66	2,550.00
323.008	Mechanical Permits	5,000.00	.00	5,000.00	444.00	.00	4,532.00	468.00	91	4,980.00
323.010	Bus Lic Inspection Fee	1,000.00	.00	1,000.00	125.00	.00	700.00	300.00	70	1,470.00
323.014	Construct Parking Permit	50.00	.00	50.00	.00	.00	.00	50.00	0	90.00
323.015	Reinspection Fee	500.00	.00	500.00	.00	.00	225.00	275.00	45	370.00
323.018	Moving Permit	300.00	.00	300.00	.00	.00	.00	300.00	0	200.00
323.019	Stop Work Order Fee	500.00	.00	500.00	90.00	.00	603.00	(103.00)	121	350.00
323.020	Board of Appeals Fee	300.00	.00	300.00	150.00	.00	450.00	(150.00)	150	450.00
323.021	Zoning Fees	500.00	.00	500.00	.00	.00	300.00	200.00	60	(810.00)
323.022	Plan Review Fee	15,000.00	.00	15,000.00	1,900.00	.00	10,321.00	4,679.00	69	20,460.00
323.023	Sign Permit Fee	4,000.00	.00	4,000.00	270.00	.00	2,925.00	1,075.00	73	4,260.00
323.024	Planning Commission Fees	200.00	.00	200.00	.00	.00	.00	200.00	0	150.00
323.025	ARB Fees	800.00	.00	800.00	60.00	.00	390.00	410.00	49	840.00
323.026	Plat Approval Fees	300.00	.00	300.00	.00	.00	200.00	100.00	67	300.00
323.027	Special Events Permit	1,200.00	.00	1,200.00	125.00	.00	875.00	325.00	73	1,370.00
323.028	Miscellaneous permits	500.00	.00	500.00	175.00	.00	475.00	25.00	95	1,120.00
324.008	Fire Impact Fee	30,000.00	.00	30,000.00	5,200.00	.00	10,396.00	19,604.00	35	14,220.00
332.008	Other Local Grants	7,000.00	.00	7,000.00	.00	.00	8,000.00	(1,000.00)	114	7,810.00
335.001	Local Government Fund	170,000.00	.00	170,000.00	.00	.00	112,778.75	57,221.25	66	197,690.00
344.005	SRO Reimbursement	63,000.00	.00	63,000.00	.00	.00	.00	63,000.00	0	64,180.00
351.001	Police Fines	180,000.00	.00	180,000.00	.00	.00	111,320.92	68,679.08	62	142,380.00

Attachment: Budget Performance Report - February 2014 (1585 : Finance and IT Monthly Reports -



Budget Performance Report

17.A.5

Fiscal Year to Date 02/28/14

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 0010 - General Fund										
REVENUE										
Department 00 - Revenue										
351.003	Parking Fines	1,000.00	.00	1,000.00	30.00	.00	1,340.00	(340.00)	134	83%
351.005	Safe Street Fees	150.00	.00	150.00	.00	.00	.00	150.00	0	100%
351.007	Sunday Liquor Sales	15,000.00	.00	15,000.00	1,600.00	.00	5,500.00	9,500.00	37	17,450
351.008	Victim's Asst. Fees-(%)	15,000.00	.00	15,000.00	.00	.00	10,668.13	4,331.87	71	15,620
351.009	Victim's Asst. Flat Fees	8,000.00	.00	8,000.00	.00	.00	3,634.43	4,365.57	45	5,960
351.010	Misc Police Revenue	1,500.00	.00	1,500.00	.00	.00	699.00	801.00	47	1,350
351.012	Traffic Education Program Fees	.00	.00	.00	.00	.00	420.00	(420.00)	+++	
361.001	Investment Earnings	10,000.00	.00	10,000.00	.00	.00	9,062.44	937.56	91	17,340
361.002	Invest Earnings-Restrict	.00	.00	.00	.00	.00	50,000.00	(50,000.00)	+++	
362.000	Rents and Royalties	30,000.00	.00	30,000.00	1,323.00	.00	15,139.47	14,860.53	50	26,270
363.005	FOIA Fees	500.00	.00	500.00	3.00	.00	654.75	(154.75)	131	760
364.000	Housing Authority FILOT	31,000.00	.00	31,000.00	31,438.73	.00	31,438.73	(438.73)	101	31,140
364.001	Steel Mill FILOT	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0	41,140
367.001	Operating Contributions	.00	.00	.00	.00	.00	.00	.00	+++	15,000
368.000	Work Comp Reimbursement	.00	.00	.00	.00	.00	569.98	(569.98)	+++	16,320
369.000	Cash Over & Short	.00	.00	.00	(20.00)	.00	1.55	(1.55)	+++	10
369.002	Miscellaneous Revenue	2,500.00	.00	2,500.00	632.29	.00	2,518.62	(18.62)	101	6,330
369.003	Insurance Proceeds	.00	.00	.00	7,615.00	.00	82,975.22	(82,975.22)	+++	24,110
369.005	Set-off Debt Collection Fees	1,500.00	.00	1,500.00	.00	.00	125.00	1,375.00	8	3,300
369.013	Returned Check Fees	7,000.00	.00	7,000.00	780.00	.00	3,150.00	3,850.00	45	5,220
391.001	Sale of Assets	10,000.00	.00	10,000.00	(1,439.30)	.00	2,610.30	7,389.70	26	40,240
392.001	From Electric Fund	1,400,000.00	.00	1,400,000.00	116,666.67	.00	933,333.36	466,666.64	67	1,400,000
392.003	From Accom Tax Fund	27,250.00	.00	27,250.00	.00	.00	13,293.81	13,956.19	49	31,380
392.009	From Hospitality Fund	108,000.00	.00	108,000.00	9,000.00	.00	72,000.00	36,000.00	67	108,000
394.002	Transfer from fund balance	971,060.00	.00	971,060.00	.00	.00	.00	971,060.00	0	
Department 00 - Revenue Totals		\$8,917,213.00	\$0.00	\$8,917,213.00	\$1,627,973.58	\$0.00	\$4,439,100.85	\$4,478,112.15	50%	\$8,533,680
REVENUE TOTALS		\$8,917,213.00	\$0.00	\$8,917,213.00	\$1,627,973.58	\$0.00	\$4,439,100.85	\$4,478,112.15	50%	\$8,533,680
EXPENSE										
Department 01 - Administration										
400.101	Regular Pay	279,930.00	.00	279,930.00	10,238.26	.00	166,564.98	113,365.02	60	274,860
401.103	Overtime	10,000.00	.00	10,000.00	599.40	.00	7,948.44	2,051.56	79	15,740
401.106	Contract Labor	.00	.00	.00	1,859.55	.00	1,859.55	(1,859.55)	+++	
405.114	FICA	22,180.00	.00	22,180.00	809.77	.00	13,039.84	9,140.16	59	21,730
406.116	Retirement	30,441.00	.00	30,441.00	1,159.13	.00	18,360.30	12,080.70	60	30,200
408.125	SCMIT Worker's Comp Ins.	1,952.00	.00	1,952.00	.00	.00	701.70	1,250.30	36	1,030
410.001	Health Claims Cost	22,874.00	.00	22,874.00	2,141.19	.00	18,987.27	3,886.73	83	15,450
500.101	Supplies and Materials	4,000.00	.00	4,000.00	273.10	.00	1,425.43	2,574.57	36	3,720
500.102	Equipment	500.00	.00	500.00	.00	.00	.00	500.00	0	



Budget Performance Report

17.A.5

Fiscal Year to Date 02/28/14
Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 0010 - General Fund										
EXPENSE										
Department 01 - Administration										
500.103	Furniture	7,000.00	.00	7,000.00	6,996.24	.00	6,996.24	3.76	100	
610.111	Communications- Landline	4,800.00	.00	4,800.00	624.12	.00	3,101.22	1,698.78	65	4,180
610.112	Postage	300.00	.00	300.00	77.01	.00	227.27	72.73	76	330
610.1110	Communications- Wireless	2,900.00	.00	2,900.00	264.69	.00	1,482.38	1,417.62	51	2,910
620.114	Advertising	300.00	.00	300.00	.00	.00	166.00	134.00	55	130
640.124	Travel Expense	8,550.00	.00	8,550.00	.00	.00	995.29	7,554.71	12	5,840
650.127	Electricity	12,071.00	.00	12,071.00	.00	.00	6,636.86	5,434.14	55	9,270
650.128	Water	275.00	.00	275.00	.00	.00	450.39	(175.39)	164	250
650.129	Wastewater	380.00	.00	380.00	.00	.00	591.90	(211.90)	156	360
650.130	Sanitation	625.00	.00	625.00	.00	.00	363.93	261.07	58	620
650.133	Stormwater	414.00	.00	414.00	.00	.00	241.43	172.57	58	410
650.134	Security Lights	1,890.00	.00	1,890.00	.00	.00	1,102.50	787.50	58	1,890
650.1271	Electricity- Sales Tax	400.00	.00	400.00	.00	.00	221.94	178.06	55	380
660.139	Fleet Services Materials	.00	.00	.00	.00	.00	445.93	(445.93)	+++	20
660.145	Gasoline & Oil	364.00	.00	364.00	92.19	.00	843.44	(479.44)	232	270
660.1391	Fleet Services Labor	.00	.00	.00	.00	.00	206.25	(206.25)	+++	
670.156	Equipment Rental/Lease	7,000.00	.00	7,000.00	180.37	.00	2,497.40	4,502.60	36	6,210
685.180	Membership Dues and Fees	2,915.00	.00	2,915.00	.00	.00	1,484.00	1,431.00	51	1,190
685.182	Other Operating Expenses	1,000.00	.00	1,000.00	.00	.00	3,960.96	(2,960.96)	396	650
685.186	Training	3,000.00	.00	3,000.00	.00	.00	900.96	2,099.04	30	1,670
685.1801	Subscriptions	725.00	.00	725.00	.00	.00	.00	725.00	0	330
686.185	Management Services	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	11,110
686.195	Repair/Maint Svc Contract	400.00	.00	400.00	60.80	.00	498.22	(98.22)	125	480
686.1895	Employee wellness services	1,000.00	.00	1,000.00	329.51	.00	774.06	225.94	77	1,130
795.001	IT Internal Allocations	10,000.00	.00	10,000.00	127.13	411.59	4,665.22	4,923.19	51	14,560
795.002	IT Billable Services	6,153.00	.00	6,153.00	.00	.00	.00	6,153.00	0	
795.995	GF Cost Distribution	(217,148.00)	.00	(217,148.00)	(16,992.00)	.00	(135,936.00)	(81,212.00)	63	(217,148)
Sub Department 02 - Mayor and Council										
400.101	Regular Pay	98,296.00	.00	98,296.00	5,106.93	.00	61,300.00	36,996.00	62	94,650
405.114	FICA	7,520.00	.00	7,520.00	318.59	.00	4,019.59	3,500.41	53	6,060
406.116	Retirement	10,420.00	.00	10,420.00	465.63	.00	6,353.40	4,066.60	61	10,020
408.125	SCMIT Worker's Comp Ins.	650.00	.00	650.00	.00	.00	.00	650.00	0	330
410.001	Health Claims Cost	69,580.00	.00	69,580.00	6,708.40	.00	54,339.02	15,240.98	78	63,300
500.101	Supplies and Materials	1,000.00	.00	1,000.00	21.20	.00	1,336.60	(336.60)	134	1,840
500.102	Equipment	1,000.00	.00	1,000.00	.00	.00	190.80	809.20	19	930
500.105	Printing and Binding	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
610.111	Communications- Landline	800.00	.00	800.00	56.83	.00	457.32	342.68	57	680
610.112	Postage	110.00	.00	110.00	1.48	.00	6.48	103.52	6	290

Attachment: Budget Performance Report - February 2014 (1585 : Finance and IT Monthly Reports -



Budget Performance Report

17.A.5

Fiscal Year to Date 02/28/14
Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 0010 - General Fund										
EXPENSE										
Department 01 - Administration										
Sub Department 02 - Mayor and Council										
610.1110	Communications- Wireless	2,880.00	.00	2,880.00	214.31	.00	2,229.78	650.22	77	2,401.00
620.114	Advertising	300.00	.00	300.00	.00	.00	624.00	(324.00)	208	931.00
640.124	Travel Expense	10,000.00	.00	10,000.00	.00	.00	3,785.61	6,214.39	38	3,851.00
670.156	Equipment Rental/Lease	9,720.00	.00	9,720.00	810.00	3,240.00	6,480.00	.00	100	9,720.00
685.180	Membership Dues and Fees	500.00	.00	500.00	.00	.00	1,175.00	(675.00)	235	521.00
685.182	Other Operating Expenses	4,000.00	.00	4,000.00	.00	.00	133.11	3,866.89	3	3,641.00
685.186	Training	3,000.00	.00	3,000.00	.00	.00	35.00	2,965.00	1	2,881.00
685.1801	Subscriptions	500.00	.00	500.00	.00	.00	257.03	242.97	51	
686.187	Professional Services	500.00	.00	500.00	.00	.00	.00	500.00	0	161.00
686.1895	Employee wellness services	1,000.00	.00	1,000.00	155.83	.00	155.83	844.17	16	
795.001	IT Internal Allocations	3,500.00	.00	3,500.00	148.27	479.92	2,288.49	731.59	79	9,731.00
795.002	IT Billable Services	1,828.00	.00	1,828.00	.00	.00	.00	1,828.00	0	
Sub Department 02 - Mayor and Council Totals		\$228,104.00	\$0.00	\$228,104.00	\$14,007.47	\$3,719.92	\$145,167.06	\$79,217.02	65%	\$212,021.00
Department 01 - Administration Totals		\$457,295.00	\$0.00	\$457,295.00	\$22,847.93	\$4,131.51	\$276,972.36	\$176,191.13	61%	\$421,921.00
Department 04 - Finance										
400.101	Regular Pay	394,499.00	.00	394,499.00	22,287.98	.00	240,598.41	153,900.59	61	292,891.00
401.103	Overtime	5,000.00	.00	5,000.00	19.90	.00	395.34	4,604.66	8	20,931.00
401.106	Contract Labor	2,000.00	.00	2,000.00	.00	.00	7,478.09	(5,478.09)	374	31,151.00
405.114	FICA	30,562.00	.00	30,562.00	1,614.37	.00	17,702.63	12,859.37	58	23,041.00
406.116	Retirement	42,155.00	.00	42,155.00	2,390.45	.00	25,240.94	16,914.06	60	32,071.00
408.125	SCMIT Worker's Comp Ins.	1,350.00	.00	1,350.00	.00	.00	476.61	873.39	35	711.00
410.001	Health Claims Cost	46,169.00	.00	46,169.00	4,715.54	.00	29,468.61	16,700.39	64	28,701.00
410.002	Health Claim Costs-Retire	6,533.00	.00	6,533.00	563.35	.00	7,285.34	(752.34)	112	3,541.00
500.101	Supplies and Materials	8,000.00	.00	8,000.00	338.70	.00	4,063.59	3,936.41	51	8,131.00
500.102	Equipment	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	661.00
500.103	Furniture	1,000.00	.00	1,000.00	.00	.00	602.56	397.44	60	1,061.00
500.105	Printing and Binding	500.00	.00	500.00	.00	.00	.00	500.00	0	
500.107	Technology Supplies	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	1,361.00
610.111	Communications- Landline	3,500.00	.00	3,500.00	347.66	.00	2,317.23	1,182.77	66	3,351.00
610.112	Postage	6,000.00	.00	6,000.00	109.58	.00	2,648.77	3,351.23	44	5,271.00
610.1110	Communications- Wireless	4,000.00	.00	4,000.00	134.71	.00	981.93	3,018.07	25	2,901.00
620.114	Advertising	1,000.00	.00	1,000.00	.00	.00	748.75	251.25	75	691.00
640.124	Travel Expense	4,000.00	.00	4,000.00	299.33	.00	2,867.13	1,132.87	72	401.00
650.127	Electricity	10,690.00	.00	10,690.00	.00	.00	5,688.74	5,001.26	53	7,941.00
650.128	Water	236.00	.00	236.00	.00	.00	386.07	(150.07)	164	221.00
650.129	Wastewater	325.00	.00	325.00	.00	.00	507.33	(182.33)	156	311.00
650.130	Sanitation	535.00	.00	535.00	.00	.00	311.92	223.08	58	531.00

Attachment: Budget Performance Report - February 2014 (1585 : Finance and IT Monthly Reports -



Budget Performance Report

17.A.5

Fiscal Year to Date 02/28/14
Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 0010 - General Fund										
EXPENSE										
Department 04 - Finance										
650.133	Stormwater	355.00	.00	355.00	.00	.00	206.99	148.01	58	35,000.00
650.134	Security Lights	1,620.00	.00	1,620.00	.00	.00	945.00	675.00	58	1,620.00
650.1271	Electricity- Sales Tax	641.00	.00	641.00	.00	.00	190.22	450.78	30	32,000.00
670.156	Equipment Rental/Lease	5,400.00	.00	5,400.00	405.08	.00	2,675.23	2,724.77	50	5,750.00
685.180	Membership Dues and Fees	1,000.00	.00	1,000.00	25.00	.00	265.00	735.00	26	450.00
685.182	Other Operating Expenses	20,000.00	.00	20,000.00	657.92	.00	24,246.33	(4,246.33)	121	46,550.00
685.184	Continuing Education	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	3,000.00
685.186	Training	3,000.00	.00	3,000.00	.00	.00	2,476.96	523.04	83	1,430.00
685.1801	Subscriptions	300.00	.00	300.00	.00	.00	238.50	61.50	80	260.00
686.187	Professional Services	.00	.00	.00	.00	.00	600.00	(600.00)	+++	24,460.00
686.189	Employee Medical	210.00	.00	210.00	.00	.00	.00	210.00	0	210.00
686.195	Repair/Maint Svc Contract	.00	.00	.00	166.44	.00	1,425.96	(1,425.96)	+++	1,425.96
686.1895	Employee wellness services	550.00	.00	550.00	207.77	.00	509.75	40.25	93	580.00
795.001	IT Internal Allocations	12,000.00	.00	12,000.00	291.58	959.84	8,126.02	2,914.14	76	24,520.00
795.002	IT Billable Services	10,967.00	.00	10,967.00	.00	.00	.00	10,967.00	0	10,967.00
795.995	GF Cost Distribution	(412,530.00)	.00	(412,530.00)	(32,061.41)	.00	(256,491.28)	(156,038.72)	62	(412,529.00)
Department 04 - Finance Totals		\$218,567.00	\$0.00	\$218,567.00	\$2,513.95	\$959.84	\$135,184.67	\$82,422.49	62%	\$159,970.00
Department 05 - Police										
Sub Department 05 - Police Staff Services										
400.101	Regular Pay	1,451,160.00	.00	1,451,160.00	79,542.88	.00	918,785.76	532,374.24	63	1,378,740.00
401.103	Overtime	81,430.00	.00	81,430.00	4,744.28	.00	64,348.59	17,081.41	79	70,290.00
401.107	Labor Billed	(19,000.00)	.00	(19,000.00)	(1,783.86)	.00	(12,109.07)	(6,890.93)	64	(19,615.00)
405.114	FICA	117,243.00	.00	117,243.00	6,193.08	.00	72,574.78	44,668.22	62	107,020.00
406.116	Retirement	185,356.00	.00	185,356.00	10,855.35	.00	121,963.49	63,392.51	66	169,630.00
407.122	Life Insurance	89.00	.00	89.00	3.70	.00	40.70	48.30	46	50.00
408.125	SCMIT Worker's Comp Ins.	32,984.00	.00	32,984.00	.00	.00	15,156.06	17,827.94	46	20,550.00
410.001	Health Claims Cost	245,504.00	.00	245,504.00	20,071.22	.00	176,456.92	69,047.08	72	208,680.00
410.002	Health Claim Costs-Retire	750.00	.00	750.00	.00	.00	120.00	630.00	16	490.00
500.101	Supplies and Materials	25,000.00	.00	25,000.00	2,119.69	.00	18,532.32	6,467.68	74	22,440.00
500.102	Equipment	12,300.00	.00	12,300.00	3,161.43	.00	9,819.96	2,480.04	80	130,370.00
500.103	Furniture	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	2,000.00
501.101	Uniforms and Clothing	31,500.00	.00	31,500.00	7,314.51	1,951.46	16,434.80	13,113.74	58	22,860.00
610.111	Communications- Landline	7,500.00	.00	7,500.00	764.59	.00	5,092.93	2,407.07	68	7,350.00
610.112	Postage	3,500.00	.00	3,500.00	99.99	.00	449.99	3,050.01	13	730.00
610.1110	Communications- Wireless	50,880.00	.00	50,880.00	3,627.52	3,700.64	20,783.17	26,396.19	48	34,590.00
620.114	Advertising	750.00	.00	750.00	.00	.00	.00	750.00	0	1,020.00
640.124	Travel Expense	12,120.00	.00	12,120.00	148.67	.00	4,151.68	7,968.32	34	3,910.00
650.127	Electricity	41,550.00	.00	41,550.00	.00	.00	18,793.69	22,756.31	45	34,410.00

Attachment: Budget Performance Report - February 2014 (1585 : Finance and IT Monthly Reports -



Budget Performance Report

17.A.5

Fiscal Year to Date 02/28/14

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 0010 - General Fund										
EXPENSE										
Department 05 - Police										
Sub Department 05 - Police Staff Services										
650.128	Water	1,904.00	.00	1,904.00	.00	.00	1,189.61	714.39	62	2,111.00
650.129	Wastewater	1,766.00	.00	1,766.00	.00	.00	1,085.53	680.47	61	2,080.00
650.130	Sanitation	2,365.00	.00	2,365.00	.00	.00	1,277.22	1,087.78	54	2,140.00
650.133	Stormwater	1,320.00	.00	1,320.00	.00	.00	770.00	550.00	58	1,360.00
650.134	Security Lights	3,630.00	.00	3,630.00	.00	.00	2,169.23	1,460.77	60	3,710.00
650.1271	Electricity- Sales Tax	1,650.00	.00	1,650.00	.00	.00	684.14	965.86	41	1,300.00
660.133	Repairs & Maint. Services	28,500.00	.00	28,500.00	619.58	.00	4,819.36	23,680.64	17	18,570.00
660.139	Fleet Services Materials	45,555.00	.00	45,555.00	2,032.15	.00	20,810.39	24,744.61	46	34,320.00
660.145	Gasoline & Oil	90,507.00	.00	90,507.00	7,442.42	.00	65,875.85	24,631.15	73	90,240.00
660.1391	Fleet Services Labor	39,395.00	.00	39,395.00	4,479.69	.00	24,041.20	15,353.80	61	34,920.00
670.156	Equipment Rental/Lease	5,000.00	.00	5,000.00	306.76	.00	2,633.65	2,366.35	53	5,040.00
682.1721	Prisoner Housing	195,000.00	.00	195,000.00	14,445.00	3,100.00	89,030.93	102,869.07	47	182,900.00
685.180	Membership Dues and Fees	900.00	.00	900.00	.00	.00	575.00	325.00	64	1,200.00
685.182	Other Operating Expenses	10,000.00	.00	10,000.00	173.84	.00	7,523.57	2,476.43	75	12,340.00
685.184	Continuing Education	7,500.00	.00	7,500.00	.00	.00	6,345.83	1,154.17	85	4,010.00
685.186	Training	10,340.00	.00	10,340.00	974.00	1,104.19	3,305.20	5,930.61	43	6,220.00
685.189	Reserve Program	1,500.00	.00	1,500.00	.00	.00	19.05	1,480.95	1	620.00
685.1801	Subscriptions	4,400.00	.00	4,400.00	1,873.95	.00	2,782.35	1,617.65	63	1,230.00
685.1861	Law Enforce Accreditation	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
686.186	Legal Services	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
686.189	Employee Medical	15,000.00	.00	15,000.00	.00	1,632.00	1,669.55	11,698.45	22	11,700.00
686.194	Other Prof/Tech Services	55,000.00	.00	55,000.00	13,250.00	26,500.00	26,500.00	2,000.00	96	62,000.00
686.195	Repair/Maint Svc Contract	42,000.00	.00	42,000.00	2,066.21	.00	8,297.23	33,702.77	20	13,750.00
686.1895	Employee wellness services	12,000.00	.00	12,000.00	1,456.82	.00	9,210.31	2,789.69	77	15,750.00
687.203	Contract Services	18,000.00	.00	18,000.00	.00	9,000.00	(3,000.00)	12,000.00	33	9,010.00
700.105	Matched Expenses	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	2,000.00
795.001	IT Internal Allocations	24,025.00	.00	24,025.00	612.95	1,919.70	14,605.76	7,499.54	69	46,880.00
795.002	IT Billable Services	18,279.00	.00	18,279.00	.00	.00	.00	18,279.00	0	
795.010	911 Expense Billing	(2,000.00)	.00	(2,000.00)	(239.25)	.00	(1,291.60)	(708.40)	65	(1,498.00)
900.4000	Office Equipment	27,300.00	.00	27,300.00	.00	21,336.00	.00	5,964.00	78	
900.4100	Vehicles	102,324.00	.00	102,324.00	.00	.00	102,421.00	(97.00)	100	152,160.00
900.4300	Other Equipment	126,268.00	.00	126,268.00	35,680.84	18,826.55	82,554.20	24,887.25	80	
Sub Department 05 - Police Staff Services Totals		\$3,178,544.00	\$0.00	\$3,178,544.00	\$222,038.01	\$89,070.54	\$1,927,300.33	\$1,162,173.13	63%	\$2,909,790.00
Sub Department 07 - Victim's Advocate										
400.101	Regular Pay	30,468.00	.00	30,468.00	1,729.20	.00	20,097.37	10,370.63	66	30,790.00
401.103	Overtime	1,000.00	.00	1,000.00	46.11	.00	607.12	392.88	61	130.00
405.114	FICA	2,407.00	.00	2,407.00	127.81	.00	1,482.45	924.55	62	2,220.00

Attachment: Budget Performance Report - February 2014 (1585 : Finance and IT Monthly Reports -



Budget Performance Report

17.A.5

Fiscal Year to Date 02/28/14

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 0010 - General Fund										
EXPENSE										
Department 05 - Police										
Sub Department 07 - Victim's Advocate										
406.116	Retirement	3,309.00	.00	3,309.00	193.94	.00	2,146.55	1,162.45	65	3,090.00
408.125	SCMIT Worker's Comp Ins.	450.00	.00	450.00	.00	.00	67.42	382.58	15	230.00
410.001	Health Claims Cost	7,374.00	.00	7,374.00	733.09	.00	5,200.47	2,173.53	71	5,930.00
500.101	Supplies and Materials	1,125.00	.00	1,125.00	.00	.00	344.40	780.60	31	440.00
501.101	Uniforms and Clothing	400.00	.00	400.00	.00	.00	346.59	53.41	87	360.00
610.111	Communications- Landline	177.00	.00	177.00	14.21	.00	114.34	62.66	65	170.00
610.112	Postage	600.00	.00	600.00	.00	.00	150.00	450.00	25	250.00
610.1110	Communications- Wireless	1,250.00	.00	1,250.00	31.32	.00	354.32	895.68	28	790.00
640.124	Travel Expense	1,250.00	.00	1,250.00	.00	.00	196.42	1,053.58	16	530.00
660.133	Repairs & Maint. Services	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
660.139	Fleet Services Materials	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
660.145	Gasoline & Oil	53.00	.00	53.00	.00	.00	.00	53.00	0	60.00
660.1391	Fleet Services Labor	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
670.156	Equipment Rental/Lease	500.00	.00	500.00	.00	.00	76.50	423.50	15	70.00
685.180	Membership Dues and Fees	50.00	.00	50.00	.00	.00	.00	50.00	0	20.00
685.182	Other Operating Expenses	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
685.186	Training	1,025.00	.00	1,025.00	.00	.00	275.00	750.00	27	750.00
685.187	Special Projects	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
686.189	Employee Medical	425.00	.00	425.00	.00	.00	.00	425.00	0	.00
686.195	Repair/Maint Svc Contract	500.00	.00	500.00	.00	.00	350.00	150.00	70	.00
686.1895	Employee wellness services	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
795.001	IT Internal Allocations	1,500.00	.00	1,500.00	21.13	68.34	1,096.01	335.65	78	2,500.00
795.002	IT Billable Services	1,828.00	.00	1,828.00	.00	.00	.00	1,828.00	0	.00
Sub Department 07 - Victim's Advocate Totals		\$58,891.00	\$0.00	\$58,891.00	\$2,896.81	\$68.34	\$32,904.96	\$25,917.70	56%	\$48,390.00
Sub Department 26 - Grants										
500.101	Supplies and Materials	3,750.00	.00	3,750.00	.00	.00	40.32	3,709.68	1	510.00
501.101	Uniforms and Clothing	1,400.00	.00	1,400.00	.00	.00	.00	1,400.00	0	690.00
610.1110	Communications- Wireless	2,640.00	.00	2,640.00	62.64	.00	740.42	1,899.58	28	1,540.00
640.124	Travel Expense	3,100.00	.00	3,100.00	.00	.00	.00	3,100.00	0	120.00
660.133	Repairs & Maint. Services	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	250.00
660.139	Fleet Services Materials	1,900.00	.00	1,900.00	.00	.00	255.75	1,644.25	13	740.00
660.145	Gasoline & Oil	2,776.00	.00	2,776.00	183.54	.00	2,352.16	423.84	85	5,050.00
660.1391	Fleet Services Labor	853.00	.00	853.00	.00	.00	270.70	582.30	32	1,500.00
685.180	Membership Dues and Fees	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
685.182	Other Operating Expenses	8,500.00	.00	8,500.00	.00	4,198.40	.00	4,301.60	49	6,430.00
685.186	Training	2,350.00	.00	2,350.00	.00	.00	.00	2,350.00	0	350.00
685.187	Special Projects	7,000.00	.00	7,000.00	.00	.00	99.48	6,900.52	1	2,360.00

Attachment: Budget Performance Report - February 2014 (1585 : Finance and IT Monthly Reports -



Budget Performance Report

17.A.5Fiscal Year to Date 02/28/14
Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 0010 - General Fund										
EXPENSE										
Department 05 - Police										
Sub Department 26 - Grants Totals		\$35,469.00	\$0.00	\$35,469.00	\$246.18	\$4,198.40	\$3,758.83	\$27,511.77	22%	\$19,581.00
Sub Department 28 - Safe Streets										
500.101	Supplies and Materials	2,275.00	.00	2,275.00	.00	.00	31.80	2,243.20	1	144.00
685.182	Other Operating Expenses	2,225.00	.00	2,225.00	.00	.00	1,164.75	1,060.25	52	3,590.00
685.187	Special Projects	3,900.00	.00	3,900.00	200.00	3,336.75	200.00	363.25	91	5,740.00
Sub Department 28 - Safe Streets Totals		\$8,400.00	\$0.00	\$8,400.00	\$200.00	\$3,336.75	\$1,396.55	\$3,666.70	56%	\$9,480.00
Department 05 - Police Totals		\$3,281,304.00	\$0.00	\$3,281,304.00	\$225,381.00	\$96,674.03	\$1,965,360.67	\$1,219,269.30	63%	\$2,987,250.00
Department 06 - Planning and Economic Dev.										
400.101	Regular Pay	75,000.00	.00	75,000.00	4,456.65	.00	51,008.80	23,991.20	68	
405.114	FICA	5,784.00	.00	5,784.00	309.75	.00	3,637.00	2,147.00	63	
406.116	Retirement	8,015.00	.00	8,015.00	474.64	.00	5,353.99	2,661.01	67	
408.125	SCMIT Worker's Comp Ins.	200.00	.00	200.00	.00	.00	106.75	93.25	53	
410.001	Health Claims Cost	9,430.00	.00	9,430.00	878.68	.00	6,609.19	2,820.81	70	
500.101	Supplies and Materials	2,000.00	.00	2,000.00	.00	.00	45.14	1,954.86	2	
500.105	Printing and Binding	250.00	.00	250.00	.00	.00	.00	250.00	0	
500.107	Technology Supplies	.00	.00	.00	.00	.00	78.89	(78.89)	+++	
610.111	Communications- Landline	250.00	.00	250.00	.00	.00	.00	250.00	0	
610.112	Postage	100.00	.00	100.00	.00	.00	.00	100.00	0	
610.1110	Communications- Wireless	600.00	.00	600.00	30.26	.00	611.55	(11.55)	102	
620.114	Advertising	500.00	.00	500.00	.00	.00	156.00	344.00	31	
640.124	Travel Expense	3,000.00	.00	3,000.00	.00	.00	298.10	2,701.90	10	
685.180	Membership Dues and Fees	500.00	.00	500.00	.00	.00	.00	500.00	0	
685.182	Other Operating Expenses	200.00	.00	200.00	.00	.00	.00	200.00	0	
685.186	Training	500.00	.00	500.00	.00	.00	.00	500.00	0	
685.1801	Subscriptions	300.00	.00	300.00	.00	.00	.00	300.00	0	
686.1895	Employee wellness services	100.00	.00	100.00	51.94	.00	158.20	(58.20)	158	
795.001	IT Internal Allocations	.00	.00	.00	159.72	216.61	2,231.42	(2,448.03)	+++	
Department 06 - Planning and Economic Dev. Totals		\$106,729.00	\$0.00	\$106,729.00	\$6,361.64	\$216.61	\$70,295.03	\$36,217.36	66%	\$0.00
Department 09 - Housing and Community Dev.										
400.101	Regular Pay	165,599.00	.00	165,599.00	9,387.45	.00	109,175.73	56,423.27	66	
401.103	Overtime	2,500.00	.00	2,500.00	263.49	.00	1,384.43	1,115.57	55	
405.114	FICA	12,813.00	.00	12,813.00	700.36	.00	8,116.43	4,696.57	63	
406.116	Retirement	17,594.00	.00	17,594.00	1,027.69	.00	11,552.37	6,041.63	66	
408.125	SCMIT Worker's Comp Ins.	1,300.00	.00	1,300.00	.00	.00	419.24	880.76	32	
410.001	Health Claims Cost	25,852.00	.00	25,852.00	2,271.84	.00	20,857.71	4,994.29	81	
500.101	Supplies and Materials	5,000.00	.00	5,000.00	299.20	.00	4,202.30	797.70	84	
500.102	Equipment	500.00	.00	500.00	.00	.00	.00	500.00	0	
500.103	Furniture	500.00	.00	500.00	.00	.00	.00	500.00	0	



Budget Performance Report

17.A.5

Fiscal Year to Date 02/28/14
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 0010 - General Fund										
EXPENSE										
Department 09 - Housing and Community Dev.										
500.105	Printing and Binding	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
610.111	Communications- Landline	1,500.00	.00	1,500.00	205.77	.00	1,175.51	324.49	78	
610.112	Postage	1,900.00	.00	1,900.00	71.12	.00	1,052.92	847.08	55	
610.1110	Communications- Wireless	2,400.00	.00	2,400.00	196.72	.00	1,639.91	760.09	68	
620.114	Advertising	3,500.00	.00	3,500.00	.00	.00	325.00	3,175.00	9	71
640.124	Travel Expense	2,500.00	.00	2,500.00	256.40	.00	406.40	2,093.60	16	
650.127	Electricity	7,128.00	.00	7,128.00	.00	.00	3,792.48	3,335.52	53	
650.128	Water	158.00	.00	158.00	.00	.00	257.35	(99.35)	163	
650.129	Wastewater	218.00	.00	218.00	.00	.00	338.24	(120.24)	155	
650.130	Sanitation	357.00	.00	357.00	.00	.00	207.97	149.03	58	
650.133	Stormwater	237.00	.00	237.00	.00	.00	137.97	99.03	58	
650.134	Security Lights	1,080.00	.00	1,080.00	.00	.00	630.00	450.00	58	
650.1271	Electricity- Sales Tax	427.00	.00	427.00	.00	.00	126.83	300.17	30	
660.139	Fleet Services Materials	500.00	.00	500.00	.00	.00	683.04	(183.04)	137	
660.145	Gasoline & Oil	3,443.00	.00	3,443.00	191.48	.00	2,097.83	1,345.17	61	
660.1391	Fleet Services Labor	650.00	.00	650.00	.00	.00	378.14	271.86	58	
670.156	Equipment Rental/Lease	7,000.00	.00	7,000.00	414.21	.00	5,339.81	1,660.19	76	
685.180	Membership Dues and Fees	1,500.00	.00	1,500.00	30.00	.00	300.00	1,200.00	20	
685.182	Other Operating Expenses	500.00	.00	500.00	.00	.00	986.50	(486.50)	197	
685.184	Continuing Education	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
685.186	Training	3,000.00	.00	3,000.00	.00	.00	555.00	2,445.00	18	
685.1801	Subscriptions	700.00	.00	700.00	104.71	.00	175.51	524.49	25	
686.186	Legal Services	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
686.187	Professional Services	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
686.191	Contract Services/Studies	75,000.00	.00	75,000.00	.00	.00	2,800.00	72,200.00	4	
686.194	Other Prof/Tech Services	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
686.195	Repair/Maint Svc Contract	2,000.00	.00	2,000.00	98.05	.00	796.22	1,203.78	40	
686.1895	Employee wellness services	500.00	.00	500.00	260.52	.00	526.14	(26.14)	105	
795.001	IT Internal Allocations	7,000.00	.00	7,000.00	89.66	216.61	5,403.41	1,379.98	80	
795.002	IT Billable Services	7,691.00	.00	7,691.00	.00	.00	.00	7,691.00	0	
Department 09 - Housing and Community Dev. Totals		\$370,547.00	\$0.00	\$370,547.00	\$15,868.67	\$216.61	\$185,840.39	\$184,490.00	50%	\$71
Department 10 - Municipal Court										
400.101	Regular Pay	93,247.00	.00	93,247.00	5,292.89	.00	61,486.34	31,760.66	66	94,050
401.103	Overtime	3,500.00	.00	3,500.00	192.07	.00	2,233.74	1,266.26	64	3,200
405.114	FICA	7,138.00	.00	7,138.00	407.15	.00	4,694.02	2,443.98	66	7,150
406.116	Retirement	10,176.00	.00	10,176.00	580.70	.00	6,497.02	3,678.98	64	9,650
408.125	SCMIT Worker's Comp Ins.	702.00	.00	702.00	.00	.00	260.37	441.63	37	380
410.001	Health Claims Cost	18,811.00	.00	18,811.00	1,739.40	.00	13,158.73	5,652.27	70	18,100



Budget Performance Report

17.A.5

Fiscal Year to Date 02/28/14
Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 0010 - General Fund										
EXPENSE										
Department 10 - Municipal Court										
500.101	Supplies and Materials	2,000.00	.00	2,000.00	157.92	.00	1,411.63	588.37	71	2,451
500.102	Equipment	.00	.00	.00	.00	.00	.00	.00	+++	540
610.111	Communications- Landline	531.00	.00	531.00	42.63	.00	343.01	187.99	65	511
610.112	Postage	2,000.00	.00	2,000.00	202.75	.00	1,305.33	694.67	65	1,531
610.1110	Communications- Wireless	324.00	.00	324.00	27.18	.00	183.90	140.10	57	281
640.124	Travel Expense	1,000.00	.00	1,000.00	.00	.00	1,497.65	(497.65)	150	1,011
650.127	Electricity	6,660.00	.00	6,660.00	.00	.00	3,494.82	3,165.18	52	5,811
650.128	Water	287.00	.00	287.00	.00	.00	182.90	104.10	64	321
650.129	Wastewater	265.00	.00	265.00	.00	.00	165.51	99.49	62	321
650.130	Sanitation	116.00	.00	116.00	.00	.00	67.69	48.31	58	111
650.133	Stormwater	209.00	.00	209.00	.00	.00	121.73	87.27	58	201
650.134	Security Lights	457.00	.00	457.00	.00	.00	266.77	190.23	58	451
650.1271	Electricity- Sales Tax	400.00	.00	400.00	.00	.00	127.21	272.79	32	221
660.133	Repairs & Maint. Services	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	5,031
660.139	Fleet Services Materials	200.00	.00	200.00	565.07	.00	565.07	(365.07)	283	1,171
660.145	Gasoline & Oil	645.00	.00	645.00	130.61	.00	506.44	138.56	79	591
660.1391	Fleet Services Labor	500.00	.00	500.00	151.25	.00	151.25	348.75	30	1,531
670.156	Equipment Rental/Lease	2,500.00	.00	2,500.00	143.11	.00	932.36	1,567.64	37	1,681
685.180	Membership Dues and Fees	75.00	.00	75.00	.00	.00	.00	75.00	0	71
685.182	Other Operating Expenses	2,500.00	.00	2,500.00	424.42	.00	1,511.63	988.37	60	1,931
685.186	Training	1,000.00	.00	1,000.00	.00	.00	140.00	860.00	14	211
686.195	Repair/Maint Svc Contract	1,000.00	.00	1,000.00	20.80	.00	368.72	631.28	37	481
686.1895	Employee wellness services	500.00	.00	500.00	155.83	.00	320.79	179.21	64	501
795.001	IT Internal Allocations	7,000.00	.00	7,000.00	153.22	479.92	6,045.39	474.69	93	14,931
795.002	IT Billable Services	9,139.00	.00	9,139.00	.00	.00	.00	9,139.00	0	
Department 10 - Municipal Court Totals		\$173,882.00	\$0.00	\$173,882.00	\$10,387.00	\$479.92	\$108,040.02	\$65,362.06	62%	\$174,531
Department 11 - Fire										
400.101	Regular Pay	1,142,583.00	.00	1,142,583.00	62,664.37	.00	741,939.32	400,643.68	65	1,069,121
401.103	Overtime	65,000.00	.00	65,000.00	16,155.34	.00	69,419.53	(4,419.53)	107	63,961
402.111	Volunteer Employees	5,000.00	.00	5,000.00	135.00	.00	405.00	4,595.00	8	1,181
405.114	FICA	92,380.00	.00	92,380.00	6,117.10	.00	59,570.45	32,809.55	64	82,441
406.116	Retirement	146,855.00	.00	146,855.00	10,941.82	.00	100,498.21	46,356.79	68	130,681
408.125	SCMIT Worker's Comp Ins.	17,855.00	.00	17,855.00	.00	.00	6,624.06	11,230.94	37	12,571
410.001	Health Claims Cost	220,587.00	.00	220,587.00	21,583.12	.00	156,598.63	63,988.37	71	183,941
500.101	Supplies and Materials	23,000.00	.00	23,000.00	2,429.44	.00	15,343.28	7,656.72	67	33,031
500.102	Equipment	87,800.00	.00	87,800.00	.00	.00	58,032.93	29,767.07	66	81,941
500.103	Furniture	3,000.00	.00	3,000.00	.00	.00	3,113.96	(113.96)	104	4,901
500.105	Printing and Binding	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	41

Attachment: Budget Performance Report - February 2014 (1585 : Finance and IT Monthly Reports -



Budget Performance Report

17.A.5Fiscal Year to Date 02/28/14
Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 0010 - General Fund										
EXPENSE										
Department 11 - Fire										
500.107	Technology Supplies	13,630.00	.00	13,630.00	92.39	1,570.92	3,810.58	8,248.50	39	11,64
501.101	Uniforms and Clothing	37,008.00	.00	37,008.00	168.82	14,727.91	20,231.12	2,048.97	94	43,17
515.121	Safety Supplies	5,000.00	.00	5,000.00	.00	.00	5,053.25	(53.25)	101	3,83
515.128	Medical Supplies	13,500.00	.00	13,500.00	1,342.65	.00	4,354.23	9,145.77	32	12,14
531.140	Haz Mat Supplies/Equipmnt	12,000.00	.00	12,000.00	.00	.00	9,944.96	2,055.04	83	9,20
610.111	Communications- Landline	6,500.00	.00	6,500.00	689.31	.00	4,148.86	2,351.14	64	5,86
610.112	Postage	2,000.00	.00	2,000.00	3.92	.00	662.77	1,337.23	33	1,11
610.1110	Communications- Wireless	23,200.00	.00	23,200.00	702.87	.00	12,835.04	10,364.96	55	21,28
620.114	Advertising	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	1,46
630.121	Fire Prevention Materials	13,575.00	.00	13,575.00	525.77	.00	8,302.03	5,272.97	61	15,09
640.124	Travel Expense	10,250.00	.00	10,250.00	.00	.00	4,654.30	5,595.70	45	5,46
650.127	Electricity	30,559.00	.00	30,559.00	.00	.00	17,549.15	13,009.85	57	28,89
650.128	Water	1,782.00	.00	1,782.00	.00	.00	985.46	796.54	55	1,64
650.129	Wastewater	2,412.00	.00	2,412.00	.00	.00	1,344.98	1,067.02	56	2,24
650.130	Sanitation	945.00	.00	945.00	.00	.00	551.32	393.68	58	94
650.133	Stormwater	788.00	.00	788.00	.00	.00	459.90	328.10	58	78
650.134	Security Lights	1,812.00	.00	1,812.00	.00	.00	1,057.00	755.00	58	1,81
650.1271	Electricity- Sales Tax	3,300.00	.00	3,300.00	565.02	.00	2,053.93	1,246.07	62	3,92
660.103	Emergency Preparedness	5,000.00	.00	5,000.00	1,411.73	.00	1,411.73	3,588.27	28	4,20
660.133	Repairs & Maint. Services	45,000.00	.00	45,000.00	4,962.51	3,034.28	24,738.01	17,227.71	62	67,73
660.139	Fleet Services Materials	35,000.00	.00	35,000.00	2,050.21	.00	24,317.25	10,682.75	69	52,25
660.145	Gasoline & Oil	30,222.00	.00	30,222.00	2,147.88	.00	18,363.16	11,858.84	61	28,39
660.1391	Fleet Services Labor	11,145.00	.00	11,145.00	385.00	.00	5,423.35	5,721.65	49	12,19
660.1392	Fleet Svcs- Outside Vends	10,000.00	.00	10,000.00	716.33	.00	733.19	9,266.81	7	27,62
670.156	Equipment Rental/Lease	8,000.00	.00	8,000.00	632.92	.00	4,672.89	3,327.11	58	9,50
682.169	Laundry & Linen	2,500.00	.00	2,500.00	.00	.00	566.58	1,933.42	23	1,83
685.180	Membership Dues and Fees	1,500.00	.00	1,500.00	25.00	.00	539.49	960.51	36	1,08
685.182	Other Operating Expenses	5,000.00	.00	5,000.00	763.19	24,268.85	4,532.52	(23,801.37)	576	4,60
685.184	Continuing Education	5,000.00	.00	5,000.00	.00	.00	1,080.00	3,920.00	22	2,72
685.186	Training	19,500.00	.00	19,500.00	1,333.00	1,612.50	8,466.60	9,420.90	52	21,61
685.1801	Subscriptions	8,678.00	.00	8,678.00	396.00	.00	6,647.78	2,030.22	77	5,70
686.188	Architect/Engineer Servcs	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	
686.189	Employee Medical	18,000.00	.00	18,000.00	1,361.92	.00	10,841.92	7,158.08	60	10,98
686.195	Repair/Maint Svc Contract	63,320.00	.00	63,320.00	9,194.97	1,900.00	39,501.37	21,918.63	65	60,13
686.1895	Employee wellness services	3,633.00	.00	3,633.00	.00	.00	4,196.90	(563.90)	116	9,65
700.105	Matched Expenses	.00	.00	.00	.00	.00	.00	.00	+++	2,00
795.001	IT Internal Allocations	13,000.00	.00	13,000.00	326.33	959.84	8,301.73	3,738.43	71	25,00
795.002	IT Billable Services	9,139.00	.00	9,139.00	.00	.00	.00	9,139.00	0	

Attachment: Budget Performance Report - February 2014 (1585 : Finance and IT Monthly Reports -



Budget Performance Report

17.A.5

Fiscal Year to Date 02/28/14

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 0010 - General Fund										
EXPENSE										
Department 11 - Fire										
900.3000	Buildings & Improvements	188,000.00	.00	188,000.00	.00	9,840.00	.00	178,160.00	5	
900.4100	Vehicles	25,000.00	.00	25,000.00	25,814.00	.00	25,814.00	(814.00)	103	
900.4300	Other Equipment	.00	.00	.00	.00	.00	12,040.00	(12,040.00)	+++	
Department 11 - Fire Totals		\$2,518,458.00	\$0.00	\$2,518,458.00	\$175,637.93	\$57,914.30	\$1,511,732.72	\$948,810.98	62%	\$2,181,637.93
Department 12 - Public Works										
400.101	Regular Pay	491,934.00	.00	491,934.00	27,753.47	.00	329,540.47	162,393.53	67	464,627.00
401.103	Overtime	10,000.00	.00	10,000.00	1,792.66	.00	22,769.04	(12,769.04)	228	20,437.00
401.109	Seasonal City employee labor	(58,000.00)	.00	(58,000.00)	.00	.00	.00	(58,000.00)	0	
405.114	FICA	37,847.00	.00	37,847.00	2,131.68	.00	25,436.68	12,410.32	67	35,137.00
406.116	Retirement	52,085.00	.00	52,085.00	3,215.60	.00	35,579.94	16,505.06	68	48,207.00
408.125	SCMIT Worker's Comp Ins.	8,300.00	.00	8,300.00	.00	.00	2,974.43	5,325.57	36	5,491.00
410.001	Health Claims Cost	83,175.00	.00	83,175.00	13,716.86	.00	82,555.03	619.97	99	87,221.00
500.101	Supplies and Materials	15,000.00	.00	15,000.00	548.87	.00	10,419.11	4,580.89	69	13,607.00
500.102	Equipment	22,000.00	.00	22,000.00	.00	.00	1,990.86	20,009.14	9	20,567.00
500.103	Furniture	3,000.00	.00	3,000.00	1,909.06	.00	1,909.06	1,090.94	64	1,951.00
500.105	Printing and Binding	2,000.00	.00	2,000.00	.00	.00	444.06	1,555.94	22	451.00
501.101	Uniforms and Clothing	13,000.00	.00	13,000.00	1,254.04	.00	11,349.03	1,650.97	87	15,547.00
513.112	Asphalt/Concrete/Gravel	18,000.00	.00	18,000.00	.00	.00	6,488.32	11,511.68	36	8,307.00
515.121	Safety Supplies	8,000.00	.00	8,000.00	510.19	.00	3,576.28	4,423.72	45	3,911.00
610.111	Communications- Landline	3,705.00	.00	3,705.00	572.11	.00	2,762.51	942.49	75	3,681.00
610.112	Postage	200.00	.00	200.00	.00	.00	90.85	109.15	45	51.00
610.1110	Communications- Wireless	4,000.00	.00	4,000.00	489.84	.00	3,148.27	851.73	79	4,591.00
620.114	Advertising	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	701.00
640.124	Travel Expense	600.00	.00	600.00	.00	.00	388.74	211.26	65	441.00
650.127	Electricity	1,417.00	.00	1,417.00	.00	.00	778.30	638.70	55	1,501.00
650.128	Water	555.00	.00	555.00	.00	.00	457.82	97.18	82	651.00
650.129	Wastewater	712.00	.00	712.00	.00	.00	579.63	132.37	81	831.00
650.130	Sanitation	456.00	.00	456.00	.00	.00	266.28	189.72	58	451.00
650.133	Stormwater	134.00	.00	134.00	.00	.00	78.19	55.81	58	131.00
650.134	Security Lights	534.00	.00	534.00	.00	.00	311.78	222.22	58	531.00
650.1271	Electricity- Sales Tax	85.00	.00	85.00	.00	.00	3.27	81.73	4	91.00
660.133	Repairs & Maint. Services	20,000.00	.00	20,000.00	1,675.94	.00	7,772.05	12,227.95	39	14,911.00
660.139	Fleet Services Materials	25,000.00	.00	25,000.00	380.12	.00	11,962.08	13,037.92	48	18,721.00
660.145	Gasoline & Oil	52,960.00	.00	52,960.00	2,760.08	.00	26,807.33	26,152.67	51	45,191.00
660.1391	Fleet Services Labor	39,100.00	.00	39,100.00	453.75	.00	17,879.39	21,220.61	46	33,661.00
660.1392	Fleet Svcs- Outside Vends	.00	.00	.00	.00	.00	531.82	(531.82)	+++	
663.142	Street Sign Maintenance	5,000.00	.00	5,000.00	296.80	.00	1,858.69	3,141.31	37	2,861.00
663.144	Sidewalk Repairs	75,000.00	.00	75,000.00	.00	79,945.30	83,502.62	(88,447.92)	218	71.00

Attachment: Budget Performance Report - February 2014 (1585 : Finance and IT Monthly Reports -



Budget Performance Report

17.A.5Fiscal Year to Date 02/28/14
Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 0010 - General Fund										
EXPENSE										
Department 12 - Public Works										
663.148	Maintenance of Parks	30,000.00	.00	30,000.00	.00	(646.85)	17,913.80	12,733.05	58	30,799.00
670.156	Equipment Rental/Lease	4,000.00	.00	4,000.00	286.42	.00	2,592.00	1,408.00	65	3,470.00
685.180	Membership Dues and Fees	200.00	.00	200.00	.00	.00	106.00	94.00	53	300.00
685.182	Other Operating Expenses	6,000.00	.00	6,000.00	.00	.00	981.47	5,018.53	16	1,560.00
685.184	Continuing Education	2,600.00	.00	2,600.00	.00	.00	.00	2,600.00	0	0.00
685.186	Training	1,500.00	.00	1,500.00	.00	.00	450.00	1,050.00	30	120.00
685.190	Landfill Fees	300.00	.00	300.00	.00	.00	.00	300.00	0	0.00
685.192	KGB Operations	7,000.00	.00	7,000.00	568.88	.00	3,074.42	3,925.58	44	5,770.00
685.1921	KGB grant expenses	7,000.00	.00	7,000.00	1,265.48	.00	5,860.17	1,139.83	84	7,160.00
686.187	Professional Services	4,500.00	.00	4,500.00	.00	.00	1,946.27	2,553.73	43	2,730.00
686.189	Employee Medical	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	1,170.00
686.194	Other Prof/Tech Services	700.00	.00	700.00	.00	.00	.00	700.00	0	0.00
686.195	Repair/Maint Svc Contract	3,500.00	.00	3,500.00	792.00	.00	1,943.77	1,556.23	56	3,940.00
686.1895	Employee wellness services	2,000.00	.00	2,000.00	416.35	.00	2,300.90	(300.90)	115	4,160.00
687.203	Contract Services	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	0.00
700.105	Matched Expenses	.00	.00	.00	.00	.00	.00	.00	+++	90.00
795.001	IT Internal Allocations	3,500.00	.00	3,500.00	58.61	210.28	1,304.01	1,985.71	43	3,710.00
795.002	IT Billable Services	1,828.00	.00	1,828.00	.00	.00	.00	1,828.00	0	0.00
900.4100	Vehicles	25,000.00	.00	25,000.00	.00	24,975.00	.00	25.00	100	0.00
900.4200	Heavy Equipment	65,000.00	.00	65,000.00	.00	55,790.00	.00	9,210.00	86	0.00
900.4300	Other Equipment	21,100.00	.00	21,100.00	.00	.00	21,276.70	(176.70)	101	0.00
Department 12 - Public Works Totals		\$1,130,527.00	\$0.00	\$1,130,527.00	\$62,848.81	\$160,273.73	\$753,961.44	\$216,291.83	81%	\$920,060.00
Department 13 - Information Technology										
400.101	Regular Pay	74,000.00	.00	74,000.00	4,269.53	.00	49,037.96	24,962.04	66	43,590.00
401.103	Overtime	5,000.00	.00	5,000.00	459.43	.00	5,158.03	(158.03)	103	6,600.00
405.114	FICA	6,043.00	.00	6,043.00	344.40	.00	4,040.04	2,002.96	67	3,650.00
406.116	Retirement	8,348.00	.00	8,348.00	503.40	.00	5,749.75	2,598.25	69	5,190.00
408.125	SCMIT Worker's Comp Ins.	.00	.00	.00	.00	.00	105.91	(105.91)	+++	15.00
410.001	Health Claims Cost	8,489.00	.00	8,489.00	710.70	.00	8,722.30	(233.30)	103	5,430.00
500.101	Supplies and Materials	1,000.00	.00	1,000.00	.00	.00	1,902.18	(902.18)	190	41.00
500.102	Equipment	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	13,820.00
500.107	Technology Supplies	200.00	.00	200.00	.00	.00	.00	200.00	0	0.00
610.111	Communications- Landline	500.00	.00	500.00	42.63	.00	343.01	156.99	69	51.00
610.112	Postage	100.00	.00	100.00	.00	.00	50.25	49.75	50	0.00
610.1110	Communications- Wireless	1,000.00	.00	1,000.00	90.83	.00	601.10	398.90	60	80.00
620.114	Advertising	100.00	.00	100.00	.00	.00	.00	100.00	0	0.00
640.124	Travel Expense	2,000.00	.00	2,000.00	.00	.00	1,055.08	944.92	53	67.00
650.127	Electricity	3,564.00	.00	3,564.00	.00	.00	1,896.24	1,667.76	53	2,640.00

Attachment: Budget Performance Report - February 2014 (1585 : Finance and IT Monthly Reports -



Budget Performance Report

17.A.5

Fiscal Year to Date 02/28/14

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 0010 - General Fund										
EXPENSE										
Department 13 - Information Technology										
650.128	Water	78.00	.00	78.00	.00	.00	128.74	(50.74)	165	74
650.129	Wastewater	109.00	.00	109.00	.00	.00	169.14	(60.14)	155	100
650.130	Sanitation	178.00	.00	178.00	.00	.00	103.95	74.05	58	178
650.133	Stormwater	118.00	.00	118.00	.00	.00	68.95	49.05	58	118
650.134	Security Lights	540.00	.00	540.00	.00	.00	315.00	225.00	58	540
650.1271	Electricity- Sales Tax	215.00	.00	215.00	.00	.00	63.40	151.60	29	108
685.180	Membership Dues and Fees	100.00	.00	100.00	.00	.00	.00	100.00	0	31
685.182	Other Operating Expenses	500.00	.00	500.00	27.00	.00	27.00	473.00	5	69
685.186	Training	500.00	.00	500.00	.00	.00	2,345.00	(1,845.00)	469	71
685.1801	Subscriptions	100.00	.00	100.00	.00	.00	.00	100.00	0	
686.184	Technology Services	3,000.00	.00	3,000.00	.00	.00	36.59	2,963.41	1	3,150
686.194	Other Prof/Tech Services	52,000.00	.00	52,000.00	2,600.00	(10,258.16)	21,169.00	41,089.16	21	35,260
686.195	Repair/Maint Svc Contract	4,500.00	.00	4,500.00	20.80	.00	8,912.61	(4,412.61)	198	11,330
686.1895	Employee wellness services	250.00	.00	250.00	51.94	.00	119.04	130.96	48	290
795.001	IT Internal Allocations	(30,000.00)	.00	(30,000.00)	69.89	274.13	(88,250.94)	57,976.81	293	(118,517)
795.002	IT Billable Services	(182,785.00)	.00	(182,785.00)	.00	.00	.00	(182,785.00)	0	
900.3950	Computer Software	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	
900.4300	Other Equipment	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	
Department 13 - Information Technology Totals		(\$253.00)	\$0.00	(\$253.00)	\$9,190.55	(\$9,984.03)	\$23,869.33	(\$14,138.30)	-5488%	\$16,350
Department 14 - Fleet Services										
400.101	Regular Pay	121,957.00	.00	121,957.00	6,935.70	.00	79,358.90	42,598.10	65	121,460
401.103	Overtime	2,000.00	.00	2,000.00	70.88	.00	1,438.03	561.97	72	2,020
405.114	FICA	9,521.00	.00	9,521.00	490.48	.00	5,784.48	3,736.52	61	8,860
406.116	Retirement	13,113.00	.00	13,113.00	746.18	.00	8,430.47	4,682.53	64	12,560
408.125	SCMIT Worker's Comp Ins.	2,000.00	.00	2,000.00	.00	.00	2,378.81	(378.81)	119	1,920
410.001	Health Claims Cost	26,388.00	.00	26,388.00	2,721.87	.00	18,307.48	8,080.52	69	19,650
500.101	Supplies and Materials	9,000.00	.00	9,000.00	643.85	.00	4,382.76	4,617.24	49	8,470
500.102	Equipment	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	310
500.105	Printing and Binding	500.00	.00	500.00	.00	.00	.00	500.00	0	60
501.101	Uniforms and Clothing	6,000.00	.00	6,000.00	302.24	.00	2,838.63	3,161.37	47	4,920
515.121	Safety Supplies	650.00	.00	650.00	.00	.00	14.10	635.90	2	380
610.111	Communications- Landline	700.00	.00	700.00	252.29	.00	614.12	85.88	88	620
610.112	Postage	200.00	.00	200.00	.00	.00	.00	200.00	0	
610.1110	Communications- Wireless	1,700.00	.00	1,700.00	.00	.00	794.39	905.61	47	2,250
640.124	Travel Expense	500.00	.00	500.00	25.45	.00	25.45	474.55	5	310
650.127	Electricity	13,726.00	.00	13,726.00	.00	.00	6,977.39	6,748.61	51	13,080
650.128	Water	555.00	.00	555.00	.00	.00	457.57	97.43	82	650
650.129	Wastewater	712.00	.00	712.00	.00	.00	579.24	132.76	81	830

Attachment: Budget Performance Report - February 2014 (1585 : Finance and IT Monthly Reports -



Budget Performance Report

17.A.5

Fiscal Year to Date 02/28/14

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 0010 - General Fund										
EXPENSE										
Department 14 - Fleet Services										
650.130	Sanitation	443.00	.00	443.00	.00	.00	258.30	184.70	58	44%
650.133	Stormwater	130.00	.00	130.00	.00	.00	75.88	54.12	58	13%
650.134	Security Lights	511.00	.00	511.00	.00	.00	297.99	213.01	58	51%
650.1271	Electricity- Sales Tax	825.00	.00	825.00	.00	.00	291.84	533.16	35	58%
660.133	Repairs & Maint. Services	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	5,07%
660.139	Fleet Services Materials	500.00	.00	500.00	.00	.00	165.00	335.00	33	61%
660.145	Gasoline & Oil	2,031.00	.00	2,031.00	374.73	.00	2,343.66	(312.66)	115	2,36%
660.1391	Fleet Services Labor	500.00	.00	500.00	.00	.00	55.00	445.00	11	85%
685.182	Other Operating Expenses	150.00	.00	150.00	.00	.00	60.12	89.88	40	11%
685.186	Training	500.00	.00	500.00	.00	.00	.00	500.00	0	
685.1801	Subscriptions	50.00	.00	50.00	.00	.00	.00	50.00	0	
686.189	Employee Medical	500.00	.00	500.00	.00	.00	.00	500.00	0	54%
686.195	Repair/Maint Svc Contract	7,600.00	.00	7,600.00	381.60	.00	1,199.85	6,400.15	16	7,40%
686.1895	Employee wellness services	300.00	.00	300.00	155.83	.00	625.56	(325.56)	209	1,07%
689.900	Inventory Parts & Supply	.00	.00	.00	.00	.00	.00	.00	+++	53%
735.122	Services Billed	(233,644.00)	.00	(233,644.00)	(6,792.50)	.00	(122,445.60)	(111,198.40)	52	(224,170
795.001	IT Internal Allocations	3,000.00	.00	3,000.00	42.50	137.45	392.97	2,469.58	18	2,42%
795.002	IT Billable Services	3,076.00	.00	3,076.00	.00	.00	.00	3,076.00	0	
Department 14 - Fleet Services Totals		\$1,194.00	\$0.00	\$1,194.00	\$6,351.10	\$137.45	\$15,702.39	(\$14,645.84)	1327%	(\$3,062
Department 20 - General Government										
410.001	Health Claims Cost	15,000.00	.00	15,000.00	1,925.00	.00	14,672.11	327.89	98	54,68%
410.002	Health Claim Costs-Retire	106,000.00	.00	106,000.00	20,196.23	.00	163,526.24	(57,526.24)	154	121,98%
500.102	Equipment	.00	.00	.00	.00	.00	.00	.00	+++	16%
500.103	Furniture	1,750.00	.00	1,750.00	.00	.00	585.12	1,164.88	33	
510.106	Cleaning & Sanitation Sup	2,000.00	.00	2,000.00	170.68	.00	1,199.78	800.22	60	4,27%
515.124	Department Supplies	.00	.00	.00	.00	.00	.00	.00	+++	5%
600.110	SCMIRF Property/Liab Ins	186,996.00	.00	186,996.00	.00	8,229.00	203,602.64	(24,835.64)	113	203,90%
600.112	Survivors Health Ins	8,000.00	.00	8,000.00	390.27	.00	3,100.79	4,899.21	39	4,08%
600.1051	Employee Wellness & Safety	22,500.00	.00	22,500.00	325.00	2,500.00	4,277.44	15,722.56	30	21,10%
600.1052	Unemployment Insurance	20,000.00	.00	20,000.00	145.85	.00	4,173.34	15,826.66	21	1,93%
620.114	Advertising	200.00	.00	200.00	.00	.00	.00	200.00	0	11%
640.124	Travel Expense	.00	.00	.00	.00	.00	.00	.00	+++	93%
650.128	Water	1,366.00	.00	1,366.00	.00	.00	738.92	627.08	54	1,26%
650.133	Stormwater	789.00	.00	789.00	.00	.00	459.97	329.03	58	78%
660.133	Repairs & Maint. Services	44,500.00	.00	44,500.00	241.75	.00	6,614.85	37,885.15	15	36,76%
662.140	Building Repairs	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	3,47%
682.172	Ground Maint. Expenses	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	40%
685.180	Membership Dues and Fees	3,500.00	.00	3,500.00	.00	.00	3,206.41	293.59	92	3,20%

Attachment: Budget Performance Report - February 2014 (1585 : Finance and IT Monthly Reports -



Budget Performance Report

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Fiscal Year to Date 02/28/14
Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 0010 - General Fund										
EXPENSE										
Department 20 - General Government										
685.182	Other Operating Expenses	19,400.00	.00	19,400.00	164.30	.00	7,316.17	12,083.83	38	18,971.00
685.187	Special Projects	.00	.00	.00	.00	14,184.16	128,290.14	(142,474.30)	+++	65,000.00
686.186	Legal Services	78,000.00	.00	78,000.00	2,753.14	12,246.86	30,295.43	35,457.71	55	70,071.00
686.187	Professional Services	42,500.00	.00	42,500.00	.00	.00	(6,858.00)	49,358.00	-16	22,651.00
686.189	Employee Medical	250.00	.00	250.00	.00	.00	.00	250.00	0	190.00
686.190	Consulting Services	10,000.00	.00	10,000.00	1,172.50	.00	2,242.87	7,757.13	22	35,941.00
686.192	Elections	6,500.00	.00	6,500.00	.00	.00	5,477.98	1,022.02	84	8,481.00
686.194	Other Prof/Tech Services	10,000.00	.00	10,000.00	.00	.00	7,015.00	2,985.00	70	
686.195	Repair/Maint Svc Contract	21,000.00	.00	21,000.00	1,230.00	.00	10,879.60	10,120.40	52	18,851.00
686.1871	Audit Services	30,000.00	.00	30,000.00	.00	5,300.00	33,450.00	(8,750.00)	129	42,751.00
686.1895	Employee wellness services	2,000.00	.00	2,000.00	2,393.41	.00	2,393.41	(393.41)	120	
700.105	Matched Expenses	.00	.00	.00	.00	.00	.00	.00	+++	132,421.00
795.001	IT Internal Allocations	.00	.00	.00	.00	.00	1.13	(1.13)	+++	
795.995	GF Cost Distribution	(112,788.00)	.00	(112,788.00)	(8,825.75)	.00	(70,606.00)	(42,182.00)	63	(112,788.00)
900.1000	Infrastructure Improvements	.00	.00	.00	.00	.00	.00	.00	+++	6,291.00
900.3000	Buildings & Improvements	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	
900.6000	Other Improvements	125,000.00	.00	125,000.00	.00	(17,962.96)	77,647.68	65,315.28	48	42,171.00
Department 20 - General Government Totals		\$658,963.00	\$0.00	\$658,963.00	\$22,282.38	\$24,497.06	\$633,703.02	\$762.92	100%	\$745,841.00
Department 21 - Debt Service										
681.100	Capital Lease Principal	.00	.00	.00	.00	.00	.00	.00	+++	48,421.00
681.120	Capital Lease Interest	.00	.00	.00	.00	.00	.00	.00	+++	1,521.00
Department 21 - Debt Service Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$49,951.00
EXPENSE TOTALS		\$8,917,213.00	\$0.00	\$8,917,213.00	\$559,670.96	\$335,517.03	\$5,680,662.04	\$2,901,033.93	67%	\$7,654,571.00
Fund 0010 - General Fund Totals										
REVENUE TOTALS		8,917,213.00	.00	8,917,213.00	1,627,973.58	.00	4,439,100.85	4,478,112.15	50	8,533,681.00
EXPENSE TOTALS		8,917,213.00	.00	8,917,213.00	559,670.96	335,517.03	5,680,662.04	2,901,033.93	67	7,654,571.00
Fund 0010 - General Fund Totals		\$0.00	\$0.00	\$0.00	\$1,068,302.62	(\$335,517.03)	(\$1,241,561.19)	\$1,577,078.22		\$879,101.00
Fund 0011 - Debt Service										
REVENUE										
Department 00 - Revenue										
311.002	Property Taxes -Debt Mill	.00	.00	.00	.00	.00	289.58	(289.58)	+++	(155.00)
Department 00 - Revenue Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$289.58	(\$289.58)	+++	(\$155.00)
REVENUE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$289.58	(\$289.58)	+++	(\$155.00)
Fund 0011 - Debt Service Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	289.58	(289.58)	+++	(155.00)
EXPENSE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	

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Budget Performance Report

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Fiscal Year to Date 02/28/14
Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 0011 - Debt Service Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$289.58	(\$289.58)		(\$155.00)
Fund 0015 - Agency Fund										
REVENUE										
Department 00 - Revenue										
361.001 Investment Earnings		.00	.00	.00	.00	.00	33.74	(33.74)	+++	7%
Department 00 - Revenue Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33.74	(\$33.74)	+++	\$7.00
REVENUE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33.74	(\$33.74)	+++	\$7.00
Fund 0015 - Agency Fund Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	33.74	(33.74)	+++	7%
EXPENSE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	
Fund 0015 - Agency Fund Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33.74	(\$33.74)		\$7.00
Fund 0016 - Firemen's Fund										
REVENUE										
Department 00 - Revenue										
369.001 Insurance Rebate		.00	.00	.00	.00	.00	.00	.00	+++	24,720.00
Department 00 - Revenue Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$24,720.00
REVENUE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$24,720.00
EXPENSE										
Department 02 - Firemen's Fund										
406.120 Retirement-Contribution		.00	.00	.00	.00	.00	.00	.00	+++	20,000.00
685.182 Other Operating Expenses		.00	.00	.00	.00	.00	.00	.00	+++	3,110.00
Department 02 - Firemen's Fund Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$23,110.00
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$23,110.00
Fund 0016 - Firemen's Fund Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	24,720.00
EXPENSE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	23,110.00
Fund 0016 - Firemen's Fund Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$1,600.00
Fund 0017 - Federal Grants										
REVENUE										
Department 00 - Revenue										
331.000 Federal Grants		71,182.00	.00	71,182.00	62,300.00	.00	62,300.00	8,882.00	88%	139,110.00
331.020 Prog. Income-Other		.00	.00	.00	.00	.00	1,650.00	(1,650.00)	+++	
331.069 Match Revenue		23,728.00	.00	23,728.00	.00	.00	.00	23,728.00	0	96,650.00
Department 00 - Revenue Totals		\$94,910.00	\$0.00	\$94,910.00	\$62,300.00	\$0.00	\$63,950.00	\$30,960.00	67%	\$235,760.00
REVENUE TOTALS		\$94,910.00	\$0.00	\$94,910.00	\$62,300.00	\$0.00	\$63,950.00	\$30,960.00	67%	\$235,760.00
EXPENSE										
Department 69 - Federal Grants										
500.101 Supplies and Materials		.00	.00	.00	189.89	.00	4,184.17	(4,184.17)	+++	2,690.00
500.102 Equipment		.00	.00	.00	.00	.00	.00	.00	+++	16,860.00

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Budget Performance Report

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Fiscal Year to Date 02/28/14
Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 0017 - Federal Grants										
EXPENSE										
Department 69 - Federal Grants										
900.1000	Infrastructure Improvements	94,910.00	.00	94,910.00	1,258.69	37,748.40	63,558.69	(6,397.09)	107	164,300.00
Department 69 - Federal Grants Totals		\$94,910.00	\$0.00	\$94,910.00	\$1,448.58	\$37,748.40	\$67,742.86	(\$10,581.26)	111%	\$183,860.00
EXPENSE TOTALS		\$94,910.00	\$0.00	\$94,910.00	\$1,448.58	\$37,748.40	\$67,742.86	(\$10,581.26)	111%	\$183,860.00
Fund 0017 - Federal Grants Totals										
REVENUE TOTALS		94,910.00	.00	94,910.00	62,300.00	.00	63,950.00	30,960.00	67	235,760.00
EXPENSE TOTALS		94,910.00	.00	94,910.00	1,448.58	37,748.40	67,742.86	(10,581.26)	111	183,860.00
Fund 0017 - Federal Grants Totals		\$0.00	\$0.00	\$0.00	\$60,851.42	(\$37,748.40)	(\$3,792.86)	\$41,541.26		\$51,900.00
Fund 0018 - State and Local Grants										
REVENUE										
Department 00 - Revenue										
331.069	Match Revenue	.00	.00	.00	.00	.00	.00	.00	+++	4,900.00
332.008	Other Local Grants	.00	.00	.00	608.91	.00	608.91	(608.91)	+++	4,900.00
Department 00 - Revenue Totals		\$0.00	\$0.00	\$0.00	\$608.91	\$0.00	\$608.91	(\$608.91)	+++	\$9,810.00
REVENUE TOTALS		\$0.00	\$0.00	\$0.00	\$608.91	\$0.00	\$608.91	(\$608.91)	+++	\$9,810.00
EXPENSE										
Department 70 - State and Local Grants										
500.101	Supplies and Materials	.00	.00	.00	.00	.00	.00	.00	+++	1,810.00
500.102	Equipment	.00	.00	.00	.00	.00	.00	.00	+++	4,000.00
501.101	Uniforms and Clothing	.00	.00	.00	.00	.00	.00	.00	+++	4,000.00
Department 70 - State and Local Grants Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$9,810.00
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$9,810.00
Fund 0018 - State and Local Grants Totals										
REVENUE TOTALS		.00	.00	.00	608.91	.00	608.91	(608.91)	+++	9,810.00
EXPENSE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	9,810.00
Fund 0018 - State and Local Grants Totals		\$0.00	\$0.00	\$0.00	\$608.91	\$0.00	\$608.91	(\$608.91)		\$0.00
Fund 0020 - State Accommodations Tax										
REVENUE										
Department 00 - Revenue										
318.001	Accommodations Tax	70,000.00	.00	70,000.00	.00	.00	13,293.81	56,706.19	19	152,660.00
361.001	Investment Earnings	.00	.00	.00	.00	.00	67.36	(67.36)	+++	60.00
Department 00 - Revenue Totals		\$70,000.00	\$0.00	\$70,000.00	\$0.00	\$0.00	\$13,361.17	\$56,638.83	19%	\$152,720.00
REVENUE TOTALS		\$70,000.00	\$0.00	\$70,000.00	\$0.00	\$0.00	\$13,361.17	\$56,638.83	19%	\$152,720.00
EXPENSE										
Department 33 - State Accommodations Tax										
620.114	Advertising	500.00	.00	500.00	.00	.00	104.00	396.00	21	150.00
683.173	Tourism Related	29,250.00	.00	29,250.00	5,325.54	.00	27,047.19	2,202.81	92	60,640.00



Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 0020 - State Accommodations Tax										
EXPENSE										
Department 33 - State Accommodations Tax										
683.174	Tourism Advertise/Promote	13,000.00	.00	13,000.00	.00	.00	.00	13,000.00	0	32,091
750.124	Transfers to General Fund	27,250.00	.00	27,250.00	.00	.00	13,293.81	13,956.19	49	31,381
Department 33 - State Accommodations Tax Totals		\$70,000.00	\$0.00	\$70,000.00	\$5,325.54	\$0.00	\$40,445.00	\$29,555.00	58%	\$124,271
EXPENSE TOTALS		\$70,000.00	\$0.00	\$70,000.00	\$5,325.54	\$0.00	\$40,445.00	\$29,555.00	58%	\$124,271
Fund 0020 - State Accommodations Tax Totals										
REVENUE TOTALS		70,000.00	.00	70,000.00	.00	.00	13,361.17	56,638.83	19	152,721
EXPENSE TOTALS		70,000.00	.00	70,000.00	5,325.54	.00	40,445.00	29,555.00	58	124,271
Fund 0020 - State Accommodations Tax Totals		\$0.00	\$0.00	\$0.00	(\$5,325.54)	\$0.00	(\$27,083.83)	\$27,083.83		\$28,441
Fund 0022 - Local Hospitality/ATax										
REVENUE										
Department 00 - Revenue										
324.001	Hospitality Fee	575,000.00	.00	575,000.00	41,033.00	.00	403,413.56	171,586.44	70	586,651
324.002	Accommodation Fees	150,000.00	.00	150,000.00	6,361.38	.00	106,583.70	43,416.30	71	164,471
331.069	Match Revenue	.00	.00	.00	.00	.00	.00	.00	+++	35,771
361.001	Investment Earnings	1,000.00	.00	1,000.00	.00	.00	1,093.45	(93.45)	109	2,251
362.000	Rents and Royalties	.00	.00	.00	.00	.00	395.19	(395.19)	+++	3,031
362.001	Kaminski House Tours	.00	.00	.00	.00	.00	.00	.00	+++	19,641
367.001	Operating Contributions	.00	.00	.00	.00	.00	35,000.00	(35,000.00)	+++	10,001
367.006	Donations - Morgan Park	.00	.00	.00	.00	.00	.00	.00	+++	1,221
369.002	Miscellaneous Revenue	.00	.00	.00	(.42)	.00	(.63)	.63	+++	331
369.006	Kam House - Store Sales	.00	.00	.00	.00	.00	.00	.00	+++	27,411
369.009	Mail Order Sales	.00	.00	.00	.00	.00	.00	.00	+++	41
369.010	Costs Of Goods Sold	.00	.00	.00	.00	.00	.00	.00	+++	(18,495)
394.002	Transfer from fund balance	366,410.00	.00	366,410.00	.00	.00	.00	366,410.00	0	
Department 00 - Revenue Totals		\$1,092,410.00	\$0.00	\$1,092,410.00	\$47,393.96	\$0.00	\$546,485.27	\$545,924.73	50%	\$832,341
REVENUE TOTALS		\$1,092,410.00	\$0.00	\$1,092,410.00	\$47,393.96	\$0.00	\$546,485.27	\$545,924.73	50%	\$832,341
EXPENSE										
Department 08 - Winyah Auditorium										
650.127	Electricity	.00	.00	.00	.00	.00	5,113.08	(5,113.08)	+++	6,681
750.133	Trsf to Winyah Aud Fund	.00	.00	.00	.00	.00	.00	.00	+++	25,001
Department 08 - Winyah Auditorium Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,113.08	(\$5,113.08)	+++	\$31,681
Department 23 - Old Hospitality Fees										
620.114	Advertising	.00	.00	.00	.00	.00	.00	.00	+++	221
683.174	Tourism Advertise/Promote	.00	.00	.00	.00	.00	.00	.00	+++	70,261
685.182	Other Operating Expenses	5,000.00	.00	5,000.00	982.62	.00	2,495.51	2,504.49	50	11,611
685.187	Special Projects	350,000.00	.00	350,000.00	17,883.80	42,991.20	49,606.30	257,402.50	26	30,421
685.1871	Way-finding project	25,000.00	.00	25,000.00	.00	.00	16,609.10	8,390.90	66	25,431



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Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 0022 - Local Hospitality/ATax										
EXPENSE										
Department 23 - Old Hospitality Fees										
686.187	Professional Services	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	4,260
686.195	Repair/Maint Svc Contract	.00	.00	.00	1,100.00	.00	10,152.72	(10,152.72)	+++	10,640
700.105	Matched Expenses	94,910.00	.00	94,910.00	.00	.00	.00	94,910.00	0	
750.124	Transfers to General Fund	108,000.00	.00	108,000.00	9,000.00	.00	72,000.00	36,000.00	67	108,000
900.6000	Other Improvements	200,000.00	.00	200,000.00	.00	112,747.00	616,289.62	(529,036.62)	365	23,970
Department 23 - Old Hospitality Fees Totals		\$784,910.00	\$0.00	\$784,910.00	\$28,966.42	\$155,738.20	\$767,153.25	(\$137,981.45)	118%	\$284,850
Department 24 - New Hospitality Fees										
683.174	Tourism Advertise/Promote	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	
685.182	Other Operating Expenses	21,500.00	.00	21,500.00	6,000.00	.00	19,924.11	1,575.89	93	6,010
685.187	Special Projects	20,000.00	.00	20,000.00	.00	.00	18,300.57	1,699.43	92	
686.195	Repair/Maint Svc Contract	24,000.00	.00	24,000.00	.00	.00	2,813.69	21,186.31	12	
Department 24 - New Hospitality Fees Totals		\$95,500.00	\$0.00	\$95,500.00	\$6,000.00	\$0.00	\$41,038.37	\$54,461.63	43%	\$6,010
Department 29 - Kaminski House										
400.101	Regular Pay	.00	.00	.00	.00	.00	836.04	(836.04)	+++	55,190
401.103	Overtime	.00	.00	.00	.00	.00	.00	.00	+++	120
405.114	FICA	.00	.00	.00	.00	.00	67.18	(67.18)	+++	4,180
406.116	Retirement	.00	.00	.00	.00	.00	104.34	(104.34)	+++	5,650
408.125	SCMIT Worker's Comp Ins.	.00	.00	.00	.00	.00	60.95	(60.95)	+++	240
410.001	Health Claims Cost	.00	.00	.00	.00	.00	158.01	(158.01)	+++	3,680
500.101	Supplies and Materials	.00	.00	.00	.00	.00	.00	.00	+++	2,050
600.110	SCMIRF Property/Liab Ins	10,000.00	.00	10,000.00	.00	.00	4,358.09	5,641.91	44	9,190
610.111	Communications- Landline	.00	.00	.00	.32	.00	235.11	(235.11)	+++	2,250
610.112	Postage	.00	.00	.00	.00	.00	.00	.00	+++	600
620.114	Advertising	.00	.00	.00	.00	.00	.00	.00	+++	9,550
650.127	Electricity	.00	.00	.00	.00	.00	1,481.37	(1,481.37)	+++	5,150
650.128	Water	.00	.00	.00	.00	.00	.00	.00	+++	290
650.129	Wastewater	.00	.00	.00	.00	.00	.00	.00	+++	400
650.130	Sanitation	.00	.00	.00	.00	.00	.00	.00	+++	440
650.133	Stormwater	.00	.00	.00	.00	.00	.00	.00	+++	360
650.134	Security Lights	.00	.00	.00	.00	.00	.00	.00	+++	590
650.1271	Electricity- Sales Tax	.00	.00	.00	.00	.00	57.94	(57.94)	+++	1,700
660.133	Repairs & Maint. Services	.00	.00	.00	.00	.00	.00	.00	+++	8,950
670.156	Equipment Rental/Lease	.00	.00	.00	.00	.00	.00	.00	+++	410
685.180	Membership Dues and Fees	.00	.00	.00	.00	.00	.00	.00	+++	930
685.182	Other Operating Expenses	.00	.00	.00	.00	.00	567.82	(567.82)	+++	4,190
685.186	Training	.00	.00	.00	.00	.00	.00	.00	+++	80
686.189	Employee Medical	.00	.00	.00	.00	.00	.00	.00	+++	100
686.195	Repair/Maint Svc Contract	12,000.00	.00	12,000.00	.00	.00	.00	12,000.00	0	3,340



Budget Performance Report

17.A.5

Fiscal Year to Date 02/28/14

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 0022 - Local Hospitality/ATax										
EXPENSE										
Department 29 - Kaminski House										
686.1895	Employee wellness services	.00	.00	.00	.00	.00	.00	.00	+++	2011
687.203	Contract Services	190,000.00	.00	190,000.00	.00	.00	142,500.00	47,500.00	75	
795.001	IT Internal Allocations	.00	.00	.00	.00	57.52	9.91	(67.43)	+++	5,971
795.995	GF Cost Distribution	.00	.00	.00	.00	.00	.00	.00	+++	47,911
Department 29 - Kaminski House Totals		\$212,000.00	\$0.00	\$212,000.00	\$0.32	\$57.52	\$150,436.76	\$61,505.72	71%	\$173,871
Department 38 - Parker Stewart House										
610.111	Communications- Landline	.00	.00	.00	.00	.00	120.89	(120.89)	+++	1,011
650.127	Electricity	.00	.00	.00	.00	.00	.00	.00	+++	2,731
650.128	Water	.00	.00	.00	.00	.00	.00	.00	+++	1,161
650.129	Wastewater	.00	.00	.00	.00	.00	.00	.00	+++	191
650.130	Sanitation	.00	.00	.00	.00	.00	.00	.00	+++	241
650.133	Stormwater	.00	.00	.00	.00	.00	.00	.00	+++	391
650.134	Security Lights	.00	.00	.00	.00	.00	.00	.00	+++	211
650.1271	Electricity- Sales Tax	.00	.00	.00	.00	.00	.00	.00	+++	91
660.133	Repairs & Maint. Services	.00	.00	.00	.00	.00	.00	.00	+++	4,481
Department 38 - Parker Stewart House Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.89	(\$120.89)	+++	\$10,531
EXPENSE TOTALS		\$1,092,410.00	\$0.00	\$1,092,410.00	\$34,966.74	\$155,795.72	\$963,862.35	(\$27,248.07)	102%	\$506,951
Fund 0022 - Local Hospitality/ATax Totals										
REVENUE TOTALS		1,092,410.00	.00	1,092,410.00	47,393.96	.00	546,485.27	545,924.73	50	832,341
EXPENSE TOTALS		1,092,410.00	.00	1,092,410.00	34,966.74	155,795.72	963,862.35	(27,248.07)	102	506,951
Fund 0022 - Local Hospitality/ATax Totals		\$0.00	\$0.00	\$0.00	\$12,427.22	(\$155,795.72)	(\$417,377.08)	\$573,172.80		\$325,381
Fund 0030 - Electric Utility Fund										
REVENUE										
Department 00 - Revenue										
301.000	Sale Of Utilities	13,550,000.00	.00	13,550,000.00	1,158,151.60	.00	8,842,991.53	4,707,008.47	65	12,510,541
301.002	New Turn Ons	6,000.00	.00	6,000.00	380.00	.00	3,305.00	2,695.00	55	4,381
301.004	Security Lights	275,000.00	.00	275,000.00	22,122.00	.00	175,779.00	99,221.00	64	262,641
301.012	Restores	10,000.00	.00	10,000.00	598.75	.00	5,398.75	4,601.25	54	7,381
302.001	Penalties	150,000.00	.00	150,000.00	12,062.65	.00	96,645.52	53,354.48	64	134,201
302.002	Pole Rental	140,000.00	.00	140,000.00	.00	.00	155,199.00	(15,199.00)	111	151,931
302.003	Fiber Rental	24,000.00	.00	24,000.00	2,000.00	.00	15,323.00	8,677.00	64	27,311
306.001	Investment Earnings	15,000.00	.00	15,000.00	.00	.00	5,334.79	9,665.21	36	14,041
307.002	Sale Of Scrap	1,000.00	.00	1,000.00	16.68	.00	9,278.17	(8,278.17)	928	2,451
361.003	Fv Chg In Investments	.00	.00	.00	.00	.00	(9.36)	9.36	+++	(57)
369.002	Miscellaneous Revenue	1,000.00	.00	1,000.00	200.00	.00	1,060.00	(60.00)	106	621
369.014	Credit Card Fees	(12,000.00)	.00	(12,000.00)	.00	.00	.00	(12,000.00)	0	
394.002	Transfer from fund balance	(376,796.00)	.00	(376,796.00)	.00	.00	.00	(376,796.00)	0	



Budget Performance Report

17.A.5

Fiscal Year to Date 02/28/17

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 0030 - Electric Utility Fund										
REVENUE										
Department 00 - Revenue Totals		\$13,783,204.00	\$0.00	\$13,783,204.00	\$1,195,531.68	\$0.00	\$9,310,305.40	\$4,472,898.60	68%	\$13,115,477.00
REVENUE TOTALS		\$13,783,204.00	\$0.00	\$13,783,204.00	\$1,195,531.68	\$0.00	\$9,310,305.40	\$4,472,898.60	68%	\$13,115,477.00
EXPENSE										
Department 19 - Electric										
400.101	Regular Pay	625,815.00	.00	625,815.00	32,818.11	.00	388,171.33	237,643.67	62	652,750.00
401.103	Overtime	15,000.00	.00	15,000.00	8,346.04	.00	21,294.33	(6,294.33)	142	19,770.00
401.106	Contract Labor	140,000.00	.00	140,000.00	24,629.50	60,328.43	120,629.50	(40,957.93)	129	140,000.00
405.114	FICA	49,022.00	.00	49,022.00	3,204.30	.00	30,151.87	18,870.13	62	49,280.00
406.116	Retirement	67,249.00	.00	67,249.00	4,643.28	.00	42,808.09	24,440.91	64	68,420.00
408.125	SCMIT Worker's Comp Ins.	19,879.00	.00	19,879.00	.00	.00	7,374.29	12,504.71	37	11,050.00
410.001	Health Claims Cost	112,814.00	.00	112,814.00	9,286.50	.00	83,744.72	29,069.28	74	140,870.00
410.002	Health Claim Costs-Retire	25,000.00	.00	25,000.00	3,074.62	.00	25,122.13	(122.13)	100	36,880.00
410.003	OPEB cost	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	25,590.00
500.101	Supplies and Materials	15,800.00	.00	15,800.00	1,782.50	.00	10,992.19	4,807.81	70	16,660.00
500.102	Equipment	14,200.00	.00	14,200.00	1,234.97	.00	15,627.10	(1,427.10)	110	15,920.00
500.103	Furniture	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	390.00
500.105	Printing and Binding	600.00	.00	600.00	.00	.00	.00	600.00	0	600.00
500.107	Technology Supplies	.00	.00	.00	.00	.00	.00	.00	+++	100.00
501.101	Uniforms and Clothing	13,000.00	.00	13,000.00	3,970.99	.00	12,108.62	891.38	93	15,320.00
514.114	Wire Expense	8,000.00	.00	8,000.00	359.50	.00	6,663.06	1,336.94	83	9,800.00
514.115	Christmas Decorations	1,000.00	.00	1,000.00	.00	.00	1,250.82	(250.82)	125	8,640.00
514.116	Pole Line Hardware	9,000.00	.00	9,000.00	102.57	.00	2,719.16	6,280.84	30	15,140.00
514.117	Poles & Crossarms	5,000.00	.00	5,000.00	.00	.00	1,405.00	3,595.00	28	4,690.00
515.121	Safety Supplies	.00	.00	.00	.00	.00	.00	.00	+++	220.00
515.123	Special Dept Supplies	9,000.00	.00	9,000.00	45.70	.00	15,757.83	(6,757.83)	175	11,360.00
521.128	Meter Supplies	18,000.00	.00	18,000.00	.00	.00	9,513.92	8,486.08	53	10,010.00
523.133	Street Light Supplies	23,000.00	.00	23,000.00	10.62	.00	9,089.37	13,910.63	40	3,010.00
531.143	Security Lights	15,000.00	.00	15,000.00	.00	.00	8,939.17	6,060.83	60	11,100.00
531.145	Transformer Supplies	12,000.00	.00	12,000.00	.00	.00	5,685.60	6,314.40	47	16,880.00
540.150	Power Purchases	9,700,000.00	.00	9,700,000.00	856,194.11	.00	5,386,006.51	4,313,993.49	56	9,145,150.00
600.110	SCMIRF Property/Liab Ins	228,899.00	.00	228,899.00	.00	.00	207,633.54	21,265.46	91	200,280.00
610.111	Communications- Landline	4,200.00	.00	4,200.00	529.68	.00	3,158.98	1,041.02	75	4,420.00
610.112	Postage	1,000.00	.00	1,000.00	39.72	.00	1,014.00	(14.00)	101	490.00
610.1110	Communications- Wireless	8,978.00	.00	8,978.00	642.26	.00	4,013.26	4,964.74	45	5,440.00
620.114	Advertising	600.00	.00	600.00	.00	.00	82.88	517.12	14	600.00
640.124	Travel Expense	5,000.00	.00	5,000.00	.00	.00	1,658.05	3,341.95	33	4,060.00
650.127	Electricity	28,162.00	.00	28,162.00	.00	.00	16,713.85	11,448.15	59	28,120.00
650.128	Water	1,228.00	.00	1,228.00	.00	.00	685.22	542.78	56	1,180.00
650.129	Wastewater	1,697.00	.00	1,697.00	.00	.00	956.87	740.13	56	1,650.00



Budget Performance Report

17.A.5

Fiscal Year to Date 02/28/14

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 0030 - Electric Utility Fund										
EXPENSE										
Department 19 - Electric										
650.130	Sanitation	2,024.00	.00	2,024.00	.00	.00	1,180.62	843.38	58	2,024.00
650.133	Stormwater	521.00	.00	521.00	.00	.00	303.66	217.34	58	521.00
650.134	Security Lights	10,188.00	.00	10,188.00	.00	.00	5,943.00	4,245.00	58	10,188.00
650.1271	Electricity- Sales Tax	2,700.00	.00	2,700.00	.00	.00	1,462.59	1,237.41	54	3,821.00
660.133	Repairs & Maint. Services	35,000.00	.00	35,000.00	119.52	.00	5,650.33	29,349.67	16	6,921.00
660.139	Fleet Services Materials	30,000.00	.00	30,000.00	1,883.04	.00	23,344.97	6,655.03	78	51,900.00
660.140	Hydraulic Repair	12,000.00	.00	12,000.00	.00	.00	.00	12,000.00	0	8,250.00
660.145	Gasoline & Oil	46,085.00	.00	46,085.00	3,367.63	.00	28,464.91	17,620.09	62	41,790.00
660.1391	Fleet Services Labor	21,934.00	.00	21,934.00	206.25	.00	10,252.72	11,681.28	47	19,750.00
663.145	Sub-Station Maintenance	3,000.00	.00	3,000.00	.00	.00	92.66	2,907.34	3	1,830.00
663.146	Transformers Repairs	5,000.00	.00	5,000.00	1,114.50	.00	5,577.33	(577.33)	112	1,240.00
664.101	Community Education	9,000.00	.00	9,000.00	.00	.00	.00	9,000.00	0	0.00
670.156	Equipment Rental/Lease	4,700.00	.00	4,700.00	210.04	.00	1,524.19	3,175.81	32	2,120.00
682.170	Infrared Test	600.00	.00	600.00	.00	.00	540.00	60.00	90	540.00
682.171	Safety Testing/Compliance	4,000.00	.00	4,000.00	.00	.00	660.98	3,339.02	17	1,410.00
682.172	Ground Maint. Expenses	1,000.00	.00	1,000.00	.00	.00	523.55	476.45	52	560.00
682.173	Tree Crew Maintenance	14,000.00	.00	14,000.00	1,459.60	.00	5,336.54	8,663.46	38	12,690.00
685.180	Membership Dues and Fees	14,290.00	.00	14,290.00	6,217.62	.00	12,127.46	2,162.54	85	13,340.00
685.182	Other Operating Expenses	4,000.00	.00	4,000.00	.00	.00	12,658.78	(8,658.78)	316	20,520.00
685.183	Depreciation	232,000.00	.00	232,000.00	.00	.00	122,485.20	109,514.80	53	243,200.00
685.186	Training	4,400.00	.00	4,400.00	.00	.00	599.00	3,801.00	14	1,510.00
685.187	Special Projects	.00	.00	.00	977.02	.00	7,899.29	(7,899.29)	+++	14,610.00
685.190	Landfill Fees	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	390.00
685.1801	Subscriptions	.00	.00	.00	.00	.00	39.00	(39.00)	+++	340.00
686.186	Legal Services	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	0.00
686.187	Professional Services	11,700.00	.00	11,700.00	62.81	.00	5,202.04	6,497.96	44	6,520.00
686.188	Architect/Engineer Servcs	125,000.00	.00	125,000.00	3,522.70	23,546.18	138,520.21	(37,066.39)	130	50,810.00
686.189	Employee Medical	600.00	.00	600.00	.00	.00	.00	600.00	0	480.00
686.190	Consulting Services	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	0.00
686.191	Contract Services/Studies	3,000.00	.00	3,000.00	333.83	.00	1,272.63	1,727.37	42	1,800.00
686.194	Other Prof/Tech Services	.00	.00	.00	.00	.00	.00	.00	+++	8,980.00
686.195	Repair/Maint Svc Contract	27,100.00	.00	27,100.00	1,264.61	.00	8,223.13	18,876.87	30	20,360.00
686.199	Internal Engineering	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	0.00
686.1895	Employee wellness services	5,000.00	.00	5,000.00	1,040.47	.00	5,712.71	(712.71)	114	9,890.00
687.202	Utility Billing Services	35,000.00	.00	35,000.00	1,030.82	.00	24,637.88	10,362.12	70	33,920.00
689.900	Inventory Parts & Supply	.00	.00	.00	.00	334.39	.00	(334.39)	+++	520.00
720.001	Provision for Bad Debts	40,000.00	.00	40,000.00	3,333.33	.00	26,666.64	13,333.36	67	31,650.00
720.006	Public Assistance Program	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	10,000.00

Attachment: Budget Performance Report - February 2014 (1585 : Finance and IT Monthly Reports -



Budget Performance Report

17.A.5

Fiscal Year to Date 02/28/14

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 0030 - Electric Utility Fund										
EXPENSE										
Department 19 - Electric										
750.124	Transfers to General Fund	1,400,000.00	.00	1,400,000.00	116,666.67	.00	933,333.36	466,666.64	67	1,400,000.00
795.001	IT Internal Allocations	30,000.00	.00	30,000.00	120.69	342.47	24,075.03	5,582.50	81	38,230.00
795.002	IT Billable Services	45,696.00	.00	45,696.00	.00	.00	.00	45,696.00	0	45,696.00
795.995	GF Cost Distribution	342,763.00	.00	342,763.00	28,563.58	.00	228,508.64	114,254.36	67	342,763.00
900.3000	Buildings & Improvements	200,000.00	.00	200,000.00	.00	.00	.00	200,000.00	0	47,560.00
900.3100	Electric Distribution	750,000.00	.00	750,000.00	41,400.09	(13,415.54)	250,242.75	513,172.79	32	241,680.00
900.4100	Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	24,620.00
900.4200	Heavy Equipment	115,000.00	.00	115,000.00	.00	.00	.00	115,000.00	0	115,000.00
900.4300	Other Equipment	.00	.00	.00	9,684.77	245,295.05	84,790.94	(330,085.99)	+++	2,429,300.00
9999.9999	Assets Reclassified	(1,065,000.00)	.00	(1,065,000.00)	.00	.00	(228,089.96)	(836,910.04)	21	(2,743,174.00)
Department 19 - Electric Totals		\$13,775,944.00	\$0.00	\$13,775,944.00	\$1,173,494.56	\$316,430.98	\$8,190,734.04	\$5,268,778.98	62%	\$12,950,250.00
Department 36 - Fiber Optics										
660.133	Repairs & Maint. Services	2,000.00	.00	2,000.00	.00	.00	115.86	1,884.14	6	680.00
685.183	Depreciation	5,260.00	.00	5,260.00	.00	.00	610.26	4,649.74	12	4,250.00
Department 36 - Fiber Optics Totals		\$7,260.00	\$0.00	\$7,260.00	\$0.00	\$0.00	\$726.12	\$6,533.88	10%	\$4,930.00
EXPENSE TOTALS		\$13,783,204.00	\$0.00	\$13,783,204.00	\$1,173,494.56	\$316,430.98	\$8,191,460.16	\$5,275,312.86	62%	\$12,955,190.00
Fund 0030 - Electric Utility Fund Totals										
REVENUE TOTALS		13,783,204.00	.00	13,783,204.00	1,195,531.68	.00	9,310,305.40	4,472,898.60	68	13,115,470.00
EXPENSE TOTALS		13,783,204.00	.00	13,783,204.00	1,173,494.56	316,430.98	8,191,460.16	5,275,312.86	62	12,955,190.00
Fund 0030 - Electric Utility Fund Totals		\$0.00	\$0.00	\$0.00	\$22,037.12	(\$316,430.98)	\$1,118,845.24	(\$802,414.26)		\$160,280.00
Fund 0031 - Water Utility Fund										
REVENUE										
Department 00 - Revenue										
301.000	Sale Of Utilities	2,007,700.00	.00	2,007,700.00	143,832.51	.00	1,189,400.20	818,299.80	59	1,759,270.00
301.002	New Turn Ons	4,000.00	.00	4,000.00	305.00	.00	2,675.00	1,325.00	67	3,490.00
301.006	Sale Of Raw Water	37,000.00	.00	37,000.00	3,901.80	.00	30,530.69	6,469.31	83	38,340.00
301.009	New Service Taps	4,000.00	.00	4,000.00	.00	.00	5,801.17	(1,801.17)	145	13,770.00
301.013	Meter Installation	1,350.00	.00	1,350.00	.00	.00	.00	1,350.00	0	1,500.00
302.001	Penalties	30,000.00	.00	30,000.00	1,495.89	.00	18,570.44	11,429.56	62	26,680.00
306.001	Investment Earnings	10,500.00	.00	10,500.00	.00	.00	4,634.96	5,865.04	44	9,350.00
324.020	Water Impact Fee	8,000.00	.00	8,000.00	.00	.00	18,330.00	(10,330.00)	229	6,970.00
361.002	Invest Earnings-Restrict	.00	.00	.00	.00	.00	(96,887.60)	96,887.60	+++	
361.003	Fv Chg In Investments	(50.00)	.00	(50.00)	.00	.00	.00	(50.00)	0	
369.002	Miscellaneous Revenue	22,000.00	.00	22,000.00	630.00	.00	2,656.76	19,343.24	12	25,290.00
369.014	Credit Card Fees	(5,565.00)	.00	(5,565.00)	.00	.00	.00	(5,565.00)	0	
391.001	Sale of Assets	.00	.00	.00	.00	.00	1,918.23	(1,918.23)	+++	
394.002	Transfer from fund balance	(105,731.00)	.00	(105,731.00)	.00	.00	.00	(105,731.00)	0	

Attachment: Budget Performance Report - February 2014 (1585 : Finance and IT Monthly Reports -



Budget Performance Report

17.A.5

Fiscal Year to Date 02/28/14

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 0031 - Water Utility Fund										
REVENUE										
Department 00 - Revenue Totals		\$2,013,204.00	\$0.00	\$2,013,204.00	\$150,165.20	\$0.00	\$1,177,629.85	\$835,574.15	58%	\$1,884,699.00
REVENUE TOTALS		\$2,013,204.00	\$0.00	\$2,013,204.00	\$150,165.20	\$0.00	\$1,177,629.85	\$835,574.15	58%	\$1,884,699.00
EXPENSE										
Department 15 - Water Distribution										
400.101	Regular Pay	145,280.00	.00	145,280.00	6,061.98	.00	93,415.32	51,864.68	64	147,200.00
401.103	Overtime	6,000.00	.00	6,000.00	1,096.94	.00	7,956.24	(1,956.24)	133	6,420.00
405.114	FICA	11,573.00	.00	11,573.00	556.65	.00	7,409.45	4,163.55	64	11,250.00
406.116	Retirement	15,930.00	.00	15,930.00	810.90	.00	10,541.39	5,388.61	66	15,570.00
408.125	SCMIT Worker's Comp Ins.	3,952.00	.00	3,952.00	.00	.00	1,465.14	2,486.86	37	2,170.00
410.001	Health Claims Cost	30,624.00	.00	30,624.00	1,392.39	.00	22,254.08	8,369.92	73	31,040.00
410.003	OPEB cost	7,500.00	.00	7,500.00	.00	.00	.00	7,500.00	0	370.00
500.101	Supplies and Materials	5,000.00	.00	5,000.00	584.91	.00	1,861.41	3,138.59	37	8,160.00
500.102	Equipment	10,450.00	.00	10,450.00	.00	3,570.00	6,796.82	83.18	99	5,100.00
500.107	Technology Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
501.101	Uniforms and Clothing	3,870.00	.00	3,870.00	29.54	.00	1,355.48	2,514.52	35	3,940.00
513.112	Asphalt/Concrete/Gravel	20,110.00	.00	20,110.00	.00	10,787.71	5,285.41	4,036.88	80	13,610.00
514.110	Water Dist System Supply	35,000.00	.00	35,000.00	.00	.00	24,188.22	10,811.78	69	29,230.00
515.121	Safety Supplies	385.00	.00	385.00	.00	.00	200.31	184.69	52	80.00
521.128	Meter Supplies	.00	.00	.00	.00	.00	.00	.00	+++	7,510.00
523.136	Hydrant Replacement	9,000.00	.00	9,000.00	.00	.00	.00	9,000.00	0	20,440.00
600.110	SCMIRF Property/Liab Ins	16,421.00	.00	16,421.00	.00	.00	14,891.37	1,529.63	91	14,360.00
610.112	Postage	500.00	.00	500.00	6.01	.00	121.95	378.05	24	60.00
610.1110	Communications- Wireless	450.00	.00	450.00	.00	.00	259.20	190.80	58	510.00
620.114	Advertising	500.00	.00	500.00	.00	.00	.00	500.00	0	110.00
640.124	Travel Expense	1,640.00	.00	1,640.00	253.12	.00	1,374.12	265.88	84	1,210.00
650.127	Electricity	10,173.00	.00	10,173.00	.00	.00	4,814.85	5,358.15	47	9,040.00
650.128	Water	12,078.00	.00	12,078.00	.00	.00	9,715.41	2,362.59	80	11,730.00
650.129	Wastewater	4,395.00	.00	4,395.00	.00	.00	5,059.38	(664.38)	115	4,270.00
650.130	Sanitation	672.00	.00	672.00	.00	.00	391.72	280.28	58	670.00
650.133	Stormwater	3,252.00	.00	3,252.00	.00	.00	1,746.01	1,505.99	54	3,250.00
650.1271	Electricity- Sales Tax	610.00	.00	610.00	.00	.00	237.99	372.01	39	430.00
660.133	Repairs & Maint. Services	22,000.00	.00	22,000.00	713.95	3,818.25	7,950.60	10,231.15	53	10,200.00
660.139	Fleet Services Materials	7,500.00	.00	7,500.00	1,573.35	.00	2,383.10	5,116.90	32	8,400.00
660.145	Gasoline & Oil	15,585.00	.00	15,585.00	1,440.17	.00	10,416.17	5,168.83	67	14,110.00
660.1391	Fleet Services Labor	7,179.00	.00	7,179.00	68.75	.00	2,683.73	4,495.27	37	6,090.00
670.156	Equipment Rental/Lease	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
685.180	Membership Dues and Fees	370.00	.00	370.00	.00	.00	70.00	300.00	19	220.00
685.182	Other Operating Expenses	7,200.00	.00	7,200.00	.00	.00	4,675.86	2,524.14	65	8,350.00
685.183	Depreciation	196,000.00	.00	196,000.00	.00	.00	91,289.64	104,710.36	47	200,790.00



Budget Performance Report

17.A.5

Fiscal Year to Date 02/28/14
Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 0031 - Water Utility Fund										
EXPENSE										
Department 15 - Water Distribution										
685.186	Training	1,190.00	.00	1,190.00	.00	403.12	1,351.07	(564.19)	147	60
686.187	Professional Services	.00	.00	.00	6,999.18	29,767.26	44,706.66	(74,473.92)	+++	15,811
686.189	Employee Medical	330.00	.00	330.00	.00	.00	.00	330.00	0	60
686.190	Consulting Services	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
686.191	Contract Services/Studies	.00	.00	.00	333.83	.00	1,272.67	(1,272.67)	+++	1,800
686.194	Other Prof/Tech Services	780.00	.00	780.00	.00	.00	.00	780.00	0	100
686.195	Repair/Maint Svc Contract	1,200.00	.00	1,200.00	953.41	.00	1,313.94	(113.94)	109	1,530
686.1895	Employee wellness services	547.00	.00	547.00	207.77	.00	1,136.06	(589.06)	208	1,960
687.202	Utility Billing Services	6,500.00	.00	6,500.00	155.93	.00	3,726.69	2,773.31	57	5,130
702.106	Interest- Bonds	74,210.00	.00	74,210.00	6,113.20	.00	50,236.90	23,973.10	68	80,970
702.110	Bond Principal	230,610.00	.00	230,610.00	19,288.42	.00	152,976.06	77,633.94	66	223,840
720.001	Provision for Bad Debts	8,000.00	.00	8,000.00	666.67	.00	5,333.36	2,666.64	67	5,440
720.005	Loss on Asset Disposal	.00	.00	.00	.00	.00	.00	.00	+++	2,630
795.001	IT Internal Allocations	62.00	.00	62.00	.00	.00	.00	62.00	0	
795.995	GF Cost Distribution	70,751.00	.00	70,751.00	5,895.92	.00	47,167.36	23,583.64	67	70,750
795.999	Allocation G&A Services	71,031.00	.00	71,031.00	.00	.00	33,195.44	37,835.56	47	47,190
900.3500	Water Distribution	325,000.00	.00	325,000.00	.00	113,242.19	14,699.50	197,058.31	39	96,180
900.4100	Vehicles	29,000.00	.00	29,000.00	.00	28,949.00	.00	51.00	100	
900.4300	Other Equipment	69,000.00	.00	69,000.00	.00	41,600.00	.00	27,400.00	60	
900.6000	Other Improvements	.00	.00	.00	100,944.00	1,276,056.00	118,244.34	(1,394,300.34)	+++	
7999.9999	Principal Reclassified	(230,610.00)	.00	(230,610.00)	(19,288.42)	.00	(152,976.06)	(77,633.94)	66	(223,840)
9999.9999	Assets Reclassified	(394,000.00)	.00	(394,000.00)	.00	.00	(30,399.84)	(363,600.16)	8	(96,188)
Department 15 - Water Distribution Totals		\$880,300.00	\$0.00	\$880,300.00	\$136,858.57	\$1,508,193.53	\$632,794.52	(\$1,260,688.05)	243%	\$829,540
Department 16 - Filtration										
400.101	Regular Pay	165,680.00	.00	165,680.00	7,699.98	.00	86,773.16	78,906.84	52	158,550
401.103	Overtime	6,000.00	.00	6,000.00	463.44	.00	14,131.40	(8,131.40)	236	5,290
405.114	FICA	13,134.00	.00	13,134.00	618.10	.00	7,567.54	5,566.46	58	12,010
406.116	Retirement	18,092.00	.00	18,092.00	892.00	.00	9,967.94	8,124.06	55	16,570
408.125	SCMIT Worker's Comp Ins.	3,559.00	.00	3,559.00	.00	.00	1,319.52	2,239.48	37	1,950
410.001	Health Claims Cost	29,175.00	.00	29,175.00	1,625.12	.00	18,692.71	10,482.29	64	31,520
410.002	Health Claim Costs-Retire	.00	.00	.00	.00	.00	33.35	(33.35)	+++	
410.003	OPEB cost	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	10,000
500.101	Supplies and Materials	2,000.00	.00	2,000.00	275.98	.00	1,102.00	898.00	55	1,810
500.102	Equipment	1,000.00	.00	1,000.00	.00	.00	98.38	901.62	10	1,070
501.101	Uniforms and Clothing	3,040.00	.00	3,040.00	205.57	.00	768.54	2,271.46	25	1,620
512.108	Chemicals	242,600.00	.00	242,600.00	12,722.73	88,572.57	98,727.05	55,300.38	77	187,580
512.109	Laboratory Supplies	18,000.00	.00	18,000.00	100.44	.00	6,563.69	11,436.31	36	17,720
515.121	Safety Supplies	500.00	.00	500.00	.00	.00	170.04	329.96	34	730

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Budget Performance Report

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Fiscal Year to Date 02/28/14

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 0031 - Water Utility Fund										
EXPENSE										
Department 16 - Filtration										
540.151	IP Raw Water Contract-Cty	24,200.00	.00	24,200.00	.00	.00	8,226.43	15,973.57	34	25,640.00
540.152	Raw Water Pump Maint.	17,100.00	.00	17,100.00	.00	.00	11,749.19	5,350.81	69	16,170.00
540.157	Treated Water Purchase	3,600.00	.00	3,600.00	.00	.00	29.65	3,570.35	1	80.00
540.1510	IP Raw Water Contract-Stl	25,300.00	.00	25,300.00	3,182.59	.00	11,580.18	13,719.82	46	26,100.00
600.110	SCMIRF Property/Liab Ins	12,796.00	.00	12,796.00	.00	.00	11,604.32	1,191.68	91	11,190.00
610.111	Communications- Landline	1,100.00	.00	1,100.00	143.36	.00	729.96	370.04	66	1,080.00
610.112	Postage	1,800.00	.00	1,800.00	.00	.00	31.99	1,768.01	2	90.00
610.1110	Communications- Wireless	360.00	.00	360.00	.00	.00	156.72	203.28	44	310.00
620.114	Advertising	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	0.00
640.124	Travel Expense	440.00	.00	440.00	.00	.00	10.67	429.33	2	270.00
650.127	Electricity	105,762.00	.00	105,762.00	.00	.00	63,090.37	42,671.63	60	103,290.00
650.130	Sanitation	902.00	.00	902.00	.00	.00	526.40	375.60	58	900.00
650.134	Security Lights	1,584.00	.00	1,584.00	.00	.00	924.00	660.00	58	1,580.00
650.1271	Electricity- Sales Tax	120.00	.00	120.00	.00	.00	72.66	47.34	61	110.00
660.133	Repairs & Maint. Services	50,000.00	.00	50,000.00	2,793.19	13,060.51	20,980.93	15,958.56	68	36,410.00
660.139	Fleet Services Materials	930.00	.00	930.00	.00	.00	1,320.13	(390.13)	142	770.00
660.145	Gasoline & Oil	3,986.00	.00	3,986.00	88.75	.00	1,018.96	2,967.04	26	2,840.00
660.1391	Fleet Services Labor	1,622.00	.00	1,622.00	.00	.00	1,148.40	473.60	71	1,200.00
664.101	Community Education	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	590.00
670.156	Equipment Rental/Lease	740.00	.00	740.00	111.43	.00	326.57	413.43	44	660.00
685.180	Membership Dues and Fees	515.00	.00	515.00	.00	.00	35.00	480.00	7	30.00
685.182	Other Operating Expenses	500.00	.00	500.00	.00	.00	82.95	417.05	17	680.00
685.183	Depreciation	235,000.00	.00	235,000.00	.00	.00	146,397.26	88,602.74	62	239,130.00
685.186	Training	1,910.00	.00	1,910.00	245.00	403.13	455.00	1,051.87	45	2,800.00
686.189	Employee Medical	500.00	.00	500.00	.00	.00	.00	500.00	0	440.00
686.190	Consulting Services	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	0.00
686.194	Other Prof/Tech Services	18,500.00	.00	18,500.00	.00	.00	20,473.00	(1,973.00)	111	18,880.00
686.195	Repair/Maint Svc Contract	19,800.00	.00	19,800.00	.00	3,422.79	2,945.99	13,431.22	32	17,150.00
686.1895	Employee wellness services	1,250.00	.00	1,250.00	103.88	.00	939.90	310.10	75	1,780.00
795.001	IT Internal Allocations	49.00	.00	49.00	.00	.00	.00	49.00	0	0.00
795.995	GF Cost Distribution	61,179.00	.00	61,179.00	5,098.25	.00	40,786.00	20,393.00	67	61,170.00
795.999	Allocation G&A Services	71,031.00	.00	71,031.00	.00	.00	33,195.46	37,835.54	47	47,190.00
900.3000	Buildings & Improvements	.00	.00	.00	.00	(26,160.00)	.00	26,160.00	+++	0.00
900.3300	Water Filtration Plant	.00	.00	.00	.00	.00	.00	.00	+++	389,520.00
900.4300	Other Equipment	115,000.00	.00	115,000.00	.00	.00	.00	115,000.00	0	0.00
9999.9999	Assets Reclassified	(115,000.00)	.00	(115,000.00)	.00	.00	.00	(115,000.00)	0	(389,520.00)
Department 16 - Filtration Totals		\$1,177,856.00	\$0.00	\$1,177,856.00	\$36,369.81	\$79,299.00	\$624,753.41	\$473,803.59	60%	\$1,065,170.00

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Budget Performance Report

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Fiscal Year to Date 02/28/14
Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 0031 - Water Utility Fund										
EXPENSE										
Department 41 - General & Administrative										
400.101	Regular Pay	166,551.00	.00	166,551.00	9,405.47	.00	106,731.40	59,819.60	64	146,251
401.103	Overtime	1,000.00	.00	1,000.00	146.17	.00	433.64	566.36	43	381
405.114	FICA	12,818.00	.00	12,818.00	714.50	.00	8,035.86	4,782.14	63	11,031
406.116	Retirement	17,655.00	.00	17,655.00	1,020.44	.00	11,180.98	6,474.02	63	15,061
408.125	SCMIT Worker's Comp Ins.	1,083.00	.00	1,083.00	.00	.00	401.59	681.41	37	591
410.001	Health Claims Cost	16,350.00	.00	16,350.00	1,528.01	.00	10,430.31	5,919.69	64	10,981
410.003	OPEB cost	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	4,431
500.101	Supplies and Materials	3,500.00	.00	3,500.00	322.14	.00	3,342.14	157.86	95	3,181
500.102	Equipment	1,000.00	.00	1,000.00	.00	.00	508.93	491.07	51	2,501
500.103	Furniture	3,500.00	.00	3,500.00	.00	.00	618.61	2,881.39	18	
501.101	Uniforms and Clothing	1,830.00	.00	1,830.00	.00	.00	468.27	1,361.73	26	371
515.121	Safety Supplies	130.00	.00	130.00	.00	.00	35.53	94.47	27	2,461
600.110	SCMIRF Property/Liab Ins	17,903.00	.00	17,903.00	.00	.00	23,905.88	(6,002.88)	134	23,061
610.111	Communications- Landline	4,800.00	.00	4,800.00	460.88	.00	3,228.18	1,571.82	67	4,701
610.112	Postage	500.00	.00	500.00	86.63	.00	158.15	341.85	32	(209
610.1110	Communications- Wireless	2,040.00	.00	2,040.00	.00	.00	1,029.00	1,011.00	50	1,251
620.114	Advertising	500.00	.00	500.00	.00	.00	.00	500.00	0	1,451
640.124	Travel Expense	484.00	.00	484.00	72.43	.00	135.03	348.97	28	291
650.127	Electricity	3,305.00	.00	3,305.00	.00	.00	1,681.15	1,623.85	51	2,951
650.128	Water	222.00	.00	222.00	.00	.00	363.04	(141.04)	164	581
650.129	Wastewater	220.00	.00	220.00	.00	.00	157.93	62.07	72	221
650.130	Sanitation	472.00	.00	472.00	.00	.00	275.31	196.69	58	471
650.133	Stormwater	1,084.00	.00	1,084.00	.00	.00	632.38	451.62	58	1,081
650.134	Security Lights	636.00	.00	636.00	.00	.00	371.00	265.00	58	631
650.1271	Electricity- Sales Tax	160.00	.00	160.00	.00	.00	69.59	90.41	43	111
660.133	Repairs & Maint. Services	1,000.00	.00	1,000.00	109.80	.00	480.41	519.59	48	261
660.139	Fleet Services Materials	1,200.00	.00	1,200.00	.00	.00	519.30	680.70	43	1,011
660.145	Gasoline & Oil	1,978.00	.00	1,978.00	200.09	.00	1,402.94	575.06	71	1,801
660.1391	Fleet Services Labor	1,991.00	.00	1,991.00	.00	.00	901.78	1,089.22	45	1,441
670.156	Equipment Rental/Lease	4,460.00	.00	4,460.00	331.46	.00	1,927.12	2,532.88	43	1,951
685.180	Membership Dues and Fees	1,624.00	.00	1,624.00	.00	.00	571.00	1,053.00	35	1,241
685.182	Other Operating Expenses	500.00	.00	500.00	.00	.00	907.91	(407.91)	182	271
685.183	Depreciation	189.00	.00	189.00	.00	.00	94.88	94.12	50	181
685.186	Training	1,970.00	.00	1,970.00	.00	.00	400.00	1,570.00	20	471
685.1801	Subscriptions	.00	.00	.00	.00	.00	.00	.00	+++	231
686.186	Legal Services	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
686.187	Professional Services	4,550.00	.00	4,550.00	523.24	.00	1,049.31	3,500.69	23	4,141
686.189	Employee Medical	.00	.00	.00	.00	.00	.00	.00	+++	221

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Budget Performance Report

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 0031 - Water Utility Fund										
EXPENSE										
Department 41 - General & Administrative										
686.195	Repair/Maint Svc Contract	920.00	.00	920.00	890.43	.00	2,010.47	(1,090.47)	219	988
686.1895	Employee wellness services	450.00	.00	450.00	155.83	.00	410.26	39.74	91	666
795.001	IT Internal Allocations	37,600.00	.00	37,600.00	270.45	891.50	29,089.37	7,619.13	80	52,821
795.002	IT Billable Services	54,836.00	.00	54,836.00	.00	.00	.00	54,836.00	0	
795.999	Allocation G&A Services	(421,463.00)	.00	(421,463.00)	.00	.00	(165,977.28)	(255,485.72)	39	(235,988)
Department 41 - General & Administrative Totals		(\$44,952.00)	\$0.00	(\$44,952.00)	\$16,237.97	\$891.50	\$47,981.37	(\$93,824.87)	-109%	\$65,701
Department 42 - Engineering Services										
500.101	Supplies and Materials	.00	.00	.00	.00	.00	.00	.00	+++	11
Department 42 - Engineering Services Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$11
EXPENSE TOTALS		\$2,013,204.00	\$0.00	\$2,013,204.00	\$189,466.35	\$1,588,384.03	\$1,305,529.30	(\$880,709.33)	144%	\$1,960,431
Fund 0031 - Water Utility Fund Totals										
REVENUE TOTALS		2,013,204.00	.00	2,013,204.00	150,165.20	.00	1,177,629.85	835,574.15	58	1,884,691
EXPENSE TOTALS		2,013,204.00	.00	2,013,204.00	189,466.35	1,588,384.03	1,305,529.30	(880,709.33)	144	1,960,431
Fund 0031 - Water Utility Fund Totals		\$0.00	\$0.00	\$0.00	(\$39,301.15)	(\$1,588,384.03)	(\$127,899.45)	\$1,716,283.48		(\$75,735)
Fund 0032 - Wastewater Fund										
REVENUE										
Department 00 - Revenue										
301.000	Sale Of Utilities	2,147,000.00	.00	2,147,000.00	168,338.40	.00	1,346,018.32	800,981.68	63	1,984,051
301.002	New Turn Ons	3,850.00	.00	3,850.00	295.00	.00	2,650.00	1,200.00	69	3,361
301.009	New Service Taps	2,100.00	.00	2,100.00	.00	.00	.00	2,100.00	0	3,601
301.014	Fixed Charges - Andrews	120,000.00	.00	120,000.00	10,119.80	.00	80,958.40	39,041.60	67	111,311
301.015	Fixed Charges - GCWSD	225,000.00	.00	225,000.00	19,241.87	.00	153,934.96	71,065.04	68	211,661
301.016	Fixed Charges - COG	325,000.00	.00	325,000.00	27,651.27	.00	221,210.16	103,789.84	68	304,161
301.017	Volume Charges - Andrews	190,000.00	.00	190,000.00	26,411.34	.00	175,731.73	14,268.27	92	153,311
301.018	Volume Charges - GCWSD	355,000.00	.00	355,000.00	29,465.85	.00	174,836.19	180,163.81	49	290,211
301.019	Volume Charges - COG	850,000.00	.00	850,000.00	57,706.22	.00	533,239.69	316,760.31	63	752,031
301.026	Fixed- Elim Georgetown	(325,000.00)	.00	(325,000.00)	(27,651.27)	.00	(221,210.16)	(103,789.84)	68	(304,163)
301.029	Volume-Elim-Georgetown	(850,000.00)	.00	(850,000.00)	(57,706.22)	.00	(533,239.69)	(316,760.31)	63	(752,032)
302.001	Penalties	28,000.00	.00	28,000.00	1,872.06	.00	21,873.15	6,126.85	78	31,701
303.006	Septic Tank Dumping	14,000.00	.00	14,000.00	1,000.00	.00	9,115.00	4,885.00	65	11,171
306.001	Investment Earnings	1,500.00	.00	1,500.00	.00	.00	1,924.26	(424.26)	128	4,491
324.017	Wastewater Impact Fee	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	6,791
361.002	Invest Earnings-Restrict	.00	.00	.00	.00	.00	(32,441.80)	32,441.80	+++	
369.002	Miscellaneous Revenue	500.00	.00	500.00	.70	.00	.18	499.82	0	1,371
369.014	Credit Card Fees	(3,500.00)	.00	(3,500.00)	.00	.00	.00	(3,500.00)	0	
391.001	Sale of Assets	.00	.00	.00	.00	.00	.00	.00	+++	4,621
394.002	Transfer from fund balance	327,390.00	.00	327,390.00	.00	.00	.00	327,390.00	0	

Attachment: Budget Performance Report - February 2014 (1585 : Finance and IT Monthly Reports -



Budget Performance Report

17.A.5

Fiscal Year to Date 02/28/14

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 0032 - Wastewater Fund										
REVENUE										
Department 00 - Revenue Totals		\$3,413,840.00	\$0.00	\$3,413,840.00	\$256,745.02	\$0.00	\$1,934,600.39	\$1,479,239.61	57%	\$2,817,688.00
REVENUE TOTALS		\$3,413,840.00	\$0.00	\$3,413,840.00	\$256,745.02	\$0.00	\$1,934,600.39	\$1,479,239.61	57%	\$2,817,688.00
EXPENSE										
Department 18 - Wastewater Collections										
400.101	Regular Pay	272,864.00	.00	272,864.00	17,081.09	.00	184,295.41	88,568.59	68	196,551.00
401.103	Overtime	10,000.00	.00	10,000.00	1,255.51	.00	7,560.86	2,439.14	76	5,244.00
405.114	FICA	21,588.00	.00	21,588.00	1,330.34	.00	13,969.65	7,618.35	65	14,777.00
406.116	Retirement	29,700.00	.00	29,700.00	1,972.41	.00	19,878.12	9,821.88	67	20,551.00
408.125	SCMIT Worker's Comp Ins.	6,594.00	.00	6,594.00	.00	.00	2,444.86	4,149.14	37	8,614.00
410.001	Health Claims Cost	59,850.00	.00	59,850.00	5,358.16	.00	38,301.68	21,548.32	64	47,311.00
410.002	Health Claim Costs-Retire	.00	.00	.00	.00	.00	514.39	(514.39)	+++	5.00
410.003	OPEB cost	13,500.00	.00	13,500.00	.00	.00	.00	13,500.00	0	6,921.00
500.101	Supplies and Materials	8,000.00	.00	8,000.00	721.29	.00	3,432.28	4,567.72	43	11,981.00
500.102	Equipment	12,000.00	.00	12,000.00	.00	3,570.00	955.05	7,474.95	38	5,881.00
500.107	Technology Supplies	.00	.00	.00	.00	.00	395.00	(395.00)	+++	81.00
501.101	Uniforms and Clothing	10,084.00	.00	10,084.00	156.89	.00	2,305.57	7,778.43	23	7,777.00
512.108	Chemicals	4,000.00	.00	4,000.00	.00	.00	3,029.29	970.71	76	1,101.00
513.112	Asphalt/Concrete/Gravel	17,000.00	.00	17,000.00	.00	11,290.69	5,182.59	526.72	97	14,881.00
514.111	WW Collection Syst Supply	6,000.00	.00	6,000.00	19.95	.00	3,448.57	2,551.43	57	6,491.00
514.120	Pipe/Fittings	.00	.00	.00	.00	.00	.00	.00	+++	(2,143.00)
515.121	Safety Supplies	515.00	.00	515.00	.00	.00	.00	515.00	0	271.00
600.110	SCMIRF Property/Liab Ins	28,118.00	.00	28,118.00	.00	.00	25,499.62	2,618.38	91	24,591.00
610.112	Postage	1,000.00	.00	1,000.00	5.44	.00	184.22	815.78	18	101.00
610.1110	Communications- Wireless	2,256.00	.00	2,256.00	.00	.00	1,207.15	1,048.85	54	2,374.00
620.114	Advertising	500.00	.00	500.00	.00	.00	.00	500.00	0	1,011.00
640.124	Travel Expense	1,860.00	.00	1,860.00	289.44	.00	1,056.81	803.19	57	1,171.00
650.127	Electricity	73,994.00	.00	73,994.00	.00	.00	38,047.15	35,946.85	51	75,581.00
650.133	Stormwater	696.00	.00	696.00	.00	.00	406.35	289.65	58	691.00
650.134	Security Lights	1,452.00	.00	1,452.00	.00	.00	847.00	605.00	58	1,451.00
650.1271	Electricity- Sales Tax	2,970.00	.00	2,970.00	.00	.00	1,350.27	1,619.73	45	2,821.00
660.133	Repairs & Maint. Services	40,000.00	.00	40,000.00	1,600.20	5,817.42	17,290.48	16,892.10	58	54,831.00
660.139	Fleet Services Materials	22,550.00	.00	22,550.00	18,371.28	.00	31,549.40	(8,999.40)	140	29,711.00
660.145	Gasoline & Oil	21,284.00	.00	21,284.00	1,807.92	.00	16,412.02	4,871.98	77	20,371.00
660.1391	Fleet Services Labor	22,582.00	.00	22,582.00	398.75	.00	12,573.52	10,008.48	56	23,321.00
662.141	Department Repairs	.00	.00	.00	.00	.00	997.57	(997.57)	+++	1,241.00
670.156	Equipment Rental/Lease	7,500.00	.00	7,500.00	.00	.00	.00	7,500.00	0	5,391.00
685.180	Membership Dues and Fees	490.00	.00	490.00	.00	.00	.00	490.00	0	151.00
685.182	Other Operating Expenses	500.00	.00	500.00	.00	.00	3,964.56	(3,464.56)	793	6,301.00
685.183	Depreciation	250,000.00	.00	250,000.00	.00	.00	117,993.16	132,006.84	47	242,891.00



Budget Performance Report

17.A.5

Fiscal Year to Date 02/28/14

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 0032 - Wastewater Fund										
EXPENSE										
Department 18 - Wastewater Collections										
685.186	Training	2,585.00	.00	2,585.00	.00	403.12	290.00	1,891.88	27	2,000.00
686.189	Employee Medical	474.00	.00	474.00	.00	.00	.00	474.00	0	474.00
686.190	Consulting Services	5,000.00	.00	5,000.00	280.00	.00	280.00	4,720.00	6	12,000.00
686.191	Contract Services/Studies	.00	.00	.00	333.92	.00	1,273.04	(1,273.04)	+++	1,800.00
686.195	Repair/Maint Svc Contract	11,110.00	.00	11,110.00	467.08	.00	827.72	10,282.28	7	11,630.00
686.1895	Employee wellness services	656.00	.00	656.00	364.41	.00	1,913.43	(1,257.43)	292	3,170.00
687.202	Utility Billing Services	6,000.00	.00	6,000.00	141.19	.00	3,374.18	2,625.82	56	4,640.00
720.001	Provision for Bad Debts	7,500.00	.00	7,500.00	625.00	.00	5,000.00	2,500.00	67	7,320.00
720.005	Loss on Asset Disposal	.00	.00	.00	.00	.00	.00	.00	+++	360.00
795.001	IT Internal Allocations	74.00	.00	74.00	.00	.00	.00	74.00	0	0.00
795.995	GF Cost Distribution	65,124.00	.00	65,124.00	5,427.00	.00	50,611.27	14,512.73	78	65,120.00
795.999	Allocation G&A Services	88,788.00	.00	88,788.00	.00	.00	34,299.05	54,488.95	39	58,990.00
900.3700	Wastewater Collection Sys	417,500.00	.00	417,500.00	105,340.50	245,045.00	190,415.34	(17,960.34)	104	48,020.00
900.4100	Vehicles	29,000.00	.00	29,000.00	.00	28,949.00	.00	51.00	100	0.00
9999.9999	Assets Reclassified	(446,500.00)	.00	(446,500.00)	.00	.00	(55,540.84)	(390,959.16)	12	(48,020.00)
Department 18 - Wastewater Collections Totals		\$1,136,758.00	\$0.00	\$1,136,758.00	\$163,347.77	\$295,075.23	\$787,835.79	\$53,846.98	95%	\$996,850.00
Department 34 - Regional Wastewater Plant										
400.101	Regular Pay	188,701.00	.00	188,701.00	10,834.98	.00	115,503.45	73,197.55	61	117,130.00
401.103	Overtime	6,000.00	.00	6,000.00	2,388.26	.00	11,497.52	(5,497.52)	192	6,840.00
405.114	FICA	14,895.00	.00	14,895.00	1,015.97	.00	9,305.41	5,589.59	62	9,070.00
406.116	Retirement	20,506.00	.00	20,506.00	1,489.33	.00	13,238.53	7,267.47	65	12,740.00
408.125	SCMIT Worker's Comp Ins.	1,429.00	.00	1,429.00	.00	.00	729.27	699.73	51	920.00
410.001	Health Claims Cost	27,140.00	.00	27,140.00	3,427.15	.00	27,488.72	(348.72)	101	17,300.00
500.101	Supplies and Materials	5,000.00	.00	5,000.00	842.15	.00	5,002.50	(2.50)	100	4,670.00
500.102	Equipment	3,000.00	.00	3,000.00	.00	.00	3,658.09	(658.09)	122	4,250.00
501.101	Uniforms and Clothing	3,040.00	.00	3,040.00	.00	.00	1,647.01	1,392.99	54	1,880.00
512.108	Chemicals	92,830.00	.00	92,830.00	3,030.74	40,929.84	70,684.01	(18,783.85)	120	87,750.00
512.109	Laboratory Supplies	17,000.00	.00	17,000.00	559.52	.00	6,696.59	10,303.41	39	16,400.00
515.121	Safety Supplies	490.00	.00	490.00	.00	.00	600.53	(110.53)	123	190.00
515.129	Permit Fees Due To Others	9,000.00	.00	9,000.00	.00	.00	5,950.00	3,050.00	66	0.00
600.110	SCMIRF Property/Liab Ins	11,807.00	.00	11,807.00	.00	.00	10,707.84	1,099.16	91	10,320.00
610.111	Communications- Landline	2,050.00	.00	2,050.00	350.92	.00	1,568.70	481.30	77	2,050.00
610.112	Postage	1,000.00	.00	1,000.00	.00	.00	748.53	251.47	75	230.00
610.1110	Communications- Wireless	720.00	.00	720.00	.00	.00	358.50	361.50	50	720.00
620.114	Advertising	500.00	.00	500.00	.00	.00	.00	500.00	0	730.00
640.124	Travel Expense	1,260.00	.00	1,260.00	29.38	.00	441.25	818.75	35	590.00
650.127	Electricity	415,623.00	.00	415,623.00	.00	.00	267,590.05	148,032.95	64	420,110.00
650.128	Water	1,182.00	.00	1,182.00	.00	.00	1,629.99	(447.99)	138	1,310.00

Attachment: Budget Performance Report - February 2014 (1585 : Finance and IT Monthly Reports -



Budget Performance Report

17.A.5

Fiscal Year to Date 02/28/14

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 0032 - Wastewater Fund										
EXPENSE										
Department 34 - Regional Wastewater Plant										
650.130	Sanitation	3,146.00	.00	3,146.00	.00	.00	1,834.91	1,311.09	58	3,146.00
650.133	Stormwater	915.00	.00	915.00	.00	.00	533.47	381.53	58	915.00
650.134	Security Lights	4,164.00	.00	4,164.00	.00	.00	2,429.00	1,735.00	58	4,164.00
650.1271	Electricity- Sales Tax	16,625.00	.00	16,625.00	.00	.00	10,639.75	5,985.25	64	17,300.00
660.133	Repairs & Maint. Services	80,000.00	.00	80,000.00	1,655.37	(1,275.71)	74,513.39	6,762.32	92	76,040.00
660.139	Fleet Services Materials	3,500.00	.00	3,500.00	20.00	.00	4,060.77	(560.77)	116	430.00
660.145	Gasoline & Oil	8,014.00	.00	8,014.00	759.24	.00	5,237.74	2,776.26	65	6,850.00
660.1391	Fleet Services Labor	1,048.00	.00	1,048.00	.00	.00	1,429.38	(381.38)	136	620.00
670.156	Equipment Rental/Lease	2,500.00	.00	2,500.00	268.80	.00	2,217.06	282.94	89	3,280.00
681.100	Capital Lease Principal	115,512.00	.00	115,512.00	118,804.26	.00	118,804.26	(3,292.26)	103	115,512.00
681.120	Capital Lease Interest	6,678.00	.00	6,678.00	3,385.90	.00	3,385.90	3,292.10	51	5,370.00
685.180	Membership Dues and Fees	400.00	.00	400.00	.00	.00	.00	400.00	0	260.00
685.182	Other Operating Expenses	500.00	.00	500.00	.00	.00	644.95	(144.95)	129	6,300.00
685.183	Depreciation	.00	.00	.00	.00	.00	.00	.00	+++	(0.00)
685.186	Training	2,925.00	.00	2,925.00	50.00	403.13	636.00	1,885.87	36	3,510.00
685.190	Landfill Fees	157,275.00	.00	157,275.00	.00	.00	40,613.68	116,661.32	26	43,640.00
686.186	Legal Services	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	360.00
686.187	Professional Services	5,000.00	.00	5,000.00	.00	.00	157.50	4,842.50	3	3,230.00
686.189	Employee Medical	400.00	.00	400.00	40.00	.00	40.00	360.00	10	290.00
686.190	Consulting Services	20,000.00	.00	20,000.00	.00	.00	450.88	19,549.12	2	41,480.00
686.194	Other Prof/Tech Services	11,185.00	.00	11,185.00	.00	.00	8,052.37	3,132.63	72	10,380.00
686.195	Repair/Maint Svc Contract	102,050.00	.00	102,050.00	4,230.01	18,986.53	7,120.46	75,943.01	26	47,500.00
686.1895	Employee wellness services	450.00	.00	450.00	207.77	.00	543.28	(93.28)	121	650.00
702.106	Interest- Bonds	166,560.00	.00	166,560.00	13,720.85	.00	112,754.75	53,805.25	68	181,730.00
702.110	Bond Principal	517,595.00	.00	517,595.00	43,292.09	.00	343,348.77	174,246.23	66	502,410.00
703.109	Agents Fee	1,500.00	.00	1,500.00	.00	.00	1,500.00	.00	100	1,510.00
750.138	Transfer to Reserve Fund	75,000.00	.00	75,000.00	.00	.00	.00	75,000.00	0	
795.001	IT Internal Allocations	37.00	.00	37.00	.00	.00	.00	37.00	0	
795.995	GF Cost Distribution	43,525.00	.00	43,525.00	3,627.08	.00	32,643.72	10,881.28	75	39,890.00
795.999	Allocation G&A Services	89,000.00	.00	89,000.00	.00	.00	37,867.25	51,132.75	43	62,620.00
900.3900	Wastewater Treatment Plant	.00	.00	.00	.00	.00	.00	.00	+++	29,140.00
900.7000	Regional Wstewtr Treatmnt	1,283,500.00	.00	1,283,500.00	29,214.16	97,694.39	177,617.96	1,008,187.65	21	
7999.9999	Principal Reclassified	(517,595.00)	.00	(517,595.00)	(43,292.09)	.00	(343,348.77)	(174,246.23)	66	(617,928.00)
9999.9999	Assets Reclassified	(1,283,500.00)	.00	(1,283,500.00)	.00	.00	(140,521.30)	(1,142,978.70)	11	(29,143.00)
Sub Department 17 - Wastewater Treatment										
410.003	OPEB cost	.00	.00	.00	.00	.00	.00	.00	+++	5,190.00
685.183	Depreciation	535,000.00	.00	535,000.00	.00	.00	265,018.07	269,981.93	50	542,950.00
Sub Department 17 - Wastewater Treatment Totals		\$535,000.00	\$0.00	\$535,000.00	\$0.00	\$0.00	\$265,018.07	\$269,981.93	50%	\$548,150.00



Budget Performance Report

17.A.5

Fiscal Year to Date 02/28/14

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 0032 - Wastewater Fund										
EXPENSE										
Department 34 - Regional Wastewater Plant	Totals	\$2,277,082.00	\$0.00	\$2,277,082.00	\$199,951.84	\$156,738.18	\$1,325,271.69	\$795,072.13	65%	\$1,825,016.00
EXPENSE TOTALS		\$3,413,840.00	\$0.00	\$3,413,840.00	\$363,299.61	\$451,813.41	\$2,113,107.48	\$848,919.11	75%	\$2,821,875.00
Fund 0032 - Wastewater Fund Totals										
REVENUE TOTALS		3,413,840.00	.00	3,413,840.00	256,745.02	.00	1,934,600.39	1,479,239.61	57	2,817,680.00
EXPENSE TOTALS		3,413,840.00	.00	3,413,840.00	363,299.61	451,813.41	2,113,107.48	848,919.11	75	2,821,875.00
Fund 0032 - Wastewater Fund Totals		\$0.00	\$0.00	\$0.00	(\$106,554.59)	(\$451,813.41)	(\$178,507.09)	\$630,320.50		(\$4,184.00)
Fund 0033 - Stormwater Utility Fund										
REVENUE										
Department 00 - Revenue										
301.000	Sale Of Utilities	575,000.00	.00	575,000.00	40,786.02	.00	329,733.53	245,266.47	57	494,420.00
302.001	Penalties	6,000.00	.00	6,000.00	423.87	.00	4,222.48	1,777.52	70	5,860.00
361.001	Investment Earnings	1,000.00	.00	1,000.00	.00	.00	491.69	508.31	49	1,060.00
369.002	Miscellaneous Revenue	.00	.00	.00	.00	.00	(2,475.12)	2,475.12	+++	2,475.12
369.014	Credit Card Fees	(1,500.00)	.00	(1,500.00)	.00	.00	.00	(1,500.00)	0	.00
394.002	Transfer from fund balance	150,352.00	.00	150,352.00	.00	.00	.00	150,352.00	0	.00
Department 00 - Revenue Totals		\$730,852.00	\$0.00	\$730,852.00	\$41,209.89	\$0.00	\$331,972.58	\$398,879.42	45%	\$503,820.00
REVENUE TOTALS		\$730,852.00	\$0.00	\$730,852.00	\$41,209.89	\$0.00	\$331,972.58	\$398,879.42	45%	\$503,820.00
EXPENSE										
Department 40 - Storm Water Utility Exp.										
400.101	Regular Pay	199,415.00	.00	199,415.00	9,451.95	.00	109,665.18	89,749.82	55	146,520.00
401.103	Overtime	5,000.00	.00	5,000.00	549.32	.00	2,803.13	2,196.87	56	2,570.00
401.105	On-call pay	2,600.00	.00	2,600.00	.00	.00	.00	2,600.00	0	.00
405.114	FICA	15,735.00	.00	15,735.00	695.62	.00	7,940.67	7,794.33	50	10,650.00
406.116	Retirement	21,670.00	.00	21,670.00	1,072.48	.00	11,672.13	9,997.87	54	15,070.00
408.125	SCMIT Worker's Comp Ins.	4,512.00	.00	4,512.00	.00	.00	1,672.57	2,839.43	37	2,470.00
410.001	Health Claims Cost	46,810.00	.00	46,810.00	3,726.87	.00	28,798.28	18,011.72	62	35,930.00
410.002	Health Claim Costs-Retire	22,000.00	.00	22,000.00	2,730.47	.00	29,805.37	(7,805.37)	135	39,090.00
410.003	OPEB cost	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	8,080.00
500.101	Supplies and Materials	3,000.00	.00	3,000.00	280.65	.00	1,562.26	1,437.74	52	6,630.00
500.102	Equipment	11,000.00	.00	11,000.00	.00	.00	945.13	10,054.87	9	13,270.00
500.107	Technology Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
501.101	Uniforms and Clothing	7,704.00	.00	7,704.00	59.82	.00	2,003.44	5,700.56	26	4,110.00
513.112	Asphalt/Concrete/Gravel	3,550.00	.00	3,550.00	289.07	.00	867.21	2,682.79	24	3,190.00
514.112	SW Collection Syst Supply	5,000.00	.00	5,000.00	.00	1,644.06	4,284.52	(928.58)	119	4,440.00
514.120	Pipe/Fittings	.00	.00	.00	.00	.00	.00	.00	+++	.00
515.121	Safety Supplies	425.00	.00	425.00	.00	.00	22.47	402.53	5	220.00
600.110	SCMIRF Property/Liab Ins	4,558.00	.00	4,558.00	.00	.00	4,133.73	424.27	91	3,980.00
610.111	Communications- Landline	900.00	.00	900.00	127.14	.00	716.23	183.77	80	1,110.00



Budget Performance Report

17.A.5

Fiscal Year to Date 02/28/14

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 0033 - Stormwater Utility Fund										
EXPENSE										
Department 40 - Storm Water Utility Exp.										
610.112	Postage	500.00	.00	500.00	1.88	.00	31.65	468.35	6	19
610.1110	Communications- Wireless	420.00	.00	420.00	.00	.00	202.17	217.83	48	39
620.114	Advertising	100.00	.00	100.00	.00	.00	.00	100.00	0	21
640.124	Travel Expense	400.00	.00	400.00	.00	.00	126.57	273.43	32	18
650.127	Electricity	1,833.00	.00	1,833.00	.00	.00	843.89	989.11	46	1,70
650.128	Water	263.00	.00	263.00	.00	.00	169.05	93.95	64	25
650.129	Wastewater	188.00	.00	188.00	.00	.00	107.10	80.90	57	18
650.134	Security Lights	960.00	.00	960.00	.00	.00	560.00	400.00	58	96
650.1271	Electricity- Sales Tax	100.00	.00	100.00	.00	.00	6.51	93.49	7	1
660.133	Repairs & Maint. Services	16,000.00	.00	16,000.00	265.64	6,226.15	2,285.02	7,488.83	53	16,03
660.139	Fleet Services Materials	20,000.00	.00	20,000.00	1,952.60	.00	8,419.33	11,580.67	42	10,65
660.145	Gasoline & Oil	29,902.00	.00	29,902.00	1,037.20	(1,271.08)	10,281.13	20,891.95	30	33,53
660.1391	Fleet Services Labor	23,630.00	.00	23,630.00	385.00	.00	10,317.88	13,312.12	44	18,02
662.141	Department Repairs	.00	.00	.00	.00	.00	1,474.61	(1,474.61)	+++	2,08
670.156	Equipment Rental/Lease	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
681.100	Capital Lease Principal	34,643.00	.00	34,643.00	.00	.00	34,642.65	.35	100	33,47
681.120	Capital Lease Interest	2,460.00	.00	2,460.00	.00	.00	2,460.25	(.25)	100	2,77
685.180	Membership Dues and Fees	280.00	.00	280.00	.00	.00	.00	280.00	0	2
685.182	Other Operating Expenses	500.00	.00	500.00	.00	.00	1,370.50	(870.50)	274	2,04
685.183	Depreciation	184,000.00	.00	184,000.00	.00	.00	84,089.50	99,910.50	46	174,82
685.186	Training	620.00	.00	620.00	.00	.00	52.50	567.50	8	12
686.189	Employee Medical	200.00	.00	200.00	.00	.00	.00	200.00	0	39
686.190	Consulting Services	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
686.195	Repair/Maint Svc Contract	1,300.00	.00	1,300.00	246.66	.00	246.66	1,053.34	19	74
686.1895	Employee wellness services	1,500.00	.00	1,500.00	364.41	.00	1,424.12	75.88	95	2,22
687.202	Utility Billing Services	2,050.00	.00	2,050.00	48.68	.00	1,163.48	886.52	57	1,60
720.001	Provision for Bad Debts	1,400.00	.00	1,400.00	116.67	.00	933.36	466.64	67	1,54
795.001	IT Internal Allocations	49.00	.00	49.00	.00	.00	.00	49.00	0	
795.995	GF Cost Distribution	38,803.00	.00	38,803.00	3,233.58	.00	25,868.64	12,934.36	67	38,80
795.999	Allocation G&A Services	35,515.00	.00	35,515.00	.00	.00	16,597.73	18,917.27	47	23,59
900.2500	Land Improvements	.00	.00	.00	.00	.00	.00	.00	+++	4,58
900.4200	Heavy Equipment	.00	.00	.00	.00	.00	1,900.11	(1,900.11)	+++	
7999.9999	Principal Reclassified	(34,643.00)	.00	(34,643.00)	.00	.00	.00	(34,643.00)	0	(33,474
9999.9999	Assets Reclassified	.00	.00	.00	.00	.00	.00	.00	+++	(4,587
Department 40 - Storm Water Utility Exp. Totals		\$730,852.00	\$0.00	\$730,852.00	\$26,635.71	\$6,599.13	\$412,466.73	\$311,786.14	57%	\$630,43
EXPENSE TOTALS		\$730,852.00	\$0.00	\$730,852.00	\$26,635.71	\$6,599.13	\$412,466.73	\$311,786.14	57%	\$630,43
Fund 0033 - Stormwater Utility Fund Totals										

Attachment: Budget Performance Report - February 2014 (1585 : Finance and IT Monthly Reports -



Budget Performance Report

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Fiscal Year to Date 02/28/14

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
REVENUE TOTALS		730,852.00	.00	730,852.00	41,209.89	.00	331,972.58	398,879.42	45	503,821
EXPENSE TOTALS		730,852.00	.00	730,852.00	26,635.71	6,599.13	412,466.73	311,786.14	57	630,431
Fund 0033 - Stormwater Utility Fund Totals		\$0.00	\$0.00	\$0.00	\$14,574.18	(\$6,599.13)	(\$80,494.15)	\$87,093.28		(\$126,601)
Fund 0035 - Waste Management Fund										
REVENUE										
Department 00 - Revenue										
344.001	Refuse Col Chge-Resident	780,000.00	.00	780,000.00	63,856.60	.00	514,507.16	265,492.84	66	772,731
344.002	Refuse Col Chge-Comm	125,000.00	.00	125,000.00	10,608.86	.00	85,866.44	39,133.56	69	125,741
344.003	Sanitation Fee Penalties	15,000.00	.00	15,000.00	787.23	.00	10,572.47	4,427.53	70	15,151
367.001	Operating Contributions	.00	.00	.00	.00	.00	89.97	(89.97)	+++	
369.002	Miscellaneous Revenue	.00	.00	.00	(.29)	.00	35.11	(35.11)	+++	61
369.014	Credit Card Fees	(1,500.00)	.00	(1,500.00)	.00	.00	.00	(1,500.00)	0	
394.002	Transfer from fund balance	4,177.00	.00	4,177.00	.00	.00	.00	4,177.00	0	
Department 00 - Revenue Totals		\$922,677.00	\$0.00	\$922,677.00	\$75,252.40	\$0.00	\$611,071.15	\$311,605.85	66%	\$913,701
REVENUE TOTALS		\$922,677.00	\$0.00	\$922,677.00	\$75,252.40	\$0.00	\$611,071.15	\$311,605.85	66%	\$913,701
EXPENSE										
Department 25 - Keep Georgetown Beautiful										
400.101	Regular Pay	.00	.00	.00	.00	.00	.00	.00	+++	81
405.114	FICA	.00	.00	.00	.00	.00	.00	.00	+++	1
406.116	Retirement	.00	.00	.00	.00	.00	.00	.00	+++	1
600.110	SCMIRF Property/Liab Ins	.00	.00	.00	.00	.00	.00	.00	+++	251
Department 25 - Keep Georgetown Beautiful Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$351
Department 31 - Residential Sanitation										
400.101	Regular Pay	203,435.00	.00	203,435.00	10,576.46	.00	119,706.62	83,728.38	59	193,111
401.103	Overtime	12,000.00	.00	12,000.00	260.45	.00	6,810.40	5,189.60	57	9,671
401.109	Seasonal City employee labor	58,000.00	.00	58,000.00	.00	.00	.00	58,000.00	0	
405.114	FICA	16,481.00	.00	16,481.00	791.98	.00	9,217.70	7,263.30	56	14,641
406.116	Retirement	22,650.00	.00	22,650.00	1,172.31	.00	13,209.49	9,440.51	58	20,281
408.125	SCMIT Worker's Comp Ins.	11,800.00	.00	11,800.00	.00	.00	4,915.22	6,884.78	42	9,341
410.001	Health Claims Cost	66,835.00	.00	66,835.00	3,061.85	.00	29,903.75	36,931.25	45	54,381
410.002	Health Claim Costs-Retire	.00	.00	.00	.00	.00	1,602.40	(1,602.40)	+++	
410.003	OPEB cost	13,000.00	.00	13,000.00	.00	.00	.00	13,000.00	0	17,511
500.101	Supplies and Materials	1,500.00	.00	1,500.00	.00	.00	478.84	1,021.16	32	501
500.102	Equipment	.00	.00	.00	.00	.00	.00	.00	+++	501
500.107	Technology Supplies	.00	.00	.00	.00	.00	.00	.00	+++	1
501.101	Uniforms and Clothing	16,000.00	.00	16,000.00	1,124.33	.00	9,408.74	6,591.26	59	14,761
515.121	Safety Supplies	1,000.00	.00	1,000.00	.00	.00	226.38	773.62	23	2,191
600.110	SCMIRF Property/Liab Ins	22,077.00	.00	22,077.00	.00	.00	20,172.56	1,904.44	91	19,541
610.111	Communications- Landline	177.00	.00	177.00	14.11	.00	113.48	63.52	64	171
610.112	Postage	50.00	.00	50.00	3.79	.00	64.04	(14.04)	128	31
610.1110	Communications- Wireless	600.00	.00	600.00	.00	.00	.00	600.00	0	

Attachment: Budget Performance Report - February 2014 (1585 : Finance and IT Monthly Reports -



Budget Performance Report

17.A.5

Fiscal Year to Date 02/28/14

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 0035 - Waste Management Fund										
EXPENSE										
Department 31 - Residential Sanitation										
620.114	Advertising	200.00	.00	200.00	.00	.00	.00	200.00	0	61
650.127	Electricity	1,307.00	.00	1,307.00	.00	.00	778.28	528.72	60	1,501
650.128	Water	555.00	.00	555.00	.00	.00	457.82	97.18	82	654
650.129	Wastewater	835.00	.00	835.00	.00	.00	679.46	155.54	81	981
650.130	Sanitation	443.00	.00	443.00	.00	.00	258.44	184.56	58	441
650.133	Stormwater	510.00	.00	510.00	.00	.00	211.05	298.95	41	130
650.134	Security Lights	527.00	.00	527.00	.00	.00	307.23	219.77	58	521
650.1271	Electricity- Sales Tax	37.00	.00	37.00	.00	.00	3.25	33.75	9	9
660.133	Repairs & Maint. Services	.00	.00	.00	.00	.00	904.07	(904.07)	+++	1,741
660.136	Container Repairs	20,000.00	.00	20,000.00	.00	.00	2,909.63	17,090.37	15	13,711
660.139	Fleet Services Materials	50,000.00	.00	50,000.00	5,787.55	.00	49,261.23	738.77	99	67,381
660.145	Gasoline & Oil	63,754.00	.00	63,754.00	4,695.06	.00	43,843.49	19,910.51	69	59,511
660.1362	Roll-Out Purchases	25,000.00	.00	25,000.00	3,934.25	3,944.00	24,727.84	(3,671.84)	115	25,111
660.1391	Fleet Services Labor	62,548.00	.00	62,548.00	2,763.75	.00	36,493.99	26,054.01	58	72,611
660.1392	Fleet Svcs- Outside Vends	3,000.00	.00	3,000.00	151.25	.00	1,036.75	1,963.25	35	2,321
681.100	Capital Lease Principal	45,831.00	.00	45,831.00	45,830.74	.00	45,830.74	.26	100	90,961
681.120	Capital Lease Interest	1,306.00	.00	1,306.00	1,306.17	.00	1,306.17	(.17)	100	2,901
685.182	Other Operating Expenses	.00	.00	.00	.00	.00	1,658.57	(1,658.57)	+++	2,511
685.183	Depreciation	83,784.00	.00	83,784.00	.00	.00	42,192.44	41,591.56	50	85,701
685.186	Training	500.00	.00	500.00	.00	.00	.00	500.00	0	0
685.190	Landfill Fees	25,000.00	.00	25,000.00	.00	.00	11,834.25	13,165.75	47	23,661
686.189	Employee Medical	700.00	.00	700.00	.00	.00	.00	700.00	0	60
686.195	Repair/Maint Svc Contract	2,800.00	.00	2,800.00	.00	.00	.00	2,800.00	0	2,701
686.1895	Employee wellness services	1,000.00	.00	1,000.00	157.45	.00	2,827.71	(1,827.71)	283	5,171
687.202	Utility Billing Services	3,000.00	.00	3,000.00	98.55	.00	2,355.23	644.77	79	3,241
720.001	Provision for Bad Debts	1,500.00	.00	1,500.00	125.00	.00	1,000.00	500.00	67	5,201
730.120	Recycling Labor	35,000.00	.00	35,000.00	1,935.82	12,992.72	13,030.04	8,977.24	74	25,581
730.122	Recycling Operating	10,000.00	.00	10,000.00	681.13	.00	6,489.87	3,510.13	65	12,061
795.001	IT Internal Allocations	4,050.00	.00	4,050.00	.00	(4.49)	1,971.17	2,083.32	49	3,691
795.002	IT Billable Services	7,311.00	.00	7,311.00	.00	.00	.00	7,311.00	0	0
795.995	GF Cost Distribution	72,405.00	.00	72,405.00	6,033.75	.00	48,270.00	24,135.00	67	72,401
7999.9999	Principal Reclassified	(45,831.00)	.00	(45,831.00)	.00	.00	.00	(45,831.00)	0	(90,963)
Department 31 - Residential Sanitation Totals		\$922,677.00	\$0.00	\$922,677.00	\$90,505.75	\$16,932.23	\$556,468.34	\$349,276.43	62%	\$848,331
EXPENSE TOTALS		\$922,677.00	\$0.00	\$922,677.00	\$90,505.75	\$16,932.23	\$556,468.34	\$349,276.43	62%	\$848,681
Fund 0035 - Waste Management Fund Totals										
REVENUE TOTALS		922,677.00	.00	922,677.00	75,252.40	.00	611,071.15	311,605.85	66	913,701
EXPENSE TOTALS		922,677.00	.00	922,677.00	90,505.75	16,932.23	556,468.34	349,276.43	62	848,681

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Budget Performance Report

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Fiscal Year to Date 02/28/14

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 0035 - Waste Management Fund Totals		\$0.00	\$0.00	\$0.00	(\$15,253.35)	(\$16,932.23)	\$54,602.81	(\$37,670.58)		\$65,021.00
Fund 0081 - Governmental Cap Assets										
EXPENSE										
Department 01 - Administration										
685.183	Depreciation	.00	.00	.00	.00	.00	207,604.83	(207,604.83)	+++	416,321.00
720.005	Loss on Asset Disposal	.00	.00	.00	.00	.00	.00	.00	+++	(921,105.00)
900.0000	Capital Outlay Elimination	.00	.00	.00	.00	.00	(556,357.12)	556,357.12	+++	(66,151.00)
Department 01 - Administration Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$348,752.29)	\$348,752.29	+++	(\$570,926.00)
Department 05 - Police										
685.183	Depreciation	.00	.00	.00	.00	.00	197,599.83	(197,599.83)	+++	390,921.00
900.0000	Capital Outlay Elimination	.00	.00	.00	.00	.00	(12,040.00)	12,040.00	+++	(152,168.00)
Department 05 - Police Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$185,559.83	(\$185,559.83)	+++	\$238,751.00
Department 12 - Public Works										
685.183	Depreciation	.00	.00	.00	.00	.00	69,658.16	(69,658.16)	+++	156,241.00
720.005	Loss on Asset Disposal	.00	.00	.00	.00	.00	.00	.00	+++	1,921.00
Department 12 - Public Works Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$69,658.16	(\$69,658.16)	+++	\$158,162.00
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$93,534.30)	\$93,534.30	+++	(\$174,002.00)
Fund 0081 - Governmental Cap Assets Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	
EXPENSE TOTALS		.00	.00	.00	.00	.00	(93,534.30)	93,534.30	+++	(174,002.00)
Fund 0081 - Governmental Cap Assets Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$93,534.30	(\$93,534.30)		\$174,002.00
Fund 0086 - Seized and Forfeited										
REVENUE										
Department 00 - Revenue										
367.000	Drug Enforcement Revenue	13,000.00	.00	13,000.00	.00	.00	39,358.40	(26,358.40)	303	(1,409.00)
369.002	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00	.00	+++	1,111.00
391.001	Sale of Assets	.00	.00	.00	.00	.00	15,819.00	(15,819.00)	+++	
394.002	Transfer from fund balance	20,650.00	.00	20,650.00	.00	.00	.00	20,650.00	0	
Department 00 - Revenue Totals		\$33,650.00	\$0.00	\$33,650.00	\$0.00	\$0.00	\$55,177.40	(\$21,527.40)	164%	(\$290.00)
REVENUE TOTALS		\$33,650.00	\$0.00	\$33,650.00	\$0.00	\$0.00	\$55,177.40	(\$21,527.40)	164%	(\$290.00)
EXPENSE										
Department 05 - Police										
500.101	Supplies and Materials	200.00	.00	200.00	.00	.00	2.16	197.84	1	(4.00)
501.101	Uniforms and Clothing	2,500.00	.00	2,500.00	.00	.00	388.98	2,111.02	16	51.00
515.126	Department Equipment	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
640.124	Travel Expense	1,000.00	.00	1,000.00	.00	.00	739.03	260.97	74	2.00
660.133	Repairs & Maint. Services	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
660.134	Radio Repairs	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
660.145	Gasoline & Oil	200.00	.00	200.00	25.69	.00	96.20	103.80	48	26.00
685.180	Membership Dues and Fees	1,250.00	.00	1,250.00	125.00	.00	125.00	1,125.00	10	36.00

Attachment: Budget Performance Report - February 2014 (1585 : Finance and IT Monthly Reports -



Budget Performance Report

17.A.5

Fiscal Year to Date 02/28/14

Exclude Rollup Accounts

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 0086 - Seized and Forfeited										
EXPENSE										
Department 05 - Police										
685.182	Other Operating Expenses	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
685.186	Training	1,000.00	.00	1,000.00	.00	1,549.50	716.00	(1,265.50)	227	
685.191	Canine Unit Operations	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	
686.194	Other Prof/Tech Services	5,000.00	.00	5,000.00	.00	.00	3,900.00	1,100.00	78	4,600.00
Department 05 - Police Totals		\$33,650.00	\$0.00	\$33,650.00	\$150.69	\$1,549.50	\$5,967.37	\$26,133.13	22%	\$5,770.00
EXPENSE TOTALS		\$33,650.00	\$0.00	\$33,650.00	\$150.69	\$1,549.50	\$5,967.37	\$26,133.13	22%	\$5,770.00
Fund 0086 - Seized and Forfeited Totals										
REVENUE TOTALS		33,650.00	.00	33,650.00	.00	.00	55,177.40	(21,527.40)	164	(290.00)
EXPENSE TOTALS		33,650.00	.00	33,650.00	150.69	1,549.50	5,967.37	26,133.13	22	5,770.00
Fund 0086 - Seized and Forfeited Totals		\$0.00	\$0.00	\$0.00	(\$150.69)	(\$1,549.50)	\$49,210.03	(\$47,660.53)		(\$6,063.00)
Grand Totals										
REVENUE TOTALS		31,071,960.00	.00	31,071,960.00	3,457,180.64	.00	18,484,586.29	12,587,373.71	59	29,024,070.00
EXPENSE TOTALS		31,071,960.00	.00	31,071,960.00	2,444,964.49	2,910,770.43	19,244,177.33	8,917,012.24	71	27,550,990.00
Grand Totals		\$0.00	\$0.00	\$0.00	\$1,012,216.15	(\$2,910,770.43)	(\$759,591.04)	\$3,670,361.47		\$1,473,080.00

Attachment: Budget Performance Report - February 2014 (1585 : Finance and IT Monthly Reports -

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 1586)**

Meeting: 03/20/14 05:30 PM
Department: Police Department
Category: Report
Prepared By: Johnnie Deas
Initiator: Paul Gardner
Sponsors:
DOC ID: 1586

Georgetown Police Department - Monthly letter - Feb 2014

MAYOR
JACK M. SCOVILLE, Jr.



POLICE CHIEF
PAUL GARDNER

City of Georgetown
POLICE DEPARTMENT
OFFICE (843) 545-4300
FAX (843) 520-5848

March 10, 2014

Honorable Mayor Jack M. Scoville, Jr.
and the Members of City Council
City of Georgetown, South Carolina

Dear Mayor Scoville and Council Members:

The following is a list of activities that the police department was involved in during the month of February 2014:

The month of February was very active for me with volunteer efforts for the United Way and the Bunnelle Foundation. As Chairman of the United Way Board, I have been coordinating efforts with consultants to strengthen our board and work on strategic planning. With the Bunnelle Foundation, I am assisting with the allocations process for their spring grant cycle for the third year in a row.

On February 5th, I attended the 15th Judicial Circuit Chief's meeting in Surfside Beach. At this meeting, we authorized the DEU to begin the process of purchasing a building in Horry County to house the DEU.

February 12th brought our second ice storm of the year, and the City should be proud of how well the departments worked together trying to solve storm related problems quickly for our citizens.

On February 13th, the department hosted the Georgetown Ministerial Association breakfast for the month of February.

On the President's Day holiday, the Major and I hosted a meeting with our student leadership group to discuss follow up needed from the retreat. We had a large group of students show up and we will have a second meeting on Sunday, March 16th, to make plans to take on the mentoring platform the group endorsed.

Honorable Mayor & City Council Members
March 10, 2014

Page Two

The Command Staff of the department participated in training on February 20th for IACP.net. This is a service that provides research and information on current topics within the law enforcement community Nationwide. IACP.net has already provided us with ideas on social networking and use of force issues that need to be addressed.

Sincerely,



Paul Gardner
Chief of Police

Attachments
PG: tws

Attachment: Monthly letter- February 2014 (1586 : Georgetown Police Department - Monthly letter - Feb 2014)

GEORGETOWN POLICE DEPARTMENT 2014 YEAR-TO-DATE ACTIVITY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
CALLS FOR SERVICE												

TOTAL CALLS FOR SERVICE 0

ARRESTS	104	111										
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TOTAL ARRESTS 215

CRIMINAL INCIDENTS	113	86										
NON-CRIMINAL INCIDENTS	0	0										
DOMESTIC INCIDENTS	3	8										
TOTALS	116	94	0	0	0	0	0	0	0	0	0	0

TOTAL INCIDENTS 210

GEORGETOWN POLICE DEPARTMENT 2014 YEAR-TO-DATE ACTIVITY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
SPEEDING CITATIONS	206	168										
OTHER TRAFFIC CITATIONS	146	150										
WARNING - SPEEDING	174	163										
WARNING - OTHER	124	140										
PARKING CITATIONS	8	2										
TOTALS	658	623	0	0	0	0	0	0	0	0	0	0

TOTAL CITATIONS

1281

STATE ACCIDENTS	40	44										
NON-CRIMINAL ACCIDENTS	11	23										
TOTALS	51	67	0	0	0	0	0	0	0	0	0	0

TOTAL ACCIDENTS

118

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 1579)**

Meeting: 03/20/14 05:30 PM

Department: Fire Department

Category: Report

Prepared By: Amy Skidmore

Initiator: Joey Tanner

Sponsors:

DOC ID: 1579

February 2014 Fire Report

The FIRE Report

A monthly report of Fire Department activities to City Council

March
2014



Fire Prevention Bureau

2014

February

Inspections	39
Violations Found	24
Buildings without Violations	7
Buildings Cleared of Violations	23
Violations Corrected	62
Violations Not Corrected	3
3rd Party Inspection Review	3

Assemblies Inspected:	3
Business Inspected:	16
Educational Buildings Inspected:	1
Hazardous Buildings Inspected:	0
Factories Inspected:	0
Institutionals Inspected:	1
Mercantiles Inspected:	11
Residential Inspected:	1
Storage Buildings Inspected:	6

Construction Meetings:	0
Plans Review:	1
Test Conducted:	0
Compliance Issues:	0
Complaints Reviewed:	0
Business License:	6
Citation Issued:	0

Public Education

Programs	2
Participants	52

Suppression Division

A Brief Look at Emergency Responses

February 2014

1. Three Medical Calls
2. Two Medical Calls; One Detector Activation
3. Three Medical Calls; One MVA
4. Four Medical Calls; One MVA; One Detector activation
5. One Medical Call; One Detector Activation
6. Two Medical Calls; One MVA
7. Three Medical Calls; One Structure Fire
8. One Medical Call; One Water Rescue
9. Five Medical Calls; One Gas Leak; One Electrical Arching
10. One Medical Call
11. Two Medical Calls; One MVA
12. One Medical Call; Twenty-one Power line down calls; Six Electrical Shorts; One Alarm Activation
13. One Medical Calls; One MVA; Two Power lines Down; Storm Damage Assessment
14. Three Medical Calls; One Detector Activation; One MVA
15. One Building Fire; One False Call
16. One Medical Call; One MVA
17. Two Medical Calls; One Electrical Problem
18. Three Medical Calls; Four MVA
19. One Medical Call; One Brush Fire; One Smoke Scare
20. One Medical Call; One Detector Activation; One Electrical Short; One Grass Fire
21. One Medical Call; One Detector Activation
22. Three Medical Calls; One Detector Activation
23. One Medical Call
24. Two Medical Calls; One Building Fire
25. One Vehicle Fire; One MVA
26. Two Medical Calls; Two MVA
27. Three Medical Calls; One Gas Leak
28. One MVA

Attachment: February 2014 Fire Report (1579 : February 2014 Fire Report)



Total Call Volume **February** **Year to Date**
 2014 2013 2014 2013
 As defined by the National Fire Incident Report System

Fires	6	4	10	8
Rescue Calls/EMS	67	70	144	149
Hazardous Conditions	66	43	102	87
Service Calls	32	15	56	30
Good Intent Calls	8	1	14	5
False Alarms	13	6	30	14
Weather/Flood	1	0	1	0
Special Incident Type	8	4	14	10
Total Calls	201	143	371	303

Save/Loss Analysis

	Losses	Property Values
February 2014	\$ 41,203	\$ 129,003
February 2013	\$ 52,650	\$ 459,900
Year to Date	\$ 218,753	\$ 404,403

Property values are estimates based on the Georgetown County Assessor's Office 2006 Market Values.

Mutual Aid Calls

	February	YTD
To Georgetown County Fire	2	2
To Midway Fire	0	1
To other Departments	0	0
From Georgetown County Fire	0	1
From Midway	0	0
From other Departments	0	1

	February	
Staff Training Hours	1002.75	1972.48

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 1580)**

Meeting: 03/20/14 05:30 PM

Department: Housing and Community Development

Category: Report

Prepared By: Rick Martin

Initiator: Rick Martin

Sponsors:

DOC ID: 1580

Housing & Community Development February Monthly Report

**Housing & Community Development
Monthly Report
February 2014**

(Building Official)

Inspections and Permits

Checked areas for non permitted as well as permitted work, site conditions, and responded to calls.

Monthly Report:

Business License	7
Stop Work	2
Re-Inspection	0
Footings	4
Rough Inspections	9
Electrical	49
Mobile Home	0
On-site	24
Final	2
CO	2
CC	4
Plan Review & Sign	3
City Alarm System	2
Total	106

Review Meetings/On-site visits

Safety inspections

Other Meeting

Weekly Staff Meeting

Monthly Safety Meeting

Commercial Project Review

During the Month of February:

- Construction continues at the Georgetown Hospital, Hwy 55 Restaurant (located close to Sears), Screven Street Judicial Building, and Bank of America's ATM located at the Wal-Mart shopping center, Wells Fargo ATM, Marshalls Marine, Howard Auditorium and gym, and several small residential and remodeling permits.
- Permits for the new Verizon store located at the corner of Anthuan Maybank and 701 have begun.
- Renovations at First Baptist Church have begun
- The new Goodwill building is scheduled to begin sometime around March or April.
- We are continuing to work with two new businesses that are looking to locate here and are working on the updates for the Merchant Boards for the new locations of businesses on Front Street.
- We worked diligently during the ice storm including the weekend to make sure that the Electric Department was able to restore power as much as possible and to assist them.
- Our office worked at the Electric Department answering phones as well as manning the warming shelter here at City Hall for two nights.

- Janet is extremely busy with overgrown lots, dilapidated structures and helping with signage and ARB.
- Matt is working with all departments as well as Planning and Zoning.
- Cindy Thompson is working with us both with KGB but also assisting us and answering questions and meeting with citizens to make sure their needs are met.
- Debra is doing an excellent job managing the office issuing permits, schedules and recording meetings as well as scheduling meetings for us and builders. Debra, Janet, Cindy, and Matt have worked extremely hard to make sure that all request were handled efficiently and that our citizens needs were met. We would like to thank you all for your continual support.

(Code Enforcement)

Overgrown Lots/Trash Violations/Business Licenses/Streets & Sanitation

Total Letters Issued for Overgrown Lots	13
Total Citations Issued for Overgrown Lots	2
Total Letters Issued for Trash Violations	1
Total Citations Issued for Business Licenses (includes renewal and regular)	0
Total Letters Issued for Yard debris/Solid Waste/Construction Debris	3
Total Letters Sent for Vision Clearance	0
Total Work Orders Sent to Streets & Sanitation	1
Total Letters Sent for Dilapidated Structures	3
Total Citations for Dilapidated Structures	0
Total Citations Issued for Trash Violation	0
Total Citations Issued for Hospitality Taxes	4
Total Citations Issued for Business License Renewals	2

Total Demolitions

Total Dilapidated Structures Removed	1 2219 ½ Front Street
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Sign Violations

Total Letters Issued for Sign Violations	0
Total Citations Issued for Sign Violations	0

Complaints

Total Complaints	2
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(Administrative Assistant II)**Board & Commissions:****ARB:**

None

ARB (On-Site):

None

BZA:

None

Planning Commission:

February 18, 2014:

Revisions for the Zoning Ordinance

CAB (Community Appearance Board):

None

FOIA:

None

Permit Valuation Report:

Commercial Alteration	6
Commercial Electric	0
Commercial Gas	1
Commercial Mechanical	1
Commercial New Build	1
Commercial Roofing	0
Demolition	0
Residential Addition	1
Residential Alteration	5
Residential Electrical	20
Residential Gas	1
Residential Mechanical	5
Residential Plumbing	2
Residential New Build	0
Residential Roofing	1

Administrative Assistant's Daily Duties:

- Daily operation of the front desk
- Transcribing minutes for the Board (s) meetings
- Daily scheduling of inspections
- Scheduling the Board members for the upcoming trainings
- Preparing timesheets
- Budget Training
- Attended Defensive Driving Class
- Working with Rick with the upcoming budget

(GIS)

- Completed the edits to add all the Fire Incident Reports to the GIS system for fire department
- Completed adding coordinates to all fire hydrants throughout City. This was to add to a national database to keep track of hydrant locations.
- Planning Commission meeting from January was cancelled so had a special meeting in February. Got flood ordinance and manufactured homes revisions passed, plus talked about reversion of PDs.
- Continued to manage the City website adding and editing things like job vacancies and public notices
- Met with and did development research on the Plantation at Winyah Bay (Charlton development). They had some tree cutting issued while installing the infrastructure.
- Attended the SCARC conference in Columbia
- During ice storm, I helped out the electric department answering phones and organizing power hook-ups. Helped out at City Hall as well for a warming station
- Sign Permits: Waterfront books.
- Temporary Sign Permit: Georgetown Hardware, Colonial Florist, Joy Filled Garden, Capt Rod's Tours, Advanced Chiropractic, & Carolina Title Loans.
- Helped department get budget together, especially the GIS and continuing education budget
- Had meeting with Carolinian Inn people to discuss how they could revamp the housing situation and restaurant there.
- Put together and delivered BZA packets to board members for next month's meeting
- Had a meeting with Mr. Johnson of Bent Pine Construction on the housing authority multiple unit renovation.
- Did some maps for Tee Miller, Sterling Geathers, and Chris Carter to show a few different things in the City
- Take calls, answer questions over phone and walk-ins, and help on front desk when needed.

(Keep Georgetown Beautiful)

Received notification mid-February that Keep Georgetown Beautiful received the Keep America Beautiful President's Circle Award which recognizes exemplary performance in administering activities in the areas of litter prevention, recycling and waste reduction, and beautification and community greening. Certificate is forthcoming.

Recruited volunteers for the Great American Clean Up
 Organized and promoted the Great American Clean Up
 Ordered additional trash grabbers for the Great American Clean Up
 Working on completion of the new kiosk signs
 Had KGB Monthly Board meeting
 Attended Landscaping Workshop
 Chose 15 locations to plant crepe myrtle trees obtained through grant on Anthuan Maybank Drive
 Issued Bus Tour permits
 Gave tour of City Hall to Lowcountry School Second Grade class
 Resupplied all doggie dispensers in the City with bags
 Ordered new dispenser and coordinated with Public Works to install it at Corner of Broad and Front Street.
 Prepared budget for KGB for upcoming year.
 Attended South Carolina Litter Control Association conference in North Myrtle Beach
 Coordinated Litter Pickups with the Georgetown High School ROTC and delivered supplies

FRIENDS OF THE KAMINSKI HOUSE REPORT – February 2014

The ice storm in February brought some damage to the tree limbs at the Kaminski House Museum. With the help of our landscape maintenance company (Gene's Lawn Care) we were able to clean up a lot of the debris. The City tree department and Ricky's Tree Service also gave us a lot of help with removing some of the larger, higher-up limb damage. Visitors came from 22 states and 3 foreign country. Tours of both the Kaminski House and Stewart-Parker House were down slightly – most likely due to the cold temperatures in February. The museum was closed on February 12th due to the ice storm. Work continues on the museum's new web site. The designer is currently in the early stages of building the site. The museum staff are in the process of creating content for the pages. The stabilization project to remove the brick façade on the Kaminski House is progressing. Michael C. Walker of Tych & Walker Architects, LLP has been hired to spear-head the project for its next phases. Museum staff are currently researching ways to better promote and market the site as a wedding and event venue and as a destination site for visitors to the Georgetown region. Staff have been finalizing a calendar of public programs and will soon publicize it.

Robin Gabriel

Executive Director

Attachment: February Monthly Report (1580 : H&CD Monthly Report)